

Declassified E.O. 12356 Section 3.3/NND No. 785015

ACC

10000/100/770

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Declassified E.O. 12356 Section 3.3/NND No. 785015

10000/100/770

AMGOT, OFFICE EQUIPMENT, SUPPLIES &
STATIONERY
JUNE - OCT. 1943

38/94

AMGOT/228/HQ
AMGOT HQ SICILY
24 August 1943

Memorandum to: D.C.S.O.
Major McDougall
Capt. Farrar

1. I suggest we consider the possibility of printing AMGOT letterheads for this HQ. Neatness and uniformity will be achieved as well as the saving in typewriting time. I think we should then print and distribute uniform letterheads to S.C.A.O.s who have, I have noticed, been designing their own.

2. We have been asked by S.C.A.O.s on several occasions for stationery. We should now establish some systematic supply of the usual items, most of which are not available to S.C.A.O.s locally.

Capt. Farrar

Plus speak

G.B.

c. s. o. 3082

Declassified E.O. 12356 Section 3.3/NND No. 785015

ALLIED MILITARY GOVERNMENT
SICILY



3081

228/HQ

3081

FOLIO	DATE	REF.	TO/FROM
31	27 Sept	-	From P.S. Div re Tyewillies
32	-	-	" Legal " " "
33	30 Sept	228/HQ	To: 13 Adv Stationing Dept 390
34	29 Sept	AL/4/233	From Amgoc Liaison
35	2 Oct	228/HQ	To: Amgoc Liaison 15 AG
36	2 "	228/HQ	To: SCAO Emma
37	30 Sept	POS/516	From: SCAO Syracuse
38	30 "	228/HQ	To: 13 Adv Stationing Dept, Catania
39	2 Oct	CAT/403	From SCAO Catania 10 390.
40-41	6	228/HQ	To: SCAO, Syracuse.
42-44	8/10	9201/LAS.	From: I.I.I.I.
45	7 "	228/HQ	To: 13 Adv Stationing Dept, Catania
46	4 "	POS/516	From: Amgoc Syracuse
47-8	7 "	228/HQ	" Hd. Clerk P.S. Div.
49-51	21 Sept	698/636	D Adv. Stationing Dept
52	12 Oct	-	From: May. Gayre
53	14 "	D/ASD/10/1/S	From " ADV. STATV. DEPOT
54	14 "	D/ASD/10/1/S	" " " "
55	12 "	POS/576	From SCAO Syracuse
56	10 "	PR/136	From SCAO Ragusa
57	19 "	-	From T.C.U.
58	25 "	228/HQ	To: SCAO, SYRACUSE.
59	27 "	228/HQ	SCAO Ragusa
60	26 "	-	From: Interm. & Displaced P. S. C.

AMCOT/228/H8.

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785015

Folio.	Date	Ref.	To/From whom	Contents
1	7 Aug.	228/HQ.	To Lt Davis (Supply).	
2	9 "	q.w.	From S.C.A.O.	
3	12 "	228/HQ.	To: SCAD Synapse.	3073
4	17 Aug	-	Parties of Imperial Typewriter.	
5	17 "	-	From: P.S. Division	
6	18 "	228/HQ	To: CSO	
7	18 "	228/HQ	To CSO.	
8	19 "	228/HQ	W. J. McDonald.	Report from
9	24 Aug	7/1/A2.	from S.C.A.O. Enna	199 India
10	25 "	-	from 15.HG. Chief Clerk	Stationery.
11	21 "	228/HQ		Supplier of Stationery
12	23 "	L.1393		Indent for stationery
13	24 "	-	To: Lt Marshall	Personal from Capt. Farrar
14	1 Sep	228/HQ	" SCAD Enna	Office Stationery
15-16	-	-		Specimens of letter headings
17	1 Sep	228/HQ	To: Capt Farrar	From: CSO
18	2 "	-	From: " "	To: CSO
19	28 Aug	COT/colt	SEAD-Catania	Printing
20	4 Sep	246/HQ	DPH To CSO	To 247
21	7 Sept	228/HQ	To: S.C.A.O. Catania	
22	7 Sept	4670/982	From: 9 P.O.S. D'Elor	Advice of despatch of Stationery
23	16 "	-	" "	

5	17 May	-	From: P.S. Division	Report - Form
6	18 "	228/HQ	To: CSO	Tag Indians
7	18	228/HQ	To CSO.	Stationery.
8	19	228/HQ	Waj. McDonald	Supplier of Stationery
9	24 Aug	7/1/AQ	from S.C.A.O. Enna	Indent for stationery
10	25 "	-	from S.A.G. chief clerk	Personal from Capt Farrar
11	21 "	228/HQ		Office Stationery
12	23 "	L.1373		Specimens of letter headings
13	24 "	-	To Lt Marshall	From CSO
14	1 Sep	228/HQ	" SCAO Enna	To CSO
15-16	-	-		Printing } 10 247
17	1 Sep	228/HQ	To Capt Farrar	
18	2 "	-	From " "	
19	28 Aug	228/HQ	SCAO Catania	Advice of dispatch of Stationery
20	4 Sep	228/HQ	DPH to CSO	Stationery
21	7 Sept	228/HQ	To S.C.A.O. Catania	"
22	7 Sept	4670/982	From: 9 Pcs Delt	"
23	16 "	AL-4/156	" Amgot Lian Son	"
24	17 "		" SCAO Trapani	"
25	21 "	228/HQ	To SCAO Trapani	"
26	22 "	228/HQ	To S.C. Amgot Lian Son	"
27	23 "	7/1/HQ	From: SCAO Enna	"
28	22 "	2047/F	From Finance Dept	"
29	27 "	228/HQ	To SCAO Syracuse	"
30	18 "		P.H. Division	Typewritten

INTERNEES AND DISPLACED PERSONS
SUB-COMMISSION

26 October 1943. 3078

SUBJECT: Office Equipment - Carpentry Work.
TO : Captain Ferrar.

Can you arrange to supply this office with the following needs:

7 sets of "In" and "Out" trays,
1 filing cabinet.

We also have a cupboard which needs a glass replaced.
For Colonel MacFARLAND:

V. L. Hammer
V. L. HAMMER,
Lt Col, British,
Executive.

Typewriters

S.C.A.O. - Syracuse

228/HQ

25 October 3

Ref your P03/576 dated 12/10/43.

Will you please say when Machine No. 206524 will be returned to this H.Q. 3077

This machine is urgently required for the new organization.

As Yarrat Capt.
CHARLES M. SPOMFORD,
Colonel, G.S.C.
Chief Staff Officer

30

Declassified E.O. 12356 Section 3.3/NND No. 785015

Stationery
S.O.A.O., Regina

228/HQ

27 October

Reference your PR/136 of 10 October 1943, a supply of stationery, as requested, has been prepared and will be despatched by first opportunity.

A. Harris
Captain,
Staff Captain.

76

PA *[initials]* 28/10

Declassified E.O. 12356 Section 3.3/NND No. 785015

ALLIED MILITARY GOVERNMENT

SUBJECT: Request for file trays.

TO: Capt. Farrar

FILE No. File 928/40

AMGOT HQ. SICILY

19 Oct. 1943

Request that this Division be furnished with
six (6) file trays which are urgently needed.

Ellis F. Espey, Sgt.

Chief Clerk,
Transportation, Communications
& Utilities Division

3075

*AMH arranged
to PA 2/10/1*

56

Subject:- Stat:ery.

To:- ANGOT H.Q. Sicily.

From:- ANGOT, Province of Ragusa. ANGOT

PR/136.

10 Oct 43.

HEADQUARTERS
228 OCT 1943

May this H.Q. please be supplied with the following stationery for use in these offices and for distribution throughout the province.

Code or No.	Description.	Quantity.
7 - 21	X Labels Gummed 2 ³ / ₄ X 4	100
7 - 21 ¹ / ₂	" "	100
2 - 12	75 Carbon Paper 6 ¹ / ₂ x 8	100
2 - 13	75 " " 7 ¹ / ₂ x 9 ¹ / ₂	100
2 - 14	150 " " 8 x 13	100
7 - 42	50 Labels Tie-on.	50
50 - 12	30 Pen Nibs (Bak-Fin)	60
A.B.57	Receipt Books.	6
A.B.425	" "	6
A.B.16	" "	6
B.252	Charge Sheets.	20
B.152	F.S. Correspondence Books.	6
S.O.129	2-S.O. Book Ruled.	6
S.O.135	" "	6
S.O.136	" "	6
S.O.137	" "	6
S.O.153	" "	6
23-87	25 Envelopes 16x12	25
22-78	100 Envelopes 3 ¹ / ₂ x 9	150
22-83	100 Envelopes 4 ¹ / ₂ x 9	150
22-60	175 " 3 x 5	250
23-81	19 " 14 x 9	10
41x11	Gum Arabic	pkts.
68x23	Drawing Pins	12 boxes.
	25 Tags India	300
	10 Blotting Paper	50 sheets
	Bands-Elastic	200
I5-41	50 Typing Paper 4 ³ / ₈ x 7 ³ / ₄	2000
I5-43	" 7 x 8 ³ / ₄	2000

3074

↑
Tomb's

7 - 42	50	Labels Tie-on.	50
50 - 12	60	Pen Nibs (Pak-Fin)	60
A.B.57	6	Receipt Books.	6
A.B.425	6	"	6
A.B.16	6	"	6
B.252	20	Charge Sheets.	20
B.152	6	F.S. Correspondence Books.	6
S.O.129	6	2 - S.O. Book Ruled.	6
S.O.135	6	"	6
S.O.136	6	"	6
S.O.137	6	"	6
S.O.153	6	"	6
23-87	25	25 Envelopes 16x12	25
22-78	150	100 Envelopes 3 1/2 x 9	150
22-83	150	100 Envelopes 4 1/2 x 9	150
22-60	250	" 3 x 5	250
23-81	10	" 14 x 9	10
41x11	1	Gum Arabic	1
68x23	12	Drawing Pins	12
	300	Tags India	300
	50	Blotting Paper	50
	200	Bands-Elastic	200
I5-41	2000	Typing Paper 4 3/8 x 7 3/4	2000
I5-43	2000	" 7 x 8 3/4	2000

Items supplied.

Action
59

[Signature]

Ragusa.

[Signature]

Lt.Col.
S.C.A.C. AMGOT,
Province of Ragusa.

clerk

Subject:- Typewriters.

POS/576

H.Q.
Amgot.
Palermo.

40-41

Ref your AMGOT/228/HQ dated 6 October, 1943.

1. These 24 typewriters were originally in charge of S/Sgt. Keen of Amgot H.Q., 8 Army. 22 were handed over when S/Sgt. Keen left here for 8 Army, and he took two machines with him for use by Amgot there. Since then a further 8 machines have been despatched to Amgot 8th Army making a total of 10 in their possession. The position with regard to these machines is as follows:-

Z065362
Z065638
Z065150
Z064735
Z065454
Z065718
Z065665
Z063996
Z065140
Z065386

- } In possession
of AMGOT 8 Army.

Z065825 - In possession
AMGOT 15 Army Group.

3073

2. The remainder of the typewriters shown on the list forwarded by you, excepting No. Z065244 were despatched to your H.Q. on 8 Oct 43 in charge of the Camp C.Q.M.S. at the time machine Z065244 was being used in the Province and it will be returned by the first available courier.



W. Keen

Z065825 - In possession
ALGOT 15 Army Group.

3073

- } In possession
of ALGOT 8 Army.

Z065362
Z065638
Z065150
Z064735
Z065454
Z065718
Z065665
Z063996
Z065140
Z065386

2. The remainder of the typewriters shown on the list forwarded by you, excepting No. Z065244 were despatched to your H.Q. on 8 Oct 43 in charge of the Camp C.Q.M.S. At the time machine Z065244 was being used in the Province and it will be returned by the first available courier.



W. H. H. H. H.

Siracusa.
12 Oct 43.

Lt-Col.
S.C.A.O.
A.M.C.O.T.

W. H. H. H. H.

Declassified E.O. 12356 Section 3.3/NND No. 785015

D/ASD/10/1/S.

SUBJECT: Office Machinery.

A. J. H. Q.,
Sicily.

45
54
Reference your AMGOT/228/HQ dated 7 Oct 43.
Herewith one replacement for broken band on Gestetner Rotary
Model 26.

In the Field.
14 Oct 43.

J. K. Lee
3072,
Commanding,
'D' Adv. Staty. Depot.

Recd.
17/10/43
Lt. Angelini

S. Lee

SUBJECT: Office Machinery.

D/ASD/10/1/S.

A.M.G.O.T. H.Q.,
Sicily.

53

45
Reference your AMGOT/228/HQ dated 7 Oct 43.

One replacement for Gestetner Model 26 broken band has been despatched by Registered D.R.L.S. to day.

It is regretted that further spares are not yet available. 30711

In the Field.
14 Oct 43.



Capt.,
Commanding,
'D' Adv. Staty. Depot.

cc



228/HQ

In this Division
is required to
have 10 trays, a
cupboard to lock
up secret files in
a waste paper
basket. Please provide.

TOLD TO
REQUISITION

J. H. [unclear]
[unclear]

[unclear]
15/10/43

12/10/43

3071

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SUBJECT:- A.P. 033 for Stationery etc. supplies

REF : 698/636 51

To:- A.M.G.O.T. (Palermo)

From:- 'D' Adv. Stationery Depot C.M.F.

1. Herewith five copies of A.P. 033 in respect of Stationery, Army Forms and Army Books supplied to your Unit.
2. Please stamp, receipt and return two copies to this Depot immediately

In the Field.

21/9-43



[Signature] Capt. Commanding.
'D' Adv. Stationery Depot.

INDENT FOR STATIONERY

(CANADIAN/AMERICAN)

UNIT:-A.M.G.O.T.....H.Q.....

ISSUED BY:- 'D' ADV. STATIONERY DEPOT. C.M.F.

DATE OF INDENT....2-SEP-43.....

DATE OF DESPATCH.....

ITEM	ARTICLE	QUANTITY ISSUED
1-21	Paper Blotting	100
8-64	Carbons Hand 8 x 13	100
2-13	Carbons Type 7 x 8 3/4	200
2-14	" " 7 x 13	300
5-32	Wove 7 1/2 x 9 1/2	5000
5-33	" 8 x 13	40000
40-31	File Covers, Manila Gussetted and Punchd 13 1/2 x 9	500
6-22	File Covers Manila Plain 13 1/2 x 9	200
7-21	Labels, Economy 2 3/4 x 4 1/2	6000
7-42	" Manila 2 3/8 x 4 3/4	250
9-12	Millboards 8 1/2 x 13	50
15-45	Thin 8 x 13	5000
22-66	Envelopes Economy 5 x 4	3000
23-74	Envelopes Gummed 10 x 8	250
23-81	" " 14 x 9	250
28-31	Ruling	30
28-37	Books Exercise Wide Ruling	30
28-66	Books S.O. 129 (Indexed)	5
28-69	" " "	15
28-72	" " 135	25
28-74	" " 136	3
28-76	" " 136 1/2	60
30-52	Brushes Gum Small	6
35-35	Cord Sisal 1 lb Balls	5
39-11	Erasers Rubber	15
41-11		

3069

3069

2-14	Carbons type 1 x 6 3/4	200
5-32	" " 7 x 13	300
5-33	Wove 7 1/2 x 9 1/2	5000
40-31	" 8 x 13	40000
6-22	File Covers, Manila Gussetted and	
7-21	Punvhd 13 1/2 x 9	500
7-42	File Covers Manila Plain 13 1/2 x 9	200
9-12	Labels, Economy 2 3/4 x 4 1/2	6000
15-45	" Manila 2 3/8 x 4 3/4	250
22-66	Millboards 8 1/2 x 13	50
23-74	Thin 8 x 13	5000
23-81	Envelopes Economy 5 x 4	3000
28-31	Envelopes Gummed 10 x 8	250
28-37	" " 14 x 9	250
28-66	Ruling	30
28-69	Books Exercise Wide Ruling	30
28-72	Books S.O. 129 (Indexed)	5
28-74	" " "	15
28-76	" " 135	25
30-52	" " 136	3
35-35	" " 136 1/2	60
39-11	Brushes Gum Small	6
41-11	Cord Sisal 1 lb Balls	5
42-21	Erasers Rubber	15
42-68	Gum Arabic	8 ozs.
43-22	Ink Drawing Waterproof Black	6
44-13	Ink for Rotary	15
48-11	Ink Powder B.Black	6
48-14	Ink Glasses	20
48-28	Pencils Blue	20
48-75	Pencils Red	20
53-11	Pencils Copying Ink	40
53-12	Pencils Lead H.B.	200
59-15	Rulers 12	10
60-43	" 18	2
64-81	Tags India	500
69-46	Tape Ordinary Medium	12
57-13	Type Ribbons Make of Machine	6
	Pins	20
	Stapling Machines	1

INDENT FOR STATIONERY(CANADIAN/AMERICAN)

(PAGE 2)

UNIT:-A.M.G.O.T.....H.Q.....

ISSUED BY:- 'D' ADV. STATIONERY DEPOT. C.M.F.

DATE OF INDENT. 2 SEP. 43.....

DATE OF DESPATCH.....

ITEM	ARTICLE	QUANTITY ISSUED
54-12	Scissors Pairs	8
45-12	Office Knives	8
AB.193	Army Book	6
32-31	Bull dog clips	10
11-22	Scratch pads Yellow	5000
38-13	Correctine (Botts)	10
56-13	Sponges Small	6
7-22	Labels Economy	500

3068

ROUTING SLIP.

C.C.A.O.
D.C.C.A.O.
C.S.O.
A.C.S.O.
Lt. Col. Clough.
Major Pirie,
Major Smith
Major McDougall
Major Pearey
Capt. Talbot
Capt. Farrar
Capt. Sherwood
Capt. Zervudachi
Capt. Graham
Capt. Van Deusen
Lt. Van Heukelom
Lieut. Krupa
P.R.O.
Adviser F.A. & M.
Education Officer.

REMARKS.

Salvo 44, 46 & 48

30.

7/10/43
Date

Registry

14/10

Adviser

14/10
2

785015

HQ AMBOT (US CONT)

BUCK SLIP

(date)

S: (date)

FROM	TO
CG	
C of S	
Adjutant	
Capt McDougall	
Capt Rait	
Capt Graham	
Civ Supply Div	
Legal Div	
Enemy Property Div	
Public Safety Div	
Finance Div	
Public Health Div	
Civil Affairs Div	

FOR:

_____ Information and guidance
 _____ Approval or disapproval
 _____ Necessary action
 _____ Action taken
 _____ Investigation and report
 _____ To note and return
 _____ File
 _____ Dispatch

REMARKS:

SUBJECT: Office Equipment

478
ANNOT H.R., SICILY.

7 October 1943.

228/HQ

TO : Staff Captain "A".

May authority please be granted for the manufacture of three wooden card index boxes, each 1ft. 6ins. long.

A specimen of the card required to be inserted is attached.

3066

*Carpenter ordered
to make alone*

*hly
8/10/43*

Brooks

A. BROOKS,
S.O.M.S.
Head Clerk,
Public Safety Division.

Declassified E.O. 12356 Section 3.3/NND No. 785015

ARMY FORM C2428. (Page of 100).

MESSAGE FORM

CALL AND INSTRUC- TIONS	IN	No. of Groups. GR.	Serial No. OFFICE DATE STAMP 46
	OUT		
(ABOVE THIS LINE IS FOR SIGNALS USE ONLY.)			
TO HQ AMIGOT PALERMO			
FROM AMIGOT SYRACUSE		Originator's Number Pos/516	Date 4
Further dated amend 0 12 Main typewriter		to 30 this Sept to repeat shown Army this	letter as and handed leaving for
This message may be sent AS WRITTEN BY ANY MEANS EXCEPT WHEELS		THIS MESSAGE MUST BE SENT IN CIPHER IF LIKELY TO INTERCEPTION OR TO FALL INTO ENEMY HANDS.	
Signed: [Signature]		Originator's Instructions Degree of Priority	
(BELOW THIS LINE IS FOR SIGNALS USE ONLY.)			
SYSTEM IN	TIME IN	READER	SIGNAL
SYSTEM OUT	TIME OUT	READER	SIGNAL
SYSTEM IN	TIME IN	READER	SIGNAL
SYSTEM OUT	TIME OUT	READER	SIGNAL
3065			T.H.I. T.O.R.

* Originator may delete "except" and insert "including."

785015

Office Machinery.

"D" Advanced Stationary Depot,
Catania.

7th October 1

It would be appreciated if replacement for enclosed broken Band, Gestetner Model 25, could be despatched to this H.Q., by fastest means, together with two additional Bands as spares.

Order
(53)

A. J. J. J.
Captain,
Staff Captain.

202/HQ 44
ALLIED MILITARY GOVERNMENT

SUBJECT: Requisition-Strong Box
TO: The Administrative Officer
Attention Captain A.S. Farrar

AMGOT/9201/LAB
FILE No.

AMGOT HQ., SICILY

7 October 1943

1. It is requested that a wooden reinforced strong box be made for this division in accordance with the plans and dimensions attached.

2. The box is needed for storage of secret files and other important material. In view of the present lack of security in this division, immediate action is requested.

David A. Morse
DAVID A. MORSE
Captain, A.C.
Director, Labor Division

*Barber's Order to
make.*

8/10

3064

785015

Typewriters.
S.C.A.O. Syracuse.

41
ANGOT/228/HQ

Oct. 6 3.

37
Reference your POB/516 dated 30th. Sept. 43.

From records in this Office, 24 Typewriters were taken over by you.

Attached is a list of machines.

Will you please state numbers of the 12 machines handed over to 8th Army, in order that A.F.C. 1033 may be forwarded.

It is also requested that the number of the machine allotted to ANGOT Liaison 15 Army Group may be reported.

A report should be forwarded on the 2 missing machines.

3063

CHAS. M. SIGSMOND.
Colonel, G.S.C. 2
Chief Staff Officer.

PA
7/10/43

C O P Y.

TYPEWRITERS SENT TO EIGHTH ARMY -
MAJOR FUEHHL.

40

Z 065362 - 1	Z 064534
Z 064842	Z 065025 - 15 AC
Z 064690	Z 065272
Z 064579	Z 065665 - 3
Z 065638 - 1	Z 063996 - 2
Z 065150 - 1	Z 064698
Z 064735 - 1	Z 065244 - 5000
Z 065454 - 1	Z 065506
Z 065635	Z 065564
Z 065507	Z 064635
Z 065466	Z 065410 - 1
Z 065718 - 1	Z 065386 - 1

3062

Subject: Typewriters.

H. HQ AMGOT.,
Palermo.



37
FOB/516.

29
Ref. your 228/HQ dated Sept. 27th. 1943. 22 Typewriters only were brought from Tunis. Of these 12 were handed to AMGOT, Main 3th. Army, 1 to AMGOT Liaison 15th Army Gp. the remaining 9 are still held at this office awaiting disposal instructions.

Syracuse.
30th. Sept. 1943.



[Signature]
Lt. Col.
S.C.A.O.,
A.M.G.O.T.

3061

Declassified E.O. 12356 Section 3.3/NND No. 785015

Stationery.

S.C.A.O. Enna.

76 4708
36
AWCOT/223/HQ
2nd October 3

27
Reference your 7/1/AQ of 23rd September 1943.

A supply of stationery has been prepared in accordance with your request, and will be despatched by the next Jeep Courier.

MA
2/10/43
at 4
Captain,
Staff Captain.

3060

File

8705

35

Stationery.

AMCOT/228/10.

AMCOT Liaison,
15 Army Group.

2 Oct. 3.

1. Reference your AM/1/233 of 29 Sept./43.
2. A supply of the undermentioned items have been despatched by air today:-

3054

Envelopes
India Tags
Ordinary lead pencils
Books in lieu of shorthand notebooks.

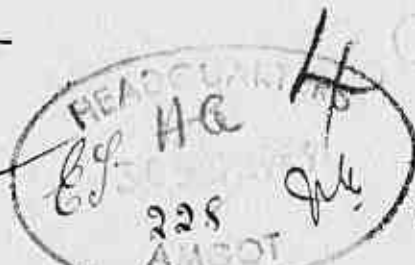
3. As stated in our 228/10 of 22 Sept., 1 ball of string and 1 packet of labels were despatched to you, it is presumed that these items must now be in possession of S.C...C. Syracuse. It is regretted that replacements are not now available.

A. Varrat
Captain.
Staff Officer

3059

Subject: Stationery.

Supervising Officer,
Headquarters,
AMGOT.



AL/4/233.

29.Sep.43.

34

mail Would you please supply this H.Q. with the following articles of stationery which are unobtainable from H.Q. 15 Army Group.

- Supply of Envelopes of all sizes.
- India Tags.
- Ordinary Lead Pencils.
- Shorthand Books.

35 *1/10/43* *3058*

In reply to our last request for stationery you stated that a supply of Lablert & String was being forwarded by AMGOT Courier Service. These articles have not yet been received.

JG.

*P.S. 3 Cardboard Boxes received
alright.*

Thompson

A. Farrer.

H. FARRER, Capt.,
Staff Captain,
AMGOT LIAISON.

LIST OF TYPEWRITERS IN POSSESSION
OF LEGAL DIVISION/

Two Imperial 14" carriages (H.Q.)
One Italian (Olivetti) " (Requisitioned)
(In good condition. Keyboard
to be changed)
One Italian 14" carriage (Requisitioned)
(Out of order)
Total machines - - 4.

*Olivetti
was sent to
for repairs and
not returned
legal.*

SUBJECT:- Typewriters

31
27 Sep 43

To: Chief Clerk,
HQ, AMGOT

The following typewriters are held by this
Division -

Z 062381
Z 064619

This Division is not in possession of any
packing cases for ~~the~~ the above machines.

It is estimated that 3 packing cases will be
required for packing office files, etc.

Brooks
Head
Chief Clerk,
Public Safety Division.

3056

To: - SSM. Warom.

Public Health Division.

Office Machinery. ³⁰

1. 'Imperial' Typewriter
Short carriage.
No. Z 0469039.

1. "Remington" Typewriter.
Short carriage.
No X 471888.

18/9/43

Chambers Gd.
5/12/238.

785015

Typewriters

S.C.A.C., Syracuse

24
228/HQ

2.
Sept. 27, 5

Reference your memo 9 August 1945. Please inform this H.Q. per return the number of typewriters now in your possession and particulars of disposal for those issued, 24 typewriters were handed to you when you left Tunis.

On receipt of this information, arrangements for collection will be made by this H.Q.

Al Yara
CHARLES M. SPOTFORD,
Colonel, G. S. C.,
Chief Staff Officer.

37
3055

Subject:- Office Machinery

2047/F

AMGOT HQ, SICILY

22 Sep 43

Chief Clerk,
AMGOT HQ.

Following is a list of all office machinery in Finance Division. This office letter 2047/F dated 20 Sep 43 (copy to you) refers.

FINANCE DIV HEADQUARTERS OFFICE (8 Via Bari)Typewriters - 2

Imperial	Z 064984	10 1/2 Carriage	Condition - good working order.
Imperial	Z 065649	10" Carriage	Condition - good working order.

AMFA (Banca Nazionale del Lavoro)Typewriters - 3

Eleota	-	12" Carriage	Condition - Good.
Olivetti	120888	12" Carriage	Condition - Good.
Remington	Z 523086	22" Carriage	Condition - Good.

In addition to the three typewriters listed above, AMFA are using a typewriter which has been borrowed from the Banca Nazionale Del LAVORO.

Adding Machines - 2

INZADI Adding Machine	4162	Condition - Good
Soc. An Serio	108937	Condition - Good.

AMFA are using, in addition, two Adding Machines borrowed from BNDL (Banca Nazionale del Lavoro)

CHIEF ACCOUNTANT'S OFFICE (Banca Nazionale del Lavoro)Typewriters - 4

Standard	279271	16" Carriage	Condition - Fair.
Standard	125003	12" Carriage	Condition - Poor, needs repairs
Standard	54575	12" Carriage	Condition - Fair
Standard	253019	10" Carriage	This is a check typewriter. Not in use.

Senior AMGOT Banking Officer (Bank of Sicily)

NO OFFICE MACHINERY HELD.

INSURANCE SECTION (Bank of Sicily)

Typewriter - 1

Remington

LG 63045

Quarto Carriage

Condition - poor.

Postal Section (8 Via Bari - 2nd Floor)

NO OFFICE MACHINERY HELD.

For information, the following paragraph is quoted from the return submitted from Postal Section.

"If possible, this section is desirous of being issued a typewriter".

Is it possible to comply with this request please?

Pier D. Sarkham

Cpl, R.A.S.G.

A. M. G. O. T.
PROVINCE OF ENNA

27

Your ref.

OFFICE OF THE SENIOR CIVIL AFFAIRS OFFICER

my ref. 7/1/AQ

Enna, 23 Sep 43

Subject: Office Stationery

AMGOT HQ,
15 Army Group



Ref your AMGOT/228/HQ dated 1 Sep, may it please be stated whether supplies of Tags, India are now available?

It would be appreciated also if supplies of the following could be forwarded as soon as possible:-

- | | |
|--------------------------|--------------------------|
| Office Paste | S.O. Book 136 |
| 2 Typewriter Ribbons | do 136 1/2 |
| 4 Erasers | do 135 |
| Thin Typing Paper 8 x 13 | Foolscap, Plain |
| Thick do | " " Double |
| Thin Type 4 3/8 x 7 | " Ruled |
| Thick " " | " " Double |
| Paper Clips | Carbons, Hand, Foolscap |
| Drawing Pins | Labels, Tie-on |
| Pins | Labels, Economy, Tablest |
| Ink Powder | Blotting Paper |
| Bands, Elastic | |
| Envelopes 3 x 5 | |
| " 5 x 4 | |
| " 14 x 9 | |
| " 12 x 16 | |
| " 10 x 14 | |

3053

*Action taken
1/10/43
H.S.*

[Signature]
Lt Col.,
S.C.A.O.

Stationery.

Staff Captain,
AMCOT Liaison,
15 Army Group Main.

26
AMCOT/228/HQ.

22nd September 3

As requested in your AL/4/156 of 16th September
1943,

3 - Cardboard Boxes,
1 ball Twine,
1 packet of gummed labels,

have been forwarded to you to-day by Jeep Courier.

3052

Staff Captain
G. G. G.

785015

AMGOT/228/HQ.

21 Sep. 5.

2,000 sheets typing paper.
1,000 " " thin .
100 gummed labels.
a supply of envelopes.

A. J. Harter

Captain.
Staff Captain.

3051

CIVIL AFFAIRS OFFICE

PROVINCE OF TRAPANI

13 Via Regina Margherita

TRAPANI (Sicily)



Sept. 17, 1943

24

3050

SUBJECT: Office Supplies.

TO : Chief Civil Affairs Staff Officer, AMGOT Hq.,
Palermo.

1. Request that the following list of office supplies be forwarded promptly. No supplies are yet available for local purchase (dealers report they cant buy in Palermo).

- 5000 sheets typing paper (1st sheets).
- 3000 sheets onion skin (2nd sheets).
- 1 bottle of glue.
- 500 paper clips.
- 200 stickers (On His Majestys Service)
- Envelopes, all sizes, as available.

Floyd E. Thomas

FLOYD E. THOMAS,
Lt. Col. Inf.,
S.C.A.O. - Trapani.

Action at 25.

Declassified E.O. 12356 Section 3.3/NND No. 785015

Subject: Stationery.

Chief Clerk,
Headquarters,
ANGOT,
PALERMO.



AT/4/156
16. Sep. 43.

23

Would you please supply this Section with 5 large cardboard boxes for packing stationery. Also if possible a supply of string, brown paper and gummed labels. It is not possible to obtain any of these articles from 15 Army Group.



H. Pauer. 3049

Captain, 11
Staff Captain,
ANGOT Liaison.

ANGOT Liaison,
15 Army Group Main,
Field.
JC.

Action
26

1766

Declassified E.O. 12356 Section 3.3/NND No. 785015

22

HEADQUARTERS
H. Q.
7 SEP 1943
228
AMGOT

TO : _____

TO : _____

Senior Staff Officer,
AMGOT, 15 ARMY GROUP,
BNMF

ON HIS MAJESTY'S SERVICE

Do not sever this card. Only
delete unit address when returning.

261
19/9
0/17

18

010

This is going to be an expensive job. ~~This~~

It was the General's intention to have a supply of headed ^{and envelopes} note paper, so that he could use when sending out W/O correspondence. It is not the policy to have special prepared paper for typists and S.C.A.O.'s.

I suggest that in order to regularize the matter with S.C.A.O.'s that an official instr be issued setting out the method of letter heading to be adopted by them.

3047

~~For~~

Action taken to obtain paper as requested

Ad V. 2/9
6/9

785015

(17)

AMGOT/228/HQ

AMGOT HQ SICILY

1 September 1943

Memorandum to: Capt. Farrar

1. A week or so ago I suggested the preparation of AMGOT letterheads. So far as I know no action has been taken on this. The correspondence which is coming through is on varying sizes and qualities of paper and the caption and form is still extremely heterogeneous.

I suggest, subject to your comments, that letterheads be prepared according to the specimen attached.

I suggest two sizes approximately as attached - the larger being for longer communications and the smaller for memoranda.

Forms should be prepared with the memorandum caption "SUBJECT" - "TO" for memorandum communications and without them for letters. The HQ SICILY line should be eliminated on the forms for the use of the Provinces. As I have pointed out in my earlier memorandum there are a variety of letterheads now being used in the provinces.

I should like to see the proof of the foregoing tomorrow, Thursday.

CHARLES M. SPOTFORD
Lt. Col., G.S.C.
Chief Staff Officer

3046

Encls. - 2

(16)

ALLIED MILITARY GOVERNMENT
AMGOT

File no.

HQ SICILY

(Date)

SUBJECT:

TO :

3045

Declassified E.O. 12356 Section 3.3/NND No. 785015

(15)

ALLIED MILITARY GOVERNMENT
AMGOT _____

File no.

HQ SICILY

(Date)

SUBJECT:

TO :

3044

SUBJECT:- Office Stationery.

AMCOT/228/HQ.

AMCOT H.Q. SICILY.

S.C.A.O. ENNA.

1. Sept. 43.

Reference your 7/1/AQ of 24. Aug. 43.

An endeavour is being made to obtain a supply of Tags, India, on receipt they will be forwarded to you.

Ch
CHARLES M. SPOTFORD.
Lt. Col. G.S.C.
Chief Staff Officer.

3043

AMGOT H.Q. SICILY.
24. April 43.

13

Dear

Having just returned from Hospital I am now in process of trying to get some sort of order out of chaos which has developed here.

I wonder if you would be kind enough to help me over a small thing by the disposal of the attached A.F.1393. If this form could be handed to the nearest Stationery Depot with a request that supplies are required to be forwarded to this H.Qs. as early as possible, I shall be more than grateful.

We have had quite a lot of sickness at this H.Q. and in consequence the machinery is working on the slow side.

I sincerely hope and trust everything is well with you. I shall be glad to hear from you any old time, and thanks a lot if you would do this favour for me.

Yours



Lt. Marshall, M.B.E.,
Supervising Officer,
15 Army Group.

3042.

INDENT FOR STATIONERY

1. TITLE of UNIT *AMGOT 15 Army Group CMF*
(In Block Letters)

Area or Railhead
to which Supplies
are to be addressed

PALERMO.

2. If Unit intends to collect,
insert a cross in this box. ☒

3.

Received by:

4. Machines on Charge *103* No. of Rotary Duplicators *1*
No. of Typewriters *2* No. of Ormig or Fordigraph *2*
No. of Flat Duplicators *2.1* Duplicators *2*

5. N.B.

- Specialised materials and aids required by Technical Units will be demanded on A.F. L.1374 (N.A.), obtainable on request from Stationery Depots.
- Indents for Army Forms and Books, arranged in their respective groups and correct numerical sequence, should be compiled on plain paper and attached to this Form.
- The conditions regulating the supply of Stationery Office items and services published in B.Q.I. Annexure No. 22 and First Army R.O. No. 21 of 14 Dec. 42, must be strictly observed. It is emphasised that issues will not be made simultaneously with the placing of demands. Indents should reach the Depot at least ten days before the items are required for use.
- Units will be informed by Advice Note when indents are available for Collection or have been despatched.
- Duplicator accessories, components, etc. and special materials and paper for Fordigraph apparatus will be demanded in the space at the foot of Page 2. FULL particulars of the machine for which required must be furnished

6. CERTIFICATE.

I CERTIFY that this Indent has been examined in detail, that all items demanded are necessary and the quantities, both "in hand" and "required," are as stated. The quantities demanded, together with those on hand, represent my total requirements for a period of *1 month.*

Date *23 August 43.* Signature *[Signature]*
Date of Last Indent *30 June 43* *Rank Captain*
Commanding 15 Army Group CMF

CODE	QUANTITY REQUIRED		DESCRIPTION	Quantity in Hand	LEAVE BLANK	Quantity in Hand
	Sp.	Item				
1	21	60 Sheets	Paper Blotting	<i>N/A</i>		
2	12	25	Carbons Type 6 1/2" x 8"	<i>N/A</i>		
2	21	25	" " 4 3/8" x 7"	<i>N/A</i>		
2	64	50	" " Hand 8" x 13"	<i>N/A</i>		
2	223	25	" " Type 7" x 8 3/4"	<i>N/A</i>		
2	224	50	" " 8" x 13"	<i>N/A</i>		
3			Cards Buff Guide: Size: " " " "			
3			Cards Record Plain: Size: " " " "			

ARMY FORM L 1393 (N.A.)

This Column for Stationery Office Use Only.

SERIAL No. UNIT FILE No.

DATE RECEIVED

for O.C. Depot

Scrutineer

Issuer

Packer

Advice Note Sent

M.F.O.

POST

COLLECTED

No. of PACKAGES

Despatch Clerk

Declassified E.O. 12356 Section 3.3/NND No.

785015

1774

Issue

Packer

Advice Note Sent

M.F.O.

POST

COLLECTED

No. of PACKAGES

Despatch Clerk

6. CERTIFICATE.

I CERTIFY that this Indent has been examined in detail, that all items demanded are necessary and the quantities, both "in hand" and "required," are as stated. The quantities demanded, together with those on hand, represent my total requirements for a period of

Date 23 August 43.

Signature

Rank Captain
Commanding 15 Army Group CMF

Date of Last Indent

30 June 43

CODE	Item	QUANTITY REQUIRED	DESCRIPTION	Quantity In Hand	LEAVE BLANK	CODE	Item	QUANTITY REQUIRED	DESCRIPTION	Quantity In Hand	LEAVE BLANK	CODE	Item	QUANTITY REQUIRED	DESCRIPTION	Quantity In Hand
1	21	60 Sheets	Paper Blotting	Nic		9	12	No.	Millboards 8 1/2" x 13"			9	12	No.	Millboards 8 1/2" x 13"	
2	12	25	Carbons Type 6 1/2" x 8"			10	12	Sheets	Paper, Sectional, Ruled 1/8"			10	12	Sheets	Paper, Sectional, Ruled 1/8"	
2	21	25	" 4 3/8" x 7"			10	13		Paper, Sectional, Ruler 1/10"			10	13		Paper, Sectional, Ruler 1/10"	
2	64	50	" Hand 8" x 13"			10	32		Paper, Sectional, Ruled 1/8"			10	32		Paper, Sectional, Ruled 1/8"	
2	223	25	" Type 7" x 8 3/4"			10	33		Paper, Sectional, Ruled 1/10"			10	33		Paper, Sectional, Ruled 1/10"	
2	224	50	" 8" x 13"			11			Buff Slips			11			Buff Slips	
3		No.	Cards Buff Guide:			12			Stencils for Flat Duplication			12			Stencils for Flat Duplication	
3			Size: "			12			Stencils for Rotary			12			Stencils for Rotary	
3			Cards Record Plain:			12			Stencils for Brief Duplicator			12			Stencils for Brief Duplicator	
3			Size: "			12			Tracing Paper 8" x 13"			12			Tracing Paper 8" x 13"	
3			Cards Record Ruled:			12			Paper Type, Thick			12			Paper Type, Thick	
4	21	Yds.	Drawing Cartridge 30" x 12yds			14	51		4 3/4" x 7 1/2"			14	51		4 3/4" x 7 1/2"	
5	14	250 Sheets	Paper Dup. Blue 8" x 13"	Nic		15			Paper Type, Thick			15			Paper Type, Thick	
5	15	250	" Pink 8" x 13"			15			6 1/2" x 8"			15			6 1/2" x 8"	
5	32	250	Paper Dup. Cream			15			Paper Type, Thick			15			Paper Type, Thick	
5	33	250	Wave 7 1/2" x 9 1/2"			15			8" x 13"			15			8" x 13"	
5	33	250	Paper Dup. Cream			15			Paper Type			15			Paper Type	
5	37		Wave 8" x 13"			15			Thin 4 3/4" x 7 1/2"			15			Thin 4 3/4" x 7 1/2"	
5	37		Wave 16" x 13"			15			Paper Type			15			Paper Type	
6	12	No.	File Covers, Manila, Gussetted and Punched 13 1/2" x 9"			15			Thin 6 1/2" x 8"			15			Thin 6 1/2" x 8"	
6	22		File Covers, Manila, Plain, 13 1/2" x 9"			15			Paper Type			15			Paper Type	
7	21		Labels, Economy 2 3/4" x 4 1/2"			17			Thin 8" x 13"			17			Thin 8" x 13"	
7	22		Labels, Economy 3 1/8" x 7"			17	22		Wrapping Paper 22 1/2" x 29"			17	22		Wrapping Paper 22 1/2" x 29"	
7	27		Labels, Economy 1 3/4" x 2 1/4"			18	41		" 29" x 45"			18	41		" 29" x 45"	
7	42		Labels, Manila, 2 3/8" x 4 3/4"			18	12		Writing Paper, Light Buff 8" x 13"			18	12		Writing Paper, Light Buff 8" x 13"	
9	11		Millboards 12" x 12"			18	16		Writing Paper, Light Buff 7" x 8 3/4"			18	16		Writing Paper, Light Buff 7" x 8 3/4"	
						18	17		Writing Paper, Light Buff Ruled 8" x 10"			18	17		Writing Paper, Light Buff Ruled 8" x 10"	
						18			Writing Paper, Light Buff 7 1/2" x 15"			18			Writing Paper, Light Buff 7 1/2" x 15"	

CODE	Ep.	Item	QUANTITY REQUIRED	DESCRIPTION	Quantity in Hand	CODE	Ep.	Item	QUANTITY REQUIRED	DESCRIPTION	Quantity in Hand
18	42	Writing Paper. Cream Laid R.A. 8" x 13"	100	100	100	42	61	Ink for Roneo Dup.	1	Ink for Roneo Dup.	1
18	44	Writing Paper. Cream Laid Ruled R.A. 8" x 13"	100	100	100	42	63	" " Ellams Rotary Dup.	1	" " Ellams Rotary Dup.	1
18	91	Writing Paper. Cream Laid 8" x 13"	100	100	100	42	68	" " Rotary Dup.	1	" " Rotary Dup.	1
22		Envelopes Gummed 5" x 4"	100	100	100	42		Ink for Stamp Pads. Colour:—	1	Ink for Stamp Pads. Colour:—	1
22		" " 9" x 4"	100	100	100	43	22	Ink Powder B. Black	1	Ink Powder B. Black	1
22		Envelopes Economy 5" x 4"	100	100	100	43	25	" " Red	1	" " Red	1
22		" " 9" x 4"	100	100	100	44	13	Inklasses	1	Inklasses	1
23		Envelopes Gummed 10" x 8"	100	100	100	46	35	Stamp Pad. Violet	1	Stamp Pad. Violet	1
23		" " 14" x 9"	100	100	100	46	41	Stamp Pad. Black	1	Stamp Pad. Black	1
23		" " 15" x 10"	100	100	100	47		Paper Fasteners	1	Paper Fasteners	1
23		" " 16" x 12"	50	50	50	47		" " Wire	1	" " Wire	1
25	71	Strawboard Tubes 24" x 1 1/2"	100	100	100	48	11	Pencils, Blue	1	Pencils, Blue	1
25	72	" " 32" x 1 1/2"	100	100	100	48	13	" Green	1	" Green	1
28	31	Books Exercise—Narrow Ruling	100	100	100	48	14	" Red	1	" Red	1
28	33	Books Exercise—Plain	100	100	100	48	26	" Black	2	" Black	2
28	35	Books Exercise—Squared	100	100	100	48	28	" Copying Ink	1	" Copying Ink	1
28	37	Books Exercise—Wide Ruling	100	100	100	48	75	" Lead, H.B.	4	" Lead, H.B.	4
28	53	" Manifold. Quarto Dup	100	100	100	49	14	Penholders	1	Penholders	1
28	54	" " Trip	100	100	100	50		Pens F	1	Pens F	1
28	66	Books S.O. 129 (Indexed)	100	100	100	50		" M	1	" M	1
28	67	" S.O. 124	100	100	100	50		" B	1	" B	1
28	69	" S.O. 129	100	100	100	53		Rulers 12"	1	Rulers 12"	1
28	71	" S.O. 134	100	100	100	53		" 18"	1	" 18"	1
28	72	" S.O. 135	100	100	100	53		" 24"	1	" 24"	1
28	73	" S.O. 136	100	100	100	55	11	Sealing Wax	1	Sealing Wax	1
28	74	" S.O. 136 (Indexed)	100	100	100	56	13	Sponges Small	1	Sponges Small	1
28	75	" S.O. 136a	100	100	100	56	42	Rubber Stamp, «Secrets»	1	Rubber Stamp, «Secrets»	1
28	76	" S.O. 136 1/2	100	100	100	56	43	" " «Security»	1	" " «Security»	1
28	77	" S.O. 137	100	100	100	56	38	" " «Confidential»	1	" " «Confidential»	1
30	52	Brushes, Gum, Small	100	100	100	56	39	" " «Urgent»	1	" " «Urgent»	1
30	61	" Inking, Dup.	100	100	100	57	23	Staples	1	Staples	1
30		" Type, cleaning, short	4	4	4	59	15	Tags, India	1	Tags, India	1
30	83	" " long	4	4	4	60	43	Tape Ordinary Medium Type Ribbons. Make of Machine, 7/16"	1	Tape Ordinary Medium Type Ribbons. Make of Machine, 7/16"	1
35	35	Cord. Signal. 1 lb. balls	2	2	2			Type Ribbons. Make of	1	Type Ribbons. Make of	1
35	41	" Sealing. 1 1/2 lb. Balls	2	2	2			Type Ribbons. Make of	1	Type Ribbons. Make of	1

785015

28	33	Books Exercise—Plain	48	14	Black	2
28	35	Books Exercise—Squared	48	26	Copying Ink	1
28	37	Books Exercise—Wide Ruling	48	28	Lead, H.B.	4
28	53	" Manifold. Quarto Dup	48	75	Penholders	1
28	54	" " Trip	49	14	Pens F	1
28	60	Books S.O. 129 (Indexed)	50	60	" M	1
28	67	" S.O. 124	50	60	" B	1
28	69	" S.O. 129	50	20	Rulers 12"	1
28	71	" S.O. 130	53	6	" 18"	1
28	72	" S.O. 135	53	3	" 24"	1
28	73	" S.O. 136	53	2	Sealing Wax	1
28	74	" S.O. 136 (Indexed)	55	6	Sponges Small	1
28	75	" S.O. 136a	56	11	Rubber Stamp, «Secret»	
28	76	" S.O. 136 1/2	56	13	" " «Security»	
28	77	" S.O. 137	56	42	" " «Confidential»	
30	52	Brushes, Gum, Small	56	38	" " «Urgent»	
30	51	" Inking. Dup.	56	39	Staples	
30	4	" Type, cleaning, short	57	23	Tags, India	
30	83	" " long	59	15	Tape Ordinary Medium	
35	35	Cord. Sisal. 1 lb. balls	60	43	Type Ribbons. Make of	
35	41	" Sealing. 1/2 lb. balls			Machine, « 7/16"	
35	71	Thread 1 oz. balls			Type Ribbons. Make of	
39	11	Erasers Rubber	65	31	Machine, « 1/2"	
39	13	" Fast Green Ink	67	32	Type Ribbons. Make of	
39	17	" Type	67		Machine, « 9/16"	
40	31	Files, Manilla, laced, F'cap			Type, Oil	1
41	11	Gum Arabic			Rubber Bands	1
42	21	Ink Drawing, Waterproof, Black	68	17	Chalk, White/Colours	
42	22	Ink Drawing, Waterproof, Red	68		Daters, India Rubber	
42	51	Ink for Flat Dup.	69	16	Drawing Pins	1
			69	46	Paste	
			69		Pins	
			69		Portfolio with tapes	

ADDITIONAL ITEMS

Description	Quantity	Description	Quantity
AF N 1513 (Large) Acquittances Rolls 100 Lads			
AF N 1531A Statement of Impairment 2 Lads			
6 concrete	6 Botts		

File 228

August 17.
21 Aug 43

Mr Wron

Please make available the
following to ~~Oct. 17~~ for use at
August Winton -

- 6 S.O. Books ✓
- 6 Notebooks ✓
- 100 Sheets Paper ✓
- 50 Envelopes ✓
- 50 Labels ✓
- 12 Pencils ✓
- 3 Ink - ✓
- 8 Pens & Nibs extra ✓
- 1 Ruler ✓
- 100 Sheets Paper ✓
- 3 Erasers ✓

3040

W. W. Wron
1st Lt. 1st Reg.

ADD

10

My dear Alex,

Very pleased to hear from
you indeed but sorry to hear you have
been sick. There's a fair amount ~~3039~~
sickness here too. Have passed your
indent on to

"D" adv Sta Depot

batsman

Services are a bit bloody. Can't get
my office machinery repaired at any price

Cheers

Yours Sincerely chick

25⁸/43

AMGOT H.Q. SICILY.
24. Aug. 43.

Lib

1360

Dear *Phoebe*

Having just returned from Hospital I am now in process of trying to get some sort of order out of chaos which has developed here.

I wonder if you would be kind enough to help me over a small thing by the disposal of the attached A.F.1393. If this form could be handed to the nearest Stationery Depot with a request that supplies are required to be forwarded to this H.Qs. as early as possible, I shall be more than grateful.

We have had quite a lot of sickness at this H.Q. and in consequence the machinery is working on the slow side.

I sincerely hope and trust everything is well with you. I shall be glad to hear from you any old time, and thanks a lot if you would do this favour for me.

Yours

Alex

P.Y.C.

Lt. Marshall, M.B.E.,
Supervising Officer,
15 Army Group.

Subject:- Office Stationery

Ref:- 7/1/AQ

AMGOT HQ,
15 Army Group.

Tags, India are urgently required in this office for filing purposes.

May a large supply please be forwarded as soon as possible?

Civil Affairs,
Amre
24 Aug 43



3038

[Signature]
Lt Col.,
S.C.A.O.

Declassified E.O. 12356 Section 3.3/NND No.

785015

228/HQ.

AMST HQ.

19 August 43

Subject: Report Form.

To: Maj. McDonald,
Military Government School,
North Africa.

Owing to the present paper shortage it is regretted that we are unable to send the 200 forms as requested. Possibly you could get them printed at Tizi Ouzou.

Will you please let me have ~~any~~ correspondence which you took away with you, as this may have been removed in error.

[Signature]
Major,
Public Safety Division.

(17)

AMGOT/228/HQ

18 August 1943

SUBJECT: Typing

TO: Chief Staff Officer

1. Owing to the congestion obtaining in the typing pool the work of this division is being seriously held up.

2. Would it be possible either to have a typewriter allotted or to requisition one locally as I have clerks on my staff who know how to type. This procedure would relieve to some extent the pressure on the pool and enable us to get on with our business.

AMGOT HQ
15 Army Group.

C. H. Harris
Lt. Colonel,
Controller of Property.

C. P.

21 typewriters which should have arrived have been taken at the last moment for another operation. This has left us in the air but we are now requisitioning some & you shall have one as soon as we 3036 get it.

C. P. Harris
Lt. Col.
for C. G. P.

688
6
AMGOT/228/HQ

18 August 1943

SUBJECT: Typing

TO: Chief Staff Officer

1. Owing to the congestion obtaining in the typing pool the work of this division is being seriously held up.

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AMGOT HQ
15 Army Group.

Lt. Colonel,
Controller of Property.

703

3035

Request for Supplies for
Public Safety Division

228/149

5

17 August 1943.

1. 5 Stapling Machines Velos 323 1/4" shanks.
2. 10 Boxes Thumb Tacks.
3. 3 "Hole Punchers".
4. 6 Waste Paper Baskets, Large.
5. 50 Memo Pads.
6. Typewriter Paper:
 - 6 Packages White Bond 8x10 1/2.
 - 12 " Foolscap 8x10 1/2.

3034

B. J. Hefford
Major

*P.D. What about Rubber Stamps?
J. K. [unclear]*

Declassified E.O. 12356 Section 3.3/NND No. 785015

P296

Imperial Typewriter Co Ltd.

11/8/43

2019674

Model 50

Machine No 2.065825 Type Unit No CDH.80 Carriage CHT.68

Name & No. of Keyboard English No.1. Elite Billing Wigs G.513

No. of Keys 15

Carriage Size 12"

1234567890-~~q~~wer tyuiop~~a~~sdfghjkl;~~=~~zxcvbnm,.~~;~~

"/02 3' (?) ~~Q~~WERTYUIOP~~A~~SDFGHJKL;~~=~~ZXCVBNM,.~~;~~



Specimen of the work done on this Imperial Typewriter.

Important

Before unpacking this machine please read instructions.

B/.

(Checked By).

P/A 15/8
JC L

11/8/43

Subject: Office Machinery.

H.Q.,
A.M.C.O.T.

9 AUG 1943
1545 Wm.



2

There are 22 typewriters at this H.Q. and no instructions for disposal have as yet been given. It is requested that instructions for their distribution be issued, please.

W. L. ...
... to ...

... is ...

3032

Syracuse.
9 Aug 1943.

C.S.O.

Lt. Col.
Senior Civil Affairs Officer,
A.M.C.O.T.

JW. *As a considerable amount of correspondence is coming through this office one of their typewriters is being given*

relaminated here. It is absolutely necessary as any
rate of process. Please indicate when the material
will be done.

9/8. J. L. M.

SEUC

785015

3 204
SUBJECT: Office Machinery.

AMCOT/228/HQ.
12 Aug. 1943.

S. C. A. O. Syracuse Province.

Reference your memorandum of 9 August on the above subject will you please hold these machines for the time being until a satisfactory distribution has been worked out. It is noted that AMCOT LIAISON with 15 Army Group has taken one leaving 21 with you.

JS
CHARLES M. SPOTFORD,
Lt. Col., G.S.C.
Chief Staff Officer.

AMCOT HQ.
15 Army Group.

Declassified E.O. 12356 Section 3.3/NND No. 785015

AMGOT/228/HQ

Memo for Lt. Davis (Supply):

7 August 1943

Col. Poletti's officers in the field need stationery, pencils,
etc. What supply have we and what provision for procurement of this
type of article?

CHARLES M. SPOTFORD
Lt. Col., G.S.C.
Chief Staff Officer

AMGOT HQ
15 Army Group

10/3031

I 790