

Declassified E.O. 12356 Section 3.3/NND No. 785016

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MONTHLY REPORTS, REGIONAL COMMISSIONERS
APR. 1944

all 5/10's of AS
Road report & 4/1
Education
MFA + A.

RECEIVED 20 APR 1944

ALLIED CONTROL COMMISSION

HC. & M.G. Section

APC 394

Ref/497/44/CL.

SUBJECT: Monthly Reports.

TO : Regional Commissioners, All Regions.
S.C.A.C.'s 5th and 8th Divisions.

25 April 1944.

1. Commencing with the report for April 1944, the following procedure for the preparation and submission of monthly reports will be adopted.

2. The Regional Commissioners and S.C.A.C.'s report will consist of a summary of the salient activities of the region during the period under review, condensed into not more than 6 pages of single-typed foolscap. The summary should cover the following points in the order and under the headings shown:

- (a) Political reactions and popular opinion.
- (b) Local Government - Provincial.
- (c) Economic Resources and Supply, with special reference to the food situation.
- (d) Agriculture, Forestry and Fisheries.
- (e) Labour.
- (f) Public Works and Utilities.
- (g) Public Safety and the functioning of:

- (i) Allied Courts.
- (ii) Italian Courts.

- (h) Public Health to include the Welfare and condition of the population.
- (i) Education.
- (j) Refugees.
- (k) Communications to include:

- (i) Road.
- (ii) Rail
- (iii) Telecommunications.
- (iv) Posts.

- (l) Property Control.

3. In general copies of Divisional Reports will not accompany this summary except where special references in note or the report is of special significance.

4. The report will be submitted (in quintuplicate) so as to reach this HQ (S.C. & M.G. Section - Civil Affairs Branch) not later than 1200 hrs on the 10th day of the month succeeding that covered by the report.

48-2

1. Commencing with the report for April 1944 the following procedure for the preparation and submission of monthly reports will be adopted.
2. The Regional Commissioners and S.C.A.O's report will consist of a summary of the salient activities of the region during the period under review, condensed into not more than 6 pages of single-typed foolscap. The summary should cover the following points in the order and under the headings shown :
 - (a) Political reactions and popular opinion.
 - (b) Local Government - Provincial.
 - (c) Economic Resources and Supply, with special reference to the food situation.
 - (i) Agriculture, Forestry and Fisheries.
 - (ii) Labour.
 - (iii) Public Works and Utilities.
 - (iv) Public Safety and the functioning of :
 - (1) Allied Courts.
 - (ii) Italian Courts.
 - (d) Public Health to include the welfare and condition of the population.
 - (i) Education.
 - (ii) Refugees.
 - (iii) Communications to include,
 - (i) Road.
 - (ii) Rail.
 - (iii) Telecommunications.
 - (iv) Posts.
- (1) Property Control.
3. In general copies of Divisional Reports will not accompany this summary except where special reference is made or the report is of special significance. 48-2
4. The report will be submitted (in quadruplicate) so as to reach this HQ (R.C. & M.C. Section - Civil Affairs Branch) not later than 1200 hrs on the 10th day of the month succeeding that covered by the report.
5. Divisional Reports will be submitted to the Sub-Commission (or Sub-Commissioners) concerned, each in duplicate and not later than the 5th day of the month succeeding that covered by the report.
6. Reports will be factual and relate only to the situation prevailing during and at the end of the period under review. They will not contain proposals, or recommendations, which should form the subject of separate communications.
7. Reports on personnel, where not already covered by those called for by C-1 Branch this HQ should be submitted separately to R.C. & M.C. Section (Establishments Branch).
8. Para. 6 and Appendix "D" of JMW 319.1 of 4 January 1944 and any other orders in conflict with the above instructions are hereby cancelled.

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MS/Cal
M. S. LUSH,
Brigadier,
Executive Commissioner.

Copy to: Sub-Commissions)
Sections (2)) For information.
Sec'y Gen.)

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