

Declassified E.O. 12356 Section 3.3/NND No.

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EFFICIENCY & PROFICIENCY, MENTAL & PHYSICAL
AUG., SEPT. 1944

HEADQUARTERS COMPANY
2675TH REGIMENT
ALLIED CONTROL COMMISSION
(CVAHEAD)
APO 394

785015
4 September 1944

201.6

SUBJECT: Classification and Rating of Enlisted Men

TO : Adjutant, AGC,
APO 394, US Army.

1. In order that this office can comply with letter, File AG 201.6, Subject: 'Classification of Enlisted Men', dated 5 August 1944, Headquarters, Services of Supplies, MATUSa, and Circular #100, dated 13 August 1944, Headquarters, MATUSa, it is necessary to have the following information on all enlisted men (American) attached to your office for duty.

a. Exact nature of duty performing.

b. Degree of skill in performance of such duty:

- (1) Semi-Skilled
- (2) Skilled.

2. In the determination of degree of skill you will be guided by the following as extracted from letter, File AG 201.6, Subject: 'Classification of Enlisted Men', dated 5 August 1944, Headquarters, Services of Supply, MATUSa:

Sec II, per I. Definitions.

a. (1) Semi-Skilled means capable of performing the duties under supervision. This is the rating given to enlisted men who are learning a new duty as soon as they begin to show familiarity with the duty or those who have failed to attain sufficient proficiency to be classified as skilled.

(2) Skilled means capable of performing the duties in an efficient manner without supervision beyond that inherent in the job itself.

3. Master submitted is as of 31 August 1944 containing the latest information in possession of this office. Any changes in as-

1. In order that this office can comply with letter, File No. 201.6, Subject: "Classification of Enlisted Men", dated 5 August 1944, Headquarters, Services of Supplies, MATCUSA, and Circular #100, dated 13 August 1944, Headquarters, MATCUSA, it is necessary to have the following information on all enlisted men (American) attached to your office for duty.

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Sec II, par 1. Definitions.

a.(1) Semi-Skilled means capable of performing the duties under supervision. This is the rating given to enlisted men who are learning a new duty as soon as they begin to show familiarity with the duty or those who have failed to attain sufficient proficiency to be classified as skilled.

(2) Skilled means capable of performing the duties in an efficient manner without supervision beyond that inherent in the job itself.

3. Roster submitted is as of 31 August 1944 containing the latest information in possession of this office. Any changes in assignments, additions or deletions will be made directly on the attached roster.

4. Prompt returns will be appreciated.

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1 Incl:
Roster.

Richard H. Mansland
RICHARD H. MANSLAND
Captain, G-2
Commanding

785015

DATE	NAME	POSITION	STATUS
8/2/23	WILLIAM, EDWARD A.	Chief Clerk	✓
8/2/23	STONDALE, ROBERT J.	"	✓
8/2/23	SAITEL, ARTHUR F.	Chief File Clerk	✓
8/2/23	LAURE, JOHN A.	Chief Clerk	✓
8/2/23	WACHS, VICTOR B.	" Cash Sec.	✓
8/2/23	WACHS, VICTOR B.	hem-voyaph Operator	✓
8/2/23	WACHS, VICTOR B.	Typist	✓
8/2/23	WACHS, VICTOR B.	" - Chief Clerk	✓
8/2/23	WACHS, VICTOR B.	"	✓
8/2/23	WACHS, VICTOR B.	Clerk	✓
8/2/23	WACHS, VICTOR B.	Clerk	✓
8/2/23	WACHS, VICTOR B.	Typist	✓
8/2/23	WACHS, VICTOR B.	Clerk	✓
8/2/23	WACHS, VICTOR B.	"	✓
8/2/23	WACHS, VICTOR B.	"	✓
8/2/23	WACHS, VICTOR B.	"	✓
8/2/23	WACHS, VICTOR B.	Chief Clerk	✓
8/2/23	WACHS, VICTOR B.	Clerk	✓
8/2/23	WACHS, VICTOR B.	Typist	✓
8/2/23	WACHS, VICTOR B.	"	✓
8/2/23	WACHS, VICTOR B.	File Clerk	✓
8/2/23	WACHS, VICTOR B.	Typist	✓

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