

Declassified E.O. 12356 Section 3.3/NND No. 785017

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10000/109/184

CITY COMMAND SECTION, 5TH ARMY
OCT., NOV. 1944

14

Ref: 508/14/003.

Tel: 476308

21 November 1944.

SUBJECT: City Command Section - Fifth Army.

TO : DDCAO, Civil Affairs Section, HQ AAI.

1. Reference is made to the revised memorandum covering operations of the City Command Section. This memorandum known as "Operations Memorandum Number 2" meets the detailed objections which were previously brought forward.
2. Four copy of the memorandum is returned herewith.

for
Brigadier,
Chief of Staff.

Incl:
as above.

4768

Handwritten initials and date:
11/22/44

cc for our files "City Command Sect. B

TO: C.C.S.

7-10

21 NOV Recd

a. There are no particular objections to the revised memorandum setting up C.C.S.

b. The general objection that C.C.S. sets up a duplicate organization to SE still exists although the extent to which authority is divided will largely depend on application rather than the letter of the memorandum.

c. Nothing is said as to when a C.C.S. mission will be considered to have been terminated. I feel some time element should be introduced, at the end of which C.C.S. moves out. For example:

"At the request of the SCAG 5 Army, a C.C.S. mission may be terminated in any city or town where its principal duties are completed and SE is functioning. It is understood that this applies to civil affairs and does not pertain to military installations or functions."

23 Nov 44.

all
Capt.,
Office, Chief of Staff.

4767

Capitol
would you please check through him
for Macfarland thinks it is now ok but
wants us to check it before replying
to Sen. Robertson. He would like it
back from now early.

JG W/n.

~~cut~~
20/11

4786

J

508 8 11
HQ ALLIED ARMS IN ITALY.
5022/CAO

15 Nov 44.

D.C.C.A.S.

It is regretted that there has been some delay in replying to your letter 3/4/DOCAD of 1 Nov 44.

The matter has now been fully investigated. It appears that Operations Memorandum No.1 was produced by the City Command Section under the direction of G-4 Section FIFTH ARMY. It was a planning document and was not an approved statement of the policy of D.C. FIFTH ARMY on the matters with which it dealt.

When it was made clear to G-4 and the City Command Section that this memorandum contained several statements which were considered by the Chief Commissioner to be at variance with established policy, they immediately agreed to reword their memorandum in order to eliminate the objectionable features. This has now been done and an amended memorandum. Operations Memorandum No.2 has been prepared. A copy of this is attached. It is understood that it has been found completely acceptable by ASD FIFTH ARMY.

It would be appreciated if you would consider this revised memorandum and say whether it meets your objections.

7-10 *revised*

sgd (Sir Brian H.
Robertson.
Major General,
Chief Administrative Officer.

10
 REFERENCE
 HEADQUARTERS
 FIFTH ARMY CITY COMMAND SECTION
 APO 464, U.S. ARMY

COB/afp

3 November 1944.

OPERATIONS MEMORANDUM)

NUMBER : 2)

FUNCTIONS OF THE COMMAND AND STAFF

1. Operations Memorandum No. 1, Headquarters Fifth Army City Command Section, 9 October 1944, "Functions of the Command Staff", is resubmitted.

2. PURPOSE:

This memorandum is published for the information of the Staff, as a basis for planning and the determination of standing operating procedure and to serve as a guide for the administrative duties of the section.

3. MISSION:

In cities and towns designated by Fifth Army, the City Command Section will establish military control, coordinated with MAC, of the following: local supplies, equipment and material required by Fifth Army; sites necessary for Army dumps and depots; buildings, bivouacs and other real estate desired for offices, quarters, warehouses, recreation and other purposes; civil and military traffic; public utilities and captured supplies and equipment. This control will be assumed by the City Command Section immediately after the towns cease to be zones of operation for tactical troops.

4. GENERAL:

a. A close liaison will be maintained between GCS and AMG Headquarters at all times and all affairs pertaining to civilians or civil administration of cities will be referred to AMG. Any civil affairs directly affecting the could accomplishment of GCS missions will be carefully coordinated with AMG.

b. Travel by military units and civilians through each city will be restricted as required by each situation. Initial restrictions and changes therein will be published. GCS and other military routes will be established and controlled by Fifth Army (Transportation Section). GCS will coordinate by diverting civilian and all intra-urban traffic to secondary routes.

c. Lists of critical supplies, materials, equipment and properties (including hotels, bars, restaurants, theaters and similar properties, when the city is to be used as an Army Post Area), desired by Fifth Army will be maintained. Surveys to determine quantities of the foregoing will be made immediately upon occupation of a town and reports will be rendered to Headquarters Fifth Army, when A.C. of S., 3-4, promptly. GCS will work with AMG officers in making such surveys.

3. MISSION.

In cities and towns designated by Fifth Army, the City Command Section will establish military control, coordinated with AMG, of the following: local supplies, equipment and material required by Fifth Army; sites necessary for Army dumps and depots; buildings, bivouacs and other real estate desired for offices, quarters, warehouses, recreation and other purposes; civil and military traffic; public utilities and captured supplies and equipment. This control will be assumed by the City Command Section immediately after the town ceases to be zones of operation for tactical troops.

4. GENERAL.

a. A close liaison will be maintained between CDS and AMG Headquarters at all times and all affairs pertaining to civilians or civil administration of cities will be referred to AMG. Any civil affairs directly affecting the rapid accomplishment of CDS missions will be carefully coordinated with AMG.

b. Travel by military units and civilians through each city will be restricted as required by each situation. Initial restrictions and changes therein will be published. CDS's and other military routes will be established and controlled by Fifth Army (Transportation Section). CDS will coordinate by diverting civilian and all intra-urban traffic to secondary routes.

c. Lists of critical supplies, materials, equipment and properties (including hotels, bars, restaurants, theaters and similar properties, when the city is to be used as an Army Rest Area), desired by Fifth Army will be maintained. Surveys to determine quantities of the foregoing will be made immediately upon occupation of a town and reports will be forwarded to Headquarters Fifth Army. The A.C. of S., G-4, promptly. CDS will work with AMG officers in making such surveys.

d. After obtaining written authority from Headquarters Fifth Army, military headquarters and units will apply to the Real Estate Section for aid in the selection of sites, or for approval if site has been selected. Complete records of such units and their strength will be kept and reported promptly to A.C. of S., G-4, Fifth Army.

e. Protection will be given to historical buildings, fine arts, treasures and monuments through troops or carabinieri to be provided by Fifth Army, if not already provided by AMG.

5. TROOPS.

For the accomplishment of its missions, CDS will make recommendations to Headquarters Fifth Army for necessary troops. These troops will not be attached except in unusual circumstances, but will operate under supervision of CDS.

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6. CHECK LIST:

Annex No. 1, to this memorandum. "Check List of Duties of Commanding Officer and Staff", is intended merely as a guide. Each Officer should be thoroughly familiar with the sections of field manuals pertaining to his section and should be well informed on current publications issued by higher authority.

7. MOVEMENT TO CITY:

The S-3 will maintain the necessary liaison to determine the earliest possible date on which a city can be entered by the CG. Upon order of the Commanding Officer, a reconnaissance party composed of Commanding Officer, Executive Officer, S-4, S-3, Provost Marshal, Engineer Officer, Signal Officer, Surgeon, Headquarters Commandant, two guards, and such other personnel as deemed necessary by the Commanding Officer will proceed to the city, select a CP and make a brief survey of the local conditions. The party will leave two guards to hold the objective. Upon return to the old CP, a cleaning detail will be sent forward and the entire personnel and equipment of the command will follow as soon as sufficient time has elapsed to allow for cleaning the buildings selected. The Headquarters Commandant will be in charge of the movement. He will prepare in advance, lists showing the numbers of the command and the equipment that will be carried in each vehicle.

By order of Lieutenant Colonel BLANK:

OFFICIAL:

G.O. BLANK
Major, C.A.C.
S-3

JESSE L. LEWIS
Major, C.A.C.
Executive Officer

Incl: Annex No. 1 - Check List of Duties of Commanding Officer and Staff.

DIST: 2 to Section
5 to Asst Chiefs of Staff G-1, G-3, G-4, G-5 (AMT), Fifth Army.
25 S-3 File.

be selected. The Headquarters Commandant will be in charge of the movement. He will prepare in advance, lists showing the members of the command and the equipment that will be carried in each vehicle.

By order of Lieutenant Colonel EAM :

JESSE L. LEVIE
Major, U.S.A.
Executive Officer

OFFICIAL:

O.O. BLACK
Major, U.S.A.
S-3

Incl: Annex No. 1 - Check List of Duties of Commanding Officer and Staff.

DIST: 2 ea Section
5 ea Asst Chiefs of Staff S-1, S-2, S-3, S-4, S-5 (AMT), Fifth Army.
25 S-3 File.

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HEADQUARTERS
FIFTH ARMY CITY COMMAND SECTION
APO 984 ASL, F.S. ASST

COP/mfz
8 November 1944

ANNEX NUMBER 1,
To
OPERATIONS MEMORANDUM NO. 2.

CHECK LIST OF DUTIES OF COMMANDING OFFICER AND STAFF

1. THE COMMANDING OFFICER WILL:

- a. Keep the Commanding General, Fifth Army, thru A.C. of S., 3-4 informed of the control of property, supplies and equipment in each designated city.
- b. Supervise and coordinate the activities of his Staff.
- c. Coordinate with AMF, on rehabilitation of public utilities and establishment of policies for civil control as it affects accomplishment of the COM mission.

- d. Control entry to and departure from city and surrounding area of military units and civilians. (Civilian control to be coordinated with AMF).

- e. Upon arrival in a controlled area, survey as requested by Army all property, hospitals, supplies, equipment, material, utilities and labor that may be required by Fifth Army and render reports promptly to Army services effected.

- f. Control occupation of buildings.

- g. Prevent looting or unauthorized withdrawal of supplies from city.

- h. Maintain a journal of important events and actions of his headquarters.

- i. Assure that the city's administrative processes are in order.

- j. Close houses of prostitution or post off limits, as required.

- k. Establish policy on regulation of the sale of wine and liquors to military personnel.

- l. Assure the earmarking, for proper future occupation, of hospitals, hotels, restaurants, warehouses and other property.

2. THE EXECUTIVE OFFICER WILL:

Perform such duties as directed by the Commanding Officer.

cooperation with the, on rehabilitation of public utilities and establishment of policies for civil control as it affects accomplishment of the CCC mission.

- d. Control entry to and departure from city and surrounding area of military units and civilians. (Civilian control to be coordinated with AME).
- e. Upon arrival in a controlled area, survey as requested by Army all property, hospitals, supplies, equipment, material, utilities and labor that may be required by Fifth Army and render reports promptly to Army services effected.
- f. Control occupation of buildings.
- g. Prevent looting or unauthorized withdrawal of supplies from city.
- h. Maintain a journal of important events and actions of the headquarters.
- i. Assure that the city's administrative processes are in order.
- j. Close houses of prostitution or post off limits, as required.
- k. Establish policy on regulation of the sale of wines and liquor to military personnel.
- l. Assure the earmarking, for proper future occupation, of hospitals, hotels, restaurants, warehouses and other property.

2. THE EXECUTIVE OFFICER WILL:

Perform such duties as directed by the Commanding Officer.

3. THE S-1 WILL:

- a. Perform the duties of Adjutant as well as those of S-1.
- b. Keep the historical record and journal of events.
- c. In conjunction with the Engineer Real Estate Officer, provide and supervise the preparation of facilities for rent camps and recreational purposes, when the city is to be used as an Army Rest Center; coordinate with A.C. of S., G-1, Fifth Army.

d. Coordinate and control facilities for the accommodation of transient personnel in the Allied Service.

4. THE OPERATIONS OFFICER (S-2 & S-3) WILL:

- a. Keep the Commanding Officer informed as to the friendly and enemy situation and capabilities, mines, booby traps and unfriendly civilians. He will coordinate activities of various intelligence agencies operating in each city.

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- k. Collect and present to Fifth Army G-2, any documents pertaining to the enemy found in cities occupied.
- l. Maintain liaison and exchange of information with: G-2 and G-3, Fifth Army and lateral headquarters; GIC, civilian agencies, SCAG, and local government.
- m. Coordinate requests for and procure maps, aerial photos and publications.
- n. Compile advance information on each town to be controlled.
- o. Keep Commanding Officer informed of activities of Patriot and subversive group.
- p. Check credentials and regulate activities of civilian visitors, correspondents and photographers who request information regarding the city.
- q. Inform Commanding Officer when it is possible to move to new sites. Maintain on-the-spot liaison, if necessary.
- r. Responsible for PAD, fire and civil defense plan upon entry into city. He will coordinate with other headquarters, when available, or devise a plan of his own in order to ensure compliance with Operations Memorandum No. 19, Headquarters Fifth Army, 10 August 1944, "PAD Civil Defense and Fire Defense". This will include air warning for troops and civilians.
- s. Supervise units attached to or under control of the section and handle all operational matters.
- t. Supervise communications, including PAD.
- u. Maintain station list of troops under control of the section and of those units quartered at having CPs in the city.
- v. Keep Provost Marshal and other interested members of the staff informed as to units allowed in the city.
- w. Prepare and coordinate plans for control of cities including studies and estimates of requirements.
- x. Recommend necessary troops and equipment for carrying out mission.
- y. Arrange, supervise and conduct training for the personnel of the GIC and any attached or controlled military units, GIC, or civilians as directed by the Commanding Officer.
- z. Assist the Commanding Officer in the preparation of final reports upon assumption of control of any city by higher headquarters; in detailing all unfinished business and obtaining release from higher headquarters. (Coordination 3-1).
- aa. Arrange and coordinate inspection of military installations and civilian agencies as necessary.

Five Army, 10 August 1944, "PAC Civil Defense and Fire Defense". This will include air warning for troops and civilians.

j. Supervise units attached to or under control of the section and handle all operational matters.

k. Supervise communications, including PAD.

l. Maintain station list of troops under control of the section and of those units quartered or having CPs in the city.

m. Keep Protest Marshal and other interested members of the staff informed as to units allowed in the city.

n. Prepare and coordinate plans for control of cities including studies and estimates of requirements.

o. Recommend necessary troops and equipment for carrying out mission.

p. Arrange, supervise and conduct training for the personnel of the 938 and any attached or controlled military units, 93.82, or civilians as directed by the Commanding Officer.

q. Assist the Commanding Officer in the preparation of final reports upon completion of control of any city by higher headquarters; in detailing all unfinished business and obtaining release from higher headquarters. (Coordination 3-1).

r. Arrange and coordinate inspection of military installations and civilian agencies as necessary.

s. Check, (with AMG, if present, thru tactical commander of troops, or independently, if necessary) the following:

- (1) Security of water works, banks, insurance companies, post office and public utilities.
- (2) Civilian food situation.
- (3) Control of civilian population.
- (4) Civilian officials for proper functioning in their respective jobs.
- (5) CIC control and investigation of subversive groups and collection from friendly groups all available information that might be helpful. (Coordination 3-2).
- (6) Removal of mines and booby traps.
- (7) Publication of AMG ordinances to the public.
- (8) Situation of the public as to fuel and water.

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5. THE 3-4 WILL:

- a. Form plans for and execute the procurement of supplies and supplies via disposition of the Real Estate in the town.
- b. Keep a list of the buildings occupied and those available.
- c. Coordinate oil supply services.
- d. Coordinate all transportation with Transportation Section, Fifth Army.

e. Obtain from Army 3-4, Fifth Army, prior to the entry into town, a list of all critical items and all supplies desired by Army and notify the various services to make surveys of these supplies and have the materials frozen through AF Economics and Supply Branch, if necessary, to assure the procurement of same.

6. THE ENGINEER OFFICER WILL:

- a. Prior to entry consult the Provost Marshal as to the exact routes that will be followed through the town. Immediately upon entry he will survey these routes to ascertain what damage has been done and how much repair will be necessary to put routes in condition for use. He will establish alternate routes, when necessary, while repairs are being made.
- b. Examine water and power facilities and estimate how much work and equipment is necessary to restore them to use; report their capabilities.
- c. Make a survey of all buildings and utilities of interest to Army, for mines, booby traps, etc., and render a report on those buildings which are dangerous. He will arrange thru 3-3 for troops to clear the buildings.
- d. Supervise all Engineer functions not under AF and give what aid he can to AF in the restoration of public utilities.
- e. Make a survey of all local and captured Engineer supplies which are of interest to the Army Engineer Officer.
- f. Be prepared to furnish necessary tools for local labor projects.
- g. With the PAD Officer, survey fire houses and fire fighting equipment.

7. ENGINEER REAL ESTATE OFFICER WILL:

- a. Develop plans and make recommendations as to the use of all buildings, floor space, and divisions within the boundaries established around the town.
- b. Recommend to 3-1 appropriate sites for rest camps and recreational

- a. Prior to entry, consult the Provost Marshal as to the exact routes that will be followed through the town. Immediately upon entry he will survey these routes to ascertain what damage has been done and how much repair will be necessary to put routes in condition for use. He will establish alternate routes, when necessary, while repairs are being made.
- b. Examine water and power facilities and estimate how much work and equipment is necessary to restore them to use; report their capabilities.
- c. Make a survey of all buildings and utilities of interest to Army, for mines, booby traps, etc., and render a report on those buildings which are dangerous. He will arrange thru S-3 for troops to clear the buildings.
- d. Supervise all Engineer functions not under AEP and give what aid he can to AEP in the restoration of public utilities.
- e. Make a survey of all local and captured Engineer supplies which are of interest to the Army Engineer Officer.
- f. Be prepared to furnish necessary tools for local labor projects.
- g. With the PAD Officer, survey fire houses and fire fighting equipment.

7. ENGINEER AND SIGNAL OFFICER WILL:

- a. Develop plans and make recommendations as to the use of all buildings, floor spaces, and bivouacs within the boundaries established around the town.
- b. Recommend to S-3 appropriate sites for rest camps and recreational facilities.
- c. Control allotment of buildings to military units. 4702
- d. Advise all units as to proper procedure on occupying buildings.

8. THE QUARTERMASTER OFFICER WILL:

- a. Be responsible for supplying all units within the town through Army's dumping system.
- b. Assume control of any captured supplies, peculiar to Quartermaster Corps, and transfer them to designated dumps.
- c. Make a survey of all local resources for the items which are critical to Army and of interest to the Quartermaster Officer.
- d. Maintain a situation map showing locations of all dumps within the area.

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c. In conjunction with AMG, ascertain number of common and skilled laborers available and be prepared to furnish rations to any contemplated for work on sanitary works and military dumps.

9. THE ORDNANCE OFFICER WILL:

- a. Inform Army Finance Officer of all ordnance problems.
- b. Survey facilities and supplies of interest to the Army Ordnance Officer.
- c. Inform Army Ordnance Officer of location and quantity of captured Ordnance material and supplies.
- d. Maintain a situation map showing all dumps and ordnance areas within the area.

10. THE SURGEON WILL:

- a. Prior to entering a newly captured town, obtain information regarding suitable buildings for medical supply depots and hospitals; communicable disease and public water supply and waste disposal systems.
- b. Upon entering a town, immediately make a sanitary survey of all facilities to be used by American Troops, and recommend that unsanitary establishments be placed out of bounds to troops until they pass a sanitary inspection.
 - (1) Water will be tested for bacterial and poisonous contamination.
 - (2) Disposal of waste will be inspected and appropriate recommendations made to prevent a public nuisance and health hazard.
 - (3) An investigation will be made with local health authorities to determine the prevalence of communicable disease in the area and action will be taken through proper channels to prevent the spread of disease to American Troops.
 - (4) The Surgeon will act as advisor to the Commanding Officer on matters pertaining to medical service and sanitation, and coordinate these matters with Fifth Army Surgeon's Office.
 - (5) The Surgeon will coordinate the medical service for troops in the town, which will include the establishment of Prophylactic Stations, Dispensaries, and ambulance evacuation of the sick and wounded to a hospital.
- c. Secure captured enemy medical supplies and rations and supervise their use for civilian wounded or their transfer to Army Surgeon.
- d. Whenever AMG is not present, or in cooperation with AMG for purposes of accomplishment of CCS missions, coordinate activities of civilian doctors and druggists and inspect sanitary conditions of jails and prisons.
- e. With a representative from Fifth Army Surgeon's office, survey all available facilities and properties and make recommendations as to possible hospitals and medical installations.

b. Upon entering a town, immediately make a sanitary survey of all facilities to be used by American Troops, and recommend that unsanitary establishments be placed out of bounds to troops until they pass a sanitary inspection.

- (1) Water will be tested for bacterial and poisonous contamination.
- (2) Disposal of waste will be inspected and appropriate recommendations made to prevent a public nuisance and health hazard.
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- (4) The Surgeon will act as advisor to the Commanding Officer on matters pertaining to medical service and sanitation, and coordinate these matters with Fifth Army Surgeon's Office.
- (5) The Surgeon will coordinate the medical service for troops in the town, which will include the establishment of Prophylactic Stations, Dispensaries, and ambulance evacuation of the sick and wounded to a hospital.

c. Secure captured enemy medical supplies and ration and supervise their use for civilian wounded or their transfer to Army Surgeon.

d. Whenever AMB is not present, or in cooperation with AMB for purposes of accomplishment of QSS missions, coordinate activities of civilian doctors and druggists and inspect sanitary conditions of jails and prisons.

e. With a representative from Fifth Army Surgeon's office, survey all available facilities and properties and make recommendations as to possible hospitals and medical installations.

11. THE SIGNAL OFFICER WILL:

a. Establish as soon as possible after arrival in town a system of communication for Section Headquarters and PAD control.

b. Inspect the local telephone system to ascertain the probability of restoring it so that it may be used by Section Headquarters and by other Headquarters as they come into the town. (Coordinate with Engineer Officer).

c. Keep Commanding Officer informed as to the status of rehabilitation.

d. Coordinate with Army Telephone Communication Board on rehabilitation of local facilities.

12. THE PROVOST MARSHAL WILL:

a. After being informed of a city or town in which he will operate, contact the Transportation Section, 3-3 AMB, and Fifth Army Provost Marshal.

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(1) Provost Marshal will receive from the Transportation Section, complete plans for routing of traffic, both army and civilian, through the city. The plans presented by the Transportation Section will be strictly adhered to. If an emergency arises therein it becomes necessary to re-route traffic, Transportation Section will be notified immediately of the change. All routes will be properly marked for the circulation of military and civilian traffic, as per instructions of the Transportation Section.

(2) The Provost Marshal will request from AME the number of Carabinieri necessary to handle the civilian traffic according to the plans presented by the Transportation Section.

(3) The Provost Marshal will receive from S-3, a list of Allied Units authorized to remain within the limits of the city.

(4) The Provost Marshal will request from the Fifth Army Military Police, thru S-3, the number of Military Police Companies necessary to properly perform the functions of the Provost Marshal for the city.

b. Carry out the administration and functions of the Military Police within the city as per Standing Operation Procedure of the Provost Marshal of the Fifth Army City Command Section. It will be the responsibility of the Provost Marshal that all Military Police Units under his jurisdiction have copies of the S.O.P., and thoroughly understand it.

c. Be completely equipped with signs, traffic forms, maps, etc., before taking over a city or town, so that there will be no delay in carrying out the operations as per S.O.P.

d. If not otherwise provided for, secure all banks, insurance companies, telegraph and radio stations; secure keys and post adequate on buildings.

e. In conjunction with S-2:

- (1) Prevent dangerous assemblies of civilians.
- (2) Apprehend and have examined all enemy agents and sympathizers.
- (3) Search headquarters vacated by enemy and turn over documents, found there to S-2.
- (4) Investigate all cases of sabotage or attempted sabotage.

f. In conjunction with AME, S-2 and local police:

- (1) Establish a bureau for the issuance of permits for the carrying of fire arms and for circulation permits.
- (2) Collect fire arms if so directed. (The AME always handles collection of fire arms from Patriots)

g. Check security of jails and prisons.

13. THE HEADQUARTERS COMMANDANT WILL:

a. Command the Headquarters Detachment.

city as per existing operation procedure of the Provost Marshal of the Fifth Army Command Section. It will be the responsibility of the Provost Marshal that all Military Police Units under his jurisdiction have copies of the S.O.P., and thoroughly understand it.

c. Be completely equipped with signs, traffic cones, maps, etc., before taking over a city or town, so that there will be no delay in carrying out the operations as per S.O.P.

d. If not otherwise provided for, secure all banks, insurance companies, telegraph and radio stations; secure keys and post adequate on buildings.

e. In conjunction with S-2:

- (1) Prevent dangerous assemblies of civilians.
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- (4) Investigate all cases of sabotage or attempted sabotage.

f. In conjunction with AMG, S-2 and local police:

- (1) Establish a bureau for the issuance of permits for the carrying of fire arms and for circulation permits.
- (2) Collect fire arms if so directed. (The AMG always handles collection of fire arms from Patriots)

g. Check security of jails and prisons.

13. THE HEADQUARTERS COMMANDANT WILL:

a. Command the Headquarters Detachment.

b. Accompany a reconnaissance party and assist in selection of quarters, messing facilities and offices, 4781

c. Operate hotels, restaurants and clubs occupied by CGS.

d. Control and maintain all section transportation.

e. Be responsible for local security of the headquarters and its protection against air raids.

f. Have charge of movement of headquarters.

g. Provide quarters and messing facilities for any civilian personnel employed at headquarters.

h. Act as:

- (1) Agent Finance Officer.
- (2) Camouflage Officer.
- (3) Gas Officer.

RESTRICTED

14. The Engineer, Engineer Real Estate, Quartermaster, Ordnance, and Signal Officers; the Surgeon and Medical Marshal will conduct surveys, prepare estimates and draw up detailed plans as requested by and in cooperation with corresponding Chiefs of Sections in Headquarters Fifth Army. Functions delegated by Headquarters Fifth Army to OCS, when a town has been designated for control by OCS, must be coordinated with Fifth Army Sections to avoid duplication of effort and to assure compliance with Fifth Army desires and requirements.

15. It should be borne well in mind by all Staff members that OCS duties and functions may frequently overlap or be coordinated with those of AMS, the Tactical Commander of Troops, civilian authorities, or Patriot groups. This will call for the exercise of tact and diplomacy. In all towns there will most probably be newly formed Partisan groups differing entirely from the original patriot groups who have been fighting for months. Some subversive groups may appear. The effect of all the above on OCS operations must be carefully studied. All matters pertaining to patriots, including disarming them, will be referred to and handled by AMS representatives.

By order Lieutenant Colonel EHAM:

JESSE L. LEWIS
Major, C.A.G.
Executive Officer

OFFICIAL:

C. O. BLACK
Major, C.A.G.
S - 3

DIST: 2 ea Section
5 ea Asst Chiefs of Staff G-1, G-3, G-5 (AMS), Fifth Army.

JESSE L. LEWIS
Major, C.A.C.
Executive Officer

CONFIDENTIAL:

C. O. BLACK
Major, C.A.C.
S - 3

DIST: 2 en Section
5 en Asst Chiefs of Staff G-1, G-3, G-5 (AEC), Fifth Army.

Subject: City Council Section - 5th Army

Chief Affairs Section
HQ Allied Forces in Italy
Ref: WILSON 452

For: C.A.S.,
M. AAF.

5/2/50XAG.

1 President M.

1. I would like to direct your attention to plans which have been drawn for the operation of a City Council Section 5 Army. These are set out in an operation memorandum No. 1 by HQ 5 Army, City Council Section, AF 460, U.S. Army under date of 5th October, 1945 by order of Lt. Col. M. M. (Copy attached).

2. The stated purpose of the Operation Memorandum No. 1 is to establish a standing order procedure for the City Council Section and it is clear from a study thereof that a great many functions of AAF are either usurped, or quite definitely duplicated.

3. Even an extract of paragraph 2 b set out below you may see that AAF proposes to establish civilian control over cities or towns, and in particular over civil affairs and administration. Therefore despite, on the spot AAF representation. I quote:

"It is expected that representatives of the AAF will establish headquarters in each city at the same time as the 5th Army, however, AAF will assume control of the urban city or town initially and will establish policies for civil control and administration".

4. It is quite evident that we are attempting here an attempted break away from established policy. The policy is exemplified in the recent setting up of an area command for Florence, as covered by AF Administrative Instruction No. 56. This carefully sets out the relations between the Army and AAF. The Army interests were held to Army requirements in respect of accommodations, provisions for power, water and light, etc., only limiting such assistance as requested by AAF. Now comes the AAF action operating setting up an overall control. This is a definite departure from the existing procedure which has been found suitable.

5. The Chief of Staff, Allied Commission, has asked me to help with you the following specific objections:-

- a. AAF proposes a temporary and incomplete administration over civil affairs which will delay the establishment of Allied Military Government at the most critical phase.
- b. The continued presence of AAF paralysed those of AAF so closely as to prevent the effect of dual administration. This action

3. Even an extract of paragraph 2 b set out below you may see that we propose to establish initial control over titles or names, and in particular over civil affairs and administration themselves despite, on the one hand, recommendations of experts.

4. It is quite evident that representation of the AUI will establish headquarters in each city at the same time as the AUI, however, the AUI cannot control the administrative or even initially and will establish policies for civil control and administration.

5. It is quite evident that we are attempting here an attempted break away from established policy. The policy is simplified in the present setting up of an area covered for planning, as covered by the Administrative Instruction No. 56. This carefully sets out the relations between the AUI and AUI. The key interests were held for any requirements in respect of recommendations, provisions for power, water and light, etc., only involving such assistance as requested by AUI. Now comes the AUI means operating setting up an overall control. This is a definite departure from the existing procedure which has been found workable.

6. The Chief of Staff, Allied Operations, has asked us to lodge with you the following specific observations:-

- a. The existing AUI requires a temporary and inconsistent administration over civil affairs which will delay the establishment of Allied Military Government at the most critical phase.
- b. The existing AUI requires of AUI parallel those of AUI as closely as to prevent in effect a dual administration. This means duplication of effort and divided authority.
- c. It would be most undesirable to allow a fundamental policy (1) change affecting military policy at this time or by 5 days unilaterally at any time.

7. If you agree we request that the AUI Plan be suitably modified.

PA
5/20
end
Colonel
D.C.G.A.C.

HEADQUARTERS ALLIED COMMISSION
APC 394
Office of the Chief of Staff

Tel. 4788005

Ref: 501/32/008

30 October 1944

SUBJECT: City Command Section - 5th Army

TO: D.C.C.A.G.

Forward By Liaison Officer - See 1A

1. I would like to direct your attention to plans which have been drawn for the operation of a City Command Section 5 Army. These are set out in an operation memorandum No. 1 by HQ. 5 Army, City Command Section, APC 460, U.S. Army under date of 9th October, 1944 by order of Lt. Col. HAN.

2. The stated purpose of the Operations Memorandum No. 1 is to establish a standing order procedure for the City Command Section and it is clear from a study thereof that a great many functions of AMC are either usurped, or quite definitely duplicated.

3. From an extract of paragraph 2 b set out below you may see that CCS propose to establish initial control over cities or towns and in particular over civil affairs and administration therein despite on the spot AMC representation. I quote:

"It is expected that representatives of the AMC will establish headquarters in each city at the same time as the CCS, however, CCS will assume control of the entire city or town initially and will establish policies for civil control and administration."

4. It is quite evident that we are witnessing here an attempted break away from established policy. That policy is exemplified in the recent setting up of an area command for FLORENCE, as covered by AAI Administrative Instruction No. 56. This carefully sets out the relations between the Army and AMC. The Army interests were held to Army requirements in respect to accommodations, provisions for power, water and light, etc., only lending such assistance as requested by AMC. Now comes the CCS modus operandi setting up an overall control. This is a definite departure from the existing procedure which has been found workable.

5. The specific objections which I have to CCS and which I wish you to lodge with AAI are these:

a. CCS superimposes a temporary and indeterminate administration over civil affairs which will delay the establishment of Allied Military Government at the most critical phase.

b. The outlined functions of CCS parallel those of AMC so closely as to represent in effect a dual administration. This means

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...are either unneeded, quite definitely duplicated.

3. From an extract of paragraph 2 b set out below you may see that CCS propose to establish initial control over cities or towns and in particular over civil affairs and administration therein despite on the spot AMS representation. I quote:

"It is expected that representatives of the AMS will establish headquarters in each city at the same time as the CCS, however, CCS will assume control of the entire city or town initially and will establish policies for civil control and administration."

4. It is quite evident that we are witnessing here an attempted break away from established policy. That policy is exemplified in the recent setting up of an area command for FLORENCE, as covered by AAI Administrative Instruction No. 56. This carefully sets out the relations between the Army and AMS. The Army interests were held to Army requirements in respect to accommodations, provisions for power, water and light, etc., only lending such assistance as requested by AMS. Now comes the CCS modus operandi setting up an overall control. This is a definite departure from the existing procedure which has been found workable.

5. The specific objections which I have to CCS and which I wish you to lodge with AAI are these:

- a. CCS superimposes a temporary and indeterminate administration over civil affairs which will delay the establishment of Allied Military Government at the most critical phase.
- b. The outlined functions of CCS parallel those of AMS so closely as to represent in effect a dual administration. This means duplication of effort and divided authority.
- c. It would be most undesirable to make a fundamental policy change affecting Northern Italy at this time or by 5 Army unilaterally at any time.

6. Will you please present these views at the earliest, requesting that the CCS plan be suitably modified.

M. S. LUSH

Brigadier,
Chief of Staff.

Ampt by CRO

2

TO: Chief of Staff.

SUBJECT: City Command Section, 5 Army.

1. I understand that General Hume has written a mild protest to C.G. 5 Army on the establishment of City Command Section.

2. Reference para 2-b the opening sentence envisages the establishment of a City Command Section before the arrival of AMG. I do not see how this can possibly come about. If anything, the reverse would be the case.

3. Generally the whole tenor of the 2nd para is diametrically opposed to the understanding recently arrived at with Gen. Robertson that in northwest Italy the interests of the civilians will be paramount while that of the troops was secondary.

W. Shipp Ltr

Chief Staff Officer,
To the Chief of Staff.

25th October, 1944

Dec Ad

Have you any comments to add on this. This is contrary to almost everything that is being planned and should be taken up at the highest level

25/10
11/18

W. Shipp

Is there anything in the document which would not be applicable to an Area HQ establishment, - except for 2 & (which I will take up)?

We must also remember that the directive covers NE as well as N & NW Italy - it may happen whether V Army goes.

Do have better be explicit in our denunciation of other paragraphs - will you please

-MB/2612

J/C Mason

Can you please have a look at this: Ask Charles to give you a hand if you don't understand it -

(Draft denunciation by 1500 hrs Friday.)

JL 26/10

HEADQUARTERS ALLIED COMMISSION
COM
Office of the Chief of Staff

27 October 1944

MEMORANDUM TO: Chief Staff Officer

FROM: City Command Section, Fifth Army

1. A City Command Section has been set up by the Fifth Army. No copy of a directive creating this section has been received at this Headquarters.

2. A copy of Operations Memorandum No. 1 sets out the specific purposes of the CCS briefly as follows:

a. In effect an area command will be established in designated cities and towns covering all administrative functions, both military and civil; this control to be assumed immediately after the area ceases to be a zone of tactical operation.

b. Control will initially be assumed by CCS, who will establish policies. Subsequently it is presumed that administration will be assumed by AMG.

c. No civilian movement will be permitted in or out of the city.

d. The functions of a British Town Major will be assumed by CCS.

3. The proposal as a whole should be denounced and specifically the following:

a. Paragraph 2b which establishes CCS control over civil administration regardless of AMG representation being at hand.

b. Those portions of the check list which usurp or parallel the functions of an AMG officer.

4. It may only be considered that the plan sets up an overlapping administration to AMG and that the planners are aware of this is conceded in paragraph 14 (flagged as A).

[Signature]
Captain,
Office, Chief of Staff

REF ID: A66444

HEADQUARTERS
FIFTH ARMY CITY COMMAND SECTION
APO #464, U. S. ARMY

CCS/MP

2 October 1944

OPERATIONS MEMORANDUM

NUMBER 1

FUNCTIONS OF THE COMMAND AND STAFF

1. PURPOSE:

This memorandum is published for the information of the staff, as a basis for planning and the determination of standing operating procedure and to serve as a guide for the administrative duties of the section.

2. MISSION:

a. In cities and towns designated by Fifth Army, the City Command Section will establish military control, coordinated with AMG, of the following: local supplies, equipment and material required by Fifth Army; sites necessary for Army dumps and depots; buildings, bivouacs and other real estate desired for offices, quarters, warehouses, recreation and other purposes; civil and military traffic; public utilities and captured supplies and equipment. This control will be assumed by the City Command Section immediately after the towns cease to be zones of operation for tactical troops.

b. The coordination of civil administration will be the responsibility of the CCS until relieved by AMG. It is expected that representatives of the AMG will establish headquarters in each city at the same time as the CCS, however, CCS will assume control of the entire city or town initially and will establish policies for civil control and administration. After civil administration is assumed by AMG, or any other headquarters, CCS will coordinate only, retaining such portions of control as may directly effect the rapid accomplishment of its missions.

c. Initially, each city will be closed to all troops and civilians, and no civilians not already living there or military units, except tactical units or vehicles required to pass through the city, will be allowed to enter. Civilian cars will not be allowed to leave. This will continue so long as ordered by Fifth Army. Through routes for military vehicles will be established and marked, and all

a. In cities and towns designated by Fifth Army, the City Command Section will establish military control, coordinated with AAG, of the following: local supplies, equipment and material required by Fifth Army; sites necessary for Army dumps and depots; buildings, bivouacs and other real estate desired for offices, quarters, warehouses, recreation and other purposes; civil and military traffic; public utilities and captured supplies and equipment. This control will be assumed by the City Command Section immediately after the towns cease to be zones of operation for tactical troops.

b. The coordination of civil administration will be the responsibility of the CCS until relieved by AAG. It is expected that representatives of the AAG will establish headquarters in each city at the same time as the CCS, however, CCS will assume control of the entire city or town initially and will establish policies for civil control and administration. After civil administration is assumed by AAG, or any other headquarters, CCS will coordinate only, retaining such portions of control as may directly effect the rapid accomplishment of its missions.

c. Initially, each city will be closed to all troops and civilians, and no civilians not already living there or military units, except tactical units or vehicles required to pass through the city, will be allowed to enter. Civilians will not be allowed to leave. This will continue as long as ordered by Hq Fifth Army. Through routes for military vehicles will be established and marked, and all traffic will be routed over them. When allowed to travel, civilians will be diverted from congested routes to secondary routes under supervision of AAG.

d. Lists of critical supplies, materials, equipment and properties desired by Fifth Army will be maintained. Surveys to determine quantities of the foregoing will be made immediately upon occupation of a town and reports will be rendered to Hq Fifth Army promptly.

e. After obtaining written authority from Hq Fifth Army, military headquarters and units will apply to the Real Estate Section for aid in the selection of sites, or for approval if site has been selected. Complete records of such units and their strength will be kept and reported promptly to Fifth Army.

RESTRICTED

R E S E R V E

f. Protection will be given to historical buildings, fine arts, treasures and monuments through troops or carabinieri to be provided by Fifth Army, if not already provided by A.G.

3. TROOPS:

For the accomplishment of its missions COS will make recommendations to Hq Fifth Army for necessary troops. These troops will not be attached, except in unusual circumstances, but will operate under supervision of COS.

4. CHECK LIST:

Annex No 1, to this memorandum, "Check List of Duties of Commanding Officer and Staff", is intended merely as a guide. Each officer should be thoroughly familiar with the sections of field manuals pertaining to his section and should be well informed on current publications issued by higher authority.

5. MOVEMENT TO CITY:

The S-3 will maintain the necessary liaison to determine the earliest possible date on which a city can be entered by the COS. Upon order of the Commanding Officer, a reconnaissance party composed of Commanding Officer, Executive Officer, S-4, S-3, Troop Marshal, Engineer Officer, Signal Officer, Headquarters Commandant, two guards, and such other personnel as deemed necessary by the Commanding Officer will proceed to the city, select a CP and make a brief survey of the local conditions. The party will leave two guards to hold the property. Upon return to the old CP, a cleaning detail will be sent forward and the entire personnel and equipment of the command will follow as soon as sufficient time has elapsed to allow for cleaning of the buildings selected. The Hq. Commandant will be in charge of the movement. He will prepare in advance, lists showing the members of the command and the equipment that will be carried in each vehicle.

By order of Lieutenant Colonel ELAM:

JESSE L. LEWIS
Major, U. A. C.
Executive Officer

OFFICIAL: *O. O. Black*
O. O. BLACK
Major, C. A. C.
S-3

current publications issued by higher authority.

5. MOVEMENT TO CITY:

The S-3 will maintain the necessary liaison to determine the earliest possible date on which a city can be entered by the CCS. Upon order of the Commanding Officer, a reconnaissance party composed of Commanding Officer, Executive Officer, S-4, S-3, Provost Marshal, Engineer Officer, Signal Officer, Headquarters Commandant, two guards, and such other personnel as deemed necessary by the Commanding Officer will proceed to the city, select a CP and make a brief survey of the local conditions. The party will leave two guards to hold the property. Upon return to the old CP, a cleaning detail will be sent forward and the entire personnel and equipment of the command will follow as soon as sufficient time has elapsed to allow for cleaning of the buildings selected. The Hq. Commandant will be in charge of the movement. He will prepare in advance, lists showing the members of the command and the equipment that will be carried in each vehicle.

By order of Lieutenant Colonel ELIA:

JESSE L. LEWIS
Major, C. A. C.
Executive Officer

OFFICIAL: *O. O. Black*
O. O. BLACK
Major, C. A. C.
S - 3

Incl: Annex No 1 - Check List of Duties of Commanding Officer and Staff.

DIST: 2 Copies as. section.
5 Copies as. Actg Chiefs of Staff G-1, G-3, G-4, G-5 (ADJG), Fifth Army.
20 Copies file.

RESTRICTED

RECEIVED

HEADQUARTERS
FIFTH ARMY CITY COMMAND SECTION
APO #464, U. S. Army

ANNEX NUMBER 1,

To
OPERATIONS MEMORANDUM NO. 1.

CHECK LIST OF DUTIES OF COMMANDING OFFICER AND STAFF

1. THE COMMANDING OFFICER WILL:

a. Keep the Commanding General, Fifth Army, thru G-4, informed of the control of property, supplies and equipment in each designated city. He will be responsible to him for exercise of control and for coordination of civil administration when no MG representative is present.

b. Supervise and coordinate the activities of his staff.

c. If no MG Officer is available he will, immediately upon arrival in a city to be controlled, arrange with city officials for publication of ordinances and the conduct of civil affairs as they may affect this section.

d. Coordinate with MG, as soon as available, on rehabilitation of public utilities and establishment of policies for civil control.

e. Control entry to and departure from city and surrounding area of military units and civilians.

f. Upon arrival in a controlled area, survey all property, hospitals, supplies, equipment, material, utilities and labor that may be required by Fifth Army and forward reports promptly to Army services effected.

g. Control occupation of buildings.

h. Prevent looting or unauthorized withdrawal of supplies from city.

i. Arrange for guarding of important historical buildings, or buildings containing art treasures and monuments until taken over by MG.

j. Maintain a Journal of important events and actions of his headquarters.

k. Assure that the city's administration processes are in

Coordinate and supervise of his staff.

- c. If no M.G. Officer is available he will, immediately upon arrival in a city to be controlled, arrange with city officials for publication of ordinances and the conduct of civil affairs as they may affect this section.
- d. Coordinate with M.G., as soon as available, on rehabilitation of public utilities and establishment of policies for civil control.
- e. Control entry to and departure from city and surrounding area of military units and civilians.
- f. Upon arrival in a controlled area, survey all property, hospitals, supplies, equipment, material, utilities and labor that may be required by Fifth Army and render reports promptly to Army services affected.
- g. Control occupation of buildings.
- h. Prevent looting or unauthorized withdrawal of supplies from city.
- i. Arrange for guarding of important historical buildings, or buildings containing art treasures and monuments until taken over by M.G. 4773
- j. Maintain a journal of important events and actions of his headquarters.
- k. Assure that the city's administration processes are in order.
 1. Close houses of prostitution and regulate sale of liquor to military personnel.
 - m. Assure the earmarking, for proper future occupation, of hospitals, hotels, restaurants, warehouses and other property.
2. THE EXECUTIVE OFFICER WILL:

Perform such duties as directed by the Commanding Officer.
3. THE S-1 WILL:
 - a. Perform the duties of Adjutant as well as those of S-1.
 - b. Keep the historical record and journal of events.

RESTRICTED

c. In conjunction with the Engineer Real Estate Officer, provide and supervise the preparation of facilities for rest camps and recreational purposes.

d. Coordinate and control facilities for the accommodation of transient personnel in the Allied Service

e. Establish immediate liaison with AMG officials and relay to them any policy set down by the Commanding Officer with respect to civil control.

4. THE OPERATIONS OFFICER (S-2 & S-3) WILL:

a. Keep the Commanding Officer informed as to the friendly and enemy situation and capabilities, mines, booby traps and unfriendly civilians.

b. Collect and forward to Fifth Army G-2, any documents pertaining to the enemy found in cities occupied.

c. Maintain liaison and exchange of information with: G-2 and G-3, Fifth Army and lateral headquarters; CIC, civilian agencies, SCAG, and local government.

d. Coordinate requests for and procure maps, aerial photos and publications.

e. Compile advance information on each town to be controlled.

f. Keep Commanding Officer informed of activities of patriot and subversive groups.

g. Check credentials and regulate activities of civilian visitors, correspondents and photographers who request information regarding the city.

h. Inform Commanding Officer when it is possible to move to new sites. Maintain on-the-spot liaison, if necessary.

i. Be responsible for P.D., fire and civil defenses plan upon entry into city. He will coordinate with other headquarters when available or devise a plan of his own in order to assure compliance with Operations Memorandum No. 19, Headquarters Fifth Army, 'P.D., Civil Defense and Fire Defense', dated 10 August 1944. This will include air warning for troops and civilians. He will be P.D. Controller until relieved by AMG.

pertaining to the enemy found in cities occupied.

c. Maintain liaison and exchange of information with: G-2 and G-3, Fifth Army and lateral headquarters; GIC, civilian agencies, G2AO, and local government.

d. Coordinate requests for and procure maps, aerial photos and publications.

e. Compile advance information on each town to be controlled.

f. Keep Commanding Officer informed of activities of patriot and subversive groups.

g. Check credentials and regulate activities of civilian visitors, correspondents and photographers who request information regarding the city.

h. Inform Commanding Officer when it is possible to move to new sites. Maintain on-the-spot liaison, if necessary.

i. Be responsible for PAD, fire and civil defense plan upon entry into city. He will coordinate with other headquarters when available or devise a plan of his own in order to assure compliance with Operations Memorandum No. 19, Headquarters Fifth Army, "PAD, Civil Defense and Fire Defense", dated 10 August 1944. This will include air warning for troops and civilians. He will be PAD Controller until relieved by AMG.

j. Supervise units attached to or under control of the section and handle all operational matters.

k. Supervise communications, including PAD.

l. Maintain station list of troops under control of the section and of those units quartered or having CP's in the city.

m. Keep Provost Marshal and other interested members of the staff informed as to units allowed in the city.

n. Prepare and coordinate plans for control of cities including studies and estimates of requirements.

c. Recommend necessary troops and equipment for carrying out mission.

RESTRICTED

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p. Arrange, supervise and conduct training for the personnel of the CCS and any attached or controlled military units, CC:AR or civilians as directed by the Commanding Officer.

q. Assist the Commanding Officer in the preparation of final reports upon assumption of control of any city by higher headquarters; in detailing all unfinished business and obtaining release from higher headquarters. (Coordination 3-1).

r. Arrange and coordinate inspection of military installations and civilian agencies as necessary.

s. Immediately upon assuming control of a city, or when AMG representatives are not present or are inadequate in number, or when necessary to assure efficiency in rapid completion of CCS missions; coordinate inspections to ascertain whether or not the administrative processes are in order or that the civil government is functioning properly. Specifically to check, (with AMG if present, thru tactical commander of troops or independently, if necessary) the following:

- (1) Security of water works, banks, insurance companies, post office and public utilities.
- (2) Civilian food situation.
- (3) Control of civilian population.
- (4) Civilian officials for proper functioning in their respective jobs.
- (5) CIC control and investigation of subversive groups and collection of all available information from friendly groups that might be helpful. (Coordination G-2).
- (6) Removal of mines and booby traps.
- (7) Publication of AMG ordinances to the public.
- (8) Situation of the public as to fuel and water.

5. THE S-4 WILL:

a. Form plans for and execute the procurement of supplies and supervise disposition of the Real Estate in the town.

b. Keep a list of the buildings occupied and those available.

c. Coordinate all supply services.

d. Coordinate all transportation with Transportation Section, Fifth Army.

e. Obtain from Army G-4, Fifth Army, prior to the entry into town, a list of all critical items and all supplies desired by Army and notify the various services to make surveys

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dependently, if necessary) the following:

- (1) Security of water works, banks, insurance companies, post offices and public utilities.
- (2) Civilian food situation.
- (3) Control of civilian population.
- (4) Civilian officials for proper functioning in their respective jobs.
- (5) CIC control and investigation of subversive groups and collection of all available information from friendly groups that might be helpful. (Coordination G-2).
- (6) Removal of mines and booby traps.
- (7) Publication of JMC ordinances to the public.
- (8) Situation of the public as to fuel and water.

5. THE S-4 WILL:

- a. Form plans for and execute the procurement of supplies and supervise disposition of the Real Estate in the town.
- b. Keep a list of the buildings occupied and those available.
- c. Coordinate all supply services.
- d. Coordinate all transportation with Transportation Section, Fifth Army.

e. Obtain from Army G-4, Fifth Army, prior to the entry into town, a list of all critical items and all supplies desired by Army and notify the various services to make surveys of those supplies and have the materials frozen through JMC Economics and Supply Branch, if necessary, to assure the procurement of same.

6. THE ENGINEER OFFICER WILL:

a. Prior to entry consult the Provost Marshal as to the exact routes that will be followed through the town. Immediately upon entry he will survey these routes to ascertain what damage has been done and how much repair will be necessary to put routes in condition for use. He will establish alternate routes where it is necessary while repairs are being made.

b. Examine water and power facilities and estimate how much work and equipment is necessary to restore them to use; report their capabilities.

REQUIREMENTS

c. Make a survey of all buildings and utilities of interest to Army, for mines, booby traps, etc., and render a report of those buildings which are dangerous. He will arrange thru S-3 for troops to clean the buildings.

d. Supervise all Engineer functions not under AMG and give what aid he can to AMG in the restoration to functioning of public utilities.

e. Make a survey of all local and captured Engineer supplies which are of interest to the Army Engineer Officer.

f. Be prepared to furnish necessary tools for local labor projects.

g. With the P.D. Officer, survey fire houses and fire fighting equipment.

7. ENGINEER RE-ESTIMATE OFFICER WILL:

a. Develop plans and make recommendations as to the use of all buildings, floor space, and bivouacs within the boundaries established around the town.

b. Recommend to S-1 appropriate sites for rest camps and recreational facilities.

c. Set up his office and control all units which come into town with respect to the buildings and bivouacs which they may occupy.

d. Advise all units as to proper procedure on occupying buildings.

8. THE QUARTERMASTER OFFICER WILL:

a. Be responsible for supplying all units within the town through Army's dumping system.

b. Assume control of any captured supplies, peculiar to Quartermaster Corps, and transfer them to dumps designed for them.

c. Make a survey of all local resources for the items which are critical to Army and of interest to the Quartermaster Officer

d. Maintain a situation map showing locations of all dumps within the area.

in cooperation with AMG ascertain number of common

- a. Develop plans and make recommendations as to the use of all buildings, floor space, and bivouacs within the boundaries established around the town.
- b. Recommend to S-1 appropriate sites for rest camps and recreational facilities.
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- a. Be responsible for supplying all units within the town through Army's dumping system.
- b. Assume control of any captured supplies, peculiar to Quartermaster Corps, and transfer them to dumps designed for them.
- c. Make a survey of all local resources for the items which are critical to Army and of interest to the Quartermaster Officer
- d. Maintain a situation map showing locations of all dumps within the area.
- e. In conjunction with MAG, ascertain number of common and skilled laborers available and be prepared to furnish rations to any contemplated for work on sanitary works and military dumps.

9. THE ORDNANCE OFFICER WILL:

- a. Inform Army Ordnance Officer of all Ordnance problems.
- b. Survey facilities and supplies of interest to the Army Ordnance Officer.
- c. Inform Army Ordnance Officer of location and quantity of captured Ordnance materiel and supplies.
- d. Maintain a situation map showing all dumps, and ordnance areas within the area.

RESTRICTED

10. THE SURGEON WILL:

a. Prior to entering a newly captured town, obtain all possible information regarding suitable buildings for Medical Supply Depots and Hospitals. He will get all information possible regarding communicable disease in the town and should know something of the public water supply and waste disposal systems.

b. Upon entering a town, immediately make a sanitary survey of all facilities to be used by American Troops, and recommend that unsanitary establishments be placed out of bounds to troops until they pass a sanitary inspection.

(1) Water will be tested for bacterial and poisonous contamination.

(2) Disposal of waste will be inspected and appropriate recommendations made to prevent a public nuisance and health hazard.

(3) An investigation will be made with local health authorities to determine the prevalence of communicable disease in the area and action will be taken through proper channels to prevent the spread of disease to American Troops.

(4) The Surgeon will act as advisor to the Commanding Officer on matters pertaining to Medical Service and Sanitation, and coordinate these matters with Fifth Army Surgeon's Office.

c. Secure captured enemy medical supplies and rations and supervise their use for civilian wounded or their transfer to Army Surgeon.

d. Whenever AMG is not present, or in cooperation with AMG for purposes of accomplishment of CCS missions, coordinate activities of civilian doctors and druggists and inspect sanitary conditions of jails and prisons.

11. THE SIGNAL OFFICER WILL:

a. Establish as soon as possible after arrival in town a system of communication for section headquarters and P.D. control.

b. Inspect the local telephone system to ascertain the probability of restoring it so that it may be used by Section headquarters and by other Headquarters as they come into the town. (Coordinate with Engineer Officer).

c. Keep Section Commander informed as to the status of rehabilitation.

to determine the prevalence of communicable disease in the area and action will be taken through proper channels to prevent the spread of disease to American Troops.

(4) The Surgeon will act as advisor to the Commanding Officer on matters pertaining to Medical Service and Sanitation, and coordinate these matters with Fifth Army Surgeon's Office.

c. Secure captured enemy medical supplies and ration and supervise their use for civilian wounded or their transfer to Army Surgeon.

d. Whenever AMG is not present, or in cooperation with AMG for purposes of accomplishment of CCS missions, coordinate activities of civilian doctors and druggists and inspect sanitary conditions of jails and prisons.

11. THE SIGNAL OFFICER WILL:

a. Establish as soon as possible after arrival in town a system of communication for section headquarters and P.D. control.

b. Inspect the local telephone system to ascertain the probability of restoring it so that it may be used by Section Headquarters and by other Headquarters as they come into the town. (Coordinate with Engineer Officer).

c. Keep Section Commander informed as to the status of rehabilitation. 713

d. Coordinate with Army Telephone Communication Board on rehabilitation or local facilities.

12. THE PROVOST MARSHAL WILL:

After being informed of a city or town in which he will operate, contact the Transportation Section, 3-3, AMG, and Fifth Army Provost Marshal.

(1) Provost Marshal will receive from the Trans Sect complete plans of routing of traffic, both army and civilian, through the city. The plans presented by the Trans Sect will be strictly adhered to. If an emergency arises wherein it becomes necessary to reroute traffic, Trans Sect will be notified immediately of the change. All routes will be properly marked for the circulation of military and civilian traffic as per instructions of the Trans Sect.

REBUILT

(2) The Provost Marshal will request from MG the number of Carabinieri necessary to handle the civilian traffic according to the plans presented by the Trans Sect. Request will also be made for Carabinieri to assist the Provost Marshal in the protection of civilian and Italian Government property, such as rare collections and art treasures.

(3) The Provost Marshal will receive from S-3, a list of Allied Units authorized to remain within the limits of the city. The city will be 'OFF LIMITS' to all other units. Convoys passing through the city or town will not be allowed to stop enroute.

(4) The Provost Marshal will request from the Fifth Army Military Police, thru S-3, the number of Military Police Companies necessary to properly perform the functions of the Provost Marshal for the city.

b. Carry out the administration and functions of the Military Police within the city as per Standard Operation Procedure of the Provost Marshal of the Fifth Army City Command Section. It will be the responsibility of the Provost Marshal that all Military Police units under his jurisdiction have copies of the S.O.P., and thoroughly understand it.

c. Be completely equipped with signs, traffic forms, maps, etc, before taking over a city or town, so that there will be no delay in carrying out the operations as per S.O.P.

d. If not otherwise provided for, secure all banks, insurance companies, telegraph and radio stations; secure keys and post adequate guards on buildings.

e. In conjunction with S-2:

(1) Prevent dangerous assemblies of civilians.

(2) Apprehend and have examined all enemy agents and sympathizers.

(3) Search headquarters vacated by enemy and turn over documents found there to S-2.

(4) Investigate all cases of sabotage or attempted sabotage.

(5) Investigate civilian employees who may be employed by military units. (Coordination CIC).

f. In conjunction with MG, S-2 and local police:

(1) Establish a bureau for the issuance of permits for the carrying of fire arms and for circulation permits.

(2) Collect fire arms if so directed. (The MG always handles collection of fire arms from Patriots).

g. Checks security of jails and prisons.

Procedure of the Provost Marshal of the Fifth Army City Command Section. It will be the responsibility of the Provost Marshal that all Military Police units under his jurisdiction have copies of the S.O.P., and thoroughly understand it.

c. Be completely equipped with signs, traffic forms, maps, etc, before taking over a city or town, so that there will be no delay in carrying out the operations as per S.O.P.

d. If not otherwise provided for, secure all banks, insurance companies, telegraph and radio stations; secure keys and post adequate guards on buildings.

e. In conjunction with S-2:

(1) Prevent dangerous assemblies of civilians.

(2) Apprehend and have examined all enemy agents and sympathizers.

(3) Search headquarters vacated by enemy and turn over documents found there to S-2.

(4) Investigate all cases of sabotage or attempted sabotage.

(5) Investigate civilian employees who may be employed by military units. (Coordination CIG).

f. In conjunction with MAG, S-2 and local police:

(1) Establish a bureau for the issuance of permits for the carrying of fire arms and for circulation permits.

(2) Collect fire arms if so directed. (The MAG always handles collection of fire arms from Patriots).

g. Checks security of jails and prisons.

13. THE HEADQUARTERS COMMANDANT WILL:

a. Command the Headquarters Detachment.

b. Accompany a reconnaissance party and assist in selection of quarters, messing facilities and offices.

c. Operate hotels, restaurants and clubs occupied by CCS.

d. Control and maintain all section transportation.

e. Be responsible for local security and protection against air raids of the headquarters.

f. Have charge of movement of headquarters.

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g. Provost quarters and messing facilities for any civilian personnel employed at headquarters.

h. Act as:

- (1) Agent Finance Officer.
- (2) Camouflage Officer.
- (3) Gas Officer.

14. It should be borne well in mind by all staff members that CCS duties and functions may frequently overlap or be coordinated with those of JAG, the Tactical Commander of Troops, civilian authorities, or patriot groups. This will call for the exercise of tact and diplomacy. In some cities or towns we may precede JAG and be responsible for the entire town for a few days. In other towns CCS may follow a group operating under Corps or Division Area Commander for the accomplishment of missions similar to those of this section. In all towns there will most probably be newly formed partisan groups differing entirely from the original patriot groups who have been fighting for months. Some subversive groups may appear. The effect of all the above on CCS operations must be carefully studied. All matters pertaining to patriots, including disarming them, will be referred to and handled by JAG representatives.

By order of Lieutenant Colonel ELM:

JESSE L. LEWIS
Major, C.M.C.
Executive Officer

OFFICIAL: *O.O. Black*
O. O. BLACK
Major, C.M.C.
S-3

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By order of Lieutenant Colonel EL.M:

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