

Declassified E.O. 12356 Section 3.3/NND No. 785016

ACC

10000/105/289
(2ND COVER)

Declassified E.O. 12356 Section 3.3/NND No. 785016

10000/105/289
(2ND COVER)

ORG & ADMIN, CIVILIAN STAFF
MAY 1945 - SEPT. 1946

HEADQUARTERS ALLIED COMMISSION
APO 794
CIVIL AFFAIRS SECTION

Ref : 3/3.B/CA

30 Sept 46

SUBJECT : Civilian Mess - Civilian Employees.

TO : HQ Commandant.

Reference Daily Bulletin N°220 of 28 Sept 46.

The undermentioned employees of this Section
desire to partake of the mid-day meal for the period of
1st-15th October 1946.

CALAMIDA Giuseppina.....L. 22I

WITTINE Guglielmo....." 22I

Enclosed.....L. 442

R. Reeve, Cpl.
R. REEVE, Cpl.,
Chief-Clerk
CA SECTION.

. 1952

HEADQUARTERS ALLIED COMMISSION

APO 884

G-1 SECTION CIVILIAN PERSONNEL

Date 17 September 1946

RE-
SUBJECT: Employment of Civilians.
TO: Civil Affairs Section.

1. Ref your 3/3B/CA dated 13 Sept 46

2. Approval is given to the employment of SONIAZUDA Anna
as a 1. Cat Jr. Supervisory ~~Unit~~ *H/F Louisa* at a rate
not exceeding 4150 Live per day month. plus ~~4000~~ *7202* OLB.

3. The minimum rate, which is 3120 Live per day/month, will
be paid for the first seven days, and may be increased commensurate with em-
ployee's skill and ability as set out in para. 2 above. It is policy of this Head-
quarters, as determined by AFHQ Administrative Memorandum No. 47, dated
16th November 1944, that salaries of civilian employees will be increased gradual-
ly, in accordance with their performance, rather than immediately increased to
the maximum on completion of the fourteen day probationary period.

4. Your attention is directed to Office Memo No. 15 this Headquarters,
dated 1st August 1944.

Effective 13 September 1946

1951

RD-
SUBJECT: Employment of Civilians.
TO: Civil Affairs Section.

1 Ref. your 3/3B/CA dated 13 Sept 46
2 Approval is given to the employment of SCHERAGA, Anna
as a 3 Capt. Jr. Supervisory ^{#1E Louisa} at a rate
not exceeding 4160 plus ~~350~~ 7202 CLB.
3 The minimum rate, which is 3160. Line per day/month, will

be paid for the first seven days, and may be increased commensurate with employee's skill and ability as set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

4 Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

1951

Effective 13 September 1946

Copy to: Internal Security

Civ Pers Form 4
Aug 44

Martin E. Dwyer
MARTIN E. DWYER
Maj. - Infantry
O-1 Civilian

10/20

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 794
Civil Affairs Section

13th September 46

3/38/CA

SUBJECT: - Re-employment of Miss Anna SCHARUGA.

TO : - G-1 Civilian Personnel,
HQ A.C.

Miss Anna Scharuga has been employed by this Headquarters for more than two (2) years. Last month she had to resign because Lt. Col. Washburne, former Director of Education Sub-Commission, informed her that he was going to offer her employment in Milan as of 1st September 46. This did not materialize because Col. Washburne could not come to Italy.

Because of the transfer of Miss HAINES Dora to the Navy Sub-Commission (without the concurrence of this Section) and because of the high experience of Miss Anna Scharuga, it would be appreciated if the latter could be re-employed as Junior Adm Asst by this Section as of 13th September 46.

For the Chief Commissioner:

Trupphella
M. GARR, Brigadier,
VP CA Section.

1950

HEADQUARTERS ALLIED COMMISSION
APO 794
CIVIL AFFAIRS SECTION

Ref : 3/3B/CA

14 Sept 46

SUBJECT : Civilian Mass -Civilian Employees.

TO : HQ Commandant.

Reference Daily Bulletin N°212 of 13 Sept 46.

The undermentioned employees of this Section desire
to partake of the mid-day meal for the period of 16-30 Sept 46.

CALAMIDA Giuseppina		Lire.	22I
WITTINE Guglielmo		"	22I

Enclosed

Lire 442

R. Reeve
R. REEVE, Cpl,
Chief-Clerk
CA Section.

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 794
CIVIL AFFAIRS SECTION

114

Ref : 3/3B/CA

12 Sept 46

SUBJECT : Transfer of Employee
HAIN Dora.

TO : G-1 Civilian Personnel
AC/HQ.

This is to inform you that Miss HAIN Dora has ceased
to be employed with Civil Affairs Section as from to-day.

FOR THE CHIEF COMMISSIONER:

Joseph H. Carr *cpc*
M. CARR, Brigadier,
VP CA Section.

1948

449

0502
Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 479
CIVIL AFFAIRS SECTION

113

Ref: 3/3B/CA

3 Sept 46

SUBJECT : Civilian Mess - Office Employees.

TO : HQ Commandant.

Reference Daily Bulletin N° 202 of 31st Aug 46.

The undermentioned employee of this Section desires
to partake of the mid-day meal for the period 1st-15 Sept 46.

CALAMIDA Giuseppina

Enclosed Lire 238.

R. REEVE, Cpl,
Chief-Clerk
CA Section.

1947

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 479
CIVIL AFFAIRS SECTION

(112)

Ref : 3/3B/CA

13 Aug '46

SUBJECT: Civilian Mess - Office Employees.

TO : HQ Commandant.

Reference Daily Bulletin N°186 of 13th Aug 46.

The undermentioned employees of this Section desire to partake of the mid-day meal for the period 16-31st Aug 46.

NICE Arrigo
CAFOLLA Claudio

#251-258

Enclosed 476 Lire.

R. R.

R. REEVE, Cpl,
Chief-Clerk
CA Section;

1946

0504

Declassified E.O. 12356 Section 3.3/NND No. 785016

(141)

HEADQUARTERS ALLIED COMMISSION
CIVIL AFFAIRS SECTION
APO 794

Tel. 437

30 August 1946

3/30/46 ✓

SUBJECT : Civilian Mens. Office Employees

TO : HQ Commandant - Room 10 - Ground Floor

Reference your Daily Bulletin No. 201. The following
employee of Civil Affairs Section desires to partake of the mid-day
meal for the period 1 - 15 September 1946

Arrigo NICH

Lire 238

Cash enclosed

Lire 238

174

J.V.

J.V. VELLA
Capt.
Civil Affairs Section

en.

Encl. Lire 238

1945

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
CIVIL AFFAIRS SECTION

3/3 B/1A

26 August 1946

TO: C-1, American Civilian Personnel, *Ac. 11.*

SUBJECT: Miss Victoria VIVALDI and
Miss Dora HALM

This is to inform you that in agreement with the H. Commandant's office, the two a/w employees have been transferred to Civil Affairs Section as of 16 August 1946

J. V. Vella
J. V. Vella
Capt.
Civil Affairs Section

1946

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 794
CIVIL AFFAIRS SECTION

AC/3006/1/PH

Tel: 358

SUBJECT : Miss Denise Rossana

3 August 1946

TO : C-1 American
Civilian Personnel
AC HQ.

9/38/46

109

1. Previous correspondence pertaining subject is hereby cancelled.
2. You are requested to transfer Miss Denise Rossana from the pay-roll of Public Health to that of Civil Affairs Section as of 1st August 1946.
3. Miss Rossana has been warned that her services will not be required by this Section as of 22 August.

JW/W

7
M. CARR
Brigadier
VP CA Section

1943

69x

108

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref : 3/32/CA

31st July 1946

SUBJECT : Civilian Mess - Office Employees.

TO : HQ Commandant.

Reference Daily Bulletin n. 175 of 30 July 1946.

The under-mentioned employee of this Section desires to partake
of the mid-day meal for the period 1 - 15 August 1946.

CALAMITA Giuseppina. H 274

Enclosed 221 Lire.


R. REEVE, Opl,
Chief-Clerk
CA Section.

1942

TEL: P. : 10-11-10001, Ext. 510.

Headquarters,
Allied Commission (ITALY)
C.M.F.

Ref: XOE/111/1

16 July 1946.

10 AUG 1946

Subject: Civilians Travelling in W.D. Transport.

See Distribution below.

1. G.P.O. 345/45 specifically forbids the conveyance of civilians in vehicles owned or hired by the W.D. except when such civilians are:-

- Government officials or
- Travelling on official business directly connected with military matters
- Civilians employees of the W.D. or
- Accredited British camp-followers whether of officer status or not eg. EISA, GWH, SSAR, RICS etc.

This prohibition includes transport of civilians in W.D. transport for social purposes.

2. All civilians enumerated in para 1 travelling in vehicles owned or hired by the W.D. will be in possession of a pass as shown in Appendix 'A' to this instruction, and all other civilians so travelling will be required to sign an indemnity certificate as shown at Appendix 'B'.

3. In the case of civilians other than those enumerated in para 1 travelling in W.D. transport the drivers of such transport will be in possession of an authority as shown at Appendix 'C' to this instruction.

4. Proforma as at Appendices 'A', 'B' & 'C' may be obtained from the A.P.O. (B) on Application by Vice Presidents, Heads of Section stating the number of civilians to be carried, the purpose for which travel is required, the route to be followed and that conveyance by civilian transport is in the circumstances impracticable.

5. Any abuse of this concession will result in its immediate

1941

- a) Government officials or
- b) Travelling on official business directly connected with military matters
- c) Civilians employees of the W.D. or
- d) Accredited British expatriates whether of officer status or not eg. EISA, GSW, SSAPA, BECS etc.

This prohibition includes transport of civilians in W.D. transport for social purposes.

2. All civilians enumerated in para 1 travelling in vehicles owned or hired by the W.D. will be in possession of a pass as shown at Appendix 'A' to this instruction, and all other civilians so travelling will be required to sign an identity certificate as shown at Appendix 'B'.

3. In the case of civilians other than those enumerated in para 1 travelling in W.D. transport the drivers of such transport will be in possession of an authority as shown at Appendix 'C' to this instruction.

4. Profusion as at Appendices 'A', 'B' & 'C' may be obtained from the M.T.O. (B) on Application by Vice Presidents, Heads of Section or by stating the number of civilians to be carried, the purpose for which it is required, the route to be followed and that conveyance by civilian transport is not in the circumstances impracticable.

5. Any abuse of this concession will result in its immediate withdrawal.

W.D. Sec. 2. 1. 1. 1.
D.A. 2. 1. 1. 1.

W.D. Sec. 2. 1. 1. 1.
R. WHITE-JONES
Lieut. Colonel
Executive Officer (B).



.....2/...

DISTRIBUTION

Office of Executive Board Liaison.

V.P., C.A. Section.

E. Economic Section.

A.S.A.A.

Archives Branch.

C., British Detachment.

C.A.A. Branch.

Colon (Foreign Trade) Branch.

Communications Sub-Commission.

D. & R. Sub-Commission.

Finance Sub-Commission.

Food & Agriculture Branch.

1 (3) Branch, 6-4(3) Branch.

H. Commandant.

Industry & Utilities Branch.

Legal Sub-Commission.

Local Government Sub-Commission.

Public Health Sub-Commission.

Public Relations Branch.

Public Safety Sub-Commission.

Transportation & Shipping Branch.

Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX 'A'

107A

H.Q. ALLIED COMMISSION
ABO 794

PASS ENTITLING BEARER TO TRAVEL IN W.D. VEHICLES

IDENTITY CARD NUMBER

NAME

ADDRESS

PLACE

DATE

THE A/M CIVILIAN IS HEREBY AUTHORIZED TO TRAVEL
IN W.D. VEHICLES.

J.S. LYON, Maj. R.A.
M.T.O. BRITISH.

APPENDIX 'C'

H.Q. ALLIED COMMISSION
ABO 794

1. Authority is given for W/D vehicle No. _____ to
carry _____ civilian passenger(s) from _____ to
_____ Via _____ on _____.

2. Certified that conveyance by civilian transport agencies is
impracticable in this case. 1940

3. Certified that all civilians have signed indemnity absolving the
WAR DEPT and its agencies from claims resulting from accidents.

PLACE

DATE



J.S. LYON, Maj. R.A.
M.T.O. BRITISH.

0512

Declassified E.O. 12356 Section 3.3/NND No. 785016

107B

APPENDIX 'B'

In consideration of the privilege granted me to travel in a WD vehicle, _____, I acknowledge that I undertake this journey entirely at my own risk and that no claim or demand will be made on the Allied Governments in respect of any accident occurring during the course of the journey.

In considerazione del privilegio concesso, di viaggiare su di un veicolo militare, _____, io sono a conoscenza che intraprendo questo viaggio completamente a mio rischio e pericolo e che nessun reclamo o domanda di risarcimento sarà da me fatta verso il Comando Alleato riguardo a qualunque incidente che possa succedermi durante il corso del viaggio.

Signed

Firma

1939



Declassified E.O. 12356 Section 3.3/NND No. 785016

R-E-S-T-R-I-C-T-E-D

CAS

ROME AREA ALLIED COMMAND
APO 724 U.S. ARMY

106

CIVILIAN LABOUR INFORMATION BULLETIN
NUMBER 33

15th JULY 1946.

OFFICIAL.

15 AUG 1946

3/3.B/07

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES
AND ALLOWANCES FOR CIVILIANS EMPLOYED BY THE ALLIED
FORCES IN ITALY (LESS SICILY,
SARDINIA AND VENETIA-GIULIA.)

1. The following amendment to this Command Civilian Labour Information Bulletin No. 32 is notified:-

DELETE : Paragraph 7.

SUBSTITUTE new paragraph 7. to read as follows:-

" Attention of all Units is directed to Note 2 to Appendices "A" & "B" to Administrative Memorandum No. 14. Only those civilians actually employed within the Comune of ROME are entitled to Zone "B" rates. Employees working outside the Comune of ROME will be paid at Zone "A" rates."

BY COMMAND OF BRIGADIER LOW : 1948



C.D. MURPHY
Major, AGD
Adjutant General.

DISTRIBUTION "R" (Br and US)
PLUS Hotels, Messons and Clubs.

R-E-S-T-R-I-C-T-E-D

ROME AREA ALLIED COMMAND,
APO 794 US ARMY.CIVILIAN LABOUR INFORMATION BULLETIN
No. 32

10th July 1946.

OFFICIAL.CONDITIONS OF EMPLOYMENT FOR SEVERAL BONUSES AND
ALLOWANCES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES
IN ITALY (LESS SICILY, SARDINIA,
AND VENETIA-GIULIA).

1. Herewith, attached, copy of A.F.M.O. Administrative Memorandum No. 14 dated 29th June 1946 for compliance.
2. The instructions contained in this Memorandum supersede all previous instructions regarding Rates of Pay and Bonuses paid to civilians employed within the Area under Command of these Headquarters, except in special cases as described in para.5 hereunder.
3. The basic rates of pay and Cost of Living Bonuses as set out in Admin. Memo. No. 14 will become effective on the following dates:
 - (a) For Daily Paid Employees: From the day after the second pay-day after the publication of Admin. Memo. No. 14.
 - (b) For Monthly Paid Employees: From the day after the next day after the publication of Admin. Memo. No. 14.

4. In the case of employees engaged after the publication of Admin. Memo. No. 14, however, these new rates take immediate effect.

5. Employees (Heads of Families and Non-Heads of Families) who were engaged prior to the publication of Admin. Memo. No. 14, may continue to receive their former Basic Pay and former Cost of Living Bonus should the total take-home wage be more favourable than that authorised by Admin. Memo. No. 14. Such employees, however, will not benefit from any subsequent increases, either in Basic Pay or Cost of Living Bonus until the new scales, which will be revised quarterly, exceed their existing remuneration. (Authority AFM No. C 5292/10th July 1946).

6. Employees described in para 5 above who are discharged through no fault of their own and are re-engaged by another Unit or establishment, may continue to receive their former wages and cost of living bonus, if more favourable than those authorised by Admin. Memo. No. 14, provided re-engagement takes place within a fortnight or is delayed for a longer period owing to sickness. In all other cases, the rates from the previous

Instructions regarding Rates of Pay and Bonuses paid to civilians employed within the Area Under Command of these Headquarters, except in special cases as described in para. 5 hereunder.

3. The basic rates of pay and cost of living bonuses as set out in Admin. Memo. No. 14 will become effective on the following dates:

- (a) For Daily Paid Employees: From the day after the second pay-day after the publication of Admin. Memo. No. 14.
- (b) For Monthly Paid Employees: From the day after the next day after the publication of Admin. Memo. No. 14.

4. In the case of employees engaged after the publication of Admin. Memo. No. 14, however, these new rates take immediate effect.

5. Employees (Heads of Families and Non-Heads of Families) who were engaged prior to the publication of Admin. Memo. No. 14, may continue to receive their former Basic Pay and former Cost of Living Bonus should the total take-home wage be more favourable than that authorised by Admin. Memo. No. 14. Such employees, however, will not benefit from any subsequent increases, either in Basic Pay or Cost of Living Bonus until the new scales, which will be reviewed quarterly, exceed their existing remuneration. (Authority AFHQ TRM C 52927 of 10th July 1946).

6. Employees described in para 5 above who are discharged through no fault of their own and are re-engaged by another unit or establishment, may continue to receive their former wages and cost of living bonus, if more favourable than those authorised by Admin. Memo. No. 14, provided re-engagement takes place within a fortnight or is delayed for a larger period owing to sickness. In all such cases, payment will be supported by a certificate from the previous employing unit, stating the basic pay and cost of living bonus in receipt of the employee at the time of discharge. (Authority AFHQ TRM C 52927 of 10th July 1946).

7. Attention of all Units is directed to Note 2 to Appendix "A" to Administrative Memorandum No. 14. Only those civilians actually employed within the Command of ROHS are entitled to Zone "A" rates. Employees working outside the Command of ROHS will be paid at Zone "B" rates.

BY COMMAND OF BRIGADIER LOW :

C. D. Murphy

C. D. MURPHY
Major, AGC
Adjutant General.



DISTRIBUTION "R" (R and US)
PLUS Hotels, Messes and Clubs

785016

HEADQUARTERS ALLIED COMMISSION

APO 804

G-1 SECTION CIVILIAN PERSONNEL

18 July 1946 19

18 LUG 1946

SUBJECT: Transfer.

TO : Civil Affairs Section.

1. Reference your letter 3/2B/AC Dated 15 July 1946

2. Approval is granted for the transfer (*) of ANGELI, Umberto
employed in Civil Affairs Section ~~XXXXXXXXXXXX~~ to Land Forces MACA

Sub-Commission.

3. Classification and wage rate to remain the same Interp/Tech
(Grade)
at 2560 to 5390 lire per ~~day~~ month (Plus Living Bonus)

Effective as of 16 July 1946.

1936

(*) No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections.

16 July 1946 19

18 AUG 1946

SUBJECT: Transfer

TO : Civil Affairs Section.

1 Reference your letter 3/3B/AC Dated 15 July 1946

2 Approval is granted for the transfer (*) of ANGELI, Umberto
employed in Civil Affairs Section ~~XXXXXXXXXXXX~~ to Land Forces MMLA

Sub-Commission

3. Classification and wage rate to remain the same Interp/Tech
(Grade)
at 2860 to 5390 hire per ~~RM~~ month (Plus Living Bonus)

Effective as of 16 July 1946.

1936

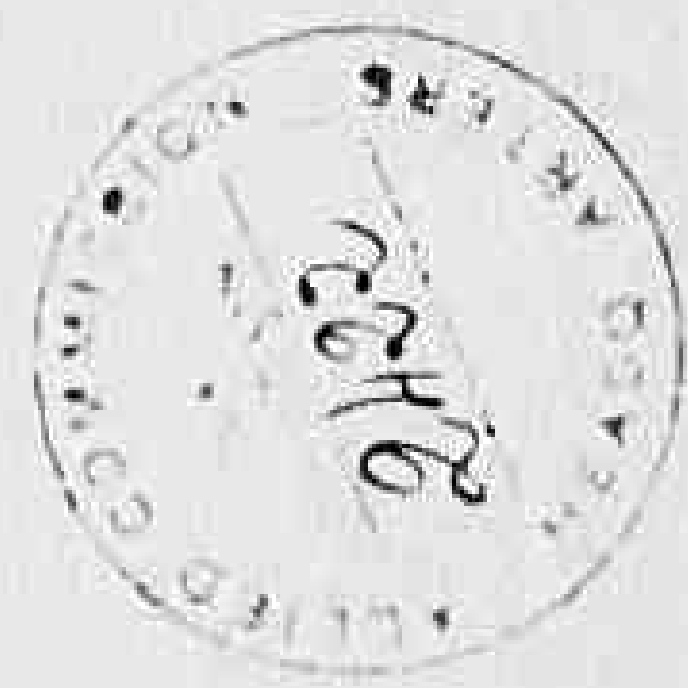
(*) No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections.

Copy to: Land Forces MMLA

Civ. Pers. Form 6

Internal Security

Nov. 44



Richard B. Bullock
RICHARD B. BULLOCK
Major Infantry
~~Civilian~~

Declassified E.O. 12356 Section 3.3/NND No. 785016

EGM/ms

HEADQUARTERS ALLIED COMMISSION
APO 794

11 AUG 1946

DISPLACED PERSONS AND REPATRIATION SUB COMMISSION

9/38/46
DPR/7-2/A

Tel. 469081 Ext. 414

17 July 1946

SUBJECT : Civilian Employees.

TO : Civil Affairs Section.

1. Herewith as requested nominal roll of civilians employed by this Sub Commission, in duplicate.

For the Director:

M.T. Bourne In Comd.

M.T. BOURNE,
J/Commander,
Administration.

1935



Declassified E.O. 12356 Section 3.3/NND No. 785016

DISPOSITION OF CIVILIAN PERSONNEL - 25 JUNE 1945.

<u>NAME</u>	<u>CATEGORY</u>	<u>SUB BRANCH IN WHICH EMPLOYED</u>	<u>REMARKS</u>
Miss Missiroli	Int/Typ.	P.A. to Director	104B
Miss Trager	Jun. Adm. Asst.	Chief Clerk's Office	
Miss Freyen	Sen. Adm. Asst.	" " "	
Mr. Ajola	Book Keeper	'A'	
Miss Cristofori	" "	'Q'	
Mr. R. Bailo	Jun. Adm. Asst.	E & A and G II (DP)	
Miss Ajassa	Clerk Gen.	E & A and G II (DP)	
Miss Sensini	Int/Typ.	Typing Pool	
Miss Semerniak	" "	" "	
Miss Serio	Clerk E.S.	Central Registry	
Mr. F. Bailo	" "	" "	
Mr. Di Matteo	Messenger	" "	
Mrs. Shirkoff	Jun. Adm. Asst.	Records Office	
Miss Giuffrida	Int/Typ.	" "	
Miss Milazzo	Clerk E.S.	" "	
Miss Natale	Int/Typ.	" "	
Mr. Verbolini	Clerk E.S.	" "	
Miss Caniggia D.	" "	" "	
Dr. Fales	" "	" "	
Miss Serpieri N.	" "	" "	
Miss Celentano	" "	" "	
Miss Ciarpaglini	Int/Typ.	" "	
Miss Bon	Int/General	" "	
Mr. Livadiotti	Clerk E.S.	" "	
Mr. Candioli	" "	" "	
Mr. Mikhilovic	" "	" "	
Mrs. Mansbridge E.	" "	" "	

: 1934



Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

103

Ref : 3/3B/CA ✓

15 July 1946

SUBJECT : ANGELI Umberto.

TO : G-I Civilian Personnel
AC. HQ.

This is to inform you that ANGELI Umberto has ceased to be employed with Civil Affairs Section as from to-day.

This office has agreed with his transfer to M.M.I.A.

M. CARR, Brigadier,
VP CA Section.

1933

6/12

0522

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED CO MISSION
APO 392
CIVIL AFFAIRS SECTION

102

15 July 46

Ref : 3/37/CA

SUBJECT : Civilian Cash- Office employees.

TO : HQ Commandant

The following employees of this Section desire to partake of the mid-day meal for the period 15- 31 July 46:

GALLAGHER Giuseppe	240 Lire
BRUNO LUIS	240 "
AMALI Umberto	240 "
ROMANINA Anna	240 "
Cash is enclosed	<u>960 Lire</u>

9225-238

[Signature]
R. ROSE, Cpl.
Chief Clerk
CA Section

Encl: Lire 96.-

1932

HEADQUARTERS ALLIED COMMISSION
APO 794

9 July 1946

SUBJECT: Status of Civilian Personnel, Allied Commission.

TO : See Distribution.

1. By direction of the Executive Commissioner the attached recapitulation of Civilian Employees is furnished for your information and guidance with a view of drastic reduction in the immediate future.

FOR THE EXECUTIVE COMMISSIONER:

Robert C. Ross
ROBERT C ROSS
Lt Col FA
Executive Off (A)

DISTRIBUTION:

Office Ex Comm
Exec O (B)
Hq Comdt
V.P., Civ Affairs Sec
V.P., Economic Sec
Dir, Air Forces S/C
Dir, Land Forces S/C
Dir, Pub Relations Br
G-1 Civ
Archives Br

ITALIAN CIVILIAN PERSONNEL EMPLOYED BY ALLIED COMMISSION

UNIT RESPONSIBLE	PAYROLL 31 MAY	PAYROLL 15 JUNE	HEADCOUNT 16 JUNE	PAYROLL 30 JUNE	HEADCOUNT 1 JULY
HQ COMDT	341	337	321	316	310
EX. OFF AMER	394	370	299	307	277
EX. OFF BRIT	28	30	29	29	27
EX. COMM OFF	68	70	65	73	76
V.P. CIV AFF SEC	64	68	63	70	64
V. P. ECON SEC	67	67	59	60	50
DIR, AIR FORCES	13	13	12	12	12
DIR, PUB REL BR	12	12	12	12	12
DIR, A.S.A.A.	13	12	10	9	0
DIR, A.F.A.	21	22	22	23	0
DIR, LAND FORCES	71	73	70	72	66
DIR, COMMUNICA- TIONS	6	6	6	4	4
GRAND TOTAL	1098	1080	966	987	898

1931

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

[Handwritten initials]
[Handwritten 100]

Ref : 3/3B/CA

29 June 1946

SUBJECT : Civilian Mess - Office Employees.

TO : HQ Commandant

Reference Daily Bulletin N. 149 of 28 June 46.
The following employees of this Section desire to partake of
the mid-day meal for the period 1-15 July 46:

GALAMITA Giuseppina	195 Lire
STROHMEYER Louis	195 "
ANGELI Umberto	195 "
SOMARUGA Anna	195 "

Cash is enclosed

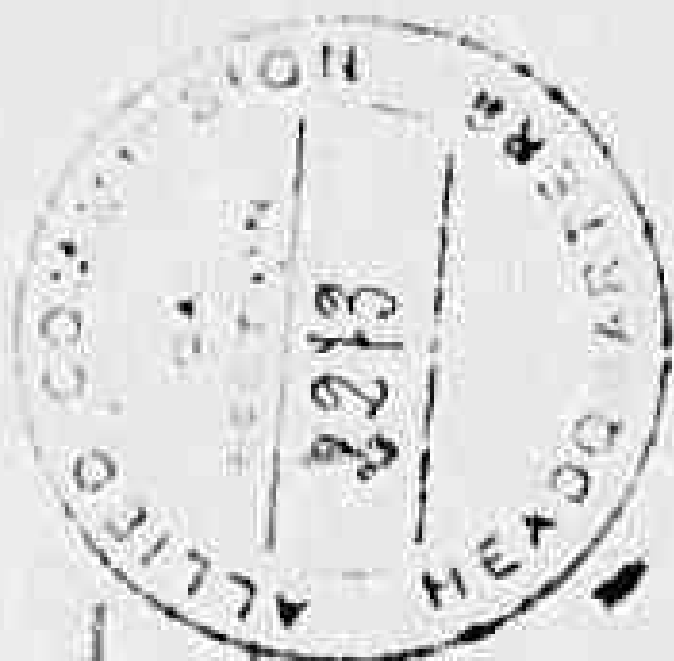
780 Lire

[Handwritten signature]
R. REEVE, Col.
Chief-Clerk
CA Section

Encl : Lire 780,--

DISPOSITION OF CIVILIAN PERSONNEL - 25 JUNE 1946.

<u>N A M E</u>	<u>CATEGORY</u>	<u>CUB BRANCH IN WHICH EMPLOYED</u>	<u>REMARKS</u>
Miss Missiroli	Int./Typ.	P.A. to Director	
Miss Prager	Techn./Int.	Chief Clerk's Office	
Miss Breyer	Sen. Adm. Asst.	"	
Mr. Aiola	Bookkeeper	"	
Miss Cristofori	"	"	
Mr. R. Bailo	Bookkeeper	E & A and C II (DP)	
Miss Ajassa	Clerk Gen.	E & A and C II (DP)	
Miss Sensini	Typ./Int.	Typing Pool	
Miss Sewerniak	"	"	
Miss Serio	Clerk E.S.	Central Registry	
Mr. F. Bailo	"	"	
Mr. Di Matteo	Messenger	"	
Mrs. Shirkoff	Jun. Adm. Asst.	Records Office	
Miss Giuffrida	Int./Typ.	"	
Miss Milazzo	Clerk E.S.	"	
Miss Natale	Int./Typ.	"	
Mr. Verbolini	Clerk E.S.	"	
Dr. Palez	"	"	
Miss Celentano	"	"	
Miss Ciarpaglini	Int./Typ.	"	
Miss Bon	Int./General	"	To be employed wef 1 July 1946
Miss Geronzo	Clerk E.S.	"	



3/38/47

Miss Geronzo

Typ./Int.	Typing Pool	
Miss Sewerniak	" "	" — 3/30/47
Miss Serio	Clerk E.S.	Central Registry
Mr. P. Bailo	" "	" "
Mr. Di Matteo	Messenger	" "
Mrs. Shirkoff	Jun. Adm. Asst.	Records Office
Miss Giuffrida	Int./Typ.	" "
Miss Milazzo	Clerk E.S.	" "
Miss Natale	Int./Typ.	" "
Mr. Verbolini	Clerk E.S.	" "
Dr. Pales	" "	" "
Miss Celentano	" "	" "
Miss Ciarraglini	Int./Typ.	" "
Miss Bon	Int./General	" "
Miss Capozzo	Clerk E.S.	" "
Miss Grety	" "	" "
Mr. Pradaaka	Tecim/Int.	In the Field
Mr. Komisarjevsky	Jun. Adm. Asst.	" "
Mr. Hakim	Sen. Adm. Asst.	" "
Mr. CVOROVIC	Tecim./Interp.	" "
Mr. Perme	" "	" "
Mr. Popper	Jun. Adm. Asst.	" "
Mr. Karoshi	Tecim./Interp.	" "
Mr. Lenk	" "	" "
Mr. Rutchenko	" "	" "

To be employed wef
1 July 1946

1929
Screening of D.P.s

Miss Campa

Declassified E.O. 12356 Section 3.3/NND No. 785016

PRO FORMA

To type
Civil Affairs.
C. 11422.

99A

Name	Category	Sub-Branch in which employed if applicable	Remarks
Giuseppina CALABITA	Int/Typist	Civil Affairs Section	
Louis STROEMER	" "	" " "	
Umberto ARBETI	Tech Inter	" " "	
Giovanni VERDOLINI	Clerk	" " "	<i>from 6/25/46</i>
Healy H. H. H. H.	Professional	Monuments and Fine Arts	<i>Smithsonian Archives</i> <i>1946</i>
<i>Subcommittee</i>		<i>Education</i>	
Anna Maria SOMARUGA	<i>from Admin Assist.</i>	Education	

PRO FORMA

*Legal Sub Commission**To type*

Name	Category	Sub-Branch in which employed if applicable	Remarks
Stello GIANNINI	Clerk	Legal Sub Commission	
Antonia SILVI	Int/Typ	" " "	
Mercedes DE ANTONIS	Int/Typ	" " "	
Rita ASPIRATO	Int/Typ	" " "	
Anna FIDARIA	Snr Adm Asst	" " "	
Antonio FIDARIA	Professional	" " "	
Mario FIDARIA	Professional	" " "	
Andrea Anirsche	Executive	" " "	<i>will be probably transferred to JPS</i>

1927

Declassified E.O. 12356 Section 3.3/NND No. 785016

To type *Local Govt. (970)*
ITALIAN SUBJECTS

NAME	CATEGORY	SUB-BRANCH IN WHICH EMPLOYED IF APPLICABLE	REMARKS
Miss Elisa IZZI	Int/Typist	Local Govt S/C	<i>Expires 31 July</i>
Mr. Arrigo NICE	Sen. Adm. Asst.	" " "	
Mr. Guglielmo WITTNE	Jun. Adm. Asst.	" " "	
Mr. Osvaldo SPARVERI	Tech/Interpreter	" " "	<i>Expires 31 July</i>
Mr. Rosolo MATTIOLLO	" "	" " "	

1926

Declassified E.O. 12356 Section 3.3/NND No. 785016

Local. fort. 949
BRITISH SUBJECTS

NAME	CATEGORY	SUB-BRANCH IN WHICH EMPLOYED IF APPLICABLE	REMARKS
Mr. Joe Chevalier	Tech/Interpreter	Local Govt S/G	British subject
		<i>Dismissed 16 June</i>	

1925

Declassified E.O. 12356 Section 3.3/NND No. 785016

TRANSNATIONAL UNITED COMMISSION
AFU 394
Public Health Sub-Commission

To: *NY*

(947)

Name	Category	Sub-Branch in which employed	Remarks
Mrs. VARRIG Alice	Professional	Malaria Branch, Unit	Transfered to Gen. Sec.
Mr. PRODIGE Alvaro	Sp. Asst. Asst.	Malaria Branch, Unit	No longer on duty
Mr. CRISTO Guido	Professional	Malaria Branch, Unit	
Mr. PIZZETTI Virginia	Sp. Asst. Asst.	Malaria Branch, Unit	
Mr. CRISTOFORI Leo	Info. Asst.	Malaria Branch, Unit	
Mr. COSTANTINI M. Clara	Executive	Hqs. A.C. PH S/C	
Miss DANISE Rosanna	Interv. General	Hqs. A.C. PH S/C	

7261

HEADQUARTERS ALLIED COMMISSION
Public Safety Sub-Commission
ARO 39.

AC/ALG15/1/PS.

14 June 1946.

<u>Name.</u>	<u>Classification.</u>	<u>Basic Wage.</u>	<u>Bonus.</u>
CAPARO, Ada.	Executive.	10,000	5,776.
EVANGELISTI, Ada.	Sen. Admin. Asst.	6,360.	5,880.
② SOGNETI, Dina.	Jun. Admin. Asst.	5,050.	6,070.
② RUGGI, Laura.	Typist/AS.	4,290.	6,140.
CAROLLA, Claudio.	Inter/Tech.	5,390.	6,830.
CARTIA, Maddalena.	Inter/Tech.	4,580.	6,770.
CASPER, Furves.	Book-Keeper.	4,940.	7,050.
IANNUZZI, D. Maria.	Inter/Typist.	4,290.	6,140.
BIANCO, Mirella.	Inter/Gen.	4,290.	6,140.
② MURANI, Tertulliano.	Typist.	3,960.	7,050.
② BON, Maria Teresa.	Inter/Gen.	3,960.	6,140.

Security Division.

GASTON, Massimiliano.	Executive.	12,100.	5,190.
SARNA, Umberto.	Inter/Gen.	4,290.	7,050.
CARMINI, Marcella.	Inter/Typist.	4,290.	6,040.
NAPOLEONI, Bernardini.	Typist.	3,960.	6,140.
MERCANTI, Liliama.	Typist.	3,960.	6,140.

Travel Control Section.

RINALDI, William.	Inter/Gen.	4,290.	7,050.
OTTAVIDANI, M. Agata.	Clerk.	3,365.	6,220.
+ FRANCO, Gennaro.	Jun. Admin. Asst.	5,940.	6,790.

Liaison Office, Rome.

RODRIGUEZ, E.M.	Jun. Admin. Asst.	5,940.	6,790.
TIOCIANI, G.	Inter/Gen.	4,290.	7,050. X
DEL NERO, R.	Clerk.	3,960.	7,050. X
TIEDI, W.	Inter/Typist.	4,290.	7,050. X
CACCHIONE, G.	Inter/Typist.	3,350.	6,170. X
		<u>121,075.</u>	<u>154,386.</u>

② Each person given notice that their services with Allied Commission will terminate on 30/6/46.

+ Leaves of own accord on 15/6/46.

0533

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
ALLIED COMMISSION
APO 794

File 230 G-1 Civ

157 m
6 June 1946

subject, Italian civilian personnel.

TO : VICE PRESIDENT CIVIL AFFAIRS

1. The records of G-1 (civilian) show that as of 31 May 1946, the grades of Italian civilian employees as shown on attached list were being employed in your section or sub-commission.

2. In view of the reduction of Allied commission activities it is necessary to economize in the use of civilian personnel. You are therefore requested to carry out a careful scrutiny of the work being performed by all Italian civilian personnel in your section or sub-commission and to remove from your payroll all non-essential employees by 15 June next.

3. It is further requested that on 16 June next, you return to G-1 (civilian) a statement of the numbers and grades of all Italian civilian personnel remaining on your payroll, and that in the statement a certificate be endorsed in the following terms and signed by an officer not below the rank of Lieutenant Colonel:

"I certify that the numbers and grades of the Italian civilian personnel listed above are all fully and essentially employed as of this date."

BY COMMAND OF REAR ADMIRAL STONE

1 - Incl.

M. S. LUK
M. S. LUK,
Brigadier,
Executive Commissioner

Capt. Riggio

1922

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

REMARKS1. H.Q. Allied Commission(a) Civil Affairs Section

Clerk	1
Inter/Tech.	1
* Typist	1

The second Inter/Typist shown on G-1 (Civilian) list has now gone to D.P.R.S. Commission.

Junior Adm. Asst	1
------------------	---

(Education) The executive shown by G-1 (Civilian) under Education Sub-Commission has now ceased to be employed by Education Sub-Commission.

Professional	<u>1</u> (M.F.A.A.)
--------------	---------------------

2(b) Legal Sub-Commission

Executive	1
-----------	---

Being transferred to D.P.R.S/C being an expert in Slav. language

Professional	2
--------------	---

Inter/Typist	3
--------------	---

Snr. Adm. Ass.	1
----------------	---

Clerk	<u>1</u>
-------	----------

6(c) Local Government Sub-Commission

Executive	1
-----------	---

Snr. Adm. Assist.	1
-------------------	---

Inter/Typist/Tech	2
-------------------	---

One Intr/Tech. as shown on G-1 (Civilian) list has now ceased to be employed by this Sub-Comm.

Jnr. Ad. Ass.	<u>1</u>
---------------	----------

2

1921

Declassified E.O. 12356 Section 3.3/NND No. 785016REMARKS

98A

(a) Public Health Sub-Commission

Inter/Typist	1	
Executive	1	One Executive shown on G-1 Civilian List has now ceased to be employed by this Sub-Commission
	<u>2</u>	

(a) Public Safety Sub-Commission(i) Main Office and Travel Control

Jnr. Adm. Ass.	1	Services will terminate on 30.6.46.
Inter/Gen.	3	Services of one Inter/Gen. will terminate on 30.6.46
Executive	1	
Inter/Techn.	2	
Inter/Typist	2	Services of one typist will terminate on 30.6.46. One typist ceased to be employed on 15.6.46
Book-keeper	1	
Snr. Adm. Ass.	1	
Typist	1	Services will terminate 30.6.46
Clerk	<u>1</u>	
	<u>13</u>	

(ii) Security Division

Executive	1
Inter/Gen.	1
Inter/Typist	1
Typist	<u>2</u>
	<u>5</u>

I certify that, subject to suspension of employment as shown above the members of grades of the Italian civilian personnel listed above are all fully and essentially employed as of this date.

17th June 46.

Lt. Gen. B. L. L. L.
V.P. C. C. C.

98A

2. Public Safety Liaison Office, Rome.

Inter/Typist	2
Jnr. Adm. Asst.	1
Int/Gen.	1
Clerk	<u>1</u>
	<u>2</u>

This is a Liaison Group, their civilian strength should be investigated with that of other Liaison Groups.

17th June 1946

(926)

CIVIL AFFAIRS

CIVIL AFFAIRS SECTION

Clerk	1
Inter/Tech.	1
Inter/Typist	2
Professional	1
	<u>5</u>

EDUCATION SUB-COMMISSION

Executive	1
Jr. Adm. Asst.	1
	<u>2</u>

LEGAL SUB-COMMISSION

Executive	1
Professional	2
Inter/Typist	3
Sr. Adm. Asst.	1
Clerk	1
	<u>8</u>

LOCAL GOVERNMENT SUB-COMMISSION

Executive	1
Sr. Adm. Asst.	1
Inter/Tech.	3
Jr. Adm. Asst.	1
	<u>6</u>

PUBLIC HEALTH SUB-COMMISSION

Inter/Typist	1
Executive	2
	<u>3</u>

PUBLIC SAFETY SUB-COMMISSION

Jr. Adm. Asst.	1
	<u>1</u>

2

LEGAL SUB-COMMISSION

Executive	1
Professional	2
Inter/typist	3
Sr./dm. Asst.	1
Clerk	1
	<u>8</u>

LOCAL GOVERNMENT SUB-COMMISSION

Executive	1
Sr./dm. Asst.	1
Inter/tech.	3
Jr./dm. Asst.	1
	<u>6</u>

PUBLIC HEALTH SUB-COMMISSION

Inter/typist	1
Executive	2
	<u>3</u>

PUBLIC SAFETY SUB-COMMISSION

Jr./dm. Asst.	1
Inter/Cen.	3
Executive	1
Inter/tech.	2
Inter/typist	3
Book keeper	1
Sr./dm. Asst.	1
Typist	1
Clerk	1
	<u>14</u>

1918

Declassified E.O. 12356 Section 3.3/NND No. 785016

(988)

CIVIL AFFAIRS

PUBLIC SAFETY LIAISON OFFICE

Int/Typist
jr. Adm. Asst.
Int/Gen.
Clerk

2
1
1
1
5

1917

Declassified E.O. 12356 Section 3.3/NND No. 785016

1917

0-1 (CIVILIAN) - 6 June 1946

Declassified E.O. 12356 Section 3.3/NND No. 785016

98c

HEADQUARTERS ALLIED COMMISSION,
APO 34
CIVIL AFFAIRS SECTION.

8th June 1946.

To: Legal Sub-Commission,
Local Government Sub-Commission,
Public Health Sub-Commission,
Public Safety Sub-Commission.

SUBJECT: Civilian Employees.

Instructions have been received that by 15th June all non-essential civilian employees must be removed from the payroll. Further a certificate has to be rendered that numbers and grades of Italian civilians on the payroll are fully and essentially employed as of the 15th June. This matter will be co-ordinated by the Vice President's Office who will deal with C-I (Civilian) on this matter.

The number of Italian civilian personnel with the above Sub-Commission has been given as follows:

Legal Sub-Commission.	 8
Local Government Sub-Commission	 6
Public Health Sub-Commission	 3
(Public Safety Sub-Commission	 14
(Public Safety Liaison Office	 5

It is appreciated that if fourteen days notice is to be given, reductions cannot be effective by June 15th. This, however, is not to prevent action being initiated.

Sub-Commissions will work on the basis that there will be no increase in the present officer or ME/OR strength of the Sub-Commissions in the future.

In cases where it is evident that owing to redeployment or release of officers civilian personnel will become redundant from 15th June onwards, action should be initiated at the appropriate date so that any civilian personnel concerned are not retained on the payroll longer than is necessary. Anticipatory action of this nature is necessary in the interests of the civilian employees themselves.

The above Sub-Commissions will report the position as regards all civilian employees (by grades) on their payroll to this office not later than June 15th.

1916

mc
E. CAMP, Brigadier.
VP. CA. Section.

18 GIU 1946

HEADQUARTERS ALLIED COMMISSION

APO 303

G-1 SECTION CIVILIAN PERSONNEL

19 GIU 1946

17 June 1946

pk.

SUBJECT: Transfer

TO: ~~Archives Branch~~

1. Reference your letter Request Dated 17 June 1946
2. Approval is granted for the transfer (*) of HOFENBERGER, Helly

employed in Civil Affairs Section ~~Sub-Commission~~ to Archives Branch

~~Sub-Commission~~

3. Classification and wage rate to remain the same Professional
(Grade)
at 3740 to 7860 (Fixed rate of pay) live per month. (Plus living bonus)

Effective 16 June 1946.

(*) No employee will be permitted to charge from one Section to another without the agreement of the respective employing Sections.

17 June 1946

SUBJECT: Transfer.

TO : ~~Archives Branch~~

1. Reference your letter Request Dated 17 June 1946

2. Approval is granted for the transfer (*) of ~~HOENEMMER~~, Helly employed in Civil Affairs Section ~~sub-Commission~~ to Archives Branch.

~~Sub-Commission~~

3. Classification and wage rate to remain the same Professional
(Grade)
at 3740 to 7360 (Fixed rate of pay)
lire per ~~month~~ month. (Plus living bonus)

Effective 16 June 1946.

(*) No employee will be permitted to charge from one Section to another without the agreement of the respective employing Sections.

Civ. Pers. Form 6 Copy to. Civil Affairs Section ✓
Internal Security
Nov. 44
File



STEVE RIGGIO
Captain AGD
Asst G-1 Amer.

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

(96)

Ref : 3/3B/CA

14 June 46

SUBJECT : Civilian Mess - Office Employees.

TO : HQ Commandant.

Reference Daily Bulletin N. 136 of 13 June 46. The following employees of this Section desire to partake of the mid-day meal for the period 15-30 June 1946 :

CALAMIDA Giuseppina	195 Lire
STROMBOYER Louis	195 "
ANGELI Umberto	195 "
HOMENBERGER Rolly	195 "

Cash is enclosed

780 Lire

274-276

R. Reeve
R. REEVE, Cpl,
Chief-Clerk
CA Section.

Encl : Lire 780.-

1914

HEADQUARTERS ALLIED COMMISSION
Public Safety Sub-Commission
APO 394

95

AG/14045/1/PS.

14 June 1946.

SUBJECT : Civilian Employees.
TO : VP., C.A. Section.

1. Reference your memorandum dated 8th June 1946.
2. The attached list of civilian personnel shows those at present employed in Public Safety Sub-Commission.
3. Public Safety Main Offices.
A reduction of four persons will be effected. This is the maximum reduction which can be made at the present time.
4. Security Division.
The volume of work in this Division is still large due principally to enquiries regarding War Criminals and Internees. No reduction can be made at the present time.
5. Travel Control.
One clerk is leaving on the 15th June 1946.
6. Liaison Office, Rome.
Lt. Col. Millhouse reports that as his work has recently increased by taking over general Liaison duties, one additional typist-interpreter was authorised by the Executive Commissioner making a total of five persons.
He certifies that all are fully employed and necessary in the efficient discharge of his office at the present time.
I have instructed him to reduce numbers as early as possible.

E. J. Dyle
E. J. DYLE, Colonel,
Acting Director.

(94)

HEADQUARTERS I LIEB COMMISSION
APO 794
LEGAL SUB-COMMISSION

LC/1046/2/1.

LCB/rm.
14 June 1946.

SUBJECT : Civilian Employees.

TO : W.P., S.S. Section.

1. In compliance with C.A. Section letter, dated 6 June 1946, this is to advise that all below-named civilian employees are fully and essentially employed in this Sub-Commission.

GIACINI	Otello	-	Clark
SHIV	Antonia	-	Int/typist
de ARKENS	Marcella	-	Int/typist
MELIPO	Rita	-	Int/typist
PISAPIA	Anne	-	Sen. Adm. Asst.
PISAPIA	Antonio	-	Professional
PIRE	Mario	-	Professional
KIRKMAN	Anne	-	Executive

2. Because of his knowledge of Slav languages, KIRKMAN has been requested by Colonel FINNEY of the Displaced Persons Sub-Commission. It is proposed to retain his services in this office until such transfer is arranged.

John C. Burn
JOHN C. BURN
Captain Infantry.
for Chief Legal Advisor.

HEADQUARTERS ALLIED COMMISSION
APO 394
Public Health Sub-Commission

AC/3006/14/ PH

12 June, 1946

13 GIU. 1946

Subject : - Civilian Employees

To : - VP CA Section HQ ALCOM

Reference your letter of 8 June, 1946, relative to the above mentioned subject.

1. As of 16 June, 1946, Mr. Napoleone Costantino, grade Executive, will cease to be employed by A.C.

2. The remaining two Italian civilian employees, namely Mrs. Alice Fabbrì, Professional, and Miss Rosanna Davise, Interpreter General will remain on the payroll, being fully and essentially employed as of 16th June, 1946.

G. M. F. F. F.

G. M. F. F. F.
Colonel,
Director,
Public Health Sub-Commission

Copy to : G-1 Civilian Personnel, HQ ALCOM



HEADQUARTERS ALLIED COMMISSION
APO 794
LOCAL GOVERNMENT SUB COMMISSION

92

AC/16/1/15.

Tel: 495

SUBJECT: Civilian Employees.

11 June 1946

TO : Civil Affairs Section.

11 GU 1015

1. As of June 14 the following civilians are employed by Local Government S/C:
Mr. Arrigo NISS, Executive
Mr. Guglielmo VITTIME, Senior Administrative Assistant
Miss Elisa IEZZI, Junior Administrative Assistant
* Mr. Joseph CHEVALIER, Technical Interpreter
Mr. Osvaldo SPANVIERI, Technical Interpreter
Mr. Romolo MATTIELLO, Technical Interpreter
2. Mr. Joseph CHEVALIER is leaving w.e.f. 16 June 1946 to take up a position with the British Embassy.
3. All the employees, with the exception of Mr. Chevalier, are essential for the carrying out of the work of the Sub Commission and will be fully and essentially employed accordingly, as of 16 June.

R. R. Temple
RAJIN R. TEMPLE
Major
Director
Local Government Sub Commission

RRR/WT

1946



8202

Declassified E.O. 12356 Section 3.3/NND No. 785016

3/3.8/071 ✓

(91)

HEADQUARTERS ALLIED COMMISSION
AFC 394
Public Health Sub-Commission

12 GIU. 1946
13 June, 1946

AC/3005/19/PH

Subject : Rockefeller Foundation

To : V. CA Section HQ ALCON

The attached letter dated 2nd May 1946, addressed to you by this Sub-Commission was mislaid through the post. It is now being forwarded for your information and attention, please.

G. M. Frizelle

G.M. FRIZELLE
Colonel,
Director,
Public Health Sub-Commission

Copy to Dr. T. H. C. Atken, Malaria Demonstration Unit
G-1, Civilian Personnel
Supergarage A.C.

Recd N7A

Circumstances so changed that this letter is now out of date. Spence Col. Frizelle - N 7 A. PK 22/6



HEADQUARTERS ALLIED COMMISSION
APO 394
Public Health Sub-Commission

AC/3005/19/PI

2 May 1946

Subject : - Rockefeller Foundation

To : - VP., CA Section

1. Members of the Rockefeller Foundation staff, varying in number from 2 to 4, who are at present attached to Public Health Sub-Commission, will engage upon a project of anopheles elimination in the island of Sardinia. This project will be carried out in collaboration with the Italian Government and UNRRA.

2. The Italian civilian staff employed by the Rockefeller Foundation, and at present paid by A.C. will - with one exception - cease to be maintained on the A.C. payroll as from 15 May 1946.

3. Of the three A.C. jeeps and one weapons-carrier at present used by the Rockefeller Foundation in its capacity as Malaria Demonstration Unit, one jeep will be returned to A.C. within the next few days, while the remainder will be returned at the earliest possible opportunity.

4. The members of the foundation desire that after the closure of the Public Health Sub-Commission, they may still continue to be attached to A.C. for the purpose of billeting.

G.M. FRIEDEL
Colonel,
Director,
Public Health Sub-Commission

Copy to: Dr. Fred Soper
• • : G-1, Civilian Personnel
• • : Supergarage, A.C.



1908

HEADQUARTERS ALLIED COMMISSION

APO 4804

G-1 SECTION CIVILIAN PERSONNEL

6 June 1946

7 JUL 1946

SUBJECT: Transfer.

TO : Displaced Persons and Repatriation S/C.

1. Reference your letter request Dated 1 June 1945
2. Approval is granted for the transfer (*) of VERPOLINI GIOVANNI employed in Civil Affairs Sub-Commission, to D.F.R.S.C. Sub-Commission.

3. Classification and wage rate to remain the same Clerk Grade
- at 2420 to 3960 lire per month, Plus cost living bonus

Effective 15 June 1946

(*) No employee will be permitted to charge from one Section to another without the agreement of the respective employing Sections.

6 June 1946 19

7 JUL 1946

SUBJECT: Transfer

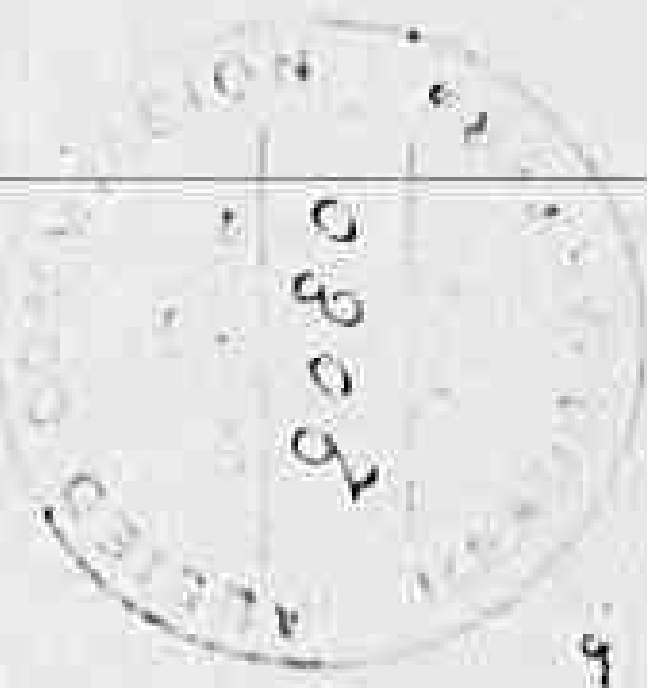
TO : **Displaced Persons and Repatriation S/C.**

1. Reference your letter **request** Dated **1 June 1946**
2. Approval is granted for the transfer (*) of **VERROLINI GIOVANNI**
employed in **Civil Affairs** Sub-Commission, to **D.P.R.S.C.**
Sub-Commission.
3. Classification and wage rate to remain the same **Clerk** (Grade)
at **2420** to **3960** hire per ~~the~~ month **Plus cost living bonus**

Effective 15 June 1946

(*) No employee will be permitted to charge from one Section to another without the agreement of the respective employing Sections.

Civ. Pers. Form 6
Nov. 44



Appr.
P. L. ... they
To Co. Section
7 June

Copy to: Internal Security

File

D.P.R.S.C.

Martin W. Haber
MARTIN W. HABER
H/O Air Corps
Asst G-1 American

89

MEMORANDUM FOR THE COMMISSIONER
AND JUDGE
CIVIL AFFAIRS SECTION

Date: 3/31/46

29 May 46

SUBJECT: Civilian Ration - Office employees.

TO: : 10 Commandant.

Reference Daily Bulletin N. 122 of 27 May 46. The following employees of this Section, desire to partake of the mid-day meal for the period 1 - 15 June 1946.

GALEAUDA Giuseppina	225 Lire
STROMBETTER Louis	225 "
AMERI Umberto	225 "
VERGOLI Giovanni	225 "
STROMBETTER Helly	225 "
Cash is enclosed	1.125 Lire

N. 200-270

1125

R. RAVE, Cpl.,
Chief-Clerk
CA Section

Encl. Lire 1.125.-

P.H. 1906

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Civilian Personnel Section

MEMORANDUM)
NUMBER 14)

6 May 1946.

COST OF LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES
OF THE ALLIED FORCES

1. All previous Memorandum detailing the cost of living bonus for civilian employees of the Allied Forces within the boundaries of Rome Province are hereby rescinded.

2. In accordance with information contained in Civilian labour information Bulletin Number 28, Rome Area Allied Command, AEO 794, dated 25 April 1946, the following tables will be used in calculating civilian personnel payrolls for Rome Province, effective 1 May 1946.

.. COST OF LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES
OF THE ALLIED FORCES EMPLOYED WITHIN THE BOUNDARIES
OF ROME PROVINCE. (DAILY WAGE GROUP ONLY)

(a) ADULT GROUP	Basic Rate - Lire per day.	Maximum Permissible Bonus	
		Lire per day	
		Male	Female
Up to and including 120 lire		275	240
From 121 - 125 lire		272	237
From 126 - 130 lire		270	235
From 131 - 135 lire		267	232
From 136 - 163 lire		265	230
			227

(88)

3/3 B/1A ✓

1. All previous Memorandums detailing the cost of living bonus for civilian employees of the Allied Forces within the boundaries of Rome Province are hereby rescinded.

2. In accordance with information contained in Civilian Labour Information Bulletin Number 26, Rome Area Allied Command, 420 794, dated 25 April 1946, the following tables will be used in calculating civilian personnel payrolls for Rome Province, effective 1 May 1946.

COST OF LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES
OF THE ALLIED FORCES EMPLOYED WITHIN THE BOUNDARIES
OF ROME PROVINCE. (DAILY WAGE GROUP ONLY)

(a) ADULT GROUP

Basic Wage & Lire per day.

Up to and including 120 lire
From 121 - 125 lire
From 126 - 130 lire
From 131 - 135 lire
From 136 - 165 lire
From 166 - 170 lire
From 171 - 175 lire
From 176 - 180 lire
181 and above

Maximum Permissible Bonus
Lire per day

Male	Female
275	240
272	237
270	235
267	232
265	230
262	227
260	225
257	222
255	220

(b) Juveniles (Male and Female) under 18 years of age may be paid a Cost of Living Bonus up to 100 lire per day.

NOTE: Abatement at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) above in respect of each day on which full rations, i.e. all meals are provided to the employee.

(over)



B. COST OF LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES OF THE ALLIED FORCES EMPLOYED WITHIN THE BOUNDARIES OF ROME PROVINCE AND COMPREHENDING THE MONTHLY WAGE GROUP. (ADMINISTRATIVE, OFFICE, CLERICAL GRADES AND HOTEL, CLUBS AND CLUB EMPLOYEES WHEN NOT ISSUED WITH RATIONS.

Monthly Wage Group (Including Chief Foreman-Artisan, Skilled & Unskilled Trades)

(a) <u>ADULT GROUP</u>	<u>Basic Wage - Lire per Month</u>	<u>Maximum Permissible Bonus</u>	
		<u>Male</u>	<u>Female</u>
Up to and including 3000 lire		7310	6400
From 3001 - 3100 lire		7290	6370
From 3101 - 3200 lire		7230	6320
From 3201 - 3300 lire		7180	6270
From 3301 - 3400 lire		7130	6220
From 3401 - 3500 lire		7080	6170
From 3501 - 5000 lire		7050	6140
From 5001 - 5100 lire		6980	6070
From 5101 - 5200 lire		6930	6020
From 5201 - 5300 lire		6880	5970
From 5301 - 5400 lire		6830	5920
From 5401 - 10000 lire		6790	5880
10001 and above		6490	4905

(b) Juveniles may be paid a Cost of Living Bonus up to 1794 lire per month.

Note: Abatement at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) when full rate i.e. all meals are provided to the employee by the employing service.

C. COST OF LIVING BONUS FOR ITALIAN CIVILIANS EMPLOYED IN ALLIED FORCES, CLUBS AND BARRACKS WITHIN THE BOUNDARIES OF ROME PROVINCE.

(e) <u>ADULT GROUP</u>	<u>Basic Wage - Lire per Month</u>	<u>Maximum Permissible Bonus</u>	
		<u>Male</u>	<u>Female</u>
Up to and including 3600 lire		6125	5825
From 3601 - 3700 lire		6075	5775
From 3701 - 3800 lire		6025	5725
From 3801 - 4000 lire		6075	5675

From 3301 - 3400 lire	7330	6220
From 3401 - 3500 lire	7080	6170
From 3501 - 5000 lire	7090	6180
From 5001 - 5100 lire	6980	6130
From 5101 - 5200 lire	6930	6020
From 5201 - 5300 lire	6880	5970
From 5301 - 5400 lire	6830	5920
From 5401 - 10000 lire	6780	5880
10001 and above	5490	4105

(b) Juveniles may be paid a Cost of Living Bonus up to 1794 lire per month.

NOTE: Adults at the rate of 104 lire per month will be paid from the maximum permissible bonus under (a) and (b) when full rate i.e. all meals are provided to the employee by the employing service.

C. COST OF LIVING BONUS FOR ITALIAN CIVILIANS EMPLOYED IN ALLIED FORCES, CLUBS AND MISSIES WITHIN THE HOME-AREAS OF HOME PROVINCE.

(e) ADULT GROW

Basic Rate - Lire per Month.

Maximum Permissible-Bonus
Lire per Month.

Up to and including	Male	Female
3600 lire	5125	5025
3700 lire	5075	5775
3800 lire	5025	5725
3900 lire	5975	5675
4000 lire	5925	5625
4100 lire	5875	5575
4200 lire	5825	5525
4300 and above	5775	5475

1904

(b) Juveniles may be paid a Cost of Living Bonus up to 1930 lire per month.

DISTRIBUTION
"C"

Mart. W. Haber
MARTIN W. HABER
P/O AIR CORPS
Asst. G-1 AMOR.

3/3.B/cst ✓
R-35-1-3-1-0-1-1-D

ROME ARMY ALLIED COMMAND
APO 704 US ARMY

CIVILIAN LABOR INFORMATION BULLETIN
REF: 28

6 MAC 1946
1st May 1946

OFFICIAL

COST OF LIVING ROME FOR ITALIAN CIVILIAN EMPLOYEES OF THE ALLIED FORCES.

All, except all, previous instructions relating to the scales of payment of Cost of Living ROME to Italian Civilian Employees of the Allied Forces are cancelled with effect from 30th April 1946, and scales of Cost of Living ROME as follows are introduced with effect from 1st May 1946.

Appendix "A"	Rome Province
Appendix "B"	Florence Province
Appendix "C"	Leghorn Province
Appendix "D"	Perugia Province (inc. Foligno)
Appendix "E"	Terni Province
Appendix "F"	Arezzo Province

BY ORDER OF BRIGIER LON:

1903

POST OF LIVING HOMES FOR ITALIAN CITIZENSHIP IN THE UNITED STATES.

All, report also, previous instructions relating to the needs of
 a grant of Cost of Living Homes to Italian Civilian Employees of the
 Allied Forces are cancelled with effect from 30th April 1946, and needs
 of Cost of Living Homes in Italian are introduced with effect from
 1st May 1946.

Appendix "A"
 Appendix "B"
 Appendix "C"
 Appendix "D"
 Appendix "E"
 Appendix "F"

Roma Province
 Florence Province
 Leghorn Province
 Portofino Province (inc. Polignano)
 Tarento Province
 Anzio Province

BY COMMAND OF BRIGADIER LONG:

1903

C. B. MURPHY
 Major, USG
 Adjutant General.

DISSEMINATION "R" (DR and US)
 FILES, HOTELS, MEETINGS and CLUBS.

62/12.



APPENDIX "A" TO CIVILIAN LABORER INTERVIEW FROM JUNE 1946 TO 25.4.46

COST OF LIVING BONUS FOR ITALIAN CIVILIAN LABORERS OF THE UNITED STATES
RECEIVED WITH THE BOUNTIES OF THE UNITED STATES OF AMERICA
FOR SERVICE FROM 1st JAN 1946

1. MONTHLY BONUS GROUP AND HOUSEHOLD MEMBERS ALSO CHILD ALLOWANCES WHEN NOT INCLUDED
IN THE BOUNTIES.

(a) ADULT GROUP

Monthly Bonus - Lire per Month		Maximum Possible Bonus	
Up to and including	to	Male	Female
From 3001	3400	7310	6400
3401	3700	7280	6370
3701	4000	7230	6320
4001	4300	7180	6270
4301	4600	7130	6220
4601	4900	7080	6170
4901	5200	7050	6140
5201	5500	6980	6070
5501	5800	6930	6020
5801	6100	6880	5970
6101	6400	6830	5920
6401	6700	6750	5880
6701	7000	6680	5805
7001	and above	6600	5730

(b) ADULTS may be paid a Cost of Living Bonus up to 1794 lire per month.

(c) A deduction of the rate of 104 lire per month will be made from the maximum possible bonus under (a) and (b) above when full rations, i.e. all meals are provided.

2. FAMILY ALLOWANCE GROUP

(a) ADULT GROUP

Monthly Bonus - Lire per Month		Maximum Possible Bonus	
Up to and including	to	Male	Female
From 1st	125 lire	275	240
126	150	272	237
151	175	270	235
176	200	267	232
201	225	265	230
226	250	262	227
251	275	260	225
276	300	257	222
301	and above	255	220

(b) ADULTS may be paid a Cost of Living Bonus up to 109 lire per day.

6170
6170
6070
6020
5970
5920
5880
4905

7050
6980
6930
6880
6830
6780
6490

5500
5000
5100
5200
5300
5400
10000
10000 lire and above

(b) JUVENILES may be paid a Cost of Living Bonus up to 1724 lire per month.

(c) A deduction at the rate of 10% lire per month will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e. all meals are provided.

2. DAILY RATION

(a) Adults

Up to and including 120 lire

From 121 lire to 135 lire

136

137

138

139

140

141

142

143

144

145

146

147

148

149

150

151

152

153

154

155

156

157

158

159

160

161

162

163

164

165

166

167

Maximum Permissible Bonus

Male

Female

275

272

270

267

265

262

260

257

255

(b) JUVENILES may be paid a Cost of Living Bonus up to 109 lire per day.

(c) A deduction at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e. all meals are provided.

3. HOME RESS AND CLOTH EMPLOYERS (AND OTHER EMPLOYERS WHOSE AGES ARE PAID FULLY IN KIND).

(a) Adult Groups

Basic Rate - Lire per Month

Up to and including 3600 lire

From 3601 to 3700 lire

3701

3801

3901

4001

4101

4201

4301

4401

4501

4601

4701

4801

Maximum Permissible Bonus

Male

Female

5325

5775

5725

5675

5625

5575

5525

5475

5425

5455

(b) JUVENILES may be paid a Cost of Living Bonus up to 1930 lire per month.

APPENDIX "B" TO CIVILIAN LABOR INFORMATION BULLETIN H, 23 DATED 25.4.46

COST OF LIVING BONUS FOR ITALIAN CIVILIAN AGENTS OF THE ALLIED FORCES EMPLOYED WITHIN THE BOUNDARIES OF F L O R I N C E P R O V I N C E P. PAYABLE WITH EFFECT FROM 1st May 1946

1. MONTHLY WAGES GROUP AND TOTAL WAGE AND CLUB EMPLOYEES WHEN NOT ISSUED WITH RATIONS.

(a) ADULT GROUP

Basic Wage - Lira per Month	Maximum Permissible Bonus Lira per Month
Up to and including 3000 Lira	4550
From 3001 to 4000 Lira	4520
3100	4470
3200	4420
3300	4370
3400	4320
3500	4290
3600	4220
3700	4170
3800	4120
3900	4070
4000	4030
10000 Lira and above	

(b) JUVENILES may be paid a Cost of Living Bonus up to 1300 Lira per month.

(c) A deduction at the rate of 104 Lira per month will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e. all meals are provided.

2. WILLI AND FROM(a) ADULT GROUP

Basic Wage - Lira per Day	Maximum Permissible Bonus Lira per Day
Up to and including 120 Lira	175
From 121 Lira to 125 Lira	172
126	170
127	167
128	165
129	162
130	160
131	157
132	155
133 Lira and above	

(b) JUVENILES may be paid a Cost of Living Bonus up to 99 Lira per day.

(c) A deduction at the rate of 4 Lira per day will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e. all meals are provided.

(b) JUVENILES may be paid a Cost of Living Bonus up to 1300 lire per month.

(c) A deduction at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e., all meals are provided.

2. ADULT MALE GROUP

(a) ADULT MALE GROUP
Basic Wage - Lire per Day
Up to and including 120 lire
From 124 lire to 125 lire
126
131
136
141
146
151
156
161
166
171
176
181 lire and above

Maximum Permissible Bonus

Lire per Day

Male

Female

175
172
170
167
165
162
160
157
155

(b) JUVENILES may be paid a Cost of Living Bonus up to 99 lire per day.

(c) A deduction at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e., all meals are provided.

3. HOTEL MEN AND BLUE UNIFORMS (AND OTHER EMPLOYEES WHOSE RATES ARE PAID PARTLY IN KIND).

(a) ADULT MALE GROUP

Basic Wage - Lire per Month
Up to and including 3600 lire
From 3604 to 3700 lire
3704
3804
3904
4004
4104
4204
4304
4404
4504 lire and above

Maximum Permissible Bonus

Lire per Month

Male

Female

3868
3818
3768
3718
3668
3618
3568
3498

(b) JUVENILES may be paid a Cost of Living Bonus up to 1720 lire per month.

APPENDIX "C" TO CIVILIAN LABOUR INFORMATION BULLETIN No. 28 DATED 25.4.46

COST OF LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES OF THE ALLIED FORCES
EMPLOYED WITHIN THE BOUNDARIES OF L E G H O R N P R O V I N C E .
PAYABLE WITH EFFECT FROM 1st MAY 1946.

1. MONTHLY WAGES GROUP AND HOTEL MEALS AND CLUB EMPLOYEES' MEAN PAY ISSUED
WITH RATIONS

(a) <u>ADULT GROUP</u>	<u>Maximum Permissible Bonus</u>	
	<u>Lire per Month</u>	<u>Male and Female</u>
<u>Basic Wage - Lire per Month</u>		
Up to and including 500 Lire		
From 500 to 540 Lire	500	540
541 to 580	580	620
581 to 620	620	660
621 to 660	660	700
661 to 700	700	740
701 to 740	740	780
741 to 780	780	820
781 to 820	820	860
821 to 860	860	900
861 to 900	900	940
901 to 940	940	980
941 to 980	980	1020
981 to 1000	1000	1040
1001 Lire and above	1000	1040

(b) JUVENILES may be paid a Cost of Living Bonus up to 28% Lire per month.

(c) A deduction at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e. all meals are provided.

2. DAILY WAGE GROUP

<u>Maximum Permissible Bonus</u>	
<u>Lire per Day</u>	<u>Male and Female</u>

(a) <u>ADULT GROUP</u>	
<u>Basic Wage - Lire per Day</u>	
Up to and including 120 Lire	
From 121 Lire to 125 Lire	
126	130
131	135
136	140
141	145
146	150
151	155
156	160
161	165
166	170
171	175
176	180
181 Lire and above	180

(b) JUVENILES may be paid a Cost of Living Bonus up to 10% Lire per day.

(c) A deduction at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e.

(b) JUVENILES may be paid a Cost of Living Bonus up to 2834 lire per month.

(c) A deduction at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e., all meals are provided.

2. DAILY WAGE GROUP

(a) ADULT GROUP

<u>Basic Wage - Lire per Day</u>	
Up to and including 120 lire	
From 121 lire to 125 lire	
126	130
131	135
136	165
166	170
171	175
176	180
181 lire and above	

Maximum Permissible Bonus

Lire per Day
Male and Female

215
212
210
207
205
202
200
197
195

(b) JUVENILES may be paid a Cost of Living Bonus up to 109 lire per day.

(c) A deduction at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e., all meals are provided.

3. HOUSING AND OTHER EMPLOYEES (AND OTHER EMPLOYEES WHOSE WAGES ARE PAID PARTLY IN KIND)

(a) ADULT GROUPS

<u>Basic Wage - Lire per Month</u>	
Up to and including 3600 lire	
From 3601 to 3700 lire	
3701	3800
3801	4900
4901	5000
5001	5100
5101	5200
5201 lire and above	

Maximum Permissible Bonus

Lire per Month
Male and Female

5105
5055
5005
4955
4905
4855
4805
4735

(b) JUVENILES may be paid a Cost of Living Bonus up to 2530 lire per month.

APPENDIX "D" TO CIVILIAN LABOR INFORMATION PULLETIN NO. 26 DATED 25.4.46

COST OF LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES OF THE ALLIED FORCES EMPLOYED WITHIN THE TERRITORIES OF PERUGIA PROVINCIA PERUGIA AVAILABLE WITH EFFECT FROM 1.5.1946.

1. MONTHLY WAGES GROUP AND COST OF LIVING BONUS AND OTHER EMPLOYEES WHOSE NAMES HAVE NOT BEEN SET

<u>(a) ADULT GROUP</u>		<u>Maximum Permissible Bonus</u>	
<u>Basic Wage</u>	<u>Cost of Living Bonus</u>	<u>Male</u>	<u>Female</u>
Up to 344 including 120 lire		4550	4550
From 344 to 380 lire		4520	4520
380		4470	4470
380		4420	4420
380		4370	4370
380		4320	4320
380		4290	4290
380		4220	4220
380		4170	4170
380		4120	4120
380		4070	4070
380		4030	4030

(b) JUVENILES may be paid a Cost of Living Bonus up to 1300 lire per month.

(c) A deduction at the rate of 4% lire per month will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e. all foods are provided.

2. DAILY WAGE GROUP

<u>(a) ADULT GROUP</u>		<u>Maximum Permissible Bonus</u>	
<u>Basic Wage</u>	<u>Cost of Living Bonus</u>	<u>Male</u>	<u>Female</u>
Up to 121 including 120 lire		195	175
From 121 lire to 125 lire		192	172
125		190	170
131		187	167
136		185	165
166		182	162
171		180	160
176		177	157
181 lire and above		175	155

(b) JUVENILES may be paid a Cost of Living Bonus up to 9% lire per day.

(c) A deduction at the rate of 4% lire per day will be made from the max-

(b) JUVENILES may be paid a Cost of Living Bonus up to 1500 lire per month.

(c) A deduction at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e. all meals are provided.

2. DAILY WAGE GROUP

(a) ADULT GROUP

Basic Wage - Lire per Day	
Up to and including 120 lire	
From 121 lire to 125 lire	
126	130
131	135
136	165
166	170
171	175
176	180
181 lire and above	

Maximum Permissible Bonus Lire per Day

Male	Female
175	175
172	172
170	170
167	167
165	165
162	162
160	160
157	157
155	155

(b) JUVENILES may be paid a Cost of Living Bonus up to 99 lire per day.

(c) A deduction at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e. all meals are provided.

3. HOTEL MEALS AND OTHER ALLOWANCES (AND OTHER ALLOWANCES WHOSE AMOUNTS ARE PAID PARTLY IN KIND)

(a) ADULT GROUP

Basic Wage - Lire per Month	
Up to and including 3600 lire	
From 3601 to 3700 lire	
3701	3800
3801	4000
4001	5000
5001	7000
7001	8200
8201 lire and above	

Maximum Permissible Bonus Lire per Month

Male	Female
4310	3668
4260	3818
4210	3768
4160	3718
4110	3668
4060	3618
4010	3568
3960	3498

(b) JUVENILES may be paid a Cost of Living Bonus up to 1720 lire per month.

APPENDIX "E" TO CIVILIAN LABOR INFORMATION BULLETIN No. 28 DATED 25.4.46

COST OF LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES OF THE ALLIED FORCES EMPLOYED WITHIN THE BOUNDARIES OF TERRITORY PROTECTED. AVAILABLE WITH EFFECT FROM 1.1.1946.

1. MONTHLY BONUS GROUP FOR HOUSE MEN AND CLUB EMPLOYEES WHEN NOT ISSUED WITH RATIONS.

(a) <u>ADULT GROUP</u>		<u>Maximum Permissible Bonus</u>	
<u>Basic Wage - Lire per Month</u>		<u>Lire per Month</u>	
<u>Up to and including 2500 lire</u>		Male	Female
From 3001 to 4000 lire		4160	4160
3101 2200		4130	4130
3201 3500		4080	4080
3301 3600		4030	4030
3401 3500		3980	3980
3501 5000		3930	3930
5101 5200		3900	3900
5301 5400		3830	3830
5401 10000		3780	3780
10001 lire and above		3730	3730
		3680	3680
		3640	3640

(b) JUVENILES may be paid a Cost of Living Bonus up to 754 lire per month.

(c) A deduction at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e. all meals are provided.

2. DAILY GROUP

(a) <u>ADULT GROUP</u>		<u>Maximum Permissible Bonus</u>	
<u>Basic Wage - Lire per Day</u>		<u>Lire per Day</u>	
<u>Up to and including 120 lire</u>		Male	Female
From 121 lire to 125 lire		175	160
126		172	157
131		170	155
135		167	152
136		165	150
146		162	147
171		160	145
176		157	142
181 lire and above		155	140

(b) JUVENILES may be paid a Cost of Living Bonus up to 69 lire per day.

(c) A deduction at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e. all meals are provided.

3830
3780
3730
3680
3640

4220
4170
4120
4070
4030

(b) JUVENILES may be paid a Cost of Living Bonus up to 754 lire per month.

(c) A deduction at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e., all meals are provided.

2. DAILY GROUP

(a) ADULT GROUP

Basic Wage - Lire per Day
Up to and including 120 lire
From 121 lire to 125 lire

126 131 135
136 165 170
166 171 175
176 180
181 lire and above

Maximum Permissible Bonus
Lire per Day

Male	Female
175	160
172	157
170	155
167	152
165	150
162	147
160	145
157	142
155	140

(b) JUVENILES may be paid a Cost of Living Bonus up to 69 lire per day.

(c) A deduction at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) above when full rations, i.e., all meals are provided.

3. HOTEL MESS AND CLUB EMPLOYEES (AND OTHER EMPLOYEES WHOSE WAGES ARE PAID PARTLY IN KIND).

(a) ADULT GROUP

Basic Wage - Lire per Month
Up to and including 3600 lire
From 3601 to 3700 lire

3701 3800
3801 4200
4201 5000
5001 5100
5101 5200
5201 lire and above

Maximum Permissible Bonus
Lire per Month

Male	Female
3865	3275
3815	3225
3765	3175
3715	3125
3665	3075
3615	3025
3565	2975
3495	2905

(b) JUVENILES may be paid a Cost of Living Bonus up to 520 lire per month.

APPENDIX "F" TO CIVILIAN LABOR INFORMATION BULLETIN No. 20 DATED 25.4.46

COST OF LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES OF THE ALLIED FORCES
EMPLOYED WITHIN THE BOUNDARIES OF A.R.E.L.O. PROVINCE, PARABLE
WITH EFFECT FROM 1st MAY 1946.

1. MAINTENANCE GROUP AND HOUSEHOLDERS AND OTHER EMPLOYEES WHEN NOT ISSUED
RAIL PASS.

(a) ADULT GROUP	
<u>Male</u>	
<u>Up to and including 5000 lire</u>	
<u>From 5001 to 5100 lire</u>	
5101	3200
5201	3300
5301	3400
5401	3500
5501	3600
5601	3700
5701	3800
5801	3900
5901	4000
6001	4100
6101	4200
6201	4300
6301	4400
6401	4500
6501	4600
6601	4700
6701	4800
6801	4900
6901	5000
7001	5100
7101	5200
7201	5300
7301	5400
7401	5500
7501	5600
7601	5700
7701	5800
7801	5900
7901	6000
8001	6100
8101	6200
8201	6300
8301	6400
8401	6500
8501	6600
8601	6700
8701	6800
8801	6900
8901	7000
9001	7100
9101	7200
9201	7300
9301	7400
9401	7500
9501	7600
9601	7700
9701	7800
9801	7900
9901	8000
10001	8100
10101	8200
10201	8300
10301	8400
10401	8500
10501	8600
10601	8700
10701	8800
10801	8900
10901	9000
11001	9100
11101	9200
11201	9300
11301	9400
11401	9500
11501	9600
11601	9700
11701	9800
11801	9900
11901	10000
12001	10100
12101	10200
12201	10300
12301	10400
12401	10500
12501	10600
12601	10700
12701	10800
12801	10900
12901	11000
13001	11100
13101	11200
13201	11300
13301	11400
13401	11500
13501	11600
13601	11700
13701	11800
13801	11900
13901	12000
14001	12100
14101	12200
14201	12300
14301	12400
14401	12500
14501	12600
14601	12700
14701	12800
14801	12900
14901	13000
15001	13100
15101	13200
15201	13300
15301	13400
15401	13500
15501	13600
15601	13700
15701	13800
15801	13900
15901	14000
16001	14100
16101	14200
16201	14300
16301	14400
16401	14500
16501	14600
16601	14700
16701	14800
16801	14900
16901	15000
17001	15100
17101	15200
17201	15300
17301	15400
17401	15500
17501	15600
17601	15700
17701	15800
17801	15900
17901	16000
18001	16100
18101	16200
18201	16300
18301	16400
18401	16500
18501	16600
18601	16700
18701	16800
18801	16900
18901	17000
19001	17100
19101	17200
19201	17300
19301	17400
19401	17500
19501	17600
19601	17700
19701	17800
19801	17900
19901	18000
20001	18100
20101	18200
20201	18300
20301	18400
20401	18500
20501	18600
20601	18700
20701	18800
20801	18900
20901	19000
21001	19100
21101	19200
21201	19300
21301	19400
21401	19500
21501	19600
21601	19700
21701	19800
21801	19900
21901	20000
22001	20100
22101	20200
22201	20300
22301	20400
22401	20500
22501	20600
22601	20700
22701	20800
22801	20900
22901	21000
23001	21100
23101	21200
23201	21300
23301	21400
23401	21500
23501	21600
23601	21700
23701	21800
23801	21900
23901	22000
24001	22100
24101	22200
24201	22300
24301	22400
24401	22500
24501	22600
24601	22700
24701	22800
24801	22900
24901	23000
25001	23100
25101	23200
25201	23300
25301	23400
25401	23500
25501	23600
25601	23700
25701	23800
25801	23900
25901	24000
26001	24100
26101	24200
26201	24300
26301	24400
26401	24500
26501	24600
26601	24700
26701	24800
26801	24900
26901	25000
27001	25100
27101	25200
27201	25300
27301	25400
27401	25500
27501	25600
27601	25700
27701	25800
27801	25900
27901	26000
28001	26100
28101	26200
28201	26300
28301	26400
28401	26500
28501	26600
28601	26700
28701	26800
28801	26900
28901	27000
29001	27100
29101	27200
29201	27300
29301	27400
29401	27500
29501	27600
29601	27700
29701	27800
29801	27900
29901	28000
30001	28100
30101	28200
30201	28300
30301	28400
30401	28500
30501	28600
30601	28700
30701	28800
30801	28900
30901	29000
31001	29100
31101	29200
31201	29300
31301	29400
31401	29500
31501	29600
31601	29700
31701	29800
31801	29900
31901	30000
32001	30100
32101	30200
32201	30300
32301	30400
32401	30500
32501	30600
32601	30700
32701	30800
32801	30900
32901	31000
33001	31100
33101	31200
33201	31300
33301	31400
33401	31500
33501	31600
33601	31700
33701	31800
33801	31900
33901	32000
34001	32100
34101	32200
34201	32300
34301	32400
34401	32500
34501	32600
34601	32700
34701	32800
34801	32900
34901	33000
35001	33100
35101	33200
35201	33300
35301	33400
35401	33500
35501	33600
35601	33700
35701	33800
35801	33900
35901	34000
36001	34100
36101	34200
36201	34300
36301	34400
36401	34500
36501	34600
36601	34700
36701	34800
36801	34900
36901	35000
37001	35100
37101	35200
37201	35300
37301	35400
37401	35500
37501	35600
37601	35700
37701	35800
37801	35900
37901	36000
38001	36100
38101	36200
38201	36300
38301	36400
38401	36500
38501	36600
38601	36700
38701	36800
38801	36900
38901	37000
39001	37100
39101	37200
39201	37300
39301	37400
39401	37500
39501	37600
39601	37700
39701	37800
39801	37900
39901	38000
40001	38100
40101	38200
40201	38300
40301	38400
40401	38500
40501	38600
40601	38700
40701	38800
40801	38900
40901	39000
41001	39100
41101	39200
41201	39300
41301	39400
41401	39500
41501	39600
41601	39700
41701	39800
41801	39900
41901	40000
42001	40100
42101	40200
42201	40300
42301	40400
42401	40500
42501	40600
42601	40700
42701	40800
42801	40900
42901	41000
43001	41100
43101	41200
43201	41300
43301	41400
43401	41500
43501	41600
43601	41700
43701	41800
43801	41900
43901	42000
44001	42100
44101	42200
44201	42300
44301	42400
44401	42500
44501	42600
44601	42700
44701	42800
44801	42900
44901	43000
45001	43100
45101	43200
45201	43300
45301	43400
45401	43500
45501	43600
45601	43700
45701	43800
45801	43900
45901	44000
46001	44100
46101	44200
46201	44300
46301	44400
46401	44500
46501	44600
46601	44700
46701	44800
46801	44900
46901	45000
47001	45100
47101	45200
47201	45300
47301	45400
47401	45500
47501	45600
47601	45700
47701	45800
47801	45900
47901	46000
48001	46100
48101	46200
48201	46300
48301	46400
48401	46500
48501	46600
48601	46700
48701	46800
48801	46900
48901	47000
49001	47100
49101	47200
49201	47300
49301	47400
49401	47500
49501	47600
49601	47700
49701	47800
49801	47900
49901	48000
50001	48100
50101	48200
50201	48300
50301	48400
50401	48500
50501	48600
50601	48700
50701	48800
50801	48900
50901	49000
51001	49100
51101	49200
51201	49300
51301	49400
51401	49500
51501	49600
51601	49700
51701	49800
51801	49900
51901	50000
52001	50100
52101	50200
52201	50300
52301	50400
52401	50500
52501	50600
52601	50700
52701	50800
52801	50900
52901	51000
53001	51100
53101	51200
53201	51300
53301	51400
53401	51500
53501	51600
53601	51700
53701	51800
53801	51900
53901	52000
54001	52100
54101	52200
54201	52300
54301	52400
54401	52500
54501	52600
54601	52700
54701	52800
54801	52900
54901	53000
55001	53100
55101	53200
55201	53300
55301	53400
55401	53500
55501	53600
55601	53700
55701	53800
55801	53900
55901	54000
56001	

3501	5000	1290	2800
5101	5000	1220	2790
5201	5300	1170	2760
5301	5400	1120	2690
5401	10000	1070	2640
10001	lire and above	1030	2630

(b) JUVENILES may be paid a Cost of Living Bonus up to 794 lire per month.

(c) A deduction at the rate of 104 lire per month will be made from the maximum permissable bonus under (a) and (b) above when full rations, i.e., all meals are provided.

2. ADULT GROUP

(a) ADULT GROUP

Basic Wage - Lire per Day	Up to and including 120 lire	From 121 lire to 125 lire
426	130	130
131	135	135
136	165	165
166	170	170
171	175	175
176	180	180
181	lire and above	

Maximum Permissible Bonus	Male	Female
Lire per Day		

175	155
172	152
170	150
167	147
165	145
162	142
160	140
157	137
155	135

1900

(1) JUVENILES may be paid a Cost of Living Bonus up to 69 lire per day.

(c) A deduction at the rate of 4 lire per day will be made from the maximum permissable bonus under (a) and (b) above when full rations, i.e., all meals are provided.

3. HOVEL MESS AND CAMP EMPLOYEES (AND OTHER EMPLOYEES WHOSE WAGES ARE PAID PARTLY IN KIND).

(a) ADULT GROUPS

Basic Wage - Lire per Month	Up to and including 3600 lire	From 3601 to 3700 lire
3701	3800	3701
3801	4900	3801
4901	5000	4901
5001	5100	5001
5101	5200	5101
5201	lire and above	5201

Maximum Permissible Bonus	Male	Female
Lire per Month		

4225	3425
4270	3375
4420	3325
5170	3270
5125	3225
5075	3175
4925	3125
3955	3055

(b) JUVENILES may be paid a Cost of Living Bonus up to 1720 lire per month.

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED EXERCISES
APO 32
CIVIL AFFAIRS SECTION.

(86)

Ref: 3/3.B/CA

15 May 46

SUBJECT: Civilian Mess- Office Employees.

TO: Hq Commandant --

Reference your Daily Bulletin E.109. The following employees of this Section, desire to partake of the mid-day meal for the period 15-31 May 46.

CALAMITA Giuseppe	240 Lire
STRECHTGER Louis	240 "
ANGELI Umberto	240 "
VERDOLINI Giovanni	240 "
ROSENBERG Helly	240 "

Cash is enclosed 1200 Lire

R. J.
R. J. J., Cpl.
Chief Clerk of Section

Encl. Lire 1,200

1899

PRO FORMA

8681

Name	Category	Sub-Branch in which employed if applicable	Remarks
Giuseppina CALAMITA	Int/Typist	Civil Affairs Section	
Louis STROMMEYER	"	"	"
Umberto ANIELLI	Tech/Inter	"	"
Giovanni VERDOLINI	Clerk	"	"
Nelly HOFMEIER	Professional	Monuments and Fine Arts	

Declassified E.O. 12356 Section 3.3/NND No. 785016

(84)

3/38/CA

HEADQUARTERS ALLIED COMMISSION
APO 394
LOCAL GOVERNMENT SUB COMMISSION

- 9 MAG 1946

AG/16/1/LG

Tel: 286

SUBJECT: Civilian Personnel

7 May 1946

TO : Civil Affairs Section

Reference your 3/38/CA of 4 May, we are enclosing as requested two nominal rolls showing the Italian and Allied civilians employed at present in this Sub Commission.

WW/rbe

Tracy H. Hill
Ralph R. Temple
Major
Director
Local Government Sub Commission

1897
1950

9015

Declassified E.O. 12356 Section 3.3/NND No. 785016

ITALIAN SUBJECTS

NAME	CATEGORY	SUB-BRANCH IN WHICH EMPLOYED IF APPLICABLE	REMARKS
Miss Elena INZETI	Int/Typist	Local Govt S/C	
Mr. Arrigo NICE	Gen. Adm. Asst.	" "	
Mr. Guglielmo WITTNE	Jur. Adm. Asst.	" "	
Mr. Oswaldo SPARVERI	Tech/Interpreter	" "	
Mr. Romolo MARTINELLO	" "	" "	

Declassified E.O. 12356 Section 3.3/NND No. 785016

PERSONNEL HISTORY

NAME	CATEGORY	SUB-SECTION IN WHICH EMPLOYED OR APPLICABLE	REMARKS
Mr. Joe Chevrolet	Food/Transportation	Local Govt S/O	British subject

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
LOCAL GOVERNMENT SUB COMMISSION

AC/16/1/LG

Tel: 286

SUBJECT: Civilian Personnel

7 May 1946

TO : Civil Affairs Section

Reference your 3/38/CA of 4 May, we are enclosing as requested two nominal rolls showing the Italian and Allied civilians employed at present in this Sub Commission.

Tracy H. Temple
RALPH R. TEMPLE *copy*
Major
Director
Local Government Sub Commission

WV/rbe

1894

9015

Declassified E.O. 12356 Section 3.3/NND No. 785016

ITALIAN SUBJECTS

NAME	CATEGORY	SUB-BRANCH IN WHICH INDICATED IF APPLICABLE	REMARKS
Miss Elisa DESSI	Int/typist	Local Govt S/C	
Mr. Arrigo NIOE	Sen. Adm. Asst.	" " "	
Mr. Guglielmo RITTI	Jun. Adm. Asst.	" " "	
Mr. Osvaldo SPANVIERI	Tech/Interpreter	" " "	
Mr. Rosolo MARTINELLI	"	" " "	

BRITISH SUBJECTS

NAME	CATEGORY	SUB-BRANCH IN WHICH EMPLOYED IF APPLICABLE	REMARKS
Mr. Joe Chevalier	Tech/Interpreter	Local Govt S/C	British subject

Declassified E.O. 12356 Section 3.3/NND No. 785016

PRO FORMA

EDUCATION S/C

NAME	CATEGORY	Sub-Branch in which employed, if applicable.	REMARKS
Gabriella ROMBO	Professional Consultant		1691 leaving on 15 May
Elena FEDERICI	Professional		she is completing the Survey of Italian Schools for the Education S/C.
Anna Maria SOMARICA	Junior Admin. Assistant		in charge of all correspondence from Venezia Giulia to the Ministry of Public Instruction & Vocational Training
Maria FRANCO	Typist		leaving on 15 May

Gabriella ROMBO
Professional Consultant.

HEADQUARTERS ALLIED COMMISSION
APO 394
Public Health Sub-Commission

AG/3006/1/25

7 May 1946

Subject : - Civilian Personnel

To : - W. C.A. Section, H. A.C.

Reference your 3/38/CA dated 4 May 1946.

1. Please find attached herewith a nominal roll of all civilian personnel other than Allied, employed by this Sub-Commission as at 1 May 1946. All employees working with the Malaria Demonstration Unit, with one exception, will cease to be employed by A.C. as of 15 May 1946.

2. No Allied civilians are employed by this Sub-Commission.

G. H. F. F. F.
G. H. F. F. F.
Colonel,
Director,
Public Health Sub-Commission.

1890

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
Public Safety Sub-Commission
APO 394

- 7 MAG 1946

Tel : 502

AC/14045/1/PS

6 April 1946

SUBJECT : Civilian Personnel.

TO : Civil Affairs Section.

Reference your 3/3B/CA of 4 May 1946/

Attached please find nominal roll of
civilian personnel, other than Allied, employed by
this S/C.

No Allied civilians are employed.

BR/ae

E. J. Byr
E. J. BYR, Colonel
Acting Director.

Encl.



Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ARMYED COMMISSION
ARO 394
LEGAL SUB COMMISSION

AO/4046/2/-

WB/ns
6 May 1946.

SUBJECT : Civilian Personnel

TO : C.A. Section.

Herewith enclosed list of Civilian Personnel
employed in this Sub Commission.

Lester C. Bern
LESTER C. BERN,
Captain, Infantry,
for Chief Legal Advisor.

1888

Declassified E.O. 12356 Section 3.3/NND No. 785016

BRITISH CIVILIAN employed in LEGAL SUB COMMISSION

Judge Musgrave THOMAS - Italian Section

1587

Declassified E.O. 12356 Section 3.3/NND No. 785016

PRO FORM A

Name	Category	Sub-Branch in which employed if applicable	Remarks
Otello GIANNINI	Clerk	Legal Sub Commission	
Antonia SILVI	Int/typ	"	
Marcella DE ANTONIIS	Int/typ	"	
Rita MOLLADO	Int/typ	"	
Anna FISARLA	Snr Adm Asst	"	
Antonio FISARLA	Professional	"	
Mario FISARLA	Professional	"	
Andrea Anirecha	Executive	"	

3821

808

Declassified E.O. 12356 Section 3.3/NND No. 785016

BR/MS

HEADQUARTERS ALLIED COMMISSION
APC 394
DISPLACED PERSONS AND REPATRIATION SUB COMMISSION

DFR/7/A

Tel. 489081 Ext. 414

6 MAY 1946

SUBJECT : Civilian Personnel

TO : V.P. C.A. Section ✓

1. Reference your letter 3/3B/CA of 4 May '46.
2. Herewith enclosed nominal roll of all civilian employees of this Sub Commission.

For the Director.

B. Woodcock
B. WOODCOCK
Major,
C. i/c ADM.

1885

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

4 May 46

Ref. 3/3B/CA.

SUBJECT : Civilian Personnel
TO : All CA. Sub-Commissions

All Sub-Commissions, Civil Affairs Section, will render to the V.P.'s office as early as possible a nominal roll of all civilian personnel, other than Allied, employed by the Sub-Commission, as per pro forma attached.

If any Allied civilians are employed they will be shown on a separate nominal roll.

FOR THE CHIEF COMMISSIONER

W. Carr
W. CARR, Brig.
VP CA Section.

1884

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

3/3E/CA

27 April 1946

SUBJECT : Civilian Staff.

TO : HQ Commandant.

Reference Daily Bulletin N.97 of 26 April '46.

- I. The undermentioned civilian employees of this Section desire to avail themselves of the mid-day meal :

Louis STROMMEYER
Giuseppina CALAMIDAMIAN
Umberto ANGELI
Giovanni VERDOLINI
Helly HOPENEMSER

2. Please acknowledge receipt for the accompanying sum of 1.125 Lire.

B. Thomson
B. THOMSON, Cpl,
Chief Clerk CA Section

Encl: 1.125 Lire.-

1882

HEADQUARTERS ALLIED COMMISSION

A P/O 804

G-1 SECTION CIVILIAN PERSONNEL

Date 11 APRIL 46

15/000000

SUBJECT: Employment of Civilians

TO: Civil Affairs Section
Chief Clerk

1. Ref. your 3/33/CA dated APRIL 4
2. Approval is given to the employment of ANGELI Umberto

as a Interp/Technical at a rate

not exceeding 5350

Line per ~~xxx~~ month.

3. The minimum rate, which is 2850 Line per ~~xx~~ month, will

be paid for the first seven days, and may be increased commensurate with employee's skill and ability as set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

4. Your attention is directed to Office Memo No. 15, this Headquarters, dated 1st August 1944.

Date

15 April 1944

SUBJECT: Employment of Civilians.

TO: Civil Affairs Section
Chief Clerk

1. Ref your 3/23/3A dated April 4
2. Approval is given to the employment of ANGELI Umberto
Interp/Technical at a rate

not exceeding 5350 Lire per ~~month~~ month.

3. The minimum rate, which is 2260 Lire per ~~day~~ month, will be paid for the first seven days, and may be increased commensurate with employee's skill and ability as set out in para 2 above. It is policy of this Headquarters, as determined by AFHQ Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

4. Your attention is directed to Office Memo No. 15, this Headquarters, dated 1st August 1944.

1881

Directive 10 April 45

Civ. Form. Form 4
Aug. 44

MARTIN W. HABER
P/O Air Corps
Asst G-1 American

Declassified E.O. 12356 Section 3.3/NND No. 785016

13/3 BICA 75
ALLIED COMMISSION
OFFICE OF THE HEADQUARTERS COMMANDANT

SUBJECT: VERDOLINI GIOVANNI
TO: CIVIL AFFAIRS

16 APRIL

17 APR 1946

1946

Above named has been screened by this office and is judged:

- ☒ suitable for employment subject to final report from F.S.S.
- ☐ not suitable for employment
- ☐ may be employed subject to further checking
- ☐ employment held in abeyance for further investigation



M.H. Brown

M.H. BROWN
Internal Security Officer

1880

3/8 BKA
ALLIED COMMISSION
OFFICE OF THE HEADQUARTERS COMMANDANT

SUBJECT: ANGELI UMBERTO

TO CIVIL AFFAIRS S/C

16 APRIL

1946

17 APR 1946

Above named has been screened by this office and is judged

- ☒ + suitable for employment subject to final report from F. S. S.
- ☐ not suitable for employment
- ☐ may be employed subject to further checking
- ☐ employment held in abeyance for further investigation



M.H. Brown

M.H. BROWN

Captain

Internal Security Officer

HEADQUARTERS ALLIED COMMISSION

APO 804

G-1 SECTION CIVILIAN PERSONNEL

Date 11 April 46

12 APR 1946

SUBJECT: Employment of Civilians

TO Civil Affairs Section
Cpt. Thomson

11 April 45

Form 18

dated

VERDOLINI Giovanni

2. Approval is given to the employment of

Clerk

at a rate

3960

Live per ~~xxx~~ month. Plus Liv. Bon.

3. The minimum rate, which is 2420 Live per ~~xxx~~ month, will

be paid for the first seven days, and may be increased commensurate with employee's skill and ability as set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters,

dated 1st August 1944.

Effective 10 April 46

1473

12 APR 1944

SUBJECT: *Employment of Civilians.*

TO: Civil Affairs Section
Cpl. Thomson

1 Ref your Form 18 dated 11 April 46
2 Approval is given to the employment of VERDOLINI Giovanni

as a Clerk at a rate

not exceeding 3960 Lire per ~~xxx~~ month. Plus Liv. Bon.

3 The minimum rate, which is 2420 Lire per ~~xxx~~ month, will be paid for the first seven days, and may be increased commensurate with employee's skill and ability as set out in para 2 above. It is policy of this Headquarters, as determined by AFHQ Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

4 Your attention is directed to Office Memo No 15, this Headquarters, dated 1st August 1944.

Effective 10 April 46

1473

1879

MARTIN W. HABER
F/O Air Corps
Asst G-1 American

HEADQUARTERS
ALLIED COMMISSION

CIVIL AFFAIRS SECTION
(SECTION)

APO 384

Reference 3/3B/CA Date 12 April 46

SUBJECT: ~~Dismissal of Civilian Employees~~ Termination of Employment

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division ~~will be dismissed~~ ~~and~~ ~~dismissed~~

from Monday 15 April 1946

Name of Employee: ROSSI Elena

Classification : Tech. Transl.

Wage Rate : (1st 2nd) 4,760 per month.

2. Employee is being dismissed for the following reasons:

- () ~~Cessation of employment~~
- () Inefficiency ~~XXXXXX~~
- () ~~Rehabilitation~~
- () ~~Discharge~~
- () Security ~~XXXXXX~~
- () ~~Rehabilitation~~

() Remarks

Employee is leaving to take other employment

1878

Date 12 April 46

SUBJECT

~~Dismissal of Civilian Employees~~ Termination of Employment
Civilian Personnel Section, (Room 11 - Ground Floor)
Headquarters, Allied Commission

TO

1. The following named employee of this Division ~~will be dismissed by order of~~
from Monday 15 April 1946

Name of Employee BOSSI Elena

Classification Tech. Transl.

Wage Rate (last Base) 4,760 per month.

2. Employee is being dismissed for the following reasons:

- () ~~Causes concern~~
- () Inefficiency
- () ~~Indisposition~~
- () ~~Disobedience~~
- () Security
- () ~~Reasonable staff~~
- () Remarks

Employee is leaving to take other employment

1878

3. Employee has been instructed to report to Civilian Personnel Section
2 15 April 46 for the purpose of obtaining required clearance.
(date)

Name *Charles May J. S. READES*

Rank MAJOR

Title for VP 2A Section.

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

12 April 1946

3/10/CA

SUBJECT: Civilian Staff

TO : Hq. Commandant

Reference Daily Bulletin N. 84 of 11 April '46.

1 The undermentioned civilian employees of this Section
desire to avail themselves of the mid-day meal :

Louis STROHMEYER

Umberto ANGELI

HELLY HONENENSHER

2 Please acknowledge receipt for the accompanying sum
of ~~450~~ Lire.

678

B. Thomson
B. THOMSON, CPL.
Chief Clerk CA Section

1877

Encl. ~~450~~ Lire

678

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref : 3/3.H/CA

4 April 46

SUBJECT : Civilian Personnel

TO : Executive Officer (B)

Signorina Elena ROSSI

The a/n civilian employee has been employed by this Section for over 18 months and desires to go to UNRRA where she has been offered employment. This Section will not stand in the way of her getting continued employment which is so essential to her but desires to have a replacement.

The a/n is an Interpreter/Translator/Typist and an excellent worker. It is desired that she should be replaced if possible before she leaves by a person of similar qualifications. She is the only Interpreter/Translator left in this Section and an Interpreter/Translator is essential for the work of the Section.

May this be arranged please.

M. Carr
M. CARR, Brig,
VP CA Section

1876

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref: 3/31/46

4 April 46

SUBJECT : Civilian Personnel - Information
TO : G-1 Civilian Personnel Section

Reference your letter of 1st April 1946.

The following personnel will be employed by this Section on
dates shown.

<u>Tech. Trans.</u>	<u>Inter-Typist</u>	<u>Professional</u>	<u>Dates</u>
2	2	1	15 April 46
1	2	1	1 May 46
1	2	0	15 May 46
1	2	0	1 June 46

These figures are liable to change.

HA Jenson
for M. CARR, Brig.
VP 2A Section

1875

324

HEADQUARTERS ALLIED COMMISSION

ARO 3804

G-1 SECTION CIVILIAN PERSONNEL

2 April 46 19

23 APR 1946

SUBJECT: Transfer.

TO : Civil Affairs Section

1. Reference your letter Request Dated 28 March 46
2. Approval is granted for the transfer (*) of Hohenemser Helly employed in Monuments Fine Arts Sub-Commission, to Civil Affairs Sect.

~~Sub-Commission~~

3. Classification and wage rate to remain the same Professional (Grade)

at 7500 Plus Living Bonus 11% per ~~day~~ month

Effective 1st April 46

181

(*) No employee will be permitted to charge from one Section to another without the agreement of the respective employing Sections.

2 April 46 19

23 APR 1946

SUBJECT: Transfer

TO : Civil Affairs Section

1. Reference your letter Request Dated 28 March 46
2. Approval is granted for the transfer (*) of Hohensemer Helly employed in Monuments Fine Arts Sub-Commission to Civil Affairs Sect.

Sub-Commission

3. Classification and wage rate to remain the same Professional (Grade)

at 7500 Plus Living Bonus lire per ~~one~~ month

Effective 1st April 46

181

(*) No employee will be permitted to charge from one Section to another without the agreement of the respective employing Sections.

Civ. Pers. Form 6

Nov. 44

Copy to. Internal Security

Monuments & Fine Arts B/C.

Handwritten signature
F/O Air Corps
Asst G-1 American
ALLIED CORP
12-1
1946

3/3.B/CA ✓

HEADQUARTERS ALLIED COMMISSION
AIC 394
G-1 Civilian Personnel Section

Ref/.....

1st. April 1946

SUBJECT: Civilian Personnel-Information

IN : CIVIL AFFAIRS Sub-Commission

1. This office desires to obtain a complete list of Civilian Personnel that will be employed by your Sub-Commission on the following dates:

15 April 1946
1 May 1946
15 May 1946
1 June 1946

2. It is noted that your Civilian staff is presently composed of 4 employees, in the following categories:

Interp/Tech.	1
Interp/Typist.	2
Professional	1

3. Please return to this office on or before 5 April 1946 a list of your employees who will become redundant on each of the above mentioned dates.

1873

Martin W. Haker
MARTIN W. HAKER
F/O Air Corps
Asst. G-1 Amer.



Declassified E.O. 12356 Section 3.3/NND No. 785016

Tel. Ext. 216

3.38/CA

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 (B)

66

REFERENCE : G-1B/7/A

29 March 1946.

SUBJECT : Registration, Civilian Personnel.

TO : Vice President, Civil Affairs Section.

Mrs. M. BOYD
Miss J. QUILTER

1. Please have completed the enclosed "Civilian personnel registration information" Cards in respect of the above named British civilians, and return to this Office at your early convenience.

/av.

R. C. Smith
G-1 (B),
H.Q., Allied Commission.



1872

HEADQUARTERS ALLIED COMMISSION
120 394
Subcommission for Germany's Fine Arts and Archivs
(Vol. 439061, ext 44 & 254)

COPY
HEB/HHS

20200/CIV/2/32A

28 March 1946

29 MAR 1946

SUBJECT: Signora Hohenmaier

To : Civil Personnel Section (Room 11 Ground Floor)

1. It will be appreciated if you will arrange the transfer of Signora Hohenmaier w.e.f. 1st April 1946 from this Subcommission to Civil Affairs Section.

2. This transfer is agreed by Civil Affairs Section and by this Subcommission.

3. It is anticipated that Signora Hohenmaier will be employed by Civil Affairs Section for a period of three weeks from 1st April. She should continue during this period in her present grade (professional worker) .

HEB *Ball* Major
H.B. Ball
Major, A.E.C.
Director

1871

Copy to: Civil Affairs Section

re
HA



Declassified E.O. 12356 Section 3.3/NND No. 785016

3/3 B/CN V CAS
RESTRICTED

/coln 64

ALLIED FORCE HEADQUARTERS
APO 512

1/A

ADMINISTRATIVE MEMORANDUM)

SUBJECT

7)

35 March 1946

CONDITIONS OF EMPLOYMENT, PAY SCALES, BOUNTIES AND ALLOWANCES
FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY & SARDINIA

Paragraph 4c, Administrative Memorandum Number 34, this headquarters, 1945, is amended to read:

"4. c. Procedure in Respect of New Grades - Provisional rates for grades not listed may be established by the appropriate Labor officers in conjunction with the chairman of the Local Sub-Committee of the Allied Force Labor and Wages Committee in the area concerned. The Local sub-committee will then make, to the Allied Force Labor and Wages Committee, its recommendation as to such new rates together with detailed justification therefor. Recommendations for such new rates will be submitted by the Allied Force Labor and Wages Committee for final action, through G-4, HTOUSA and G (Print) GAG, CEF, to the Chief Administrative Officer of AFHQ."

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

Ralph C. Tilley
RALPH C. TILLEY
Colonel, AGD
Acting Adjutant General

DISTRIBUTION:

C

RESTRICTED



Declassified E.O. 12356 Section 3.3/NND No. 785016

3/3.B/CA ✓

(63)

Maj. Reakes, Civil Affairs Section

25 MAR 1946

If V.P. agrees my proposal that Mrs. Hohenemser should be attached to Civil Affairs Section to complete work on this Subcommittee archives, I should be most grateful if you would do the following -

- a) see that she is paid for the period 17-31 March, when she has been serving in this Subcommittee.
- b) put her on the C.A. Section payroll for such subsequent period as she is employed.
- c) see that, upon termination of her employment with A.C., she receives Dismissal Bonus in accordance with the attached memorandum.

H.E. Bell Major
H.E. BELL
Major A. Director

MFAA S/C
22nd March 1946

1870



Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

3/30/46

29 March 46

SUBJECT: Civilian Staff.

TO : HQ Commandant.

Reference Daily Bulletin N. 35 of 29 March 46.

- 1 The undermentioned civilian employee of this Section desires to avail himself of the mid-day meal :

Louis STROMMEYER

- 2 Please acknowledge receipt for the accompanying sum of 225 Lire.

B. Thomson
B. THOMSON, Cpl.
Chief Clerk CA Section

1869

Encl: 225 Lire.

Declassified E.O. 12356 Section 3.3/NND No. 785016

3/3 B/CA
HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 SECTION CIVILIAN PERSONNEL

14 March 1946

15 MAR 1946

SUBJECT: Employment of Civilians.

TO : Civil Affairs Branch

1. Ref. your Request dated 13 March 46
2. Approval is given to the employment of STROMMEYER Louis
as a Interp/typist at a rate
not exceeding 4290 Lire per xxx/month. Plus living bonus.
3. The minimum rate which is 2420 Lire per xxx/month
will be paid for the first seven days, and may be increased
commensurate with employee's skill and ability set out in para.
2 above. It is policy of this Headquarters, as determined by
AFHQ Administrative Memorandum No. 47, dated 16th November 1944,
that salaries of civilian employees will be increased gradually,
in accordance with their performance, rather than immediately
increased to the maximum on completion of the seven day probation-
ary period.

4. Your attention is directed to Office Memo. No. 15, this
Headquarters, dated 1st August 1944.

Effective 14 March 46.

Civ. Pers. Pers 4
Mar 46

1868
HARRY GALKIN
Capt. Air Corps
Asst. G-1 (A)



Declassified E.O. 12356 Section 3.3/NND No. 785016

3/3 B/CA *60*
ALLIED COMMISSION
OFFICE OF THE HEADQUARTERS COMMANDANT

SUBJECT:
TO

Stohmeyer Louis
Civil Affairs

21 March 1946

Above named has been screened by this office and is judged:

- ☒ suitable for employment, subject to final report from F.S.S.
☐ not suitable for employment
☐ may be employed subject to further checking
☐ employment held in abeyance for further investigation

M.H. Brown
M.H. BROWN
Captain

Internal Security *1867*

3/23/46

HEADQUARTERS ALLIED COMMISSION

AFQ 394

G-1 Civilian Personnel Section

MEMORANDUM)

NUMBER 13)

13 March 1946

CHRISTMAS BONUS, DISMISSAL BONUS, PAID LEAVE AND
HOLIDAYS WITH PAY FOR ITALIAN CIVILIAN EMPLOYEES.

1. All payroll submitting sections of Headquarters Allied Commission are hereby notified that current detailed instructions issued by AFHQ (Administrative Memorandum No. 5, AFHQ, dated 4 March 1946) provide the authority for payment to Italian civilian employees of a Christmas Bonus, a Dismissal Bonus, Paid Leave, and Certain Holidays with Pay. Further, these instructions rescind all previous memorandums and instructions published on this subject. Effective date of AFHQ Memorandum Number 5, CS, is 1 January 1946.

2. The application of the provisions of AFHQ Memorandum Number 5, CS, is the responsibility of the G-1 Civilian Personnel Section, excepting (until further notice) for employees of Super Garage, this Headquarters.

3. All payroll submitting sections, excepting Super Garage are required to proceed as they have in the past, checking administrative detail with G-1 Civilian Personnel Section and making particularly certain that prior to or upon release of an employee for any reason whatsoever, including Voluntary Unit, a Civ Pers Form 8 (Dismissal Civilian Employees) is properly and honestly filled in and sent immediately to the G-1 Civilian Personnel Office. Upon receipt of Form 8, the G-1 Civilian Personnel Section will prepare a final payroll only for the subject bonuses due to the released employee.

It is clear, therefore, that the payroll submitting sections, excepting Super Garage, will pay a released employee in the previous normal manner, without applying the provisions of AFHQ Memorandum No. 5, CS. The latter will be accomplished by the G-1 Civilian Personnel Office for all employees excepting those of Super Garage.

4. Until further notice, Super Garage is charged with the responsibility of applying the provisions of AFHQ Memorandum No. 5, CS, to its own employees, under the general supervision and with the assistance of the G-1 Civilian Personnel Section.

59

Declassified E.O. 12356 Section 3.3/NND No. 785016

randoms and instructions published on this subject. Effective date of AFHQ Memorandum Number 5, CS, is 1 January 1946.

2. The application of the provisions of AFHQ Memorandum Number 5, CS, is the responsibility of the G-1 Civilian Personnel Section, excepting (until further notice) for employees of Super Garage, this Headquarters.

3. All payroll submitting sections, excepting Super Garage are required to proceed as they have in the past, checking administrative detail with G-1 Civilian Personnel Section and making particularly certain that prior to or upon release of an employee for any reason whatsoever, including Voluntary Unit, a Civilian Form 8 (Discharge Civilian Employees) is properly and honestly filled in and sent immediately to the G-1 Civilian Personnel Office. Upon receipt of Form 8, the G-1 Civilian Personnel Section will prepare a final payroll only for the subject bonuses due to the released employee.

It is clear, therefore, that the payroll submitting sections, excepting Super Garage, will pay a released employee in the previous normal manner, without applying the provisions of AFHQ Memorandum No. 5, CS. The latter will be accomplished by the G-1 Civilian Personnel Office for all employees excepting those of Super Garage.

4. Until further notice, Super Garage is charged with the responsibility of applying the provisions of AFHQ Memorandum No 5, CS, to its own employees, under the general supervision and with the necessary help of the G-1 Civilian Personnel Section.

5. AFHQ Memorandum No 5, will not be generally distributed to payroll submitting sections, but will be considered an integral part of this memorandum.

Distribution
"C"

H. Gallin

HARRY GALLIN
Capt., Air Corps
Asst. G-1 Asst.



HEADQUARTERS

ALLIED COMMISSION

CIVIL AFFAIRS SECTION

SECTION

A P O 304

Reference No. 3/3A/CA

Date 13 Mar 46

SUBJECT: Request for Civilian Personnel

TO: G-1 (A) Section Civilian Personnel

1. Request that this office be assigned the following civilian personnel:

Typist - Inter.

Proposed Grade

Total Required 1 (one)

LIST NECESSARY QUALIFICATIONS: ~~Female~~ Female ☒ *E. H.*

(When requesting personnel in the grade of Junior Administrative Assistant or any higher position CIV PERS FORM 2 will be used and attached as an inclosure to this form.)

Must speak fluent English and be a capable typist.

2. Applicants should be referred for interview to Cpl. THOMSON,
Civil Affairs Sect. located in room 31 on the 5th floor.
3. In compliance with your Ltr Civ Pers No. 892 dated 13 July 1945, may the below listed civilian be referred to this section for possible employment in the event that no suitable applicants are available:

Total Required 1 (one)

LIST NECESSARY QUALIFICATIONS: ~~Male~~ Female ☒ *Either*

(When requesting personnel in the grade of Junior Administrative Assistant or any higher position CIV PERS FORM 2 will be used and attached as an inclosure to this form.)

Must speak fluent English and be a capable typist.

2. Applicants should be referred for interview to **Cpl. THOMSON,**

Civil Affairs Sect. located in room **31** on the **5th** floor.

3. In compliance with your Ltr Civ Pers No. 892 dated 13 July 1945, may the below listed civilian be referred to this section for possible employment in the event that no suitable applicants are available:

Name

Address

Figure No

1885

Name:

Rank:

Designation:

H. E. Anson
H. E. ANSON,

Major

for C. S. O.

Civ Pers Form 18
July 45

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

3/3B/CA

14 Feb 46

SUBJECT : Civilian Staff.

TO : HQ Commandant.

Reference Daily Bulletin N.35 of 12 Feb 46.

- 1 The undermentioned civilian employee of this Section desires to avail herself of the mid-day meal :

Giuseppina CALAMIDA

- 2 Please acknowledge receipt for the accompanying sum of 195 Lire.

B.T.
B. THOMSON, L/Cpl.
Chief Clerk CA Section

1864

Encl : 195 Lire.

HEADQUARTERS
ALLIED COMMISSION
CIVIL AFFAIRS
(SECTION)
APO 304

50A

Reference 3/38/CA

Date 11 Feb 46

SUBJECT: ~~XXXXXXXXXXXXXXXXXXXX~~ Termination of Employment.

TO : Civilian Personnel Section, (Room 11 - GROUND FLOOR)
Headquarters, Allied Commission.

1. The following named employee of this Division ~~XXXXXXXXXXXX~~ ^{ceases to be employed} with effect
from Saturday, 9 February 1946.

Name of Employee: TAMASSY Hosina
Classification: Inter/Typist
Wage Rate: (incl Bonus) 7.930 per month.

2. Employee is being dismissed for the following reasons:

- () ~~XXXXXXXXXXXXXXXXXXXX~~
- () ~~XXXXXXXXXXXX~~
- () ~~XXXXXXXXXXXX~~
- () ~~XXXXXXXXXXXX~~
- () ~~XXXXXXXXXXXX~~
- () ~~XXXXXXXXXXXX~~
- () ~~XXXXXXXXXXXX~~
- () ~~XXXXXXXXXXXX~~
- () Remarks.

Employee is leaving to take another employment.

3. Employee has been instructed to report to Civilian Personnel Section
11 Feb 46 for the purpose of obtaining required clearance.
(date)

Name J. S. REAKES
Rank Major.
Title for VP CA Section.

NOTE—This form must be submitted in duplicate.

RESTRICTED
ALLIED FORCES HEADQUARTERS
AFHQ 512

✓ 100
file
8 FEB 1946

ADMINISTRATIVE MEMORANDUM

3/3 B/CA

PURVIS

3

5 February 1946

SUPPLY OF FOOD TO ITALIAN CIVILIANS FROM CIVILIAN STOCKS

(HEADQUARTERS AND OFFICE STOCKS ONLY)

Paragraph 3, AFHQ Administrative Memorandum Number 43, 1945, is rescinded and the following substituted therefor:

1. AUTHORITY

(a) Authority is granted to provide food, as set forth herein, during each working period of eight (8) hours or more for Italian civilians, who are:-

1. workers other than office workers.
2. Office workers.

for the Allied Forces. This authority is applicable to civilians employed directly by the Allied Army, Navy or Air Forces, by contractors on their behalf, or to employees of industry operating for the Allied Forces.

(b) Where employing units have so set out their working schedule that forty-eight (48) hour week is completed in five and a half (5 1/2) days, the eight (8) hours of office workers need not be issued on the half (1/2) day, with the following unit commanders authority, to all those workers who have completed their forty-eight (48) hours.

BY ORDER OF THE JOINT CHIEFS OF STAFF

Edmund H. Snodgrass 1862
Colonel, US,
Adjutant General.

Distribution

3

RESTRICTED

609

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
AFO 394
CIVIL AFFAIRS SECTION

Ref : 3/DB/CA

28 Jan 46

SUBJECT : Civilian Staff.

TO : HQ Commandant.

Reference Daily Bulletin No. 22 of 28 Jan 46.

- 1 The undermentioned civilian employee of this Section desires to avail herself of the mid-day meal :

Giuseppina CALAMIDA

- 2 Please acknowledge receipt for the accompanying sum of 225 Lire.

Quick 225

Tw
J. WILSON, Cpl,
Chief Clerk CA Section

1861

Encl : Lire 225.-

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 Section Civilian Personnel

3/38/CA

17 JAN 1946

17 January 1946

SUBJECT: Transfer

TO: Civil Affairs Section.

1. Reference your letter 3/38/CA Dated 15 January 46.
2. Approval is granted for the transfer of CESTICUZIO, Velia employed in Civil Affairs Section ~~Sub-Commission~~ to Displaced Persons Sub-Commission.
3. Classification and wage rate to remain the same Interp/Tyrist (Grade) at //// to 4290 lire per ~~day~~ month (Plus Living Bonus)

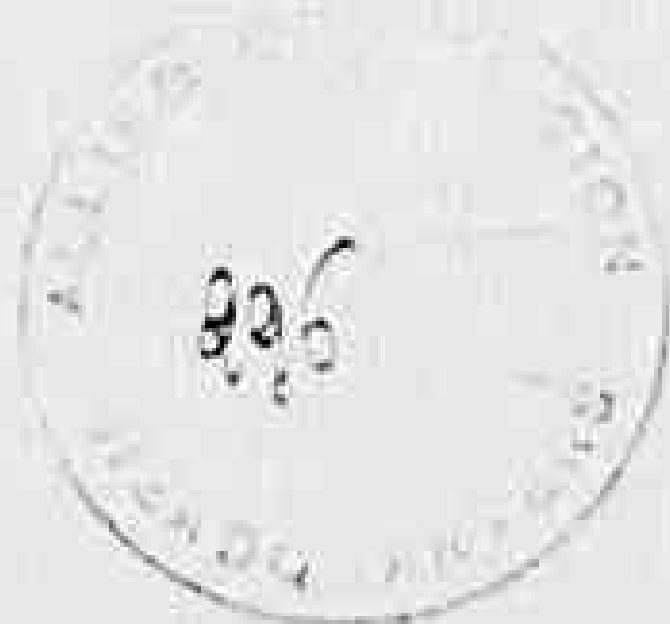
Effective as of 16 January 46.

No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

Copy to: Displaced Persons S/C.
Internal Security.
File.

Civ. Pers. Form 8

Nov 44



1860
HARRY GALKIN
1st Lt. Air Corps.
Asst. G-1 Amer.

HEADQUARTERS
ALLIED COMMISSION

(SECTION)

A P O 334

Reference 3/25/CA Date 17 Jan 46

SUBJECT: ~~Termination of Employment~~ Termination of Employment

TO: Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division ~~with effect~~ ceases to be employed
from Tuesday, 15 January 1946

Name of Employee:	SEASIN GIOVANNA
Classification:	Inter/Typist
Wage Rate:	(incl Bonus) 7,930 per month

2. Employee is being dismissed for the following reasons:

- () ~~Excessive absence~~
- () ~~Indiscretion~~
- () ~~Incompetence~~
- () ~~Intoxication~~
- () ~~Sanitary~~
- () ~~Violation of rules~~

() Remarks:

Employee is leaving to take up employment with UNRA.

SUBJECT: ~~XXXXXXXXXXXXXXXXXXXX~~ Termination of Employment

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission

1. The following named employee of this Division ~~with effect~~ ceases to be employed

from Tuesday, 15 January 1946

Name of Employee: SERASTIN GIOVANNI

Classification : Inter/Typist

Wage Rate : (incl Bonus) 7,930 per month

2. Employee is being dismissed for the following reasons:

() ~~Excessive Absence~~

() ~~Inefficiency~~

() ~~Insubordination~~

() ~~Disobedience~~

() ~~Sanctions~~

() ~~Retention~~

() Remarks:

Employee is leaving to take up employment with UNRRA.

3. Employee has been instructed to report to Civilian Personnel Section
for the purpose of obtaining required clearance.

17 Jan 46 (date)

Name J.S. REAVES

Rank Major,

Title for CSO CA Section

1559

Civ. Pers. Form 8
Feb. 45

Copy to Internal Security

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref : 3/38/CA

15 Jan 46

SUBJECT : Change of Employment

TO : G-1 (Civilian Personnel) HQ AC

CLERICUZIO Velia

- 1 The a/n civilian employee is, w.e.f. 15 Jan 46, transferred to Displaced Persons and Repatriation Sub-Commission. Please make the necessary adjustment to your records.
- 2 Velia CLERICUZIO is transferred at the same salary (4290 Lire per month plus living bonus) and same classification i.e. Inter/Typist and will be shown on Displaced Persons S/C payroll as from 16 Jan 46 having been paid by CA Section up to and including 15 Jan 46.

H. E. ANTON
H. E. ANTON, Major,
for CSO CA Section

Copy to Displaced Persons and Repatriation S/C

1858

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED LIAISON
APO 394
CIVIL AFFAIRS SECTION

SDH

Ref : 3/3.B/CA

12 Jan 45

SUBJECT : Civilian Staff

TO : HQ Commandant

Reference Daily Bulletin No 8 of 11 Jan 46.

- 1 The undermentioned civilian employee of this Section desires to avail herself of the mid-day meal :

Giuseppina CALAMITA

- 2 Please acknowledge receipt for the accompanying sum of 240 Lire.

J. WILSON, Cpl,
Chief Clerk CA Section

Encl. Lire: 240.-

Ent Rec 240 L

1857

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

47A

27 Dec 45

Ref : 1/3.W/CA

SUBJECT : Civilian Staff

TO : HQ Commandant

Reference Daily Bulletin No 346 of 27 Dec 45.

- 1 The undermentioned civilian employee of this Section desires to avail herself of the mid-day meal:

Giuseppina CALAMIDA

- 2 Please acknowledge receipt for the accompanying sum of 225 Lire.

J. Wilson
J. WILSON, Cpl,
Chief Clerk CA Sec.

225 L. Quick

1856

HEADQUARTERS ALLIED COMMISSION
APO 304

G-1 Section Civilian Personnel

3/38/09

21 December 1945

22 DEC. 1945

SUBJECT: Transfer.

TO Air Forces S/C.

1. Reference your letter Civ Pers Form 18 dated 20 December 45.

2. Approval is granted for the transfer of **ROSATI, Lidia**

employed in **Civil Affairs** Sub-Commission, to **Air Forces**

Sub-Commission.

3. Classification and wage rate to remain the same **Interp/Tech.**
(Grade)

at **1** to **4580** lire per ~~xxx~~ month (Plus Living Bonus)

Effective as of 16 December 45.

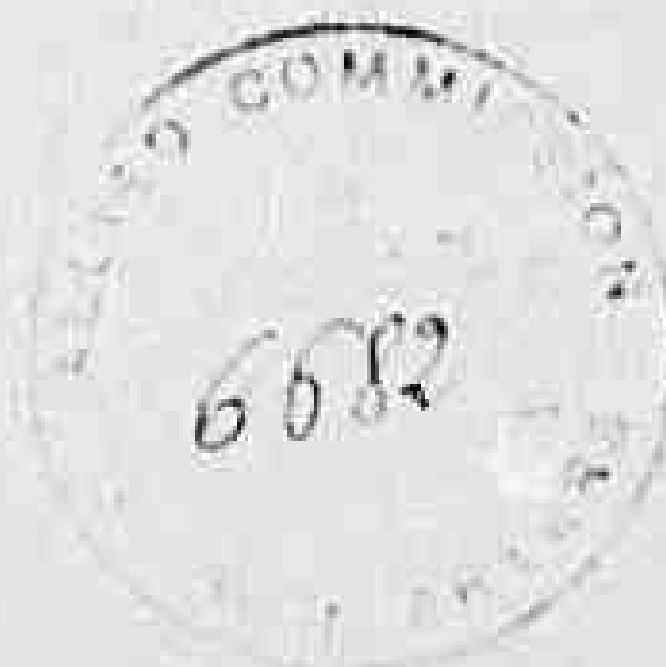
+ No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

Civ. Pers. Form 6
Nov. 44

Copy to : Civil Affairs S/C. ✓
Internal Security.
File.

1855

HARRY G. ALKIN
1st Lt. Air Corps.
Asst. G-1 Amer.



Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

47A

✓
Ref : 3/3B/CA

20 Dec 45

SUBJECT : Change of Employment

TO : G-1 (Civilian Personnel) HQ AC

ROBATI Lidia

- 1 The a/n civilian employee is, w.o.f. from 20 Dec 45, transferred to Air Forces Sub-Commission. Please make the necessary adjustment to your records.
- 2 ROBATI is transferred at the same salary (5,390 lire per month plus living bonus) and will be shown on Air Forces S/C payroll as from 16 Dec 45 having been paid by CA Section up to and including 15 Dec 45.

AA

H.E. ANSON, Major,
for CBO CA Section

Copy to Air Forces S/C (for Brig. Gen. LEB)

1854

3135

Declassified E.O. 12356 Section 3.3/NND No. 785016

✓ HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

46A

Ref : 3/3.B/CA

20 Dec 45

SUBJECT : Civilian Employee - Lidia ROZATI

TO : Air Forces Sub-Commission

This is to certify that the a/m civilian employee (Technical Transl-
ator) is free to take up employment with Air Forces Sub-Commission w.e.f.
from 20 Dec 45.

HN

H.E. ANSON, Major,
for CSO CA Section

1853

3136 302

Declassified E.O. 12356 Section 3.3/NND No. 785016

FILE

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

45A

Ref : 3/3E/CA

20 Dec 45

SUBJECT : Personnel

TO : Establishment Section
(Altn Capt Barnes)

44A

Reference your 57/48/Est. of 13 Dec 45.

Herewith nominal roll of personnel in CA Section as requested.

H. E. ANSON, Major,
for CSO CA Section

1852

CIVIL AFFAIRS SECTION

1.
 - a) US Army Officers NIL
 - b) US Enlisted Men NIL
 - c) US Civilians NIL

2. Civilian personnel of FEA NIL

3. Non Allied civilian Employees:

		<u>Wage per Month</u>	<u>Bonus per Month</u>
Lidia ROSATI	Techn. Transl.	4,580 L.	3,640 L.
Elona ROSSI	" "	4,580 L.	3,640 L.
Giovanna SERASIN	Inter/Typist	4,290 L.	3,640 L.
Giuseppina CALAMIDA	" "	4,290 L.	3,640 L.
Velia CLERICUZIO	" "	4,290 L.	3,640 L.
Rosina TAMASSY	" "	4,290 L.	3,640 L.

The following draughtsman are temporarily employed by this
Section on Mine Fields maps:

	<u>Wage per day</u>	<u>Bonus per day</u>
Tullio BAIROTTI	211 L.	156 L.
Riccardo BUCCOLINI	211 L.	156 L.
Renato PATERMIANI	211 L.	156 L.
Armando SCARPELLINI	211 L.	156 L.
Esio SERIGNA	211 L.	156 L.
Luigi LANZI	211 L.	156 L.

has been

Volvo 41A Refers

12/12

*Twice
each.*

HEADQUARTERS ALLIED COMMISSION
AFO 394
Public Health Sub-Commission

18 DEC 1945

AC/3006/2/PH

18 December 1945

SUBJECT: - Personnel

TO : - Civil Affairs Section.

Reference your 3/3.B/CA of 13 December 1945 herewith returns as requested:

1. a) US Army Officers W.W. Sampson Lt.
b) US Enlisted Men NIL
c) US Civilians NIL

2. Civilian personnel of FEA NIL

3. Non Allied civilian Employees:

		Wages	Bonus	Total
Costantino Napoleone	Sr. Adm. Asst.	6,500	4030	10,530.
Kloncka Liselotte	Techn. Inter	4580	3640	8220
Machiavelli Nicolo	Techn. Inter	2860	4070	6930
Danise Rossana	Inter. Gen.	4290	3640	7930

Non Allied Civilian Employees of the Malaria Control Unit attached to Public Health Sub-Commission:

Fabbi Alice	Sub-Prof.	6358	3380	9738
Mioligi Alfredo	Sr. Adm. Asst.	7480	4030	11,510
Antuoni Ulisse	Sr. Adm. Asst.	7480	4030	11,510
Casini Guido	Prof.	12100	2730	14,830
Biasetton Vittorio	Draughtsman	5500	4030	9530
Prestinari Giovanni	Plumber	130/p.d.	160/p.d.	300/per day.

W.W. Sampson
W.W. SAMPSON, 1st Lt. Sn.C.
Ex co. Officer,
Public Health Sub-Commission



Declassified E.O. 12356 Section 3.3/NND No. 785016

NOMINAL ROLL OF CIVILIAN EMPLOYEES OF R.O.D.P. & R. SUB COMMISSION

NAME		SEX	NATIONALITY	BASIC WAGE	G.L.B.	TOTAL
AJOLA	Giuseppe	M	It	5500	4030	9530
ANZALDI	Mina	F	It	4765	3640	8315
BALLO	Franco	M	It	3960	4290	8250
BALLO	Roberto	M	It	5500	4030	9530
BAIO	Elisabeth	F	It	4580	3640	8220
BEDWIST	Grete	F	Yugoslav	4290	3640	7930
BO	Lina	F	It	3960	3640	7600
BREYEN	Anne	F	Danish	4050	3570	8620
COHN	Egon	M	British	5940	4030	9970
CRISTOFORI	Maria	F	It	4290	3640	7930
D'ALESSANDRO	Gabriella	F	It	3960	3640	7600
DEGRASSI	Livia	F	It	4675	3640	8315
DI MATTEO	Alfredo	M	It	65	69	134 d.
LUCA	Ignazio	M	It	4290	4290	8580
MARACIC	Sybil	F	British	4290	3640	7930
nee CLARK			Y/S by Marriage			
PENTIMALLI	Donatella	F	It	3960	3640	7600
PRAGER	Carlotta	F	Stateless	4290	3640	7930
PUGELLI	Piera Inica	F	It	3365	3720	7085
RANIERI	Giulio	M	It	5500	4030	9530
RODI	Frida	F	It	3960	3640	7600
SEILINGER	Zirko	M	Yugoslav	5940	4030	9970
SERIO	Mirella	F	It	3365	3720	7085
SHINEOFF	Helene	F	Russian	4580	3640	8220
SHINKOFF	Valerian	M	Russian	3960	4290	8250
SPONZA CESARINI	Gracia	F	It	3365	3720	7085
USAI	Paola	F	It	3960	3640	7600
WEINER	Helene	F	Yugoslav	6360	3380	9740

HEADQUARTERS ALLIED COMMISSION
Education Subcommittee
APO 394

ED/gr/cc

ED/ID/1.1/AC

14 December, 1945

SUBJECT : Personnel.

14 DEC. 1945

TO : Civil Affairs Section,
AFHQ.

Reference note 3/3.B/CA of 13 December 1945.

1. a) US Army Officers
Lt. Col. Carleton W. WASHBURN, Director of Education
Subcommission.
- b) US Enlisted Men
Pfc. William P. FROOM

3.	<u>Non Allied civilian employees</u>			
	Miss Gabriella ROMBO	Prof. Worker	12,690	
	" Nora FEDERICI	Professional	5,890	*
	" Anna M. SOMARUGA	Junior Adm. Ass	8,620	
	Mr. Gaetano SCARAVELLI	" " "	9,770	
	Miss Renata GABRIELLI	Inter. Typ.	7,930	
	" Carla MARCHESA-ROSSI	" "	7,930	
	" Staca FURLAN	" "	7,930	
	Mr. Carlo CARVELLI	" "	8,580	
	Mrs. Maria FRANCO	Typist NES	7,600	
	Miss Gianna TISCIONE	Clerk	6,930	

* Miss Nora FEDERICI works only in the afternoon.

US civilians - Nil
FEA personnel - Nil

Carleton W. Washburne
CARLETON W. WASHBURN
Lt. Col., A.U.S.
Director of Education.



1848

NTN/ps

HEADQUARTERS ALLIED COMMISSION

APO 394

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

20200/1/NPAA

18 Dec 45

SUBJECT: Personnel.

TO : VP, Civil Affairs Section.

1. In response to your 3/3.B/CA of 13 Dec 45, the following nominal roll is submitted:

2. a) US Officers:

Major NORMAN T. NEWTON, O-905915, AC

b) US Enlisted Men:

Pvt John C. Reeder, 45006422

c) US Civilians (not FEA):

None

3. US Civilians of FEA:

None

4. Non-Allied Civilians:

	Basic Wage per month	Bonus per month	Gross amt per month due
Fanny Bonajuto	7,860	3,380	11,240
Helly Steglich-Hohenemser	7,860	3,380	11,240
Piera Serotini	4,290	3,640	7,930
Thea Curjel	4,290	3,640	7,930
x Bruno Bozzacchi	1,690	2,210	3,900
x Angelo Carletti	1,690	2,210	3,900
x Bito Coppola	3,185	2,015	5,200

2. a) US Officers:

Major NORMAN T. NEWTON, O-905915, AC

b) US Enlisted Men:

Pvt John C. Reeder, 45006422

c) US Civilians (not PLA):

None

3. US Civilians of PLA:

None

4. Non-Allied Civilians:

	Basic Wage per month	Bonus per month	Gross amt due
Penny Bonajuto	7,860	3,380	11,240
Helly Steglich-Hohenemser	7,860	3,380	11,240
Piera Serotini	4,290	3,640	7,930
Thea Curial	4,290	3,640	7,930
x Bruno Bozzacchi	1,690	2,210	3,900
x Angelo Carletti	1,690	2,210	3,900
x Bito Coppola	3,185	2,015	5,200

x Half-time employees. Rate of salary is twice that shown 1847

N. Newton

NORMAN T. NEWTON
Major, Air Corps
Director.

HEADQUARTERS ALLIED COMMISSION
 APO 394
 LEGAL SUB-COMMISSION

AC/4525/1/L.
 /ada
 14 December 1945

SUBJECT: Personnel.

TO : C.A. Section.

1. Reference your 3/3.2/CA, dated 13 December 1945, herewith is a nominal roll of personnel employed in this Sub-Commission:

U.S. ARMY OFFICERS

Colonel John K. WEBER
 Major Anthony F. KUEHN
 Captain Lester C. BROWN

First Personnel Nil

U.S. ENLISTED MEN

S/3gt. Eric STEIN
 Pvt. Oliver T. WILLS

NON ALLIED CIVILIAN EMPLOYEES

	Pay per month	Bonus p.m.
Otello GIANNINI	3290	4420
Antonia SLAVI	4000	3640
Marcella DE ANGELIS	4000	3640
Elena GOODALLINI	4000	3640
Rita MELIARDI	4290	3640
Eugene MOROSILAV	4500	4200
Anna FERRARIA	5050	3570
Antonio FICAPPA	9800	4030
Mario FLORES	11500	2730
Manlio MINOZZI	12100	2730

2. Mr. Nicholas LEREL of the United States Embassy, who is attached to the Legal Sub-Commission for purposes of administration,

1. Reference your 3/31/46, dated 13 December 1945, herewith
is a nominal roll of personnel employed in this Sub-Commission:

U.S. ARMY OFFICERS

Colonel John E. WISER
Major Anthony P. MUGENT
Captain Lester C. HICK

U.S. ENLISTED MEN

Sgt. Eric STEIN
Pvt. Oliver P. STILG

NON ARMED CIVILIAN EMPLOYEES

	Base pay month	Bonus P.M.
Otello CLAMINI	3290	4420
Antonia SILVI	4000	3640
Marcella DE ANGELIS	4000	3640
Elena GOODWIN	4000	3640
Rita BELLA	4290	3640
Regel MOSKOV	4900	4200
Anna PIRAVIA	5050	3570
Antonio PIRAVIA	5800	4030
Mario FIORE	11500	2730
Manlio MINOTTI	12100	2730

2. Mr. Nicholas LOPEZ of the United States Embassy, who is
attached to the Legal Sub-Commission for purposes of administration,
employs the following personnel:

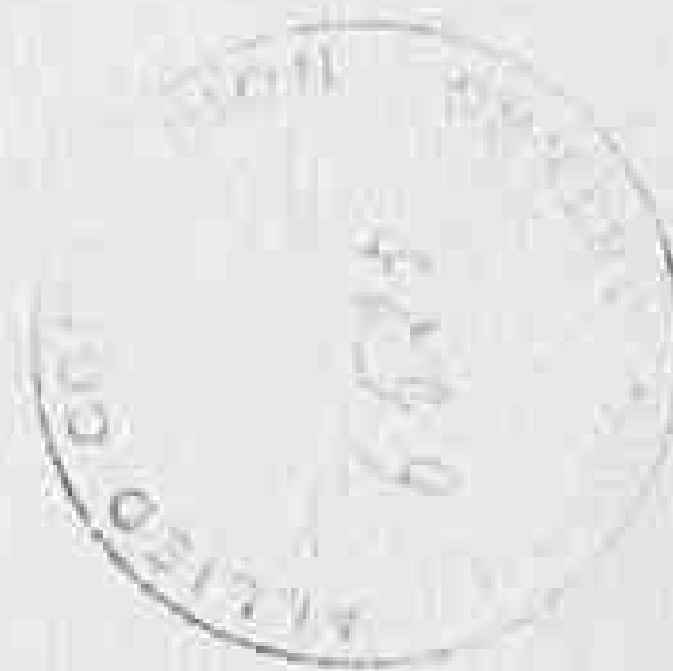
U.S. ARMY OFFICERS

Colonel James J. CARRIS
Major Frank L. WOODHOLM

NON ARMED CIVILIAN EMPLOYEES

Ernesto SPREDA	5000
Maria Luisa LOPEZ	3365
Franco BERNARDO	3960
Giovanna SALVATI	4580

JAMES E. WISER
Colonel, Infantry,
Chief Legal Advisor.



Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTER ALLIED COMMISSION
A.P.O. 394
PUBLIC SAFETY SUB COMMISSION
SECURITY DIVISION

REF : SD/125.04

14 December 1945

SUBJECT : Non Allied Civilian Personnel

TO : VPCA Section.

1. Herewith return of personnel as requested in letter 3/30/C of 13 DEC 45.
2. Paragraphs 1(a)(b)(c), 2, are not applicable to this Division.

3. <u>Non Allied Civilians</u>			<u>Basic Monthly Salary</u>	
			WAGE	BONUS
(i)	GASTON Massimiliano	Snr. Adm. Asst.	7480	4080
(ii)	MONTIELI Giorgio	" " "	3960 *	4290
(iii)	COXOPPA RUGGERO	Interp. Tech.	4250	4290
(iv)	SANNA Umberto	Clerk	3960	4290
(v)	MERCANTI Liliana	Typist	3960	3640
(vi)	NAPOLEONI Bernardina	"	3960	3640

* MONTIELI is being paid minimum rate having only been employed for the past 12 days. His salary will be subject to review on the next payroll.

John W. Chapman
JOHN W. CHAPMAN
Colonel J.A.G.D.,
Director Public Safety,
Sub Commission.



TFC/gm

1845

ADJUTANT GENERAL'S ALLIED COMMISSION
Public Safety Sub-Commission
APC 394

AC/14004/2/PS

14 December 45.

SUBJECT : Personnel.

14 DEC 1945

TO : C.A. Section.

Ref; your 3/3.B/CA of 13 Dec. 45. Herewith requested
return :-

1. (a) US Army Officers - 1.

O-204184 Col. Chapman J.W.

(b) US Enlisted Men - 1.

35651585 Cpl. Farley J.W. Jr.

(c) US Civilians (Not PEA) - Nil.

Nil.

2. Civilian Personnel of PEA - Nil.

Nil.

3. Non Allied Civilian Personnel - 17

	NAME	BASIC WAGE	BONUS	TOTAL
1.	Cafaro Ada	6360.....	3380.....	= 9740
2.	Evangelisti Ada	4750.....	3640.....	= 8390
3.	Amendolea Renato.....	3900.....	4290.....	= 8190
4.	Scozzi Dirce.....	4290.....	3640.....	= 7930
5.	Pucci Laura	4290.....	3640.....	= 7930
6.	Cafolla Claudio.....	4290.....	4290.....	= 8580
7.	Cartia Maddalena.....	4290.....	3640.....	= 7930
8.	Marin Roberto.....	3900.....	4290.....	= 8190
9.	Carter Purves.....	4290.....	4290.....	= 8580
10.	Paudice Giuliana.....	4290.....	3640.....	= 7930
11.	Danese Maria.....	4290.....	3640.....	= 7930
12.	Bianco Mirella.....	4290.....	3640.....	= 7930

(b) US Enlisted Men - 1.

35651585 Cpl. Farley J.W. Jr.

(c) US Civilians (Not FEA) - Nil.

Nil.

2. Civilian Personnel of FEA - Nil.

Nil.

3. Non Allied Civilian Personnel - 17

	NAME	BASIC WAGE	BONUS	TOTAL
1.	Cafaro Ada	6360	3380	= 9740
2.	Evangelisti Ada	4750	3640	= 8390
3.	Amendolea Renato	3900	4290	= 8190
4.	Scozzi Dirce	4290	3640	= 7930
5.	Pucci Laura	4290	3640	= 7930
6.	Cafolla Claudio	4290	4290	= 8580
7.	Cartia Maddalena	4290	3640	= 7930
8.	Marin Roberto	3900	4290	= 8190
9.	Carter Purves	4290	4290	= 8580
10.	Paudice Giuliana	4290	3640	= 7930
11.	Danese Maria	4290	3640	= 7930
12.	Bianco Mirella	4290	3640	= 7930
13.	Rinaldi William	3900	4290	= 8190
14.	Raffaelli Aida	3900	3640	= 7540
15.	Smith Clelia	4290	3640	= 7930
16.	Mascardi Giuseppina	3000	3900	= 6900
17.	Marani Tertulliano	3500	4320	= 7820

4. Nos 2, 13, 15 & 16 ^{ad} ~~include~~ personnel employed in
'Travel Control Section'.

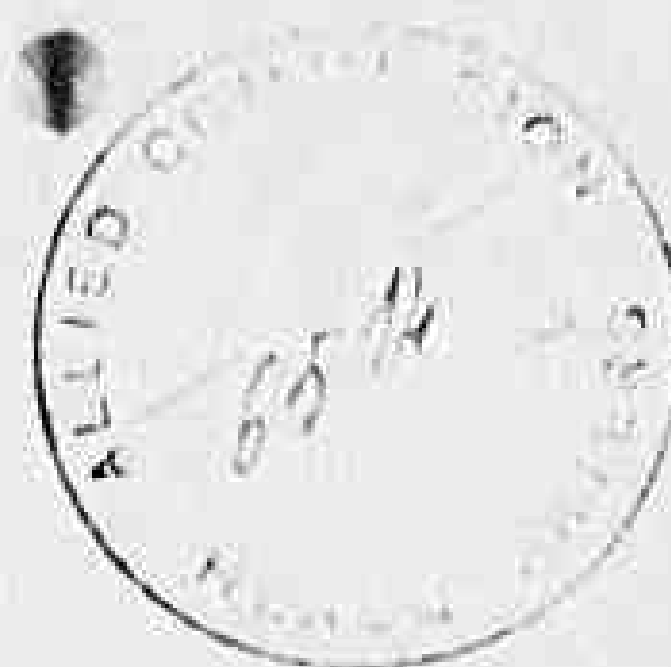


1844

JWC/mc

JOHN W. CHAPMAN
Colonel J.A.G.D.
Director Public Safety
Sub-Commission

HEADQUARTERS ALLIED COMMISSION
APO 394
LOCAL GOVERNMENT SUB COMMISSION



NOMINAL ROLL OF PERSONNEL
EMPLOYED BY LOCAL GOVERNMENT S/C

U.S. Officers

Major Ralph R. TEMPLE

U.S. E/MS

NIL

U.S. Civilians

NIL

F.E.A. Personnel

NIL

Non-Allied Civilian Employees

	Wages	Living Bonus
Signor NICE Arrigo	7450	4030
" WITTNE Guglielmo	2420	4550
" CHEVALIER Giuseppe*	1860	4290
Sign.ra CONTI Giuliana	4290	3640
" MANCIA Marcella	4290	3640
" IEZZI Elisa	2490	3900

* Employed through G.I. (Civilian) but holds British passport

RM/nn

Ralph R. Temple
RALPH R. TEMPLE, Major
Director Local Government S/C

Declassified E.O. 12356 Section 3.3/NND No. 785016

3/31/45

(44A)

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

13 DEC 1945

Sgt/57/48/Est.

13 December 1945

MEMO:

TO : Vice-President, Economic Section.
Vice-President, Civil Affairs Section. ✓

1. Please furnish this office with a breakdown on:
- (a) The U.S. Army officers, enlisted men and civilians attached to your Section.
 - (b) The civilian personnel of the FFA (now part of State Dept.) attached to your Section.
 - (c) The foreign civilian employees attached to your Section.
2. Might this be treated as urgent please.

La. 100-100

[Signature]
J. V. Barnes III,
Captain Cavalry,
Staff Officer.



18:27 301

3/3B/CA

43A

RECEIVED
JAN 13 1946
G-1 CIVILIAN PERSONNEL
HQ 3d

SUBJECT: Christmas Bonus, 1945.

TO: 11 Analytic Departments.

1. Christmas Bonus for Christmas 1945 has been authorized by War Relocation Authority (WRA) Order No. 51, dated 12 Dec 45 to all Italian civilian personnel (G-1 Civilian personnel) who are employed by this headquarters as of 20 December 45.

2. The amount of the bonus for each employee will be two days' current total pay (basic pay plus cost of living bonus) for each month of service during the year of 1945.

For the purpose of this computation the following rules will govern:

- Employees in employment as of 20 Dec 45 will be deemed to be continuing in employment for the balance of the month of December.
- Only employees at the War Relocation Authority or WRA, whether in camp or in the provinces, or with the WRA will be considered.
- Previous records of quarters will be disregarded.
- Fractional amounts will be computed from the following table:

<u>Date employment began</u>	<u>Amount of bonus</u>
1st to 7th day of month	2 days
8th to 14th day of month	1 1/2 days
15th to 21st day of month	1 day
22nd to last day of month	1/2 day

W. J. Calkins
W. J. Calkins,
1st Lt., Air Corps,
Asst. G-1 Personnel,
Civilian Personnel Office
1841

6545

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COM.
APO 394
CIVIL AFFAIRS SECTION

112A

Ref : 3/3.B/CA

13 Dec 45

SUBJECT : Civilian Staff.

TO : HQ Commandant.

Reference Daily Bulletin No. 335 of 12 Dec 45.

- 1 The undermentioned civilian employee of this section desires to avail herself of the mid-day meal :

Giuseppina CALANITA

Please acknowledge receipt for the accompanying sum of 240 Lire.

G.L.
G.A. LEISHMAN, S/Sgt,
Chief Clerk CA Section.

Received from Civil Affairs Section the sum of 240 Lire.....

Date.....

1840

Declassified E.O. 12356 Section 3.3/NND No. 785016HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTIONIMMEDIATE
41A

13 Dec 45

3/3.2/CA

SUBJECT : Personnel

TO : All CA Sub-Commiss.

Please furnish this Office with a nominal roll of personnel employed in your Sub-Commission under the following headings:

1.
 - a) US Army Officers
 - b) US Enlisted Men
 - c) US Civilians (Not FEA)
2. Civilian personnel of FEA
3. Non Allied civilian employees

Please add salaries paid to individuals in 1(c), 2 and 3.

The matter should be treated as urgent.

S. H. WHITE Lt Col,
A/VP CA Section.

1839

3109

HEADQUARTERS ALLIED COMMISSION

APO 884

G-1 SECTION CIVILIAN PERSONNEL

6 December 19 45

SUBJECT: Reclassification.

TO: CIVIL AFFAIRS SECTION

1. Reference your letter 3/3B/CA dated 23 November 1945

2. Approval is granted for the reclassification (*) of ROSSI, Elena

Interp/Tyrist to the status of Interpreter Technical

Salary to

range from 2430 to 4580 per month (plus Living Bonus)

Effective as of 1st December 45.

(*) 1: is the policy of the Headquarters as determined by A.P.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

6 December 19 45

SUBJECT: Reclassification.

TO: CIVIL AFFAIRS SECTION

(36A)

1. Reference your letter 3/3B/CA dated 23 November 1945

2. Approval is granted for the reclassification (*) of ROSSI, Elena

Interp/Tyrist to the status of Interpreter Technical

Salary to

range from 2430 to 4580 per month (plus Living Bonus)

Effective as of 1st December 45.

(*) It is the policy of the Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

Civ. Pers. Form 5

Aug. 44

Copy to : Internal Security.
File.

1838

Harry Galtin
HARRY GALTIN
1st Lt. AF Corps.
Asst. G-1 Amer.

3/38/1A ✓
201.10.100

MEMORANDUM

27 November 1945

REFERENCE : G-1B/7/A

SUBJECT : British Civilian Personnel - Documentation

TO : Distribution as appended

FROM : G-1 (B) H.Q., A.C.

1. HQ have now ruled that documentation for British Civilian Personnel will be maintained by 2nd Echelon.
2. This will involve the rendition of the following information by this HQ:-
 - (a) Joinings
 - (b) Quittings
 - (c) Admission and discharge from hospitals
 - (d) Changes of grade
 - (e) Changes of text of ID
3. Will you kindly arrange that such information is supplied to Allied Civilian Personnel Dept. and to G-1 (Pr).
4. Attached is a nominal roll of personnel as at 27 Nov 45, in respect of whom this documentation is required.
5. Any discrepancy between this nominal roll and the British Civilian Personnel on strength or attached, should be reported to G-1 (B) without delay.

FOR VICE PRESIDENT ESTABLISHMENTS SECTION

K. Wilber-Jones
K. WILBER-JONES,
Lt. Colonel,
G-1 (B)

/nc

DISTRIBUTION:

Vice President, Economic Section
Director, Labour Sub Commission
Director, Transportation Sub Commission
Director, Industry & Utilities Sub Commission
Director, Food and Agriculture Sub Commission
Director, Coal Division
Vice President, Civil Affairs Section
Director, Legal Sub Commission
Director, D.P. & R. Sub Commission
Mr. HALFORD Political Advisers Office



1. LABOUR SUB COMMISSION

Mr. W. BRAINE
Mr. R. ADGEY
Miss G. MOOTH
Miss S.L. DIAMOND
Mr. K. HED
Mr. P. PROCTOR
Mr. R. SCOTT
Miss H. STEVENSON

2. TRANSPORTATION SUB COMMISSION

Mr. A.C. ALLMAN
Mr. G. GILLARDI

3. INDUSTRY AND UTILITIES SUB COMMISSION

Mr. A.C. BACKHOUSE
Mr. R. MAGGS
Mr. H. THOROGOOD

(Please report date the last named left for UK)

4. COAL DIVISION

Mr. R. BUCKINGHAM
Mr. F. RUSSELL
Mr. R. SCRYVAN

5. FOOD AND AGRICULTURE SUB COMMISSION

Mr. J. RUSSELLMAN

6. POLITICAL ADVISORY OFFICE

Mr. A. HALFORD

INDUSTRIAL AND UTILITIES SUB COMMISSION

Mr. A. C. BACHMANN
Mr. R. HAGGE
Mr. H. THROGOOD

(Pleasee report date the last named left for UK)

COAL DIVISION

Mr. R. BUCKLEMAN
Mr. P. HUNNELL
Mr. R. SCRIVEN

FOOD AND AGRICULTURE SUB COMMISSION

Mr. J. RUDENHAM

POLITICAL ADVISORS' OFFICE

Mr. A. HALFORD
Mr. H. HOKKINS
Miss E. CASSELL

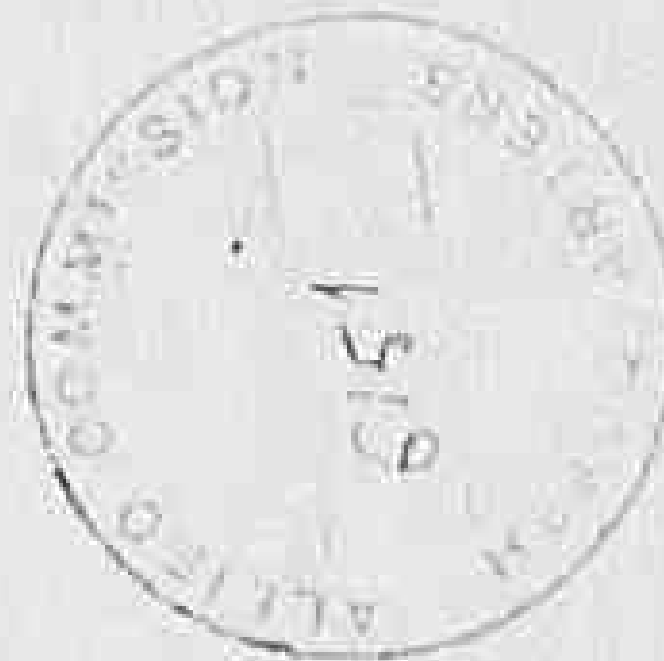
LEGAL SUB COMMISSION

Mr. A. THOMAS

DISPLACED PERSONS AND REPATRIATION SUB COMMISSION

Mrs. M. P. ARBUS

1836



Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

38A
29 NOV 1945

Ref : 3/38/CA

27 Nov 45

SUBJECT : Civilian Staff.

TO : HQ Commandant .

Reference Daily Bulletin No. 319 of 23 Nov 45 .

- 1 The undermentioned civilian employee of this section desires to avail herself of the mid-day meal :

Lidia NOSATI

- 2 Please acknowledge receipt for the accompanying sum of 225 Lire .

Two OK,
O.A. LEISHMAN , S/Sgt.
Chief Clerk CA Section.

Received from Civil Affairs Section the sum of 225 Lire.....

Date.....

1835

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

(34A)

3/3.3/CA

26 Nov 45

SUBJECT : Civilian Staff

TO : HQ Commandat

Reference Daily Bulletin No 319 of 23 Nov 45.

- 1 The undermentioned civilian employee of this section desires to avail herself of the mid-day meal:

Giuseppina CALAMITA

- 2 Please acknowledge receipt for the accompanying sum of 225 Lire.

GA

G.A. LEISHMAN, S/Sgt.
Chief Clerk CA Section.

Received from Civil Affairs Section the sum of 225 Lire

Date

Barber
27 Nov 45
1834

3/3B/CA

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

36A

21 November 45

23 NOV 1945

SUBJECT: Transfer

To : **Industry** S/C

1. Reference your letter **Request** dated _____

2. Approval is granted for the transfer of **Remane, Roberto**

employed in **Civil Affairs Sect.** Sub-Commission, to **Industry**

Sub-Commission (*)

3. Classification and wage rate to remain the same **Interp/tech.**
(Grade)

at **5390** to **Plus liv. Ben** per **XX** month.

Effective 16 Nov. 45

HARRY G. ALKIN
1st Lt. U.S. Corps.
Asst. G-1 Amer.

~~RECEIVED~~
~~RECEIVED~~
~~RECEIVED~~

me
1833

(*) No employee will be permitted to change from one Section to another without the agreement of the respective employing Section.

Civ. Pers. Form 6
Nov. 44

Copy to. Internal Security
Civil Affairs ✓



A. C. C. CIVILIAN PERSONNEL G-1 SECTION CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position; and also for use when requesting reclassification of a present employee to a higher position in accordance with par. III and V Office Memorandum No. 15, this headquarters, dated 1 August 44. For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: - 1. *The degree of supervision under which the employee will work*; 2. *Any supervision by the employee of other workers*; 3. *A factual word picture of the being done or to be done*. Avoid ambiguous words such as "assists", "handles", "difficult", "complex", etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: "Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral."

CIVIL AFFAIRS SECTION

(Sub-Commission or Section)

Employee's or applicant's name ROSE, Elena

Present job title Intern/Typist

Proposed title

Technical Translator

Job description

Translating official documents including legal decrees.

It is desired that change of title becomes effective from and including 16 Nov 45

785016

of supervision under which the employee will work. 2. Any supervision by the employee of other workers. 3. A factual word picture of the being done or to be done. Avoid ambiguous words such as "assists", "handles", "difficult", "complex", etc. A sample job description of the position of Interviewer (Junior Administrative Assistant) in Civilian Personnel follows. "Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral."

CIVIL AFFAIRS SECTION

Classification requested by

Sub-Commission or Section

Employee's or applicant's name ROSSI, Elena

Present job title Interp/Typist

Proposed title Technical Translator

Job description

Translating official documents including legal decrees.

It is desired that change of title becomes effective from and including 16 Nov 45

1832

Use back of sheet for additional remarks

Date

23 Nov '45

Signature

R.E. ARSON Major

Reference number

3/35/CA ✓

Sub Commission or Section Head

for A/VP CA SAC.

Civ Pers Form 2

Aug 44

2976

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

34A

✓
3/32/CA

19 Nov 45

SUBJECT : Change of Employment

TO : G-1 (Civilian Personnel) HQ AC

ROMANO Roberto

- 1 The a/n civilian employee is, w.e.f. from 20 Nov 45, transferred to Industry Sub Commission. Please make the necessary adjustment to your records.
- 2 ROMANO is transferred at the same salary (\$5,390 11re per month plus living bonus) and will be shown on Industry S/C payroll as from 16 Nov 45 having been paid by CA Section up to and including 15 Nov 45

4,580

KA
H.E. NEON, Major,
for CSO CA Section.

Copy to Industry S/C (Attn: Capt Haworth)

1831

2968

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

33A

3/3.3/CA

19 Nov 45

SUBJECT: Civilian Personnel - Roberto R. AND.

TO : Industry S/C

This is to certify that the s/w civilian employee (Technical Translator) is free to take up employment with Industry Sub-Commission w.e.f. 20 Nov 45.

HA.

H. E. ANNEI, Major,
for CSO CA Section.

: 18309

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

32A

Ref : 3/3.B/CA

30 Oct 45

SUBJECT : Civilian Staff

TO : HQ Commandant

Room 10 2nd floor

Reference Daily Bulletin No 308 of 10 Nov 45.

- 1 The undermentioned civilian employee of this Section desires to avail himself of the mid-day meal:

Roberto ROMANO

- 2 Please acknowledge receipt for the accompanying sum of 225 Lire .

G.A.
G.A. LEISFMAN, S/Sgt
Chief Clerk CA Sec.

Received from Civil Affairs Section the sum of 225 Lire.....

Date.....

HEADQUARTERS
ALLIED COMMISSION

(SECTION)

A P O 394

Reference

3/38/CA ✓

Date

5 Nov 45

SUBJECT:

~~Dismissal of~~ Civilian Employees. - *Termination of Employment.*

TO

Civilian Personnel Section, (ROOM II - GROUND FLOOR)
Headquarters, Allied Commission.

1. The following named employee of this Division ^{*ceases to be employed*} will be dismissed with effect
from *Friday, 9 Nov 45*

Name of Employee:

CIRILLO, Maria Luisa

Classification

Interpret

Wage Rate (incl Bonus)

7,930 lire per month.

2. Employee is being dismissed for the following reasons:

- ☐ Ceased operation
- ☐ Inefficiency
- ☐ Insubordination
- ☐ Dishonesty
- ☐ Security
- ☐ Reduction in staff
- ☒ Remarks

*Employee is leaving to take up
employment with UNRRA*

3. Employee has been instructed to report to Civilian Personnel Section
8 Nov 45 for the purpose of obtaining required clearance.
(date)

Name

H.E. ANSON

Rank

MAJOR

Title

for CSO CR Sec.

NOTE: This form must be submitted in duplicate.

Copy to Security Office 19 Nov.

RESTRICTED

DCX/gen

ALLIED FORCE HEADQUARTERS
APO 512

31 OCT. 1945

ADMINISTRATIVE MEMORANDUM)

NUMBER 47)

25 October 1945

NOTICE OF TERMINATION OF EMPLOYMENT TO
CIVILIAN EMPLOYEES

1. As military requirements diminish, it becomes necessary to reduce the number of Italian civilian employees in Allied establishments. To make these reductions in force as orderly as possible, the employing services will give adequate notice of discharge whenever possible. It is suggested that manual workers be given a minimum of one week's notice, and that office workers be notified two weeks in advance of dismissal.

2. In no circumstances, however, will employees be paid in lieu of notice.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

C. W. CHRISTENBERRY
C. W. CHRISTENBERRY
Colonel, AGS
Adjutant General

DISTRIBUTION:

C

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RESTRICTED

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref ; 3/3.B/CA

30 Oct 45

SUBJECT : Civilian Staff

TO : Hq. Commandant

Reference Daily Bulletin No. 296 of 29 Oct 25.

- 1 The undermentioned civilian employees of this Section desire to avail themselves of the mid-day meal ;

Giuseppina CALAMIDA
Roberto ROMANO

- 2 Please acknowledge receipt for the accompanying sum of 450 Lire.

G.A. Leeman
G.A. LEEMAN, S/Sgt
Chief Clerk CA Sec.

Received from Civil Affairs Section the sum of 450 Lire.....

Date.....

Declassified E.O. 12356 Section 3.3/NND No. 785016

3/30/47 ✓

27A

HEADQUARTERS ALLIED COMMISSION
AFC 394
LOCAL GOVERNMENT SUB COMMISSION

PA

AG/16/36/LG

Tel: 286

SUBJECT: Transfer of Civilian Employee.

22 October 1945

TO : Genl (Civ)

22 OCT. 1945

1. Signora Rosa Tamassy, Interpreter Typist was transferred from Civil Affairs Section to Local Government Sub Commission on 6 June 1945.
2. As Mine Clearance Section, for which she works is no longer Local Government Sub Commission but under Civil Affairs Section may approval please be given for her transfer back to C.A. Section.

Ralph R. Tangle
for *Supv*

RALPH R. TANGLE
Major
Director
Local Government Sub Commission

RECEIVED

Copy to Civil Affairs Section

1825

5110

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0662

Declassified E.O. 12356 Section 3.3/NND No. 785016

27A

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref 3/3.B/CA

11 Oct 45

SUBJECT : Civilian Staff

TO : HQ Commandant

Reference Daily Bulletin No 284 dated 10 Oct 45.

- 1 The undermentioned civilian employees of this Section desire to avail themselves of the mid-day meal:

Giuseppina CALABRIA
Ivanca SERAFIN
Roberto ROMANO
Maria Luisa CIULLO

- 2 Please acknowledge receipt of the accompanying sum of 960 Lire.

17/10

[Signature]

G.A. LEISHMAN, S/Sgt
Chief Clerk CA Sec.

Received from Civil Affairs Section the sum of 960 Lire
Date 11/10/45

1824

0663

2 OCT 1943

HEADQUARTERS ALLIED COMMISSION

A.F.M. 394

Food Unit-Commission

433/40

Tel : 426

Ref : 43-3/1/FOOD

SUBJECT : Heavy Workers for the armed forces
Supplementary rations

28 September 1943

2 OCT 1943

TO : Regional Commissioner Liguria Region) for Atto. Regional
Piemonte " } Food Office
Lombardia " }
Venezia " }

A.S.A.O. H. AM 18th Corps
ALCOM 10 Bologna
ALCOM 13 Ancona
ALCOM 15 Bari
" Livorno
" Palermo

1. It has become increasingly necessary to anticipate the trend of events in the present phase by establishing standardized ration scales, including those for workers, over all Italy and to separate, as far as possible, military and civilian economy in regard to food rations.

2. Following representations by Allied Commission, it has decided by A.F.M. that Supplementary Rations for Heavy Workers employed by armed forces both in the 1943 class and those partly working for the armed forces (reference A.F.M.C. Adm. Mem 4.30 1945 May 3. 1945. superseding Adm Memo 5.56/1944 and AGC Circular 220/C.A. dated 25 May 1943) be revised.

3. This has been accomplished in regard to :

- a) Supplementary Rations for Heavy Workers, wholly for the armed forces, scale 1 (A).
- b) Supplementary Rations for Heavy Workers employed less than 160% by the armed forces i.e. Public Utilities scale 1 (B).

By abolishing supplementary Grade A and increasing the minimum meal provided by the supplying units.

By complete abolition.

ALCOA LO 581
" Elvorno
Patriano

1. It has become increasingly necessary to anticipate the trend of events in the present phase by establishing standardized ration scales, including those for workers, 30% and 15% and to operate, as far as possible, military and civilian economy in regard to food rationing.

2. Policies in provisions by Allied Commissions, it has decided by A.F.M., that supplementary rations for heavy workers employed by Armed Forces both in the 100% class and those partly working for the Armed Forces (reference: A.P.M.O. Adm. Mem N.30 1545 May 3, 1945 superseding A.P.M.O. N.36/1944 and AGO Circular 263/C.A. dated 25 May 1944) to be retained.

3. This has been accomplished in regard to:

a) Supplementary Rations for Heavy Workers, apply for the Armed Forces, Scale I (II).

By abolishing supplementary Card A and increasing the midday meal provided by the employing unit.

b) Supplementary Rations for Heavy Workers employed less than 100% by the Armed Forces (A.C. 200) to 100% scale (II).

By complete abolition. 1823

4. In practice, in A.C. 200 Northern Regions the issue of supplementary Card A, and the whole of Scale 2 (B) has not been operated, with instructions to Regional Food-Officers. April 10, 1945, ref. 10-21/51 para. Directive para. II.

5. The responsibility of Armed Forces will in future be confined to the provision of a midday meal to their workers and the issue of a certificate that the worker has been employed by the Armed Forces, for a period indicated on the certificate, in order that he may obtain Italian Supplementary Rations for Heavy Workers.

6. Attached is a copy of letter addressed to the Ministry of Food dated 26 Sept. 45-3/53/POD (revised) outlining operating instructions. In view of the amount of casual labor employed by Armed Forces it is undesirable that the usual four-monthly Heavy Workers supplementary card be issued.



A card covering a period of fifteen days has therefore been introduced. Until the new rationing period commences on Nov. 1 it is possible the certificate may be used by the worker to authorize his existing supplementary cards. After 1st November it is desirable that the specified fifteen day cards be used in order to reduce any abuse to the minimum.

7. The four-monthly supplementary heavy worker cards issued to employees of firms working for the civilian economy, or of contractors working 100% for the Armed Forces, or Railway Workers, are not affected. Their employers will apply for supplementary cards according to the normal procedure, and make request of the Italian Ministry of Food and the Northern Commissioner.

8. The revised system will be operated with effect from 1st October 1945.

By command of your Admiral General :

MAJOR T. TOSCANI

Director, Food Sub-Commission

Copies to: A.F.L.S.C. Labour and Supply

Control Commission

A.F.L.S.C. 3-5

Chief Commissioner

Executive Commission

Economic Section

Economic Section

Civil Affairs Section

Labour Sub-Commission

Transportation & C. Port and Warehouse Division

Ministry of Food

Food Sub-Commission Adv. Hq. 40 Milan

Declassified E.O. 12356 Section 3.3/NND No. 785016

my comment of 11/11/1961

Handwritten signature

ESAMM E. THOMAS

Li. Col. P. A.

Director, Food Sub-Commission

Copies to: A. F. I. S. C. Labour and Manpower

Control Committee

A. F. I. S. C. S. C.

Chief Commissioner

Executive Commission

Economic Section

Economic Section

Civil Affairs Section

Labour Sub-Commission

Transportation & S. Port and Reference Division

Ministry of Food

Food Sub-Commission/Adm. H. H. Wilson

ad/81

HEAVY WORKERS' SUPPLY COMMISSION

Ref: 16-3/22/5020

TO: Ministry of Food

Tel: 476

Ref: 16-3/22/5020

SUBJECT: Heavy Workers' Supply Commission (Ref: 16-3/22/5020)

TO: Ministry of Food

1. As from 1st October 1950 the system for the issue of supplementary rations to heavy civilian workers for the period 1st October 1950 to 31st September 1951 will be amended as follows:

a. Scale "A" for workers employed directly for the Armed Forces.

Workers will be included in this scale. The workers will have also been included under the provisions with a view to supplementary rations for all those included under all that system, which was discussed on October 1st, 1950, to the Ministry of Food, and the Ministry of Labour, for the heavy workers or country workers.

b. Scale "A" Heavy Workers' 100% for the Armed Forces including Contractors' 100%.

Supplementary rations scale "A" will be discontinued. The workers will receive a 100% shift meal, consisting of 200 grams bread, 100 grams butter, 100 grams fresh vegetables and 20 grams concentrated soup, provided and served at the place of work by employer or union.

Workers in the industry will also be entitled to supplementary rations for heavy workers from 1st October 1950. The system will be effective October 1st. They will, with the exception, be allowed solely as heavy workers, having a view of their labor classification while working for the Armed Forces, and will receive supplementary rations of 100 grams of bread and 20 grams of butter daily (100 grams of an Italian supplementary ration card). The supplementary rations for heavy workers and miners will receive 100 grams of bread and 20 grams of butter per day by means of an Italian supplementary card.

Heavy workers who are directly employed by the industry will receive the same treatment as in the preceding paragraph, namely, the 100% shift meal, and the supplementary 100% of heavy workers.

the fact that the supply of the material is not sufficient to meet the requirements of the Ministry of Defense. The supply of the material is not sufficient to meet the requirements of the Ministry of Defense. The supply of the material is not sufficient to meet the requirements of the Ministry of Defense.

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CONTINUATION

4. Minimum Wages.

Day time will be provided through sections 4 and 5 and will be replaced by night level through 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000.

5. Issue of Supplementary Ration Cards.

All armed forces workers who are issued ration cards for themselves and their families will be entitled to obtain supplementary ration cards. The Ministry will issue a certificate to each worker, in per centage attached, on each day. The worker will submit the certificate for a supplementary ration card at the local rationing station. The supplementary cards covering a period of 12 months will be issued.

It will be provided that the distribution of such ration cards will be made.

Days vary, i.e. are either weekly or fortnightly on a fortnightly day. It will be provided that the distribution of such ration cards will be made.

The Ministry will be responsible for the distribution of such ration cards to the local rationing stations.

It may be necessary to restrict the distribution of such ration cards to certain specified areas.

6. Distribution of Ration Cards for Armed Forces and Families.

In regard to the issue of supplementary ration cards to the workers, the Government will be responsible for the distribution of such ration cards to the local rationing stations.

Handwritten signature and date

Supplementary ration card at all local business concerns. When the
supplementary ration card becomes a subject of further action will be taken
and.

It will be realized that the following shall be subject to
approval.

Supplementary ration card, i.e., are subject to the following
definite day. • These monthly ration cards will be distributed in
all instances the period during which the card is in effect. The
supplementary card will be issued as follows.

1. Your Ministry will be responsible for the printing and
distribution of these special supplementary cards to the local
Commercial Food Office.

2. It may be necessary to prevent the presentation of the
order to supply ration card from the normal ration card.

3. Distribution 100% ration card and all other.

4. It is to be noted that the issue of supplementary cards to the
worker, these two classes will be treated as civilian ration card and
will comply with your instructions.

Handwritten signature
1st Lt. Frank E. Fournier
1st Lt. Frank E. Fournier
L. Col., F. O.

Director, Food Administration

Declassified E.O. 12356 Section 3.3/NND No. 785016

.....
(UNIT)

AL SINDACO DEL COMUNE
Ufficio Razionamento

Data.....

Heavy Workers supplementary ration
Lavoratori pesante Razioni Supplementary

Il presente documento certifica
che il sottoscritto ha lavorato
per la Forza Armata alleata in
qualita' di lavoratore pesante
durante il periodo che va dal...
..... al ed ha diritto
di ricevere le razioni sup-
plementari secondo le disposizioni
emanate dal Ministero dell'Al-
imentazione.

This document certifies that the
under signed has been employed
by the Allied Forces as a heavy
worker during the period from
..... to..... and is entitled
to receive supplementary ration
card in accordance with the in-
structions laid down by the Mini-
stry of Food.

Firma del lavoratore

TIMBRO (UNIT)

St. Carlo d'Albania

Declassified E.O. 12356 Section 3.3/NND No. 785016

THE HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

3/3.5/0A

27 Sep 45

SUBJECT : Civilian Staff

TO : HQ Commandant

Reference Daily Bulletin No 270 dated 27 Sep 45.

- 1 The undermentioned civilian employees of this section desire to avail themselves of the mid-day meal;

Giuseppina CALAMIDA
Roberto ROMANO

- 2 Please acknowledge receipt of the accompanying sum of 450 Lire.

R. Brown
R. BROWN, S/Sgt
Chief Clerk CS Section

Received from Civil Affairs Section the sum of 450 Lire

Date *1820*

Declassified E.O. 12356 Section 3.3/NND No. 785016

20 SET. 1945

HEADQUARTERS ALLIED COMMISSION
Public Safety Sub-Commission
AFO 394

19 September 1945

AC/14045/1/PS

SUBJECT : Injuries or Deaths.

TO : Civil Affairs Section, A.C.

1. Reference letter Establishment Section dated 25 August 1945 above subject, the following report is submitted:

Lombardia Region, Nil
Piemonte " , Nil
Liguria " , Nil
Lenghorn Commune , Nil

Naples Commune :

Carpentieri, Maria, laborer, injured while on duty cleaning - 7 July 1945

Paone, Anna, laborer, injured while on duty cleaning - 9 July 45

Lionetto, Francesco, accountant, Agricultural division. Traffic accident already filed claim on 29 July 44

Baglione, Felice, mechanic, motor pool, seriously burned in explosion in our garage. He was cause of explosion by lighting a cigarette lighter in grease pit. Accident occurred 13 August 1945.

Liquori, Pasquale, in same explosion as outlined above, was killed - 13 Aug. 1945.

Venexia Region :

Barison, Agostino, Italian fireman, driver for Major Hare, Security officer, passenger on official business in vehicle driven by Frank Kohn civilian agent for REPO. Vehicle collided with an American 1 1/2 ton truck. Barison was injured on the head, taken to hospital and immediately released.

CA
SECTION
3950

HEADQUARTERS

- 2 -

Kohn, Frank - Civilian agent for RPSO -
driver of vehicle in above accident - suffered
shock and was slightly injured on the forehead.

2. In order that this report may be forwarded with
no further delay, we are submitting it without the return
of Venezia Giulia Region. An appendix will be sent as
soon as this information is forwarded to us.

JOHN F. CHAPMAN
Colonel, J.A.G.D.
Director.

WJD/G

Ry 3/30/CA V.

TO : Est. Sec.

Passed to you reference your letter of 25 Aug and in continuation
of our 3/38/CA of 12 Sep.

20/9/48

NR

S.H. WHITE, Lt Col,
CSO CA Section

1818

HEADQUARTERS ALLIED COMMISSION

APO BOX

G-1 SECTION CIVILIAN PERSONNEL

20 SET. 1945

19 Sept 45 1944

SUBJECT *Employment of Civilians*TO Civil Affairs Section
Lt. Col. White

1. Ref your 3/3B/CA dated 18 Sept 45

2. Approval is given to the employment of ROMANO, Roberto

as a Interr/Tech. at a rate

not exceeding 5390 Live per ~~xxx~~ month. Plus living bonus.3. The minimum rate which is 2860 Live per ~~month~~ month will

be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para 2 above. It is policy of this Headquarters, as determined by AFHQ Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

Effective 24 Sept 45

1817

19 Sept 45

1946

SUBJECT *Employment of Civilians.*

TO Civil Affairs Section
Lt. Col. White

1. Ref your 3/3B/CA dated 18 Sept 45
2. Approval is given to the employment of ROMANO, Roberto
as an Interp/Tech. at a rate
not exceeding 5390 Lire per ~~xxx~~ month. Plus living bonus.
3. The minimum rate which is 2860 Lire per ~~xxx~~ month will
be paid for the first seven days, and may be increased commensurate with em-
ployee's skill and ability set out in para. 2 above. It is policy of this Head-
quarters, as determined by AFHQ Administrative Memorandum No. 47, dated
16th November 1944, that salaries of civilian employees will be increased gradually,
in accordance with their performance, rather than immediately increased to the
maximum on completion of the fourteen day probationary period.
4. Your attention is directed to Office Memo. No. 15, this Headquarters,
dated 1st August 1944.

1817

Effective 24 Sept 45

Civ. Pers. Form 4
Aug 44



N. P. THEODORE
1st Lt. AGD. *PCA*
Asst G-1 (A)

Declassified E.O. 12356 Section 3.3/NND No. 785016

ALLIED ~~CONFIDENTIAL~~ COMMISSION
INTER-OFFICE MEMORANDUM

SUBJECT: Personnel

FILE NO. 3/31/CA ✓

TO : G-1 Civ. Pers.

18 Sep 1945

ROMANO Roberto

It is requested that the A/N Italian civilian be reinstated in his job as a Technical Interpreter with Civil Affairs Section w.e.f Monday, 24 Sep 45.

S. H. WHITE, Lt Col,
GSO CA Section

1816
25/9

Declassified E.O. 12356 Section 3.3/NND No. 785016

3/3 B/A ✓

SECRET

HW/pd

21A

HEADQUARTERS ALLIED COMMISSION
APO 394
DISPLACED PERSONS AND REPATRIATION SUB-COMMISSION

IPR/7-1/A

Tel. 478607

11 September 1945

SUBJECT : Reports of Injury or Death

TO : C.A. Section (2) ✓

15A

1. Reference your 3/3 B/CA of 10 September 1945. On receipt of Establishment letter dated 25 August 1945 reports were called for from our Groups in the field. To date replies have not been received from all addresses and a report will be rendered to you as soon as possible.

For the Director.

f H. S. Brown (apt)
K.C. BROWN
Lt. Colonel
O. i/c Adm.

1815

Declassified E.O. 12356 Section 3.3/NND No. 785016

ALLIED ~~CONFIDENTIAL~~ COMMISSION 20A
INTER-OFFICE MEMORANDUM

SUBJECT: Reports of Injury or Death

FILE NO. 3/3.1/CA ✓

TO : Establishment Section

12 Sep 1945

A Nil Return is rendered in respect of Civil Affairs Section and its eight Sub-Commissions with the exception of Displaced Persons who state they will require a further 14 days, and Public Safety whose letter is self-explanatory.

[Signature]
S.H. WHITE Lt Col
CSO CA Sec.

NR

2507

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
Public Safety Sub-Commission
APO 394

AC/14045/PS

Tel: 489081-502

11 Sept., 1945

SUBJECT : Report of Injury or Death.

TO : Civil Affairs Section, Allied Commission

1. Reference letter Establishment Section dated 25 August, 1945, above subject, no returns have as yet reached this Sub-Commission from the field.

2. This Sub-Commission is contacting all Regions by telephone to-day to expedite a reply.

JOHN W. CHAPMAN
Colonel, J.A.G.D.
Director

WJD/ek

1814

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

JBWP/rc

Subcommission for Monuments Fine Arts & Archives
(Tel. 489081, ext. 442 & 254; 478480)

20200/CIV/1/NFAA

11 September 45

SUBJECT: Reports of Injury or Death

TO : Establishment Section, via CA Sec.

1. Ref Eatab Sec letter of 25 Aug 45, subject as above.
2. NFAA Subcommission has NO cases to report of injury or death among its civilian employees.

J. B. Ward Perkins

J. B. WARD PERKINS
Lt. Col, R.A.
Director

1813



Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
Public Health Sub-Commission

AC/3006/4/5/PH

PH/PSS/LS
27 August, 1945

SUBJECT : - Report of Injury or Death.

TO : - Establishment Section.

Reference your unnumbered letter dated 25 August, subject as above.

1. This Sub-Commission submits a nil report.

For the DIRECTOR:

PAUL S. SAVAGE
Major Spec. Res.
Executive Officer

1812

13 SEP. 1945

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

11 Sept 45 19

11 SET 1945

SUBJECT: Reclassification.

To : Civil Affairs Section
Col. Hartley

(12A)

1. Reference your letter 3/3B/CA

dated 27 Aug 45

2. Approval is granted for the reclassification (*) of

Rosati Lidia

Int/Gen. to the status of Int/Tech. Salary to
range from 2430 to 4530 per day/month.

(Plus living bonus)

Effective 16 Sept 45

Copy to. Internal Security

~~REXT. NUMBER~~

~~ALL C&A AGD~~

~~G-1/Amecden~~

Note: See Daily Bulletin No. 37, dated 6 Feb. 45, par. 3.

(*) It is the policy of this Headquarters, as determined by AFHQ Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

1811

for
S. C.
N. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A).

(3611)

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

3/3 H/CA

10 Sep 45

SUBJECT : Reports of Injury or Death

TO : All H/Co

- 1 Attention is drawn to Est. Sec. letter unnumbered of 25 Aug and in particular para 5 thereof.
- 2 This Section has received no report from you.

[Signature]
S.H. WHITE, Lt Col,
CSO CA Section

1810

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ARMED FORCES
AFG 394
CIVIL AFFAIRS SECTION

Ref: 2/3 B/CA.

29 AUG 45

SUBJECT: Pay of Civilian Employees.

TO: Establishment Section.

- 1 In view of the new orders in regard to two half-holidays per week, may a ruling please be given as to whether civilian staff will be permitted to receive their full weekly pay.
- 2 It will be realized that it would serve no useful purpose to bring the full civilian staff in during half holidays when only a skeleton military staff is on duty.

H. H. S. HARTLEY

H. H. S. HARTLEY, Col.,
CSO CA Section.

1809

2443

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

HEADQUARTERS
ALLIED COMMISSION
ESTABLISHMENT SECTION
ATO 394CSO to see
please

25 August 1945

SUBJECT: Report of Injury or Death

TO : Vice President, Civil Affairs Section, Hq Allied Commission

Reference this headquarters letter Civ Pers/230 dated 14 December 1944.

1. Provisions of the above-mentioned letter are intended to protect the governments of the United States and the United Kingdom from any claims arising out of the death or injury of any Italian civilians employed by Allied Military Government and the Allied Commission.

2. It has been found, however, that some Regions, etc., now inactivated have been lax in the carrying out of these provisions, with the result that claims are being made to Claims and Hirings and to the U. S. Claims Service.

3. In order that there may be no recurrence of this situation and in order that headquarters files may be complete, it is directed that all Sections, Sub-Commissions, Regions and Zones make a report not later than 10 September 1945 of all such cases that have occurred. Reports will contain name of employee, and state whether killed or injured, also set forth the date the incident occurred. In every case where a copy of the certificate of injury was not furnished to this headquarters, a true copy of that certificate will be made and will accompany the report.

4. Care must be taken to assure that this report is complete. Inquiries will therefore be made of all subordinate units (divisions, provinces, camps, etc.).

5. Negative reports are required.

BY COMMAND OF REAR ADMIRAL STONE:

C. V. Parkin
C. V. PARKIN
Col. Inf
Actg Vice President

1808

RESTRICTED

72/1
16/

A. C. C. CIVILIAN PERSONNEL G-1 SECTION CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par III and V Office Memorandum No. 15, this headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as « assists », « handles », « difficult », « complex », etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows. « Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral ».

Classification requested by CIVIL AFFAIRS SECTION
(Sub-Commission or Section)

Employee's or applicant's name Lidia ROSSI

Present job title General Translators Proposed title Technical Translator

Job description

Since the departure of our former Technical Translator (former)

the e/a has been employed on translations of a varied and technical nature.

was is considered worthy of the higher classification. Trans ref 1 Sept 45

tion unless he is unavailable for local interview. The job description should include: 1. The degree of supervision under which the employee will work. 2. Any expression by the employee of other workers. 3. A *brief* *clear* picture of the being done (or to be done). Avoid ambiguous words such as «assist», «handles», «difficult», «complex», etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by CIVIL AFFAIRS SECTION

(Sub-Commission of Section)

Employee's or applicant's name Lidia ROBERTIPresent job title General TranslatorProposed title Technical Translator**Job description**

Since the departure of our former Technical Translator (now deceased)

has a/m has been employed on translations of a varied and technical nature.

She is considered worthy of the higher classification. Trans ref 1 Sept 45

1807

Use back of sheet for additional remarks

Date 27 August 1945

Signature

Reference number 3/28/45

Sub-Commission of Section Head

Civ Pers Form 2

Aug 44

2122

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref 3/3.B/CA

14 AUG 45

SUBJECT : Civilian Staff

TO : HQ Commandant

Reference Daily Bulletin No 224 dated 12 August 45.

- 1 The undermentioned civilian employees of this section desire to avail themselves of the mid-day meal;

364 Elena ROSSI
Lidia ROGATI
217 Felia CLEVICHELLO

- 2 Please acknowledge receipt of the accompanying sum of 720 Lire.

J.C. HARVEY, J-Cdr
for CAC CA Section

Received from CA Section the Sum of 720 Lire

Date *14 Aug 45*

1806

~~RESTRICTED~~

DCK/fa

ALLIED FORCE HEADQUARTERS
APO 512

10 AUG 1945

ADMINISTRATIVE MEMORANDUM)

NUMBER

38)

2 August 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR
CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND
SARDINIA

Paragraph 6, AFHQ Administrative Memorandum Number 37, 1945,
is rescinded and the following substituted therefor:

"6. Appendix "D" is amended by the insertion of the
following:

++Musicians	<u>Hourly</u>	- for engagements not exceeding 4 hours 75 - 150 lire per hour
	<u>Daily</u>	- for engagements exceeding 4 hours 350 - 700 lire per day
	<u>Weekly</u>	- 1800 - 3000 lire per week

++The above rates are inclusive of all bonuses and allowances."

BY COMMAND OF FIELD MARSHAL ALEXANDER;

/s/ C. W. Christenberry
/t/ C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

REPRODUCED BY 3-1 SECT. CIV. PERS. HQ. ALLIED COMMISSION
APO 394, 7 Aug. 1945

M. P. T.

DISTRIBUTION

"D"

~~RESTRICTED~~

1853

1810

3/30/68

RECEIVED

100/12

ALLIED FORCE HEADQUARTERS

APR 5 1945

10 AGO 1945

ADMINISTRATIVE MEMORANDUM

MEMORANDUM

30

21 July 1945

CONDITIONS OF EMPLOYMENT, PAYE SCALES, BONUSES AND ALLOWANCES,
FOR CIVILIANS EMPLOYED BY ALLIED FORCES IN ITALY, SICILY
AND SARDINIA

AFHQ Administrative Memorandum Number 34, 1945, is amended as follows:

1. Paragraphs 1a and 1b are rescinded.

2. Paragraphs 6b and 6c are rescinded and the following substituted therefor:

"6. b. The following provisions are generally applicable throughout Italy, Sicily and Sardinia at the discretion of District, Base Section or equivalent commanders for the territory under their control.

(1) Italian Civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in Paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix "B" hereto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work in the case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and taxable differential.

(3) In the case of an employee who does not work a full pay period the proportion of the bonus which may be paid is to correspond with the proportion of basic wages, excluding overtime, earned during that period."

3. The provisions of ARQC Administrative Memorandum Number 25, 1945, are made applicable to the whole of Italy, Sicily and Sardinia.

4. Appendix "A" is amended by the deletion of; "Grant limited to 1000 Minimum" and "550 Maximum."

5. Appendix "F" in amended by the deletion of:

"Band leader 55 lira (per hour plus 20% total cost of band)"

"Band Member 55 Ultra (per hour)"

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100

Declassified E.O. 12356 Section 3.3/NND No. 785016

AMHC Administrative Memo No. 37 (Cont'd)

6. Appendix "B" is amended by the insertion of the following:

++-Medicine	<u>Hourly</u> -	for engagement not exceeding 4 hours
		75 - 150 lire per hour
	<u>Daily</u> -	for engagement not exceeding 4 hours
		150 - 700 lire per day
	<u>Weekly</u> -	1800 - 1000 lire per week

++The above rates are inclusive of all transport and allowances."

7. Appendix "C" is amended by the addition of the details contained in paragraph 6 above, including footnote. 136

8. The amendments contained in paragraphs 4, 5, 6, and 7 above are retroactive to 1 July 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

13/ C. W. CHRISTENSEN
 14/ C. W. CHRISTENSEN
 Colonel, AGI
 Adjutant General

REPRODUCED BY G-1 STOT, CIV. PERS. HQ. ALLIED COMMISSION
 APO 354, 7 AUG. 1945.

11/19
 H. P. T.

DISTRIBUTION

of

8. The amendments contained in paragraphs 4, 5, 6, and 7 above are retroactive to 1 July 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER;

/s/ C. W. CHRISTENSEN
C. W. CHRISTENSEN
Colonel, AGD
Adjutant General

REPRODUCED BY G-1 SECT. CIV. PERS. HQ. ALLIED COMMISSION
ATO 194, 7 AUG. 1945.

U. S. P. I.

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"D"

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION

AFG 394

Establishment Section

Ref/106/EST

1 August 1945

SUBJECT: Leave, Civilian Employees

TO : See Distribution

29 AUG 1945

1. The following rules concerning leave, and travel in connection therewith, are applicable to all Allied civilian employees of AC/AMC:

a. The concurrence of the section or sub-commission personnel and administrative officer will be required prior to the submission of the leave form to this office. If leave is desired outside the vicinity of Rome, the proper request for orders (request for travel or assignment orders) must be submitted through the normal channels, stating in the blank provided for complete statement of the mission the following purpose: "Authorized leave of absence". Travel will not be requested by ATO aircraft or rail unless accompanied by a statement to the effect that cost of the travel will be borne by the individual. Individual motor transport, except travel by the regular courier services, will not be requested, although if the individual transport is scheduled to the destination of the individual, this office has no objection, except as laid down by Ltr. Ref. 550/115/EC, Office of the Executive Commissioner, subject "Travel to Northern Towns", dated 21 June 1945.

b. Employees who travel contrary to regulations do so at their own risk. Incurrence of the law and/or reg-

a. The concurrence of the section or sub-commission personnel and administrative officer will be required prior to the submission of the leave form to this office. If leave is desired outside the vicinity of Rome, the proper request for orders (request for travel or assignment orders) must be submitted through the normal channels, stating in the blank provided for complete statement of the mission the following phrase: "authorized leave of absence". Travel will not be requested by ATO aircraft or rail unless accompanied by a statement to the effect that cost of the travel will be borne by the individual. Individual motor transport, except travel by the regular courier services, will not be requested, although if the individual transport is scheduled to the destination of the individual, this office has no objection, except as laid down by Ltr. Ref. 350/118/EC, Office of the Executive Commissioner, subject "Travel to Northern Towns", dated 21 June 1945.

b. Employees who travel contrary to regulations do so at their own risk. Ignorance of the law and/or regulations cannot be considered an excuse.

1803

c. Orders will not be requested for secretarial employees to travel unless concurred in by the Section concerned. Anyone travelling on leave outside the Rome Area without proper military orders is subject to discipline. Action which means placing the individual in a "leave without pay" status.

d. Prior to departure from Rome, arrangements must be made in advance for a bill of exchange and bill of lading by the individual. The Army does not accept this responsibility.

1803-

Ltr. File 106/EST, 1 August 1945. Cont'd

2. Travel orders will not be granted for secretarial employees to proceed on temporary duty away from their assigned posts unless the request therefor is accompanied by a detailed explanation of the necessity for the travel.
3. Travel orders will not be issued to locally-employed civilians for leave purposes.

BY COMMAND OF REAR ADMIRAL STONE:

1203

C. M. PARKIN,
Colonel, Inf.
Actg Vice President

OFFICIAL:

J. L. Jones
J. L. JONES,
Colonel

Executive Officer (S)

DISTRIBUTION

"A"

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

(Handwritten signature in a circle)

Ref 3/3.B/CA

31 July 45 *11*

SUBJECT : Civilian Staff

TO : Hq Commandant

Reference Daily Bulletin No 208 dated 27 July 45.

- 1 The undermentioned civilian employees of this Section desire to avail themselves of the mid-day meal:

Elena ROSSI *200*
Giuseppina CALAMITA
Velia CLERICUSIO
Lidia R. RATTI *203*

- 2 Please acknowledge receipt of the accompanying sum of 500 Lire.

(Handwritten signature)
A.D. BETHAN-CARTER
Lt Colonel,
CSO CA Section

Received from CA Section the sum of *Two* Lire *P. P. P.*

Date

1802

file
**HEADQUARTERS
ALLIED COMMISSION**

Civil Affairs Section
(SECTION)

APO 894

Reference

3/3B/CA

Date

30 Jul 45

SUBJECT: Dismissal of Civilian Employees.

TO

Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect
from *Civil Affairs Section 31 July 45*

Name of Employee:

ROMANO, Roberto

Classification

Technical Interpreter

Wage Rate

9,460 Lira per month (incl bonus)

2. Employee is being dismissed for the following reasons:

☒ Ceased operation.

☐ Inefficiency.

☐ Insubordination.

☐ Dishonesty.

☐ Security.

☐ Reduction in staff.

☒ Remarks

*The a/p employee is leaving this
Commission to re-commence his studies.*

3. Employee has been instructed to report to Civilian Personnel Section
31 July 45 (date) for the purpose of obtaining required clearance.

Name

A.D. Donham

Rank

LT Col

Title

CSO, CA Section

NOTE: This form must be submitted in duplicate.

Declassified E.O. 12356 Section 3.3/NND No. 785016

ALLIED ~~CONTROL~~ COMMISSION
INTER-OFFICE MEMORANDUM

3/38/CA V

SUBJECT: Forms-Request for Personnel

FILE No.

TO : Civil Affairs S/c.

23 July

1945

1. Attached forms (Civ Pers Form 18) forwarded to your Section for future use as prescribed in ltr Civ Pers No. 892 dated 13 July 1945.

2. Additional forms may be obtained from this office.

N.P.
N.P. THEODORE
1st Lt. AGD
Ass't G-1 (A)

1800

3/3B/CA V

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

16 July 1945

Ref Civ Pers/896

Subject. Civilian Employment

To. All Concerned.

1. Attention of all employing sections of this Headquarters is invited to AFHQ Administrative Memorandum No. 34 of 29 June 1945.
2. Wage rates and cost of Living Bonus scales as contained in this headquarters G-1 Section Civilian Personnel Memorandum Nos 6, 7, 8, and 9, as will prevail in so far as they relate to civilians employed within the boundaries of Rome Province.

N. P. Theodore
N. P. THEODORE
1st Lt. AGD.
Ass't G-1(A).

DISTRIBUTION

Declassified E.O. 12356 Section 3.3/NND No. 7850163/3B/CA ✓

U.S. AIR FORCE MILITARY COMMISSION

APO 394

3-1 Section Civilian Personnel

3A

7

Ref Civ Pers/ 592

13 July 1945

Subject . Employment of Civilian Personnel

To . All Concerned.

1. As agreed at the Establishment Section Meeting of 9 July 1945, the employment of personnel for duty in this Headquarters building has been delegated to a greater extent to the office of 3-1 Section Civilian Personnel.

2. So that full consideration may be given to all prospective employees who have already been registered with 3-1 Section Civilian Personnel Office, independent recruiting as authorized, and practiced in the past will be minimized to the extent as mentioned below.

3. The attached form has been adopted for use in this Headquarters, and will be used by all Sections and Sub-Commissions requiring additional civilian staff. Recommended applicant will be contacted after a three day period if any difficulty or delay is experienced in the selection of satisfactory applicants already on file with this office.

4. Civilians will not be directed to this office, as has been the practice in the past, with a request for their employment. The above instructions - as outlined above, and set forth on CIV PERS FORM 18 will be complied with.

5. Additional forms (Civ Pers Forms 18) may be obtained from this office.

N. P. Theodore

N. P. THEODORE
1st Lt. AGD.
Asst 3-1 (3).

DISTRIBUTION

"C"

1 Incl.

CIV PERS FORM 18

1798

100

2B
61

HEADQUARTERS
ALLIED COMMUNICATION

Section
APO 394

Reference No. _____ 1945

SUBJECT: Request for Civilian Personnel

TO: 3-1 (4) Section Civilian Personnel.

1. Request that this office be assigned the following civilian personnel:

Proposed Grade _____

Total Required _____

LIST NECESSARY QUALIFICATIONS: RAIN ☐ SPECIAL ☐

When requesting Personnel in the Grade of Junior Administrative Assistant or any higher position CIV PERS FORM 2 will be used and attached as an inclosure to this form.

2. Applicants should be referred for interview to _____
Located in Room _____ on the _____ floor.

3. In compliance with your Ltr CIV Pers No. 892 dated 13 July 1945, may the below listed civilian be referred to this position for employment in the event that no suitable

Declassified E.O. 12356 Section 3.3/NND No.

785016

Total Required _____

LIST NECESSARY QUALIFICATIONS; (SEE) _____

then position presented in the case of Junior Administrative Assistant or any higher position. DIV PERS FORM 2 will be used and attached as an inclosure to this form.

2. Applicants should be referred for interview to _____

Located in Room _____ on the _____ floor.

3. In compliance with your ltr. Div PERS NO. 692 dated 13 July 1945, and the below listed division be referred to this section for possible employment in the event that no suitable applicants are available:

NAME _____

ADDRESS _____

PHONE NO. _____

1797

Name _____

Rank _____

Designation _____

DIV PERS FORM 18
July 45

785016

HEADQUARTERS ALLIED COMMISSION

ASO 1/4

3-1 Section Civilian Personnel

Ref Civ Pers/R64

3 July 1945

Subject. Annual Leave of Absence - Locally Employed Civilians.

To . All Concerned.

1. Attention is directed to paragraph 5 APHQ Administrative Memorandum 47, dtd 15 Nov. 44.

"5. LEAVE

a. Annual Leave with Pay - Leave with pay at the rate of one half (1/2) day per month may be accumulated by monthly paid employees in clerical and administrative grades who have served the Armed Forces satisfactorily for six (6) months or more with the same Employing Service, to accrue from date of employment. Annual leave with pay will be granted to employees whose service has been satisfactory, and if the exigencies of the service permit. Annual leave with pay is not a basic right and cannot be allowed except under the above circumstances. No extra expense to the military unit or installation for the employment of a substitute will be allowed. Under no circumstances will pay in lieu of leave be given.

b. Leave Without Pay - Leave without pay may be granted for any period, under circumstances approved by the Commanding Officer of the military unit or establishment."

2. The attached form has been adopted for use in this Headquarters to insure that no civilian receives a surplus amount of authorized leave with pay, which may otherwise occur in the event of a transfer to another Allied unit or in a re-assignment to another section.

3. Each employing section will be required to complete form, and forward same to 3-1 Section Civilian Personnel for approval prior to granting of leave.

1750

one half (1/2) day per month may be accumulated by monthly paid employees in clerical and administrative grades who have served the Armed Forces satisfactorily for six (6) months or more within the same Employing Service, to accrue from date of employment. Annual leave with pay will be granted to employees whose service has been satisfactory, and if the existence of the service permit. Annual leave with pay is not a basic right and cannot be allowed except under the above circumstances. No extra expenses to the military unit or installation for the employment of a Substitute will be allowed. Under no circumstances will pay in lieu of leave be given.

b. Leave Without Pay - Leave without pay may be granted for any period, under circumstances approved by the Commanding Officer of the Military unit or establishment."

2. The attached form has been adopted for use in this Headquarters to insure that no civilian receives a surplus amount of authorized leave with pay, which may otherwise occur in the event of a transfer to another Military unit or in a re-assignment to another section.

1730

3. Each employing section will be required to complete form, and forward same to G-1 Section Civilian Personnel for approval prior to granting of leave.

4. Any leave with pay or otherwise, granted prior to issuance of these instructions will be entered on inclosed form in the same manner and forwarded immediately to this office, where it will be placed in employees personnel file.

5. Additional forms may be had upon request directed to this office.

1 Incl.

Civilian Employee's Leave - Application Form.

DISTRIBUTION
"C"

W. E. Theodore

W. E. THEODORE
1st Lt. AGD.
Ass't G-1 (A).

2349

(Incl. 1. Ltr Civ Pers/64 dtd 3 July 1945.

CIVILIAN EMPLOYEES LEAVE - AFFIDAVIT FORM

NAME _____ IDENT NO. _____

EMPLOYED BY _____

LATE EMPLOYMENT PROGRAM

LEAVES TAKEN, GRANTED OR REQUESTED (SHOW INCLUSIVE DATES)		REQUESTING AUTHORITY & REASON WITH PAY or WITHOUT PAY (W/O/P)
From _____	To _____	
Total Days _____		

1795

(See Reverse Side)
(1)

1st ILL.

SUBJECT. Leave of Absence For _____
To _____ Sub-Commission or Sect. _____

1795

(See Reverse Side)
(1)

1st IND.

SUBJECT: Leave of Absence for _____ Sub-Commission or Sect.
To: _____

1. Leave without pay for _____ days commencing _____

Herby authorized.

U. P. THEODORE
1st Lt. ASD.
AGS: 8-1 (A)

Date _____ 1945

(To be submitted in duplicate)

CIV 1235 FORM 17
July 45

1. The below Certification to be signed by employee.

TO WHOM IT MAY CONCERN.

This is to certify that I have not received any leave with pay either in this Headquarters, or any other Allied unit, other than those days which were authorized.

(Signed)

10/1/44

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref: 3/3 B/CA.

30 June 1945

Dear Miss Cori,

I have your letter of the 24th June 45 addressed to
Brigadier Upjohn and I have spoken to Colonel Cripps.

I very much regret to have to tell you that there is no
means of offering you further employment in Local Government Sub-
Commission.

Yours truly,

A.D. BONHAM-CARTER,
Lt. Colonel,
CSO CA Section.

1794

Ross, 24 June 1945

100

I enclose herewith copy of letters I have addressed to Col. A. R. Cripps. I have received no reply as yet.

Therefore, knowing that every one, but particularly English people never fail to answer to anybody who writes to them - and feeling that I deserve an answer, I ask you to send me a reply whatever it may be.

I feel I have the right to know why I have lost my work, which is the only means I have to earn my living and avoid starvation, while other employees of the same Office which do many foolish things but do not work, have kept their job, and moreover a new employee, not trained, has been engaged.

I wish to state that during the time I have been employed in the Local Government Sub-Commission I have worked seriously, with interest and honesty and there is nothing at all in my behaviour I can blame myself for. Moreover I have done very often my work and that of other typists who were on leave.

Therefore I feel I have the right to ask to be reemployed in the Allied Commission.

Wrighton, in reply, is correct.

41500000 040000

Anna Maria

(continued)

I enclose herewith copy of letters I have addressed to Col/ R/R. Cripps. I have received no reply as yet.

Therefore, knowing that every one, but particularly English people never fail to answer to anybody who writes to them - and feeling that I deserve an answer, I ask you to send me a reply whatever it may be.

I feel I have the right to know why I have lost my work, which is the only means I have to earn my living and avoid starvation, while other employees of the same Office which do many foolish things but do not work, have kept their job, and moreover a new employee, not trained, has been engaged.

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Therefore I feel I have the right to ask to be reemployed in the Allied Commission.

Awaiting a kind reply, I remain

Yours sincerely

Maria Cori

(Maria Cori)

Via Emilio Quirino Visconti, 55 (Tel. 374593)

ERIC. GEN. UPJCHN
ALLIED COMMISSION

ROSE

1795

No. 1)

(COPY)

Rome, 29th May 1942

Sir,

Referring to what I dared to tell you this morning, I wish add a few more words I forgot to say when I spoke to you.

I would only ask to undergo a test in comparison with the two other employees (who have both a family to support them, and one a family and a husband) who work in the same section, and if it does not result that I am more able, more trained, more fast in typing and more efficient in whatsoever work, I shall not dare to trouble you any more.

I enclose copy of one (the last one) of the various certificates that I have received during my work-life.

Please accept my renewed excuses and my high regards.

Yours very respectfully
/s/ Maria Cori

Col. R.R. CRUTTS.

Director Local Government S/C.

ROME

1792

No. 2)

Rome 14th June 1945

Sir,

I refer to what I had the opportunity of telling you orally a few days ago.

Sergeant Wright told me a week ago not to present myself anymore in the Local Government Sub Commission but to apply to the Civilian Office Personnel where they would find me another job. I did so but from the employee of the above named Office I was not given much hope.

The extreme urgency of my personal case, the state of anxiety in which I am living have prompted me to apply again to you. Sure of your courtesy, I am confident you will help me to find some other work.

I again beg to state what I was unable to explain clearly orally owing to the state of affliction I was in then and am now.

1) I was one of the two typists to be engaged in July 1945 by the Interior Sub Commission. The other typist (Giuliana Conti) in July, August and in various other periods was absent for illness (2 - 3 months, altogether). During the whole time of her absence I did double work.

2) When I was engaged by the Allied Commission nobody in my Office knew English at all. I was the only one able to understand and to write it. SERGEANT WRIGHT KNOWS IT VERY WELL.

3) From the very beginning of my engagement up till now I have been doing all kinds of work: translations, copies of drafts very hard to read, letters, filing, cards, etc. My work was never complained of. When once I asked Capt. Shanks whether my work was satisfactory he textually replied: "Maria you are very much appreciated here."

1791

days ago.

Sergeant Wright told me a week ago not to present myself anymore in the Israel Government Sub Commission but to apply to the Civilian Office Personnel where they would find me another job. I did so but from the employee of the above named Office I was not given much hope.

The extreme urgency of my personal case, the state of anxiety in which I am living have prompted me to apply again to you. Sure of your courtesy, I am confident you will help me to find some other work.

I again beg to state what I was unable to explain clearly orally owing to the state of affliction I was in then and am now.

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2) When I was engaged by the Allied Commission nobody in my Office knew English at all. I was the only one able to understand and to write it. SERGEANT WRIGHT KNOWS IT VERY WELL.

1791

3) From the very beginning of my engagement up till now I have been doing all kinds of work: translations, copies of drafts very hard to read, letters, filling, cards, etc. My work was never complained of. When once I asked Capt. Shanks whether my work was satisfactory he textually replied: "Marie you are very much appreciated here."

4) I was absent only twice or three times in a year, and never more than one or two days at a time. Sometimes I have attended the office even feeling ill and feverish.

I always complied with the instructions of my Chief and have done

my duty with interest and discernment and have sometimes shown even more interest in my job than I was requested to.

Whenever some body was absent I spontaneously asked my Chief to let me do the work, without waiting for him to ask me to do it.

I may sincerely say that I feel that I have done my best, and that there is nothing I can blame myself for. Consequently I do not understand why I have been dismissed. (in Italian Offices and explanation is always given) the more so as in my Office fresh personnel is being engaged just now.

I should ve very grateful if you would interest yourself on my behalf - and with your permission, will pass at the Office for an answer.

Sincerely Yours

(/s/ Maria Cori)

I am sincerely sorry that I feel that I have done my best, and that there is nothing I can blame myself for. Consequently I do not understand why I have been dismissed, (in Italian Offices and explanation is always given) the more so as in my Office fresh personnel is being engaged just now.

I should be very grateful if you would interest yourself on my behalf - and with your permission, will pass at the Office for an answer.

Sincerely Yours

(/s/ Maria Cori)

Col. R.R. CRIPPS
Director Local Government Sub Commission
ROME

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