

Declassified E.O. 12356 Section 3.3/NND No. 785015

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Declassified E.O. 12356 Section 3.3/NND

No. 785015

10000/110/187

EXECUTIVE MEMORANDUM
NOV. 44 - MARCH 46

138/EST

1731

*Establishment & Executive
Office (American)
Establishments &
Executive Office (American)
28th February 1946. Room 79/3
30012*

HEADQUARTERS ALLIED COMMISSION.
APO 394
OFFICE OF THE EXECUTIVE COMMISSIONER.

Ref:- 19/AB.

EXECUTIVE MEMORANDUM }
NUMBER. 8. }

138

MICROFILMING OF A.C. RECORDS.

1. The examination of files received into the custody of Archives has resulted in the fact that instructions under Executive Memorandum No. 7, dated 5 January 1946 are not sufficiently explicit.
2. Duplicates of correspondence, copies of directives and similar circulars originating in other offices are still being retained as well as extraneous matter which is of no retentive value.
3. As the microfilming of all Allied Commission records will shortly commence, the examination for discard of material under para 2 must be carried out as soon as possible.
4. Chiefs of Sub-Commissions, Branches and Chief Liaison Officers will therefore immediately arrange the following action upon files still in their possession:-
 - (a) Abstract from all files extraneous matters such as circulars, directives (other than those emanating from their own office) and duplicate copies of any document not deemed essential for recording.
 - (b) Remove all paper clips, staples, pins, etc from letters.
 - (c) Rebind all documents at the HEAD of the file, and not at the side, with steel or fibre fasteners (specimen attached above)
 - (d) Before closing down, furnish a report that all files transferred to outside bodies (i.e. UFRPA, etc.) have been so actioned and that a list of such files has been forwarded to Archives Branch in accordance with para 6, 7, 8 of Executive Memorandum No. 7

1. The examination of files received into the custody of Archives has resulted in the fact that instructions under Executive Memorandum No.7, dated 5 January 1946 are not sufficiently explicit.

2. Duplicates of correspondence, copies of directives and similar circulars originating in other offices are still being retained as well as extraneous matter which is of no retentive value.

3. As the microfilming of all Allied Commission records will shortly commence, the examination for discard of material under para 2 must be carried out as soon as possible.

4. Chiefs of Sub-Commissions, Branches and Chief Liaison Officers will therefore immediately arrange the following action upon files still in their possession:-

- (a) Abstract from all files extraneous matters such as circulars, directives (other than those emanating from their own office) and duplicate copies of any document not deemed essential for recording.
- (b) Remove all paper clips, staples, pins, etc from letters.
- (c) Rebind all documents at the HEAD of the file, and not at the side, with steel or fibre fasteners (specimen attached above)
- (d) Before closing down, furnish a report that all files transferred to outside bodies (i.e. UNRRA, etc.) have been so actioned and that a list of such files has been forwarded to Archives Branch in accordance with para 6.7.8 of Executive Memorandum No.7.

5. Archives Branch are authorized to refuse to accept any files in which the above instructions have not been carried out.

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For the Chief Commissioner.

Brigadier,
Executive Commissioner.

DISTRIBUTION.

LIST "A"
ARCHIVES BRANCH (50 copies)

HEADQUARTERS ALLIED COMMISSION

ACN 591

Office of the Executive Commissioner.

Ref. : 1/13.

EXECUTIVE MEMORANDUM

NUMBER 7.

5 January 1946.

CARE AND CUSTODY OF ALLIED COMMISSION RECORDS.

- FUNCTION.** 1. The function of the Archives Branch of the Office of the Executive Commissioner is to collect, arrange, index, safeguard and store records of Allied Commission (both Headquarters and field) in a manner most suitable for reference.
- REVIEW.** 2. All Offices of Headquarters A.C. will constantly review their current files with a view to sending those not essential for current work to Archives. Such files will always be available to the office concerned.
- POLICY & ACTION FILES.** 3. All offices will keep papers relating to questions of policy on special files. Action or Routine documents will not be filed in Policy files, but will be transferred to Archives when they have not been required for use for three months. If the subject of such a transferred file revives and reference to previous correspondence is unnecessary, a continuation cover under the original number may be opened.
- DUPLICATES.** 4. No correspondence or documents will be destroyed other than duplicates of printed matter, copies of which are in the appropriate file.
- DIRECTIVES.** 5. Reference files containing only directives, orders or similar circulars which originated in other offices will NOT be sent to Archives. Archives Branch will see that the record copy of such documents is in the appropriate file of the originator.

- TRANSFER.** 6. Where any offices are amalgamated or absorbed or any functions are transferred to another office, policy files may be retained as long as necessary. Action and routine files will be dealt with as follows:-
- If it appears that the matter in action will be closed within two or three weeks, that particular action will be concluded on and under the reference number of the original file, altered only by the substitution of the identifying letters of the new office.
 - Where the matter appears likely to continue beyond this period, a new file will be opened and the cover conspicuously endorsed:-

"Continued from (file)..... of.....branch."

As soon, therefore as the files are independent, the original will be sent to Archives. It is unsound for an office to adopt files belonging to another office.

POLICY
&
ACTION
FILES.

3. All offices will keep papers relating to questions of policy on special files. Action or Routine documents will not be filed in Policy files, but will be transferred to Archives when they have not been required for use for three months. If the subject of such a transferred file revives and reference to previous correspondence is unnecessary, a continuation cover under the original number may be opened.

COPIES.

4. No correspondence or documents will be destroyed other than duplicates of printed matter, copies of which are in the appropriate file.

DIRECTIVES.

5. Reference files containing only directives, orders or similar circulars which originated in other offices will NOT be sent to Archives. Archives Branch will see that the record copy of such documents is on the appropriate file of the originator.

TRANSFER.

6. Where any office has amalgamated or absorbed or any functions are transferred to another office, policy files may be retained as long as necessary. Action and routine files will be dealt with as follows:-

- a. If it appears that the matter in action will be closed within two or three weeks, that particular action will be concluded on and under the reference number of the original file, altered only by the substitution of the identifying letters of the new office.
- b. Where the matter appears likely to continue beyond this period, a new file will be opened and the cover conspicuously endorsed:-

"Continued from (file)..... of.....branch."

As soon, therefore as the files are independent, the original will be sent to Archives. It is unsound for an office to adopt files belonging to another office.

CLOSING
DOWN.

7. When any Branch or Office is closing down or is absorbed, a complete list showing the disposition of ALL files emanating from that branch will be forwarded to Archives.

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IT IS OF THE UTMOST IMPORTANCE that contact be made with Archives Branch before an Office or Branch closes or is absorbed, so that an Archives representative can call at that Office to discuss any questions relating to this procedure.

LEAVING
FILES.

8. In no circumstances will files or individual papers be transferred to any outside body. Any files which are temporarily essential to the efficient working of an outside body may be loaned to such a body for a period not exceeding three months. The Officer borrowing the files will receipt a list of these and will forward this to the Archivist who will take steps to see these are returned on the stated date. (see Exd 101 attached)

LISTING...2... ..

.....2.....

LISTING.

9. Lists in quadruplicate (see Exhibit "3" attached) will be prepared by the sender showing by number and title all files transferred to Archives. One copy will be enclosed in a stout envelope inside the crate to which the files belong, and the other three sent to Archives under separate cover. A receipt will be obtained.

DISPATCH.

10. Files transmitted to Archives will be securely tied in bundles not exceeding 12" in height. Files from different offices or branches will not be included in the same bundle. Those to be transported to Headquarters will be securely crated; each crate containing a list of contents for checking.

For the Chief Commissioner.

MS/L

Brigadier,
Executive Commissioner.

DISTRIBUTION.

List "A"
Archives Branch (50 copies)

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 Civilian Personnel Section

MEMORANDUM)

NUMBER 13) 138

13 March 1946

CHRISTMAS BONUS, DISMISSAL BONUS, PAID LEAVE AND
HOLIDAYS WITH PAY FOR ITALIAN CIVILIAN EMPLOYEES.

1. All payroll submitting sections of Headquarters Allied Commission are hereby notified that current detailed instructions issued by AFHQ (Administrative Memorandum No. 5, AFHQ, dated 4 March 1946) provide the authority for payment to Italian civilian employees of a Christmas Bonus, a Dismissal Bonus, Paid Leave, and Certain Holidays with Pay. Further, these instructions rescind all previous memorandums and instructions published on this subject. Effective date of AFHQ Memorandum Number 5, cs, is 1 January 1946.

2. The application of the provisions of AFHQ Memorandum Number 5, cs, is the responsibility of the G-1 Civilian Personnel Section, excepting (until further notice) for employees of Super Garage, this Headquarters.

3. All payroll submitting sections, excepting Super Garage are required to proceed as they have in the past, checking administrative detail with G-1 Civilian Personnel Section and making particularly certain that prior to or upon release of an employee for any reason whatsoever, including Voluntary Quit, a Civ. Para Form 8 (Dismissal of Civilian Employees) is properly and honestly filled in and sent immediately to the G-1 Civilian Personnel Office. Upon receipt of Form 8, the G-1 Civilian Personnel Section will prepare a final payroll only for the subject bonuses due to the released employee.

It is clear, therefore, that the payroll submitting sections, excepting Super Garage, will pay a released employee in the previous normal manner, without applying the provisions of AFHQ Memorandum No. 5, cs. The latter will be accomplished by the G-1 Civilian Personnel Office for all employees excepting those of Super Garage.

4. Until further notice, Super Garage is charged with the responsibility of applying the provisions of AFHQ Memorandum No 5, cs, to its own employees, under the general supervision and with the necessary help of the G-1 Civilian Personnel Section.

1946) provide the authority of a Christmas Bonus, a Dismissal Bonus, Paid Leave, and Certain Holidays with Pay. Further, these instructions rescind all previous memorandums and instructions published on this subject. Effective date of AFHQ Memorandum Number 5, cs, is 1 January 1946.

2. The application of the provisions of AFHQ Memorandum Number 5, cs, is the responsibility of the G-1 Civilian Personnel Section, excepting (until further notice) for employees of Super Garage, this Headquarters.

3. All payroll submitting sections, excepting Super Garage are required to proceed as they have in the past, checking administrative detail with G-1 Civilian Personnel Section and making particularly certain that prior to or upon release of an employee for any reason whatsoever, including Voluntary Quit, a Civilian Form 8 (Dismissal of Civilian Employees) is properly and honestly filled in and sent immediately to the G-1 Civilian Personnel Office. Upon receipt of Form 8, the G-1 Civilian Personnel Section will prepare a final payroll only for the subject bonuses due to the released employee.

It is clear, therefore, that the payroll submitting sections, excepting Super Garage, will pay a released employee in the previous normal manner, without applying the provisions of AFHQ Memorandum No. 5, cs. The latter will be accomplished by the G-1 Civilian Personnel Office for all employees excepting those of Super Garage.

4. Until further notice, Super Garage is charged with the responsibility of applying the provisions of AFHQ Memorandum No. 5, cs, to its own employees, under the general supervision and with the necessary help of the G-1 Civilian Personnel Section.

5. AFHQ Memorandum No. 5, will not be generally distributed to payroll submitting sections, but will be considered an integral part of this Memorandum.

Distribution
"C"

H. J. Gallin
HARRY GALLIN
Capt., Air Corps
Asst. G-1 Amer.

EXHIBIT "A"RECEIPT

.....
Office, Branch or Sub-Commission.

Received from/by the Archives Branch of Allied
Commission the following:-

_____ bundles, numbered _____

_____ files, numbered _____

Date _____

_____ Authorising Officer.

EXHIBIT "B"

ALLIED COMMISSION.

ARCHIVE GROUP..... (Leave blank)

HEADQUARTERS OR REGION..... SUB-COMMISSION or Region or Province.... Files relating to

FILE NO.

ORIGINALS FILED.

REMARKS.

of volumes, whether
file was not opened,
etc.

173

Declassified E.O. 12356 Section 3.3/NND No. 785015

Date

Authorizing Officer

EXHIBIT "B"

ALLIED ORIGINATOR

ARMED GROUP.....(leave blank)

HEADQUARTERS OR REGION.....SUB-ORGANIZATION OR REGION OF PROVINCE.....Files relating to

.....

FILE NO.

ORIGINATORS FILES

REMARKS

Such remarks as the number of volumes, whether
file was ever changed, if file was not opened,
and if file was destroyed, etc.

695

HEADQUARTERS ALLIED COMMISSION

AFPO 394

Office of the Executive Commissioner

Ref. : 13168/P

8 November 1945

EXECUTIVE MEMORANDUM

NUMBER

6

HANDLING OF CIVILIAN SUPPLIES DRAWN FROM DEPOTS OF U.S. ARMY AND BRITISH ARMY

1. By directive of Allied Force Headquarters dated 9 September 1945 (file reference AG 400.38/021, GEC-O) theatre stocks will be used to the maximum extent possible in filling requirements of the Allied Commission for civilian supplies to be distributed in Italy. Theatre stocks of civilian supplies within the purview of this memorandum include foodstuffs, equipment, raw materials, salvage, scrap, and miscellaneous supplies.
2. All Sub-Commissions and their Officers or representatives in field offices arranging for release of surplus theatre stocks from depots of the U.S. Army or the British Army for AC account are responsible for obtaining signed receiving reports and for transmittting the same to the Chief Accountant. Copies of requisitions, telegams, letters or informal memoranda authorizing deliveries of supplies ex army depots for AC account routed to the Chief Accountant will not relieve the Sub-Commission arranging for transfer of the supplies, of the primary responsibility of obtaining signed receiving reports. Civilian supplies drawn from theatre stocks may be issued for: (a) Italian Government use (e.g. Ministry of War, Ministry of Post and Telecommunications, etc.); or for (b) Italian civilian use or consumption. Both types of issues nevertheless are chargeable to the Italian Government, so that formal receiving reports must be obtained in the manner hereinafter outlined, to support the charge.

3. In the case of supplies drawn for use of Italian Governmental organizations, the Sub-Commission ordering delivery of the items ex army depots will obtain from the head of the recipient Ministry (or his designee) a receiving report acknowledging receipt of the goods, and transmit the same to the Chief Accountant.

4. In the case of supplies drawn for Italian civilian use or consumption, Istituto Nazionale per il Commercio Estero (ICE) has been designated receiving agent by the Italian Government. Arrangements will be made by the Sub-Commission ordering the delivery of items ex army depots to insure that ICE is notified in advance of the delivery, which may be made either to itself or to a consignee named by it. The practice of Sub-Commissions ordering delivery of goods to civilian consignees without advance notice to ICE, and without obtaining their concurrence as to the consignee will immediately be discontinued. Sub-Commission

1. By directive of Allied Forces Headquarters dated 7 September 1947 (file reference AG 400.38/021, GPC-0) theatre stocks will be used to the maximum extent possible in filling requirements of the Allied Commission for civilian supplies to be distributed in Italy. Theatre stocks of civilian supplies within the purview of this memorandum include foodstuffs, equipment, raw materials, salvage, scrap, and miscellaneous supplies.
2. All Sub-Commissions and their Officers or representatives in field offices arranging for release of surplus theatre stocks from depots of the U.S. Army or the British Army for AC account are responsible for obtaining signed receiving reports and for transmitting the same to the Chief Accountant. Copies of requisitions, telegrams, letters or informal memoranda authorizing deliveries of supplies ex army depots for AC account routed to the Chief Accountant will not relieve the Sub-Commission arranging for transfer of the supplies, of the primary responsibility of obtaining signed receiving reports. Civilian supplies drawn from theatre stocks may be issued for: (a) Italian Government use (e.g. Ministry of War, Ministry of Post and Telecommunications, etc.); or for (b) Italian civilian use or consumption. Both types of issues nevertheless are chargeable to the Italian Government, so that formal receiving reports must be obtained in the manner hereinafter outlined, to support the charge.
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5. Receiving reports are required to be prepared on standard Form P/PS2, which may be procured from ICE or the Chief Accountant. When obtaining signed receiving reports on issues of army supplies representatives of the Sub-Commission should insure that the descriptions of commodities fully identify the items; that the quantities are shown in the ordinary commercial trade units of the particular commodity (weight, pair, foot, each, etc.); and that the form is signed by the recipient. Any U.S. shipping tickets or British issue vouchers that may be received by a Sub-Commission should be forwarded to the Chief Accountant together with the related receiving report rendered by ICE.

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6. It is important that the requirements of this memorandum be brought to the attention of all officers or other personnel of Sub-Commissions arranging for the distribution of such supplies in Italy. Heads of Sub-Commissions will see that the foregoing requirements are notified to all officers and other personnel under their jurisdiction, and that appropriate arrangements are made for carrying out the prescribed procedure.

7. This memorandum has no relation to surplus stocks of the U.S. Army to be disposed of direct by the Office of the Army and Navy Liquidation Commission for which separate accounting is rendered by that organization outside of the accounts of the Allied Commission.

For the Chief Commissioner

Wm. J. Jones
Editor, General
Executive Commissioner.

DISTRIBUTION

Liet 'A' Groups 1 and 2
AFHQ G-5 Section (30 copies)
Chief Accountant (30 copies)

MEMORANDUM:

TO : Establishment Section

1. The Executive Commissioner directs me to inform you that Capt. Emmanuel White, who is now in the Food Subcommittee, Office of the Personal Representative of the Chief Commissioner in Milano, is desired to report here not later than Monday 17 September to assume the position of staff officer to the Executive Commissioner. This matter has been cleared with Lt Col Tuscani, Director of the Food Subcommittee

2. It would therefore be appreciated if appropriate orders were issued.

Chief Staff Officer
To Executive Commissioner

Called Capt White (Por. Rutledge)
1515 B 12 Sept.

HEADQUARTERS ALLIED COMMISSION

APO 394

OFFICE OF THE EXECUTIVE COMMISSIONER

EXECUTIVE MEMORANDUM

NO.

5

1 July 1945

PREPARATION OF ELECTORAL LISTS

1. The Schedule to this Executive Memorandum is a brief description of the procedure for preparing the electoral lists, with 2 Appendices.
2. The Chief Civil Affairs Officer has fixed 15 July as the date upon which the preparation of the electoral lists in Military Government Territory will commence. This excludes Venezia-Giulia Region, but includes the provinces of Bolzano and Udine for which supplemental instructions will be issued.
3. The Chief Civil Affairs Officer directs that the preparation of the electoral lists be completed as a first priority, and so as to conform to the utmost extent possible to the prescribed time-limits.
4. The actual work of compiling the lists is a matter for the Italian agencies concerned. It is the function of officers of Allied Military Government to ensure that the requisite Italian agencies are properly constituted and that they set to work promptly and proceed expeditiously.
5. At the same time, the lists must be prepared with impartiality and accuracy so that the Italian people can and shall have confidence in them. These considerations are emphasized by the number of political appointments to public office which the circumstances of the North have required. In this connection, special attention is drawn to para 4 of the Schedule as to disqualifications for Fascism.
6. PCs and PCs will give their immediate attention to the proper constitution of the local government agencies prescribed by Executive Memorandum No. 39, with particular reference to:--
 - (a) the Prefect. In those cases where the formal confirmation by Allied Military Government of the appointment of a Prefect has not yet been given, this must be forthcoming before 15 July;
 - (b) the Vice Prefect Inspector. The Prefect should make available adequate transportation facilities for this official.
 - (c) the Electoral Office in the Prefecture. A suitable and competent official must be available to be designated to take charge of it;
 - (d) Sindaci. In those cases where confirmation of any CIN appointment has been withheld in order to see if the appointee is really suitable, the formal appointment must no longer be delayed;
 - (e) Communal Secretaries. Where qualified officials are not available, the fullest use must be made of local candidates capable of discharging the office as "reggenti" and of the device of combining small communes under one Secretary;
 - (f) Provincial Deputation. The immediate appointment of this body is urgent.
7. PCs will require their Prefects to keep them closely informed of all action taken and to report progress to them at regular intervals. It will be noted from para 27 (a)(iii) of the Schedule that Sindaci must report progress to the Prefect.

3. The Chief Civil Affairs Officer expects that the preparation of the electoral lists be completed as a first priority, and so as to conform to the utmost extent possible to the prescribed time-limits.

4. The actual work of compiling the lists is a matter for the Italian agencies concerned. It is the function of officers of Allied Military Government to ensure that the requisite Italian agencies are properly constituted and that they set to work promptly and proceed expeditiously.

5. At the same time, the lists must be prepared with impartiality and accuracy so that the Italian people can and shall have confidence in them. These considerations are emphasized by the number of political appointments to public office which the circumstances of the North have required. In this connection, special attention is drawn to para 4 of the Schedule as to disqualifications for Fascism.

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- (a) the Prefect. In those cases where the formal confirmation by Allied Military Government of the appointment of a Prefect has not yet been given, this must be forthcoming before 15 July;
- (b) the Vice Prefect Inspector. The Prefect should make available adequate transportation facilities for this official;
- (c) the Electoral Office in the Prefecture. A suitable and competent official must be available to be designated to take charge of it;
- (d) Sindaci. In those cases where confirmation of any CIM appointment has been withheld in order to see if the appointee is really suitable, the formal appointment must no longer be delayed;
- (e) Communal Secretaries. Where qualified officials are not available, the fullest use must be made of local candidates capable of discharging the office as "reggenti" and of the device of combining small communes under one Secretary;
- (f) Provincial Deputation. The immediate appointment of this body is urgent.

7. PCs will require their Prefects to keep them closely informed of all action taken and to report progress to them at regular intervals. It will be noted from para 27 (a)(iii) of the Schedule that Sindaci must report progress to the Prefect every 15 days.

8. Any recommendations that the Prefect wishes to make for an extension of the time-limits in a particular Commune (see para 27(c) of the Schedule) must be in the PC's hands on or before 25 July. PCs will immediately transmit such recommendations to Regional HQ with their observations. Further instructions will be issued to PCs as to how these recommendations will be determined. Applications for extensions must only be recommended in cases of absolute proved necessity on account of war conditions.

9. Officers of Local Government Sub-Commission will visit every province during July (where they have not already done so, to advise further.

BY COMMAND OF THE CHIEF CIVIL AFFAIRS OFFICER:

18/8/44

M. S. LUSH, Brigadier
Executive Commissioner

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"Q" Group. I.

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SCHEDULE

HEADQUARTERS ALLIED COMMISSION
APO 394
LOCAL GOVERNMENT SUB-COMMISSION

Ref: AQ/45/4/1G

25 June 1945

Preparation of Electoral Lists - Brief Description of the Procedure.

1. Annexed are :-

- a) Appendix "A" indicating the action to be taken by the Italian Agencies involved and the time limits fixed for each step.
- b) Appendix "B" giving a list of the local government and judicial agencies on whom duties are imposed, with notes on the more specialised ones.

The Appendices are intended as a convenient means of reference: the description set out below gives, it is thought, the information mostly required by PCs and PCs.

THE FRANCHISE

2. Before one can describe how voters will be registered, it is necessary to ascertain who are to be registered and how they are defined, i.e. the franchise. All Italian citizens, men and women, who have reached the age of 21 by 31 December 1944 are qualified to be registered. The phrase "qualified to be registered" is to be noted. The franchise is a qualification to be registered and NOT a qualification actually to vote. The right of an individual to vote is determined solely by reference to the Electoral lists which are final and conclusive on this point.
3. To the broad and simple qualification described above there are a number of exceptions - lunatics, habitual drunkards, bankrupts, brothel-keepers, registered prostitutes, persons in receipt of public assistance, persons subject to police "ammonizione" or "confini" or to preventive detention, and those sentenced for quite a number of specified crimes and certain fascists.
4. The extent to which Fascism is a disqualification deserves special attention. There are three classes :-
 - a) Certain high ranking officials of the Government have

- b) Appendix "B" giving a list of the local government and judicial agencies on whom duties are imposed, with notes on the more specialised ones.

The Appendices are intended as a convenient means of reference: the description set out below gives, it is thought, the information mostly required by ECs and PCs.

THE FRANCHISE

2. Before one can describe how voters will be registered, it is necessary to ascertain who are to be registered and how they are defined, i.e. the franchise. All Italian citizens, men and women, who have reached the age of 21 by 31 December 1944 are qualified to be registered. The phrase "qualified to be registered" is to be noted. The franchise is a qualification to be registered and NOT a qualification actually to vote. The right of an individual to vote is determined solely by reference to the Electoral Lists which are final and conclusive on this point.
3. To the broad and simple qualification described above there are a number of exceptions - lunatics, habitual drunkards, bankrupts, brothel-keepers, registered prostitutes, persons in receipt of public assistance, persons subject to police "ammonizione" or "confino" or to preventive detention, and those sentenced for quite a number of specified crimes and certain fascists.
4. The extent to which Fascism is a disqualification deserves special attention. There are three classes :-
 - a) Certain high ranking officials of the former NPP have been declared incapable of voting from the Secretary of the Party down to the "Foderale" and to the "Segretari Politici" of Communes of 20,000 inhabitants or more. Officers of the MVSN in effective permanent service and above the rank of Centurione are likewise disqualified.
 - b) Those whom the special Provincial Commission set up under Art. 8 of D.L. 159 has sentenced to ineligibility for public office or loss of civil rights.
 - c) Those Fascists convicted by the regular criminal courts for the fascist crimes found in Title I of D.L. 159.

/These are the only.....

These are the only disqualifications on the ground of fascism/any tendency on the part of Prefects, Sindaci and others to exclude persons considered to be fascists on other grounds than those must be rigorously suppressed.

5. Let it be emphasized that the Provincial Commission set up under Art. 8 above mentioned is NOT the same as the Provincial Puration Commission, which is an entirely distinct body with distinct functions.

6. It is also necessary to determine the particular Electoral List in which a qualified citizen is to be registered. The citizen must be registered in the list of the Comune in which he has his permanent residence and in whose register of permanent population or "anagrafa" he is inscribed. That is the rule; but there are the following exceptions to it.

a) Refugees and evictees will be registered in the Comune in which they are temporarily living but they can opt for their Comune of permanent residence:

b) Apart from refugees, a citizen may be living in a Comune different from that in whose register of population he is inscribed. If he has lived in the Comune in question for at least 6 months, he can, if he wishes, claim to be registered there:

c) The citizen can also, if he wishes, claim to be registered in the Comune where he has the principal seat of his personal business or interests.

PREPARATION OF THE LISTS

7. With the foregoing rules in mind, the procedure for preparing the Lists is seen to be logical and comprehensible. It falls into 5 main stages:-

A. There has to be ascertained those who are *primi fascio* entitled to be registered in the Comune. This is the task of the Sindaco and Segretario Comunale.

B. Those affected by one or another of the disqualifications have to be ascertained and struck out: this is primarily the task of a number of agencies in possession of the requisite information, who have to furnish it to the Comune.

C. The list of names so obtained has to be published as the Electoral List and then reviewed and approved by an independent authority, the Electoral Commission. The Lists now become definitive.

D. Steps must now be taken for registered electors to opt for another Comune under Para. 6 (b) and (c) above. Refugees

- a) Refugees and evacuees will be registered in the lists in which they are temporarily living but they can opt for their Commune of permanent residence:
- b) Apart from refugees, a citizen may be living in a Commune different from that in whose register of population he is inscribed. If he has lived in the Commune in question for at least 6 months, he can, if he wishes, claim to be registered there:
- c) The citizen can also, if he wishes, claim to be registered in the Commune where he has the principal seat of his personal business or interests.
- PREPARATION OF THE LISTS
7. With the foregoing rules in mind, the procedure for preparing the lists is seen to be logical and comprehensible. It falls into 5 main stages:-
- A. There has to be ascertained those who are *prima facie* entitled to be registered in the Commune. This is the task of the Sindaco and Segretario Comunale.
- B. Those affected by one or another of the disqualifications have to be ascertained and struck out: this is primarily the task of a number of agencies in possession of the requisite information, who have to furnish it to the Commune.
- C. The list of names so obtained has to be published as the Electoral Lists and then reviewed and approved by an independent authority, the Electoral Commission. The Lists now become definitive.
- D. Steps must now be taken for registered electors to opt for another Commune under Para. 6 (b) and (c) above. Refugees and evacuees who wish to do so under para. 6 (c) must do it at Stage A.
- E. Finally, the Commune has to be divided into Polling Districts ("Sezioni Elettorali") and a Polling Place specified for each district. This will not be necessary in village Communes, of course. It is to be noted that Stage B, though the last to be enumerated here, is actually carried out contemporaneously with Stage C.
8. The Elector does not have to apply to be registered, but he may, if he wishes. Provision has been made for this and for letting the public know, at the very beginning, of their right to put in such an application. It is wise to apply. It is, help to the authorities - and to the citizen - in ensuring that he will be able to exercise his vote.

/Stage A

3.

Stage A - Ascertainment of Qualifications :

9. The immediate tasks of the Sindaco are two:

a) he must publish a notice in the prescribed form at the Municipio and other public places stating that the preparation of the lists has been started and that citizens can apply to be registered.

b) he must proceed to compile the "elenco". (It is convenient to keep to the Italian word for this document, as the only adequate English translation is "list" and that word is required in another connection.

10. The "elenco" is made up by copying from the register of permanent population particulars of all Italian citizens of the right age. It is evident that this automatically gives the names of those who are "prima facie" qualified, subject to (a) any defects in the register of population, and (b) the addition of refugees and evacuees. It will now be seen how the register of permanent population is the absolute root and basis for all subsequent operations and how important it is that it should be in order and brought up-to-date. If it is not, however, the Sindaco is allowed to refer to any type of official record, such as registers of births, marriages and deaths, conscription lists, etc.

Stage B - Ascertainment of Disqualifications :

11. Here the undermentioned bodies have to take the initiative :

a) Public Assistance Institutions and ECA have to send the comune a list of those chargeable to them who belong to that comune.

b) The Police Authority (i.e. the Questura) has to send a similar list of brothel-keepers and those subject to "ammonizione" or "confino".

c) The President of the Provincial Commission under Art. 8 of D.L. 159 has to send a similar list of those deprived of civil rights under that Article.

12. There is a fourth source of official information as to disqualifications, namely, the Judicial Records Offices (Cassellario Giudiziario) of the various Tribunali, but in this instance it is the Sindaco who has to

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- a) Public Assistance Institutions and PCA have to send the commune a list of those chargeable to them who belong to that commune.
- b) The Police Authority (i.e. the Questura) has to send a similar list of brothel-keepers and those subject to "ammonizioni" or "confino".
- c) The President of the Provincial Commission under Art. 8 of D.L. 159 has to send a similar list of those deprived of civil rights under that Article.

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- a) Public Assistance Institutions and ESA have to send the commune a list of those chargeable to them who belong to that commune.

- b) The Police Authority (i.e. the Questura) has to send a similar list of brothel-keepers and those subject to "ammonizione" or "confino".

- c) The President of the Provincial Commission under Art. 8 of D.L. 159 has to send a similar list of those deprived of civil rights under that Article.

12. There is a fourth source of official information as to disqualifications, namely, the Judicial Records Offices (Cassellario Giudiziale) of the various Tribunali, but in this instance it is the Sindaco who has to take the initiative. The reason is that convictions are registered according to place of birth. The Sindaco, therefore, has to make extracts from the "Elenco" according to birthplace and send these to the Records Office of the Tribunale within whose jurisdiction the persons ~~represented~~ in each extract were born. The Records Office returns the extract with the proper certificates of conviction, if any, annexed. In this way are ascertained disqualifications for ordinary criminal offences, for fascist crimes under Title I of D.L. 159, declared lunatics, habitual drunkards, bankrupts and persons under preventive detention.

Stage C - Compilation and Approval of the Lists:

13. From his "Elenco", as amended by the various returns from the authorities just referred to - and after deciding upon any application to register he may have received - the Sindaco now constructs the Electoral List and sends it in duplicate to the Electoral Commission for examination and approval.

14. The Electoral Commission is very important. There must be one for every judicial district or "Mandamento" in the Province. Its President is

/ex-officio the President....

ex-officio the President of the Tribunale, or if there is none, the Pretore. There are four other commissioners. One is appointed by the Prefect. The others are three citizens of the "Municipality" to be appointed by the Deputazione Provinciale.

15. Sub-Commissions will also be appointed in the ratio of one for every 50,000 (or fractions of 50,000) inhabitants of the "Municipality".

16. Before sending the Electoral List to the Commission, the Sindaco must deposit it at the Municipio and give public notice to that effect. During this time, objections to the entry or omission of a name may be made. The list is then sent up, with all applications to be registered, all objections, and a complete record of the Sindaco's proceedings.

17. The Electoral Commission examines all these documents and decides on the validity of the Lists. They can add names as well as strike them out. Its decisions are notified to the comune and the Sindaco makes the necessary alterations in the list deposited at the Municipio. It is now deposited for public inspection at the Communal Secretary's office and public notice of this is given.

18. The Lists are now definitive, i.e. they cannot now be altered except by reason of (a) the death of an elector, (b) the loss of Italian citizenship, (c) conviction for a disqualifying crime, and (d) by decision of the Courts on an appeal.

19. There is, however, another class of alteration which may be made in the list even as late as 10 days before the date of an election, and that is in the case where the Provincial Commission, under Art. 8 of D.L. 159, decrees a fascist ineligible for public office or to lose his civil rights. The reason for allowing such declarations to have effect on the Electoral List up to so late a date as 10 days before an election is to be found in the delays which are likely to be encountered in constituting these Provincial Commissions and the long time they are likely to take in completing their tasks. It is, however, most important that alterations in the Lists for this cause subsequent to their becoming definitive should be reduced to the absolute minimum, and that every effort be made to constitute the Commissions under Art. 8 of D.L. 159 and to get them to work immediately.

20. There is a right of appeal to the Courts against the decisions of the Electoral Commission by any citizen and by the Procuratore del Regno of the provincial capital.

Stage D - Transfer of Registrations :

21. The elector can now apply to have his registration transferred to :-

- 1) the Comune in which he has been in fact residing for the last 6 months - see para. 6 (b); or

17. The Electoral Commission examines all these documents and decides on the validity of the Lists. They can add names as well as strike them out. Its decisions are notified to the commune and the Sindaco makes the necessary alterations in the list deposited at the Municipio. It is now deposited for public inspection at the Communal Secretary's office and public notice of this is given.

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Stage D - Transfer of Registrations :

21. The elector can now apply to have his registration transferred to :-

- i) the Commune in which he has been in fact residing for the last 6 months - see para. 6 (b); or
- ii) The Commune in which he has the principal place of his personal business or interests - see para. 6 (c).

All he has to do is :-

- a) apply to the Commune where he is now registered for that entry to be cancelled and for the Sindaco to send him the proper Declaration of Cancellation;
- b) apply to the Commune where he wants to be registered, sending the Declaration of Cancellation with his application.

/ Stage E

Stage E - Polling Districts and Polling Places :

22. As soon as the Sindaco has completed his Electoral Lists for submission to the Electoral Commission, he can - and must - take action on this subject. He is required to draw and publish a "sollecitazione" - or, in other words, a notice in English, an ordinance - defining the boundaries of the polling districts and the polling places for each district. The ordinance is placed on deposit for 10 days so that any citizen who desires may file an objection. Then the ordinance and the objections are sent up to the Electoral Commission for approval or amendment.

23. Each polling district should include from 100 (in exceptional cases 50) to 1,000 electors. Up to 4 polling places (i.e. for 4 districts) can be had in one building; but not more than 2 may be accessible from the same street. The Prefect can dispense with this restriction as to access, where necessary; and he can also authorize up to 8 polling places in one building.

WOMEN

24. Women have the same qualifications as men but they must be entered on a separate Electoral List. The lists for men and women should be prepared at the same time, however, and the procedure for them both should go forward contemporaneously. For practical purposes the lists can be regarded as one list in two parts - one for men and the other for women.

TIME LIMITS

25. Appendix "A" shows that from the "fixed date", which the Chief Commissioner will determine as the day on which the preparation of the lists is to start, to the date when the lists become definitive is 100 days - provided, of course, that the time limits are strictly kept. This is not likely, and, in fact, the Prefect is empowered, within 10 days of the "fixed date" to propose extensions of the time limits for Communes which cannot possibly keep to them. Nevertheless, every effort should be made to adhere to the time-table prescribed, and extensions should only be allowed in cases of absolute and clearly-proven necessity.

26. The date for completion of the lists by the Sindaco ("Appendix A", para. 14) is important. This must be done by 60 days from the "fixed date" at the latest. If, however, the compilation can be finished earlier, then subsequent time limits run from the actual completion of the lists and the total time is thereby shortened.

THE PREFECT

27. The Prefect's main functions are :

- a) to supervise generally the preparation of the lists. This he does:

WOMEN

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26. The date for completion of the Lists by the Sindaco ("Appendix A", para. 14) is important. This must be done by 60 days from the "fixed date" at the latest. If, however, the completion can be finished earlier, then subsequent time limits run from the actual completion of the Lists and the total time is thereby shortened.

THE PREFECT

27. The Prefect's main functions are :

- a) to supervise generally the preparation of the Lists. This he does:
 - i) through the Vice-Prefect Inspector;
 - ii) through the Electoral Office, which must be constituted by the Prefecture under a Consigliere or 1st Segretario, bsg
 - iii) from the progress reports which the Sindaco must submit to him every 15 days.
- b) to determine alterations in the areas of the Electoral Communes.
- c) to recommend extensions of the time limits for particular Communes.
- d) to secure the proper and timely appointment of Electoral Commissions and Sub-Commissions.
- e) to appoint a Consigliere to take over from any Commune which falls behind the time-table.

APPENDIX A

TABLE showing action to be taken by Italian agencies, with time-limits

Notes: (i) The figures in col. 4 are obtained by adding together, step by step, the figures from the "fixed days".

(ii) The citizen is not required to lodge the various applications, objections, etc. he does, time-limits for doing so are fixed.

ACTION BY	BRIEF DESCRIPTION OF ACTION TO BE TAKEN
	<u>A - Ascertainment of qualifications</u>
1. Sindaco & Segretario Comunale	1. Publish Notice that application to be entered on Electoral List may be made.
2. Prefect	2. Recommend extension of time-table for Communes where, by reason of distance, adherence to time limits is absolutely impossible.
3. " "	3. Decree variations in areas of jurisdiction of Electoral Commission where situation of places and difficulties of communication make changes necessary.
4. Sindaco & Segretario Comunale	4. Compile (from register of permanent population or other official records) the "elenco" of Italian citizens over 21 with permanent residence in the Commune.
	<u>B - Ascertainment of disqualifications</u>
5. Public Assistance, Institutions & ECC	5. Notify Segretario Comunale of paupers belonging to Commune.
6. Provincial Commission under D.L. 159 Art. 8	6. Notify Sindaco of those Fascists disqualified from public office or from exercise of political rights.
7. Questore	7. Notify Sindaco of residents in Commune who are brothel-keepers - or keepers of prostitutes - subject to "ammonizione" or "confino".
8. Any qualified citizen	8. May make application to Town Hall to be entered on Electoral List.
9. Sindaco & Segretario Comunale	9. Publish notice of applications received.

APPENDIX A

TABLE showing action to be taken by Italian agencies, with time-limits

figures in col. 4 are obtained by adding together, step by step, the maximum period allowed for each step in the "fixed day".
 citizen is not required to lodge the various applications, objections and appeals mentioned below; but if does, time-limits for doing so are fixed.

BRIEF DESCRIPTION OF ACTION TO BE TAKEN

DAYS
ALLOWEDCUMULATIVE
DAYS FROM
"FIXED DATE"- Ascertainment of qualifications

1. Publish Notice that application to be entered on Electoral List may be made.
2. Recommend extension of time-table for Communes where, by reason of the war, adherence to time limits is absolutely impossible.
3. Decree variations in areas of jurisdiction of Electoral Commissions, where situation of places and difficulties of communication make changes advisable
4. Compile (from register of permanent population or other official records) the "elenco" of Italian citizens over 21 with permanent residence in Comune)

Immediately

0

10 from
"fixed date"

10

"

"

20 from
"fixed date"

20

- Ascertainment of Disqualifications

5. Notify Segretario Comunale of paupers belonging to Comune.
6. Notify Sindaco of those Fascists disqualified from public office or exercise of political rights.
7. Notify Sindaco of residents in Comune who are brothel-keepers - registered prostitutes - subject to "ammonizione" or "confinio"
8. May make application to Town Hall to be entered on Electoral List.
9. Publish notice of applications received.

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25

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|---|--|
| <p>10. Refugees & Evacuees</p> <p>11. Sindaco & Segretario Comunale</p> <p>12. Sindaco & Segretario Comunale</p> <p>13. Judicial Records Offices of Tribunale and of Ministry of Pardon and Justice.</p> <p>14. Sindaco & Segretario Comunale</p> <p>15. "</p> <p>16. "</p> <p>17. Any citizen</p> <p>18. Sindaco & Segretario Comunale</p> <p>19. Prefect, President of Tribunale, and Deputazione Provinciale</p> | <p>10. May apply to Comune of temporary residence, if they desire to be in Comune of permanent residence.</p> <p>11. Transmit applications of refugees and evacuees to Comune of permanent residence--note names for exclusion from Electoral Lists of Comune of temporary residence.</p> <p>12. Send extracts from "Elenco" to the Judicial Records Offices ("Casse Giudiziali") of the Tribunale, containing particulars of those beyond the jurisdiction of each Tribunale--or, in case of difficulty, to Judicial Records Office of the Ministry of Pardon and Justice.</p> <p>13. Return extracts to Comune, with certificates of disqualifying grounds.</p> <p><u>C - Completion and Approval of Lists</u></p> <p>14. Completion of Electoral Lists in duplicate.</p> <p>15. Notify applicants for registration whom Sindaco has rejected.</p> <p>16. 1 copy Electoral List to be deposited with Segretario Comunale -- to be published and Prefect to be notified.</p> <p>17. May lodge with Comune objections against Deposited Electoral List decided by Electoral Commission or Sub-Commission).</p> <p>18. Forward to Electoral Commission (a) "Elenco", (b) 2nd copy Electoral List, (c) Applications to be registered, (d) Objections received and (e) of Comune's proceedings.</p> <p>19. Constitute Electoral Commissions and Sub Commissions</p> |
|---|--|

- 2 -

1. May apply to Comune of temporary residence, if they desire to be registered in Comune of permanent residence.	20 from "fixed date"	20
2. Transmit applications of refugees and evacuees to Comune of permanent resident--note names for exclusion from Electoral Lists of Comune of temporary residence.	Immediately	—
3. Send extracts from "Elenco" to the Judicial Records Offices ("Casellario Giudiziale") of the Tribunali, containing particulars of those born within the jurisdiction of each Tribunale--or, in case of difficulty, to the Central Judicial Records Office of the Ministry of Pardon and Justice.	5 from completion of "Elenco"	25
4. Return extracts to Comune, with certificates of disqualifying convictions, etc.	15 from receipt of extract	40
<u>Completion and Approval of Lists</u>		
5. Completion of Electoral Lists in duplicate.	60 from "fixed date"	60
6. Notify applicants for registration whom Sindaco has rejected.	"	"
7. 1 copy Electoral List to be deposited with Segretario Comunale -- notice thereof to be published and Prefect to be notified.	3 from completion of List; but within 60 days of "fixed date"	"
8. May lodge with Comune objections against Deposited Electoral Lists (to be decided by Electoral Commission or Sub-Commission).	10 from publication of notice of deposit of lists	70
9. Forward to Electoral Commission (a) "Elenco", (b) 2nd copy Electoral List, (c) Applications to be registered, (d) Objections received and (e) Record of Comune's proceedings.	5 from last day for lodging appeals	75
10. Constitute Electoral Commissions and Sub Commissions	within 75 days of "fixed date"	60

- 3 -

- | | |
|---|---|
| 20. Electoral Commission | 20. Hold first meeting of Electoral Commission or Sub Commission |
| 21. " " | 21. Amend and approve the Electoral List--notify Commune of decisions in individual cases and return the List. |
| 22. Sindaco & Segretario Comunale | 22. Make necessary amendments to Deposited Electoral Lists--notify electors affected by decisions of Electoral Commission or Sub-Commission. |
| 23. Sindaco & Segretario Comunale | 23. Publish notice of deposit of Definitive Electoral Lists. |
| 24. " " | 24. Deposit Definitive Electoral Lists with Segretario Comunale for public inspection. |
| 25. Any citizen : and the Procuratore del Reale at the Provincial capital | 25. May appeal to Court of Appeal and thence to Court of Cassation. (N.B. --the time limits for appeals are not stated here, because pending appeals do NOT affect the Definitive Electoral Lists, until finally decided) |
| 26. Any registered elector | D - Transfers of Registration
26. May apply for cancellation of registration in Commune <u>from</u> which it is desired to transfer |
| 27. Sindaco & Segretario Comunale | 27. Cancel registration and send applicant a Declaration of Cancellation |
| 28. " " | 28. Send to Electoral Commission or Sub Commission a list of cancellation to be made |
| 29. The elector concerned | 29. Apply to be registered in Commune <u>to</u> which it is desired to transfer, forwarding the Declaration of Cancellation above-mentioned |

- 3 -

Hold first meeting of Electoral Commission or Sub Commission

Amend and approve the Electoral List--notify Commune of decisions in individual cases and return the List.

Make necessary amendments to Deposited Electoral Lists--notify electors affected by decisions of Electoral Commission or Sub-Commission.

Publish notice of deposit of Definitive Electoral Lists.

Deposit Definitive Electoral Lists with Secretario Commune for public inspection.

May appeal to Court of Appeal and thence to Court of Cassation.
(N.B. --the time limits for appeals are not stated here, because pending appeals do NOT affect the Definitive Electoral Lists, until finally decided)

Transfers of Registration

May apply for cancellation of registration in Commune from which it is desired to transfer

Cancel registration and send applicant a Declaration of Cancellation

Send to Electoral Commission or Sub Commission a list of cancellations
to ~~be~~
X
N

Apply to be registered in Commune to which it is desired to transfer, forwarding the Declaration of Cancellation above-mentioned

5 from
receipt of Lists, etc.

80

15 from
receipt of List, etc.

90

10 from
receipt of List from
Commune

100

for 10 days

110

Immediately on comple-
tion of amendments in
Deposited Lists.

--

15 from
publication of
Definitive List

115

Immediately

10 from
last day for appli-
cations for cancella-
tion

125

15 from
last day for appli-
cations for cancellation

130

29. Sindaco & Segretario
Comunale

- In the Commune in which it is desired to transfer: --
(a) if the Electoral Lists have NOT yet been completed (see para. 14 above) register the elector in the ordinary way;
(b) if the Electoral Lists HAVE been completed (see para. 14 above) register the elector by publishing a Supplemental List.

E - Division of Commune into Polling-Districts ("Sezioni Elettorali")
(N.B.-- This process is contemporaneous with Stage C, paras. 14-23 above)

31. Sindaco & Segretario
Comunale

31. Publish Decision as to division of Commune into polling-districts, boundaries of polling districts, and polling-places for each district--notified by Prefect-- complete Electoral Lists for each District.

32. " "

32. Decision of Sindaco to be deposited for public inspection.

33. Any citizen

33. May lodge objections to Sindaco's Decision at Town Hall, for transmission to Electoral Commission.

34. Sindaco & Segretario
Comunale

34. Forward Decision, Polling District Lists and objections to Electoral Commission

35. Electoral Commission

35. Decide objections and approve Polling-District Lists.

In the Commune to which it is desired to transfer: --

- (a) if the Electoral Lists have NOT yet been completed (see para. 14 above) register the elector in the ordinary way;
- (b) if the Electoral Lists HAVE been completed (see para 14 above) register the elector by publishing a Supplemental List.

Supplemental Lists
to be published
at monthly intervals

Division of Commune into Polling-Districts ("Sezioni Elettorali")

(N.B.-- This process is contemporaneous with Stage C, paras. 14-23 above)

Publish Decision as to division of Commune into polling-districts, boundaries of polling districts, and polling-places for each district--notify Prefect-- complete Electoral Lists for each District.

15 from
completion of Lists 75

Decision of Sindaco to be deposited for public inspection.

for 10 days 85

May lodge objections to Sindaco's Decision at Town Hall, for transmission to Electoral Commission.

10 from
publication of Decision 95

Forward Decision, Polling District Lists and objections to Electoral Commission

5 from
last day for lodging
objections 90

Decide objections and approve Polling-District Lists.

15 from
receipt of Decision
etc. 105

APPENDIX BITALIAN AGENCIES INVOLVED IN PREPARATION OF ELECTORAL LISTSGenerally at all Stages

Sindaco
Segretario Comunale
Prefetto

Vice Prefect Inspector
Electoral Office

- to be organized in each Prefecture in charge of a specially designated official.

Stage A - Ascertainment of Qualifications

Public Assistance Institutions (e.g. hospitals, workhouses, orphanages, etc.)
Ente Comunale D'Assistenza (ECA)

Provincial Commissions appointed under D.L. 159 of Oct 3 - consisting of a
Magistrate and two persons qualified to be jurors at Courts of
Assize

Justices, and local branches of the Guardia.

Judicial Records Offices at Tribunali

The Central Judicial Records Office of the Ministry of Police and Justice

Stage C - Completion and Approval of Lists

Deputazioni Provinciali - to appoint 3 out of 4 members of Electoral Commissions
and Sub-Commissions

Presidents of Tribunali - to preside over Electoral Commissions and to appoint
chairman of Sub-Commissions.

Pretori - to act instead of the President of the Tribunali where there is no
such Court in the 'municipio'

Magistrates, serving or retired - to preside over Electoral Sub-Commissions.

Appeals to the Courts

Court of Appeal
Court of Cassation
Procuratore del Reo of the Provincial Capital.

Article A - Ascertainment of Qualifications

Public Assistance Institutions (e.g. hospitals, workhouses, orphanages, etc.)
Ente Comunale D'Assistenza (ECA)
Provincial Commissions appointed under ML. 155 of Oct 8 - consisting of a

Magistrate and two persons qualified to be jurors at Courts of
Assize

Justices, and local branches of the structure.

Judicial Records Offices at Tribunali

The Central Judicial Records Office of the Ministry of Pardon and Justice

Article C - Completion and approval of lists

Deputazioni Provinciali - to appoint 3 out of 4 members of Electoral Commissions
and Sub-Commissions

Presidents of Tribunali - to preside over Electoral Commissions and to appoint
Chairmen of Sub-Commissions.

Protori - to act instead of the President of the Tribunal where there is no
such Court in the 'mandamento'

Magistrates, serving or retired - to preside over Electoral Sub-Commissions

Appeals to the Courts

Court of Appeal

Court of Cassation

Procuratore del Regno of the Provincial Capital.

785015

THE NATIONAL ALLIANCE

Office of the Executive Commissioner

7-11

Executive Director and)

Cancellation, Executive Memorandum No. 61, dated 29 December 1944.

Number 62/45)

6 June, 1945.

SAVING THE TANK ABILITY

- i. Persons leaving Italy (including Sicily and Sardinia) for destinations abroad must be in possession of Military Travel Authorizations with the exception of those referred to in paragraph 2.

2. The persons referred to below may leave Italy without Military Travel Authorizations :

(a) A person who is travelling by direct means (i.e. not transiting other territories on the way) to :

United States of America
United Kingdom

into, Gibraltar and other territories to which British
also regulations apply.
May.

provided such person is in possession of a visa as applicable (Egyptian visas are granted in Italy by British Consulates).

(b) A person who is listed in Appendix A to this document.

3. A person requiring a Million, Travel Authorisation will make application for such authorisation to the agencies indicated :-

Classification of Applicants

Agency to whom application must be made

(a) Displaced persons (those persons who wish to return to the states to which they belong)

(b) (i) Diplomats
(ii) Consular Officers
(iii) Vatican Officials

Education Division, HQ.

2. The persons referred to below may leave Italy without Military Travel Authorisations:

(a) A person who is travelling by direct means (i.e. not transiting other territories on the way) to:

United States of America
United Kingdom
Malta, Gibraltar and other territories to which British
visa regulations apply,
Egypt.

Provided such person is in possession of a visa as applicable (Egyptian visas are granted in Italy by British Consulates).

(b) A person who is listed in Appendix 'A' to this Memorandum.

3. A person requiring a Military Travel Authorisation will make application for such authorisation to the agencies indicated:-

Classification of Applicants	Agency to whom application must be made
(a) Displaced Persons (those persons who wish to return to the states to which they belong)	Consulate of the state to which they belong, or nearest office or camp maintained by Displaced Persons and Repatriation Sub-Commission.
(b) (i) Diplomats (ii) Consular Officers (iii) Vatican Officials (iv) Members of Special Economic and Political Missions	Liaison Division, HQ. Allied Commission.
(c) Applicants not falling within groups (a) and (b).	(i) Nearest Allied Commission Allied Military Government Officer (ii) Quarters of the Province in which applicant finds himself.

4. Application forms for Military Travel Authorisations will be completed in duplicate. They will be typewritten or written in ink in block capitals where a typewriter is available. Two full face and two profile photographs of passport size must be attached to the forms as indicated thereon.

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5. An agency receiving an application will satisfy itself as to the identity of the applicant and as to the reasons for the proposed journey, and will ensure that the application forms are fully and properly completed. It will note in the "Remarks" section on the back of the forms (or attach a report as may be necessary) any information available locally concerning applicant, and it will add any comments of its own. Otherwise the forms will be endorsed "Nothing known against" (Nulla Osta). The receiving agency will then countersign the forms and append its office stamp.

6. A Military Travel Authorization is an authorization to leave Italian territory. It does not authorize entry into the country of intended destination whose visa requirements must be met.

7. Application forms completed by persons in the category referred to in paragraph 3 (c), will be forwarded to Headquarters, Allied Commission (Public Safety Sub-Commission) through the channels indicated :-

AC/ASB Officers	-	Regular AM/AS channels.
Questori (Italian Government - territory)	-	Ministry of Interior.
Questori (Allied Military Government territory)	-	Allied Military Government.

8. Military Travel Authorizations will be issued only to approved individuals proposing to travel in the Allied interest, and to :-

(a) Scholars, artists and members of the learned professions who are nationals of Italy or of one of the United Nations, if the journey is approved for the purpose of free trade in knowledge of learning between the people of Italy and the United Nations. Ecclesiastical and journalists will not be considered in this category.

(b) Officials serving at posts in the Nation who are appointed to posts outside Italy involving permanent change of station.

(c) Approved refugees and repatriates.

9. The reasons for the refusal of Military Travel Authorizations will not be communicated to applicants and no attempt will be made to indicate the time which may elapse before applications are decided.

10. Application forms for Military Travel Authorizations will be made available to Questori in Allied Military Government territory, by Regional Public Safety Officers, and to Questori in Italian Government territory by the Ministry of Interior. Application forms may be obtained from Public Safety Sub-Commission.

11. Authority : AFHQ letter AG-71.2/013 GEC - O, dated 14 May, 1945.

Safety Sub-Commission) through the channels indicated :-

AC/ASG Officers - Regular AC/ASG channels.
 Questori (Italian Government - Ministry of Interior, territory)
 Questori (Allied Military Government territory) - Allied Military Government.

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(a) Scholars, artists and members of the learned professions who are nationals of Italy or of one of the United Nations, if the journey is approved for the purpose of free trade in knowledge of learning between the people of Italy and the United Nations. Specializations and journalists will not be considered in this category.

(b) Officials serving at posts in the various who are appointed to posts outside Italy involving permanent change of station.

(c) Approved refugees and repatriates.

9. The reasons for the refusal of Military Travel Authorizations will not be communicated to applicants and no attempt will be made to indicate the time which may elapse before applications are decided.

10. Application forms for Military Travel Authorizations will be made available to questori in Allied Military Government territory, by Regional Public Safety Officers, and to questori in Italian Government territory by the Ministry of Interior. Application forms may be obtained from Public Safety Sub-Commission.

11. Authority : AMR letter AS.271.2/013 GMS - G, dated 14 May, 1945.

DISTRIBUTION :

14" (plus 42, 43, 46 and 47)
 AMR G-2 (CI) Section
 15 Army Group CSI (b)
 Ministry of Interior
 Ministry for Foreign Affairs
 Commanding General CC.RR.
 Commanding General CG.FF.

[Signature]
 Executive Commissioner.

RESTRICTED

RESTRICTED

Executive Memorandum)

Number

61/45)

APPENDIX "A"

6 June 1945.

With reference to paragraph 2 (b), the persons listed below may leave Italy (including Sicily and Sardinia) for destinations abroad without Military Travel Authorizations :-

- (a) ALLIED service personnel on duty.
- (b) ALLIED Diplomats and Consular Officials.
- (c) British and United States Civilians employed by and travelling on duty for, the following Governmental Agencies :

- (1) UNRRA.
- (2) Office of War Information.
- (3) Psychological Warfare Branch.
- (4) War Shipping Administration.
- (5) Ministry of War Transport.
- (6) Any of the Service Ministries in the United Kingdom or United States providing they are in possession of Service identity cards; for example, technicians in possession of AGO cards, who are assigned to this theater.
- (7) Combined Economic Warfare Agencies.
- (8) Foreign Economic Administration.

- (d) British and United States civilians employed by, and travelling on duty for, any of the following organizations :

- (1) The Council of Voluntary War Work, which embraces :
Catholic Women's League - Church Army - Church of Scotland Huts -
Church of Christ Scientist - Jewish Hospitality Committee - Salvation Army - Y. W. C. A. - Y. M. C. A. - Y. W. O. A.
- (2) American or British Red Cross.
- (3) USO
- (4) ENSA
- (5) NAACP
- (6) Allied Commission (Italy)
- (7) AFHQ
- (8) American Field Service
- (9) Friends Ambulance Unit.

- (e) War correspondents accredited to AFHQ.

(c) British and United States civilians employed by and travelling on duty for, the following Governmental Agencies:

- (1) UNRRA.
- (2) Office of War Information.
- (3) Psychological Warfare Branch.
- (4) War Shipping Administration.
- (5) Ministry of War Transport.
- (6) Any of the Service Ministries in the United Kingdom or United States providing they are in possession of Service identity cards; for example, technicians in possession of AGC cards, who are assigned to this theater.
- (7) Combined Economic Warfare Agencies.
- (8) Foreign Economic Administration.

(d) British and United States civilians employed by, and travelling on duty for, any of the following organizations:

- (1) The Council of Voluntary War Work, which embraces:
Catholic Women's League - Church Army - Church of Scotland Huts -
Church of Christ Scientist - Jewish Hospitality Committee - Salvation Army - The H - YIDA - WCA.
- (2) American or British Red Cross.
- (3) USO
- (4) YWCA
- (5) YAFI
- (6) Allied Organisations (Italy)
- (7) AFHQ
- (8) American Field Service
- (9) Friends Ambulance Unit.

(e) War correspondents accredited to AFHQ.

(f) Merchant seamen serving in allied or allied - operated merchant ships.

(g) Merchant seamen, other than Italian, leaving Italy to join ships elsewhere.

(h) Persons in possession of Joint Chiefs of Staff permits or Allied Force permits valid for Italy, provided that these documents are not indorsed "for single journey only", or of Allied Expeditionary Force permits valid for entry into territory controlled by SEAF.

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HEADQUARTERS ALLIED COMMISSION

450 394

Ref: P.22.31.65

19th April, 1945

EXECUTIVE MEMORANDUM

(Revised)

Number 35/1944

POSTAL SERVICES

Executive Memorandum No. 35 of 1st March, 1944 is hereby cancelled and the following is substituted therefor.

1. In order that Postal Services introduced in Allied Military Government (A.M.G.) territory shall be on a uniform basis, the following instructions will be observed.
2. All postal services are normally suspended when areas are liberated and correspondence in course of post must be held at the disposal of Censorship.
3. Post Office Provincial Directors will be instructed to "freeze" and receive all postage stamps and other "carte postale" on hand at Post Offices. In particular postage stamps of the Republican Government will not be sold. A "Guide to the restoration of Postal Services", which contains instructions to Provincial Directors as to the work necessary prior to such restoration, is issued by the Communications Sub-Commission.
4. Post Office Financial Services.
It is usually necessary to restore certain of these services on a local or provincial basis prior to the re-introduction of postal deliveries. Relative instructions are contained in Executive Memorandum No. 34 and the Guide referred to in para. 2 above.

5. Prisoners of War Correspondence and International Red Cross Messages.
When Post Offices have been opened for Financial Services, Provincial Commissioners may authorize mail from Italian Prisoners of War and International Red Cross Committee. Messages received through A.M.G. channels to be distributed to Post Offices in the Province for delivery to "callers". A house to house delivery by postmen of such correspondence is not usually permitted for reasons of security at this stage. Correspondence addressed to prisoners of war and international

hereby cancelled and the following is substituted therefor.

1. In order that Postal Services introduced in Allied Military Government A.D.G. territory shall be on a uniform basis, the following instructions will be observed.
2. All postal services are normally suspended when areas are liberated and correspondence in course of post must be held at the disposal of Censorship.
3. Post Office Provincial Directors will be instructed to "freeze" and receive all postage stamps and other "caric valours" on hand at Post Offices. In particular postage stamps of the Republican Government will not be sold. A "Guide to the Restoration of Postal Services", which contains instructions to Provincial Directors as to the work necessary prior to such restoration, is issued by the Communications Sub-Commission.
4. Post Office Provincial Services.
It is usually necessary to restore certain of these services on a local or provincial basis prior to the re-introduction of postal deliveries. Relative instructions are contained in Executive Memorandum No. 96 and the Guide referred to in para. 3 above.
5. Exilees of War Correspondence and International Red Cross Messages.
When Post Offices have been opened for Financial Services, Provincial Commissioners may authorize mail from Italian Prisoners of War and International Red Cross Committee. Messages received through A.D.G. channels to be distributed to Post Offices in the Province for delivery to "callers". A house to house delivery by restmen of such correspondence is not usually permitted for reasons of security at this stage. Correspondence addressed to Prisoners of War and International Red Cross Committee. Messages posted at Post Offices in the Province should be made up in packets or bags containing only such items and addressed to the Allied Censor Control Office at the Provincial Capital. To be bags or packets may be conveyed to the Provincial Capital by the same means as are used for the conveyance of documents relating to the Financial Services. If there is no Allied Censor Control Officer at the Provincial Capital the Communications Sub-Commission should be consulted as to the appropriate address for these R.W. despatches.
6. Local Services.
Except in the case of the lowest towns it is rarely worth-while introducing a local postal delivery service, prior to the restoration of ordinary postal services. If such a service is proposed and the agreement of the Security and Censorship authorities has been obtained it should normally be confined to a collection and delivery of despatches within the Provincial

Capital and possibly other large towns in the Province. Notices should be printed and exhibited in advance of the opening date. The rate of postage for a service of this kind is the current rate for local delivery in force in Italian Government territory and should be verified at the time.

7. Exceptional Post-card service to largest cities.
In order to satisfy the natural desire for news of relatives and to remove excuses for the large amount of illicit travel and conveyance of communications which often follows the liberation of a large city, agreement in principle has been obtained to a 25 word postcard service with the rest of liberated Italy (where postal services are in operation) being opened in the following places as soon as possible after their liberation:- Bologna, Genoa, Milan, Turin, Verona, Venice.
15 Army Group will advise the Allied Commission and Army concerned when such services can commence. The Postal Officer of the Region concerned will visit the city as early as possible to make the technical arrangements relating to the service.
8. Restoration of Postal Service with other Provinces.
The restoration of ordinary postal communications between the Provinces concerned and other parts of Italy where postal services are in operation requires the approval of 15 Army Group which must be sought through Communications Sub-Commission.

9. International Posts.
No steps will be taken locally in connection with the introduction of foreign posts. All arrangements will be made and the relative instructions issued by AC. HQ. Normally the Foreign Mail service is resumed at the same time as ordinary postal communication with the Italian system is restored.

10. Transport Contracts.
If, in connection with the introduction of internal mail, it is necessary to fix new contracts with private firms for the conveyance of mails, such contracts should only be placed after full discussion with the Provincial Directorate and should be on short-term basis (say three months), with Post Office option to cancel or renew.

11. Assistance.
In any case of doubt or uncertainty on Postal matters, the question should be referred to the Communications Sub-Commission which will render all assistance possible, and if desired, will lend a postal officer for consultation.

12. Delivery agencies.

Prior to the war certain classes of correspondence could be

15 Army Group will advise the Allied Commission and Army concerned when such services can commence. The Postal Officer of the Region concerned will visit the city as early as possible to make the technical arrangements relating to the service.

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12. Delivery Agencies.
Prior to the war certain classes of correspondence could be delivered by authorized agencies other than the State Postal monopoly, upon payment of appropriate fees. For censorship and security reasons steps must be taken to prevent the operation of such agencies for the collection and delivery of correspondence. They may, however, be permitted to act independently of the Post Office, as agents for publishers, and deliver daily newspapers and the like.

DISTRIBUTION "A"

S. E. Fiske
NORLAN E. FISKE
Colonel,
Executive Commissioner

HEADQUARTERS ALLIED COMMISSION
AFC 391

Ref: P. 22.91.03

19th April, 1945

EXECUTIVE MEMORANDUM

(Revised)

NUMBER 35/1944

POSTAL SERVICES

Executive Memorandum No. 35 of 1st March, 1944 is hereby cancelled and the following is substituted therefor.

1. In order that Postal Services introduced in Allied Military Government (A.M.G.) territory shall be on a uniform basis, the following instructions will be observed.
2. All postal services are normally suspended when areas are liberated and correspondence in course of post must be held at the disposal of Censorship.

3. Post Office Provincial Directors will be instructed to "freeze" and record all postage stamps and other "carte valori" on hand at Post Offices. In particular postage stamps of the Republican Government will not be sold. A "Guide to the restoration of Postal Services", which contains instructions to Provincial Directors as to the work necessary prior to such restoration, is issued by the Communications Sub-Commission.
4. Post Office Financial Services.
It is usually necessary to restore certain of these services on a local or provincial basis prior to the re-introduction of postal deliveries. Relative instructions are contained in Executive Memorandum No. 36 and the Guide referred to in para. 3 above.

5. Prisoner of War Correspondence and International Red Cross Messages.
When Post Offices have been opened for Financial Services, Provincial Commissioners may authorize mail from Italian Prisoners of War and International Red Cross Committee. Messages received through A.M.G. channels to be distributed to Post Offices in the Province for delivery to "callers". A house to house delivery by postmen of such correspondence is not usually permitted for reasons of security at this stage. Correspondence addressed to Prisoners of War and International

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- 2 -

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Bologna, Genoa, Milan, Turin, Verona, Venice.
The Army Group will advise the Allied Commission and Army concerned when such services can commence. The Postal Officer of the Region concerned will visit the city as early as possible to make the technical arrangements relative to the service.
8. Restoration of Postal Service with other Provinces.
The restoration of ordinary postal communications between the Province concerned and other parts of Italy where postal services are in operation requires the approval of the Army Group which must be sought through Communications Sub-Commission.

9. International Posts.
No steps will be taken locally in connection with the introduction of foreign posts. All arrangements will be made and the relative instructions issued by A.C. HQ. Normally the foreign mail service is resumed at the same time as ordinary postal communication with the Italian system is restored.

10. Transport Contracts.
If, in connection with the introduction of internal mail, it is necessary to fix new contracts with private firms for the conveyance of mails, such contracts should only be placed after full discussion with the Provincial Directorate and should be on short-term basis (say three months), with Post Office option to cancel or renew.

11. Assistance.
In any case of doubt or uncertainty on Postal matters, the question should be referred to the Communications Sub-Commission which will render all assistance possible, and if desired, will lend a postal officer for consultation.

12. Delivery agencies.
Prior to the war certain classes of correspondence could be delivered by authorised agencies other than the State Post Office.

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DISTRIBUTION "A"

WILLIAM E. FISKE

Colonel,

Executive Commissioner

HEADQUARTERS ALLIED COMMISSION
APO 394
Office of the Executive Commissioner

Ref : 201/55/EO.

6 April 1945.

EXECUTIVE MEMORANDUM)
: Amendment No. 1.
NUMBER 62/1944)

NOMENCLATURE OF REGIONS.

1. Para 2, Executive Memorandum No. 52 dated 23 September 1944, is amended as follows:

Delete : all existing detail in respect of SICILIA, SARDEGNA, SOUTHERN and LAZIO Regions.

Amend : (1) 'ABRUZZI-MARCHE' to read 'UMBRIA-MARCHE' and Region 'V' to read 'IV and V'.

(2) 'VENEZIA' to read 'VENEZIE'.

2. It has been decided that it is preferable to use the plural form when referring to VENEZIA Region.

W. L. ...
Colonel,
Acting Executive Commissioner.

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HEADQUARTERS ALLIED COMMISSION
APO 394

Ref: IPW/46/2

EXECUTIVE MEMORANDUM

NUMBER : 3)

13 March 1945

REPATRIATION OF ITALIAN NATIONALS TO ITALY.

1. This Memorandum sets out the classes into which Italian Nationals held as Prisoners of War and Internees are divided, and the procedure which must be followed in making application for their repatriation.

2. There are two main classes:

- (a) Italian Prisoners of War i.e. members of the Italian Forces in Allied hands and Italian Merchant Seamen who have been interned by any of the Allied nations.
- (b) Civilians and groups of civilians living or interned outside Italy.

ITALIAN PRISONERS OF WAR AND MERCHANT SEAMEN.

3. WAR MATERIALS DISPOSAL AND ITALIAN PRISONERS OF WAR SUB COMMISSION is responsible for the handling of all questions concerning the repatriation of Italian Prisoners of War and Italian Merchant Seamen.

4. The following are the categories in which Prisoners of War or Merchant Seamen may be repatriated.

(a) Entitled Repatriates.

Sick, wounded, those who are 60 years of age or over, those who are over 50 years of age and have been two years in captivity. These Prisoners of War are now being repatriated automatically as shipping becomes available and will be demobilized on arrival in Italy.

(b) Compassionate cases.

Cases where Prisoners of War are required to take care of a family who have no other means of support, on conditions similar to those under which an Allied soldier would be posted home. Such cases are comparable to those of men of military age exempted from service, and will be demobilized on arrival in Italy.

2. There are two main classes:

- (a) Italian Prisoners of War i.e. members of the Italian Forces in Allied hands and Italian Merchant Seamen who have been interned by any of the Allied nations.
- (b) Civilians and groups of civilians living or interned outside Italy.

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(b) Compassionate cases.

Cases where Prisoners of War are required to take care of a family who have no other means of support, on conditions similar to those under which an Allied soldier would be posted home. Such cases are comparable to those of men of military age exempted from service, and will be demobilized on arrival in Italy.

(c) Priority workers.

Workers who are required by a U.S. or British agency or by an Italian Government agency for important work as a direct contribution to the Allied War Effort. Such cases are comparable to those of men of military age exempted from service as key workers, and will be demobilized on arrival in Italy.

(d) Effective Members of the Italian Armed Forces.

Prisoners of War who are required for active service with the Italian Armed Forces. Approval must first be obtained from the Service Sub-Commission concerned.

PROCEDURE TO BE FOLLOWED IN DEALING WITH ITALIAN PRISONERS OF WAR AND MERCHANT SEAMEN.

5. All applications and enquiries regarding repatriation with- in classes 4 (a) and (b) will be forwarded direct to the Italian High Commissioner for Prisoners of War, Corso Vittorio Emanuele II, Rome.

6. Requests will only be submitted under 4 (c) when respon- sibility is accepted by the Director of the Sub-Commission, Regional Commissioner or the Italian Government agency, submitting the case that the Prisoner of War concerned will fill and is qualified to fill the appointment for which he has been requested. Requests under 4 (c) made by an Italian Government agency will in the first place be submitted to the Italian High Commissioner for Prisoners of War.

7. All requests for repatriation under 4 (d) will be initiated by the service Ministry concerned to the appropriate service Sub- Commission. The requests will give full particulars of the per- sonnel required and their proposed employment in the Armed Forces. After approval by the service Sub-Commission concerned the requests will be returned to the service Ministry for submission to the Italian High Commissioner for Prisoners of War. Prisoners of War will not be absorbed into the Armed Forces in ITALY by any other means.

8. The Italian High Commissioner for Prisoners of War will check and collate all applications and requests made to him and will forward them to War Materials Disposal and Italian Prisoners of War Sub-Commission which will, if it approves, make formal ap- plication to higher authority.

9. In all cases under the above conditions repatriated Italian Prisoners of War of military age will only be demobilized or re- leased from service for other duties provided the service Ministry concerned does not require their retention in the Armed Forces.

CIVILIANS LIVING OR INTERNED OUTSIDE ITALY.

10. The DISPLACED PERSONS AND REPATRIATION SUB-COMMISSION will be responsible for the handling of all applications for the repatria- tion of civilians and groups of civilians living or interned out- side ITALY.

11. The following are the conditions on which applications may be made for repatriation of civilians to ITALY.

place be submitted to the Italian High Commissioner for Prisoners of War.

7. All requests for repatriation under 4 (d) will be initiated by the service Ministry concerned to the appropriate service Sub-Commission. The requests will give full particulars of the personnel required and their proposed employment in the Armed Forces. After approval by the service Sub-Commission concerned the requests will be returned to the service Ministry for submission to the Italian High Commissioner for Prisoners of War. Prisoners of War will not be absorbed into the Armed Forces in ITALY by any other means.

8. The Italian High Commissioner for Prisoners of War will check and collate all applications and requests made to him and will forward them to War Materials Disposal and Italian Prisoners of War Sub-Commission which will, if it approves, make formal application to higher authority.

9. In all cases under the above conditions repatriated Italian Prisoners of War of military age will only be demobilized or released from service for other duties provided the service Ministry concerned does not require their retention in the Armed Forces.

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10. The DISPLACED PERSONS AND REPATRIATION SUB-COMMISSION will be responsible for the handling of all applications for the repatriation of civilians and groups of civilians living or interned outside ITALY.

11. The following are the conditions on which applications may be made for repatriation of civilians to ITALY.

(a) Compassionate cases.

Cases where civilians are required to return to ITALY to take care of a family who have no other means of support. All cases on compassionate grounds will however be considered on their merits.

(b) Priority workers.

Cases where civilians are necessary to the war effort and will be a direct contribution thereto.

12. All requests from Sub-Commissions or Regional Commissioners for repatriation of civilians or groups of civilians under para 11 (a) and (b) will be forwarded direct to DISPLACED PERSONS AND REPATRIATION SUB-COMMISSION who will be responsible for screening all applications and approving them prior to forwarding them to higher authority. Directors of Sub-Commissions and Regional Commissioners will be responsible for insuring that the applications they submit are warranted by the circumstances and facts put before them. In applications under 11 (b) the civilian for whom the application is made must be qualified to hold the appointment for which he is asked and will fill the appointment after repatriation.

M. S. Lush
M. S. LUSH,
Brigadier,
Executive Commissioner.

Distribution:

List A - Groups I & II.

Declassified E.O. 12356 Section 3.3/NND No. 785015

MS/Lush
H. S. LUSH,
Brigadier,
Executive Commissioner.

Distribution:

List A - Groups I & II.

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HEADQUARTERS ALLIED COMMISSION
APO 394
Office of the Executive Commissioner

Ref. 541/39/26

7 March 1945

EXECUTIVE MEMORANDUM

NUMBER 4)

ALLIED MILITARY RELATIONS WITH SAN MARINO

1. The Allied Commission's responsibility for maintaining liaison with the Republic of San Marino is vested in the Regional Commissioner, Emilia Region. Accordingly, the Region has assigned a Resident Political Liaison Officer at San Marino. This officer is the only accredited representative and agent of the Allied Commission with the Government of San Marino.
2. It is directed that all AC/AMG personnel having official business with the Republic of San Marino conduct such affairs through the Resident Political Liaison Officer.

For the Chief Commissioner,

DISTRIBUTION:
"A"

[Signature]
H.S. LUSH,
Brigadier,
Executive Commissioner.

Establish Section

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HEADQUARTERS ALLIED COMMISSION
AFO 394
Office of the Executive Commissioner

Ref: 34/19/EC

9 March 1945.

EXECUTIVE MEMORANDUM)
NUMBER 60/1944) : Amendment No.1

DESCRIPTIONS OF ITALIAN TERRITORY

Executive Memorandum No.60 dated 19 May 1944 is amended as follows:

Insert sub-para 1 (d):

"d) Both (a) and (b) together - Liberated Italy."

Wharden

Brigadier, C.F.6
Executive Commissioner.

DISTRIBUTION:

'A'

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HEADQUARTERS ALLIED COMMISSION
APO 394

Ref. ES/13.03

26 February 1945

EXECUTIVE MEMORANDUM

NUMBER

2

HANDLING OF IMPORTED SUPPLIES BY ISTITUTO NAZIONALE
PER IL COMMERCIO ESTERO (ICE)

1. The Italian Government has announced its intention of appointing by decree (at present in process of issuance) the Istituto Nazionale per il Commercio Estero, known as ICE, to receive, handle and account for all imported supplies with the exception of foodstuffs, medical supplies, coal and POL, and agricultural supplies normally warehoused and distributed by the Federazione dei Consorzi Agrari or its agents.

2. The procedure for the handling of these imports (hereinafter called miscellaneous supplies) through ICE is set out in the attached Appendix "A", but the general principles to be observed by all Sub-Commissions may be summarized as follows:

3. Sub-Commissions should agree their distribution program with the relative Italian Ministries at the time the goods are requisitioned. When notification is received that the goods are expected, the Italian Ministry concerned and not the AC Sub-Commission or Regional Division should give the necessary disposal instructions to ICE.

4. ICE will be responsible for checking the goods off the ship (except in ports where for military reasons they are excluded, in which cases they will have to take delivery from AC/AMC warehouses). ICE will deliver the goods according to the instructions to be given to them by the interested Italian Ministry, will fix the sale price (in conjunction with the Ministry) and will collect the sale proceeds from the customer. They will account to the Ministry of the Treasury for such proceeds and will submit to the Chief accountant AC such receiving reports and other accounts as may be required by him.

5. Apart from future imports of miscellaneous supplies to be received by ICE direct from shipside there are already quantities of goods of the category covered by this Executive Memorandum in AC/AMC warehouses. These will be distributed by ICE in the

Established Section
File 15

Istituto Nazionale per il Commercio Estero, known as ICE, to receive, handle and account for all imported supplies with the exception of foodstuffs, medical supplies, coal and POL, and agricultural supplies normally warehoused and distributed by the Federazione dei Consorzi Agrari or its agents.

2. The procedure for the handling of these imports (hereinafter called miscellaneous supplies) through ICE is set out in the attached Appendix "A", but the general principles to be observed by all Sub-Commissions may be summarized as follows:
3. Sub-Commissions should agree their distribution program with the relative Italian Ministries at the time the goods are requisitioned. When notification is received that the goods are expected, the Italian Ministry concerned and not the AC Sub-Commission or Regional Division should give the necessary disposal instructions to ICE.
4. ICE will be responsible for checking the goods off the ship (except in ports where for military reasons they are excluded, in which cases they will have to take delivery from AC/AMG warehouses). ICE will deliver the goods according to the instructions to be given to them by the interested Italian Ministry, will fix the sale price (in conjunction with the Ministry) and will collect the sale proceeds from the customer. They will account to the Ministry of the Treasury for such proceeds and will submit to the Chief accountant AC such receiving reports and other accounts as may be required by him.
5. Apart from future imports of miscellaneous supplies to be received by ICE direct from shipside there are already quantification of goods of the category covered by this Executive Memorandum in AC/AMG warehouses. These will be distributed by ICE in the same way as goods to be received by ICE. The procedure (as set out in Appendix "A") will of necessity differ slightly, but the main principles will remain the same and disposal instructions should be given to ICE by the interested Italian Ministry.
6. In the early stages of ICE's operations it is appreciated that emergencies may arise whereby delivery of imported supplies covered by this Executive Memorandum may sometimes require to be made by AC/AMG themselves either from shipside or warehouse instead of by ICE. In such cases ICE will be responsible for billing the customer and collecting the proceeds of sale, although delivery was made by AC/AMG. In order that ICE may be in a position to do this, the Sub-Commission making the delivery must notify them. The procedure for doing this is laid down in the attached Appendix "A".

/2.

- 2 -

7. As explained in Appendix "A" notification to ICS and to Italian Ministries of expected arrival of supplies and authority to ICS to accept same from shipside or AC/AE warehouse will always be given by the relative Section or Sub-Commission on the same standard form, specimen of which is attached as Appendix "B".

8. The procedure as set out in this Executive Memorandum and attached Appendices will come into force at once. Insofar as Appendix "A" mentions particular AC officers now serving in the South, it will have to be adapted when withdrawal from the South takes place. It is intended to print a supply of the form shown as Appendix "B"; until this is done, Sub-Commissions and other Divisions concerned should use typewritten forms drawn up to contain the same information.

M.S. LUSH,
Brigadier,
Executive Commission.

DISTRIBUTION

List "A" - Group 1 & 2.
A.F.H.Q., G-5 Section (20 copies)
Chief accountant (20 extra copies)

14. ICL will submit to the Supply and Resources Division a statement as at the end of each month showing the quantities of each type of merchandise warehoused by them pending receipt of disposal instructions, the Supply and Resources Division will in turn notify the interested Sub-Commissions.

15. ICL may take delivery from AC/AMG warehouses (a) of goods which are already in the warehouses prior to their taking over the receipt and distribution of imports, (b) where for any reason ICL representatives are not allowed in the stock area to check the goods, as may be the case in certain ports in military areas; in such cases delivery must be taken by ICL ex AC/AMG warehouses, and (c) in any cases where for exceptional circumstances imports have been received by AC/AMG.

16. In the case of goods warehoused in the circumstances described in the preceding paragraphs it will be necessary for AC/AMG to authorize the warehouse to release the goods to ICL. It will be the responsibility of the interested Sub-Commissions or Regional Division to do this by means of the same Notification Note as for imports, made out in sextuplicate (Form F/5/60 Appendix "a"). The original copy will be given to ICL as authority to take delivery; the duplicate will be sent to the interested Italian Ministry for disposal instructions; the triplicate will be retained by the issuing Sub-Commission or Regional Division; the quadruplicate will be sent to the Transportation Sub-Commission (Port and Warehouse Division); the quintuplicate to the Chief Accountant, and the sextuplicate to the Supply and Resources Division who will see that the landed cost is communicated to ICL.

17. Upon presentation of the Notification Note, and on receipt of the goods, ICL will give a receiving report to the warehouse in the usual form as is provided for in the accounting instructions.

EMERGENCY DELIVERIES BY AC/AMG DIRECT TO CUSTOMERS FROM SHIP SHED

18. In early stages of the handling over to ICL and in emergency cases it may happen that goods are received from ship shed by AC/AMG officers who despatched direct to the customer by

any reason ICE representative will not be allowed in the case to check the goods, as may be the case in certain ports in military areas; in such cases delivery must be taken by ICE or AC/AMC warehouses, and (e) in any cases where for exceptional circumstances imports have been received by AC/AMC.

16. In the case of goods warehoused in the circumstances described in the preceding paragraphs it will be necessary for AC/AMC to authorize the warehouse to release the goods to ICE. It will be the responsibility of the interested Sub-Commission or Regional Division to do this by means of the same Notification Note as for imports, made out in sextuplicate (Form F/F/60 Appendix "a"). The original copy will be given to ICE as authority to take delivery; the duplicate will be sent to the interested Italian Ministry for clearance instructions; the triplicate will be retained by the issuing Sub-Commission or Regional Division; the quadruplicate will be sent to the Transportation Sub-Commission (Port and Warehouse Division); the quintuplicate to the Chief Accountant, and the sextuplicate to the Supply and Resources Division who will see that the landed cost is communicated to ICE.

17. Upon presentation of the Notification Note, and on receipt of the goods, ICE will give a receiving report to the warehouse in the usual form and is provided for in the accounting instructions.

EMERGENCY DELIVERIES BY AC/AMC DIRECT TO CUSTOMERS FROM

SHIP SIDE

18. In early stages of the handling over to ICE and in emergency cases it may happen that goods are received from ship side by AC/AMC officers and dispatched direct to the customer by AC/AMC means instead of being handled by ICE. In such cases the responsibility for agreeing the price with, and collecting the lire proceeds of the sale from, the customer will remain with ICE although they have not actually made delivery themselves. In order that ICE may be in a position to do this they will require notification of the delivery and the AC/AMC officer or Regional Division responsible therefor will:

(a) Make out the usual form of Notification Note as provided in para. 15 as though they were instructing ICE to make delivery from AC/AMC warehouse; they will, however, endorse the Notification Note with a statement that delivery was already made to the consignee as stated thereon and that it is submitted for information only. Distribution of the Notification Note will be the same as in normal circumstances (see para. 15).

- 4 -

(c) Obtain a receiving report from the consignee in duplicate to be distributed as provided in the accounting instructions. The receiving report must state clearly the name of the ship on which the goods arrived, the number of cases with the markings of each case and the nature of the goods.

(c) Obtain from the Port Liaison Officer a copy of the ocean manifest relating to the cargo and send this to the Chief accountant attached to the copy Notification Note and Receiving Report.

(g) Notify Supply and Resources Division of the delivery with a request that they notify ICB of the landed costs.

DELIVERIES BY AC/ANG DIRECT TO CUSTOMER FROM WAREHOUSE

19. Starting immediately, ICB will be responsible for collecting the proceeds of sales in respect of all deliveries to be made in future from AC/ANG warehouses direct to customers even though, as may occur in the early stages of the handover, delivery is made by AC/ANG and not by ICB. In these cases procedure will be the same as for similar direct deliveries from ship side as set out in the preceding paragraph, except that the receiving report will quote the warehouse from which delivery was made instead of the name of the ship, and no copy of the ocean manifest will be obtained.

CANNELS OF COMMUNICATION

20. In case of necessity ICB will communicate direct with the Sub-Commission which has requisitioned the imported goods, as notified to them by supply and Resources Division (see para 5), or, on matters of warehousing and transport, with Port and Warehouse Division of the Transportation Sub-Commission. On general matters they will communicate with Supply and Resources Division and on accounting matters with the Chief accountant's department.

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(a) Notify Supply and Resources Division of the delivery with a request that they notify IOL of the landed costs.

DELIVERIES BY AC/AMC DIRECT TO CUSTOMER FROM
WAREHOUSE

19. Starting immediately, IOL will be responsible for collecting the proceeds of sales in respect of all deliveries to be made in future from AC/AMC warehouses direct to customers even though, as may occur in the early stages of the handover, delivery is made by AC/AMC and not by IOL. In these cases procedure will be the same as for similar direct deliveries from ship side as set out in the preceding paragraph, except that the receiving report will quote the warehouse from which delivery was made instead of the name of the ship, and no copy of the ocean manifest will be obtained.

CANALS OF COMMUNICATION

20. In case of necessity IOL will communicate direct with the Sub-Commission which has requisitioned the imported goods, as notified to them by Supply and Resources Division (See para 5), or, on matters of warehousing and transport, with Port and Warehouse Division of the Transportation Sub-Commission. On general matters they will communicate with Supply and Resources Division and on accounting matters with the Chief accountant's department.

APPENDIX "A"PROCEDURE FOR NOTIFICATION OF EXPECTED ARRIVAL BY SHIP OF SUPPLIES TO BE DISTRIBUTED BY ICB AND RELATED INSTRUCTIONS.

1. Supply and Resources Division of Economic Section will, as at present, notify the requisitioning Sub-Commission that the requisition has been approved by ARH.

2. The requisitioning Sub-Commission will inform the Italian Ministry concerned that the requisition has been approved by ARH, giving details of the commodities ordered and will agree with the Ministry plans for the subsequent disposition and use of the requisitioned commodity.

3. Supply and Resources Division receive notification from Washington that the requisition has been accepted and a shipping number allotted. They will on receipt of this notification inform the Sub-Commission concerned who will in turn inform the interested Italian Ministry.

4. It is hoped that arrangements can be made with Washington and London to notify ARH when the requisitioned commodities are called forward for shipment. If this proves possible the Sub-Commissions and Ministries concerned will be duly notified. Until and unless such arrangements are made the next information as to the progress of the requisition will be when the list of scheduled arrivals for the next ten day maintenance period is received from ARH. On the basis of this document supply and Resources Division will notify the interested parties as set out below; in many cases however a copy of the ocean manifest is received by the Supply and Resources Division and in such cases the notification to the interested parties will be based on the manifest and will carry reference to the requisition numbers. Where no manifest is received it will not be possible to include reference to the requisition number in the notification to interested parties.

5. All authorizations for release of miscellaneous supplies will be made by a "Notification Note" Form E/F/50 (Appendix "B"). On receipt of the scheduled arrivals or the ocean manifest, the Supply and Resources Division will prepare a Notification Note in sextuplicate. The original will be forwarded to ICB as notification to prepare for reception of the goods (see para. 7); the duplicate and triplicate will be forwarded to the interested Sub-Commission; the quadruplicate will

will agree with the Ministry plans for the subsequent disposition and use of the requisitioned commodity.

3. Supply and Resources Division receive notification from Washington that the requisition has been accepted and a shipping number allotted. They will on receipt of this notification inform the Sub-Commission concerned who will in turn inform the interested Italian Ministry.
4. It is hoped that arrangements can be made with Washington and London to notify IO when the requisitioned commodities are called forward for shipment. If this proves possible the Sub-Commissions and Ministries concerned will be duly notified. Until and unless such arrangements are made the next information as to the progress of the requisition will be when the list of scheduled arrivals for the next ten day maintenance period is received from IO. On the basis of this document supply and Resources Division will notify the interested parties as set out below; in many cases however a copy of the cargo manifest is received by the Supply and Resources Division and in such cases the notification to the interested parties will be based on the manifest and will carry reference to the requisition numbers. Where no manifest is received it will not be possible to include reference to the requisition number in the notification to interested parties.
5. All authorizations for release of miscellaneous supplies will be made by a "Notification Note" Form X/E/50 (Appendix "B"). On receipt of the scheduled arrivals or the cargo manifest, the Supply and Resources Division will prepare a Notification Note in sextuplicate. The original will be forwarded to IOB as notification to prepare for reception of the goods (see para 7); the duplicate and triplicate will be forwarded to the interested Sub-Commission, the quadruplicate will be sent direct to the Transportation Sub-Commission (Port and Warehouse Division); the quintuplicate will be sent to the Chief Accountant, and the sextuplicate will be retained by the Supply and Resources Division. Supply and Resources Division will be responsible for notifying IOB of the approximate import cost either on the Notification Note or letter.
6. The Sub-Commission handling such supplies will transmit the duplicate copy to the Italian Ministry requesting them to give the necessary final disposal instructions to IOB. In early stages of the hand over to IOB and in emergency cases where the time element makes the above procedure impracticable it may be necessary for IO and not Italian Government to give the disposal instructions to IOB, this is dealt with in paras 13 & 19 below.

/s/

7. For security reasons only very general information is to the expected arrivals can be given to ICE. In order that the ICE agency or port representatives may be in a position to arrange for the reception of the goods without receiving such detailed information as may constitute a breach of security, ICE should appoint a liaison officer to work continually with the AC port liaison officer. The AC port liaison officer will be responsible for obtaining all necessary information before the arrival of the ship, as at present, and will bring the ICE liaison officer into the picture as early as security permits.

8. Immediately on receipt of notification from the Supply and Resources Division of the expected arrival, ICE will notify their liaison officer in the expected port of arrival. This officer will keep in close contact with the port liaison officer of the transportation Sub-Commission and ensure that necessary arrangements for warehousing should this be necessary.

9. Shipping branch of Movements Division. Transportation Sub-Commission will inform ICE of arrivals and diversions of all vessels carrying civilian supplies. ICE will pass this information to the Ministries and Sub-Commissions interested and will obtain final disposal instructions in the light of this information.

10. Regimental and provincial officers will give every assistance to the ICE service including placing at their disposal facilities for letter and telegraphic communication laterally and with ICE Head Office in Rome through HQ AC.

RECEIPT AND ACKNOWLEDGMENT OF IMPORTED GOODS

11. Under authority from ARB, ICE representatives have the necessary authority to enter port offices and to obtain the information as to off-loading programs necessary to them. ICE will on receipt of this information arrange for their representatives to check the cargo off the ship and ensure of same in conformity with the instructions issued by the interested Italian Ministry. Should such instructions not have been received, ICE will arrange for warehousing through the local port and warehousing Division or such Italian agency as may be operating the warehouse at the port.

12. ICE will submit to the Port Liaison Officer or Zone Supply Officer a Reception Report in a prescribed form.

and Resources Division of the expected arrival. ICB will notify their liaison officer in the expected port of arrival. This officer will keep in close contact with the port liaison officer of the Transportation Sub-Commission and should make the necessary arrangements for warehousing should this be necessary.

9. Shipping branch of Movements Division, Transportation Sub-Commission will inform ICB of arrivals and diversions of all vessels carrying civilian supplies. ICB will pass this information to the Ministry and sub-commissions interested and will obtain final disposal instructions in the light of this information.

10. Regional and provincial officers will give every assistance to the ICB General in planning placing at their disposal facilities for letter and telegraphic communication laterally and with ICB Head Office in Rome through HQ AC.

RECEIPT AND ACKNOWLEDGEMENT OF IMPORTED GOODS

11. Under authority from ARN, ICB representatives have the necessary authority to enter port offices and to obtain the information as to off-loading programs necessary to them. ICB will on receipt of this information arrange for their representatives to check the cargo off the ship and dispose of same in conformity with the instructions issued by the interested Italian Ministry. Should such instructions not have been received, ICB will arrange for warehousing through the local port and Warehousing Division or such Italian agency as may be operating the warehouse of the port.

12. ICB will submit to the Port Liaison Officer or Zone Supply Officer a Receiving Report in a specified form. The Port Liaison Officer or Zone Supply Officer will be responsible for forwarding this Receiving Report to the Regional Supply Accountant. This Receiving Report and the whole accounting procedure is dealt with in separate instructions.

13. The Chief Accountant will transmit to Supply and Resources Division a monthly schedule of Receiving Reports received from ICB.

NEW ATTORNEY

Form R/E/60

APPLIED COMMISSION

NOTIFICAZIONE

..... 4-9
..... 7-0
..... 8-7

FROM..... Date

(Value of AC/ABC leading note)

TO: Istituto Nazionale per il Commercio Estero
Ministry of
Sub-Commission
Transportation Sub-Commission
Chief Accountant, AC
Other (Specify)

1. This note constitutes the authority for Istituto Nazionale per il Commercio Estero (INCE) to take delivery of undermentioned goods which

(a) are expected to arrive at the port of during the period..... to.....; and

(b) are available in the warehouse situated at.....

(NOTE: Strike out whichever not applicable)

2. Delivery will be made against receiving report to be handed by ICE to Fort Li-lson Officer or Zone Supply Officer in the case of (a), and to the warehouse in the case of (b).

[illegible]

3. The above goods were regulated by.....

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HEADQUARTERS ALLIED COMMISSION
APO 394

23 February 1945

Executive Memorandum } Assignment No. 1
No. 30

APPOINTMENT OF PREFECTS IN NORTHERN ITALY

1. Under the provisions of Executive Memorandum No. 30, para 1(a) PREFECTS of Provinces in Military Government Territory are appointed or removed by order of RC, but only with prior approval of HQ AC.
2. Prior consent of AC is not required for VICE PREFECTS and officials of junior rank in Prefectures. These are appointed by the Prefect with the approval of the RC, who places his "visto" on the Prefect's order of appointment.
3. Para 1(a) of Executive Memorandum No. 30 is hereby amended to authorize RC's EMILIA, MARCHE, LIGURIA, PIEMONTE and VENETIA Regions to appoint and remove Prefects Agent without first obtaining the approval of HQ AC.
4. Any such appointment or removal is, however, to be reported as soon as possible to HQ AC with full particulars of the person appointed or the reasons for the removal.

M. J. Smith
Brigadier
Executive Commissioner

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HEADQUARTERS ALLIED COMMISSION
APO 394

10

Ref: 106/5/EST - 138/EST.

17 March 1945.

EXECUTIVE MEMORANDUM }
NUMBER 1 }

AMENDMENT No.1.

Executive Memorandum No.1, HQ Allied Commission, 12 February 1945, is amended by adding thereto the following:

"7. Wherever, in the preceding paragraphs, reference is made to the travel of nationals of countries not receiving lend-lease, whose travel is sponsored and for whom travel orders are issued by AC, such reference will be interpreted to include the travel of nationals of countries receiving lend-lease, whose travel is sponsored and for whom travel orders are issued by AC, when such nationals are directly employed by AC, and are paid from AFA funds at the rates laid down for locally employed Italian civilians, and when the travel performed is in the interest of AC, rather than of the nation of which the traveller is a citizen."

M. G. Lush

Brigadier,
Executive Commissioner.

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HEADQUARTERS ALLIED COMMISSION

APO 394

EXECUTIVE MEMORANDUM)

NUMBER)

PAYMENT FOR AIR TRAVEL WITH MATS AND ATC OF NATIONALS
OF COUNTRIES NOT RECEIVING LEND-LEASE FACILITIES

12 February 1945

1. Instructions have been received that in future (a) the transport by MATS or ATC of nationals of countries receiving lend-lease facilities will be charged against lend-lease account, and (b) the transport of nationals/countries not receiving lend-lease will be paid for in cash.

2. AC is not concerned with the accounting for the transport referred to in 1 (a) above, which will be handled by the U.S. transport agencies concerned.

3. With regard to 1 (b), the individuals to be transported fall under two categories, (a) individuals whose travel orders are not obtained by AC, and (b) individuals whose travel is sponsored and travel orders issued by AC, (e. g. Italians travelling on AC business, or nationals of countries not receiving lend-lease transported by Displaced Persons and Repatriation Sub-Commission).

4. AC is not concerned with the procedure for the transport referred to in 3 (a), as payment of the transport charges will be made by the agency sponsoring the travel.

5. With regard to 3 (b), namely nationals of countries not receiving lend-lease whose travel is sponsored and whose travel orders are made out by AC, the payment of the transport charges will be made by AC. The procedure will be as follows:-

(a) Establishment Section, Regional Executive Officer or other Office or Officer responsible for issuing the travel order will give the individual for whom the ticket is required an extra copy of the orders. The Establishment Section, Regional Executive Officer etc. will ascertain the price of the ticket and indorse it on the extra copy of the travel orders.

(b) The traveller will present this extra copy of the travel orders

Establishment Section
138/ET

will be charged against lend-lease account, and (b) the transport of nationals/countries not receiving lend-lease will be paid for in cash.

2. AC is not concerned with the accounting for the transport referred to in 1 (a) above, which will be handled by the U.S. transport agencies concerned.

3. With regard to 1 (b), the individuals to be transported fall under two categories, (a) individuals whose travel orders are not obtained by AC, and (b) individuals whose travel is sponsored and travel orders issued by AC, (e.g. Italians travelling on AC business, or nationals of countries not receiving lend-lease transported by Displaced Persons and Repatriation Sub-Commission).

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5. With regard to 3 (b), namely nationals of countries not receiving lend-lease whose travel is sponsored and whose travel orders are made out by AC, the payment of the transport charges will be made by AC.

The procedure will be as follows:-

(a) Establishment Section, Regional Executive Officer or other Officer or Officer responsible for issuing the travel order will give the individual for whom the ticket is required an extra copy of the orders. The Establishment Section, Regional Executive Officer etc. will ascertain the price of the ticket and indorse it on the extra copy of the travel orders.

(b) The traveller will present this extra copy of the travel orders to the Headquarters Commandant or Regional Headquarters Sub-~~Assistant~~ Assistant. The latter will pay over the price of the ticket as shown on the copy of the travel orders, which he will retain as a supporting document to his cash book.

(c) The Sub-~~Assistant~~ Assistant issuing the funds will charge the payment to "Air transport paid for nationals of countries not receiving lend-lease".

6. For purposes of reference the countries receiving lend-lease are:

-2-

Argentina	Australia
Belgium	Bolivia
Brazil	Canada
Chile	China
Colombia	Costa Rica
Cuba	Czechoslovakia
Dominican Republic	Ecuador
Egypt	El Salvador
Ethiopia	France
Greece	Guatemala
Haiti	Honduras
Iceland	India
Iran	Iraq
Liberia	Mexico
Netherlands	New Zealand
Nicaragua	Norway
Paraguay	Paraguay
Peru	Poland
Saudi Arabia	South Africa
Turkey	United Kingdom
U.S.S.R.	Uruguay
Venezuela	Yugoslavia

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MS/L
Brigadier,
Chief of Staff.

Established - Section

HEADQUARTERS ALLIED COMMISSION
APO 394

23 January 1945

EXECUTIVE MEMORANDUM
NUMBER 83 (Revised)

CUSTOMS DUTIES

1. General

Executive Memorandum number 83 dated 24 November 1944, is hereby cancelled and the following instructions are substituted therefor.

2. Objects of Directive

The objects are to restore the Customs, Guardia di Finanza and Capitaneria di Porto (Harbour-Master) controls at ports already handed back to the Italian Government and at other ports to the extent to which the Naval and Military authorities will permit it locally; to facilitate the prevention of smuggling and theft of cargoes; to prepare for the resumption of commercial traffic; to ensure uniformity of procedure and, so far as possible, to relieve AC/AG Officers of any work which the appropriate Italian officials are qualified and able to perform without prejudice to security.

3. Control

(a) Control of Ports and Ships

- (1) The Capitaneria di Porto will exercise his normal control of ports, except those controlled by Allied Naval or Military authorities. At ports handed back to the Italian Government where there is an Italian Navy Port Officer in charge, he will function under the supervision of that officer.

The Capitaneria di Porto will also exercise his normal control of ships except:

- (a) Ships of war
- (b) Ships owned or chartered by the Allies, and
- (c) Ships controlled and/or operated by the Mediterranean Shipping Board (MEDSB), including ships under the War Shipping Administration (WSA), Ministry of War Transport (MWT) and Principal Sea Transport Officer (PSTO).

669

- (2) Harbour and port dues, maritime dues, and similar charges applicable to the ship and its personnel, will be levied forthwith, except on the ships excluded from control by sub-paragraphs (a), (b) and (c) above.

2. Objects of Directive

The objects are to restore the Customs, Guardia di Finanza and Capitania di Porto (Harbour-Master) controls at ports already handed back to the Italian Government and at other ports to the extent to which the Naval and Military authorities will permit it locally; to facilitate the prevention of smuggling and theft of cargoes; to prepare for the resumption of commercial traffic; to ensure uniformity of procedure and, so far as possible, to relieve AC/AG Officers of any work which the appropriate Italian officials are qualified and able to perform without prejudice to security.

3. Control

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The Capitania di Porto will also exercise his normal control of ships except:

- (a) Ships of war
- (b) Ships owned or chartered by the Allies, and
- (c) Ships controlled and/or operated by the Mediterranean Shipping Board (MSB), including ships under the War Shipping Administration (WSA), Ministry of War Transport (MWT) and Principal Sea Transport Officer (PSO).

669

- (2) Harbour and port dues, maritime dues, and similar charges applicable to the ship and its personnel, will be levied forthwith, except on the ships excluded from control by sub-paragraphs 1(a), 1(b) and 1(c) above.

(H) Control of Cargoes

- (1) The Customs are responsible, inter alia, for the assessment and collection of import and export duties, licenses and certain other fees and the collection of harbour, etc., dues (Molton dues are assessed by the Capitania di Porto). The Guardia di Finanza are responsible for the revenue control of vessels and their cargoes, and for the revenue protection of the sea-coast and land boundaries.
- (2) Cargoes on all ships and coast-wise vessels except the ships excluded from control by sub-paragraphs A(1)(a), (b) and (c) above, will be subject to Customs control unless an Allied Officer certifies that the ship contains cargo which, for security reasons, must not be so controlled.

- 2 -

- (3) Customs officers and Guardia di Finanza will be allowed to control such cargoes at the ship's side, whenever this can be permitted without prejudice to security. Otherwise they will be allowed to bring cargoes under their control at the earliest practicable stage thereafter, e.g., at dock exits or warehouses.

(C) Action by AG/AMG Officers

- (1) Regional Finanza Officers will consult the Naval and Military port authorities at ports not yet handed over to the Italian Government with a view to obtaining their co-operation and authority for the admission of Customs and AGF officials to port areas. It should be stressed that these officials are regarded as of high integrity and that, as they are expert in the detection and prevention of smuggling and pilfering their functioning in port areas would check the prevalent theft of Allied goods and property.
- (2) If these authorities refuse to permit the Customs and Guardia di Finanza to operate within any restricted area, arrangements should be made for the revenue control of the perimeter of the area for the purpose of detecting and preventing smuggling and theft by civilians.

Duties on Goods Imported

- (A) No duties, taxes, imposts or fees of any kind are chargeable on goods imported for the use of the Allied Forces; Allied Nationals employed by them and Allied Forces' welfare organizations or on goods imported under Allied supplies for distribution free of charge for civilian relief purposes and not for sale. Officers dealing with the latter should give a written certificate to the Customs that the goods are for free distribution for civilian relief.
- (B) (1) The Italian Government have agreed to exempt temporarily from all Customs duties, charges and licence fees, all goods imported by the Allied Nations for commercial or civilian use except alcohol; tobacco; mechanical lighters and lighter flints; cigarette papers and tubes; matches and petrolous.
- (2) Tobacco, mechanical lighters and lighter flints, cigarette papers and tubes must be handed over to the State Monopoly Administration for distribution.
- Matches must be handed over to the sole authorized distributor, the Conserzio Industrie Piromifere (CIP).
- Petrolous distribution for non-military use is the responsibility of the Comitato Italiano Petroli (CIP).
- For all these goods special arrangements exist whereby the duty is collected by the State Monopoly Administration (A.M.I.) and O.I.P. respectively.

these officials are regarded as experts in the detection and prevention of smuggling and pilfering their functioning in port areas would check the prevalent theft of Allied goods and property.

- (2) If these authorities refuse to permit the Customs and Guardia di Finanza to operate within any restricted area, arrangements should be made for the revenue control of the perimeter of the area for the purpose of detecting and preventing smuggling and theft by civilians.

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(A) No duties, taxes, imposts or fees of any kind are chargeable on goods imported for the use of the Allied Forces; Allied Nationals employed by them and Allied Forces' welfare organizations or on goods imported under Allied auspices for distribution free of charge for civilian relief purposes and not for sale. Officers dealing with the latter should give a written certificate to the Customs that the goods are for free distribution for civilian relief.

- (B) (1) The Italian Government have agreed to exempt temporarily from all Customs duties, charges and license fees, all goods imported by the Allied Nations for commercial or civilian use except alcohol; tobacco; mechanical lighters and lighter flints; cigarette papers and tubes; matches and petroleum.

- (2) Tobacco, mechanical lighters and lighter flints, cigarette papers and tubes must be handed over to the State Monopoly Administration for distribution.

Matches must be handed over to the sole authorized distributor, the Consorzio Industrie Fiammiferi (CIF).

Petroleum distribution for non-military use is the responsibility of the Comitato Italiano Petroli (CIP).

For all these goods special arrangements exist whereby the duty is collected by the State Monopoly, C.I.F. and C.I.P. respectively.

Alcohol must not be released for civilian or commercial use unless all the import duties have been paid.

It is emphasized that the allocations in this sub-paragraph relate to goods imported for commercial or civilian use. The same provisions, however, should be applied to similar goods imported for the use of the Allied Forces should they be diverted to commercial or civilian use.

- (C) Imported goods not covered by the exemptions in paras (A) and (B) continue to be subject to all the duties, taxes, imposts, fees and rights prescribed by the existing Italian laws, which must be paid at the time and in the manner prescribed therein.

- 3 -

5. Liaison with Customs Officers

Close liaison will be maintained by E. & S.D. Officers with the Senior Customs Official at each port. The Minister of Finance has agreed that the services of the Customs and Guardia di Finanza may be used, whenever required by AG/AMF, on checking, tallying and guard duties. E. & S.D. Officers will therefore avail themselves of the services of these trained personnel for such work whenever practicable.

6. Duties on Goods Exported

The Statutory export duties and license fees will be charged on all goods exported except on goods certified in writing by the Allied Officer responsible for shipment as being shipped, under Allied auspices, to Allied Government Departments.

7. Reports

Finance Officers will request the Customs Inspector in charge of the Department to furnish a brief monthly statement on the progress of Customs work for attachment to the Regional Finance Officers monthly report to this Headquarters. The Inspector should be asked to refer in his statement to any matters of doubt or difficulty which may have arisen in the previous month.

M. S. L. L.
Brigadier,
Chief of Staff.

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Establishment Sect.

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HEADQUARTERS ALLIED COMMISSION
CIVIL AFFAIRS BRANCH

13 December, 1944.

LC/14018/3/RS

SUBJECT : Military Travel Authorizations.

TO : (See Distribution below).

1. Exec. Memo 61 dated 25 May 1944 is hereby cancelled and the Exec. Memo 61 dated 13 December 1944 enclosed herewith is substituted therefore.

2. Supplies of the application form referred to are being forwarded to Regional Commissioners under separate cover. Further supplies may be obtained on application to the Public Safety Sub-Commission.

For the Chief Commissioner :

C. G. PARSONS, Brig.
A/VP, CA Sec.
A/DCS, AD.

Distribution :

"A"
A-2 (CI) Section
A-1 CSI (V).

HEADQUARTERS ALLIED COMMISSION
Office of the Chief of Staff
No. 94

Executive Memorandum) Cancellation Executive Memorandum
Number 61.) No. 61 dated 25 May 44.

13 December, 1944.

MILITARY TRAVEL AUTHORIZATIONS.

1. Every person desirous of leaving Italy must before he can do so, unless he is an exempted person (see appendix 1 on back hereof), obtain a Military Travel Authorization (MTA).
2. No MTA shall be issued unless the journey to which it relates is of direct benefit to the Allied War Effort.
3. MTAs will be completed and forwarded whenever there is a prima facie case even if it is considered probable that permission will not be granted.
4. MTAs, except in the case of persons mentioned in para 7 below, will be completed in the presence of an Officer and submitted in duplicate, they will be typewritten (but if a typewriter is not available, forms completed in block capitals will be accepted); two full face and two profile photographs must be attached to the form in accordance with the directions thereon.
5. The officer will satisfy himself that the form is correctly completed, that the applicant is in fact the person named, and that the alleged reason for the journey is true. He will enter in the remarks column any relevant information available locally, and for a journey to a country which requires a visa he will state whether or not the applicant has obtained a visa. He will add his own comments or recommendation as may be appropriate.
6. He will then obtain the endorsement of FSB/CID and on return of the form will countersign it, append his office stamp and transmit the form to HQ Alcom (for attention Public Safety Sub-Commission).
7. In the following cases the application forms will be prepared and forwarded as stated, instead of as above:
 - (a) Italian Diplomatic and Consular Officers and Italian members of special economic or political Missions: by the Italian Foreign Office to P.O. Sec.
 - (b) Members of the Italian Armed Forces: by the Ministry concerned to the appropriate Independent Sub-Commission.
 - (c) In the case of Refugees and Displaced Persons the form will be prepared and dealt with by the Displaced Persons and Registration Sub-Commission.

benefit to the Allied War Effort.

3. Form will be completed and forwarded, whenever there is a prima facie case even if it is considered probable that repatriation will not be granted.

4. IMAs, except in the cases of persons mentioned in para 7 below, will be completed in the presence of an Officer and submitted in duplicate, they will be typewritten (but if a typewriter is not available, forms completed in block capitals will be accepted); two full face and two profile photographs must be attached to the form in accordance with the directions thereon.

5. The officer will certify himself that the form is correctly completed, that the applicant is in fact the person named, and that the alleged reason for the journey is true. He will enter in the remarks column any relevant information available locally, and for a journey to a country which requires a visa he will state whether or not the applicant has obtained a visa. He will add his own comments or recommendation as may be appropriate.

6. He will then obtain the endorsement of PSS/CIC and on return of the form will countersign it, append his office stamp and transmit the form to HQ Alcom (for attention Public Safety Sub-Commission).

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- (b) Members of the Italian Armed Forces : by the Ministry concerned to the appropriate Independent Sub-Commission
- (c) In the case of Refugees and (unofficially) the form will be prepared and sent with by the Displaced Persons and Repatriation Sub-Commission.

2/5/47
Briandier
Chief of Staff

Exec Memo, No. 61

Appendix A.

The following do not require visas:

1. Allied Service personnel on duty except Yugoslav nationals not proceeding to Yugoslavia.
2. Accredited Diplomatic and Consular Officials, except (a) Italian Nationals, (b) Yugoslavs not proceeding to Yugoslavia.
3. Br/US civilians employed by and travelling on duty for the following Government agencies:
 - (a) USRA
 - (b) Office of War Information
 - (c) Psychological Warfare Branch
 - (d) War Shipping Administration
 - (e) Ministry of War Transport
 - (f) Combined Economic Administration
 - (g) Foreign Economic Administration
 - (h) Any of the Service Ministries in the United Kingdom or United States providing they are in possession of 100 identity cards, e.g. technicians in possession of 100 cards, who are assigned to this theater.
4. Br/US civilians employed by and travelling on duty for:
 - HC BAC YMA, YMA, ISO, EAC, HAFI
5. War correspondents accredited to HQ.
6. Merchant seamen serving in Allied or Allied operated merchant ships.
7. Merchant seamen, other than Italians, leaving Italy to join ships elsewhere.
8. Persons already in possession of Inter-Allied Liaison Passes (issued in French North Africa or in Italy), Joint Chiefs of Staff Permits (issued in Washington), or Allied Force Permit (issued in London), provided that these documents are not endorsed "for single journey only" (unless for single journey Italy, France or Corsica).

(Authority: JPM letter 371/2/015, SEC 6 of 6 Nov. 44).

HEADQUARTERS ALLIED COMMISSION
APO 334

EXECUTIVE MEMORANDUM

NUMBER

34)

APPLICATIONS FOR ELECTRICITY, ROME

14 December 1944

1. Applications for electric current, exemptions from the electricity rationing scheme, or additional current, are constantly being received at this HQ from applicants in Rome. Rome Electricity Committee also receive numerous similar applications, some of which claim to be in connection with work for the Allies, and which have to be referred back to the appropriate Sub-Commission of AC for vetting, etc. Difficulty is also experienced in rating the applications as to their relative priority grading.

2. There is no doubt that more applications are received in this HQ in consequence of its location in Rome than would otherwise be the case.

3. In future, the only applications which will be considered by sections and Sub-Commissions of this HQ will be those from:

- (a) Government Departments
- (b) Central Administration Services

which are located in Rome and on which Sections or Sub-Commissions of AC will be the best informed to judge the merits of the application.

4. All such applications will be forwarded with recommendations to the Public Works & Utilities Sub-Commission for grading as to priority and onward transmission to the Rome Electricity Committee.

5. All other applications will be referred to the Lazio-Umbria Region HQ for action.

6. These instructions do not affect any existing arrangements in cases of applications for electricity outside Rome City.

Establishment Section
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5. All other applications will be referred to the Lazio-Umbria Region Hq for action.

6. These instructions do not affect any existing arrangements in cases of applications for electricity outside Rome City.

MS. J. L.
Brigadier
Chief of Staff

Distribution: List C
plus
Lazio-Umbria Region

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Establishment Section

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HEADQUARTERS ALLIED COMMISSION
APO 394
Office of the Chief of Staff

Ref: 520/01/COS.

14 December 1944

EXECUTIVE MEMORANDUM)
: Amendment No. 1
NUMBER 78)

ISLAND OF ELBA

In the first line delete ' 20 September 1944' and substitute
' 20 December 1944 '.

MSA
Brigadier,
Chief of Staff.

DISTRIBUTION :

Group I - List 'O'
Group II- List 'A'

HEADQUARTERS ALLIED COMMISSION
APO 394

13062/F

3 December 1944

EXECUTIVE MEMORANDUM)
NUMBER 83 : Amendment No. 1

C U S T O M S D U T I E S

Delete all detail existing para 1 and substitute:

"1. General

Section 4 "Customs" of Executive Memorandum No. 10
(Revised) dated 4 Sept. 1944 is hereby cancelled and
the following instructions are substituted therefor."

MS Lush
Brigadier,
Chief of Staff.

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Plus 200 copies for Finance Sub-Commission.

1822

cc of 05-08-84
HEADQUARTERS ALLIED COMMISSION
AES 394
file

24 November 1944

EXECUTIVE MEMORANDUM)

NUMBER : 63)

CUSTOMS DUTIES

1. General

Section 5 "Customs" of Executive Memorandum No. 10 dated 12 February, 1944 is hereby cancelled and the following instructions are substituted therefor.

2. Object of Directive

The object is to ensure the immediate resumption of Customs, Guardia di Finanza and Capitaneria di Porto control for the levying of duties, etc., and the prevention of smuggling and the theft of cargoes.

3. Control

(A) Control of Ports and Ships

(1) The Capitaneria di Porto will exercise full control of ports except those controlled by Naval or Military Authorities, and of ships, and coast-wise vessels, other than ships of war, whose acquisition includes:-

- (a) Ships owned by Allies or under their charter, (demersal, bare-boat, time or voyage charter) and
- (b) Ships controlled and/or operated by the Mediterranean Shipping Board (MEDCO), including ships of the War Shipping Administration and Ministry of War Transport.

(2) Harbour and port dues, maritime dues and similar charges applicable to the ship and its personnel, will be levied forthwith, except on Allied ships of war as defined at (1) above.

(B) Control of Cargoes

(1) The customs are responsible, inter alia, for the assessment and collection of import and export duties and licence fees and the collection of harbour, etc., dues (as assessed by the Capitaneria di Porto).

662

Section 5 "Customs" of Executive Memorandum No. 10 dated 12 February, 1944 is hereby cancelled and the following instructions are substituted therefor.

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The object is to ensure the immediate resumption of Customs, Guardia di Finanza and Capitaneria di Porto control for the levying of duties, etc., and the prevention of smuggling and the theft of cargoes.

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(1) The Capitaneria di Porto will exercise full control of ports except those controlled by Naval or Military Authorities, and ships, and coast-wise vessels, other than ships of war, which expression includes:-

- (a) Ships owned by Allies or under their charter, (b) bare-boat, time or voyage charter) and
- (c) Ships controlled and/or operated by the Mediterranean Shipping Board (MARB), including ships of the War Shipping Administration and Ministry of War Transport.

(2) Harbour and port dues, maritime dues and similar charges applicable to the ship and its personnel, will be levied forthwith, except on Allied ships of war as defined at (1) above.

(B) Control of Cargoes

(1) The customs are responsible, inter alia, for the assessment and collection of import and export duties and licence fees and the collection of harbour, etc., dues (as assessed by the Capitaneria di Porto, a separate body). The Guardia di Finanza are responsible for the revenue control of vessels and their cargoes, and for the revenue protection of the sea-coast and land boundaries. It is essential that they should resume all their functions forthwith.

(2) Cargoes on all ships, including coast-wise vessels, but excluding ships of war, will be subject to Customs control unless an Allied Naval or Military Officer certifies that the ship contains cargo which, for security reasons, must not be so subject.

(3) Customs Officers and Guardia di Finanza will be allowed to control such cargoes at the ship's side, whenever this can be permitted without prejudice to security. Otherwise they will be allowed to bring cargoes under their control at the earliest practicable stage thereafter, e.g. at dock exits or warehouses, and permitted the fullest freedom of action in the control of commercial traffic and smuggling, consistent with Military security.

/2.....

(C) Action by AC/AMC Officers

- (1) To enable these controls to be carried out, Regional Finance Officers will consult the Naval and Military port authorities at every port with a view to obtaining their co-operation and authority for admission of Customs, etc., officials to port areas. It should be stressed that these officials are regarded as of high integrity and that, as they are expert in the detection and prevention of smuggling and pilfering their functioning in port areas would check the prevalent theft of Allied goods and property.
- (2) If these authorities refuse to permit the Customs and Guardia di Finanza to operate within any restricted area, arrangements should be made for the revenue control of the perimeter of the area for the purpose of detecting and preventing smuggling and theft by civilians.
- (3) Local AC/AMC Officers will also arrange for the Customs to be advised in advance of the arrival of a vessel, of its category and whether it is subject to Customs control.

4. Duties of Goods Imported

- (A) No duties, taxes, imports or fees will, in any event, be charged on goods destined for the use of the Allied Forces, (excluding the Italian Forces) or civilian Allied Nationals employed by them, including all Allied Forces' welfare organizations. Goods certified as imported under Allied auspices for distribution free of charge for civilian relief purposes and not for sale, will be similarly treated.
- (B) Further, the Italian Government have agreed to exempt temporarily from all Customs duties, charges and licence fees all goods for which a certificate is given by the responsible Allied Official that they have been imported by the Allied Nations for civilian use. This exemption does not include alcohol, tobacco, mechanical lighters and lighter flints, cigarette papers and tubes released direct into commerce or civilian use without passing through State Monopoly channels. When such goods are about to be released for such purposes, the Customs Officials must be given timely warning so that they may take immediate steps to secure the duties.
- (C) Imported goods not covered by the exemptions in para 4 (A) and 4 (B) remain chargeable to all the Customs duties, charges, and licence fees prescribed by the existing Italian laws, which must be paid at the time and in the manner prescribed therein.

5. Liaison with Customs Officials

- (A) Close liaison will be maintained with the Senior Customs Official

for the purpose of detecting and preventing smuggling and theft of civilians.

(3) Local AC/AMG officers will also arrange for the Customs to be advised on or before the arrival of a vessel, of its category and whether it is subject to Customs control.

4. Duties on Goods Imported

(A) No duties, taxes, imposts or fees will, in any event, be charge on goods destined for the use of the Allied Forces, (excluding the Italian Forces) or civilian Allied Nationals employed by them, including all Allied Forces' welfare organizations. Goods certified as imported under Allied auspices for distribution free of charge for civilian relief purposes and not for sale, will be similarly treated.

(B) Further, the Italian Government have agreed to exempt temporarily from all Customs duties, charges and licence fees all goods for which a certificate is given by the responsible Allied Official that they have been imported by the Allied Nations for civilian use. This exemption does not include alcohol, tobacco, mechanical lighters and lighter flints, cigarette papers and tubes released direct into commerce or civilian use without passing through State monopoly channels. When such goods are about to be released for such purposes, the Customs Officials must be given timely warning so that they may take immediate steps to secure the duties.

(C) Imported goods not covered by the exemptions in paras 4 (A) and 4 (B) remain chargeable to all the Customs duties, charges, and licence fees prescribed by the existing Italian laws, which must be paid at the time and in the manner prescribed therein.

5. Liaison with Customs Officers

(A) Close liaison will be maintained with the Senior Customs Official at each port. The Minister of Finance has agreed that the services of the Customs and Guardia di Finanza may be used, whenever required by AC/AMG, on checking, tallying and guard duties. E & G D Officers will therefore avail themselves of the services of these trained personnel as a precaution against dockside pilfering and as a check on illicit traffic, which is prevalent.

(B) The Import and export certificates referred to in paragraphs 4 and 6 hereto will be given to the customs by the AC/AMG Officer in charge of the cargoes.

6. Duties on Goods Exported

The Statutory export duties and licence fees will be charged on all goods exported except goods certified in writing by the Allied authority responsible for shipment as being shipped, under Allied auspices, to Allied Government Departments.

7. Special Treatment of Certain Imported Goods(A) Petroleum

APR Petroleum Section have fixed duty-inclusive retail prices to be charged by the Comitato Italiano Petroli (CIP), the authorized distributors for commercial sales, who are required to remit the duty to the Customs.

(B) Matches

The Consorzio Industriale Matchiferi (CIF) are the only authorized distributors of matches for civilian use. The prices have been fixed by this HQ. CIF are responsible for remitting the duty to the Customs.

(C) Coal

It is anticipated that the State Railways will shortly resume their former monopoly of distribution, but only in respect of coal for commercial or civilian use. Should there be any dutiable importations the State Railways will be responsible to the Customs for the duty.

8. Reports

All Officers concerned will report to this HQ (Finance Sub-Commission) any matters of doubt or difficulty, any problems of general interest and all instances of serious neglect or inefficiency on the part of any Customs Official.

Monthly reports by the Finance Officers should incorporate a concise statement on the progress and the state of Customs work.

9. Commercial Air and Frontier Traffic

These instructions will be applied to commercial air and frontier traffic when they are resumed.

10. In Italian Government territory the aim will be to relieve AC of all work which can properly be undertaken by the Customs and Guardia di Finanza.

Brigadier,
Chief of Staff.

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