

Declassified E.O. 12356 Section 3.3/NND No.

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COOKS & ACTING COOKS  
MAY 1944

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REDACTED  
ALLIED EXTERIOR COMMISSION  
APO 394  
C-1



5th May 1944.

COMMUNION 14/12/44-1

S. W. W. Trade Testing.

1. The following extract from G.H.Q. 2nd Echelon, North Africa, circular, Memo 13 dated 18 April 44 is published for information and guidance.

NON-TRADESMAN COOKS - ADDITIONAL PAY.

From casualty returns received it is apparent that units are not conversant with the present regulations governing the rates of pay which may be granted to non-tradesman cooks. G.O. 68/44 and A.C.I. 1755/43 dealing with this matter are not being complied with.

Under A.C.I. 1745/43 the classification of Class I Non-Tradesman Cook was abolished w.e.f. 1 Jan 44. All such classified cooks will be trade tested with a view to re-entering as Tradesman Cook, Group "B", Class II or Class III and application made for their transfer to the A.C.C. Until they are re-assigned they may continue to draw additional pay at 6d. per diem as Class II Non-Tradesman Cooks.

To ensure that the coefficients of Non-Tradesman Cooks shall not be exceeded those for Group "B" tradesman cooks, the following limitations will be placed upon the grant of additional pay:-

- Class II - Tradesman, Group "B" Class III or Class II, may continue to draw 6d. per diem as the emoluments do not exceed those for a Group "B" Class II Cook. If, under exceptional circumstances, a Group "B", Class III, tradesman has to be employed as a cook, he may only draw additional pay at 1d. per diem, although he may be a Class II Non-Tradesman Cook.
- Class III - Only soldiers on Normal rates of pay and Group "B", Class III, tradesman may draw additional pay at 1d. per diem as non-tradesman cooks Class III. A Pioneer, Group "B", Class II, can not draw this emolument as his total pay would exceed that for a tradesman cook, Group "B" Class III.

In assessing 'total emoluments', any additional pay granted to paratroops or airborne troops will be included. All other forms of additional pay or extra pay will be taken into consideration.

Notification in Part II Orders.

The monthly repetition in Part II Orders will be discontinued. In future, only the initial entry will be published in Part II Orders at the end of the accounting period in which the casualty occurs, and the additional pay will continue to be credited by Regimental Paymaster until receipt of a further casualty notifying cessation of entitlement. C.I. units must, therefore, publish a further entry on their INITIAL casualty returns as follows - "To continue in receipt of additional pay under A.C.I. 1755/43 until further notice".

Additional pay depends on the actual performance of the duties, with the exception that it is continued when a soldier is absent owing to sickness or leave, up to a maximum of 30 days. When a soldier takes the place of a cook who is sick or on leave, he cannot begin to draw additional pay until the 22nd day of such absence. O.C. units are therefore responsible for ensuring that a casualty is submitted immediately the soldier ceases to carry out his duties, and when additional pay is notified in respect of a replacement, the casualty will indicate the soldier who has been replaced. Under the name of the replacement will appear the Group and Class.

It is essential under this new system that O.C. units notify this HQ on the appropriate casualty return when a cook ceases to perform his duties stating reason, e.g., surplus to establishment, lack of diligence, etc., with full details of the replacement if any has been made.

## 2. INTRODUCTION OF TRADE OR VEHICLE TECHNIC.

Para. 1 of this official letter of even number dated 26 Mar. 44 is now amended to read as follows.

"Casualties showing trade training as Fitters (M.V.) as Vehicle Mechanics and trade training of Motor Mechanics as Vehicle Mechanics will be rendered to this HQ on Form A.C.C. 30 not later than 20 Oct. 44".

BY ORDER OF LIEUT COLONEL HASON MASTERS.

*H. L. Jones*  
H. L. Jones,  
Major,  
C-1 (P).

GP/3.

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