

1507

Declassified E.O. 12356 Section 3.3/NND No. 785020

ACC

10000 / 1201883

Declassified E.O. 12356 Section 3.3/NND No. 785020

10000 / 1201883

EME/NOI

R.E.M.E INSTRUCTIONS

Feb. - Oct. 1945

11509

Declassified E.O. 12356 Section 3.3/NND No. 785020

EM 1401

PA

9

Kew

GENERAL HEADQUARTERS
Central Mediterranean Force
ROME

Freedom 363

Subject: Assessment of Wasp Repair Charges

ME 14/1509

To: Distribution as below

1. Oct 45

Ref DEB Adm Instr No. 21 (LE A1/1357 of 20 Dec 44).

1. It is notified that ACI 930/45 will shortly become applicable to this theatre.
2. In view of the above, the following amendment will be made to para 3(a) of our s/q Adm Instr:-

Delete .. 4/-
Insert .. 5/-

C.V.A. Greiner

C.V.A. GREINER, Major,
DADME,
for Major General,
Director of Mechanical Engineering.

Distribution:

List 'F' plus Finan Adviser (Br)

Q(AE) - your GHQ/8022/7 Q(AE) of 13 Oct 45 refers

Less Civil Labour Office
49

3348

R 25/10/45

1510

Declassified E.O. 12356 Section 3.3/NND No. 785020

Subject:- Officers Club R.E.M.E.

Land Forces Sub Comm.,
A.C. (M.M.I.A.)
ROME
EME/1401
20 Oct. 45

Major Truscott c/o Genr. MMIA IO RAYLES
Major Edwards c/o MMIA IO BOLZANO c/o
68 Field Regt c/o 217 Area

The attached copy letter has been received
from A.F.H.Q. with the request that its contents
are known to all R.E.M.E. Officers.

J. M. Ayle

Major R.A.O.C.
for R.E.M.E. Branch
Land Forces Sub Comm. A.C. (MMIA)

FCWT/emg

3347

GENERAL HEADQUARTERS
Central Mediterranean Force
ME

Subject: Officers' Club, ME

To: List 'P'

Freedom 182

13 AL/1127/1

13 Oct 45

Ref ME Circular No. 25 forwarded under ref 13 AL/1366 dtd 12 May 45.

1.

The enclosed copy of ME War Office letter 132/30/3 dated 28 Sep 45, is forwarded. Please ensure that the attention of all ME officers is drawn to its contents.

H. P.

R.P.P. DONALD, Lt-Col,
AME,
for Major General,
Director of Mechanical Engineering.

EME/1401

*Majors' Association of Santa Maria L.O. Naples.
Majors' Association of Santa Maria L.O. Balgarno 1068 Field Regt 10334th.*

1.
Ref DE Circular No. 25 forwarded under ref IS AL/3566 dated
12 May 45.

The enclosed copy of DE Circular Office letter DE/30/3
dated 28 Sep 45, is forwarded. Please ensure that the
attention of all DEE officers is drawn to its contents.

H. P.

R. P. P. DONALD, Lt-Col,
ADET,
for Major General,
Director of Mechanical Engineering.

EME/1401.

*Major Kenneth of Sme Maria L.O. Naples.
Major Eduardo of Maria L.O. Balzano of 68 Field Regt of 337 Area.*

Subject: Officers Club REME.

*The attached copy letter has been received from
AFHQ with the request that its contents are known to
all REME Officers*

Major RAOE

COPY

The War Office,
Golden Cross House,
Duncannon Street,
LONDON, W.C.C.2.

28 September, 1945.

DG/30/3

DATE APPL

Dear

Officers Club, MEMO

I would like to re-open with you the matter of the Officers Club and its value to the Corps as a whole.

I find that a considerable body of opinion exists, which thinks that it is, or should be, an actual club with premises in London or elsewhere, where members could get meals or drinks and see a tangible return for their money.

Others think it should be a dinner club, meeting once or twice a year. These are two misconceptions.

As the statement of the objects of the club in the brochure now issued set forth, it exists firstly to collect funds for the furtherance of social activities of the officers of the Corps and secondly to allot some of these funds to furtherance of Corps sport in all its branches, though at present all sports are not yet included in the handbook.

There is, admittedly, not much for the many to get out of it, but it was not launched for "what we could get out of it". Even so, regular officers should at some time in their careers find it useful.

It is not, I think, a cause which should be pressed too strongly on T.A., S.R. or R.C. Officers. They should be left to join or not as they wish, without pressure.

3344

1314

Dear

Officers Club, KENS

I would like to re-open with you the matter of the Officers Club and its value to the Corps as a whole.

I find that a considerable body of opinion exists, which thinks that it is, or should be, an actual club with premises in London or elsewhere, where members could get meals or drinks and see a tangible return for their money.

Others think it should be a dinner club, meeting once or twice a year. These are two misconceptions.

As the statement of the objects of the club in the brochure now issued set forth, it exists firstly to collect funds for the furtherance of social activities of the officers of the Corps and secondly to allot some of these funds to furtherance of Corps sport in all its branches, though at present all sports are not yet included in the handbook.

There is, admittedly, not much for the many to get out of it, but it was not launched for "what we could get out of it". Even so, regular officers should at some time in their careers find it useful.

It is not, I think, a cause which should be pressed too strongly on T.A., S.R. or N.C. Officers. They should be left to join or not as they wish, without pressure.

Later, to meet their needs, I propose to explore the possibility of forming a dinner club, which would directly benefit all subscribers - so the needs of non-regular officers are not being overlooked.

I would be very glad if you could disseminate this information to all concerned.

Yours

Sgd. (E.B. ROWCROFT)

3341

May. TAYLOR
RAOC.

ROYAL ARMY ORDNANCE CORPS

SPECIAL CORPS INSTRUCTION

(Published under King's Regulations, 1940, para. 1689)

THE magnificent and overwhelming Victory in Europe and Burma gives momentary pause to reflect on the part played by the Royal Army Ordnance Corps through six years of war, years as arduous as any in its long and famous history.

At the outbreak of war in September 1939, when the Corps was but a small nucleus of its present self, it was faced with two gigantic tasks—to equip the Expeditionary Force and to reorganize itself for the great expansion of the Army which followed. In that expansion the Corps grew to the present vast organization which it is today, planned and organized on the most modern lines and trained to a higher degree both technically and militarily than at any previous period in its history.

Beset by all the multitudinous difficulties inherent in so large and rapid an expansion, the Corps yet pursued its single aim of first-class service to the Army, with such determination and with such devotion to duty that throughout the world, in all theatres of war, fresh laurels have been added to an already glorious tradition. With sober pride we may look back on difficulties nobly overcome and on colossal commitments met in full. We may reflect with satisfaction that not once in these six long and arduous years has the Corps failed to meet its obligations.

Very much is owed by the Corps to that large body of non-regular officers and men, members of the Territorial Army and volunteers from civil life, who, with eager enthusiasm, have infused into its activities the many modern business ideas and methods which have enabled the vast Ordnance organization to develop and progress in step with the numerous commitments placed on the Corps during the exacting trials of this war. To them special praise is due. Many have carried out with remarkable success some of the highest and most difficult organizational and executive tasks in the Corps.

The Royal Army Ordnance Corps is deeply indebted also to the women of the Auxiliary Territorial Service, to the civilians of Army Ordnance Services and to the personnel attached from other arms of the Service. Their steadfast loyalty and cheerful devotion to duty have been remarkable, an invaluable asset to Ordnance services which will forever be gratefully remembered.

To every officer and other rank of the Royal Army Ordnance Corps, to all officers and auxiliaries of the Auxiliary Territorial Service, to all civilians of Army Ordnance Services and to all personnel attached from other arms, I express my sincere appreciation of the devoted service they have given and my warmest congratulations.

This war has welded an even closer link with the allied Ordnance Corps of the British Empire—India, Canada, Australia, New Zealand and South Africa. Without help our task would have been immeasurably harder and we send our congratulations.

and arduous years has the Corps failed to meet its obligations.

Very much is owed by the Corps to that large body of non-regular officers and men, members of the Territorial Army and volunteers from civil life, who, with eager enthusiasm, have infused into its activities the many modern business ideas and methods which have enabled the vast Ordnance organization to develop and progress in step with the numerous commitments placed on the Corps during the exacting trials of this war. To them special praise is due. Many have carried out with remarkable success some of the highest and most difficult organizational and executive tasks in the Corps.

The Royal Army Ordnance Corps is deeply indebted also to the women of the Auxiliary Territorial Service, to the civilians of Army Ordnance Services and to the personnel attached from other arms of the Service. Their steadfast loyalty and cheerful devotion to duty have been remarkable, an invaluable asset to Ordnance services which will forever be gratefully remembered.

To every officer and other rank of the Royal Army Ordnance Corps, to all officers and auxiliaries of the Auxiliary Territorial Service, to all civilians of Army Ordnance Services and to all personnel attached from other arms, I express my sincere appreciation of the devoted service they have given and my warmest congratulations.

This war has welded an even closer link with the allied Ordnance Corps of the British Empire:— India, Canada, Australia, New Zealand and South Africa. Without their help our task would have been immeasurably harder, and we send our congratulations and warmest thanks for the magnificent services they have rendered.

I would ask all members of the Royal Army Ordnance Corps to keep ripe in their memories the wonderful co-operation and help which we have received from the Services of Supply of the American Army, the Ordnance Corps, the Quartermaster Corps and the supply divisions of the Signal Corps and Engineer Corps. I know you all will join with me in tendering our grateful thanks for the unstinted and generous help we have received and our sincere congratulations on the stupendous task they have tackled with such speed and efficiency.

Far greater supplies of equipment will now flow to the Far East to enable the war against Japan to be prosecuted with greater intensity, and, until the final victory is achieved, the war task of the Royal Army Ordnance Corps will call for sustained and renewed effort from those whose Army service continues. To them I look with complete confidence for a continuance of the splendid service and high standard of efficiency already attained, and I wish them God Speed and Good Luck.

War Office
10th May, 1945

Major General,
Controller of Ordnance Services

P.P. & E. CHILWELL

Declassified E.O. 12356 Section 3.3/NND No. 785020

Subject: Machinery - Local Resources.

LIAISON OFFICER
LAND FORCES SUB COMM. AC
(M.M.I.A.)
NAPLES
STH/15

11 May 1945.

Commanding General,
Comando Territoriale, Napoli.

Copy to:- Land Forces Sub Comm. AC (M.M.I.A.) ✓
ADME, 56 Area.
O.C. 38 ORD Maintenance Coy, U.S. Army.

1. Reference our STH/15 of 1 May 45 and your 250/2 dated 5 May 45.
2. It is regretted that the following items have been omitted from the lists shown on the above letters.

a. By 693 Base Manufacturing Workshops R.E.M.E.

(i)	Stairway, iron	30 feet
(ii)	Booster, large	1

b. By 780 Base Workshops R.E.M.E.

(i)	Transformer, large	1
(ii)	Centre Lathe 10"	1
(iii)	Electrical Booster	
	Equipment	1
(iv)	Transformer, small	1

As with the items listed on the previous letter, the condition of all these is indifferent.

3. Will you please therefore regularize the position regarding these items, as has been effected in the previous case.

George D. Smith, Jr.
GEORGE D. SMITH, JR.
Lt. Col., Infantry
Senior Liaison Officer.

BBK/otg

3340

INTER OFFICE MINUTES

SP1101

1. ADST.
2. Q/2.
3. RUMS.

Subject :- Notification of Availabilities By E.V. Parks.

1. I have arranged with S.M.R.E. that w.e.f. now, the daily teleprints from the Naples and Bari E.V.P. will include, in addition to the present data, the daily movements in- and- out of vehicles by types.
2. This will enable us to check more closely than hitherto with the figures of output from Repairs Units, and in general will lessen the possibility of 'skulduggery' in respect of vehicle disposals.

GCP/ag

7 May 45

D.A.D.T.

PA R
9/5/45

Declassified E.O. 12356 Section 3.3/NND No. 785020

Subject: Machinery, Local Resources.

Land Forces Sub Comm.
A.C.(M.M.I.A.)
ROME
EME/1401
(MAY 45

MMIA Senior L.O.
Naples.

1. Further to our letter EME/1401 dated 26 April 45.
2. Attached is a copy of a further letter received on this subject, detailing further equipment involved.

FGWT/ERO

1/5/45
L. Taylor
Major B.A.O.C.
for R.E.M.E. Branch,
Land Forces Sub Comm.A.C.(MMIA)

3337

11520

Declassified E.O. 12356 Section 3.3/NND No. 785020

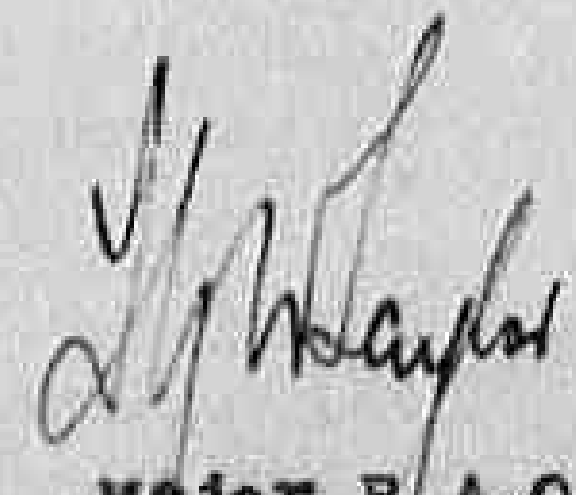
Subject: Machine, Local Resources.

Land Forces Sub Comm.
A.O.(M.M.I.A.)
ROME
EME/1401
1 MAY 45

MMIA Senior L.O.
Naples.

1. Further to our letter EME/1401 dated 26 April 45.
2. Attached is a copy of a further letter received on this subject, detailing further equipment involved.

FGWT/ERO


Major R.A.O.C.
for R.E.M.E. Branch,
Land Forces Sub Comm.A.O.(MMIA)

3336

C O P Y

ALLIED FORCE HEADQUARTERS

REME

FREEDOM 386

Subject: Machinery. Local Resources.

ME.20/3062/1

To: Land Forces Sub Comm.A.O.
(M.M.I.A.) CMF

27 April 45

Reference the

Arsenale Militare
Via E. Gianturco,
NAPLES.

Further to my letter ref ME.20/3062/1 of 23 Apr.

Will you please add the following additional equipment to that listed under para 4, since this, too, has been removed but was unfortunately omitted from the earlier lists:-

(a) By 693 Base Mnfg Wksp REME

(1) Stairway, iron 30ft.
(11) Booster, large 1

By 750 Base Wksp REME

(1) Transformer, large 1

Condition of all items is indifferent.

D.R. NAYLOR, Major,
DADME,
for Major General,
Director of Mechanical Engineering.

Copy to: OEME HQ 693 Base Mnfg Wksp REME CMF -your letter 693/502 of
750 Base Wksp REME CMF 23 Apr and conversation
Major WALDE - Lt.CRAIG
refers.

3335

1522

Declassified E.O. 12356 Section 3.3/NND No. 785020

ALLIED FORCE HEADQUARTERS
REME

FREEDOM 386.

Subject: Machinery, Local Resources.

ME. 2C/3062/1.

To: Land Forces Sub Comm., A.C. ✓
(M.M.I.A) CMP.

27 Apr 45.

Reference the

Arsenale Militare
Via E. Gianturco,
NAPLES.

Further to my letter ref ME. 2C/3062/1 of 23 Apr.

Will your please add the following additional equipment to that listed under para 4, since this, too, has been removed but was unfortunately omitted from the earlier lists:-

- (a) By 693 Base Mnfg Wkaps REME
 - (1) Stairway, iron 30 ft.
 - (ii) Booster, large 1.
- (b) By 750 Base Wkaps REME
 - (i) Transformer, large 1.

Condition of all items is indifferent.



D.R. NAYLOR, Major,
DAIME,
for Major General,
Director of Mechanical Engineering.

Copy to: CEME HQ 693 Base Mnfg Wkaps REME CMP - your letter 333/502 of 23 Apr
750 Base Wkaps REME CMP and conversation Major WALDE -
Lt. CRAIG refers.

30/4/45

2

Subject: Machinery - Local Resources.

Land Forces Sub Comm.
A.C. (M.M.I.A.)
ROME
RMB/1401

26 April 45

MMIA Senior L.O.
Naples.

1. Reference the attached correspondence from REMB, AFHQ.
2. It would appear that there has been some misunderstanding as to the exact location from which this machinery was being collected.
3. Will you please take this matter up with Naples Territorial Command and take the necessary steps to regularise the withdrawals which have taken place.
4. Please advise this Headquarters of the results of your negotiations and instruct Naples Territorial Command to contact the War Ministry.
5. We have no objection to these machines being used by the Allies.

11 5 2 4

Declassified E.O. 12356 Section 3.3/NND No. 785020

1. Reference the attached correspondence from REME, AFHQ.
2. It would appear that there has been some misunderstanding as to the exact location from which this machinery was being collected.
3. Will you please take this matter up with Naples Territorial Command and take the necessary steps to regularise the withdrawals which have taken place.
4. Please advise this Headquarters of the results of your negotiations and instruct Naples Territorial Command to contact the War Ministry.
5. We have no objection to these machines being used by the Allies.

R 26/4/45 3333
V. H. Taylor

Major R.E.M.E. Branch,
Land Forces Sub Comm. A.C. (MMIA)

Copy to:-

D.M.S., AFHQ - Your ME 20/3062/1 dated 23 April 45 refers.

/ERO

1/1A in GME 1401 "REME Instructions" ①

APPENDIX 'A' TO ME/LA/1605/1
DATED 2 FEB 45

DUTIES OF C.M.E.

C.M.E. DIVISIONAL

1. The CME is directly responsible to the Divisional Commander for the proper functioning of all ME services within the Division, and, departmentally to the DIME of the next higher formation.

2. His duties comprise :-

(a) Advice to and co-operation with the Divisional staff to ensure that his ME units are moved and located in proper relation to the tactical situation, to the anticipated workshop load, to the existing commitments of work, to the state of roads in relation to recovery and backloading, and to the supporting 3rd and 4th line REE units of the next higher formation.

(b) Constant review of the condition of equipment within the formation by inspections and other means in order :-

- (i) To be in a position continually to advise the Commander as to the state of mechanical preparedness of his formation.
- (ii) To be in a position to detect weaknesses in the way in which units use and maintain their equipment and to advise on methods of improvement
- (iii) To be in a position to anticipate the need of the Division for 2nd, 3rd and 4th ech repairs and by doing so to be able to plan his 2nd ech repair and assembly replacement programme, to advise "WQ" and "ORD" on requirements of assemblies, DIME of the next higher formation of the future 3rd, and 4th ech repair load, and "WQ" of the replacement load necessary to meet the wastage.
- (iv) To discover, as early as possible, incipient defects in equipment, which would not otherwise come to light until failure occurs.
- (v) The direct command of both 2nd line workshops in the Division, Mech Bn's Wasp and Mech Bn's Platoon and the Tech control of LADs or other 1st line ME units and detachments in order that a universal policy is maintained throughout the Division. This policy must be co-ordinated with the 3rd ech repair policy to the DIME of the next higher formation via the REE Capt of the HCU.

(d) The co-ordination and organisation of recovery both forward and

(b) Constant review of the condition of equipment within the formation by inspections and other means in order :-

- (i) To be in a position continually to advise the Commander as to the state of mechanical preparedness of his formation.
- (ii) To be in a position to detect weaknesses in the way in which units use and maintain their equipment and to advise on methods of improvement
- (iii) To be in a position to anticipate the need of the Division for 2nd, 3rd and 4th ech repairs and by doing so to be able to plan his 2nd ech repair and assembly replacement programme, to advise "Q" and "CRD" on requirements of assemblies, DIME of the next higher formation of the future 3rd, and 4th ech repair load, and "Q" of the replacement load necessary to meet the wastage.
- (iv) To discover, as early as possible, incipient defects in equipment, which would not otherwise come to light until failure occurs.
- (c) The direct command of both 2nd line workshops in the Division, Mech Stars Wasp and Mech Enfers Platoon and the Tech control of LADs or other 1st line ME units and detachments in order that a universal policy is maintained throughout the division. This policy must be co-ordinated with the 3rd ech repair policy to the DIME of the next higher formation via the REME Capt of the HCU.
- (d) The co-ordination and organisation of recovery both forward and on the Divisional axis. He must keep close and constant touch with the DIME of the next higher formation on this subject so that the latter can reinforce him quickly or relieve him of part of his responsibilities, or clear his workshop by backloading.
- (e) The seeking of defects in equipment and their investigation as far as possible with the facilities at his disposal. The prompt reporting of defects after investigation, together with sound proposals for their remedy.
- (f) The general administration of all ME units under command including postings and promotions within such limitations as may be imposed by higher authority.
- (g) The Technical Control of the Unit Transport Officer who is the adviser to the Unit Commander on preventable maintenance and condition of unit equipment.

R 18/11/45

- 2 -

3. In general, the CME must do everything possible to improve the mechanical condition of the equipment of his formation, both by advising on unit operation and maintenance, and by ensuring the efficiency, and the efficient application of the ME units provided for recovery and repairs. His technical advice must at all times be at the disposal of his Commander, and must be framed in general conformity with the policy of his DME.

4. ^{technical supervision} He must collect such up to date information from Divisional units as is necessary to present a clear picture of the mechanical efficiency of his Division, for the effectiveness of whose mechanical services he is ~~technically~~ responsible.

1528

Declassified E.O. 12356 Section 3.3/NND No. 785020

3330

APPENDIX "B" TO ME/LA/1605/1
Dated 2 Feb 1945

WORKSHOP REPAIR ORGANISATION FOR ITALIAN COMBAT GROUPS

Unit Maintenance

1. Maintenance in units as per the Task System already laid down.
2. The Unit Commander will be responsible for seeing that the daily maintenance of vehicles is carried out properly.
3. No repairs will be undertaken in Unit lines, but application will be made immediately a vehicle is in need of repair, to the unit LAD.
- 4.

Function of the LAD

5. The function of the LAD is to carry out 1st Echelon repairs, but not until it has been first ascertained that spares are available immediately.
6. Each LAD will maintain a Wksp journal on similar lines to that of the Mech Engineers Wksp. This journal will reflect work on hand at all times.
7. 1st Echelon repairs which are beyond the capacity of the LAD and all 2nd Echelon repairs will be sent to the Workshops in the Division.

Function of the Workshop

8. The function of the workshop is to carry out 2nd Echelon repairs, but not until it has been ascertained that spares are available from the Stores Section attached to the Wksp. Repairs which are beyond the capacity of the Wksp will be reported to the CME of the Division, who, after consultation with the workshop officer concerned, will decide what action is to be taken.
9. To ensure smooth running of these Echelons of repair, it is necessary to classify every vehicle requiring repair in one of the following categories:-

CLASS I 1st Echelon repairs for which spares - LAD
are available

CLASS II 2nd Echelon repairs for which spares - (ME Wksp)
are available (ME Platoon)

CLASS III Veh which require repair in 3rd line - Inf Tps Wksp
Wksp and which will be struck off

1530

mediately.

6. Each LAD will maintain a Wksp journal on similar lines to that of the Mech Engineers Wksp. This journal will reflect work on hand at all times.
7. 1st Echelon repairs which are beyond the capacity of the LAD and all 2nd Echelon repairs will be sent to the Workshops in the Division.

Function of the Workshop

8. The function of the workshop is to carry out 2nd Echelon repairs, but not until it has been ascertained that spares are available from the Stores Section attached to the Wksp. Repairs which are beyond the capacity of the Wksp will be reported to the CME of the Division, who, after consultation with the workshop officer concerned, will decide what action is to be taken.
9. To ensure smooth running of these Echelons of repair, it is necessary to classify every vehicle requiring repair in one of the following categories:-

<u>CLASS I</u>	1st Echelon repairs for which spares are available	- LAD	3329
<u>CLASS II</u>	2nd Echelon repairs for which spares are available	- (ME Wksp) - (ME Platoon)	
<u>CLASS III</u>	Veh which require repair in 3rd line Wksp and which will be struck off unit charge	- Inf Tps Wksp	
<u>CLASS IV</u>	Vehicles worth evacuation but requiring complete overhaul in 4th line (Base) Wksp	- RVP	
<u>CLASS V</u>	Veh which are beyond profitable repair and recommended for breaking down for spares	- RVP	

- 2 -

10. The procedure of the workshop immediately a vehicle is brought in, is for it to be received by the R and I (Receipts and Issues) Office where a receipt will be given to the unit concerned. It will then pass to the Inspection for examination and classification, and will then be parked in either:-

(a) The "Awaiting Wksp" Park while every effort is being made to get the necessary spares

or

(b) The "Awaiting Evacuation" Park of the workshop.

If the equipment is classified RLR the driver and/or limber Gunner will be returned to his Unit.

11. In the event of a vehicle being beyond local repair (RLR) i.e. Class III or IV a RLR certificate (completed specimen attached at Appx "E") will be prepared by the OC Wker and forwarded to the CME. The CME will refer these certificates to the EME of the HU for countersignature and distribution.

12. In every case the workshop officer will be responsible for the classification of any vehicle. When a vehicle is over Class II or unable to be completed within a reasonable time due to the non-availability of spares, he will retain the vehicle and distribute the RLR certificate as detailed in Para 11 above. The EME of the HU will be responsible for forwarding the Unit's copy of the RLR certificate. On receipt of this the Unit will immediately arrange to have the vehicle struck off strength and make a demand for a replacement vehicle in the normal way through staff channels.

13. All vehicles accepted at any workshop will normally be dealt with in the following order - lightly damaged equipment before seriously damaged equipment - subject to spares availability, except for any priorities allotted by the CME of the Division.

14. The aforementioned procedure automatically controls the spares situation as repairs will not be carried out by units, but only by LADs and Workshops, where spares will be obtained from the Field Park Section. The Field Park Section will not issue spares to other units unless specifically ordered to do so.

15. Units not provided with a LAD will be based at workshops as detailed below.

3328

1532

Declassified E.O. 12356 Section 3.3/NND No. 785020

11. In the event of a vehicle being beyond local repair (ELR) i.e. Class III or IV a ELR certificate (completed specimen attached at Appx "E") will be prepared by the OC Workshop and forwarded to the CME. The CME will refer these certificates to the RME of the ELU for countersignature and distribution.

12. In every case the workshop officer will be responsible for the classification of any vehicle. When a vehicle is over Class II or unable to be completed within a reasonable time due to the non-availability of spares, he will retain the vehicle and distribute the ELR certificate as detailed in Para 11 above. The RME of the ELU will be responsible for forwarding the Unit's copy of the ELR certificate. On receipt of this the Unit will immediately arrange to have the vehicle struck off strength and make a demand for a replacement vehicle in the normal way through staff channels.

13. All vehicles accepted at any workshop will normally be dealt with in the following order - lightly damaged equipment before seriously damaged equipment - subject to spares availability, except for any priorities allotted by the CME of the Division.

14. The aforementioned procedure automatically controls the spares situation as repairs will not be carried out by units, but only by LADs and Workshops, where spares will be obtained from the Field Park Section. The Field Park Section will not issue spares to other units unless specifically ordered to do so.

15. Units not provided with a LAD will be based on workshops as detailed below:-

S & T Coy	}	Mechanical Engineers Platoon.
Medical Sq		
D.F.P.		Mechanical Engineers Workshops.

3323

APPENDIX 'C' TO ME/LA/1605/1
DATED 2 FEB 65.

MECHANICAL ENGINEERS WKSP PROCEDURE FOR ITALIAN COMBAT GROUPS

RESPONSIBILITY

1. The wksp is a self-accounting and a self-administering unit under the officer commanding who is responsible for its Regtl and Technical Adm, including training, regimental and technical.

The O.C. Wksp is responsible to the CME.

Work Undertaken The repair capacity is a variable factor governed by:

- (a) Availability of personnel and their technical ability.
- (b) Availability of repair equipment suitable for any particular job.
- (c) The amount of work in hand and the amount of work of higher priority outstanding.
- (d) The maximum period (specified by the senior officers orders) which may be spent on any one repair job.
- (e) The non-availability of stores.
- (f) The amount of time specified as defined in para (a) may be varied provided that -
 - (i) The OC receives orders to do so from the CME,
 - or (ii) If he is satisfied on his own responsibility that the exigencies of the Service justify his action.
- (g) The object must always be to achieve maximum output, and so to reduce backloading to a minimum; bearing in mind always that the worst conditions that can occur in Wksp is for Wksp to be fully committed to a few heavy repairs with the result that an accumulation of easier jobs awaiting labour occurs.

WKSP PROCEDURE DOCUMENTATION

2. Repair work will be controlled by the use of the following (for details see following paras): -

3327

- (b) Availability of repair equipment suitable for any particular job.
- (c) The amount of work in hand and the amount of work of higher priority outstanding.
- (d) The maximum period (specified by the senior officers orders) which may be spent on any one repair job.
- (e) The non-availability of stores.
- (f) The amount of time specified as defined in para (d) may be varied provided that -
 - (i) The OC receives orders to do so from the CME,
 - or (ii) If he is satisfied on his own responsibility that the exigencies of the Service justify his action.
- (g) The object must always be to achieve maximum output, and so to reduce backlogging to a minimum; bearing in mind always that the worst conditions that can occur in Wksp is for Wksp to be fully committed to a few heavy repairs with the result that an accumulation of easier jobs awaiting labour occurs.

WKSP PROCEDURE DOCUMENTATION

3327

2. Repair work will be controlled by the use of the following (for details see following paras): -
- (a) Wksp Indent AF G 1045 will be used for all equipment incl Arty and Engineer Stores (see specimen) filled in - at Appx "G".
 - (b) A job card devised by OC Wksp (see specimen - filled in at Appx "H").
 - (c) Indent for Ord Stores AF G 994 (see specimen - filled in at Appx "I"). For use by stores section or LADs. Internal demands within the Wksp will be submitted by AB 108 or job card.
 - (d) Temporary receipt AB 108 (see specimen - filled in - at Appx "J"). or duplicate copy of AF G 1045.
 - (e) Wksp Journal (daily statement of Wksp Activity) in conjunction with R & I Ledger (see specimen - filled in - at Appx "K").

sheet 2/..

Sheet 2.

WASP PROCEDURE DOCUMENTATION (CONTD.)

2. (f) Inspection reports AF G. 857A, AF G. 857B, etc (see specimen - filled in - at Appx. "H")
- (g) Condemnation Certificate (see specimen - filled in - at Appx. "H")

RECEIPT OF WORK.

3. Drivers of vehicles and/or limber runners of artillery equipment will accompany their equipments to the Wasps at all times.
4. The unit or LAD representative and/or driver with equipment requiring repair will, on arrival at Wasp, report or be instructed to report to the R & I Stores (Receipt and Issue Stores), where he will hand in a written demand, signed by an officer or WO of the unit concerned. Normally this demand would be sent on AF G. 1045. If unit is operational and no form is available, the R & I Stores will initiate an AF G. 1045 which will be signed by the unit representative, in order to provide continuity. Unit representative and/or driver will be directed to "H" inspection.

WASP OFFICE.

5. The Wasp is controlled by the Wasp office staff which will normally consist of:-

- (a) Officer IC Wasps.
- (b) WO IC Wasps
- (c) Wasp Office Clerks.
- (d) Spares Progress Chasers.

In order to effect this control, the Wasp office staff will be responsible for the following: -

- (a) Maint of Daily Statement of Wasp activities (R & I Ledger and Wasp Journal) containing details of work outstanding, in hand, awaiting spares, labour, or completed.
- (b) Allocating work to the appropriate Wasp sections for repair in accordance with the degree of priority decided by the OC Wasps subject to instructions by the WMS, and in accordance with stores and suitable personnel available, and not necessarily in accordance with the rotation in which the work was received by Wasps.

order to provide continuity. Unit representative and/or inspection will be directed to "In" inspection.

WESP OFFICE.

5. The Wesp is controlled by the Wesp office staff which will normally consist of:-

- (a) Officer IC Weps.
- (b) WO IC Weps
- (c) Wesp Office Clerk.
- (d) Spares Progress Chasers.

In order to effect this control, the Wesp office staff will be responsible for the following: -

- (a) Maint of Daily Statement of Wesp activities (R & I Ledger and Wesp Journal) containing details of work outstanding, in hand, awaiting spares, labour, or completed.
- (b) Allocating work to the appropriate Wesp sections for repair in accordance with the degree of priority specified by the OC Weps subject to instructions by the OC, and in accordance with stores and suitable personnel available, and not necessarily in accordance with the rotation in which the work was received by Weps.
- (c) Progressing work through Weps and maintaining an even flow of repairs.
- (d) Close liaison with stores section in connection with the allocation and progressing of stores.
- (e) Records of different types of equipment requiring repair being kept in separate books. Jobs will be numbered consecutively, 1 - 999. After which a new series will commence and each Job No. will be prefixed by the letter denoting the type of equipment as per table below: -

Sheet 3.

WSP OFFICE. (CONTD)

5. (a) (CONTD)

- A/ 'A' Vchs including tanks.
- B/ 'B' Vchs and MCs.
- C/ Armaments.
- D/ Telecommunications.
- I/ Instruments.
- S/ Small Arms.
- O/ Miscellaneous - Gen work.
- R/ Engineer Equipment.

6. The WO IC Wksp will review all outstanding entries in the Wksp journal at least once every day to ensure that no work is overlooked, and that entries are maintained up to date.

One of the Wksp clerks will be responsible for maintaining these Wksp journals up to date from the Wksp indents G. 1045 and the Wksp progress chaser or WO IC Wksp. The Wksp journal will contain the following information: -

Column 1.	Unit Name.
2.	AF G. 1045 Number.
3.	Job No.
4.	WD No. or Registered No.
5.	Make, type (e.g. BEDFORD 3-ton GS 4 x 2)
6.	Repair required (brief particulars)
7.	Date "In"
8.	Date of completion.
9.	Signature of collecting representative.

PROCESSING OF REPAIRS.

It will be necessary for the officer IC Wksp aided by WO IC Wksp and progress chasers to work in close co-operation with each WO IC Wksp Sec and officer IC Technical Stores Sec so that he is always familiar with the position of all work in Wksp. He will be responsible for investigating all causes of delay, and hold-ups, and for arranging

332

R/ Engineer Equipment.

6. The WO IC Wksp will review all outstanding entries in the Wksp journal at least once every day to ensure that no work is overlooked, and that entries are maintained up to date.

One of the Wksp clerks will be responsible for maintaining these Wksp journals up to date from the wksp indents G. 1045 and the wksp progress chaser or WO IC Wksp. The Wksp journal will contain the following information: -

Column 1.	Unit Name.
2.	AF G. 1045 Number.
3.	Job No.
4.	WD No. or Registered No.
5.	Make, type (e.g. BEDFORD 3-ton GS 4 x 2)
6.	Repair required (brief particulars)
7.	Date "In"
8.	Date of completion.
9.	Signature of collecting representative.

PROGRESSING OF REPAIRS.

It will be necessary for the officer IC Wksp aided by WO IC Wksp and progress chasers to work in close co-operation with each IC Wksp Sec and officer IC Technical Stores Sec so that he is always familiar with the position of all work in wksp. He will be responsible for investigating all causes of delay, and hold-ups, and for arranging for the necessary action to eliminate any breaks in the progress of repairs.

COLLECTION OF REPAIR EQUIPMENTS.

7. On collection of the repaired equipment the unit or IAD representative and/or driver collecting will sign in Column 9 of the worksheets journal; at the same time, the Wksp Office will enter the repair in the appropriate page of the AB 412 or History Sheet of the equipment.

trs.

APPENDIX 'D' TO ME 1A/1605/1
DATED 2 Feb 1945

DUTIES OF THE REME CAPTAIN ON A BRITISH LIAISON UNIT FOR ITALIAN COMBAT
GROUPS

1. The REME Capt is responsible for training Italian REME personnel in REME methods. To assist in this is a British Training Team (on War Establishment HA/640/1) is attached to each BLU. The REME Officer is responsible for the administration of this team.
2. The REME Capt should give the CME as much responsibility as that Officer is capable of exercising.
3. He should avoid visiting Units except in the company of the CME.
4. He should be the means of contact between the CME and higher REME authority regarding such matters as technical tools, technical equipment, third echelon assistance in repair and recovery, and backloading.
5. He should invariably transmit his views through the CME and serve as the shadow and Father Confessor of the CME.
6. He should transmit to the CME all departmental orders from higher authority.
7. He will at all times be the advisor on REME matters to the BLU Staff.

11540

Declassified E.O. 12356 Section 3.3/NND No. 785020

3. He should avoid visiting Units except in the company of the CME.
4. He should be the means of contact between the CME and higher REIME authority regarding such matters as technical tools, technical equipment, third echelon assistance in repair and recovery, and backloading.
5. He should invariably transmit his views through the CME and serve as the shadow and Father Confessor of the CME.
6. He should transmit to the CME all departmental orders from higher authority.
7. He will at all times be the adviser on REIME matters to the BIU Staff.

3321

Appendix "E" to ME/LA/1605/1
dated 2 Feb 1945

Certificate of Condemnation

UNIT 1st Bn, 87 Inf Regt DATE 22 Feb 45 SERIAL NO. 23

The u/m has been backloaded to 638 L of C Workshops
as H.R. for reasons stated and should be struck off unit's strength
and taken on charge by 11 Veh. Park Corps Veh Pk/ACP.

Item	WD or Rep No.	Reasons
FORD 3 Ton 4 X 4	1234567	Cracked Chassis

Signed Tenente SALVATORE

OC Capt. J. SMITH

Wksp
RELE

Declassified E.O. 12356 Section 3.3/NND No. 785020

APPENDIX "F" TO WE/1A/1605/1
Dated 2 Feb 45

MECHANICAL ENGINEERS PLATOON WKSP PROCEDURE FOR ITALIAN COMBAT GROUPS.

RESPONSIBILITY

1. The Wksp is a self-accounting and a self-administering unit under the officer commanding who is responsible for its Regtl and Technical Adm, including training, regimental and technical.

The OC Wksp is responsible to the CME.

The workshop will be responsible for the repair and replacement of vehicles and mechanical equipment of the S & T Company and the H.Q. and Medical Units in the Combat Group or any attached Medical Units.

Work Undertaken The repair capacity is a variable factor governed by :-

- (a) Availability of personnel and their technical ability.
- (b) Availability of repair equipment suitable for any particular job.
- (c) The amount of work in hand and the amount of work of higher priority outstanding.
- (d) The maximum period (specified by the senior officers orders) which may be spent on any one repair job.
- (e) The non-availability of stores.
- (f) The amount of time specified as defined in para (d) may be varied provided that -
 - (i) The OC receives orders to do so from the CME, or
 - (ii) If he is satisfied on his own responsibility that the exigencies of the Service justify his action.
- (g) The object must always be to achieve maximum output, and so to reduce backloading to a minimum; bearing in mind always that the worst condition that can occur in Wksp is for Wksp to be fully committed to a few heavy repairs with the result that an accumulation of easier jobs awaiting labour occurs.

WKSP PROCEDURE DOCUMENTATION

2. Repair work will be controlled by the use of the following (for details see following pages) :-

- (a) Wksp Indent AF C.1045 will be used for all equipment incl Arty and Engineer Stores (see specimen filled in - at Appx "G").
- (b) A job card devised by OC Wksp (see specimen - filled in - at Appx "H").

- (c) The amount of work in hand and outstanding.
- (d) The maximum period (specified by the senior officers orders) which may be spent on any one repair job.
- (e) The non-availability of stores.
- (f) The amount of time specified as defined in para (d) may be varied provided that -
 - (i) The OC receives orders to do so from the CME, or
 - (ii) If he is satisfied on his own responsibility that the exigencies of the Service justify his action.
- (g) The object must always be to achieve maximum output, and so to reduce backloading to a minimum; bearing in mind always that the worst condition that can occur in Wkps is for Wkps to be fully committed to a few heavy repairs with the result that an accumulation of easier jobs awaiting labour occurs.

WKSP PROCEDURE DOCUMENTATION

2. Repair work will be controlled by the use of the following (for details see following paras) :-

- (a) Wksp Indent AF G.1045 will be used for all equipment incl Arty ³³² Engineer Stores (see specimen filled in - at Appx "C").
- (b) A job card devised by OC Wkps (see specimen - filled in - at Appx "H").
- (c) Indent for Ord Stores AF G.994 (see specimen - filled in - at Appx "I"). For use by Stores section or LADS. Internal demands within the Wksp will be submitted by ABMS or job Card.
- (d) Temporary Receipt AB 108 (see specimen - filled in - at Appx "J"), or duplicate copy of AF.G.1045.
- (e) Wksp Journal (daily statement of Wkps activity) in conjunction with R & I Ledger (see specimen - filled in - at Appx "K").

Sheet 2.

WASP PROCEDURE DOCUMENTATION (CONT.)

2. (f) Inspection reports AF G. 857A, AF G. 857B, etc (see specimen - filled in - at Appx. "I".)
- (g) Condemnation Certificate (see specimen - filled in - at Appx. "E".)

RECEIPT OF WORK.

3. Drivers of vehicles and/or limber runners of artillery equipment will accompany their equipments to the Wasps at all times.
4. The unit or LAD representative and/or driver with equipment requiring repair will, on arrival at Wasp, report or be instructed to hand in a written demand, signed by an officer or WO of the unit concerned. Normally this demand would be made on AF G. 1045. If unit is operational and no form is available, the R & I storeroom will indicate an AF G. 1045 which will be signed by a unit representative, in order to provide continuity. Unit representative and/or driver will be directed to "I" inspection.

WASP OFFICE.

5. The Wasp is controlled by the Wasp office staff which will normally consist of:-

- (a) Officer IC Wasp.
- (b) WO IC Wasp.
- (c) Wasp Office Clerk.
- (d) Spares Progress Chasers.

In order to off at this control, the Wasp office staff will be responsible for the following:-

- (a) Maint of Daily Statement of Wasp activities (R & I Ledger and Wasp Journal) containing details of work undertaken, in hand, awaiting spares, labour, or completed.
- (b) Allocating work to the appropriate work sections for repair, in accordance with the degree of priority decided by the IC Wasp and subject to instructions by the OAE, and in accordance with spare and suitable personnel available, and not necessarily in accordance with the rotation in the...

332

is operational and no form is available, the R & I Loder are in order to provide continuity. Unit representative and/or driver will be directed to "in" inspection.

WESP OFFICE.

5. The Wesp is controlled by the Wesp office staff which will normally consist of:-

- (a) Officer IC Weps.
- (b) WO IC Weps
- (c) Wesp Office Clerks.
- (d) Spares Progress Chasers.

In order to effect this control, the Wesp office staff will be responsible for the following:-

- (a) Maint of Daily Statement of Wesp activities (R & I Loder are Wesp Journal) containing details of work outstanding, in hand, awaiting spares, labour, or completed.
- (b) Allocating work to the appropriate Weps sections for repair in accordance with the degree of priority decided by the WO Weps subject to instructions by the CMS, and in accordance with stores and suitable personnel available, and not necessarily in accordance with the rotation in which the work was received by Weps.
- (c) Progressing work through Weps and maintaining an even flow of repairs.
- (d) Close liaison with stores section in connection with the allocation and progressing of stores.
- (e) Records of different types of equipment requiring repair being kept in separate books. Jobs will be numbered consecutively, 1 - 999. After which a new series will commence and each Job No. will be prefixed by the letter denoting the type of equipment as per table below:-
 - A/ 'A' Vehs
 - B/ 'B' Vehs and MCs.
 - C/ Miscellaneous - Gen work.
 - D/ Engineer Equipment.

- 3 -

WASP OFFICE (CONTD)

6. The WO IC Wksp will review all outstanding entries in the Wksp Journal at least once every day to ensure that no work is overlooked, and that entries are maintained up to date.

One of the Wksp clerks will be responsible for maintaining these Wksp Journals up to date from the wksp indents G. 1045 and the wksp progress chaser or WO IC Wksp. The Wksp Journal will contain the following information :-

- Column 1. - Unit Name.
2. - AF G. 1045 Number
3. - Job No.
4. - WD No. or Registered No.
5. - Make, type (e.g. BEDFORD 3-ton GS 4 X 2)
6. - Repair required (brief particulars)
7. - Date "In".
8. - Date of completion.
9. - Signature of collecting representative.

PROGRESSING OF REPAIRS.

It will be necessary for the officer IC Wksp aided by WO IC Wksp and progress chasers to work in close co-operation with each WO IC Wksp Sec so that he is always familiar with the position of all work in Wksp. He will be responsible for investigating all causes of delay, and hold-ups, and for arranging for the necessary action to eliminate any breaks in the progress of repairs.

COLLECTION OF REPAIR EQUIPMENTS.

7. On collection of the repaired equipment the unit or driver collecting will sign in Column 9 of the workshops Journal; at the same time, the Wksp Office will enter the repair in the appropriate page of the AB 412 or History Sheet of the equipment.

1547