

Declassified E.O. 12356 Section 3.3/NND No. 785015

ACC

10000/100/754

Stop.

Declassified E.O. 12356 Section 3.3/NND No.

785015

10000/100/754

AMGOT, HQ ADMINISTRATION
JUNE - OCT. 1943

Glenn

FOIL#	DATE	REF.	TO/FROM
82	19 Sept	208/HQ	To Maj Peary, Angkor HQ
69	19 Sept		From Angkor Liaison 15 AG.
70	20 Sept		From HQ, Island Base Sect
71	23 Sept	208 HQ	To HQ, Fortbase
73-86	30 Jul.		
87	28 Sept	208/HQ	From: AFHQ
88	28 "	1D/10/1A	To HQ, 56 Base Sub-Area
			From Col 1/2 ADM. N°1 DISTRICT. R.O.s
89-90	29	257/HQ.	To: CSO from Lt. Col. Menapase
91	30	208/HQ.	To: HQ. 15 AG
92	29 "		From 2 Lt A.J. VLCEK, Special Service Office
93	1 Oct		Memo to C.S.O.
94	2 Oct		From Again 15 Army Group
95	22 SEP.	108.	" I.B.S.
96	27	AFHQ 2626/1505 NAME	From AFHQ, DONG.
97	19	0689.	From: Saitling.
98	20	105/523	" SCAO, 2d 21
99	24	5/1/10.	" Camp Condr.
100	3 Oct	208 HQ	To: HQ, Saitling.
101	4 Oct	208/HQ	To Camp Commandant
102	2	AC/4/246	To: HQ, Menapase
103	6 Oct	208/HQ	To HQ, N°1 District
104	7 "	208/HQ	To Head Clerks all Division

To file 394	84-90	29	254/HQ.	To: CSO from Lt. Col. Monapane
91	30	208/HQ.	To: HQ. 15 AG	
92	29 "	-	-	Jim 24 AJ. VLCEK, Special Services Office
93	1 Oct	-	-	Memo to C.S.O.
94	2 Oct	-	-	From again 15 Army Group
To file 394	95	22 SEP.	108.	" I.B.S.
96	27	AFHQ 2625/1505 Namf	From: AFHQ, DPHC.	
97	19	0689.	From: <u>Sullivan</u>	
98	20	POS 523	" <u>SAO, 6121</u>	
99	24	5/1/10.	" <u>Camp Condo.</u>	
100	3 Oct	208 HQ	To: HQ, <u>Sullivan</u>	
To file 393	101	4 Oct	208/HQ	To Camp Commandant
To file 394	102	2	AL/246	To: HQ, <u>Sullivan</u>
95	6 Oct	208/HQ	To HQ, N°1 District	
96	7 "	208/HQ	To Head Clerks all Division	
97	7 "	-	" " " "	
98-99	11 Oct	208/HQ	To Angkor Liaison, 15 A.G.	
100	12 "	-	From Educ. Advisor	
101	12 "	-	" " "	
102	14	MG/1/20	From Angkor Liaison 15. A.G.	

BEST COPY POSSIBLE

FOLIO	DATE	REFERENCE	TO/FROM	SUBJECT
37	30 July	6 BSA/200/A	From Bow-Aren	Warden's Ltr
38	3 Aug	A 208/HQ	To Chief Staff Officer	
39	10 Aug.	Amgot/208/HQ.	To C.S.O.	Office Memorandum
40	12 Aug	Amgot/39	To Custodian of Property	
41	12 "	208/HQ	From Director (P) Health	
42	12 "	208/HQ	To: all Heads of divisions	
43	12 "	208/HQ	To: C.S.O.	
44	14 "	209/HQ	To Gen Remond	
45	14 "	208/HQ	To Chief Admin Officer	
46	15 "	TWG/101	To: Headquarters Amgot	
47	15 "	—	To: Camp Staff	
48	16 "	208/HQ	" Maj Leary	Flags
49	16 "	208/HQ	" CCAO	Creation of Economic Committee
50	17 "	208/HQ	From D. of P. H. Amgot	Meeting with C.S.O. 50/52 to 70/40
51	26 "	207/HQ.	" G.S.C. III line printer	A.M.L.C.
52	26 "	—	To Heads of Sections	Address of Correspondence
53	28 "	—	from D.M.G.	Air Mail Letter Cards.
54	28 "	208/HQ	" C.S.O.	Relations (Memorandum)
55	29 "	208/HQ	" C.S.O.	Signing out/Personnel
56	29 "	208/HQ	" C.S.O.	Collection of Beds
57	30 "	—	From Camp Commandant	Electricity
58	31 "	—	from Staff Capt A.	
59	31 "	—	from C.S.O.	
60	2 Sept.	208/HQ.		
61	7 Sept.	208/HQ.		Interpreter

41	12	"	208/HQ	From (Supt. of Prison) Head of
42	12	"	208/HQ	To: all Heads down
43	13	"	208/HQ	To: C.S.O.
44	14	"	209/HQ	To Gen. Pennington
45	14	"	208/HQ	To Chief Admin. Officer
46	15	"	TWG/101	To: Headquarters. August
47	15	"	—	To: Camp Staff.
48	16	"	208/HQ	" May Penney
49	16	"	208/HQ	" CCAO
50	17	"	208/HQ	" Officers concerned
51	26	"	208/HQ	From D. of P. H. August
52	26	"	207/HQ	" G.S.O. III line for letter A.M.L.C.
53	26	"	—	To Heads of Sections. Address of Corp.
54	26	"	—	from DEMA
55	28	"	208/HQ	" C.S.O.
56	29	"	208/HQ	" C.S.O.
57	29	"	208/HQ	" C.S.O.
58	30	"	208/HQ	From Camp Commandant
59	31	"	208/HQ	from Staff Capt. A.
60	2 Sept.	"	208/HQ	from C.S.O.
61	7 Sept.	"	208/HQ	" Camp
62-3	25/8	"	M/S	Interpreter
64	14 Sept.	"	1081/PS	From PS Div.
65	15	"	1001/A/AQ	From: SAO, Aggravated.
66	15	"	208/HQ	" C.S.O.
67	16	"	208/HQ	To: SAO, Aggravated. Office procedure
68	17	"	208/HQ	To AMPT, Liaison A.F.B. 2617.
				15 Army Groups
				C. N. F.

ADV HQ 649-001 (amended).
 1. 20 July. From: 649-001 (amended).
 2. 20 July. From: 649-001 (amended).
 3. 20 July. From: 649-001 (amended).
 4. 20 July. From: 649-001 (amended).
 5. 20 July. From: 649-001 (amended).
 6. 20 July. From: 649-001 (amended).
 7. 20 July. From: 649-001 (amended).
 8. 20 July. From: 649-001 (amended).
 9. 20 July. From: 649-001 (amended).
 10. 20 July. From: 649-001 (amended).
 11. 20 July. From: 649-001 (amended).
 12. 20 July. From: 649-001 (amended).
 13. 20 July. From: 649-001 (amended).
 14. 20 July. From: 649-001 (amended).
 15. 20 July. From: 649-001 (amended).
 16. 20 July. From: 649-001 (amended).
 17. 20 July. From: 649-001 (amended).
 18. 20 July. From: 649-001 (amended).
 19. 20 July. From: 649-001 (amended).
 20. 20 July. From: 649-001 (amended).
 21. 20 July. From: 649-001 (amended).
 22. 20 July. From: 649-001 (amended).
 23. 20 July. From: 649-001 (amended).
 24. 20 July. From: 649-001 (amended).
 25. 20 July. From: 649-001 (amended).
 26. 20 July. From: 649-001 (amended).
 27. 20 July. From: 649-001 (amended).
 28. 20 July. From: 649-001 (amended).
 29. 20 July. From: 649-001 (amended).
 30. 20 July. From: 649-001 (amended).
 31. 20 July. From: 649-001 (amended).
 32. 20 July. From: 649-001 (amended).
 33. 20 July. From: 649-001 (amended).
 34. 20 July. From: 649-001 (amended).
 35. 20 July. From: 649-001 (amended).
 36. 20 July. From: 649-001 (amended).

Declassified E.O. 12356 Section 3.3/NND No. 785015

AMGOT/208/HQ

Declassified E.O. 12356 Section 3.3/NND No. 785015

Subject:-

Orders.

To:-

ANGOT H.Q.
Palermo.

From:-

ANGOT Liaison,
15 Army Group.

102

14 Oct 43.

4

Ref. MG/1/20.

98-99

102

Your ANGOT/208/HQ. dated 11 Oct 43, has been received. I have spoken to Canadian Section 1st. Echelon here, who expect to have copies of the order referred to within a week. I will then answer your letter in detail.



FIELD.
RW.

M. J. Ryan
2129
Captain,
Staff Captain,
ANGOT Liaison.

Pa
mm

Declassified E.O. 12356 Section 3.3/NND No.

785015

TO

Capt. Farrar.

208/149

101

12th October 1943.

I am attaching a notice of the change of address of this Department. The Political Investigation Section is also moving to these rooms from the same date.

I should be glad if you could pass instructions to the cleaners so that the rooms can be cleaned out daily.

[Signature]
C. M. GAYRE,
Major, A.E.C.
Educational Adviser.

Copy to: Major Raffia.

Don't
RA-

AMH
16/10.

2119

Declassified E.O. 12356 Section 3.3/NND No. 785015

TO: Central Registry.
(All Branches).

12th October 1943.

Please note from Wednesday, 12th October 1943, the Educational Adviser will be found in the Rooms of the British Council and English School, Palermo.

This is located in a courtyard, 1st Floor, on the North side of the Via Maqueda, No. 217, between the Via Bari and Quatra Chianti.

G. A. G. H.
G. A. G. H.,
Major, A.S.C.
Educational Adviser. 2118

SUBJECT: Orders.

99
AMGOT/208/HQ.

AMGOT H.Q. STOLEX.

11 Oct 43.

Amgot Liaison,
15 Army Group.

Could you please obtain copies of
Canadian Military Overseas Routine Orders
containing the postings to "Q" List of the
officers detailed in the attached nominal roll? 98

These postings would probably not have
appeared before 11 Sept 43.

WIS/Jno.

Woy
Colonel,
Chief Staff Officer.

File copy

PH
13/10
2117
65

98

Lt-Col.	H.S. Robinson.
Lt-Col.	V.S. Thompson.
Major.	W.J. Elais.
Major.	V.R. Bowers.
	T.L. Bullock.
	J.E. Dufour.
	W.G. Elder.
	E.B. Evans.
	V. Gianelli.
	M.C. Holt.
	W.S. McCallum.
	O.G. Supena.
	L.J.G. Talbot.
Capt.	J.F. Seguin.

Declassified E.O. 12356 Section 3.3/NND No. 785015

To: All Head Clerks of Divisions, American and British.

208/HQ

There will be a meeting held in the conference room of all head clerks of Divisions on Friday, 8 Oct. 43, at 0830 hrs.

H.Q. Rec. *[Signature]*
Dy. Asst. Dir. *[Signature]*
Sub. Dir. *[Signature]*
Asst. Dir. *[Signature]*

[Signature]

Captain,
Staff Captain

2115
7/10

● SUBJECT:- Office Hours.

96
AMGOT/208/HQ.
AMGOT H.Q. SICILY.
7. Oct. 43.

TO: Head Clerks all Divisions.

In order that Clerks and Orderlies can obtain their evening meals at the time stated in D.R.O's of 6.Oct., Office hours in the afternoon will be 1330 - 1730 hrs. instead of 1745 hrs.

Duty Clerks will report for duty at 1730 hrs.

HQ Regt - *[Signature]*
Comd'g Officer *[Signature]*
Adjutant *[Signature]*
S.D. *[Signature]*

[Signature]

A. S. FARRAR.
Capt.
S/Capt. AMGOT.

2114

file
SUBJECT:- Orders.

AMCOT/208/HQ.

AMCOT H.Q. - SICILY.

6 Oct 43.

Headquarters,
No. 1 District.

Will you please supply 3 complete sets
of No. 1 District Routine Orders for use in this
H.Q. and forward subsequent copies.

WJ
f Major-General,
C.C.A.O.

p/h
2113

Declassified E.O. 12356 Section 3.3/NND No. 785015

021600

270

SET IN CLEAR PRIORITY

REF NR NONE

TO: AMGOT SEVENTH ARMY

INFO 1 DISTRICT 2 DISTRICT MAIN EIGHT ARMY SD3726 OUR AMGOT
325 134. ORDER 514 BULK TET TPT COY TO PROCEED IMMEDIATELY TO
ELSTREE VIA MESSINA FERRY. TO COME UNDER 2 DISTRICT ON ARRIVAL

FROM MAIN 15TH ARMY GRP

TIME SIGNED 021205A



ED61 1707MXE AMGOT
507/ES

061631M

OK

94

9/s

AMGOT Action

copy sent to Capt Farrar for
transmission to 544 Bulk Tpt Coy
3/10/43

2112

PA

3/10

SUBJECT : Routine Orders.

1D/10/1/A.

28 Sep 43.

AMGOT HQ
(SICILY). ✓

1. Reference your AMGOT/208/HQ of 23 Sep 43.
2. Complete Set of Fortbase Routine Orders are enclosed herewith.

Ok
Col 1/c Adm.
No 1 District.

C.M.F.
AKC/GAW.



N A
P.A.
1/10

785015

SUBJECT: Medical Boards - Officers.

AMG-01/208/HJ.

MEET IL O. SICILY.

28 Sept 43.

Headquarters,
56 Base Sub-Area.

The bearer hereof, Lieut. F.S. MARTIN, 80th & 81st Regt., has been in an American hospital about 50 miles from here. He states that he has been suffering from Dysentery, Malaria and Mastoids. No operation has been performed for the latter but it is understood that further examination will have to be made with a view to performing an operation in the future.

As he has no unit and has been told to have himself boarded, he is being sent to you to arrange for a Medical Board and dispose of him.

Major-General,
C.C.A.O.

2111

File Copy

ROUTING SLIP.

C.C.A.O.
D.C.C.A.O.
C.S.O.
A.C.S.O.
Lt. Col. Clough
Major Smith
Major McDougall
Major Percy
Captain Talbot
Captain Farrer
Captain Sherwood
Captain Graham
Lieut. Van Heudselow
Lieut. Krue
P.R.O.
Adviser M.A. & M.
Education Officer.

[Signature]

REMARKS.

Folio 86

26/9
Date

67
Registry.

[Signature]
RA
27/9/90

0 2 7 0

Declassified E.O. 12356 Section 3.3/NND No. 785015

86

ALLIED FORCE HEADQUARTERS
Office of the Adjutant General
APO 512

HEADQUARTERS
Security Officer Hb
EP 208 *MH*
AMGDI

30 July 1943

SUBJECT: Safeguarding Military Information.

TO : All Concerned.

The attached article, "Safeguarding Military Information," is reproduced from the April, 1943, issue of The Adjutant General's School Bulletin, for the information of all concerned.

By command of General EISENHOWER:

T. J. Davis
T.J. DAVIS, *es*
Brigadier General, USA,
Adjutant General.

2109

Declassified E.O. 12356 Section 3.3/NND No. 785015

85

ALLIED FORCE HEADQUARTERS
Office of the Adjutant General
APO 512

13 July 1943

SUBJECT: Safeguarding Military Information.

TO : All concerned.

The attached article:

"SAFEGUARDING MILITARY INFORMATION"

is reproduced from the April, 1943, issue of:

THE ADJUTANT GENERAL'S SCHOOL BULLETIN,

for the information of all concerned.

By command of General EISENHOWER:

/s/ T. J. Davis,
T. J. DAVIS
Brigadier General, USA
Adjutant General

2108

ALLIED FORCE HEADQUARTERS
APO 512SAFEGUARDING MILITARY INFORMATION

Eternal vigilance is the price of safety. Nowhere is this more true than in the safeguarding of military information. Too many of us regard this as something that is done only in the Hitchcock manner, but it is the responsibility of all military personnel, all civilian employees of the War Department, and the management and employees of all commercial firms engaged in work for the War Department. The responsibility for training in the safeguarding of military information rests with the commanding officer of each of the above, but it does not stop there. Even those who handle waste paper and the charmen have a not inconsiderable part.

This article sets forth some of the procedures to be used in a headquarters. Not all of the procedures will be applicable to every office, but they may provide an outline from which a standard operating procedure may be planned. The question is considered here from the standpoint of the adjutant, as the responsible officer of the office of record, and will be divided into two parts:

(1) Procedures for safeguarding military information contained in classified documents, including office procedures, transmission of documents, accounting, storage, and the like.

(2) Safeguarding military information contained in the mind, which includes the Adjutant's part in educating the command.

Nothing in this discussion must be interpreted as meaning to relieve the commanding officer of his responsibility. It is rather to suggest the actions of the adjutant, as the most trusted agent of the commanding officer.

INCOMING DOCUMENTS

In the matter of office routine, the first consideration will be incoming messages:

SECRET - - Before opening, examine seals and trappers for signs of tampering. If there is evidence of tampering, report the fact to the office of origin which will institute an investigation if deemed necessary. No one will open the inner cover marked "Secret" except the person to whom addressed, or a specifically designated agent of his. In either case, the enclosed receipt form will be dated, signed, and returned to the sender. If the subject matter has been in contact with the inner cover, this cover will be destroyed by burning.

CONFIDENTIAL - - Confidential documents will be treated in the same manner as secret, except that slightly greater latitude may be allowed in delegating authority to open the inner cover. In cases where a receipt card is not included, none need be returned. The option of including a receipt card rests with the sender.

THIS IS:

Date:

Auth: CG 00th Inf Div

SECRET

AR 380-5). This is usually shown as:

S E C R E T - - In addition to the above, secret documents will show the authority for the classification and the date affixed (see par 18 c, AR 380-5). This is usually shown as:

"This document contains information affecting the national defense of the United States within the meaning of the Espionage Act, 50 U.S.C., 31 and 32 as amended. Its transmission or the revelation of its contents in any manner to an unauthorized person is prohibited by law."

Outgoing classified documents are those prepared for transmission outside of the headquarters. All classified documents will be marked as prescribed for that class by par 18, AR 380-5. Special care will be taken with registered documents to include the additional data required by par 25, AR 380-5. If a document is to be sent to someone other than military or naval personnel, or civilian employees of those departments, it will also be marked or stamped as follows:

OUTGOING DOCUMENTS.

R E S T R I C T E D - - Restricted documents may be handled by anyone delegated to handle ordinary mail. No receipt card is required.

R E G I S T E R E D - - These documents will be marked with a register number on the title page or the inside cover. The short title, the office of record to which returns will be made, and instructions covering the returns for accounting and ultimate disposal will also be shown. The data may be enclosed on a separate sheet if it is impracticable to put data on title page or inside front cover. Registered documents will be handled the same as secret documents, except that a record will be made of each transaction involving registered documents, and a complete inventory will be kept by custodians. Parts 28, 29, and 30 of AR 380-5 prescribe the procedure and forms used in transmitting and accounting for registered documents.

R E S T R I C T E D - - Restricted documents may be handled by anyone delegated to handle ordinary mail. No receipt card is required.

R E G I S T E R E D - - These documents will be marked with a register number on the title page or the inside cover. The short title, the office of record to which returns will be made, and instructions covering the returns for accounting and ultimate disposal will also be shown. The data may be enclosed on a separate sheet if it is impracticable to put data on title page or inside front cover. Registered documents will be handled the same as secret documents, except that a record will be made of each transaction involving registered documents, and a complete inventory will be kept by custodians. Pars 28, 29, and 30 of AR 380-5 prescribe the procedure and forms used in transmitting and accounting for registered documents.

OUTGOING DOCUMENTS.

Outgoing classified documents are those prepared for transmission outside of the headquarters. All classified documents will be marked as prescribed for that class by par 18, AR 380-5. Special care will be taken with registered documents to include the additional data required by par 25, AR 380-5. If a document is to be sent to someone other than military or naval personnel, or civilian employees of these departments, it will also be marked or stamped as follows:

"This document contains information affecting the national defense of the United States within the meaning of the Espionage Act, 50 U.S.C., 31 and 32 as amended. Its transmission or the revelation of its contents in any manner to an unauthorized person is prohibited by law."

S E C R E T - - In addition to the above, secret documents will show the authority for the classification and the date affixed (see par 18 c, AR 380-5). This is usually shown as:

S E C R E T
Auth: CG 00th Inf Div
Date:
Initials:

Usually the Chief of Staff, the Chief of any of the General Staff Sections, The Adjutant General, or an Assistant Adjutant General is authorized to initial the classification (par 9 c, AR 380-5). Arrangements should be made for transmission by officer courier or by registered mail (for details see par 19 a, AR 380-5). The subject matter will be inclosed in an inner and an outer cover. The matter in the document will be protected by a cover sheet, or by folding from direct contact with the inner cover. The inner cover will be sealed, addressed, and plainly marked "Secret" in such manner that the "Secret" will be seen as soon as the outer cover is opened. The outer cover will be addressed in ordinary manner and will carry no markings that reveal that the contents are classified. A receipt form will be inclosed which will identify the sender, the receiver, and the date received. It is an aid to make the receipt form in triplicate and send original and duplicate with the document. The addressee accomplishes both and returns the original to the sender. The triplicate, which has been filed in the office of origin, is then destroyed and the returned original filed. This enables both the sender and receiver to have a complete record of the transaction at all times.

CONFIDENTIAL - -

These documents will be handled in the same manner as secret documents, except that the inner cover will contain a receipt form only when the sender deems it necessary. Confidential documents pertaining to military intelligence may be transmitted by ordinary mail when, in the opinion of the forwarding officer, no serious consequences would be entailed by their loss.

RESTRICTED - - This matter may be transmitted by ordinary mail, express, or freight, to any point in the world, with certain restrictions as set forth in par 19 c, AR 380-5.

REGISTERED - - These documents will have been classified as secret, confidential, or restricted before they can be designated or registered. Thus their preparation and transmission will be the same as that for the corresponding classification, except that restricted documents, when registered, must be transmitted by registered mail. Registered documents will show, in addition to other markings, the register number, short title, office of record to which returns will be made, and instructions covering the returns for its accounting and ultimate disposal.

SECRET or CONFIDENTIAL Orders - - When such orders require travel, extract copies will be issued at the same time, classified "Restricted." These extracts will contain only:

- (1) Name of traveler.
- (2) Station from which transferred.
- (3) Date and mode of travel.
- (4) Port of embarkation.

These restricted extracts will be furnished to unit personnel and other reporting sections and to the transportation officer. This method enables both of these sections to perform their duties without the risk involved in handling the actual secret or confidential documents. The transportation officer will be furnished two complete copies of the secret or confidential orders, however, for transmission to the Chief of Finance.

INTEROFFICE TRANSMISSION OF DOCUMENTS.

In addition to incoming and outgoing documents the problem of interoffice transmission arises. At headquarters commanded by an authority qualified to make the secret classification, the commanding officer is charged with providing for the security of interoffice transmission of secret documents. In many headquarters, only officers and warrant officers handle interoffice transmission of secret and registered documents. In others, selected non-commissioned officers are charged with the filing and handling of interoffice transmission under supervision of the Security Officer of the headquarters. Generally, registered, secret, and confidential documents should not be allowed to leave the office of record without the authority of the officer in charge or, in his absence, the specific order of the commanding general, the chief of staff, a chief of a general staff section, or the adjutant general. A report of any transmission should be made to the officer in charge immediately upon his return, so that he may be informed of the status of all documents at all times. In every case, a receipt should be taken for these documents, unless the recipient is the commanding general or the chief of staff. If a document goes to either of these, a notation should be made and placed in the file to insure the location and return.

Declassified E.O. 12356 Section 3.3/NND No.

785015

Confidential documents which are not registered or deemed of special confidential nature may be transmitted by trustworthy messengers without being inclosed in sealed envelopes. Pars 28, 29, and 30 of AR 380-5 prescribe the method of transmitting and accounting for registered documents, and proscribe the use of WD Forms 32, 33, and 34, for so doing. A less formal method may be used for taking receipts for secret and confidential documents not registered. Each headquarters, however, must have a definite and uniform plan in operation. One such plan is to have a journal of classified documents in each staff section. This journal would show:

- (1) Date of receipt or transmittal of secret or confidential document.
- (2) From whom received.
- (3) To whom transmitted.
- (4) Short title and/or file number of the documents.
- (5) Initials or signature of person receiving the document.

This might be set up as follows:

Date	From	To	Title and/or File Number	Signature

When a document is transmitted from one office in the headquarters to another, the journal of the first office is carried along and the signature of the receiver obtained. The journal is then returned to the first office where the entry constitutes a receipt for the document. Such a method preserves a continuing record of all transactions of any one office and of all transactions of a document. Under no circumstances will classified documents be put into "Out" baskets for ordinary interoffice transmission.

STORAGE OF CLASSIFIED DOCUMENTS.

Special care should be exercised to see that officers changing station or leaving the Service return to the source from which received, or otherwise properly account for, all secret and confidential documents which have been issued to them. This is especially applicable to any officer who may be custodian of registered documents. His records must be in such condition that custodianship can be properly transferred on short notice.

When documents are not being used or transmitted, they must be stored so as to insure their security. Registered documents will be kept in the most secure space available, preferably the equivalent of a three-combination safe. If such is not available, then such documents will be kept under constant armed guard. In the field, a field lock safe is the equivalent of a three-combination safe (see WD Circular 372, 1942.)

The combinations or keys to such safes will be entrusted only to officers, warrant officers, and especially trusted enlisted men and civilian employees. The safes will habitually be kept locked whenever they are not under direct supervision of a person entrusted with the combination or keys. Secret and confidential documents which are not registered will be stored in the most secure files available, in a room that is kept locked when not in use. Restricted documents will be stored in such a manner as to insure reasonable safety.

Declassified E.O. 12356 Section 3.3/NND No.

785015

On the inside of each safe and file drawer used to store classified and registered documents should be placed the names, addresses, and telephone numbers of two persons who must be called if a safe is found open. A record should also be kept of the dates of changes of combinations. When someone who has had access to combinations is transferred from the command, the combination should be changed. In the field secret documents will not be taken forward of battalion command post and under no circumstances will they be taken into the front lines.

Every office would do well to have a security officer. This officer's duties are to make an inspection each day, immediately before the close of business, to insure that all secret and confidential documents have been put away properly. This officer should also ascertain that all safes and files are locked as well as closed. It should be the policy that all classified documents are returned to the files of the office of record at the close of business, and not allowed to remain in the files of other sections overnight. Every person should inspect his own desk to see that nothing of a classified nature is left exposed. This should include drawers, under desk blotters, calendar pads, and any notes made during the day. The security officer will supervise such inspections. Some offices require that the security officer daily certify that he has made these checks. Any material found improperly safeguarded during the security officer's inspection should be tagged with the owner's name and the location where found and placed in safekeeping. The following morning all such should be reported so that proper disciplinary action may be taken.

PREPARING CLASSIFIED DOCUMENTS.

The proper storage of documents leads directly to proper safeguarding of the instruments used in preparing classified material. Preliminary drafts, carbon paper, plates, stencils, stenographic notes, and work sheets containing secret or confidential matter will be destroyed by burning by the person responsible for them, as soon as they have served their purpose. If it is necessary to retain them, they will be given the same classification and stored in the same manner as the material produced from them. Spoiled copies should not be overlooked but given the same treatment. No copies will be made of any registered documents except by authority of the office of origin.

In the accounting for classified and registered documents, a certain amount of correspondence will be necessary. Routine correspondence, receipts, or returns, and reports of possession, transfer, or destruction need not be classified themselves if reference therein to classified or registered documents is made by the file number or short title only, with no indication of the subject matter or classification. Any correspondence or paper which refers to a registered document by a title other than the short title must have the same classification as the registered document. Much that has been said previously may be applied to methods of accounting for documents. The system of accounting for registered documents is proscribed in pars 28, 29, and 30 of AR 380-5.

DESTRUCTION OF CLASSIFIED DOCUMENTS.

The last item in a discussion of the safeguarding of documents is a discussion of their destruction after they have served their purpose. When a competent authority directs the destruction of secret or confidential documents, they will be burned by the custodian thereof in the presence of a dis-

Declassified E.O. 12356 Section 3.3/NND No. 785015

interested officer. The certificate of destruction will be signed by both the custodian and the disinterested officer, and the certificate sent to the authority ordering the destruction. In the case of registered documents, the process will be the same, but the certificate will be finally forwarded to the office of record indicated by the document. Restricted documents will be destroyed in any convenient way which will render them useless.

A factor in safeguarding military information that is closely akin to documents is the use of the telephone by personnel charged with classified material. No matter how private the line, there is always the possibility of a third party listening in on the conversation. This means that rules somewhat as follows should be enforced in the use of the telephone:

- (1) Matters classified as secret will never be discussed over the telephone and, in most cases should not even be mentioned.
- (2) Matters classified as confidential should be referred to only by file number and date of document, or in such manner as to guard the content.

Strict compliance with these rules will prevent leakage of important information from tapped telephone lines.

Our enemies are vitally interested in all the information they can obtain regarding our armed forces and in any information which may pertain, even indirectly, to the military. The average individual does not need to be warned against careless reference to the more obvious elements of military security, such as cryptographic devices and various code symbols. The very nature of these contrivances serves as a constant reminder to personnel to whom they are familiar that extreme caution must be observed in connection with any mention which might be made of them. Moreover, the average individual does not have dealings with such instruments, nor is he concerned with making press releases to the public.

The sort of information he does have, any part of which may be the missing piece in the enemies' almost completed puzzle, are facts regarding the strength of his organization, its state of training, the number and kind of weapons with which it is equipped, training plans for the future, and other seemingly innocent and unimportant bits of knowledge. It must be remembered that any military fact, no matter how insignificant, which is not published in the newspapers or announced over the radio for information of the general public may be important information for the enemy.

Most of the factual matter mentioned above is contained in records in the headquarters, records which may be classified or unclassified. It is important that only authorized persons have access to such records, and that those who do come in contact with them do not disseminate the information to unauthorized persons.

Records are not, however, the only source from which information in the headquarters may be obtained. Each officer and each enlisted man is in an unusual position in the headquarters. He may inadvertently see information not intended for his eyes, or he may overhear a conversation in the corridor perhaps from behind closed doors not intended for his ears. It is a temptation for such a man to attempt to elevate himself in the eyes of his friends by repeating this information, thereby showing that he is

78

"in the know." He may tell but one man, but one man is frequently one too many. He may obtain a piece of information the full significance of which he does not understand, but which would be of value to the enemy. He may hear a snatch of conversation which, out of context, may have a meaning other than that immediately obvious. All personnel in the headquarters must consider everything that goes on at headquarters, and everything seen or heard at headquarters, as classified information until it is made available to the whole command. The headquarters man must be tactful as well as honest, and have a keen appreciation of the implication of confidence and trust which his assignment to the headquarters organization implies.

The adjutant general or adjutant of a command is faced with the job of training persons who work directly under his control, with particular emphasis on the prescribed methods of receiving, handling, and storage of classified documents. Those efforts are aimed at the root of the problem, which is to prevent certain information from becoming general knowledge. The adjutant should also employ measures of a more general nature, designed for the instruction of all members in the command, regarding careless disclosure of information.

Instructions regarding routine procedures to be followed by office personnel who handle classified documents can be made relatively simple. The proper methods to be used are defined in AR 380-5, as amended, and a study of the appropriate paragraphs of this regulation will accomplish the desired end. If a clerk is handed a copy of AR 380-5 and told to familiarize himself with it, he is quite apt to lose interest immediately, since much of the text is concerned with matters regarding cryptographic devices, government contracts, air space reservations, and similar subjects with which the average office clerk will have little or no concern. A more effective study could be outlined, based on those particular paragraphs which will have a bearing on the work that the student will be required to perform. Suggested paragraphs of AR 380-5 for study by general office personnel are: pars 3-5, 11, 15, 18-30, 64, 65, and 68.

Another measure of security which the adjutant might well take involves a careful study of the character of any persons whom he intends to handle classified documents. Any such persons who are of the loquacious type or who are given to excessive drinking should obviously not be entrusted with the care and handling of classified material.

The story is told of how an American officer once innocently disclosed the position of his unit. The enemy had information that a particular air unit was stationed in England. They knew all the facts except where the unit was stationed. An Air Corps officer in a London barber shop made the innocent statement that he wished the flood season were over, since it presented problems to his organization. Enemy reconnaissance had revealed that only one section of the country was then being troubled with flood conditions. The agent, bringing this information into his incomplete picture, was able to arrive at definite conclusions.

Such points as this must be brought to the attention of all personnel in the command. Every available visual aid must be displayed through all the units so that the importance of silence on military matters is constantly impressed on the mind of every man. Every soldier must be told that he is responsible that he does not divulge any military information and, in addition he is responsible that no soldier in whose company he travels dis-

2104

closes any military information. He must understand that talking means talking over the telephone as well as ordinary conversation, and that this kind of talking is particularly dangerous since it is impossible to tell who may be listening. He must be impressed with the fact that it is almost impossible to talk about military matters without unwittingly revealing something that may prove to be of value to the enemy. He must not talk about any subject connected with the Service.

CLASSIFIED DOCUMENTS

	RESTRICTED	CONFIDENTIAL	SECRET
When so classified	When information contained is for official use only, or when disclosure should be limited for reasons of administrative privacy or denied the general public. (AR 380-5, par. 5, a)	When disclosures of information although not endangering national security, might be prejudicial to interest or prestige of the U.S. governmental activity or an individual or be of advantage to a foreign nation. (AR 380-5, par. 4, a)	When disclosure of information features contained there endanger national security, serious injury to prestige or governmental activity would be of great advantage to a foreign nation. (AR 380-5, par. 3, b)
Authority to so classify	Any commissioned officer. (AR 380-5, par 5 c)	Any commissioned officer (AR 380-5, par. 4 c)	By or by authority of: Secretary of War. Under Secretary of War. Assistant Secretary of War. Chief of Staff. CG, Army Ground Forces. CG, Army Air Forces CG, Army Service Forces A C of S, WD General Staff Chiefs of Sup & Adm Serv General Officers CO Depot, Post, Camp, St Sep Comd. Comdt of general or special school Chief of a military mission Military attache or military observer (AR 380-5, par. 3 c)
Dissemination.	To any person known to be in the service of the U.S. and to persons of undoubted loyalty and discretion who are cooperating in government work. Will not be communicated to public or press except by authorized military pub. relations agency (AR 380-5 par 5, d)	Contents or whereabouts disclosed only to persons in military establishment whose duties require that they have such knowledge & other persons of especial trust who must be informed. Will not be discussed with or disclosed to unauthorized persons. (AR 380-5, par 4. d)	To be held to an absolute minimum. Contents or whereabouts to be disclosed only to persons whose duties require such knowledge. Excluded for official use of persons to whom issued or divulged. (AR 380-5, par. 3 d)

CLASSIFIED DOCUMENTS

CONFIDENTIAL	SECRET	REGISTERED
When disclosures of information although not endangering national security, might be prejudicial to interest or prestige of the U.S. governmental activity or an individual or be of advantage to a foreign nation. (AR 380-5, par. 4, a)	When disclosure of information or features contained therein might endanger national security, cause serious injury to prestige of nation or governmental activity or would be of great advantage to a foreign nation. (AR 380-5, Par 3, a)	Such documents, either Restricted, Confidential, or Secret, as are deemed necessary in interest of national defense. Only documents of exceptional importance (AR 380-5, par. 24).
Any commissioned officer (AR 380-5, par. 4 c)	By or by authority of: Secretary of War. Under Secretary of War. Assistant Secretary of War. Chief of Staff. CG, Army Ground Forces. CG, Army Air Forces CG, Army Service Forces A C of S, WD General Staff Chiefs of Sup & Adm Services General Officers CO Depot, Post, Camp, Sta or Sep Comd. Comdt of general or spec serv school Chief of a military mission Military attache or military observer (AR 380-5, par. 3 c)	Officers authorized to originate and issue secret, confidential and restricted documents. (AR 380-5, par 24)
Contents or whereabouts disclosed only to persons in military establishment whose duties require that they have such knowledge & other persons of especial trust who must be informed. Will not be discussed with or disclosed to unauthorized persons. (AR 380-5, par 4. d)	To be held to an absolute minimum. Contents or whereabouts to be disclosed only to those persons whose duties require such knowledge. Exclusively for official use of person to whom issued or divulged. (AR 380-5, par. 3 d)	See Secret, Confidential and Restricted. (See also Reproduction).

	RESTRICTED	CONFIDENTIAL	SECRET
Marking of books or pamphlets where pages are securely and permanently fastened together	Mark with classification on cover, title page and first page. (AR 380-5, par 18, a (1))	Mark with classification on cover, title page and first page. (AR 380-5, Par 18, a (1)).	Mark with classification on title page and first page. Authority for the classification date affixed will also be (AR 380-5, par. 18, a (1), 18, c.)
Marking of documents not firmly or securely fastened together. *	Mark with classification at top & bottom of each page. Marking at top must not be hidden when papers clipped or stapled together. (AR 380-5, par. 18, a(2))	Mark with classification at top and bottom of each page. Marking at top must not be hidden when papers clipped or stapled together. (AR 380-5, par 18, a(2)).	Mark with classification at top & bottom of each page. Marking at top must not be hidden when papers clipped or stapled together. (See also preceding section.) (AR 380-5, par a, (2).)
Transmission & Interoffice.	Either open or in sealed cover by authorized messenger with necessary security measures to prevent falling into hands of unauthorized persons (AR 380-5, par 19.).	By authorized messenger, preferably officer-courier, in sealed wrapper, addressed to person authorized to receive document. (AR 380-5, par. 19.)(See also Receipts).	Same as Confidential

* See also next succeeding sections.

	CONFIDENTIAL	SECRET	REGISTERED
on first a	Mark with classification on cover, title page and first page. (AR 380-5, Par 18, a (1)).	Mark with classification on cover, title page and first page. The authority for the classification and date affixed will also be shown. (AR 380-5, par. 18, a (1) and 18, c.)	See Secret, Confidential & Restricted. Ad. markings: Register No., short title, office of record to which returns will be made & instructions covering return, for its accounting and for ultimate disposal will appear on title page or inside front cover. If this is not practicable, above data will accompany document on separate sheet (AR 380-5, Par. 25, a).
n st rs	Mark with classification at top and bottom of each page. Marking at top must not be hidden when papers clipped or stapled together. (AR 380-5, par 18, a(2)).	Mark with classification at top & bottom of each page. Marking at top must not be hidden when papers clipped or stapled together. (See also preceding section.) (AR 380-5, par. 18 a, (2).)	See Secret, Confidential, and Restricted (See also preceding section.)
-	By authorized messenger, preferably officer-courier, in sealed wrapper, addressed to person authorized to receive document. (AR 380-5, par. 19.) (See also Receipts).	Same as Confidential	By officer-courier in sealed wrapper. If custody remains with person sending document a temporary receipt will be inclosed for signature & ret by receiving officer. If cus. is to be trans to rec of W.D. Form #34 will be Incl. (See also Receipts (AR 380-5, par. 19)

	RESTRICTED	CONFIDENTIAL	SECRET
Transmission - Between Posts, Camps, or Stations	Within the United States and its possessions, by any authorized messenger, or by ordinary mail, express, or freight, provided they are carried on vessels or aircraft of U.S. registry, Allied registry, or such vessels or aircraft, although not of U.S. or allied registry, which are controlled and operated by the U.S. & do not pass through a foreign postal system. Documents are transmitted to and from foreign countries either in vessels or aircraft of U.S. registry, Allied registry, or such vessels or aircraft, although not of U.S. or allied registry, which are controlled and operated by the U.S. (AR 380-5, par. 19 c).	Transmitted in an inner and outer cover with the typewritten matter protected from direct contact with the inner cover. By authorized messenger, insured express, or registered mail to any point in the U.S. and its possessions, provided they are carried in ships of U.S. registry and do not pass thru a foreign postal system. Documents pertaining to military intelligence may be transmitted by ordinary mail when in the opinion of the forwarding officer no serious consequences would be entailed by their loss. When transported to and from foreign countries, the means described for transmission of Secret documents to and from foreign countries will be used. May be transported by aircraft or registered air mail when such means of transmission is available and will expedite delivery. If a military aircraft carrying an officer-courier and pouch is forced down in enemy territory, classified material will be destroyed by burning. Similar action will be taken if forced down in neutral territory if capture and internment appears imminent. If the aircraft is forced down at sea, classified material will be sunk by the most practicable method: (AR 380-5, pars. 19, b (1) and (3).)	Transmitted in an inner and outer cover with the typewritten matter protected from direct contact with the inner cover. Within the United States and its possessions by an officer-courier, cable, otherwise as directed. When an officer-courier is available, may be transported by foreign countries by rotary lock pouch, courier nor diplomatic pouch, documents of U.S. registry will result, of ports of embarkation documents to the Army transport of the foregoing are available of service of officers of exempted authorized to transport registered mail in provided they do not pass through foreign postal system documents are transmitted the procedure described for transmission of Confidential documents by aircraft will be (AR 380-5, pars.

	CONFIDENTIAL	SECRET	REGISTERED
and u- r e - l- s- h - ed & - - l- s- h - r - f.	Transmitted in an inner and outer cover with the typewritten matter protected from direct contact with the inner cover. By authorized messenger, insured express, or registered mail to any point in the U.S. and its possessions, provided they are carried in ships of U.S. registry and do not pass thru a foreign postal system. Documents pertaining to military intelligence may be transmitted by ordinary mail when in the opinion of the forwarding officer no serious consequences would be entailed by their loss. When transported to and from foreign countries, the means described for transmission of Secret documents to and from foreign countries will be used. May be transported by aircraft or registered air mail when such means of transmission is available and will expedite delivery. If a military aircraft carrying an officer-courier and pouch is forced down in enemy territory, classified material will be destroyed by burning. Similar action will be taken if forced down in neutral territory if capture and internment appears imminent. If the aircraft is forced down at sea, classified material will be sunk by the most practicable method: (AR 380-5, pars. 19, b (1) and (3).)	Transmitted in an inner and outer cover with the typewritten matter protected from direct contact with the inner cover. Within the U.S. and its possessions by an officer-courier when practicable, otherwise by U.S. registered mail. When an officer-courier is not available, may be transported to & from foreign countries by State Department rotary lock pouch. If neither officer-courier nor diplomatic pouch is available, documents may be entrusted to reliable citizens of the U.S., such as officers or officials of other governmental departments or masters of vessels of U.S. registry. If no undue delay will result, commanding officers of ports of embarkation will entrust documents to the C.O. of troops on an Army transport for delivery. If none of the foregoing means of transportation are available, commanding generals of service commands and commanding officers of exempted stations are authorized to transmit documents by registered mail in a U.S. sea post office provided they do not pass through any foreign postal system. When secret documents are transmitted by aircraft the procedure described for the transmission of Confidential documents by aircraft will be followed. (AR 380-5, pars. 19, a (2) & (5).)	See Secret, Confidential & Restricted.

	RESTRICTED	CONFIDENTIAL	SECRET
Receipts	No receipt required. (AR 380-5, par. 19, c)	Receipt required only in the discretion of the sender. If receipt is inclosed it will be signed by the receiver and returned to sender. (AR 380-5, pars. 19, b (1) & (2).)	Receipt required. Receipt should be inclosed with document in the inner cover, signed by receiver & returned to sender. (AR 380-5, par. 19, a (4), (b).)
Storage	Stored & handled in such manner as to insure a reasonable degree of security (AR 380-5, par 21, a (2).)	Stored in the most secure files available in a room that is kept locked when not in use. (AR 380-5, par. 21 a (1).)	Same as storage of Confidential documents.
Reproduction	If reproduced, reproduction will have same classification & care as original (AR 380-5, par 12.)	Same as Restricted	Same as Restricted
Destruction	Destroyed in any convenient way which will render them useless (AR 380-5, par 23, b.)	Burned by the custodian in the presence of a disinterested officer. Cor. of Des will be signed by cus. & the witnessing officer & sent to Of. dir the Dest. (AR380-5, par23, a(1))	Same as destruction of Confidential

CONFIDENTIAL	SECRET	REGISTERED
Receipt required only in the discretion of the sender. If receipt is inclosed it will be signed by the receiver and returned to sender. (AR 380-5, pars. 19, b (1) & (2).)	Receipt required. Receipt should be inclosed with document in the inner cover, signed by receiver & returned to sender. (AR 380-5, par. 19, a (4), (b).)	W.D. Form No. 34 (Semiannual or Transfer Report of Registered Documents or Devices) will be used as receipt. Made in triplicate disposed of as follows: Original - to office of origin Duplicate - retained by transferring officer. Triplicate - retained by receiving officer. (AR 380-5, pars. 29, a,b; 30,c)
Stored in the most secure files available in a room that is kept locked when not in use. (AR 380-5, par. 21 a (1).)	Same as storage of Confidential documents.	Stored in most secure space available, preferably the equivalent of a 3-combination safe (In the field a field lock safe will be considered the equivalent of a 3-combination safe. W.D. Cir 372, 1942). If such is not available, registered documents will be kept under constant armed guard. Safes will be kept locked and only officers and specially trusted enlisted men and civilians will have access to the combinations or keys (AR 380-5, par. 21, b).
As Restricted	Same as Restricted	Reproduction forbidden except by authority of the office of origin. (AR 380-5 Par 26, b).
by the custodian in the presence of a disinterested officer. If Des will be signed by cus. witnessing officer & sent to the Dest. (AR 380-5, par 23, a(1))	Same as destruction of Confidential	Same as Conf. The officer directing the Destr. will forward Cer. of the custodian and the wit. of. to the of of record. (AR 380-5, par. 23, a (1).)

Park Space.

Island Base Section.

AMGOT/208/HQ.

25 Sep. 3.

1. Thank you for your letter of 20 Sept. 43.
2. Advantage will be taken of the parking space allotted to this H.Q.

Ally Capt.
CHARLES H. STONFORD,
Colonel, G. S. C.
Chief Staff Officer.

2101

BY FAST AIR.

SUBJECT:- Routine Orders.

AMCOT/208/HQ.

AMCOT IL Q. SICILY.

23 Sept 43.

H.Q.
FORTBASE.

Could this H.Q. please be supplied with a full set of Fortbase Routine Orders, in particular Order No.22, which is believed to relate to the payment of civilian employees out of Army Funds, is very urgently required.

[Signature]
Major-General,
C.C.A.O.

File Copy.

2160

HEADQUARTERS
ISLAND BASE SECTION
Real Estate Section
APO 550

20 September 1943.

SUBJECT: Parking Space.

TO : AMGOT Headquarters.

ATT : Colonel Dinamore.

As of this date space for the parking of twelve (12) vehicles is available to your organization on the parking lot located on the Northwest corner of Via Bari and Via Borzi.

Chas. K. Smullin
C. K. SMULLIN,
Lt. Col., C.E.,
Island Base Section.

SJC/ogh

Action at 72

One copy on separate

2099

Declassified E.O. 12356 Section 3.3/NND No. 785015

AMGOT HQ. PALERMO. 680 (1)

Reference AMGOT/208/HQ dated 17 Sep.

The attached ATB 2617 has been obtained from Camp Comdt. 15 Army Group, and no further copies are available.

19 Sep 43. HEADQUARTERS HQ 20 SEP 1943 J Thompson PA 12/9
AMGOT *angot Liaison.*

Declassified E.O. 12356 Section 3.3/NND No. 785015

SUBJECT:- A.F.B.2617.

ANGOT/208/114. *68*

ANGOT H.Q. SICILY.

17 Sept 43.

Angot Liaison,
15 Army Gp Main,
C. M. F.

Can you please obtain from "A" Branch, 15 Army Group
some forms of A.F.B.2617 and forward to this H.Q.

File Copy

*1/11
17/9
61*

*Col.
G. S. O.*

2098

Declassified E.O. 12356 Section 3.3/NND No. 785015

SUBJECT:- Filing Procedure

67
AMPO/200/10.

AMPO H.O. SICILY.

16. Sept. 43.

TO: S.C.A.O. AGRICULTURE 65

Reference your 1002/44g of 13. Sept. 43.

As requested copies of Office Procedure and filing instructions are enclosed herewith.

Encls.

AS
A. S. FARBAR,
Captain,
Staff Captain.

SA. 10/9

2097

SUBJECT: Security - Angot HQ.

ANGOT/208/HQ.

ANGOT HQ SICILY.

15 Sept 43.

Capt. W.C. Bellance,
Room 4-1 ANGOT HQ.

You are hereby detailed as
Security Officer for the Angot H.Q.,
S. Via Bari.

2 
Col.
C. S. O.

File Copy

2096

ALLIED MILITARY GOVERNMENT
(GOVERNO MILITARE ALLEATO)
PROVINCE OF AGRIGENTO

65



1001/A/Ag
CIVIL AFFAIRS OFFICE
(UFFICIO DEGLI AFFARI CIVILI)

13 September 1943

SUBJECT: Copy of AMGOT filing procedure

TO : CCAO, AMGOT Headquarters, Palermo

1. I would greatly appreciate if you could render me a copy of your filing system and procedure.
2. I would like this information so that this Provincial Headquarters can maintain the prescribed method.

Frank J. Moruso
FRANK J. MORUSO
2nd Lt. Inf.
Adjutant

Action at 67

2095

File 208/HQ *64*
SUBJECT: Appointment of Security Officer.

ANGOT/1084/PS

ANGOT H. Q., SICILY.

14 September 1943.

TO : Lt., Col., CLOUGH.

At the request of Captain Farrar the name of Captain Ballance (Br.) is submitted for designation as Security Officer, Headquarters Building, ANGOT, # 8, Via Bari.

Samuel L. Bolles
SAMUEL L. BOLLES,
Colonel Inf.,
Commissioner of Public Safety.

2094

CONFIDENTIAL.

Ref. H/5.

SUBJECT:- Organisation.

To: C.S.O.
ANGOT.

1. A conference has been held in the office of the Camp Commandant with the view to organising the general system of Administration at Angot H.Q. so as to prevent an overlap in the duties of the various executive officers named hereunder, together with a list of the duties to be carried out by them.

2. CAMP COMDT. BRITISH - DUTIES.(1) Discipline O.Rs.(2) Mail

(I) Organisation of general system of mail distribution with special attention to British mail as regards:-

Incoming
Outgoing
Forwarding
Censorship
Franking

(II) Supplies of:-

Stamps
Airgraphs

(III) Up to date information re.

Duty free parcels
Postal arrangements
Letters to civilians
E.M.F. telegrams
Compassionate telegrams, etc.

(3) Pay(I) Imprest a/c.

Pay O.Rs. in outlying provinces and at H.Q. & district.

Local purchases	AOI
	1365
	868
	568

2093

Special attention to British Mail as regards:-

Incoming
Outgoing
Forwarding
Censorship
Franking

(II) Supplies of:-

Stamps
Airgraphs

(III) Up to date information re.

Duty free parcels
Postal arrangements
Letters to civilians
E.M.F. telegrams
Compassionate telegrams, etc.

(3) Pay

(I) Interest a/c.

Pay 0.Rs. in outlying provinces and at H.Q. & district.

Local purchases AOT
1365
868
568

2093

(II) Payment civilian personnel at H.Q. Angot.

(III) Officers' Pay/allowances.

(IV) Mess Secretary - Keeping of Officers' Mess a/cs.

(V) Keeping of NAAFI a/cs.

(4) Records 0.Rs.

(5) Reports & Returns, Officers & 0.Rs.

(6) NAAFI - Procuring and distribution of supplies to all personnel in the Northern side of the Island.

[Handwritten signature]

- 2 -

(7) Moves of Personnel.

Advising of personnel
Transport
Meals
Batmen (Officers' Mess)

(8) Sanitation.

Angot
Camps
H.Q.

(9) Locations of

Officers
O.Rs. & billets
Officers' billets H.Q. Angot.

(10) O.Rs. Where & How Employed.(11) Arrival & Departure Both O.Rs & E.M.(12) Part I Orders(13) General Organisation and Administration of O.Rs.3. STAFF CAPTAIN ANGOT.

Control Clerical Organisation
Arrival/Departure Officers
Locations
Angot Routine Orders
Distribution Lists
Distribution Centre
Censorship Stamp

4. STAFF CAPTAIN A.

Courts Martial
Accidents
Officers' Records
Appointments Officers
Postings Officers
Welfare
Entertainments

5. In view of the above it is proposed that an Assistant Camp Commandant British be employed to assist the Camp Commandant in the duties to be performed by him as outlined above.

(11) Arrival & Departure Both O.Rs & E.M.

(12) Part I Orders

(13) General Organisation and Administration of O.Rs.

3. STAFF CAPTAIN AMGOT.

Control Clerical Organisation
Arrival/Departure Officers
Locations
AMGOT Routine Orders
Distribution Lists
Distribution Centre
Censorship Stamp

4. STAFF CAPTAIN A.

Courts Martial
Accidents
Officers' Records
Appointments Officers
Postings Officers
Welfare
Entertainments

5. In view of the above it is proposed that an Assistant Camp Commandant British be employed to assist the Camp Commandant in the duties to be performed by him as outlined above. **2092**

6. It would be appreciated if your immediate approval could be given to this procedure.

7. It was agreed by all concerned that a satisfactory arrangement would be effected by the adoption of the scheme outlined above.

In the Field,
25 Aug. 43.

[Signature]
Captain,
Camp Commandant, AMGOT 15 Army Group, C.M.F.

785015

SUBJ: T:- Local Administration.

AMGOT/ 208/H3
AMGOT HQ SICILY.
7 Sept 43.

American Adjutant.

please
You will forthwith detail
one Italian speaking American Soldier
~~to act~~ for the Information Centre at
the main door to this H.Q., as civilian
interpreters have proved unsuccessful.

Before taking over his duties
he will report to Room 18 for instru-
ctions.


Lieut-Col,
Chief Staff Officer.

Copy to:- C.S.O.

2091
P.A.
7/9

Declassified E.O. 12356 Section 3.3/NND No. 785015

SUBJECT. Electricity.

AMGOT/208/HQ. 60

AMGOT HQ SICILY.

2 Sept 43.

Civilian Supply Div.

The attached copy of letter R/5/1 dated
31 Aug 43 from Camp Commandant is forwarded.

59
PA 2/9
Captain,
Staff Captain "A"

785015

SUBJECT:- Electricity.

To: Staff Captain,
H.Q. AMGOT.



Ref. E/5/1.

59

1. I am informed that there is a possibility of the electric light being cut off from some of the buildings requisitioned by this unit.
2. If this is so, I should be grateful if you could arrange to have the Camp Offices at 22, Via Salvatore Meccio excluded from this list. The amount of work involved in these offices calls for the use of electric light in the evenings and at night.
3. I should be grateful if you could arrange.

In the Field,
31 Aug 43.

[Signature]
Captain,
Camp Commandant,
AMGOT 15 Army Group, C.M.F.

AMGOT/208/HQ.

AMGOT HQ SICILY.

30 Aug 43

C. A. O.
Angot.
CEFALU.

60 beds are required for O.R's of this H.Q. It is understood that there are a number of beds available at the Hospital at Cefalu.

The bearer hereof, 5178153 Sgt. T. COOMBS, A.&S.H., is authorised to collect the number of beds required above if available.


Lt-Colonel,
Chief Staff Officer.

2088

0306

Declassified E.O. 12356 Section 3.3/NND No. 785015

File
57

AMGOT/208/HQ

AMGOT HQ SICILY

29 August 1943

Memorandum for: Major McDougall

An office instruction should go out directing all personnel to sign in and out with you for all out-of-town trips. With cars assigned to Divisions there is no way of checking the location of personnel without some system of signing out.

C. S. O.

208

Declassified E.O. 12356 Section 3.3/NND No. 785015

AMGOT/208/HQ

AMGOT HQ SICILY

29 August 1943

Memorandum to: Lt. Van Heukelom

Has the memorandum on relations between S.C.A.O.s and this HQ, as approved at the S.C.A.O.'s meeting, ever been distributed to S.C.A.O.s or throughout this HQ?

C. E. O.

SUBJECT: -Correspondence

ANGOT HQ. SICILY

26 AUGUST 1943

Office note to heads of sections.

Conjunct with letter to Hqs.
Please note that all correspondence being dispatched to other Divisions of this HQ., or to provinces will be prepared for the signature of the DIRECTOR OF PUBLIC HEALTH ANGOT, and where policy is involved this will be signed personally by the Director of Public Health, or in his absence by the D.D. of P.H. Other correspondence may be signed "for the Director of Public Health" by the head of the section.

Kindly instruct your representatives in provinces that up-coming correspondence must be addressed through correct channels to the Director of Public Health, not to any individual section.

D. Gordon Cheyne

D. GORDON CHEYNE,
Colonel, R.N.C.
D. of P.H., ANGOT

✓ Copy to C.S.O. with request that all Divisional Chiefs be required to submit correspondence to the D. of P.H. and not to an individual officer by name.

X Chief Clerk: all official correspondence for the Division will be handed in to Room 27. *Noted 2/3/4*

Registry

Please note x 2086

(TS) 30/8

C. S. O.

These pp

go on the pp for the

(11)

Attached memo. on organization.

A.O. (Admin.) & I have talked all this over with the people interested and we agreed that it is the best division of work that can be made.

2. The table does not include O.C. Hq. Long (Admin.) or Personnel Adjutant (Admin.) as their duties are clearly defined and there is no change in them.

3. The organization calls for an additional Lt. (B). It is help Capt. Harrison. We are satisfied that this is necessary at present. As soon as things are making smoothing and ^{ARCO personnel} numbers have decreased here it ^{will} ~~should~~ be possible to decrease the staff but we do want an adequate staff to deal with immediate problems.

4. Do you agree to;

2085

Personnel Adjutant (Admin) as his duties are clearly defined and there is no change in them.

3. The organization calls for an additional Lt. (B) to help Capt. Harrison. We are satisfied that this is necessary at present. As soon as things are leveling smoothing and ^{staff personnel} number has decreased here it ~~should~~ ^{will} be possible to decrease the staff but we do want an adequate staff to deal with immediate problems.

4. Do you agree to;

2085

(a) organization as proposed

(b) the calling in of a Lt. (B) from one of the Primaries - we cannot think of a suitable man at present.



Le Noble

ADJFA

T.B.

25/8.

ad

CONFIDENTIAL.49F
Ref. W/5.SUBJECT:- Organisation.To: C.S.O.
AMGOT.

1. A conference has been held in the office of the Camp Commandant with the view to organising the general system of Administration at AMGOT H.Q. so as to prevent an overlap in the duties of the various executive officers named hereunder, together with a list of the duties to be carried out by them.

2. CAMP COMDT. BRITISH - DUTIES.(1) Discipline O.Rs.(2) Mail

(I) Organisation of general system of mail distribution with special attention to British mail as regards:-

Incoming
Outgoing
Forwarding
Censorship
Franking

(II) Supplies of:-

Stamps
Airgraphs

(III) Up to date information re.

Duty free parcels
Postal arrangements
Letters to civilians
E.M.F. telegrams
Compassionate telegrams, etc.

(3) Pay(I) Imprest a/c.

Pay O.Rs. in outlying provinces and at H.Q. & district.

Local purchases	ACI
	1365
	868
	568

2087

208

Incoming
Outgoing
Forwarding
Censorship
Franking

Stamps
Airgraphs

Duty free parcels
Postal arrangements
Letters to civilians
E.M.F. telegrams
Compassionate telegrams, etc.

(II) Supplies of:-

(III) Up to date information re.

(3) Pay

(I) Imprest a/c.

Pay O.Rs. in outlying provinces and at H.Q. & district.

Local purchases	ACI
	1365
	868
	568

(II) Payment civilian personnel at H.Q. Amgot.

(III) Officers' Pay/Allowances.

(IV) Mess Secretary - Keeping of Officers' Mess a/cs.

(V) Keeping of NAAFI a/cs.

(4) Records O.Rs.(5) Reports & Returns, Officers & O.Rs.(6) NAAFI - Procuring and distribution of supplies to all personnel in the Northern side of the Island.

(7) Moves of Personnel.

Advising of personnel
Transport
Meals
Batmen (Officers) ~~XXXX~~

(8) Sanitation.

Angot Camps
~~Camps~~
H.Q.

(9) Locations of

Officers
O.Rs. & billets
Officers' billets H.Q. Angot.

(10) O.Rs. Where & How Employed.

(11) Arrival & Departure Both O.Rs & E.M.

(12) Part I Orders

(13) General Organisation and Administration of O.Rs.

3. STAFF CAPTAIN ANGOT.

Control Clerical Organisation
Arrival/departure Officers
Locations
Angot Routine Orders
Distribution Lists
Distribution Centre
Censorship Stamp

2083

4. STAFF CAPTAIN A.

Courts Martial
Accidents
Officers' Records
Appointments Officers
Postings Officers
Welfare
Entertainments

5. In view of the above it is proposed that an Assistant Camp Commandant British be employed to assist the Camp Commandant in the duties to be performed by him as outlined above.

(11) Arrival & Departure Both O.Rs & E.M.

(12) Part I Orders

(13) General Organisation and Administration of O.Rs.

3. STAFF CAPTAIN AMGOT.

Control Clerical Organisation
Arrival/departure Officers
Locations
Amgot Routine Orders
Distribution Lists
Distribution Centre
Censorship Stamp

2083

4. STAFF CAPTAIN A.

Courts Martial
Accidents
Officers' Records
Appointments Officers
Postings Officers
Welfare
Entertainments

5. In view of the above it is proposed that an Assistant Camp Commandant British be employed to assist the Camp Commandant in the duties to be performed by him as outlined above.

6. It would be appreciated if your immediate approval could be given to this procedure.

7. It was agreed by all concerned that a satisfactory arrangement would be effected by the adoption of the scheme outlined above.

In the Field,
25 Aug. 43.

Captain,
Camp Commandant, AMGOT 15 Army Group, C.M.F.

49 E
AMC 4/238/111
AMC 4/238/111
22 August 1944

Memorandum for: Heads of All Divisions

Several reports of special divisions have been submitted for transmission to 15 Army Group and AFHQ and more will be coming in. In preparing these reports please bear in mind that any statement of conditions, facts or conclusions as to subject matter which is of interest to one of the other divisions should be coordinated with the Chief of the division concerned.

Distribution:

Legal
Finance
Civilian Supply
Public Safety
Public Health
Controller Property

C. S. O.

2082

44 D

Let
Pa
dy

C.S.O.

Ref. S 83: Please instruct the
divisions that all orders and
procl. in draft should normally
come to Ex. Co. for discussion
before submission to me for
signature.

23/8

✓

2081

Amey
dy

MOST SECRETAMGOT/31/H3HEADQUARTERS AMGOTMinutes ofSeventh Meeting of Executive Council

20 August 1943

Present

Major General Lord Rennell
 Brigadier General McSherry
 Col. Cheyne
 Col. Graffey-Smith
 Lt. Col. Chanler
 Lt. Col. Harris
 Lt. Col. Martin
 Lt. Col. Seitz
 Lt. Col. Spofford
 Major Croft

- C.C.A.O.
 - D.C.C.A.O.
 - D.P.H.
 - C.F.O.
 - C.L.O.
 - C.P.
 - Acting D.P.S.
 - D.C.S.R.
 - C.S.O.
 - Secretary

81.

The meeting was called to order by C.C.A.O. at 1200 hours.

82.

Minutes of Previous Meeting (Item 1)

The following amendments were made to minutes of the previous meeting:

No. 71 (b) - After the word "advances" in line one add "through the banks."

No. 72 - In line three substitute the words "disposed of" for "sold or given away."

83.

Powers and Use of Executive Council (Item 2)

C.C.A.O. stated that the principal functions of the Executive Council were to make laws and establish major principles. He said that it was not to be used as a medium of settling differences between the various Divisions and that items for the agenda of meetings should be confined to the broader phases of AMGOT policy.

84.

Relation between Headquarters and Provinces (Item 3)

C.S.O. presented a memorandum setting forth the responsibilities of S.C.A.O.s for AMGOT operations in Provinces which was approved as amended.

2089

C.L.O.
 - C.P.
 - Acting D.P.S.
 - D.C.S.R.
 - C.S.O.
 - Secretary
 Lt. Col. Harris
 Lt. Col. Martin
 Lt. Col. Seitz
 Lt. Col. Sperry
 Major Croft

81. The meeting was called to order by C.C.A.O. at 1200 hours.
82. Minutes of Previous Meeting (Item 1)
- The following amendments were made to minutes of the previous meeting:

No. 71 (b) - after the word "advances" in line one add "through the banks."

No. 72 - In line three substitute the words "disposed of" for "sold or given away."

83. Powers and Use of Executive Council (Item 2)

2089
 C.C.A.O. stated that the principal functions of the Executive Council were to make laws and establish major principles. He said that it was not to be used as a medium of settling differences between the various Divisions and that items for the agenda of meetings should be confined to the broader phases of MGOOT policy.

84. Relation between Headquarters and Provinces (Item 3)

C.S.O. presented a memorandum setting forth the responsibilities of S.C.A.O.s for MGOOT operations in Provinces which was approved as amended.

85. S.C.A.O. Meeting (Item 4)

C.C.A.O. discussed briefly the forthcoming meeting with S.C.A.O.s and stated it was to be divided into two sections. First: Reports from S.C.A.O.s and second: Points to be raised by Division Heads.

86. Powers of S.C.A.O.s re Local Legislation.

C.L.O. presented a memorandum defining the local ordinances which S.C.A.O.s would be authorized to issue. It was approved as amended and C.C.A.O. directed that it be circulated among Division Heads for comment. (Action C.L.O.)

- 2 -

87.

Inter-Provincial Movements by Field Officers.

C.C.A.O. stated that in the case of Specialist Field Officers performing duties in more than one Province, it would first be necessary for them to obtain permission of S.C.A.O. before leaving any given province.

88.

The Meeting was adjourned at 1225 hours.

AMGOT HQ
15 Army Group

Distribution:

C.C.A.O. ✓
D.C.C.A.O.
C.S.O.
Heads of Divisions
Secretary
War Diary
File
Spares - 8

RICHARD G. CROFT
Major, U.S.
Secretary Executive Council

2079

Received
Please put this in file
498 208/HQ
Ellis
HS
ARMY PUBLIC HEALTH DIVISION

20 August, 1945

MEMORANDUM :

TO : CAMP COMMANDANT.

1. Lt. Price MC U. S. Army has arrived to take over the duties of Executive Medical Officer in charge of AMCHT personnel in Palermo and to carry out such other duties as may be assigned to him.

2. I am informed that there are difficulties about the furnishing of suitable Medical Inspection Room for various reasons, including impending changes in location of troops.

3. Will you very kindly allot suitable premises immediately where the morning sick may be seen and minor treatments done. This should be somewhere central to all billets, have a consulting room, waiting room, minor treatment room, hot water turned on, electric lights and usual facilities. Furniture should be provided. An attendance should also be nominated. All should be informed of its location and time of attendance arranged between you and the Medical Officer.

4. Officers who are fit to walk should be seen at ^{207B} Medical Inspection Room at some hour convenient to the Medical Officer and officers. Calls for visits to sick quarters should reach the Medical Officer at the Medical Inspection Room by 0800 hours.

5. Some conveyance for the Medical Officer is absolutely essential in view of distances involved for sanitary inspection, visiting sick officers in quarters etc.

6. All arrangements should be communicated to SCAG, Palermo in order that AMCHT personnel know the Medical Organizations.

D. Gordon Cheyne

D. GORDON CHEYNE
Colonel

DIRECTOR PUBLIC HEALTH DIVISION.

Copy to C. S. C.

Copy to Lt. Price, MC, U. S. Army

Original sent to Camp. Comdt. with note saying that after he has looked Price has chosen a place they should get Lieut. Roche to requisition.

2. Have spoken Maj. Penning re. transport for M.O.

HS

Declassified E.O. 12356 Section 3.3/NND No. 785015*Col Spofford**File*ABOX/303/HQ17 August 1963*49A*

Subject: Meeting with C.S.O.

To : Officers Concerned

1. The following named officers are requested to report to Col. Spofford's office at the time designated today, 17 August:

<u>Officer</u>	<u>Division</u>	<u>Time</u>	<u>Initials</u>
Lt. Col. Bernstein	Finance	2:00 p.m.	BB
Lt. Col. Toliv	Medical	2:15 "	X
Major Shields	Legal	2:15 "	X
Major Nolan	Civ. Supply	2:15 "	X
Major McDonald	Public Safety	2:15 "	R.M.
Capt. Wra		2:15 "	

2. Will each officer please initial in the space provided.

CHARLES E. SPOFFORD
Lt. Col., C.S.O.
Chief Staff Officer

ABOX HQ
15 Army Group

Logan will call for the

2077

785015

48 550

ANGOT/208/HQ

16 August 1943

Subject: Flags

To : Major Pearey

1. We have received requests from the S.C.A.O.s of Catania and Siracusa provinces for 8 pairs of flags each. I believe that all other provinces are likewise short. What is the position on flags at the moment?

CHARLES M. STOPFORD
Lt. Col., G.S.C.
Chief Staff Officer

ANGOT HQ
15 Army Group

2076

HEADQUARTERS AMGOT
Public Safety Division

203/HQ 434

47

15th August, 1943

Capt. Kait,

The following re-allocation of Offices for
this Division will be satisfactory :-

Room 4	Colonel Bolles, C.P.S.
Room 5	Lt.Col.Martin, D.C.P.S.
	Civil Police Section -
	Lt.Col.Snook
Room 6	Major Hefford
	Civil Police Section - General
	Office -
	Major Richardson
	Capt. Manuel
	Lieut. Gale
	" Klepacki
Room 7	Prisons Section -
	Lt.Col.Michell
	Major Lothian
Room 8	Civilian Interpreters and Clerks
Room 9	Fire and Civil Defence Section -
	Major McDonald
Room 10	P.S.D. Clerks

R.M.J. Martin

R.M.J.MARTIN, Lt.Col.
Deputy Commissioner, Public Safety.

2075

SUBJECT:- Mail

British Personnel

Ref. No. TWG/101

15 AUG 1943
07H/802
AMCOI

HEADQUARTERS

HEADQUARTERS,
AMCOI,
PALESTINE.

Since my appointment to this Staff about two months ago, I have been given and have used four official addresses, viz.:-

1. DZHOA, O.E.F.A., A.P.C. 4725.
2. E2HOA, O.E.F.A., c/o A.F. H.Q., B.H.A.F.
3. A.H.Q.O.F., 141 FIVE, c/o A.F. H.Q., B.H.A.F.
4. A.H.Q.O.F., 15 ALBI GROUP H.Q., B.H.A.F.

It is now evident that many letters have been posted from U.K. to all these addresses, yet they have not reached me.

From observation of the few letters which I have received and by verbal information which I have been given by AMCOI School on H.Q., there are known A.P.C.s or other depots at which British Mail may still be lying, viz., (inter alia):-

1. HADA.
2. ALCHERS.
3. TEZI-GUZAJ.
4. TEZIS.

The following information bears on the subject:-

- (a) A British Officer called at A.P.C. ALCHERS and asked for mail. He was assured that there was none for him, by the official i/c. He insisted on a search and eventually obtained a letter addressed to himself which was at that moment in a pigeon-hole in the same office.
- (b) Another British Officer, with authority, called at the A.P.C., TEZIS, regarding the redirection of mail after the transfer of AMCOI H.Q. and return-party to SICILY. He was informed that the only directions which had been received were verbal from "a Post Officer", upon which the A.P.C. did not propose to act.
- (c) On 12 June 1943 and thereafter until 16 June 1943, I saw in the "Officers' Mail" Box in LONDON DISTRICT ASSEMBLY CHAMBERS, letters addressed to a MAJOR ELISHUTAN, whom I now know to be in this with AMCOI. Whether these letters were ever received by the Officer is unknown.
- (d) A British O.R. has not received mail which he knows was posted in U.K. four months ago.

From observation of the few letters which I have received and by verbal information which I have been given by AFHQ School of H.Q., there are known A.F.O.s or other depots at which British mail may still be lying, viz., (inter alia):-

1. ELIDA.
2. ALGER.
3. TIZI-OUZOU.
4. TUNIS.

The following information bears on the subject:-

(a) A British Officer called at A.F.O. ALGER and asked for mail. He was assured that there was none for him, by the official i/c. He insisted on a search and eventually obtained a letter addressed to himself which was at that moment in a pigeon-hole in the same office.

(b) Another British Officer, with authority, called at the A.F.O., TUNIS, regarding the redirection of mail after the transfer of AFHQ H.Q. and return-party to SICILY. He was informed that the only directions which had been received were verbal from "a Post Gpl", upon which the A.F.O. did NOT propose to act.

(c) On 12 June 1943 and thereafter until 16 June 1943, I see in the "Officers' Mail" Box in LONDON DISTRICT ASSEMBLY CHAMBERS, letters addressed to a MAJOR GILBERT, whom I now know to be in this 2071/ with AFHQ. Whether these letters were ever received by the Officer is unknown.

(d) A British O.P. has not received mail which he knows was posted in U.K. four months ago.

It is suggested, with respect, that there are grounds for investigation of the whole position regarding mail. It is fully realized that conditions preclude constant operation of regular mail services, but, apart from losses by enemy action, there appears to be no justification for non-receipt or serious delay. (H.Q. One of my own letters took six days to travel between ALGER and CHENNAI. Another, posted by a British Officer on 1 July 1943 in ALGER, properly addressed to me, reached me on 17 July 1943.)

May the following proposal be given consideration please:-

1. That a British Officer be given written authority to proceed to A.F.O. SILENT, and wait his way back to ELIDA, if necessary, calling at and searching every A.F.O. and H.Q. at which British mail may have been delivered, and bring it to AFHQ H.Q. for re-distribution.
2. That he be provided with an accurate list of all British Officers and O.P.s in the strength of AFHQ, so that he may have correct redirection orders at each and every agency concerned.

MAJOR, LONDON, 15 August 1943

P. J. Gilbert
Major, R.A.

785015

Subject:- Office Space - P.H. Division.

AMGOT/208/HQ.

14 August 43.

Chief Administrative Officer.

1. Space now occupied by the Public Health Div. is too crowded and does not permit of satisfactory work, especially when groups of people visit one of the officers in a room for conferences.
2. It is requested that two more rooms be provided this Division so that Welfare Officers may occupy one exclusively and clerks handling medical supply transactions may occupy the other.
3. It will not be necessary to provide an M.I. Room in this building, but space should be available at the quarters of other ranks for use by Lieut. Price when he arrives.

D. Gordon Cheyne

D. GORDON CHEYNE,
Colonel,
Director of Public Health.

AMGOT H.Q.
15 ARMY GROUP.

This is being arranged by
Capt. Keil. 2073
14/8

P.A.
B

SECRET

Memorandum for Major General Lord Rennell

Villa Malfitano, 167 Via Dante

(A) I visited this property on August 12th and found an American unit, 427th Engineers' Coy. of the 7th Army in occupation. They are occupying three or four rooms on the ground floor and the kitchen as officers' quarters, and also part of the basement. I also spoke with Miss Hume, formerly an English lady who lives in a small house on the estate and is an old friend of the owner and also with the administrator signor Antonio Novello (address, via Villa Reale 39) who gave me the following information:

This property is not strictly speaking Allied Property at all but belongs to Norina di Giorgio, widow of General di Giorgio, neo Whittaker, who was born a British subject, but became an Italian subject on marriage and is now resident in Rome, Villa di Giorgio 56 Via Monte Parioli. It was occupied by the Fascist party from 23rd March to 28th July. The Fascists left in a hurry and left behind them a number of their belongings including their black shirts, a radio set and a typewriter. They appear to have done no damage to the property. It was then occupied by the 3rd Inf. 15 Inf. Regt. U.S. Army from July 23 to July 31 inclusive.

Miss Macgarry was in charge of the museum at Villa Malfitano provided the officers of this unit with bed linen, cutlery, etc. belonging to the villa. It appears that before they left the officer of this unit gave a party of a distinctly rowdy nature at which civilian (women) of the town were present. On their departure it was discovered that the following articles were missing:

5 Five linen sheets.
2 Pillow cases
1 Pillow
6 Five linen towels
1 Large bath towel
10 Silver tea spoons
2 Silver forks
5 Silver dessert spoons
1 Knife
20 Glasses
20 Tea cups
6 Oriental brass vases
8 Silver mirrors
1 Fine wool blanket.

Chests of drawers were also broken open but it is not known what they contained. It cannot at present be ascertained whether any of the contents were abstracted.

The museum was also broken into and a trunk belonging to a friend of the owner Miss Vera Fog who resides in Paradise Road, was broken open, but it is not known whether any of its contents were abstracted.

2072

AMST/202/1A

392

to have done no damage to the property. It was then occupied by the 3rd Bn. 15 Inf. Regt. U.S. Army from July 25 to July 31 inclusive.

Miss Knappey was in command of the unit at the time. She provided the officers of this unit with bed linen, cutlery, etc. belonging to the villa. It appears that before they left the officer of this unit gave a party of a distinctly ready nature at which civilian (women) of the town were present. On their departure it was discovered that the following articles were missing:

- 5 fine linen sheets.
- 2 pillow cases
- 1 pillow
- 6 fine linen towels
- 1 large bath towel
- 10 silver tea spoons
- 2 silver forks
- 3 silver desert spoons
- 1 knife
- 20 glasses
- 20 tea cups
- 6 oriental brass vases
- 8 silver shavers
- 1 fine wool blanket.

2072

Chests of drawers were also broken open but it is not known what they contained. It cannot at present be ascertained whether any of the contents were abstracted.

The museum was also broken into and a trunk belonging to a friend of the owner Miss Vera Fog who resides in Paradise Mesa, was broken open, but it is not known whether any of the contents were removed, but two silver models which were hanging on the walls of the museum have disappeared. No damage was done to the actual collection, by the occupying troops.

The villa and museum were both damaged by air raid (blast) and windows and skylights etc. broken.

Subsequent units of the U.S. Army which have occupied the villa (including coloured troops) have behaved in an exemplary manner and the administrator is perfectly satisfied with present conditions.

AMST HQ.
25 Army Group
24 Aug. 45.

Lt. Colonel.
Controller of Property.

Declassified E.O. 12356 Section 3.3/NND No. 785015

208/HO

43A
HEADQUARTERS

207/HQ

16 AUG 1943

AMGOT

ALLIED FORCE HEADQUARTERS
Military Government Section

eg
12 August 1943.

MEMORANDUM TO: AMG,
Attention Major Morley Fletcher.

SUBJECT : A.M.L.C.
AMG/207/HQ/9/8/43. — 16

Immediate action being taken both on paragraphs 3
and 4.

P.R.P.K. Cameron

A.R.P.P.K CAMERON,
Captain,
G.S.O. III Mil.Gov.Sect.

Lt Col FARLEY SMITH

2071

L. Zimmerman

~~18/1/62~~
Please see me
about this bag

ds

50

13 Aug

Confirmed

ds

18/1/62

Declassified E.O. 12356 Section 3.3/NND No. 785015

Subject:- Air letter cards

SECRET

AMGOT/207/HQ

9 Aug 43

Military Government Section,
A.F.H.Q.
(For Capt Cameron, Cameron Highlanders).

1. Difficulty is being experienced in obtaining Air letter cards for British officers and ORs of AMGOT.
2. 8 Army brought a 2 months' supply with each unit from M.E.; Troops from B.N.A.F. and U.K. did not, and letter cards are not available at D.I.Ds. The problem is still more accentuated with the majority of AMGOT being in 7 Army area.
3. Can you please obtain a special supply from Stationery Office ALGIERS for AMGOT SICILY. Estimated No. required is for 250 British officers and 350 British ORs = 600 a week.
4. It is suggested that a monthly or two monthly supply be regularly sent to this HQ of approximately 3,000 or 6,000 copies.

Please also include Airgraphs.

For Chief Staff Officer

AMGOT,
15 Army Group.

2.4.
D. MOREY-FLETCHER
Major,
General Staff.

43
Subject:- Local Administration.

AMCOT/208/IN.

12 Aug. 45.

C.S.C.

The following facts are reported:

(1) There is a film show at the American Red Cross Theatre at 19.30 hrs. on Tuesday, Thursday and Saturday of each week. 7th Army have given permission for O.Rs/E.M. to attend provided they travel to and from the theatre in organised parties in charge of an officer.

(2) On Tuesday, the 10th August, transport was nearly half an hour late in reporting to the Officers i/c parties, with the result that the O.Rs/E.M. personnel were refused admission to the theatre, which was then full up. It should be added that written detail for transport was given to the Transport Office.

(3) In order to avoid a repetition of this state of affairs, reservations were made through the courtesy of the American Red Cross for 100 O.R./E.M. personnel of this H.Q. to attend each film show. In accordance with such arrangement transport was ordered to report to the Officer i/c the party from the School Billet, leaving the billet between 18.45 hrs and 19.00 hrs. The personnel from the Pension Suisse billet to be marched down. At about 18.00 hours on the 12th the writer went down to the Transport Office to check up on the transport and was assured that the detail was being carried out by two 2½ ton trucks, in fact, it appears that only one truck reported to the School Billet at approximately 19.30 hrs arriving at the theatre 10 minutes after the performance had started, i.e., at about 19.40 hours. The Red Cross very kindly kept the reserved seats until 19.20 hours when the pressure of personnel from other units became so strong, the latter had to be admitted to the AMCOT seating.

O.Rs/E.M. have no other form of recreation and have twice been disappointed. In addition the Red Cross who have been exceedingly helpful feel that the least we can do is to ensure that our personnel arrive in due time. It would, therefore, be greatly appreciated if your co-operation could be enlisted in this matter.

AMCOT H.Q.

15 ARMY GROUP.

[Signature]
Captain,
Staff Captain 'A'. 2069

(3) In order to avoid a repetition of this state of affairs, reservations were made through the courtesy of the American Red Cross for 100 O.R./E.M. personnel of this H.Q. to attend each film show. In accordance with such arrangement transport was ordered to report to the Officer i/c the party from the School Billet, leaving the billet between 18.45 hrs and 19.00 hrs. The personnel from the Pension Suisse billet to be marched down. At about 18.00 hours on the 12th the writer went down to the Transport Office to check up on the transport and was assured that the detail was being carried out by two $2\frac{1}{2}$ ton trucks, in fact, it appears that only one truck reported to the School Billet at approximately 19.50 hrs arriving at the theatre 10 minutes after the performance had started, i.e., at about 19.40 hours. The Red Cross very kindly kept the reserved seats until 19.20 hours when the pressure of personnel from other units became so strong, the latter had to be admitted to the AMCT seating. O.R./E.M. have no other form of recreation and have twice been disappointed. In addition the Red Cross who have been exceedingly helpful feel that the least we can do is to ensure that our personnel arrive in due time. It would, therefore, be greatly appreciated if your co-operation could be enlisted in this matter.

AMCT H.Q.
15 ARMY GROUP.

[Signature]
Captain,
Staff Captain 'A'. 2064

9/11/56

Declassified E.O. 12356 Section 3.3/NND No.

785015

AMGOT/206/11

12 August 1943

Subject: General and Special Administrative Instructions

To : All Heads of Divisions

1. It is planned to revise and print the General and Special Administrative Instructions at an early date.
2. Will you submit your suggestions for revisions to this office on or before 1800 hours Saturday, 14 August. Suggested revisions should be made informally, that is, by pencil markings of the existing copy to avoid retyping.
3. Where mandatory instructions have been issued they may be consolidated with the original.
4. Since these instructions may be the basis for instructions issued in connection with future operations, it is urged that they be made as brief and clear as possible.

AMGOT H:
15 Army Group
GMS/r1


CHARLES H. STAPFORD
Lt. Col., G.S.C.
Chief Staff Officer

Distribution: Legal
Finance
Civ. Supply
Pub. Safety
Pub. Health
Allied & Enemy Property

2068

SUBJECT: Sick call.

41210
MSGOT/208/HQ.
12 Aug. 1943.

Chief Administrative Officer.

1. Arrangements have been made for MSGOT Officers and other ranks to report to the Army Dispensary, 7th Army Headquarters for sick call.
2. Pending the arrival of Lt. Price and his medical equipment and beginning Friday 13th August, 1943, ambulatory sick officers should report at the dispensary at 9 a.m. All other ranks should report at 8.30 a.m. Appropriate transport should be arranged for the A.M. and P.M.
3. Personnel requiring hospitalization will be admitted to the 91st Evacuation Hospital (In Policlinico Hospital, one block North of Via dei Vespai and West of the A.M. crossing).

MSGOT HQ.
15 Army Group.
PW.

HP
D. GORDON DRYDEN,
Colonel,
Director of Public Health.

9/20/43

Declassified E.O. 12356 Section 3.3/NND No. 785015

Robert [unclear]
[unclear]

Custodian of
Property

Property Controller

Noted

Ch 8.4

12/8/43.

P/A
w/c

2066

Custodian of Property

40

40

Room 39

An additional room will be given you as soon as we can secure possession of the office now being used by the Amasoni organization on the floor above. This is being attended to but it will be several days before the rooms are available.

G.F.S.

12 Aug. 45.

2065

Declassified E.O. 12356 Section 3.3/NND No. 785015Subject:- Office Accommodation.

AMGOT/27/19.

72
39Memorandum to:- C.S.O.

10 Aug. 43.

This division was originally assigned three rooms 1, 37, and 38. Room No. 37 has now been taken away and given to the Public Relations Officer. This leaves the division with inadequate space to accommodate 5 Officers, 4 O.Rs or E.M. and Records which will necessarily be very voluminous. I should be grateful, therefore, for the use of an additional room.

W. J. G. Smith:

I have the space 0

AMGOT H.Q.
15 ARMY GROUP.

for Gen. L. O.

L.S.

Ch. S. Harris

Lieut-Colonel.
Property Controller.

HEADQUARTERS
708/HQ
3 AUG 1943
ANGOT

ANGOT/208/HQ
3 August 1943

TO: Chief Staff Officer, Advanced Angot HQ.

Bocca di Fuoco

For purpose of record, the following notes may be of use in relying to enquiries:

1. On 25 July I arrived in Advanced Angot HQ, and was asked to carry on as Acting Camp Commandant as from the following day.
2. I took over six more or less empty buildings from Major D. Smith. There were no guards (since the OE/EM with us were all drivers or clerks), no cooks, no water and no latrine facilities. Messes were organized in three of the villas with civilian cooks and a small civilian labor force was used daily to dig latrines, clean unused villas and take care of contents.
3. There were no rations available, and rations were drawn for 24 Officers and 36 OE/EM from 27 July to 6 August inclusive. Deficiencies from this rate up to 29 July were made up by excess after this date and all surplus stocks have been taken to Palermo.
4. The only casualties were British Driver (Dale) and U.S. Driver (Masinango) admitted to hospital with a poisoned arm and threatened appendicitis respectively.
5. Reports of buildings taken over/returned to the owners have been made to the Town Major, Siracusa. I have no record of any complaints during the occupation by Advanced Angot. *W. J. Spencer, US Army, has now taken over.*
6. The enclosed recommendation is enclosed and forwarded.

W. J. Spencer
Captain
Acting Camp Commandant

Copy sent to SCAO, Syracuse, for information.

012

2. I took over six more or less empty buildings from Major D. Smith. There were no guaras (since the CR/EM with us were all drivers or clerks), no cooks, no water and no latrine facilities. Messes were organized in three of the villes with civilian cooks and a small civilian labor force was used daily to dig latrines, clean unused villes and take care of contents.

3. There were no rations available, and rations were drawn for 24 officers and 36 CR/EM from 27 July to 6 August inclusive. Deficiencies from this rate up to 29 July were made up by excess after this date and all surplus stocks have been taken to Palenque.

4. The only casualties were British Driver (Dale) and U.S. Driver (Masinando) admitted to hospital with a poisoned arm and threatened appendicitis respectively.

5. Reports of buildings taken over (returned to the owners have been made to the Town Major, Siracuse. I have no record of any complaints during the occupation by Advanced AMOT. ^{not yet} *Del Spencer, US Army has now taken over.*

6. The enclosed recommendation is enclosed and forwarded.

W. Carson
Captain
Acting Camp Commandant

Copy sent to SCAC, Syracuse, for information.

9/17 7/10/62 2062

785015

Subject:- Recommendation for Promotion
O.R./E.M.

Camp.

30 Jul 43.

1. I have closely observed the work of the following during the setting up of Adv. AMGOT H.Q. Syracuse. Throughout their work has been most efficient, willing and has shown initiative in unaccustomed work.

2. I wish to recommend these u/m men for promotion to rank of I/Cpl. or Pte. 1st Class at the first opportunity.

Pte. North,	R.A.S.C.
Dvr. Burke.	R.A.S.C.
Pte. Logan.	C.A.C.A.A.

Shady. Hel

Major.

General Staff.

ADV. AMGOT HEADQUARTERS,
FORTASE.

MF/H.

Copy to: S.C. 'A'

2063

785015

SUBJECT:- Wireless

HEADQUARTERS

208/HQ

8 AUG 1945 6:30 PM/20/A

H.Q., 204. of 2. Area.

AM307

34

Copy of letter AM307/208/HQ of 26 Jul 45 from Adv Angot Hq, is forwarded herewith for consideration.

It is regretted that this Hq is unable to satisfy the request, as we have no wireless sets at disposal or under control.

H. P. Cron-Thomas
Lt. Col

Brigadier.
Commander.

30 Jul 45.

5 Base Sub-Area.

Copy to:- Adv Angot H.Q.,

HQ/30

Withd

SPL-1

MAJOR MORLEY FLETCHER

Sgt 18

28

P/A

9/8

copy & original sent 8/9/8
2062

Declassified E.O. 12356 Section 3.3/NND No. 785015

TO:- A.P.O. 7th Army

116/ 208/40
36

T/212,38 L/Cpl MARSHALL P.T.

The above named driver is hereby
authorized to collect British and American
mail for AMGOT HQ, PALERMO.

ASV
Staff Captain,
(British).

KRK
Captain,
(Adjutant U.S.A.).

AMGOT HQ,
PALERMO.
7 Aug 43.

2061 ✓

Declassified E.O. 12356 Section 3.3/NND No. 785015

208/HQ.

Subject: Personal Mail.

SM/2

Adv. H.Q.
A.M.G.O.T.

35

Herewith one parcel of mail which is for officers, as to whose whereabouts there are no records at this H.Q. It is thought that a large part of this personal mail may be for officers who have proceeded straight to Adv. H.Q. on disembarkation.

L. H. ...

Syracuse.
3 Aug 1943.

Major.
Senior Civil Affairs Officer.
A.M.G.O.T. Syracuse.

2069

Subject:- Maps.

To:- Adv. AMGOT H.Q.,
Base Fort, Syracuse.

From:- AMGOT, Province of Ragusa.

208/44. 34
PR/120.

1 Aug 43.

May this H.Q. please be supplied with 5 copies of a road map of SICILY for the use of the D.Rs. and drivers at this H.Q.

Ragusa.

John
Lt-Col.
S.C.A.C. AMGOT,
Province of Ragusa.

To SER
MAJOR MORLEY. 2059
W. X *6/5*

Declassified E.O. 12356 Section 3.3/NND No. 785015

Subject:- Issue of Air Mail Letter Cards.

08/44.

33

To:- S.C.A.O.
Adv. AMGOT H.Q.
Fortbase, Siracuse.

PR/101.

From:- S.C.A.O. Province of Ragusa.

30 July 48.

May a request be made to G.H.Q. Publications for an initial supply of 40 Air Mail letter cards for issue to officers and men serving with and attached to AMGOT in the Province of Ragusa.

It is also requested that this H.Q. be put on the distribution list for these forms.

[Signature]

S.C.A.O. Lt-Col.
Province of Ragusa.

Ragusa.

Copy to:- Capt. Wilkins.

To SER

Mr. Morley. [unclear]

Have written to
M. G.S. m.t.

[Signature]

2058

Declassified E.O. 12356 Section 3.3/NND No. 785015

Subject:- Imprest Account.

AMGOT/208/HQ.

TO:- FANTOX for AMGOT,
Attention Captain Harriman.

6th August 1943.

Please forward by the morning plane tomorrow to this Headquarters
the following:-

1. A number of Acquittance Rolls.
2. The number of this Unit's Imprest Account.
3. Name of Imprest Holder.

so that the O.R's at this Headquarters may be paid.

AMGOT HEADQUARTERS,
15 ARMY GROUP,
R.N.A.F.


Captain,
Staff Captain 'A'.

2057

1
SUBJECT: Address AMCO

208.
31
✓
AMCO 208/100

A.F.H.Q. Mil. Gov't. Sec.
7 AMY
8 AMY
FOURTH
6 Sub-Area
Group Captain Benson
Hd. Sect. for Civil Affairs
15 AMY GROUP
AMCO PARTON
AMCO, 15 AMY GROUP

1. With effective date 3 AM all correspondence for Headquarters AMCO should be addressed

AMCO
15 AMY GROUP
B.H.A.A.

2. Cables for Headquarters AMCO should be addressed

FILED
for AMCO

for Chief Staff Officer

AM AMCO Headquarters
FOURTH

2 August 43

Dwight. Hatcher
D. DWIGHT HATCHER
Major
General Staff

2056

785015

(CERTIFIED TRUE COPY)

SUBJECT: Correspondence for AMGOT

AMGOT 203/HQ

FORTRANSE
6 Sub Area
15 L of C Signals (For Signalmaster)
rptd. 15 Army Gp.
S.C.A.O. Syracuse

1. As from 1000 hrs. 3 Aug 43, Adv. AMGOT H.Q. near Syracuse closes down.

2. All correspondence addressed

AMGOT
H.Q. AMGOT
ADV. AMGOT
or

will please be delivered to

AMGOT
H.Q. 15 ARMY GROUP

3. Cables should be addressed

FILFOT for AMGOT

4. 15 L of C Signals may wish to collect their telephone FORTRANSE 123.

for Chief Staff Officer

ADV AMGOT Headquarters
FORTRANSE

2 August 43

D. MORLEY FLETCHER,
Major,
General Staff.

L X

2055

AMGOT/208/HQ

31 July 1943

Subject: Direct Responsibility to M.G. through C.C.A.O.

To: S.C.A.O. - Palermo

You are advised that the G.O.C., Allied Forces in Sicily, as Military Governor of the occupied territory in Sicily, has directed that effective 31 July 1943 the administration of military government in that portion of the province of Palermo west of a line Cefalu-Santa Caterina-Villarosa should be responsible directly to the Military Governor through the C.C.A.O. Accordingly, you will, after such date, report directly to the C.C.A.O. and will receive orders and instructions from the Military Governor through the C.C.A.O.

CHARLES M. SPOTFORD
Lt. Col., G.S.C.
Chief Staff Officer - AMGOT

ADVANCE AMGOT HQ
FORTBASE

2054

28
AMGOT/208/HQ

31 July 1943

Subject: Direct Responsibility to M.G. through C.C.A.O.

To: S.C.A.O. - Agrigento

You are advised that the G.O.C., Allied Forces in Sicily, as Military Governor of the occupied territory in Sicily, has directed that effective 31 July 1943 the administration of military government in the province of Agrigento should be responsible directly to the Military Governor through the C.C.A.O. Accordingly, you will, after such date, report directly to the C.C.A.O. and will receive orders and instructions from the Military Governor through the C.C.A.O.

CHARLES M. SPOFFORD
Lt. Col., G.S.C.
Chief Staff Officer - AMGOT

ADVANCE AMGOT HQ
PORTBASE

2053

Declassified E.O. 12356 Section 3.3/NND No. 785015

27
AMGOT/208/HQ

31 July 1943

Subject: Direct Responsibility to M.G. through C.C.A.O.

To: S.C.A.O. - Catania

You are advised that the C.O.C., Allied Forces in Sicily, as Military Governor of the occupied territory in Sicily, had directed that effective 31 July 1943 the administration of military government in that portion of the province of Catania south of a line Scordia-Mirabella should be responsible directly to the Military Governor through the C.C.A.O. Accordingly, you will, after such date, report directly to the C.C.A.O. and will receive orders and instructions from the Military Governor through the C.C.A.O.

CHARLES M. SPOTFORD
Lt. Col., G.S.C.
Chief Staff Officer - AMGOT

2052

ADVANCE AMGOT HQ
FORTBASE

26
AMGOT/208/HQ

31 July 1943

Subject: Direct Responsibility to M.G. through C.C.A.O.

To: Caltanissetta

You are advised that the G.O.C., Allied Forces in Sicily, as Military Governor of the occupied territory in Sicily, has directed that effective 31 July 1943 the administration of military government in the province of Caltanissetta should be responsible directly to the Military Governor through the C.C.A.O. Accordingly, you will, after such date, report directly to the C.C. A.O. and will receive orders and instructions from the Military Governor through the C.C.A.O.

CHARLES M. SPOFFORD

Lt. Col., G.S.O.

Chief Staff Officer - AMGOT 2051

ADVANCE AMGOT HQ
FORTBASE

0 3 4
Declassified E.O. 12356 Section 3.3/NND No. 785015

25
AMGOT/208/HQ

31 July 1943

Subject: Direct Responsibility to M.G. through C.C.A.O.

To: S.C.A.O. - Trapani

You are advised that the G.O.C., Allied Forces in Sicily, as Military Governor of the occupied territory in Sicily, has directed that effective 31 July 1943 the administration of military government in the province of Trapani should be responsible directly to the Military Governor through the C.C.A.O. Accordingly, you will, after such date, report directly to the C.C.A.O. and will receive orders and instructions from the Military Governor through the C.C.A.O.

CHARLES M. SPOFFORD
Lt. Col., G.S.C.
Chief Staff Officer - AMGOT

ADVANCE AMGOT HQ
FOOTBASE

2059

Declassified E.O. 12356 Section 3.3/NND No.

785015

AMGOT/208/HQ

31 July 1943 24

Subject: Direct Responsibility to M.G. through C.C.A.O.

To: S.C.A.O. - Siracusa

You are advised that the G.O.C., Allied Forces in Sicily, as Military Governor of the occupied territory in Sicily, has directed that effective 31 July 1943 the administration of military government in the province of Siracusa should be responsible directly to the Military Governor through the C.C.A.O. Accordingly, you will, after such date, report directly to the C.C.A.O. and will receive orders and instructions from the Military Governor through the C.C.A.O.

CHARLES M. SPOTFORD
Lt. Col., G.S.C.
Chief Staff Officer - AMGOT

ADVANCE AMGOT HQ
FORTBASE

AMGOT/208/HQ ✓

31 July 1943 23

Subject: Direct Responsibility to M.G. through C.C.A.O.

To: S.C.A.O. - Ragusa

You are advised that the G.O.C., Allied Forces in Sicily, as Military Governor of the occupied territory in Sicily, has directed that effective 31 July 1943 the administration of military government in the province of Ragusa should be responsible directly to the Military Governor through the C.C.A.O. Accordingly, you will, after such date, report directly to the C.C.A.O. and will receive orders and instructions from the Military Governor through the C.C.A.O.

CHARLES M. SPOFFORD
Lt. Col., G.S.C.
Chief Staff Officer - AMGOT

ADVANCE AMGOT HQ
FORTRANSE

SUBJECT: Wireless Sets

Angot/208/46

GPBA/220/A

H.Q., In R. of S. Area. ✓

22

Copy of letter ANGOT/208/46 of 26 Jul 45 from Adv Angot HQ, is forwarded herewith for consideration.

It is regretted that this HQ is unable to satisfy the request, as we have no wireless sets at disposal or under control.

H.P. Brown-Johnson
— *Mr. Cl.*

L *Indication.*
Complaint.

6 Base Sub-Area.

20 JUL 45.

Copy to: Adv Angot H.Q.,
Postbase

WCC/CM

To SKX

MJR Morley H. Toller

2 x

2049

W A
min.

SUBJECT: Wireless Set.

A 1001/208/A

6-Place Sub Area 1.

26th Jul 43.

NOTE - Major Harley-Fletcher: To speak 15 Jul 43.

1. Major General Lord Russell of Todd, Chief Civil Affairs Officer, requests consideration for the issue of a Wireless Receiving Set, civilian or W.D. pattern, for his personal use at his Headquarters.

2. It is considered desirable that this W.D. should be able to hear announcements, bulletins, and news etc., as at present there is inevitably lack of information necessary to A.E.C.F. planning.

3. In view of the absence of electricity a battery or accumulator set would be necessary.

(91)

Lt-Colonel.

C.B.C.

Chief Staff Officer.

ALL AMT OF HEADQUARTERS.
DETACHED.

Lx

2048

Declassified E.O. 12356 Section 3.3/NND No. 785015

Amgot/208/HQ.

21

Subject: Censor Stamp.

15AG/7996/CA.

29. Jul. 43.

Base Censor,
B. H. A. F.

1. Will you kindly issue a censor stamp to
this H.Q.

2. One was issued to Amgot School of Instruction
and whilst the whole of AMGOT was concentrated at CURIA
this was sufficient. Now, however, the W/E of 603 is
stretched between Sicily and Algiers, and, from the nature
of our work, the personnel will remain widely dispersed
with at least two Headquarters in existence at the same
time.

T.B.

for COLONEL,
S. S. O.

H.Q. AMGOT,
15 ARMY GROUP,
FIELD.

Adv. Amgot HQ

Above for inf. w.r.t. your 208/HQ.

2047

g 26 Jul 43.

*Re + The Second Censor Stamp is understood to be coming
forward into Capt. Harrison and I will bring it on
N.A. being with me to go through Rear HQ 15 Apr.*

Subject: Enemy Air Base

August 20/43

3224/36/c

20

ADV AFOT H.Q.
Portbase.

Ref your AFOT/230/12 dated 23 Jul 43.

1. All enemy stores will be collected as soon as men and tpt are available.
2. G.S.C. Portbase has already received notification of the signal equipment and has taken action.

Reports giving locations of enemy weapons and men are much appreciated.

T.E.R. Rhys-Roberts

23 Jul 43.

Major,
G.S.C. II,
H.Q. 6 Base Sub Area.

To SER

MJR MORLEY FLETCHER

- 4

2046

7/22 A
NA

SUBJECT: - Pay Services

"A" Rear HQ 13 Corps,
"A" " " 30 " "
HQ, 20 L. of C. Area,
HQ, 2 A.A. Bde.
HQ, 52 A.A. Bde.
HQ, 73 A.A. Bde

AMCOT

Main HQ Eighth Army

MEF

M 9004 A

24 Jul 43

AMCOT/208/HP

19

No. 8 Command Pay Office has been established in
SICILY and will deal with all questions relating to Pay
Services which are normally dealt with by Command Paymaster
or Base Paymaster.

Field
BJL.

S.C. A. Co

for central

Brigadier

D.A. & Q.M.G.
EIGHTH ARMY.

2045

Subject:-- None

AMCOT/200/100.

29 Jul. 15.

6 Sub-Area 'A-2'

We speak 26 Jul. Groom Johnson
- Morley Fletcher.

1. A.C. suggested forwarding to
Adv AMCOT Headquarters daily shorthand
notes on news broadcasts.

2. Some days have now elapsed;
may this system please be put in operation.

3. Adv. AMCOT D.R. calls FORTBASE
09.50 and 17.20 hrs. daily, and could pick
up bulletins there.

2 - K
Major.
General Staff.

ADV. AMCOT HEADQUARTERS,
FORTBASE.

MP/IN

2044

Subject:- Italian Ammunition.

AMGOT/208/HQ.

28 July, 43.

D.A.D.C.S.
6 Sub Area.

1 A considerable amount of Ammunition of all kinds has been found in an Italian Anti-Aircraft Battery near this H.Q.

2 As there is a possibility of the billets being required by us in the near future could arrangements be made for this ammunition to be removed.

3. *map Ref 7 Rom. 166276*

Sheet - 279 1/100,000

h.t.
Lt-Colonel.
Chief Staff Officer.

ADV. AMGOT HEADQUARTERS,
FORTBASE.

2043
✓

Declassified E.O. 12356 Section 3.3/NND No. 785015

ARMY FORM C.2128

MESSAGE FORM

CALL
AND
INSTRUCTIONS

IN
OUT

No. of Groups
GR.

Serial No.
Office Date Stamp

14

TO **FANTOM AMGOT**

(ABOVE THIS LINE IS FOR SIGNALS USE ONLY)

FROM **FORTBASE ADVANCE AMGOT**

Originator's Number
AMGOT/17

Date
28

In Reply to Number

CGAO	asks	you	urgently	pursue	his
request	on	War	Office	for	100
large	size	Union	Jacks	(.)	

This Message May be sent AS WRITTEN
by any means
(Except)

1 Wireless

Signature

This Message must be sent IN
CIPHER if liable to interception
or to fall into enemy hands

Shady. H. May

Originator's Instructions
Degree of Priority

IMPORTANT

Time of Origin

1456

L.H.L.

T.O.R.

4. Originator may delete "Except" and insert "Including."

(BELOW THIS LINE IS FOR SIGNALS USE ONLY)

System In	Time In	Reader	Sender	System Out	Time Out	Reader	Sender	System Out	Time Out	Reader	Sender

Copy filed in 208/H 2042

HE3a OHQP 9-42

13
ADOT/202/113

29 July 1943

Subject: Enemy Ammunition

TO: "C"
RADOS 6 Sub-Area
15 L of 3 Sigs

1. At approx. map ref. 126251 (Sheet 277 1/100,000) there is a deserted Italian fort surrounding the terminus of the sea-cable.

2. In this fort are:-

One Italian L.M.G. complete.
12 or more Italian rifles.
Much amm. for above and "Red Devils" etc.

3. The signal equipment may be of interest in the cable hut.

4. There is a crashed plane or glider in the cove immediately by the cable hut. A Lt. Col. R.A. of 15 Army Group Adv. HQ yesterday went out to remove the compass.

Lt

D. MORLEY-FLEWELLER,
Major, General Staff

2041

ADV. AIRPORT HQ
PORTERAGE

ADVANCED AMNOT H.Q.

AMNOT 4.

8

1.	C.C.A.O.	B.
1a.	Major Pirie.	B.
a.	Lieut. H. Barnes.	A.
1b.	Clerk.	
2.	D.C.C.A.O.	A.
	Chief of Staff - Lt. Col. C.H. Spofford.	A.
3.	<u>Supply Div.</u>	
	Lt. Col. J.F. Seitz.	A.
	Major H.C. Kolen.	A.
	Major Chayton.	B.
	Lieut. F.L. Batt.	A.
	(Also Adm. Offr)	
4.	<u>Adm. Staff.</u>	
	Lt. Col. T. Farley-Smith. M.B.E.	B.
	Major D. Morley-Fletcher.	B.
	Major H.G. Graft.	A.
	Capt. MacDougall.	A.
5.	<u>Registry.</u>	
6.	<u>Finance Div.</u>	
	Colonel Graftey-Smith.	B.
	Lt. Col. Bernstein.	A.
	Major W. Knight.	A.

Temporarily.

Major D. Smith. B.
Capt. F.L. Graham. 2049 A.

Lt. Col. J. F. Seits.	A.	
Major H. C. Molen.	A.	
Major Chayton.	B.	
Lieut. W. L. Butt.	A.	(Also Adm. Offr)
<u>Adm. Staff.</u>		Temporarily.
Lt. Col. T. Farley-Smith. M.B.E.	B.	Major D. Smith. B.
Major D. Morley-Fletcher.	B.	Capt. F. L. Graham. ²⁰⁴⁹ A.
Major R. G. Croft.	A.	
Capt. MacDougall.	A.	
<u>Registry.</u>		
<u>Finance Div.</u>		
Colonel Graffey-Smith.	B.	
Lt. Col. Bernstein.	A.	
Major W. Knight.	A.	
<u>Entrance Hall.</u>		
Orderlies.	2.	
Typists.	2.	
<u>Int. Office.</u>		
Capt. Carter.	B.	
2/Lt. Zimmerman.	A.	
2/Lt. H. C. Baker.	A.	

2039

9.

10.

Camp Admin.

Capt. Farrar.	B.	Camp Comdt.
Major H. Pearcy.	B.	Supply Offr.
2/Lt. J. Davis.	A.	

11.

Personnel Section.

Capt. G. Davis.	B.
Capt. C. Kait.	A.
Lieut. J. Kroupa.	A.

12.

Public Health.

Col. Cheyne.	B.
Lt.Col. Fume.	A.
Major Scheele.	A.
Major Witte.	A.

13.

Custodian of Enemy Property.

Lt.Col. Harris.	B.
Capt. Boward.	A.

14.

Clerical Staff.

Camp and Offices 11, 12 and 13.

15.

Legal.

Lt.Col. W. Charler.	A.
Lt.Col. Roe.	B.

ANNEX 'A'

2039

12. Public Health.
Col. Cheyne. B.
Lt.Col. Hume. A.
Major Scheele. A.
Major Witte. A.
Custodian of Enemy Property.
Lt.Col. Harris. B.
Capt. Bovard. A.
14. Clerical Staff.
Camp and Offices 11, 12 and 13.
15. Legal.
Lt.Col. W. Chanler. A.
Lt.Col. Roe. B.
Capt. Alexander. B.
16. Accountants Dept.
Chief Accountant.
5 Asst. Offrs.
17. Public Safety.
Col. L. Bolles. A.
Lt.Col. Martin. B.
Lt.Col. Snook. A.

ANNEX 'A'ANNEX 'B'

7
 AMOT/204/HQ

26 July 1943

Subject: Looting

To: HARBAS

Copy to: 6 Sub-Area
 Claims

1. The following incident is reported by ADV. AMOT Headquarters:-

1. On 25 Jul at 1800 hrs. Major Smith and Major Morley-Fletcher of ADV AMOT HQ were requested by an Italian caretaker to come to her assistance as the house for which she was responsible was being looted by British sailors.

2. The above officers proceeded to this house, VINDO MOSQUERA e BARATEA, map reference approximately 157263, 1/100,000 map 27, and found that entry had been forced, doors, cabinets, drawers, etc. broken open and the contents of the house strewn in disorder on the floor. A No. 4 rifle No. B25235A was found and is now in possession of ADV. AMOT. The Italians said this was left by the sailors.

3. The caretaker stated that the sailors had gone off with a sheet over their shoulders carrying articles from the house and especially linen.

4. The men were believed to be on leave for one day from a E.L.S. 2038

5. In addition three men under Sgt. Low of CIP No. 34 Bty. I AA were found in the house upstairs trying on civilian clothes. They had not taken any articles. When questioned they stated they had seen a party enter and leave the house with articles and want to see what had happened.

6. There have been a number of instances in this locality in the last week of British Q.R.s being reported for housebreaking. Officers of this HQ have seen 4 villas which have been broken into and have learned of cases where Q.R.s - some reported to be from a naval commando - have arrived in trucks and removed wine, tables, bedding, etc. despite protests of the owners. Unfortunately no case has been identified, though the British rifle in this case may afford a slight clue.

7. Letter is attached showing further case of robbery reported by the local priest at peninsula Maddalena.

Dr. L.

MAJOR GENERAL
 Chief Civil Affairs Officer

785015

entry had been forced, doors, cabinets, drawers, etc. broken open and the contents of the house strewn in disorder on the floor. A No. 4 rifle No. B25235A was found and is now in possession of ADV. AGOT. The Italians said this was left by the sailors.

3. The caretaker stated that the sailors had gone off with a sheet over their shoulders carrying articles from the house and especially linen.

4. The men were believed to be on leave for one day from a T.L.S.203A

5. In addition three men under Sgt. Low of ODP No. 34 Bty. I AA were found in the house upstairs trying on civilian clothes. They had not taken any articles. When questioned they stated they had seen a party enter and leave the house with articles and went to see what had happened.

6. There have been a number of instances in this locality in the last week of British O.N.s being reported for housebreaking. Officers of this HQ have seen 4 villas which have been broken into and have learned of cases where O.N.s - some reported to be from a naval commando - have arrived in trucks and removed wine, tables, bedding, etc. Despite protests of the owners. Unfortunately no case has been identified, though the British rifle in this case may afford a slight clue.

Ph. L.

MAJOR GENERAL
Chief Civil Affairs Officer

ADVANCE AGOT HQ
FORKBASE

Encl.

Further
On 26 JUL MAJOR SMITH met two hand

Officers off an L.C.I. who said they & their

men were looking for food as with the MAJOR a

SYRACUSSE provided them with material in bag.
Major Smith did not ask the Officers' names
in the number of their ship.

Subject:- Location Statement.

✓
AMCOT/203/AL.

20th July, 1963.

Adv. 15 Army Group.
Forthase. - G.
" A.C.
6 Sub-Area. - G.
" A.C.
AMCOT SIRACUSA.
15 L. of C. Signals.

Copy for H.Q. AMCOT - PANTOX.

1. LOCATION.

ADV. AMCOT is now established at Map ref 157271 (Sheet 274
SIRACUSA 1/100,000)

2. AMCOT.

a. Correspondence, Routine orders etc. to

ADV. AMCOT
FORTBASE.

b. Cables.

"FORT BASE ADV. AMCOT"

2037

3. COMMUNICATIONS.

a. D.R.L.C. - AMCOT D.R.L.C. is running twice daily between
ADV. AMCOT - FORT BASE - AMCOT SIRACUSA - ADV. AMCOT.

All 6 Sub Area please direct any correspondence via FORT BASE Sigs.
D.R. calls at FORT BASE at 10.20 and 17.20 hrs. daily.

b. No line communication has yet been provided. 15 L. of C. Sigs
have been asked to expedite.

4. STRENGTH.

a. Adv AMCOT max strength will be approx 45 Offrs and 150 O.Ns or E.Ns.

b. This strength will vary and at present does not exceed 20 Offrs -
20 O.Ns/E.Ns.

ADV AMCOT HEADQUARTERS.
FORTBASE.

Major-General.
C.C.A.O.

Smiley. Hutchings
msy
63

Subject:- Wireless Set.

AMGOT/208/HQ.

26th July 43.

6 Sub Area Q.

D.A.Q.M.G. - Major Morley-Fletcher: We speak 25 Jul 43.

1. Major General Lord Rennell of Rodd, Chief Civil Affairs Officer requests consideration for the issue of a Wireless Receiving Set, civilian or W.D. pattern, for his personal use at his Headquarters.
2. It is considered desirable that this H.Q. should be able to hear announcements, bulletins, and news etc. as at present there is inevitable calls of information necessary to AMGOT planning.
3. In view of the absence of electricity a battery or accumulator set would be necessary.

— h. f.
Lieut-Colonel.
G.S.C.
Chief Staff Officer.

2036

ADV AMGOT HEADQUARTERS.
FORTBASE.

Subject:- Censor Stamp.

AMGOT/208/HQ.

26 July, 43.

Memo to: Chief Staff Officer.
AMGOT FANTOX.

One of these is urgently required here by AMGOT, and C.C.A.O.
requests you will press for provision of one at a very early date.

2 X
Lieut-Colonel.
G.S.C.
Chief Staff Officer.

ADV AMGOT HEADQUARTERS,
FORTBASE.

2035

785015

Subject:- Press Release.

five
Public Relations,
15 Army Group,
FANTOX.

AMGOT/208/HQ.

26 July 43.

The attached article by Lieut. James for the "Tunis Telegram" has been approved by Major General Lord Rennell, C.C.A.O.

L.T.
Major-General.
C.C.A.O.

ADV AMGOT HEADQUARTERS,
FORTBASE.

2034

Subject:- Office Routine - ADV AMGOT.

Ref:- AMGOT/208/HQ.

Chief Clerk.

Copy to:- Chief Staff Officer.

1. ADDRESS of this office will be :

- a. on letters - ADV AMGOT Headquarters
FORTBASE.
- b. on signals - FORTBASE ADV AMGOT.

2. SIGNATURE.

- a. All letters other than letters to higher formation, viz. A.F.H.Q.,
15 Army Group, H.Q. 7 Army, H.Q. 8 Army will be signed by or for
Lt. Colonel, G.S.C.,
Chief Staff Officer.

- b. Letters for higher formations will be signed by or for

Major General,
Chief Civil Affairs Officer.

3. OFFICE HOURS.

The Office will daily be ready for work by 08.30 hrs. During
meal hours - 08.00 - 08.30; 13.00 - 13.30; and after 20.00 hrs. the
duty man need not be a clerk while numbers are few.

4. CONFIDENTIALITY.

- a. All IN messages and letters will be shown first to Major Morley-Fletcher.
In his absence if requiring action they will be taken to the Officer
present whom Chief Clerk considers most interested and able to act.
- b. ALL OUT messages and letters will be shown after despatch to Major
Morley-Fletcher before file is closed.
- c. MOST SECRET FILES will be given to Major Morley-Fletcher nightly
for custody.

5. D.R.L.S.

The D.R. will be despatched on time viz., 09.30 hrs and 16.30 hrs.

a. All letters other than letters to higher formation, viz. A.F.H.Q., 15 Army Group, H.Q. 7 Army, H.Q. 8 Army will be signed by or for

Lt. Colonel, G.S.C.,
Chief Staff Officer.

b. Letters for higher formations will be signed by or for

Major General,
Chief Civil Affairs Officer.

3. OFFICE HOURS.

The Office will daily be ready for work by 08.30 hrs. During meal hours - 08.00 - 08.30; 13.00 - 13.30; and after 20.00 hrs. the duty man need not be a clerk while numbers are few.

4. CORRESPONDENCE.

- a. All IN messages and letters will be shown first to Major Morley-Fletcher. In his absence if requiring action they will be taken to the Officer present whom Chief Clerk considers most interested and able to act.
- b. ALL OUT messages and letters will be shown after despatch to Major Morley-Fletcher before file is closed.
- c. MOST SECRET FILES will be given to Major Morley-Fletcher nightly for custody.

5. D.R.L.S.

The D.R. will be despatched on time viz., 09.30 hrs and 16.30 hrs. unless specially ordered to be detained by an officer.

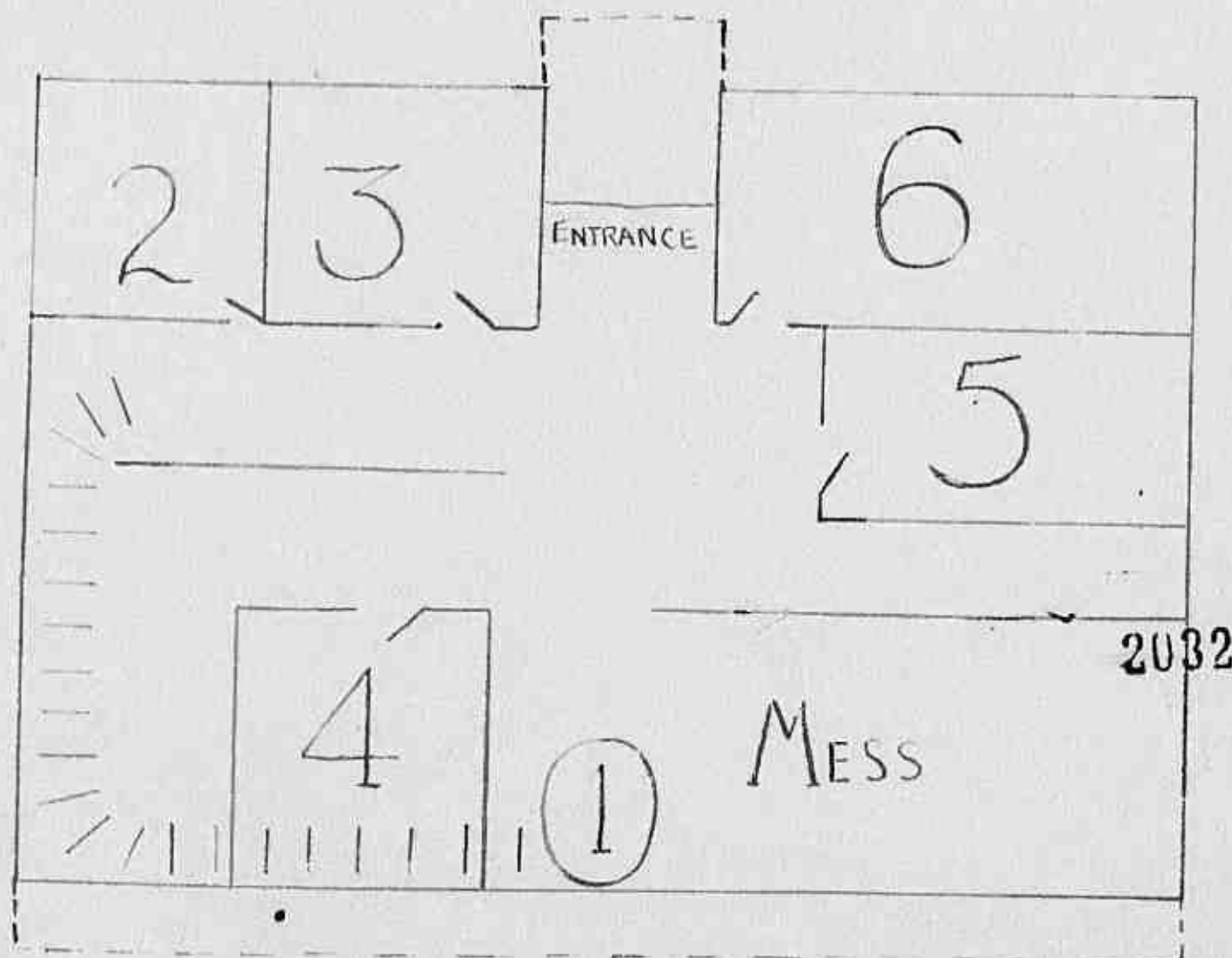
2033

W. F.
Major.

Date: 25th July, 1943.

Declassified E.O. 12356 Section 3.3/NND No. 785015

0 AMGOT 4



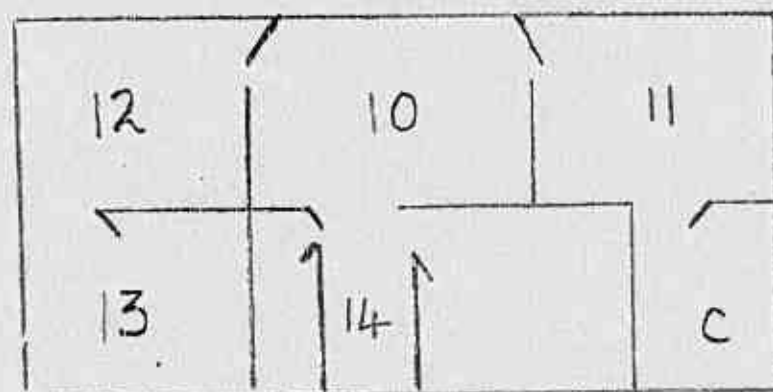
ADVANCED AMGOT H.Q.AMGOT 4

1.	C.C.A.O.	B.	
1a.	Major Pirio.	B.	
a.	Lieut. H. Barnes.	A.	
1b.	Clerk.		
2.	D.C.C.A.O.	A.	
	Chief of Staff. - Lt. Col C.M. Spofford.	A.	
3.	<u>Supply Div.</u>		
	Lt. Col. J.F. Seitz.	A.	
	Major H.J. Nolen.	A.	
	Major Okayton.	B.	
	Lieut. W.L. Batt.	A.	(Also Adm. Offr)
4.	<u>Adm. Staff.</u>		<u>Temporarily.</u>
	Lt. Col. T. Harley-Smith. M.B.E. B.	B.	Major D. Smith.
	Major D. Morley-Wletcher.	B.	Capt. F.L. Graham.
	Major R.G. Croft.	A.	
	Capt. MacDougall.	A.	
5.	<u>Legal Div.</u>		
	Lt. Col. W. Chanler.	A.	
	Lt. Col. Roe.	B.	
	Capt. A. Alexander.	B.	
6.	<u>Finance Div.</u>		<u>Temporarily.</u>

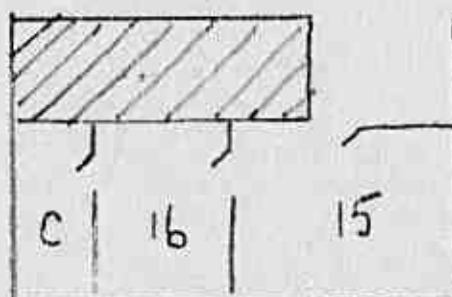
2031

Major H.C. Nolen,	A.		
Major Grayton,	B.		
Lieut. W.L. Batt,	A.	(Also Adm. Offr)	
<u>Adm. Staff,</u>		<u>Temporarily,</u>	
Lt. Col. T. Farley-Smith, M.B.E.	B.	Major D. Smith,	B.
Major D. Worley-Fletcher,	B.	Capt. F.L. Graham,	A.
Major R.C. Croft,	A.		
Capt. MacDougall,	A.		
<u>Legal Div,</u>			2031
Lt. Col. W. Chanler,	A.		
Lt. Col. Roe,	B.		
Capt. A. Alexander,	B.		
<u>Finance Div,</u>		<u>Temporarily,</u>	
Colonel Grafton-Smith,	B.	Clerks Office,	
Lt. Col. Manpace,	A.		
Lt. Col. Bernstein,	A.		
Major W. Knight,	A.		
<u>Entrance Hall,</u>			
Orderlies,	2.		
Typists,	2.		
<u>Int. Office,</u>			
Capt. Carter,	B.		
2/Lt. Zimmerman,	A.		
2/Lt. N.C. Baker,	A.		

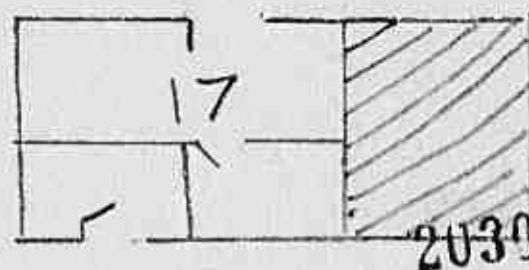
AMGOT 1



Annexe 'A'



Annexe 'B'



9. Resistive. (Not yet to move from Room 6)

10. Camp Admin.

Capt. Farrar B. Camp Comdt.
Major H. Pearay B. Supply Offr.
2/Lt. J. Davis. A.

11. Personnel Section.

Capt. G. Davis. B.
Capt. C. Kait. A.
Ident J. Kroupa. A.

12. Public Health.

Col. Cheyne B.
Lt. Col. Hume. A.
Major. Scheele. A.
Major Witty. A.

13. Custodian of Enemy Property.

Lt. Col. Harris. B.
~~Major. Scheele~~ B.
Capt. Howard. A.

14. Clerical Staff.

Camp and Offices 11, 12 and 13.

ANNEX. 'A'

15. Medical Staff.

Lt. Col. Gunston. B.

2024

2029

12. Public Health.
 Col. Cheyne B.
 Lt. Col. Hume. A.
 Major. Scheele. A.
 Major Witty. A.
13. Custodian of Enemy Property.
 Lt. Col. Harris. B.
~~Major Witty~~ B.
 Capt. Bover. A.
14. Clerical Staff.
 Camp and Offices 11, 12 and 13.
ANNEX 'A'
15. A. M. F. A.
 Lt. Col. Gunston. B.
 Lt. Col. Clayborne. A.
 Lieut. Southard. A.
16. Revenue Office.
 Chief Accountant.
 5 Asst. Offrs.
17. Public Safety.
ANNEX 'B'
 Col. L. Bolles. A.
 Lt. Col. Martin. B.
 Lt. Col. Snook. A.

0384

