

Declassified E.O. 12356 Section 3.3/NND No. 785015

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STAFF MEMORANDA
DEC. 1943

5 p

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23 December 1943

STAFF MEMORANDUM

SUBJECT 5)

Captain E. E. L. Timmons is appointed member and secretary to the advisory board for the financial administration of the Allied Control Commission named in Staff Memorandum number one, this Headquarters.

By Command of Major General JOYCE:

ROBERT E. DOE
Major, A.C.D.
Secretary of Commission

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- 2 - Capt Timmons
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HEADQUARTERS ALLIED CONTROL COMMISSION
APO 394

AJC/dfe

21 December 1943

STAFF MEMORANDUM)

NUMBER 4)

1. The following instructions become operative immediately.
2. Pressure on office space is increasing. The baggage of officers who regularly sleep at Santa Cesarea may be transferred there; transport will be made available for this purpose on application to Lieutenant Volstad. Alternatively, baggage may be stored at this HQ in baggage rooms which will be determined by HQ Commandant, Captain Bocchino, (Room 18). Captain Bocchino will have the custody of the baggage room keys during office hours; the night duty officer will have custody of the keys outside office hours.
3. Rooms thus vacated will be available, as far as space permits, for use as offices by those Sections which need them. Applications for accommodation will be made to Captain Bocchino.
4. No rooms will be used, either for sleeping or for offices without the authority of the HQ Commandant.
5. An Information Bureau, to which all routine general enquiries will be addressed, will be opened in the Reception Room.
6. Officers in charge of Sections and/or Sub-Commissions will complete the attached forms and return them to the Secretary by 1800 hours 23 December 1943. This information will be co-related and will be made available to all inquirers at the Information Bureau.

By command of Major General JOYCE:

Robert E. Doe
ROBERT E. DOE
Major, A.G.D.

DISTRIBUTION:

Secretary of Commission

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By command of Major General JOYCE:

Robert E. Doe

ROBERT E. DOE
Major, A.G.D.
Secretary of Commission

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HEADQUARTERS ALLIED CONTROL COMMISSION
APO 394

AJC/afe

21 December 1943

STAFF MEMORANDUM)

NUMBER

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Distribution: One leaf

The hotel at Santa Cesarea is for the purpose of accommodating the officers and Enlisted Men of the Allied Control Commission normally quartered in the Albergo Internazionale at Brindisi. Any other personnel desiring to utilize the hotel will obtain permission from the Chief of Staff.

By command of Major General JOYCE:

Robert E. Doe
ROBERT E. DOE
Major, A.G.D.
Secretary of Commission

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HEADQUARTERS ALLIED CONTROL COMMISSION
APO 394

AJC/afe

21 December 1943

STAFF MEMORANDUM)
NUMBER 2)

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1. Office hours are 0900 to 1800 daily, including Sunday.
2. All officers leaving this HQ for any purpose, covering a period of absence estimated to exceed 12 hours, will enter particulars of their whereabouts in the book supplied for the purpose. This book will remain at the Information Bureau during office hours, and will be taken into the custody of the night duty officer outside office hours.
3. Officers will be responsible for checking off the book on their return to this HQ.
4. Sections and sub-commissions will be adequately staffed during office hours.

By command of Major General JOYCE:

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Robert E. Doe
ROBERT E. DOE
Major, A.G.D.
Secretary of Commission

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HEADQUARTERS ALLIED CONTROL COMMISSION
APO 394

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STAFF MEMORANDUM)

NUMBER 1)

21 December 1943

The following board of officers is appointed for the purpose of advising and making recommendations to the Deputy President regarding the financial administration of the Allied Control Commission:

Captain E. W. Stone, President
Lt Col H. W. Monfort
Major A. R. Thackrah
Major R. M. Smith
Lt Cmdr Lawler

This board will consider past expenditures of the Allied Control Commission and the Allied Military Mission, as well as current transactions.

By command of Major General JOYCE:

ROBERT E. DOE
Major, A.G.D.
Secretary of the Commission

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