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Declassified E.O. 12356 Section 3.3/NND No.

785020

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Declassified E.O. 12356 Section 3.3/NND No.

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SARD/86 E.M. Payroll FILE

OCT. 1944 - NOV. 1944

Declassified E.O. 12356 Section 3.3/NND No. 785020

2691 MMIA COMPANY (OVHD)
APO 394 U. S. ARMY

Pay
17 October 1944.

SUBJECT: Policy for Payment of Enlisted Men.

TO : Senior Liaison Officer MMIA, Sardinia.

Attention: Major George L. Fossett

1. It has been directed that a new policy be adopted for the payment of Enlisted Men in your sub-station, instead of having Officer from here personally make payment. In pursuance thereof, the following instructions should be noted for your guidance, information, and compliance.

a. Signatures are to be affixed only on the original copy of the payroll, and on the line corresponding the typewritten names.

b. Care should be taken that signatures, when affixed, correspond to the typewritten with the exception that first name will appear first, then middle initial and last name.

c. Signatures should be obtained with the least practicable delay, so that payroll may be immediately forwarded to us properly signed. This office will then present same to Finance Office located here.

d. A check for the total amount of the payroll will be drawn and sent out to you along with payroll on the last day of each month. You will then present check to nearest Army Finance Office or Navy Office for exchange into cash. You will then pay the men in cash. **6358**

e. When all men have been paid by you, immediately return said payroll to us with statement to that effect.

2. If there are "turnbacks", that is if all men have not been paid, you will then present that amount of cash which is due to those men who have not been paid, to the nearest Army Finance Office or Navy Office, and have check for that amount drawn to W. A. Baude, Major, F.D., Finance Disbursing Officer, 34th Finance Disbursing Section. Then mail check and payroll back to this office, with statement as to who was not paid and reasons therefor.

3. A copy of orders appointing Class "A" Agent Finance Officer will be forwarded to you at later date.

4. If it is desired that officers be paid thru this office, it is suggested that pay data information, date last paid and statement of longevity be submitted to this office by the 15th of each month.

For the Commanding Officer:

Recd 7 Nov 44
1830
0/0

PWR/wk

FILE: 2691 MMIA C. LTRJ

Peter W. Rodino, Jr.
PETER W. RODINO, JR.,
2nd Lieutenant, AUS,
Hq Commandant.

C O N F I D E N T I A L

34TH FINANCE DISBURSING SECTION
APO 782 U. S. ARMY

31 October 1944

SUBJECT: Payment of Payroll

TO : M.M.I.A. Liaison Officer
c/o Allied Garrison, Sardinia
APO 397, U. S. Army

ATTENTION: Major George L. Fossett

1. Transmitted herewith is payroll pertaining to your organization and check for cash.
2. Request that the following action be taken:
 - a. Original WD Form 45 and duplicate Form 45A retained by you.
 - b. Original WD Form 45A [✓] be signed and returned immediately to this office accompanied by the duplicate Form 45.
 - c. After payment of payroll has been completed, Form 45B and 45C be completed, 45B signed by you and all copies returned to this office with the payroll.

Walter A. Baude 6357
WALTER A. BAUDE,
Major, F.D.
Finance Officer.

3 Incls:

- Incl # 1 - U. S. Treasury Check (\$455.50)
 - Incl # 2 - Payroll
 - Incl # 3 - WD Form 45, 45A, 45B, 45C.
- 9

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No.

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WAR DEPARTMENT
OFFICE CHIEF OF FINANCE—Form No. 45-C (Old 9-C)
(Comptroller of Treasury, Nov. 4, 1920)

WAR DEPARTMENT
ACKNOWLEDGMENT OF RETURN OF FUNDS AND STATEMENT OF BALANCE
(Act June 3, 1920)

Station APC 782

Date 19 November, 19 44

(9) Received this day from GEORGE L. FOSSETT, Major., U. S. A., Agent.

(10) per statement dated 19 November, 19 44

(11) Cash amounting to

(12) Check No. amounting to

(13) One correct paid vouchers amounting to

(14) incorrect vouchers returned, amounting to

(15) Cash balance in hands of Agent

COLUMN A		COLUMN B	
Nothing		Total lines 11, 12, and 13	
Nothing			
455	50	455	50
		Total lines 14 and 15	
Nothing		Nothing	
TOTAL		455	50

(16) Statement of Balance trust funds for which Agent is accountable per Form No. 9-B, dated _____, 19____
\$ _____, to be carried to account current for _____, 19____

NOTE—This form to be accomplished in duplicate by Disbursing Officer and forwarded to Agent.

See instructions on reverse hereof.

Walter A. Baude
(Signature of disbursing officer)
WALTER A. BAUDE, Major, FD
(Official designation)

2-5314

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INSTRUCTIONS

Line 9. Name of agent.

Line 10. Date of his statement, Form No. 45-B.

Line 11. Amount returned in cash (corresponds with line 5).

Line 12. Amount returned by check (corresponds with line 6).

Line 13. Amount of correctly prepared vouchers which the disbursing officer can enter in his account. In column "B" will be entered the total amount of credit, lines 11, 12, and 13, as shown in column "A."

Line 14. Amount of incorrect vouchers for which the disbursing officer will not give credit to the agent and are returned for correction (see line 7, column "C").

Line 15. Amount of cash balance in hands of agent corresponding to line 8, column "B", where all vouchers returned are accepted, and corresponding to column "C", if any vouchers are returned and no credit given. (The totals of lines 14 and 15 "A" will be entered in line 15 "B.")

Line 16. The amount shown in column "B", line 15.

NOTE.—This form will be used by all disbursing officers for each transaction involving the return of cash, check, or paid vouchers and statement of balance.

3-5014

Declassified E.O. 12356 Section 3.3/NND

No.

785020

WAR DEPARTMENT
OFFICE CHIEF OF FINANCE—Form No. 45-B (Old 9-B)
(Comptroller of Treasury, Nov. 4, 1920)

WAR DEPARTMENT
RETURN OF FUNDS AND STATEMENT OF BALANCE
(Act June 4, 1920)

Filed with Account Current
Month of _____, 19__

Date 19 November 1944

Station APO 397

WALTER A. BAUDE, Major, FD

U. S. A., Disbursing Officer.

(1) Forwarded this date to _____

(2) at APO 782, funds as follows:

(3) Balance on hand last statement dated 31 Oct 1944

(4) Amount received in trust since last statement

(5) Forwarded herewith in cash _____ in amount

(6) Forwarded herewith check No. _____

(7) _____ paid vouchers amounting to _____

Total amount returned _____

(8) Balance chargeable to Agent Officer _____

NOTE.—Column "C" for exclusive use of Disbursing Officer.

NOTE.—The above form to be accomplished in duplicate by Agent and forwarded to Disbursing Officer.

See Instructions on reverse hereof.

COLUMN A		COLUMN B (Total lines 3 and 4)		COLUMN C Amount accepted by Disbursing Officer as correct	
455	50	455	50		
Nothing		(Total lines 5, 6, and 7)		455	60
				455	50
				None	
				None	

The above amount will be shown on line 13, Column "B", Form No. 45-B

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George L. Fossett
(Signature of agent)
GEORGE L. FOSSETT, Major.
(Official designation)

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INSTRUCTIONS

- Line 1. Name of disbursing officer.
- Line 2. Name of station of disbursing officer.
- Line 3. Balance of funds on hand at time of last statement.
- Line 4. Funds received by agent since statement mentioned in line 3.
- Line 5. Amount of cash returned with this statement.
- Line 6. Check number and amount thereof returned with this statement.
- Line 7. Number of paid vouchers and total amount of same returned with this statement.
- Line 8. Amount of funds still remaining in possession of agent.
- Column "C" will be completed by the disbursing officer in accordance with his verification of actual cash, checks, and correctly stated vouchers received. Credit will not be given for incorrectly stated vouchers.

NOTE.—This form will be used by all agents in each transaction involving the return of cash, checks, or paid vouchers to disbursing officers. Each transaction will be supported by a true and correct statement entered in proper columns on the face hereof, of the status of funds intrusted.

Each agent concerned will accomplish and render this form as a "Statement of Balance" on the 25th day of each month, or whenever called upon to do so by the proper disbursing officer.

The original of the last statement rendered by the agent in each current month will be filed with the original account current in support of entries thereon.

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WAR DEPARTMENT
FINANCE DEPARTMENT—Form No. 45-A
(Comptroller of the Treasury Nov. 4, 1920)
Station APQ 2307

WAR DEPARTMENT
RECEIPT FOR TRUST FUNDS
(Act June 4, 1920)
WALTER A. BAUDE, Maj. F. D., U. S. A., Disbursing Officer, 19
\$ 455.50
\$ None
\$ 455.50

(10) Received this day from
(11) Check No 9,114,643 on the Treasurer of the United States for
(12) Cash to the amount of
(13) (1) vouchers;
(14) Total amount of this trust
(15) to be disbursed by me as Agent for the above-named Disbursing Officer, for which total amount I
hereby assume
(16) pecuniary responsibility.

2691 MMIA CO (OVHD) EM Oct P/R

NOTE.—This receipt to be accomplished in duplicate by Agent, detached, and promptly returned to Disbursing Officer.
See Instructions on reverse hereof.

Hq PBS 6-14 - 50,000

(Signature of agent)
GEORGE L. FOSSETT, Major.
(Official designation)

U. S. A.,

6354

File

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INSTRUCTIONS

- Line 10. Name of disbursing officer.
 - Line 11. Number of check and amount (corresponds to line 2).
 - Line 12. Amount in cash (corresponds to line 3).
 - Line 13. Number of accompanying vouchers (corresponds to line 4).
 - Line 14. Amount of this trust (corresponds to line 6).
 - Lines 15-16. Acknowledgment of responsibility.
- NOTE.—This form will be used by all agents for each transaction involving receipt of funds intrusted.

Declassified E.O. 12356 Section 3.3/NND

No.

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WAR DEPARTMENT
FINANCE DEPARTMENT—Form No. 45
(Comptroller of the Treasury, Nov. 4, 1920)
Station AFD 782

WAR DEPARTMENT
FUNDS TRUSTED TO AGENT
(Act June 4, 1920)

Filed with Account Current

Month of _____, 19

Date 31 October

19 44

(1) I certify that I have this day intrusted to GEORGE L. FOSSETT, Major, U.S. A., as my Agent at AFD 397

(2) the following funds: Check No. 9,114,643 (Name and rank) Major, U.S. A. on the Treasurer of the United States \$ 455.50

(3) Cash \$ None

(4) (1) vouchers covering the following:

(5) 2691 MMIA CO (OVHD) EM Oct P/R

Amount represented by cash	Amount represented by check
\$ <u>None</u>	\$ <u>455</u> <u>50</u>

(6) Total amount of this trust \$ 455.50

(7) Balance per statement dated _____, 19

(8) Funds per trust receipt dated _____, 19

(9) Total amount of funds intrusted to Agent to be accounted for \$ 455.50

NOTE.—This form to be accomplished in duplicate by Disbursing Officer and forwarded with funds and vouchers to Agent.

See Instructions on reverse hereof.

Walter A. Baude, U. S. A.,
(Signature of disbursing officer)
WALTER A. BAUDE, U. S. A.,
By G. J. GARRER, Capt. F. D. Deputy (Official designation)

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INSTRUCTIONS

- Line 1. Name and location of agent to whom funds are intrusted.
- Line 2. Number of check and amount.
- Line 3. Amount in cash.
- Line 4. Number of accompanying vouchers.
- Line 5. Distribution by appropriation titles.
- Line 6. Amount of this trust.
- Line 7. Balance of funds on last statement to disbursing officer.
- Line 8. Funds intrusted to agent since last statement, but not including the amount of this conveyance.
- Line 9. Total amount of funds in possession of agent-officer which have not been accounted for by return of accepted vouchers, checks, or cash.

NOTE.—This form will be used by all disbursing officers for each transaction involving funds intrusted to an agent. A signed copy of this form will be submitted with the Account Current to substantiate the items thereon representing "Funds in Transit" after the 25th day of each month in all cases not covered by a "Return of Funds and Statement of Balance", Form 9-B.