

Declassified E.O. 12356 Section 3.3/NND No. 785016

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ORG & ADMIN, OFFICE PROCEDURE, ABBREVIATIONS
JAN. - APR. 1944

Declassified E.O. 12356 Section 3.3/NND No. 785016

U.S. CONFIDENTIAL EQUALS BRITISH CONFIDENTIAL

AP 312

3E75

ALLIED FORCE HEADQUARTERS
AFD 512*Adm. Dir.*

AG 312.4-1 SIG-ACM

9 January 1944.

SUBJECT: Non-Secret Short Title Unit Designations.

TO : All Concerned.

1. Circular Number 75 and Section I, Circular Number 79, this headquarters, 1943, are being rescinded and the following substituted therefor.

2. The following non-secret short titles are approved to designate the units indicated below for use in all communications in this Theater when brevity of the transmitted material is a paramount consideration. These short titles are not secret code words for units, but are merely to be used for brevity in messages in place of the full name of the unit. Subordinate commands will submit additional proposed non-secret short titles for elements of their command to this headquarters for approval and announcement.

3. For uniformity and to avoid confusion, no other non-secret abbreviations or non-secret short titles should be used for these units. The purpose of these short titles is brevity in the preparation of messages and to facilitate the transmission of messages by electrical means. The short title is to be used in the text of the message in place of the whole name of a unit or installation. They are not to be used in addressing official correspondence. All new short title names or changes in non-secret short titles will be approved and announced by this headquarters.

4. For convenience, the List of Short Title Unit Designations is in two parts; Part I being the units or organizations listed alphabetically and Part II being the Short Title Unit Designations listed alphabetically.

PART IUNITNON-SECRETSHORT TITLE UNIT DESIGNATION

Administration Movement Control, M.A. Dist.	NALDV
Air Commander, Carica	ACCO
Air Force, Twelfth	12AF
Air Force, Fifteenth	15AF
Air Force Material Command, Dayton, Ohio (USA)	AFMAC
Air Force Service Command, XII	XII AFSC
Air Force Service Command, XV	XVAFSC
Air Force Training and Replacement Command, XII	XIIAFTRC
Air Force Command, Patterson Field, Ohio (USA)	ASCPFO
Algiers Garrison Headquarters	ALGAR
Algiers Sub-District Headquarters	AFSDIST
Allied Control Commission, Headquarters	FATIMA
Allied Force Headquarters	FREEDOM
Allied Force Headquarters Advanced Command Post	FAIRBARKS

1117

U.S. CONFIDENTIAL EQUALS BRITISH CONFIDENTIAL

Declassified E.O. 12356 Section 3.3/NND No. 785016

U.S. CONFIDENTIAL EQUALS BRITISH CONFIDENTIAL

AG 312.4-1 SIG-AGM, 9 January 1944 (cont'd) NON-SECRET
UNIT SECRET TITLE UNIT DESIGNATION

Allied Force Headquarters Accommodation Detachment	FAIRFIELD
Allied Force Camp (Near 15 Army Group)	FAIRWAY
Allied Force Headquarters Adv Adm Echelon	FLAMBO
Allied Garrison Commander, Sardinia	FALCON
Allied Ground Forces and Service Troops in Sardinia	
Headquarters, 2665th Quartermaster Base Depot	SANDEPOT
Allied Military Government, Sardinia	FABLE
Allied Military Government, Naples	FARGO
Army Air Force Engineer Command, MTO, (Prov)	ASCMTG
Army Air Force Headquarters, MTO	AAFTO
Army Air Force Service Command, MTO	ASCMTG
Atlantic Base Section	ARS
Rome Garrison Headquarters	BONGAR
Rome Sub-District Headquarters	BOMSDIST
Sevigne Garrison Headquarters	BOUGAR
British Army Staff Headquarters (In USA)	MILSTAF
British Military Mission, Washington, D.C.	BRITWAN
Canadian Military Force Headquarters (In UK)	CANMIL
Commander-in-Chief, Headquarters, Mediterranean	CINCHED
Commander United States Amphibious Forces North-west African Waters	COMPHIBNAV
Commander United States Naval Forces Northwest African Waters	COMNAVNAV
Constantine Garrison Headquarters	CONCAR
European Theater of Operations, Hq., U.S. Army (In UK)	ETOUSA
15th Army Group Headquarters (Main)	FILFOT
15th Army Group Headquarters (Rear)	FANTOX
15th Army Group Headquarters (Tao)	FINEAT
1st Army Group Headquarters, London	USFAG
Eastern Base Section	ERS
Eighth Air Force (U.S. in U.K.)	USAWW
Eighth Army Headquarters	EIGHTARMY
Fifth Army Headquarters	FIVEARMY
First Air Service Area Command	ISAC
French Command in Corsica	JUPITER
General Headquarters, Mideast	MIDEAST
G-4(Tov), AFHQ	FREEMOVES
Gibraltar Headquarters	CHIEF GIBRALTAR
Island Base Section	IRS
Malta Headquarters	COMMANDETH MALTA
Mediterranean Allied Air Forces	MAAF
Mediterranean Air Transport Service	MATS
Mediterranean Base Section	MBS
Mediterranean Coastal Air Force Headquarters	MCAF
Mediterranean Photo Reconnaissance Wing Headquarters	MFRW
Mediterranean Strategic Air Force Headquarters	MSAF
Mediterranean Tactical Air Force Headquarters	MTAF
Moroccan Sea Frontier Forces, Commander	COMMOCCANSEAFRON
North Africa District Headquarters	NADIST
North African Theater of Operations, U.S. Army	NATOUSA

Declassified E.O. 12356 Section 3.3/NND No. 785016

U.S. CONFIDENTIAL EQUALS BRITISH CONFIDENTIAL

AG 312.4-1 SIG-AGH, January 1944 (cont'd)

NON-SECRET

<u>UNIT</u>	<u>SHORT TITLE UNIT DESIGNATION</u>
Northern Base Section	NORBS
Number 1 District Headquarters	DISTONE
Number 2 District Headquarters	DISTWO
Peninsular Base Section	PBS
Persia and Iraq Command	PAIC
Philippville Garrison Headquarters	PHLGAR
Planning Group from Tactical Units at AFHQ	PORTUNE (Units)
Port Commandant, Algiers	ALPBARK
Port Commandant, Bone	BONPBARK
Port Commandant, Bougie	BOUGPBARK
Port Commandant, Naples	NAPBARK
Port Commandant, Philippville	PHLEBARK
Port Commandant, Sousse	SOUSPBARK
Port Commandant, Tunis	TUNPBARK
Q (Mov), Algiers	ALMOVES
Q (Mov), Constantine	CONMOVES
Q (Mov), Tunisia	TUNMOVES
Representative of the Allied Commander-in-Chief Corsica	PAKIR
Services of Supply, Dakar	AAFLIFIER
Services of Supply, European Theater of Operations, United States Army (in UK)	SOCEFOUSA
Services of Supply, North African Theater of Operations, United States Army	SOENATFOUSA
SPAX Garrison Headquarters	SPAGAR
Seventh Army Headquarters	SEVENARMY
Sousse Garrison Headquarters	SOOGAR
Southeast Asia Command Headquarters, New Delhi	COMIR
Tactical Bomb Force Headquarters	TEF
Tripoli District Headquarters	TRIPHIST
Tunis Sub-District Headquarters	TUNSDIST
Tunis Garrison Headquarters	TUNGAR
XII Air Support Command Headquarters	XILASC
United States Armed Forces, Middle East, Cairo	AMSE
United States Army Forces in Middle East, Headquarters	USAFME
War Department, Washington, D.C.	AGWAR
War Office, London	TROOPERS
West African Service Command, Headquarters	WASCSAF

PART II

1116

NON-SECRET

<u>SHORT TITLE UNIT DESIGNATION</u>	<u>UNIT</u>
AAFMTO	Army Air Force Headquarters, Mediterranean Theater of Operations
ABS	Atlantic Base Section
ACCO	Air Commander, Corsica
AECMTO	Army Air Force Engineer Command, Mediterranean Theater of Operations (Prov)

Declassified E.O. 12356 Section 3.3/NND No. 785016

U.S. CONFIDENTIAL EQUALS BRITISH CONFIDENTIAL

AG 312.4-1 SIG-AGN, 9 January 1944 (cont'd)

NON-SECRET
 SHORT TITLE UNIT DESIGNATION

UNIT

AFMAC	Air Force Material Command, Dayton, Ohio (USA)
AGWAR	War Department, Washington, D.C.
ALGERIA	Port Commandant, Algiers
ALGER	Headquarters, Algiers Garrison
ALMOVER	Q(Mov), Algiers
ALSPST	Headquarters, Algiers Sub-District
ASPLIFIER	Services of Supply, Dakar
ASSEE	United States Armed Forces, Middle East, Cairo
ASCFPO	Air Service Command, Patterson Field, Ohio(USA)
ASCHTO	Army Air Force Service Command, Mediterranean Theater of Operations
BOGEMARK	Port Commandant, Bone
BONGAR	Headquarters, Bone Garrison
BONSIST	Headquarters, Bone Sub-District
BOUGH	Headquarters, Bougie Garrison
BOUGEMARK	Port Commandant, Bougie
BRITMAN	British Military Mission, Washington, D.C.
CANRIL	Headquarters, Canadian Military Forces (In UK)
CHIEF GIBRALTAR	Headquarters, Gibraltar
CINCHED	Headquarters, Commander-in-Chief, Mediterranean
COMANTETH MALTA	Headquarters, Malta
COMMOCCANSEAFRON	Commander Moroccan Sea Frontier Forces
COMNAVLAN	Commander United States Naval Forces, Northwest African Waters
COMPHISMAN	Commander United States Amphibious Forces, Northwest African Waters
CONGAR	Headquarters, Constantine Garrison
CONMOVES	Q(Mov), Constantine
COPIN	Headquarters, Southeast Asia Command, New Delhi
DISTOE	Headquarters, Number 1 District
DISTWO	Headquarters, Number 2 District
ENC	Eastern Base Section
EIGHTH ARMY	Headquarters, Eighth Army
ETOUCA	Headquarters, European Theater of Operations, United States Army (In UK)
FABLE	Headquarters, Allied Military Government, Sardinia
FAIRBRMS	Allied Force Headquarters, Advanced Command Post
FAIRFIELD	Allied Force Headquarters, Accommodation Detachment
FAIRWAY	Allied Force Camp (Near 15th Army Group)
FAKIR	Representative of the Allied Commander-in-Chief, Corsica
FALCON	Allied Garrison Commander of Sardinia
FANTOX	Headquarters, 15th Army Group (Rear)
FARGO	Headquarters, Allied Military Government, Dayton

U.S. CONFIDENTIAL EQUALS BRITISH CONFIDENTIAL

Declassified E.O. 12356 Section 3.3/NND No. 785016

U.S. CONFIDENTIAL EQUALS BRITISH CONFIDENTIAL

AG 312.4-1 SIG-AGM, 9 January 1944, (Cont'd)

SECRET TITLE UNIT DESIGNATION	UNIT
FATIMA	Headquarters, Allied Control Commission
FILEMARK	Port Commandant, Philippaville
FILMAR	Headquarters, Philippaville Garrison
FILFOT	Headquarters, 15th Army Group (Main)
FILFAT	Headquarters, 15th Army Group (Tac)
FIVEARMY	Headquarters, Fifth Army
FLABO	Allied Force Headquarters Adv. Adm. Echelon
FORUNE (unit)	Planning Groups from Tactical Units at Allied Force Headquarters
FRERAM	Allied Force Headquarters
FRERAMES	G-2(Mov), AFHQ
IRB	Island Base Section
ILAC	First Air Service Area Command
JUPITER	French Command in Corsica
MACF	Headquarters, Mediterranean Allied Air Forces
MAITS	Mediterranean Air Transport Service
MEB	Mediterranean Base Section
MCAP	Headquarters, Mediterranean Coastal Air Force
MEHAST	General Headquarters, Mideast
MILSTAF	Headquarters, British Army Staff (in USA)
MRCH	Headquarters, Mediterranean Photo Recon- naissance Wing
MSAF	Headquarters, Mediterranean Strategic Air Force
MTAF	Headquarters, Mediterranean Tactical Air Force
NADIST	Headquarters, North Africa District
NALAV	Administration Movement Control, North Africa District
NAPBARK	Port Commandant, Naples
NATOUA	Headquarters, North African Theater of Operations
NGRES	Northern Base Section
PAIC	Headquarters, Persia and Iraq Command
PBS	Peninsular Base Section
SARIEPOT	(Allied Ground Forces and Service Troops in Sardinia), Headquarters, 3665th Quarter- master Base Depot
SEVENTHARMY	Headquarters, Seventh Army
SFAMF	Headquarters, SFAX Garrison
SOCHBARK	Port Commandant, Sousse
SOCHAF	Headquarters, Sousse Garrison
SOCHERMA	Headquarters, Services of Supply, European Theater of Operations, United States Army (in UK)
SOCHAFUSA	Headquarters, Services of Supply, North African Theater of Operations, U.S. Army

1115

U.S. CONFIDENTIAL EQUALS BRITISH CONFIDENTIAL

U.S. CONFIDENTIAL EQUALS BRITISH CONFIDENTIAL

AG 312.4-1 SIG-AGM, 9 January 1944 (cont'd)

NON-SECRET

SHORT TITLE UNIT DESIGNATIONUNIT

TRF	Headquarters, Tactical Bomb Force
TRIPDIST	Headquarters, Tripoli District
TROPPERS	War Office, London
TUNBARK	Port Commandant, Tunis
TUNGR	Headquarters, Tunis Garrison
TUNMOVES	Q(Mov), Tunisia
TUNSDIST	Headquarters, Tunis Sub-District
XIIAFSC	XII Air Force Service Command
XIIATRC	XII Air Force Training and Replacement Command
XIIASG	Headquarters, Twelfth Air Support Command
12AF	Twelfth Air Force
15AF	Fifteenth Air Force
XIVAFSC	IV Air Force Service Command
USAFME	Headquarters, United States Army Forces in Mideast
USFAG	Headquarters, 1st Army Group, London
USAFN	Headquarters, Eighth Air Force (U.S. in U.K.)
WASCSAF	Headquarters, West African Service Command

By command of General WILSON:

H. V. ROBERTS
 H. V. ROBERTS, *cc*
 Colonel, AGP,
 Adjutant General.

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ADMINISTRATIVE
REAR HEADQUARTERS
ALLIED CONTROL COMMISSION
AWO 394

AG-311.5

Adjutant Section

11 April 1944

WAR DEPARTMENT CODE NAMES AND ABBREVIATIONS

1. The following is extracted from War Department letter, Adjutant General's Office, file AGCS-P 311.5, SUBJECT: War Department Code Names and Abbreviations, dated 13 March 1944, for the information and guidance of all concerned:

- a. Government Agencies in the United States have contacted the War Department for information concerning alphabetical abbreviations used in communications and other official documents emanating from overseas theaters. In the majority of these instances it has been found that these abbreviations were not authorized by Army Regulations.
- b. To avoid unnecessary delays which inevitably follow, it is requested that in communications issued by United States forces or by combined United States and British forces, the words, for which no abbreviation is authorized by FM-21-30 and AR 850-150, be spelled out in full the first time they appear in each and every communication, followed by the abbreviation in parentheses.

2. Accordingly, AR 850-150 of 27 July 1942 is republished to include Change # 5 of 3 March 1943:

MISCELLANEOUS

AUTHORIZED ABBREVIATIONS AND SYMBOLS FOR USE IN PREPARATION OF MILITARY RECORDS AND ADMINISTRATIVE SPECIAL ORDERS EXCEPT FIELD ORDERS AND MESSAGES

General..... Paragraph:
Abbreviations and symbols..... 1
..... 2

1. General-- a. The abbreviations for single words and symbols for groups of words and phrases contained in paragraph 2 are authorized. In addition to the abbreviations published herein, those generally accepted and in common use are authorized and will be utilized whenever practicable. Names of cities and towns will not be abbreviated.

b. Abbreviations may be used singly or in groups. Combinations of abbreviations are authorized; thus, Chief, Army Exchange Service, is abbreviated C & Ex. Serv; adjutant general can be abbreviated AG or Adj Gen; private, first class, [unclear] 4

b. To avoid unnecessary delays which inevitably follow, it is requested that in communications issued by United States forces or by combined United States and British forces, the words, for which no abbreviation is authorized by FM-21-30 and AR 850-150, be spelled out in full the first time they appear in each and every communication, followed by the abbreviation in parentheses.

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b. Abbreviations may be used singly or in groups. Combinations of abbreviations are authorized; thus, Chief, Army Exchange Service, is abbreviated C A Ex Serv; adjutant general can be abbreviated AG or Adj Gen; private, first class, be abbreviated pvt 1st cl or pfc; The Adjutant General's Office is abbreviated TAGO. A combination of the abbreviations for The Adjutant General and for office. Abbreviations will not be followed by periods except to indicate the end of a sentence.

c. Abbreviations which are shown in lower case letters will be capitalized when the -

- (1) First letter of the word for which abbreviation stands would normally be capitalized, that is, at the beginning of a sentence.
- (2) Word or words are to be used as a proper noun.
- (3) Word or words are used after an individual's name to show title, grade, or component.

d. Abbreviations and symbols will be used for the maximum extent consistent with clarity and good form in military records prepared on approved printed forms, and in routine special orders issued by the War Department, and by all headquarters authorized to issue orders. Their use in formal written communications, other than routine special orders, will be confined to such commonly used abbreviations as the names of States and territories, and foreign countries, the middle initial of proper names, the names of months of the year, the names of arms and services, except where the use of initials and symbols in the body of a communication clearly violates established rules of grammar and syntax.

2. Abbreviations and symbols.

A

Absent without leave	AWOL
acting	actg
active duty	AD
additional	add
adjutant	adj
adjutant general	AG
Adjutant General's Department	AGD
administrative	adm
administrative (orders or officer)	Adm (O)
Administrative Services	Adm Serv
aide-de-camp	AIC
air base	AB
Airborne Command	A/B Comd
Air Corps	AC
aircraft warning (company)	AW (Co)
Aircraft Warning Service	AWS
airdrome	adrm
air intelligence section	A Int Sec
air mechanic, first class	AM 1cl
air mechanic, second class	AM 2cl
airplane	ap
airship	ash
Air Transport Command	ATC
allotment	almt
allotted	alot
allowances	alws
ambulance	amb
American Expeditionary Forces	AEF
American National Red Cross	ANC
ammunition	am
Amphibious Command	Amph Comd
animal	ani
antiaircraft	aa

AD	additional	add
	adjutant	adj
	adjutant general	AG
	Adjutant General's Department	AGD
	administrative	adm
	administrative (orders or officer)	adm (O)
	Administrative Services	Adm Serv
	aide-de-camp	AIC
	air base	AB
	Airborne Command	A/B Comd
	Air Corps	AC
	aircraft warning (company)	AT (Co)
	Aircraft Warning Service	AWS
	airstrome	adrm
	air intelligence section	A Int Sec
	air mechanic, first class	AM 1cl
	air mechanic, second class	AM 2cl
	airplane	ap
	airship	ush
	Air Transport Command	ATC
	allotment	almt
	allotted	alot
	allowances	elws
	ambulance	amb
	American Expeditionary Forces	AEF
	American National Red Cross	ANC
	ammunition	am
	Amphibious Command	Amph Comd
	animal	ani
	antiaircraft	aa
	antiaircraft artillery	aaa
	appointed	aptd
	appointment	apmt
	apprehended or apprehension	app
	Armored Force	Arm F
	armor	armr
	Army	A
	Army Air Forces	AAF
	Army Exchange Service	A Ex Serv
	Army Ground Forces	AGF
	Army Medical Center	MC
	Army Mine Planter	ME
	Army Mine Planter Service	MES
	Army & Navy Munitions Board	ANMB
	Army Nurse Corps	ANC

Army of the United States----- .US
 Army post office----- .APO
 Army Postal Service----- .APS
 Army Regulations----- .AR
 Army Specialist Corps----- .ASO
 Army Transport Service----- .ATS
 Army War College----- .AWC
 arrest----- ar
 arsenal----- ars
 article of war----- AW
 artificer----- artif
 artillery----- arty
 assigned----- asgd
 assignment----- asgmt
 assistant----- asst
 Assistant Chief of Staff----- .CofS
 Personnel Division----- .CofS, G-1
 Military Intelligence Division----- .CofS, G-2
 Operations and Training Division----- .CofS, G-3
 Supply Division----- .CofS, G-4
 Operations Division----- .CofS, OFD
 War Plans Division----- .Asst Sec War
 Assistant Secretary of War----- .Asst Sec War
 Assistant Secretary of War for Air----- .Asst Sec War
 attached----- atchd
 attack----- atk
 at the rate of----- w/r
 authorities----- auth
 automatic----- auto
 auxiliary----- aux
 averages----- av
 aviation----- avn

(Air)

bachelor officers' quarters----- BQ
 bakery----- bkry
 balloon----- bin
 Balloon Barrage Training Center----- BBTC
 barracks----- bks
 barracks and quarters----- B&Q
 battalion----- bn
 battery----- btry

asst
 Assistant Chief of Staff
 Personnel Division
 Military Intelligence Division
 Operations and Training Division
 Supply Division
 Operations Division
 War Plans Division
 Assistant Secretary of War
 Assistant Secretary of War for Air
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 attack
 at the rate of
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 .CofS, G-100

B

bachelor officers' quarters
 bakery
 balloon
 Balloon Barrage Training Center
 barracks
 barracks and quarters
 battalion
 battery
 bombardier
 bombardment
 branch
 branch assignment
 branch immaterial
 brigade
 brigade headquarters
 brigadier general
 bugler
 bulletin
 Bureau of the Budget
 by direction of the President
 BOQ
 bkry
 bln
 BBTU
 bks
 BA
 ba
 btry
 bndr
 bomb
 br
 Ba
 BI
 brig
 BHC
 brig gen
 bgir
 Bull
 B3
 B2

C

caliber
 camouflage
 cal
 cam

captain	-----	capt
casual	-----	cas
cavalry	-----	cav
central	-----	cen
certificate	-----	cert
certificate of disability for discharge	-----	CDD
changes	-----	c
chaplain	-----	Ch
character	-----	char
chauffeur	-----	chr
chemical	-----	chl
Chemical Warfare Service	-----	CWS
chief	-----	C
chief of	-----	Cof
Chief of Staff	-----	SoFS
Chief Signal Officer	-----	CSO
chief warrant officer	-----	CWO
circular	-----	Cr
Citizens' Military Training Camp	-----	CMTCC
civil (r civilian)	-----	civ
civil authorities	-----	C Auth
class	-----	cl
clerical	-----	clerk
clerk	-----	clk
clothing	-----	clo
Coast Artillery Corps	-----	CAC
coast defense	-----	CD
college	-----	collg
colonel	-----	col
color	-----	clr
colored	-----	clrd
command	-----	comd
Command and General Staff School	-----	CSS Sch
commandant	-----	comdt
commander	-----	comdr
commanding	-----	comdg
commanding General	-----	CG
commanding officer	-----	CO
command post	-----	CP
command post exercise	-----	CPE
commissary	-----	com
communication	-----	com
computation	-----	comtr
company	-----	co
compilation	-----	com
concentration	-----	con
conference	-----	conf
confirmed	-----	conf

Citizens' Military Training Camp	CITC
civil (or civilian)	civ
civil authorities	C Auth
class	cl
clerical	clerk
clock	clk
clothing	clo
Coast Artillery Corps	CAC
coast defense	CD
college	cols
colonel	col
color	clr
colored	cld
command	comd
Command and General Staff School	CAGS Sch
commandant	comdt
commander	comdr
commanding	comdg
commanding general	CG
commanding officer	CO
command post	CP
command post exercise	CPE
commissary	comrn
communication	com
commutation	comtn
company	CO
compilation	comn
concentration	con
conference	conf
confined	confd
confinement	confin
conscientious objector	CO objtr
construction	const
continued	contd
control	ctrl
control	ctrl
convenience	conv
cook	ck
corporal	cpl
Corps of Engineers	CE
Corps of Military Police	CMPC
court-martial	CM
current	curr
current series	cs

defense-----
 delinquent account-----
 delivered or delivery-----
 dental-----
 Dental Corps-----
 Department-----
 deposit-----
 depot-----
 Deputy Chief of Staff-----
 deserted or desertion-----
 detached enlisted men's list-----
 detached officers' list-----
 detached service-----
 detachment-----
 director-----
 disability-----
 discharge or discharged-----
 disciplinary-----
 discontinued-----
 dishonorable or dishonorably-----
 dismissed-----
 dismounted-----
 disgraced-----
 Distinguished-Flying Cross-----
 Distinguished-Service Cross-----
 Distinguished-Service Medal-----
 district-----
 district engineer officer-----
 division-----
 division headquarters-----
 document-----
 dropped-----
 duty-----
 duty officer-----
 DO-----
 def-----
 dedl acct-----
 delv-----
 dent-----
 DC-----
 dept-----
 dpt-----
 dep-----
 DCofS-----
 des-----
 DEM/L-----
 DOL-----
 IS-----
 det-----
 dir-----
 disab-----
 disch-----
 dia-----
 discount-----
 dishon-----
 dismd-----
 dsmtd-----
 dlar-----
 DFC-----
 IGC-----
 ISM-----
 dist-----
 DEO-----
 div-----
 DHQ-----
 doc-----
 drpd-----
 dy-----
 DO-----

ech-----
 electrical or electrician-----
 elec-----
 embarkation-----
 emb-----
 emergency-----
 engineer-----
 enlisted-----
 enlisted man or man-----
 enlisted Reserve Corps-----
 ERC-----

discharge or discharged..... disch
disciplinary..... dis
discontinued..... discontd
dishonorable or dishonorably..... dishon
dismissed..... dismd
disputed..... dmtd
disrupted..... dstr
Distinguished-Flying Cross..... DFC
Distinguished-Service Cross..... DSC
Distinguished-Service Medal..... DSM
district..... dist
district engineer officer..... DEO
division..... div
division headquarters..... DHQ
document..... doc
dropped..... drpd
duty..... dy
duty officer..... DO

E

echelon..... ech
electrical or electrician..... elec
embarkation..... emb
emergency..... emerg
engineer..... engr
enlisted..... enl
enlisted man or woman..... EM
Enlisted Reserve Corps..... ERC
enlistment..... enlmt
evacuation..... evac
evidence..... evid
excellent..... ex
executive..... Ex
executed prior to induction..... EPTI
expert gunner..... EG
expert rifleman..... ER
expiration..... exp
expiration term of service..... ETS
extended active duty..... EAD

1112

Federal-----Fed
 field-----fld
 Field Artillery-----Fa
 field manual-----FM
 field orders-----FO
 Field Service Regulations-----FSR
 figure-----fig
 film strip-----FS
 final statement-----F/S
 finance-----fin
 Finance Department-----FD
 finance officer-----Fin O
 first-----1st
 first class-----1cl
 fiscal-----fis
 fiscal year-----fy
 flight-----flt
 forfeit-----forf
 forward echelon-----fwd ech
 fraudulent-----fraud
 from-----fr
 furlough-----fur
 furnished-----furn

General-----Gen
 General court martial-----GCM
 General dispensary-----Gen Disp
 General Headquarters-----GHQ
 General hospital-----Gen Hosp
 General orders-----GO
 General service schools-----GSS
 General staff-----GS
 General Staff Corps-----GSC
 Government-----Govt
 grade-----gr
 Graduate-----grad
 group-----gp
 guard-----gd
 gunner-----gun

harbor-----har

flight-----flt
 forfeit-----forf
 forward echelon-----fwd ech
 fraudulent-----fraud
 from-----fr
 furlough-----fur
 furnished-----furn

9

General-----gen
 General court martial-----GCM
 General dispensary-----Gen Disp
 General Headquarters-----GHQ
 General hospital-----Gen Hosp
 General orders-----GO
 General service schools-----GSS
 General staff-----GS
 General Staff Corps-----GSC
 Government-----Govt
 Grade-----gr
 Graduate-----grad
 group-----gp
 guard-----gd
 gunner-----gnr

H

harbor-----har
 harbor defense-----HD
 harbor defense command-----HDC
 headquarters-----hq
 heavy-----hv
 high explosive-----HE
 honor or honorable-----hon
 hospital-----hosp
 howitzer-----how

I

inch-----in

inclosure----- incl
 include----- incld
 indorsement----- ind
 inducted----- indctd
 Infantry----- inf
 Inspector General----- IG
 Inspector General's Department----- IGb
 installation----- instl
 instructor----- instr
 instrument----- inst
 insurance----- ins
 intelligence----- int
 international----- intn
 interpreter----- intr
 inventory and inspection report----- I&I R

J

join----- jn
 joined----- jd
 Judge advocate----- Ja
 Judge Advocate General----- JAG
 Judge Advocate General's Department----- JAGD
 junior----- jr

K

killed----- kd
 kitchen----- ki

L

laboratory----- lab
 laundry----- ldry
 leader----- ldr
 leave----- lv
 legislative----- Leg
 letter----- ltr
 liaison----- ln
 lieutenant----- lt
 lieutenant colonel----- lt col
 lieutenant general----- lt gen
 light----- l
 light machine gun----- LMG
 limited service----- ltd serv

join-----jn
 joined-----jd
 judge advocate-----ja
 Judge Advocate General-----JAG
 Judge Advocate General's Department-----JAGD
 junior-----jr

K

killed-----kd
 kitchen-----ki

L

laboratory-----lab
 laundry-----ldry
 leader-----ldr
 leave-----lv
 legislative-----lsg
 letter-----lfr
 liaison-----ls
 lieutenant-----lt
 lieutenant colonel-----lt col
 lieutenant general-----lt gen
 light-----l
 light machine gun-----LMG
 limited service-----ltd serv
 line of duty-----LD
 line of duty status-----LIS
 lines of communication-----LC
 low explosive-----LE

11111

M

machine gun-----MG
 machine records unit-----MRU
 maintenance-----maint
 major-----maj
 major general-----maj gen
 manual-----man

Manual for Courts Martial	ACM
mark	mk
marksmanship	mkm
master sergeant	m sgt
mechanic	mech
mechanized	mecz
Medal of Honor	MH
medical	med
Medical Administrative Corps	Med adm c
Medical Corps	MC
Medical Department	MD
memorandum	memo
memorandum receipt	M/R
message	msg
message center	msg cen
messenger	msg-
meteorological	met
military	mil
military attaché	mil att
military aviator	mil av
military intelligence	MI
military occupational specialty specification	number...
military police	MP
millimeter	mm
miscellaneous	Misc
Mobilization Regulations	MR
Mobilization Training Program	MTP
model	mdl
morning report	M/R
motorcycle	mtrel
motorcyclist	mtrelt
motorized	mtz
motor transport	MT
mounted	mtd
musician	MUS

National Guard Bureau	NGB
net control station	NCS
noncommissioned officer	NCO

observation	obsn
observer	obsr
order	0

military aviator-----mil att
 military intelligence-----mil cv
 military occupational spec military specification serial number---MOS
 military police-----MP
 millimeter-----mm
 miscellaneous-----misc
 Mobilization Regulations-----MR
 Mobilization Training Program-----MTP
 model-----mdl
 morning report-----M/R
 motorcycle-----mtrel
 motorcyclist-----mtrel
 motorized-----mtz
 motor transport-----MT
 mounted-----mtd
 musician-----mus

National Guard Bureau-----NGB
 net control station-----NCS
 noncommissioned officer-----NCO

observation-----obsn
 observer-----obsr
 office, officer, order, or orders-----O
 Office of The Quartermaster General-----OQM
 officer candidate-----OC
 officer candidate school-----OCS
 officer in charge-----O/C
 Officer in Charge of National Guard Affairs-----OCNGA
 officer of the day-----OD
 officer of the guard-----OG
 Officers' Reserve Corps-----ORC
 Office Under Secretary of War-----O USec War
 olive drab-----od
 one pounder-----1 pdr
 on or about-----o/a
 operation-----opn

operator-----opr
 opinions-----ops
 orderly-----odly
 ordnance-----ord
 Ordnance Department-----Ord Dept
 organization-----orgn
 Organized Reserves-----OR
 over, short, and damaged report-----OS&D R

P

pack-----pk
 packer-----pkr
 packmaster-----pkmr
 paid-----pd
 parachute-----pracht
 paragrph-----par
 partial-----part
 patient-----pat
 payment-----pmt
 pay roll-----P/R
 permanent-----perm
 personnel-----pers
 Philippine Scouts-----PS
 photograph or photographic-----photo
 pigeon-----pgn
 pioneer-----pion
 point-----pt
 ponton-----pon
 port of embarkation-----P/E
 post hospital-----PHOSP
 post laundry-----PL
 primary-----prim
 principal-----princ
 prisoner-----pris
 Prisoner of War-----PW
 private-----pvt
 private, first class-----pfc
 professor-----prof
 Professor Military Science and Tactics-----PMS&T
 provisional-----provis
 provost marshal-----PM
 Provost Marshal General-----PMG
 public-----pub
 publication-----publ
 Purple Heart-----PH
 pursuit-----purs

1110

patient-----
 payment-----
 pay roll-----
 permanent-----
 personnel-----
 Philippine Scouts-----
 photograph or photographic-----
 pigeon-----
 pioneer-----
 point-----
 ponton-----
 port of embarkation-----
 post hospital-----
 post laundry-----
 primary-----
 principal-----
 prisoner-----
 prisoner of war-----
 private-----
 private, first class-----
 professor-----
 Professor Military Science and Tactics-----
 provisional-----
 provost marshal-----
 provost Marshal General-----
 public-----
 publication-----
 Purple Heart-----
 pursuit-----
 put

1110

qualified-----
 quartermaster-----
 Quartermaster Corps-----
 Quartermaster General-----
 quartermaster supply officer-----
 quarters-----
 qrs

R

radio-----
 rad

. - 9 -

railroad	RR
railroad transportation officer	RTCO
railway	ry
rations	rat
reappointed	reaptd.
received	recd
reception center	recep cen
reconnaissance	ren
recreation	rec
recruit	ret
recruiting	rtg
reduce or reduced	rd
reducing	rdg
reenlist	reenl
reenlistment	reenlmt
regiment	regt
regimental orders	RO
regular	reg
Regular Army	R.
Regular Army Reserve	R.A.R.
regulating station	R Sta
rejoined	rejd
relieved	reld
remount	rmt
repair	rep
replacement	repl
replacement training center	RTC
report	rpt
report of survey	R/S
requelified	requal
requirements	reqt
requisition	req
rescinded	resc
Reserve	Res
Reserve Officers' Training Corps	ROTC
resigned	resgd
resources	res
retired	ret
retirement	retmt
returns	rets
revolutions per minute	rpm

salvage	salv
same date	sd
sanitary	san

Regular Army
 Regular Army Reserve
 Regulating station
 rejoined
 relieved
 remount
 repair
 replacement
 replacement training center
 report
 report of survey
 requisited
 requirements
 requisition
 rescinded
 Reserve
 Reserve Officers' Training Corps
 resigned
 resources
 retired
 retirement
 returns
 revolutions per minute

salvage
 same date
 sanitary
 scheduled
 school
 searchlight battery
 Secretary of War
 section
 Selective Service
 sentence
 sentenced
 separate
 sergeant
 service
 service command
 service record
 Service of Supply

service unit	SV
sharpshooter	s
shipment	shipt
sick	sk
signal	sig
Signal Corps	sig C
small arms	sa
Soldier's Medal	SM
special	sp
special court martial	SCM
special duty	SD
specialist	speci
special messenger	sp mscr
special orders	SO
special troops	sp trs
squad	sqd
squadron	sq
stable	stab
staff	stf
staff sergeant	s Sgt
standard operating procedure	SOP
statement of charges	S/C
station	sta
station complement	sta com
statistical	statl
stenographer(s)	steno
sterilization and bath	S&B
steward	stev
steward	stew
strength	str
student	stu
subject	sub
submachine gun	SMG
submarine	subm
substance	subst
summary	sm
summary court	SC
summary court martial	SCM
supplemental	suppl
supply	sup
surgeon	Sur
Surgeon General	SG
surgical	urg
surrender or surrendered	sur
suspended	susp
switchboard	sb

staff sergeant-----stf
 standard operating procedure-----s ogt
 statement of charges-----SOP
 station-----S/C
 station complement-----ste
 stationery-----sta com
 stenographer(s)-----stati
 sterilization and bath-----steno
 stowed-----S&B
 steward-----stev
 strength-----stew
 student-----str
 subject-----stu
 submachine gun-----sub
 submarine-----SAG
 subletence-----subm
 summary-----subs
 summary court-----sm
 summary court martial-----SC
 supplemental-----SCM
 supply-----suppl
 surgeon-----sup
 Surgeon General-----Surg
 surgical-----SC
 surrendered or surrendered-----curs
 suspended-----curs
 switchboard-----cusp
 -----cb

1109

T

Tables of allowances-----T/A
 Tables of Basic Allowances-----T/BA
 Tables of Equipment-----E/E
 Tables of Organization-----T/O
 tactical-----tac
 tank-----tk
 Tank Destroyer-----TD
 Tank Destroyer Center-----TDC
 technical-----tech
 technical manual-----TM
 technical regulations-----TR
 technical sergeant-----t sgt

technician-----techn
 telegram-----telg
 telegraph-----tg
 telephone-----tp
 teletypewriter exchange (message)-----TX
 temporary-----temp
 The Adjutant General-----TAG
 theater of operations-----T of Ops
 topographical-----top
 torpedo-----tor
 traitor-----trac
 train-----tn
 trainee-----trne
 training-----tng
 training circular-----TC
 training film-----TF
 training unit-----TU
 transferred-----trfd
 Transportation Corps-----TC
 transportation request-----T/R
 transport or transportation-----T
 travel by officer or his dependents by privately
 owned automobile is authorized. IS for officer's
 travel is authorized. JN 605-180.-----TP
 travel directed is necessary in the military service. TIN
 troop-----tr
 track-----trk

U

Unassigned-----unassd
 Under Secretary of War-----U Sec War
 United States Engineer Office-----USEO
 United States Marine Corps-----USMC
 United States Military Academy-----USMA
 United States Navy-----USN
 United States Property and Disbursing Officer-----USPADO
 unsatisfactory-----unsat

V

verbal orders-----VO
 Veterinary Corps-----VC
 visual-----vis
 volunteer-----vol
 volunteer officer candidate-----VOC
 -----VCM

transportation Corps-----TC
transportation request-----T/R
transport or transportation---T
travel by officer or his dependents by privately
owned automobile is authorized. DG for officer's
travel is authorized. AR 605-180.-----TPA
travel directed is necessary in the military service-TP
troop-----tr
truck-----trk

Unsubligated	unsub
Under Secretary of War	USWR
United States Engineer Office	USEO
United States Marine Corps	USMC
United States Military Academy	USMA
United States Navy	USN
United States Property and Disbursing Officer	USPDO
unsubfactory	unsub

verbal order	VO
Veterinary Corps	VC
visual	vis
volunteer	vol
volunteer officer candidate	VOOC
voucher	VOU

war Department
war Department General Staff
warrant officers
warrant officers, junior grade
weather
will proceed to
wing

Town's Army Auxiliary Corps----- ELAC
 wrecker----- WKR

Y

yard----- YC

Z

zone of interior----- Z of I

3. Code abbreviations.- In preparing telegrams and teletype messages, the following code abbreviations will be used:

Receipt acknowledged-----	RELK
Ship immediately-----	SHIPIM
Advice by teletype-----	ALTELP
Extracted for action-----	EXFRLCT
Extract of requisition-----	EXREQ
Supply authorized-----	SK
Authority granted-----	AUTGR
Reference telephone conversation-----	RETHNE
Travel chargeable to applicable allotment authority under Finance Service Army-----	YSA

By Command of Lt General MASON MACFELANE:

E. J. Chioce
 E. J. CHIOCE
 CWO USA
 Asst Adj

11108

SHIFILM
ADVISE BY TELETYPE
EXTRACTED FOR ACTION
EXTRACT OF REQUISITION
SUPPLY AUTHORIZED
AUTHORITY GRANTED
REFERENCE TELEPHONE CONVERSATION
TRAVEL CHARGEABLE TO APPLICABLE ALLOTMENT AUTHORITY
UNDER FINANCE SERVICE ARMY
FS4

By Command of Lt General MASON MACFARLANE:

E. J. Chiocca
E. J. CHIOCCA
CMO USA
Asst Adj

1100

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