Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

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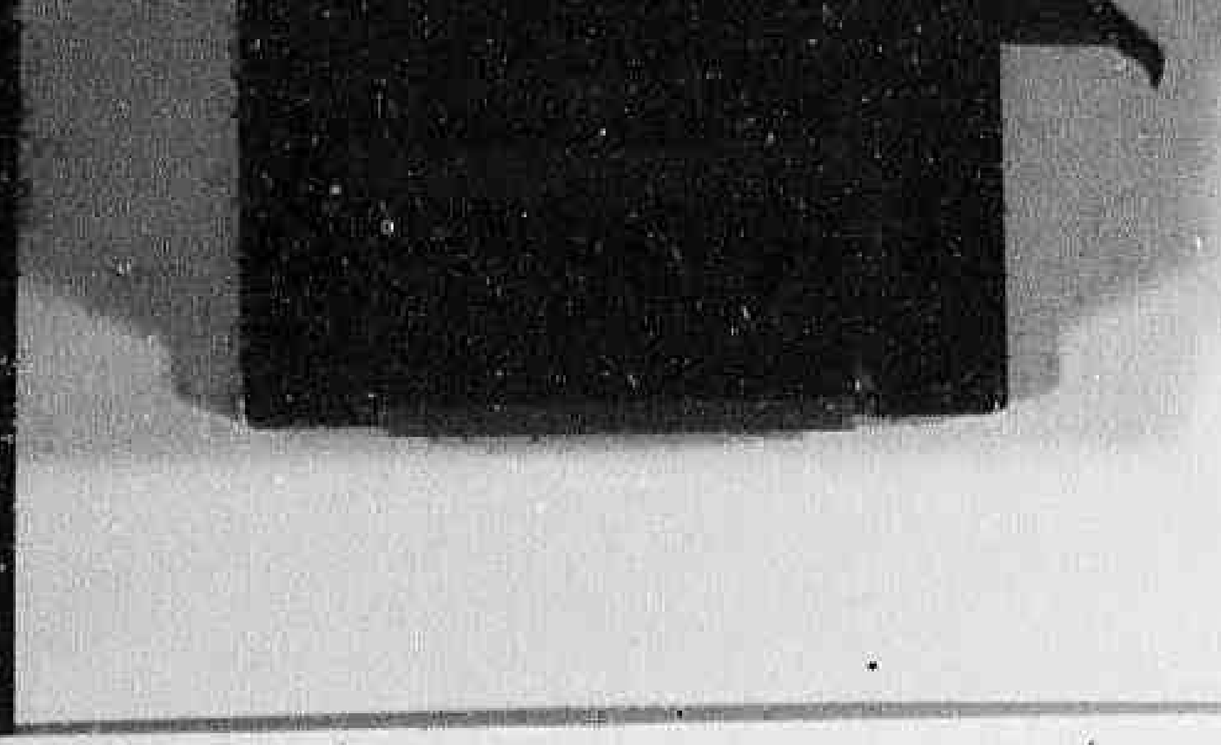
(1 of 2 folders)



Declassified E.O. 12065 Section 3-402/NNDC NO. 185020

100001 120 1878 Camp/18 Employment : 1T1 Civilians 1/2
(1 of 2 folders)

M.M.I.A. 1st Cover

Jan. - July 1945

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY GO

PAYROLL (Civilian Employee

DISTRICT OF ROME. SUB COMMISSION Hq. Mission Italia

NAME OF EMPLOYEE	FUNCTION	TIME WORKED: NORMAL	TIME WORKED: OVERTIME	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
1 Bar Martha	Interp/Typist	1/2 Month		4290	2340	2145
2 ✓ Boccacci Angela	Interp/Tech	"	"	4580	2340	2290
3 ✓ Panone Margot	Jun. Adm. Asst.	"	"	5050	2670	2525
4 ✓ Guernani Adela	Interp/Tech	"	"	4580	340	2290
5 ✓ Appodio Rossana	Interp/Typist	"	"	4290	2340	2145
6 ✓ Bartoli Sabina	Interp/Typist	"	"	4290	340	2145
7 ✓ Sigismondi Anna	Inter/Typist	"	"	4290	340	2145
8 X Theodoli Marisa	" "	12 Days		4290	540	1980
9 ✓ Volkoff Jeanne	" "	1/2 Month		4290	2340	2145
10 ✓ Varnedi Laura	" "	"	"	4290	2340	2145
11 Crostarosa Giovanna	Interp/Tech	"	"	4580	340	2290
12 ✓ Maffeida Evelina	Jun. Adm. Asst.	12 Days		4050	2670	2331
13 ✓ Serpieri Marcella	Interp/Typist	1/2 Month		4290	2340	2145
14 ✓ Acevedo Alicia	" "	12 Days		4290	340	1980
15 ✓ Pignatelli Virginia	" "	11 Days		4290	2340	1815
16 Nobili Anna	" "	11 Days		4290	2340	1815
17 ✓ Di Girolamo Anna	" "	1/2 Month		4290	2340	2145

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

(Revised
F F 4
1-45)

LITARY GOVERNMENT

AYROLL (Civilian Employees)

SSION: 11th Mission Italian Army. PERIOD FROM 16th July 194 5 TO 31July1945 194

	WAGE RATE PER HOUR OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
h	4290	2340	2145	1170	5315	65	5250	1
	4580	2340	2290	1170	5460	-	5460	2
	5050	2270	2525	1135	5660	65	5595	3
	4580	2340	2290	1170	5460	65	5395	4
	4290	2340	2145	1170	5315	65	5250	5
	4290	2340	2145	1170	5315	65	5250	6
	4290	2340	2145	1170	5315	65	5250	7
	4290	2340	1980	1080	5060	65	4995	8
h	4290	2340	2145	1170	5315	-	5315	9
	4290	2340	2145	1170	5315	65	5250	10
	4580	2340	2290	1170	5460	65	5395	11
	5050	2270	2331	1043	5379	-	5379	12
h	4290	2340	2145	1170	5315	65	5250	13
	4290	2340	1980	1080	5060	65	4995	14
	4290	2340	1815	950	5005	65	4740	15
	4290	2340	1815	990	5805	65	4740	16
h	4290	2340	2145	1170	5315	65	5250	17
					CARRIED FORWARD		54750	

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD
	BROUGHT FORWARD							
19	Ritsu Arrigo	Clerk	1/2 Month		3365	2420	I682	
19	Scarano Carolina	Jun. Adm. Asst.	"	"	5050	2270	2525	
20	Meli Lmaia	Interp/Typist	"	"	4290	2340	2145	
21	Orsapi Clara	" "	I0 Days		4290	2340	I650	
22	Laura Mary	" "	I0 Days		4290	2340	I650	
23	Vitiello Maria	" "	8 Days		4290	2340	I320	
24	Campanari Jolanda	" "	Nil		Leave without pay.			
25	Mei Delia	" "	I0 Days		4290	2340	I650	
26	Speranza Susanna	" "	I0 Days		4290	2340	I980	
27								
28								
29								
30								
31								
32								
33								

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

CAPT
CAMP COMANDANT M.G.I.A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAMES OVERTIME	WAGE Per MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
							54759	
0								
Month	3355	2420	I682	I210	2892	65	2827	18
"	5090	2270	2525	II35	3660	65	3595	19
"	4290	2340	2145	1170	3315	=	3315	20
Days	4290	2340	I650	900	2550	65	2485	21
Days	4290	2340	I680	900	2980	65	2448	22
Days	4290	2340	I320	720	2040	=	2040	23
								24
Nil	Leave without pay.							25
Days	4290	2340	I650	960	2550	65	2485	26
Days	4290	2340	I980	I080	3060	65	2995	27
								28
								29
								30
								31
								32
								33
							76936	

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194 .....

SIGNATURE AND RANK OF PAYING OFFICER

ING. OFFICER

APT

M.G.A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY G

PAYROLL (Civilian Employ

DISTRICT OF ROME

SUB COMMISSION: U.S. Mission Italy

	NAME OF EMPLOYEE	FUNCTION	TIME Worked		WAGES PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGES FOR PAY PERIOD
			Normal	Over Time			
1	Collegari Alfredo	Hotel Manager	1/2 Month		5000	1400	3200
2	Collegari Anna	Horse Keeper	" "		3060	1310	1530
3	Collegari Clotilde	Chambermaid	" "		2700	1310	1530
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							

Declassified E.O. 12065 Section 3-402/NNBC NO. 785020

Revised
F P 4
(1-45)

MILITARY GOVERNMENT

PAYROLL (Civilian Employees)

COMMISSION: U.S. Mission Italian Army. PERIOD FROM 16th July 194 TO 31st July 43 194

NAME	WORKED: Normal	WORKED: Overtime	WAGE OR MO. OR HR. OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RECEIVED BY A.M.G. the sum indicated in the column preceding
[illegible]			3360	2400	1000	1240	4240	450	3790	1
[illegible]			3060	2370	1530	1905	2933	450	2483	2
[illegible]			2760	2310	1650	1293	2755	450	2305	3
										4
										5
										6
										7
										8
										9
										10
										11
										12
										13
										14
										15
										16
										17
CARRIED FORWARD									8550	

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	
		Normal	Overtime				
BROUGHT FORWARD							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

CAPT

CAMP COMANDANT M.M.I.A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

RED	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
								18
								19
								20
								21
								22
								23
								24
								25
								26
								27
								28
								29
								30
								31
								32
								33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO.

DATE ..... 194.....

SIGNATURE AND RANK OF PAYING OFFICER

FICER
APT
M.I.A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION
APO 394

(Date)

SUBJECT: Requisition for Cash

TO : Paying Officer.

1. Please supply Military Mission Italian Army Sub-Commission or Section with 96735 Lire for Civilian Payrolls for period of 16th June 1945 to 30th June 1945 in the following denomination.

Notes		Quantity	Total
1000	Lire	82	82000
500	"	11	5500
100	"	74	7400
50	"	26	1300
10	"	47	470
5	"	10	50
2	"	6	12
1	"	3	3
Grand Totals		96735	

85706
10829
96735

5301

CAPT
CAMP COMANDANT M. M. I. A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY G

PAYROLL (Civilian Employ

DISTRICT OF: Rome SUB COMMISSION: 211 Allied Italia

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED: Normal	TIME WORKED: Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
1	Collegari Alfredo	Hotel Manager	Month		6000	2430	2200
2	Collegari Anna	Housekeeper	"		3060	2820	133
3	Collegari Clotilde	Chambermaid	"		2700	2610	1250
4							
5							
6							
7		Increase Bonus due for Period 1 - 15 June 194					
8							
9	Collegari Alfred	Hotel Manager	Month			75%	
10	Collegari Anna	Housekeeper	"			74%	
11	Collegari Clotilde	Chambermaid	"			74%	
12							
13							
14							
15							
16							
17							

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F F 4
(1-45)

ILITARY GOVERNMENT

PAYROLL (Civilian Employees)

OMMISSION. 411 Mission Italian Army PERIOD FROM 16th June 1945 TO 30th June 194

WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
	6000	2400	3000	1200	4200	450	3750	1
	3060	1224	1530	612	2142	450	1692	2
	2700	1080	1350	540	1890	450	1440	3
								4
								5
								6
ox period 1 = 15 June 1945 not yet paid.								7
								8
	765			765			765	9
	743			743			743	10
	743			743			743	11
								12
								13
								14
								15
								16
								17

CARRIED FORWARD 10829

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PERIOD
		Normal	Overtime				
BROUGHT FORWARD							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							

PAYMENTS AUTHORIZED

I

EM

DA

SIGNATURE AND RANK OF AUTHORIZING OFFICER

CAPT

CAMP COMANDANT M.M.I.A.

Declassified E.O. 12065 Section 3-402/NNEC NO. 785020

...ER ...TUR...	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
								18
								19
								20
								21
								22
								23
								24
								25
								26
								27
								28
								29
								30
								31
								32
								33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO.

DATE ..... 194 .....

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY GO

PAYROLL (Civilian Employe

DISTRICT OF Rome SUB COMMISSION: Military Mission Ital

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
			Normal	Overtime			
1	Ber Martha	Interp/Typist	Month		4290	2340	2145
2	Boccacci Angela	Interp/Cook	"		4580	2340	2290
3	Panone Margot	Interp/Typist	"		4290	2340	2145
4	Guerneri Adele	Inter/Cook	"		4580	2340	2290
5	Ippodio Rosanna	Interp/Typist	"		4290	2340	2145
6	Betali Sabina	Clerk	"		3365	2420	1682
7	Sigismondi Anna	Interp/Typist	"		4290	2340	2145
8	Zbendoli Marisa	" "	"		4290	2340	2145
9	Volkoff Jeanne	" "	"		4290	2340	2145
10	Vannoni Laura	" "	"		4290	2340	2145
11	Cretarosa Giovanna	Interp/Cook	"		4580	2340	2290
12	Griffida Evelina	Jun Adm Asst	"		3850	2070	1925
13	Serpieri Marcella	Interp/Typist	"		4290	2340	2145
14	Loy Marisa Teresa	" "	"		4290	2340	2145
15	Corridi Renata	" "	—	—	—	—	—
16	Acevedo Alicia	" "	12 Days		4290	2340	1315
17	Pignatelli Virginia	" "	Month		4290	2340	2145

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F/F 4
(1-45)

ITARY GOVERNMENT

YROLL (Civilian Employees)

ION Military Mission Italian Army PERIOD FROM 16th June 194[5] TO 30th June 194[5]

DM	WAGE PER MONTH OR DAY	BONUS PER MONTH OR PAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente	
	4290	2340	2145	1170	3315	65	3250	1	
	4580	2340	2290	1170	3460	65	3395	2	
	4290	2340	2145	1170	3315	65	3250	3	
	4580	2340	2290	1170	3460	65	3395	4	
	4290	2340	2145	1170	3315	65	3250	5	
	3365	2420	1682	1210	2892	65	2827	6	
	4290	2340	2145	1170	3315	65	3250	7	
	4290	2340	2145	1170	3315	65	3250	8	
	4290	2340	2145	1170	3315	65	3250	9	
	4290	2340	2145	1170	3315	65	3250	10	
	4580	2340	2290	1170	3460	65	3395	11	
	5070	2340	2535	1170	3660	65	3595	12	
	4290	2340	2145	1170	3315	65	3250	13	
	4290	2340	2145	1170	3315	65	3250	14	
	—	—	—	—	—	—	—	15	
	4290	2340	1315	990	2805	65	2740	16	
	4290	2340	2145	1170	3315	65	3250	17	

CARRIED FORWARD $1912

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED: Normal	TIME WORKED: Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	
	BROUGHT FORWARD							
	Nobili Anna	Interp/Typist	Month		4290	2540	2145	
18	DiGirolamo Anne	" "	"		4290	2540	2145	
19	Ritta Arrigo	Clerk	"		3365	2420	1682	
20	Soreno Caroline	Jun Admin Asst	"		5050	2970	2525	
21	Bell Lucia	Interp/Typist	"		4290	2540	2145	
22	Crespi Clara	" "	7 Days		4290	2540	1155	
23	Lauria Mary	" "	Month		4290	2540	145	
24	Vitiello Maria	" "	"		4290	2540	145	
25	Campanari Jolanda	Interp/Tech	"		4380	2340	2190	
26	Mai Delia	Clerk	"		3365	2420	1682	
27	Sperduto Susanna	Interp/Typist	"		4290	2540	143	
28								
29								
30								
31								
32								
33								

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

CAPT
CAMP COMANDANT M.M.I.A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
D							51912	
	4290	2340	2145	1170	9315	65	9250	18
	4290	2340	2145	1170	9315	65	9250	19
	2565	1420	1282	710	5977	65	5912	20
	5050	2770	2525	1385	11730	65	11665	21
	4290	2340	2145	1170	9315	65	9250	22
73	4290	2340	1755	630	8985	-	8985	23
	4290	2340	2145	1170	9315	65	9250	24
	4290	2340	2145	1170	9315	65	9250	25
	4290	2340	2090	1170	9460	-	9460	26
	2565	1420	1282	710	5977	65	5912	27
	4290	2340	2145	1170	9315	65	9250	28
								29
								30
								31
								32
								33
					85906			

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO.

DATE ..... 194 .....

SIGNATURE AND RANK OF PAYING OFFICER

OFFICER

CAPT
M.M.I.A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE

№ 1415

PURCHASES & CONTRACTS

HQ. ALLIED CONTROL COMMISSION

Received From Major W. A. SEWELL, PURCHASES & CONTRACTS The sum

of 93,922 Lire for the payroll of MMIA (Section)

For period of 1 - 6 Oct. 1945 (Date) to 15 Oct. 1945 (Date)

87,591
6,331

RECIPIENT

3 98

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY GO

PAYROLL (Civilian Employee

DISTRICT OF: SUB COMMISSION

NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
1		½ M				3
2		½ "				
3		½ "				
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F/F 4
(1-45)

TARY GOVERNMENT

ROLL (Civilian Employees)

PERIOD FROM 1 194 TO 194

WAGE PER MO. OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
							1
							2
							3
							4
							5
							6
							7
							8
							9
							10
							11
							12
							13
							14
							15
							16
							17

CARRIED FORWARD

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
		Normal	Overtime			
BROUGHT FORWARD						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32						
33						

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

CAPT

CAMP COMMANDANT M.M.I.A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

RANK	DUTIES	DUTY PAY PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
								18
								19
								20
								21
								22
								23
								24
								25
								26
								27
								28
								29
								30
								31
								32
								33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO.

DATE ..... 194.....

.....
SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY GO

PAYROLL (Civilian Employees)

DISTRICT OF: NAR SUB COMMISSION: 442 Station Italian Army

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	RUNG PER MONTH OR DAY	WAGE FOR PAY PERIOD	
1	Ber, Martin	Int/Asst	6 units		4200	2340	2145	
2	Boscoe, Angelo	Int/Asst	" "		4200	2340	2145	
3	Pappone, Margot	Int/Asst	" "		4200	2340	2145	
4	Guarneri, Adolo	Int/Tech	" "		4550	2340	2290	
5	Apicella, Romano	Int/Asst	" "		4200	2340	2145	
6	Troilli, Marian	" "	" "		4200	2340	2145	
7	Barbalí, Robina	Clerk	" "		3365	2100	1682	
8	Raimondi, Anna	Clerk	" "		3365	2100	1682	
9	Volanti, Jeanne	Int/Asst	" "		4200	2340	2145	
10	Vernoni, Lena	Int/Asst	" "		4200	2340	2145	
11	Frontirone, Giovanna	Int/Tech	" "		4500	2340	2290	
12	Garofalo, Evelina	Sec. to Asst	" "		5050	2970	2525	
13	Scarpini, Nunzella	Clerk	" "		3365	2100	1682	
14	Lo, Maria Teresa	Clerk	" "		3365	2100	1682	
15	Guerini, Renata	Int/Asst	" "		4200	2340	2145	
16	Agenzio, Alicia	" "	11 11		4200	2340	2145	
17	Pignatelli, Virginia	Sec.	9 9		3365	2100	1682	

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F/F 4
(1-45)

ITARY GOVERNMENT

AYROLL (Civilian Employees)

SION 91st Infantry Division PERIOD FROM 1 June 194 5 TO 15 June 45 194

	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
	4290	2340	2145	1170	3315			1
	4290	2340	2145	1170	3315			2
	4290	2340	2145	1170	3315			3
	4290	2340	2145	1170	3315			4
	4290	2340	2145	1170	3315			5
	4290	2340	2145	1170	3315			6
	3305	2430	1652	1210	2862			7
	3305	2430	1652	1210	2862			8
	4290	2340	2145	1170	3315			9
	4290	2340	2145	1170	3315			10
	4290	2340	2145	1170	3315			11
	3250	2275	2925	1135	4060			12
	3305	2430	1652	1210	2862			13
	3305	2430	1652	1210	2862			14
	4290	2340	2145	1170	3315			15
	4290	2340	2145	1170	3315			16
	3305	2430	1652	1210	2862			17

CARRIED FORWARD

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD
	BROUGHT FORWARD							
18	Bobill, Anna Maria	Clerk	1 month		3365	2420	1682	12
19	Di Girolamo, Anna	"	" "		3365	2420	1682	12
20	Ritani, Amelia	"	" "		3365	2420	1682	12
21	Scarano, Carolina	Int/General	" "		1290	2320	2445	11
22	Meli, Enola	Typist	" "		3365	2420	1682	12
23	Crespi, Clara	Clerk	" "		3365	2420	1682	12
24	Iaria, Mary	"	" "		3365	2420	1682	12
25	Vitello, Maria	Int/Typist	" "		3395	2420	1677	12
26	Carpenari, Yolanda	Int/Tech	" "		4530	2320	2290	11
27	Mel, Delia	Clerk	17 days		2710	2400	1772	12
28	Scarano, Grazia	Int/General	17 days		3395	2320	2193	12
29								
30								
31								
32								
33								

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

CAPT

CAMP COMANDANT M.N.I.A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RECEIVED FROM A.M.C. the amount indicated in the column preceding	
2520	1682	1210	2892	65	2827		18
2520	1682	1210	2892	65	2827		19
2520	1682	1210	2892	65	2827		20
2520	2123	1170	3293	65	3228		21
2520	1682	1210	2892	65	2827		22
2520	1682	1210	2892	65	2827		23
2520	1682	1210	2892	65	2827		24
2520	1677	1210	2887	65	2822		25
2520	2290	1170	3460	65	3395		26
2600	1772	1200	2972	65	2907		27
2520	2123	1302	3775	65	3710		28
							29
							30
							31
							32
							33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194 .....

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE

№ 1373

PURCHASES & CONTRACTS

HQ. ALLIED CONTROL COMMISSION

Received From Major W. A. SEWELL, PURCHASES & CONTRACTS The sum

of 75607 Lire for the payroll of AMMA (Section)

For period of 10 MAG 1945 (Date) To 31 MAG 1945 (Date)

RECIPIENT

5295

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY GO

PAYROLL (Civilian Employee

DISTRICT OF: PMG SUB COMMISSION: Military Mission Italian

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MO. OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
			Normal	Overtime			
1	Bo, Lina	Interp/Typist	7 days		1290	230	1155
2	Ber, Karin	" "	4 mth.		1290	230	2145
3	Bocconi, Angela	Interp/Tech	" "		1500	230	2290
4	Bruno, Margot	Interp/Typist	" "		1290	230	2145
5	Guarneri, Aldo	Interp/Tech	" "		1500	230	2290
6	Appella, Norman	Interp/Typist	" "		1290	230	2145
7	Tardelli, Irvine	" "	" "		1290	230	2145
8	Bertoli, Sabino	Clerk	" "		1365	230	1682
9	Siniscalchi, Anna	Clerk	" "		1365	230	1682
10	Valleri, Jeanne	Interp/Typist	" "		1290	230	2145
11	Varnoli, Lenna	" "	" "		1290	230	2145
12	Garnetti, Louise	Interp/General	7 days		1290	230	1155
13	Cruciferos, Giovanna	Interp/Tech	4 mth.		1500	230	2290
14	Giuffrida, Evelina	Jun. Admin. Asst.	" "		1340	230	2029
15	Serpieri, Marcello	Clerk Gen.	" "		1365	230	1682
16	Lo, Maria Louisa	Clerk	" "		1365	230	1682
17	Carridi, Renata	Interp/Typist	" "		1290	230	2145

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

Revised
F F 4
(1-45)

LITARY GOVERNMENT

PAYROLL (Civilian Employees)

MISSION: Military Mission Italian Army PERIOD FROM 16 May 194 5 TO 31 May 194

RKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente	
	1290	230	1145	630	1775	26	1749		1
	4290	230	2145	1170	3315	26	3289		2
	1530	230	2300	1170	3460	--	3460		3
	4290	230	2145	1170	3315	26	3289		4
	1530	230	2300	1170	3460	26	3434		5
	4290	230	2145	1170	3315	26	3289		6
	4290	230	2145	1170	3315	26	3289		7
	3365	230	1682	1210	2892	26	2866		8
	3365	230	1682	1210	2892	26	2866		9
	4290	230	2145	1170	3315	26	3289		10
	4290	230	2145	1170	3315	26	3289		11
	4290	230	1155	630	1785	26	1759		12
	4530	230	2290	1170	3460	26	3434		13
	4290	230	2145	1170	3315	26	3289		14
	3365	230	1682	1210	2892	26	2866		15
	3365	230	1682	1210	2892	26	2866		16
	4290	230	2145	1170	3315	26	3289		17
CARRIED FORWARD							31957		

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	
	BROUGHT FORWARD							
18	Acevedo, Alicia	Interp/Typist	2 month		1290	230	2145	
19	Pignatelli, Virginia	Clerk Ten.	" "		3365	2420	1682	
20	Nobili, Anna Maria	Clerk	" "		3365	2420	1682	
21	Di Girolamo, Anna	"	" "		3365	2420	1682	
22	Ritzu, Arzino	"	" "		3365	2420	1682	
23	Cesero, Carolina	Interp/General	" "		1290	230	2145	
24	Nell, Lucia	Typist	" "		3365	2420	1682	
25	Crespi, Clara	Clerk	" "		3365	2420	1682	
26	Lewin, Mary	Clerk	" "		3365	2420	415	
27	Vitiello, Maria	Interp/Typist	4 days		2420	3600	372	
28	Ciapparri, Jolanda	Interp/Tech	6 days		1290	230	1057	
29								
30								
31								
32								
33								

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNNC NO. 785020

WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
						51967	
4290	2340	2145	1170	3315	26	3289	18
3365	2420	1682	1210	2892	26	2866	19
3365	2420	1682	1210	2892	26	2866	20
3365	2420	1682	1210	2892	26	2866	21
3365	2420	1682	1210	2892	26	2866	22
4290	2340	2145	1170	3315	26	3289	23
3365	2420	1682	1210	2892	26	2866	24
3365	2420	~~1682~~ 2145	~~1210~~ 1170	~~2892~~ 3315	26	~~2866~~ 3289	25
3365	2420	~~1682~~ 2145	~~1210~~ 1170	~~2892~~ 3315	26	~~2866~~ 3289	26
2420	2600	372	400	772	—	772	27
4500	2340	1057	540	1597	—	1597	28
							29
							30
							31
							32
							33
						80956 ~~84000~~	

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO.

DATE ..... 194....

.....

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY G

PAYROLL (Civilian Emplo

DISTRICT OF: [illegible] SUB COMMISSION: Mil. Mission Italian

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WA[illegible] MONTH OR DAY	RATE PER MONTH OR DAY	WA[illegible] FOR PERI
			Normal	Overtime			
1	Colloppi, Alfredo	Hotel Keeper	1 month		6000	955	3[illegible]
2	" , Anna	Housekeeper	" "		3060	1325	1[illegible]
3	" , Clotilde	Chambermaid	" "		2700	1325	1[illegible]
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F. F. 4
(1-45)

LITARY GOVERNMENT

PAYROLL (Civilian Employees)

MMISSION HQ. Mission Italian Army PERIOD FROM 16 May 194 5 TO 31 May 194 5

Worked / Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT DUE	DEDUCTIONS	NET AMT DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
	6000	955	3000	477	3477	450	3027	1
	3060	1326	1530	662	2192	450	1742	2
	2700	1325	1350	662	2012	450	1562	3
								4
								5
								6
								7
								8
								9
								10
								11
								13
								13
								14
								15
								16
								17
CARRIED FORWARD							6331	

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD
		Normal	Overtime				
BROUGHT FORWARD							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

RATE PER	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.C. la somma indicata nella colonna precedente
							18
							19
							20
							21
							22
							23
							24
							25
							26
							27
							28
							29
							30
							31
							32
							33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO.

DATE ..... 194 .....

.....
SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY G

PAYROLL (Civilian Emplo

DISTRICT OF: ROME SUB COMMISSION: U.S. Mission Rome

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE RATE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PERIOD
			Normal	Overtime			
1	Bo, Lena	Interp/Typist	1 month			650	
2	Bor, Karin	"	"			650	
3	Boscoli, Angela	"	"			650	
4	Bruno, Margot	Interp/Tech	"			650	
5	Canneri, Adele	Interp/Typist	"			650	
6	Apollo, Rosario	Interp/Tech	"			650	
7	Ascoli, Marina	Interp/Typist	"			650	
8	Barbali, Sabina	"	"			650	
9	Balducci, Anna	Clerk	7 days			650	
10	Vallati, Leone	"	1 month			650	
11	Turneri, Lauro	Interp/Typist	"			650	
12	Chorundi, Ignazio	"	"			650	
13	Crostarosa, Giovanna	Interp/Tech	"			650	
14	Ginnetti, Evelina	Interp/Tech	"			650	
15	Serpieri, Marcella	Jun Admin Asst	"			650	
16	Ivy, Maria Louisa	Clerk Typ	"			650	
17	Carrili, Renato	Clerk	"			650	
		Interp/Typist					

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F/F 1
(1-45)

LITARY GOVERNMENT

PAYROLL (Civilian Employees)

MISSION Hq. Hinston Italian Army PERIOD FROM 1 May 194 5 TO 15 May 194 5

...RKED Overtime	WAGE PER HOUR OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente	
		650		325	325		325	1	
		650		325	325		325	2	
		650		325	325		325	3	
		650		325	325		325	4	
		650		325	325		325	5	
		650		325	325		325	6	
		650		325	325		325	7	
		650		325	325		325	8	
		350		175	175		175	9	
		650		325	325		325	10	
		650		325	325		325	11	
		650		325	325		325	12	
		650		325	325		325	13	
		650		325	325		325	14	
		650		325	325		325	15	
		650		325	325		325	16	
		650		325	325		325	17	
				CARRIED FORWARD			5375		

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	EARNED PER MONTH OR DAY	WAGE FOR PAY PERIOD	DEDUCTIONS FOR PAY PERIOD
		Normal	Overtime				
BROUGHT FORWARD							
18 Acevedo, Alice	Interp/Typist	1 month			650		32
19 Pignatelli, Virginia		" "			650		32
20 Nobili, Anna	Clerk Typ	" "			650		32
21 Di Girolamo, Anna	Clerk	" "			650		32
22 Ilisi, Arrigo	"	" "			650		32
23 Soranno, Pasquina	"	" "			650		32
24 Noli, Irma	Interp/Typ	" "			650		32
25 Crocupi, Dino	Typist	" "			650		32
26 Lauria, Mary	Clerk	" "			650		32
27	Clerk						
28							
29	Increase of Hours due for period 1 - 15 Sep 1945.						
30							
31							
32							
33							

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNNG NO. 785020

WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
						5375	
	650		325	325		325	18
	650		325	325		325	19
	650		325	325		325	20
	650		325	325		325	21
	650		325	325		325	22
	650		325	325		325	23
	650		325	325		325	24
	650		325	325		325	25
	650		325	325		325	26
							27
							28
							29
							30
							31
							32
							33
				8300			

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194 .....

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE № 1240

PURCHASES & CONTRACTS

HQ. ALLIED CONTROL COMMISSION

Received From Major W. A. SEWELL PURCHASES & CONTRACTS *The sum*

of [illegible] *Lire for the payroll of* MAIA (Section)

For period of 1 - MAG. 1945. (Date) *To* 15 MAG. 1945 (Date)

RECIPIENT

5[illegible]9

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE

ALLIED MILITARY GO

PAYROLL (Civilian Employe

DISTRICT OF Rome. SUB COMMISSION 11 Mission Italian M

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
	Bo Lina	Interp/Typist	½ Month	=	4290	1690	2145
1	Ber Berte	" "	"	=	4290	1690	2145
2	Boccacci Angela	" "	"	=	4290	1690	2145
3	Panone Margot	" "	"	=	4290	1690	2145
4	Guerneri Adele	" "	"	=	4290	1690	2145
5	Appodoi Rosella	" "	"	=	4290	1690	2145
6	Theodoli Marisa	" "	"	=	4290	1690	2145
7	Bertoli Sabina	Clerk	"	=	3365	1770	1682
8	Sigismondi Anna	"	7 days	=	3365	1770	906
9	Volkoff Jeanne	Interp/typist	½ month	=	4290	1690	2145
10	Varnesi Laura	" "	"	=	4290	1690	2145
11	Gherardi Louisa	Interp/Gen	"	=	4290	1690	2145
12	Crostarosse Giovanna	" "	"	=	4290	1690	2145
13	Giuffrida Evelina	Jun Admin Asst	"	=	5050	1690	2515
14	Serperi Marcella	Clerk Gen	"	=	3365	1770	1682
15	Loy Maria Louisa	Clerk	"	=	3365	1770	1682
16	Corridi Renato	Interp/Typist	"	=	4290	1690	2145
17							

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

Revised
F P 4
(1-45)

TARY GOVERNMENT

ROLL (Civilian Employees)

Mil Mission Italian Army PERIOD FROM 1st May 194 5 TO 15th May 194 5

N

WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT DUE	DEDUCTIONS	NET AMT DUE	RICEVUTO DA A.M.G. La somma indicata nella colonna precedente
4290	1690	2145	845	2990	-	2990	1
4290	1690	2145	845	2990	26	2964	2
4290	1690	2145	845	2990	-	2990	3
4290	1690	2145	845	2990	26	2964	4
4290	1690	2145	845	2990	26	2964	5
4290	1690	2145	845	2990	26	2964	6
4290	1690	2145	845	2990	26	2964	7
3365	1770	1682	885	2567	26	2541	8
3365	1770	906	476	1382	26	1356	9
4290	1690	2145	845	2990	26	2964	10
4290	1690	2145	845	2990	26	2964	11
4290	1690	2145	845	2990	26	2964	12
4290	1690	2145	845	2990	26	2964	13
5050	1690	2525	810	3335	26	3309	14
3365	1770	1682	885	2567	26	2541	15
3365	1770	1682	885	2967	26	541	16
4290	1690	2145	845	2990	26	2964	17
CARRIED FORWARD						47908	

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
			Normal	Overtime			
	BROUGHT FORWARD						
18	Acevedo Alicia	Interp/Typist	½ Month	=	4290	1690	2145
19	Pignatelli Virginia	Clerk Dec	"	=	3365	1770	1682
20	Nobili Anna Maria	Clerk	"	=	3365	1770	1682
21	Di Girolamo Anna	"	"	=	3365	1770	1682
22	Mitzu Arrigo	"	"	=	3365	1770	1682
23	Scarano Carolino	Interp/~~Typist~~ Clerk	"	=	4290	1690	2145
24	Noli Lucia	Typist	"	=	3365	1770	1682
25	Crespi Clara	Clerk	"	=	3365	1770	1682
26	Laurie Mary	"	"	=	3365	1770	1682
27 X	Cortini Claudia	Interp/Gen	6 days	=	2430	1950	961
28							
29							
30							
31							
32							
33							

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

CAPT
CAMP COMANDANT M.M.I.A.

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RECEIVED TO DATE (As shown in the column preceding)
							47908	
	4290	1690	2145	845	2990	26	2964	18
	3365	1770	1682	885	2567	26	2541	19
	3365	1770	1682	885	2567	26	2541	20
	3365	1770	1682	885	2567	26	2541	21
	3365	1770	1682	885	2567	26	2541	22
	4290	1690	2145	845	2990	26	2964	23
	3565	1770	1682	885	2567	=	2567	24
	3365	1770	1682	885	2567	26	2541	25
	3365	1770	1682	885	2567	26	2541	26
	2430	1950	961	450	1021	=	1011	27
								28
								29
								30
								31
								32
								33
					72660			

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194....

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE

ALLIED MILITARY GO

PAYROLL (Civilian Employees

DISTRICT OF: Rome. SUB COMMISSION Mil Mission Italian A

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	
			Normal	Overtime				
1	Collegari Alfred	Hotel Manager	1/Month	=	6000	955	3000	4
2	Collegari Anna	Housekeeper	"	=	3060	1325	1530	6
3	Collegari Clotilde	Chambermaid	"	=	700	1325	1350	6
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F F 4
(1-45)

TARY GOVERNMENT

ROLL (Civilian Employees)

ON 111 Mission Italian Army PERIOD FROM 1st May 194 5 TO 15th May 194

WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUC-TIONS	NET AMT. DUE	RICEVUTO DA A.M.G. L'somma indicata nella colonna precedente
6000	955	3000	477	3477	450	3027	1
3060	1329	1930	662	2592	450	1742	2
2700	1325	1350	662	2012	450	1962	3
							4
							5
							6
							7
							8
							9
							10
							11
							12
							13
							14
							15
							16
							17
				CARRIED FORWARD		6331	

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD
		NORMAL	OVERTIME				
BROUGHT FORWARD							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

CAPT
CAMP COMANDANT M.M.I.A,

Declassified E.O. 12065 Section 3-402/NNTC NO. 735020

WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	RENTS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RECEIVING DA A.M.C. (Signature and civil duty stations where necessary)
							13
							19
							20
							21
							22
							23
							24
							25
							26
							27
							28
							29
							30
							31
							32
							33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194...

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE

ALLIED MILITARY G

PAYROLL (Civilian Employ
Allied Mission Itali

DISTRICT OF: Rome. SUB COMMISSION

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
1	Ligolina Albertina	Clerk	5 days		2055	1560	395
2							
3							
4	Discharged after 5 days as unsuitable.						
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							

Declassified P.O. 12065 Section 3-402/NNDC NO. 725020

Revised
F P 4
(1-45)

LITARY GOVERNMENT

AYROLL (Civilian Employees)

il mission Italian Army 27th April 5 1st May

SSION PERIOD FROM 194 TO 194

D	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUC- TIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
	2085	1560	395	300	695		695	1
								2
								3
								4
								5
								6
								7
								8
								9
								10
								11
								12
								13
								14
								15
								16
								17

CARRIED FORWARD 695

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
		Normal	Overtime			
BROUGHT FORWARD						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32						
33						

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NO. OF DAYS	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RECEIVED IN AMT. (Amounts indent with column preceded)
							18
							19
							20
							21
							22
							23
							24
							25
							26
							27
							28
							29
							30
							31
							32
							33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194....

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE

ALLIED MILITARY GO

PAYROLL (Civilian Employe

il Lealon Italia a

DISTRICT OF Rome SUB-COMMISSION

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
	Bo Lina	Interp/typist	3 Month	-	4290	1690	2145
1	Ber arta	" "	"	-	4290	1690	2145
2	Boccacci Angela	" "	"	-	4290	1690	2145
3	Fanone orgut	" "	"	-	4290	1690	2145
4	Guarneri Adele	" "	"	-	4290	1690	2145
5	Appodio Rossana	" "	"	-	4290	1690	2145
6	Theodoli erisa	" "	"	-	4290	1690	2145
7	Theodoli Vivena	" "	4 days	-	4290	1690	660
8	Bertoli Sabina	Clerk	2 month	-	3365	1770	1632
9	Sigismondi Anna	"	"	-	3365	1770	1632
10	Cassuto Fernando	Interp/Typist	10 days	-	4290	1690	1650
11	Volkoff Jeanne	Clerk	2 month	-	3365	1770	1632
12	Varnesi Laura	Interp/Typist	"	-	4290	1690	2145
13	Cherardi Louisa	Interp/Gen	"	-	4290	1690	2145
14	Crostarosa Giovanna	" "	"	-	4290	1690	2145
15	Giuffrida Evelina	Jun Admin Asst	"	-	5050	1620	2525
16	Serpieri Marcella	Clerk Gen	"	-	3365	1770	1632
17							

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

Revised
F.P.4
(1-45)

ITARY GOVERNMENT

AYROLL (Civilian Employees)

il Tresion Italian Army

SION ..... PERIOD FROM 16th April 5 194.. TO 30th April 5 194..

ame	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
-	4290	1690	2145	345	2990	-	2990	1
-	4290	1690	2145	345	2990	26	2964	2
-	4290	1690	2145	345	2990	-	2990	3
-	4290	1690	2145	345	2990	26	2964	4
-	4290	1690	2145	345	2990	26	2964	5
-	4290	1690	2145	345	2990	26	2964	6
-	4290	1690	2145	345	2990	26	2964	7
-	4290	1690	660	260	920	-	920	8
-	3365	1770	1682	335	2567	26	2541	9
-	3365	1770	1682	335	2567	26	2541	10
-	4290	1690	1650	650	2300	26	2274	11
-	3365	1770	1682	335	2567	26	2541	12
-	4290	1690	2145	345	2990	26	2964	13
-	4290	1690	2145	345	2990	26	2964	14
-	4290	1690	2145	345	2990	26	2964	15
-	5050	1620	2525	310	3335	26	3309	16
-	3365	1770	1682	335	2567	26	2541	17
					CARRIED FORWARD		46359	

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD
	BROUGHT FORWARD							
18	Loy Maria Louisa	Clerk	½ month	-	3365	1770	1682	88
19	Corridi Renata	Interp/typist	"	-	4290	1690	2145	84
20	Acevedo Alicia	" "	"	-	4290	1690	2145	84
21	Pignatelli Virginia	Clerk Nes	"	-	3365	1770	1682	88
22	Nobili Anna Maria	Clerk	"	-	3365	1770	1682	88
23	Di Girolemo Anna	"	"	-	3365	1770	1682	88
24	Mizza Arrigo Liliana	"	"	-	3365	1770	1682	88
25	Scarano Carolina	Interp/Gen	"	-	4290	1690	2145	84
26	Meli Lucia	Typist	"	-	3365	1770	1682	88
27	Crespi Clara	Clerk Nes	"	-	2055	1950	1027	97
28	Lauria Mary	Clerk G.S.	2 days	-	2055	1950	948	90
29								
30								
31								
32								
33								

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RECEIVED IN ADDITION TO AMOUNTS INDICATED IN PRECEDING COLUMNS
						46359	
3365	1770	1682	885	2567	26	2541	18
4290	1690	2145	845	2990	26	2964	19
4290	1690	2145	845	2990	26	2964	20
3365	1770	1682	885	2567	26	2541	21
3365	1770	1682	885	2567	26	2541	22
3365	1770	1682	885	2567	26	2541	23
3365	1770	1682	885	2567	26	2541	24
4290	1690	2145	845	2990	26	2964	25
3365	1770	1682	885	2567	26	2541	26
2055	1950	1027	975	2002	26	1976	27
2055	1950	948	900	1848	—	1848	28
							29
							30
							31
							32
							33
						74321	

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO.

DATE ..... 194....

.....
SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE

ALLIED MILITARY G

PAYROLL (Civilian Emplo

DISTRICT OF Rome SUB COMMISSION: [illegible] Mission Italie

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PA[illegible] Period
1	Calegari Alfredo	Hotel Manager	Month	-	6000	955	300
2	Callegari Anna	Housekeeper	"	-	3360	1325	153
3	Callegari Clotilde	Chambermaid	"	-	2700	1325	135
4							
5							
6	Employees of Messrs. Pillata Pensione Principe						
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F F 4
(1-45)

LITARY GOVERNMENT

PAYROLL (Civilian Employees)

MISSION: Mil Mission Italian Army PERIOD FROM 16th April 194 5 TO 30th April 194 5

ERED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUC-TIONS	NET AMT. DUE	RICEVUTO DA A.M.G. (la somma indicata nella colonna precedente)
h -	6000	955	3000	477	3477	450	3027	1
-	3060	1325	1530	662	2192	450	1742	2
-	2700	1325	1350	662	2012	450	1562	3
								4
								5
								6
								7
								8
								9
								10
								11
								12
								13
								14
								15
								16
								17
CARRIED FORWARD							6331	

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
		Normal	Overtime			
BROUGHT FORWARD						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32						
33						

PAYMENTS AUTHORIZED

SIGNATURE and RANK of AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

Worked Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	TOTAL AMT. DUE	DEDUCTIONS	NET AMT. DUE	RECEIVED THE AMOUNT set in this column opposite their names
D								
								18
								19
								20
								21
								22
								23
								24
								25
								26
								27
								28
								29
								30
								31
								32
								33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

FILED

DATE ..... 194....

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE № 1103

PURCHASES & CONTRACTS

HQ. ALLIED CONTROL COMMISSION

Major W. A. SEWELL

Received From PURCHASES & CONTRACTS *The sum*

of $ 2150 *Lire for the payroll of* MMA

(Section)

For period of 1 April *to* 15 April 1945

Date Date

7 $350
3795

RECIPIENT

Declassified E.O. 12065 Section 3-402/NNBG NO. 785020

23 Via Archimede

An Via Diplomatica

An Via Palazzo delle Belle Arti

Subject

Ohy message

Receipt of Epic Key

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE

ALLIED MILITARY GOV

PAYROLL (Civilian Employees)

DISTRICT OF Rome. SUB COMMISSION Mil Mission Italian Ar

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONU FOR P PERI
1	B o Lina	Interp/Typist	1month	-	4290	1690	2145	8
2	Ber Marta	" "	1days	-	4290	1690	1485	5
3	Boccacci Angela	" "	1month	-	4290	1690	2145	8
4	Fanone Margot	" "	"	-	4290	1690	2145	8
5	Guarnieri A dele	" "	"	-	4290	1690	2145	8
6	Senise Petenia	" "	"	-	4290	1690	2145	8
7	Appodio Rosanna	" "	"	-	4290	1690	2145	8
8	Theodoli Marian	" "	"	-	4290	1690	2145	8
9	Theodoli Vivina	" "	"	-	4290	1690	2145	8
10	Bartoli Sabina	Clerk	"	-	3365	1770	1682	8
11	Sigismondi Anna	"	"	-	3365	1770	1682	8
12	Cassuto Fernanda	Interp/Typist	"	-	4290	1690	2145	8
13	Volkoff Jeanne	Clerk	"	-	3365	1770	1682	8
14	Vernoni Laura	Interp/Typist	"	-	4290	1690	2145	8
15	Ghersdi Luisa	Interp/Gen	"	-	4290	1690	2145	8
16	Civa Carmen	Typist	"	-	3960	1690	1980	8
17	Crostarosa Giovanna	Interp/Gen	8 days	-	4290	1690	1320	5

750 Lire underpaid for period 16-31 March 1945
(Paid at rate of Lire 2200 per month plus C.L.B. Should have been 3960 L

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F/F 4
(1-46)

TARY GOVERNMENT

ROLL (Civilian Employees)

N: Mil division Italian Ar PERIOD FROM 1st April 194 5 TO 15th April 194 5

WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
4290	1690	2145	845	2990	–	2990	1
4290	1690	1485	585	2070	26	2044	2
4290	1690	2145	845	2990	26	2964	3
4290	1690	2145	845	2990	26	2964	4
4290	1690	2145	845	2990	26	2964	5
4290	1690	2145	845	2990	26	2964	6
4290	1690	2145	845	2990	26	2964	7
4290	1690	2145	845	2990	–	2990	8
4290	1690	2145	845	2990	–	2990	9
3365	1770	1682	885	2567	26	2541	10
3365	1770	1682	885	2567	26	2541	11
4290	1690	2145	845	2990	26	2964	12
3365	1770	1682	885	2567	26	2541	13
4290	1690	2145	845	2990	26	2964	14
4290	1690	2145	845	2990	–	2990	15
3960	1690	1980	845	2825 (750)	26	3549	16
4290	1690	1320	520	1840	16	1824	17
				CARRIED FORWARD			

. Should have been 3960 Lire per month plus C.L.B.)

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
			Normal	Overtime			
	BROUGHT FORWARD						
18	Giuffrida Evelina	Jun Admin Asst	month	-	5050	1620	2525
19	Montanari Adriana	Interp/Typist	"	-	4290	1690	2145
20	Serpieri Marcella	Clerk NES	"	-	3365	1770	1682
21	Loy Maria Luisa	Clerk	"	-	2710	1950	1355
22	Corridi Renata	Interp/Typist	"	-	3355	1770	1677
23	Acevedo Alicia	" "	"	-	3355	1770	1677
24	Pignatelli Virginia	Clerk NES	"	-	2710	1950	1355
25	Nobili Anna Maria	Clerk	"	-	2710	1950	1355
26	De Girolamo Anna	"	"	-	2710	1950	1355
27	Ritzu Arrigo Liliana	Clerk	18 days 11	7)	2935 / 2710	1950	553 / 1147
28	Scarano Carolina	Interp/Gen	11 days-		4290	1690	1815
29	Meli Lucia	Typist F.	10 days-		3365	1770	1294
30							
31	Includes 5 days of period 16-31 March not paid						
32							
33							

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
							47748	
	5050	1620	2525	810	3335	26	3309	18
	4290	1690	2145	845	2990	26	2964	19
	3365	1770	1682	885	2567	26	2541	20
	2710	1950	1355	975	2330	26	2304	21
	3355	1770	1677	885	2562	26	2536	22
	3355	1770	1677	885	2562	26	2536	23
	2710	1950	1355	975	2330	26	2304	24
	2710	1950	1355	975	2330	26	2304	25
	2710	1950	1355	975	2330	--	2330	26
	2955 / 2710	1950	1147 / 553	1350	3050	26	3024	27
	4290	1690	1815	715	2530	26	2504	28
	3365	1770	1294	680	1974	26	1948	29
								30
								31
								32
								33
							78352	

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194.....

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE

ALLIED MILITARY GO

PAYROLL (Civilian Employee

DISTRICT OF: Rome SUB COMMISSION: [illegible]

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
			Normal	Overtime			
1	Calleguri Alfredo	Hotel Manager	Days	-	6000	955	1300
2	Calleguri Anna	Housekeeper	Days	-	3060	1325	918
3	Calleguri Clotilde	Chambermaid	Days	-	2700	1325	810
4							
5							
6							
7	Employees of Civil Affairs Requisitioned Property						
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F/F 4
(1-45)

TARY GOVERNMENT

ROLL (Civilian Employees)

ON 337 Quartermaster Truck Regt PERIOD FROM 5th April 194 to 194

WAGE FOR MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
6000	955	1800	286	2086	270	1816	
3060	1325	918	397	1315	270	1045	
2700	1325	810	397	1207	270	937	
							4
							5
							6
							7
							8
							9
							10
							11
							12
							13
							14
							15
							16
							17
CARRIED FORWARD				3798			

3798

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
		Normal	Overtime			
BROUGHT FORWARD						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32						
33						

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
							18
							19
							20
							21
							22
							23
							24
							25
							26
							27
							28
							29
							30
							31
							32
							33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO.

DATE ..... 194....

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY G

PAYROLL (Civilian Emplo

DISTRICT OF: Rome SUB COMMISSION: [illegible]

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED: Normal	TIME WORKED: Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
					Lire	Lire	Lire
1	[illegible] Lina	Secy/Typist	½ month	-	4290	1600	2[illegible]
2	[illegible] Nerta	" "	"	"	4290	1600	2[illegible]
3	[illegible] Angela	" "	"	"	4290	1650	2[illegible]
4	[illegible] Adele	" "	"	"	4290	1600	2[illegible]
5	[illegible] Margot	" "	"	"	4290	1600	2[illegible]
6	[illegible] Estiven	" "	10 days	-	4290	1600	1[illegible]
7	[illegible] Rosaura	" "	½ month	-	4290	1650	2[illegible]
8	[illegible] Vivana	" "	"		4290	1600	2[illegible]
9	[illegible] Sabina	Clerk	"	-	3365	1770	1[illegible]
10	[illegible] Anna	" "	"	-	3365	1770	1[illegible]
11	[illegible] Giovanna	Interp/Clerk	"	-	4290	1600	2[illegible]
12	[illegible] Estrella	Interp/Typist	"	-	3365	1770	1[illegible]
13	[illegible] Jean	Clerk F	"	-	3710	1950	1[illegible]
14	[illegible] Lenna	Interp/Typist	"	-	3365	1770	1[illegible]
15	[illegible] Louisa	Interp/Gen	"	-	4290	1600	2[illegible]
16	[illegible] Gemma	Typist	"	-	3810	1950	1[illegible]
17	[illegible] Evelina	Jun. Admin. Asst.	"	-	5070	1650	2[illegible]

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F/F 4
(1-45)

LITARY GOVERNMENT

PAYROLL (Civilian Employees)

MISSION [illegible] PERIOD FROM 16 Dec. 44 194 TO 31/3/ 194 5

RED overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente	
	Lire	Lire	Lire	Lire	Lire	Lire	Lire		
-	4290	1690	2145	845	2990	26	2964	1	
-	4290	1690	2145	845	2990	-	2990	2	
-	4290	1690	2145	845	2990	26	2964	3	
-	4290	1690	2145	845	2990	26	2964	4	
-	4290	1690	2145	845	2990	26	2964	5	
-	4290	1690	1691	670	2360	80	2280	6	
-	4290	1690	2145	845	2990	26	2964	7	
	4290	1690	2145	845	2990	-	2990	8	
-	3365	1770	1682	885	2567	26	2541	9	
-	3365	1770	1682	885	2567	26	2541	10	
-	4290	1690	2145	845	2990	26	2964	11	
	3355	1770	1677	885	2562	26	2536	12	
	2710	1950	1355	975	2330	26	2304	13	
	3355	1770	1677	885	2562	26	2536	14	
	4290	1690	2145	845	2990	-	2990	15	
	2210	1990	1100	975	2075	-	2075	16	
	3250	1620	2525	810	3335	-	3335	17	
					CARRIED FORWARD		46802		

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
		Normal	Overtime			
	BROUGHT FORWARD					
18 [illegible] Adriana	Typist K.S.	½ month	-	4290	1690	2145
19 [illegible] Helen	Library/Typist	7 days	-	4290	1690	1155
20 [illegible] Pasquina	Clerk: [illegible]	10 days	-	2055	1950	790
21 [illegible] Maria Louisa	Clerk:	8 days	-	2055	1950	632
22 [illegible] Renata	Library/Typist	6 "	-	2430	1950	558
23 [illegible] Alberto	" "	6 "	-	2430	1950	558
24 [illegible] Pasquale	Clerk: [illegible]	6 "	-	2055	1950	474
25 [illegible] Anna Maria	Clerk:	6 "	-	2055	1950	474
26						
27						
28						
29						
30						
31						
32						
33						

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 795020

WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. (L'somma indicata nella colonna precedente)
4290	1690	2145	[illegible]	[illegible]	-	[illegible]	18
4290	1690	1955	[illegible]	[illegible]	-	[illegible]	19
2055	1950	700	750	[illegible]	-	[illegible]	20
2055	1950	632	000	[illegible]	-	[illegible]	21
2055	1950	558	450	[illegible]	-	[illegible]	22
2055	1950	582	450	[illegible]	-	[illegible]	23
2055	1950	47[illegible]	450	[illegible]	-	[illegible]	24
2055	1950	47[illegible]	450	[illegible]	-	[illegible]	25
							26
							27
							28
							29
							30
							31
							32
							33
				[illegible]		[illegible]	

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194...

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

№ 912

DUPLICATE

PURCHASES & CONTRACTS

HQ. ALLIED CONTROL COMMISSION

Received From Major W. A. SEWELL The sum
PURCHASES & CONTRACTS

of 39,106 *Lire for the payroll of* MMIA
(Section)

For period of 1 March *To* 11 March 1945
Date Date

RECIPIENT

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

MANTANARI
ADRIANA
VOLTERRA
NELLA

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY G

PAYROLL (Civilian Emplo

DISTRICT OF: Rome SUB COMMISSION: [illegible]

	NAME OF EMPLOYEE		FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PE PERIOD
				Normal	Overtime			
1	[illegible]	Lina	Interp/Typist	1 month	—	—	Lire 500	—
2	[illegible]	Maria	" "	"	—	—	390	—
3	BOSCACCI	Angela	" "	"	—	—	390	—
4	GIANSANTI	Adele	" "	"	—	—	390	—
5	PARISI	Margot	" "	"	—	—	390	—
6	SANINI	Tatiana	" "	"	—	—	390	—
7	AVTODIC	Romana	" "	"	—	—	390	—
8	TEMPERLI	Vivana	" "	"	—	—	390	—
9	BARTALI	Sabina	" Clerk	"	—	—	390	—
10	SCHIAVETTI	Anna	Clerk P.	"	—	—	390	—
11	GROSSINGER	Giovanna	Interp/Gen.	10 days	—	—	390	—
12	GARZON	Fernando	Interp/Driver	½ month	—	—	390	—
13	VOLPONI	Jean	Clerk P.	10 days	—	—	390	—
14	VANNINI	Laura	Interp/Typist	9 days	—	—	390	—
15	GERRAFFA	Loudina	Interp/Gen.	½ month	—	—	390	—
16								
17	Increased bonus due for period 1st to 15th March, 1945.							

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F F 4
(1-45)

MILITARY GOVERNMENT

PAYROLL (Civilian Employees)

COMMISSION Hq. Medical Det Mem Mrg PERIOD FROM 1 Mar. 45 194 TO 14 194 5

Worked: Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTION	NET AMT. DUE	RICEVUTO DA A.M.G. La somma indicata nella colonna precedente	
		Like		Like	Like		Like		
-	-	390	-	195	195	-	195		1
-	-	390	-	195	195	-	195		2
-	-	390	-	195	195	-	195		3
-	-	390	-	195	195	-	195		4
-	-	390	-	195	195	-	195		5
-	-	390	-	195	195	-	195		6
-	-	390	-	195	195	-	195		7
-	-	390	-	195	195	-	195		8
-	-	390	-	195	195	-	195		9
-	-	390	-	195	195	-	195		10
-	-	390	-	150	150	-	150		11
-	-	390	-	195	195	-	195		12
-	-	390	-	150	150	-	150		13
-	-	390	-	135	135	-	135		14
-	-	390	-	195	195	-	195		15
									16
									17
							2775		

CARRIED FORWARD

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
		Normal	Overtime			
BROUGHT FORWARD						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32						
33						

PAYMENTS AUTHORIZED

SIGNATURE and RANK or AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G.S. (L. somme indicate nella colonna precedente)
							18
							19
							20
							21
							22
							23
							24
							25
							26
							27
							28
							29
							30
							31
							32
							33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194...

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE

ALLIED MILITARY G

PAYROLL (Civilian Empl

DISTRICT OF: Rome SUB COMMISSION: Allied Mission Italia

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED: Normal	TIME WORKED: Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	W FOR PER
					Lire	Lire	L
1	TURCHI Merlen	Interp/Typist	½ month	=	4290	1690	2
2							
3							
4	Employee was away sick from 16th - Mst March and pay for above period was retu						
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							

Declassified E.O. 12065 Section 3-402/NNEC NO. 785020

Revised
F F 4
(1-45)

MILITARY GOVERNMENT

PAYROLL (Civilian Employees)

COMMISSION 151. Indian Italian Army PERIOD FROM 1st March 194 5 TO 15th March 194 5

WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A M G la somma indicata nella colonna precedente
	Overtime								
		Lire	Lire	Lire	Lire	Lire	Lire	Lire	
ch -		4290	1690	2145	845	2990	26	2964	1
									2
									3
pay for above period was returned to Paying Office									4
									5
									6
									7
									8
									9
									10
									11
									12
									13
									14
									15
									16
									17

CARRIED FORWARD

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	
		Normal	Overtime				
BROUGHT FORWARD							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNTC NO. 785020

[illegible]	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RECEIVED BY ABOVE NAMED the amounts indicated in the column preceding
								18 [illegible]
								19
								20
								21 [illegible]
								22
								23
								24
								25
								26
								27
								28
								29
								30
								31
								32
								33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194....

SIGNATURE AND BANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY GO

PAYROLL (Civilian Employee

DISTRICT OF: ROME. SUB COMMISSION: Mil Mise Italian Arm

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
1	BO LINA	INTERP/TYPIST	1Month	-	4290	1300	2145
2	BER MARTA	" "	"	-	4290	1300	2145
3	BOCCACCI ANGELA	" "	"	-	4290	1300	2145
4	GUARNERI ADELE	" "	"	-	4290	1300	2145
5	PANONE MARGOT	" "	"	-	4290	1300	2145
6	SANINE TATIANA	" "	"	-	4290	1300	2145
7	THEODOLI MARISA	" "	"	-	4290	1300	2145
8	APPODIO ROSANNA	" "	"	-	4290	1300	2145
9	THEODOLI VIVENA	" "	"	-	4290	1300	2145
10	B ARTALI SABINA	CLERK	"	-	2710	1560	1355
11	SIGISMONDI ANNA	CLERK F	"	-	3365	1380	1683
12	CROSTAROSA GIOVANNA	INTERP/GEN	10 days	-	4290	1300	1650
13	CASSUTO FERNANDA	INTERP/TYPIST	1Month	-	2420	1560	1210
14	VOLKOFF JEANNE	CLERK F	10 DAYS	-	2055	1560	790
15	VARNESI LAURA	INTERP/TYPIST	9 DAYS	-	2420	1560	840
16	GERHARDI LOUISA	INTERP/GEN	1Month	-	4290	1300	2145
17							

Declassified E.O. 12065 Section 3-402/NNDC NO. 795020

Revised
P F 4
(1-45)

ILITARY GOVERNMENT

PAYROLL (Civilian Employees)

OMMISSION Mil Miss Italian Army. PERIOD FROM March 1st 1945 TO March 15th. 1945

WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTION	NET AMT DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente	
-	4290	1300	2145	650	2795	26	2769		1
-	4290	1300	2145	650	2795	-	2795		2
-	4290	1300	2145	650	2795	26	2769		3
-	4290	1300	2145	650	2795	26	2769		4
-	4290	1300	2145	650	2795	26	2769		5
-	4290	1300	2145	650	2795	26	2769		6
-	4290	1300	2145	650	2795	26	2769		7
-	4290	1300	2145	650	2795	26	2769		8
-	4290	1300	2145	650	2795	-	2795		9
-	2710	1560	1355	780	2135	26	2109		10
-	3365	1380	1683	690	2373	26	2347		11
ys -	4290	1300	1650	500	2150	26	2124		12
-	2420	1560	1210	780	1990	-	1990		13
s -	2055	1560	790	600	1390	-	1390		14
-	2420	1560	840	540	1380	-	1380		15
-	4290	1300	2145	650	2795	-	2795		16
									17
						CARRIED FORWARD	39108		

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BO... FO... PE...
		Normal	Overtime				
BROUGHT FORWARD							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							

PAYMENTS AUTHORIZED

SIGNATURE AND BANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

RATE PER HR OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
							18
							19
							20
							21
							22
							23
							24
							25
							26
							27
							28
							29
							30
							31
							32
							33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194....

.....
SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNRG NO. 735020

№ 888

DUPLICATE

PURCHASES & CONTRACTS

HQ. ALLIED CONTROL COMMISSION

Received From Major W. A. SEWELL, PURCHASES & CONTRACTS *The sum*

of 31,064 *Lire for the payroll of* [illegible] (Section)

For period of 16 Feb (Date) *To* 28 Feb 1945 (Date)

[signature]
RECIPIENT

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

F/F 1

ALLIED MILITARY GOVERNMENT OF OCCUPIED TERRITORY

GOVERNO MILITARE ALLEATO DEL TERRITORIO OCCUPATO

RECEIPT VOUCHER

Quietanza

A N. 141083

Date 6 March 19 45

RECEIVED FROM: MMIA
Ricevuto da

THE SUM OF (IN WORDS): Two thousand seven hundred Eighty nine Lire
La somma di (scritto in lettere)

IN PAYMENT OF: Refund payroll No 101 Pkg 5
In pagamento di

AMOUNT (IN FIGURES): 2789 Lire
La somma di (in cifre)

DISTRICT: Rome

Receiving officer's signature & rank

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY GO

PAYROLL (Civilian Employ

DISTRICT OF Rome. SUB COMMISSION [illegible]

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED Normal	TIME WORKED Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
1	BO LIRA	INTURP/TYPIST	month	–	4290	1300	2145
2	BER MARIA	" "	"	–	4290	1300	2145
3	COPPINI NICOLETTA	" "	9days	–	4290	1300	1435
4	RARALLO LAURA	" "	month	–	4290	1300	2145
5	BOCCAGOI ARGELIA	" "	"	–	4290	1300	2145
6	GUARNER EDELIE	" "	"	–	4290	1300	2145
7	FANGER MARGOT	" "	"	–	4290	1300	2145
8	BAVIN SABINA	" "	"	–	4290	1300	2145
9	BRIGNOLI MARISA	" "	"	–	4290	1300	2145
10	ARRODIO RUSANNA	" "	"	–	4290	1300	2145
11	ARDOCLE VIVIANA	" "	"	–	4290	1300	2145
12	BTOGNIA MARIA PIA	CLERK	6days	–	2055	1500	474
13	BARTALI SABINA	CLERK	10days	–	2055	1560	790
14	GIORDANI ANNA MARIA	CLERK G.C.	6days	–	2055	1560	474
15	GRAZIOSSI ANNA	CLERK R.	7 days	–	2365	1330	1294
16	GROSSROSA GIOVANNA	INTERP/TYP	7days	–	4290	1300	1155
17							

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
P/F 4
(1-45)

ARY GOVERNMENT

L (Civilian Employees)

1 Area Italian Army. PERIOD FROM Feb 16th 1945 TO Feb 28th 1945

PE. OF DAYS	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTION	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
0	1300	2145	650	2795	26	2769	1
0	1300	2145	650	2795	--	2795	2
0	1170	1495	450	1935	--	1935	3
0	1300	2145	650	2795	26	2769	4
0	1300	2145	650	2795	26	2769	5
0	1300	2145	650	2795	26	2769	6
0	1300	2145	650	2795	26	2769	7
0	1300	2145	650	2795	26	2769	8
0	1300	2145	650	2795	26	2769	9
0	1300	2145	650	2795	26	2769	10
0	1300	2145	650	2795	--	2795	11
5	1560	474	360	834	--	834	12
5	1560	790	600	1390	--	1390	13
5	1560	474	360	834	--	834	14
5	1330	1294	530	1824	--	1824	15
0	1300	1155	350	1505	--	1505	16
							17
				CARRIED FORWARD		36064	

Declassified E.O. 12065 Section 3-402/NNTDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	
		Normal	Overtime				
BROUGHT FORWARD							
18							
19							
20							
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26							
27							
28							
29							
30							
31							
32							
33							

PAYMENTS AUTHORIZED

27 Jul 45

CAPT
CAMP COMMANDANT M.D.L.A.

SIGNATURE AND RANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

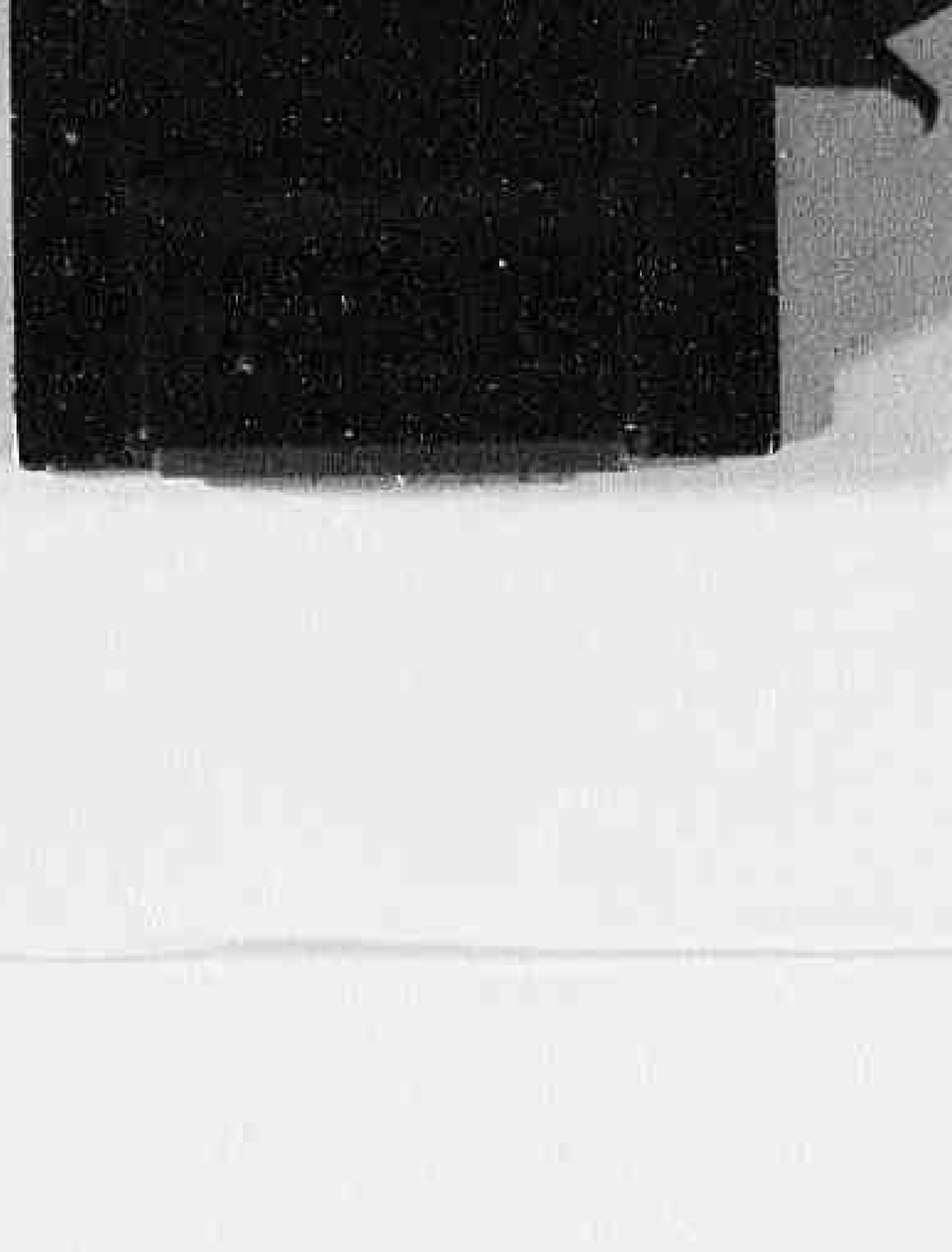
WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	WOSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. (La somma indicata nella colonna precedente)
							18
							19
							20
							21
							22
							23
							24
							25
							26
							27
							28
							29
							30
							31
							32
							33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO.

CAPT
CAMP COMMANDANT M.G.S.A.

DATE ..... 194...

SIGNATURE AND RANK OF PAYING OFFICER



Declassified E.O. 12065 Section 3-402/NNNC NO. 785020

BEST COPY POSSIBLE

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAL

ALLIED MILITARY GO

PAYROLL (Civilian Employees

DISTRICT OF Rome Province — SUB COMMISSION: Military Division Italian

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	
			Normal	Overtime				
1	Bo Lino	Interp/Typist	Ten	--	4290	1300	2145	6
2	Ber arte	" "	"	--	4290	1300	2145	6
3	Coppini Nicoletta	" "	"	--	4290	1300	2145	6
4	Agnelli Laura	" "	"	--	4290	1300	2145	6
5	Buccucci Angelo	" "	"	--	4290	1300	2145	6
6	Cucineri Adele	" "	"	--	4290	1300	2145	6
7	Fenune Virgol	" "	"	--	4290	1300	2145	6
8	Genina Catiana	" "	"	--	4290	1300	2145	6
9	Theonoli Miriam	" "	"	--	4290	1300	2145	6
10	Apodio Rosanna	Clerk-Gen.	"	--	3718	1300	1859	7
11	Theonoli Vivena	Interp/Gen.	"	--	4290	1300	1078	6
12								
13								
14								
15								
16								
17								

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
W.F.F. 4
(1-45)

TARY GOVERNMENT

YROLL (Civilian Employees)

...ilitary Mission Italian Army

...ON ..... PERIOD FROM ...February 45 194.. TO ...Shebruary 194..

WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
4230	1300	2145	650	2795	25	2770	1
4230	1300	2145	650	2795	26	2769	2
4230	1300	2145	650	2795	26	2769	3
4230	1300	2145	650	2795	26	2769	4
4230	1300	2145	650	2795	26	2769	5
4230	1300	2145	650	2795	26	2769	6
4230	1300	2145	650	2795	26	2769	7
4230	1300	2145	650	2795	26	2769	8
4230	1300	2145	650	2795	26	2769	9
2730	1560	1456	780	2236	26	2210	10
2223	1300	1170	650	1820	26	1794	11
							12
							13
							14
							15
							16
							17
					CARRIED FORWARD	31473	

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED: Normal	TIME WORKED: Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD
BROUGHT FORWARD							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
Normal	Overtime								
FORWARD									
									18
									19
									20
									21
									22
									23
									24
									25
									26
									27
									28
									29
									30
									31
									32
									33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194....

.....
SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE

Copy.

ALLIED MILITARY GO

PAYROLL (Civilian Employe

DISTRICT OF: Zone Province SUB-COMMISSION: M.M.I.A.

	NAME OF EMPLOYEE		FUNCTION	TIME WORKED		RATE PER MONTH DAY OR HOUR	GR SAL
				Normal	Over time		
1	Bo	Lina	Ind. Typist	Yes	–	5'5'90	279
2	Bea	Maria	" "	"	–	5'5'90	279
3	Bodrini	Nicoletta	" "	–	–	5'5'90	279
4	Rapallo	Laura	" "	–	–	5'5'90	27
5	Boccaccci	Angela	" "	–	–	5'5'90	27
6	Guarnieri	Adele	" "	–	–	5'5'90	27
7	Panoni	Margot	" "	–	–	5'5'90	27
8	Panini	Liliana	" "	–	–	5'5'90	27
9	Theodoli	Marion	" "	–	–	5'5'90	27
10	*Agnodeo	Rosaura	Asst-Typ	–	–	3980	10
11	*Theodoli	Vivina	Asst-Typ	–	–	3980	10
12							
13							
14	* Ent 23 Jan. Left 31 Jan only.						
15							
16							
17							

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

F/F 4
(8-44)

TARY GOVERNMENT

ROLL (Civilian Employees)

M.M.I.A. PERIOD FROM 16 Jan. 1945 TO 31 Jan 1945

WORKED Over time	RATE PER MONTH DAY OR HOUR	GROSS SALARY	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A M G la somma indicata nella colonna precedente	
–	55 90	27 95	26	27 69	1	
–	55 90	27 95	26	27 69	2	
–	55 90	27 95	–	27 95	3	
–	55 90	27 95	–	27 95	4	
–	55 90	27 95	–	27 95	5	
–	55 90	27 95	26	27 69	6	
–	55 90	27 95	26	27 69	7	
–	55 90	27 95	26	27 69	18	
–	55 90	27 95	26	27 69	9	
–	39 80	10 61	16	10 45	10	
–	39 80	10 61	16	10 45	11	
					12	
					13	
					14	
					15	
					16	
					17	

CARRIED FORWARD

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

DUPLICATE

ALLIED MILITARY GO

PAYROLL (Civilian Employee

DISTRICT OF: ROME PROVINCE SUB-COMMISSION: MIL. MISSION ITALIAN ARMY

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED		RATE PER MONTH DAY OR HOUR	GRO SALA
			Normal	Over time		
1	BO Lina	Inter/Typist	Yes	-	5590 Lire	279
2	BER Marta	" "	"	-	5590 "	279
3	COFFINI Nicoletta	" "	"	-	5590 "	279
4	RAFAELLO Laura	" "	"	-	5590 "	279
5	BOCCACCI Angela	" "	"	-	5590 "	279
6	Casavari Adele	" "	"	-	5590 "	279
7	PANCRE Margot	" "	"		5590 "	279
8	SANIEL Tatiana	" "	"	-	5590 "	279
9	THEODELI Marian	" "	"	-	5590 "	279
10						
11						
12						
13						
14						
15						
16						
17						

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

F/F 4
(8-44)

LITARY GOVERNMENT

PAYROLL (Civilian Employees)

ON: MIL.MISSION ITALIAN ARMY PERIOD FROM 1ST JAN 194 5 TO 15th Jan. 194 5.

TIME WORKED		RATE PER MONTH DAY OR HOUR	GROSS SALARY	DEDUCTIONS	NET AMT DUE	RICEVUTO DA AMG la somma indicata nella colonna precedente
rmal	Over time					
-	-	5590 Lire	2795 Lire	26	2769 Lire	1
-	-	5590 "	2795 "	26	2769 "	2
-	-	5590 "	2795 "	-	2795 "	3
-	-	5590 "	2795 "	-	2795 "	4
-	-	5590 "	2795 "	-	2795 "	5
-	-	5590 "	2795 "	- 26	2769 "	6
		5590 "	2795 "	26	2769 "	7
-	-	5590 "	2795 "	26	2769 "	8
-	-	5590 "	2795 "	26	2769 "	9
						10
						11
						12
						13
						14
						15
						16
						17
		CARRIED FORWARD			24,999 Lire	

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		RATE PER MONTH DAY OR HOUR	GROSS SALARY
		Normal	Over time		
BROUGHT FORWARD					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

TIME WORKED		RATE PER MONTH DAY OR HOUR	GROSS SALARY	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
rmal	Over time					
						18
						19
						20
						21
						22
						23
						24
						25
						26
						27
						28
						29
						30
						31
						32
						33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO.

DATE 194

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY GO

PAYROLL (Civilian Employee

DISTRICT OF: Rome, SUB COMMISSION: Military Liaison Italy

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED: Normal	TIME WORKED: Overtime	WAGE PER DAY OR HOUR	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
1	Ber Bertha	Interp/Cypist	1/2 Month		4290	340	2145
2	Bessuel Angela	Interp/Tech	"		4580	340	2290
3	Benone Margot	Interp/Cypist	"		4290	340	2145
4	Cannori Adele	Interp/Tech	"		4580	340	2290
5	Appolio Rosanna	Interp/Cypist	"		4290	340	2145
6	Bertoli Selina	Clerk	"		3365	2420	1682
7	Siffanendi Anna	Interp/Cypist	"		4290	340	145
8	Theodoli Marisa	" "	21 days		4290	340	1815
9	Volkoff Jeanne	" "	1/2 Month		4290	340	2145
10	Vermeil Laura	" "	"		4290	340	2145
11	Crosterosa Giovanna	Interp/Tech	"		4580	340	2290
12	Di Frida Evelina	Asst Adm Asst	"		5050	370	2525
13	Serpieri Marcella	Interp/Cypist	"		4290	340	2145
14	Loy Maxine	" "	7 Days		4290	340	1500
15	Accardo Alida	" "	1/2 Month		4290	340	2145
16	Piccinelli Virginia	" "	7 Days		4290	2340	1500
17	Ballil Anne	" "	1/2 Month		4290	2340	145

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

Revised
F/F 4
(1-45)

ITARY GOVERNMENT

YROLL (Civilian Employees)

army.

ION: 11th Army Mission to Italian Army PERIOD FROM 1st July 1945 TO 15th July 1945

	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
	4290	340	2145	1170	3315	65	3250	1
	4580	340	2290	1170	3460	-	3460	2
	4290	340	2145	1170	3315	65	3250	3
	4580	340	2290	1170	3460	65	3395	4
	4290	340	2145	1170	3315	65	3250	5
	3965	2340	1682	1210	2892	65	2827	6
	4290	340	2145	1170	3315	65	3250	7
	4290	340	1315	990	2305	65	2240	8
	4290	2340	2145	1170	3315	-	3315	9
	4290	2340	2145	1170	3315	65	3250	10
	4580	340	2290	1170	3460	65	3395	11
	5050	270	2525	1215	3740	65	3675	12
	4290	340	2145	1170	3315	65	3250	13
	4290	340	1980	1050	3030	65	2965	14
	4290	340	2145	1170	3315	65	3250	15
	4290	2340	2289	1230	3519	65	3454	16
	4290	2340	2145	1170	3315	65	3250	17
CARRIED FORWARD							94737	

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED: Normal	TIME WORKED: Overtime	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD
BROUGHT FORWARD						
18 Di'Girolamo Anna	Interp/Typist	1/2 Month		4290	2340	2145
19 Ritzu Arrigo	Clerk	"		3365	2420	1682
20 Scarano Caroline	Jun Adm Asst	"		3090	2270	2525
21 Zell Lucie	Interp/Typist	"		4290	2340	2145
22 Crean Clara	" "	15 Days		4290	2340	2475
23 Laura Mary	" "	1/2 Month		4290	2340	145
24 Vitiello Marie	" "	10 Days		4290	2340	1690
25 Campanari Jolanda	Interp/Tech	1/2 Month		4560	2340	290
26 Zei Delia	Clerk	"		3365	2420	1682
27 Sparenga Arsenia	Interp/Typist	11 Days		4290	340	1819
28						
29						
30						
31						
32						
33						

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

CAPT
CAMP COMANDANT M.A.M.I.A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.S.C.O. la somma indicata nella colonna precedente
							54717	
	4290	2340	2145	1170	3315	65	3250	18
	3365	2420	1682	1210	2892	65	2827	19
	5070	2270	2535	1135	3670	65	3605	20
	4290	2340	2145	1170	3315	65	3250	21
	4290	2340	2475	1350	3825	=	3825	22
	4290	2340	2145	1170	3315	65	3250	23
	4290	2340	1650	900	2550	=	2550	24
	4580	2340	290	1170	3460	=	3460	25
	3365	2420	1502	1210	2892	65	2827	26
	4290	2340	1815	990	3805	65	3740	27
								28
								29
								30
								31
								32
								33
					86251			

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO.

DATE ..... 194 .....

SIGNATURE AND RANK OF PAYING OFFICER

ICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ORIGINAL

ALLIED MILITARY G

PAYROLL (Civilian Empl

DISTRICT OF: Rome

SUB COMMISSION: AMG Mission Itali

	NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WA... MONTH OR DAY	BONUS PER MONTH OR DAY	-WA... FOR ... PERI...
			Normal	Overtime			
1	Collegevi Alfredo	Hotel Manager	1/2 Month		6000	2430	300
2	Collegari Anna	Housekeeper	"		3060	2610	153
3	Collegari Clotilde	Chambermaid	"		2700	2810	135
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Revised
F/F 4
(1-45)

TARY GOVERNMENT

ROLL (Civilian Employees)

ON 441 Mission Italian Army PERIOD FROM 1st July 194 5 TO 15th July 194

WAGE FOR MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
6000	2430	3000	1240	4240	450	3790	1
3060	2010	1540	1405	2933	450	2435	2
2700	2010	1350	1405	2755	450	2305	3
							4
							5
							6
							7
							8
							9
							10
							11
							12
							13
							14
							15
							16
							17
CARRIED FORWARD						8580	

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NAME OF EMPLOYEE	FUNCTION	TIME WORKED		WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BO... FO... PE...
		Normal	Overtime				
BROUGHT FORWARD							
18							
19							
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26							
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28							
29							
30							
31							
32							
33							

PAYMENTS AUTHORIZED

SIGNATURE AND RANK OF AUTHORIZING OFFICER

CAPT

CAMP COMMANDANT M.M.L.A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

	WAGE PER MONTH OR DAY	BONUS PER MONTH OR DAY	WAGE FOR PAY PERIOD	BONUS FOR PAY PERIOD	GROSS AMT. DUE	DEDUCTIONS	NET AMT. DUE	RICEVUTO DA A.M.G. la somma indicata nella colonna precedente
								18
								19
								20
								21
								22
								23
								24
								25
								26
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								28
								29
								30
								31
								32
								33

I CERTIFY THAT THE ABOVE SALARIES HAVE BEEN PAID BY ME TO THE EMPLOYEES ENTITLED THERETO

DATE ..... 194 .....

SIGNATURE AND RANK OF PAYING OFFICER

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

INTER OFFICE MEMO

To: Q.1

Subject: Dismissal - SUSANA BETANZA

Please ensure that the U.C. Pass belonging to the above-named employee, is collected from her before dismissal on 11 Aug 45, and handed into "Q" Office.

P.P. Pardell

P.P.PARDELL J/Comd.

31 Jul 45.

To: Jr Comdr. Pardell 31/7

Employee has been notified.

5970

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Personnel.

Land Forces Sub Comm.A.C.
(M.M.I.A.) ROME.
Q/96/2

11 July 45

To: Camp Commandant (Br)

1. Attached is Civilian Personnel Form No.4 approving of the employment of D'ONOFRIO Lidia as Interp/Typist .

2. She commenced work in the Q.1 Office on 30 Jul 45.
Will you please include her name on the payroll.

P. P. Pardell

P.P.PARDELL J/Comd.
for Col. D.Q.M.G.
M.M.I.A.

PPP/hh

10/20 of 2120 + ch B.
Increase from 1st = 15 Sept

5171

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

30 July 45 *1944*

SUBJECT : *Employment of Civilians.*

TO : Land Forces MMIA
Col. Rose

1. Ref. your Request dated 24 July 45

2. Approval is given to the employment of D'ONOFRIO Lidia

as a Interp/Typist at a rate

not exceeding 4290 Lire per ~~xxx~~month. Plus living bonus

3. The minimum rate which is 2420 Lire per ~~xxx~~/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

Effective 30 July 45

5270

for N. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A).

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Personnel.

Land Forces Sub Comm.A.C.
(M.M.I.A.) 2 0 M E
Q/96/2

31 July 45

To: Camp Commandant(Br).

1. SUSANA SPERANZA will cease to be employed by this H.Q. w.e.f. 11 August 45 at 1800 hrs.

2. Please delete her name from the payroll.

P. P. E.

P.P.FARDELL J/Comd.
for Col. D.Q.M.G.
M.M.I.A.

hh.

5268

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

MEAL TICKETS REQUIRED FOR A.C. PERSONNEL

FOR PERIOD Ist = 16th August 1945

LAURIA Mary	17	Lire 225
SERPIERI Marcella		" 225
DONOFRIO Lidia	2	" 225
FROSI Giuseppina		" 225
BER Marta		" 225
SUZAN Speranze		" 225
MEI Delia		" 225
ACEVEDO Alicia		" 225
SIGISMONDI Anna		" 225
GIUFRIDA M.		" 225
BARTOLI S.		" 225
CROSTAROSA G.		" 225
GUARNERI M.		" 225
RITZU M.		" 225
SCARANO C.	13	" 225
		Total 5375

Sgt SE Parkinson 21 st/s sec.

The above mentioned personnel are employed :-

MILITARY MISSION ITALIAN ARMY

Field. 30/7/45.
GD.

Read 3375 A.A.G.

For:
Capt. Camp Commandant:
Mil., Mission Italian Army.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Employees.

Land Forces Sub Comm.A.C.
(M.M.I.A.) R O M E.
Q/96/2

30 July 45

To: Camp Commandant(Br)

1. Attached is Civilian Personnel Form No.4 approving of the employment of FROSI Giuseppina as a Clerk General Office.

2. She commenced work in the Q.1 office wef 27 July 45. Will you please include her name on the payroll.

P.P. Fardell

P.P.FARDELL J/Comd.
for Col. D.Q.M.G.
M.M.I.A.

PTF/hh

To be issued 1/2 month + 4 days
total of 2 D.

Declassified E.O. 12065 Section 3-402/NNMC NO. 785020

Thos. Darling

For your notation, pass on to Lt. Carvalho / Lt. Odell

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

26 July 45 1944

SUBJECT : *Employment of Civilians.*

TO : Land Forces MMIA
Lt.Col. Rose

24 July 45

1. Ref your Request dated 21 July 45

2. Approval is given to the employment of ROSI, Giuseppina

as a Clerk General office at a rate

not exceeding 3365 Lire per day/month. Plus living bonus

3. The minimum rate which is Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

5. Minimum salary is not required.

Effective 27 July 45

N. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A)

Civ. Pers. Form 4
Aug. 44

Copy to:
Atten: Jr. Conde Fardell

HEADQUARTERS

ALLIED COMMISSION

LAND FORCES SUB COMMISSION AO (MMIA)
RATIONS AND ACCOUNTS SECTION
(SECTION)
APO 334

No. 3 — 30 July 1945

Reference ..... Date .....

SUBJECT: *Dismissal of Civilian Employees.*

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect from **11 August 1945 @ 1800 hours.**

Name of Employee: **Susana Speranza**

Classification : **Interpreter - Typist**

Wage Rate : **(to be filled in by AC)**

2. Employee is being dismissed for the following reasons:

( ) Ceased operation.
(X) Inefficiency.
( ) Insubordination.
( ) Dishonesty.
( ) Security.
( ) Reduction in staff.
(X) Remarks. **This employee does not come up to the standards of efficiency as required by MMIA**

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

1. The following named employee of this Division will be dismissed with effect from 11 August 1945 @ 1800 hours.

Name of Employee: Susana Speranza

Classification : Interpreter - Typist

Wage Rate : (to be filled in by AC)

2. Employee is being dismissed for the following reasons:

( ) Ceased operation.
(X) Inefficiency.
( ) Insubordination.
( ) Dishonesty.
( ) Security.
( ) Reduction in staff.
(X) Remarks. This employee does not come up to the standards of efficiency as required by MMIA

3. Employee has been instructed to report to Civilian Personnel Section for the purpose of obtaining required clearance.

11 August 1945
(date)

Name: Tommy Y. Rose
TOMMY T. ROSE
Rank: LT. COL.

Title: Chief of Section
Asst. G-4 MMIA

Civ. Pers. Form 8
Feb. 45

EPZ/nl

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Personnel.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
Q/96/2

25 July 1945

To: Camp Commandant (Br)

Reference my Q/96 dated 11 Jul 45.

LYDIA CUTELLI was only employed in the Q.1 Office for one day on 18 Jul 45. Will you please arrange for her name to be deleted from the payroll.

PPF/lo

P. P. FARRELL, J/Comd.
for Colonel, DQMG
M. M. I. A.

Deleted 3 days pay from pay roll.
[illegible]

5264

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Personnal.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
C/96/2

25 July 1945

To: HQ A.C. for G-1 Civilian Personnel Section.

Reference Civilian Personnel Form 8 in respect of the discharge of LYDIA CUTELLI. No A.C. Pass was enclosed as she stated that she had never been issued with one. She has been instructed to report to your office to obtain clearance.

P.P. F.

FFF/le

P. P. FARDELL, J/Cond.
for Major General,
M. M. I. A.

5163

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

From: Q-1

25 July 1945

To: Jr. Comdr. Fardell

1. Attached are copies of required forms regarding the employment of civilian personnel.

2. Originals have been sent to G-1, Civilian Personnel, A.C.

3. For your records and file.

E. P. Zayaz
E. P. Zayaz
Capt. Inf.
M.M.I.A.

HEADQUARTERS

ALLIED COMMISSION

LAND FORCES SUB COMMISSION A.C. (MMIA)

Rations & Accounts

(SECTION)

APO 334

Date 25 July 1945

Reference .....

SUBJECT: *Dismissal of Civilian Employees.*

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect from 18 July @ 1800 hours

Name of Employee: Lydia Cattelli

Classification : Interpreter Typist

Wage Rate :

2. Employee is being dismissed for the following reasons:

(X) Ceased operation.
( ) Inefficiency.
( ) Insubordination.
( ) Dishonesty.
( ) Security.
( ) Reduction in staff.
(X) Remarks. This employee worked one day, 18 July.

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

1. The following named employee of this Division will be dismissed with effect from 18 July @ 1800 hours

Name of Employee: Lydia Cattelli

Classification : Interpreter Typist

Wage Rate :

2. Employee is being dismissed for the following reasons:

(X) Ceased operation.
( ) Inefficiency.
( ) Insubordination.
( ) Dishonesty.
( ) Security.
( ) Reduction in staff.
(X) Remarks. This employee worked one day, 18 July.

3. Employee has been instructed to report to Civilian Personnel Section ..... (date) for the purpose of obtaining required clearance.

Tommy T. Rose

Name: TOMMY T. ROSE

Rank: Lt. Col.

Title: Chief of Section
Asst. G-4

Civ. Pers. Form 8
Feb. 45

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS

ALLIED COMMISSION

LAND FORCES SUB COMMISSION A.C. (AMIA)
Rations & Accounts
(SECTION)

APO 334

Reference ..... Date 25 July 1945

SUBJECT: *Dismissal of Civilian Employees.*

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect from 15 July @ 1800 hours

Name of Employee: Maria Louise Loy

Classification : Interpreter Typist

Wage Rate :

2. Employee is being dismissed for the following reasons:

(x) Ceased operation.
( ) Inefficiency.
( ) Insubordination.
( ) Dishonesty.
( ) Security.
( ) Reduction in staff.
(x) Remarks. Ceased work because of medical reasons.

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

1. The following named employee of this Division will be dismissed with effect from 15 July @ 1800 hours

Name of Employee: Maria Louisa Loy

Classification : Interpreter Typist

Wage Rate :

2. Employee is being dismissed for the following reasons:

(x) Ceased operation.
( ) Inefficiency.
( ) Insubordination.
( ) Dishonesty.
( ) Security.
( ) Reduction in staff.
(x) Remarks. Ceased work because of medical reasons.

3. Employee has been instructed to report to Civilian Personnel Section
..... (date) for the purpose of obtaining required clearance.

Tommy T. Rose

Name: TOMMY T. ROSE

Rank: Lt. Col.

Title: Chief of Section
Asst. G-4

Civ. Pers. Form 8
Feb. 45

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Personnel - Leave.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
Q/96/1

23 July 1945

To: Camp Commandant (Br).

1. The following civilian personnel have been granted 20 days leave without pay.

(a) JOLANDE CAMPAVARI from 16 Jul/4 Aug 45.

(b) JEANNE VOLKOFF from 6 Aug/25 Aug 45.

2. Will you please adjust your payroll accordingly.

P. P. C.

PFF/lo

P. F. FARNELL, J/Comd.
for Colonel, DQMG
M. M. I. A.

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

J/Comd. Fordell

For retention by you.

I regret that I failed to let you have these earlier.

Davies.

G 1A CIV PERS. SECT
DATE 12-7-45
HQ 2689 AC.

(Incl. 1, Ltr Civ Pers/864 dtd 3 July 1945.

CIVILIAN EMPLOYEE'S LEAVE - APPLICATION FORM.

NAME VOLKOFF JEANNE IDENT NO. 11726

EMPLOYED BY LAND FORCES SUB COM, AC (MMLA)

DATE EMPLOYMENT BEGAN MARCH 1945

Leaves taken, granted or requested (Show inclusive Date) From	To	Total Days	[ ]	[ ]	[X] Requesting authority & Reason With Pay (W/P) or Without Pay (W-O/P)
From: 6 AUGUST+					Without pay.
To : 25 August -		20			Wishes to travel to see her parents.

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

parents.

(See Reverse Side)

(1)

1st IND.

SUBJECT. Leave of Absence for Jeanne VOLKOFF

To . LAND FORCES SUB COM(MMIA) ~~Sub Commission on 5215.7~~

1. Leave without pay for 20 days commencing 6 AUGUST

hereby authorized.

N. P. Theodore
N. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A)

Date 13 July 1945

(To be submitted in duplicate)

CIV PERS FORM 17
July 45

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

1. The below Certification to be signed by employee.

TO WHOM IT MAY CONCERN.

This is to certify that I have not received any leave with pay, either in this Headquarters, or any other Allied unit, other than those days which were authorized.

(Signed)

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

A CIV PERS. SECT
DATE 12-7-45
HQ 1690 AC

(Incl. 1. Ltr Civ Pers/864 dtd 3 July 1945.

CIVILIAN EMPLOYEE'S LEAVE - APPLICATION FORM

NAME CAMPANARI JOLANDA IDENT NO.

EMPLOYED BY ~~LAND FORCES SUB-COM AC (MAIA)~~

DATE EMPLOYMENT BEGAN May 45

Leaves taken, granted or requested (Show inclusive Date) From	To	Total Days	Requesting authority & Reason With Pay ~~(W/P)~~ or Without Pay (W-O/P)
From: 16 July			Without pay.
To : 4 Aug.		20	Wishes to travel to see parents.

Ltr memo civ/64 dtd 12 July 45 refers

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

To : 5 Aug. 20

Wishes to travel to see parents.

(See Reverse Side)

(1)

1st IND.

SUBJECT. Leave of Absence for CAMPANARI JOLANDA

To . LAND FORCES SUB COM. MANILA ~~Sub-Commission of Deeds~~

1. Leave ~~without~~ pay for 20 days commencing 16 ~~20~~ JULY

hereby authorized.

N. P. Theodore
N. P. THEODORE
1st Lt. ACD.
Ass't G-1 (A)

Date 13 July 1945

(To be submitted in duplicate)

CIV PERS FORM 17
July 45

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

1. The below Certification to be signed by employee.

TO WHOM IT MAY CONCERN.

This is to certify that I have not received any leave with pay either in this Headquarters, or any other Allied unit, other than those days which were authorized.

(Signed)

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Employees - Leave.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
Q/95/1

24 July 1945

To: Camp Commandant (Br).

EVELINA GUIFFRIDA employed in R. Sigs Office has been granted leave from 23/28 Jul 45. This has been confirmed by A.C. Civilian Personnel Section who state that she is entitled to 4½ days leave with pay, the remaining 1½ days will therefore be without pay. Will you please adjust your payroll accordingly.

P. P. F.

P. P. FARDELL, J/Comdt.
for Colonel, DQMG,
M. M. I. A.

FPF/le

G.I.A. CIV PERS. SECT
DATE 21.7.45
HQ 2828 AG

(Incl. 1, Ltr Civ Pers/864 dtd 1 July 1945.

CIVILIAN EMPLOYEE'S LEAVE - APPLICATION FORM

NAME EVELINA GUIFFRIDA IDENT NO. A.C. Pass No. 1716

EMPLOYED BY Land Forces Sub Comm (MMLA) (Formerly by Agriculture Sub Comm)

DATE EMPLOYMENT BEGAN October 9, 1944

Leaves taken, granted or requested (Show inclusive Date.)			Requesting authority & Reason With Pay or Without Pay	
From	To	Total Days	(W/P)	(W-O/P)
25 July	28 July 1945	6	5	1

Reason: Authorised Leave.

Major R Secy

M.M.L.A.
Date 21 JUL 45

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

Reason: Authorised Leave.

Chas Lesser Major AGD

M.M.I.A.
Date 21 JUL 45

(See Reverse Side)
(1)

1st IND.

SUBJECT. Leave of Absence for Evelina Giuffrida

To . Land Forces M.M.I.A Sub-Commission xxxxxx.

1. Leave ~~xxxxxx~~ without pay for 1½ days commencing 28 July 45
with 4½ 23 July 45

hereby authorized.

N. P. Theodore
N. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A)

Date 21 July 1945

(To be submitted in duplicate)

CIV PERS FORM 17
July 45

Note ; Employee commenced work with this HQ 12 Oct. 44. Entitled to 4½ days leave with pay as of 12 July 45.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

1. The below Certification to be signed by employee.

TO WHOM IT MAY CONCERN.

This is to certify that I have not received any leave with pay either in this Headquarters, or any other Allied unit, other than those days which were authorized.

Evelina Griffiths
(Signed)

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

List of Employed personnel requireing Meal tickets

GIUFRIDA E	225	LIRE
BARTOLI S	225	"
CROSTAROSA G	225	"
GUARNERI A	225	"
RITZU A	225	"
SCARANO C	225	"
Total	1,350	"

Signed _____ Cpl

M.M.I.A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

L a u r i a	Mary	Lire	225.-
S e r p i e r i	Marcella	"	225.--
D ,n o f r i o	Lidia	"	225.--
F r o s i	Giuseppina	"	225.--
B e r	Marta	"	225.--
Suzan S p e r a n z a		"	225.--
M e i	Delia	"	225.--
A c s V e d o	Alicia	"	225.--
S i g i s m o n d i	Anna	"	225.--
		Lire	2025.--

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

PARTITO FASCISTA REPUBBLICANO

FEDERAZIONE DI ROMA

GIURAMENTO

prestato dal fascista repubblicano _____

« Nel nome di Dio e dell' Italia giuro di eseguire gli ordini del Duce e di servire con tutte le mie forze e, se necessario, col mio sangue, la causa della Rivoluzione Fascista ».

Roma, 23 marzo 1944 - XXII

Firma

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

(2)

Subject: Leave for Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
Q/96/1

1 July 1945

To: HQ A.C. G-1 Civilian Personnel.

Further to phone conversation, attached is a revised proforma in duplicate in respect of application for leave for EVELINA GUIFFRIDA. The original proforma attached to our letter Q/96 of 18 Jul 45 is hereby cancelled.

PFF/le

F. J. HOMES, Col.
for Major General,
M. M. I. A.

(Incl. 1, Ltr Civ Pers/864 dtd 3 July 1945.

CIVILIAN EMPLOYEE'S LEAVE - APPLICATION FORM

NAME ~~MYELINA GUEVARRA~~ IDENT NO. ~~A.C. Pass No. 4746~~

EMPLOYED BY ~~Land Forces Sub Comm (MMIA)~~ (Formerly by Agriculture Sub Comm)

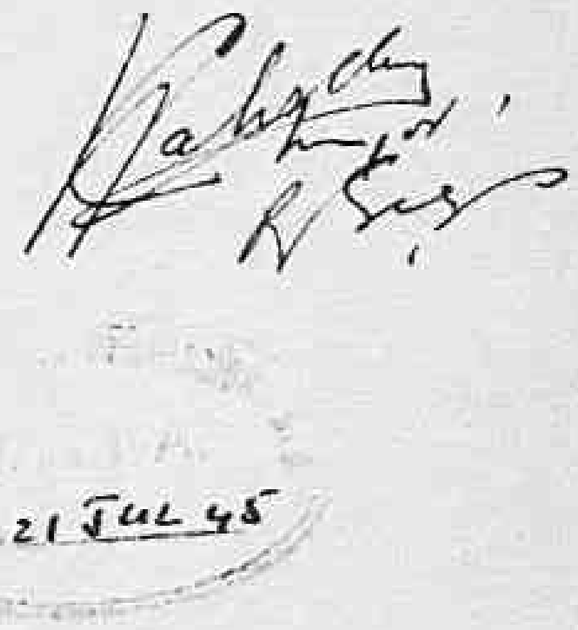
DATE EMPLOYMENT BEGAN ~~October 9, 1944~~

Leaves taken, granted or requested (Show inclusive Date)				Requesting authority & Reason	
From	To	Total Days		With Pay (W/P)	or Without Pay (W-O/P)
23 July	28 July 1945	6		5	1

Reason: Authorised Leave.

21 Jul 45

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020



(See Reverse Side)

(1)

1st IND.

5251

SUBJECT. Leave of Absence for _____

To . _____ Sub-Commission or Sect.

1. Leave without pay for _____ days commencing _____
with

hereby authorized.

N. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A)

Date _____ 1945

(To be submitted in duplicate)

CIV PERS FORM 17
July 45

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS
ALLIED COMMISSION

Land Forces Sub Commission, A.C. (MMIA)
(SECTION)

A P O 334

Reference ..... Date 18 July 1945

SUBJECT: *Dismissal of Civilian Employees.*

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect from 11 Jul 45.

Name of Employee: MARISA LOUISA LOY

Classification : Int/Typist

Wage Rate : 4890 + 2340 (bonus) lire per month

2. Employee is being dismissed for the following reasons:

( ) Ceased operation.
( ) Inefficiency.
( ) Insubordination.
( ) Dishonesty.
( ) Security.
( ) Reduction in staff.
( ) Remarks. By Doctor's orders.

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

1. The following named employee of this Division will be dismissed with effect from 11 Jul 45.

Name of Employee: MARISA LOUISA LOY

Classification : Int/Typist

Wage Rate : 4890 + 2340 (bonus) lire per month

2. Employee is being dismissed for the following reasons:

( ) Ceased operation.
( ) Inefficiency.
( ) Insubordination.
( ) Dishonesty.
( ) Security.
( ) Reduction in staff.
( ) Remarks. By Doctor's orders.

3. Employee has been instructed to report to Civilian Personnel Section AC (date) for the purpose of obtaining required clearance.

Name: P P F

Rank: P. P. FARRELL J/Comd.

Title: S/Capt. 'Q', MMIA

Civ. Pers. Form 8
Feb. 45

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Replacement of Civilian Personnel.

Land Forces Sub Com . A.C.
(M. M. I. A.) R O M E
Q/96

18 July 1945

To: HQ A.C. for G1 Civilian Personnel.

1. Attached is civilian personnel Form 8 relating to MARISA LOUISA LOI who terminated her employment with this Sub Commission wef 11 July 45. Also attached is her A.C. pass.

2. It is requested that a replacement is provided as soon as possible. The applicant should report to Capt. ZAYAZ's office.

P. P. F.

P. P. FARRELL, J/Comd.
for Major General,
M. M. I. A.

PPF/lo

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
9/96

14 July 1945

To: Camp Commandant (Br)

MARISA LOUISA LOY terminated her employment with Q.1 on doctor's orders wef 11 Jul 45. Will you please ensure that she is paid up to date and her name is deleted from your payroll.

P. P. F.
P. P. FANDELL, J/Comd.
for Colonel, DQMG
M. M. I. A.

PPF/lo

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Leave for Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
9/96

15 July 1945

To: HQ A.C. for G1 Civilian Personnel.

Reference your Civ Pers/864 dated 3 Jul 45.

Attached proforma in respect of EVELINA GUIFFRIDA is submitted for your approval in accordance with para 3 of your letter under reference.

P. P. F.
P. P. FARRELL, J/Cmd.
for Major General,
M. M. I. A.

PFF/le

(Incl. to Ltr Civ Pers/864 dtd 1 July 1945.

CIVILIAN EMPLOYEE'S LEAVE - APPLICATION FORM

NAME Cornelius Griffiths AC. Pass. No: 1716

EMPLOYED BY U.S. M.M.I.A. Quarantine Agriculture S/C.

DATE EMPLOYMENT BEGAN October 9, 1944

Leaves taken, granted or requested (Show inclusive Date) From	To	Total Days	Requesting authority & Reason With Pay (W/P)	or Without Pay (W-O/P)
NIL.			5	1

Total 6 days

23-28 July.

Captain Transp. Corps.
H.Q. U.S.M.M.I.A.

(See Reverse Side)

(1)

1st IND.

SUBJECT. Leave of Absence for

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Capt. Thayer.
HQ. M.M.I.A.

(See Reverse Side)
(1)

1st IND.

SUBJECT. Leave of Absence for _____

To _____ Sub-Commission or Sect.

1. Leave without pay for _____ days commencing _____
With

hereby authorized.

5246

N. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A)

Date _____ 1945

(To be submitted in duplicate)

CIV PERS FORM 17
July 45

Declassified E.O. 12065 Section J-402/NNDC NO. 785020

1. The below Certification to be signed by employee.

TO WHOM IT MAY CONCERN.

This is to certify that I have not received any leave with pay either in this Headquarters, or any other Allied unit, other than those days which were authorized.

Evelina Imfeld
(Signed)

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Translation

Dr. ASSENNATO PERICLE
Surgeon
Via del Tempio 3 - Tel.50752
R o m e

17/7/45

This is to certify that Miss Marisa THEODOLI has been cured by me for bronchial asthma and neuro-circulatory asthenny. She needs a complete rest, and a change of air for at least a month.-

sgn ASSENNATO PERICLE

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

17 July 1945

From: 2.1

To : Jr. Comdr. Fardell

MARISA LOUISA LOY

1. Request replacement for a/m Italian civilian employed by this section.

2. The a/m civilian has terminated her employment w/AMIA wef 11 July 1945 by doctor's orders.

L.P. Payas
L.P. LAYAZ, Capt.
M. M. I. A.

LPZ/ri

MEAL TICKETS REQUIRED FOR A.C. PERSONNEL.

COVERING PERIOD 16 = 31 JULY 45.

Di'Girolamo Anna	=	240 Lire
Theodoli Marisa	=	240 Lire
Vernesi Laura	=	240 Lire
Ber Martha	=	240 Lire
Serperier Marcella	=	240 Lire
Acevodo Alicia	=	240 Lire
Panone Margot	=	240 Lire
Pignatteli Virginia	=	240 Lire
Mei Delia	=	240 Lire
Lauris Mary	=	240 Lire
Sperauza Susan	=	240 Lire
Nobili Anna	=	240 Lire
Crespi Clara	=	240 Lire
Sigismondi Anna	=	240 Lire
Bartoli Sabina	=	240 Lire
Appolio Rossana	=	240 Lire
Scraramo Carolina	=	240 Lire
Crostarosa Giovanna	=	240 Lire
Guarneri Adeli	=	240 Lire
Ritza Liliano	=	240 Lire
Total-		4800 Lire

O/i accounts
Received 12/7/45
Sgt DE Hardman

3662271
W. HAMBLETON
CAPORALE
ITTIA

The above mentioned personnel are employed :-

MILITARY MISSION ITALIAN ARMY

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

Total= 4800 Lire

The above mentioned personnel are employed :=

MILITARY MISSION ITALIAN ARMY

Read 4800 G.Q.

5213

Field.
Date :=12/7/45.

For;
Capt Camp Commandant;
Military Mission Italian Army.

Declassified E.O. 12065 Section 3-402/NNDC MR. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

Subject: Upgrading of Civilian Personnel.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
G/96

12 July 1945

To: Camp Commandant (Br)

Attached is Civilian Personnel Form No. 5 approving of the reclassification of MARGOT PARONE as Jr Admin. Asst. Will you please amend your payroll wef 16 Jul 45.

P. P. F.

FFF/le

P. F. FARRELL, J/Comd.
for Colonel, D[illegible],
M. M. I. A.

Copy to: Q.1

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

11 July 1945

SUBJECT: **Reclassification.**

To : Land Forces S/C
(Lt. Col. Rose)

1. Reference your letter Civ Pers Form 2 dated 6 July 1945

2. Approval is granted for the reclassification (*) of Penone Margot

Interp/Typist to the status of Jr. Admin. Asst. Salary to (Plus Living Bonus) per day/month.

range from 2055 to 3050

Effective as of 16 July 45

Copy to : Internal Security

R. T. UHLER
Lt. Col. AGD
G-1 American

N. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A).

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

5211

Declassified E.O. 12065 Section 3-402/NWDC NO. 785020

Subject: Civilian Employees.

Land Forces Sub Comm. A. C.
(M. M. I. A.) R O M E
Q/96

1/ July 1945

To: Camp Commandant (Br)

1. Attached is Civilian Personnel Form No. 4 approving of the employment of LIDIA CUTELLI as an Interpreter/Typist.

2. She will be starting work in the Q1 office wef 16 Jul 45. Will you please include her name on the payroll.

P. P. F.

PPF/lo

P. P. FARDELL, J/Comd.
For Colonel, D.Q.M.G.
M. M. I. A.

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

11 July 45 1944

SUBJECT: *Employment of Civilians.*

TO : Land Forces (MMI)
Lt.Col. Rose

1. Ref. your Request dated 10 July 45

2. Approval is given to the employment of CUTELLI. Lidia

as a Interp/Typist at a rate

not exceeding 4290 Lire per ~~day~~/month. (Plus living bonus)

3. The minimum rate which is 2420 Lire per ~~day~~/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters,

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

1. Ref. your [illegible] Request [illegible] dated [illegible]

2. Approval is given to the employment of CUTELLI. Lidia

as a Interp/Typist at a rate

not exceeding 4290 Lire per ~~day~~/month. (Plus living bonus)

3. The minimum rate which is 2420 Lire per ~~day~~/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the fourteen day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

Effective 16 July 45

for A.G. 5239
N. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A).

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 1-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Upgrading of Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
Q/36

10 July 1945

To: Camp Commandant (Br)

Attached is Civilian Personnel Form No. 5 approving of the reclassification of BARNOLI, SABINA as an Interpreter/Typist. Will you please amend your payroll accordingly.

P.P.P.

P. P. PARNELL, J/Comd.
for Colonel, DPM
M. M. I. A.

PPP/le

Copy: 3.1

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

9 July 45 19

SUBJECT: **Reclassification.**

To : Land Forces (M.M.I.A.)
Lt yCol. Rose

1. Reference your letter Civ Pers For 2 dated 3 July 45

2. Approval is granted for the reclassification (*) of Bartoli Sabina

Clerk to the status of Interp/Typist Salary to

range from 2420 to 4290 per day/month.

(Plus living bonus)

Effective 16 July 45

J.E.
for N. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A).

RXTXUHLER
Lt. Col. AGD
G-1 American

Copy to; Internal Security

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

527

Civ. Pers. Form 5
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Upgrading of Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
G/36

10 July 1945

To: Camp Commandant (Sr)

Attached is Civilian Personnel Form No. 5 approving of the reclassification of MEI, DELIA as an Interpreter/Typist. Will you please amend your payroll accordingly.

P.P.C.
P. P. FARRELL, J/Lieut.
for Colonel, DQMG
M. M. I. A.

PF/ls

Copy: 2.1

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

9 July 45 19

SUBJECT: **Reclassification.**

To : Land Forces (M.M.I.A.)
Lt.Col. Rose

1. Reference your letter Civ Pers Form 2 dated 3 July 45

2. Approval is granted for the reclassification (*) of Mei Delia

Clerk to the status of Interp/Typist Salary to

range from 2420 to 4290 per ~~day~~ month.

(Plus living bonus)
Effective 16 July 45

~~R.P. THEODORE~~
~~Lt.Col. AGD~~
~~G-1 American~~

f.c.
for N. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A).

Copy to; Internal Security

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

5275

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Employees.

Land Forces Sub Commission, A.C.
(M. M. I. A.) ROME.
Q/96.

7 July 45.

To: Camp Commandant (Br)

CORRADI RENATA ceased to be employed w.e.f. 16 June 45. Please delete her name from the pay-roll

P. P. F.

P.2. FARDELL J/Comd.
for Major General.
M. M. I. A.

PFF/fjd

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT: Civilian Applicant

LAND FORCES SUB COMMISSION
A.C. (M. M. I. A.) R O M E

10 July 1945

TO : Jr. Comdr. Fardell:

1. Request the following applicant be employed by this office.

Name: CUTELLI Lydia

Previous Employer: Welfare Section, AFHQ

Duty: Interpreter/Typist

Starting Date: 16 July 1945

2. Please forward above particulars and attached forms to G-1 Civilian Personnel Section, AC.

3. Applicant to replace Renata Corridi.

TOMMY T. ROSE, Lt. Col.
Q.1 M. M. I. A.

EPZ/ri

To G-1(A) Civilian Personnel AC

~~Approved~~ The above application is approved 5234
will you please take the necessary action
P.P.C

Unclassified E.O. 12065 Section 3-402/NNDC NO. 785020

MINISTERO
DELLE
CORPORAZIONI

GABINETTO

N. .....

Risposta alla lettera

del .....

Div. ..... Sez. ..... N. .....

OGGETTO

Allegati .....

Riferimento .....

Restituire il .....

Trasmessa da .....

Copiato da .....

Roma, 9 July 1945

Lund Londs Pardell

—

1' A.C. pass fol Conde
Rendu attached
herewith.

2' Date of last payment
15 June 1945
∴ Ceased to be employed
w.e.f. 16 June, 1945

1'
Pdung
Pl Cité

—

5232

C. 1

Tip. CARSONI - Ord. 206 - 10-42 (2.000.000)

HEADQUARTERS

ALLIED COMMISSION

(SECTION)

APO 334

Reference ..... Date .....

SUBJECT: *Dismissal of Civilian Employees.*

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect from 16 JUN 45

Name of Employee: CORREDI RENATA

Classification : INT/TYPIST

Wage Rate : 4290 lire per month (excl bonus etc)

2. Employee is being dismissed for the following reasons:

( ) Ceased operation.
( ) Inefficiency.
( ) Insubordination.
( ) Dishonesty.
( ) Security.
( ) Reduction in staff.
( ) Remarks. ILLNESS

AC Pass No 12005 is attached

Declassified E.O. 12065 Section 3-402/NNNC NO. 785020

1. The following named employee of this Division will be dismissed with effect

from 16 JUN 45

Name of Employee: CORREDI RENATA

Classification : INT/Typist

Wage Rate : 4290 lira per month (excl. bonus etc)

2. Employee is being dismissed for the following reasons:

( ) Ceased operation.
( ) Inefficiency.
( ) Insubordination.
( ) Dishonesty.
( ) Security.
( ) Reduction in staff.
( ) Remarks. ILLNESS

AC Pass No 12005 is attached

3. Employee has been instructed to report to Civilian Personnel Section PC S (date) for the purpose of obtaining required clearance.

Name: P.?.F.

Rank:

Title:

Civ. Pers. Form 8
Feb. 45

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Upgrading of Civilian Employees.

Land Forces Sub Commission, A.C.
(M. M. I. A.) ROME.
Q/96.

7 July 45.

To: A.C. G-1 (A)

The attached Civilian Personnel Form No.2 is submitted in respect of MARGOT PANCRE.

P.P.F.
P.P. FARDELL J/Cmnd.
for Major General.
M.M.I.A.

PPF/pja

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Up-grading of Italian Civilian Personnel

LAND FORCES SUB COMMISSION
A.C. (M. M. I. A.) R O M E

6 July 1945

To : Jr. Comdr. Fardell

Margot Phone

1. Attached form for up-grading of s/m civilian employee to the next higher grade for reasons listed thereon.

2. Please forward Original to AC Civilian Personnel G-1 Section and retain copy for your files.

3. Replacement is required for Renata Carridi.

E.P. RAYO, Capt.
M. M. I. A.

EPZ/ri

LAND FORCES SUB COMMISSION (MMIA) AC

Margot Panone

Interpreter/Typist - Jr. Admin. Ass't.

1. Directly supervises 8 civilian female employees in their work.
2. Responsible to the Head of the Section for administrative details of 16 female employees of the Section.
3. Checks all vouchers for correctness and directs them through correct channels for Accounting action. [illegible] average of 2,000 vouchers received daily.
4. Consolidates various vouchers, showing issues of same item, into bulk figures.
5. Responsible to the Head of the Section for preparation

- over -

6 July 1945

Tony Vitale

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

of various statistics, e.g. strength of units, progress of work.

6. Translates and Interprets fluently, Italian-English, English-Italian. Responsible for checking translations.

7. Good Typist.

Declassified E.O. 12065 Section 3-402/NND NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

Subject: Employment of Civilian Personnel.

Land Forces Sub Commission, A.C.
(M. M. I. A.) ROME.
Q/96.
6 July 45.

To: HQ A.C. G-1 (A).

Attached form Civilian Personnel No 4 is returned as OLGA KOLLAR-GYORGYNE has now stated that she does not wish to take the job.

Will you please arrange to provide a substitute, who must have a knowledge of adding machines and be able to translate Italian into English.

It is requested that you treat this matter as urgent.

P.P. F

P.P. FARRELL J/Comd.
for Major General.
M.M.I.A.

PFF/fjd

To replace Renato Carli

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Upgrading of Civilian Employees.

Land Forces Sub Commission, A.C.
(M. M. I. A.) ROME.
Q/96.

4 July 45.

To: HQ., A.C. G-1 (A).

Application is made for the upgrading of SABINA BARTOLI and DELIA MEI from clerks to interpreter/typists. Civilian Personnel Forms No.2 are attached.

P. P. F.
P.P.FANDELL, J/Comd.
for Major General.
(M.M.I.A.)

PPF/fjd

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

INTER-OFFICE MEMORANDUM

LAND FORCES SUB COMMISSION
A.C. (AMIA)

FILE NO:

DATE: 3 July 1945

SUBJECT:

TO : '2' - Attn: Capt. Fardell

---

1. Will you please forward attached forms to A.C. Civilian Personnel G-1 Section on up-grading of personnel listed thereon.

2. Copies for your files.

E.P. Payaz
E.P. PAYAZ Capt.
M. M. I. A.

EPZ/ri

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

3 July 1945

'Q' - Attn: Capt. Fardell

1. Will you please forward attached forms to A.C. Civilian Personnel G-1 Section on up-grading of personnel listed thereon.

2. Copies for your files.

E.P. ZAYAZ, Capt.
M. M. I. A.

EPZ/ri

A. C. CIVILIAN PERSONNEL G-1 SECTION

CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this Headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as «assists», «handles», «difficult», «complex», etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub Commission A.C. (M.M.I.A.)
(Sub-Commission or Section)

Employee's or applicant's name Sabina Bartoli

Present job title Clerk Proposed title Interpreter Typist

Job description 1. Translating Italian - English and vice versa on Ord. recc

2. Typing.

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

ment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referrals.

Classification requested by Land Forces Sub Commission A.C. (M.M.I.A.)
(Sub-Commission or Section)

Employee's or applicant's name Sabine Bartoli

Present job title Clerk Proposed title Interpreter Typist

Job description
1. Translating Italian - English and vice versa on Ord. recc
2. Typing.
3. Knowledge of Accounting procedure.
4. Interpreter.
5. In charge of Allied Ord. accounts

52 3

Use back of sheet for additional remarks

Date 3 July 1945

Signature Tommy T Rose
Sub Commission or Section Head.

Reference number

TOMMY T. ROSE, Lt. Col.
Q/1
M. M. I. A.

Civ. Pers. Form 2
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

A. C. CIVILIAN PERSONNEL G-1 SECTION

CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this Headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as "assists", "handles", "difficult", "complex", etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: "Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral".

Classification requested by Land Forces Sub Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Delia Mei

Present job title Clerk Proposed title Interpreter Typist

Job description 1. Translating Italian - English and vice versa on ST/S Forms

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ture of the being done or to be done.

A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: - Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral.

Classification requested by Land Forces Sub Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Delia Mei

Present job title Clerk Proposed title Interpreter Typist

Job description 1. Translating Italian - English and vice versa on ST/8 Forms

2. Some typing.

3. Postings in accounting procedure.

5222

Use back of sheet for additional remarks

Date 3 July 1945 Signature Tommy T. Rose
Sub Commission or Section Head.

Reference number

TOMMY T. ROSE, Lt. Col.
G/1
M. M. I. A.

Civ. Pers. Form 2
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

MEAL TICKETS REQUIRED FOR A.C. PERSONNEL.

COVERING PERIOD 1 - 15 July 45.

325 Speranza Susan	=	225 Lire
Ser Martha	=	225 Lire
Serpieri Marcella	=	225 Lire
Varnesi Laura	=	225 Lire
DiGirolamo Anna	=	225 Lire
Pancne Margot	=	225 Lire
Nobili Anna	=	225 Lire
Pignatelli Virginia	=	225 Lire
Acevedo Alicia	=	225 Lire
Loy Marion	=	225 Lire
Laurie Mary	=	225 Lire
Theodoli Marsa	=	225 Lire
Sigismondi Anna	=	225 Lire
Mei Delia	=	225 Lire
Guerneri Adele	=	225 Lire
Meli Lucia	=	225 Lire
Bartoli Sabina	=	225 Lire
Crostarosa Giovanna	=	225 Lire
Appodio Rossanna	=	225 Lire
Ritzu Liliana	=	225 Lire
Giuffreda Evelina	=	225 Lire
356 Scarsmo Carolina	=	225 Lire
Total =		4950 Lire

Thanny Sloss
5/117372 R.A.S.C.

W Hamblett 153

The above mentioned personnel are employed :-

MILITARY MISSION TO ITALIAN ARMY.

Rec'd 4950 Lire

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Giuffreda Evelina	=	225 Lire
356 Scarano Carolina	=	225 Lire
Total =		1950 Lire

The above mentioned personnel are employed :-

MILITARY MISSION ITALIAN ARMY.

Recd 4/7/45

5221

Field.
Date :- 28/6/45.

Capt Camp Commandant;
Military Mission Italian Army.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

MEMORANDUM)
;
NUMBER 8)

22 June 1945

COST OF LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES OF THE ALLIED FORCES EMPLOYED WITHIN THE BOUNDARIES OF ROME PROVINCE AND COMPRISING THE HOTEL, CLUB AND MESS GRADES.

1. Reference G-1 Section Civilian Personnel, Memorandum Number 2, dated 19 March 1945, and paragraph 2, Appendix "B" AFHQ Administrative Memorandum Number 15, dated 24 March 1945.

2. As determined by the Local Sub-Committee of the Labor and Wages Control Committee, the following changes effective 1 June 45 are published for necessary action by employing units of the Allied Commission located within the boundaries of Rome Province.

APPENDIX "B"

COST OF LIVING BONUS FOR ITALIAN CIVILIANS EMPLOYED IN ALLIED HOTEL, CLUBS AND MESSES WITHIN THE BOUNDARIES OF ROME PROVINCE.

(a) Adult Group

Basic Wage Lire per month	Maximum Permissible Bonus lire per month.
Up to and including 3600 lire	3125 lire — Chambermaid
From 3601 to 3700 lire	3075 lire — Housekeeper
From 3701 to 3800 lire	3025 lire
From 3801 to 4900 lire	2975 lire
From 4901 to 5000 lire	2925 lire
From 5001 to 5100 lire	2875 lire
From 5101 to 5200 lire	2825 lire
From 5201 lire and above.	2755 lire — Hotel Manager

(b) Juveniles (Male and Female), under 18 years of age may be paid a cost of living bonus up to 730 lire per month.

H. F. THEODORE,
1st Lt. AGD.,
G-1 American.

DISTRIBUTION
"C"

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

MEMORANDUM)
NUMBER 9)

22 June 1946

Revised Basic Rates of Pay for Hotel Mess and Club Employees

1. Reference paragraph 3 (c) and appendix's "B" and "C" AFHQ Administrative Memorandum Number 47 dated 16 November 1945.

2. As determined by the Local Sub-Committee of the Labor and Wages Control Committee, the undermentioned Basic Rates of Pay are authorized for Hotel, Mess and Club Employees of the Allied Armed Forces employed within the Boundaries of Rome Province.

3. These rates supersede those for Hotel, and Mess and Club Employees as set forth in above mentioned Memorandum.

RATES OF PAY FOR HOTEL EMPLOYEES OF THE ALLIED FORCES EMPLOYED WITHIN THE BOUNDARIES OF ROME PROVINCE. EFFECTIVE 1 JUNE 1945.
MONTHLY RATES

GRADES	Scale of Pay Min.	Max.
Manager	4500	8600
Asst. Manager, Head Receptionist or personnel controller.	3500	6500
Chief Cashier	3000	5500
Rock-Keeper	2500	4500
Hall Portar	3000	5500
Portar	2500	4300
Hotel Watchman	2700	3900
Telephone Operator (Male or Female)	2100	3600

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

GRADES	Scale of Pay	
	Min.	Max.
Manager	1500	8600
Asst. Manager. Head Receptionist or personnel controller.	3500	6500
Chief Cashier	3000	5500
Book-Keeper	2500	4500
Hall Porter	3000	4500
Porter	2500	3300
Hotel Watchman	2700	3900
Telephone Operator (Male or Female) (English Speaking)	2100	3600
Telephone Operator (Male or Female) (non English Speaking)	2000	2500
Floor ... Operator	2500	2800
Hall Boy	2500	5200
Hall Boy (under 18 yrs of age)	-	1650
Handyman	2500	3300
Head Waiter	3400	6500
Waiter	2700	4400
Waitress	2200	3400
Asst. Waiter	2500	2800
Barman	3500	4500
Head Cook or chef	2900	8000
Cook	2700	5000
Asst. Cook	2500	3500
Pot and Utensil Washer	2500	3300
Dishwasher	2500	3000
Storeman, Pantryman	2500	4500
Still Room Maid	2500	3500
Housekeeper (Female)	2600	4600
Linen Keeper, Linen Maid (Female)	2100	3600

(1) cont'd

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

GRADES	Scale of Pay	
	Min.	Max.
Chambermaid	2100	3000
Laundry Hand (Male)	2700	4000
Laundry Hand (female or Ironing Woman	2100	2900
Hotel Plumber	2400	4000
Hotel Electrician	2550	4500
Hotel Painter	2550	4000
Hotel Boilerman	2400	4000
Hotel Carpenter	2400	4000
Hotel Mason	2400	4000
Juveniles (ale or female) (under 18 yrs all grades)		1650

NOTES:

1. Deduction for Food. Wage rates will be reduced by thirty lire per day so long as rations are being issued. Such reductions will be recorded on payroll forms.

2. Female Rates. Where female rates are not specified fifteen (15) per cent will be deducted from the male rate in the same classification.

3. Overtime and additional Pay. The standard working day for Hotel, Mess and Club employees will be regarded as one of 12 hrs duration, and overtime or additional pay is not authized unless a legal collective contract, existing prior to 1st September 1942, can be produced by the Management and is verified by A.M.G./AC. In any event payment of overtime or additional pay will only be made in Hotel, in which the civilian management is responsible for the entire administration and engagement of labour. Overtime will in no case be

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

2. Female Rates. Where female rates are not specified fifteen (15) per cent will be deducted from the male rate in the same classification.

3. Overtime and additional Pay. The standard working day for Hotel, Mess and Club employees will be regarded as one of 12 hrs duration, and overtime or additional pay is not authorized unless a legal collective contract, existing prior to 1st September 1942, can be produced by the Management and is verified by A.M.G./AC. In any event payment of overtime or additional pay will only be made in Hotel, in which the civilian management is responsible for the entire administration and engagement of labour. Overtime will in no case be paid to Hotel, Mess or Club Employees directly employed by the Allied Armed Forces.

4. These rates of pay are applicable and may be granted at the discretion of the Allied Military Manager with the concurrence of the Civilian Hotel Managers to the following listed classified "de Luxe" hotels;

Ambassador Hotel — Grand Hotel
Bernini Hotel — Excelsior Hotel

For all other hotels taken over by the Allied Forces as going concerns the above rates of pay less a deductionof ten (10) per cent may be applied.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Ref. Civ Pers Memo 9 22 June 1945.

SALARY SCHEDULE FOR MESS AND CLUB EMPLOYEES OF THE ALLIED ARMED FORCES WITHIN THE BOUNDARIES OF ROME PROVINCE.

MONTHLY RATES

GRADES	Scale of pay Min	; Max.
Asst. Cook	2500	3500
Asst. Manager	3000	5600
Asst. Waiter	2500	2800
Barman	3500	4500
Cashier	2500	4200
Cook	2700	4800
Dishwasher	2500	3000
Handyman	2500	3000
Head Cook	2900	6000
Head Waiter	3000	5000
Housekeeper (female)	2400	4000
Laundry hand (male)	2700	3800
Linen Keeper, Linen hand (female)	2100	3600
Manager	3900	7000
Orderly, British Mess	2500	3000
Waiter	2700	3700
Waitress	2000	3100
Juvenile (male & female) (under 18 yrs of age all grades	-	1650

NOTES;

1. Wage rates will be reduced by 30 lire per day so long as rations are being issued. Such reductions will be recorded on payroll forms.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Head Cook	3000	5000
Head Waiter	2400	4000
Housekeeper (female)	2700	4200
Laundry Hand (male)	2100	3600
Linen Keeper, Linen Hand (female)	3900	7000
Manager	2500	3000
Orderly, British Mess	2700	3700
Waiter	2000	3100
Waitress		
Juvenile (male & female) (under 18 yrs of age all grades	-	1650

NOTES;

1. Wage rates will be reduced by 30 lire per day so long as rations are being issued. Such reductions will be recorded on payroll forms.
2. Overtime rates are not permissible for employees in Messes and Clubs.
3. Where female rates are not specific fifteen (15) per cent will be deducted from the male rate in the same classification.

5218

W. P. THIBODEAU,
1st Lt. AGD.,
G-1 American.

DISTRIBUTION.
"C"

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
Q/96

June 1945

To: Camp Comd (Br) MMIA.

1. Attached is Civilian Personnel Form 5 dated 16 June 45 approving of the reclassification of CAROLINE SCARANO from Interpreter/General to Jr. Administrative Assistant w.e.f. 16 June 45.

2. Will you please amend your payroll accordingly.

/lo

F. J. NOAKES, Col.
D.Q.M.G.
M.M.I.A.

42

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

16 June 45 19

SUBJECT: **Reclassification.**

To : Land Forces (MMIA)
Ira V. Fordyce Capt.

1. Reference your letter Civ Pers Form 2 dated 5 June 45

2. Approval is granted for the reclassification (*) of Scarano, Caroline

Int/Gen to the status of Jr. Admin. Asst. Salary to

range from 2055 to 5050 per ~~day~~/month.

(Plus living bonus)

Effective 16 June 45

R. H. KUHLER
Lt. Col. AGD
G-1 American

Copy to; Internal Security

for N. W. DRAGNEFF
Lt. Col. AGD
G-1 American

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

5216

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
Q/96

14 June 1945

To: G-1 (A) HQ A.C., Civilian Personnel Section.

1. Reference your memo attached and confirming previous phone conversation.

2. THEODOLI VIVINA ceased to be employed by this HQ wef 20 Apr. She has been contacted but states that she has lost her A.C. pass. She will report, however, to your office and explain the circumstances.

3. CASSUTO YSRUANDA ceased to be employed wef 30 Apr. It is regretted that it has not been possible to contact her and it is understood that she gave up her work in this HQ as she was intending to leave Rome.

P.P.C

PPF/le

P. P. FARRELL, J/Comd.
for Major General,
M. M. I. A.

MEAL TICKETS REQUIRED FOR A.C. PERSONNEL.

COVERING PERIOD 16 - 30 JUNE 45.

BER MARTHA	=	225 LIRE
VITELLO MARIA	=	225 LIRE
SERPIERI MARCELLA	=	225 LIRE
VARNESI LAURA	=	225 LIRE
BIGIS[illegible]NDI ANNA	=	225 LIRE
ACQUEDC ALICIA	=	225 LIRE
DI,GIACOMO ANNA	=	225 LIRE
PIGNATELLI VIRGINIA	=	225 LIRE
LOY MARISA	=	225 LIRE
LAURIA NANCY	=	225 LIRE
FANONE MARCOT	=	225 LIRE
NOBILI ANNA	=	225 LIRE
TINCHELI MARISA	=	225 LIRE
SPERANZA SUSAN	=	225 LIRE
BEI DELIA	=	225 LIRE
BARTOLI SABINA	=	225 LIRE
APPOLDI ROSSANA	=	225 LIRE
SCARANO BARCELNA	=	225 LIRE
VALI LUCIA	=	225 LIRE
GUARNIERI ADELE	=	225 LIRE
CROSTAROSA GIOVANNA	=	225 LIRE
RITZU LIVIANO	=	225 LIRE
EVELINA GUNFRIDA	=	225 LIRE
VOLKOFF JEANNE	=	225 LIRE
Total	=	5400 LIRE

15 Days

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

-MEI DELIA	=	225	LIRE
-BARTOLI SABINA	=	225	LIRE
-APPODIO ROSSANA	=	225	LIRE
-SCAMANO CAROLINA	=	225	LIRE
-VOLI LUCIA	=	225	LIRE
-GUARNIERI ADELE	=	225	LIRE
-CROSTAROSA GIOVANNA	=	225	LIRE
-RITZU LILIANO	=	225	LIRE
-EVELINA GUNFRIDA	=	225	LIRE
-VOLKOFF JEANNE 53	=	225	LIRE
Total	=	5400	LIRE

The above mentioned personnel are employed :-

Military Mission Italian Army.

Rec'd 5400 lire
G.A.C.

5214

Field.
Date :- 13/6/45.

For,
Capt Camp Commandant;
Military Mission Italian Army.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNPG NO. 785020

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Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
9/96

12 June 1945.

To: Camp Comd (Br) MMIA.

1. Attached is Civilian Personnel Form 5 dated 8 June 45 approving of the reclassification of SUSANNA SPERANZA from Clerk to Interpreter/Typist w.e.f. 16 June 45.

2. Will you please amend your payroll accordingly.

P.P.F.

/lo

P. P. FARRELL, J/Comd.
for Colonel, DQMG
M. M. I. A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

8 June 45

19

SUBJECT: Reclassification.

To : Land Forces (MMIA)
Lt.Col. Rose

Civ Pers Form 2 5 June 45

1. Reference your letter dated Speranza, Susanna

Clerk 2. Approval is granted for the reclassification (*) of Interp/Typist

to the 2420 of 4290 xx Salary to

range from (Plus living bonus) per day/month.
To
Effective 16 June 45

xnxnxnxnxnx
xnxnxnxnxnx
xnxnxnxnxnx

R. T. UHLER
Lt. Col. AGD
G-1 American

Copy to; Internal Security

for N. W. [illegible]
Lt. Col. AGD
G-1 American

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

5212

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Sgt Zagaz

Capt Fandell

HEADQUARTERS
ALLIED CONTROL COMMISSION
G - I. SECTION CIVILIAN PERSONNEL
APO 394

File copy

8 June 45 1944

SUBJECT: **Reclassification.**

TO : Land Forces (MMIA)
Lt.Col. Rose

1. Reference your letter Civ Pers Form 2 dated 5 June 45

XXX 2. Approval is granted for the reclassification of Speranze, Susanna

Clerk to the status of Interp/Typist salary to

range from 2420 to 4290 per ~~day~~ month.

(Plus living bonus)
Effective 16 June 45

H.W. STEARNS
Major, AGD
Adjutant

L.C.

for N. W. [illegible] JEFF
Lt [illegible]
Col [illegible]

Copy to; Internal Security

XXX It is the policy of this Headquarters, as determined by the Civilian Personnel Policy Board that, salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ Pers Form 5
Aug 44

5214

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Reclassification of Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
G/96

9 June 1945.

To: Camp Comd (Br) MMIA.

1. Attached are Civilian Personnel Forms 5 dated 7 June 45 approving of the reclassification of the following civilian employees from Clerk to Interpreter/Typist w.e.f. 16 June 45.

NOBILI, ANNA MARIA
LOY, MARIA LUISA
DI GIROLAMO, ANNA
SERPIERI, MARCELLA
LAURIA, MARY
CRESPI, CLARA
PIGNATELLI, VIRGINIA
SIGISMONDI, ANNA

2. Will you please amend your payroll accordingly.

P. P. F.
P. P. FARNELL, J/Comd.
for Colonel, DA&QMG
M. M. I. A.

/lc

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

7 June 45 19

SUBJECT: **Reclassification.**

To : Land Forces (MMIA)
Lt.Col. Rose

1. Reference your letter Civ Pers Form 2 dated 5 June 45

2. Approval is granted for the reclassification (*) of NOBILI, Anna Maria

Clerk to the status of Interp/Typist Salary to

range from 2420 to 4290 per ~~day~~/month.

(Plus living bonus)

Effective 16 June 45

R.T. HEER
Lt Col AGD
Asst American

J.C.
for N. W. DRAGNEFF
Lt. Col. AGD
G-1 American.

Copy to; Internal Security

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

5269

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

7 June 45 19

SUBJECT: **Reclassification.**

To : Land Forces (MMIA)
Lt.Col. Rose

1. Reference your letter Civ Pers Form 2 dated 5 June 45

2. Approval is granted for the reclassification (*) of LCY. Maria Lu[illegible]

Clerk to the status of Interp/Typist Salary to

range from 2420 to 4290 per day/month.

(Plus living bonus)

Effective 16 June 45

R. T. UHLER
Lt. Col. AGD
Gen. American

for N. W. BRACKETT
[illegible]
G-1 Section

Copy to; Internal Security

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

5208

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

7 June 45 *19*

SUBJECT: **Reclassification.**

To :Land Forces (MMIA)
Lt.Col. T. Rose

1. Reference your letter Civ Pers Form 2 dated 5 June 45

2. Approval is granted for the reclassification (*) of DI GIROLAMO, Anna

Clerk to the status of Interp/Typist Salary to

range from 2420 to 4290 per day/month.

(Plus living bonus)
Effective 16 June 45

R~~x~~E~~x~~U~~x~~H~~x~~E~~x~~R
Lt~~x~~Col~~x~~AGD~~x~~
C~~x~~A~~x~~Amer~~x~~C~~x~~

for N. W. CRAGHEAD
Lt. Col. AGD
Gl American.

Copy to; Internal Security

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

5267

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

7 June 45 *19*

SUBJECT: **Reclassification.**

To : Land Forces (MMIA)
Lt.Col. Rose

1. Reference your letter Civ Pers Form 2 dated 5 June 45

2. Approval is granted for the reclassification (*) of SERPIERI. MARCELLA

Clerk to the status of Interp/Typist Salary to

range from 2420 to 4290 per day/month.

(Plus living bonus)
Effective 16 June 45

RUTH ETHLER
Lt. Col. AGD
GSC American

for N. W. PRASNIFF
Lt. Colonel
G-1 Division.

Copy to; Internal Security

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

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Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

7 June 45 19

SUBJECT: **Reclassification.**

To : Land Forces (MMIA)
Lt.Col. Rose

1. Reference your letter Civ Pers From 2 dated 5 June 45

2. Approval is granted for the reclassification (*) of LAURIA, Mary

Clerk to the status of Interp/Typist Salary to

range from 2420 to 4290 per day/month.

(Plus living bonus)
Effective 16 June 45

R. T. UHLER
Lt. Col. AGD
G-1 American

for M. W. TSCHIFFELY
Lt. Col. AGD
G-1 American

Copy to; Internal Security

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

7 June 45 19

SUBJECT: **Reclassification.**

To : Land Forces (MMIA)
Lt.Col. Rose

1. Reference your letter Civ Pers From 2 dated 5 June 45

2. Approval is granted for the reclassification (*) of Crespi, Clara

Clerk to the status of Interp/Typist Salary to

range from 2420 to 4290 per day/month.

(Plus living bonus)

Effective 16 June 45

~~R.T.U.H.E.R~~
Lt. Col. AGD
G-1 American

for N. W. DRAGNEFF
Lt. Col. AGD
G 1 American

Copy to; Internal Security

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

5264

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

7 June 45 19

SUBJECT: **Reclassification.**

To : Land Forces (MMIA)
Lt.Col. Rose

1. Reference your letter Civ Pers Form 2 dated 5 June 45

2. Approval is granted for the reclassification (*) of PIGNATELLI. Virginia

Clerk to the status of Interp/Typist Salary to

range from 2420 to 4290 per day/month.

(Plus living bonus)
Effective 16 June 45

RUTH LOHLER
Lt. Col. AGD
G-1 American

Copy to; Internal Security

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

for S. C.
[illegible]
G-1 American

5263

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

7 June 45 19

Q.
8/6

SUBJECT: **Reclassification.**

To : Land Forces (MMIA)
Lt.Col. Rose

1. Reference your letter Civ Pers Form 2 dated 5 June 45

2. Approval is granted for the reclassification (*) of Sigismondi, Anna

Clerk to the status of Interp/Typist Salary to

range from 2420 to 4290 per day/month.

(Plus living bonus)
Effective 16 June 45

R.T. UHLER
Lt. Col. AGD
G-1 American

Copy to; Internal Security

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

for R. T. UHLER
Lt. Col. AGD
G-1 American

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

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Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Civilian Personnal.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
Q/96

6 June 1945

To: Camp Comd (Br) MMIA.

1. Attached is Civilian Personnel Form 5 dated 4 Jun 45 approving of the reclassification of LUCIA MELI from Typist to Interpreter/Typist.

2. Will you please amend your payroll accordingly.

P.P.C.

PFF/lc

P. P. FADELL, J/Comd.
for Colonel, DA&QMG
M. M. I. A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

4 June 19 45

8 516

SUBJECT: **Reclassification.**

To :Land Forces (M.M.I.A.)
Col. Timmons

1. Reference your letter Civ Pers Form 2 dated 30 May 45

2. Approval is granted for the reclassification (*) of Meli, Lucie

Typist to the status of Interp/Typist Salary to

range from 2420 to 4290 per ~~day~~/month.

(Plus living bonus)
Effective 16 June 45

~~EXECUTIVE~~
~~EXECUTIVE~~
~~G-1 American~~

J. e.
for N. W. DRAGNEFF
Lt. Col. AGD
G-1 American

Copy to: Internal Security

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

5264

A. C. C. CIVILIAN PERSONNEL G-1 SECTION
CLASSIFICATION QUESTIONNARIE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as «assists», «handles», «difficult», «complex», etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub-Commission (M.M.I.A.) AC.
(Sub-Commission or Section)

Employee's or applicant's name Mary Lauria

Present job title Clerk Proposed title Interpreter-Typist

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub-Commission (M.M.I.A.) AC.
(Sub-Commission or Section)

Employee's or applicant's name Mary Lauria

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

2. Has knowledge of Accounting Procedure

3. Translates and Interprets: (Italian-English)(English-Italian
a job requisite in Accounting Section.

4. Applicant is able to type.

5199

Use back of sheet for additional remarks

Date 5 June 1945 Signature

Sub Commission or Section Head
TOMMY T. ROSE
Lt. Col. M.M.I.A.

Reference number

Civ Pers Form 2
Aug 44

Declassified E.O. 12065 Section 1-402/NNDC NO. 785020

A. C. C. CIVILIAN PERSONNEL G-1 SECTION
CLASSIFICATION QUESTIONNARIE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as «assists», «handles», «difficult», «complex», etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub-Commission (M.M.I.A.) AC.
(Sub-Commission or Section)

Employee's or applicant's name Anna di Girolamo

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

[illegible] of Accounting Procedure

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

«handles», «difficult», «complex», etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub-Commission (M.M.I.A.) AC.
(Sub-Commission or Section)

Employee's or applicant's name Anna di Girolamo

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

2. Has knowledge of Accounting Procedure

3. Translates and Interprets: (Italian-English)(English-Italian) a job requisite in Accounting Section.

4. Applicant is able to type.

Approved

5198

Use back of sheet for additional remarks

Date 5 June 1945 Signature

Sub Commission or Section Head.
TOMMY T. ROSE
Lt. Col. M.M.I.A.

Reference number

Civ Pers Form 2
Aug 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

A. C. C. CIVILIAN PERSONNEL G-1 SECTION
CLASSIFICATION QUESTIONNARIE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as «assists», «handles», «difficult», «complex», etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub-Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Clara Crespi

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

2. Has knowledge of Accounting Procedure

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub-Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Clara Crespi

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

2. Has knowledge of Accounting Procedure

3. Translates and Interprets: (Italian-English)(English-Italian) a job requisite in Accounting Section.

4. Applicant is able to type.

5197

Use back of sheet for additional remarks

Date 5 June 1945 Signature
Sub Commission or Section Head.
TOMMY T. ROSE
Lt. Col. M.M.I.A.

Reference number

Civ Pers Form 2
Aug 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

A. C. CIVILIAN PERSONNEL G-1 SECTION

CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this Headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

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Classification requested by Land Forces Sub-Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Susan Sperenza

Present job title Clerk . Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

ture of the being done or to be done. Avoid ambiguous words such as «assists», «handles», «difficult», «complex», etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub-Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Susan Sperenza

Present job title Clerk Proposed title Interpretor-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

2. Has knowledge of Accounting Procedure

3. Translates and Interprets: (Italian-English)(English-Italian) a job requisite in Accounting Section.

4. Applicant is able to type.

5196

Use back of sheet for additional remarks

Date 5 June 1945

Signature
Sub Commission or Section Head.
TOMMY T. ROSE
Lt. Col. M.M.I.A.

Reference number

Civ. Pers. Form 2
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

A. C. C. CIVILIAN PERSONNEL G-1 SECTION
CLASSIFICATION QUESTIONNARIE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

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Classification requested by Land Forces Sub-Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Serpieri, Marcella

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub-Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Serpieri, Marcella

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

2. Has knowledge of Accounting Procedure

3. Translates and Interprets: (Italian-English)(English-Italian) a job requisite in Accounting Section.

4. Applicant is able to type.

Approved 7 June 5195

Use back of sheet for additional remarks

Date 5 Juen 1945 Signature

Sub Commission or Section Head
TOMMY T. ROSE
Lt. Col. M.M.I.A.

Reference number

Civ Pers Form 2
Aug 44

Declassified E.O. 12065 Section 3-402/NNDC No. 1855020

A. C. C. CIVILIAN PERSONNEL G-1 SECTION
CLASSIFICATION QUESTIONNARIE

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Classification requested by Land Forces Sub-Commission (M.M.I.A.)
(Sub-Commission or Section)

Employee's or applicant's name Anna Maria Nobili

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

2. Has knowledge of Accounting Procedure

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub-Commission (M.M.I.A.)
(Sub-Commission or Section)

Employee's or applicant's name Anna Maria Nobili

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

2. Has knowledge of Accounting Procedure

3. Translates and Interprets: (Italian-English)(English-Italian) a job requisite in Accounting Section.

4. Applicant is able to type.

5194

Approved 7 June

Use back of sheet for additional remarks

Date 5 June 1945 Signature

Sub Commission or Section Head.
TOMMY T. ROSE
Lt. Col. M.M.I.A.

Reference number

Civ Pers Form 2
Aug 44

Declassified E.O. 12065 Section 3-402/NND No. 785020

A. C. C. CIVILIAN PERSONNEL G-1 SECTION
CLASSIFICATION QUESTIONNARIE

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Classification requested by Land Forces Sub-Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Maria Luisa Loy

Present job title Clerk Proposed title Interpreter-Typist

Section M.M.I.A.

Declassified E.O. 12065 Section 3-402/NNDC No. 185020

Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub-Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Maria Luisa Loy

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

2. Has knowledge of Accounting Procedure

3. Translates and Interprets: (Italian-English)(English-Italian) a job requisite in Accounting Section.

4. Applicant is able to type.

5193

17 June

Approved

Use back of sheet for additional remarks

Date 5 June 1945 Signature

Sub Commission or Section Head
TOMMY T. ROSE
Lt. Col. M.M.I.A.

Reference number

Civ Pers Form 2
Aug 44

Declassified E.O. 12065 Section 3-402/NNRC NO. 785020

A. C. C. CIVILIAN PERSONNEL G-1 SECTION
CLASSIFICATION QUESTIONNARIE

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Classification requested by Land Forces Sub-Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Virginnia Pignatelli

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

2. Has knowledge of Accounting Procedure

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral.

Classification requested by Land Forces Sub-Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Virginnia Pignatelli

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

2. Has knowledge of Accounting Procedure

3. Translates and Interprets: (Italian-English)(English-Italian)

a job requisite in Accounting Section.

4. Applicant is able to type.

5192

Use back of sheet for additional remarks

Date 5 June 1945 Signature

Sub Commission or Section Head.
TOMMY T. ROSE
Lt. Col. M.M.I.A.

Reference number

Civ Pers Form 2
Aug 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

A. C. CIVILIAN PERSONNEL G-1 SECTION

CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this Headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

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Classification requested by Land Forces Sub-Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Anna Sigismondi

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub-Commission (M.M.I.A.) A.C.
(Sub-Commission or Section)

Employee's or applicant's name Anna Sigismondi

Present job title Clerk Proposed title Interpreter-Typist

Job description 1. Employed in Accounting Section, M.M.I.A.

2. Has knowledge of Accounting Procedure

3. Translates and Interprets:(Italian-English)(English-Italia
a job requisite in Accounting Section.

4. Applicant is able to type.

Approved for 5191

Use back of sheet for additional remarks

Date 5 June 1945 Signature

Sub Commission or Section Head.
TOMMY T. ROSE
Lt. Col., M.M.I.A.

Reference number

Civ. Pers. Form 2
Aug. 44

Declassified E.O. 12065 Section 3-402/NNTG NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

A. C. C. CIVILIAN PERSONNEL G-1 SECTION

CLASSIFICATION QUESTIONNAIRE

Classification Requested by Land Forces Sub Commiaaion

Employee's or applicant's name: CAROLINE SCARANO

Present Job title: General Interpreter Proposed Title: Jr. Adm Assistant

Job Description: Under general direction from G/AE of this Headquarters, Miss Scarano translates stock states of Italian Army Engineer Depots from Italian into English, rendering technical Italian terms, many of which would be incomprehensible to a person speaking only ordinary Italian, into the correct technical English terms. She also maintains a card index file system, whereby she can tell the location and stock position of any items of Italian Army Engineer stores.

Date: 5 June 1945

Signature: Capt. Fordyce
for Colonel Simmons.

5199

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

177

Subject:- Civilian Employee Pass.

Land Forces Sub Commission A.C.
(M.N.I.A.) ROME.
Q/96
31 May 43.

To:-

H.Q. A.C. for G.1. (A)

1. The attached Civilian Employee Pass was handed in to this H.Q. by Signorina LINA BO.

2. Signorina BO is now employed by another Sub - Commission of H.Q. A.C. and states that she is being issued a new pass.

P.P.F.

P.F. FARDELL J/Comd.
for Major General.
M.N.I.A.

PPF/fem

5183

MEAL TICKETS REQUIRED FOR A.C. PERSONNEL.

COVERING PERIOD 1 - 15 June 1945.

902	Theodoli Marisa	=	225 Lire
	Pigattelli Virginia	=	225 Lire
	Mei Delia	=	225 Lire
	Nobili Anna	=	225 Lire
	Varnesi Laura	=	225 Lire
	Serpieri Marcella	=	225 Lire
	Acevedo Alicia	=	225 Lire
	Loy Maria	=	225 Lire
	Corrido Renata	=	225 Lire
	Ber Martha	=	225 Lire
	Sperauza Susan	=	225 Lire
	DiGirolamo Anna	=	225 Lire
	Sigismondi Anna	=	225 Lire
	Lauria Lary	=	225 Lire
	Panone Margot	=	225 Lire
	Vitiello Maria	=	225 Lire
	Appodio Rossana	=	225 Lire
	Bartoli Sabina	=	225 Lire
	Crostarosa Giovanna	=	225 Lire
	Guiffrido Evelina	=	225 Lire
	Guarneri Adele	=	225 Lire
	Meli Lucia	=	225 Lire
	Ritzu Arrigio	=	225 Lire
	Scarano Carolina	=	225 Lire
	Volkoff Joanne	=	225 Lire
22	Yolanda Campagnari	=	225 Lire
		Total =	5850 Lire

Alexia Hunt 30 May 1945

Declassified E.O. 12065 Section 3-402/NNDG No. 785020

Fabbri Margot	=	225 Lire
Vitiello Maria	=	225 Lire
Appodio Rosanna	=	225 Lire
Bartoli Sabina	=	225 Lire
Crostarosa Giovanna	=	225 Lire
Guiffrido Evelina	=	225 Lire
Guarneri Adele	=	225 Lire
Meli Lucia	=	225 Lire
Ritzu Arrigio	=	225 Lire
Scarano Carolina	=	225 Lire
Volkoff Jeanne	=	225 Lire
Yolanda Campanari	=	225 Lire
Total	=	5850 Lire

22

The above mentioned personnel are employed :-

Military Mission Italian Army.

5188

Capt Camp Commandant;
Military Mission Italian Army.

Field.
Date :- 30/5/45.

Read 5/6/45 E/AR.

Declassified E.O. 12065 Section 3-402/NND NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject:- Civilian Employees.

Land Forces Sub Commission A.C.
(M.M.I.A.) ROME.
Q/96
30 May 45.

To:-

G.1.(A)

Reference your Civ Pers/775 dated 24 May 45.

Attached as requested are the completed forms regarding employees dependants.

P.P.C.
P.P. FARDELL J/Comd.
for Major General
M.M.I.A.

PFF/fcm

Declassified E.O. 12065 Section 3-402/NWDC. NO. 785020

COPY

A. C. C. CIVILIAN PERSONNEL G-1 SECTION
CLASSIFICATION QUESTIONNAIRE

15

(Upgrading of civilian employee)

+ + + + + EXTRACT + + + + + + +

Classification requested by Land Forces Sub Commission

Employee's or applicant's name Meli, Lucia

Present job title Typist Proposed title Typist - Interpreter

Job Description Transcription of data, records, inventories, etc. from Italian to English. Preparation and typing of reports, ordnance records, etc.

Date 30 May 1945 Signature (Sgd) F. L. SIMMONS, Colonel, A (AG)

5155

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

14

Subject: Upgrading of Civilian Employee.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
9/96

29 May 1945

To: HQ A.C. G1 (A).

1. Application is made for the upgrading of CAROLINE SCARANO from present classification of General Interpreter to that of Junior Adm Assistant.

2. This employee is engaged on translating work of a highly technical nature, and the application is fully justified.

P.P.F

PFF/le

P. F. FARDELL, J/Cond.
for Major General,
M. M. I. A.

15

5183

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

13

INTER-OFFICE MEMORANDUM

LAND FORCES SUB COMMISSION
A.C. (MMIA)

FILE NO:

DATE: 28 May 1945.

SUBJECT: Upgrading of Civilian Employee

TO : Staff Captain 'Q'.

SCARANO CAROLINE

Request application is made for the upgrading of the a/m civilian from present classification of General Interpreter to that of Junior Assistant.

This employee is engaged on translating work of a highly technical nature, and the application is fully justified.

F.L. SIMMONS, Colonel
Q (AE)

Agreed
29 May

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

12

Subject: Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
Q/96

29 May 1945

To: Camp Comd (Br) MMIA.

1. Attached are Civilian Personnel Form 4 relating to SUSANNA SPERANZA and DELIA MEI, both of whom are employed by Q1.

2. Their particulars are as follows:-

a. SUSANNA SPERANZA. Her address is Via LEONE IV 5 and her telephone number is 371900. She commenced work wef 23 May 45.

b. DELIA MEI. Her address is Via PACINI 23 and her telephone number is 856050. She commenced work wef 23 May 45.

3. Will you please arrange for their names to be included on the payroll.

P. P. F.

P. P. FARDELL, J/Comd.
for Colonel, DA&QMG
M. M. I. A.

FPF/lc

5183

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

28 May 45 *1944*

SUBJECT: **Employment of Civilians.**

To : MMIA
Capt Zagaz

1. Ref. your Civ Pers Form 3 dated 25-5-45

2. Approval is given to the employment of Susanna, Speranza

as a Interp/General at a rate

not exceeding 4290 Lire per day/month. (Plus living bonus)

3. The minimum rate which is 2420 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

R. T. UHLER
Lt. Col. AGD
G-1 American

5/81

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO :394

G-1 SECTION CIVILIAN PERSONNEL

26 May 45 1944

SUBJECT: **Employment of Civilians.**

To : M.M.I.A.
Capt. Zagaz

1. Ref. your Civ Pers Form3 dated 23-5-45

2. Approval is given to the employment of MEI. Delia

as a Clerk Gen. Office (F) at a rate

not exceeding 3365 Lire per ~~day~~/month. (Plus living bonus)

3. The minimum rate which is 2055 Lire per ~~day~~/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

L. C.
R. T. UHLER
Lt. Col. AGD
G-1 American

5-32

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

G1(A) No action as BO now re-employed AC F.F.

31 May

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

Q 285

Ref. 201 BO, Lina 26 May 1945

SUBJECT: *Security.*

TO : Land Forces M.M.I.A. Sub-Commission.

1. Reference your dated 24 May 45
regarding separation of BO, Lina ,
formerly employed by your Sub-Commission.

2. To date, this office, or Internal Security Office, have not received Allied Commission Civilian Employee Pass No. 11123 issued to the above mentioned.

3. In compliance with Headquarters Allied Control Commission Office Memorandum No. 15, dated 1 August 1944, and as a Security measure, it is requested that immediate action be taken to procure this pass from the above mentioned civilian.

2nd Lt.
N. W. DRAGNEFF
U. S. A. A. G. D.
G-1 American

57 9 9

Civ. Pers. Form II
Dec. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

10

Subject: Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
Q/96

26 May 1945

To: Camp Comd (Br) MMIA.

1. Attached is Civilian Personnel Form 4 relating to MARIA VITIELLO who will be employed by Q1 Branch wef 26 May 45.

2. Her address is "Via MICHELANGELO POGGIOLI No 2" and her telephone number is 490852.

3. She was formerly employed by the Italian Ministry of Agriculture, LITTORIA.

4. Will you please arrange for her name to be included on the payroll.

P. P. F.

PFF/le

P. P. FARDELL, J/Comd.
for Colonel, DA&QMG
M. M. I. A.

5179

4

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

25 May 45 1944

Q -

SUBJECT: **Employment of Civilians.**

To : Land Forces MMIA
(Att: Capt Zayaz)

1. Ref. your Q/96 , dated 25 May 45

2. Approval is given to the employment of VITIELLO, Maria

as a Interp/Typist F at a rate

not exceeding 4290 Lire per ~~day~~ month. (Plus living bonus)

3. The minimum rate which is 2420 Lire per ~~day~~ month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

R. T. UHLER
Lt. Col. AGD
G-1 American

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

9

Subject: Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
J/96

25 May 1945

To: Camp Comd (Br) MMIA.

The undermentioned civilian clerical workers will cease to be employed by MMIA wef 25 May 45. Will you please arrange for them to be paid up to and including 24 May. G1(A) has been asked for replacements for the G1 office.

LINA BO
MARIA LUISA CHERADI

P. P. C.

P. P. FARDELL, J/Comd.
for Colonel, DA&QMG
M. M. I. A.

PrT/le

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

11

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

Ref Civ Pers/775

Q/46
26/5

24 May 1945

Subject. Civilian Employees (Female)

To . M.M.I.A.

1. It is requested that the attached forms be completed and returned to this office as soon as possible.

2. Information requested is necessary to adjust rates of pay between this headquarters and those of private industries.

N. W. DRAGNEFF
Lt. Col. A.U.D.
G-1 American

Incls. (33) Forms: Information Female Employees with Dependents.

5178

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

(8)

Subject: Civilian Employees.

Land Forces Sub Comm. A.C.
(M. M. I. A.) R O M E
Q/96

24 May 1945

Camp Comd (Br) MMIA.

1. Attached is Civilian Personnel Form 4 relating to YOLANDA CAMPANARI who has been employed by "G" Branch wef 21 May 1945.

2. Her address is "Via FEDERICO CESI 62" and her telephone number is 33967. She was formerly employed in A.C. by P.W. Sub Comm.

3. Will you please arrange for her name to be included on the payroll. She is filling the vacancy caused by the resignation of CLAUDIA CONTINI who ceased to be employed by this HQ wef 7 May 45.

P. P. F.

P. P. FARDELL, J/Comds.
for Colonel, DA&QMG
M. M. I. A.

PPF/lo

5175

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

21 May 1945 1944

Q.

715.

SUBJECT: **Employment of Civilians.**

To : Land Forces S/C(MMIA)
Jr.Comdr.Cardell

1. Ref. your BM/G/4 dated 18 May 45

2. Approval is given to the employment of CAMPANARI, Iolanda

as a Interpreter-Technical at a rate

not exceeding 4580 Lire per ~~day~~ month. (Plus Living Bonus)

3. The minimum rate which is 2430 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

5 J-C.

R T. UHLER
Lt. Col. AGD
G-1 American

Effective as of 18 May 45

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

10 May 1945

SUBJECT: **Employment of Civilians.**

To : Land Forces MMIA
(Att: SSM Cornelius)

1. Ref. your Request dated 30 April 45

2. Approval is given to the employment of CORTINI, Claudia

as a Tech/Interpreter F at a rate

not exceeding 4580 Lire ~~per day~~ month (Plus living bonus)

3. The minimum rate which is 2430 Lire ~~per day~~ month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

Effective as of 2 May 45

R. T. UHLER
Lt. Col. AGD
G-1 American

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

(7)

Subject:- Civilian Employees.

Land Forces Sub Commission A.C.
(L.S.I.A.)
ROME
Q/96
24 May 45.

To: G.I; (A)
H.Q. A.C.

It is requested that the bearer of this letter Miss Maria VITELLO may be employed as an Interpreter/Typist in L.S.I.A. forthwith. If this recommendation is approved it is requested that she may be checked and her security Release form and Civ. Pers. form 4 forwarded to this Sub Commission.

The following particulars are passed to you for information:-

(a) Her address is - VIA MICHELANGELO POGGIOLI No. 2.

(b) Her telephone number is "490852"

(c) Her previous employment was with the Italian Ministry of Agriculture, LITTORIA.

P.P.F.
P.F. PARDELL J/Comd.
for Major General
L.S.I.A.

PF/fm

5179

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

(6)

22 May 1945

To : 'Q'

Attached Appendix "A" to MMIA Office Instruction No. 83 is forwarded for action.

The following applicant has been recommended and interviewed, and is considered suitable for the position. Please forward particulars to G-1 (American) A.C. for Security Release.

Name:	Maria Vitiello
Address:	Via Michelangelo Poggioli No. 2
Telephone:	490852
Previous Employer:	Italian Ministry of Agriculture Littoria.

EPZ/ri

E. P. Zayaz
E. P. Zayaz,
Capt., Inf.
M. M. I. A.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Appendix "A" to M.M.I.A. Office Instruction No. 88

1.	Employing Branch/Service.	Q.1
2.	Type of worker required.	Interpreter/Typist.
3.	Necessary Qualifications.	Speaks and understands English. Organizing ability.
4.	Reason for application.	Additional Clerk is required as assistant to Head of Section to assist in compilation of statistics required by other Branches/Services and for general supervisory duties The present assistant Head of Section is expected to leave in the near future, therefore it is necessary to have an immediate replacement to carry on the present work and take over the duties of the Assistant to Head of Section. The present applicant is suitable for the position.
5.	Signature of Head of Section.	[signature]
6.	Counter-signature of Head of Branch/Service.	F. V. Vaughan Lt. Col.

5[illegible]

COMMISSIONE ALLEATE
SEDE

OGGETTO Licenziamento degli impiegati

---

1)- Tutti gli uffici che impiegano impiegati civili Italiani di qualunque categoria sono tenuto a informare il personale di quanto segue:

A)- Nel case di licenziamento la commissione alleate dovrà dare due settimane di preavviso:

B)- In case di autolicenziamento, l' impiegate dovrà dare alla commissione due settimane di preavviso:

C)- Nel case di licenziamento di une impiegate per la sua colpa o cattiva condotta, nessun preavviso sarà date e il licenziamento sara immediato:

2)- Queste misure saranno affettuate, quando possibile, come una norme operativa, a seconda delle condizioni di lavore di ogni ufficio della commissione alleate. Questa norma sarà anche adottata dai commandi regionali:

Da ordine dell' Ammiraglio STONE.

Accennato

5169

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

2)- Queste misure saranno affettuate, quando possibile, come una norma operativa, a seconda delle condizioni di lavoro di ogni ufficio della commissione alleate. Questa norma sarà anche adottata dai commandi regionali:

Da ordine dell' Ammiraglio STONE.

Recevuto

5169

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

RESTRICTED

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

ESTABLISHMENT MEMORANDUM)

NUMBER 8)

TERMINATION OF EMPLOYMENT BY ITALIAN CIVILIANS

1. All offices employing Italian civilians in the clerical and supervisory grades are directed to inform personnel within their offices of the following :-

a. That in the event of termination of employment by the Allied Commission, the employee will be given two weeks notice.

b. That in the event of termination of employment by the employee, two weeks notice must be given by the employee to the Allied Commission.

c. That in the event of discharge of employee for fault of misconduct, no notice need be given and discharge will be immediate.

2. This policy will be effected as an operating procedure, wherever practicable, consistent with operational and working conditions within each office of the Allied Commission. The foregoing policy is also for the adoption by Regions.

BY COMMAND OF REAR ADMIRAL STONE:

5168

C.M.PARKIN,
Colonel, Infantry,
Acting Vice President.

OFFICIAL:

Declassified E.O. 12065 Section 3-402/NNSC NO. 785020

employee, two weeks notice must be given by the employee to the Allied Commission.

c. That in the event of discharge of employee for fault of misconduct, no notice need be given and discharge will be immediate.

2. This policy will be effected as an operating procedure, wherever practicable, consistent with operational and working conditions within each office of the Allied Commission. The foregoing policy is also for the adoption by Regions.

BY COMMAND OF REAR ADMIRAL STONE:

5168

C.M.PARKIN,
Colonel, Infantry,
Acting Vice President.

OFFICIAL:

J.L.JONES,
Colonel,
Executive Officer (B)

DISTRIBUTION
"A"

Declassified E.O. 12065 Section 3-402/NND NO. 785020

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Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

MEAL TICKETS REQUIRED FOR A.C. PERSONNEL.

COVERING PERIOD 16 - 31 MAY 1945.

Theodoli Marisa	=	160 Lire
Di Girolamo	=	160 Lire
Bo Lina	=	160 Lire
Loy Marisa	=	160 Lire
Serpieri Marcella	=	160 Lire
Ber Martu	=	160 Lire
Varaesi Laura	=	160 Lire
Nobili Anna	=	160 Lire
Acevedo Alicia	=	160 Lire
Sigismondi Anna	=	160 Lire
Pannone Margot	=	160 Lire
Lauria Mary	=	160 Lire
Pignatelli Virginia	=	160 Lire
Renata Corridi	=	160 Lire
Crespi Clara	=	160 Lire
Gherardi Louisa	=	160 Lire
Appodio Rossana	=	160 Lire
Bartoli Sabina	=	160 Lire
Crostarosa Giovanna	=	160 Lire
Giuffrida Evelina	=	160 Lire
Guarneri Adele	=	160 Lire
Ritzu Liliana	=	160 Lire
Scarano Carelo	=	160 Lire
Volkoff Jeanne	=	160 Lire
Weli Lucia	=	160 Lire
	Total =	4000 Lire

Received 1st May 45
Capt Q.M. Standard
Capt Q.M.

The above mentioned personnel are employed :-
Military Mission Italian Army.

For
Capt Camp Commandant;
Military Mission Italian Army.

Date :- 14/5/45.

5708

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

(5)

SUBJECT: Civilian personnel

LAND FORCES SUB-COM. A.C. (MMIA)
BK/G/4
May 45

TO : G.1 (American) (Civilian personnel)
ALLIED COMMISSION

1. Miss Claudia CORTINI, formerly employed as a Technical Interpreter with this Sub-Commission voluntarily terminated her employment on 7 May.

Bearer of this letter is Miss Jolanda CAMPANARI, whom it is desired to employ in place of Miss CORTINI.

Miss CAMPANARI is proficient in oral English and in her typewriting, and it is requested that authority be given for her immediate employment with this Sub Commission as her services are urgently required.
If this application is approved , it is requested that Miss CAMPANARI be trade/tested and screened, please.

M.M.I.A.

jc

5165

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

(2)

RESTRICTED.

HEADQUARTERS ALLIED COMMISSION
A.P.O. 394
ESTABLISHMENT SECTION

ESTABLISHMENT MEMORANDUM) 4 May 45.
:
NUMBER 8)

TERMINATION OF EMPLOYMENT BY ITALIAN CIVILIANS.

1. All offices employing Italian civilians in the clerical and supervisory grades are directed to inform personnel within their offices of the following:-

a: That in the event of termination of employment by the Allied Commission, the employee will be given two weeks' notice.

b: That in the event of termination of employment by the employee, two weeks' notice must be given by the employee to the Allied Commission.

c: That in the event of discharge of employee for fault of misconduct, no notice need be given and discharge will be immediate.

2: This policy will be effected as an operating procedure, wherever practicable, consistent with operational and working conditions within each office of the Allied Comm. The foregoing policy is also for the adoption by Regions.

BY COMMAND OF REAR ADMIRAL STONE:

C.M. PARKIN,
Colonel, Infantry
Acting Vice President.

OFFICIAL

T.L.JONES
Colonel
Executive Officer(B)

DISTRIBUTION:
"A"

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Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

COMMISSIONE ALLEATE
SEDE

OGGETTO licenziamento degli impiegati

I)-Tutti gli uffici CMK impiegano impiegati civili Italiani di qualunque categoria sono tenute a informare il personale di quanto segue:

A)-Nel caso di licenziamento la commissione alleato dovrà dare due settimane di preavviso

B)-In caso di autolicenziamento, l'impiegato dovrà dare alla commissione due settimane di preavviso

C)-Nel caso di licenziamento di uno impiegato per la sua colpa o cattiva condotta, nessun preavviso sarà dato e il licenziamento sarà immediato

2)- queste misure saranno affettuate, quando possibile, come una norme operativa, a seconda delle condizioni di lavoro di ogni ufficio della commissione alleate. Questa norma sarà anche adottata dai commandi regionali

Da ordine dell'Ammiraglio STONE

PL

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

Q 7/5

2 May 1945

SUBJECT: **Reclassification.**

To : (Land Forces)M.M.I.A.

1. Reference your letter Civ.Pers.Form 2 dated 1 May 1945

2. Approval is granted for the reclassification (*) of BOCCACCI Angela

Int./Typist to the status of Interpreter Technical Salary to

range from 2430 to 4580 per ~~Mx~~/month.

(Plus Living Bonus)

Effective 16 May 45

N.W.DRAGNEFF

~~XXXXXXXXX~~

Lt. Col. AGD

G-1 American

Copy To; Internal Security.

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

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Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

Q 1/5

2 May 1945

SUBJECT: **Reclassification.**

To : (Land Forces)M.M.I.A.

1. Reference your letter Civ.PERS.Form 2 dated 1 May 1945

2. Approval is granted for the reclassification (*) of GUARNERI Adele

Int./Typist to the status of Interpreter Technical Salary to

range from 2480 to 4580 per ~~day~~ XX/month.

(Plus Living Bonus)

Effective 16 May 45

N.W.DRAGNEFF

~~XXXXXXXXX~~

Lt. Col. AGD

G-1 American

Copy To; Internal security.

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

5/61

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

2 May 1945

SUBJECT: **Reclassification.**

To : (Land Forces)M.M.I.A.

1. Reference your letter Civ.Pers.Form 2 dated 1 May 1945

2. Approval is granted for the reclassification (*) of Crostarosa Giovannella

Int./Gen. to the status of Interpreter Technical Salary to

range from 2430 to 4580 per ~~Day~~/month.

(Plus Living Bonus)
Effective 16 May 45

N.W.DRAGNEFF
~~XXXXXXXXX~~
Lt. Col. AGD
G-1 American

Copy to; Internal Security.

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ. Pers. Form 5
Aug. 44

A. C. CIVILIAN PERSONNEL G-1 SECTION

CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this Headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as «assists», «handles», «difficult», «complex», etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Military Mission Italian Army.
(Sub-Commission or Section)

Employee's or applicant's name BOCCACCI ANGELA

Present job title Interp/ Typist Proposed title Interpreter Technical

Job description

Translates technical military letters. Handles

Declassified E.O. 12065 Section 3-402/NNDC NO. 185020

ment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referrals.

Classification requested by Military Mission Italian Army.
(Sub-Commission or Section)

Employee's or applicant's name BOCCACCI ANGELA

Present job title Interp/ Typist Proposed title Interpreter Technical

Job description

Translates technical military letters. Handles filing system of same. Types in English and Italian. Is required to run Liaison Office in absence of 4.0 in military interviews of Italian Army Officers.

Use back of sheet for additional remarks

Date ..... Signature .....
Sub Commission or Section Head.

Reference number .....

Civ. Pers. Form 2
Aug. 44

Declassified E.O. 12065 Section 3-402/NND No. 785020

A. C. CIVILIAN PERSONNEL G-1 SECTION

CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this Headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as "assists", "handles", "difficult", "complex", etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: "Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral".

Classification requested by Military Mission Italian Army. (Sub-Commission or Section)

Employee's or applicant's name [redacted]

Present job title Interp/ Typist Proposed title Interpreter Technical

Job description Bookkeeping. General typing (English). and translating English- Italian.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

follows: "Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral".

Classification requested by Military Mission Italian Army.
(Sub-Commission or Section)

Employee's or applicant's name [redacted]

Present job title Interp/ Typist Proposed title Interpreter Technical

Job description

Bookkeeping. General typing (English). and translating English- Italian.

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Use back of sheet for additional remarks

Date 1.5.45 Signature

CAPT
CAMP COMMANDANT M.M.I.A.

Reference number

Sub Commission or Section Head.

Civ. Pers. Form 2
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

A. C. CIVILIAN PERSONNEL G-1 SECTION

CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this Headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as «assists», «handles», «difficult», «complex», etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Military Mission Italian Army
(Sub-Commission or Section)

Employee's or applicant's name CROSTAROSA GIOVANNELLA

Present job title Interp/ General Proposed title Interpreter Technical

Job description

Bookkeeping- General typing (English) and translating English - Italian

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

follows: « Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral ».

Classification requested by Military Mission Italian Army
(Sub-Commission or Section)

Employee's or applicant's name CRISTALDI GIOVANNELLA

Present job title Interp/ General Proposed title Interpreter Technical

Job description

Bookkeeping- General typing (English) and translating English - Italian

5157

Use back of sheet for additional remarks

Date 1/5/45 Signature

Sub Commission or Section Head.

CAPT., I.M.I.A

CMAP 8

Civ. Pers. Form 2
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDS NO. 785020

A. C. CIVILIAN PERSONNEL G-1 SECTION

CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this Headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as «assists», «handles», «difficult», «complex», etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Land Forces Sub Commission Military Mission Italian Army.
(Sub-Commission or Section)

Employee's or applicant's name Miss Jeanne Volkoff

Present job title Clerk Gen Off.F. Proposed title Interpreter typist

Job description

Interpreter Duties Military work with M.M.I.A.

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

follows: "Under general direction of the Head of the [illegible] ment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referrals.

Classification requested by Land Forces Sub Commission Military Mission Italian Army.
(Sub-Commission or Section)

Employee's or applicant's name Miss Jeanne Volkoff

Present job title Clerk Gen Off.F. Proposed title Interpreter typist

Job description

General typing British Military work with M.M.I.A.

5156

Use back of sheet for additional remarks

Date 25.4.45 Signature [illegible] Captain
Asst Commandant Civil Affairs

Reference number C.E/1

Civ. Pers. Form 2
Aug. 44

File.

Declassified E.O. 12065 Section 3-402/NNIC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

O.R.M.L.A. V-8

DIETAL ROLL OF EMPLOYEES WISHING TO AVAIL THEMSELVES OF ITALIAN CIVILIAN EMPLOYEE'S MESS.

BOCCACCI	ANGELA - 68
PANCHE	MARGOT - 69
SANTIS	TATIANA - 70
CHECCOLI	MARISA - 71
THEODOLI	VIVERA - 72
ANTONIO	ROSANNA - 73
BO	LINA - 74
QUATTRINI	ADELE - 75
COPPINI	NICOLETTA - 76
RAPALLO	LAURA - 77

Received the sum of 600 Lire (eight hundred lire) in respect of the above:

.....

Received for Lire 600 on 25/4/45,
payment for 12 Meals

for O.C. R.M.L.A.

5155

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

MEAL TICKETS FOR A.C. PERSONNEL.

BO LINA ..... Lina Bo .....

BOCCACCI ANGELA... Angela Boccacci

GUARNERI ADELE .. Adele Guarneri

PANONE MARGOT ..... Panone Margot

SANIN TATIANA..... Sanin Tatiana

THEODOLI MARISA..... X .....

AFFODIO ROSSANA.... Affodio Rossana

BARTOLI SABINA.... Sabina Bartoli

CASSUTO FERNANDA..... Cassuto

VARNESI LAURA..... Varnesi Laura

VOLKOFF JEANNE.... Volkoff

SIGISMONDI ANNA. Anna Sigismondi

GERLARDI LUISA..... X .....

CROSTAROSA GIOVANNA Giovanna M. Crostarosa

Lire 1600

160
12
1925
5154

MEAL TICKETS REQUIRED FOR A.C. PERSONNEL.

COVERING PERIOD 1 - 15 May 1945.

Sorpieri Marcella	=	150 Lire
Di Girolamo	=	150 Lire
Theodoli Marisa	=	150 Lire
Ber Marta	=	150 Lire
Loy Marisa	=	150 Lire
Panone Margot	=	150 Lire
Mobili Anna	=	150 Lire
Pignatelli Virginia	=	150 Lire
Renata Corridi	=	150 Lire
Crespi Clara	=	150 Lire
Acevedo Alicia	=	150 Lire
Lauria Mary	=	150 Lire
Varnesi Laura	=	150 Lire
Sigismondi Anna	=	150 Lire
Gherardi Louisa	=	150 Lire
Scaramo Carolina	=	150 Lire
Bertoli Sabina	=	150 Lire
Appodio Rossana	=	150 Lire
Guarneri Adele	=	150 Lire
Crostarosa Giovanna	=	150 Lire
Ritzu Liliano	=	150 Lire
Evilina Caffrida	=	150 Lire
Meli Lucia	=	150 Lire
Volkoff Jeanne	=	150 Lire
Total	=	3600 Lire

The above mentioned personnel are employed :-

Military Mission Italian Army.

Declassified E.O. 12065 Section 3-402/NNRC No. 785020

Scarano Carolina	=	150 Lire
Bartoli Sabina	=	150 Lire
Appodic Rossana	=	150 Lire
Guarneri Adele	=	150 Lire
Crostarosa Giovanna	=	150 Lire
Ritzu Liliano	=	150 Lire
Evilina Gufirida	=	150 Lire
Meli Lucia	=	150 Lire
Volkoff Jeanne	=	150 Lire
Total	=	3600 Lire

The above mentioned personnel are employed :-

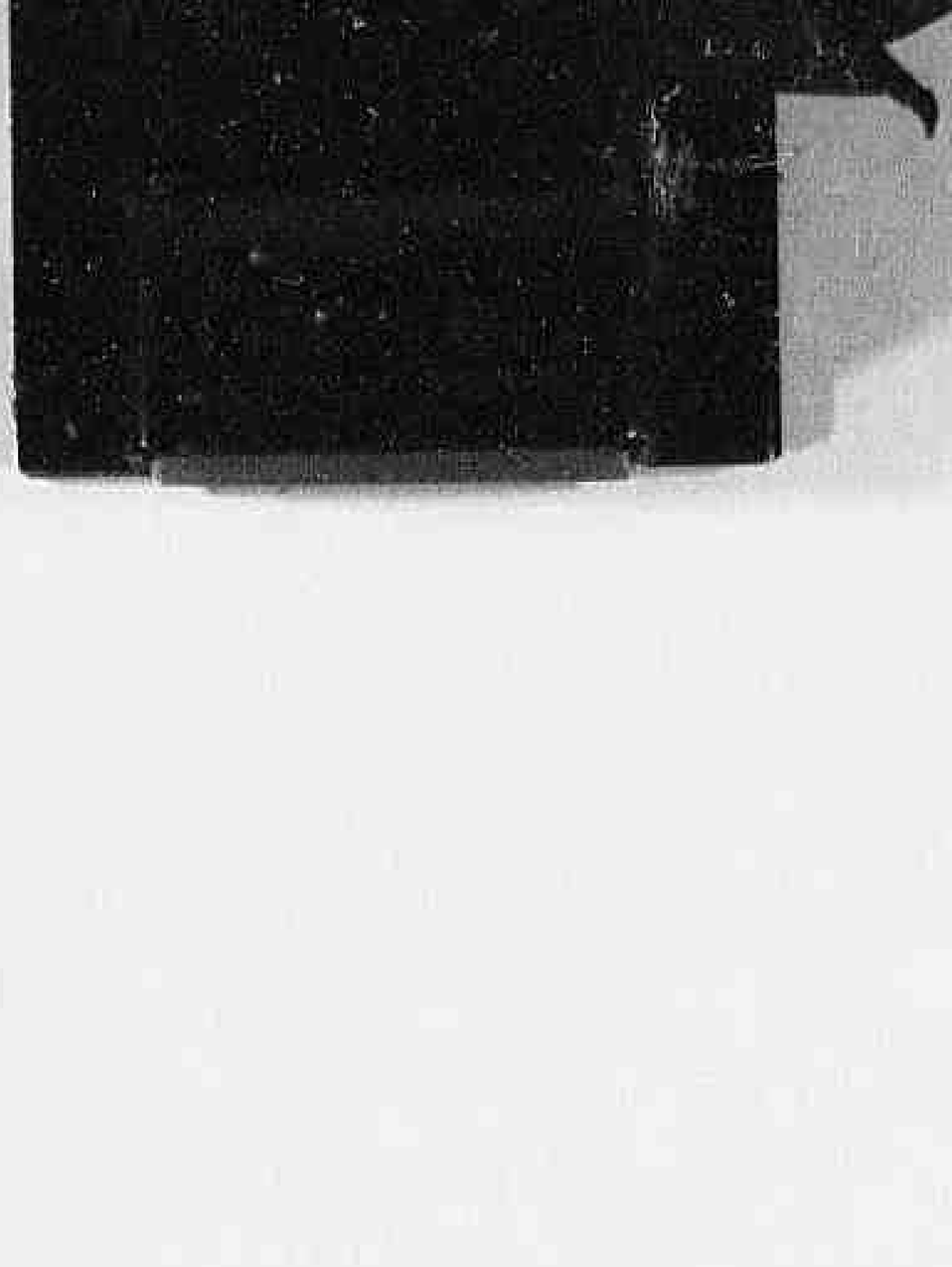
Military Mission Italian Army.

5153

Date :- 27/4/45.

Capt Camp Commandant;
Military Mission Italian Army.

Declassified E.O. 12065 Section 3-402/NNDC No. 785020



Declassified E.O. 12065 Section 3-402/NNDC NO. 795020

27 Apr 45

To: Camp Commandant, MAIA (Br)

The att is passed to you for necessary action.

P.P. Farrell

P.P. FARRELL, J/Cond.
for Colonel, DA&QMG
M. H. I. A.

5152

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

26 April 45 19

SUBJECT: **Reclassification.**

To : M.M.I.A. Land Forces S/C.

1. Reference your letter C.E/1 dated 25-4-45

2. Approval is granted for the reclassification (*) of Volkoff, Jeanna

Clerk to the status of Interp/Typist F. Salary to

range from 2420 to 4290 per ~~day~~ month.

(Plus living bonus)

Effective 1 May 45

J. P.

R. T. UHLER
Lt. Col. AGD
G-1 American

Copy to; Internal Security

(*) It is the policy of this Headquarters, as determined by A.F.H.Q. Administrative Memorandum No. 47, dated 16 November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

5151

Civ. Pers. Form 5
Aug. 44

MMIA OFFICE INSTRUCTION NO. 88

(1)

1. Heads of Branches or Services wishing to employ additional Italian Civilian personnel will submit their applications to the "Q" Office on a proforma, specimen attached at Appx "A", countersigned by the head of the Staff Branch concerned.

2. Request will be made by "Q" to A.C. (G-1 American) for applicants with the necessary qualifications to report to the section concerned with their Security Release forms. The Section will interview the applicant and notify "Q" Office whether he/she is considered suitable. If accepted the following particulars will be given:-

(a) Full name, address and telephone number.

(b) Previous employer.

(c) Classified Duty for pay purposes.

(d) Date on which employee is to start work.

The Security Release form will be attached to these particulars and will be passed by "Q" to GSI for record purposes.

3. "Q" Branch will notify HQ Comdt (Br) who will arrange for the employee's name to be included on the A.C. Payroll.

4. Employing sections will be responsible for ensuring that their employees are familiar with and carry out the rules as laid down in Appx "B".

5. All inter-section changes and discharges of Italian personnel will be carried out through the "Q" Office, who will in each case be notified as to the reason for the desired change.

6. HQ Comdt (US) will be responsible for employing, paying and supervising Italian civilian personnel working in U.S. Messes. He will, however, notify "Q" Office for record purposes of all changes which may take place.

5158

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

employee's name to be included on the A.C. Payroll.

4. Employing sections will be responsible for ensuring that their employees are familiar with and carry out the rules as laid down in Appx "B".

5. All inter-section changes and discharges of Italian personnel will be carried out through the "Q" Office, who will in each case be notified as to the reason for the desired change.

6. HQ Comdt (US) will be responsible for employing, paying and supervising Italian civilian personnel working in U.S. Messes. He will, however, notify "Q" office for record purposes of all changes which may take place.

5140

Colonel,
"A" Branch, MMIA.

Apr 45

DISTRIBUTION:
Normal

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Appx "A" to EMIA Office
Instruction No. 99.

1. Employing Branch/Service _____

2. Type of Worker Required _____

3. Necessary Qualifications _____

4. Reason for Application _____

5. Signature of Head of Section _____

6. Countersignature of Head of Branch/Service _____

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

LAND FORCES SUB COMMISSION
A.C. (MMIA)
R O M E
ORD/15
26 April 1945

3/1

SUBJECT : Additional Personnel for Ord. Records.

TO : " G " Branch, MMIA -

1. It is requested that this office be furnished one person - military or civilian - to replace one civilian employee (Vivina THEODOLI) who left on account of ill health. It is requested that this person be obtained with the least practical delay.

Leverett C Hamilton

LEVERETT C. HAMILTON
Capt. Infantry 51/3
MMIA ORD.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT:CIVILIAN EMPLOYEES.
To:-
C-1 (Civilian)
H.Q. AC Building,
Rome Area Allied Command.

Land Forces Sub Comm., A.C.,
(Military Mission Italian Army)
CMP.
Reference Camp/18/1
25th April, 1945.

(3)

Please note that the undermentioned voluntarily terminated their employment with this Mission on the dates stated:-

Theodoli Viverna	20th April, 1945
Montanari Adriana	16th April, 1945

Field.
CCA.

Captain, Camp Commandant,
Military Mission Italian Army.

Copy to: J/Cdr. Pardell.

5147

(2)

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

0 2514

Ref. G-1/Civ. Pers/368 25 April 1945

Subject. Civilian Personnel - Information.

To . Land Forces (MMIA) Sub-Commission.

1. This office desires to obtain a completed Civilian Personnel Form No. 1.(Application for Employment) from all Civilians employed locally by this Headquarters.

2. It will be noted that in most instances persons who have not had the occasion to fill the above mentioned form were employed by this Headquarters during the earlier days in Rome.

3. It is requested that employee be instructed to report to this office with attached slip, between the hours of 0830 to 1130 and from 1400 to 1700.

R. L. BUHLER
Lt. Col. AGD.
G-1(A)

Incl.(1) Request Slip

5146

Declassified E.O. 12065 Section 3-402/NNMC NO. 785020

employed by his headquarters during the period days inclusive.

3. It is requested that employee be instructed to report to this office with attached slip, between the hours of 0830 to 1130 and from 1400 to 1700.

F. T. UHLER
Lt. Col. AGD,
S-1(A)

Incl. (1) Request Slip

5146

BOCCACCI ANGELA reported 26 APR
DPF

Declassified E.O. 12065 Section 3-402/NNIDS NO. NND 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

To :- N.C.O. i/c
Civilian Camp
A.P.O.

Land Rr. as Sub Comm; A.C.
(M.M.I.A.)
C.M.F.

Date :- 25th April 45.

May meals be given to the u/m girl for period ending 30th April.

The u/m purchased a meal ticket book through this unit covering period 16-30 April which she has lost through no fault of her own.

Guerardi Louisa (Employed by M.M.I.A.)

Capt Camp Commandant;
Military Mission Italian Army.

Field.

Declassified E.O. 12065 Section 3-402/NNDC No. 735020

NOMINAL ROLL OF CIVILIAN PERSONNEL
EMPLOYED IN ACCOUNTS SECTION
AS AT 0900 HRS. - 21 Apr. 1945 -

Name	Date Commenced Work	Address	Telephone Number
BER Martha	11 Dec. 44	26, Via Alessandra	858018
PANONE Margot	11 " "	8, Via Capitanata	-
THEODOLI Marisa	11 " "	12, Via Panama	881249
BO' Lina	11 " "	14, Via Bisagno	863920
VARNESI Laura	7 Mar. 45	18, Via Alcardo Alcardi	-
SIGISMONDI Anna	17 Feb. 45	27, Via Saluzzo	-
GHERARDI Marisa	1 Mar. 45	11, Via Buccari	368344
SERPIERI Marcella	22 Mar. 45	52, Via Livorno	865318
LOY Marisa	24 Mar. 45	102, Via Archimede	873645
ACEVEDO Alicia	26 Mar. 45	1, Via Poggioli	-
NOBILI Anna M.	26 Mar. 45	5, Via Onofrio Panvinio	883431
PIGNATELLI Virg.	26 Mar. 45	196, Via Appia Nuova	-
CORRIDI Renata	26, Mar. 45	56, Via M. Torquato	-
DI GIROLAMO Anna	2 April 45	32, Via Tronto	860606
CRESPI Clara	16 April 45	102, Via Tiburtina	-
LAURIA Mary	17 April 45	174, Corso Trieste	880922

Distribution :- Lt. Col. ROSE SQMS
CAMP COMMANDANT (Br)
File -

5114

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

(1)

J/Cmd Fardell

Will you please arrange for a replacement for the undermentioned civilian typist, who left owing to ill health:-

Miss MONTANARI Adriana.

BQMS has been informed.

E Gonsalves
Lt Col.
Chief Clerk,
M.M.I.A.

21-April 45

P.1 (A) seeking replacement probably
Item effective
23 Apr

P.P.C.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT:CIVILIAN PERSONNEL.

To:-
Officer Commanding,
Establishments Section,
Allied Civilian Personnel,
H.Q.,AC.

Land Forces Sub Comm.,A.C.,
(Military Mission Italian Army)
C.M.F.

Reference Camp/C/18
17th April,1945.

Reference your memorandum dated 16th April,1945,this unit has no Allied Nationals on the AC payroll with Italian Civilians.

Capt.Camp Commandant,
Military Mission Italian Army.

Field.
CCA.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT:CIVILIAN PERSONNEL.

To:-
G1 (Civilian)
HQ.AC.

Land Forces Sub Comm., A.C.,
(Military Mission Italian Army)
CMF.
Reference Camp/C/18
17th April, 1945.

Please note that the u/m Civilian Personnel left the employ of MMLA on the 15th April:-

CIVA Carmen
SANTES Tatiana

In their places, the following have been employed w.e.f. the dates stated:-

CRESPI Clara 16/4/45
Lauria Mary 17/4/45

Encld.
COA.

Captain, Camp Commandant,
Military Mission Italian Army.

Declassified E.O. 12065 Section 3-402/NNDC NO. 795020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

16 April 45 1944

SUBJECT: **Employment of Civilians.**

TO : M.M.I.A.
Capt. Zagaz

1. Ref. your Request dated 14-4-45

2. Approval is given to the employment of Mary Lauria

as a Clerk Gen. Office at a rate

not exceeding 3365 Lire per ~~day~~ month. (Plus living bonus)

3. The minimum rate which is 2055 Lire per ~~day~~ month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

Effective 17 April 45

J. L.
R. T. UHLER
Lt. Col. AGD
G-1 American

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

REQUEST FOR INVOCULATION

Name Lewis, Mary Employed by M.M.T.B. S/C

Reporting to Medical Officer for Small-Pox innoculation.

Note; Employee will present this to Medical Officer in the American Dispensary, by whom it will be returned.

Oggetto richiesta sarà presentata all'Ufficiale medico 3169
dell'Infermeria americana, dal quale sarà trattenuta.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

25

HEADQUARTERS ALLIED COMMISSION

APO 394

A/289

G-1 SECTION CIVILIAN PERSONNEL

13 April 45 1944

SUBJECT: **Employment of Civilians.**

To : M.M.I.A.
Capt. Zagar

1. Ref. your Request dated 13-4-45

2. Approval is given to the employment of Crespi Clara

as a Clerk N.E.S. at a rate

not exceeding 3365 Lire per ~~day~~ month. (Plus living bonus)

3. The minimum rate which is 2055 Lire per ~~day~~ month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

R. G. [illegible]
Lt. Col. AGD
G-1 American

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION
ALLIED CIVILIAN PERSONNEL

Phone: 223

Camp 171

16 April 1945

MEMORANDUM

TO: M.M.I.A.
(Att: S.Q.M.S. Adams)

1. This office is constantly consulted by Postal Officers, Embassies and various agencies, in order to locate civilians of American, British and other nationality.

2. It would be in interest of all concerned if you will inform this office of any Allied Nationals in your Sub-Commission that are on A.C payroll with the Italianx Civilians.

3. Please include floor, room and phone number of each

J. Wm. CUNLIFFE
Major. A.G.D.
Director.

MEAL TICKETS REQUIRED FOR A.C. PERSONNEL.

COVERING PERIOD 16-30 April 1945.

Ber Marta	=	150 Lire
Panone Margot	=	150 Lire
Sanini Tatiana	=	150 Lire
Sigismondi Anna	=	150 Lire
Varnesi Laura	=	150 Lire
Gherardi Louisa	=	150 Lire
Civa Carmen	=	150 Lire
Serpiere Marcella	=	150 Lire
Loy Marisa Louisa	=	150 Lire
Di Girolamo Anna	=	150 Lire
Corridi Reneta	=	150 Lire
Acevedo Aliicia	=	150 Lire
Guarneri Adela	=	150 Lire
Crostarosa Giovanna	=	150 Lire
Cassuto Fernanda	=	150 Lire
Volkoff Jeannie	=	150 Lire
Evelina Gunffrida	=	150 Lire
Appodio Rossano	=	150 Lire
Bartali Sabina	=	150 Lire
Nobili Anna Maria	=	150 Lire
Piguatelli Virginia	=	150 Lire
Ritzu Liliano	=	150 Lire
Scarano Carolina	=	150 Lire
Meli Lucia	=	150 Lire
Total	=	3600 Lire

The above Mentioned personnel are employed :-

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

Appodio Rossano	=	150 Lire
Bartali Sabina	=	150 Lire
Nobili Anna Maria	=	150 Lire
Pignatelli Virginia	=	150 Lire
Ritzu Liliano	=	150 Lire
Scarano Carolina	=	150 Lire
Meli Lucia	=	150 Lire
Total	=	3600 Lire

The above Mentioned personnel are employed :-
Military Mission Italian Army.

5136

Capt Camp Commandant
Military Mission Italian Army

Field.
Date - 13/4/45.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT:CIVILIAN EMPLOY .

To:-
G.1.(Civilian)
HQ.AC Building,
Rome Area Allied Command.

Land rces Sub Comd.,A.C.,
(Military Mission Italian Army)
CMP.
Reference Camp/3/35
10th April,1945.

Please note that this unit has requisitioned the Albergo Pensione Principe,Piazza Sequilino 29 (Tel.45.985) as from the 5th April,1945 as an NCO/OR Billet. The present occupiers are the owner,Alfredo Callegari,his wife,Anna Callegari and his daughter,Clotilde Callegari. It is proposed to employ these in the capacity of Manager,Housekeeper and Chambermaid respectively. The wages they will be paid are as follows:-

Employment.	Gross Monthly Wage. Lire	Deductions for Food. Lire.	Net monthly Wage.
Manager	6955	900	6055
Housekeeper	4385	900	3485
Chambermaid	4025	900	3125

Captain,Camp Commandant,
Military Mission Italian Army.

Field.
CCA.

5135

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

362 Wks Sec RE
Ref : 362/59/
Tel : 586414
10 Apr 45.

Subject :- Civilian Employees.

To :- A.D.L.(Fr), Rome Area.

It is hereby certified that employment of one Carpenter is essential to maintenance of Rex Hotel occupied by H.M.I.A.

362 WORKS SECTION
10 APR 1945
ROYAL ENGINEERS

W. Wallis Capt RE.,
Major, R.E.
O.C. 362 Works Section, R.E.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 Section Civilian Personnel

10 April 1945

Camp Condt. Bn. 1574

SUBJECT: Transfer

TO : Land Forces MMIA
(Att: PQMS Adams)

1. Reference your letter Request Dated 2 April 45

2. Approval is granted for the transfer of SCARANO, Carolina

employed in Industry Sub-Commission to M.M.I.A.

Sub-Commission

3. Classification and wage rate to remain the same Interp/Gen F
(Grade)

at 2420 to 4290 lire per ~~day~~ month (Plus living bonus)
Her Last pay received £ 5980 inclusive cost of living bonus

Effective 4 April 45.

F. C.
N.W. DRAGNEFF
Lt.Col. AGD
~~Sec~~ American

+ No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

Copy to:
Internal Security
Civ. Pers. Files

Nov. 44

5184

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

25

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 Section Civilian Personnel

A 289

7 April 19 45

SUBJECT: Transfer

TO : Land Forces S/C (M.M.I.A.)
(Att: Capt Archer)

24

1. Reference your letter A/80 Dated 5 April 45

2. Approval is granted for the transfer of MELI, Lucia

employed in Finance Sub-Commission to Land Forces MMIA

Sub-Commission.

3. Classification and wage rate~~xxxxxxxxxxxxxxxx~~ Typist F
(Grade)

at 2200 to 3960 lire per~~xxx~~ month. (Plus living bonus)

([redacted] Last pay received 3365 Plus living bonus)

N.W. DRAGNEFF
Lt.Col. AGD
G-1 American

+ No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

Copy to:
Internal Security
Civ. Personnel Files.

Nov. 44

513

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT: CIVILIAN EMPLOY S.
To:-
71 (Civilian)
H.Q.AG,
Base Area Allied Command.

Lon ARCHIVES Sub Comm.,A.C.,
(Military Branch Political Div)
Ops.
Reference Only/725
6th April, 1945.

Please note that the s/m returned to work on the dates mentioned:-
27th March, 1945 Semino Tatiana
2nd April, 1945 Marchetti Marino
Please note that the s/m was absent also as from the date mentioned:-
4th April, 1945 Incorrigible Disorder.

Encls.
Ops.

Records, Civil Government,
Military Branch Political Div.

5132

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ALBERGO VACCARI
Via Principe Amedeo 11 - ROMA

ALBERGO VACCARI - ORDINE DI SERVIZIO DAL 1/4/45

(Routine as from 1st April 1945)

	Lun. (Mon.)	Mar. (Tue.)	Mer. (Wed.)	Gio. (Thu.)	Ven. (Fri.)	Sab. (Sat.)	Dom. (Sun.)
PULIZIE GENERALI (General Cleaning)							
a) Mattino dalle 7½ alle 14 (Morning from 7½ to 14 hrs.)							
Piano terra (ground floor)	Mar.	Mar.	Gio.	Gio.	Mar.	Mar.	Mer.
Sala e sala pranzo (staircase & dining room)	Gian.	Gino	Gino	Gino	Gino	Gino	Gino
Camere I II VI piano (rooms 1st. 2nd. 6th. floors)	Gius.	Gius.	Gius.	Gius.	Gian.	Gius.	Gius.
Camere III IV V piano (rooms 3rd. 4th. 5th. floors)	Glen.	Glen.	Glen.	Glen.	Glen.	Maria	Glen.
b) Pomeriggio dalle 15 alle 18 (Afternoon from 15 to 18 hrs.)							
Vetri e varie (Glasses & sundry)	"	Gino	Gino	Gian	Gino	Gino	Gino
Corridoi I II VI piano (Corridors 1st. 2nd. 6th. floors)	Gius.	Gius.	Gius.	Gius.	Gian.	Gius.	Gius.
Corridoi III IV V piano (Corridors 3rd. 4th. 5th. floors)	Glen.	Glen.	Glen.	Glen.	Glen.	Maria	Glen.
LAVANDERIA (Laundry)							
dalle 8½ alle 14 e dalle 15 alle 18 (from 8½ to 14 & from 15 to 18)							
Biancheria mattino (Collection: a.m.)	=	=	=	=	=	=	=
Bianch. asciutti (Soldiers laundry)	(Maria	(Maria	(Maria	(Maria	(Maria	=	=
Consegne pomerig. (Delivery: p.m.)	(Glen.	(Glen.	(Glen.	(Glen.	=	=	=
Bianch. Person. (Personnel laundry)	=	=	=	=	Maria	=	=
	=	=	=	=	=	Glen.	=
GIARDINI VARI (Sundry Services)							
Cucina (Kitchen)	Gius.	Gius.	Gius.	Gius.	Glen.	Gius.	Gius.
Sguovernatura (Dishes washing)	Glen.	Glen.	Maria	Glen.	Glen.	Maria	Gius.
Serv. Serale (fino alle 20) (night service: up to 20 hrs.)	Glen.	=	Gino	Gius.	Gian.	Gius.	Gino
TURNI RIPOSO (Rests)							
Uscite alle 16 (Exit at 16 hrs.)	=	=	Glen.	Gino	=	=	Gius.
Giornata libera (day off)	Gino	Mer.(*)	=	=	Gius.	Glen.	(Maria (Gian.

(*) Notte da Mart. a Merc. (night from Tuesday to Wednesday)

5131

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

Camp Commandt.

Subject : Civilian Employees.

Land Forces Sub Comm.A.C.
(M.M.I.A.)
R O M E
A/80

April 45.

G-I American.

Miss MELI Tuoia.

I. The above named employee commenced work for this Hq as a clerk on the 2nd of April and has to-day been transferred to another Department within this Hq as a typist.

Q" Alice

2. Will you please adjust her record-card accordingly and advise this HQ as to her present rate of pay (i.e. as a typist).

S P Archer Capt.

S.P. ARCHER, Capt.
for DA & QMG,
M.M.I.A.

SPA/fo

5118

RESTRICTED

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

ESTABLISHMENT MEMORANDUM)
NUMBER 6)

31 March 1945

CIVILIAN EMPLOYEES TRAVELLING ALLOWANCE

1. Establishment Memorandum N.1, dtd 4 January 1945, is hereby rescinded.

2. Travelling allowances for civilian employees of Allied Commission will be paid in accordance with the provision of Section II, AFHQ, Administrative Memorandum N° 17, dtd 23 March 1945.

"II- PAYMENT OF SUBSISTENCE ALLOWANCE TO CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY, AND SARDINIA.

Section III, AFHQ Administrative Memorandum Number 65, 1944, is rescinded and the following substituted therefor:

I. Civilians employees when travelling on duty involving absence from the normal place of duty and home may, in the absence of Service accomodation, and rations, be paid subsistence allowance at the following rates for each full days absence of 24 hours:

Monthly Basic Wage	Daily Subsistence Allowance
9,600 lire and more	250 lire
6,000 lire to 9,900 lire	225 lire
4,500 lire to 5,900 lire	175 lire
3,500 lire to 4,400 lire	150 lire
less than 3,500 lire	125 lire

Daily Basic Wage	Daily Subsistence Allowance

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

1. Civilians employees when travelling on duty involving absence from the normal place of duty and home may, in the absence of Service accomodation, and rations, be paid subsistence allowance at the following rates for each full days absence of 24 hours:

Monthly Basic Wage	Daily Subsistence Allowance
9,600 lire and more	250 lire
6,000 lire to 9,599 lire	225 lire
4,500 lire to 5,999 lire	175 lire
3,500 lire to 4,499 lire	150 lire
less than 3,500 lire	125 lire

Daily Basic Wage	Daily Subsistence Allowance
370 lire and more	250 lire
231 lire to 369 lire	225 lire
170 lire to 230 lire	175 lire
135 lire to 169 lire	150 lire
less than 135 lire	125 lire

5129

a. For absences of more than ten out less than 24 hours which involve the daily allowance rate above may be paid for each meal at the discretion of the Commanding Officer.

b. For absences involving procurement of sleeping accomodation by traveller at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under paragraph a above.

2. No allowance are payable under paragraph a above if rations are provided in kind, or under paragraph b if quarters are provided.

RESTRICTED

Declassified E.O. 12065 Section 3-402/NNXC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO: 785020

3. These rates will become effective for travel performed on and after I March 1945".

3. Travelling allowance will be claimed by the employee on the Special Claim Form (F/F35) which will also be certified by the appropriate officer. Payment will be made by the Headquarters Commandant, Finance Officers and/or Sub-Accountants, quoting this Establishment Memorandum as their authority in space provided on Payment Voucher (F/F3). Supply of Claim Forms, (F/F35), are being distributed to all Regions by this Headquarters, and additional supplies will be furnished upon application.

4. Nothing in this Establishment Memorandum shall be construed as bearing reference to U.S. or British civilians employees.

By Command of Rear Admiral STONE:

C.M. FAGAN,
Colonel, Infantry
Actg Deputy Executive Commissioner

OFFICIAL:

J.L. JONES,
Colonel,
Executive Officer (B)

DISTRIBUTION
"A"

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Office Memo

31 March 45

To: Capt Archer
(MMIB.)

Ref. attchd:

1. Internal Security office (Room 50 - 1st Fl) can give any further information required.

Sgt Santo Grossi
G-1 Civilian

Declassified E.O. 12065 Section 3-402/NNNC NO. 785020

CONFIDENTIAL

Camp Comd'r

HEADQUARTERS ALLIED COMMISSION
APO 394
Internal Security

21 March 1945

HQC/13

SUBJECT: PANCNE, Margot di Alfonso.

TO : M.M.I.A.

1. Screening of Subject has been completed and no objection is raised to her being employed by your office, providing that she has no access to classified information.

C. A. BONGARZONE,
1st Lt., AUS,
Security Officer.

5126

CONFIDENTIAL

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT: Fav - Peliscio G.

A.D.A.I.S.
c/o Land Forces Sub Comm. A.C.
(M. .I.A.) ROME.
GAT/A.
30 Mar'45.

Camp Commandant,
M. . . I. A.

PELISCIO GIOVANNI.

I certify that the above named employee has worked for the periods set out below in addition to the normal working period of 7 hour's each day.

15th - 31st Mar inclusive, worked 48 hour's overtime.

It.Col.
A.D.A.I.S.
M.I.A.

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

Camp Comdt

Q/33

MMIA Office Instruction No. 75

Civilian Employees - Office Hours

1. The office hours of Civilian Employees have been defined by HQ A.C. as under:-

Civilians employed in this HQ will observe these times w.e.f. 2nd April 1945:

mornings 0830 - 1230 (Sundays 0900-1230)
afternoons 1400 - 1800

2. Civilian Employees will be given one complete day off per week, or, at the discretion of employing Branch, two half days per week.

F. J. NOAKES. Col.
~~DA & QMG,~~
M. M. I. A.

SPA/wk

31 Mar 45

Distribution:
All Branches & Services, MMIA

5124

RESTRICTED

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

ESTABLISHMENT MEMORANDUM
NUMBER 6

31 March 1945

CIVILIAN EMPLOYEE'S TRAVELING ALLOWANCE

1. Establishment Memorandum No. 1, dtd 4 January 1945, is hereby rescinded.

2. Travelling allowances for civilian employees of Allied Commission will be paid in accordance with the provisions of Section II, AFHQ, Administrative Memorandum No. 17, dtd 23 March 1945.

"II- PAYMENT OF SUBSISTENCE ALLOWANCE TO CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY, AND SARDINIA

Section III, AFHQ Administrative Memorandum Number 65, 1944, is rescinded and the following substituted therefor:

1. Civilian employees when travelling on duty involving absence from the normal place of duty and home way, in the absence of Service accommodation, and rations, be paid subsistence allowance at the following rates for each full days absence of 24 hours:

Monthly Basic Wage	Daily Subsistence Allowance
9,600 lire and more	250 lire
6,000 lire to 9,599 lire	225 lire
4,500 lire to 5,999 lire	175 lire
3,500 lire to 4,499 lire	150 lire
less than 3,500 lire	125 lire

Daily Basic Wage	Daily Subsistence Allowance

5123

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

1. Civilian employees when travelling on duty involving absence from the normal place of duty and home may, in the absence of Service accommodation, and rations, be paid subsistence allowance at the following rates for each full days absence of 24 hours:

Monthly Basic Wage	Daily Subsistence Allowance
9,500 lire and more	250 lire
8,000 lire to 9,499 lire	225 lire
4,500 lire to 5,999 lire	175 lire
3,500 lire to 4,499 lire	150 lire
less than 3,500 lire	125 lire

Daily Basic Wage	Daily Subsistence Allowance
370 lire and more	250 lire
231 lire to 369 lire	225 lire
170 lire to 230 lire	175 lire
135 lire to 169 lire	150 lire
less than 135 lire	125 lire

5123

a. For absences of more than ten but less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid for each meal at the discretion of the Commanding Officer.

b. For absences involving procurement of sleeping accommodation by the traveller at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under paragraph a above.

2. No allowances are payable under paragraph a above if rations are provided in kind, or under paragraph b if quarters are provided.

RESTRICTED

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

3. These rates will become effective for travel performed on and after 1 March 1945."

5. Travelling allowance will be claimed by the employee on the Special Claim Form (P/F35) which will also be certified by the appropriate officer. Payment will be made by the Headquarters Commandant. Finance Officers and/or Sub-Accountants, quoting this Establishment Memorandum as their authority in the space provided on the Payment Voucher (P/F3). Supplies of Claim Form, (P/F35), are being distributed to all Regions by this Headquarters, and additional supplies will be furnished upon application.

4. Nothing in this Establishment Memorandum shall be construed as bearing reference to U. S. or British civilian employees.

By Command of Rear Admiral STONE:

C. M. PARKIN,
Colonel, Infantry
Actg Deputy Executive Commissioner

OFFICIAL:

J. L. JONES,
Colonel,
Executive Officer (B)

DISTRIBUTION
"A"

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

NOMINAL ROLL OF CIVILIAN PERSONNEL

EMPLOYED IN ACCOUNTS SECTION

AS AT 0900 HRS. - 26 MAR 45

Name		Date Commenced Work	Address	Telephone Number
BER	Martha	11 Dec. 44	26, Via Alessandria	858018
PARONE	Margot	11 Dec. 44	8, Via Capitanata	-
S RINS	Tatiana	11 Dec. 44	30, Via Mercadante	80571
THEODOLI	Marisa	11 Dec. 44	12, Via Panama	863920
HO'	Lina	11 Dec. 44	14, Via Bisagno	892349
BARTOLI	Sabina	19 Feb. 45	294, Corso V. Emanuele	95506
VARNESI	Laura	7 Mar. 45	18, Via Aleardo Aleardi	-
SICISMONDI	Anna	17 Feb. 45	27, Via Saluzzo	-
GHERARDI	Marisa	1 Mar. 45	11, Via Buccari	368344
SCHIERI	Marcella	22 Mar. 45	52, Via Livorno	865318
LOY	Marisa	24 Mar. 45	102, Via Archimede	873645
ACEVEDO	Alicia	26 Mar. 45	1, Via Poggioli	- -
NOBILI	Anna Maria	26 Mar. 45	5, Via Onofrio Panvinio	883431
PIGNATELLI	Virginia	26 Mar. 45	136, Via Appia Nuova	-
CORRIDI	Renata	26 Mar. 45	56, Via M. Torquato	5122
CIVA	Carmen	19 Mar. 45	1, Via San Remo	-

Distribution : - Lt. ~~Col.~~ ROSE
CAMP COMMANDANT (Br) ←
File

Alawey 30/3
26/3

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

Ref : DMF/CL/HM 24.

27 Mar. 45

Subject: Civilian Labour.

Camp Commandant,
Land Forces Sub. Comm A.C.,
Military Mission Italian Army,
Central Mediterranean Force.

Q/24

Reference your Muster Rolls Nos. 1 & 2 for the period 1 - 28 Feb. 45, it is again requested that you complete and return the attached certificate re employment of Mess Grades. Pending receipt the sum of Lire 14,005 has been provisionally allowed.

The sum of Lire 4,140 paid to the Gardener PONGO CESARE has been disallowed and it is requested that you refund this amount in your current Imprest account.

Your attention in this connexion is directed to Para. 13, "Regulations for the Employment of Civilian Labour (Italy, Sicily & Sardinia)", which states that payment to barbers and gardeners are not a charge against the public.

Lieut. 5,121
for Command Paymaster.

No. 8 Base Command Pay Office,
C.M.F.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

O.F.36.

Unit ..... Imprest No. .....

Muster Roll No. ..... Period of Employment .....

Cook ... Waiter. No.

This is to certify that the men named above were employed during the period stated within my War Establishment and that they were replacing military personnel.

The strength of the Unit during the period was officers and O.Rs.

Officer Commanding.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT:CIVILIAN PERSONNEL.
To:-
G-1 (Civilian)
M.A.C.,
Rome Area Allied Command.

Q/33

Land Forces Sub Comm.,A.C.,
(Military Mission Italian Army)
CMF.
Reference Camp/Q/33
27th March,1945.

Please note that the u/m personnel have been absent sick as from the dates mentioned:-

Theodoli,Marisa.	March 16th 1945
Janine,Tatiana	March 26th 1945

Field.
COA.

Captain,Camp Commandant,
Military Mission Italian Army.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Isola Marina

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

MEMORANDUM)
:
NUMBER 3)

27 March 1945

CONDITIONS UNDER WHICH ITALIANS
WILL BE EXEMPTED FROM THE MILITARY SERVICE

1

Headquarters Allied Commission, G-1 Sect. Civ Pers, Memorandum Number 1, dated 12 March 1945 is amended as follows:

1. Paragraph 2 b is amended by the addition of the following;

"For employing Sections of Headquarters Allied Commission, forms will be submitted directly to G-1 Section Civilian Personnel."

N. W. DRAGNEFF
Lt. Col. AGD.
G-1(A)

DISTRIBUTION

"C"

5118

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

6/33

Subject : Civilian employees - M.M.I.A.

Addressees as distribution List.

Land Forces Sub Comm.A.C.
(M.M.I.A.)
ROME
A/80
24 March 45.

Instances have occured where Branches or Services have taken on or dismissed Civilian staff without advising the Camp Commandant. Heads of Branches or Services will please insure that application is made to the Camp Commandant for new or additional Civilian Employees and that he is given prior notification of any proposed dismissals.

for D.A.Q.M.G.
M.M.I.A.

Distribution : G (SD)
A
Q/AD
Q/I
Q/2
Sigs Q/OS
R.E.
S & T
Med.
Ord
REME
Labour
Camp Commandant

STA/fo

517

R E S T R I C T E D

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
:
NUMBER 18)

24 March 1945

COST-OF-LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES OF THE ALLIED FORCES

1. Appendices "A" and "B" to AFHQ Administrative Memorandum Number 62, 1944, are superseded by the Appendices "A" and "B" below, effective with the commencement of the first pay period subsequent to 1 March 1945.

2. For pay periods between the dates of 8 December 1944 and 28 February 1945 (both inclusive), the Appendices "A" and "B" to AFHQ Administrative Memorandum Number 62, 1944 are effective and any payments made thereunder are validated.

Appendix "A"

COST-OF-LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES OTHER THAN THOSE COVERED BY APPENDIX "B"

1. Daily Wage Group

a. Adult Group

Basic Wage	Maximum Permissible Bonus
Up to and including 120 lire	75 lire
From 121 to 125 lire	72 lire
From 126 to 130 lire	70 lire
From 131 to 135 lire	67 lire
From 136 to 165 lire	65 lire

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

OTHER THAN THOSE COVERED BY APPENDIX "B"

1. Daily Wage Group

a. Adult Group

Basic Wage	Maximum Permissible Bonus
Up to and including 120 lire	75 lire
From 121 to 125 lire	72 lire
From 126 to 130 lire	70 lire
From 131 to 135 lire	67 lire
From 136 to 165 lire	65 lire
From 166 to 170 lire	62 lire
From 171 to 175 lire	60 lire
From 176 to 180 lire	57 lire
From 181 and above	55 lire

5116

b. Juveniles may be paid a cost-of-living bonus up to 29 lire per day.

Note: Abatement at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) in respect of each day on which full rations i.e. all meals are provided to the employee by the employing service.

2. Monthly Wage Group

a. Adult Group

Declassified E.O. 12065 Section 3-402/NNDC No. 185020

AFHQ Adm Memo No. 18 (cont'd)

Basic Wage	Maximum Permissible Bonus
Up to and including 3000 lire	1950 lire
From 3001 to 3100 lire	1920 lire
From 3101 to 3200 lire	1870 lire
From 3201 to 3300 lire	1820 lire
From 3301 to 3400 lire	1770 lire
From 3401 to 3500 lire	1720 lire
From 3501 to 5000 lire	1690 lire
From 5001 to 5100 lire	1620 lire
From 5101 to 5200 lire	1570 lire
From 5201 to 5300 lire	1520 lire
From 5301 to 5400 lire	1470 lire
From 5401 and above	1430 lire

b. Juveniles may be paid a cost-of-living bonus up to 754 lire per month.

Note: Abatement at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) when full rations i.e. all meals are provided to the employee by the employing service.

Appendix "B"

COST-OF-LIVING BONUS FOR ITALIAN CIVILIANS EMPLOYED IN ALLIED HOTELS, CLUBS AND MESSES AND OTHER EMPLOYEES WHOSE WAGES ARE PAID PARTLY IN KIND.

1. Adult Group

Basic Wage	Maximum Permissible Bonus
[illegible] 3600 lire	1325 lire

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

754 lire per month.

Note: Abatement at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) when full rations i.e. all meals are provided to the employee by the employing service.

Appendix "B"

COST-OF-LIVING BONUS FOR ITALIAN CIVILIANS EMPLOYED IN ALLIED HOTELS, CLUBS AND MESSES AND OTHER EMPLOYEES WHOSE WAGES ARE PAID PARTLY IN KIND.

1. Adult Group

Basic Wage	Maximum Permissible Bonus
Up to and including 3600 lire	1325 lire
From 3601 to 3700 lire	1275 lire
From 3701 to 3800 lire	1225 lire
From 3801 to 4900 lire	1175 lire
From 4901 to 5000 lire	1125 lire
From 5001 to 5100 lire	1075 lire
From 5101 to 5200 lire	1025 lire
From 5201 and above	955 lire

2. Juveniles may be paid a cost-of-living bonus up to 130 lire per month.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

S/ C. W. CHRISTENBERRY
Colonel, AGD.
Adjutant General

Reproduced by HQ AC, G-1 Sect. Civ Pers, APO 394, 27 Mar 45.
NWD

DISTRIBUTION
"D"

R E S T R I C T E D

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

COPY

RESTRICTED

ADMINISTRATIVE MEMORANDUM)

NO 17) 23 March 1945

Road communications. Italy I
Payment of Subsistence Allowance to Civilians employed by the Allied Forces in Italy, Sicily and Sardinia II

I. ROAD COMMUNICATIONS. ITALY.

Section II , AFHQ Administrative Memorandum Number 51, 1944, is rescinded. Current instructions are contained in AFHQ letter, file AG 611/131 Q Maint O, dated 17 March 1945, subject: "Road Communications; Italy."

II. PAYMENT OF SUBSISTENCE ALLOWANCE TO CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA.

Section III, AFHQ Administrative Memorandum Number 65, 1944, is rescinded and the following substituted therefor:

I. Civilian employees when travelling on duty envolving absence from the normal place of duty and home, may in the absence of Service accomodation, and rations, be paid subsistence allowance at the following rates for each full day's absence of 24 hours:

Monthly Basic Wage	Daily Subsistence Allowance
9,600 lire and more	250 lire
6,000 lire to 9,599 lire	225 lire
4,500 lire to 5,999 lire	175 lire
3,500 lire to 4,499 lire	150 lire
less than 3,500 lrre	125 lire

Daily Basic Wage	Daily Subsistence Allowance

Declassified E.O. 12065 Section 3-402/NNRC No. 785020

f. Civilian employees when traveling on duty outside [illegible] from the normal place of duty and home, may in the absence of Service accomodation, and rations, be paid subsistence allowance at the following rates for each full day's absence of 24 hours:

Monthly Basic Wage	Daily Subsistence Allowance
9,600 lire and more	250 lire
6,000 lire to 9,599 lire	225 lire
4,500 lire to 5,999 lire	I75 lire
3,500 lire to 4,499 lire	I50 lire
less than 3,500 lrre	I25 lire

Daily Basic Wage	Daily Subsistence Allowance
370 lire and more	250 lire
23I lire to 369 lire	225 lire
I70 lire to 230 lire	I75 lire
I35 lire to I69 lire	I50 lire
less than I35 lire	I25 lire

5115

a. For absences of more than ten but less than 24 hours which envolve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid for each meal at the discretion of the Commanding Officer.

b. For absences involving procurement of sleeping accomodation by the traveller at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under paragraph a above.

Declassified E.O. 12065 Section 3-402/NSDC NO. 785020

AFHQ Administrative Memo No I7 (cont'd)

2. No allowances are payable under paragraph a above if rations are provided in kind, or under paragraph b if quarters are provided.

3. These rates will become effective for travel performed on and after I March 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

(Signed) C.W. CHRISTENBERRY
Colonel, AGD
Adjutant General.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Copy Received

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

26 March 1945

SUBJECT: **Employment of Civilians.**

TO : M.M.I.A.

1. Ref. your Request dated 26 March 1945

2. Approval is given to the employment of Ritzu Arrigo, Liliana as a Clerk Gen. Office at a rate not exceeding 3365 Lire per ~~day~~/month. (Plus Living Bonus)

3. The minimum rate which is 2055 Lire per ~~day~~/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47. dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo, No. 15, this Headquarters, dated 1st August 1944.

L.C.

R. T. UHLER
Lt. Col. AGD
G-1 American

514

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 735020

BEST COPY POSSIBLE

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

REQUEST FOR INOCULATION New employee.

Ritzu Assigo, Lituania Employed by M.M.I.A.

orting to Medical Officer for Shell-Box inoculation.

e: Employee will present this to Medical Officer in the American Dispensary, by whom it will be retained.

Questa richiesta sarà presentata all'Ufficiale Medico dell'Infermeria Americana, dal quale sarà trattenuta.

5113

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

26 March 1945

SUBJECT: **Employment of Civilians.**

To : M.M.I.A.

1. Ref. your Request dated 26 March 1945

2. Approval is given to the employment of Ritzu Arrigo, Liliana as a Clerk Gen. Office at a rate not exceeding 3365 Lire per day/month. (Plus Living Bonus)

3. The minimum rate which is 2055 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

L.C.

R. T. UHLER
Lt. Col. AGD
G-1 American

5114

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

REQUEST FOR IMMUNIZATION

New employee.

Ritza Arrigo Liliana Employed by M.M.I.A.

Reporting to Medical Officer for Small-Pox immunization.

Employee will present this to Medical Officer in the American Dispensary, by whom it will be retained.

Questa richiesta sarà presentata all'Ufficiale Medico dell'Infermeria Americana, dal quale sarà trattenuta.

5113

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO :394

G-1 SECTION CIVILIAN PERSONNEL

23 March 1945

SUBJECT: **Employment of Civilians.**

To : M.M.I.A.
(Col. Rose)

1. Ref. your Reque st dated 15 March 1945

2. Approval is given to the employment of Loy, Maria Luisa

as a Clerk Gen. Office at a rate

not exceeding 3365 Lire per ~~day~~ month. (Plus Living Bonus)

3. The minimum rate which is 2055 Lire per ~~day~~ month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

R. T. UHLER
Lt. Col. AGD
G-1 American

51

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

New employee

( ) REQUEST FOR INOCULATION

Sig. Loy, Maria Luisa employed by M.M.I.A. S/C

pertinent to Medical Officer for Small-Pox inoculation.

Note: Employee will present this to medical officer in the American Dispensary, by whom it will be retained.

Segue richiesta sarà presentata all'Ufficiale Medico dell'Infermeria Americana, dal quale sarà trattenuta.

511

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

23 March 1945

SUBJECT: **Employment of Civilians.**

To : M.M.I.A.
(Col. Rose)

1. Ref. your Request dated 15 March 1945

2. Approval is given to the employment of Nobili, Anna Maria

as a Clerk Gen. Office at a rate

not exceeding 3365 Lire per ~~day~~ month. (Plus Living Bonus)

3. The minimum rate which is 2055 Lire per ~~day~~ month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

L. C.
R. T. UHLER
Lt Col GD
American

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

REQUEST FOR IMMUNITY — New employee.

Name Nobili, Anna Maria Employed by M.M.I.A. S/S

Reporting to Medical Officer for Small-Pox inoculation.

Note: Employee will present this to Medical Officer in the American Infirmary, by whom it will be retained.

RICHIESTA PER L'IMMUNITÀ

Nome Nobili, Anna Maria Impiegato da M.M.I.A. S/S

Riportare al Medico Ufficiale per Small-Pox inoculation.

Nota: Impiegato deve presentare questo al Medico Ufficiale dell'Infermeria Americana, dal quale sarà ritirato.

5169

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Copy Cancelled.

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

23 March 45 1944

SUBJECT: **Employment of Civilians.**

To : M.MI.A.(Land Forces)
Col. Rose

1. Ref. your Request dated 26 March 45

2. Approval is given to the employment of PIGNATELLI. Virginia

as a Clerk N.E.S. at a rate

not exceeding 3365 Lire per day/month. (Plus living bonus)

3. The minimum rate which is 2055 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

R. T. UHLER
Lt. Col. AGD
G-1 American

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

New employee.

REQUEST FOR INOCULATION

Name Lignatelli, Virginia Employed by M.M.I.A. S/C

Reporting to Medical Officer for Small-Pox Inoculation.

Note: Employee will present this to Medical Officer in the American Dispensary. By whom it will be retained.

Questa richiesta sarà presentata all'Ufficiale Medico dell'Infermeria Americana, dal quale sarà trattenuta.

5107

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

23 March 1945

SUBJECT: **Employment of Civilians.**

To : M.M.I.A.
(Col. Rose)

1. Ref. your Request dated 15 March 1945

2. Approval is given to the employment of Di Girolamo, Anna

as a Clerk Gen. Office at a rate

not exceeding 3365 Lire per ~~day~~/month. (Plus Living Bonus)

3. The minimum rate which is 2055 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

Effective as of 2 April 1945

R. T. UHLER
Lt. Col. AGD
G-1 American

5106

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

REQUEST FOR INOCULATION

Name Di Girolamo, Anna Employed by M M I A S/C

Reporting to Medical Officer for Small-Pox inoculation.

Note: Employee will present this to Medical Officer in the American Dispensary, by whom it will be retained.

Questa richiesta sarà presentata all'Ufficiale medico dell'Infermeria Americana, dal quale sarà trattenuta. 5165

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO :394

G-1 SECTION CIVILIAN PERSONNEL

22 March 45 1944

SUBJECT: **Employment of Civilians.**

To : M.M.I.A.
Col. Rose

1. Ref. your Request dated 15-3-45

2. Approval is given to the employment of Arban, Francesca

as a Bookkeeper at a rate

not exceeding 4675 Lire per day/month. (Plus living bonus)

3. The minimum rate which is 2055 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

R. T. UHLER
Lt. Col. AGD
G-1 American

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

New employee.

REQUEST FOR INNOCULATI

Name Brau Faustino Employed by M.M.T.A. S/C

Reporting to Medical Officer for Small-Pox innoculation.

Note: Employee will present this to Medical Officer in the American Dispensary, by whom it will be retained.

Questa richiesta sarà presentata all'Ufficiale Medico dell'Infermeria Americana, dal quale sarà trattenuta.

5-13

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 Section Civilian Personnel

Camp Cmd.
Ja retention
VA 23/2

22 February 19..

SUBJECT: Transfer

TO : Land Forces S/C - M.M.I.A.
(Att: Capt Archer)

1. Reference your letter AQ/80 Dated 17 Feb 45

2. Approval is granted for the transfer of CROSTAROSA. Giovanna

employed in Industry Sub-Commission, to Land Forces M.M.I.A

Sub-Commission.

3. Classification and wage rate to remain the same Interpreter/Gen F
(Grade)

at 2420 to 4290 lire per ~~xxx~~ month (Plus living bonus)

J.E.
R.T. UHLER
Lt.Col. AGD
G-1 American

+ No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

Copy to:
Industry S/C
Civ. Pers. Form 6

Nov. 44

2320 + 1560 = 3880
2150 + 1740 = 3890

VA 23/2

2-5-45

Declassified E.O. 12065 Section 3-402/NNBC NO. 785020

Subject:- Civil Labour.

To:- Command Paymaster,
No 8 Command Pay Office,
C.M.F.

Land Forces Sub-Comm. A.C.
(Military Mission Italian Army.)
C.M.F.

Reference No Camp/C/33
Date 22nd /March/45.

Reference your Office Form 1 (Civil Labour) dated 13th/March/45 requesting the authority for payment of the following employee as Gardener.

Pongo Cesare,

It is regretted that the above named was classed as a Gardener, as this man is paid under Unskilled Labour (Province Rome Area Allied Command) at the rate of 95 Lire per day.

++

Reference your OF 36 of the same date requesting for the forwarding of a certificate of personnel (civilian) employed within the W.E. of this H.Q.

It is pointed out that the certificate in question was forwarded, enclosed with Muster Rolls and Imprest Account for the period ending February 45. Enclosed please find Copy of same.

Captain Camp Commandant,
Military Mission Italian Army.

Field.

5161

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 Section Civilian Personnel

Corps Commander
for Rotation
22 February 1945 SFA

SUBJECT: Transfer

TO : Land Forces S/C - M.M.I.A.
(Att: Capt Archer)

1. Reference your letter request Dated 16 Feb 45

2. Approval is granted for the transfer of SIGISMONDI, Anna

employed in G-4 (B) Sub-Commission. to Land Forces M.M.I.A.

Sub-Commission.

3. Classification and wage rate to remain the same Clerk F
(Grade)

at 2055 to 3365 lire per~~day~~ month (Plus living bonus)

R.T. UHLER
Lt.Col. AGD
G-1 American

+ No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

Civ. Pers. Form 6

Nov. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 Section Civilian Personnel

21th March 1945

SUBJECT: Transfer.

TO : M.M.I.A. ✓

1. Reference your letter Request Dated 20th March '45

2. Approval is granted for the transfer of GIUFFRIDA Evelina

employed in Agriculture Sub-Commission, to M.M.I.A.

Sub-Commission.

3. Classification and wage rate to remain the same Junior Admin. Asst.
(Grade)

at 2055 to 5050 lire per day month.

(Plis living bonus)

+ No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

Copy to:
Agriculture S/C
Internal Security
File

Civ. Pers. Form 6
Nov. 44

5493

N.W.DRAGNEFF
Lt.Col.AGD
G-1 American

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

20th March 1945

SUBJECT: **Employment of Civilians.**

To : M.M.I.A.
Col. Ross

1. Ref. your Request dated 15th March '45

2. Approval is given to the employment of SERPIERI, Marcella

as a Clerk NCO at a rate

not exceeding 3365 Lire per day/month. (Plus living bonus)

3. The minimum rate which is 2055 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

Effective as of 22 March 45

R. T. UHLER
Lt. Col. AGD
G-1 American

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

20th March 1945

SUBJECT: **Employment of Civilians.**

To : M.M.I.A.
Col. Rose

1. Ref. your Request dated 15th March '45

2. Approval is given to the employment of CORRIDI, Renata

as a Interp/Typist at a rate

not exceeding 4290 Lire per day (Plus livng bonus)

3. The minimum rate which is 2420 Lire per month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

effective as of 26 April 45

R. T. UHLER
Lt. Col. AGD
G-1 Executive

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT:CIVILIAN EMPLOYEES

To:-

G1 (Civilian)
Allied Commission,
Rome Area Allied Command.

Land For[illegible] Sub Comm.,A.C.,
(Military Mission Italian Army)
CMF.

Reference Camp/G/33
18th March,1945.

Coppini,Nicoletta
Piccaza,Maria Pia
Giordani,Anna Maria.

Please note that the a/m are no longer employed by this Mission. Miss Coppini left voluntarily on the 25th February last while the remaining two were dismissed on the 22nd February last having been found unsuitable after a week's probation.

Captain,Camp Commandant,
Military Mission Italian Army.

Field.
CCA.

5093

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

17 March 1945

SUBJECT: **Employment of Civilians.**

To : M.M.I.A.
(Col. Rose)

1. Ref. your Request dated 15 March 1945

2. Approval is given to the employment of Civ., Carmen

as a Typist at a rate

not exceeding 3960 Lire per day/month. (Plus Living Bonus)

3. The minimum rate which is 2200 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

R. T. UHLER
Lt. Col. AGD
G-1 American

5-9

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

REQUEST FOR EVACUATION

Name Cuia, Carmen Employed by M.M.T.A. S/C

Reporting to Medical Officer for Small-Pox innoculation.

Note: Employee will present this to medical Officer in the American Dispensary, by whom it will be retained.

Questa richiesta sarà presentata all'Ufficiale Medico dell'Infermeria Americana, dal quale sarà trattenuta.

New employee.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION
APO 394

G-1 Section Civilian Personnel

16 March 45 19....

SUBJECT: Transfer.

TO : Land Forces MMIA
(Att: Capt Archer)

1. Reference your letter Request Dated 15 March 45

2. Approval is granted for the transfer of VOLTERRA, Nella

employed in Transport- Rail Sect Sub-Commission, to Land Forces MMIA Sub-Commission.

3. Classification and wage rate to remain the same Interp/Typist
(Grade)

at .... to 4290 lire per ~~XXX~~ month. (Plus living bonus)

Effective as of 19 March-45

f.e.
R.T. UHLER
Lt.Col. AGD
G-1 American

+ No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

Copy to:
Internal Security
Files

Civ. Pers. Form 6

Nov. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

16 March 45 1944

SUBJECT: **Employment of Civilians.**

To : M.M.I.A. Land Forces
Capt. Archer

1. Ref. your Request dated 15-3-45

2. Approval is given to the employment of MONTANARI. Adriana

as a Typist E.S. at a rate

not exceeding 4290 Lire per ~~day~~month. (Plus living bonus)

3. The minimum rate which is Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

Effective 19 March 45

R. T. UHLER
Lt. Col. AGD
G-1 American

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 735020

(PEDIDO DE INOCULACION) Ufficio emplogee

Nome Montanari, Adriano Empleado by M.M.I.A. S/C

Reporting to Medical Officer for Small-Pox inoculation.

Note: Employee will present this to medical Officer in the American Hospital. If sick it will be retained.

Questa richiesta sarà presentata all'Ufficiale medico dell'Infermeria Americana, dal quale sarà trattenuta.

5090

Declassified E.O. 12065 Section 3-402/NNTC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

16 March 1945

SUBJECT: **Employment of Civilians.**

TO : M.M.I.A.
(Col. Rose)

1. Ref. your Request dated 15 March 1945

2. Approval is given to the employment of Acevedo, Alicia

as a Interp/Typist at a rate

not exceeding 4290 Lire per day/month. (Plus Living Bonus)

3. The minimum rate which is 2420 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

R. T. UHLER
Lt. Col., AGD
G-1 Section

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 725020

New employee.

REQUEST FOR INNOCULATION

Name Acevedo, Alicia Employed by M.M.I.A. S/C

Reporting to Medical Officer for Small-Pox innoculation.

Note; Employee will present this to Medical Officer in the American Dispensary, by whom it will be retained.

Questa richiesta sarà presentata all'Ufficiale Medico dell'Infermeria Americana, dal quale sarà trattenuta.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT: Pay - Peliscio C.

A.D.A.M.S.
C/O LAND FORCES SUB COMM.A.C.
(M.M.I.A.) ROME.
[illegible]/A
[illegible] Dec'45.

Camp Commandant,
M.M.I.A.

PELISCIO GIOVANNI.

I certify that the above named employee has worked for the periods set out below in addition to the normal working period of 8 hour's each day.

1st - 15th Dec inclusive, worked 52 hour's overtime.

Lt.Col.
A.D.A.M.S.

5345

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Pay - Peliscio G.

A.D.A.T.S.
c/o Land Forces Sub Comm.A.C.
(M.M.I.A.) ROME.
MEL/A/12.
Mar'45.

Camp Commandant
M.M.I.A.

PELISCIO GIOVANNI.

I certify that the above named employee has worked for the periods set out below in addition to the normal working period of 8 hours each day.

1st - 28th Feb inclusive, worked 100 hours overtime.

Lt.Col.
A.D.A.T.S.

5 of 5

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

INTER-OFFICE MINUTE

TO: Camp Commandant
M.M.I.A.

File : ST/16

Copy to:- "A" MMIA.

Miss Jeanne VOLKOFF

1. Attached letter from HQ A.C. G-1 Section Civilian Personnel is forwarded for your retention.

2. Above named commenced employment in this branch wef. 6 March 1945 inclusive.

K. J. Curtis.

Lt.Col.
A.D.S.T.

8 March 1945
DVW

5086

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

S & T, MMIA

Reed

File ST/ 16

6th March 1945

SUBJECT: **Employment of Civilians.**

To : Land Forces S/C

1. Ref. your ST/16 dated 6th March 1945

2. Approval is given to the employment of VOLKOFF, Jeanne

as a Clerk Gen. Off. F. at a rate

not exceeding 3365 Lire per day/month. (Plus living bonus)

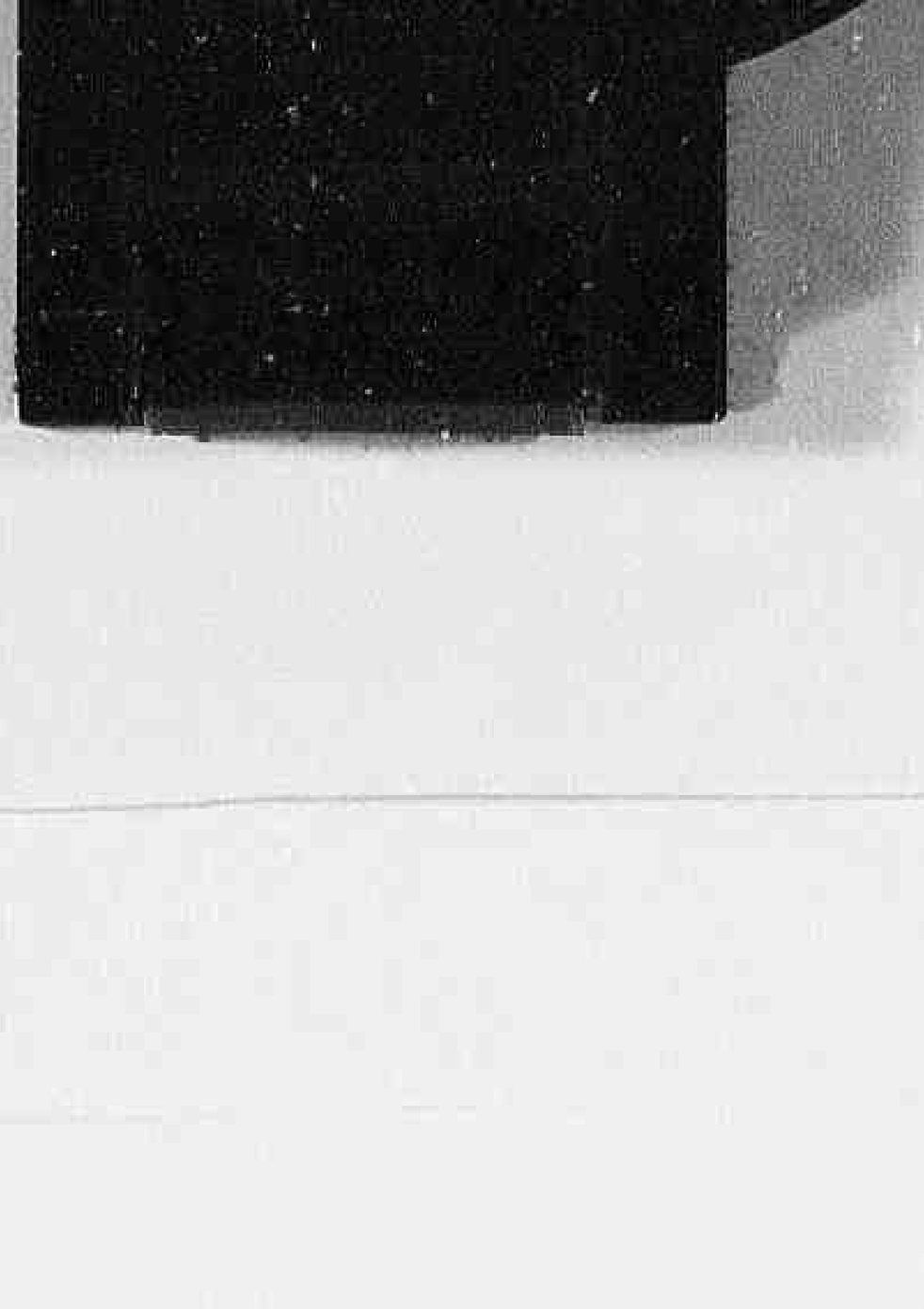
*3. The minimum rate which is 2055 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

R. T. UHLER
Lt. Col. AGD
G-1 American

5983

Civ. Pers. Form 4
Aug. 44



Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

ACC

10000/120/1878

(202 folders)

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

10000/120/1878 Comp/18 Employment . I T I Civilians 2½
(2062 folders) M.M.I.A 1st cover
Jan. July 1945

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

INTER-OFFICE MINUTES

TO: CAMP COMMANDANT
W.M.I.A.

Miss Giovanna Marie Crostarosa

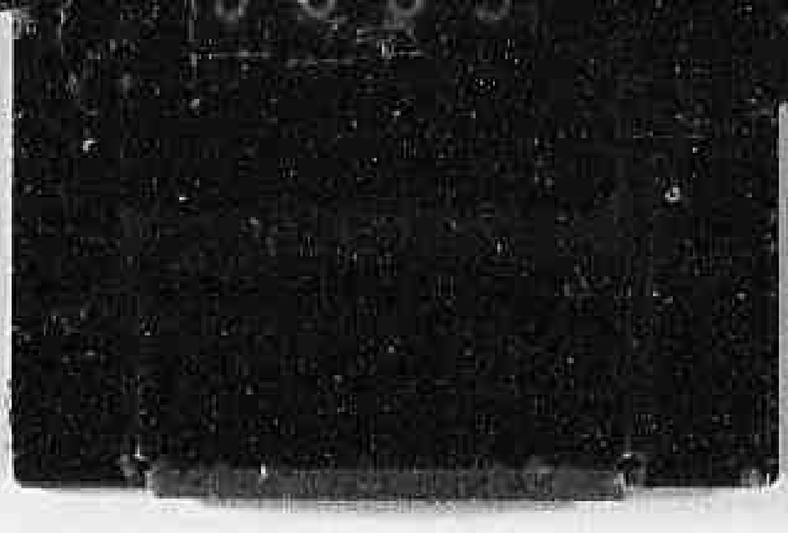
1. The above named civilian employee reported back to work on 8 March 1945, after having been absent sick since the 5th March 1945.

8 March 1945
/ jc

Lt.Col.
A.D.S.T.

52841

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020



1650

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

7 March 1945

SUBJECT: **Employment of Civilians.**

To : M.M.I.A.

1. Ref. your Request dated 7 March 1945

2. Approval is given to the employment of Varnesi, Laura

as a Interp/Typist at a rate

not exceeding 4290 Lire per day/month. (Plus Living Bonus)

3. The minimum rate which is 2420 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

5283

Note: If applicant proves to be unsatisfactory, please forward AC pass to this office with a memorandum, detailing reason for separation.

R. T. UHLER
Lt. Col. AGD
G-1 American

Civ. Pers. Form 4
Aug. 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

New employee.

REQUEST FOR INNOCULATION

Name Ferrari Louis Employed by M.M.T.A. S/C.
Reporting to Medical Officer for Small-Pox innoculation.

Note; Employee will present this to Medical Officer in the American Dispensary, by whom it will be retained.

Questa richiesta sarà presentata all'Ufficiale Medico dell'Infermeria Americana, dal quale sarà trattenuta.

5282

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

MEAL TICKETS REQUIRED FOR A.C. PERSONNEL.

74 BO LINA .....
75 BOCCACCI ANGELA.....
76 GUARNERI ADELE.....
77 FANONE MARGOT .....
78 SANIN TATIANA.....
— THEODOLI MARISA .....
79 AFFODIO ROSSANA .....
80 BARTOLI SABINA .....
81 CASSUTO FERNANDA.....
82 VARNESI LAURA .....
83 VOLKOFF JEANNE.....
84 SIGISMONDI ANNA.....
— GERLARDI LOUISA.....
85 CROSTAROSA GIOVANNA.....

Total 1920 Lire Ten Twelve Books

The above mentioned personnel are employed by M.M.I.A. and the money for the above mentioned tickets will be handed in on a later date.

Received 1920 Lire
19th Nov 30

5231

S. F. Hyer
Capt Camp Commandant
Military Mission Italian Army.

Field.
Date / /
13/3/45

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject: Pay - Civilian Employees.
To:-
G1 (Br)
HQ., AC.,
CMF.

Land Forces Sub Comm., A.C.
(Military Mission Italian Army)
CMF.
Ref. Camp/C/33
6th March, 1943.

Reference Civilian Pay Rolls for the period 16th Feb., 1945 to 28th Feb., 1945 returned herewith, please note that Laura Papallo has been struck off the list and the pay - Lire 2769 - returned herewith. Miss Papallo left our employemnt two days before the date her payment was due and we have been unable to get in touch with her to date.

Field.
CCA.

Captain, Camp Commandant,
Military Mission Italian Army.

3239

AC

LAND FORCES c/o Lamb

944

H.Q. ROME AREA ALLIED COMMAND
APO No 794 US ARMY.

Ref: 7A4.

3 Mar 45.

SUBJECT:- Civilian Labour: Exemption from Military Service.

DISTRIBUTION: List "B" (British).

1. The attached copy of AFHQ Administrative Memorandum No 10 dated 20 Feb 45 and Appendices is forwarded for necessary action.

2. The effects of this instruction are:-

(a) All previous instructions issued by this HQ on this subject are cancelled.
(b) An amended Appendix "A" (Application for Exemption) is now brought into use.
(c) Applications will be submitted (in quadruplicate) to ADL, RAAC, who is the local British Labour representative referred to in para 2(a) of the memorandum.
(d) Separate Appendices "A" will be used for Category I (Skilled Labour employed in Military Installations) and Category II (all other labour) personnel.

3. At the same time as Appendix "A" is forwarded to ADL, Appendix "B" (single copy only) should be submitted to G.1 (Br) this HQ in respect of each employee for whom exemption is required. Appendix "B" should be prepared for signature but not signed.

4. It is stressed that applications in respect of civilians of calling-up age for whom exemption is required should be submitted forthwith. Applications made on behalf of civilian workers who have already received notification of call up will not normally be granted. Accordingly temporary exemptions for 21 days and other short periods will no longer be authorised.

A.L. LOUDEN.

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

The effects of this instruction are:-

(a) All previous instructions issued by this HQ on this subject are cancelled.
(b) An amended Appendix "A" (Application for Exemption) is now brought into use.
(c) Applications will be submitted (in quadruplicate) to ADL, RAAC, who is the local British Labour representative referred to in para 2(a) of the memorandum.
(d) Separate Appendices "A" will be used for Category I (Skilled Labour employed in Military Installations) and Category II (all other labour) personnel.

3. At the same time as Appendix "A" is forwarded to ADL, Appendix "B" (single copy only) should be submitted to G.1 (Br) this HQ in respect of each employee for whom exemption is required. Appendix "B" should be prepared for signature but not signed.

4. It is stressed that applications in respect of civilians of calling-up age for whom exemption is required should be submitted fort'with. Applications made on behalf of civilian workers who have already received notification of call up will not normally be granted. Accordingly temporary exemptions for 21 days and other short periods will no longer be authorised.

A.L.LOUDEN.
Major,
for Lt Col,
AA & QMG.

BVW/gg.

Encls.

Declassified E.O. 12065 Section 3-402/NNDC NO. 185020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT :- Civilian Employees

To:- G 1 British.

Land Forces Sub Comm; A.C.
(M.M.I.A.)
C/M/F.

Signorina COPINI NICOLETTA, ceased employment as typist for this branch on 24th February 1945, as she wished to continue with her studies at ROME University.

2nd March 1945.

Capt Camp Commandant;
Military Mission Italian Army.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Inter-Office Memo

Camp Commandant, MMIA.

SUBJECT:- Civilian Employees.

Signorina COPINI, NICOLETTA, ceased employment as typist for this branch on 24 February 1945, as she wished to continue with her studies at ROME University.

1 March 1945
/jc

A.D.S.T.
S & T.

5077

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

7/3.

Ext. 571

1 March 1945

Office Memo:

TO : Land Forces S/C. (M.M.I.A.)

1. Attached herewith Civ.Pers. Form 8 forwarded to your office for your future use in the cases of separations.

2. Additional copies may be obtained from this office upon request.

R.T. UHLER
Lt.Col.AGD
G-1 American.

Incl.(18) Civ.Pers.Form n.8

(2) Campo Cendle.
for info + retention
SPA 5/3

5078

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT : Pay - Peliscio G.

A.D.A.H.S.
c/o Land Forces Sub Comm.A.C.
(M.M.I.A.) ROME.
MEL/A/11.
Mar'45.

Camp Commandant,
M.M.I.A.

PELISCIO GIOVANNI.

The above named has, in the period 1st - 28th Feb inclusive, worked 120 hours overtime.

Lt.Col.
A.D.A.H.S.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT: Pay - Peliscio G.

A.D.A.W.S.
c/o Land Forces Sub Comm.A.C.
(M.M.I.A.) ROME.
WEI/A/7.
1 Feb.45.

Camp Commandant,
M.M.I.A.

PELISCIO GIOVANNI.

Pay due to the a/m is as follows :-

Rate of Pay per Day (8hrs) = L115.

Jan 16th to 31st.inclusuve = 16 x 8hrs = 128hrs.

Jan 16th to 31st.inclusive (overtime) = 70 + $\frac{70}{2}$ = 105hrs.

Total = 231hrs.

$231 \times \frac{115}{8} = L3320$

Lt.Col.
A.D.A.W.S.

5074

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 SECTION CIVILIAN PERSONNEL

28 February 1944 5

SUBJECT: **Employment of Civilians.**

To : M.M.I.A.
(Att. Capt. Archer)

1. Ref. your request dated 26 February 1945

2. Approval is given to the employment of CASSUTO, Fernanda

as a Interp/Typist at a rate

not exceeding 4290 Lire per day/month.(Plus living bonus)

3. The minimum rate which is 2420 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para. 2 above. It is policy of this Headquarters, as determined by AFHQ. Administrative Memorandum No. 47, dated 16th November 1944, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo. No. 15, this Headquarters, dated 1st August 1944.

L. C.
R. T. UHLER
Lt. Col. AGD
G-1 American

Civ. Pers. Form 4
Aug. 44

5073

MEAL TICKETS REQUIRED FOR A.C. PERSONNEL.

✓	Bo	Lina	Bo Lina
✗	Rapello	Laura	Rapello Laura
✓	Boccacci	Angela	Boccacci Angela
✓	Guarneri	Adele	Guarneri Adele
✓	Panone	Margot	Panone Margot
✓	Sanine	Tatiana	Sanine Tatiana
✓	Theodoli	Marisa	Theodoli Marisa
✓	Appodio	Rossana	Appodio Rossana
✓	Anna	Siggimondi	Anna Siggimondi
✓	Crostarosa	Giovanna	Crostarosa Giovanna

The above mentioned personnel are employed by M.M.I.A.

Capt. Camp Commandant

Field.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

The above mentioned personnel are employed by M.M.I.A.

Capt Camp Commandant
Military Mission Italian Army.

Field.
Date / /
26/2/45

5677

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

MEAL TICKETS REQUIRED FOR A.C. PERSONNEL.

Bartoli Sabina.

Sabina Bartoli

The above mentioned personnel are employed by M.M.I.A.

Field.
Date 27/2/45

Capt Camp Commandant
Military Mission Italian Army.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS
ALLIED CONTROL COMMISSION
G-1 Section Civilian Personnel
A P O 394

23 February 45 1944

SUBJECT: **Employment of Civilians.**

TO : M.M.I.A.
Col. Rose

1. Ref your Request dated 23 Feb. 45

2. Approval is given to the employment of Busnelli, Angelina

as a Typist at a rate

not exceeding 3960 Lire per ~~day~~ month. (Plus living bonus)

3. The minimum rate which is 2200 Lire per ~~day~~ month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para 2 above. It is policy of this Headquarters, as determined by the Civilian Personnel Policy Board, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo N 15, this Headquarters, dated 1 August 1944.

Please have applicant report for duty as soon as possible for necessary action

V. L.
L. W. STEARNS 5271
Major, AGD
G-1 American

Civ Pers Form 4
Aug 44

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

New employee

REQUEST FOR INNOCULATION

Name Russelli, Angelina Employed by M.M.T.A. S/C

Reporting to Medical Officer for Small-Pox innoculation.

Note: Employee will present this to Medical Officer in the Superior Department to which it will be retained.

Questa richiesta sara presentata all'Ufficiale Medico dell'Ufficio superiore, dal quale la [illegible]

5179

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

#31

LAND FO[illegible] 6 SUB COMM., A.C.
(MILITARY MISSION ITALIAN ARMY)

Nominal Roll of Employees wishing to take the mid-day meal during the period 15th - 28th February, 1945.

✓	PANCHE	Margot	186
	AFFODIO	Rosanna	187
✓	BOCCACCI	Angela	188
✓	RAPALLO	Laura	189
✓	CHIAPPERI	Adele	190
✓	THEODOLI	Marisa	191
✓	BO	Lina	192
✓	SANTE	Tatiana	193

Appodio Rossana
Dina Rapallo
Marina Theodoli
Lina Bo

Received the sum of 1040 Lire in respect of the above:

Received 1040 Lire
Ste Pg 32

.....

5065

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject:-Civilian Labour.

Naval Labour Office,
H.Q. 10th Army (L.O.3.)
5051/Camp/212. C.M.F.
22nd February 1945.

To:-Camp Commandant,
Land Forces Sub.Comm.A.C.,
(Military Mission Italian Army)
C.M.F.

Reference your Camp/C/33 dated 18th Feb.'45.

Heliscio Giovanni.

The a/m civilian was employed by this H.Q. from 9/9/44 to 30/11/44 in the capacity of Driver/Mech.,at the daily rate of 135 lire.Due to a change in the W/E.,he was discharged on 1/12/44 and re-engaged the next day as a Driver/Truck,at the minimum rate of 90 lire per day.After a seven day probationary period,his rate was increased to the maximum daily rate of 115 lire.This,of course,is exclusive of any Cost of Living Bonus.

Lt.Col.,
Camp Commandant.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT:CIVILIAN LABOUR

To:-
Camp Commandant,
HQ. 15th Army Group,
CMF.

L . Forces Sub Comm., A.C.,
(Military Mission Italian Army)
CMF.
Ref. Camp/Q/33
18th Feb. 1945.

PELISCIO Giovanni.

Reference your 5051/Camp/204. dated 31st December, 1944, will you please let us know the exact employment of the a/a and confirm that his daily rate of pay is 115 lire per day of 8 hours.

Captain, Camp Commandant,
Military Mission Italian Army.

Field.
CCA.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT:CIVILIAN LAB[illegible].
To:-
Camp Commandant,
Wol[illegible]vices,
CMF.

A.F. HQ

Land Forces Sub Comm., A.C.,
(Military Mission Italian Army)
CMF.
Ref.Camp/C/55
16th Feb. 1945.

PELISCIO Giovanni.

Reference your 5051/Camp/204 dated 31st December, 1944., will you please let us know the exact employment of the s/m and confirm that his daily rate of pay is 115 lire per day of 8 hours.

Field.
CCA.

Captain, Camp Commandant,
Military Mission Italian Army.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

To whom it may concern.

This is to certify that Policarpo Galvanni is employed by Army Welfare Service Atig as a driver mechanic against an unfilled British O.R. vacancy on W.H..

Lt.
Lt.Col.
A.D.A.W.S.

15 Jan.45.

A 785526

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject:- Civilian Labour.

Welfare Services, C.M.F.

Headquarters,
15th. Army Group. C.M.F.
5052/Comp/G(A).

December 21st. '44.

Pellecio Giovanni.(Driver).

For your information the a/a civilian driver is authorised to draw rations at British Army Scale (Issue Free Issue), under H.Q. No. 1 District letter reference Ib/6751/Q dated Sept. 25th. '44.
His rate of pay is 115 lire per day, for 8 hours.

[signature]
Lt.-Col.
Camp Commandant.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS
ALLIED CONTROL COMMISSION
G. - I. SECTION CIVILIAN PERSONNEL
APO 394

21 February 1944 5

SUBJECT: Reclassification.

TO : M.M.I.A. Land Forces S/C
(Att. Capt. Hamilton)

1. Reference your letter request dated 20 February 1945

XXX 2. Approval is granted for the reclassification of AFFODIO, Rossana

Clerk to the status of Interp/Typist salary to

range from 3120 to 4200 per day, month.
(Plus living bonus)

L. W. STEARNS
Major, AGD
G-I American

Effective 1 March 1945

XXX It is the policy of this Headquarters, as determined by the Civilian Personnel Policy Board that, salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

Civ Pers Form 5
Aug 44

5067

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS
ALLIED CONTROL COMMISSION
G-1 Section Civilian Personnel
A P O 394

19 February 45 1944

SUBJECT: **Employment of Civilians.**

TO : M.M.I.A.
Lt.Col. Rose

1. Ref your Request dated 16 Feb. 45

2. Approval is given to the employment of Giordani, Anna Maria

as a Clerk Gen. Office at a rate

not exceeding 3365 Lire per day/month. (Plus living bonus)

3. The minimum rate which is 2055 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para 2 above. It is policy of this Headquarters, as determined by the Civilian Personnel Policy Board, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo N 15, this Headquarters, dated 1 August 1944.

5. Please have applicant report to Room 11 as soon as possible for necessary action.

S.C.

L. W. STEARNS
Major, AGD
G-I American

Civ Pers Form 4
Aug 44

Note; If applicant proves to be unsatisfactory, please forward ACC pass to this office with a memorandum, detailing reason for separation.

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

REQUEST FOR INOCULATION (New employee)

Name Giordani Anna Maria Employed by Land Forces S/C

Reporting to Medical Officer for Small-Pox innoculation.

Note; Employee will present this to Medical Officer in the American Dispensary, by whom it will be retained.

Questa richiesta sarà presentata all'Ufficiale Medico dell'Infermeria Americana, dal quale sarà trattenuta.

3665

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS
ALLIED CONTROL COMMISSION
G-1 Section Civilian Personnel
A P O 394

19 February 1944

SUBJECT: Employment of Civilians.

TO : M.M.I.A.
Lt.Col.Rose

1. **Ref your** Request **dated** 19 Feb. 45

2. **Approval is given to the employment of** Bartoli, Sabina

as a Clerk **at a rate**

not exceeding 3365 **Lire per day/month.** (Plus living bonus)

3. The minimum rate which is 2055 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para 2 above. It is policy of this Headquarters, as determined by the Civilian Personnel Policy Board, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo N 15, this Headquarters, dated 1 August 1944.

5964

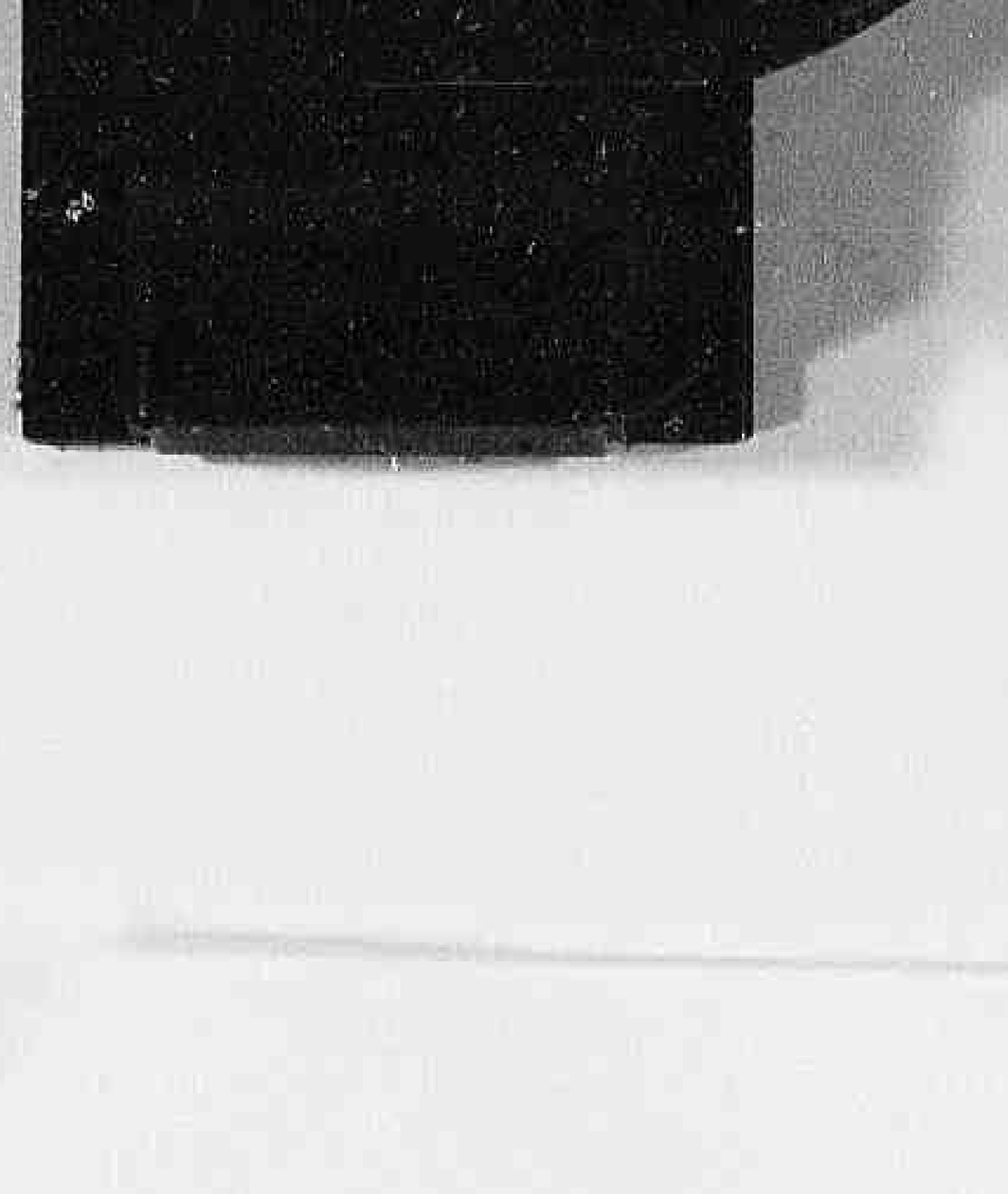
5. Please have applicant report to Room 11 as soon as possible for necessary action.

I. C.

I. W. STEARNS
Major, AGD
G-I American

Civ Pers Form 4
Aug 44

Note; If applicant proves to be unsatisfactory, please forward ACC pass to this office with a memorandum, detailing reason for separation.



Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

BEST COPY POSSIBLE

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

New employee

LETTER OF INTRODUCTION

Name Bartoli, Fabina Employed by Land Forces S/C

Reporting to Medical Officer for Small-Pox innoculation.

Note; Employee will present this to Medical Officer in the American Dispensary, by whom it will be retained.

Questa richiesta sarà presentata all'Ufficiale Medico dell'Infermeria Americana, dal quale sarà trattenuta.

5063

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

REQUEST FOR INOCULATION

Name Piccozza Maria Pia Employed by M.M.I.A. (New employee) S/G

Reporting to Medical Officer for Small-Pox inoculation.

Note; Employee will present this to Medical Officer in the American Dispensary, by whom it will be retained.

Questa richiesta sarà presentata all'Ufficiale Medico dell'Infermeria Americana, dal quale sarà trattenuta.

5-62

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS
ALLIED CONTROL COMMISSION
G-1 Section Civilian Personnel
A P O 394

19 February 1945

SUBJECT: **Employment of Civilians.**

TO : M.M.I.A.
(Col.Rose)

1. Ref your request dated 17 February 1945

2. Approval is given to the employment of PICCZZA, Maria Pia

as a Clerk at a rate

not exceeding 3365 Lire per day/month (Plus living bonus)

3. The minimum rate which is 2055 Lire per day/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para 2 above. It is policy of this Headquarters, as determined by the Civilian Personnel Policy Board, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo N 15, this Headquarters, dated 1 August 1944.

5. Please have applicant report to Room 11 as soon as possible for necessary

xxxxxx

I. W. STEARNS
Major, AGD
G-1 American

Civ Pers Form 4
Aug 44

5-61

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Subject:- Civilian Employees.

Land Forces Sub Comm. A.C.
(M.M.I.A.)
AG/E

17 Feb 45.

H.Q. A.C.
for G1 A Civilian Personnel.

CROSTAROSA Giovanni.

1. The above named civilian employee is at present working for Industry Sub Commission.

2. It is desired to employ her as a typist with this H.Q.

3. It is understood that Industry Sub Commission would raise no objection to this Transfer, provided that they are provided with a suitable replacement.

4. It is therefore requested that you will please make the necessary arrangements for Miss Crostarosa Giovanni to transfer to this H.Q. in place of Miss Coppini who is leaving our employment.

5. It is understood that Miss Crostarosa will be engaged with this H.Q. on her present rate of pay.

S.P. ANCHER, Capt.
for DA & QMG,
M.M.I.A.

Copy to:- S & T M.M.I.A.
Camp Commandant
M.M.I.A.

SPA/ab

Per Note No. CCAMP.

Lord Rennell
Camp Commandant
Action pl
PH

HEADQUARTERS
ALLIED COMMISSION
APO 394
Office of the Headquarters Commandant

8 February 1945

HQC/5/4

SUBJECT: Civilian Mess - Office employees.

TO : All Sub-Commissions, Sections and Branches, this Headquarters.

1. The Italian civilian employees' mess will commence on Thursday, 8 Feb 1945.

2. The mid-day meal will only be served on production of a ticket which is valid for one day only.

3. Booklets of tickets, costing ten (10) lire per ticket and covering the period 8 Feb to 18 Feb will be sold in Room 33, 1st Floor, on Monday and Tuesday, 5 and 6 February, between the hours of 0900 and 1200, and 1400 and 1600. Booklets will not be sold outside the above dates or times.

4. To obtain booklets, Sub-commissions, Branches, etc. should prepare nominal rolls in duplicate of all employees wishing to avail themselves of the mid-day meal. These rolls, together with cash, i.e. 80 lire per person to cover the period stated above, will be forwarded to Room 33, 1st Floor. The duplicate copy of nominal roll will be returned, receipted for the cash received, and the required number of books; the original copy will be retained by this office for reference and as a receipt for the number of booklets issued.

5. Booklets are not transferable from one employee to another and no reimbursement will be made for unused tickets, except on termination of employment.

6. Under ACAI Administrative Memorandum No. 47, dated 16 Nov 44, two (2) lire per day will continue to be deducted from the pay through payrolls of civilian

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

3. Booklets of tickets, costing ten (10) lire per ticket and covering the period 6 Feb to 13 Feb will be sold in Room 35, 1st Floor, on Monday and Tuesday, 6 and 8 February, between the hours of 0900 and 1200, and 1400 and 1600. Booklets will not be sold outside the above dates or times.

4. To obtain booklets, Sub-Commissions, Branches, etc. should prepare nominal rolls in duplicate of all employees wishing to avail themselves of the mid-day meal. These rolls, together with cash, i.e. 20 lire per person to cover the period stated above, will be forwarded to Room 33, 1st Floor. The duplicate copy of nominal roll will be returned, receipted for the cash received, and the required number of books; the original copy will be retained by this office for reference and as a receipt for the number of booklets issued.

5. Booklets are not transferable from one employee to another and no reimbursement will be made for unused tickets, except on termination of employment.

6. Under AFHQ Administrative Memorandum No. 47, dated 18 Nov 44, two (2) lire per day will continue to be deducted from the pay through payrolls of civilian employees partaking of the mid-day meal.

7. Heavy labourers. - Booklets of tickets will also be issued to those employees classified for heavy labourers' meal. These employees will be shown separately on nominal rolls. No further charge will be made against these employees, other than the seven (7) lire per day as at present being deducted on the payrolls.

8. Organizations, etc. whose employees are not being paid from A.C. funds will draw booklets at the rate of twelve (12) lire per day for office personnel and seven (7) lire per day for heavy labourers.

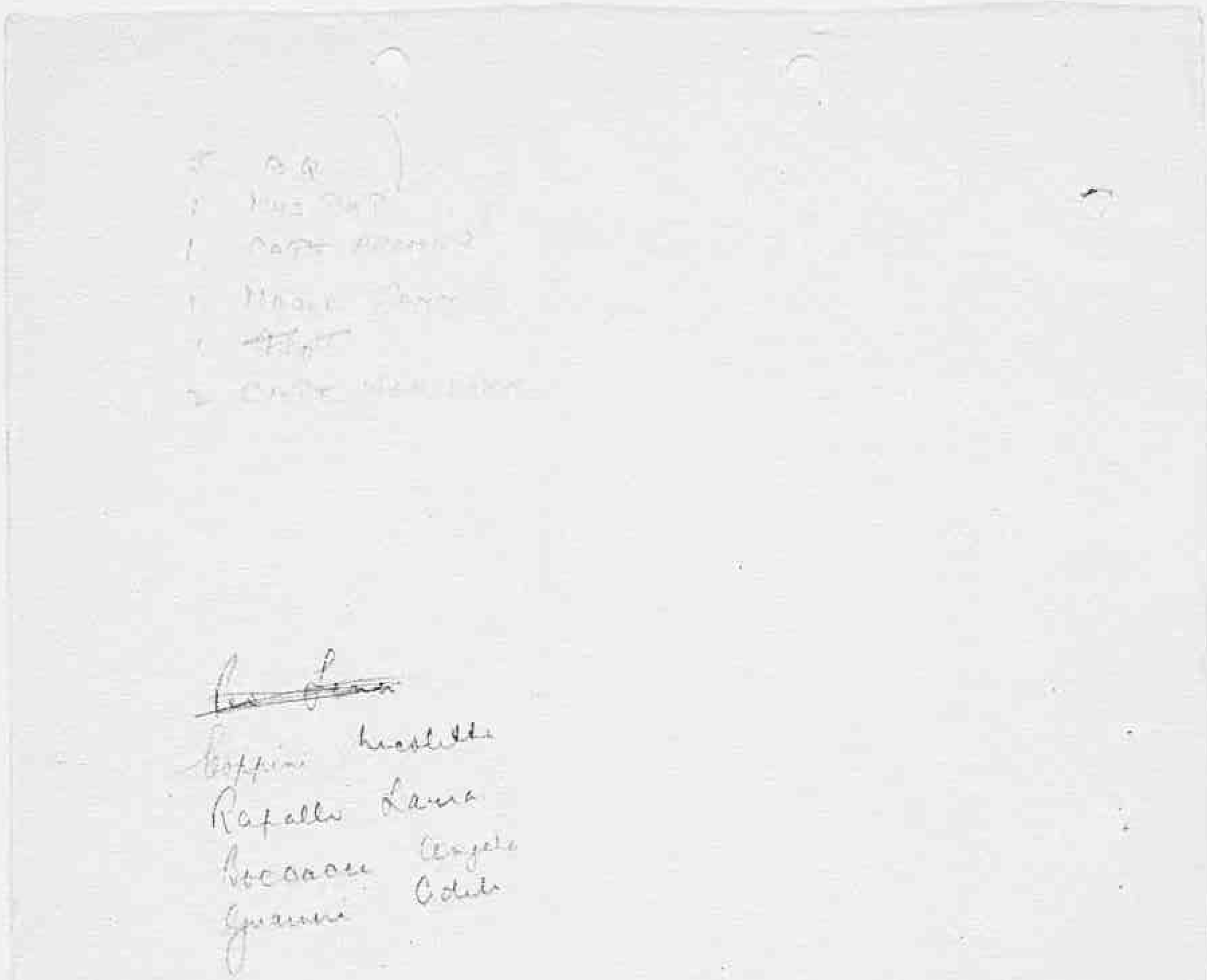
5099

[signature] Colonel
R. H. ROBERTSON
Lt. Commandant.

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

S Bracco
Lauro Altieri
Janine Tatiana
Paolina Rhodesia
Vera Nicoletti
Romano Ospedia
Ada
Adele Guarneri

la Coppia



Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Sophia Loren
Raphael Lama
Rossano Brazzi
Gina Lollobrigida

Declassified E.O. 12065 Section 3-402/NNDP No. 785020

Declassified E.O. 12065 Section 3-402/NNDG NO. 785020

MMIA

Camp Comdt

HQ ROME AREA ALLIED COMMAND
APO No 794 US ARMY.

Ref: 7A4.

30 Jan 45.

SUBJECT:- Italian Army - Calling up of Classes.

List "B" (British).

Further to this HQ 7A4 dated 26 Oct 44.

1. Italian Military call up has now been extended to include personnel of the 1925 class.

2. Units employing civilian workers of this class for whom exemption is required should submit applications forthwith.

A.L.LOUDEN,
Major,
for Lt Col,
AA & QMG.

ALL/gg.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Camp MMIA

HQ ROME AREA ALLIED COMMAND
APO No 794 US ARMY.

Ref: 7A4.

25 Jan 45.

SUBJECT:- Italian Army - Calling up of Classes.

List "B" (British).

Further to this HQ 7A4 dated 26 Oct 44.

1. Exemptions of civilian employees from military service, when considered essential, will in future be granted by this HQ for a period of 6 months, after which application for renewal of exemption will be necessary.

2. Appendix "B" referred to in para 3 of the above-quoted letter should be submitted to this HQ in duplicate. One copy, having been signed by G-1(Br), will be forwarded to the Italian authorities for endorsement. The second copy, also signed, will be returned immediately to the unit as a temporary certificate to be held as valid until the endorsed form is received from the Italian authorities.

3. It is essential that units requiring exemption authority submit application for 1914-24 classes before the civilians are actually called up. Personnel actually enlisted in the Army cannot be released.

A.L. LOUDEN;
Major;
for Lt Col,
AA & QMG.

RWW/gs.

5057

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

HEADQUARTERS
ALLIED CONTROL COMMISSION
G-1 Section Civilian Personnel
A P O 394

24 Jan- 1945

SUBJECT: **Employment of Civilians.**

TO : M.M.I.A - Land Forces f/c

1. Ref your request dated 23-1-45

2. Approval is given to the employment of Theodoli, Vivina

as a interpreter - General at a rate

not exceeding 4290 Lire per ~~day~~/month (plus living homes)

3. The minimum rate which is 2420 Lire per ~~day~~/month will be paid for the first seven days, and may be increased commensurate with employee's skill and ability set out in para 2 above. It is policy of this Headquarters, as determined by the Civilian Personnel Policy Board, that salaries of civilian employees will be increased gradually, in accordance with their performance, rather than immediately increased to the maximum on completion of the seven day probationary period.

4. Your attention is directed to Office Memo N 15, this Headquarters, dated 1 August 1944.

5. ~~Please~~ have applicant report to Room 11 as soon as possible for necessary action.

I. W. STEARNS
Major, AGD
G-I American

G.A

Civ Pers Form 4
Aug 44

5056

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT:WORKER'S SOCIAL INSURANCE.
To:-
AGD.,
G-1 Section Civilian Personnel,
APO 394,
HQ.Allied Commission,
CMF.

Land Forces Sub Comm.,A.C.,
(Military Mission Italian Army)
CMF.
Ref.Camp/C/33
22nd January,1945.

Reference your Civ.Pers/297 dated 19th January,1945 herewith particulars required:-

Employee's Last Name	Employee's First Name	Father's Name	Commencing date of employment	Pay periods missed
Bo	Lina	Cesare	11th Decr.1944	Nil
Boccacci	Angela	Vincenzo	11th Decr.1944	Nil
Pancne	Margot	Alfonso	11th Decr.1944	Nil
Ber	Marta	Samuel	11th Decr.1944	Nil
Theodoli	Marisa	Teodoli	11th Decr.1944	Nil
Sanine	Tatiana	Giovanni	11th Decr.1944	Nil
Coppini	Nicoletta	Camillo	11th Decr.1944	Nil
Guarneri	Adele	Luigi	11th Decr.1944	Nil
Rapalle	Laura	Ottaviano	18th Decr.1944	Nil

Captain,Camp Commandant,
Military Mission Italian Army.

Field.
CCA.

5054

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Camp Ctr
MMIA
for action
per
SPA
2/1

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

Ref Civ Pers/297 19 January 1945

Subject: Worker's Social Insurance.

To : M.M.I.A. - Land Forces S/C. Camp Ctr 2/1

1. In order to give employees benefit of Social Insurance coverage for the entire period of employment with Allied Commission is is necessary that this Section be furnished as soon as possible a list of Italian Civilians in your employment with the following information; Employee's Last Name, First Name, Father's Name, actual commencing date of employment and pay periods missed, if any.

H. T. UTTER
Lt. Col. AGD.
G-1 (A)

Land Forces
Caserta Bandt

DCK/ar

R E S T R I C T E D

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
:
NUMBER 3) 11 January 1945

E X T R A C T

AG
3011

II -- CONDITIONS OF EMPLOYMENT AND WAGE SCALES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY & SARDINIA

1. The following changes to AFHQ Administrative Memorandum Number 47, 1944, are made effective 1 October 1944:

APPENDIX "A"

a. Delete so much as pertains to "Interpreter, general" and "Telephone Operator, speaking English" and substitute:

	Min	Max.
Interpreter, General, Male or female	2,200	3,900 lire
Telephone Operator, English speaking male or female	2,200	3,600 lire

b. Add the words "Male or female" after the following grades:

Telephone operator, non-English speaking
Typist

Declassified E.O. 12065 Section 3-402/NNDC No. 785020

APPENDIX "A"

a. Delete so much as pertains to "Interpreter, general" and "Telephone Operator, speaking English" and substitute:

	Min	Max.
Interpreter, General, Male or female	2,200	3,900 lire
Telephone Operator, English speaking male or female	2,200	3,600 lire

b. Add the words "Male or female" after the following grades:

Telephone operator, non-English speaking
Typist
Typist shorthand, English speaking.

APPENDIX "C"

5052

Add the words " male or female" after the following grades:

Telephone operator (English speaking)
Telephone operator (non-English speaking)

APPENDIX "D"

a. Add the words "male or female" after the following grades:

Markers & sorters
Washer, hand
Washer, machine
Sewing, hand

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Extract, AFHQ, Admin Memo No. 3, dtd 11 Jan 45 (Cont'd)

b. Under "Employees, Clothing, Boot and Shoe Manufacturing Plants add the words " male or female" after the following grades:

Machine Operator
Embroiderer.

2. The following changes to AFHQ Administrative Memorandum Number 47, 1944, are made effective 16 December 1944:

APPENDIX "A"

Delete so much as pertains to "Bookkeeper, Cashier, Cinema Manager, Clerk Office and Draughtsman" and substitute the following.

	Min.	Max.	
Bookkeeper	2,200	5,000	lire per month
Cashier	2,200	3,600	" " "
Cinema Manager	2,200	3,900	" " "
Clerk Office	2,200	3,600	" " "
Draughtsman	2,200	5,000	" " "

APPENDIX "D"

	Min.	Max	
A88: Electro-Plater	90	135	lire per day.

3. The following changes to AFHQ Administrative Memorandum Number 47, 1944, are made effective this date:

APPENDIX "B"

After "Juveniles (male and female under 17 years)" insert "under 18 years for new entrants."

APPENDIX "C"

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Cinema Manager	2,200	3,900	"	"	"
Clerk Office	2,200	3,600	"	"	"
Draughtsmen	2,200	5,000	"	"	"

APPENDIX "D"

	Min.	Max	
Add: Electro-Plater	90	135	lire per day.

3. The following changes to AFHQ Administrative Memorandum Number 47, 1944, are made effective this date:

APPENDIX "B"

After "Juveniles (male and female under 17 years)" insert "under 18 years for new entrants."

APPENDIX "C"

After "Bell Boy (over 17)";"Bell Boy(under 17); and "Juveniles" insert the words "(under 18 years for new entrants)".

APPENDIX "D"

a. After "Messenger, English speaking (under 17)" insert " under 18 years for new entrants."

b. After "Messenger, English speaking (over 17) insert "over 18 years for new entrants."

c. Under "Unskilled Labor" and after "male and female up to 17 insert "(up to 18 years for new entrnats)."

By command of Field Marshal ALEXANDER:

s/C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Acting Adjutant General.

Extracted by G-1 Section
Civilian Personnel.

DISTRIBUTION
"D"

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

SUBJECT:- CIVILIAN PAY.

A.D.A.W.S.
c/o Intnl Forces Sub Comm.A.G.
(M.M.I.A.) Rome.
PEL/A/3
6 Jan.45.

Camp,
M.M.I.A.

PELISSETO GIOVANNI.

Pay due to the a/m is as follows:-

Rate of Pay per Day (Lire). 4/15

Jan. 1st to 8th Inclusive = 111 Lrs.
(less 23Lrs already paid). 88 " = 87Lrs.
Jan 9th to 15th Inclusive = 88 88

Total..... 175

Lt.Col.
A.D.A.W.S.

5053

Comp MMIA

R-E-S-T-R-I-C-T-E-D

ROME AREA ALLIED COMMAND
APO 794, US ARMY

IEC/kjg
19 January 1945

DAILY BULLETIN

NUMBER 17

OFFICIAL

I. STAFF DUTY OFFICER:

19 January 1945 - Maj CHESHIRE
20 January 1945 - Maj TOLIVER
21 January 1945 - CWO WOMBLE
(Tour of duty begins at 1645 hrs weekdays and at 1130 hrs on Sunday)

II. ROAD REPORT:

Route 16 Will be closed as follows for Bailey replacements:
At R502952 from 2100 hrs to 0600 hrs nightly 22/29 January inclusive. At 0178280 from 220800A to 2518000A. Diversion available.
Road TARANTO - POTENZA - AVELLINO blocked. Heavy snow for 48 hrs.
Route 16 Chains not now required.
Other Routes no change. (G-3)

III. ASSIGNMENT OF CLASS "A" AGENTS: (US Units Only)

Organizations assigned or attached to this headquarters, will submit requests to the AG Section, this headquarters for issuance of orders appointing designated officers as Class "A" Agents to Lt. Col. Walter A. Bauer, FD 0170191 for payments to be specified in such orders. Requests are to be submitted to this headquarters no later than 25 January 1945. (Finance)

IV. REVERSION OF MORNING REPORTS:(US Units Only)

Attention of all concerned is invited to letter, Hq NATOUSA, file AG 220.85 SS/AO O-O, subject: "Morning Report", dated 26 September 1944

Declassified E.O. 12065 Section 3-402/NNDC NO. NN5020

Route 18

At B532900 from 2100 hrs to 0600 hrs nightly 22/29 January inclusive. At C178280 from 220800A to 261800A. Diversion available.
Road TARANTO - POTENZA - AVELLINO blocked. Heavy snow for 48 hrs.
Route 7S Chains not now required.
Other Routes no change. (G-3)

III. ASSIGNMENT OF CLASS "A" AGENTS: (US Units Only)

Organizations assigned or attached to this headquarters, will submit requests to the AG Section, this headquarters for issuance of orders appointing designated officers as Class "A" Agents to Lt. Col. Walter A. Baude, FD..01703.31 for payments to be specified in such orders. Requests are to be submitted to this headquarters no later than 25 January 1945. (Finance)

IV. PREPARATION OF MORNING REPORTS:(US Units Only)

Attention of all concerned is invited to letter, Hq NATOUSA, file AG 330.33/430 A-0, subject: "Morning Report", dated 26 September 1944.

Three of the most common errors reported by MRU are:

a. Spelling of names of cities.
Example:

WRONG	RIGHT
Rome	Roma
Naples	Napoli
Leghorn	Livorno

Foreign spelling will be used for the names of cities and towns.

b. Space in heading for ARM or SERVICE must be completed. When applicable the entry "NO" will be made.

c. Unused spaces should be left blank. (AG)

V. MORNING REPORTS:(US Units Only)

Effective 20 January 1945, all units, assigned and attached to this command and who are serviced by the 21st Machine Records Unit, will submit the original (MRU Copy) of their Morning Report to this headquarters for forwarding to 21st MRU. Morning Reports must reach the AG Section, this headquarters, not later than 1000 hours the day they are submitted. (AG)

R-E-S-T-R-I-C-T-E-D

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

R-E-S-T-R-I-C-T-E-D

VI. PX RATION CARDS:(US Units Only)

Units desiring PX Ration Cards for period beginning 31 January 194 and ending 27 March 1945 should submit letters of request to the G-1 Section this Headquarters without delay.

Letter of request will include roster of personnel in duplicate, for whom cards are desired. (AES)

By command of Brigadier General BROWN:

I. E. CHEEK
Captain AGD
Adjutant General

DISTRIBUTION:
"B"

INFORMATION

I. ENTERTAINMENT:

ARC MOVIES - OFFICERS AND ENLISTED MEN, Theater Barberini. Shows at 3,5,7, and 9 daily. Friday - PANIC IN MANHATTAN, with Ann Shirley. Saturday - TOWNSMEN PLAY with Spencer Tracy and Ruby Lamar.

ENSA SUITE CINEMA, Shows continuous from 1400 hours daily. Friday and Saturday - 2000 WOMEN, with Flora Robson.

RADIO - AMERICAN EXPEDITIONARY STATION - ROME. 695KC - 432M. 49M - 6.136MC. On the air from 0630 hours to 2330 hours daily. News Broadcast At: 0700, 0800, 1000, 1100, 1230, 1400, 1500, 1630, 1900, 2000, 2100, 2200 and 2300.

HIGHLIGHTS FOR 20 JANUARY 1945

1245 - Musical Salute to 5th Army
1930 - Saturday Night Serenade
2100 - [illegible]
2130 - Mail [illegible] From the States
2230 - Hospital Ship - Sorrie

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

at 3,6,7, and 8 daily. Friday - [illegible] with Ann Shirley.
Saturday - TOMAHAWK TRAIL with Spencer Tracy and Rody Lamar.

ENSA SUEZ CINEMA, Shows continuous from 1400 hours daily. Friday and Saturday - 2000 WOMEN, with Flora Robson.

RADIO - AMERICAN EXPEDITIONARY STATION - ROME. 695KC - 432M. 49M - 6.135MC. On the air from 0630 hours to 2330 hours daily. News Broadcast At: 0700, 0900, 1000, 1100, 1230, 1400, 1500, 1800, 1900, 2000, 2100, 2200 and 2300.

HIGHLIGHTS FOR 20 JANUARY 1945

1245 - Musical Salute to 5th Army
1930 - Saturday Night Serenade
2100 - [illegible]
2130 - Hit Parade From the States
2230 - Hawaiian Room - Savoia
2315 - Dance Parade

HIGHLIGHTS FOR 21 JANUARY 1945

1245 - Musical Salute to 5th Army
1515 - New York Philharmonic
1600 - Mediterranean Church Of The Air
1630 - An American Rhapsody
1930 - Charlie McCarthy
2100 - Jack Benny
2130 - Information Please

RADIO - BRITISH FORCES STATION - [illegible]ME. 208.4M - 1475KC. News Broadcast At: 0700, 0800, 1030, 1[illegible], 1500, 1400, 1800, 2000, 2115 and 2245.

HIGHLIGHTS FOR 20 JANUARY 1945

1301 - Glenn Miller's American Band of the AEF
1700 - Carroll Levis and his discoveries
1730 - RAF Concert Orchestra
1930 - Vaudeville
2015 - Football Results
2030 - Letter Box Requests

* * * \

Iraq Harbors 8

A4188

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION

4 January 1945

Scan
24th Corps

ESTABLISHMENT MEMORANDUM)
:
NUMBER 1)

CIVILIAN EMPLOYEE'S TRAVELING ALLOWANCE

1. Establishment Memorandum No. 30, 10 November 1944, is hereby rescinded.

2. Traveling allowances for civilian employees of Allied Commission will be paid in accordance with the provisions of AFHQ Administrative Memorandum No. 65, 26 December 1944.

"III - PAYMENT OF SUBSISTENCE ALLOWANCE TO CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA.

1. M/T Drivers and Civilian Employees other than those included in Clerical and Supervisory Grades - At the discretion of the Commanding Officers of units, subsistence allowances may be paid under the following conditions to an M/T driver and other civilian employee who is required for service reasons to be absent on official business from his usual place of duty and his home.

a. When absent for more than five hours but not exceeding ten hours on any one day in excess of his normal hours of duty, an allowance not exceeding 25 lire.

b. When absent for more than ten hours on any one day in excess of his normal hours of duty, an allowance not exceeding 50 lire.

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

1. M/T Drivers and Civilian Employees other than those included in Clerical and Supervisory Grades - At the discretion of the Commanding Officers of units, subsistence allowances may be paid under the following conditions to an M/T driver and other civilian employee who is required for service reasons to be absent on official business from his usual place of duty and his home.

a. When absent for more than five hours but not exceeding ten hours on any one day in excess of his normal hours of duty, an allowance not exceeding 25 lire.

b. When absent for more than ten hours on any one day in excess of his normal hours of duty, an allowance not exceeding 50 lire.

The above allowances are properly payable provided the rations or accommodations not furnished in kind.

2. Employees in Clerical and Supervisory Grades - A per diem allowance may be paid as follows:

a. Employees in receipt of basic wages (see paragraph 4, AFHQ Administrative Memorandum Number 62, 1944) of:

9,600 lire and more per month - 250 lire per day.
6,000 lire to 9,599 lire per month - 225 lire per day.
4,500 lire to 5,599 lire per month - 175 lire per day.
3,500 lire to 4,499 lire per month - 150 lire per day.
less than 3,500 lire per month - 125 lire per day.

b. (1) The above rates will be payable for every 24 hours of absence from place of residence on official business. If the time of absence in hours exceeds 24 and is not divisible exactly by 24, the final period, if in excess of 12 hours, shall be counted as 24; if under 12 hours, nothing shall be paid in respect of it.

5 6 9

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Hq. AC, Estab.Memo No. 1, 4 Jan 45 cont'd.

(2) These allowances will be paid in full if no rations or accommodation are provided for the use of the employee making the journey. If rations, but not accommodation, are provided, one-third of the allowance will be paid. If accommodation, but not rations, is provided, two-thirds will be paid."

3. The maximum period for which the traveling allowance may be claimed, without special permission, is 14 days. When, however, in exceptional circumstances, the period of absence from headquarters or duty station will exceed 14 days, the accompanying officer will obtain special permission from the Chief of Section employing the civilian, and such special permission will constitute authority for the payment of the allowance for a period in excess of 14 days.

4. Traveling allowance will be claimed by the employee on the Special Claim Form(F/F35), which will also be certified by the appropriate officer. Payment will be made by the Headquarters Commandant, Finance Officers and/ or Sub-Accountants, quoting this Establishment Memorandum as their authority, in the space provided on the Payment Voucher (F/F3). Supplies of Claim Form, F/F35, are being distributed to all Regions, by this headquarters, and additional supplies will be furnished upon application.

7. Nothing in this Establishment Memorandum shall be construed as bearing reference to U.S. or British civilian employees.

By command of Rear Admiral STONE:

NORMAN E. FISKE
Colonel

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

Establishment Memorandum as their authority, in the space provided on the Payment Voucher (P/V). Supplies of Claim Form, P/V35, are being distributed to all Regions, by this headquarters, and additional supplies will be furnished upon application.

7. Nothing in this Establishment Memorandum shall be construed as bearing reference to U.S. or British civilian employees.

By command of Rear Admiral STONE:

NORMAN E. FISKE
Colonel
Deputy Chief of Staff

OFFICIAL:

C. M. PARKIN
Colonel, Infantry
Executive Officer (US)

DISTRIBUTION:
"A"

Declassified E.O. 12065 Section 3-402/NNDC NO. 785020

0060