

Declassified E.O. 12356 Section 3.3/NND No.

785017

ACC

10000/109/1340
(VOL. II)

INST
MAY-

Declassified E.O. 12356 Section 3.3/NND No.

785017

10000/109/1340
(VOL. II)

INSTRUCTIONS ON CABLES & CORRESPONDENCE
MAY-SEPT. 1944

1990

Declassified E.O. 12356 Section 3.3/NND No.

785017

Subject: Handling of Classified
Signals

To: File 53/ca

1. It is considered that
Communications Sub-Comm.
having retracted from their
position as set out at 141,
Office Memorandum 14, covers
the handling of Classified Signals
and that no further instruction
is necessary.

2. No further action will
be taken encl.

323

1991

Declassified E.O. 12356 Section 3.3/NND No.

785017

CAB

530

164

I do not like
the draft.

2 a & 4 a are
already covered by
Ex Dem 16

3 & 4 b forbids handling
of Sec. 770f Sec by
all civilians including
the 49 FEA personnel
my own PA & others like
her.

It requires a great
deal more thought before
being st. fd. to me
SS/25/9

1992

Declassified E.O. 12356 Section 3.3/NND No. 785017

534
HEADQUARTERS
ARMED CONTROL COMMISSION
SECURITY BRANCH.

C.A. Br 163

27th September, 1944

Ref: SB/64.02

Subject: Preparation and handling of classified signals.

To : Deputy Executive Commissioner.

28 SEP Recd

1. Reference your 55/160/CA dated 25 Sept 44, forwarding proposed regulations governing handling of certain classified signals by civilians.

2. The draft as set out has the approval of this Branch from a security standpoint but it is pointed out that paras. 2(a) and 4(e) therein are already covered by Executive memorandum No. 15.

John Alcock
Major
JOHN ALACK.
MAJOR.
SECURITY BRANCH.

322

1993

785017

Declassified E.O. 12356 Section 3.3/NND No.

53-2
162
HEADQUARTERS
ALLIED CONTROL COMMISSION
OFFICE OF THE HEADQUARTERS COMMANDANT
APO 394

RHR/cjb

27 September 1944

2-8 SEP Recd

HQC/10

SUBJECT: Delivery of mail to AFHQ.

TO : Executive Commissioner.

1. In accordance with instructions which you gave me last Friday, I caused two test letters to be sent to AFHQ on Saturday. Both of these letters were conveyed by courier which left this Headquarters at 0900 hrs. The first test letter was delivered direct to G-5 Section at AFHQ at 1345 hrs on Saturday. The second test letter, which was delivered to the Mail & Distribution, Adjutant General's Section, AFHQ, was delivered to the G-5 Registry at 1530 hrs on Saturday.

2. It would appear that the normal channel is comparatively quick, but from information which I have received, the normal delivery is about three (3) days.

3. I understand, however, from the Adjutant of this HQ that mail is now being dispatched addressed direct to G-5 and delivered by the courier to the G-5 Section Registry, and mail for other Sections of AFHQ is kept entirely separate and delivered to the Mail & Distribution, Adjutant General's Section, at the same time.

321

H. H. Robertson
H. H. ROBERTSON Lt. Col.
Hq. Commandant.

Thanks
A25/5

1994

785017

Declassified E.O. 12356 Section 3.3/NND No.

53 L

2249

CWG/day

CABW

HEADQUARTERS REGION XII
Allied Control Commission
A P O 394

TO : HQ. A.C.C.,
HQ. Commandant.

24 September 1944

SUBJECT: Movement of Region XII.

FILE NO: RXII/370(RXII)

On file 96
made separate
copy/enclosure

1. Main Headquarters, Region XII, will close at Chianciano at 1200 hours, 25 September 1944, and open same time and date at Pesaro.
2. It is suggested that all mail be forwarded to Region XII, c/o A.M.C. 8th Army.

/s/ Carl W. Cavers,
Col. Inf
/t/ for Regional Commissioner

Enclosure
put in
Bulld

St 24/9

320

not put in
in column 7
Security B
St 28/9

PM

1995

785017

Declassified E.O. 12356 Section 3.3/NND No.

HEADQUARTERS
ALLIED CONTROL COMMISSION
R.C. & M.C. Section
APO 394

Phone:
478808

25 Sept 44

Ref/53/160/CA.

SUBJECT: Preparation and Handling of Classified Signals.

TO : Security Branch.

1. Attached hereto is a draft covering proposed handling of certain classified signals by civilians.
2. You will observe that under para. 2 (a) and 4 (a) reference is made to designating certain civilians to handle classified signals. In this connection would you consider whether such employees could be given special screening and further be required to complete a certificate similar to that required under British Military Security measures for personnel employed in military offices.
3. Will you in considering the proposal as a whole please say whether in your opinion reasonable security safeguards are established and if you can approve the method outlined.

enf
NORMAN E. FISKE,
Colonel,
Deputy Executive
Commissioner.

319

1996

Declassified E.O. 12356 Section 3.3/NND No.

785017

160A

DRAFT

SUBJECT : Preparation and Handling of Classified Signals.

1. Reference is made to Office Memorandum NO. 16 dated 25 August 44, ref: 55/34/CA. "Handling of Classified Documents by Civilians."
2. Under the provisions of paragraph 4b of the reference quoted above, it is stated that civilians may, under certain circumstances, handle Confidential and Restricted documents. As regards classified signals supervising officers may at their discretion permit civilian employees to handle Restricted and Confidential messages under the following conditions :
 - (a) Only certain designated civilian personnel in each section whose bona fides have been established will be entrusted with the typing and filing of Restricted and Confidential signals.
 - (b) Restricted and Confidential messages sent to the Adjutant for authentication must be either carried by Allied personnel or transmitted in a securely sealed envelope.
3. No civilian employee will be permitted to type or file or otherwise handle Secret or Top Secret signals. Transmission of Secret or Top Secret messages must be made in double sealed envelopes, the inner envelope only bearing the mark of classification.
4. Incoming signals will be given the same security treatment as outgoing signals. Accordingly:
 - (a) Specially designated civilians may be entrusted at the discretion of the supervising officer, with the handling and filing of incoming Restricted and Confidential messages.
 - (b) No civilian employee will handle or file incoming Secret or Top Secret messages.

318

1997

785017

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160B

- 2 -

5. A large number of signals are being sent out as classified which under present administrative condition could be sent unclassified. Officers originating signals should therefore carefully consider whether classification is required. When signal is to be sent classified then the lowest possible classification must be used. Signals which do not comply with these requirements will be returned by the Adjutant's office to the originator.

6. Strict compliance with the above is the duty of all officers concerned.

Brigadier,
Executive Commissioner,
For A/Chief Commissioner.

317

1998

785017

Declassified E.O. 12356 Section 3.3/NND No.

TO:- Lt. Col. Shipp.

21 September 44.

1. A further discussion with Communications Sub-Commission has lead to them to withdraw their objections to the civilian handling of Restricted and Confidential signals (set out at 141). *para 2*
2. I have accordingly re drafted an office memo (copy attached and approved by Lt.Col. Scudder). As this permits civilians to handle Restricted and Confidential signals it meets the objections at 153 and 155.
3. If you approve, it may be issued.
4. Lt. Col. Scudder intends to forward approved memorandum to AFHQ. This will enable them to examine the procedure in effect from a security aspect.

*Capt Oden / I like it you have cleared draft with Martin.
Also issue.
2. We should take up Col Deasmore's suggestion about
getting civilian to sign a statement with security ~~off~~
Branch. We should also get their views on para Captain.
of above. I personally am against it.*

U 277

316

1999

785017

Declassified E.O. 12356 Section 3.3/NND No.

TO:- Lt. Col. Shipp.

21 September 44.

1. A further discussion with Communications Sub-Commission has lead to them to withdraw their objections to the civilian handling of Restricted and Confidential signals (set out at 141). *para 2*
2. I have accordingly re drafted an office memo (copy attached and approved by Lt.Col. Scudder). As this permits civilians to handle Restricted and Confidential signals it meets the objections at 153 and 155.
3. If you approve, it may be issued.
4. Lt. Col. Scudder intends to forward approved memorandum to AFHQ. This will enable them to examine the procedure in effect from a security aspect.

*Capt Order / I take it you have dealt with Montant.
also issue.
2. We should take up Col Deansmore's suggestion about
getting civilians to sign a statement with security ~~conf~~
Branch. We should also get their views on para Captain.
4 above. I personally am against it.*

U 279

316

2000

Declassified E.O. 12356 Section 3.3/NND No.

785017

RE AGG INFO REAR 8 ARMY DELIVERED

AND REAR 8 ARMY

R/1585

SEP 231415A

53 I
CABA
FOR INFORMATION ONLY 6020
133/23

IN CLEAR
ROUTINE

24 SEP Recd

YOUR 1462.

FIRST. FLOWING IN UNDER COMD 8 ARMY NOT THIS HQ.

RECORD. REQUEST WORKING ON DEPARTMENTAL MATTERS RELATING TO CIVIL
AFFAIRS BE ADDRESSING AND REAR 8 ARMY IN ORDER AVOID 2 STAFF BEING INVOLVED
UNNECESSARY WORK.

DIST

ACTION - Commerce (2)
INFO - A/CC
ECON SEC
CA BR
AIN
FILE (2)
FLOAT



SEP 231917A

2001

Declassified E.O. 12356 Section 3.3/NND No. 785017

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
ADMINISTRATIVE SECTION

3/1B/AS

21 Sep 44

21 SEP Recd

SUBJECT: Correspondence.

TO : All Sub-Commissions, Administrative Section.

1. Ref my 3/1B/AS dated 14 Sept 44 attention is drawn to the somewhat anomalous position of Siena Province created by Daily Bulletin No 227 para 9 which states -

Control of SIENA Province passed to Region VIII, AMG as of 0001 hours 4 Sept 44, except that all matters of policy which may in any way effect the responsibility of STAO AMG 5 Army to the Army Commander will be referred to HQ, AMG, 5th Army for decision.

In day to day matters therefore Sub-Commission will treat Siena Province as part of Region VIII and not 5th Army.

2. Attention is also drawn to the fact that Livorno Province has been transferred to Region VIII (D.B. No. 238 para 3).

3. The transfer of Perugia may be expected any day.

G. R. Lupton
G. R. Lupton Brig,
V.P. Admin Section

Ext 525
GEM/jwf

Copy to DC & IG ✓
Econ Sec
All Sub-Commissions

314

2002

Declassified E.O. 12356 Section 3.3/NND No. 785017

HEADQUARTERS,
ALLIED CONTROL COMMISSION,
APO 394

Regional Control and Military Government Section.

Ref: 55/24.

20th September 1944.

I enclose copy of a cable which I was shown yesterday at AFHQ. You will see that 17 words have been used in the text which could have been expressed in one - "Acknowledged".

In view of the great congestion of cable lines due to matters of operational urgency, strict attention should be paid to compressing routine messages as much as possible. Will you deal with the officer responsible for so much verbiage.

(Sgd) M.S.Lush.

Colonel J.A.D. Perryman, R.A.C.,
Regional Commissioner,
Allied Control Commission,
Rangoon VI.

Copy to: Econ Sec (For Coal Division).

2003

Declassified E.O. 12356 Section 3.3/NND No. 785017~~US CONFIDENTIAL~~ ~~EQUALS BRITISH SECRET~~ANATOLIA
MESSAGE CENTER

INCOMING MESSAGE

LOOK

1

FILED: 161700Z

Ref.

Date.

Time. 18 SEP 1944

C.A.O.'s Branch

ROUTINE

AFSC W 707/17
171100A
brc

CORRECTED COPY -- DESTROY ALL OTHERS

FROM: MATTHEWS FOR PENNYCUICK REGION VI ACC

TO : SACMED INFO TO ACC MAIN FOR CARTER AND COAL SECTION

REF NO THIS MSG: AGU-15, 16 September 1944

Citing REGES.

Reference FX24871.

This will acknowledge receipt of instructions that
Sardinian coal production for October will not exceed 50000
tons.

FX 24871 MC OUT 3594 14/9/44 G-5

ACTION: G-5

INFO : OM
CINC MED
USN
PSTO
MWT
WSA
M & TN
G-4
CAO
Q MAINT

312

MC IN 11192A 17 Sep 44 2013A REF NO AGU-15 t/P/B

Send to Pennyauick

~~US CONFIDENTIAL~~ ~~EQUALS BRITISH SECRET~~

CONFIDENTIAL

THE MAKING OF AN EXACT COPY OF THIS MESSAGE IS FORBIDDEN

COPY No. 22

2004

Declassified E.O. 12356 Section 3.3/NND No. 785017

HEADQUARTERS
ALLIED CONTROL COMMISSION
ECONOMIC SECTION
APO 394

CWA/sem

ES/52A

18 September 1944

SUBJECT: Handling of Classified Documents

TO : R.C. & M.G. Section

Reference your 53/ /CA dated 16 Sep 44.

1. Although due appreciation of the difficulties in implementing the proposed instructions is expressed in para 4 of those instructions, the probability remains that, as military personnel are reduced, only officers may be available to comply with paras 3(a) and 3(c).

2. It is considered that signals classified as "Restricted" and "Confidential" should be dealt with similarly to correspondence as in para 4(b) of Office Memorandum No. 16. As an additional safeguard could not those civilians considered trustworthy complete a certificate similar to that required, under British Military Security measures, for completion by personnel employed in military offices.

*20/9
Noted
J. D. Densmore*

L. D. Densmore

L. D. DENSMORE
Colonel, Sig. C., C.S.O.
Economic Section

311

2005

785017

Declassified E.O. 12356 Section 3.3/NND No.

53/

CAB 8735
154

SUBJECT: Signal Address

HQ ALLIED ARMIES IN ITALY

Tel: FILFOT ADV 79

1469/3/GSI(b)

15 Sep 44

Distribution below

1. It is notified to all concerned that the correct signal address for GSI(b) this HQ is "Adv AAI" and NOT merely "AAI".
2. Signal messages destined for this branch and addressed "AAI" are all subject to a delay of several hours.

/s/
for Brigadier
EGS(I)

SF

DISTRIBUTION

Copy to:

G-2 Fifth Army
GSI Eighth Army
GSI 1 District
G-2 JRS
G-2 JRS (Forward Echelon)
1 SCI Unit
2 SCI Unit
3 SCI Unit
SCI Unit "Z"

G-2(CI) AFHQ
GSI 2 District
GSI 3 District
G-2 RAAC
G-2 Allied Garrison SARDINIA
CI Section CSDIC
RC and MG Section HQ ACC
Security Branch ACC.
300 FS Section

310

ACC DIST

C.S.O.
C.A. BR
SECURITY BR
ADMIN SEC
PUBLIC SAFETY SC
ADJUTANT

2006

785017

Declassified E.O. 12356 Section 3.3/NND No.

HEADQUARTERS
ARMED CONTROL COMMISSION
AEO 394
ADMINISTRATIVE SECTION

3/15/48

17 Sep 44

SUBJECT: Handling of Classified Documents.

18 SEP Reed

TO: SAC, ✓

Ref your 55/ / CA of 16 Sep 44.

It is considered unnecessary and undesirable to include "Restricted" signals with those which civilian personnel shall not handle. It is understood that under present instructions signals relative to moves and transfers of officers have to be so classified. It will needlessly complicate office organization if all such files have to be kept apart.

It is submitted that the very many advantages arising from allowing civilian personnel to handle restricted messages far outweigh the very little harm which could arise therefrom. It is requested therefore that the word restricted be deleted from the draft.

G. R. Wapington
G. R. Wapington, Brig,
V. P. Admin Section

Ext 525
GRC/jmf

20/9
noted
see memo to
34 ext 525
GRC

309

2007

Declassified E.O. 12356 Section 3.3/NND No. 785017

HEADQUARTERS
ALLIED CONTROL COMMISSION
AFO 394
(ADJUTANT'S DEPARTMENT)

17 September 1944

17 SEP Recd

MEMORANDUM:

TO : R.C. & M.G. Section

1. Reference the attached, I think that a certain amount of unnecessary labour might be avoided, if the wording of para 3b were to be altered to:

"Classified signals sent to the Adjutant for authentication must be either carried by allied personnel or transmitted in a securely sealed envelope."

2. Otherwise agreed.

L. T. Montant Jr.
L. T. MONTANT, Jr
1st Lt, AGD
Adjutant

308

2008

Declassified E.O. 12356 Section 3.3/NND No.

785017

HEADQUARTERS
ALLIED CONTROL COMMISSION
R.C. & M.G. SECTION
APO 394

Phone:
478803

Ref/53/ /CA.

16 Sept. 1944

SUBJECT : Handling of Classified Documents.

TO : Admin. Section
Econom. Section.
Communications Sub-Commission.
Adjutant.

1. It is proposed to issue the attachment to cover the handling of classified signals at this Headquarters. Communication Sub-Commission have requested this clarification.
2. Will you please let us have your comments.

307

encl
NORMAN E. FISKE *encl*
Colonel,
Deputy Executive
Commissioner.

2009

785017

Declassified E.O. 12356 Section 3.3/NND No.

DRAFT

HEADQUARTERS
ALLIED CONTROL COMMISSION
R.C. & M.G. SECTION
APO 394

September 44.

Ref :
SUBJECT : Handling of classified Signals.
TO :

1. Reference is made to Office Memorandum No. 16 dated 25 August 44, ref: 55/34/0A. " Handling of Classified Documents by Civilians".
2. Under the provisions of paragraph 4b of the reference quoted above, it is stated that civilians may, under certain circumstances, handle Confidential and Restricted documents. These provisions do not apply however to classified signals. To meet security requirements only authorized Allied personnel may handle such messages.
3. The following instructions are therefore being issued to clarify handling, preparation and transmittal of all incoming and outgoing signals which are classified as Restricted, Confidential, Secret or Top Secret.
 - (a) Allied personnel only must be employed in the typing, filing and distribution of classified signals.
 - (b) Classified signals sent to the Adjutant for authentication must be transmitted in a securely sealed envelope.
 - (c) The handling of incoming classified signals must be restricted

2010

785017

1. Reference is made to Office Memorandum No. 16 dated 25 August 44, ref: 55/34/CA. "Handling of Classified Documents by Civilians".
2. Under the provisions of paragraph 4b of the reference quoted above, it is stated that civilians may, under certain circumstances, handle Confidential and Restricted documents. These provisions do not apply however to classified signals. To meet security requirements only authorized Allied personnel may handle such messages.
3. The following instructions are therefore being issued to clarify handling, preparation and transmittal of all incoming and outgoing signals which are classified as Restricted, Confidential, Secret or Top Secret.
 - (a) Allied personnel only must be employed in the typing, filing and distribution of classified signals.
 - (b) Classified signals sent to the Adjutant for authentication must be transmitted in a securely sealed envelope.
 - (c) The handling of incoming classified signals must be restricted to Allied personnel.
4. Due to the reduction in military personnel in Headquarters clerical difficulties may be encountered in some divisions but it is pointed out that a large percentage of signals are classified which, under present administrative conditions, could be sent unclassified. Officers originating signals should therefore pay particular attention to the classification of messages and should always use the lowest classification possible.
5. Strict compliance with the above instructions is the duty of all officers concerned.

Brigadier,
Forwarding Command.

2011

Declassified E.O. 12356 Section 3.3/NND No. 785017

HEADQUARTERS
AND CONTROL COMMISSION
R.C. & M.C. Section
APO 394

Phone:
8808

file
151

Ref/53/ /CA.

16 Sept. 1944.

SUBJECT: Handling of Classified Documents.

TO : Admin. Section.
Econ. Section.
Communications Sub-Commission.
Adjutant.

150

1. It is proposed to issue the attachment to cover the handling of classified signals at this Headquarters. Communication Sub-Commission have requested this clarification.
2. Will you please let us have your comments.

encl
JOSEPH E. PIERCE,
Colonel,
Deputy Executive
Commissioner.

305

L/C B/W
20/1

DRAFT

HEADQUARTERS
ALLIED CONTROL COMMISSION
R.O. & M.G. SECTION
APO 334

Ref :
SUBJECT : Handling of classified signals.
TO :

September 44.

1. Reference is made to Office Memorandum No. 16 dated 25 August 44, ref: 55/34/GA. "Handling of Classified Documents by Civilians".
2. Under the provisions of paragraph 4b of the reference quoted above, it is stated that civilians may, under certain circumstances, handle Confidential and Restricted documents. These provisions do not apply however to classified signals. To meet security requirements only authorized Allied personnel may handle such messages.
3. The following instructions are therefore being issued to clarify handling, preparation and transmittal of all incoming and outgoing signals which are classified as Restricted, Confidential, Secret or Top Secret.
 - (a) Allied personnel only must be employed in the typing, filing and distribution of classified signals.
 - (b) Classified signals sent to the Adjutant for authentication must be transmitted in a securely sealed envelope.
 - (c) The handling of incoming classified signals must be restricted

2013

785017

Declassified E.O. 12356 Section 3.3/NND No.

1. Reference is made to Office Memorandum No. 16 dated 25 August 41, ref: 55/34/0A. "Handling of Classified Documents by Civilians".
2. Under the provisions of paragraph 4b of the reference quoted above, it is stated that civilians may, under certain circumstances, handle Confidential and Restricted documents. These provisions do not apply however to classified signals. To meet security requirements only authorized Allied personnel may handle such messages.
3. The following instructions are therefore being issued to clarify handling, preparation and transmittal of all incoming and outgoing signals which are classified as Restricted, Confidential, Secret or Top Secret.
 - (a) Allied personnel only must be employed in the typing, filing and distribution of classified signals.
 - (b) Classified signals sent to the Adjutant for authentication must be transmitted in a securely sealed envelope.
 - (c) The handling of incoming classified signals must be restricted to Allied personnel.
4. Due to the reduction in military personnel in Headquarters ³General difficulties may be encountered in some divisions but it is pointed out that a large percentage of signals are classified which, under present administrative conditions, could be sent unclassified. Officers originating signals should therefore pay particular attention to the classification of messages and should always use the lowest classification possible.
5. Strict compliance with the above instructions is the duty of all officers concerned.

Brigadier,
Executive Commissioner,
For A/Chief Commissioner.

MEMORANDUM
ALLIED CONTROL COMMISSION
R.S. - M.G. SECTION
APO 394

Ref/55/34/04.

25 August 1944

OFFICE MEMORANDUM)

NUMBER 16)

HANDLING OF CLASSIFIED DOCUMENTS
BY CIVILIANS

1. It is undesirable that civilians handle any classified documents.
2. "Civilian" for the purpose of this memorandum is any civilian other than properly authorized Allied personnel.
3. This Commission has found it necessary to employ a number of civilians, of whom a proportion in the course of their duties have occasion to handle classified matter at the discretion of their supervising officers.

4. To eliminate as far as possible this Security risk, the following safeguards will be observed:

- (a) No civilian will be permitted to handle any "Top Secret" or "Secret" correspondence.
- (b) When it occurs that "Confidential" and "Restricted" correspondence cannot be handled by military personnel, then only those civilians whose names have been established and who have shown themselves worthy of trust will be entrusted with such matters. Care will be taken to impress on those concerned the necessity for discretion. They will be told that a breach of faith will result in dismissal and subsequent prosecution.
- (c) Supervising officers will be constantly on the alert to prevent or discover any such breach or indiscretion.
- (d) Nothing in this Memorandum will be construed as a direction that civilian employees should handle classified documents. Such handling is at the discretion of the supervising officer, who will endeavour to avoid such a course whenever possible.

5. For guidance it is pointed out that the French equivalents of English language expressions as applied to Confidential and Secret communications are as follows:

303

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Declassified E.O. 12356 Section 3.3/NND No.

This Commission has found it necessary to employ a number of civilians, of whom a proportion in the course of their duties have occasion to handle classified matter at the discretion of their supervising officers.

4. To eliminate as far as possible this Security risk, the following safeguards will be observed:

- (a) No civilian will be permitted to handle any "Top Secret" or "Secret" correspondence.
- (b) When it comes that "Confidential" and "Restricted" correspondence cannot be handled by military personnel, then only those civilians whose bona fides have been established and who have shown themselves worthy of trust will be entrusted with such matters. Care will be taken to impress on those concerned the necessity for discretion. They will be told that a breach of faith will result in dismissal and subsequent prosecution.
- (c) Supervising officers will be constantly on the alert to prevent or discover any such breach or indiscretion.
- (d) Nothing in this Memorandum will be construed as a direction that civilian employees should handle classified documents. Such handling is at the discretion of the supervising officer, who will endeavour to avoid such a course whenever possible.

5. For guidance it is pointed out that the French equivalents of English language expressions as applied to Confidential and Secret communications are as follows:

English Terms

Restricted
Confidential
Secret
Top Secret

Corresponding French Term

Confidential
Secret
Très Secret
Ultra Secret

6. For guidance and to avoid over-classification of documents, the following definitions of classified documents are given:

TOP SECRET: (Signal abbreviation - TOSSEC): Certain secret documents, information and material, the security aspect of which is paramount, and whose unauthorized disclosure would cause exceptionally grave damage to the nation, i.e. PLANS OF FUTURE MAJOR OPERATIONS.

SECRET: Documents, information or material, the unauthorized disclosure of which would endanger the National Security, cause serious injury to the interests or prestige of the nation or any Government activity thereof, or would be of great advantage to a foreign nation, i.e. VITAL MILITARY INFORMATION.

CONFIDENTIAL: Documents, information, or material, the unauthorized disclosure of which would endanger the National Security, would be prejudicial to the interests or prestige of the nation, any Government activity, an individual or could cause administrative damage.

2016

785017

Declassified E.O. 12356 Section 3.3/NND No.

- 2 -

diastative embarrassment or difficulty or be of advantage to a foreign nation, i.e.
ROUTINE INTELLIGENCE AND OPERATIONAL REPORTS.

RESTRICTED : Documents, information or material (other than TOP SECRET, SECRET,
or CONFIDENTIAL) which should NOT be published or communicated to anyone except for
official purposes, i.e. TRAINING AND TECHNICAL DOCUMENTS FOR OFFICIAL USE ONLY.

for (G) (U) (S)

U.S. LUSH,
Brigadier,
Executive Commission.

DISTRIBUTION:

"O"

2017

Declassified E.O. 12356 Section 3.3/NND No.

785017

Security Branch

148

With you please comment.
I see no objections to proposed
draft.
5-9-44.

W. J. Shipp
L. J. S.

Surv Affairs Branch
no objection to the draft.
6 Sept.

Security Branch	
Rec'd	6/9
Book No.	
File No.	
Action	C. A. French

302

Declassified E.O. 12356 Section 3.3/NND No.

785017

Colonel Shipf:

147
Sir, I am with a rough draft of
a directive on the handling of signals by
civilians.

Would you be good enough to indicate
any provisions, changes in form, etc., that you
consider desirable.

4 September

W. L. Luntz

To: CIVIL AFFAIRS BRANCH

2019

Declassified E.O. 12356 Section 3.3/NND No.

785017

[Faint handwritten text, possibly "A. B. ..."]

2020

Declassified E.O. 12356 Section 3.3/NND No.

785017

HEADQUARTERS
ALLIED CONTROL COMMISSION

Date

1 Sept

Suspense

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Historical Documents Branch	
Admin Section		Director	
Interior		Executive Officer (A)	
Public Safety		Executive Officer (B)	
Public Health		G-1 (A)	
Property Control		G-1 (B)	
Legal		G-4 (A)	
Education		G-4 (B)	
Monuments & Fine Arts		H.Q. Comdt	
Economic Section		Adjutant	
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2575 Regt	
Food		Political Section	
Industry		Navy	
Labor		Army	
Mining Division		Air	
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. M. D. & P. C. W.	
Transportation		Public Relations Branch	
R.C. & M.C. Section		U.E.R.R.A.	
P.A. to Executive Commissioner			
Civil Affairs Branch			
Information Division			
Liaison Division			
I. & D.P. S.C.			
Italian Refugees Branch			

FOR

Lt. Col. Scudder

1 CS/4/18

Signature
Remarks/Recommendation
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

DIRECTOR

D.DIRECTOR

S.O. (D)

S.O. (P)

CENSORSHIP

CHIEF CLERK

REMARKS

Suggest that this be taken up
with Col. Shipp, of Civil Affairs Branch,
who put out Office Memo # 16, re "Handling
of Classified Documents by Civilians." Aug.

2021

Declassified E.O. 12356 Section 3.3/NND No. 785017HHS/epc
185

HEADQUARTERS
ALLIED CONTROL COMMISSION
AFC 394
Telephone 489081 Ext. 333

1st September, 1944

In reply
refer to: CS/4/13/102

Subject : Handling Classified Telegrams.

To : Adjutant A.C.C. HQ.

1. Several instances have recently occurred where secret and confidential messages have been handed into the Signal Center by Italian civilian employees of A.C.C. This in itself constitutes a threat to security, but the fact that messages were not even in sealed envelopes is a definite breach of security regulations.
2. Examination of the messages discloses that the majority were overclassified.
3. It is requested that all concerned be notified of the above.

9/11/44 J.L. Henderson
J.L. HENDERSON
Colonel
Director, Communications Sub-Commission

239

Copy to: Signal Center.

2022

Declassified E.O. 12356 Section 3.3/NND No. 785017HEADQUARTERS
ALLIED CONTROL COMMISSIONDate 5 September

Suspense _____

FROM	TO	FROM	TO
Chief Staff Officer		Patricks Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch	
Admin Section		Director	
Interior		Executive Officer (A)	
Public Safety		Executive Officer (B)	
Public Health		G-1 (A)	
Property Control		G-1 (B)	
Legal		G-4 (A)	
Education		G-4 (B)	
Monuments & Fine Arts		H.O. Comdt	
Economic Section		Adjutant	
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2575 Regt	
Food		Political Section	
Industry		Navy	
Labor		Army	
Mining Division		Air	
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. M. D. & P. O. W.	
Transportation		Public Relations Branch	
R.C. & M.C. Section		U.R.R.R.A.	
P.A. to Executive Commissioner			
Civil Affairs Branch			
Information Division			
Liaison Division			
I. & D.P. S.C.			
Italian Refugees Branch			

FOR Colonel

Signature _____

Remarks/Recommendation _____

Information _____

Approval/Disposal _____

Appropriate Action _____

Investigation & Report _____

Dispatch _____

233

REMARKS

See Colonel Sanders's Remark see
comment sheet below.

2023

Declassified E.O. 12356 Section 3.3/NND No.

785017

HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____

Date 4 September

FROM	TO	FROM	TO
Chief Staff Officer		Patriotic Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch	
Admin Section		Director	
Interior		Executive Officer (A)	
Public Safety		Executive Officer (P)	
Public Health		G-1 (A)	
Property Control		G-1 (E)	
Legal		G-4 (A)	
Education		G-4 (E)	
Monuments & Fine Arts		H.Q. Comdt	
Economic Section		Adjutant	
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2575 Regt	
Food		Political Section	
Industry		Navy	
Labor		Army	
Mining Division		Air	
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. M. D. & P. O. W.	
Transportation		Public Relations Branch	
R.C. & M.C. Section		U.N.R.R.A.	
P.A. to Executive Commissioner			
Civil Affairs Branch			
Information Division			
Liaison Division			
I. & D.P. S.C.			
Italian Refugees Branch			

U.S. Cipher Sec.
(at nook)

FOR

Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

257

REMARKS Bob: I have sent the original of this to Col. Shipp,
 who put out the poop on handling of classified
 documents by civilians. Will you show this to
 Col. Scudlick, and get his reactions, and let me hear
 yours, too.
 Thanks,
 Very good T. H. J.

DRAFT

LT Kovak
141HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

4 September 1944.

SUBJECT: Handling of Signals by Civilian Personnel

TO : All Concerned

1. Reference is made to Office Memorandum No. 16, dated 25 August 1944, reference 55/34/CA.

2. Under the provisions of paragraph 4 b of the reference quoted above, it is stated that civilians may, under certain circumstances, handle Confidential and Restricted documents. However, the position with regard to signals is somewhat different. Since under one system of encipherment, all signals whether classified Restricted or Top Secret, are enciphered in the same system, it is possible that the compromise of a Restricted signal might result in the concurrent compromise of Top Secret ciphers.

3. Since it is difficult to tell in what system the given signal will be enciphered and by what channels it will be transmitted, it is not considered advisable that signals be handled by civilians except as indicated below.

a. Signals classified Restricted or Confidential may be delivered for authentication to the Adjutant by civilians if such signals are transmitted in a securely sealed envelope.

b. Under no circumstances will signals classified Secret or Top Secret be handled by civilians.

4. Signals, the handling of which does not comply with the requirements set forth above, will be returned to the originator for paraphrase and re-transmission.

M. S. LUSH,
Brigadier,
Executive Commissioner.

Declassified E.O. 12356 Section 3.3/NND No. 785017

53 X

140

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
ADMINISTRATIVE SECTION

3/18/48

14 Sep 44.

14 SEP Recd

SUBJECT: Correspondence.

TO: All Sub Comms Admin Sec.

- 1 During my recent tour officers in the field drew my attention to one or two matters in which time and paper can be saved.
- 2 Sub Comms appear frequently to be unaware when a province passes from Army Control to Regional Control. Frequently correspondence has to be passed on and delay ensues. I appreciate that there is bound to be a delay when a province is newly transferred but I am sure Sub Comm can do much to help by seeing that they keep an up to date register showing at any moment what provinces are under Army Control and what under Regional Control.

- 3 The position to-day is as follows:

5th ARMY
FLORENCE
FISTCIA
LUCCA
PISA
LIVORNO
SIENA

5th ARMY
PESARO
ANCONA
PERUGIA
AREZZO

- 4 Distribution lists are sometimes wider than is necessary. e.g. Directives are sent to Army areas when they are applicable only to provinces of 203 they are restored to Regional Control: in such case Directives should only be sent to Reg HQ for issue at the appropriate time. Sub-Comms will please consider their distribution lists carefully.

Ext: 525
GHL/18

G. R. Upjohn
G. R. UPJOHN Brigadier,
V.P. Admin Section.

Copy to: RC and AG Sec.
Admin Sec.

*Thank you
15/9
DG*

*for sent out an order on 14/9
about 2 weeks ago - Pl let me see it.*

S. 16/11/48 14/9

345 L.H.

2026

Declassified E.O. 12356 Section 3.3/NND No.

785017

53 / 7
LRAPV MBZX NR367 T

FROM SIGNALMASTER MELG 121615B

TO SIGNALMASTER LRKB

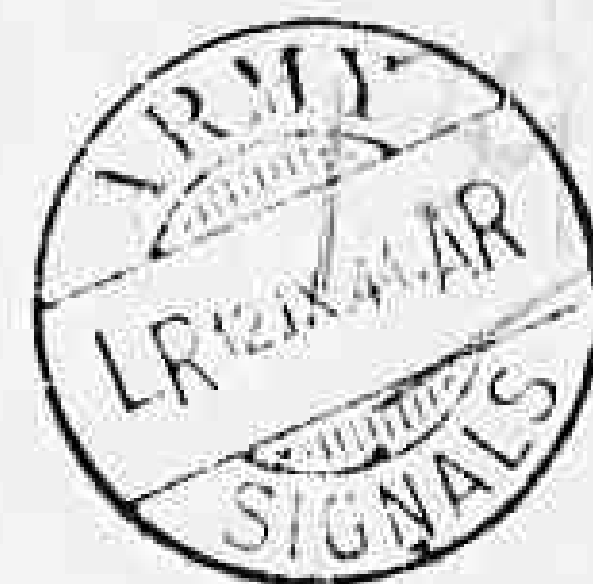
QQX

SVC42 . YOUR O MESSAGE REF NO 3150 DTG

1212300000X 121216 TELEPHONED TO ADDRESSEE 1415 HOURS .

SUGGEST THIS ABUSE OF PRIORITY ~~SOXXX~~ SHOULD BE INVESTIGATED

RPTN 367 121615 SVC42 O 3150 121216 1415 EHJ-B



14 SEP Recd

254

2027

Declassified E.O. 12356 Section 3.3/NND No. 785017

ALLIED CONTROL COMMISSION
OUTGOING MESSAGE

TO: AMG RIETI

SIGNAL MESSAGE CENTER No: _____

FROM: ACC HQCLASSIFICATION: URGENT RESTRICTEDREFERENCE No: 2224/INFO 3156PRECEDENCE: URGENTDATE AND TIME OF ORIGIN: 12 SEP 1105OFFICE OF ORIGIN: INFORMATION DIVISION

PAREN TO AMG RIETI FROM HQ ACC SIGNED STONE PAREN

FOLLOWING FOR LT COL ROBINSON FROM COL McCARTHY PD

TELL MISTER SAMBUY CARE OF POTENZIANI TO RETURN ROME AS SOON AS

POSSIBLE TO BE TAKEN IN CHARGE AS LIAISON OFFICER PD ACK

Distribution:

Authenticated by ASST ADJUTANTOriginator's signature John V. Hinchey
Major, A.I.

293

12/132 600

2028

Declassified E.O. 12356 Section 3.3/NND No.

785017

LEADS 9 LEADS 1012 URGENT

7:45PM 1012-1

FROM LEADS 1211//1212162

TO ANG BIRTH

0245 BT

REF. NO. 3152 (CONTINUED)

PAID TO ANG BIRTH FROM 1012 SIGNED STONE PAPER FORMING FOR

LT COL. ROBINSON FROM COL. MCCARTHY PD TELL BIRTH BIRTHY CASE OF

POTENTIAL TO BIRTHY CASE AS SOON AS POSSIBLE TO BE TALKED IN CHARGE AS

LIAISON OFFICER PD 1012

BT

12/12/62 1012 1012

10 1523 1012 1012

292

2029

785017

Declassified E.O. 12356 Section 3.3/NND No.

CONFIDENTIAL

CONFIDENTIAL

53

CAB 131

AP 435 RHF/awm

333

ALLIED FORCE HEADQUARTERS
APO 512

AG 312.4/079 GCT-0

7 September 1944

14 SEP Recd

SUBJECT: Use of Abbreviations and Short Title Unit Designations.

TO : All Concerned.

Letter, this headquarters, file AG 312.4-1 SIG-0, dated 22 April 1944, subject as above, is amended by the addition of the following:

<u>Unit</u>	<u>Abbreviation</u>
Special Operations Mediterranean Liaison Office, Caserta	SOHLO

By command of General WILSON:

R. H. Frese

R. H. FRESE,
Captain, IGD,
Asst Adjutant General.

DISTRIBUTION:

"A"
"B"

ACC-DIST

C. S. O.

Econ. Sec. 291

Hq. Comm. O.
Adj.

CONFIDENTIAL

2030

Declassified E.O. 12356 Section 3.3/NND No.

785017

53 *2*
U.S. CONFIDENTIAL ~~CONFIDENTIAL~~

ALLIED FORCE HEADQUARTERS
APO 512

File 136
8/29

AG 311.7/C15 GBI-0

29 August, 1944.

Subject: Twenty-four hour Cable Censorship.

To: C-in-C, AAI.

1. As soon as possible a twenty-four hour cable censorship is to be established in Rome.
2. As no private cable service is operating in Rome, any such cables received will be stopped.
3. It will be permissible for the diplomatic representatives of the following countries to send and receive both cipher and in clear messages: United States, United Kingdom, the Soviet Union, France, Greece and Yugoslavia.
4. No other countries, either Allied or neutral, are at present allowed to send or receive messages in cipher, but there is no objection to their receiving and sending messages in clear provided they are of an official nature.

By Command of General WILSON:

R. H. FRESE
Captain, A.G.D.,
Asst Adjt. General.

296

*Copied to: RC & MG Securi,
Civil Affairs Branch*

MA

U.S. CONFIDENTIAL ~~CONFIDENTIAL~~

2031

Declassified E.O. 12356 Section 3.3/NND No.

785017

ESTABLISHMENT BRANCH
HQ, A.C.C.

Suspense

Date

29-8-44

FROM	TO
Establishment Br Director	
Executive Officer (A)	
✓ Executive Officer (B)	
C-1 (A)	
C-1 (B)	
C-4 (A)	
Adjutant	
Hq Comdt	
2675th Regt, CO	
2675th Regt, Adj	
2675th Regt, S-4	
Super Garage	
Col. Shipp	✓

FOR: Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disapproval _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

REMARKS:

See note attached
 Bluff
 Col.

U per 30/8

2032

Declassified E.O. 12356 Section 3.3/NND No.

785017

53
HEADQUARTERS
ALLIED CONTROL COMMISSION

Date 29 Aug 44.

Suspense _____

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch	
Admin Section		Director	
Interior		Executive Officer (A)	✓
Public Safety		Executive Officer (B)	
Public Health		G-1 (A)	
Property Control		G-1 (B)	
Legal		G-4 (A)	
Education		G-4 (B)	
Monuments & Fine Arts		H.Q. Comdt	
Economic Section	✓	Adjutant	
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2875 Regt	
Food		Political Section	
Industry		Navy	
Labor		Army	
Mining Division		Air	
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. M. D. & P. O. W.	
Transportation		Public Relations Branch	
R.C. & M.G. Section		U.N.R.R.A.	
P.A. to Executive Commissioner			
Civil Affairs Branch			
Information Division			
Liaison Division			
I. & D.P. S.C.			
Italian Refugees Branch			

FOR

Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

REMARKS Reference 53/131/CA dated 21 August 44. A check on the incoming mail shows that when the mail is sent in pouches addressed to ACC HQ and collected by us with other mail at the Rome Airport, it is received on the average in approx 24 to 36 hours. When however it is sent with the mail from Fifth Army to Rome Allied Area Command the time of transmission is normally over 48 hours.

ACC Fifth Army have been asked to ensure that their mail is always transmitted to us in a separate pouch.

F-139

Mup.

2033

Declassified E.O. 12356 Section 3.3/NND No. 785017SUBJECT: CorrespondenceH.Q. A.A.I.
O.M.P.

2052/Q2.

10 Aug 44.

The Charge d'Affaires of the United States
of America to the Holy See.

28 AUG 44

The British Minister to the Holy See.

In order to eliminate unnecessary correspondence and to ensure that representations made by the Secretariat of State to His Holiness receive prompt attention in the right quarter, it is requested that you arrange for such questions to be treated as follows:-

- a) Question relating to the Armed Forces. These should be referred direct to this HQ, except for troops in Rome Area which should be referred direct to CG, Rome Allied Area Command.
- b) Question relating to the position of the civilian population. These should be referred to HQ, ACC.
- c) Questions which cannot be clearly categorised under either of the above heads should be referred to this HQ.

208

Major General,
Chief Administrative Officer.

Copy to: HQ ACC
HQ Rome Allied Area Command
'A'
G-4
War Diary (2)

11A
CAB - for file
to be done
matter has been
discussed at the
meeting

2034

785017

Declassified E.O. 12356 Section 3.3/NND No.

HEADQUARTERS
ALLIED CONTROL COMMISSION
REGION 2

HM

Ref : N/9/1/25

19 August 1944

2200 Recd

SUBJECT : Re-organisation of Region.

TO : All concerned.

1. Potenza and Lecce Provincial HQ's will close down on Monday 21 August 1944.

2. Official Mail Correspondence addressed to A.C.C. Potenza should be forwarded to Bari Prov. HQ., and Lecce correspondence sent to Taranto Prov. HQ.

3. It will be noted that as from 22 August, no A.C.C. Officials will be resident in Potenza or Lecce.

207

Copy on file 147

R.H. Mc GILVER, Lt. Col.
Regional Commissioner.

2035

Declassified E.O. 12356 Section 3.3/NND No.

785017

131

HEADQUARTERS
ARMED CONTROL COMMISSION
H.C. & N.C. SECTION
APO 394

Ref 55/131/CA

21st August 1944

SUBJECT: Mail to 5th Army

TO : Col. Clough

1. You will remember I raised this point at the conference this morning. The copy of the letter from Col. Magne which I attached is in reply to one which I wrote him pointing out that two letters dated the 6th of August had only been received here 4 or 5 days later.

2. I would be grateful if you could let me know what the outcome of it all is as I do think it is important that mail from 5th and 8th Armies should reach us without the least possible delay.

G.W.I. SHEPP
Lt. Colonel

286

2036

Declassified E.O. 12356 Section 3.3/NND No.

785017

HEADQUARTERS
ALLIED MILITARY GOVERNMENT
FIFTH ARMY
APO 464

15th August 1944*Dear Shipp,*

Thank you for letting me know about the delay in the receipt of my letters of the 6th - we have an ADLG which leaves here four times daily and all our mail is sent by that means, except for that which is handed to the ACC courier when he leaves on Tuesdays and Fridays. We are adopting your suggestion of classifying our mail irrespective of whether it is justified and hoping that then by the corresponding registration we shall be able to track down any delay at this end. We are also introducing a further check system, but we feel that there has been a great improvement recently in the speed of our communications.

It is heartbreaking to find that our sitreps take such a time to reach you; we are satisfied that the delay is not at this end and the enclosed list shows what letters were despatched in the same envelope as that containing the letters referred to; you might like to find out whether they all suffered the same appalling delay.

Yours

Colonel E.B. Mayne*E B Mayne**6 letters in schedule sent to Etab Br.*

285

2037

Declassified E.O. 12356 Section 3.3/NND No.

785017

HEADQUARTERS
ALLIED MILITARY GOVERNMENT
FIFTH ARMY
APO 464

SUBJECTREFERENCE NO.SUB-COMMISSION

Medical Supplies

200/7

Public Health

Livorno Prison Matters

203/7

Public Safety

State Monopolies

1105/2

Finance

A.M.G. Advances

1110/1

Finance

Correspondence

14/3

Adj. Gen. HQ, ASC

Escape from Volterra Prison

203/7

Public Safety

Responsibility for
Administration

111/1

R.C. & M.G. Section

2037

2038

Declassified E.O. 12356 Section 3.3/NND No. 785017

53
 HEADQUARTERS ALLIED CONTROL COMMISSION
 Office of the Secretary General
 APO 394

RED/nd

18 August 1944

Recd

MEMORANDUM:

TO: H.C. & M.C. Section
 Economic Section
 Administrative Section
 Political Section
 Naval Sub-Commission
 Army Sub-Commission
 Air Forces Sub-Commission
 Communications Sub-Commission
 War Materials Disposal & Italian
 Prisoners of War Sub-Commission
 Public Relations Branch

26
 20/8

It is requested that whenever letters are prepared in final form for the Acting Chief Commissioner's signature that the carbon copies of the letters show "Prepared by _____", with the name of the section or sub-commission and the signature of the responsible officer.

203
 Ellery W. Stone
 Major, A.G.D.
 Secretary General

203
 Ellery W. Stone
 Major, A.G.D.
 Secretary General

W.D.

PA.

2039

Declassified E.O. 12356 Section 3.3/NND No.

785017

RESTRICTED

C A Br

2073

129

HQ ACC, HQ 26 BLU (ATT 2 POLISH CORPS) CMT

HQ ART

1904/5/8 (SD)

JUL 31/

HEADQUARTERS

1 AUG 1944

A. C. C.

RESTRICTED

HONS

1 M/G Road

SUBJECT: CHANNELS OF COMMUNICATIONS.

1. THE DELIVERY OF CORRESPONDENCE BY FORWARD TO THE BRITISH DIVISION UNITS (BLU) ATTACHED TO POLISH FORCES HAS ON OCCASIONS BEEN DELAYED BECAUSE ORIGINATORS HAVE NOT ALWAYS SPECIFIED THE SECTION OF THE BLU FOR WHICH THE CORRESPONDENCE IS INTENDED.

2. IT IS ESSENTIAL FOR THE PROMPT DELIVERY OF CORRESPONDENCE THAT THE NAME OF THE POLISH HQ, TO WHICH THE BLU IS ATTACHED, IS INCLUDED IN THE ADDRESS, E.E.

HQ 26 BLU (ATT MAIN (OR REAR) 2 POLISH CORPS) CMT

26 BLU (ATT ADV POLISH BASE) CMT

/s/ E. H. JENNING, Maj. for
/s/ G (SD AND T)

ACC DIST

Adjutant
Secy Gen
Pa Co ExCom
C A Br
Econ Sec
Adm Sec

202

Copy to: HQ 26 BLU (att 2 Polish Corps) CMT

RESTRICTED

AUG 01 1944

2040

Declassified E.O. 12356 Section 3.3/NND No. 785017

3/2 *B-1128*
635
SECRET

SUBJECT: - Channels of Communication

HEADQUARTERS,
ALLIED ARMIES IN ITALY.
1904/3/G(SD2)

27 JUL Recd
25 Jul 44.

1. Attention is drawn to the following revised method of communication with Headquarters MATAF.
2. Correspondence and signals on policy matters affecting MATAF units in ITALY or elsewhere should in future be addressed to Headquarters MATAF, CMF (Signals MATAF) with a copy to Headquarters TAF (Italy) CMF (Signals TAF (Italy)).
3. Correspondence affecting day to day operations will be addressed to TAF (Italy) only.

DISTRIBUTION: - List 'B' less serials 1,3,5,6,7,8,9,10,11.

ACC DIST
Secy Gen
CA BR
AIR SC
ARMY SC
ADJ

211

2041

Declassified E.O. 12356 Section 3.3/NND No.

785017

HEADQUARTERS
ALLIED CONTROL COMMISSION
E.C. & M.C. SECTION
APO 394

129

Ref/53/127/CA

15 July 1944

SUBJECT: Proper Title of Region IX

TO : E.C. Region IX.

126

Reference your RIX/RC/2/8 of 13 July 44 your correct designation is Region IX, Allied Military Government.

mu

NORMAN R. FIERKE
Colonel
Deputy Executive
Commissioner

280

M

2042

Declassified E.O. 12356 Section 3.3/NND No.

785017

53

126

HEADQUARTERS
REGION IX
ALLIED CONTROL COMMISSION

RIX/RC/2/8

13 July 1944

SUBJECT: Proper Title of Region IX.

TO : R.C. & M.G. Section, HQ ACC.

1. This headquarters is about to order printed letterheads, post signs, and mark certain property with the name or designation of the Region. It is desired that this be done in a proper manner, in accordance with the policy and wishes of the Chief Commissioner.

2. It has been noted that other Regions recently activated have adopted the title "Region *****, Allied Military Government" for the purposes indicated.

3. Request instructions as to whether this Region should use the designation "Region IX, Allied Control Commission", or "Region IX, Allied Military Government".

ACB/eah

Alfred C. Bowman
ALFRED C. BOWMAN, Lt Col,
Regional Commissioner.

Wright Reiche
17 reply

this is correct

see 127 & 1417

2043

Declassified E.O. 12356 Section 3.3/NND No.

785017

HEADQUARTERS
ALLIED CONTROL COMMISSION
R.C. & M.G. Section
AFO 394

125

Ref/53/125/OA.

13 July 1944.

SUBJECT: Correspondence.

TO : AMG Eighth Army.

1. For some time past it has been noted a large number of letters have been addressed to this Branch with a copy to Economic or Administrative Sections for action. Most of these letters deal with subjects which are technical and on which a reply can only be given by a Sub-Commission not within this Section.

2. In Executive Memorandum No.03 dated 31 January 1944 it was laid down that Heads of Sub-Commission should correspond direct with their representatives in the Regions on routine technical matters, and it is intended that this should also operate conversely. In future therefore unless the subject matter is one for this Section to give a decision, or is directly concerned with us, your correspondence should be addressed to the Section concerned for the correct Sub-Commission. There is no need to send copies of these letters to this Branch on such matters, although there is no objection to doing so if desired by you.

3. This does not of course affect matters of policy on which you should continue to write to this Section as before, with a copy if necessary to other Sections or Sub-Commissions.

f. u.
NORMAN E. FISKE,
Colonel,
Deputy Executive
Commissioner.

278

Declassified E.O. 12356 Section 3.3/NND No. 785017

53 11 JUL Recd

msg ACC-RC-4-MG Sect. Car. 124

HEADQUARTERS
ALLIED MILITARY GOVERNMENT
ROME REGION
APO 394

JL 11/17

STAFF MEMORANDUM

NUMBER : 2)

30 June 1944

All Officers

COLLECT ADDRESS

10 106, 1944

1. The correct address of this Headquarters is:

HEADQUARTERS
ALLIED MILITARY GOVERNMENT
ROME REGION
APO 394

By order of Colonel POLENTI:

Julius Byles
JULIUS BYLES,
Captain

2045

785017

Declassified E.O. 12356 Section 3.3/NND No.

10 AUG 1944

1. The correct address of this Headquarters is:

HEADQUARTERS
ALLIED MILITARY GOVERNMENT
ROME REGION
APO 394

By order of Colonel POLLETTI:

Julius Byles
JULIUS BYLES,
Captain P.A.,
Adjutant

DISTRIBUTION:

"A"

"P"

10/17

917

Declassified E.O. 12356 Section 3.3/NND No. 785017

HEADQUARTERS
ALLIED CONTROL COMMISSION
R.C. & M.G. Section
APO 394

Ref/55/123/CA.

7 July 1944.

SUBJECT: Channels of Communication.

TO : Admin. Section.

1. In reply to your 5/IB/AS of 5 July 1944, I am in complete agreement in principle that too many letters on routine and technical matters are sent to this Section unnecessarily and I will write to ASC Eighth Army to try and clear the matter up.

2. The specific cases here mentioned could all have been settled by a small amendment to the old Executive Memorandum no. 2, now issued as Establishment Memorandum No.1. As the whole subject is under consideration at a meeting shortly to be held by representatives of the three Sections and presided over by Col. Danmore, I shall not refer further to it now.

3. (a) With regard to the points in your para.2, the following observations are made :

Encl. A: No issue vouchers were received in this Office. Your comments agreed.

Encl. B: Comments agreed, but it is considered that in this case the original should have been sent to Public Health Sub-Commission with a copy to R.C. & M.G. Section for information.

Encl. C: Enclosures not received in this Office; comments agreed.

Encl. D: This matter was dealt with by this ^{Section} ~~Branch~~ who passed it to P.R.O. in their capacity as liaison between A.C.C. and A.P.B.

Encl. E: This matter was brought to the attention of this Section by your Legal Sub-Commission in their ACC/4083/1/S of 29 May 1944. This Branch then raised the matter with Eighth Army who replied that the action taken was correct. Your Public Health Sub-Commission was never concerned and the misunderstanding would not have arisen if our original query to Eighth Army had been copied to you for Legal Sub-Commission's ~~information~~.

(b) I will endeavour to trace in the Message Centre here where the missing enclosures have got to but it is possible that they may have been sent direct to your Public Health Sub-Commission.

2047

Declassified E.O. 12356 Section 3.3/NND No. 785017

-2-

4. For the meantime until the Committee I referred to above has met and discussed these issues I will take steps to ensure that in future cases of correspondence of this sort the action copy, together with all enclosures, is forwarded to the Sub-Commission concerned direct.

5. Your enclosures are returned herewith as requested.

NORMAN E. PIERCE,
Colonel,
Deputy Executive
Commissioner.

Incl.
as above.

2048

Declassified E.O. 12356 Section 3.3/NND No.

785017

HEADQUARTERS
ALLIED CONTROL COMMISSION
I.C. & M.G. Section
APO 394

Ref/53/122/CA.

5 July 1944.

OFFICE MEMORANDUM

NUMBER

5)

1. It may happen that telegrams are wrongly marked by the Message Centre "For Action" to the Section, Branch or Sub-Commission which is not functionally concerned with the subject matter and "For Info" to the office which should take action.

2. On occasions telegrams are sent "For Info" to all concerned.

3. In these circumstances it is the duty of the office which is functionally concerned with the subject matter to take action regardless of the distribution made by the Message Centre and to inform immediately the Message Centre and the office to which the message may have been (wrongly) sent for action of this intention.

4. This does not absolve the office to which a Signal has been marked "For Action" from either taking action or informing the Message Centre.

[Signature]
M. S. LUSH,
Brigadier,
Executive Commissioner.

DISTRIBUTION:

"A"

274

Declassified E.O. 12356 Section 3.3/NND No.

785017

N. 4 JUL 1944 *Executive Commission*30th June 1944.① *Captain Stone*Lieut. Col. L. D. Densmore,
P.A. to Acting Chief Commissioner.

I am directed by the Executive Commissioner
to submit draft of a directive for approval by the
Acting Chief Commissioner before issue.

I am to add that this draft has been submitted
to the Vice President, Economic Section, who has expressed
his approval.

[Signature]
Major,
PA to Executive Commissioner.

② *Executive Commission*
note Captain Stone
approval
Densmore

[Signature]
250
4 July 213

2050

785017

Declassified E.O. 12356 Section 3.3/NND No.

122B

HEADQUARTERS,
ALLIED CONTROL COMMISSION,
APO 394.

Regional Control and Military Government Section.
+++++

June 1944

OPEN MEMORANDUM NO 5

1. It may happen that telegrams are wrongly marked by the Message Centre "For Action" to the Section, Branch or Sub-Commission ^{which is} ~~are~~ not functionally concerned with the subject matter and "For Info" to the office ^{which} ~~who~~ should take action.
2. On occasions telegrams are sent "For Info" to all concerned.
3. In these circumstances it is the duty of the office ^{which} ~~who~~ is functionally concerned with the subject matter to take action regardless of the distribution made by the Message Centre and to inform ^{the} ~~the~~ Message Centre and the office to ^{which} ~~when~~ the message may have been (wrongly) sent for action, of this intention.

4. This does not affect the office to which a signal has been marked for action from either taking action or informing the Message Centre. ^{their delay does not} ~~their delay does not~~
Refer to Italia notes

2051

1. It may happen that telegrams are wrongly marked by the Message Centre "For Action" to the Section, Branch or Sub-Commission ^{which is} ~~who are~~ not functionally concerned with the subject matter and "For Info" to the office ^{which} ~~who~~ should take action.
2. On occasions telegrams are sent "For Info" to all concerned.
3. In these circumstances it is the duty of the office ^{which} ~~who~~ is functionally concerned with the subject matter to take action regardless of the distribution made by the Message Centre and to inform ^{the} ~~the~~ Message Centre and the office to ^{which} ~~where~~ the message may have been (wrongly) sent for action, of this intention.

4. *This does not allow the office to which signed has been marked for "action" from either taking action or informing the Message Centre. This is a serious matter.*

Brigadier,
Executive Commissioner.

MSL/JG.

272

See 122

Dist A

May

2052

Declassified E.O. 12356 Section 3.3/NND No. 785017

REAR HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
ADMINISTRATIVE SECTION

3 July 44.

3/1B/AS

SUBJECT : Channels of Communication.TO : RC & MG Section HQ ACC APO 394

- 1 Reference the attached correspondence all of which arrived in one mail during the afternoon of 2 Jul 44.

OA/40	27 Jun 44	<u>subject</u> : Issue Voucher.	<u>Encl A.</u>
OA/17	-do-	"	Cots for Hospitals " B
OA/40	-do-	"	Medical Supplies " C
OA/108	29 Jun 44	"	Request Publication of Periodicals. <u>Encl D</u>
OA/118	28 Jun 44	"	Action of FS Personnel. " E.

- 2 The following observations are made:
- (a) Encl A. Issue Voucher not attached to copy received in this office. A technical matter in which correspondence should have been forwarded direct to P.H. Sub-Comm for action to be taken.
 - (b) Encl B. Letter is in answer to a communication from P.H. Sub-Comm, see file reference. A technical matter which should have been answered direct.
 - (c) Encl C. Letter in answer to another communication from P.H. requiring estimates of future supplies. The estimate is not attached to copy received here, the reply is therefore of no use to P.H. Sub-Comm. Also a technical matter and therefore a direct reply should have been made.
 - (d) Encl D. Subject is an APB matter, enclosures not received here.
 - (e) Encl E. Letter in answer to a communication from CA Branch; P.H. Sub-Comm have no information as to the case. If that Sub-Comm is concerned, a copy of your 325/10/CA of 1 Jun 44 should have been forwarded to it.

- 3 As will be seen from the observations in para 2 above, little or no action is possible by the Sub-Comms concerned on the correspondence as it now stands.

- 4 May instructions please be issued to all concerned which will ensure that all correspondence on routine or technical matters goes direct to the Sub-Comm concerned, and that any copies received in this Section are complete with enclosures.

- 5 May the enclosures, A to E please be returned to this office after perusal, together with the enclosures that are missing.

R.R. Cripps
R.R. CRIPPS, Colonel,
CSO Admin Section.

See 123.

2053

Declassified E.O. 12356 Section 3.3/NND No.

785017

53
29 JUL 1944

170

MESSAGE FORM

FROM: MAIN ILLI

Date/Time 25 1145 B

TO - ACTION: DISTHREE 57 AREA

INFO:

Originator's Number: SD 2209

CONFIDENTIAL (.) ref 0800 hrs 26 Jun instrs given in my 1904/9/G(3D2)
of 18 Jun will be cancelled and correspondence and signals for HQ 1
District will be delivered through normal channels

(1)

(2)

PRIORITY

MAJOR ILLI

1904/9

Copy to: MA to CAO
G (Ops)
Plans
A (2)
Q (2)
Q (AE)
RA
RE
Works
X
CSO L of C
Mov (2)
In (Br) Adv AFHQ CME
Postal
ST (2)
Catering
Prints
Med (2)
Ord (2)
DECS L of C

REME
Pro
Salvage
JAG
Welfare
RFI
SEC
15 HQ Sigs
Camp Commandant
Supervising Officer
Coal Soc
Local Resources
Pet Sec
ACC Liaison
Army Sub-Commission Liaison
Rits CME
Signalmaster
Col IC Adm HQ 1 District
c/o HQ 57 area
Lt-Col GOULD, Sereno Hotel, NAPLES

270

1/14

2054

785017

Declassified E.O. 12356 Section 3.3/NND No.

2 NOV 1944

53.16

C.A. for

J 2613 119

Subject:- Opening Liaison Section Adv A.A.I.24 June 44.To:- R.C. & M.G. Section,
HQ. A.C.C.From:- A.C.C. Liaison,
HQ. A.A.I.

With the division of this section between Main A.A.I. and Adv A.A.I. it is desirable that an extra set of copies of Special Orders, General Orders, Executive Memorandum, information copies of pertinent letters etc; be forwarded to Liaison Adv. A.A.I. These will be in addition to copies now forwarded to A.C.C. Liaison, Main A.A.I.

Cullen
Major, *capt*
A.C.C. Liaison Officer.

Copy to:- Message Centre.

B/A

269

53 E

9 JUN 1944

118

CONFIDENTIAL

SUBJECT:- Correspondence with HQ 1 District

HEADQUARTERS,
ALLIED ARMIES IN ITALY.
1904/9/G(SD2)

18 Jun 44

1. With effect from 0001 hrs 19 Jun and until further notice all official correspondence and signals emanating from this HQ and addressed to HQ 1 District will be delivered to "I" Branch, HQ AAF.
2. This correspondence will be dealt with by Adv HQ 1 District opened for planning purposes and situated at HQ AAF, fifth floor room No 10, telephone FILPOT 215.
3. On arrival GOC 1 District and his personal staff will be located near, and can be reached through HQ 57 Area.

The balance of HQ Staff and personnel will be located at 'B' Transit Camp AFRCOLA.

DISTRIBUTION:-

HQ 3 District
HQ 57 Area
BA to CAO
G(Ops)
Plans
A (2)
Q (2)
Q(AE)
RA
RE
Works
X
CSG L of C
Mov (2)
In (Br) Adv AFHQ CMF
Postal
ST (2)
Catering
Prints
Med (2)
Ord (2)
DDOG L of C

REME
Pro
Salvage
JAG
Welfare
EFI
SMC
15 HQ Sign
Camp Commandant
Supervising Officer
Coal Sec
Local Resources
Pet Sec
ACC Liaison
Army Sub-Commission Liaison
Rfts CMF
Signalmaster
Col IC Adv HQ 1 District
c/o HQ 57 Area
Lt-Col GOULD, Sereno Hotel, NAPLES.

Lieutenant-General,
Chief of General Staff.

268

2056

Declassified E.O. 12356 Section 3.3/NND No. 785017

HEADQUARTERS
ALLIED CONTROL COMMISSION
R.C. & M.G. SECTION
APO 394

Ref/53/ /CA

13 June 1944

SUBJECT: Signal Procedure

TO : Hq. Allied Armies in Italy

1. I refer to your 16/1/C(Ops) RSKM/hgh of 10 June 1944.
2. Neither of the attached two messages (returned herewith) justify the priority "Emergency Operations" and that they were so franked is a mistake made by this HQ for which I must apologise. It will not occur again.
3. I agree that it should seldom be necessary for officers of this Commission to frank messages "Emergency Operations" or "Urgent" and instructions have been issued that these frankings are to be used only in exceptional cases and must be authorized by the head of a Sub-Commission.

Handwritten signature
Brigadier
Executive Commissioner
For Chief Commissioner

ET/JR

207

Handwritten initials

2057

Declassified E.O. 12356 Section 3.3/NND No.

785017

CAB

Who (a) drafted
(b) frouched
(c) authorized
these telegrams.

On medals

May 1944
57-16

266

DS/12/6/44

Declassified E.O. 12356 Section 3.3/NND No.

785017

SUBJECT:- Signal Pa. Pre.Headquarters,
Allied Armies in Italy.

16/1/4(Cps)

To:- H.Q., A.C.C.

1. Your attention is drawn to the two attached messages, both bearing the priority "EMERGENCY OPERATIONS". The use of this priority does not appear to be justified in the case of either message.
2. The question of the use of the priority "EMERGENCY OPERATIONS" has already been taken up with your Headquarters through the Director of Telecommunications Post Sub Commission by C.S.C., A.A.I. but these examples show that the matter still requires attention.
3. It is considered that it should seldom be necessary for your officers to frank messages with "EMERGENCY OPERATIONS" priority. Will you please go into this question and, if you have not already done so, issue instructions restricting the use of priority frankings to the minimum number of officers.

10 June '44
HSK/agh

Ranking
Lieut-General,
Chief of General Staff.

Copy to:- "X"
File 16/2/4(Cps)

2059

Declassified E.O. 12356 Section 3.3/NND No.

785017

ALLIED MILITARY GOVERNMENT INTER OFFICE MEMO

From: Albright - Col

SUBJECT:

TO: Exec. Comm.

FILE No.

154

This situation is serious, in my opinion. It is under control except for the CABR. Our file copies show Col Piske as authorizing but I know that he was not here at the time they were sent, I think Major Talbot actually sent them. Either we must clear ourselves with AAI or not send them except in real emergency.

Albright
Col.

204

Emergency
Paper 12/16

2060

Declassified E.O. 12356 Section 3.3/NND No. 785017

HEADQUARTERS
ALLIED CONTROL COMMISSION
(Communications Sub-Commission)
APO 394

12 June 1944.

SUBJECT: Communications with Rome

TO : Executive Commissioner

1. Wireless communication for ACC message service between Hq ACC and ACC Rome was established at 111830B June.
2. The traffic capacity of the radio link is limited. Messages should be brief and restricted to essential requirements.
3. Messages will be addressed "ACC Rome" and will be prepared in the usual manner and forwarded to the Adjutant's Message Center.
4. Twenty-four (24) hour service is available, but it would be helpful in avoiding peak load congestion in the Signal Center if messages are passed throughout the day and not accumulated until the end of the business day.

For J. L. HENDERSON,
Colonel,
Director - Communications
Sub-Commission.

DISTRIBUTION:

Copy to: Adjutant for notification to Hq personnel.
" " Major G. W. KNAUER, ACC Communications Officer.

*1. Mail Section
Habe 13:30
See you
M/V
G/A 5:30*

*Good show**12/6*

203

2061

785017

Declassified E.O. 12356 Section 3.3/NND No.

53-112 JUN Recd
= *fb.*

1377
CABR 112

CONFIDENTIAL.

TELEPRINTER MESSAGE IN.

FOLIO NO: 53448
11 JUNE 44.

FROM:- ACC REAR FROM HENDERSON SGD MCFARLANE.

TCO: 1800B.11.

TO:- AC ROME FOR MAJOR SCUDDER OR CAPT
ALASKA NPTD HQ AAI.

TOB: 1810B.11.

ORIG NO: 2897.

HQ AAI AUTHORISE TWO WAY POSTAL SERVICE BETWEEN ROME CITY
AND INTERNAL POSTAL AREA ON CONDITIONS: POSTCARDS 25 WORDS
SENDER'S COMPOSITION TEXT, 100% CENSORSHIP. 30 CENT POSTAGE
HQ ACC AUTHORISE TRANSPORT DAILY COURIER OF MINIMUM 150
KILOGRAMS

ACC(LSN)	4 ACTION.
DCAO	4
C	2
POSTAL	1
GSI(C)	3

SEC. 1845B.11.
TT. 2200B.11.
JSC.

Acc List
INFO — CA BR
— ADJ M
— FILE

2062

Declassified E.O. 12356 Section 3.3/NND No. 78501712 JUN Recd ⁵³HEADQUARTERS
JED CONTROL COMMISSION
APO 394

12 JUNE 44

TO ~~ECONOMIC~~ SECTION; CIVIL AFFAIRS BRANCH.

ATTENTION MAJOR DRIFFIELD WHITE.

1. OFFICIAL NOTICE OF THE OPENING OF ACC MESSAGE SERVICE TO ACC HOME IS IN PREPARATION.
2. INFORMAL ADVICE HAS BEEN SENT TO THE EXECUTIVE COMMISSIONER AND TO COLONEL ALBRIGHT. THE LATTER OFFICER REQUESTED THAT ADVICE BE GIVEN PROMPTLY TO THIS SECTION.
3. MESSAGES WILL BE PREPARED IN THE USUAL MANNER AND MAILED TO THE ADJUTANT'S MESSAGE CENTER AS IS NOW THE PRACTICE. THE ADDRESS UNTIL FURTHER NOTICE IS "ACC HOME". REQUEST IS BEING MADE IN FORMAL ANNOUNCEMENT TO RESTRICT BUSINESS TO ESSENTIAL MESSAGES AND TO BREVITY, AS THE MESSAGE CAPACITY IS LIMITED.

281
Slokhauer
COMMUNICATIONS OFFICE

2063

785017

Declassified E.O. 12356 Section 3.3/NND No.

53
12 JUN 68

1315
110
CABr

ACTION CG 5 ARMY 1 DISTRICT 3 ARMY 2 DISTRICT 3 CORPS 3 DISTRICT
PURPOSES PB3 CG SARDINIA INFO TROOPERS MAAP PTUSA GHI REP
MATOUSA AFM: EX FOR PAIR

HQ AAI

C-2561

JUN 10 1968

RECEIVED
12 JUN 68
A.C.C.

TOP SECRET
PRIORITY

CITE/PHONE

ADVANCED HQ AAI OPENS RADIO HOTEL FORTICATI 8957 AT 0600 HRS 14 JUNE 68
TIME. ONLY THE FOLLOWING SIGNALS AND CORRESPONDENCE WILL BE ADDRESSED
TO ADVANCED HQ. FIRST. ALL SIGNALS AND PERSONAL CORRESPONDENCE FOR
CINC 5th ARMY AND DGS. SECOND. ALL SIGNALS AND CORRESPONDENCE FOR
INTERCOMBAT 1st ARMY CENTER AND PAB. THIRD. URGENT OPERATIONAL SIGNALS
AND CORRESPONDENCE FOR OPERATIONS ENGINEERS AND SIGNAL BRANCHES.
FOURTH. ALL MATTERS AFFECTING ARTY PERSONNEL AND REINFORCEMENTS INCL-
UDING RE POSITIONS OF ARTY OFFICERS. ALL CORRESPONDENCE OTHER THAN ABOVE
FOR BRANCHES ALREADY MENTIONED AND FOR ALL OTHER BRANCHES WILL CONTINUE
TO BE SENT TO MAIN HQ AAI AT CASERTA AND ADVAP NAPLES. TELEGRAPHIC
ADDRESSES ADVANCED AAI. TELEPHONE EXCHANGE ADVANCED TELEPORT. WEF 140800B

ALL SIGNEPS WILL BE ADDRESSED TO BOTH ADVANCED AAI AND MAIN AAI
INTERNAL DISTR

MA TO CINC RE
MA TO CGS K
PA TO CAO A
DOWS Q
G(3D) Q(AS)
SSI Q(MSV)
G(4th) AGG
G(SPEC OPS) ADV PINGS NAPLES
G(CAM) CHIEF CENTER NAPLES
G(MCQMS) DPMO NAPLES
RA
JUN 12

ACC DISTR
INFO/ DECY GEN
DEC
CA BR
SECURITY BR
P.M. BR
INFO DIV
ADJ MAIN
ADJ REAR
FILE
FLOAT

260

Ex Com. - has seen
To 2nd Lt
W n/6
[Signature]

53
 MEMORANDUM TO: Executive Commissioner. *BU 109 7/7*

1. It seems to me that this is a question you will have to decide personally.

2. The basic difficulty arises from the fact that there is no R.C. & M.G. Section Staff as such. The ~~staff~~ ^{OFFICERS} of this branch have of necessity been required to perform ~~such~~ ^{the} ~~staff~~ ^{OF SUCH STAFF,} functions and the result is not always perfectly logical.

3. Nevertheless I feel that the present system is preferable to that proposed and that if ~~the~~ ^{it} procedure were revised in accordance with Lt. Montant's memorandum ~~XXXX~~ the result would be subversive of the functions of "coordination of policy, continuity in administration and close liaison with military formations" imposed on the Section by Executive Memorandum No. O.b., 31 January 1944

SHORT OF COMPLETE REORGANIZATION
 4. If any adjustment is to be made ~~perhaps~~ it should ~~be~~ probably be in the direction of more accurate and consistent designation of appropriate branches, divisions, sections and sub-commissions by correspondents *addressing the commission*

259

*Agree in support penultimate line para 4 read
 "of appropriate divisions, branches, sub-commissions - sections"
 to fully still "section, sub., branches & divisions"
 MBZ*

Declassified E.O. 12356 Section 3.3/NND No.

785017

30 May 1944

TO: Major Driffield-White.

Sir,

The proposal made by the Adjutant that all correspondence should be addressed to Hq. ACC, is, to my mind, more likely to prove a burden to him rather than a help, whereas correspondents know to which Section or Sub-Commission they wish their correspondence to be forwarded. If this is not indicated it is likely that some documents may be misdirected as it is no easy matter, in many cases, to distribute correspondence by reading the subject matter. Rather I would advocate all correspondence be addressed to the appropriate Section, Branch or Sub-Commission and relieve the Adjutant of the labor of reading all incoming correspondence.

With regard to mail addressed to R.C. & M.G. Section, the procedure adopted is that laid down by Executive Commissioner in Executive Memorandum O.b. of 31 January 44 para 10 and SCAO's and R.C.'s prefer this method with modifications i.e., copies being sent to Section or Sub-Commission. If this Branch is to function as intended, i.e., coordinate all matters between Armies, Region and all Military Headquarters; it would be rather difficult thing to do if we did not get the correspondence.

The Adjutant in his para 2(b) rather exaggerates the position, it is up to him to see that we do not take over his functions. The present arrangement is in accordance with the Executive Commissioner's desire and if we get too much for the attention of C.A.B. then that is only in accordance with the directive already quoted above.

*L. Waram. WO1
Civil Affairs Branch.*

Col. Drake

Now that correspondence is flowing smoothly through the Section via C.A.B. in accordance with the expressed wishes of R.C.s I do not think any change advisable at this juncture.

*Hall
2/4/44*

2066

Declassified E.O. 12356 Section 3.3/NND No.

785017

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
(Adjutant's Department)

LTM/ejc

Adj/312.

28 May 1944

SUBJECT: Routing of Correspondence.

TO : Executive Officers (Att: E. L. CLOUGH, Col, AGD).

1. Attached hereto is proposed revision of directives contained in subject publications.

2. The adoption of this revision is urged, for the following reasons:

a. An incorrect impression of the activities of the RC and MG Section (Civil Affairs Branch) has been created.

b. If followed out literally, the Civil Affairs Branch would be required to do the work of the Miscellaneous Section, Adjutant's Department, since some 50% - 60% of all incoming official mail is now addressed, regardless of subject, to RC and MG Section. This approaches absurdity when letters, replying to a letter originating, for example, from Public Safety or Public Health, are so addressed.

c. In actual practice, the directive which it is proposed to amend has become a dead letter, since the Civil Affairs Branch have informed Miscellaneous Section, Adjutant's Department, that they are to route incoming correspondence addressed to Executive Commissioner or RC & MG as suits the subject of the letter.

d. Adoption of the revision will lessen the possibility of error, and make for more efficient handling of administrative matters.

L. T. Montant, Jr.
L. T. MONTANT, Jr
1st Lt, AGD
Adjutant

Incl - 1
Proposed revision of directives

257

Declassified E.O. 12356 Section 3.3/NND No. 785017

1. Reference is made to Par 8, Memo, Hq ACC, 31 January 1944, (Ex. Memo No. O.b), and Par 7a, Est. Memo No. 2, 7 February 1944.

2. Effective immediately, the procedure specified therein for the addressing and reference of correspondence is altered as follows:

a. SCAGOs and Regional Commissioners will address themselves on all matters to Hq. ACC, with the following exceptions:

(1) Letters addressed to Hq. ACC, in reply to letters coming from Hq. ACC, will be marked for the attention of the office from which the letter being replied to originated.

(2) Technical matters, affecting the activities of one sub-commission only, and not involving broad policy, may be marked for the attention of the sub-commission interested.

2068

785017

Declassified E.O. 12356 Section 3.3/NND No.

1
SGM WARON.

Thank you very much for the opportunity afforded me of commenting on your attached letter to Major Drifffield-White.

I do not agree that if all correspondence were to be addressed to HQ ACC it would prove a burden to this department. But it is not the intention of the Adjutant's letter that all correspondence should be so addressed. See para 2.a. of draft proposed amendment attached thereto.

The present practice of addressing all, or practically all, of the Regional and AMG Armies' correspondence to 'RC & MC Sec' or 'Executive Commissioner' has had the effect of nullifying the value of the respective forms of address and resulting therefrom doubt is created in the mind of the individual distributing whether the particular communication is in fact intended for the attention of the Executive Commissioner or his staff. I have, as you know, had cause on several occasions, to check the interests of your branch in pieces of correspondence as a result of being addressed in this manner.

I submit that all correspondence should be addressed to the appropriate Section, Branch or Sub-commission, not only when the originator thereof is replying to a communication from that Section, Branch or Sub-commission, but always when there is no doubt of the ACTION addressee. When doubt exists then 'HQ ACC', as used by G-5 AMHQ, should be the the recognised form of address.

31 May 44

Chief Clerk,
Adjutant's Department.

255

Note: The normal practice of AMG 8 Army is to address all correspondence to the Executive Commissioner copy to the Section of the Sub-commission concerned. So if the subject matter of the communication clearly indicates that it is for Legal Sub-commission, then despite the form of address, then both copies are sent to that sub-commission in view firstly of the instructions of your branch that discretion is to be exercised in the reference of correspondence addressed to the Executive Commissioner and secondly that the Admin. Section in their ACC/312./AS dated 9 Feb 44 authorised all mail to be passed direct to the sub-commission concerned.

2069

Declassified E.O. 12356 Section 3.3/NND No.

785017

Executive Commissioner:

1. Reference attached "URGENT" is higher than "Operational Priority" and in fact the highest.
2. We have sent 4 "Urgent" signals in 2 months
3. Normally we should never go higher than "Priority".

53
5 JUN Recd

104

E. TALBOT
Major.

ET/JR

Shirley

MLG/b

cc
For action!

Su 4/6

RTH

HEADQUARTERS ALLIED CONTROL COMMISSION
Office of the Secretary General
AFU 394

Red/dfe

SC 311

7 June 1944

MEMORANDUM TO: Brigadier Lush

SUBJECT: Precedence of Messages

1. Concerning the question of precedence of messages brought up recently in your morning conference, I have had a statistical check made for two periods to see how the distribution of precedences falls. I do not believe this is out of line very much, with the exception that the percentage of messages classed 'urgent', I am informed, comes almost entirely from Civil Affairs branch. I have not checked their individual messages on which these figures are based. I note however that the percentage in the later period is less than that in the earlier period.

2. Close watch is being kept on precedence classifications by the adjutant, who makes a practice of bringing to the attention of the classifying officer any cable which he considers improperly classified. I have also told him, in cases of doubt to refer the message to me.

Precedence	4 April to 11 April	1 June to 9 June
Routine	63.3%	58.6%
Priority	31.7%	38.6%
Op-Priority	.6%	
Urgent	4.4%	2.8%



ROBERT A. DON
Major, A.C.S.
Secretary General

253

CAB Do we ever have to send
messages of priority higher
than Op. Priority? Is Urgent
higher than Op. Priority — yes
MS 266

4 in 2 months

2071

Declassified E.O. 12356 Section 3.3/NND No.

785017

53
-7 JUN Recd

JS

102
06/100

AMC 5 ARMY (CITY ADMIN SECTION)

ACC MAIN

5864

JUNE 061530

RESTRICTED

ROUTINE

ADJUTANT

101 negro

DOSS THIS PAREN TO AMC FIVE ARMY PAREN CITY ADMIN SECTION PAREN FROM ACC MAIN
SIGNED MACFARLANE PAREN ADDRESS FIND YOU

252

Civil Affairs Branch 1 ✓

NICHOLAS FLORENTINO
CWO U.S.A.
Asst. Adjutant

2072

785017

Declassified E.O. 12356 Section 3.3/NND No.

MSGT V MEN NO 1 IMPORTANT
FROM AMT 3 ARMY (FIELD) 5TH
TO HQ ACC FOR AC AND WES
CCY ER--- DT

53
- 6 JUN Recd

954101

V54/06
CABR

ACTION COPY

6651 . CONFIDENTIAL SERIOUS DELAY AND CONFUSION IS ARISING AS A RESULT
OF NON-USE OF PROPER ADDRESS . MESSAGES FOR GAS GROUP BEING PASSED ON
FAST AS POSSIBLE BY THIS HQ . INFORM ALL BRANCHES ACC THAT ~~ALL~~ ALL
CORRESPONDENCE AND CABLES DEALING WITH ROME AREA MUST BE CORRECTLY
ADDRESSED

h. Stuep
Buletin

HEADQUARTERS
6 JUN 1944
A.C.C.

HCC DIST 251
(HCC) CABR
(HCC) DEC
HCC (HCC)

SENT NO 1 1013 AM AD
RECD NO 2 (1; 1013 AM BUC

cable being sent to AMT 5 ARMY (and
to HQ for communication.

2073