

Declassified E.O. 12356 Section 2.2

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ORG & ADMIN, MILITARY STAFF, EM/ORS
APR. 1944 - JULY 1946

Declassified E.O. 12356 Section 3.3/NND No. 785016

Tel. Ext. 412 *3/10/49* V

MEMORANDUM

REFERENCE : G-12/497/OR

SUBJECT : Dental Treatment - A.T.S.

TO : M.G. (B) H.Q., A.C.

FROM : G-1 (British) H.Q., A.C.

W/144776 Sjt. STOKDAM, B.M. - Patriots Branch.

W/254349 Pte. GABRIEL, S.M. - Civil Affairs Section.

A communication has been received from AFHQ stating that instructions have been issued through medical channels that all A.T.S. auxiliaries will be inspected dentally once a year.

The first inspection will, if possible, be completed by the end of November.

Please arrange for the above named A.T.S. auxiliaries to be inspected accordingly.

FOR VICE PRESIDENT'S ESTABLISHMENT'S SECTION

L. J. Jones
J.L. JONES
Lt. Colonel,
G-1 (B)

/gp

Copy to : Director, Patriots Branch.
C.S.O. Civil Affairs Section
Jm. Comdr. Harvey.

2261

4625

HEADQUARTERS
ALLIED COMMISSION
APO 794

26 July 1946

SUBJECT: Requisition for War Department Civilians

TO : See Distribution.

1. G-5, AFHQ, has informed this Headquarters that requisitions may be submitted for 38 U.S. War Department Civilians according to the following schedule:

C.A.F. 5-11 (Officer equivalent)	15
C.A.F. 1-5 (Enlisted equivalent)	23
Total	38

2. The purpose is to temporarily supplement and eventually replace the U.S. Military Personnel now furnished to the Allied Commission by the 2675th Regiment. Continued reduction in the proportionate allotment of personnel to the Regiment from the Theater allotment, caused by redeployment, is the basis of this situation. No guarantee can be given for military replacements even though requisitions have been submitted according to estimated losses by redeployment between now and 30 October 1946. The estimated Regimental Status is as follows (not considering possible replacements):

T/O (1 July 46)	Present Strength	Estimate strength as of :		
		30 Aug 46	30 Sept	30 Oct
Off. 59	52	37	24	22
EM 115	107	104	96	87

3. In view of the above it is requested that each section of Allied Commission submit to this office a requisition for their WD civilian employee requirements. These requisitions will then be consolidated and forwarded to AFHQ. Job descriptions are required for each individual requisitioned. **260**

4. The following points are to be taken into consideration in computing this requisition:

a. Probable losses within the individual section by the redeployment of U.S. Military personnel. This may be determined by interviews with



each individual and by calling Ext. 251. (Asst S-1 2675 Regt).

b. Classifications should be determined in accordance with the usual officer rank or enlisted grade assigned previously to the position in question. Classifications should be justified in job description.

c. The special qualifications required for each individual can be determined only by a special job study of the position to be occupied. This analysis must be in detail on the job description form.

5. A job description, submitted in quadruplicate, must be completed for each individual requisitioned. For specific instructions refer to MTOUSA Civilian Personnel instructions No. 2 & No. 4, and War Department Civilian personnel Manuals, which may be seen at the S-1 office Room 34, 6th Floor.

6. A chart of the comparative C.A.F. Ratings and Army ranks is attached for your information along with a copy of the job description form. These forms may be obtained in Rm 34, 6th Floor this building.

7. Requisitions will be submitted to reach this office not later than 7 August 1946.

BY COMMAND OF THE CHIEF COMMISSIONER:

Richard B. Bullock
RICHARD B. BULLOCK
Major Inf
G-1 (A)

Distribution:

Chief Commissioner
Executive Commissioner
Ex Off A
Ex Off B
VP Economic Section
Pres. Civil Affairs Section
Air Forces S/C
Land Forces S/C
Displaced Persons & Repat S/C

2 Incls.

<u>RANK</u>	<u>C.A.F.</u>
Col	11
Lt. Col	10
Maj	9
Capt	8
1st Lt - CWO	6 - 7
2nd Lt - WOJG	5 - 6
H/Sgt	4
T/Sgt	3
S/Sgt	2
Sgt	1

NOTE:

Clerk-stenographers employed by the Allied Commission have been of ratings 3 and 4 at the time of employment. Some were promoted later to rating of 5. This may be used as a guide. Such personnel are now being sent overseas with a rating of 2.

Attachment No. 1

Declassified E.O. 12356 Section 3.3/NND No. 785016

WFO OPI Form No. 1 24 April 1946			
JOB DESCRIPTION SHEET			
			Requisition No. _____
Check to indicate whether sheet is for:		Allocation of Position	
New Position () Other Change () Explain _____	Recommended by Operational Agency	Class	Initials
	Approved by Installation or Navy Office		
	Approved by Civilian Branch Branch NUMBER		
	Date of Final Allocation	Position No.	
1. Name _____ (Surname) (Given Name) (Initial)			
2. Organization and Location _____			
3. Branch _____ 4. Title of Position _____			
5. Date of entrance upon duty: _____			
6. DUTIES AND RESPONSIBILITIES. -- Describe accurately and completely in your own language (do not use phrases and language copied from printed specifications) the duties and responsibilities of the position under consideration. Describe the actual work performed stating the major tasks first, the less important following in order, and give as accurately as can be determined the approximate amount of time devoted to each distinct type of work. The statement should be so prepared as to give a clear and concise word picture of the position itself and its relationship to other positions in the immediate organization. (If additional space is required, use additional sheet).			
			Percentage of time on each task

2258

7. (a) For what purpose and by whom is any part of the work described above reviewed within the same organizational subdivision or unit? () Form. () Accuracy. () Conformance with policy. () Other (Explain fully) (b) Give names, titles, and grades of employees in similar positions.	8. Give name, title and grade of employee's immediate supervisor. 9. (a) Does the position involve supervision over other employees? () Yes. () No. If the answer is "Yes" check the appropriate items. () Assigns work to subordinates. () Gives instruction in methods. () Reviews work of subordinates (not routine checking). () Administers control (approval of leave, reporting absences, etc.) (b) Give names, titles, and grades of employees supervised by this position: If numerous, list the number in each grade separately.	10. I certify that to the best of my knowledge the above statements are true, accurate, and complete. (Signature of employee, where practicable) _____ (Date) _____ 11. I certify that to the best of my knowledge the above statements are true and the work outlined above is actually involved in the position described, except as noted below:	(Signature of supervisor) _____ (Title and Grade) _____ (Date) _____	(Signature of reviewing officer) _____ (Title and Grade) _____ (Date) _____
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7. (a) For what purpose and by whom is any part of the work described above reviewed within the same organizational subdivision or unit? ☐ Form.
☐ Accuracy. ☐ Conformance with policy. ☐ Other (Explain Fully)

(b) Give names, titles, and grades of employees in similar positions.

8. Give name, title and grade of employee's immediate supervisor.

9. (a) Does the position involve supervision over other employees? ☐ Yes.
If the answer is "Yes" check the appropriate items. ☐ No.
☐ Assigns work to subordinates.
☐ Gives instruction in methods.
☐ Reviews work of subordinate (not routine checking).
☐ Administers control (approval of leave, reporting absences, etc.)

(b) Give names, titles, and grades of employees supervised by this position. If numerous, list the number in each grade separately.

10. I certify that to the best of my knowledge the above statements are true, accurate, and complete.

(Signature of employee, where practicable)

(Date)

11. I certify that to the best of my knowledge the above statements are true and the work outlined above is actually involved in the position described, except as noted below:

(Signature of supervisor)

(Title and Grade)

(Date)

(Signature of reviewing officer)

(Title and Grade)

(Date)

Tel. No: ROME 489081, Ext. 2

Subject: Post-War Code of Pay -
Officers and CRs.

Headquarters,
Allied Commission (ITALY),
C.M.P.

Ref: G-1(B)/403/CR.

18 July 1946.

See distribution below.

1. Reference this H.Q. letters of even number dated 27 June and 12 July 46.

2. The enclosed copies of the G.H. G.I. pamphlet "Post-War Code of Pay - General conditions of Issue" issued under G.O 486 of 1946 are forwarded for your information and guidance.

BY COMMAND OF REAR ADMIRAL STONE.

R.A. SAVILE, Major,
D.M.C.,
for Brigadier,
Executive Commissioner.

/s/.

DISTRIBUTION:

Executive Commissioner.
Executive Officer (S).
V.P., Economic Section.
V.P., Civil Affairs Section.
HQ., Naples Liaison Group, A.C.
HQ., Bologna Liaison Group, A.C.
HQ., Liguria Liaison Group, A.C.
HQ., Piemonte Liaison Group, A.C.

HQ., Lombardia Liaison Group, A.C.
HQ., Padova Liaison Group, A.C.
HQ., Venezia Liaison Group, A.C.
SCAO, A.C. Venezia Giulia (5)
Prov. Com. A.M. Udine (2)
R.G., Com. (2)
O.G., Br. Det. (3)
D.P. & R. Sub Commission (4)
P/F G-1(B)/207/b.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

POST-WAR
CODE OF PAY

Pamphlet No. 2

General Conditions of Issue



(ISSUED UNDER GRO 486/46)

2256

The following amendments will be made to the pamphlet "Post War Code of Pay—Other Ranks—Interim Star Classification Scheme" issued under GHD 460/46.

1. Front cover — After "Code of Pay" add "Pamphlet No. 1."
2. Paras 18—20 are superseded by the instructions contained in this pamphlet.
3. Appendix "A" — for "Stars" read "Star" throughout.
4. Appendix "D" Part II Group II (page 12) — For "when" in lines 4 and 8 substitute "where."

POST-WAR CODE OF PAY

GENERAL

1. Details of the Post War Code of Pay and Allowances are given in the following Government White Papers:—

(a) *Officers*. "Post War Code of Pay, Allowances, Retired Pay and Service Gratuities for Commissioned Officers of the Armed Forces." Mar 1946 (Cmd 6750).

(b) *Other ranks*. "Post War Code of Pay, Allowances and Service Pensions and Gratuities for Members of the Forces below Officer Rank." Dec 1945 (Cmd 6745).

2. This pamphlet contains all details so far received from the War Office on the application of the new pay code. They are published for information, pending the issue of a Royal Warrant.

3. The new pay code comes into operation for all personnel on Normal British rates of pay with effect from 1 Jul 46, except for those who proceeded on Release Leave on or before that date.

4. Details of Allowances (Bation, Lodging, Marriage, Furniture, and LONDON Allowances and Service Grants) are contained in AO 94 46, advance copies of which have been sent to formation HQs. The bulk distribution may be expected shortly. Some details of the rates are given in Appendix "A" for information only.

Part I — OFFICERS

APPLICATION

5. The New Pay Code applies to all officers except those who proceeded on Release Leave on or before 1 Jul 46, officers whose pay is determined under Indian, Colonial or Sudan Government regulations, officers of the Royal Malta Artillery and non-European officers of the Hong Kong—Singapore Royal Artillery.

RATES

6. Rates of pay for officers are set out in Table II of Appendix "A" of Cmd 6750.

ADDITIONAL PAY

7. Additional pay for officers is now approved as follows:—

Glider Pilots, under training 2 shillings, after training 2/6d.

Air OP Pilots 3/-

Parachutists 2/6d

Parachute instructors 3/-

Graves service personnel as in AO 28/46 (as a temporary measure).

The general conditions of issue remain unchanged.

WAR EXCESS

8. The following rules regarding war excess amplify and modify those in para 66 of Cmd 6750. The rules apply to all officers serving on 30 Jun 46 and to officers released before 1 Jul 46 but granted permanent or Short Service Commissions after that date provided they applied in writing for such Commissions before going on Release Leave.

Definition

9. War excess is the excess of pay admissible on 30 Jun 46 over pay admissible for same rank on 1 Jul 46. Pay admissible on 30 Jun 46 includes War Service increments, Staff, Command, Technical, Charge, Corps, and additional pay except that additional pay in issue to officers employed as in para 7 above will NOT be included unless the officer so elects. Such election must be made in writing before 1 Oct 46, will be effective from 1 Jul 46, and once made will be final. If he so elects, his new pay rates on 1 Jul 46 will be the basic rate plus additional pay in para 7 above for the purpose of arriving at war excess.

Abatement

10. War excess will be abated:—

(a) By increases on account of increments, promotion, qualification pay, or additional pay if the officer has elected under para 9 above.

(b) By the amount of remuneration in respect of an appointment (eg. Staff, Command Pay) on the officer vacating his appointment, or on 1 Jul 49 if earlier.

Effect of Reversion and Promotion

11. (a) Where an officer reverts to a lower rank than that held on 30 Jun 46, war excess will either be continued to the new rate of pay at the rate in issue at time of reversion, or if more favourable may be recalculated as if the lower rank and appointment had been held from 30 Jun 46. It will continue to be subject to abatement as above. Where an officer reverts on 1 Jul 46, war excess may be calculated on the basis of the higher rank.

(b) Where an officer has reverted to a lower paid rank and is subsequently promoted to paid rank after 30 Jun 46 and within 61 days of such reversion, war excess will be re-assessed at the amount that would have been issuable had he NOT so reverted.

(c) Where an officer is promoted after 30 Jun 46 and subsequently reverts, war excess will be adjusted to the amount that would have been issuable had promotion NOT taken place.

(d) Where an officer relinquishes an appointment carrying an addition to pay included in para 9 above, and after 30 Jun 46 and before 1 Jul 49 is appointed to a post of a similar nature, then, provided the gap is NOT more than 61 days, war excess will be re-assessed to take into account the additional pay appropriate to his new appointment, provided that the amount so reckoned shall NOT exceed the additional pay appropriate to the appointment previously relinquished. In case of transfers between appointments involving sea or air passage the 61 days will run from date of disembarkation.

Special Cases

12. Officers attached to the RAOC and REME and in receipt of pay under article 368 Pay Warrant, will, on cessation of such attachment, or on 1 Jul 49, whichever is the earlier, be reassessed for war excess as though such attachment had NOT taken place.

13. An officer who, on or after 30 Jun 46, is temporarily NOT in receipt of full pay from British Army funds of Corps pay will, from the date he becomes entitled to full pay from British Army funds, or would have become entitled to Corps pay, have his war excess re-assessed at the amount which would have been issuable on that date if he had been on full pay from British Army funds throughout in the ranks and appointments actually held, or the nearest comparable appointments.

Release Leave

14. Officers on Release Leave on 1 Jul 46 will receive pay throughout such leave under conditions in force on 30 Jun 46. Where Release Leave begins after 1 Jul 46, pay will be at the rate (including war excess) admissible on the last day of duty or the rate under the new scales appropriate to any higher rank for which pay is admissible under Army Order 4 of 1946, whichever is greater. Where war excess on the last day of duty takes account of any additional pay etc, NOT admissible during Release Leave it will be re-assessed accordingly from the first day of leave.

Promotions

15. Substantive time promotion, as in para 41 of Cmd 6730, applies only to officers holding permanent Regular Commissions, including officers of RAOC, REME and RASC. Service counting for promotion will be as in Articles 419, 411 and 426 Pay Warrant 1940. Officers commissioned between 1 Jul 46 and 30 Jun 47 will however be promoted to Substantive Lieut after 18 months. Officers granted commissions under AGI 146/46 will also count the antedate admissible under that AGI. War time promotion to acting and temporary rank, to fill vacancies in establishment, continues until further notice.

Increments of Pay

16. Officers will be paid at the minimum rate for the rank in which they are serving, unless qualified by service for a higher rate. As a temporary measure, subject to review when the war time promotion code ceases, all service defined in Articles 431 or 439 and 440 Pay Warrant 1940 (as appropriate) in a paid rank or equivalent rank will count towards increments in that or a lower rank. Service for increments on Lieut Colonels' scale will be as in Art 431.

17. Increments will be issued without claim, but the CO may authorize withholding of an increment if an officer has not performed his duties satisfactorily.

Qualification Pay

18. (See Cmd 6730 para 25) Details will be contained in forthcoming GHO.

SPECIAL CATEGORIES

19. Details of the promotion and rates of pay of Quartermasters, Medical, Dental and Veterinary officers, Legal officers, and Surveyors of Works BE, are contained in Appendix "B". No details have yet been received regarding Chaplains and officers of the AEC and ACE.

ADVANCES OF PAY FOR REGULAR OFFICERS

20. Under the new pay code all officers pay is issuable monthly in arrears. Regular officers who would normally receive July pay in advance, on 1 Jul 46 will be granted an advance of pay on that date at the following rates:—

2nd Lieutenant	£15
Lieutenant	£18
Captain	£21
Captain of 14 years service	£25
Major	£33
Lt Colonel	£54

Recovery will be effected from pay by six equal monthly instalments beginning 31 Jul 46. Advances will be regarded as normal pay for all purposes, except that no deductions will be made for income tax. (ACI 626/46).

Part II — OTHER RANKS**APPLICATION**

21. The New Code applies to regular and non-regular soldiers of UK units serving with the colours on and after 1 Jul 46 with the following exceptions:—

(a) Soldiers on Release or Terminal Leave begun on or before 1 Jul 46 will be paid throughout their leave under the present code.

(b) Soldiers NOT paid at Pay Warrant 1940 or AO 14/43 rates on 30 Jun 46 (for example re-enlisted ex WO or NCO pensioners) continue unchanged for the present.

(c) Soldiers enlisted abroad into locally raised units and sub-units. (see Part III).

Separate instructions are being issued for the application of the new code to those now on the Indian Army pay code.

RATES

22. Rates of pay for other ranks are set out in Appendix "I" (page 26) of Cmd 6715. Rates for boys are as follows:—

On enlistment	1s. 6d. per day
After one year	2s. 0d. per day
After two years	2s. 6d. per day

On attaining the age of 17½ years—Man's rate (4s. 0d. per day), and in accordance with "Star" classification on joining a field unit, or after six months service.

ADDITIONAL PAY

23. All existing authorities will be regarded as terminating on 30 Jun 46. The following additional pay will be issuable under the new code. Other types are under consideration.

(a) Parachutists and Glider Pilots under the conditions of AO 110/45, but at the following revised rates:—

Parachutists	2s. 6d.
Parachute Instructors (all ranks)	3s. 6d.
Glider pilots under training	2s. 6d.
Glider pilots qualified	2s. 6d.

Airborne pay at 1s. 6d. is NOT issuable under the new code.

(b) Diving pay as in AO 133/42, pending final decision.

(c) RASC air despatch crews 1s. 6d. under existing conditions.

(d) Air OP rear observers 1s. 6d. under existing conditions.

(e) Graves service personnel as in AO 28/46 (as a temporary measure).

(The above supersedes para 18 of the pamphlet on "Star" classification.)

INCREMENTS OF PAY

24. Rules for increments of pay after 5 and 10 years service under the new code are similar to those laid down for ordinary increments under the present code, with the following differences:—

(a) Withholding for V.D. or Alcoholism (see para 8 of AO 14/43) is abolished.

(b) The following former service (see para 11 of AO 14/43) only is reckonable:—

(i) Service in the Navy, Army, or Air Force.

(ii) Active service in a dominion or colonial corps.

(iii) Service in the embodied or mobilized Militia, Supplementary Reserve or Territorial Army.

Provided such service exceeded three months, unless discharge was for immediate re-enlistment.

(iv) Service as an officer, under present conditions.

(v) Former service in the Reserve or TA when called out for service between Sep 1938 and 3 Sep 39 is NOT reckonable.

(vi) Former service is NOT reckonable if it terminated while the soldier was declared to be in a state of desertion and has not been tried or had trial dispensed with; nor if it terminated by discharge:—

(i) With ignominy.

(ii) On conviction by the civil power.

(iii) For misconduct.

(iv) Because his services were no longer required owing to misconduct.

The Army Council may allow such service to reckon in certain cases.

25. Rules for increments in WO or NCO ranks will be as at present (see para 10 of AO 14/40) with the following exceptions:—

(a) Former service in the equivalent rank in the Royal Navy or RAF will count.

(b) A soldier reduced in rank for disciplinary reasons by Court Martial etc. will not reckon previous service in any higher rank than that to which reduced.

(c) A soldier forfeiting seniority by Court Martial etc. will not reckon any service in that rank prior to the date of his new seniority.

These rules will be revised when the war time promotion code ceases, and the final regulations will not necessarily allow all paid WO or NCO service to reckon.

26. Service already counting under the existing rules, but not under the new rules will continue reckonable after 30 Jan 46 during the currency of a man's present engagement, including any re-engagement.

CLASSIFICATION

27. The final "Star" classification scheme will operate from 1 Jan 47 and is still under consideration. The following rules modify the Interim "Star" Classification Scheme given in the pamphlet issued under CHO 460/46.

(a) *Recruits.* Men with less than six months service may be classified on joining a field unit for duty.

(b) *Pay on joining etc.* Under the new code tradesmen as well as non-tradesmen boys come on to the minimum adult rate at 17½ years of age. Men re-enlisting get the minimum rate pending confirmation of former service and classification. Former classification only applies if there has been NO actual break in service.

(c) *Desertion or fraudulent enlistment.* On conviction or dispensation with trial, pay is reduced to the minimum of 4s. 0d. rate. Increments may be allowed for any previous service still reckonable but NOT star grading before the completion of a further 6 months satisfactory service.

(d) *Absent from reserve.* On rejoining the colours, ranks below Sergeant resume their former star classification but will be re-tested and liable to a lower grading in the event of failure to maintain the required standard. Re-testing includes trade testing for tradesmen away from the colours for over 6 months. Sergeants etc. may keep highest skilled tradesmen classification pending early re-testing if absent from the colours over 6 months. In event of failure they will revert to the lower scale from date of test. Reservists rejoining NOT previously classified under the new code must qualify according to the new rules.

WAR EXCESS

28. The following rules amplify and modify those in para 34 of Cmd 6715. They apply only to:—

(a) Soldiers with the colours on and before 1 Jul 46, except regular enlistments on or after 1 Jan 46 direct from civil life without previous service.

(b) Soldiers released for a specified period, or granted indefinite release, before 1 Jul 46 but recalled on or after that date.

(c) Regulars re-enlisted under para 4 Appendix 26, KH 1940, provided the intention to re-enlist is signified before commissioned service ends and they are actually attested within 31 days of such termination. They will be treated as if on pay as other ranks on 30 Jun 46 in the rank in which re-instated.

Definition

29. Where pay on 30 Jun 46 exceeds the rate under the new code, the difference called "war excess" is payable in addition to the new rates of pay.

(b) Married soldiers whose families after 30 Jun 46 receive the amount of family allowance and qualifying allotment in issue on that date under para 3 part II of schedule to AO 94/46, may receive as war excess, in addition to the new rates of pay, the amount by which the increase in their qualifying allotment exceeds the increase in pay on 1 Jul 46. If there is NO increase in pay on 1 Jul 46 the increase in qualifying allotment will be additional war excess to that in (a) above. Similar arrangements apply to special dependants allowance.

Determination

30. In determining war excess, pay in issue on 30 Jun 46 includes the following:—

- (a) War Service Increments.
- (b) Long Service and Good Conduct Pay.
- (c) Extra pay MESC (except the additions authorized in AO 76/46) CMP and Field Security personnel, Intelligence Corps.
- (d) Additional pay except:—
 - (i) Of a casual nature and;
 - (ii) Of a type continued in the new code.

Additional pay is regarded as casual if NOF issuable during first 21 days leave or if issued under articles 871, 872 and 882 of Pay Warrant, 1940.

31. A soldier may elect to have additional pay in issue on 30 Jun 46 which is of a type continued under the new code included with pay for war excess purposes, but if so the rate admissible on 1 Jul 46 will be included with pay under the new code in calculating war excess. Election must be made in writing before 1 Oct 46, will be effective 1 Jul 46, and once made will be final.

Abatement

32. Increases under the new code through increments, reclassification or promotion, will be abated from the war excess or used in part to extinguish war excess completely. If it includes extra or additional pay as a rate above 6d. per day, the war excess will be abated by the whole amount of such additional pay when the duties for which it was granted are relinquished or cease to be performed, and in any case on 1 July 49.

33. Soldiers de-mustered or re-mustered on or before 30 Jun 46 in receipt of concessionary rates at that date (see AC1 695/45) will have their war excess re-assessed when the period of concession would have expired as though reverted to non-tradesmen rates or to the lower trade rate on or before 30 Jun 46.

(Note: The system of reducing war excess by six-monthly deductions, as described in para 34 (a) of Cmd 6715 was cancelled by para 66 (i) of Cmd 6750.)

Effects of Reversion and Promotion

34 (a) Where a soldier reverts to a lower rank after 30 Jun 46, war excess as at the date of reversion will continue as an addition to the pay of the new rank subject to reduction as in para 32 above. If reduced below the rank held on 30 Jun 46, however, war excess will be re-calculated as if the lower rank had been held continuously since 30 Jun 46 if this is more favourable. If such reversion takes place on 1 Jul 46 war excess under the former alternative will first be calculated on the basis of higher rank and then continued as an addition to the pay of the lower rank.

(b) Where a soldier is promoted after 30 Jun 46 and subsequently reverts, war excess will be adjusted to the amount that would have been issuable if such promotion had NOT taken place.

(c) Where a soldier has reverted and is promoted to paid rank again after 30 Jun 46 and within 61 days of reversion, war excess will be re-assessed as though he had NOT reverted, but the intervening service in the lower rank is NOT reckonable for increments in the higher rank.

Special Cases

35. A soldier who on or after 30 Jun 46 is:—

- (a) Off pay for disciplinary reasons, compassionate release or agricultural leave, or;
- (b) On Colonial or Sudan Government rates of pay,

Shall from the date the entitlement is restored, or date of reversion to British rates of pay, have his war excess assessed or re-assessed at the amount that would have been issuable on that date under the above rules if he had been on full pay from Army funds throughout in the ranks/appointments actually held (or nearest comparable appointment.) As an exception, in the case of conviction or dispensation with trial for desertion or fraudulent enlistment, a soldier loses any entitlement to benefit under the war excess rules:—

(a) If apprehended for desertion after 30 Jun 46, or;

(b) In case of fraudulent enlistment, if the date of conviction or order dispensing with trial is after 30 Jun 46.

36. A soldier compulsorily recalled from release or overseas leave after 30 Jun 46 whose war excess has NOT been previously determined shall have it assessed on the basis of pay issuable on the last day of duty before release. War excess determined before release leave commenced will be resumed on recall.

Part III — LOCALLY ENLISTED PERSONNEL

37. The new British code of pay and allowances is NOT applicable to locally recruited officers and other ranks in Colonial or other locally raised units paid from British Army funds. This ruling applies to those paid at full UK rates of pay or family allowance as well as those on proportionate or special rates.

38. Scales of pay and allowances at present authorized will continue after 1 Jul 46 pending further instructions. Increases admissible under existing authorities will continue, except that service ceases to reckon for War Service Increments on 1 Jul 46 and for War Gratuity on 16 Aug 46. Post War Credits cease up 1 Jul and Japanese Campaign Pay on 16 Aug 46.

39. British officers and other ranks of UK units seconded or posted to locally enlisted units will be dealt with under the new British code unless they have reserved rights to more favourable colonial rates.

Part IV — WOMEN'S SERVICES

ATS AND VAD

40. Pending consideration of the terms of service of the regular ATS, pay at the present scales will continue in issue to officers and auxiliaries of the ATS and members of VAD's enrolled in the UK with the following increases in basic daily rates with effect from 1 Jul 46:—

Officers ATS	1/-
Auxiliaries ATS and members of VAD's	8d.

Personnel who proceeded on release or terminal leave on or before 1 Jul 46 will continue on the rates of pay admissible on 30 Jun 46.

41. Lodging allowance will be issuable to members of the ATS at the same rates as for Military personnel of equivalent rank under the conditions of AO 94/46. Fuel and light allowance under AO 175/44 will NOT be issuable. Marriage allowance will be issuable to widowed ATS officers and auxiliaries under the same conditions as for widowed Military Officers and Other Ranks, and at the same rates for equivalent ranks. Rates of qualifying allotment under ATS Regulations, para 367 continue to apply subject to adjustment in respect of new rates of pay. Mediterranean allowance continues until 31 Dec 46.

42. The above is NOT applicable to locally enrolled ATS and VAD of locally raised units or detachments who will remain on the previous scales without the increases referred to above.

43. Service ceases to count for War Service Increments with effect from 1 Jul 46, but WSI in respect of service rendered up to and including 30 Jun 46 remain in issue. Where personnel are promoted or reverted on or after 1 Jul 46, WSI will be issuable at the rate appropriate to the new rank, based on service rendered up to and including 30 Jun 46.

QAIMNS AND OTHER WOMEN'S SERVICES

44. No details have been received.

Appendix "A"

ALLOWANCES

This Appendix shows the rates of allowances referred to in the White Papers on pay, as authorized in AO 94/46. The conditions of issue are too lengthy to be dealt with here, but will be found in detail in AO 94/46 which will be issued shortly. This Appendix is for information only.

A. RATION ALLOWANCE. Rate not yet decided.

B. LODGING ALLOWANCE. Intended to meet the cost of furnished accommodation, fuel and light and service for persons in receipt of full pay for whom free accommodation is not provided.

General Officers	20s. 0d. per day
Brigadiers	17s. 0d. per day
Colonels and Lt Cols	14s. 0d. per day
Officers below Lt Col	11s. 0d. per day
Warrant Officers	5s. 0d. per day
Staff Sits and Sits	3s. 0d. per day
Other ranks below Sit	2s. 0d. per day

C. FURNITURE ALLOWANCE. 3s. 6d. per day for unmarried officers and married officers separated from their families, who are occupying unfurnished quarters. Field Allowance ceases on 1 Jul 46.

D. MARRIAGE ALLOWANCE. see paras 24-27 of Cmd 6715 and paras 34-38 of Cmd 6750. Rates are as given therein.

E. LONDON ALLOWANCE. for officers and ORs when place of duty is in LONDON, (additional to lodging or marriage allowance).

General Officers	5s. 0d. per day
Brigadiers	4s. 6d. per day
Colonels and Lt Cols	4s. 0d. per day
Officers below Lt Col	3s. 6d. per day
Warrant Officers	1s. 9d. per day
Staff Sits and Sits	1s. 3d. per day
Other ranks below Sit	1s. 0d. per day

F. SERVICE GRANTS

Officers and other ranks who were in receipt of Marriage allowance on 30 Jun 46 will continue to receive Marriage Allowance irrespective of age.

Regular officers below Captain, and regular other ranks below Sergeant, who are married and have children, but who are ineligible for marriage allowance may receive service grants sufficient to raise the income of the family to a total of 63s. 0d. per week (Offrs) or 42s. 0d. per week (ORs) after allowing for a contribution of approximately one half of their pay. (This is intended to cover men who marry or who enter the service after 30 Jun 46 and are below the ages of 25 and 21 respectively).

Appendix "A" (Contd.)

G. MEDITERRANEAN ALLOWANCE: is to continue until 31 Dec 46.
H. SERVANT ALLOWANCE. As a temporary measure, Servant Allowance at existing rates may be issued to:—

- (a) Single officers in quarters.
 - (b) Married officers living in barracks as single officers, being separated from their families owing to the exigencies of the service.
- In both cases subject to the officer NOT being provided with the services of a soldier or civilian servant employed at public expense and lodging allowance NOT being in issue. Instructions for claiming this allowance will be published shortly in G.O.s.

NOTE: The Family Allowance Act (see para 25 of Cmd 6715 and para 36 of Cmd 6730) becomes effective on 4 Aug 46.

Appendix "B"

SPECIAL CATEGORIES OF OFFICERS

A. QUARTERMASTERS

1. Rates of Pay for Quartermasters and officers of a similar category (see article 289 Pay Warrant) will be as follows:—

On appointment	20s. 0d. per day
After 2 years	22s. 0d. per day
After 4 years	24s. 0d. per day
After 6 years	27s. 0d. per day
After 8 years	29s. 0d. per day
After 10 years	31s. 0d. per day
After 12 years	34s. 0d. per day
After 14 years	36s. 0d. per day
After 16 years	38s. 0d. per day
After 18 years	40s. 0d. per day
On promotion to Lt Colonel	43s. 0d. per day

2. Promotion. To Captain after 6 years, to Major after 12 years, and to Lt Col by selection. Establishment promotion to Major under articles 145, 157 and 163 Pay Warrant, and also brevet and accelerated promotion, is abolished. Service to count towards promotion and increments of pay under para 1 above will comprise:—

- (a) Commissioned service on full pay.
- (b) One third of all other rank service on regular engagement in excess of 12 years (bays' service excluded).

3. Quartermasters will be subject to the same rules as other officers regarding War Excess and Allowances. Para 1 and 2 above will be effective from 1 Jul 46, para 4 below from 10 Dec 45.

4. Retired Pay, etc.

(a) Conditions for retired pay will be as for other officers (see Appendix III of Cmd 6730) but with the following standard yearly rates:—

Captain	£175
Major	£150
Lt Col	£500

Appendix "B" (Contd)

(b) An officer retiring with less than 20 years service will not be eligible for a gratuity but will be allowed the pension for which he would have been eligible as an other rank, if his service is sufficient for a pension on this basis. For this purpose Commissioned service will earn rank element at special rates.

(c) An officer invalided out of the army with less than 10 years service for retired pay will be eligible for pension on the other ranks scale if he has sufficient service for such an award plus elements for service in Commissioned rank.

(d) Re-assessment in respect of war service will be allowed to Quarter-masters, etc. who retired before 19 Dec 45 as for other officers, but on the basis of the scales in (a) above.

(e) Additions for war ranks will be made on the same lines as for other officers, but on the basis of the scales in (a) above.

(f) Reserved rights in accordance with para 67 of Cmd 6750 will apply.

B. MEDICAL, DENTAL AND VETERINARY OFFICERS

1. *Rates of pay* for Medical officers of the RAMC, Dental officers of the AD Corps and Veterinary officers of the RAVC will be as follows with effect from 1 Jul 46.

		<i>Rate of pay in shillings per day</i>		
<i>Rank</i>		<i>RAMC</i>	<i>AD Corps</i>	<i>RAVC</i>
Lieutenant		22/-	20/-	20/-
Captain	Basic	28/-	25/-	22/-
	Maximum	37/-	34/-	31/-
Major	Basic	43/-	40/-	37/-
	Maximum	52/-	49/-	46/-
Lieut. Colonel	Basic	58/-	55/-	52/-
	Maximum	70/-	67/-	64/-
Colonel	Basic	75/-	72/-	69/-
	Maximum	84/-	81/-	78/-
Brigadier		87/-	84/-	81/-
Major General		110/-	—	—
Lieut. General		135/-	—	—

Increments. 3/- per day after every two years in the rank (except for Brigadiers and above) until the maximum rates above are reached.

2. *Promotion.* (a) Medical and Dental officers—by time to Captain after one year, to Major after 8 years. To higher ranks by selection.

(b) Veterinary officers—by time to Captain after two years, to Major after 10 years. To higher ranks by selection.

3. *Arrangements for encouragement and reward for specialization of Medical and Dental officers* is under consideration.

4. *New Medical Officers.* Pay and promotion as for regimental officers in Part I of this pamphlet.

5. *Quartermasters.* As in Part A of this Appendix.

Appendix "B" (Contd)

C. LEGAL OFFICERS

1. Rates of pay for Military officers of the JAG's Dept with effect from 1 Jul 46 as follows:—

Captain	28s. 0d. per day with biennial increment of 2s. 0d. up to a maximum of 34s. 0d.
Major	40s. 0d. per day with biennial increment of 2s. 0d. up to a maximum of 50s. 0d.
Lieut Colonel	52s. 6d. per day with biennial increment of 2s. 6d. up to a maximum of 62s. 6d.
Colonel and Brigadier	— as for regimental officers.

2. Initial appointment will be to the rank of Captain, with promotion by time to Major after 7 years and to higher ranks by selection.

D. Surveyors of Works RE

1. The scales in AG 159 41 will lapse on 1 Jul 46 and from that date surveyors of works holding permanent regular commissions and those appointed to Emergency Commissions before 9 Oct 41, will, as a temporary measure, have the option of pay as quartermasters at the scales in Part A of this Appendix, or as regimental officers at the scales in Part I of this pamphlet appropriate to the WE vacancy being filled.

2. Surveyors of Works appointed to Emergency Commissions as such after 19 Oct 41 will receive pay as regimental officers at the scales in Part I of this pamphlet.

E. RE-EMPLOYED RETIRED OFFICERS

1. The entitlement under article 496 of the Royal Warrant, of re-employed retired officers to an addition of 25 per cent (or a portion thereof) to their rate of pay or, alternatively, to pay equivalent to receive retired pay plus 25 per cent, ceases with effect from 1 Jul 46.

2. Any excess over normal pay of appointment on 30 Jun 46 will not be taken into account in calculating a War Excess under the rules in Part I of this pamphlet.

3. From 1 Jul 46 the retired pay of a re-employed retired officer will continue to be suspended and he will, in all cases, receive only the normal pay and allowances of the appointment in which he is employed. His retired pay will be resumed at the end of his re-employment, and it will then be reassessed to take into account any addition permitted in respect of the period of re-employment.

GHQ/CME
12 July 1946

6241/X3

Declassified E.O. 12356 Section 3.3/NND No. 785016

Declassified E.O. 12356 Section 3.3/NND No. 785016

✓ 10

Tel. No: ROME 489081, Ext. 573

Subject: Post-War Code of Pay (CR)
'Star' Classification Scheme.

Headquarters,
Allied Commission (ITALY),
C.M.F.

Ref: G-1(3)A03/CR.

27 June 46.

See distribution below.

2801 1348

1. Reference G.P.O. 460/46.
2. The enclosed copies of the G.H.Q. C.M.F. pamphlet "Post-War Code of Pay, Other Ranks, - Interim "Star" Classification Scheme", are forwarded for your information and guidance.

BY COMMAND OF REAR ADMIRAL STONE.

R. Saville

R.A. SAVILLE, Major,
D.M.C.,
for Brigadier,
Executive Commissioner.

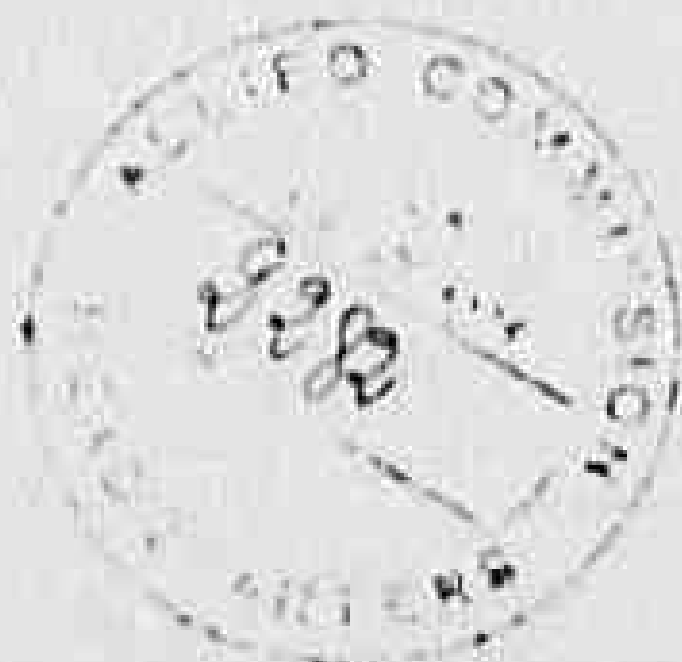
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2255



Declassified E.O. 12356 Section 3.3/NND No. 785016

POST-WAR
CODE OF PAY

Other Ranks

Interim "Star" Classification
Scheme



(ISSUED UNDER GRO 460/46)

2254

POST-WAR CODE OF PAY OTHER RANKS

INTERIM "STAR" CLASSIFICATION SCHEME

GENERAL

1. Details of the rates of pay for other ranks to take effect from 1 July 46 are given in the Government White Paper "Post War Code of Pay, Allowances and Service Pensions and Gratuities for Members of the Forces below officer rank" (hereinafter referred to as "The White Paper"), copies of which have been distributed to units.

2. A revised Royal Warrant to give effect to the provisions of the White Paper is now in draft and will be issued in due course. In the meantime an interim scheme of classification for rates of pay will be brought into operation for six months commencing 1 July 46.

3. The following instructions define the action to be taken by Unit Commanders to put this interim scheme into operation. They are based on instructions signalled from the War Office and it is realised that there may be omissions and anomalies which will require investigation later. These instructions will however enable Unit Commanders to determine the classification and rates of pay of the majority of the soldiers under their Command.

METHOD OF CLASSIFICATION

4. The procedure for classification will consist of three operations:—

- (a) Provisional classification by the Regimental Paymaster *before* 1 July 46.
- (b) Initial Classification by OC Unit *after* 1 July 46, which may amend the Paymaster's initial classification, and will be effective from 1 July 46.
- (c) Subsequent alteration of classification by OC Unit as necessary.

PROVISIONAL CLASSIFICATION BY REGIMENTAL PAYMASTERS

5. (a) Classification by Regimental Paymaster is being carried out in accordance with instructions which are summarised at Appendix "C". This classification will determine the rate of pay to be initially effective from 1 July 46 and will be notified to units on Pay Form 84 which will be despatched by Regimental Paymasters about 29 June 46.

(b) Pay Form 84 shows the old rate of pay and the new rate of pay according to the paymaster's classification. Unit Commanders are required to check the old rate of pay and return the form to the Regimental Paymaster with either:

- (i) The old rate of pay NOT agreed for reasons stated. In this case no alteration to the rate of pay entered in AB 64 (Part II) will be made until a further Pay Form 84 has been received from the Regimental Paymaster and the old rate agreed.
- (ii) The old rate of pay agreed and a certificate that the new rate of pay has been entered in AB 64 (Part II).

(c) Full instructions regarding the action to be taken by the OC Unit on receipt of Pay Form 84 have been despatched to all impress holders by the Command Paymaster, 8 Command Pay Office, together with a specimen copy of Pay Form 84.

INITIAL CLASSIFICATION BY OC UNIT

6. Immediately after 1 July 46 Unit Commanders will classify all men under their Command, of the rank of Corporal or Bombardier (including Lance Sergeants and below, in accordance with the provisions of paras 8-10 below. The classifications are "Recruit," "One Star," "Two Star," "Three Star" and will be based on the man's service and qualifications as on 1 July 46. Warrant Officers and Sergeants will NOT be included in the Unit Classification (see para 11 below).

7. The Unit Commander's classification will be compared with the provisional classification notified by the Regimental Paymaster on Pay Form 84, and in NO case will the Unit Commander's classification be lower than the Paymaster's provisional classification.

TRADESMEN

8. (a) Tradesmen below the rank of Sergeant qualified in trades of Groups "A" to "C" will be classified in accordance with the table in Appendix "A" or as non-tradesmen specialists in accordance with Appendix "B," whichever is the more favourable.

(b) Tradesmen in Group "D" trades will be classified as non-tradesmen in accordance with Appendix "B".

(c) All tradesmen with under six months service will be classified as recruits and will NOT be eligible for a star.

9. *Mustering.* From 1 July 46 a tradesman need NOT be mustered within the establishment in order to qualify for pay as a tradesman. He must however be classified by a trade test and retain his efficiency, and his trade must be one appropriate to the Corps to which he belongs.

NON-TRADESMEN

10. (a) Non-tradesmen below the rank of Sergeant will be classified in accordance with the rules in Appendix "B". Group "D" tradesmen will also be classified under these rules, as will Group "A" to "C" tradesmen if these rules are more favourable.

(b) All men with under 6 months service will be classified as recruits and will NOT be eligible for a star.

SERGEANTS AND ABOVE

11. Sergeants and above are NOT included in the star system. Two scales of pay are provided:—

(a) Highest skilled tradesmen (Abbreviation HS)—defined as Group "A" tradesmen who have qualified in Group 1 of their trade.

(b) Normal rate (Abbreviation N)—all others.

No action is required by Unit Commanders other than that laid down in para 5 above. Pay will be assessed by the Regimental Paymaster.

LANCE SERGEANTS

12. The rank of Lance Sergeant will be abolished and this will be taken into consideration in new establishments now being issued. Existing Lance Sergeants will be re-assessed as Corporals, being protected from a drop in pay by the War Excess provisions (see para 51 of the White Paper). As an interim measure until absorbed they may hold the appointment of unpaid Lance Sergeant.

ACTION BY OC UNIT ON COMPLETION OF INITIAL CLASSIFICATION

13. Pay Form 84 will be completed and returned to the Regimental Paymaster as soon as the unit classification has been assessed and compared with the Paymaster's classification. When the unit classification is higher than the Paymaster's classification NO alteration will be entered on Pay Form 84, as the change will be notified in Part II Orders in the normal way.

14. Classification will be published in Unit Orders and will be effective from 1 July 46.

15. Nominal Rolls in duplicate will be prepared and despatched to GHQ 2nd Echelon stating:—

- (a) Army No., Rank Name, Initials.
 - (b) In the case of tradesmen: trade, group, and class (eg. "Driver Operator, Op 'C,' Class II").
 - (c) Unit classification for pay (eg. "Recruit", "One Star", etc).
- Nominal Rolls will be prepared by separate branches of the RA Regiments, Corps, or separate arms of the service, in the case of mixed units.

Copies of Unit Orders may be used as nominal rolls provided they are certified in the usual way.

SUBSEQUENT CHANGES IN CLASSIFICATION

16. Changes in classification after 1 July 46 will be notified as casualties on AF W3011A or 3012A in the normal way.

When War Excess is included in a soldier's new rate of pay, a fresh rate of pay consequent upon subsequent re-classification will NOT be entered in AB 64 Part II until AF N1453 has been received from the Paymaster.

MISCELLANEOUS INFORMATION

17. The following information is extracted from the draft revised Pay Warrant and Army Council's Instructions. It is NOT authoritative and is published here for information only.

18. *Additional Pay.* All additional pay ceases on 30 June 46 except:—

- (a) For Army Air Corps, parachutists, glider pilots and other personnel of the Airborne Forces as laid down in Army Order 110/45.
- (b) Diving pay as laid down in Army Order 133/42.
- (c) For RASC Air Despatch Crews at 1/- per day.
- (d) For personnel of Air OP Squadrons at 1/- per day whilst actually employed as rear observers, up to 16 observers (Army or RAF) per squadron.

19. *War Excess.* (See para 14 of the White Paper)

(a) For the purposes of determining "War Excess" the rates of pay in issue on 30 June 46 will include the following—

War Service Increments

Long Service and Good Conduct Pay

Extra pay of MPSC, CMP and FS (Intelligence Corps)

Additional pay (other than that included in para 18c above but only so long as the soldier continues to perform the duties for which the additional pay was granted)

Consequently it is important that a Casualty return on AF W3011A or 3012A should be rendered to GHQ 2nd Echelon immediately a soldier ceases to perform the duties for which additional pay was granted. The amount of the additional pay will then be added from his War Excess.

(b) In cases where the increase in qualifying allotment for Family Allowance (caused by the new rates of pay) is more than the increase in the rate of pay under the new rates, the difference may be counted as War Excess.

(c) If a soldier is promoted after 30 June 46 and reverts within 61 days his War Excess will be adjusted to the amount which would have been admissible if the promotion had not taken place.

20. *Mediterranean Allowance.* No instructions have yet been received regarding the termination of Mediterranean Allowance.

ANOMALIES IN CLASSIFICATION

21. Cases where it is considered that a soldier cannot be fairly classified under these rules should be reported through the usual channels. Formation HQs will collate these reports and forward them to GHQ, if possible, by 1 August 46. The soldier's interests will in the meantime be safeguarded, firstly by the Paymaster's Provisional Classification, and secondly by the War Excess provisions, which prevent any reduction in rate of pay consequent upon the introduction of the new code.

Correspondence on details should be conducted by Units direct with the Regimental Paymaster.

GHQ CME
22 June 1946.

(6341/3/X3)

Appendix "A"

Tradesmen (Groups "A"—"C")
Service

Trade Rating (a)	Over 6 months but less than 2 years (b)	2 years but less than 3 years (c)	3 years and over (d)
Gp "A" Class I	3 stars	3 stars	3 stars
Gp "A" Class II	2 stars	2 stars	3 stars
Gp "A" Class III	1 star	2 stars	2 stars
Gp "B" Class I	3 stars	3 stars	3 stars
Gp "B" Class II	2 stars	2 stars	2 stars
Gp "B" Class III	1 star	1 star	2 stars
Gp "C" Class I	2 stars	2 stars	2 stars
Gp "C" Class II	1 star	1 star	2 stars
Gp "C" Class III	1 star	1 star	1 star

NOTES:—"A" Under six months service—Recruit classification (no stars).

"B" Less skilled tradesmen may be classified as non-tradesmen under Appendix "B" if this is more favourable.

Appendix "B"

NON-TRADESMEN

These rules will be used for assessing all men below the rank of Sergeant who are non-tradesmen, Group "D" tradesmen, or other tradesmen to whom these rules are more favourable.

Part I—General Conditions Required

Classification

Requirement

Recruit

1. All men with less than six months service.

One Star

2. All men with six months service who have made satisfactory progress.

Two Star

3. 12 years service.

4. Military character not less than Very Good as defined in KB 427 on date of classification. (Failure to maintain Very Good character is not sufficient to down grade a man from 2 star to 1 star).

5. Must be in CO's opinion a first class soldier skilled in handling personal weapons in the field and efficient in all the barrack and general duties required of a soldier.

6. Must be certified by his CO as holding three of the qualifications specified in Part II.

Three Star

7. 24 years service.

8. Military character as for 2 star.

9. Must in his CO's opinion show exceptional aptitude and skill as a fighting man in addition to ability detailed for 2 star in 5 above.

10. Must be certified by his CO as holding four of the qualifications specified in Part II.

Appendix VII (Continued)

Referred to in paras 6 and 10 of PART I.

Part II--DETAILED QUALIFICATIONS (Referred to in paras 6 and 10 of PART I)

Group I:--Basic Training

Each Serial compls as one qualification unless otherwise stated.

(a) Serial	(b) Qualification	(c) Conditions Required	(d) Where in which qualifications may be obtained
1 (A)	Weapons (including skill)	Thoroughly qualified users in the field of at least three of the following: (i) Rifle (including bayonet) (ii) Revolver (iii) LMG (iv) TSMG (v) PIAT (vi) 2in. Mortar (vii) 3in. Mortar (viii) 4.2in. Mortar (ix) MMG (x) A. TK gun	Held Cav BAC (disemb) Infantry AAC BASC BAMC RE
1 (B)		A man highly skilled in all weapons in Serial 1A including their tactical use. Such a man may receive this qualification in all.	Held Cav BAC (disemb) Infantry AAC
2 A	skilled gunner	Skilled member of a gun detachment applicable to his branch of artillery.	BA
2 B		If additional to 2A above a man is a skilled user in the field of at least three of the following: (i) Rifle (ii) LMG (iii) TSMG (iv) PIAT (v) Mortar (vi) Fire control instrument he will count two qualifications in all.	BA

Part H, Group 1--Basic Training (Continued)

Appendix B (Continued)

(a) Grade	(b) Qualification	(c) Conditions Required	(d) Corps in which qualifications may be earned
1	Battle (Capt)	Skilled fighter when in close contact with the enemy under all conditions.	Field Cav RAC RA RE Infantry AAC Pioneers
2	Battle leadership	A man holding qualifications in serial 2(b) or 3 above and also personally skilled in using all his section for equivalent weapons and capable of performing the duties of a corporal in action. NOT applicable to corporal. This qualification is NOT allowed in addition to qualifications in Groups II and III below.	Field Cav RAC (disqual) RA Infantry AAC
3	Police	A man qualified at CMC Training School in police duties including: Military Law Police Procedures Traffic Control Map Reading and maintenance MC riding and maintenance First Aid and thoroughly efficient with revolver and TSMG (or equivalent) will count three qualifications.	CMC
4	RAC, general duties and Pioneers	Exceptionally efficient and reliable man with at least 3 years service.	RAC Pioneers
5	RAC	A man with at least 2 years service, exceptionally reliable and efficient in animal management, and with rifle and LMG, will count two qualifications.	RAC

Appendix B (Continued)

Part II, Group 1: Basic Training (Continued)

(a)	(b) Qualification	(c) Conditions Required	(d) Groups in which qualifications may be earned
9	H Side	Exceptionally reliable man with 2 years service and efficient with: (a) Rifle or revolver (b) TSMG (or equivalent)	H SIGS
10	HASM and FH Drivers	Qualified to drive any one of the following vehicles: (a) Amphibian (b) Tank transporter (c) Lorry 16 ton	HASM (H)
11	HASM (HIT) Drivers	Exceptionally reliable man with 2 years service holding predecessor certificate in animal husbandry and horse transportation	HASM (H) only
12	HASM (AFN only)	Exceptionally reliable man with 3 years service fully qualified in fire fighting	HASM (AFN only)
13	HASM (Coastal)	Exceptionally reliable man with 3 years service fully qualified as an issuer (This qualification may NOT be counted in addition to qualification under Group III as tradesman clerk)	HASM (Coastal only)

Appendix "B" (Continued)

Part II (continued)

Group II—Specialists Qualifications

To count a qualification in this group a man must:—

(a) Be fully capable of performing the necessary duties (when appropriate in battle) and have passed the trade test or Tests of Elementary Training (when such tests exist).

(b) Have performed the specialists duties covered by the qualification satisfactorily for a period of six months within establishment.

Nobody may count more than ONE qualification in this group except when otherwise stated.

(a) Serial	(b) Qualification	(c) Corps in which qualification may reckon
13	1. Regimental Signaller (to count as 2 qualifications)	Hd Q Coy RA Infantry AAC
14	Regimental stretcher bearer and/or bandsman or musician	All
15	Medical officers orderly	All
16	Fully qualified limber-gunner	RA
17	Battery or fortress staff or kinetheodolite operator	RA (coast artillery only)
18	Assault Pioneer	Infantry AAC
19	High grade cipher operator (provisional)	R Sigs
20	Surgical dresser RAVC	RAVC
21	Dispenser RAVC	RAVC
22	Animal Registrar RAVC	RAVC
23	Equitation specialist RAVC	RAVC
24	Mine detection and lifting	RAC RE Pioneers
25	Bomb disposal	RE
26	Criminal investigation (qualified at CMP (Sib) school)	CMP
27	Port policemen	CMP

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Part II (Continued)

(a) Serial	(b) Qualification	(c) Corps in which qualification may reckon
28	Beach policemen	CMP
29	Mounted policemen	CMP
30	Regimental cook	All
31	Regimental butcher	All
32	Sanitary and Water duties	All
33	Regimental police	All except CMP
34	Operator mobile lifting apparatus	RAOC
35	Member of intelligence section	RAC RA RE Inf AAC
36	Motor cyclist DR	All except R SIGS
37	Storeman (non-technical)	All
38	Boot repairer	RAC

Appendix "B" (Continued)

Part II (continued)

Group III—Trade Qualifications

Men of all arms not classified primarily as tradesmen under Appendix "A" will reckon as ONE qualification a Class I, II or III trade classification, provided they have passed the appropriate trade test, subject to the following provisions:

- (a) Nobody may count a qualification for more than one trade.
- (b) Nobody may count a trade qualification in addition to a specialist qualification under Group II above.
- (c) Specialists tested as Group "D" tradesmen will be dealt with under this heading.
- (d) As an exception to the general rule, a man in PAC, classified as a driver mech (AFV) Class II and also as a gunner operator Class II, or classified as a driver operator Class II and also as a gunner operator Class II or gunner mechanic Class II will count three qualifications. A man who has qualified Class II as a driver mechanic (AFV), driver operator, gunner mechanic, or gunner operator will count *two* qualifications.
- (e) As an exception to the general rule, RE (except drivers) may count Pioneer (RE) Group "D" Class II as a separate qualification in addition to another qualification in Group II or III.
- (f) As exception to the general rule, a man of E Sigs classified as Class II operator switchboard, or DE counts *two* qualifications in addition to a qualification under Group II.
- (g) Pioneer Corps will continue to be entitled to trade classification under terms of ACI 602/42.

Appendix "C"

PAYMASTERS PROVISIONAL CLASSIFICATION

Soldiers of the rank of Corporal and below will be assessed for pay under this Warrant, from 1 July 46, on the basis of an arbitrary classification given by the Regimental Paymaster, pending adjustment in accordance with the assessments to be made by Commanding Officers. The classification by Paymasters will be as follows:—

		New Classification
<i>Non-tradesmen</i>		
Privates with less than 6 months service on 1 Jul 46		Recruit
Class II Privates with 6 months or more service on 1 Jul 46		One Star
Class I Privates		One Star
Class IA Privates		Two Star
Lance Corporals or Lance Bombardiers:—		
Under 1 years service		One Star
1 years service and over		Two Star
Corporals or Bombardiers:—		
Under 1 years service		One Star
1 years service and over		Two Star
<i>Tradesmen</i>		
Privates:—		
Groups "A" to "C"—as in table at Appendix "A"		Two Star
Group "D"—Class II with 3 years service or over		One Star
Remainder		
<i>Lance Corporals:—</i>		
		New Classification
Groups "A" & "B"—less than 1 year	Two Star (3 star if Class 5)	
1 years service and over	Three Star	
Groups "C" & "D"—less than 1 year	One Star (2 star if Class 4)	
1 years service and over	Two Star	
<i>Corporals:—</i>		
Groups "A" & "B"—less than 1 year	Two Star (3 star if Class 4)	
1 years service and over	Three star	
Groups "C" & "D"—less than 1 year	One Star (2 star if Class 4)	
1 years service and over	Two Star	

Declassified E.O. 12356 Section 3.3/NND No. 785016

Vol. Ext. 411

HEADQUARTERS ALLIED COMMISSION

AFO 394
C-1 (B)

REFERENCE : C-1E/259/2/0

14 February 1946

SUBJECT : Families Scheme 'B'

TO : Distribution below.

Further to this HQ letter of even number dated 4 Feb 46.

1. The foreign born wives and families of British Service personnel now residing in the CMF will be entitled to certain facilities under a scheme known as Families Scheme "B".

2. Applications from personnel eligible who have not already applied will be forwarded to C-1 (B) Section this HQ in accordance with the proforma forwarded under the above quoted letter.

3. In cases where there are children by a previous marriage it may not be possible to provide accommodation for them, and on this account a soldier may be excluded from the scheme.

4. It is pointed out that accommodation for married families is limited and it may not be possible to include all applicants in this scheme.

5. The provision of accommodation for families from UK under Families Scheme "A" will take priority over Families Scheme "B".

6. A soldier may make application for quarters for his wife if she is resident outside ITALY but in CMF (i.e., resident in GREECE or NORTH AFRICA) and if he is granted quarters his wife will be given free passage to his station.

7. The following additional instructions will apply to Families Scheme "B":

The wives and families of officers and other ranks residing in this Theatre should be protected against the following diseases:-

- | | |
|-----------------------|----------------------|
| Smallpox | - by vaccination |
| Enteric group disease | - by TAB inoculation |
| Typhus | - by TAV inoculation |

2253

In addition, the protective inoculation of children against ~~diarrhoea~~ is strongly recommended.

Special examinations (e.g. "X"-ray, blood tests, microscopic examinations, etc.) will be charged as laid down by Allowance

ad under the above quoted letter.

3. In cases where there are children by a previous marriage it may not be possible to provide accommodation for them, and on this account a soldier may be excluded from the scheme.

4. It is pointed out that accommodation for married families is limited and it may not be possible to include all applicants in this scheme.

5. The provision of accommodation for families from UK under Families Scheme "A" will take priority over Families Scheme "B".

6. A soldier may make application for quarters for his wife if she is resident outside ITALY but in GMP (i.e., resident in GREECE or NORTH AFRICA) and if he is granted quarters his wife will be given free passage to his station.

7. The following additional instructions will apply to Families Scheme "B":

The wives and families of officers and other ranks residing in this Theatre should be protected against the following diseases:-

Smallpox	- by vaccination	2253
Enteric group disease	- by TAB inoculation	
Typhus	- by TAV inoculation	

In addition, the protective inoculation of children against ~~Measles~~ is strongly recommended.

Special examinations (e.g. "X"-ray, blood tests, microscopical examinations, etc.) will be charged as laid down by Allowance Regulations 1944 Article 74 para 9.

8. In the case of Officers or other Ranks who are not eligible under this scheme owing to the fact that the husband has less than three months to serve in this theatre, application can be made for the husband to live at the wife's place of residence.

9. Permission can be granted by the soldiers' Commanding Officers subject to the following conditions:

- (a) The place of residence will be inspected under arrangements to be made by ADAS, Rome Area Allied Command, and passed as suitable;
- (b) Application will be made to 52 Town Major, ROME, who will issue the soldier with the necessary authority to live in a private residence in ROME.

- 2 -

10. These wives and families will be entitled to Medical and Dental treatment, and EPI rations can be drawn by the husband through his own unit for his wife and family on the same basis as Medical treatment and EPI supplies are provided under Families Scheme "B".

11. These wives and families will not be entitled to rations.

BY ORDER OF REAR ADMIRAL STONES

/no

H.Q. Allied Commission.
C-1 (B),

DISTRIBUTION:

Office of the Executive Commissioner
Vice President, Civil Affairs Section
Vice President, Economic Section
Director, D.P. & R. Sub Commission
Director, Legal Sub Commission
Director, Education Sub Commission
Director, Local Government Sub Commission
Director, MTA & A Sub Commission
Director, Public Health Sub Commission
Director, Public Safety Sub Commission
Director, Commerce Sub Commission
Director, Finance Sub Commission

Director, Food & Agriculture S/C
Director, Industry & Utilities S/C
Director, Labour S/C
Director, Transportation S/C
Director, C.E.M. Branch
Director, Communications S/C
Executive Officer (B)
C-4 (B)
H.Q. Comd.
O.C. British Detachment
File C-1 /456/1/OR
Director, P.R. Branch.

Tel. Rpt. 353

MEMORANDUM

15 FEB 1946

10 February 1946.

REFERENCE : C-1B/497/AR

SUBJECT : APS - Postings.

TO : Vice President, Civil Affairs Section.

FROM : G-1 (H) H.Q., A.C.

W/354619 Cpl. SARAH, S.

Reference your 3/4B/3A dated 8 Feb 46.

1. Instructions have been issued by G-1, G-2, in letter 13265/43 dated 5 Feb 46, for the disbandment of 608 (Independent) APS Coy W.B.F. 30 Feb 46, and the posting of Cpl. SARAH, to 607 Coy W.B.F. 26 Feb 46.
2. The disbandment is due to lack of administrative staff, and is on the instructions of War Office to concentrate all APS personnel accordingly.
3. AD A.C. G-1 has declined to permit exceptions to this ruling and it is therefore regretted that Cpl. S. SARAH cannot be retained by A.C. after 26 Feb 46.

av.

H.Q., Allied Commission.

2252



Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
 AND 324
 CIVIL AFFAIRS SECTION

Ref: 3/4 B/CA.

8 February 46.

SUBJECT: Personnel - A.T.S.

TO: Executive Officer (B).

I have been informed that #25449 Cpl. Gahan, S., will no longer be available to the Civil Affairs Section after 26 February 46 as all A.T.S. personnel are to leave Rome on or about that date.

Cpl. Gahan has been my secretary and personal assistant since September 1945 and so long as the Civil Affairs Section continues to exist it would be essential for Cpl. Gahan to be replaced. Cpl. Gahan, in addition to doing shorthand and typing for myself now, owing to reduction in staff, does a considerable amount of typing for the Section as a whole.

It is difficult to say what would be the situation of the Civil Affairs Section after the 26th of this month but in any case I presume it will be very difficult to find a replacement for Cpl. Gahan even if the Section does last only for a short time.

I request that action may be taken with a view to Cpl. Gahan's retention at this Headquarters for a short time so that she can remain with this Section until its dissolution. I understand that Cpl. Gahan has no objection to remaining longer in Rome if it can be authorized.

me
 M. CARL, Brigadier,
 Vice President,
 Civil Affairs Section.

251
 103

202. 201. 592

HEAD OFFICE ALLIED COMMISSION

APQ 394
C-1 (B)

REFERENCE : C-12/29/2/0

SUBJECT : Families Scheme 'B' (Foreign born wives of British Service Personnel)

4 February 1946.

4 FEB 1946

TO : Distribution below.

1. Families Scheme 'B', whereby facilities will be made available to officers and GPs who are married to wives resident in CIP, has been introduced. Full details of the scheme, which includes the provision of accommodation and rations on a similar basis to that of Families Scheme 'A', will be published later.

2. Officers and soldiers with three months or more still to complete will be eligible.

3. Personnel of this Commission serving within Home Area, who fall within this category will make application to be included in the scheme on the program attached to this letter (in duplicate), immediately.

4. Para 6 of the program will be left blank for approval and signature by Executive Officer (Br).

5. All applications will be submitted with a covering letter in the form of a personal roll and will reach C-1 (Br) Section this H.E. by 1000 hours 6 February 46.

6. In all cases the A/S Group of the applicant will be clearly stated. No application will be accepted for personnel in A/S Group 28 and below. The nationality of the wife, with rank and arm of service or organization will be given in this program where indicated at para 3.

BY ORDER OF HEAD ALLIED STAFFS.

/cy.

DISTRIBUTION :

H.E., Allied Commission,
C-1 (B).

Office of the Executive Commissioner. / Director, Food and Agriculture S/C
Vice President, Civil Affairs Section. / Director, Industry & Utilities S/C
Vice President, Personnel Section. / Director, Labour and Commission

accommodation and rations on a similar basis to that of Airlines Service 'A', will be published later.

2. Officers and soldiers with three months or more still to complete will be eligible.

3. Personnel of this Commission serving within Home Area, who fall within this category will take application to be included in the above on the program attached to this letter (in duplicate), immediately.

4. Para 6 of the program will be left blank for approval and signature by Executive Officer (Sr.).

5. All applications will be submitted with a covering letter in the form of a nominal roll and fill in each C-1 (Sr.) Section this H.E. by **10062250** hours 6 February 46.

6. In all cases the A/S Group of the applicant will be clearly stated. No application will be accepted for personnel in A/S Group 23 and below. The nationality of the wife, with rank and arm of service or organization will be given in this program where indicated at para 3.

BY ORDER OF HON. ARTHUR STONE.

/s/

DESIGNATION:

Office of the Executive Commissioner.	Director, Food and Agriculture S/C
Vice President, Civil Affairs Section	Director, Industry & Utilization S/C
Vice President, Economic Section	Director, Labour Sup Commission
Director, D.P. & P. Sup Commission	Director, Transportation Sup Comm.
Director, Legal Sup Commission	Director, C.E.M. Branch
Director, Education Sup Commission	Director, P.R. Branch
Director, Local Government Sup Commission	Director, Communications, S/C
Director, MPA & A Sup Commission	Executive Officer (Sr)
Director, Public Health & Sup Commission	C-1 (Sr)
Director, Public Safety Sup Commission	M.P. Comm.
Director, Commerce Sup Commission	C.C. British Detachment
Director, Finance Sup Commission	Pilo C-1 /A/C/A/GR.

H.E., Allied Commission



PARTIALS SERVICE FORM

Form of Application

1. Unit.....

2. Particulars of Applicant

(a) Name.....

(b) Rank.....

(c) Regimental or Personal Number.....

(d) Regiment or Corps.....

3. Particulars of Family.

(a) Name/males and relationship (including nationality of wife rank and arm of service or organization if applicable).

(b) Address/Addresses.....

(a) A/S Group.....

(b) Date due for repatriation or Python if within 6 months.

2249

5. Signature of Applicant.....

6. Recommendation of Applicant's C.O./Head of Establishment.

I certify that to the best of my knowledge the particulars set out above are correct.

I recommend that the application be granted

(Signed).....
(C.O./Head of Establishment

and arm of service or organization if applicable).

(b) Address/Addresses.....

(a) A/S Group.....

(b) Date due for repatriation or Python if within 6 months.

22.9

Signature of Applicant.....

Recommendation of Applicant's C.O./Head of Establishment.

I certify that to the best of my knowledge the particulars set out above are correct.

I recommend that the application be granted

(Signed).....
(C.O./Head of Establishment



HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref : 3/43/CA

23 Oct 45

SUBJECT : Returns - CR's

TO : O.C. British Detachment, HQ AO

- 1 Reference Daily Routine Order No 1515 dated 27 Oct 45.
- 2 Herewith return called for in respect of Civil Affairs Section:

S/2988594	S/Sgt	G.A. LEISHMAN	RASC
Age Service Group No 24	-	Chief Clerk	
S/2616872	W/Cpl	J. WILSON	RASC
Age Service Group No 26	-	Asst Chief Clerk	
S/969622	L/Cpl	B. THOMSON	RASC
Age Service Group No 30	-	Clerk	
W/251649	L/Cpl	S.M. GAHAN	ATS
Age Service Group No 50	-	Shorthand Typist	
6016028	Pte	L.H.W. HEDGARD	QUERIES
Age Service Group No 25	-	Clerk (on LIAP)	
W/111776	W/Sgt	B.M. STILES	ATS
Age Service Group No 1	-	A/Chief Clerk Local Govt S/C	

2248

H.R. Jenson
H.R. JENSEN, Major,
for CSO CA Section

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 (B)

SEP 1945

4 September 45

REFERENCE: G-12/45/CR

SUBJECT: Learner Clark

TO: M.C. Court
U.C. Det.

6016038 1st REYNARD L.H. Quetta

Authority is given under G-12 and Bohlen letter 024/63743/R601) dated 2 Sept 45 for the above named CR to be posted to this Formation w.e.f. 17 May 45 and to be absorbed within the WH, and numbered as a Clerk, Op 101 Cl III w.e.f. the same date.

Appropriate casualty will be submitted to this office.

BY ORDER OF REAR ADMIRAL STONE

G-1 (B)
M.C. Allied Commission

/tu

Copy to: Vice President, Civil Affairs Section.

2247

2248

HEADQUARTERS ALLIED COMMISSION
OFFICE OF THE HEADQUARTERS COMMANDANT
APO 394

1 August 1945

HQC/10

SUBJECT: ATS Auxiliaries.

TO : V.P., Civil Affairs Section
G-1 (B)
Director, Patriots Branch.

W/144776 Sjt. Stockdale, B.M. - Patriots
W/80941 Cpl. Tolley, D. - G-1 (B)
W/254649 L/Cpl Gahan, S.M. - C.A.S.
W/260898 Pte. Ridley, M. - G-1 (B)
W/819150 Pte. Wilson, D. - Patriots

1. In accordance with instructions received, will you please inform the a/m auxiliaries that it will be necessary to move to the 608 (Ind) Coy - ATS billet situated at 9, Via Dei Frentari.

2. Transport will report to the present billet, Albergo Imperiale promptly at 1700 hrs on Friday, 3 August 1945, for the purpose of conveying kits, etc. to the new billet.

3. Commencing Saturday morning, transport will be provided as follows: -

0815 at 9, Via Dei Frentari
1230 at Dispatch Office, this HQ
1345 at 9, Via Dei Frentari
1800 at Dispatch Office

4. It is understood that Sjt. Stockdale is out of station on leave at present and arrangements will be made to move her kit as soon as she returns.

Copies to: -

AFHQ, G-1 (Br)
"Q" Maint., AFHQ (ATTN: Lt.Col. Field)
HQ, R.A.A.C.
G-1 (B), HQ, AC
O.C., 608 (Ind) Coy - ATS
Dispatch Officer, HQ, AC
O.C., British Detachment, HQ, AC.

R. H. Robertson Colonel
R. H. ROBERTSON
Hq. Commandant.

1306

Ref: 3-13/197/01

3/4/3/105

HEADQUARTERS
ALLIED COMMISSION
APO 324
O-1 (B)

Ref: 3-13/197/01

Subject: ATC Auxiliaries

To: HQ Commandant

30 July, 1945

30 AUG 1945

W/244776 Sgt BRONKHUIS B.H. - Patriots
W/20241 Cpl TULLY U. - O-1 (B)
W/234643 Lt Cpl GANAN S.H. - O-1 (B)
W/260898 Pte KELLY H. - O-1 (B)

The attached copy of AFHQ letter O-1 (Br) 2-05/45 of 26 Jul 45 is forwarded.

All you please arrange movement accordingly.

Transport will be required to be detailed to convey the a/n auxiliaries between 9, Via Red Breasted and this H, daily.

FOR VICE PRESIDENT SUBALING-CHEN SECTION

2245

Copy to: AFHQ - O-1 (Br)

"V" Maint AFHQ (Attn Lt Col Field)
Hq, Base Area Allied Command
Vice Civil Affairs Section, Hq AG
O.C., 602 (Ind) Coy - ATC
OO, Br Lot - Hq AG.

J.C. HODGSON
Lt Colonel
O-1 (B)

Michael Capu
2/10/45

The attached copy of AFHQ Letter 3-2 (Dr 1/2005/AS of 26 Jul 45 is
forwarded.

Will you please arrange movement accordingly.

Transport will be required to be detailed to convey the a/n
auxiliaried between 9. Via Red Frontiers and this HQ daily.

2245

FOR VICE PRESIDENT'S DEPARTMENT SECTION

Richard Cape
J. A. HOBBS
LT COLONEL
3-2 (B)

Copy to: AFHQ - 3-2 (Dr)
"Q" Main AFHQ (Attn Lt Col Field)
HQ, Base Area Allied Command
VP Civil Affairs Section, HQ AG
O.G., 608 (Ind) Coy - ATS
CO, Dr 1st - HQ AG.

1156

Coy/

Subject: ATS Auxiliaries

ALLIED FORCES HEADQUARTERS,

G1(Br)/2005/AB

26 Jul 45.

HQ Allied Commission

W/144776 Sgt STOCKDALE B.M. - (Patriots)

1. Permission for the above mentioned NCO to be accommodated at the YWCA (Imperiale) Rome was given during a period when suitable accommodation for ORs in Rome was not available.
2. 608 (Independent) Coy have now obtained very suitable accommodation pleasantly situated with good cooking facilities and adequate medical arrangements.
3. It is the policy of the ATS, throughout, that personnel should be consolidated wherever possible
 - (a) for easy administration,
 - (b) for maintaining the esprit de corps which is even more necessary overseas than in UK.
4. Transport is available, and can fit in with relevant office hours and mealtimes. ORs employed with MIA, Claims and Hirings AFHQ etc are also accommodated at 608 Coy HQ so no difficulty is envisaged in the distance of the office from the billet.
5.

W/254649	L/Opl	GAHAN S.M.	-	C.A.S.
W/ 90941	Opl	TOLLEY D.	-	G-1(B)
W/260898	Pte	RINLEY M.	-	G-1(B)

Permission for these to be accommodated at the YWCA (Imperiale) was never given as far as this headquarters is concerned. It would be appreciated if steps be taken to ensure an early move of Sgt STOCKDALE and the above mentioned auxiliaries to 9, Via Dei Prentari, (608 (Independent) Coy's billet).

(sgd) M.B. BAKER
Chief Commander,
for Major-General
DAG., G1 (Br)

Copy to: 608 (Independent) Coy ATS -(your 608/P/3 of 11 Jul 45 refers)
HQ, Rome Area Allied Command
"Q" Maint AFHQ (attention of Lt Col Field)

To CSO [unclear]
Copy to [unclear]
3/4B/CA
Ref: G-1B/140/A

HEADQUARTERS
ALLIED COMMISSION
APO 394
G-1 (B)

37A
30

Subject: Release - Passing

1945
27 JUL 1945

To: See Distribution

The attached copy of A.F.H.Q. letter G-1(Br)/12952/A.11
of 21 June 45 is forwarded for information.

BY COMMAND OF REAR ADMIRAL STONE.

[Signature]
SIR J.E.P. REPCHE Lt
Lt Colonel
G-1 (B)

DISTRIBUTION

Office of the Chief Commissioner (2)
Office of the Executive Commissioner (2)
Civil Affairs Section H.Q. 15 Army Gp
V.P. Economic Section (10)
V.P. Civil Affairs Sec (10)
V.P. Establishments Sec (10)
Director Communications S.C.
Director War Material Disposal S.C.
Director P.R.B.
Regional Commissioner Emilia Region
Piemonte
Liguria
Lombardia
Venetia

S.C.A.O. AG 13 Corps
S.C.A.O. AG HQ Fifth Army
S.C.A.O. AG HQ Eighth Army
Liaison Officer:
Palermo (3)
Catania (3)
Bari
Commissioner, Ancona Comune
Naples "
Livorno Comune

2243

8460

Copy/

SUBJECT: Phasing of Release

RESTRICTED

ALLIED FORCE HEADQUARTERS

G-1(Br)/12052/A.11

To: Distribution Overleaf

21 Jun 45

Further to our G-1(Br)/12052/A.11 dated 16 Jun 45.

1. The dates for release in UK of Groups 12 to 16 as notified in the above quoted letter may be repeated in Unit Orders, where applicable. 335
2. In view of recent statements that have appeared in the press, to the effect that Groups up to the 'middle twenties' were to be released by the end of the year, the War Office were asked if these statements could be clarified.
3. The original phasing given to us for planning purposes was on the basis that Group 26 would be released at the end of 12 months from VE Day. The War Office have confirmed this phasing and, an article has been published in the Union Jack reporting a recent announcement made in the House of Commons by the Minister of Labour, stating that the 'early twenties' may be released by the end of the year and not the 'middle twenties' as previously forecast.
4. It is considered however that this information should also be notified officially in Unit Orders and for this purpose an estimate of the release by 31 Dec 45 of Groups 21 and earlier may be quoted.
5. The phasing is still of course subject to movement and other considerations but it can be taken as a fair estimate.

(sgt) ??? Brig for
Major General
DAG G-1(Br)

HCB/12

DISTRIBUTION

X X X X X X X X X X X X

H.Q. ALLIED COMMISSION ITALY

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1267

Declassified E.O. 12356 Section 3.3/NND No. 785016

3/6 B/CA

~~36A~~
~~38~~

HEADQUARTERS ALLIED COMMISSION
APO 394
DISPLACED PERSONS AND REPATRIATION SUB-COMMISSION

DPR/2/A

Tel. 489081 Ext. 414

15 June 1945

SUBJECT : Request for A.T.S. Personnel.

23010. 1245

TO : G-1 British, H.Q. A.C.

1. It is understood that a number of A.T.S. stenographers and clerks are being infiltrated into this theatre for duty.

2. In view of the extreme shortage of staff throughout the Sub-Commission at the present time and further, taking into consideration that we will shortly be losing a number of our present SM/GRs due to their release from the Army or return to U.K. on Python, it would be appreciated if the undermentioned requirements could be fulfilled:-

a) One confidential stenographer (to replace Miss Pott previously P.A. to Director, now returned to Malta)

b) One confidential stenographer for Repatriation Branch. It is essential that this position be filled by an Allied Military person in view of the strict confidential and security aspect.

c) Eight typists/clerks - one for each Group H.Q. of the Sub-Commission each of which controls approximately 10 Refugee Camps.

3. It is pointed out that this Sub-Commission is at the moment 17 SM/GRs under ceiling strength.

1245
242

For the Director:

[Signature]
O.P. POTTERGILL,
Lt. Colonel,
Deputy Director.

Copy to C.A. Section

8478

1268

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

3/4.B/CA

23 June 45

SUBJECT : Returns OR's

TO : G.C. British Detachment, HQAC

Reference Daily Routine Orders Serial No 171/45 dated 21 June 45.

Herewith return called for in respect of this Section as at 1200
Hours 23 June 45.

S/2988591	S/Sgt	G.A. LEISMAN	RASC
S/2616872	W/Cpl	J. WILSON	RASC
W/254649	L/Cpl	S.M. GAHAN	ATS
6016028	Pte	L.H.W. HENWARD	QUEBEC

(Med Cat B.2 - Permanent - 28/9/1918)

G.A. LEISMAN S/Sgt, (1)
Chief Clerk,
CA Section 2241

2/10/61

Copy to S/C 20/61

HEADQUARTERS ALLIED COMMISSION
APO 594
G-1 (B)

20 JUN. 1945

3/10/45

REFERENCE : G-1E/96/A

SUBJECT : Redeployment of Manpower

TO : Distribution below

18 June 1945.

INFORMATION

The following terms and conditions of eligibility, for service in the Far East are forwarded, for promulgation to Troops under your command:-

1. At the present time personnel are eligible for service in the Far East who:-

(a) Are in Age/Service Groups 27 and later, or being in Age/Service Groups 1 - 26 have been accepted for deferment or release for 1 or 2 years or until general demobilisation under para 326 (as extended see GEO 541/45) of Regulations for Release from the Army 1945 and

(b) Have not more than two years qualifying PYTHON Service at the time of embarkation in this theatre.

2. The conditions of eligibility for Medical Officers are different in the following respects:-

(a) Those in Age/Service Groups 16 and later are eligible in addition to those whose deferment or release has been approved.

(b) Those with not more than 2 years 6 months qualifying PYTHON service are eligible. 0

3. Personnel who are ineligible for service in the Far East may volunteer provided they are willing to undertake to serve in the Far East for a period of 12 months. This may be done either by deferring release as in para 1(a) above, or by postponing their PYTHON rights.

4. Whilst LILOP has been extended to cover senior ranks and key personnel, the loss of whom would affect battle efficiency of units, it has now been restricted to personnel in Age/Service Groups 16 and later and those in Age/Service Groups 1 to 17 who have agreed to defer their release (GEO 556/45 refers).

5. Where units to be despatched to UK cannot be completed with eligibles and volunteers, they will be made up with personnel due for PYTHON and personnel of Age/Service Groups 23 and later who have more than 4 years qualifying PYTHON service.

see GAO 511/45) of Regulations for Release from the Army 1945 and

- (b) Have not more than two years qualifying PYTHON service at the time of embarkation in this theatre.

2. The conditions of eligibility for Medal Officers are different in the following respects:-

- (a) Those in Age/Service Groups 16 and later are eligible in addition to those whose deferment of release has been approved.

- (b) Those with not more than 2 years 6 months qualifying PYTHON service are eligible. **8**

3. Personnel who are ineligible for service in the Far East may volunteer provided they are willing to undertake to serve in the Far East for a period of 12 months. This may be done either by deferring release as in para 1(a) above, or by postponing their PYTHON rights.

4. Whilst LILIP has been extended to cover senior ranks and key personnel, the loss of whom would affect battle efficiency of units, it has now been restricted to personnel in Age/Service Groups 18 and later and those in Age/Service Groups 1 to 17 who have agreed to defer their release (CRO 555/45 refers).

5. Where units to be despatched to UK cannot be completed with eligibles and volunteers, they will be made up with personnel due for PYTHON and personnel of Age/Service Groups 23 and later who have more than 4 years qualifying PYTHON service.

BY COMMAND OF REAR ADMIRAL STONE

Sir J.E.F. HITCHES Bt.
Lt. Colonel,
G-1 (3)

/pc.

DISTRIBUTION :

Office of the Chief Commissioner (2)
Office of the Executive Commissioner (2)
Civil Affairs Section H.Q. 15 Army Group
V.P. Economic Section (10)
" Civil Affairs Sec (10)
" Establishments Sec (5)
Director, Communications S.C.
" War Material Disposal S.C.
" P.R.B.
Reg. Comm. Toscana Region
" " Emilia Region
" " Piemonte Region

Reg. Comm. Lombardia Region
" " Liguria Region
" " Venetia Region (2)
SCAO, AMG, HQ Fifth Army
SCAO, AMG, HQ Eighth Army
Liaison Officer:

Palermo (3)
Catania (3)
Bari

Commissioner Ancona Command
" Naples Command

236

Declassified E.O. 12356 Section 3.3/NND No. 785016

ALLIED CONTROL COMMISSION
INTER-OFFICE MEMORANDUM

SUBJECT: Trade Tests

FILE No G-1B/454/OR

TO : V.P. Civil Affairs Section
H.Q. Comdt.
O.C. Br. Det.

21 May 1945

22 MAY 1945

6016028 Pte. HEYWARD, L. - Queens

The above named OR passed a Clerk Group C Class III Trade Test on 21 May 45.

Application will be made by this office for his transfer to the RASC as a tradesman Clerk.

FOR VICE PRESIDENT, ESTABLISHMENTS SECTION

/s

J.E.T. Ritchie
Sir J.E.T. RITCHIE Bt.
Lt. Colonel,
G-1(B)

2239

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
LOCAL GOVERNMENT SUB COMMISSION
PATRIOTS BRANCH

Tel. No. 489081
Ext. 321

Ref : 15/PAT

15 May 1945

Subject : Accommodation - A.T.S. Personnel.

To : B.C. Commandant

Copy : Civil Affairs Section
(attn. J/Comm Harvey)

1. O.C. 1601 Coy ATS has given verbal permission for Sgt. Stockdale and L/Opl. Gahan to live in the Y.W.C.A. instead of in the mess, in view of the irregular hours they have to work and the consequent difficulties over transport and meals.
2. Sgt. Stockdale moved from the Y.W.C.A. to the ATS mess on April 23, and it is proposed that she should return to the Y.W.C.A. on 16 May. L/Opl. Gahan has never moved from the Y.W.C.A.
3. May it be confirmed please that you concur with the above arrangements?

M. P. P. by

F. CRABE,
Lt. Colonel,
Deputy Director,
Local Govt. Sub Com.

1 2 7 3
Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref 3/44/CA

SUBJECT : Learner Clerk

TO : G-1 (B)

3 May 45

6016028 Pte HEYWARD L.H. Queens

Reference your G-1B/454/CA dated 3 April 45.

The a/s OR is proving satisfactory and should be rated "C".

A.B.
A.D. BOWMAN-GARTER Lt Col
CSO CA Section

2237

1132

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 (B)

26 April 1945

30 APR 1945

REFERENCE : G-1B/432/CH
SUBJECT : Postings - CHA.
TO : See Distribution List.

1. It has again been brought to the notice of this Branch that the instructions laid down in this Office letter G-1B/432/CH dated 10 September 1944 (Copy attached) are not being complied with. CHA are being despatched to this H.Q. from Regions for onward routing to training depots without being in possession of Sick Reports (AF.B.256), Clothing & Equipment Record (AF.B.1157) and Field Conduct Sheets (AF.B.122), and in many cases without a copy of the posting order or movement order. This practice will be discontinued and in future all documentation will be completed before O.R.s are despatched to this H.Q.

2. In order to obtain uniformity of posting O.R.s a proforma similar to the one attached hereto will be used by Os.C. Brit. Pats. of all Sub-Units of this Commission w.e.f. date of this instruction. O.C. Ex. Det. at this H.Q. will continue to use the proforma as heretofore.

3. It will be realized that much confusion and delay are caused by not conforming with the correct procedure. The instructions laid down in this letter will be strictly adhered to in all future cases.

BY COMMAND OF REAR ADMIRAL STONE

SER J.E.T. RITCHIE Rt.
Lt. Colonel,
G-1 (B)

2236

/SP

DISTRIBUTION:

OFFICE OF THE EXECUTIVE COMMISSIONER (2)
CIV. AFFAIRS SECTION HQ 15 ARMY GROUP
V.P. ECONOMIC SECTION (10)
V.P. C.A. SECTION (10)
V.P. ENTERTAINMENTS SECTION (6)
Intelligence, Communications Sub Commission
War Material Disposal S/C.
" P.R.B.
Reg. Comm. HIGHLANDER Region
" " TOWNHALL Region
" " GIBBER Region
" " PIERREUX Region

Reg. Comm. LEONARDO Region
" " LIGORIO Region
" " VENEZIA Region
SCAO, 3rd, HQ, Fifth Army
SCAO, 4th, HQ, Eighth Army
Liaison Officers :-
FATIMIO (3)
RICHIO (3)
BART
NAPIES CORSE
SARDEGNA

165

NO/NO (BRITISH TROOPS)

POSTING ORDER/ ROUTE CARD

FROM

TO

AUTHORITY

IN ACCORDANCE WITH THE ABOVE QUOTED AUTHORITY PERSONNEL
LISTED BELOW ARE HEREBY POSTED / AND AUTHORIZED TO PROCEED /
TO NO/NO SOS / CTBA THIS HEADQUARTERS
w.e.f. DATE OF THIS ORDER.

ROUTING IS: -

FROM	TO	BY ROAD/RAIL/AIR/SEA
FROM	TO	BY ROAD/RAIL/AIR/SEA
FROM	TO	BY ROAD/RAIL/AIR/SEA
FROM	TO	BY ROAD/RAIL/AIR/SEA

Documents as listed are attached/will be forwarded under
separate cover.

No	RANK	NAME	REPT	DOCUMENTS
				H.1157 B.122
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

2235

Signature of Despatching Officer

1. EXT. 167

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

CONF

REFERENCE : G-12/L32/CR

10 September 1944

SUBJECT : Documentation and Administration O.R.s.

TO : See Distribution below.

1. MEDICAL INSPECTIONS.

All British Other Ranks will be medically examined before leaving their permanent station or being posted or attached elsewhere. The result of the medical examination will be recorded on the Sick Report (A.P. B256), a copy of which will be forwarded to the new Region or Formation to which the O.R. is ordered to report.

In connection with the above, the attention of all concerned is directed to "Regulation for the Medical Services for the Army" Para 180 Sub-para (a).

2. PAY O.R.s.

Sufficient attention is not being paid to the State of British O.R.s' accounts with the Paymaster by the responsible officers in Army A.M.G.s. and Regions.

The attention of all British Officers is directed to their personal responsibility in this matter. In the absence of official knowledge of the State of a soldier's account, an officer has no authority to make a payment in excess of the net rate of pay shown in AF 54 Part II. If he does so, he may be called upon to take good from his own pay, any resulting loss to the public. The write-off of a debt on a soldier's account does NOT preclude subsequent consideration of whether the officer or officers responsible for the over-payment should make good the loss of public funds.

CRD 53/L. refers.

FOR THE ESTABLISHMENT'S OFFICER

SM/ C. PARKY Capt.
for J.L. JONES
Lt. Colonel,
C-1 (E)

2. PAY O.Rs.

Sufficient attention is not being paid to the State of British O.Rs' accounts with the Paymaster by the responsible officers in Army H.Q.s. and Regions.

The attention of all British Officers is directed to their personal responsibility in this matter. In the absence of official knowledge of the State of a soldier's account, an officer has no authority to make a payment in excess of the net rate of pay shown in AB 6A Part II. If he does so, he may be called upon to make good from his own pay, any resulting loss to the public. The write-off of a debt on a soldier's account does NOT preclude subsequent consideration of whether the officer or officers responsible for the over-payment should make good the loss of public funds.

GRD 53/44 refers.

FOR THE ESTABLISHMENT'S OFFICER

sgd/ C. PARRY Capt.
for J.L. JONES
Lt. Colonel,
G-1 (B)

/pc
BP

Distribution:-

Regional Commissioner - Region I	Regional Commissioner - Region I
" " Southern Region (4 copies)	" " Southern Region (4 copies)
" " Region IV	" " Region IV
" " Region V	" " Region V
" " Region VI	" " Region VI
" " Region VIII	" " Region VIII
" " Region IX	" " Region IX
" " Piemonte Region	" " Piemonte Region
" " Liguria Region	" " Liguria Region
" " Region XII, Region XI	" " Region XII, Region XI
S.O.A.O., A.H.G. Fifth Army	S.O.A.O., A.H.G. Fifth Army
S.O.A.O., A.H.G. Eighth Army	S.O.A.O., A.H.G. Eighth Army
A.G. Audit.	A.G. Audit.
O.C. Br. Det.	O.C. Br. Det.
Director, Internees and Displaced Persons Sub Commission.	Director, Internees and Displaced Persons Sub Commission.
Director, Italian Refugee Branch.	Director, Italian Refugee Branch.

Declassified E.O. 12356 Section 3.3/NND No. 785016

✓
HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

3/4. B/CA

27 April 45 *28*

SUBJECT : Ceiling RMA/ORA

TO : Executive Officer (B) *(28a)*

Reference your G-1B/31/3A of 26 Apr 45.

Herewith 4 further copies of 3/4. B/CA dated 21 Apr 45.

(28a)
J. G. HARVEY J/Cas.
for 280 CA Sec.

2233

Copy to : G-1 (B)

2233

1038

Declassified E.O. 12356 Section 3.3/NND No. 785016

24-01A ✓
ALLIED ~~CONTROL~~ COMMISSION
INTER-OFFICE MEMORANDUM

SUBJECT: Ceilings - G/OB

FILE No. G-1B/31/3/A

TO : Vice President,
Civil Affairs Section

26 April 1945

27 APR 1945

Please forward 4 further copies of your letter 3/4-B/CA dated 21 Apr 45 in order that your request may be placed before the Manpower and Reorganization Committee for consideration.

/ls

[Signature]
J.D. JONES
Colonel,
Executive Officer, (3)

2232



HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

3/4.B/OA

21 April 45

SUBJECT : Ceiling Ema/ORA

TO : Secretary-Member & Reorganization Committee.

Reference G-1B/518 dated 14 Apr copy attached.

1 It is requested that the ceiling for this Section be raised from 4 to 5 Ema/ORA, and in support the following information is submitted:-

- (a) Since the present ceiling was fixed additional labour has been undertaken in connection with receiving, storing and dispatching quantities of Proclamations and General Orders.
- (b) The present staff, exclusive of L/Cpl SCOTT C. who is attached pending movement orders, is as follows:-
- | | | | |
|-----|-------|--------------|--|
| i | S/Sgt | LEISHMAN | - Chief Clerk |
| ii | Cpl | WILSON | - A/Chief Clerk, filing, records and compilation of returns. |
| iii | PFC | BONHANI | - Entirely occupied on translations of legal nature mainly decrees of Italian Government. |
| iv | L/Cpl | GARAN A.T.S. | - Entirely employed with PA to VP as Shorthand Typist. Her duties include the typing of many graded documents so that replacement by a civilian is not possible. |
| v | Pte | HEYWARD | - Learner Clerk, registry, handling of proclamations, delivery of graded documents, etc. |

2 This Section of necessity handles a large number of graded documents and it would be impossible to carry out the duties with efficiency on a smaller Ema/ORA staff.

It is strongly urged that the ceiling be raised as requested.

A.D. BONHANI-CARTER
Lt. Colonel,
CSC CA Section

Declassified E.O. 12356 Section 3.3/NND No. 785016

Ext. 510

HEADQUARTERS ALLIED COMMISSION
APO 301

17 April 1945

REFERENCE: C.12/612/CH

SUBJECT: Release of EM/GRs.

TO: Vice President-G.A. Section

Reference your 3/12/CA dated 16 April 45.

It is regretted that before your ceiling of officers or EM/GRs can be increased the authority of the Manpower Committee must first be obtained. If you agree that your EM/GR strength is in excess of the number laid down by the Manpower Committee please submit one name for posting to the Northern Regions who are at present very under strength.

It is requested that this name be submitted as soon as possible.

2230

[Signature]
C.L. JONES
Colonel
Executive Officer (3)



Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

3/4VCA

16 Apr 45

SUBJECT : Release of EM/CRs.

TO : G-1 (B), HQ AC.

Reference your G-1B/518/CR dated 14 Apr 45.

1 It is regretted that it is impossible to release an additional EM/CR
at present, you will be notified whenever this becomes possible.

2229

Ext: 608
/G

A.D. DONALD CARTER Lt Col,
CSO, Civil Affairs Section.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Tel. Ext. 412

MEMORANDUM

15 APR 1945

14 April 1945

REFERENCE : G-1B/518/OR

SUBJECT : Release of EMs/ORs.

TO : C.S.O. Civil Affairs Section.

The present strength of EMs/ORs in your Section is 6.

Your ceiling for EMs/ORs is 4.

Please forward to this Office the name of one EM/OR in addition to L/Cpl. Scott who is available for release at 48 hours notice for duty in Northern Region.

FOR VICE PRESIDENT, ESTABLISHMENTS SECTION.

/av.

Copy to : G-1(A).

S/Sgt	Pickman	4
Cpl	Wilson	1
L/Cpl	Scott	1
L/Cpl	Galan	2
PFC	Benard	1
HC	REWARD	

Immediate
Sir J.E.T. RITCHIE Bt.
Lt. Colonel,
G-1 (B).

2228



HEADQUARTERS ALLIED COMMISSION

-3 APR 1945

APO 394

G-1 (2)

REFERENCE: G-11/454/OR.

SUBJECT: Learner Clerks.

TO:

*West Point, Grand Officer Section**See below PH HERWARD L. H. Quinn*

1. Authority is given for the above named OR(s) to be attached to *Grand Officer Section* at *West Point, Grand Officer Section* for training as a Clerk(s).

2. *He/They* has/*have* been recommended by Personnel Selection Staff (SP), G.M.F. as suitable for such training, and is/*are* attached to this formation on probation from Reallocation Centre (All Arms).

3. Will you please submit a report on the above named to this H.Q. at the end of one month from the date hereof, giving a proficiency rating based on the following scale. This rating will not be given until thorough enquiries have been made from the officers and NCOs who are actually working with the OR concerned.

Men rated 'A' should be extremely good in all branches of their work.

" " 'B' should be good in all branches of their work.

" " 'C' should be average and satisfactory, with no defects which will not disappear with further training.

" " 'D' should be rather poor, but in view of the stringency of the manpower situation, might prove satisfactory after further training.

" " 'E' should be unsatisfactory, with such defects as can never be removed by any length of training.

4. Where personnel are recommended for trade testing and transfer to the RASC as Clerks, trade test papers will be provided by this Branch.

5. Where personnel are considered unsuitable for employment as Clerks, your reasons should be given under one or more of the following headings:-

(1) Physically unsuitable.

(2) Temperamentally unsuitable, e.g.

"Lacks interest in this type of work," "Lacks concentration."

(3) Intelligence too low to absorb the necessary training.

(4) Education attainments inadequate, e.g.

2227

2. If/they has/have been recommended by Personnel Selection Staff (SP), C.M.F. as suitable for such training, and is/are attached to this formation on probation from Reallocation Centre (11 Arms).

3. Will you please submit a report on the above named to this H.Q. at the end of one month from the date hereof, giving a proficiency rating based on the following scale. This rating will not be given until thorough enquiries have been made from the officers and NCOs who are actually working with the OR concerned.

When rated 'A' should be extremely good in all branches of their work.
 " " 'B' should be good in all branches of their work.
 " " 'C' should be average and satisfactory, with no defects which will not disappear with further training.
 " " 'D' should be rather poor, but in view of the stringency of the manpower situation, might prove satisfactory after further training.
 " " 'E' should be unsatisfactory, with such defects as can never be removed by any length of training.

4. Where personnel are recommended for trade testing and transfer to the RASC as Clerks, trade test papers will be provided by this Branch.

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- (1) Physically unsuitable.
- (2) Temperamentally unsuitable, e.g.
 "Lacks interest in this type of work," "Lacks concentration."
- (3) Intelligence too low to absorb the necessary training.
- (4) Education attainments inadequate, e.g.
 "Figuring weak," "Poor handwriting."
- (5) Insufficiently experienced, e.g.
 "Experience too specialised (or too amateurish, or too limited) to absorb training he has been given."
- (6) General conduct, e.g.
 "Too lazy (or troublesome, or unreliable) to perform the job satisfactorily."

BY COMMAND OF HER ADMIRAL STORE

Copy to: Mr. G. G. G. G.

Personal Papers
 Sir J.E.S. RITCHIE, Bt
 Lt-Col.
 G-1 (B).

307

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 194
CIVIL AFFAIRS SECTION

3/4.3/CA

5 Mar 45

22A
27

SUBJECT : Commendation.
TO : VP CA Section

3/136856 SMSG H. P. A. Webb SAAC

1. I take pleasure in calling attention to the high quality of the services rendered in this office, under my observation and in part under my direction since mid December 1944, by SMSG Webb.
2. He has satisfactorily performed such work commensurate in my opinion with that required of a commissioned officer. He has seen to the obtaining of canvas and other materials for devastated areas; has displayed energy, imagination and resourcefulness under difficulties in finding transport for these materials and for clothing, blankets, etc; he has dealt with senior officers with a combination of tact, force, and intelligence which seems to command their liking and respect and which gets results; he is highly dependable and faithful, and finishes what he undertakes; he is pleasant and always willing, with a sense of humor and good nature. He is in my opinion a very capable and valuable person, with personality, dignity, bearing, energy and intelligence adequate for a considerably higher grade than the one he holds.

Paul STEPHAN ANDREWS Lt Col,
Devastated Areas. 2226

- 2 -

I fully and warmly endorse the above commendation of the services of SMSG Webb. During the time I have served with the Devastated Areas Branch I have been very favourably impressed by his keenness, initiative and reliability. His willingness, pleasant manner and good nature, combined with tact and efficiency, have resulted in his services to this Branch being of real value and, in my opinion, fully worthy of being put on record in SMSG Webb's dossier.

2226
Paul STEPHAN ANDREWS Lt Col,
Devastated Areas

2226

Declassified E.O. 12356 Section 3.3/NND No. 785016

Tel. Ext. 412

MEMORANDUM

20 February 1945

21 FEB 1945

REFERENCE : 001B/497/OR

SUBJECT : Attachments - APS (ORA)

TO : Director, Patriots Branch

Reference this HQ letter of even number dated 12 Feb 45.

A communication has been received by this office from AFHQ stating that a replacement for 1/Cpl Cariss (APS) will be selected from a draft arriving in this theatre at the beginning of next month.

FOR VICE PRESIDENT, ESTABLISHMENTS SECTION

Sir J.R.T. KITCHIE Bt.
Lt. Colonel,
G-1(B)

/lg

Copy to: Jnr. Cmdr. Harvey, C.A. Section

2225

2224

Declassified E.O. 12356 Section 3.3/NND No. 785016

3/4/45/CA

01 phz

90a
10/
20/

H.Q. 2 Mediterranean Group
A.T.S.
C.N.F.

16

Ref: ZMED/ATS/49

15 Feb. 45

SUBJECT: A.T.S. Personnel.

Tel: 1 District 5219.

To: G.I.(B).
Copy to Civil Affairs Section.
Patriot Branch.

SGT. STOCKDALE A.T.S.
PTE. GAHAN A.T.S.

1. Owing to the arrival of reinforcements, ATS/BNF cannot accommodate the a/m auxiliaries at the Alexander Club after 20 Feb. 45.

2. As there is no other ATS accommodation available in ROME, it is suggested that these auxiliaries live at the Y.W.C.A. if arrangements can be made for the charge of 60 lire a day to be paid by H.Q. A.G.

3. Please may this office be informed if such an arrangement is possible.

2224

Kathleen F. Morrison Bell
K. Morrison Bell,
Senior Commander.

H.Q. 2 Mediterranean Group
A.T.S.
G.M.F.

16 Feb 45

Ref: ZMHD/AMH/49

15 Feb. 45

SUBJECT: A.T.S. Personnel.

Tel: 1 District 5219.

To: G.I.(B).
Copy to Civil Affairs Section.
Patriot Branch.

SGT. STOCKDALE A.T.S.
PTE. GAHAN, A.T.S.

1. Owing to the arrival of reinforcements, AMH/RFI cannot accommodate the a/m auxiliaries at the Alexander Club after 20 Feb. 45.

2. As there is no other ATS accommodation available in ROME, it is suggested that these auxiliaries live at the Y.W.C.A. if arrangements can be made for the charge of 60 lire a day to be paid by H.Q. A.C.

3. Please may this office be informed if such an arrangement is possible.

2224
K. Morrison Bell
K. Morrison Bell,
Senior Commander.

HEADQUARTERS
2675TH REGIMENT
ALLIED COMMISSION
(OVERHEAD)
APO 394

CMP/rs1

File: 220.3

12 February 1945

SUBJECT: Enlisted Men.

14 FEB 1945

TO : All Concerned.

1. Exchanges of limited and general assignment enlisted personnel are now being consummated in which young and physically fit enlisted men are being transferred from this Regiment for duties more consistent with their ages and medical classifications. These men are being replaced by men of limited status who have been classified as such by reason of combat duty or inherent physical disqualifications.

2. This letter is being published in order to insure that these limited assignment enlisted men who are being assigned to companies for duty with the Regions, Provinces, Sub-Commissions and Sections of Allied Commission receive sympathetic consideration and are not treated as unwanted personnel thrust upon them.

3. These soldiers have also to adjust themselves to their new surroundings. In most cases, they have been front-line fighting soldiers, a fact of which they are very rightly proud. They do not always take the trouble to analyze for themselves the importance of their new employment, and are apt initially to feel some quite unjustifiable sense of inferiority to their late front-line comrades.

4. They should be made to feel that they are welcome members of their new organizations, and that here also exists the comradeship and esprit de corps which they had formerly known. They should also be made to realize the ~~2323~~ which their new assignments contribute to the War Effort.

5. These men must be trained to become efficient in their new duties. The cooperation of every individual officer and enlisted man in the Regiment is necessary. The job must be done---we must all help these men, show them how, so that their help will bring our mission to a successful conclusion.

C. M. Parkin

C. M. PARKIN
Colonel, Infantry
Commanding

DISTRIBUTION:

Units this Regt
Sub-Commissions & Sections
Allied Commission

Declassified E.O. 12356 Section 3.3/NND No. 785016

Tel. Ext. 12

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 (B)

13 February 1945

14 FEB 1945

REFERENCE : G-1B/497/DR

SUBJECT : Pay - A.P. N. 1483.

TO : No. 8 Command Pay Office, C.M.P.

W/254649 P/L/Cpl. GANAH, S.M. - A.T.S.

Reference the attached A.P. N. 1483 Reference No. NOT/4 showing the above named N.C.O. (ATS) £2.13.5. in credit at 29 Sep 44.

Will you please confirm that the above named N.C.O. is being credited with Mediterranean Allowance w.e.f. 13 Oct 44, and with L/Cpl. (Clerk) (ATS) rates of Pay w.e.f. 13 Oct 44. This H.Q. A.P. W. 3042A Serial No. A.T.S. 4 of 4 Dec 44 refers.

BY ORDER OF REAR ADMIRAL STONE.

L. Stone Capt
Sir J.E.T. RITCHIE St.
Lt. Colonel,
G-1 (B).

/av.

Copy to : CSO Civil Affairs Section.
O.C. 603 Company, A.T.S. - C.M.P.

2222

1300

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 90
CIVIL AFFAIRS SECTION

Tel. Ext. 608

Ref: 3/AB/CA

29 Jan 45

SUBJECT: Increase in ceiling for RM/OR.

TO: Establishment Section.

- 1 Attached is an application made by Public Safety Sub-Commission for an increase in the RM/OR clerical strength of that Sub-Commission.
- 2 The request is strongly endorsed as it has been evident over a period of two months that the work of this Sub-Commission is steadily increasing and the high percentage of security documents handled by Public Safety precludes the satisfactory employment of Italian civilians.
- 3 May, therefore, two RM/OR clerks be allotted to the Sub-Commission.

R. R. Cope
R. R. COPE, Col.
GPO CA Section. **2221**

AA/AB

Copy 98 *[Signature]*

2007

HEADQUARTERS ALLIED COMMISSION
Public Safety Sub-Commission
APO 991

Tel: 489091 Ext 486

29 January 1945

AC/11001/PS

SUBJECT: Increase in Ceiling for EM/OR.

TO: Personnel and Organization Committee, Hq., ALCOM,
(Attn. Brig. WPT/AC).

1. Public Safety Sub-Commission requests that the ceiling for EM/OR now allotted be increased to six. The present ceiling is four.

2. This request is based upon the fact that during the past two months the work of this Sub-Commission has almost doubled and is still increasing. Some of the reasons for the increase in volume of work are:-

(a) Increase in territory released to APO/AC.

(b) Due to more rigid enforcement of administrative policies particularly in connection with security, more work and responsibility has been placed on the EM/OR staff.

(c) Italian Ministries are submitting for transmittal APO and Army territory an even increasing volume of correspondence under present directive, requires registering in and out, translating and vetting. This must be done under the immediate supervision of an EM or OR. **2220**

(d) There is a constant increase of War Graves and Welfare enquiries.

(e) Through recent agreement with G-2, AFHQ, Military Travel authorization applications are now channeled through this Sub-Commission.

(f) Under present condition it is imperative to maintain a Summary of Riots and Disturbances as well as a Summary on Discipline of Allied Troops.

3. The increased volume of work flowing through the Sub-Commission results in an increased traffic in files with C.I.A. Section and other offices. Much of this involves additional work for an EM or OR. It is true that much of the increased work can be done by civilian employees but items (b), (c) and (e) above particularly require at least EM/OR supervision.

4. At present our EM/OR staff consists of a chief clerk, a registry clerk, a files clerk and a stenographer-typist.

(Sgd.) JOHN W. CHAPMAN,
Colonel, I.A.C.D.,
Director Public Safety,
Sub-Commission.

1294

Declassified E.O. 12356 Section 3.3/NND No. 785016

Tel. Ext. 412

214R/104 V

23 JAN 1945

MEMORANDUM

24 January 1945

REFERENCE : G-1B/518/OR
SUBJECT : Personnel
TO : Director, Finance Sub-Commission

18a
15

Receipt is acknowledged of your 13015/P of 23 Jan 45.

A request for an ATS, Shorthand Typist, has been submitted to ADATS, APHQ to replace I/Cpl. Cordery at present in hospital.

You will be informed of action taken by ADATS as soon as it is known.

~~at this time.~~

FOR VICE PRESIDENT, ESTABLISHMENTS SECTION

J.R.T. PITCHIE
Sir J.R.T. PITCHIE Bt.
Lt. Colonel,
G-1(B)

/lg

Copy to: Dir. Comdr. Harvey
C.A. Section

2219

2219

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref: 3/4.0/24

23 Jan 45

SUBJECT: Returns O.P.'s

TO: U.S. British Detachment, HQ AD

Reference Tolly Routine Orders Serial No ¹⁷¹ ~~2~~ 45 dated ^{21 June} ~~22 Jan 45~~.

Herewith return called for in respect of this Section as at 1200 hours ~~on Jan 45~~.

23 June 45

5/2988591	1/5/LOT	G.A. LEISHMAN	WAC
5/2616372	W/CPL	J. WILSON	RASC
5/5277267	L/2nd	G. SCOTT	ATS
5/254649	L/CPL	S.E. GAHAN	ATS

6016078 ^{lie} L.H.W. HEYWARD ^{Quora}
(med Cat. B.2. - Permanent - 23/9/1945) **2218**

G.A. LEISHMAN S/Lgt
Chief Clerk
CA Section

INFORMATION

INFORMATION

Tel. Ext. 510

30 DEC 1944

30 DEC 1944

3/44/CAWD *plc*

HEADQUARTERS ALLIED COMMISSION

AFG 394

G-1 (E)

rm
13
13

REFERENCE : G-1B/109/A.

31 December 1944

SUBJECT : Welfare.

TO : Distribution below.

1. This office letter of even number dated 23 October 1944 is cancelled.
2. Lieut. Colonel S.M. NEALE, R.A. relinquishes the appointment as Welfare Officer to the British Personnel of Allied Commission w.o.f. 1 January 1945 and the duties will be assumed by Major A.S. FAREAR R.A.S.C. (G-1 Br. Office)

BY COMMAND OF REAR ADMIRAL STONE.

J.L. JONES
Lieut. Colonel,
Executive Officer (B)

2217.

DISTRIBUTION:

Office of the Chief of Staff
CA Section, H.Q. 15 Army Group
V.P. Civil Affairs Section (18)
V.P. Political Section
V.P. Economic Section (10)
V.P. Establishments Section
Director, W.M.R. & I.V.O.W. Sub Comm.
Director, P.S.S.
Director, Communications Sub Comm.
Director, Navy Sub Commission
Director, Air Forces Sub Commission
G-4
H.Q. Commandant

R.C. Sicilia Region
R.C. Southern Region
R.C. Lazio Region
R.C. Abruzzi-Marche Region
R.C. Sardegna Region
R.C. Toscana Region
R.C. Emilia Region
R.C. Piemonte Region
R.C. Liguria Region
R.C. Lombardia Region
R.C. Venezia Region
SCAD, AMG, Fifth Army
SCAD, AMG, Eighth Army

Copies to all H.Q. & Divs.
30 DEC 1944

6418

Declassified E.O. 12356 Section 3.3/NND No. 785016

Tel. Ext. 412

MEMORANDUM

7 DEC 1944

6 December 1944

REFERENCE : G-1B/415/OR.
SUBJECT : Trade tests - Clerks.
TO : Civil Affairs Section
(Attention Jr. Cdr. Harvey)
FROM : G-1 (B) HQ. AC.

W/254649 L/Cpl. Gahan, S.M. - A.T.S.

Reference your 3/43/CA of 4 December 1944.

Please arrange for the above named N.C.O. to report to S.S.M. Edwards, Chief Clerks, G-1 (B) at 0930 hrs on Friday 8 December 1944 for trade testing as a Clerk Group B Class 1.

FOR VICE PRESIDENT ESTABLISHMENTS SECTION

J.L. JONES
Lt. Colonel,
G-1 (B)

/EP

Monday 11 Dec
~~Wednesday~~
(confirmed by Edwards)
2216

5656

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

File
Ref : 3/43/CA

4 Dec 44.

SUBJECT : Trade Test

TO : G-1 (B)

W/254629 Pte. S.M. GANAN. A.T.S.

Application is made for trade testing the a/m O.R. as Class 1 Group B Clerk.

May this office please be informed of the place, date and time for the Trade Test.

Ext : 525

A
J.O. HARVEY, Am Cdr.
BA to VP CA Section

2215

5176

Tel. Ext. 412

3/46/CA

MEMORANDUM

REFERENCE : G-12/497/CR

8 November 1944

SUBJECT : A.T.S. (O.Rs) - Administration

TO : C.S.O. Civil Affairs Section
Director, Patriots Branch,
HQ Const.
C.G. Br. Det.
Jnr. Comdr. HARVEY - Civil Affairs Section

FROM : G-12/ HQ AC.

W/144775 - Sgt. STODOLSKY, B.M. - Patriots Branch
W/354649 - Pte. GAVIN, B.M. - Civil Affairs 2214

1. Casualties in respect of the above named A.T.S. (O.Rs) will be rendered by the Chief Clerk of Civil Affairs Section and Patriots Branch to this office, copy to C.G. Br. Det., as soon as they occur.
2. Documentation of A.T.S. (O.Rs) is the responsibility of this office and all matters affecting documentation will be referred to this office.
3. Cash issues and matters affecting pay will be the responsibility of C.G. Br. Det.

FOR VICE PRESIDENT, ESTABLISHMENTS SECTION

J.D. JONES
Lt. Colonel,
G-1(B)

3123

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref : 3/44/CA✓

25 Oct 44

SUBJECT : Returns - G.R's.

TO : O.C. British Detachment, HQ AOC.

Reference Daily Routine orders No 552 Serial No 171/44
dated 22 Oct 44.

Herewith return called for in respect of this Section
as at 1200 hrs 23 Oct 44.

S/ 2083591	W/3PT	G.A. LEISTMAN	R.A.S.C.
S/ 2616872	W/CIL	J. WILSON	R.A.S.C.
(Med Cat B.I. Permanent 13.11.1919)			

S/6299267	L/opl	C. DOTT	R.A.S.C.
(Med Cat A.I. Permanent 26/6/1908)			

W/254649	Pto	GAHAN, S.M.	A.T.S.
(Med Cat AWI Permanent 7/3/22)			

GAH
G.A. LEISTMAN Sgt,
Chief Clerk,
CA Section.

2213

Copy to VP & all Staff
Lt. Col. G. L. G. L.

3/19/CA

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

40

2 OCT 1944

23 October 1944

REFERENCE : C-12/109/A

SUBJECT : Welfare

TO : Distribution below

Lieutenant Colonel S. W. MILLER C-4, Headquarters Allied Control Commission has been appointed Welfare Officer for the British Personnel of Allied Control Commission. He will be responsible for the general planning for welfare throughout the Commission and for obtaining buses, comforts etc. about which Regions or Detachments are meeting with any difficulties.

Junior Commander R. L. GREEN, who is working in C-4 Branch at this Headquarters is also available in case any of the men wish to consult her about domestic matters which they can more easily discuss with a woman.

There is a Branch of the Soldier's Sailor's and Airman's Families Association in Rome with which this Headquarters is in touch. If any advice or assistance from that most excellent Association is required Lieutenant Colonel MILLER can always consult them and obtain any information or assistance if required.

2212

/pc.

R. H. FARMER,
Colonel,
Executive Officer.

DISTRIBUTION:

Office of Chief of Staff
DODAG, H.Q., A.A.I.
V.P. Civil Affairs Section (10)

P.O. Sicily Region
" Southern Region
" Lazio Region

2212

obtaining games, comforts etc. about which Regions or Detachments are meeting with any difficulties.

Junior Commander R.L. GREEN, who is working in G-4 Branch at this Headquarters is also available in case any of the men wish to consult her about domestic matters which they can more easily discuss with a woman.

There is a Branch of the Soldier's Sailor's and Airman's Radios Association in ROME with which this Headquarters is in touch. If any advice or assistance from that most excellent Association is required Lieutenant Colonel MILLER can always consult them and obtain any information or assistance if required.

/pc.

R.H. PARKER,
Colonel,
Executive Officer.

DISTRIBUTION:

Office of Chief of Staff
DCAO, H.Q., A.A.I.
V.P. Civil Affairs Section (10)
" Political Section
" Economic Section (10)
" Establishments Section
Director, W.M.D. & I.P.O.W. Sub Comm.
" P.R.B.
" Communications Sub Comm.
" Navy Sub Commission
" Air Force Sub Commission
G-4
H.Q. Commandant

R.C. Sicily Region
" Southern Region
" Lazio Region
" Abruzzi Marche Region
" Sardegna Region
" Toscana Region
" Emilia Region
" Piemonte Region
" Liguria Region
" Lombardia Region
" Venezia Region
SCAO, 1st Fifth Army
SCAO, 8th Eighth Army

1266

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

Ref: 3/H A/CA

4th October, 1944.

SUBJECT: - Proclamations and General Orders.

TO: - Office of the Chief of Staff.

The responsibility for the issuing and distribution of Proclamations and General Orders is now one for this Section. In this connection the question of storekeeping arises.

It is understood that Cpl. Middleton who is now a member of your clerical staff previously carried out this work. It is therefore requested that as the staff in this Section is ~~no longer~~ **2211** -

Declassified E.O. 12356 Section 3.3/NND No. 785016

- 2 -

consisting of only two ORs, his services may be borrowed as and when required to deal with the storage and dispatch of Proclamations.

R.R. Griffiths
R.R. GRIFTHS. Colonel.
CSO Civil Affairs Section.

1155

REC/MS.

HEADQUARTERS COMPANY
2675TH REGIMENT
ALLIED CONTROL COMMISSION
(OVERSEAS)
APO 394

6 SEP 1944

201.6

HM/16
4 September 1944

SUBJECT: Classification and Rating of Enlisted Men

TO : Administrative Section, AGO,
APO 394, 7th Army.

1. In order that this office can comply with letter, file AG 201.6, Subject: 'Classification of Enlisted Men', dated 5 August 1944, Headquarters, Services of Supplies, MATOUSA, and Circular #100, dated 13 August 1944, Headquarters, MATOUSA, it is necessary to have the following information on all enlisted men (American) attached to your office for duty.

- a. Exact nature of duty performing.
- b. Degree of skill in performance of such duty:

- (1) Semi-Skilled
- (2) Skilled.

2. In the determination of degree of skill you will be guided by the following as extracted from letter, file AG 201.6, Subject: 'Classification of Enlisted Men', dated 5 August 1944, Headquarters, Services of Supply, MATOUSA:

Sec II, par 1. Definitions.

a.(1) Semi-Skilled means capable of performing the duties under supervision. This is the rating given to enlisted men who are learning a new duty as soon as they begin to show familiarity with the duty or those who have failed to attain sufficient proficiency to be classified as skilled.

(2) Skilled means capable of performing the duties in an efficient manner without supervision beyond that inherent in the job itself.

1. Exact nature of duty performing.

2. Degree of skill in performance of such duty:

- (1) Semi-Skilled
- (2) Skilled.

2. In the determination of degree of skill you will be aided by the following as extracted from letter, File AG 201.5, dated 5 August 1944, Headquarters, Services of Supply, Europe:

See II, par 1. Definitions.

a.(1) Semi-Skilled means capable of performing the duties under supervision. This is the rating given to enlisted men who are learning a new duty as soon as they begin to show familiarity with the duty or those who have failed to attain sufficient proficiency to be classified as skilled.

(2) Skilled means capable of performing the duties in an efficient manner without supervision beyond that inherent in the job itself.

3. Roster submitted is as of 31 August 1944 containing the latest information in possession of this office. Any changes in assignments, additions or deletions will be made directly on the attached roster.

4. Prompt returns will be appreciated.

1 Incl:
Roster.

Richard H. Handberg
RICHARD H. HANDBERG
Captain, CLC
Commanding

Tel. Rct. 292

HEADQUARTERS
ALLIED CENTRAL COMMISSION
APO 394

REFERENCE : 46035/3-1

15 August 1944

SUBJECT : Employment of P.M. and L.L.
Personnel.

TO : Distribution below.

20 AUG 1944

1. The present difficulties that are being experienced owing to the extreme seriousness of the existing manpower situation are quite apparent.

2. In order to ensure the best use of all available personnel, it is essential that every man, whether he is of low medical category for reasons of sickness or wounds sustained in action or psychoneurosis as a result of his former service, be employed in the type of employment to which he is best suited.

3. This letter is being given a full distribution in order to ensure that the L.P. and L.L. personnel, who are now being posted to this formation in replacement of high medical category personnel, receive appropriate consideration and are not treated as unwanted personnel thrust upon us.

4. All P.M. have undergone a month's training with a view to adjusting their mental outlook. They have been encouraged to feel that they are still useful members of His Majesty's Army and that their services are valuable. They have not been allowed to feel, or given the impression, that they are failures.

5. In many cases their mental condition has been created because of family troubles. These have been investigated, and in many cases eradicated, with the result that the man's efficiency has greatly increased. It has been proved that if such personnel feel that an interest is being taken in them as individuals, they become enthusiastic soldiers, with a greater determination to prove to the Officer or N.C.O., who has given them a helping hand, that they are efficient members of that unit.

6. It has also been proved that where P.M. have been made to feel that they are welcome members of their new units and that

2209

some, it is essential that every man, whether he be of low medical category for reasons of sickness or wounds sustained in action or psycho-neurosis as a result of his former service, be employed in the type of employment to which he is best suited.

3. This latter is being given a full distribution in order to ensure that the I.D. and I.D. personnel, who are now being posted to this function in replacement of high medical category personnel, receive a systematic consideration and are not treated as untrained personnel thrust upon us.

4. All men have undergone a month's training with a view to adjusting their mental outlook. They have been encouraged to feel that they are still useful members of His Majesty's Army and that their services are valuable. They have not been allowed to feel, or given the impression, that they are failures.

5. In many cases their mental condition has been created because of family troubles. These have been investigated, and in many cases eradicated, with the result that the man's efficiency has greatly increased. It has been proved that if such personnel feel that an interest is being taken in them as individuals, they become enthusiastic soldiers, with a greater determination to prove to the officer or N.C.O., who has given them a helping hand, that they are efficient members of that unit.

6. It has also been proved that where P.G.s have been made to feel that they are valuable members of their new unit and that their work is essential and valuable, they have proved to be reliable and efficient soldiers. All these factors call for the best assistance of both officers and senior N.C.O.s in connection with their mental problems.

7. Regarding I.D. personnel. These soldiers have also to adjust themselves to their new circumstances. In many cases they have been fighting soldiers, a fact of which they are very rightly proud. They do not always take the trouble to analyse for themselves the importance of their new employment, and are not initially to feel some quite unjustifiable sense of inferiority vis-à-vis their late front-line comrades.

8. Have again they should be made to feel that they are valuable members of their new unit, and that here also there exists that

to sheet 2

Sheet 2

commandship and merit in terms which they had formerly known. They must also be made to realize the value which their own employment contributed to the war effort and to the well-being of their former comrades, all of whom are dependent on them of C. Unit.

9. Before posting, both PFCs and SFCs are interviewed by Personnel Selection Staff who assess their qualifications and recommend them for various types of employment. With the exception of C.F. men, these men are being assigned in the trades or tasks as recommended by the P.S.S. On no account will such personnel be otherwise employed without first reference to this Headquarters.

10. All PFCs and SFCs personnel who are not being posted will be given every opportunity to settle down in their new surroundings as efficient soldiers. No efforts should be spared by officers and NCOs to ensure that these men are afforded the encouragement and the personal interest which is so necessary to enable them to prove themselves to be efficient members of the formation.

FOR THE ESTABLISHMENT OFFICER

J. L. Jones

J. L. JONES
Lt. Colonel,
1-1 (b)

10/1/40

Distribution 3. Less Serials 41, 43, 44, 45, and all Group III.

10/1/40

Declassified E.O. 12356 Section 3.3/NND No. 785016

3/48/41

HEAD HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
ADMINISTRATIVE SECTION

9/6/41

3a
3

3/4.7/45.

23 Jun 44.

SUBJECT : Other Name - Direct Commissions.
(Sgt E. Stein)

TO : PCMS Section (Attn: Establishment Branch)

The enclosed papers are forwarded for consideration by you as from the
DOD 6th Ind. 4/22 Jun 44 it did appear that the appropriate regulations have
not been complied with. If this is so, any arrangements please be made for
Sgt Stein to appear before a properly constituted board.

2208

B.H. WHITE Lt Col.
for TP Adm Sec.

Declassified E.O. 12356 Section 3.3/NND No. 785016

RECEIVED
NOTICE OF RECEIPT
DATE: 10/10/68
BY: [illegible]

Lee

*Chief Executive
Port Admin Inc*

signed by

*Robert
W. H.
For V.P. Admin Inc*

A copy of this document shall be retained until the expiration of the period of time specified in the document.

HEADQUARTERS
ALLIED OFFICIAL COMMISSION
AOC JMA
(2-)

REFERENCE : 16112/1-1

SUBJECT : Documentation - O.C.'s.

1. Further to this H.Q. letter 16094/1-1 dated 16 March '44.

Sub-Commissions and branches of H.Q. Allied Control Commission will render returns on AOC Form H.1 and report casualties on AOC Form H.3 in respect of British Other Ranks to the Detachment (at Naples or Salerno) on whose strength the Other Ranks are borne. H.Q. Commandant AOC (Main) and H.Q. Commandant AOC (Base) will consolidate such information and forward it, supported in the case of AOC Form H.3 by a nominal roll, to G-1 (British) at this H.Q.

This does not apply to Internees and Displaced Persons Sub-Commission and to Italian Refugee Branch, which will continue to render returns and casualties direct to this H.Q.

2. Power of Other Ranks

It is the responsibility of Regional and Detachment Commanders to ensure that arrival and departure of British Other Ranks both belonging and attached to AOC/JMA are reported to this H.Q. with the date of arrival or departure, on AOC Form H.3.

3. Verification

(1) Verification that a British Other Rank is entitled to Trade Pay can be made from a study of his A.O. Part 1, in which a record of the Trade Test which he has passed is kept. Where there is any doubt as to his qualification to receive Trade Pay, this H.Q. should be notified and application will be made by this H.Q. to G.H.Q. and Salerno for confirmation.

(11) Vehicle Mechanics

Going to the removal from the list of Army Drivers of Pitters H.V. and Motor Mechanic a member of British C.O.'s are being transferred to Vehicle Mechanics. Pitters H.V. and Motor Mechanic who are not transferred as Vehicle Mechanics by 1 July '44 will revert to normal rates of pay.

This H.Q. letter references 16012/1-1 dated 26 March '44 refers.

4. O.C.'s admitted to hospital whose return from hospital is required should be shown at Part 'G' of AOC Form H.3. Their arrival at a Formation or Station after being discharged from hospital should be reported to this H.Q. on

Consistent to Sub Comm 3440

3306

14/10/44
21 APR 1944
11

19 April 1944

Consistent with (b)(3) will continue to be such information as is required to be reported in the case of ACC Para 1.2 by a member only, to (b)(3) (person) at this H.

The above is to be used for information and should not be used for any other purpose. The information should be used only for the purpose of the ACC Para 1.2 by a member only, to (b)(3) (person) at this H.

2. Letter to (b)(3) (person)

It is the responsibility of the individual and the element concerned to ensure that all information is reported in the ACC Para 1.2 by a member only, to (b)(3) (person) at this H.

3. Guidance

(1) Information that is not to be reported in the ACC Para 1.2 by a member only, to (b)(3) (person) at this H.

(ii) Vehicle Information

Information from the list of any Vehicle of Person H.V. and Motor Information should be reported in the ACC Para 1.2 by a member only, to (b)(3) (person) at this H.

(3) Information that is not to be reported in the ACC Para 1.2 by a member only, to (b)(3) (person) at this H.

4. Classification of Pay

A copy of O.E.O. 1.2.1. is appended for the guidance of Officers concerned with the pay of (b)(3) (person). Attention is directed to para. 1.2. "Classification" which states that information of pay in respect of up to 220.0 should be reported in the ACC Para 1.2 by a member only, to (b)(3) (person) at this H.

20/5/10.

IN THE CASE OF THE GENERAL MANAGER

W. J. J. J.

for (b)(3) (person)
Advised Control Commission.

Sheet 2

DISTRIBUTION:

REGION I (with copy G.R.O. L15/44)	Displaced Persons Sub-Commission (with copy G.R.O. L15/44)
II	Italian Refugee Branch
III	G-4
IV	H.R. Commandant (Main)
V	"
VI	"
H.Q. A.H.C. FIFTH AREA	Economic Section (10)
"	Admin. Section (5)
Executive Communications	Political Section
Secretary General	Land Forces Sub-Commission
Deputy to Officer (5)	Telecommunications and Postal Sub-Commission
Civil Affairs Branch	War Material Disposal Sub-Commission
Security Branch	P.R.O.
Establishment Branch	

1315

1315

1315