

Declassified E.O. 12356 Section 3.3/NND No. 785015

Acc

10000/1101

Declassified E.O. 12356 Section 3.3/NND No. 785015

10000/110/52 ITALIAN CIVILIAN EMPLOYEES 42.1/EST
TRAVELING ALLOWANCE
NOV. 44 - JUNE 45

Declassified E.O. 12356 Section 3.3/NND No. 785015

INTER OFFICE MEMO

JL/mb

20 June 1945

Tel: 584

Ref: 10-44/137/FOOD

SUBJECT: Arranging for Italian civilian employees on tour

TO : Economic Section

1. The attached correspondence is forwarded for necessary action.

2. Similar difficulties have been reported on previous occasions, and it is strongly recommended that the matter be raised immediately and suitable arrangements provided for the accommodation of Italian executives who are doing an important job of work.

W. J. Legg
W. J. LEGG
Colonel
Director, Food Sub-Commission

Attachments
Report on Travelling Acc.
by Dr. Ricci, Exec.-Food Proc.

2882

TO THE DIRECTOR OF THE FOOD SUB-COMMISSION.

REPORT ON TRAVELLING ACCOMODATIONS FOR DR: RICCI, EXECUTIVE OF THE FOOD PROCESSING.

- 1) In order to examine the condition of yeast ,sugar and food factories in Northern Italy,I was asked to make a trip from the 1st to the 15th June,together with Lieut: Mehr of the Industry Sub-Commission .
- 2) In spite of the continuous interest of Lieut: Mehr,I always met with great difficulties in obtaining from the various Regional and Provincial A.M.G. accomodation for food and lodging.Owing to this I was compelled to go and stay,when possible, with friends or relations,or in hotels and restaurants for civilians,with difficulty and personal expenses,which amount to about I.000 Lire per day.
- 3) I have not withdrawn the rations to which civilians are entitled,because I do not believe that one can live on dry rations of half a tin of meat and 200 gr: of biscuits per day for 15 days,while travelling.Anyway the cost for the purchase of this dry food is higher than that of the same food on the black market,considering that over and above the payment of the actual cost,I50 Lire are taken off the salary for each day the rations are withdrawn.
- 4)I must report that difficulties relative to food and lodging refer to the fact that often the allocation of living quarters of the A.M.G. for civilian employees is carried out with that of messes and lodgings reserved to chauffers and Italian soldiers,that are highly inadequate.

At Milano ,for example, I was supposed to billet in a school,in a camp bed,without linen,together with the chauffer,whereas I was forbidden to go to the hotel "Principe di Savoia",requisitioned by the A.M.G.,in which Italian officers are admitted, if in uniform.My card of officer was not considered valid because I was not in uniform.
- 5) I feel it is my duty to report what happened at Torino,because it is most unpleasant.From the Piemonte Region I received,late at night,food and lodging at the hotel

"Principe di Piemonte", in a room together with Lieut: Mehr. In the morning an American major told me to leave, though I am well known there as I am a usual customer. It was useless on my part to show my officers card and to have stated that the bed would have remained empty the following night and without clean linen. Having searched for a hotel in the whole city I at last found lodging, very late at night in a place where Italian soldiers, appointed to be on guard in front of the Palace of the Piemonte Region, are billeted.

6) The above stated I have reported especially for the future improvement of work charged to Italian civilians, with a travelling order, and not for any personal request.

Dr. Filippo Ricci

ALLIED COMMISSION
INTER-OFFICE MEMORANDUM
ESTABLISHMENT SECTION

SUBJECT: Civilian Employees Travelling
Allowances

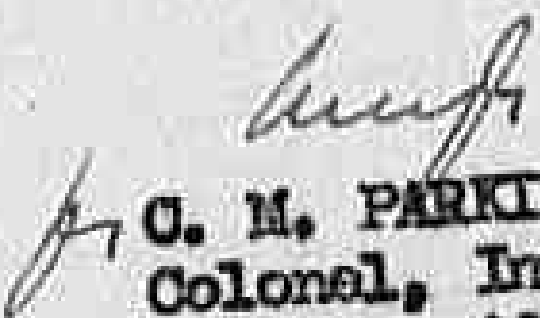
FILE No. 42.1/57/EST

TO : Labor Sub-Commission

16 April 1945

1. Attention is invited to attached copy of letter from Hq.
Commandant.

2. Could this point (raised in para 3 of letter attached) be
taken up, with a view to securing necessary amendment, please.


C. M. PARKIN,
Colonel, Inf.,
A/Vice-President

cc: Hq Comdt.

incl: HQC/5, 14 April 1945

2878

HEADQUARTERS ALLIED COMMISSION
APO 394
Office of the Headquarters Commandant

56

HQC/5

14 April 1945

Subject : Civilian Employees Travelling Allowances.

TO : V. P., Establishment Section.

55

1. Reference Establishment Memorandum No. 6, dated 31 March 45.
2. Allowance has been made for civilian employees travelling on duty involving absence from the normal place of duty and home
 - (a) for more than ten and less than 24 hours without Service rations;
 - (b) for periods of a full 24 hours without Service accommodation and rations; and,
 - (c) for periods of a full 24 hours without Service accommodation but with Service rations.
3. No allowance is made for civilian employees travelling on duty, receiving Service accommodation but not rations.
4. Instances of this should be rare, but a case has recently arisen, and although the employee concerned had to provide his own food, I am not empowered to make him any allowance.
5. May representations, therefore, be made to AFHQ for a suitable amendment to their Administrative Memorandum No. 65.

R. H. Robertson
R. H. ROBERTSON
Hq. Commandant.

2877

RESTRICTED

HEADQUARTERS ALLIED COMMISSION

APO 394

ESTABLISHMENT SECTION

ESTABLISHMENT MEMORANDUM

NUMBER

6

31 March 1945

CIVILIAN EMPLOYEE'S TRAVELLING ALLOWANCE

1. Establishment Memorandum No. 1, dtd 4 January 1945, is hereby rescinded.
2. Travelling allowances for civilian employees of Allied Commission will be paid in accordance with the provisions of Section II, AFHQ, Administrative Memorandum No. 17, dtd 23 March 1945.

"II- PAYMENT OF SUBSISTENCE ALLOWANCE TO CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY, AND SARDINIA

Section III, AFHQ Administrative Memorandum Number 65, 1944, is rescinded and the following substituted therefor:

1. Civilian employees when travelling on duty involving absence from the normal place of duty and home way, in the absence of Service accommodation, and rations, be paid subsistence allowance at the following rates for each full days absence of 24 hours:

Monthly Basic Wage

3,600 lire and more
6,000 lire to 9,999 lire
4,500 lire to 5,999 lire
3,500 lire to 4,499 lire
less than 3,500 lire

Daily Basic Wage

Daily Subsistence

Allowance

250 lire
225 lire
175 lire
150 lire
125 lire

Daily Subsistence **2876**
Allowance

Section III, Army Administrative Memorandum Number 65, 1944, is rescinded and the following substituted therefor:

1. Civilian employees when travelling on duty involving absence from the normal place of duty and home way, in the absence of Service accommodation, and rations, be paid subsistence allowance at the following rates for each full days absence of 24 hours:

<u>Monthly Basic Wage</u>	<u>Daily Subsistence Allowance</u>
9,600 lire and more	250 lire
6,000 lire to 9,599 lire	225 lire
4,500 lire to 5,999 lire	175 lire
3,500 lire to 4,499 lire	150 lire
less than 3,500 lire	125 lire
<u>Daily Basic Wage</u>	<u>Daily Subsistence Allowance</u>
370 lire and more	250 lire
231 lire to 369 lire	225 lire
170 lire to 230 lire	175 lire
135 lire to 169 lire	150 lire
less than 135 lire	125 lire

Daily Subsistence Allowance **2876**

- a. For absences of more than ten but less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid for each meal at the discretion of the Commanding Officer.
 - b. For absences involving procurement of sleeping accommodation by the traveller at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under paragraph a above.
2. No allowances are payable under paragraph a above if rations are provided in kind, or under paragraph b if quarters are provided.

RESTRICTED

Hq AC., Estab. Sect. memo No. 6, (Cont'd)

RESTRICTED

3. These rates will become effective for travel performed on and after 1 March 1945."

3. Travelling allowance will be claimed by the employee on the Special Claim Form (P/P35), which will also be certified by the appropriate officer. Payment will be made by the Headquarters Commandant, Finance Officers and/or Sub-Accountants, quoting this Establishment Memorandum as their authority in the space provided on the Payment Voucher (P/P3). Supplies of Claim Form, (P/P35), are being distributed to all Regions by this Headquarters, and additional supplies will be furnished upon application.

4. Nothing in this Establishment Memorandum shall be construed as bearing reference to U. S. or British civilian employees.

By Command of Rear Admiral STONE:

C. M. PARKIN,
Colonel, Infantry
Actg Deputy Executive Commissioner

OFFICIAL:

J. L. Jones
J. L. JONES,
Colonel,
Executive Officer (R)

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"A"

Declassified E.O. 12356 Section 3.3/NND No. 785015

C. M. PARKIN,
Colonel, Infantry
Actg Deputy Executive Commissioner

OFFICIAL:

J. L. Jones
J. L. JONES,
Colonel,
Executive Officer (E)

DISTRIBUTION

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EXT: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

42.1/55/EST

54
3 March 1945

SUBJECT: Civilian Travelling Allowances

TO : Regional Commissioner, Sicilia Region

- 42
1. Reference is made to our 42.1/40/EST of 29 January.
2. Attention is invited to attached copy of letter from Labor Sub-Commission, and copy of Appendix "A" to minutes of February 15 meeting of Allied Force Local Resources Section.
3. It is pointed out that the new scale of payments set forth in the attached Appendix "A" does not become effective until it has actually been published as an Administrative Memorandum by AFHQ. This has not as yet been done. Upon receipt of this Administrative Memorandum, copies thereof will be sent you, and payments may be commenced on the revised basis.

NORMAN E. FISKE,
Colonel
Deputy Executive Commissioner

2875

copy to: Finance S/C

2 incls: copy letter, Labor S/C
LSC/402, 1 March 1945

copy, Appendix "A" of
minutes of meeting of
Allied Force Local
Resources Section

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense _____

Date 2/3/45

Declassified E.O. 12356 Section 3.3/NND No. 785015

FROM	TO	FROM	TO
Staff Officer to CC		Establishment Section	✓
Chief of Staff		Executive Officer (A)	
Message Center		Executive Officer (B)	
Civil Affairs Section		G-1 (A)	
DP & hep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	
Public Safety		G-4 (B)	
Security Division		2675th Regt	
Public Health		Headquarters Commandant	
Legal		Adjutant	
Education		Navy	
Monuments & Fine Arts		Land Forces (AMLA)	
Economic Section		Air	
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		W.A.D. & P.O.S.	
Finance		Public Relations Branch	
Property Control Div		Information Division	
Food		Archivist	
Industry		U.N.R.R.A.	
✓ Mining Division		I.G.C.R.	
Labor			
Public Works & Utilities			
Shipping			
Transportation			
Political Section			

Signature _____
Remarks & Recommendations _____
Information _____
Approval, Disposal _____
Appropriate Action _____

2871

Education	Navy
Monuments & Fine Arts	Land Forces (MMIA)
Economic Section	Air
Requisition Division	Communications
Agriculture	Civil Censorship Group
Commerce	W.M.D. & P.O.W.
Finance	Public Relations Branch
Property Control Div	Information Division
Food	Archivist
Industry	U.N.R.R.A.
Mining Division	I.G.C.R.
Labor	
Public Works & Utilities	
Shipping	
Transportation	
Political Section	

Signature
Remarks & Recommendations
Information
Approval, Disposal
Appropriate Action
Investigation & Report
Dispatch

2872

Remarks

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

JRS/ac/af

53

REF : LSC/402

1 March 1945

SUBJECT : Civilian Travelling Allowance

TO : Establishment Section

- 50

1. Reference is made to your 42.1/47/EST of 23 February 1945 on the above subject.

2. Results of the meeting held by the Labor and Wages Control Committee on 15 February are contained in Appendix "A" of the minutes, copy herewith attached, which in effect places all employees on the same basis with respect to daily subsistence allowance, the amount varying according to the salary range.

W.H. Braine

W.H. BRAINE
Director
Labor Sub-Commission

2873

COPY NO: 12

ALLIED FORCE LOCAL RESOURCES SECTION
A.F.H.Q.

Postal Address :
AFLRS, Rome Area
Allied Command,
C.M.F.
TEL : ROME 66275

15 February 1945

ALLIED FORCE LOCAL RESOURCES (ITALIAN) BOARD

LABOUR & WAGES CONTROL COMMITTEE - MINUTES

82. The twenty eighth meeting of the Labour & Wages Control Committee was held at 0930 hours on Thursday 15 FEB 45 in the AFLRS Conference Room, Rome.

PRESENT:

Chairman

Colonel J.R. SMITH, A.C.

Representatives of:

C-in-C, Med
D.Lab., AFHQ
CG, MFOUSA.
HQ, Fifth Army
HQ, Eighth Army
HQ, AC
MAAF (Br)
AFSCG/ATO
No 2 District
No 3 District
CG, Rome Area Allied Command
CO, PES
DMR, ITALY
FM (FONAM)
HQ, Adriatic Depot
U.S. Eighth Fleet

In Attendance:

Chiefs of Section, AFLRS AFHQ

PRESENT:

Chairman
Colonel J.R. SMITH, A.C.

Representatives of:

C-in-C, Med
D.Lab., AFHQ
CG, MTOUSA
HQ, Fifth Army
HQ, Eighth Army
HQ, AG
MAAF (Br)
AFSC/MTO
No 2 District
No 3 District
CG, Rome Area Allied Command
CO, PBS
DMR, ITALY
TA (FORAM)
HQ, Adriatic Depot
U.S. Eighth Fleet

In Attendance:

Chiefs of Section, AFIRS AFHQ

& Representatives of:

F.A., AFHQ
F.A., RLP

287

MINUTES OF LAST MEETING:

The minutes of the twenty seventh meeting held on 18 JAN 45 were approved.

84. MINUTES OF THE AFIR (ITALIAN) BOARD:

The following points arose for discussion from the meeting of the Board held on 3 FEB 45 :-

(a) Free Conveyance of Civilians.

The question of the free conveyance of civilians employed directly by or working wholly for the Allied Armed Forces which was referred back to the Committee by the Board was passed to the Wages Sub-Committee for further consideration.

(b) Loss or Damage to W.D. property.

The Board referred this recommendation back to the Committee for careful consideration of the many factors involved. It was reported that J.A.G. (Am) AFHQ, A.G. (Br) AFHQ and G-1 (Br) AFHQ had already considered the recommendation and approved it in its present form. The Committee therefore re-submitted it in its original form for the approval of the Board.

(c) Rates of Pay - Mess Grades.

The Board referred the recommendation made on the above subject back to the Committee. It was decided after reconsideration to withdraw the recommendation.

85. MINUTES OF WAGES SUB-COMMITTEE:

The minutes of the Wages Sub-Committee meeting of 30 JAN 45 were considered.

86. NEW GRADES & RATES OF PAY:

The following new grades to be added to the Allied Force Basic Wage Scale were approved, and subject to no protest having been received by AFLPS (AFHQ) within 48 hours of the termination of the meeting, become effective beginning with the first pay period after the actual receipt by the employing unit of the relevant AFHQ Administrative Memorandum (or competent directive based thereon), and are subject to the bonus at the rates and under the conditions prescribed by AFHQ Administrative Memorandum No 62.

Appendix "D" (Italy) to AFHQ Adm Memo No 47

Locksmith

90 - 135 lire per day

Appendix "F" (Sicily) to AFHQ Adm Memo No 47

Medical Practitioner

30 - 40 lire per hour

Nursing Orderly

80 - 105 lire per day

Caretaker (Cemetery)

80 - 105 lire per day

The following deletion to be made from the Allied Force Basic Wage Scale.

Appendix "L" to AFHQ Adm Memo No 47

Prisoner of War Mail Examiner

3000 - 4000 lire per month

Declassified E.O. 12356 Section 3.3/NND No. 785015

Looksmith

90 - 135 lire per day

Medical Practitioner
Nursing Orderly
Caretaker (Cemetery)

30 - 40 lire per hour
80 - 105 lire per day
80 - 105 lire per day

Appendix "A" to ATRQ Adm Memo No 47

Prisoner of War Mail Examiner

3000 - 4000 lire per month

It was recommended to the Board that in view of the considerable difference between the subsistence allowance payable to civilian M/T Drivers and that payable to Clerical and Supervisory personnel, AFHQ Administrative Memorandum No 65 dated 26 DEC 44, Section III be rescinded and a new instruction published as per Appendix "A" attached.

It was agreed that the following labour classification should be made :-

To be classified as

Civilian Foreman of Works RE
Dental Clerk/Orderly
P.W. Mail Examiner (Italian)
P.W. Mail Re-examiner (Italian)
P.W. Mail Examiner (German)
P.W. Mail Re-examiner (German)

Deputy Supervisor of Labour
Laboratory & Dispensary Assistant

Senior Administrative Assistant.

/Para 89.....

- 3 -

89. COST OF BREAD INCREASE:

HQ 40 representative reported that the Italian Government had intimated that they were no longer able to subsidise the price of bread, which would result in the present price of 5 lire per Kilo being raised to approximately 14 lire per Kilo, with effect from 1 MAR 45. In order to mitigate the effect of this increase on the working classes it was the intention of the Italian Government to authorise a special bonus (Caropane) of 75 to 95 lire per month, per dependant, payable to workers drawing less than a certain wage and not in receipt of private income.

The Committee came to the unanimous conclusion that if some such similar action was not taken by the Allied Forces simultaneously with that of the Italian Government, including simultaneous publication, an extremely adverse situation would arise in so far as military labour was concerned.

In view of the short notice AFHQ agreed to bring these facts urgently to the notice of the Joint Chairmen of the Board with a request for interim action on the following lines :-

Immediate publication of the facts that :

- (a) In the event of the Italian Government taking such action as was intimated some similar gesture would be made by the Allied Armed Forces to their civilian employees with effect from the same date.
- (b) The Midshift Meal as at present supplied will be maintained without additional cost to the worker.

90. EMPLOYEES IN COLD STORAGE PLANTS:

A proposal for an increase of 10 lire per day for unskilled labourers whilst actually employed in Cold Storage Plants and working in artificially reduced temperatures was considered and rejected by the Committee.

91. ALLIED EMPLOYMENT OF DESERTERS & ILLEGAL ABSENTEES FROM THE ITALIAN ARMY:

Correspondence between AFHQ, MILA and the Italian War Ministry dealing with the employment by the Allied Armed Forces of Deserters and illegal absentees from the Italian Army was received by the Committee.

It is recommended to the Board that an AFHQ order be published that all civilians at present employed by the Allied Forces, who are declared to be deserters by the Italian authorities and who are identified as being in the employ of the

(a) In the event of the Italian Government taking such action as was intimated some similar gesture would be made by the Allied Armed Forces to their civilian employees with effect from the same date.

(b) The Midshift Meal as at present supplied will be maintained without additional cost to the worker.

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Correspondence between AFHQ, MMIA and the Italian War Ministry dealing with the employment by the Allied Armed Forces of Deserters and illegal absentees from the Italian Army was received by the Committee.

It is recommended to the Board that an AFHQ order be published that all civilians at present employed by the Allied Forces, who are declared to be deserters by the Italian authorities and who are identified as being in the employ of the Allied Authorities should be handed over on demand and identification by the Italian Authorities.

Reasonable facilities will be given to the RR Carabinieri to permit them to carry out such investigations as are necessary.

92. DIFFERENTIAL BETWEEN RATES OF PAY FOR MALE & FEMALE LABOUR:

The Committee having considered a proposal put by HQ AC declined to recommend the abolition of the 15% differential for the following reasons :-

- (1) The present policy is to follow the industrial wage structure and not the Italian Civil Service structure.
- (2) The present wages of those grades concerned compare very favourably with those paid by the Italian Government.

93. MEMBERSHIP OF WAGES SUB-COMMITTEE:

The Committee agreed to the request of the representative of CG Rome Area Allied Command that he be struck off membership of the Wages Sub-Committee. The membership of this Sub-Committee now being as follows :-

/Chairman.....

- 4 -

Chairman: Lt.Col. H.S. PEARCE Labour Directorate AFHQ

Members: Representatives of: C-in-C, Med
MAAF CG, PBS
HQ, AC

94. MEMBERSHIP OF THE COMMITTEE:

The Chairman drew the attention of members to the direction of the Board that the membership of the Committee be reviewed with a view to its possible reduction compatible with efficient operation.

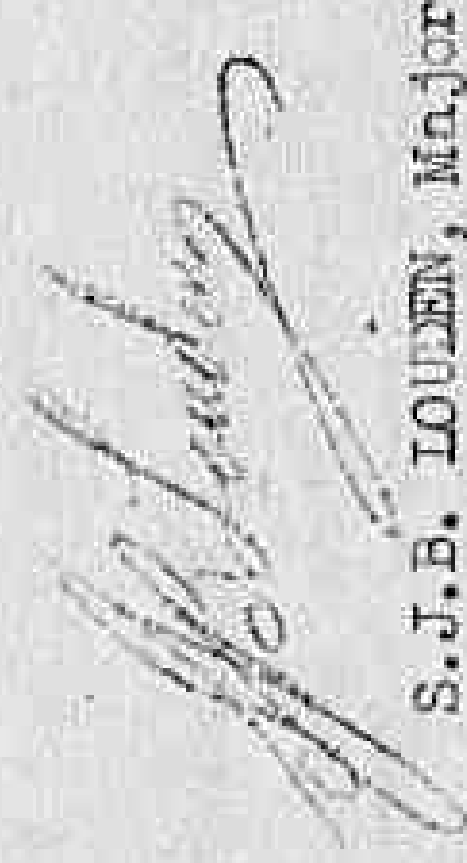
It was recommended to the Board that the membership of the Shipping Sub-Commission and Mediterranean Shipping Board be cancelled.

Other Members were requested to consider their individual requirements for membership and to report to the next meeting whether or not they were prepared to resign.

95. NEXT MEETING:

The next meeting of the Committee will be held at 0930 hours Thursday 15 MAR 45 in the AFHQ (AFHQ) Conference Room, Rome.

SJBL/ga.



S.J.B. LOUDON, Major, DCMG,
Secretary,
A. F. L. R. (ITALIAN) BOARD.

DISTRIBUTION

See page 5

APPENDIX "A"

PAYMENT OF SUBSISTENCE ALLOWANCE TO CIVILIANS

EMPLOYED BY THE ALLIED FORCES IN ITALY

SICILY AND SARDINIA

1. Civilian employees when travelling on duty involving absence from the normal place of duty and home may, in the absence of Service accommodation, and rations, be paid subsistence allowance at the following rates for each full day's absence of 24 hours.

Monthly Basic Wage

9,600 lire and more
6,000 lire to 9,599 lire
4,500 lire to 5,999 lire
3,500 lire to 4,499 lire
less than 3,500

Daily Subsistence Allowance

250 lire
225 lire
175 lire
150 lire
125 lire

Daily Basic Wage

370 lire and more
231 lire to 369 lire
170 lire to 230 lire
135 lire to 169 lire
less than 135 lire

Daily Subsistence Allowance

250 lire
225 lire
175 lire
150 lire
125 lire

NOTES : 1. For absences of more than ten but less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid at the discretion of the C.O. for each meal.

2. For absences involving procurement of sleeping accommodation by the traveller at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under Note 1 above.

2. No allowances are payable under Note 1 above if rations are provided in kind, or under Note 2 above if quarters are provided.

3. These rates will become effective for travel performed on and after 1st March, 1945.

4. A.F.H.Q. Administrative Memorandum No 65 dated 26th December, 1944, Section

231 lire to 369 lire
170 lire to 230 lire
135 lire to 169 lire
less than 135 lire

225 lire
175 lire
150 lire
125 lire

NOTES : 1. For absences of more than ten but less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid at the discretion of the C.O. for each meal.

2. For absences involving procurement of sleeping accommodation by the traveller at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under Note 1 above.

2. No allowances are payable under Note 1 above if rations are provided in kind, or under Note 2 above if quarters are provided.

3. These rates will become effective for travel performed on and after 1st March, 1945.

4. A.F.H.Q. Administrative Memorandum No 65 dated 26th December, 1944, Section III is cancelled.

DISTRIBUTION

Copy No:

1	CAO, AFHQ
2/3	C-in-C, Med
4	Chief Commissioner, AC
5	4/CAO, AFHQ
6/13	G-4 (A), AFHQ
14	G-4 (B), AFHQ (for DMC)
15/16	G-4 (B), AFHQ (for Spares)
17/18	G-5, AFHQ
19	Q(Maint), AFHQ
20	Q(AE), AFHQ
21	CE, AFHQ
22	MORE, AFHQ
23	DST, AFHQ
24	DOS, AFHQ
25	DAB, AFHQ
26/27	D.Lab., AFHQ
28/29	DIR, ITALY
30	Fiscal Director, AFHQ
31	PA, AFHQ
32	CG, MIOUSA
33	CEA, MIOUSA
34	DDL, 15 Army Group
35/37	CG, Fifth Army
38	CG, Fifth Army (for attention British Increment - Labour)
39/40	HQ Eighth Army
41	HQ, AC
42	Vice-President, Economic Section, AC
43/48	Economic Section, AC
49	Finance Sub-Commission, AC
50	Labour Sub-Commission, AC
51/54	FN (FONAL)
55/56	FN (FORALL)
57	FN (FORALL) RME
58	CS, T.RANTO
59	Comdr., U.S. EIGHTH Fleet
60	SENALUSNO
61	WGA
62	MWTB
63	MWTB & Shipping Sub-Commission
64	MAAF (A)
65	MAAF (B)
66/69	AFSC/ATO

28/29	D.LAO, AMHQ
30	DBR, ITALY
31	Fiscal Director, AFHQ
32	Pa, AFHQ
33	CG, MTOUSA
34	CPA, MTOUSA
35/37	DDL, 15 Army Group
38	CG, Fifth Army
39/40	CG, Fifth Army (For attention British Incumbent - Labour)
41	HQ Eighth Army
42	HQ, AC
43/48	Vice-President, Economic Section, AC
49	Economic Section, AC
50	Finance Sub-Commission, AC
51/54	Labour Sub-Commission, AC
55/56	IN (FORAL)
57	IN (POTALL)
58	IN (POTALL) ROME
59	CS, T.RANTO
60	Comdr., U.S. Eighth Fleet
61	SENALESNO
62	WSA
63	MWTB
64	MWTB & Shipping Sub-Commission
65	MAAF (A)
66/69	MAAF (B)
70/71	AFSC/MTO
72/74	HQ 214 Gp. RAF
75/76	HQ 1 District
77/78	HQ 2 District
79/83	HQ 3 District
	CG, RAAC
86/87	BPA Penbase
88	BPA Penbase (South)
89/90	HQ, Adriatic Depot
91	Chairman, Labour & Wages Control Committee
92/96	AFERS, HQ ADV BCH, c/o HQ 59 Area
97/98	AFERS Naples Area
99	AFERS S.E. Area
100/109	AFERS Sicilian Area
110	AFERS AFHQ CASERTA
111	File
112/135	Spares.

Declassified E.O. 12356 Section 3.3/NND - No. 785015

ALLIED COMMISSION
INTER-OFFICE MEMORANDUM
ESTABLISHMENT SECTION

S: T Ward

EXT: 301

SUBJECT: Civilian Travelling Allowances

FILE No. 42.1/EST

TO : Labor Sub-Commission

28 February 194 5

1. Attention is invited to our 42.1/47/EST of 23 February.
2. May a reply be given now to this letter, please.

NORMAN E. FISKE,
Colonel
Deputive Executive Commissioner

2870

2040
Declassified E.O. 12356 Section 3.3/NND - No. 785015

42.1 S:26 Feb
ALLIED [REDACTED] COMMISSION

INTER-OFFICE MEMORANDUM

EXT: 301

ESTABLISHMENT SECTION

SUBJECT: Civilian Travelling Allowance

FILE No. 42.1/47/EST

TO : Labor Sub-Commission

23 February 1945

1. Reference is made to your LSC/402, of 12 February 1945.
2. Might this office be informed, please, of the results of the meeting of the Labor and Wages Control Committee, held on 15 February.

huf.
NORMAN H. FISKE,
Colonel
Deputive Executive Commissioner

James
2869

Declassified E.O. 12356 Section 3.3/NND - No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

JRS/rmw

REF: LSC/402

12 February 1945

SUBJECT: Civilian Travelling Allowances

TO : Establishments Section

1. Reference is made to your file 42.1/45/EST.

2. The results of the Wages Sub-Committee (of the Labor and Wages Control Committee) meeting on 30 January are covered by a recommendation to the Labor and Wages Control Committee which, in effect, places all civilian employees on one basis for subsistence allowances, the minimum subsistence being 125 lire and the maximum 250.

3. This matter will be discussed by the Labor and Wages Control Committee at its meeting on Thursday, 15 February, and you will be immediately notified as to the conclusions reached.

W. H. Braine

W. H. BRAINE
Director
Labor Sub-Commission

2868

2042
Declassified E.O. 12356 Section 3.3/NND - No. 785015

ALLIED [REDACTED] COMMISSION
INTER-OFFICE MEMORANDUM
~~Establishment~~ Section

SUBJECT: Civilian Travelling Allowances

FILE No. 42.1/45/EST

TO : Labour Sub-Commission

7 February 1945

1. Reference is made to our 42.1/EST of 20 January, and to your LSC/402 of 28 January, replying thereto.

2. May this office be informed, please, of the results of the Labor and Wages Control Committee meeting which was held on 30 January.

2867

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

2043
Declassified E.O. 12356 Section 3.3/NND - No. 785015

REF: 301

S: 6 Feb

HEADQUARTERS ALLIED COMMISSION
APO 39
ESTABLISHMENT SECTION

42.1/40/EST

29 January 1945

SUBJECT: Civilian Travelling Allowances

TO : Regional Commissioner, Sicilia Region

- 43
1. Reference is made to your RFD/108, of 26 January.
 2. Attention is invited to the attached copy of minute on this subject from Labour Sub-Commission, also the attached copy of letter from that Sub-Commission.
 3. As you will observe, this office has already requested action to have the glaring inequality between the scale of allowances payable to M.T. drivers, and to employees in the clerical and supervisory grades, adjusted. However, since the scale laid down in Establishment Memorandum No. 1, 1945, was established by AFHQ, it can only be amended by them.
 4. The results of the meeting taking place tomorrow, upon reaching concrete form, will be communicated to all interested formations.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

incls: copy minute, Labor S/C
9 Jan. 45

letter, Civilian Employees
Travelling Allowances, ISO/402
28 Jan. 1945

2866

Declassified E.O. 12356 Section 3.3/NND No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

EXT: 301

27 January 1945

42.1/EST

SUBJECT: Civilian Travelling Allowances

TO : Labor Sub-Commission

1. Reference is made to our 42.1/EST of 20 January 1945, of which a copy is inclosed.

2. May a reply be given now to this letter, please.

incl: Civilian Employees
Travelling Allowances,
42.1/EST, 20 Jan 45

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

2865

2045
Declassified E.O. 12356 Section 3.3/NND - No. 785015

EXT: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

S: 24 Jan
27 Jan

42.1/EST

20 January 1945

45

SUBJECT: Civilian Employees Travelling Allowances
TO : Labor Sub-Commission

1. Reference is made to your LSC/402 of 9 January.
2. May this office be advised, please, of action taken at 18 January meeting of Labor and Wages Control Committee with regard to travelling allowances for ME drivers.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

V
2864

2046
Declassified E.O. 12356 Section 3.3/NND - No. 785015

37/Pet
EXT: 301
Free
44
HEADQUARTERS ALLIED COMMISSION
APO 39,
ESTABLISHMENT SECTION

42.1/40/EST

29 January 1945

SUBJECT: Civilian Travelling Allowances
TO : Regional Commissioner, Sicilia Region

1. Reference is made to your WFD/108, of 26 January. — 43
2. Attention is invited to the attached copy of minute on this subject from Labour Sub-Commission, also the attached copy of letter from that Sub-Commission. — 40
3. As you will observe, this office has already requested action to have the glaring inequality between the scale of allowances payable to M.T. drivers, and to employees in the clerical and supervisory grades, adjusted. However, since the scale laid down in Establishment Memorandum No. 1, 1945, was established by AFH, it can only be amended by them. — 41
4. The results of the meeting taking place tomorrow, upon reaching concrete form, will be communicated to all interested formations.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

incls: copy minute, Labor S/C
9 Jan. 45

letter, Civilian Employees
Travelling Allowances, LSC/402
28 Jan. 1945

2863

1399

ALLIED COMMISSION
SICILIA REGION HEADQUARTERS
APO 394

AGW/lp

RFD 108

26 January 1945

43

SUBJECT: Travelling Allowance.

TO : H.Q., Allied Commission, A.P.O. 394
Attention: Establishment Section.

42
I enclose copy of letter dated 19th inst., which was sent to the Finance Sub-Commission (Chief Accountant) in connection with payment of subsistence allowance to M/T Drivers as laid down in Establishment Memorandum No 1 of 4th January, 1945.

I am now informed by the Finance Sub-Commission that the matter must be referred to you for attention. As the question is urgent, and the end of the month is approaching, may I respectfully request that the contents of my letter of 19th inst. be given consideration and instructions issued hereon as soon as possible.

FOR THE REGIONAL COMMISSIONER

AGW
A. G. WITHERS
MAJOR
R. F. O.

Copy to: RFD 172

2862

SP

COPY

ALLIED COMMISSION
SICILIA REGION HEADQUARTERS
APO 394

1353

AGW/lp

RFD 119

19 January 1945

SUBJECT: Travelling Allowance

TO : H.Q., Allied Commission, A.P.O. 394
Attention: Finance Sub-Commission (Chief Accountant).

42

I have received Establishment Memorandum N° 1, dated 4th January 45, in regard to payment of subsistence allowance to M/T Drivers & Civilian Employees of A.C. I note that Establishment Memorandum N° 30 of 10th November, 1944, is rescinded. In accordance with the latter Memorandum travelling allowance was paid on the basis of:-

Lit. 150 per day of 24 hours

" 100 for an additional part of a day, exceeding 8 hours, over and above the completed 24 hour periods.

Establishment Memorandum N° 1 provides for the payment of:-

Lit. 25 for absence of more than 5 hours up to 10 hours.

" 50 for absence of more than 10 hours

in any one day.

As you are aware, in this Region A.C. motor-drivers are frequently absent from their Station for several days at a time. The Officers in charge of Transport at Palermo and Catania wish to know:-

What amount is now payable to a driver who is away from his headquarters overnight.

This would mean an absence of more than 10 hours for which the sum of Lit. 50 only should be paid. It is pointed out that this amount would be totally inadequate to cover the cost of a room at an hotel and food.

This matter is urgent and I would kindly request you to furnish me with instructions hereon, as soon as possible, as the Transport Officers are anxious to know how to act, bearing in mind the considerable difference in the present travelling allowances to drivers and those previously accorded.

FOR THE REGIONAL COMMISSIONER

A. G. WITHERS
MAJOR

R. F. 0.2861

Copy to: RFD 172

COPY

[Handwritten signature]

2043
Declassified E.O. 12356 Section 3.3/NND - No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

JRS/rmw

TEL : Ext. 204

28 January 1945

REF : LSC/402

SUBJECT: Civilian Employees Travelling Allowances

TO : Establishment Section

1. Reference is made to your 42.1/EST of 20 January, regarding travelling allowances paid to MT drivers. 41
- 38

2. The matter was taken up personally by the Chairman of the Labor and Wages Control Committee, Colonel Smith, and referred to the Wages Sub-Committee which meets Tuesday, 30 January. It was stressed by the Chairman that there is a definite inconsistency between the allowances provided for these drivers as opposed to allowances set up for clerical and supervisory grades.

3. You will be kept informed of further developments.

W.H. Braine
W.H. BRAINE
Director
Labor Sub-Commission

2860

24.

Five
40

9 January 1945

- (a) Travelling Allowance is in addition to normal overtime.
- (b) Overtime on duty away from home station is to be calculated in the same manner as when at home station, namely, on work in excess of 8 hours for each working day. For example: if a normal day's work ends at 6 P.M. and a driver is on tour, the number of hours driven continuously beyond 6 P.M. is considered overtime.
- (c) The matter of variation in the scale of Travelling Allowances granted to Drivers as opposed to Clerical and Supervisory grades will be considered at the next Labor and Wages Control Committee meeting on January 18, 1945.

JUNIUS R. SMITH
Colonel, QMC
Acting Director,
Labor Sub-Commission

2859

421
HEADQUARTERS ALLIED COMMISSION
APO 394
FINANCE SUB-COMMISSION

25 January 1945

13128/F.

SUBJECT: Civilian Employees Travelling Allowance.

TO : Regional Commissioner,
Piemonte Region.
(For Regional Finance Officer)

1. Your letter PIE/RFD/100 has been the subject of consultation between this Sub-Commission and Establishment Section at this Headquarters.

2. Whilst the circumstances under which essential civilian personnel are employed at Chiavari, and the desire to grant them the maximum gross emoluments possible, are not unknown to this Headquarters, it is not our view that the provisions of an AFHQ Adm. Memo. designed for a specific purpose, should be extended to cover cases of semi-permanent residence away from an employee's normal home. An exception was made in one case in your Region, but this Sub-Commission is not disposed to accept responsibility for further concessions which would be tantamount to permitting payments of wages in excess of the present limits laid down in AFHQ Adm. Memoranda 47 and 62.

3. With reference to your para 3, we are not in a position to define "home", "residence" and "place of duty", as intended by AFHQ. You may be interested to know, however, that a consultative committee, representing Establishment, Finance and Labour, is in process of being set up by this Headquarters for the express purpose of making decisions on these various matters affecting the treatment of civilian employees, and of referring doubtful points to Allied Force Local Resources Board through the medium of the Labour Sub-Commission. It is hoped that this will have the effect of achieving that uniformity of interpretation within the Allied Commission, which is so desirable.

By Command of Rear Admiral STONE

(Signed) B. E. L. TIMMONS
Major Gen.

Copy to:
Establishment Section ✓
Labour Sub-Commission

Joint Director
Finance Sub-Commission

2858

Declassified E.O. 12356 Section 3.3/NND - No. 785015

REF: 301

Lee

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

42.1/EST

20 January 1945

38

SUBJECT: Civilian Employees Travelling Allowances

TO : Labor Sub-Commission

1. Reference is made to your LSC/402 of 9 January.
2. May this office be advised, please, of action taken at 18 January meeting of Labor and Wages Control Committee with regard to travelling allowances for MT drivers.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

2857

Ext: 301

Free

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

42.1/EST

20 January 1945

31

SUBJECT: Civilian Employees Travelling Allowance

TO : Finance Sub-Commission.

1. Reference is made to your 13128/P of 19 January 1945, with enclosed PTE/RFD/100 of 14 January 1945.

2. Our 42/EST of 21 December, replying to your 13128/P of 19 December, and our 42/EST of 20 December, replying to your 13128/P of 15 December, cover, it is believed, the situation in question.

3. Your letter 13128/P of 6 January authorized, in one specific case, the payment of a travelling allowance to a key civilian employee on the basis of an understanding entered into prior to the publication of any directive from this Hq. covering the conditions under which such payments might be made. Para 4 of that letter stated clearly that the authority granted was a special one, and that a precedent was not to be considered as established by the approval. This Section was in agreement with the terms of that letter.

4. It is not considered that any additional grounds have arisen, by the rescission of Est. Memo No. 30, 1944 and its replacement by Est. Memo No. 1, 1945, upon which a claim of payment of travelling allowance might be based.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

incl: copy letter, 13128/P
19 Jan. 1945, Finance S/O

copy letter, Piemonte Region
PTE/RFD/100, 14 Jan. 1945

2856

Ext: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

37 *51a*
20 January 1945

42.1/EST

SUBJECT: Civilian Employees Travelling Allowance

TO : Finance Sub-Commission.

1. Reference is made to your 13128/P of 19 January 1945, with enclosed PIE/RFD/100 of 14 January 1945.

2. Our 42/EST of 21 December, replying to your 13128/P of 19 December, and our 42/EST of 20 December, replying to your 13128/P of 15 December, cover, it is believed, the situation in question.

3. Your letter 13128/P of 6 January authorized, in one specific case, the payment of a travelling allowance to a key civilian employee on the basis of an understanding entered into prior to the publication of any directive from this HQ. covering the conditions under which such payments might be made. Para 4 of that letter stated clearly that the authority granted was a special one, and that a precedent was not to be considered as established by the approval. This Section was in agreement with the terms of that letter.

4. It is not considered that any additional grounds have arisen, by the rescission of Est. Memo No. 30, 1944 and its replacement by Est. Memo No. 1, 1945, upon which a claim of payment of travelling allowance might be based.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

2855

incl: copy letter, 13128/P
19 Jan. 1945, Finance S/C

copy letter, Piemonte Region
PIE/RFD/100, 14 Jan. 1945

Declassified E.O. 12356 Section 3.3/NND - No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 394
FINANCE SUB-COMMISSION

19 January 1945

13128/F

SUBJECT: Travel Allowance -
Italian Civilian Employees.

TO : Deputy Chief of Staff
Establishments Section. ✓

1. The attached letter PIE/RPD/100 dated 14 January 1945 from Piemonte Region is forwarded for action by you, as a matter for your decision.

for BEH Timmons Major
Joint Director,
Finance Sub-Commission.

2854

Declassified E.O. 12356 Section 3.3/NND - No. 785015



Seen	
A.P.C.	/
J.J.L.	/
B.E.L.T.	BKS
R.H.A.	/
P.F.P.	/
HEADQUARTERS	
PIEMONTE REGION	
ALLIED MILITARY GOVERNMENT	
APO 394	

JL. DIRECTOR	15128/F
CH. ACCT.	1
HQ. A. P. A.	2
INSURANCE	
BUDGETS	
P. C. DIV.	WPD/kls
BANKS & STATS.	14 January 1945

PIE/RFD/100

Office of the Regional Finance Officer

SUBJECT : Travel Allowance -- Italian Civilian Employees

TO : HQ, AC APO 394
(for attention Joint Directors Finance Sub-Commission)

1. Ref Allied Force Headquarters Administrative Memorandum No. 65 dated 26th December 1944, HQ AC Establishment Memorandum No. 1 dated 4th January 1945, and your letter 13128/F dated 6th January 1945 to Establishments Branch.

2. AFHQ Administrative Memorandum No. 65 para 2b(1) specifies the conditions under which a per diem allowance may be paid--"The above rates will be payable for every 24 hours of absence from place of residence on official business."

The circumstances under which essential civilian personnel are employed at Chianciano is known at HQ, AC. Briefly these are:--

- (A) Key Personnel have been brought forward for planning duties.
- (B) Chianciano is only a transit HQ, enroute to Piemonte Region.

As HQ Establishment Memorandum No. 1 is based on AFHQ Administrative Memorandum No. 65, and supersedes Establishment Memo. No. 30, may this HQ be informed please, if civilian personnel employed at Chianciano, whose residences are elsewhere, have now any claim for travel allowances?

3. For future uniformity of action and equal treatment of civilian employees, it is respectfully suggested that definitions of "home", "residence", and "place of duty", be given. In the case of this HQ at Chianciano, different interpretations are being taken by various Divisions, with the result that old points keep arising as new directives are issued.

For the Regional Commissioner:

W. P. Dryburgh, Capt.

2853

W. P. DRYBURGH, Capt.
FFO

for RFO

12 0 5 7
Declassified E.O. 12356 Section 3.3/NND - No. 785015

42.1
HEADQUARTERS
SOUTHERN REGION, ALLIED COMMISSION
APO 394

BST
JKD/am

R/1470

17 January 1945

SUBJECT: Civilian Employee's Traveling Allowance

TO : Headquarters Allied Commission,
ATTN: Establishments Section

With reference to Establishment Memo No. 1 dated
4th January.

It is submitted that the travel allowance of £ 50
per day for MT drivers is not adequate to cover the needs
of Italian civilians in Southern Region.

Owing to the very large area covered by this Region,
it is frequently necessary for officers to stay over night in
towns where there is no official accommodation reserved. Touring
will become an increasingly difficult and lengthy matter during
the winter months and it is felt that it will be impossible
to expect Italian drivers to pay for their food and lodging
from this limited allowance.

May urgent consideration be given to this question.


Brigadier, Regional Commissioner

2852

Declassified E.O. 12356 Section 3.3/NND - No. 785015

REF: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

42.1/EST

16 January 1945

SUBJECT: Civilian Travelling Allowances

TO : Finance Sub-Commission
G-1 (A) Civilian Personnel
Headquarters Commandant

The attached copy of minute, extracted from file 142/EST, is
passed to you for your information.

N. M. Fiske
NORMAN M. FISKE,
Colonel
Deputy Chief of Staff

incl: copy extracted minute,
142/EST, 9 Jan. 1945

2850

- 2. -

9 January 1945

- 32
- (a) Travelling Allowance is in addition to normal overtime.
 - (b) Overtime on duty away from home station is to be calculated in the same manner as when at home station, namely, on work in excess of 8 hours for each working day. For example: if a normal day's work ends at 6 P.M. and a driver is on tour, the number of hours driven continuously beyond 6 P.M. is considered overtime.
 - (c) The matter of variation in the scale of Travelling Allowances granted to Drivers as opposed to Clerical and Supervisory grades will be considered at the next Labor and Wages Control Committee meeting on January 18, 1945.

JUNIOR R. SMITH
Colonel, QMC
Acting Director
Labor Sub-Commission

2849

EXT: JCL

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

42.2/42.1/EST

11 January 1945

SUBJECT: Instructions relative to Civilian Employees, Publication

TO : Executive Officer (US)

1. Attached is the letter from Col. Ames, and the comments thereon from G-1 (A), mentioned by Col. Uhler at the Establishment Section meeting, this morning.

2. I am in complete agreement with Col. Uhler's reaction to the problem.

3. The position (with which I am fairly familiar, since most of the correspondence and directives on the subject have cleared through this office) is as follows:

a. The source of directives on the subject of civilian wages, conditions of employment, etc., is AFHQ. These directives have been published as AFHQ Administrative Memoranda. (See No. 47, 48, 62, 65).

b. The source from which AFHQ obtains the information or opinions on which these directives are based is the Allied Force Local Resources (Italian) Board -- Wages and Hours Committee. Allied Commission's representative on this Committee is the present Acting Director of the Labor Sub-Commission, Col. Junius R. Smith.

c. Finance Sub-Commission is interested in these directives, as the agency responsible for the mechanics of payment of A.C.'s civilian employees, as the authority by which the applicable accounts are passed. Their position, in other words, is one of administration, rather than policy-making, in the sense that they are concerned with enforcement of established policy, rather than the original ³ formulation thereof.

d. Establishment Section's concern is that of the activity responsible for the employment of A.C. civilian employees, through G-1 (A) Civilian Personnel Section. Its position, accordingly, is precisely similar to that of any military formation which employs civilians on a large scale.

4. a. Insofar as the publication of directives is concerned, it is not considered that Allied Commission, in and of itself, has any authority to publish directives, save within the framework of existing directives from AFHQ.

b. The point which Colonel Ames raises in Par 4 of his letter, concerning the interpretation of AFHQ Administrative Memorandum No. 48, is hardly a case in point. Actually, Administrative Memo. No. 48 was so loosely and vaguely worded as to cause considerable confusion in applying its terms. That confusion has since been eliminated by the issuance of another Administrative Memorandum, which rescinds No. 48.

c. The current directives on the subject from AFHQ are detailed, and it is considered that, if any series of instructions on the subject are to be issued by this organization, they had best be confined to a simple reproduction, for distribution to the interested parties, of the original instruction.

5. Should such instructions be issued by this Headquarters, either in the form of reproductions of the AFHQ Administrative Memoranda applicable, or independently, it is considered that such instructions should be drafted and issued by G-1 (A) Civilian Personnel, subject to the joint approval of Finance and Labor Sub-Commissions.

L.T. MONTANT, JR.,
1st Lt., AGC

Declassified E.O. 12356 Section 3.3/NND - No. 785015

EXT: 301

Fin

30

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

Ref/42.1/EST

10 January 1945

SUBJECT: Civilian Travelling Allowances

TO : Finance Sub-Commission

- 28*
1. Reference is made to your 13622(b)/P/A of 3 January, and to our 42.1/EST of 6 January, addressed to you.
 2. Attention is invited to attached copy of letter from Labour Sub-Commission.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

Incl: copy letter, Labour S/O *-22*
LSC/402, 9 Jan. 45

2846

Declassified E.O. 12356 Section 3.3/NND - No. 785015

REF: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

302

Ref /42.1/EST

10 January 1945

SUBJECT: Civilian Travelling Allowances

TO : Finance Sub-Commission

1. Reference is made to your 13622(b)/F/A of 3 January, and to our 42.1/EST of 6 January, addressed to you.

2. Attention is invited to attached copy of letter from Labour Sub-Commission.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

Incl: copy letter, Labour S/O
LSC/402, 9 Jan. 45

Declassified E.O. 12356 Section 3.3/NND - No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB COMMISSION

JRS/ac

29

REF : LSC/402

9 January 1945

TEL : 204

SUBJECT: Civilian Travelling Allowances

TO : Establishment Section

1. Reference is made to your letter 42.1/EST dated 6 January 1945 on subject of Civilian Travelling Allowances.

2. It is agreed that there is an inequity in the rates of travelling allowances permitted drivers as opposed to clerical and supervisory grades, and I therefore included the matter for discussion by the Labor and Wages Control Committee at its next meeting on January 18.

3. This proceeding is necessary inasmuch as any change in the provisions of AFHQ Administrative Memorandum No. 65 will have to be initiated by action on the part of this Committee.

Junius R. Smith
JUNIUS R. SMITH
Colonel, QMC
Acting Director,
Labor Sub-Commission

2845

2065
Declassified E.O. 12356 Section 3.3/NND - No. 785015

COPY

EXT: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

28

6 January 1945

REF : 42.1/AST

SUBJECT: Civilian Travelling Allowances

TO : Labour Sub-Commission

1. Attention is invited to attached Establishment Memorandum, which incorporates the provisions of Section III, AFH Administrative Memorandum No. 65, 26 December.

2. Attention is also invited to:

(a) The proposed rates for drivers will mean a reduction from what they are already receiving in many Regions. It is difficult to see how any civilian can be expected to support himself on 50 lire a day if neither rations nor accommodation is provided and one would have thought that such an arrangement would be a strong inducement to dishonesty on the part of the drivers.

(b) It appears quite illogical that a driver earning 3,000 lire a month should receive an allowance of 50 lire a day whereas a clerk receiving the same salary should get 125 lire a day.

(c) The Memorandum states that the allowance payable to drivers shall be paid provided rations and accommodation are not provided. Unlike the second part of the Memorandum dealing with clerical and supervisory grades, there is no indication as to what payment should be made if rations but no accommodation or, vice versa, accommodation but no rations, are provided. In order to avoid confusion and in order to arrive at a standard procedure in the various Regions, we would suggest that a separate notice be sent to all Regions that this part of the Memorandum should be interpreted to mean that the travelling allowance to drivers will be payable unless both rations and accommodation are provided.

3. May we have your comments on these points.

for: /s/ L. Montant
NORMAN E. BISHOP
Colonel
Deputy Chief of Staff
2844

Economic Section:

1. Attention is invited to your letter 2.04/ES of 29 November 1944, subject: 'Civilian Employees' Travelling Allowance (folio 11). Attention is also invited to folios 15, 16, 17, 19, 20 and 21.

2. In the light of folio 11 and folio 21, may this office be advised, please, in what respects further revision of the draft establishment memorandum (folio 16) is considered necessary.

3. Also for consideration is the suggestion of Finance Sub-Commission in para 4 of folio 21, that officers be authorized to be included in the category entitled to receive travelling allowances under AFHQ Admin. Memo #48. Might this point be taken up with the Labor Sub-Commission, please.

Establishment Section
21 December 1944

Attendant, PLM
for Col. DCOB.

27

To Labor 4.

Your comments on the attached copies would be glad as quickly as possible please

Memorandum
Econ Sect Capt 30.12.44

24.

9 January 1945

(a) Travelling Allowance is in addition to normal overtime.

has point be taken up with Labor Sub-Commission, please
Establishment Section
21 December 1944

To Labor st.
Your comments on the attached copies would be quite as
possible please

[Signature]
Econ. Sect. Capt 30.12.44

24.

9 January 1945

- (a) Travelling Allowance is in addition to normal overtime.
- (b) Overtime on duty away from home station is to be calculated in the same manner as when at home station, namely, on work in excess of 8 hours for each working day. For example: if a normal day's work ends at 6 P.M. and a driver is on tour, the number of hours driven continuously beyond 6 P.M. is considered overtime.
- (c) The matter of variation in the scale of Travelling Allowances granted to Drivers as opposed to Clerical and Supervisory grades will be considered at the next Labor and Wages Control Committee meeting on January 18, 1945.

[Signature]
JUNIUS R. SMITH
Colonel, MC
Acting Director,
Labor Sub-Commission

25

To. C.O.G.
Comments of Labor st. Mini. Sec.

To Est. Section
Returned per VO 26
26
Econ. Sec. Affairs

17.
DCOS, Economic Section:

16.
11 December 1944

Herewith revised draft of Establishment Memorandum on Civilian Employees Travelling Expenses. In this connection, see folios 11, 14 and 15.

Would you check with Finance & Labor Sub-Commissions, and advise if this proposed publication is in conformity with existing directives on the subject.

J. H. Boulton
FOR COLONEL G. S. C.
DEPUTY CHIEF OF STAFF
ESTABLISHMENT SECTION

18
Finance Sub-Commission

Please pass to Labor Sub-Commission after taking action in Minute 16.

12 Dec 44
858

*concerns both
for Sub-Commission*

Economic Section

19.

Labor Sub-Commission

The proposed memorandum refers to "clerical & supervisory" staff only & there is still no provision for travelling allowances payable to drivers who constitute the vast majority of claimants. It must be clearly stated whether drivers are to receive travelling allowance (as is being done in various Regions) or whether they are to receive overtime when away from H.Q. at the rate of time & a half as is done at H.Q. Please pass to Establishment Section after action.

13 Dec 1944

W. H. Boulton
major
Finance S/C

It is further recommended that in para 6 of draft memorandum there be included after the words "clerical & supervisory grades" - "which shall be read to include interpreters & other office personnel"

H. J. Boulton
Col.
Chief Account

Finance Sub-Commission:

13

Forwarded for comment and/or revision
is draft of revised Establishment Memorandum No. 30. In
this connection, Mr. Joliss 9, 10, and 11, please.

Establishment Section
2 December

Arthur Joliss
FOR COLONEL J. S.
DEPUTY CHIEF OF STAFF
ESTABLISHMENT SECTION

13675/F/A.

- 14 -

Deputy Chief of Staff, Establishment Section.

7 December 1944.

1. Reference draft of revised Establishment Memorandum No. 30.

2. Para. 4 does not state whether the wage rate on which the allowance is to be based is the old basic rate exclusive of the increases authorized by AFHQ Administrative Memorandum 48, or whether these increases are to be added to the old rates to create a new basic rate. It is understood that it has not yet been decided whether these increases do in effect create a new basic rate.

3. Para. 4(a) should be re-numbered "para. 4(a)(i) and a new para. 4(a)(ii) should be inserted as follows:-

"The wage rates quoted above are (Insert either "the basic wage rates before application of the increases authorized under AFHQ Administrative Memorandum 48", or "the rates after adding to the old basic rates the increases authorized under AFHQ Administrative Memorandum 48").

4. The last sentence of para. 6 should be amended to read as follows:-

"Supplies of Claim Form F/F 35 have been distributed to all Regions, but in view of the altered rates these will call for amendment. Until the new forms are prepared the existing form will be suitably amended by the paying officer. The amendments must include, for each payment of travelling allowances, the rate of wage paid to the employee as defined above."

2. Para. 4 does not state whether the wage rate on which the increases authorised by AFHQ Administrative Memorandum 48, or whether these increases are to be added to the old rates to create a new basic rate. It is understood that it has not yet been decided whether these increases do in effect create a new basic rate.

3. Para. 4(a) should be re-numbered "para. 4(a)(i) and a new para. 4(a)(ii) should be inserted as follows:-

"The wage rates quoted above are " (Insert either "the basic wage rates before application of the increases authorised under AFHQ Administrative Memorandum 48", or "the rates after adding to the old basic rates the increases authorised under AFHQ Administrative Memorandum 48").

4. The last sentence of para. 6 should be amended to read as follows:-

"Supplies of Claim Form F/F 35 have been distributed to all Regions, but in view of the altered rates these will call for amendment. Until the new forms are prepared the existing form will be suitably amended by the paying officer. The amendments must include, for each payment of travelling allowances, the rate of wage paid to the employee as defined above."

5. The proposed Memorandum refers only to clerical and supervisory staff and therefore does not, presumably, include drivers. It is suggested that a paragraph should be inserted stating that drivers will be paid overtime at the rate of "time and a half" whilst away; this is the Headquarters basis, but it is not uniform throughout the Regions. This is important as civilian drivers are the principal claimants for travelling allowances.

6. The main drawback to the proposed memorandum is that it is too complicated and from our experience we should say that at least 50% of the claims will be wrongly assessed. In order to prevent a flood of objections to the complicated nature of the instructions we suggest that para. 2 should read "In accordance with AFHQ Administrative Memorandum authority is given as from 1 November 1944 for the payment of travelling allowance to civilian employees of the Allied Armed Forces etc.".

A.P. Gassaway

Cecil

Joint Director,
Finance Sub-Commission.

EXT: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

28
Jiu

Ref/42.1/EST

6 January 1945

SUBJECT: Civilian Travelling Allowances
TO : Labour Sub-Commission

1. Attention is invited to attached Establishment Memorandum, which incorporates the provisions of Section III, AFHQ Administrative Memorandum No. 65, 26 December.

2. Attention is also invited to:

(a) The proposed rates for drivers will mean a reduction from what they are already receiving in many Regions. It is difficult to see how any civilian can be expected to support himself on 50 lire a day if neither rations or accommodation is provided and one would have thought that such an arrangement would be a strong inducement to dishonesty on the part of the drivers.

(b) It appears quite illogical that a driver earning 3,000 lire a month should receive an allowance of 50 lire a day whereas a clerk receiving the same salary should get 125 lire a day.

(c) The Memorandum states that the allowance payable to drivers shall be paid provided rations and accommodation are not provided. Unlike the second part of the Memorandum dealing with clerical and supervisory grades, there is no indication as to what payment should be made if rations but no accommodation or, vice versa, accommodation but no rations, are provided. In order to avoid confusion and in order to arrive at a standard procedure in the various Regions, we would suggest that a separate notice be sent to all Regions that this part of the Memorandum should be interpreted to mean that the travelling allowance to drivers will be payable unless both rations and accommodation are provided.

3. May we have your comments on these points.

28

NORMAN E FISKE,
Colonel
Deputy Chief of Staff

EXT: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

Ref/42.1/WST

6 January 1945

SUBJECT: Civilian Travelling Allowances

TO : Finance Sub-Commission

1. Reference your 13622(b)/F/A of 3 January.
2. Action has already been commenced to issue AFHQ Administrative Memorandum No. 65 in an Establishment Memorandum form, to replace the current instruction on the subject, Establishment Memorandum No. 30, 10 November.
3. Attention is invited to attached copy of letter to Labour Sub-Commission.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

incl: copy letter, to Labour
S/O 42.1/WST, 5 Jan. 1945

EXT: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

27A

Ref/42.1/EST

6 January 1945

SUBJECT: Civilian Travelling Allowances

TO : Finance Sub-Commission

1. Reference your 13622(b)/F/A of 3 January.
2. Action has already been commenced to issue AFHQ Administrative Memorandum No. 65 in an Establishment Memorandum form, to replace the current instruction on the subject, Establishment Memorandum No. 30, 10 November.
3. Attention is invited to attached copy of letter to Labour Sub-Commission.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

incl: copy letter, to Labour
S/C 42.1/EST, 5 Jan. 1945

2833

2074
Declassified E.O. 12356 Section 3.3/NND - No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 394
FINANCE SUB-COMMISSION

13622(b)/F/A.

3 January 1945.
26

SUBJECT: Civilian Travelling Allowances.

TO: Establishment Section.
(Attention: Lieut. Montant).

1. With reference to our recent conversation on the subject of the latest AFHQ Administrative Memorandum setting out the travelling allowance rates for civilian employees, I confirm that we agree with your proposal to issue the AFHQ Memorandum in the form of an AC Memorandum as it stands and without comment.

2. As we pointed out during our conversation the proposed Memorandum will undoubtedly bring forth a number of queries, and possibly protests, from the Regions:

(a) The proposed rates for drivers will mean a reduction from what they are already receiving in many Regions. It is difficult to see how any civilian can be expected to support himself on 50 lire a day if neither rations or accommodation is provided and one would have thought that such an arrangement would be a strong inducement to dishonesty on the part of the drivers.

(b) It appears quite illogical that a driver earning 3,000 lire a month should receive an allowance of 50 lire a day whereas a clerk receiving the same salary should get 125 lire a day.

(c) The Memorandum states that the allowance payable to drivers shall be paid provided rations and accommodation are not provided. Unlike the second part of the Memorandum dealing with clerical and supervisory grades, there is no indication as to what payment should be made if rations but no accommodation or, vice versa, accommodation but no rations, are provided. In order to avoid confusion and in order to arrive at a standard procedure in the various Regions, we would suggest that a separate notice be sent to all Regions that this part of the Memorandum should be interpreted to mean that the travelling allowance to drivers will be payable unless both rations and accommodation are provided.

3. If you are in agreement with the comments raised above, we would suggest that they be brought to the attention of the Labour Sub-Commission with the request that the matter be again taken up with AFLRB.

H. Hawthorn 2837
Chief Accountant,
For: Joint Director,
Finance Sub-Commission.

HEADQUARTERS ALLIED COMMISSION
APO 394
FINANCE SUB-COMMISSION
TEL: 478604

13128/F

6 January 1945

SUBJECT: Civilian Travelling Allowance.

TO : Establishment Officer

1. Further to our 13128/F of 19 December, 1944, with reference to a question raised by the Regional Commissioner, Piemonte Region, as to payments for Travelling Allowance, I have today had a full discussion with the Regional Legal Officer on the case of a certain Dr. Hans Rogozinski, employed by Piemonte Region Legal Division as Senior Administrative Assistant.
2. I attach hereto a memorandum from the Regional Legal Officer and also a covering approval from the Regional Commissioner. I would draw your attention to Paras. 4 and 5 of the attached memo from which it would appear that this employee's remuneration for the months of November and December was not sufficient to cover his board and lodging expenses and that, therefore, the withholding of the Travelling Allowance, agreed to be paid to him for these two months by the Regional officers, would result in hardship to the employee. It appears also, that the agreement to pay Travelling Allowance was entered into at the end of October last, i.e., before the issue of either Establishment Memoranda Nos. 29 and 30.
3. It would seem that this case is not within the provisions of Establishment Memorandum No. 30 but I consider that there has been a genuine misinterpretation of the intention of this Establishment Memorandum, and in particular of the wording of Para. 3, in view of the facts that
 - (a) Dr. Rogozinski whilst at Chianciano was away from his home (stated to be in Campobasso) and had not reached his permanent place of duty (Regional HQ in Piemonte Region): and
 - (b) It was originally anticipated that the Piemonte Region would be stopping a relatively short time at Chianciano and would then be moving on to more advanced or to its permanent Headquarters.
4. In the circumstances of this special case, without in any way establishing a precedent with regard to other cases of a like nature,

2835

/2.....

- 2 -

I am prepared to agree to the payment to Dr. Rogozinski of an allowance of Lit. 150 per diem from 1 November to 31 December, 1944.

5. It is clearly to be understood that as from 1 January 1945 no Travelling Allowance will be payable to Dr. Rogozinski except where such payments are in strict accordance with Establishment Memorandum No. 30.

A.P. Gravoley

Joint Director,
Finance Sub-Commission.

Copy to: Regional Commissioner, Piemonte Region
Chief Accountant
" " (Audit Section)

HEADQUARTERS
PIEMONTE REGION
ALLIED MILITARY GOVERNMENT
APO 394

Office of the Regional Legal Officer

1 Jan 45

Subject: Civilian Employee Subsistence & Shelter.

To : Regional Commissioner, Piemonte Region.

1. Dott. Hans Rogozinski is a civilian who has been employed by undersigned as an expert on Italian Courts and Italian Law since November, 1943.
2. His peculiar duties require extraordinary intelligence, diplomacy and integrity. He has these qualities, and by reason of them and of his experience over the past year he is irreplaceable. He is more valuable to the Region than any of the Legal Officers assigned to this Region.
3. While with Eighth Army and with Region XII subsistence and shelter were provided him. Upon joining this Region with me in Oct. these were denied him and he was obliged to shift for himself. He is married and his wife and his home are in Campobasso.
4. Chianciano is peculiar in that it is a summer resort town and it is impossible to obtain board and room with a private family. The best that Rogozinski could do was a pensione where the charge is 340 lire per day for a room and two meals per day. This is in excess of 10,000 lire per month.
5. Rogozinski qualifies as Professional Worker and may, under current regulations, be paid a maximum of 11,000 lire per month. However, in October, when this problem arose, he was receiving only 9600 lire per month as salary which it was agreed would be supplemented by 200 lire per diem as travelling expense allowance by reason of his absence from his home. This was in accordance with our understanding that a travelling allowance was authorized at not to exceed 250 lire per day, and that absence from the employee's home at a point other than the ultimate destination of Regional H.Q. should be construed as travel. Rogozinski made his arrangements based upon such agreement and has paid - or obligated himself to pay - a sum in excess of 20,000 lire for the months of November & December.
6. In November the R.F.O. became doubtful that payment of expenses could be made in excess of 150 lire per day, but did

HEADQUARTERS
PIEMONTE REGION
ALLIED MILITARY GOVERNMENT
APO 394

Office of the Regional Legal Officer

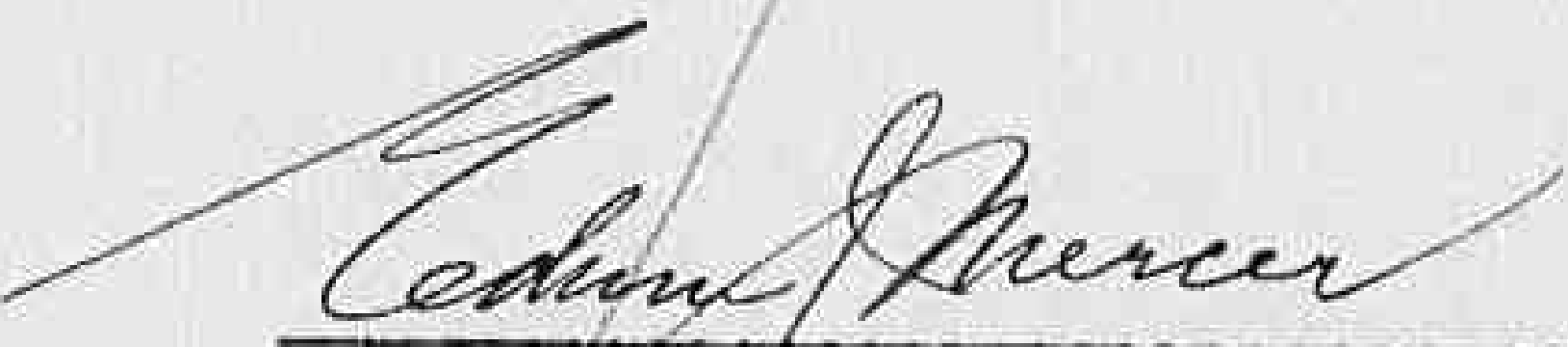
not then question that such sum could be paid. Pending a ruling from A.C. H.Q. no payment for expenses was made to this employee for Nov. & Dec.

7. Effective 1 Dec. 1944 Rogozinski was advanced to 11,000 lire per month (the maximum allowance for his qualification and rating) plus 150 lire per diem as travelling expense allowance, resulting in approximately the same total per month as under the former agreement.

8. We are just in receipt of letter from Finance Sub-Commission of 26 Dec., ref. 13128/F, indicating that there is no authority under existing general rules for paying any allowance for the extraordinary expenses of this employee either for Nov. & Dec. or in the future.

9. Attention is invited to the fact that unless there is some dispensation (a) the Region will default on its obligation to Rogozinski as to Nov. and Dec., (b) the Region will likely lose the services of an essential employee.

10. It is requested that authority be granted
(a) to pay Rogozinski the sum of 10,650 lire in partial reimbursement for his expenses for Nov. and Dec.,
(b) to pay him the sum of 150 lire per day from Jan. 1, 1945 until the Region H.Q. is established in Piemonte, also in partial reimbursement for his extraordinary expense.


Edwin J. Mercer, Lt.Col., Ord.,
Regional Legal Officer Piemonte.

From Mr. Lee of to Dec 1
- Dec 1 1944 - Nov 1

23079
Declassified E.O. 12356 Section 3.3/NND - No. 785015

230 1st Ind RPM/jcb
HQ PIEMONTE REGION, AMG, APO 394, U.S. ARMY 1 JANUARY 1945

TO: Hq AC (Establishments Section)

- 23
1. Approved.
 2. It is requested that payments indicated in Par 10 of basic communication be authorized.

Robert P. Marshall

ROBERT P. MARSHALL
Colonel, FA
Regional Commissioner

2831

Declassified E.O. 12356 Section 3.3/NND - No. 785015

DRAFT

EXT: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

REF/42.1/EST

5 January 1945

SUBJECT: Civilian Travelling Allowances

TO : Finance Sub-Commission

1. Reference your 13622(b)/F/A of 3 January.
2. Action has already been commenced to issue AFHQ Administrative Memorandum No. 65 in a Establishment Memorandum form, to replace the current instruction on the subject, Establishment Memorandum No. 30, 10 November.
3. Attention is invited to attached copy of letter to Labour Sub-Commission.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

Incl: copy letter, Labour S/C
42.1, 5 Jan. 1945

2830

D-R-A-F-T

EXT: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

Ref /42.1/EST

5 January 1945

SUBJECT: Civilian Travelling Allowances

TO : Labour Sub-Commission

1. Attention is invited to attached Establishment Memorandum, which incorporates the provisions of Section III, AFHQ Administrative Memorandum No. 65, 26 December.

2. Attention is also invited to :

(a) The proposed rates for drivers will mean a reduction from what they are already receiving in many Regions. It is difficult to see how any civilian can be expected to support himself on 50 lire a day if neither rations or accommodation is provided and one would have thought that such an arrangement would be a strong inducement to dishonesty on the part of the drivers.

(b) It appears quite illogical that a driver earning 3,000 lire a month should receive an allowance of 50 lire a day whereas a clerk receiving the same salary should get 125 lire a day.

(c) The Memorandum states that the allowance payable to drivers shall be paid provided rations and accommodation are not provided. Unlike the second part of the Memorandum dealing with clerical and supervisory grades, there is no indication as to what payment should be made if rations but no accommodation or, vice versa, accommodation but no rations, are provided. In order to avoid confusion and in order to arrive at a standard procedure in the various Regions, we would suggest that a separate notice be sent to all Regions that this part of the Memorandum should be interpreted to mean that the travelling allowance to drivers will be payable unless both rations and accommodation are provided.

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3. May we have your comments on these points.

NORMAN E. FISKE,

Colonel
Deputy Chief of Staff

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Declassified E.O. 12356 Section 3.3/NND - No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 394
FINANCE SUB-COMMISSION

File

13128/F

26 December 1944

SUBJECT : Civilian Travelling Allowances

TO : Regional Commissioner -
Piemonte Region.

20/11 *24*

1. *✓* Reference our recent telephone conversation and our 13128/F of 19 December to Establishment Officer (copy to you) we attach herewith his reply to this letter together with (a) copy of letter from Regional Finance Officer Venezia Region and (b) copy of Deputy Chief of Staff's reply thereto to which he refers in reply to our letter quoted above.

2. The questions raised by the Regional Finance Officer Venezia Region are analogous to those raised by you, the answer to which is largely covered by the answer to the former.

Signed H. G. CRAWSHAW

bal.

Chief Accountant
for Joint Director
Finance Sub-Commission

Copy to : Establishment Officer *✓*
Joint Directors Finance Sub-Commission
Chief Accountant (Audit Section)

2828

HGC/msg

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

19 17
21 December 1944

Ref/42/EST

SUBJECT : Civilian Travelling Allowances

TO : Finance Sub-Commission

- 12
1. Reference your 13128/F of 19 December.
 2. Attention is invited to our 42/EST of 20 December, replying to your 13128/F of 15 December.
 3. With particular reference to para 2 of your letter of 19 December, this office does not consider that the travel allowance authorized by Establishment Memorandum 30 is payable under the circumstances set forth therein. Such a payment would, in fact, be an infraction of para 3 a, Administrative Memorandum N° 47, AFHQ, 16 November, 44, "Conditions of Employment and Wage Rates for Civilians Employed by the Allied Forces in Italy, Sicily, and Sardinia," which states categorically that no increases in wages or salaries (above the levels laid down by AFHQ for the various trades) will be made without prior authority of AFHQ.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

C O P Y

HEADQUARTERS VENEZIA REGION
ALLIED COMMISSION
APO 394

18/12
9 December 1944

SUBJECT : Payment for rations by Civilian Employees
(other than mess).

TO : Finance Sub-Commission,
HQ. AC. (Attn. Joint Financial Advisers) APO 394

FILE N°: RXII/FI/481.1

1. This Region had some six civilians originally employed when in Rome who were carried along to Chianciano and later to Pesaro. In Rome they were furnished neither housing nor food. In Chianciano they were messed and housed with EM/ORs or Italian military, ate Army rations as such and were charged 30 Lit. a day for food.

2. In Pesaro, they were housed in a requisitioned billet and were furnished British Army rations which they themselves cooked or had cooked, and were charged 30 Lit. a day.

3. American Officers, Red Cross workers, etc., are charged 75 a day for U.S. Army rations, and while we know of no stated charge for British Army rations, it is our feeling that 30 Lit. a day is not a proper charge.

4. We have found no ruling permitting the feeding of civilian (Italian, etc.) employees other than mess attendants or laborers. The latest directive from A.F.H.Q., Circular 116 - 18 Sept. 44, does not provide for or permit the feeding of this class.

Declassified E.O. 12356 Section 3.3/NND - No. 785015

- 2 -

5. We find that interpreters have been employed and fed at Army messes, housed in requisitioned billets and charged 30 Lit. a day. The same with civilian motor mechanics and drivers. H

6. May we have a definite ruling on the housing and feeding of Italian civilians employed with AMG/AC as engineers, administrators, interpreters, mechanics and drivers when taken into a Region or Province, other than the travel allowance of 150 Lit. a day provided in Establishment Memo N° 30 - 10 Nov. 44.

7. If it is the policy not to move employees of this type with a Provincial or Regional team, may that be definitely stated so that Provincial and Regional Commissioners will be so notified.

Signed : Edmund O. Howell, JR
Col., Inf.
Regional Finance Office

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

20 December 1944

42/EST

SUBJECT : Transfer of Civilian Employees

TO : Finance Sub-Commission

1. Reference your 13128/F of 15 December.
2. It is the opinion of this Section that Italians employed in one locality by an AO/AMC Unit should not be moved to another locality unless:
 - a). The value of the employee's work is of such a nature (technical or executive) as to make extremely difficult his replacement.
 - b). The labor supply in the locality to which the unit moves is such as to make unduly difficult the task of finding a suitable replacement.
3. a. In general, it is not considered that employees below the grade of Senior Administrative Assistant will be performing duties of a nature to make para. 2 a, above, applicable.
b. Ultimate responsibility for justifying the move of any Italian employee will rest, of course, with the Regional Commissioner.
4. Current instructions on the feeding of employees are contained in Establishment Memorandum, P^c 18. Only in the forward areas, and when authorized by the Army Commander, may issues of rations to Italians be made from Army stocks.
5. Temporary absences of civilians from their duty stations, under circumstances warranting the payment of extra allowances, are authorized, and provision has been made for the payment of travel allowances to cover the extra expenses incurred under such circumstances.

2824
NORMAN E. FISKE,
Colonel, Deputy Chief of Staff

2037
Declassified E.O. 12356 Section 3.3/NND No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 394
FINANCE SUB-COMMISSION

File

13123/T

26 December 1944

SUBJECT : Civilian Travelling Allowances

TO : Regional Commissioner Venezia Region.
(For Regional Finance Officer)

16

1. Reference your R XII/PI/481.1 of
9 December we attach hereto copy of reply
thereto received from the Deputy Chief of Staff.

By Command of Rear Admiral Stone.

Signed H. G. CRAWFORD *Col.*

Chief Accountant
for Joint Director
Finance Sub-Commission

Copy to : Establishment Officer ✓
Joint Directors Finance Sub-Commission
Chief Accountant (Audit Section)

HGC/msg

2823

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

20 December 1944

42/EST

SUBJECT : Transfer of Civilian Employees

XI : Finance Sub-Commission

1. Reference your 13125/P of 15 December.

2. It is the opinion of this Section that Italians employed in one locality by an AG/AMG Unit should not be moved to another locality unless:

a). The value of the employee's work is of such a nature (technical or executive) as to make extremely difficult his replacement.

b). The labor supply in the locality to which the unit moves is such as to make unduly difficult the task of finding a suitable replacement.

3. a. In general, it is not considered that employees below the grade of Senior Administrative Assistant will be performing duties of a nature to make para. 2 a, above, applicable.

b. Ultimate responsibility for justifying the move of any Italian employee will rest, of course, with the Regional Commissioner.

4. Current instructions on the feeding of employees are contained in Establishment Memorandum, # 13. Only in the forward areas, and when authorized by the Army Commander, may issues of rations to Italians be made from Army stocks.

5. Temporary absences of civilians from their stations, under circumstances warranting the payment of extra allowances, are authorized, and provision has been made for the payment of travel allowances to cover the extra expenses incurred under such circumstances.

NORMAN E. FINKEL,
Colonel, Deputy Chief of Staff

Declassified E.O. 12356 Section 3.3/NND No. 785015

EXT: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

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141

42/EST

26 December 1944

SUBJECT: Payment of Civilian Travelling Allowance

TO : Finance Sub-Commission

1. Reference Capt. Tipping's note of 23 December and attached draft letter 13128/F, undated, subject as above, addressed to all Finance officers and Sub-Accountants.

2. This office is in agreement with the proposed effective amendment of Establishment Memorandum 30 to provide for one-third payment of travelling allowance when rations but no accommodation are furnished, and two-thirds when accommodations are furnished, inasmuch as such effective amendment is consistent with the provision to that effect contained in Para 3(2)b of Economic Section letter 2.04/ES of 29 November, which contains the proposed new rates, referred to in Para 2 of your draft.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

2821

Declassified E.O. 12356 Section 3.3/NND No. 785015

EXT: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

42/EST

26 December 1944

SUBJECT: Payment of Civilian Travelling Allowance

TO : Finance Sub-Commission

1. Reference Capt. Tipping's note of 23 December and attached draft letter 13128/P, undated, subject as above, addressed to all Finance officers and Sub-Accountants.

2. This office is in agreement with the proposed effective amendment of Establishment Memorandum 30 to provide for one-third payment of travelling allowance when rations but no accommodation are furnished, and two-thirds when accommodations are furnished, inasmuch as such effective amendment is consistent with the provision to that effect contained in Para 3(2)b of Economic Section letter 2.04/ES of 29 November, which contains the proposed new rates, referred to in Para 2 of your draft.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

2820

ALLIED ~~CONFIDENTIAL~~ COMMISSION
INTER-OFFICE MEMORANDUM

SUBJECT:

FILE No. 145

TO

1/1/Lieut Montant.
Establishment Section.

23 Dec 1944

Reference telephone conversation with
the undersigned, please signify in writing
the assent of your section to the issue of
this letter by Finance Sub-Commission.

2819
J. H. Lippert, Capt. R.A.
Finance Sub-Commission.

EXT: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

Ref/42/EST

21 December 1944

SUBJECT: Civilian Travelling Allowances

TO : Finance Sub-Commission

1. Reference your 13128/P of 19 December.
2. Attention is invited to our 42/EST of 20 December, replying to your 13128/P of 15 December.
3. With particular reference to para 2 of your letter of 19 December, this office does not consider that the travel allowance authorized by Establishment Memorandum 30 is payable under the circumstances set forth therein. Such a payment would, in fact, be an infraction of para 3 a, Administrative Memorandum No. 47, AFHQ, 16 November, 44, "Conditions of Employment and Wage Rates for Civilians Employed by the Allied Forces in Italy, Sicily, and Sardinia," which states categorically that no increases in wages or salaries (above the levels laid down by AFHQ for the various trades) will be made without prior authority of AFHQ.

NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

2818

42/EST

HEADQUARTERS ALLIED COMMISSION
APO 394
FINANCE SUB-COMMISSION

File

13128/F.

19 December 1944.

SUBJECT: Civilian Travelling Allowances.

TO: Establishment Officer. ✓

1. The Chief Accountant to-day received a telephone call from the Regional Commissioner, Piemonte Region, on the subject of civilian employees previously employed or engaged by AC in Rome and taken with Regional Headquarters to their present location.
2. We understand that no travelling allowance is being paid to these employees because, in view of their not being absent from their Headquarters, it would not be authorised by Establishment Memorandum No. 30. The Regional Commissioner says that having no home at their present location, the civilian employees in question cannot live on the maximum salary to which they are entitled and he requests permission to pay them travelling allowances for an indefinite period, which we understand would continue when the Regional Headquarters moves to its final destination.
3. We explained to the Regional Commissioner that it is not the function of this Sub-Commission to issue regulations on the subject of civilian pay and allowances but only to see that such instructions as are issued by the competent authority are observed. We therefore informed him (a) that existing AC instructions, which are based on AFHQ instructions, do not provide for the payment of continuous travelling allowances of this nature, and (b) that his request would be passed to you for attention.
4. The question raised by Regional Commissioner, Piemonte Region is analagous to that raised by Venezia Region, which was passed on to you with our 13128/F of 15 December. As there appears to be some urgency over this matter we would appreciate if an early decision can be given as to what course the Regions in question should take.

A. R. Grasseley
Coe.

Joint Director,
Finance Sub-Commission.

Copy to:
Regional Commissioner, Piemonte Region.
Chief Accountant,
" " (Audit Section).

Labour s/c

HEADQUARTERS ALLIED COMMISSION
APO 394
Establishment Section

File

42/EST

17 December 1944

Subject: Publications Distribution

To : Finance Sub-Commission

1. Attention is invited to attached correspondence.
2. Might this office be informed, please, of the date of issue and other pertinent details of the "AFHQ memorandum on civilian personnel's travelling allowances", to which reference was made in your 13128/P, of 3 December. Upon receipt of such information, the publication in question will be again requested from AFHQ.
3. Request that the attached correspondence be returned.

h.p.
NORMAN E. FISKE,
Colonel,
Deputy Chief of Staff

2095
Declassified E.O. 12356 Section 3.3/NND No. 785015

Colonel Smith:

Labor Sub-Commission

101 (7-0)

Perhaps you might
care to consider this, in revising
2nd memo #30.

Sgt. Section
24 November

Without further
return without reply

Declassified E.O. 12356 Section 3.3/NND No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 394
FINANCE SUB-COMMISSION

13128/F.

19 December 1944.

SUBJECT: Civilian Employees Travelling Allowance.

TO: Establishment Officer. ✓

1. With reference to attached file and copy letter from Labour Sub-Commission it would appear that the AFLRB ruling on the question of travelling allowance for civilian drivers is yet another case of such instruction not being circulated to the interested parties, as this Sub-Commission has no knowledge of it nor does it seem to have been circulated to Regions.

2. We would again point out that it is not the function of this Sub-Commission to issue orders about wage rates, travelling allowances etc., but to see that orders issued by the competent authorities are adhered to. At present the maze of obscure and conflicting orders make it quite impossible for the Chief Accountant adequately to perform these functions.

3. The AFLRB instructions in the attached letter seem to require clarification in various respects, (a) is the travelling allowance in addition to normal overtime ?; (b) how is overtime to be calculated when a driver is on tour ?; and, (c) the instructions refer to drivers and "any other civilian employees": they would therefore appear to be quite contradictory to the instructions in AFHQ Administrative Memorandum 48.

4. We submit that the proposed memorandum must contain clear instructions on the subject of travelling allowances and overtime of drivers. At present drivers are included in the travelling allowances in Establishment Memorandum 30 and receive Lire 150 per diem. It is difficult to see how they could possibly exist on the Lire 50 per day allowed under the AFLRB orders, if rations and accommodation are not provided. We would suggest that representations be made that civilian drivers be included in the category entitled to travelling allowances under the AFHQ Administrative Memorandum 48. In the meantime, the Chief Accountant is accepting as a proper charge against AC funds payments for travelling allowances to civilian drivers under the existing AC Establishment Memorandum 30.

A.P. Graber *Smith*
Coe

Joint Director,
Finance Sub-Commission.

Copy to:
Chief Accountant,
" " (Audit Section).

Encls:

2814

HEADQUARTERS ALLIED COMMISSION
APO 884
LABOR SUB-COMMISSION

JRS/rmw

TEL : 478904

16 December 1944

REF : 091.464

SUBJECT: Civilian Employees' Travelling Allowances.

TO : Finance Sub-Commission
Attention: Major Timmons

1. Proposed memorandum to supplant Establishment Memorandum No. 30 grants travelling allowances for Italian civilians in clerical and supervisory grades. You state that there is still no provision for travelling allowances payable to drivers.

2. For your information, such provision has been made by action of the A.S.L.R.B., as follows:

"Subsistence Allowance.

"At the discretion of the C.O.s. of units, subsistence allowance may be paid under the following conditions to an M.T. driver, and any other civilian employee who is required for service reasons to be absent on official business from his usual place of duty and his home:-

"(a) when absent for more than five hours but not exceeding ten hours on any one day in excess of his normal hours of duty an allowance not exceeding 25 lire.

"(b) when absent for more than ten hours on any one day in excess of his normal hours of duty an allowance not exceeding 50 lire.

"The above allowances are properly payable provided that rations or accommodation are not furnished in kind."

JUNIUS R. SMITH
Colonel, GMC
Acting Director
Labor Sub-Commission

CC: Economic Section

20
31
2813

Declassified E.O. 12356 Section 3.3/NND No. 785015

Ect: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

lie

142/EST

13 December 1944

SUBJECT: Establishment Memorandum No. 30

TO : Chief of Staff.

1. Reference your 60/2/COS of 12 December to Economic Section, copy to this office.

2. A revised draft of Establishment Memorandum to replace No. 30 has already been minuted to Economic Section, with request that they coordinate any change thereto between Finance and Labour Sub-Commissions, per copy attached.

by
NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

copy to: Economic Section

2812

2099
Declassified E.O. 12356 Section 3.3/NND¹ No. 785015

Tel. 451

12 December 1944

Ref. 60/2/008

SUBJECT: Establishment Memorandum No 30
Dated 10 Nov 44.

TO : Economic Section.

1. Establishment Section advise that the above memorandum was published at the instigation of the Finance S/C and it was assumed by the Establishment Section that Finance S/O had secured the concurrence of the Labor S/C. Apparently, however, this was not done and Labor S/O ~~do~~ not believe that the matter is in order.

2. Will you please take the matter up with the two Sub Commissions in your Section and submit through the Office of the COS any necessary amendment.

JCL
+ Chief Staff Officer
To the Chief of Staff 2811

Copy to: Establishment Section. ✓

2100
Declassified E.O. 12356 Section 3.3/NND No. 785015

Tel: 478183

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

42/EST

12 December 1944 6

SUBJECT: Civilian Employees' Travelling Allowances.

TO : Regional Commissioner Southern Region.

1. Reference your R/4364 of 8 December 44 and your R/4265 of 22 Nov.
2. The entire question of procedure of payment of these claims is currently undergoing re-examination, and a new directive replacing the Establishment Memorandum cited in your communication of 22 Nov and now in course of preparation, should issue shortly. It is believed that the ambiguities referred to will, in the new directive, be eliminated.
3. Copies will go forward to your headquarters in due course.

N.E. Fiske
NORMAN E. FISKE,
Colonel
Deputy Chief of Staff

2810

HEADQUARTERS
SOUTHERN REGION, ALLIED COMMISSION
APO 394, U.S. Army

R/4364

8 December 1944

SUBJECT: Civilian Employees' Travelling Allowance.

TO : Headquarters Allied Commission
(Attn: Deputy Chief of Staff, Establishment Section).

1. Reference our R/4265, above subject, dated 22 November 1944 a copy of which is attached.

2. Request reply at your earliest convenience.

For the Regional Commissioner:

Joseph Bellotti
JOSEPH BELLOTTI,
1st Lieut., M.I.,
Asst Adjutant.

1 Incl. Copy ltr this hq R/4265 dtd 22 Nov 44.

CBM/bb



C O P Y

HEADQUARTERS
SOUTHERN REGION, ALLIED COMMISSION
APO 394, U.S. Army

CBM/fl

R/4265

22 November 1944

SUBJECT: Civilian Employee's Travelling Allowance.

TO : Headquarters, Allied Commission, (Attention: Deputy Chief of Staff, Establishment Section).

1. Reference is made to your Establishment Memorandum No. 30, dated 10 November 1944, and "Civilian Employee's Claim for Travelling Allowance, "Form F/F35.

2. The rate of 150 lire per day and 100 lire for an additional part of the day exceeding 8 hours is established in paragraph 4 of the above mentioned memorandum. Paragraph 6 states the travelling allowance will be claimed by the employee on special form F/F35.

3. Form F/F35 requires the signature of an officer certifying that the claim is correct and that the claimant has not received any free rations or accommodation. In the above mentioned memorandum, no such stipulation is made. Further difficulty arises from the fact that a civilian employee travelling on duty may have free rations but no accommodation, or vice versa. Should, for example, the claimant receive free rations and by necessity, pay 150 lire for accommodation, according to Form F/F35, he would not be authorized to draw a travelling allowance. On the other hand, if he should be given free accommodation and no rations were available, he would, in this case, have to pay for his food and again, under Form F/F35, would not be authorized to claim travelling allowance.

4. May a clarification be had on this equivocation at your earliest convenience.

For the Regional Commissioner:

/s/ Joseph Bellotti,
/t/ JOSEPH BELLOTTI,
1st Lieut., M.I.,
Asst. Adjutant.

2808

Declassified E.O. 12356 Section 3.3/NND

Info

785015

RESTRICTED

FOR INFORMATION ONLY

34254

西門子 德國 物理學家

浙江工商大学

FX9500
DEC 68 15 10

ATK. FIELD WAGON ONE STOP

MAIN HAI, ST-THREE, HQ NORTH AREA, PFM, PFM (REAR), ADMIRALTY DIST.
HQ AG, APLSD, PFM, AG CAROLINA, DCMR (ITALY) 214; 04973. INFO: REAR
S ARMY, REAR S ARMY, ST FOUR. MORE AREA FROM TO APLSD

RECEIVED

Ref FX 34389 of 13 November and FX 39300 of 27 November. Wage scales for Italian civilian employees is subject. Increases authorized as of 15 November are cost of living bonus and do not exceed the Allied Forces basic wage scale made effective 1 October. As from commencement of next pay period all computations (for example overtime entitlement) will be calculated on the Allied Forces basic wage scale to which total the November 15 bonus may be added. Throughout all liberated Italy district base section army or equivalent commanders have discretion to add all or part of November 15 bonus. November 15th bonus is not applicable at full rates to civilian employees in allied hotels, clubs and messes etc where part of salary is paid in kind. Details of bonuses to be paid in such instances are being published. AFHQ add memo 48 is amended accordingly and will be re-published at an early date.

432

Action - Labour SG (1)
Info - Chief Commissioner
J O P
Asst Sec
Asst Sec
SG (1)
SG Const
File (1)
Plant

280

RESTRICTED

2807-1944

A. C.

Draft

HEADQUARTERS
ALLIED COMMISSION
APO 394

ESTABLISHMENT MEMORANDUM)

NUMBER)

CIVILIAN EMPLOYEES' TRAVELLING ALLOWANCE

1. Establishment Memorandum Number 30, this headquarters, dated 2 November 1944, is hereby revoked.
2. Authority is given as from 1 November 1944, for the payment of travelling allowance to civilian employees of the Allied Commission, in respect of periods of absence from their headquarters or duty station.
3. Absence from their headquarters or duty station is defined as a period exceeding 24 hours duration, in which the civilian employee, by virtue of his or official duties, is ordered to be temporarily away from the headquarters (Headquarters, Regional or Provincial) by which he is employed, there- by involving absence from his or her home.
4. A per diem allowance for Italian civilians will be made for clerical and supervisory grades, as follows:

- a. (1) Employees in receipt of 9,600 lire and more per month
 - 250 lire per diem.
- 6,000 to 9,599 lire per month
 - 255 lire per diem.
- 4,500 to 5,999 lire per month
 - 175 lire per diem.
- 3,500 to 4,499 lire per month
 - 150 lire per diem.

period exceeding 24 hours duration, in which the civilian employee, by virtue of his or official duties, is ordered to be temporarily away from the headquarters (Headquarters, Regional or Provincial) by which he is employed, thereby involving absence from his or her home.

4. A per diem allowance for Italian civilians will be made for clerical and supervisory grades, as follows:

- a. Employees in receipt of 9,600 lire and more per month
- 250 lire per diem.
- 6,000 to 9,599 lire per month
- 255 lire per diem.
- 4,500 to 5,999 lire per month
- 175 lire per diem.
- 3,500 to 4,499 lire per month
- 150 lire per diem.
- less than 3,500 lire per month
- 125 lire per diem.

(2) insert Par 3, folio 14.

b. (1) The above rates will be payable for every 24 hours **2806**

of absence from place of residence on official

business. If the time of absence in hours exceeds

24 and is not divisible exactly by 24, the final

period, if in excess of 12 hours, shall be counted

as 24; if under 12 hours, nothing shall be paid in

respect of it.

- (2) These allowances will be paid in full if no rations or accommodation are provided for the use of the employee making the journey. If rations, but not accommodation, are provided, one-third of the allowance will be paid. If accommodation, but not rations, is provided, two-thirds will be paid.
5. The maximum period for which the travelling allowance may be claimed, without special permission, is 14 days. When, however, in exceptional circumstances, the period of absence from headquarters or duty station will exceed 14 days, the accompanying officer will obtain special permission from the Chief of Section employing the civilian, and such special permission will constitute authority for the payment of the allowance for a period in excess of 14 days.
6. Travelling allowance will be claimed by the employee on the Special Claim Form (F/F35), which will also be certified by the appropriate officer. Payment will be made by the Headquarters Commandant, Finance Officers and/or Sub-Accountants, quoting this Establishment Memorandum as their authority, in the space provided on the Payment Voucher (F/F3). *# See par 4, folio 14.* Supplies of Claim Form, F/F35, are being distributed to all Regions, by this headquarters, and additional supplies will be furnished upon application.
7. Nothing in this Establishment Memorandum shall be construed as bearing reference to U.S. or British civilian employees.

constitute authority for the payment of the allowance for a period in excess of 14 days.

6. Travelling allowance will be claimed by the employee on the Special Claim Form (F/F35), which will also be certified by the appropriate officer. Payment will be made by the Headquarters Commandant, Finance Officers and/or Sub-Accountants, quoting this Establishment Memorandum as their authority, in the space provided on the Payment Voucher (F/F3). ^{See Par 4, folio 14.} Supplies of Claim Form, F/F35, are being distributed to all Regions, by this headquarters, and additional supplies will be furnished upon application.

7. Nothing in this Establishment Memorandum shall be construed as bearing reference to U.S. or British civilian employees.

By command of Commodore STONE:

2805

NORMAN E. FISKE
Colonel
Deputy Chief of Staff

OFFICIAL:

C.M. PARKIN
Colonel, Infantry
Executive Officer (US).

DISTRIBUTION:
"A"

(2)

Tel: 415

HEADQUARTERS ALLIED COMMISSION
APO 394
ECONOMIC SECTION

GES/hs

2.04/ES

29 Nov 44

SUBJECT: Civilian Employees' Travelling Allowance.
TO: Colonel N.E. Fiske, Establishment Section.

1. The attached communication from the Allied Forces Local Resources Board, AFHQ, LRS/214D/72 dated 18 November 1944, makes reference to HQ, AC Establishment Memorandum No. 30, dated 10 November 1944, and recommends our coordination with higher authority on our publications.

2. The matter of travelling allowances has been under consideration by A.F.L.R.B. for some time. The Labor Sub-Commission of AC submitted a proposal last August to the Labor and Wages Control Committee of the Resources Board and final approving action was taken on 11 November.

3. A brief outline of the proposal covering civilians employed by the Armed Forces and AC follows:

"A per diem allowance for Italian civilians employed by the Allied Armed Forces and ACC will be made for clerical and supervisory grades, as follows:

- "(1) Employees in receipt of 9,600 lire and more per month
- 250 lire per diem.
6,000 to 9,599 lire per month
- 255 lire per diem.
4,500 to 5,999 lire per month
- 175 lire per diem.
3,500 to 4,499 lire per month
- 150 lire per diem.
less than 3,500 lire per month
- 125 lire per diem.

- "(2) (a) The above rates will be payable for every 24 hours of absence from place of residence on official business. If the time of absence in hours exceeds 24 and is not divisible exactly by 24, the final period, if in excess of 12 hours, shall be counted as 24; if under 12 hours, nothing shall be paid in respect of it.

For
Final
implementation
see: Min. #65
Att. 26. Dec. 44.

- (2)
- (b) These allowances will be paid in full if no rations or accommodation are provided for the use of the employee making the journey. If rations, but not accommodation, are provided, one-third of the allowance will be paid. If accommodation, but not rations, is provided, two-thirds will be paid.
 - (c) Claims in support of these allowances will be submitted."

4. We know that you are prepared to take whatever corrective action may be required to bring civilian allowances of AC employees into line with the current policy of payment adopted by the A.F.L.R.B.

Harlan Cleveland
for A. G. ANTOLINI
Acting Vice President
Economic Section

1 Incl:
ltr ALFRB, LRS/214D/72 dtd
18 Nov 44

Copy to:
Finance S/C

C O P Y

ALLIED FORCE LOCAL RESOURCES SECTION
AFHQ

LRS/214D/72.

Postal address:
AFHRS, RAAC, CMFSUBJECT: Civilian Employees -
Travelling Allowances.

Telephone: ROME 68275

TO: Chief of Staff, HQ, AC.

18 Nov 44.

1. At the meeting of the Allied Force Local Resources (Italian) Board Labour & Wages Control Committee, held on 16 Nov 44, attention was drawn to a document published by HQ, AC, headed "The Establishment Memorandum No. 30", dated 10 Nov 44.

2. This document gives authority for the issue of civilian employees travelling allowances, and authorises conditions and amounts of payments which differ considerably from those recommended by HQ, AC to the Labour and Wages Control Committee, approved by the Board, and at present at AFHQ in the course of publication. In future publications which affect the employment of Italian civilians by AC their feeding or their allowances, should be co-ordinated by you in such a manner as to ensure that your publications will not conflict with the overall policy either being considered or published by higher authority.

Thomas P. Gibbon, Col. AUS.,
Chief of Section (Am),

/s/ A. A. Curry,
A. A. Curry, Brigadier,
Chief of Section (Br),

TO: Chief of Staff, HQ, AC.

18 Nov 44.

1. At the meeting of the Allied Force Local Resources (Italian) Board Labour & Wages Control Committee, held on 18 Nov 44, attention was drawn to a document published by HQ, AC, headed "The Establishment Memorandum No. 50", dated 10 Nov 44.

2. This document gives authority for the issue of civilian employees travelling allowances, and authorises conditions and amounts of payments which differ considerably from those recommended by HQ, AC to the Labour and Wages Control Committee, approved by the Board, and it presents at AFHQ in the course of publication. In future publications which affect the employment of Italian civilians by AC their feeding or their allowances, should be co-ordinated by you in such a manner as to ensure that your publications will not conflict with the overall policy either being considered or published by higher authority.

Thomas P. Gibbon, Col. AUS.,
Chief of Section (Am),
A.F.J.R.S.

/s/ A. A. Curry,
A. A. Curry, Brigadier,
Chief of Section (Br),
A.F.L.R.S.

Copy to: CAO, AFHQ.
Chairman, Labour & Wages Control Committee.

SJEL/cas

2802

Estab. No.
3901



HEADQUARTERS
SOUTHERN REGION, ALLIED COMMISSION
APO 394, U.S. Army

CBM/fl

R/4265

22 November 1944

SUBJECT: Civilian Employee's Travelling Allowance.

TO: Headquarters Allied Commission, (Attention: Deputy Chief of Staff, Establishment Section).

1. Reference is made to your Establishment Memorandum No. 30, dated 10 November 1944, and "Civilian Employee's Claim for Travelling Allowance," Form F/F35.

2. The rate of 150 lire per day and 100 lire for an additional part of the day exceeding 8 hours is established in paragraph 4 of the above mentioned memorandum. Paragraph 6 states the travelling allowance will be claimed by the employee on special form F/F35.

3. Form F/F35 requires the signature of an officer certifying that the claim is correct and that the claimant has not received any free rations or accommodation. In the above mentioned memorandum, no such stipulation is made. Further difficulty arises from the fact that a civilian employee travelling on duty may have free rations but no accommodation, or vice versa. Should, for example, the claimant receive free rations and by necessity, pay 150 lire for accommodation, according to Form F/F35, he would not be authorized to draw a travelling allowance. On the other hand, if he should be given free accommodation and no rations were available, he would, in this case, have to pay for his food and again, under Form F/F35, would not be authorized to claim travelling allowance.

4. May a clarification be had on this equivocation at your earliest convenience.

For the Regional Commissioner:

2801

Joseph Bellotti
JOSEPH BELLOTTI,
1st Lieut., M.I.,
Asst. Adjutant.

HEADQUARTERS
ALLIED COMMISSION
APO 394

10 November 1944.

ESTABLISHMENT MEMORANDUM

NUMBER 30)

CIVILIAN EMPLOYEES' TRAVELLING ALLOWANCE

1. Establishment Memorandum Number 29, this headquarters, dated 2 November 1944, is hereby revoked.
2. Authority is given as from 1 November 1944, for the payment of travelling allowance to civilian employees of the Allied Commission, in respect of periods of absence from their headquarters or duty station.
3. Absence from their headquarters or duty station is defined as a period exceeding 24 hours duration, in which the civilian employee, by virtue of his or her official duties, is ordered to be temporarily away from the headquarters (Headquarters, Regional or Provincial) by which he is employed, thereby involving absence from his or her home.
4. The rate of travelling allowance will be Lire 150 per day (24 hours), and Lire 100 for an additional part of a day, exceeding 8 hours, over and above the completed 24 hour periods.

Examples:

PERIOD OF ABSENCE:

- a. 0800 hours 1 November to 1700 hours 2 November. (24 hrs plus 9 hrs)
- b. 0800 hours 1 November to 1000 hours 3 November. (48 hrs plus 2 hrs)

TRAVELLING ALLOWANCE:

LIRE
250
300 **2800**

5. The maximum period for which the travelling allowance may be claimed, without special permission, is 14 days. When, however, in exceptional circumstances, the period of absence from headquarters or duty station will exceed 14 days, the accompanying officer will obtain special permission from the Chief of Section employing the civilian, and such special permission will constitute authority for the payment of the allowance for a period in excess of 14 days.

Travelling allowance will be claimed by the employee on the Special Claim

4. The rate of travelling allowance will be £100 for an additional part of a day, exceeding 8 hours, over and above the completed 24 hour periods.

Examples:

PERIOD OF ABSENCE:

LINE

- a. 0800 hours 1 November to 1700 hours 2 November. (24 hrs plus 9 hrs) 250
- b. 0800 hours 1 November to 1000 hours 3 November. (48 hrs plus 2 hrs) 300

2800

5. The maximum period for which the travelling allowance may be claimed, without special permission, is 14 days. When, however, in exceptional circumstances, the period of absence from headquarters or duty station will exceed 14 days, the accompanying officer will obtain special permission from the Chief of Section employing the civilian, and such special permission will constitute authority for the payment of the allowance for a period in excess of 14 days.

6. Travelling allowance will be claimed by the employee on the Special Claim Form (F/F35), which will also be certified by the appropriate officer. Payment will be made by the Headquarters Commandant, Finance Officers and/or Sub-accountants, quoting this Establishment Memorandum as their authority, in the space provided on the Payment Voucher (F/F3). Supplies of Claim Form, F/F35, are being distributed to all Regions, by this headquarters, and additional supplies will be furnished upon application.

7. Nothing in this Establishment Memorandum shall be construed as bearing reference to U.S. or British civilian employees.

By command of Commodore STONE:

MORLAN E. FISKE
Colonel
Deputy Chief of Staff

OFFICIAL:
C. M. Parkin
C. M. PARKIN
Colonel, Infantry
Executive Officer (US).

DISTRIBUTION:
"A"

Tel: 301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

12 November 1944

89/EST

✓ Subject: Travelling allowances, Italian civilian employees

To : Finance Sub-Commission

1. Attention is invited to attached letter of comment from Labor Sub-Commission.

2. For your comment, please, and return to this office.

2794

1st Lt., AGD,
for Colonel, DCOS,
Establishment Section

2116