

Declassified E.O. 12356 Section 3.3/NND No. 785021

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10000/103/2

Declassified E.O. 12356 Section 3.3/NND No. 785021

10000/103/2

ARCHIVES POLICY
JAN. 1946 - JAN. 1947

ALLIED FORCE RECORDS ADMINISTRATION
JOINT PROGRAM ADVISOR

320/3/2

15 January 1947

SUBJECT: Organization of Archives Division.

TO : Executive Commissioner,
Allied Commission,
APO 954.

1. Reference your L/A, dated "January 1947" subject as above.

2. Receipt is acknowledged of the proposed organizational and functional charts of the Archives Division of the Allied Commission.

FOR THE ALLIED FORCE RECORDS ADMINISTRATOR:

Ken Menden
KEN MENDEN,
1st Lt., APO,
Joint Program Advisor (A)

SECRET

Ref. 1/AB

January 1947

SUBJECT: Organisation AG Archives Division.

TO : Allied Force Records Administration.

1. In accordance with the agreement at Conference of above Administration held on 4 Nov. 1946, herewith please receive proposed organisational and functional charts of Archives Division of this Commission.

2. Acknowledgement is requested at your convenience.

FOR THE CHIEF COMMISSIONER

Mr Haxelsson
Brigadier,
Executive Commissioner.

Copy 1/AB

785021

HEADQUARTERS ALLIED COMMISSION

A.P.O. 794

Office of the Executive Commissioner

Ref. 1/AB.

4 January 1947

Subject: Organizational and Functional Charts of
Allied Commission Archives.

To : Allied Force Record Administration.

1. Reference letter dated 18 December 1946 from Joint
Program Advisers Allied Force Record Administration, to Director
Archives, Allied Commission.

2. With reference to para 2 and 3 of the letter under reference,
it is not considered possible to prepare any proposals sufficiently
basic to be called "final" at this juncture. In general however
the present organization in the Allied Commission Archives will
remain intact until the closure of the Commission. Also it is
desired that the present organization and personnel be carried
over into the new set up, subject to any reduction of the civilian
staff considered feasible by the Director of Archives providing
this will not interfere with the present output of documents for
Micro filming. It is felt that the Military personnel possibly
in a civilian capacity now employed by the Archives Division
will be needed for the proposed organization.

3. With your agreement, therefore, it is proposed that
any policy beyond that outlined in para 2 above should be deferred
for the time being, especially in view of Polad (B)'s opinion,
recorded in the Minutes of the Conference held on 4th November 1946,
to the effect that it will not be possible to appreciate the whole
personnel picture until the responsibility of AFRA (to include the
Microfilm Depot) is considered at the same time and on the same
basis as that of A.C. Archives.

FOR THE CHIEF COMMISSIONER

ME 106
Brigadier,
Executive Commissioner

Copy to : G-5 AFHQ
Polad (A)
Polad (B).

785021

HEADQUARTERS ALLIED COMMISSION

A P O 794

Office of the Executive Commissioner

Ref. 1/AB.

4 January 1947

Subject: Organizational and Functional Charts of
Allied Commission Archives.

To : Allied Force Record Administration.

1. Reference letter dated 18 December 1946 from Joint
Program Advisers Allied Force Record Administration, to Director
Archives, Allied Commission.

2. With reference to para 2 and 3 of the letter under reference;
it is not considered possible to prepare any proposals sufficiently
basic to be called "final" at this juncture. In general however
the present organization in the Allied Commission Archives will
remain intact until the closure of the Commission. Also it is
desired that the present organization and personnel be carried
over into the new set up, subject to any reduction of the civilian
staff considered feasible by the Director of Archives providing
this will not interfere with the present output of documents for
Micro filming. It is felt that the military personnel possibly
in a civilian capacity now employed by the Archives Division
will be needed for the proposed organization.

3. With your agreement, therefore, it is proposed that
any policy beyond that outlined in para 2 above should be deferred
for the time being, especially in view of Polad (B)'s opinion,
recorded in the Minutes of the Conference held on 4th November 1946,
to the effect that it will not be possible to appreciate the whole
personnel picture until the responsibility of AFRA (to include the
Microfilm Depot) is considered at the same time and on the same
basis as that of A.C. Archives.

FOR THE CHIEF COMMISSIONER

me 105
Brigadier,
Executive Commissioner.

Copy to: G-5 AFHQ
Polad (A).
Polad (B).

3. With your agreement, therefore, it is proposed that any policy beyond that outlined in para 2 above should be deferred for the time being, especially in view of Polad (B)'s¹ opinion, recorded in the Minutes of the Conference held on 4th November 1940, to the effect that it will not be possible to appreciate the whole personnel picture until the responsibility of AFMA (to include the Microfilm Depot) is considered at the same time and on the same basis as that of A.C. Archives.

FOR THE CHIEF COMMISSIONER.

104

Brigadier.
Executive Commissioner.

Copy to G-5 AFHQ
Polad (A)
Polad (B)

SECRET

December 1946

Subject: Organizational and Functional Charts of
Allied Commission Archives.

To : Allied Force Record Administration.

1. Reference letter dated 18 December 1946 from Joint
Program Advisers Allied Force Record Administration, to Director
Archives, Allied Commission.

2. *Let reference to para 2 of the letter with reference*
~~Confirming the statement in para 2 of above, it is not~~
considered possible to prepare any proposals sufficiently basic
to be called "final" until a date nearer the end of the military
period, *as this period.*

~~In~~ In general however the present organization in the Allied
Commission Archives will remain intact until the closure of the
Commission. Also it is desired that the present organization
and personnel be carried over into the new set up, subject
to any reduction of the civilian staff considered feasible by
the Director of Archives providing this will not interfere with
the present output of documents for Micro filming. It is felt
that the military personnel, *for the military personnel* now employed by the Archives Division
will be needed for the proposed organization.

3. With your agreement, ~~therefore~~ and further in view
of the statement of Polad (B) mentioned in the last paragraph
of your letter, it is proposed that any policy beyond that
outlined in para 2 above shall be deferred for the time being.

FOR THE CHIEF COMMISSIONER

Brigadier,
Executive Commissioner.

Executive Commissioner

Draft reply to Program Adviser (APRA) is submitted for your approval.

1; To prepare a final chart of the future staff of Archives before agreement of CJS and London is received is considered by Major Maxwell and myself as premature, although charts are in preparation.

2 It is considered also to reply to an AFHQ Directive of somewhat high policy at the level requested-(Capt (B) and Lieut (A) Program Advisers)- incorrect.

3 Do you agree, please, that copies be sent to Folada (A/B) and to G-5?

Maxwell
Dr. Arthur

1009

Declassified E.O. 12356 Section 3.3/NND No. 785021

3 Do you agree, please, that copies be sent to
Poiada (A/H) and to G-5?

McKinnon
Dr. Arthur

1009

HEADQUARTERS ALLIED COMMISSION

A P O 794

Office of the Executive Commissioner

ARCHIVES DIVISION

Ref. : 1/AB.

3 December 1946

Subject: Functional & Organisational data.

To : Allied Forces Records Administrator.

In accordance with para 2 (a) of conclusions agreed at Records Administration Conference on 4th November 46, enclosed please find two copies of charts showing functional and organizational costs of Archives Division of this Commission, at the present time.

Please acknowledge receipt.

FOR THE CHIEF COMMISSIONER

M.C.
Brigadier,
Executive Commissioner.

093

*Handled by Lt Mendenhall (Capt Baker)
10-12-46*

PAGE THREE

H/7915

SECRET

AC DIST

Action: Archives Div

Info: Chief Commissioner

Executive Commissioner

Polad (A)

Polad (B)

File

Skeleton

090

ACTION

SECRET

NOV 16 1946

Tel No: ROM 422031 Ext 210

Subject: Archives - Reestablishment under
Emergency Control

Responsible
Allied Commission (ITALY)
CNP

Ref: Q-1(1)/2004

30 October 1946

C-5 Section AMH

1. Reference telephone conversation Major BRUNNEN-
LA OAL HED-SOUTH of 29 Oct 46, on above named subject. The establishment
suggested for Archives Division is 6 Officers and 10 N/A's, priority being
maintained between British and American personnel.

2. The present strength of Archives Division is given
in Appendix 'A' and it is notified that all personnel are willing to continue
service under Emergency control, subject to the terms and conditions offered
being satisfactory to each individual.

FOR THE CHIEF COMMISSION

Chubiney
L. WILSON-JONES
Lt Colonel
Executive Officer (N)

/s/
Copy to : His Section

785021

ATTACHED 'A'

<u>Name and Rank</u>	<u>Number</u>	<u>Nationality</u>	<u>Due for Release</u>
Major HARRISON H.M.	123824	IR	1 (DIED)
Major CHAPMAN D.M.	0290399	AM	15 Dec 46
Capt CANNON L.G.	341655	IR	15 (DIED)
Capt WOOD P.G.	04301751	AM	
Capt BROWN J.E.	0405757	AM	
Sgt FARMER S.	12066643	AM	15 Dec 46 (482)
Sgt BROWN H.	8/2664977	IR	26 (DIED)
Cpl HOP G.	33972790	AM	27 Apr 47
Cpl FARMER T.	44124624	AM	15 Dec 46
Cpl BROWN J.	8/1275033	IR	43 (DIED)
Cpl FLEMING L.	57814271	AM	26 Dec 46
Cpl LUNA F.	38587093	AM	11 Dec 45
Pte GOSWILLER G.	14800814	IR	A/S Op 62
Pte TAYLOR E.	14783050	IR	A/S Op 61
Pte SAUL G.	14756084	IR	A/S Op 60

Capt	DAVIS J.R.	0405757	AM	15 Dec 46 (482)
Sgt	WARKLEY S.	1206643	AM	26 (371)
Sgt	KIRKIN R.	3/2661977	IF	27 Apr 47
Op1	WIMP G.	33972790	AM	15 Dec 46
Op1	WALKER T.	44121624	AM	43 (376)
Op1	WALKER J.	3/11275033	IF	26 Dec 46
Op1	WALKER L.	37814271	AM	11 Dec 45
Op1	WALKER P.	38587098	AM	A/S Op 62
Pto	CHENVILLER G.	14800314	IF	1/3 Op 61
Pto	TAYLOR E.	14765350	IF	A/S Op 60.
Pto	SMITH G.	14756004	IF	

ALLIED [REDACTED] COMMISSION
INTER-OFFICE MEMORANDUM
ARCHIVES DIVISION

SUBJECT:

FILE No. 1/AB.

TO : Lt.Col. Wilbe Jones. G-1(B). 30 October 1946

Reference conversation draft for your approval
is attached.

At the movement there are two additional EMEs
working in Archives but they are now nearly due for
release and in any case are not considered suitable
for our future programme.

L.G. CANNINGS
L.G. CANNINGS,
Capt. RASC.
Archives Division.

087

- 6 allied } or Bilingual Italians
Clerks } for Readers

1 M.C.O. Chief Clerk 27

7

49
7
41

2 officers

9 mil or civ

23 civ (Ital)

084

32

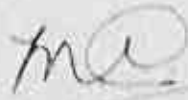
HEADQUARTERS ALLIED COMMISSION

A P O 794

Office of the Executive Commissioner

5. It is proposed that Allied personnel should be 50% American 50% British. The Wage cost is at present estimated at 36,000 lire per day, exclusive of allowances for accomodation and feeding. This does not include any Microfilming staff, film, equipment, or provision for maintenance.

FOR THE CHIEF COMMISSIONER


Brigadier,
Executive Commissioner.

Copies to: Chief Commissioner.
POLAD (A).
POLAD (B).

F22750

181015A OCT

Archives

H/7272

OCT 191030

RECEIVED

21 OCT 1946

AFHQ SIGNED SACRED CITE PHGEG
ALCOM ROME

RESTRICTED

Please submit urgently for war office recommendations requested
LAT.
This Headquarters latter G-5900 point 24 of 18 June, including number of
personnel.

AC DIST

ACTION : ARCHIVES 2

INFO : CHIEF COMMISSIONER

EX COMMISSIONER

FLOAT

FILE

ACTION

OCT 21 1946

HEADQUARTERS ALLIED COMMISSION

A P O 794

Office of the Executive Commissioner

ARCHIVES BRANCH

1/AB

26 September 1946

TO: Mr. Hilary Jenkinson
Public Records Office,
Chancery Lane, LONDON. W.C.2.

Dear Mr. Jenkinson

Thank you for the receipt for the Lema Catalogue
and your note, the former has been sent to the authorities.

I hope to be in Town about the second week in October
when I shall be very pleased to call you on the telephone and
perhaps see you if convenient.

Yours, very sincerely
PMH

078

785021

Reference

6471 HJ.

Ref: 1/AB.

PUBLIC RECORD OFFICE

Chancery Lane, W.C.2.

Telephone:
HOLBORN 3741

10 September, 1946.

Dear Colonel Harrison,

Thank you for your letter which duly reached me with the Laoca Catalogue, formally acknowledged herewith.

I shall certainly like to see you when you are in town: do let me have a message if possible beforehand.

Yours sincerely
H. J. Harrison

Col. Norman M. Harrison,
Headquarters Allied Commission.

GE.

677

ALLIED COMMISSION
INTER-OFFICE MEMORANDUM
ARCHIVES BRANCH

CONFIDENTIAL

SUBJECT:

FILE NO. 28/ab - 1/AB.

TO Political Advisor (B),
(for attention of Mr. HANKEY).

14 September 1946

In response to your telephone enquiry I am enclosing
copy of Confidential report of the present situation regarding
the Archives (ALCOM ~~SECRET~~) submitted to Lt.Col. Thompson at his
request on Aug. 30th.

Will you please acknowledge at your convenience.

N.M. HARRISON,
Major,
Chief Archives Officer.

- . 075

785021

ALLIED [REDACTED] COMMISSION
INTER-OFFICE MEMORANDUM

CONFIDENTIAL

SUBJECT:

FILE No. 28/AR. - 1/AR.

TO : Political Adviser (A).
(for attention of Mr. J.A.N. GUSCH).

14 September 1946

In response to your telephone enquiry I am enclosing
copy of Confidential report of the present situation regarding
the Archives (ALCH-REK) submitted to Lt.Col. Thompson at his
request on Aug. 30th.

Will you please acknowledge at your convenience.

H.M. HARRISON,
Major,
Chief Archives Officer.

074

ALLIED [REDACTED] COMMISSION 28/AB
INTER-OFFICE MEMORANDUM
ARCHIVES BRANCH

SUBJECT: Letter APRA/B/007

File No. 4063/80

TO : Executive Commissioner
~~for attention Mister Thompson.~~
File 4063/EE

29 August 1946¹⁹⁴

These records have nothing to do with AG. Archives.
They are the personal responsibility of Capt. BUCK (Micro
Film Unit) and will be housed in AG. Building ANNEXE.

A.F.R.A. confirm that the security of these Army
Records does NOT rest with Allied Commission.

N.M. HARRISON,
Major,
Chief Archives Officer.

- 1 - 073

TRANSLATION

SUBJECT: Transmission of printing.

Dr. Jenkinson, Director of Public Record Office, has applied to the Direction of Lucca State Archives in order to obtain, as a gift, copy of the catalogue of the "Show of Relation between Lucca and England" exposed in that Archives.

The above mentioned Direction has accepted willingly his request and, through this Ministry begs this Subcommission to have the attached printing forwarded to Dr. Jenkinson.

Please acknowledge receipt.

s/ For the Minister

069

Declassified E.O. 12356 Section 3.3/NND No. 785021

HEADQUARTS ALLIED COMMISSION
ARCHIVES BRANCH
MINUTE SLIP

DATE... 16 AUG 1945

FROM Major H.M. Harrison TO

~~Capt. T. Rowlands~~

~~MAJ. CHAPMAN~~ *Sup*

~~Chief Clerk~~

~~MAJ. CHANNING~~ *g*

Folio (s) referred

~~Capt. WEDEA~~ *(But)*

~~MAJ. TAYLOR~~

~~FOR Action~~

~~Information~~

~~Remarks~~

~~Signature~~

16 AUG 1945

067

