

Declassified E.O. 12356 Section 3.3/NND No. 785015

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Declassified E.O. 12356 Section 3.3/NND No. 785015

10000/110/203 AFHQ - ADMINISTRATIVE
MEMORANDUM
MAY 45 - JAN. 46

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ALLIED FORCE HEADQUARTERS
APO 512

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ADMINISTRATIVE MEMORANDUM)

NUMBER

1)

7 January 1946

DISSOLUTION OF PETROLEUM SECTION

1. With effect from 1 December 1945, Petroleum Section this Headquarters is dissolved, and all Allied Force Headquarters Administrative Memoranda relating to its establishment, functions, and policy are hereby rescinded.

2. Until such time as complete reversion to individual petroleum responsibilities has been attained, certain functions previously undertaken by Petroleum Section cannot be made an immediate responsibility of the Services or Civilian organizations.

3. Accordingly the following bodies have been formed to ensure the smooth hand-over of Petroleum Sections' responsibilities:

- a. Central Mediterranean Tanker Co-ordinating Committee
(short title C.M.T.C.C.).

Composition

SECRETARIAT (BRITISH) - from offices, - GHQ, C.M.F.

COMMITTEE

Representatives nominated by:

- (1) G-4 (U.S. Army).
- (2) P.B.S. (U.S. Army).
- (3) U.S. Navy.
- (4) War Shipping Administration.
- (5) Royal Navy.
- (6) C & T G.H.Q.
- (7) Royal Air Force.
- (8) Principal Sec Transport Officer.
- (9) Ministry of War Transport.
- (10) U.M.R.R.A.
- (11) Comitato Italiano Petroli.

- b. Combined Petroleum Committee. (short title C.P.C.).

Composition

UNITED STATES - Pet Sec, MTOUSA

BRITISH - GHQ, C.M.F.

4. The functions and responsibilities of the two committees are as follows:

Combined Petroleum Committee (CPC)

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Declassified E.O. 12356 Section 3.3/NND No. 785015

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AFHQ Adm Memo #1 (cont'd).

FUNCTIONS:

a. Coordinate handover of slating responsibilities and stock control from Petroleum Section to individual agencies.

b. Allocate and release petroleum products from Allied stocks to the various national agencies in accordance with quantities slated for by those bodies. Until such time as national slates are fully implemented, the Italian, Greek and Yugoslav civil economies and military forces will continue to be supplied through the recognized petroleum distributing organizations. Allocations will be made by, and releases reported to Combined Petroleum Committee, Allied Force Headquarters. Products released will be in accordance with quantities slated for by individual national agencies, and all stock-holding agencies responsible will make no releases other than those authorized by CPC.

c. Termination of accounting responsibilities consequent upon the dissolution of the Mediterranean Common Pool.

d. Continuation of interim accounting.

Central Mediterranean Coordinating Committee (CMTCC)

FUNCTIONS:

To carry on Allied tanker duties previously entrusted to Petroleum Section AFHQ and maintain continuity until such time as functions and responsibilities can be handed over to normal commercial channels or to Comitato Italiano Petroli.

The CMTCC will:

a. Be advised of supply programs set up to meet the needs of all procuring (slating) authorities.

b. Receive advice of all tanker nominations for Italian port discharge.

c. Cable acceptances, nominating ports of discharge whenever possible (necessary due to bulk shipments being undertaken by Civil Oil Companies to main port installations on CIF basis).

d. Be advised of all tanker sailings with ETA nominated ports, and details of cargo and consignee.

e. Arrange to issue, when necessary, release sailing instructions.

f. Receive stock and ullage reports on ocean terminal storage from all holding agencies (S & T, PBS, Navy & CIP, etc.) and in turn advise details of tanker cargo arrivals.

g. Recommend allocations of tankage between grade and user.

h. Coordinate movement of coastal tankers for Italian Coast and from Italian Coast to Yugoslavia and Greece.

i. Maintain liaison with the proper authority in respect to dry-docking and repairs of coastal vessels.

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AFHQ Adm Memo # 1 (cont'd).

j. To ensure that ocean tankers arriving from extra-Mediterranean sources are not used for intra-Mediterranean shuttle moves, involving consignee in demurrage charges, without approval of consignor.

5. Mailing Address and Communications:

The addresses for official mail will be as follows:

a. Central Mediterranean Tanker Coordinating Committee

c/o S & T Branch
GHQ
CMF.

b. Combined Petroleum Committee

AFHQ/MTUSA or Equivalent Command

Cable Addresses:

a. CMTCC

Army Channels:

ST2 GHQ CMF for CMTCC.

Navy Channels:

CMTCC.

b. CPC

Freedom for Petroleum Committee.

All mail addressed either to Petroleum Section AFHQ or MTUSA will be forwarded to the Combined Petroleum Committee who will be responsible for re-directing where necessary.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

Edmund R. Shugart

EDMUND R. SHUGART
Colonel, AGD
Adjutant General

DISTRIBUTION:

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

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ADMINISTRATIVE MEMORANDUM)

NUMBER

1)

5 January 1946

LEND-LEASE

1. In order to effect the necessary changes in reporting Lend-Lease transactions required as a result of the discontinuance of certain special staff sections HTOUSA, and the transfer of such responsibilities to other sections, Administrative Memorandum Number 2, dated 3 April 1945, subject: Lend-Lease, is amended as outlined below:

a. Paragraph 3. References

delete

- (b) War Department Memo 35-44, dated 22 September 1944
(Repealed by WD Memo 35-45 dated 21 August 1945)

add

- (d) War Department Memo 35-45 dated 20 August 1945
(Reproduced Hq. HTOUSA, 29 August 1945)
- (e) War Department Memo 35-45 dated 21 August 1945
(HTOUSA letter AG 400.3295/424 D-O dated 10 October 1945)
- (f) War Department Memo 35-45 dated 3 October 1945
(HTOUSA letter AG 400.3295/424 LIB-O dated 13 October 1945)
- (g) War Department Memo 35-45 dated 22 October 1945
(HTOUSA letter AG 400.3295/424 LIB-O dated 31 October 1945)
- (h) War Department Memo 35-45 dated 8 November 1945
(Reproduced Hq. HTOUSA, 5 January 1946)

b. Paragraph 6e (1) is revised to read, "Original and one copy through channels to the appropriate Base Section or Major Command for accounting purposes as set forth below."

c. Paragraph 8 is revised to read, "Base Section or Major Command will:"

d. Paragraph 8a is revised to read, "Segregate receipts received from issuing agencies in accordance with paragraph 6e above by services and by countries and forward them to the appropriate Special Staff Section of Peninsular Base Section with a covering letter."

e. Paragraph 9 is revised to read, "The Chief of each Service of Special Staff Section of Peninsular Base Section will:"

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Declassified E.O. 12356 Section 3.3/NND No. 785015

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Hq. MTCUSA Adm Memo Number 1 (cont'd).

2. It will be noted that the above revisions change the routing of Shipping Tickets covering Lend-Lease Transfers from the Special Staff Sections MTCUSA to the Special Staff Sections P.B.S. where the Report of Lend-Lease Transfers, Form No. DDA7B will be prepared and forwarded to the Office of the Fiscal Director MTCUSA.

3. Special attention is directed to the procedure prescribed in War Department Memo 35-45 dated 22 October 1945 transmitted as attachment to MTCUSA letter AG 400.3295/424 LIB-0 dated 31 October 1945 which specifies the preparation of two series of Forms DDA7B, Report of Lend-Lease Transfers, for each reporting period. The first series will reflect transfers accomplished prior to 2 September 1945 while the second series will reflect transfers accomplished on or subsequent to 2 September 1945. The effective cut off date for Lend-Lease is definitely interpreted to be 0001 hours, 2 September 1945.

4. The second series of Forms DDA7B referred to in paragraph 3 above are further divided into four sections as described in War Department Memo 35-45 dated 8 November 1945. The headings of the respective sections will be as follows:

Section 1. Material Transferred Under Authority of Presidential Policy Applicable to "Hardship" Cases.

Section 2. Material Transferred for the Purpose of Maintaining Lend-Lease Equipment.

Section 3. Material Previously Programmed and Subsequently Transferred in Accordance with Current Agreement Between United States and Recipient Foreign Government.

Section 4. Material Transferred Under "Q" Requisitions.

5. Present procedure prescribes the preparation of Forms DDA7B on a cumulative basis. Because of the transfer of the preparation of this report from MTCUSA to P.B.S. it may not be possible for all the Services of P.B.S. to prepare DDA7B on a cumulative basis. In such event the Services of P.B.S. may prepare Forms DDA7B on a non-cumulative basis. The first reports to be submitted will be for the bi-monthly period of November and December 1945, which are due in the Office of the Fiscal Director MTCUSA, AF9 512, on or before the 15 January 1946.

6. In order to recover the cost of intra-theater transportation of materials and equipment transferred under the terms of lend-lease or transferred on a cash reimbursable basis subsequent to the termination of lend-lease it will be necessary to add three and four tenths percent (3.4%) to the cost of all materials transferred. This increase plus the increase of twenty-five percent (25%) added to cover transportation costs to the theater amounts to a total increase of twenty-eight and four tenths percent (28.4%) which is to be added to the cost of all material transferred. The Office of the Fiscal Director MTCUSA has added the percentages stated above to the cost of all material transfers reported up to and including the 31 October 1945. The various Services of P.B.S. are requested to add the same percentage increase to all transfers of material and equipment transfers.

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Hq HTOUSA Adm Memo Number 1 (cont'd).

reported on Forms DDATB for the months of November and December 1945 and all subsequent bi-monthly reports.

BY COMMAND OF LIEUTENANT GENERAL LEE:

Edmund R. Singart
EDMUND R. SINGART
Colonel, AGD
Adjutant General

DISTRIBUTION:

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ALLIED FORCE HEADQUARTERS
APO 512

Est Sec

ADMINISTRATIVE MEMORANDUM)

NUMBER

54)

31 December 1945

Allied Force Local Resources (Italian) Board.	I
Local Resources in Italy, Mainland and Islands.	II
Electric Power.	III
Industrial Coordination.	IV
Allied Force Local Resources Section.	V

I -- ALLIED FORCE LOCAL RESOURCES (ITALIAN) BOARD

1. AFHQ Administrative Memorandum Number 41, 1944 is rescinded.
2. The Allied Force Local Resources (Italian) Board and the various Committees established by it are dissolved.
3. Matters, which formerly required the decision of the Board, will be referred, for final action, through G-5 Section to the Office of the GAO which will be responsible for the necessary Allied and/or Italian coordination.

II - LOCAL RESOURCES IN ITALY, MAINLAND AND ISLANDS

1. The following instructions are hereby rescinded:

Section III, AFHQ Administrative Memorandum No. 42, 1944
Section III, AFHQ Administrative Memorandum No. 46, 1944
AFHQ Administrative Memorandum No. 52, 1944
Section I, AFHQ Administrative Memorandum No. 2, 1945
Section I, AFHQ Administrative Memorandum No. 13, 1945
Section II, AFHQ Administrative Memorandum No. 24, 1945
Section I, AFHQ Administrative Memorandum No. 29, 1945
Section II, AFHQ Administrative Memorandum No. 32, 1945
2. Consequent upon the termination of the activities of the Allied Force Local Resources (Italian) Board the procedures outlined herein will be adopted in obtaining local commodities within Italian territory.
3. The following definitions as applied to commodities/materials required by the procurement services and agencies of the Allied Forces will be adopted in all communications regarding local resources.
 - a. Controlled Items are those items which are not available to the civilian population until the Allied Forces needs have been satisfied.
 - b. Restricted Items are those which can only be procured by the Allied Forces after the essential needs of the civilian population have been met.

Schedules of controlled and restricted items are attached
Appendix "A".

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AFHQ Adm Memo # 54 (cont'd).

4. Procedure

Any known stocks of controlled items will be made available by the appropriate Ministry of the Italian Government to meet the needs of US/Br Military Services.

Procuring agencies desirous of obtaining supplies of restricted items in any portion of Italy except VENEZIA GIULIA will approach the appropriate Ministry of the Italian Government to ascertain whether surpluses exist above essential civilian needs. If in the opinion of the Italian Authorities there are no surpluses no purchase will be made without prior reference to the CAO's Office as set forth in paragraph 3, Section I. In VENEZIA GIULIA, all transactions relative to the procurement of local resources will be handled by the military procuring agencies directly with the proper AMG representatives in that area. Detailed procedure in respect of locally produced foodstuffs is given in paragraph 5 below.

5. Allocation of Locally Produced Foodstuffs

a. In principle, locally produced foods which are readily stored or transportable, and for which transportation can be secured, will not be made available for allocation to the Allied Forces. Specifically, the following are not so available:

Dried Vegetables
Dried Fruits

b. Priorities and Procedure

(1) Hospital Requirements. The certified minimum requirements for hospitals for patients only, both British and American, will be met, and nothing in this instruction is to be read as limiting the necessary minimum supply of locally produced products to hospitals.

(2) Ship's Crews, Italian Armed Forces and Midshift Meal Requirements.

The requirements of foodstuffs for:

- (a) The victualling of the Allied Navies which are operating from Italian ports and are unable to obtain their requirements elsewhere.
- (b) The provision of the locally produced element of the mid-shift meal for Italian civilian employees of the Allied Forces, will be made available as a second priority after meeting the needs of hospitals (see sub-paragraph (1) above). S & T, GHQ GEF, and QM, PBS, (both incorporating the needs of such other Allied services as they supply) will notify the Ministero Alimentazione of the Italian Government by the 10th of each month of their intended purchase during the following month of foodstuffs to meet the priority requirements as authorized in sub-paragraphs (1) and (2) above, stating quantities and areas of requirement.

RESTRICTED

AFHQ Adm Memo # 54 (cont'd).

- (3) Normal Maintenance. The Ministero Alimentazione will forward to S & T, GHQ CMF, and QM, PBS, by the 20th of each month a declaration of the anticipated surpluses of foodstuffs above the essential needs of the civilian population, after deduction of the amounts notified in sub-paragraphs (1) and (2) above. The Ministero Alimentazione will not withhold from declared surpluses any commodities for use outside the area in which they are produced unless it has been established that they can be delivered in good condition in the areas in which they are required. Such surpluses may be purchased by Allied procuring agencies to meet the normal maintenance requirements of the Allied Forces. Allied Naval shore personnel, MWT and WSA vessels, and Allied Naval ships which can obtain their requirements elsewhere, will be considered in the same priority as the Allied Armies. S&T, GHQ CMF, and QM, PBS, will agree the proportions which each will obtain, taking into account the needs of other consumers (i.e. RM, USN, EPI, etc.) and will notify the Ministero Alimentazione of the allocations so made. Any case of dispute on allocations will be submitted to the office of the CAO, AFHQ for settlement.

c. Spot Surpluses

Surpluses additional to the declared anticipated surpluses referred to in paragraph a(3) above may arise in some localities. These will be known as "spot" surpluses. SPERALS (Sezione Provinciale Alimentazione) in Italian Government Territory and the Regional Supply Officers in AMG/AC Territory are responsible for ascertaining whether spot surpluses are required or not for civilian consumption in other areas and can be moved. If they are not required or cannot be moved, Allied Purchasing Agencies may procure such surpluses without reference to the Ministero Alimentazione.

d. Exchanges

When the surplus of green or root vegetables above civilian needs is inadequate to meet Allied Force requirements, Allied Services may offer the equivalent food value of preserved vegetables to the Ministero Alimentazione in substitution for such green and root vegetables as they require to be made available.

6. Italian Government Controlled Materials

The Italian Government is exercising a control over certain materials which do not necessarily appear on the "Controlled" or "Restricted" list of AFHQ.

A list of all materials controlled by the Italian Government is given at Appendix "B".

It is not the intention that the control by the Italian Government of the items enumerated should in any way prevent duly authorized agents of the Allied Forces from obtaining supplies as required.

To assist the Italian Government in its task and to avoid delay, all purchasing orders or similar documents of authority issued by Services in respect of any of the items listed at Appendix "B" must be endorsed prior to presentation to the person or firm holding the item concerned, by the Italian Provincial Offices of Industry and Commerce (Uffici Provinciali dell'Industria e Commercio).

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AFHQ Adm Memo # 54 (cont'd).

7. Italian Civil Import Programme

No items which are included in the Italian Import Programme or articles manufactured from items included in the Import Programme will be procured without prior reference to the CAO as set forth in paragraph 3, Section I.

III- ELECTRIC POWER

1. The control of electric power in Central and Southern Italy will be returned to the Italian Government by 30 November 1945 subject to priority of military requirements.

2. Interested sections of this Headquarters, when necessary, initially will deal directly with the proper agency of the Italian Government on controversial matters relating to electric power. These sections may, if deemed necessary, convene such committees as may be desired to consider electric power matters. Matters having Allied implications will be submitted, for final action, to the Office of the CAO which will be responsible for the necessary Allied and/or Italian coordination.

3. The following HQs and Services will be represented on any central committee which may be established by the Italian Government to coordinate the distribution and utilization of electric power:

PBS (representing both PBS and MROUSA)
HQ AFM Corps
HQ 3 District
HQ 2 District
HQ Rome Area Allied Command
HQ Allied Commission
Director of Works GHQ CMF
Director of Military Railway Service

IV - INDUSTRIAL COORDINATION

1. Controversial matters formerly handled by the Industrial Coordination Committee of AFHQ Board will be referred, for final action, through the C-5 Section to the Office of the CAO which will be responsible for the necessary Allied and/or Italian coordination.

2. To effect the procedure outlined in paragraph 1 immediately above, subparagraphs c, d and e of paragraph 4 of AFHQ Administrative Memorandum Number 14, 1945 are rescinded, and the following substituted therefor:

"c. Allied Commission then may submit the matter, for final action, to the Office of the CAO which will be responsible for the necessary Allied and/or Italian coordination."

3. AFHQ Administrative Memorandum Number 14, 1945 is amended as follows:

So much of paragraph 2, as reads, "Section III AFHQ Administrative Memorandum Number 14, 1945", is amended to read, "Section II of AFHQ Administrative Memorandum Number 14, 1945".

RESTRICTED

AFHQ Adm Memo # 54 (cont'd).

So much of paragraph 5b, AFHQ Administrative Memorandum Number 14, 1945 as reads, "Surplus materials, as declared under the provisions of Section III, AFHQ Administrative Memorandum Number 46, 1944, are subject to allocation as set forth in that Memorandum", is amended to read, "Controlled or restricted materials as specified in Section II of AFHQ Administrative Memorandum Number 54, 1945 are subject to allocation as set forth therein".

V -- ALLIED FORCE LOCAL RESOURCES SECTION

1. The Allied Force Local Resources Section will be inactivated by 31 December 1945.
2. Upon inactivation of AFLRS, Section II of AFHQ Administrative Memorandum Number 28, 1945 is rescinded.
3. Matters formerly referred to the AFLRS will be taken up initially with that section of AFHQ, GHQ CNF or MTOUSA having primary interest therein. Matters having Allied implications will be submitted, for final action to the Office of the CAO which will be responsible for the necessary Allied and/or Italian coordination.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:


EDMUND R. SHUGART
Colonel, AGD
Adjutant General

2 Incls:
Appendix "A"
Appendix "B"

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APPENDIX "A" to AFHQ Adm Memo # 54

CONTROLLED ITEMS

1. Standing timber in the two areas reserved for British services in CALABRIA.
2. Timber in that part of the Province of UDINE lying to the north of UDINE plus the area enclosed by map references B 8460 - B 7360 - B 8060 - C 0320 (Sheet 3, ITALY Road Map 1/200,000), subject to local industry being maintained.

RESTRICTED ITEMS

1. Phosphate Rock.
2. Tanning Materials.
3. Cellulose for paper making.
4. Soap.
5. All foodstuffs including olive oil but excluding wine and salt.
6. Carbon Bisulphide.
7. Poplar Wood.

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APPENDIX "B" to AFHQ Adm Memo #54

MATERIALS CONTROLLED BY THE ITALIAN GOVERNMENT

METALS

1. Iron bars, iron plates, tin plates.
2. Steel - in blooms, ingots, billets and slabs - other than special machine and tool steel.
3. Structural steel, sectional dimension of 150 mm or less.
4. Aluminum in pig, ingots, plates or semi-finished materials, (rolled, drawn, powders, grains, etc.).
5. Scrap metals other than copper and lead.
6. Aluminum scrap.

BUILDING MATERIALS

7. Trunks only of - fir, larch, pine and chestnut trees, average sectional dimension not less than 15 cms.
8. Sawn timber of the above mentioned trees (small boards, planks, big planks, cants, etc.) with a thickness of 20 mm. or more.
9. Beams of the above mentioned trees regardless of manufacture (axed or sawn), sectional dimension not less than 15 cms. x 15 cms.
10. Small beams of the above mentioned trees regardless of manufacture (axed or sawn), sectional dimension not less than 7 cms. x 7 cms.
11. Slats of the above mentioned trees regardless of their sectional dimension and length.
12. Glass (sheet).

GREASES AND SOLVENTS

13. Greases for industrial purposes, excluding petroleum products.
14. Solvents (carbon tetrachloride, trichlorine) excluding petroleum products.

TEXTILE FIBRES

15. Artificial textile fibres.
16. Cotton, cloth and other textile products.
17. Binder twine and 3rd, 4th and 5th quality rope.

MISCELLANEOUS

18. Sulphuric Acid (pure, to be employed for electrical accumulators).
19. Sulphur Rock and processed sulphur.

Declassified E.O. 12356 Section 3.3/NND No. 785015

148.1

102

ADMINISTRATIVE
MEMORANDUM N^o

34

June 29, 1945

SEE FILE N^o

42.3 EST 1504

Declassified E.O. 12356 Section 3.3/NND No. 785015

148

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ADMINISTRATIVE MEMORANDUM

NUMBER 49 - NOV. 17, 1945

CONDITIONS OF EMPLOYMENT.....

SEE FILE No # 42.2 No # 101

RESERVED
ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM
2 NOVEMBER 1945

NUMBER 48

EXHIBIT

II - CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

1. Paragraph 50, ARHQ Administrative Memorandum Number 34, 1945, is rescinded and the following substituted therefor with effect from 15 October 1945:

"5. c. Overtime - Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week for all completed hours in excess of eight (8) per day where a normal pay week cannot be established. A normal pay week is a pay week during which hours amounting to forty-eight (48) in total are scheduled over a fixed number of days. The computation of overtime in weeks shall be on a daily basis of eight (8) hours per day. Except from these conditions are those employees specifically designated in the appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor."

2. Paragraph 2, ARHQ Administrative Memorandum Number 37, 1945, is amended by the deletion of paragraphs 6b (2) and 6b (3) and substituted with the following therefor, with effect from 15 October 1945:

6. b. (2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due on completion of:

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II - COMPLIANCE OF EMPLOYERS WITH THE ALLIED FORCES IN ITALY,
GCS, FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY,
SICILY AND SARDINIA

1. Paragraph 5c, 42HQ Administrative Memorandum Number 34, 1945, is rescinded and the following substituted therefor with effect from 15 October 1945:

"5. c. Overtime - Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week for all completed hours in excess of eight (8) per day where a normal pay week cannot be established. A normal pay week is a pay week during which hours amounting to forty-eight (48) in total are completed over a fixed number of days. The computation of overtime in weeks other than normal shall be done on a daily basis of eight (8) hours per day. Except from these conditions are those employees specifically designated in the appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor."

2. Paragraph 2, 42HQ Administrative Memorandum Number 34, 1945, is amended by the deletion of paragraphs 6c (2) and 6c (3) and substituting the following therefor, with effect from 15 October 1945:

1803

"6. b. (2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of:

For Monthly Wage Group

30 days work for hotel, mess and club employees.
25 days for other than hotel, mess and club employees.

For Daily Wage Group

either 48 hours within any normal work week
or 8 hours on any one day.

Declassified E.O. 12356 Section 3.3/NND

No.

785015

R E S T R I C T E D

AFHQ Administrative Memorandum Number 45 (cont'd)

(3) The proportion of bonus payable varies directly with the proportion of basic wage due (as defined in (2) above), subject to the proviso that Cost-of-Living Bonus will not be paid in respect of any day on which no work is performed.

(4) The Cost-of-Living Bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and taxable differential.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

/S/ C.W. Christensenberry
/T/ C.W. CHRISTENSENBERRY
Colonel, AGP
Adjutant General

Extracted by Headquarters
Allied Commission, 3-1 Sect.
Civ. Pers., APO 394, 21 Apr. 45

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BY COMMAND OF LIEUTENANT GENERAL MORGAN;

Ex-requested by Headquarters
Allied Commission, G-1 Sect.
Civ. Pers., APO 304, 21 Apr. 45

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ALLIED FORCE HEADQUARTERS
AFD 512ADMINISTRATIVE MEMORANDUM)
NUMBER 40) (CORRECTED COPY)
(DESTROY ALL OTHERS)

2 November 1945

Accommodation for Italian Armed Forces I
 Conditions of Employment, Wage Scales, Bonuses and Allowances, for civilians
 employed by the Allied Forces in Italy, Sicily and Sardinia II

I -- ACCOMMODATION FOR ITALIAN ARMED FORCES

1. The bulk of the Italian Army is shortly to be returned to the control of the Italian Government, when it will become responsible for the preservation of law and order over the mainland of ITALY (with certain exceptions) and the islands of SICILY and SARDINIA. In these circumstances it is logical that the Italian War Ministry should be able to locate Italian units from an operational point of view.

2. a. Formation, District, and US major commands will therefore insure that Italian Commanders are given assistance in finding suitable accommodation in the areas required for their troops.

b. Urgent consideration will also be given to releasing to the Italian authorities barracks and other Italian military accommodation which may be in Allied occupation.

c. Any cases where release of accommodation to the Italian Army would be detrimental to the living conditions, morale, or administration of the Allied Forces, will be referred for the personal decision of the Commanders of XIII Corps, 2 District, 3 District, RAAC, or US major command, as applicable, for a decision.

d. In all other cases barracks or Italian military accommodation required by the Italian Armed Forces will be returned to the Italian authorities as rapidly as possible.

II - CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

1. Paragraph 5c, AFHQ Administrative Memorandum Number 34, 1945, is rescinded and the following substituted therefor with effect from 15 October 1945

5. c. Overtime - Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week or for all completed hours in excess of eight (8) per day where a normal pay week cannot be established. A normal pay week is a pay week during which hours amounting to forty-eight (48) in total are scheduled over a fixed number of days. The calculation of overtime in weeks other than normal shall be done on a daily basis of

RESTRICTED

R E S T R I C T E D

AFHQ Administrative Memorandum Number 48 (cont'd).

eight (8) hours per day. Excepted from these conditions are those employees specifically designated in the Appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor."

2. Paragraph 2, AFHQ Administrative Memorandum Number 37, 1945, is amended by the deletion of paragraphs 6b(2) and 6b(3) and substituting the following therefor, with effect from 15 October 1945:

"6. b. (2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of:

For Monthly Wage Group

30 days work for hotel, mess and club employees.
26 days for other than hotel, mess and club employees.

For Daily Wage Group

either 48 hours within any normal work week

or 8 hours on any one day.

(3) The proportion of bonus payable varies directly with the proportion of basic wage due (as defined in (2) above), subject to the proviso that Cost-of-Living Bonus will not be paid in respect of any day on which no work is performed.

(4) The Cost-of-Living Bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential."

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

C. W. Christenbury
C. W. CHRISTENBURY
Colonel, AGD
Adjutant General

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM

25 October 1945

NUMBER 47

NOTICE OF TERMINATION OF EMPLOYMENT TO
CIVILIAN EMPLOYEES

1. As military requirements diminish, it becomes necessary to reduce the number of Italian civilian employees in Allied establishments. To make these reductions in force as orderly as possible, the employing services will give adequate notice of discharge whenever possible. It is suggested that manual workers be given a minimum of one week's notice, and that office workers be notified two weeks in advance of dismissal.

2. In no circumstances, however, will employees be paid in lieu of notice.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

/S/ C.W. Christenberry
/C/ C.W. CHRISTENBERRY
Colonel, AGD
Adjutant General

Reproduced by Headquarters
Allied Commission, G-1 Sect.
Civ. Pers., APO 394, 10 Nov. 1945

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

SUBJECT

45)

14 October 1945

TRANSFER OF WAR CORRESPONDENTS TO CIVILIAN STATUS

1. Effective 1 November 1945, the following procedures will be followed with respect to accredited political and war correspondents in CEF exclusive of AUSTRIA.

2. Status - War Correspondents will revert to civilian status and, with the accredited political correspondents, will be sponsored by, and affiliated to, the Press attaches of their respective embassies or diplomatic missions as foreign correspondents.

3. Cessation of military responsibilities - The military will no longer be responsible for providing facilities to correspondents. However, facilities may be made available to correspondents at the discretion of the Military Commander in situations indicated in subparagraphs a to c below:

a. Where officials of national embassies or diplomatic missions can show an emergency need for facilities for correspondents and make written request therefor, the military may provide such facilities if available on a repayment basis under the same arrangements as for US/UK civilian commercial representatives.

b. Correspondents will normally use civil signals communications channels but where this is impracticable the military may provide such facilities free as may be required from time to time. In view, however, of the inevitable curtailment of signal facilities in the theater, such requests must be kept to an absolute minimum.

c. The US Army may furnish billeting, messing, transportation and post exchange privileges to US correspondents during such periods only as they are engaged in specific news coverage of US Army activities.

4. WD Vehicles

a. WD vehicles held on charge by British war correspondents will be returned to Ordnance Returned Vehicle Parks unless correspondents wish to retain any presently held by them in which case application should be made through Public Relations Office to GHQ, CEF for permission to acquire them on repayment terms.

b. US Army vehicles loaned to US correspondents will be withdrawn by Ordnance or by the agency loaning the vehicle in question.

5. Officers Shop - British Officers Shop facilities will not be available to war correspondents after 31 October 1945. Ration cards now held may be used until expiration date but renewals will not be issued.

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AFHQ Administrative Memo # 45 (cont'd)

6. Clearances - No authority shall be required except a passport and an Italian visa for foreign correspondents desiring to enter ITALY.

7. Foreign correspondents desiring to visit Allied military areas will obtain clearance through their national embassies or diplomatic missions from PRO, GHQ CMF or PRO, MTOUSA whichever is appropriate.

8. Clearance for foreign correspondents to visit other countries shall be obtained through their national embassies or diplomatic missions.

9. Rescission - AFHQ letter, file AG 000.74/127 GDS-O, dated 2 August 1945, subject: "Facilities for War Correspondents in Italy Accredited to AFHQ" is rescinded.

BY COMMAND OF THE ACTING SUPREME ALLIED COMMANDER:

[Signature]
C. F. CHRISTENSEN
Colonel, AGD
Adjutant General

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 46)

20 October 1945

SUPPLY OF FOOD TO ITALIAN CIVILIANS FROM CIVILIAN STOCKS
(NIGHT MEAL & OFFICE WORKERS' MEAL)

AFHQ Administrative Memorandum Number 43, 1945, is amended as follows:

1. The fourth sentence of paragraph 10a is amended to read:

"In such cases S&T AFHQ, or Quartermaster Peninsular Base Section will present to HQ ALCON a consolidated monthly total of the amount issued at the scales authorized in paragraph 5 above and Allied Commission will arrange replacement whether the issue was in Italian Government or AG/ANG territory."

2. The second sentence of paragraph 10b is amended to read:

"S&T AFHQ and Quartermaster Peninsular Base Section, as the case may be, will demand allocation of these items, as applicable, in the normal manner from local resources."

BY COMMAND OF THE ACTING SUPREME ALLIED COMMANDER:

C. W. Christensen
C. W. CHRISTENSEN
Colonel, AGD
Adjutant General

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ESTAB. Sec

7 October 1945

I-----MILITARY RAILWAY SERVICE, ITALY

"2. The Deputy Director, Military Railway Service, Italy is Colonel EVERARD F. BARBER, 0277000, TC, US Army."

Section I, AFHQ Administrative Memorandum Number 28, 1945, is rescinded effective from 30 September 1945.

AFHQ Administrative Memorandum Number 10, 1945, is amended as follows:

- Category I - Skilled labor employed in Military installations.

is reminded.

3. The first sentence of paragraph 2a is amended by the addition of the words "and forwarded to the appropriate exempting authority."

- "(1) Commanders of British Districts, Area or Sub Area Commanders and United States Base Sections or Depots."

C. W. CHRISTENSEN
Colonel, and
Adjutant General

R E S T R I C T E D

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ALLIED FORCE HEADQUARTERS
AFHQ 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 43)

2 October 1945

SUPPLY OF FOOD TO ITALIAN CIVILIANS FROM CIVILIAN STOCKS
(MIDSHIFT MEAL & OFFICE WORKERS' MEAL)

AFHQ Administrative Memorandum Number 30, 1945, is rescinded and the following substituted therefor, effective as of 1 October 1945.

1. Scope - This memorandum supersedes all former directives on the subject, with the exception of ATOUSA Circular Number 57, 1945.

2. Applicability - The provisions contained herein are generally applicable throughout ITALY, SICILY and SARDEGNA.

3. Authority - Authority is granted to provide food, as set forth herein, during each working period of eight (8) hours or more for Italian civilians, who are:

- a. Workers other than office workers.
- b. Office workers.

for the Allied Forces. This authority is applicable to civilians employed directly by the Allied Army, Navy or Air Forces, by contractors on their behalf, or to employees of industry operating for the Allied Forces.

4. Responsibility - Where the employee works directly for the Allied Forces, the Army, District, Base Section and Area, or equivalent commanders, will be responsible:

- a. For providing the facilities necessary to prepare and serve meals.
- b. For ensuring that Allied military personnel are not used for this purpose except in a minimum supervisory capacity where other arrangements are not possible.

5. Ration Scales - a. Workers other than office workers - Below are the details of the Midshift Meal for workers other than office workers:

	ozs	or	gms
Midshift Meal (to be served on the job)			
Bread (this may be served in whole or in part as bread, pasta and/or flour)	11		317 (equals 264 gms flour)
Dehydrated Soup	1		30
Fresh Vegetables	6		170
Salt	0.2		5.7

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R E S T R I C T E D

AFHQ Administrative Memorandum Number 43 (cont'd).

b. Office Workers - Where considered desirable there may be served on the job a daily issue of a standard meal for office workers, consisting of:

Bread	50 gms (equals 42 gms of flour)
(This may be served in whole or in part as Bread, paste and/or flour)	
Dried Vegetables	20 gms
Soup	20 gms
Salt	5 gms
Olive Oil (when available)	5 gms

6. Allowances for other than Office Workers - The following personnel will be entitled to food as detailed in paragraph 5 a above:

a. Workers, other than office workers, employed 100% by the Allied Forces either:

- (1) Directly
- (2) By contractors and/or industries who in turn are employed by the Allied Forces.
- (3) Railway Workers other than those employed in offices.

b. Labor employed, other than as stated in paragraph 6 a above is not entitled to any additional food.

c. Office workers are not entitled to the Midshift Meal.

7. Allowances for Office Workers a. The personnel qualifying for the standard meal for office workers, detailed in paragraph 5 b above are office workers employed by the Allied Forces either:

- (1) Directly
- (2) By contractors or industries who in turn are employed 100% by the Allied Forces.

b. All cases of workers claiming entitlement under paragraph a (2) above will be referred to HQ ALCOM Food Sub-Commission for a decision as to eligibility.

8. Issues to Contractors - Issues of food to civilians employed by contractors and industry working for the Allied Forces will be strictly controlled by the employing Service in order to insure that:

- a. Only bona-fide employees are fed.
- b. Food is furnished and distributed on the proper scale.
- c. Food leakages do not occur.

9. Deductions - The Service responsible for placing the contract or arranging for the use of the industry will insure that:

RESTRICTED

Administrative Memorandum Number 43 (cont'd).

a. Contractors and firms working for the Allied Forces deduct from the wages of their employees the amounts proscribed in paragraph 11 hereof.

b. A deduction is made on invoices rendered equivalent to the deduction from employees wages in respect of food.

10. Provision of Supplies - Responsibility for the provision of supplies is placed as follows:

a. Flour, Dehydrated Soup and Dried Vegetables - The Italian Government is responsible for the provision of flour, dehydrated soup and dried vegetables in territory under its control. In AC/AG territory this responsibility rests with the Allied Commission. When these items are not immediately available from Italian Government or Allied Commission sources, for their respective territories, they may be supplied from military stocks. In such cases S & T AFHQ, or Quartermaster, HTOUSA will present to HQ MDCM a consolidated monthly total of the amount issued at the scales authorized in paragraph 5 above and Allied Commission will arrange replacement whether the issue was in Italian Government or AC/AG territory.

b. Items other than flour, dried vegetables and soup (i.e. Fresh vegetables, yeast, salt, etc) will be supplied from military stocks. ST AFHQ and Quartermaster HTOUSA, as the case may be, will demand allocation of these items, as applicable, in the normal manner from local resources.

c. The baking of bread, the manufacturing of pasta and the providing of these items to employing units is a service responsibility.

11. Payment a. Midshift Meal (Workers other than Office Workers)

(1) There will be deducted from the daily wages an amount equivalent to the cost of the food furnished as item of the midshift meal.

This amount will be as follows:

11 ozs of Bread (or equivalent combination of bread, pasta and/or flour)	5 lire
6 ozs of fresh vegetables	3 lire
1 oz Dehydrated Soup	1 lire
0.2 ozs Salt	No charge

(2) The whole or any part of the Midshift Meal may be issued at the discretion of the Commanders mentioned in paragraph 4. In all such cases the cost of the components so issued will be as prescribed in sub-paragraph a (1) above.

(3) Every effort must be made to make the full scale ration available where local conditions make it desirable.

b. Standard Meal (Office Workers) - This meal will be furnished at a cost of 5 lire per head per issue, which cost shall be deducted from the employees' wages.

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AFHQ Administrative Memorandum Number 43 (cont'd).

12. Entitlement to Additional Civilian Rations a. Heavy workers will be entitled under civilian economy effective 1 October 1945 to a civilian supplementary ration card authorizing them to purchase the following:

100 gms Bread
20 gms Linestra daily.

or in the case of Miners & Forestry Workers:

400 gms Bread
20 gms Linestra daily.

b. Heavy workers of the Allied Forces are entitled to similar supplementary rations in addition to the midshift meal authorized under paragraph 6 above.

c. To enable employees of the Allied Forces to obtain civilian supplementary ration cards, employing units will issue 'Certificate of Employment' as per Appendices "A" and "B" to all entitled workers on each pay day.

d. All contractors will be responsible for arranging with the local Italian authorities for the issue of civilian supplementary ration cards to their employees in accordance with the instructions issued by the Italian Ministry of Food.

BY COMMAND OF THE ACTING SUPREME ALLIED COMMANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGP
Adjutant General

2 Inclosures:
APPENDIX "A"
APPENDIX "B"

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Appendix "A" to AFHQ Administrative Memo 743

.....
(UNIT)AL SINDACO DEL COMUNE
Ufficio Razionamento.

Data.....

Heavy workers supplementary rations
Lavoratore pesante Razion. Supplementary.

Il presente documento certifica
che il sottoscritto ha lavorato
per le Forze Armate Alleate in
qualità di Lavoratore pesante
durante il periodo che va dal..
.....al.....ed ha diritto di
ricevere le razioni supplementari
secondo le disposizioni emanate dal
Ministero dell'Alimentazione.

This document certifies that the
undersigned has been employed by
the Allied Forces as a heavy worker
during the period from.....
to..... and is entitled to
receive a supplementary ration card
in accordance with the instructions
laid down by the Ministry of Food.

Firma del Lavoratore.

TIMBRO (UNIT)

N. Carta d'Identità.

0394

Declassified E.O. 12356 Section 3.3/NND No. 785015

Appendix "B" to AFHQ Administrative Memo # 43

.....
(UNIT)

AL SINDACO DEL COMUNE
Ufficio Razionamento.

Data.....

Forestry Workers/Miners Supplementary
Rations
Boscaioli/Minatori Razioni Supplerentari

Il presente documento certifica
che il sottoscritto ha lavorato
per le Forze Armate Alleate in
qualita' di Boscaiolo/Minatore
durante il periodo che va dal
.....al.....ed
ha diritto di ricevere le razioni
supplementari secondo le
disposizioni emanate dal
Ministero dell'Alimentazione.

This document certifies that
the undersigned has been
employed by The Allied Forces
as a Forestry Worker/Miner
during the period from.....
to..... and is entitled
to receive a supplementary
ration card in accordance with
the instructions laid down by
the Ministry of Food.

Firma del lavoratore.

N. Carta D'Identita.

THIRMO (UNIT)

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ALLIED FORCE HEADQUARTERS
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JWADMINISTRATIVE MEMORANDUM)
NUMBER 12)

15 September 1945

MILITARY RAILWAY SERVICE, ITALY

Section II, AFHQ Administrative Memorandum Number 65, 1944, is rescinded and the following substituted therefor:

1. As announced in AFHQ General Orders Number 25, 1944, Brigadier R. D. TACHON, RE, fulfills the dual role of Director of Transportation (British) and Director, Military Railway Service, Italy.

2. The Deputy Director, Military Railway Service, Italy is Colonel W. P. WILSON, T. C., US Army.

3. The Director Military Railway Service, Italy is represented at AFHQ by Major R. L. PROESLER, RE, Deputy Assistant Director of Transportation (British).

4. The normal channel of communication for all correspondence intended for the two Directorates indicated in paragraph 1 above will be as follows:-

a. Rail matters concerning the Italian Railways will be referred in duplicate to the Director, Military Railway Service, Italy.

b. All other communications, except railway matters indicated in paragraph 4a above, concerning the Transportation (Br) Directorate, will be addressed to the Director of Transportation (Br), Transportation Main, ROM.

c. Correspondence pertaining to US Military Railway Service matters intended for AFHQ will be rendered in duplicate and addressed to:

Deputy Director Military Railway Service, Italy, APO 512,
United States Army.

d. Transportation (Br) matters intended for AFHQ will be rendered in duplicate and addressed to:

Transportation (Br) AFHQ.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. T. Christensberry
C. T. CHRISTENSBERRY
Colonel, AID
Adjutant General

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ADMINISTRATIVE MEMORANDUM)

SUBJECT 41)

9 September 1945

PROCEDURE FOR MAINTENANCE REQUIREMENTS OF FORCES
UNDER AFHQ CONTROL WITHIN THE MEDITERRANEAN

AFHQ Administrative Memorandum Number 16, 1945, is rescinded and the following substituted therefor:

GENERAL

1. a. Allied Forces in the Mediterranean theater are maintained by:
 - (1) Shipment of requirements from extra Mediterranean sources.
 - (2) Intra-Mediterranean movement by sea of existing resources.
 - (3) Internal rail movement.
- b. The procedure for placing demands for movement by sea to meet the maintenance requirements of Allied Forces in the Mediterranean theater is divided into:
 - (1) LONG TERM PROCEDURE
 - (2) SHORT TERM PROCEDURE

2. The Long and Short Term maintenance procedure in respect of GREECE will be in accordance with instructions contained in AFHQ letter, file AG 400/081 GDS-C, dated 1 December 1944, as amended by AFHQ letter, file as above, dated 5 July 1945.

LONG TERM PROCEDURE - ITALY

3. The loading of vessels from extra Mediterranean sources for the United States and British Forces, for which AFHQ has a maintenance responsibility will be arranged by AFHQ for British Forces and Commanding General, MTOUSA for United States Forces, based on forecasts of requirements made by them. The loading of vessels for Coal and Civilian Supplies will be arranged by authorized Civilian Agencies.

4. In order to insure that the loading of ships in extra Mediterranean sailings is related to port acceptance capacity and overall requirements:

a. Ninety (90) days before the first day of each month, bids will be submitted to G-4, (Mov. & Tr), AFHQ, in respect of tonnage requirements of British Army and Royal Air Force, and to G-4, MTOUSA, in respect of US Army Ground Forces and US Army Air Force requirements.

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AFHQ Adm Memo #41 (cont'd)

b. These bids will be assumed to have been accepted unless any indication to the contrary is given by G-4 (Mov & Tr) or G-4 MTOUSA respectively.

SHORT TERM PROCEDURE

5. For ITALY, NORTH AFRICA, SARDINIA, SICILY AND CORSICA - at least 30 days before each successive 30 day maintenance period, Q(Maint) and MTOUSA will receive and examine bids from all users as required, with whom they are respectively concerned, for all destinations shown above and submit finalized demands to G-4 (Mov & Tr) and COT, AFHQ respectively.

6. Twenty-five (25) days in advance of successive 30 day maintenance periods G-4 (Mov & Tr) and COT, AFHQ will examine all bids submitted under paragraph 5 above, and unless information to the contrary is given by G-4 (Mov & Tr) AFHQ, all bids will be assumed to have been accepted.

7. After consideration of bids as in paragraph 6 above, G-4 (Mov & Tr) will publish details of all bids accepted by ports.

8. Operative Dates

a. The first month to which the Long Term Procedure applies is JANUARY 1946, the bids for which are due at AFHQ on 1 October 1945.

b. The first 30 day maintenance period to which the Short Term procedure applies will be 2 November 1945 to 1 December 1945, requirements for which are due at AFHQ on 3 October 1945.

MAINTENANCE BY RAIL MOVEMENT IN ITALY

9. All headquarters and users having requirements for movements by rail will submit their requirements to arrive at AFHQ ten (10) days in advance of the weekly maintenance period.

10. Stores bid will show tonnages required by commodities, source of supply and destination. Acceptance of bids for local movement is delegated in certain instances to subordinate Movements (Br) and Transportation (A) Headquarters. Bids for such movement will be submitted to the relevant Movements (Br) and Transportation (A) Headquarters and not to AFHQ.

11. In the event of requirements being in excess of available rail tonnages, a rail FOM meeting will be held at AFHQ on the Monday preceding the period commencing seven days later.

12. AFHQ will notify all concerned the firm allocations of rail tonnages made. Final loading instructions to supplying agencies will then be issued through normal channels by the relevant authorities. These instructions will reach supply agencies before noon each Tuesday.

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AFHQ Adm Memo #41 (cont'd)

13. Rail procedure for Northeast and Northwest ITALY is governed by AFHQ letter, file AG 531/077 Q(Maint) - O, dated 31 July 1945.

14. Emergency Bids

a. Alterations to bids, within existing allocations, will be submitted to AFHQ for a decision.

b. Application for adjustment of rail tonnages must be received at AFHQ at least six (6) days before delivery is required.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

[Signature]
C. W. CHRISTENSEN
Colonel, AGD
Adjutant General

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ADMINISTRATIVE MEMORANDUM)

NUMBER 39)

10 August 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR
CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

AFHQ Administrative Memorandum Number 34, 1945, is amended as follows:

1. Appendix "D" is amended by the insertion of the following footnote:

**The leader of any musical unit may be paid 20% more
than the highest paid man under him.

2. Appendix "F" is amended by the insertion of the following footnote:

**The leader of any musical unit may be paid 20% more
than the highest paid man under him.

3. Appendix "D" is amended by the deletion of the following:

	<u>Min</u>	<u>Max</u>
Mechanics, sewing machine)		
" , typewriter)	100 lire	135 lire
" , wireless)		

4. Appendix "F" is amended by the deletion of the following:

Mechanic, instrument repairer	100 lire	135 lire
" , wireless	100 "	135 "

5. Appendix "D" is amended by the insertion of the following:

Mechanic	100 lire	135 lire
----------	----------	----------

6. Appendix "F" is amended by the insertion of the following:

Mechanic	100 lire	135 lire
----------	----------	----------

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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ADMINISTRATIVE MEMORANDUM)

NUMBER 38)

2 August 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR
CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

Paragraph 6, AFHQ Administrative Memorandum Number 37, 1945, is rescinded and the following substituted therefor:

"6. Appendix "D" is amended by the insertion of the following:

**Musicians Hourly - for engagements not exceeding 4 hours 75 - 150 lire
per hour

Daily - for engagements exceeding 4 hours 350 - 700 lire
per day

Weekly - 1800 - 3000 lire per week

**The above rates are inclusive of all bonuses and allowances."

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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ADMINISTRATIVE MEMORANDUM)

NUMBER

37)

31 July 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR
CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

AFHQ Administrative Memorandum Number 34, 1945, is amended as follows:

1. Paragraphs 1a and 1b are rescinded.

2. Paragraphs 6b, c and d are rescinded and the following substituted therefor:

"6. b. The following provisions are generally applicable throughout Italy, Sicily and Sardinia at the discretion of District, Base Section or equivalent commanders for the territory under their control.

(1) Italian Civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix "E" hereto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work in the case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full pay period the proportion of the bonus which may be paid is to correspond with the proportion of basic wages, excluding overtime, earned during that period."

3. The provisions of AFHQ Administrative Memorandum Number 25, 1945, are made applicable to the whole of Italy, Sicily and Sardinia.

4. Appendix "A" is amended by the deletion of: "Band Leader 3000 Minimum 5500 Maximum."

5. Appendix "F" is amended by the deletion of:

"Band Leader 55 lire (per hour plus 20% total cost of band)"

"Band Member 55 lire (per hour)"

6. Appendix "D" is amended by the insertion of the following:

cc: 6201(A)
2675 Regt
G-1(A)
G-1(B) Hq
G-4(A) 905
G-4(B)

Musicians	Hourly	- for engagement not exceeding 4 hours	75 - 150
		lire per hour	
	Daily	- for engagement not exceeding 4 hours	350 - 700
		lire per day	
	Weekly	- 1200 - 3000 lire per week	

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AFHQ Administrative Memo # 37 (Cont'd)

**The above notes are inclusive of all bonuses and allowances."

7. Appendix "F" is amended by the addition of the details contained in paragraph 6 above, including footnote.

8. The amendments contained in paragraphs 4, 5, 6 and 7 above are retroactive to 1 July 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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ALLIED COMMISSION
OFFICE OF THE HEADQUARTERS COMMANDANT

SUBJECT: AFHQ Administrative Memo No. 36,

FILE No. HQC/10

TO : Staff Officer to Deputy Ex Commissioner.

31 July 1945

Please note for information this office is supplied with copies of AFHQ Administrative Memorandum.

Further, UNRRA have not been supplied with POL for some time now as a result of arrangements concluded by this office.

R. H. Robertson
R. H. ROBERTSON
Hq. Commandant.

Colonel

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HEADQUARTERS ALLIED COMMISSION

ESTABLISHMENT SECTION

File

Date 27 July

FROM

Col. Patton ^{TO} C.M.P.
Deputy Ex. Commissioner

→ Staff Officer

Executive Officer (A)

Executive Officer (B)

G-1 (A)

G-1 (B)

→ G-4 (A) ←

G-4 (B) ←

Headquarters Commandant ←

Adjutant

FOR:

① Info only
② To see Sec III
and inform all
concerned.

Comment

Draft of reply

Investigation and report

Answer

Signature

Approval/Disapproval

Your Information

Your File

Return, please

L. H. Houlton

No Gas for UNRRA
after Aug 1

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APO 512

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ADMINISTRATIVE MEMORANDUM)
NUMBER 36)

24 July 1945

Allied Publications Board I
Handling of Imports of Slated Petroleum Products in Italy (excluding Fuels) . . . II
Facilities and Services to be Extended to UNRRA Italy Mission III

I--- ALLIED PUBLICATIONS BOARD

AFHQ Administrative Memorandum Number 50, 1944, and Section I, Number 22, 1945, are rescinded and the following substituted therefor:

1. a. The Allied Publications Board comprised of representatives of the following have been created;

- (1) Psychological Warfare Branch, AFHQ (Chairman).
- (2) Censorship Branch, INC.
- (3) G-2 Section.
- (4) Allied Commission (ALCON).

b. Allied Commission will be represented by the following:

- (1) Political advisers from the US and British Embassies.
- (2) Representatives of the Economic Section.
- (3) Public Relations Officer.

c. Psychological Warfare Branch will be represented by the following:

- (1) Head of PWB Liberated Italy or his representative (Chairman).
- (2) Press Chief, PWB Italy or his representative (Executive Secretary).
- (3) FWO, PWB, 15th Army Group or his representative.

d. Representatives of OWI and MOI.

2. G-1 Section, MTOUSA in conjunction with G-1 (British) will designate a representative who will sit as a member of the Board whenever a question involving any of the officially designated troop morale newspapers (e.g. Stars & Stripes, Union Jack, Eighth Army News and Yan) is before the Board.

3. In conformity with the established policy of the Board of progressively delegating its powers to the Italian authorities, full powers are delegated to the Italian Press Commission to grant and suspend in territory under Italian Government jurisdiction press licenses for the publication of newspapers, magazines, books, posters, placards, brochures and similar publications without

1787

Declassified E.O. 12356 Section 3.3/NND No. 785015R E S T R I C T E D

AFHQ Administrative Memo #36 (cont'd)

reference to or need of ratification by the Allied Publication Board.

a. The Communes of Naples, Ancona, Livorno, Colle Salvetti and Pisa will be regarded for Allied Publications Board purposes as territory under Italian Government jurisdiction.

b. The Allied Publications Board reserves the right of intervention in territory under Italian Government jurisdiction at the request of Allied authorities in matters concerning military censorship or undemocratic practices, including the right to suspend or revoke licenses through the channels of the Italian Press Commission.

c. The Allied Publications Board will continue to exercise its full powers in all the territory not under Italian Government jurisdiction.

4. The Board is empowered to draft such regulations and perform such functions as are necessary to properly carry out the following:

a. Control the flow into ITALY, SICILY, and SARDINIA of all newsprint and other forms of paper used for printing publications referred to in paragraph 3; to control all such paper found in ITALY, SICILY, and SARDINIA; to perform such functions as are necessary to maintain adequate supply of such paper, including freezing and releasing of stocks.

(1) Procurement of paper after the end of the current year either from abroad or from local resources will be agreed upon between the Economic Section, ALCOM and the Italian Press Commission so far as Italian needs in Government Italy are concerned, and between the Economic Section, ALCOM, and Allied Publications Board for the needs of AMG territory.

(2) Responsibility for the distribution of paper for use of the Italian Press in Italian Government territory will be assigned to an agency to be designated by the Italian Press Commission.

b. Control the allocation to specific publications and news organizations of all such communications facilities as are made available by the Chief Signal Officer, this headquarters, for collecting and disseminating news and press matter within ITALY.

c. Direct the consolidation, movement or rehabilitation of all equipment necessary for publication production.

d. Enforce the directives of the various sections concerned with publications problems, and to issue censorship and policy directives as are necessary to the proper carrying out of this authority.

e. Provide for the direction and control of the Italian Press and radio in Italian territory under AMG in accordance with the instructions of the Chief of Staff AFHQ and directives approved by him.

5. Stars & Stripes, Union Jack, Yank, and other officially designated troop morale papers are specifically exempt from Allied Publications Board control and supervision except for paper stocks, materials and facilities acquired in or derived from ITALY, SICILY and SARDINIA, which shall be allotted

R E S T R I C T E D

AFHQ Administrative Memo #36 (cont'd)

by Allied Publications Board based upon need and availability. In the event of acute facility shortages, officially designated troop morale publications will be permitted to participate in the use of available facilities on a "Share and share alike" basis with other licensed publications. The Allied Publications Board will not exercise any control or supervision over Army Expeditionary Radio Stations, British or American.

6. It shall be the duty of the Board to report its activities and submit any recommendations beyond the scope of this order to this headquarters via Allied Commission.

7. The Board may be addressed care of PTB, Unit #12, APO 512.

II---HANDLING OF IMPORTS OF SLATED PETROLEUM PRODUCTS IN ITALY (EXCLUDING FUELS)

AFHQ Administrative Memorandum Number 27, 1945, is amended as follows:

Delete in paragraph 4E from "Long Time Burning Oil - Tn - IRS" to "Sup Steam Cyl Oil Grade 2" and substitute:

	<u>British</u>	<u>Italy</u>	<u>US</u>
Long Time Burning Oil	Civil		Civil
Car & Loco Engine Oil	"		"
Loco Gear Grease	"		"
Driving Journal Grease	"		"
Set. Steam Cyl Oil Grade 1	"		"
Superheated Steam Cyl Oil Gd 2	"		"

III- FACILITIES AND SERVICES TO BE EXTENDED TO UNRRA ITALY MISSION

Paragraph 6f, AFHQ Administrative Memorandum Number 6, 1945, is rescinded and the following substituted therefor:

"6f POL - Issued only by the authorized Italian distributing concern, Comitato Italiano Petroli, i.e. C.I.P. No POL will be issued from WD stocks for U.N.R.R.A. vehicles after 1 August 1945."

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, ADC
Adjutant General

DISTRIBUTION:

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ALLIED FORCE HEADQUARTERS
APO 512

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ADMINISTRATIVE MEMORANDUM)

NUMBER 35)

1 July 1945

Use of German POW and Surrendered Personnel 1
Joint Disposal Committee 11

I--- USE OF GERMAN POW AND SURRENDERED PERSONNEL

1. It is the policy of this headquarters to make full use of German POW and Surrendered Personnel. At the same time, due consideration of the effect of such labor on Italian labor and economy will be given, provided it does not impede the progress of the redeployment program. To insure uniformity of procedure and policy the following will govern:

a. Presently hired civilians will not normally be discharged in order to permit replacement by POW/SP. This is not intended to prevent replacement with POW/SP in the case of employees who are discharged for cause or who leave employment voluntarily.

b. Italian Cooperator Service Units will be replaced by POW/SP labor, except that the loss of skilled, key personnel caused by the withdrawal or demobilization of Italian Cooperator Service Units may, in so far as is practicable, be avoided by the hiring of such individuals as civilian employees.

c. Where an Italian business, factory or facility is presently operating or may in the future be operated by or for the Allies the civilian employees of such concern will not in general be replaced by POW/SP. Augmentation of labor may be by civilian labor or POW/SP as considered preferable.

d. POW/SP's and civilian labor will not be intermingled in work gangs. POW/SP work gangs may, however, work on the same job with civilian laborers provided it is practicable to avoid close contact. Individual POW/SP's may work on administrative and clerical duties in offices provided avoidance of close contact with civilian employees is practicable.

e. On new projects, such as depots and rest areas, the use of POW/SP will be the general rule. Consideration will be given to the local civilian unemployment situation in all such cases. If such situation is acute, civilian labor should where practicable be employed at least on a supplementary basis, but the mere availability of local labor imposes no urgent obligation to hire.

2. When specific questions arise which are not covered by these instructions, the following generalities will be given consideration. Italian civilian labor has been of great assistance to the Allies. Faithful workers should not suffer by the introduction of free labor. The Allies are definitely concerned that there shall be no wide spread disturbances because of Italian unemployment. The adoption of a fair employment policy, and consideration of the right of the individual will do much not only to inculcate a receptive attitude toward Allied democratic institutions but also to introduce such policies into Italian labor relations.

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AFHQ Administrative Memo #35 (cont'd)

II-- JOINT DISPOSAL COMMITTEE

Paragraph 3, AFHQ Administrative Memorandum Number 8, 1945, is amended as follows:

Delete

Joint Chairmen : Assistant Chief of Staff G-4
DQMG G-4(B)

Secretariat : Will be provided by the
Allied Force Local Resources
Section AFHQ

Insert

Chairman : Chief Administrative Officer

Vice Chairman : Assistant Chief of Staff G-4
DQMG G-4(B)

Joint Secretaries: G-4(A)
G-4(B)

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christensen
C. W. CHRISTENSEN
Colonel, AGD
Adjutant General

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

34)

29 June 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES
FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY & SARDINIA

The following AFHQ Administrative Memoranda are rescinded and the instructions below substituted therefor:

<u>Section</u>	<u>Number</u>	<u>Year</u>	<u>Section</u>	<u>Number</u>	<u>Year</u>
All	47	1944	II	9	1945
All	62	1944	II	15	1945
All	64	1944	II	17	1945
II	2	1945	All	18	1945
II	3	1945	I	24	1945
II	5	1945			

1. Definitions - For the purpose of this memorandum the following definitions apply:

a. Northern Italy is that part of Italy to the North of the Northern Boundaries of Ravenna, Firenze, Pistoia and Lucca Provinces and North and West of the Northern and Western Boundaries of Apuania Province.

b. Southern Italy is that part of Italy to the South of the Northern Boundaries of Ravenna, Firenze, Pistoia and Lucca Provinces and South and East of the Northern and Western Boundaries of Apuania Province.

2. Application of the Regulations - These regulations apply to the direct employment of civilian labor and will be observed by all branches of the Allied Forces. These regulations are not applicable to a civilian organization such as a railroad, public utility, etc., which may be taken over by the Allied Forces.

3. Recruitment

a. British Installations and Units - Applications for employees will normally be made to the nearest E.A.D.L. (Civil) or Pioneer Corps Civil Labor Unit "CLU". Should this not be possible, applications will be made to the nearest Civil Affairs Officer, AMG.

b. American Installations and Units - Applications for employees will be cleared through the nearest Base Section Headquarters or such other Labor Office as may be established in any particular locality from time to time. Wherever possible, all applications should be routed through the AMG/AC Labor Offices.

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R E S T R I C T E D

AFHQ Admin Memo #34 (cont'd)

4. Rates of Pay

a. Allied Forces Basic Wage Scale - Employees throughout Italy, Sicily and Sardinia will be paid a basic wage below or within the rates set forth in the schedules attached as Appendices "A", "B", "C", "D", "E", "F" and "G", which shall be designated the "Allied Forces Basic Wage Scale" and become effective from the date of issue of this memorandum.

b. Monthly Rates of Pay - For the purpose of calculating payment for periods of less than one month, monthly rates of pay are related to an average of 26 working days per month at 8 hours per day; 30 days per month at 12 hours per day in case of hotel, mess and club employees.

c. Procedure in respect of New Grades - Provisional rates for grades not listed may be established by appropriate Labor Officers in conjunction with AC/ANG. They will confirm in writing to AFLRS and notify the Chairman of the Local Sub-Committee of Labor and Wages Control Committee (AFLR (Italian) Board) concerned the classification and provisional rate of pay fixed. Application will then be made through normal channels to the Allied Force Local Resources (Italian) Board for approval.

d. Pay on Engagement - Italy, Sicily and Sardinia

(1) All labor will be engaged at or below the minimum rate of pay laid down in Appendices "A", "B", "C", "D", "E", "F" and "G" and will be paid at this rate for at least seven (7) days. During this period they will be trade tested and thereafter receive a rate of pay commensurate with their skill and ability below or within the limits set out in Appendices "A", "B", "C", "D", "E", "F" and "G", due regard being given to the local prevailing rates for similar work in industry.

(2) All labor which has been employed previously by the Allied Forces may, at the discretion of the employing service, be reengaged at the same rate of pay on production of a certificate from the previous employing unit stating reasons for discharge and the latest rate of pay in issue.

e. Pay for Night Shifts - The daily basic rate of all persons employed on night shift may be increased by 10 lire. This applies only to workers engaged on a night shift, and not to those working through the day shift into the night. Overtime for such workers will be paid at one and one half times the increased base rate.

f. Differential between Male and Female Employees - The scale and rates of pay for female employees will be 15% less than the comparable rates and scales for male employees except where separate female classifications are listed.

5. Hours of Work and Overtime

a. Hours of Work per Day - All employees will be expected to work a minimum of eight (8) hours per day or forty-eight (48) hours per week, exclusive of meal times or time required to travel to and from the place of employment.

b. Days of Work per Week - They will normally be expected to work a minimum of six (6) consecutive days per week.

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AFHQ Adm Memo #34 (cont'd)

c. Overtime - Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week and for those whose employment commenced or terminated within any normal pay week for each completed hour in excess of an average of eight (8) hours per day. Excepted from these conditions are those employees specifically designated in the Appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week-day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor.

6. Cost-of-Living Bonus

a. AFHQ Administrative Memorandum Number 62, 1944, as amended by AFHQ Administrative Memorandum Number 18, 1945, is superseded by the following, effective with the commencement of the first pay period subsequent to the date of issue of this memorandum.

b. The following provisions are applicable to Southern Italy, Sicily and Sardinia only, at the discretion of District, Base Section or equivalent commanders for the territory under their control.

(1) Italian civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix "H" hereto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work in the case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full pay period, the proportion of the bonus which may be paid is to correspond with the proportion of basic wages, excluding overtime, earned during that period.

c. In Northern Italy no bonus is authorized for payment with the exception of that authorized:

(1) Under sub-paragraph d below:

(2) By Local Sub-Committees established in accordance with AFHQ Administrative Memorandum Number 25, 1945, and subsequent amendments, application of which is hereby extended to Northern Italy, with the proviso that for Northern Italy the powers of Local Sub-Committees as defined in paragraph 6, AFHQ Administrative Memorandum Number 25, 1945, shall be limited to granting so much as may be necessary of a cost-of-living bonus as set forth in Appendix "H" hereto.

d. Essential key personnel who have been previously employed in Southern Italy, Sicily and/or Sardinia, and who have been trained for a specific job may continue to receive their present rates of pay, including bonuses.

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AFHQ Adm Memo #34 (cont'd)

7. Advances - No advances of pay or bonuses will be made in any circumstances.

8. Leave

a. Annual Leave with Pay - Leave with pay at the rate of one half ($\frac{1}{2}$) day per month may be accumulated by employees in clerical and administrative grades only who have served the Armed Forces satisfactorily for six (6) months or more with the same Employing Service, to accrue from date of employment. Annual leave with pay will be granted to employees whose service has been satisfactory, and if the exigencies of the service permit. Annual leave with pay is not a basic right and cannot be allowed except in the above circumstances. No extra expense to the military unit or installation for the employment of a substitute will be allowed. In no circumstances will pay in lieu of leave be given.

b. Leave without Pay - Leave without pay may be granted for any period, in circumstances approved by the Commanding Officer of the Military unit or establishment.

c. Public Holidays - Public holidays will not be recognized by any military unit or establishment and there will be no extra pay for work performed on feast days or holidays.

9. Feeding of Employees - There will be no feeding of civilian employees except under rules and regulations prescribed by AFHQ.

10. Clothing and Accommodation - Clothing and accommodation will not be provided to civilian employees except under regulations promulgated by AFHQ.

11. Enticement - No unit will be permitted to engage a worker previously employed by an Allied agency unless he has been released by the former employing unit.

12. Allowances

a. Civilian employees when traveling on duty involving absence from the normal place of duty and home may, in the absence of Service accommodation, and rations, be paid subsistence allowance at the following rates for each full day's absence of 24 hours:

Monthly Basic Wage

9,600 lire and more
6,000 lire to 9,5999 lire
4,500 lire to 5,999 lire
3,500 lire to 4,499 lire
less than 3,500 lire

Daily Subsistence Allowance

250 lire
225 lire
175 lire
150 lire
125 lire

Daily Basic Wage

370 lire and more
231 lire to 369 lire
170 lire to 230 lire
135 lire to 169 lire
less than 135 lire

Daily Subsistence Allowance

250 lire
225 lire
175 lire
150 lire
125 lire

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AFHQ Adm Memo #34 (cont'd)

(1) For absences of more than ten but less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid for each meal at the discretion of the Commanding Officer.

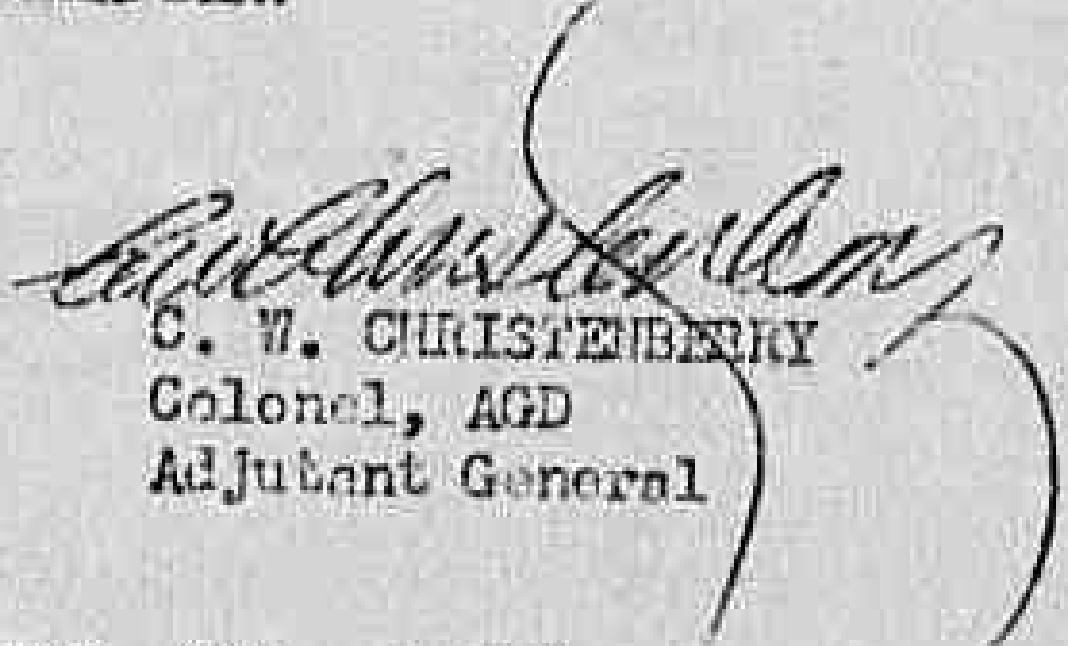
(2) For absences involving procurement of sleeping accommodation by the traveler at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under paragraph (1) above.

b. No allowances are payable under paragraph (1) above if rations are provided in kind, or under paragraph (2) if quarters are provided.

13. Contractors' Employees - Contractors' Employees should be paid at the local prevailing wage rates, such rates to be ascertained from:

- a. Ufficio del Lavoro
- b. Camera del Lavoro
- c. Unione Industriale
- d. Local Sub-Committee, as authorized in AFHQ Administrative Memorandum Number 25, 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER:


C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

3 Inclosures:

Appendices "A", "B", "C", "D", "E", "F", "G" and "H"

DISTRIBUTION:

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APPENDIX "A" to AFHQ Adm Memo #34

CLERICAL AND ADMINISTRATIVE GRADES (ITALY)

GRADE	LIRE PER MONTH	
	Min.	Max.
Accountant	2200	5400
Assistant Purchasing Agent	3000	6300
Band Leader	3000	5500
Bookkeeper	2200	5000
Cashier Chief	2500	4400
Cashier	2200	3600
Cinema Manager	2200	3900
Clerk Office	2200	3600
Draughtsman	2200	5000
Draughtsman Chief	2500	5400
*Executive (business analysts, exporters, etc)	5000	11000
Interpreter General, male or female	2200	3900
Interpreter Technical	2600	4900
Junior Admin. Assistant, clerk supervisor	2200	5400
*Professional Worker (electrical engineer, doctor, lawyer, dentist and construction, civil or mechanical engineer)	4000	11000
*Senior Administrative Assistant, sub-professional worker	3600	6200
Shop Superintendent	3000	5800
Shorthand Monitor	4500	6000
Supervisor of Labor	9000	10000
Deputy Supervisor of Labor	7500	8500
Assistant Deputy Supervisor of Labor	5500	6800
Teacher, language, whole-time	2600	4900
Telephone operator, English-speaking, male or female	2200	3600
Telephone operator, non-English speaking, male or female	2000	2500
Typist, male or female	2000	3600
Typist, shorthand, English-speaking, male or female	2100	3900
Warehouse Superintendent	2500	5000
Wireless Operator (Sender & Receiver)	3000	5400

*Overtime is not payable in these grades.

NOTES

1. ROME PROVINCE: For Rome Province 10% should be added to the above Basic Rates of Pay, calculated to the nearest five (5) lire.

APPENDIX "B" to AFHQ Adm Memo #34

MESS AND CLUB GRADES (ITALY)

GRADE	LIRE PER MONTH	
	Min.	Max.
Assistant Cook	2500	2800
Assistant Manager	3000	5000
Assistant Waiter	2500	2800
Barman	3500	4500
Cashier	2500	3600
Cook Head	2900	5500
Cook	2700	4000
Dish Washer	2500	2800
Handyman	2500	2800
Housekeeper (female)	2400	3400
Laundry Hand (Male)	2700	3500
Linenkeeper, Linen Hand (female)	2100	3400
Manager	3900	6500
Orderly (British Mess)	2500	3000
Waiter, Head	3000	5000
Waiter	2700	3700
Waitress	2200	3100
Juveniles (male & female under 18 years) all grades		1500

- NOTES
1. All rates subject to a deduction of 30 lire per day where meals are provided.
 2. The standard working day for Hotel, Mess and Club employees is 12 hours, and no overtime will normally be paid unless a legal collective contract, existing before 1 September 1942, can be produced and verified by AC/AG. This only applies to the Hotels which are taken over and where the management is responsible for the entire administration and supply of labor, and not the Hotels, Messes and Clubs which are requisitioned and direct labor employed by the Armed Forces.
 3. The rates for Messes and Clubs will apply to the whole of Italy, and no increase is therefore payable in respect of Rome Province.

APPENDIX "C" to AFHQ Adm Memo #34

HOTEL GRADES (ITALY)

GRADE	LIKE PER MONTH	
	Min.	Max.
Barman	3500	4500
Bell Boy (18 years of age & over)	2500	2800
Bell Boy (under 18 years of age)	-	1500
Bookkeeper	2000	4000
Boilerman, Hotel	2400	3150
Carpenter, Hotel	2400	3150
Cashier, Chief	2500	4400
Chambermaid	2100	3000
Chef or Head Cook	2900	7000
Chef, Second	2900	6000
Cook	2700	4400
Cook, assistant	2500	2800
Dish Washer	2500	2800
Electrician, Hotel	2550	3600
Elevator Operator	2500	2800
Hall Porter	3000	5900
Handyman	2500	3300
Housekeeper (female)	2400	3400
Laundryhand (male)	2700	3500
Laundryhand (female) or Ironing Woman	2100	2900
Linen Keeper, Linen Hand (female)	2100	3400
Manager	3900	7400
Manager, Assistant, Head Receptionist or Personnel Controller	3500	5900
Mason, Hotel	2400	3300
Painter, Hotel	2550	3150
Plumber, Hotel	2400	3150
Porter	2500	3300
Pot & Utensil Washer	2500	3000
Stillroom Hand	2500	3000
Storeman, Pantryman	2500	3600
Telephone Operator (English-speaking) (male or female)	2100	3600
Telephone Operator (non English speaking) (male or female)	1650	2500
Waiter, Head	3400	6500
Waiter, Second Head	3400	5500
Waiter, Assistant	2500	2800
Waiter	2700	4400
Waitress	2200	3100
Watchman, Hotel	2700	3900
Juveniles (Male & Female under 18 years of age) all grades		1500

APPENDIX "C" to AFHQ Adm Memo #31, (cont'd)

NOTES

1. All rates subject to a deduction of 30 lire per day where meals are provided.
2. The standard working day for Hotel, Mess and Club employees is 12 hours and no overtime will normally be paid unless a legal collective contract existing before 1 September 1942 can be produced and verified by AC/ALG. This only applies to Hotels which are taken over and where the management is responsible for the entire administration and supply of labor, and not to Hotels, Messes and Clubs which are requisitioned and direct labor employed by the Armed Forces.
3. The rates for Hotel Grades will apply to the whole of Italy and no increase is therefore payable in respect of Rome Province.
4. These rates represent reasonable rates which should be used as the basis of remuneration in all classes of Hotels. The scales for the various grades are sufficiently wide to allow for differentiation between different classes of Hotels without any separate deduction. Should the grading of hotels in any particular area be necessary for special local reasons it should be arranged at the discretion of the local area Commander within the limits of remuneration laid down.

APPENDIX "D" to AFHQ Adm Memo #34

CLASSIFIED ARTISAN, SKILLED AND UNSKILLED GRADES (ITALY)

Foreman or Ganger : (Artisan and Skilled Labor) 20% per day more than the basic rate in issue to the highest paid man under his supervision

Foreman or Ganger : (Unskilled Labor) 20% per day more than the basic rate paid to unskilled labor.

Chief Foreman : (Artisan and Skilled Labor supervising three (3) or more Foremen or Gangers) 4000 - 6000 lire per month.

Chief Foreman : (Unskilled Labor supervising three (3) or more Foremen or Gangers) 3000 - 5400 lire per month.

GRADE	LIRE PER DAY	
	Min.	Max.
Ammunition Mechanic	90	135
Anti-Malarial Laborer	-	90
Apprentices, all grades	40	90
Artisan's Mate (helper)	85	105
Armature Winder	100	165
Armourer	100	145
Asphalt Layer	90	120
Baker	90	120
Baler, clothing & soft goods	85	105
Barber	85	115
Battery Worker	90	135
Blacksmith	90	125
Boilermaker	90	125
Boilerman	90	120
Bookbinder	105	125
Bookbinder's Assistant	85	100
Brickman	90	120
Bricklayer	90	120
Butcher	85	110
Carotaker (cemetery)	90	130
Carpenter	90	120
Caulker	90	120
Charcoal Maker	90	120
Chauffeur & Mechanic	90	125
Chauffeur or Driver	85	105
Chainman	90	115
Checker	85	95
Checker, railway goods yard	90	115
Closers (Boot repairing), male or female	85	100
Clothing Classifier	65	85
Coachbuilder	90	120
Cobbler	90	125
Compositor	105	125
Compositor's Assistant	90	100
Compositor Chief	120	135
Copier	85	120

APPENDIX "D" to AFHQ Adm Memo # (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Cooper	90	150
Coppersmith	90	135
Coremaker (Foundry)	90	120
Cutters	85	125
Dental Mechanic	100	125
Drier, m/c and Preparer	85	105
Driver, Truck	95	115
Driver, Crane or Winch	100	130
" , Mechanical Plant		
" , M.R. Electric		
" , Steam Roller of IC Stationary		
Driver Mechanic, Truck	95	125
Driver, Truck and Trailer	100	130
Driver, Engine Loco	100	130
Electricians	95	135
Electro-Plater	90	135
Elevator Repairer Mechanic	95	135
<u>Employees, Clothing, Boot and Shoe Manufacturing Plants</u>		
*Cutter, Machine	100	135
*Machine Operator, male or female	85	105
*Cutter, Pattern	150	195
*Cutter, Assistant	85	95
*Embroiderer, male or female	90	115
*Boot Machinist	90	120
*Boot Machine Operator Mechanic	100	125
Exhumer of Bodies	-	95
Farrier	90	115
Farrier with own anvil	110	135
Fire-Fighter	85	95
Fireman, Oil Fuel, Coal or Steam Loco	90	120
Fitter or Mechanic, Aero, Radial or Diesel	110	145
Fitter or Mechanic, Automobile or MT	100	135
Foundryman	85	115
Gardener	85	95
Gear Cutting Specialist	-	165
Glazier	85	115
Greaser	85	105
Grinder, Precision	100	135
Grooms or Stablemen	85	95
Gunfitter	90	135
Hammerman or Striker	90	105
Inspector, Precision Work	140	175
Joiner	95	125

APPENDIX "D" to AFHQ Admin Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Laboratory & Dispensary Assistant	100	125
Lifesaver	85	105
Lighthouse Keeper	85	100
Lineman	100	135
Linotype Operator	100	145
Litho Engraver	130	165
Lithographer	100	145
Lithographer's Assistant	90	105
Locksmith	90	135
<u>Lumber Workers</u>		
Choker Setter	85	115
Dogger	90	115
Edgerman	90	125
Faller	90	115
Log Turner	85	105
Lumber handler	85	75
Machine Minder	85	105
Machine Minder's Assistant	70	90
Machinist	90	135
Markers & Sorters, male or female	75	100
Masons	90	125
Mechanics, sewing machine)		
" , typewriter)	100	135
" , wireless)		
Mechanics, Marine Engi (RM)	-	135
Mechanic's Assistant	90	105
Messenger (English-speaking (under 18 years of age))	-	65
" (English-speaking)(18 years of age and over)	70	90
Milling Hand (Flour Mill)	90	105
Motion Picture Operator	90	135
Motor Launch Driver Mechanic (Venice)	120	150
Moulders	90	135
Nurses, (Hospital)	90	115
Occupational Therapist	90	115
Packer	85	95
Painter, Varnisher, Signwriter	95	120
Paper Cutter Operator	105	125
Parquet Layer	90	115
Pattern Maker	90	125
Pavement Layer	90	115
Permanent Way Inspector	85	110
Pier Supervisor	105	140
Plasterer	95	120
Platelayer (Railroads)	85	105
Plater (Printing)	100	125
Plumber	90	120
Pointman (Railroads)	85	95
Police Officer, male or female	85	120

ATTACHMENT "D" to AFHQ Adm Memo #24 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Postal Sorter, male or female	75	120
Presser Hand	85	110
Pressers, Machine (Hoffman Steam Press)	90	125
Printer	100	135
Process Engravers	130	165
Photo Developer, Single or Machine	100	120
Printing Machine Minder	90	135
" " Mate	85	105
Quarryman	90	115
Recordak Operator	90	110
Repairer, Watch & Precision Instruments	120	165
Rigger	95	120
Rivet Heater	85	105
Rivetter	95	120
Rivetter Holder-up	85	105
Road Supervisor	90	125
Road Worker	85	95
Saddler	85	115
Saw Repairer & Sharpener	90	115
Sawyer	90	115
Sewing Hand, male or female	60	85
Sheet Metal Worker	100	135
Shoemaker (special Boot & Surgical Work)	100	135
Shunter or Brakestan	85	105
Slater	85	105
Smelterer (Ore Smelting)	90	120
Stacker, Forage, expert	85	100
Stevedore	90	110
Stevedore, coaling ore	100	120
Stevedore Head	100	125
Stereotyper	100	145
Stone, hand cutter	95	120
Storeman or Storewoman	85	100
Tailor (with own machine)	105	125
Tailor (without own machine)	85	105
Tent Maker (with own machine)	105	125
Tent Maker (without own machine)	85	105
Tent Mender	85	105
Tile Layer	90	115
Tine-Keeper	90	135
Tinsmith	90	120
Toolmaker	90	125
Track Walker, Railroad	85	105
Trimmer, Coal	85	105
Turner	90	135
Truck Master	110	135
Truck Master's Assistant	100	125
Tire Treader	90	135

1778

APPENDIX "D" to AFHQ Adm Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Upholsterer	90	120
Vulcanizer	90	120
Warehouseman or Storekeeper	90	135
Washer, Hand, male or female	85	95
Washer, Machine, male or female	35	105
Watchman	70	90
Welder	95	135
Wheelwright	90	115
# Unskilled Labor (Male, 18 years of age & above)	-	85
(Female, 18 years of age & above)	-	72
(Male or Female, below 18 years of age)	-	45

Laborers on main drains 10 lire per day extra while actually employed on drains

* These grades are restricted to plants engaged in fabricating new articles, or their component parts in repair for the Allied Forces and working under their direct control.

NOTES

1. ROME PROVINCE: For Rome Province 10 lire should be added to the above Basic Rates of Pay.

APPENDIX "E" to AFHQ Adm Memo #34

MARINE GRADES (ITALY)

GRADE	LIRE PER DAY	
	Min.	Max.
*Diver	110	125
**Linesman (Navy)	85	95
Pumpman (Navy)	85	95
Rope Splicer	90	115
Sailmaker	95	125
Salvage Hand	85	105
Salvage Hand (Master)	100	125
Security Patrol Officer or Deputy Harbormaster	-	165
Shipwright	105	135

SEA-GOING RATES (SCHOONERS)

Master	-	250
1st Officer	-	200
2nd Officer	-	180
3rd Officer	-	170
Chief Engineer	-	250
1st Engineer	-	200
2nd Engineer	-	180
3rd Engineer	-	170
Bosun	-	150
Cook or Steward	-	140
Seaman	-	130

HARBOR CRAFT RATES - TUGBOATS, "Z" CRAFT, ETC

Master	-	130
Mate	-	140
Engineer	-	140
Cook or Steward	-	120
Seaman	-	120
Stoker or Fireman	-	125

BARGES & LIGHTERS

Bargeman and Lighterman	85	105
Master Bargeman and Master Lighterman	100	120

* Plus 35 lire per hour under water.

** 5 lire per hour extra while tending diver.

APPENDIX "F" to AFHQ Adm Memo #34

ALL GRADES (SICILY)

GRADE	LIRE PER DAY	
	Min.	Max.
<u>CLERICAL & ADMINISTRATIVE</u>		
Accountant, certified	150	185
Accountant	120	150
Adviser, agriculture	170	200
Adviser, financial (English-speaking Economist)	170	200
Adviser, legal, grad, lawyer (English-speaking)	200	255
Adviser, legal, grad, lawyer	130	150
Adviser, property control (English-speaking)	180	210
Adviser, transportation	200	235
Censor, civil		
Chief re-examiner	140	195
Re-examiner	100	125
Clerk, male	80	110
Clerk, female	70	100
Economic Research Assistant	170	250
Interpreter, oral	90	125
Interpreter, translating	100	125
Manager, office executive (English-speaking)	135	170
Manager, personnel supervisory (English-speaking)	135	170
Manager, refrigeration plant	170	190
Office Boys	35	55
Operators, telephone	90	110
Operators, telephone (English-speaking)	120	140
Overseer, departmental, Class I	155	190
Overseer, departmental, Class II	140	160
Purchasing Agent, fruit & vegetables	230	290
Secretary, executive (English-speaking)	130	165
Secretary, executive	100	130
Superintendent, garage	140	175
Superintendent, warehouse	160	190
Stenographer	100	110
Teacher, language	175	200
Telephone, consultant, technical (English-speaking)	160	200
Tinkeepers, male	80	110
Tinkeepers, female	70	100
Typists, male	80	105
Typists, female	70	90
Writer	120	145

CLASSIFIED LABOR

Ammunition Expert	90	110
Appraiser, chief	130	140

• APPENDIX "F" to AFHQ Admin No. #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Appraiser	120	130
Apprentices, all trades	35	75
Armature winder	90	130
Armorer	90	125
Baker	80	105
Band Leader	55 (per hour plus 20% of total cost of band)	
Band Member	55 (per hour)	
Bartender	60	90
Battery worker	80	100
Blacksmith	90	125
Boilermaker	90	125
Bookbinder	80	105
Bookbinder's assistant	60	70
Bootmaker, surgical	110	135
Bricklayer	85	115
Burner, acetylene	80	125
Butcher	80	105
Caretaker, Cemetery	80	105
Carpenter	80	105
Chainman	80	100
Chargehand, female (sub-forewoman)	50	60
Clothing classifier & repairer, female	80	115
Coachbuilder	80	115
Coachpainter	135	145
Composer, chief	100	135
Composer	80	100
Composer, assistant	70	80
Concrete laborer	105	115
Concrete mixer operator	105	115
Cement finisher	100	130
Cooper	80	100
Coppersmith	105	125
Core Maker	80	125
Cupalo Tender		230
Dental hygienist & technician	80	115
Dockgate controller	110	140
Draftsman, engineering	115	140
Driver, crane, automotive	80	115
Driver, motor truck	70	80
Driver, mule	100	130
Driver, Steam roller		
Electrician - wiring	85	125
Electrician - communications	85	135
Electrician - auto	90	125
Electrician - technician	175	190
Engineer, industrial consulting		340
Engineer, electrical	140	170
Engineer, locomotive	105	170

1776

APPENDIX "F" to AFHQ Adm Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Engineer, locomotive diesel	105	150
Engineer, steam, stationary	95	125
Engineer, mechanical	140	170
Exporter, English-speaking (buyer & shipper of export goods)	170	285
Farrier	80	105
Fireman	80	115
Fireman, oil fuel	80	105
Fire Fighter	85	95
Fitter-Automotive (motor mechanic)	90	125
Fitter driver (chauffeur-mechanic)	90	125
Foundryman	80	105
Furnaceman	80	125
Glazier	80	105
Greaser, refrigerating	80	115
Greaser, others	80	105
Grinder, precision	80	105
Hairdresser	80	105
Hammerman	80	105
Hammerman (steam-operated hammer)	90	130
Inspector, citrus fruit	115	170
Joiner, wood	80	115
Keeper, storeroom or warehouse	80	100
Laboratory Assistant	70	90
Laborer, semi-skilled	75	85
Lime Burner	90	115
Lithographer	90	135
Lithographer, assistant	80	100
Locator, Expeditor - C.E.M.		175
Locksmith	95	120
Loftsmen	90	125
Machine tender	80	115
Machinist, lathe operator	100	125
Machinist, milling machine operator	100	125
Machinist, plane operator	100	110
Machinist, tool room	100	135
Machinist, bench work	100	125
Maker, cabinet	80	115
Maker, mattress	80	105
Maker, pattern	105	150
Maker, template	80	125
Malaria Control expert	200	250
Mason	80	105
Mechanic, automotive, motor	90	125
Mechanic, diesel	80	125
Mechanic, instrument repairer	100	135

APPENDIX "F" to AFHQ Adm Memo #34 (cont'd)

GRADE	RATE PER DAY	
	Min.	Max.
Mechanic, locomotive bench work	80	125
Mechanic, searchlight	135	155
Mechanic, sewing machine	80	100
Mechanic, typewriter	80	110
Mechanic, typewriter, assistant	65	80
Mechanic, wireless	100	135
Medical Practitioner	30 per hour	40 per hour
Molder	100 " day	135 " day
Nursing Orderly	80	105
Operator, crane	80	105
Operator, crane, electrical	80	125
Operator, crane, steam	80	125
Operator, linotype	105	135
Operator, pump	80	110
Operator, radio	95	120
Operator, radio (with rations)	70	95
Operator, radio apprentice	65	85
Operator, radio apprentice (with rations)	40	60
Operator, saw	80	105
Operator, tire	90	125
Operator, winch	80	105
Painter, polisher	80	105
Physiotherapist	115	140
Plasterer	80	105
Plumber	85	115
Porter, cold storage meat	75	85
Printer	100	135
Projectionist, motion picture	110	135
Projectionist, motion picture assistant	80	100
Quarryman - stone cutters	70	85
Radiographer	140	175
Rat catcher		90
Reinforcing iron worker	90	115
Repairer, gasket	80	105
Repairer, shoe	80	115
Research analyst	90	110
Rivet heater	70	95
Rivetter	80	105
Rivetter, buckler-up	60	70
Saddler	80	115
Saleswoman	60	90
Saw Setter	90	125
Sawyer	80	105
Scrapper	65	75
Sheet Metal Worker	90	120
Signwriter	85	110
Skilled remaker of woollen clothing	70	80

APPENDIX "F" to AFHQ Adm Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Skilled repairer of hospital clothing and textiles, female	55	80
Slater	80	115
Smelterer	80	105
Sock and woolen repairer, female	50	70
Steamfitter	85	125
Stoker and fireman	80	105
Storekeeper, tool room	80	110
Supervisor, road	80	115
Tailor, cutter, male	75	85
Tailor, cutter, female	65	75
Tailor, own machine	80	90
Tailor, without machine	70	80
Tailoress, own machine	70	80
Tailoress, without machine	50	70
Tallyman	115	145
Tent mender	80	105
Textile refitter	80	105
Tinsmith	80	105
Toolsmith	80	115
Vulcanizer	80	115
Welder, gas & electric	90	125
Wood turner	80	110

UNCLASSIFIED LABOR

Boys (under 18 years of age)	-	40
Unskilled laborers, male	60	75
Unskilled laborers, female	-	50
Unskilled laborers, (heavy) female	-	60
Watchman day	55	(overtime at 10 lire per hour)
Watchman night	60	(overtime at 12 lire per hour)

FOREMEN

Ganger of unskilled labor (not less than 12 laborers)	85
Foreman of unskilled labor	95
Foreman of classified labor 20 lire above the maximum of the particular classification, provided not less than 12 laborers under charge.	

MARINE LABOR (Classified)

Boathand	75	85
Boathand, chief	85	95
Chipper-caulker	80	125
Coxswain	80	110

APPENDIX "F" to AFHQ Admin Memo (c) (d)

GRADE	LIRE PER DAY	
	Min.	Max.
Diver (plus additional hourly rate of 35 lire when under water)		110
Draughtsman (leadman)	100	120
Driller, ships' plates	80	115
Loadingman	140	160
Master (superintendent)	185	225
Master (salvage hand)	85	110
Mechanic, ship gear	80	120
Pilot (rate to be fixed at discretion of employing service)		
Quartermaster (asst-Supt)	155	190
Quartermaster	130	160
Rigger	90	130
Rivetter, ship	80	115
Sailmaker	80	115
Salvage Hand	70	90
Shipfitter	90	135
Shipwright	90	135

SEAGOING RATES (SCHOONERS)

Master and Chief Engineer	250
1st Officer and 1st Engineer	200
2nd Officer and 2nd Engineer	180
3rd Officer and 3rd Engineer	170
Bo'sun	150
Cook or Steward	140
Seaman	130

HARBOR CRAFT RATES - TUGBOATS, "2" CRAFT ETC.

Master	180
Mate	140
Engineer	140
Cook or Steward	120
Seaman	120
Stoker or Fireman	125

BARGES & LIGHTERS

Bargehand	85	105
Master Bargehand	100	120

DOMESTIC EMPLOYEES (Classified)MESS & HOSPITALS

Carotaker Guard (monthly)		2640
Chef	75	110
Cleaner, officers' quarters, male	65	80
Cleaner, officers' quarters, female	50	70
Cook	75	100
Dish Washer	35	55
Gardener (10 hour day)	55	65

APPENDIX "F" to AFHQ Adm Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Maid	35	55
Orderly, medical and mess (monthly)	880	1760
Orderly, other (monthly)	440	880
Steward - clubs and messes	65	110
Waiter	60	75
Waitress	40	60

HOTEL EMPLOYEESFOLLOWING IS BASIC RATE FOR SECOND CATEGORY HOTELFOR 1ST CATEGORY HOTEL ADD 10%FOR 3RD CATEGORY HOTEL DEDUCT 10%

Director	5700 monthly	6840 monthly
Assistant Director	5130 "	5700 "
Secretary	15.15 per hour	15.15 per hour
Assistant Secretary	11.00 " "	12.10 " "
Desk Clerk	11.00 " "	12.10 " "
Head Porter	11.00 " "	12.10 " "
Assistant Head Porter	9.65 " "	11.00 " "
Porter	6.90 " "	6.90 " "
Operating Engineer	9.65 " "	12.10 " "
Upholsterer	9.65 " "	12.10 " "
Maid	6.90 " "	6.90 " "
Assistant Maid	5.50 " "	5.50 " "
Elevator Operator, 18 years of age and above	6.90 " "	6.90 " "
Elevator Operator, under 18 years of age	5.50 " "	5.50 " "
Bell-boy	5.50 " "	5.50 " "
Linen-keeper	7.70 " "	7.70 " "
Assistant linen-keeper	6.60 " "	6.60 " "

LAUNDRY EMPLOYEES (Classified)

Drier and preparer, male & female (under 18 years of age)	15 per day	30 per day
Drier and preparer, male, (18 years of age and above)	75	95
Drier and preparer, female (18 years of age and above)	55	75
Ironer, hand, male & female (under 18 years of age)	15	30
Ironer, hand, male, (18 years of age and above)	75	95
Ironer, hand, female (18 years of age and above)	55	75
Ironer, machine, male & female (under 18 years of age)	15	30
Ironer, machine, male (18 years of age & above)	75	95
Ironer, machine, female (18 years of age & above)	55	75
Ironer, cloth, male		100
Ironer, cloth, female		85
Sorter, (Class II)		90
Sorter, (Class I)		100
Washer, hand, female		45
Washer, machine, male	75	100
Washer, machine, female	55	65

NOTE: Concerning Hotel Employees, including those classified as domestic but working in hotels, all work in excess of the normal eight-hour day will be paid at the regular hourly rate. The basic rule of time and one-half is not applicable.

*APPENDIX "G" to AFHQ Adm Mon 34

SKILLED & UNSKILLED GRADES (SARDINIA)

<u>Classification</u>	<u>Hourly Rate</u> <u>Lire</u>	<u>Daily Rate (8 hours)</u> <u>Lire</u>
Skilled workers	9.90	79.00
Semi-skilled workers	9.58	76.60
Unskilled workers	7.33	58.60
Female workers	4.98	39.80
Apprentices	5.68	45.40

PROFESSIONAL & OFFICE GRADES (SARDINIA)

	<u>Monthly</u> <u>Lire</u>
College or Undergraduate with degrees	4,000
High School Graduate	2,400
Others	1,250

APPENDIX "B" to AFHQ ADM Memo #34.

COST OF LIVING BONUS AUTHORIZED BY PARAGRAPH 6

1. Bonus for Italian Civilian Employees other than those covered by paragraph 2 of this Appendix.

a. Daily Wage Group(1) Adult Group

<u>Basic Wage</u>	<u>*Maximum Permissible Bonus per day</u>
Up to and including 120 lire per day	75 lire
From 121 to 125 lire	72 lire
From 126 to 130 lire	70 lire
From 131 to 135 lire	67 lire
From 136 to 140 lire	65 lire
From 141 to 145 lire	62 lire
From 146 to 150 lire	60 lire
From 151 to 155 lire	57 lire
From 156 to 160 lire	55 lire

- (2) Juveniles may be paid a cost-of-living bonus up to 29 lire per day

Note: Abatement at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) in respect of each day on which full rations i.e. all meals are provided to the employee by the employing service.

b. Monthly Wage Group(1) Adult Group

<u>Basic Wage</u>	<u>*Maximum Permissible Bonus per month</u>
Up to and including 3000 per month	1950 lire
From 3001 to 3100 lire	1920 lire
From 3101 to 3200 lire	1870 lire
From 3201 to 3300 lire	1820 lire
From 3301 to 3400 lire	1770 lire
From 3401 to 3500 lire	1720 lire
From 3501 to 4000 lire	1690 lire
From 4001 to 4500 lire	1620 lire
From 4501 to 5000 lire	1570 lire
From 5001 to 5500 lire	1520 lire
From 5501 to 6000 lire	1470 lire
From 6001 to 6500 lire	1430 lire

- (2) Juveniles may be paid a cost-of-living bonus up to 754 lire per month.

Note: Abatement at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) when full rations i.e. all meals are provided to the employee by the employing service.

Declassified E.O. 12356 Section 3.3/NND No.

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APPENDIX "III" to AFHQ Admin Memo #34 (cont'd)

2. Bonus for Italian Civilians employed in Allied Hotels, Clubs and Messes and other Employees whose wages are paid partly in kind.a. Adult Group

<u>Basic Wage</u>	<u>*Maximum Permissible Bonus per month</u>
Up to and including 3600 lire per month	1325 lire
From 3601 to 3700 lire	1275 lire
From 3701 to 3800 lire	1225 lire
From 3801 to 4900 lire	1175 lire
From 4901 to 5000 lire	1125 lire
From 5001 to 5100 lire	1075 lire
From 5101 to 5200 lire	1025 lire
From 5201 lire and above	955 lire

b. Juveniles may be paid a cost-of-living bonus up to 130 lire per month.

* These maxima are liable to modification by the action of Local Sub-Committees established in accordance with AFHQ Administrative Memorandum Number 25, 1945.

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DCK/fo

ALLIED FORCE HEADQUARTERS
AFO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER 33)

23 June 1945

INTRA-THEATER TRAVEL

AFHQ Administrative Memoranda Number 70, 1943; Numbers 3 and 55, both 1944; and Section II, Number 1 and Section I, Number 9, both 1945, are rescinded and the following substituted therefor:

1. The following instructions concerning intra-theater travel are published for the information, guidance and compliance by all concerned.
2. For the purpose of this memorandum, the Theater boundary will be considered to include all territory, except Malta and Gibraltar, located within the extreme limits of either the MTOUSA or AFHQ boundary.
3. Commanders to whom authority is delegated to issue travel orders will determine the need for and mode of travel necessary for the accomplishment of the duty directed, secure liaison and security clearances when necessary, and then issue written travel orders. However, only those commanders subsequently authorized by this headquarters, in separate and specific instructions, to authorize travel by aircraft will issue orders authorizing or directing travel by aircraft.
4. Subject to the exceptions contained in paragraph 5 below, and without prejudice to the British system of unit movement orders issued by respective commanders within the limits of their competence, the following commanders are authorized to issue orders directing travel of personnel assigned or attached to their respective commands, and of American or British civilians, as applicable, who are assigned or attached to, or reside within their respective commands, to destinations within the geographical limits of their commands, or to geographical areas and units under the jurisdiction of, or assigned to other major commands, provided the concurrence of the other major commanders is obtained in advance.

Commander in Chief Mediterranean
COMNAVNAV
Commanding General of Army Groups and Armies
Commanding General, MAAF
Commanding General, AAF/MTO
Commanding Generals of Air Forces
Commanding General, AAFSC/MTO
ACC in C RAF MEDAE
Commanding Generals and Commanding Officers of Base Sections and Base Commands
General Officers Commanding Districts (British)
Commanding General, Hq Land Forces, Greece
Commanding Officer, BTNA
Commanding General, The Replacement and Training Command
Commanding General, Rome Area, MTOUSA
Commanding General, Rome Area Allied Command
Director, Military Railway Service, Italy

CC: EX 01A)
2675 REGT
G-1 (A)
G-1 (C)
G-4 (A)
G-4 (B)
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R E S T R I C T E D

AFHQ Administrative Memo #33 (Cont'd)

Commanding Officer, Headquarters Command, Allied Force
Chief Commissioner, Allied Commission
Commanding General, US Military Representation, ACC Rumania
Commanding General, US Military Representation, ACC Bulgaria
Commanding General, US Military Representation, ACC Hungary
Commissioner, ACC Rumania, British Mission
Commissioner, ACC Bulgaria, British Mission
Commissioner, ACC Hungary, British Mission
Commanding General, US Group Control Council (Austria)
Deputy Chief Commissioner (Military) Allied Commission for Austria
(British)

Requests for travel to geographical areas and units under the jurisdiction of, or assigned to other major commands will contain name, grade, nature of visit, localities to be visited, expected time of arrival, mode of travel and estimated length of stay.

5. The following types of cases will be referred to AFHQ for approval:

a. Requests for travel to Malta and Gibraltar for other than personnel of the British Armed Services.

b. Requests for travel to points in French North Africa by personnel except:

(1) Personnel of the British Armed Services.

(2) Personnel of the French Armed Services.

(3) ADLS and Ships Manifest Couriers.

(4) Personnel departing from Greece whose travel has been approved by MET or Headquarters, BTNA.

6. The following modes of travel will be used:

a. Surface as necessary.

b. Air:

(1) Priority for air transportation will be granted only in cases where the time element and/or type of mission justifies it.

(2) All travel to be performed via Air Transport Command or Naval Air Transport Service facilities (US) will be governed by the provisions of War Department Circular 451, 1944, as amended, to be subsequently implemented by an AFHQ directive subject: "Procedures Concerning Air Transportation via the Air Transport Command or Naval Air Transport Service".

(3) Each commander or chief of staff section must be certain that the mission of the individual concerned justifies the request and that other means of transportation are less practicable, before he approves a request for air travel to be presented for preparation of orders.

(4) Under no circumstances will air travel be approved solely for the convenience of the individual concerned.

R E S T R I C T E D

(R E S T R I C T E D)

AFHQ Administrative Memo #33 (Cont'd)

c. Rail: - Full use must be made of existing rail schedules, and when possible, travel will be planned sufficiently in advance to permit utilization of this means of transportation.

d. Government Motor Transportation:

(1) Government motor transportation will not be authorized for transporting individuals to points more than 100 miles distant from points of origin except when it is uneconomical or militarily impracticable to accomplish the mission by any other means of transportation. Whenever possible two or more individuals will use the same vehicle.

(2) Scheduled military bus service will be used to the maximum extent practicable.

(3) When applicable and necessary, all travel orders not involving assignment of motor transportation for principal portion of travel to be performed will include authorization for the appropriate command, having primary responsibility for the area in which initial destination is located, to furnish such motor transportation as may be required for local travel in furtherance of the official mission. Need for such special motor transportation, other than that which is normally furnished for short distances and duration by local motor pools, may be indicated in cables which advise interested headquarters of the expected time of arrival.

7. Upon request of the Delegate, American Red Cross, or an authorized representative, final action on request for travel of American Red Cross personnel within the Mediterranean Theater of Operations may be taken by the Commanders concerned, without reference of higher headquarters. In cases involving unusual circumstances, requests may be forwarded to this headquarters for final action.

8. Air travel for personal reasons:

a. The Chairman, Air Priorities Board, is authorized to consider on its own merits, each request for travel for compassionate reasons which has been personally approved in writing by an officer of the Allied Forces of the grade of Colonel or higher grade, or its equivalent in the other services. In case of travel for temporary duty for rehabilitation, recuperation and recovery, the Chairman, Air Priorities Board, is authorized to grant priorities for travel by aircraft in accordance with provisions of Section V, War Department Circular Number 369, 1944. Compassionate reasons include compassionate leave or furlough, compassionate posting and emergency rotation, and temporary duty for rehabilitation, recuperation, and recovery.

R E S T R I C T E D

R E S T R I C T E D

AFHQ Administrative Memo #33 (Cont'd)

b. Priority rating for air travel solely in connection with leave or furlough other than for compassionate reasons is not authorized and will not be assigned except as in c. below.

c. Lieutenant Colonels or officers of equivalent rank and above, proceeding to the U.K. under "Leave in Addition to PYTHON" or similar scheme may be granted air priority when such officers hold operational commands or positions in this theater, the importance of which necessitates that they return in a minimum amount of time.

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C. V. Christenberry
C. V. CHRISTENBERRY
Colonel, AGC
Adjutant General

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ADMINISTRATIVE MEMORANDUM)

NUMBER 32)

30 May 1945

Electric Power Rehabilitation I
 Local Resources in Italy - Mainland & Islands II
 Establishment of Local Sub-Committees of Labor and Wages Control Committee. . . III

I--- ELECTRIC POWER REHABILITATION

AFHQ Administrative Memorandum Number 58, 1944, and Section I, Administrative Memorandum Number 7, 1945, are rescinded.

1. The Electrical Reconstruction Committee created by above Administrative Memoranda is dissolved.
2. The functions of electric power rehabilitation are transferred to the Allied Commission.
3. Military agencies engaged in electric power rehabilitation activities will coordinate their plans with the Allied Commission.

II --LOCAL RESOURCES IN ITALY - MAINLAND & ISLANDS

AFHQ Administrative Memorandum Number 52, 1944, is amended as follows:

1. Section I, Paragraph 2, Restricted Items is amended by the addition of the following after Item 1:-

"7. Poplar Wood."

2. Section I, Paragraph 1(f), Industrial Gases and Chemicals, delete Serial 29 and substitute:

"29. Gas Bottles and Containers - other than those specifically designed for the storage of Methane Gas."

III- ESTABLISHMENT OF LOCAL SUB-COMMITTEES OF LABOR AND WAGES CONTROL COMMITTEE

AFHQ Administrative Memorandum Number 25, 1945, is amended as follows:

1. In Paragraph 6b, line 3, before "Allied" insert "Combined" and after "Scale" insert "and bonuses".
2. Paragraph 2b of Appendix "A" is amended by the addition of the words: "(including an appropriate allowance for paid annual and other holidays)".
3. Paragraph 3 of Appendix "A" is amended by the insertion of the words "sickness insurance" after the words "social insurance".

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C. W. Christenberry
 C. W. CHRISTENBERRY
 Colonel, AGD
 Adjutant General

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ALLIED FORCE HEADQUARTERS
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ADMINISTRATIVE MEMORANDUM)

NUMBER

31)

7 May 1945

POWERS AND RIGHTS OF ALLIED FORCES IN ITALIAN GOVERNMENT TERRITORY

AFHQ Administrative Memorandum Number 57, 1944, is rescinded and the following substituted therefor:

1. General

a. It is the policy of the Allied Governments, as military exigencies permit and as the Italian Government is able to take on the responsibility, to hand back to its jurisdiction and administration territory formerly subject to Allied Military Government. In such territory Allied Military Government ceases on the hand-over and the Italian Government assumes jurisdiction and administration.

b. In handing back territory to the Italian Government, certain rights are reserved to the Allied Forces by agreement with the Italian Government. It is necessary that Allied troops in these areas should be aware of the most important of these rights and the manner in which they are to be exercised.

c. For the purposes mentioned herein the territory which may from time to time be included in that handed back to the Italian Government is termed Italian Government Territory. At the present time such territory comprises the Islands of Sicily and Sardinia and all provinces on the mainland south of the northern boundaries of the provinces of Viterbo, Rieti and Teramo with the exception of the comune of Naples which is still under Allied Military Government.

2. Requisitioning - The Allied Forces have retained the power to requisition private and public property and services in Italian Government territory but it is emphasized that this must be exercised sparingly and only for reasons of genuine military necessity. This will be exercised through the Italian authorities. The usual formalities of requisitioning will be followed.

3. Process in Italian Courts - No members of the Allied Forces, Allied followers of such forces, or British or US Merchant Seamen will be subject to jurisdiction of Italian Courts.

4. Crimes against Allied Forces

a. In Italian Government territory crimes committed by Italian nationals, will normally be tried under Italian Law and in Italian courts.

b. The Allied Forces however, have reserved to themselves the right to hold Allied Military Courts in Italian Government Territory for the trial of Italian nationals who commit acts seriously hostile to the Allied Forces such as cases of espionage or sabotage and to punish them in accordance with the Italian penal code. The reservation of this right is not intended however to encourage the trial of Italian offenders by Allied Military Courts but is to enable them to deal with the most serious offences against Allied personnel or property which cannot effectively be dealt with by Italian Courts.

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AFHQ Administrative Memo #31 (Cont'd)

c. The procedure to be followed, if it is desired that an offense should be tried by an Allied Military Court, will be for the military authorities to give a full statement of the facts to Headquarters Allied Commission with a request that an Allied Military Government Court be convened to hear the charges. It will be the responsibility of Allied Commission to frame the charges and constitute the Court. It is emphasized that only in the most exceptional circumstances such as mentioned in paragraph (b) will any case in Italian Government Territory be referred to Allied Military Courts and then only on order of Allied Commission.

d. There is reserved to the Allied Forces the power to arrest any persons who are believed to have committed offences against Allied personnel or property. High ranking Italian officials and officers of the Italian Armed Forces should, however, only be arrested in collaboration with the appropriate Italian official (e.g. the Prefect or the Commanding Officer of the officer concerned).

e. Apart from cases mentioned in this paragraph and in paragraph 7 the Allied Forces have no power of arrest in Italian Government Territory.

5. Military Zones

a. The right is reserved by the Supreme Allied Commander, Mediterranean Theater to declare specific areas of Italian Government Territory to be Military Zones. By the issue of such a declaration, the exercise of the powers of Military Government in the Zone in question is assumed by the Supreme Allied Commander, Mediterranean Theater. Should the situation in any area become such as to convince the District Commander that the establishment of Zones is necessary, he should, after consulting the Headquarters Allied Commission where possible, report accordingly to this headquarters, giving full reasons to justify his view.

b. The right is also reserved by the Supreme Allied Commander to have made available to the Allied Forces such facilities, utilities and installations as may be required by him or his agents for such dispositions, use or operation as may be determined.

6. Use of troops in aid of the Civil Power

In the event that the local Italian authorities ask for the assistance of Allied troops in quelling civil disturbances, the local commander will point out that the quelling of civilian riots or disturbances is a matter for the Italian authorities and he will refuse such assistance, unless he is of the opinion that it is necessary for the protection of Allied military interests. Furthermore, before rendering such assistance, the local commander will warn the local official requesting his assistance that the territory in question will be liable to be made forthwith an Allied Military Zone. If time permits, the local commander will consult his superior commander before giving assistance. In any event, if the decision is made to grant the assistance required, the first troops to be used will be such Italian troops as may be under command of District/Zone Section Commanders. Allied Commanders will inform their superior Commander without delay of any requests made to them and of the action taken thereon.

7. Military and Civilian Internees - The Allied Forces may continue to hold

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AFHQ Administrative Memo # 31 (Cont'd)

or require the Italian Government to hold in custody military or civilian internees in Italian Government territory. If the Allied Forces require to arrest any person for security or similar reasons such arrest should be carried out in collaboration with Italian officials unless, in any particular case, it is thought that a request to the Italian police to arrest a suspect would be ineffective. In all such cases Allied Force Headquarters will be notified as soon as possible after the arrest has taken place, and an information copy of such notification will be forwarded to Headquarters, Allied Commission.

8. Allied Commission Liaison Officers - Details of the disposition and functions of Headquarters Allied Commission Liaison Officers stationed in Italian Government Territory together with information for the use of Commanders concerning the Italian civil organization and the Italian officials who should be approached by them in their dealings with the Italians has been issued separately by AFHQ letter file AG 091.1/081 GEC-0, dated 29 March, 1945, subject: "Withdrawal of Allied Commission Personnel from Italian Government Territory".

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGC
Adjutant General

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APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 30)

3 May 1945

SUPPLY OF FOOD TO ITALIAN CIVILIANS FROM CIVILIAN STOCKS
(MIDSHIFT MEAL, OFFICE WORKERS' MEAL AND SUPPLEMENTARY RATION)

AFHQ Administrative Memorandum Number 56, 1944, is rescinded and the following substituted therefor:

1. Scope - This memorandum supersedes all former directives on the subject with the exception of ITUSA Circular Number 116, 1944 (corrected copy).
2. Applicability - The provisions contained herein are applicable to SICILY, SARDINIA and all portions of the mainland of Italy south of the Army Rear Boundaries. The provisions hereof are applicable within Army Areas as far as operational conditions permit and at the discretion of Army and Independent Corps commanders.

3. Authority - Authority is granted to provide food, as set forth herein, during each working period of eight (8) hours or more for Italian civilians, who are:

- a. Workers other than office workers;
- b. Office workers;

for the Allied Forces. This authority is applicable to civilians employed directly by the Allied Army, Naval or Air Forces, by contractors on their behalf, or to employers of industry operating for the Allied Forces.

4. Responsibility - Where the employee works directly for the Allied Forces, the Army, District, Base Section & Area, or equivalent Commanders, will be responsible:

- a. For providing the facilities necessary to prepare and serve meals.
- b. For insuring that Allied military personnel are not used for this purpose except in a minimum supervisory capacity where other arrangements are not possible.
- c. In conjunction with Allied Commission, for effecting proper distribution of supplementary ration cards for purchase of additional food as hereinafter provided.

5. Ration Scales

- a. Workers other than Office Workers - Below are the details for Midshift Meal and Supplemental Rations for workers other than office workers:

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AFHQ Adm Memo #30 (cont'd)

ITEMS	SCALE 1		SCALE 2	
	lbs. or grms.		lbs. or grms.	
<u>PART I</u>				
Midshift Meal (to be served on the job)				
Bread	3/5 lb	272	-	-
Fresh Vegetables	6 ozs	170	6 ozs	170
Dehydrated Soup	0.8 ozs	22.7	0.8 ozs	22.7
Salt	0.2 ozs	5.7	0.2 ozs	5.7
<u>PART II</u>				
Supplemental Ration Cards, entitling worker to weekly ration of:				
Bread				770
Pasta		150		
Dehydrated Soup		200		

Note: Supplementary Ration Cards will be issued in bulk by the following agencies to whom applications should be addressed by Base Section, Area or equivalent Headquarters:

- (a) In Italian Government territory - Sezione Provinciale Alimentazione (SEPRAL), situated in the chief town of each province.
- (b) In AFG territory - Provincial Supply Officer, AFG, situated in the chief town of each province.

b. Office Workers - Where considered desirable there may be served on the job a daily issue of a standard meal for office workers, consisting of:

40 grms Pasta
 20 " Dried Vegetables
 20 " Soup
 5 " Salt
 5 " Olive Oil (when available)

6. Allowances for other than Office Workers - The following personnel will be entitled to food and supplemental ration cards according to Scale 1 and 2 detailed in paragraph 5 (a) above:

a. Scale 1 - For workers other than office workers employed 100% by the Allied Armed Forces either:

Declassified E.O. 12356 Section 3.3/NND No. 785015

HQ Adm Memo #30 (con. d)

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- (1) Directly;
- (2) By contractors and/or industries who in turn are employed by the Allied Armed Forces;
- (3) Railway workers other than those employed in offices.

b. Scale 2

- (1) For workers other than office workers employed by contractors who are employed less than 100% by the Allied Armed Forces, e.g., Public Utilities.
- (2) Labor employed on heavy work for the war effort other than that in a (1) and b (1) above.

c. Each case of workers other than office workers claiming entitlement to Scale 2 rations will be presented to HQ ALCON for a decision as to whether they will receive the entire "2" ration scale or any portion thereof. In determining this, HQ ALCON will be guided by the following priorities:

- Priority I - Public Service workers in electric power, gas, water and communications
- Priority II - Heavy Workers other than office workers employed by contractors working less than 100% for the Allied Armed Forces

d. Labor employed, other than that stated in paragraphs 6a and b above is not entitled to any additional food or supplemental ration cards.

e. Office workers are not entitled to either Scale 1 or 2 rations.

7. Allowances for Office Workers

a. The personnel qualifying for the standard meal for office workers detailed in paragraph 5b above are office workers employed by the Allied Armed Forces either:

- (1) Directly;
- (2) By contractors for industries who in turn are employed 100% by the Allied Armed Forces.

b. All cases of workers claiming entitlement under paragraph a (2) above will be referred to HQ ALCON for a decision as to eligibility.

8. Issues to Contractors - Issues of food and supplemental ration cards to civilians employed by contractors and industry working for the Allied Armed Forces will be strictly controlled by the employing services in order to insure that:

- a. Only bona-fide employees are fed.
- b. Food is furnished and supplemental ration cards distributed on the proper scale.
- c. Food leakages do not occur.

9. Deductions - The service responsible for placing the control or arranging for the use of industry will also insure that:

- a. Contractors and firms working for the Allied Armed Forces deduct from the wages of their employees the amounts prescribed in paragraph 11 hereof.
- b. A deduction is made on invoices rendered equivalent to the deduction from employees' wages in respect of food.

10. Provision of Supplies - Responsibility for provision of supplies is placed as follows:

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AFHQ Adm Memo # 30 (cont'd)

a. Midshift meal for workers other than office workers and standard meal for office workers

(1) Flour, dehydrated soup and dehydrated vegetables - The Italian Government is responsible for the provision of flour, dehydrated soup and dehydrated vegetables in territory under its control. In AC/NE territory this responsibility rests with the Allied Commission. When these items are not immediately available from Italian Government or Allied Commission sources for their respective territories, they may be supplied from military stocks. In such cases, S & T, AFHQ, QM, PBS, or QM, Adriatic Base Command will present to HQ ALCON a consolidated monthly total of the amount issued and Allied Commission will arrange replacement whether the issue was in Italian Government or AC/NE territory.

(2) Other Items - Other items will be supplied from military stocks. S & T, AFHQ, QM, PBS, or QM, Adriatic Base Command as the case may be will demand allocation of these items, as applicable, in the normal manner from local resources.

(3) The baking of bread is the responsibility of the employing service.

b. Supplementary Ration - The supply to the normal civilian channel of the food constituting the supplementary ration is the responsibility of the Italian Government in territory under its control and the responsibility of Allied Commission in AC/NE territory.

11. Payment

a. Midshift Meal (workers other than office workers)

(1) There will be deducted from the daily wages an amount equivalent to the cost of the food furnished as items of the midshift meal. This amount will be as follows:

3/5 lbs Bread	3 lire
6 ozs Fresh Vegetables	3 lire
0.8 ozs Dehydrated Soup	1 lire
0.2 ozs Salt	No charge

(2) The whole or any part of the midshift meal may be issued at the discretion of the Commanders mentioned in paragraph 4. In all such cases the cost of the components so issued will be as prescribed in sub-paragraph a (1) above.

(3) Every effort must be made to make the full scale ration available where local conditions make it desirable.

b. Standard Meal (Office Workers) - This meal will be furnished at a cost of 5 lire per head per issue, which cost shall be deducted from the employees' wages.

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C. W. CHRISTENBERRY

Colonel, AGP

Adjutant General

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