

ACC

10000/120/1893

10000/120/1893

Camp/24 Learner Clerks

Ap. - June 1945

Tel.No. Valjean 121.A P S02E/63172/MP/3.23 May 45.

(3)

G. O. C.,
6 M. M. I. A.
-----SUBJECT:- Attachments for Training : ORs.1659178 : Gdsm SLADE, T.W. : Coldm Gds : B1(PN)

1. Reference 02E/Form/MP1 returned in respect of the above named OR.
2. In view of your comments on this form, authority is given for Gdsm Slade to remain attached to the unit under your command for a further period of 1 (one) Month, to continue training as a Clerk(RASC).
3. On completion of this further period, please complete and return the attached 02E/Forms/MP1 to this HQ., and should trade test be successfully completed, relevant casualty will be rendered on A.F. W3012A showing classification given.

*Ink on
in K1402**Autonomous*Brigadier,
(J.HOPKINS) DAG,
G.H.Q., 2nd Echelon.C. M. F.
lr/wegCopy to:- HQ 'R'M.P. Sec:I (X7).

WALLS			
W. H. Q.			
Provost			

6527

A.P.S.

Tel.No. VALJEAN 123.02E/62343/MP/3.5 Jun 45.To:- S/Capt 02E,
c/o GRTO.
-----SUBJECT:- attachments for Training - ORs.

3717278	Fus	MORRIS E.	R. Fus.
6402067	Pts	GROFF D.	R. Sussex.

1. Reference your 176/2/32 dated 30 May 45.
2. The above named ORs have been Selection tested and recommended for training as Clerks RASC.
3. Authority is given for their attachment to Land Forces Sub Commission (33 Br Military Mission) for training in the a/a capacity with a view to assessing their suitability for transfer to RASC.
4. Movement will be arranged by this HQ.

GMP.

(J. HOPKINS). Brigadier,
DAG,
GHQ 2nd Echelon.

Copy to:- Land Forces Sub Commission (33 Br Military Mission).

On arrival of the a/n ORs, please arrange to train and trade test as Clerks RASC. On termination of training please complete and return to this HQ the attached 02E/Forms/MP1 in duplicate. Should trade testing be successfully completed relevant casualties will be rendered on AF 3012a showing classification given.

S/Capt Movements (Rfts).MP 1 (X7).

02E/62343/MP3.

CONFIDENTIAL

PART I

O2E/Form/MP1

SUBJECT—Re-allocation of Low Medical Category Personnel

To Land Forces Sub Commission (33 Br Mil Mission)

No 6402067 Rank Pte. Name GROCOTT D. Arm R Sussex.

The above named is being attached to you to-day for training as

Clerk

in RASC.

In order to ensure that the best use of Low Medical Category Personnel is being made, please complete this pro-forma and enter a proficiency rating for this man in the appropriate section. This rating will be made on a 5 letter scale as below and will be a rating *only* on the job for which the man was recommended. It is strongly urged that the pro-forma should not be completed until thorough enquiries have been made from the Section Officers and NCOs who are actually working with the individual on whom the proficiency is being made.

Men rated "A" should be extremely good in all branches of their work.

Men rated "B" should be good in all branches of their work.

Men rated "C" should be average and satisfactory, with no defects which will not disappear with further training.

Men rated "D" should be rather poor, but in view of the stringency of the manpower situation, might prove satisfactory after further training.

Men rated "E" should be unsatisfactory, with such defects as can never be removed by any length of training.

TRADESMEN. (M.P. to delete this section if not applicable).

Where the man has been recommended for a trade, he should be trade-tested after a reasonable period of training and the pro-forma returned to this HQ immediately after the test, the result of which should be entered in the appropriate section, and also reported on AF W3012A to this HQ.

~~NON-TRADESMEN.~~ (M.P. to delete this section if not applicable).

Where the man has been recommended for a non-trade employment, a rating only need be given, except in the case of certain specialists: e.g. Driver IC and Signaller, who can be classified. Where classification takes place, an entry will be made in the appropriate section. The pro-forma of all non-tradesmen will be returned to this HQ six weeks after the arrival of the men.

C.M.F.

5 Jun 45.

Major General Brigadier,
D.A.G.,
G.H.Q. 2nd Echelon.

PART II

RATING GIVEN.

NON-TRADESMEN. (M.P. to delete this section if not applicable).

Where the man has been recommended for a non-trade employment, a rating only need be given, except in the case of certain specialists; e.g. Driver IC and Signaller, who can be classified. Where classification takes place, an entry will be made in the appropriate section. The pro-forma of all non-tradesmen will be returned to this HQ six weeks after the arrival of the men.

C.M.F.

5 Jun 45.

Approved
G.H.Q. 2nd Echelon.
D.A.G.

PART II

RATING GIVEN.

Was trade tested as _____ on _____
Result of trade test _____
Was classified as _____ on _____
Was mustered as _____ on _____
(Casualty entered in AB 64)

COMMENTS.

6025
O.C.
Unit

NOTES FOR THE COMPILATION OF THIS RATING REPORT

Reasons for these ratings are of great value in revising selection standards and in the re-allocation of men where necessary. They should be given in every case. A guide to the type of comment most valuable is given below.

- (1) Physically unsuitable, e.g.
"Cannot stand at a machine for a normal working day owing to a leg injury."
- (2) Temperamentally unsuitable, e.g.
"Cannot stand workshop noise"; "Lacks interest in this type of work"; "Lacks concentration."
- (3) Intelligence too low to absorb the necessary training, e.g.
"Slow to grasp new work".
- (4) Education attainments inadequate, e.g.
"Figuring weak"; "Poor hand writing"; "Lacks even elementary knowledge of Mag. and Elect".
- (5) Insufficiently experienced, e.g.
"Experience too specialised (or too amateurish or too limited) to absorb training he has been given".
- (6) General conduct, e.g.
"Too lazy (or troublesome, or unreliable) to perform the job satisfactorily."

NOTE:—In certain cases a man can satisfactorily do the job for which he was recommended, but owing to his inability to do guard duties, he cannot pull his full weight in the Unit. If this is so, it should NOT be allowed to affect his rating, but should be stated.

02E/62343/MP3.

CONFIDENTIAL

02E/Form/MP1

PART I

SUBJECT—Re-allocation of Low Medical Category Personnel

To Land Forces Sub Commission(33 Br Mil Mission).
 No 3717278 Rank Fus. Name MORRIS E. Arm R Fus

The above named is being attached to you to-day for training as
 Clerk in RASC

In order to ensure that the best use of Low Medical Category Personnel is being made, please complete this pro-forma and enter a proficiency rating for this man in the appropriate section. This rating will be made on a 5 letter scale as below and will be a rating *only* on the job for which the man was recommended. It is strongly urged that the pro-forma should not be completed until thorough enquiries have been made from the Section Officers and NCOs who are actually working with the individual on whom the proficiency is being made.

Men rated "A" should be extremely good in all branches of their work.

Men rated "B" should be good in all branches of their work.

Men rated "C" should be average and satisfactory, with no defects which will not disappear with further training.

Men rated "D" should be rather poor, but in view of the stringency of the manpower situation, might prove satisfactory after further training.

Men rated "E" should be unsatisfactory, with such defects as can never be removed by any length of training.

TRADESMEN. (M.P. to delete this section if not applicable).

Where the man has been recommended for a trade, he should be trade-tested after a reasonable period of training and the pro-forma returned to this HQ immediately after the test, the result of which should be entered in the appropriate section, and also reported on AF W3012A to this HQ.

NON-TRADESMEN. (M.P. to delete this section if not applicable).

Where the man has been recommended for a non-trade employment, a rating only need be given, except in the case of certain specialists; e.g. Driver IC and Signaller, who can be classified. Where classification takes place, an entry will be made in the appropriate section. The pro-forma of all non-tradesmen will be returned to this HQ six weeks after the arrival of the man.

C.M.F. 5 Jun 45.

Major General Capt. Brigadier,
 D.A.G.,
 G.H.Q. 2nd Echelon.

PART II

RATING GIVEN.

6004

NON-TRADESMEN. (M.P. to delete this section if not applicable).

Where the man has been recommended for a non-trade employment, a rating only need be given, except in the case of certain specialists; e.g. Driver IC and Signaller, who can be classified. Where classification takes place, an entry will be made in the appropriate section. The pro-forma of all non-tradesmen will be returned to this HQ six weeks after the arrival of the men.

C.M.F. 5 Jun 45.

Major Robert Capt
Brigadier,
D.A.G.,
G.H.Q. 2nd Echelon.

PART II**RATING GIVEN.**

Was trade tested as _____ on _____
Result of trade test _____
Was classified as _____ on _____
Was mustered as _____ on _____
(Casualty entered in AB 64)

COMMENTS.

O.C.

Unit

NOTES FOR THE COMPILATION OF THIS RATING REPORT

Reasons for these ratings are of great value in revising selection standards and in the re-allocation of men where necessary. They should be given in every case. A guide to the type of comment most valuable is given below.

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"Cannot stand workshop noise"; "Lacks interest in this type of work"; "Lacks concentration."
- (3) Intelligence too low to absorb the necessary training, e.g.
"Slow to grasp new work".
- (4) Education attainments inadequate, e.g.
"Figuring weak"; "Poor hand writing"; "Lacks even elementary knowledge of Mag. and Elect".
- (5) Insufficiently experienced, e.g.
"Experience too specialised (or too amateurish or too limited) to absorb training he has been given".
- (6) General conduct, e.g.
"Too lazy (or troublesome, or unreliable) to perform the job satisfactorily."

NOTE:—In certain cases a man can satisfactorily do the job for which he was recommended, but owing to his inability to do guard duties, he cannot pull his full weight in the Unit. If this is so, it should NOT be allowed to affect his rating, but should be stated.

105

②

02E/63292/MP/3

31 May 45

A 416

1. Reference 02E/Form/MP1 returned in respect of the above named OR.

2. In view of your comments on this form, authority is given for Pte Spitzer to remain attached to the unit under your command for a further two months wef the date of this letter to continue training as Clerk RASC.

3. On completion of this further period please complete and return the attached O2E/Forms/MP1 to this HQ. Should trade test be successfully completed, relevant casualty will be rendered on AF W3012A showing classification given.

(J. HOPKINS)

Brigadier,
DAG,
and Echelon.

CMF.

Copy to:-

MP/1 (X/7)

[illegible]

603

02E/63292/MP/3

CONFIDENTIAL

O2E/ Form/MP1

PART I

SUBJECT—Re-allocation of Low Medical Category Personnel

To MINIA Rome BI 34 LMC
 No 13092911 Rank PTE Name SPITZER S. Arm LINGS

The above named is being attached to you to-day for training as

CHERK in RASC

In order to ensure that the best use of Low Medical Category Personnel is being made, please complete this pro-forma and enter a proficiency rating for this man in the appropriate section. This rating will be made on a 5 letter scale as below and will be a rating *only* on the job for which the man was recommended. It is strongly urged that the pro-forma should not be completed until thorough enquiries have been made from the Section Officers and NCOs who are actually working with the individual on whom the proficiency is being made.

Men rated "A" should be extremely good in all branches of their work.

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Men rated "C" should be average and satisfactory, with no defects which will not disappear with further training.

Men rated "D" should be rather poor, but in view of the stringency of the manpower situation, might prove satisfactory after further training.

Men rated "E" should be unsatisfactory, with such defects as can never be removed by any length of training.

TRADESMEN. (M.P. to delete this section if not applicable).

Where the man has been recommended for a trade, he should be trade-tested after a reasonable period of training and the pro-forma returned to this HQ immediately after the test, the result of which should be entered in the appropriate section, and also reported on AF W3012A to this HQ.

NON-TRADESMEN. (M.P. to delete this section if not applicable).

Where the man has been recommended for a non-trade employment, a rating only need be given, except in the case of certain specialists; e.g. Driver IC and Signaller, who can be classified. Where classification takes place, an entry will be made in the appropriate section. The pro-forma of all non-tradesmen will be returned to this HQ six weeks after the arrival of the men.

C.M.F. 30-5-45

Stopford
Capit
D.A.G.
 G.H.Q. 2nd Echelon.

PART II

RATING GIVEN.

Where the man has been recommended for a trade, he should be trade-tested after a reasonable period of training and the pro-forma returned to this HQ immediately after the test, the result of which should be entered in the appropriate section, and also reported on AF W3012A to this HQ.

NON-TRADESMEN. (M.P. to delete this section if not applicable).

Where the man has been recommended for a non-trade employment, a rating only need be given, except in the case of certain specialists; e.g. Driver-IC and Signaller, who can be classified. Where classification takes place, an entry will be made in the appropriate section. The pro-forma of all non-tradesmen will be returned to this HQ six weeks after the arrival of the men.

C.M.F. 30-5-45

Major C. J. Capendier,
D.A.G.,
G.H.Q. 2nd Echelon.

PART II

RATING GIVEN.

	Was trade tested as _____ on _____
	Result of trade test _____
	Was classified as _____ on _____
	Was mustered as _____ on _____ (Casualty entered in AB 64)

COMMENTS.

O.C. _____
Unit _____

NOTES FOR THE COMPILATION OF THIS RATING REPORT

Reasons for these ratings are of great value in revising selection standards and in the re-allocation of men where necessary. They should be given in every case. A guide to the type of comment most valuable is given below.

- (1) Physically unsuitable, e.g.
"Cannot stand at a machine for a normal working day owing to a leg injury."
- (2) Temperamentally unsuitable, e.g.
"Cannot stand workshop noise"; "Lacks interest in this type of work"; "Lacks concentration."
- (3) Intelligence too low to absorb the necessary training, e.g.
"Slow to grasp new work".
- (4) Education attainments inadequate, e.g.
"Figuring weak"; "Poor hand writing"; "Lacks even elementary knowledge of Mag. and Elect".
- (5) Insufficiently experienced, e.g.
"Experience too specialised (or too amateurish or too limited) to absorb training he has been given".
- (6) General conduct, e.g.
"Too lazy (or troublesome, or unreliable) to perform the job satisfactorily."

Note:—In certain cases a man can satisfactorily do the job for which he was recommended, but owing to his inability to do guard duties, he cannot pull his full weight in the Unit. If this is so, it should NOT be allowed to affect his rating, but should be stated.

PART III

O2E/Form/MP1

COMMENTS.

O.C.

Unit

NOTES FOR THE COMPILATION OF THIS RATING REPORT

Reasons for these ratings are of great value in revising selection standards and in the re-allocation of men where necessary. They should be given in every case. A guide to the type of comment most valuable is given below.

- (1) Physically unsuitable, e.g.
"Cannot stand at a machine for a normal working day owing to a leg injury."
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"Cannot stand workshop noise"; "Lacks interest in this type of work"; "Lacks concentration."
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"Slow to grasp new work".
- (4) Education attainments inadequate, e.g.
"Figuring weak"; "Poor hand writing"; "Lacks even elementary knowledge of Mag. and Elect".
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"Experience too specialised (or too amateurish or too limited) to absorb training he has been given".
- (6) General conduct, e.g.
"Too lazy (or troublesome, or unreliable) to perform the job satisfactorily."

NOTE:—*In certain cases a man can satisfactorily do the job for which he was recommended, but owing to his inability to do guard duties, he cannot pull his full weight in the Unit. If this is so, it should NOT be allowed to affect his rating, but should be stated.*

PART IIIO2E/Form/MP1

This section will be completed by the receiving Unit, detached, and returned to GHQ 2nd Echelon. (Manpower Section) immediately on arrival of personnel.

Army No. _____ Rank _____ Name _____

Arm _____ Med. Cat _____ Date of arrival _____

Date _____ O.C. _____

M.P. Form No 1 _____

ISS A 3959 25 Pads (200) 1-45

A.P.S.

A 282

Tel. No. VALJEAN 122.

O2E/63172/MP/3.

24 Apr 45.

Land Forces Sub Commn A.C.
 M.M.I.A.
 C.M.F.

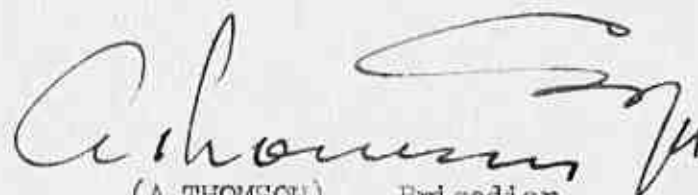
A-2614

257

Subject: Attachments for training - ORs.

Reference your A/26 dated 26 Mar 45.

The personnel mentioned in para 2 are attached for training only. When submitting completed O2E/FORMS/MP1 in respect of these men please notify in Part II whether you require them to be posted to vacancies existing on the strength of your HQ.



(A. THOMSON) Brigadier,
 DAG,
 GHQ 2nd Echelon.

C.M.F.

Copy to :- MP/3.

Chief Clerk: Trade list any as soon as needs and then act as above

WP
 26 Apr 45
 27/4.

1 2 6 8