

Declassified E.O. 12356 Section 3.3/NND No. 785017

ACC

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Declassified E.O. 12356 Section 3.3/NND No.

785017

10000/109/32

INSTRUCTIONS FOR THE GUIDANCE OF OFFICERS OF THE
COMMISSION AMENDMENTS
MAY - SEPT. 1944

Declassified E.O. 12356 Section 3.3/NND No. 785017

HEADQUARTERS
ALLIANCE CONTROL COMMISSION
S. & M.C. Section
APO 394

Ref/593/CA.

27 Sept. 1944.

SUBJECT: Instructions for the Guidance of
Officers of the Commission.

TO : Printing Officer.

1. Attached are draft Indices for Establishment and Office Memoranda. Please arrange for printing and submit draft for approval.
2. Where page numbers have been omitted these can be inserted when proofs of memoranda are submitted with correct page numbers.
3. When approved, 2000 copies of each will be required.

J.K.
NORMAN E. FISKE,
Colonel,
Deputy Executive
Commissioner.

1909
TA

Declassified E.O. 12356 Section 3.3/NND No. 785017INDEXOFFICE MEMORANDUM

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HEADQUARTERS
ARMED CONTROL COMMISSION
R.C. & M.C. SECTION
APO 324

14 Sept 1944

Ref/593/50/CA.

SUBJECT : Printing - Instructions for guidance of Officers.
TO : Printing Officer.

1. The following are returned to you.

a. Proof Prints of Establishment Memorandum 13 and 19, for correction and submission of a further proof.

b. Establishment Memorandum No. 14 which please set up and send a proof for checking. This document should be paged 4a, 4b, 4c etc. to fit into the book.

c. Proof Prints of Office Memoranda 5a, 6 to 15 inclusive for correction and submission of a further proof.

d. Amendments to the Book for setting up and submission of a proof and

e. Executive Memoranda No. 78 and 79 which please set up and submit a proof. The one Memoranda will follow on Executive Memoranda 72 to 77 at present in your possession.

2. As it is desired that all these documents should be sent in one lot please keep them together along with Executive Memoranda 72-77 and submit proofs for the lot at one time.

ROBERT E. FISHER
Colonel
Deputy Executive
Commissioner

Declassified E.O. 12356 Section 3.3/NND No.

785017

342

20 JUL Recd

37

MEMORANDUM
FOR THE RECORD
SUBJECT: [illegible]

10/17/45

SUBJECT: [illegible]

TO: [illegible]

1. Further to our letter of 15 Jul. (Enc. 1) has not appeared in the printed form. Will you please cause the following words to be added at the end of para 14 B.

"These reports will not include operating statements, balance sheets or inventories".

2. Please also issue in [illegible] deleting sub para 2 and 3 of para 14.

3. Will you please also have these amendments published so that [illegible] copies may be [illegible].

[Handwritten signature]

S. H. [illegible], Lt Col
For [illegible], [illegible] Sec.

Approved for Property Control Sub-Committee.

Please [illegible]

in [illegible]

EM 15 in [illegible]

Col. [illegible]

[Handwritten note: Supply & delivery of...]

[Handwritten notes and signatures]

[Handwritten: 1905-3]

Declassified E.O. 12356 Section 3.3/NND No. 785017Appendix
e

REVISION OF EXECUTIVE MEMORANDUM NUMBER 42

FINANCING OF OPERATIONS OR PROJECTS IN WHICH SUB-COMMISSION HAVE
AN INTEREST

1. This Memorandum will outline the procedure to be observed by all Sub-Commissions in the financing of operations or projects in which they have an interest.
2. In territory now under the control of the Italian Government, the Finance Sub-Commission does not consider requests for funds for individual purposes. The Finance Sub-Commission exercises control over Italian Governmental expenditures through an examination of the Italian Government's consolidated budget covering all Governmental activities. Accordingly, the provision of finance for particular purposes should be discussed by the interested Sub-Commission with its opposite number in the Italian Government. When the Sub-Commission and Ministry concerned are in agreement, the Ministry will then arrange with the Minister of Finance for consideration of the item with a view to its being included in the Italian Government's consolidated budget.
3. In territory under Allied Military Government a Sub-Commission interested in a particular project involving expenditure of funds should, in conjunction with the appropriate Regional officials, consult with the Italian official or Governmental agency having jurisdiction over such work or activity in the Region. When it has been agreed that the proposed expenditure should be undertaken, it will be the responsibility of the appropriate Italian official to include such expenditure in the proper budget (State, provincial or communal). Control over the total volume of expenditure is obtained through examination of such budgets by Regional Finance Officers.
4. Nothing in this instruction shall be deemed to alter the procedure in effect in forward areas under control of AMG Fifth and Eighth Armies, in those circumstances where direct AMG finance has to be provided.

1904

M.S. LUSH
Brigadier,
Executive Commissioner.

Ref/45/33/CA.

He *only slight alteration*
29/8.

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HEADQUARTERS
ALLIED CONTROL COMMISSION
FINANCE SUB-COMMISSION
APO 394

13062/F

24 August, 1944.

29 AUG Recd

SUBJECT: Executive Memo Revision.

TO: Economic Section. ✓

Reference the proposed revision of Executive Memo N°10, 12 February, 1944, it is desired to substitute the attached amended version of paragraph 5, CUSTOMS, for the draft recently submitted.

for BEL Director
Joint Director
Finance Sub-Commission

1st Ind
RECEIVED SECTION, HQ. ACC, 28 Aug 44

WHS/sem

TO : E.S. & R.S. (C.A. Branch)

Forwarded for necessary action.

L. W. Smith
Capt R.A.

L. W. WIND-SMITH, Captain, 4903
E.O. 3 (C.A.), Economic Section

27 Aug
26

29

EXECUTIVE MEMORANDUM N° 10
SECTION 5, CUSTOMS
SUGGESTED AMENDMENT

5: Customs.

Italian custom activity will be resumed in all areas not specifically reserved to Allied Naval or Military operations, and to the latter as and when they are released. The Finance Officers will maintain liaison between Army and Navy operations Officers and the Italian Customs service, to the end that a continuous customs barrier may be maintained on the perimeter of reserved areas.

Close contact with the principal Italian Customs Officer of the Region will be maintained.

Failure of personnel of the R.Guardia di Finanza or of the Capitaneria di Porto properly to perform customs' related functions should be immediately reported.

The principal customs offices will be visited from time to time and a report submitted on any irregular or unusual features.

The Italian Customs service will function in accordance with the existing Customs laws and regulations.

pk

1962

Declassified E.O. 12356 Section 3.3/NND No. 785017

HQ A.C. ECONOMIC SECTION

19 Aug.
(info)

From	To
☒ ECONOMIC SECTION	
AGRICULTURE	
COMMERCE	
FINANCE	
FOOD	
INDUSTRY	
LABOR	
PUBLIC WORKS & UTILITIES	
REVENUE DIVISION	
TRANSPORTATION	
C.A. Branch	☒
EXECUTIVE SECRETARIAT	
EXECUTIVE COMMISSION	
ADMINISTRATIVE SECTION	
For Signature	
Remarks/Recommendation	
Information	
Approval/Disapproval	
Appropriate Action	
Investigation & Report	
Noting and Return	
Noting and Retention	
Dispatch	

Remarks: May Reakes

Ref our ES/SZ dated 17 Aug.
Attached is further amend-
ment suggested by
Finance S/C
H.S.

Declassified E.O. 12356 Section 3.3/NND No. 785017

593
HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
ADMINISTRATIVE SECTION

4/19.1/AS.

20 Aug 44.

SUBJECT : Amendment to Handbook.

23 AUG Recd

TO : RCMG Section.

Executive Memorandum No. 30 Schedule B. please delete sub para 17(e) and re-letter (f) to read (e)

EXT 469
SHW/gal

[Signature]
G.R. UPJOHN Col.
A/Hd. Admin Sec.

[Signature] 1951

Declassified E.O. 12356 Section 3.3/NND No. 785017

EXECUTIVE MEMORANDUM NO 10

SECTION 5 CUSTOMS

SUGGESTED AMENDMENT

19 AUG Recd

5 : Customs

Italian customs activity will be resumed in all areas not specifically reserved to Allied Naval or Military operations, and to the latter as and when they are released. The Finance Officers will maintain liaison between Army and Navy operations Officers and the Italian Customs service to the end that a continuous customs barrier may be maintained on the perimeter of reserved areas.

Close contact with the principal Italian Customs Officer of the Region will be maintained.

Failure of personnel of the R. Guardia di Finanza or of the Capitaneria di Porto properly to perform customs related functions should be immediately reported.

The principal customs offices will be visited from time to time and a report submitted on any irregular or unusual features.

The Italian Customs service will function in accordance with the existing Customs laws and regulations.

To Beor Section

Submitted as amendment
to original draft, please, the words
"except as regards" in the second
line of the penultimate paragraph
to the end of the paragraph have
been deleted.

W. B. R. O.
Major
for B.R.O.
Thence to
18 Aug 1944

Declassified E.O. 12356 Section 3.3/NND No. 785017

*Economic
Action*

Declassified E.O. 12356 Section 3.3/NND No. 785017

Tel: 550

HEADQUARTERS
ALLIED CONTROL COMMISSION
ECONOMIC SECTION
APO 394

HS/ml

ES/52

17 August 1944

17 AUG Recd

SUBJECT: Instructions for Guidance of Officers of the Commission.

TO : R. C. & M. G. Section

1. Reference your 593/10/CA dated 28 July 44.
2. We attach letter reference 13102/F dated 8 Aug from Finance Sub-Commission which deals with all matters of concern to that Sub-Commission.
3. Appendix H (a) Delete Electric Power Mission
(b) Industry and Commerce should be shown as separate Sub-Commissions.
(c) Delete Internal from Transportation Sub-Commission
4. Schedule "B" page 53
Public Works & Utilities para 16 - Delete sub para (a)
5. Establishment Memorandum No. 2 dated 7 Feb.
para 2 b. line 1 delete Internal
para 2 c. delete Electric Power Mission
para 2 d. can all be deleted
para 7 c. (11) delete Electric Power Mission
para 3 d. can all be deleted.

J. W. Smith
Capt R. A.
J. W. SMITH
Executive Director
Economic Section

Incl: Finance S/C letter
13102/F dated 8 Aug.

1899

ph

HEADQUARTERS
ALLIED CONTROL COMMISSION
FINANCE SUB-COMMISSION
APO 394
tel. 553&417

13102/F

8 August 1944

SUBJECT: Review of Executive Memoranda.

TO : Economic Section.

1. Reference your ES/52 of 2 August 1944.
2. Listed below are the Executive Memoranda for which Finance Sub-Commission has primary responsibility. It is indicated in each case whether such memorandum is to be revised.
3.
 - (a) No. 9 - no revision necessary
 - (b) No. 10 - revised draft attached as Appendix A.
 - (c) No. 36 - no revision necessary (this executive Memorandum was revised on 7 June 1944).
 - (d) No. 38 - revised draft attached as Appendix B.
 - (e) No. 40 - this memorandum should now be withdrawn, as it has been superseded by Ex.Memo. No. 59 (copy attached).
 - (f) No. 41 - no revision necessary.
 - (g) No. 42 - revised draft attached as Appendix C.
 - (h) No. 59 - no revision necessary.
 - (i) No. 64 - no revision necessary.
 - (j) No. 71 - no revision necessary.
 - (k) No. 73 - no revision necessary.
4. It should be noted that Memoranda Nos. 59, 64, 71 and 73 are not at present included in the book "Instructions for the Guidance of Officers of the Commission". It is assumed they will be so included.
5. There are two executive memoranda which, although not the primary responsibility of Finance Sub-Commission, affect our operations to a marked extent. These are:
 - (a) No. 30 - the financial items listed in Schedule "A" should remain unchanged, except that in sub-para (a) the word "Finance" should be amended to read "Financial".

9 Aug
1

ple

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1 6 6
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8 8
(b) No. 34 - insofar as the accounting sections of this Memorandum are concerned, no changes are required.

AP Grossa, Jr.

Colonel,
Joint Director,
Finance Sub-Commission.

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HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
ADMINISTRATIVE SECTION

5 AUG Recd

5 Aug 44

L/19E/AS

SUBJECT : ACC Handbook.

(0

TO : RC & MG Section.

Reference 593/10/OA of 28 Jul 44.

- 1 At the conference of 31 Jul to consider the steps to be taken to bring the ACC Handbook up to date, the following matters were mentioned.

EM 30 para 2. It should be made clear that Sub-Commissions have at least a say in both questions of promotion or transfer.

EM 30 para 3. The first paragraph is inconsistent with para 7a of Est Mem No 2 as revised.

Est M 3 In the cases of reports on AF B 194 D, E, F, and G, provision should be made for the remarks of Senior Officers to be by the VP Admin. Econ or Political or Executive Commissioner according to the Section in which the officer concerned is serving. Besides the text of the Memo, this will affect Appendices B and C.

- 2 We should be glad to see the draft of any revision proposed.

Ext: 469
HWW/wb.

G.R. Upjohn
G.R. UPJOHN, Col
A/Head, Adm Sec.

1597

P/876

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HEADQUARTERS
ALLIANCE CONTROL COMMISSION
R.C. & H.C. Section
APO 394

26 July 1944.

Ref/593/10/CA.

SUBJECT: Book - Instructions for the Guidance of
Officers of the Commission.

TO : Room. Section.
Admin. Section.
Establishment Branch

1. A meeting will be held in Room 20, third floor, on Monday 31 July at 14.30 hrs, to consider amendments and alterations necessary to bring the above book up-to-date. Will you send a representative to this meeting.
2. It will be necessary for Sub-Commissions to check over all Executive Memoranda etc. published in the book with a view to bringing them up-to-date, and we shall be obliged if you will instruct your Sub-Commission to do this. It will not, of course, be possible to have all amendments by the time of the meeting but it is suggested that first returns be in by the 10th August.

R/K

NORMAN E. PINK,
Colonel,
Deputy Executive
Commissioner.

1036

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
ADMINISTRATIVE SECTION

4/19B/AS

15 Jul 44

SUBJECT: Handbook for ACC Officers.

TO: IC & IS Section.

- 1 May we please be informed when it is proposed to deal with the suggestions and amendments submitted with our 4/19B/AS of 16 May. A handbook containing erroneous or obsolete matter is a distinct danger.
- 2 In some cases in which we are not responsible for the text of a memo, we have indicated that we are not in accord with some part. We would welcome an opportunity of discussing our view.
- 3 Even if it is not possible to issue at once prints of revised pages, it is very desirable that an amendment sheet be issued cancelling obsolete ~~pages~~ or paragraphs and making the simpler amendments so that books may be revised to that extent.
- 4 Please add the amendment attached to those sent with our letter of 16 May.

[Signature]
S.H. WHITE Lt Col
For CSO Admin Section.

Encl: List of amendments to Exec Memo 8, 24 and 30. (ex Public Safety).

from Long - afternoon

Col. [Signature]

3 pt

26/7.

1595

8

EXECUTIVE MEMO No. 8

Paragraph 10

add "(f) Prison conditions"

"(g) Relationship between Allied troops and
the civil populations"

Paragraph 11

Delete (this is covered by the monthly report)

Paragraph 12

to become Paragraph 11

EXECUTIVE MEMO No. 24

Paragraph 1 (e)

Delete "which will be transmitted shortly"

Paragraph 14

Delete and substitute ;

" A report on the working of this registration programme
will be included in the general monthly report"

EXECUTIVE MEMO No. 30

Schedule B

Public Safety

Delete the last two sentences.

1894

[Handwritten signature]

1672

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5P-20 C-Br
5/

HEADQUARTERS
ARMED CONTROL COMMISSION
AFG 394
ADMINISTRATIVE SECTION

4/19B/AS

16 May 44

SUBJECT : Handbook for ACC Officers.

TO : RC & MG Section ✓

2-H

Attached is a list of comments and suggestions.

HEADQUARTERS
17 MAY 44
A. C. C.

R.R. Cripps
R.R. CRIPPS,
Lieut. Colonel,
for VP Admin Section.

all 9

1593
2061

HANDBOOK FOR ACC OFFICERS

MEMO	PARA	COMMENTS and	SUGGESTIONS
Preface	Last para	Admirable	but it has not been carried out. An amendment should be issued showing all the missing file numbers with instructions for them to be inserted.
<u>PART I.</u>			
EM 3		This EM was cancelled and a new EM issued as EM 55.	✓ The new EM should be published as EM 3 and not EM 55.
EM 4		This memo has been expanded and explained by Legal Sub-Comm's letter ACC/4030/1 L of 25 Apr 44.	Attention should be drawn to this by a note.
		Appx A referred to is not published. The Appx A published at the end of the book is not the Appx referred to by this paragraph which is confusing.	APPX A should be published and the present Appx A be re-lettered.
EM 6		Is entirely obsolete and replaced by the AM Courts Handbook.	This EM should be cancelled.
EM 7	2-3	Are obsolete and replaced by portions of the AM Courts Handbook.	These paragraphs should be cancelled.
		Has been expanded by ACC/4135/L of 1 May 44.	A note to this effect should be added.
EM 12		The reference to Appx A will require re-lettering?	
EM 15		Is obsolete.	The new EM should be published as EM 15 (1st Revision).
EM 18	1-2	Are obsolete and superseded by parts of the AM Courts Handbook.	They should be cancelled.
		Has been expanded and explained by ACC/4039/L of 3 May 44.	A note to this effect should be added.
		Obsolete.	Should be cancelled.

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-2-

3/

MEMO PATNACOMMENTS andSUGGESTIONS

EM 30 2-3

This Section is not entirely in accord with the whole of the wording of these paragraphs and would welcome an opportunity of discussing these provisions.

EM 30 Sec B

Requires the addition of a section on the subject of Local Government to read "The pattern of Local Government to be followed is that contained in Royal Decree No 111"

Should be amended by the inclusion of this heading and words.

EM 30 Sec B 9-10

Is no longer accurate.

An amendment which has already been submitted should be published.

EM 31

Has been cancelled at this Section's request. The question is before the DCC.

EM 37

Obsolete and superseded by parts of AM Courts Handbook.

Should be cancelled.

EM 39

and all its schedules and appendices have been made obsolete by the recent Royal Decree and

Should be cancelled.

PART II.

Est M 2 2

The reference to the Appendices does not agree with the letters used.

An amendment should be issued.

7

This Section is not in accord with the whole of the wording of this paragraph and would welcome an opportunity of discussing the matter.

7a(1)

The Appx referred to is left blank.

Est M 3

This Section is not in accord with the whole of the procedure laid down and would welcome the opportunity of discussing one or two points.

1

To what does § refer ?

10a

Amend Appx B to read C.

10b

Amend Appx A to read B.

1891

Est M 4 Appx A

It is unnecessary to publish the form here and also at Appx D. Page 19 should be cancelled

Est M 6)
7)

These Est Mems have no title for easy reference or indexing.

-2-

-3-

MEMO PARA

COMMENTS and
SUGGESTIONS.

PART III
OM 1

This OM has no title for easy reference or indexing.

4 ? 4 ?

No number has been allotted to this OM.

PART IV

At the head of each Appx should appear the number of the Memo and paragraph which refers to the Appx.

Appx D

The draft letter does not include any reference as to rations required on the journey. It is understood that this is required.

An amendment should be issued.

Note 3 is not in accord with what the Dep Adj states he requires.

Appx F

To what directive is this an Appx please?

G/H

The reference letters do not agree with the references in the text.

J

To what directive is this an Appx please ?

K

This is obsolete and

should be cancelled.

L

The form No should be F/10A not F/F 10h.

An amendment should be issued.

1890

TEHRAN HEADQUARTERS
ALLIED FORCES COMMAND ON
1941 Subcommision
JAN 24

GRTT/END

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1. Administrative Review.

G. R. WOOD, Colonel
Chief Legal Officer.

1672

1672