

Declassified E.O. 12356 Section 3.3/NND No. 785015

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PLANNING DIRECTIVES #1-7
AUG., SEPT. 1943

89 PP

Declassified E.O. 12356 Section 3.3/NND No. 785015

1 Copy
of
Section
II

SECRET
EQUALS BRITISH
MOST SECRET

Copy No. 38...

PLANNING DIRECTIVE NO. 1

(Provisional)

CORRESPONDENCE AND OFFICE PROCEDURE

(See "Central Registry & Office Procedure,"
Standing Order, dated 21 Aug 43)

I. ADDRESSING OF CORRESPONDENCE

a) It has been arranged with M.G. Sec. A.F.H.Q. that correspondence for Planning Staff will be kept separate from that for the M.G. School, and that the term "Planning Staff" will be used to indicate National H.Q., or, as it has now become, Armistice Control Authority (A.C.A.). All correspondence will therefore be addressed "Planning Staff, A.C.A.", and NOT to individual officers.

b) Correspondence may be addressed by or to A.C.A. to or by,

Outside Authorities (incl. M.G. Sec. A.F.H.Q.)

H.Q.s Regions.

H.Q. Commandant, A.C.A.

H.Q. M.G. School.

II. FILES

a) Regions will maintain their own files. Numbers will be prefixed with the letter "A". For the present, pending the allotment of clerks to Regions, regional files will be kept in the Central Registry.

b) Special Divisions of A.C.A. are "in the Central Registry", and will therefore use Central Registry files. If the head of a Special Division wishes to address a written note to the Planning Staff, he will therefore obtain the appropriate file or cause a new one to be opened, insert his note in original only, and cause the file to be referred to the appropriate Planning Staff Officer. Special Divisions should use the "Inter-Office Minute" system as much as possible (see "c" below).

c) The left hand side of files will be used for inter-

a) It has been arranged with H.Q. Sec. A.F.W.Q. that correspondence for Planning Staff will be kept separate from that for the M.G.School, and that the term "Planning Staff" will be used to indicate National H.Q., or, as it has now become, Armistice Control Authority (A.C.A.). All correspondence will therefore be addressed "Planning Staff, A.C.A.", and NOT to individual officers.

b) Correspondence may be addressed by or to A.C.A. to or by,

Outside Authorities (incl. M.G.Sec. A.F.W.Q.)

H.Q.s Regions.

H.Q. Commandant, A.C.A.

H.Q. M.G. School.

II. FILES

a) Regions will maintain their own files. Numbers will be prefixed with the letter "M". For the present, pending the allotment of clerks to Regions, Regional files will be kept in the Central Registry.

b) Special Divisions of A.C.A. are "in the Central Registry", and will therefore use Central Registry files. If the head of a Special Division wishes to address a written note to the Planning Staff, he will therefore obtain the appropriate file or cause a new one to be opened, insert his note in original only, and cause the file to be referred to the appropriate Planning Staff Officer. Special Divisions should use the "Inter-Office Minute" system as much as possible (see "e" below).

c) The left hand side of files will be used for inter-office minutes, which will be numbered consecutively and show clearly to what branch they are addressed, from what branch or division they emanate, and the date. Notwithstanding that Regions, and the H.Q. Commandant are not, strictly speaking, "in the Central Registry", files may be minuted to and from them.

d) Letters, cables, etc. in files will be numbered consecutively 1 A, 2 A, 3 A" etc. and enclosures "1 B, 2 B, 3 B" etc., further enclosures being lettered "C", "D" etc. 2649

e) Incoming mail having been placed in the appropriate file, - the file will be referred to the Branch or Section principally concerned, (See App. 'A') - not necessarily to G1. If the chief clerk is in

doubt as to the branch to which a letter should be initially referred, he will consult the Officer i/c Central Registry.

f) (1) The officer to whom a letter is referred in the first instance will be entirely responsible for deciding the distribution of additional copies, if any (see Standing Orders, above referred to, para. 4(e) (iii) and for minuting the file to such other branches and sections as require to see the letter. He will of course consult his superior if in doubt.

(ii) Owing to the increasing number of officers, distribution slips will no longer be used. The file will be minuted as far as possible to branches, not to individual officers. Action on the letter, if required, will be taken before or after other branches have seen it according to urgency and other circumstances.

(iii) Initiating officers will pay particular attention to the order in which branches "to see" are listed, and will bear in mind that the more branches to whom a file is marked "to see", the longer will be the time in circulation, and the greater the difficulty in retrieving the file for action. Officers to whom correspondence is passed "to see" will make a point of passing on the file quickly.

(iv) In no circumstances will files be passed by hand from officer to officer. They MUST pass through the Central Registry which is responsible for onward transmission and recording the whereabouts of files. An officer may, however, take a file to another branch to discuss a matter, provided that he then returns it to the C.R. even if the officer with whom he held the discussion is the next officially to receive the file.

g) Para. 2(b), (3), and para. (5) of "Standing Orders" dated 21 August 43, will be considered as modified as required by (e) and (f) above.

III. SIGNATURE OF LETTERS

a) All letters to the Mil. Govt. Sec. or other branches of A.F.H.Q. or to other outside authorities will be prepared for the signature of, and will be signed by or for one of the Asst. Chiefs of Staff, i.e.,
 "..... Colonel,
 Asst. Chief of Staff, A.C.A."

b) Letters to Regions, to the H.Q. of the School, or to the H.Q. Commandant may be signed by any Staff Officer "for" Asst. Chief of Staff, but letters of importance will be signed by one of the Asst. Chiefs.

c) Heads of Special Divisions A.C.A. may correspond directly with
 "..... Colonel, H.Q. but on technical matters ONLY."

(iii) Initiating officers will pay particular attention to the order in which branches "to see" are listed, and will bear in mind that the more branches to whom a file is marked "to see", the longer will be the time in circulation, and the greater the difficulty in retrieving the file for action. Officers to whom correspondence is passed "to see" will make a point of passing on the file quickly.

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Asst. Chief of Staff, A.C.A."

b) Letters to Regions, to the H.Q. of the School, or to the H.Q. Commandant may be signed by any Staff Officer "for" Asst. Chief of Staff, but letters of importance will be signed by one of the Asst. Chiefs.

c) Heads of Special Divisions A.C.A. may correspond directly with their "opposite numbers" at Regional H.Q., but on technical matters ONLY.

IV. RECEPTION AND DISPATCH OF CORRESPONDENCE

a) The Planning Staff, A.C.A. will open its own Message Center shortly. This will adjoin the Central Registry. When established, Dispatch Riders will bring and take correspondence to and from this Message Center direct. Meanwhile the School Message Center will be used, as also the School teletype and switchboard. Teletype messages may be sent between the hours 1000 to 1300 and 1400 to 1800.

3.

V. CHAIN OF RESPONSIBILITY AND DUTIES OF PLANNING STAFF, A.C.A.

An outline Table showing, ^{the} approximate present position is attached as App. 'A' hereto. It is emphasised that this is provisional and refers only to the Planning phase. It is liable to radical alteration in the light of experience, and does not necessarily bear any relation to the final Control set up.

VI. "Standing Orders" dated 21 Aug 43 - Errata.

- a. Para. 4 (f) (i). Second sentence should read ".....will be placed loose in the file,"
- b. Para. 7. Line 8. For "attended" substitute "altered."

ACA/1008
26 Aug 43

[Signature] Colonel,
Asst. Chief of Staff, A.C.A.

Distribution

Copy No.	1	Region III
	2	Region IV
	3	M. G. School -Director of Studies
	4	" " -Executive Officer
	5	" " -Camp Comdt.
	6	Asst. Chiefrs of Staff
	7	G I
	8	G II
	9	G IV
	10-13	Message Center and Central Registry
	14	Legal
	15	Agriculture
	16	Economics

ACA/1008
26 Aug 43

ACA/1008
Asst. Chief of Staff, A.C.A.
Colonel,

Distribution

Copy No.	1	Region III
	2	Region IV
	3	M. G. School -Director of Studies
	4	" " -Executive Officer
	5	" " -Camp Comdt.
	6	Asst. Chiefs of Staff
	7	G I
	8	G II
	9	G IV
	10-13	Message Center and Central Registry
	14	Legal
	15	Agriculture
	16	Economics
	17	Finance
	18	File ACA/1001
	19	File
	20-21	War Diary
	22-34	Spare

2648

Declassified E.O. 12356 Section 3.3/NND No. 785015

JOINT PLANNERS

Asst. Chief of Staff - Col. Rathbone

Asst. Chief of Staff - Lt. Col. Parkman

Personal Asst. - Lt. Macyn tyre

Col. Rathbone
Special Divisions

Staff:-- Capt. Campbell

<u>Legal</u>	<u>Public</u>	<u>Public</u>	<u>Property</u>	<u>Education</u>	<u>Information</u>
(Col. Berl	Health	Safety	Control	Lt. Col. Smith	Maj. Harahan
Brig. Parkman			Maj. Rattledge		

Labour Agriculture
Maj. Kennel

MILITARY ADM.

G-1
Major Purgold
Major Carrillo
Organisation, Personnel
Assignments, Discipline

Message Center &
Central Registry
Major Patterson
Lt. Desiderio
Lt. Hartley

G-2 & G-3
Captain Gillett
Security
Intelligence
Maps
Publications
Liaison for Operations

Maj. (Sup)
T.M.
Acc.

<u>Region III</u>	<u>Region IV</u>	<u>Region V</u>	<u>Region VI</u>	<u>Region VIII</u>	<u>Region I</u>
Col. Kelley	Brig. Carr				
Lt. Col. Lord Forester	Lt. Col. Kincaid			Lt. Col. Glenn	Lt. Col.

Legal
Public Health
Public Safety
Education
Financial
Labour
Agriculture
Economics
Transportation

Major Collins
Lt. Col. Birchett

JOINT PLANNERSDirective No. 1 dated
26 Aug 43.

Asst. Chief of Staff - Col. Rathbone

Asst. Chief of Staff - Lt. Col. Parkman
Personal Asst. - Lt. MacyntyreLt. Col. Parkman
Special Divisions:

Staff:- Capt. Pomeroy

Education
Col. SmithInformation
Maj. HanrahanLabourAgricultureTransportationEconomicsFinancial

Maj. Kennedy

Lt. Col. Kraege

Maj. Straus

Brig. Hanbly

MILITARY ADM.G-1G-2 & G-3G-4

Maj. Purgold

Maj. Carrillo

Organisation, Personnel
Assignments, Discipline

Captain Gillett

Security

Intelligence

Maps

Publications

Liaison for Operations

Maj. Hickenbotham

(Supply Equipment, Stores

TRM's/61098 Transportation

Accommodation)

Message Center &

Central Registry

Major Patterson

Lt. Desiderio

Lt. Hartley

Region IV

Region VRegion VIRegion VIIIRegion IXM.G. SchoolH.Q. Comdt.

Carr

Col. Kincaid

Lt. Col. Glenn

Lt. Col. Mayhew

Collins

Col. Birchett

P.D. No. 1 - Distribution as of 21 September 1950.

Declassified E.O. 12356 Section 3.3/NND No. 785015

Copy No.	Issued to.	Evidence or Remarks.	Copy No.	Issued to.	Evidence or Remarks.
1.	Region 3.	Printed Dist.	23.	Col. Rathbone	Seen.
2.	Region 4.	-do-	24.	Col. Young	As for Copy 22
3.	Dir. Studies.	-do-	25.	Location unknown	
4.	Exec. Off.	-do-	26.	Col. Parkman	As for Copy 22
5.	Camp Comm.	-do-	27.	Education.	Receipt.
6.	A.C. of S.	-do-	28.	Lt. MacIntyre. Location unknown.	Seen
7.	G-1.	-do-	29.	Col. Upjohn.	As for Copy 22.
8.	G-2.	-do-	30.	Col. Cripps.	Seen.
9.	Major Patterson.	Seen.	31.	Maj. Patterson.	As for Copy 22.
10.	Location Unknown.		32.	Maj. Bullock.	As for Copy 22.
11.	C. Registry.	Receipt.	33.	Spare on Hand.	On deposit with Librarian
12.	Region 2.	Receipt.	34.	Location unknown.	
13.	Region 8.	Receipt.	35.	Region 6.	Seen.
14.	Legal.	Printed Dist.	36.	Col. McFarland	Receipt.
15.	Agriculture	-do-	37.	Information.	Actually await- ing 2847.
16.	Economics.	-do-	38.	Col. Spicer.	Receipt.
17.	Finance.	-do-	39.	Spare on Hand.	
18.	Spare on Hand	Withdrawn from ACC/1001	40.	-do-	
19.	File ACC/1014		41.	-do-	

7.	G-1.	-do-	29.	Col. Upjohn.	Seen As for Copy 22.
8.	G-2.	-do-	30.	Col. Cripps.	Seen.
9.	Major Patterson.	Seen.	31.	Maj. Patterson.	As for Copy 22.
10.	Location Unknown.		32.	Maj. Bullock.	As for Copy 22.
11.	C. Registry.	Receipt.	33.	Spare on Hand.	On deposit with Librarian
12.	Region 6.	Receipt.	34.	Location unknown.	
13.	Region 8.	Receipt.	35.	Region 6.	Seen.
14.	Legal.	Printed Dist.	36.	Col. McFarland	Receipt.
15.	Agriculture	-do-	37.	Information.	Actually await- ing delivery.
16.	Economics.	-do-	38.	Col. Spicer.	Receipt.
17.	Finance.	-do-	39.	Spare on Hand.	
18.	Spare on Hand	Withdrawn from ACC/1001	40.	-do-	
19.	File ACC/1014		41.	-do-	
20/21	War Diary - File ACC/2000				
22.	Taken by Col. Rathbone to MCC for permanent deposit.	Note in ACC/1014 - Item 1A.			

*George O. Franz
M/Sr Chief Clerk*

1526 CS(K)

No. 34

SECRET equals
BRITISH MOST SECRET

2

PLANNING DIRECTIVE NO. 2

INTRODUCTORY

1. Planning Data.

The basic document on which all planning will proceed is MGS Paper No. 7 - "Outline Plan for Control of Italy," of which a fairly wide distribution has already been made. This paper is further elaborated in the Minutes of Meeting No. 3 held on 22 Aug 43 (File ACA/1008) and further directions from J.G. Sec. AFHQ will be issued as and when received either as Minutes of Conference or otherwise.

2. Organization

- (a) It will be observed from Paper No. 7 and its Appendices that the number of Officers required is less under "Armistice Control" (A.C.) than under "Military Government," (M.G.). Both eventualities have to be planned for, with priority to M.G. in the case of all Regions and to A.C. only in the case of National M.G.
- (b) App. I to Paper No. 7 is incorrect - classification and nomenclature of Special Divisions is as in Apps. 3-12, and further amendments are under consideration. (See Minutes of Meeting No. 4 held on 27 Aug 43).
- (c) To meet the situation given in (a) above, planners at ACA and Regions will prepare an organization chart for M.G. from which can be calculated the numbers by ranks which will have to be "skipped" if and when conversion from M.G. to A.C. takes place.
- (d) The question of TOS/WEs is dealt with in paragraphs 11, 12, 13 below.

METHOD OF PROVIDING AND SELECTING PERSONNEL

General

For the most part, the course of supply from now on is Officers and Em/Orgs arriving from U.S.A. and U.K. Application for individuals serving in units in N. Africa is in general to be deprecated unless in exceptional circumstances.

Officers

Officers arriving at the MGS from U.S.A. and U.K. have usually been provisionally assigned to appointments by the competent authorities in Washington and London. MGS Sec. AFHQ have directed that such assignments will be followed as far as

2. Organization

- (a) It will be observed from Paper No. 7 and its Appendices that the number of Officers required in less under "Armistice Control" (A.C.) than under "Military Government," (MG). Both eventualities have to be planned for, with priority to MG in the case of all Regions and to A.C. only in the case of National HQ.
- (b) App. I to Paper No. 7 is incorrect - classification and nomenclature of Special Divisions is as in Appxs. 3-12, and further amendments are under consideration. (See Minutes of Meeting No. 4 held on 27 Aug 43).
- (c) To meet the situation given in (a) above, planners at AOA and Regions will prepare an organization chart for AG, from which can be calculated the numbers by ranks which will have to be "skimmed" if and when conversion from MG to AC takes place.
- (d) The question of TOs/WEs is dealt with in paragraphs 11, 12, 13 below.

3. METHOD OF PROVIDING AND SELECTING PERSONNEL

General

For the most part, the source of supply from now on is Officers and Em/Orn G's arriving from U.S.A. and U.K. Application for individuals serving in units in N. Africa is in general to be deprecated unless in exceptional circumstances.

Officers

Officers arriving at the WGS from U.S.A. and U.K. have usually been provisionally assigned to appointments by the competent authorities in Washington and London. MG Sec. AFHQ have directed that such assignments will be followed as far as possible, particularly in the case of Senior Officers, but that they are in no way absolutely binding.

Em and O.R. Personnel

These are similarly dispatched from U.S.A. and U.K. classified as clerks, interpreters, etc.

Procedure for Assigning Officers

- (a) G-1 ACA will ascertain daily from MG School whether any fresh batch of Officers has arrived.
- (b) A Planning Staff Selection Board will be held daily, or as necessary at 1430 hours, at HOLLYWOOD. The Board will consist of the two A₁ st. Chiefs of

Staff, the Director of Studies, and such other Officers as they may adopt. Two G-1 Staff Officers (one British and one American) will act as joint Secretaries to the Board.

(c) The Board will have before it the arrival pro-formas of Officers, the cards denoting the assignment for which they have been provisionally selected and any other relevant documents.

(d) The Board is empowered to allocate provisionally to assignments all Officers of the rank of Major and below, and to make recommendations in respect of Officers above that rank to MG Sec. AFHQ, who will confirm or otherwise. Such assignments need not be specific - e.g. "Adm. Staff Region VI" or "Legal Division, A.C.A." will suffice.

(e) All provisional assignments made by the Board of whatever rank, will be reported in writing by Planning Staff to Mil. Govt. Sec. AFHQ, copies being sent to the M.G. School (U.S. and British Sections) and Regions and ACA special divisions concerned.

(f) It must be understood that no assignment, whatever the rank, is legally valid until it forms part of a T/C or W/E, approved by the competent authority at AFHQ and confirmed by Washington or London.

7. Assignment by Officers of Planning Work

(a) Officers will be informed verbally by the Board of their provisional assignment and will be instructed, in the case of ACA assignments to report at 1030 hours the following morning to the head of their Special Division or Staff branch, and in the case of Regional assignments to the acting head of the Region.

(b) Heads of ACA divisions, Staff Branches, and Regions having interviewed under (a) above the Officers assigned to them, will inform G-1:

- (i) whether they require them to start full-time planning, remaining at the School for language study only, or
- (ii) whether they may continue full time study at the School for the time being.

G-1 will then inform the Director of Studies accordingly, in writing.

(c) Heads of regions and ACA Special divisions and Staff Branches will apply to G-1 when they require the full time services of officers temporarily released to the School under (b) (ii) above and G-1 will again inform the Director of Studies accordingly.

(d) G-1 will consult the Asst. Chiefs of Staff as necessary.

8. Provision of Personnel for Regions.

(a) Regions will apply for staff in writing to Planning Staff, A.C.A. (G-1) giving the following information:

- (i) Officers:- Assignments for which required (see para. 6 (d)) and order of priority. In special cases an Officer may be asked for by name, to express a preference.
- (ii) En/Or:-

Assumption by Officers of Planning Work

(a) Officers will be informed verbally by the Board of their provisional assignment and will be instructed, in the case of ACA assignments to report at 1030 hours the following morning to the head of their Special Division or Staff branch, and in the case of Regional assignments to the acting head of the Region.

(b) Heads of ACA divisions, Staff Branches, and Regions having interviewed under (a) above the Officers assigned to them, will inform G-1:

- (i) whether they require them to start full-time planning, remaining at the School for language study only, or
- (ii) whether they may continue full time study at the school for the time being.

G-1 will then inform the Director of Studies accordingly, in writing. (c) Heads of regions and ACA Special divisions and Staff Branches will apply to G-1 when they require the full time services of officers temporarily released to the School under (b) (ii) above and G-1 will again inform the Director of Studies accordingly. Chiefs of Staff as necessary.

- (d) G-1 will consult the Asst. Chiefs of Staff as necessary.

Provision of Personnel for Regions. (G-1)

(a) Regions will apply for Staff in writing to Planning Staff, A.C.A. (G-1) giving the following information:

- (i) Officers:- Assignments for which required (See para. 6 (d)) and order of priority. In special cases an Officer may be asked for by name, to express a preference.
- (ii) EM/OR:- Numbers, ranks, and class of men required, (e.g. drivers, clerks, ACA Planning Staff will then take action as regards Officers as in para. above, and as regards EM/OR will apply in writing to M.C. School.

Casualties

Permanent casualties occurring in personnel provisionally assigned under paragraphs 6 and 7 to Regions will be reported in writing to ACA Planning Staff

10. Priority

Priority of allotment will be made as follows, subject to exceptions in special cases:-

Region 3
A.C.A.
Region 4
Region 5
Region 6
Region 7
Region 8

(See Paper No. 7 Paragraphs 22-24)

COMPILATION OF TOs/WEs.

11. Requirements.

Regions as and when formed and G-1, A.C.A. (in conjunction with HQ Commandant when appointed) will compile as soon as possible a draft TO/WE for submission to Planning Staff. Three separate documents will be required.

- (i) Combined Tables showing Officers by ranks, assignments, and Sections, and EV/CA by ranks and types and Sections to which allotted; and vehicles.
- (ii) As above, U.S.... personnel only.
- (iii) As above, British Personnel only.

12. References.

- (i) Officers M.S. Sec. Paper No. 7 appa. 5-11.
- (ii) EV/CA App. "A" hereto) Paper No. 5
- (iii) Vehicles. App. "B" hereto) already issued on limited distribution under ACA/1007 dated 28 Aug 43.

It is pointed out that figures are not at all firm, but War Office has approved the total of 493 OKs by trades as indicated. Whereans, therefore, alterations as between Regions can be made, no alteration resulting in the increase of the overall total can be contemplated unless considered vital.

13. Reports.

Regions, Staff, and Special Divisions will report (verbally or by means of pencil notes if lack of time requires) by Tuesday 31 Aug whether or not they consider the proposed TOs/WE generally satisfactory.

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12. References.

The figures given in the papers noted below will be used as a guide, and total must not be exceeded without reference to ACA.

- (i) Officers M.C. Paper No. 7 apud. 5-11.
- (ii) EV/OR App. "A" hereto) Already issued on limited distribution Paper No. 5
- (iii) Vehicles. App. "B" hereto) under ACA/1007 dated 28 Aug 43.

It is pointed out that figures are not at all firm, but War Office has approved the total of 493 OKs by trades as indicated. Whereas, therefore, alterations as between Regions can be made, no alteration resulting in the increase of the overall total can be contemplated unless considered vital.

13. Remarks.

Regions, Staff, and Special Divisions will report (verbally or by means of pencil notes if lack of time requires) by Tuesday 31 Aug whether or not they consider the proposed TOS/VE generally satisfactory.

14. COPIATION OF THIS/AF CLOS.14. Requirements.

Regions and G-4 (in conjunction with HQ Comdt when appointed) will prepare as soon as possible draft Tables of Basic Allowances/AF CLOS for submission to Planning Staff.

15. Form & Guide

(a) Two documents will be required - one American and one British. The former will follow generally the lines of the American Army T of E, the latter that of the British Army CLOS. A Guide based on an approved (American) table for logistic will be issued shortly, and such other guidance as proves possible.

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- (b) Special and miscellaneous requirements - e.g., armbands, torches, printed matter for use overseas, office stationery, etc. will not be included, but requirements will be computed and submitted to G-4, who will arrange to purchase such items as cannot be supplied from military sources locally in Algiers, and submit bills for payment, to G-4 Section, AFHQ. (See "Notes on Future Planning for Civil Affairs," - 3B in AGC file 1014.)

PLANNING - GENERAL LINES

16. Priority.

Priority in planning should be as follows:-

- (a) Organization, including TOs and TBs (See paragraphs 2, and 11-15.)
- (b) Planning of Military accommodation overseas - Officers, Messes, sleeping quarters for Officers and EM/OR.
- (c) Planning on the Civil Government side. This will include the compilation of data and notes, the prediction of requirements in the way of supply and imports, and so forth. Shipping space will be very limited; the priority of work in this direction should therefore be the calculation and breakdown of commodities which it is considered it will be necessary to import for the essential needs of Italy in the way of supplies of all kinds, including Medical. (See Attachment CA 1 and 3 to Paper No. 5.)

17. References and Assistance.

- (a) The Library, Maps, and Publications department is in charge of the G-2 Section. A list of all documents and reference books available is kept in the Central Registry, and additions thereto are notified as and when received on a fairly wide distribution. A copy will also be placed on the Notice Board outside the Central Registry. Regions and special Divisions requiring maps will apply in writing to G-2.
- (b) From time to time Officers of AMGT from Sicily visit the School and are available for help and discussion. It will be the duty of G-2 to insure that an up to date list of such Officers with their designations is always posted on the Notice Board.

18. Visits to Sicily.

Any officer of the Planning Staffs wishing to visit Sicily will apply in writing to G-2, giving the Officer or Department of AMGT whom he wishes to see, his reasons, and a definite list of questions he wishes answered. The Asst. Chiefs of Staff will then, in approved cases, apply for permission to all. Govt. Sec. AFHQ.

19. Use of Military Organization Overseas.

It should be borne in mind that the personnel of AMG or MIL. Govt. will use the then existing military organization in Italy - i.e. the formation, L. of C., areas, and sub-area organization to the fullest extent possible for all matters connected with the internal administration of the MG or ACA personnel -

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(a) The Library, Maps, and Publications Department is in charge of the G-2 Section. A list of all documents and reference books available is kept in the Central Registry, and additions thereto are notified as and when received on a fairly wide distribution. A copy will also be placed on the Notice Board outside the Central Registry. Regions and Special Divisions requiring maps will apply in writing to G-2.

(b) From time to time Officers of AMGOT from Sicily visit the School and are available for help and discussion. It will be the duty of G-2 to insure that an up to date list of such Officers with their designations is always posted on the Notice Board.

18. Visits to Sicily.

Any officer of the Planning Staffs wishing to visit Sicily will apply in writing to G-2, giving the Officer or Department of AMGOT whom he wishes to see, his reasons, and a definite list of questions he wishes answered. The Asst. Chiefs of Staff will then, in approved cases, apply for permission to Mil. Govt. Sec. AFHQ.

19. Use of Military Organization Overseas.

It should be borne in mind that the personnel of ACA or Mil. Govt. will use the then existing military organization in Italy - i.e. the formation, I. of C., Area, and sub-Area organization to the fullest extent possible for all matters connected with the internal administration of the NG or ACA personnel - i.e. supply, rations, equipment, clothing, transportation, postal, medical, casualties, pay, cash, and so forth. Special Division "Specialists" - e.g. dentists, will not be available for this. Owing to the large distances to be covered, Regions should therefore consider whether any specialist military personnel should be included in TOs/WE but these must be kept to a minimum and come out of the numbers shown against "Adm. Staff."

20. PLANNING - MILITARY GOVT. HONOLULU AND BUILDING CENTER.21. Allocation of school to ACA Planning Staff.

The school is in no sense under the command of ACA, but ACA is empowered to direct activities on the subject of planning, move overpersons, etc. (See para. (c) of first of special meeting held at 1530 hours 28 Aug 43.)

21. Move of School

It is the present intention that the School will move overseas in due course and continue to function there, in the vicinity of HQ, A.C.A., and probably under direct command of AFHQ, H. G. S.C., as at present.

22. Plans for Move.

The Commandant of the School is therefore requested to prepare as soon as possible a plan providing for the move and for accommodation overseas. (See para 16 (b)). As it is impossible to forecast what will be the numbers of students unallotted to ACA or Regions at the date of the move, transport and accommodation should be calculated on a per capita, or per given number basis, plus provision for the existing headquarters permanent staff. A draft plan should be submitted as soon as possible to Planning Staff, A.C.A.

PLANNING DIRECTIVE NO. 1.

23. App. 11 to F.D. No. 1 will be amended to place the Legal Division directly under the Asst. Chiefs of Staff, outside and separate from both Divisional Groups.

ACKNOWLEDGE

No. ACA/1008
29 Aug 43

W. H. M. J. - Colonel
Asst. Chief of Staff, 28 Aug 43

Distribution:

Copy No.	
1	Region 4
2	Region 5
3	" 6
4	" 7
5	" 8
6	" 9
7	H.G. School - Director of Studies
8	" - Executive Officer
9	" - Camp Comdt.
10	Col. Govt. Sec. AFHQ
11	Asst. Chiefs of Staff
12	G-1
13	G-2
14	G-4
15-17	Message Center and Central Registry
18	L.G.A.
19	Agriculture

PLANNING DIRECTIVE NO. 1.

23. App. 'A' to P.D. No. 1 will be amended to place the Legal Division directly under the Asst. Chiefs of Staff, outside and separate from both Divisional groups.

ACKNOWLEDGE

No. ASA/1008
29 AUG 43

Distribution:

Copy to.

1	Region 4	
2	Region 5	
3	" 6	
4	" 7	
5	" 8	
6	" 9	
7	E.G. School	Director of Studies
8	"	Executive Officer
9	"	" Camp Comdt.
10	Wil. Govt. Sec. AFHQ	
11	As t. Chiefs of Staff	
12	G-1	
13	G-2	
14	G-4	
15-17	Message Center and Central Registry	
18	Legal	
19	Agriculture	
20	Economics	
21	Finance	
22	Transportation	
23	File	
24-25	War Diary	
26-35	Spare	

W.H. M.
Asst. Chief of Staff, 2842
Colonel

SUGGESTED IO/WE - ENLISTED MEN & OTHER RANKSApp. 'A' to Planning Directive
No. 2 dated 29 Aug 43

R. U.S.	S.O. I			S/SGT.		Sgt.		R & F				Total
	Clerk	Clerk	Gen.	Clerk	Gen.	Clerk	M.T.	Gen.	Clerk	M.T.	Gen.	
			Duty		Duty			Duty			Duty	
Region 3	1	2	-	2	-	2	1	2	21	29	15	75
Region 4	1	2	-	1	-	3	1	1	31	39	21	100
Region 5	1	2	-	1	-	2	1	1	19	26	15	68
Region 6	1	2	-	1	-	1	1	1	14	20	9	50
Region 7	2	3	1	6	1	6	2	2	75	77	25	200
TOTAL	6	11	1	11	1	14	6	7	160	191	85 ^(a)	438

(a) includes 10 cooks.

R. U.S.	Region 3	150
	" 4	200
	" 5	136
	" 6	100
	" 7	400
	Total	986

No further suggested breakdown by ranks has been made: U.S. E.M. will be provided in a two thirds U.S./ one third U.K. basis by equivalent ranks and trades.

785015

App. 'A' to Planning Directive
No. 2 dated 29 Aug 43

I	W.C.	II	S/Sgt.	Sgt.				R & F		Total
	Gen.	Gen.	Gen.	Gen.				Gen.		
Clark	Duty	Clark	Duty	Clark	M.T.	Duty	Clark	M.T.	Duty	
2	-	2	-	2	1	2	21	29	15	75
2	-	1	-	3	1	1	31	39	21	100
2	-	1	-	2	1	1	19	26	15	68
2	-	1	-	1	1	1	14	20	9	50
3	1	6	1	6	2	2	75	77	25	200
11	1	11	1	14	6	7	160	191	85	433

(a) includes 10 cocks.

3	150
4	200
5	136
6	100
7	400
	986

her suggested breakdown by ranks has been made: U.S. E.M. will be provided
2 thirds U.S./ one third U.K. basis by equivalent ranks and trades.

App. 'B' to Planning Directive
No. 2 dated 29 Aug 43.

SUGGESTED TBA/WE - VEHICLES

U.S. VEHICLES	Region 3	Region 4	Region 5	Region 6	Region 7
Jeeps	26	36	26	22	60
Staff Car	-	-	-	-	20
3/4 Ton	14	16	12	8	60
2 1/2 Ton	14	18	10	3	30
C & R	2	4	2	2	6
Motor Cycles	(5)	(6)	(5)	(2)	(10)
Total (excluding M.Cs)	56	74	50	38	176
<u>U.K. VEHICLES.</u>					
Staff Car	1	1	1	1	10
Jeeps or str.	13	19	13	11	23
15 Cwt.	7	8	6	4	15
3 Tonners	7	9	5	3	15
Motor Cycles	(5)	(6)	(5)	(2)	(10)
Total (excluding M.Cs)	28	37	25	19	63
Grand Total	84	111	75	57	239

P.D. No. 2 - Contribution as of 21 September 1944.

Copy No.	Issued to.	Evidence or Remarks.	Copy No.	Issued to.	Evidence or Remarks.
1.	Region 4	Receipt.	24/25	War Diary 105/2000	
2.	Region 5.	Printed Dist.	26.	Col Young.	Seen.
3.	Region 6.	Receipt.	27.	Location unknown	Std. by Lt. Darlington.
4.	Education.	Receipt. With- drawn from ACC/1001	28.	Maj Patterson	Seen.
5.	Region 8.	Receipt.	29.	Central Registry.	Receipt.
6.	Region 2.	-do-	30.	Capt. Earnest.	Receipt.
7.	Dir. Studies.	Printed Dist.	31.	Maj. Driffeld-White	His Report.
8.	Exec. Off.	Receipt.	32.	Col. Cripps	2642.
9.	Camp. Comdt.	-do-	33.	Region 6.	Seen.
10.	M.O.S., A.F.H.Q.	-do-	34.	Col. Spicer.	Receipt.
11.	A.S. of C.	-do-	35.	Lt. Col. McFarland.	-do-
12.	G - 1.	-do-	36.	Spare on Hand.	
13.	G - 2.	-do-	37.	-do-	
14.	G - 4.	-do-	38.	-do-	
15.	Taken by Col. Rathbone for issue to an Officer.		39.	-do-	
16.	Lt Col PAPPAN.	Seen.	40.	Still to Print.	
17.	Spare on Hand.	On deposit with librar- ian.	41.	Still to Print.	
18.	Legal.	Receipt.			

6.	Region 9.	-do-	30.	Capl. Earnest.	Receipt.
7.	Dir. Studies.	Printed Dist.	31.	Maj. Driffield-White	His Report.
8.	Exec. Off.	Receipt.	32.	Col. Gripps	264th.
9.	Camp. Comdt.	-do-	33.	Region 6.	Seen.
10.	M.G.S., A.F.H.Q.	-do-	34.	Col. Spicer.	Receipt.
11.	A.S. of C.	-do-	35.	Lt. Col. McFarland.	-do-
12.	C - 1.	-do-	36.	Spare on Hand.	
13.	C - 2.	-do-	37.	-do-	
14.	C - 4.	-do-	38.	-do-	
15.	Taken by Col. Rathbone for issue to an Officer.		39.	-do-	
16.	Lt Col PAKMAN.	Seen.	40.	Still to Print.	
17.	Spare on Hand.	On deposit with librarian.	41.	Still to Print.	
18.	Legal.	Receipt.			
19.	Agriculture.	-do-			
20.	Economics.	-do-			
21.	Information.	Actually awaiting delivery.			
22.	Transportation.	Receipt.			
23.	File ACC/1014				

* Original issue ^{did} not include nos. 34, 35, as was ordered.

George O. Swanger
M/Dep, Camp Clark

4A

TO: Distribution A.
FROM: Planning Staff, ACA.
SUBJECT: Planning Directive No. 3.
REFERENCE: ACA/1014.
DATE: 13 Sept 1943.

1. As a matter of convenience, certain matters were included in the above directive which apply to HQ. ACA only, and as this may cause confusion, the following notes are issued with a view to clarifying the situation.

2. Staff Duties and Procedure.

The instructions ⁱⁿ Paras 8 & 9 apply both to ACA and Regions.

2811

3. Position of Regions.

Para. 10 (b) (i). "Under command for all purposes" refers only to channels of communication, planning policy, ^{and} administrative matters. It is not intended to have and obviously cannot have any legal significance.

4. Office Organization.

(a) Para. 11, obviously refers only to ACA, as is indicated by the phrase "It will be observed from App B-2- - -".
 (b) Para. 12, applies to Regions as well as ACA in so far as Regional HQ organization conforms to ACA - for example, (i) (Co-ordinating Staff) (ii) (Liaison) and (iv) (Military Administrative Staff) apply primarily to ACA and to Regions only to the extent that their organization may be similar.
 (c) The application of paras. 13 to 15 is clear from their text.
Distribution Lists.

5.

Para. 16 of course applies to ACA only. Regions will compile their own Distribution Lists if and when they consider necessary.

6. Branch Registration and Filing.

The detailed organization set out in para. 17 applies to ACA only and the instructions contained therein are to Branches and Special

The instruction ¹⁷Paras 8 & 9 apply both to ACA and Regions.

Position of Regions.

Para. 10 (b) (i). "Under command for all purposes" refers only to channels of communication, planning policy, ^{and} administrative matters. It is not intended to have and obviously cannot have any legal significance.

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- (a) Para. 11, obviously refers only to ACA, as is indicated by the phrase "It will be observed from App B-2 - - -".
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- (c) The application of paras. 13 to 15 is clear from their text.

Distribution Lists.

Para. 16 of course applies to ACA only. Regions will compile their own Distribution Lists if and when they consider necessary.

Branch Registration and Filing.

The detailed organization set out in para. 17 applies to ACA only and the instructions contained therein are to Branches and Special Divisions, as the text indicates. The system to be adopted in Regions is a Regional matter, subject to the general directions referred to above.

for info. Colonel.

R. B. RATHBONE,

Ident.-Colonel

H. PARKMAN,

Joint Assistant Chiefs of Staff.

A.C.M.

3A
PLANNING DIRECTIVE NO. 3

35
Copy No.

SCOPE

1. General.

- (a) This Directive is issued in continuation (and where it conflicts, in supersession) of Planning Directives Nos. 1 and 2.
- (b) The abbreviation "PD" will be used in future for "Planning Directive."

2. References.

References in brackets after paragraph headings are mostly to PD's No. 1 or 2.

3. Purpose.

It deals principally with the organisation of Special Divisions and with Office Organisation.

ORGANISATION - SPECIAL DIVISIONS.

(See Appx. to Paper No. 7 and Minutes of Meeting No. 5(a))

4. Transportation Division.

(a) This Division has, in the case of C.A., been split into two separate Divisions - "Utilities, Fuel and Power", and "Transportation and Communications", and this 'split' will be adopted and worked to for record, organisation, and all other purposes. In the case of Regions, Transportation remains a single Division and includes Utilities, Fuel, Power and Communications.

(b) It is possible that at a later date the new "Transportation and Communications" Division (C.A.) may be split into "Transportation" (Railways, Highways and Docks), and "Communications" (P.T.T., Cables, and Radio). In any case, both in C.A. and Regions, a "P.T.T., Cables and Radio" Sub-

3. Purport.

It deals principally with the organisation of Special Divisions and with Office Organisation.

ORGANISATION - SPECIAL DIVISIONS.

(See App. to Paper No. 7 and Minutes of Meeting No. 5(a))

4. Transportation Division.

(a) This Division has, in the case of C.A., been split into two separate Divisions - "Utilities, Fuel and Power", and "Transportation and Communications", and this 'split' will be adopted and worked to for record, organisation, and all other purposes. In the case of Regions, Transportation remains a single Division and includes Utilities, Fuel, Power and Communications.

(b) It is possible that at a later date the new "Transportation and Communications" Division (C.A.) may be split into "Transportation" (Railways, Highways and Docks), and "Communications" (P.T.T., Cables and Radio). In any case, both in C.A. and Regions, a "P.T.T., Cables and Radio" Sub-Division will be required.

5. Property Control.

The absorption of this Division into either the Local or the Financial Division is under consideration in the case of C.A. ONLY - it remains a separate Division in the case of M.G.

6. Welfare.

This is no more the concern of the Public Health Division than many others - e.g., Finance and Economics.

7. Further Changes.

is under Further re-organisation / consideration - decisions will be communicated as soon as received.

2640

ACA/1008

STAFF DUTIES AND OFFICE ORGANIZATION.8. General.

(a) It has been decided that generally speaking the American Staff Duties and Office Organization system will be adopted, but subject to the following important exceptions, and such other minor modifications as appear from the ensuing paragraphs.

(1) There will be no Adjutant-General's Department. The function normally undertaken by this department will be the responsibility either of G-1 or of the Branch concerned. (See para. 10(c). See below and App. B-2).

(ii) In view of the novel character of the organization of MG and G-1, there will be no stereotyped file headings laid down in advance.

(iii) The British "minuting" system and system of initial reference of file to the appropriate branch will continue. (See Planning Directive No. 1, para. II).

(b) The co-operation of all officers is earnestly requested in enforcing compliance with the system in operation and in preventing departures from it.

(c) In no circumstances will any instructions, letters, memoranda, etc. be officially issued or distributed otherwise than on an official file bearing a registered number. Any system of "private" files (as distinct from covers in which to keep spare copies, personal papers etc.) is strongly to be deprecated.

(d) It must be perfectly clear from the file copy of a letter who were

below and App. B-2).

(ii) In view of the novel character of the organisation of MG and C.A., there will be no stereotyped file headings laid down in advance.

(iii) The British "minuting" system and system of initial reference of file to the appropriate branch will continue. (See Planning

Directive No. 1, para. II).

(b) The co-operation of all officers is earnestly requested in enforcing compliance with the system in operation and in preventing departures from it.

(c) In no circumstances will any instructions, letters, memoranda, etc. be officially issued or distributed otherwise than on an official file bearing a registered number. Any system of "private" files (as distinct from covers in which to keep spare copies, personal papers etc.) is strongly to be deprecated.

(d) It must be perfectly clear from the file copy of a letter who were the recipients of that letter. The address or distribution "To all concerned" will therefore NOT be used.

9. Heading of Letters.

Letters will be headed as shown in App. 'A' hereto.

10. Channels of Communication, and Duties.

(a) Revised organisation charts are attached as App. B-1 and B-2 hereto.

(b) App. B-1 shows the channels of communication between C.A. and the following :

! 5-3 1

- (i) Regions 4, 5, 6, 8 and 9 } Under Command
for all
- (ii) HQ Comdt., CA } purposes.
- (iii) PG School and Holding Centre.
(Under CA only for purposes as shown).

(c) App. B-2 shows the detailed organisation of C.A., and the duties in brief of the Military Administrative Staff and Liaison Section. It replaces App. A to PD No. 1, all copies of which (i.e. the App only) will be destroyed.

Names of Officers have been omitted, as provision for up to date lists has now been made under C./1074 dated 4 Sep 43.

11. Initial Reference of Files. (See PD No. 1 para. II.)

(a) It will be observed from App. B-2 that apart from the Special Divisions, there are seven "branches", viz.:-

Military Adm. - G-1, G-2 and 3, G-4.

Policy and Civil Affairs. Co-ordinating Staff 'C', 'A'

'Y'; and Linison.

(b) (i) All letters not addressed specifically to Heads of Special Divisions, and coming within the terms of IIIC of PD No. 1, will be referred in the first instance to one of the seven Branches detailed in (a) above.

(ii) If a letter appears to the Supervising Officer to affect Special Divisions from both 'X' and 'Y' Groups, or the Legal or the Financial Division, it will be referred in the first instance to Co-ordinating Staff 'C' (Control).

2639

2639

Names of Officers have been omitted, as provided in

has now been made under C-1/1074 dated 4 Sep 43.

11. Initial Reference of Files. (See PD No. 1 para. II)

(a) It will be observed from App. B-2 that apart from the Special Divisions, there are seven "branches", viz:-

Military Adm. - G-1, G-2 and 3, G-4.

Policy and Civil Affairs. Co-ordinating Staff 'C', 'X'

'Y'; and Liaison.

(b) (i) All letters not addressed specifically to Heads of Special Divisions, and coming within the terms of IIIC of PD No. 1, will be referred in the first instance to one of the seven Branches detailed in (a) above.

(ii) If a letter appears to the Supervising Officer to affect Special Divisions from both 'X' and 'Y' Groups, or the Legal or the Financial Division, it will be referred in the first instance to Co-ordinating Staff 'C' (Central).

(iii) A memorandum on the duties of Co-ordinating Staffs is attached as App. 'C' hereto.

12. Designations of Branches.

For the purposes of the "referred to" column on files, and for minuting, the following abbreviated designations will be used. (See also para. 17 (d) below).

(i) Co-ordinating Staffs.

Central	CS(C)
'X'	CS(X)
'Y'	CS(Y)

(ii) Liaison Section

L

(iii) Special Divisions.

Legal	Leg
Financial	F
Public Health	PH
Public Safety	PS
Agriculture	Agri
Utilities, Fuel & Power	UFP
Transportation, Communications	Transp
Economics	Econ
Labour	Lab
Education	Educ
Information	Inf
Property Control	Prop

Regions will use the designation "Transp" for the combined division (See para. 4 (a) above). If at a later date, a separate "Communications" Division is formed, the designation, "Coms" will be used.

(iv) Military Administrative Staff.

Normal designations - G-1, G-2, G-3 and G-4. Unless and until a separate G-3 branch is formed, "G-2" will be used for the present combined G-2 and G-3 branches.

13. Reference numbers of Letters.

(a) The following procedure will be adopted:

(i) Letters originating from HQ, G-1: Prefix "iCA", followed by the

Economics	Econ
Labour	Lab
Education	Educ
Information	Inf
Property Control	Prop

Regions will use the designation "Transp" for the combined division (See para. 4 (a) above). If at a later date, a separate "Communications" Division is formed, the designation, "Coms" will be used.

(iv) Military Administrative Staff.

Normal designations - G-1, G-2, G-3 and G-4. Unless and until a separate G-3 branch is formed, "G-2" will be used for the present combined G-2 and G-3 branches.

13. Reference numbers of Letters.

(a) The following procedure will be adopted:

(i) Letters emanating from HQ. CA: Prefix "CA", followed by the file number, followed by the abbreviated designation of the branch concerned. (See para. 20). Examples:

CA/1056/3(CS(C))

CA/1092/1(G-1)

CA/1072/2(L)

CA/1142/1(Agric) (In the case of a policy, not a departmental letter on Agriculture-no other Division concerned).

(ii) Letters emanating from HQ Regions: Prefix "R", followed by the number of the Region, followed by the file number, followed by the branch concerned. The suffix will depend upon the organization of Regional HQ, except in the case of policy letters concerning only

one Special Division. Examples:

R4/1029/3(Adm)

R5/2091/(F) (Policy letter on Finance).

(iii) Technical letters emanating from Heads of Special Divisions, whether at ACA or Regions, addressed to their "opposite numbers" will be numbered as in (i) and (ii) above. Examples:

AC4/1072/4(leg) (From Chief Legal Officer ACA to Chief Legal Officer of a Region).

R6/1001/2(PS) (From Chief Public Safety Officer, Region 6, to Chief Public Safety Officer, ACA).

14. Signature of Letters. (No. I, III (a) and (b)).

(a) Letters from ACA to outside authorities will be prepared for the signature of both Assistant Chiefs of Staff and their names and ranks will be typed underneath. If a Staff Officer signs "for" them, it is NOT necessary that his name and rank should be typed. He will sign legibly his name, rank and assignment. Example:

H. Pergold, Major,

Colonel,

R. B. RATTENBORN
Lieut. Colonel,

H. PERGOLD, Maj.
for Joint Assistant Chiefs of Staff, ACA

(b) Letters from ACA to Regions, Special Divisions and HQ Commandant will be prepared for signature as follows: "Joint Assistant Chiefs of Staff." The officer signing, whether one of the Assistant Chiefs or not, will sign legibly above this line with his name and rank. Example:

J. E. Bullock, Major
for Joint Assistant Chiefs of Staff, ACA

15. Use of Abbreviations.

Abbreviations other than as laid down in this Manual will

2638

14. Signature of Letters. (No. I, III (a) and (b)).

(a) Letters from ACA to outside authorities will be prepared for the signature of both Assistant Chiefs of Staff and their names and ranks will be typed underneath. If a Staff Officer signs "for" then, it is NOT necessary that his name and rank should be typed. He will sign legibly his name, rank and assignment. Example:

H. Perrold, Major,

Colonel,

R. B. RATHBON,

Libut. Colonel,

H. PERKINS, Jr.

for Joint Assistant Chiefs of Staff, ACA

(b) Letters from ACA to Regions, Special Divisions and HQ Commandant

will be prepared for signature as follows: "Joint Assistant Chiefs of Staff." The officer signing, whether one of the Assistant Chiefs or not, will sign legibly above this line with his name and rank. Example:

J. E. Bullock, Major

for Joint Assistant Chiefs of Staff, ACA

15. Use of Abbreviations.

Abbreviations other than as laid down in this Directive will not normally be used in correspondence or minutes. The use of abbreviations in the type of correspondence appropriate in CA and Regions is not suitable, and in any case is liable to cause misunderstanding as the same abbreviations are not standard in British and American parlance. If, therefore, an officer uses an abbreviation, he is personally responsible that it will be understood beyond possibility of doubt by officers of both Nationalities.

16. Distribution Lists.

(a) Distribution lists 'A', 'B', and 'C' are attached as app. 'D' hereto

and will be taken into use forthwith.

(b) There is no objection to addressing a letter "Distribution C plus... ..", or "Distribution A less... .." e.g. "Distribution A less all MG copies and ⁵⁷AFHQ" or "Distribution B less all Regions plus G-1 and G-4."

(c) It would also be in order to address a letter, "Distribution (List) B" and put at the end (e.g.) "Copy to: - WES. AFHQ
G-1 for action, para. 6
G-4

(d) In the case of a copy-numbered document, the address or distribution should read "Distribution A (Copy-numbered)". This is the reason for the inclusion in Distribution 'A' (App. D) of Copy Nos. It does NOT mean that when Distribution 'A' is used, Copy numbers will be the invariable rule.

17. Branch Registration and Filing.

(a) The number of typewriters at present available does not admit of any departure from the Central Registry System now in operation. At a date to be notified later, however, it is proposed to institute Branch Registration and Filing as it will otherwise be impossible to deal with the volume of correspondence adequately and with sufficient promptitude. The main features of the Branch System are set forth in the ensuing sub-paragraph. Plans will be made now and the necessary registers prepared so as to be able to put the system into operation without delay or friction as soon as orders to do so are issued.

(b) (i) A Supervising Officer with the necessary clerical assistants will be appointed for the whole of AFHQ. His duties will include the reception of 'in' correspondence and its distribution to branches, and

when Distribution 'A' is used, Copy numbers will be the invariable rule.

17. Branch Registration and Filing.

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(b) (i) A Supervising Officer with the necessary clerical assistants will be appointed for the whole of A.C.A. His duties will include the reception of 'in' correspondence and its distribution to branches, and the dispatch of 'out' correspondence for all branches.

(ii) He will open all mail addressed to A.C.A., Chief of Staff, Commanding General, or any other address denoting the HQ of A.C.A., or to Heads of Special Divisions; and maintain a register in which only the following particulars will be recorded:

Serial No.

Ref. No. of letter.

Office of origin.

Date of letter.

Subject (in leading only).

Branch to which passed.

He will then pass the letters at once to the branches concerned.

(iii) He will pass all letters addressed to individual officers by name (as distinct from by assignment) direct to officers concerned unopened. If in doubt, he will open the letter and then act according to its contents.

(c) The receiving branch will register the correspondence so received and file it. The file No. in which the letter is placed will be recorded in the Register. The file will then be referred to the appropriate Officer of the Branch, and the procedure already laid down in PD No. 1 and para.

11 above generally followed.

(d) The actual details of the filing system to be adopted, including a list and definition of "Branches", and the method of allotting file Nos. to Branches (whether by block allotment of numbers or otherwise) will be notified later.

(e) The system of minuting files from one branch to another is in no way affected by each branch being responsible for its own files - on the contrary, as the danger of the Branch system lies in each Branch becoming a water-tight compartment, it is essential that Branches should keep each other informed on all matters of interest. The fact that each Branch has its own files, however, enables one Branch to write a letter to another (not possible under the Central Registry System) and this will frequently be more expeditious than minuting; moreover, it has the advantage that it does not involve parting with the file.

2637

11 above generally followed.

(d) The actual details of the filing system to be adopted, including a list and definition of "Branches", and the method of allotting file Nos. to Branches (whether by block allotment of numbers or otherwise) will be notified later.

(e) The system of minuting files from one branch to another is in no way affected by each branch being responsible for its own files - on the contrary, as the danger of the Branch system lies in each Branch becoming a water-tight compartment, it is essential that Branches should keep each other informed on all matters of interest. The fact that each Branch has its own files, however, enables one Branch to write a letter to another (not possible under the Central Registry System) and this will frequently be more expeditious than minuting; moreover, it has the advantage that it does not involve parting with the file.

PERSONNEL

18. Assignment of Officers - Composition of Board.

Paragraph 6 (b) of PD No. 1 is hereby cancelled and the following substituted:

"The Board will consist of two Assistant Chiefs of Staff, the Director of Studies and such other officers as they may coopt. When officers appear before the Board either earmarked for special divisions or whose papers indicate that they have special qualifications appropriate to one of the divisions, the Acting Head of the Division in question will also become, ex officio, a member of the Selection Board."

19. Priority of Allotment of Officers. (PD No. 2, Para. 2)

(a) Region 4 has a first and our priority.

(b) Priority thereafter is as follows:

Regions 5 and 6 (Equal)

Region 8

Region 3

20. Allotment of EM/OF. No. 2, para. 8)

Priority is the same as for officers. Director of Studies is requested

to insure that the priority mentioned generally is regarded quantity only.

NOT quality.

ACKNOWLEDGE RECEIPT

APR 10 1943
Colonel,
R. B. RATHBONE
Lieut. Colonel,
J. E. PAVLIN
Joint Assistant Chiefs of Staff, JCS

No.

10 Sept 43

DISTRIBUTION: 101 (Copy numbered) (Plus 5 copies)
(See App. D)

App. 'A' to Planning
Directive No. 3
Dated - 10 Sep 1943

TO: Military Government Section AFHQ

FROM: Planning Staff, AGO

SUBJECT: Assignments - Officers

REFERENCE: AGO/1674/1(0-1)

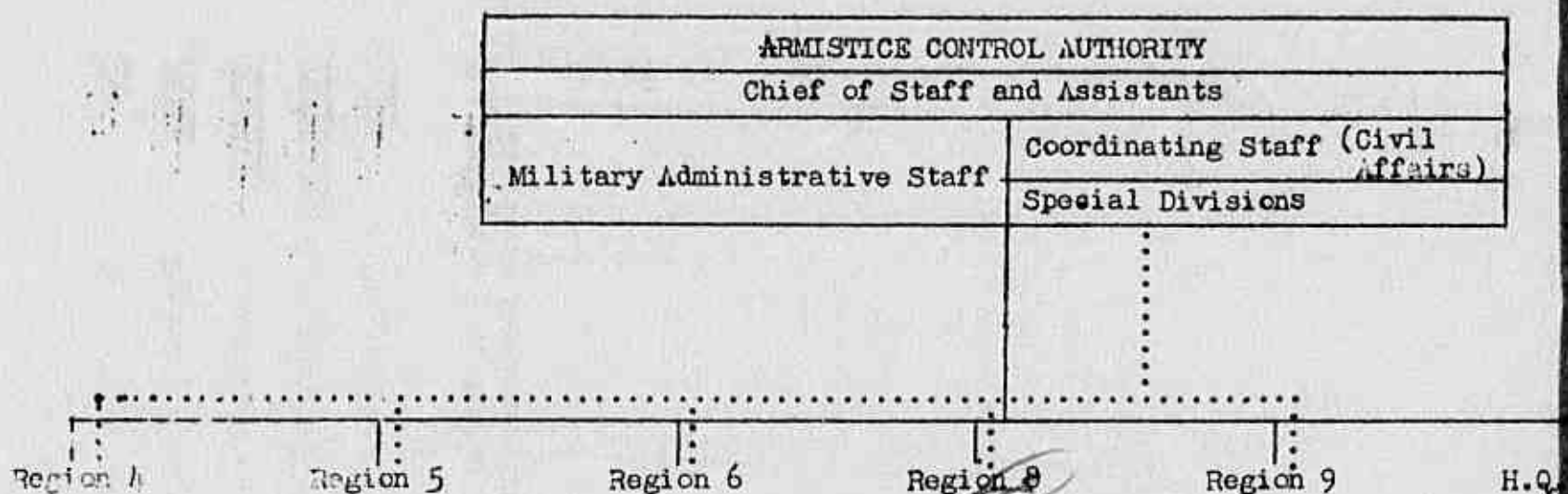
DATE: 10 September 1943

1. Reference your letter WGS/1145 dated 1 September 1943.
It is not the intention.....

2.

3.

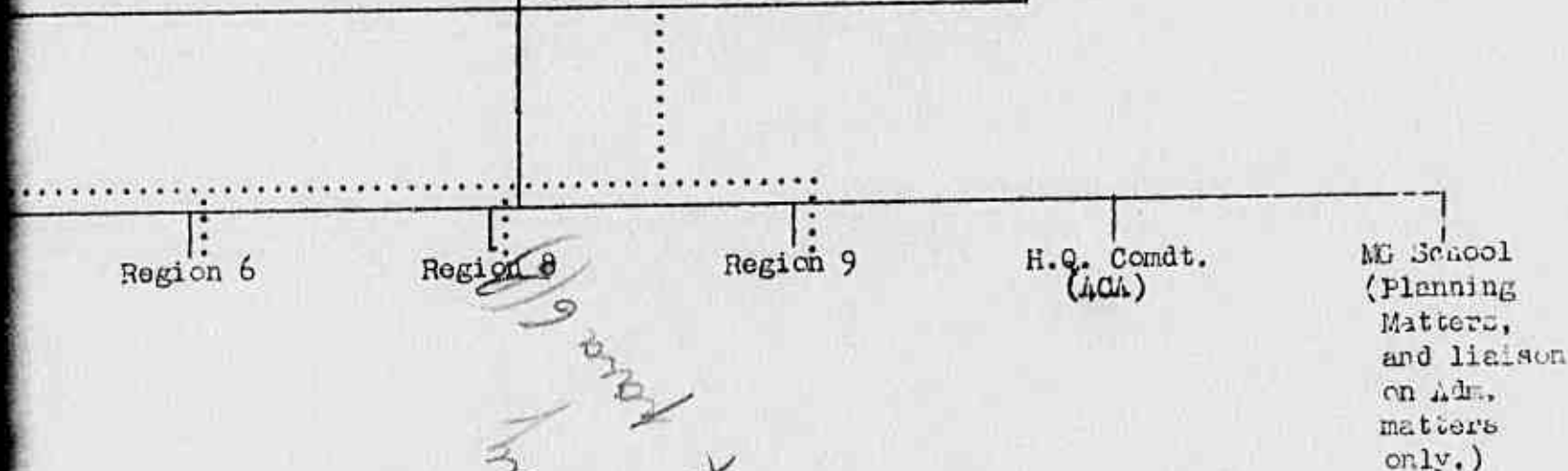
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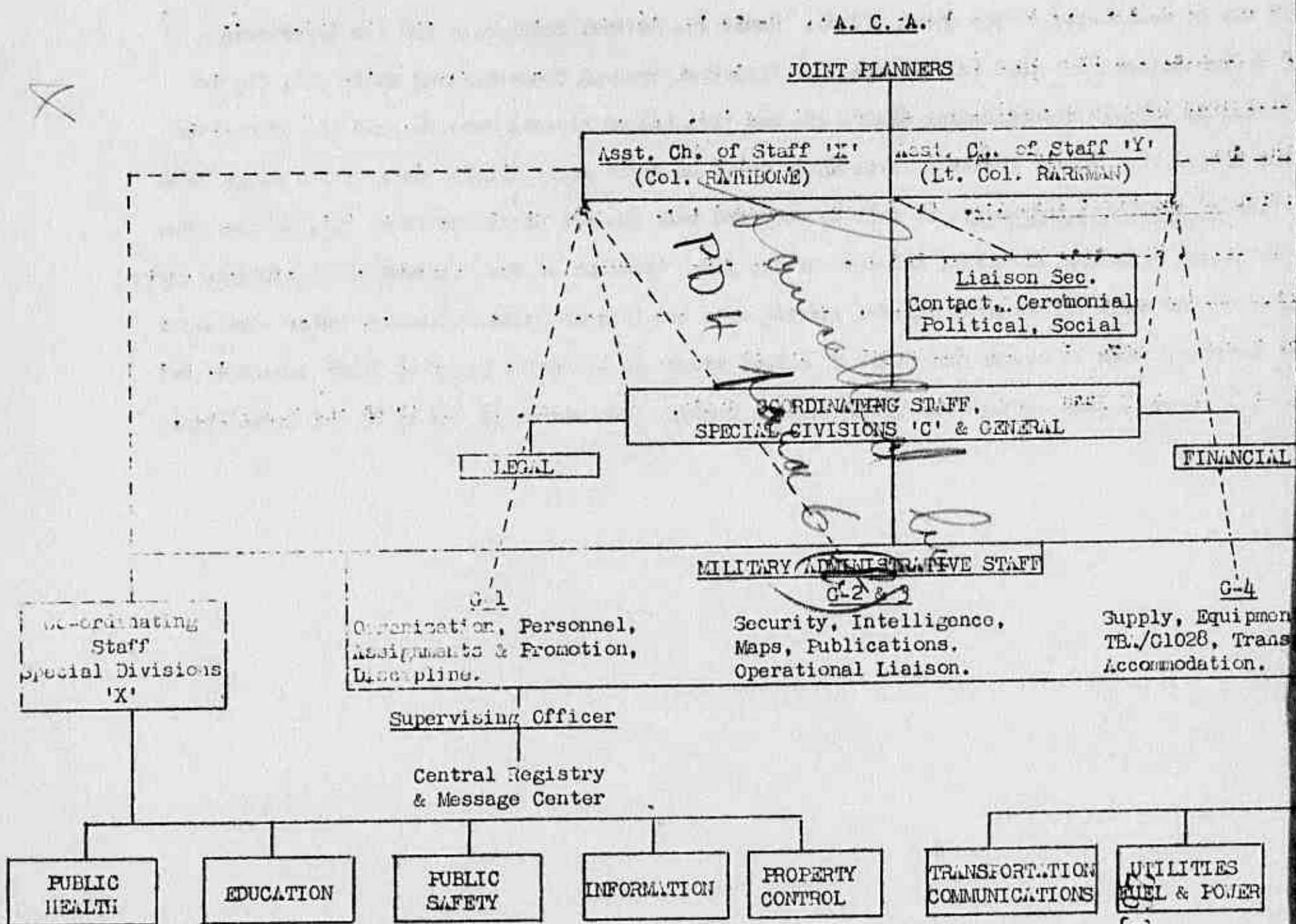
—— Staff Channels (Policy, General, and Military Adm. matters)
 Technical and Departmental Channels.

App. B-1 to PD No. 3
dated 10 Sept 43

ARMISTICE CONTROL AUTHORITY	
Chief of Staff and Assistants	
Military Administrative Staff	Coordinating Staff (Civil Affairs)
	Special Divisions



Staff Channels (Policy, General, and Military Adm. matters)
••Technical and Departmental Channels.



NOTE: (See reference)

A. C. A.

App B-2 to PD No. 3
dated 10 Sept 43

JOINT PLANNERS

Asst. Ch. of Staff 'X'
(Col. RAYBONE)

Asst. Ch. of Staff 'Y'
(Lt. Col. RAYBONE)

Liaison Sec.
Contact, Ceremonial
Political, Social

COORDINATING STAFF,
SPECIAL DIVISIONS 'C' & GENERAL

LEGAL

FINANCIAL

MILITARY ADMINISTRATIVE STAFF

G-2

G-4

1. Personnel,
2. Promotion,

Security, Intelligence,
Maps, Publications,
Operational Liaison.

Supply, Equipment,
TB./G1028, Transportation,
Accommodation.

Co-ordinating
Staff
Special Divisions
'Y'

Officer

Registry
Center

INFORMATION

PROPERTY
CONTROL

TRANSPORTATION
COMMUNICATIONS

UTILITIES
FUEL & POWER

LABOUR

ECONOMICS

AGRICULTURE

33

NOTE: The asst. Chiefs of Staff may be considered as one joint office. Hence the central black showing a direct line of communication from them (a) to Legal and Financial through Co-ordinating Staffs 'X' and 'Y', (c) to Liaison and Administrative Staff. The dotted line merely indicates which Asst. Chief of Staff will normally come up to the joint office in the first instance. It will be observed that Special Divisions Group 'Y', Legal Division, Financial Division, and each of the three branches of the Staff have thus been placed under one or other of the Asst. Chiefs, leaving only the Liaison Section Office. Heads of Special Divisions have of course the right of direct access to the Asst. Chief of Staff. Correspondence from them will normally pass through the Co-ordinating Staff. (See paras. 1-4)

may be considered as one joint office. Hence the central black line and its offshoots communication from them (a) to Legal and Financial through Co-ordinating Staff 'C', (b) to Divisions through co-ordinating Staffs 'X' and 'Y', (c) to Liaison Section, and (d) to Military the dotted line merely indicates which Asst. Chief of Staff will normally deal with a matter which office in the first instance. It will be observed that Special Divisions Group 'X', Special Division, Financial Division, and each of the three branches of the Military Administrative Staff under one or other of the Asst. Chiefs, leaving only the Liaison Section directly under the Joint Divisions have of course the right of direct access to the Asst. Chief of Staff concerned, but will normally pass through the Co-ordinating Staff. (See paras. 11 and 12 of the Directive).

APPENDIX 'C' TO PD NO. 3
Dated - 10 September 43

MEMORANDUM - DUTIES OF CO-ORDINATING STAFF (C.S.)

1. Co-ordinating Staff is appointed to the three Groups of Special Divisions. (See App. B-2).

Group C

Legal and Finance

Group Y

Labour

Agriculture

Transportation and Communications

Utilities, Fuel and Power

Economics

Group X

Public Health

Public Safety

Education

Information

Property Control

263

2. These officers will, as the name implies, co-ordinate the activities and plans of the Divisions within their groups, will deal with general and policy questions within these spheres, and will also act as liaison officers between the groups.

3. To achieve this CS officers must have -

(a) Personal knowledge of all the Staff Officers employed in Divisions both within their own and in the other Groups. They should keep

themselves up to date in postings and assignments.

(b) Knowledge of the office locations (and billet locations) of all officers in their group.

4. C.S. Officers should see all plans made by his divisions and keep himself up to date with additions to, and modifications of such plans.

As sub-divisions within Divisions are formed, C.S. will learn what

Group X

Public Health
Public Safety
Education
Information
Property Control

263

2. These officers will, as the name implies, co-ordinate the activities and plans of the Divisions within their groups, will deal with general and policy questions within these spheres, and will also act as liaison officers between the groups.

3. To achieve this CS officers must have -

(a) Personal knowledge of all the Staff Officers employed in Divisions both within their own and in the other Groups. They should keep themselves up to date in positions and assignments.

(b) Knowledge of the office locations (and billet locations) of all officers in their group.

4. C.S. Officers should see all plans made by his divisions and keep himself up to date with additions to, and modifications of such plans.

As sub-divisions within Divisions are formed, C.S. will learn what they are, their functions and the officer (if any) specially charged with dealing with problems, etc., of the sub-division.

(NOTE: The normal approach to any sub-divisional officer will be through the Head of the Division.)

5. (a) New proposals and directives by Chief Planners should be examined by C.S. staff for possible repercussions and to ensure that all divisions concerned are advised that action is required.

App. C (Cont'd)

(b) C.S. will, within their respective spheres, draft all letters on policy matters required to be transmitted to Regions from Asst. Chiefs of Staff.

(c) C.S. will draft Administrative and Executive instructions for Special Divisions within Groups.

6. C.S. will ensure that all matters in respect of Divisions within the group which may affect the Military Administrative Staff (e.g. the transfer of personnel, sickness, absence from station on leave or duty, accommodation, transport, etc.) are made known to the appropriate military branch.

7. C.S. will be represented at all conferences on planning that affect their groups and all other conferences and meetings as directed by the Asst. Chiefs of Staff.

C.S. will be responsible for notifying heads of Divisions within their groups of the time, date and place of conferences at which their attendance is necessary. Circulation of agenda and minutes (where issued) will follow automatically.

8. C.S. will, either at request of Heads of Divisions, or under instructions of the Asst. Chiefs of Staff, or in special cases, on their own initiative, call conferences for the purpose of carrying out their coordinating functions.

They will be responsible for accommodation, etc., required for

transfer of personnel, sickness, absence from station on leave or duty, accommodation, transport, etc.) are made known to the appropriate military branch,

7. C.S. will be represented at all conferences on planning that affect their groups and all other conferences and meetings as directed by the Asst. Chiefs of Staff.

C.S. will be responsible for notifying heads of Divisions within their groups of the time, date and place of conferences at which their attendance is necessary. Circulation of agenda and minutes (where issued) will follow automatically.

8. C.S. will, either at request of Heads of Divisions, or under instructions of the Asst. Chiefs of Staff, or in special cases, on their own initiative, call conferences for the purpose of carrying out their coordinating functions.

They will be responsible for accommodation, etc., required for such meetings and will arrange through the appropriate channel.

Minutes of such meetings will be kept by C.S. Staff.

SPECIAL NOTE: Care must be taken to ensure that there is no bottleneck created by the application of paras. 6, 7 and 8 above.

9. In the event of Branch Registries being set up, Co-ordinating Staff will be responsible for the proper working, under the rules issued, of these registries.

10. 0 to PG No. 3
Date: 10 Sept 45

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Region 4

Legal

Finance

Public Health

Public Safety

Property Control

Education

Information

Agriculture

Labour

Transportation and Communications

Economics

Utilities, Fuel and Power

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CS(X)

CS(Y)

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G-2

G-4

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MG School - Executive Officer

MG School - Corp Commandant

MG Sec., AFHQ (3 Copies)

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Region 4

Distribution 'C'

HQ Commandant, JCA

2633

2633

" " 10 Property Control
 " " 11 Education
 " " 12 Information
 " " 13 Agriculture
 " " 14 Labour
 " " 15 Transportation and Communications
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Region 4
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HQ Commandant, ACA

Level

Finance

Public Health

Public Safety

Property Control

Education

Information

Agriculture

Labour

Transportation and Communications

Economics

Utilities, Fuel and Power

CS(C)

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" 9.	Public Safety.	<i>[unclear]</i>
" 10.	Property Control.	<i>[unclear]</i>
" 11.	Education.	<i>[unclear]</i>
" 12.	Information.	<i>[unclear]</i>
" 13.	Agriculture.	<i>[unclear]</i>
" 14.	Labour.	<i>[unclear]</i>
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2632

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- " " 9. Public Safety. *Blaylock*
- " " 10. Property Control. *Blaylock*
- " " 11. Education. *Blaylock*
- " " 12. Information. *Blaylock*
- " " 13. Agriculture. *Blaylock*
- " " 14. Labour. *Blaylock*
- " " 15. Transportation and Communications. *Blaylock*
- " " 16. Economics. *Blaylock*
- " " 17. Utilities, Fuel and Power. *Blaylock*
- " " 18. *Blaylock*
- " " 19. *Blaylock*
- " " 20. Asst. Chiefs of Staff. *Blaylock*
- " " 21. CS(C) *Blaylock*
- " " 22. CS(X) *Blaylock*
- " " 23. CS(Y) *Blaylock*
- " " 24. G-1. *Blaylock*
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2632

Blaylock

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Blaylock

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-2- Henry Deane WSTJL

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"	"	37.)	Colonel Parkman - See Receipts
"	"	38.)	for Dr. <u>W. L. Co. Major</u>
"	"	39.)	Communications - <u>W. L. Co.</u>
"	"	40.)	Liaison - See Receipts.
"	"	41.)	LT. Col. Parkman, in possession of Lt. McIntyre. See Receipts.

Spare.

2631

The distribution indicated above has been effected. with exception of 38x

2631

The distribution indicated above has
been effected. *with exception of*
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Whitcomb
WO Am.

(date) *21 Sept. 1943.*

* Subsequently supplied
issued to Maj. Andrew S. [unclear]
White B. H. Public S. [unclear]
20 Sept 43.

SECRET Equals British Most Secret.

PLANNING DIRECTIVE NO. 4.

INTRODUCTORY.

1. Previous Planning Directives.

This Directive is issued in continuation and (where there is conflict) in supersession of P.Ds nos. 1, 2 and 3.

2. References.

References in brackets, after paragraph headings, are to the relevant previous P.D.

3. Subjects dealt with.

This directive deals with the re-organization of A.C.A., with office organization, selection of personnel, priorities, and general planning points.

4. Application of Instructions.

(a) Paras 5, 9, and 12 - 19 are of general application.

(b) Paras 6, 7, 8, 10, and 11 contain instructions for the re-organization of A.C.A., and are of interest to the Regions only to the extent that they are affected by the re-organization and because they must be familiar with it. 2630

ORGANIZATION.

5. Armistice Control Commission.

(a) The term "Armistice C.C." will be taken into use forthwith in place of "A.C.A.", except for the prefix in reference nos. (para 19)

(b) It is believed that the Armistice Control Commission (Armistice C.C.) will be organized substantially as shown in App. C to the minutes of P.H. Planning Committee Meeting No. 6, (issued on full distribution on 16 Sep 43), except that there will be a separate Political Section, responsible for Italian Foreign Affairs, handling civilian internees, and contact with Allied delegations. It will be available for political advice to all other Sections. This Section will include Information, Fine Arts, and probably Education.

(c) For the sake of clarity, this organization is shown in tabular form as App. "A" hereto.

(d) Generally speaking the personnel for Sections 2, 3 and 4 will be provided from the Paper No. 7 allotments - for Sections 1 and 5 from other sources.

Copy No. 40
REF: ACC/1014.
18 Sep 43.

This directive deals with the re-organization of A.C.A., with office organization, selection of personnel, priorities, and general planning points.

4. Application of Instructions.

(a) Paras 5, 9, and 12 - 19 are of general application.

(b) Paras 6, 7, 8, 10, and 11 contain instructions for the re-organization of A.C.A., and are of interest to the Regions only to the extent that they are affected by the re-organization and because they must be familiar with it.

2630

ORGANIZATION.

5. Armistice Control Commission.

(a) The term "Armistice C.C." will be taken into use forthwith in place of "A.C.A.", except for the prefix in reference nos. (para 10)

(b) It is believed that the Armistice Control Commission (Armistice C.C.) will be organized substantially as shown in app. C to the minutes of P.H. Planning Committee Meeting No. 6, (issued on full distribution on 16 Sep 43), except that there will be 2 separate Political Section, responsible for Italian Foreign Affairs, handling civilian internees, and contact with Allied delegations. It will be available for political advice to all other Sections. This Section will include Information, Fine Arts, and probably Education.

(c) For the sake of clarity, this organization is shown in tabular form as app. "A" hereto.

(d) Generally speaking the personnel for Sections 2, 3 and 4 will be provided from the Paper No. 7 allotments. For Sections 1 and 5 from other sources.

(e) It has not yet been decided whether the Military Internal Administrative Staff will function for the Military Section as well as for Sections 2, 3 and 4 or not. In app. A an affirmative decision is assured - if it is subsequently decided that this Section will be independent as regards internal military matters.

the only alteration to App. A required will be the deletion of the horizontal line marked X - Y immediately below the box "Political Advisers and Military Staff".

(f) It may also be necessary to remove the Military Administrative Staff from the HQ of the Commission and include it in the HQ of No. 3 Section. Should this be decided upon a revised Appendix will be issued.

6. Formation of Sub-Commissions.

(a) In the absence of more detailed information regarding the organization at the top, it is not possible at present to re-organize A.C.A. in exact accordance with App. "A".

(b) In so far as sub-commissions are concerned, however, re-organization will take place forthwith, as shown in App. B.1 and B.2 hereto, which are respectively substituted for Apps B.1 and B.2 to P.D. No. 3. All copies of Apps B.1 and B.2 to P.D. No. 3 (other than the file and War Diary copies) will be destroyed. Existing special divisions in Regions remain unchanged.

(c) It will be noted that the names of sub-commissions differ in some cases from those of existing special divisions, and further that the number of the proposed sub-commissions exceeds that of present special divisions. App. "C" hereto shows in tabular form how the new sub-commissions are to be formed from existing special divisions and other sources. Detailed personnel adjustments are being dealt with separately. Education and Fine Arts, and Information have been retained temporarily in No. 2 Section, pending orders as to their transfer to Political Section (see para. 5(b)).

7. Organization of the Staff.

(a) App. B.2 shows Asst. C of S "X" as responsible for Nos. 2 and 4 Sections, and Asst. C. of S "Y" for No. 3 Section, and for all Military Internal Administration.

(b) In addition to the Military Administration Staff, staffs are provided for each Asst. Chief as shown in App. B.2. These staff branches will deal with general matters affecting the Section concerned.

(c) There will thus be six "branches", apart from the sub-commissions, viz:

Military Admin.	G-1, G-2 & G and G-4. (no change)	Recn. and Finance, Communications, and Administrative Services.
Civil Admin.		

re-organization will take place forthwith, as shown in App. B.1 and B.2 hereto, which are respectively substituted for Apps B.1 and B.2 to P.D. No. 3. All copies of Apps B.1 and B.2 to P.D. No. 3 (other than the file and War Diary copies) will be destroyed. Existing special divisions in Regions remain unchanged.

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(b) In addition to the Military Administration Staff, staffs are provided for each Asst. Chief as shown in App. B.2. These staff branches will deal with general matters affecting the Section concerned.

(c) There will thus be six "branches", apart from the sub-commissions, viz:

Military Admin.

G.1, G.2 & 3 and
G.4. (no change)

Civil Admin.

Econ. and Finance,
Communications, and
Administrative Services.

(d) The "Interior" sub-commission is on a somewhat different footing from the remaining sub-commissions in that it will deal primarily with matters of general civil administration and the machinery of government-bureaux, whilst, amongst others, are dealt with by the Italian Ministry of the Interior. It is, in consequence, less "specialist"

SHEET THREE

in character than any other sub-commission. For the time being, therefore, officers of the "Interior" sub-commission (and attached) will function with the Admin Services Staff Branch.

(e) Matters affecting sub-commissions from both Nos. 2 and 3 Sections will be dealt with in the first instance by the Economics and Finance Staff branch. Matters affecting No. 3 Section and one of, or both the other Sections, will be referred for co-ordination in the first instance to the "Admin Services" Staff branch.

(f) Officers assigned to the staff branches for Civil matters are staff officers to the Asst. Chiefs of Staff charged with dealing with particular matters; in exactly the same way as are the officers assigned to the Military Admin Staff.

(g) It will be noted that the Liaison Section is abolished. Such duties will be undertaken by the Political Section of the Armistice Control Commission.

OFFICE. PROCEDURE.

8. Designation of Branches (No. 3 para 12)

Revised abbreviated designations will be as follows. They apply to Armistice C.C. only - there is no change in the case of Regions -

(i) Military Admin Staff. No change.

(ii) Staff for Civil Matters (see para 7(c))

Economics and Finance Section.	E and F.
Communications Section.	Comms.
Admin Services Section.	AS.

(iii) Sub Commissions.

Finance	F	X
Foreign Trade.	FT	
Industry and Commerce.	IC	
Public Works and Utilities.	PWU	
Fuel.	Fuel.	
Agriculture, Forests & Fisheries.	Ag. & F.	X
Labour	Lab.	X
Interior	Int	

2623

OFFICE. PROCEDURE.8. Designation of Branches (No. 3 para 12)

2629

Revised abbreviated designations will be as follows. They apply to Armistice C.C. only - there is no change in the case of Regions -

(i) Military Admin Staff. No change.

(ii) Staff for Civil matters (see para 7(c))

Economics and Finance Section.
Communications Section.
Admin Services Section.

E and F.
Comms.
AS.

(iii) Sub Commissions.

Finance	F	X
Foreign Trade.	FT	
Industry and Commerce.	IC	
Public Works and Utilities.	FWU	
Post.	Fuel.	
Agriculture, Forests & Fisheries.	Ag. Ric.	X X
Labour.	Lab.	X X
Interior	Int	
Legal	LoG.	X X X X
Public Safety	PS	
Property Control	Prop	
Food Distribution & Rationing.	FDR	
Public Health	PH	X X X
Education and Fine Arts	Educ	
Information	Inf	
Shipping	Ships	X
Transportation	Transp	
Telecommunications and Posts	TP	

X No change

senior officers to the Asst. Chiefs of Staff charged with dealing with particular matters; in exactly the same way as are the officers assigned to the Military Admin Staff.

(C) It will be noted that the Liaison Section is abolished. Such duties will be undertaken by the Political Section of the Armistice Control Commission.

SHEET FOUR

9. Correspondence between Heads of Sub-Commissions, Armistice C.C. and Heads of Special Divisions, Regions. (P.D. No. 3, para. 2, 11(b)(i)).

There would appear to be no difficulty in determining from App. "C" with which Sub-Commissions of Armistice C.C. Special Divisions of Regions will correspond.

10. Reference Nos. of Letters (No. 3, Para. 13).

(a) Armistice C.C.:-- "A.C.C." instead of "A.C.A." will be used for the prefix, and the revised designations in para. 8 above for the suffix, -otherwise no change.

(b) Regions - No change.

11. Distribution Lists, (No. 3, para. 16 and App. "D").

Revised Distribution Lists A and B are given in App. "D" hereto. This replaces App. "D" to P.D. No. 3. All copies of App. "D" to P.D. No. 3 (other than the file and War Diary copies) will be destroyed. Instructions as to use of Distribution Lists remain as in P.D. No. 3 para. 16.

PERSONNEL

12. Priority of Allotment of Officers (No. 3, Para. 19).

Priority of allotment will be as follows:-

- | | |
|-------|------------------------------|
| (i) | Region 4 (First and Urgent). |
| (ii) | Region 6. |
| (iii) | Region 5. |
| (iv) | Region 8. |
| (v) | Region 9. |

Regions 8 and 9 will, however, be provided with a nucleus staff as soon as suitable personnel are available.

13. Provincial Finance Officers.

(a) It is unlikely that the total number of Finance Officers authorized in Paper No. 7 can be exceeded. On the other hand it is accepted that Provincial Finance Officers on the scale of at least

the prefix, and the revised designations in part 8 above for the suffix, -otherwise no change.

(b) Regions - No change.

11. Distribution Lists. (No. 3, para. 16 and App. "D").

Revised Distribution Lists A and B are given in App. "D" hereto. This replaces App. "D" to P.D. No. 3. All copies of App. "D" to P.D. No. 3 (other than the file and War Diary copies) will be destroyed. Instructions as to use of Distribution Lists remain as in P.D. No. 3 para. 16.

PERSONNEL

12. Priority of Allotment of Officers (No. 3, Para. 19).

Priority of allotment will be as follows:-

- (i) Region 4 (First and Urgent).
- (ii) Region 6.
- (iii) Region 5.
- (iv) Region 8.
- (v) Region 9.

Regions 8 and 9 will, however, be provided with a nucleus staff as soon as suitable personnel are available.

13. Provincial Finance Officers.

(a) It is unlikely that the total number of Finance Officers authorized in Paper No. 7 can be exceeded. On the other hand it is accepted that Provincial Finance Officers on the scale of at least one per Province and in some cases more, are definitely required for A.M.G. The procedure outlined in (b) below will therefore be adopted.

(b) The additional number of Officers considered necessary for each Region over and above the Regional H.Q. figure given in Paper No. 7 is being allocated to Regions. These numbers will be allotted to Regions on a high operational priority from Regions on a lower operational priority. And also from Armistice C.C. Officers so allotted will remain in the H.Q. of the Region (Armistice C.C.) to which they are assigned. It will be attached to the Region to which allotted. When the Region is removed from A.M.G. to Armistice C.C. removed, or before if circumstances so require, they will be ordered

SHEET FIVE

to revert to their original Region (Armistice C.C.). In other words it is hoped to provide the necessary number of additional Officers by:-

- (i) Exploiting the time interval between the active employment of one Region and another.
- (ii) Utilising the difference between the numbers authorized for Regions for "Mil. Govt. Sec." and those authorized for "Armistice Control". (See App. to Paper No.7).
- (iii) Providing Officers on temporary loan from those assigned to Armistice C.C.

14. Lists of Officers (No.2, para. 10(c)).

- (a) Regions, and Sub-Commissions Armistice C.C. will maintain up to date registers of all personnel assigned and to be assigned, showing sub-sections of sub-commissions and sub-divisions of Special Divisions, by ranks and nationalities. (See para. 5(c) **262** as regards sub-commissions).
- (b) An up to date list of Officers assigned, on new pro-formae, is being issued shortly by G-1 both for Regions and Sub-Commissions. Thereafter, responsibility for maintenance of records (see (a) above) in accordance with the procedure laid down in P.D. No. 2, paras. 6 & 7, as amended by para. 14 hereof, will rest with Regions and Sub-Commissions.

15. Assumption by Officers of Planning Work. (No.2, Paras 6 & 7).

- (a) In future the procedure will be as follows:-
- (i) Officers arriving at the H.G. School are at the disposal of the Director of Studies for General Instruction until interviewed by the Selection Board.
- (ii) After they have been interviewed and provisionally assigned by the Board, they will be instructed to continue General Instruction at the School for a period of seven clear days starting from the day after the interview. This is subject to their reporting on the day after interview as prescribed in (iii) below.

will be instructed by the Board to report to

- (iii) Providing Officers on temporary loan from those assigned to Armistice C.C.

14. Lists of Officers (No.2, para. 10(c)).

- (a) Regions, and Sub-Commissions Armistice C.C. will maintain up to date registers of all personnel assigned and to be assigned, showing sub-sections of sub-commissions and sub-divisions of Special Divisions, by ranks and nationalities. (See para. 5(c) 262; as regards sub-commissions).
- (b) An up to date list of Officers assigned, on new pro-formae, is being issued shortly by G-1 both for Regions and Sub-Commissions. Thereafter, responsibility for maintenance of records (see (a) above) in accordance with the procedure laid down in P.D. No. 2, paras. 6 & 7, as amended by para. 14 hereof, will rest with Regions and Sub-Commissions.

15. Assumption of Officers of Planning Work. (No.2, Paras 6 & 7).

- (a) In future the procedure will be as follows:-

(i) Officers arriving at the U.S. School are at the disposal of the Director of Studies for General Instruction until interviewed by the Selection Board.

(ii) After they have been interviewed and provisionally assigned by the Board, they will be instructed to continue General Instruction at the School for a period of seven clear days starting from the day after the interview. This is subject to their reporting on the day after interview as prescribed in (iii) below.

(iii) Officers will be instructed by the Board to report to the Head of the Region, Sub-Commission, etc. to which assigned, at 1415 hrs. (NOT 1030 hrs) the following day.

(iv) The Head of the Region, etc. will inform him whether or not he is required to start full time planning at the end of the period of 7 days referred to in (ii) above and will inform G-1 of his decision.

(v) G-1 will inform Director of Studies, in writing, of the decision referred to in (iv) above.

SHEET SIX

(b) The above procedure is subject to exceptions in the case of Officers with special qualifications who are urgently required to start planning work immediately after their interview. Any such cases will be notified in writing to Director of Studies by G-1.

PLANNING - GENERAL (P.D. No. 2, Paras. 16 & 17)

16. Operational Liaison - Regions.

Instructions will be issued from time to time by Armistice C.C. on direction from HCS. AFHQ.

17. Supply Questions.

Regions and Sub-Commissions will give first priority in planning to questions of Civilian Supply - i.e. to considerations of resources, distribution, reserves and imports required. (Attachment CR1 & 3 to Paper No. 5, and paras 1 - 3 of Minutes of Conference held at Hollywood on 12 Sep 43 refer).

18. Visits to Sicily. (No. 2, para. 13)

Such visits have now been approved by H.Q. A.M.G. Sicily, under the terms of ACC/1014/3 dated 12 Sep 43. Visits will ordinarily be limited to a maximum of 7 days. For the time being, G-1 will be the responsible branch.

19. Information.

It is realised that Regions and Sub-Commissions are in need of information which is at present difficult to furnish. It is hoped that the new Censorship organization for providing information for sub-commissions, whereby these have recently been asked for the type of information required, and for names of Officers with whom Censorship can communicate direct, will go some way towards solving this problem.

Instructions will be issued on direction from MCS. AFHQ.

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Regions and Sub-Commissions will give first priority in planning to questions of Civilian Supply - i.e., to considerations of resources, distribution, reserves and imports required. (Attachment CR1 & 3 to Paper No. 5, and paras 1 - 8 of Minutes of Conference held at Hollywood on 12 Sep 43 refer).

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ACKNOWLEDGE RECEIPT.

12/1/44
R. B. BATHURNE
Lieut. Colonel,
H. PARKER
Joint Assistant Chiefs of Staff,
Armistice C.C.

Distribution: "A" (Copy numbered)
(See App. "D").

for off A. P.D.S.

PRESIDENT ARRESTICE C.C.

DEPUTY PRESIDENT

APPENDIX A TO
1. TOP D.T. 2

POLITICAL ADVISERS AND MILITARY STAFF

MILITARY INTERNAL ADMINISTRATIVE STAFF

X-----Y G-1 G-2 G-3 G-4

HQ COMMANDANTS BR. & AMERICAN

No. 1 Section
MILITARY

No. 2 Section
ECONOMICS AND FINANCE
Civ. & Mil. Sub
Admin. Staff Commission

No. 3 Section
CIVIL ADMINISTRATIVE SERVICES
Civ. & Mil. Sub
Main Staff Commission

No. 4 Section
COMMUNICATIONS
Civ. & Mil. Sub
Admin. Staff Commission

REGIONS UNDER ARRESTICE C.C.
POLICY, GENERAL AND MILITARY
ADMINISTRATION
SPECIAL DIVISIONS

"Staff" Channels (Policy, General & Military Administration)

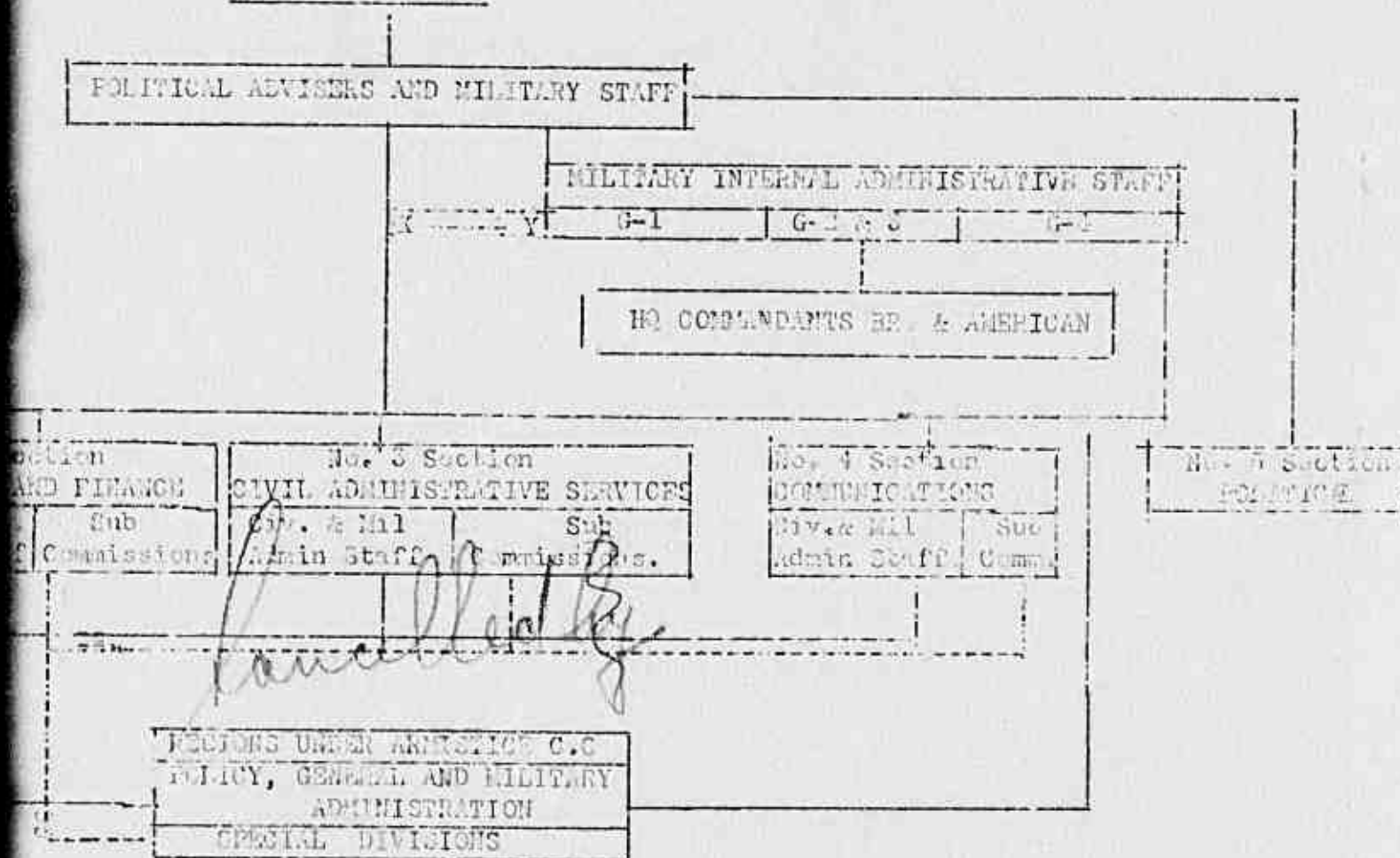
----- Technical and Departmental Channels.

X-----Y Line showing connecting channel from No. 1 Section to Military Adm. Staff (Not appl
and Air
No. 1 S

PRESIDENT ARRESTICE C.C.

DEPUTY PRESIDENT

APPENDIX A TO THE
1. THE DATES 1954-1955



Channels (Policy, General & Military Administration)

and Departmental Channels.

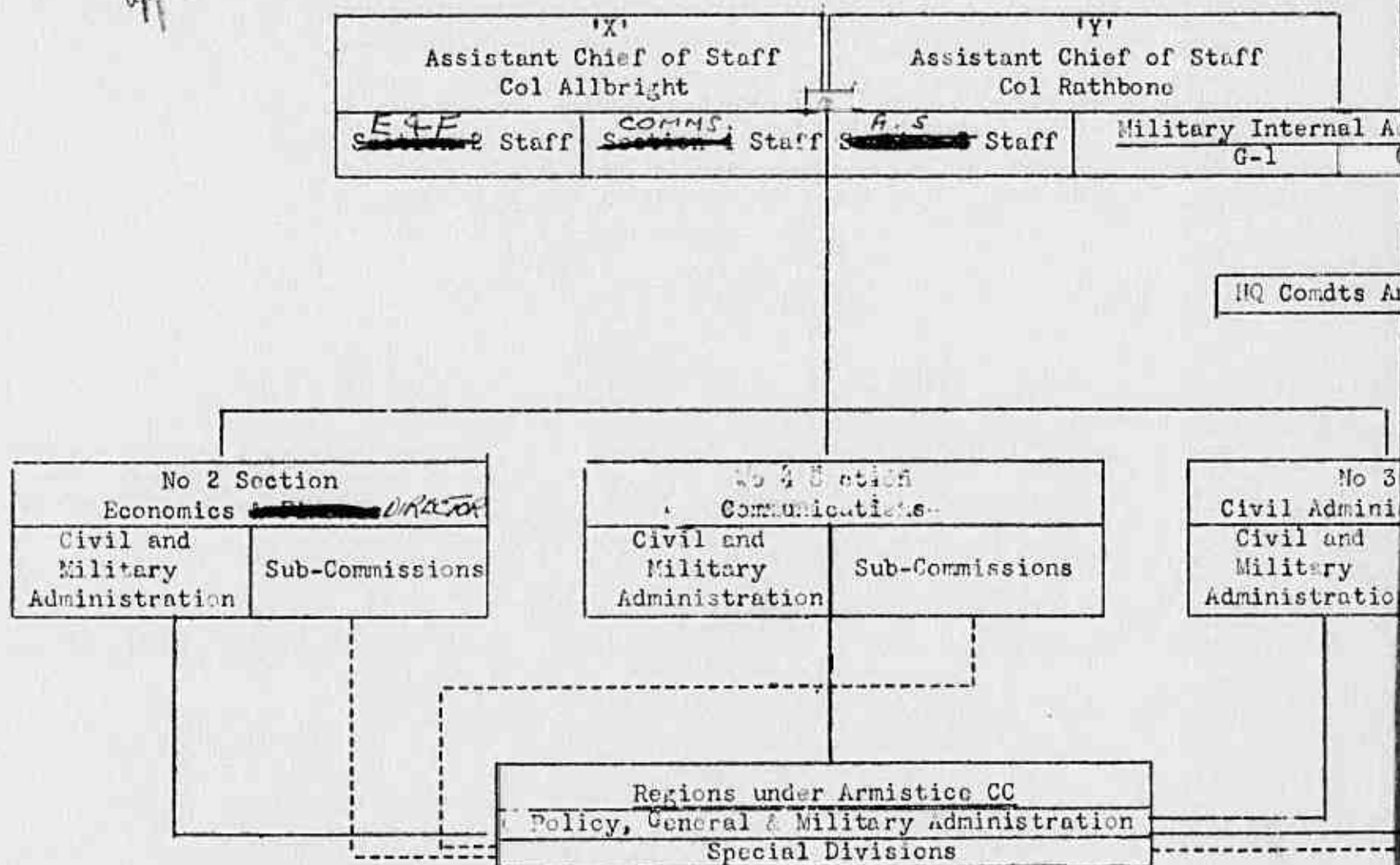
Connecting channel from No. 1 Section to Military Adm. Staff (Not applicable to Naval and Air personnel of No. 1 Section)

2627

Declassified E.O. 12356 Section 3.3/NND No. 785015

*Amended as per
App B to PDS*

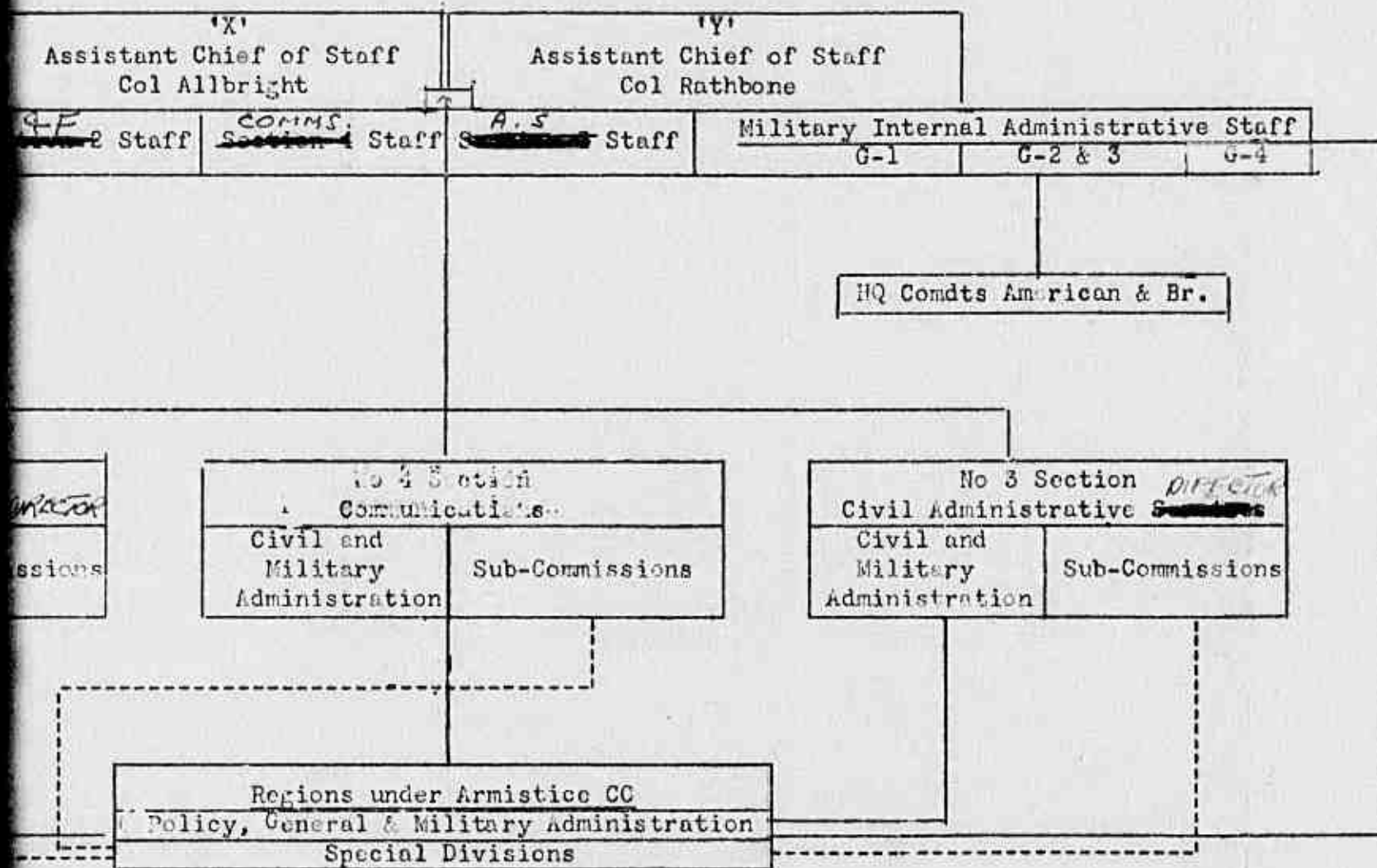
App. B-1
Dated 18



_____ Staff Channels (Policy, General & Military Administration).

----- Technical and Departmental Channels.

App. B-1 to FD No. 1
Dated 18 Sep 40

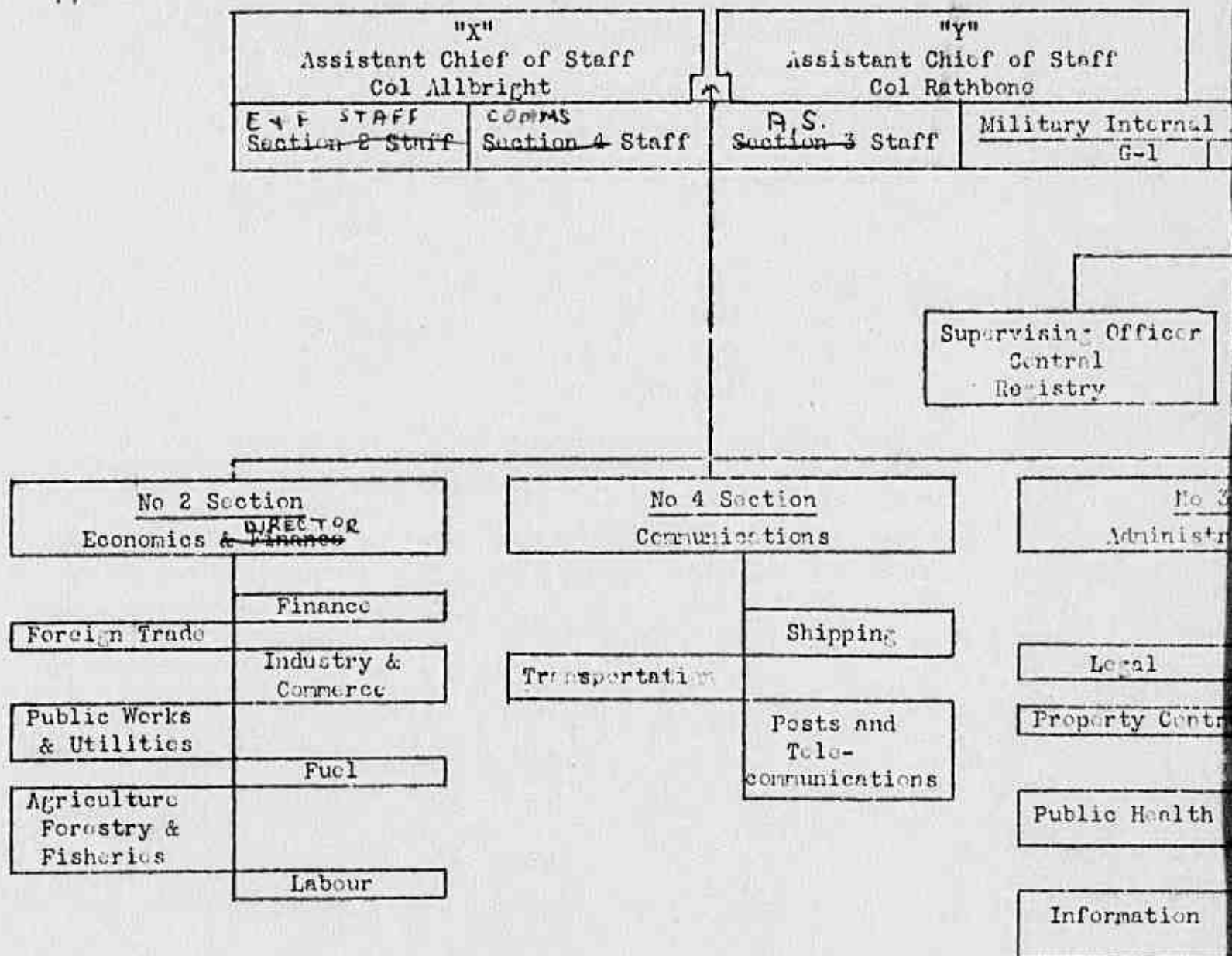


(Policy, General & Military Administration).

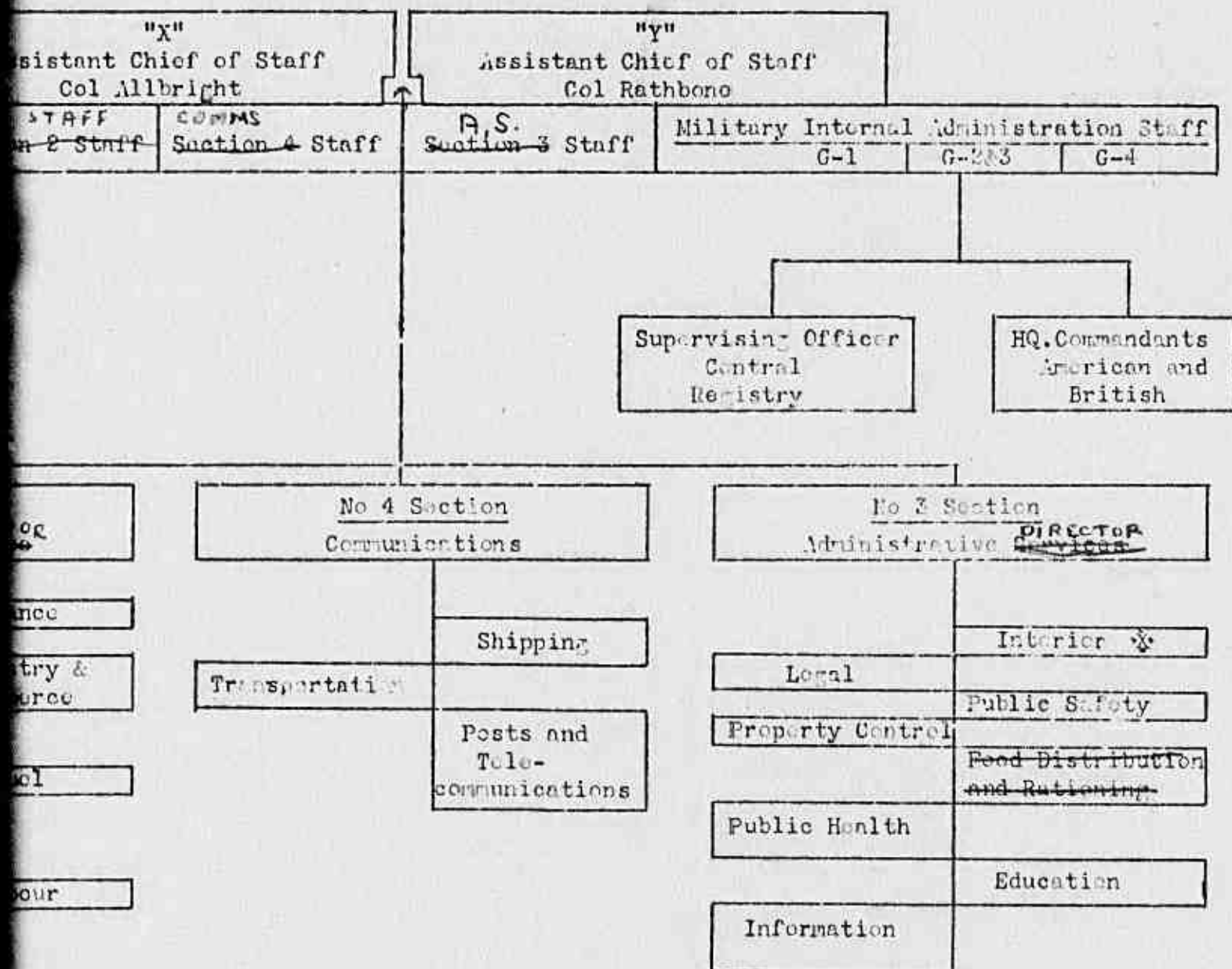
Departmental Channels.

*Amended as per
Appx B PDS*

Ref. No. 4 dated



No. 4 dated 18 Sept 43.



APP. "C" to
P.D. #7, 4
DATED: 13 Sep 43.

Serial No.	Sub-Commissions to be formed.	Existing Special Divisions to Convert or find personnel. (c)	Remarks and Adjustment (d)
(a)	(b)		
<u>SECTION 2.</u>			
1.	Finance (includes) Foreign Exchange)	Financial	No adjustments required, same as in 2.
2.	Foreign Trade	Financial & Economics	Finance to provide a certain number. see 1. Economics to provide <u>2</u> see 3
3.	Industry & Commerce	Economics	No adjustments required same as in 2.
4.	Public Works & Utilities	Utilities, Fuel and Power	Utilities, Fuel & Power to provide <u>10</u>
5.	Fuel	Utilities, Fuel and Power	Utilities, Fuel & Power to provide <u>7</u>
6.	Agriculture, Forest and Fisheries	Agriculture	No adjustment required same as in 12.
7.	Labour	Labour	No adjustment required
<u>SECTION 3.</u>			
8.	Interior	-	Officers will be provided from the Adm Staff.
9.	Legal	Legal	No adjustment required.
10.	Public Safety	Public Safety	No adjustment required.
11.	Property Control	Property Control	No adjustment required.
12.	Food Distribution and Petitioning	-	Agriculture to provide <u>2</u> see 5.

1.	Finance (includes) Foreign Exchange)	Financial	No adjustments required, same as in 2.
2.	Foreign Trade	Financial & Economics	Finance to provide a certain number. see 1. Economics to provide <u>2</u> see 3
3.	Industry & Commerce	Economics	No adjustments required same as in 2.
4.	Public Works & Utilities	Utilities, Fuel and Power	Utilities, Fuel & Power to provide <u>10</u>
5.	Fuel	Utilities, Fuel and Power	Utilities, Fuel & Power to provide <u>7</u>
6.	Agriculture, Forest and Fisheries	Agriculture	No adjustment required same as in 12.
7.	Labour	Labour	No adjustment required
<u>SECTION 3.</u>			
8.	Interior	-	Officers will be provided from the Adm Staff.
9.	Legal	Legal	No adjustment required.
10.	Public Safety	Public Safety	No adjustment required.
11.	Property Control	Property Control	No adjustment required.
12.	Food Distribution and Rationing	-	Agriculture to provide <u>2</u> see 5. Administrative Staff <u>3</u> Education & Fine Arts <u>2</u> see 14.
13.	Public Health	Public Health	No adjustment required.
14.	Education & Fine Arts	Education	No adjustment required same as in 12.
15.	Information	Information	No adjustment required.

APP. "C" to
F.D. No. 4 (Contd.).

Serial No. (a)	Sub-Commissions to be formed (b)	Existing Special Divisions to Convert or find personnel (c)	Remarks and Adjustments (d)
<u>SECTION 4.</u>			
16	Shipping	Transp. & Comms	Officers will probably be provided from other sources. Meanwhile, Transp and Comms will provide 3 as planning nucleus.
17.	Transportation	Transportation and Communications	Transportation and Communication to provide 13
18.	Telecommunications		Transportation and Communication to provide 15

X Will probably be transferred to Political Section. Temporarily retained for planning purposes.

Appendix "D" to P.D. No. 1
1950 12 Sep 43.

DISTRIBUTION LIST

DISTRIBUTION "A":

*Cancelled by
PD 8 para 12*

Copy No.	Region	
1	1	Region 1.
2	"	5.
3	"	6.
4	"	3.
5	"	9.
6	"	Finance.
7	"	Foreign Trade.
8	"	Industry and Commerce.
9	"	Public Works and Utilities.
10	"	Fuel.
11	"	Agriculture, Forest and Fisheries.
12	"	Labour.
13	"	Interior.
14	"	Legal.
15	"	Public Safety.
16	"	Property Control.
17	"	Food Distribution and Rationing.
18	"	Public Health.
19	"	Education and Fine Arts.
20	"	Shipping, INFORMATION (PD 7 para 1)
21	"	Transportation.
22	"	Telecommunications.
23	"	MQ Commandant, Maritime CC.
24)	"	Assistant Chiefs of Staff (2 copies).
25)	"	

Staffs.

26	"	Economics and Finance.
27	"	Communications.
28	"	Administrative Services.
29	"	G-1.
30	"	G-2.
31	"	G-4.
32)	"	Central Registry (2 copies).
33)	"	
34	"	G.O. School - Director of Studies.
35	"	G.O. School - Executive Officer.
36	"	G.O. School - Camp Commandant.
37)	"	G.O. Sec., AFHQ (3 copies).
38)	"	
39)	"	
40	"	File
41	"	War Diary.

All three copies
to be delivered to
Executive Officer.

pp 8 faded

 $(L_{\text{root}} L_{\text{ad}})$

" " 25) Assistant Chiefs of Staff (2 copies).

Economics and Finance.
Communications.
Administrative Services.

G-1.
G-2.
G-4.

Central Registry (2 copies).

- .G. School - Director of Studies.
- .G. School - Executive Officer.
- .G. School - Camp Commandant.
- .G. Sec., AFHQ (3 copies).

G. Sec., ATIO (3 copies).

ar Diem.

All three copies
to be delivered to
Executive Officer.

! "E" MOUNTAIN DISTRIBUTION "E";

Copy No.	1	2	3	4	5
" "	"	"	"	"	"
" "	"	"	"	"	"
" "	"	"	"	"	"
" "	"	"	"	"	"
Region	4.	5.	6.	8.	9.

Economics and Finance.
Communications.
Administrative Services.

2823

6A

TO: MG School
FROM: Planning Staff, Armistice C.C.
SUBJECT: P. D. NO 4
REFERENCE: ACC/1014
DATE: 20 September 1943

Please make following amendments to P.D. No. 4

- (a) Para. 6 (c) penultimate line. For "No.2" Section" substitute "No. 3 Section"
- (b) App. C. Column (d) throughout, for "same" substitute "save".

RAA
RAA
Colonel
R.B. RATHBONE
Colonel
J.J. ALBRIGHT
Joint Assistant Chiefs of Staff,
Armistice C.C.

2632

Copy No. 1.	Region 4.	<i>Blumhofer Lt.</i>
" No. 2.	" 5.	<i>J. L. Linn</i>
" No. 3.	" 6.	<i>Shuttsall 5/9/43</i>
" No. 4.	" 8.	<i>James L. Linn - Also Lt. Rutenham receipt (filed Acc/1003).</i>
" No. 5.	" 9.	<i>L. R. Linn receipt - Also Lt. Dunlop's receipt (filed Acc/1003).</i>
" No. 6.	Finance.	<i>Wm. D. Linn</i>
" No. 7.	Foreign Trade.	<i>Wm. D. Linn</i>
" No. 8.	Industry & Commerce.	<i>Wm. D. Linn</i>
" No. 9.	Public Works & Utilities.	<i>Wm. D. Linn</i>
" No. 10.	Fuel.	<i>Wm. D. Linn</i>
" No. 11.	Agriculture, Forest and Fisheries.	<i>Wm. D. Linn</i>
" No. 12.	Labour.	<i>Wm. D. Linn</i>
" No. 13.	Interior.	<i>Wm. D. Linn</i>
" No. 14.	Legal.	<i>Wm. D. Linn</i>
" No. 15.	Public Safety.	<i>Wm. D. Linn</i>
" No. 16.	Property Control.	<i>Wm. D. Linn</i>
" No. 17.	Food Distribution and rationing.	<i>Wm. D. Linn</i>
" No. 18.	Public Health.	<i>Wm. D. Linn</i>
" No. 19.	Education and fine arts.	<i>Wm. D. Linn</i>
" No. 20.	Shipping Information.	<i>Wm. D. Linn</i>
" No. 21.	Transportation.	<i>Wm. D. Linn</i>
" No. 22.	Tele-Communications.	<i>Wm. D. Linn</i>
" No. 23.	H.Q. Commandant, Armistice C.C.	<i>Wm. D. Linn</i>
" No. 24.	Assistant Chiefs of Staff (Two copies).	<i>Wm. D. Linn</i>

"	No. 9.	Public Works & Utilities.	
"	No. 10.	Fuel.	
"	No. 11.	Agriculture, Forest and Fisheries. <i>Local</i>	
"	No. 12.	Labour. <i>(not defined. Being held in message center)</i>	
"	No. 13.	Interior. <i>(not defined. Being held in message center)</i>	
"	No. 14.	Legal. <i>api</i>	
"	No. 15.	Public Safety. <i>Shaw</i>	
"	No. 16.	Property Control. <i>api</i>	
"	No. 17.	Food Distribution and rationing. <i>1st Lt.</i>	
"	No. 18.	Public Health. <i>J. P. P. P.</i>	
"	No. 19.	Education and Fine Arts. <i>1st Lt.</i>	
"	No. 20.	Shipping Information. <i>McDonnell</i>	
"	No. 21.	Transportation. <i>Whitney</i>	
"	No. 22.	Tele-Communications. <i>Officer</i>	
"	No. 23.	H.Q. Commandant, Armistice C.C. <i>P. 13 11/20/43</i>	
"	No. 24. (25.)	Assistant Chiefs of Staff (Two copies). <i>Staffs</i>	
"	No. 26.	Economics and Finance. <i>5000</i>	
"	No. 27.	Communications. <i>227</i>	Returned by Col. McFarland.
"	No. 28.	Administrative Services. <i>1st Lt.</i>	Returned, 22 Sep 43, to Capt. Harg. <i>ENTRANCE</i> Capt. Harg. <i>200</i> Capt. Harg. <i>200</i>
"	No. 29.	G-1. <i>Shaw</i>	
"	No. 30.	G-2. <i>Shaw</i>	
"	No. 31.	G-4. <i>Shaw</i>	
"	No. 32. (33.)	Central Registry (Two copies) <i>Shaw</i>	

* Issued to Lt. Col. Parkman by hand of Lt. MacIntyre. *api*

- 2 -

Copy No. 34.) (Director of Studies) all three copies Delivered - Receipt
 35.) M.G.School(Executive Officer) to be delivered
 36.) (Camp Commandant) to Exec. Officer. *Receipt No. 207.*

No. 37.) M.G.SEC. A.P.H.Q. Three copies. - *Sent. Receipt No. 209.*
 38.)
 39.)

No. 40. File. (Acc/1014). *HW.*

No. 41. War Diary. (Acc/2000.) *1/4/47.*

No. 42. Spare. *Excess - (Lt. MacIntyre)*

No. 43. " *Central Registry*

No. 44. "

No. 45. "

No. 46. "

No. 47. "

No. 44. "
No. 45. "
No. 46. "
No. 47. "

2620

Note: The distribution as stated above was made finally 21 Sept 1943.

W. S. Davis
W. S. Davis.

NOTES ON DISTRIBUTION OF P.D. NO. 4

1. At Major Furgold's advice both Nos. 6 and 7 were given to Finance, who signed for both. Similarly with Nos. 9 and 10 to Public Works and Utilities.
2. On the same authority Nos. 13, 14, 20, and 22 are being held by the Chief Clerk against officer appointments to posts now unfilled.
3. No. 12, together with other matter destined for Labour, is being held in our Message Center for Col. Bain or any other officer appointed to head Labour.
4. No. 32, listed as for C.R., was, since no spare was then available, issued (19 Sept 43) to Lt. Col. Farman, Lt. MacIntyre signing for it. No. 43 (spare) will become the second C. R. copy.

s/sgt Bernard M. Peller.

20 Sept 43.

2619

SECRET Equals BRITISH NOT SECRET

PLANNING DIRECTIVE NO. 5

COPY NO 40
REFERENCE: ACC/IC14

20 September 43

1. Scope.

(a) This Directive is addressed to Heads of Sub-Commissions, Armistice C.C. It does not directly affect Regions, since they are planning for AMG and copies are issued to them only to keep them informed of current thinking on Armistice C.C. policy, which may be of assistance when the time comes for a Region to switch from AMG to Armistice C.C. control.

(b) Attention is directed to P.D. No. 1, paras. 5 and 6, and Appxs. A, B1, B2, and C.

2. Direction on Major Policy.

It is appreciated that Sub-Commissions, Armistice C.C., feel some difficulty in planning in the absence of any directive in the major policy to be pursued. The absence of such a directive is regretted and deplored, but no precise directive can be given in the absence of more information from higher authority. It is, however, proposed to follow the plan set out below, which, it is hoped, will help to initiate sound and co-ordinated planning policies.

3. Distinction between VP and Armistice C.C. - Effect on Planning.

At Appx. "A" hereto will be found notes on the fundamental distinction between AMG and Armistice C.C. and the general outlook and attitude required in planning for the latter.

4. Analysis of Armistice Terms - Effect on Duties of Sub-Commissions.

Appx. "B" gives such broad directions as are possible in the light of the information at present available on the functions of the proposed Sections and Sub-Commissions of the Armistice C.C. They are based on the latest draft Armistice Terms.

It cannot be emphasised too strongly that the express terms do not form a complete code or framework but only point to matters upon which the Commander in Chief has to exercise, Planning, therefore, though controlled by express terms of the armistice, is not limited thereby.

2. Direction on Major Policy.

It is appreciated that Sub-Commissions, Armistice C.C. feel some difficulty in planning in the absence of any directive in the major policy to be pursued. The absence of such a directive is regretted and deplored, but no precise directions can be given in the absence of more information from higher authority. It is, however, proposed to follow the plan set out below, which, it is hoped, will help to initiate sound and co-ordinated planning policies.

3. Distinction between "A" and Armistice C.C. - Effect on Planning.

At App. "1" hereto will be found notes on the fundamental distinction between AIG and Armistice C.C. and the general outlook and attitude required in planning for the latter.

4. Analysis of Armistice Terms - Effect on Duties of Sub-Commissions.

App. "3" gives such broad directions as are possible in the light of the information at present available on the functions of the proposed Sections and Sub-Commissions of the Armistice C.C. They are based on the latest draft Armistice Terms.

It cannot be emphasised too strongly that the express terms do not form a complete code or framework but only point to matters in which the Commander in Chief has stress, Planning, therefore, though controlled by expression of the Armistice, is not limited thereby.

5. Sub-Commission Mission and Major Functions.

2618

(a) Sub-Commissions will, in the light of Apps. "1" and "3" above referred to, submit to the Assistant Chiefs of Staff by 22 Sep. a statement of their responsibilities, the mission and major functions of their Divisions which have already rendered such statements and also so soon as they consider that the mission and major functions have been covered.

(b) Statements will be prepared for each Sub-Commission as follows. (Refer to App. "3" to P.D. No. 4).

(1) Series 1, 3, 4, 5, 6, 9, 10, 11, 13, 17, by the Head of the former corresponding Special Division shown in Column (c):

Acc/1014

- 2 -

(ii) Serial 2 by Heads of Finance, and Industry and Commerce Sub-Commissions in conjunction.

(iii) Serial 8 (Interior) by Lt. Col. Spicer and Major Driffield-White.

(iv) Serial 12 by Lt. Col. McFarland assisted by the Head of the Agriculture Sub-Commission.

(v) Serials 14 and 15 as in (i) above, since a suggested list of functions will be of value to the Political Section. (See para. 5(a) of P.D. No. 4).

(vi) Serial 16. No statement required. Directions are awaited from MGS, AFHQ.

(vii) Serial 17 by Head of Transportation Sub-Commission.

(viii) Serial 18. Instructions will be issued later.

6. Form of Statements.

Each Statement of Mission and Major Function will be in the form set out in App. "C" hereto. In this Appendix, an example has purposely been chosen from outside so as not to prejudice the ideas of Officers responsible for producing statements.

7. Objects to be Attained.

(a) In asking Sub-Commissions to prepare these statements the Assistant Chiefs of Staff have in mind the following considerations:-

(i) Sub-Commissions are, by reason of their expert knowledge in their respective fields, in a good position initially to formulate policies and plans.

(ii) Conferences will be arranged to be attended by Heads of Sub-Commissions which will, it is hoped, bring out basic questions of policy on which directives may legitimately be sought from higher authority.

(iii) The necessary co-ordination, liaison and integration between Sub-Commissions can begin at an early stage. Areas of activity will be defined and overlaps on the one hand and lacunae on the other will be avoided.

(iv) The desirability of compiling at the earliest possible moment an A.C.C. Organization Manual based on these statements.

(vii) Serial 17 by Head of Transportation Sub-Commission.

(viii) Serial 18. Instructions will be issued later.

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(iv) The desirability of compiling at the earliest possible moment an A.C.C. Organization & Manual based on these statements.

(b) When these initial statements have been discussed and co-ordinated, a further directive will be issued and detailed planning will proceed. The statements will also serve as a basis for personnel transfers under para 6(c) of P.D. No. 4. (see para. 8 below).

8. Personnel Committee.

As soon as statements have been co-ordinated under para. 7(b) above, a committee composed as under will consider and recommend to the Assistant Chiefs of Staff the necessary detailed competition by ranks and nationalities (on the lines of paper A. 5) and the consequent personnel transfers. For this purpose, the committee is hereby requested to request + presence for consideration of Heads of or representatives reported by them.

- 3 -

Chairman:- Col. Adams.

Members :- Lt. Col. McFarland.
 Major Purgold.
 Major Driffield-White.

9. Temporary Organization of Sub-Commissions.

Pending the completion of the detailed organization referred to in para. 9 above, heads of former Special Divisions will appoint an Acting Head and skeleton staff for Sub-Commissions in accordance with App. "C" to P.D. No. 4 and para. 5(b) above. Officers will be responsible for "doubtful" Sub-Commissions as follows:-

<u>Sub-Commission</u>	<u>Officer Responsible</u>
Foreign Trade.	Finance Sub-Commission.
Food Distribution.	Cannot yet be organized.
Shipping.	do do
Telecommunications and Posts.	do do

Col. Adams
 R. B. RATHBONE Colonel,
 J. ALBRIGHT Colonel,
 Joint Assistant Chiefs of Staff,
 Armistice C.C.

Distribution. "A" - less
 (C.C. numbered)
 "B" - plus 6 spares.

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Food Distribution.	Cannot yet be organized.
Shipping.	do do
Telecommunications and Posts.	do do

Col. R. B. Rathbone
 R. B. RATHBONE Colonel,
 J. ALBRIGHT Colonel,
 Joint Assistant Chiefs of Staff,
 Armistice C.C.

Distribution - "A" - less
 (C.M. Numbered)

2617

App. "A" to P.D. No. 5
Dated 20 September 43

Distinction Between AMG and Armistice Control

1. In planning for administration by A.C.C., planners must bear in mind a basic change from AMG. Under AMG, Regional Staffs and CAOs have ample executive powers to direct and order the administration of the region under their command either through local agencies or through their own personal efforts.
2. Under A.C.C., the whole method of approach to the problem is changed. The Armistice Terms contemplate an A.C.C. appointed by the Allied Commander-in-Chief to carry out the terms of the Armistice and that the Italian Government will send a delegation to the HQ of the Control Commission and such delegates will "transmit the orders of the Control Commission to the competent Italian Authorities".
3. Thus the whole machinery is changed and the execution of the Armistice Terms is carried out by the issue of directives from A.C.C. via the Italian delegation to the competent Italian Authorities, i.e., an entirely centralized as opposed to decentralized plan.
4. Thus it seems that under A.C.C. the Regional Staffs and CAOs have no executive or administrative powers and that the job of Regional Staffs and CAOs is confined to (1) the supervision of local authorities or local industries, police, etc., and to see that the orders given by the Italian Government are carried out (this necessarily assumes that Regions will be supplied with copies of relevant orders given to the Italian Government and of orders issued by the Italian Government pursuant thereto). (2) To make recommendations to A.C.C. for the better administration of any Region or a change of policy. (3) To the submission of situation reports to A.C.C.
5. A further assumption that may be made in planning is that most, if not all, Regions will start under AMG, the Central Administration of which will not be the responsibility of A.C.C. but of another HQ and that as the military situation permits, Regions will be turned over to A.C.C.
6. It would seem, therefore, that an important and essential part of planning for A.C.C. is the preparation of Directives by the various Divisions (for submission to the Joint Assistant Chiefs of Staff) instructing Regions, their staffs and CAOs in the new procedure to be adopted when they come under A.C.C. It would also seem to be necessary to prepare proforma to be returned completed by Regions as and when they change over to A.C.C. so that Divisions may be supplied with essential

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7. Apart from this planning as a matter of internal administration, it seems that basically, Divisions should prepare plans on the basis that they will be meeting their Italian counterparts across the table and desire to be in a position at the earliest possible moment to issue instructions to them. Sub-Commissions must also have in mind planning for a division between their work and Section 1.
8. It should be in mind, however, that the Combined Chiefs of Staff have in mind that no long term commitments are to be entered into.
9. The Armistice Terms are by no means as full as could be wished and the notes on them in App. "B" are not intended to form a code or to restrict the planning of Divisions, but only to draw attention to express terms of the Armistice affecting Divisions.

Appendix B to P.D. No. 5
dated 20 September 43.

EFFECT OF ARMISTICE TERMS ON
FUNCTIONS OF SUB-COMMISSIONS

NOTE:

This Appendix does not deal at all with Sec. I, and only very briefly with Sec. V of the proposed set-up of A.C.C. Sections and sub-commissions will necessarily have to co-operate closely on correlated subjects, e.g., Foreign Trade and Shipping.

Section II (ECONOMICS AND FINANCE)

(1)

Finance (including Foreign Exchange Control)

The Italian Government is bound to take such steps as the United Nations may require for the control of banks and foreign exchange and financial transaction and for the impounding of fascist funds.

All intercourse with or for the benefit of any other foreign country is prohibited except as authorized by the Commander in Chief.

The Italian Government is also bound to give all required information regarding the assets in Italy or abroad of Italian institutions banks or persons.

The above appear to give a wide charter to the Financial Division for the organization of Italian Finance.

(2)

Foreign Trade.

The manufacture and production of War materials will initially be a matter for Sec. I.

Apart from the foregoing, the Italian Government have to put the whole of their merchant fleet at the disposal of the United Nations and are bound to comply with directions given for the control of foreign commercial and financial transactions and for the regulation of Trade and to supply all information required. This appears also to give a very wide charter to this subcommission.

(3)

Industry and Commerce.

(1) Finance (including Foreign Exchange Control)

The Italian Government is bound to take such steps as the United Nations may require for the control of banks and foreign exchange and financial transaction and for the impounding of fascist funds.

All intercourse with or for the benefit of any other foreign country is prohibited except as authorized by the Commander in Chief.

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(3) Industry and Commerce.

In this case also the responsibility for production of War Materials will be the responsibility of Sec. I. Apart from these the Italian Government are bound to comply with directions given for the regulation of trade and production and this appears to give a sufficiently wide charter to this subcommission. The effect of this have to be considered.

(4) Public Works and Utilities

and

(5) Fuel.

The Italian Government are bound to comply with directions given for the use and rental of all forms of utility services and fuel and power supplies and means of producing the same, and this seems to give a sufficiently wide charter. Liaison with other sections and subcommissions will be particularly important in this subcommission.

Appendix B to R.D.No. 5
(cont'd.)

(6) Agriculture, Forest and Fisheries.

Agriculture and Forests are not expressly mentioned except that the Italian Government are bound to comply with directions issued for the regulation of production. So far as fisheries are concerned all Italian fishing vessels and all vessels under construction are to be made available by the Italian authorities. Hence it seems that fisheries will have a wide field in which to plan.

(7) Labour.

The Armistice terms do not expressly lay down any terms regarding labour.

It would seem that in the first place, the duties of this sub-commission will be mainly advisory in dealing with labour problems which the Italian Government has to meet, but at the same time this should not prevent the planners of this Division from producing plans for recruiting a proper re-orientation of labour consequent on the fall of Fascism and the direction of labour in accordance with the industrial planning of the ACC.

It is to be noted that the Italian Government and People are to abstain from all action detrimental to the interests of the United Nations and will carry out properly and efficiently all orders given by the United Nations.

The effect of demobilisation will also have to be considered.

SECTION III (ADMINISTRATIVE SERVICES)

(8) Interior Administration.

The main concern of this sub-commission would appear to be the creation of an efficient administration of the Interior consequent on the fall of Fascism but there are no claims in the terms dealing directly with the Interior.

(9) Local.

The duties of this sub-commission will be twofold:-

- (a) Advising the Government on the various divisions and sub-divisions on local problems that arise and assisting in drafting any laws of local nature.

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The Armistice terms do not expressly lay down any terms regarding labour.

It would seem that in the first place, the duties of this sub-commission will be mainly advisory in dealing with labour problems which the Italian Government has to meet, but at the same time this should not prevent the members of this Division from producing plans for recreating a proper reorganization of labour consequent on the fall of Fascism and the direction of labour in accordance with the industrial planning of the ACC.

It is to be noted that the Italian Government and People are to abstain from all action detrimental to the interests of the United Nations and will carry out promptly and efficiently all orders given by the United Nations.

The effect of demobilisation will also have to be considered.

SECTION III (ADMINISTRATIVE SERVICES)

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The main concern of this sub-commission would appear to be the creation of an efficient administration of the Interior consequent on the fall of Fascism but there are no clues as in the terms dealing directly with the Interior.

Legal.

The duties of this sub-commission will be twofold:-

- (a) Advising the Italian Government on the various divisions and sub-commissions on legal problems that arise and assisting in drafting any documents of legal nature.
- (b) Carrying out the legal articles of the terms. The most important appear to be:-
 - (1) The enforcement of existing statutes, and re-purchase of former Italian merchant and fishing vessels.
 - (2) Transfer of title of other vessels under Italian control.
 - (3) The rescission of all laws involving discrimination on the grounds of race, creed or political opinions and the release in conjunction with the police of all persons detained under such laws and their relief from all disabilities.
 - (4) The repeal of Fascist legislation and removal of consequences.
 - (5) In connection with the police, the release of persons as obtained on account of their feelings or sympathies with the United Nations.

Appendix B to P.D. No. 5
(cont'd)

10. Public Safety.

This division will require to have the closest touch with Allied C.M.P.s and C.A.P.O.s in Regions under AMG. Their initial duties will include the planning of instructions to the Italian Government in respect of the following, in conjunction with the above:

The supervision of personnel returning to their homes on demobilisation.
Preventing all merchant ships, fishing, or other craft and all aircraft and inland transport from leaving pending verification of their identity and status. Prohibition of any destruction to war material, wireless, radio location or meteorological stations, railroad, port or other installations or, in general public or private utilities or property of any kind, wherever situated. Prohibition of the manufacture, production and construction of war material and of its import, export and transit. Supervision of the provision that all crews of merchant vessels are to remain on board pending further instructions. Prevention of transmission by radio or telecommunication or other forms of inter-communication without authority.
Prohibition of all intercourse financial, commercial or otherwise with all other countries except by authority of the Allied C. in C.
Prohibition of Italians and enemy nationals from leaving Italian territory.
Assisting the Controller of Property in the protection of impounded property. Protection of foreign nationals. The apprehension of Benito Mussolini and other names on a list which will be submitted.
The disbandment of all Fascist organizations including all branches of the Fascist Militia (M.V.S.N.) Secret Police (O.V.R.A.) the internment of Fascist personnel, and assisting sub-commission VII in the suppression of youth organizations.
The release in conjunction with Legal sub-commission of all those interned on grounds of race, color or creed or political opinions, and of those interned because of their sympathies with the United Nations.

11. Property Control.

Provision is made for the impounding of all property belonging to all enemy or enemy-occupied territories of their nationals and retention in custody pending further instructions.

It is also provided that the Italian Government will take such steps as the United Nations may direct to safeguard the property of foreign states and nationals.

It appears therefore that the planning of the Controller of

transit. Supervision of the provision that all crews of merchant vessels are to remain on board pending further instructions. Prevention of transmission by radio or telecommunication or other forms of inter-communication without authority. Prohibition of all intercourse financial, commercial or otherwise with all other countries except by authority of the Allied C. in C. Prohibition of Italians and enemy nationals from leaving Italian territory.

Assisting the Controller of Property in the protection of impounded property. Protection of foreign nationals. The apprehension of Benito Mussolini and other names on a list which will be submitted. The disbandment of all Fascist organizations including all branches of the Fascist Militia (M.V.S.N.) Secret Police (O.V.R.A.) the internment of Fascist personnel, and assisting sub-commission VII in the suppression of youth organizations. The release in conjunction with legal sub-commission of all those interned on grounds of race, color or creed or political opinions, and of those interned because of their sympathies with the United Nations.

11. Property Control.

Provision is made for the importing of all property belonging to all enemy or enemy-occupied territory of their nationals and retention in custody pending further instructions.

It is also provided that the Italian Government will take such steps as the United Nations may direct to safeguard the property of foreign states and nationals.

It appears therefore that the planning of the Controller of Property will be toward the taking over of Allied and foreign property rather than Italian state property. At a later stage the Controller may be concerned with enemy property taken over for the purpose of making war material. This opens a wide field of responsibility and close touch will have to be maintained with Public Safety and so far as businesses are concerned with the financial and commercial divisions.

12. Food Distribution and Rationing.

No express reference is made in the terms to the above subject matter. It is assumed that ACC will supervise the distribution of food produced or processed within Italy and will supervise rationing thereof, except that in combat areas and possibly in occupied territory or areas. If food is imported the distribution and rationing of it will become an important feature to be dealt with.

Appendix B to P.D. No. 5
Contd.

Demobilization will have a direct effect on food distribution and rationing.

No difficulty is likely to be experienced in working out plans and details of the Italian authorities on the question of food and rationing.

13.

Public Health.

No reference is made in the terms of the above subject matter. What is said in the preceding section is usually applicable to matters of Public Health and imported medical supplies.

Demobilization may have effect on the Public Health situation.

14.

Education and Fine Arts.

(1) Education. This would seem to be a matter exclusively for supervision by AGO, co-operating primarily with the Political Section and the Public Safety sub-commission. While no direct reference is made to Education in the terms, the Italian Government agrees to abolish all Fascist organizations and to comply with instructions to that end, including dismissal of Fascist and suppression of Fascist literary and teaching. As certain Fascist organizations were once an adjunct to the educational system, as many textbooks reflect Fascist teachings and as certain of the personnel entertained such views, it will be the duty of this sub-commission to work with the appropriate Italian authorities to remedy the situation and supervise the process taken by them to this end.

Examinations should be held as to special cases or prohibitions which may affect attendance at educational institutions.

(2) Fine Arts. It would seem that this is a function primarily for AGO to undertake in areas of actual or prospective conflict in order that historic records, national shrines, historic monuments and other works of art be given prompt safeguarding, visible loss or damage. In unsecured territory and in non-occupied areas, AGO will work with the proper Italian authorities for preservation and safeguarding of the above-mentioned objects particularly in areas likely to be subject to looting by the enemy. As specific grant of authority in this matter is given in the terms but no difficulty would likely be experienced in securing co-operation of the Italian authorities.

15.

Information.

The furnishing of information by the Italian Government is required in any matters, to an officer having no previous being devoted to purely military matters. Previous information

14.

Education and Fine Arts.

(1) Education. This would consist of the latter collectively for supervision by AGC, co-operation primarily with the Political Section and the Public Safety sub-commission. While no direct reference is made to Education in the terms, the Italian Government agrees to abolish all Fascist organizations and to comply with instructions to that end, including dismissal of personnel and suppression of Fascist ideology and teaching. As certain Fascist organizations were made an adjunct to the educational system, as many textbooks reflect Fascist teachings and as certain of the personnel entertained such views, it will be the duty of this sub-commission to work with appropriate Italian authorities to remedy the situation and supervise the same taken by them to this end.

Examination should be made as to disabilities or restrictions which may affect attendance at educational institutions.

(2) Fine Arts. It would seem that this is a function primarily for AGC to undertake in areas of actual or prospective conflict in order that historic records, national shrines, historic monuments and other works of art be given prompt safeguarding, repair, loss or damage. In unoccupied territory and in non-combat areas, AGC would work with the proper Italian authorities for preservation and safeguarding of the mentioned works particularly in areas likely to be subject to looting by the enemy. No specific grant of authority in this regard is given in the terms but no difficulty would likely be experienced in securing cooperation of the Italian authorities.

Information.

15.

The furnishing of information by the Italian Government is required in many matters, those of major importance in particular devoted to purely military matters. Provision is made for the furnishing of information and documents without restriction. The control of censorship, may well be the most important function of this sub-commission. Possibly certain intelligence matters may be excluded from actual censorship to be undertaken by this sub-commission in cooperation with military and naval authorities.

Appendix B to P.D. No. 5
(cont'd.)

SECTION IV (COMMUNICATIONS)

16.

Shipping.

The terms contain many provisions with regard to shipping, in addition to warships and auxiliary vessels and transports. All merchant ships, fishing and other craft, including that of other Axis powers, are to be placed in the hands of the Allied nations. The naval forces may require some of these, leaving others to be dealt with by this sub-commission. The problem will also arise with respect to the treatment of ships formerly seized by Italy and the disposition of neutral shipping in use by Italy and Axis powers.

17.

Transportation.

The use of railroads, roads, etc., is given to the Allied nations for their use as required. The movement of demobilized military personnel will have to be dealt with.

18.

Telecommunications.

The Allied Nations are given broad rights over telecommunication systems including radio and cable.

19.

SECTION V. (POLITICAL)

It may be expected that the military will take over the Fascists who are guilty of war crimes, but co-operation between Political and Military will doubtless be necessary. Political will have to do with the dissolution of Fascist organizations and will co-operate with the Education sub-commission in regard to Fascist Ideology and teachings in educational institutions, also with the Public Safety sub-commission. In co-operation with the Legal sub-commission, Political may be concerned with the rescission of discriminatory laws, etc., and the removal of prohibitions and disabilities resulting therefrom and possibly the release of political prisoners. Political will also have control of propaganda and counter-propaganda. This will require contact with the Information sub-division with respect to censorship and other similar features and with the Communications sub-commissions to the extent those respective features are delegated to those sub-divisions. Political may also have certain responsibilities in connection with Italian foreign relations and diplomatic personnel and functions.

App. "C" to P.D. No. 5
Dated 20 September 43

Instructions for Drawing up Statements

1. The statement should be organized as in the set-out example below. The "statement of mission" is an overall definition of the purpose of your Sub-Commission. The statement of major functions will be divided into sub-paragraphs for each function. These sub-paragraphs need not correspond exactly to the functions suggested by the titles of sub-sections or sub-divisions set out in the T/O or W/E as presently authorized. At an early date a chart of the proposed internal organization will be requested.

2. Careful distinction is to be made between the staff and operating functions of the Division. In general, staff activities include:-

- (a) Advising the Joint Assistant Chiefs of Staff in the special field of activity involved.
- (b) Formulating plans, policies and procedure in such special field of activity.
- (c) Advising and providing service to subordinate operating units in such special field of activity.
- (d) Supervising performance throughout the regional and provincial organizations in the special field of activity.

Operating functions will include those functions which have to be directly carried out at National Headquarters.

EXAMPLE

PURCHASE DIVISION

(a) MISSION

To initiate and develop, together with the Supply Services, policies and procedures for the placement of supply and equipment for the War Department and to maintain continuous contact with procurement operations to insure that orders are placed properly and expeditiously. By delegation, the Director acts as Secretary and Under Secretary of War on all policy relating to Army Air Force procurement.

(a) Advising the Joint Assistant Chiefs of Staff on the special field of activity involved.

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(b) MAJOR FUNCTIONS

(1) The Purchase Division performs the following staff functions:

(a) Formulates and establishes policies, plans and procedures concerning, and supervises the purchase of War Department supplies, equipment, construction facilities, and services and the making of purchase contracts for the War Department.

(b) Reviews progress of procurement and takes necessary steps through the Services of Supply to expedite the purchasing function.

(c) Drafts reports on legislation and executive orders affecting procurement.

(d) Establishes and operates a system and procedure with respect to the need for and making of cost analysis.

App. "C" to P.D. No. 5
(Contd)

- (2) The Purchase Division directly performs the following operating functions for the Headquarters, Services of Supply:
- (a) Through the Price Adjustment Board, negotiates certain contracts.
 - (b) Reviews, records and prepares reports as to contracts which must be approved by the Under Secretary of War or his duly authorized representative.
 - (c) In conjunction with Supply Services, prepares and distributes Army Purchase Information Bulletin.
 - (d) Acts as representative of the War Department on the joint board created under the Patent Interchange Agreement with the United Kingdom.

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5. Region 9. } WHL
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6. Finance. C. J. Darling
7. Foreign Trade. WHL
8. Industry & Commerce. WHL
9. Public Works & Utilities. WHL
10. Fuel. WHL
11. Agriculture, Forests and Fisheries. WHL
12. Labour. WHL
13. Interior. WHL
14. Legal. WHL
15. Public Safety. WHL
16. Property Control. WHL
17. Food Distribution and Rationing. WHL
18. Public Health. WHL
19. Education and Fine Arts. WHL
20. Information. WHL
21. Transportation. WHL
22. Tele-Communications. WHL

7. Foreign Trade.
8. Industry & Commerce. *Public*
9. Public Works & Utilities. *Public*
10. Fuel. *W*
11. Agriculture, Forests and Fisheries. *Deputy*
12. Labour. *W. L. Davis*
13. Interior. *X (W. L. Davis)*
14. Legal. *W. L. Davis*
15. Public Safety. *W. L. Davis*
16. Property Control. *W. L. Davis*
17. Food Distribution and Rationing. *X (W. L. Davis)*
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38.) M.G. Sec., A.P.H.Q. (5 copies).

39.)

40. File. (ACC/1014)

41. War Diary. (File ACC/2000.)

42. Spare.

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2617

SECRET equals BRITISH MOST SECRET

PLANNING DIRECTIVE NO. 6

1. Scope

This Directive applies to both Regions and Armistice C.C. and is concerned solely with domestic interned organization in present conditions.

2. Office Hours - Officers

Will be as follows.

Week-days.	0845 - 1800 hrs.
	1400 - 1800 hrs.
Sundays	0915 - 1800 hrs.
	1400 - 1730 hrs.

NOTES (a) Italian classes for "active planners" take place at the following times:

Weekdays	0845 - 1015 hrs.
Sundays	1030 - 1000 hrs.

(b) These classes will be attended by all officers with the following exceptions:

(i) any officer certified by the Director of Studies as proficient in the Italian language.

(ii) Any officer required for urgent planning duties during any of the above periods, provided this is specifically authorized by the head of that Region, Sub-Commission or Staff branch concerned.

(c) Officers may attend Church subject to compliance with the conditions of para. 3.

(d) again subject to compliance with the conditions of para. 3. Heads of Regions, etc. may authorize periods for exercise and recreation on weekdays between 1800 and 1900 hrs.

3. Representation in Office.

During office hours there will always be for each Region, Sub-Commission or Staff Branch including the HQ. Commandant, at least one responsible representative present capable of dealing with any matters which may arise.

AS

Copy No.
Ref. ACC/1011
25 Sept 1943
11 Jan
4428

Dev. M. J.
Capt. Section
Notes
1

NOTES (a) Italian classes for "active planners" take place at the following times:

Weekdays 0845 - 1015 hrs.
Sundays 1530 - 1800 hrs.

(b) These classes will be attended by all officers with the following exceptions:

(i) any officer certified by the Director of Studies as proficient in the Italian Language.

(ii) any officer required for urgent planning duties during any of the above periods, provided this is specifically authorized by the Head of that Region, Sub-Commission or Staff branch concerned.

(c) Officers may attend Church subject to compliance with the conditions of para. 3.

(d) Again subject to compliance with the conditions of para. 3 Heads of Regions, etc. may authorize periods for exercise and recreation on weekdays between 1800 and 1800 hrs.

3. Representation in Office.

During office hours there will always be for each Region, Sub-Commission or Staff Branch including the HQ. Commandant, at least one responsible representative present capable of dealing with any matters which may arise.

4. Non-Office Hours.

This HQ letter ACA/11/11/11 provides for the presence of a Duty Officer at all times during any period when the Offices may be vacated, and specifies his duties. A copy of this letter is attached hereto as App. 4.

- 2 -

5. Office Hours and Recreation - Clerks.

Rules are set out in this H.Q. letter HQC/1001 dated 24 Sept. 1943 a copy of which is attached hereto as app. B.

6. Duty Visits to Algiers.

Visits to Algiers will be regulated as follows:

- (a) Chiefs of Regions - Own discretion.
- (b) Heads of Sub-Commissions - Own discretion.
- (c) Staffs of (a) and (b) above - With approval of RCAF or Head as case may be.
- (d) Heads of Staff Branches - With approval of Asst. Chiefs of Staff.
- (e) Remaining Staff of Branches - With approval of Head of Branch.
- (f) H.Q. Commandant - With approval, G-1.
- (g) Staff H.Q. Comdt. - With approval, H.Q. Comdt.

7. Rest Days.

- (a) Subject to the exigencies of the Service every officer working full time planning will, commencing with the week beginning Monday Sept. 27, be given one "day off" a week. If the day off involves missing the daily Italian class, the permission of the Director of Studies must first be obtained by Officers junior to him.
- (b) Chiefs of Regions and Heads of Sub-Commissions will arrange their own rosters, bearing in mind that the Chief and Deputy must not be away on the same day.
- (c) Administrative Staffs will prepare rosters as follows:
 - (i) E & F & Comms. Staff jointly by the Senior Officer.
 - A. S. Staff separately by Senior Officer.
 - (ii) Separate Rosters for G-1, G-2, G-4 and H.Q. Comdt. by their respective Heads.
 - (iii) Personal Assistants will take the same "days off" as their respective Chiefs of Staff.

- (d) Heads of Staff Branches - With approval of Asst. Chiefs of Staff.
- (e) Remaining Staff of Branches - With approval of Head of Branch.
- (f) H.Q. Commandant - With approval, G-1.
- (g) Staff H.Q. Comdt. - With approval, H.Q. Comdt.

7. Rest Days.

- (a) Subject to the exigencies of the Service every officer working full time in planning will, commencing with the week beginning Monday Sept. 27, be given one "day off" a week. If the day off involves missing the daily Italian class, the permission of the Director of Studies must first be obtained by Officers junior to him.
- (b) Chiefs of Regions and Heads of Sub-Commissions will arrange their own rosters, bearing in mind that the Chief and Deputy must not be away on the same day.
- (c) Administrative Staffs will prepare rosters as follows:
 - (i) E & F & Comms. Staff jointly by the Senior Officer. A. S. Staff separately by Senior Officer.
 - (ii) Separate Rosters for G-1, G-2, G-6 and H.Q. Comdt. by their respective Heads.
 - (iii) Personal Assistants will take the same "days off" as their respective Chiefs of Staff.

10/10/41
Colonel,
R. B. RATHBONE
Joint Chiefs of Staff,
Artistic C.C.

Distribution. "A" - 1000 250 250, plus 6 spares.
(Copy destroyed)

App. "A" to P.D. No. 6
Dated 25 September 43

PLANNING STAFF ACA

ACA/1101
8 Sept 43

DUTY OFFICER - HOLLYWOOD.

1. ACA/1101 dated 7 Sept 43 (two letters, one to Mil. Govt. Sect., AFHQ only) are hereby cancelled, and this order substituted.
2. Until further notice, an officer will be permanently on duty in the G-1 Office (Room No. 1, telephone Ext. 32) at HOLLYWOOD during non-office hours, i.e. from 1800 hours to 1030 hours and from 1245 to 1415 to cover the lunch hour. (Owing to language study, it cannot be guaranteed that an officer will be at HOLLYWOOD between 0830 and 1030 in the ordinary course of duty).
3. The tour will be arranged as follows: The duty officer will commence his tour at 1245 hours and resume it at 1800 hours, or as soon as the last officers have left the G-1 office. He will be relieved for lunch and dinner by the next for duty officer at times to be mutually arranged. He will be finally relieved, and the next for duty officer will take over, as soon as the latter has had breakfast. The tour will be carried out without regard to language study.
4. On coming on duty, the duty officer will ensure that he takes over the following:-

- (1) Telephone Directory of Mil. Govt School and Holding Center.
- (11) A list showing quarters and messes of the following officers:

Assistant Chiefs of Staff, A.C.S.
Mil. Admin. Staff officers (Wpt).

Liaison Section A.C.S.

Heads of Special Divisions A.C.S.

Major Rowell, Director of Studies

Mil. Govt. School.

(111) Freedom (AFHQ) Exchange Extension. Numbers of Officers of Mil. Govt. Sec. A.F.H.Q.

(1V) A copy of these Instructions.

(V) Duty Officer's Log-Book. Instructions for keeping this log are posted inside the cover of the book.

He will also make himself acquainted with the name of the clerk or clerks who will be on duty during his tour.

5. (a) If the Duty Officer receives a message or call from Mil.

3. The tour will be arranged as follows: The duty officer will commence his tour at 1245 hours and resume it at 1800 hours, or as soon as the last officers have left the G-1 office. He will be relieved for lunch and dinner by the next for duty officer at times to be mutually arranged. He will be finally relieved, and the next for duty officer will take over, as soon as the latter has had breakfast. The tour will be carried out without regard to language study.

4. On coming on duty, the duty officer will ensure that he takes over the following: -

(1) Telephone Directory of Mil. Govt School and Holding Center.

(11) A list showing quarters and messes of the following officers:

Assistant Chiefs of Staff, A.C.A.

Mil. Admin. Staff officers (A.C.A.)

Liaison Section A.C.A.

Heads of Special Divisions A.C.A.

Major Rowell, Director of Studies

Mil. Govt. School.

(111) Freedom (A.F.H.Q.) Exchange Extension. Numbers of Officers of Mil. Govt. Sec. A.F.H.Q.

(1V) A copy of these Instructions.

(V) Duty Officer's Log-Book. Instructions for keeping this log are posted inside the cover of the book.

He will also make himself acquainted with the name of the clerk or clerks who will be on duty during his tour.

5. (a) If the Duty Officer receives a message or call from Mil. Govt. Sec. which he does not understand he will immediately carry out any instructions received or if in doubt will personally inform one of the u/n officers, in the order shown, and take his instructions:

Major Franklin, G-2 Sec., A.C.A.

Capt. Scotton, Liaison Sec., A.C.A.

Lt. Col. Parkman, Asst. Chief of Staff A.C.A.

(b) If he receives an ordinary message or telephone call, he will be guided by the type of message as to what officer to call, if any, or whether the matter can be left till the following morning.

(c) If he leaves HOLLYWOOD building for the above or any other purpose, he will warn the Duty Clerk (Telephone Ext. No. 29). 26.

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6. The roster of Duty Officers will consist of all officers up to and including the rank of Captain who have received assignments to the Planning Staff (i.e. to A.C.I. or Regions) whether they are employed on active Planning Duties or not.

7. A list of Duty Officers covering a period of seven days or more will be posted on the board of HOLLYWOOD and at LONDON. In addition, G-2 will ensure that the Duty Officer is personally warned, or in the event of sickness or absence, the next for duty in his place, and the next for duty after that, vide para. 3 above.

8. On coming off duty, the Duty Officer will report to G-1, and hand over any matter which may have arisen during his tour.

May 5 1900

Colonel,

R. B. RATHBONE

Lieut. Colonel,

H. P. KILBY

Joint Assistant Chiefs of Staff

RBR/jlo

DISTRIBUTION:

G-1

G-2

G-4

C.S.(c)

2000

C.S.(Y)

Asst. Chiefs of Staff

H. Q. Dominant

Special Divisions L.C.. (5)

Region IV

Region

Region VI

Region VIII

Region IX

Lieut. Colonel Parkyn.

Major Rowell.

Major Franklin.

Capt. Scotten.

Executive Officer, Mil. Govt. School.

Chief Clerk.

U.S. Mil. Govt. Sec. A.F.H.Q.

ETH

Spore (6)

7. A list of Duty Officers covering a period of seven days or more will be posted on the board of HOLLYWOOD and at LONDON. In addition, G-2 will ensure that the Duty Officer is personally warned, or in the event of sickness or absence, the next for duty in his place, and the next for duty after that, vide para. 3 above.

8. On coming off duty, the Duty Officer will report to G-1, and hand over any matter which may have arisen during his tour.

J. E. Galt Capt 5 h m m m
for
R. B. RATHBONE Colonel,
Lieut. Colonel,
H. P. RKM.N
Joint Assistant Chiefs of Staff

RBE/jlo

DISTRIBUTION:

- G-1
- G-2
- G-4
- C.S.(C)
- C.S.(X)
- C.S.(Y)
- Asst. Chiefs of Staff
- H.Q. Commandant
- Special Divisions A.C.. (S)
- Region IV
- Region V
- Region VI
- Region VII
- Region IX
- Lieut. Colonel Parkman.
- Major Rowell.
- Major Franklin.
- Capt. Scotton.
- Executive Officer, Mil. Govt. School.
- Chief Clerk.
- Mil. Govt. Sec. A.F.H.Q.
- File
- Spere (6)

App. "B" to P.D. No. 6
Dated 25 September 43

TO: E.M. and O.R.'s of the Central Registry

FROM: G-1, Armistice C.C.

SUBJECT: Duties.

REFERENCE: ACC/1001

DATE: 24 September 1943.

1. This announcement consolidates and in case of conflict supersedes all previous announcements on duties and "off" time.

2. The staff of the Central Registry is divided into two shifts of approximately equal numbers, an early shift and a late shift.

3. Shifts alternate weekly changing every Monday morning.

4. The duty hours are :-

Early Shift.	Late Shift.
0800 to 1130	0900 to 1245
1215 to 1630	1400 to 1730
1730 to 1830	1830 to 2000

Early "chow" passes will be issued to the Early Shift.

5. The duties of the night clerk (Duty Clerk) are listed in the announcement of Sep 17. (ACC 1001).

6. The duties of the janitors are listed in the announcement of the same reference and date.

7. The C.C. (Duty Clerk) will be selected according to a roster which will be posted every week. The day following the night duty will be automatically an "off" day.

8. The Central Registry operates on a 24 hour basis seven days a week. Provision is made for one free day per week for each member of the staff. A roster will be prepared and posted weekly.

9. The Senior British N.C.O. is second in command at all times and all matters concerning personnel, discipline and execution of this order will be his responsibility. S/Sgt. Peebles will assist the Chief Clerk in his work and in the absence of the latter will perform the duties of Chief Clerk.

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2. The staff of the Central Registry is divided into two shifts of approximately equal numbers, an early shift and a late shift.

3. Shifts alternate weekly changing every Monday morning.

4. The duty hours are :-

Early Shift.	Late Shift.
0800 to 1130	0800 to 1245
1245 to 1630	1400 to 1730
1730 to 1830	1830 to 2000

Early "chow" passes will be issued to the Early Shift.

5. The duties of the night (Duty Clerk) are listed in the announcement of Sep 17, 1944.

6. The duties of the janitors are listed in the announcement of the same reference and date.

7. The C.Q. (Duty Clerk) will be selected according to a roster which will be posted every week. The day following the night duty will be automatically an "off" day.

8. The Central Registry operates on a 24 hour basis seven days a week. Provision is made for one free day per week for each member of the staff. A roster will be prepared and posted weekly.

9. The senior British M.C.O. is second in command at all times and all matters concerning personnel, discipline and execution of this order will be his responsibility. S/Sgt. Peebles will assist the Chief Clerk in his work and in the absence of the latter will perform the duties of Chief Clerk.

(Signed) J. M. H. H. H. H. H.

For Joint Assistant Chiefs of Staff,
Armistice C.O.

GOS/rad

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A.S. 3693

Amendment No. 1 to F. D. No. 6
dated 25 Sept. 43.

AC/1101/ (G-2)
5 Oct. 43

DUTY OFFICER, HOLLYWOOD

1. Appendix "A" to F.D. No. 6 will be amended as follows:

Para. 4(ii)

- (a) Under "Mil Admin Staff Officers" delete "incl Liaison Sect".
- (b) Against "Director of Studies" delete "Major Kowell".
- (c) At the end of the para add
A & S Staff
E & F Staff
Coms Staff

2. Para 5 Delete sub-paras (a) & (b), and substitute:

+(a) If the Duty Officer receives a message or telephone call during his tour, he will deal with it according to the urgency of the matter. It may be sufficient to pass the message to the duty clerk for action with the appropriate branch the next morning. If, however, the matter is urgent, the Duty Officer will immediately inform the appropriate Staff Officer, either by telephone or if necessary personally.

3. Reletter sub-para. (c) as sub-para. (b).

4. Copies of ACA/1101 dated 8 Sept. 43 will be similarly amended.

DISTRIBUTION "A"

R. B. Rathbone
Colonel,
R. B. RATHBONE,
Colonel,
J. J. ALRIGHT
Joint Assistant Chiefs of Staff,
Allied Commission.

2606

Distribution of P.D. No. 5, dated 25 September, 1943.

Copy No. 1.	Region 4.	<i>SAH</i>
" No. 2.	"	<i>Spencer</i>
" No. 3.	"	<i>SAH</i>
" No. 4.	"	<i>SAH</i>
" No. 5.	"	<i>SAH</i>
" No. 6.	Finance.	<i>SAH</i>
" No. 7.	Foreign Trade.	Received by Mr. Haupt. In Receipt.
" No. 8.	Industry and Commerce.	<i>SAH</i>
" No. 9.	Public Works and Utilities.	<i>SAH</i>
" No. 10.	Fuel.	<i>SAH</i>
" No. 11.	Agriculture, Forest and Fisheries.	<i>SAH</i>
" No. 12.	Labour.	<i>SAH</i>
" No. 13.	Interior.	<i>SAH</i>
" No. 14.	Legal.	<i>SAH</i>
" No. 15.	Public Safety.	<i>SAH</i>
" No. 16.	Property Control.	<i>SAH</i>
" No. 17.	Food Distribution and Rationing.	<i>SAH</i>
" No. 18.	Public Health.	<i>SAH</i>
" No. 19.	Education and Fine Arts.	<i>SAH</i>
" No. 20.	Information.	<i>SAH</i>
" No. 21.	Transportation.	<i>SAH</i>
" No. 22.	Tele-Communications.	<i>SAH</i>
" No. 23.	A.C. Commandant. Armistice C.C.	<i>SAH</i>
" No. 24.	Assistant Chiefs of Staff. (Two Copies.)	<i>SAH</i>

SAH returns for retention *SAH* for 5 parts.

SAH (Signature on duplicate receipt sheet)

SAH (Receipt on duplicate sheet)

SAH 10/5/43. recd. *SAH*

SAH 10/5/43

" No. 10.	Fuel.	
" No. 11.	Agriculture, Forest and Fisheries.	<i>W.H.</i>
" No. 12.	Labour.	<i>W.H.</i>
" No. 13.	Interior.	<i>W.H.</i> returns for retention <i>Returned to Spain.</i>
" No. 14.	Legal.	<i>Del (Signature in duplicate receipt sheet)</i>
" No. 15.	Public Safety.	<i>Spencer.</i>
" No. 16.	Property Control.	<i>W.H.</i>
" No. 17.	Food Distribution and Rationing.	<i>Del (receipt in duplicate sheet)</i>
" No. 18.	Public Health.	<i>10/5/43 used <i>W.H.</i></i>
" No. 19.	Education and Fine Arts.	<i>W.H.</i>
" No. 20.	Information.	<i>W.H.</i>
" No. 21.	Transportation.	<i>W.H.</i>
" No. 22.	Tele-Communications.	<i>W.H.</i>
" No. 23.	H.Q. Commandant. Armistice C.C.	<i>W.H. 8/5/43</i>
" No. 24.) 25.)	Assistant Chiefs of Staff. (Two Copies.)	<i>W.H.</i>
" No. 26.	STATS. Economics and Finance.	<i>W.H.</i>
" No. 27.	Communications.	<i>W.H.</i>
" No. 28.	Administrative Services.	<i>W.H.</i>
" No. 29.	G-1.	<i>W.H.</i>
" No. 30.	G-2.	<i>W.H.</i>
" No. 31.	G-4.	<i>W.H.</i>
" No. 32.) 33.)	Central Registry.	<i>W.H. 2605</i>
" No. 34.	M.G. School - Director of Studies.	<i>W.H.</i>
" No. 37.) 38.) 39.)	M.G. Section. ATU. (Three Copies.)	<i>W.H. 2605</i>

- 2 -

No. 40.	File.	K. Hamblen
" No. 41.	War Diary.	
" No. 42.	Spare.	
" No. 43.	"	K. Hamblen
" No. 44.	"	
" No. 45.	"	
" No. 46.	"	
" No. 47.	"	

Dist. Completed
30 Sept. 1943

R. T. Miller
Major AGP

2604

SECRET equals BRITISH MOST SECRET.

40
Copy No.
Ref. ACC/1014
26 Sept 1943

11A
PLANNING DIRECTIVE NO. 7.

1. Scope and Purpose.

This Directive deals solely with the functions and organization of Sub-Commissions, Armistice C.C. (as listed in App. C, to P.D. No. 4), with the provision of personnel for these Sub-Commissions and with other personnel matters. It is issued with direct reference to P.D. No. 5., paras. 5 and 6.

2. References.

References in brackets after paragraph headings are to the relevant previous P.D.s.

Copies of this Directive are sent to Regions for information. (See P.D. No. 5. Para. 1.)

3. Functions of Sub-Commissions. (No. 4 paras 5 and 6., No. 5. para 5.)

(a). Pending a directive from higher authority, the functions of Sub-Commissions will, for planning purposes, be set out in Apps 4 to 7 hereto.

/as

(b). It will be noted that the above Appendices cover all Sub-Commissions except Shipping and Telecommunications, as to which see paras 4 and 5 below.

4. Shipping Sub-Commission.

This will consist of Officers of the Joint North African Shipping Board, and will not, for the time being, be represented at the Planning Centre.

Personnel for this Sub-Commission will NOT count against the Paper No. 7. figures.

Telecommunications and Posts.

An appendix ("Q") defining the functions of this Sub-Commission will be issued later.

6. Provision of Personnel. (No. 4., para 6. and Appx "C". No. 5. para. 3.)

(a). The Committee constituted under P.D. No. 5., para. 6. will present their recommendations in the shortest possible time, following the general lines of App. C to P.D. No. 4., and having regard to the functions of Sub-commissions set out in the Appendices hereto.

previous P.D.s.

Copies of this Directive are sent to Regions for information. (See P.D. No. 5, Para.1.)

3. Functions of Sub-Commissions. (No. 4 paras 5 and 6., No. 5. para 5.)

(a). Pending a directive from higher authority, the functions of Sub-Commissions will, for planning purposes, be set out in Appx A to P hereto.

(b). It will be noted that the above Appendices cover all Sub-Commissions except Shipping and Telecommunications, as to which see paras 4 and 5 below.

4. Shipping Sub-Commission.

This will consist of Officers of the Joint North African Shipping Board, and will not, for the time being, be represented at the Planning Centre.

Personnel for this Sub-Commission will NOT count against the Paper No. 7. figures.

5. Telecommunications and Posts.

An appendix ("Q") defining the functions of this Sub-Commission will be issued later.

6. Provision of Personnel. (No. 4., para 6. and Appx "C". No. 5. para. 3.)

(a). The Committee constituted under P.D. No. 5., para. 3. will present their recommendations in the shortest possible time, following the general lines of App. C to P.D. No. 4., and having regard to the functions of Sub-commissions set out in the Appendices hereto.

(b). An up to date list of personnel on a new pro-forma will then be issued by G.1. (not to Regions.), after which the responsibility for maintaining records will rest with Sub-Commissions, vide P.D. No. 4., para. 14.

(c). G.1. will report transfers of Officers to the new Sub-Commissions to MGS., AFHQ., and Officers joining the Holding Centre will be assigned on the new basis.

7. Distribution Lists.

The following amendment will be made to Appx "D" to P.D. No.4. In Distribution "A", copy No. 20. For "Shipping" substitute "Information".

Distribution: "A" (Copy numbered).

less 35 and 36.

plus File ACC/1018/5.

Joint Assistant Chiefs of Staff, Armistice C.O.

Colonel,

R. B. RATHBONE

Colonel,

J. J. ALBRIGHT

2603

APPENDIX A TO PLANNING DIRECTIVE
NO 7 DATED 26 SEPTEMBER 1943

FUNCTIONS OF FINANCE SUB-COMMISSION

(a) MISSION

To initiate and develop, together with the Italian Ministries of Finance and Foreign Exchange, the Bank of Italy, the Social Insurance Institutions and other Italian governmental and semi-governmental institutions dealing with problems of Italian State and local finance in all its aspects, policies, plans and procedures for the restoration and maintenance, as far as practicable, of ordered financial and economic conditions; for stabilizing the Italian currency and price level, and for providing necessary financial services for the Allied Forces, all in the interests of the Allied Military effort and the establishment and support of Italian political, economic, social and financial structure freed of fascism.

(b) MAJOR FUNCTIONS.

(1) The Finance Sub-Commission performs the following staff functions:

(a) Examines, initiates and develops in appropriate cases, with other Sub-Commissions of the Armistice C.C., existing and new policies, plans and procedures relating to:

(1) Italian Banks, Postal Savings Institutions, Social Insurance Institutions, Stock Exchanges, Private Insurance Institutions, and other governmental and private financial institutions.

(2) The collection of taxes, imposts and revenues due to the State, Provinces and Communes, including Customs and Excise charges and revenues from monopolies.

(3) The payment of debts and obligations of the State, Provinces and Communes, and the incurring of appropriate governmental expenditures for salaries of public officials, for the running of the railways, post, telegraph and telephone, for relief, rehabilitation, and for necessary subsidies to maintain the flow of goods to the domestic market at reasonable prices.

(4) The public debt, budget, currency and general financial position and the price level and inflationary situation in Italy.

of fascism.

(b) MAJOR FUNCTIONS.

(1) The Finance Sub-Commission performs the following staff functions:

(a) Examines, initiates and develops in appropriate cases, with other Sub-Commissions of the Armistice C.C., existing and new policies, plans and procedures relating to:

- (1) Italian Banks, Postal Savings Institutions, Social Insurance Institutions, Stock Exchanges, Private Insurance Institutions, and other governmental and private financial institutions.
- (2) The collection of taxes, imposts and revenues due to the State, Provinces and Communes, including Customs and Excise charges and revenues from monopolies.
- (2) The payment of debts and obligations of the State, Provinces and Communes, and the incurring of appropriate governmental expenditures for salaries of public officials, for the running of the railways, post, telegraph and telephone, for relief, rehabilitation, and for necessary subsidies to maintain the flow of goods to the domestic market at reasonable prices.
- (4) The public debt, budget, currency and general financial position and the price level and inflationary situation in Italy.
- (5) Foreign assets of Italy and its nationals; the control of any such assets; and the control of any foreign exchange transactions and all arrangements affecting international financial exchange such as clearing.
- (6) International financial and related transactions, particularly those which may be of direct or indirect benefit to the enemy.
- (7) The control, blocking and confiscation or other disposition of funds and property belonging to Fascist institutions and persons, to enemy Government institutions or persons, or belonging to other persons or institutions whose activities are deemed to be inimical to the Allied Military effort.
- (8) The provision of lire funds to the Allied Armies and to the Armistice C.C. to pay for goods and services acquired in Italy.

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- 2 -

(9) The withdrawal from circulation through the Italian authorities of yellow seal currency, L.M.A. notes, British and American coinage, and Allied Military lire and their delivery to the Allied authorities.

(10) The transfer of the assets and liabilities of AMFA to the Italian Government or to any agency designated by such Government.

(11) Reviews the progress and the effects of existing and new policies, plans, and procedures examined, initiated and developed in accordance with the above and makes recommendations to the Commission with respect thereto.

(b) Maintains accounts of receipts and expenditures of the Armistice Control Commission and of the lire funds received from Italian authorities for the Allied Military Forces, or for other purposes. The Finance Sub-Commission also provides accountants and other personnel to conduct financial and industrial examinations when required by the Finance Sub-Commission.

(c) Obtains financial and economic intelligence as to persons and public and private institutions and bodies and as to general financial and economic conditions as will facilitate the discharge of the above described mission.

(d) Makes recommendations to the Commission in respect of the foregoing.

(2) The Finance Sub-Commission directly performs the following operating functions:

(a) Supervises the execution by the Italian Government of instructions issued by the Commission.

(b) Acts as conduit through which will pass the lire funds needed by the Armistice Control Commission, and by the Allied armies for their expenditures in Italy.

(c) Receives from the Italian authorities yellow seal currency, BMA notes, British and American coinage, and Allied Military lire which are withdrawn from circulation in Italy.

(d) Takes steps by the exercise of more direct control, to carry out the policies, plans or procedures desired by the Finance Sub-Commission in the event that the Italian authorities fail to carry out any

(10) The transfer of the assets and liabilities of AMFA to the Italian Government or to any agency designated by such Government.

(11) Reviews the progress and the effects of existing and new policies, plans, and procedures examined, initiated and developed in accordance with the above and makes recommendations to the Commission with respect thereto.

(b) Maintains accounts of receipts and expenditures of the Armistice Control Commission and of the lire funds received from Italian authorities for the Allied Military Forces, or for other purposes. The Finance Sub-Commission also provides accountants and other personnel to conduct financial and industrial examinations when required by the Finance Sub-Commission.

(c) Obtains financial and economic intelligence as to persons and public and private institutions and bodies and as to general financial and economic conditions as will facilitate the discharge of the above described mission.

(d) Makes recommendations to the Commission in respect of the foregoing.

(2) The Finance Sub-Commission directly performs the following operating functions:

(a) Supervises the execution by the Italian Government of instructions issued by the Commission.

(b) Acts as conduit through which will pass the lire funds needed by the Armistice Control Commission, and by the Allied armies for their expenditures in Italy.

(c) Receives from the Italian authorities yellow seal currency, EMA notes, British and American coinage, and Allied Military lire which are withdrawn from circulation in Italy.

(d) Takes steps by the exercise of more direct control, to carry out the policies, plans or procedures desired by the Finance Sub-Commission in the event that the Italian authorities fail to carry out any of such policies, plans or procedures.

App. "B" to P.D. No. 7
Dated 26 September 43

FUNCTIONS OF

FOREIGN TRADE SUB-COMMISSION

(a) MISSION

To initiate and develop, together with the Int. Commission, Industry and Commerce, Agriculture, Forests and Fisheries, Fuel and Food Distribution and Rationing, Shipping, Transportation, and Finance (Foreign Exchange), policies and procedures relating to imports into and exports from Italy of industrial and agricultural commodities in the interests of the Allied Military effort, and of the restoration of economic order in Italy.

(b) MAJOR FUNCTIONS

(1) The Foreign Trade Sub-Commission performs the following staff functions:

- (a) Formulates and establishes policies, plans and procedures concerning imports into and exports from Italy so as to ensure that proper orders are placed and other measures taken to facilitate the flow of such imports and exports.
- (b) Considers what measures ought to be taken with respect to Italian trade agreements and other arrangements, measures and action entered into or taken by Italy which affect the problem of Italy's foreign trade.
- (c) Reviews progress of imports and exports for the purpose of planning the flow of imports and exports.
- (d) Makes recommendations to the Commission with respect to the foregoing.

(2) The Foreign Trade Sub-commission directly performs the following operating functions:

- (a) Supervises the execution by the Italian Government of instructions issued by the Commission.
- (b) Supervises negotiations of Italian Government with pur-

2801

Food Distribution and Rationing, Shipping, Transportation, and Finance (Foreign Exchange), policies and procedures relating to imports into and exports from Italy of industrial and agricultural commodities in the interests of the Allied Military effort, and of the restoration of economic order in Italy.

(b) MAJOR FUNCTIONS

(1) The Foreign Trade Sub-Commission performs the following staff functions:

- (a) Formulates and establishes policies, plans and procedures concerning imports into and exports from Italy so as to ensure that proper orders are placed and other measures taken to facilitate the flow of such imports and exports.
- (b) Considers what measures ought to be taken with respect to Italian trade agreements and other arrangements, measures and action entered into or taken by Italy which affect the problem of Italy's foreign trade.
- (c) Reviews progress of imports and exports for the purpose of planning the flow of imports and exports.
- (d) Makes recommendations to the Commission with respect to the foregoing.

(2) The Foreign Trade Sub-commission directly performs the following operating functions:

- (a) Supervises the execution by the Italian Government of instructions issued by the Commission.
- (b) Supervises negotiations of Italian Government with purchasers and sellers of Italian imports and exports, and with Italian, British, American and other governmental agencies involved in or concerned with Italian imports and exports.
- (c) Subject to needs of Allied Forces, Co-ordinates, and negotiates with, shipping and transport facilities in Italy and abroad, respecting the carriage of Italian imports and exports.

Appx. C to P.D. No. 7.
dated 26 September 1943.

FUNCTIONS OF
INDUSTRY AND COMMERCE SUB-COMMISSION.

(a). MISSION.

To initiate policies and make plans for the development of Italian industry and commerce subject to the requirements of the Allied Forces. The prime objects will be to (a) harness the Italian potential to the Allied War Effort and (b) to restore, as far as possible, normal life and amenities to the Italian people.

(b). MAJOR FUNCTIONS.

(1). The Industry and Commerce Sub-Commission performs the following Staff functions:

- (a) Formulates and adapts policies, plans and procedures concerning Italian Industry and Commerce.
- (b) Makes research and prepares statistics so as to estimate the effect of combat operations on Italian industrial capacity, based on information received from all sources.
- (c) Co-ordinates with the Military Section on questions of production for Allied war effort.
- (d) Co-ordinates with Labour Sub-Commission on employment matters, with special attention to employment of demobilized men and returning evacuees.
- (e) Makes recommendations to the Commission and appropriate sub-commissions on matters affecting supplies of all commodities including raw materials, fuels, motive power, finished goods and semi-manufactured articles and all priorities appertaining thereto.
- (f) Obtains information and reports from A.M.G. as to regions under their control from regional and control officers of Regions under the Commission's control and from all other available sources, and considers what planning can be done in the light of that information and makes recommendations accordingly.

2600

Approved by
P.D. 8 January 1944

(b)

MAJOR FUNCTIONS.

(1). The Industry and Commerce Sub-Commission performs the following Staff functions:

- (a) Formulates and adapts policies, plans and procedures concerning Italian Industry and Commerce.
- (b) Makes research and prepares statistics so as to estimate the effect of combat operations on Italian industrial capacity, based on information received from all sources.
- (c) Co-ordinates with the Military Section on questions of production for Allied war effort.
- (d) Co-ordinates with Labour Sub-Commission on employment matters, with special attention to employment of demobilized men and returning evacuees.
- (e) Makes recommendations to the Commission and appropriate sub-commissions on matters affecting supplies of all commodities including raw materials, fuels, motive power, finished goods and semi-manufactured articles and all priorities appertaining thereto.
- (f) Obtains information and reports from A.M.G. as to regions under their control from regional and control officers of Regions under the Commission's control and from all other available sources, and considers what planning can be done in the light of that information and makes recommendations accordingly.

(2). The Industry and Commerce Sub-Commission directly performs the following operating functions:

- (a) Supervises the execution by the Italian Government of instructions issued by the Commission.
- (b) Obtains and supplies specialists on particular industrial and commercial problems where necessary.

Appdx. D to P.D. No. 7.
Dated 26 September 43

FUNCTIONS OF
PUBLIC WORKS AND UTILITIES SUB-COMMISSION.

(a). MISSION

To initiate, develop and direct the collection of information on, and to investigate and analyse the conditions of public works and utilities, and through proper Italian authorities, arrange for and follow through, the construction rehabilitation and early office operation of those facilities in order of determined priority with particular reference to the needs of the Allied Forces.

(b) MAJOR FUNCTIONS.

(1) The Public Works and Utilities Sub-Commission performs the following staff functions.

(a) Formulates policies, plans and procedures for the allocation and use of construction materials, based upon material allocations as determined.

(b) Makes survey of the needs of rehabilitation of various facilities, particularly those essential (1) for the needs of the Allied Forces and (2) for the maintenance of life and commerce and to make plans for the execution and rehabilitation thereof and for their proper operation.

(c) Establishes liaison with other sub-commissions with respect to pertinent features.

(d) Makes recommendations to the Commission with respect to the foregoing.

(2) The Public Works and Utilities Sub-Commission directly performs the following functions:

(a) Supervises the execution by the Italian Government of instructions issued by the commission.

(b) By the issuance of directives to the extent approved by the Commission to supervise the construction, rehabilitation, maintenance and operation of the following works and utilities, particularly where there has been damage by bombing:

(1) Power.

- a. Reservoirs,
- b. All types of power stations.
- c. Electric and distribution systems.
- d. Electrical equipment in important installations.

stair functions.

(a) Formulates policies, plans and procedures for the allocation and use of construction materials, based upon material allocations as determined.

(b) Makes survey of the needs of rehabilitation of various facilities, particularly those essential (1) for the needs of the Allied Forces and (2) for the maintenance of life and commerce and to make plans for the reconstruction and rehabilitation thereof and for their proper operation.

(c) Establishes liaison with other sub-commissions with respect to pertinent features.

(d) Makes recommendations to the Commission with respect to the foregoing.

(2) The Public Works and Utilities Sub-Commission directly performs the following functions:

(a) Supervises the execution by the Italian Government of instructions issued by the commission.

(b) By the issuance of directives to the extent approved by the Commission to supervise the construction, rehabilitation, maintenance and operation of the following works and utilities, particularly where there has been damage by bombing:

(1) Power.

- a. Reservoirs.
- b. All types of power stations.
- c. Electric transmission and distribution systems.
- d. Electrical equipment in important installations.
- e. Steam power.
- f. Compressed air.

(2) Water.

- a. Reservoirs.
- b. Purification plants.
- c. Water mains.
- d. Aqueducts.

(3) Sewers.

- a. Sewerage in . . .
- b. Disposal and Disposal plants.

(4) Gas.

- a. Gas production plants.
- b. Gas mains.

(5) Transport.

- Local Bus and Tramways.

(6) Highways.

- a. Main City and Country Highways.
- b. Bridges and trestles.
- c. Road Tunnel.

2599

App. "E" to P.O. No. 7
Dated 26 September 43

FUNCTIONS OF

FUEL SUB-COMMISSION

(a) MISSION

To initiate policies and make plans for production, procurement, transportation and distribution, in order of determined priorities, of fuel of all kinds for industrial, utility, commercial and domestic needs, after requirements of Allied Forces are met.

(b) MAJOR FUNCTIONS

- (1) The Fuel Sub-Commission performs the following staff functions.
 - (a) Formulates policies, plans and procedures for the production, procurement, transportation, distribution and rationing of fuel of all kinds for industrial, utility, commercial and domestic use and for establishment of priorities, all after requirements of Allied Forces are met.
 - (b) Collaborates with other sub-commissions with respect to features pertaining to their respective fields.
 - (c) Makes investigations and reports and prepares statistics concerning the fuel situation from time to time as deemed necessary.
 - (d) Makes investigation of amount of fuel of different types to be imported to supplement local supplies for other than Allied Forces uses.
 - (e) Makes recommendations to the Commission with respect to the foregoing.
- (2) The Fuel Sub-Commission directly performs the following operating functions:
 - (a) Supervises the execution by the Italian Government of instructions issued by the Commission.

To initiate policies and make plans for production, procurement, transportation and distribution, in order of determined priorities, of fuel of all kinds for industrial, utility, commercial and domestic needs, after requirements of Allied Forces are met.

(b) MAJOR FUNCTIONS

(1) The Fuel Sub-Commission performs the following staff functions.

- (a) Formulates policies, plans and procedures for the production, procurement, transportation, distribution and rationing of fuel of all kinds for industrial, utility, commercial and domestic use and for establishment of priorities, all after requirements of Allied Forces are met.
- (b) Collaborates with other sub-commissions with respect to features pertaining to their respective fields.
- (c) Makes investigations and reports and prepares statistics concerning the fuel situation from time to time as deemed necessary.
- (d) Makes investigation of amount of fuel of different types to be imported to supplement local supplies for other than Allied Forces uses.
- (e) Makes recommendations to the Commission with respect to the foregoing.

(2) The Fuel Sub-Commission directly performs the following operating functions:

- (a) Supervises the execution by the Italian Government of instructions issued by the Commission.
- (b) Where necessary takes affirmative steps in furtherance of the execution of its mission.

Appx F to P.D. No. 7.
dated 26 September 1943.

FUNCTIONS OF
AGRICULTURE, FORESTRY AND FISHERIES SUB-COMMISSION.

(a) MISSION.

To initiate and develop such agricultural, forestry and fishing undertakings as are essential to secure maximum production in conformity with Allied Military and Italian Civilian needs.

(b) MAJOR FUNCTIONS.

(1) The Agriculture, Forestry and Fisheries Sub-Commission performs the following Staff functions:

- (a) Formulates and establishes National and Regional policies, plans and procedures concerning the production and gathering of agricultural crops, timber and fish.
- (b) Makes studies of the activities of the Italian Ministry of Agriculture and of other Italian Government and Quasi Governmental agencies concerned with the production of agricultural, forestry and fishery crops and with the manufacture and distribution of production input requirements.
- (c) Establishes and maintains liaison and close working relations with the appropriate sections and sub-commissions of Armistice C.C. and Allied Civilian agencies concerned with agriculture, forestry and fisheries.
- (d) Obtains and maintains a current inventory of agricultural, forestry and fishery results, production input requirements and other pertinent information needed to establish annual National and Regional production goals and to prepare policies, plans and procedures for obtaining maximum production to meet Military Civilian needs and to obtain exportable surpluses of desired speciality crops.
- (e) Establishes agriculture, forest and fish production goals by Regions and Provinces or other areas in conjunction with distribution and rationing sub-commission and with Allied Naval and Military authorities.
- (f) In conjunction with Allied Naval authorities develops plans, commensurate with safety requirements, for the release of seized and requisitioned fishing craft in Italian waters to facilitate maximum exploitation of fish resources for local consumption.

/production

(a) Formulates and establishes National and Regional policies, plans and procedures concerning the production and gathering of agricultural crops, timber and fish.

(b) Makes studies of the activities of the Italian Ministry of Agriculture and of other Italian Government and Quasi Governmental agencies concerned with the production of agricultural, forestry and fishery crops and with the manufacture and distribution of production input requirements.

(c) Establishes and maintains liaison and close working relations with the appropriate sections and sub-commissions of Armistice C.C. and Allied Civilian agencies concerned with agriculture, forestry and fisheries.

(d) Obtains and maintains a current inventory of agricultural, forestry and fishery results, production input requirements and other pertinent information needed to establish annual National and Regional production goals and to prepare policies, plans and procedures for obtaining maximum production to meet military and civilian needs and to obtain exportable surpluses of desired speciality crops.

(e) Establishes agriculture, forest and fish production goals by Regions and Provinces or other areas in conjunction with distributing and rationing sub-commission and with Allied Naval and Military authorities.

(f) In conjunction with Allied Naval authorities develops plans, commensurate with safety requirements, for the release of seized and requisitioned fishing craft in Italian waters to facilitate maximum exploitation of fish resources for local consumption.

(g) In conjunction with Foreign Trade and Food Distribution sub-commissions of Armistice C.C. determines amount of necessary imports from Allied Nations of agricultural, forestry and fishing supplies and the distribution of same in Italy.

(h) Makes recommendations to the Commission with respect to the foregoing.

(2) The Agriculture, Forestry and Fishing Sub-Commission directly performs the following operating functions:

(a) Supervises the execution by the Italian Government of instructions issued by the Commission.

(b) Obtains from abroad, to the extent approved and possible, farming implements, seeds, fertilizer and live stock required to implement its mission, and supervises distribution thereof.

/production

2547

APPENDIX C TO PLANNING DIRECTIVE
NO. 7 DATED 26 SEPTEMBER 1943.

FUNCTIONS OF LABOUR SUB-COMMISSION.

(a) MISSION

To secure the supply, allocation and distribution of labour, determining fair rates of compensation and hours of labour, bearing in mind the essential needs of the Allied war effort.

(b) MAJOR FUNCTIONS

(1) The Labour Sub-Commission performs the following staff functions:

- (a) Makes surveys of labour situation and conditions, receives and considers reports and prepares and keeps current statistical data.
- (b) Formulates policies, plans and procedures for the supply, allocation and distribution of labour with particular reference to industries essential to the war effort.
- (c) Formulates policies, plans and procedures as to hours of labour, rates of pay, working conditions and other matters affecting labour, bearing in mind the essential needs of the Allied war effort.
- (d) Formulates policies, plans and procedures as to absorption of demobilized personnel of the Italian armed forces and workers returning to Italy.
- (e) Considers in collaboration with other sub-commissions problems of the welfare of the employed and unemployed workers and their dependents.
- (f) Collaborates with other sub-commissions as to matter within their respective spheres.
- (g) Considers re-establishment of pre-war labour regulations particularly as to employment of women and children.
- (h) Makes recommendations to the Commission with respect to the foregoing.

(2) The Labour Sub-Commission directly performs the following operating functions:

- (a) Supervises the execution by the Italian Government of instructions issued by the Commission.
- (b) In collaboration with other sub-commissions

labour, determine fair rates of compensation and hours of labour, bearing in mind the essential needs of the Allied war effort.

(b) MAJOR FUNCTIONS

(1) The Labour Sub-Commission performs the following staff functions:

- (a) Makes surveys of labour situation and conditions, receives and considers reports and prepares and keeps current statistical data.
- (b) Formulates policies, plans and procedures for the supply, allocation and distribution of labour with particular reference to industries essential to the war effort.
- (c) Formulates policies, plans and procedures as to hours of labour, rates of pay, working conditions and other matters affecting labour, bearing in mind the essential needs of the Allied war effort.
- (d) Formulates policies, plans and procedures as to absorption of demobilized personnel of the Italian armed forces and workers returning to Italy.
- (e) Considers in collaboration with other sub-commissions problems of the welfare of the employed and unemployed workers and their dependents.
- (f) Collaborates with other sub-commissions as to matter within their respective spheres.
- (g) Considers re-establishment of pre-war labour regulations particularly as to employment of women and children.
- (h) Makes recommendations to the Commission with respect to the foregoing.

(2) The Labour Sub-Commission directly performs the following operating functions:

- (a) Supervises the execution by the Italian Government of instructions issued by the Commission.
- (b) In collaboration with other interested sub-commissions, carries out measures to secure maximum employment and industrial output.

2596

App. "H" to P.D. No. 7
Dated 26 September 43

FUNCTIONS OF

INTERIOR SUB-COMMISSION

(a) MISSION.

The re-creation of an efficient administration of the country's internal affairs as now carried out by the Ministry of the Interior (in collaboration with other Ministries), with due regard to the influence of the abolition of the Fascist System and the implications of the surrender of the Italian armed forces.

(b) MAJOR FUNCTIONS.

(1) The Interior sub-commission performs the following staff functions:

- (a) Reviews all appointments made to and the conditions of service of the Civil Administrative Staffs, Central and Provincial in collaboration with all other Ministries.
- (b) Determines whether the control of all services which function under the Ministry is adequate and in accordance with the terms of the Armistice.
- These services may include:-
- i) Aliens.
 - ii) Children - prevention of cruelty.
 - Juvenile crime and punishment.
 - control of child labour.
 - iii) Animals - licensing, import and quarantine.
 - iv) Land Registration
 - v) Town Planning including schemes for rehabilitation of damaged areas.
 - vi) Lighting Regulations.
 - vii) Poisons & drugs - patent medicines etc.
 - viii) Religion.
 - ix) Places of amusement - Entertainment.
 - x) Summer-time - Public Holidays.
 - xi) Explosives for industrial purposes - sale & storage.
 - xii) Public Baths.
 - xiii) Public Markets.

(c) In conjunction with Finance sub-commission formulates policies and plans for the finance of local Government bodies, Provincial and Communal.

*Amended by
P.D. 8 para (5a)*

(1) The Interior sub-commission performs the following staff functions:

- (a) Reviews all appointments made to and the conditions of service of the Civil Administrative Staffs, Central and Provincial in collaboration with all other Ministries.
- (b) Determines whether the control of all services which function under the Ministry is adequate and in accordance with the terms of the Armistice. These services may include:-
- i) Aliens.
 - ii) Children - prevention of cruelty, juvenile crime and punishment, control of child labour, control of import and quarantine.
 - iii) Animals - licensing, import and quarantine.
 - iv) Land Registration.
 - v) Town Planning including schemes for rehabilitation of damaged areas.
 - vi) Lighting Regulations.
 - vii) Poisons & drugs - patent medicines etc.
 - viii) Religion.
 - ix) Places of amusement - Entertainment.
 - x) Summer-time - Public Holidays.
 - xi) Explosives for industrial purposes - sale & storage.
 - xii) Public Baths.
 - xiii) Public Markets.
- (c) In conjunction with Finance sub-commission formulates policies and plans for the finance of local government bodies, Provincial and Communal.
- (d) Makes a full and complete study of the organization and functions of the Ministry for the rehabilitation of government machinery and for the better carrying out of the Armistice Terms.
- (e) Makes recommendations to the Commission in respect of the foregoing.

(2) The Interior Sub-Commission directly performs the following operating functions:

- (a) Supervises the execution by the Italian Government of the instructions issued by the Commission.
- (b) In conjunction with Public Health sub-commission ensures an efficient state of public sanitation.
- (c) In conjunction with Public Safety sub-commission ensures an efficient (i) Police organization (ii) A.S.P., Fire Prevention and Fire Fighting organization.
- (d) In conjunction with Public Works and Utilities Sub-Commission, takes appropriate steps for the reconstruction of bombed areas.

*Forwarded by (3a)
P.D. & para.*

2395

APPENDIX I TO P.D. NO. 7
DATED 26 SEPTEMBER 1943.

FUNCTIONS OF LEGAL SUB-COMMISSION

(a) MISSION.

To advise on questions of law, recommend repeal of statutes, decrees, etc. of the Italian Govt., supervise Italian Court system, and supervise any Allied Military Courts coming under the jurisdiction of the Commission, and otherwise aid the commission in all legal and judicial matters.

(b) MAJOR FUNCTIONS.

(1) The Legal Sub-Commission performs the following staff functions:

(a) Advises the Commission and its various sections and sub-commissions on questions of law presented to it for opinion and otherwise assisting in legal matters.

(b) Makes a full and complete study of Italian Codes, criminal and civil, codes of procedure, laws, decrees, regulation, etc., and recommend to the Commission the repeal by the Italian Government of those, not already repealed, which are deemed obnoxious under the terms of the Armistice agreement.

(c) Makes a study of the entire Italian judicial organization and its personnel and recommends to the commission necessary changes in organization and personnel.

(d) Makes recommendations to the Commission in respect of the foregoing.

(2) The Legal Sub Commission directly performs the following operating functions:

(a) Through supervision and direction sees that the orders of the Commission to the Italian Government with respect to repeal of statutes, decrees and regulations are fully and promptly carried out.

(b) Supervises the operation of the Italian judicial system to the end that all directed change in organization and personnel are carried out fully and promptly and that the courts function speedily and efficiently.

(c) Gives directions to, and supervision of the functioning of the Allied Military Courts, if any, which come within the jurisdiction of the Commission.

and supervise any Allied Military Courts coming under the jurisdiction of the Commission, and otherwise aid the commission in all legal and judicial matters.

(b) MAJOR FUNCTIONS.

(1) The Legal Sub-Commission performs the following staff functions:

- (a) Advises the Commission and its various sections and sub-commissions on questions of law presented to it for opinion and otherwise assisting in legal matters.
- (b) Makes a full and complete study of Italian Codes, criminal and civil, codes of procedure, laws, decrees, regulation, etc., and recommend to the Commission the repeal by the Italian Government of those, not already repealed, which are deemed obnoxious under the terms of the Armistice agreement.
- (c) Makes a study of the entire Italian judicial organization and its personnel and recommends to the commission necessary changes in organization and personnel.
- (d) Makes recommendations to the Commission in respect of the foregoing.

(2) The Legal Sub Commission directly performs the following operating functions:

- (a) Through supervision and direction sees that the orders of the Commission to the Italian Government with respect to repeal of statutes, decrees and regulations are fully and promptly carried out.
- (b) Supervises the operation of the Italian judicial system to the end that all directed change in organization and personnel are carried out fully and promptly and that the courts function speedily and efficiently.
- (c) Gives directions to, and supervision of the functioning of the Allied Military Courts, if any, which come within the jurisdiction of the Commission.

APPENDIX J TO PLANNING DIRECTIVE NO. 7
DATED 26 SEPTEMBER 1943.

FUNCTIONS OF PUBLIC SAFETY SUB-COMMISSION

(a) MISSION

To supervise the various National Ministries and Departments responsible for the administration of all branches of Public Safety and to ensure that all such services continue to function to the maximum interests of the Allied forces, the maintenance of public law and order and civilian morale and the enforcement of all Proclamations, Regulations and orders that may be issued.

(b) MAJOR FUNCTIONS

(1) The Public Safety Sub-Commission performs the following Staff functions:

(a) Advises the commission on all technical and specialist matters pertaining to this sub-commission.

(b) Formulates policies and plans for the administration of all matters within the scope of Public Safety and makes and keeps all necessary statistical records.

(c) Establishes close liaison with the military intelligence services and with the Provost branch.

(d) Establishes close liaison with other sub-commissions such as Labour, Transportation, Food Distribution and rationing, Finance, Public Works and Utilities, Legal, Public Health, Communications, and the Political Section on Security Matters.

(e) Makes recommendations to the Commission with respect to the foregoing.

(2) The Public Safety Sub-Commission performs directly the following operating functions:

(a) Supervises and directs

(1) Police, the operation of the uniform branches of the existing national police forces.

of the branches of the Special Sec-

(b) MAJOR FUNCTIONS

- (1) The Public Safety Sub-Commission performs the following Staff functions:
 - (a) Advises the commission on all technical and specialist matters pertaining to this sub-commission.
 - (b) Formulates policies and plans for the administration of all matters within the scope of Public Safety and makes and keeps all necessary statistical records.
 - (c) Establishes close liaison with the military intelligence services and with the Provost branch.
 - (d) Establishes close liaison with other sub-commissions such as Labour, Transportation, Food Distribution and rationing, Finance, Public Works and Utilities, Legal, Public Health, Communications, and the Political Section on Security Matters.
 - (e) Makes recommendations to the Commission with respect to the foregoing.
- (2) The Public Safety Sub-Commission performs directly the following operating functions:
 - (a) Supervises and directs
 - (1) Police: the operation of the uniform branches of the existing national police forces.
 - (2) Special Police: such of the branches of the Special Security Police as may be retained, the disestablishment of ~~SSA~~ and such of the Fascist Militia organizations as may be ordered.
 - (3) Fire and CD: the organization, maintenance, recruitment and training of personnel and allotment of equipment as may be necessary.
 - (4) Prisons: proper standards of maintenance and administration of prisons and prison services.
 - (5) Registration and Licensing: the administration of the existing forms of licensing and registration, amending them where necessary, having regard to emergency necessities of Armistice control and the policy and issuance of all forms of licenses and regulations.
 - (b) Supervises the execution by the Italian Government of instructions issued by the Commission.

Appx K to P.D. No. 7.
dated 26 September 1943.

FUNCTIONS OF
PROPERTY CONTROL SUB-COMMISSION.

(a) MISSION.

To initiate and develop policies and procedures for the acquisition, control, management, safekeeping, disposition, etc., of United Nations and enemy property, and to establish and maintain records and accounts of same.

(b) MAJOR FUNCTIONS.

(1). The Property Control Sub-Commission performs the following Staff functions:

- (a) Initiates policies and procedures with respect to classes of property to be taken under its control directly or indirectly.
- (b) Initiates, establishes, and maintains policies, procedures, and systems for recording the acquisition, management, control, disposition, etc. of properties taken into its custody.
- (c) Makes recommendations to the Commission with respect to the foregoing.

(2). The Property Control Sub-Commission directly performs the following operating functions:

(a) Subject to the directions of the Commission, takes custody of or gives directions as to the custody of:

- (i) All property in Italian territory belonging to any state against which any of the United Nations is at war and not already in custody of some branch of the Armed Forces. (This class of property includes corporations, companies, associations or institutions in which any such state has any substantial interest or over which it exercises substantial control).
- (ii) Private property in Italian territory belonging to nationals of states, other than Italy, at war with any of the United Nations.
- (iii) Property in Italian territory belonging to any of the United Nations, or nationals thereof, including that which has been sequestered by the Italian Government.
- (iv) Property supplied or made available to the United Nations by the Italian Government.

(1). The Property Control Sub-Commission performs the following Staff functions:

- (a) Initiates policies and procedures with respect to classes of property to be taken under its control directly or indirectly.
 - (b) Initiates, establishes, and maintains policies, procedures, and systems for recording the acquisition, management, control, disposition, etc. of properties taken into its custody.
 - (c) Makes recommendations to the Commission with respect to the foregoing.
- (2). The Property Control Sub-Commission directly performs the following operating functions:

(a) Subject to the directions of the Commission, takes custody of or gives directions as to the custody of:

- (i) All property in Italian territory belonging to any state against which any of the United Nations is at war and not already in custody of some branch of the Armed Forces. (This class of property includes corporations, companies, associations or institutions in which any such state has any substantial interest or over which it exercises substantial control).

(ii) Private property in Italian territory belonging to nationals of states, other than Italy, at war with any of the United Nations.

(iii) Property in Italian territory belonging to any of the United Nations, or nationals thereof, including that which has been sequestered by the Italian Government.

(iv) Property supplied or made available to the United Nations by the Italian Government.

(v) Property formerly belonging to Fascist Organizations

(vi) Any property the control of which is, in the opinion of the Armistice Control Commission, or its authorized representatives, essential to the needs of the Allied Forces or the Armistice Control Commission.

(vii) Supervises the execution by the Italian Government of instructions issued by the Commission.

APPENDIX L TO P.D. NO. 7
DATED 26 SEPTEMBER 1943.

FUNCTIONS OF FOOD DISTRIBUTION AND RATIONING
SUB-COMMISSION.

(a) MISSION.

To supervise Italian agencies responsible for an equitable distribution of food by means of price control and rationing systems, in such a manner that civilian needs will be met, having regard to the prior claims of the Military Forces of the United Nations, and to ensure an integrated system of controls over production, supply and distribution.

(b) MAJOR FUNCTIONS.

(1) The Food Distribution and Rationing Sub-Commission performs the following staff functions:-

- (a) Co-operates with Agriculture, Forests and Fishing, Shipping, Foreign Trade, Transportation, Industry and Commerce, Fuel, Public Health, Labour, and Public Safety Sub-Commissions, in problems directly and indirectly concerned with the accomplishment of the mission of this Sub-Commission.
- (b) Formulates plans, policies and procedures: (1) to implement supply, processing, needs, distribution, marketing, transportation and warehousing of food produced in, or imported into, Italy, and (2) for price control and rationing of items and amounts of food, and (3) to enforce laws, proclamations, orders, decrees and regulations with respect thereto.
- (c) Maintains continuous studies of the cost of living index and its relation to purchasing power.
- (d) Keeps current records of the status of supply and distribution and their relation to consumption and requirements.
- (e) Prepares requisitions, directives, decrees, proclamations and orders designed to accomplish the mission of the Sub-Commission for the approval of the Commission.
- (f) Maintains records, statistics and accounts reflecting the activities of the Sub-Commission.
- (g) Makes recommendations to the Commission with respect to the foregoing.

(b) MAJOR FUNCTIONS.

(1) The Food Distribution and Rationing Sub-Commission performs the following staff functions:-

- (a) Co-operates with Agriculture, Forests and Fishing, Shipping, Foreign Trade, Transportation, Industry and Commerce, Fuel, Public Health, Labour, and Public Safety Sub-Commissions, in problems directly and indirectly concerned with the accomplishment of the mission of this Sub-Commission.
 - (b) Formulates plans, policies and procedures: (1) to implement supply, processing, needs, distribution, marketing, transportation and warehousing of food produced in, or imported into, Italy, and (2) for price control and rationing of items and amounts of food, and (3) to enforce laws, proclamations, orders, decrees and regulations with respect thereto.
 - (c) Maintains continuous studies of the cost of living index and its relation to purchasing power.
 - (d) Keeps current records of the status of supply and distribution and their relation to consumption and requirements.
 - (e) Prepares requisitions, directives, decrees, proclamations and orders designed to accomplish the mission of the Sub-Commission for the approval of the Commission.
 - (f) Maintains records, statistics and accounts reflecting the activities of the Sub-Commission.
 - (g) Makes recommendations to the Commission with respect to the foregoing.
- (2) The Food Distribution and Rationing Sub-Commission performs the following operating functions:-
- (a) Supervises the execution by the Italian Government of instructions issued by the Commission.
 - (b) Supervises appropriate Italian agencies at the National level, and through them, agencies at the provincial and communal level, in matters of distribution, supply, price control and rationing of food.
 - (c) Gives direction to control officers concerned with problems of food distribution and rationing, at all governmental levels.

2591

App. "M" to P.D. No. 7
Dated 26 September 43

Declassified E.O. 12356 Section 3.3/NND No. 785015

FUNCTIONS OF

PUBLIC HEALTH SUB-COMMISSION

(a) MISSION:

To initiate and develop together with other Armistice Control Sub-Commissions, as indicated, administrative and technical plans for the supervision of public health, medical care, hospital, welfare and related services.

(b) MAJOR FUNCTIONS:

(1) The Public Health Sub-Commission performs the following staff functions:

- (a) Interprets regulations pertaining to health restriction, medical care and welfare services and considers changes therein.
- (b) Makes study of mortality, morbidity, welfare and other records and statistics for the purpose of expediting functions of the Division of P.H. and Welfare.
- (c) Preparation of regulations and legislation, where necessary affecting public health and welfare services for civilian and other groups.
- (d) Establishes administrative policies and procedures within the Public Health Sub-Commission for expediting the above functions.
- (e) Considers effect of demobilization and return of evacuees.
- (f) Makes recommendations to the Commission with respect to the foregoing.

(2) The Public Health Sub-Commission directly performs the following operating functions:

- (a) Through its Public Health Department supervises acute communicable disease and general sanitation problems, such as typhoid, malaria, venereal disease, typhus and water sanitation, sewage disposal, etc.
- (b) Through its Dept. of Medical Care supervises medical diagnostic and treatment services. Also

2599

hospital, welfare and related services.

(b) MAJOR FUNCTIONS:

(1) The Public Health Sub-Commission performs the following staff functions:

- (a) Interprets regulations pertaining to health restriction, medical care and welfare services and considers changes therein.
- (b) Makes study of mortality, morbidity, welfare and other records and statistics for the purpose of expediting functions of the Division of P.H. and Welfare.
- (c) Preparation of regulations and legislation, where necessary affecting public health and welfare services for civilian and other groups.
- (d) Establishes administrative policies and procedures within the Public Health Sub-Commission for expediting the above functions.
- (e) Considers effect of demobilization and return of evacuees.
- (f) Makes recommendations to the Commission with respect to the foregoing.

(2) The Public Health Sub-Commission directly performs the following operating functions:

- (a) Through its Public Health Department supervises acute communicable disease and general sanitation problems, such as typhoid, malaria, venereal disease, typhus and water sanitation, sewage disposal, etc.
- (b) Through its Dept. of Medical Care supervises medical diagnostic and treatment services. Also serves as consultant to other sub-commissions and related services.
- (c) Through its Department of Institutions supervises the services of General, tuberculosis, mental, contagious disease and other hospitals. Also upon request serves as consultant to Sub-Commissions in charge of penal and correctional institutions.
- (d) Through its Department of Welfare supervises programs involving public and private welfare agencies and the additional problems presented by the war destitute.
- (e) Supervises the execution by the Italian Government of instructions issued by the Commission.

APPENDIX N to P.D. NO. 7
DATED 26 SEPTEMBER 1943.

FUNCTIONS OF EDUCATION AND FINE ARTS SUB-COMMISSION

(a) MISSION

(1) Education.

To eradicate from the educational system Fascist teachings and ideology and to remove from the personnel of the education Services those considered undesirable from the above-mentioned stand point.

(2) Fine Arts.

To undertake preservation and safe guarding of historic records, national shrines, historic monuments and other works of art from destruction, damage and undue deterioration and location and taking over of any such items found to have been removed from other United Nations.

(b) MAJOR FUNCTIONS

(1) The Education and Fine Arts Sub-Commission performs the following staff functions:-

- (a) Makes survey of educational system, formulates policies, plans and procedures for the eradication from the educational system of Fascist teachings and ideology as found in text-books and other educational publications, in active teachings, and for the removal of personnel in the educational system undesirable from this point of view and placing of substitutes for those removed, and for the dissolution of Fascist organizations connected with the educational system.
- (b) Formulates policies, plans and procedures as to opening or closing of educational institutions, and the rehabilitation of damaged educational plants.
- (c) Reviews progress already made by the Italian Government to the end of eradicating Fascist teachings and ideology and the dissolution of Fascist organizations connected with the educational system.

stand point.

(2) Fine Arts.

To undertake preservation and safe guarding of historic records, national shrines, historic monuments and other works of art from destruction, damage and undue deterioration and location and taking over of any such items found to have been removed from other United Nations.

(b) MAJOR FUNCTIONS

(1) The Education and Fine Arts Sub-Commission performs the following staff functions:-

- (a) Makes survey of educational system, formulates policies, plans and procedures for the eradication from the educational system of Fascist teachings and ideology as found in text-books and other educational publications, inactive teachings, and for the removal of personnel in the educational system undesirable from this point of view and placing of substitutes for those removed, and for the dissolution of Fascist organizations connected with the educational system.
- (b) Formulates policies, plans and procedures as to opening or closing of educational institutions, and the rehabilitation of damaged educational plants.
- (c) Reviews progress already made by the Italian Government to the end of eradicating Fascist teachings and ideology and the dissolution of Fascist organizations connected with the educational system.
- (d) Formulates policies, plans and procedures for furtherance of adult education.
- (e) Makes investigations and reports with respect to the condition of historic records, national shrines, historic monuments and other works of art, particularly in localities in which there has been combat or bombing, and formulates policies, plans and procedures for their preservation, safeguard and rehabilitation, and for their removal to safer locations to accomplish the foregoing.
- (f) Makes investigations and reports with respect to various kinds of fine arts looted by the Germans and formulates plans, policies and procedures to be adopted for the recovery thereof in the future.

(g) Makes investigations and reports with respect to all kinds of fine arts removed by the Italians from the territory occupied by them or received by them from the Germans and originally removed from territory occupied by them, and formulates policies, plans and procedures for their recovery and preservation.

(h) Makes investigations and reports with respect to "black market" in fine arts and advises on measures to be taken for elimination thereof.

(i) Advises on orders to be issued to troops for preservation and safeguarding of fine arts of all types including the collection and preservation of parts of those damaged.

(j) Advises on any new or additional housing of all kinds of fine arts considered necessary.

(k) Collaborates with and secures assistance from and gives assistance to sections and other sub-commissions with respect to matters coming under their respective jurisdictions.

(l) Makes recommendations to the Commission with respect to the foregoing.

(2) The Education and Fine Arts Sub-Commission directly performs the following operating functions:-

(a) Supervises the execution by the Italian Government of instructions given by the Commission.

(b) Gives active aid to the Italian Government when necessary particularly with respect to all types of fine arts, their preservation, safeguard, rehabilitation and housing.

(c) Makes such independent inspections in the field as and when deemed necessary.

APPENDIX O TO P.D. 7
DATED 26 September 1943.

FUNCTIONS OF INFORMATION SUB-COMMISSION ACC.

(a) MISSION

To undertake liaison with the Military and other authorities concerned with information, censorship and propaganda, and in particular to supervise the collection and dissemination of information relative to the operation of Armistice Control in Italy, with the object both of enlisting the support of public opinion in the home countries of the United Nations and popular cooperation locally, and to advise the Commission on information matters generally.

(b) MAJOR FUNCTIONS.

(1) The Information Sub-Commission performs the following staff functions:

- (a) Formulates and establishes policies, plans and procedures for making information available to the world press and radio concerning Armistice Control.
 - (b) Plans and supervises the distribution within Italy of information relative to our administration, with the purpose of enlisting full cooperation of the people.
 - (c) Maintains contact and liaison with PWB, INC, and the Military Section.
 - (d) Periodically reviews the progress of information services with relation to the general state of public relations and co-operation of the general public with the Armistice Commission.
 - (e) Maintains liaison and collaboration with Regional Information Officers and supervises their activities.
- (2) The Information Sub-Commission directly performs the following operating functions for the Armistice Commission.
- (a) Supervision and control of all press relations with foreign and domestic press, including the arrangement and conduct of appropriate press conferences.
 - (b) Maintenance of an office where information is available to accredited journalists and other authorized persons.

APPENDIX P TO PLANNING DIRECTIVE
NO 7 DATED 26 SEPTEMBER 1943.

FUNCTIONS OF TRANSPORTATION SUB-COMMISSION.

(a) MISSION.

To assist Italian transport administrations to re-establish the workings of their systems and supervise such workings to ensure that facilities are used to the best advantage subject to the prior requirements of the Allied Forces and to meet the requirements of the Commission; the movement of demobilized military personnel and general civil needs of the country.

The term "Transportation" as used herein includes only Railways, Inland Water Ways and Docks, the maintenance operation and repair and the use of transport on highways except local bus and tramways.

(b) MAJOR FUNCTIONS

(1) The transportation Sub-commission will perform the following staff functions:-

- (a) Advise the Commission on all technical transportation matters.
- (b) Formulate plans, policies and procedures in the field of transportation.
- (c) Ascertain transportation requirements of other Sub-Commissions and formulate plans accordingly.
- (d) Co-operate with respective Sub-Commissions with respect to the making of arrangements as required, and organise the keeping of necessary statistics.
- (e) Make recommendations to the Commission in respect of the foregoing.

(2) The Transportation Sub-Commission will directly perform the following operating functions:-

- (a) Supervise the execution by the Italian Government of directions issued by the Commission.
- (b) Issue directives to regions of procedures to be followed, including those cases where areas of regions do not correspond with areas of Italian railway Divisions.
- (c) Co-ordinate, adjust as necessary and direct to proper channels, all requisitions for equipment and stores which it is not possible for local transport administrations to meet

the workings of their systems and supervise such workings to ensure that facilities are used to the best advantage subject to the prior requirements of the Allied Forces and to meet the requirements of the Commission; the movement of demobilized military personnel and general civil needs of the country.

The term "Transportation" as used herein includes only Railways, Inland Water Ways and Docks, their maintenance operation and repair and the use of transport on highways except local bus and tramways.

(b) MAJOR FUNCTIONS

(1) The transportation Sub-commission will perform the following staff functions:-

- (a) Advise the Commission on all technical transportation matters.
- (b) Formulate plans, policies and procedures in the field of transportation.
- (c) Ascertain transportation requirements of other Sub-Commissions and formulate plans accordingly.
- (d) Co-operate with respective Sub-Commissions with respect to the making of arrangements as required, and organise the keeping of necessary statistics.
- (e) Make recommendations to the Commission in respect of the foregoing.

(2) The Transportation Sub-Commission will directly perform the following operating functions:-

- (a) Supervise the execution by the Italian Government of directions issued by the Commission.
- (b) Issue directives to regions of procedures to be followed, including those cases where areas of regions do not correspond with areas of Italian railway Divisions.
- (c) Co-ordinate, adjust as necessary and direct to proper channels, all requisitions for equipment and stores which it is not possible for local transport administrations to meet ²⁵³ local resources.
- (d) Issue directives as to and supervise the maintenance and repair of transportation facilities.
- (e) Take all possible steps to ensure the maximum output and quickest turnaround of all transportation systems as defined above.

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Dent. completed
30 Sept. 1943
R. T. Uhler
Majr AGD

2585

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