

Declassified E.O. 12356 Section 3.3/NND No.

785015

ACC

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DUTIES OF ADJUTANT GENERAL, DEPT HQ, ACC
AUG. 1944

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HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

Adj 321.011

1 August 1944

SUBJECT: Activities of Adjutant's Department, Hq, ACC.

TO : Acting Chief Commissioner, Allied Control Commission,
THROUGH: G-1 (A).

1. Reference is made to letter, Hq, NATOMA, AD 31.5/12 (A),
27 July 1944, subject: "Inspection of 2675th Regiment".

2. Reference is also made to report of inspection, dated 18 July 1944,
on Headquarters, 2675th Regiment, Allied Control Commission (Overhead) APO
394, signed by CHARLES V. HICKS, Major, HQ, included with reference in para-
graph 1, above.

3. Attention is invited to Establishment Memorandum No. 2, Hq, ACC,
7 February 1944, Reference 16032/U-1, (originally published as Executive
Memorandum No. 2, same date and reference). Particular attention is invited
to Paragraph 5 of this publication, which reads in substance:

"...and the former AG's responsibilities will be
limited in general to the reception, distribution
and dispatch of correspondence and copies, the
operation of the Post Office and the issue of rout-
ine orders of certain types. The Adjutant will have
no responsibility for personnel and will only main-
tain files pertaining to his own department - not
central files..."

4. So far as the undersigned has been able to determine, from a
personal questioning of the heads of each section of the Adjutant's Depart-
ment, the Inspector General made no inspection or official visit of any kind
to this Department.

5. Insofar as the Adjutant's Department is concerned, the following
rough outline of the activities of the various sections thereof is set forth
to enable a ready comparison of the field of activity of the Adjutant, ACC,
and the Adjutant, 2675th Regiment:

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ACCCable Section:

Reproduction of incoming cables;
preparation of outgoing cables for
Italian Government agencies.

Courier & ADIS Section:

Transmission of all official mail
outside of Hq, ACC building.

Incoming Distribution:

Reception, sorting and routing of
all incoming correspondence and
signals.

Registry:

Recording of all mail and signals
received.

Internal Message Center:

Pickup and delivery service to and
from all offices in ACC Headquarters
building.

Files:

Adjutant's Dept files, and files of
all publications and distribution there-
of - see par 3, above, for files policy.

Duplicating:

Mimeographing of ACC publications and
distribution thereof, and publications
of operational sub-units of ACC.

Publications:

Preparation of ACC Special Orders and
Daily Bulletin - miscellaneous publica-
tions.

Adjutant and Assistant Adjutant:

General responsibility for operation of
department, planning, coordination, etc.

Post Office:

Supervision and responsibility for opera-
tion of APO 394 and British Mail Room. The
British Mail Room is now under supervision
of G-1 (B).

2675th Regiment

No parallel.

No parallel.

2675th Regt uses ACC service.

All 2675th Regt traffic comes
through this section and is a
very small portion thereof.

2675th Regt mail goes direct -
is not opened or registered.

No parallel.

No duplication: 2675th Regt files
are personnel files, not main-
tained by ACC.

Duplication: 2675th Regt does
own mimeographing.

Duplication: 2675th Regt prepares
own orders. Regimental volume a
small percent of ACC.

No duplication: personnel activi-
ties of Regt require full time at-
tention of one officer.

Duplication: APO 394 should be
purely a 2675th Regt responsibility

L. T. MONTANT, Jr.
1st Lt, AG
Adjutant 997

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ALLIED CONTROL COMMISSION
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AHJ 321.011

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PARAGUAY: G-1 (A).

1. Reference is made to letter, Hq, NATOUSA, AG 33.5/012 A-0, 27 July 1944, subject: "Inspection of 2675th Regiment".

2. Reference is also made to report of inspection, dated 18 July 1944, on Headquarters, 2675th Regiment, Allied Control Commission (Overhead), APO 394, signed by CHARLES V. GIBBS, Major, IG, inclosed with reference in paragraph 1, above.

3. Attention is invited to Establishment Memorandum No. 2, Hq, ACC, 7 February 1944, Reference 16052/G-1, (originally published as Executive Memorandum No. 2, same date and reference). Particular attention is invited to Paragraph 5 of this publication, which reads in substance:

"...and the former AG's responsibilities will be limited in general to the reception, distribution and dispatch of correspondence and cables, the operation of the Post Office and the issue of routine orders of certain types. The Adjutant will have no responsibility for personnel and will only maintain files pertaining to his own department - not control files..."

4. So far as the undersigned has been able to determine, from a personal questioning of the heads of each section of the Adjutant's Department, the Inspector General made no inspection or official visit of any kind to this Department.

5. Insofar as the Adjutant's Department is concerned, the following rough outline of the activities of the various sections thereof is set forth to enable a ready comparison of the field of activity of the Adjutant, ACC, and the Adjutant, 2675th Regiment:

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Italian Government agencies.

Courier & ADIS Section:

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Incoming Distribution:

Reception, sorting and routing of
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signals.

Registry:

Recording of all mail and signals
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Internal Message Center:

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from all offices in ACC Headquarters
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Files:

Adjutant's Dept files, and files of
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of operational sub-units of ACC.

Publications:

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Adjutant and Assistant Adjutant:

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