

Declassified E.O. 12356 Section 3.3/NND No. 785015

ACC

10000/100/388

Declassified E.O. 12356 Section 3.3/NND No.

785015

10000/100/388

SUPPLY, STATIONERY & PUBLICATIONS
SEPT., OCT. 1943

76

REGION 8

SHEET 1.

American Standard requirements for a period of
2 months vide ABA/1041 dated 16 Sept 1943.

ARTICLES	NO REQUIRED.
binders, loose leaf loose. 2 hole $9\frac{1}{2} \times 6$ "	9.
" ring type 3 ring 3×5 " $\frac{1}{2}$ " ring.	12.
" ring type 3 ring $11 \times 8\frac{1}{2}$ " canvas core 1" ring	12.
" ring type 3 ring $9\frac{1}{2} \times 6$ " canvas core 1" ring.	24.
strip type 2 hole $3\frac{3}{4} \times 9$ " canvas core	9
4773	
books, blank:	
memorandum general: $3\frac{1}{2} \times 6$ "	36.
record ruling 120 pages stenographic, note, index card index.	36.
record, rules $8\frac{3}{4} \times 13\frac{3}{4}$, 150 pages, indexed	24
brushes	
mortar on paste, with metal core	2.
typewriter, machine cleaning.	24.
" , cleaning.	24.
cards Guide & blank	
" 3×5 .	300.
" 5×8 .	450.
" letter size $9\frac{1}{2} \times 11\frac{3}{4}$.	300.
" tab size. $9\frac{1}{2} \times 11\frac{3}{4}$.	300.
cards Guide & blank. Guide Book. 25 cards alphabetical (blue)	12.
" " " 31 " 1-31 (pink)	12.
" " " 14 " misc. (pink)	12.
" " " 12 " Jan.-Dec (yellow)	12.
cards Guide & blank. Ruling.	
" 3×5 "	1500.
" 5×8 "	1500.
clips Paper Assort.	
" Size N.O. 1 or equal.	50 boxes.
" Size N.O. 1 or equal.	12 "

Brushes	multicol	24
"	typewriter, with metal case	24
"	typewriter, machine cleaning	24
"	" , cleaning	24
Card Guide Blank	3" x 5"	300
"	5" x 8"	150
"	Letter size 9 1/2 x 11 3/4"	300
"	Legal size 9 1/2 x 12 1/8"	300
Card Guide Blank Sheet Dist.	25 Cards alphabetical (blue)	12
"	" 31 " 1-31 (pink)	12
"	" 14 " misc. (pink)	12
"	" 12 " Gray-Red (yellow)	12
Card Index Filing	3" x 5"	1500
"	5" x 8"	1500
Clipp Paper Binder	See No. 1 or equal	50 boxes
"	Legal No. 1 or equal	12 "
"	" No. 2 "	12 "
Envelopes, official, assorted sizes as authorized in Gene Letter		
296. 4 1/2 x 9" Letter		1500
" manila 8 1/2 x 10 1/2"		150
Eradicator Ink	2 bottle set	5
Erasers: Rubber	mechanical pencils	30
"	pencil	24
"	typewriter eraser	24

P.T.O.

ARTICLES

	NO REQUIRED.
Fasteners Paper. Stencil metallic complete 2 1/4" between prongs / spacing	10 boxes.
" " " " 2 1/4" " " 2"	10 "
" " " " Round head cross.	5 "
Files for binders. 3 x 5"	8 pag
" " 11 x 8 1/2"	8 "
" " 9 1/2 x 6"	8 "
Holders, file 1/3 cut. Manila 9" x 11 1/2"	150
" " " " Letter size.	150.
4772	
Indexes, binder alphabetical. 3 x 5.	18 sets.
" " 11 x 8 1/2"	18 "
" " 9 1/2 x 6."	18 "
Int. Duplicating machine Black	8 band
Stamp Pad, black 2-oz. all.	6 Bels
Stamp Pad, red. 2-oz. all.	6 "
inking fluid 4-oz. all (black)	24 "
inking fluid 4-oz. all (red)	24 "
Labels: paper, blank, gummed: 13 1/2" x 15 1/6"	18. boxes
" " 2 13/16" x 19 1/16"	9 "
Locals pencils (refills) for mechanical pencils	12. boxes
Locals pencils	9. boxes
Black	6 "
Blue	6 "
Green	9 "
Red	6 Bels
enclosure: 4 oz bottles.	12 "
oil Sphero 2 oz bottles	2 "

11 x 8 1/2	18 "
9 1/2 x 6	18 "
Ink. Duplicating machine. Black	
Stamp Pad, black 2-oz. bottle	8 cans.
Stamp Pad, red. 2-oz. bottle	6 bottles
Writing fluid 4-oz. bottle (black)	6 "
Writing fluid 4-oz. bottle (red)	24 "
Labels: paper, blank, quantity: 13 1/4 x 10 1/6	18. tons
2 13/16 x 19 1/16	9 "
Leads pencil (refills) for mechanical pencils	Leads pencils
Black	12. tons
Blue	9. tons
Green	6 "
Red	6 "
envelope: 4 oz. bottles	9 "
oil typewriter 2 oz. bottles	6 bottles
	12 "
Paces Inkling: cloth duplicating machine (micrograph machine)	6.
Pads memorandum. 3 x 5 plain.	90.
6 x 9 plain	100
6 x 9 ruled.	100
8 x 10 1/2 ruled	100.
Paces Stamp Book. 3 1/4 x 6 1/4	24.
Paper: Slotting standard. 3 x 9 1/2 hand write.	250
12 x 24 desk and color	50.

SHEET 3

ARTICLES	NO. REQUIRED.
Paper. Bond sulphite, substance 40: 8" x 10 1/2"	40 leaves
8" x 13"	20 "
8 1/2" x 14"	15 "
16" x 21"	10 "
Carbon Sheet. 8" x 10 1/2"	4 boxes
8" x 13"	14 "
Typewriter, black light. 8" x 10 1/2"	20 reams
8" x 13"	15 "
8 1/2" x 14"	5 "
16" x 21"	4 "
Computing machine rolls.	477 12
bedgou ruled 16" x 21" sulphite white	5 leaves
manifold glazed green Stein. 8" x 10 1/2"	40 "
" 8" x 13"	15 "
micrograph. wood chemical substance 40 white 8" x 10 1/2"	90 leaves
" 8" x 13"	15 "
Steel sorters dry pro. 8 1/2" x 18"	6 "
Paste office 4 oz jar 12/2000.	6 jars
Pencils. Colored lead. office blue.	12 doz.
Green.	8 "
Red.	12 "
Blue/black combination.	6 "
Copying.	12 doz.
Lead.	

Computing machine rolls. 16 x 21" 4"
 Ledger ruled 16" x 21" sulphite white 477 12
 manifold glazed brown skin 8" x 10 1/2" 5 boxes
 " 8" x 13" 40"
 " 8" x 13" 15"
 mimeograph. wood chemical substance. 40 white 8" x 10 1/2" 90 boxes
 " " " 8" x 13" 45"
 Steel rollers dry pro. 8 1/2" x 18" 6
 Paste Office 403 yds 10/Bush. 6 Jars
 Pencils. Colored lead. Office Blue. 12 doz.
 Green. 8 "
 Red. 12 "
 Blue/Red combination. 6 "
 Copying. 12 doz.
 Lead Eraser lining. }
 P/Rubber. } 36 doz.

Perforators Wood Comb Lips. 144.
 Sew Lining Sack. Ball Point. 6 boxes
 Steel Point. 6 boxes
 Steel Point. 6 boxes
 Sew Office Common Lines. 18 boxes
 Reinforcements (eyelets) gunmetal cloth, round wire 9/16" diameter, 1/2" holes. 24 boxes.

SHEET 14

ARTICLES	NO REQUIRED.
Letters, computing machine. Black	12
Reel/Black	12
Reamling. Black	12
Black/Rea	12
Typewriter. Black	42
Black/Rea.	50
Stamps rubber stamping	9.
Staples, paper fastening	477
Sets Index. Lever numbered, individual at 3/8" x 1"	18 boxes.
Locks Hunt Steel.	10 boxes.
Tags Shipping 5 1/2" x 2 3/8"	40 "
Tags Paper numbered. 1/8" wide.	500
" " 3/8" "	20 Spools
" " transparent mending wire	30 Spools
Transit Steel Connection finish 1 oz. tel.	30 Spools.
Box Sealing 4 oz. sticks	6.
Machine Stapling.	48 stacks.
	6.

Basis: Officers 95.
Men. 100

REGION 8

Sheet 1

Stationery requirements for a period
of 2 months under ABA/1041 dated 16 Sept 1943.

Code No.	Item.	Quantity Required.
1-21.	Slitting Paper.	500 Sheets.
2-12.	Cartons - 6 1/2" x 8"	300
2-21.	" 4 3/8" x 4"	250
2-24.	" Hand. 8" x 13"	250
2-223.	" 4" x 8 3/4"	250
2-224.	" 8 x 13	250
3.	boards Second ruled.	1000
5-14.	Paper Duplicating Blue.	450
5-32.	" " Green.	2000
5-33.	" " "	3000
5-34.	" " "	1000
6-12.	File Covers gusselled.	250
6-22.	" " Plain.	250
4-21.	Labels Economy. 2 3/4 x 2.	10,000.
4-22.	" " 3 1/8 x 4	2500.
4-24.	" " 1 3/4 x 2 1/4.	450

2-223.	card. 8" x 13"	250
2-224	" 4" x 8 1/2"	250
3.	" 8" x 13"	250
5-14.	Cards Record Ruled.	1000
5-32.	Paper Duplicating Blue.	450
5-33	" " cream.	2000
5-34	" " "	3000
6-12.	" " "	1000
6-22	File Covers gusseted.	250
7-21.	" " Plain.	250
7-22.	Labels Economy. 2 3/4 x 2.	10,000.
7-24	" " 3 1/8 x 4	3500.
7-42	" " 1 3/4 x 2 1/4.	450
9-11	" manilla	250
9-12	millboards 12" x 12"	200
10-12.	" 8 1/2" x 13"	100
10-13	Paper Section Ruled.	100 Sheets
10-33	" " "	100 Sheets
"	" " "	100 Sheets
11.	Buff Slips.	5000
12.	Stencils Rotary.	500.
14-51	Tracing Paper 8" x 13"	300

Sheet 2.

Book No	Item	Quantity Required
13.	Paper Stock $4\frac{3}{4} \times 11\frac{1}{2}$	5,000 Sheets
15.	" " $6\frac{1}{2} \times 8$	3,000 "
15	" " 8×13	3,000 "
15.	Paper Thin $4\frac{3}{4} \times 11\frac{1}{2}$	6,000 "
15.	" " $6\frac{1}{2} \times 8$	5,000 "
15.	" " 8×13	4,000 "
14.	" Wrapping.	250 "
14-22	" " $29" \times 45"$	250 "
18-11	Writing Paper. 8×13	4738 "
18-16	" " 8×10	450 "
18-14	" " $1\frac{1}{2} \times 15$	450 "
18-42	" " $6\frac{1}{4} \times 8 \times 13$	1,000 "
18-44	" " Ruled 8×13	450 "
22.	Envelopes Gummed $5" \times 4"$	3,000 "
22	" " $9" \times 4"$	1,000.
22	" " Economy $5" \times 4"$	2,000
22	" " $9" \times 4"$	3,000.
23	" " Gummed. $10" \times 8"$	1,500.
23	" " 14×8	450.
23	" " 15×10	500
23	" " 16×12	300
28-31	Books Exercise N/Ruled.	200

18-14	"	8x10	450	"
18-42	"	1 1/2 x 15.	1000	"
18-44	"	6/16. 8x13.	450	"
22.	"	Ruled 8x13.	3,000	"
22	Envelopes Gummed	5"x12"	1,000.	
22	"	" 9"x12"	2,000	
22	"	Economy 5"x12"	2,000.	
23	"	" 9"x14"	1,500.	
23	"	Gummed 10"x8"	450.	
23	"	" 14x8.	500	
23	"	" 15x10	300	
23	"	" 16x12.	200	
28-31	Books Exercise	17/16 Ruled.	50	
28-33	"	" Plain	30	
28-35	"	" Squared	20	
28-34	"	" 12/16 Ruled.	30	
28-53	"	Manifold 9/16 Ruled.	24.	
28-54	"	" 9/16 Ruled.	24.	
28-66	"	E.O. 129 (Envelopes)	50	
- 28-64	"	" 124.	50	
28-69	"	" 129.	50.	
	Scissors.		36	

Sheet 3

CODE NO.	ITEM	QUANTITY	REQUIRED
28-11.	Books S.O. 130.	50	
28-12	" " 135	50	
28-13	" " 136.	50	
28-14	" " 136 (Endpaper)	30	
28-15	" " 136 a	30	
28-16.	" " 136 1/2	30	
28-17.	" " 134.	25	
30-52	Brushes Gum Small	12	4787
30-61	" " Inkling Exp.	6.	
30.	" " Type Print.	12.	
30-83.	" " Long.	12	
35-85.	Gond Seal.	6 balls.	
35-41	Gond Sealing.	6 balls	
35-41	Thread.	5 balls	
39-11	Erasers Rubber.	45	
39-13	" " Fast Green Ink.	12	
39-14.	" " Type.	24.	
40-31.	Files Manila Loose 1/8.	100.	
41-11	" " Gum Arabic	4 lb.	
42-21	Ink Drawing White		

30-61	"	Erasing Exp.	6.
30.	"	Type Print.	12.
30-83.	"	" Long.	12
35-35.		Good Seal.	6 balls.
35-41		Good Sealing.	6. balls
35-41		Thread.	5 balls
39-11		Eraser Rubbr.	45
39-13	"	Fast Green Ink.	12
39-14.	"	Type.	24.
40-31.		Files Manila Paper 4/5.	100.
41-11		1 Gum Arabic	4 lb.
42-21		Ink Drawing w/Black.	12. bottles
42-22	"	" w/Red.	12 "
42-63.	"	Rotary Duplicating.	24 tubes.
42	"	Black wax Blue.	36 bottles.
43-22	"	Powder w. Black.	40 Lins
43-25.	"	" Red	40 Lins
44-		Goggles.	200
46-35		Stamp Pad Violet	24
46-41.	"	" Black.	30
44.		Paper Fasteners.	50 boxes

Sheet B. 4

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CODE NO.	ITEM	QUANTITY REQUIRED
44.	Paper Fasteners wire	24 boxes
48-11	Pencils - Blue.	150
48-13	" Green.	150
48-44	" Red.	200
48-26	" Black.	150.
48-28.	" Copying Ink.	200
48-45	" Lead Pencil	250
48-14	Penholders.	150
50	Nits Pen. Fine	120 4758
50	" " medium	120
50	" " Broad	90.
53.	Rulers 12"	30
53	" 18"	30
53	" 24.	24.
53-11	Sealing wax	75 sticks
56-13.	Sponges Small.	18.
56-42	Rubber Stamp (Secret).	18
56-43	" " (Security)	18
56-38	" " (Confidential).	18.
56-39.	" " (Urgent).	5,000
54-23.	Staples.	5,000
59-15	Saps India.	
60-43.	Saps - One medium	

50	medium	120	5/55
53.	brass	90.	
53	Rulers 12"	30	
53	" 18"	30	
53-11	" 24.	24.	
56-13.	Sealing wax	45 sticks	
56-42	Sponges small.	18.	
56-43	Rubber Stamp (Secret).	18	
56-38	" " (Security)	18	
56-39	" " (Confidential)	18.	
54-23.	" " (Urgent).	18.	
59-15	Staples.	5,000	
60-43.	Sags India.	5,000	
	Sage - Box medium.	24 Pes	
65-31.	Type Ribbons (Royal or Imperial)	15	
64-32	Type Oil.	10 bottles.	
64.	Rubber bands.	12 boxes.	
68-14.	Eract style	3 boxes.	
68	Dates India Rubber.	18.	
69-16	Engraving Pins.	30 boxes.	
69-46	Paste.	18 bottles.	
69.	Pins.	50 100 Dzs.	
	Portfolio with Sages.	300	

Sheet 1 and last

REGION 8.

ARMY BOOKS REQUIRED FOR A PERIOD OF

2 MONTHS VIDE ACA/1041 DATED 16 Sept. 43.

CODE NO.	ITEM.	QUANTITY REQUIRED.
14.	FIELD RATIONS.	2.
43.	STORES & MATERIALS, ISSUES.	4 BKS.
48.	SOLDIERS MESSING.	2.
54.	RECEIPT BOOK.	15.
60B.	COOKHOUSES - UTENSILS.	2.
64 PI.	PAY BOOK.	50
64 P.II.	" "	250
69.	CASH BOOKS.	10.
84.	REGISTER OF DESERTERS.	2.
94.	POSTAGE BOOKS.	12.
99.	DIARY OF AMMUNITION EXPENDED.	2.
108.	RECEIPT & DELIVERY VOUCHER.	30 BKS.
121.	REGISTER OF LETTERS.	15.
152.	FIELD SERVICE CORRESPONDENCE BOOK.	12.
158.	CONVOY NOTES.	5 PADS.
161.	COURT OF INQUIRY - RECORD.	3.
165.	EQUIPMENT LEDGER.	25.
193.	REGISTER OF LETTERS.	15.
243B.	REGISTER OF WORK (M.T. COY)	4.
298.	PETTY CASH BOOK.	10.
361.	REQUISITION RECEIPT BOOK.	25.
392.	RECEIPT BOOK - DESPATCH RIDERS.	20.
405A.	COY. REGISTER - PERSONNEL & VEH.	1.
406.	RECORD OF VEHICLE INSPECTION.	3.
411.	REPAIR BOOK - M.T. VEHICLES.	3.

4755

69.	CASH BOOKS.	10.
84.	REGISTER OF DESERTERS.	2.
94.	POSTAGE BOOKS.	12.
99.	DIARY OF AMMUNITION EXPENDED.	2.
108.	RECEIPT + DELIVERY VOUCHER.	30 BKS.
121.	REGISTER OF LETTERS.	15.
152.	FIELD SERVICE CORRESPONDENCE BOOK.	12.
158.	CONVOY NOTES.	5 PADS.
161.	COURT OF INQUIRY - RECORD.	3.
165.	EQUIPMENT LEDGER.	25.
193.	REGISTER OF LETTERS.	15.
243B.	REGISTER OF WORK (M.T. COY)	4.
298.	PETTY CASH BOOK.	10.
361.	REQUISITION RECEIPT BOOK.	25.
392.	RECEIPT BOOK - DESPATCH RIDERS.	20.
405A.	COY. REGISTER - PERSONNEL & VEH.	1.
406.	RECORD OF VEHICLE INSPECTION.	3.
411.	REPAIR BOOK - M.T. VEHICLES.	3.
412.	M.T. LOG BOOKS.	3.
413.	LOG BOOKS FOR M.T. VEH.	3.
418.	PIG EON SERVICE - MESSAGE BOOK.	3.
425.	ORDERLIES RECEIPT BOOK.	25.
426.	POST ORDERLY - RECEIPT BOOK.	8.
427.	ABSTRACT BOOK OR ACQUIT. ROLL.	3.
431.	RECEIPTS FOR DOCUMENTS.	6 PADS.
466.	MILITARY POLICE NOTEBOOKS.	12.
464.	D. R. L. S.	3.

REGION 8

SHEET I.

ARMY FORM REQUIREMENTS FOR A PERIOD OF
2 MONTHS VIDE ACA/1041 DATED 16 Sept. 43.

CODE NO	ITEM.	QUANTITY REQUIRED.
A 2.	BOARDS OF OFFICERS.	60.
3.	COURTS MARTIAL, E.G. (WHITE).	12.
16.	RECEIPT FORM.	25 PADS.
22.	-	52 FORMS.
35.	NOTIFIABLE DISEASES.	1.
47.	COURTS MARTIAL - ASSEMBLY.	25.
50.	CORRESPONDENCE SLIPS.	100 (EACH COLOUR).
2006.	INDEX CARDS.	1000.
2018.	RECORD OF AMENDMENTS.	50.
2020.	DOCUMENTS - DESPATCH + REC.	150.
2038.	DRIVERS- IDENTITY CARDS.	60.
2040.	REG. OF COMMUNICATIONS.	4 PADS.
3091.	COVERS FOR DOCUMENTS. (THICK).	500.
3091.	" " (THIN).	2000.
3114.	POSTER 'OUT OF BOUNDS'.	20.
3646.	ROAD ACCIDENTS.	60.
3996.	COMMUNICATION TO ACCUSED. C.M.	6.
B 72.	COMMITMENT TO DETENTION.	20.
96.	WAR ESTAB. FORM.	6.
103-2.	SERVICE & CASUALTY FORM.	250.
113.	SANITARY RULES FOR COOK HOUSES.	4.
115.	ILLEGAL ABSENCE.	12.
117.	REPORTS ON INJURIES.	30.
136.	RE-ENGAGEMENT PAPER.	5.
160.	GUARD REPORTS.	25.

2018.	RECORD OF AMENDMENTS.	50.
2020.	DOCUMENTS - DESPATCH + REC.	150.
2038.	DRIVERS - IDENTITY CARDS.	60.
2040.	REG. OF COMMUNICATIONS.	4 PADS.
3091.	COVERS FOR DOCUMENTS. (THICK).	500.
3091.	" " (THIN).	2000.
3114.	POSTER 'OUT OF BOUNDS'.	20.
3646.	ROAD ACCIDENTS.	60.
3996.	COMMUNICATION TO ACCUSED. C.M.	6.
B 72.	COMMITMENT TO DETENTION.	20.
96.	WAR ESTAB. FORM.	6.
103-2.	SERVICE + CASUALTY FORM.	250.
113.	SANITARY RULES FOR COOKHOUSES.	4.
115.	ILLEGAL ABSENCE.	12.
114.	REPORTS ON INJURIES.	30.
136.	RE-ENGAGEMENT PAPER.	5.
160.	GUARD REPORTS.	250.
143.	LEAVE OF ABSENCE.	100.
144.	" GRANT OF	100.
145.	SICK LEAVE.	30.
146.	L.S. + G.C. MEDALS.	4.
183.	REPORT ON CASE OF MENTAL DIS'LT.	3.
194	E F CONFIDENTIAL REPORTS - OFFICERS.	30 OF EACH.
194D	" "	10.
197.	TRADESMEN - CERTIFICATE.	25.
198.	SOLDIERS DOCUMENTS - RECEIPT.	50.
221.	EXTENSION OF ARMY SERVICE.	10.
252.	CHARGE SHEET.	100.
256.	MORNING SICK REPORT.	150.

CODE NO.	ITEM.	QUANTITY REQUIRED
B 290.	ABSENTEE REPORT.	12 SHEETS.
2089.	SOLDIERS WILL FORM.	20.
2606.	IDENTITY CARDS.	1 PAD.
2617.	APPLICATION FOR OCTU.	10.
2624.	RECORD CARD.	12.
C 355.	FORM TO ACCOMPANY COMMITMENT.	10.
385A	DETENTION, ORDER FOR.	10.
388.	" BARRACKS, COMMITMENT TO	10.
2118.	WAR DIARY. (RULED).	100.
2128.	MESSAGE FORM	30 PADS.
2127-4	URGENT POSTAL TELEGRAMS	12 "
F. 727 (WAR).	-	10.
743.	MESSING CHARGES RECOVERED.	30 PADS.
G. 825.	DAILY ISSUES TO M.T. VEHs.	25 "
828	REQUISITION FOR STORES.	1 "
838.	ARMS & EQUIP, CHARGES FOR.	12.
889.	DEFECT REPORT.	12.
969.	REQUISITION FOR M.T. STORES.	3 PADS.
994.	STORES, CLOTHING ETC. INDENT.	3 "
997.	GENERAL EQUIP. INDENT.	2 "
998.	" " LOST OR DAMAGED.	12 "
1033	ISSUE & RECEIPT VOUCHER.	10.
H 1119.	SPECIAL SIZE ROLL.	300.
1157	CLOTHING STATEMENT.	12.
1179A.	MONTHLY INDENT (FREE ISSUES).	12
1181.	" " (ON PAYMENT)	12

2123. MESSAGE FORM	478	
2127-4. URGENT POSTAL TELEGRAMS		30 PADS.
F. 729 (NA).		12 "
743. MESSING CHARGES RECOVERED.		10.
G. 825. DAILY ISSUES TO M.T. VENS.		30 PADS.
828 REQUISITION FOR STORES.		25 "
838. ARMS & EQUIP, CHARGES FOR.		1 "
889. DEFECT REPORT.		12.
969. REQUISITION FOR M.T. STORES.		12.
994. STORES, CLOTHING ETC. INDENT.		3 PADS.
999. GENERAL EQUIP. INDENT.		3 "
998. " " , LOST OR DAMAGED.		2 "
1033 ISSUE & RECEIPT VOUCHER.		12 "
H 1119. SPECIAL SIZE ROLL.		10.
1157 CLOTHING STATEMENT.		300.
1199A. MONTHLY INDENT (FREE ISSUES).		12.
1181. " " (ON PAYMENT).		12.
1181A. " SUMMARY OF ISSUES ON PAYMENT.		12.
I. 3956. INOCULATION STATE.		6.
K. 1306. URGENT REPAIRS.		30.
1308. REPAIRS & MAINTNCE, MONTHLY.		6.
L. 1350 (NA) ARMY FORMS & BOOKS, INDENT.		6.
1381 (NA) STATIONERY, OTHER ITEMS.		3.
1386 (NA) PAPER, STORES & CLOTHING.		6.
1391 (NA) SUPPLEMENTARY DEMANDS.		6.
1392 (NA) TYPEWRITERS & DUPLICATORS.		2.
1393 (NA) ARMY BOOKS. FORMS - REGS.		6.
1394 (NA) REGS., PAMPH'TS, VORDERS.		3.
N. 1461. ALLOWANCES, REGTL.		6.
1470. CLAIM FOR INITIAL MESS FRANT.		2.

CODE NO.	ITEM	QUANTITY REQUIRED
N 1483.	SOLDIERS PAY & BALANCE.	250.
1488.	REQUISITION FOR CASH.	52.
1504.	PAY & MESS ROLL.	12 (4 R.E., II & III).
1514A.	REGIMENTAL FUNDS.	24.
1513.	OVERSEAS ACQUIT. ROLLS.	25 (LARGE).
1510.	PAY & MESS ROLL - OF ATTACHED.	20.
1531A.	SUB-ACCOUNTANTS.	12.
1513.	(WHITE). SUMMARY OF ACQUIT. ROLLS.	3 PADS.
1513.	(PINK) " " "	3 "
O 1608.	OFFICERS - CLAIM, OUTFIT ALLOWANCE.	6.
1626.	ADDITION OF PAY. REG. OFFICER.	6.
1628.	FIELD ALLOWANCE. - N.O.S.	30.
1646.	OFFICERS - CLAIM FOR M/RATES.	12.
1669.	CLAIM FOR INCREASED PAY - OFFICERS.	12.
1700-2.	DEPENDANTS ALLOWANCE.	25.
1700-3.	SPECIAL " "	6.
1727A.	FAMILY REMITTANCE FORM.	3 PADS.
1741.	TRAVELLING EXPENSES - CLAIM.	100.
1746A.	APPLICATIONS FOR ALTERATIONS RE ALLOTS. ETC.	100.
1809-4.	PARTICULARS ON TRANSFER.	12.
P 1922.	BILL FOR STORES.	150.
1940.	POSTAGE A/C.	12.
1954.	STAMAGES FOR LOSSES.	30.
1964.	CONFIDENTIAL LIST OF BILLS.	25.
W 3000.	DESCRIPTIVE REPORT OF P.O.W.	1 PAD.
3001.	REPLACEMENT OF VEHICLE.	6.
3002.	REPORTS OF CASUALTIES TO P.O.W.	20.
3008.	FIELD RETURN - OFFICERS - WEEKLY.	1 PAD.
3010.	CASUALTY RETURN - OFFICERS.	

1628.	FIELD ALLNCE. - N.O.S.	30.
1646.	OFFICERS - CLAIM FOR M/RATES.	12.
1669.	CLAIM FOR INCREASED PAY - OFFICERS.	12.
1700-2.	DEPENDANTS ALLOWANCE.	25.
1700-3.	SPECIAL "	6.
1727A.	FAMILY REMITTANCE FORM.	3 PADS.
1741.	TRAVELLING EXPENSES - CLAIM.	100.
1796A.	APPLICATIONS FOR ALTERATIONS RE ALLOTS. ETC.	100.
1809-4.	PARTICULARS ON TRANSFER.	12.
P 1922.	BILL FOR STORES.	150.
1940.	POSTAGE A/C.	12.
1954.	STOMACHES FOR LOSSES.	30.
1964.	CONFIDENTIAL LIST OF BILLS.	25.
W 3000.	DESCRIPTIVE REPORT OF P.O.W.	1 PAD.
3001.	REPLACEMENT OF VEHICLE.	6.
3002.	REPORTS OF CASUALTIES TO P.O.W.	20.
3008.	FIELD RETURN - OFFICERS - WEEKLY.	1 PAD.
3010.	CASUALTY RETURN - OFFICERS.	3 "
3011.	" " - O.R.'S.	3 "
3012.	" " ATTACHED.	6 "
3013.	DAILY CASUALTY LIST - OFFICERS.	6 "
3014.	" " - O.R.'S.	6 "
3015.	" HOSPITAL RETURN	1 "
3018.	WEEKLY HOSPITAL STATE.	52.
3034.	NOMINAL ROLL OF SICK & WOUNDED.	100.
3034A.	WEEKLY PROGRESS REPORT - SER. CASES.	20.
3036-6.	ISSUE & RECEIPT VOUCHER.	4 PADS.
3042.	WOUNDED MAN'S KIT - LABEL.	50.
3043.	DECEASED " " "	20.
3060.	EMBARKATION CARD.	20.

SHEET 4.

CODE NO.	ITEM.	QUANTITY REQUIRED.
W 3048.	CORRESPONDENCE ENVELOPE.	
3083.	LABEL FOR USE WITH SICK & WND.	2500.
3145.	OFFICERS & MEN- LEAVE.	100.
3185.	DAILY STATE OF SICK & WND.	5 PADS EACH.
3190.	PERSONAL EFFECTS CERTIFICATE.	100.
3300.	WOUNDED OFFICERS KIT LABEL.	200.
3301.	DECEASED " " "	50.
3313.	LOCAL SUPPLIES PURCHASED.	4786.
3314.	BURIAL RETURN.	3 PADS.
3316.	SUMMARY OF INDENTS FOR RATIONS.	1 "
3325.	SUPPLIES LOST OR CONDEMNED.	3 "
3334.	" " EXIGENCIES OF SERVICE.	12.
5284.	LOADING LISTS.	12.
		2 PADS. (or 100 SHTS.)

REGION 8.

SHEET. I.

AMERICAN ARMY FORMS REQUIRED FOR A PERIOD OF 2 MONTHS

VIDI. ACA/1071 DATED 16 SEPT. 1943.

Declassified E.O. 12356 Section 3.3/NND No.

785015

NO.	TITLE.	REF.	REQ.
1.	COMPANY MORNING REPORTS	AR 345-400	45
2.	HEADQUARTERS MORNING REPORT.	— DO. —	45
5.	DAILY SICK REPORT	AR 345-445	200
6.	DUTY ROSTER	AR 345-25	200
7.	ENLISTED MAN'S PASS		200
10.	GUARD REPORTS	AR 345-40	200
11.	EXTRA SHEETS - DO -	— DO —	200
14.	LINGUIST CARD		100
15.	REPORT OF SURVEY		100
16.	" " ANNUAL INSPECT. OF	AR 35-6640	50
17.	REQN. FOR FORMS AND PUBLICATIONS	AR 605-135	40
18.	REPORT OF DISTRIBUTING AGENCY FOR PUBS.	AR 310-200.	6
19.	NOTICE OF CASUAL PAYMENT	AR 345-155	25
20.	F.B.I. MILITARY FINGERPRINT CARDS.		25
20-1.	SOLDIERS QUALIFICATION CARD.	AR 615-25	100
22.	REPLACEMENT CARD FOR - DO -	— DO —	500.
23.	ENLISTMENT RECORD. A.O.F.U.S.	A.R. 600-750.	300.
	REPORT OF. E.M. ENLISTED FOR, RE-ENLISTED	— DO —	
	IN OR TRANSFERRED TO CERTAIN ARMS OF		
	THE SERVICES.		
24-1	INSERT TO SERVICE RECORD - CLOTHING	— DO —	50 100
24-2.	DO - INDOREMENT	— DO —	50 100
24-3.	DO - REMARKS - ADMIN	— DO —	100
24-4.	DO - REMARKS - FINANC.	— DO —	100
24-5.	DO - REMARKS	— DO —	100

10.	GUARD REPORTS	AR 345-40	200
11.	EXTRA SHEETS - DO -	- DO -	200
14	LINGUIST CARD		200
15.	REPORT OF SURVEY		100
16	" " ANNUAL INSPECT. OF	AR 35-6640	100
17.	REQN. FOR FORMS AND PUBLICATIONS	AR 005-135	50
18.	REPORT OF DISTRIBUTING AGENCY FOR PUBS. AR. 310-200.	AR 310-200.	40
19.	NOTICE OF CASUAL PAYMENT		6
	F.B.I. MILITARY FINGERPRINT CARDS.	AR 345-155	25
20.	SOLDIERS QUALIFICATION CARD.		25
20-1.	REPLACEMENT CARD FOR - DO -	AR 615-25	100
22.	ENLISTMENT RECORD. A.D.F.U.S.	- DO -	500.
23.	REPORT OF E.M. ENLISTED FOR, RE-ENLISTED IN OR TRANSFERRED TO CERTAIN ARMS OF THE SERVICES.	A.R. 000-750.	300.
24-1	INSERT TO SERVICE RECORD - CLOTHING AC	- DO -	58 100
24-2.	- DO - INDOREMENT	- DO -	58 100
24-3.	- DO - REMARKS-ADMIN	- DO -	100
24-4.	- DO - REMARKS-FINANC.	- DO -	100
24-5.	- DO - PARLOUGHS.	- DO -	100
24-6	- DO - TIME LOST PRIOR TO BE NORMAL DATE OF EXPIRATION OF TERM OF ENLISTMENT TO BE MADE GOOD UNDER 107A ARTICLE OF WAR	- DO -	100
24-7.	- DO - RECORD OF TRIALS	AR 345-125	100
25.	EXTRACT FROM SERVICE RECORD	- DO -	100
27.	STATEMENT OF ACCOUNTS		200
28.	SOLDIERS INDIVIDUAL PAY RECORD	AR. 34-2480	200
29.	AUTHORIZATION FOR ALLOTMENT OF PAY	AR. 345-155	100
29-5.	APPLICATIONS FOR PAY RESERVATIONS FOR PURCHASE OF DEFENSE SAVINGS BONDS	AR. 35-5520.	50
30.	NOTIFICATION OF DISCONTINUANCE OF ALLOTMENT.	- DO -	100

SHEET. 2.

No.	TITLE.	REF.	REQ.
30-4.	NOTIFICATION OF TERMINATION OF AVIATION CADET OR AVIATION STUDENT STATUS.	AR 615-225	20
30-5.	REQUEST FOR CANCELLATION OF OR CHANGE IN PAY RESERVATION FOR PURCHASE OF DEFENSE SAVINGS BOOKS.	AR 35-6560	20
31.	FURLONGH.	35-6680	40
32.	INDIVIDUAL CLOTHING AND EQUIPMENT RECORD	35-6720	100
33.	INDIVIDUAL EQUIPMENT RECORD.	615-40.4759	100
33-1.	INDIVIDUAL CLOTHING AND EQUIPMENT RECORD AVIATION CADET.	AR 35-6560	120
33-2.	INDIVIDUAL EQUIPMENT RECORD	35-6680	20
	ARMY AA FORCE	35-6720	50
34.	INDIVIDUAL CLOTHING AND EQUIPMENT RECORD, QUARTERMASTER PROPERTY ACCOUNT ARTICLE CLOTHING AND EQUIPMENT.	615-40.	50
35.	INDIVIDUAL CLOTHING SLIP.	AR 35-6560	200.
		35-6680	200.
		615-40.	20.
		AR 35-6620	20.
		35-6640	20.
		345-300.	20.
38.	RECORD OF PHYSICAL EXAMINATION OF ENLISTED MAN PRIOR TO DISCHARGE OR RETIREMENT.	AR 40-100.	20.
39.	NOTIFICATION OF DISCHARGE	AR 345-465-	20.
40.	CERTIFICATE OF DISABILITY FOR DISCHARGE.	AR 615-360	20.

33-2. INDIVIDUAL CLOTHING AND EQUIPMENT RECORD AVIATION CADET.	615-40.	120.
34. INDIVIDUAL EQUIPMENT RECORD ARMY AIR FORCE	AR 35-6680 35-6720 615-40.	20
35. INDIVIDUAL CLOTHING AND EQUIPMENT RECORD, (QUARTERMASTER PROPERTY ACCOUNT ARTIC CLOTHING AND EQUIPMENT.	AR 35-6560 35-6680 615-40.	50
36. INDIVIDUAL CLOTHING SLIP.	AR 35-6670 35-6640 345-300.	200.
37. STATEMENT OF CHARGE.	AR 40-100.	200.
38. RECORD OF PHYSICAL EXAMINATION OF ENLISTED MAN PRIOR TO DISCHARGE OR RETIREMENT.	AR 345-465	20.
39. NOTIFICATION OF DISCHARGE	AR 315-360 600-500	20.
40. CERTIFICATE OF DISABILITY FOR DISCHARGE.	AR 600-300.	45.
41. DESIGNATION OR CHANGE OF ADDRESS OF BENEFICIARY	AR 615-300.	100.
42. EMERGENCY ADDRESSEE AND PERSONAL PROPERTY CARD.	DO.	20.
43. REPORT OF DESEPTION	DO.	20.
44. DESCRIPTIVE LIST OF DESERTED FROM THE ARMY OF THE U.S.	DO.	20.
45. REPORT OF APPREHENSION OR SURRENDER OF A DESERTER. OR ESCAPED MILITARY PRISONER	DO.	20.

SHEET: 3.

Declassified E.O. 12356 Section 3.3/NND No.

785015

NO.	TITLE.	REF.	REQ.
47.	RECORD OF GENERAL PRISONER	AR 600-375.	30
49.	APPLICATION FOR RETIREMENT.	AR 615-395	20
50.	RECORD OF PAYMENT OF RETIRED F.M.	— DO —	20
51.	REPORT OF INVESTIGATION	AR 345-415	20
52.	REPORT OF DEATH.	000-550	50.
54.	INVENTORY OF EFFECTS	AR 600-550	100.
60.	APPLICATION FOR APPOINTMENT AS	— DO —	20
61.	AVIATION CADET.	AR 615-160	4758
62.	APPLICATION FOR APPOINTMENT AS WARRANT OFFICER.	AR 610-10	12.
63.	APPLICATION FOR COMMISSION IN THE REGULAR ARMY	610-15	20.
65-1.	REPORT OF PHYSICAL EXAMINATION	AR 605-5	50.
66-1.	IDENTIFICATION CARD OFFICERS, ARMY OF U.S.	005-7.	300.
67.	OFFICERS AND WARRANT OFFICERS QUALIFICATION CARD	005-20	250.
68.	EFFICIENCY REPORT.	005-30	300.
70.	CLASSIFICATION. QUESTIONNAIRE OF WARRANT OFFICER	AR 40-100	10.
74.	RETAIN OF GENERAL PRISONERS	40-105	20.
77.	OFFICERS PAY DATA CARD.	AR 005-230	250.
79.	REPORT OF CHANGES - GENERAL PRISONERS	AR 600-185	20.
115.	CHARGE-SHEET. (FOR COURTS-MARTIAL)	AR 600-375	50.
116.	GENERAL COURT-MARTIAL DATA SHEET.	AR 35-1300	50.
117.	SAB-POENA FOR CIVILIAN WITNESSES.	AR 600-375	150.

03.	REPORT OF PHYSICAL EXAMINATION	AR. 605-5 605-7. 605-20 605-30 AR. 40-100 40-105	20. 50. 300. 250. 300. 10. 20. 250. 20. 50. 50. 150. 50. 50. 50. 250. 100. 100.
65-1.	IDENTIFICATION CARD OFFICERS, ARMY OF U.S.	AR 605-230	
66-1	OFFICERS AND WARRANT OFFICERS QUALIFICATION CARD	AR 600 - 185	
67.	EFFICIENCY REPORT.		
70.	CLASSIFICATION. QUESTIONNAIRE OF WARRANT OFFICER		
74.	RETURN OF GENERAL PRISONERS	AR. 600 - 375	
77.	OFFICERS PAY DATA CARD.	AR 35 - 1300	
79.	REPORT OF CHANGES - GENERAL PRISONERS	AR. 600 - 375	
115.	CHARGE-SHEET. (FOR COURTS-MARTIAL)	PAR 31, MCM. AND APPENDIX 3.	
116.	GENERAL COURT-MARTIAL DATA SHEET.		
117.	SAB-POENA FOR CIVILIAN WITNES.	PAR 97. M.C.M.	
118.	INTERROGATORIES AND DISPOSITION	PAR. 98. MCM.	
119.	WARRANTS OF ATTACHMENT	PAR. 97. M.C.M.	
204.	NOTICE OF CHANGE OF ADDRESS		
206	ARRIVAL CARD		
211.	UNIT PERSONNEL REPLACEMENT ACQUISITION.		
211-1	— DO — EXTRA SHEETS.		

SHEET 4.

Declassified E.O. 12356 Section 3.3/NND No.

785015

NO	TITLE	REF	REQ
212.	CONSOLIDATED PERSONNEL REPLACEMENT REQUIREMENT.		75.
259.	REPORT OF PHYSICAL EXAMINATION OF ENLISTED MAN UNDER CONSIDERATION FOR RETIREMENT	AA. 615-395.	20.
280.	FOR PHYSICAL DISABILITY CERTIFICATE OF SERVICE	AR. 345-500.	50.
301.	STATUS PUNCH CARD		100.
304A.	LOCATOR CARD.	4757	100.
305A.	MISCELLANEOUS REPORT FORM	AR 345-900	100.
306.	MISCELLANEOUS CARD.		100.
307.	TAB CARD		100.
308.	ORGANIZATION MASTER CARD		200.
308A	DO		200.
309.	INITIAL - SPECIAL - FINAL ROSTER.	DO	50.
313	DUTY AND QUALIFICATION CARD - ENLISTED MAN.		300.
321.	STRENGTH. RETURN - OFFICERS & ENLISTED MEN.		45.
322.	STRENGTH RETURN. - TROOPS - TABLE 1A.		100.
323.	STRENGTH RETURN BY GRADE - TABLE II		100.
323A.	STRENGTH RETURN BY GRADE.		100.
333.	PERFORMANCE ANALYSIS.		100.
354.	MILITARY QUALIFICATION - DETAIL CARD.		300.
355	CIVILIAN QUALIFICATION - DETAIL CARD.		300.
401	LOCATOR CARD	FM 12-105	400.
444.	STATUS OF EQUIPMENT REPORT		50.
444A.	FINAL REPORT ON STATUS OF EQUIPMENT.		50.
530	INTERNAL SECURITY. INSPECTION REPORT (LONG FORM)		40.

307.	TAB CARD	100.
308.	ORGANIZATION MASTER CARD	200.
308A	— DO —	200.
309.	INITIAL - SPECIAL - FINAL ROSTER.	50.
313	DUTY AND QUALIFICATION CARD - ENLISTED MAN.	300.
321.	STRENGTH RETURN - OFFICERS & ENLISTED MEN.	ys.
322.	STRENGTH RETURN. - TROOPS - TABLE 1A.	100.
323.	STRENGTH RETURN BY GRADE - TABLE II	100.
323A.	STRENGTH RETURN BY GRADE.	100.
333.	PERFORMANCE ANALYSIS.	100.
354.	MILITARY QUALIFICATION - DETAIL CARD.	300.
355	CIVILIAN QUALIFICATION - DETAIL CARD.	300.
401	LOCATOR CARD	400.
441.	STATUS OF EQUIPMENT REPORT	50.
441A.	FINAL REPORT ON STATUS OF EQUIPMENT.	50.
530	INTERNAL SECURITY INSPECTION REPORT (LONG FORM)	40.
531	INTERNAL SECURITY RE-INSPECTION REPORT (SHORT FORM).	40.
540.	PASSENGER QUESTIONNAIRE - FOREIGN TRAVEL CONTROL.	20.
551.	LOYALTY CHECK SHEET.	40.
552.	BROTHERS - SISTERS REC. CHECK SHEET.	40.
553	REQUEST FOR ABSENTEE BALLOT.	40.
581.	GENERAL INFORMATION FORM - ENEMY ALIENS.	100.

FM 12-105

Declassified E.O. 12356 Section 3.3/NND No. 785015

NO.	TITLE.	REF.	REQ.
595.	CENSORSHIP INFORMATION SHEET.		100.
624.	APPLICATION FOR ALLOTMENTS FOR DEPENDANT OR FOR INSURANCE PREMIUMS.		50.
625.	APPLICATION FOR DEPENDANCY BENEFITS.		50.
626.	AFFIDAVIT OF DEPENDANCY.		50.
630.	AUTHORIZATION FOR FAMILY ALLOWANCE.		50.
633.	SOLDIERS INQUIRY RE FAMILY ALLOWANCE.		50.
634.	DEPENDANTS INQUIRY. RE FAMILY ALLOWANCE.		50.
635.	NOTIFICATION OF DISCONTINUANCE OF FAMILY ALLOWANCE	475	50.
640.	NOTIFICATION. OF CHANGE OF ADDRESS.		50.
641.	REPORT OF CHANGE OF STATUS AND ADDRESS.		50.
650.	CHANGE OF ADDRESS AND NOTIFICATION OF ACTION TAKEN ON APPLICATION.		50.
902.	POSTAL CONCENTRATION REPORT.		50.
911.	MILITARY CENSORSHIP ENVELOP		1000.
912.	U.S. MILITARY CENSORSHIP.		200.
919.	INCORRECT ADDRESS CARD - PORT OF EMBARKATION.		100.
920.	MAIL RECEIPT.		200.
921.	MAIL INVOICE.		200.
922.	RECORD OF AND RECEIPT FOR REGISTERED OR INSURED MAIL.		50.
940.	RECEIPT FROM COMMER TRANSFER OFFICER TOI OFFICE COURIER		75.
941.	FROM ADDRESSEES TO COURIER TRANSFER		50.

640.	NOTIFICATION OF CHANGE OF ADDRESS.	50.
641.	REPORT OF CHANGE OF STATUS AND ADDRESS.	50.
650.	CHANGE OF ADDRESS AND NOTIFICATION OF ACTION TAKEN ON APPLICATION.	50.
902.	POSTAL CONCENTRATION REPORT.	50.
911.	MILITARY CENSORSHIP ENVELOP	1000.
912.	U.S. MILITARY CENSORSHIP.	200.
919.	INCORRECT ADDRESS CARD - PART OF EMBARRASSMENT.	100.
920.	MAIL RECEIPT.	200.
921.	MAIL INVOICE.	200.
922.	RECORD OF AND RECEIPT FOR REGISTERED OR INSURED MAIL.	50.
940.	RECEIPT FROM COURIER TRANSFER OFFICER TO OFFICE COURIER	75.
941.	FROM ADDRESSEES TO COURIER TRANSFER OFFICER.	50.
942.	COURIER DESIGNATION.	50.
943.	ADVICE FROM COURIER TRANSFER OFFICER TO THE ADJUTANT GENERAL.	50.
944.	POUCH RECORD - COURIER - DIPLOMATIC - V - MAIL - REGISTERED.	50.
945.	RECEIPT FROM COURIER - OFFICER TO COURIER TRANSFER OFFICER	50.
946.	REPORT OF OFFICER - COURIER ON SPECIAL ASSIGNMENT OUTSIDE WASHINGTON D.C.	50.

SHEET 6.

Declassified E.O. 12356 Section 3.3/NND No. 785015

No.	TITLE	REF.	REQ.
951.	NOMINATION FOR APPOINTMENT AS ASSISTANT ARMY MAIL CLERKS OR ASSISTANT ARMY MAIL CLERKS		20.
960	POUCH RECORD.		100.
961.	RECORD OF LETTERS DELIVERED TO CONTRACTOR FOR FILMING AND CORRESPONDING FILM. ROLLS RECEIVED FROM CONTRACTOR FOR DISPATCH.		10.
962.	MICRO-FILM ROLLS RECEIVED FROM OVERSEAS STATIONS.	4753	10.
963.	REPORT OF ACTIVITIES FOR V-MAIL STATION PERSONNEL.		250.
964.	DESTRUCTION OF V-MAIL LETTERS.		250.
965.	RECORD OF DESTRUCTION OF ORIGINAL V-MAIL LETTERS.		250.
966.	FORM FOR RECORDING RECEIPT OF MICRO-FILM.		100.
967.	NOTIFICATION OF IMPROPER PREPARATION OF V-MAIL (INCLOSURE TO SOLDIER)		200
968	V-MAIL LETTERHEAD (OFFICIAL USE)		200
968	DO — (2ND SHEET) (OFFICIAL USE).		200.
970	NOTIFICATION OF INCORRECTLY PREPARED V-MAIL (NOTICE TO WRITER)		200
990.	OUTGOING CLASSIFIED MESSAGE.		200.
NOTE			

964.	STATION PERSONNEL.	200.
965.	DESTRUCTION OF V-MAIL LETTERS.	250.
966.	RECORD OF DESTRUCTION OF ORIGINAL V-MAIL LETTERS.	250.
967.	FORM FOR RECORDING RECEIPT OF MICRO-FILM.	100.
968.	NOTIFICATION OF IMPROPER PREPARATION OF V-MAIL (INCLOSURE TO SOLDIER)	200.
969.	V-MAIL LETTERHEAD (OFFICIAL USE)	200.
970.	DO - - - (2ND SHEET) (OFFICIAL USE)	200.
971.	NOTIFICATION OF INCORRECTLY PREPARED V-MAIL (NOTICE TO WRITER)	200.
972.	OUTGOING CLASSIFIED MESSAGE.	200.
<u>NOTE</u> IN ORDER TO EXECUTE ANY OF THE ABOVE FORMS THE FOLLOWING PUBLICATIONS ARE NECESSARY FOR REFERENCE AND GUIDANCE. AR 1-6 TO 50-5. AR 55-205 TO 380-5. AR 410-5 TO 900-5. WAR DEPARTMENT CIRCULARS 1942 AND 1943. TM. 12-50 AND TM. 12-250 (ADMINISTRATION.)		

REGION 8.

Requirements of Office Equipment
vide A.G.O/1041 dated 16 Sept 43

Duplicating Machines Rotary	2.
Machines Typewriting (Royal or Imperial)	18.
Machines Stapling.	18
Punches Paper.	24.

475.

REGION 8

Sheet 1

Requirements of Regulations and Pamphlets

vide OGA/1041 dated 16 Sept 1943.

3 copies absentees and deserters (Pamphlet)
 " Army Lists - latest Edition, 1933
 " Army Orders - Years 1939, 40, 41, 42 and 43.
 " A. C. I's - " 1939, 40, 41, 42 and 43.
 " Allowance Regulations 1938 (with all amendments)
 " Regulations for Army Medical Services (" ")
 " Classified List of Army Units and Books
 " Clothing Regulations (with all amendments)
 " Courts Martial, Guide to. Green Book.
 " Equipment Regulations (with all amendments)
 " Field Service Pocket Book.
 " Field Service Regulations
 " Gas Training 1942 (Pamphlet)
 " Guide to Unit Documentation: Theatre of war
 " Hygiene. (Pamphlet)
 " Kings Regulations 1940 (with amendments)
 " Malania (Pamphlet).

- Allowance Regulations 1938 (with all amendments)
- Regulations for Army Medical Services (. . .)
- Classified List of Army Yarns and Books
- Clothing Regulations (with all amendments)
- Court's Manual, Guide to - Green Book.
- Equipment Regulations (with all amendments)
- Field Service Pocket Book.
- Field Service Regulations
- Gas Training 1942 (Pamphlet)
- Guide to Unit Documentation: Theatre of War (Pamphlet)
- Hygiene.
- Kings Regulations 1940 (with amendments)
- Manual (Pamphlet).
- Manual of Military Law (with amendments)
- M. Y. Accounting. Petrol Oil & Lubricants (Pamphlet)
- Officers Allowances 1941 (Pamphlet)
- Pay Warrant (with amendments)
- R.R.C. Training Pamphlet (full set)
- (S.S. Publications).
- Regimental Funds - Simplified Accounting (Pamphlet)
- Regimental Orders preparation of.

2.

3 copies Sanitation (Pamphlet)

- Supply Transport & Conrack Services
1930 revised to 1939 (with amendments)
- Tradesmens Regulations
- Vocabulary of Ordnance Stores.

4752

21A

TO: Commandant, M.G. School.(Attention S-4)
FROM: G-4, Armistice C.C., Planning Staff
SUBJECT: Army Books
REFERENCE: ACC/1103
DATE: 28 Sep. 43

1. May the u/m U.S. publications please be furnished to this H.Q.

One Copy Army Register
" " Army Directory
" " World Almanack
" " Army Regulations
" " Articles of War
" " Field Manual on Courts Martial

R.R.C.
Colonel,
R.B. RATHBONE
Colonel,
J.J. ALBRIGHT
Joint Assistant Chiefs of Staff,
Armistice C.C.

Copy to G.2.

4750

785015

3

REGION IX

Code No.	Item	Requirements.
1 26	Blotting Paper	Lbs 300
2 12	Carbon 6½ x 8½"	" 300
2 21	" 4¾ x 7"	" 200
2 24	" Hand 8 x 13"	" 100
2 223	" 7 x 8¾"	" 250
2 224	" 8 x 13"	" 250
3	Cards Record Ruled	
5 14	Paper Duplicating Blue	300
5 32	" " Cream	Lbs 250
5 33	" " "	" 2000
5 37	" " "	" 1000
6 12	File covers gusseted	" 500
6 22	" " plain	50
7 21	Labels Economy 2¼x	50
7 22	" " 3½ x 7	10000
7 27	" " 1¾ x 2¼	1000
7 42	" Manila	250
9 "	Millboards 12 x 12"	50
9 12	" 8½ x 13"	50
10 12	Paper See Ruled	
10 13	" " "	Lbs 50
10 33	" " "	" 50
		59719

5	14	Paper Duplicating Blue	250	250
5	32	" " Cream	"	2000
5	33	" " "	"	2000
5	37	" " "	"	500
6	12	File covers gusseted	50	
6	22	" " plain	50	
7	21	Labels Economy 2 3/4	10,000	
7	22	" " 3 1/2 X 7	1,000	
7	27	" " 1 3/4 X 2 1/4	250	
7	42	" Manila	50	
9	"	Millboards 12 X 12	50	
9	12	" 8 1/2 X 13	50	
10	12	Paper See Ruled	50	
10	13	" " "	50	59749
10	33	" " "	50	
"	"	Buff Slip	3000	
12	"	Stencils Rotary	250	
14	51	Tracing Paper 8 X 13	200	
15	"	Paper Thick 4 3/4 X 7 1/2	4000	
15	"	" " 6 1/2 X 8 1/2	2500	
15	"	" " 8 X 13	2000	
15	"	" Thin 4 3/4 X 7 1/2	5000	
15	"	" " 6 1/2 X 8 1/2	5000	
15	"	" " 8 X 13	3000	

Code No.	Item	Requirements
17	Wrapping Paper	24 100
17 22	" " 29x45"	" 50
18	Writing Paper 8x13	" 500
18 16	" " 8x10	" 100
18 17	" " 7 1/2 x 15	" 200
18 42	" " C.L. 8x13	" 500
18 44	" " Ruled 8x13	" 500
4748		
22	Envelopes 4x5	1000
22	" " 9x4	2000
22	" Economy 5x4	1000
22	" " 9x4	1000
23	Envelopes 4x5 10x8	500
23	" " 14x8	200
23	" " 15x10	100
23	" " 16x12	100
28 31	Books Exercise N/rd	12
28 33	" " Plain	20
28 35	" " Exercise Squared	10
28 37	" " W/rd	12
28 53	" Unanifold 2/rdp.	10
28 54	" " Q/Trip.	10
28 66	" 50-129 Indexed	20
28 67	" 50-124 "	20
28 69	" 50-129 "	20
28 71	" 50-130 "	20
28 72	" 50-135 "	30
		20

22	envelopes 9x4	1000
22	" " 9x4	1000
22	" Economy 5x4	1000
22	" " 9x4	1000
23	envelopes 4x4 10x8	500
23	" " 14x8	200
23	" " 15x10	100
23	" " 16x12	100
28 31	Bools 4x4 w/old	12
28 33	" " Plain	20
28 35	" " square squared	10
28 37	" " w/old	12
28 53	" " manifold 2/dup.	10
28 54	" " Q1 trip.	10
28 66	" " 50-129 indexed	20
28 67	" " 50-124 "	20
28 69	" " 50-129	20
28 71	" " 50-130	30
28 72	" " 50-135	30
28 73	" " 50-136	40
28 74	" " 50-136 indexed	20
28 75	" " 50-136A	20
28 76	" " 50-136 1/2	20
28 77	" " 50-137	20
30 51	Brackets Gun Small	12
30 61	" " Indexing Duplication	4
30	" " Type Small Short	10
30 83	" " " Long	10

Code NO	Item	Requirements
35 35	Balls Cord Sisal	Balls 5
35 41	" " Sealing	" 6
35 71	" " Thread	" 2
39 "	Eraser Rubber	25
39 13	" Fast Green Ink	12
39 17	" Type	15
40 31	Files Manila Laced 7/5.	47 1/2 25
41 "	Gum Arabic	lb 2
42 21	Ink Drawing w/Black	bott 5
42 22	" " w/Red	" 5
42 23	" Rotary Duplicating	lb 6
42	" Black	bott 3
42	" Blue	" 3
43 22	Ink Powder Blue Black	lb 12
43 25	" " Red	" 12
44	Ink Glasses	100
46 35	Stamp Pads Violet	25
46 41	" " Black	25
47	Box Paper Fasteners	

41 "	Gum Arabic	lbs 2
42 21	Ink Drawing w/Black	bott 5
42 22	" " w/Red	" 5
42 23	" Rotam Duplicating	lbs 6
42	" Black	bott 3
42	" Blue	" 3
43 22	Ink Powder Blue Black	lbs 12
43 25	" " Red	" 12
44	Ink Glasses	100
46 35	Stamp Pads Violet	25
46 41	" " Black	25
47	Paper Paper Fasteners	bags 10
47	" " wire	" 10
48 "	Pencils Blue	30
48 13	" Green	25
48 14	" Red	40
48 26	" Black	50
48 28	" Copying Ink	50
48 75	" Lead HB	150
49 14	Pencilholder	100
50	Pens Fine	100
50	" Medium	100
50	" Broad	100

Code No	Item	Requirements
53	Rulers 12"	20
53	" 18"	15
53	" 24"	10
55	Sealing wax	sticks 50
56 13	Sponges Small	24
56 42	Rubber Stamps SECRET	12
56 43	" " SECURITY	12
56 38	" " CONFIDENTIAL	12
56 39	" " URGENT	12
57 23	Staples	4000 47 1/2
59 15	Taps India 4"	350
60 43	Tape Ordinary Medium	pieces 20
65 31	Type Ribbons 1/2"	15
67 32	Type Oil	bott 12
67	Rubber Bands	boken 5
68 17	Chalk White	" 2
68	Daters, India Rubber Drawing Pins	12 boken 10
69 16	Paste	boken 12
69 46	Pins	080 64
69	Portfolios with Tapes	50

57	23	Staples	44,000
59	15	Tape India 4"	350
60	43	Tape Ordinary Medium	pieces 20
		Type Ribbons 1/2"	15
65	31	Type Oil	box 12
67	32	Rubber Bands	boxes 5
67		Chalk White	" 2
68	17	Dalton, India Rubber	12
68		Drawing Pins	boxes 10
69	16	Paste	box 12
69	46	Pins	020 64
69		Portfolios with Tapes	50

ADDITIONAL ITEMS.

Duplicating Machines - Rotary 2
 Typewriting "Royal" or "Imperial" 15
 Stapling Machines 10
 Puncher Paper 1 or 2 hole 12

REQUIREMENTS OF ARMY BOOKS & FORMS

Region I

18A

Army Book No.	Nomenclature	Requirements.
14	Field Rations	2
43	Stores & Material Issues	4
48	Soldiers' Messing	2
57	Receipt Book	12
60B	Cookhouse - Utensils	2
64 PG I	Pay Book & Record	50
64 PG II	" "	200
69	Cash Book	10
87	Register of Deserters	2
97	Postage Book	12
99	Diary of Ammunition Supplied	2
108	Receipt & Delivery Voucher	25
121	Register of Letters	10
152	Field Service Correspondence Book	12
158	Convey Notes	3
161	Consolidating Record	3
165	Equipment Ledger	25
193	Register of Letters	20
243B	Register of Work (MT Coy)	3
298	Petty Cash Book	10
361	Requisition Receipt Book	25
392	Receipt Book D.R.	20
405A	Coy Register - Personnel & Vehicles	1
406	Register of Vehicles & Equipment	2

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64	Cash Book	10
87	Register of Deserfers	2
97	Postage Book	12
99	Diary of Ammunition Expended	2
108	Receipts & Delivery Voucher	25
121	Register of Letters	10
152	Field Service Correspondence Book	12
158	Conway Notes	3
161	Consolidated Inventory Record	3
165	Equipment Ledger	25
193	Register of Letters	20
2433	Register of Work (MT Coy)	3
298	Petty Cash Book	10
361	Requisition Receipt Book	25
392	Receipt Book D.R.	20
405A	Coy Register - Personnel & Vehicles	1
406	Record of Vehicle Inspections	2
411	Repair Book - M.T. Vehicles	3
412	M.T. Log Books	5
413	" "	5
418	Pigeon Service Message Books	5
425	Orderly's Receipt Book	25
426	Post Orderly's Receipt Book	6
427	Abstract Book of Acknowledgments Rolls	5
431	Receipts for Documents	6
446	Military Police Note Books	12
467	D.R. L.S.	5

Army Form No.	Nomenclature	Requirements
A 2	Board of Officers	50
A 3 (white)	Court Martial F.G.	12
A 16	Receipt Forms	20 pads
A 22	Marriages, Births & Baptisms	50
A 35	Notifiable Diseases	1 pad
A 47	Court Martial Assembly	25
A 50	Correspondence Slips	100 each of 6 columns
A 2006	Index Cards	1000
A 2018	Record of Amendments	50 47 1/2
A 2020	Documents Disputed & Receipt	150
A 2038	Driver's Identity Cards	70
A 2040	Register of Communications	6 pads
A 3041	Covers for Documents (thick)	500
A 3041	" " (thin)	2000
A 3114	POL. OUT OF BOUNDS	25
A 3676	Road Accidents	50
A 5048 A 5108	Communication is Accused C.M.	6. ? A3996.
B 72	Commitment to Detention	24
B 96	War Establishment Form	6
B 103-2	Service & Casualty Form	200
B 113	Sanitary Rules for Cookhouses	2
B 115	Illegal Absence	12
B 117	Report on Injuries	25
		6

A 2020	Documents Disputed + Receipt	100
A 2038	Driver's Identity Cards	70
A 2040	Register of Communications	6
A 3091	Covers for Documents (thick)	500
A 3091	" " (thin)	2000
A 3114	NOTE OUT OF BOUNDS	25
A 3176	Road Accidents	50
A 5108		
A 5108	Communication is Accused C.M.	6. ?A3996.
B 72	Commitment to Detention	24
B 96	War Establishment Form	6
B 103-2	Service + Casualty Form	200
B 113	Sanitary Rules for Cookhouses	2
B 115	Illegal Absence	12
B 117	Report on Injuries	25
B 136	Re-engagement Papers	6
B 160	Guard Reports	200
B 173	Leave of Absence	100
B 174	" Grant of	100
B 175	Sick leave	25
B 176	L.S + G.C Medals	3
B 183	Report on case of Mental Disability	3
B 194	} Confidential Report - Officers	30
		30
		30

Catalog Form	Item	Description	Quantity	Remarks
				Quantity req'd
B. 197	Tradesmen - Certificate		20	
B. 198	Soldiers' Documents - Receipt		50	
B. 221	Extension of Army Service		10	
B. 252	Charge Sheets		100	
B. 256	Morning Sick Reports		100	
B. 290	Absentee Report		12	47 1/3
B. 2089	Soldiers will form		25	
B. 2606	Identification Cards - Officers		1	
B. 2617	Application for OTC		12	
B. 2624	Record Card		15	
C. 355	Form to accompany commitment		12	
C. 355A	Detention - Order for		12	
C. 388	" Bld. Commitment to		12	
C. 2118	War Diary (encl)		100	
C. 2128	Message Form		25	
C. 2127	-4 Urgent Postal Telegrams		10	
F 727 (Gas)	Fuel + high + P.S.		10	
F 743	Messing Charges recovered		12	
F 756	Reimbursement for Tpt		100	
F 765	Exchanges + replacements		24	
G 825	Daily Issues to M.T. Vehicles		30	
G 828	Reimbursement for Stores		20	
G 838	Arms + Ammunition charges for		1	
G 884	Defect report		12	
G 969	Rept for M.T. Stores		12	

15

B. 2624 Record Card

C. 355 Form to accompany commitment
 C. 355A Detention - Order for
 C. 388 " Bds. Commitment to
 C. 2118 War Diary (inlet)
 C. 2128 Message Form
 C. 2127-4 Agent's Postal Telegrams

12
12
12
100
25
10pads
"

F 727 (Gas) Fuel + high + P.S.
 F 743 Messing Charges recovered
 F 756 Requisition for Tpt
 F 765 Exchanges + replacements

10
12
100
24

G 825 Daily Issues to M.T. Vehicles
 G 828 Requisition for Stores
 G 838 Arms + Equipment charges for
 G 884 Defect report
 G 969 Recp for M.T. Stores

30
20
1
12
12pads
"

G 994 Stores, clothing etc. in dent
 G 997 Mail to equipment in dent
 G 999 " " Lost or damaged
 G 1033 Issue + Receipts Voucher

2
3
2
10pads
"
"
"

H 1119 Special size roll
 1157 Clothing Statement
 1179A Monthly in dent (Free Issues)
 1181 " " (On repayment)
 1181A " Summary - issues & repayment

10
250
12
12
12

Army Form No.	Women's Letter	Requirements
Z 3956	Immigration Rate	6
K 1306 1308	Urgent repairs Repairs & Maintenance (Monthly)	24 6
L 1350 (NA)	Army Form & Book Incident	6
1381	Stationery etc	6
1386	Paper Stores & clothing	6
1391	Supplementary Demand	6
1392	Typewriters & duplicators	2
1392	Army Books, Forms & Rep	6
1394	Rep, Pamphlets & Orders	6
N 1461	Allowances Regimental	6
1470	Claim for Initial mess grant	2
1483	Soldiers' Pay & Balance	200
1488	Requisition for Cash	52
1504	Pay & Mess Roll	12
N 1514	Regimental Funds	24
1513	Overseas Acquittance Roll, Large	25
1510	Pay & Mess Roll - attached	20
1531A	Sub Accounts	12
1513 (White)	Summary of Acquittance Roll	3
1513 (Pink)	"	3
O. 1608	Officers' Claim for allowance	6
1626	Addition of Pay - Officers Regt	6
1628	Field Allowance 600's	25
1646	Officers' Claim for married rates	10
1669	Claim for increased pay - Officers	10

4712

12 10-11 11 + 12

N 1466	allowances Regimental	6
1470	claim for initial mess grant	2
1483	Soldiers' Pay + Balance	200
1488	Requisition for Cash	52
1504	Pay + Mess Roll	12
		<u>12</u> <u>12</u> <u>12</u> + <u>12</u>
N 1514	Regimental Funds	24
1513	Over seas Acquittance Rolls large	25
1510	Pay + Mess Roll - attached	20
1531A	Sol Accounts	12
1513 (white)	Summary of Acquittance Rolls	3
1513 (Pink)	"	3
O. 1608	Officers Claim for allowance	6
1626	Addition of Pay - Officers Regd	6
1628	Field Allowance 600's	25
1646	Officers' Claim for married rates	10
1669	Claim for increased pay - Officer	10
O. 1700-2	Dependants Allowance	25
1700-3	Special "	6
1727A	Family Remittance Form	2
1771	Travelling Expenses - Claim	100
1796A	Application for Allocation in	50
1809-4	Particulars of Transfer	10

Army Form No.	Item description	Requirements
P. 1922	Bill for Stores	100
1940	Postage etc	12
1954	Stoppage for losses	25
1964	Confidential list of Bills	25
W. 3000	Descriptive report of P.O.W	1 pad
3001	Replacement of vehicle	6
3002	Report on casualty to POW	20
3008	Field Return - Officers - Weekly	1 pad 4741
3010	Casualty Return - Officers	2 "
W. 3011	" " ORs	2 "
3012	" " Attached	2 "
3013	Daily Casualty list Officers	6 "
3014	" " " ORs	6 "
3015	" Hospital Return	1 "
W. 3018	Weekly Hospital Scale	52
3034A	" Program Report Serious Cases	25
3034	Nominal Roll Sick & Wounded	100
3036-6	Issue & Receipt Voucher	3 pads
3042	Wounded man, list labels	50
W. 3043	Deceased man, list labels	25
3060	Amputation Card	20
3078	Correspondence Envelopes	2000
3083	Label for use with Sick & Wounded	25
3145	Officers & Men	5 pads of each

W. 3011	" " " ORs	2 "
3012	" " " Attached	2 "
3013	Daily Casualty list Officers	6 "
3014	" " " ORs	6 "
3015	" Hospital Return	1 "
W 3018	Weekly Hospital Scale	52
3034A	" Progress Report Serious Cases	25
3034	Nominal Roll Sick & Wounded	100
3036-6	Issue & Receipt Vouchers	3
3042	Wounded men, list labels	50
W 3043	Deceased men, list labels	25
3060	Identification Card	20
3078	Correspondence Envelopes	2000
3083	Label for use with Sick & Wounded	25
3145	Officers & Men	5 pads of each
W 3185	Daily Scale Sick & Wounded	100
3190	Personal effects certificate	200
3300	Wounded officers list label	50
3301	" " " " "	25
3313	Local Supplies purchased	2 pads
W 3314	Burial Return	1
3316	Summary of Ration Issuance	2
3325	Supplies lost or condemned	12
3334	" " " " " expiration of service	12
3184	Loading lists	2 pads

No. ref.	Regulations or Pamphlets	
3	Abner Ten + Decelerator (Pamphlet)	
3	Army Order 1939 40 41 42 43	
3	A.C.I.	
3	Allowance Regs 1938	
3	Army Medical Service Regs for	
3	Classified list of Army forms	4710
3	Clothing Regs (war)	
3	Covering material procedure (Green Book)	
3	Equipment Regs.	
3	Field Service Pocket Book	
3	Field Service Reg	
3	Gas Training (1942)	
3	Guide to Documentation in Theater of War	(Pamphlet)
3	Hygiene (Pamphlet)	
3	Kings Regs 1940	
3	Malaria (Pamphlet)	
3	Manual military law	
3	M.T. Accounting, Petrol oil lubricants (Pamphlet)	
3	Officers allowances (1941) (Pamphlet)	
3	Pay warrant	
3	RASC Training Pamphlets. (Complete set)	
3	Reg'd funds - Simplified accounting (Pamphlet)	
3	" Orders - Preparation of (Pamphlet)	

- 3 Equipment Rep.
- 3 Field Service Pocket Book
- 3 Field Service Rep
- 3 Gas Training (1942)
- 3 Guide to Documentation in Theater of War (Pamphlet).
- 3 Hygiene (Pamphlet).
- 3 Kin's Rys 1940
- 3 Malaria (Pamphlet)
- 3 Manual Military Law
- 3 M.T. Accounting, Petrol Oil Lubricants (Pamphlet)
- 3 Officers Allowances 1941 (Pamphlet)
- 3 Pay Warrant
- 3 RASC Training Pamphlets. (Complete set).
- 3 Regtl Funds - Simplified accounting (Pamphlet)
- 3 " Orders - Preparation of (Pamphlet).
- 3 Sanitation (Pamphlet).
- 3 ST+B Services 1930 revised to 1939.
- 3 Tradesmen's Rep
- 3 War Equipment Att '37 (Pamphlet).
- 12 copies Amendment No. 12 Manual Military Law.

American Stationery & Equipment Region-17A	Article	Allowance Remarks & basis of issue.	1	for each publication
BUNDLES, for publications	loose-leaf:			
	Lace (shoe-string) 2-hole 9 1/4 x 6" open side, cardboard cover, blind (for by Circulation etc).			
	Ring type 3-ring 3x5" open side, imitation leather cover, 1/2" ring.			
	Ring type 3-ring 9 1/2 x 6" open side, canvas cover, 1" ring.			
	Ring type 3-ring 11 x 8 1/2" open side, canvas cover, 1" ring.			
	Staple type 2-hole 3 3/4 x 9" open end canvas cover (for Amc forms No 424 488 etc).			
	Staple type 2-hole 9 1/2 x 6" open side, canvas cover (for A.T. Rep).			
Books blank:-	Memorandum, pocket, 3 1/2 x 6" and openings		36	1 per 1000 when per gr.
	Note, stenographer, ruled both sides, pen, ink, board		36	do.
	Record, ruled, 8 3/4 x 13 1/4" 150 pages; indexed throughout & not paged, bound in gray dunder; spring back to open		10	do.

4739

785015

Canvas cover, 1" rings.			
Ring type 3-ring 11 x 8 1/2" open side, canvas cover, 1" rings.			
Step type 2-hole 3 1/4 x 4" open end canvas cover (for AUC forms NO 424 488 etc).			
Step type 2-hole 9 1/2 x 6" open side, canvas cover (for A.T. Rep).			
BOOKS blank:-			
Memorandum, ruled, 3 1/2 x 6" end opening	36	1 per 1000 used per yr.	
Note, stenographic, ruled both sides, pen, ink, board	36	do.	
Record, ruled, 8 3/4 x 13 1/4" 150 pages: indexed throughout & not paged, bound in gray cloth: spring back is open flat.	10	do.	
BRUSHES:			
Wet clay or sand with metal cover		As approved by CO	
Typewriter machine cleaning		do.	
" Type cleaning		do.	
CARDS: guide blank.			
3 x 5"	300	1 per 1000 used per yr.	
5 x 8"	180	do.	
Letter size 9 1/2 x 11 3/4"	30	do.	
Cap size 9 1/2 x 14 7/8"	30	do.	

Article	Allowance	Remarks
CARDS Guide Blank field-card company		
25 Cards alphabetical blue	3	
31 " 1-31 daily pink	3	
14 " miscellaneous "	3	
12 " Jan - December yellow	3	
Regimental 10 cards misc.	3	
		4738
CARDS Index filing		
3x5"	5000	
5x8"	1000	
CLIPS paper amortized		
Gen. No 1 or equal	150	boxes
General No 1 "	15	"
" " 2 "	15	"
CRAYONS chalk school red, white, blue	36	"
ENVELOPES 4x6 1/2 size, official, as authorized in Circular Letter 246 or amendments thereto		
ERADICATOR 9x12 2 bottles	10	set
ERASERS Rubber for mechanical pencils	15	
" pencil	30	
Typewriter circular	30	
FASTENERS paper:-		
Flexible, metallic complete boxes of 50	20	boxes

CLIPS paper covered			
Gen. No 1 or equal	boxes	150	
3 dead No 1 "	"	15	
" " 2 "	"	15	
CRAYONS chalk school red, white, blue	"	36	
ENVELOPES A5 1/2 size, official, as authorized in Circular letter 246 of amendment to these			
ERADICATOR gel 2 bottles	sets	10	
ERASERS Rubber for mechanical pencils		15	
" pencil		30	
Hyphenator circular		30	
FASTENERS paper:-			
flexible, metallic complete boxes of 50		20 boxes	
2 3/4" between prongs, 1" capacity. equal of Acco No 22		8 boxes	
flexible, metallic complete, boxes of 50. 2 3/4" between prongs. 2" capacity. Original of Acco No 22		8 boxes	
Round head, brass (boxes of 100)		10 boxes	
FILLERS for binders, Sulphite Paper, 100 sheets to package. Sizes to correspond to binders - ply in use		20.	

Article

FOR DERS file 1/3 cut, 1/2 cut, square cut-manila.

Letter size

Cap size

INDEXES binder, alphabetical, leather
binder. Sizes to correspond to binders
in use.

4737

INK

Addressing Machine, black, pound
Copying & Record, blue black, pint
Duplicating machine, black, pound
(for use with mimeographs etc).

Multigraph, black, pound

Numbering machine, record, blue
black red (2-oz can)

Stamp Pad, black, blue, red
(203 bottles)

Writing fluid

Black 4 oz bottles

Black, red pint bottles

Black 'enamel' bottle

LABELED paper blank green med

1 3/4 x 1 5/16"

1 3/4 x 1 9/16"

boxes 15

1350

900

4

1 can

5 cans

20 "

2 "

1 "

10 bolts

20 "

6 "

3 "

Addressing Machine, black, pound	1 can
Copying & Record, blue black, pink-	5 cans
Duplicating machine, black, pound (for use with micrographs etc).	20 "
Micrograph, black, pound	2 "
Numbering machine, record, blue black red (2-oz can)	1 "
Stamp Pad, black, blue, red (203 bottles)	10 bottles
Writing fluid Black 403 bottles	20 "
Black, red pink bottles	6 "
Black 'enamel' bottle	3 "
LABELED paper, blank furnished 1 3/4 x 1 5/16"	bottles 15
2 13/16 x 1 9/16"	" 6
LEADS pencil (refills) for mechanical pencils Black, blue, green, red, copying boxes	30
MUCIL-AGE 403 bottle	50 bottles
Oil Typewriter 203 bottles	20 "
PADS Calendar, folding type, ordinary	10
PADS inking:- cloth duplicating machine (for use with micrographs etc).	2
Numbering machine, belt-drive in accordance with no. of machines in use.	1

Article	Allowance	Remarks and basis of issue.
<u>Pads, memorandum.</u>		
3x5", plain.	300	Per 1000 mem per yr.
6x9", plain or ruled.	200	do
8x10 1/2", ruled.	200	do
<u>Pads, stamp, dry, 3 1/4 x 6 1/4"</u>	8	do 4736
<u>Paper.</u>		
<u>Blotting, standard.</u>		
3x9 1/2", hand, white.	300	do
19x24", desk, blue, buff and moss green.	30	do
<u>Band, sulphite, Substantone 440.</u>		
8x10 1/2"	75	do
8x13"	20	do
8 1/2 x 17"	3	do per 1000
16x21"	2	do
<u>Carbon, sheet.</u>		
<u>Duplicator, gelatine.</u>		
8x10 1/2"	2	do
8x13"	1	do
<u>Typewriter, black, light.</u>		
8x10 1/2"	40	do
8x13"	15	do
8 1/2 x 17"	1	do
16x21"	1	do

3 x 9 1/2" hand, white.	Sheet.	300	—do—
19 x 24" desk, blue, buff and moss green.	Sheet.	30	—do—
Band, Sulphite, substance 40.			
8 x 10 1/2"	Ream	75.	—do—
8 x 13"	Ream	20	—do—
8 1/2 x 17"	Ream	3	do Ream
16 x 21"	Ream	2	—do—
Carbon, Sheet.			
Duplicator, gelatine.			
8 x 10 1/2"	box	2	—do—
8 x 13"	box.	1	—do—
Typewriter, black, light.			
8 x 10 1/2"	box	40	—do—
8 x 13"	box	15	—do—
8 1/2 x 17"	box	1	—do—
16 x 21"	box.	1	—do—
Computing, Machine, rolls.	Roll.	20	—do—
ledger, Ruled, 16 x 21", Sulphite, white.	Ream	1	—do—
Mainfold,			
grayed (Oinon skin), Rag, 50% white			
8 x 10 1/2"	Ream	45	—do—
8 x 13"	Ream	10.	—do—
Sulphite, substance 18.			
8 x 10 1/2", green, pink, white.	Ream	50	—do—
8 x 13", white.	Ream	10	—do—
16 x 21", white.	Ream	1	—do—

Article.	Quantity	Remarks and Basis of issue.
<u>PAPER</u>		
<u>Mimeograph.</u>		
Wood, chemical, substance 40, white.		
8 x 10 1/2"	ream	per 1000 then per yr
8 x 13"	ream	do
16 x 21"	ream	do
<u>Stencil, waxless, dry process.</u>		
8 1/2 x 18"	ream	do
<u>PASTE</u> , office, 14 oz jar with brush.	jar	do
<u>PENCILS</u>		
Colored - lead, office blue, blue and red combination; green and red.	box	do
Copying.	box	do
Lead, general writing, with rubber, one grade, 14 hardness of lead.	ea.	do
<u>PENHOLDERS</u> , wood, cork tips.	ea	do
<u>PENS</u> , writing, steel, gross; ball-point, vulcan fine point, oval point and stick point.	gross	do
<u>PINS</u> , office, common cones.	cone	do
<u>REINFORCEMENTS</u> (eyeballs), gummed, cloth, round; white, 9/16" diam, 1/4" hole (100 to 150)	box	do
<u>RIBBONS</u>		
Computing Machines		

<u>PASTE</u> , office, 4 oz jar with brush.	jar.	3	do
<u>PENCILS</u> .			
bold red-lead, office blue, blue and red combination; green and red.	box	45	do
copying.	box	4	do
lead, general writing, with rubber, one grade, 4 hardnesses of lead.	ea.	450	do
<u>PENHOLDERS</u> , wood, cork tips.	ea.	35	do
<u>PENS</u> , writing, steel, gross; ball-point, falcon fine point, oval point and stub point.	gross	4	do
<u>PINS</u> , office, common cones.	cone	10	do
<u>REINFORCEMENTS</u> (eyelets), gummed, cloth, round; white, $\frac{9}{16}$ " diam, $\frac{1}{4}$ " hole (100 to box)	box	12	do
<u>RIBBONS</u> .			
Computing Machines			
copying black; black and red;	ea.	12	do
purple, and red.	ea.	12	do
Recording-black; black and red.	ea.	1	do
Hectograph, purple.	ea.	100	do
Typewriter, record, black; black and red.	ea.	12	do
<u>ROLLS</u> , duplicating machine (for use with dup.) roll			
<u>STAMPS</u> , rubber, dating	ea.	24	do
<u>STAPLES</u> for paper-fastening machine			
to correspond with machines in use	box	50	do
<u>TABS</u> , Index:			
linen-gummed.			
Individual 3x1"	box	5	do
strip form without celluloid projection 146" phg. (146 strips to phg)		24	do

Article.	Quantity	Remarks and basis of issue.
TACKS, blunt, steel. (100 to box).	35	Per 1000 the price.
TAGS, shipping;		
Paper, Manila.		
$3\frac{3}{4} \times 17\frac{3}{8}$ "	1,200	do
$5\frac{1}{4} \times 2\frac{5}{8}$ "	1,000	do
$6\frac{1}{4} \times 3\frac{1}{8}$ "	450	do
TAPE:		
linen, gummed, white, $\frac{3}{4}$ " spool (10 yds per spool).	6	do
linen, gummed, white $\frac{1}{4}$ " spool (10 yds per spool).	4	do
linen-finish, red, $\frac{5}{8}$ " wide, spool 12 yds.	2	do
Paper, gummed, $\frac{7}{8}$ " wide (800 yds to roll).	2	do
Paper, gummed, kraft, 3" wide (600 yds to roll).	2	do
Paper, gummed, transparent, mending tissue, $\frac{5}{8}$ " (wide roll 12 yds to roll).	15	do
VARNISH, stencil correction fluid 1 oz	10	do
WAX, sealing, 4 oz sticks, in boxes of 1 lb.	2	do

AMERICAN ARMY FORMS.
REQUIRED BY REGION IX
(Issued by the A.G. Dept)

Sheet 1.

16A

No.	Title	Ref.	Req.
1.	Company Morning Reports.	AR 345-1400.	50.
2.	Headquarters Morning Report.	—do—	50.
5.	Daily Sick Report.	AR 345-1415.	47
6.	Duty Roster.	AR 345-25.	335.
7.	Enlisted Man's Pass.	—do—	50.
10.	Guard Reports.	AR 345-40.	50.
11.	Extra Sheets.—do—	—do—	50.
14.	Lingquist Card.	—do—	25.
15.	Report of Survey.	AR. 35-6640.	20.
16.	" " Annual Insp ⁿ of	AR. 605-135	2.
17.	Regs for forms and publications.	AR 310-200.	20.
18.	Report of distributing agency for pub ^s .	AR. 310-200.	20.
19.	Notice of Annual Payment.	AR 345-155.	50.
20.	F.B.I. military fingerprint cards.	AR 615-25.	50.
20-1.	Soldiers Qualification Card.	—do—	50.
20-1	Replacement Card for —do—	—do—	20.
22.	Enlistment Record. A of U.S.	AR 600-750.	20.
23.	Report of E.M. enlisted for, re-enlisted in or transferred to certain arms of the Services.	—do—	20.
24-1.	Insert to Service Record—Blotting Apc.	—do—	50.
24-2.	—do— Indorsement	—do—	50.
24-3.	—do— Remarks. Admin.	—do—	50.
24-4.	—do— Remarks. Financial	—do—	50.
	—do— Remarks. Personal	—do—	50.

15.	Report of Survey.	AR. 35-6640.	20.
16.	" " Annual Insp ⁿ of	AR. 605-135	2.
17.	Reqs for forms and publications.	AR. 310-200.	20.
18.	Report of distributing agency for pub ^s .	AR. 310-200.	20.
19.	Notice of General Payment.	AR. 345-155.	50.
20.	J.B.I. military fingerprint cards.	AR. 615-25.	50.
20-1	Soldiers Qualification card.	—do—	50.
20-1	Replacement card for —do—	AR. 600-750.	20.
22.	Enlistment Record. A of U.S.	—do—	20.
23.	Report of E.M. enlisted for, re-enlisted in or transferred to certain arms of the Services.	—do—	50.
24-1.	Insert to Service Record—Blanking Aff.	—do—	50.
24-2.	—do— Indorsement	—do—	50.
24-3.	—do— Remarks. Admin.	—do—	50.
24-4.	—do— Remarks. Financial	—do—	50.
24-5.	—do— Furloughs.	—do—	50.
24-6.	—do— Time lost prior to the normal date of expiration of term of enlistment to be made good under 107 th Article of War.	—do—	50.
24-7.	—do— Record of trials by C.M.	AR. 645-125.	50.
25.	Extract from Service Record.	—do—	50.
27.	Statement of Accounts.	AR. 344-2480.	100.
28.	Soldiers Individual Pay Record.	AR. 345-155.	100.
29.	Authorization for allotment of pay.	AR. 35-5520.	50.
29-5.	Applications for pay reservations for purchase of Defense Savings Bonds	—do—	50.
30.	Notification of discontinuance of allotment	—do—	50.

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No.	Title	Ref.	Page
30-14	Notification of termination of aviation cadet or aviation student status.		20.
30-5	Request for cancellation of or change in pay reservation for purchase of Defense Savings Bonds.		473-20.
31.	Furlough	AR 615-275.	20.
32.	Individual clothing and equipment record.	AR 35-6560. 35-6680. 35-6720. 615-40.	50.
33.	Individual equipment record.	AR 35-6560. 35-6680. 34-6720. 615-440.	50.
33-1	Individual clothing and equipment record -aviation cadet.		20.
33-2	Individual Equipment Record -Army Air Force.	AR 35-6680. 35-6720. 615-440.	20.
34.	Individual clothing and equipment record, (quartermaster property account -artie clothing and equipment.		20.
35.	Individual clothing slip.		100.
36	Statement of charges	AR 35-6560. 35-6680. 615-440. AR 35-6620. 35-6640. 345-300.	100
38	Record of individual examination of		

33-1 Individual clothing and equipment record aviation cadet.	AR 35-6560. 35-6680. 34-6720. 615-40.	50.
33-2 Individual Equipment Record -Army Air Force.	AR 35-6680. 35-6720. 615-40.	20.
34. Individual clothing and equipment record, Quartermaster property account Arctic clothing and equipment.	20.	20.
35. Individual clothing slip.	AR 35-6560. 35-6680. 615-40. AR 35-6620. 35-6640. 345-300.	100.
36 Statement of charges	100	100
38. Record of physical examination of enlisted men prior to discharge or retirement.	AR 40-100.	20.
39. Notification of discharge.	AR 345-465.	20.
40 Certificate of disability for discharge	AR 615-360. 600-500	20.
41. Designation or change of address of beneficiary.	AR 600-600	50.
43 Emergency addressee and personal property card.	50.	50.
44 Report of desertion.	AR 615-300.	20.
45 Descriptive list of deserters from the Army of the U.S.	do —	20.
46 Report of apprehension or surrender of a deserter or escaped military prisoner.	do —	20.

Sheet 3

No.	Title.	Ref.	Reg.
47.	Record of general prisoner.	AR 600-375.	20.
49.	Application for retirement.	AR 615-395.	20.
50.	Record of payment of retired pay.	do	20.
51.	Report of investigation.	AR 345-445.	4783.
52.	Report of death.	600-550.	50.
54.	Inventory of effects.	AR 600-550.	50.
60.	Application for appointment as aviation cadet.	do	20.
61.	Application for appointment as warrant officer.	AR 610-10.	10.
62.	Application for commission in the Regular Army.	610-15.	20.
63.	Report of physical examination.	AR 605-5.	20.
65-1.	Identification board officers, Army of the U.S.	605-7.	
66-1.	Officers and Warrant Officers Qualification card.	605-20.	20.
67.	Efficiency Report.	605-30.	20.
70.	Classification questionnaire of warrant officer.	AR 40-100.	20.
74.	Return of general prisoners.	40-105.	200.
77.	Officers Pay data card.	AR 605-230.	150.
		AR 600-185.	50.
		AR 600-375.	10.
		AR 35-1360.	20.
			150.

61. Application for appointment as warrant officer	AR 610-10. 610-15.	10.
62. Application for commission in the Regular Army.	AR 605-5. 605-7. 605-20. 605-30. AR 40-100. 40-105.	20. 20.
63. Report of physical examination.		
65-1. Identification card officers, Army of the U.S.		200.
66-1. Officers and Warrant Officers Qualification card.	AR 605-230.	150.
67. Efficiency Report.	AR 600-185.	50.
70. Classification questionnaire of warrant officer.		10.
74. Return of general prisoners.	AR 600-375.	20.
77. Officers Pay data card.	AR 35-1360.	150.
79. Report of changes - general prisoners	AR 600-375.	20.
115. Charge-sheet (for courts-martial).	Par 31, MCM and appendix 3.	50.
116. General Court-Martial data sheet.	Par 97, MCM.	50.
117. Sub-poena for civilian witness	Par 98, MCM.	50.
118. Interrogatories and disposition	Par 97, MCM.	50.
119. Warrants of attachment.		50.
204. Notice of change of address.		50.
206. Arrival card.		150.
211. Unit personnel replacement requisition		50.
211-1. Do —. Extra sheets		50.

Sheet 14

No.	Title.	Ref.	Reg.
242.	Consolidated personnel replacement requisition		50.
259.	Report of physical examination of enlisted man under consideration for retirement for physical disability.	AR 615-395	20.
280.	Certificate of service.	AR 345-500.	50.
301.	Status Punch card.		50.
304A.	Locator card.		50.
305A.	Miscellaneous Report Form	AR 345-900.473	50.
306.	Miscellaneous card.		50.
307.	Tab. card.		50.
308.	Organization Master card.		100.
308A.	—do—	—do—	100.
309.	Initial - Special - Final roster.		50.
313.	Duty and Qualification card - Enlisted Man		200.
321.	Strength Return - Officers and Enlisted Men		50.
322.	Strength Return - Troops - Table I A.		50.
323.	Strength Return by Grade - Table II.		50.
323A.	Strength Return by Grade.		50.
333.	Performance Analysis.		50.
354.	Military Qualification - detail card.		200.
355.	Civilian Qualification - detail card		200.
401.	Locator card:	FM 12-105.	200.

306. Miscellaneous card.	20.
307 Tab. card.	50.
308 Organization Master Card.	100
308A — do —	100
309 Initial - Special - Final Roster.	50.
313 Duty and Qualification Card - Enlisted Men	200.
321. Strength Return - Officers and Enlisted Men	50.
322. Strength Return - Troops - Table I ^A .	50
323. Strength Return by Grade - Table II.	50.
323A. Strength Return by Grade.	50.
333 Performance Analysis.	200
354 Military Qualification - detail card.	200.
355. Civilian Qualification - detail card	200.
401. Locator Card:	50.
441. Status of equipment report.	50.
441a. Final Report on Status of equipment.	20.
530. Internal security inspection report (long form)	20.
531. Internal security re-inspection report (short form).	20.
540. Passenger questionnaire - foreign travel control.	20.
551. Loyalty check sheet.	20.
552. Brothers - sisters etc. check sheet.	20.
560 Request for absentee ballot.	20. ^{notes}
581. General information form - enemy aliens.	50.

FM. 12-105.

Sh 85

No.	Title.	Ref.	Reg.
595.	Membership Information Sheet.		50.
624.	Application for allotments for dependents or for insurance premiums.		50.
625.	Application for dependency benefits.		50.
626.	Affidavit of dependency.		50.
630.	Authorization for family allowance.		50.
633.	Soldiers inquiry re family allowance.		50.
634.	Dependents inquiry re family allowance.	472	50.
635.	Notification of discontinuance of family allowance.		50.
640.	Notification of change of address.		50.
644.	Report of change of status and address.		50.
650.	Change of address and notification of action taken on application.		50.
902.	Postal concentration report.		50.
911.	Military censorship envelope.		50.
912.	U.S. Military censorship.		50.
919.	Incorrect address card - part of censorship.		50.
920.	Mail receipt.		100.
921.	Mail invoice.		100.
922.	Record of and receipt for registered or insured mail.		10.
940.	Receipt from courier transfer officer.		20.

635	Notification of discontinuance of family allowance	50.
640.	Notification of change of address	50.
644.	Report of change of status and address.	50.
650.	Change of address and notification of action taken on application.	50.
902.	Postal concentration report.	50.
911.	Military censorship envelope.	50.
912.	U.S. Military censorship	50.
919.	Incorrect address card part of envelope.	100.
920.	Mail Receipt.	100
921.	Mail Invoice.	10
922.	Record of and Receipt for Registered Air mail.	20.
940.	Receipt from courier transfer officer to office courier.	20.
941	From addressees to courier transfer officer.	20.
942.	Courier designation.	20.
943.	Advice from courier transfer officer to the Adjutant General.	20.
944.	Pouch record - courier-diplomatic - V-Mail - Registered.	20.
945.	Receipt from courier-officer to courier transfer officer.	20.
946	Report of officer-courier on special assignment outside Washington, D.C.	20.

Sh. at b

No.	Title	Ref.	Req.
951.	Nomination for appointment as Army Mail Clerk or Assistant Army Mail Clerk.		20.
960.	Punch Record		20.
961	Record of letters delivered to contractors for filming and corresponding film rolls received from contractor for dispatch.		10.
962	Micro-film rolls received from overseas stations	472	10.
963	Report of activities for V-Mail Station personnel.		100.
964	Destruction of V-Mail letters.		100
965	Record of destruction of original V-Mail letters.		100
966.	Form for recording receipt of micro-film.		100.
967.	Notification of improper preparation of V-Mail (enclosure to soldier).		100.
968.	V-Mail letterhead (official use).		100
968	— Do — (2nd sheet) (official use)		100.
970.	Notification of incorrectly prepared V-Mail. (notice to writer)		100.
990.	Outgoing classified message.		100.

NOTE

964	Personnel. Destruction of V-Mail letters.	100
965	Record of destruction of original V-Mail letters.	100
966	Form for recording receipt of micro-film.	100
967	Notification of improper preparation of V-Mail (enclosure to soldier).	100
968	V-Mail letterhead (official use).	100
968	— Do — (2nd sheet) (official use)	100
970	Notification of incorrectly prepared V-Mail. (notice to writer)	100
990	Outgoing classified message.	100

NOTE

In order to execute any of the above forms the following publications are necessary for reference and guidance.
AR 1-6 to 50-5. AR 55-105 to 380-5. AR 440-5 to 900-5.
War Department Circulars 1942 and 1943. T.M. 12-50 and T.M. 12-255. (Administration).

American Army Regulations etc.

Army Regulations. complete set- 1. Reg HQ.
Manuals for Courts Martial 12.
Digest of opinions of J.A.G. + 1 Reg HQ.
Bulletins.

1000 Circulars } as issued.
" Bulletins

4727

2481

TO: G-4 ✓
FROM: G-2
SUBJECT: Request for Publications
REFERENCE: ACC/1078 (G2)
DATE: 27 September 1943

15-A.

1. May the u/m publications please be obtained.

2. US Publications:-
1 Copy Army Register
" Army Directory
" World Almanack
" Army Regulations
" Articles of War
" Field Manual on Courts Martial

Br Publications:-
2 Copies F.S.R.
" K.Rs
" FSPB

4726

[Signature]

F.E. Gillett, Capt. 51mm, D.C.
for, Joint Assistant Chiefs of Staff,
Armistice C.C.

TO: Camp Commandant, Mil. Govt. School
 FROM: Planning Staff A.C.C.
 SUBJECT: Stationery
 REFERENCE: ACC/1105
 DATE: 24 Sept 43

The following items of stationery, etc are required for the Month of October 43.

British Section, Strength approximately 400 officers & OR's.

DESCRIPTION	QUANTITY REQUIRED	QUANTITY ON HAND	REMARKS
Stationery.			
Sheets Blotting Paper	20		
" Carbon Type, 6 $\frac{1}{2}$ x 8	50		
" " " 4 $\frac{1}{2}$ x 7	50		
" " " 8 x 13	50		
" " " 7 x 8 $\frac{1}{2}$	50		
" " " 8 x 13	50		
Cards, Record, plain	100		
File Covers, Manila,			
Gusseted & Punched 13 $\frac{1}{2}$ x 9	100		
File Covers, Manila,			
Plain 13 $\frac{1}{2}$ x 9	100		
Labels, Economy 2 $\frac{1}{2}$ x 4 $\frac{1}{2}$	500		
" " 3 $\frac{1}{2}$ x 7	100		
" " 2 $\frac{1}{2}$ x 4 $\frac{1}{2}$	500		
Mill Boards 8 $\frac{1}{2}$ x 13	50		
Sheets, Paper, Sectional Ruled			
1/10 13 $\frac{1}{2}$ x 16 $\frac{1}{2}$	100		
Sheets, Paper, Sectional Ruled			
1/8 13 $\frac{1}{2}$ x 16 $\frac{1}{2}$	200		
Buff Slips	250		
Paper, Type, Thick 4 $\frac{1}{2}$ x 7 $\frac{1}{2}$	300		
" " " 8 $\frac{1}{2}$ x 8	800		
" " " 8 x 13	500		
" " " Thin 4 $\frac{1}{2}$ x 7 $\frac{1}{2}$	1000		
" " " 5 $\frac{1}{2}$ x 8	1000		
" " " 8 x 13	1000		

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DESCRIPTION	QUANTITY REQUIRED	QUANTITY ON HAND	REMARKS
Stationery.			
Sheets Blotting Paper	20		
" Carbon Type, 6 1/2 x 8	50		
" " 4 1/2 x 7	50		
" " Hand 8 x 13	50		
" " Type 7 x 8 1/2	50		
" " 8 x 13	50		
Cards, Record, plain	100		
File Covers, Manila,			
Gusseted & Punched 13 1/2 x 9	100		
File Covers, Manila,			
Plain 13 1/2 x 9	100		
Labels, Economy 2 1/2 x 4 1/2	500		
" " 2 1/2 x 7	100		
" " 2 1/2 x 4 1/2	500		
Mill Boards 6 1/2 x 13	50		
Sheets, Paper, Sectional Ruled			
1/10 12 1/2 x 16 1/2	100		
Sheets, Paper, Sectional Ruled			
1/8 13 1/2 x 16 1/2	100		
Buff Slips			
Paper, Type, Thick 4 1/2 x 7 1/2	200		
" " 6 1/2 x 8	250		
" " 8 x 13	500		
" " Thin 4 1/2 x 7 1/2	300		
" " 6 1/2 x 8	1000		
" " 8 x 13	1000		
Writing paper, Light buff 8 x 13	1000		
" " Cream laid P.A. 8 x 13	200		
" " Ruled 8 x 13	200		
Envelopes, Economy 5 x 4	500		
" " 9 x 4	100		
" Gummed 14 x 9	100		
Books.			
Exercise, Plain	10		
" Marrow Ruled	12		
8 0 129 Indexed	4		
124	6		
129	6		
130	6		
135	6		
136	6		
136 Indexed	50		
136 a	12		
136 1/2	25		
Brushes, Gum, small	25		
Cord, Sisal 1 lb Balls	8		
	2		

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Declassified E.O. 12356 Section 3.3/NND No. 785015

DESCRIPTION	QUANTITY REQUIRED	QUANTITY ON HAND	REMARKS
Cord, sealing 1/8 lb. balls	6		
Erasers, Rubber	15		
" " type	15		
Files Manilla laced, F cap	20		
Gum, Arabic, lbs.	1		
Bottles Ink, black	10		
" " red	10		
Ink glasses	20		
Paper Fasteners, wire	6		
" " "	5		
Pencils, blue	10		
" green	10		
" red	10		
" black	10		
" copying ink	20		
" lead H.B.	50		
Penholders	20		
Pens, F	20		
" M	20		
" E	20		
Rulers, 12"	20		
" 18"	2		
" 24"	2		
Sealing Wax sticks	2		
Indian Tags	30		
Pins, drawing	100		
" steel	6		
Portfolios with tape	6		
Tape Bundles	12		
Stencils, for Gestetner Rotary	10		
Duplicator No. 10 A	200		
Ink, Duplicating for Rotary M/C	6 tubes		
Fluid, Developing	2 bottles		
Fluid, Cleansing	6		

4721

W. J. M.

RR

H.Q. Commandant
Armed Forces C.C.

Joint Assistant Chiefs
of Staff, Armed Forces C.C.

Lead H.B.

Penholders

Pens, F

" " H

" " E

Rulers, 12"

" " 18"

" " 24"

Sealing Wax sticks

Indian Tags

Pins, drawing

" steel

Portfolios with tape

tape Bundles

Stencils, for Gestetner Rotary

Duplicator No. 10 A

Ink, Duplicating for Rotary M/C

Fluid, Developing

Fluid, Cleansing

50

20

20

20

20

20

20

30

100

5

5

12

10

200

6 tubes

2 bottles

6

W. J. M.

H.Q. Commandant
Armistice C.C.

R.R.C.

Joint Assistant Chiefs
of Staff, Armistice C.C.

TO: Camp Commandant (British)

FROM: Planning Staff A.C.C.

SUBJECT: Army Forms

REFERENCE: 1105

DATE: 24 Sept 43

The following list of Army Forms & Books required for the
Month of October 43.

British Section				REMARKS
NO.	DESCRIPTION	QUANTITY REQUIRED	QUANTITY ON HAND	
A.P.L. 1380 NA	Army Forms & Books Indent	6		
A.P.L. 1381 NA	Stationary other Items	6		
A.P.L. 1386 NA	Paper for packing stores and clothing	5		
A.P.L. 1391 NA	Supplementary Intents	6		
A.P.L. 1393 NA	Army Book and Forms and Stationary Field Services	6		
A.P.L. 1394 NA	Indent for Regs Pamphlets & Orders	6		
A.P.F. 756	Requisition for Transport	50		
A.P.G. 997	Indent for Stores Equipment and Ordnance generally. pads	3		
A.P.G. 1033	Issue and Receipt Vouchers pads	3		
A.P.G.				

M11

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13A.

H.Q. Commandant
Armistice C.C.

Joint Assistant Chiefs
of Staff, Armistice C.C.

TO: HQ Comdt., Armistice C.C.
FROM: Planning Staff, Armistice C.C.
SUBJECT: Supply of Boxes for Central Registry.
REFERENCE: ACC/1000/5. —
DATE: 23 Sep 43.

Provision has to be made for both the safe keeping and future transport of classified material used in this Office. 4722

Containers are needed for files and library material. It is suggested that "field desks" (an American quartermaster issue) be requisitioned for the files and strong wooden boxes be requisitioned or made for library items.

At present Regional files, although administered by the Regions, are held for safe keeping in the Registry overnight. The same refers to Officers' personal files and notes and unofficial papers used by Branches and Sub-commissions. It will be to everybody's advantage if field desks could be used for these papers by the above-mentioned.

It is suggested that the G-2 be consulted from the point of view of security, and the material be requisitioned as soon as possible.

(over)

*W. Wang Capt. RA.
for Major-GI*

Suggested List of Regulations & Pamphlet for Region V. (BRITISH)

Absentees and Deserters.

Army Orders years 1939 to 1943 (inclusive).

Army Council Instructions. " " " "

Allowance Regulations. 1938.

Classified List of Army Forms and Books,

Clothing Regulations, War.

Courts Martial, Guide to - (Green Book).

Field Service Pocket Books.

~~Field Service Regulations.~~

Gas Training, 1942. (Pamphlet).

Guide to Unit Documentation in Theatre of War (Pamphlet).

Hygiene.

Kings Regulations. 1940.

Malaria. (Pamphlet).

Manual of Military Law.

M.T. Accounting- Petrol Oils and Lubricants (Pamphlet).

Officers Allowances (1941).

Pay Warrant.

Regimental Funds - Simplified Accounting (Pamphlet).

" Orders, preparation of.

Sanitation (Pamphlet).

Supply , Transport & Barrack Services. 1930 revised to 1939.

Tradesmens Regulations.

Web Equipment, Pattern '37 (Pamphlet).

LIST OF STAFF & G.S. PUBLICATIONS (LAST EDITION)

ARMY TRAINING MEMORANDA

MILITARY TRAINING PAMPHLETS

4721

(BRITISH)

List of Army Forms and Books required for Region V.

Army Books.	Quantity.
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14. Field Rations.	1.
57. Receipt Books.	10.
602. Cookhouse - Utensils.	2.
64.Pt. 1. Soldiers Pay Book.	25.
64.Pt. 11. " "	50.
69. Cash Books.	10.
87. Register of Deserters.	1.
97. Postage Book.	3.
108. Receipt & Delivery voucher.	6.
121. Register of Letters.	3.
152. Field Service correspondence Book.	2.
181. Courts of Enquiry Record.	1.
185. Equipment Ledger.	6.
193. Register of Letters.	15.
243B. " " Work(M.T. Coy.)	1.
298. Petty Cash Book.	8.
392. Receipt Book, D.R.'s.	10.
405A. Coy., Register - Personnel & vehicles.	1.
411. Repair Book, M.T. vehicle.	2.
412. M.T. Log Books.	3.
425. Orderlies Receipt Book.	15.
426. Post Orderly Receipt Book.	2.
427. Abstract Book - Acquittance Rolls.	1.
480. D.R.L.S. - Regi ster.	2.

Army Forms.X

A.	2. Boards of Officers.	30.
A.	3. (White) Courts Martial. P.G.	10.
A.	16. Receipt Form.	3 Pads.
A.	35. Notifiable Disceases.	10.
A.	47. Courts Martial - Assembly.	10.
A.	50. Correspondence Slips.	50 of each of the 6 colours.
A.	2006. Index Cards.	500.
A.	2018. Amendment - slips.	15.
A.	2020. Documents - Receipt & Despatch.	50.
A.	3091. Covers for documents.	500.
A.	3091. " "	500.
A.	3676. Traffic Accidents.	50.
A.	5108. Communication to Accused - C.M.	10.
B.	72. Commitment to Detention.	6.
B.	113. Sanitary Rules for Cookhouses.	2.
B.	115. Illegal Absence.	10.
B.	117. Reports on Injuries.	25.
B.	160. Guard Reports.	60.
B.	173. Leave of Absence. - Officers.	50
B.	174. " Grant of. - " "	50.
B.	175. Sick Leave.	50.

11e

5720

1/2m Vol

(Thick).
(Thin).

1.
2.
3.
15.
2.
1.
2.

411. Repair Book, M.T. vehicle.
412. M.T. Log Books.
425. Orderlies Receipt Book.
426. Post Orderly Receipt Book.
427. Abstract Book - Acquittance Rolls.
488. D.R.I.S. - Regi ster.

Army Forms.2

A.	2.	Boards of Officers.	30.
A.	3.	(White) Courts Martial. F.G.	10.
A.	15.	Receipt Form.	3 pads.
A.	35.	Notifiable Discesses.	10.
A.	47.	Courts Martial - Assembly.	10.
A.	50.	Correspondence Slips.	50 of each of the 6 colours.
A.	2006.	Index Cards.	500.
A.	2018.	Amendment - slips.	15.
A.	2020.	Documents - Receipt & Despatch.	50.
A.	3091.	Covers for documents.	500.
A.	3091.	" "	(Thick).
A.	3676.	Traffic Accidents.	500.
A.	5108.	Communication to Accused - C.M.	50.
B.	72.	Commitment to Detention.	10.
B.	113.	Sanitary Rules for Cookhouses.	6.
B.	115.	Illegal Absence.	2.
B.	117.	Reports on Injuries.	10.
B.	160.	Guard Reports.	25.
B.	173.	Leave of Absence. - Officers.	60.
B.	174.	" Grant of. - "	50.
B.	175.	Sick Leave. - "	50.
B.	183.	Report on case of Mental Dis'ty.	10.
B.	198.	Soldiers Documents - receipt for.	3.
B.	252.	Charge sheet.	25.
B.	256.	Sick Report.	50.
B.	290.	Absentee Report.	60.
B.	2089.	Soldiers Will Form.	10 sheets.
B.	2617.	Application for O.C.T.U.	10.
B.	2624.	Record Card "	5.
C.	355.	Form to accompany commitment.	5.
C.	385A.	Detention, Order for.	10.
C.	388.	" Barracks, commitment to.	6.
C.	2118.	War Diary.	100. 4 c. 2119. 100.
C.	2128.	Message Form.	12 pads.
C.	825.	Daily issues to M.T. vehicles.	30 pads.
C.	828.	Requisition for Stores.	6 "
C.	838.	Arms & Equipment - charges for.	1 "
C.	969.	Requisition for M.T. Stores.	10.
C.	994.	Stores, clothing &c. Indent.	3.

(BRITISH)

11-D

4719

Army Forms (continued).		Quantity.
G.	997. General Equipment. Indent.	2 pads.
G.	999. " " Lost or damaged.	1 "
G.	1033. Issue & Receipt voucher.	3 "
H.	1119. Special Size Roll.	6.
H.	1157. Clothing statement &c.	100.
H.	1179A. Monthly Indent (free issues).	6.
H.	1181. " " (on payment).	6.
H.	1181A. " Summary of issues on payment.	6.
I.	3956. Inoculation State.	6.
L.	1350. (NA) Army Forms & Books indent.	2.
L.	1386. (NA) Paper, stores & clothing.	2.
L.	1391. (NA) Supplementary Demand.	5.
L.	1392. (NA) Typewriters & Duplicators.	1.
L.	1393. (NA) Army Books, Forms & Regs.	2.
L.	1394. (NA) Regs, Pamphlets & Orders.	2.
N.	1481. Allowances - Regimental.	3.
N.	1470. Claim for Initail Mess Grant.	4.
N.	1483. Soldiers Pay & Balance.	100.
N.	1488. Requisition for Cash.	20.
N.	1504. Pay and Mess Roll.	10 of Parts 1, 11 and 111
N.	1513. Overseas Acquittance Rolls.	2 pads.
N.	1513(White) Summary of Acquittance Rolls.	1 "
N.	1513(pink) " " " "	1 "
N.	1514A. Regimental Funds.	10.
N.	1510. Pay & Mess roll of Attached.	20.
N.	1531L. Sub - Accountants.	6.
O.	1628. Field Allowance - W.O's.	6.
O.	1646. Officers - Claim for K/ rates.	6.
O.	1669. " " increased Pay.	6.
O.	1700-2. Dependents Allowance - claim.	12.
O.	1700-3. Special Dependents Allowance - claim.	10.
O.	1727A. Family remittance form.	2 pads.
O.	1771. Travelling expenses &c. - Claim.	25.
O.	1796A. Application for alteration to Allotment.	25.
P.	1922. Bills for stores.	25.
P.	1940. Postage Account.	6.
P.	1954. Stoppages for Losses.	10.
P.	1964. Confidential List of Bills.	6.
W.	3001. Replacement of vehicle.	5.
W.	3008. Field Return - Officers, weekly.	25 or 1 pad.
W.	3010. Casualty Return, - Officers.	1 pad.
W.	3011. " " - Other Ranks.	1 "
W.	3012. " " - Attached.	3 "

N.	1471.	Allowances - Regimental.	3.
N.	1470.	Claim for Initail Mess Grant.	4.
N.	1483.	Soldiers Pay & Balance.	100.
N.	1488.	Requisition for Cash.	20.
N.	1504.	Pay and Mess Roll.	10 of Parts 1, 11 and 111
N.	1513.	Overseas Acquittance Rolls.	2 pads.
N.	1513(White)	Summary of Acquittance Rolls.	1 " "
N.	1513(pink)	" " "	1 " "
N.	1514A.	Regimental Funds.	10.
N.	1510.	Pay & Mess roll of Attached.	20.
N.	1531A.	Sub - Accountants.	6.
O.	1628.	Field Allowance - W.O's.	6.
O.	1646.	Officers - Claim for 1/2 rates.	6.
O.	1669.	" " increased Pay.	6.
O.	1700-2.	Dependants Allowance - claim.	12.
O.	1700-3.	Special Dependants Allowance - claim.	10.
O.	1727A.	Family remittance form.	2 pads.
O.	1771.	Travelling expenses &c. - Claim.	25.
O.	1796A.	Application for alteration to Allotment.	25.
P.	1922.	Bills for stores.	25.
P.	1940.	Postage Account.	6.
P.	1954.	Stoppages for losses.	10.
P.	1964.	Confidential List of Bills.	6.
W.	3001.	Replacement of vehicle.	5.
W.	3008.	Field Return - Officers, weekly.	25 or 1 pad.
W.	3010.	Casualty Return, - Officers.	1 pad.
W.	3011.	" " - Other Ranks.	1 " "
W.	3012.	" " - Attached.	3 " "
W.	3013.	Daily casualty List - Officers.	4 " "
W.	3014.	" " - Other Ranks.	4 " "
W.	3015.	" Hospital return.	1 " "
W.	3016.	Weekly " state.	25.
W.	3034.	Nominal roll Sick & Wounded.	50.
W.	3034A.	Weekly progress report, serious cases.	12.
W.	3036-6.	Issue & receipt voucher.	2 pads.
W.	3042.	Wounded mans Kit Label.	10.
W.	3043.	Deceased " " "	5.
W.	3060.	Embarkation Card.	10.
W.	3078.	Correspondence Envelope.	1000.
W.	3145.	Officers & Men.	3 pads.
W.	3185.	Daily state, sick & wounded.	60.
W.	3190.	Personal Effects certificate.	10.
W.	3300.	Wounded Officers Kit label.	25.
W.	3301.	Deceased " " "	6.
W.	3313.	Local Supplies Purchased.	1 pad.
W.	3314.	Burial Return.	1 " "
W.	3316.	Summary of Indents for Rations.	1 " "
W.	3325.	Supplies Lost or Condemned.	3.
W.	3334.	" " exigencies of service.	6.

COPY
INDENT FOR STATIONERY

1. TITLE of UNIT
(In Block Letters)
REGION 6 MILITARY GOVT.

Area or Railroad
to which Supplies
are to be addressed
1121-00200

2. If Unit Intends to collect,
insert a cross in this box.
YES
3. Received by:

4. Machines on Charge.
No. of Typewriters
No. of Flat Duplicators
No. of Rotary Duplicators
No. of Orwig or Fordigraph
Duplicators

5. N.B.
a. Specialised materials and aids required by Technical Units will be demanded on A.F. L4374 (N.A.), obtainable on request from Stationery Depots.
b. Indents for Army Forms and Books, arranged in their respective groups and correct numerical sequence, should be compiled on plain paper and attached to this Form.
c. The conditions regulating the supply of Stationery Office items and services published in B.Q.L. Annexure No. 22 and First Army R.O. No. 21 of 14 Dec. '42, must be strictly observed. It is emphasised that issues will not be made simultaneously with the placing of demands. Indents should reach the Depot at least ten days before the items are required for use.
d. Units will be informed by Advice Note when indents are available for Collection/or have been despatched.
e. Duplicator accessories, components, etc. and special materials and paper for Fordigraph apparatus will be demanded in the space at the foot of Page 2. FULL particulars of the machine for which required must be furnished.

6. CERTIFICATE.
I CERTIFY that this Indent has been examined in detail, that all items demanded are necessary and the quantities, both "in hand" and "required," are as stated. The quantities demanded, together with those on hand, represent my total requirements for a period of two months.
Date 21 SEP 43
Signature Rank 470A
Commanding C. G. A. C. Planning Staff.

CODE	Gp.	Item	QUANTITY REQUIRED	LEAVE BLANK	DESCRIPTION	Quantity in Hand	CODE	Gp.	Item	QUANTITY REQUIRED	LEAVE BLANK	DESCRIPTION	Quantity in Hand
1	21	250	250		Paper Blotting		9	12				Millboards 8 1/2" x 13"	
2	12	130	130		Carbons Type 6 1/2" x 8"		10	12				Paper, Sectional, Ruled 1/8. 13 1/2" x 16 1/2"	
2	21				" " 4 3/8" x 7"		10	13				Paper, Sectional, Ruler 1/10. 13 1/2" x 16 1/2"	
2	64	125	125		Hand 8" x 13"		10	32				Paper, Sectional, Ruled 1/8. 17 1/2" x 22 1/2"	
2	223				Type 7" x 8 3/4"		10	33				Paper, Sectional, Ruled 1/10. 17 1/2" x 22 1/2"	
2	224	100	100		" " 8" x 13"		11					Buff Slips	
3					Cards Buff Guide; Size: " " "		12					Stencils for Flat Duplicator	

10.A = 2
ARMY FORM L 1393 (N.A.)
This Column for Stationery Office Use Only.
SERIAL No. UNIT FILE No.
DATE RECEIVED
4718
for O.C. Depot

Scrutineer
Issuer
Packer
Advice Note Sent
M.F.O.
POST
COLLECTED
No. of PACKAGES
Despatch Clerk

CODE	Gp.	Item	QUANTITY REQUIRED	LEAVE BLANK	DESCRIPTION	Quantity in Hand
1	21	250	250		Paper Blotting	
2	12	130	130		Carbons Type 6 1/2" x 8"	
2	21				" " 4 3/8" x 7"	
2	64	125	125		Hand 8" x 13"	
2	223				Type 7" x 8 3/4"	
2	224	100	100		" " 8" x 13"	
3					Cards Buff Guide; Size: " " "	

published in B.O.I. Annexure No. 22 and First Army R.O. No. 21 of 14 Dec. 42, must be strictly observed. It is emphasized that issues will not be made simultaneously with the placing of demands. Indents should reach the Depot at least ten days before the items are required for use. Units will be informed by Advice Note when indents are available for Collection/or have been despatched.

d. Duplicate accessories, components, etc. and special materials and paper for Fordigraph apparatus will be demanded in the space at the foot of Page 2. FULL particulars of the machine for which required must be furnished.

6. CERTIFICATE.

I CERTIFY that this Indent has been examined in detail, that all items demanded are necessary and the quantities, both "in hand" and "required," are as stated. The quantities demanded, together with those on hand, represent my total requirements for a period of two months.

Date 21 SEP 43 Signature R. C. P. R. Rank 4701.
Date of Last Indent 21 SEP 43 Commanding C. G. A. C. R. R. Staff.

CODE	Ep.	Item	QUANTITY REQUIRED	LEAVE BLANK	DESCRIPTION	Quantity In Hand	CODE	Ep.	Item	QUANTITY REQUIRED	LEAVE BLANK	DESCRIPTION	Quantity In Hand
1	21	250 Sheets	250		Paper Blotting		9	12	No.			Millboards 8 1/2" x 13"	
2	12	130	130		Carbons Type 6 1/2" x 8"		10	12	100 Sheets			Paper, Sectional, Ruled 1/8. 13 1/2" x 16 1/2"	
2	21				" " 4 3/8" x 7"		10	13				Paper, Sectional, Ruler 1/10. 13 1/2" x 16 1/2"	
2	64	125	125		" Hand 8" x 13"		10	32				Paper, Sectional, Ruled 1/8. 17 1/2" x 22 1/2"	
2	223				" Type 7" x 8 3/4"		10	33				Paper, Sectional, Ruled 1/10. 17 1/2" x 22 1/2"	
2	224	100	100		" 8" x 13"		11					Buff Slips	
3				No.	Cards Buff Guide:		12					Stencils for Flat Duplicator	
3					Size: " "		12					Stencils for Rotary	
3		200	200		Cards Record Plain:		12		130			Stencils for Brief Duplicator	
3					Size: " "		12					Tracing Paper 8" x 13"	
4	21			Yds.	Cards Record Ruled:		14	51	100			Paper Type, Thick 4 3/4" x 7 1/2"	
5	14			Sheets	Size: " "		15					Paper Type, Thick 6 1/2" x 8"	
5	15				Drawing Cartridge 30" x 12yds		15		2500			Paper Type, Thick 8" x 13"	
5	32				Paper Dup. Blue 8" x 13"		15					Paper Type, Thin 4 3/4" x 7 1/2"	
5	33	2500	2500		" " Pink 8" x 13"		15					Paper Type, Thin 6 1/2" x 8"	
5	37				Paper Dup. Cream		15					Paper Type, Thin 8" x 13"	
6	42	15	15	No.	Wave 7 1/2" x 9 1/2"		17					Wrapping Paper 23 1/2" x 29"	
6	22	15	15		Paper Dup. Cream		17					" " 20" x 45"	
7	21	2500	2500		Wave 8" x 13"		17					Writing Paper, Light Buff 8" x 13"	
7	22				Paper Dup. Cream		18	41				Writing Paper, Light Buff 7" x 8 3/4"	
7	27				Wave 16" x 13"		18	12				Writing Paper, Light Buff Ruled 8" x 10"	
7	42				File Covers, Manila, Gusseted and Punched 13 1/2" x 9"		18	16				Writing Paper, Light Buff 7 1/2" x 15"	
9	11	25	25		File Covers, Manila, Plain, 13 1/2" x 9"		18	17					

Issued

Packer

Advice Note Sent

M.F.O.

POST

COLLECTED

No. of PACKAGES

Despatch Clerk

Declassified E.O. 12356 Section 3.3/NND No.

785015

CODE	Gp.	Item	QUANTITY REQUIRED	LEAVE BLANK	DESCRIPTION	Quantity in Hand	CODE	Gp.	Item	QUANTITY REQUIRED	LEAVE BLANK	DESCRIPTION	Quantity in Hand
18	42	18	500		Writing Paper, Cream Laid		42	61				Ink for Roneo Dup.	
18	44	18	1,250	No.	Writing Paper, Cream Laid		42	63				" " <i>gastekner</i> Rotary Dup.	
18	91	18	500		Writing Paper, Cream Laid		42	68				" " Rotary Dup.	
22		22	500		Envelopes Gummed 5" x 4"		42					Ink for Stamp Pads.	
22		22	750		" " 9" x 4"		43	22				Colour:—	
22		22	750		Envelopes Economy 5" x 4"		43	25				Ink Powder B. Black	
22		22	750		" " 9" x 4"		44	13				" " Red	
23		23	500		Envelopes Gummed 10" x 8"		46	35				Inkglasses	
23		23	500		" " 14" x 9"		46	41				Stamp Pad. Violet	
23		23	250		" " 15" x 10"		47					Stamp Pad. Black	
23		23	250		" " 16" x 12"		47					Paper Fasteners	
25	71	25			Strawboard Tubes 24" x 1 1/2"		48	11				" " Wire	
25	72	25	25		" " 32" x 1 1/2"		48	13				Pencils, Blue	
28	31	28	25		Books Exercise—Narrow		48	14				" Green	
28	33	28			Books Exercise—Plain		48	26				" Red	
28	35	28			Books Exercise—Squared		48	28				" Black	
28	37	28			Books Exercise—Wide Ruling		48	75				" Copying Ink	
28	53	28			" Manifold. Quarto Dup		49	14				" Lead, H.B.	
28	54	28			" " " Trip		50					Penholders	
28	66	28	15		Books S.O. 129 (Indexed)		50					Pens F	
28	67	28	15		" S.O. 124		50					" M	
28	69	28	15		" S.O. 129		50					" B	
28	71	28	8		" S.O. 130		53					Rulers 12"	
28	72	28	25		" S.O. 135		53					" 18"	
28	73	28	100		" S.O. 136		53					" 24"	
28	74	28	150		" S.O. 136 (Indexed)		55	11				Sealing Wax	
28	75	28	150		" S.O. 136a		56	13				Sponges Small	
28	76	28	150		" S.O. 136 1/2		56	42				Rubber Stamp, «Secret»	
28	77	28			" S.O. 137		56	43				" " «Security»	
30	52	30	10		Brushes, Gum, Small		56	38				" " «Confidential»	
30	61	30	2		" Inking, Dup.		56	39				" " «Urgent»	
30		30	12		" Type, cleaning, short		57	23				Staples	
30	83	30	12		" " " long		59	15				Tags, India	
35	35	35	10		Cord, Signal. 1 lb. balls		60	43				Tape Ordinary Medium	
												Type Ribbons. Make of	
												Machine, « 7/16"	
												Type Ribbons. Make of	

28	31	25	Ruling	48	14	50	"	Red	48	14	50	Red
28	33		Books Exercise—Plain	48	26	100	"	Black	48	26	100	Black
28	35		Books Exercise—Squared	48	28	25	"	Copying Ink	48	28	25	Copying Ink
28	37		Books Exercise—Wide Ruling	48	75	200	"	Lead, H.B.	48	75	200	Lead, H.B.
28	53		" Manifold. Quarto Dup	49	14	50	Penholders		49	14	50	Penholders
28	54		" " Trip	50		75	Pens F		50		75	Pens F
28	66	15	Books S.O. 129 (Indexed)	50		75	" M		50		75	" M
28	67	15	" S.O. 124	50			" B		50			" B
28	69	15	" S.O. 129	53		10	Rulers 12"		53		10	Rulers 12"
28	71	8	" S.O. 130	53			" 18"		53			" 18"
28	72	25	" S.O. 135	53			" 24"		53			" 24"
28	73	100	" S.O. 136	55	11	40 Sticks	Sealing Wax		55	11	40 Sticks	Sealing Wax
28	74	150	" S.O. 136 (Indexed)	56	13	No.	Sponges Small		56	13	No.	Sponges Small
28	75	150	" S.O. 136a	56	42	10	Rubber Stamp, «Secrets»		56	42	10	Rubber Stamp, «Secrets»
28	76	150	" S.O. 136 1/2	56	43		" " «Security»		56	43		" " «Security»
28	77		" S.O. 137	56	38	10	" " «Confidential»		56	38	10	" " «Confidential»
30	52	10	Brushes, Gum, Small	56	39	10	" " «Urgent»		56	39	10	" " «Urgent»
30	61	2	" Inking, Dup.	57	23	5,000	Staples		57	23	5,000	Staples
30		12	" Type, cleaning, short	59	15	400	Tags, India		59	15	400	Tags, India
30	83	12	" " long	60	43	40 Pieces	Tape Ordinary Medium		60	43	40 Pieces	Tape Ordinary Medium
35	35	10	Cord, Sisal. 1 lb. balls			No.	Type Ribbons. Make of				No.	Type Ribbons. Make of
35	41		" Sealing. 1 1/2 lb. balls			25	Machine, > 7/16"				25	Machine, > 7/16"
35	71		Thread 1 oz. balls				Type Ribbons. Make of					Type Ribbons. Make of
39	11	20	Erasers Rubber <i>Revel</i>				Machine, <i>for Superscript</i> 1/2"					Machine, <i>for Superscript</i> 1/2"
39	13	20	" Fast Green Ink				Type Ribbons. Make of					Type Ribbons. Make of
39	17	12	" Type				Machine, > 9/16"					Machine, > 9/16"
40	31		Files, Manilla, laced, Fcap	65	31	12 Botts.	Type, Oil		65	31	12 Botts.	Type, Oil
41	11		Gum Arabic	67	32	5 Boxes	Rubber Bands		67	32	5 Boxes	Rubber Bands
42	21		Ink Drawing. Waterproof, Black	67		10	Chalk, White/Colours <i>Crayon</i>		67		10	Chalk, White/Colours <i>Crayon</i>
42	22		Ink Drawing. Waterproof, Red	68	17	10 No.	Daters, India Rubber		68	17	10 No.	Daters, India Rubber
42	51		Ink for Flat Dup.	68		24 Boxes	Drawing Pins		68		24 Boxes	Drawing Pins
				69	16	10 Botts.	Paste		69	16	10 Botts.	Paste
				69	46	100 Ozs.	Pins		69	46	100 Ozs.	Pins
				69		75 No.	Portfolio with tapes		69		75 No.	Portfolio with tapes

ADDITIONAL ITEMS

Description	Quantity	Description	Quantity
TYPEWRITERS	12	MACHINE STAPLER	10
CASTLETON Duplicating	1		
NUNBERING MACHINE (5ty)	1		

INDENT FOR STATIONERY

This Section to be completed IN FULL by Indenting Unit.

1. TITLE of UNIT
(In Block Letters)
Area or Railroad
to which Supplies
are to be addressed

2. If Unit intends to collect,
insert a cross in this box.

3. Received by:

4. Machines on Charge. 12
No. of Typewriters
No. of Flat Duplicators

No. of Rotary Duplicators 2
No. of Ormwig or Fordigraph
Duplicators

5. N.B.

- a. Specialised materials and aids required by Technical Units will be demanded on A.F. L.1374 (N.A.), obtainable on request from Stationery Depots.
- b. Indents for Army Forms and Books, arranged in their respective groups and correct numerical sequence, should be compiled on plain paper and attached to this Form.
- c. The conditions regulating the supply of Stationery Office items and services published in B.Q.L. Annexure No.22 and First Army R.O. No. 21 of 14 Dec. '42, must be strictly observed. It is emphasised that issues will not be made simultaneously with the placing of demands. Indents should reach the Depot at least ten days before the items are required for use.
- d. Units will be informed by Advice Note when indents are available for Collection/or have been despatched.
- e. Duplicator accessories, components, etc. and special materials and paper for Fordigraph apparatus will be demanded in the space at the foot of Page 2. FULL particulars of the machine for which required must be furnished

6. CERTIFICATE.

I CERTIFY that this Indent has been examined in detail, that all items demanded are necessary and the quantities, both "in hand" and "required," are as stated. The quantities demanded, together with those on hand, represent my total requirements for a period of months.

Date

Signature

Date of Last Indent

Rank

Commanding

CODE	Ep	Item	QUANTITY REQUIRED	LEAVE BLANK	DESCRIPTION	Quantity in Hand	CODE	Ep	Item	QUANTITY REQUIRED	LEAVE BLANK	DESCRIPTION	Quantity in Hand
1	21	300	Sheets		Paper Blotting		9	12	50	No.		Miliboards 8 1/2" x 13"	
2	12	300			Carbons Type 6 1/2" x 8"		10	12	50	Sheets		Paper, Sectional, Ruled 1 1/8. 13 1/2" x 16 1/2"	
2	21	200			" " 4 3/8" x 7"		10	13	50			Paper, Sectional, Ruler 1/10. 13 1/2" x 16 1/2"	
2	64	100			" Hand 8" x 13"		10	32				Paper, Sectional, Ruled 1/8. 17 1/2" x 22 1/2"	
2	223	250			" Type 7" x 8 3/4"		10	33	50			Paper, Sectional, Ruled 1/10. 17 1/2" x 22 1/2"	
2	224	250			" " 8" x 13"		11		400			Bull Slips	
3					Cards Buff Guide: Size: " " " "		12					Stencils for Flat Duplicator	
					Cards-Record Unit								

Declassified E.O. 12356 Section 3.3/NND No.

785015

Region I 96
ARMY FORM L 1393 (N.A.)
This Column for Stationery Office Use Only.

SERIAL No.

UNIT FILE No.

DATE RECEIVED

4717 for G.C. Depot

Scrutineer

Issuer

Packer

Advice Note Sent

M.F.O.

POST

COLLECTED

No. of PACKAGES

Despatch Clerk

Dec. 42, must be strictly observed. It is emphasized that issues will not be made simultaneously with the placing of demands. Indents should reach the Depot at least ten days before the items are required for use.

d. Units will be informed by Advice Note when indents are available for Collection/or have been despatched.

e. Duplicate accessories, components, etc. and special materials and paper for Fordigraph apparatus will be demanded in the space at the foot of Page 2. FULL particulars of the machine for which required must be furnished.

6. CERTIFICATE.

I CERTIFY that this Indent has been examined in detail, that all items demanded are necessary and the quantities, both "in hand" and "required," are as stated. The quantities demanded, together with those on hand, represent my total requirements for a period of _____ months.

Date _____

Signature _____

Rank _____

Date of Last Indent _____

Commanding _____

CODE		QUANTITY REQUIRED		DESCRIPTION	Quantity in Hand	CODE	QUANTITY REQUIRED		DESCRIPTION	Quantity in Hand
Sp.	Item	Sp.	Item				Sp.	Item		
1	21	300	Sheets	Paper Blotting		9	12	50	No.	Millboards 8 1/2" x 13"
2	12	300		Carbons Type 6 1/2" x 8"		10	12	50	Sheets	Paper, Sectional, Ruled 1 1/8."
2	21	200		" " 4 3/8" x 7"		10	13	50		Paper, Sectional, Ruler 1/10."
2	64	100		" Hand 8" x 13"		10	32			Paper, Sectional, Ruled 1 1/8."
2	223	250		" Type 7" x 8 3/4"		10	33	50		Paper, Sectional, Ruled 1/10."
2	224	250		" " 8" x 13"		11		3,000		Bluf Slips
3			No.	Cards Buff Guide:		12				Stencils for Flat Duplicator
3				Size: " " " "		12		350		Stencils for Rotary "
3				Cards Record Plain:		12				Stencils for Brief Duplicator
3				Size: " " " "		14	51	200		Tracing Paper 8" x 13"
3				Size: " " " "		15		4,000		Paper Type, Thick
4	21		Yds.	Drawing Cartridge 30" x 12yds		15		3,500		Paper Type, Thick
5	14	500	Sheets	Paper Dup. Blue 8" x 13"		15		2,000		Paper Type, Thick
5	15			" " Pink 8" x 13"		15		6,000		Paper Type, Thick
5	32	3,000		Paper Dup. Cream		15		5,000		Paper Type, Thin 4 3/4" x 7 1/2"
5	33	3,000		Wave 7 1/2" x 9 1/2"		15		3,000		Paper Type, Thin 6 1/2" x 8"
5	37	500		Wave 8" x 13"		15		100		Paper Type, Thin 8" x 13"
6	12	60	No.	Wave 16" x 13"		17	22	50		Wrapping Paper 22 1/2" x 29"
6	22	100		File Covers, Manila, Gussetted and Punched 13 1/2" x 9"		17		500		" " 29" x 45"
7	21	5,000		File Covers, Manila, Plain, 13 1/2" x 9"		18	11	500		Writing Paper, Light Buff
7	22	6,000		Labels, Economy 2 3/4" x 4 1/2"		18	12	200		Writing Paper, Light Buff
7	27	500		Labels, Economy 3 1/8" x 7"		18	16	200		Writing Paper, Light Buff
7	42	100		Labels, Economy 1 3/4" x 2 1/4"		18		300		Writing Paper, Light Buff
9	11	50		Labels, Manila 2 3/8" x 4 3/4"		18		300		Writing Paper, Light Buff
				Millboards 12" x 12"		18				7 1/2" x 15"

Advice Note Sent

M.F.O.

POST

COLLECTED

No. of PACKAGES

Despatch Clerk

Declassified E.O. 12356 Section 3.3/NND No.

785015

CODE	Item	QUANTITY REQUIRED	DESCRIPTION	Quantity In Hand	LEAVE BLANK	CODE	Item	QUANTITY REQUIRED	DESCRIPTION	Quantity In Hand	LEAVE BLANK	CODE	Item	QUANTITY REQUIRED	DESCRIPTION	Quantity In Hand
18	42	500 Sheets	Writing Paper, Cream Laid			42	61		Ink for Roneo Dup.			42	61		Ink for Roneo Dup.	
18	44	500	Writing Paper, Cream Laid			42	63		" " Ellams Rotary Dup.			42	63		" " Ellams Rotary Dup.	
18	91		Writing Paper, Cream Laid			42	68		" " Rotary Dup. <i>Gottelux</i>			42	68		" " Rotary Dup. <i>Gottelux</i>	
22		1000 No.	Envelopes Gummed 5" x 4"			42		3	Ink for Stamp Pads, <i>Black & Blue</i>			42		3	Ink for Stamp Pads, <i>Black & Blue</i>	
22		2500	" " 9" x 4"			43	22	12	Ink Powder B. Black			43	22	12	Ink Powder B. Black	
22		1000	Envelopes Economy 5" x 4"			43	25	12	" " Red			43	25	12	" " Red	
22		1000	" " 9" x 4"			44	13	100	Inkglasses			44	13	100	Inkglasses	
23		500	Envelopes Gummed 10" x 8"			46	35	25	Stamp Pad. Violet			46	35	25	Stamp Pad. Violet	
23		200	" " 14" x 9"			46	41	25	Stamp Pad. Black			46	41	25	Stamp Pad. Black	
23		150	" " 15" x 10"			47		12	Paper Fasteners			47		12	Paper Fasteners	
23		150	" " 16" x 12"			47		12	" " Wire			47		12	" " Wire	
25	71		Strawboard Tubes 24" x 1 1/2"			48	11	30	Pencils, Blue			48	11	30	Pencils, Blue	
25	72		" " 32" x 1 1/2"			48	13	25	" Green			48	13	25	" Green	
28	31	12	Books Exercise—Narrow Ruling			48	14	40	" Red			48	14	40	" Red	
28	33	40	Books Exercise—Plain			48	26	50	" Black			48	26	50	" Black	
28	35	10	Books Exercise—Squared			48	28	50	" Copying Ink			48	28	50	" Copying Ink	
28	37	12	Books Exercise—Wide Ruling			48	75	100	" Lead, H.B.			48	75	100	" Lead, H.B.	
28	53	20	" " " Trip			49	14	100	Penholders			49	14	100	Penholders	
28	54	10	" " " Trip			50		100	Pens F			50		100	Pens F	
28	66	20	Books S.O. 129 (Indexed)			50		100	" M			50		100	" M	
28	67	20	" S.O. 124			50		100	" B			50		100	" B	
28	69	20	" S.O. 129			53		20	Rulers 12"			53		20	Rulers 12"	
28	71	30	" S.O. 130			53		15	" 18"			53		15	" 18"	
28	72	30	" S.O. 135			53		10	" 24"			53		10	" 24"	
28	73	40	" S.O. 136			55	11	50	Sealing Wax			55	11	50	Sealing Wax	
28	74	20	" S.O. 136 (Indexed)			56	13	24	Sponges Small			56	13	24	Sponges Small	
28	75	20	" S.O. 136a			56	42	12	Rubber Stamp, «Secret»			56	42	12	Rubber Stamp, «Secret»	
28	76	20	" S.O. 136 1/2			56	43	12	" " «Security»			56	43	12	" " «Security»	
28	77	20	" S.O. 137			56	38	12	" " «Confidential»			56	38	12	" " «Confidential»	
30	52	15	Brushes, Gum, Small			56	39	12	" " «Urgent»			56	39	12	" " «Urgent»	
30	61	4	" Inking, Dup.			57	23	1000	Staples			57	23	1000	Staples	
30		10	" Type, cleaning, short			59	15	500	Tags, India			59	15	500	Tags, India	
30	83	10	" " " long			60	43	20	Tape Ordinary Medium			60	43	20	Tape Ordinary Medium	
35	35	5	Cord, Sisal, 1 lb. balls						Type Ribbons, Make of						Type Ribbons, Make of	

UNIT NEW UNIT NEW UNIT NEW

28	33	40	Books Exercise—Plain	UNIT	48	14	Red	UNIT
28	35	10	Books Exercise—Squared		48	26	Black	
28	37	12	Books Exercise—Wide Ruling		48	28	Copying Ink	
28	53	20	" Manifold, Quarto Dup		48	75	Lead, H.B	
28	54	10	" " Trip		49	14	Penholders	
28	66	20	Books S.O. 129 (Indexed)		50	100	Pens F	
28	67	20	" S.O. 124		50	100	" M	
28	69	20	" S.O. 129		50	100	" B	
28	71	30	" S.O. 130		53	20	Rulers 12"	
28	72	30	" S.O. 135		53	15	" 18"	
28	73	40	" S.O. 136		53	10	" 24"	
28	74	20	" S.O. 136 (Indexed)		55	50	Sealing Wax	
28	75	20	" S.O. 136a		56	13	Sponges Small	
28	76	20	" S.O. 136 1/2		56	42	Rubber Stamp, «Secrets»	
28	77	20	" S.O. 137		56	43	" «Security»	
30	52	15	Brushes, Gum, Small		56	38	" «Confidential»	
30	61	4	" Inking, Dup.		56	39	" «Urgent»	
30		10	" Type, cleaning, short		57	23	Staples	
30	83	10	" " long		59	15	Tags, India	
35	35	5	Cord, Sisal. 1 lb. balls		60	43	Tape Ordinary Medium	
35	41	6	" Sealing. 1 1/2 lb. balls				Type Ribbons. Make of	
35	71	2	Thread 1 oz. balls				Machine, > 7/16"	
39	11	25	Erasers Rubber				Type Ribbons. Make of	
39	13	12	" Fast Green Ink				Machine, > 1/2"	
39	17	15	" Type				Type Ribbons. Make of	
40	31	25	Files, Manilla, laced, F'cap				Machine, > 9/16"	
41	11	32	Gum Arabic		65	31	Type, Oil	
42	21	5	Ink Drawing, Waterproof,		67	32	Rubber Bands	
42	22	5	Black		67	2	Chalk, White/Colours	
42	22	5	Ink Drawing, Waterproof,		68	17	Daters, India Rubber	
42	51	5	Red		68	10	Drawing Pins	
			Ink for Flat Dup.		69	12	Paste	
					69	64	Pins	
					69	50	Portfolio with tapes	

ADDITIONAL ITEMS

Description	Quantity	Description	Quantity
Typewriter Machine Station	2	Papers - Paper	12
Typewriter - Royal & Dupont	12		
Typewriter	3		

8A

TO: No. 16 Stationary Depot.
FROM: A.C.C., Planning Staff, TIZI OUZOU.
SUBJECT: Supply of A.F's.
REFERENCE: ACC/1104/(G-4).
DATE: 21 September 1943.

4716

1. Please supply and forward to this H.Q.,

20 Copies A.F.L.1393 (N.A.)
20 Copies A.F.L.1394 (N.A.)
20 Copies A.F.L.1378 (N.A.)

2. Can this please be treated as urgent as supplies of stationary etc. are required by units now forming.

H. H. Chippes
Lieut. Colonel.
for Assistant Chiefs of Staff, A.C.C.

AMERICAN

The following amounts of stationery, blank forms, and office supplies will be needed upon activation of Region VII. These amounts are based on the needs of 220 officers and 400 enlisted men for a three month period.

Do not type

Stationery Supplies

Number Required

Article

1

Binders, for publications.

Loose-leaf:

- lace (shoe-string), 2-hole, 9 1/2 by 6 inches, open side, cardboard cover, black (for mimeographed War Department circulars, printed WD General orders etc.)
- Ring type, 3-ring, 5 by 5 inches, open side imitation leather cover, 1 inch rings.
- Ring type, 3-ring, 8 1/2 by 6 inches, open side canvas cover, 1-inch rings.
- Ring type, 3-ring, 11 by 8 1/2 inches, open side canvas cover, 1-inch rings.
- Strap type, 2-hole, 5 1/2 by 9 inches, open end, canvas cover (for GOC forms Nos 424, 438, etc).
- Strap type, 2-hole, 9 1/2 by 6 inches, open side canvas cover (for Army Training Regulations, etc.)

Books, blank:

- Memorandum, pocket, 3 1/2 by 6 inches, end opening record ruling, blue faint lines, 120 pages, not indexed, with round corners
- Note, stencigrapher's, ruled both sides, pen use, board
- Record, ruled, 8 1/2 by 13 1/2 inches, 150 pages; indexed throughout and not paged, bound in gray duck: spring back to open flat

Brushes:

36
120-
30
4

Article

A

Binders, for publications.

1

Loose-leaf:

Lace (shoe-string), 2-hole, 9 $\frac{1}{2}$ by 6 inches, open side, cardboard cover, black (for mimeographed War Department circulars, printed WD General orders etc.)

Ring type, 3-ring, 3 by 5 inches, open side imitation leather cover, 4 inch rings.

Ring type, 3-ring, 3 $\frac{1}{2}$ by 6 inches, open side canvas cover, 1-inch rings. 471

Ring type, 3-ring, 11 by 8 $\frac{1}{2}$ inches, open side canvas cover, 1-inch rings.

Strap type, 2-hole, 5 $\frac{1}{2}$ by 4 inches, open end, canvas cover (for GAC forms Nos 424, 438, etc.).

Strap type, 2-hole, 9 $\frac{1}{2}$ by 6 inches, open side canvas cover (for Army Training Regulations, etc.)

Books, blank:

Memorandum, pocket, 3 $\frac{1}{2}$ by 6 inches, end opening record ruling, blue faint lines, 120 pages, not indexed, with round corners.

Note, stencigrapher's, ruled both sides, pen use, board

Record, ruled, 8 $\frac{1}{2}$ by 13 $\frac{1}{2}$ inches, 150 pages; indexed throughout and not paged, bound in gray duck: spring back to open flat

Brushes:

Mucilage or paste, with metal cover

Typewriter, machine-custing

Typewriter, type-cleaning

Cards, guide, blank:

3 by 5 inches

5 by 8 inches

Letter size, 9 $\frac{1}{2}$ by 14 $\frac{1}{2}$ inches

Cap size, 9 $\frac{1}{2}$ by 14 $\frac{1}{2}$ inches

Cards, guide, blank, field-desk, Company:

25 cards, alphabetical (blue) set

31 cards, 1-31 daily (pink) set

14 cards, miscellaneous (pink) set

12 cards, January-December (yellow) set

Regimental: 10 cards, miscellaneous set

Cards, index, filling:

3 by 5 inches each

5 by 8 inches each

Clips, paper, assorted:

Gen No. 1, or equal box

Ideal No. 1, or equal box

36

180-

50

4

300

180

50

30

3

3

3

3

3

5,000

1,000

150

15

Number Required

36	Article Ideal No. 2, or equal box Crayons, chalk, school, red, white, blue, box as authorized in circular letter 296, or amendments thereto. Envelopes, official, assorted sized and types Eradicator, ink (2 bottles) set Erasers:
10	Rubber, for mechanical pencils each
15	Rubber, pencil each
30	Typewriter, circular each
50	Fasteners, paper:
20	Flexible, metallic, complete (box of 50) 2 1/2 inches between prongs, 1-inch capacity, equal of Acco No. 12 Flexible, metallic complete (box of 50) 2 1/4 inches between prongs, 2-inch, capacity, equal of Acco No. 22 Roundhead, brass (box of 100) box Fillers, for binders, sulphite paper, 100 sheets to package, sizes to correspond to binders- pkg in use.
20	Folders, file 1/3 cut, 1/2 cut, and square cut, manila:
1,350	Letter size each
900	Car size each
4	Indexes, binder, alphabetical, leather tabs each sizes to correspond to binders in use
	Ink:
20	Addressing machine, black, round can Copying and record, blue-black, pint can Duplicating machine, black, round (for use - can - with mimeographs, etc.) Multigraph, black, round can Numbering machine, record, black, blue, red - can (2-oz. can)
1.2	Stamp pad, black, blue, red (2-oz. bottle)
1	Writing fluid:
10	Black (4-oz. bottle)
15	Black, red (pint bottle)
6	Black, (quart bottle)
2.5	Labels, paper, black, gummed: 1 1/2 by 1-5/16 inches box 2-13/16 by 1-9/16 inches box
15	Leads, pencil (refills) for mechanical pencils
6	Black, blue, green, red and copying. box
30	Mucilage: 4-oz. bottle. Oil, typewriter, 2-oz. bottle Pads, calendar, folding type, ordinary seal

471

7A

20	Roundhead, brass (box of 100) box
	Fillers, for binders, sulphite paper, 100 sheets
	to package, sizes to correspond to binders-
	pkg in use.
	Folders, file 1/3 cut, 1/2 cut, and square cut,
	manila:
1,350	Letter size each
900	Car size each
4	
	Indexes, binder, alphabetical, leather tabs each
	sizes to correspond to binders in use
	Ink:
	Addressing machine, black, round can
	Copying and record, blue-black, pint can
	Duplicating machine, black, round (for use -
	can - with mimeographs, etc.)
	Multigraph, black, pound can
	Numbering machine, record, black, blue, red - can
	(2-oz. can)
20	Stamp pad, black, blue, red (2-oz. bottle)
	Writing fluid:
	Black (4-oz. bottle)
1.2	Black, red (pint bottle)
1	Black, (quart bottle)
	Labels, paper, blank, gummed:
	1. by 1-5/16 inches box
	2-15/16 by 1-9/16 inches box
	Leads, pencil (refills) for mechanical pencils
	Black, blue, green, red and copying, box
	Woolage: 4-oz. bottle.
	Oil, typewriter, 2-oz. bottle
	Pads, calendar, folding type, ordinary each
	Pads, inking:
2	Cloth, duplicating machine (for use with
1	mimeographs, etc) each
	Numbering machines, felt (to be in accordance
	with machine in use). each
	Pads, memorandum:
300	3 by 5 inches, plain each
200	6 by 9 inches, plain or ruled
8	Pads, stamp, dry, 3/4 by 6 1/2 inches each
	Paper:
	Plotting, standard:
300	3 by 5 1/2 inches, pad, white sheet
50	19 by 24 inches, desk; blue, buff, and moss
	green sheet
	3 ord: Sulphite, substance 40:
75	8 by 10 1/2 inches ream

- 3 -

Number Required

Article

20 8 by 13 inches ream
 1.2 8 1/2 by 27 inches ream
 1 16 by 21 inches ream
 Carbon, sheet:
 Duplicator, gelatine:
 8 by 10 1/2 inches box
 8 by 13 inches box
 Typewriter, black, light:
 8 by 10 1/2 inches box
 8 by 13 inches
 8 1/2 by 17 inches
 Computing machine rolls
 Ledger, ruled, 16 by 21 inches, sulphite, white ream
 Manifold:
 Glazed onion skin, rag, 50% white ream
 8 by 10 1/2 inches ream
 8 by 13 inches ream
 Sulphite, substance 13:
 8 by 10 1/2 inches, green, pink, white ream
 8 by 13 inches, white ream
 16 by 21 inches, white ream
 Mimeograph:
 Wood, chemical, substance 40, white:
 8 by 10 1/2 inches ream
 8 by 13 inches ream
 16 by 18 inches ream
 Paste: office, 4-oz. jar with brush
 Pencils:
 Colored-lead, office blue; blue and red
 combination, green, and red box
 Copying box
 Lead, general writing, with rubber one grade
 4 hardnesses of lead each
 Penholders, wood, cork tips each
 Pens, writing, steel, cross; ball point, falcon
 fine point, oval point and stub point gross
 Pins, office common cones cone
 Reinforcements (eyelets), rummed, cloth, round,
 white, 9/16-inch diameter, 1/4 inch hole (100
 to box)
 Ribbons, computing machine:
 Copying-black; black and red; purple, and red each
 Recording-black; black and red each
 Mectograph, purple each
 Typewriter, record, black; black and red each
 Rolls, duplicating machine (for use with dup) roll
 Stamps, rubber, dating each
 Staples, for paper fastening

1 Ream

stencil, waters
 4 1/2 pieces,
 8 1/2 x 18"

50 5 by 10 inches, green, pink, white ream
 10 8 by 13 inches, white ream
 16 by 21 inches, white ream
 Mimeograph:
 Wood, chemical, substance 40, white:
 8 by 10 inches ream
 8 by 13 inches ream
 16 by 18 inches ream
 Paste: office, 4-oz. jar with brush
 Pencils:
 Colored-lead, office Blue; blue and red
 combination, green, and red box
 Copying box
 Lead, general writing, with rubber one grade
 4 hardnesses of lead each
 Penholders, wood, cork tips each
 Pens, writing, steel, gross; ball point, falcon
 fine point, oval point and stub point gross
 Pins, office common cones cone
 Reinforcements (eyelets), gummed, cloth, round,
 white, 5/16-inch diameter, 1 inch hole (100
 to box)
 Ribbons, computing machine:
 Copying-black; black and red; purple, and red each
 Recording-black; black and red each
 Rectograph, purple each
 Typewriter, record, black; black and red each
 Rolls, duplicating machine (for use with dup) roll
 Stamps, rubber, dating each
 Staples, for paper-fastening machine (to correspond
 to machines in use) box
 Tabs, index:
 Linen, gummed:
 Individual, 3/8 by 1 inch box
 Strip form, without celluloid projection,
 1 by 6 pkg
 Tacks, thumb, steel (100 to box) box
 Tags, shipping:
 Paper, Manila:
 3 1/2 by 17 1/2 inches each
 5 by 2 1/2 inches each
 6 1/4 by 3 1/4 inches each
 Tape:
 Linen, gummed, white, 1/2 inch spool (10 yds per spool)
 Linen, gummed, white, 1 1/2

1 Ream — Stencil, white
 3 1/2 by 10 1/2, 8 1/2 x 10 1/2

150
 100
 3
 48
 4
 450
 35
 4
 10
 12
 20
 5
 35
 1,200
 1,000
 450
 6

- 4 -

7A

Number Required

Article

Tape (Cont'd)

Linen, rummed, white, 1 1/2 inch spool
(10 yards per spool)

Linen-finish, red 5/8 inch wide,
spool, 72 yards

Paper, rummed, 3 inch wide (300 yards
to roll)

Paper, rummed, kraft, 3 inches wide
(600 yds to roll)

Paper, rummed, transparent mending
tissue, 1 inch---(wide roll 12 yds
to roll)

VARNISH, stencil correction fluid, 1 oz bot.
WAX, sealing, 4-oz sticks, in boxes of 1 lb.

4

1.5

1.5

1.5

15

10

1.5

5712

Quartermaster's Blank Forms.

No. required.	Form No.	Description
500	434	Shipping Ticket.
500	400	Requisition.
1500	401	Requisition (Extra Sheet)
500	409	Clothing Requisition.
1500	409a	Clothing Requisition.
5000	237	Drivers Trip Ticket.
5000	231	Gasoline and Lubricant Issue Slip.
500		Tally out.
500		Tally in.

ADJT. GENERAL BLANK FORMS.

24.	1	Company morning reports.
12.	2.	Headquarters morning reports.
24.	5.	Daily Sick report.
24.	6.	Duty Roster.
24.	10	Guard reports.
36.	11	Extra sheets for guard reports.
36.	16	Report of Survey.
12	17.	Requisition for blank forms and publications.
12	18	Report of distributing agency for publications.
150		Notice of casual payment.
100	20	Soldier's qualification card.
100	20-1	Replacement card for soldier's qualification card.
100	24-1.	Insert to service record - Clothing account.
100.	24-2.	Insert to service record - Indorsement.
100.	24-3.	Insert to service record - Remarks, Administrative
100	24-4.	Insert to service record - Remarks, Financial.
100.	24-5.	Insert to service record - Furloughs.
100	24-6.	Insert to service record - Time lost prior to the normal.
		date of expiration of term of enlistment to be made good under 107th Article of War.
100	24-7.	Insert to service record - Record of trials by court martial
100		Extract from service record.
100	25.	Statement of accounts.
200	27.	Soldier's individual pay record.
100	28.	Authorization for allotment of pay.
100	29.	Application for pay reservations for purchase of Defense Savings Bonds.
100	29-5.	Notification of discontinuance of allotment.
100	30	Request for cancellation of or change in pay reservation.
100	30-5.	

5.	Daily Sick report.	100
6.	Duty Roster.	100
10	Guard reports.	100
11	Extra sheets for guard reports.	100
15	Report of Survey.	100
17.	Requisition for blank forms and publications.	100
18	Report of distributing agency for publications	100
150	Notice of casual payment.	100
100	Soldier's qualification card.	100
20	Replacement card for soldier's qualification card.	100
20-1		100
24-1.	Insert to service record - Clothing account.	100
24-2.	Insert to service record - Indorsement.	100
24-3.	Insert to service record - Remarks, Administrative.	100
24-4.	Insert to service record - Remarks, Financial.	100
24-5.	Insert to service record - Purloughs.	100
24-6.	Insert to service record - Time lost prior to the normal.	100
	date of expiration of term of enlistment to be made good under 107th Article of War.	
24-7.	Insert to service record - Record of trials by court martial	100
25.	Extract from service record.	100
27.	Statement of accounts.	100
28.	Soldier's individual pay record.	200
29.	Authorization for allotment of pay.	100
29-5.	Application for pay reservations for purchase of Defense Savings Bonds.	100
30	Notification of discontinuance of allotment.	100
30-5.	Request for cancellation of or change in pay reservation for purchase of Defense Savings Bonds.	100
31.	Furlough.	100
32.	Individual clothing and equipment record.	500
33.	Individual equipment record.	500
35.	Individual Clothing slip.	500
36.	Statement of charges.	200
41.	Designation or change in address of beneficiary.	100
43.	Emergency addresses and personal property card.	100
44.	Report of desertion.	100
45.	Descriptive list of deserter from Army of the United States.	100
46.	Report of Apprehension or surrender of a deserter or escaped military prisoner.	100
47.	Record of General prisoner.	50
51.	Report of investigation.	100
54.	Inventory of effects.	100
62.	Application for Commission in the Regular Army	25.
63.	Report of physical examination.	100
65-1.	Identification Card-officers, Army of the United States.	200

ADJT' GENERAL BLANK FORMS (CONT'D)

No. required.	Form No.	Description.
100	66-1	Officer's and Warrant Officer's qualification card.
500	67.	Efficiency report.
500	77.	Officer's pay data card.
300	115.	Charge Sheet (For court martial)
300	116.	General court martial data sheet
300	117.	Subpoena for civilian witness
300	118.	Interrogatories and deposition.
300	119.	Warrant of attachment.
300	204.	Notice of change of address.
300	206.	Arrival card.
200	211	Unit personnel replacement requisition.
600	211-1	Unit personnel replacement extra sheets.
100	212.	Consolidated personnel replacement requisition
500	280	Certificate of service.
50	309.	Initial - special - final roster.
300	313.	Duty and qualification card enlisted men.
500	401	Locator Card.
500	560	Request for absentee ballot.
200	595	Censorship information sheet.
100	624.	Application for allotments for dependant or for insurance premiums.
100	625.	Application for dependency benefits.
100	626.	Offidevit of dependency
100	630	Authorization for family allowance.
100	633.	Soldier's enquiry regarding family allowance
100	634	Dependent's enquiry re family allowance.
100	635.	Notification for discontinuance of family allowance.
100	640	Notification of change of address.
100	641	Report of change of status and address.
100	650	Change of address and notification of action taken on application.
400	911	Military censorship envelope.
100	940	Receipt for courier transfer officer of office-courier.
100	941	From addresses to courier transfer officer.
100	942	Courier designation.
100	943.	Advice from courier transfer officer to the Adjutant General.
100	945.	Receipt from Officer Courier to courier transfer officer.
100	946.	Report of Officer courier on special assignment outside. Washington D.C.
100	990	Outgoing classified message.

NOTE

313.	Duty and qualification card enlisted men.
401	Locator Card.
530	Request for absentee ballot.
595	Censorship information sheet.
624.	Application for allotments for dependant or for insurance premiums.
625.	Application for dependency benefits.
626.	Offidevit of dependency
630	Authorization for family allowance.
633.	Soldier's enquiry regarding family allowance
634	Dependent's enquiry re family allowance.
635.	Notification for discontinuance of family allowance.
640	Notification of change of address.
641	Report of change of status and address.
650	Change of address and notification of action taken on application.
911	Military censorship envelope.
940	Receipt for courier transfer officer of office-courier.
941	From addresses to courier transfer officer.
942	Courier designation.
943.	Advice from courier transfer officer to the Adjutant General.
945.	Receipt from Officer Courier to courier transfer officer.
946.	Report of Officer courier on special assignment outside. Washington D.C.
990	Outgoing classified message.

NOTE.NOTE.NOTE.

In order to execute any of the above forms the following publications are necessary for reference and guidance.
 AR 1-6 to 50-5. Ar 55-105 to 580-5. AR 410-5 to 900-5. War Department Circulars 1942 and 1943 TM 12-50 and TM. 12-255 (Administration).

FINANCE FORMS.	
No. required.	Description.
100	Enlisted Men's Payroll.
500	enlisted men's Pay roll 2nd sheet.
500	Officer's pay Voucher.
1500	" "
500	Officers per diem etc. standard form.
1500	" "

6.D.

TO : A.C.F.S., ACA.
FROM : Region 4 HQ.
SUBJECT : Stationery, Army Books and Forms.
REFERENCE : RIV/1048/1
DATE : 16 September 1943.

1. Herewith list of stationery, Army Books and Forms
is required by Region 4, in quintuplicate.

for *Brook/Prom. indy*
Colonel,
Chief of Staff, 471994.

Declassified E.O. 12356 Section 3.3/NND No. 785015

6c.
The following amounts of Stationary, Army Books and Forms and Office Supplies, are suggested for Region IV. These are based on 78 Officers and 101 O.R's. for three months.

4708

66

Item	Quantity	Unit
Paper Blotting	500	Sheets
Carbons, Type 6 1/2 x 8	250	"
Lead 8 x 13	250	"
Type 8 x 13	200	"
Cards Record Ruled	400	No.
Paper Dup Cream 8 x 13	5,000	Sheets
File Covers Manila Guesotted	30	No.
" " Plain	30	"
Labels Economy	5,000	"
Millboards 12 x 12	50	"
Paper Sectional Ruled 13 1/2 x 10 1/2	200	Sheets
Stencils for Duplicator Rotary	250	"
Tracing paper 8 x 15	200	"
Paper type thick 8 x 13	5,000	"
" thin 8 x 13	10,000	"
Writing paper Cream laid 8 x 13	1,000	No.
Envelopes Gummed 5 x 4	2,500	"
" 9 x 4	1,000	"
Economy 5 x 4	1,000	"
" 9 x 4	1,500	"
Gummed 14 x 9	1,000	"
" 16 x 12	500	"
Books Exercise Marrow Ruling	50	"
" S.C. 125 Indexed	30	"
" 124	25	"
" 129	30	"
" 130	15	"
" 135	50	"
" 136	200	"
" 138 Indexed	300	"
" 136A	300	"
" 136B	15	"
Brushes Gum Smell	2	"
" Inking Dup	15	"
" Type cleaning short	15	"
" long	15	"
Cord Sisal 1 lb balls	30	"
Erasers Rubber Pencil	30	"
" Ink	15	"
" Type	10	"
Ink Dup	15	"
" for Stamp Pads violet and Black	10	"
" Powder, Black	15	"

3,000	10,000	1,000	2,500	1,000	1,500	1,500	1,000	500	30	30	25	30	15	50	200	300	300	300	15	2	15	15	15	30	30	15	10	15	30	30	30	30	15	15	100	100	100	50	300	50	100	100	15	50	
No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	
Writing paper Cream Laid 8 x 13	Envelopes Gummed 5 x 4	" 8 x 4	Economy 5 x 4	" 9 x 4	Gummed 14 x 9	" 16 x 12	Books Exercise Narrow Ruling	" S.O. 125 Indexed	" 124	" 129	" 130	" 135	" 136	" 138 Indexed	" 138A	" 138H	Brushes Gum Small	" Inking Dup	" Type cleaning short	" " long	Cord Sisal 1 lb balls	Erasers Rubber Pencil	" " Ink	" Type	Ink Dup	" for Stamp Pads violet and Black	" Powder. Black.	" " Red	Inklasses	Stamp Pads. Violet.	" " Black.	Paper Fasteners.	" " wire.	Pencils. Blue.	" Red.	" Black.	" Copying Ink.	" Lead. HB.	Penholders.	Pens. "M"	" "M"	Rulers. "12 in "	Sealing Wax.		

4707

Stationery ((British) cont)

Rubber Stamp	"Secret"	No.
"	"Confidential"	15.
"	"Urgent"	15.
Staples.		15.
Tags, Indian.		8,000.
Tape, Medium.		500.
Type Ribbons (Make of Machine).	Pieces.	50.
"		30.
"		15.
Rubber Bands.	Bottles.	5.
Chalk, Colours, various.	Boxes.	12.
Daters. India Rubber.	"	15.
Drawing Pins.	No.	24.
Paste.	Boxes.	15.
Pins.	Bottles.	120.
Portfolio with Tapes.	ozs.	100.
	No.	

Typewriters.	Imperial.	No.
Gestetner.	Duplicating (Round).	"
Machine - staple.		"

1924

Declassified E.O. 12356 Section 3.3/NND No. 785015

Typewriters. Imperial.
Gestetner. Duplicating (Round).
Machine - staple.

15.
4/19/6
16.

No.
" "
"

ARMY FORMS AND BOOKS.

BOOKS.

AB 14.	Field Rations.
AB 57.	Receipt.
AB 60B.	Cookhouse Utensils.
AB 64.	Part I.
"	Part II.
AB 69.	Cash Book.
AB 87.	Register of Deserters.
AB 97.	Postage Books.
AB 108.	Receipt and Delivery Voucher.
AB 121.	Register of letters.
AB 161.	Courts of Enquiry Record.
AB 165.	Equipment Ledger.
AB 193.	Register of letters.
AB 243 B.	Register of work. M.T.
AB 298.	Petty Cash Book.
AB 3892.	Receipt Book. DR.
AB 411.	Repair Book. MT.
AB 412.	M.T. Log Book.
AB 425.	Orderlies Receipt Book.
AB 426.	Post Orderlies Receipt Book.
AB 431.	Receipt for Documents.
AB 467.	D.R.C.S. Register.

FORMS.

A	2.	Board of Officers.
"	3.	Courts Martial.
"	16.	Receipt Form.
"	50.	Correspondence slips.
"	2006.	Index Cards.
"	2018.	Record of Amendments.
"	2038.	Drivers Identity Cards.
"	3091.	Covers document - Thick.
"	3091.	Covers document - Thin.
"	3676.	Road Accidents.
B	72.	Commitment to detention.
"	113.	Sanitary Rules, Cookhouse.
"	115.	Illegal Absence.
"	117.	Reports on Injuries.
"	160.	Guard Reports.
"	173.	Leave of Absence.
"	174.	" grant of.
"	175.	" sick

6A

1.	50.
10.	12.
2.	10. pads.
40.	50. of each colour.
101.	1,000.
5.	25.
1.	25.
6.	500.
12.	1,000.
6.	30.
2.	12.
12.	2.
12.	10.
2.	20.
10.	2.
20.	2.
2.	12.
2.	6.
3 Pads	3 Pads
2.	2.

77U5

AB 411.	Repair Book. MF.	20.
AB 412.	M.T. Log Book.	2.
AB 425.	Orderlies Receipt Book.	2.
AB 426.	Post Orderlies Receipt Book.	12.
AB 431.	Receipt for Documents.	6.
AB 467.	D.R.C.S. Register.	3 Pads.
		2.
		3705
FORMS.		
A	Board of Officers.	50.
"	Courts Martial.	12.
"	Receipt Form.	10. pads.
"	Correspondence slips.	50. of each colour.
"	Index Cards.	1,000.
"	Record of Amendments.	25.
"	Drivers Identity Cards.	25.
"	Covers document - Thick.	500.
"	Covers document - Thin.	1,000.
"	Road Accidents.	30.
B	Commitment to detention.	12.
"	Sanitary Rules, Cockhouse.	2.
"	Illegal Absence.	10.
"	Reports on Injuries.	25.
"	Guard Reports.	100.
"	Leave of Absence.	50.
"	" grant of.	50.
"	" sick.	25.
"	Receipt of Soldier's documents.	25.
"	Charge Sheet.	50.
"	Sick Report.	100.
"	Absentee Report.	10. sheets.
"	Soldier's Will Form.	12.
C	Form to accompany Commitments.	10.
"	Order for Detention.	10.
"	Detention Barracks commitment.	10.
"	War Diary.	100.
"	Message Form.	20. pads.
"	U.P. Telegrams.	6.
G	Defect Reports. M.T.	10.
G	Requisition Stores. M.T.	10.
"	Issue & Receipt Voucher.	5 pads.

ARMY FORMS AND BOOKS. (cont'd)

H. 1157.	Clothing statement.	100.
" 1179A.	Monthly Indent (free issues).	10.
" 1181.	Monthly Indent (on payment).	10.
" 1181A.	Monthly summary (issue in payment).	10.
L. 1350 (NA).	Army Forms and Books indent.	4.
L. 1381 (NA).	Stationary.	2.
" 1386 (NA).	Paper stores, clothing.	4.
" 1391 (NA).	Supplementary demand.	4.
" 1392 (NA).	Typewriters and duplicators.	1.
" 1393 (NA).	Army Books and Forms.	4.
" 1394 (NA).	Regs. pamphlets, and orders.	2.
N. 1470.	Claim, initial mess grant.	2.
N. 1483.	Soldier's Pay and Balance.	100.
" 1488.	Requisition for cash.	52.
" 1504.	Pay and Mess Roll.	10. Pt. I, II, III.
" 1514A.	Regimental Funds.	12.
" 1513.	Overseas Acquittance rolls.	15. large.
" 1510.	Pay and Mess roll roll of attached.	10.
" 1513. white	Summary of acquittance rolls.	2. pads.
" 1513. pink	" "	2.
O. 1628.	Field Allowance. W.O.	12.
" 1669.	Claim increase pay, Officers.	6.
" 1700-2	Dependent's Allowances (O.R.)	10.
" 1700-3	Special dependant's Allowances.	3.
" 1727 A.	Family remittance Form.	1. pad.
" 1796 A.	Alteration of Allotment.	25.
" 1771.	Travelling Allowances, claim for.	100.
P. 1922.	Bill for stores.	50.
" 1940.	Postage a/o.	12.
" 1954.	Stoppages for losses.	12.
" 1954.	Confidential list of bills.	12.
R. 3001.	Replacement of Vehicle.	5.
" 3008.	Field return Officers, (weekly)	1. pad.
" 3010.	Casualty return Officers.	2 pads.
" 3011.	Casualty return O.R's.	2 pads.
" 3012.	Casualty return attached.	4 pads.
" 3013.	Daily casualty list Officer.	3 pads.
" 3014.	Daily casualty list O.R's.	3 pads.
" 3015.	Daily casualty list Hospital.	1 pad.
" 3018.	Weekly Hospital state.	26 pads.
" 3036.	Nominal roll sick and wounded.	50.
" 3034.A	Weekly progress reports, serious cases.	10.
" 3036-6.	Issue and Receipt voucher.	2 pads.
" 3042.	Wounded man's kit label.	20.
" 3043.	" "	"

1510. Pay and Mess ~~roll~~ roll of attached.
 " 1513. white Summary of acquittance rolls.
 " 1513. pink " " "

O. 1628. Field Allowance. W.O.
 " 1669. Claim increase pay, Officers.
 " 1700-2. Dependent's Allowances (O.R.)
 " 1700-3. Special dependant's Allowances.
 " 1727 A. Family remittance Form.
 " 1796 A. Alteration of Allotment.
 " 1771. Travelling Allowances, claim for.

P. 1922. Bill for stores.
 " 1940. Postage a/c.
 " 1954. Stoppages for losses.
 " 1934. Confidential list of bills.

W. 3001. Replacement of Vehicle.
 " 3008. Field return Officers, (weekly)
 " 3010. Casualty return Officers.
 " 3011. Casualty return O.R's.
 " 3012. Casualty return attached.
 " 3013. Daily casualty list Officer.
 " 3014. Daily casualty list O.R's.
 " 3015. Daily casualty list Hospital.
 " 3018. Weekly Hospital state.
 " 3034. Nominal roll sick and wounded.
 " 3034-A. Weekly progress reports, serious cases.
 " 3035-6. Issue and Receipt voucher.
 " 3042. Wounded man's kit label.
 " 3043. Deceased " " "
 " 3060. Embarkation Card.
 " 3078. Correspondence Green envelope.
 " 3083. Label for Sick or Wounded.
 " 3145. Leave Pass, Officers & Men.
 " 3185. Daily sheets, sick and wounded.
 " 3186. Personal effects certificates.
 " 3200. Wounded Officer's Kit Label.
 " 3201. Deceased " " "
 " 3212. Local supplies purchased.
 " 3214. Burial return.
 " 3216. Summary indent rationals.
 " 3225. Supplies lost ~~unaccounted~~, or condemned.
 " 3234. Supplies lost exigencies of Service.

10.
 2. pads.
 2.
 12.
 6.
 10.
 3.
 1. pad.
 25.
 100.
 50.
 12.
 12.
 12.
 5.
 1. pad.
 2 pads.
 2 pads.
 4 pads.
 3 pads.
 3 pads.
 1 pad.
 26 pads.
 50.
 10.
 2 pads.
 20.
 10.
 20.
 1,000.
 12.
 3 pads of each.
 10.
 100.
 25.
 12.
 1 pad.
 1 pad.
 2 pads.
 10.
 10.

4701

69
Suggested list of Regulations and Pamphlets on L 1394 (NA)

Absentees and Deserters. Pamphlet.
Army Orders. 1939-43.
Allowance Regulations. 1938.
Classified list of A.F. & Books. 1940.
Clothing Regs.
Field Service Pocket Book.
Field Service Regulations.
Gas Training. 1943.
Guide to Unit Documentation in Theatre of War.
Kings Regulations. 1940.
Malaria. Pamphlet.
Manual of Military Law.
M.A. Accounting, Petrol, Oil & Lubricants.
Officers Allowances. 1941. Pamphlet.
Pay Warrant.
Sanitation. Pamphlet.
Supply, Transport & Barrack Services, 1930 revised and 1939.
Tradesman's Regulations.

47J3

PLANNING STAFF A.C.A.

File
5.A

TO : Regions, 4, 5, 6, 8 & 9.

FROM : G-4, A.C.A.

SUBJECT : Stationery. *7 office equipment*

REFERENCE : ACA/1071

DATE : 18 Sep 1943.

1. In order to facilitate provision of the marginally noted it is requested that your requirements (for a two months period) be made known with the minimum of delay.
2. Reference is made to Para 15, Sub-para (b), Planning Directive No. 2, which states that, "printed matter for overseas use, and/or stationery", will be listed under their appropriate headings.
3. Unnecessary time lags can be avoided by following the instructions as laid down in the afore-mentioned publication.
4. May this matter be treated as urgent please.

R.R.L.
for
Colonel,
R.B. RATHBONE,
Lieut. Colonel,
H. PARKMAN,
Joint Assistant Chiefs of Staff,
A.C.A.

TO: G-4

FROM: Legal Officer Region VI

SUBJECT: Procurement of Legal Forms

DATED: 13 Sept 1943

ACA/1077/2

47

1. It is estimated that Legal Forms prescribed in Legal No. 1 Secret 322 (Bible) in the quantities as follows will be required for initial use in Region VI.

Form No.	1	10 for each	CAO	(Oath)	320	100
"	2	100	"	(Summons bk)	3200	1000
"	3	100	"	(Warrant)	3200	1000
"	4	100	"	(Charge sit.)	3200	1000
"	5	500	"	(Notices, Summons)	16000	5000
"	6	100	"	(Commitment)	3200	1000
"	7	50	"	(Security Bond)	1600	500
"	8	100	"	(Record of Proceedings)	3200	1000
"	9	50	"	(Bail Bond)	1600	500
"	10	25	"	(Warrant for Higher Court)	600	80

2. If you approve this estimate you are requested to obtain these for initial use in Region VI.

Henry A. Hale
H. A. HALE
Col., Inf.
Region VI

EAH/jlo

Copy to: G-4
R VI/1069 (Region VI-Forms).

1933