

Declassified E.O. 12356 Section 3.3/NND

No.

785017

ACC

10000/109/14
(VOL. III)

Declassified E.O. 12356 Section 3.3/NND

No.

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(VOL. III)

ESTABLISHMENT MEMORANDA
NOV. 1943 - SEPT. 1944

Declassified E.O. 12356 Section 3.3/NND No. 785017

28 September 1944

28 SEP Recd

ESTABLISHMENT (EMBA/DA/DA)

NUMBER

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REQUISITIONED HOTELSGENERAL PRINCIPLES:

1. The following instructions refer to hotels requisitioned fully furnished and equipped (as distinct from hotels requisitioned for office purposes) and occupied by ACC/AMG for purposes of officers' billets and messes. Such part of ACC Administrative Order No. 2 of 27 January 1944 as referred to hotels is hereby rescinded. But such part thereof as referred to other accommodation for billets and messes, e.g. requisitioned villas and apartments, remains unaltered.

2. As set out in E. and Letter 72/2/42 of 1 March 1944, in subsequent instructions from E. and ACC Letter 13048/7 of 22 August 1944 to R.F.O., an agreement has been reached between the Allied Armies and the Italian Government whereby the latter, through the Comando Genio Militare, will assume responsibility for payment of all running expenses of certain hotels requisitioned and occupied as billets and messes by the Allied Armies. Included in the hotels covered by this agreement are all hotels so occupied by ACC/AMG. Hotels requisitioned and used as offices are not covered by this agreement; no fully furnished and equipped hotels should be used as accommodation for R.F.O.

3. Except in cases of emergency during the early days of the occupation of a hotel (as specified in para. 12 below), no payments will be made out of ACC/AMG funds in respect of wages of civilian employees or other running expenses of the hotel as detailed later in this memorandum. Instead, these payments will be made by the hotel management, which will be indemnified in due course in accordance with Italian law for the entire period of requisition. However, pending final determination of the indemnity to be paid, the Comando Genio Militare will make advances to the hotel management to enable them to provide continuity of service. Instructions for obtaining the data on the basis of which these advances for the period to 31 July 1944 will be made are for reporting ACC/AMG payments (which will also be considered as payments on account of the total indemnity) have already been issued to R.F.O. In letter 13048/7 of 22 August 1944, arrangements for future payments are dealt with hereinafter.

4. All regional officers whose duty it is to obtain the requisitioning

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occupied by AOC/AMG for purposes of officers' billets and messes. Such part of AOC Administrative Order No. 2 of 27 January 1944 as referred to hotels is hereby rescinded, but each part thereof as referred to other accommodation for billets and messes, e.g., requisitioned villas and apartments, remains unaltered.

2. As set out in the letter 72/2/92 of 1 March 1944, in subsequent instructions from AOC and AOC letter 13048/7 of 22 August 1944 to A.F.Os., an agreement has been reached between the Allied armies and the Italian Government whereby the latter, through the Comando Genio Militare, will assume responsibility for payment of all running expenses of certain hotels requisitioned and occupied as billets and messes by the Allied armies. Included in the hotels covered by this agreement are all hotels so occupied by AOC/AMG. Hotels requisitioned and used as offices are not covered by this agreement; no fully furnished and equipped hotels should be used as accommodation for DM/Gen.

3. Except in cases of emergency during the early days of the occupation of a hotel (as specified in para. 12 below), no payments will be made out of AOC/AMG funds in respect of wages of civilian employees or other running expenses of the hotel as detailed later in this memorandum. Instead, these payments will be made by the hotel management, which will be indemnified in due course in accordance with Italian law for the entire period of requisition. However, pending final determination of the indemnity to be paid, the Comando Genio Militare will make advances to the hotel management to enable them to provide continuity of service. Instructions for obtaining the data on the basis of which these advances for the period to 31 July 1944 will be made and for reporting AOC/AMG payments (which will also be considered as payments on account of the total indemnity) have already been 7337 to A.F.Os. in letter 13048/7 of 22 August 1944. Arrangements for future payments are dealt with hereinafter.

4. All regional officers whose duty it is to obtain the requisitioning of hotels should contact the nearest Claims and Hiring Officer, British Forces, whose duty it is to see that the arrangements made with Comando Genio Militare are implemented.

5. As indicated in the following detailed instructions, there will be a military officer in charge of each hotel, who will have certain specific duties and responsibilities to undertake. Regional Commissioners and the AOC Headquarters Commandant will, if they have not already done so, arrange to have appointed an "Allied Officer in Charge" of each hotel occupied by AOC/AMG for purposes of billeting and messing.

6. The above are the general principles involved. Detailed procedure is dealt with below.

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Estab Memo No. 23 Milan It. dtd 28 Sept 44 (Cont'd)

DETAILED INSTRUCTIONS:

7. The actual requisitioning of hotels for ACC/AMG officers' billets and messes will be handled through the appropriate military authorities (Base Section, Town Major, etc.), who have been fully informed of the arrangements referred to in this memorandum.

8. It is essential when a hotel is requisitioned for ACC/AMG officers' billets and messes that a complete physical inventory of the furniture and equipment be taken by an ACC/AMG officer immediately the premises are occupied. This inventory must include reserve stocks of linen, china, cutlery, furniture, etc., but will not include such items as wines and spirits belonging to the hotel. This inventory, properly authenticated by ACC/AMG and countersigned by the hotel management, must be forwarded promptly to the military authority requisitioning the hotel; a copy of the inventory will be retained at the Regional ACC/AMG Headquarters as a record of the articles requisitioned.

9. If a requisitioned hotel has more accommodation than is required by ACC/AMG officers, the surplus will be made available to transient officers or left vacant, rather than allow the hotel management to rent any portion of the hotel to civilians.

10. As indicated above, it has been arranged that, pending final determination of the compensation payable by the Italian Government to requisitioned hotels, the Comando Genio Militare will advance funds to the hotel management to assure the continuity of service.

11. These advances will be paid to the hotel management by the Comando Genio Militare on the basis of monthly statements (which must be approved by the Allied officer in charge of the hotel) of payments made by the management for the following items:

- (a) Wages and salaries of the civilian staff, at the authorized rates.
- (b) Replacements of crockery, cutlery, linen, glassware, etc.
- (c) Minor repairs necessary to maintain service
- (d) Purchase of cleaning materials, etc.
- (e) Laundry charges, if additional to (a) and (d) above, but excluding the personal laundry of occupants
- (f) Essential insurance, including compulsory social insurance contributions and benefit (e.g. family allowance) payments

9. If a requisitioned hotel has more accommodation than is required by ACC/AMG officers, the surplus will be made available to Brazilian officers or left vacant, rather than allow the hotel management to rent any portion of the hotel to civilians.

10. As indicated above, it has been arranged that, pending final determination of the compensation payable by the Italian Government to requisitioned hotels, the Comando Genio Militare will advance funds to the hotel management to ensure the continuity of service.

11. These advances will be made to the hotel management by the Comando Genio Militare on the basis of monthly statements (which must be approved by the Allied officer in charge of the hotel) of payments made by the management for the following items:

- (a) Wages and salaries of the civilian staff, at the authorized rates.
- (b) Replacements of crockery, cutlery, linen, glassware, etc.
- (c) Minor repairs necessary to maintain service
- (d) Purchase of cleaning materials, etc.
- (e) Laundry charges, if additional to (a) and (d) above, but excluding the personnel laundry of occupants
- (f) Essential insurance, including compulsory social insurance contributions and benefit (e.g. family allowance) payments
- (g) Heating expenses (including fuel for cooking)

This statement will not include any element of profit, rent or dilapidations.

12. If the hotel has sufficient working capital to meet its current expenses until the first advance can be made, all operating expenses will be paid by the hotel management. However, if the management is unable to pay the operating expenses and an advance cannot immediately be obtained from the Comando Genio Militare, then payments may be made out of ACC/AMG funds until funds are made available to the hotel management. Disbursements out of ACC/AMG funds must be supported by the vouchers prescribed by the Chief accountant of ACC for use by Sub-accountants (see Sub-accountants Instructions Nos. 1 and 2).

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State Memo No 23 this Hq. At 25 Sept 44 (Cont'd)

13. The statement referred to in para. 11 above requires the approval of the allied officer in charge of the hotel. Furthermore, any payments made out of ACC/AMG funds requires the approval of the officer in charge of the hotel. The following explanation is being submitted for guidance:

(a) as regards payments made by the hotel management, the officer in charge of the hotel is required to "certify that the wages paid are correct", but as regards other expenditures his responsibility is confined to the quality and quantity of the services received and does not include the "prices". This is interpreted to mean that the officer concerned should, wherever possible, be present when employees are paid and see that they receive their money and sign the payroll, make notes from time to time to ensure that employees' figures on the payroll are on the job and verify that the basic gross rates of pay are within the limits imposed by agreement No. 9 to AFHQ Adv. Adm. Personnel Adm. Instr. No. 24 of 17 July 1944, or subsequent amendments thereto; he would not be required to check daily attendance of all employees, verify social insurance contributions or the clerical accuracy of the payrolls. As regards payments other than for salaries and wages, the hotel management should be instructed that only such bills as had received the approval in writing of the officer as to quantity and quality would be included in the monthly statements. The officer in charge of the hotel should initial payrolls, orders, invoices, etc. "For identification" when verified or approved and at the end of each month he should compare the management's statement with these initialed documents. He will then append the following signed declaration at the foot of the management's statement:

"With reference to the above statement, I certify to the best of my knowledge and belief that (a) the basic gross rates of pay for civilian employees are within the authorized limits, (b) that I have satisfied myself that employees figuring on the payrolls have been paid and are ' bona fide ' employees of the hotel, (c) that the number of employees is not excessive, and (d) that the services and supplies included in the statement were authorized by me and that the quantity and quality thereof is fair and reasonable."

.....1944

Signature and Rank

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(b) As regards any emergency payments made out of ACC/AMG funds, the officer in charge of the hotel must accept full responsibility as to the quality, prices or rates, and the accuracy of

are within the limits imposed by agreement No. 5 to ARPA Act, Admin. Labelon adm. Instr. No. 24 of 14 July 1944, or subsequent amendments thereto; he would not be required to check daily attendance of all employees, verify social insurance contributions or the clerical accuracy of the payroll, as regards payments other than for salaries and wages, the hotel management should be instructed that only such bills as had received the approval in writing of the officer as to quantity and quality could be included in the monthly statements. The officer in charge of the hotel should initial payrolls, orders, invoices, etc. "For identification" when verified or approved and at the end of each month he should submit the management's statement with their initialed documents. He will then append the following signed declaration at the foot of the management's statement:

With reference to the above statement, I certify to the best of my knowledge and belief that (a) the basic gross rates of pay for civilian employees are within the authorized limits, (b) that I have satisfied myself that employees figuring on the payroll have been paid and are "bona fide" employees of the hotel, (c) that the number of employees is not excessive, and (d) that the services and supplies included in the statement were authorized by me and that the quantity and quality thereof is fair and reasonable.

.....1944
Signature and Name
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- (b) As regards any emergency payments made out of ACC/AMG funds, the officer in charge of the hotel must accept full responsibility as to quantities, quality, prices or rates, arithmetical accuracy of bills, etc. as prescribed in Sub-accountants instructions Nos. 1 and 2.
- (c) It is to be noted that if wages and salaries are paid out of ACC/AMG funds because the hotel management is unable to meet these expenses, no deductions will be made for social insurance contributions and no benefits (e.g. family allowance) payments will be made. However, if the employee are paid by the hotel management, social insurance contributions and benefit payments will be dealt with in accordance with Italian law as modified by Proclamations, etc.

Declassified E.O. 12356 Section 3.3/NND No. 785017RESTRICTIONSStates Memo No 23, this HQ, dt. 25 Sept 44 (Cont'd)

(d) Where allied military rations are provided, 1476 900 per month will be deducted from the wage or salary of each employee, whether payment is made out of ACC/AMG funds or by the hotel management. However, where deductions for such rations are made by the hotel management, the amount of such deductions will be paid over by the management to the nearest ACC/AMG Sub-accountant and it will be the responsibility of the officer in charge of the hotel to see that payment is duly made; this procedure has retroactive effect.

(e) It has been intimated that, wherever practicable, the former staff of requisitioned hotels should be retained. However, should the existing staff in a hotel be obviously in excess of requirements, for example in the case of a hotel only partially occupied, it will be the responsibility of the officer in charge to see that an excessive number of employees is not retained on the payroll, whether payment is made out of ACC/AMG funds or by the hotel management. In these circumstances, it may not be practicable to keep the number of cooks, waiters and kitchen employees within the limits for persons set out in ACC Administrative Order No. 2 of 27 January 1944 and consequently the limits imposed by this Order are hereby relaxed in so far as persons in requisitioned hotels are concerned. Administrative Order No. 2 remains in effect so far as persons other than in requisitioned hotels are concerned.

(f) Essential "war needs" repairs should ~~not~~ be paid for by the hotel management, but should be made by the appropriate military organization (e.g. Royal Engineers) or be paid for, if properly authorized (see Establishment Memorandum No. 5 of 2 August 1944), out of ACC/AMG funds. *see folio 80 Vol II*

(g) Public services such as water, electricity, etc. will be taken care of by the Comando Genio Militare direct and consequently will not be paid either by the hotel management or out of ACC/AMG funds.

(h) It is intended that bars should be operated as a separate unit either by the hotel management or the ACC/AMG Mess and therefore no expenses in connection therewith should be included in the monthly statement referred to in para. 11 above.

14. Regional Commissioners must report to the Chief accountant at ACC Headquarters the date as from which each hotel in their region has been requisitioned for ACC/AMG officers' billets and messes and indicate whether any expenses have had or will have to be paid out of ACC/AMG funds.

cessive number of employees is not retained on the payroll, whether payment is made out of ACC/AMG funds or by the hotel management. In these circumstances, it may not be practicable to keep the number of cooks, waiters and kitchen employees within the limits for messes set out in AOC Administrative Order No. 2 of 27 January 1944 and consequently the limits imposed by this Order are hereby relaxed in so far as messes in requisitioned hotels are concerned. Administrative Order No. 2 remains in effect so far as messes other than in requisitioned hotels are concerned.

(f) Essential "war service" messes should ~~not~~ be paid for by the hotel management, but should be made by the appropriate military organization (e.g. Royal Engineers) or be paid for, if properly authorized (see Establishment Memorandum No. 5 of 2 August 1944), out of ACC/AMG funds. *amended as follows*

(g) Public services such as water, electricity, etc. will be taken care of by the Command Genio Militare direct and consequently will not be paid either by the hotel management or out of ACC/AMG funds.

(h) It is intended that bars should be operated as a separate unit either by the hotel management or the ACC/AMG Mess and therefore no expenses in connection therewith should be included in the monthly statement referred to in para. 11 above.

14. Regional Commissioners must report to the Chief Accountant at AOC Headquarters the date as from which each hotel in their region has been requisitioned for ACC/AMG officers' billets and messes and indicate whether any expenses have had or will have to be paid out of ACC/AMG funds.

DISTRIBUTION:

(Plus 100 copies for the Accounting Sub-Section or Finance Sub-Commission)

ROBERT E. FISKE,
Colonel, Cavalry,
For the Executive Commissioner.

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39 Civil Affairs Branch

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HEADQUARTERS
ARMED FORCES COMMISSION
(Establishments Branch)
APO 394

27 September 1944

28 SEP Recd

ESTABLISHMENT MEMORANDUM

MURDER : 22)

ESTABLISHMENT OF MAINTENANCE, ROAD DIVISION,
TRANSPORTATION SUB-COMMISSION

1. A Maintenance Section has been established under the Road Division, Transportation Sub-Commission.
2. a. The Road Division will assume complete responsibility for supervision, control, organization and inspection of all vehicle maintenance (both TS & WE) to include both domestic and civil transport vehicles of this Headquarters and the Regions. This in no way relieves Regional Commissioners and Senior Officers of the responsibility of the supervision of maintenance of vehicles assigned to them.
- b. To carry out this responsibility:
 - (1) All maintenance and operating personnel of this Headquarters and in the Regions operating or maintaining motor transport will be assigned to the Transportation Sub-Commission.
 - (2) All tools and equipment for maintaining these vehicles will be allocated by the Transportation Sub-Commission.
 - (3) The Transportation Sub-Commission will be responsible for garage allocation.
3. Responsibility of G-4 (See Annex "A" and "B" attached.)
4. Responsibility of other elements:

a. Headquarters Maintenance Officer will be responsible for the carrying out of the duties detailed in paragraph 2 (a) above. It is essential that all incidents, involving accountability of property be coordinated with G-4 (both American and British). (See Annex "A" and "B".)

b. Regional Maintenance Officers (Transportation Sub-Commission Officer) will be directly responsible for the maintenance of all vehicles within their respective Region; the supervising and training of personnel in maintenance and

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b. To carry out this responsibility:

- (1) All maintenance and operating personnel of this Headquarters and in the Regions operating or maintaining motor transport will be assigned to the Transportation Sub-Commission.
- (2) All tools and equipment for maintaining these vehicles will be allocated by the Transportation Sub-Commission.
- (3) The Transportation Sub-Commission will be responsible for garage allocation.

3. Responsibility of G-4 (See Annex "A" and "B" attached.)

4. Responsibility of other elements:

a. Headquarters Maintenance Officer will be responsible for the carrying out of the duties detailed in paragraph 2 (a) above. It is essential that all incidents, involving accountability of property be coordinated with G-4 (both American and British). (See Annex "A" and "B".)

b. Regional Maintenance Officers (Transportation Sub-Commission Officer) will be directly responsible for the maintenance of all vehicles within their respective Region; the supervising and training of personnel in maintenance and driving, and the continuous execution of preventive maintenance. He will make frequent technical inspection of all vehicles within his Region and bring about correction of all deficiencies noted.

c. Regional Commissioners will assume the usual "Commanding Officers" responsibility and supervision, as directed in U.S. AR 83 and AR 35-6640 and AR 850-15 and British W.D. Regulations.

5. Accountability (See Annex G-4, "A" and "B".)

6. All maintenance officers will establish maintenance channels for repair and evacuation within their respective scope of operations.

DISTRIBUTION:
"A"

NORMAN E. FISKE,
Colonel,
Establishment Officer.

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ANNEX "A" to
Estab Memo No 22, 27 Sept 44

RESPONSIBILITIES OF G-4 (A)

1. Vehicle Records.

a. G-4 (A) is responsible for the accountability for all U.S. Army vehicles (which includes requisitioned civilian vehicles) and Motor Maintenance equipment used by Allied Control Commission and 2675th Regiment.

b. The Transportation Sub-Commission will turn over to G-4 (A) the complete records on all U.S. Army vehicles, motor maintenance, and accessories now in the possession of the Transportation Sub-Commission.

c. A Property Book will be set up in each Region by the American Unit Transportation Officer in accordance with instructions contained in Circular 170, War Department, dated 24 July 1944. The American Unit Transportation Officer will be responsible and accountable for all such property within his unit.

- (1) The Property Book, which will be known as the "Unit Transportation Sub-Commission Property Book", will account for all U.S. Army vehicles and motor maintenance equipment other than 2675th Regimental T/E vehicles and equipment issued direct to Companies.
- (2) G-4 (A) will be notified in writing of the assignment and relief of the Transportation Officer so that a transfer of property on the unit Transportation Property Book can be accomplished in accordance with Circular 170, War Department, dated 24 July 1944.
- (3) Reassignment of Tools and Equipment now charged to 2675th Regiment as T/E property will be made as directed by the Transportation Sub-Commission.
- (4) The reassignment and transfer of all U.S. Army tools and equipment will be accomplished by G-4 (A) as requested by the Transportation Sub-Commission. The Transportation Sub-Commission will furnish G-4 (A) a complete list of tools and equipment (American) now charged to the Transportation Sub-Commission.

d. Reports of Survey or certificates will be prepared on damaged, lost or stolen vehicles, motor maintenance equipment or accessories by the American Transportation Officer in each unit and forwarded to G-4 (A). Ref.

ular 170, War Department, dated 24 July 1944. The American Unit Transportation Officer will be responsible and accountable for all such property within his unit.

- (1) The Property Book, which will be known as the Unit Transportation Sub-Commission Property Book, will account for all U.S. Army vehicles and motor maintenance equipment other than 2675th Regimental T/3 vehicles and equipment issued direct to Companies.
- (2) G-4 (A) will be notified in writing of the assignment and relief of the Transportation Officer so that a transfer of property on the unit Transportation Property Book can be accomplished in accordance with Circular 170, War Department, dated 24 July 1944.
- (3) Reassignment of Tools and Equipment now charged to 2675th Regiment as T/3 property will be made as directed by the Transportation Sub-Commission.
- (4) The reassignment and transfer of all U.S. Army tools and equipment will be accomplished by G-4 (A) as requested by the Transportation Sub-Commission. The Transportation Sub-Commission will furnish G-4 (A) a complete list of tools and equipment (American) now charged to the Transportation Sub-Commission.

d. Reports of Survey or certification will be prepared on damaged, lost or stolen vehicles, motor maintenance equipment or accessories by the American Transportation Officer in each unit and forwarded to G-4 (A). Ref. AB 34-6643.

e. In case of salvages through an Ordnance Depot, a true copy of the Salvage Receipt of the old vehicle, and the Tally Out on the new vehicle, will be forwarded to G-4 (A).

2. Reports.

a. Monthly Material Status Reports will be submitted by the Unit American Transportation Officer or forms furnished by G-4 (A), indicating status of equipment as of 1200 hours on the 10th of each month, so as to reach the office of G-4 (A) not later than 1200 hours on the 12th day of each month. This deadline must be met.

3. Supplies.

a. All American vehicles and motor maintenance equipment will be drawn through G-4 (A), this Headquarters.

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b. All motor maintenance parts will be drawn on an exchange basis, direct from the nearest Ordnance Depot or the parts section of the Transportation Sub-Commission. Inquiries will be submitted to O-4 (A).

c. Unserviceable vehicles may be salvaged at any Ordnance Depot. Unserviceable American vehicles will not be turned into RMM. Replacements may be drawn direct from the nearest Ordnance Depot. (See paragraph 1, Section E.)

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ANNEX "B" to
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RESPONSIBILITY OF G-4 (BRITISH)

1. G-4 (British) will be responsible for records and major items of supply.

2. Records.

a. G-4 (British) will keep all records and prepare vehicles census of all W.D. vehicles in use in the Sub-Commission.

b. Vehicle Cancellations: These will be rendered by G-4 (B) for all W.D. vehicles of the Commission.

c. Vehicle Locations:

(1) Distribution of all vehicles to Regions, AME Armies will be recorded by G-4. For this purpose whenever W.D. vehicles (other than W.E. vehicles) are moved from one part of the Commission to another, a copy of the movement order will be sent to G-4. W.E. vehicles will not be moved except on the instructions of G-4 Branch.

(2) Whenever any W.D. vehicles, whether on W.E. or not, are transferred from one part of the Commission to another, transfer and transferes will sign and exchange A.P. 1a G.1033 and transferer will forward a third copy signed by both to G-4 (British).

3. Supplies.a. Vehicles:

(1) Except as provided in sub-paragraph (a) (2), no vehicles will be drawn by any Region, or other part of the Commission except on the instructions of G-4 Branch.

(2) AME 8th Army are authorized to replace unserviceable British vehicles by vehicles of the same category through Army sources. They are not authorized to draw additional vehicles or replace a vehicle of one type by a vehicle of another type without G-4 sanction.

b. Equipment:

c. Vehicle locations:

- (1) Distribution of all vehicles to Regions, AMB Arries will be recorded by G-4. For this purpose whenever W.D. vehicles (other than W.E. vehicles) are moved from one part of the Commission to another, a copy of the movement order will be sent to G-4. W.E. vehicles will not be moved except on the instructions of G-4 Branch.
- (2) Whenever any W.D. vehicles, whether in W.E. or not, are transferred from one part of the Commission to another, transfer and transference will sign and exchange A.F.'s G.1033 and transferer will forward a third copy signed by both to G-4 (British).

d. Supply.a. Vehicles:

- (1) Except as provided in sub-paragraph (a) (2), no vehicles will be drawn by any Region, or other part of the Commission except on the instructions of G-4 Branch.
- (2) AMB 8th Army are authorized to replace unserviceable British vehicles by vehicles of the same category through Army resources. They are not authorized to draw additional vehicles or replace a vehicle of one type by a vehicle of another type without G-4 sanction.

b. Equipment:

- (1) Regions will be responsible for indenting for their own vehicle tools and spare parts.
- (2) G-4 will indent for all G.1098 M.T. Equipment and LAD equipment authorized under Special List 94/1 and will issue same when received to Transportation Sub-Commission for allotment.
- (3) G-4 will indent for M.T. First-Aid Kits to scale and will issue them to Transportation Sub-Commission who will be responsible for keeping them replenished.
- (4) If any major items of garage equipment are required, surplus to LAD scale, Transportation Sub-Commission will submit a special case to G-4 Branch for supply.

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4. In order to carry out the above policy, the returns set out in Appendix "B" will be rendered to G-4 Branch by the parties set out in such appendix. All previous instructions as to returns to G-4 Branch are cancelled.

5. Administrative Instruction No. 3 of 18 April 1944 is cancelled and responsibility for vehicles will be as set out in paragraph 7.

6. Returns to be Rendered

Type of Return	Rendered by	Rendered to	Date
Return of all vehicles in possession of or under orders that have been issued from any British source other than G-4 or Transportation Sub-Commission and present locations.	All Regions, ARS, Armies, Sections, Sub-Commissions of Branches.	G-4 (B)	
Vehicle Census Return (VE, Civilian Supply & Miscellaneous vehicles will all be shown but separately.)	Responsible officers named in Paragraph 7.	G-4 (B)	21st each month
Vehicle Casualties. Any vehicle lost, stolen, or otherwise struck off strength (e.g. Fire, accident, wear and tear.) No particular form is necessary but vehicle must be clearly identified. If RLR, cause must be stated and RLR certificate forwarded as early as possible.	Responsible officers named in Paragraph 7.	G-4 (B)	Within 24 hours

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Return of all vehicles in possession of or under orders that have been issued from any British source other than G-4 or Transportation Sub-Commission and present locations.	All Regions, AMS Armies, Sections, Sub-Commissions of Branches.	G-4 (B)	Date
Vehicle Census Return (WE, Civilian Supply & Miscellaneous vehicles will all be shown but separately.)	Responsible officers named in Paragraph 7.	G-4 (B)	21st each month
Vehicle Casualties. Any vehicle lost, stolen, or otherwise struck off strength (e.g. fire, accident, wear and tear.) No particular form is necessary but vehicle must be clearly identified. If ELR, cause must be stated and ELR certificate forwarded as early as possible.	Responsible officers named in Paragraph 7.	G-4 (B)	Within 24 hours

7. With effect from 1 October 1944 responsibility for recording and returns of all vehicles, whether WE, civilian or otherwise authorized, will be as follows:

Responsible Officer	Vehicles for Which Responsible
Headquarters Commandant	1. All British WE vehicles and Requisitioned vehicles in Hq Motor Pools or assigned to any official, sub-commission, etc., other than sub-commissions, etc., of which the Director is "Responsible Officer" as set out in this instruction. 2. Vehicles of Liaison Officers in Rome.

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Responsible Officer	Vehicles for Which Responsible
Director, Transportation Sub-Commission	1. All WE and Requisitioned Vehicles assigned to Transportation Sub-Commission. 2. All other vehicles (civilian supply, fire, etc.) assigned to Sub-Commission, Branches, etc., at HQ ADC.
SCAO's 5th & 8th Armies	All WE, civilian supply & other vehicles working with respective armies, including vehicles of Displaced Persons and Repatriation Sub-Commission.
Regional Commissioners	1. All WE vehicles on charge to Region or Province. 2. All requisitioned cars requisitioned by or transferred to Region. 3. All civilian supply vehicles allotted to Region. 4. Any other WE vehicles working within the Region on civilian work of which notice is given to Regional Commissioner by 0-4 Branch. 5. For maintenance only, any vehicle of Displaced Persons and Repatriation Sub-Commission working within the Region which notice is given to Regional Commissioner by the Sub-Commission.
Displaced Persons and Repatriation Sub-Commission	All own vehicles except those working in Army areas.

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Regional Commissioners

1. All WE vehicles on charge to Region or Province.
2. All requisitioned cars requisitioned by or transferred to Region.
3. All civilian supply vehicles allotted to Region.
4. Any other W.D. vehicles working within the Region on civilian work of which notice is given to Regional Commissioner by G-4 Branch.
5. For maintenance only, any vehicle of Displaced Persons and Repatriation Sub-Commission working within the Region which notice is given to Regional Commissioner by the Sub-Commission

Displaced Persons and Repatriation Sub-Commission

All own vehicles except those working in Army areas.

- 3 -

RESTRICTED

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37 Civil Affairs Branch

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 374
(Establishment Branch)

5 September 1944

5 SEP Recd

WD

ESTABLISHMENT MEMORANDUM

NUMBER 21)

REGISTRATION AND REGISTRATION CIVILIAN VEHICLES

1. The purpose of this Establishment Memorandum is to amplify and clarify certain other subjects not covered in Establishment Memorandum 12 and 14 and changes thereto.

2. Nothing contained in this Memorandum shall be construed to change or amend Establishment Memorandum referred to in paragraph one (1).

3. Return and Surrendering of Vehicles.

a. When a vehicle is returned to the owner, it will be considered derequisitioned after completion of the following:

(1) Two (2) copies of release certificate, attached as Appendix "A," must be signed by the owner.

(2) One (1) copy of release certificate, together with requisition originally issued to owner, is to be forwarded to HQ (A), this Headquarters.

(3) Under no conditions will another vehicle be assigned the same Registration Certificate Number that was issued on vehicle being returned.

4. Transfer of Vehicles between Regions.

a. Requisitioned civilian vehicles will not be transferred from one Region to another without the written approval of 3-4 (A), this Headquarters.

b. Regional Commissioners desirous of transferring a vehicle from one Region to another Region will submit a written request to the Regional Commissioner of the Region to which the vehicle is to be transferred.

1. The purpose of this Establishment Memorandum is to amplify and clarify certain other subjects not covered in Establishment Memorandum 12 and 14 and changes thereto.

2. Nothing contained in this Memorandum shall be construed to change or amend Establishment Memorandum referred to in paragraph one (1).

3. Return and Requisitioning of Vehicles.

a. When a vehicle is returned to the owner, it will be considered requisitioned after completion of the following:

(1) Two (2) copies of release certificate, attached as Appendix "A," must be signed by the owner.

(2) One (1) copy of release certificate, together with requisition originally issued to owner, is to be forwarded to G-4 (A), their Headquarters.

(3) Under no conditions will another vehicle be assigned the same Registration Certificate Number that was issued on vehicle being returned.

4. Transfer of Vehicles between Regions.

a. Requisitioned civilian vehicles will not be transferred from one Region to another without the written approval of G-4 (A), this Headquarters.

b. Regional Commissioners desirous of transferring a vehicle from one Region to another Region will request same in writing to G-4 (A), stating the reasons for making such transfer. G-4 (A) will approve or disapprove and notify the Region concerned as soon as possible.

c. If approval is granted, the Region transferring the vehicle will not reassign another vehicle the same Registration Certificate Number issued on vehicle being transferred.

d. Records to accompany the transfer of the vehicle to the new Region will be a copy of the requisition covering the vehicle.

e. The Region transferring the vehicle will, before release, remove the Registration Certificate, mark it "Cancelled, Transferred to Region _____," and forward cancelled Certificate to G-4 (A).

Establishment Memorandum No. 21, HQ ACO, dated 3 Sept 1944. (Cont.)

f. The Region receiving the vehicle will, immediately upon receipt of same, assign it a Registration Certificate Number and notify the former Region and G-4 (A), this Headquarters, of the car number.

g. Civilian drivers will not accompany vehicles being transferred.

5. Stolen Vehicles.

a. When a vehicle is stolen, the following will govern:

- (1) All police authorities in the Region concerned will be notified of the theft and every effort will be made to retrieve the vehicle.
- (2) A complete report in triplicate will be sent to G-4 (A), setting forth all the circumstances involving the loss of the vehicle.
- (3) No reassignment of Registration Certificate Number will be made. (Paragraphs refer.)

6. Accidents.

a. When a vehicle is involved in an accident, an accident report shall be rendered G-4 (A), as outlined in paragraph 5a(2) above.

b. If in the opinion of the Regional Transportation Officer a vehicle is damaged beyond economical repair, a certificate, attached as Appendix "B," will be rendered G-4 (A), together with a report, as outlined in 5a above.

c. In accidents resulting in injury of personnel, military or civilian, U. S. Accident Form 26 will be made out and forwarded ~~to~~ G-4 (A) Headquarters, ~~for report of investigation covering the accident.~~ *ALL ACCIDENTS*

7. Scrapping of Vehicles.

a. When in the opinion of the Regional Transportation Officer a vehicle is beyond economical repairs and parts from it can be utilized advantageously to repair other vehicles, he will submit to G-4 (A) a certificate attached as Appendix "B" along with the Registration Certificate for the vehicle.

b. Where parts of a vehicle which is beyond economical repair are not needed to repair other vehicles, parts of such vehicles should be notified, and, whenever possible, vehicles returned to them in accordance

of the vehicle.

(3) No reassignment of Registration Certificate Number will be made. (Paragraph 4a refers.)

6. Accidents.

a. When a vehicle is involved in an accident, an accident report shall be rendered 2-4 (a), as outlined in paragraph 5a(2) above.

b. If in the opinion of the Regional Transportation Officer a vehicle is damaged beyond economical repair, a certificate, attached as Appendix "B," will be rendered 2-4 (A), together with a report, as outlined in 5a above.

See 2-4 (A)
c. In accidents resulting in injury of personnel, delivery on ~~of the vehicle~~ H. S. Accident Form 26 will be made out and forwarded ~~to~~ 6-4 (A) Headquarters, following ~~by 7 Reports of Investigation covering the accident.~~ *in all accidents.*

7. Scrapping of Vehicles.

a. When in the opinion of the Regional Transportation Officer a vehicle is beyond economical repairs and parts from it may be utilized advantageously to repair other vehicles, he will submit to 6-4 (A) a certificate attached as Appendix "C" along with the Registration Certificate for the vehicle.

b. Where parts of a vehicle which is beyond economical repair are not needed to repair other vehicles, owners of such vehicles should be notified, and, whenever possible, vehicles returned to them in accordance with paragraph 3 above.

c. No reassignment of Registration Certificate Number will be made. (Paragraph 4a refers.)

8. Channels of Communication.

a. Regional Commissioners will instruct Provincial Commissioners to take up any questions involving civilian requisitioned cars through the proper channels, to the Regional Transportation Officer and not directly to 2-4 (A), this Headquarters.

Establishment Memorandum No. 23, HQ AEC, dated 3 Sept 1944. (Cont.)

4. Regional Transportation Officer.

a. Regional Commissioners are requested to forward to G-4 (4), this Headquarters, the full name, rank, and serial number of the Regional Transportation Officer in their respective Region, and of any newly appointed RTO's in the future.

10. Regional Requisitioning Officer.

a. Regional Requisitioning Officers are the only officers authorized in Regions to sign formal Requisition Forms. It is their responsibility to control all Requisitioning within their respective Region.

b. If a change in Requisitioning Officers occurs, it will be reported to G-4 (4), accompanied by name, rank, and serial number and four samples of the signature of the newly appointed Requisitioning Officer.

11. Reproduction of Appendices 'A' and 'B' and 'Form for Requisitioning.'

a. Permission is granted to the Regions to reproduce Appendices 'A' and 'B'; however, 'Form for Requisitioning' will not be reproduced. An ample supply of standard U. S. Army Requisitioning Forms is on hand and will be dispatched to Regions promptly after receipt of request for same from Regional Requisitioning Officer.

12. Civilian Vehicles Not to Be Requisitioned.

a. For the information and guidance of all concerned vehicles belonging in the categories listed below will not be requisitioned:

Doctors	Italian Government
Nurses	Bankers
Food Distribution	Vatican City
Italian Army	Diplomatic Corps
Public Utilities	Italian Navy and Air Forces
State Railway	
Vehicles bearing the official Italian Motor Vehicle Circulation Permit issued by Ispettorato della Motorizzazione.	

13. Monthly Returns.

a. Monthly return in duplicate as of 2400 hours on the last

2143

c. If a change in Requisitioning Officer occurs, it will be reported to G-4 (A), accompanied by name, rank, and serial number and four samples of the signature of the newly appointed Requisitioning Officer.

11. Reproduction of Appendices "A" and "B" and "Terms for Requisitioning."

a. Permission is granted to the Regions to reproduce Appendices "A" and "B"; however, "Form for Requisitioning" will not be reproduced. As ample supply of standard U. S. Army Requisitioning Forms is on hand and will be dispatched to Regions promptly after receipt of request for same from Regional Requisitioning Officer.

12. Civilian Vehicles Not to Be Requisitioned.

a. For the information and guidance of all concerned vehicles belonging in the categories listed below will not be requisitioned:

- | | |
|-------------------|-----------------------------|
| Doctors | Italian Government |
| Nurses | Sanitary |
| Food Distribution | Vatican City |
| Italian Army | Diplomatic Corps |
| Public Utilities | Italian Navy and Air Forces |
| State Railway | |
- Vehicles bearing the official Italian Motor Vehicle Circulation Permit issued by Impettorato della Motorizzazioni.

13. Monthly Returns.

a. A monthly return in duplicate as of 2400 hours on the last day of each month will be rendered G-4 (A), this Headquarters, as shown below:

ACC NO.	MAKE	ITALIAN LICENSE NO.	MOTOR NO.	CHASSIS NO.	ASSIGNED TO

b. All vehicles will be recorded regardless of having been scrapped, derequisitioned, or stolen.

c. Report to reach G-4 (A) not later than the 5th day of each month.

Establishment Memorandum No. 21, HQ ACC, dated 3 Sept 1944. (cont.)

14. Official Use of ACC Civilian Vehicles.

- a. The use of ACC civilian requisitioned vehicles will be restricted to circulation necessary to carry out the functions of the Sub-Commission, Branch or Division in connection with their ACC activities.
- b. Civilian drivers will not be permitted to circulate in ACC vehicles after official duty hours unless on official business.

John G. Albright
JOHN G. ALBRIGHT,
Colonel, Infantry,
Establishment Officer,
For the Executive Commissioner.

DISTRIBUTION:

Group I - Dist. "C"
Group II - Dist. "A"
Group III - Dist. "B"
D-4 (A) - 25

Declassified E.O. 12356 Section 3.3/NND No. 785017

Colonel, Infantry,
Establishment Officer,
For the Executive Commissioner.

DISTRIBUTION:

Group I - Dist. *C*
Group II - Dist. *A*
Group III - Dist. *B*
G-6 (A) - 35

Declassified E.O. 12356 Section 3.3/NND No. 785017

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APPENDIX "A" to
Establishment Memorandum
Number 21, 3 September 1944

HEADQUARTERS REGION
ALLIED CONTROL COMMISSION

Date

RECEIPT FOR CIVILIAN VEHICLE

Received from Allied Control Commission the following described vehicle:

MAKE _____	OLD REG/ACC NO. _____
MODEL _____	NEW ACC NO. _____
CHASSIS NO. _____	LICENSE NO. _____
MOTOR NO. _____	YEAR _____

In consideration of return of above vehicle to me, I hereby release the Allied Control Commission, the United States Army, and the British Army from any claims whatsoever for use of above-mentioned vehicle in the military service.

Signature _____

Address _____

WITNESSES (Officers)

_____ Name	_____ Rank	_____ ASN
---------------	---------------	--------------

_____ Name	_____ Rank	_____ ASN
---------------	---------------	--------------

NOTE: To be prepared in duplicate; original to O-4 (A) with copy of Requisition issued. Duplicate for record.

Declassified E.O. 12356 Section 3.3/NND No.

785017

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APPENDIX "B" to
Establishment Memorandum
Number 21, 3 September 1944

HEADQUARTERS REGION
ALLIED CONTROL COMMISSION

Date

C E R T I F I C A T E

I certify that the following civilian vehicle has become unserviceable while being used by the military service, that repair parts are not available, and that it has been dismantled and the serviceable parts used or placed in stock to repair other civilian vehicles being utilized for military service.

MAKE _____	LICENSE NO. _____
MODEL _____	OLD REG/ACC NO. _____
YEAR _____	NEW ACC NO. _____
MOTOR NO. _____	REMARKS _____
CHASSIS NO. _____	_____

(Name)

(Rank)

(ASN)

(Region)

(Position)

Declassified E.O. 12356 Section 3.3/NND No.

785017

39 Civil Affairs Branch

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HEADQUARTERS
ALLIED CONTROL COMMISSION
ESTABLISHMENT BRANCH
APO 394

31 August 1944

1 SEP Recd

ESTABLISHMENT MEMORANDUM)

NUMBER

20)

- ISSUE OF SUPPLIES TO ACC/AM FROM ARMY DEPOTS -

1. In order that proper accounting may be maintained both by the Armed Forces and by ACC it is essential that all ACC/AM officers requisitioning or drawing stores or supplies from British or American Army depots should state clearly whether such issues are for ACC/AM's own use and consumption (e.g. rations, U.M. Stores for messes, offices, etc.) or whether they are for release to Italian civilians either direct from the Army Depot or via an ACC/AM warehouse.
2. This information will be embodied in the requisition for example, "Required for 2675th Regiment" (this would apply to rations or other issues from American Depots for ACC/AM's own consumption); "Required for ACC/AM Civilian supplies warehouse of X"; "Required for Refugee Camp of Y benefit of ACC/AM"; "Required for ACC/AM for civilian use."
3. All shipping tickets and issue vouchers will be receipted by the ACC/AM officer drawing the supplies, who will retain a copy of the shipping ticket or issue voucher; in the case of supplies drawn for civilian use the ACC/AM officer drawing them will submit his copy of the shipping ticket or issue voucher to the Regional Supply Accountant who will use it as a supporting document for his monthly stock movement reports.
4. Issues to Italian Army formations are not a concern of ACC Region I Officers. These shipping tickets will be signed for by the Italian unit and not by an ACC/AM officer. Such issues are a matter only for accounting at ACC Headquarters.

John J. Knight, Jr.
John J. Knight
Colonel, Infantry
Detachment Officer
For the Executive Commissioner.

RESTRICTION:

"A"

727

HEADQUARTERS
ALLIED CONTROL COMMISSION
ESTABLISHMENTS BRANCH
APO 394

2 August 1944.

ESTABLISHMENT MEMORANDUM:

NUMBER

5:

LOCAL PURCHASES AND CONTRACTS

1. Establishment Memorandum No. 5 (originally published as Executive Memorandum No. 28, 20 February 1944) and Establishment Memorandum No. 5A of 31 March 1944, are hereby rescinded. These memoranda dealt with local purchases and contracts for supplies and labor, to repair, furnish and maintain messes, billets, offices and other buildings for the occupation and use of ACC/AMG. These instructions have not been complied with in many cases either through misunderstanding or for other reasons.

2. This memorandum restates the policies and regulations which must be followed in entering into contracts for the local purchases of:

- a. Furniture and equipment for offices, messes, and billets.
- b. Labor and materials for the reconditioning and repairing of offices, messes and billets.

3. The following policies will be observed in making all local purchases or contracts for items listed in 2 a and b above:

- a. Normal military channels will be used to obtain available supplies or to make use of the military supply services for repairs and renovations.
- b. Where possible, billets, offices and messes will be requisitioned with contents. (See para. 4b for regulations governing).
- c. Purchases will only be made of such equipment as would normally be issued by the quartermaster departments of the American or British Armies but cannot be obtained owing to local conditions. This same policy applies to the rebuilding and remodeling of messes, offices and billets. Under no circumstances any purchases be made which would give grounds for criticism that officers or EM/ORGs of ACC/AMG were getting benefits denied to personnel of army formations. Individual personal items are not to be bought with public funds.
- d. When application is made in accordance with para 3 a, military formation concerned will be asked, if supplies are not available, to give a certificate to that effect, and state whether supplies are a proper subject for

Declassified E.O. 12356 Section 3.3/NND No. 785017

These instructions have not been complied with in many cases either through misunderstanding or for other reasons.

2. This memorandum restates the policies and regulations which must be followed in entering into contracts for the local purchases of:

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- b. Labor and materials for the reconditioning and repairing of offices, messes and billets.

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a. Normal military channels will be used to obtain available supplies or to make use of the military supply services for repairs and renovations.

b. Where possible, billets, offices and messes will be requisitioned with contents. (See para. 4b for regulations governing).

c. Purchases will only be made of such equipment as would normally be issued by the quartermaster departments of the American or British Armies but cannot be obtained owing to local conditions. This same policy applies to the rebuilding and remodeling of messes, offices and billets. Under no circumstances may purchases be made which would give grounds for criticism that officers or EM/GRs of ACC/AMG were getting benefits denied to personnel of army formations. Individual personal items are not to be bought with public funds.

d. When application is made in accordance with para 3 a, military formation concerned will be asked, if supplies are not available, to give a certificate to that effect, and state whether supplies are a proper subject for local purchase. When in doubt as to the legitimacy of a particular purchase or in doubt as to the policy or regulations of the local purchase directive, the Executive Commissioner, ACC, will be consulted for clarification.

4. Regulations governing the above policies:

a. When it is impossible to obtain furniture and equipment for the furnishing and re-equipment of billets, offices and messes from normal military sources or by requisition (see 3 b above), local purchases may be made, and payment will be made from ACC/AMG funds.

b. Requisitioning of offices, billets, and buildings will be done through the proper authorities (local representative of American Base Section or British District) controlling the area, O.G.: Buildings requisitioned in the Naples area must be procured through the Real Estate Section of Peninsular Base Section; in Rome through Real Estate Board of Rome Allied Area Command; Buildings requisitioned in a British area would be procured through the office

- 1222 76 Vol II

Estab Form #5, this HQ, dtd 2 August 44. (Cont'd)

of the Town Major. In the latter case, if it is desired to requisition the contents of the building, provisions of GSO123/44 para 25 must be observed.

c. Local purchase is the responsibility of the officer designated as Purchasing and Contracting Officer at Headquarters, ACC and at Regional Headquarters. The Headquarters Commandant is, hereby, designated as Purchasing and Contracting Officer for Headquarters, ACC. The Purchasing and Contracting Officer in each Region is responsible to the Regional Commissioner for local purchases made in the Region. No other officer will effect local purchases without the written authority of the Purchasing and Contracting Officer of ACC Headquarters, or in the Region by the written authority of the Purchasing and Contracting Officer of the particular Region. In Regions where no Regional Purchasing and Contracting Officer has been appointed, immediate steps will be taken to appoint one.

d. The following procedure will be followed in the expenditure of ACC/AMG funds. The amount of the expenditure for the purposes of authorization will include the several purchases or contracts that make up the total cost of any one project.

(1) Expenditure on any one purchase or contract up to 10,000 Lire may be authorized by the Purchasing and Contracting Officer unless in any Region the Regional Commissioner shall decide to lower this limit.

(2) Bids and contracts for repairs to buildings in excess of 10,000 Lire will be submitted to a representative of the P.W. & U. Sub-Commission for opinion and recommendation as to its acceptance prior to submission for approval to the Regional Commissioner or Executive Commissioner. *Chief of Staff*

(3) Expenditure on any one purchase or contract amounting to between 10,000 and 100,000 Lire will be approved in writing for Region by the Regional Commissioner and for Headquarters, ACC by the Executive Commissioner. *Purchasing Officer*

(4) Expenditures on any one purchase or contract amounting to over 100,000 Lire, whether in the Region or at Headquarters, ACC, will be approved in writing by the Executive Commissioner. *Chief of Staff*

(5) In all cases where local purchases or contracts exceed 50,000 Lire, the Purchasing and Contracting Officer will obtain bids in writing from two or more sellers or contractors and the lowest bid will be accepted. When it is impracticable or impossible to obtain more than one bid on a purchase or contract of 50,000 Lire, the Purchasing and Contracting Officer shall obtain bids in writing prior to purchase.

e. The hiring of laborers, skilled or unskilled, for the construction or repair of offices, messes, billets - furniture or other maintenance work for the proper care of the offices, messes and billets, is the responsibility of the

antitrust legislation is in effect and may be modified, subject to the public interest, by the Federal Trade Commission. The Commission is authorized to investigate and report to Congress on the operation of the law and to make recommendations for its amendment.

RESTRICTED

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO # 304
(Establishment Branch)

22 July 1944.

27 JUL Recd

ESTABLISHMENT (EXDRAFTING)

NUMBER 19)

USE OF GOVERNMENT TRANSPORTATION

1. Vehicles of ACC, whether military or civilian type, will be used only for official business. Vehicles will not be used to commute between the office and hotels or the office and billets within walking distance (1 mile).

2. Attention is invited to Part II, Par 20, Orders 15-21, Serial No. 3, 24 March 44, Hq AII Raining Orders which states:

"1. Vehicles owned or hired by the WD will not be used to convey civilians unless: -

- (a) They are Government Officials, or
- (b) They are travelling upon official business or business directly connected with the prosecution of the war, or
- (c) They are civilian employees of the WD in course of their duties.

2. All civilians travelling in WD vehicles under the conditions set out in para (1) above will be in possession of an official pass prepared in accordance with the proforma shown below. Such passes will be signed by the OC the Unit authorizing such travel.

"PASS ENTITLING BEJPER TO
TRAVEL IN WD VEHICLES"

(Identify No.) _____
(Full Name) _____
(Unit or Affiliation) _____
is hereby authorized to travel in WD
vehicles in the course of his/her
official duties.
(Place) _____
(Date) _____

Commanding _____ (Rank) _____
(Signature) _____

24 March 44, Hq 441 Routine Orders which states:

2. Attention is invited to Part II, Par 20, Orders 15-31, Serial No. 3,
1. Vehicles owned or hired by the WD will not be used to convey civilians unless: -
- (a) They are Government Officials, or
 - (b) They are travelling upon official business or business directly connected with the prosecution of the War, or
 - (c) They are civilian employees of the WD in course of their duties.
2. All civilians travelling in WD vehicles under the conditions set out in para (1) above will be in possession of an official pass prepared in accordance with the proforma shown below. Such passes will be signed by the OC the Unit authorizing such travel.

“PASS OUTLINING REASONS TO TRAVEL IN WD VEHICLES”

(Identify No.) _____
(Full Name) _____
(Unit or Affiliation) _____
is hereby authorized to travel in WD vehicles in the course of his/her official duties.
Place) _____
(Date) _____

Commanding (R. S.) (Unit) 725

3. It is forbidden to give casual lifts to civilians.
4. Disciplinary action will be taken against any officer or EM/OR disregarding this order.
2. Attention is also invited to Ltr. AG 520, dated 12 July, Hq. 441 Allied Area Command, which states:

“1. Permission to use government vehicles to transport civilians for organized recreation does not include individuals riding around the city of Rome independently. This practice, particularly with regard to the transportation of civil an women, has resulted in a considerable amount of unfavorable comment. Future violations will result in the impounding of the vehicle and the dismounting of all passengers, and the driver, on the spot.”

RECEIVED

2. Curfew in Rome is 2300 hrs., for all troops including officers. All vehicles moving on the streets of Rome after curfew without proper authority will be impounded, and all passengers, including the driver, dismounted on the spot."

DISTRIBUTION:
u/s

John F. Maguire
Colonel, Infantry,
Establishments Officer
For the Executive Commission

Declassified E.O. 12356 Section 3.3/NND No. 785017

- 2 -

REGISTERED

39 21 JUL Recd
Civil Affairs

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 396
(Establishment Branch)

ESTABLISHMENT MEMORANDUM

20 July 1954

NUMBER

147---Change No. 1.

HO

1. In Paragraph 1 (a) (3) delete words "and Independent Sub-Commissions."
2. In Paragraphs 1 (b) (1) and 2 (a) delete words "Independent Sub-Commission."
3. In Paragraph 5 (a) delete words "Directors of Independent Sub-Commissions."

For the Executive Commissioner:

Amended 8

John T. Albright
JOHN T. ALBRIGHT,
Colonel, Infantry,
Establishment Officer.

DISTRIBUTION:

"A" less 68, 69, 74, 79, 80

HA 724

Declassified E.O. 12356 Section 3.3/NND No.

785017

HEADQUARTERS
ALLIED CONTROL COMMISSION
OFFICE OF C-4
APO 304

39.4
26 JUN 1944

DDI/1000/100

CA/101/16

25 June 1944.

SUBJECT : Vehicle Markings.

TO : Distribution 'A' (less outside offices).

Reference Establishment Memorandum No. 13, and this H.Q. Letter of even reference dated 9 May 1944 and 16 May 1944.

The following additional markings will be placed on British V.D. vehicles:-

In the case of vehicles with a right hand drive and not fitted with traffic indicators, the following will be painted in 2 ins lettering on the tailboard or rear of the vehicle:-

CAUTION - RIGHT HAND DRIVE - NO SIGNALS.

If, subsequently, traffic indicators are fitted to any such vehicles, the words "NO SIGNALS" will be deleted.

[Signature]
S. S. WILKES.
Lt Col.
C-4

394
18 JUN 1944

RECEIVED
OFFICE OF THE SECRETARY
180 394
(Establishment Bureau)

SECRET AND INFORMATION

800/001
JUN 1944

LETTERS FOR MEMORANDUM AND CIVILIAN MEMORANDUM

The enclosed letter will be attached as a supplement to Establishment Memorandum No. 18 of 2 June 1944.

On no account will seals "A" ratings be issued except in accordance with this letter, as a decision has already been conveyed that ratings will not be made for them.

Revised ratings instructions are being given to you and will be issued shortly. Meanwhile, the instructions in this letter will operate.

For the Director
JAMES S. ALDRICH,
Colonel, Infantry,
U.S. Military Officer,
For the Executive Commissioner.

MEMORANDUMS ALIENED ASSETS IN ITALY (FROM AND RETURN), ALSO 120, U.S. ARMY.

TO: Chief Army Air Organization, Allied Control Commission, ALSO 603, U.S. Army.

1. Authority is given for the issue of ratings as follows. The identity is as shown in Appendix "B" basic letter.

1. War Ministry. B Scale. Ratings to be issued only to British members of the Armed Forces and the civil officials. These ratings are operative to the extent that they may be classified as having the equivalent of officer grades, and for actual men attention is drawn to the fact that military ratings are conveyed. Military ratings will not be issued for private members, for civil officials or for officers below the grade of Lieutenant General and will then be issued only for the military members of the force. The number of ratings issued to the War Ministry will not exceed 100, set out prior approval and will be reduced to conform to above instructions.

2. II Reports Antisocial Ministerial. B Scale. Ratings to be issued only to those of the Royal Household. Set to exceed 15 officers and 50 other ranks.

722

HEADQUARTERS ALLIED ARMY IN ITALY (HEAD AND STAFF), 2000 100, U.S. ARMY.

TO: Chief Army Gth Headquarters, Allied Command Central, AFM 605, U.S. Army.

1. Authority is given for the issue of orders as follows. The identity is as shown in paragraph 10, Article 107.

1. War Ministry. 1 Scale. Nations to be issued only to members of the Armed Forces and the civil officials whose duties are essential to the extent that they may be classified as having the equivalent of officer grades, and for actual team attendants at annual meetings. Military Nations are authorized. Military nations will not be issued for private members, for civil officials or for civilians below the grade of Brigadier General and will then be issued only for the military members of the staff. The number of nations issued to the War Ministry will not exceed 15. Without prior approval it will be reduced to conform to above limitations.

2. II Regarto Autonomo Ministeriale. 2 Scale. Nations to be issued only to members of the Royal Household. Not to exceed 15 officers and 50 other ranks. **722**

3. Sanatori Estremo. 3 Scale. Not exceed 25 officers and 250 other ranks.

4. Royal Military Academy. 3 Scale. Not to exceed 40 officers and 120 other ranks including cadets.

5. Royal Navy Academy. 3 Scale. Not to exceed 400 all ranks including officers and cadets.

6. Comando Supremo. 4 Scale. The authorization of the "A" in this policy because it was previously authorized by the CAC, this headquarters, prior to the setting up of the present system. The "A" scale is subject to withdrawal at any time. The total nation will not exceed 600 all ranks including officers, civil officials of officer rank and those attendants in general nature.

7. Int Guido Group. 50 nations will be issued to members of the group while so employed.

.....12

Declassified E.O. 12356 Section 3.3/NND No. 785017

RECEIVED

JUN 1944

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
(Establishment Branch)

ESTABLISHMENT MEMORANDUM

NUMBER

18)

RATIONS FOR MILITARY
AND CIVILIAN PERSONNEL

1. The following procedures will govern the drawing of rations for military and civilian personnel from American, British, and Italian sources:

A. Rations from American or British Sources:

(1) Italian civilians employed in messes, post camps and barracks as cooks, waiters, or attendants will draw the same rations as the military personnel in the establishment concerned.

(a) These rations are considered part of the wages of these civilian employees and no deductions from the wage scale (Appendix "A") are necessary.

(b) Civilian ration cards of these employees will be withdrawn by the Region or Headquarters concerned.

B. Rations from American Sources:

(1) Military and civilian personnel of officer rank or corresponding rank may be fed in officers messes, see Circular No. 14, Section I, MATOUSK, dated 4-2-44 (Appendix "B").

(a) On the 3rd day of each month, each mess officer will submit cash receipts and shipping tickets in compliance with Section I, Paragraphs 5 and 7 of above circular.

(2) Units of American officers and enlisted men, will draw rations in the manner prescribed by their nearest ration dump.

(3) Present regulations contain no authority for the feeding of soldiers other than Americans with American rations. Where the feeding of soldiers other than Americans is an operational necessity, requests for authority to draw American rations will be made to R.S.O. 2675th Regt, ADC. This request will be in the form shown in Circular No. 14, Section II, Paragraph 1d, MATOUSK, 4-2-44, (Appendix "B").

(4) Excess rations will be turned in as prescribed by Circular No. 14, Section IV, Paragraph 14f.

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cooks, waiters, or attendants will draw the same rations as the military personnel in the establishment concerned.

- (a) These rations are considered part of the wages of these civilian employees and no deductions from the wage scale (Appendix "A") are necessary.
- (b) Civilian ration cards of these employees will be withdrawn by the Region or Headquarters concerned.

B. Rations From American Sources:

- (1) Military and civilian personnel of officer rank or corresponding rank may be fed in officers messes, see Circular No. 14, Section 1, MATOUSA, dated 4-2-44 (Appendix "B").

- (a) On the 3rd day of each month, each mess officer will submit cash receipts and shipping tickets in compliance with Section 1, Paragraphs 5 and 7 of above circular.

- (2) Units of American officers or enlisted men, will draw rations in the manner prescribed by their nearest ration dump.

- (3) Present regulations contain no authority for the feeding of soldiers other than Americans with American rations. Where the feeding of soldiers other than Americans is an operational necessity, requests for authority to draw American rations will be made to R.S.O., 2675th Regt, AOC. This request will be in the form shown in Circular No. 14, Section II, Paragraph 1d, MATOUSA, 4-2-44, (Appendix "B").

- (4) Excess rations will be turned in as prescribed by Circular No. 14, Section IV, Paragraph 14f.

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- (5) It is not considered necessary for AOC units who are not operating under an alerted or travel status, to maintain the type "C" and "D" ration reserve, Section IV, Paragraph 14g.

- (6) Italian Laborers except for those in Region I may be fed one meal per shift of eight (8) hours in accordance with Circular No. 24, FBS, dated 5 February 1944 (Appendix "C").

- (a) Paragraph 2, Appendix "C", add 1/4 lb. salt per 100 men per day.

- (b) Deduction from pay for this meal will be in accordance with Appendix "D".

- (c) Rations for these laborers will be requested through normal channels on daily ration request, i.e., Rations for laborers (Italian), one meal _____.

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Etab Memo No. 18, this HQ, dtd 4 June 44 (Cont'd)

(7) Type "C" rations in lieu of type "B" rations will be issued only on receipt of Special Orders or Travel Orders.

(a) Note: Orders must contain:

1. List of all individuals (including drivers).
2. Total number of days rations are required.

C. Rations from British Sources:

(1) Units of British officers or Other Ranks, will draw rations in the manner prescribed by their nearest D.I.D.

(2) Allied officers and soldiers other than British may be fed, and rations will be drawn for them and accounted for to the D.I.D.

(3) Officers and officials of the Italian Government may be rationed in accordance with the scale shown in Appendix "E".

(4) Italian Military, Naval, and Air Force personnel may be rationed:

- (a) In areas under command of 5th and 8th Armies, the above-mentioned personnel may be rationed in accordance with scale in Appendix "E".
- (b) In areas in rear of army boundaries, the above-mentioned personnel may be rationed in accordance with scale in Appendix "F".
- (c) Carabinieri and Guardia Finanza are considered Military Personnel.

(5) Italian civilians employed by the Allied Forces in Army areas where the civilian ration is unobtainable, may, subject to authority of Army Commanders receive rations not to exceed scale in Appendix "E".

(6) Italian civilians performing manual labor may, on authority of Regional Commissioners, be given one meal per eight (8) hour shift, based on scale in Appendix "G".

(a) When rations are supplied in accordance with Section C, Paragraph 4, daily wages will be reduced by:

1. Seven (7) lire when dehydrated soup is given or nine (9) lire when fresh meat is given.

(b) Dependent on local conditions the ration may consist of bread and dehydrated soup.

1. The daily wage reduction for this ration is three (3)

Declassified E.O. 12356 Section 3.3/NND No. 785017

- (3) Officers and officials of the Italian Government may be rationed in accordance with the scale shown in Appendix "E".
- (4) Italian Military, Naval, and Air Force personnel may be rationed:
- (a) In areas under command of 5th and 8th Armies, the above-mentioned personnel may be rationed in accordance with scale in Appendix "E".
 - (b) In areas in rear of army boundaries, the above-mentioned personnel may be rationed in accordance with scale in Appendix "E".
 - (c) Carabinieri and Guardia Finanza are considered Military Personnel.
- (5) Italian civilians employed by the Allied Forces in Army areas where the civilian ration is unobtainable, may, subject to authority of Army Commanders receive rations not to exceed scale in Appendix "E".
- (6) Italian civilians performing manual labor may, on authority of Regional Commissioners, be given one meal per eight (8) hour shift, based on scale in Appendix "E".
- (a) When rations are supplied in accordance with Section C, Paragraph 4, daily wages will be reduced by:
 - 1. Seven (7) lire when dehydrated soup is given or nine (9) lire when fresh meat is given.
 - (b) Dependent on local conditions the ration may consist of bread and dehydrated soup.
 - 1. The daily wage reduction for this ration is three (3) lire.
 - (c) Rations for this meal are in addition to normal civilian rations.
- (7) When a contractor is used, but the civilians working for him draw rations according to Appendix "C", the contract price will be reduced by an amount equal to total reductions in wage scales, and the contractor must reduce wages accordingly.
- (8) Rations for Paragraph C, 1, 2, 3, 4, and 5 above, will be drawn through normal supply channels. Demands will clearly state the number of Italian personnel, i.e., (Military, civilian) for whom rations are to be drawn.
- (9) There is no authority for issue of cigarettes or tobacco from Allied stocks to Italians.

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Estab Memo No. 18, this Hq, dtd 2 June 44 (Cont'd)

D. Rations from Italian Sources:

(1) Italian Army units assigned or attached to this organization will draw rations from the Italian Quartermaster in areas where the Italian Q.M. is functioning. If the Italian Q.M. is not functioning in any particular area, rations for Italian Army units assigned or attached to this organization, may be drawn from American sources according to Section B, Paragraph 2 above, or from British sources according to Section C, Paragraph 2 above.

JOHN J. ALBRIGHT,
Colonel, Infantry,
Establishment Officer.

For the Executive Commissioner.

DISTRIBUTION:
"A"

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Declassified E.O. 12356 Section 3.3/NND No. 785017

JOHN J. ALBRIGHT,
Colonel, Infantry,
Establishment Officer.
For the Executive Commissioner.

DISTRIBUTION:
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RESTRICTEDAPPENDIX "A"

EXTRACTED FROM "INSTRUCTIONS REGARDING THE EMPLOYMENT OF CIVILIAN LABOR", HQ A.C.M.P.
(ADMIN. ECH.) MARCH 1944.

HOTEL GRADES

	<u>Lite Monthly</u>	
	<u>Min.</u>	<u>Max.</u>
Head Waiter	2500	3500
Waiter	1800	2500
Asst. Waiters	1200	1700
Head Cook	2000	3500
Cook	1800	2700
Asst. Cook	900	1200
Dishwasher	700	1000
Housekeeper (Female)	1500	2500
Chambermaid	1200	1800
Porter	1500	2000
Linen Keeper	1000	1500
Ironing Woman	700	1100
Washer (Male)	1100	1600
Washer (Female)	600	900
Elevator Operator	800	1200
Handyman	1000	1500
Skilled Labor (permanent)	1200	2100
Waitresses	1300	1900
Cashiers (Female)	900	1500

MESSSES

	<u>Lite Monthly</u>	
	<u>Min.</u>	<u>Max.</u>
Head Cook	1800	3500
Cook	1500	2700
Asst. Cook	900	1200
Head Waiter	1200	3500
Waiter	1200	2500
Asst. Waiter	1200	1700
Dishwasher	700	1000
Handyman	1000	1500
Orderly (British Mess)	1500	2100

Asst. Cook	900	1200
Dishwasher	700	1000
Housekeeper (Female)	1500	2500
Chambermaid	1200	1800
Porter	1500	2000
Linen Keeper	1000	1500
Ironing Woman	700	1100
Washer (Male)	1100	1600
Washer (Female)	600	900
Elevator Operator	800	1200
Hardyman	1000	1500
Skilled Labor (permanent)	1400	2100
Waitresses	1300	1900
Cashiers (Female)	900	1500

MESSES

(FOOD TO BE FURNISHED)
(SEE NOTE 4)

Head Cook	Min	Max
Cook	1800	3500
Asst. Cook	1800	2700
Head Waiter	900	1200
Waiter	1800	3500
Asst. Waiter	1800	2500
Dishwasher	1200	1700
Handyman	700	1000
Orderly (British Mess)	1000	1500
	1500	2100

NOTE 4. Overtime will not be paid to hotel, mess or restaurant employees. 719

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Appendix B

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 536

CIRCULAR)
: NUMBER 14)

4 February 1944

MESSES AND FOODS

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EXTRACT

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I -- OFFICERS' MESSES

1. Government messing facilities will be made available to all officers of the United States Armed Forces in this theater. Private messing arrangements depending solely on civilian means are not permitted.
2. The following personnel are authorized to eat at officers' messes:
 - a. Officers, warrant officers, flight officers, WAC officers, and members of the Army Nurse Corps, United States Army.
 - b. United States Navy, Marine Corps, Coast Guard and Public Health Service personnel corresponding in rank to those enumerated in a. above.
 - c. British personnel corresponding in rank to a and b, above, when no British mess is conveniently available. (This does not apply to British Officers on duty with Allied Force Headquarters who are covered by sub-paragraph 2d below.)
 - d. French, other United Nations and co-belligerent personnel corresponding in rank to a and b, above, when on duty at Allied Force Headquarters, or on liaison duty with United States Armed Forces.
 - e. Under exceptional circumstances enlisted personnel of United States Armed Forces may be subsidized at officers' messes but will not be required to pay for either the cost of the ration or any supplementary charge thereto.
 - f. Duly accredited correspondents, photographers, entertainers, and Red Cross personnel.

I -- OFFICERS' MESSSES

1. Government messing facilities will be made available to all officers of the United States Armed Forces in this theater. Private messing arrangements depending solely on civilian means are not permitted.

2. The following personnel are authorized to eat at officers' messes:

- a. Officers, warrant officers, flight officers, WAC officers, and members of the Army Nurse Corps, United States Army.
- b. United States Navy, Marine Corps, Coast Guard and Public Health Service personnel corresponding in rank to those enumerated in a. above.
- c. British personnel corresponding in rank to a and b, above, when no British mess is conveniently available. (This does not apply to British Officers on duty with Allied Force Headquarters who are covered by sub-paragraph 2g below.)
- d. French, other United Nations and co-belligerent personnel corresponding in rank to a and b, above, when on duty at Allied Force Headquarters, or on liaison duty with United States Armed Forces.
- e. Under exceptional circumstances enlisted personnel of United States Armed Forces may be subsisted at officers' messes but will not be required to pay for either the cost of the ration or any supplementary charge thereto.
- f. Duly accredited correspondents, photographers, entertainers, and Red Cross personnel.
- g. Members of Congress, cabinet officers, and other high ranking government officials and their parties.
- h. Commanding officers under whose jurisdiction the mess is being conducted may authorize civilian employees of the United States Government and of the British to eat at officers' messes when no civilian messes are conveniently available and the extension of the mess privilege is to the best interests of the United States.

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3. All individuals enumerated in paragraph 2, above, will be rationed at the mess to which assigned by competent authority, whenever more than one officers' mess is being operated in any one locality. Admission will be by membership card; transients will be accommodated in any mess.
4. In addition to the cost of subsistence allowance of seventy-five cents (75¢), all persons, except enlisted men, eating at army officers' messes may be charged, not to exceed twenty-five (25¢) per day, for additional items. This sum will be paid in cash to the mess officer.
5. Officers, warrant officers, flight officers, SAC officers, and members of the Army Nurse Corps, United States Army, will have deducted on their next pay voucher the sum of seventy-five cents (75¢) for each day's stay in this theater. However, upon entering or leaving this theater, when less than three meals are consumed, deductions will be made at the rate of twenty-five (25¢) cents for each meal. The rate of seventy-five cents (75¢) per day is retroactive to 1 October 1943, and necessary collections will be made for under-deduction subsequent to that date.
6. Members of the United States Navy; Marine Corps; Coast Guard, Public Health Service, correspondents, photographers, non-crew personnel and civilians will pay the mess officer the sum of seventy-five cents (75¢) per day in cash, in addition to the amount called for under paragraph 4, above. The foregoing does not apply to Special Service entertainers and civilians whose terms of employment provide for subsistence at Government expense. The mess officer will turn in the money received for the ration to the sales officer.
7. All foreign military and naval personnel will sign a receipt for each ration received except that when a large number is being fed at one mess application may be made to this headquarters for one officer to be designated to sign for the group, as a whole. All issues to foreign military and naval personnel will be receipted by the mess officer by means of shipping tickets in quintuplicate. Separate shipping tickets will be used for each nationality, and will show in all cases the names, rank, and organization of the officers and/or enlisted men to whom rations were furnished. The shipping tickets will be signed by proper authority, and will be forwarded in quadruplicate to the appropriate base section or Air Force commander for inclusion in Loss-Leave Report, or special report for co-belligerent accounting.
8. Mess officers will be held strictly responsible for instituting an accurate check or control system for determining the actual count of individual fed at each meal. The control system will be of such a nature that it will exclude unauthorized individuals from the mess and insure compliance with instructions in this circular concerning procedure for obtaining reimbursement for rations furnished to foreign

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any five cents (75¢) for each day's stay in this theater. However, upon entering or leaving this theater, when less than three meals are consumed, deductions will be made at the rate of twenty-five (25¢) cents for each meal. The rate of seventy-five cents (75¢) per day is retroactive to 1 October 1943, and necessary collections will be made for under-deduction subsequent to that date.

6. Members of the United States Navy; Marine Corps; Coast Guard, Public Health Service, correspondents, photographers, and press personnel and civilians will pay the mess officer the sum of seventy-five cents (75¢) per day in cash, in addition to the amount called for under paragraph 4, above. The foregoing does not apply to Special Service entertainers and civilians whose terms of employment provide for subsistence at Government expense. The mess officer will turn in the money received for the ration to the mess officer.

7. All foreign military and naval personnel will sign a receipt for each ration received except that when a large number is being fed at one mess application may be made to this headquarters for one officer to be designated to sign for the group, as a whole. All issues to foreign military and naval personnel will be recaptured by the mess officer by means of shipping tickets in quintuplicate.

Separate shipping tickets will be used for each nationality, and will show in all cases the names, rank, and organization of the officers and/or enlisted men to whom rations were furnished. The shipping tickets will be signed by proper authority, and will be forwarded in quadruplicate to the appropriate base section or Air Force commander for inclusion in Lend-Lease report, or special report for co-belligerent accounting.

8. Mess officers will be held strictly responsible for instituting an accurate check or control system for determining the actual count of individual fed at each meal. The control system will be of such a nature that it will exclude unauthorized individuals from the mess and insure compliance with instructions in this circular concerning procedure for obtaining reimbursement for rations furnished to foreign personnel.

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9. Civilian cooks, waiters, and mess attendants employed in messes run by the United States Army are authorized rations as part of their compensation. Requisitions and supporting papers covering these rations will cite this circular and War Department Circular Number 21, 15 January 1943, as authority for issue, and such vouchers will be accepted by inspecting officers as sufficient support of entries on stock record accounts.

II -- ISSUE OF SUBSISTENCE FROM UNITED STATES ARMY STOCKS

11. The following instructions pertaining to the issue, sale or transfer by Lend-Lease agreements of subsistence from United States Army stocks are announced for the information and guidance of all concerned.

a. Organizations, agencies, and individuals other than United States Army personnel and prisoners of war in the custody of United States Forces, which may be furnished subsistence from United States Army stocks are listed below:

(1) United States Navy and Marine Corps -- In accordance with letter this headquarters, subject: "Subsistence for United States Navy," dated 1 October 1943, file AG 430/173 QM-O.

(2) United States War Shipping Administration, including shore installations; this to include all United States War Shipping Administration ships and those under United States Army Charter -- In accordance with letter this headquarters, subject: "Subsistence for WSA Ships", dated 7 October 1943, file AG 331.3/092 QM-O.

(3) American Red Cross -- In accordance with letter this headquarters subject: "Subsistence for the American Red Cross", dated 21 September 1943, file AG 430/041 C/S-O and such revisions thereto as may be subsequently authorized, based on varying troop strength in the areas served.

(4) Civilians -- Certain United States citizens may be furnished subsistence in accordance with the provisions of AR 30-2290, dated 10 August 1938, as amended by Change Number 1 of 15 December 1939, and AR 210-40 dated 11 November 1929, War Department Memorandum W-35-2-43, dated 7 September 1943, and as indicated in Section I, above.

(5) French Army detachments guarding prisoners of war in transit -- See letter this headquarters, subject: "Issue of American Rations to French Escort Guards", dated 17 April 1943, file AG 400/017 DTC-M.

b. Allied and co-belligerent personnel as indicated in Section I, above.

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Subsistence from United States Army stocks are listed below:

- (1) United States Navy and Marine Corps -- In accordance with letter this headquarters, subject: "Subsistence for United States Navy," dated 1 October 1943, file AG 430/178 QM-O.
 - (2) United States War Shipping Administration, including shore installations; this to include all United States War Shipping Administration ships and those under United States Army Charter -- In accordance with letter this headquarters, subject: "Subsistence for ASA Ships", dated 7 October 1943, file AG 331.3/092 QM-O.
 - (3) American Red Cross -- In accordance with letter this headquarters subject: "Subsistence for the American Red Cross", dated 21 September 1943, file AG 430/041 C/S-O and such revisions thereto as may be subsequently authorized, based on varying troop strength in the areas served.
 - (4) Civilians -- Certain United States citizens may be furnished subsistence in accordance with the provisions of AR 30-2290, dated 10 August 1938, as amended by Change Number 1 of 15 December 1939, and AR 210-60 dated 11 November 1929, War Department Memorandum W-35-2443, dated 7 September 1943, and as indicated in Section I, above.
 - (5) French Army detachments guarding prisoners of war in transit -- See letter this headquarters, subject: "Issue of American Rations to French Escort Guards", dated 17 April 1943, file AG 400/027 573-K.
- b. Allied and co-belligerent personnel as indicated in Section I, above.
- c. Expeditionary forces of Allied and co-belligerent powers in accordance with instructions as have been, or may be, issued by this headquarters.

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d. Request for issue of subsistence to organizations, agencies, or individuals, or the use of United States Army subsistence in the operation of messes other than those specified in a, b and c, above, except where such issues are operationally necessary in the combat zones, will be referred to this headquarters for approval. When referring such request the following information will be furnished:

(1) Military Units.

- (a) Name and designation of unit or units concerned.
- (b) Strength of unit or units concerned, officers and men.
- (c) Location of unit or units concerned.
- (d) Estimated time rations will be required.
- (e) Reason for requesting rations from United States Army sources.

(2) Civilian, other than United States citizens including casual labor, both skilled and unskilled.

- (a) Place of employment.
- (b) Number of individuals involved.
- (c) Nature of work performed.
- (d) Estimated time rations will be required.
- (e) Reasons for requiring rations from United States Army stocks. Include statement as to why individuals cannot be subsisted from other sources.

e. Request for issuance of subsistence to ships not under United States Army Charter. - All ships, exclusive of the United States Navy, Coast Guard, War Shipping Administration ships and ships under charter to the War Shipping Administration, will be provisioned from sources other than United States Army stocks, the only exceptions being:

- (1) Those ships of other nationality that are on shuttle service between two American operated ports and engaged in transportation of American supplies and/or troops may be furnished essential sub-

- (c) Location of unit or units concerned.
 - (d) Estimated time rations will be required.
 - (e) Reason for requesting rations from United States Army sources.
- (2) Civilian, other than United States citizens including casual labor, both skilled and unskilled.
- (a) Place of employment.
 - (b) Number of individuals involved.
 - (c) Nature of work performed.
 - (d) Estimated time rations will be required.
 - (e) Reasons for requiring rations from United States Army stocks. Include statement as to why individuals cannot be supplied from other sources.

c. Request for issues of subsistence to ships not under United States Army Charter. - All ships, exclusive of the United States Navy, Coast Guard, War Shipping Administration ships and ships under charter to the War Shipping Administration, will be provisioned from sources other than United States Army stocks, the only exceptions being:

- (1) Those ships of other nationality that are on shuttle service between two American operated ports and engaged in transportation American supplies and/or troops may be furnished essential subsistence supplies only while on such duty.
- (2) Any ship not covered above required emergency rations while in an American operated port will be furnished only sufficient rations to enable it to reach the nearest port of its own nationality.

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- (3) All request for issue of subsistence to snips not covered by the above will be reported to this headquarters for instructions.

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IV -- FOOD

14. a. Prescribed reserves.

- (1) The following maximum reserves will not be exceeded, except for units operating under an alert or travel status or for units operating under special instructions issued by this headquarters.

- (a) Type B ration 1-2/3 days in unit
- (b) Type C ration, 1 day in unit, 2 days
1 day in unit
- (c) Type D ration 1 day in unit

* If type B rations are received from depot or railroad in cycles of more than one day, the rations on hand in such units at any one time may be in excess of 1-2/3 days in proportions with the prescribed cycle.

- (2) The type C and Type D rations on hand, on man or in unit, will not be consumed except on specific order of unit commander. Written explanation of necessity for consumption of unit or man reserves of type C or D rations will be maintained in files of unit. Base Section commanders will require certification signed by a commissioned officer outlining necessity for replacement of unit or man reserve of type C or D ration before making such replacement.

f. Turning in of excess subsistence stocks.

- (1) A commissioned officer of each messing organization will make a physical inventory of subsistence stores on hand in organization twice each month. Quantities on hand of any item in excess of reserve prescribed above will be reported to the headquarters responsible for submitting ration strength returns to the Quartermaster depot or railroad from which rations are drawn. Such headquarters will be responsible for collecting this excess, listing the items and quantity thereof to be "turned in" on a "tally out" form in duplicate and, using unit mater training station to be used in turning in rations, to effect return of excess stocks to issuing

- (a) Type B ration 1-2/3 days in unit
- (b) Type C ration 1 day in unit, 2 days
1 day on man
- (c) Type D ration 1 day in unit

* If type B rations are received from depot or railhead in cycles of more than one day, the rations on hand in such units at any one time may be in excess of 1-2/3 days in proportions with the prescribed cycle.

(2) The type C and Type D rations on hand, on man or in unit, will not be consumed except on specific order of unit commander. Written explanation of necessity for consumption of unit or man reserves of type C or D rations will be maintained in files of unit. Base Section commanders will require certification signed by a commissioned officer outlining necessity for replacement of unit or man reserve of type C or D ration before making such replacement.

f. Turning in of Excess Subsistence Stocks.

(1) A commissioned officer of each messing organization will make a physical inventory of subsistence stores on hand in organization twice each month. Quantities on hand of any item in excess of reserve prescribed above will be reported to the headquarters responsible for submitting ration strength returns to the Quartermaster depot or railhead from which rations are drawn. Such headquarters will be responsible for collecting this excess, listing the items and quantity to be turned in, to be "turned in" on a "tally out" form in duplicate and, using unit motor transport to be used in drawing rations, to effect return of excess stocks to issuing depot or railhead. One copy of "tally out" signed by depot or railhead representative acknowledging receipt will be retained in files of organizations. The other copy will be retained in depot or railhead files. Units turning in excess subsistence items are not authorized to draw other subsistence items in lieu thereof.

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(2) All excess subsistence items returned to Quartermaster at depot or railhead must be in original or similar case or unit package lots and in a condition fit for reuse. Proper enforcement directives will be issued to insure not breaking original case or unit packages in unit masses until necessity therefor exists.

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By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, USG,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts
/A/ H. V. Roberts,
Colonel, AGO,
Adjutant General.

Reproduced by HQ AGO, dated 2 June 1944. 11

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Declassified E.O. 12356 Section 3.3/NND No. 785017

Brigadier General, USG,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts
/s/ H. V. Roberts,
Colonel, AMB,
Adjutant General.

Reproduced by HQ ACC, dated 2 June 1944. 11

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APPENDIX "C"HEADQUARTERS
PENINSULAR BASE SECTION
APO 782

5 February 1944.

CIRCULAR)
:)
NUMBER 24)FEEDING OF LABORERS

1. Section II, Circular No. 35, this Headquarters, 18 December 1943, is rescinded and the following substituted therefor effective 10 February 1944.
2. All civilian laborers employed by this Base Section and XII AFSC units, located in the Peninsular Base Section Area, will be served a mid-shift meal, beginning 10 February 1944, consisting of the following:
 - 1/3 pound of bread
 - 6 ounces of fresh vegetables
 - Dehydrated soup on the basis of 5 pounds to each 100 men per serving
3. The above will be drawn from the Quartermaster in the same manner as rations, the number of civilian laborers being shown on daily telegram separately.
4. The Quartermaster will purchase the vegetables and bake the bread. The flour will be from stock on hand to be replaced by Allied Control Commission on monthly requisition showing amounts expended. Other ingredients for making of bread will be from Quartermaster stock to be replaced by Allied Control Commission at such time sufficient is on hand.
5. The soup and vegetables will be served hot, and the preparation thereof, including distribution of bread in the stated quantity, will be the responsibility of the employing unit. Employees will be required to furnish their own containers and will consume the food at the site of employment. Care will be taken to avoid waste or serving an amount in excess of that authorized.
6. A charge of \$.07 per serving will be made. The manner of collection will be published in Charge No. 5 to Procurement Regulations No. 1, this Headquarters.
7. The Chief of each employing section or service will be responsible for the operation of the plan within his section or service. (AG 230 BPBPA)

By command of Brigadier General KEMCE:

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FRANCIS H. OXX
Colonel, G.S.C.
Chief of Staff

OFFICIAL:

Dehydrated soup on the basis of 5 pounds
to each 100 men per serving

3. The above will be drawn from the Quartermaster in the same manner as rations, the number of civilian laborers being shown on daily telegram separately.

4. The Quartermaster will purchase the vegetables and bake the bread. The flour will be from stock on hand to be replaced by Allied Control Commission on monthly requisition showing amounts expended. Other ingredients for making of bread will be from Quartermaster stock to be replaced by Allied Control Commission at such time sufficient is on hand.

5. The soup and vegetables will be served hot, and the preparation thereof, including distribution of bread in the stated quantity, will be the responsibility of the employing unit. Employees will be required to furnish their own containers and will consume the food at the site of employment. Care will be taken to avoid waste or serving an amount in excess of that authorized.

6. A charge of \$.07 per serving will be made. The manner of collection will be published in Change No. 5 to Procurement Regulations No. 1, this Headquarters.

7. The Chief of each employing section or service will be responsible for the operation of the plan within his section or service. (AG 230 BFEPA)

By command of Brigadier General FENCE:

OFFICIAL:

/s/ L. F. Nickel
/t/ L. F. NICKEL

Lt. Col., A.G.D.
Adjutant General

DISTRIBUTION:
1/10 10/10 & 10/10

Reproduced by HQ AGC, 2 Jan 44

RESTRICTED

FRANCIS H. OXX
Colonel, G.S.C.
Chief of Staff

715

Declassified E.O. 12356 Section 3.3/NND No. 785017

UN RESTRICTED EQUIPMENT WITHIN RESTRICTED

Appendix D

HEADQUARTERS
PENINSULA BASE SECTION
APO 782

7 February 1944

Change No. 5
to Procurement Regulations (a)
Number 1)

1. Note 3, of Exhibit "B", published in Change No. 4 to Procurement Regulations No. 1, this Headquarters, dated 26 Jan 44, is amended to read as follows, effective 10 February 1944:

Note 3. Food furnished civilian laborers under the provision of Circular No. 24, P.B.S. 5 February 1944, will be charged for at the rate of \$0.07 per surviving, when payroll will carry a notation stating that value of food furnished is shown opposite the name of worker and that value has been dropped from balance due. Payrolls will be prepared to show the value of food furnished each worker by showing opposite his name the letter "F" followed by the total value. For example, for a laborer having been served food five days there will be shown: \$0.35. Preparation of payrolls will be as in the past except that the food notation without showing in a column, will be dropped from the balance due.

Computation of amounts due a civilian employee will be carried to one decimal point only and the employee paid to nearest lire. Five-tenths will be considered one lire in favor of the employee.

Contractors employees directly or indirectly by any service or section will be required to deduct the \$0.07 from the pay of each laborer. The contractor will be required to decrease amounts invoiced by value of food furnished by Government for serving to contractor's employees.
(AG 400.12EPHA)

By command of Brigadier General PHOEN:

OFFICIAL:

/s/ L. F. Nickel
L. F. NICKEL
Lt. Col. A.G.D.
Adjutant General

FRANCIS W. OXI,
Colonel, G. S. C.
Chief of Staff

714

per serving. Each payroll will carry a heading stating that value of food furnished is shown opposite the name of worker and that value has been dropped from balance due. Payrolls will be prepared to show the value of food furnished each worker by showing opp. its his name the letter "A" followed by the total value. For example, for a laborer having been served food five days there will be shown: F-3. Preparation of payrolls will be as in the past except that two for deduction without showing in a column, will be dropped from the balance due.

Computation of amounts due a civilian employee will be carried to one decimal point only and the employee paid to nearest line. Five-tenths will be considered one line in favor of the employee.

Contractors employed directly by my service or section will be required to deduct the 5% from the pay of each laborer. The contractor will be required to decrease amounts invoiced by value of food furnished by Government for serving to contractor's employees. (AS 400.12BHPA)

By command of Brigadier General FANGLER

OFFICIAL:

/s/ L. F. Nickel
L. F. NICKEL
Lt. Col. A.G.D.
Adjutant General

FRANCIS H. OAK,
Colonel, U. S. C.
Chief of Staff

714

DISTRIBUTION:
Hq 1st & 2nd

Reproduced by HQ AGC, dated 2 June 1944

RESTRICTED

US RESTRICTED TYPE - Writing RESTRICTED

RESTRICTEDAPPENDIX "E"COMBAT RATION SCALE FOR ITALIAN ARMED FORCES

<u>ITEM</u>	<u>UNIT</u>	<u>COMBAT RATION</u>
Flour	oz	18 x
Pulses	"	1 1/2
Canned Meat		
OR		
Preserved Fish	"	4
Cheese	"	1
Sugar	"	1
Macaroni	"	3
Rice	"	2
Beans, dried	"	2
Tomato Catsup or paste	"	1/2
Coffee	"	1/2
Pepper	"	1/200
Onions	"	2
Matches (weekly issue)	Box OR box	2 1

x Bread or biscuits to scale may be substituted as necessary.

Additional to be procured, stocked and furnished by Italian Military:

<u>ITEM</u>	<u>UNIT</u>	<u>COMBAT RATION</u>
Fruit	oz	4
Fresh Vegetables	"	8
Olive Oil	"	1
Wine	Litre	1/2
Nuts	oz	1
Salt	"	1/2

Yeast and other bread making ingredients as required. Where it is impracticable to supply the above items from Italian sources to Italian troops forward of Army rear boundaries, substitutions from Allied stocks of suitable equivalents except for canned fruit, are authorized.

2187

Instant Gatsup or paste	1/200
Coffee	2
Pepper	2
Onions	2
Matches (weekly issue)	1
	Box OR
	box

x Bread or biscuits to scale may be substituted as necessary.

Additional to be procured, stocked and furnished by Italian Military:

<u>ITEM</u>	<u>UNIT</u>	<u>COMBAT RATION</u>
Fruit	oz	4
Fresh Vegetables	"	8
Olive Oil	"	1
Wine	Litre	$\frac{1}{2}$
Nuts	oz	1
Salt	"	$\frac{1}{4}$

Yeast and other bread making ingredients as required. Where it is impracticable to supply the above items from Italian sources to Italian troops forward of Army rear boundaries, substitutions from Allied stocks of suitable equivalents except for canned fruit, are authorized.

713

RESTRICTED

APPENDIX "A"

BASIC RATION SCALE FOR ITALIAN ARMED FORCES

<u>ITEM</u>	<u>UNIT</u>	<u>BASIC RATION</u>
Whole wheat		16
OR flour		
Pulses	oz	12
Canned Meat	"	2
Preserved Fish	"	2 x
Sugar	"	4
Coffee	"	$\frac{1}{2}$
Pepper	"	$\frac{1}{2}$
		1/200

x May be increased to 4 ozs when engaged in heavy manual labor.

Additional to be procured, stocked and furnished by Italian Military:

<u>ITEM</u>	<u>UNIT</u>	<u>BASIC RATION</u>
Fruit	oz	4
Fresh Vegetables	"	8
Olive Oil	"	1 $\frac{1}{2}$
Wine	litre	1
Nuts	oz	$\frac{1}{2}$
Salt	"	

Yeast and other bread making ingredients as required.

APPENDIX "B"

SUPPLY OF FOOD TO ITALIAN CIVILIANS

SCALE OF ISSUE

The following items may be provided from Service stocks (subject to replacement...) through regular channels.

QUANTITY PER PERSON PER DAY 12

Flour	OR	$\frac{1}{3}$ lb
	bread	1/3 lb
Fresh vegetables		6 ozs

x May be increased to 4.000 when engaged in heavy manual labor.

Additional to be procured, stocked and furnished by Italian Military:

<u>ITEM</u>	<u>UNIT</u>	<u>BASIC RATION</u>
Fruit	oz	4
Fresh Vegetables	"	8
Olive Oil	"	1
Wine	litro	$\frac{1}{2}$
Nuts	oz	1
Salt	"	$\frac{1}{2}$

Yeast and other bread making ingredients as required.

APPENDIX "G"

SUPPLY OF FOOD TO ITALIAN CIVILIANS

SCALE OF ISSUE

The following items may be provided from Service stocks (subject to replacement....) through regular channels.

QUANTITY PER PERSON PER DAY 12

Flour	OR	$\frac{1}{4}$ lb
		OR
	bread	$\frac{1}{3}$ lb
Fresh vegetables		6 ozs
Fresh Meat		1 oz
	OR	OR
	Dehydrated Soup	4/5 oz

RESTRICTIONS

Declassified E.O. 12356 Section 3.3/NND No. 785017

- 4 JUN Recd 39 JB, Const Affairs Branch 48

HEADQUARTERS
ALLIED CONTROL COMMISSION
OFFICE OF EXECUTIVE OFFICER
APO 394

DMH/cwlm.

3 June 1944

G-4/120/6.

SUBJECT : Requisition of Vehicles.

The provisions of Establishment Memorandum Number 14 regarding requisitioning through British channels are suspended until further order.

Addressees must proceed with regularization of irregular requisitions in the past but both this and new requisitions must be done through the American procedure.

E.L. CLOUGH
Colonel,
Executive Officer.

DISTRIBUTION

"A" (Less 74, 75, 80, 81 and 82.)

711

JUN Reed

Civil Affairs Branch

18

45

HEADQUARTERS
ALLIED CONTROL COMMISSION
(Establishment Branch)
APO 394

JP
1 June 1944

ESTABLISHMENT MEMORANDUM)

NUMBER

17)

RESPONSIBILITIES OF SENIOR OFFICERS

1. The senior American officer in each Region (Regional Commissioner or Executive), is responsible that U.S. property and supplies issued to the Company Commander, 2675th Regiment, of that Region, is properly safeguarded, maintained and accounted for. He is further responsible that all personnel records and reports are promptly submitted by the Company Commander as laid down in U.S. Army Regulations and War Department directives.

2. The Commanding Officer, 2675th Regiment, is authorized to correspond directly with the senior U.S. officer in the Region or Sub-Commission, on administrative matters in reference to U.S. personnel, equipment and supplies, and in turn, the senior U.S. officer may correspond directly with the Regimental Commander.

3. The senior British officer is similarly responsible for British personnel, supplies and equipment, and that the proper records are kept and returns forwarded.

John J. Albright
JOHN J. ALBRIGHT,
Colonel, Inf.,
Estab. Officer

For the Executive Commissioner

DISTRIBUTION:

"A" less 68, 69, 74, 79, 80

pk 1/6

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Civil Affairs Branch

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Y Recd

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R-E-S-T-R-I-C-T-E-D

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
(Establishment Branch)

24 May 1944

ESTABLISHMENT MEMORANDUM)

NUMBER 16)

TELEPHONE SECURITY

1. It is absolutely necessary that strict security measures be observed in using the telephone, since practically all telephones are linked with civilian exchanges. The following rules will be observed when using the telephone:

- a. Secret matters should never be discussed over the telephone.
- b. Confidential matters should be discussed by reference to file numbers and dates in such a manner as to guard the content.
- c. Care must be exercised in order to avoid identifying names of telephone exchanges with locations of headquarters or Army units, i.e., if a person wishes to telephone to an Army headquarters or unit, he should ask for the exchange concerned (Fatima, Broadway), and never mention place names.

2. It is directed that all officers and men be notified of these rules.

DISTRIBUTION:

"A" less 68, 69, 74, 79, 80

JOHN J. ALBRIGHT,
Colonel, Inf.,
Etab. Officer.

For the Executive Commissioner

709

39 A
17 MAY 64

C. O. Branch

HEADQUARTERS
ALLIED CORPUS COMMISSION
705 1st
(General Headquarters)

de

15 May 1944

ESTABLISHMENT MEMORANDUM

NUMBER 15

LABOR CLASSIFICATIONS "A" & "B"

Ed [initials]

1. The following labor classifications are published for the information and guidance of all concerned. They are not in effect and full advantages should be taken of their provisions. Attention is directed to the fact that maximum should be paid only for fully qualified employees. Less than the maximum should be paid for satisfactory work of employees whose education and experience does not completely meet the specifications.

2. Labor Classification "A":

POSITION TITLE: Legal Advisor and Specialized Court Interpreter (Legal - Professional-English Speaking).

APPROXIMATE MONTHLY SCALE: L 4,000-9,600 per month (Divide by 26 for daily rate)
Note: AFHQ Adv. No. 304, 305, Instr. No. 24, dated 24 January 1944.

- DUTY DESCRIPTION: Under the direct supervision of the Court to act:
- (a) as a legal advisor to the Court concerning pertinent Italian law;
 - (b) as a specialized English speaking interpreter, equal in rank or of greater rank than the usual high ranking court functionaries; to assist the Court, by the skilled use of the Italian and the English language in:
 - (i) accurately and rapidly interpreting technical legal arguments;
 - (ii) being familiar with rules of evidence and court procedure;
 - (iii) having an extensive knowledge of Italian idioms and customs;
 - (iv) having an extensive vocabulary in a wide variety of subject matter in both languages; to speedily translate technical legal documents and documents of evidence; to make such other use of professional skills as the Court may direct.

REMARKS:

2. Labor Classification:

EDUCATION TITLE: Legal Advisor and Specialized Court Interpreter (Legal - Professional-English Speaking).

APPROXIMATE RANGE SCALE: 14,000-23,600 per month (Divide by 26 for daily rate)
with: 1974 Adv. 1000. Pch. Jan. Enstr. No. 24, dated 22 January 1944.

DUTY DESCRIPTION: Under the direct supervision of the Court to act:

- (a) as a legal adviser to the Court concerning pertinent Italian law;
- (b) as a specialized English speaking interpreter, equal in rank or of greater rank than the usual high ranking court functionaries, to assist the court, by the skillful use of the Italian and the English language in:
 - (i) accurately and rapidly interpreting both-sided legal arguments;
 - (ii) being familiar with rules of evidence and court procedure;
 - (iii) having an extensive knowledge of Italian law and customs;
 - (iv) having an extensive vocabulary in a wide variety of subject matter in both languages; to quickly translate technical legal documents and documents of evidence; to make such other use of professional skills as the court may direct.

REQUIREMENTS:

EDUCATION:

In order to qualify for this position the applicant must be a graduate of a recognized university, in law or in some other closely related subject such as economics, sociology, anthropology, history, literature, political science, etc., or any other combination of such professional study.

P. EXPERIENCE:

All applicants must present evidence that they have successfully completed three years of full or part time work in interpreting or translating work in law or allied professional fields. This experience requirement may be met if the applicant can produce evidence that a major portion of his academic studies involved the

Establishment Memorandum No. 15, HQ JCS, dated 15 May 44 (cont'd)

continued and successful use of Italian and English languages, including extensive interpreting from Italian to English, or English to Italian.

SPECIAL PROVISIONS:

... All persons employed for this position must be employed under the provisions of JCS Instr. No. 24, 24 January 1944, AFHQ, and all amendments thereto.

B. ...All persons whom it is proposed to employ at \$6,000 or above shall be given such salary only after three months of demonstrated successful employment, certified by the court and approved by the Executive Officer of the A.C.C. or his designated representative at Headquarters.

3. Labor Classification:

POSITION TITLE: Specialized Court Interpreter (Professional - English Speaking).

ARMED FORCE PAY SCALE: \$4,000 - \$6,000 per month. (The top limit for this grade is imposed by A.C.C. for internal operations, as a sub-category within the professional category established by the Labor and Wages Control Committee of A.C.C., and as published in AFHQ Adv. Adm. Ech. Adm. Instr. No. 24, dated 24 January 1944, which established \$4,000 - \$6,000 as the range for professional grades).

DUTY DESCRIPTION: Under the direct supervision of the Court, to act as Court interpreter; to assist the court, by the skilled use of the Italian and English languages; to accurately and rapidly interpret technical arguments to be familiar with Italian idioms and customs; to utilize an extensive technical vocabulary in a wide variety of subject matter in Italian and English and to make such other use of professional skills as the Court may direct.

REQUIREMENTS:

4. EDUCATION:

In order to qualify for this position, the applicant must have had one year or more of study in a recognized university, preferably involving the use of English and Italian languages or the equivalent practical experience and technical training in some special subject (law, medicine, engineering). Ability to speak fluently and idiomatically in both languages.

5. EXPERIENCE:

POSITION TITLE: Specialized Court Interpreter (Professional - English Speaking).

ARMED FORCE GRADE: L 4, 550 - L 6, 000 per month. (The top limit for this grade is imposed by A.C.O. for internal operation, as a sub-category within the professional category established by the Labor and Wages Control Committee of A.C.O., and as published in AFHQ Gov. Gen. Ed. 44. Instr. No. 24, dated 24 January 1944, which established L 4, 500 - L 9, 600 as the range for professional grades).

DUTY DESCRIPTION:

Under the direct supervision of the Court; to act as court interpreter; to assist the court, by the skilled use of the Italian and English languages; to accurately and rapidly interpret technical arguments; to be familiar with Italian idioms and customs; to utilize an extensive technical vocabulary in a wide variety of subject matter in Italian and English and to make such other use of professional skills as the Court may direct.

REQUIREMENTS:

A. EDUCATION:

In order to qualify for this position, the applicant must have had one year or more of study in a recognized university, preferably involving the use of English and Italian languages or the equivalent practical experience and technical training in some special subject (law, medicine, engineering). Ability to speak fluently and intelligently in both languages.

B. EXPERIENCE:

All applicants must present evidence that they have successfully completed one year of full or part time work in interpreting or translating technical subject matter involving the use of an extensive dual vocabulary.

SPECIAL PROVISIONS: All persons employed for this position must be employed under the provisions of AFHQ Instr. No. 24, 24 January 1944, AFHQ, and all agreements thereto.

For the Executive Commissioner:

DISTRIBUTION:

AFHQ Instr 65, 69, 74, 79, 80

John J. Alwright
JOHN J. ALWRIGHT,
Colonel, Infantry,
Establishment Officer.

785017

398
1 MAY/Recd

Civil Affairs Branch

HEAD QUARTERS
ALLIED CONTROL COMMISSION
OFFICE OF C-4
AFO 394

EDV/oh

Q4/104/10

16 May 1944

SUBJECT:- Vehicle Markings.

TO :- Distribution 'A' (Less outside Units)

Reference Establishment Memorandum No. 13 and this H.Q. letter of even reference, dated 9 May 1944.

The following additional markings will be placed on all British V.V. Vehicles.

1. Speed Limit signs: Maximum permissible speed of the vehicle (to be ascertained from orders of Area or other formation in which Region etc., is working) will be stencilled in RED on the tail-board, rear panel or equivalent, in the following manner:

E.g. 30
M.P.H.

The figures will be 4" high and 1" in thickness and letters 3" high and 1" in thickness.

2. Tyre Pressures: Authorized tyre pressures will be painted in WHITE figures not exceeding 2" in height on the edge of each mudguard or equivalent position above the centre of the wheels.

S. W. Miller

S. W. MILLER.
Major, R.A.
C.

707

785017

Civil Affairs Branch

10 May 1944 37C

HEADQUARTERS
ALLIED COM HIGH COMMISSION
OFFICE OF G-4
APO 394

DDM/ah

2/10/16

9 May 1944

SUBJECT:- Vehicle Markings.

TO: 1- Distribution 'A' (Less Outside Units).

Reference Establishment Memorandum No. 13 the following additional markings will be shown on all British Vehicles

Bridge Classification Sign.

This will consist of a yellow disc (diameter 9") with a figure in black (7" high and 1" thick) to be carried on the off-side front of the vehicle.

Discs if not already on the vehicle will be obtained by intent on Ordnance by Regions etc., direct and will be painted as provided. Types of vehicles and classification numbers applicable are set out below:-

Staff Cars, P.W. and Jeeps	-	2
15 cwt G.S.	-	3
30 cwt. G.S., 15 cwt Water	-	4
3 ton G.S. (Austin, Chevrolet)	-	6
3 ton G.S. (Bedford, Dodge, Caterpillar)	-	7

W. MILLER.
Major, R.A.
G-4

706

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 374
(Establishment Branch)

ESTABLISHMENT MEMORANDUM

NUMBER

14)

1 May 1944

REQUISITIONING PROCEDURES

1. a. The following will govern all requisitioning of vehicles and supplies by ACC/AMG, effective this date:

(1) Only such civilian motor vehicles, supplies, and equipment as are essential will be requisitioned.

(2) When requisitioned items are no longer required they will be reported as surplus to G-4, Headquarters ACC, describing them in full, G-4 will then issue instructions for their disposal.

(3) Headquarters ACC, Regions, and ~~Independent Sub-Commissions~~ will requisition in the proportion of approximately 50% British and 50% American charges, i.e. approximately half of the requisitions issued will be British and half American. Requisitions by AMG 5 Army will be entirely American and by AMG 8 Army, entirely British.

b. (1) Each Region, ~~Independent Sub-Commission~~, and Headquarters ACC will appoint one British and one American officer as Requisitioning Officer. AMG 5 Army will appoint an American officer and AMG 8 Army, a British officer. Their names will be submitted to G-4, this Headquarters, together with four specimens of their signatures. G-4, this Headquarters will be notified upon any change of Requisitioning Officer, and new signatures submitted.

(2) All requisitioning will be accomplished by Requisitioning Officers, and no other officer will be authorized to requisition except in emergencies, and then only on authority of the Regional Commissioner or SOLO of Armies.

(3) When requisitioning is accomplished by an officer who is not designated as Requisitioning Officer, a temporary receipt containing full information will be given the owner and a copy forwarded to the Requisitioning Officer, who will satisfy himself that the requisition is correct.

705

(1) Only such civilian motor vehicles, supplies, and equipment as are essential will be requisitioned.

(2) When requisitioned items are no longer required they will be reported as surplus to G-4, Headquarters JOC, describing them in full. G-4 will then issue instructions for their disposal.

(3) Headquarters JOC, Regions, and ~~Independent Sub-Commissions~~ will requisition in the proportion of approximately 50% British and 50% American charges, i.e., approximately half of the requisitions issued will be British and half American. Requisitions by AM 5 Army will be entirely American and by AM 8 Army, entirely British.

b. (1) Each Region, ~~Independent Sub-Commission~~, and Headquarters JOC will appoint one British and one American officer as Requisitioning Officer. AM 5 Army will appoint an American officer and AM 8 Army, a British officer. Their names will be submitted to G-4, this Headquarters, together with four specimens of their signatures. G-4, this Headquarters will be notified upon any change of Requisitioning Officer, and new signatures submitted.

(2) All requisitioning will be accomplished by Requisitioning Officers, and no other officer will be authorized to requisition except in emergencies, and then only on authority of the Regional Commissioner or SOG of Armies.

(3) When requisitioning is accomplished by an officer who is not designated as Requisitioning Officer, a temporary receipt containing full information will be given the owner and a copy forwarded to the Requisitioning Officer, who will notify himself that the requisition is correct. A formal requisition will then be delivered to the owner in exchange for the temporary receipt.

2. a. All requisition forms will show the Region, ~~Independent Sub-Commission~~, or other unit by which issued except that original British Form AB 361 will not show rank or unit of Requisitioning Officer. All will be serially numbered beginning with number one. All pertinent information will be shown on all forms but no price or estimate of value will appear.

b. Requisition number and source, whether British or American, in requisitioning vehicles, will be entered on the "Registration Card", which was forwarded as Appendix "B", Establishment Memo No. 12 of this Headquarters, dated 21 April 1944, under "Requisition Number", in this manner: "124.1" or "124.2". The "1" or "2" indicating American or British requisition.

c. Complete and accurate records and location of all requisitioned vehicles will be maintained.

Declassified E.O. 12356 Section 3.3/NND No. 785017

Letab Mon #14, at 1 May 1944 (cont'd)

3. British Procedure: Requisition is made either:

a. Through civil authorities in unoccupied Italy, in which case AF 780 is delivered to civil authorities who are responsible for obtaining the items required, or,

b. Directly from owner.

c. In both (a.) and (b.), AB 361 will be prepared in triplicate and disposed of as follows:

Original - to civil authorities in case (a.) or to owner in case (b.).

Duplicate - direct to H. 8 Command Pay Office, C.M.F.

Tripliants - to G-4, Headquarters AOC.

d. Original copy will instruct recipient to present it to nearest AOC/AMG Headquarters.

e. On presentation, receiving AOC/AMG officer will give a receipt on AF 781 and forward original AB 361 to Regional or other Headquarters. Regional or other Commander will satisfy himself that requisition is proper and if so, forward AB 361 to H. 8 Command Pay Office, C.M.F. If a Regional or other Headquarters receives AB 361 signed by a Requisitioning Officer other than its own, it will forward same to G-4, Headquarters AOC.

f. AF 780 and 781 can be obtained from stationary Depots. All AOC/AMG Headquarters, must maintain a small stock of AF 781, or prepare in lieu. AB 361 will only be issued by Headquarters AOC. AB 361 must be kept under lock, it is the sole responsibility of the Requisitioning Officer and will be used only by him. It will never be used as a temporary receipt.

g. A record of requisitions will be kept in the Requisitioning Book which will be in the form indicated in Appendix "B" hereto. Vehicles and other stores will be shown in separate sections of the book.

4. American Procedure:

a. Requisitioning Officers will prepare "Form for Use in Requisitioning Property", (attached as Appendix "B"). In the name of the United States Army, in triplicate. These may be obtained from G-4, Headquarters AOC. After having the owner sign his name and address on all three copies, they will be disposed of as follows:

Original - to owner.

Duplicate - to G-4, Headquarters AOC.

Headquarters.

c. On presentation, revolving ACC/AMM officer will give a receipt on AFF 781 and forward original AB 361 to Regional or other Headquarters. Regional or other Commander will satisfy himself that requisition is proper and if so, forward AB 361 to No. 6 Command Pay Office, C.M.F. If a Regional or other Headquarters receives AB 361 signed by a Requisitioning Officer other than its own, it will forward same to G-4, Headquarters ACC.

d. AFF 780 and 781 can be obtained from stationary Depots. All ACC/AMM Headquarters, must maintain a small stock of AFF 781, or proforma in lieu. AB 361 will only be issued by Headquarters ACC. AB 361 must be kept under lock, it is the sole responsibility of the Requisitioning Officer and will be used only by him. It will never be used as a temporary receipt.

e. A record of requisitions will be kept in the Requisitions Book which will be in the form indicated in Appendix "A" hereto. Vehicles and other stores will be shown in separate sections of the book.

4. General Procedure:

a. Requisitioning Officers will prepare "Form for Use in Requisitioning Property" (attached as Appendix "B"), in the name of the United States Army, in triplicate. These may be obtained from G-4, Headquarters ACC. After having the owner sign his name and address on all three copies, they will be disposed of as follows:

Original - to owner.

Duplicate - to G-4, Headquarters ACC.

Triuplicate - retained for record.

b. Regional Commissioners, Directors of Independent Sub-Commissions, SCAs, AMS Armies, and Headquarters Commandant will immediately investigate the condition of requisitioned vehicles under their jurisdiction. All unserviceable vehicles which cannot be satisfactorily repaired will be reported to G-4, Headquarters ACC, giving full particulars, as well as all surplus serviceable vehicles.

c. All vehicles retained will be properly requisitioned, if this has not already been done.

d. Report of all requisitioned vehicles due on 21 May 1944 will indicate all vehicles being retained, and will include a certificate that all others have been reported to G-4, Headquarters ACC.

For the Chief Commissioner:

DISTRICT:

"A" Zone 68, 69, 79, 80

- 2 -

John J. Albright
JOHN J. ALBRIGHT
Colonel, Inf.
Establishment Officer.

785017

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:      Dia
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:Date orig:Lat
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FORM OF REQUISITION BOOK

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APPENDIX "B"

FORM FOR USE IN REQUISITIONING PROPERTY

UNITED STATES ARMY
ARMATA DEGLI STATI UNITI D'AMERICA

REF ID: A66000

DATE:
2/5/51

La seguente proprietà è stata presa
per l'Armata degli Stati Uniti d'America

The following items of property have
been taken by the United States Army
from

Owner or Possessor and Address

Signature Firma

Address Indirizzo

Description of property
(Indicate condition.)

Descrizione della proprietà
(Indicare la condizione.)

(If motor vehicle, engine, chassis,
and Italian license numbers must
be shown.)

I certify that the property described
above is required for immediate use
in military service. Payment has not
been made for the use or possession
thereof.

Io certifico che la suddetta pro-
prietà è descritta come necessaria per
razioni militari e che nessun paga-
mento è stato fatto per servizio o
possessione di ciò.

Name

Rank

Organization

ASN

Name of Headquarters or Office

Description of property
(Indicate condition.)

(If motor vehicle, engine, chassis,
and Italian license numbers must
be shown.)

Description della proprietà, presso
(Indicare la condizione.)

I certify that the property described
above is required for immediate use
in military service. Payment has not
been made for the use or possession
thereof.

Io certifico che la suddetta pro-
prietà, descritta, sono necessarie per
servizio militare e che nessun paga-
mento e' stato fatto per servizio o
possessione di ciò.

Name

Rank

Organization

ASN

Name of Headquarters or Office

You will be notified at a future date
when to present this certificate to for
consideration of your claim.

Sarete notificato pressantemente
a chi dovete presentare questo certi-
ficato, affinché il vostro reclamo
venga preso in considerazione.

Note: To be prepared in triplicate: original to owner, duplicate to be
forwarded to Headquarters, AOC, for attention: G-4, and triplicate to be
retained for record.

703

39
27 APR 50

37H

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

29 April 1944.

ESTABLISHMENT MEMORANDUM

NUMBER

13)

1. The following instructions are published in order to secure uniformity in the marking of all military vehicles of this organization.
2. Refer to Establishment Memo No. 12, Appendix "C", of this Headquarters, dated 21 April 1944, for the distinctive ACC marking. The rectangle therein referred to is 6" x 9" and the lettering within the rectangle is 2" high. A sample of the shade of green is attached. If paint of the proper color cannot be obtained locally, the Headquarters Commandant, Headquarters ACC, will furnish it upon request.
3. Vehicles will be marked as follows:
 - a. British Vehicles
 - (1) Vehicle signs will be painted on the rear side view in front, and on the sign plate, or body, on the left side at rear of the vehicle.
 - (2) The Formation Serial Number 5111 will be painted in white immediately below the vehicle sign, numerals to be 3" high.
 - (3) The ACC number of the vehicle will be painted in white on the opposite side wing of the vehicle. Displaced Persons Sub-Commission will allot serial numbers consecutively commencing with No. 1.
 - (4) Subject to the agreement of 5 Army and 3 Army Commanders (which will be sought by the respective SCOs), the Army vehicle sign may be painted on the opposite side of the vehicle to the ACC sign.
 - b. American Vehicles
 - (1) The ACC design will be painted on the right side of the front bumper and on the left bumper (if two bumpers), on the rear of the vehicle beginning 3 inches from the end of the bumpers.
 - (2) The load classification marking will follow the ACC design on the front bumper only, indicated by a yellow circle 7 inches in diameter.

Declassified E.O. 12356 Section 3.3/NND No. 785017

3. Vehicles will be marked as follows:

a. British Vehicles

- (1) Vehicle signs will be painted on the rear side wing in front, and on the sign plate, or body, on the off side at rear of the vehicle.
- (2) The Formation Serial Number 5131 will be painted in white immediately below the vehicle sign, numerals to be 3" high.
- (3) The ACC number of the vehicle will be painted in white on the opposite side wing of the vehicle. Displaced Persons Sub-Commission will allot serial numbers consecutively commencing with No. 1.
- (4) Subject to the agreement of 5 Army and 8 Army Commanders (which will be sought by the respective SACs), the Army vehicle sign may be painted on the opposite side of the vehicle to the ACC sign.

b. American Vehicles

- (1) The ACC design will be painted on the right side of the front bumper and on the left bumper (if two bumpers), on the rear of the vehicle beginning 3 inches from the end of the bumpers.
- (2) The load classification marking will follow the ACC design on the front bumper only, indicated by a yellow circle 7 inches in diameter (compensatively smaller on vehicles with narrower bumpers), with black numerals inside the circle. Tabulated below are numerals indicating load classifications of vehicles:

Safes	2	
Truck, 1/4-Ton 4x4	2	
Truck, 3/4-Ton 4x4 Command	4	
Truck, 3/4-Ton 4x4 Weapons Carrier	4	
Truck, 2 1/2-Ton 6x6, Cargo	7	
Trailer, 1/4-Ton, Cargo	0	1
Trailer, 1-Ton, Cargo	0	2

Serial, Memo #13 dtd 25 April 1944 (cont'd)

(3) On the left side of the front bumper will be shown the Regimental marking of 2675, followed by the Company markings, such as A, B, C, etc. The unit vehicle number will follow the company marking, and the last numeral of the vehicle number will be 1 inch from the left end of the bumper. These numbers and markings will be in black.

(4) The Regimental marking of 2675 will be shown on the top half of the front bumper (if two bumpers), and the Company marking and unit vehicle number will be shown on the lower half. These numbers and markings will be 12 white.

(5) The type color of both front and rear bumpers will be olive drab.

(6) In the case of Company B, 2675 Regiment, SA will be shown on the right triangle of the AAC design on all vehicles except those assigned to the 8th Army, in which case SA will be shown. The letter B will be shown in the appropriate place on other markings on all vehicles.

(7) Method of showing the Regiment or Sub-Commission in the AAC design will be as follows:

(a) Roman numerals in right triangle of the design for the Regiment.

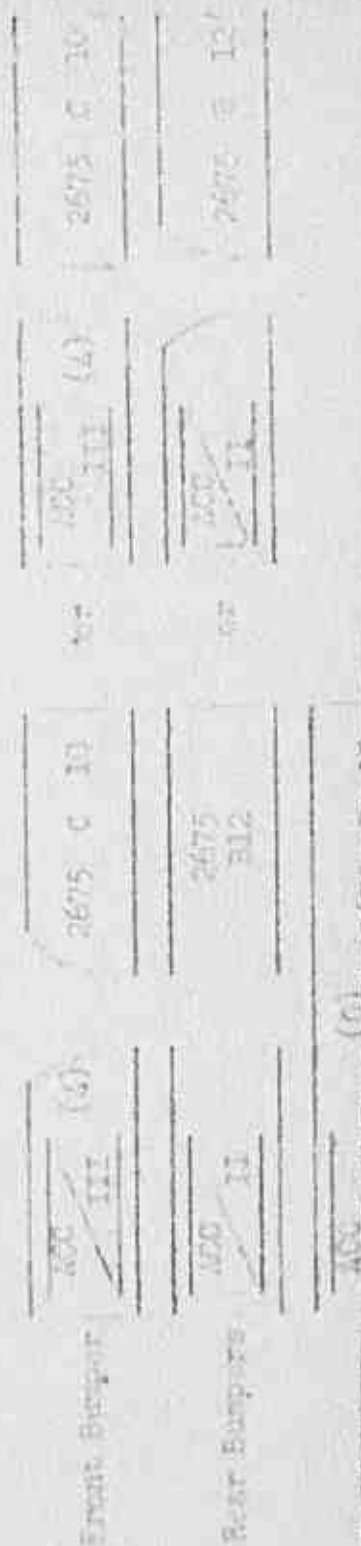
(b) In light of the Roman numeral of the Regiment, the following Sub-Commissions will use the letters as indicated below:

Interregimental and Displaced Persons Sub-Commission - 193
Army Sub-Commission - 13

(c) The Army Sub-Commissions will not show any Company markings on their vehicles.

(8) If the size of the bumpers will not permit the AAC design to be 6" high, then the size to be smaller, in proportion to the size of the bumper, and other markings to be proportionately smaller.

(9) Diagrams of the correct markings are shown below:



will be as follows:

- (a) Marking numbers to right triangle of the design for the Region.
- (b) In lieu of the front number of the Region, the following Sub-Commission will use the letters as indicated below:

Interagency and Displaced Persons Sub-Commission - DPC
Army Sub-Commission - AS

- (c) The above Sub-Commissions will not show any Company markings on their vehicles.

- (d) If the area of the bumper will not permit the full design to be of 12" x 6" size, then the size to be smaller, in proportion to the size of the bumper, and other markings to be proportionately smaller.

- (e) Diagrams of the correct markings are shown below:

Front Bumper	AS III	(6)	(2675 C 10)	AS	AS III	(4)	(2675 C 10)
Rear Bumper	AS II		(2675 C 10)	AS	AS II		(2675 C 10)
Trailers	AS IV	(0)	(2675 C 18)		AS IV	(1)	

- (f) Subject to the agreement of 5 Army and 8 Army Commanders (which will be sought by the respective SCLOs), the Army vehicle sign may be painted on the opposite side of the vehicle to the AS sign.

For the Executive Commissioner:

[Signature]
James H. Robertson,
Colonel, USA,
Executive Commissioner.

DISTRIBUTION:
"A" 1st 62, 69, 74, 75, 80

Declassified E.O. 12356 Section 3.3/NND No. 785017

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Civil Affairs Branch

23 APR 1945

31

HEADQUARTERS
ARMED CONTROL COMMISSION
APO 34
(Establishment Branch)

27 April 1945

ESTABLISHMENT MEMORANDUM

NUMBER

13) — Change No. 1.

1. In Paragraph 1 (a), — delete words "or rented".

For the Executive Commission:

rescinded 8/1/45
per 7 Apr 45 MII

John J. Alford
JOHN J. ALFORD
Colonel, Inf.
Establishment Officer

DISTRIBUTION:

"A" less 68, 69, 74, 75, 80

Capt Talbot & see
list

701

1A

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
(Establishment Branch)

21 April 1944

ESTABLISHMENT MEMORANDUM)

NUMBER

12

REGISTRATION AND USE OF CIVILIAN TYPE
MOTOR VEHICLES FOR ACC PURPOSES

1. Every civilian type motor vehicle used for official purposes by ACC will as from 1 May 1944:

- (a) Be properly requisitioned ~~acquired~~;
- (b) be registered with this Headquarters and by the Region in which it operates;
- (c) display on the windshield an approved certificate of registration (paragraph 3);
- (d) bear the authorized marking of ACC and an identification number (paragraph 4).

2. Particulars of all civilian-type vehicles in use on 1 May 1944 in respect of which certificates of registration have been issued will be forwarded (as in proforma attached) to reach RC and MI Section by 10 May 1944. As additional vehicles are authorized, details (as pro forma) will also be forwarded to RC and MI Section.

It is anticipated that much of this information will be necessary at a later date when the payment of compensation is being considered.

3. RC & MI Section will furnish Regional Commissioners and SCAG's with the approved Certificates of Registration which will be serially numbered, and will be affixed to the windshield of the vehicle in such a way as to be plainly visible to a person standing in front of the vehicle. All certificates will be accounted for.

4. The identification marks referred to in Paragraph 1(c) will consist of the green and white rectangle of ACC on both sides and on the rear of each vehicle, with the Registration number immediately below it. The registration number will be that shown on the Certificate of Registration. Size of rectangle to be 6" x 9" with letters and numerals within the rectangle to be 2" high. Numerals of registration number to be 3" high. All redundant marks will be obliterated, except official W.D. numbers. All markings will be so placed as to be plainly visible.

5. It will be the responsibility of Regional Commissioners and SCAG's to ensure that Certificates of Registration are issued only in respect of vehicles which they are satisfied have been properly acquired and for use which is officially

- 2 -

Estab. Memo, #12, 21 April 1944

justified. Such vehicles will be assigned by the Regional Commissioner either for general purposes; to a transport pool; or a sub-commission; or staff section.

6. ACC identification marks and certificates of registration will NOT be assigned to any civilian type vehicle to which ACC has no proper title or which is not required for official use.

7. Petroleum products, tires, services of any kind, will not be furnished in respect of a civilian type vehicle which does not bear ACC identification marks and a current certificate of registration.

8. ACC civilian type vehicles will not be licensed in accordance with Italian law, nor carry the motor vehicle circulating permits issued by the civil authorities.

9. Civilian type vehicles to which ACC has no proper title or right of use, will not be used for official purposes or provided with petroleum products, tires, or service, under any circumstances.

10. The provisions of this memorandum will not apply to British and American military vehicles.

11. No markings other than those detailed above and official W.E. numbers, will appear on the vehicle. Under no circumstances will the letters ACC or ASM appear, other than the ACC within the green and white rectangle.

12. Forms of Registration Certificate and Motor Vehicle Registration File Card, and ACC Distinguishing Mark, are attached as Appendixes "A", "B", and "C".

For the Executive Commissioner:

JOHN. J. ALBRIGHT,
Colonel, Inf.
Establishments Officer.

DISTRIBUTION:

"A" (less 63, 64, 74, 79, 80)

2214

Declassified E.O. 12356 Section 3.3/NND No. 785017

ALLIED CONTROL COMMISSION

REGISTRATION CERTIFICATE

REGION

PROVINCE

No.

THIS VEHICLE IS AUTHORIZED FOR

COL USO DELLA COMMISSIONE ALLEATA DI CONT

OFFERED BY THE A. C.

MENTE A

STAMP

MILITARY REGISTRATION N°
N. di Registrazione Militare

MAKE
Fabbrica

TYPE
Tipo

DATE
Data

EXECUTIVE or REGIONAL COMMISSIONER
COMMISSARIO ESECUTIVO o REGIONALE

34
APPENDIX "B" to
Estab. Memo. #12, 21 Apr '44

(Registration Certificate Number Assigned by RC or SEAC)

ACC MOTOR VEHICLE

NOTE: This form will be accomplished in duplicate. The original will be forwarded to Hq. ACC, Establishment Branch, and the copy retained in the office of origin.

MAKE _____ YEAR OF MANUFACTURE _____ HORSE POWER _____

TYPE _____ CHASSIS NUMBER _____ ENGINE NUMBER _____

TYPE OF ENGINE _____ GERTING AND/OR LOAD CAPACITY CAPACITY _____

HOW ACQUIRED (REQUISITIONED, FOUND AS-WASHER, ETC.) _____

REQUISITION NUMBER _____ PREVIOUS ITALIAN REGISTRATION NUMBER _____

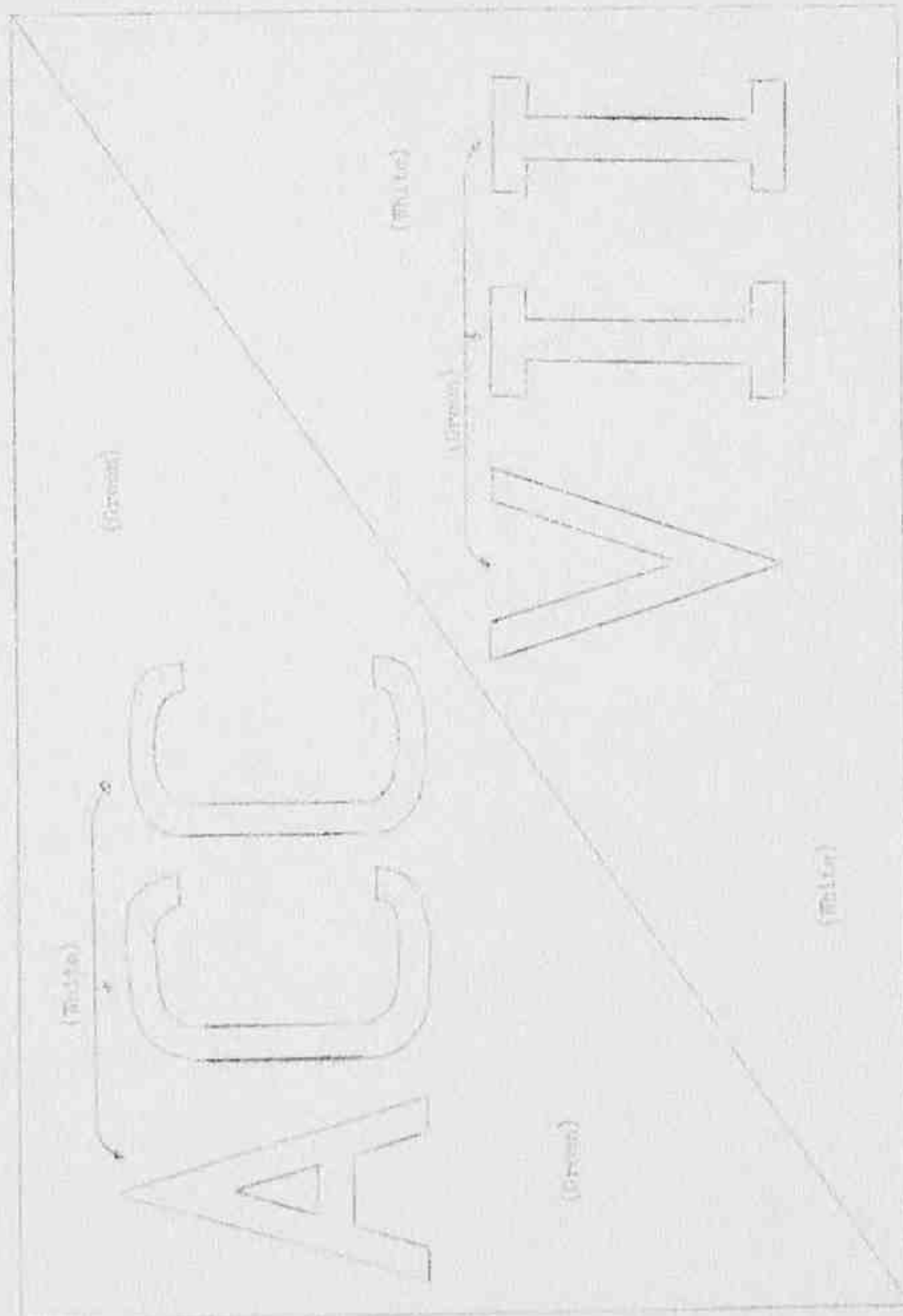
ANY OTHER REGISTRATION NUMBER AND BY WHOM OBTAINED _____

PURPOSE FOR WHICH USED, I.E., POLICE, BRANCH, INDIVIDUAL, ETC., _____

NAME AND ADDRESS OF FOREIGN OWNER _____

REMARKS _____

269



1 APR Recd

Civil Affairs Branch

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RESTRICTED

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

31 March 1944

ESTABLISHMENT MEMORANDUM

NUMBER

5A

21

1. This Memorandum is published to clarify and supplement Establishment Memorandum No. 5, originally published as Executive Memorandum No. 28, "Local Purchases and Contracts." It will be filed with that Memorandum and considered in interpretation of the original about which some misunderstanding has arisen.

2. Establishment Memorandum No. 5 is intended to apply only to purchases and contracts to provide for, repair, or refurbish messes, barracks, offices, or other buildings used or occupied by AGC/ACG. It does not apply to purchases or contracts for routine operational requirements such as printing, stationery, office equipment, etc.

3. In the last sentence of Establishment Memorandum No. 5 (page 3), the term "purchases" is used to include a number of separate purchases for the same service. Some confusion has arisen over the exact meaning of this sentence. If, for example, the total expenditure required to recondition a building was L. 45,000 and if for any reason there were three separate contracts for L. 15,000 each, the "purchases" would be regarded as one of L. 45,000 and not as three purchases of L. 15,000 each.

4. It is not possible to lay down hard and fast rules on the subject of the purchase of office equipment as such must depend on local conditions such as the possibility of drawing from any source and the quantity and state of the office equipment existing in offices requisitioned. Regional Commissioners should, however, exercise the greatest care in seeing that expenditure on office equipment covers only absolute essentials. They should also assure themselves that the power to authorize all purchases of this nature is channelled through a responsible officer and that proper inventories are maintained of all capital assets purchased, such as tables, chairs and typewriters.

For the Executive Commissioner:

DISTRIBUTION:

"B" - to cases listed

Group 1 - 25, 32, 40

41, 42, 58 (Only)

Group 2 - (Comp)

RESTRICTED

W. J. ALBRIGHT
Colonel, Inf.
Establishments Officer.

Civil Affairs Branch

RECEIVED

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 304

1 APR Recd
31

26 March 1944

ESTABLISHMENT MEMORANDUM

NUMBER 12

CLASSIFICATION OF DOCUMENTS

The combined Chiefs of Staff have approved an agreement made between the American and British Services on the definition, classification and handling of matters to be safeguarded. Procedures, Notes, Definitions and handling hereinafter set forth are to be put into effect by all United States Army and British Army Headquarters on 0001, 15 Mar 44.

Instructions to the same effect are being issued for the same effective date by the United States Navy, Royal Navy and Royal Air Force.

U.S. Army Regulations 330-5 and "Classification and Handling of Protected Documents" are being revised.

From 15 Mar 44 to date of receipt of these revisions the policy hereinafter outlined will be followed by all concerned. No change in the classification of existing documents is necessitated by this agreement.

Categories: Official matter requiring classification shall be examined and graded under one of the following categories:

TOP SECRET (Signal Abbreviation - TOPSEC): Certain secret documents, information and material, the security aspect of which is paramount, and whose unauthorized disclosure would cause exceptionally grave damage to the nation, i.e., PLANS OF FUTURE MAJOR OPERATIONS.

SECRET: Documents, information or material, the unauthorized disclosure of which would endanger the National Security, cause serious injury to the interests or prestige of the nation or any government activity thereof, or would be of great advantage to a foreign nation, i.e., VITAL MILITARY INFORMATION.

CONFIDENTIAL: Documents, information, or material, the unauthorized disclosure of which, while NOT endangering the national security, would be prejudicial to the interests or prestige of the Nation, any Governmental activity, an individual or would cause administrative embarrassment or difficulty or be of advantage to a foreign nation, i.e., RELATIVE INTERNAL-SECURITY AND OPERATIONAL REPORTS.

RESTRICTED: Documents, information or material (other than TOP SECRET, SECRET or CONFIDENTIAL) which should NOT be published or communicated to anyone except for official purposes, i.e., TRAINING AND TECHNICAL DOCUMENTS FOR OFFICIAL USE ONLY.

The United States regards TOP SECRET as a sub-division of SECRET. On the other hand, the British regard TOP SECRET as a distinct category. Although this difference of view is recognized, it is immaterial to this agreement under which working uniformity is obtained.

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Declassified E.O. 12356 Section 3.3/NND No. 785017

U.S. Army Regulations 320-7 and 320-8, Royal Navy and Royal Air Force, are being revised.

From 15 Mar 44 to date of receipt of these revisions the policy hereinafter outlined will be followed by all concerned. No change in the classification of existing documents is necessitated by this agreement.

Categories: Official matter requiring classification shall be examined and graded under one of the following categories:

TOP SECRET: (Signal Abbreviation - TUESST): Certain secret documents, information and material, the security aspect of which is paramount, and whose unauthorized disclosure would cause exceptionally grave damage to the nation, i.e., PLANS OF FUTURE MAJOR OPERATIONS.

SECRET: Documents, information or material, the unauthorized disclosure of which would endanger the National Security, cause serious injury to the interests or prestige of the nation or any government activity thereof, or would be of great advantage to a foreign nation, i.e., VITAL MILITARY INFORMATION.

CONFIDENTIAL: Documents, information, or material, the unauthorized disclosure of which, while NOT endangering the national security, would be prejudicial to the interests or prestige of the Nation, any governmental activity, an individual or would cause administrative embarrassment or difficulty or be of advantage to a foreign nation, i.e., DEFENSE INTELLIGENCE AND OPERATIONAL REPORTS.

RESTRICTED: Documents, information or material (other than TOP SECRET, SECRET or CONFIDENTIAL) which should NOT be published or communicated to anyone except for official purposes, i.e., TRAINING AND TECHNICAL DOCUMENTS FOR OFFICIAL USE ONLY.

The United States regards TOP SECRET as a sub-division of SECRET. On the other hand, the British regard TOP SECRET as a distinct category. Although this difference of view is recognized, it is immaterial to this agreement under which working uniformity is obtained by the adoption of agreed definitions, examples, and rules of treatment, for the handling of all classified matter.

GRADING: 1. The designation of persons responsible for grading and regrading will be a function of the proper authorities.

2. Each document should be graded according to its own content and not necessarily to its relationship to another document. This also applies to extracts from graded documents.

3. The grading of a file or group of physically connected documents shall be that of the highest graded document therein.

REGRADING: It is the obligation of all authorities to keep classified matter constantly under review and to downgrade it as soon as conditions permit.

HANDLING (Treatment): No person is entitled solely by virtue of his rank or position to knowledge or possession of classified matter. Such matter is entrusted only to those individuals whose official duties require such knowledge or possession.

Establishment Memorandum No. 10

SECRET matter will be handled in accordance with the following rules:

1. The highest grade cryptographic systems available will be used for the transmission of SECRET messages.

2. SECRET documents will be transmitted only by officially designated courier in double sealed envelopes, the inner one being marked SECRET, and will be opened only by the addressee or his authorized representative. Where officially designated courier service is NOT available, SECRET documents may be transmitted by registered mail service or mail service superior to Registered Mail Service, if the service is completely within national control.

3. Transmission and custody of these documents and material will normally be covered by a receipt system and registered documents and material periodically accounted for. It is mandatory that registered documents be covered by a receipt system.

4. SECRET Messages will not be transmitted by electrical means in the clear, except over approved circuits and provided that there is no violation of the rule that messages which have been or are to be transmitted in a high grade cryptographic system of one nation will NOT be relayed by the other nation between point of origin and destination by electrical means in clear language or unapproved "SCRAMBLER" system or low grade cryptographic system.

5. It is the responsibility of the commissioned officer or equivalent civilian holding custody of SECRET documents to ensure that all security precautions are taken to guard such documents at all times.

TOP SECRET matters will be handled in accordance with the above rules, with additional safeguards as follows:

1. Under no circumstances will such matters be transmitted by registered mail or by electrical means in the clear.

2. It is mandatory that transmission and custody of such matter be covered by a receipt system.

3. TOP SECRET documents will be handled only by persons specifically designated and may NOT be disclosed to any person solely by virtue of his rank or office.

CONFIDENTIAL matters will be handled in accordance with the following rules:

1. CONFIDENTIAL documents, except registered, will be transmitted by approved official means. Registered CONFIDENTIAL documents will be handled in the same manner as registered SECRET documents.

2. It is the responsibility of the commissioned officer or equivalent official holding custody of CONFIDENTIAL documents to insure that proper appropriate security precautions are taken at all times.

RESTRICTED matter will be handled in accordance with the following rules:

1. RESTRICTED documents will be transmitted by such approved channels as will provide a reasonable degree of security.

2. Registered RESTRICTED documents will be transmitted from foreign countries

of use nation will NOT be relayed by the other nation between point of origin and destination by electrical means in clear language or unapproved "SCRAMBLER" system or low grade cryptographic system.

5. It is the responsibility of the commissioned officer or equivalent civilian holding custody of SECRET documents to ensure that all security precautions are taken to guard such documents at all times.

For SECRET matters will be handled in accordance with the above rules, with additional safeguards as follows:

1. Under no circumstances will such matters be transmitted by registered mail or by electrical means in the clear.
2. It is mandatory that transmission and custody of such matter be covered by a receipt system.
3. For SECRET documents will be handled only by persons specifically designated and may NOT be disclosed to any person solely by virtue of his rank or office.

CONFIDENTIAL matters will be handled in accordance with the following rules:

1. CONFIDENTIAL documents, except registered, will be transmitted by approved official means. Registered CONFIDENTIAL documents will be handled in the same manner as registered SECRET documents.
2. It is the responsibility of the commissioned officer or equivalent official holding custody of CONFIDENTIAL documents to insure that proper appropriate security precautions are taken at all times.

RESTRICTED matter will be handled in accordance with the following rules:

1. RESTRICTED documents will be transmitted by such approved channels as will provide a reasonable degree of security.
2. Registered RESTRICTED documents will be transmitted from foreign countries in the same manner as registered SECRET documents.

By command of Lieut. General MASON MACFARLANE:

John A. Albright
JOHN A. ALBRIGHT
Colonel, Inf., USA
Establishment Officer.

26 MAR Recd 39.8 Civil Affairs Branch

22 5 1 4 1 5 3

HEADQUARTERS
ALLIED CENTRAL COMMISSION
400 394

25 March 1944.

ESTABLISHMENT MEMORANDUM

NUMBER (ID)

PROMOTION OF OFFICERS

I. British Officers.

1. Recommendations for promotion of British officers will conform to the provisions of Establishment Memorandum No. 3 -- published as Executive Memorandum No. 19, 15 February 1944: U.S. MATTERS (BRITISH PERSONNEL).

II. American Officers.

1. The following procedure will be followed in recommending American officers for promotion:

a. Recommendations may be submitted at any time after the officer has served the required minimum time in grade and it is considered that the performance of duty by the officer recommended, has indicated that he is worthy of promotion. Since there is no set 16/42, the requirement for three months in position of vacancy will be considered to be three months assignment to suitable positions in ACC/AMC, not necessarily three months on any one assignment.

b. Recommendations will be originated by the senior American officer in the Province, Region, Sub-Commission, or Branch in which the officer is serving. They will be forwarded through normal command channels to Headquarters A.C.C.

c. Recommendations will be submitted in triplicate and will follow the form shown in appendix "I". These forms may be mimeographed or typed and all the information must be given and given in the same sequence as shown on the attached form. In case any item of information may not be available, that space will be left blank to be filled by Headquarters 2675th Regiment.

2. Recommendations for promotion will be forwarded as indicated below:

a. FOR OFFICERS ASSIGNED TO REGIONS: Recommendations will be submitted by the senior American officer

1. Recommendations for promotion of British officers will conform to the provisions of Recommendation No. 1 -- published by Executive Headquarters No. 19, 18 February 1944: U.S. MARINE CORPS HEADQUARTERS

17. American Officers.

1. The following procedure will be followed in recommending American officers for promotion:

a. Recommendations may be submitted at any time after the officer has served the required minimum time in grade, and it is understood that the performance of duty by the officer recommended, has indicated that he is worthy of promotion. Since there is no max. time, the requirement for three months in position of vacancy will be considered to be three months' assignment to suitable positions in AMC/AMC, not necessarily three months in any one assignment.

b. Recommendations will be initiated by the senior American officer in the Province, Region, Sub-Region, or Branch in which the officer is serving. They will be forwarded through normal command channels to Headquarters A.C.F.

c. Recommendations will be submitted in triplicate and will follow the form shown in appendix "A". These forms may be also grouped or typed and all the information must be given and given in the same sequence as shown on the attached form. In case any item of information may not be available, that space will be left blank to be filled by Headquarters staff's report.

2. Recommendations for promotion will be forwarded as indicated below:

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a. PURPOSE: RECOMMENDATION TO HEADQUARTERS: Recommendations will be submitted by the next superior American officer, to the senior American officer at the Provincial Headquarters, who in turn will forward it to the Senior American officer at Regional Headquarters. He will forward it to Headquarters A.C.F. upon superior's return in turn will approve or disapprove, adding such remarks as may be pertinent. In cases where the Provincial or Regional Commissioners are not American, the Provincial or Regional Commissioner will represent him concerning or dissent in a separate letter which will be forwarded with the recommendation. The approval or disapproval by the Commissioner is a necessary function of command, and it is required separately only in order that the official recommendation will be forwarded through American officers and the signatures of British officers will not appear on the official form or document in connection with the promotion of American officers.

b. FOR OFFICERS ASSIGNED TO SUB-COMMANDING: Recommendations will

SECRET

RECEIVED

be originated by the senior assigned officer in the Sub-Commission and may will be forwarded through the Section Head, or, for independent Sub-Commissions, through the SC and its branches, to the Executive Commissioner. When the senior officer of the Sub-Commission or the Section is a British officer, the Section Head will indicate his approval or disapproval by covering letter as indicated in "a" above.

c. For officers assigned to the Establishments Branch, or separate staff Sections, recommendations will be processed through the Establishment Branch to the Executive Commissioner.

3. e. Heads of Sub-Commissions, whose officers have served ultimately in Headquarters and in various Sections for short periods, may submit to Provincial or Regional Commissioners, a list of specialist officers whom they consider qualified for promotion. If the officer has been recommended by the Commissioner due to the short period of service in that present assignment. When this is done, the Head of the Sub-Commission should also the names which have been the officers are entitled to promotion, and should include the various assignments the officer has filled and the number of performance.

b. When only one senior officer is assigned to a Province, Region, Sub-Commission, or branch, the British officer who is reporting to the American officer, will have recommendation to the next higher echelon by means of a letter stating the circumstances and giving as much of the information required in the promotion recommendation forms as is available to him.

3. When the Executive Commissioner has acted upon the recommendation and the recommendation is approved by him, one copy of the form will be used by the Commanding Officer, 25/5th Battalion, 200, for preparation of the pertinent NACOMSA promotion form. In the event the Executive Commissioner disapproves the recommendation, the papers will be returned by Headquarters, Allied Central Commission, to the Region, Sub-Commission or Branch concerned, with the exception of one copy which will be placed in the Regional SC file of the officer concerned.

5. All recommendations for promotion submitted prior to 1 March 1944, will be disregarded. Therefore, the recommendation must now be submitted in compliance herewith.

6. All previous instructions in conflict herewith, are rescinded.

For the Executive Commissioner:

4. When only one American officer is assigned to a Province, Region, Sub-Commission, or District, the British officer will be used by the Commission for promotion. If the officer has been over-looked by the Commission due to the short period of service in their present assignment. When this is done, the Head of the sub-Commission should write the P-1s which show him that the officers are entitled to promotion, and should include the various assignments the officer has filled and the manner of performance.

5. When two American officers are assigned to a Province, Region, Sub-Commission, or District, the British officer will be reported to the American officer, who will take recommendation to the next higher command by means of a letter citing the circumstances and giving so much of the information required in the promotion recommendation form as is available to him.

6. When the Executive Commission has acted upon the recommendation and the recommendation is approved by him, a copy of the form will be used by the Commission Officer, 2d/5th Regiment, A/C, for preparation of the pertinent NATUSA promotion form. In the event the Executive Commission disapproves the recommendation, the report will be returned by Headquarters, Allied Central Commission, to the Region, Sub-Commission or Branch concerned, with the exception of one copy which will be placed in the Regimental 201 file of the officer concerned.

7. All recommendations for promotion submitted prior to 1 March 1944, will be disregarded. Thereafter, new recommendations must now be submitted in compliance herewith.

8. All previous instructions in conflict herewith, are rescinded.

For the Executive Commission:

John J. Murphy
John J. Murphy,
Colonel, Infantry,
Establishment Officer.

DISTRIBUTION:

- Group 1, 70-100 47-50-50
- Group 2, "1"
- Group 3, (None)

RECEIVED 11 11 11 11

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210.2

1021

(continued)

(1999)

(Thank, Eureka, Dumpcount)

(1587)

_____ (Print Name)

4. Date of arrival in the Theater[illegible]

100-6789

10

Director
Bureau of
Transportation

[illegible]

Year	Value of present value of income in trade
1970	100
1971	100
1972	100
1973	100
1974	100
1975	100
1976	100
1977	100
1978	100
1979	100
1980	100
1981	100
1982	100
1983	100
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2090	100
2091	100
2092	100
2093	100
2094	100
2095	100
2096	100
2097	100
2098	100
2099	100
2100	100

As the rate of production is great, price

Journal of International Law

b. Assignments (in order) since date of arrival in Theater to present date:

Assignment	Location	From	To	Number of Performance

c. Date of entrance into active commissioned service

d. Rank held upon entrance into active duty as commissioned officer

Date of present rank
Time in grade

e. Authority and date of promotion to present grade

f. Total length of active commissioned service

g. Officer's age is

h. Particulars: I have satisfied myself that the officer herein recommended to be promoted, has achieved the desired results in raising the disciplinary standards in the unit, activity or staff section he controls. I will be glad to have this officer under my command in the grade for which recommended.

i. Additional remarks:

(Signature)

(Rank & Title)

21-

1st Ind.

REGISTERED

Declassified E.O. 12356 Section 3.3/NND No.

785017

HEADQUARTERS
ALLIANCE CONTROL COMMISSION
R.O. & R.C. SECTION
APO 394

Ref/39/29/CA.

26 March 1944

SUBJECT: Establishment Memorandum No. 8

TO : Establishment Officer.

Reference para. 2 of Establishment Memorandum No. 8 it has been brought to our attention that confusion may be caused by the omission of the words "Admin. Ech" after the words "HQ AAI".

[Signature]
HERMAN S. FISKE
Colonel
Deputy Executive
Commissioner

[Signature]

I Civil Affairs Branch

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HEADQUARTERS
ALLIED CENTRAL COMMISSION
APO 394

23 March 1944

ESTABLISHMENT MEMORANDUM

HUMPHREY

5)

1. The general shortage of army drivers, both American and British, throughout AOC organizations will continue to increase as additional territory and activities come under control of AOC. Since it is the policy to maintain an Establishment of military drivers in the forward regions, (especially in AOC of the 5th and 8th Armies) Regions and units in the rear areas must solve the driver problem by the increased use of Italian (Sicilian) drivers. Steps have been taken by this Headquarters to obtain the services of an Italian army unit of qualified drivers, but it will take time to recruit and train these drivers and the driver situation is becoming more acute each day.

2. You are, therefore, authorized to employ qualified Italian (Sicilian) civilian personnel to drive the government vehicles held on your charge.

3. The following procedure must be followed in the hiring of these drivers:

- a. They must be carefully screened for political reliability.
- b. Their credentials must be carefully examined for past experience and training.
- c. They must be given instruction in driving and drivers' maintenance in accordance with regulations, American or British.
- d. They must be tested as to driving ability and the knowledge of drivers' maintenance, and when they are found to be qualified, Driver's Licenses will be issued for the type of vehicle to which they are assigned, as required by American and British regulations.

e. In addition to the Driver's License, they must be in possession of the particular vehicle to which they are assigned.

93

Throughout AOC organizations will continue to increase as additional territory and activities come under control of AOC. Since it is the policy to maintain an establishment of military drivers in the forward regions, (especially in AOC of the 5th and 8th armies) regions and units in the rear areas must solve the driver problem by the increased use of Italian (Sicilian) drivers. Steps have been taken by this Headquarters to obtain the services of an Italian army unit of qualified drivers, but it will take time to recruit and train these drivers and the driver situation is becoming more acute each day.

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a. They must be carefully screened for political reliability.

b. Their credentials must be carefully examined for past experience and training.

c. They must be given instruction in driving and drivers' maintenance in accordance with regulations, American or British.

d. They must be tested as to driving ability and the knowledge of drivers' maintenance, and when they are found to be qualified, Driver's licenses will be issued for the type of vehicle to which they are assigned, as required by American and British regulations.

e. In addition to the Driver's license, they must be in possession of an "Authorization to Drive" the particular vehicle to which they are assigned. (See form of authorization in appendix "a.")

f. They will be thoroughly instructed in all regulations for the safeguarding from theft of vehicles and parts.

4. a. Pay for civilian drivers must be in conformity with scales laid down by the Ages Sub-Commission of the Resources Board.

b. Nations will not be issued to these drivers. (The subject of nations is under consideration, and particulars will be forwarded as soon as known.)

5. a. Return giving full particulars of employed Italian (Sicilian) drivers will be sent to this Headquarters the first of each month, showing the strength as on the last day of the preceding month. Casualty returns will be sent as and when they occur.

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Establishment Memo No. 7, dtd 23 Mar 64. (cont'd)

6. American and British drivers released by the use of civilian drivers will be reported to this Headquarters for reporting as soon as they have been released.

7. Accidents to or loss of vehicles will be reported and investigated by Surveying Officers (A) and Boards of Inquiry (B), who will fix responsibility under American or British regulations, depending to which nationality the car belongs.

By Command of Lieut General MacFarlane:

JOHN J. ALLEN,
Colonel, Infantry,
Establishment Officer.

Incl
App "A"

DISTRIBUTION:
"B"

Declassified E.O. 12356 Section 3.3/NND No. 785017

JOHN J. ALBERT,
Colonel, Infantry,
Establishment Officer.

Incl
APP "A"

DISCUSSION:
12P

- 2 -

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Declassified E.O. 12356 Section 3.3/NND No. 785017

27

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APPENDIX "A"

1944

SPECIAL AUTHORIZATION (To bear Office Stamp)

The holder is _____, who is

employed as a Driver in the _____
(headquarters or region)

A.C.G., and is authorized to drive _____ vehicle, No. _____

His signature is appended below.

(Signature)_____
Holder's Signature

Date _____ 1944

RESTRICTED

22 APR 1949
Civil Affairs Branch

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
(Establishment Branch)

15 April 1944

ESTABLISHMENT MEMORANDUM

(Corrected Copy)

REVISION - AOC

1. Establishment Memorandum No. 6, of this Headquarters, dated 21 March 1944, is rescinded and the following substituted therefor:

2. Refer to Establishment Memorandum No. 2, dated 7 February 1944, and amend as follows:

Para. 2 b, Line 1: Delete "Internal"
Para. 2 c, Line 1: Delete "the Electric Power Mission, and"

Para. 3 d, (3): Delete "Public Works"
Para. 3 e, (1): Delete "Telecommunications" and substitute
"Communications"

Para. 7 c, (11): Delete "and the Electric Power Mission"

Appendix "A": Delete "Electric Power Mission"
Amend: "Internal Transportation" to read, "Transportation"
Amend: "Land Forces Sub-Commission" to read "Army Sub-Commission"
Amend: "Telecommunications and Posts" to read "Communications"

Appendix "B": Delete "Archivist and"

3. The Electric Power Mission is dissolved with effect from 14 March 1944, under authority of AFM, (Adv. Admin. Ech.), Instruction No. 27, dated 5 February 1944. Functions formerly performed by the Electric Power Mission have been assumed by the Central Electric Board of Hq. A.A.L., Admin. Echelon.

4. The name "Land Forces Sub-Commission" is now changed to "Army Sub-Commission".

2. Refer to Establishment Memorandum No. 2, dated 7 February 1944, and amend as follows:

Para. 2 b, line 1: Delete "Internal"

Para. 2 c, line 4: Delete "the Electric Power Mission, and"

Para. 3 d, (3): Delete "Public Works"

Para. 3 e, (1): Delete "Telecommunications" and substitute "Communications"

Para. 7 c, (11): Delete "and the Electric Power Mission"

Appendix "A": Delete "Electric Power Mission"

Amend: "Internal Transportation" to read, "Transportation"

Amend: "Land Force Sub-Commission" to read "Army Sub-Commission"

Amend: "Telecommunications and Posts" to read "Communications"

Appendix "B": Delete "Archivist and"

3. The Electric Power Mission is dissolved with effect from 14 March 1944, under authority of JFH, (Adv. Admin. Ech.), Instruction No. 27, dated 8 February 1944. Functions formerly performed by the Electric Power Mission have been assumed by the Central Electric Board of B. A. A. I. Admin. Echelon.

4. The new "Land Force Sub-Commission" is now changed to "Army Sub-Commission".

5. The Archives Section is now attached to the Secretary General's Branch, and not to the Information Division. Any Organization Chart in conflict with be amended accordingly. The Librarian remains in the Information Division.

For the Executive Commissioner:

JOHN J. ALDRIDGE,
Colonel, Inf.,
Establishments Officer.

Amended
23 April 44

DISTRIBUTION:

"2" (Items 48, 49, 74, 79, 80)

Reed 8 39

SECRET

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

7 March 1944

ESTABLISHMENT MEMORANDUM

NUMBER : 7)

1. In the past, the assignment (Posting) of officers and EM/CHs have become complicated by the fact that subordinate headquarters have issued orders on officers or EM/CHs who were attached (on temporary duty) from another organization. These orders placed them on duty either by assignment or by Attachment to a third unit or headquarters, in many cases without notifying the organization to which the officer or EM/CH was assigned (Posted). The result has been that Regional Headquarters and ACC Headquarters have been unable to keep an accurate record of the actual location of personnel. In order to clarify this situation and make possible the keeping of accurate records on personnel, the following procedure will be followed in making changes of Assignment (Postings) and Attachments (temporary duty) when officers are placed on some special duty.

2. a. Original and changes of assignments (Postings) will be made only on orders of Headquarters ACC. When a Regional Commissioner or, an SCAD of an army AMG desires a transfer of an officer or EM/CHs to or from the Region, or AMG of an army, they will make request to Headquarters ACC. The actual transfer will not be made until Headquarters ACC has cleared the transfer with subordinate headquarters involved. If both headquarters are in agreement and the change of assignment is urgent, the headquarters to which the officer or EM/CH is assigned, may upon request place the officer or EM/CH on temporary duty with the headquarters to which they are to be transferred pending receipt of the ACC order.

b. When the SCAD of either the 5th or 8th army desires the attachment of personnel of a Region operating closely with AMG of that army, they may make request to the Regional Commissioner direct and have the attachment made by Regional order (3 copies of which will be furnished to Headquarters ACC), or they may make request direct to Headquarters ACC for the attachment by ACC order after the attachment has been cleared with the region concerned. Relief from attachment may be made by the regional HQ only with the concurrence of army AMG.

3. 4. Sub-commissions operating in the region will issue orders changing the assignment or attachment of personnel to their operating forces or from the operating forces to another unit. The head of the section for such transfer or attachment

690

...mission to which the officer or EM/OH was assigned (Posted). The result has been that Regional Headquarters and ACC Headquarters have been unable to keep an accurate record of the actual location of personnel. In order to clarify this situation and make possible the keeping of accurate records on personnel, the following procedure will be followed in making changes of assignment (Postings) and attachments (temporary duty) when officers are placed on some special duty.

2. a. Original and changes of assignments (Postings) will be made only on orders of Headquarters ACC. When a Regional Commissioner or, an SCAG of an army AMG desires a transfer of an officer or EM/OHs to or from the Region, or AMG of an army, they will make request to Headquarters ACC. The actual transfer will not be made until Headquarters ACC has cleared the transfer with subordinate Headquarters involved. If both Headquarters are in agreement and the change of assignment is urgent, the Headquarters to which the officer or EM/OH is assigned, may upon request place the officer or EM/OH on temporary duty with the Headquarters to which they are to be transferred pending receipt of the ACC order.

b. When the SCAG of either the 5th or 8th Army desires the attachment of personnel of a Region operating closely with AMG of that Army, they may make request to the Regional Commissioner direct and have the attachment made by Regional order (3 copies of which will be furnished to Headquarters ACC), or they may make request direct to Headquarters ACC for the attachment by ACC order after the attachment has been cleared with the region concerned. Relief from attachment may be made by the regional HQ only with the concurrence of Army AMG.

3. a. Sub-commissions operating in the region (see page 690) orders changing the assignment or attachment of personnel to their operating forces or from the operating forces to another unit. The head of the section or sub-commission involved will make request for such transfer or attachment to Headquarters ACC.

b. Sub-commissions operating a distance from headquarters may and should issue travel orders when journeys required are of considerable length.

4. Emergency transfers of officers or EM/OHs from the forward areas may be made by verbal order, but must be accompanied by a request to Headquarters ACC to confirm the transfer by a written order.

For the Executive Commissioner:

[Signature]

JOHN J. ALBRIGHT
Colonel, Infantry
Establishments Officer

DISTRIBUTION:
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DISTRIBUTION LIST FOR ESTABLISHMENT MEMO #7, dtd 7 March 1944:

Region I
 " II
 " III
 " IV
 " V
 " VI
 AMG 5 Army
 AMG 8 Army
 Secretary General
 Land Forces Sub-Commission
 Navy Sub-Commission
 Air Sub-Commission
 Telecommunications Sub-Commission
 War Materials Sub-Commission
 PHO
 Pol Sec (2)
 Econ Sec (10)
 Admin Sec (8)
 Det Public Health Sub-Com (Main Hq)
 P.A. to Exec Comm
 Civil Affairs Branch
 Displaced Persons Sub-Com
 Italian Refugee Branch
 Establishment Officer
 Executive Officers (2)
 Security Branch
 G-1
 G-4
 Adjutant (Main & Rear)
 Hq Comdt (Main)
 Hq Comdt (Rear)
 ACC Liaison HQ /CMF
 AFHQ Adv Adm Echelon
 AFHQ MGS (2)
 Spares (15)

Declassified E.O. 12356 Section 3.3/NND No. 785017

Pol Sec (2)
Exec Sec (10)
Admin Sec (8)
Det Public Health Sub-Com (Main Hq)
P.A. to Exec Comm
Civil Affairs Branch
Displaced Persons Sub-Com
Italian Refugee Branch
Establishment Officer
Executive Officers (2)
Security Branch
C-1
G-4
Adjutant (Main & Rear)
Hq Comdt (Main)
Hq Comdt (Rear)
ACC Liaison HQ /CMP
AFHQ Adv Adm Echelon
AFHQ MGS (2)
Spares (15)

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8 MAR Recd

37 18 MAR Recd

SUBJECTS

ALLIED MOTOR VEHICLES

AG 390

1214013/2407 24100110

HQ. 6

7 MAR 1944

SECTION I

The following Orders relating to U. S. Army Motor Vehicles in the Allied Control Commission will be effective immediately.

1. Regional Commissioners and the 5049 5th Army, AAF, Company Commanders 2675th Regiment, AOC, and all officers having or operating U. S. Army Motor Vehicles will immediately contact the nearest U. S. Army Ordnance Medium Maintenance Shop and arrange for the 6000-mile technical inspection of each vehicle assigned. All vehicles assigned will be given this technical inspection as rapidly as the Ordnance Shops can process them. Arrangements with the Ordnance Shops will be completed by 20 March 1944, and the records of the Motor Transport Officer will indicate the Ordnance Company to which each vehicle is assigned for inspection and repair.

2. Officers in charge of Headquarters AOC Motor pools at Naples and Salerno, Regions III, IV, and AAF 5th Army (HQ. Co., Companies "C," "D," and "G," 2675th Regiment, AOC) will make their technical inspection arrangements with the 30th Ordnance Medium Maintenance Co., Naples.

3. In addition to the 6000-mile technical inspection by Ordnance Shops, each vehicle will be inspected by a qualified mechanic once every thousand miles or once every thirty days provided the vehicle has not traveled a thousand miles before the end of the thirty-day period. The attached form will be used for each of these inspections and will be filed with the dispatch records. Motor Transport inspectors of this Headquarters will check dispatch records to ascertain completeness of these forms.

4. Captain George H. Davis, JAC, G-4 Section this Headquarters, has been appointed Motor Transport Inspector, 2675th Regiment, and placed in charge of maintenance of all American AOC/AAF Transport. All Officers concerned will give him all co-operation and necessary facilities to enable him to efficiently carry out his assigned duties.

5. Owing to a shortage of drivers, it will probably be necessary for Italian soldiers, Italian civilians, American and British soldiers to drive both American and British Army Vehicles both now and in the future. Officers in charge of Motor Transport must insure that all

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Given this technical inspection as rapidly as the Ordnance Shops can process them. Arrangements with the Ordnance Shops will be completed by 20 March 1944, and the records of the Motor Transport Officer will indicate the Ordnance Company to which each vehicle is assigned for inspection and repair.

2. Officers in charge of Headquarters AGO Motor Pools at Naples and Salerno, Regiments III, IV, and 5th Army (Mg. Co., Companies "D," "E," and "F," 2675th Regiment, AGO) will have their technical inspection arrangements with the 38th Ordnance Medium Maintenance Co., Naples.

3. In addition to the 6000-mile technical inspection by Ordnance Shops, each vehicle will be inspected by a qualified mechanic once every thousand miles or once every forty days provided the vehicle has not traveled a thousand miles before the end of the thirty-day period. The attached form will be used for each of these inspections and will be filed with the dispatch records. Motor Transport Inspectors of this Headquarters will check dispatch records to ascertain completion of these forms.

4. Captain George B. Davis, AGO, 3rd Section this Headquarters, has been appointed Motor Transport Inspector, 2675th Regiment, and placed in charge of maintenance of all American AGO/AMT Transport. All Officers concerned will give him all co-operation and necessary facilities to enable him to efficiently carry out his assigned duties.

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5. Owing to a shortage of drivers, it will probably be necessary for Italian soldiers, Italian civilians, American and British soldiers to drive both American and British Army Vehicles both now and in the future. Officers in charge of Motor Transport must insure that all drivers have been trained, tested, and found qualified prior to entrusting vehicles to them. Otherwise, the officer may not be relieved of financial responsibility in case of damage to the vehicle. American and British drivers should, where possible, be assigned to drive vehicles of their own Army. When vehicles of one nationality are without drivers and qualified drivers of the other nationality are available, they will be used.

6. It is essential that complete Motor Transport records are maintained at this Headquarters and by all subordinate units. As there is no table of equipment established for each Region (Company), there can be no fixed allotment of vehicles to Regions (Companies). As the varying situations demand, vehicles will be transferred by this Headquarters from and to the various Regions (Companies).

7. No transfers or exchange of assigned vehicles will be made without the authority of the Executive Officers communicated through

Declassified E.O. 12356 Section 3.3/NND No. 785017

Establishment Memorandum No. 5

7-1 Section of this Headquarters.

8. Regions and all 5th Army through the Company Commanders of the 267th Regiment, A.C., and all other Officers concerned, will render a report to this Headquarters not later than noon on 27 March 1944, indicating the Ordnance Companies servicing vehicles assigned to them or a complete explanation of the difficulties which have prevented such inspection and servicing. Assistance, when requested, will be given by the Motor Transport Inspector in making such arrangements.

9. A complete report will be submitted to reach this Headquarters by noon on the 21st day of each month, giving the following information:

Vehicle Number	Type	Location	Date of Last W/Shop Inspection	Whether Serviceable	Remarks
----------------	------	----------	--------------------------------	---------------------	---------

10. Motor Transport Inspectors of this Headquarters will make periodic spot checks of all motor pools operated by organizations of this command and of vehicles assigned to various Sub-Commissions. These officers are available to assist motor transport officers in any way possible to insure the establishment of suitable motor pools and to clarify and expedite the supply of necessary replacement parts. Transport problems should be reported to this Headquarters, addressed to G-4 Section.

11. The Commanding General, A.C., desires the above orders to be put into effect at once and expects all officers concerned to do everything in their power to approve the standard of motor maintenance in A.C.

Section II

The following orders relating to British V.C. Vehicles in the Allied Control Commission will operate immediately.

1. Regional Commissioners, C.O.A.O. 5th and 8th Armies, and all officers having V.C. Vehicles on charge, will contact their nearest Area or Sub-Area Commanders, and arrange with them for the affiliation of each vehicle to a Workshop, or H.Q.A.C. Workshop for maintenance purposes. The affiliation is to be completed before March 20, 1944.

2. All V.C. Vehicles will be sent to their affiliated Workshop for inspection on days allotted by the Officer i/o the Workshop concerned.

3. Each vehicle will be taken off the road one day a week, when it

Declassified E.O. 12356 Section 3.3/NND No. 785017

Motor Transport Inspectors of this Headquarters will make periodic spot checks of all motor pools operated by organizations of this command and of vehicles assigned to various Sub-Divisions. These officers are available to assist motor transport officers in any way possible to insure the establishment of suitable motor pools and to clarify and expedite the supply of necessary replacement parts. Transport problems should be reported to this Headquarters, addressed to G-4 Section.

11. The Commanding General, AGF, desires the above orders to be put into effect at once and expects all officers concerned to do everything in their power to improve the standard of motor maintenance in AGF.

Section II

The following orders relating to British AGF Vehicles in the Allied Control Commission will operate immediately.

1. Personal Designations, G.O.A.B. 1th and 8th Armies, and all officers having AGF Vehicles on charge, will contact their nearest AGF or AGF AGF Commanders, and arrange with them for the affiliation of each vehicle to a G.O.A.B. or G.O.A.B. workshop for maintenance purposes. The affiliation is to be completed before 1 May 20, 1944.
2. All AGF Vehicles will be sent to their affiliated workshop for inspection on days allotted by the Officer in Charge of the Workshops concerned.
3. Each vehicle will be taken off the road one day a week, when it will be submitted up to driver's repair capacity.
4. The daily test system will be enforced.
5. AGF AGF will be completed and signed monthly by a responsible officer.
6. AGF AGF will be kept up to date and signed by the driver of the vehicle concerned.
7. Tools will be checked weekly and the result recorded.
8. Work Tickets will be signed by an officer of the Transport Department.
9. Capt. J. Carter, R.O.A.B., G-4 Section of this Headquarters, has been appointed AGF Officer and placed in charge of British AGF Transport.

Establishment Memorandum No. 10

from today. He will shortly be visiting the H.Q. of all Formations, to advise on M.T. maintenance. The fullest use should be made of his services, and all possible facilities accorded to him in the execution of these duties.

10. arrangements are being made at this H.Q. for the attachment of trained maintenance personnel to units of A.C.C. Their duties will be to supervise the maintenance of British transport, in accordance with instructions issued from this H.Q. from time to time. Their reports will be submitted direct to the officers concerned who will take appropriate action on them.

11. arrangements have been made with A.C.C. (Adv. Admin. Veh.) for unit maintenance teams (Officers R.A.C., R.A.C. etc.) to carry out spot inspections of A.C.C. Tpt., and every facility must be accorded to these teams during their visits.

12. It will be appreciated that owing to a shortage of drivers, it may be necessary for American and British, and possibly Italian soldiers, or civilians, to be employed as drivers of either American or British vehicles. The principle of one driver to one vehicle will be observed.

13. Complete M.T. records will be maintained by all concerned. As the A.C.C. an establishment is not to be broken down, a fixed allotment of transport to Formations cannot be made. In any case, as operational conditions change, so accordingly will this H.Q. direct the movement of transport.

14. No transfer or exchange of vehicles on charge to Formations will take place without the authority of the Executive Officers, communicated through G-4 Section of this H.Q.

15. Regions, and A.C.C. 5th & 8th Armies, will render a report to this H.Q., not later than noon on March 27, to the effect that the affiliation of vehicles to Workshops has been arranged.

16. A further return is required by the 21st of each month, giving particulars of both M.T. and Requisitioned transport held on charge on the 15th of each month. The return will give the following details:

Vehicle Number.	Type.	Location.	Date of last 4 Spot inspection.	Whether Service-able.	Remarks.
-----------------	-------	-----------	---------------------------------	-----------------------	----------

17. The Chief Commissary looks to all officers concerned to put these instructions into effect at once, and to do everything in their power to

12. It will be appreciated that owing to a shortage of drivers, it may be necessary for American and British, and possibly Italian soldiers, or civilians, to be employed as drivers of either American or British vehicles. The principle of one driver to one vehicle will be observed.

13. Complete M.T. records will be maintained by all concerned. As the A.C.C. War Establishment is not to be broken down, a fixed allotment of transport to Formations cannot be made. In any case, as operational conditions change, so accordingly will this H.Q. direct the movement of transport.

14. No transfer or exchange of vehicles on charge to Formations will take place without the authority of the Executive Officers, communicated through G-4 Section of this H.Q.

15. Regions, and A.C.C. 5th & 8th Armies, will render a report to this H.Q., not later than noon on March 27, to the effect that the affiliation of vehicles to workshops has been arranged.

16. A further return is required by the 21st of each month, giving particulars of both H.Q. and Requisitioned transport held on charge on the 15th of each month. The return will give the following details:

Vehicle Number.	Type.	Location.	Date of Last Workshop Inspection.	Whether Service-able.	Remarks.
-----------------	-------	-----------	-----------------------------------	-----------------------	----------

688

17. The Chief Commissary looks to all officers concerned to put this scheme into effect at once, and to do everything in their power to improve the standard of vehicle maintenance in the A.C.C.

By command of Lieutenant General *John H. H. H.*

John H. H. H.
Colonel, Inf.
Establishment Officer.

Incl.

Vehicle Inspection Report Form

DISTRIBUTION:

- Geno. Com. - 2
- Establishment Officer - 2
- Executive Officers - 2
- G-1 - 2
- G-4 - 2
- L. & D.S. Gen-Com. - 5
- Refusee Det-Com. - 5
- Army Gen-Commission - 5
- Hq. Comd., Naples - 10
- Hq. Comd., Salerno - 10
- Gen. Ins. - 10
- Gen. Com. 2675th Regt. - 10
- and 1st Army - 5
- and 6th Army - 5

Declassified E.O. 12356 Section 3.3/NND No. 785017

VEHICLE INSPECTION REPORT

Pl. No. _____ Date _____
 Make _____ Model _____ Mileage _____
 Drive _____ Body Type _____ Organization _____
 Legends: Satisfactory, X - Adjustment, AX - Repair, Defective.
 OK - Defect corrected, L - Lubricate

1. Vehicle markings	_____	31. Steering mechanism	_____
2. Interior of cab	_____	32. Steering knuckle	_____
3. Doors	_____	33. Wheel bearing	_____
4. Horn	_____	34. Spring & shackles	_____
5. Fire extinguisher	_____	35. Shock absorbers	_____
6. Rear view mirrors	_____	36. Brake lines	_____
7. Wind shield	_____	37. Master cylinder	_____
8. Windshield wipers	_____	38. Differential	_____
9. Dash instruments	_____	39. Transmission	_____
10. Lights & warning reflectors	_____	40. Transfer case	_____
11. Brakes	_____	41. Propeller shaft & jts.	_____
12. Clutch pedal	_____	42. Pillow block	_____
13. Handbrake	_____	43. Driving axles	_____
14. Starter	_____	44. Muffler & tail pipe	_____
15. Radiator	_____	45. Tires: (1) _____ (2) _____	
16. Hose connections	_____	(3) _____ (4) _____ (5) _____	
17. Fan and fan belt	_____	(6) _____ (7) _____ (8) _____	
18. Fan timing adjust	_____	(9) _____ (10) _____	
19. Battery & connection	_____	46. Wheels & axle flange nuts	_____
20. Air cleaner	_____	47. Pinch & cables	_____
21. Fuel filter	_____	48. Tarps & fastenings	_____
22. Carburetor & controls	_____	49. Tools and equipment	_____
23. Governor & cables	_____	50. Body	_____
24. Fuel & oil lines	_____	51. Luggage	_____
25. Filter breather cap	_____	52. Towing hooks & pintles	_____
26. Engine oil	_____	53. Safety chains & straps	_____
27. Tension	_____	54. General lubrication	_____
28. Engine mountings	_____	55. General appearance	_____
29. Generator	_____	56. Operator's permit (yes or no)	_____
30. Starting motor	_____	57. Accident form 25 (yes or no)	_____
		58. Driver's knowledge of vehicle (yes or no)	_____

REMARKS _____

DATE OF INSPECTION _____

587

Pl. No. 13
 Will be reproduced by Regions
 and Companies concerned

(Signature & rank of Inspector)

File 45

TELETYPE
ARMED OFFICIAL, CALIFORNIA
100 396

ESTABLISHMENT

See Also
File 32

160000/2/1-1

20 February 1944

Local Purchases and Contracts

1. In previous letters are copies of the letter to 160000/2/1-1, both dated 19 Jan 44, which read in part: "The following articles and materials are not obtainable from the ordinary military supply base."

Subject: Local Purchases and Contracts

To: Chief, Finance Sub-Committee

160000/2/1-1

19 January 1944

It is desired to make the question of procurement from local sources for local purchases of articles required for his Commission, which are not obtainable from the ordinary military supply base.

2. The position is similar to that in previous letters. In previous letters it was possible to acquire articles for bills and other purposes complete with furniture, but in previous letters, the requisitioned building without furniture and there is a local order forbidding the separate requisitioning of furniture and similar items.

3. It is, however, necessary to provide furniture and equipment of various kinds in order that officers and civilians may be properly housed and fed.

4. It is understood that you are in principle in agreement that such essential items be included above, and can neither be provided nor obtained from any source, may be included and sold for 20% of the value, when there is no difference in principle between regulations in articles and concerning the same at subsequent date, and purchasing may result from public funds.

5. It would, therefore, be suggested that you would issue instructions to all supply bills controlled by the Commission's Commission to coming within the terms of this Commission, the Commission's Commission, or the Commission's Commission, to construct essential articles, such as tables, and similarly to pay contractor's bills for furniture and alterations, and renovation of buildings, and other equipment certified by the Commission's Commission when such is required to meet purchases. Will you kindly, therefore, also instruct all to provide such on the certificate and receipt of the Commission's Commission.

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- (a) purchase of essential furniture including mattresses.
- (b) purchase of equipment, e.g. cooking apparatus, refrigerators, lighting, ventilation apparatus. The purchase of these equipment such as laundry, shoes, jewelry, etc. in an institution under special public funds. Such equipment together with all other essential items must be paid for exclusively from these funds, or by individual subscription. The same applies to personnel based in different parts, such as health, prison camps, farms etc.
- 5. (a) Local purchases under responsibility of the Headquarters Government and no officer will without local purchase without his authority in writing. He will certify himself that the price proposed to be paid is fair and reasonable.
- (b) On hiring of laborers such as carpenters for the construction, for example, of office furniture and other small services in the responsibility of the Headquarters Government.
- 6. Arrangements for regular contracts for repairs, renovations, etc. (see para 2 above) are the responsibility of etc.
- 7. Orders of credit will be rendered by Headquarters Government or etc., as the case may be, to the Executive Officer.
- 8. LASH, B) LASH-100 is located in the main building, near the open house.

[Signature]
S. B. LASH-100,
Col.,
Executive Officer.

Copy to:- Chief, Finance Sub-Commission.

- 9. From the above should be observed in the series under your command.
- 10. The same point to bear in mind in the purchase should only be made of such furniture, equipment etc., as will normally be issued by the quarter master department of the American or British forces but which cannot be obtained from the order to local conditions. In no circumstances any purchase be made which would give grounds for the criticism that Officers or etc. of LASH-100 have the benefit of position denied to personnel of any formations.

...3.... 4. It is essential....

2012/01/01

1993, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 26

of the investigation.

• *Journal of the American Medical Association*, 2000; 284: 1039-1044

2254

43 Pl to E per Com
WV
19

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO YOK

19 February 1944

ESTABLISHMENT
~~DELEGATIVE MEMORANDUM~~
NO. 4

AUTHORIZATION FOR TRAVEL

1. General.

a. Paragraph 4, Administrative Order Number 1, Hq. AMC, dated 7 January 1944, and Administrative Order No. 3, Hq. AMC, dated 15 November 1943 are hereby revoked.

b. Effective this date the regulations laid down in paras 3 to 5 below will be strictly complied with in regard to authorization for travel and for obtaining the necessary transport.

2. Travel within the Station.

a. Within the Station or for trips of less than 12 hours duration, motor transport will be obtained from the Dispatcher, Headquarters Commandant's Office, Naples or Salerno. Trips from Naples to Salerno and the reverse should be arranged on the regular courier passenger service as far as possible.

b. Trips of longer duration are dealt with in paras 4, 5, and 7 below.

3. Recreation & Sight-Seeing.

Transport for recreation and sight-seeing tours not exceeding one day may, if vehicles are available, be arranged with the Headquarters Commandant for a limited number of trips by the use of drivers and one other AM/OR (to assist in guarding the transport; at belts) on their days off provided the officers ensure that proper arrangements are made for the feeding and recreation of the AM/ORs.

4. Travel not involving a Change of Assignment.

This may be either travel on temporary duty or may involve a permanent change of Station (e.g. an assignment of a Sub-Commission Officer to a Station for an indefinite period). The undersigned officers may authorize either type of travel, in the latter case having first made the necessary arrangements with the receiving unit and others concerned.

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Declassified E.O. 12356 Section 3.3/NND No. 785017

are hereby revoked.

b. Effective this date the regulations laid down in paras 3 to 5 below will be strictly complied with in regard to authorization for travel and for obtaining the necessary transport.

2. Travel within the Station.

a. Within the Station or for trips of less than 12 hours duration motor transport will be obtained from the Dispatcher, Headquarters Commandant's Office, Naples or Salerno. Trips from Naples to Salerno and the reverse should be arranged on the regular courier passenger service as far as possible.

b. Trips of longer duration are dealt with in paras 4, 5, and 7 below.

3. Recreation & Sight-Seeing.

Transport for recreation and sight-seeing tours not exceeding one day may, if vehicles are available, be arranged with the Headquarters Commandant for a limited number of trips by the use of drivers and one other AM/OR (to assist in guarding the transport at halts) on their days off provided the officers ensure that proper arrangements are made for the feeding and recreation of the AM/ORs.

4. Travel not involving a Change of Assignment.

This may be either travel on temporary duty or may involve a permanent change of Station (e.g. an attachment of a Sub-Commission Officer to a Station for an indefinite period). The undermentioned officers may authorize other types of travel, in the latter case having first made the necessary arrangements with the receiving unit and others concerned.

Officer to Authorize Travel

Chief Assistant or his designated Deputy,
Economic Section
Chief Assistant or his designated Deputy
Administrative Section
Director or his Chief Assistant,
Civil Affairs Branch

Director, Security Branch
Heads or Deputy Heads of Independent
Sub-Commissions
Executive Officers

For Officers & AM/OR of

Economic Section
Administrative Section
Civil Affairs Branch, Italian
Refugee Branch & personnel
of Displaced Persons Sub-Commission at main Hq.
Security Branch
Independent Sub-Commissions
All other branches and sections

EXECUTIVE MEMORANDUM NO. 23 (cont.)

5. Form of Authorization & Provision of Transport.

a. Officers empowered to authorize journeys under para. 4 above will do so in writing in the form given in Appendix "A" attached. They will classify journeys under para. 5 of the appendix as follows:

- (1) A Travel of the first importance having an operational aspect and when time is of the essence of the journey.
- (2) B Important visits or tours which it is considered essential should be made as soon as possible.
- (3) C Journeys which are desirable but not particularly urgent.

b. Authorizing Officers will consider carefully the urgency of the trip so that real emergencies receive priority over trips of less urgency. They will also determine the relative priority of applications they receive for travel.

c. On receipt of the form of authorization, G-1 (or at Rear Hq., the Deputy Adj. G.) will arrange for the necessary orders to be issued, a copy being sent to G-4 (at Rear Hq., the Hq. Comd't.) (See Para. 6 below).

d. On publication of the orders, G-4 will arrange the necessary transportation and notify details as to the type of transportation provided, date and time of departure, etc. to the officer or officers concerned. If any question of priority of moves arises or if he considers that the allotment of Motor Transport would bring the reserve for emergencies dangerously low, he will refer to the Executive Officers. At Rear Hq. the Hq. Comd't. will arrange transportation provided only motor transport is involved.

e. Should circumstances prevent an officer from proceeding on a journey duly applied for and authorized, the sanctioning authority will immediately inform the officers to whom the form of authorization has been sent (i.e. G-1, G-4, Hq. Comd't.).

6. Orders for Travel not Involving Change of Assignment.

Orders are required and will be issued as follows: -

- a. For American Personnel: - A Regimental Order, or, for personnel at Rear Hq. when only motor transport is involved, an order by the Deputy Adjutant.
- b. For British Personnel: - The authorization for travel under para. 4 above will suffice.

b. Authorizing Officers will consider carefully the urgency of the trip so that real emergencies receive priority over trips of less urgency. They will also determine the relative priority of applications they receive for travel.

c. On receipt of the form of authorization, G-1 (or at Rear Hq., the Deputy Adj.) will arrange for the necessary orders to be issued, a copy being sent to G-4 (at Rear Hq., the Hq. Comd't.) (See form 5 below).

d. On publication of the orders, G-4 will arrange the necessary transportation and notify details as to the type of transportation provided, date and time of departure, etc., to the officer or officers concerned. If any question of priority of moves arises or if he considers that the allotment of Motor Transport would bring the reserve for emergencies dangerously low, he will refer to the Executive Officers. At Rear Hq., the Hq. Comd't., will arrange transportation provided only motor transport is involved.

e. Should circumstances prevent an officer from proceeding on a journey duly applied for and authorized, the sanctioning authority will immediately inform the officers to whom the form of authorization has been sent (i.e., G-1, G-4, Hq. Comd't.).

6. Orders for Travel not Involving Change of Assignment.

Orders are required and will be issued as follows: -

- a. For American Personnel: - A Regimental Order, or, for personnel at Rear Hq., when only motor transport is involved, an order by the Deputy Adjutant.
- b. For British Personnel: - The authorization for travel under para. 4 above will suffice.
- c. For personnel of both nationalities in the event of travel is by air

7. Orders for Travel Involving Change of Assignment.

Orders directing the travel will be issued by the Hq. Adjutant ACC on the direction of G-1. These orders must be presented to G-4 to obtain the transportation

8. Economy.

Conservation of transportation is necessary at all times in order that transport may be available for the required business of the Commission.

SECURITY MEMORANDUM NO. 23 (cont.)

Availability of transport will depend on the strict observance of the above regulations and the thoughtful cooperation of every officer.

By command of Lieutenant General MAZILLARD:

Robert P. McGinnis
Major General

P. B. RAYBONE
 Colonel,
 Executive Officer

DISTRIBUTION:

- 1 - Sec. General
- 1 - Economic Section
- 1 - Economic Sub-Commission
- 1 - Admin. Section
- 1 - Admin. Sub-Commission
- 1 - Independent Sub-Commissions (each)
- 1 - Int. Legal Sub-Commission (Main Hq.)
- 1 - Det. Public Health Sub-Commission
- 1 - PA to Exec. Comm.
- 1 - CA Branch
- 1 - Information Div.
- 1 - D.P. Sub-Commission
- 1 - Italian Refugee Branch
- 1 - Security Branch
- 1 - G-1
- 1 - G-2
- 1 - Adjutant Main
- 1 - Dep. Adjutant Rear
- 1 - Hq. Comd't. Main
- 1 - Hq. Comd't. Rear

Declassified E.O. 12356 Section 3.3/NND No. 785017

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- Admin. Sub-Commission
- Independent Sub-Commissions (each)
- Det. Legal Sub-Commission (Main Hq.)
- Det. Public Health Sub-Commission
- PA to Seco. Comm.
- CA Branch
- Information Div.
- D.P. Sub-Commission
- Italian Refugee Branch
- Security Branch
- G-1
- G-2
- Adjutant Main
- Dep. Adjutant Rear
- Hq. Command. Main
- Hq. Command. Rear

App. "A" to Exec. Memo. No. 23
dated 19 February 1944

Form of Authorization for Travel

Ref. No.

To: G-1

Date

1. The undermentioned personnel are authorized to proceed to (give destination) on (state whether permanent change of station or temporary duty)

(Here list rank, name, ASN, Assignment & Nationality of personnel for whom journey is authorized).

2. Travel by (state whether sea, rail, motor, or air transport is desired) is requested.

3. Period of absence will be about (state period in case of temporary duty only).

4. It is requested that transport be made available on (date) or as soon as possible thereafter.

5. The importance of this journey is classified as (state classification under para. 5a. of the memorandum).

6. Will you please arrange for the necessary orders to be issued.

Signature & designation of
authorizing officer.

Copies to:

G-1
Adjutant
Hq. Comd't.

Notes: 1. This form will be sent to G-1 in duplicate if both American & British personnel are involved.

2. Copy to Hq. Comd't. is only required in the case of motor transport.

3. At Rear Hq. if motor transport is involved the form will go to the

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2. Travel by (state whether sea, rail, motor, or air transport is desired) is requested.
3. Period of absence will be about (state period in case of temporary duty only).
4. It is requested that transport be made available on (date) or as soon as possible thereafter.
5. The importance of this journey is classified as (state classification under para. 5c. of the memorandum).
6. Will you please arrange for the necessary orders to be issued.

Signature & designation of
authorizing officer.

Copies to:
G-4
Adjutant
Hq. Comd't.

Notes: 1. This form will be sent to G-1 in duplicate if both American & British personnel are involved.

2. Copy to Hq. Comd't. is only required in the case of motor transport.

3. At Rear Hq. if motor transport is involved the form will be to the Deputy Adjutant and the copy to G-4 omitted.

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FRD Recd

HEADQUARTERS
ALLIED CONTROL COMMISSION

ABO 394
G-1

15th February 1944

REFERENCE: 16052/G-1

SUBJECT: MEMORANDUM No. 3 dated 15th February 1944

TO: Distribution below.

1. The attached copy of the above noted ~~Memorandum~~ memorandum issued by this HQ is forwarded.
2. As this memorandum is being reproduced in printed form, the present distribution is on a small scale only. Printed copies will be generally issued in approximately three weeks.
3. The booklet, when published, will contain also instructions regarding discipline of British Personnel.

BY ORDER OF LIEUT. GENERAL MACMILLAN

W. J. P. FUGGIA
P. J. FUGGIA
Lt-Colonel, R.A.
G-1

RE:/VAD.

DISTRIBUTION

READ SECTION	I
"	II
"	III
"	IV
"	V
"	VI
"	VII
"	VIII
"	IX
AND HQ FIFTH ARMY	
"	EIGHTH ARMY

Appendix "B" of Executive Memorandum not attached.

G-1
G-2

3. The booklet, when published, will contain also instructions regarding discipline of British Personnel.

BY ORLAND OF LIGHT GENERAL MAINTENANCE

Handwritten:
P.A. FURWELL,
Lt-Colonel, R.A.,
7-1

102/740.

DISTRIBUTION

- ACAO REGION I
- " II
- " III
- " IV
- " V
- " VI
- " VII
- " VIII
- " IX
- AND HQ FIFTH ARMY
- " EIGHTH ARMY

Appendix "B" of Executive Memorandum not attached.

- G-1
- G-2
- P. to Executive Commissioner
- Sec. Gen.
- Ch. to Chief Commissioner
- Executive Officer
- G. Branch
- Displaced Persons Sub-Commission
- Italian Refugee Branch
- Security Branch
- Economic Section
- Admin Section
- Hq. Commandant, Main
- Hq. Commandant, Rear
- U.S. ... C.M.F.

(10)
(8)

HEADQUARTERS

ALLIED CONTROL COMMISSION

AGO 304

15th February 1944

REFERENCE: 16092/0-2

ESSENTIALS

No. 223

U.S. MATTERS (SECTION 1-1)

GENERAL

1. Grouping of U.S. Matters

These may be conveniently grouped for the purposes of this Instruction, under the following headings, and are dealt with in paragraphs as shown:

- | | |
|--|---------------|
| a. Appointments, Officers | (Para 7) |
| b. Advancement of Officers | (Paras 8-11) |
| c. Change of Employment, Officers | (Paras 12-13) |
| d. Adverse Confidential Reports | (Paras 14-23) |
| e. Periodical Reports on Officers | (Paras 24-28) |
| f. of the Rank of Lt-Col and above | (Para 29) |
| General Confidential Letters, Officers | (Para 30) |
| g. Honours and Awards | (Paras 31-32) |
| h. Miscellaneous | |

All except g. affect Officers only - g. affects both Officers and ORs.

2. Definitions

a. Throughout this Order the expression "Region" includes all Fifth or Sixth Army or a province, detachment, or pool for which a specified Commander has been appointed, under the immediate command of the Headquarters.

b. Similarly, the expression "Regional Commissioner" includes the Commander of a Detachment as in a. above. Where the context so requires, it further includes, in the case of a Region commanded by an American Officer, the Senior British Officer in that Region, for the purpose of paragraph 4 below.

3. Signature of Documents - Concurrence of American Commanders.

680

The signature of an American Officer must not appear on any official document, therefore be

These may be conveniently prepared for the purposes of this instruction, under the following headings, and are dealt with in paragraphs as shown:

- a. Appointment, Officers (Para 7)
- b. Advancement of Officers (Para 8-11)
- c. Change of Employment, Officers (Para 12-13)
- d. American Confidential Reports (Para 14-23)
- e. Periodical Reports on Officers of the Force of Lt-Col and above (Para 24-28)
- f. General Confidential Reports, Officers (Para 29)
- g. Honours and Awards (Para 30)
- h. Miscellaneous (Para 31-32)

All except e. affect Officers only - g. affects both Officers and ORs.

2. Definitions

- a. Throughout this Order the expression "Region" includes HQ with or without any or a province, detachment, or pool for which a specified Commander has been appointed, under the immediate command of the Headquarters.
- b. Similarly, the expression "Regional Commissioner" includes the Commander of a Detachment or in c. above. Where the context so requires, it further includes, in the case of a Region commanded by an American Officer, the Senior British Officer in that Region, for the purpose of paragraph 4 below.

3. Signature of Documents - Concurrence of American Commanders.

630

- a. The signature of an American Officer must not appear on any official form or document in connection with H.S. matters. The form will therefore be signed by the Senior British Officer concerned. (See para 11).
- b. American Officers holding positions in the chain of command which would, if they were a wholly American organization, necessitate their assent and signature to recommendations will express such assent in a covering letter to the form or document being forwarded (and should be given an opportunity of so doing). If the Senior British Officer in a Region commanded by an American Officer feels strongly that a recommendation in which the American Commander does not agree should be made, he may submit such recommendation with a full statement of his views to the American Commander, who will forward it to the next higher authority giving satisfied reasons for his dissent.

2. L. Charnold for ...

-2-

4. Channels for Recommendations and Reports.

a. The normal main of command will be followed, subject to paragraph 3 above, for the remainder of this paragraph. It must be remembered that competence in U.S. matters is a question of rank and seniority, not of appointment.

b. (1) All recommendations will be those of the Senior British Officer of the Region, etc., and will reach this Headquarters in consolidated form.

(2) The Commander of a detachment operating under a separate command from its parent Region will submit recommendations through the parent Region Headquarters if the parent Region is operating.

c. Heads of Regional Special Divisions will NOT forward recommendations, nor copies of recommendations in respect of special officers to heads of corresponding Sub-Commands at Headquarters HQ. The Regional Commander will consult his technical heads as necessary.

d. Reports on Officers of the "pool" - i.e. not allotted to a HQ or operating Region, will be from the Senior British Officer of the pool to this HQ.

e. In view of the often fleeting and sporadic character of "attachments" reports on Officers attached to an operating Region may be initiated either by the Region to which attached or by the parent Region. In the former case reports will be forwarded through the parent Region.

5. Initiation of Reports

a. Regional Commanders will issue orders as to which Officers are to initiate reports, and the channel to be followed within the Region. In general, it is desirable that reports should not be initiated by an officer below field rank, and wherever possible the initiating officer should hold the rank of Lt. Colonel or above.

b. The channels to be observed within HQ HQ are laid down in Appendix "a" hereto.

6. Remarks of Senior Respective Officers

Recommendations will be definite and unambiguous - remarks such as "I cannot" or "I do not know this officer" will be avoided.

PROCEEDINGS

4. Reports on Officers of the "pool" - i.e., not allotted to a HQ or operating Region, will be from the Senior British Officer of the pool to this HQ.

a. In view of the often fleeting and erratic character of "attestments" reports on Officers attached to an operating Region may be initiated either by the Region to which attached or by the parent Region. In the former case reports will be forwarded through the parent Region.

5. Initiation of Reports

a. Regional Commissioners will issue orders as to which Officers are to initiate reports, and the channel to be followed within the Region. In general, it is desirable that reports should not be initiated by an officer below Field rank, and wherever possible the initiating officer should hold the rank of Lt. Colonel or above.

b. The channels to be observed within HQ HQ are laid down in Appendix "a" hereto.

6. Remarks of Superior Regulating Officers

Recommendations will be definite and unambiguous - remarks such as "I concur" or "I do not know this officer" will be avoided.

APPOINTMENTS

7. This will only arise in the case of the original assignment of an officer to HQ from another military or Service organization. Such cases will be dealt with by HQHQ or HQ HQHQ.

APPOINTMENT OF OFFICERS

8. General

All appointments here to be approved by HQHQ. When approved, they are published in HQHQ and transmitted to the War Office.

9. Status of Officers

All officers in HQ are graded as Staff Officers. The word "Advancement" is therefore used in this instance in preference to "Promotion", since every grade of Staff Officer automatically carries a specific rank, and no question of "Regimental" promotion will arise.

3.... 10. Quarterly Returns

10. Quarterly Returns

a. A consolidated quarterly return, on the proforma Appendix "A" hereto, will be prepared in duplicate to this HQ, and as to arrive on the 1st of April, July, October and January through the usual channels, as prescribed in para 4, above. In two copies of HQ AFM, the return will be reviewed by the Initiating Officer named in para (c) of Appendix "A" hereto, which gives the channels to be observed of this return HQ.

b. The direct return will be numbered as far as possible, as a matter of expediency, after it is sent, as a 1943 or any other form of recommendation has been previously rendered.

c. A recommendation (on the pro-forma) may be submitted at any time between the quarterly periods if there is a special reason for so doing, but in such cases it will usually be more appropriate to render it as a 1943 (see paragraph 4 b. below).

d. If an officer recommended for advancement is transferred from one Region, HQ, etc. to another, the reporting authority of the unit from which he is transferred will forward his recommendation (on the pro-forma, HQ only "A" to the Commander of the unit to which the officer is transferred.

e. The quarterly return is a confidential document. In order to avoid disappointment, officers will not be informed that they have been recommended.

11. AFM 1943

This is the official form which is required before any recommendation can be given effect to. In order, however, to avoid an unnecessary accumulation of forms on which, usually no action can be taken for some time, (since advancement depends entirely upon vacancies) it will only be rendered (subject to (b) below) when called for by this HQ.

b. If there are special reasons - e.g. if a reporting authority considers that it is in the interests of the Service that an Officer should be advanced it must, the HQ, HQ, be rendered at any time, but advantage will only be taken of this review for really good and sufficient reasons.

c. The form will be initiated and forwarded through the usual channels.

d. Officers reported upon will not initial, nor will they be shown

as a 1943.

e. The Officer's exact rank, e.g. "7/5 Capt. AFM, 1943, Long Lt-Col, must be stated, together with his personal No., type of conclusion (e.g. 9/50), Regiment or

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d. If in any case where the document is transferred from one agency, HQ, etc. to another, the requesting authority of the unit from which it is transferred will forward its recommendation (in the pro-forma, Appendix "A" to the Standard of the unit to which the officer is transferred).

e. The quarterly return is a confidential document. In order to avoid dissemination, officers will not be informed that they have been recommended.

13. 22 Feb 1943

f. This is the enclosed form which is required before any recommendation can be given effect to. In order, however, to avoid an unnecessary accumulation of forms on which usually no action can be taken for some time, (since advancement depends entirely upon vacancies) it will only be required (subject to (b) below) when advised for by this HQ.

g. If there are several names - e.g., if a reporting authority considers that it is in the interests of the Service that an Officer should be advanced at once, his name may be recommended at any time, but promotion will only be taken of him advised for usually good and sufficient reasons.

h. The form will be initiated and forwarded through the usual channels.

i. Officers recommended upon will not initiate, nor will they be shown 22 Feb 1943.

j. The Officer's exact rank, e.g., "1/5 Capt, 7/1st Lt-Col, must be stated, together with his current No., type of commission (e.g., 5210), Regiment or Corps, and medical category and whether (e.g., e.o., etc.).

k. If a superior reporting authority disagrees with a recommendation put forward on 22 Feb 1943 and is not prepared to forward it to higher authority, he will inform the initiating office accordingly so that there guidance as to the standard required.

l. 22 Feb 1943 will reach this Headquarters in duplicate. One copy will be the original, and only this copy need be signed - signatures on any other copies require only to be typed.

14. 22 Feb 1943 CHIEF OF STAFF

CHIEF OF BUREAU

12. AP 8 1740

- b. This form may be rendered at any time.
- c. It will only be used when the new employment recommended is either
 - (1) Outside APB into other, or
 - (2) To APB-ACB in another theatre of war.
- Change of employment within APB itself will be dealt with under paragraph 13 below.
- d. Officers reported upon will initial AP 8 1947.
- e. Alternative employment must be recommended.
- f. The form will not be used as a substitute for AP 8 1942 (see paragraph 14 below). Its object is to place an efficient officer who finds himself in an unsuitable employment in an appointment better suited to his capabilities.
- g. The new rules as regards number of copies required and signatures apply as for AP 8 1942 (paragraph 11 e.).
- h. The form will be initiated and forwarded through the usual channels.
- i. The officer reported upon may submit an appeal or protest (see paragraph 16).

13. Reporting and Transfer

- a. If transfer to other duties within APB itself is recommended, the Regional Commissioner will submit the recommendation in letter form, giving the following information:
 - (1) Appointment or type of appointment for which recommended.
 - (2) In the case of an Officer in a position, whether the proposed transfer is within the region or to an appointment outside the Region.
 - (3) Whether or not the officer is desirous of the transfer.
 - (4) Full reasons for the recommendation.

The transfer must be made only to transfers to appointments carrying

alternative employment must be recommended.

6. The form will not be used as a substitute for AF 3 1942 (see paragraph 14 below). Its object is to place an efficient officer who finds himself in an undesirable employment in an appointment better suited to his capabilities.

7. The same rules as regarding number of copies required and signatures apply as for AF 3 1942 (paragraph 11 c.).

8. The form will be initiated and forwarded through the usual channels.

9. The Officer reporting, whenever submit an actual or pretext (see paragraph 13).

15. Reporting and Transfer

a. If transfer to other duties within AF Italy is recommended, the Regional Commissioner will submit the recommendation in letter form, giving the following information:

(1) Appointment or type of appointment for which recommended.

(2) In the case of an Officer in a position, whether the proposed transfer is within the region or to an appointment outside the Region.

(3) Whether or not the Officer is desirous of the transfer.

(4) Full reasons for the recommendation.

b. This procedure applies only to transfers to appointments carrying the same rank. It will not be used as a substitute for either AF 3 1942 D or 2.

SPECIAL CASES OF THE FORM - AF 3 1942

14. Discards

a. AF 3 1942 is not a substitute for disciplinary action - if an officer commits an offence under the Army Act, the appropriate disciplinary action will be taken.

b. Subject to para 15 c. below, the final decision on AF 3 1942 is taken by the Army Council, and this will be explained to Officers reported upon.

15. Submission of Form

The form may be submitted at any time, and should be rendered as soon as the initiating officer has come to a decision in the matter.

5..... 16. Previous Warning.....

-5-

16. Previous Findings

Whenever possible, an officer should be warned of his inefficiency before AP 8 1942 is rendered, so as to give him the chance of rectifying his faults.

17. Grounds for Special Reports

Reports must be based on definite observations over a reasonable period, and will be couched in clear and unmistakable terms.

18. Protests and Appeals (See Form JH 545/53, para 4 (1)(c) & (d)).

a. An appeal under Section 42 of the Army Act, and a protest not amounting to a formal appeal will be forwarded to the Army Council with the report.

b. The initiating officer and any superior reporting officer will comment on a protest or appeal, and will do so in a covering letter. Comments will not be seen by the officer reported upon.

c. An officer may appeal to his Sovereign under Sec. 42 of the Army Act against a decision of the Army Council.

d. If called upon to submit an application to retire or to resign his Commission, he may apply for an interview with a military member or a deputy or such member of the Army Council under R.R. (1940) para 236. The application will not, however, necessarily be granted.

19. Initialling of Form

a. An officer reported on will be shown and will initial and date AP 8 1942. This does not mean that he agrees with it; merely that he is aware of its contents. An officer cannot refuse to initial a report.

20. Comments

Reports will be initiated and forwarded as for AP 8 1942.

21. Remarks of Superior Reporting Officers

If a superior reporting officer does not concur in the report on AP 8 1942 and is not prepared to forward it to higher authority, the Officer reported on will be so informed. On the other hand, whenever the remarks and recommendations of a superior reporting officer are more adverse than the original report, they must be shown to and initialed by the officer reported on.

22. Resignation of Commission

In cases where the initiating officer recommends that an officer be called on to resign his Commission, he should inform the Governor, if he is off

5. An Officer may appeal to his Government under Sec. 42 of the Army Act against a decision of the Army Council.

6. If called upon to submit an application to retire or to resign his Commission, he may apply for an extension with a military member or a deputy of such member of the Army Council under A.R. (1942) para. 236. The application will not, however, necessarily be granted.

19. Initialling of Forms

20. An Officer reported on will be shown and will initial and date AF B 1942. This does not mean that he agrees with it; merely that he is aware of its contents. An officer cannot refuse to initial a report.

21. Comments

Reports will be initiated and forwarded as for AF B 1942.

22. Remarks of Superior Reporting Officers

If a superior reporting authority does not concur in the report on AF B 1942 and is not prepared to forward it to higher authority, the Officer reported on will be so informed. In the other hand, whenever the remarks and recommendations of a superior reporting officer are more adverse than the original report, they must be shown to and initialled by the Officer reported on.

23. Resignation of Commission

In cases where the initiating officer recommends that an Officer be called on to resign his Commission, he will inform the Officer, if he is under 38 years of age (i.e. at present under 51 years of age), that the effect of the recommendation if accepted by the Army Council will be that he will be liable for Service under the provisions of the National Service (Armed Forces) Acts. If relinquishment of Commission is recommended, an interview will be granted to the Officer reported on by the British Commander next superior to the initiating Officer. An Officer has no right to claim an interview with any other superior officer except as stated in para 10 1.

24. Copies and Signatures

The same rules apply as laid down for AF B 1942 in paragraph 11 a. If a protest or appeal is made, three copies of such protest or appeal are required. They must all be signed.

6.REPORTS ON OFFICERS OF THE ARMY

-6-

REPORTS ON OFFICERS OF THE RANK OF LT COLONEL AND ABOVE (APR 1945)24. General

a. This report will be rendered every six months on all officers of the rank of Lt-Colonel and above. The first report will be rendered as soon as possible, on a matter of urgency. This report will state the date the Officer was last reported upon. Thereafter it will be submitted on the first of June and December. It will also be submitted when an Officer relinquishes an appointment.

b. AP 1945 will not be rendered in respect of an Officer for whom AP 1945 has been submitted.

25. Initiating Officers (for reports on Lt-Colonels)a. Regions

(1) If the Region Commissioner is British the Regional Commissioner.

(2) If the Regional Commissioner is American, the Senior British Officer, not below the rank of Colonel exercising control over the officer reported upon. (A British Regional Chief of Staff will be considered as coming under this heading). If there is no such British Officer in the Region, the American Regional Commissioner will forward his recommendations in letter form, and AP 1945 will be initiated at this HQ.

b. Pool of Unallocated Officers

The Senior British Officer not below the rank of Colonel in the Pool.

c. Officers at Headquarters

See appendix "D"

26. Initiating Officers (for reports on Colonels)

a. Regions - British Regional Commissioner if holding the rank of Brigadier.

b. All others - Senior British Officer not below rank of Brigadier.

27. Concurrence of American Commissioners

The concurrence of American Officers superior in rank and exercising command over the officer reported upon will be obtained as already explained in paragraph 3 and appendix "E".

(1) If the Region Commander is British, the Regional Commander.

(2) If the Regional Commander is American, the Senior British Officer, not below the rank of Colonel exercising command over the officer reported upon. (A British Regional Chief of Staff will be considered as existing when this holding). If there is no such British Officer in the Region, the American Regional Commander will forward his recommendations in letter form, and as of 1948 will be initiated at this HQ.

h. Pool of Available Officers

The Senior British Officer not below the rank of Colonel in the Pool.

i. Officers at Headquarters

See appendix "g"

26. Initiating Officers (for reports on Colonels).

a. Region - British Regional Commander is holding the rank of Brigadier.

b. All others - Senior British Officer not below rank of Brigadier.

27. Concurrence of American Commanders

The concurrence of American Officers superior in rank and exercising command over the officer reported upon will be obtained as already explained in paragraph 3 and appendix "g".

28. Channels, number of copies and Signatures

As for AF 9 1940, except as modified by paragraphs 25-27 above.

GENERAL CONFIDENTIAL MATTERS

29. a. Any matter not already covered above will be dealt with by confidential letter.

b. Appeals and complaints under Section 42 of the Army Act will be forwarded through the usual channels. American superiors in the chain of command may forward comments with appeals, but in this case the appropriate British Superior Officer must also comment.

2. REMOVED AND AWAYED.

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REPORTS AND FORMS

30. a. Recommendations for issuance and form are normally called for twice a year, and are published on the first of January and New Year's Day.
- b. Detailed instructions as to the availability of officers, WAs., 1200s, and OAs, for various types of work are issued by the Military Secretary, approximately two months prior to the above dates. These instructions, together with instructions for dissemination that will be issued by this HQ to Regions, etc.
- c. As a result of the above mentioned instructions, recommendations will be made on W. 3221, being indicated as forwarded through the channels laid down in Section "A" and applicable W.
- d. No recommendations for Regions or Areas will be made at present. The first recommendations will be made when the instructions mentioned in paragraph b. above are received.
- e. For immediate work, W. 3221 may be initiated and forwarded at any time other than the regular periods with the above.

DISSEMINATION PROVISIONS

31. Plans
- a. A supply of the forms to be used, referred to in the preceding paragraph will be issued to all concerned in due course.
- b. Detailed information is contained on the forms themselves. This information supplements the detailed instructions given in this Memorandum.
32. Care in Preparation of Reports
- a. It cannot be emphasized too strongly that reports and forms must be accurate in every detail. Failure in this respect only means reference back to reporting officers, thereby inevitably causing unnecessary delay and additional clerical work.
- b. All officers concerned will, therefore, ensure that the instructions in this Memorandum are meticulously followed, and that reports are meticulously entered. It is the duty of superior supervising officers and their Staffs to check the accuracy of reports and forms and to ensure that they are properly completed before they are forwarded.

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1. No reference to the DoD form or number will be made at present. The first examination will be made when the instructions are issued in sub-paragraph 2. None are required.

2. For immediate action, a full set of instructions will be forwarded at any time other than the regular periodic scheduled date.

INSTRUCTIONS FOR PREPARATION

1. Form

a. A study of the form to be used, referred to in the preceding paragraph will be made to all concerned in the course.

b. Detailed information is contained on the form themselves. This information implements the detailed instructions given in this memorandum.

2. Care in Preparation of Reports

a. It cannot be emphasized too strongly that reports are forms that be accurate in every detail. Failure in this respect only serves reference back to reporting officers, thereby inevitably causing an unnecessary delay and additional clerical work.

b. All officers concerned with, therefore, insure that the instructions in this memorandum are meticulously followed, and that reports are punctually returned. It is the duty of superior reporting officers and their Staffs to check the accuracy of reports and forms and to ensure that they are properly completed before they are forwarded.

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BY CHIEF OF THE CENTRAL RECORDS

HUN/PAI.

R. A. BATHURST,
Colonel,
Executive Officer.

DISTRIBUTION...

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Appendix "B" to Executive
Memorandum No. 19 dated
15 Feb 44 (M.S. History)

CHARTER TO THE CHIEF OF THE EXECUTIVE, HQ, ACP

- Notes: 1. The abbreviation "EEO" used in the following table means "Senior British Officer."
2. Where an American Officer is senior to the British Initiating Officer, the consideration of the American Officer will first be obtained.
3. The Chief Commissioner is the executive authority in every case.

Serial No. (a)	Section, Branch (b)	Initiating Officer (c)	Reviewed by (see para 6 of the Memo.) (d)
1.	Civil Affairs Branch	Executive Commissioner	Chief Commissioner.
2.	Security Branch	Director	Executive Commissioner
3.	Displaced Persons Sub-Commission	S.E.O.	do.
4.	Italian Refugee Branch	Director	do.
5.	D-1 and D-2 (Rems of Sections)	British Executive Officer	do.
6.	Assistant D-1a and D-1b	D-1 and D-2, (if of rank of Lt-Col or other- wise British Executive Officer)	1. British Executive Officer 2. Executive Commissioner
7.	Hq Commandants Main & Rear Hq	British Executive Officer	Executive Commissioner
8.	Staff, Hq Commandants Main & Rear Hq	S.E.O. (not below rank of Major)	1. British Executive Officer 2. Executive Commissioner
9.	Main Section Staff	S.E.O.	Executive Commissioner.
10.	Rear Section Staff	S.E.O.	do.

(See para 6 of the Memo.)

1.	Civil Affairs Branch	Executive Commissioner	Chief Commissioner
2.	Security Group	Director	Executive Commissioner
3.	Disarmament Forces Sub-Commission	S. T. O.	do.
4.	Italian Refugee Group	Director	do.
5.	C-1 and C-4 (Group of Sub-Coms)	British Executive Officer	do.
6.	Assistant S-1s and C-2s	C-1 and C-4 (if of rank of Lt-Col) otherwise British Executive Officer	1. British Executive Officer 2. Executive Commissioner
7.	The Commission's Staff & Secretariat	British Executive Officer	Executive Commissioner
8.	Staff, W. Commission (Main & Rear Hqs)	S. T. O. (not below rank of Major)	1. British Executive Officer 2. Executive Commissioner
9.	Admin Section Staff	S. T. O.	Executive Commissioner
10.	Main Section Staff	S. T. O.	do.
11.	Administrative Sub-Commission	S. T. O. of Sub-Commission with concurrence of Chief of Sub-Commission if necessary	do.
12.	Executive Sub-Commission	do.	do.
13.	All Independent Sub-Commissions except Local Forces Sub-Commission	S. T. O.	do.
14.	P. T. O.	Executive Commissioner, Chief Commissioner	do.
15.	Local Forces Sub-Commission	Chief of Sub-Commission Chief Commissioner if British, otherwise as in Serial 13.	do.

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HEADQUARTERS
ALLIED CONTROL COMMISSION
AFU 394

15 February 1944

ESTABLISHMENTS
ROUTING MEMORANDUM

NUMBER 2 to 1

NOTE

1. This Memorandum is issued in amplification and modification of ^{Establishments} ~~the~~ Memorandum No. 2, dated 7 February 1944. All references are to Memorandum No. 2 unless otherwise stated.

ORGANIZATION

2. Routine Orders (para. 5)

- a. Travel orders are being dealt with in a separate Memorandum.
- b. The Hq A.C.C. Adjutant will, on the direction of G-1, issue orders for assignments and reassignments for personnel of both nationalities. In the case of American Officers this will be supplemented by a Regimental, and of British officers by an A.C.C. Routine Order.

3. Information Division (para. 5, 3c (3) and Appendix 2)

- a. An Information Division has been established under the Civil Affairs Branch of the R.C. and M.O. Section. Its functions and responsibilities are detailed in Appendix "A" hereto.
- b. The following amendments to Exec. Memo. No. 2 will be made as a result of the institution of the Information Division:
 - (1) Delete para. 3c (3). The Archivist and Librarian will in future be located at Main Hq, but an office will be at their disposal at Rear Hq also.
 - (2) Para. 7 (c). Between (4) and (5) insert "(4A). Information Division." The Information Division will maintain operative subject files.
 - (3) A new chart, Appendix "B" hereto, is issued in substitution of Appendix B to Memorandum No. 2. All copies of the latter Appendix will be destroyed.

OFFICE PROCEDURES, Hq A.C.C. (para. 7)

4. General

The instructions contained in the ensuing paragraph are issued pending the completion of the detailed Office Order referred to in paragraph 7 of Memorandum No. 2.

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✓
 a. Travel orders are being dealt with in a separate Memorandum.
 b. The Hq A.C.C. Adjutant will, on the direction of G-1, issue orders for assignments and reassignments for personnel of both nationalities. In the case of American Officers this will be supplemented by a Regimental, and of British officers by an A.C.C. Routine Order.

3. Information Division (para. 2, is (31.7 and Appendix B)
 a. An Information Division has been established under the Civil Affairs Branch of the H.C. and M.C. Section. Its functions and responsibilities are detailed in Appendix "A" hereto.

b. The following amendments to Exec. Memo. No. 2 will be made as a result of the institution of the Information Division:

(1) Delete para. 3a (3). The Archivist and Librarian will in future be located at Main Hq, but an office will be at their disposal at Rear Hq also.

(2) Para. 7 (c). Between (4) and (5) insert "(4d). Information Division." The Information Division will maintain operative subject files.

(3) A new chart, Appendix "B" hereto, is issued in substitution of Appendix B to Memorandum No. 2. All copies of the latter Appendix will be destroyed.

OFFICE PROCEDURE, Hq A.C.C. (para. 3)

4. General

The instructions contained in the ensuing paragraph are issued pending the completion of the detailed Office Order referred to in paragraph 7 of Memorandum No. 2.

5. Initial Reference of Papers

a. Incoming letters and cables will be referred for action only to the Sections, Sub-Sections, Branches, etc. authorized to maintain files under paragraph 7c of Memorandum No. 2 as amended by para. 3b (2) above. This means that action copies of letters and cables will not be referred in the first instance to RC and AG Section but to the Branch of that Section concerned. (See also Appendix "B" to Memorandum No. 2).

b. Furthermore, in the case of the Establishment Branch, papers will not normally be referred direct to the Executive Officers but to G-1 or G-4 according to the subject matter.

c. Other Sections, Branches, etc. of the Commission addressing letters to the HC and IG Section will facilitate the execution of the above instructions if they will add after the Section address the appropriate Branch in parentheses, e.g., "Executive Commissioner (CA Branch)" or "Executive Commissioner (G-1)."

d. The instructions contained in this paragraph are not intended to restrict the distribution of 'information copies' of cables or of routine orders - the intention is to insure that papers are dealt with in the first instance in the normal manner by the Branch concerned before being referred higher.

6. Executive Memoranda.

Executive Memoranda will only be issued by the HC and IG Section. They will be numbered serially and G-1 will be responsible for maintaining the series. Any branch of the HC and IG Section wishing to issue an Executive Memorandum will, therefore, obtain the correct number from G-1, to whom a copy of the memorandum when issued will invariably be sent.

7. Economy in Paper.

Supplies of paper are becoming increasingly difficult to obtain. Correspondence within Headquarters A.C.C. will therefore be conducted in original only. Two copies of a letter are not required. Paper will also be cut according to the length of the letter. There have been instances recently of letters consisting of one short paragraph typed on foolscap size paper. Further instructions for the conservation of paper have been issued by the Executive Commissioner in Memorandum dated 13 February 1944.

W. B. Rathbone
R. B. RATHBONE,
Colonel,
Executive Officer.

DISTRIBUTION:

Regions I to VI	- 2 ea.	
Regions VII and IX	- 1 ea.	together with 1 ea. of Ex. Memo No. 2
AMG - 5th & 8th Armies	- 1 each	
Independent Sub-Corps	- 1 each	
Political Section	- 1	
Economic Section	- 25 (includes copies for Rear Hq Sub Comm Dets)	
Admin. Section	- 15	
Det Legal SubComm (Main)	- 1	
P.A. to Exec. Comm'sure	- 1	
C.A. Branch	- 1	

7. Economy in Paper.

Supplies of paper are becoming increasingly difficult to obtain. Correspondence within Headquarters A.C.C. will therefore be conducted in original only. Two copies of a letter are not required. Paper will also be cut according to the length of the letter. There have been instances recently of letters consisting of one short paragraph typed on foolscap size paper. Further instructions for the conservation of paper have been issued by the Executive Commissioner in Memorandum dated 13 February 1944.

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Colonel,
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Adm - 5th & 8th Armies	-	1 each
Independent Sub-Comm	-	1 each
Political Section	-	1
Economic Section	-	1
Admin. Section	-	29 (includes copies for Rear Hq Sub Comm Bats)
Det Legal SubComm (Main)	-	15
P.A. to Exec. Comm'ant	-	1
C.A. Branch	-	1
Information Division	-	1
D.P. Sub-Comm.	-	2
Italian Refugee Branch	-	1
Security Branch	-	1
Executive Officers	-	2
G-1	-	4
G-2	-	4
Adjutant	-	4
Hq Comm, Main	-	2
Hq Comm, Rear	-	2
ACC Liaison, HQ ACIF	-	2
AFHQ (HQS)	-	6
Det Public Health (Main)	-	1
Spare	-	6

(includes copies for HQ 2476 Rgt and
Brit. Admin. Hq)

Appendix "A" to Exec. Memo No. 16
dated 15 February 1944

INFORMATION DIVISION

The responsibilities of this Division are:

- a. To collect Economic, technical, political and other strategic information from intelligence agencies of the Armed Forces for operational use by the A.C.C. and to supply these agencies from available A.C.C. sources with such information as they may require.
- b. To deal with such special requests for information as may be received from Higher Headquarters.
- c. To maintain contact with the intelligence agencies of the various Allied Commands and to assist Subcommittees, when requested, in obtaining such information as they may desire.
- d. To maintain an INFORMATION ROOM where copies of reports, surveys, and studies may be seen by members of the Commission and where the current military situation may be kept posted for their information.
- e. To prepare bulletins on the current activities of the Commission for the information of their members in the field.
- f. To hold, maintain, and distribute maps as needed by the Commission.
- g. To supervise and assist the Archivist and Librarian, and the Pool of Interpreters and Translators.

Subcommittees and Staff Branches are requested to assist the work of the INFORMATION DIVISION and are invited to make full use of its facilities.

Declassified E.O. 12356 Section 3.3/NND No. 785017

from Higher Headquarters.

c. To maintain contact with the intelligence agencies of the various Allied Commands and to assist Subcommittees, when requested, in obtaining such information as they may desire.

d. To maintain an INFORMATION ROOM where copies of reports, surveys, and studies may be seen by members of the Commission and where the current military situation may be kept posted for their information.

e. To prepare bulletins on the current activities of the Commission for the information of their members in the field.

f. To hold, maintain, and distribute maps as needed by the Commission.

g. To supervise and assist the Archivist and Librarian, and the pool of Interpreters and Translators.

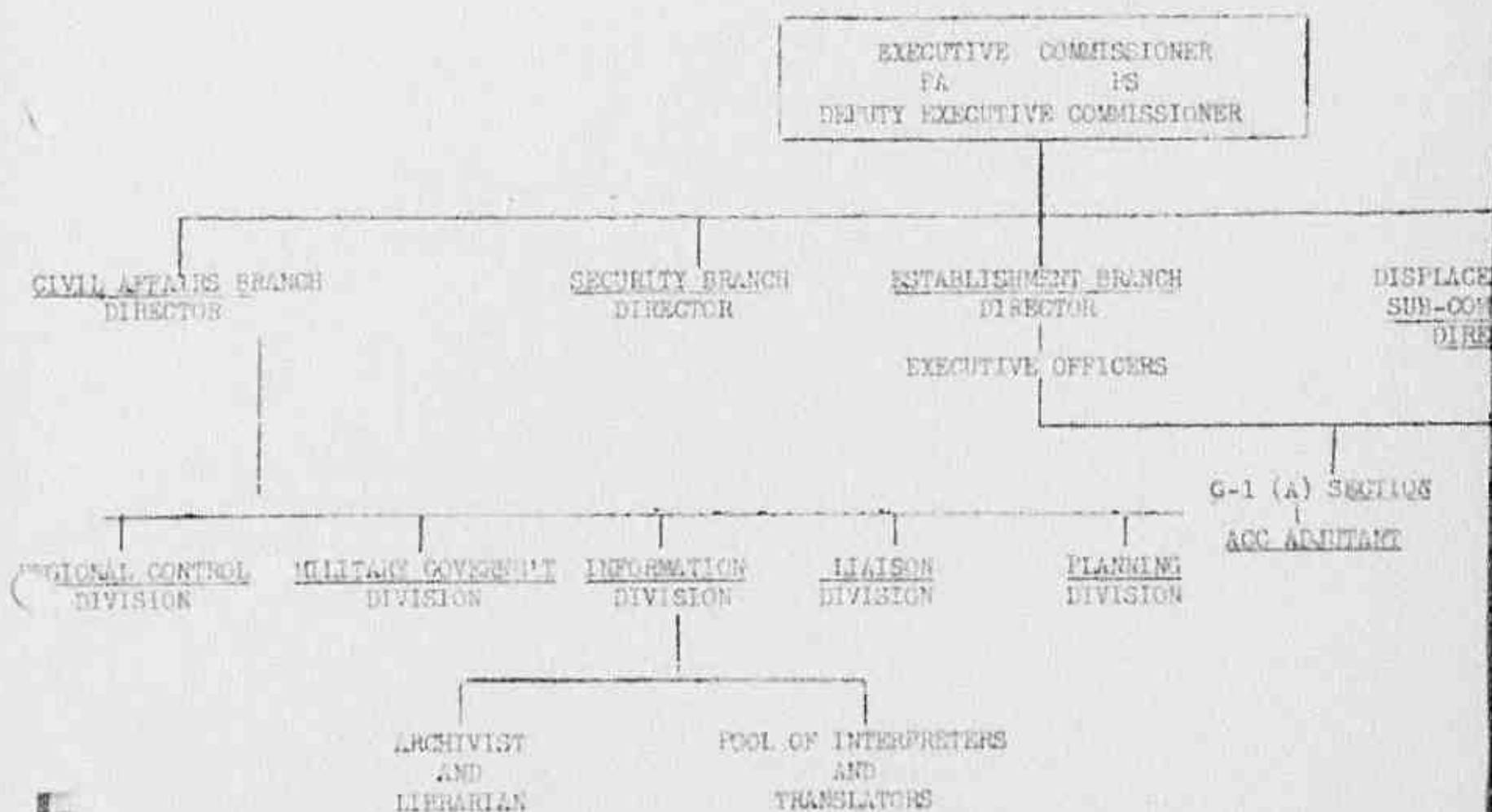
Subcommittees and Staff Branches are requested to assist the work of the INFORMATION DIVISION and are invited to make full use of its facilities.

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Declassified E.O. 12356 Section 3.3/NND No. 785017

APPENDIX "B" TO
(In Sub
to R

REGIONAL CONTROL AND MILITARY GOVERNMENT SECTION
DETAILED ORGANIZATION



Declassified E.O. 12356 Section 3.3/NND No.

785017

APPENDIX "B" TO EAC, MEMO NO. 16 DATED 15 FEB. 44
(In Substitution of Appendix "B"
to Executive Memorandum No. 2
Dated 7 February 1944)

REGIONAL CONTROL AND MILITARY GOVERNMENT SECTION
DETAILED ORGANIZATION

EXECUTIVE COMMISSIONER
PA PS
DEPUTY EXECUTIVE COMMISSIONER

SECURITY BRANCH
DIRECTOR

ESTABLISHMENT BRANCH
DIRECTOR
EXECUTIVE OFFICERS

DISPLACED PERSONS
SUB-COMMISSION
DIRECTOR

ITALIAN REFUGEES BRANCH
DIRECTOR

INFORMATION
DIVISION

LIAISON
DIVISION

PLANNING
DIVISION

G-1 (A) SECTION
ACQ. ASSISTANT

G-4 (Q) SECTION

HQ COMMANDANTS
Main & Rear Hq.

POOL OF INTERPRETERS
AND
TRANSLATORS

45 *RE*
45 *RE*

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 334
G-1

MEMORANDUM 16052/G-1

23 February 1944

deliberate
Memorandum No. 2 to ~~Executive~~ *deliberate* Memorandum No. 2 dated 7 Feb 44.
(Executive Memorandum No. 25 dated 13 Feb 44 constituted Amendment No. 1)

7B

1. It has been decided that the Legal Sub-Commission will not in future be represented at Main HQ. Any officers desiring to avail themselves of legal advice in connection with ACC activities will therefore refer to the HQ of the Sub-Commission at BILTON.

2. MPA & A Sub-Commission will be located at Re-r HQ with a detachment at Main HQ.

3. The following amendment to Executive Memorandum No. 2 dated 7 Feb will therefore be made:

Para 3e(1):

Delete "Legal" and substitute "Monuments, Fine arts and Archives".

4. Effective immediately, the Air Sub-Commission will move location from Rear to Main Headquarters and the following amendment to Executive Memorandum No. 2 made:

Para 3e(2):

Insert "except Air Sub-Commission which will be located at Main HQ".

BY ORDER OF LIEUT GENERAL HAZEN MACFARLANE

W. J. Purcell
F.A. PURCELL,
Lt-Colonel
G-1

RCM/PAD.

2. MPA & A Sub-Commission will be located at Rear HQ with a detachment at Main HQ.

3. The following amendment to Executive Memorandum No. 2 dated 7 Feb will therefore be made:

Para 3c(2):

Delete "Legal" and substitute "Documents, Fine Arts and Archives".

4. Effective immediately, the Air Sub-Commission will move location from Rear to Main Headquarters and the following amendment to Executive Memorandum No. 2 will be made:

Para 3c(2):

Insert "except Air Sub-Commission which will be located at Main HQ".

BY ORDLAND OF LIEUT GENERAL MASON MACPILGHE

RCB/ead.

DISTRIBUTION

- 1 - Deputy Chief Commissioner
- 1 - Secretary General
- 1 - Political Section
- 25 - Executive Section
- 15 - Admin Section
- 1 - Telecommunications Sub-Commission
- 1 - Telecommunications Sub-Commission (Main HQ).
- 1 - P. to Executive Commissioner
- 1 - Civil Affairs Branch
- 1 - Information Division

- 1 - Displaced Persons Sub-Commission
- 1 - Liaison Officer, Main HQ
- 1 - Executive Officers
- 1 - Security Branch
- 1 - G-1
- 1 - G-4
- 1 - Adjutant
- 1 - HQ Commandant, Main HQ
- 1 - HQ Commandant, Rear HQ
- 1 - ADC Liaison HQ ACTP
- 6 - Spare

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F.A. MURKIN
Lt-Colonel
G-1

HEADQUARTERS,
ALLIED COMING COMMISSION,
APO 394.

Regional Control and Military Government Section.

EXECUTIVE MEMORANDUM
PAGE 25

15 February 1944.

With reference to ~~Executive Memorandum~~ ^{Establishments} Memorandum No. 2 of 7 February 44,
the importance in realizing of independent Sub-Commissions maintaining
their present relations with outside military formations.

Executive Memorandum No. 2 will therefore be amended as
follows:-

In paragraph 3(a), last sentence, after "that" insert
"except for independent commissions".

In paragraph 7(a) after "Regions and AMG Armies" insert
"or with technical branches of military formations".

/30.

M. S. LUSH,
Brigadier,
Executive Commissioner.

DISTRIBUTION As for Executive Memorandum No. 2

*Chief Affairs Branch
Calcutta*

6

CONFIDENTIAL

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

Reference: - 16052/G-1.
ESTABLISHMENT'S
MEMORANDUM
NUMBER 2

7 February, 1944.

*Unmended by 23/1/44
1652/61 - 23/1/44
1652/61 - 23/1/44*

ORGANIZATION - HQ ACC

See 29.

1. Previous references.

a. Reference is made to the following:

- (1) ACC Directive No. 1 dated 10 November 1943, issued to all concerned under Memorandum of same date. *(A)*
- (2) ACC Directive No. 2 dated 2 December 1943 (issued about 28 December 1943) and Appendix "A" thereto - a printed chart giving the organization of Main and Rear HQs, ACC. *(B) (C)*
- (3) HQ AMG Administrative Memorandum No. 2 dated 4 December 1943. *(C)*
- (4) HQ ACC Administrative Order No. 1 dated 17 January 1944, which re-constituted the Food Sub-Commission. *(D)*
- (5) HQ ACC Memorandum to All Concerned dated 23 January 1944, dealing with the terms of the Armistice, and the functions and organization of ACC. *(E)*
- (6) HQ AMG Administrative Order No. 6 dated 25 January 1944. (The AMG General Order referred to in paragraph 1 thereof is No. 5 dated 24 January 1944). This Order announced the amalgamation of HQ AMG, HQ ACC and HQ ASG AMF (late 15th Army Group), changes in command, and consequential changes in organization. *(F)*
- (7) HQ ACC Administrative Order Nos 3 and 4, both dated 31 January 1944, announcing respectively the physical extinction of HQ AMF, AGF and the placing under command HQ ACC of Region VI. *(G)*
- (8) HQ ACC Memorandum to All Concerned dated 31 January 1944, dealing with Military Government and ACC supervision, Regional Organization and the formation and functions of the new Regional Control and Military Government Section of ACC. *(H)*

b. (2) and (3) above are hereby cancelled, except that part of (3) dealing with relations between ACC-AMF and the Military Authorities. Appendix

(2) ACC Directive No. 2 dated 2 December 1943 (issued about 28 December 1943) and Appendix "A" thereto - a printed chart giving the organization of Main and Rear HQ, ACC.

(3) HQ AMG Administrative Memorandum No. 2 dated 4 December 1943. (C)

(4) HQ ACC Administrative Order No. 1 dated 17 January 1944, which re-constituted the Food Sub-Commission. (D)

(5) HQ ACC Memorandum to All Concerned dated 23 January 1944, dealing with the terms of the Armistice, and the functions and organization of ACC. (E)

(6) HQ AMG Administrative Order No. 6 dated 25 January 1944. (The AMG General Order referred to in paragraph 1 thereof is No. 5 dated 24 January 1944). This Order announced the amalgamation of HQ AMG, HQ ACC and HQ AMB AMGP (late 15th Army Group), changes in command, and consequential changes in organization. (F)

(7) HQ ACC Administrative Order Nos 3 and 4 both dated 31 January 1944, announcing respectively the physical extinction of HQ AMB, AMGP and the placing under command HQ ACC of Region VI. (G)

(8) HQ ACC Memorandum to All Concerned dated 31 January 1944, dealing with Military Government and ACC supervision, Regional Organization and the formation and functions of the new Regional Control and Military Government Section of ACC. (H)

1. (2) and (3) above are hereby cancelled, except that part of (3) dealing with relations between ACC-AMG and the Military authorities. Appendix "A" to ACC Directive No. 1 (Organization Chart) is cancelled together with so much of the Directive itself as is obviously superseded by the subsequent Orders and Memoranda listed in a. above, and by this Order. 009

c. A Directive dealing with revised Regional re-organization and personnel ceilings under ACC conditions will be issued shortly.

2. New Organization - HQ ACC.

Appendix "A" to this Order gives the new organization in outline, and Appendix "B" the detailed breakdown of the Regional Control and Military Government Section. The new organization will be put into operation forthwith to the extent possible - full implementation will have to await final completion of moves from Brindisi to Salerno and the absorption of Regional Headquarters (see paragraph 3 below). The main changes are as follows:

.....a. The Military...

2. The Military Section is which, is abolished.

1. The Communications Section is abolished, the ~~Trans-~~ portation & Shipping Sub-Commissions being transferred to the Economic Section, and the Telecommunications and Postal Sub-Commission becoming independent (see c. and d. below).

c. The Economic and Administrative Section is divided into two Sections, an Economic and an Administrative Section, and the former Economic and Administrative Directorates are abolished. The Economic Section takes over the ~~Transportation & Shipping Sub-Commissions~~.

d. The Industrial Planning Branch is abolished, its functions being taken over by Headquarters Economic Section.

e. A Regional Control and Military Government Section is introduced, under which come the Civil Affairs Branch (formerly the Department of the D.C. of S. (O & S)), the Establishment Branch (Executive Officers), the Displaced Persons Sub-Commission, a new Italian Refugee Branch, and the Security Branch. (See Memorandum to all concerned, dated 31 January 1944, referred to in paragraph 1. e. (8) above. It is emphasized that all liaison and contact with HQ ACP and outside military formations is the responsibility of, and will be carried out through this Section.

f. The Independent Sub-Commissions as shown in Appendix "A" will deal direct with the Chief or Deputy Chief Commissioner. The heads of the Political Section are styled Joint-Directors, and the Section has no dependent Sub-Commissions.

g. A Secretary General is introduced. His functions are explained in paragraph 4. below.

3. Main and Rear HQ.

a. Main Headquarters will be at Naples, near Headquarters at Salerno. Most of the Italian Ministries will be at the latter place. All component parts of HQ ACP will be located at Naples except as detailed in b. to c. below.

b. The following will have offices at both Main and Rear Headquarters:-

- (1) Chief Commissioner.
- (2) Deputy Chief Commissioner.
- (3) Political Section Joint Directors.

which comes under the Civil Affairs Branch (formerly the Department of the D.C. of S. (O & SI)), the Establishment Branch (Executive Officers), the Displaced Persons Sub-Commission, a new Italian Refugee Branch and the Security Branch. (See Memorandum to all concerned, dated 31 January 1944, referred to in paragraph 1. a. (8) above. It is emphasized that, all liaison and contact with the AGP and outside military formations in the responsibility of, and will be carried out through this Section.

f. The Independent Sub-Commissions as shown in Appendix "A" will deal direct with the Chief or Deputy Chief Commissioner. The heads of the Political Section are styled Joint-Directors, and the Section has no dependent Sub-Commissions.

g. A Secretary General is introduced. His functions are explained in paragraph 4. below.

3. Main and Rear HQ.

a. Main Headquarters will be at Naples, Rear Headquarters at Salerno. Out of the Italian Ministry will be at the latter place. All component parts of HQ and will be located at Naples except as detailed in b. to c. below.

b. The following will have offices at both Main and Rear Headquarters:-

- (1) Chief Commissioner.
- (2) Deputy Chief Commissioner.
- (3) Political Section Joint Directors.
- (4) Liaison Groups. Most have their own offices outside HQ at Naples. An office will be provided at Main Headquarters for the Italian liaison officers.

c. The following will be located at Rear Headquarters:-

- (1) Administrative Section and all its Sub-Commissions (see e. below).
- (2) All Independent Sub-Commissions. (see f. below), *except Air & C which will be located at Main HQ.*
- (3) Archivist and Librarian.
- (4) Deputy Adjutant and Staff, including a detachment of the pool of interpreters and translators.

....d. The following....

d. The following Executive Sub-Commissions stationed at Main Headquarters will maintain permanent detachments at Rear Headquarters for liaison duties with the Italian Government, but with the exception of the Finance Sub-Commission, they will have no operating functions. They will not (again excepting Finance) issue or receive correspondence or maintain files (see paragraph 7), though they will be included in the distribution of routine orders:

- (1) Agriculture.
- (2) Industry & Commerce.
- (3) ~~Commerce~~
- (4) Labor.
- (5) Finance.

e. Reference to (1) and (2) above.

(1) The ~~Sub-Commission~~ ^{Secretariat, Army, Navy & Air Force} Sub-Commissions will maintain small detachments at Main Headquarters but they will not be operating detachments for the purpose of issue and receipt of correspondence, nor need they normally be included in distribution lists except for routine orders.

(2) The Public Health Sub-Commission will maintain a detachment at Main Headquarters. This will be an operating detachment and will issue and receive correspondence. Copies of all orders and correspondence to the Public Health Sub-Commission will therefore be sent to its Naples Detachment.

f. An office will be available in the Post Office Building for visiting officers of Sub-Commissions located at Rear Headquarters.

g. An office will similarly be available at Main Headquarters for the archivist.

4. Functions of the Secretary-General.

The Secretary-General is the personal Secretary of the Chief Commissioner. He is not the Secretary of the Commission. He will keep no active office files - only such personal files as may be required by the Chief Commissioner. He will ensure that papers from Sections, etc. for the Chief Commissioner's signature or information are presented in proper form. He will ensure that a copy of letters or cables initiated by the Chief Commissioner is sent to the appropriate Section, so that a file

Declassified E.O. 12356 Section 3.3/NND No. 785017

(5) Finance.

e. References c. (1) and (2) above.

(1) The ~~Public Health Sub-Commission~~ ^{Secretary, Sub-Committee} Sub-Commissions will maintain small detachments at Main Headquarters but they will not be operating detachments for the purposes of issue and receipt of correspondence, nor need they normally be included in distribution lists except for routine orders.

(2) The Public Health Sub-Commission will maintain a detachment at Main Headquarters. This will be an operating detachment and will issue and receive correspondence. Copies of all orders and correspondence to the Public Health Sub-Commission will therefore be sent to its Main Detachment.

3. A office will be available in the Post Office Building for visiting officers of Sub-Commissions located at Rear Headquarters.

4. A office will similarly be available at Main Headquarters for the architect.

4. Functions of the Secretary-General.

The Secretary-General is the personnel Secretary of the Chief Commissioner. He is not the Secretary of the Commission. He will keep an active office files - only such personal files as may be required by the Chief Commissioner. He will ensure that papers from Sections, etc. for the Chief Commissioner's signature or information are presented in proper form. He will ensure that a copy of letters or cables initiated by the Chief Commissioner are passed to the Section or Branch principally concerned, so that a file copy may be kept and any necessary internal distribution made. Independent Sub-Commissions will deal direct with the Chief or Deputy Chief Commissioner in the former case through the Secretary-General.

5. Adjutant's Department.

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Under the procedure prescribed in paragraphs 3. and 5., the former ad's responsibilities will be limited in general to the reception, distribution and dispatch of correspondence and cables, the operation of the Post Office and the issue of routine orders of certain types. The Adjutant will have no responsibility for personnel and will only maintain files pertaining to his own department - not central files. His functions will be defined in more detail in the Office Order referred to in paragraph 7 below.

.....6. British Admin.....

6. British Administrative Headquarters and Headquarters, 2675th

It will be observed that these Headquarters do not appear on the chart. The reason for this is that they will not operate as separate entities. Their functions will be absorbed by the Establishment Branch and the necessary personnel allotted to the G-1 and G-2 Sections. There will also be a 2675th Regiment Executive Officer. The Establishment Branch will therefore carry out Regimental as well as Staff functions. In the case of the 2675th Regiment, there are certain types of orders and correspondence which have to be issued over the signature or by order of the Regimental Commander, but this is simply a question of headings and form.

Liaison Detachment.

A Liaison Detachment, HQ ACC, will be attached to HQ ACMP. It will be known as "ACC Liaison, HQ ACMP". Copies of all important correspondence will be sent to ACC Liaison and it will be included on all distribution lists.

7. Office Procedure.

A detailed Office Order is under preparation. Meanwhile, the following principles are here stated :-

a. The head of a Sub-Commission may correspond direct with the head of the corresponding division in Regions and ACC Areas but only on technical and routine matters affecting his Sub-Commission. All other correspondence to Regions and Army will be carried out through the R.C.M.G. Section. Similarly, all correspondence from Regions addressed to HQ ACC will be referred to the appropriate Branch of the R.C.M.G. Section.

b. All other offices which maintain their own files (see c. below) may correspond direct, on their own subject, with other Sections, Branches, Sub-Commissions, etc., of HQ ACC. Correspondence with higher and parallel authorities will be through Headquarters of Sections or the Secretary-General as the case may be.

c. The following offices only of HQ ACC will maintain their own operative subject files :-

- (1) HQ Political Section.
- (2) HQ Economic Section.
- (3) HQ Administrative Section.
- (4) Civil Affairs Branch.
- (5) Italian Refugee Branch.
- (6) Security Branch.
- (7) G-1 (who will also maintain files for Establishment

7. Office Procedure.

a. Detailed Office Order is under preparation. Meanwhile, the following principles are here stated:-

a. The Head of a Sub-Commission may correspond direct with the head of the corresponding Division in Regions and all Armies but only on technical and routine matters affecting his Sub-Commission. All other correspondence to Regions and Army will be carried out through the R.C.M.S. Section. Similarly, all correspondence from Regions addressed to HQ AOC will be referred to the appropriate branch of the R.C.M.S. Section.

b. All other offices which maintain their own files (see c. below) may correspond direct, on their own subject, with other Sections, Branches, Sub-Commissions, etc., of HQ AOC. Correspondence with higher and parallel authorities will be through Headquarters of Sections or the Secretary-General as the case may be.

c. The following offices only of HQ AOC will maintain their own operative subject files:-

- (1) HQ Political Section.
- (2) HQ Economic Section.
- (3) HQ Administrative Section.
- (4) Civil Affairs Branch.
- (5) Italian Refugees Branch.
- (6) Security Branch.
- (7) G-1 (who will also maintain files for Establishment Branch for matters not strictly G-1 or G-4).
- (8) G-4.
- (9) 2675 Regimental Executive Officer.
- (10) Adjutant (see paragraph 5 above).
- (11) All Sub-Commissions, including displaced persons, ~~and the Italian Commission.~~
- (12) Detachments Finance and Public Health Sub-Commissions (see paragraph 3 d and e).
- (13) P.H.O.
- (14) HQ Comdt, Naples, HQ Comdt, Salerno.

HAB/c.s.

W.R. M. 1
R.B. RATHBONE,
Colonel,
Executive Officer.

NOTE: The Mining Division has been transferred from Public Works and Utilities Sub-Commission to Industry and Commerce Sub-Commission.

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25 Political Section.
 25 Economic Section (Incls
 copies for Amer Econ Sub-Com)
 15 Admin Section.
 1 Det Legal Sub-Com (Main HQ)

3 SEC Liaison IN 401F.
 3 AFHQ Div. Admin. Liaison.
 25 AFHQ HQ.

Declassified E.O. 12356 Section 3.3/NND No. 785017

*Under H-11
(Admin. Sub.)*

HEADQUARTERS, ALLIED CONTROL COMMISSION

ORGANIZATION

ADC	CHIEF COMMISSIONER DEPUTY CHIEF COMMISSIONER PA	PA
-----	--	----

SECRETARY GENERAL

ADMINISTRATIVE SECTION
VICE PRESIDENT

ECONOMIC SECTION
VICE PRESIDENT

REGIONAL GOVERNMENT & MILITARY
GOVERNMENT SECTION
EXECUTIVE COMMISSIONER

POLITICAL
JOINT

ADMINISTRATIVE
SUB COMMISSIONS (7)

ECONOMIC SUB COMMISSIONS (9)

ADMINISTRATIVE	MINISTRY AND PUBLIC WORKS	CIVIL AFFAIRS BRANCH
PUBLIC HEALTH	LAND	DISPLACED PERSONS SUB COMMISSION
PROPERTY CONTROL	FOOD	ITALIAN RECOVERY BRANCH
LEGAL	PUBLIC WORKS AND UTILITIES	HOUSING ALLOCATIONS
TRANSPORT	MINISTRY AND PUBLIC WORKS	SECURITY BRANCH
MINISTRY AND PUBLIC WORKS	TRANSPORTATION	RETAIL INDUSTRY BRANCH
AGRICULTURE	SHIPPING	
MINISTRY AND PUBLIC WORKS	FINANCE	
LAND		
FOOD		
PUBLIC WORKS AND UTILITIES		
MINISTRY AND PUBLIC WORKS		
TRANSPORTATION		
SHIPPING		
FINANCE		
CIVIL AFFAIRS BRANCH		
DISPLACED PERSONS SUB COMMISSION		
ITALIAN RECOVERY BRANCH		
HOUSING ALLOCATIONS		
SECURITY BRANCH		
RETAIL INDUSTRY BRANCH		

Region

Declassified E.O. 12356 Section 3.3/NND No. 785017

ORGANIZATION

45

ADD	CHIEF COMMISSIONER	PA
	DEPUTY CHIEF COMMISSIONER	PA

REPRESENTATIVE QUESTIONS

NO. 10

1900

FEDERAL BUREAU OF INVESTIGATION
DEPARTMENT OF JUSTICE
EXECUTIVE COMMISSION

POLITICAL SECTION
JOINT DIRECTOR

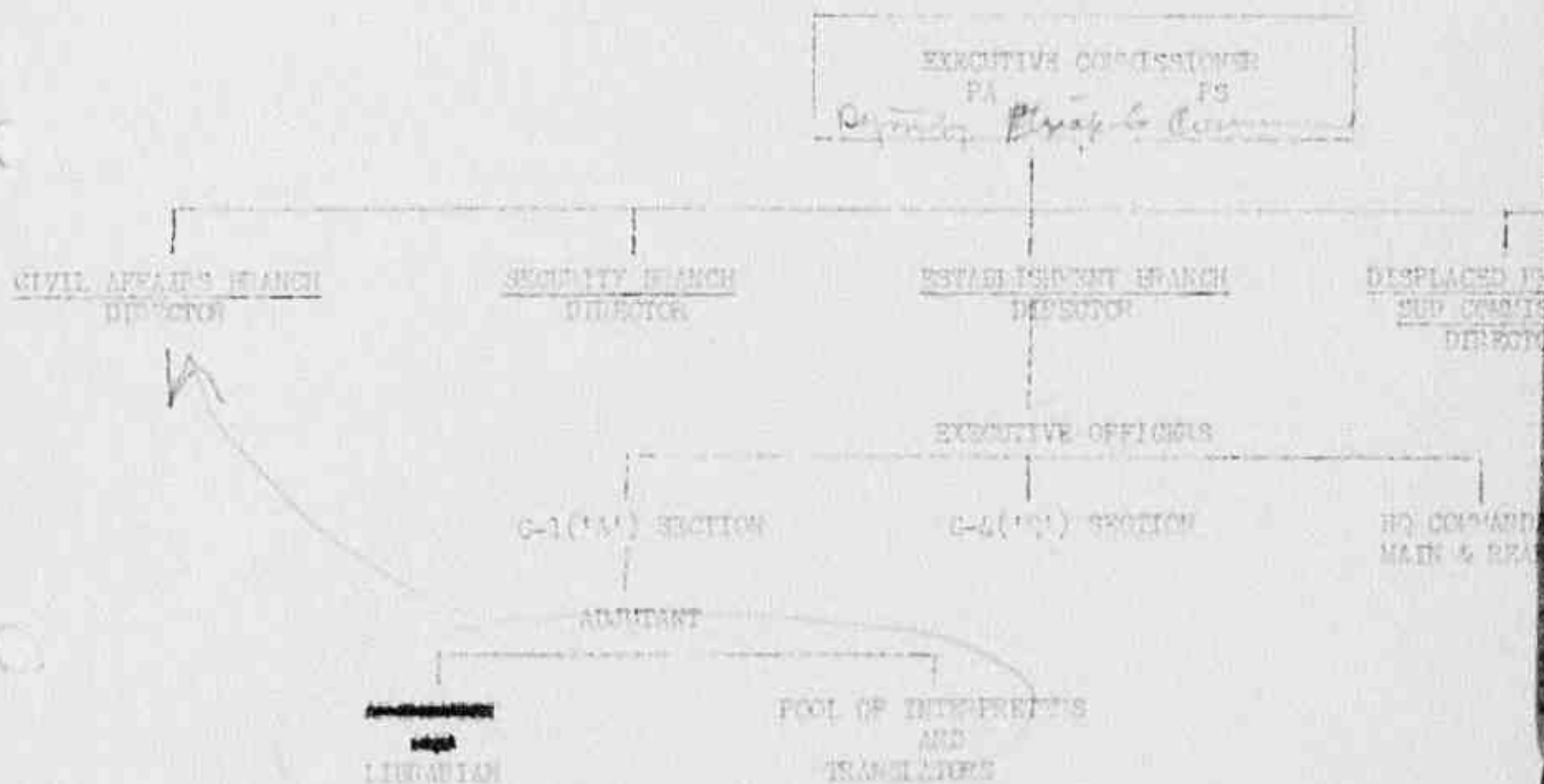
INDEPENDENT
SUB COMMISSION'S
5 and PRO

IN NEGOTIATIONS (9)

PUBLIC WORKS AND UTILITIES
 TRANSPORTATION
 SHIPPING
 FINANCE
 CENTRAL REPAIRS BRANCH
 DISTRICT ENGINE
 INSPECTION AND
 REPAIRS
 REPAIRS
 REPAIRS
 REPAIRS

Regions

DATE _____
 BY James L. Thompson
 AIR _____
 COMMUNICATIONS _____
 SUB MATERIAL DISPOSAL _____
 SUB COMMISSION _____
 PRO _____

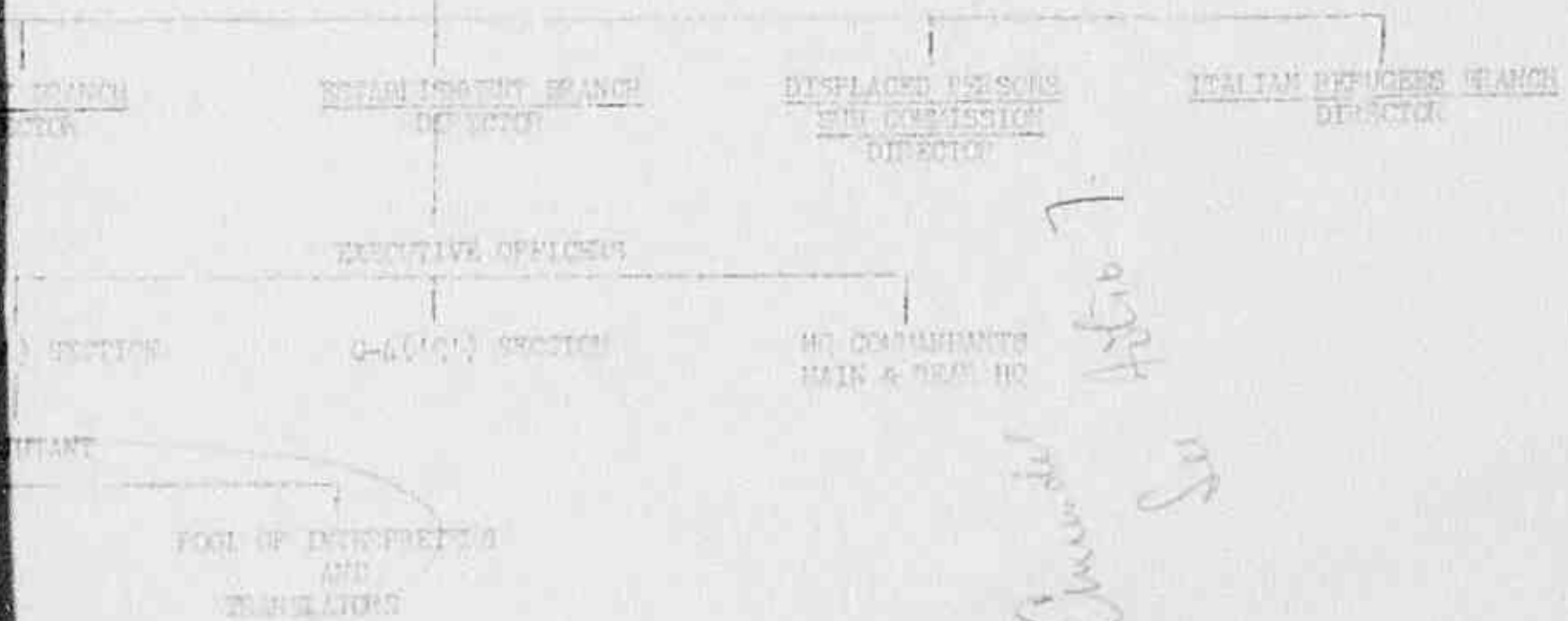
Declassified E.O. 12356 Section 3.3/NND No. 785017Appendix
No. 2REGIONAL CONTROL AND MILITARY GOVERNMENT SECTION
DETAILED ORGANIZATION

Declassified E.O. 12356 Section 3.3/NND No. 785017

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Appendix "B" to Executive Memorandum
No. 2 dated 7th February 1944REGIONAL CONTROL AND MILITARY GOVERNMENT SECTION
DETAILED ORGANIZATION

EXECUTIVE COMMISSIONER	
PA	PS
<i>Organized by [illegible]</i>	



24 A

10 November 1945

SECRET

MEMORANDUM FOR
ALLIED CONTROL COMMISSION
AND
APO 513

ALLIED CONTROL COMMISSION

DIRECTIVE NO. 1.

REVISIONS

1. The attached chart (App. A) shows the initial organization of the Allied Central Commission. It will not be possible to set this complete organization up immediately, but it is intended to build it up as rapidly as possible in order to enable it to function when required (See para. 11).
2. It will be seen that operations and intelligence on the one hand, and internal administration of the Commission on the other hand are under separate heads, Chiefs of Staff. It will however be necessary for these two main divisions of headquarters to work in close cooperation in order that the Administrative division may efficiently perform its function of assigning personnel, equipment, office space and the handling of correspondence.
3. The Deputy Chief of Staff (Administration) will not be concerned with Italian administration.
4. "Operations" means the work of the Vice Presidents' sections and associated staffs in carrying out the basic functions of the Commission. "Intelligence" then "Security" will follow, which is closely connected to operations division. This intelligence will consist mainly of industrial, technical and other information on which the operational work of the Commission will be based.
5. Further details of the organization and division of duties are given in Appendices B and C to this.
6. Most of the senior appointments will be double hatted, American and British, one officer acting as the deputy to the other.
7. Regions will organize their staffs to suit local conditions, but their organization shall be parallel, as far as possible, to the local Italian organization. In so far as this exists and the organization of the Allied Control Commission.

REVISIONS

2. It will be seen that operations and intelligence on the one hand, and internal administration of the Commission on the other hand, are under separate authority. It will, however, be necessary for those two main divisions of Headquarters to work in close cooperation in order that the administrative division may efficiently perform its function of assigning personnel, equipment, office space and the handling of correspondence.

3. The Deputy Chief of Staff (Administration) will not be concerned with Italian administration.

4. "Operations" means the work of the Vice President's sections and associated staffs in carrying out the basic functions of the Commission. "Intelligence" other than "Security" will follow channels closely conforming to operational channels. This intelligence will consist mainly of material, technical and other information on which the operational work of the Commission will be based.

5. Further details of the organization and division of duties are given in Appendices A and C to IPI.

6. Most of the senior appointments will be double handed, American and British, one officer acting as the deputy to the other.

7. Italian staffs organize their staffs to suit local conditions, but their organization should be parallel, so far as possible, the local Italian organization, in so far as this permits and the organization of the Allied Control Commission.

FUNCTIONS

8. The main functions of the Commission and the rules governing the conduct of the Commission and the personnel are outlined in the directive at App. B. This directive is subject to changes, subject to limitations on regional power as laid down by A.C.C. Allied Control Commission. A.C.C. B. MUST BE CAREFULLY STUDIED BY ALL MEMBERS OF THE COMMISSION DURING OFFICIALS IN ITALY.

9. Provisional Rules governing the functions of the various Sub-Commissions and the limitations of Regional Power will be issued in due course.

10. It is particularly to be noted that all officers should recognize the differences in functions, status and conduct between A.C.C. and Control by Commission (A.C.C.) (See App. C).

11. The date on which the Allied Control Commission assumes operative powers and takes over from A.C.C. will be notified separately.

SECRET

MEMORANDUM NO. 1,
19 November 1943

12. A previous directive or instructions in conflict are rescinded.

By command of Major General JAMES

By Robert L. L.

H. WINTERBORN
Brigadier
Vice Chief of Staff

OFFICIAL:

[Signature]
H. W. WINTERBORN

1st. Col. W. W. W.
Adjutant

DISTRIBUTION:

- 1 - Every Officer (this Reg)
- 3 - Each Regional Hq.
- 1 - Each Province of each Nation
- 20 - File
- 5 - Allied Military Mission

Brigadier
Vice Chief of Staff

ORIGINAL
[Signature]
Lt. Col. [illegible]
Adjutant

DISTRIBUTION:

- 1 - Every Officer (this HQ)
- 1 - Each Regional HQ
- 1 - Each Province of each Nation
- 20 - File
- 1 - Allied Milit. Mission
- 1 - AMG, 15 Army Group for information
- 6 - U. N. Sec., AGN

SECRET

SECRET

November 1943

STAFF ORGANIZATION & FUNCTIONS OF COMMUNICATIONS
(Continued)

1. The Deputy President, Vice-presidents and Directors of the Allied Central Commission have each a staff. In the case of the Deputy President, his senior staff officer is known as the "Chief of Staff". In the other cases the senior staff officer is known as the "Chief Staff Officer" of the Section or Directorate concerned.
2. The Chief of staff is responsible to the Deputy President for the efficient working of the Allied Central Commission as a whole. The orders of the Deputy President are issued in his name by the Chief of Staff. He is authorized to make his own decisions on this authority.
3. The Chief of Staff is responsible in particular for the direction of the work of the two Deputy Chiefs of Staff, and for any committee the membership of which he can assume. He will be responsible for the appointment of Officers to any other committees whose work or functions concern the work of both Deputy Chiefs of Staff.
4. Each Chief Staff Officer is responsible for:
 - (a) the co-ordination of work within his Section and between his Section and other sections so as to ensure that there are no gaps or overlaps and that work is carried out in accordance with the orders of superior authorities.
 - (b) the initiation and, if possible, conduct of conferences between Directors or Subcommittees and the direction of the work of any team it sets within the Section.
 - (c) ensuring that the problems of Subcommittees are adequately handled.
 - (d) sifting and consolidating all matters not proceeding from Subcommittees to higher authority.
 - (e) issuing instructions subject to approval of the Chief of Staff, and through the A.C. if necessary, in accordance with the wishes of the head of his Section and to further the work of the Commission.
 - (f) co-ordinating advice to the head of his Section, regarding the functioning of the Section.
 - (g) the organization of intelligence work within his Section.

- W
R
P
O
M
S

SECRET
20 November 1943

7. All matters of organization, or matters of important questions of policy, when they are submitted will be dealt with to such staff approval.

8. All matters of organization will be dealt with to such staff approval, and with other important matters submitted to staff, having the attention of the staff to matters of policy or to questions of organization and other administration.

9. All matters of organization, or matters of important questions of policy, when they are submitted will be dealt with to such staff approval, and with other important matters submitted to staff, having the attention of the staff to matters of policy or to questions of organization and other administration.

10. All matters of organization, or matters of important questions of policy, when they are submitted will be dealt with to such staff approval, and with other important matters submitted to staff, having the attention of the staff to matters of policy or to questions of organization and other administration.

11. All matters of organization, or matters of important questions of policy, when they are submitted will be dealt with to such staff approval, and with other important matters submitted to staff, having the attention of the staff to matters of policy or to questions of organization and other administration.

12. All matters of organization, or matters of important questions of policy, when they are submitted will be dealt with to such staff approval, and with other important matters submitted to staff, having the attention of the staff to matters of policy or to questions of organization and other administration.

13. All matters of organization, or matters of important questions of policy, when they are submitted will be dealt with to such staff approval, and with other important matters submitted to staff, having the attention of the staff to matters of policy or to questions of organization and other administration.

14. All matters of organization, or matters of important questions of policy, when they are submitted will be dealt with to such staff approval, and with other important matters submitted to staff, having the attention of the staff to matters of policy or to questions of organization and other administration.

15. All matters of organization, or matters of important questions of policy, when they are submitted will be dealt with to such staff approval, and with other important matters submitted to staff, having the attention of the staff to matters of policy or to questions of organization and other administration.

10. All other correspondence, whether functional or administrative, including all correspondence between HQ Allia Central Commission and grantees, will be handled under the Commission will be dealt with by the HQ, and it is a technical matter which concerns only the Commission (see para. 11).
11. Functional correspondence between the HQ and the Allia Central Commission, and subordinate units will be handled through the staff of the Commission and it is hereby authorized action concerning the Commission only. In such cases the Commission will intervene directly.
12. Copies of all important or policy letters issued will be sent to HQ, with very strong for information.
13. In general, contacts with other staff, staff officers, and in general with outside members of their staff. A Chief Staff Officer will be given the right to decide to file or to reject their staff officer.
14. A Chief of a Commission will not deal with his Vice President or Director or other deputies, on any matter of principle or policy without first informing the Chief Staff Officer of the Vice-President or Director concerned.
15. Previous orders of HQ, & to the same subjects are cancelled.

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APPENDIX C-1

10 November 1943

SECRETARIAT

- (1) The Secretariat deals with Staff Secret and Diplomatic contacts and such correspondence between the Allied Control Commission and the Italian Government. It also deals with correspondence between the Allied Control Commission and higher or parallel authority regarding such matters.
- (2) The majority of correspondence between the Allied Control Commission and higher authority of the Italian Government will be dealt with by the Vice President and the Staff through the Executive Officer (Administration) and the Assistant General, who holds the main records of the Commission.
- (3) It will therefore be of the utmost importance that the Executive Officer (Administration) and the Assistant General, on the one hand, and the Secretariat on the other hand, should maintain close touch with each other.
- (4) The Secretariat maintains a small office of record in regard to its own work. Its work will be of such a confidential nature that these records should be allowed out of the Secretariat office, and in such matters the Secretariat will be allowed out of the Secretariat office. Records of other secretariat work will be maintained in its own archives. Records of other secretariat work will, however, be sent to the Assistant General for compilation in the main Commission archives.

tant General, who holds the main records of the Commission.

(3) It will therefore be of the utmost importance that the Executive Officer (Administration) and the Assistant General, on the one hand, and the Secretariat on the other hand, should maintain close touch with each other.

(4) The Secretariat maintains a small office of record in regard to its work. Since its work will be of such a confidential nature that these records should be allowed out of the Secretariat office, and in such matters the Secretariat will for the present maintain its own archives. Records of other secretariat work will, however, be sent to the Assistant General for compilation in the main Commission archives.

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APPENDIX B-2

10 November 1943

DEPUTY CHIEF OF STAFF(OPERATIONS AND SECURITY INTELLIGENCE)

1. Under the direction of the Chief of Staff, the Deputy Chief of Staff (Operations and Security Intelligence) will coordinate:

(a) The operational or functional work of the Allied Control Commission in the execution of its task, including connected Intelligence matters.

(b) All security matters for the Commission.

2. His staff will be divided into the branches:

(a) Operations

(b) Security

3. He will coordinate all Intelligence matters in accordance with Appendix C-3 "Organization of Intelligence work in the Allied Commission (Provisional)" and Appendix C-4 "Security". The Secretary of the AOC Intelligence Committee will work under the orders of the Deputy Chief of Staff, Operations and Security Intelligence in matters concerning this agency.

4. Security work will be carried out in accordance with the provisions of Appendix C-4. The Security Branch will include a small G-5 Staff.

5. The work of the Industrial Planning Staff, (Appx C-5), will be carried out under the general direction of the Deputy Chief of Staff (Operations and Security Intelligence). Before issuing orders to the Industrial Planning Staff, he will consult the Vice Presidents concerned, or their chief staff officers.

6. The Deputy Chief of Staff (Operations and Security Intelligence) will be chairman of the AOC Intelligence Committee and will appoint chairmen for all other committees whose terms of reference affect more than one Vice President's Section of the Commission, after consultation with the Vice Presidents concerned.

the execution of the task, including connected intelligence matters.

- (b) All security matters for the Commission.
- His staff will be divided into the branches.

- (a) Operations
- (b) Security

He will coordinate all intelligence matters in accordance with Appendix C.3 "Organization of Intelligence Work in the Military Commission (Provisional)" and Appendix C.4 "Security". The Secretary of the AOC Intelligence Committee will carry out the orders of the Deputy Chief of Staff, Operations and Security Intelligence in matters concerning Intelligence.

Security work will be carried out in accordance with the provisions of Appendix C.4. The Security Branch will include a small (3-5) staff.

The work of the Industrial Planning Staff, (Appx C.5), will be carried out under the general direction of the Deputy Chief of Staff (Operations and Security Intelligence). Before issuing orders to the Industrial Planning Staff, he will consult the Vice Presidents concerned, or their chief staff officers.

The Deputy Chief of Staff (Operations and Security Intelligence) will be chairman of the AOC Intelligence Committee and will appoint chairmen for all other committees whose terms of reference affect more than one Vice President's Section of the Commission, after consultation with the Vice Presidents concerned.

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APPENDIX C
TO THE JCS JCS-1ORGANIZATION OF INTELLIGENCE STAFF IN THE
ALLIED COMMISSION (PROVISIONAL)General

1. Accurate and timely intelligence is required for two main purposes:

- (a) to provide a sound basis for plans and operations of the Commission;
- (b) to provide the United Nations with intelligence about Germany, Japan, and enemy occupied territories which will assist the United Nations' war effort. It should be possible to obtain such information about the enemy outside the theatre of operations, which will be of great value to our forces in other theatres, e.g. in regards selection of bombing objectives.

2. It must be remembered that this occupation and supervision of an ex-enemy country provides a very valuable opportunity for gaining intelligence about our enemies. All untold advantages must be taken of this.

3. Where military intelligence has primarily to be obtained from observation of an enemy, in the case of the ACC, intelligence will be obtained from a co-belligerent and possibly co-operative nation.

4. Most of this intelligence will be obtained by the Subcommittees in the secondary sources of their work and it will not be necessary to provide special intelligence staffs except for the purpose of collecting, assessing and distributing information about enemy and enemy occupied territories, the value of which may not be apparent in the work of assisting and supervising the Italian Government.

5. The ACC Intelligence Committee will be composed of the Chief Intelligence Officers of Sections and the Principal Security Officer, presided over by the Deputy Chief of Staff (Operations and Security Intelligence) or one of his staff officers, and will have a secretary and assistants. Additional staffs may be added as required for special purposes.

6. This committee will be responsible for:

- (a) collation of information received from Sections;
- (b) provision of collated information to sections, subcommittees, staffs and committees of the Allied Commission as required;
- (c) providing intelligence for JHQ with particular reference to intelligence about enemy and enemy occupied territories, including those outside the theatre of operations.

2. It must be remembered that this supervision and supervision of an ex-territory country provides a very valuable opportunity for gaining intelligence about our enemies. All and early advantage must be taken of this.

3. Where military intelligence has normally to be obtained from observation of an enemy, in the case of the AOC, intelligence will be obtained from a belligerent and possibly co-operative agent.

4. Most of this intelligence will be obtained by the Subcommittees in the ordinary course of their work and it will not be necessary to provide special intelligence staffs except for the purpose of collecting, assessing and distributing information about enemy and enemy occupied territories, the value of which may not be apparent in the work of assisting and supervising the Italian Government.

5. The AOC Intelligence Committee will be composed of the Chief Intelligence Officers of Sections and the Principal Security Officer, provided over by the Deputy Chief of Staff (Operations and Security Intelligence) or one of his staff Officers, and will have a secretary and assistants. Additional staff may be added as required for special purposes.

6. This committee will be responsible for:

- (a) collection of information received from Sections.
- (b) provision of collected information to sections, subcommittees, staffs and committees of the allied command as required.
- (c) providing intelligence for ARHQ with particular reference to intelligence about enemy and enemy occupied territories, including those outside this theatre of operations.

- (d) liaison with the Joint Intelligence Committee, ARHQ.
- (e) ensuring that the necessary records and statistics are maintained.
- (f) receiving and dealing with questions asked by ARHQ or the AOC.

7. The intelligence staffs of Sections will:

- (a) collect information collected by the sub-committees of that section.
- (b) provide collected information for the AOC Intelligence Committee.
- (c) deal with questions asked by the AOC Intelligence Committee.
- (d) frame questionnaires for the sub-committees of that section.
- (e) ensure that the necessary records and statistics are maintained in accordance with the instructions of the AOC Intelligence Committee.

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REF ID: A66002

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8. The chief intelligence officer of each nation will be ex officio a member of the AUC Intelligence Committee.

9. Liaison with criminal chiefs of staff.

It will be for the JIC, AUC to furnish intelligence from the Allied Nations to the CIG.

10. Security.

The organization of Security work is shown in Appendix D. (Security). The Principal Security Officer will be ex officio a member of the AUC Intelligence Committee.

Declassified E.O. 12356 Section 3.3/NND No. 785017

TO: MEMPHIS
The assignment of security work is shown in Appendix C, (Security). The
Principal Security Officer will be responsible for the assignment of work.

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APPENDIX C.4

14 November 1943

SECURITY

1. Attention is drawn to Annex C.1 (Organization of Intelligence Work in the Allied Control Commission) (provisions), which lays down that the work of collecting, collating and distributing intelligence reports, at liaison and information required for the operations of the Allied Control Commission and for the furtherance of the war with Germany and Japan is dealt with through the ACC Intelligence Committee.

2. The task of Security Branch is to ensure the security of the operations of the Allied Control Commission, for example:-

- (a) the internal working of the Commission.
- (b) personnel of, or working for the Commission.
- (c) contacts, whether personal or written between the Commission and the Italian Government or people, in conjunction with the Secretariat of Adjutant General.
- (d) coordination of measures for arming Italian Officials in cooperation with other sections concerned.
- (e) cooperation with I.A.C. regarding censorship of all communications from or to the Allied Control Commission and its personnel, and the issue of the necessary orders for such censorship.
- (f) cooperation with I.M.O. regarding censorship of all communications within Italy or between Italy and other countries, except communications of Allied military forces.
- (g) arrangements with sections of the Commission concerned to give effect to plans made under (f).
- (h) arrangements through 2-3 for provision of military guards, escorts, etc., whether Allied or Italian and through the Administrative Section for police or other civil protection.
- (i) provision and distribution of maps, surveys and photographs.
- (j) provision and distribution, within the Allied Control Commission, of intelligence concerning military operations, in conjunction with 4-5 or subordinate headquarters.

3. The Security Branch has no responsibility for:

- (a) Written propaganda, dissemination of information to the public, or psychological warfare, which are dealt with by the Political Section (in cooperation with 2-5) and by P20.
- (b) Regulation of the activities of newspaper correspondents, photographers, broadcasters, writers and other civilians accompanying or serving with the Commission, except from a security point of view.

- (a) the internal working of the Commission.
 - (b) screening of personnel of, or writing for the Commission and the contents, whether personal or written between the Commission and the Italian Government or people, in conjunction with the Secretariat and Adjutant General.
 - (c) coordination of measures for screening Italian Officials in cooperation with other sections concerned.
 - (d) cooperation with I.N.G. regarding censorship of all communications from or to the Allied Central Commission and its personnel, and the issue of the necessary orders for such censorship.
 - (e) cooperation with I.N.G. regarding censorship of all communications within Italy or between Italy and other countries, except communications of allied military forces.
 - (f) arrangements with sections of the Commission concerned to give effect to plans made under (f).
 - (g) arrangements through G-3 for provision of military guards, escorts, etc., whether Allied or Italian, and through the Administrative Section for police or other civil protection.
 - (h) provision and distribution of maps, surveys and photographs.
 - (i) provision and distribution, within the Allied Central Commission, of intelligence concerning military operations, in conjunction with I.N.G. or subordinate headquarters.
3. The Security Branch has no responsibility for:
 - (a) written propaganda, dissemination of information to the public, or psychological warfare, which are dealt with by the Political Section (in cooperation with PAB) and by PAB.
 - (b) regulation of the activities of newspaper correspondents, photographers, broadcasters, writers and other civilians accompanying or serving with the Commission, except from a security point of view.
 4. The Chief of the Security Branch is ex officio Principal Security Officer of the Allied Central Commission and is a member of the ADD Intelligence Committee. He is also in charge of G-3 Section. **659**
 5. G-3 is a small section under the Chief of the Security Branch. G-3 is responsible for plans and orders regarding strictly military operations of the Allied Central Commission itself. These will consist mainly of guards, escorts, etc., provided by military personnel whether Allied or Italian. In the case of Italian military forces, G-3 will deal through the Military Section.
 6. G-3 has no responsibility for:
 - (a) Organization and equipment of the Commission.
 - (b) Movement of the Commission.
 - (c) Liaison with other headquarters, except upon matters specifically assigned to this G-3 Section.
 - (d) Supervision of Signal Communications.
 - (e) Recommendations regarding priorities. All these subjects are dealt with by other sections of the Commission.

REMARKS

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APPENDIX C 3

10 November 1943

INDUSTRIAL PLANNING

1. Functions of Industrial Planning Staff

The objectives toward which the Allied Control Commission is to work are given in Appx. D. In considering how these objectives are to be attained, the following factors have to be borne in mind:

- (a) Economy in air power, particularly United Nations' manpower.
- (b) Economy in shipping and imports.
- (c) Italy will remain an active theatre of operations for some time.
- (d) It will be a long time before material and shipping can be made available to restore Italian utilities, communications and industry, beyond the restoration required for immediate allied military operations.
- (e) The slower the restoration of at least minimum standards of employment and living, the more chance there will be of civil disturbances and other circumstances to the war effort of the United Nations.

2. It follows that there must be reorganised planning both long term to ensure economy of effort in attaining objectives ultimately desired; and short term for the immediate furtherance of the United Nations' war against Germany and Japan.

3. The Industrial Planning Staff will carry out the necessary planning in broad lines covering the whole of economic, industrial and commercial activities. Specifically it will:

- (a) rely on Sections and subcommittees for carrying out detailed planning in their own spheres subject to the general policy formulated by the Industrial Planning Staff.
- (b) deal with problems with which Sections cannot deal themselves and which they submit for its advice and assistance.
- (c) coordinate the planning work of Sections in so far as it affects subjects with which the Industrial Planning Staff is concerned, particularly when more than one section is concerned.
- (d) obtain information on which to work, whether from the AGC Intelligence Committee or from Sections or Subcommittees.
- (e) plan for projects which concern more than one Section.
- (f) compile phased schedules of requirements from overseas.

4. The Industrial Planning Staff will consist of a chief and a number of regularly assigned planning staff officers. Under instructions from the Deputy Chief it may obtain additional plan-

operation required for immediate and military operations.
(a) The flow of the restoration of at least minimum standards of employment and living, the more drastic there will be of civil disturbances and other interruptions to the war effort of the United Nations.

2. It follows that there must be coordinated planning both long term to ensure economy of effort in attaining objectives ultimately desired; and short term planning covering the whole of economic, industrial and commercial activities. Specifically it will:

3. The Industrial Planning Staff will carry out the secondary planning to avoid interference with the whole of economic, industrial and commercial activities. Specifically it will:

- (a) rely on Sections and subcommittees for carrying out detailed planning in their own spheres subject to the general policy formulated by the Industrial Planning Staff.
- (b) deal with problems with which Sections cannot deal themselves and which they submit for its advice and assistance.
- (c) coordinate the planning work of Sections in so far as it affects subjects with which the Industrial Planning Staff is concerned, particularly when more than one Section is concerned.
- (d) obtain information on which to work, whether from the ACC Intelligence Committee or from Sections or Subcommittees.
- (e) plan for projects which concern more than one Section.
- (f) compile phased schedules of requirements from overseas.

4. The Industrial Planning Staff will consist of a chief and a number of regularly assigned planning staff officers. Under instructions from the Deputy Chief of Staff (Operations and Security Intelligence) it may obtain additional planners from sections or decentralize certain work to sections concerned.

5. The Industrial Planning Staff will report through the Deputy Chief of Staff (Operations and Security Intelligence) to the Deputy President, who will **698** range, as may be required:

- (a) to approve, revise or reject reports made.
- (b) to forward reports to ARHQ for submission to the Cabinet Office of Staff.

6. Responsibilities of Sections.

Sections will, (a) carry out work for the Industrial Planning Staff, in accordance with the orders of the Deputy Chief of Staff. (b) keep the Industrial Planning Staff informed of progress in their spheres, and of problems of such nature as to require the assistance of the Industrial Planning Staff.

APPENDIX C

10 November 1943

CHIEF OF STAFF
ADMINISTRATION

1. The Deputy Chief of Staff (Administration) is responsible for the internal administration of the staff and of the personnel of the staff and of the staff under his control.
2. He has no responsibility for any personnel or supply of the Indian Government, but in general, since the Vice Presidents of the Commission, administered by the Deputy Chief of Staff (Operations and Security Intelligence) are responsible for the operations of the Commission.
3. The Deputy Chief of Staff (Administration) is responsible for all G-1 and G-2 work within the staff itself. He coordinates the work of G-1, G-2 and the Executive Officer (Administration) and receives the Chief of Staff of all G-1 and G-2 work in conjunction therewith.
4. Subject to the direction of the Chief of Staff, he is responsible for the assignment of all personnel, vehicles and equipment of the staff. He is responsible for the control and for controlling all moves of the Commission or any portion thereof.
5. As to the efficiency of the working of the Commission will largely depend on the proper administration of its personnel, the Deputy Chief of Staff (Administration) and his subordinates will keep in close touch with other members of the Commission and with subordinate agencies (for Provincial Groups). They will also submit the other Section concerned before posting or moving personnel, vehicles or equipment.
6. British and American Staff Officers will be appointed to branches and sections under the Deputy Chief of Staff (Administration) to work with British and American agencies, respectively, of a regular administrative functions.
7. Subject to staff orders and the directions of the Chief of Staff, the Deputy Chief of Staff (Administration) is responsible for organizing and reorganizing agencies under control of the staff and for the transfer of agencies or parts thereof from staff to staff or vice versa.

work within the JCC itself. He coordinates the work of G-1, G-2 and the Executive Officer (Administration) and relieves the Chief of Staff of all detailed work in the function of his staff.

Subject to the direction of the Chief of Staff, he is responsible for the management of all personnel, vehicles and equipment of the JCC. He is also responsible for controlling all assets of the Commission or any portion thereof.

As the officiating of the working of the Commission will largely depend on the proper administration of its personnel, the Deputy Chief of Staff (Administration) and his subordinates will keep in close touch with other sections of the Commission and with subordinate agencies (as provided for). They will also consult the other sections concerned before putting in working personnel, equipment or equipment.

British and American Staff Officers will be appointed to branches and sections under the Deputy Chief of Staff (Administration) to deal with British and American aspects, respectively, of particular administrative functions.

Subject to above orders and the directions of the Chief of Staff, the Deputy Chief of Staff (Administration) is responsible for organizing and reorganizing the Commission under control of the JCC and for the transfer of personnel or parts thereof from one to another control or vice versa.

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10 November 1964

MEMORANDUM

1. The task of the G-2 Branch is to provide the Joint Chiefs of Staff with the intelligence necessary to support the military, diplomatic, and economic policies of the United States. The G-2 Branch is also responsible for the collection, processing, and dissemination of intelligence on the activities of the Soviet Union, China, and other countries of interest to the United States.

2. The G-2 Branch is organized into three main sections: the Intelligence Section, the Operations Section, and the Administration Section. The Intelligence Section is responsible for the collection and processing of intelligence on the activities of the Soviet Union, China, and other countries of interest to the United States. The Operations Section is responsible for the dissemination of intelligence to the Joint Chiefs of Staff and other authorized personnel. The Administration Section is responsible for the management of the G-2 Branch's personnel, equipment, and facilities.

3. The G-2 Branch is also responsible for the coordination of intelligence activities with the other branches of the Joint Staff. This includes the G-3 Branch (Operations), the G-4 Branch (Logistics), the G-5 Branch (Communications), and the G-6 Branch (Personnel).

4. The G-2 Branch is also responsible for the coordination of intelligence activities with the other branches of the Department of Defense. This includes the Joint Staff, the Army, the Navy, the Air Force, and the Marine Corps.

5. The G-2 Branch is also responsible for the coordination of intelligence activities with the other branches of the Intelligence Community. This includes the Central Intelligence Agency, the National Security Agency, and the Defense Intelligence Agency.

6. The G-2 Branch is also responsible for the coordination of intelligence activities with the other branches of the United States Government. This includes the State Department, the Department of Justice, and the Department of Energy.

7. The G-2 Branch is also responsible for the coordination of intelligence activities with the other branches of the United States Armed Forces. This includes the Army, the Navy, the Air Force, and the Marine Corps.

8. The G-2 Branch is also responsible for the coordination of intelligence activities with the other branches of the United States Intelligence Community. This includes the Central Intelligence Agency, the National Security Agency, and the Defense Intelligence Agency.

- (a) Intelligence, operational, technical, scientific, economic, political, and military.
- (b) Intelligence, operational, technical, scientific, economic, political, and military.
- (c) Intelligence, operational, technical, scientific, economic, political, and military.
- (d) Intelligence, operational, technical, scientific, economic, political, and military.
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- (y) Intelligence, operational, technical, scientific, economic, political, and military.
- (z) Intelligence, operational, technical, scientific, economic, political, and military.

4. The 2-1 Branch, containing both civilian and military officers, will be responsible for the supervision of the personnel management functions of the 2-1 Branch.

5. For the purpose of its duties, the 2-1 Branch will be divided into two sections: the 2-1 Branch and the 2-1 Branch.

6. The 2-1 Branch is charged with the supervision of personnel and the supervision of the management of administrative functions pertaining to the personnel of the 2-1 Branch.

7. The 2-1 Branch will be divided into two sections: the 2-1 Branch and the 2-1 Branch.

8. The specific duties of the personnel section will include planning for and the supervision of personnel management.

- (a) Personnel, classification, recruitment, assignment, promotion, demerit, and transfer, retirement, and discharge of all personnel.
- (b) Management of personnel.
- (c) Personnel, classification, recruitment, assignment, promotion, demerit, and transfer, retirement, and discharge of all personnel.
- (d) Personnel, classification, recruitment, assignment, promotion, demerit, and transfer, retirement, and discharge of all personnel.
- (e) Personnel, classification, recruitment, assignment, promotion, demerit, and transfer, retirement, and discharge of all personnel.
- (f) Personnel, classification, recruitment, assignment, promotion, demerit, and transfer, retirement, and discharge of all personnel.
- (g) Personnel, classification, recruitment, assignment, promotion, demerit, and transfer, retirement, and discharge of all personnel.
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- (i) Personnel, classification, recruitment, assignment, promotion, demerit, and transfer, retirement, and discharge of all personnel.
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- (k) Personnel, classification, recruitment, assignment, promotion, demerit, and transfer, retirement, and discharge of all personnel.
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- (x) Personnel, classification, recruitment, assignment, promotion, demerit, and transfer, retirement, and discharge of all personnel.
- (y) Personnel, classification, recruitment, assignment, promotion, demerit, and transfer, retirement, and discharge of all personnel.
- (z) Personnel, classification, recruitment, assignment, promotion, demerit, and transfer, retirement, and discharge of all personnel.

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2. The specific tasks of the G-4 Section will include the planning and supervision of activities pertaining:
 - (a) Procurement, storage, and distribution of all supplies for combat.
 - (b) Location of supply and maintenance establishments for use by the Allied Central Organization.
 - (c) Transportation of supplies by land, air, and water.
 - (d) Maintenance of equipment.
 - (e) Construction, operation, and maintenance of utilities and other facilities relating to supply, shelter, transportation, and medical evacuation.
 - (f) Salvage of APO equipment and material.
 - (g) Procurement of fuel assets, shelter, and facilities, including repair, maintenance, repair, maintenance, and replacement, in conjunction with local governments.
3. The compilation of draft 78/1000s and correspondence concerning them is a responsibility of G-4.
4. The G-4 Section contains both American and British Officers, who must work in unity close cooperation on the supply, equipment and movement plan that is an integrated, inter-allied plan.
5. In all cases G-4 will seek the advice of the Chief Staff Officer of the Section concerned.
6. It is the G-4's to produce plans, including those for movement, and, when they are approved, draft the order for issuance by the Adjutant General.
7. This section has no responsibility for supplies to the Italian people.

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APPENDIX C-1

20 November 1963

FUNCTIONS OF THE (ADMINISTRATIVE)

1. The Executive Officer (Administration) acts as the agent for getting into effect the orders and plans of the Deputy Chief of Staff (and his staff).

2. He will be responsible for the supervision of:

- (a) Secretaries of Conferences, except in matters with which they deal.
- (b) Adjutant General.
- (c) Adjutant General.
- (d) The Supply Officer.
- (e) Pool of Interpreters.

3. He will arrange for the issue of administrative orders to subordinate units.

4. He will be responsible for all arrangements for meetings between the officers of the Allied Control Commission and the Russian Government. He will be required, and for the provision of a secretary and interpreter.

- (b) Adjutant General.
- (c) Acquisition Department.
- (d) The Supply Officer.
- (e) Team of Interpreters.

It will provide for the issue of administrative orders to subordinate units.

It will be responsible for all arrangements for meetings between the officers of the Allied Control Commission and the Italian Government as may be required, and for the provision of a laboratory and laboratory staff.

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Declassified E.O. 12356 Section 3.3/NND No. 785017

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3. If Italian vehicles are made available to the Commission, it will inform the Bureau. We will ensure that company records are furnished to the Deputy Officer of the 2675th Regt. and initial administrative recommendations.

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APPENDIX C II

10 November 1943

SECURITY POLICY

1. Except for certain Secret and Discretionary communications as outlined in Regs. C 1, and functional correspondence as outlined in Reg. C 1, all communications will be classified in accordance with the Allied Commission of the Atlantic and will be classified in accordance with the Allied Commission of the Atlantic and will be classified in accordance with the Allied Commission of the Atlantic.

2. Communications between the Allied General Commission and its member States will be classified in accordance with the Allied Commission of the Atlantic and will be classified in accordance with the Allied Commission of the Atlantic.

3. The AG will:

- (a) bring to the attention of the appropriate Staff Branch those matters in which it is necessary to take action that no policy has been established.
- (b) will authenticate and distribute all orders and instructions.
- (c) will maintain the office of record for the headquarters.
- (d) will operate the Army Postal Service.

4. The AG is responsible for the classification and custody of protected documents in accordance with the advice of the Security Intelligence Branch.

5. The AG is responsible for the execution of approved policies, at the headquarters, pertaining to:

- (a) Classification of all individuals joining the command, their subsequent assignment, reclassification, and reassignment, their promotion, leave grading, transfer, retirement and discharge.
- (b) Procurement and replacement of personnel.
- (c) Decorations, citations, honors, and awards.

3. The AG will:

- (a) Bring to the attention of the appropriate Staff branch cases which may be all or in whole in which it is required that no policy has been established.
- (b) Will originate and distribute all orders and instructions.
- (c) Will maintain the review of records for the Headquarters.
- (d) Will operate the City Postal Service.

The AG is responsible for the classification and custody of protected documents in accordance with the policy of the Security Intelligence Branch.

The AG is responsible for the execution of approved policies, at the Headquarters, pertaining to:

- (a) Classification of all individuals joining the service, their subsequent assignment, reclassification, and reassignment, their promotion, leave, transfer, retirement and discharge.
- (b) Procurement and replacement of personnel.
- (c) Decorations, citations, honors, and awards.
- (d) Leave of absence and furloughs.
- (e) Excursion and welfare and all other morale matters not specifically assigned to other agencies.

(f) Custody of the records of all personnel belonging to the Commandant's office and kept in a subordinate unit.

(g) Preparation and distribution of the Station List.

(h) Preparation and submission of reports on strength, casualties, and incidental returns.

(i) Operation of central reference library.

(j) Compilation of archives and historical records. These will be very important not only for reference but also to assist Public Relations. Detailed instructions will be issued later.

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APPENDIX I

20 November 1943

ALLIED CENTRAL COMMISSIONTERMS OF THE AGREEMENT WITH ITALY

1. The Italian Government has been bound by the conditions of an armistice which stipulates generally (Article 8) that "The Commander in Chief of the Allied Forces reserved to himself the right to take any measures which in his opinion may be necessary for the protection of the interests of the Allied Forces for the prosecution of the war, and the Italian Government binds itself to take such administrative or other action as the Commander in Chief may require...." The terms of the armistice and supplements to it are such that the United Nations are in a position if they so desire the full measure of the rights for which they have stipulated, completely to control Italian administration and economy.
2. The Italian Government has now declared war upon Germany. Accordingly it has been granted a qualified acceptance as a co-belligerent. In a Tripartite Statement of 13 October 1943, it was declared that: "The relationship of co-belligerency between the Government of Italy and the United Nations' Governments cannot of itself affect the terms recently signed, which remain their full force and can only be adjusted by agreement between the Allied Governments in the light of the assistance which the Italian Government may be able to afford to the United Nations' cause." The United Nations desire to convert Italy into an effective instrument against Germany. They look to the Italian Government to produce tangible results, by rallying the Italian people, armed forces and civilians alike to a vigorous resistance to the Germans; the government may hasten the redemption of Italy and prove its value to the United Nations. Concessions must wait upon performance. The Italian Government has been advised that our terms may be modified, from time to time, if military necessity or the cooperation of the Italian Government makes such a concession desirable. These conditions, therefore, represent the requirements with which the Italian Government can be expected to comply so far as it may be in a position to do so, subject to such modifications and adjustments as may be authorized by the British and American Governments.
3. The status of co-belligerency does not mean that Italy is henceforth to be reckoned as one of the United Nations or is to be admitted by the British and American Governments to their councils as an ally. It means that the Italian Government will be fighting the same enemy, and that the United Nations support it for that immediate and limited purpose only. The relationship is not in any way to prejudice the unrestrained right of the people of Italy at the proper time to decide in a form of Government of their own choosing.

PURPOSE OF THE ALLIED CENTRAL COMMISSION

has been granted a qualified acceptance as a co-belligerent. In a Tripartite Statement of 13 October 1943, it was declared that: "The relationship of co-belligerency between the Government of Italy and the United Nations' Governments cannot of itself affect the terms recently agreed, which retain their full force and can only be adjusted by agreement between the Allied Governments in the light of the assistance which the Italian Government may be able to afford to the United Nations' cause." The United Nations' desire to convert Italy into an effective instrument against Germany. They look to the Italian Government to produce tangible results. By rallying the entire people, armed forces and civilians alike to a vigorous resistance to the Germans, the Government may hasten the redemption of Italy and prove its value to the United Nations. Considerable must rest upon performance. For Italian Government has been advised that our terms may be modified, from time to time, if military necessity or the cooperation of the Italian Government makes such a decision desirable. These conditions, therefore, represent the requirements with which the Italian Government can be expected to comply so far as it may be in a position to do so, subject to such modifications and adjustments as may be authorized by the British and American Governments.

3. The status of co-belligerency does not mean that Italy is hitherto to be reckoned as one of the United Nations or is to be admitted by the British and American Governments to their councils as an ally. It means that the Italian Government will be fighting the same enemy, and that the United Nations support it for that immediate and limited purpose only. The relationship is not in any way to prejudice the untrammeled right of the people of Italy at the proper time to decide on a form of Government of their own choosing.

PURPOSE OF THE ALLIED CONTROL COMMISSION

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4. The Allied Control Commission is being established to give instructions and guidance to the Italian Government on military, political, economic and administrative matters and to enforce and execute the terms of the armistice and supplements to it.

MILITARY MISSION TO THE ITALIAN GOVERNMENT

5. Upon the granting of the Italian armistice, the Allied Commander in Chief appointed a military mission to the Italian Government. The mission, under Lieutenant General F. H. Mason MacFarlane and, in his absence, in charge of Brigadier General Maxwell D. Taylor, has been operating at the temporary seat of the Italian Government, at Brindisi. The scope of the mission corresponds to portions of the duties which are assigned to the Military and Political Sections of the Commission, and to that extent the activities which it has been carrying on will serve as preliminary to the functions which these Sections will now assume. When the Allied Control Commission has been organized and comes into contact with the Italian Government the mission will be terminated.

CONTINUED

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10 November 1945

MILITARY SECTION OF THE COMMISSION

6. This Section will be formed initially on the nucleus of officers now at BRINDISI and TARANTO. These officers are at present handling matters pertaining to the Italian fleet and merchant marine, and the Italian ground and air forces.

POLITICAL SECTION

7. There is a small political group at BRINDISI which will similarly form the nucleus for expansion into the Political Section.

ADVISORY COUNCIL

8. It is contemplated that an advisory council will be created. Its membership will be composed of representatives of those of the United Nations whose interests are involved in the operations of the Allied Control Commission.

ORGANIZATION OF THE ALLIED CONTROL COMMISSION

9. Measures are now being taken to bring the Allied Control Commission into operation at the seat of the Italian Government, and to develop the Italian Government to the point where territory at present under Allied Military Government may be placed under its administration. This will involve the following steps:

a. A small party, composed of officers from certain of the Submarine Command, has been dispatched to Brindisi. This group, joining with the members of the Military Mission will be organized into the advance command post of the Allied Control Commission. Through these representatives the Commission will establish contact with the Italian Government and begin the preliminary examination of immediately pressing questions. One task will be to commence planning for the transfer of territory to Italian administration, which will, however, be subject to the guidance and supervision of the Allied Control Commission.

b. Headquarters Allied Military Government at Palermo, now under command of AFHQ, will be transferred to the Command of the Deputy President Allied Control Commission.

c. The Italian Government will continue broadening its political composition and strengthening its administrative structure.

d. When it is determined that the Italian governmental system is in condition, politically and administratively, to be entrusted with the responsibility, the transfer of areas will be undertaken, on orders from AFHQ.

10. Four provinces adjacent to Brindisi have already been removed from the Allied Military Government of Region II and restored to Italian administration. The Allied Control Commission will ensure that this arrangement operates in a manner satisfactory to the Allied Forces.

TABLE 6 (BRINDISI)

measures are now being taken to bring the Allied Control Commission into operation at the seat of the Italian Government, and to develop the Italian Government to the point where territory at present under Allied Military Government may be placed under its administration. This will involve the following steps:

a. A small party, composed of officials from certain of the Subcommittees, has been dispatched to Brindisi. This group joining with the members of the Military Mission will be organized into the advance command post of the Allied Control Commission. Through these representatives the Commission will establish contact with the Italian Government and begin the preliminary examination of immediately pressing questions. One task will be to expedite planning for the transfer of territory to Italian administration, which will, however, be subject to the guidance and supervision of the Allied Control Commission.

b. Headquarters Allied Military Government at Palermo, now under command of AFHQ, will be transferred to the General of the Deputy President Allied Control Commission.

c. The Italian Government will continue broadening its political competition and strengthening its administrative structure.

d. When it is determined that the Italian governmental system is in condition, politically and administratively, to be entrusted with the responsibility, the transfer of areas will be undertaken, on orders from AFHQ.

10. Four provinces adjacent to Brindisi have already been removed from the Allied Military Government of Region II and restored to Italian administration. The Allied Control Commission will ensure that this arrangement operates in a rather satisfactory to the Allied Forces.

REGION 6 (SARDINIA)

11. The situation in Region 6 (Sardinia) differs from that of an area under Allied Military Government. It is being administered by a High Commissioner appointed by the Italian Government, subject to the control of a Regional Allied Government from AFHQ. This official has been entrusted to Brigadier P.L. Boulton, who has established headquarters at Sassari. The Allied interest in Sardinia is chiefly the efficient utilization of the coal mines, and other than that to see that it is governed in a way acceptable to the United Nations. Region 6 will be brought under command of the Allied Control Commission at a date to be notified later.

RELATION WITH PSYCHOLOGICAL WARFARE BRANCH

12. The relations established between the Allied Military Government and the Psychological Warfare Branch will, in general, be perpetuated when the Allied Control Commission succeeds to the former. These relations are summarized as follows:

(1) PWB is recognized by the Allied Control Commission as the agency

10 November 1943

to conduct all forms of propaganda.

1. The PMS retains control of its personnel and equipment in territories under PMS jurisdiction.

2. The PMS will appoint a representative to the ABC Planning Staff.

3. The ABC representatives detailed in and directed to the territories under PMS jurisdiction will be under the general direction, and control, of the ABC. It is understood that propaganda aimed for by ABC should not conflict with the joint central directives which come from London and Washington as modified and approved jointly.

4. In the event of a conflict between ABC and PMS units, request for action on the spot, the problem is to be referred to ABC for decision.

FUNCTION OF ALLIED CIVIL COMMISSION

13. There must be taken to ensure that a precedent may be established by the United Nations or the ABC. Large scale commissions will be established, except in the event of the Deputy President. The Commission will set through and in the Italian Government and will not itself assume the government of the Italian territory. Allied officers should not allow themselves to be drawn into any discussion as to whether the Italian Government is legally competent to do this. It is required of it. It is a delicate question, in which, in general, the United Nations are not interested, by what particular measures the Italian authorities give effect to or decide. It is for the Italians to decide on any appropriate form of local action and to prepare draft documents. Major decisions should be submitted to the Commission in order that errors in implications produced by the United Nations may be detected. In proper cases, reference must be made to ABC, through normal channels. The representations of the Allied Governments should not through the Italian authorities and from their measures for them, but should have control over important areas before they are taken.

ADMINISTRATION OF ITALIAN COURTS BY MEMBERS OF THE ALLIED FORCES

14. The operations of the Allied Nations throughout Italian territory must be free from restriction, regulation, taxation, public charge or other interference. No Italian Court will be allowed, without the consent of the Allied Command, to be Chief, to exercise jurisdiction over any member of the Allied Forces or person accompanying such forces, or any officials of one of the Allied Nations. If any complaint is made of the conduct of any member of the Allied Forces, the complaint must be made to the Allied Command with a statement of particulars.

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HEADQUARTERS
ARMED COMBATS COMMISSION

EXMO OFF/MSR/AM

DIRECTIVE No 2

December 2, 1943.

1. General

Reference is made to ABC General Orders No 1 dated 10 November 1943, and to Directive No 1 of same date.

2. Organization

a. When the Headquarters of the Commission is fully set up, the provisional organization will be as shown in the attached chart, Annex 'A' hereto. This will be constituted for Appendix 'A' to Directive No 1 above referred to. All copies (other than AM file, record and war diary copies of the latter chart) will be destroyed.

b. It will be seen that it is contemplated that the Headquarters of the Commission will be split into a Main Headquarters and a Rear Headquarters. This is, for the present, dictated by accommodation considerations.

c. Apart from the alterations due to the split Headquarters, the principal changes are as follows:

- (i) The Deputy Chief of Staff (Admin) disappears, and a Vice Chief of Staff is introduced.
- (ii) A Liaison Section under the Deputy President is introduced.
- (iii) The Headquarters of the 2675th (American) Regiment and British Administrative Headquarters appear (for Administrative purposes) under the Executive Officers.
- (iv) The number of Sub-Commissions under the Administrative and Economic Directors is reduced, the remainder coming directly under the Vice-President (and his Deputy) Economic and Administrative Section.

lix 'A' hereto. This will be substituted for Appendix 'A' to Directive No 1 above referred to. All copies (other than AG file, record and diary copies of the latter chart) will be destroyed.

b. It will be seen that it is contemplated that the Headquarters of the Commission will be split into a Main Headquarters and a Residual Headquarters. This is, for the present, dictated by accommodation considerations.

c. Apart from the alterations due to the split Headquarters, the principal changes are as follows:

- (i) The Deputy Chief of Staff (Admin.) disappears, and a Vice Chief of Staff is introduced.
- (ii) A Liaison Section under the Deputy President is introduced.
- (iii) The Headquarters of the 2575th (American) Regiment and British Administrative Headquarters appear (for administrative purposes) under the Executive Officers.
- (iv) The number of Sub-Commissions under the Administrative and Economic Directors is reduced, the remainder coming directly under the Vice-President (and his Deputy) Economic and Administrative Section.

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3. Operation of new organization

The new organization will be put into operation forthwith to the extent possible, and progressively as and when future developments permit. Heads of Staff Branches, Sections, Directorates, and Sub-Commissions will reorganise their personnel accordingly. Steps are being taken to fill existing vacancies on the basis of the original (not the revised) Appendix II to Planning Directive H412 dated 22 October 1963.

4. Consequential Amendments to Directive No 1-

It is not proposed at this stage to issue detailed amendments to Directive No 1. The amendments required to some of its Appendices are sufficiently obvious from the chart Appendix 'A' hereto, which will prevail where there is any conflict between its provisions and those of the new chart.

5. Organization- Split Headquarters.

.....in

Declassified E.O. 12356 Section 3.3/NND No. 785017

Instructions regarding office organization and procedure and other matters connected with the above will be issued as soon as possible.

By Command of Major General J. H. H. H.

R. B. HARRISON

Colonel,

Executive Officer.

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U. S. SECRET Equals British GRY

HEADQUARTERS

ALLIED MILITARY GOVERNMENT

AFG 512

4 December 1943

ADMINISTRATIVE MEMORANDUM

NO 2)

TERMINOLOGY

1. General

(a) Reference is made to Allied Control Commission Directive No. 1 dated 10 November 1943, forwarded under Memorandum of same date (Subject: Operations of Regions.)

(b) It has not been found possible to operate a joint Headquarters AMG and ACC as then contemplated. The position is at present that two Headquarters AMG have been constituted under AFHQ Administrative Memorandum No. 69 dated October 18 1943 as amended by No. 75 of 8 November 1943.

- (1) AMG 15 Army Group with under command Regions 3 and 4.
- (II) Headquarters AMG (Palermo) with under command Regions 1 and 2. This Headquarters includes a number of officers who will later join Headquarters Allied Control Commission.
- (III) AMG 15 Army Group is responsible for all territory north of the Provinces of Salerno, Potenza, and Bari. Headquarters AMG is responsible for all territory (including Sicily) south of the northern boundaries of the above mentioned Provinces. The Province of Salerno has been transferred to control of Region 2 under General Order No. 4 dated 9 November 1943.

2. Allied Control Commission

The Headquarters of the Allied Control Commission (Brindisi) has under command personnel in the four Provinces now administered by the Italian Government. Region 6 remains for the time being under the direct command of AFHQ but will in due course come under ACC.

3. Chiefs, AMG and ACC

The respective chiefs are as follows:

Declassified E.O. 12356 Section 3.3/NND No. 725017

Regions.)

(b) It has not been found possible to operate a joint Headquarters AMG and ACG as then contemplated. The position is at present that two Headquarters AMG have been constituted under AFHQ Administrative Memorandum No. 69 dated October 18 1943 as amended by No. 75 of 8 November 1943.

- (1) AMG 15 Army Group with under command Regions 3 and 4.
 (ii) Headquarters AMG (Palermo) with under command Regions 1 and 2.
 This Headquarters includes a number of officers who will later join Headquarters Allied Control Commission.
 (iii) AMG 15 Army Group is responsible for all territory north of the Provinces of Salerno, Potenza, and Bari. Headquarters AMG is responsible for all territory (including Sicily) south of the northern boundaries of the above mentioned Provinces. The Province of Salerno has been transferred to control of Region 2 under General Order No. 4 dated 9 November 1943.

2. Allied Control Commission

The Headquarters of the Allied Control Commission (Brindisi) has under its personnel in the four Provinces now administered by the Italian Government. Reg. 6 remains for the time being under the direct command of AFHQ but will in due course come under ACG.

3. Chiefs, AMG and ACG

The respective chiefs are as follows:

C.C.A.O. and Chief AMG 15 Army Group - Major General Lord Rennell of Rodd
 D.C.C.A.O. and Chief Headquarters AMG - Brigadier General F. J. McSherry
 (AFHQ Administrative Memo No. 69)
 Acting Deputy President, Allied Control Commission - Major General Kenyon
 Joyes
 (AFHQ Administrative Memo No. 73 dated 2 November 1943) 648

4. Military Government

General Sir Harold Alexander remains Military Governor of all Italian territory under Allied Military Government.

MILITARY ORGANIZATION

5. Sicily

(a) No. 1 District (British), Headquarters Catania includes the whole island for defense and Internal Security purposes, and for the administration of British troops.

(b) Island Base Section (IBS) (American) Headquarters, Palermo, is responsible for administration of U. S. troops.

6. Mainland

No. 2 District (British) and Peninsula Base Section (American) have similar responsibilities in Southern Italy. Jurisdiction of No. 2 District extends as far north as rear boundaries of 15 Army Group.

7. Relationship between Military Commanders and AMG Officers

Relevant extracts from AFHQ letter AG OLA.1-1 GCT-AGM dated 12 November are embodied in Appendix 'A' hereto.

TO/AGS/TS/G1098

8. American Side

(a) The TO and TS for the 2675th Regiment have been approved. All American personnel of AMG - ACC in this theater will be held on the strength of the TO.

(b) Colonel H. Parkin has been assigned as Commanding Officer of the Regiment.

9. British Side

(a) Personnel are at present held on the strength of one or other of the following REs:

- (i) Pool at Military Government School and Holding Center.
- (ii) Armistice Control Commission National Headquarters (No. NA/147/1 dated 16 September 1943).
- (iii) AMBUT RE dated 24 June 1943 which includes Regions 1 and 2.
- (iv) Regions 3, 4, 5, and 6.

The above are separate self-accounting units, each with its G1098. There is no separate RE for Headquarters AMG 15 Army Group (See (b) below)

(b) A 'global' RE (and G 1098) has been prepared which it is hoped to issue shortly. On the strength of this RE will be held all British personnel of AMG - ACC in this theater including those allotted to AMG Headquarters, 15 Army Group (including detachments with Fifth and Eighth Armies).

(c) The unit for which the above RE and G 1098 have been prepared will be known as "AMELAC" (AMG - ACC) and will be administered, in routine personnel and equipment matters, by a British Administrative Headquarters of which Colonel Farren has been appointed acting Chief.

2675TH REGIMENT AND BRITISH ADMINISTRATIVE HEADQUARTERS

10. Authority

Regiment.

(b) Colonel H. Parkin has been assigned as Commanding Officer of the

9. British Side

(a) Personnel are at present held on the strength of one or other of the following REGs:

- (i) Pool at Military Government School and Holding Center.
- (ii) Armistice Control Commission National Headquarters (No. NA/147/1 dated 16 September 1943).
- (iii) AMEOT REG dated 24 June 1943 which includes Regions 1 and 2.
- (iv) Regions 3, 4, 5, and 6.

The above are separate self-accounting units, each with its G1098. There is no separate REG for Headquarters AME 15 Army Group (See (b) below)

(b) A 'global' REG (and G 1098) has been prepared which it is hoped to issue shortly. On the strength of this REG will be held all British personnel of AME - ACC in this theater including those allotted to AME Headquarters, 15 Army Group (including detachments with Fifth and Eighth Armies).

(c) The unit for which the above REG and G 1098 have been prepared will be known as "AMEAC" (AME - ACC) and will be administered, in routine personnel and equipment matters, by a British Administrative Headquarters of which Colonel Farren has been appointed acting Chief.

2675TH HEADQUARTERS AND BRITISH ADMINISTRATIVE HEADQUARTERS

10. Authority

The authority for the organization, location and functioning of these Headquarters is AFHQ letter AG-387 4-1 MGS-AMM dated 3 November 1943.

11. Location

At present the two Headquarters are located at Tizi Ouzou, North Africa with advanced echelons with Headquarters AME.

By Command of Brigadier General MOSEBURY:

DISTRIBUTION

3 Region 1
3 Region 2
1 D C of S (O & SI)
1 G-1
1 G-4
1 Executive Officer
1 Economic Directorate
6 AFHQ MGS (includes copies for British Admin. Hq and Hq 2675th Regt)

1 Comms. Sec.
1 Admin. Director
1 All Sub-Coms (1 each)
1 AG
2 Hq Commandant
3 Hq AOC
3 Hq AME 15 Army Group (for information)

/s/ R. B. RATHBONE
/t/ R. B. RATHBONE,
Colonel,
Executive Officer.

U. S. SECRET EQUALS BRITISH MOST SECRET

Appendix 'A' to
Administrative Memo

No. 2

Dated December 4, 1943.

AG 014.1-1 OCT-AGM

SUBJECT: Relations between Military Commanders and
Officers of Allied Military Government

1. This directive defines the relationship between Military Commanders (British District, Sub-District, Area, Sub-Area and Garrison Commanders and U.S. Base Section and District Commanders, and AMG officers, in the area which is under Headquarters Allied Military Government for military purposes.

2. a. Allied Military Government personnel will be under command of the Commander of the Base Section, District, Sub-District, Area, Sub-Area or Garrison concerned for disciplinary purposes, subject to the provisions of Administrative Memorandum No. 11, AFHQ, 92, (Revised to 21 October 1943).

b. In cases of military emergency, the Allied military commander responsible for defense and security will assume full command of Allied Military Government personnel and will issue such orders to them as the situation demands.

c. In special circumstances, e.g. where there is a very small garrison under a commander junior to the Allied Military Government officer, or where an Italian commander is responsible for the administration, defense or security, special instructions will be issued by this Headquarters.

3. It will be the duty of the Regional Civil Affairs Officer to assist military commanders in his region in their dealings with the civil population. Similarly it will be the duty of the military commander to assist the Regional Civil Affairs Officer, and to uphold this authority in the civil sphere, by military action if need be.

4. Military commanders and Allied Military Government officers will maintain liaison at all times and will carry out their respective functions in close cooperation. Any differences which may arise between them will be promptly reported to this Headquarters. If however an immediate decision is required, the military commander will make the decision and Allied Military Government Officers will comply with his orders, pending receipt of instructions from this Headquarters.

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b. In cases of military emergency, the Allied military commander responsible for defense and security will assume full command of Allied Military Government personnel and will issue such orders to them as the situation demands.

c. In special circumstances, e.g. where there is a very small part under a commander junior to the Allied Military Government officer, or where an Italian commander is responsible for the administration, defense or security, special instructions will be issued by this Headquarters.

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4. Military commanders and Allied Military Government officers will maintain liaison at all times and will carry out their respective functions in close cooperation. Any difference which may arise between them will be promptly reported to this Headquarters. If however an immediate decision is required, the military commander will make the decision and Allied Military Government Officers will comply with his orders, pending receipt of instructions from this Headquarters.

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430. Food Sub-Commission
RESTRICTED

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HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

17 January 1944.

ADMINISTRATIVE ORDER)
NUMBER - 1 - REAR)

RECONSTITUTION OF FOOD SUB-COMMISSION

1. Effective 14 January 1944, the Food Sub-Commission will operate under the Economic Directorate and is reconstituted as follows:

Lt. Col. W. J. Legg	(B) Central Economic Committee
Major S. P. McCreadie	(B) Interior Sub-Commission
Capt. A. J. Parker	(B) Interior Sub-Commission
Capt. F. F. Gregory	(B) Interior Sub-Commission

a. The office of the Sub-Commission will occupy Room 8, 2nd Floor, Provincia Building.

b. The Interior Sub-Commission no longer has any responsibility for food distribution and rationing.

By command of Lieut. General MAC FARLANE:

OFFICIAL:

L. W. Stearns
L. W. STEARNS,
Capt., AGD,
Actg. Asst. Adj. Gen.

L. W. STEARNS,
Capt., AGD,
Actg. Asst. Adj. Gen.

DISTRIBUTION
"A"

RESTRICTED

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Declassified E.O. 12356 Section 3.3/NND No. 785017

RECEIVED

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

25 January 1944

MEMORANDUM

TO : ALL CONCERNED

1. Effective on a date to be announced, probably in the near future, the Allied Military Government will turn over to the Italian Government certain portions of the territory now occupied by the Allied Forces. At that time Allied Military Government will cease and the Italian Administration will assume full responsibility for civil government in such territory.

This will involve the withdrawal of a part of the Allied Military Government personnel from the territory. The balance will continue as representatives of the Allied Control Commission.

This memorandum is to outline certain general principles which will guide A.C.C. personnel in the territories administered by the Italian Government.

Present Status - Co-Belligerency

2. Effective September 3, 1943 the Italian Government concluded an Armistice with the Governments of the United States and Great-Britain acting in the interests of the United Nations. Subsequently the Italian Government signed an instrument of surrender governing the relations between the United Nations and Italy, which instrument contained various provisions designed to protect the interests of the Allies and to promote the war effort, and called for the appointment of a Control Commission to enforce and implement those provisions.

3. Following the declaration of war on Germany, Italy was accorded the status of co-belligerent. According to the triplicate statement of 13 October 1943 announcing this new status.

"The relationship of co-belligerency between the Government of Italy and the United Nations' Governments cannot of itself affect the terms (of the Instrument of Surrender) recently signed, which retain their full force and can only be adjusted by agreement between the Allied Governments in the light of the assistance which the Italian Government may be able to afford to the United Nations' Cause."

The situation of a co-belligerent does not mean that Italy is recognized as one of the United Nations or is admitted as an ally. It means that the

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will involve the withdrawal of a part of the Allied Military Government personnel from the territory. The balance will continue as representatives of the Allied Control Commission.

This memorandum is to outline certain general principles which will guide A.C.C. personnel in the territories administered by the Italian Government.

Present Status - Co-belligerency

2. Effective September 3, 1943 the Italian Government concluded an armistice with the Governments of the United States and Great-Britain acting in the interests of the United Nations. Subsequently the Italian Government signed an instrument of surrender governing the relations between the United Nations and Italy, which instrument contained various provisions designed to protect the interests of the Allies and to promote to war effort, and called for the appointment of a Control Commission to enforce and implement these provisions.

3. Following the declaration of war on Germany, Italy was accorded the status of co-belligerent. According to the triplicate statement of 13 October 1943 announcing this new status,

"The relationship of co-belligerency between the Government of Italy and the United Nations' Governments cannot of itself affect the terms (of the Instrument of Surrender) recently signed, which retain their full force and can only be adjusted by agreement between the Allied Governments in the light of the assistance which the Italian Government may be able to afford to the United Nations' cause."

The situation of a co-belligerent does not mean that Italy is recognized as one of the United Nations or is admitted as an ally. It means that the Italian Government is fighting the same enemy and in this respect has the support of the United Nations.

General Functions Allied Control Commission

4. The general functions of the Allied Control Commission, as laid down in the directive of the Combined Chiefs of Staff, are as follows:

- (a) To enforce and execute the instrument of surrender under the orders and general directives of the Allied Commander-in-Chief.
- (b) To insure that the conduct of the Italian Government conforms to the requirements of an Allied Base of Operations, especially transportation and communications.
- (c) To be the organ through which the policy of the United Nations towards the Italian Government is conducted and the relations between the United Nations and the Italian Government are handled.

SECRET

Organization of the Allied Control Commission

5. The Allied Commander-in-Chief will be ex officio President of the Commission. The General Officer Commanding-in-Chief, Allied Central Mediterranean Forces, will be acting President. The acting senior officer of the Commission will be Chief Commissioner who will serve as Deputy President of the Commission.

6. The Commission will be divided into five Sections: Economic, Administrative, Military, Political, and Communications. Sections will be in charge of Vice Presidents or Directors and, in each case, will comprise one or more Subcommissions. The tentative organization of the Commission into its various Sections and Subcommissions is set forth in Appendix A hereto.

7. Each Section or Subcommission will maintain a headquarters staff. Some will also have representatives in the field. The existing regional organizations will be continued initially to correspond to each regional authority as may be set up by the Italian Government, or otherwise as administrative convenience may dictate.

8. A.C.C. personnel in the field will be known as Control Commissioners with designation of their particular specialist category where appropriate. For example, Control Commissioner (Legal), Control Commissioner (Public Health). The Chief Control Officer in the Region will be known as the Regional Control Commissioner (RCC).

Functions and General Duties of A.C.C. Officers in the Field

9. Particulars as to the nature of the duties of A.C.C. field officers will be specified by the Subcommissions to which they are assigned. However, the following guides are applicable to all.

- (a) The primary function of A.C.C. officers in the field will be to give assistance and guidance to and to supervise the local Italian officials and to convey such instructions to them as may be authorized either in specific instances or generally under this and further directives.
- (b) Each A.C.C. officer will also carefully observe the operation of the Italian Government in the area or administrative field of his responsibility in order to determine whether the terms of the surrender are being vigorously and effectively enforced. The results of such observations will be the subject of periodic or special reports to higher headquarters.
- (c) A.C.C. field personnel will have no power to command or direct Italian officials in connection with the performance of their duties. In this respect their powers and duties are to be contrasted with those of officers of AM.
- (d) Particularly during the transition stage and until the authority of the Italian Government is fully established and the administrative Italian officials will

8. A.C.C. personnel in the field will be known as Control Commissioners with designation of their particular specialist category where appropriate. For example, Control Commissioner (Legal), Control Commissioner (Public Health). The Chief Control Officer in the region will be known as the Regional Control Commissioner (RCC).

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- (b) Each A.C.C. officer will also carefully observe the operation of the Italian Government in the area or administrative field of his responsibility in order to determine whether the terms of the surrender are being vigorously and effectively enforced. The results of such observations will be the subject of periodic or special reports to higher headquarters.
- (c) A.C.C. field personnel will have no power to command or direct Italian officials in connection with the performance of their duties. In this respect their powers and duties are to be contrasted with those of officers of AMG.
- (d) Particularly during the transition stage and until the authority of the Italian Government is fully established and the administrative machine is functioning smoothly, the Italian officials will probably require considerable advice, information and assistance from A.C.C. officers. It is entirely proper in this way to support the authority of the Italian officials. Care should be taken, however, not to interfere directly or to give the appearance of interfering directly in or with the local administration except in real emergency.
- (e) A.C.C. personnel must also take great care to avoid becoming involved in political disputes or conflicts. A.C.C. officers will deal only with the officials selected by the Italian Government. The competency of these officials and the quality of their administration will be the responsibility of the Italian Government. However, when officials behave in a manner likely to prejudice the position of the Allied Forces by violation of the terms of surrender or otherwise, A.C.C. personnel will take any action that may be authorized and promptly submit a report with recommendations to higher headquarters.

- 2 -
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RESUMED

- (f) Close coordination will be necessary between A.C.C. and tactical and administrative forces in the area. Certain committees have already been established (i.e. Local Resources Boards). Information as to these committees and other inter-service agencies will be communicated to field personnel where necessary. It is essential in order that confusion be avoided that the channels of communication with the Italian authorities remain as few as possible as far as possible.

10. The disposition of A.C.C. personnel and their operations will be communicated by Regional Commissioners or by A.C.C. HQ. The following general rules, will, however, apply:

- (a) Generally there will be no A.C.C. field officers in the communes or in a position comparable to that of the C.A.O. or C.A.P.O. under AM. General administration will, therefore, be subject to A.C.C. control at the provincial level. Such local inspection as may be required will be worked out from A.C.C. regional or provincial HQ.
- (b) In the transition stage and until the Italian administration is functioning satisfactorily A.C.C. personnel will, subject to sub-paragraph (a) above, be disposed on a basis approaching that of AM. An effort will be made to reduce numbers as quickly as conditions permit.

Regional Organization

11. It is understood that the Italian Government intends to appoint Italian Regional Commissioners in certain areas to function until the Italian Government can effectively communicate with and maintain control of the provinces. In other areas to be turned over, the Italian Government may communicate directly with the provincial officials. In either case, A.C.C. will initially appoint a Regional Control Commissioner. In regions in which there is an Italian Regional Commissioner the R.P.C. will, under directives of A.C.C. headquarters, establish control at the regional level and work with his Italian counterpart. In regions where there is no Italian commissioner the R.P.C. will serve as channel for communication with A.C.C. personnel in the field and as a regional representative of A.C.C. HQ.

Attitude toward Italian Officials

12. The members of the Commission, whether acting officially or otherwise, should maintain a correct attitude toward members of the Italian Government, neither autocratic on the one hand nor familiar on the other.

or in a position comparable to that of the C.A.C. or C.A.F.O. under AMF. Control administration will, therefore, be subject to A.C.C. control at the provincial level. Such local inspection as may be required will be worked out from A.C.C. regional or provincial staff.

- (b) In the transition stage and until the Italian administration is functioning satisfactorily A.C.C. personnel will, subject to sub-paragraph (a) above, be disposed on a basis approaching that of AMF. An effort will be made to reduce numbers as quickly as conditions permit.

Regional Organization

11. It is understood that the Italian Government intends to appoint Italian Regional Commissioners in certain areas to function until the Italian Government can effectively communicate with and maintain control of the provinces. In other areas to be turned over, the Italian Government may communicate directly with the provincial officials. In either case, A.C.C. will initially appoint a Regional Control Commissioner. In regions in which there is an Italian Regional Commissioner the R.C.C. will, under directives of A.C.C. headquarters, establish control at the regional level and work with his Italian counterpart. In regions where there is no Italian Commissioner the R.C.C. will serve as channel for communication with A.C.C. personnel in the field and as a regional representative of A.C.C. HQ.

Attitude toward Italian Officials

12. The members of the Commission, whether acting officially or otherwise, should maintain a correct attitude toward members of the Italian Government, neither autocratic on the one hand nor familiar on the other.

It must be emphasized that the Allied Control Commission occupies a position in relation to the Italian Government which is quite different from that of Allied Military Government. The Commission advises and supervises; it does not govern. This fundamental difference must be thoroughly understood by all officers who will adjust accordingly their attitude toward Italian officials and agencies, allowing them to develop their functions without undue interference.

If basic differences arise between officers of this Commission and the corresponding representatives of the Italian Government, the matter at issue will be submitted to the Chief Commissioner for adjustment with the Head of the Italian Government.

DISTRIBUTION "A"

Plus 225 copies Region I
125 " " II

/s/ Charles Spofford Col, GSC for
WILLIAM MASON MACFARLANE
Lieutenant General
Chief Commissioner
Allied Control Commission

RESISTANCE

Declassified E.O. 12356 Section 3.3/NND No. 785017APPENDIX "A"SECTIONS AND SUBCOMMISSIONS OF A.C.C.

(Tentative)

ECONOMIC SECTION

Finance
Industry and Commerce
Labor
Food
Public Works & Mines
Agriculture, Forests, and Fisheries

ADMINISTRATIVE SECTION

Legal
Property Control
Interior
Public Safety
Public Health
Education
Monuments & Fine Arts

COMMUNICATIONS SECTION

Internal Transportation
Shipping
Telecommunications and Postal

MILITARY SECTION

Naval Forces
Land Forces
Air Forces
War Material Disposal

POLITICAL SECTION

Foreign and Internal
Internees and Displaced Persons and Refugees

ADMINISTRATIVE SECTION

Legal
Property Control
Interior
Public Safety
Public Health
Education
Monuments & Fine Arts

COMMUNICATIONS SECTION

Internal Transportation
Shipping
Telecommunications and Postal

MILITARY SECTION

Naval Forces
Land Forces
Air Forces
War Material Disposal

POLITICAL SECTION

Foreign and Internal
Internees and Displaced Persons and Refugees

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Declassified E.O. 12356 Section 3.3/NND No. 785017

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Declassified E.O. 12356 Section 3.3/NND No. 785017

REF ID: A66101

HEADQUARTERS
ALLIED MILITARY GOVERNMENT
AFG 334

25 January 1944.

ADMINISTRATIVE ORDER

NUMBER

6

ORGANIZATION, AFG/ACC1. Fusion of Headquarters:

Reference minutes dated 22 January 1944 of Executive Council Meeting held on 21 January. (Minutes 224). AFHQ, MSG Cable No 42485 dated 24 January 1944, gives authority for the fusion of HQ AFG, HQ ACC and HQ AFG ACP (late 15th Army Group) referred to in the above quoted Minutes, and certain other changes detailed below to be put into effect as from 25 January 1944. An AFHQ General Order dated 24 January 1944 is being issued.

2. Changes in Command and Organization:

a. General Sir Harold Alexander will be the representative in Italy of the President, Allied Control Commission and will also continue as Military Governor of occupied territory under ACP.

b. Lt. Gen. Sir Noel Mason MacFarlane, while serving as Deputy President, ACC, will be Chief Commissioner, ACC, and COAO, occupied territory under AFG. His HQ, will be HQ ACC, and in addition the Civil Affairs branch of HQ, ACP.

c. HQ AFG Fifth & Eighth Armies will be under operational control of Army Commanders and under technical and administrative control of HQ ACC.

d. Region VI is still under command AFHQ but is expected shortly to come under HQ ACC.

3. Implementation of New Organization:

and HQ AMB ACCM (late 15th Army Group) referred to in the above quoted minutes, and certain other changes detailed below to be put into effect as from 25 January 1944. An APHQ General Order dated 24 January 1944 is being issued.

2. Changes in Command and Organization:

- a. General Sir Harold Alexander will be the representative in Italy of the President, Allied Control Commission and will also continue as Military Governor of occupied territory under AMB.
- b. Lt. Gen. Sir Noel Mason MacFarlane, while serving as Deputy President, ACC, will be Chief Commissioner, ACC, and CCAO, occupied territory under AMB. His HQ, will be HQ ACC, and in addition the Civil Affairs branch of HQ, ACCM.
- c. HQ AMB Fifth & Eighth Armies will be under operational control of Army Commanders and under technical and administrative control of HQ ACC.
- d. Region VI is still under command APHQ but is expected shortly to come under HQ ACC.

3. Implementation of New Organization:

a. The new combined Headquarters will be known as Headquarters, Allied Control Commission (HQ, ACC) and all orders, memoranda, letters, etc. will be so headed. Orders and letters will be signed "By command of Lieutenant General MACFARLANE".

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b. (1) HQ, (excluding the Tizi Ouzou Rear Party), is at present divided between Naples, Brindisi, Salerno and Palermo. Addresses and nomenclature will be as follows:

Place	Name and Address for Official Correspondence	Cable Address
Naples	Main HQ, ACC	FARGO
Brindisi	HQ, ACC (Brindisi Detachment)	Petina (Rear)
Salerno	HQ, ACC (Salerno Detachment)	Petina (Forward)
Palermo	HQ, ACC (Rear Detachment)	ISS for AMG for Rogers.

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REF ID: A66121

(2.) It will be observed that Naples becomes Main HQ.

(3.) Daily correspondence affecting the Salerno detachment as a whole (i.e., to be dealt with by HQ Comdt., Salerno) will be addressed. Correspondence for the Administrative Half Section or any of its Sub-Commissions will simply be addressed to Vice-President Administrative Half Section or the Sub-Commission concerned, and dispatch will be effected from Main HQ.

c. Although HQ AMV AMP (late 1941 Army Group) has officially ceased to exist, it is not physically possible for that HQ to close down immediately. Until further notice, therefore, correspondence and cables will not be addressed direct to AMV 5th Army, AMV 4th Army, Region III or Region IV. Such correspondence, both by this HQ and by AMV Armies and Regions III and IV, will continue to be addressed to HQ AMV ACP-able address "Pilot for ACC". Detailed technical or administrative instructions intended for all AMV-ACC Units say, however, be so worded as to include AMV Armies and Regions III and IV, and addresses and distribution lists may include them. The copies for AMV Armies and Regions III and IV will, however, be sent to HQ AMV ACP with a request to issue.

d. (1) Sub-paragraphs a and b will be effective immediately.

(2) As soon as AMV ACP has actually ceased to function and been absorbed into HQ ACC, all concerned will be notified immediately and HQ ACC will then deal direct with AMV Armies and with Regions III and IV. Smaller notification will be made as soon as Region VI is placed under command.

By order of Colonel SPOFFORD:

OFFICIAL:

L/M. STEARNS
Capt, ACC
Asst Adj Gen.

L/M. STEARNS
Capt, ACC
Asst Adj Gen.

...technical or administrative
...intended for all ACC-ACC Units may, however, be so worded
...to include ACC Armies and Regions III and IV, and addresses and di-
...tribution lists may include them. The copies for ACC Armies and Re-
...gions III and IV will, however, be sent to HQ ACC with a request
...to issue.

d. (1) Sub-paragraphs a and b will be effective immediately.

(2) As soon as ACC ADP has actually ceased to function and
been absorbed into HQ ACC, all concerned will be notified immediately
and HQ ACC will then deal direct with ACC Armies and with Regions III
and IV. Similar notification will be made as soon as Region VI is plac-
ed under command.

By order of Colonel STORFORD:

OFFICIAL:

L.W. STORFORD
Capt, AGD
Asst Adj Gen.

L.W. STORFORD
Capt, AGD
Asst Adj Gen.

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HEADQUARTERS
ALLIED FORCES COMMAND
APR 30, 1944

31 January 1944

ADMINISTRATIVE ORDER

NUMBER 3

ORGANIZATION, AMT/ACC

1. Reference paragraph 3d (2) of Administrative Order Number 6, HQ AMT, dated 25 January 1944, with effect from midnight Thursday, February 3, 1944. HQ AMT, AMT will come to Operation and will be absorbed into HQ ACC. HQ ACC will thereafter deal direct with the Admin and Logistics III and IV. Bureau VI has not yet been placed under command.

By order of field, General WACFALAND:

L. W. STEARNS
Capt, ACC
Asst Adj Gen

OFFICIAL:

L. W. Stearns
L. W. STEARNS
Capt, ACC
Asst Adj Gen

DISTRIBUTION:

- 2 - CC, ACC
- 1 - Brig. Quarterback
- 1 - Brig. Rush
- 4 - AI
- 1 - Deputy C/S (O & SI)
- 1 - C-1
- 1 - C-2
- 1 - Doss Off
- 1 - Hq Court
- 1 - Hq Court, Salome
- 9 - Economic VR
- 5 - Admin VP
- 3 - Political Section
- 1 - Comm Section

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copy is like not yet been placed under command.

By order of Fleet. General WAGSTADT:

L. W. STEARNS
Capt, AGO
Asst Adj Gen.

OFFICIAL:

[Signature]

L. W. STEARNS
Capt, AGO
Asst Adj Gen.

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- 1 - Brig. Lab.
- 4 - AG
- 1 - Deputy C/S (C & ST)
- 1 - C-1
- 1 - C-4
- 1 - Exec Off
- 1 - Hq Const
- 1 - Hq Const, Balerno
- 1 - Economic VP
- 1 - Admin VP
- 1 - Political Section
- 1 - Comm Section
- 1 - Hq AGO (Strategic Detachment)
- 1 - Hq AGO (Base Detachment)
- 1 - Hq AGO AGO (For favor of issue to AGO and Regions III & IV)
- 1 - Hq AGO (For favor of issue of 1 copy to Region VI)
- 1 - Region I
- 1 - Region II
- 1 - Region V
- 6 - Spare

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HEADQUARTERS
ALLIED CONTROL COMMISSION
ATO 394

31 January 1944

ADMINISTRATIVE ORDER)

NUMBER : 4)

ORGANIZATION AMG/ACC

Reference paragraph 3 d (2) of Administrative Order Number 6, HQ AMG, dated 25 January 1944, and Administrative Order Number 3, HQ ACC, dated 31 January 1944.

1. Under authority AMG cable No. FILMOS 44368 and Administrative Memorandum both dated 31 January 1944, Region VI has been placed under command HQ ACC with effect from today.

By order of Lieut. General MACE RAME:

L. W. STEARNS
Capt., ACC
Asst Adj Gen

OFFICIAL: *L. W. Stearns*

L. W. STEARNS
Capt., ACC
Asst Adj Gen

DISTRIBUTION:

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1	-	Brig. Lush
4	-	AC
1	-	Deputy C/S (O & SI)
1	-	C-1
1	-	C-4
1	-	Exec Off
1	-	Hq Comdt
1	-	Hq Comdt, Salerno
9	-	Economic VP
8	-	Admin VP

1. Under authority AFHQ cable No. FLEPS 14342 and Administrative Memorandum both dated 31 January 1944, Region VI has been placed under command HQ ACC with effect from today.

By order of Lieut. General MACFILLANE:

L. W. STEARNS
Capt, AGO
Asst Adj Gen

OFFICIAL: *L. W. Stearns*

L. W. STEARNS
Capt, AGO
Asst Adj Gen

DISTRIBUTION:

- 2 - CC, ACC
- 1 - Brig. Quarterback
- 1 - Brig. Lush
- 4 - AG
- 1 - Deputy C/S (O & SI)
- 1 - G-1
- 1 - G-4
- 1 - Exec Off
- 1 - Hq Comdt
- 1 - Hq Comdt, Salerno
- 9 - Economic VP
- 8 - Admin VP
- 3 - Political Section
- 4 - Coms Section
- 3 - Hq ACC (Brindisi Detachment)
- 1 - Hq ACC (Rear Detachment)
- 1 - Hq AGS, ACME
- 1 - AMO 5th Army
- 1 - AMO 8th Army
- 2 - MRS AFHQ
- 1 - Region I
- 1 - Region II
- 1 - Region III
- 1 - Region IV
- 1 - Region V
- 1 - Region VI
- 6 - Spare

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HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

31 January 1944

MEMORANDUM

TO : ALL CONCERNED

1. At a very early date "that portion of Italy south of the northern boundaries of the Province of Salerno, Potenza, and Bari, and Sicily and adjacent Islands" will be handed over to the Italian Government and jurisdiction subject to the guidance and instructions of the Allied Control Commission under the Chief Commissioner.

2. North of this line Allied Military Government will continue under the direction of the Chief Commissioner acting for the Military Governor (G.O.C.-in-C. ACMF).

3. AMG 5th and 8th Armies and Regions III and IV will therefore continue their present functions. Region V will shortly be added. Regions I and II will thenceforth assume an advisory capacity only, as described in para 8 of the Chief Commissioner's memorandum of 23 January.

4. Thus both Military Government in the forward areas and the advisory functions of A.C.C. in territory administered by the Italian Government will be carried on by one organization.

5. The Administrative and Economic Sections and the Subcommissions coming under their direction will extend their advisory functions to cover the whole of liberated Italy and will advise the Chief Commissioner in their respective spheres on matters both north and south of the dividing line.

6. It is the wish of the Chief Commissioner that the Regional organization should continue both in the areas under Military Government and those under advisory control. The S.C.A.Os, 5th and 8th Armies, the R.C.A.Os of Regions III, IV and V, and the Regional Control Commissioners of Sardinia and Regions I and II will maintain their organizations (on a reduced scale in the two latter cases) and all specialist officers in the Region as well as the C.A.Os and C.A.P.Os and C.Gs will be under their command.

7. In order to centralize control of the Regional organizations (including 5th and 8th Armies (AM)) and to ensure compliance by the Italian Government with the advice rendered to them and the execution of the Chief Commissioner's orders, as advised by the Administrative and Subcommissions, a third Section,

Declassified E.O. 12356 Section 3.3/NND No. 785017

2. North of this line Allied Military Government will continue under the direction of the Chief Commissioner acting for the Military Governor (G.C.C.-in-C. AGMF).

3. AGM 5th and 8th Armies and Regions III and IV will therefore continue their present functions. Region V will shortly be added. Regions I and II will thereforeforth assume an advisory capacity only, as described in para 8 of the Chief Commissioner's memorandum of 23 January.

4. Thus both Military Government in the forward areas and the advisory functions of A.C.C. in territory administered by the Italian Government will be carried on by one organization.

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7. In order to centralize control of the Regional organizations (including 5th and 8th Armies AGM) and to ensure compliance by the Italian Government with the advice rendered to them and the execution of the Chief Commissioner's orders, as advised by the Economic and Administrative Sections, a third Section has been set up to be called the Regional Control and Military Government Section headed by an Executive Commissioner having the status of a Vice President under whose immediate command will come the A.C.A.Os and R.C.Os and their staffs both administrative and specialist in all matters, and the S.C.A.Os, 5th and 8th Armies and military personnel of HQ, A.C.C., for administration and discipline.

8. On all matters of policy the Chief Commissioner's orders and directives (as advised by the Subcommissions) will be passed to the R.C.A.Os and R.C.Os by this Section. Heads of Subcommissions will correspond with their representatives in the Regions (but not with representatives of other Subcommissions) on routine technical matters only. R.C.A.Os and R.C.Os will address themselves on all matters to the V.P. of the R.C. and M.S. Section, which will also carry out (in the Establishment Branch), the M.S. A & C, G-1 and G-4 duties for all personnel of the A.C.C. All postings and assignments to Regions and to HQ will be made by the Section and no transfers of personnel from Region to Region will be carried out except by this Section.

Declassified E.O. 12356 Section 3.3/NND No. 785017

9. This Section will also be responsible for Displaced Persons, Security and for proper liaison between A.C.C. and Regions and all Allied military (all services) formations.

10. It is important to maintain the channel of communication to Regions and Army AMGs through this Section in order that coordination of policy, continuity in administration and close liaison with military formations and units may be ensured, so far as is possible, both in the areas administered by Allied Military Government and in the territory in which the Allied officers act in an advisory capacity only.

11. It is therefore the Chief Commissioner's wish that Subcommittees should err on the side of passing too much through this Section, especially during the early stage, rather than of dealing direct with their representatives in the field.

By Command of Lieut. General Macfarlane:

MS/Luk

M. S. LUSH
Brigadier
Executive Commissioner
Allied Control Commission

DISTRIBUTION:

+ 10 copies Region I
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Declassified E.O. 12356 Section 3.3/NND No.

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11/5/11
M. S. LUCH
Brigadier
Executive Commissioner
Allied Control Commission

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RC-M. Section

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HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

Ref 16052/G-1

6 March 1944

ESTABLISHMENT MEMORANDUM)

NUMBER

1)

1. Matters pertaining to the Establishment Branch of RC & MG will henceforth be published in "Establishment Memoranda", and will not be included in Executive Memoranda as previously required by para. 6 Executive Memorandum No. 16. Establishment Memoranda will include only those matters of general application and interest.

2. The following Establishment Branch matters previously published as Executive Memoranda will not be republished but will be considered as Establishment Memoranda, numbers as indicated and these numbers will not again be used:

EXECUTIVE MEMORANDUMESTABLISHMENT
MEMORANDUM

No. 2 Organization HQ ACC - 7 Feb 1944
as amended by No. 16 - 15 Feb 1944

No. 2

No. 19 M.S. Matters, Brit. Personnel - 15 Feb 1944

No. 3

No. 23 Authorization for Travel - 19 Feb 1944

No. 4

NOTE: This applies strictly to HQ ACC
but may be considered as a guide
by Regions.

No. 28 Local Purchases and Contracts

No. 5

3. Establishment Branch matters applying only to this headquarters will be published as "Office Memoranda".

By command of Lieut General MACPAGLANE:

JOHN J. ALBRIGHT
Colonel, Infantry
Establishments Officer

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DISTRIBUTION:
"A"

RESTRICTED

2 3 7 4