

Declassified E.O. 12356 Section 3.3/NND No. 785015

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Declassified E.O. 12356 Section 3.3/NND No. 785015

10000/110/54

ITALIAN CIVILIAN PERSONNEL 423/EST
EMPLOYMENT AND DISCHARGE
OCT. 44 - DEC. 45

REF/42.3/535

File

ESTABLISHMENT SECTION

Section or Sub-Commission

of _____

17 December 1945
Date

SUBJECT: Civilian Employee

O : G-1 Civ. Pers. Office

77
3156

First Name	Classification	Previous Employment with AC.AMO.FWB Begin Left	Date Started with HQ. A.C.	Pay Period Missing	Length of Employment	NOTE
BOUDIER	EXECUTIVE(P)	--	28/6/44	--	18 months	
PARSONS	SR.ADMIN.ASB	1/9:30/9/45	1/10/45	--	4 months	
PERINO	TECH.INT.(2)	22/2:15/8/45	6/11/45	2 months	2 months	
MONSIEVALLE	D.S.orL.(M)	-----	1/10/45	--	3 months	

Declassified E.O. 12356 Section 3.3/NND No. 785015

ALLIED ~~CONTROL~~ COMMISSION
INTER-OFFICE MEMORANDUM

SUBJECT: Memo.

FILE No. 16

TO: G-1 Civilian Personnel

5th. December 1945

Liborio Ronaiavalle, Asst. Dep. Supervisor of Labor.

1. Request the a/s Italian civilian be assigned to the office of the Deputy Executive Commissioner in the classification shown above. Subject civilian has worked for the Allies before. He is urgently required for an important job in connection with activities of this office. Retrospective as from 15 October 1945. 3155

W. J. Lawrence
W. J. Lawrence III,
Captain Cavalry,
Staff Officer.

HEADQUARTERS ALLIED COMMISSION

APO 800-5

G-1 SECTION CIVILIAN PERSONNEL

5 December 45

SUBJECT: Employment of Civilians.

TO: Establishment Section
Capt. Barns

3154

1. Ref. your Form 2 dated 5 Dec. 45
2. Approval is given to the employment of Ronsivalle, Liborio as a Dep. Super. of Labor at a rate not exceeding 9350 Lire per ~~month~~ month. Plus living bonus.
3. The minimum rate which is 8250 Lire per ~~month~~ month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ Administrative Memorandum No. 47, dated 10th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.
4. Your attention is directed to Office Memo. No. 13, this Headquarters, dated 1st August 1944.

Effective 1 Oct. 45

5 December 45

Declassified E.O. 12356 Section 3.3/NND No. 785015

SUBJECT: Employment of Civilians.

TO: Establishment Section
Capt. Barns

3154

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4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

Effective 1 Oct. 45

Ch. Pers. Form 4
Aug 45

Harry Galkin
HARRY GALKIN
1st Lt. AF Corps
J.C.P. Asst. G-1 Amer.

REF. 42.3 EST.

RECEIVED

ALLIED FORCE HEADQUARTERS

APO 512

(ADMINISTRATIVE MEMORANDUM)

NUMBER

(34)

29 Jan 1945

CONDITIONS OF EMPLOYMENT, PAY SCALES, BENEFITS AND ALLOWANCES
FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

The following AFHQ Administrative Memoranda are reissued and the instructions below substituted therefor:

Section	Number	Year	Section	Number	Year
All	47	1944	II	9	1945
All	62	1944	II	13	1945
All	64	1944	II	17	1945
II	2	1945	All	18	1945
II	5	1945	I	24	1945
II	5	1945			

I. Definitions - For the purpose of this memorandum the following definitions apply:

a. Northern Italy is that part of Italy to the north of the Northern boundaries of Ravenna, Florence, Pisa, and Lucca provinces and North and West of the Northern and Western boundaries of Apennine Province.

b. Southern Italy is that part of Italy to the south of the Northern boundaries of Ravenna, Florence, Pisa, and Lucca provinces and South and East of the Northern and Western boundaries of Apennine Province.

2. Application of the Regulations - These regulations apply to the direct employment of civilian labor and will be observed by all branches of the Allied Forces. These regulations are not applicable to a civilian organization such as a railroad, public utility, etc., which may be taken over the Allied Forces.

3. Recruitment

a. British Installations and Units - Applications for employees will normally be made to the

the instructions below substituted therefor:

Section	Number	Year	Section	Number	Year
All	47	1944	II	9	1945
All	62	1944	XI	15	1945
All	64	1944	II	17	1945
II	2	1945	All	18	1945
IX	3	1945	I	24	1945
IX	5	1945			

1. Definitions - For the purpose of this memorandum the following definitions apply:

a. Northern Italy is that part of Italy to the North of the Northern Boundaries of Ravenna, Firenze, Pistoia, and Lucca Provinces and North and West of the Northern and Western Boundaries of Apennine Province.

b. Southern Italy is that part of Italy to the South of the Northern Boundaries of Ravenna, Firenze, Pistoia and Lucca Provinces and South and East of the Northern and Western Boundaries of Apennine Province.

2. Application of the Regulations - These regulations apply to the direct employment of civilian labor and will be observed by all branches of the Allied Forces. These regulations are not applicable to a civilian organization such as a railroad, public utility, etc., which may be taken over the Allied Forces.

3. Recruitment

a. British Installations and Units - Applications for employees will normally be made to the nearest D.A.D.L. (Civil) or Pioneer Corps Civil Labor Unit "GLU". Should this not be possible applications will be made to the nearest Civil Affairs Officer, AMI.

b. American Installations and Units - Applications for employees will be cleared through the nearest Base Section Headquarters or such other Labor Office as may be established in any particular locality from time to time. Whenever possible, all applications should be routed through the AMI/AG Labor Offices.

(1)

SECRET

SECRET

AFHQ ADM MEMO No. 34 (cont'd)

4. Rates of Pay

a. Allied Forces Basic Wage Scale- Employees throughout Italy, Sicily and Sardinia will be paid a basic wage below or within the rates set forth in the schedule attached as Appendixes "A", "B", "C", "D", "E", "F", "G", and "H", which shall be designated the "Allied Forces Basic Wage Scale" and become effective from the date of issue of this memorandum.

b. Monthly Rates of Pay- For the purpose of calculating payment for periods of less than one month, monthly rates of pay are related to an average of 26 working days per month at 8 hours per day; 30 days per month at 12 hours per day in case of Hotel, mess and club employees.

c. Procedure in respect of New Grades- Provisional rates for grades not listed may be established by appropriate Labor Officers and notify the Chairman of the Local Sub-Committee of Labor and Wages Central Committee (AFHQ Italian Board) concerned the classification and provisional rate of pay fixed. Application will then be made through normal channels to the Allied Force Local Resources (Italian) Board for approval.

d. Pay on Reassignment- Italy, Sicily and Sardinia.
(1) All labor will be engaged at or below the minimum rate of pay laid down in Appendixes "A", "B", "C", "D", "E", "F", "G", and "H" and will be paid at this rate for at least seven (7) days. During this period they will be trade tested and thereafter receive the rate of pay commensurate with their skill and ability below or within the limits set out in Appendixes "A", "B", "C", "D", "E", "F", "G", and "H", as regard being given to the local prevailing rates for similar work in industry.

(2) All labor which has been employed previously by the Allied Forces may, at the discretion of the employing service, be reassigned at the same rate of pay on production of a certificate from the previous employing unit stating reasons for discharge and the latest rate of pay in issue.

e. Pay for Night Shifts- The daily basic rate of all persons employed on night shift may be increased by 10 lire. This applies only to workers engaged on a night shift, and not to those working through the day shift into the night. Overtime for such workers will be paid at one half times the increased base rate.

c. Procedure in respect of New Grades- Provisional rates for grades not listed may be established by appropriate Labor Officers and notify the Chairman of the Local Sub-Committee of Labor and Wages Control Committee (APLR (Italian) Board) concerned the classification and provisional rate of pay fixed. Application will then be made through normal channels to the Allied Force Local Resources (Italian) Board for approval.

d. Pay on Engagement- Italy, Sicily and Sardinia.
(1) All labor will be engaged at or below the minimum rate of pay laid down in Appendices "A", "B", "C", "D", "E", "F", and "G" and will be paid at this rate for at least seven (7) days. During this period they will be trade tested and thereafter receive the rate of pay commensurate with their skill and ability below or within the limits set out in Appendices "A", "B", "C", "D", "E", "F", and "G", as regard being given to the local prevailing rates for similar work in industry.

(2) All labor which has been employed previously by the Allied Forces may, at the discretion of the employing service, be reengaged at the same rate of pay on production of a certificate from the previous employing unit stating reasons for discharge and the latest rate of pay in issue.

e. Pay for Night Shift - The daily basic rate of all persons employed on night shift may be increased by 10 lire. This applies only to workers engaged on a night shift, and not to those working through the day shift into the night. Overtime for such workers will be paid at one half times the increased base rate.

f. Differential between Male and Female Employees- The scale and rates of pay for female employees will be 15% less than the comparable rates and scales for male employees except where separate female classifications are listed.

5. Hours of work and Overtime.

a. Hours of work per day- All employees will be expected to work a minimum of eight (8) hours per day or forty-eight (48) hours per week, exclusive of meal times or time required to travel to and from the place of employment.

b. Days of work per week- They will normally be expected to work a minimum of six (6) consecutive days per week.

EXTRACT

AFHQ 14a MEMO No. 54 (cont'd)

c. OVERTIME— Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week and for those whose employment commenced or terminated within any normal pay week for each completed hour in excess of an average of eight (8) hours per day. Excepted from these conditions are those employees specifically designated in the appendix as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive days of working, whether Sunday or a week-day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor.

6. Cost-of-Living Bonus

a. AFHQ Administrative Memorandum Number 62, 1944, as amended by AFHQ Administrative Memorandum Number 18, 1945, is superseded by the following, effective with the commencement of the first pay period subsequent to the date of issue of this memorandum.

b. The following provisions are applicable to Southern Italy, Sicily and Sardinia only, at the discretion of District Base Section or equivalent commanders for the territory under their control.

(1) Italian civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix "A" hereto.

(2) The maximum permissible bonus which may be paid ³⁴⁵ Veterans is fixed by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work, in the case of Hotel Mess and Club employees. The cost-of-living bonus is not part of basic wage and will be excluded, for example, from the computation and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full pay period, the proportion of the bonus which may be paid is to correspond with the proportion of basic wages, excluding overtime, earned during that period.

c. In Northern Italy no bonus is authorized for payment with the exception of that authorized.

5. Controlling Nerve

REPORT AND LETTERS TO THE PRESIDENT OF THE UNITED STATES
AND THE SECRETARY OF THE ARMY AND NAVY
RE: THE PROGRESS OF THE ARMY AND NAVY
DURING THE YEAR 1901
BY
THE SECRETARY OF THE ARMY AND NAVY
JAMES H. DUFFY
WASHINGTON, D. C.
1902

b. The following provisions are applicable to Southern Italy, Sicily and Sardinia only, at the election of District, State or Federal equivalent committees for the territory and at their center.

(I) Italian civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix A, hereeto.

(2) The maximum permissible bonus which may be paid to employees named by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work, in the case of Hotel Mess and Club employees. The cost-of-living bonus is not part of basic wage and will be excluded, for example, from the computation and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full year period, the proportion of the bonus which may be paid is to correspond with the proportion of basic wages, excluding overtime, earned during that period.

U. S. Northern Italy no longer is authorized for payment with the exception of that authorized.

(r) Under sub-paragraph 4 below:

(2) By Local-Sub-Committee established in accordance with AFHQ Administrative Memorandum Number 25, 1943, and subsequent amendments, application of which is hereby extended to Northern Italy within the provided that for Northern Italy the powers of Local-Sub-Committee are limited in paragraph 6, AFHQ Administrative Memorandum Number 25, 1945, shall be limited to granting or withholding of a cost-of-living bonus as set forth in Appendix III hereto.

2. Essential key personnel who have been previously employed by the company are being retained, and the company has decided to continue to retain all other employees.

REF 20132

AFHQ Adm. Memo No. 34 (cont'd).

7. Advances- No advances of pay or bonuses will be made in any circumstances.

8. Leave.

a. Annual leave with pay. Leave with pay at the rate of one elf (1) day per month may be accumulated by employees in clerical and administrative grades only who have served the Armed Forces satisfactorily for six (6) months or more with the same Employing Service, to accrue from date of employment. Annual leave with pay is not a basic right and cannot be allowed except in the above circumstances. No extra expense to the military unit or installation for the employment of a substitute will be allowed. No circumstances will pay in lieu of leave be given.

b. Leave without pay. Leave without pay may be granted for any period, in circumstances approved by the Commanding Officer of the Military unit or establishment.

c. Public Holidays - Public holidays will not be recognized by any military unit or establishment and there will be no extra pay for work performed on feast days or holidays.

9. Feeding of Employees - There will be no feeding of civilian employees except under rules and regulation prescribed by AFHQ.

10. Clothing and Accommodation - Clothing and accommodation will not be provided to civilian employees except under regulations promulgated by AFHQ.

11. Enticement- No unit will be permitted to entice a person previously employed by an Allied agency unless he has been released by the former employing unit.

12. Allowances -

a. Civilian employees when traveling on duty involving absence from the normal place of duty and home city, in the absence of Service accommodations, and rations, be paid subsistence allowance at the following rates for each full day's absence of 24 hours:

<u>Monthly Basic Wage</u>	<u>Daily Subsistence Allowance</u>
5,600 lire and more	250 lire
5,000 lire to 5,599 lire	225 lire
4,500 lire to 5,599 lire	175 lire
3,500 lire to 4,499 lire	150 lire

b. Leave without Pay - Leave without pay may be granted for any period, in circumstances approved by the Commanding Officer of the Military unit or establishment.

c. Public Holidays - Public holidays will not be received by any military unit or establishment and there will be no extra pay for work performed on feast days or holidays.

9. Feeding of Employees - There will be no feeding of civilian employees except under rules and regulation prescribed by AFHQ.

10. Clothing and Accommodation - Clothing and accommodation will not be provided to civilian employees except under regulations promulgated by AFHQ.

11. Engagement - No unit will be permitted to engage a woman previously employed by an Allied agency unless he has been released by the former employing unit.

12. Allowances -

a. Civilian Employees when traveling on duty involving absence from the normal place of duty and home stay, in the absence of service accommodation, and rations, be paid subsistence allowance at the following rates for each full day's absence of 24 hours:

Monthly Basic Rate

9,600 lire and more
6,000 lire to 9,599 lire
4,500 lire to 5,999 lire
3,500 lire to 4,499 lire
less than 3,500 lire

Daily Basic Rate

370 lire and more
231 lire to 369 lire
170 lire to 230 lire
135 lire to 169 lire
less than 135 lire

Daily Subsistence Allowance

250 lire
225 lire
175 lire
150 lire
125 lire

Daily Subsistence Allowance

250 lire
225 lire
175 lire
150 lire
125 lire

CLERICAL AND ADMINISTRATIVE GRADES (ITALY)

GRADE	RATE PER MONTH	
	Min.	Max.
Accountant	2200	5400
Asst. Purchasing Agent.	3000	6300
Bond Lender	3000	5500
Bookkeeper	2200	5000
Cashier Chief	2500	4400
Cashier	2200	3600
General Manager	2200	3900
Office Clerk	2200	3600
Draughtsman	2200	5000
Draughtsman Chief	2500	5400
Executive (typists, etc.)	5000	11000
Interpreter General, male or female	2200	3900
Interpreter Technical	2600	4900
Junior Admin. Assistant, clerk supervi- sor Professional Worker (Electrical engineer, doctor, lawyer, dentist and construction, civil or mechanical engineer)	4000	11000
Senior Administrative Assistant, sub- professional worker	3600	6800
Shop Superintendent	3000	5800
Storehouse Monitor	4500	6000
Supervisor of labor	5000	10000
Deputy Supervisor of Labor	7500	8500
Assistant Deputy Supervisor of Labor	5500	6800
Teacher, language, whole-time	2600	4900
Telephone operator, English-speaking male or female	2200	3600
Telephone operator, non English-speaking, male or female	2000	2500
Typist, male or female	2000	3600
Typist, shorthand, English speaking,		

3149

Bookkeeper	2200	5000
Cashier Chief	2500	4400
Cashier	2200	3600
Cinema Manager	2200	3900
Office Clerk	2200	3600
Draughtsman	2200	5000
Draughtsman Chief	2500	5400
Executive (English, etc.)		
Interpreter General, male or female	5000	11000
Interpreter Technical	2200	3900
Junior Admin. Assistant, clerk supervi-	2600	4900
senior Professional Worker (Electrical		
engineer, doctor, lawyer, dentist and		
construction, civil or mechanical		
engineer)		
Senior Administrative Assistant, sub-	4000	11000
professional worker	3600	6800
Shop Superintendent	3000	5800
Shopward Monitor	4500	6000
Supervisor of labor	9000	10000
Deputy Supervisor of Labor	7500	8500
Assistant Deputy Supervisor of Labor	5500	6800
Teacher, language, whole-time	2600	4900
Telephone operator, English-Speaking		
male or female	2200	3600
Telephone operator, non English-speaking,		
male or female	2000	2500
Typist, male or female	2000	3600
Typist, shorthand, English speaking,		
male or female	2100	3900
Warehouse Superintendent	2500	5000
Wireless Operator (Sender & Receiver)	3000	5400

* Overtime is not payable in these grades.

NOTES

1. HOME PROVINCES. For Home Province 10% should be added to the above Basic Rates of Pay, calculated to the nearest five (5) lire.

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AFHQ Adm. Memo No. 34 (Cont'd)

(1) For absences of more than ten but less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid for each meal at the discretion of the Commanding Officer.

(2) For absences involving procurement of sleeping accommodations by the traveler at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under paragraph (1) above.

b. No allowances are payable under paragraph (1) above if rations are provided in kind, or under paragraph (2) if quarters are provided.

13. Contractors' Employees - Contractors' Employees should be paid at the local prevailing wage rates, such rates to be ascertained from:

- a. Ufficio del Lavoro
- b. Camera del lavoro
- c. Unione Industriale
- d. Local Sub-Committee, as authorized in AFHQ Administrative Memorandum Number 25, 1945

BY COMMAND OF FIELD MARSHAL ALEXANDER :

3148

/s/ G. S. Christensen
/t/ G. S. CHRISTENSEN
Colonel, AUD
Adjutant General

3 Enclosures:

Appendices "A", "B", "C", "D", "E", "F", "G", and "H".

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G-1 Section Civ. Pers. 5 July 1945

A.P.P.

Distribution
"C"

are provided in kind, or under paragraph (b) if quarters are provided.

13. Contractors' Employees - Contractors' Employees should be paid at the local prevailing wage rates, such rates to be ascertained from:

- a. Ufficio del Lavoro
- b. Camera del lavoro
- c. Unione Industriali
- d. Local Sub-Committee, as authorized in AFHQ Administrative Memorandum Number 25, 1945

BY COMMAND OF FIELD MARSHAL ALEXANDER :

3148

/s/ C. F. Christenberry
/c/ C. F. CHRISTENBERRY
Colonel, ASD
Adjutant General

8 Inclosures:

Appendices "A", "B", "C", "D", "E", "F", "G", and "H".

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G-1 Section Civ. Pers. 5 July 1945

H.P.S.

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RESTRICTED

MESS AND CLUB GRADES (ITALY)

GRADE	LIRE PER MONTH	
	Min.	Max.
Assistant Cook	2500	2800
Assistant Manager	3000	5000
Assistant Waiter	2500	2800
Bartender	3500	4500
Cashier	2500	3600
Cook Head	2900	5500
Cook	2700	4000
Dish Washer	35000	2800
Headwaiter	2500	2800
Housekeeper (female)	2400	3400
Laundry Hand (male)	2700	3500
Linenkeeper, Linen Hand (female)	2100	3400
Manager	3900	6900
Orderly (British Mess)	2500	3000
Waiter, Head	3000	5000
Waiter	2700	3700
Waitress	2300	3100
Unemployed (male & female under 18 yrs)	-	3147
all grades	-	1500

- NOTES
1. All rates subject to a deduction of 30 lire per day where meals are provided.
 2. The standard working day for Hotel, Mess & Club employees is 12 hours, and no overtime will normally be paid unless a local collective contract, existing before 1 September 1943, can be produced and verified by AG/AMG. This only applies to the Hotels which are taken over and where the management is responsible for the entire administration and supply of labor, and not the Hotels, Messes, and Clubs which are requisitioned and direct labor employed by the Armed Forces.
 3. The rates for Messes and Clubs will only be paid...

2500	2500
2900	3500
2700	4000
25000	2800
2500	2800
2400	3400
2700	3500
2100	3400
3900	6900
2500	3000
3000	5000
2700	5700
2200	3100
	3147
	1500

all grades
male & female under 18 yrs)

- NOTES.**
1. All rates subject to a deduction of 30 lire per day where meals are provided.
 2. The standard working day for Hotel, Mess & Club employees is 12 hours, and no overtime will normally be paid unless a legal collective contract, existing before 1 September 1942, can be produced and verified by AG/AMG. This only applies to the Hotels which are taken over and where the management is responsible for the entire administration and supply of labor, and not the Hotels, Messes, and Clubs which are requisitioned and direct labor employed by the Armed Forces.
 3. The rates for Messes and Clubs will apply to the whole of Italy, and no increase is therefore payable in respect of Rome Province.

HOTEL GRADES (ITALY)

GRADE	LIRE PER MONTH	
	MIN.	MAX.
Bellman	3500	4500
Bell-Boy (18 yrs of age & over)	2500	2800
Bell-Boy (under 18 yrs of age)	2000	1500
Boothkeeper	2400	4000
Boilerman Hotel	2400	3150
Carpenter Hotel	2500	3150
Cashier Chief	2700	4400
Chambermaid	2900	3000
Chef or Head Cook	2900	7000
Chef Second	2700	6000
Cook	2500	4400
Cook assistant	2500	2800
Dish Washer	2500	2800
Electrician Hotel	2550	5600
Elevator Operator	2500	2800
Hall Porter	3000	3900
Handman	2500	3300
Housekeeper (female)	2400	3400
Laundryhand (male)	2700	3500
Laundryhand (female) or Ironing Woman	2100	2900
Linens Keeper, Linen Hand (female)	2100	3400
Manager	3900	7400
Manager, Assistant, Head Receptionist or Personnel Controller	3900	5900
Marion Hotel	2400	3300
Painter Hotel	2550	3150
Plumber Hotel	2400	3150
Porter	2500	3300
Pos & Utensil Washer	2500	3000
Stillroom Hand	2500	3000
Steward, Pantryman	2500	3600
Telephone Operator (English-speaking)	2100	3400
Telephone Operator (male or female)	1850	2500
Telephone Operator (non English speaking)		
Telephone Operator (male or female)		

3146

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3146

Barman, Hotel	2400	5150
Cashier, Chief	2500	4700
Chambermaid	2100	3000
Chef or Head Cook	2900	7000
Chef Second	2900	6000
Cook	2700	4400
Cook assistant	2500	2800
Dish Washer	2500	2800
Electrician Hotel	2550	3600
Elevator Operator	2900	2800
Hall Porter	3000	5900
Handman	2500	3300
Housekeeper (female)	2400	3400
Laundryhead (male)	2700	3500
Laundryhead (female) or ironing woman	2100	2900
Lines Keeper, Lines Hand (female)	2100	3400
Manager	3900	7400
Master, Assistant, Head Receptionist or Personnel Controller	3500	5900
Mess Hall	2400	3300
Painter Hotel	2550	3150
Plumber Hotel	2400	3150
Porter	2500	3300
Post & Utensil Washer	2900	3000
Stillroom Hand	2500	3000
Storeman, Pantryman	2500	3600
Telephone Operator (English-speaking)	2100	3600
Telephone Operator (male or female)	1650	2500
Telephone Operator (non English speaking)	3400	6500
Telephone Operator (male or female)	3400	5500
Waiter, Head	2500	4800
Waiter, Second Head	2700	4400
Waiter, Assistant	2200	3100
Waiter	2700	3900
Waitress	-	1500
Watchman, Hotel	-	-
Juveniles (male or female under 18 yrs of age) all graded.	-	-

-1-

APPENDIX "D" to HQ AEA Memo No. 34

CLASSIFIED ARTISAN, SKILLED AND UNSKILLED GRADES (ITALY)

Foreman or Gangster: (Artisan and Skilled labor) 20% per day more than the basic rate in issue to the highest paid man under his supervision.

Foreman or Gangster: (Unskilled labor) 20% per day more than the basic rate paid unskilled labor.

Chief Foreman: (Unskilled labor supervising three (3) or more Foremen or Gangsters) 3000-5400 lire per month.

GRADE	LIRE PER DAY min.	Max.
Ammunition Mechanic	90	135
Anti-Material Laborer	-	90
Apprentices, all grades	40	90
Artisan's Mate (helper)	85	105
Armature Winder	100	165
Armorer	100	145
Asphalt Layer	90	120
Baker	90	120
Barber, clothing & soft goods	85	105
Barber	85	115
Battery Worker	90	135
Blacksmith	90	125
Boilermaker	90	125
Boilerman	90	120
Bookbinder	105	125
Bookbinder's Assistant	85	100
Brakeman	90	120
Bricklayer	90	120
Butcher	85	110
Caretaker (cemetery)	90	130
Carpenter	90	120
Caulker	90	120
Chemical Baker	90	120
Chenilleur & Machine	90	125
Chenilleur or Driver	85	105
Chenilleur	90	135

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NOTES

1. All rates subject to a deduction of 30 per day where meals are provided.
2. The standard working day for Hotel, mess and Club employees is 12 hours and no overtime will normally be paid unless a legal collective contract existing before 1 September 1942 can be produced and verified by AS/AM. This only applies to Hotels which are taken over and where the management is responsible for the entire administration and supply of labor, and not to Hotels, Messes and Clubs which are requisitioned and direct labor employed by the armed forces.
3. The rates for Hotel Grades will apply to the whole of Italy and no increase is therefore payable in respect of some Provinces.
4. These rates represent reasonable rates which should be used as the basis of remuneration in all classes of Hotels. The scales for the various grades are sufficiently wide to allow for differentiation between different classes of Hotels without any deduction. Should the grading of Hotels in any particular area be necessary for special local area consideration within the limits of remuneration laid down.

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GRADE	LINE PER DAY	
	Min.	Max.
Geoper	90	150
Coppermith	90	135
Coppersmith (foundry)	90	120
Butters	85	125
Dental Mechanic	100	128
Drier, m/c and Propeller	85	105
Driver, Truck	95	115
Driver, Green of Wash		
Driver, Mechanical Plant	100	130
Driver, M.A. Electric		
Driver, Steam Roller-of 10 Stationary)		
Driver Mechanic, Truck	95	125
Driver, Truck and Trailer	100	130
Driver, Engine Loco	95	130
Electrician	95	135
Electro-Plater	90	125
Elevator Repairer Mechanic	95	135
Explosives, Blasting, Boot and Shoe Manufacturing Plants.		
+ Cutter, Machine	100	135
+ Machine Operator, male or female	85	103
+ Cutter, Pattern	150	135
+ Cutter Assistant	85	95
+ Subroider, male or female	90	115
+ Boot Machine	90	120
+ Boot Machine Operator Mechanic	100	125
Manager of Bodies		
Painter	90	95
Painter with own saws	110	115
Fire-Fighter	85	135
Fireman, Oil Fuel, Coal or Steam Loco	90	95
Filter or Mechanic, core, radial or diesel	110	120
Filter or Mechanic, Automobile or Mt.	100	145
Foundryman	85	135
Garfender	85	115
Garfender, Specialist	85	95

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Driver, Iron	95	115
Driver, Crane or Winch	100	130
Driver, Mechanical Plant	95	125
Driver, M.E. Electric	100	130
Driver, Steam Roller-of IC Stationary)	95	130
Driver Mechanic, Truck	100	135
Driver, Truck and Trailer	90	135
Driver, Engine Loco	95	135
Electrician	90	135
Electro-Plater	95	135
Elevator Repairer Mechanic	100	135
Employer, Clothing, Shoes and Shoe Manufacturing Plants.		
+ Cutter, Machine	100	135
+ Machine Operator, male or female	85	105
+ Cutter, Pattern	130	195
+ Cutter Assistant	85	95
+ Embroiderer, male or female	90	115
+ Boot Mechanist	90	120
+ Boot Machine Operator Mechanic	100	125
Manufacturer of Rods		
Farrier	90	95
Farrier with own saw	110	115
Fire-fighter	85	135
Furnace, Oil Fuel, Coal or Steam Loco	90	95
Fitter or Mechanic, carb, radial or diesel	110	120
Fitter or Mechanic, Automobile or Mt.	100	145
Foundryman	85	135
Gardener	85	115
Gear Cutting Specialist	85	95
Gilder	85	165
Granger	85	115
Grinder, precision	100	105
Grass of Stables	85	135
Graveller	90	95
Hammerman or Striker	90	135
Inspector, Precision Work	140	105
Joiner	95	175
		125

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APPENDIX "D" to A1 Adm Memo No. 34 (cont'd).

GRADE	LINE PER DAY	
	Min.	Max.
Laboratory & Dispensary Assistant	100	125
Lifeguard	85	105
Lighthouse Keeper	85	100
Linsman	100	135
Linotype Operator	100	145
Litho Engraver	150	165
Lithographer	100	145
Lithographer's Assistant	90	105
Locksmith	90	135
Lumber Carrier		
Choker Setter	85	105
Digger	90	115
Blaggerman	90	125
Fuller	90	115
Log Turner	85	105
Lumber Handler	85	95
Machine Binder	85	105
Machine Binder's Assistant	70	90
Machineist	90	135
Markers & Sorters, male or female	75	100
Shoemaker	90	125
Mechanics, sewing machine)		
Mechanics, typewriter)		
Mechanics, wireless)		
Mechanics, Marine Eng. (RM).		
Mechanics (English-speaking (under 18 yrs of age)	100	135
Mechanics Assistant	-	135
Mechanics (English-speaking) 18 yrs and over	90	105
Milling Head (Pleur Hill)	70	90
Motion Picture Operator	90	105
Motor Launch Driver Mechanic (Venice)	120	135
Welders	90	135
Nurses, (Hospital)	90	115
Occupational Therapist	90	115
Postman	85	115

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Locksmith	90	135
Lumber Worker		
Shaker Setter	85	125
Dogger	90	115
Edgerman	90	125
Feller	90	115
Log Turner	85	105
Lumber Handler	85	95
Machine Binder	85	105
Machine Binder's Assistant	70	90
Mechanicist	90	135
Sorters & Sorters, male or female	75	100
Unions	90	125
Mechanics, sewing machine		
Mechanics, typewriter		
Mechanics, wireless		
Mechanics, Marine Engineer (AM).		
Mechanics (English-speaking) (18 yrs age and over)		
Mechanics Assistant	100	135
Mechanics (English-speaking) 18 yrs age and over	-	65
Milling Head (Plover Mill)	90	105
Motor Picture Operator	70	90
Motor Launch Driver Mechanic (Venice)	90	105
Moulders	120	150
Nurses, (Hospital)	90	135
Occupational Therapist	90	115
Packer	90	115
Painter, Fardisher Signwriter	85	95
Paper Cutter Operator	95	120
Parquet Layer	105	125
Patent Maker	90	115
Pavement Layer	90	125
Permeant Day Inspector	90	115
Pier Supervisor	85	110
Piermaster	105	140
Plasterlayer (Railroads)	95	120
Plaster (Printing)	85	105
Plumber	100	125
Pointman (Railroads)	90	120
Police Officer, male or female.	85	95
	85	170

APPENDIX "D" to HQ A&S Memo No. 34 (cont.)

GRADE	RATE PER DAY	
	Min.	Max.
Postal Sorter, male or female	75	120
Presser Hand	85	110
Pressers, Machine (Koffman Steam Press)	90	125
Printer	100	135
Process Engravers	110	165
Photo Developer, Single or Machine	100	120
Printing Machine Minder	90	135
Printing Machine Mate	85	105
Quarryman	90	115
Recordak Operator	90	110
Repairer, Cathin & Precision Instruments	120	165
Rigger	95	120
Rivet Heater	85	105
Rivetter	95	120
Road Supervisor	90	125
Road Worker	85	95
Saddler	85	115
Box Repairer & Sharpener	90	115
Sawyer	90	115
Sewing Hand, male or female	60	85
Sheet Metal Worker	100	175
Shoemaker (Special Boot & Surgical Work)	100	135
Shaker or Brakeman	85	105
Sifter	85	105
Smelter (Ore Smelting)	90	120
Stacker, Package, expert	85	100
Stevedore	90	110
Stevedore, coaling ore	100	120
Stevedore Hand	100	125
Stereotyper	100	145
Stone Hand cutter	95	120
Stoneman or Stonemason	85	100
Tailor (with own machine)	105	125
Tailor (without own machine)	85	105
Test Maker (with own machine)	105	125
Test Maker (without own machine)		

Printing Machine Data

Quarryman
 Recorder Operator
 Repairer, Machine & Precision Instruments
 Rigger
 Rivet Heater
 Rivetter
 Road Supervisor
 Road Worker
 Saddler
 Saw Repairer & Sharpener
 Sawyer
 Sewing Band, male or female
 Sheet Metal Worker
 Shoemaker (Special Boot & Surgical Work)
 Shunter or Brakeman
 Slater
 Smelter (Ore Melting)
 Stacker, Forage, expert
 Stevedore
 Stevedore, coaling ore
 Stevedore Head
 Stereotypar
 Stone Band Cutter
 Storeman or Storewoman
 Tailor (with own machine)
 Tailor (without own machine)
 Tent Maker (with own machine)
 Tent Maker (without own machine)
 Text Binder
 Tile Layer
 Tinsmith
 Tinsmith
 Toolmaker
 Track Walker, Railroad
 Tripper, Coal
 Turner
 Truck Master
 Truck Master's Assistant
 Tire Presser

85 105
 90 115
 90 110
 120 145
 95 120
 85 105
 95 120
 90 125
 85 95
 35 115
 90 115
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 60 85
 100 135
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 90 135
 90 125
 90 145

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APPENDIX "D" to AFHQ in Memo No. 34 (cont'd)

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GRADE	LIRE PER DAY	
	Min.	Max.
Upshooter	90	120
Valuamiser	90	120
Warehouseman or Storekeeper	90	135
Teacher, Hand, male or female	85	95
Cooker, Machine, male or female	85	105
Watchman	70	90
Welder	95	135
Wheelwright	90	115
Unskilled Labor (male, 18 years of age & above)	-	85
(Female, 18 years of age & above)	-	72
(Male or female, below 18 yrs of age)	-	45

* Laborers on main drains 10 lire per day extra while actually employed on drains.

+ These grades are restricted to plants engaged in fabricating new articles, or their component parts in repair for the Allied Forces and working under their direct control.

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- I. ROME PROVINCE. For Rome Province 10 lire should be added to the above basic Rates of Pay.

ALL GRADES (CIVIL)

GRADE	LINES PER DAY	
	Min.	Max.
<u>CIVILIAN & ADMINISTRATIVE</u>		
Accountant, certified	150	185
Accountant	120	150
Adviser, agriculture	170	200
Adviser, Financial (English-speaking Economist)	170	200
Adviser, legal, dred, lawyer (English-speaking).	200	255
Adviser, legal, dred, lawyer	130	150
Adviser, property control (English-speaking)	180	210
Adviser, transportation	200	235
Senior, Civil		
Chief re-examiner	140	195
Re-Examiner	100	125
Clerk, male	80	110
Clerk, female	70	100
Economic Research	170	230
Interpreter, oral	90	125
Interpreter, translating	100	175
Manager, office executive (English-speaking)	135	170
Manager, personnel supervisor (English-speaking)	135	170
Manager, refrigeration plant	170	190
Office boys	35	55
Operators, telephone	90	110
Operators, telephone (English-speaking)	120	140
Overseer, departmental, class I	155	190
Overseer, departmental, class II	140	160
Purchasing Agent, fruit & vegetables	230	290
Secretary, executive (English-speaking)	130	165
Secretary, executive	100	130
Superintendent, garage	140	175
Superintendent, warehouse	150	190
Stenographer	100	110
Teacher, language	175	200
Telephone, consultant, technical (English-speaking)	160	200
Interpreter, male	80	110

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Advisor, legal, trial, lawyer	190	190
Advisor, legal, trial, lawyer	180	210
Advisor, property control (English-speaking)	200	285
Advisor, transportation		
Director, Civil	140	195
Chief re-examiner	100	115
Re-Examiner	80	110
	70	100
Clerk, male	170	250
Clerk, female		
Economic Research	90	125
Interpreter, oral	100	125
Interpreter, translating	135	170
Manager, office executive (English-speaking)	135	170
Manager, personnel supervisory (English-speaking)	170	190
Manager, refrigeration plant	35	55
Office boys	90	110
Operators, telephone	120	140
Operator, telephone (English-speaking)	155	190
Overseer, departmental, class I	140	160
Overseer, departmental, class II	230	290
Packaging Agent, fruit & vegetables	130	165
Secretary, executive (English-speaking)	100	120
Secretary, executive	140	175
Superintendent, garage	160	190
Superintendent, warehouse	100	110
Steno-grapher	175	200
Teacher, language	160	200
Telephone, consultant, technical (English-speaking)	80	110
Timekeepers, male	70	100
Timekeepers, female	80	105
Typists, male	70	90
Typists, female	130	145
Writer		
Administration Expert	90	110
Appraiser, chief	130	140

CLASSIFIED LAPOR

APPENDIX "E" to AFHQ to ADM Memo No. 34

MARINE GRADES (ITALY)

Grade	Min.	Max.
+ Diver	110	125
++ Lineaman (Navy)	85	95
Trapsman (Navy)	85	95
Boat Sponser	90	115
Sailmaker	95	125
Salvage Hand	85	105
Salvage Hand (Master)	100	125
Security Patrol Officer or Deputy Harbormaster	-	165
Shipwright	105	135

SEA-GOING RATES (SINGAPORE)

Master	-	250
1st Officer	-	200
2nd Officer	-	180
3rd Officer	-	170
Chief Engineer	-	250
1st Engineer	-	200
2nd Engineer	-	180
3rd Engineer	-	170
Boatman	-	150
Cook or steward	-	140
Seaman	-	130

HARBOR CRAFT RATES - TUGBOATS "C" GRADE, ECU

Master	-	180
Mate	-	140
Engineer	-	140
Cook or steward	-	120
Boatman	-	120
Stoker or fireman	-	125

BARON & LIGHTERS

Baronman and Lighterman	85	105
Master, Baronman and Master Lighterman	105	125

Salvage Hand	85	103
Salvage Hand (Master)	100	125
Security Patrol Officer or Deputy Harbormaster		165
Shipwright	105	135
Master	-	250
1st Officer	-	200
2nd Officer	-	180
3rd Officer	-	170
Chief Engineer	-	250
1st Engineer	-	200
2nd Engineer	-	180
3rd Engineer	-	170
Boatman	-	150
Cook or Steward	-	140
Seaman	-	100
		130

HARBOR CRAFT RATES - AUGUST 1978 "M" CRAFT, EMS

Master	-	180
Mate	-	140
Engineer	-	140
Cook or Steward	-	120
Seaman	-	120
Stoker or Fireman	-	125

BARGE & LIGHTERS

Barge and Lightermen	85	105
Master Barge and Master Lighterman	100	120

+ Plus 35 lire per hour under water.
 +- 5 lire per hour extra while tending diver.

GRADE

	DAYS PER DAY	
	Min.	Max.
Engineer, locomotive diesel	105	150
Engineer, steam, stationary	95	125
Engineer, mechanical	140	170
Exporter, English-speaking (buyer & shipper export goods)	170	265
Farrier	80	105
Fireman	80	115
Fireman, oil fuel	80	105
Fire fighter	85	95
Fitter-Automotive (motor mechanic)	90	125
Fitter driver (chauffeur-mechanic)	90	125
Foundryman	80	105
Pharmacist	80	105
Plaster	80	105
Printer, refrigerating	80	105
Printer, others	80	115
Grinder, porcelain	80	105
Hairdresser	80	105
Hammerman	80	105
Hammerman (steam-operated hammer)	90	130
Inspector, citrus fruit	115	170
Joiner, wood	80	115
Keeper, storeroom or warehouse	80	100
Laboratory Assistant	70	90
Laborer, semi-skilled	75	85
Lime burner	90	115
Lithographer	90	135
Lithographer, assistant	80	100
Locator, Expediter - G.M.H.	95	175
Locksmith	90	120
Loftman	80	115
Machine tender	100	125
Machinist, lathe operator	100	125
Machinist, milling machine operator	100	110
Machinist, plane operator	100	110
Machinist, tool room	100	115

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Fire fighter	85	95
Fitter-Automotive (motor mechanic)	90	125
Fitter driver (chamfer-mechanic)	90	125
Foundryman	90	105
Fractureman	90	125
Glarier	60	105
Greaser, refrigerating	80	115
Greaser, others	80	105
Grinder, precision	80	105
Hairdresser	80	105
Hammerman	80	105
Hammerman (steam-operated hammer)	90	130
Inspector, citrus fruit	115	170
Joiner, wood	80	115
Keeper, storehouse or warehouse	80	100
Laboratory Assistant	70	90
Laborer, semi-skilled	75	85
Line burner	90	115
Lithographer	90	135
Lithographer, assistant	80	100
Locator, Expediter - C.E.M.		175
Locksmith	95	120
Loftman	90	125
Machinist tender	80	115
Machinist, lathe operator	100	125
Machinist, milling machine operator	100	125
Machinist, plane operator	100	120
Machinist, tool room	100	135
Machinist, bench work	100	125
Maker, cabinet	80	115
Maker, mattress	80	105
Maker, pattern	105	130
Maker, template	80	125
Malaria control expert	200	250
Mason	80	105
Mechanic automotive, motor	90	125
Mechanic, diesel	80	125
Mechanic, instrument repairer	100	135

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APPENDIX "P" to AFM, 1dM; Memo No. 34 (cont'd).

GRADE	LIRS PER DAY	
	min.	max.
Appraiser	120	130
Apprentices, all trades	35	75
Armature winder	90	130
Armorer	90	125
Baker	80	105
Band leader	55	(per hour plus 20% of total cost of band)
Band member	55	(per hour)
Bar tender	80	90
Battery worker	80	100
Blacksmith	90	120
Boxmaker	90	125
Bookbinder	80	105
Bookbinder's assistant	60	70
Bookkeeper, marginal	110	135
Bricklayer	85	115
Burner, acetylene	80	125
Butcher	80	105
Caretaker, cemetery	80	105
Carpenter	80	105
Chailman	80	105
Charthead, female (sub-forgeuse)	80	100
Clothing classifier & repatter, female	50	60
Cockbuilder	80	115
Cockpailter	80	115
Compositor, chief	135	145
Compositor	100	135
Compositor, assistant	80	100
Concrete laborer	70	80
Concrete mixer operator	105	115
Concrete finisher	105	115
Copper	100	130
Copierwith	80	100
Core maker	105	125
Cupola Tenter	80	125
Dental hygienist & technician		130

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Base Number	Rate (per hour)	Rate (per hour)
Bartender	60	90
Battery worker	80	100
Blacksmith	90	125
Bookbinder	90	125
Bookbinder's assistant	80	105
Bookmaker, surgical	60	70
Bricklayer	110	135
Burner, castylene	85	115
Butcher	80	125
Caretaker, cemetery	80	105
Carpenter	80	105
Chainman	80	105
Chargehand, female (sub-foreman)	80	105
Clothing classifier & repairer, female	50	60
Cockbuilder	60	115
Cockpainter	80	115
Carpenter, chief	135	145
Carpenter	100	135
Carpenter, assistant	80	105
Concrete laborer	70	80
Concrete mixer operator	105	115
Cement finisher	105	115
Cooper	100	120
Carpenter	80	100
Coke maker	105	125
Cupola tender	80	125
Dental hygienist & technician	80	230
Deckgate controller	110	115
Draftsman, engineering	115	140
Driver, crane, automotive	80	140
Driver, motor truck	70	115
Driver, mule	100	80
Driver, steam roller	85	130
Electrician-wiring	85	125
Electrician-communication	90	135
Electrician - auto	175	125
Electrician-technical	140	190
Engineer industrial consulting	140	340
Engineer, electrical	105	170
Engineer locomotive	105	170

Supervisor road	80	115
Tailor, cutter, male	75	85
Tailor, cutter, female	55	75
Tailor, own machine	80	90
Tailor, without machine	70	80
Tailorless, own machine	70	80
Tailorless, without machine	50	70
Tallyman	115	145
Tent tender	80	105
Textile refitter	80	105
Tinsmith	80	105
Toolsmith	80	115
Vulcanizer	80	115
Welder, gas & electric	90	125
Wood turner	80	115

UNCLASSIFIED LABOR

Boys (under 18 years of age)		40
Unskilled laborers, male	60	75
Unskilled laborers, female	-	50
Unskilled laborers (heavy) female	-	50
Watchman day	55 (overtime at 10 lire per hour)	
Watchman night	60 (overtime at 12 lire per hour)	

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FOREMAN

Foreman of unskilled labor (not less than 12 laborers)	85
Foreman of unskilled labor	95
Foreman of classified labor 20 lire above the maximum of the particular classification, provided not less than 12 laborers under charge.	

MAKING LABOR (classified)

Boathead	75	85
Boatman, chief	85	95
Shipper-shipper	80	125
Shipman	80	110

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APPENDIX "P" to AFM Adm. Memo No. 34 (cont'd)

GRADE	LINE PER DAY	
	Min.	Max.
Mechanic, locomotive bench work	80	125
Mechanic, searchlight	135	155
Mechanic, sewing machine	80	100
Mechanic, typewriter	80	110
Mechanic, typewriter, assistant	65	80
Mechanic wireline	100	135
Mechanical Draftsman	30 per hour	40 per hour
Molder	100 per day	135 per day
Mulling	80	105
Operator, crane	80	125
Operator crane electrical	80	125
Operator, crane, steam	80	125
Operator, linotype	105	135
Operator, pump	80	110
Operator, radio	95	120
Operator, radio (with rationals)	70	95
Operator, radio apprentice	65	85
Operator, radio apprentice (with rationals)	40	60
Operator, saw	80	105
Operator tire	90	125
Operator, wing	80	105
Painter polisher	80	105
Plasterer	115	140
Plumber	80	105
Printer, cold storage meat	85	115
Printer	75	85
Projectionist, motion picture	100	135
Projectionist, motion picture assistant	110	135
Quarryman, stone-cutters	80	110
Reliographer	70	85
Rent catcher	140	175
Reinforcing iron worker	90	90
Repairer, basket	80	115
Repairer, shoe	80	105
Research analyst	90	115
	90	110

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Job Title	100 per cent	125 per cent
Operator, crane	80	105
Operator, crane electrical	80	125
Operator, crane, steam	80	125
Operator, linotype	105	135
Operator, pump	80	110
Operator, radio	95	120
Operator, radio (with rationing)	70	95
Operator, radio apprentice	65	85
Operator, radio apprentice (with rationing)	40	60
Operator, saw	80	105
Operator, tire	90	125
Operator, winch	80	105
Painter, polisher	80	105
Painter, thespian	115	140
Plasterer	80	135
Plumber	85	115
Porter, cold storage mount	75	85
Printer	100	135
Projectionist, motion picture	110	135
Projectionist, motion picture assistant	80	130
Quarryman, stone-cutter	70	85
Radiographer	140	175
Rat catcher	90	90
Reinforcing iron worker	90	115
Repairer, basket	80	105
Repairer, shoes	80	115
Research analyst	90	110
Rivet worker	70	95
Riveter	80	105
Riveter, buckner-up	60	70
Saddler	80	115
Salvageman	60	90
Saw setter	90	125
Sawyer	80	105
Scrapman	65	75
Sheet Metal Worker	90	120
Signwriter	85	110
Skilled remaker of woolen clothing	70	80

APPENDIX "F" to AFHQ dm memo No. 54 (cont'd).

GRADE	LINE PER DAY	
	Min.	Max.
Maid	35	55
Orderly, medical, & mess (monthly)	880	1760
Orderly, other (monthly)	440	880
Steward-clubsman-see	65	110
Waiter	60	75
Waitress	40	60

HOTEL EMPLOYEES

FOLLOWING IS BASIC RATE FOR SECOND CATEGORY HOTEL FOR
 1ST CATEGORY HOTEL ADD 10%
 FOR 3RD CATEGORY HOTEL DEDUCT 10%

	5700 monthly	5700 monthly	6840 monthly
Director	5130	"	5700
Assistant Director	15.15 per hour	"	15.15 per hour
Secretary	11.00	"	12.10
Assistant Secretary	11.00	"	12.10
Desk Clerk	11.00	"	12.10
Head Porter	11.00	"	12.10
Assistant Head Porter	9.65	"	11.00
Porter	6.90	"	6.90
Operating Engineer	9.65	"	12.10
Upmaster	9.65	"	12.10
Maid	6.90	"	6.90
Assistant Maid	5.50	"	5.50
Elevator Operator, 18 years of age and above	6.90	"	6.90
Elevator Operator, under 18 years of age	5.50	"	5.50
Bell-boy	5.50	"	5.50
Linens-keeper	7.70	"	7.70
Assistant Linens-keeper	6.60	"	6.60

LAUNDRY EMPLOYEES (DECLASSIFIED)

	15 per day	30 per day
Drier and preparer, male & female (under 18 years of age)	15	30
Drier and preparer, male (18 yrs of age & under)	75	95
Drier & preparer, female (18 yrs of age & above)	55	75
Presser, male & female (under 18 yrs of age)	15	30

FOR 3RD CATEGORY HOTEL ADD 10%
FOR 3RD CATEGORY HOTEL ADD 10%

Director	5700 monthly	5840 monthly
Assistant Director	5130	5700
Secretary	15.15 per hour	15.15 per hour
Assistant Secretary	11.00	12.10
Desk Clerk	11.00	12.10
Head Porter	11.00	12.10
Assistant Head Porter	9.65	11.00
Porter	6.90	6.90
Operating Engineer	9.65	12.10
Upholsterer	9.65	12.10
Maid	6.90	6.90
Assistant Maid	5.50	3133
Elevator Operator, 18 years of age and above	6.90	5.50
Elevator Operator, under 18 years of age	6.90	6.90
Bell-boy	5.50	5.50
Linen-keeper	5.50	5.50
Assistant linen-keeper	7.70	7.70
	6.60	6.60

LAUNDRY EMPLOYEES (CLASSIFIED)

Drier and preparer, male & female (under 18 years of age)	15 per day	30 per day
Drier and preparer, male (18 yrs of age & under)	75	55
Drier & preparer, female (18 yrs of age & above)	55	75
Ironer, hand, male & female (under 18 yrs of age)	15	30
Ironer, hand, male (18 yrs of age & above)	75	95
Ironer, hand, female (18 yrs of age & above)	55	75
Ironer, machine, male & female (under 18 yrs)	15	30
Ironer, machine, male (18 yrs of age & above)	75	95
Ironer, machine, female (18 yrs of age & above)	55	75
Ironer, chief, male		100
Ironer, chief, female		85
Sorter, (class II)		90
Sorter (class I)		100
Washer, hand, female		45
Washer, machine, male	75	100
Washer, machine, female	55	65

NOTE: Concerning Hotel Employees, including those classified as domestic but working in hotels, all work in excess of the normal eight-hour day will be paid at the regular hourly rate. The basic rule of time and one-half is not applicable.

004

Declassified E.O. 12356 Section 3.3/NND No. 785015

APPENDIX 10 to AF 100, Memo No. 34 (cont'd)

GRADE	LINE PMA DAY	
	Min.	Max.
Diver (plus additional hourly rate of 35 line when under water)		
Draughtsman	100	110
Driller, ships' plates	80	120
Leadman	140	115
Master (superintendent)	185	160
Master (salvage board)	85	225
Mechanics, ship gear	80	110
Pilot (rate to be fixed at discretion of employing service)	155	130
Quartermaster	150	190
Rigger	90	160
Riveter, ship	80	130
Sailmaker	80	115
Salvage board	70	115
Shipfitter	90	90
Shipwright	90	135
		155
Master and chief Engineer		250
1st Officer and 1st Engineer		200
2nd Officer and 2nd Engineer		180
3rd Officer and 3rd Engineer		170
Bo'sun		150
Cook or Steward		145
Seaman		130
Master		110
1st Officer		140
2nd Officer		140
Cook or Steward		120
Seaman		120
Chief or Steward		125
		105

3132

SEAGOING RATES (SEAGOING)

NAVALY CHART RATES - TUNING, 1st GRADE RVS

NAVALY & FIGHTERS

100

Pilot (rate to be fixed at discretion of employing service)

Quartermaster
Pilot
Riveter, ship
Sailmaker
Salvage head
Shipfitter
Shipwright

155
130
90
80
80
70
90
90

190
160
130
115
115
90
135
155

SEAGOING RATES (SEHOONERS)

Master and chief Engineer
1st Officer and 1st Engineer
2nd Officer and 2nd Engineer
3rd Officer and 3rd Engineer
Bo'sun
Cook or Steward
Seaman

250
200
180
170
150
140
130

NAVAL CHARTER RATES - TUGBOATS, "L" CRAFT ETC

Master
Mate
Engineer
Cook or Steward
Steward
Stoker or Fireman

160
140
140
120
120
125

SHIPS & LIGHTERS

Boys
Master's person

85
100

105
120

DOMESTIC EMPLOYERS (CLASSIFIED)

SHIP & HOSPITAL

Captain's guard (monthly)
Chef
Clerk, officers' quarters, male
Clerk, officers' quarters, female
Cook
Cabin maker
Sewer (10 hour day)

75
65
50
75
35
55

2540
110
80
70
100
55
55

3132

APPENDIX "H" to AFHQ Admin Memo No. 34

COST OF LIVING BONUS AUTHORIZED BY PARAGRAPH 6

I. Bonus for Italian Civilian Employees other than those covered by paragraph 2 of this Appendix.

a. Daily Wage Group(1) Adult GroupBasic Wage

Up to and including 120 lire per day
 From 121 to 125 lire
 From 126 to 130 lire
 From 131 to 135 lire
 From 136 to 140 lire
 From 141 to 145 lire
 From 146 to 150 lire
 From 151 to 155 lire
 From 156 to 160 lire
 From 161 to 165 lire
 From 166 to 170 lire
 From 171 to 175 lire
 From 176 to 180 lire
 From 181 lire and above

+ Maximum Permissible
bonus per day

75 lire
 78 lire
 70 lire
 67 lire
 65 lire
 62 lire
 60 lire
 57 lire
 55 lire

-2) Juveniles may be paid a cost-of-living bonus up to 29 lire per day.

Note:

Abatement at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) in respect of each day on which full rations i.e. all meals are provided to the employing service.

b. Monthly Wage Group
(1) Adult GroupBasic Wage

Up to and including 3000 lire per month
 From 3001 to 3100 lire
 From 3101 to 3200 lire
 From 3201 to 3300 lire
 From 3301 to 3400 lire
 From 3401 to 3500 lire
 From 3501 to 3600 lire
 From 3601 to 3700 lire

+ Maximum Permissible
bonus per month

1950 lire
 1920 lire
 1870 lire
 1820 lire
 1770 lire
 1720 lire
 1690 lire
 1620 lire

2431

From 121 to 125 lire
 From 126 to 130 lire
 From 131 to 135 lire
 From 136 to 140 lire
 From 141 to 145 lire
 From 146 to 150 lire
 From 151 to 155 lire
 From 156 to 160 lire
 From 161 to 165 lire
 From 166 to 170 lire
 From 171 to 175 lire
 From 176 to 180 lire
 From 181 lire and above

2) Juveniles may be paid a cost-of-living bonus up to 29 lire per day.

Note: Abatement at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) in respect of each day on which full rations i.e. all meals are provided to the employing service.

b. Monthly Wage Group
 (1) Adult Group

Basic Wage

Up to and including 3000 per month
 from 3001 to 3100 lire
 from 3101 to 3200 lire
 from 3201 to 3300 lire
 from 3301 to 3400 lire
 from 3401 to 3500 lire
 from 3501 to 3600 lire
 from 3601 to 3700 lire
 from 3701 to 3800 lire
 from 3801 to 3900 lire
 from 3901 to 4000 lire
 from 4001 to 4100 lire
 from 4101 to 4200 lire
 from 4201 to 4300 lire
 from 4301 to 4400 lire
 from 4401 to 4500 lire
 from 4501 to 4600 lire
 from 4601 to 4700 lire
 from 4701 to 4800 lire
 from 4801 to 4900 lire
 from 4901 to 5000 lire
 from 5001 to 5100 lire
 from 5101 to 5200 lire
 from 5201 to 5300 lire
 from 5301 to 5400 lire
 from 5401 lire and above

+ Maximum Permissible
bonus per month

1950 lire
 1920 lire
 1870 lire
 1820 lire
 1770 lire
 1720 lire
 1690 lire
 1620 lire
 1570 lire
 1520 lire
 1470 lire
 1430 lire

(2) Juveniles May be paid a cost-of-living bonus up to 754 lire per month.

Note: Abatement at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) when full rations i.e. all meals are provided to the employee by the employing service.

APPENDIX "C" to AFHQ Admin Memo No. 34

SKILLED & UNSKILLED GRADES (SARDINIA)

<u>Classification</u>	<u>Hourly Rate</u> <u>lire</u>	<u>Daily Rate (8 hours)</u> <u>lire</u>
Skilled workers	9.90	79.00
Semi-skilled workers	9.58	76.60
Unskilled workers	7.35	58.60
Female workers	4.98	39.80
Apprentices	5.68	45.40

PROFESSIONAL & OFFICE GRADES (SARDINIA)

	<u>Monthly Rate</u>
College or Undergraduate with degree	4,000
High School Graduate	2,400
Others	1,250

3130

005

APPENDIX "H" to AFHQ ADM Memo No. 34 (cont'd)

2. Bonus for Italian Civilians Employed in Allied Hotels, Clubs and Restaurants and other Employees whose wage are paid partly in kind.

a. Adult Group

* Maximum Permissible bonus per month

Up to and including 3600 lire per month	1325 lire
From 3601 to 3700 lire	1275 lire
From 3701 to 3800 lire	1225 lire
From 3801 to 4900 lire	1175 lire
From 4901 to 5000 lire	1125 lire
From 5001 to 5100 lire	1075 lire
From 5101 to 5200 lire	1025 lire
From 5201 and above	975 lire

b. Juveniles May be paid a cost-of-living bonus up to 130 lire per month.

*. These maxima are liable to modification by the action of local Sa-Committees established in accordance with AFHQ Administrative Memorandum Number 25, 1945.

Declassified E.O. 12356 Section 3.3/HND No. 785015

423
ALLIED COMMISSION
OFFICE OF THE HEADQUARTERS COMMANDANT

SUBJECT: PERINO, LOUIS
TO: ESTAS BRANCH

File 73
11 November 1945

Above named has been screened by this office and is judged:

- ☒ suitable for employment.
- ☐ not suitable for employment.
- ☐ may be employed subject to further checking.
- ☐ employment held in abeyance for further investigation.

[Signature]
RECEIVED
FEB 20 1946

Internal Security Office 3128

0055

Declassified E.O. 12356 Section 3.3/RND No. 785015

42.3

72

H.Q.-VENEZIE REGION 72

7 Nov. 1945. Sub. ORARIO UNICO

SEE File No **3** . No^{re} 3127

0.0 5.6

Declassified E.O. 12356 Section 3.3/HND No. 785015

42.3
RESTRICTED

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM

25 October 1945

NUMBER 47

NOTICE OF TERMINATION OF EMPLOYMENT TO
CIVILIAN EMPLOYEES

1. As military requirements diminish, it becomes necessary to reduce the number of Italian civilian employees in Allied establishments. To make these reductions in force as orderly as possible, the employing services will give adequate notice of discharge whenever possible. It is suggested that manual workers be given a minimum of one week's notice, and that office workers be notified two weeks in advance of dismissal.

2. In no circumstances, however, will employees be paid in lieu of notice.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

/S/ C.W. Christensen
/C/ C.W. CHRISTENSEN
Colonel, AGO
Adjutant General

Reproduced by Headquarters
Allied Commission, G-1 Sec.
Civ. Pers., APO 394, 10 Nov. 1945

DISTRIBUTION
"B"

RESTRICTED

3126

0057

Declassified E.O. 12356 Section 3.3/HND No. 785015

423

File
70

Ref/42.3/61/Est

10 November 1945

Signora Eleonora Mirabelli Pecci
Via Palestro, 30
Rome

Dear Madam:

I am instructed by the Chief Commissioner to reply to your letter of 8 November regarding application for employment by yourself and your daughter. I regret to say that because of the progressive reduction of the activities of the Allied Military Government and of the Allied Commission in Italy, we are in the position of having to discharge employees who have been with us for some time and are, therefore, not able to offer employment to additional personnel.

Your application, however, is being retained on file and should conditions change you may be assured it will be considered.

3123

Sincerely yours,

NEWMAN H. FINE
Colonel
Deputy Executive Commissioner

TRANSLATION

Col. Fisher —
Will you handle 20
my name — pls

My dear General, 10/11

ms
cc

2 - 11 - 1942

72

I hope you will forgive my writing to you.

I am a niece of Pope Leo XIII, as I married Count Giovanni Pacci. Because of family misfortunes, most of our property in Carpinate was expropriated, and the present war has made our financial position still worse, so that my daughter aged 19, and myself would like to get a job in some office where you might perhaps have us taken. My daughter had a 'magistrale' diploma and speaks good English.

Trusting in your support, I thank you and remain,

Sincerely yours,

G. Eleonora Mirabelli Pesci

Home, via Palestro, 50

P.S. If required, we could produce references from some
priests.

3124

00 00
Misty Annunzio
Vorrei scusarmi se ^{90a} ~~tra~~
permetto la frequente
abbandon della sua nota
busta.
Sono provveduto al diploma
to Pontificia Leone XIII. ven
do elevato il Pap. ³¹²
Papa. Per aver avuto

Wesley di Linnich. Per
cui il nostro ricco patri-
monio in Carpinetto è
stato in una parte
espropriato, ed anche per
l'attuale uomo che ha
acresciuto maggiormente
i nostri disastri finanziari,
sia io che una mia
figliuola di anni 19

Desideremus - Tuesday 22nd
Teresa occupying house
unlike officer one h. h.
Katherine Siskinacci. Min
highly other ad avere of
B. Polono magister con
se. I understand discretion
Licens ad uno rap do
approqu. con un singu
mentes ad offi in

Disorder 00

Suma

George Washington Park

Park. Via Palace 30

L.H. 1945

Procedural system for
substance abuse and
de alk. Policy

HEADQUARTERS ALLIED COMMISSION

APO 800-2

G-1 SECTION CIVILIAN PERSONNEL

6 November 45

SUBJECT: Employment of Civilians

TO: Establishment Section
Capt. Barnes

1. Ref. your Request dated 30 Oct. 45
2. Approval is given to the employment of Perino, Luigi
as a Interp/Tech. at a rate
not exceeding 5390 Lire per ~~month~~ month Plus living bonus.

3. The minimum rate which is - Lire per day/month will
be paid for the first seven days, and may be increased commensurate with ~~the~~ 125
employee's skill and ability set out in para. 2 above. It is policy of this Head-
quarters, as determined by AFHQ Administrative Memorandum Nq. 47, dated
18th November 1944, that salaries of civilian employees will be increased gradually,
in accordance with their performance, rather than immediately increased to the
maximum on completion of the fourteen day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters,
dated 1st August 1944.

Effective 6 November 45

Edward D. Sullivan
EDWARD D. SULLIVAN

G-1 SECTION CIVILIAN PERSONNEL

6 November 45

SUBJECT: Employment of Civilians.

TO: Establishment Section
Capt. Barnes

1. Ref your Request dated 30 Oct. 45
2. Approval is given to the employment of Fering, Luigi
- as a Interp/Tech.
- not exceeding 5390 at a rate
- per month. Plus living bonus.

3. The minimum rate which is -- Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ Administrative Memorandum Nq. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

4. Your attention is directed to Office Memo. No. 13, this Headquarters, dated 1st August 1944.

Effective 6 November 45

Edward D. S. Sullivan
EDWARD D. S. SULLIVAN,
Major, Air Corps, USA
G-1 American.

785015

RESTRICTED

5348 SAC
DCA/gen

ALLIED FORCE HEADQUARTERS
APO 512

7-11-63

ADMINISTRATIVE MEMORANDUM

NUMBER 47

25 October 1945

NOTICE OF TERMINATION OF EMPLOYMENT TO
CIVILIAN EMPLOYEES

1. As military requirements diminish, it becomes necessary to reduce the number of Italian civilian employees in Allied establishments. To make these reductions in force as orderly as possible, the employing services will give adequate notice of discharge whenever possible. It is suggested that manual workers be given a minimum of one week's notice, and that office workers be notified two weeks in advance of dismissal.

2. In no circumstances, however, will employees be paid in lieu of notice.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

C. W. CHRISTENSEN
C. W. CHRISTENSEN
Colonel, AGS
Adjutant General

DISTRIBUTION:

C

3121

RESTRICTED

Declassified E.O. 12356 Section 3.3/MND No. 785015

HEADQUARTERS ALLIED COMMISSION

ESTABLISHMENT SEC 38

File

Date

FROM

TO

Deputy Ex. Commissioner

~~Mr~~ Staff Officer

Executive Officer (A)

Executive Officer (B)

G-1 (A)

G-1 (B)

G-4 (A)

G-4 (B)

Headquarters Commandant

Adjutant

FOR

Comment

Draft of reply

Investigation and report

Answer

Signature

Approval/Disapproval

Your Information

Your File

Return, please

→ G-1 Civilian Personnel ←
Noted.
~~Your info on system~~

3120

0067

Declassified E.O. 12356 Section 3.3/WND No. 785015

ADMINISTRATIVE - CIVIL COMMISSION
LTD. 351
ESTABLISHMENTS SECTION

FILE : 473

REF : 120/107/706

SUBJECT: Civilians employed by the Allies.

TO : Secretariat
General and Library
LTD. 351

25 July 1945



1. With further reference to your letter (reference 7144-3) of the 5th July 1945 regarding the question of the discharge of civilians employed by the Allied Forces.

2. It is now desired to inform you that this matter was only considered by the appropriate authority and while the problem was viewed with sympathy, it was decided that no guarantee of prior notice of dismissal could be undertaken, nor could consideration be given to the question of a discharge bonus. However, feasible, however, as much notice as possible will be given by employing services.

(sgd) E. B. McKinley

E. B. MCKINLEY
Brigadier General, USA
Vice-President

Copies to:
Chief Commissioner
Executive Commissioner
Establishments Section ✓

Approved 26/7/45

V. H. Braine

V. H. Braine
Director
Labour Sub-Commission

3119

0068

Declassified E.O. 12356 Section 3.3/NND No. 785015

42.3
ALLIED COMMISSION
INTER-OFFICE MEMORANDUM

SUBJECT: Forms-Request for Personnel

FILE NO.

23 July

1945

TO: Establishment Branch

1. Attached forms (Civ Pers Form 18) forwarded to your Section for future use as prescribed in ltr Civ Pers No.892 dated 13 July 1945.

2. Additional forms may be obtained from this office.

 E.P. THRODORF
1st Lt. AGD
Ass't G-1 (A)

3118

HEADQUARTERS
UNITED COMMISSION

Section
A 20 394

Reference No. _____ 1945

SUBJECT. Request for Civilian Personnel

TO . G-1 (A) Section Civilian Personnel.

1. Request that this office be assigned the following civilian personnel:

Proposed Grade _____
Total Required _____

LIST NECESSARY QUALIFICATIONS; MALES ☐ FEMALE ☐

When requesting Personnel in the Grade of Junior Administrative Assistant or any higher position CIV PERS FORM 2 will be used and attached as an inclosure to this form.

2. Applicants should be referred for interview to _____ located in Room _____ on the _____ floor.

3. In compliance with your Ltr Civ Pers No. 892 dated 3117 13 July 1945, may the below listed civilian be referred to this section for possible employment in the event that no suitable applicants are available;

Declassified E.O. 12356 Section 3.3/WND No. 785015

Proposed Grade _____

Total Required _____

LIST NECESSARY QUALIFICATIONS: MALES ☐FEMALES ☐

When requesting Personnel in the Grade of Junior Administrative Assistant or any higher position CIV PERS FORM 2 will be used and attached as an inclosure to this form.

2. Applicants should be referred for interview to _____

Located in Room _____ on the _____ floor.

3. In compliance with your Ltr Civ Pers No. 892 dated 3117 13 July 1945, may the below listed civilian be referred to this section for possible employment in the event that no suitable applicants are available;

Name _____

Address _____

Phone No. _____

Name _____

Rank _____

Designation _____

CIV PERS FORM 15
July 45

007100

Declassified E.O. 12356 Section 3.3/NND No. 785015

cc
AFD 3-4
G-1 Section Civilian Personnel

Ref Civ Pers/ 832

13 July 1949

Subject . Employment of Civilian Personnel

To . All Concerned.

63

1. As agreed at the Establishment Section Meeting of 9 July 1949, the employment of personnel for duty in this Headquarters building has been delegated to a greater extent to the office of G-1 Section Civilian Personnel.

2. So that fair consideration may be given to all prospective employees whom have already been registered with G-1 Section Civilian Personnel Office, independent recruiting as authorized, and practiced in the past will be minimized to the extent as mentioned below.

3. The attached form has been adopted for use in this Headquarters, and will be used by all Sections and Sub-Commissions requiring additional civilian staff. Recommended applicant will be contacted after a three day period if any difficulty or delay is experienced in the selection of satisfactory applicants already on file with this office.

4. Civilians will not be directed to this office, as has been the practice in the past, with a request for their employment. The above instructions - as outlined above, and set forth on CIV PERS FORM 18 will be complied with.

5. Additional forms (Civ Pers Form 18) may be obtained from this office.

3116

H. P. Theodore
H. P. THEODORE
1st Lt. AGD.
Asst G-1 (A).

DISTRIBUTION
"cc"

1 Incl.
CIV PERS FORM 18

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

Section

AFC 304

Reference No.

1945

SUBJECT: Request for Civilian Personnel

TO: G-1 (A) Section Civilian Personnel.

1. Request that this office be assigned the following civilian personnel:

Proposed Grade

Total Required

LIST NECESSARY QUALIFICATIONS: MALE ☐ FEMALE ☐

When requesting personnel in the grade of Junior Administrative Assistant or any higher position CIV-PAS FORM 2 will be used and attached as an enclosure to this form.

2. Applicants should be referred for interview to

located in Room on the floor.

1. In compliance with your letter CIV-PAS No. 892 dated 13 July 1945, may the below listed civilians be referred to this section for possible employment in the event that no suitable applicants are available:

5115

Alien personnel:

Proposed Grade _____

Total Required _____

LIST NECESSARY QUALIFICATIONS: MALE ☐ FEMALE ☐

Personnel requesting Personnel in the Grade of Junior Administrative Assistant or any higher position CIV PERS FORM 2 will be used and attached as an inclosure to this form.

3115

2. Applicants should be referred for interview to _____
located in Room _____ on the _____ floor.

3. In compliance with your Ltr Civ Pers No. 892 dated 13 July 1965, may the below listed civilian be referred to this position for possible employment in the event that no suitable applicants are available:

Name _____

Address _____

Phone No. _____

Name _____

Rank _____

Designation _____

CIV PERS FORM 13
July 65

HEADQUARTERS ALLIED COMMISSION

APC 394

G-1 Section Civilian Personnel

Ref Civ Para/884

3 July 1945

Subject. Annual Leave of Absence - Locally Employed Civilians.

To . All Concerned.

1. Attention is directed to paragraph 5 AFHQ Administrative Memorandum 47, dtd 16 Nov. 44.

"5. LEAVE

a. Annual Leave with Pay - Leave with pay at the rate of one half (1/2) day per month may be accumulated by monthly paid employees in clerical and administrative grades who have served the Armed Forces satisfactorily for six (6) months or more with the same Employing Service, to accrue from date of employment. Annual leave with pay will be granted to employees whose service has been satisfactory, and if the exigencies of the service permit. Annual leave with pay is not a basic right and cannot be allowed except under the above circumstances. No extra expense to the military unit or installation for the employment of a substitute will be allowed. Under no circumstances will pay in lieu of leave be given.

b. Leave Without Pay - Leave without pay may be granted for any period, under circumstances approved by the Commanding Officer of the military unit or establishment.

2. The attached form has been adopted for use in this Headquarters to insure that no civilian receives a surplus amount of authorized leave with pay, which may otherwise occur in the event of a transfer to another Allied unit or in a re-assignment to another section.

3. Each employing section will be required to complete form, and forward same to G-1 Section Civilian Personnel for approval prior to granting of leave.

4. Any leave with pay or otherwise, granted prior to issuance of these instructions, will be entered on enclosed form.

3-114

a. Annual Leave with Pay - Leave with pay at the rate of one half (½) day per month may be accumulated by monthly paid employees in clerical and administrative grades who have served the Armed Forces satisfactorily for six (6) months or more with the same Employing Service, to accrue from date of employment. Annual leave with pay will be granted to employees whose service has been satisfactory, and if the exigencies of the service permit. Annual leave with pay is not a basic right and cannot be allowed except under the above circumstances. No extra expense to the military unit or installation for the employment of a substitute will be allowed. Under no circumstances will pay in lieu of leave be given.

b. Leave without Pay - Leave without pay may be granted for any period, under circumstances approved by the Commanding Officer of the Military unit or establishment."

2. The attached form has been adopted for use in this Headquarter to insure that no civilian receives a surplus amount of authorized leave with pay, which may otherwise occur in the event of a transfer to another Allied unit or in a re-assignment to another section.

3. Each employing section will be required to complete form, and forward same to 3-1 Section Civilian Personnel for approval prior to granting of leave.

4. Any leave with pay or otherwise, granted prior to issuance of these instructions will be entered on inclosed form in the same manner and forwarded immediately to this office, where it will be placed in employees personnel file.

5. Additional forms may be had upon request directed to this office.

1 Incl.

Civilian Employee's Leave - Application Form.

DISTRIBUTION
WCM

R. P. Theodore
R. P. THEODORE
1st Lt. AGD.
Ass't 3-1 (A).

(Encl. 1. Ltr Civ Perm/SGM dtd 3 July 1945.

CIVILIAN EMPLOYEE'S LEAVE - APPLICATION FORM

NAME

IBENT NO.

EMPLOYED BY

DATE EMPLOYMENT BEGAN

LEAVES TAKEN, GRANTED OR REQUESTED
(Show Inclusive Dates)

From To Total Days

Requesting Authority & Reason
With Pay or Without Pay
(w/p) (w-o/p)

3113

(See Reverse Side)

1st IND.

SUBJECT: Leave of Absence for

To

Sub-Commission or Capt.

1. Leave without pay for days commencing

Declassified E.O. 12356 Section 3.3/NND No. 785015

LEAVE TABLE
(Show inclusive dates)
From To With Pay or Without Pay
(V/P) (W/O/P)

3113

(See Reverse Side)

(1)

1st 1st

EMPLOYEE, Leave of Absence for

To

Sub-Commission or Sect.

1. Leave without pay for days commencing

hereby authorized.

Date 1945

N. P. THEODORE
1st Lt. AUC.
ASST. 3-1 (A)

(To be submitted in duplicate)

CIV PERS FORM 17
July 45

0078

Declassified E.O. 12356 Section 3.3/NND No. 785015

ALLIED COMMISSION
INTER-OFFICE MEMORANDUM

SUBJECT: Civilian Employees.

FILE NO.

28 May 1947

TO : Establishment Sect.

1. Attached forms to be used when separation is effected.

2. Additional forms available upon request to this section.

4 Incls.

Civ Pers Form No. 8.

N. W. DRAGNETT
Lt. Col. AGO 3112
G-1 American

HEADQUARTERS
ALLIED COMMISSION

(SECTION)

APO 3434

601

Reference

Date

SUBJECT: Dismissal of Civilian Employees

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission

1. The following named employee of this Division will be dismissed with effect from

Name of Employee

Classification

Wage Rate

2. Employee is being dismissed for the following reasons:

- () Ceased operation.
- () Inefficiency
- () Insubordination
- () Dishonesty
- () Security
- () Reduction in staff
- () Remarks

3111

3. Employee has been instructed to report to Civilian Personnel Section for the purpose of obtaining required clearance.

(date)

Reference	Date
SUBJECT: Dismissal of Civilian Employees TO: Civilian Personnel Section, (Room 11 - Ground Floor) Headquarters, Allied Commission	
1. The following named employee of this Division will be dismissed with effect from	
Name of Employee	
Classification	
Wage Rate	
2. Employee is being dismissed for the following reasons: () Ceased operation () Inefficiency () Insubordination () Dishonesty () Security () Reduction in staff () Remarks	
3. Employee has been instructed to report to Civilian Personnel Section for the purpose of obtaining required clearance	
Name	
Rank	
Time	

3111

HEADQUARTERS ALLIED COMMISSION
APO 354
C-1 Civilian Personnel Section

SUBJECT: List of Civilian Employees as of 8 March 45.
TO :

CERICAL AND SUPERVISORY GRADES

Accountant	0
Asst. Deputy of Labor	12
Asst. Superv. of Labor	1
Asst. Purch. Agent	0
Book Keeper	31
Clerk	00
Draughtsman	14
Executive	22
Interp./General	78
Interp./Technical	34
Interp./Typist	135
Jr. Admin. Asst.	102
Professional	81
Sr. Admin. Asst.	55
Shop Superintendent	3
Sub./Professional	13
Teleph. Operator	2
Typist/Unorth. U.S.	4
Typist MIS	13
	682

CLASSIFIED ARTISANS AND SKILLED GRADES

Foreman skilled grades	15
Chief Foreman unskilled (above)	3
Blacksmith	5
Boilerman	3
Brick layer	

3110

591

SECRET

Declassified E.O. 12356 Section 3.3/NND No. 785015

3110

Accountant	9
Asst. Deputy of labor	9
Asst. Suprv. of labor	1
Asst. Purch. Asst.	2
Book Keeper	31
Clerk	60
Draughtsman	14
Executive	22
Interp/General	76
Interp/Technical	34
Interp/Typist	135
Jr. Admin. Asst.	100
Professional	51
Pr. Admin. Asst.	58
Shop Superintendent	3
Sub/Professional	13
Teleph. Operator	3
Typist/Short. S.S.	4
Typist NIS	13

652

CLASSIFIED ARTISANS AND SKILLED GRADES

Foreman skilled grades	15
Chief Foreman unskilled labor	3
Blacksmith	6
Boilerman	3
Brick layer	1
Carpenter	13
Chauff/Neck	226
Driver	30
Electrician	16
Elevator Mech.	3
Glazier	1
Greaser	13
Joiner	2
Laborer	256
Mason	2
Mechanic	78
Asst/Neck.	9
Messenger	45
Painter	3
Photo Developer	2

CLASSIFIED ARTISANS AND SKILLED CHAUFFES (cont'd)

Tailor
Plumber
Time Keeper
Tyre treader
Storeman
Store Keeper
Upholsterer
Watchman
Washer Machine
Welder
Artisans Mate (helper)
Foreman unskilled labor

1 5 9 7 8
12 1 2 14 3 2 4
787

MESSES AND CLUES CHAUFFES

Bell-boy
Cook
Head Cook
Asst. Cook
Dishwasher
Handyman
Housekeeper
Laundryman
Laundress
Linen Hand
Manager Mess
Waiter
Waitress
Cambermaid
Asst. Waiter
Interpreter
Electrician
Boilerman
Porter
Mason
Plumber
Carpenter

1 23 8 1 1 5 12 1 3 1 1 10 4 24 1 1 2 1 4 1 1 1
109

3109

58

MEN'S AND CLUBS GRADES

Bell-boy
Cook
Head Cook
Asst. Cook
Dishwasher
Handyman
Housekeeper
Laundryman
Laundress
Linen Hand
Manager Mess
Waiter
Waitress
Cambermaid
Asst. Waiter
Interpreter
Electrician
Boilerman
Porter
Mason
Plumber
Carpenter

GRAND TOTAL 1549

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

3109

ADJUTANT DEPARTMENT

Interp/Typist	2
Typist	1
Messenger	1
	<u>4</u>

AIR S/C.

Interp/Typist	2
Sr. Admin. Asst.	1
Jr. "	1
Interp/General	1
	<u>5</u>

AGRICULTURE S/C.

Interp/Typist	2
Sr. Admin. Asst.	8
Clerk	5
Executive	2
Jr. Admin. Asst.	5
Professional	1
	<u>25</u>

BILLING OFFICER

Sr. Admin. Asst.	1
Interp/Typist	1
Book Keeper	1
	<u>3</u>

C.C.G. OFFICE STAFF

Interp/General	4
Interp/Typist	5
Typist	1
Clerk	2
Jr. Admin. Asst.	2
Interp/Tech.	1
Laborer	7
	<u>21</u>

CIVIL AFFAIRS

Interp/Typist	2
Interp/Tech.	1

CHIEF CC. ISSIONER

Sr. Admin. Asst.	1
------------------	---

COMMERCE S/C.

Executive	7
Interp/Typist	14
Jr. Admin. Asst.	10
Professional	5
Sub/Professional	3
Interp/General	1
Accountant	2
Clerk	1
Messenger	1
	<u>44</u>

COMMUNICATIONS

Jr. Admin. Asst.	3
Clerk	1
Teleph. Oper.	2
Sr. Admin. Asst.	2
Interp/Typist	1
Tech/Interp.	1
Typist	1
Messenger	1
	<u>13</u>

ECONOMIC SECTION

Clerk	3
Book Keeper	1
Sub/Professional	1
Jr. Admin. Asst.	3
Sr. "	3
Executive	1
Interp/Tech.	1
Interp/Typist	1
	<u>14</u>

EDUCATION S/C.

Clerk	3
Sr. Admin. Asst.	2
Tech/Interp.	1
Intern/Student	1

3102

AGRICULTURE S/C.

Interp/Typist 2
 Sr. Admin. Asst. 6
 Clerk 5
 Executive 2
 Jr. Admin. Asst. 5
 Professional 3
25

BULLETING OFFICER

Sr. Admin. Asst. 1
 Interp/Typist 1
 Book Keeper 1
3

C.C.O. OFFICE STAFF

Interp/General 4
 Interp/Typist 5
 Typist 1
 Clerk 1
 Jr. Admin. Asst. 2
 Interp/Tech. 1
 Laborer 7
21

CIVIL AFFAIRS

Interp/Typist 2
 Interp/Tech. 1
 Interp/Gen. 3
 Clerk 2
7

CHIEF OF STAFF

Messenger 6
 Interp/Tech. 1
 Interp/Typist 2
 Interp/Gen. 2
 Sr. Admin. Asst. 1
12

COMMUNICATIONS

Jr. Admin. Asst. 3
 Clerk 1
 Teleph. Oper. 2
 Sr. Admin. Asst. 2
 Interp/Typist 1
 Tech/Interp. 1
 Typist 1
 Messenger 1
13

ECONOMIC SECTION

Clerk 3
 Book Keeper 1
 Sub/Professional 1
 Jr. Admin. Asst. 3
 Sr. " 3
 Executive 2
 Interp/Tech. 1
 Interp/Typist 1
14

EDUCATION S/C.

Clerk 3
 Sr. Admin. Asst. 2
 Tech/Interp. 1
 Interp/Typist 1
 Typist/Short. S.S. 3
 Professional 1
11

ESTABLISHMENT SECT.

Clerk 2
 Book Keeper 1
 Jr. Admin. Asst. 2
 Sr. " 1
 Executive 1
 Interp/Gen. 1
8

FINANCE PROPERTY CONTROL

Jr. Admin. Asst.	5
Draughtsman	1
Laborer	2
Book Keeper	$\frac{1}{2}$
	<u>9</u>

FINANCE BUDGET

Book Keeper	5
Sub/Professional	1
Jr. Admin. Asst.	2
Tech/Interp.	3
Professional	1
Accountant	$\frac{1}{2}$
	<u>13</u>

FINANCE S/C.

Sub/Professional	1
Jr. Admin. Asst.	6
Sr. Admin. Asst.	1
Tech/Interp	2
Book Keeper	2
Interp/Typist	6
Clerk	1
Executive	$\frac{1}{2}$
	<u>20</u>

FINANCE A.T.A.

Jr. Admin Asst.	2
Bookkeeper	3
Interp/Typist	2
Interp/General	$\frac{1}{2}$
	<u>8</u>

FINANCE ACCOUNTING SECT.

Sub Professional	1
Bookkeeper	$\frac{6}{7}$

0-1 AMERICAN

Sr. Admin Asst.	1
Jr. Admin Asst.	$\frac{1}{2}$

0-1 BRITISH

Jr. Admin Asst.	1
Interp/Typist	1
Clerk	1
Interp/General	$\frac{2}{7}$

0-1 CIV. PASS. SECT.

Messenger	1
Jr. Admin. Asst.	1
Sr. Admin. Asst.	2
Accountant	1
Book Keeper	1
Typist	1
Clerk	1
Interp/Gen.	$\frac{1}{10}$

0-4 AMERICAN

Jr. Admin. Asst.	1
Sr. " "	1
Tech/Interp.	2
Interp/Typist	2
Clerk	1
Typist	$\frac{2}{9}$

0-4 Dr. HQ STORES

Storekeeper	5
Laborer	$\frac{6}{11}$

0-4 BR.

Interp/Typist	3107
Clerk	2
Interp/Gen.	4

cont'd - Hq. Comdt.

Interp/Typist	1
Clerk	3
Store Keeper	2
Asst. Purch. Agent	1
Messenger	10
	<u>54</u>

INDUSTRY S/C.

Jr. Admin. Asst.	5
Sr. "	4
Tech/Int.	2
Interp/Typist	17
Clerk	2
Executive	2
Interp/Gen.	12
Professional	16
Draughtsman	1
	<u>61</u>

INDUSTRY FIRE SECT.

Asst. Deputy of Labor	1
Storeman	7
Laborer	1
Sr. Admin. Asst.	2
Jr. "	1
Asst. Sup. of Labor	1
Executive	1
Interp/Gen.	1
Interp/Typist	1
Book Keeper	1
Professional	1
	<u>18</u>

INFORMATION DIVISION

Typist	1
Interp/Typist	1
Clerk	3
Professional	3
Jr. Admin. Asst.	2
Draughtsman	1
	<u>9</u>

LAND FORCE S/C. (MMIA)

Clerk	3
Interp/Typist	10
Typist	1
Cook	1
Interp/Gen.	4
House Keeper	1
Handyman	1
	<u>21</u>

LEGAL S/C.

Professional	3
Interp/Typist	1
Typist	1
Tech. Interp.	1
Sr. Admin. Asst.	1
	<u>7</u>

LIAISON DIVISION

Interp/Typist	1
---------------	---

LOCAL GOVERNMENT

Sr. Admin. Asst.	1
Clerk	2
Interp/Typist	2
Typist	2
Tech/Interp.	1
Sr. Admin. Asst.	1
	<u>10</u>

MEDICAL DETACH. (A)

Professional	2
Jr. Admin. Asst.	2
Cook	1
	<u>5</u>

Jr. Admin. Asst.	1
Clerk	1
	<u>2</u>

Clerk	2
Executive	2
Interp./Gen.	12
Professional	16
Draughtsman	1
	<u>61</u>

INDUSTRY TIME SECT.

Asst. Deputy of Labor	1
Storeman	7
Laborer	1
Sr. Admin. Asst.	2
Jr. " "	1
Asst. Sup. of Labor	1
Executive	1
Interp./Gen.	1
Interp./Typist	1
Book Keeper	1
Professional	1
	<u>18</u>

INFORMATION DIVISION

Typist	1
Interp./Typist	1
Clerk	3
Professional	1
Jr. Admin. Asst.	2
Draughtsman	1
	<u>9</u>

LABOR S/C.

Jr. Admin. Asst.	3
Professional	2
Clerk	1
Interp./Typist	2
Typist	2
Sub/Prof.	1
Tech/Interp.	2
Book Keeper	1
Messenger	1
	<u>14</u>

LIAISON DIVISION

Interp./Typist	1
----------------	---

LOCAL GOVERNMENT

Jr. Admin. Asst.	1
Clerk	2
Interp./Typist	2
Typist	2
Tech/Interp.	1
Sr. Admin. Asst.	12
	<u>10</u>

MEDICAL DETACH. (A)

Professional	2
Jr. Admin. Asst.	2
Cook	1
	<u>5</u>

MEDICAL DETACH. (B)

Jr. Admin. Asst.	1
Clerk	2
	<u>3</u>

CONVICTS FINE ARTS

Photo Developer	2
Shop Superintendent	1
Jr. Admin. Asst.	1
Sr. " "	2
Professional	1
Interp./Typist	1
Typist	1
	<u>9</u>

O.C. BRITISH DETACH.

Tailor	1
Jr. Admin. Asst.	1

Cont'd - G.O. Sr. Detach.

Laborer	2
Carpenter	7
Painter	4
	<u>1</u>
	14

O.C. AMERICAN DETACH.

Watchman	1
Interp/Typist	1
Laborer	4
Electrician	2
Store Keeper	<u>1</u>
	9

OFFICE SPACE (P)

Laborer Female 123

OFFICE SPACE (M)

Chief Foreman	2
Foreman	2
Laborer	24
Blacksmith	4
Upholster	1
Plumber	4
Head Cook	1
Cook	1
Electrician	4
Sub/Professional	3
Waiter	14
Mason	2
Carpenter	5
Joiner	2
Manager	1
Boilerman	3
Store Keeper	1
Glazier	1
Elevator Mech.	1
Watchman	<u>1</u>
	77

PATRIOTS BRANCH

54

Sr. Admin. Asst.	1
Clerk	2
Draughtsman	1
Professional	6
Tech/Interp.	1
Sub/Professional	2
Laborer	4
Plumber	<u>1</u>
	20

PUBLIC SAFETY

Interp/Typist	1
Sr. Admin. Asst.	1
Jr. " "	3
Clerk	1
Interp/General	<u>4</u>
	10

PUBLIC WORKS

Jr. Admin. Asst.	8
Professional	8
Tech/Interp.	2
Interp/Typist	12
Sr. Admin. Asst.	4
Interp/Gen.	6
Draughtsman	<u>8</u>
	48

REQUISITION DIVISION

Interp/General	1
Accountant	<u>1</u>
	2

S-1

Typist	2
Sr. Admin. Asst.	2
Jr. " "	<u>3</u>
	7

<u>OFFICE SPACE (P)</u>		123
Laborer Peasle		
<u>OFFICE SPACE (M)</u>		
Chief Foreman	2	
Foreman	2	
Laborer	24	
Bicksmith	4	
Upholster	1	
Plumber	4	
Head Cook	1	
Cook	1	
Electrician	4	
Sub/Professional	3	
Waiter	14	
Mason	2	
Carpenter	5	
Joiner	2	
Manager	1	
Boilerman	3	
Store Keeper	1	
Glasier	1	
Elevator Mech.	1	
Trickman	1	
	<u>77</u>	
<u>PATHWAYS BRANCH</u>		
Interpreter	1	
Sr. Admin. Asst.	1	
Interp/Typist	<u>1</u>	
<u>PUBLIC RELATIONS</u>		
Typist	2	
Sr. Admin. Asst.	2	
Clerk Interp.	1	
Messenger	<u>2</u>	
	<u>7</u>	
<u>PUBLIC HEALTH</u>		
Typist	1	
Interp/Typist	1	
<u>PUBLIC WORKS</u>		
Jr. Admin. Asst.	8	
Professional	8	
Tech/Interp.	2	
Interp/Typist	12	
Sr. Admin. Asst.	4	
Interp/Gen.	6	
Draughtsman	<u>8</u>	
	<u>48</u>	
<u>REQUISITION DIVISION</u>		
Interp/General	1	
Accountant	<u>1</u>	
	<u>2</u>	
<u>8-1</u>		
Typist	2	
Sr. Admin. Asst.	1	
Jr. " "	<u>1</u>	
	<u>34</u>	
	<u>45</u>	
<u>8-4</u>		
Laborer	9	
Carpenter	1	
Foreman Laborer	1	
Chief Foreman	<u>1</u>	
	<u>12</u>	
<u>SECURITY BRANCH</u>		
Interp/General	5	
Jr. Admin. Asst.	7	
Tech/Interp.	2	
Typist	5	
Clerk	<u>2</u>	
	<u>21</u>	
<u>SUPPLY GARAGE</u>		
Mechanics	77	

cont'd - Super Cargo

Driver	77
Chauff/Mech.	30
Washer Machine	223
Welder	13
Greaser	3
Clerk	12
Accountant	5
Jr. Admin. Asst.	1
Typist	1
Foreman Elect.	3
Artisan Mate(helper)	2
Storekeeper	2
Blacksmith	3
Foreman welder	2
Asst. Mech.	2
Book Keeper	9
Interp/Tech.	3
Time Keeper	3
Foreman tyre	1
Interp/Gen.	2
Tyre treader	7
Foreman Mech.	8
Electrician	9
Laborer	24
Foreman Laborer	1
Asst. Purch. Agent	1
Brick layer	1
Painter	1
Carpenter	1
Interp/Typist	2
Foreman Greaser	1
Elevator Mech.	1
Foreman Washer	1
Shop Superint.	2
	<u>458</u>

SUPPLY OFFICER

Laborer	32
Jr. Admin. Asst.	1
Clerk	2
Storekeeper	1

TRANSPORTATION LIAISON OFFICER
CIVITAVECCHIA

Chauff/Mech.	1
Laborer	1
Interp/Typist	1
Waitress	1
	<u>4</u>

TRANSPORTATION S/O. RAIL SECT.

Typist Shorth. S.S.	1
Typist	1
Interp/Tech.	1
Interp/Typist	1
	<u>4</u>
	<u>7</u>

TRANSPORTATION - LANCIA BUSES

Laborer	1
Jr. Admin. Asst.	1
Sr. "	1
Driver/Mech.	1
Storeman	1
Chauff/Mech.	1
Tech/Interp.	1
Professional	1
Interp/Typist	1
Washer	1
	<u>10</u>

COMPANY "T" 267TH REGT.

Typist	1
Tech/Interp.	1
Jr. Admin. Asst.	1
Clerk	1
Interp/Sen.	4
Carpenter	1
Interp/Typist	1
Cook	1
Laborer	9
Dish washer	1
Mechanic	1
Electrician	1

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Declassified E.O. 12356 Section 3.3/NND No. 785015

<u>TRANSPORTATION - LANCIA WORKS</u>	
Blacksmith	2
Foreman Welder	2
Asst. Mech.	9
Book Keeper	3
Interp/Tech.	1
Time Keeper	3
Foreman Tyre	2
Interp/Gen.	7
Tyre treader	8
Foreman Mech.	9
Electrician	24
Laborer	1
Foreman Laborer	1
Asst. Purch. Agent	1
Brick layer	1
Painter	1
Carpenter	1
Interp/Typist	2
Foreman Greaser	1
Elevator Mech.	1
Foreman Washer	1
Shop Superint.	2
	<u>458</u>

SUPPLY OFFICER

Laborer	32
Jr. Admin. Asst.	1
Clerk	1
Storekeeper	1
Carpenter	1
	<u>36</u>

TRANSPORTATION S/C.

Book Keeper	5
Interp/Typist	16
Accountant	3
Sr. Admin. Asst.	6
Jr. Admin. Asst.	6
Executive	3
Asst. Deputy of Labor	1
Draughtsman	2
Messenger	2
Typist	1
Clerk	1
	<u>46</u>

Interp/Typist	1
	<u>4</u>
	<u>7</u>
<u>TRANSPORTATION - LANCIA WORKS</u>	
Laborer	1
Jr. Admin. Asst.	1
Sr. " "	1
Driver/Mech.	1
Storeman	1
Chauff/Mech.	1
Tech/Interp.	1
Professional	1
Interp/Typist	1
Teacher	1
	<u>10</u>

COMPANY "T" 2675TH REGT.

Typist	1
Tech/Interp.	1
Jr. Admin. Asst.	1
Clerk	1
Interp/Gen.	4
Carpenter	1
Interp/Typist	1
Cook	3
Laborer	9
Dish Washer	1
Mechanic	1
Electrician	1
	<u>30</u>

3184

COMPANY "T" CIVITAVECCHIA

Laborer	2
Interp/Typist	2
Cook	1
	<u>4</u>
<u>WAR MATERIAL DISP. I. P. O. E.</u>	
Clerk	4
Jr. Admin. Asst.	6
Tech/Interp.	3
Sr. Admin. Asst.	1
Interp/Typist	2
Typist	2
Interp/Gen.	1
	<u>20</u>

0096

Declassified E.O. 12356 Section 3.3/NND No. 785015

521

3103

BILLETTS GENERAL

Cook	10
Waiter	5
Electrician	2
Housekeeper	10
Chambermaid	24
Boilerman	1
Waitress	3
Porter	4
Asst. Cook	1
Cook Man	3
Handyman	4
Mason	1
Plumber	1
Mail-boy	1
Laundress	3
Carpenter	1
Asst. Waiter	1
Laundryman	1
Interpreter	1
Linen Hand	1
Head Cook	1
	<u>79</u>

OFFICE SPACE SECT.

dr. Admin. Asst.	1
Typist	1
Clerk	<u>1</u>
	3

Declassified E.O. 12356 Section 3.3/NND No. 785015

3103

Plumber	1
Bell-boy	1
Laundress	1
Carpenter	3
Asst. Waiter	1
Laundymen	1
Interpreter	1
Linen Hand	1
Head Cook	1
	79

OFFICE SPACE SECT.

Jr. Admin. Asst.	1
Typist	1
Clerk	1
	3

Declassified E.O. 12356 Section 3.3/HND No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

(1) 5/15/45 Day

(2) File

51

Ext. 571

1 March 1945

Office Memo:

TO : Establishment Branch.

1. Attached herewith Civ. Pers. Form 8 forwarded to your office for your future use in the cases of separations

2. Additional copies may be obtained from this office upon request.

Incl. (8) Civ. Pers. Form n.8

R. T. UHLER
Lt. Col. AGD
G-1 American.

3162

Declassified E.O. 12356 Section 3.3/NND No. 785015

HEADQUARTERS ALLIED COMMISSION

(SECTION)
A P O B04

Reference

Date

SUBJECT: Dismissal of Civilian Employees.

TO: Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect
from

Name of Employee:

Classification

Wage Rate

2. Employee is being dismissed for the following reasons:

() Ceased operation.

() Inefficiency.

() Insubordination.

() Dishonesty.

() Security.

() Reduction in staff.

() Remarks.

3. Employee has been instructed to report to Civilian Personnel Section
(date) for the purpose of obtaining required clearance.

Name

Rank

Title

~~NOTE - This form must be submitted in duplicate.~~

Declassified E.O. 12356 Section 3.3/SND No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 39A
RETAILING SECTION

EXT: 302

Lin

42.3/50/EXT

3 March 1945 50

SUBJECT: Recommendation of Mario Napoleone Branciaglia.

TO : A C of S, O-5, AFM

1. Acknowledgement is made of your O-5: 2304-17, of 22 February, subject as above.

2. The contents thereof have been noted, and the Commission will be glad to consider the possibility of making use of Sig. Branciaglia's services, should the occasion arise.

leaf
WESLEY R. FINE,
Colonel
Deputy Executive Commissioner

3100

Declassified E.O. 12356 Section 3.3/WND No. 785015

ESTAB SECTION

FEB 24 1945

42.3/21

1036

ALLIED FORCE HEADQUARTERS
G-5 Section
APO 512

HNT/nch

22 February 1945

G-5: 230.4-17

SUBJECT: Recommendation of Mario Napoleone Brancieglio.

TO : Chief Commissioner, Allied Commission, APO 394.

The attached correspondence is forwarded for your information and such action as you deem appropriate.

For the Asst. Chief of Staff, G-5:

H. R. Thompson
H. R. THOMPSON,
Captain, CAC.
Estab. & Pers. Off. (A).

1 Incl:
CCAC GENERAL 3, 16 Feb 45
w/1 Incl.

HEADQUARTERS
2 FEB 1945
A. C.

3099

Declassified E.O. 12356 Section 3.3/NND No. 785015

COMBINED CIVIL AFFAIRS COMMITTEE

Washington, D. C.



CCAC GENERAL 3, 16 February 1945

From: CCAC

To: FILED

Subject: Recommendation of Mario Napoleone Brandiaglia

The following is forwarded for your information and such action as you deem appropriate:

Letter from Cyrus S. Eaton to Robert P. Patterson, Under Secretary of War, dated 7 February 1945.

CCAC Secretariat

3098

Declassified E.O. 12356 Section 3.3/NND No. 785015

ALLIED FORCE HEADQUARTERS
G-5 Section
APO 512

MRT/nch

22 February 1945

G-5: 230.4-17

SUBJECT: Recommendation of Mario Napoleone Brancaglia.
TO : Chief Commissioner, Allied Commission, APO 324.

The attached correspondence is forwarded for your information and such action as you deem appropriate.

For the Asst. Chief of Staff, G-5:

[Signature]
R. R. THOMPSON,
Captain, CAC.
Estab. & Pers. Off.(a).

1 Incl:
CCAC GENERAL 3, 16 Feb 45
w/1 incl.

3097

785015

CO
CYRUS B. EATON
FERNHILL HOUSE
CLEVELAND 13, OHIO

WAR DEPARTMENT

9 - FEB 1945

Office Under Secretary

February 7, 1945.

Dear Judge Patterson:

I should like to recommend to you my niece's husband, Mario Napoleone Brenciaglia, who lives at 162 Via Flaminia in Rome. I believe he could be of very great service to our Army and Government in handling important matters with the Italian people, for he has a deep understanding of the political, ecclesiastical and commercial aspects of Italian affairs.

Brenciaglia is a lawyer by profession. One of his ancestors was a sister of one of the Popes, while another was a sister of Napoleon. My niece is a graduate of Mt. Holyoke College, and had two years of postgraduate work at Yale University. The Brenciaglias have three children, whom they plan to educate in America.

Sincerely yours,

Cyrus Eaton

Hon. Robert F. Patterson,
Under Secretary of War,
Washington, D. C.

3096

1. Checked by phone of
G-1 (Civ). They all

1530 h

1 Feb

2. Checked by phone of
G-1 (Civ). Referred
bus. Boz, twice, so far
no results.

1615 h

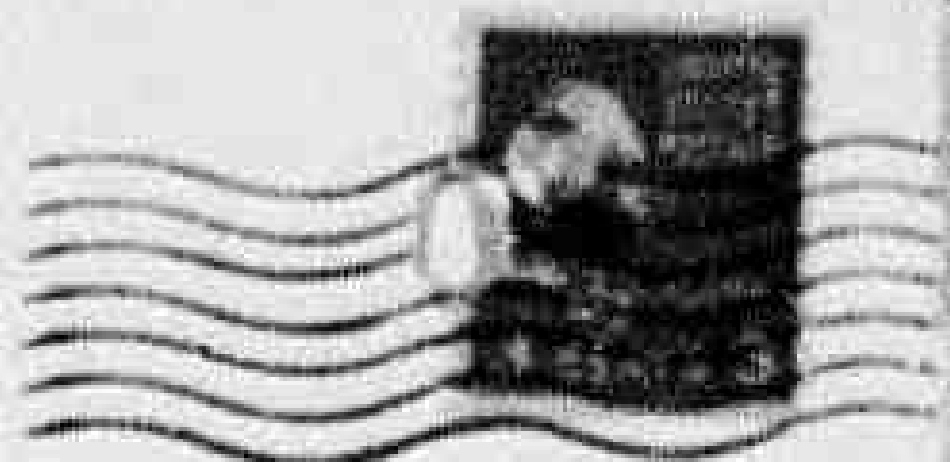
12 Feb

2

3094

Declassified E.O. 12356 Section 3.3/NND No. 785015

00



Hon. Robert P. Patterson,

Under Secretary of War,

WASHINGTON, D. C.

3093

0107

Declassified E.O. 12356 Section 3.3/NND No. 785015

S: 7 February

to check w/6 - w Pers

Declassified E.O. 12356 Section 3.3/MND No. 785015

ARTHUR WINSTEAD
Box 10000, Memphis

PO BOX 10000
MEMPHIS, TENNESSEE

Col. Fiske
Procure 5 -
Congress of the United States
House of Representatives
Washington, D. C.

cc 122
MILITARY AFFAIRS COMMITTEE
SUBCOMMITTEES
ARMY, AIR FORCE, NAVY, MARINE CORPS,
AND COAST GUARD
ARMY ORGANIZATION, DISCIPLINE, AND
REGULATIONS
NATIONAL GUARD AND ORGANIZED
RESERVES
THINKING VETERAN AFFAIRS LEGISLATION

45
December 16, 1944

Rear Admiral Ellery Stone, USN
Chief Commissioner
Allied Commission
Rome

My Dear Admiral Stone:

I trust that you will pardon my selecting this method of informing you of my interest in Mrs. M. Bozzi, of Via Polonia 9, Rome. During my very short visit to your city it has been my pleasure to meet this lady and spend an evening in her home with a very old friend who lives at the above address.

Inasmuch as Mrs. Bozzi is interested in locating a position and in view of the recommendations that have been made in her behalf by Mr. G. C. Phillips, who I have known and had extreme confidence in for many years, I shall greatly appreciate any consideration you may show her. I feel sure you will find her to be very cooperative and hope it will be convenient for you to find a place for her in your organization.

Hoping for you the best Christmas and New Year,
I am,

Sincerely,

Arthur Winstead
Arthur Winstead

3092

859 789

423
6:00 PM
24 Jan
HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION
ALLIED CIVILIAN PERSONNEL

PHONE : 223

6:00 PM
6:00 PM
Mr. Lohman 44
INRA ATTC 57640
Miss Gorman

file

AGE/ORD
20 January 1945

SUBJECT : Classification of Allied Civilians working with A.C.
TO : Deputy Chief of Staff and Vice President,
Establishment Section.

1. Request a meeting of Civilian Personnel Directors and Allied Commission G-1's be called to agree upon following items:

- A. Qualifications of Civilians who will count against Officer and EADA ceilings.
- B. Specific border line cases.
- C. Status of various civilian agencies working with A.C.

2. This office now has available much of the material that made previous decision in these matters very difficult. It is felt that these agreements are now necessary to prevent further complication in the civilianization of A.C.

3091

by Mustang -
2 copies - please
arrange

J. W. Cunliffe
J. W. CUNLIFFE
Major, A.G.D.
Director

785015

PHONES : 223

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION
ALLIED CIVILIAN PERSONNEL

MP/Gen
25 January 1945

SUBJECT : Classification of Allied Civilians working with A.C.
TO : Deputy Chief of Staff and Vice President,
Establishment Section.

1. Request a meeting of Civilian Personnel Directors and Allied Commission G-1's be called to agree upon following items:

- A. Qualifications of Civilians who will count against Officer and EMDR ceilings.
- B. Specific border line cases.
- C. Status of various civilian agencies working with A.C.

2. This office now has available much of the material that made previous decision in these matters very difficult. It is felt that these agreements are now necessary to prevent further complication in the civilianization of A.C.

3090

J. M. GILFILLAN
Major, A.C.D.
Director

Declassified E.O. 12356 Section 3.3/NND No. 785015

RESTRICTED

CITE MAG 184
JAN 22

AICOM SHELIA REGION (DAPR)

NO AICOM

FOR INFORMATION ONLY
C/9006
JAN 23/010
AGST 1988

43

RESTRICTED.

Para 1. Subject is your signal 215 of 20 January.

Para 2. Insurance cards not repeat not received

RLT

ACTION 5-1 (A)
INFO A/9006/1887
CITE C/9006/1887
NOT SEC
FILE (2)
FLOW

3089

RESTRICTED

HEADQUARTERS
97 JANUARY
A C

HEADQUARTERS ALLIED COMMISSION

AFD 394

3-1 Section Civilian Personnel

Ref. Civ Pers/268

Subject: Social Insurance Coverage for Italian Civilians
Employed Directly by Allied Forces.

To : See Distribution.

The Italian Government has agreed to pay for and to provide social insurance benefits for Italian Civilians employed directly by the Allied Forces. The following is published for the guidance and information of employing Sections of Headquarters Allied Commission, and does not necessarily imply that Regions are compelled to adopt this method of appliance.

1. Except in unusual cases where separate arrangements must be made, this office will not as a point of centralization, and will assist in filing, records, cards, etc., as set forth in Administrative Memorandum Number 61, attached as an appendix to this letter.

2. To expedite payment of Social Insurance to an employee who might be entitled to same, all Regions are strictly requested to comply with the following, (as contained in Headquarters Allied Commission Office memo No. 17, dated 1 Aug. 44):

"In those cases in which separation is desired, the employee will be sent to Civilian Personnel with a memorandum detailing the reasons for separation. At the same time a final Payroll Form (FP/4) should be completed."

(a) This is extremely important in determining 3089 or no employee is eligible for unemployment compensation. Therefore, letter must include reasons for separation.

(b) When employment terminates or is interrupted by illness, accident or other compensatory contingency, including Section will request 3089

42

8 January 1945

Lab. Portier

provide social insurance benefits for Italian Civilian employees directly by the Allied Forces. The following is published for the guidance and information of employing Sections of Headquarters Allied Command, and does not necessarily imply that Regions are compelled to adopt this method of appliance.

1. Except in unusual cases where separate arrangements must be made, this office will act as a point of centralization, and will maintain files, records, cards, etc., as set forth in Administrative Memorandum Number 61, attached as an appendix to this letter.

2. To expedite payment of Social Insurance to an employee who might be entitled to same, all Sections are strictly requested to comply with the following, (as contained in Headquarters Allied Command Office memo No. 15, dated 1 Aug. 44):

"In those cases in which separation is desired, the employee will be sent to Civilian Personnel with a memorandum detailing the reasons for separation. At the same time a Final Payroll Form (PFY/4) should be completed."

(a) This is extremely important in determining ³⁰⁸⁸ or not employee is eligible for unemployment compensation. Therefore, letter must include reasons for separation.

(b) When employment terminated or is interrupted by illness, accident or other compensatory contingency, employing Section will forward notification to this office. This Section will complete and certify card, (Form SI-1) and forward same to appropriate Section, who in turn will forward it to employee. Before card is sent contains instructions for employee and guidance.

(c) In the case of workers who wish out on the job, or otherwise absent themselves without due reasons, Sections are requested to notify this office in writing. At such a time this office will place his social insurance card (Form SI-1) in a suspense file for a period of 30 days. If worker fails to return during this allotted period of time, existing insurance rights will be considered forfeited and card will be destroyed.

Ltr 266, 3-1 Civ Para datd 8 Jan 45 cont'd.

3. In the event of an employee requesting any benefits for members of his family, a memorandum is to be forwarded to this office giving employee's and father's name. The proper certificates (51-2) will be returned to Section to be given to employee. Civilians will not be sent to this office unless so requested.

4. A notice to workers informing them of this new benefit will be posted in prominent places throughout the building. A copy of notice, with specific instructions for Allied Commission employees, is attached for posting in individual offices.

R. T. Miller

R. T. MILLER
Lt. Col. AGC.
3-1(A)

1 Incls.

Incl. -1- AFHQ Admin Memo No. 61
(Appendix A-3-C-3)

Incl. -2- AFHQ Admin Memo No. 61
(Appendix B Italian Translation)

Incl. -3- Ltr, Notice to Workers.

DISTRIBUTION

CD

TOP SECRET

Declassified E.O. 12356 Section 3.3/NND No.

785015

employees, is attached for posting in individual offices.

R. T. Miller

R. T. MILLER
17. Col. JGE.
9-1(A)

3 Incls.

Incl.-1- AFHQ Admin Memo No. 61
(Appendix A-3-C-D)

Incl.-2- AFHQ Admin Memo No. 61
(Appendix D Italian Translation)

Incl.-3- Dir. Notice to Workers.

DISTINCTION

RD

785015

SCIENTIFIC PUBLICATIONS, INC., 415 N. 3rd St., Philadelphia, Pa. 19106

ALLIED STATE MAGNETICS
A.S.C. '12

THE UNIVERSITY OF CHICAGO

16 December 1977

Social Security Number

- [illegible]

- (1) illness of worker or of member of his family (free medical care not indemnity for worker during illness).
- (2) unemployment (indemnity)
- (3) tuberculosis (free medical care and indemnity)
- (4) partner and child (domestic help)
- (5) invalidity and old age (retirement)

b. In addition, certain compensation for extraordinary injury or death will constitute an instantly provided cash or other reimbursement (outside of estate or tax) referred to in section 101(a)(9)(B)(ii) if the death is caused by an employee unit).

2. To implement the corrective actions required by the findings of the investigation, the following will be implemented as follows:

1. The first part of the paper is devoted to a general discussion of the problem of the existence of solutions of the system of equations (1) for arbitrary values of the parameters α and β . It is shown that the system has solutions for arbitrary values of the parameters α and β if and only if the condition $\alpha + \beta = 1$ is satisfied. In this case the solutions are unique and are given by the formulas

[illegible]

c. When employment terminated or is interrupted by illness, contract or other compulsory contingency, the card will be completed, as indicated by the paying officer or his private secretary, and given to the employer or cable him to be cancelled for social insurance rights or returned to the card of the employer's Italian office. A new card will be prepared to cover any new work period of employment should the worker return.

2187

b. In addition, worker's compensation for medical injury or death will continue as presently provided under applicable laws and regulations referred to in the applicable information by the report form prepared by the employing unit.

2. To implement the coverage which contains minimum information is required and the following in the responsibility assumed by the Allied Forces.

a. The paying officer or his designee will be responsible for preparation of a "Worker's Social Insurance Card" Form SI-1 (copy attached in appropriate) for each worker employed. The card will be maintained during period of employment.

b. The file will be initially constituted to include cards for all workers paid the first pay period after the effective date of the plan. The date of covering work, from the effective date of social insurance coverage, will be considered as being the date as the effective date of the plan and will be so entered on Form 3 or the card, except in the case of employment which was not intended to give their employees the benefit of coverage for the entire period of their employment by supplying the actual covering date, where verifiable from records. (The latter procedure will be of distinct advantage to employees with respect to eligibility for and amount of unemployment, tuberculosis, disability and invalidity benefits).

c. When employment terminates or is interrupted by illness, accident or other compensatory contingency, the card will be completed, as required by the paying officer or his designee, and given to the worker to enable him to establish his social insurance rights by turning in the card at the appropriate Italian office. A new card will be prepared to cover any succeeding period of employment should he again return to work.

d. When a worker, during his period of employment, wishes to apply for medical care for a member of his family or for nursing or birth allowances, a benefit not contingent on his own separation from work) a certification that he is currently employed by the Allied Forces will be given to him, at his request, on the worker's employment status report Form SI-1 (copy attached in appropriate) based on information already furnished on his social insurance card Form SI-1.

3. A suggested file maintenance procedure is set forth for information (Appendix A).

4. The effective date of this plan is 1 Dec 1944.

5. A sufficient number of Form SI-1 and SI-2 (print in Italian) with Italian translation) is being provided and will be distributed free of charge to employing units together with a memorandum for the Italian translation.

2. List 3780, one in the other file will be pulled for each other and all be called by circular number of the action in file 7. If the number is added, the card will be completed by entering a line through the unused numbers in list 7 and filled in later 30 and 40, and will be given to the person. (b)(7). If a 10 number is not given, other than 1 of 11, indicating nothing to report, 10000 in each case, in the opinion of the supervisor, the person's name will be marked as "not a person without investigation or a "Did I see any other" of such nature in the case of the person's right to employment consideration. In such cases only, and on the other hand, the person's name will be entered in writing or a number at all. If the normal is not identified, the card will be returned to the person's file daily in file 7.

[illegible][illegible]

5. Issuance within a period to the date of issue of the credit for a period of six months prior to the expiration date of the credit instrument plan (see 1934-1-2(6) of the other) according to the provisions of the law to be made. The expiration date to certify the date of expiration. In a letter, the expiration date may be made prior to the date of the credit from the date of the credit to the date of the credit. In the case, the date of the credit to the date of the credit.

[illegible]

MEMORANDUM FOR THE DIRECTOR OF THE
 NATIONAL ACADEMY OF SCIENCES
 (FROM OF AED)

1. (Date Recd) (First Name) (Last Name)

2. Employment recorded on this card

3. Employment recorded on this card

4. Job Classification 5. Pay Period Weekly Bi-weekly Semi-monthly

6. When started worked at least part of each pay period except the periods ending

7. (See date stamp to record terminal date of pay period or period entered)

8. Employment recorded on this card (Date) with total of

9. Standing rate per month 10. Reason for leaving employment

11. Signature Date 44.

3086

(A.M. (H.A.D.))

MEMORANDUM FOR THE DIRECTOR OF THE NATIONAL ACADEMY OF SCIENCES

This card is valid for the entire year from the date of employment, including the date of termination, and is not to be used for the purpose of recording the period of employment. It is not to be used for the purpose of recording the period of employment.

(See also entry to record time limits of pay period on previous pages).

7. 1. If any pay periods entered:

(Circle No. for 1st pay period; Final No. entered represents no. of pay periods to be entered in this R. No.)

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18

19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 and, etc. 32

8. Employment recorded on this card coded _____ with total of _____

(Write out No.) _____

9. Item 1 pay rate L. _____ 10. Reason for leaving employment _____

WENT TO SCHOOL HSC 22 Q.20
WIT 12 JUL 65 IN 11.13
Page 81-1

Ex. 14.

Sum (red)

(Sign top of it up)

(A.M. of Q.20)

3086

WENT TO SCHOOL HSC 22 Q.20

This card is valid for 60 days from date of issue to the recipient, including and old pay, laborer's or other work in that the beneficiary has request to period of employment entered on previous card.

In applying for benefits, 2nd card to be submitted with regular application form to the Social Security Administration, or its office, Social Security office.

If no further application to be made, the card should be submitted to the Social Security Administration, or its office, for a review, which should be given in calculating your future benefit rights.

Before submitting card, you must verify the card number of birth is.

It is not to be used in the office in the case where you have application form of information to be put back in the office.

Application for benefits of birth, then on the card number it would not be given to the 1st. Information should be carefully. Payment is not issued.

785015

$$\lim_{n \rightarrow \infty} \frac{1}{n} \sum_{i=1}^n \log \frac{p_i}{q_i} = 0 \quad \text{a.s.} \quad (2)$$

MEMORANDUM FOR THE DIRECTOR, FBI
SUBJECT: [REDACTED] - [REDACTED]
[REDACTED]

1000

1. <u>(Last Day)</u>	<u>(First Day)</u>	^{of}	<u>(Number Days)</u>	<u>Weekly</u>	<u>Identically</u>
2. <u>revision</u>	<u>no period</u>				

4. He was awarded to currently employed by the 11th Air Force and has been so employed for _____ five years.

SEATTLE CHILDREN'S GUILD INC. Date _____
LINDA PETERS, PRES.

2005-06-01

1997

(19.05.07 入江)

1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 26

This article is devoted to problems related to making an addition for costs based on various types of high inflation.

Certificates will be submitted with major applications for to be sent
accelerated file to or provided to the Office.

[illegible]

12. There is no need to have the office in contact with the "National Council and International Union of the Communist Party."

...the

OFFICE OF THE ATTORNEY GENERAL

MEMORANDUM

OFFICE OF THE ATTORNEY GENERAL

MEMORANDUM

MEMORANDUM OF THE ATTORNEY GENERAL TO THE SECRETARY OF THE ARMY

This Memorandum is intended to give immediate effect to the provision recently approved by the Council of Ministers which grants you and your family to the benefit of social insurance for invalidity and old age, unemployment, tuberculosis, accidents and death, industrial accidents and occupational diseases.

To obtain such benefits you must apply to the appropriate Insurance Institute, transmitting with the application a proper certificate that will be given to you by the Allied Forces Command.

This certificate must be requested by you, both in the case of contributory giving you the right to an immediate benefit and in case of your earning work.

In the latter case, the certificate is of great importance to your future rights to social insurance benefits, and therefore you should present it promptly to the National Social Security Institute, so that, in calculating your insurance, provisions can be made to take into account your period of work with the Allied Forces.

For this reason it is to your interest to look after the presentation of the certificate and to take care not to lose it, since duplicates are not issued.

The State is assuming the expense for the benefits to which you will be entitled for your employment with the Allied Forces, wishing in this way to recognize the contribution that you are giving, with your work, to the cause of liberation.

THE PRESIDENT,
General

29 November 1944.

27

3085

To obtain such benefits you must apply to the appropriate Insurance Institute, in accordance with the application and appropriate certificate that will be given to you by the Allied Forces Command.

This certificate must be requested by you, both in the case of continuing service and in the case of an immediate benefit and in case of your existing work.

In the latter case, the certificate is of great importance to your future rights to social insurance benefits, and therefore you should present it promptly to the National Social Security Institute, or that, in calculating your insurance, provisions can be made to take into account your period of work with the Allied Forces.

For this reason it is to your interest to look after the presentation of the certificate and to take care not to lose it, since duplications are not issued.

The A.F.C. is assuming the expense for the benefits to which you will be entitled for your employment with the Allied Forces, wishing in this way to recognize the contribution that you are giving, with your work, to the cause of liberation.

29 November 1944.

47

THE DIRECTOR,
Gravelly

3085

0.1 2 4

Declassified E.O. 12356 Section 3.3/NND No. 785015

Italian Translation to Appendix A-2
AECM Admin Memo No. 67

MINISTERO DELL'INDUSTRIA
DEL COMMERCIO E DEL LAVORO

AVVISO AI LAVORATORI

Applicazione delle assicurazioni sociali ai lavoratori italiani
invece che delle altre aliene.

Questo Ministero ha deciso che alle sue industrie esod-
zione di provvedimento - recentemente emanato dal Consiglio
dei Ministri - che spetta voi e la vostra famiglia ai benefici
delle assicurazioni sociali per invalidità e vecchiaia, per
la disoccupazione, per le tubercolosi, per la malattia e morte
per le malattie e per gli infortuni sul lavoro e le malattie
professionali.

Per ottenere tutti i benefici dovete rivolgervi al competente
istituto assicuratore competente, con la domanda, in un apposito
certificato che vi verrà rilasciato dal Comandante delle Forze
Armate.

Tale certificato deve avere la vostra richiesta sia per i benefici
per voi e la vostra famiglia, sia per i benefici
della concessione del vostro lavoro al lavoro.

Anche in questi ultimi casi, il certificato è una grande
autorizzazione per i vostri eventuali diritti ai benefici delle
assicurazioni sociali, e perciò dovete tenerlo molto alla
mano e presentarlo alle predette autorità, perché possa
provvedere a tutto ciò che vi serve. Anche se non
avete ancora il lavoro da voi presentato, potete le Forze Armate.

E' quindi, in ogni caso, provvedere alla presentazione
del certificato, e di aver cura di non perderlo, perché non
avrete difficoltà dovute.

Lo Stato vi ha addossato le spese dei benefici che vi spettano,
perché se ne conseguono dei benefici che vi spettano.

3087

Questo Ministero ha disposto che sia data immediata esecuzione al provvedimento - l'eventuale approvazione del Consiglio dei Ministri - che approva voi e la vostra famiglia si benefici delle agevolazioni sociali per l'invalidità e vecchiaia, per le disoccupazioni, per le infortuni, per la maternità e per la famiglia e per gli infortuni nel lavoro e le malattie professionali.

Per ottenere tali benefici potrete rivolgervi al competente Istituto assicuratore trasmettendo, con la domanda, un apposito certificato che vi verrà rilasciato dal Comando delle Poste Alleate.

Tale certificato dovrà essere da voi richiesto sia per eventi per cui abbiate diritto a benefici assicurativi, sia al momento della concessione del vostro rinnovo al lavoro.

Anche in caso di altro caso, il certificato in via d'impiego per i vostri eventuali diritti al sussidio delle assicurazioni sociali, o caso d'aggravamento dello stato di invalidità, o caso di malattia sociale, nonché possa prevedere l'aver diritto, nella vostra condizione assicurativa, del periodo di lavoro da voi prestato presso le Poste Alleate.

E, quindi, l'interessato potrà rivolgersi alla presentazione del certificato, e di aver cura di non accettarlo perché non saranno riconosciuti i diritti.

3084

Lo Stato si è adoperato in senso del beneficio che si potranno conseguire in conseguenza del lavoro prestato alle dipendenze delle Poste Alleate, volendo con ciò riconoscere il concetto che con la vostra opera farete parte della interazione.

IL MINISTRO -
LEONARDI

Roma, 25 Novembre 1944

NOTICE TO EMPLOYERS EMPLOYED BY A.C.

1. Quando il vostro rapporto di lavoro sia interrotto per ragione di infortunio, morte per questo caso venga, per qualsiasi richiesta, perché vi venga rilasciato, su vostra

io "former's Social Insurance Card" da valere per la determinazione del vostro diritto alle prestazioni dell'assicurazione disoccupazione, invalidità, vecchiaia, tubercolosi e malattie, rispetto al periodo di lavoro presso l'A.C.

2. Quando, durante la vostra rapporto di lavoro, uno dei membri della vostra famiglia si ammali o sia colpito da tubercolosi, oppure in caso di matrimonio o della morte di un figlio, il vostro caso ufficio disporre, su vostra richiesta, perché vi venga rilasciato:

il "worker's Employment Status Report", da valere per la determinazione del diritto alle prestazioni della disoccupazione in caso di matrimonio o della morte di un figlio, ed alle prestazioni

3. In caso di infortunio sul lavoro, uno Special Certificate di assicurazione fornito, da usare per la determinazione del diritto alle prestazioni assicurative.

NOTICE TO EMPLOYERS EMPLOYED BY A.C.

1. When your employment is interrupted by illness or accident, or cause for whatever reason, your office head, at your request, will obtain for you the worker's Social Insurance Card (SI-1), valid for determining your right to insurance benefits for unemployment, invalidity and old age, tuberculosis, and diseases with respect to period of work with A.C.

2. When, during your employment, a member of your family is ill, or is married with tuberculosis, or in case of marriage or childbirth, your Office Head, at your request, will obtain for you a "former's Employment Status Report" (SI-2), valid for determining the right to sick leave compensation.

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Declassified E.O. 12356 Section 3.3/NND No. 785015

figure in caso di matrimonio o di nascita di un figlio, o sia colpito da tubercolosi, vostro Capo Ufficio di lavoro, su vostra richiesta, perché vi venga rilasciato;

2. Il "Worker's Employment Status Report", da usare per la determinazione del diritto alle prestazioni dell'assistenza in caso di tubercolosi per la vostra famiglia, ed alla prestazione in caso di matrimonio o di nascita di un figlio.

3. In caso di infortunio sul lavoro, uso Special Certificate alle prestazioni assicurative.

NOTICE TO WORKERS EMPLOYED BY L. O.

1. When your employment is interrupted by illness or accident, or ceases for whatever reason, your office head, at your request, will obtain for you the "Worker's Social Insurance Card" (SI-1), valid for determining your right to insurance benefits for unemployment, invalidity and old age, tuberculosis, and sickness with respect to period of work with L.O.

2. When, during your employment, a member of your family is ill, or is stricken with tuberculosis, or in case of marriage by you or a member of your family head, at your request, will obtain for you the "Worker's Employment Status Report" (SI-2), valid for determining the right to sickness assistance or tuberculosis benefits for a family member, or the allowance for marriage or birth.

3. In case of an accident at work, a special accident report form for use in determining right to accident insurance benefits may also be furnished.

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Declassified E.O. 12356 Section 3.3/NND No.

785015

301

HEADQUARTERS ALLIED COMMISSION
APO 394
Establishment Section

Ref/42.3/Est

23 January 1945

Subject: Worker's Social Insurance

To : G-1 Section, Civilian Personnel

With reference to your Civ Pers/297 of 19 Jan. 45, the requested information on civilian employees (Italian) is submitted:

Last Name	: Geraci	Last name	: Silberstein
First Name	: Olga	first name	: Elisabeth
Father's Name	: Ernesto	Father's name	: Guglielmo
Employed by A.C.C.	: 5 June 1944	Employed by A.M.G.	: 1 Nov. 43
Pay periods missed:	: None	Pay periods missed:	: None

Last name	: Lentini	Last name	: Bruschi
First name	: Antonio Mario	First name	: Enza
Father's name	: Giuseppe	Father's name	: Egisto
Employed by A.M.G.	: 6 Sept 43	Employed by AMO	: 10 June 44
Pay periods missed:	: 18 Semi-Monthly	Pay periods missed:	: None

Last name	: Bassani	Last name	: Argentieri-Wirz
First name	: Ettore	First name	: Anna
Father's name	: Giuseppe	Father's name	: Bartolomeo Wirz
Employed by A.C.	: 4 Oct. 44	Employed by A.C.	: 16 Oct 44
Pay periods missed:	: None	Pay periods missed:	: None

Last name	: Lante-Souder
First name	: Elena
Father's name	: Pietro Lante della Rovere
Employed by A.C.C.	: 28 June 44
Pay periods missed:	: None

3082

L. T. MONTANT, Jr.
Captain, A.G.D.
Staff Officer

Declassified E.O. 12356 Section 3.3/NND No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 394
7-1 Section Civilian Personnel

Ref Civ Pers/297

19 January 1945

Subject: Worker's Social Insurance.

To : Establishment Section

1. In order to give employees benefit of Social Insurance coverage for the entire period of employment with Allied Commission it is necessary that this Section be furnished as soon as possible a list of Italian Civilians in your employment with the following information: Employee's Last Name, First Name, Father's Name, actual commencing date of employment and pay periods missed, if any.

[Signature]
R. I. WELLS
Lt. Col. AGP.
G-1 (A)

3081

Established
HEADQUARTERS ALLIED COMMISSION
AUG 39
ESTABLISHMENT SECTION

42.3/201

18 January 1945

SUBJECT: Transport of Civilian Employees
TO : All Regional Commissioners.

1. A number of instances have recently been reported to this Headquarters of officers arriving in Rome, on change of station, and bringing with them civilian employees, as a matter of convenience to the employees.

2. This practice will cease.

3. This Headquarters has, on frequent occasions, been pressed to provide sufficient transport for its own operational needs.

4. Effective with the publication of this letter, Headquarters Allied Commission will not transport back to their permanent duty stations civilian employees brought to Rome for their own convenience, and for whom return transport has not been provided by their parent unit.

5. Appropriate action will be initiated against officers responsible for violation of this directive.

For the Deputy Chief of Staff:

C. M. Parkin
C. M. PARKIN
Colonel, Inf.,
Executive Officer (US)

DISTRIBUTION:

Less Group III

3080

HEADQUARTERS ALLIED COMMISSION
APO 394
O-2 Civilian Personnel Section

Ref/3-2/Civ Pers/136

8 November 1944

Subject: Job Standards.

To: All Sub-Commissions and Branches.

1. For the guidance of offices employing civilian personnel, and to eliminate the possibilities of any person being paid in excess to his, or her, qualifications or duties, the following grades set forth by Army Basic Wage Scale are desired, and will be adhered to as closely as possible.

WAGE SCALE FOR STANDARD GRADES ETC.

GRADE.

Junior Administrative Assistants, Accountants, Clerk Super-
visors,
Salary: 2420 L. to 5240 L.

At the lower level of the grade an attempt should be made to place all those who are most comparable to the senior and principal clerical grades in the U.S. Civil Service. They should work under central supervision and perform difficult and responsible office work. Their duties should require considerable training and experience. They must prove that they can exercise independent judgment and exhibit outstanding skill in dealing with specialized sub-ject matter. Their thorough knowledge of office procedure and practice should be unquestioned and should require but little supervision from officers.

They must exhibit marked ability to lead and direct a group of clerical staff engaged in the most difficult and important operations. This staff may be as small as two or three if the operations are difficult in character.

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1. For the guidance of offices employing civilian personnel, and to eliminate the possibilities of any person being paid in excess to his, or her, qualifications or duties, the following grades set forth by AFHQ Basic Wage Scale are advised, and will be adhered to as closely as possible.

EXHIBIT IMANT FOR STANDARD SCALE PAY I

TYPE.

Junior Administrative Assistants, Accountants, Clerk Supervisors.
Salary: 2420 L. to 5940 L.

At the lower level of the grade an attempt should be made to place all those who are most comparable to the senior and principal clerical grades in the U.S. Civil Service. They should work under general supervision and perform difficult and responsible office work. Their duties should require considerable training and experience. They must prove that they can exercise independent judgment and exhibit outstanding skill in dealing with specialized sub-ject matter. Their thorough knowledge of office procedure and practice should be unquestioned and should require but little supervision from officers.

They must exhibit marked ability to lead and supervise a stenographic and or clerical staff engaged in general and clerical operations. This staff may be as small as two or three if the operations are difficult in character but considerably larger if the functions are pure routine in character. Persons recruited for these positions must be able to do simple planning for the organized lay-out of work, and able to effectively direct others in the operations along the most economical and efficient methods. A person in this type of post should be sufficiently skilled to replace a staff sergeant, a warrant officer, or a second Lt. depending upon the size and nature of the operations involved.

Ref G-1 Civ Pers/136

PRELIMINARY JOB STANDARD STATEMENT II

TITLE. Senior Administrative Assistants, Sub-Professional Workers, Junior Executive Officers.
Salary. 1960 L to 7480 L.

Persons recruited for these positions should be able to replace officers of Company grade and minimum should not be paid unless the replacement or addition to the staff can be assured in terms of the effective replacement of and officer of the rank of Captain. In terms of U. S. Civil Service Standards such persons should be comparable to section supervisors (Major Sub-Division of a Bureau in a small Department)

They must be able to efficiently manage an important office with the absolute minimum of supervision. The office in which engaged must deal with important specialized and technical work requiring lengthy experience and excellent educational qualifications. They must know how to give clear instructions to subordinate supervisors and be capable of objectively evaluating the work produced.

In the case of Sub-Professional workers; they must possess skill, some experience, and important professional training in the subject matter with which the office deals. Their work must be of a professional; scientific, or technical character requiring thorough knowledge of the principles involved in the profession or technical skill. As required, they should demonstrate skill in supervising others and in planning and laying out work for others.

PRELIMINARY JOB STANDARD STATEMENT III

TITLE. Executives, Business Analysts, Exporters, etc.
Salary. 5520 L to 12100 L.

Persons recruited for these positions should be able to replace officers of the field grade of Major and Lt. Col. In terms of U. S. Civil Service Standards they should, as a minimum be capable of supervising an important section in a Bureau, heading a small Division within a Bureau, or heading a small Department within a Bureau.

0134

to Section supervisors (Major Sub-Division of a Bureau in a small Department)

They must be able to efficiently manage an important office with the absolute minimum of supervision. The office in which assigned must deal with important specialized and technical work requiring lengthy experience and excellent educational qualifications. They must know how to give clear instructions to subordinate supervisors and be capable of objectively evaluating the work produced.

In the case of Sub-Professional Workers: they must possess skill, some experience, and important professional training in the subject matter with which the office deals. Their work must be of a professional, scientific, or technical character requiring thorough knowledge of the principles involved in the profession or technical skill. As required, they should demonstrate skill in supervising others and in planning and laying out work for others.

PREREQUISITE FOR STANDARD GRADE III

III. Executives, Business Analysts, Exporters, etc. Salary. \$500 I to \$1000 I.

Persons recruited for these positions should be able to replace officers of the field grade of Major and Lt. Col. in terms of U. S. Civil Service Standards they should, as a minimum be capable of supervising an important section in a Bureau, heading a small Division within a Bureau, operate as a staff technical specialist, or as first assistant to the Chief of a Bureau or Department. The maximum salary, in terms of the Italian public service is equivalent to the highest grade of public servant.

All persons recruited for these positions must be specialists in the field in which employed. Specialized experience and training in the appropriate field should not be of less duration than five years. There should be no supervision of a routine character involved in their work. They should be capable of performing their duties under broad and general supervision. They must have a proven capacity for independent judgment, and be capable of producing carefully conceived and complete operational plans. They must possess outstanding skill in analysis and in making reports. They must be capable of advising high ranking

Declassified E.O. 12356 Section 3.3/NND No. 785015

Ref Civ Pers/136 8

officers on difficult and important matters. They must produce evidence to show that they can plan, organize and conduct independent investigations or act as consultants to Sub-Commission or Regional Directors as required.

R. T. Uhler

R. T. UHLER
Lt. Col. AGD.
G-1 American.

3078

Declassified E.O. 12356 Section 3.3/NND No. 785015

(50)
JAN 011440A

ANG TOGOGANA REGION
HQ ALCON

file
0/6674
JAN 051915A
ROUTINE

37

FOR INFORMATION ONLY

IN CLEAR.

Ref cable 8807 of 27 December. Total civilian employees 770.

Dist

Action - G-1 (A) Civilian Pers (2)
Info - Chief Commissioner
Ent Sec
File (2)
Float



3077

0 1 3 2

Declassified E.O. 12356 Section 3.3/WND No. 785015

723

~~Lt. Montant~~ ~~fill~~
~~Estab. Section~~

0135

Declassified E.O. 12356 Section 3.3/NND No. 785015

HEADQUARTERS ALLIED COMMISSION

ESTABLISHMENT SECTION

File

Date

5 January

FROM

Major Casper

TO

Deputy Chief of Staff

Staff Officer

Executive Officer (A)

Executive Officer (B)

G-1 (A)

G-1 (B)

G-4 (A)

G-4 (B)

Headquarters Commandant

Adjutant

FOR:

Draft of reply for signature of
Please see/telephone me about this
investigation and report

Answer

Signature

Approval/Disapproval

Your Information and return

Your File

Prot

0 1 3 9

Declassified E.O. 12356 Section 3.3/NND No. 785015

See
do you want to reply
to General Infante
yourself, or will a Lt
letter from this office
do?

W. H. H. H. H.
for Col. D. C. S.

()
INFORMATION OF THE CHAIRMAN

Declassified E.O. 12356 Section 3.3/NND

No.

785015

JAG/dfe

5 January 1945

Your letter of 16 December, No. 0332, expressed the interest of H.R.H. the Lieutenant General of the Realm in Mr. Fernando Moreschi, and I now have the following information from our Establishment Section:

"This section has contacted and interviewed Mr. Moreschi whom we find possesses a fair knowledge of English and typing.

"It is felt that a position in the near future will be made available for Mr. Moreschi."

J. A. GALE
Major, R. A.
Staff Officer to GC

General Adolfo Infante
First Aide de Camp General to
H.R.H. the Lieutenant General of the Realm
RCMB

3076

cc: CofS
Estab. Sec. ✓

Declassified E.O. 12356 Section 3.3/NND No. 785015

Ref/G-1/Civ.Pers./261 1st Ind.
Hq. Allied Commission, G-1 Section Civilian Perso
1945.

RTU/ga
4 January

TO: Establishment Section.

1. Reference is made to attached letter of recommendation.
2. This section has contacted and interviewed Mr. Moraschi whom we find possesses a fair knowledge of English; and typing.
3. It is felt, that a position in the near future will be made available for Mr. Moraschi.

R.T. Uhler
R.T. UHLER (sg)
Lt.Col. AGD
G-1 American.

3074

Declassified E.O. 12356 Section 3.3/HND No. 785015

The First Aide de Camp General
of H.R.H. the Lieutenant General of the Kingdom

n. 0332

Rome, 16 December 1944

My dear Tony,

H.R.H. the Lieutenant General of the Kingdom
is interested in Mr. FERNANDO MORESCHI, aged 22, who is
a student of the 4th year in the law faculty.

Mr. Moreschi is the son of an officer of the R. Army;
he speaks English very well and is a good typist. (He lives
in Rome, via Tolmino 38)

He would like to get a job in some Allied office, as
interpreter or translator.

I shall be most grateful if you can do something for him.

Truly yours,

s/ A. Infante

Major Gayle
Allied Commission
R O M *

3073

DISTRIBUTION

ACTION - ESTAG SEC

INFO - CHIEF COMMA

- COS



IL PRIMO AIUTANTE DI CAMPO GENERALE
DI S.A.R. IL LUOGOTENENTE GENERALE DEL REGNO

Segreteria Particolare Militare

n. 0332 s.p. di prax.

Roma 16 dicembre 1944

My Dear Com,

S.A.R. il Luogotenente Generale del Regno si interessa in favore del Sig. FERNANDO MORESCHI di anni 22, studente del 4° anno nella facoltà di Giurisprudenza.

Il Moreschi è figlio di un ufficiale del R.Esercito, conosce molto bene l'inglese ed è un buon dattilografo. (abita a Roma in Via Tolmino 38).

Egli aspirerebbe ad ottenere un impiego presso un Ufficio Alleato, quale interprete o traduttore.

Le sarò molto grato se potrà interessarsi benevolmente in suo favore.

Con i miei migliori saluti

Adolfo Infante
(Gen. Adolfo Infante)

Major Quayle
Commissione Alleata

ROMA

3072

423

RESTRICTED

001/785

JAN 04 16 55A

ALCON SOUTHERN REGION

MANAGING ALCON

C/6520

JAN 04 20 04

ROUTINE

file

32

FOR INFORMATION ONLY

RESTRICTED.

Your 0007 dated 27 December refers.

6-1 Civilian Personnel. Reference Admin Memo number 16 AFSA, dated 16 December 44 Social Insurance facilities (for Italian ?) civilians the approximate total number of civilians employed with SOUTHERN REGION ALLIED COMMISSION is 794.



LIST

ACTION: 6-1(2) Civil Pers 2
INFO: Chief Commission
Set Sec
Labor 3/0
C.I. Sec
File 8
Floor 0/1

PLAIN INFORMATION ONLY

RESTRICTED.

Your 8807 dated 27 December refers.

G-1 Civilian Personnel. Reference Admin Memo number 16 AFPM, dated 16 December 44 Social Insurance facilities (for Italian V) civilians the approximate total number of civilians employed with NORTHERN SECTION ALLIED COMMISSION is 794.

NOTE

ACTION: G-1(A) Civil Pers 2
INFO: Chief Commissioner
Act Sec
Labor S/C
C.A. Sec
Films 2
Floor 8/1



RESTRICTED

Declassified E.O. 12356 Section 3.3/NND No. 785015

Declassified E.O. 12356 Section 3.3/NND No. 785015

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RESTRICTED

305
JAN 01

Est. file
G/4491
JAN 04/1425
ROUTINE

ALCOM SARDINIA REGION
ALCOM

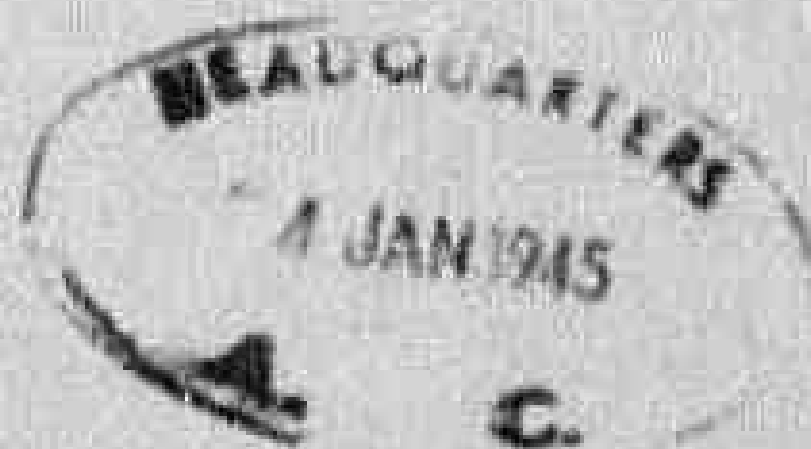
31
FOR INFORMATION ONLY

RESTRICTED.

Your 8807. 60 is number of Italian civilians employed
SARDINIA Region.

DIST

Action: G-1 (Civil Rep.) (2)
Info: Chief Commissioner
Est Sec
File (2)
Plant



3070

RESTRICTED

0147

Declassified E.O. 12356 Section 3.3/NND No. 785015

URGENT

Ref: 3/1.0/04

TO: Economic Section

SUBJECT: Deployment of civilian personnel.

26 Oct '44. 30

May an answer please be made to this Section's memorandum, reference as above, dated 17 Oct '44.

Copy to Eatab. Section.
Signed: W. H.

W. H. / yab.

R. H. H. 3069
R. H. CHIFFS. Col.
HQ. 9A Reg.

3184

Declassified E.O. 12356 Section 3.3/NND No. 785015

5 November 1944

Subject: Discharge of Civilian Employees

To : Hq. Commandant

1. Reference your HQC/S/3 of 27 October, attached hereto is a copy of statement made by Security Division on the case of the two employees of the Grand.

3062

Declassified E.O. 12356 Section 3.3/HND No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 354
ESTABLISHMENT BRITAIN

AC/SEC

29 December 1944

SUBJECT: Transfer of Civilian Employees

TO : Finance Sub-Commission

1. Reference your 13123/V of 15 December.
2. It is the opinion of this Section that Italians employed in one locality by an AC/ANG Unit should not be moved to another locality unless:
 - a. The value of the employee's work is of such a nature (technical or executive) as to make extremely difficult his replacement.
 - b. The labor supply in the locality to which the unit moves is such as to make unduly difficult the task of finding a suitable replacement.
3. a. In general, it is not considered that employees below the grade of Senior Administrative Assistant will be performing duties of a nature to make para. 2 a, above, applicable.
b. Ultimate responsibility for justifying the move of any Italian employee will rest, of course, with the Regional Commissioner.
4. Current instructions on the feeding of employees are contained in Establishment Memorandum No. 18. Only in the forward areas, and when authorized by the Army Commander, may issues of rations to Italians be made from Army stocks.
5. Temporary absences of civilians from their duty stations, under circumstances warranting the payment of extra allowances, are authorized, and provision has been made for the payment of travel allowances to cover the extra expenses incurred under such circumstances.

WESLEY E. FISKE,
Colonel
Deputy Chief of Staff

3067

785015

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

42/EST

18 December 1944

SUBJECT: *Transfer of Civilian Employees*

TO : Finance Sub-Commission

1. Reference your LSL28/P of 19 December.
2. It is the opinion of this Section that Italians employed in one locality by an AC/AMC Unit should not be moved to another locality unless:
 - a. The value of the employee's work is ^{of} such a nature (technical or executive) as to make extremely difficult his replacement.
 - b. The labor supply in the locality to which the unit moves is such as to make unduly difficult the task of finding a suitable replacement.
3.
 - a. In general, it is not considered that employees below the grade of Senior Administrative Assistant will be performing duties of a nature to make para. 2 a, above, applicable.
 - b. Ultimate responsibility for justifying the move of any Italian employee will rest, of course, with the Regional Commissioners.
4. Current instructions on the feeding of employees are contained in Establishment Memorandum No. 18. Only in the forward areas, and when authorized by the Army Commander, may issues of rations to Italians be made from Army stocks.
5. Temporary absence of civilians from their duty stations, under circumstances warranting the payment of extra allowances, are authorized, and provision has been made for the payment of travel allowances to cover the extra expenses incurred under such circumstances.

BERNARD E. FISHER,
Colonel
Deputy Chief *Suber*

HEADQUARTERS ALLIED COMMISSION
ESTABLISHMENT SECTION

File 42 EST

Date 18 Dec

FROM

TO

Deputy Chief of Staff

Staff Officer

Executive Officer (US)

Executive Officer (H)

G-1 (A)

G-1 (B)

G-4 (A)

G-4 (B)

Headquarters Commandant

Adjutant

FOR:

Draft of reply for signature of
Please see/telephone me about this
Investigation and report

Answer

Signature

Approval/Disapproval

Your Information and return, please

Your File

comment

K. Houlant

Declassified E.O. 12356 Section 3.3/NND No. 785015

(1) S.O. (US) CMP
(2) S.O. (B)

For comment and/or
reply, please

16 Dec

26
K. H. H. H. H.

MINISTERO DELL'E CORPORAZIONI

Memorandum per *Col Fiske*

Ast. Par 7 Basic letter

Recommend instructions be
issued that it is not
the policy to move this
class of employees

CMP

I suggest that, as rules regarding feeding
& billeting are clearly laid down & therefore
conditions of employment should be the same
in all regions, the movement of

such personnel might safely be left
to the discretion of the Regional Commissions.

W. H. H. H.

10/21/44.

7.7 3065

Declassified E.O. 12356 Section 3.3/MND No. 785015

1st Ind
HEADQUARTERS ALLIED COMMISSION
APO 394
FINANCE SUB-COMMISSION
TEL: 470608

13128/F

15 December 1944 *24*

SUBJECT: Payment for Rations by Civilian
Employees (other than mess).

TO : Establishment Officer. ✓

1. Attached is a copy of letter from the Regional
Finance Officer, Venezia Region which appears to us to be
a matter to be handled by you.

2. On the face of it it would seem unnecessary to
take civilian interpreters from one Region to another. If,
however, it is necessary to do so, we would have thought
that their conditions of employment should be the same in
the new Region as in the old and we know of no authority for
housing and feeding them.

H. Guenther

For Joint Director,
Finance Sub-Commission.

3064

785015

HEADQUARTERS VENETIA REGION
Allied Commission
APO 394

COPY

TO : Finance Sub-Commission,
HQ. AC. (Attn: Joint Financial Advisers)
APO 394

9 December 1944

SUBJECT: Payment for Rations by Civilian Employees
(other than mess).

FILE No: RXII/PI/451.1

1. This Region had some six civilians originally employed when in Rome who were carried along to Chianciano and later to Pesaro. In Rome they were furnished neither housing nor food. In Chianciano they were messed and housed with EM/ORs or Italian military, ate Army rations as such and were charged 30 Lit. a day for food.

2. In Pesaro, they were housed in a requisitioned billet and were furnished British Army rations which they themselves cooked or had cooked, and were charged 30 Lit. a day.

3. American officers, Red Cross workers, etc., are charged 75 ¢ a day for U.S. Army rations, and while we know of no stated charge for British Army rations, it is our feeling that 30 Lit. a day is not a proper charge.

4. We have found no ruling permitting the feeding of civilian (Italian, etc.) employees other than mess attendants or laborers. The latest directive from A.F.H.Q., Circular 116 - 18 Sept. 44, does not provide for or permit the feeding of this class.

(Correct
CMP)

5. We find that interpreters have been employed and fed at Army messes, housed in requisitioned billets and charged 30 Lit. a day. The same with civilian motor mechanics and drivers.

6. May we have a definite ruling on the housing and feeding of Italian civilians employed with AMG/AC as engineers, administrators, interpreters, mechanics and drivers when taken into a Region or Province, other than the travel allowance of 150 Lit. a day provided in Establishment Memo No. 30 - 10 Nov. 44.

7. If it is the policy not to move employees of this type with a Provincial or Regional team, may that be definitely stated so that Provincial and Regional Commissioners will be so notified.

Signed:

EDMUND C. MORGAN
Col., Inf.
Regional Finance Officer.

785015

~~SECRET~~

2-1301

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

Lic

42/EST

18 December 1944

22

SUBJECT: Transfer

TO : Finance Sub-Commission

1. Reference your 13128/P of 13 December.
2. It is the opinion of this Section that Italians employed in one locality by an AF/AM Unit should not be moved to another locality unless:
 - a. The value of the employee's work is such a nature (technical or executive) as to make extremely difficult his replacement.
 - b. The labor supply in the locality to which the unit moves is such as to make unduly difficult the task of finding a suitable replacement.
3. a. In general, it is not considered that employees below the grade of Senior Administrative Assistant will be performing duties of a nature to make para. 2 a, above, applicable.
 - b. Ultimate responsibility for justifying the move of any Italian employee will rest, of course, with the Regional Commissioner.
4. Current instructions on the feeding of employees are contained in Establishment Memorandum No. 18. Only in the forward areas, and when authorized by the Army Commander, may issues of rations to Italians be made from Army stocks.
5. Temporary absence of civilians from their duty stations, under circumstances warranting the payment of extra allowances, are authorized, and provision has been made for the payment of travel allowances to cover the extra expense incurred under such circumstances.

WEDMAN E. FINE, 3062
Colonel
Deputy Chief of Staff

0157

Declassified E.O. 12356 Section 3.3/RND No. 785015

HEADQUARTERS
ALLIED COMMISSION
APO 394

W/ark

AMJ: 230.

1 December 1944.

21

SUBJECT: Sig. Giordano Salmaggi - Interpreter

TO : Regional Commissioner, Sicilia Region

1. Reference your RC/230 dated 28 November and signal 920 394 dated 29 November 1944.

2. This headquarters has investigated the matter pertaining to the above named civilian employee and the following information is submitted:

a. Captain W. CLYDE HALL, 221413, ID, British, was assigned to Frosinone Province, Lazio-Umbria Region and transferred to Sicilia Region per paragraph 14, Special Orders #284, Headquarters Allied Commission, dated 11 November 1944.

b. Prior to leaving Lazio-Umbria Region, he obtained permission with the concurrence of Lt Colonel Ames, Executive Officer, Lazio-Umbria Region, for his interpreter, Sig. Salmaggi, whose residence is in Sicily, to proceed with him to his new station, where he could continue to employ him.

c. Travel orders, accordingly, were requested by Lazio-Umbria Region for Sig. Salmaggi.

3. It is the opinion of this headquarters that, if the continued employment of Sig. Salmaggi is not warranted, he should be released and be allowed to remain in Sicily as it is his home. There is no obligation on the part of AMJ to keep him employed. It is further believed that his transfer back to the mainland would be of little or no advantage to the Allied Commission, as this headquarters is completely staffed with interpreters.

4. It is hoped that this clears up the matter.

By command of Commodore STONE:

3087

Nicholas Pionino
NICHOLAS PIONINO,
CWO, USA,
Asst Adjutant.

Declassified E.O. 12356 Section 3.3/NND No. 785015

HEADQUARTERS ALLIED COMMISSION
APO 39.
ESTABLISHMENT SECTION

Tel, 301

12/10/44

30 November 1944

Memorandum:

To : Adjutant, AC

1. Attention is invited to attached letter.
2. It is inferred from the order attached that the civilian in question was employed by Lazio-Umbria Region.
3. Will you take this matter up with Hq. Lazio-Umbria Region, therefore, and inform this office of the steps taken in this particular case, with the return of attached correspondence.

Incl: RO/230 Hq. Sicilia Region
28 Nov.

Adj. 300.4 Hq. AC 20 Nov.

Forwards to
KEDAN E. FISKE,
Colonel
Deputy Chief of Staff

20
3060

Declassified E.O. 12356 Section 3.3/WND No. 785015

ALLIED COMMISSION
SICILIA REGION HEADQUARTERS
APO 394

ESTAB
SECT

1/483

FILE:RC/230

28 Nov 1944

SUBJECT: Sig. Giordano C. Salmaggi - Interpreter

TO : Headquarters Allied Commission
ROME
(Att: Vice President Establishment section)

19

1. With reference to Travel Orders issued under your ADJ 300.4 of 20 NOV 44 (copy enclosed for easy reference) can arrangements please be made that NO civilian employees are sent to this Region in future unless this Headquarters has agreed to the transfer.

This Region is already over-staffed so far as civilian personnel are concerned in relation to the number of staff officers now on the strength and I am making every endeavour to bring the clerical and administrative staff down to a proper strength. It is impossible to do this if civilian employees are going to be drafted here from the Mainland.

It will be appreciated that after the very considerable reduction in employees which has taken place since Allied Military Government was in full strength here there are a large number of interpreters, etc. available for employment if required.

M Carr Brigadier

M. CARR
Brigadier
Regional Commissioner 3059

1 Encl-

Copy of Travel Orders, Adj 300.4



COPY

RESTRICTED

HEADQUARTERS
ALLIED COMMISSION
APO 394

Adj 300.4

20 November 1944

SUBJECT: Travel Orders

TO : All concerned

1. Sig Giordano C. Salmaggi, Italian civilian Interpreter, is relieved from attached to Lazio-Umbria Region and will accompany Capt HALL to Sicilia Region on a permanent change of station.

2. Travel by govt motor transport, rail and sea are authorized.

By command of Commodore STONE:

/s/ Nicholas Piccino

/c/ NICHOLAS PICCINO
CWO, USA
Asst Adjutant

3058

0.161

Declassified E.O. 12356 Section 3.3/NND No. 785015

SP
J.T.

Public Safety IC
(Security Branch)

24/EST
might this office be informed,
please, of the position as regards
the directives noted in Para 1b
of attached HQC/5/5 of 25 Oct.
17

27 October

L. H. M. M. M.
for Colonel
DLOF 5-3057
Establishment
Section

Declassified E.O. 12356 Section 3.3/MND No. 785015

ALLIED CONTROL COMMISSION
OFFICE OF THE HEADQUARTERS COMMANDANT

SUBJECT: Discharge of Civilian employees.

FILE No. HQG/5/3

TO: Vice President,
Establishments Section.

27 October 1944

Reference your enquiry with regard to the attached.

Herewith forwarded is copy of letter from this office
addressed to the Executive Officer (B) and dated 25 Oct 44, for
your information.

[Signature] Lt. Col.
R. E. ROBERTSON
Hq. Commandant.

3056

1008
HQG/5/3

RHR/ejb

25 October 1944

SUBJECT: Discharge of Vittorio la Sala
and Fabrizio Giuseppe Luigi, from GRAND HOTEL.

TO : Executive Officer (B).

1. With reference to your No. 4 Indorsement on the attached, I note that these two men should be reinstated in the Grand Hotel if the Management so desires. No action has been taken so far as it appears to me that this whole question wants very careful consideration in view of the following facts:

a. These men were discharged as were many other employees on the same grounds by the Internal Security Officer and the Billeting Officer who are at present acting on the only directive which has ever been issued in regard to security reasons for civilian employees, which was issued by this Headquarters at PALERMO.

b. The cases of these two men were first taken up with this Branch by the Security Branch, and at that time the Security Branch was asked to supply new instructions. So far these have not been received. Consequently, I feel that (1) a new directive should be issued laying down the security requirements for civilian employees of this Headquarters, and (2) that if these men are reinstated, then consideration should be given to the reinstatement of all civilian employees who have been discharged on exactly the same grounds. In the meantime, I have taken up with the Management of the Grand Hotel the question if they wish to reinstate these two men, but have so far not given authority for reinstatement until you have had time to consider the points mentioned above.

/s/ R. H. Robertson Lt. Col.
R. H. ROBERTSON
Hq. Commandant.

Est. Sect.

(R. Mantel)

In view of Deputy C/S remarks
about employing former members of
Front Party who have cleared by
Security believe this should referred
again to the Committee.

[Signature]

Declassified E.O. 12356 Section 3.3/NND No. 785015

HEADQUARTERS
ALLIED CONTROL COMMISSION

Dispense _____

Date 24 Oct 44

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch	
Admin Section		Director	
Interior		Executive Officer (A)	
Public Safety		Executive Officer (B)	
Public Health	✓	G-1 (A) <i>Carlton Personnel</i>	
Property Control		G-1 (B)	
Legal		G-2 (A)	
Education		G-2 (B)	
Monuments & Fine Arts		Headquarters Commandant	
Economic Section		Adjutant	
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675 Post	
Food		Political Section	
Industry		Navy	
Labor		Army	
Mining Division		Air	
Public Works & Utilities		Communications	
Registration Division		Civil Censorship Group	
Shipping		W. M. D. & P. S. M.	
Transportation		Public Relations Branch	
WD & WG Section		U.S.A.R.A.	
Ed. & Executive Commissioner		Chief of Staff Section	✓
Civil Affairs Branch		(All: May Hearns)	
Information Division			
Liaison Division			
I. & D.P. Sub-Com			
Italian Refugee Branch			

FOR

Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

REMARKS

*Ref. attached. As per your request
 D. I. Carlton Personnel*

Declassified E.O. 12356 Section 3.3/NND No. 785015

ALLIED CONTROL COMMISSION
OFFICE OF THE HEADQUARTERS COMMANDANT

SUBJECT: La SALA, Vittorio.

FILE No. HSC/13

TO: Office of the Chief of Staff.
(Through G-1, Civilian Personnel).

20 October 1944

1. The attached case has been thoroughly reviewed by this office.
2. It is felt that this is a closed case, and that no reversion of the present decision should be made.

G. A. Boudanzone
G. A. Boudanzone,
Capt Lt., AMB,
Security Officer.

3053

TO the Chief Commissioner

Allied Commission - Rome

16 OCT Recd

The undersigned, La Sala Vittorio, Administrative Secretary in the Grand Hotel, Via Terme Diocleziane n. 2, had to fill a personal questionnaire and answer various questions of a political character. In the questionnaire, the undersigned declared that he belonged to the P.N.F. since May 1925, but that he never was 'fasciste unto morte', nor in Rome, Squadrista, C. Sepolista, or sciarpa Littorio', and that he never had any directive, syndical, federal or confederal charge. After sending this declaration to the A.C.C., the undersigned got asked from the Grand Hotel by the same A.C.C.

He wants to explain why he was a member of the P.N.F.:

At that time, those who didn't belong to this party couldn't find a job; from 1919 to 1921, the undersigned had a job in the State Railways; he gave up this job to do his military service; this was over in 1924, and he asked to be taken back, but he was asked if he had a fascist card, essential document to be taken back, and he had to get one.

During the years 1925-1943, he had nothing to do with the life of the party, and to prove how little fascist he was, he wants it to be known that during the occupation of Rome by the Nazis, he gave bed and board, on his own responsibility to the sotto capo di marina Speranza Italo, and to lieutenant (the-ry) Vallebona, Albino, who came from Civitanova. Thus they engaged being taken and handed over to the Germans.

G.C.M. Speranza still lives in Rome, Via dei Polci n. 115 and Lt. Vallebona is at S. Antonio (Cagliari).

He wants to resume his job at the Grand where he has been working for five years.

Yours sincerely,

/s/ Vittorio La Sala

Rome, 15 October 1944.

Vittorio La Sala - Grand Hotel - Rome

3052

undesignated got sacked from the Grand Hotel by the same A.C.C.

He wants to explain why he was a member of the P.N.F.:

At that time, those who didn't belong to this party couldn't find a job; from 1919 to 1921, the undersigned had a job in the State Railways; he gave up this job to do his military service; this was over in 1921, and he asked to be taken back, but he was asked if he had a fascist card, essential document to be taken back, and he had to get one.

During the years 1925-1926, he had nothing to do with the life of the party, and to prove how little fascist he was, he wrote it to be known that during the occupation of Rome by the Nazis, he gave food and board, on his own responsibility to the sotto capo di marina Speranza Italo, and to lieutenant (Marty) Valsboma, Albino, who came from Civitavecchia. Thus they escaped being taken and handed over to the Germans.

G.S. M. Speranza still lives in Rome, via del Tolacini n. 119 and it. Valsboma is at G. Antonio (Cagliari).

He wants to resume his job at the Grand where he has been working for five years.

Yours sincerely,

/s/ Vittorio La Sala

Rome, 13 October 1944

Vittorio La Sala - Grand Hotel - Rome

/s/ Vittorio La Sala

3052

Enrico Sme,
(after Civilian Employment office)

For appropriate action

Person.

v. L. V. Speranza
M. Tol.
Office of Chief of Staff

14. Oct. 44

TRANSLATION

To the Chief Commissioner

Allied Commission - Rome

The undersigned, La Sala Vittorio, Administrative Secretary in the Grand Hotel, Via Terme Boccazzini n. 2, had to fill a personal questionnaire and answer various questions of a political character. In the questionnaire, the undersigned declared that he belonged to the P.M.F. since May 1925, but that he never was 'fascist' until March 1928, when he was, in fact, a member of the 'Fascist Party', and that he never had any directive, syndical, federal or confederal charge. After sending this declaration to the A.C.C., the undersigned got asked from the Grand Hotel by the same A.C.C.

He wants to explain why he was a member of the P.M.F.:

At that time, those who didn't belong to this party couldn't find a job; from 1919 to 1924, the undersigned had a job in the State Railways; he gave up this job to do his military service; this was over in 1924, and he asked to be taken back, but he was asked if he had a fascist card, essential document to be taken back, and he had to get one.

During the years 1925-1943, he had nothing to do with the life of the party, and to prove how little fascist he was, he wants it to be known that during the occupation of Rome by the Nazis, he gave food and board, on his own responsibility to the sotto capo di servizio operante Italo, and to lieutenant (sergent) Vallobona, Albino, who came from Civitavecchia. Thus they escaped being taken and handed over to the Germans.

G.-O. M. Operante still lives in Rome, Via dei Volsci n. 119 and Lt. Vallobona is at N. Antonio (Cagliari).

He wants to resume his job at the Grand Hotel; he has been working for five years.

Yours sincerely,

/s/ Vittorio La Sala

3051

Rome, 13 October 1944

Vittorio La Sala - Grand Hotel - Rome

underigned get sacked from the Grand Hotel by the same A.O.O.

He wants to explain why he was a member of the F.I.P.I.

At that time, those who didn't belong to this party couldn't find a job; from 1919 to 1922, the underigned had a job in the State Railways; he gave up this job to do his military service; this was over in 1924, and he asked to be taken back, but he was asked if he had a fascist card, essential document to be taken back, and he had to get one.

During the years 1925-1941, he had nothing to do with the life of the party, and to prove how little fascist he was, he wants it to be known that during the occupation of Rome by the Nazis, he gave food and board, on his own responsibility to the sotto capo di marina Speranza Italo, and to Lieutenant (Major) Vallebona, Albino, who came from Civitavecchia. Thus they escaped being taken and handed over to the Germans.

S.C. M. Speranza still lives in Rome, Via dei Volsci 3. 110 and Lt. Vallebona is at G. Anicco (Cagliari).

He wishes to resume his job at the Grand where he has been working for five years.

Yours sincerely,

/s/ Vittorio La Sala

3051

Rome, 13 October 1944.

Vittorio La Sala - Grand Hotel - Rome

/s/ Vittorio La Sala

TRANSLATION

To the Chief Commissioner

Allied Commission - Rome

24/10/

The undersigned, La Sala Vittorio, Administrative Secretary in the Grand Hotel, Via Terme Diocleziane n. 2, had to fill a personnel questionnaire and answer various questions of a political character. In the questionnaire, the undersigned declared that he belonged to the P.N.F. since May 1929, but that he never was 'fascista auto servito', member of Mass, Squadrista, or Corporista, or 'scuola Littorio', and that he never had any directive, syndical, federal or confederal charge. After sending this declaration to the A.C.C., the undersigned got excited from the Grand Hotel by the name A.C.C.

He wants to explain why he was a member of the P.N.F.:

At that time, there was didn't belong to this party couldn't find a job; from 1929 to 1930, the undersigned had a job in the State Railways; he gave up this job to do his military service; this was over in 1930, and he asked to be taken back, but he was asked if he had a fascist card, essential document to be taken back, and he had to get one.

During the years 1929-1930, he had nothing to do with the life of the party, and to prove how little fascist he was, he said it to be known that during the occupation of Rome by the Nazis, he gave food and board, on his own responsibility to the sotto capo di servizio Speranza Lello, and to lieutenant (sergent) Vallebona, Albino, who came from Civitanova. Thus they escaped being taken and handed over to the Germans.

Sgt. M. Speranza still lives in Rome, Via dei Volsci n. 119 and Lt. Vallebona is at S. Sabino (Cagliari).

He wants to resume his job at the Grand Hotel where he has been working for five years.

Yours sincerely,

/s/ Vittorio La Sala

Rome, 15 October 1944

Vittorio La Sala - Grand Hotel - Rome

305

At that time, those who didn't belong to this party couldn't find a job; from 1913 to 1922, the underemployed had a job in the state railways; he gave up this job to do his military service; this was over in 1926, and he asked to be taken back, but he was asked if he had a fascist card, essential document to be taken back, and he had to get one.

During the years 1925-1935, he had nothing to do with the life of the party, and to prove how little fascist he was, he wants it to be known that during the occupation of Rome by the Nazis, he gave food and board, on his own responsibility to the *otto cego di marina* (German sailor), and to lieutenant (Major) Vallebona, Albino, who came from Civitavecchia. Thus they escaped being taken and handed over to the Germans.

G.S. M. Speranza still lives in Rome, Via dei Volsci n. 115 and 13. Vallebona is at S. Antonio (Cagliari).

He wants to resume his job at the Grand square he has been working for five years.

Yours sincerely,

/s/ Vittorio La Sala

305

Rome, 15 October 1944

Vittorio La Sala - Grand Hotel - Rome

/s/ Vittorio La Sala

THE CHIEF COMMISSIONER

ALLIED COMMISSION

R. O. M. A.

Via Veneto

Il sottoscritto La Sala Vittorio, Segretario Amministrativo presso il Grande Albergo Via Terme Diocleziane N. 2, in aiuto a prima requisizione dell'Albergo stesso da parte della I. A.C.C. ha dovuto riempire la scheda personale e rispondere a varie domande di carattere politico. In tale scheda il sottoscritto ha dichiarato di essere stato iscritto al P.M.V. nel maggio del 1925 ma di non aver mai posseduto la qualifica di fascista auto carica, carica su Roma, Squadrista, S. Sepolcrista, sciarista littorio e di non aver mai ricoperto nessuna carica direttiva, sindacale, federale, confederale ecc.. In seguito alla audace dichiarazione diretta alla I. A.C.C. il sottoscritto d'ordine della stessa A.C.C. è stato licenziato dal Grand Hotel.

Con la presente dichiaro per conoscere i motivi della mia iscrizione al P.M.V.:
 a quell'epoca chi non era iscritto a tale partito non poteva essere impiegato; io arrivavo nel 1919 al 1922 fu impiegato presso la Ferrovia dello Stato, lasciai detto servizio per entrare quello militare di leva; congedandomi nel 1924 feci domanda per essere riassunto, ma per tale riassunzione gli fu richiesta

Il sottoscritto La Sala Vittorio, Segretario Amministrativo presso il Grande Albergo - Via Terme Diocleziane N. 2, in seguito a prima requisizione dall'Albergo stesso da parte della I. A.C.C. ha dovuto riempire la scheda personale e rispondere a varie domande di carattere politico. In tale scheda il sottoscritto ha dichiarato di essere stato iscritto al P.N.F. dal maggio del 1925 ed di non aver mai posseduto la qualifica di fascista ante guerra, merita su Roma, Squadrata, S. Sepolcrista, sciarpa Littorio e di non aver mai ricoperto nessuna carica direttiva, sindacale, federale, confederale ecc.. In seguito alla suddetta dichiarazione diretta all' A.C.C. il sottoscritto d'ordine della stessa A.C.C. è stato licenziato dal Grand Hotel.

Con la presente desidero far conoscere i motivi della mia iscrizione al P.N.F.: a quell'epoca chi non era iscritto a tale partito con ^{quale} nessun modo impiegarsi; lo scrivente dal 1919 al 1922 fu impiegato presso la Ferrovie dello Stato, lasciò detto servizio per seguire quello militare di leva; congedandosi nel 1924 fece domanda per essere riassunto, ma per tale riassunzione gli fu richiesta la tessera fascista come documento essenziale e della quale si provvide per opportunità.

Durante tutto il periodo dal 1925 al 1943 fu completamente estraneo alla vita del partito ed a conferma dei suoi sentimenti tutt'altro che fascisti viene a dichiarare che durante l'occupazione nazista di Roma ha ospitato a suo carico eia di

responsabilità sia finanziariamente nel suo appartamento sito in Via Principe Amedeo N. 92, il sotto capo di marina Speranza Italo ed il tenente di marina Vallerbona Albino che provenivano dal Comando di Civitavecchia evitando così la loro cattura ed in seguito la loro ripresentazione alle Autorità naziste.

Preciso che lo Speranza abita tutt'ora a Roma in Via dei Volanti N. 151 ed il Vallerbona trovatisi a S. Antiocho (Cagliari)

Presso pertanto di volerlo reintegrare nel suo impiego presso il Grand Hotel dove già lavorava da cinque anni.

Con osservanza

Vittorio La Sala

Roma 13 Ottobre 1944

Vittorio La Sala - Grand Hotel Albergò - Roma -

Vittorio La Sala

0172

Declassified E.O. 12356 Section 3.3/NND No. 785015

'Ethel Hoades'
via Marche 54

Declassified E.O. 12356 Section 3.3/NND No. 785015

To The Chief Commissioner
Allied Commission

3047

~~CONFIDENTIAL~~

RECONSTRUCTION COMMISSION
C.M.F.
PUBLIC SAFETY DIVISION
SECURITY DIVISION

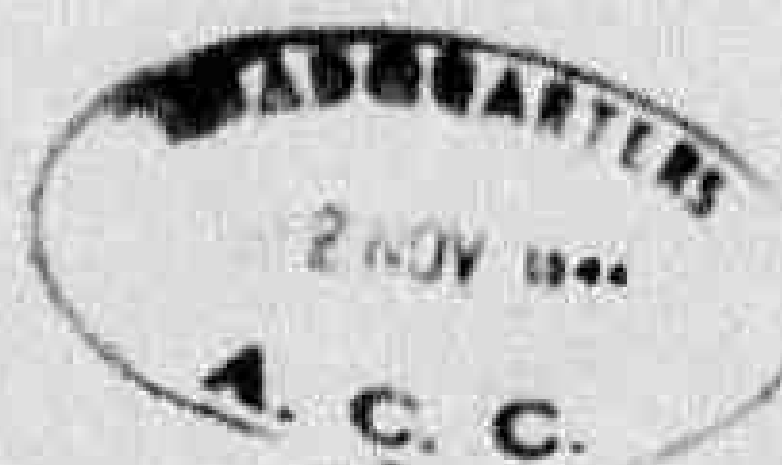
~~ESTAB. SECT.~~
~~2147~~
~~ku~~

Copy sent Hy Court
5 Nov 44

Ref : 3D/120

1. November 1944

Subject : Employment and discharge of civilian employees
To : D.C. of E., Establishment Section



1. With reference to the attached:

I have made enquiries but have failed to trace the original memorandum referred to in Head Quarter Commandant's letter. The Internal Security officer has now informed me that no document was in fact issued, but that the basis of excluding from employment anyone who was a member of the Fascist Party in the early years was given up with A.C.C. and has acted as a demarcation line.

2. As I have explained to Lt. Scarpazene, it is difficult to lay down any set of rules as to who is, and who is not, suitable to employ from a security point of view, and it is neither a safeguard nor an equitable procedure to have a hard and fast rule as to the dividing line solely on the length of membership in the Fascist Party.

3. Very often a young man, at an impressionable time of his life, joined the party in its early stages, and subsequently, with more mature judgment, found that it did not live up to its early promise. There was no point in his withdrawing, unless of very strong political views, and consequently he simply maintained his membership but did nothing to further the aims of the Party. The test is "Does he believe any status in the Party or make considerable profit?". If the answer is "No" then I do not think it a fair procedure to prejudice him now.

4. What a man has done after the fall of Fascism is of very great importance, and although early members of the Party, many

CONFIDENTIAL

CONFIDENTIAL

refused to go North with the Germans and made great sacrifices in so doing. The reprisals of the Germans against so many Italian families has driven many lawless former Fascists right against their old allies.

5. The Scheda Personale form has been devised to give as accurate a picture of a person's history as is possible, and I think if the information on this form is studied intelligently, and the person cross examined on what he has stated, there will be few cases in which the examiner is in doubt.

6. Screening is a matter of experience and often depends on the accurate summing up by the examiner of the subject. The best way is to have all the information it is possible to obtain, Scheda Personale and a personal interview. The latter is most important as a subject's reactions to questions, his degree of integrity, and personality can be more accurately assessed in this manner than by the perusal of documents alone.

7. If the Internal Security Officer is in doubt in any case, he is very welcome (as in the past) to consult officers of this Division who have had considerable experience in this work; Captain Ellis as well as myself having spent some months in reviewing the cases of civilian internees at Padua.

8. While this is not intended as a directive, I think there is sufficient material to act as a guide, bearing in mind always that it is more advisable in assessing character to be governed by broad principles than by a rigid rule of thumb method.

Sp Harvey Maj
for
JOSEPH W. CHAPMAN,
Colonel J.A.G.D.,
Director Public Safety,
Sub Commission.



CONFIDENTIAL

Declassified E.O. 12356 Section 3.3/NND No. 785015

HEADQUARTERS
ALLIED COMMISSION
G-1 Section Civilian Personnel

Ref/G-1/Civ.Pers./114

30 October 1944

SUBJECT: Civilian Employee.

TO : Establishment Branch.

1. As per conversation with G-1 Civilian Personnel Section, please arrange to include on your payroll BRUSCHI, Emma employed with Marchese Cittadini, as Bookkeeper.

2. Miss Bruschi, is receiving the maximum rate, lire 5500 per month, and has been paid to, and including 31 Oct. '44.

N.P. Theodore
N.P. THEODORE
1st Lt. ASD-1g
Ass't G-2 (A)

785015

21 October 1944:144

TO : Civil Affairs Branch (Att; Marchese Cittadini)

2. Approval is given to the employment of **Enza Bruschi**

3. The minimum rate which is 2200 Rate per ~~day~~ month will

4. Your attention is directed to Office Memo N 15, this Headquarters, dated 1 August 1944.

J. W. STEARNS

J. A. Major, AGD.
G-1 American

Declassified E.O. 12356 Section 3.3/NND No. 785015

MEMORANDUM
 UNITED STATES DEPARTMENT OF THE ARMY
 AGO 594

JRM/mae

19 October 1964

SUBJECT: C-1, Civilian Personnel Office Organization

TO : Vice President, Establishment Section.

1. The Civilian Personnel Policy Board recommends that a qualified W.O. or Commissioned Officer be placed in charge of C-1, Civilian Personnel activities.

2. Up until a recent date Major Small, from the Labor Sub-Commission, had been detailed to C-1 to supervise this work. He was recently transferred to the Panama region. His departure, together with the general reduction in officers has left Lieutenant Theodore as Assistant C-1 and a Sergeant in charge of civilian personnel under the Lieutenant's jurisdiction.

3. The Board feels that not only are the problems of civilian personnel sufficiently important to justify full time officer supervision but the present work-load imposed upon Lieutenant Theodore is heavier than should be placed on him without more assistance. Further, it was understood at the time of Major Small's departure that some officer would be placed in charge of civilian personnel work.

A. L. CLOUSE,
 Colonel, A.C.D.
 Chairman,
 Civilian Personnel Policy Board

Tel. 489081

JULN/ee

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

ACC/177/PWU

18 Oct 44.

SUBJECT: Discharge of Civilian Employee.

TO : G-1 Civilian Personnel Section.

1. Ernesto SCORSENTINO Italian Civilian driver, is discharged as from 1800 hours to-day, as we have no further use of his services.
2. I would like to put on record that this man's attitude during the last few weeks has been most unsatisfactory. In so far that he has questioned all orders given to him by my chief clerk and that when his vehicle has been out of commission for a day or two, he has refused to carry out duties such as liaison between this office and other drivers of this Sub-Commission, whose cars are parked outside this Headquarters.
3. It is recommended that he is not be given employment in a similar capacity (driver) in this Headquarters.
4. His ACC-pass is attached.

GEM.

G. E. RHODES,
Lieut-Colonel, R.E.,
Acting Director.

encl.

Copy to: Establishment Section
O i/c Super Garage

MEMORANDUM

REF:- 3/1.2/CA

TO:- Economic Section (For attention Mr. Antolini).

SUBJECT:- Employment of Civilian Personnel. ✓

17.10.44.

1. Following the discussion which took place at this morning's Chief of Staff Meeting, below are the particulars of the Italian Legal Adviser at present employed by the Legal Sub-Commission:-

Name:- CHIONETTI, Pasquale.
Salary:- 12,100 lire p.m.
Employment:- Very high-grade legal adviser.

2. You will no doubt recall the Deputy Chief of Staff, Civil Affairs Section made a statement that in effect this individual's services are indispensable to the Legal Sub-Commission.

3. In view of the fact that such civilians can earn very much larger sums in their profession, they may well revert to their normal occupation and leave the employment of this S.C. In view of the fact that we are now contemplating translating and reviewing in detail all decrees passed by the Italian Government, it is absolutely essential that this civilian and possibly other civilians of the same category should be retained.

4. It is requested therefore that a salary of approximately 25,000 lire per month be authorized for this civilian in order to retain his services at a remuneration compatible with the high-grade legal advice which it is necessary for him to give.

R. P. Chionetti
R. P. CHIONETTI, Col.
CHIO CA Sec.

Cover to Establishment Section. ✓
Legal sub-commission.

HEADQUARTERS
ALLIED CONTROL COMMISSION
G-1 SECTION CIVILIAN PERSONNEL
APO 394

11 Oct

1944

SUBJECT: Reclassification.

TO :

Establishment Section

1. Reference your letter *Civ Pers Form #2* dated *9 Oct 44*

XXX 2. Approval is granted for the reclassification of

Elena Scudder

Solidman Unit the status of

Executive (F)

salary to

range from

4750 L to *10450 L*

per month.

L.W. Stearns
L. W. STEARNS
Major, AGD
G-1 American
Sg.

XXX It is the policy of this Headquarters, as determined by the Civilian Personnel Policy Board that, salaries of civilian employees will be increased gradually, in accordance with their performance, rather than be immediately increased to the maximum on completion of the seven day probationary period.

0186