

Declassified E.O. 12356 Section 3.3/NND No. 785021

ACC

10000/103/120

Declassified E.O. 12356 Section 3.3/NND No. 785021

10000/103/120

STAFF STUDIES
AUG. - DEC. 1946

~~SECRET~~

MAPS AND CHARTS
FILMED ON 35MM ROLL

Thus is prepared!
in order to estimate
the total area which
will be required after
Target date

19-36

SPACE ALCOB ARCHIVESRoom 223

57.4' x 23'

Total 1320 sq. ft.

Room 224

12.6' x 23'

Total 289 sq. ft.

Gymnasium right annex
Room 230

64.4' x 16.6'

Total 1069 sq. ft. DIRECTOR (B)

Gymnasium left annex

64.4' x 16.6'

Total 1069 sq. ft. R SECTION

Gymnasium

75' x 70'

Total 5250 sq. ft. M SECTION

Room 228

21.6' x 15.6'

Total 334 sq. ft. DIRECTOR (A)

Room 229

35' x 31.6'

Total 1106 sq. ft. R/S

Room 231

35' x 31.6'

Total 1106 sq. ft. CATALOG

Store Room

18' x 8'

Total 144 sq. ft. -S: Sachin

all together TOTAL 11,692 sq. ft.

less
10073 sq ft
5273 GYM
4800 sq ft

Say 4 bays of 1100ft + one Director Room 400

Declassified E.O. 12356 Section 3.3/NND No. 785021

	<u>Amer</u>	<u>Brif</u>	
Offr	1 1	1 1	4
Sgt	1 1	1 1	2
NCO	1 1	1 1	4
Exec	1 1	1 1	4
Lt/Tp	1 1 1 1	1 1	6
4+1+4+1+1+4+1+4 =			<u>20</u>

C O P Y

~~SECRET~~

Rep H... ~~PRIORITY~~

C O P Y

TO FOR ACTION : AGWAR WASHINGTON FOR ~~COMBINED~~ CHIEFS OF STAFF
INFO : MINISTRY OF DEFENCE LONDON FOR BRITISH CHIEFS OF STAFF
REF NO : FX 75691
SIGNED : SACMED CITE : PHAGR

This is NAF 1300.

Reference FAN 729.

(1) Following are estimates of personnel for Allied Force Records Administration including Allied Force Microfilming and Records Depot and Allied Commission Archives.

(A) American 4 Officers, 20 Enlisted Men, 10 War Department civilians.

(B) British 5 Officers, 32 Other Ranks.

(2) Following are approximate monthly estimates of fund requirements for Allied Force Records Administration including Allied Force Microfilming and Records Depot and Allied Commission Archives.

(A) 01 personnel services on account salaries War Department civilians, \$3600 (907 pounds), wages Italian civilians, \$5496 (1385 pounds).

(B) 02 travel expenses, \$229 (57 pounds).

(C) 04 communications service, \$66 (16 pounds).

(D) 05 rents and utility services, \$690 (173 pounds).

(E) 08 supplies and materials, \$200 (49 pounds).

(F) 07 other contractual services, \$378 (94 pounds).

MC OUT 570

SECRET

-1-

SECRET

9-34

SECRET

REF NO : RX 75691

(Cont'd)

Total monthly estimate is \$10659 (2681 pounds) to be divided between the 2 Governments, except that certain of the War Department civilians mentioned in para 2 (A) above are filling Officers/Enlisted Mens assignments and as such their salaries, approximately \$2300, should be chargeable to the American Government only.

(3) Following is the latest estimate of time for completion of microfilming program.

(A) If Allied Force Headquarters records only are to be microfilmed estimated time is approximately 'R' plus 150.

(B) If Allied Force Headquarters plus subordinate Allied Commands and installations viz ROME Area Allied Command and Allied Screening Commission which comprise approximately 2,321,000 documents are to be microfilmed, estimated time for completion will be approximately 'R' plus 270.

Recommend these subordinate records NOT be micro-filmed but shipped to the UNITED KINGDOM when no longer required where they will be accessible to the UNITED STATES of AMERICA if needed. NOT considered that they are of sufficient historical, legal or administrative value to necessitate frequent use of reference.

ORIGINATOR : AG (AFRA)

AUTH : R H JACKMAN LT COL.

INFORMATION : SACS C/S MTO
US POLAD **

G-2 G-5 NLO BRIT POLAD

MC OUT 570 25 Mar 47

-2-

1652B Ref No FX 75691 gs/A

SECRET

ARCHIVES BRANCH

17 June 47

Original Proposed Staff Costs

3	Sr Adm Ast	at 30,000	90,000
3	Jr Adm Ast	at 24,000	72,000
12	Clerks	at 22,000	264,000

Total 426,000

Suggested Proposed Staff Cost

4	Executive	at 35,000	140,000
4	Sr Adm Ast	at 30,000	120,000
4	Jr Adm Ast	at 24,000	96,000
6	Clerks	at 22,000	132,000

Total 488,000

George G. HAYFIELD,
Major C.A.C.
D/Director,
Archives Branch.

H.M. Harrison
H.M. HARRISON,
Major
Director
Archives Branch.

ARCHIVES - - BRANCH

17 June 47

Present Monthly Cost :-

Special Branch Archives	Lire	72,580	2
"Catalogue" Section	"	430,984	16
"S/R" Section & Legal Card Index Section	"	307,704	13
"M" Section	"	1,049,682	48
Administration	"	28,174	1
Carpenter & Cleaner	"	44,528	2

Total " 1,900,972 82

George G. Maxfield
 George G. MAXFIELD,
 Major C.A.C.,
 D/Director,
 Archives Branch LACAB.

H. M. Harrison
 H.M. HARRISSON,
 Major,
 Director,
 Archives Branch LACAB.

1	Electrical Engineer
1	Executive
3	Senior Admin. Asst.
5	Junior Admin. Asst.
7	Typists English Speaking
1	Clerk English Speaking
35	Clerks
1	Book Keeper
4	Photographers Daily Paid
1	Driver " "
4	Mechanics 2 Daily Paid
<u>63</u>	

British War Establ.

1	Captain - Depot Commander
1	WO I - Photo-Carto
1	S/Sgt. - Clerk
1	Sgt. - Clerk
3	Cpls. - Clerks
2	L/Cpl. - Clerks
5	Ptes. - Clerks
2	Sgts. - Gen. Duty
3	Cpls. - Gen. Duty
5	Ptes. - Gen. Duty
1	Pte. - RASC Driver
2	Cpls. - Photo Cine Stell
1	Cpl. - Photo Developes
<u>28</u>	<u>All ranks</u>

American T.O.

1	American Capt. Depot Comdr.
16	Enlisted Men
<u>17</u>	
Italians	63
British	28 (Incl. 1 Officer)
Americans	16
American Capt.	1
American Civil.	8
Attached	2 (1 Am. Lt. & 1 Br. Capt.)
	<u>116</u>

1 Driver
4 Mechanics 2 Daily Paid
63

British War Establ.

1 Captain - Depot Commander
1 WO I - Photo-Carto
1 S/Sgt. - Clerk
1 Sgt. - Clerk
3 Cpls. - Clerks
2 L/Cpl. - Clerks
5 Ptes. - Clerks
2 Sgts. - Gen. Duty
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2 Cpls. - Photo Cine Still
1 Cpl. - Photo Develops
28 All ranks

American T.O.

1 American Capt. Depot Comdr.
16 Enlisted Men
17

Italians 63
British 28 (Incl. 1 Officer)
Americans 16
American Capt. 1
American Civil. 8
Attached 2 (1 Am. Lt. &
1 Br. Capt.)
118

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1	Executive
3	Senior Admin. Asst.
5	Junior Admin. Asst.
7	Typists English Speaking
1	Clerk English Speaking
35	Clerks
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4	Photographers Daily Paid
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Declassified E.O. 12356 Section 3.3/NND No. 785021British War Establ.

1	Captain - Depot Commander
1	WO I - Photo-Carto
1	S/Sgt. - Clerk
1	Sgt. - Clerk
3	Cpls. - Clerks
2	L/Cpl. - Clerks
5	Ptes. - Clerks
2	Sgts. - Gen. Duty
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17

Italians	63
British	28 (Incl. 1 Officer)
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American Capt.	1
American Civil.	8
Attached	2 (1 Am. Lt. & 1 Br. Capt.)

118

0029

NOTES OF OFFICERS ASSIGNED TO ALLIED COMMISSION
ARCHIVES DIVISION

H.M. HARRISON
Major.

Director of Archives Division and responsible immediately to Executive Commissioner for all functions of the Division concerning the reception, processing, cataloguing, storage and servicing of Allied Commission records: for the proper safeguarding and disposition of these records in their final storage in HOME: for the maintenance of Liaison with Headquarters divisions and subcommittees and Regional offices of this Commission: and for the development of policies, establishment of standards and instructions, training of personnel and evaluation of results. He is in close contact with American and British Embassies through their Political Advisers and discharges his responsibilities through direct supervision of the work of the Officers in charge of the various Sections noted below.

G.G. MAXFIELD
Major.

as Deputy Director of AC Archives Division assists in the direction of the Division acting as Director of Archives in the absence of Major Harrison. In addition to this primary responsibility Major Maxfield especially supervises the functions of the "M/F" Section in its connection with the Microfilm Depot.

L.O. CANNINGS
Capt.

combines the duties of Admin. Officer with that of the reception, processing and cataloguing of all records in their Final Storage. Responsible for the maintenance of a card index of all files, which is an additional and accurate index of AC documents upon a "functional" basis.

P. WHEEN
Capt.

as Director of operations in the Section known as M/F (Preparation for filming) is responsible for the preparation processing cataloguing and recording of all files passed to the Microfilm Depot. The supervision of every operation connected with this Section is of the greatest importance in the high standard required and achieved.

E.G. MCCracken
Capt.

Assistant Officer in the M/F Section and combines these duties with the administration and supervision of the German Files known as the H U K Section.

E.G. TOOKER
Capt.

combines the duties of :-

(a) receiving and recording all files handed in from

training of personnel and evaluation of results. He is in close contact with American and British Embassies through their Political Advisers and discharges his responsibilities through direct supervision of the work of the Officers in charge of the various Sections noted below.

C.G. MAXFIELD
Major.

as Deputy Director of AC Archives Division assists in the direction of the Division acting as Director of Archives in the absence of Major Harrison. In addition to this primary responsibility Major Maxfield especially supervises the functions of the "M/F" Section in its connection with the Microfilm Dept.

L.O. CANNINGS
Capt.

combines the duties of Admin. Officer with that of the reception, processing and cataloguing of all records in their Final Storage. Responsible for the maintenance of a card index of all files, which is an additional and accurate index of AC documents upon a "Functional" basis.

P. WHIM
Capt.

as Director of operations in the Section known as M/F (Preparation for filming) is responsible for the preparation processing cataloguing and recording of all files passed to the Microfilm Dept. The supervision of every operation connected with this Section is of the greatest importance in the high standard required and achieved.

E.G. MCCracken
Capt.

Assistant Officer in the M/F Section and combines these duties with the administration and supervision of the German Files known as the R U E Section.

E.O. TOOMEY
Capt.

combines the duties of :-

- (a) receiving and recording all files handed in from Headquarters and Regions and relists these when necessary. Is responsible for security and storage of files before passing to M/F Section.
- (b) handles all enquiries for files until these are sent to Microfilm Dept.
- (c) close contact with 26 Headquarters Records Officers and plans with them the closing and dispatch of files to "R" Section.

H.M. Harrison
H.M. HARRISON, 9-28
Major,
Director,
Archives Division.

Executive Commission

Since D'WILSON (AFRA) is still absent thro illness, AFRA have asked that the data required on Page 7 of minutes be sent direct to Major Russell. I am enclosing this for your signature since the information might be of interest, please.

3.12.46

J. D. Harrison
Director Major

2

Archives

I have signed but is there not a "Total" figure to be filled in on Page 4 of the Chart

M. Canby
EC

13/12

Executive Commission

3.

Total figure added on page 4 of the chart handed to LEMUNDEN & Capt. BAKER on Dec 10th. They now request functional charts of each section - Before proceeding, may a ruling be given that you approve & also that the interests & future of the present staff can be investigated.

19.12.46

27
J. D. Harrison
Director

STRICTLY CONFIDENTIAL

DIRECTOR OF ARCHIVES

1 Major (B)	2,250 Lire
1 Civilian (It)	470 "
	<u>2,720</u>

Special Branch RUM

6 Civilians	<u>2,867 Lire</u>
-------------	-------------------

Hq. R/S & Cardex

1 Capt. (B)	1,500
1 Cpl. (A)	1,194
5 Civilians	1,995
	<u>4,989</u>

M/F Section

1 Major (A)	2,887 Lire
2 Captains (A)	4,140 "
1 Sgt. (A)	1,147 "
3 Cpls. (A)	2,430 "
3 Ptes. (B)	720 "
29 Civilians	12,973 "
	<u>24,297</u>

Final Storage & Region R & S

1 Capt. (B)	1,800 Lire
1 Sgt. (B)	600 "
1 L/Cpl. (B)	292 "
2 Civilians	850 "
	<u>3,542</u>

DAILY CHART OF WAGE COSTS PER DEPART.

SUMMARY OF DAILY WAGE
EXPENDITURE
(page 2)

Allied Officers	12,877
Allied EM/ORs	6,383
Italian Civilians	19,155
Total Daily wage cost.	<u>38,415</u>

STRICTLY CONFIDENTIAL

Administration
2nd Cat. Sr. Ad. 1
Daily pay: 470

Special Branch
Archives
Professional 1 : 576
Executive 1 : 564
3rd Cat. Jr. Ad; 1 : 445
4th Cat. Clerk 3 : 1162
Total Lire: 2,667

M/F Section
2 2nd Cat. Sr. Sup. 4 D.P.: 2,036
11 3rd Cat. Jr. Adm. 7 D.P.: 3,175
1 4th Cat. Int. Qual. 2 D.P.: 872
1 4th Cat. Typist 1 D.P.: 388
14 4th Cat. Clerks 10 D.P.: 4,088
3rd Cat. Jr. Sup R/F 3 D.P.: 1,605
4th Cat. Int/Typist 1 " : 397
3rd Cat. Int/ " 1 " : 412
Total Lire 12,973

R/S & ~~Garbox~~ Sec.
3rd Cat. Jr. Ad. ³⁸³ 3 : ~~1449~~
3rd Cat. I/Tech. 1 : 423
4th Cat. Clerk 1 : 423
Total Lire: ¹²²⁹ ~~1,995~~

Pinal Storage ¹²⁵¹
3rd Cat. Jr. Ad. 3 : ~~1449~~
4th Cat. Clerks 1 : 423
Total Lire: ¹⁷⁰⁴ ~~1,850~~

TOTAL DAILY WAGE COST (CIVILIAN)

STRICTLY CONFIDENTIAL

Director Major (B) 1
Daily pay: Lire 2,250
2,587 (A)

M/F Section	
Major (A) 1	Daily pay: 2,587
Capt. (A) 2	" 4,140
Sgt. (A) 1	" 1,147
Cpls. (A) 3	" 2,430
Ptes. (B) 3	" 720
Total Lire: 11,224 8,417	

<u>"R"/"S" & Cardex</u>	
Capt. (B) 1 D.p.: 1,800	
Cpl. (A) 1 D.p.: 1,194	
Total Lire: 2,994	

<u>Final Storage & R</u>	
Capt. (B) 1 D.p.: 1,800	
Sgt. (B) 1 D.p.: 600	
I/Cpl (B) 1 D.p.: 292	
Total Lire: 2,692	

TOTAL DAILY WAGE COST (ALLIED) : 12,260

The figures quoted above make no allowance for accommodation or rationing and in the case of British Personnel all amounts quoted are subject to deduction to cover Income Tax.

Strengths are based on the approved establishment, which is at present short of one Capt. (A).

SECRET

CONCLUSIONS

As the results of the discussion, the conference agreed upon the following points:

1. At the end of the military period all undischarged responsibilities of Allied Force Records Administration should be transferred to the United States and British Embassies.
 - a. These responsibilities should include, in addition to those pertaining to Allied Commission Archives, the reproduction and proper disposition of certain other combined records (including principally the still-active records of Allied Force Headquarters that cannot be released until the headquarters is inactivated).
 - b. The respective military attaches of the British and American Embassies would assume responsibility for the completion of the entire programme, with the reservation that major policies affecting the use and ultimate disposition of Allied Commission Archives would be formulated by the Embassies on a separate basis.
 - c. The contemplated organisation would be completely self-sufficient and would comprise the present microfilming unit and one archives unit, both of which would operate under the immediate control of an allied administrative and technical group responsible to the respective military attaches of the British and American Embassies. This group would take on present functions of Allied Force Records Administration and would be composed of administrative and technical persons thoroughly familiar with all aspects of this programme.
2. The costs of the whole undertaking, after the end of the military period, should be borne by such departments of the United States and United Kingdom Governments as determined by those governments. As all of the records concerned have been created by military organisations, it should be recommended that these departments be the War Department and the War Office.
 - a. Allied Commission and Allied Force Microfilming and Records Depot should submit to Allied Force Records Administration, through DR. WILSON (AFRA representative to ALCOM), at the earliest possible date, proposed organisational and functional charts.
 - b. Allied Force Records Administration should prepare detailed plans of overall organisation and cost analyses, as a basis for further discussions with the Embassies.

SECRET

B

ARCHIVES BRANCH

October 1946

Chief Archives

Admin. }
H (Region) }
and new building }

Searchers }
H (Hq) }
Cardex }

H/V Section

Officers		SM / CR		Civilians
A	B	A	B	
-	1	-	-	1
-	1	-	- 2	2
	-	1	-	1
1	-	-	-	1
	-	-	-	2
2	1	4	5 3	27
3	3	5	5	54

TOTAL 50

Future of Archives

1. The decision of ONS approving the system of Screening has made the deficiencies of the three British Military staff very much pressing.
2. Since abstraction of documents other than duplicates was still under discussion, the employment of Italian civilians as final readers, was permitted to remain and the American/British personnel were concentrated in the "G" Section where an output of 20,000 documents a day "cleaning" (removing pins, clips and duplicates) required good team directors, to keep up production.
3. Cleaning files has now been postponed - three million having been completed - and the Military will form the nucleus of the "Reading" staff of the new combined M/P Section at the recommendation of AFSA. It is proposed the present Italian readers will sit beside them as reliefs and/or learners and for this reason, only intelligent MDO's can be employed to carry out the high standard of screening.
4. The British Staff is deficient of three MDO's, whilst all the American personnel will have to be examined as to their capability to qualify to a certain standard.
5. Application to G-1 (B) since last June has not with no success. In the case of Col. CALVINO, who has personally applied to join Archives, it is hoped that he will soon be permitted to leave the Executive Commissioner's Office and follow his wish.
6. The future of this staff is also still uncertain from the Embassy end. Neither Poles (A) or Poles (B) have any reply from their Departments as to who will administer or even approve the use of Archives Staff as civilians and naturally everyone is very concerned and anxious to know their fate.
7. The main items to press for in the near future therefore are as follows :-
 - (1) Sufficient intelligent British MDO's to make up an establishment of five.
 - (ii) Completion of the negotiations between the Italian Government and the Lutheran Church for the building in 79 Via Sardegna for reception of Microfilmed documents.
 - (iii) The publishing of the terms to be offered to the Archives staff when transferring to the Embassy, both for officers and men.

pmh
may

1-10-46

Reading staff of the new combined R/V Section at the reconstruction of AFRA. It is proposed the present Italian readers will sit beside them as reliefs and/or learners and for this reason, only intelligent NOO's can be employed to carry out the high standard of screening.

4. The British Staff is deficient of three NOO's, whilst all the American personnel will have to be examined as to their capability to qualify to a certain standard.

5. Application to G-1 (E) since last June has not with no success. In the case of Cpl. GRIFFITHS, who has personally applied to join Archives, it is hoped that he will soon be permitted to leave the Executive Commissioner's Office and follow his wish.

6. The future of this staff is also still uncertain from the Embassy end. Neither Poland (A) or Poland (B) have any reply from their Departments as to who will administer or even approve the use of Archives Staff as civilians and naturally everyone is very concerned and anxious to know their fate.

7. The main items to press for in the near future therefore are as follows :-

(i) Sufficient intelligent British NOO's to make up an Establishment of Five.

(ii) Completion of the negotiations between the Italian Government and the Lutheran Church for the building in 79 Via Sardegna for reception of Microfiche documents.

(iii) The publishing of the terms to be offered to the Archives staff when transferring to the Embassy, both for officers and men.

1-10-46

John Harrison
may

00020

LECAP

ARCHIVES BRANCH

October 1946

	<u>OFFICERS</u>		<u>PM / OR</u>		<u>CIVILIANS</u>	<u>REMARKS</u>
	A	B	A	B		
Chief Archives		1				1 ^{EST}
M/F Section (Comb.)	2	1	5 + 2 (L)	25	27	29 = 29
Admin. & Ext.		1			3	4
Searchers			1		1	2
R (HQ)	1				1	2
Cardex					2	2
					1	-
	3	3	9	2	42	

Approved Establishment

Subsequent

R U K Section

Admin. Officer
German Staff
Civilian "

4 (E)	
	5
	4
1	9

Interim Report

The Archives of
Allied Commission.

1st October 1946

In order to obtain a clear view of the present situation in ARCHIVES AC, it is necessary to go over the general "set-up" of this Branch.

The 1946 PLAN defined the work would be done in three phases :-

- 1946-1947 (1) Receiving, checking and storing documents in present building,
1946-1948 (2) Processing, screening and listing for (AND also) Microfilming,
1946-1950 (3) Receiving filmed documents from Microfilm Depot, storing in new premises and cataloguing finally.

So far, this has gone according to plan and October 1st heralds the sending of the first documents to Microfilm Depot (Phase 2).

In about two weeks time these documents will be ready for Phase (3) but until the building is ready for their reception, files will remain in the AC Basement in sealed boxes.

All three phases will of necessity continue until AC closed down entirely, although the various Archives sections will naturally die off as their functions grow less and the staff transferred to sections which have more to do.

Two other Sections are working:

The "Searcher" (S) Section, dealing with all enquiries for files as well as responsibility for their return.

The "Cardex" Section which produces an index card for every file in Archives, listed under FUNCTIONS and which constitutes a valuable cross-section reference both at present for the Searchers and also later for historical information.

Staff (See Appendix A)

A change in the present allocation of staff, due to the recent final approval by Washington of the work on "P" (final for filming) Section has given the opportunity to combine this with another Section. The number of civilian staff employed in both these Sections will be gradually reduced, in consequence.

Accommodation The combination of the two Sections has allowed us to transfer all personal documents not yet ready for processing.

- (3) Receiving filmed documents from Microfilm Depot, storing in new premises and cataloguing finally.

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Staff (See Appendix A)

A change in the present allocation of staff, due to the recent final approval by Washington of the work on "P" (final for filming) Section has given the opportunity to combine this with another Section. The number of civilian staff employed in both these Sections will be gradually reduced, in consequence.

Accommodation The combination of the two Sections has allowed us to transfer all Regional documents not yet ready for processing, for checking to the present "Small" Conference Room. This prevents risk of confusion between the files ready for filming and those just received from Regions.

Appendix B shows present allocation of Office Space and storerooms.

Final accommodation in the "German Institute" building in Via Sardegna will be arranged when this is assigned to AC. The files will remain in their boxes but in a way easy for reference and will require no other shelving than wooden stands to keep the lowest tiers of 5 sufficiently above the floor for sweeping and dusting.

This building will also accommodate the R U K files providing present shelving can be moved there but there will be no space for Microfilming documents.

Embassies have the matter of Microfilm Depot accommodation under consideration.

U V X Files in Allied Canadian

The situation regarding the U V X files is somewhat more obscure.

When taking over these files from CSM (Lt. Col. Cameron Curry) some investigation had been taking place in obtain information of (a) removed materials from Italy (b) payments by the Germans in advance during the last few months of war to certain North Italian firms against goods not delivered.

Upon the instructions of G-5 AFM in July, this work was postponed until decision had been reached as to who would administer the files after microfilming.

G-5 had also sent a cable to CSM (for G-2 AFM) to obtain decision whether these files should be microfilmed since the quantity (approx three and a half million documents) would interfere with microfilm programme for the next two years. Up to now, no reply to either of these questions has arrived.

Pending this decision, documents are being numbered within the files but no processing is being done (piling, align and duplication removed) since all available Archives Staff is working in the U/V Section and the files are still under Public Safety clearance.

Numbering is proceeding steadily, an output of 20,000 per day (100,000 per week) being maintained and strict security precautions observed. There are approx 4,500 bulk files and 1250 still in boxes.

Whilst the Chief Archives Officer is supervising this work, valuable information is daily forthcoming which will enable investigation to be carried out without having to rely solely upon the German Staff previously employed.

At the same time, information is being allowed to accredited Italian Government officials as ordered by AFM, without their actually having access to the U V X files.

Appendix C shows the Staff situation at present.

McKinnon
M. A. McKinnon, Major,
Chief Archives Officer.

G-5 had also sent a cable to OES (for G-2 AWH) to obtain decision whether these files should be microfilmed since the quantity (approx three and a half million documents) could interfere with Microfilm programme for the next two years. Up to now, no reply to either of these questions has arrived.

Pending this decision, documents are being numbered within the files but no processing is being done (pins, clips and duplicates removed) since all available Archives Staff is working in the M/P Section and the files are still under Public Safety closure.

Numbering is proceeding steadily, an output of 20,000 per day (100,000 per week) being maintained and strict security precautions observed. There are approx 4,000 RM files and 3250 still in number.

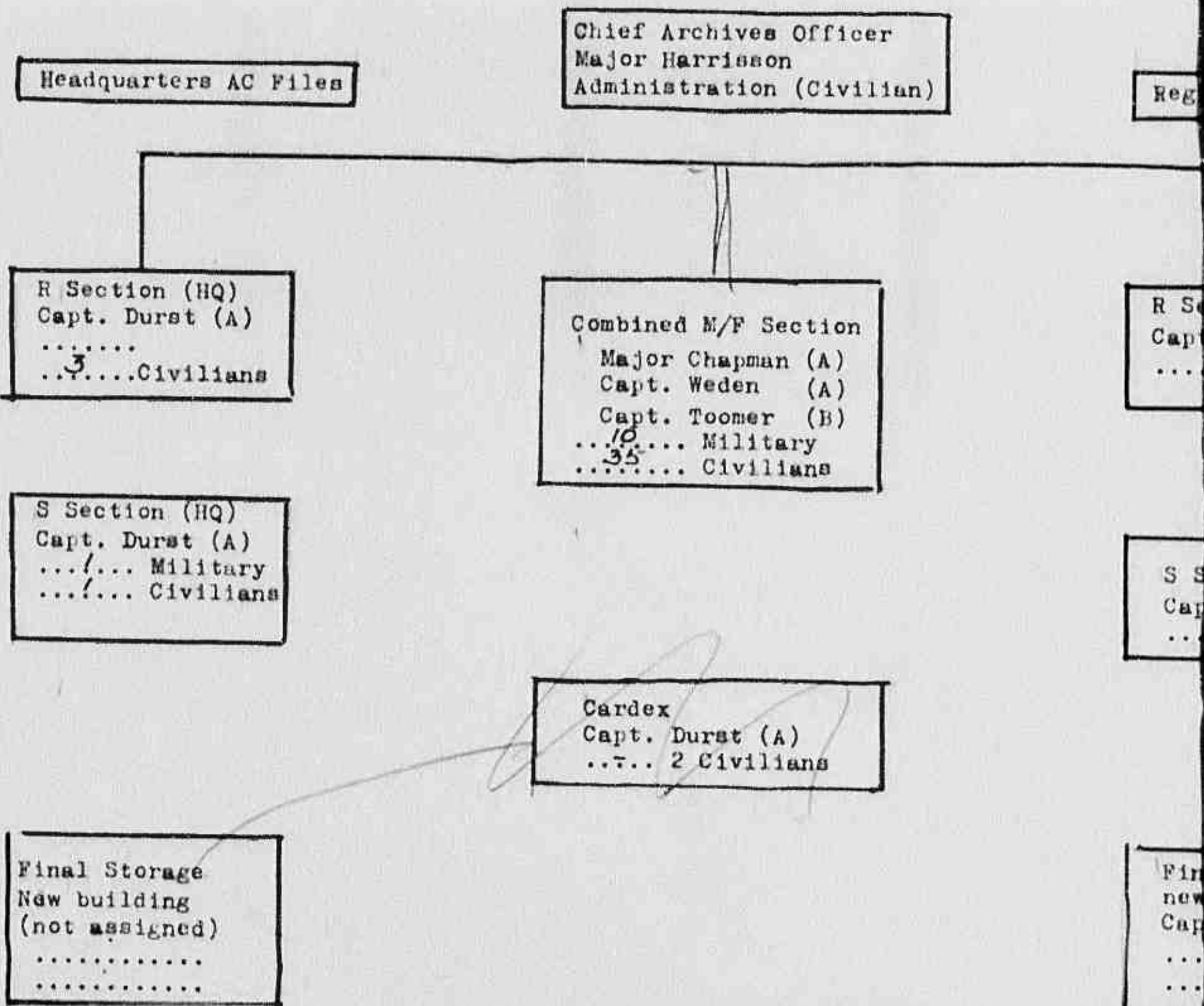
Whilst the Chief Archives Officer is superintending this work, valuable information is daily forthcoming which will enable investigation to be carried out without having to rely solely upon the German Staff previously employed.

At the same time, information is being allowed to accredited Italian Government officials as ordered by AWH without their actually having access to the RM files.

Appendix C shows the Staff situation at present.

RMKawassan
M.M. HARRISON, *May*
Major,
Chief Archives Officer.

00017



9106

Files

Chief Archives Officer
Major Harrison
Administration (Civilian)

Appendix A

Regional Files AC

Combined M/F Section
Major Chapman (A)
Capt. Weden (A)
Capt. Toomer (B)
..... Military
..... Civilians

R Section
~~Capt. Canning~~ ^{DURST (A)} (B)
..... Civilians

S Section
Capt. Cannings (B)
..... Civilians

Cardex
Capt. Durst (A)
... 2 Civilians

Final Storage
new building
Capt. Cannings (B)
..... Military
..... Civilians

A C Archives

Accommodation

Appendix B

	Room	Floor
Officer in charge	10	First
Administration	11	"
Receiving, checking & Storing Headquarters files	14 42 (fitted store rooms)	First Second
Officer administering Cardex, "R" Section & "S" Headquarters	12	First
Combined "M" and "P" Sections - Receiving Regional ^{Files} and checking these ^{Small}	Conference Room Conference Room	Third Third 2 nd
"S" Section and storage of Regional files (clerks) (2 clerks working here)	Storeroom	Basement

R U K Files

Admin. offices	52/54	Annexe (3 rd Floor)
Storerooms for documents	(8 rooms) = (fitted store rooms)	"
Room for Numberers	35	"

A C Archives

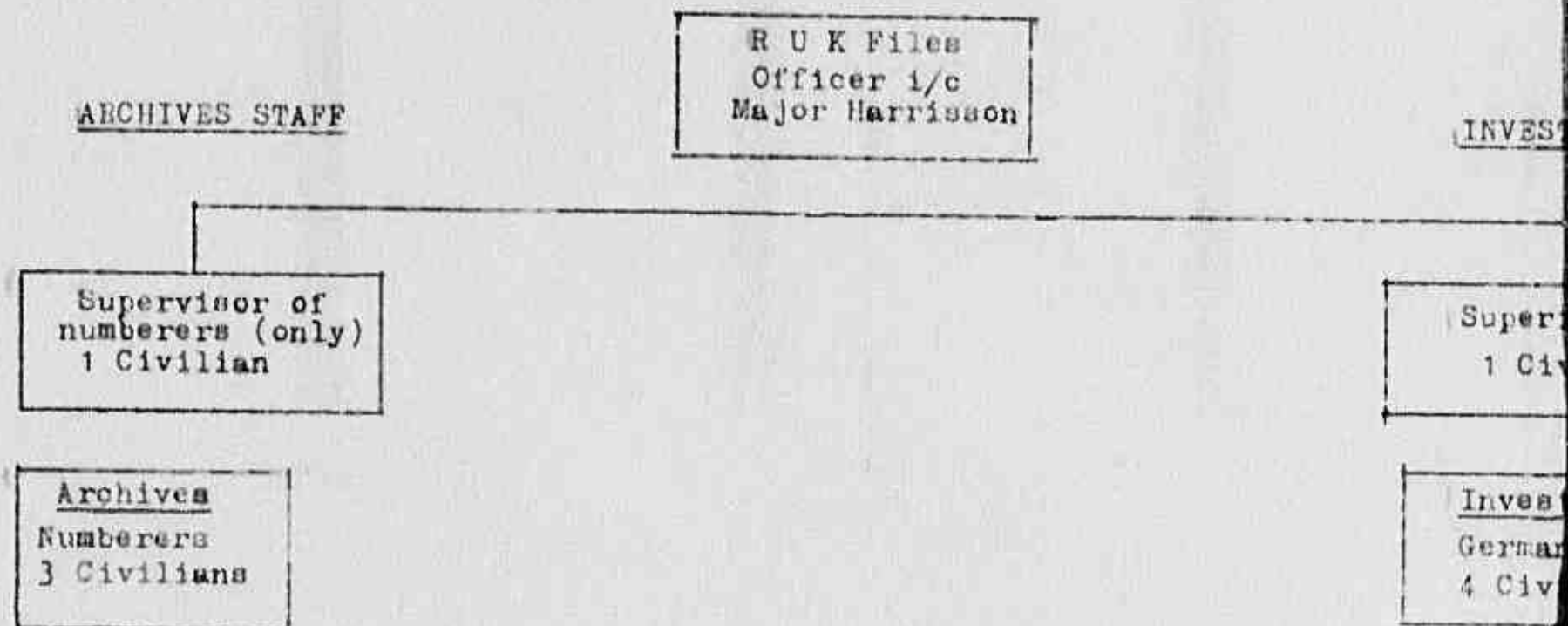
Appendix B

	Room	Floor
	10	First
	11	"
Working & quarters files	14 (fitted store rooms)	First
	42	Second
Mastering section & ers	12	First
and "F" Sections -	Conference Room	Third
Files onal and	Small Conference Room	Third
and storage les (clerks) my here.)	Storeroom	Basement

R U K Files

52/54	Annexe (3rd Floor)
(8 rooms) = (fitted store rooms)	"
35	"

Declassified E.O. 12356 Section 3.3/NND No. 785021



9182

Declassified E.O. 12356 Section 3.3/NND No. 785021

Appendix C

R U K Files
Officer i/c
Major Harrison

INVESTIGATION STAFF

Superintendent
1 Civilian

Investigation
German Staff
4 Civilians

APPENDIX "A"

DATA

Approximate number of sheets to be handled after extraction of duplicates	12,000,000
Average daily output "M" Section	20,000
Average daily output "P" Section	30,000
Average daily output Micro-Film Section	20,000
Saving effected by "P" Section screening 18% Daily	5,400

Work is based on a 5 day week.
Allowing for leave etc., a 46 week year.

FROM ABOVE :-

Time required to complete "M" 120 weeks from February 1946.

Time required to complete "P" 80 weeks from August 1946.

Time required to complete Filming 120 weeks from date of commencement.

Gross quantity of sheets 12,000,000 Filming time 600 days = 120 weeks

Saving effected by "P" Section 18% or 2,160,000

Nett quantity of sheets 9,840,000. Filming time = 492 day = 98.4 weeks

Saving effected in Filming time by use of "P" Section = 108 days = 21.6 weeks.

Average daily output "P" Section	30,000
Average daily output Micro-Film Section	20,000
Saving effected by "P" Section screening 18% Daily	5,400

Work is based on a 5 day week.
Allowing for leave etc., a 46 week year.

FROM ABOVE :-

Time required to complete "M" 120 weeks from February 1946.

Time required to complete "P" 80 weeks from August 1946.

Time required to complete Filming 120 weeks from date of commencement.

Gross quantity of sheets 12,000,000 Filming time 600 days = 120 weeks

Saving effected by "P" Section 18% or 2,160,000

Nett quantity of sheets 9,840,000. Filming time = 492 day = 98.4 weeks

Saving effected in Filming time by use of "P" Section = 108 days =
21.6 weeks.

APPENDIX "C"LABOUR COSTS "F" SECTION

<u>GRADE</u>	<u>N°</u>	<u>RATE LIRE DAILY</u>	<u>TOTAL</u>
Majors (A)	1	2,025	2,025
Sgts (A)	1	900	900
Senr. Admin. Asst.	4	480	1,920
Jnr. " "	6	450	2,700
Int. Gen.	1	430	430
Typist special	1	450	450
Typists	2	410	820
Copy typists	1	400	400
Clerks	10	380	3,800
Prof. Worker	1	580	580
			14,025
			=====

From Appr. A - "F" Section working 400 days will save Micro-Filming working 108 days.

Cost of Micro-Filming for 108 days at 61,451 per day = 6,636,708 lire

Cost of "F" Section for 400 days at 14,025 per day = 5,610,000 lire

Senr. Admin. Asst.	4	480	1,920
Jnr. " "	6	450	2,700
Int. Gen.	1	430	430
Typist special	1	450	450
Typists	2	410	820
Copy typists	1	400	400
Clerks	10	380	3,800
Prof. Worker	1	580	580
			14,025
			=====

From Appx. A - "P" Section working 400 days will save Micro-Filming working 108 days.

Cost of Micro-Filming for 108 days at 61,451 per day = 6,636,708 lire

Cost of "P" Section for 400 days at 14,025 per day = 5,610,000 lire

Saving of labour costs by use of "P" Section = 1,026,708 lire
=====

06012

APPENDIX 'B'ARCHIVES DEPT.

SHEET No. 1 Archives Branch Wages

Grade	Daily rate per line	Admin.	M Sect.	F Sect.	R Sect.	S Sect.	Total
Major	2025 A 1530 B	1		1			1 1
Captain	1800 A 1125 B		1 1				1 1
Lieutenant	1575 A				1		1
Sgt.	900 A 500 B		1	1			1 1
Cpl.	800 A		1			1	2
Ptes.	675 A 300 B		2 2				2 2
Prof. Worker	500			1			1
Sr. Admin.	480	1		4			5
Jr. Admin.	450		3	6			9
Int. Gen.	430		3	1			4
Typist Sp.	450			1			1
Typist Int.	410			2	2		4
Typist Copy	400		2	1			3
Clerk	300		1	10	1	1	14

Sgt.	900 A 500 B	1	1	1	1
Cpl.	800 A	1	1	1	2
Ptes.	675 A 300 B	2 2			2 2
Prof. Worker	500	1			1
Sr. Admin.	480	1	4		5
Jr. Admin.	450	3	6		9
Int. Gen.	430	3	1		4
Typist Sp.	450		1		1
Typist Int.	410		2	2	4
Typist Copy	400	2	1		3
Clerk	300		1	10	1
					19

Military Strength 13 12,205 lire daily
 Civilian 46 19,460 lire daily
TOTAL DAILY COST 31,665 lire daily

00011
 add mangos allowance board & one Capital Budget

APPENDIX BSHEET No 2MICRO-FILMING WAGES

Grade	Daily rate lire	Micro-Filming
Capt.	1125 B	2
Lieut.	1575 A	1
WO I	800 B	1
S.Sgt.	1000 A 650 B	4 1
Sgt.	900 A 500 B	4 3
Cpl.	800 A 400 B	3 7
Ptes.	700 A 300 B	1 2
Am.Civ.	4500	5
Sup.Lab.	561	1
Sr.Admin.	491	2
Jr.Admin.	398	1
Typist tech.	426	1
Typist Gen.	363	5
Typist	346	2
Clerks	358	20
Photo.	441	4
Asst.	411	1
Mech.	411	2

Capt.	1125 B	2
Lieut.	1575 A	1
WO I	800 B	1
S.Sgt.	1000 A 650 B	4 1
Sgt.	900 A 500 B	4 3
Cpl.	800 A 400 B	3 7
Ptes.	700 A 300 B	1 2
Am.Civ.	4500	5
Sup.Lab.	561	1
Sr.Admin.	491	2
Jr.Admin.	398	1
Typist tech.	426	1
Typist Gen.	363	5
Typist	346	2
Clerks	358	20
Photo.	441	4
Asst.	411	1
Mess.	441	2
Asst.	411	1
Driver	441	1
Labour	411	3

Military strength 32 (21,775 lire daily)

Civilian 49 (37,676 lire daily)

TOTAL DAILY COST 61,451 LIRE

00010

At a Meeting in the Executive Commissioners Office
on Friday October 4th 1946

Present Brigdr Carr
 Brigdr M. Lush
 Mr Green Polad (A)
 Mr Hankey Polad (B)
 Major H M Harrison Chief A O
 Major D M. Chapman Archives Bch

1. After the Interim Report had been examined, the question of the future of Archives Staff was discussed at some length.
 agreed ~~yyyyyyyyyy~~
2. It was ~~finally~~ decided by Mr Hankey that the offer of Brigdr. Lush to discuss the suggestion at the War Office ~~since~~ for Budgetary purposes ~~xxxxxxx~~ the British portion of Archives AC as well as the ~~xxxxxxx~~ Microfilm commitment ~~might~~ ~~xxxxxx~~ be ~~xxxxxx~~ borne on the Military Budget and the Staff be attached to the Military Attache since the simplest solution was ~~xxxx~~

7 Army Record, Venice Julia

7 13th Corps

8 H. get a quick decision or someone
authorizes to examine staff question
Col Thur said that it is not an ~~active~~ Embassy.

Lish F.O. may say it is a military show
Borne on military budget
Any objection to that? No.

9 For Budgetary purposes, the cost of AC
will be attached to Israel Attache's
memo —

'American O.C. suggested to follow the

3 military — He will prefer to

discuss with Embassy
J.D.R. Section not

00008

5

Polad B" stated that arguments had been

made for Col Thap to get reply - Joint Dep
might be

^ Basis for arranging the job

6 Lush would be given the mil ATT staff's

being attached to him to save.

10 Polad(B) providing Mil ATT staff has been

accepted. Must plan out ahead by the
time Mil ATT staff

Polad Lush. 3 of MIA's and GS recap shall
look after them

Perpetual nature

00007

Polad Lush. W.O. →

B.E. will write to FO. ^{suggesting the} thing up idea of
4 mil attack

A/E will discuss with Military.

If possible, will Pola (A) let me know.

00000

- then in two areas by Brig. Gen.
Maj. H. in progress of work
1. staff - Br. & Am. 5+5
 2. Are AFRA carrying on after Military
classes begin?
 3. Col. A+B have approached their
units. but w/o results.
 4. Mil. attached? to Br. W/A
 5. Brig. Gen. agreed to confer with
w/ War Office re staff.
 6. ~~AM~~ large records + AM of War. Dir.
parallel action by A.F.R.A.
 7. H { pay of Archives 3/665 line per day.
pay of M/unit 61,000 " " " "

ALLIED Commission
Archives

HEADQUARTERS ALLIED COMMISSION
APO 734
ARCHIVES BRANCH

TASK
OVER

1. The Archives Section was taken over by the present O i/c in November 1945 and comprised a staff of 1 Officer, 1 S/Sgt and one BOR.
The work consisted of receiving, checking, listing and storing the bundles of files from Regions and Headquarters, AC.

MICRO 2. In February 1946 OCS decided that ALCM Records were to be FILM microfilmed, target date was set for September 1946 with a total ESTIMATION of 2,800,000, duplicates extricated.

3. To prepare documents for this and in order that the continuity ARCHIVES of the work of receiving and listing incoming records should not be "M" disturbed, AC Archives Committee authorised a total staff of Army/SECTION Civilian personnel as follows

(British/American) Officers	EM/OR	Civilians (Ital.)
6	10	20

It was pointed out at the time that an estimated period of work would be well over TWO YEARS and it was agreed that the Russians would take over responsibility for this after the closing of the military period.

ARCHIVES 4. Later (June 1946) OCS agreed to our suggestion that a further comb-out "P" of extraneous matter would justify an increase of staff provided this SECTION did not exceed the cost of microfilm, this increase meant 18 Italian civilians. A new Section ("P") was added and for two months the work proceeded, with an average discard of surplus matter - (over and above duplicates already abstracted by "M") - of FIFTY per cent! Staff of Archives was then approved by AC as follows.....

(British/American) Officers	EM/OR	Civilians (Ital.)
6	10	34

5. Asignal was received from OCS through AFHQ in August stating that until copies of the material discarded by "P" Section was finally approved by them, work in this Section should be suspended.

OCS
hold

up "P" SECTION The reason for suspension was not on account of PAUSE but in order that Washington could be sure that the matter abstracted is in accord with the Schedule approved by them in June. Microfilmed copies have been sent to OCS and their decision is awaited.

NOTE

It should be noted here that Microfilming Records covers under two entirely separate operations!

- (a) Preparation for filming by ALCM Archives staff.
 - (b) Actual filming by Microfilm Unit directly under AFHQ (AFHQ)
- Archives AC Staff is concerned under (a) firstly in "cleaning" files (called "M" Section) and later "screening" documents in files (called "P" Section).

SECTION Civilian personnel as follows

(British/American) Officers	6	20	Civilians (Ital.)
-----------------------------	---	----	-------------------

It was pointed out at the time that an estimated period of work would be well over 750 YEARS and it was agreed that the Embassy would take over responsibility for this after the closing of the military period.

ARCHIVES 4. Later (June 1946) ONS agreed to our suggestion that a further cut-out of extraneous matter would justify an increase of staff provided this did not exceed the cost of microfilm, this increase meant 18 Italian civilians. A new Section ("P") was added and for two months the work proceeded, with an average discard of surplus matter - (over and above duplicates already abstracted by "M") - of FIFTY per cent! Staff of Archives was then approved by AC as follows.....

(British/American) Officers	6	10	Civilians (Ital.)
-----------------------------	---	----	-------------------

5. A signal was received from ONS through AFHQ in August stating that until copies of the material discarded by "P" Section was finally approved by them, work in this Section should be suspended.

ONS hold up "P" SECTION

The reason for suspension was not on account of POLICY but in order that Washington could be sure that the matter abstracted is in accord with the Schedule approved by them in June. Microfilmed copies have been sent to ONS and their decision is awaited.

NOTE It should be noted here that Microfilming Records comes under two entirely separate operations:

- (a) Preparation for filming by ALCON Archives staff.
- (b) Actual filming by Microfilm Unit directly under AFHQ (AFHQ)

Archives AC Staff is concerned with (a) firstly in "cleaning" files (called "M" Section) and later "renewing" documents in files (called "P" Section).

ARCHIVES AC has NOTHING to do with the administration, payment and cost of microfilming documents (b) This is a military one at present and (is suggested) will be taken over by Military Attache of Embassy when necessity arises.

The ultimate disposition of AC Records in Rome is under negotiation to acquire a lease of the now vacant premises of the GERMAN INSTITUTE of ARCHEOLOGY for a period of say TEN YEARS, at the expense of the Italian Government, in consideration of their having access to the documents but only UNDER ARMED JOINT SUPERVISION. The Government have signified their approval pending final arrangements with the Trustees of the building.

There is insufficient room in this building for anything else than archiving and cataloguing and MORE for microfilming.

Period 1.

ALONG TOTAL 6. The total of ALONG records is considerable. The original estimate of EIGHT MILLION (gross) has risen to nearer TWENTY as the Regions close and the files come in and when it is remembered that some series (Fifth Army/45 Army Group etc.) will not be available for months, no true estimate can be given.

OUTPUT 7. Twenty thousand documents will be the output necessary to keep Microfilm busy daily. If "clearing" only is decided by OCS, there is a total of two and a Half Million in hand which is Six months supply. If "screening" is also approved, sufficient material is in hand to have a "back-log" of nearly Half a Million documents ready, should "p" system go on.

TIME TO COMPLETE MONTHS TO COMPLETE 8. Upon the assumption that there are Twelve Million documents the preparation for and the actual filming of AC files will require 18 MONTHS. If "screening" also is approved it will need the other 18 extra civilian (para 4.) but NO saving of time except in the time and cost of Microfilming.

SAVING BY "P" 9. This, it is estimated will be reduced by 108 working days or Five months. The working wage cost of microfilming is twice that of Archives.

SECTION

Period 2.

CATALOG 10. The documents having been filmed and placed in their new library for access and information, the AC staff can be reduced by nearly Fifth per cent. A trained staff will however still be necessary to catalogue and re-archive the documents in their final form.

CROSS REFERENCE 11. Many little "bits and pieces" which arriving during the two years period, must of necessity be attached to their proper Groups and a card index system installed for reference to the original microfilm.

TIME PLAN FOR THIS 12. The actual staff necessary for this work cannot be fairly estimated at this stage but it is estimated that Five Senior Five Second Grade and say Five Italian Civilians would be needed. The problem time will be three years.

Period 3.

FINAL CUSTODY 13. Custodianship, maintenance and searching for files will probably be the responsibility of a trained staff and can be left to the staff then employed to give an idea of the work and time required before the

TIME 8. Upon the assumption that there are Twelve Million documents the
TO preparation for and the actual filming of AC files will require 18
COMPLETE months to complete.
FILMING If "screening" also is approved it will need the other 18 extra civilian
(para 4.) but 80 saving of time except in the time and cost of Microfilming.

SAVING 9. This, it is estimated will be reduced by 108 working days or Five months.
by "p". The working wage cost of microfilming is twice that of Archives.

SECTION

Period 2.

CATALOG 10. The documents having been filmed and placed in their new library for
access and information, the AC staff can be reduced by nearly Fifth per
cent. A trained staff will however still be necessary to catalogue and
re-archive the documents in their final form.

CROSS 11. Many little "bits and pieces" which arriving during the two years
REFS- period, must of necessity be attached to their proper Groups and a
REFERENCE card index system installed for reference to the original microfilm.

TIME 12. The actual staff necessary for this work cannot be fairly estimated
PLAN at this stage but it is estimated that Five Seniors Five Second Grade
FOR and say Five Italian Civilians would be needed. The probable time
THIS will be three years.

Period 3.

FINAL 13. Custodianship, maintenance and searching for files will probably
CUSTODY be the responsibility of a trained staff and can be left to the staff
then employed to give an idea of the work and time required before the
ALCON Archives are housed in their final depository outside Rome.

N.M. HARRISON,
Major,
Chief Archives Officer.

00003

HEADQUARTERS
ALLIED COMMISSION
APO 794
Archives Branch

CONFIDENTIAL

REPORT ON RUK FILES

GENERAL REPORT

In order to assess the value of information and the various activities and investigations already made upon these files reference should be made to the GENERAL REPORT of Feb. 1st 46 of the ALCM CEM Northern Branch Office, copy of which was sent to HE Sir Charles Noel, British Embassy Rome.

A file copy (07-2/470) is available for reference in Archives.AG.

PRESENT

The Ruk files were handed over to my care as Chief Archives Officer AG on July 4th by the Executive Commissioner to prepare these for microfilming as soon as possible.

STATUS

STAFF

With these came a staff of Germans, Italian and Austrians who had been employed by my predecessor (Lt. Col. GERMANN-CHERT) upon the work of investigation and collection of information for eventual release to the Italian Government. I was assured that they were honest, good workers and had been screened.

NO FURTHER INVESTIGATION

Access by the Italian Government was still awaiting approval of CCS but investigation continued in anticipation of this until instructions were received from AFHQ that no ALCM staff were to be employed upon investigation but were to confine their activities to preparation to microfilm the records.

PREPARING TO MICRO FILM

All investigation was therefore stopped (July 10) and the seniors (Germans) put in charge of certain groups of the files (A-3-D-37-3) to prepare these for filing whilst separate Italian staff were employed numbering every document and discarding duplicates, all of which however were retained in "Discard" folders to prevent diffusion of information.

CLOSING DOWN OF RUK

Work went on very well until the end of July and twenty thousand documents were boxed ready for microfilming, when it became known that behind this set-up, certain of the staff were preparing classified information either for immediate release or future disposal to interested people outside Allied Command.

On August 8th, all work in Ruk Files was closed down and the staff (Germans) instructed to report every morning at the main Archives Office.

of the ALCON CMI Northern Branch Office, copy of which was sent to HE Sir Charles Noel, British Embassy Rome.

A file copy (C7-2/470) is available for reference in Archives.AG.

PRESENT

STATUS

STAFF

The Ruk files were handed over to my care as Chief Archives Officer AG on July 4th by the Executive Commissioner to prepare them for microfilming as soon as possible.

With these came a staff of Germans, Italian and Austrians who had been employed by my predecessor (Lt. Col. CAMERON-GROVE) upon the work of investigation and collection of information for eventual release to the Italian Government. I was assured that they were honest, good workers and had been screened.

NO
FURTHER
INVEST-
IGATION

Access by the Italian Government was still awaiting approval of CDS but investigation continued in anticipation of this until instructions were received from AFHQ that no ALCON staff were to be employed upon investigation but were to confine their activities to preparation to microfilm the Records.

PREPARING
TO
MICRO
FILM

All investigation was therefore stopped (July 10) and the seniors (Germans) put in charge of certain Groups of the files (A-B-D-E-F-G) to prepare them for filing whilst separate Italian staff were employed numbering every document and discarding duplicates, all of which however were retained in "Discard" folders to prevent diffusion of information.

CLOSE
DOWN
OF
RUK

Work went on very well until the end of July and twenty thousand documents were boxed ready for microfilming, when it became known that behind this set-up, certain of the staff were preparing classified information either for immediate release or future disposal to interested people outside Allied Command.

On August 8th, all work in Ruk Files was closed down and the staff (German) instructed to report every morning at the main Archives Office.

Information of certain investigations is in the hands of PSS (see Confidential Report by me to P30 ALCON August 17th).

Cont. 2/.

00002

2.

PERSON In order that investigation of this most valuable work can continue after the "close down" by FBI has been completed, but in view of the **ABSOLUTE NECESSITY** for microfilm copies of the documents be made (security reasons) the following Policy is suggested.

POLICY

FILM (4) that Microfilming shall immediately be commenced. CX have this under consideration but are concerned at the large amount of matter to film (3 1/2 MILLION docs) in view of their filming commitments with ALCOM.

MEMORANDUM (11) in any case every document shall be numbered before access to Italian Government is permitted. ALCOM staff is available for this and with the preparation for filming also under ALCOM ARCHIVES staff would take three months.

SECURITY

REVISED (111) that NO investigation be permitted by or enquiries answered until a competent Record Staff (British/American) is authorised and that MEM of the present staff be employed with the exception of Dr. SEIBL (Czech) who is reliable, and who is very conversant with the files and contents.

STAFF

OFFICER (14) that the officer in charge shall have good knowledge of the German language as well as such information as possible of the MEM Files and their history. If the retention of these files is approved in MEM in the same building as ALCOM Archives, the Officer in charge (Major Harrison) is prepared to supervise MEM with the staff approved as below. Incorporating those with ALCOM.

IN CHARGE

GERMAN (v) the files NOT applicable to Italian claims shall be returned to Berlin under custody of the P 0 Archives Officer Lt. Col. THOMSON as soon as possible after numbering, microfilming being arranged by him.

RESEARCH FILES

ROME (vi) Should building be acquired, MEM files to be housed with ALCOM ARCHIVES but that **ABSOLUTE SECURITY** be guaranteed.

Suggested Staff (Investigation only)

Officer i/c (B)

Superintendent (G)

Chief Clerk (British)

Reader (A files) Reader (B files Reader (C files)
German-Civilian from GERMANY

Typist Pool
(A Civilian Ital.)

available for this and with the preparation for filing also under ALOCH ARCHIVES staff would take three months.

(iii) that NO investigation be permitted by or enquiries answered until a competent Record Staff (British/American) is authorized and that NRE of the present staff be employed with the exception of Dr. ZIEGL (Czech) who is reliable, and who is very conversant with the files and contents.

(iv) that the officer in charge shall have some knowledge of the German language as well as such information as possible of the NRE files and their history. If the retention of these files is approved in NRE in the same building as ALOCH Archives, the Officer in charge (Major Harrison) is prepared to supervise NRE with the staff approved as below. Incorporating these with ALOCH.

(v) the files NOT applicable to Italian claims shall be returned to Berlin under custody of the F O Archives Officer Lt. Col. THURGOOD as soon as possible after numbering, microfilming being arranged by him.

(vi) Should building be acquired, NRE files to be housed with ALOCH ARCHIVES but that ALOCH SECURITY be guaranteed.

Suggested Staff (Investigation only)

Officer 1/c (B)

Superintendent (C)

Chief Clerk (British)

Reader (A files) Reader (B files Reader (C files)
German-Civilian from GERMANY

Typist Pool
(A Civilian Ital.)

The Staff for numbering and microfilming to be supplied under Archives ALOCH.

COST
The cost of above to be met out of NRE finance, considerable sum lying at present with the ALLIED FINANCIAL AGENCY and urgently awaiting disposal to genuine Italian firms and others.

31 August 1946

M. H. HARRISON, Major,
Chief Archives Officer.

00001

Record Group 331,
Records of Allied Operational and Occupational Headquarters,
World War II

Records of the Allied Control Commission - Italy
1943 - 1947

Series 10000/104 - British Detachment
There are no records for subindicator 104.

| 5 7 2 |