

Declassified E.O. 12356 Section 3.3/NND No. 785015

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CONFERENCES, A.C.C.
AUG. - OCT. 1943

17 pp

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RECEIVED TO	DATE
Capt. Kayson	10 Sept
DP	7 Oct
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Jes	13 Oct
Sgt's	14 Oct
Ad	14 Oct

File
16ATO : Distribution 'A' (Nos. 1-27, 1 & 37).FROM : Joint Assistant Chiefs of Staff, A.C.SUBJECT : Appendix to Minutes, A.C. Meeting, 9 Oct 43.REFERENCE : AC/1005/1.DATE : 14 OCTOBER, 1943.

1 Reference Minutes of Meeting held on Sat. 9 Oct 43, issued on above Distribution under AC/1005/1 dated 9 Oct 43.

It is regretted that the Appendix (Notes on Lecture by Lt. Comdr. Southard) contains a number of errors, and should therefore not be filed for reference. It is hereby cancelled and all copies will be destroyed.

R. B. P. H. B. H.
Colonel,
R. B. P. H. B. H.

Colonel,
J. J. ALBRIGHT.
Joint Assistant Chiefs of Staff,
1638

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Ap R. H. H. e.
Colonel,
R. E. RATHBONE.

Colonel, **1638**
J. J. ALBRIGHT.
Joint Assistant Chiefs of Staff,
A.C.

RRR/mcw.

AC/1005/1
9 Oct 43

MINUTES OF MEETING HELD IN COL. RATHBONE'S OFFICE AT
1100 hrs. SATURDAY, 9 OCTOBER 1943.

PRESENT: Col. Rathbone and Heads of Sub-Commissions and Staff Branches.

1. Selection by Heads of Sub-Commissions of representatives to be sent forward as the advance detachment of A. C. and these ^{AT TIZI-OUZOU} representatives of each Sub-Commission to remain ~~in the area~~ ~~(177)~~ Col. Rathbone stressed the need for decisions to be reached as to the selection of appropriate personnel for each of the above tasks by Heads of Sub-Commissions.

It was decided that the rear link, should be a responsible executive - not necessarily a deputy - in each Sub-Commission.

In answer to queries it was explained that when Rome is occupied and the Italian Govt. can commence to function an Advance Party of A. C. would be established there, and would gradually absorb A.M.G. L of C., A.C. at Tizi-Ouzou becoming Rear A.C. Until the Italian Govt. can function Military Government must remain as a "stop-gap" organization until the time when A.C. can function as such.

2. Correspondence.

Sub-Commissions may correspond on technical matters

tasks by Heads of Sub-Commissions.

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Correspondence.

Heads of Sub-Commissions may correspond on technical matters with heads of other Sub-Commissions without referring letters to JACS before despatch and in the exceptional case of Finance may correspond with M.G.S. direct, but in all cases file copies should be shown to JACS.

Office Accommodation.

Due to the departure of Transportation Sub-Commission three rooms will become available. Col. Rathbone emphasised the regulation that no office should be left without a responsible representative who could act for his Sub-Commission in reply to

/2.....

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urgent matters affecting it. In exceptional cases when all representatives might be absent, JACS would be informed.

4. Assignment Boards.

Chiefs of Staff assign officers of the rank of Lieut-Colonel and above, or officers reserved for higher branches such as Political, etc.

5. Reporting after Assignment.

Heads of Sub-Commissions will record names of new assignees. The assignee then completes seven days indoctrination and must then report for definite instructions as to his duties. He must then be informed as to the work of the Sub-Commission and be instructed in the internal organization of A.C.

All references to A.C. Office organization which are included in Planning Directives will shortly be combined into one book of reference.

6. Staff-Duties - Military or Civil.

Staff Officers are to be encouraged to use their initiative and not to always refer all matters higher. No routine matter need be referred before action is taken, but the file may be sent to higher authority so that action taken may be noted.

7. Copies of Teletypes.

The file copy must show clearly, by means of type or handwritten

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7. Copies of Teletypes.

The file copy must show clearly, by means of type or handwriting note attached, to whom copies have been sent.

8. Churchill is H.Q. for Regions 5, 8 and 9, but each Region will have senior officers as rear party representatives at Hollywood.

9. Transfer of Personnel.

Transfers to or from Regions will be dealt with by Col. Farren, all A.C. staff by Major Purgold, who will inform Col. Farren.

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Visits to Sicily.

Pending the departure for Sicily of A.C., visits may be arranged. Heads of Sub-Commissions and Staff Branches will prepare priority lists.

11. Queries Regarding Conditions in Sicily.

If requisite information is not available from officers who have visited Sicily requests may be sent to JACS for such information to be procured.

12. Intelligence Service.

The service is being extended to give the very latest intelligence reports available.

13. Departure of Region 6.

The priority remains the same.

Minutes Prepared By:-

Lieut. Macdonald.

DISTRIBUTION: "A" (Nos. 1 - 27, 37), plus 10 copies.

1000

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13. Departure of Region C.

The priority remains the same.

Minutes Prepared By:-

Lieut. Macdonald.

DISTRIBUTION: "A" (Nos. 1 - 27, 37), plus 10 spares.

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Appendix to Minutes of A.C.
Meeting, Hollywood, 9 Oct 43.
AC/1005/1

NOTES ON LECTURE BY LT. COMDR. SOUTHARD ON WORK OF

AMFA IN SICILY

The initial function of AMFA was to provide sufficient currency for:

- i The needs of the Armed Forces.
- ii Military Government requirements.
- iii The needs of the civil Government and currency requirements at large.

These needs were met by:-

i "Spearhead Currency". Physically carried in field safes. This may be currency of the occupied country, if sufficient currency depots are available, S.M.A. currency, or military occupation currency, such as A.M. Lire, or a combination of all three.

ii Subsequent Currency. The occupying authority may use its own currency or any of the others. It is preferable to use local currency if possible. If sufficient funds existed locally, Bank of Italy Currency would be best suited to the purpose. Supply of other currencies involves many problems, not the least of which is transport to the zone of operations. According to reports, however, there are insufficient local dumps, and presses near Rome will almost certainly be destroyed by the Germans before retreating. Thus it may be necessary to rely upon A.M. Lire from abroad for meeting immediate requirements in Italy until printing can be resumed.

Reasons for Using Currency of Occupied Territory, in Preference To our Own.

In the present state of Italy, the use of our own currencies would be equivalent to granting non-interest bearing loans. It is preferable to employ temporary arrangements which are clearly understood by the occupier and the local inhabitants, and AM or local currency are therefore preferable.

Both AM Lire and S.M.A. have been accepted without any reluctance by civil authorities and the civil population in Sicily.

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Both AM Lire and S.M.A. have been accepted without any reluctance by civil authorities and the civil population in Sicily.

Responsibilities of M.G. in using AM Lire:

As users or dispensers of funds, the integrity and stability of local currency must be maintained by the occupying Power. Every effort must be made to avoid the charge being levelled, after the occupying Power has left the area, that local conditions have been adversely affected during the occupation. It must be well understood that occupied countries will have their financial stability badly shaken for some time. Large expenditures may appear to be urgent but it must be remembered that uncontrolled expenditure will affect the financial integrity.

Methods of achieving this control include:

- i. Firmness in maintaining declared rates of exchange, and equal firmness in declaring any alterations. While a rate of exchange exists it must be recognized as final - any uncertainty encourages speculation and affects the flow of commodities.
- ii. Caution in Actual Expenditures. The impression that plenty of money is available must be discouraged. The commanding Power naturally has the power to spend, but uncontrolled spending, as carried on by the Germans in occupied countries may ruin the country.

- 2 -

iii. Credit policies of all financial institutions must be scrutinized closely. This applies equally to all government departments, and affects all Sub-Commissions dealing with particular government departments.

iv. The next step is to re-adjust tax rates and reconstitute normal lines by which the government obtains its money.

v. Supplies of commodities directly affect the financial situation, and steps must be taken to maximize all available supplies. In a word to reconstitute the production of the country, and to bring goods back into the market. Money and goods and services present an equation which decides price levels. The task is therefore to present a desirable standard.

The Finance Division as a Service Division.

The Finance Division is in two parts: AMFA and the Accounting Section. The several phases of Military Government in an area require different methods of treatment.

First Phase - Confusion: AMFA pays all bills and physically provides money to paying officers. This phase was short-lived in Sicily, lasting one month.

Second Phase - Approximate Normality: AMFA is prepared to assist Finance Officers to establish more normal procedure. Banking services are arranged, accounts opened, and officers instructed as to how to proceed. Imprest accounts are opened, i.e. block amounts made available to spending officers for permitted expenditures - to staffs - advances to communities, banks, railways, etc., which will permit them to operate, which are made in this phase by C.A.Os. and Finance Officers. Proper accounting procedures are set up for Regions, and field officers. AMFA accounts reflect all financial transactions made on behalf of Military Government.

Third Phase. Normal dispensing procedure is re-established. The first step is to canalize expenditure in order to cut down the number of Sub-Accounts avoiding delay and confusion. Relatively few accounts are established. Loans to state organisms are canalized also, relieving Finance Officers and C.A.Os., who may still, however, recommend advances which AMFA would then make direct.

Fourth phase. Reconstitution of the functioning of the Royal Treasury. The provinces of the south normally showed deficits in State accounts which were carried by Rome, and thus AMFA requires to stand in lieu of Rome, making out-payments on behalf of Rome through local Treasury channels.

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Fifth Phase. Reconstitution of the Bank of Italy which normally supports the banking system - making advances to banks and industrial enterprises against securities, etc. Thus AMFA stands temporarily in lieu of the Bank of Italy.

The whole of the foregoing functions is carried out by AMFA, together with the task of re-establishing normality and not adversely affecting the financial structure.

BEST COPY POSSIBLE

AC/1004/3
8 Oct 45.

12A

MINUTES OF MEETING AT HOLLYWOOD ON TUESDAY OCT. 8TH 1945 BETWEEN1615 - 2100 HOURS.PRESENT

Brigadier Gusterbock

Col. Kirkwood

Col. Maxwell

Col. Bathams

Col. Albright

Lt. Col. Jackling

Major Purcell

1. Other Banks and Malleted Men.

Col. Maxwell referred to his statement at the last Planning Meeting regarding the use of Italian Soldiers, and stated that there was now a very strong probability of this. Further more that despite recent letters, W.A.Cs might be expected at Allied Commission to ease the man power situation. These matters were discussed and it was agreed that while Italians should be used wherever possible, certain number of allied personnel would be necessary e.g. Filters M.V. etc. to prevent sabotage and cannibalisation of vehicles, and also clerks on account of language difficulties. Italians would be used later on in the Regions but in early phases and while under AMS 15th Army Group Allied personnel would be necessary.

Decision.

That Allied Commission will put up a scheme within a week at latest showing on the basis of the Paper VII establishment.

(a) Regions. The positions which it is suggested could be ultimately filled by Italian soldiers.

(b) Allied Commission. The positions which could be filled by Italian soldiers.

(c) Allied Commission. The positions that could be filled by W.A.Cs.

(d) Allied Commission. The positions that could be filled by a combination of Italian Soldiers and W.A.Cs.

(e) Total saving in man power to be shown in each case.

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Col. Russell referred to his statement at the last Planning Meeting regarding the use of Italian Soldiers, and stated that there was now a very strong probability of this. Further more that despite recent letters, W.A.Gs might be expected at Allied Commission to ease the man power situation. These matters were discussed and it was agreed that while Italians should be used wherever possible/certain number of allied personnel would be necessary e.g. Filters M.V. etc. to prevent sabotage and cannibalisation of vehicles, and also clerks on account of language difficulties. Italians would be used later on in the Regions but in early phases and while under AMG 15th Army Group Allied personnel would be necessary.

Decision.

AMG Allied Commission will put up a scheme within a week at latest showing on the basis of the Paper VII establishment.

(a) Regions. The positions which it is suggested could be ultimately filled by Italian soldiers.

(b) Allied Commission. The positions which could be filled by Italian soldiers.

(c) Allied Commission. The positions that could be filled by W.A.Gs.

(d) Allied Commission. The positions that could be filled by a combination of Italian Soldiers and W.A.Gs. 1632

(e) Total saving in man power to be shown in each case.

(f) Suggestions to be made as to the best method of organising Italian Soldiers e.g. on a Company, Platoon etc. basis and administration. *and administrative*

(g) Any amendments to the present war establishment likely to be necessitated by the foregoing.

(h) AMG to be informed immediately by AFHQ so that the employment of Italians and W.A.Gs can be taken into account by them.

2. "Set-up" of Allied Commission.

Allied Commission to submit a draft lay-out including the President and all sub-commissions and branches in the form of a chart. A note re channels and functions to be included.

3. Nomenclature.

(a) The portion of AMG with the 15th Army Group will be known as "AMG 15th Army Group".

(b) The main part of AMG will be known as "AMG Lines of Communication".

(c) The portion of the Allied Commission in TisiOusou will be known as "Allied Commission".

(4) The rear link of AME at Tisi Ousou will be known as "AME Planning".

4. Priorities of Personnel and Equipment.

(a) Allied Commission must be kept with sufficient personnel and vehicles to function.

(b) The whole of Region IV to be prepared in two echelons but the second echelon will take priority after the Party referred to in para (c) below.

(1) 100 Officers leading with a pre-rata percentage of EM/OMs and vehicles.

(2) 104 Officers and balance of EM/OMs as provided for in (c) below.

(c) Region IV is at present deficient in EM & OMs and vehicles and the required balance will be produced as follows:-

Officers:

(1) 25 to be produced by Regions 1, 2, & 3. Regions 8 & 9 and Rear Party of Region 6 to have any suitable officers transferred to Region IV if necessary. A deficit of up to 23 Officers will be accepted.

(11) EM: A deficit of up to 50 men will be accepted.

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(111) OMs can be provided up to the number of the establishment but the number will be an overall one and there are not the clerks available to provide the number required by the War Establishment.

(iv) Vehicles: All possible will be procured. Other Regions will not be milked but calls may be made upon Allied Commission provided its working capacity is not thereby impaired.

(d) Officers will not be sent forward without vehicles.

(e) Advance Party Internees and Displaced Persons of Political Section.
The composition and details of this party are shown in Appendix A.

(f) Remainder of Advance Party Region 6.

(g) Advance Party for Allied Commission - 50 Officers (chiefly from Sub-Commissions) and minimum number of clerks. H.B. MBS AFHQ are calling AME to find out whether AME can undertake full responsibility for administration of such a party.

(h) Advance Party Region 6. - 40 Officers and pro rata percentage of EM/OMs and vehicles.

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(11) EH: A deficit of up to 50 men will be accepted.

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(h) Advance Party Region 5. - 40 Officers and pro rata percentage of EH/ORs and vehicles.

5. Establishment and Control of Allied Commission Personnel Going Forward to AMG.

(a) The Executive Control will remain with the Allied Commission at First Ousey, with whom they will correspond direct on personnel and internal administrative matters.

(b) Lt. Col. Moss Vernon, in Italy, will act as Detachment Commander of the forward personnel. He will later be assisted by an American Officer who will be styled "Detachment Executive".

(c) Lt. Col. Moss Vernon will be responsible for seeing that all casualties etc. are reported to Allied Commission.

(d) This forward party will occupy a position analogous to troops detached from their parent unit and attached to another for Operations only.

AMG Planning J.T.2.0.0.0

6. A staff to be set up under Col Farren (B). Allied Commission will lend two further officers temporarily. MBS to have 4 officers sent back by AMG to form this staff as soon as possible. These officers will be held on strength of AMG.

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APPENDIX A TO MINUTES OF MEETING HELD AT HOLLYWOOD ON TUESDAY 8 OCT. 48Internees and Displaced Persons Sub-Commission of Political Section.
Composition Advance Party.

Commissioner	Lt-Col McFarland.	(A)	Already provided.
Deputy "	Lt-Col Hammer.	(B)	To be provided by Allied Commission.
G-1.	Capt. Pearson.		To be provided by AMG.
G-4.	Capt. F.H. Evans.	(B)	" " " " " " " "
Medical and Sanitation.	Lt-Col McFarland.	(A)	Allied Commission.
G-2.	German Interpreter.		" " " " " " " "
	Major F.H. Evans.	(B)	To be provided by AFHQ.
	Lt. T.W. Lacey.	(A)	" " " " " " " "
	Capt. T.A. O'Connell.	(A)	" " " " " " " "
	4 other Officers.		" " " " " " " "
	<u>Vehicles.</u>		" " " " " " " "

EH and Ohs.

Clarks. 2.
Trucks, 20 cwt
and Drivers. 2.
Bicycles and
riders. 2.
Orderlies. 2.

Camp Staff. (20 Camps - 1 Sgt per camp.)

Sgts. 6.

Staff Officers at HQ as Liaison. 1.Notes:-

1. Capt. F.H. Evans will remain behind at FIEL-ONEGO to represent the Sub-Commission for the present.
2. Lt-Col Hammer will undertake the work of the G-4 in addition to his work as Deputy until Capt. Evans can join the party.
3. There being no approved establishment for this Sub-Commission its members will be held on the strength of the pool for the present.
4. The remaining 12 of Camp staff will be sent forward as provided and also 2 more orderlies. They will be provided.

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To be provided by A.C.

Trucks, 20 cwt
and Drivers. 2.
B/Cycles and
riders. 2.
Orderlies. 2.

Camp Staff. (20 Camps - 1 Sgt per camp.)

1632

Sgts. 0. " " " " " "

Staff Officers at 1st as Liaison. 1. " " " " " "

Notes:-

1. Capt. P.M. Evans will remain behind at TILL-GUAY to represent the Sub-Commission for the present.
2. Lt-Col Kemmer will undertake the work of the G-4 in addition to his work as Deputy until Capt. Evans can join the party.
3. There being no approved establishment for this Sub-Commission its members will be held on the strength of the pool for the present.
4. The remaining 12 of Camp staff will be sent forward as required and also 2 more orderlies. They will be provided by Allied Commission.
5. All camps will be under the command of AMO L of C who will allot as available to AMO 15th Army Group on demand.

Distributions:

- 1 - G of S.
2 - MOS, AFHQ.
2 - A.C. of S.
1 - G-1.
1 - File (AG/1004/1)

Minutes prepared by Capt. Kayser.

/end

REF: AGC/1006/1

PLANNING STAFF, ARMISTICE C.C.

Meeting - 1500 Hrs.

on

Friday 24 September 1943.

Present:

Col. Bathbone - in chair

Col. Albright

Brig. Carr

Brig. Hamlyn

Brig. Parkinson

Col. Adams

Col. Bain

Col. Dunlop

Col. Fitch

Col. Foley

Col. Hale

Col. Lucas

Col. Reuterham

Col. Upjohn

Lt. Col. Glenn

Lt. Col. McFarland

Lt. Col. T.V. Smith

Lt. Col. Wismer

Major Franklin

Major Humphreys

Major Pargold

Major Driffield-Hall 631

Major Somerville

Major Watts

Capt. Gillett

Capt. Seottan

Lt. MacIntyre

1. There was an open discussion of P.D. V and Col. Bathbone outlined and explained various points which had not been compiled with.

2. Brigadier Carr requested that he be furnished with additional clerks in view of the growth of his staff and his current responsibilities. It was pointed out that his needs could be met from O.Rs. arriving today.

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24 September 43

Joint Assistant Chiefs of Staff,
Armistice C.C.

W. M. L. G. H.

Lt. Col. Wilmer

Major Franklin

Major Humphreys

Major Purgold

Major Driffield-Smith 631

Major Somerville

Major Watts

Capt. Gillett

Capt. Seottan

Lt. MacIntyre

MEMORANDUM:TO : Asst Chiefs of Staff, HQ, ACC.FROM : Co-ordinating Officer "C".SUBJECT : Conference in Public Welfare DivisionREFERENCE : ACC/1005/1 [CS(C)]DATE : 14 Sept 1943.

1. Conference held Sept 14, 1943 at 14.30 hours.

2. Present:

Brig. Parkinson)	
Col Hiscock	) Public Health.
Capt Ernest	)
Col Young, Public Safety	
Col Evans, Economics	
Maj Hartman, Agriculture	
Lt Darlington, Finance	
Col Adams CS	
Lt Col Spicer CS	
Lt Col McFarland CS	
Capt Hay	CS

3. Purpose of conference, clarification of status of "Pub. Welfare" due to change of Division from "Pub. Health and Pub Welfare" to "Pub. Health" is a directive from "Combined Chiefs of Staff" and "Sub. Com. Recommendations".

4. After outline of Pub Welfare functions by Brig Parkinson as set up in his Divisional charts, explanation by Col Hiscock of handling of Pub. Welfare in Sicily and expression of individual views by all present all agreed that Pub. Welfare should remain a part of the Pub. Health Division.

5. Discussion followed on new Division, Food Distribution and Rationing. Brig. Parkinson advised that he had set up no personnel in Pub. Health for that work and could spare none from his organization.

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Capt Ernest)

Col Young, Public Safety
Col Evans, Economics
Maj Hartman, Agriculture
Lt Darlington, Finance
Col Adams CS
Lt Col Spicer CS
Lt Col McFarland CS
Capt Hay CS

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5. Discussion followed on new Division, Food Distribution and Rationing. Brig Parkinson advised that he had set up no personnel in Pub. Health for that work and could spare none from his organization.
- Col. Young, Pub. Safety, advised that his Div. could spare 8 Officers (1 - Lt Col, 3 Majs, 4 Capts). Major Hartman, Agric, advised that he could spare 2 Officers.
6. The conference members had no particular suggestions on organization of the "Food" Division; felt it matter for thorough study.

D. P. Adams

D.S. ADAMS,
Col, CE - CS. (C)

Copies to:-

Brig Parkinson P.H.
Lt Col Spicer C.S. (X)
File

A. C. A.

PLANNING STAFF

Meeting on Sept 6, 1943

Divisions and Regions Present.

1. For list see appendix A.

Object of Meeting:

2. To report progress on planning and discuss any difficulties and Requirements with especial reference to any problems created by the recent personnel requirements which had depleted Divisions and Regions. The absence of Lt. Col. Parkman and Col. Upjohn, K.C., owing to a sudden summons to Algiers was regretted.

Progress on Planning.3. REGION IV

- (a) T/O and W/E had been prepared and T/Ba and A.F.G. 1098 scales were in course of preparation. Lt. Col. Cripps, G-4, ACA, stated that three copies of AFG 1098 scales had been obtained from Algiers. These were being copied and would be made available to assist regions.

Brigadier Carr suggested that Regions form a committee with G-4,

ACA, to speed up production of these tables. This was approved
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and Lt. Col. Cripps further suggested that his division get out suggested basic scales and submit them to the Committee.

Decision No. 1. G-4, ACA, to get out suggested basic T/Ba and A.F.G. 1098 scales and submit them to sub-committee of the Regions as

Progress on Planning.
3. REGION IV

(a) T/O and W/E had been prepared and T/BA and A.F.G. 1098 scales were in course of preparation. Lt. Col. Cripps, G-4, ACM, stated that three copies of AFG 1098 scales had been obtained from Algiers. These were being copied and would be made available to assist regions.

Brigadier Carr suggested that Regions form a committee with G-4,

ACM, to speed up production of these tables. This was approved ¹⁶²⁹ and Lt. Col. Cripps further suggested that his division got out suggested basic scales and submit them to the Committee.

Decision No. 1. G-4, ACM, to get out suggested basic T/BA and A.F.G. 1098 scales and submit them to sub-committee of the Regions as follows:

President - Lt. Col. Cripps G-4

Representatives of Region IV - Major Lee-Stewart

V - Major Brown

V - Major Latemar

V - Capt Aldis

VI - Col Boulnois

VIII - Major Truxhill

IX - Col Dunlop

(b) Printing of Passes and Supply of Arm Bands. Region IV

wished to know the position.

- 2 -

Decision No. 2 Regions to submit estimated requirements to G-4, ACA, who will

- arrange for supplies under Planning Directive No. 2, paras 11 and 14. It was stated with regard to identity cards of civilians that existing ones would be used. Col. Young, Public Safety, ACA, will issue shortly a paper on the question of identity cards with special reference to position where existing ones are destroyed and reissue is necessary. (See para 11 below.)

- (c) Legal. As soon as the printing press had cleared off requirements of Region III, work on Proclamations for Region IV would commence.
- (d) Economics and Supply. Planning was held up owing to uncertainty as to position re bidding for shipping space and what action is required to be taken over any estimates made.

Decision No. 3 That this point be raised at the next Planning Meeting, In

the meantime Major Hartman, Agriculture, ACA, after consultation with other agricultural officers, will issue a list of the suggested main headings of agricultural requirements necessary to implement next year's production in the Regions.

- (e) Labour. Information was sought whether Higher Authority was producing a standard wage and price list other than the approximate guide given in Part 3 of the revised AIGOT Bible.

Decision No. 4 That this point also be raised at the next Planning Meeting.

(f) Revised AIGOT Bible. It was desired to know if this

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would commence.

- (d) Economics and Supply. Planning was held up owing to uncertainty as to position re bidding for shipping space and what action is required to be taken over any estimates made.

Decision No. 3 That this point be raised at the next Planning Meeting. In the meantime Major Hartman, Agriculture, ICA, after consultation with other agricultural officers, will issue a list of the suggested main headings of agricultural requirements necessary to implement next year's production in the Regions.

- (e) Labour. Information was sought whether Higher Authority was producing a standard wage and price list other than the approximate Guide given in Part 3 of the revised NEGOT Bible.

Decision No. 4 That this point also be raised at the next Planning Meeting.

- (f) Revised NEGOT Bible. It was desired to know if this was to be a personal issue down to every C.A.O. Also in view of size, printing was suggested.

Decision No. 5 That these matters be referred to next Planning Meeting.

4. REGION V

Planning was progressing but was held up by personnel shortage, such personnel as were available having to be used for other functions in addition to those for which assigned.

.....cont Page 3

5. REGION VI

Difficulty was being experienced over the shortage of copies of Paper No. 5, there being only three and it being in constant demand for reference to establishments.

Decision No. 6

That the next Planning Meeting be requested to make further copies available and in default that copies be made of each Division Establishment and issued to it.

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SPECIAL DIVISIONS.6. Public Health.

Shortage of personnel made progress difficult, and a further delay imposed pending a decision being reached on certain points already submitted to Ass't Chiefs of Staff. The background had however been considered, the problem appreciated, and notes made.

7. Finance.

A paper has been submitted setting out progress made.

8. Legal.

Considerable progress was being made but owing to personnel changes and the absence of Col. Upjohn, K.C., details could not be specified.

9. Economic & Supply.

The work of the division had been split between the two officers available under its two headings but, Capt. Jacobs having been sick, work had been delayed. It was stated the "Relief" concerned several other divisions as well and that the dividing line was not

further delay imposed pending a decision being reached on certain points already submitted to Ass't Chiefs of Staff. The background had however been considered, the problem appreciated, and notes made.

7. Finance.

A paper has been submitted setting out progress made. Considerable progress was being made but owing to personnel changes and the absence of Col. Upjohn, R.C., details could not be specified.

8. Legal.

9. Economic & Supply.

The work of the division had been split between the two officers available under its two headings but, Capt. Jacobs having been sick, work had been delayed. It was stated the "Relief" concerned several other divisions as well and that the dividing line was not clear.

DECISION NO. 7.

That any difficulties in this respect be dealt with by the Co-ordinating Staff.

10. Education.

Personnel was still very short but Major Reynolds was compiling details for Regions of ancient monuments and any necessary steps for their preservation.

11. Public Safety.

General Directives were in course of preparation on Police problems, registration and movements of persons.

12 Transportation & Communications.

This Division originally included Utilities, Fuel and Power, but these are now a separate division in ACo and planning was proceeding accordingly. Capt. Stone, U.S.A. Navy, advised a further breakdown between Transportation and Communications, the latter to cover P.T.T., radio, cables, etc.

DECISION No. 8

That this matter be taken up with A.F.H.Q. and ¹⁶²⁸tioned at next Planning Meeting.

DOMESTIC PROBLEMS.

13 Assignment of Personnel G-1 stated that a chart showing the present assign-

ments had been issued and that a list showing additions and amendments would be posted on the noticeboard as and when they arose. In the event of any conflict between lists the governing authority was the teleprint to A.F.H.Q.

14.

In the future, conferences would be summoned by Divisions and Regions and not names so that if the need was not available a substitute would attend.

14.

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In the future, conferences would be summarized by Divisions and Regions and not named so that if the need was not available a substitute would attend.

APPENDIX "A"

DIVISIONS & REGIONS PRESENT AT A.C.A. PLANNING

Staff Meeting, 6 Sept 43

Assistant Chiefs of Staff
Coordinating Staff "X"
Coordinating Staff "Y"
Legal
Headquarters Administration
Finance
Public Health
Education
Public Safety
Transportation
Communications
Economics and Supply
Agriculture
G-1
G-2
G-4
Region IV
Region V
Region VI
Region VIII
Region IX

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HEADQUARTERS PLANNING STAFF

MINUTES OF SPECIAL MEETING OF AUGUST 27, 1943

In accordance with the memorandum issued on August 20, 1943, a special meeting was held at 1100 A.M. on August 27, 1943.

PRESENT

1. Col. Rathbone, in chair
2. Brig. Carr
3. Brig. Parkinson
4. Col. Dunlop
5. Col. Hale
6. Col. ~~Parkinson~~
7. Col. Stearns
8. Col. Upjohn

9. Col. Young
10. Maj. Patterson
11. Maj. Purgola
12. Maj. Kenney
13. Maj. Knight
14. Capt. Gillet
15. Capt. Hickingbotham
16. Lt. A. M. MacInyre, USR

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Capt. Kierrier present upon invitation

1. Capt. Kierrier:

- (a) Made suggestions as to the possibility of additional office space, a building in town, erection of tents in courtyard and of an eave on second floor.
- (b) Reported that it was possible to obtain teletype service with AF-HQ 24 hours a day, but that the current operators could not be used indefinitely as they have other duties; hence it will be necessary to find regular operators.
- (c) Outlined the new procedure whereby communications between Staffs in Hollywood and Military Government School or Headquarters Company should pass through Capt. Kierrier's office.

2. Col. Rathbone outlined and explained:

- (a) Planning Directive No. 2 in it's draft form and it's connection with previous directives.
- (b) Relation of M. G. School to Headquarters Planning Staff.
3. Col. Rathbone requested that:
 - (a) Heads of all regions prepare and furnish him a general plan, and
 - (b) Report by August 31, if P. O. issued at conference of August 27 be satisfactory.
 - (c) Major Patterson and G 4 prepare a Table of Equipment and a plan for it's allocation.

4. Col. Rathbone outlined the assignment of rooms in Hollywood:

First Floor

- Room 1- G 1 & G 4 and for conferences
- Room 2- Special Divisions and Staffs of AJA (except Public Health and Finance)
- Room 3- Region 4
- Room 4- Region 3
- Room 5- Headquarters and Central Registry
- Room 6- Message Center
- Room 7- Assistant Chiefs of Staff and Assistants

Second Floor

- Room 8- Brig. Parkinson (AJA Sub Unit)
- Room 9- Brig. Hamlyn (AJA Finance)
- Room 10- Region 6
- Room 11- Region 7

Third Floor

- Room 16- Region 8
- Room 17- Region 3
- Room 18- G 2 & G 3-Maps
- Room 19

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other duties; hence it will be necessary to find regular operators.

- (c) Outlined the new procedure whereby communications between Staffs in Hollywood and Military Government School or Headquarters Company should pass through Capt. Kierker's office.

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4. Col. Rathbone outlined the assignment of rooms in Hollywood:

First Floor

Room 1- G 1 & G 4 and for conferences

Room 2- Special Divisions and Staffs of ACA (except Public Health and Finance)

Room 3- Region 4

Room 4- Region 3

Room 5- Headquarters and Central Registry

Room 6- Message Center

Room 7- Assistant Chiefs of Staff and Assistants

Second Floor

Room 8- Brig. Parkinson (ACA Pub Hlth)

Room 9- Brig. Hamlyn (ACA Finance)

Room 10- Region 6

Room 11- Region 7

Room 12&13- Special Divisions of

Regions 3-6-8-9

Room 14- Headquarters Commandant

5. Col. Rathbone expressed the opinion that when and if it becomes necessary to use additional quarters, Special Divisions and Staffs be quartered outside and the clerks in tents in the courtyard so as to leave the main Hollywood building available for Headquarters Planning Staff.

Meeting adjourned at 1220

Minutes prepared by:

Lt. A. H. MacIntyre, USNR
 Personal Assistant to Col. Parkinson

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