

ACC

10000 | 120 | 3858

4/8

10000 | 120 | 3853

4/13/11 Civil Employees

1833
1951

Dec. 3, 1945 - AUG. 22, 1946

Subject: Civil Labour Return

Headquarters
4 B.L.U.
Ref: 4/GB/11-84
22 August 46.

TO : S.L.C.O.
2900 Civil Labour Unit
Bolzano

Herewith return of civilians employed by this
Unit as at 1200 hrs 21 August 46.

Elms
Major
for Lt.Col.
GS

Unit: 4 British Liaison.

Week ending: 24 Aug. 46.

1951

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.		Inter.		Total		Nature of Work	
M	F	M	F	M	F	M	F	M	F	M	F		
1	3			NIL		NIL		NIL		1	3	Typist	
											1	Driver	

Elmer

Major
for Lt.Col.
GS

Week ending: 21 Aug. 46.

GET

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.		Inter.		Total	Nature of Work	
M	F	M	F	M	F	M	F	M	F	M	F	
1	3			NIL		NIL		NIL		1	3	Typist
		1								1		Driver
			1								1	Cook
			1								1	Washer woman
			1							1		Handyman
1	3	2	2							3	5	

C O P Y - T R A N S L A T I O N .

FROM : S.M.E.

Ref: 4077/Ord/11

TO : Mil.Territorial Command MILAN
M.M.I.A. for info.

Date : 7/8/46

In reply to signal No. 04/2508 dated 30th July 1946.

Confirming conversation and agreement made with M.M.I.A. and since it is forbidden to employ civilian personnel of any category in order not to increase the number of civilians which cannot be dismissed easily, please replace with military or civilian personnel already engaged and in excess to W.E. strength of units under your Command, the personnel of the 3rd Auxiliary Nucleus for B.L.U. type 'A'.

Sgd : LIUZZI
Gen.

1950 -

maf.

82

Ref: 4/E/11

TO WHOM IT MAY CONCERN:

This is to certify, that Miss Ingeborg GREFFEN is working for Allied Authorities, 4 B.L.U and it is therefore requested, that she be allowed to remain in the apartment, which was allotted to her by the Italian Authorities in May 45 (Merano, Via della Roggia 51) at the request of the A.M.G. and American H.Q.

Lt.Col. G.S.

ALLE AUTORITA INTERESSATE:

Si certifica che la Signorina Ingeborg GREFFEN lavora presso le Autorità Alleate, 4 British Liaison Unit, e si richiede pertanto che essa rimanga nell'appartamento che occupa attualmente (Merano, via della Roggia 51) e che le fu emesso dalle autorità Italiane nel Maggio 45 dietro richiesta del A.M.G.

Lt.Col. G.S.

Major
for Lt Col
GS

Week ending: 14 Aug 46.

Unit: 4 British Liaison.

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.	Inter.	Total	Nature of Work	
M	F	M	F	M	F	M	F	M	F	
1	3			NIL		NIL	NIL	1	3	Typists
		1						1		Driver
			1					1		Cook
			1					1		Washer woman
		1						1		Handyman
1	3	2	2					3	5	

Minuta

COMANDO 4 B.L.U.
BOLZANO

80
4/A/11

OGGETTO : Meccanico BENELLI Ettore.

BOLZANO, li 12/ 3/ 1946

ALL' UFFICIO DEL QUARTIER GENERALE
e, p.c.:

S E D E

ALL' UFFICIO AMMINISTRAZIONE

S E D E

Informo che in data 1° ~~Agosto~~ u.s. è stato
assunto in qualità di meccanico il Sig.

BENELLI Ettore - celibe--

IL MAGGIORE
(PAOLO VALLE)

Valle

1947

COMANDO 4 D.L.U.
BOLZANO

BARTELS MAX

OGGETTO: meccanico ~~KLAUS BECKER WILH.~~

ALL : UFFICIO DEL QUARTIER GENERALE
e per conoscenza :

SEDE

all' Ufficio dell' Ann/ve

SEDE

Informo che in data 1° Luglio u.s. è stato assunto
in prova in qualità di meccanico il Sig.

BARTELS MAX

~~KLAUS BECKER, Wilh.~~

che alla data del 15 stesso mese è stato licenziato.

Prego pertanto volerli corrispondere i 15 giorni
di lavoro.

IL MAGGIORE
(Paolo Valli)

Vali.

Bolzano, li 12/8/46

1946

File

Subject: - Civil Labour Return.

Headquarters
4 B.D.U.
BOLZANO
Ref: 4/HSI - 78
8 August 46.

To: - S.I.C.O.
2900 Civil Labour Unit
Bologna.

Herewith return of civilians employed by this
Unit as at 1500 hrs 7 August 46.

1/2
Major
for Lt. Col.
GS

Unit: 4 British Liaison. week ending 7 August 46.

Clerical & Supervisory	Artisans	Unskilled		Misc.	Inter.	Total	Nature of work
		Labour	Unskilled				
N F	N F	N F	N F	N F	N F	N F	
1	3	NIL	NIL	NIL	NIL	1945	Typists

Twelve

Herewith return of civilians employed by this
Unit as at 1200 hrs 7 August 46.

1/2
Major
for Lt. Col.
ES

Unit : 4 British Liaison.

week ending 7 August 46.

Clerical & Supervisory		Artisans		Unskilled		Misc.		Inter.		Total		Nature of work	
M	F	M	F	M	F	M	F	M	F	M	F	M	F
1	3			NIL		NIL		NIL		1945		Typists	
												Driver	
												Cook	
												Washer woman	
												Handyman	
1	3	2	2										

6 AUG 1946

4/E/O-77

Subject:- Civilian LabourHQ 217 Area, CMT311 PS SectionQ 34102 Aug 46

1. Reference your letter Q/Cw Lab of 29 July 46.
2. In view of your disbandment it is regretted that authority cannot be given for the employment of further civilian labour.

KEN/sb



Copy to:- 4 BLU

Lt Col,
AA & QMG,
217 Area,

1344

Subject:- Civil Labour Return.

Headquarters

4 B.L.U.

BOLZANO

Ref: 4/E/11-76

1 August 46.

To:- S.L.C.O.

2900 Civil Labour Unit

Bologna.

Herewith return of civilians employed by this Unit
as at 1200 hrs 31 July 46.

Major
for Lt. Col.
GS

Unit: 4 British Liaison.

Week ending 31 July 46.

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.	Inter.	Total	Mature of work
M	F	M	F	M	F	M	F	M	F
1	3			NIL		NIL		1	3
									Typists
		1						1	Driver
								1	Cook
								1	Washer woman

Herewith return of civilians employed by this Unit
as at 1200 hrs 31 July 46.

Sub

Major
for Lt. Col.
G.S.

Unit: 4 British Liaison.

Week ending 31 July 46.

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.	Inter.		Total	Nature of work	
M	F	M	F	M	F	M	F	M	F		
1	3			NIL		NIL		1	3	Typists	
								1		Driver	
			1						1	Cook	
			1						1	Washer woman	
								1		Handyman	
1	3	2	2					3	5		

Headquarters
4 B L U
Bolzano
Ref: 4/B/11-75
25 July 48

To:- S.L.C.O.
2900 Civil Labour Unit
Bologna

Herewith return of civilians employed by this Unit as at
1200 hrs 24 July 46.

for Major
Lt Col GS

Unit: 4 British Liaison.

Week ending: 24 July 46.

[illegible]

gib
Major
for Lt Col
GS

Unit: 4 British Liaison. Week ending: 24 July 46.

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.		Inter.		Total		Nature of Work
M	F	M	F	M	F	M	F	M	F	M	F	
1	4					NIL		NIL		1	4	Typists
		1	2						2			Drivers
			1							1		Cook
				1						1		Washer woman
				1						1		General duties
1	4	2	1	1	1					4	6	

1842

22 JUL 1946

16/B/11-74

R E S T R I C T E D

/rjh

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

15)

1 July 1946

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES ANDALLOWANCES FOR CIVILIANS EMPLOYED BY THE ALLIEDFORCES IN ITALY (LESS SICILY, SARDINIAAND VENEZIA-GIULIA)

Paragraph 1 (a), Administrative Memorandum Number 14, this headquarters, 1946, is superseded by this paragraph.

"1. APPLICATION OF THE REGULATIONS

- (a) These regulations will apply to the direct employment of all civilian labour employed in the normal manner by the Allied Forces (Allied Naval, Land and Air Forces), through Civil Labour Units irrespective of nationality, but will not apply to certain nationals, e.g., American and British, who are employed by various Allied Organizations on specially arranged conditions equivalent to those received in their home countries."

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

Ralph C. Tilley
RALPH C. TILLEY
Colonel, AGD
Adjutant General

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C	
HQ 13 Corps	100
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GTS. MTO	50
HQ 60th (JS) Div	50
G-1 MTO	5
G-2 MTO	5
G-3 MTO	5
G-4 MTO	5
G-5 MTO	5
G-6 MTO	5
Labour GHQ	5

1941

R E S T R I C T E D

22 JUL 1946

RESTRICTEDALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

14)

29 June 1946

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES ANDALLOWANCES FOR CIVILIANS EMPLOYED BY THE ALLIEDFORCES IN ITALY (LESS SICILY, SARDINIAAND VENEZIA-GIULIA)

AFHQ Admin Memo No 34, as amended by AFHQ Admin Memos 37/45, 38/45, 39/45, 48/45 and 49/45; and 47/45 and 5/46 are superseded, insofar as ITALY (less SICILY, SARDINIA and VENEZIA-GIULIA) is concerned, by this Admin Memo.

1. APPLICATION OF THE REGULATIONS

- (a) These regulations will apply to the direct employment of all civilian labour employed in the normal manner by the Allied Forces through Civil Labour Units irrespective of nationality, but will not apply to certain nationals, e.g., American and British, who are employed by various Allied Organisations on specially arranged conditions equivalent to those received in their home countries.
- (b) The special benefits authorized under para 9 of this Admin Memo will not apply to certain non-Italian civilians, who are actually Displaced Persons, and in consequence are accommodated, fed and clothed by the Army.
- (c) These regulations are not applicable to a civilian organisation such as a railroad, public utility, etc., which may be taken over by the Allied Forces.

2. RECRUITMENT(a) BRITISH INSTALLATIONS AND UNITS

Applications for employees will normally be made to the nearest Deputy Assistant Director of Labour (Civil), Senior Labour Control Officer or Civil Labour Unit ("CLU").

(b) AMERICAN INSTALLATIONS AND UNITS

Applications for employees will be cleared through the nearest Base Section HQ or such other Labour Office as may be established in any particular locality from time to time.

AFHQ Adm. Memo. No. 14 (Cont'd)

3. LOCAL SUB-COMMITTEES

The financial powers of Local Sub-Committees, as set forth in AFHQ Admin. Memo. 25/45 are withdrawn, with the exception of those granted to the Local Sub-Committee in VENEZIA-GIULIA.

4. RATES OF PAY

(a) Allied Force Basic Wage and Cost of Living Bonus Scales

Employees will be paid a basic wage plus a cost of living bonus as set forth in the schedules attached as Appendices "A" and "B" which shall be designated the "Allied Force Basic Wage and Cost of Living Bonus Scales" and be effective as follows:-

(i) For Daily Paid Employees - from the day after the second pay-day after the publication of this Memorandum.

(ii) For Monthly Paid Employees - from the day after the NEXT pay-day after the publication of this memorandum.

(b) Monthly Rates of Pay

For the purpose of calculating payment for periods of less than one month, monthly rates of pay and cost of living bonus are related to an average of 26 working days per month at 8 hours per day for all grades other than hotel, mess and club employees; basic pay and cost of living bonus for hotel, mess and club grades will be calculated on a 30-day month at 12 hours per day.

(c) Procedure in respect of New Grades

Categorization for grades not listed may be established by the Chairman of the local Sub-Committee in conjunction with the Chairman and Secretariat, Allied Force Labour & Wages Committee, provided these grades fall within the Categories laid down in Appendices "A" and "B" (excluding Note 1 to Appendix "B") Appendix "E" to this memorandum will be used for this purpose, and similarly where it is required to establish a grade with a rate of pay in excess of those laid down in Appendices "A" and "B" (excluding Note 1 to Appendix "B")

(d) Pay on Engagement

(i) All labour will be paid at the minimum rate of pay laid down in Appendices "A" and "B" until trade-tested. Such trade-testing may be effected on engagement. After being trade-tested employees may receive a rate of pay commensurate with their skill and ability within the limits set out in Appendices "A" and "B".

(ii) (a) All labour which has been employed previously by the Allied Forces may, at the discretion of the employing service, be re-engaged on production of a certificate from the previous employing unit stating the reasons for discharge and the latest rate of pay in issue.

AFHQ Adm. Memo. No. 14 (Cont'd)

- (b) Where re-employment in the same category occurs immediately after discharge, or if it can be established that the employee broke his service through no fault of his own, e.g. sickness or on the disbandment of the employing unit, a Head of Family may be employed at his previous rate of pay, plus the appropriate cost of living bonus at the time of re-engagement.
- (c) At the discretion of the employing unit sub-paragraphs (a) and (b) above will also apply to a non-Head of Family, except that on re-engagement he may receive, in addition to his previous rate of pay, his previous cost of living bonus if more favourable than that in force at the time of re-engagement. Reference is made to Para. 7(a) (ii) (c) of this Memorandum.
- (d) In all other cases the terms of re-engagement will be those in force at the time of re-employment.

(e) Pay for Night Shifts

The daily basic rate for persons employed on night shifts may be increased by 10 lire. This only applies to workers engaged on a night shift, and not to those working through the day shift into the night. Overtime for the former will be paid at one and a half times the increased basic pay.

5. HOURS OF WORK AND OVERTIME

(a) Hours of Work per Day

All employees will be expected to work a minimum of eight (8) hours per day or forty-eight (48) hours per week, exclusive of meal times or time required to travel to and from the place of employment.

(b) Days of Work per Week

Employees will normally be expected to work a minimum of six (6) consecutive days per week.

(c) Overtime

- (i) Overtime may be paid at the rate of time and one half for all completed hours worked over forty-eight (48) in any normal pay week or for all completed hours in excess of eight (8) per day where a normal pay week cannot be established. A normal pay week is a pay week during which hours amounting to forty-eight (48) in total are scheduled over a fixed number of days. The computation of overtime in weeks other than normal shall be done on a daily basis of eight (8) hours per day. Excepted from

1939

AFHQ Adm. Memo. No. 14 (Cont'd)

these conditions are those employees specifically designated in the Appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a weekday.

- (ii) Overtime should be discouraged in the interests of efficiency and the employment of surplus labour.

6. BASIC RATE OF PAY

All civilians will be classified on engagement under one of the following categories (vide Appendixes "C" and "D") and they will receive a basic rate of pay, as shown in Appendixes "A" and "B".

CLASSIFIED ARTISANS, SKILLED & UNSKILLED GRADES (vide Appendix "C")

Category 1	Specialised
" 2	Qualified
" 3	Apprentices
" 4	Semi-skilled
" 5	Unskilled

ADMINISTRATIVE, OFFICE & CLERICAL GRADES, MESS & CLUB GRADES, HOTEL GRADES, MARINE GRADES (vide Appendix "D")

Category 1	Executive and Professional
" 2	Senior Supervisory and Sub-Professional
" 3	Specialised and Junior Supervisory
" 4	Qualified
" 5	Apprentices
" 6	Semi-skilled
" 7	Unskilled

7. COST OF LIVING BONUS

- (a) Civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in Paras. 4 and 6 above, a cost of living bonus at a flat rate as set forth in Appendixes "A" and "B" which will be dependent on:-

- (i) ZONE. In order to comply generally with the varying rates of cost of living, the territory covered by the Memorandum has been classified geographically into two Zones, which are referred to in Appendixes "A" and "B" as Zone "A" and Zone "B". Any additions to Zone "B" will be made by the Allied Force Labour and Wages Committee, and subject to the approval of the C.A.C., A.F.H.Q.

- (ii) WHETHER THE EMPLOYEE IS A HEAD OF FAMILY OR NON-HEAD OF FAMILY

- (a) A male or female, married or single, with any number of dependents will be classed as a Head of Family.

AFHQ Adm Memo No 14 (Contd) **R E S T R I C T E D**

(b) All employees will be paid as non-Heads of Family until such time as a certificate ("Stato di Famiglia"), obtained from the local Commune, is produced proving that they are Heads of Family. On production of certificates employees will be paid retrospectively to the date of employment or date of becoming Heads of Family whichever is the later.

(c) Where non-Heads of Family, engaged prior to the publication of this Memorandum, are receiving higher rates than those laid down in Appendices "A" and "B" they may continue in receipt of their existing rate, but they will not benefit from any subsequent increases either in basic pay or cost of living bonus until such time as the scales, which will be revised quarterly, exceed their existing remuneration. New engagements will, however, be subject in all cases to the rates in Appendices "A" and "B".

(b)(i) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of the following work periods:-

For Monthly Paid Employees

30 days work for hotel, mess and club employees.

26 days for other than hotel, mess and club employees.

For Daily Paid Employees

Either 48 hours within any normal working week

or 8 hours on any one day.

(ii) The proportion of bonus payable varies directly with the proportion of the basic wage due (as defined in (b) (i) above), subject to the proviso that cost of living bonus will not be paid in respect of any day on which no work is performed, except as prescribed in Paragraph 9 below.

(iii) The cost of living bonus is not part of the basic wage and will be excluded, for example, from the computation and adjustments for overtime pay.

8. ADVANCES

1938

No advance of pay or bonuses will be made in any circumstances.

9. CHRISTMAS BONUS, DISMISSAL BONUS, ANNUAL LEAVE WITH PAY AND PUBLIC HOLIDAYS WITH PAY

(a) GENERAL

(1) Following the established policy of keeping conditions

AFHQ Adm Memo No 14 (Cont'd) **R E S T R I C T E D**

of employment and wage scale for Allied Force employees in step with those prevailing in Italian industry, a Christmas Bonus, Dismissal Bonus and paid Annual Leave will be granted to civilian employees of the Allied Forces for each month of completed service or fraction thereof. (See Para. (c)(ii) below). Furthermore, they will be granted six (6) paid holidays a year.

(ii) This instruction will be effective from 4 March 1946. Bonuses and Annual Leave with pay provided by this directive will be computed retrospective to 1 January 1946, or the date of employment, whichever is later, but will not apply to personnel who have been discharged from employment before 4 March 1946.

(iii) Only those civilians employed by the Allied Forces on a permanent or semi-permanent basis are entitled to the benefits under this directive.

(a) Permanent employees are those persons regularly employed on a permanent basis or for a lengthy indefinite period of time.

(b) Semi-permanent employees are those persons employed for limited periods of time not less than one week, for seasonal work, or for work of brief but indefinite duration.

(b) (i) **CHRISTMAS BONUS**

A Christmas Bonus will be paid to civilians employed on a permanent or semi-permanent basis, such bonus to accrue at the rate of two days' pay per month, to be paid on the normal pay day before Christmas or at dismissal, whichever shall occur first.

(ii) **DISMISSAL BONUS**

Civilians employed on a permanent or semi-permanent basis dismissed for reasons other than misconduct will be paid dismissal bonus at the following rates:

(a) Clerical and administrative grades (includes Hotel and mess clerical staff) 2 days' pay per month.

(b) Hotel and mess (other than clerical staff) 1 day's pay per month. Other grades (including marine) 1 day's pay per six months.

(iii) **ANNUAL LEAVE WITH PAY**

Annual leave with pay will be granted to civilians

R E S T R I C T E D

AFHQ Adm. Memo. No. 14 (Cont'd)

employed on a permanent or semi-permanent basis at the following rates:

Office Workers : 2 days per month
Other Workers : 1 day per month

Payment for accrued leave not taken up to time of dismissal will be paid to the individual as of the date of dismissal.

(iv) LEAVE WITHOUT PAY

Leave without pay may be granted for any period, in circumstances approved by the Commanding Officer of the military unit or establishment.

(v) PUBLIC HOLIDAYS WITH PAY

Six (6) public holidays with pay will be granted civilians employed on a permanent or semi-permanent basis as follows:

(a) United States Forces:

New Year's Day	1 January
Washington's Birthday	22 February
Independence Day	4 July
Armistice Day	11 November (or other appointed day)
Christmas Day	25 December
Thanksgiving Day	Due date

(b) British Forces:

New Year's Day	1 January
August Bank Holiday	1st Monday in August
Armistice Day	11 November (or other appointed day)
Christmas Day	25 December
Good Friday	Due date
Easter Monday	Due date

When civilian employees are required to work on these days no extra pay will be given, but such employees will be granted a holiday with pay as soon thereafter as possible.

Civilian employees will be required to work, without additional pay or compensation, on any days, other than

R E S T R I C T E D

R E S T R I C T E D

AFHQ Adm. Memo. No. 14 (Cont'd)

those specified above, which may be declared holidays by the Italian Authorities.

- (c) (i) For purposes of computation the term "pay" in all sub-paragraphs of this section shall include current basic pay and cost of living bonus at the time payment is made.
- (ii) For payment of a fraction of a month, ($\frac{1}{3}$) of the indicated rates will be paid for each completed week of service provided that, in the case of grades other than clerical and administrative and hotel and mess, no dismissal bonus will be paid for any period of service less than six (6) months.

10. FEEDING OF EMPLOYEES

There will be no feeding of civilian employees except under rules and regulations prescribed by AFHQ.

11. CLOTHING AND ACCOMMODATION

Clothing and accommodation will not be provided to civilian employees except under regulations prescribed by AFHQ.

12. EMPLOYMENT

No unit will be permitted to engage a worker previously employed by an Allied agency unless he has been released by the former employing unit.

13. NOTICE OF TERMINATION OF EMPLOYMENT TO CIVILIAN EMPLOYEES

- (a) As military requirements diminish, it becomes necessary to reduce the number of civilian employees in Allied establishments. To make these reductions in force as orderly as possible, the employing services will give adequate notice of discharge whenever possible. It is suggested that manual workers be given a minimum of one week's notice, and that office workers be notified two weeks in advance of dismissal.
- (b) In no circumstances, however, will employees be paid in lieu of notice.

14. TRAVELLING ALLOWANCES

- (a) Civilian employees when travelling on duty, involving absence from the normal place of duty and home, may in the absence of

R E S T R I C T E D

AFHQ Adm. Memo. No. 14 (Cont'd)

Service accommodation and rations be paid subsistence allowance at the following rates for each full day's absence of 24 hours:

MONTHLY BASIC WAGEDAILY SUBSISTENCE ALLOWANCE (including overnight absence)

9000 Lira and more	820 Lira p.d.
6000 Lira to 8999 Lira	720 Lira p.d.
4500 Lira to 5999 Lira	610 Lira p.d.
3500 Lira to 4499 Lira	540 Lira p.d.
Less than 3500 Lira	450 Lira p.d.

DAILY BASIC WAGE

Standard rate of 450 Lira per day (including overnight) for all daily paid grades.

- (b) (i) For absences of less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid for each meal at the discretion of a responsible officer, subject to a limit of three meals per day.
- (ii) For absences involving procurement of sleeping accommodation by the traveller at his own expense, two fifths of the daily allowance rate above may be paid for this item, in addition to any allowance payable under paragraph (b) (i) above.
- (c) No allowances are payable under paragraph (b)(i) above if rations are provided in kind, or under paragraph (b)(ii) if quarters are provided.

15. CONTRACTOR'S EMPLOYEES

Contractor's employees should be paid at the local prevailing wage rate, such rates to be ascertained from:

- (a) Ufficio del Lavoro
- (b) Camera del Lavoro
- (c) Unione Industriale
- (d) Local Sub-Committee, as authorized in AFHQ Admin Memo No 25/45.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

5 Incls:
Appendices "A" through "E"

DISTRIBUTION:

C
Plus List on Page 10

Ralph C. Tilley
RALPH C. TILLEY
Colonel, AGD
Adjutant General

AFHQ Adm. Memo. No. 14 (Cont'd)

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G-1 MTO	5
G-3 MTO	5
G-4 MTO	5
G-5 AFHQ	5
Q GHQ	5
Labour GHQ	5

APPENDIX "A" AFHQ ADMIN MEMO No 14

ALLIED FORCE BASIC WAGE AND COST OF LIVING BONUS SCALES - ITALY
(LESS VENEZIA-GIULIA)

CLASSIFIED ARTISAN, SKILLED AND UNSKILLED GRADES

Notes : 1. M = Male; F = Female; H.F. = Head of Family.

2. Classification of Zones

All territory will be classed as Zone "A" with the exception of the following which will be Zone "B" :-

BARI (Commune of BARI)
 Naples (Communes of NAPLES, and CASTELLAMMARE)

ROME (Commune of ROME)
 MILAN (Commune of MILAN)
 TURIN (Commune of TURIN)
 GENOA (Commune of GENOA)

CATEGORIES AND GRADES	M or F	BASIC WAGE		VARIABLE COST OF LIVING BONUS	
		Min	Max	Zone "A"	Zone "B"
1. SPECIALISED WORKERS	M HF	170	200	195	225
" "	M Not HF	170	200	100	120
2. QUALIFIED WORKERS	M HF	140	170	195	225
" "	M Not HF	140	170	100	120
" "	F HF	100	120	180	208
" "	F Not HF	100	120	87	104
3. APPRENTICES 18 -20	M Not HF	135	150	90	108
" (not qualified)	M Not HF	120	135	90	108
" (not qualified) 16-18	M Not HF	85	95	75	90
4. SEMI-SKILLED WORKERS	M HF	125	140	195	225
" "	M Not HF	125	140	100	120
" "	F HF	90	100	180	208
" "	F Not HF	90	100	87	104
5. UNSKILLED WORKERS	M HF	100	125	195	225
" "	M Not HF	100	125	133.5	120
" " (16 - 18)	M Not HF	70	85	75	90
" "	F HF	70	90	180	208
" "	F Not HF	70	90	87	104
" " (16 - 18)	F Not HF	50	60	63	76

NOTES:

1. Foreman or Ganger (Cat 2) : (Artisan and Skilled Labour) 20% per day more than the basic rate in issue to the highest paid man under his supervision.
- Foreman or Ganger (Cat 2) : (Unskilled Labour) 20% per day more than the basic rate paid to unskilled labour.

...../Chief Foreman

SHEET 2 OF APPENDIX "A" TO AFHQ ADMIN MEMO NO 14

Chief Foreman (Cat 2) : (Artisan and Skilled Labour supervising three (3) or more Foremen or Gangers)

M HF 7280 - 8580 lire per month) Plus C.L.B.

M NHF 7280 - 8580 " " ") shown in
Appendix "B"

Chief Foreman (Cat 2) : (Unskilled Labour supervising three (3) or more Foremen or Gangers)

M HF 5980 - 7280 lire per month) Plus C.L.B.

M NHF 5980 - 7280 " " ") shown in
Appendix "B"

2. Labourers (Category 5) working on main drains 10 lire per day extra whilst actually employed on drains.

3. RATIONS

When full rations, i.e., all meals are provided to the employee by the Employing Service, the following deductions will be made:

(a) 30 lire per day from the basic rate of pay.

(b) 4 lire per day from the cost of living bonus.

4. Juveniles between 14 and 16 years of age in the Apprentice and Unskilled Grades will receive the minimum basic rate of pay applicable to Juveniles 16 - 18 years of age.

APPENDIX "B" TO AFHQ ADMIN MEMO No 14

ALLIED FORCE BASIC WAGE AND COST OF LIVING BONUS SCALES

- ITALY (LESS VENEZIA-GIULIA)

ADMINISTRATIVE, OFFICE AND CLERICAL GRADES,

HOTEL, MESS AND CLUB GRADES

MARINE GRADES

Notes : 1. M = Male; F = Female; H.F. = Head of Family.

2. Classification of Zones

All territory will be classed as Zone "A" with the exception of the following which will be Zone "B" :-

BARI (Commune of BARI)
 NAPLES (Communes of NAPLES, and CASTELLAMMARE)
 ROME (Commune of ROME)
 MILAN (Commune of MILAN)
 TURIN (Commune of TURIN)
 GENOA (Commune of GENOA)

CATEGORIES AND GRADES	M or F	BASIC WAGE		VARIABLE COST OF LIVING BONUS					
		Minimum		Maximum		Zone "A"		Zone "B"	
		Day	Month	Day	Month	Day	Month	Day	Month
1. EXECUTIVE	M HF	330	8580	430	11180	195	5070	225	5850
PROFESSIONAL	M Not HF	330	8580	430	11180	100	2600	120	3120
	F HF	230	5980	300	7800	180	4680	210	5460
	F Not HF	230	5980	300	7800	90	2340	105	2730
2. SENIOR SUPERVISORY	M HF	230	5980	330	8580	195	5070	225	5850
SUB-PROFESSIONAL	M Not HF	230	5980	330	8580	100	2600	120	3120
	F HF	160	4160	230	5980	180	4680	210	5460
	F Not HF	160	4160	230	5980	90	2340	105	2730
3. JUNIOR SUPERVISORY	M HF	170	4420	230	5980	195	5070	225	5850
SPECIALIZED	M Not HF	170	4420	230	5980	100	2600	120	3120
	F HF	120	3120	160	4160	180	4680	210	5460
	F Not HF	120	3120	160	4160	90	2340	105	2730
4. QUALIFIED	M HF	140	3640	170	4420	195	5070	225	5850
"	M Not HF	140	3640	170	4420	100	2600	120	3120
"	F HF	100	2600	120	3120	180	4680	210	5460
"	F Not HF	100	2600	120	3120	90	2340	105	2730
5. APPRENTICES 18/20	M Not HF	135	3510	150	3900	90	2340	110	2860
" (not qualified)	M Not HF	120	3120	135	3510	90	2340	110	2860
" 16/18	M Not HF	85	2210	95	2470	75	1950	90	2340
6. SEMI-SKILLED	M HF	125	3250	140	3640	195	5070	225	5850
"	M Not HF	125	3250	140	3640	100	2600	120	3120
"	F HF	90	2340	100	2600	180	4680	210	5460
"	F Not HF	90	2340	100	2600	90	2340	105	2730
7. UNSKILLED	M HF	100	2600	125	3250	195	5070	225	5850
" 16/18	M Not HF	100	2600	125	3250	100	2600	120	3120
"	M Not HF	70	1820	85	2210	75	1950	90	2340
"	F HF	70	1820	90	2340	180	4680	210	5460
" 16/18	F Not HF	70	1820	90	2340	90	2340	105	2730
"	F Not HF	60	1560	60	1560	65	1690	75	1950

.....Notes :

SHEET 2 OF APPENDIX "B" TO AFHQ ADMIN MEMO NO 14

NOTES:

1. Chief Executive

In addition to the above grades a special grade of "Chief Executive" is established at a maximum rate not to exceed 20,000 lire per month. This amount will include Cost of Living Bonus. Appointments to this grade which will be made only in very special circumstances, are reserved to the Allied Force Labour and Wages Committee, and are, in all cases, subject to the approval of the C.A.O. A.F.H.Q. The pro-forma at Appendix "E" to this memorandum will be used for this purpose.

2. Teachers

Professors, teachers and Educational Course Instructors in all subjects at Army Colleges will be classed as Category 1 personnel, subject to the posts in question being identified by, or under the authority of, the Chief Education Officer, GHQ. Such personnel must be filling vacancies not below the rank of Warrant Officer on approved War Establishments.

3. Marine grades will be paid at the daily rates shown above, with the following additions:-

(i) Diver - plus 35 lire an hour underwater.

(ii) Linesman (Navy) - plus 5 lire an hour while tending Diver.

4. The daily rates shown in the above schedule have been computed on the basis of a 26 day month and will, therefore, apply only when computing deductions from the pay and cost of living bonus of all grades (other than marine, hotel, mess and club grades) who have worked less than the stipulated minimum of 26 days in any month. Deductions from pay and cost of living bonus in respect of hotel, mess and club grades who work less than 30 days in any month will be computed by dividing monthly figures by thirty (30).

5. Juveniles between 14 and 16 years of age in the apprentice and unskilled grades will receive the minimum basic rate applicable to juveniles 16-18 years of age.

6. Rations

When full rations, i.e., all meals provided to the employee by the employing service, the following deductions will be made:-

(a) 30 lire per day from the basic rate of pay.

(b) 4 lire per day from the cost of living bonus.

Sub-para (b) is not applicable to hotel, mess and club grades.

SHEET 3 OF APPENDIX "B" TO AFHQ ADMIN MEMO NO 14

7. The standard working day for Hotel, Mess and Club employees is 12 hours, and no overtime will normally be paid unless a legal collective contract, existing before 1 September, 1942, can be produced and verified by the local Provincial Italian Labour Office or AMG. This only applies to the hotels which are taken over and where the management is responsible for the entire administration and supply of labour, and not the hotels, messes and clubs which are requisitioned and direct labour employed by the Armed Forces.

8. Overtime is not payable to the following grades:-

Executives (Business analysts, exporters, etc.),
Professional Workers (Electrical Engineers, doctors, lawyers,
dentists, construction, civil mechanical engineers),
Senior Administrative Assistants, and Sub-Professional Workers.

1933

APPENDIX "C" TO AFHC ADMIN MEMO NO 14

CLASSIFIED ARTISANS, SKILLED & UNSKILLED GRADES
(Daily Paid)

NOTE : This list provides for a worker in a particular category to be placed in certain circumstances, in one or other grade according to degree of proficiency.
Such cases are identified in the "Category" column where more than one numeral is shown.

Category		Category	
Anti-Malarial Labourer	4	Cobbler	2
Apprentices (All grades)	3	Compositor	2
Armature Winder	1,2	Compositor Chief	1,2
Armourer	2	Concretor	4
Artisans Mates	4	Cooper	2
Asphalt Layer	4	Coppersmith	2
Baker	2	Coremaker (Foundry)	2
Baler (Clothing & Soft Goods)	4	Cutter (Clothing) - pattern	1,2
Barber	4	Dental Clerk/Orderly	2
Battery Maker	2,4	Dental Mechanic	2
Blacksmith	2	Drier (M/C & preparer)	5
Boiler Maker	2	Driver Crane	2
Boilerman	2	Driver (Loco) diesel	2
Bookbinder	2	Driver (Loco) electric	2
Boot Machine Operator Mechanic	2	Driver (Loco) steam	2
Bootmaker & Repairer	2	Driver (M.R. electric)	2
Bootmaker (Hand or Machine)	2	Driver Mechanic, Motor Launch	2
Bootmaker (Surgical or Special)	2	Driver (Mechanical Plant)	2
Boot Manufacture	2	Driver motor vehicle (Heavy & Medium)	2
Boot Closer	2	Driver steam or motor roller	2
Boot Machinist	2	Driver stationery engine (I.C. or steam)	2
Brakeman	4	Driver, Truck & Trailer	2
Bricklayer	2	Electrician Auto	2
Builders Labourer	4	Electrician (Elevator Repairer)	2
Burner (Acetylene)	2	Electrician (House wireman)	2
Butcher	2	Electroplater	2
Cabinet Maker	2	Elevator Repairer Mechanic	2
Carotaker	2,4	Embroiderer	2,4
Carotaker (Camotory)	2,4	Exhumor of Bodies	4
Carpenter	2	Ferrier	2
Caulker	2	Fireman, Loco	2
Centre Lathe Turner	2	First Aid Post Attendant	2
Chairman	4	Fitter (Agro radial diesel)	1,2
Charcoal Burner	4	Fitter (Ammunition)	2
Chauffeur (Mechanic)	2,4	Fitter (Assembler)	2
Checker	4	Fitter (Armourer)	2
Checker, Railway Goods Yard	4	Fitter (Bench)	2
Clothing Mechanist	2,4	Fitter (Electrical)	1,2
Clothing (Classifier, sorter)	4	Fitter (Merino)	2
Coachbuilder	2		
Coachpainter	2		

SHEET 2 OF APPENDIX "C" TO AFHQ ADMIN MEMO NO 14

Category		Category	
Fitter (Metal detail-acro)	2	Mechanic (Motor I.C.)	2
Fitter (Millwright)	1,2	Mechanic (Sewing Machine)	2
Fitter (Motor - I.C.)	2	Mechanic (Typewriter)	2
Foundry Labourer	4	Mechanic (Weighing Machine)	2
Foundryman	2	Mechanic (Wireless)	2
Gardener	4	Milling Hand (Flourmill)	2,4
Gearcutting Machinist	1,2	Motion Picture Operator	2
Glazier	2	Moulder	2
Greaser	4	Musician	2
Groom or Stableman	4	Navvy	4
Gunfitter	2	Nurse (Hospital - qualified)	2,3
Hairdresser	2	Nursing Orderly Asst (or in charge	
Hammormen or Striker	4	of first-aid post catering for loss	
Inspector (Micro, vernier etc for		than 250 employees. See Nursing	
fixed gauge work, see "Viewer")	1,2	Orderly Appendix "D")	2
Inspector	1,2	Occupational Therapist	2
Instrument Maker & Repairer	1,2	Packer	4,5
Instrument (precision) Maker &		Painter & Varnisher	2
Repairer	1,2	Paper Cutting Operator	2
Iron & Steel bender & fixer	2	Parquet Layer	2
Joiner (House & Ship)	2	Pattermaker (Engineering)	2
Laboratory & Dispensary Asst	2	Pavement Layer	2
Lifesaver	4	Permanent Way Inspector	4
Lighthousekeeper	2,4	Photographic Developer	2
Linsman	2	Pier Supervisor	2
Linotype Operator	2	Plasterer	2
Litho Engraver	1	Platelayer (Railroad)	4
Lithographer	2	Plater (Printing)	2
Lithographers Assistant	4	Plumber	2
Locksmith	2	Pointman (Railroad)	4
Lumber Dogger	4	Police Officer	2
Lumber Feller	4	Postal Sorter	2
Lumber Log Turner	4	Polisher (French)	2
Lumber Worker (Edgorman)	2	Presser (Hand)	4
Lumber Worker (Handler)	5	Presser (Hoffman Steam Press)	2
Lumber Worker (Checker Setter)	4	Printing Machine Minder	2
Machinist (Capstan Operator)	2,4	Process Engraver	1
Machinist (Centre Lathe Turner)	2	Quarryman	4
Machinist (Clothing)	2	Recordak Operator	2
Machinist (Driller)	2,4	Rigger	2
Machinist (Driller - Rad. Arm)	2	Riveter	2
Machinist (Grinder)	2	Riveter (Heater)	4
Machinist (Lathe Operator)	2,4	Riveter (Holder-up)	4
Machinist (Metal) - Capstan	2	Road Supervisor	2
Machinist (Miller)	2	Roadworker	4
Machinist (Planer)	2	Saddler	2
Machinist (Slotter)	2	Saw Repairer & Setter	2
Machinist (Woodworking)	2	Sawyer	2
Machine Minder	4	Scaffolder	4
Marker & Sorter	5	Setter (Capstan Lathe)	1
Mason	2	Sowing Hand	4

SHEET 3 OF APPENDIX "C" TO AFHQ ADMIN MEMO NO 14

Category		Category	
Sheet Metal Worker	2	Tool Room (All Mechanics)	1
Shunter	4	Track Walker (Railroad)	4
Slater	2	Trimmer (Coal)	4
Smelterer (Ore)	2	Truck Master	2
Stacker (Forage Export)	4	Tyre Treader	2
Stereotyper	2	Unskilled Workers	5
Stevedore	2,4	Upholsterer	2
Stevedore (Coaling Ore)	4	Viewer (Fixed Gauge Work)	4
Stevedore (Road)	2,4	Vulcaniser	2
Stone Hand Cutter	2	Washer (Hand or Machine)	5
Storeman	4	Warchouseman	2,4
Structural Steel Worker	2	Watch & Clock Maker & Repairer	1
Tailor	2	Watchmen	5
Tent Maker & Repairer	2	Welder (Acetylene)	2
Tile layer	4	Welder (Electric)	2
Timekeeper	2	Wheelwright	2
Tinsmith	2	Woodworking Machinist	2
Toolmaker	1,2		

APPENDIX "D" TO AFHQ ADMIN REG NO 14

CLASSIFICATION OF ADMINISTRATIVE, OFFICE & CLERICAL GRADES, HOTEL, PRESS
& CLUB GRADES (MONTHLY PAID)
& MARINE GRADES (DAILY PAID)

Category	Category
Account (Clerk)	3
Accountant (Certified public and cost)	1
Admin Asst (Junior)	3
Admin Asst (Senior) (see Para 8, Appendix "B")	2
Apprentices (all grades)	5
Band Leader (see Para 8, Appx "B")	2
Bargee	6
Bargee (Master)	4
Barman	4
Bell boy	7
Bookkeeper	4
Bookkeeper (Hotel)	4
Bo'sun (Schooner)	3
Cashier	4
Cashier (Hotel)	4
Cashier (Chief)	3
Chambermaid	6
Chef (Head)	2
Chef (Second)	3
Cinema Manager	3
Cinema Manager (Asst)	4
Civilian Foreman of Works RE	2
Clerk	4
Cook	4
Cook (Asst)	6
Cook (Ships)	4
Dentist (see Para 8, Appx "B")	1
Dishwasher	7
Diver (see Note 3(a)(i) Appx "B")	4
Doctor (see Para 8, Appx "B")	1
Draughtsman	3
Draughtsman (Chief)	2
Elevator Operator	7
Engineer Chief (Seagoing)	2
Engineer Civil (see Para 8, Appx "B")	1
Engineer Electrical (see Para 8, Appx "B")	1
Engineer 1st (Seagoing)	3
Engineer 2nd (Seagoing)	3
Engineer 3rd (Seagoing)	4
Engineer (Harbour Craft)	4
Executive (Business analysts, Exporters, etc) (See Para 8, Appx "B")	1
Executive Chief (see Note 1, Appx "B" (See para 8 Appx "B"))	1
Handyman	6
Harbour Master (Asst)	3
Hotel Manager	2
Hotel Manager (Asst)	3
Houskeeper	4
Interpreter (General)	4
Interpreter (Technical)	3
Ironer	6
Labour Manager (Supervisor)	1
Labour Manager (Deputy & Asst Dep)	2
Laundrymaid	6
Laundryman	6
Lawyer (see Para 8, Appx "B")	1
Librarian	3, 4
Linen Hand)	4
Linen Keeper)	4
Linesman (Navy) (see Note 3(a) (ii))	
Appendix "B")	6
Mechanical Engineer (see Para 8, Appx "B")	1
Master (Harbour Craft)	3
Master (Schooner)	2
Mate (Harbour Craft)	3
Nursing Orderly (Assisting Medical Practitioner in charge of first-aid post catering for 250/1000 employees- see "Assistant Nursing Orderly (Appx "C") and Para 8, Appx "B")	2
Pantryman (Hotel)	6
Porter (Hotel)	7
Porter - Hotel (Head)	3
Pot Washer	7
Pumpman (Navy)	6
Purchasing Agent (Asst)	2
Receptionist (Road)	3
Sailmaker	1930
Salvage hand (Dock)	6
Salvage hand - master (Dock)	4
Seaman (Dock hand)	6
Ships officer (1st)	3
Ships officer (2nd)	3
Ships officer (3rd)	4
Shipwright	4

APPENDIX "D" TO AFHQ ADMIN MEMO No 14

	<u>Category</u>		<u>Category</u>
Shorthand Monitor		3 Tel Op (Hotel) (English speaking)	4
Shorthand Typist (English speak & dictat)	3	Tel Op (Not English Speaking)	6
Splicer - rope	3	Tel Op (Hotel) (Not English Speaking)	6
Steward (Ships)	4	Typist	4
Stillroom hand (Hotel)	4	Waiter	4
Stoker (Harbour Craft)	6	Waiter (Aest)	6
Storeman (Hotel)	4	Waiter (Head)	3
Teacher (Language)	6	Waitress	4
Teacher (professors, teachers and Educational Course Instructors in all subjects at Army Colleges - see Paras 2 & 3, Appendix "B")	3	Warehouse Superintendant	3
Telephone Operator (English speaking)	1	Watchman (Hotel)	7
	4	Wireless Operator	3
		Workshop Superintendant	2

APPENDIX "E" TO AFHQ ADMIN MEMO NO 14APPLICATION FOR CONSIDERATION OF A SPECIAL RATE AND/OR GRADE IN
ALLIED FORCE WAGE SCALE, BY THE ALLIED FORCE LABOUR AND WAGES COMMITTEE

NOTE: To be completed by the Unit or Organisation proposing a new grade or a special rate, and to be submitted in duplicate, as follows:-

- (a) For new grades not involving a special rate of pay, to the Chairman of the local Sub-Committee, who, without necessarily consulting the local Sub-Committee, will forward one copy to the Secretariat, Allied Force Labour & Wages Committee for approval.
- (b) In the case of a special rate, which requires the approval of the CAO, AFHQ, to the Local Sub-Committee, who will forward one copy to the Secretariat, Allied Force Labour & Wages Committee for consideration.

1. Proposed Grade and Rate

2. Proposed Employee
(State M. or F.)

3. Necessity for Grade.

4. Has the work previously been performed by this employee or another employee in another grade? (State Grade and Rate).

5. Give any special reasons why the grade stated in Question 4 is insufficient.

6. Give any evidence of an increase in the responsibilities to be undertaken that warrant a higher grade.

7. Give details of other comparable posts in Italian Civilian Industry.

8. Has the proposed employee been employed previously by the Allied Forces?

1929

9. If so give particulars of duties performed, and grades in which employed, with dates, since commencement of employment with the Allied Forces.

10. Is it necessary for the employee in Question 2 to fill the appointment proposed, or would it be possible for another employee to do the work efficiently?

11. Is the proposed employee in Question 2 the best qualified person for proposed grade?

Date..... Unit or Organization

..... Chairman

Date..... Local Sub-Committee

19 JUL 1946

HEADQUARTERS
2900 CIVIL LABOUR UNIT
A.P.O. S 482

4/8/11-71

Subject: Work Permits

Tel: 217 Area 140

Ref: PL/9

16 July 464 B.L.U. - BOLZANO

1. Reference your letter dated 4 July 46.
2. Enclosed please find 25 Work Permits
(CMF Form 11) as requested.


(D.H. NATION) Major,
D.A.D.L.

1928

VP

Headquarters

4 B L U

BOLZANO

Ref: 4/B/11-70

18 July 46

To: -S.I.C.O.

2900 Civil Labour Unit

Bologna

Herewith return of civilians employed by this Unit as at
1200 hrs 17 July 46.

Major
for Lt Col
GS

Unit: 4 British Liaison.

Week ending: 17 July 46.

		1927						
		Unskilled				Nature of Work		
Clerical & Supervisory	Artisans	Labour		Misc.	Inter.	Total		
M F	M F	M F	M F	M F	M F	M F		
1	3			NIL	NIL	1	3	Typists

D

Delivers

Lynd
Major
for Lt Col
GS

Unit: 4 British Liaison.

Week ending: 17 July 46.

1927

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.		Inter.		Total		Nature of Work
M	F	M	F	M	F	M	F	M	F	M	F	
1	3					NIL		NIL		1	3	Typists
		2								2		Drivers
			1								1	Cook
					1						1	Washer woman
				1						1		General duties
1	3	2	1	1	1					4	5	

MA/dao



11/10/11-67

COMANDO MILITARE TERRITORIALE DI BOLZANO IV
Stato Maggiore - Ufficio Personale

N. 05/1812/G di prot.-

Bolzano, 29 giugno 1946

O G G E S T O: *Change of category* - Passaggio di categoria - ZUCCHI Aldo.-

AL COMANDO QUARTIER GENERALE

S E D E

ALL'UFFICIO AMMINISTRAZIONE Q.G.

S E D E

e, per conoscenza:

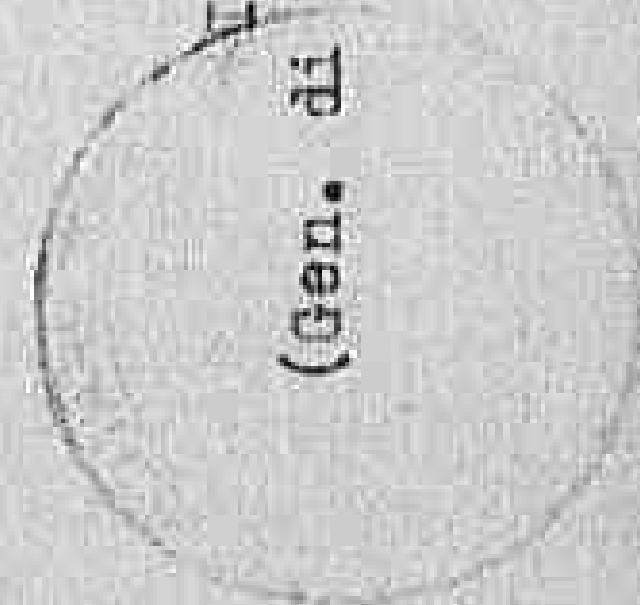
~~AL~~ COMANDO 4° B. L. U.
(Rif.f. 4/B/11 del 22.6.1946)

S E D E

Il salariato di 2° categoria ZUCCHI Aldo - quale
aggiustatore di precisione maestro - dalla data 1.7.1946 é
assegnato alla 1° categoria.-

1926

[Handwritten signature]



IL COMANDANTE MILITARE
(Gen. di Div. ff. g. s. Giacomo Negroni)

[Handwritten signature]

4/13/44 Translation / Ig 66

MILITARY TERRITORIAL COMMAND BOLZANO IV
G.S. Office Mob. Training, Operation
= Section 2 Ord. and Mob. =

Ref. 02/2736/Ord.

Bolzano, 26 June 46.

SUBJECT: 4 B.L.U. Personnel.
TO : 4 Repairs Unit - Office -
INFO : Repairs Unit Directorate - Office -
INFO : 4 B.L.U. BOLZANO
INFO : Headquarters.

Recent dispositions have established that the Italian personnel rendering services with the B.L.U. should be put on the strength of the Hqs.

As the situation of the 4 B.L.U. personnel does not correspond to that shown by Hq, please discharge or transfer the two workmen SANTORO and MERLI awaiting information already asked from 4 BEU some time ago.

CHIEF OF GENERAL STAFF
(Col. Enrico Duranti)

1925

4/5/46
COMANDO MILITARE TERRITORIALE BOLZANO IV
S.M. Ufficio Ord. Mob. Add. Operaz.
-Sez. 2° Ord. te e Mob. ne-



N° 02/ 2736/Ord. di pret.
OGGETTO: personale del IV B.L.U.=-

Bolzano, li 26 GIU 1946

AL 4° RIPARAUTO	SEDE
e, per conoscenza:	
ALLA DIREZIONE RIPARAZIONI AUTO	SEDE
AL 4° B.L.U.	SEDE
AL QUARTIER GENERALE	SEDE

Recente disposizione stabilisce che tutte il personale italiano in servizio presso i B.L.U. territoriali siano assunti in forza dal Quartier Generali.

Perché sembra che la situazione del personale del 4° B.L.U. non corrisponde a quella prospettata dal Q.G. preghi soprassedere al licenziamento e trasferimento dei due operai SANTORO e MERLI in attesa dei chiarimenti già da tempo e più volte richiesti verbalmente al 4° BLU.

d'ordine

IS. CAPO DI BRIGATA MAGGIORE
(Col. Enrico Duranti)



COMANDO MILITARE TERRITORIALE BOLZANO
4° AUTOREPARTO

N° 2083/Aut/P. di prot.

Bolzano, li 28/6/1946

O G G E T T O: Trasmissione patentino Mod. I

AL COMANDO MILITARE TERRITORIALE
= Ufficio 4° B.L.U. =



~~~~~  
Riferimento foglio n° 7159/5/IO in data 6 c.m. della  
Direzione Riparazioni Automobilistiche, si rimette l'allegato  
Patentino Mod. I per l'idoneità alla condotta di autoveicoli  
comuni in servizio militare, relativo al Sergente DI BIASE  
Salvatore che presta servizio presso cotesto Comando. =



IL CAPITANO  
COMANDANTE DELL' AUTOREPARTO  
( V. Battagliotti)

1923



MA/dac



4/8/11-64

COMANDO MILITARE TERRITORIALE DI BOLZANO IV  
Stato Maggiore - Ufficio Personale

\*\*\*\*\*

N. 05/1650/C di prot.-

Bolzano, 28 giugno 1946

*DISCHARGE OF 4810 PERSONNEL.*

Q U E T T O: Licenziamento di personale per il IV B.L.U.-

AL COMANDO QUARTIER GENERALE  
(Seg.f.05/1602/C del 8.6.46)

S E D E

e, per conoscenza:

ALL'UFFICIO ORDINAMENTO E MOBILIT.

S E D E

AL COMANDO 4° B. L. U.

S E D E

\*\*\*\*\*

Sanziono il licenziamento del salariato - 2° categoria -

- C O R R E N T E Mario -

sotto la data 8 giugno 1946.-



IL COMANDANTE MILITARE  
(Gen. di Div. ff. s. Giacomo Negroni) 1922

*Handwritten signature*



MA/dac



4/B/11-64

COMANDO MILITARE TERRITORIALE DI BOLZANO IV  
Stato Maggiore - Ufficio Personale

\*\*\*\*\*

N. 05/1650/C di prot.-

Bolzano, 28 giugno 1946

*DISCHARGE OF 4511 PERSONNEL.*

0 G G E T T O: Licenziamento di personale per il IV B.L.U.-

AL COMANDO QUARTIER GENERALE  
(Seg.f.05/1502/C del 8.6.46)

S E D E

e, per conoscenza:

ALL'UFFICIO ORDINAMENTO E MOBILIT.

S E D E

➔ AL COMANDO 4° B. L. U.

S E D E

\*\*\*\*\*

Sanziono il licenziamento del salariato - 2° categoria -

- C O R R E S P O N D E N T E Mario -

sotto la data 8 giugno 1946.-



IL COMANDANTE MILITARE  
(Gen. di Div. ff. s. Giacomo Negroni) 1922

*Handwritten signature*



DISCHARGE OF 4810 PERSONNEL.

OGGETTO: Licenziamento di personale per il IV B.L.U.-

AL COMANDO QUARTIER GENERALE  
(Seg.f.05/1502/C del 8.6.46)

S E D E

e, per conoscenza:

ALL'UFFICIO ORDINAMENTO E MOBILIT.

S E D E

→ AL COMANDO 4° B. L. U.

S E D E

\*\*\*\*\*

Sanziono il licenziamento del salariato - 2° categoria -

- C O R R E S P O N D E N T E Mario -

sotto la data 8 giugno 1946.-



IL COMANDANTE MILITARE  
(Gen. di Div. ff. E. S. Giacomo Negrone) 1922

*Handwritten signature and initials.*



Week ending: 26 June 46.

| Clerical & Supervisory |   | Artisans |   | Unskilled Labour |   | Misc. |     | Inter. |   | Total | Nature of    |
|------------------------|---|----------|---|------------------|---|-------|-----|--------|---|-------|--------------|
| M                      | F | M        | F | M                | F | M     | F   | M      | F |       |              |
| 1                      | 3 |          |   |                  |   | NIL   | NIL | 1      | 3 |       | Typists      |
|                        |   | 1        |   |                  |   |       |     | 1      |   |       | Driver       |
|                        |   |          | 1 |                  |   |       |     |        | 1 |       | Cook         |
|                        |   |          |   |                  |   |       |     |        |   | 1     | Washer woman |



*guts*

Major  
for Lt Col  
GS

Unit: 4 British Liaison.

Week ending: 26 June 46.

| Clerical & Supervisory |   | Artisans |   | Unskilled Labour |   | Misc. |   | Inter. |   | Total | Nature of      |
|------------------------|---|----------|---|------------------|---|-------|---|--------|---|-------|----------------|
| M                      | F | M        | F | M                | F | M     | F | M      | F |       |                |
| 1                      | 3 |          |   |                  |   |       |   |        |   | 13    | Typists        |
|                        |   | 1        |   |                  |   |       |   |        |   | 1     | Driver         |
|                        |   |          | 1 |                  |   |       |   |        |   | 1     | Cook           |
|                        |   |          |   |                  | 1 |       |   |        |   | 1     | Washer woman   |
|                        |   |          |   | 1                |   |       |   |        |   | 1     | General Duties |
| 1                      | 3 | 1        | 1 | 1                | 1 |       |   |        |   | 3     | 5              |



AT/bf



COMANDO MILITARE TERRITORIALE DI BOLZANO IV°  
Stato Maggiore - Ufficio Personale

N. 05/I785/C di prot.-

Bolzano, li 26 giugno 1946

O G G E T T O : Assunzione personale civile per il IV° B.L.U.

Rif.f. 4/B/II del 22.6.1946.-

→ AL COMANDO IV° B. L. U.

AL COMANDO QUARTIER GENERALE

ALL'UFFICIO AMMINISTRAZIONE DEL Q.G.

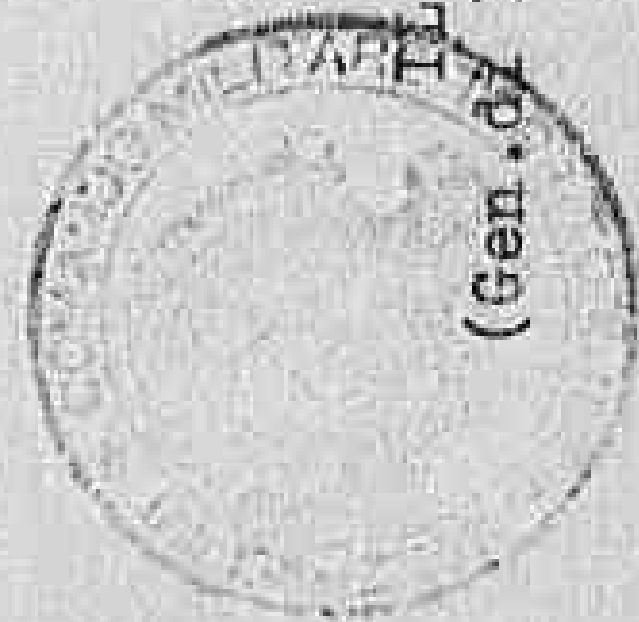
|   |   |   |   |
|---|---|---|---|
| S | E | D | E |
| S | E | D | E |
| S | E | D | E |

\*\*\*\*\*

Sanziono l'assunzione dell'autista meccanico - salariato di 3° categoria

- T A R G A S i l v i o -

in servizio presso il IV° B. L. U. dal 7.6.1946, in sostituzione del sergente maggiore COSU, rientrato a Roma al seguito del maggiore BYATT.-



1020  
IL COMANDANTE MILITARE  
(Gen. di Div. ff. g. s. Giacomo Negroni)

1020

*[Handwritten signature]*



Rif. f. 4/B/II del 22.6.1946.-

AL COMANDO IV° B. L. U.

# SEDE

AL COMANDO CUARTIER GENERAL

五  
四  
三  
二  
一

ALL'UFFICIO AMMINISTRAZIONE DEL Q.G.

SEED

[illegible]

Sanziono l'assunzione dell'autista meccanico - salariato di 3^ categoria

- T A R G A S i l v i o -

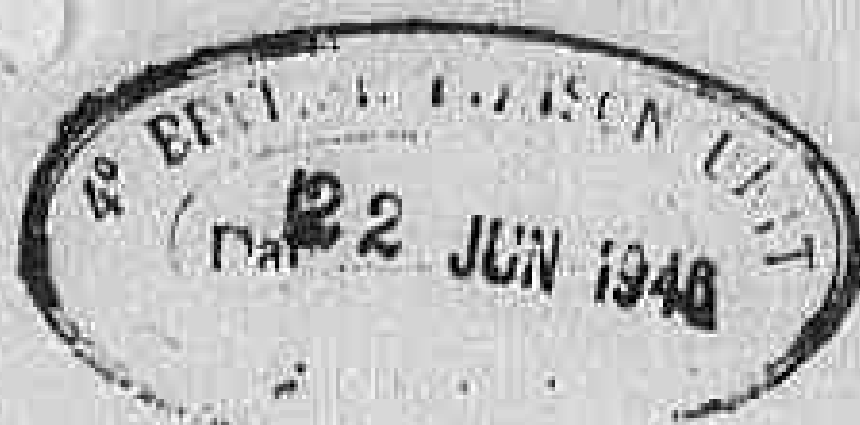
in servizio presso il IV° B. L. U. dal 7.6.1946, in sostituzione del sergente maggiore COCSU, rientrato a Roma al seguito del maggiore BYATT.-

6/2/20

IL COMANDANTE MILITARE  
(Gen. di Div. ff. g. s. Giacomo Negrone)

13





BOLZANO, 11 22/ 6/ 46

OGGETTO : Autista meccanico II° grado  
TARGA Silvio -

4/B/11

AL 4 COMANDO MILITARE REERITORIALE DI

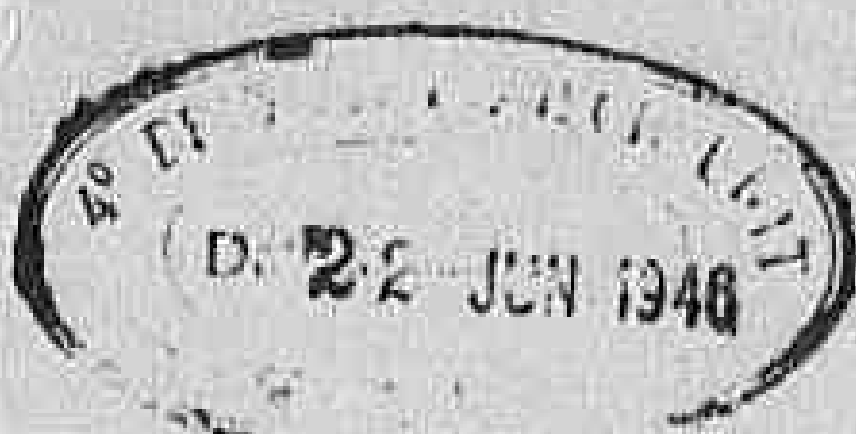
B O L Z A N O

\*\*\*\*\*

Vi informiamo che dal 7/ 6/ 1946 abbiamo assunto in qualit  
di autista meccanico il nominativo in oggetto, in  
sostituzione del Sergente magg. COSSU, che 6 rien-  
trato a Roma al seguito del Maggiore BYATT. -

1919





BOLZARO, li 22/ 6/ 1946

OGGETTO : ZUCCHI Aldo - Capo officina 4 E.L.U. -

4/13/11

AL 4 COMANDO MILITARE TERRITORIALE DI

BOLZARO

\*\*\*\*\*

Vi informiamo che dal 6 maggio c. a., l'autista meccanico in oggetto ricopre la carica di "Capo officina" presso il garage di questo Comando. -

1818



Subject: Civil Labour Return.

To: S.L.C.O.  
2900 Civil Labour Unit  
Bologna.

Herewith return of civilians employed by this Unit as as  
1200 hrs 19 June 46.

Major  
for Lt Col  
GS

Headquarters  
4 B L U  
BOLZANO  
Ref: 4/B/11-59  
21 June 46

Unit: 4 British Liaison

Week ending: 19 June 46

| Clerical &<br>Supervisory | Artisans | Unskilled<br>Labour | Misc. | Inter. | Total | Nature of<br>Work |   |   |
|---------------------------|----------|---------------------|-------|--------|-------|-------------------|---|---|
|                           |          |                     |       |        |       | M                 | F | T |
| M                         | F        | M                   | F     | M      | T     | M                 | F | T |



Week ending: 19 June 46

Unit: 4 British Liaison

| Clerical & Supervisory |   | Artisans |   | Unskilled Labour |   | Misc. |     | Inter. |   | Total | Nature of Work |                |
|------------------------|---|----------|---|------------------|---|-------|-----|--------|---|-------|----------------|----------------|
| M                      | F | M        | F | M                | F | M     | F   | M      | F |       | M              | F              |
| 1                      | 3 |          |   |                  |   | NIL   | NIL | 1      | 3 | 7     |                | Typists        |
|                        |   | 1        |   |                  |   |       |     | 1      |   |       |                | Driver         |
|                        |   |          | 1 |                  |   |       |     |        | 1 |       |                | Cook           |
|                        |   |          |   | 1                |   |       |     |        | 1 |       |                | Washer women   |
|                        |   |          |   |                  | 1 |       |     |        |   |       | 1              | General Duties |
| 1                      | 3 | 1        | 1 | 1                | 1 |       |     |        |   |       | 3              | 5              |



SUBJECT: Civilians Labour

A/C BOLZANO

18 JUN 1946

Q 3410

11 Jun 46

4 B.R.U.

Authority is given for the employment of the following  
 civilians for the period 4. July 46.....to....6 July 46.....

1 W/S (male)  
 1 Butcher (male)

Attention is drawn to ARO 196/45. Unskilled labour will  
 NOT be employed in cookhouse or messes.

*H. N. H.*  
 Lt Col.  
 217

FIELD

Copy No. 2900.....CL

WGO/MLL

1916



Subject:-Civil Labour Return.

To: S.L.C.O.  
2900 Civil Labour Unit  
Bologna.

Headquarters  
4 B L U  
BOLZANO  
Ref:4/B/11-57  
13 June 46

Herewith return of civilians employed by this Unit as at  
1200 hrs 12 June 46.

*ldj*  
Major  
for Lt Col  
GS

1913

Unit: 4 British Liaison.

Week ending: 12 June 46.

| Clerical &<br>Supervisory | Artisans | Unskilled<br>Labour | Misc. | Inter. | Total | Nature of<br>Work |
|---------------------------|----------|---------------------|-------|--------|-------|-------------------|
|---------------------------|----------|---------------------|-------|--------|-------|-------------------|



Herewith return of civilians employed by this Unit as at  
1200 hrs 12 June 46.

*did*  
Major  
for Lt Col  
GS

1913

Unit: 4 British Liaison.

Week ending: 12 June 46.

| Clerical & Supervisory |   | Artisans |   | Unskilled Labour |   | Misc. |   | Inter. |   | Total |   | Nature of Work |
|------------------------|---|----------|---|------------------|---|-------|---|--------|---|-------|---|----------------|
| M                      | F | M        | F | M                | F | M     | F | M      | F | M     | F |                |
| 1                      | 3 |          |   |                  |   | NIL   |   | NIL    |   | 1     | 3 | Typists        |
|                        |   | 1        |   |                  |   |       |   |        |   | 1     |   | Driver         |
|                        |   |          | 1 |                  |   |       |   |        |   |       | 1 | Cook           |
|                        |   |          |   |                  | 1 |       |   |        |   |       | 1 | Washer woman   |
|                        |   |          |   |                  |   |       |   |        |   |       | 1 | General Duties |
| 1                      | 3 | 1        | 1 | 1                | 1 |       |   |        |   |       | 3 | 5              |



In lieu of AF 0379

## INCREMENT CERTIFICATE

## War Department Civilian Employees

I certify that the efficiency, conduct and timekeeping of the u/m employees during the period satisfactory and that the service rendered during that period is approved.

| Ident No | Name (Surname first) | Grade                                    | Scale of pay                     | Date of Birth | Date of Engagement | Date of last Increment | Present rate of pay        |
|----------|----------------------|------------------------------------------|----------------------------------|---------------|--------------------|------------------------|----------------------------|
| 349      | LASBERG, Dagmar      | Jun Adm Asst<br>Clerk-<br>Supervisor (F) | 2200/<br>5400<br>less 15%        | 10/3/14       | 1 Nov 45           | 1 Febr 46              | 4.250.-<br>(5000 less 15%) |
| 3        | LERCHE, Ernst        | handy-man                                | 2500/<br><del>3000</del><br>1800 | 27/2/07       | 16 MAR 46          | NIL                    | 2500.-                     |
| 1        | BOYES, Annaliese     | book (F)                                 | 2700/<br>4000<br>less 15%        | 4/8/09        | 11 Jun 45          | NIL                    | 2295.-<br>(2700 less 15%)  |
| 12       | WEHRT, Erich         | Jun Adm Asst<br>Clerk-<br>Supervisor     | 2200/<br>5400                    | 2/2/07        | 22 Nov 45          | 1 June 46              | 4000.-                     |

Signature of Officer i/c employing unit .....

Unit ..... 4 B.

Signature of Approving Officer .....

Appointment .....

*Wicks. 6/11*

2900 CIVIL

LABOUR UNIT

*H. N. 8/6/46*

"Q" Branch, 217 Area



INCREMENT CERTIFICATEWar Department Civilian Employees

Efficiency, conduct and timekeeping of the u/m employees during the period of employment have been approved and the increment rendered during that period is approved.

| Grade                                       | Scale of pay                     | Date of Birth | Date of Engagement | Date of last Increment | Present rate of pay        | Proposed new rate of pay  | Effective date of new rate |
|---------------------------------------------|----------------------------------|---------------|--------------------|------------------------|----------------------------|---------------------------|----------------------------|
| Jun Adm Asst<br>Clerk-<br>Supervisor<br>(F) | 2200/<br>5400<br>less 15%        | 10/3/14       | 1 Nov 45           | 1 Febr 46              | 4.250.-<br>(5000 less 15%) | 4590<br>(5400 less 15%)   | 1 June 46                  |
| Handy-<br>man                               | 2500/<br><del>3000</del><br>1800 | 27/2/07       | 16 Mar 46          | NIL                    | 2500.-                     | 2750.-                    | 1 June 46                  |
| Book<br>(F)                                 | 2700/<br>4000<br>less 15%        | 4/8/09        | 11 Jun 45          | NIL                    | 2295.-<br>(2700 less 15%)  | 3400.-<br>(4000 less 15%) | 1 June 46                  |
| Jun Adm Asst<br>Clerk-<br>Supervisor        | 2200/<br>5400                    | 2/2/07        | 22 Nov 45          | 1 June 46              | 4000.-                     | 4700.-                    | 15 June 46                 |

Working unit ..... Unit ..... 4 B. L. U. Date ..... 1 June 46

Appointment ..... Date .....

*H. T. ...*  
8/6/46  
"Q" Branch, 217 Area

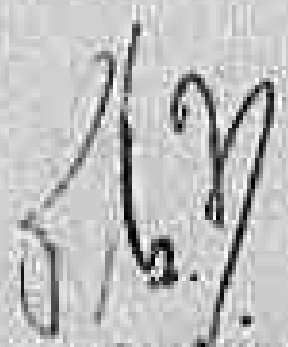


Subject: -Civilian Labour

Headquarters  
4 B L U  
BOLZANO  
Ref: 4/B/11-55  
7 June 46

To: Adm Sgt  
4 B.L.U.

Herewith copy of letter received from  
Allied Commission for your information and necessary  
action.

  
Major  
GSO II

1913



ALLIED COMMISSION  
OFFICE OF CHIEF LIAISON OFFICER  
BOLZANO

4/B/11 54



REF: ACLO/BZ/ADM/122

DATE: 6 June 1946.

SUBJECT : Civilian Labour  
TO : H.Q. 217 Area.

1. When this Unit took over from Town Major Bolzano, the collection and breaking down in bulk of rations two civilian employees were retained, a storekeeper and a butcher.

2. Lt.Col.Douglas, of 4.B.L.U., agreed at the time to carry these on the 4.B.L.U. payroll as this Unit does not possess an Imprest Account.

3. We are informed that authority for employment of these civilians is required from Area Commander to enable payment through Imprest Account, and it is requested therefore that this authority be granted for employment of the following as from 6 May, 1946:-

D'AGOSTINI ARTURO :- Unskilled Male (Storekeeper)  
basic wage 85 lire per day.

RAUTER DARIO:- Butcher, basic wage 85 lire per day.

4. If this authority is granted, 4 B.L.U. are agreeable to paying wages through their Imprest Account.

1812

for Col. S.W.MILLER

*E.R. Fairweather*  
Capt. E.R. FAIRWEATHER  
Admin. Officer.

Copy to 4 B.L.U.

Tel 1517

See 58  
Copy to  
Sgt  
M. M. I. A.



1. **D'AGOSTINI, R. TURD** OF **FATHER'S NAME**  
 LAST NAME FIRST NAME (Nome del padre)  
 (Cognome) (Nome)

2. PROVINCE: 3. EMPLOYMENT RECORDED ON THIS CARD BEGAN: **1st April 46**  
 (Provincia) (L'impiego cui si riferisce questa tessera è cominciato) DATE (Data)

4. JOB CLASSIFICATION: **Unskilled Male** 5. PAY PERIOD (check one)  
 (Qualifica) (Periodo di paga)

WEEKLY (settimanale) BI-WEEKLY (bisettimanale)  
 MONTHLY (mensile) SEMI-MONTHLY (quindicinale)

6. ABOVE NAMED WORKED AT LEAST PART OF EACH PAY PERIOD EXCEPT PAY PERIODS ENDING:  
 (il sopradetto ha lavorato, anche se parzialmente, durante ogni periodo di paga, esclusi i periodi terminati il:)

Use date stamp to record terminal date of any pay period or periods missed

7. TALLY OF PAY PERIODS WORKED: (Circle no. for each pay period. Final no. circled represents number of pay periods to be entered in item 8, below)

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26  
 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52

8. EMPLOYMENT RECORDED ON THIS CARD ENDED: **1st May 46** WITH TOTAL OF **26**  
 (L'impiego cui si riferisce questa tessera è terminato:) DATE (data) (con un totale di) WRITE OUT NO.

PAY PERIODS WORKED

9. FINAL PAY RATE L. **Lire 85.-** PER **DAY** (giornaliero)  
 (Ammontare finale della paga) (mensile)

10. REASON FOR ENDING EMPLOYMENT:  
 Pending (Motivo della fine dell'impiego)

WORKER'S SOCIAL INSURANCE CARD  
 ALLIED FORCES IN ITALY  
 FORM SF-1 - MAY 45

CERTIFIED

(Signature and stamp)



**AVVISO AI LAVORATORI**

Questa tessera vale per la determinazione del vostro diritto alle prestazioni dell'assicurazione contro la disoccupazione, invalidità e vecchiaia, tubercolosi e malattia, rispetto al periodo di lavoro indicato nella parte anteriore. Quando si richiedano tali prestazioni, la tessera deve essere consegnata, insieme alla normale domanda, al più vicino Ufficio dell'Istituto malattia o della Previdenza sociale.

Anche quando non sia fatta alcuna immediata richiesta, la tessera deve in ogni caso essere consegnata al più vicino Ufficio della Previdenza sociale per le annotazioni necessarie per la determinazione di vostri futuri diritti alle prestazioni assicurative.

Prima di consegnare la tessera, dovete indicare qui di seguito la vostra data e Comune di nascita:.....

Se nel Comune di vostra residenza non esiste alcun Ufficio per le assicurazioni sociali, potrete rivolgervi al Municipio per ottenere le informazioni ed i moduli necessari.

**ATTENZIONE:** Ogni alterazione dei dati indicati in questa tessera porta alla nullità della medesima e alla responsabilità penale del lavoratore.

Conservate accuratamente la tessera: non si rilasciano duplicati.

**NOTICE TO THE WORKER.**

*This card is valid for determining your right to unemployment, invalidity and old-age, tuberculosis and sickness assistance benefits with respect to period of employment certified on reverse side.*

*In applying for benefits, card must be submitted with regular application forms to nearest Istituto Malattia or Previdenza Sociale office.*

*If no immediate application is being made, the card should nevertheless be submitted to nearest Previdenza Sociale office for recording, so that credit may be given in calculating your future benefit rights.*

*Before submitting card, you must write date and commune of birth here: .....*

*If there is no social insurance office in Commune where you live, application forms and information may be obtained at Municipio.*

**ATTENTION:** Any alteration of information on this card renders it void and is punishable by law. Safeguard this card carefully. Duplicates are not issued.



1. RAUTER D. io OF   
 LAST NAME (Cognome) FIRST NAME (Nome) FATHER'S NAME (Nome del padre)  
 2. PROVINCE:  3. EMPLOYMENT RECORDED ON THIS CARD BEGAN: 1st April 46  
 (Provincia) (L'impiego cui si riferisce questa tessera è cominciato) DATE (Data)  
 4. JOB CLASSIFICATION: Butcher 5. PAY PERIOD (check one)  
 (Qualifica) (Periodo di paga)  
☒ WEEKLY (settimanale) ☐ BI-WEEKLY (bimestrale)  
☐ MONTHLY (mensile) ☒ SEMI-MONTHLY (quindicinale)

6. ABOVE-NAMED WORKED AT LEAST PART OF EACH PAY PERIOD EXCEPT PAY PERIODS ENDING:  
 (il sopradetto ha lavorato, anche se parzialmente, durante ogni periodo di paga, esclusi i periodi terminati il:)

Use date stamp to record terminal date of any pay period or periods missed

7. TALLY OF PAY PERIODS WORKED: (Circle no. for each pay period. Final no. circled represents number of pay periods to be entered in item 8. below)

① ② ③ ④ ⑤ ⑥ ⑦ 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26  
 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52

8. EMPLOYMENT RECORDED ON THIS CARD ENDED: 1st April 46 WITH TOTAL OF 26  
 (L'impiego cui si riferisce questa tessera è terminato) DATE (data) (con un totale di) WRITE OUT NO.  
 PAY PERIODS WORKED (periodi di paga)

9. FINAL PAY RATE Lire 85.- PER ☒ DAY (giornaliera) ☐ MONTH (mensile)  
 (Ammontare finale della paga)

10. REASON FOR LEAVING EMPLOYMENT:

(Motiv. della fine dell'impiego)

WORKER'S SOCIAL INSURANCE CARD  
 ALLIED FORCES IN ITALY  
 FORM SF-1 - MAY 45

CERTIFIED

(S) (and stamp)



Subject: Civil Labour Return.

Headquarte

4 B L U

BOLZANO

Ref: 4/E/11-53

6 June 46

To: S.L.C.O.

2300 Civil Labour Unit

Bologna.

Herewith return of civilians employed by this Unit as at  
1200 Hrs 5 June 46.

Major  
for Lt Col  
GS

Unit: 4 British Limison.

Week ending: 5 June 46.

| Clerical &<br>Supervisory | Artisans |   | Unskilled<br>Labour |   | Misc. |   | Inter. |   | Total | Nature of<br>Work |                  |
|---------------------------|----------|---|---------------------|---|-------|---|--------|---|-------|-------------------|------------------|
|                           | M        | F | M                   | F | M     | F | M      | F |       |                   |                  |
| 1                         | 3        |   |                     |   | NIL   |   | NIL    |   | 1     | 3                 | Typists          |
|                           |          | 1 |                     |   |       |   |        |   | 1     |                   | 1300 Hrs<br>Cook |
|                           |          |   |                     |   |       |   |        |   | 1     |                   | Washer woman     |
|                           |          |   |                     | 1 |       |   |        |   | 1     |                   | General Duties   |



Major  
for Lt Col  
GS

Unit: 4 British Liaison.

Week ending: 5 June 46.

| Clerical & Supervisory |   | Artisans |   | Unskilled Labour |   | Misc. |   | Inter. |   | Total |   | Nature of Work |   |
|------------------------|---|----------|---|------------------|---|-------|---|--------|---|-------|---|----------------|---|
| M                      | F | M        | F | M                | F | M     | F | M      | F | M     | F | M              | F |
| 1                      | 3 |          |   |                  |   | NIL   |   | NIL    |   | 1     | 3 | Typists        |   |
|                        |   | 1        |   |                  |   |       |   |        |   | 1     |   | 130 Over       |   |
|                        |   |          | 1 |                  |   |       |   |        |   |       | 1 | Cook           |   |
|                        |   |          |   |                  | 1 |       |   |        |   |       | 1 | Washer woman   |   |
|                        |   |          |   |                  |   |       |   |        |   | 1     |   | General Duties |   |
| 1                      | 3 |          |   |                  |   |       |   |        |   |       |   |                |   |
|                        |   | 1        | 1 | 1                | 1 |       |   |        |   | 3     | 5 |                |   |



OGGETTO : Personale civile.-

AL 4 COMANDO TERRITORIALE

Ufficio Ordinamento  
BOLZANO

BOLLANO, 11 31 Maggio 1946

Rif. 4/13/11.

Tel. 3678.-

Rif. foglio n. 02/2042/ora. -

Qui accluso vi rimettiamo specchio del personale civile  
da noi assunto, con specifica dei salari ad esso dovuto per il  
mese di maggio 1946. -



maggiore  
di

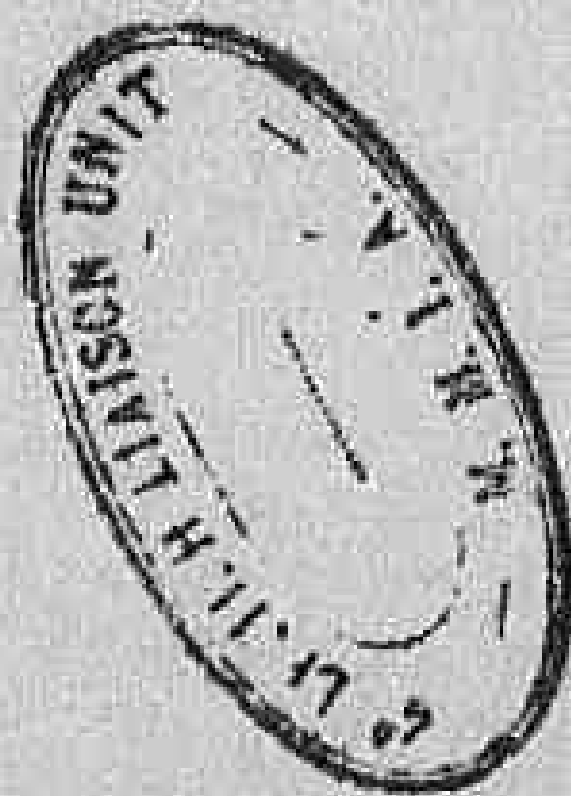


AL 4 COMANDO TERRITORIALE

Ufficio Ordinamento BOLLANO

Rif. foglio n. 02/2042/Ord. -

Qui accluso vi rimettiamo specchio del personale civile  
da noi assunto, con specifica dei salari ad esso dovuto per il  
mese di Maggio 1946' -



*R. J. [Signature]*  
Maggiore  
G.S.

1908



In lieu of AF 0379

## INCREMENT CERTIFICATE

## War Department Civilian Employees

I certify that the efficiency, conduct and timekeeping of the u/m employees during the period satisfactory and that the service rendered during that period is approved.

| Ident No | Name (Surname first) | Grade        | Scale of pay       | Date of Birth | Date of Engagement | Date of last Increment | Present rate of pay    |
|----------|----------------------|--------------|--------------------|---------------|--------------------|------------------------|------------------------|
| 349      | LASBERG, Dagmar      | Book-keeper  | 2200/5000 less 15% | 10.3.14       | 1 Nov 45           | 1 Febr. 46             | 4250.- (5000 less 15%) |
| 12       | WEHRT, Erich         | clerk        | 2200/3600          | 2.2.07        | 22 Nov. 45         | 5 Dec. 45              | 3600.-                 |
| 12       | WEHRT, Erich         | Jun Adm Asst | 2200/5400          | 2.2.07        | 22 Nov 45          | 5 Dec 45               | 3600.-                 |

Signature of Officer i/o employing unit ..... Unit ..... 4 B.L.U.

Signature of Approving Officer ..... Appointment .....

2000 CIVIL  
LABOUR UNIT



## INCREMENT CERTIFICATE



Q 3420

## War Department Civilian Employees

any, conduct and timekeeping of the u/m employees during the period of employment have been so rendered during that period is approved.

| Grade        | Scale of pay       | Date of Birth | Date of Engagement | Date of last Increment | Present rate of pay    | Proposed new rate of pay                                          | Effective date of new rate |
|--------------|--------------------|---------------|--------------------|------------------------|------------------------|-------------------------------------------------------------------|----------------------------|
| Book-keeper  | 2200/5000 less 15% | 10.3.14       | 1 Nov 45           | 1 Febr. 46             | 4250.- (5000 less 15%) | To be regraded as Junior Adm Assistant - Clerk Supervisor 4.250.- | 13.5.46                    |
| clerk        | 2200/3600          | 2.2.07        | 22 Nov. 45         | 5 Dec. 45              | 3600.-                 | To be regraded as Junior Adm Assistant - Clerk Supervisor 3600.-  | 13.5.46                    |
| Jun Adm Asst | 2200/5400          | 2.2.07        | 22 Nov 45          | 5 Dec 45               | 3600.-                 | 4000.-                                                            | 1.6.46                     |

ing unit ..... Unit ..... 4 B.L.U. Date ..... 22 May 46

..... Appointment ..... Date .....

2900 CIVIL  
LABOUR UNIT

"Q" Branch 217 Area



Subject: Civil Labour Return.

2900 Civil Labour Unit,  
BOLAGH.

Herewith Return of Civilians employed by this Unit as at 1200 hrs,  
29 May 46.

4 British Liaison Unit,  
100 ZAMO  
30 May 46.  
4/5/11-53.

Major,  
Par Agent-Col,  
CS.

Unit: 4 BRITISH LIAISON

Task ending: 29 May 46

| Clerical &<br>Supervisory | Artisans | Unskilled<br>Labour | Misc | Infantry | Other | Nature of<br>Unit |
|---------------------------|----------|---------------------|------|----------|-------|-------------------|
| M F                       | M F      | M F                 | M F  | M F      | M F   |                   |
| 1 3                       |          |                     | 1 1  | 1 1      | 1 1   | Typists           |
|                           | 1        |                     |      | 1        |       | Driver            |
|                           | 1 1      |                     |      | 1 1      |       | Cooks             |
|                           |          | 1 1                 |      | 1 1      |       | Mess Orderlies    |
|                           |          | 1                   |      | 1        |       | Weather watch     |
|                           |          | 1                   |      | 1        |       | General Duties    |



b3

For Ident-Card,  
GE.

Unit : 4 BRITISH LIAISON

Post ending : 29 NOV 46

| M H | Unskilled |        | Misc | Intern | Total | Nature of Work. |
|-----|-----------|--------|------|--------|-------|-----------------|
|     | Artisans  | Labour |      |        |       |                 |
| 1 3 |           |        | 1 1  | 1 1    | 1 3   | Typists         |
|     | 1         |        |      |        | 1     | Driver          |
|     | 1 3       |        |      |        | 1 1   | Cooks           |
|     |           | 1 1    |      |        | 1 1   | House Carriers  |
|     |           | 1      |      |        | 1     | Washer women    |
|     |           | 1      |      |        | 1     | General Duties  |
| 1 3 | 2 1       | 2 2    |      |        | 5 6   | 1300            |



File 49

Subject: Civilian Employees.

Headquarters  
Bolzano  
Ref 4/B/11  
Tele 3647

To : Whom It May Concern.

29 May 46

Miss Ingeborg CERTEL and Miss Hedwig WALTER.

This is to certify that a/m are German national and were employed by the Civil Labour Unit formerly in BOLZANO.

This Unit is now located at PADUA and has requested that these two employees be allowed to proceed to PADUA for further employment with that Unit. The Officer Commanding this unit is Capt. GEORGE.

Any assistance that can be given will be appreciated by the Allied Unit concerned.

*[Signature]*  
Major  
for DAA & QMG

1805



Subject: Certificate of Employment.

To : WHOM IT MAY CONCERN

FILE - 48  
Headquarters  
Bolzano  
Ref 4/3/41 -  
Tele 3647

24 May 1946

This is to certify that Dagmar LASBERG, Estonian national, is employed as Junior Administrative Assistant in the Headquarters of 4 British Liaison Unit (Military Mission to the Italian Army).

Any questions appertaining to the a/m employee should be addressed to the a/n HQ at Comando Territoriale, BOLLANO.



*[Signature]*  
Major  
for Lieut. Col.  
General Staff

1904



Subject: Civil Labour Return.

To: S.L.C.O.  
2900 Civil Labour Unit  
Bolzano.

Headquarters

4 E L U

BOLZANO

Ref: 4/E/11-47

23 May 46

Herewith Return of Civilians employed by this Unit as at  
1200 hrs 22 May 46.

*RF* Major  
for Lt Col.  
GS

Unit: 4 British Liaison. Week ending: 22 May 46.

| Clerical & Supervisory |   | Artisans |   | Unskilled Labour |   | Misc. |   | Inter. |   | Total |   | Nature of Work |         |
|------------------------|---|----------|---|------------------|---|-------|---|--------|---|-------|---|----------------|---------|
| M                      | F | M        | F | M                | F | M     | F | M      | F | M     | F |                |         |
| 1                      | 3 |          |   |                  |   |       |   |        |   |       |   | 1              | 3       |
|                        |   |          |   |                  |   |       |   |        |   |       |   |                | Typists |
|                        |   |          |   |                  |   |       |   |        |   |       |   | 1              | Driver  |
|                        |   |          |   |                  |   |       |   |        |   |       |   | 1              | 1       |
|                        |   |          |   |                  |   |       |   |        |   |       |   | 1              | Cooks   |



Major  
for Lt Col  
GS

Week ending: 22 May 46.

Unit: 4 British Liaison.

| M | T | Clerical & Supervisory |   | Artisans |   | Unskilled Labour |   | Misc. | Inter. | Total | Nature of Work   |
|---|---|------------------------|---|----------|---|------------------|---|-------|--------|-------|------------------|
|   |   | M                      | F | M        | F | M                | F |       |        |       |                  |
| 1 | 3 |                        |   |          |   |                  |   | NIL   | NIL    | 1 3   | Typists          |
|   |   |                        |   |          |   |                  |   |       |        | 1     | Driver           |
|   |   |                        |   |          |   |                  |   |       |        | 1 1   | Cooks            |
|   |   |                        |   |          |   | 1 1              |   |       |        | 1 1   | Mess Orderlies   |
|   |   |                        |   |          |   | 1                |   |       |        | 1     | Washer woman     |
|   |   |                        |   |          |   | 1                |   |       |        | 1     | cent 1803 duties |
| 1 | 3 | 2                      | 1 | 2        | 2 |                  |   |       |        | 5 6   |                  |







Lt Col  
GS

Week ending: 15 May 46.

Unit: 4 British Liaison.

| Clerical & Supervisory |   | Artisans |   | Unskilled Labour |   | Misc. |     | Inter. |   | Total | Nature of Work |
|------------------------|---|----------|---|------------------|---|-------|-----|--------|---|-------|----------------|
| M                      | F | M        | F | M                | F | M     | F   | M      | F |       |                |
| 1                      | 3 |          |   |                  |   | NIL   | NIL | 1      | 3 |       | Typists        |
|                        |   | 1        |   |                  |   |       |     | 1      |   |       | Driver         |
|                        |   |          | 1 |                  |   |       |     |        | 1 |       | Cook           |
|                        |   |          |   |                  | 1 |       |     |        | 1 |       | Mess Orderly   |
|                        |   |          |   |                  | 1 |       |     |        | 1 |       | Washer woman   |
|                        |   |          |   |                  | 1 |       |     |        | 1 |       | General duties |
|                        |   |          |   |                  |   |       |     |        |   |       | 1902           |
| 1                      | 3 | 1        | 1 | 1                | 2 |       |     |        |   | 3     | 6              |



## Headquarters

4月1日

BOLZANO

Ref: 4/B/11-43

9 May 46

TQ: S.I.C. O.

2900 Civil Labour Unit  
Bologna.

Herewith Return of Civiliane employed by this Unit  
as at 1200 hrs 8 May 46.

Lt Col  
USUnit: 4 British Liaison.

Week ending: 3 May 46.

| Clerical & Supervisory | Artisans | Unskilled Labour | Misc. | Inter. | Total | Nature of work |
|------------------------|----------|------------------|-------|--------|-------|----------------|
| M F                    | M F      | M F              | M F   | M F    | M F   |                |
| 1 2                    |          |                  | NIL   | NIL    | 1 2   | Trucks         |
|                        | 1        |                  |       |        | 1     | Driver         |



213  
Lt Col  
CS

Unit: 4 British Liaison.

Week ending: 8 May 46.

| Clerical & Supervisory |   | Artisans |   | Unskilled Labour |   | Misc. |   | Inter. |   | Total |   | Nature of Work |
|------------------------|---|----------|---|------------------|---|-------|---|--------|---|-------|---|----------------|
| M                      | F | M        | F | M                | F | M     | F | M      | F | M     | F |                |
| 1                      | 2 |          |   |                  |   | NIL   |   | NIL    |   | 1     | 2 | 180 gts        |
|                        |   | 1        |   |                  |   |       |   |        |   | 1     |   | Driver         |
|                        |   |          | 1 |                  |   |       |   |        |   |       | 1 | Cook           |
|                        |   |          |   |                  | 1 |       |   |        |   | 1     |   | Mess Orderly   |
|                        |   |          |   |                  | 1 |       |   |        |   | 1     |   | Washer woman   |
|                        |   |          |   | 1                |   |       |   |        |   | 1     |   | General duties |
| 1                      | 2 | 1        | 1 | 1                | 2 |       |   |        |   | 3     | 5 |                |



MA/dao

COMANDO MILITARE TERRITORIALE DI BOLZANO IV  
Stato Maggiore - Ufficio Personale



N. 05/1252/C di prot.-

Bolzano, 4 maggio 1946

O G G E T T O: Assunzione personale salariato.-

AL COMANDO QUARTIER GENERALE

S E D E

e, per conoscenza:

→ AL COMANDO 4° E. L. U.

S E D E

ALL'UFFICIO AMMINISTRAZIONE Q.G.

S E D E

~~~~~

Autorizzo sotto la data 28 marzo 1946 l'assunzione del sottotenuto personale salariato diurnista (2° categoria) per il servizio della Villa Bianca, in Bolzano:

- Sig. FERRAZZI Enrico fu Giovanni
- Sig. FONTANA Mario di Angelo.-

IL COMANDANTE MILITARE
(Gen. di Div. ff. g. s. Giacomo Negroni)

O G G E T T O: Assunzione personale salariato.-

AL COMANDO QUARTIER GENERALE S E D E

e, per conoscenza:

→ AL COMANDO 4° E. L. U. S E D E

ALL'UFFICIO AMMINISTRAZIONE Q.G. S E D E

Autorizzo sotto la data 28 marzo 1945 l'assunzione del sottotenuto personale salariato diurnista (2° categoria) per il servizio della Villa Bianca, in Bolzano:

- Sig.	FERRAZZI	Enrico	fu Giovanni
- Sig.	PONTANA	Mario	di Angelo.-

IL COMANDANTE MILITARE
(Gen. di Div. ff. s. s. Giacomo Negrone)

1900

13

43
Subject: Civil Labour Return.

Headquarters

4 B L U

BOLZANO

Ref: 4/B/11-43

2 May 46

To: S.L.C.O.
2900 Civil Labour Unit
Bologna.

Herewith Return of Civilians employed by this

Unit as at 1200 hrs 1 May 46.

RD mi
Lit Col
GS

Unit: 4 British Liaison.

Week ending: 1 May 46.

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.		Inter.		Total		Nature of Work	
M	F	M	F	M	F	M	F	M	F	M	F		
1	2									1	2		Typists
											1		Driver
												1	Cook

Week ending: 1 May 46.

Unit: 4 British Liaison.

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.		Inter.		Total	Nature of Work
M	F	M	F	M	F	M	F	M	F		
1	2					NIL		NIL		1 2	Typists
										1	Driver
										1	Cook
				1						1	Mess orderly
				1						1	Washer woman
1	2	1	1	2						2 5	

420
Subject: Civil Labour Return.

To: L.L.C.O.
2900 Civil Labour Unit
Belonging.

Headquarters
4 B L U
POLICANO
Ref: 4/B/11-42
25 Apr 46

Herewith Return of Civilians employed by this
Unit as at 1200 hrs 24 Apr 46.

26/2
Lt Col
GS

Unit: 4 British Liaison Unit.

Week ending: 24 Apr 46.

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.		Inter.		Total		Nature of Work	
M	F	M	F	M	F	M	F	M	F	M	F		
2						NIL		NIL		2		Typists	
		1								1		Driver	
			2							2		Cooks	
										1		Mess Orderly	
										1		Machine Room	

Unit as at 1200 hrs 24 Apr 46.

Ref
P
Lt Col
GS

Unit: 4 British Liaison Unit. Week ending: 24 Apr 46.

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.		Inter.		Total	Nature of Work	
M	P	M	P	M	P	M	P	M	P	M	P	
2						NIL		NIL		2		Typists
		1								1		Driver
			2							2		Cooks
				1						1		Mess Orderly
				1						1		Passer woman
2		1	2		2					1	6	1898

Subject:--Civil Labour Return.

Headquarters

4 B L U

BOLZANO

Ref:4/B/11-41

18 Apr 45

To: S.L.C.O.

2200 Civil Labour Unit

Pologne.

Herewith Return of Civilians employed by this Unit
as at 1200 hrs 17 Apr 45.

g.
Captain
For Lt Col
GS

Unit: 4 British Liaison Unit.

Week ending: 17 Apr 45.

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.		Inter.		Total		Nature of work.
M	F	M	F	M	F	M	F	M	F	M	F	
											1897	typists
											NIL	NIL

Herewith Return of Civilians employed by this Unit
as at 1200 hrs 17 Apr 46.

for

Captain
for Lt Col
GS

Unit: 4 British Liaison Unit.

Week ending: 17 Apr 46.

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.		Inter.		Total		Nature of work.
M	F	M	F	M	F	M	F	M	F	M	F	
2						NIL		NIL				189 Typists
		1						1				Driver
		2						2				Cooks
				1				1				Mess
				1				1				Orderly
												Washer
												WOMEN
2		1	2	2						1	6	

785020

2900 C.L.U.
Bolzano.

From ICC, 5 Sub Office
2900.
C. L. U.

To
B.L.U.

1. With effect from April /5th this Sub Office will be closed, all weekly and monthly returns to be sent direct to SLCO.
2900. C.I.U. BOLOGNA.
2. All demands for Local Labour to be made to:- Ufficio Provinciale del Lavoro (Collocamento) Piazzale Vittoria 16 BOLZANO.
3. Enquires in to rates of pay etc; to be made to SLCO.
2900 C.U. BOLOGNA, Tel. Vicksburgh 140.

APRIL 13 5 49 946.

Lieut. *C. R. Penin*
 LCO. 5 Sub Office
 2900 C.I.U.

2900. C.I.U. BOLOGNA.

2. All demands for Local Labour to be made to:- Ufficio Provinciale del Lavoro (Collocamento) Piazzale Vittoria 16 BOLZANO.

3. Enquires in to rates of pay etc; to be made to SLCO.
2900 C.U. BOLOGNA, Tel. Vicksburgh 140.

APRIL 13 1946.

Lieut. *C.R. Paine*

LCO. 5 Sub Office
2900 C.I.U.

1898

Unit as at 1200 hrs 10 Apr 46.

del
Certain
for Lt Col
GG

Unit: 4 British Liaison Unit.

Week ending: 10 Apr 46.

Clerical & Supervisory		Artisans		Unskilled Labour		Misc.		Inter. Total of work.		Nature
M	F	M	F	M	F	M	F	M	F	
2										2 Typists
		1								189 ⁷ / _{er}
			2							2 Cooks
				1						1 Mess Order-ly
				1						1 Washer women
2		1	2	2						7



4/B/11-38

SUBJECT:- Employment of Civilians
in excess of WE.

HQ 217 Area, CMF

Q 3401

2 Apr 46

List "A"

1. All authorities to employ civilians in excess of W.E. will be cancelled w.e.f. 30 Apr 46.
2. Any unit wishing to employ such civilians will apply for authority to do so before the 20th of this month.
3. In view of the necessity of reducing where possible the employment of civilian labour applications will require to be supported by the very strongest recommendations and authority will be given only after very careful scrutiny.

J. Dabrowski

90111

Lt Col,
AA & CMF,
217 Area.

Field
WG/MPL

1-3 of mem

1-4 of memo.

1 Mem Order.

1 Power (Power).

2 Trip.

1 W. Dabrowski

1894 -

37

I, the undersigned, employed by 4 British Liaison Unit, fully realise I have a position of trust and responsibility.

I undertake not to disclose to any person or group of persons any information I may acquire in the course of my duties.

10 Apr 46.

Adele Tonarelli
Elisabeth Niemann
ERICH WEHRT

Adele Tonarelli
Elisabeth Niemann
ERICH WEHRT

1893

COMANDO MILITARE TERRITORIALE DI BOLZANO IV
Stato Maggiore - Ufficio Personale

N. 05/733/0 di prot.-

Bolzano, 23 marzo 1946

O G G E T T O: Licenziamento.-

Alla Sign. Hilde B A R T H
presso COMANDO 4° B.L.U.

S E D E

e, per conoscenza:

→ AL COMANDO 4° B. L. U.

S E D E

AL COMANDO QUARTIER GENERALE

S E D E

ALL'UFFICIO AMMINISTRAZIONE Q.G.

S E D E

In considerazione che il 4° B.L.U. ha assunto altra impiegata per proprio conto, non si rende più necessaria l'opera che presso detto Ufficio, per determinazione del B.L.U. stesso.-

Questo Comando deve pertanto rinunciare alla di lei prestazione a datare dal ^{15 Aprile} ~~15~~ e la ringrazia del buon servizio reso.-

IL COMANDANTE MILITARE
(Gen. di Div. ff. g. s. Giacomo Negroni)

1042

O G G E T T O: Licenziamento.-

Alla Sign.na Hilde B A R T H
presso COMANDO 4° B.I.U.

S E D E

e, per conoscenza:

→ AL COMANDO 4° B. I. U.

S E D E

AL COMANDO QUARTIER GENERALE

S E D E

ALL'UFFICIO AMMINISTRAZIONE Q.G.

S E D E

In considerazione che il 4° B.I.U. ha esaurito altra impiegata per proprio conto, non si rende più necessario l'opera sua presso detto Ufficio, per determinazione del B.I.U. stesso.-

Questo Comando deve pertanto rinunciare alla di lei prestazione a datare dal ^{25 Aprile} ~~15~~ e la ringrazia del buon servizio reso.-

IL COMANDANTE MILITARE
(Gen. di Div. ff. s. s. Giacomo Negroni)

1092

[Signature]

35
Subject: Civil Labour Return.

To: 5 Sub-Office
2900 Civil Labour Unit.

Headquarters
4 B L U
BOLZANO
Ref: 4/B/11
28 Mar 46

Herewith Return of Civilians employed by this

Unit as at 1200 hrs 27 Mar 46.

for
Captain,
for Lt Col
GS

Unit:		4 British Liaison Unit		Week ending: 27 Mar 46.				
Clerical & Supervisory	Artisans	Unskilled Labour	Misc.	Inter.	Total	Nature of work.		
M	F	M	F	M	F	M	F	
2				NIL		NIL	2	Typists
	1						1	Driver
	2						2	Cooks

1 Men

Unit as at 1200 hrs 27 Mar 46.

Captain,
for Lt Col
GS

Unit:		4 British Liaison Unit				Week ending: 27 Mar 46.					
Clerical & Supervisory		Artisans		Unskilled Labour		Misc.		Inter. Total		Nature of Work.	
M	F	M	F	M	F	M	F	M	F	M	F
2						NIL		NIL		2	Typists
		1								1	Driver
			2							2	Cooks
										1	Mess
										1	Orderly
										1	Washer
											women
2		1	2		3						8

WCH

HEADQUARTERS
2900 CIVIL LABOUR UNIT
A.P.O. S 482

Tel: VICKSBURG 140

Subject: Civilian Labour - AFHQ Admin Memo.

Ref: FL/10

All Employing Units

4/8/11
34
33
14 Mar 46

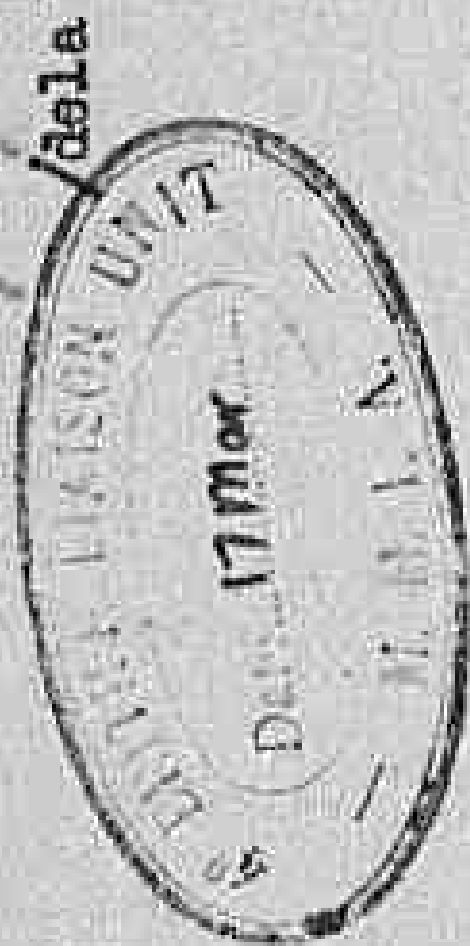
1. Reference para 3(a) of AFHQ Admin Memo No 5 dated 4 Mar 46.
2. It has been ruled that the Emergency Bonus effective in this Area will be included in the term "pay", in addition to the current basic pay and normal cost-of-living bonus.

D.H.N.
(D.H.NATION) Major,
S.L.C.O.

Copy: AA & QMG 217 Area
67 C.B.E.
ADMS 217 Area
CRASC 67 Gen Tpt Coln
ADOS 217 Area
DALME 217 Area
OC, No 2 Group Pioneer Corps
Command Paymaster, No 8 B.C.P.O.

WWH/VP

1890

COPYR E S T R I C T E DALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

5)

4 March 1946

CHRISTMAS BONUS. DISMISSAL BONUS, ANNUAL LEAVE WITH PAY AND PUBLIC
HOLIDAYS WITH PAY FOR ITALIAN CIVILIAN EMPLOYEES OF THE ALLIED FORCE

IN ITALY, SICILY AND SARDINIA.

1. GENERAL:

a. Following the established policy of keeping conditions of employment and wage scales for Allied Force employees in step with those prevailing in Italian industry, a Christmas Bonus, Dismissal Bonus and Paid Annual Leave will be granted to Italian civilian employees of the Allied Forces for each month of completed service or fraction thereof. (See paragraph 3 b below). Furthermore, they will be granted six (6) paid holidays a year.

b. Previous instructions or publications in conflict with this Memorandum are hereby rescinded.

c. This Memorandum will be effective from the date of publication. Bonuses and annual leave with pay provided by this directive will be computed retroactive to 1st January 1946, or the date of employment, whichever is later, but will not apply to personnel who have been discharged from employment before the publication of this Memorandum.

d. Only those Italian civilians employed by the Allied Forces on a permanent or semi-permanent basis are entitled to the benefits under this directive:

- (1) Permanent employees are those persons regularly employed on a permanent basis or for a lengthy indefinite period of time.
- (2) Semi-permanent employees are those persons employed for limited periods of time not less than 1 week, for seasonal work, or for work of brief but indefinite duration.

2. a. CHRISTMAS BONUS: A Christmas Bonus will be paid to Italian civilians employed on a permanent or semi-permanent basis, such bonus to accrue at the rate of two days' pay per month, to be paid on the normal

- a. Following the established policy of keeping conditions of employment and wage scales for Allied Force employees in step with those prevailing in Italian industry, a Christmas Bonus, Dismissal Bonus and Paid Annual Leave will be granted to Italian civilian employees of the Allied Forces for each month of completed service or fraction thereof. (See paragraph 3 b below). Furthermore, they will be granted six (6) paid holidays a year.
 - b. Previous instructions or publications in conflict with this Memorandum are hereby rescinded.
 - c. This Memorandum will be effective from the date of publication. Bonuses and annual leave with pay provided by this directive will be computed retroactive to 1st January 1946, or the date of employment, whichever is later, but will not apply to personnel who have been discharged from employment before the publication of this Memorandum.
 - d. Only those Italian civilians employed by the Allied Forces on a permanent or semi-permanent basis are entitled to the benefits under this directive:
 - (1) Permanent employees are those persons regularly employed on a permanent basis or for a lengthy indefinite period of time.
 - (2) Semi-permanent employees are those persons employed for limited periods of time not less than 1 week, for seasonal work, or for work of brief but indefinite duration.
- 2.
- a. CHRISTMAS BONUS: A Christmas Bonus will be paid to Italian civilians employed on a permanent or semi-permanent basis, such bonus to accrue at the rate of two days' pay per month, to be paid on the normal pay day before Christmas or at dismissal, whichever shall occur first.
 - b. DISMISSAL BONUS: Italian civilians employed on a permanent or semi-permanent basis dismissed for reasons other than misconduct will be paid dismissal bonus at the following rates:
 - (1) Clerical and Administrative grades (includes Hotel & Mess clerical staff) 2 days' pay per month.
 - (2) Hotel and mess (other than clerical staff): 1 day's pay per month.
Other grades (including marine):- 1 day's pay per six months.
 - c. ANNUAL LEAVE WITH PAY will be granted to Italian civilians employed on a permanent or semi-permanent basis at the following rates:

RESTRICTED

AFHQ Adm. Memo. No 5 (Cont'd)

Office Workers: 2 days per month.

Other Workers: 1 day per month.

Payment for accrued leave not taken up to time of dismissal will be paid to the individual at the date of dismissal.

d. PUBLIC HOLIDAYS WITH PAY: Six (6) public holidays with pay will be granted Italian civilians employed on a permanent or semi-permanent basis as follows:

(1) United States Forces:

New Year's Day	1 January
Washington's Birthday	22 February
Independence Day	4 July
Armistice Day	11 November (or other appointed day)
Christmas Day	25 December
Thanksgiving Day	due date

(2) British Forces:

New Year's Day	1 January
August Bank Holiday	1st Monday in August
Armistice Day	11 November (or other appointed day)
Christmas Day	25 December
Good Friday	due date
Easter Monday	due date

When Italian civilian employees are required to work on these days no extra pay will be given, but such employees will be granted a holiday with pay as soon thereafter as possible. Italian civilian employees will be required to work, without additional pay or compensation, on any days, other than those specified above, which may be declared holidays by the Italian Authorities.

a. For purposes of computation the term "pay" in sub-paragraphs above shall include current basic pay and cost-living bonus at time payment is made.

b. For payment of a fraction of a month, ($\frac{1}{12}$) of the indicated rates will be paid for each completed week of service provided that, in the case of grades other than Clerical and Administrative and hotel and mess, no dismissal bonus will be paid for any period of service less than six (6) months.

New Year's Day	1 January
Washington's Birthday	22 February
Independence Day	4 July
Armistice Day	11 November (or other appointed day)
Christmas Day	25 December
Thanksgiving Day	due date

(2) British Forces:

New Year's Day	1 January
August Bank Holiday	1st Monday in August
Armistice Day	11 November (or other appointed day)
Christmas Day	25 December
Good Friday	due date
Easter Monday	due date

When Italian civilian employees are required to work on these days no extra pay will be given, but such employees will be granted a holiday with pay as soon thereafter as possible. Italian civilian employees will be required to work, without additional pay or compensation, on any days, other than those specified above, which may be declared holidays by the Italian Authorities.

3. a. For purposes of computation the term "pay" in sub-paragraphs above shall include current basic pay and cost-living bonus at time payment is made.
- b. For payment of a fraction of a month, ($\frac{1}{4}$) of the indicated rates will be paid for each completed week of service provided that, in the case of grades other than Clerical and Administrative and hotel and mess, no dismissal bonus will be paid for any period of service less than six (6) months.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

1888

DISTRIBUTION:

C

????????????????????????

EDMUND R. SHUGART
Colonel, AGD
Adjutant General

Subject: Civilian L. Bour ReturnTo: 13 Sub-Office2949 Civil L. Bour UnitRe: Interpreters

4 BU BOLD/NO

Ref 4/E/11-32

Mar 15, '46

Herewith Return of Civilians employed by this Unit
as at 1:00 hrs 13 Mar. '46.

Captain,
for Lt. Col. C.S.

Unit: 4 British Liaison Unit

Week ending: Mar 13, '46

Clerical & Administration	Artisans	Unskilled Labour	Misc.	Interpreters	Total	Nature of Work
------------------------------	----------	---------------------	-------	--------------	-------	----------------------

M	F	M	F	M	F	M	F	M	F	M	F	
NIL		1				NIL		NIL		1		Driver
		2										2 Cooks
				1								1 Mess
												Ordnance

1	2	1
---	---	---

1887

Note: All the above employees supplied with whole midshift ration.



MINISTERO DELLA GUERRA
STATO MAGGIORE REGIO ESERCITO
Ufficio Ordinalento e mobilitazione

N° 886/Ord/II di prot.

OGGETTO: personale civile =

Civilian employees.

.....indirizzi omessi.=

Roma, li 22/2/46

File away
4/B/II
31
acta

In esito a quesiti pervenuti circa il personale civile previsto dalla pubblicazione O/S e d'intesa con la competente direzione generale, si precisa.

I)-Gli impiegati di ruolo, eventualmente in servizio presso gli enti territoriali, debbono rientrare nell'organico del personale civile complessivamente stabilito per ciascuno di essi. =

II)-Gli impiegati diurnisti eventualmente tratti dagli uffici non più in servizio e provenienti dal s.p. saranno considerati di 1° categoria soltanto nel caso che ricoprano effettivamente posti previsti dagli organici provvisori per il personale di 1° categoria.

III)-Si conferma che i posti devoluti negli organici provvisori a personale civile di concetto, non di ruolo, dei Comandi Militari Territoriali, distretti, e depositi, sono solamente della seconda categoria.
Possono fare eccezione: 2 unità per la sezione giuridica delle direzioni di amministrazione ed 1 unità per l'Ufficio personale dei Comandi Militari Territoriali.
Detto personale, se munito della prescritta laurea o proveniente dagli ufficiali in s.p.c., appartiene alla 1° cat.

IV)-Gli impiegati diurnisti, eventualmente tratti dai sottuff. in congedo provenienti dalla c.c., sono considerati di 3° categoria e prescindono dal titolo di studio.

V)-Il personale civile d'ordine, non di ruolo (dattilografi, segretari, scritturelli) può appartenere alla 3° e 4° categoria

1886

I)-Gli impiegati di ruolo, eventualmente in servizio presso gli enti territoriali, devono rientrare nell'organico del personale civile complessivamente stabilito per ciascuno di essi. =

II)-Gli impiegati diurnisti eventualmente tratti dagli uffici non più in servizio e provenienti dal s.p. saranno considerati di 1° categoria soltanto nel caso che ricoprano effettivamente posti previsti dagli organici provvisori per il personale di 1° categoria.

III) Si conferma che i posti devoluti negli organici provvisori a personale civile di concetto, non di ruolo, dei Comandi Militari Territoriali, distretti, e depositi, sono solamente della seconda categoria. Possono fare eccezione: 2 unità per la sezione giuridica delle direzioni di amministrazione ed 1 unità per l'ufficio personale dei Comandi Militari Territoriali. Detto personale, se munito della prescritta laurea o proveniente dagli ufficiali in s.p.c., appartiene alla 1° Cat.

IV)-Gli impiegati diurnisti, eventualmente tratti dai sottuff. in congedo provenienti dalla c.c., sono considerati di 3° categoria a prescindere dal titolo di studio.

1888

V)-Il personale civile d'ordine, non di ruolo (dattilografi, di segnatori, scritturelli) può appartenere alla 3° e 4° categoria a seconda del titolo di studio posseduto, a meno che non si tratti di avventizi nominati ed inquadrati nella 3° categ. con D.M. pur non avendo il prescritto titolo di studio, ai sensi del R.D. n° 180 del 6/2/941 pubblicato nel G.M. 1941-dispesa 20-circolare 287. =

VI)-Il personale civile d'ordine, non di ruolo, che nella pubblica amministrazione è stato qualificato come ordinanze d'ufficio, di fattori, ciclisti, telefonisti, deve essere considerato salarista.

./.

te, ma assunti come inservienti e pertanto assegnati alla
2° categoria.

11) - Quanto sopra verrà riportato nella 1° Serie di aggiunto e
varianti alla pubblicazione 10/S. =

P. C. C.

IL COLONNELLO CAPO UFFICIO

f: to P. Piacentini

=====

COMANDO MILITARE TERRITORIALE BOLZANO IV

S.M. Ufficio Ord. Mob. Add. Operaz.

= Sez. 2° Ord. to e Mob. ne =

N° 02/1005/Ord. di prot.

Polsano, li 8

MAR. 1945

A TUTTI GLI ENTI DIPENDENTI

A TUTTI GLI UFFICI DIPENDENTI

..... per norma. =

d'ordine

IL CAPO DI STATO MAGGIORE

Colonnello Enrico Duranti

1885

P. C. C.

IL SOTTOCAPO DI STATO MAGGIORE

(Ten. Col. G. E. Jellonghi)



N.D. La circolare 287/G.L. 1941 citata al capo V riguarda
esclusivamente gli aventi nominati con determinazio-
ne ministeriale e quindi non è applicabile ai diurnisti =

SUBJECT :- Administrative Instruction.



Headquarters,
60 Sub Area,
CIVIL.

318/6/A.

Tele No:- Bolzano
Ext 10

12 Mar 46

List 'A'

Herewith copy of administrative memorandum

Number 5.

Major,
DAG & ANG.

COPY.

R E S T R I C T E D

ALLIED FORCE HEADQUARTERS

AFO 512

ADMINISTRATIVE MEMORANDUM }
NUMBER 5 }

4 March 1946

CHRISTMAS BONUS, DISMISSAL BONUS, ANNUAL LEAVE
WITH PAY AND PUBLIC HOLIDAYS WITH PAY FOR ITALIAN-CIVILIAN
EMPLOYEES OF THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA.

1. GENERAL:

a. Following the established policy of keeping conditions of employment and wage scales for Allied Force employees in step with those prevailing in Italian industry, a Christmas Bonus, Dismissal Bonus and Paid Annual Leave will be granted to Italian civilian employees of the Allied Forces for each month of completed service or fraction thereof. (See paragraph 3 b below). Furthermore, they will be granted six (6) paid holidays

1384

Major, D. J. Quinn

Major,
D. J. Quinn.

COPY.

R E S T R I C T E D

ALLIED FORCE HEADQUARTERS

AFQ 512

ADMINISTRATIVE MEMORANDUM }

NUMBER

5 }

4 March 1946

CHRISTMAS BONUS, DISMISSAL BONUS, ANNUAL LEAVE
WITH PAY AND PUBLIC HOLIDAYS WITH PAY FOR ITALIAN CIVILIAN
EMPLOYEES OF THE ALLIED FORCE IN ITALY, SICILY AND SARDINIA.

1. GENERAL:

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b. Previous instructions or publications in conflict with this Memorandum are hereby rescinded.

Contd/ ...2

1884

- 2 -

c. This Memorandum will be effective from the date of publication. Bonuses and annual leave with pay provided by this directive will be computed retroactive to 1st January 1946, or the date of employment, whichever is later, but will not apply to personnel who have been discharged from employment before the publication of this Memorandum.

d. Only those Italian civilians employed by the Allied Forces on a permanent or semi-permanent basis are entitled to the benefits under this directive :

- (1) Permanent employees are those persons regularly employed on a permanent basis or for a lengthy indefinite period of time.
- (2) Semi-permanent employees are those persons employed for limited periods of time not less than 1 week, for seasonal work, or for work of brief but indefinite duration.

2. a. CHRISTMAS BONUS :- A Christmas Bonus will be paid to Italian civilians employed on a permanent or semi-permanent basis, such bonus to accrue at the rate of two days' pay per month, to be paid on the normal pay day before Christmas or at dismissal, whichever shall occur first.

b. DISMISSAL BONUS :- Italian civilians employed on a permanent or semi-permanent basis dismissed for reasons other than misconduct will be paid dismissal bonus at the following rates :-

- (1) Clerical and Administrative grades (includes Hotel and mess clerical staff) 2 days' pay per month.
- (2) Hotel and mess (other than clerical staff) :
1 day's pay per month; other grades (including marines) :- 1 day's pay per six months.

c. ANNUAL LEAVE WITH PAY will be granted to Italian civilians employed on a permanent or semi-permanent basis at the following rates :

Office Workers : 2 Days per month.

indefinite period of time.

- (2) Semi-permanent employees are those persons employed for limited periods of time not less than 1 week, for seasonal work, or for work of brief but indefinite duration.

2. a. CHRISTMAS BONUS :- Christmas bonus will be paid to Italian civilians employed on a permanent or semi-permanent basis, such bonus to accrue at the rate of two days' pay per month, to be paid on the normal pay day before Christmas or at dismissal, whichever shall occur first.

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(2) Hotel and mess (other than clerical staff) :
1 day's pay per month; other grades (including marine) :- 1 day's pay per six months.

c. ANNUAL LEAVE WITH PAY will be granted to Italian civilians employed on a permanent or semi-permanent basis at the following rates :

Office Workers : 2 Days per month.

Other Workers : 1 day per month.

Payment for accrued leave not taken up to time of dismissal will be paid to the individual as of the date of dismissal.

d. PUBLIC HOLIDAYS WITH PAY : Six (6) public holidays with pay will be granted Italian civilians employed on a permanent or semi-permanent basis as follows :-

(1) United States Forces :

New Year's Day	1 January
Washington's Birthday	22 February
Independence Day	4 July
Armistice Day	11 November
	(or other appointed day)

Contd/....3

- 3 -

(United States Forces): (Contd)

Christmas Day
 Thanksgiving Day
 25 December
 due date

(2) British Forces :

New Year's Day
 August Bank Holiday
 Armistice Day
 Christmas Day
 Good Friday
 Easter Monday
 1 January
 1st Monday in August
 11 November (or other appointed day)
 25 December
 due date
 due date

When Italian civilian employees are required to work on these days no extra pay will be given, but such employees will be granted a holiday with pay as soon thereafter as possible. Italian civilian employees will be required to work, without additional pay or compensation, on any days, other than those specified above, which may be declared holidays by the Italian Authorities.

3. a. For purposes of computation the term "pay" in sub-paragraphs above shall include current basic pay and cost-of-living bonus at time payment is made.

b. For payment of a fraction of a month, $(1/4)$ of the indicated rates will be paid for each completed week of service provided that, in the case of grades other than Clerical and Administrative and hotel and mess, no dismissal bonus will be paid for any period of service less than six (6) months.

BY COM AND CP LIEUTENANT GENERAL MORGAN :

(sgd):- ???

EDMUND R. SHUGART
 Colonel, AGF

Christmas Day
Good Friday
Easter Monday

25 December
due date
due date

key)

When Italian civilian employees are required to work on these days no extra pay will be given, but such employees will be granted a holiday with pay as soon thereafter as possible. Italian civilian employees will be required to work, without additional pay or compensation, on any days, other than those specified above, which may be declared holidays by the Italian Authorities.

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BY COM AND OF LIEUTENANT GENERAL MORGAN :

(sgd):- ???

ETWUND R. SHUGART
Colonel, AGD
Adjutant General

1883

DISTRIBUTION :

C

Subject: Civilian Labour.

To: DADL (Civil)
HQ 60 Sub-Area.

Headquarters

4 BLU BOLZANO

Ref 4/B/11-

Mar 9 '46

Reference GRO 477/43.

May authority please be given to employ VALENTE CLARA
of Via GHIAIE, TRENTO, as a washervoman, with the REME Increment
of this BLU at present stationed in TRENTO.

AC 882
Captain,

for Lt.Col. GS.

Subject: Civilian Labor Station

Quarters
4 E.L.U.
BOLKANO
Ref: 4/B/11-28
8 Mar 46

To: 13 sub office
1919 Civil Labour Unit

6. Mar 46. Reports return of civilians employed by this unit as at 1200 hours

DB
Capt
For Lt Col
63

Unit: 4 British Liaison Unit

Week Ending 6 Mar 46

M F		M F		M F		M F		M F		M F		Nature of Work
M F		M F		M F		M F		M F		M F		
Nil		1		Nil		Nil		1				Driver
		2						2				Cooks
			1					1				Head Orderly
		1	2	1				1	3			

Note: All the above employees supplied with whole midshift ration.

1881



62/243/3rd. di prot.

OCCETTO: personale civile in servizio presso gli enti dipendenti. =

Bolzano, li 3 MAR. 1945

A TUTTI GLI ENTI DIPENDENTI
A TUTTI GLI OFFICI
CARCERI MILITARI

LORO SEDI
S E D E
VERONA

In base alle segnalazioni pervenute di vari enti questo Comando ha trasmesso al Ministero i dati relativi al personale civile in servizio alla data del 1° febbraio (vedi alleg. 1.).

Al fine di poter avere in futuro, dati aggiornati e di poter seguire costantemente gli adeguamenti agli organici, prego gli enti in indirizzo voler compilare e trasmettere a questo comando un: specchio conforme all'annesso tracciato (alleg. 2.).

Tale specchio sostituisce quello richiesto con il foglio 6/2397 del 22/10/1945.

Nella compilazione dello specchio si prega voler seguire le seguenti prescrizioni:

a) = la quantità indicante la forza organica siano scritte in rosso, quelle indicanti la forza effettiva in nero.

b) = Nella colonna note indicare:

1° = pubblicazione o circ. che fissa l'organico

2° = sinteticamente i motivi degli aumenti e delle diminuzioni.

A proposito di aumenti si ricorda che saranno approvati solo quelli dovuti a cessioni da altri enti in sede di perequazione. Nessuna nuova assunzione potrà essere fatta.

3° = Il personale dei comandi d'arma e delle direzioni verrà compreso nello specchio del Q.G. di questo comando.

4° = I comandi d'arma e le direzioni trasmetteranno gli specchi relativi al personale degli enti dipendenti.

5° = Depositi e distretti includeranno nella situazione tutto il personale amministrato.

In calce al totale relativo all'ultimo giorno del...

4/13/45
B.L.U.
acta
21

In base alle segnalazioni pervenute ai vari enti questo Comando ha trasmesso al Ministero i dati relativi al personale civile in servizio alla data del 1° febbraio (vedi alleg. 1.).

Al fine di poter avere in futuro, dati aggiornati e di poter seguirne costantemente gli adeguamenti agli organici, prego gli enti in indirizzo voler compilare e trasmettere a questo comando uno specchio conforme all'annesso tracciato (alleg. 2).

Tale specchio sostituirà quello richiesto con foglio 66/2397 del 22/10/1945.

Nella compilazione dello specchio si prega voler seguire le seguenti prescrizioni:

a) = le quantità indicanti la forza organica siano scritte in rosso, quelle indicanti la forza effettiva in nero.

b) = Nella colonna note indicare:

1° = pubblicazione o ciro, che fissa l'organico

2° = sinteticamente i motivi degli aumenti e delle diminuzioni.

A proposito di aumenti si ricorda che saranno approvati solo quelli dovuti a cessioni da altri enti in sede di perequazione. Nessuna nuova assunzione potrà essere fatta.

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4° = I comandi d'arma e le direzioni trasmetteranno gli specchi relativi al personale degli enti dipendenti.

5° = Depositi e distretti includeranno nella situazione tutte il personale amministrato.

In calce al totale relativo all'ultimo giorno del mese riporteranno l'elenco degli uffici costituiti per cause contingenti e non previste dalla pubblica istruzione con a fianco il numero del personale addetti di vario per categoria. Tale personale dovrà essere contrassegnato o gli uffici eliminati nei termini indicati dal foglio 66/2394/Ord. in data 2 febbraio.

6° = Il personale in servizio presso il tribunale militare verrà segnalato direttamente ed escluso dalle segnalazioni del distretto di Verona e del Q.G.

Gli specchi dovranno pervenire per il 5.5 di ogni mese. Tener presente che in attesa di decisioni a questo fatto al Ministero, la colonna relativa a diurnisti di 1° categoria dovrà essere nulla.

IL CAPO DI S.M.
Gen. di Div. ff. g.s. Giacomo Negroni

IL COMANDANTE MILITARE
(Gen. di Div. ff. g.s. Giacomo Negroni)

SITUAZIONE CIVILI ALLA DATA DEL 1° FEBBRAIO 1945

[illegible]

IVILI ALLA DATA DEL 1° FEBBRAIO 1945.

Avventurati				DISPENSISTI				OPERAI		
I	II	III	IV	I CAT.	II CAT.	III CAT.	SALARIALI	OPERA	GIORN.	OCCASIONE
						15			3	
4	6	21		1	6			2	306	515
	11	70		4	23			6	30	471
	1			4	10		32	1	14	89
				2	5					75
	2			14	17			6		193
				13	17		9			
				6	12		4			
				3	5		9			
				7	4		11			
				10	18		13			
1				1	6		2			
				10	22		7			
				8	23		23			
				59	45		22			
				24	89		19			
				25	47		12			
				8	14					
				5	2		23			66
					2		3			26
				6	60		32			
					2		138			

[illegible]

[illegible]

HEADQUARTERS

2900 CIVIL LABOUR UNIT

A.P.O. 5482



Subject: Pay - Civilian Employees

All Employing Units

Tel. Vicksburg 140
 Ref. PL/ 10
 29 Dec. 45.

1. Further to this HQ letter PL/10 dated 21 Dec. 45.
2. A further grant of Emergency Bonus, payable to WD civilian employees in 2 District, has now been authorised w.e.f. 1 Dec. 45. The scale laid down in para 2 of the s/q letter will therefore be cancelled and the following substituted:-

MONTHLY PAID GRADES:
 (less Hotel, Mess &
 Club Grades, for whom
 full rations are drawn)

MALE	4550 lire
FEMALE	3900 lire
Juvenile	1950 lire

Hotel, Mess and Club
 Grades (for whom full
 rations are drawn)

MALE	4500 lire
FEMALE	3900 lire
JUVENILE	1950 lire

DAILY PAID GRADES

MALE	140 lire
FEMALE	120 lire
JUVENILE	75 lire

3. It is emphasised that this "Emergency Bonus" is a separate award, and is in addition to any Cost of Living Bonus already being paid under Appendices H1, H2, or I of the "Buff Book". As it is apparent that many units are not quite clear on this point, the following examples may prove to be of assistance in clarifying the method of calculating the GROSS AMOUNT DUE to civilian employees.

employees in 2 District, has now been authorised w.e.f. 1 Dec.

45. The scale laid down in para 2 of the a/q letter will therefore be cancelled and the following substituted:-

MONTHLY PAID GRADES: (less Hotel, Mess & Club Grades, for whom full rations are drawn)	MALE	4550 lire
	FEMALE	3900 lire
	Juvenile	1950 lire
Hotel, Mess and Club Grades (for whom full rations are drawn)	MALE	4500 lire
	FEMALE	3900 lire
	JUVENILE	1950 lire
DAILY PAID GRADES	MALE	140lire
	FEMALE	120 lire
	JUVENILE	75 lire

3. It is emphasised that this "Emergency Bonus" is a separate award, and is in addition to any Cost of Living Bonus already being paid under Appendices H1, H2, or I of the "Puff Book". As it is apparent that many units are not quite clear on this point, the following examples may prove to be of assistance in clarifying the method of calculating the GROSS AMOUNT DUE to civilian employees:

2.....1877

	BASIC RATE	CLB	EMERGENCY BONUS	GROSS AMOUNT DUE
<u>DAILY PAID</u>				
Unscilled Male	85	75	140	300
Unscilled Female	72	75	120	267
Mason (max. rate)	125	72	140	337
<u>MONTHLY PAID</u>				
Clerk Office Male (min. rate)	2200	1950	4550	8700
Clerk Office Female (min. rate)	1870	1950	3900	7720
COOK MALE (min. rate) 2700 1325 full rations provided)			4500	8525
COOK MALE (min. rate) 2700 1950 no rations provided)			4550	9200

4. Calculations for overtime will still be made on the basic wage only.

5. Seperate Pay Rolls should be rendered in respect of adjustments to payments already made for December 1945.

Major
S.L.C.O.

WWH

Copy: AA&QMG 217 AREA

67 C.R.E.

MED 217AREA

CRASC 67 Gen Tpt Col.

ORD 217 AREA

REME 217 AREA

CC NO. 2 FROUP PIONEER CORPS

NO. 2 SUB OFFICE 2900 FORLI

NO 3 SUB OFFICE 2900 RIMINI

COMMAND PAYMASTER? NO.8 B.C.P.O.

(min. rate)	1870	1950	3900	7720
COOK MALE (min. rate) 2700 1325 full rations provided)			4500	8525
COOK MALE (min. rate 2700 1950 no rations provided)			4550	9200

4. Calculations for overtime will still be made on the basic wage only.
5. Seperate Pay Rolls should be rendered in respect of adjustments to payments already made for December 1945.

Major
S.I.C.O.

WWEH

Copy: AA&QMG 217 AREA

67 C.R.E.

MED 217 AREA

CRASC 67 Gen Tpt Col.

ORD 217 AREA

REME 217 AREA

OC NO. 2 FROUP PIONEER CORPS

NO. 2 SUB OFFICE 2900 FORLI

NO 3 SUB OFFICE 2900 RIMINI

COMMAND PAYMASTER, NO.8 B.C.P.O.

1876

Subject: Worker's Compensation
To: Claims Commission CMF
DADL (Civil) 60 Sub-Area

25
Headquarters
4 BLU BOLZANO
Ref 4/B/11-25
Feb 23 '46

Herewith CMF Form 6 duly completed in respect of injury
to Signorina DELUCCA Josephina who was injured in the course of
her duties whilst employed as a cook by this Unit.

1875

Lt.Col.
C.S.

In lieu of
C.M.F. Form 6

CERTIFICATE OF INJURY

1. I certify that Signorina DEBORA Josephine
of Villa Margherita MILANO born on 15 Sep 1915
the ^{Phonetic} Wife of Rino Debra and of Giulia Debra
was Wounded/Incapacitated at 1945 hours on 15 Feb 46
at Villa Margherita, MILANO
in an accident arising out of and in the course of his employment with the British Forces as
..... Cook

2. The accident occurred in the following circumstances: The cook was working in the kitchen and
and a knife held by her assistant cut her arm. In the absence of any military personnel and
a civilian doctor who inserted stitches in the wound. She continued with her work and has not
understood that the doctor's bill is 600 lire.

3. His daily earnings for each of the fifteen days immediately prior to the accident were as follows:

Day	Date	Gross Earnings (including overtime)	Day	Date	Gross Earnings (including overtime)	Day	Date	Gross Earnings (including overtime)
1			1			1		
2			2			2		
3			3			3		
4			4			4		
5			5			5		

Signature of the C.O. unit W. J. Debra for W. J. Debra

Name in block letters W. J. Debra

Date 21 Feb 46 H. B. V.

Personal number 22687

4. The Officers of the Istituto have been instructed that should they require any further information
communicate with the Claims Commission, C.M.F. Units should do likewise in case of any difficulty.

287

the fifteen days immediately prior to the accident were as follows:--

Days (over time)	Day	Date	Gross Earnings (including overtime)	Day	Date	Gross Earnings (including overtime)
in a month	1			1		
for hrs	2			2		
in date	3			3		
31 Jan 46	4			4		
Jan 46	5			5		

Personal number... 22687

have been instructed that should they require any further information or assistance, they should
Mission, U.N.P. Miss should do likewise in case of any difficulty.

Subject. Civilian Labour Return

For 13 Sub Office

1917 Civilian Labour Unit

Renewal return of civilians employed by this unit is at 1200 hours 20 Feb 46.

Unit: 4 British Liaison Unit

Week Ending 20 Feb 46.

Clerical Artisans / Unskilled Misc Interpreters Total Nature
& Support- Labour of Work
visery

M	T	W	T	F	S	P	
nil	1	nil	nil	nil	1	Driver	
	2				2	Cooks	
					1	Mass Orderly	
1	2	1			3		

NOTE: All the above employees supplied with whole day shift ration.

Headquarters

4 B.L.U.

BOIZANG

Ref: 4/5/11-24

23 Feb 46

24

Unit: 4 British Liaison Unit

Week Ending 20 Dec 46.

Clerical / Artisans / Unskilled / Also / Interpreters / Total / Nature
& Super- / Labour / of work
visory

M	F	M	F	M	F	M	F	M	F
nil	1	nil	nil	nil	1	nil	1	Driver	
	2						2	Cooks	
							1	Loss Orderly	
1	2	1					1		

NOTE: All the above employees supplied with whole day shift ration.

1873

4/8/11

23SUBJECT :- Civil Labour

Headquarters,
60 Sub Area,
CMF.
318/2.
Tele No:- Bolzano Ext 10

18 Feb 46

No 4 BLU

1. Ref your letter 4/B/11-21 dated 15 Feb 46.
2. Authority is given for the payment of overtime in accordance with Regulations for the Employment of Civil Labour Part VII.
3. Authority cannot be given for employment on a seven consecutive day basis.

Major,
DAA & QMG.

WSCHA

1872

HEAD - QUARTERS,

2942 CIVIL LABOUR UNIT.

Tel: PADUA 22086

Ref. 19/20

1st FEB 1946

4/8/11 22

SH LIAISON
18 Feb 46
M. L. A.

SUBJECT:- Amendments to "Regulations for the Employment of Civilian Labour".

TO:- All units employing civilian labour.

Copies to:- C.C. 15.2 Group P.C.
Nos. 10, 11, 12, 13 Sub-Offices.

1. At appx '1' please find up-to-date amendments to "Regulations for the Employment of Civilian Labour 1945" (SUMM Book), prepared in a form suitable for cutting out and pasting directly into the book.

2. Appx '5' to this letter incorporates appendices 'H' and 'I' of Ruff Book and should be used in lieu of the latter appendices.

3. Please note carefully that Appx '2' is applicable ONLY in the area administered by 2 District.

4. The following is a list of GHQ Admin. Memos, and General Routine Orders published in 1945 affecting civilian personnel and the employment thereof. Orders already quoted in Appx '1' are NOT duplicated below.

Admin. Memo	Subject
43	Supply of food to civilians.
49	Trade testing of Civilians.
51	Christmas Bounties.

520	Supply of food to civilians.
642	
1266	
1373	

870	Employment of Cooks.
890	Social Insurance.

Employment of Civilian Labour (see para 10); preparation of
cutting out and pasting directly into the book.

2. Appx 'B' to this letter incorporates Appendices 'H' and 'I' of Buff Book and should be used in lieu of the latter Appendices.

3. Please note carefully that Appx 'B' is applicable ONLY in the area administered by 2 District.

4. The following is a list of HQ Admin. Memos. and General Routine Orders published in 1945 affecting civilian personnel and the employment thereof. Those already quoted in Appx 'A' are NOT duplicated below.

Admin. Memo	Subject
43	Supply of food to civilians.
49	Trade testing of Civilians.
51	Christmas Bonus.

520	Supply of food to civilians.
842	
1263	
1373	

870	Employment of Cooks. Social Insurance.
890	

APB/EG

1871 -

W. H. O. C.
Major.
S.L.C.O.
2919 Civil Labour Unit.

AMENDMENTS TO "REGULATIONS FOR THE EMPLOYMENT OF CIVILIAN LABOUR"

REFERENCE.

DELETE.

INSERT.

Page 3 (CONTENTS) "Hours of work per week"
 "APPENDIX A.....LABOUR"
 "In the Eighth.....IDL"
 12b. "employed.....IDL"
 12c (1) "LCI.....pay"
 12c (1i) "In Eighth.....1942"
 12c (1ii) "or in the.....IDL"
 12c (iv). ADD FOLLOWING NOTE.....

"Normal work periods".

"LCI 330/45" (GRO 1091.)

AUTHORITY.

"1. Authority has been granted under JHQ signal PX 84783 of 30 May 1945 for one month's extension of the period of employment of labour in excess of WE in establishments not covered by GRO 519/45. Such extensions will require the approval of the Sub-Area or higher Commander in each case and will only be granted where consider essential by him.

2. The ruling given in GRO 519/45 covers only the establishments referred to therein. Application for amendment to WE will be submitted for all other types of establishment.

ADD FURTHER NOTE.....

AUTHORITY.

"Ref: JHQ Sig. PB84783/30/5. Subject Civilian Labour (.) AUTHORITY GIVEN EXTEND PERIOD OF EMPLOYMENT ONE FURTHER MONTH WHERE NECESSARY PENDING PROMULGATION AMENDMENT MILITARY REGULATIONS (.)
 Relative Sig. QS 253 30/5/45.

after

Para 12c(iv). ADD

"12e(v). The WE of workshops, depots and installations is normally designed as a British Cadre for the express purpose of employing supplementary civilians and even when this is not the case, depots etc. have often to perform greater tasks than those covered by WE. Heads of Services at JHQ may therefore authorise in such cases only, the employment of civilians under Groups 1 and 11 for as long as they are essential to the proper functioning of such a workshop, depot or installation.

On the last day of each month a consolidated return will be rendered in duplicate, as directed by the Head of Service at JHQ showing total numbers employed by trades and workshops.

2. The ruling given in GPO 519/45 covers only the establishments referred to therein. Application for amendment to WE will be submitted for all other types of establishment.

AUTHORITY.

"Ref: AMRQ Sig. F124783/30/5. Subject Civilian Labour (.) AUTHORITY GIVEN EXTEND PERIOD OF EMPLOYMENT ONE FURTHER MONTH WHERE NECESSARY FINDING PROHIBITION AMENDMENT EXISTING REGULATIONS (.)
 Dative Sig. 98 253 30/6/45.

"120(v). The WE of workshops, depots and installations is normally designed as a British Cadre for the express purpose of employing supplementary civilians and even when this is not the case, depots etc. have often to perform greater tasks than those covered by WE. Heads of Services at AMHQ may therefore authorize in such cases only, the employment of civilians under Groups 1 and 11 for as long as they are essential to the proper functioning of such a workshop, depot or installation.

On the last day of each month a consolidated return will be rendered in duplicate, as directed by the Head of Service at AMRQ showing total numbers employed by trades and professions, for review under this authority. (GPO 519).

1870

"Documentation in respect of civilians (a) holding a vacancy within an authorized WE, or (b) on monthly rates of pay, will be in accordance with GPO 1127/45 as amended by GPO 1366/45 (GPO 1205).

"20 a) In addition to the wages paid in accordance with the "Basic Wage Scale" civilian employees may, at the discretion of Army or District Commanders, receive all or part of a daily or monthly cost of living bonus, as set out in Appendices "II" & "I"; together with any pre-authorized increases.

ADD FURTHER NOTE.....

after
 Para 120(iv). AM.

"In English.....Labour".
 "In English.....Labour".
 "In English.....Labour".
 "In English.....Labour".

20

EXAMINE ALL LETTER

- 2 -

REFERENCE:

DELETE:

INSERT:

20. (b) The minimum amount of cost of living bonus which may be paid is determined by and will be proportional to the amount of the basic wage due to an individual upon completion of any normal work period (see paras 35 and 36).

(c) The following special provisions will be noted:-

(i) cost of living bonus is calculated on the basic wage only; it is NOT calculated on the basic wage plus overtime;

(ii) the cost of living bonus will not be paid in respect of any day on which no work is performed, except as provided for in para 20 (c) (v);

(iii) a foreman or ganger receiving extra pay under the terms of para 20 (v) (in the form of a percentage increase in the wage paid to "the highest paid man under his supervision") will, for the purpose of calculating the cost of living bonus, be considered as being in receipt of a BASIC WAGE comprising normal and extra pay;

(iv) a similar rule applies to workers who receive extra pay for night shifts under the provisions of para 25; ie for the purpose of the cost of living bonus, such workers will be considered as being in receipt of a BASIC WAGE represented by a figure which includes such extra pay;

(v) employees who are granted leave with pay under the provisions of para 13(a) may receive cost of living bonus for the period of leave granted calculated on the basic pay;

(vi) in ascertaining the cost of living bonus due to a female worker, although she is paid 15 per cent less in the form of wages, she will receive the full cost of living bonus appropriate to her basic wage.

(d) Cost of living bonus may be paid to an employee in the Daily Wage Group in respect of work performed on any seventh consecutive day of working where this has been fully authorized (see para 35 (g)).

(e) Employer will consult the nearest C.I.U. to ascertain whether the cost of living bonus is payable in their particular area and, if so, whether the scales above at Appendixes "B" and "C" together with any other authorized increases apply.

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the terms of a "Living Wage" (in the form of a percentage increase on the wage paid to "the highest paid man under his supervision") will, for the purpose of calculating the cost of living bonus, be considered as being in receipt of a BASIC WAGE comprising normal and extra pay;

(iv) a similar rule applies to workers who receive extra pay for night shifts under the provisions of para 25; for the purpose of the cost of living bonus, such workers will be considered as being in receipt of a BASIC WAGE represented by a figure which includes such extra pay;

(v) employees who are granted leave with pay under the provisions of para 43(a) will receive cost of living bonus for the period of leave granted calculated on the basis pay;

(vi) in assessing the cost of living bonus due to a female worker, although she is paid 1% per cent less in the form of wages, she will receive the full cost of living bonus appropriate to her basic wage.

d. Cost of living bonus may be paid to an employee in the Daily Wage Group in respect of work performed on any seventh consecutive day of working where this has been duly authorized (see para 35(c)).

(e) Employers will consult the nearest C.I.U. to ascertain whether the cost of living bonus is payable in their particular area and, if so, whether the scales shown at Appendices "A" and "B" are applicable with any area authorized increase payable in whole or part." (HMO 1370)

Para 21 DELETES ALL MATTER.

f. Procedure in respect of new Grades. Wherever possible, proposed rates for grades not listed will be submitted to the appropriate local sub-committee of the Labour and Wages Control Committee whose recommendation will be forwarded to the Labour and Wages Control Committee for consideration before being passed to APLWS for final approval. Where such procedure is not possible, provisional rates may be established by APLWS/SLC in conjunction with AG/AVS. They will inform in writing to APLWS and notify the Chairman of the local Sub-Committee of the Labour and Wages Control Committee concerned the classification and provisional rate of pay fixed.

- 3 -

REFERENCE:	DELETE:	INSERT:
Para 22	"the appropriate minimum"	21. (contd.) Application will then made through normal channels to AFHQ for approval. Wherever possible, existing classification should be utilized to mirror new categories of workers. (ARO 938)
22 (top line pp 16) (line 2) after "c"		"or below the minimum"
29 ADD TO HEADING: 'Employees eligible for Overtime Pay'		SPER: 'ability' insert "below or". "due regard being given to the local prevailing rates for similar work in industry." "and employees paid under Appendix A who are ineligible for Overtime Pay". (ARO 1167)
	DELETE (in 1st formula) "actual numbermonth"	"TWENTY SIX (26)." (ARO 1167)
	ADD TO HEADING: 'Employees ineligible for Overtime Pay'	"i.e. Level Boss and Club Employees paid under Appendices B and C." (ARO 1167)
	DELETE (in 2nd formula) "actual number....included"	"THIRTY (30)." (ARO 1167)
31	DELETE ALL SUB) PARA (a).	"(a). The pay period of all employees on a daily rate of pay will be fourteen days, and payment will be made as soon after the conclusion of the pay period as circumstances permit." (ARO 944)
	AFTER (c) insert: NOTE	"(c). PAYMENT OF CIVILIAN EMPLOYEES. Reference (AR 167/45 Army Form O 1603 (OT) will be amended as follows:- On side of sheet headed "Pay List of Monthly Employees", at foot of page under "Instructions" delete all detail and substitute:- Basic Pay, Overtime Pay, Cost of Living Bonus and deductions for att-attendance are calculated as set down in paragraphs 20, 28(b) and 35 of Regulations for the Employment of Civilian Labour (1945)." Para 31(a) will now read:- "Original copies of Master Pay Rolls and any other vouchers relating to civilian labour will be sent direct to the paying unit to No. 8 Command Paymaster, CEF. The paying unit's Officer Member must be clearly stated on each voucher, and the Sub-area or area in which the paying unit is situated at the time of payment will be written clearly in the (top)-right-hand corner." (ARO 944)
	DELETE ALL SUB) PARA (e)	

34

DELETE (in 2nd formula)
"actual number...included"

DELETE ALL SUB) PARA (a).

"THIRTY (30)".

(GPO 514)

"(e). The pay period of all employees on a daily rate of pay will be fourteen days; and payment will be made at each after the conclusion of the pay period as circumstances permit."

(GPO 514)

"(GPO 514). PAYMENT OF CIVILIAN EMPLOYEES.
Reference (GPO 514) and Form 3-1003 (GHE)

will be amended as follows:-

in side of sheet headed "Pay List of Monthly Employees", at foot of page under "Instructions" delete all detail and substitute:-

Basic Pay, Wartime Pay, Cost of Living Bonus and Premiums for not-attendance are calculated as set down in paragraphs 20, 23(a) and 35 of the Regulations for the Employment of Civilian Personnel, 1943."

"Para 34(e) will now read:-

"Original copies of Muster Pay Rolls and any other vouchers relating to civilian labour will be sent direct by the paying unit to No. 8 Command Paymaster, CIP. The paying unit's

address number must be clearly stated on each voucher, and the Sub-area or Area in which the paying unit is situated at the time of payment will be written clearly in the (top)-right-hand corner. (GPO 514)

"All employees will normally be expected to work in eight(8) hour day except those specifically designated in the schedules. Basic rates of pay will exclusive of meal times or time required to travel to and from the place of employment. (GPO 514)

"Normal work periods are as follows:-

Monthly Wage Group

- 1) 30 days (representing any one calendar month), for hotel, mess and club employees
- 2) 25 days (within any one calendar month) for other than hotel, mess and club employees.

DELETE ALL SUB) PARA (e)

35 DELETE ALL MATTER

36 DELETE ALL MATTER

REF ID: A66666

DELETE:

INSMIT:

34. (contd.)

35

DELETE ALL MATTER

Daily Wage Group

(i) Any fixed number of consecutive days for which a 16 hour week has been established, (ii) Any day of 16 hour there a month, 18 hour week is not established. (GPO 1376)

35. (c) In the interests of efficiency and to ensure, if possible, the employment of surplus labor, overtime should be discouraged if, however, overtime has to be worked, overtime rate of pay will be paid in respect of each hour, or part thereof, in excess of any normal work period (see para 33 and 34).

(d) All grades may qualify for overtime pay, except those specifically designated in the schedules of basic rates of pay as being ineligible. (e) The hourly overtime rate of pay will be one and a half times the hourly basic rate of pay. (f) For the purpose of calculating the hourly basic rate of pay, the following method should be adopted:

Daily Wage Group - $1/3$ th of daily basic pay
Monthly Wage Group - $1/28$ th of monthly basic pay.
(g) Overtime is calculated on the basic wage only; it is not calculated on the basic wage plus cost of living bonus.

(h) Overtime rates of pay may be paid for all hours worked on any seventh consecutive day of working, whether Sunday or week day.

(i) The working of seven consecutive days requires the authority of:

(i) Heads of service or their authorized delegates at Army or District Headquarters in the case of Service units;

(ii) Commanders of Armies or Divisions (or their principal "G" officer) in the case of non-service units. (GPO 1370)

LETTER:

"employees" - "other than those in Groups I and III employed in SICILY and paid under Appendix "P". (GPO 938)

"para 17"

47. Scale of allowances admissible.

(a) For each full day's absence of 24 hours

Para 43(a) DELETE: "monthly paid"
43(b) Line 2

46 line 1 DELETE: "paras 47 and 48"
47 DELETE ALL MATTER

except those specifically designated in the schedule of basic rates of pay as being ineligible. (c) The hourly overtime rate of pay shall be one and a half times the hourly basic rate of pay. (d) For the purpose of calculating the hourly basic rate of pay, the following method should be adopted:

Daily Wage Group - 1/3th of daily basic pay

Monthly Wage Group - 1/208th of monthly basic pay.

(e) Overtime is calculated on the basic wage only; it is not calculated on the basic wage plus cost of living bonus.

(2) Overtime rates of pay may be paid for all hours worked on any seventh consecutive day of working, whether Sunday or week day.

(3) The working of seven consecutive days requires the authority of:

(i) Heads of service or their authorized delegates at Army or District Headquarters in the case of Service units;

(ii) Commanders of Armies or Divisions (or their principal "Q" officer) in the case of non-service units." (ARO 1370)

APR: 'employees' - "other than those in Groups I and III employed in SICILY and paid under Appendix "P". (ARO 933) (ARO 457)

46 line1 DELETE: "paras 47 and 48"
47 DELETE ALL MATTER

47. Scale of Allowances admissible.

(a) For each full day's absence of 24 hours involving the procurement of all meals and sleeping accommodation.

Monthly Basic Wage

Daily Subsistence Allowance

9,600 lire and more
6,000 lire to 9,599 lire
4,500 lire to 5,999 lire
3,500 lire to 4,499 lire
less than 3,500 lire

250 lire
225 lire
175 lire
150 lire
125 lire

Daily Basic Wage

Daily Subsistence Allowance

370 lire and more
231 lire to 369 lire
170 lire to 230 lire
135 lire to 169 lire
less than 135 lire

250 lire
225 lire
175 lire
150 lire
125 lire

Para 43(a) DELETE: "monthly paid"
43(b) Line 2

- 5 -

REVISION: DELETED: INSHUT: 47. (cont.)

(a) For absences under 24 hours.
(i) For absences of more than 16 but less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid for each meal at the discretion of the commanding officer.

(ii) For absences involving the procurement of sleeping accommodation, two fifths of the daily allowance rate above may be paid in addition to any allowance payable under sub-para (i) above. (GPO 467)

46. Method of payment.

(i) Monthly paid employees
(ii) These allowances will be claimed monthly on AF 01771 which will be submitted to Command Paymaster No. 3 Command Pay Office CPT.

The allowance for any one employee will be included on the AF 01771, each period being shown separately.

(ii) The following certificate will be inserted by the officer commanding unit on AF 01771: "Certified that for the period of this claim the employee named herein;

(a) was in receipt of rate..... (Basic) per month;

(b) was not provided with ration and/or accommodation

(Delete if applicable)

Signature.....

(b) For all paid employees

(i) For all allowances detailed in para 47 above may be paid at the discretion of Commanding Officers from unit imprest accounts.

(ii) Payment will be supported by vouchers signed by OC unit stating the length of absence and certifying that rations and/or accommodation were not provided by the WD. (GPO 467)

Page 2
E.O. 12065-1. Delete all references to:
"Band leader" - Prisoner
of War Mail Examiner"

Ampl: - Assistant Deputy Sup. of Labour
"Standard Monitor" - 4500-6000 per month
(GPO 1091)

Ampl: - Standard Monitor

Para 46

DELETE ALL WATER

(20 109)

para 45 above.

10. Period of payment.

(1) These allowances will be claimed monthly on

as 01771 which will be submitted to Command Pay Office OEF.

The allowance for any one employee will be included on one AF 01771, each period being shown separately.

(11) The following certificate will be inserted in the officer's commanding unit on AF 01771:

"I certify that for the period of this claim this employee named hereon:
(a) was in receipt of leave..... (Basic) per month;
(b) was not provided with ration and/or accommodation

(delete if applicable)

Signature.....

(12) Daily paid employees

(a) The allowances detailed in para 47 above may be paid at the discretion of Commanding Officers from unit imprest accounts.

(b) Payment will be supported by vouchers signed by JO unit stating the length of absence and certifying that rations and/or accommodation were not provided by the U.S. (ARO 467)

26 ARO 467. Delete all reference to:
"Band leader" - Prisoner
of War Mail Factor"

30 ARO 467.

AR 467: - Assistant Deputy Sup. of Labour;
"Merchant Marine" - 4500-6000 per month"
(ARO 1091)

AR 467: - "Head Waiter"
"Waiter, second head... 3400-3500 per month."
(ARO 1091)

AR 467: - "Head Cook or Chef"
"Chef, second... 2900-3000 per month" (ARO 1091)

AR 467: - "Closers (Boot Repairing)"
"Male or female" (ARO 1091)

AR 467: - "Fitter or mach. automobile or M"
"Fire Fighter... 85-95 per day" (ARO 1091)

AR 467: - "Hammerman or striker"
"Inspector precision work 140-175 per day"
(ARO 1091)

AR 467: - "Lithographer's Asst."
"Locksmith... 90-135 per day", (ARO 987)

"Mechanics... 100-135 per day" (ARO 987)

AR 467: - "Milling Hand (Flour mill)"
"Motor Launch Entry/Leach (Venice) 120-150 per day"
(ARO 1091)

Delete all reference to:
"Mechanics sewing machine."
"Mechanics typewriter."
"Mechanics wireless."

38

36

REFERENCE: DELETED
 39

DELETED: "Police officers, male or female"
 "Postal Sorter, male or female 75-120 per day"
 DELETED: "page 38"
 DELETED: "Musicians"
 Hourly (for engagement not exceeding 4 hours)
 75-150 lire per hour
 Daily (for engagement exceeding 4 hours)
 550-750 lire per day
 Weekly 1,000-3,000 lire per week
 The above rates are inclusive of all
 bonuses and allowances.
 NOTE: The leader of any musical unit may be
 paid 20 per cent more than the highest-paid
 man under him." (CNO 937)
 UNDER: "Stewards, ceiling one-rate of pay to
 read"
 "100-120 per day".

40

43 Appx. F. Delete all ref. to:
 "Band Leader" & "Band member"
 "Mech., instrument repairer"
 "Mech., wireless".
 74 Appx. M. DELETE ALL MARRIAGE.
 77 Appx. P. Para 2 "the period....month"
 78 Appx. P. Para 12(a) Delete "daily"
 81 Appx. R. DELETE ALL MARRIAGE.

84

85 Appx. H. Under "Hours' DELETE" if work per
 week"
 86 Appx. N.
 88 Appx. W.

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man under him." (CRD 987)
 UNDER: "Stevenson, calling attention of pay to
 read"
 "100-120 per day".

48 Appx. 2. Delete all ref. to:
 "Lead member" "Lead member"
 "Mech., instrument repairer"
 "Mech., wireless".
 76 Appx. 11. DELETE ALL MATTER.

77 Appx. P. Para 2 "the period....month"

78 Appx. P. Para 12(a) Delete "entry"

81 Appx. R. DELETE ALL MATTER.

84

85 Appx. H. Under "hours" DELETE "if work per week"

86 Appx. N.

88 Appx. W.

Back Cover
 para 4

16 para 2/(a) DELETE "not below the rank of Brigadier"

"a period of 14 days".

"weekly or monthly hours laid down." (CRD 938)
 Appendix "A" "... Payment of Contractor's empl.
 Contractors' Employees should be paid at the
 local prevailing wage rates, such rates to be
 ascertained from:

- (a) Ufficio del Lavoro.
 - (b) Camera del Lavoro.
 - (c) Istituto Industriale.
 - (d) Local Sub-Committee." (CRD 938)
- UNDER: Entry after 'of scale'
 "as below" (CRD 938)
 "of work for normal work periods....34"

APPEND: "light-shift work"
 "Normal work periods....34"
 APPEND: "Working hours"
 "Working hours and periods...136, 34"

APPEND: "employees"
 "Other than those in Groups I and III employed
 in Sicily and paid under Appendix "F"
 (CRD 938)

APPEND: "formation"
 "area or Sub-area".

Nov 08 66 and 67 Delete all master

Most of Living Bonus and Additional Emergency Bonus for Italian Civilian Employees other than those employed in Allied Hotels, Club and Messes and Other Employees whose wages are paid Partly in kind.

Radio Negro/8 Tre.

MAXIMUM DAILY WAGE GROUP.		PERMISSIBLE BONUS.		JUVENILE.	
Male	Female	Male	Female	Male	Female
C.L.B. App.H.1.	Adul. Empr. Bonus.	C.L.B. App.H.1.	Adul. Empr. Bonus.	C.L.B. App.H.1.	Adul. Empr. Bonus.
From 75 to 80 incl, 120 lire	140	75	120	29	75
From 121 to 125 lire	140	72	120	29	75
From 126 to 130 lire	140	70	120	29	75
From 131 to 135 lire	140	67	120	29	75
From 136 to 165 lire	140	65	120	29	75
From 166 to 170 lire	140	62	120	29	75
From 171 to 175 lire	140	60	120	29	75
From 176 to 180 lire	140	57	120	29	75
From 181 and above	140	55	120	29	75

NOTE:--Payment at the rate of 4 lire per day will be made from the maximum permissible Bonus payable under para 1. above in respect of each day on which full rations i.e. all meals, are provided to the employee by the employing unit.

"² " " "Cost of Living Bonus"; Appendix No. O.R.O. 467 dated 1945.
"² " " "Add'l. Emer. Bonus" in Ho2 District, 21ia, Sig. Q8-331D/224/12/45
OO Juvenile may be paid this emolument.

Cost of Living Bonus and Additional Emergency Bonus for Italian Civilian Employees other than those employed in Allied Hotels, Clubs and Messes and other Employees whose Wages are paid Partly in Kind.

Basic Waga/26 days(208hrs) NILE

2) MONTHLY WAGE GROUP.		MAXIMUM		PERMISSIONS		BONUS	
Basic Wage/26 days(208hrs)		MALE		FEMALE		JUVENILES	
C.L.B.	Addl. Enor.	C.L.B.	Addl. Enor.	C.L.B.	Addl. Enor.	C.L.B.	Addl. Enor.
App.H.2	Bonus	App.H.2	Bonus	App.H.2	Bonus	App.H.2	Bonus
Up to and incl. 3000 lire	1950	4550	1950	3900	1950	754	1950
From 300 to 3100 lire	1920	4550	1920	3900	1950	754	1950
From 310 to 3200 lire	1870	4550	1870	3900	1950	754	1950
From 320 to 3300 lire	1820	4550	1820	3900	1950	754	1950
From 330 to 3400 lire	1770	4550	1770	3900	1950	754	1950
From 340 to 3500 lire	1720	4550	1720	3900	1950	754	1950
From 350 to 500 lire	1690	4550	1690	3900	1950	754	1950
From 500 to 510 lire	1620	4550	1620	3900	1950	754	1950
From 510 to 520 lire	1570	4550	1570	3900	1950	754	1950
From 520 to 530 lire	1520	4550	1520	3900	1950	754	1950
From 530 to 540 lire	1470	4550	1470	3900	1950	754	1950
From 540 lire & above	1430	4550	1430	3900	1950	754	1950

NOTE:- Payments at the rate of 104 lire per month will be made from the maximum Permissible Bonus payable under para 2. above in respect of each month on 1804 full rations, i.e. all meals, are provided to the employee by the employing authority for payment of "Cost of Living Bonus" (Appendix "B2") Rs. 167 dated 1955.

Under 160	55	140	39	75
From 160 to 170 lire	60	140	39	75
From 170 to 175 lire	57	140	29	75
From 175 to 180 lire	55	140	29	75
Over 180 and above				

10. Public Bonus:—Incentive at the rate of 4 line per day will be made from the maximum permissible bonus payable under para 1, above in respect of each day on which full rations i.e. all meals, are provided to the employee by the employing unit.

authority for payment of, "Cost of Living Points", pay under E.O. 9467 dated 1945.

[illegible]

50 Juvenile may be paid this emolument.

Cost of Living Bonus and Additional Emergency Bonus for Italian Civilian Employees other than those employed in Allied Hotels, Clubs and Messes and other Employees whose Wages are paid Partly in Kind.

(2) MONTHLY LOSS

Basic Wage/26 days(200hrs)		MALE		FEMALE		ADULT EMPLOYEES	
		C.L.B. App.H.2	Adol.Emor. Bonus	C.L.B. App.H.2	Adol.Emor. Bonus	C.L.B. App.H.2	Adol.Emor. Bonus
Up to and incl. 1000 lire		1950	4550	1950	3900	754	1950
From 300 to 510 lire		1920	4550	1920	3900	754	1950
From 510 to 720 lire		1870	4550	1870	3900	754	1950
From 720 to 930 lire		1820	4550	1820	3900	754	1950
From 930 to 1140 lire		1770	4550	1770	3900	754	1950
From 1140 to 1350 lire		1720	4550	1720	3900	754	1950
From 1350 to 1560 lire		1690	4550	1690	3900	754	1950
From 1560 to 1770 lire		1620	4550	1620	3900	754	1950
From 1770 to 1980 lire		1570	4550	1570	3900	754	1950
From 1980 to 2190 lire		1520	4550	1520	3900	754	1950
From 2190 to 2400 lire		1470	4550	1470	3900	754	1950
From 2400 lire & above		1430	4550	1430	3900	754	1950

NOTE:- Payments at the rate of 104 lire per month will be made from the maximum permissible Bonus payable under para 2. above in respect of each month on 186 full rations, i.e. all meals, are provided to the employee by the employing 186 Authority for payment of "Cost of Living Bonus", appendix "H2". GNO 167 dated 1945.

③ Juveniles may be paid this amount.

Cost of Living Bonus and Additional Emergency Bonus for Italian Civilians Employed in Allied Hotel, Clubs & Messes and other Employees whose wages are paid partly in kind.

3) MONTHLY WAGE GROUP.

Basic Monthl. Wage/30 days	MAXIMUM		PERMISSIBLE		BONUS.	
	P.L.B.	ADD. EMER.	C.I.B.	ADD. EMER.	C.I.B.	ADD. EMER.
Up to and incl. 3600 lire	1325	4500	1325	3900	130	1950
From 3601 to 3700 lire	1275	4500	1275	3900	130	1950
From 3701 to 3800 lire	1225	4500	1225	3900	130	1950
From 3801 to 4900 lire	1175	4500	1175	3900	130	1950
From 4901 to 5000 lire	1125	4500	1125	3900	130	1950
From 5001 to 5100 lire	1075	4500	1075	3900	130	1950
From 5101 to 5200 lire	1025	4500	1025	3900	130	1950
From 5201 lire and above	955	4500	955	3900	130	1950

Authority for payment of, "Cost of Living Bonus", "Appendix I", GPO 147 dated 1915.

" " " " , "Add'l.Emer.Bonus" in No2 District.2Dis.Sig. QG.331D/D24/12/
 @ Juvenile may be paid this emolument.
 45.

Subject: Civilian Labour. Dur/Mech.

21
HQ.4 B.L.U.

MIA

B o l z a n o

4/B/11.21

15. Feb. 46

H.Q. 6 Sub Area

1. This HQ. is employing a civilian Mr. BEZZI Bruni, as a driver/mechanic thereby filling a vacancy on the W.E.
2. On several occasions this driver has had to be on duty on Sundays.
3. May authority please be granted for paying of overtime on occasions when being on duty on Sunday's is unavoidable.

[Signature]
Lt. Col.
GS.

1865

Subject: Civilian Labour Return

Headquarters

4 B.L.U.

BOLZANO

Ref: 4/E/11-20

15 Feb 46

To: 13 Sub Office
2919 Civil Labour UnitHerewith return of civilians employed by this unit as
at 1200 hours 13 Feb 46.Major,
DAA & QMC

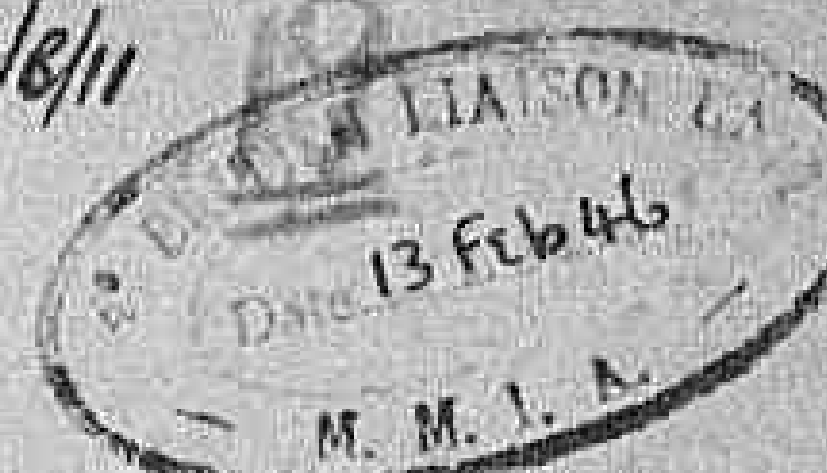
Unit: 4 British Liaison Unit.

Week Ending. 13 Feb 46.

Clerical & Supervisory		Artisans		Unskilled Labour		Misc Interpreters		Total	Nature of Work.
M	F	M	F	M	F	M	F		
NIL	NIL	1		Nil		Nil		1	Driver
			2					2	Cooks
					1			1	Mess
									Orderly
		1	2		1			4	

15 Feb 46

1862

2919 CIVIL LABOUR UNIT.Subject: Weekly Civil Labour Returns.To: All Units employing Civilian Labour.To: PADUA: 28936.
Ref. 15/3.
4 FEB 1946.

1. Will you please ensure that on future Weekly Civil Labour Returns rendered to Sub-Offices of this Unit, the following particulars are given:

- (a) Number of personnel issued with Full F.S. Rations.
- (b) Number of personnel issued with Midshift Meal in whole or in part.
- (c) Number of Supplementary Ration Cards issued.

APV/GP.

(H.Q.) 2919 Civil Labour Unit,

Major,
S.L.C.O.
C.M.E.

HQ. 2919 CIVIL LABOUR UNIT.

SUBJECT: Civilian Labour - Clothing Indents;

TO: All Units employing Civil Labour.

4/8/11 18
Tel; PADUA: 22086
Ref. 19/29.
9 FEB 1946.



1. Indents for waterproof clothing, i.e. Capon A/Gas, will be submitted to HQ 2919 C.L.U. PADOVA, by 14 FEB 46. Particulars required as follows:
 - (a) immediate requirements.
 - (b) required after immediate requirements are met.
2. These are NOT on repayment to civilians but will be taken on charge and accounted for, by the employing unit.

APR/CM.

R. J. ... Major.,
S.L.C.O.,
HQ. 2919 Civil Labour Unit, C.M.F.

example, a family member or fellow worker, on written request, where the worker is unable, for reasons beyond his control, personally to pick up the card.

5. Employing Units in a position to give their employees insurance credit for periods of employment prior to the effective date of the social insurance plan (see para 2(b) of Directive accompanying this procedure) may do so by issuing separate cards to certify the prior period of employment. As an alternative a written entry may be made under item 7: "Plus (no.) pay periods from (date) to (date) to be taken account of when item 8 is filled in upon completion of the card. In this case, the date shown in item 3 will be the actual commencing date.

6. Both items 6 and 7 on the card are simply tally items to simplify file maintenance. They must be used in whatever manner and with whatever variation the unit supervisor finds desirable. Other items are desirable essential to the Italian social insurance system. An entry must be made in each. Writing and figures must be clear and in ink, indelible pencil or rubber stamp. ERASURES AND CORRECTIONS ARE NOT PERMISSABLE BECAUSE OF NECESSITY OF GUARDING AGAINST FRAUDULENT CHANGES IN INFORMATION ON CARD.

MINISTERO DELLA GUERRA S. M. A. I.
Uff. Ordinamento e Mobilità n. 1

No 232/Ord. II. Al prot.

Roma, 11 20/1/46

CC-ETTO: assunzione personale salariato. =
Increase in salaried personnel.

.....intip-zi omegi.....

ii) = Negli organismi degli enti territoriali dei servizi, attualmente in corso di elaborazione o di prossima diramazione, allo scopo di contenere in un criterio di giusta economia l'assunzione di personale salariato, verrà fissato, per cia-
scun ente, il limite massimo non superabile di personale
salariato da impiegare.

II) =
Sino a che non verranno diramati gli organici di cui sopra,
occorre che gli enti e stabilimenti dei servizi assicurano
crescente galieria nella misura strettamente necessaria in
relazione al più urgente fabbisogno per non essere i com-
stretti ad effettuare licenziamenti per i quali anticamente erano
sarebbero i sommi deprecabili controverie.

Si vorrà disporre a vigilare l'attuazione criterio di
diverse economie tra vi effettivo o il caso ne.

ALL CREDITED TO THE CITY OF

Fiorelli, Liuzzi

COGNADO RIL TARE TARE VAL. IN OF C. INC (IV)
S.M. Ufficio Cr. / b. Mob. / c. Cr. Ad.

no. 02/37/Ord. 21 not.

Bolzano, 11 FEB 1944

A TTTI GLI UNICI ENDEMI
A TTTI GLI UNICI

LENO S. DI
S E D E

....., 23. November.

Nessuna assunzione di personale civile sia fatta senza la preventiva via autorizzatoria.

1862

F. D. C.

IL ALTO STATO NAZIONALE
CONTRIBUENDO ENERGIAMENTE

IL COMANDANTE HA FARE
(Gen. di Div. ff. g. s. Giacomo Neroni)

4/18/11

10 Feb 46

UNION: Civilian Labour Return

4 British Liaison Unit

7 Feb 46

13 Sub Office,
2919 G.S.S.

Ref: 4/2/11 - 15

Here with return of civilians employed by this unit as at
1200 hrs on 6 Feb 46.P/2
Major,
Division.

UNION: 4 British Liaison Unit

See rating 7 Feb 46

Clerical & Superintendent	Artisans	Unskilled also Labour	Interpreters	Total	Nature of Work
1	1	1	1	1	Cook
1	1	1	1	1	Driver
2	2	1	2	5	Books
2	2	1	1	5	See Order

7 Feb 46

Signed

Hours with return of civilian employed by this unit as at
1200 hrs on 6 Feb 46.

8/2
Major
D. H. H. H.

Recd on 7 Feb 46

UNIV: + British Liaison Unit

Category	Artisans	Unskilled Males	Interpreters	Total	Nature of Work
REL REL	1	1	1	1	Cook
	1			1	Driver
	2			2	Goods
		1		1	Men Order
	2	1		5	

7 Feb 46

Signed

1859

Subject: Civilian Labour Return

Headquarters
4 B.L.U. BOLZANO
Ref: 4/D/11-15
31 Jan 46

To: 13 Sub Office,
2919 C.L.U.

Herewith return of civilians employed by this unit as at
1200 hours Wed 30 Jan 46.

Major,
GS

Unit. 4 British Liaison Unit

Week Ending. 30 Jan 46.

Clerical & Supervisory		Artisans		Unskilled Misc Labour		Inter- preters	Total	Nature of Work.
M	F	M	F	M	F			
Nil.	Nil	1		Nil		Nil	1	Cook
		1					1	Driver
			2				2	Cooks
					1		1	Mess Orderly
		2	2		1		5	

Date 31 Jan 46

Signed.

Major,
GS

1858

CMF Form 93
 A. For "A" is AFHQ Administrative Memo No. 43/45

(UNIT)

AL SINDACO DEL COMUNE
 Ufficio Razionamento.

Data.....

HEAVY WORKERS SUPPLEMENTARY RATIONS
 LAVORATORE PESANTE RAZIONI SUPPLEMENTARI

This document certifies that the undersigned has been employed by the Allied Forces as a heavy worker during the period from..... to..... and is entitled to receive a supplementary ration card in accordance with the instructions laid down by the Ministry of Food.

Il presente documento certifica che il sottoscritto ha lavorato per le Forze Armate Alleate in qualità di Lavoratore pesante durante il periodo che va dal..... al..... ed ha diritto di ricevere le razioni supplementari secondo le disposizioni emanate dal Ministero dell'Alimentazione.

 Firma del Lavoratore

TIMBRO (UNIT)

 N. Carta d'Identità

2919 CIVIL LABOUR UNIT.

3. SUBJECT: Supply of Midshift Meal to
Italian Civilian Labour.

ALL EMPLOYING UNITS:

Herewith copy of CHQ. CUP. Admin. Memo No. 43, dated 2 OCT 45 re supply of Midshift Meal and Heavy Workers ration Certificate to Italian civilians employed by the Allied Forces in Italy.

2. b) 2 District has shown concern over the fact that all employing units are not making available this essential issue of the Midshift Meal to entitled workers who wish to accept it.

3. It is requested please, that units who have civilian labour to whom this Midshift Meal is not issued, inform this HQ as to whether workers do not wish the m/meal in port, or in whole, or if any difficulties are experienced in the supply and preparation of it.

4. CUP Form 98, copy attached, (replacing Annex 'A' to Admin. Memo No. 43) is now available, and supplies of these can be obtained on demand from the Labour Control Officer of 2919 C.L.U. in your area. Sub-Offices of 2919 C.L.U. are located as follows:

No.	10	S/Office	2919 C.L.U.	Vicenza.
..	11	..	..	Verona.
..	12	..	..	Padova.
..	13	..	..	Bolzano.

Major,
S.L.C.O.,

2919 Civil Labour Unit, CUP

Tel: Padua 22039.

Ref. 19/13.

17 JUN 1946.

4/6/46 14
 (Circular stamp: 2919 CIVIL LABOUR UNIT)
 (Signature: D. H. ...)

1. The 2 District has shown concern over the fact that some workers are not making available this essential issue of the Midshift Meal to entitled workers who wish to accept it.

2. It is requested please, that units who have civilian labour to whom this Midshift Meal is not issued, inform this HQ as to whether workers do not wish the m/meal in part, or in whole, or if any difficulties are experienced in the supply and preparation of it.

3. CPT Form 98, copy attached, (replacing Appx 'A' to Admin Memo No. 43) is now available, and supplies of these can be obtained on demand from the Labour Control Officer of 2919 C.L.U. in your area. Sub-Offices of 2919 C.L.U. are located as follows:

No.	10	S/Office	2919 C.L.U.	Vicenza.
..	11	..	..	Verona.
..	12	..	..	Padova.
..	13	..	..	Belluno.

Major,
S.L.C.O.,

2919 Civil Labour Unit, CMT

1857

Subject:- SUPPLY OF FOOD TO ITALIAN CIVILIANS -
MIDSHIP MEALS.

10 :- LIST "5"

1. Herewith Copy of AMHQ Administrative Memorandum No 43 dated 2nd Oct 45. The special attention, of all units employing Civilian Labour, is drawn to the following paras and sub-paras of the attached Memorandum.

Para 3.

Note that the Midshift meals available for Civilians employed by the W.D. are placed under two categories:

- (a) Workers other than Office Workers.
- (b) Office Workers.

omenclature as shown at (a) and (b) will be used when intending from D.I.D. R.A.S.C. for the supplies.

Para 5 a.

It will be seen that Bread and/or Flour may be drawn as component parts of the Meal, 300 gms of bread and 13 gms flour is the standard issue. Should 264 gms flour be desired, in lieu of the above, it must be stated on the Indent Form.

Para 5 b.

In a similar way 50 gms. of bread or 42 gms flour may be drawn, if flour is desired, the fact should be shown in the Indent.

Paras 6, 7, 8 and 9.

In the event of any difficulties arising out of these paras., the Civil Labour Unit should be approached for assistance.

Para 11.

Payment for these meals is a paper transaction.

Where Workers are directly employed by the W.D. the column headed "Reduction for Food" on A.F. G.F 41 (for Workers on daily rate of pay) and A.F. 4603 " " " monthly " " " will be used and the worker charged for meals supplied during the corresponding period for which the pay has been calculated.

In view of the severe climatic conditions in North-West Italy during winter and, in order to avoid loss of labour, the full scale ration (which is available at D.I.D.) should be made use of by all employing Units. If, for some good reason, the full meal is not desired, components not required should be stated on the appropriate space on A.F. 55.

0 2 3 3

signature as shown at (a) and (b) will be used when extending from D.I.D. A.A.S.C. for the supplies.

Para 5 a.

It will be seen that Bread and/or Flour may be drawn as component parts of the Meal, 300 gms of bread and 13 gms flour is the standard issue. Should 264 gms flour be desired, in lieu of the above, it must be stated on the Indent Form.

Para 5 b.

In a similar way 50 gms. of bread or 42 gms flour may be drawn, if flour is desired, the fact should be shown in the Indent.

Para 6, 7, 8 and 9.

In the event of any difficulties arising out of these paras., the Civil Labour Unit should be approached for assistance.

Para 11.

Payment for these meals is a paper transaction.

Where workers are directly employed by the U.D. the column headed "Deduction for Food" on A.F. C.F. 11 (for Workers on daily rate of pay) and A.F. 1603 will be used and the worker charged for meals supplied during the corresponding period for which the pay has been calculated.

In view of the severe climatic conditions in North-West Italy during winter and, in order to avoid loss of labour, the full scale ration (which is available at D.I.D.) should be made use of by all employing units. If, for some good reason, the full meal is not desired, components not required should be stated on the appropriate space on A.F. 55.

These increased scales will be had on Indent from D.I.D. R.A.S.C. W.C.F. 1st Nov 1955.

Para 12.

Dates to be shown on the "Certificate of Employment" at App. 'A' or 'B', as is applicable, should be the first and last dates of the pay period just terminated. Absenteeism during the period should be disregarded as far as these certificates are concerned.

Certificates will be issued by employing units commencing with the pay day for period ending 31st October 1945.

1856

COPY

CLASSIFIED

REV/ am

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

48)

2 October 45

SUBJECT: SUPPLY OF FOOD TO ITALIAN CIVILIANS FROM VIVI LANS STOCKS

(THIS IS THE OFFICE WORKERS' MEAL)

The Administrative Memorandum Number 30, 1945, is rescinded and the following substituted therefore, effective as of 1 October 1945.

1. Scope. This memorandum supersedes all former directives on the subject with the exception of HQUSA Circular No. 97, 1945.
2. Applicability: The provision contained herein are generally applicable throughout ITALY, SICILY and SARDINIA.
3. Authority - Authority is granted to provide food, as set forth herein, during each working period of eight (8) hours or more for Italian civilians, who are:
 - a. Workers other than office workers.
 - b. Office workers.

for the Allied Forces. This authority is applicable to civilians employed directly by the Allied Army, Navy or Air Force, by contractors on their behalf, or to employees of industry operating for the Allied Forces.

4. Responsibility - Where the employee works directly for the Allied Forces, the Army, District, Base section and Area, or equivalent commanders, will be responsible:
 - a. For providing the facilities necessary to prepare and serve meals.
 - b. For ensuring that Allied military personnel or not used for this purpose except in a minimum supervisory capacity where other arrangements are not possible.

5. Ration Scales: a. Workers other than office workers - below are the details of the Midshift meal for workers other than office workers:

Midshift Meal (to be served on the job)

1. Scope. This memorandum supersedes all former directives on the subject with the exception of HQUSA Circular No. 97, 1945.
2. Applicability:- The provision contained herein are generally applicable throughout ITALY, SICILY and SARDINIA.
3. Authority - Authority is granted to provide food, as set forth herein, during each working period of eight (8) hours or more for Italian civilians, who are:
 - a. Workers other than office workers.
 - b. Office workers.
4. Responsibility - Where the employee works directly for the Allied Forces, The Army, District, Base section and Area, or equivalent commanders, will be responsible:
 - a. For providing the facilities necessary to prepare and serve meals.
 - b. For ensuring that allied military personnel or not used for this purpose except in a minimum supervisory capacity where other arrangements are not possible.
5. Ration Scales: a. Workers other than office workers- below are the details of the 11th shift meal for workers other than office workers:

11th shift meal (to be served on the job)

Bread (this may be served in whole or in part as bread, pasta and/or flour)

Gms.

300 = 1/3 part of Army 2 lb loaf
13 (for thickening soup)

Bread }
Flour }

or

Flour

264

and

Dehydrated Soup

36

Fresh Vegetables

170

Salt

5.7

1853

R E S E R V E D.

AFM Administrative Memorandum Number 43 (Cont'd).

b. Office Workers - Where considered desirable there may be served on the job a daily issue of a standard meal for office workers, consisting of:

Bread (this may be served in whole or in part as bread, paste and/or flour)

Bread or Flour	Ons	
	50 = 1/10 part of 2 lb Army loaf	
		42
and		
Dried Vegetables		20
Soup		20
Salt		5
Olive Oil (when available)		5

6. Allowance for other than Office Workers - the following personnel will be entitled to food as detailed in paragraph 5 above:

a. Workers, other than Office Workers employed 100% by the Allied Forces either:

(1) Directly
(2) By contractors and/or industries who in turn are employed by the Allied Forces.

(3) Railway Workers other than those employed in offices.

b. Labour employed, other than as stated in paragraph 6 above is not entitled to any additional food.

c. Office workers are not entitled to the 14th shift meal.

7. Allowances for Office Workers a. the personnel qualifying for the standard meal for office workers detailed in paragraph 5 above are office workers employed by the Allied Forces either:

(1) Directly
(2) By contractors or industries who in turn are employed 100% by the Allied Forces.

b. All cases of workers claiming entitlement under paragraph (2) above will be referred to the AFM Food Sub-Commission for a decision as to eligibility.

8. Issues to contractors - Issues of food to civilians employed by contractors and industry working for the Allied Forces will be strictly controlled by the employin Service in order to ensure that:

Dried Vegetables	20
Soup	20
Salt	5
Olive Oil (when available)	5

6. Allowance for other than Office Workers - the following personnel will be entitled to food as detailed in para raph 5 above:

a. Workers, other than Office Workers employed 100% by the Allied Forces either:

(1) Directly

(2) By contractors and/or industries who in turn are employed by the Allied Forces.

(3) Railway Workers other than those employed in offices.

b. Labour employed, other than as stated in para raph 6 above is not entitled to any additional food.

c. Office workers are not entitled to the 'Midshift Meal'.

7. Allowances for Office Workers a. the personnel qualifying for the standard meal for office workers detailed in para raph 5b above are office workers employed by the Allied Forces either:

(1) Directly

(2) By contractors or industries who in turn are employed 100% by the Allied Forces.

b. All cases of workers claiming entitlement under para raph a (2) above will be referred to the Allied Food Sub-Commission for a decision as to eligibility.

1854

8. Issues to contractors - Issues of food to civilians employed by contractors and industry within for the Allied Forces will be strictly controlled by the employing Service in order to ensure that:

a. Only bona-fide employees are fed.

b. Food is furnished and distributed on the proper scale.

c. Food leaks do not occur.

9. Deductions - the service responsible or placing the contract or arrangement for use of the industry will insure that:

RESERVED

FM Administrative Memorandum Number 43 (Cont'd)

a. Contractors and Firms working for the Allied Forces deduct from the wages of their employees the amounts prescribed in paragraph 11 hereof.

b. A deduction is made on invoices rendered equivalent to the deduction from employees wages in respect of food.

10. Provision of Supplies - responsibility for the provision of supplies is placed as follows:

a. Flour, Dehydrated Soup and Dried Vegetables. - The Italian Government is responsible for the provision of flour, dehydrated soup and dried vegetables in territory under its control. In AG/AN territory this responsibility rests with the Allied Commission. When these items are not immediately available from Italian Government or Allied Commission sources for their respective territories, they may be supplied from military stock. In such cases S. A. MTH, or Quartermaster, will present to H. ACO a consolidated monthly total of the amount issued at the scales authorized in paragraph 5 above and Allied Commission will arrange replacement whether the issue was in Italian Government or AG/AN territory.

b. Items other than flour, dried vegetables and soup (i.e. Fresh vegetables, yeast, salt, etc) will be supplied from military stocks. S. A. MTH and Quartermaster, as the case may be, will demand allocation of these items, as applicable, in the normal manner from local resources.

c. The baking of bread, the manufacturing of pasta and the providing of these items to employing units is a service responsibility.

11. Payment a. Midshift Meal (Workers other than Office Workers.)

(1) There will be deducted from the daily wages an amount equivalent to the cost of the food furnished as items of the midshift meal.

This amount will be as follows:

11 ozs of Bread (or equivalent combination of bread, pasta and/or flour)

5 lire

6 ozs of fresh vegetables

3 lire

1 ozs Dehydrated Soup

1 lira

0,2 ozs Salt

No charge

}= (300 gms bread plus 13 gms flour)

responsibility rests with the Allied Commission. When these items are not immediately available from Italian Government or Allied Commission sources for their respective territories, they may be supplied from military stock. In such cases S. J. J. J., or Quartermaster, will present to H. J. J. a consolidated monthly total of the amount issued at the scales authorized in paragraph 5 above and Allied Commission will arrange replacement whether the issue was in Italian Government or S. J. J. territory.

b. Items other than flour, dried vegetables and soup (i.e. fresh vegetables, yeast, salt, etc) will be supplied from military stocks. S. J. J. and Quartermaster, as the case may be, will demand allocation of these items, as applicable, in the normal manner from local resources.

c. The baking of bread, the manufacturing of pasta and the providing of these items to employing units is a service responsibility.

11. Payment a. Midshift Meal (Workers other than Office Workers.)

- (1) There will be deducted from the daily wages an amount equivalent to the cost of the food furnished as items of the midshift meal.

This amount will be as follows:

11 ozs of Bread (or equivalent combination of bread, pasta and/or flour)	5 lire
6 ozs of fresh vegetables	3 lire
1 ozs dehydrated Soup	1 lira
0.2 ozs Salt	No charge
11 ozs Bread	
} = (300 gms bread plus 13 gms flour)	
or	
} = (264 gms flour)	

- (2) The whole or any part of the midshift meal may be issued at the discretion of the Commanders mentioned in paragraph 4. In all such cases the cost of the components so issued will be as prescribed in sub-paragraph 5 (1) above.

- (3) Every effort must be made to make the full scale ration available where local conditions make it desirable.

b. Standard Meal (Office Workers) - This meal will be furnished at a cost of 5 lire per head per issue, which cost shall be deducted from the employees' wages.

R E S T R I C T E D .

RESTRICTED

ATTN: Administrative Memorandum Number 43 (cont'd)

12. Entitlement to Additional Civilian Rations. A. Heavy workers will be entitled under civilian economy effective 1 October, 1945 to a civilian supplementary ration card authorizing them to purchase the following:

100 gms Bread
20 gms Minestra daily

or in the case of Miners Forestry Workers:

400 gms Bread
20 gms Minestra daily.

B. Heavy workers of the Allied Forces are entitled to similar supplementary rations in addition to the midshift meal authorized under paragraph 6 above.

C. To enable employees of the Allied Forces to obtain civilian supplementary ration cards, employing units will issue "Certificate of Employment" as per appendices "A" and "B" to all entitled workers on each pay day.

D. All contractors will be responsible for arranging with the local Italian authorities for the issue of civilian supplementary issued by the Italian Ministry of Food.

BY COMMAND OF THE ALLIED SUPPLY ALLIED COMMISSIONER:

(Signed) C.V. CHRISTIANITY
Colonel, AGO
Adjutant General

1852

2 Enclosures:
ATTACHMENT "A"
ATTACHMENT "B"

400 gms Bread
20 gms Minestra daily.

b. Lowy workers of the Allied Forces are entitled to similar supplementary rations in addition to the midshift meal authorized under paragraph 6 above.

c. To enable employees of the Allied Forces to obtain civilian supplementary ration cards, employing units will issue "Certificate of Employment" as per appendices "a" and "b" to all entitled workers on each pay day.

d. All contractors will be responsible for arranging with the local Italian authorities for the issue of civilian supplementary issued by the Italian Ministry of Food.

BY COMMAND OF THE ACTING SUPPLYING ALLIED COMMANDER:

(Signed) C.F. CHRISTIANBY
Colonel, AGO
Adjutant General
1852

2 Enclosures:
APPENDIX "a"
APPENDIX "b"

Distribution:

C

RESTRICTED

Appendix "A" to HQ Administrative Memo - 43.

(Unit)

AL SINDACO DEL COMUNE
Ufficio Razionamento.

Data.....

Heavy workers supplementary rations
Lavoratore pesante Razioni Supplementari.

Il presente documento certifica
che il sottoscritto ha lavorato
per le forze armate alleate in
qualita di lavoratore pesante
durante il periodo che va dal..
.....al.....ed ha diritto
di ricevere le razioni
supplementari secondo le
disposizioni emanate dal
Ministero dell'alimentazione.

This document certifies that the
undersigned has been employed by
the Allied Forces as a heavy worker
during the period.....
to.....and is entitled to
receive a supplementary ration card
in accordance with the instructions
laid down by the Ministry of Food.

Firma del Lavoratore

SINDACO (UNIT)

Carta d'Identita'

Appendix "A" to HQ Administrative Memo - 43.

(UNIT)

AL SINDACO DEL COMUNE
Ufficio Razionamento.

Data.....

Forestry Workers/Miners Supplementary
Rations
Boscaioli/minatori Razioni Supplementari.

1851

per le Forze Armate Alleate in
qualita di lavoratore pesante
durante il periodo che va dal...
.....al.....ed ha diritto
di ricevere le razioni
supplementari secondo le
disposizioni emanate dal
Ministero dell'Alimentazione.

Firma del Lavoratore

.....

.....
Carta d'Identita'

Appendix "B" to AEM Administrative Memo - 43.

.....
(UNIT)

.....
L. SIMACO DEL COMARE.
Ufficio Razionamento.

Forestry Workers/Miners Supplementary
Rations
Boscainuoli/Minatori Razioni Supplementari.

Data.....

1851

Il presente documento certifica
che il sottoscritto ha lavorato
per le Forze Armate Alleate in
qualita' di Boscainuolo/Minatore
durante il periodo che va dal...
.....al.....ed
ha diritto di ricevere le razioni
supplementari secondo le
disposizioni emanate dal
Ministero dell'Alimentazione.

.....
Firma del Lavoratore

.....
Carta d'Identita'

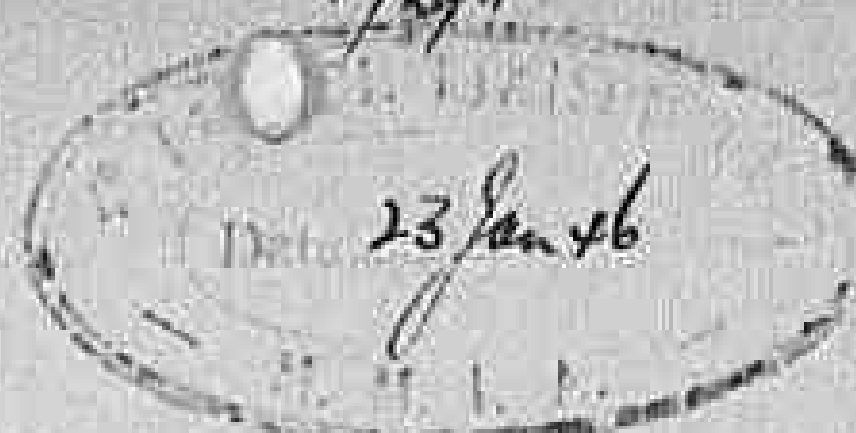
the Allied Forces as a heavy worker
during the period.....
to.....and is entitled to
receive a supplementary ration card
in accordance with the instructions
laid down by the Ministry of Food.

.....
(UNIT)

This document certifies that
the undersigned has been
employed by the Allied Forces
as a Forestry Worker/Miner
during the period from.....
to.....and is entitled
to receive a supplementary
ration card in accordance with
the instructions laid down by
the Ministry of Food.

.....
(UNIT)

4/8/11



Subject: - Soviet Citizens in Allied Offices

HEADQUARTERS
60 SUB AREA
C.M.F.
Tel No: 3482
13/3/A
Jan 1946

13

LIST 'A'

1. A return of Soviet Citizens employed in offices within this Sub-area will be rendered to this HQ by 28 Jan 1946 by all units.
2. For the purpose of this return a Soviet citizen is one who was born or was domiciled within the pre-September 1939 boundaries of SOVIET RUSSIA.
3. The following details are required in each case: -
 - a) Name
 - b) Date and place of birth
 - c) Address on 1 Sep 1939 (City or Town and Province)
 - d) Present home address
 - e) Where employed
 - f) Whether individual desires repatriation to RUSSIA.
4. Nil returns are NOT required.

1850

[Handwritten signature]

Major
DAA & QMG.

ARMY FORM C213a (Small)

MESSAGE FORM

Register No. 12

Call

Srl. No.

Priority

Transmission Instructions

ABOVE THIS LINE FOR SIGNALS USE ONLY

FROM
(A)

Originator

Date - Time of Origin

OFFICE DATE STAMP

4 B.L.U.

171500 A

For Action

TO

13 Sub Office 2919 C.L.U.

(W) For Information (INFO)

Message Instructions

GR

Originator's No.

4/B/11-11 @ Unclas @ Your 12/19/16 of 17 Jan @ ACK.

1849

THIS MESSAGE MAY BE SENT AS WRITTEN
BY ANY MEANS EXCEPTIF LIABLE TO BE INTERCEPTED OR TO
FALL INTO ENEMY HANDS, THIS MES-
SAGE MUST BE SENT IN CIPHERORIGINATOR'S INSTRUCTIONS
DEGREE OF PRIORITY

Time

System

Op.

THI or TOR

Time cleared

SIGNED

SIGNED

Ref: -13/19/46
Tél: -301450 3392

To:- All Employing Units

(1) Reference 60 Sub Area Routine Order 167 of 1945. It is now required please that each class of labour be divided to show the number of male & female employees.

(2) A specimen form of the amended return is appended below.

(3) Will you please acknowledge receipt of this communication.

17 January 1946

C.I.O. No. 13 Sub Office
2519 C.I.U.

Weekly Return of Civilian Labour

CONCLUSION

Week Ended: -

[illegible]

MESSAGE FORM

ARMY FORM C 2136 (Large)

Register No.

Transmission Instructions

Priority

Srl. No.

Call

4/8/41

IMMEDIATE

ABOVE THIS LINE FOR SIGNALS USE ONLY.

Office Date Stamp

Date-Time of Origin.

Originator

FROM

10

28-11-46

60 SUB DREB

For Action.

TO

Message Instructions. GR

(W) For Information (INFO)

4 B.L.U. 60.BTY. RA D.PLT.
425 TIPPER COY.

Originator's No.

Q 118. Unsubstantiated
FURTHER INFO. 182/45. 182/45.

Bonus will be based on wage

Plus cost of living Bonus.

Plus emergency Bonus

1847

423 TYPED COPY

Originator's No.

Q 118. Unsubstantiated
with SPRO 182145 - Unsubstantiated
Bonds will be based on wage
plus cost of living bonds
plus emergency bonds

1847

PTS TC

This message may be sent AS WRITTEN by any means except	If liable to be intercepted or to fall into enemy hands this message must be sent IN CIPHER.	Originator's Instructions. Degree of Priority.	Time	System Op.
			THI or TOR	
Signed.			1500	
Signed.			Time Cleared	

MESSAGE FORM

FROM:- 60 SUB AREA

ACTION:- H BLU.

Q143 (.) UNCLASSIFIED (.) Further to our Q 107 of 24 (.) A further increase of Emergency bonus payable to Civilian Employees of Allied Forces in 60 Sub Area additional to para second of this HQ Signal Q 107 of 24 is hereby authorized wef. 1 Dec 45 (.) As follows (.) (A) (.) Daily Paid workers (.) Lire per day (.) Male 40 Female 35 Juvenile 35 (.) (B) (.) Monthly paid workers exclusive of C below (.) Lire per month (.) Male 1950 Female 1820 Juvenile 910 (.) (C) (.) Hotel Mess and Club: Grades for whom full rations are drawn (.) Lire per month Male 2100 Female 1950 Juvenile 900 (.) Accordingly total Emergency Bonus payable in 60 Sub Area wef 1 Dec 1945 in addition to Cost of Living Bonus at appendix H and I to regulations for Employment of Civilian Labour promulgated by GRC 175/1945 as amended is now there as follows (.) (1) as above Male 140 Female 120 Juvenile 75 (.) (2) as above Male 4550 Female 3900 Juvenile 1950 (.) (3) as above Male 4500 Female 3900 Juvenile 1950 (.) Consequent upon above additional grant necessary adjustment to wages for Dec already paid will be made earliest on separate master rolls

This message may be sent
as written.

Signed

IMMEDIATE

1846

MESSAGE FORM

FROM:- 60 SVE MTA

ACTION:-

H BLM

Q 107 (.) UNCLASSIFIED (.) WEF 1 DEC 45 WAGES AND BONUSES PAYABLE TO CIVILIAN EMPLOYEES OF ALLIED FORCES IN 60 SUB AREA ARE AS FOLLOWS (.) FIRST (.) AS IN APPENDICES A B C D E H AND I TO REGULATIONS FOR EMPLOYMENT OF CIVILIAN LABOUR PROMULGATED BY GRC 175/1945 AS AMENDED (.) SECOND (.) ADDITIONAL EMERGENCY BONUS IS FOLLOWS (.) (A) (.) DAILY PAID WORKERS (.) LIRE PER DAY (.) MALE 100 (.) FEMALE 85 (.) JUVENILE 40 (.) (B) (.) MONTHLY PAID WORKERS EXCLUSIVE OF C BELOW (.) LIRE PER MONTH (.) MALE 2600 (.) FEMALE 2000 (.) JUVENILE 1040 (.) (C) (.) HOTEL MESS AND CLUB GRADES FOR WHOM FULL RATIONS ARE DRAWN (.) LIRE PER MONTH (.) MALE 2400 (.) FEMALE 1950 (.) JUVENILE 1050 (.) FOREGOING NOT APPLICABLE TO EMPLOYEES DISMISSED PRIOR 20 DEC 45

IMMEDIATE

This message may be sent
as written.

Signed

IMMEDIATE

1845

2919 Civil Labour Unit

SUBJECT: - Transfer of Civilian Labour Control

To: - All Employing Units

Tel. No. 22363

Ref. 10/20

21 AUG 45

1. W.C.F. 2436 DEC 1943 all Civilian Labour commitments in that part of 217 Area north of the River 10 and in 60 Sub-Area will be transferred from 2914 Civil Labour Unit to 2919 Civil Labour Units.

2. H.Q. and sub-offices of 2919 Civil Labour Unit will be located as follows.

	Address	Map Ref.	Tel. No.	Area or Sub-Area
2919 C.L.U.	Padua Via Perrocco No 41	C.530430	Padua 22363	217 Area
2919 C.L.U. No. 40 Sub-office	Vicenza Via Sordani-Lucini No 24	C.034646	Vicenza 1291	217 Area
2919 C.L.U. No. 41 Sub-office	Verona Via IX Settembre No 9	E.660540	Verona 3063	217 Area
2919 C.L.U. No. 42 Sub-office	Padua Via Sordani-Lucini	C.540430	Padua 22763	217 Area
2919 C.L.U. No. 43 Sub-office	Bolzano Via Oratio No. 2	A.980720	Bolzano 3692	60 Sub-Area

2919 Civil Labour Unit

Major,

follows.

	Address	Map Ref.	Tel. No.	Area of Study
2919 C.I.U.	Padua Via Ferruccio No 11	C. 520430	Padua 22568	217 Area
2919 C.I.U. No. 10 Sub-office	Vicenza Mura Santa-Lucia No 24	C. 002646	Vicenza 1251	217 Area
2919 C.I.U. No. 11 Sub-office	Verona Via XI Settembre No 9	P. 660540	Verona 3063	217 Area
2919 C.I.U. No. 12 Sub-office	Padua Piazza Garzanti	C. 340480	Padua 22760	217 Area
2919 C.I.U. No. 13 Sub-office	Bolzano Via Garzanti No. 2	A. 980720	Bolzano 3892	60 Sub-area

A. H. / MS

R. I. / 1044

injon,
A. H. / 1044
2919 Civil Labour Unit
C. H. /

HEADQUARTERS
1014 CIVIL LABOR UNIT
C.L.U.

Subject: Civilian Labor - Return

Ref: 9/24/7

To: All Employing Units

Ref: Regulations for the Employment of Civilian Labor, 1945
para 11(f).

1. It is important that the early return of civilian labor employed called for in the above mentioned para, be submitted regularly and promptly. *By 11:00 AM*
2. Units are requested they see to ensure that Army Unit Regulations for the employment of Civilian Labor, 1945 is completed on a Wednesday of each week, and forwarded to the District Commander of this unit so as to arrive not later than Friday.
3. It should be noted that:
 - (a) Uniforms, bags, equipment to be worn under "Location of employment"
 - (b) Drivers: (other than drivers, trucks, cars, etc.) and all other personnel and vehicles required to be shown under "Location of employment"
 - (c) Under "Location of employment" a breakdown of the total number employed should be given showing the various towns and/or villages in which the employees in question reside.

e.g. Town 12
State 3
Longitude 3

14th Dec 45

1843

Subject. Interstate - CHRISTIANI GROVE

Headquarters

A. B. L. V.

WILSON

Ref: 1/1/11 - 5

13 Dec 45

To: Team Major (16)
WILSON

Reference your letter of 14 Dec 45.

It is confirmed that the a/n was employed by this Hd on maximum rates of pay.

BB
Lt. Col.
G.S.

1842

Subject: Payment Civil Labour.

16/IM/220/21/2

To: H.Q. 4 B.L.U. ✓

Interpreter - TONIATTI Grete.

Reference this office letter of even number dated 29 November 45.

May the certificate that the a/m civilian was employed by you on maximum rate of pay now be forwarded please.

Your early reply would be appreciated.

14 Dec 45.

[Signature]
Major R.A.C.
Town Major (16) Bolzano.
Tele No. 2570 Civil.

1841

Subject Interpretation

TOMIOTT, G

Reference your letter of 14 Dec 45
It is confirmed that the ~~of a~~ ^{we} captured
by this ~~and~~ ^{maximum} ~~in~~ ^{action} ~~3~~ ^{person}

U.S. 10/24/54
U.S. 10/24/54
U.S. 10/24/54

46
C.B.



SUBJECT:- Civil Labour

4/8/45
4
Headquarters,
60 Sub Area,
CMF,
318/3/4
Tele No:-3532

HQ No 4 P.L.U.

14 Dec 45.

1. Ref your Appendix 'I' submitted in respect of Eva Prina.
2. It is regretted, that in view of recent instructions from HQ No 2 District restricting the period of employment of Civilians above W.E. to two months, the above Appendix 'I' cannot be approved.

ARB.


Major,
DAA & GIC.

1840

C O P Y .

Subject - Civilian Employees.

Headquarters
4 British Liaison Unit.
BOLZANO
Ref: 4/B/11
7 Dec 45.

2914 C.I.U.
Sub-Office No5.
BOLZANO.

Attached is application for the employment of a civilian in excess of WE. Authority has so far been given up to 1 Dec 45, but her services are required for a few days more until the Unit moves to Bolzano.

May authority be granted to employ her up to 20 Dec 45, by which time her services will have been dispensed with as a result of the Unit move.

(Sgd) ??????????????
for Lt. Col.
G.S.

1039

EMPLOYMENT OF RICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT

Authority is requested under para 12 (a) of "Regulations for the employment of Civilian Labour for the temporary employment of the undermentioned civilian personnel in excess of WAR ESTABLISHMENT of 15 DAYS.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay (Month)	Date of Engagement
ERINA Eva.	Appx. B Mess and Club Grades. Regulations for the employment of Civilian Labour.	Orderly (British Mess)	2125 LIRE	1 Aug

Ep II

All above plus
Cost of Living Bo

Signature..... *ACW...* O.C.

Approved.....

4 British Liaison Unit BOLZANO Unit.

DATE.....

Date 10 Dec 45.

SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT

Para 12 (e) of "Regulations for the employment of Civilian Labour (Italy, Sicily, & Sardinia)"
the undermentioned civilian personnel in excess of WAR ESTABLISHMENT for a period

Category	Work on which employed and reason for necessity of employment	Rate of Pay (Month)	Date of Engagement	Date to be discharged (to be completed by Authorising Authority)
----------	---	------------------------	--------------------------	--

Orderly (British Mess) 2125 LIRE 1 Aug. 45.

Club Grades.
as for the employment
of Civilian Labour.

All above plus
Cost of Living Bonus

[Signature]
O.C.

Unit.

Approved.....

DATE.....

1038

[Signature]
142
The S.A.S. Officer, S.A.S.

EMPLOYMENT OF RICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT

Authority is requested under para 12 (e) of "Regulations for the employment of Civilian Labour (I)" for the temporary employment of the undermentioned civilian personnel in excess of WAR ESTABLISHMENT of 15 DAYS.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay (Month)	Date of Engagement
BRINA Eva.	Appx. B Mess and Club Grades. Regulations for the employment of Civilian Labour.	Orderly (British Mess)	2125 LIRE	1 Aug.

All above plus
Cost of Living Bonus

Signature..... *a. e. h. a. n. e. n.* A.O.C.

4. British Liaison Unit BOLZANO Unit.

Date 10 Dec 45.

Approved.....

DATE.....

CRICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT

ted under para 12 (e) of "Regulations for the employment of Civilian Labour (Italy, Sicily, & Sardinia)"
 employment of the undermentioned civilian personnel in excess of WAR ESTABLISHMENT for a period

Glass and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay (Month)	Date of Engagement	Date to be discharged (to be completed by Authorising Authority)
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Appx. B
 Mess and Club Grades.
 Regulations for the employment
 of Civilian Labour.

Orderly (British Mess) 2125 LIRE 1 Aug. 45.

All above plus
 Cost of Living Bonus

Chang
P.O.C.

it BOLZANO

Unit.

Approved.....

DATE.....

1837

R. L. Edwards

0234

785020

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT

Authority is requested under para 12 (a) of "Regulations for the employment of Civilian Labour" for the temporary employment of the undermentioned civilian personnel in excess of WAR ESTABLISHMENT of 15 DAYS.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay (Month)	Date of Engagement
IRJNA Eva.	Appt. B Mess and Club Grades. Regulations for the employment of Civilian Labour.	Orderly (British Mess)	2125 LIRE	1 Aug

All above plus
Cost of Living Bo

Signature.....P.O.C.

4. British Liaison Unit BOZZANO Unit.

Date 10 Dec 45.

Approved.....

DATE.....

CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT

Requested under para 12 (e) of "Regulations for the employment of Civilian Labour (Italy, Sicily, & Sardinia)"
by employment of the undermentioned civilian personnel in excess of WAR ESTABLISHMENT for a period

Glass and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay (Month)	Date of Engagement	Date to be discharged (to be completed by Authorising Authority)
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Appx. B
Mess and Club Grades.
Regulations for the employment
of Civilian Labour.

Orderly (British Mess) 2125 LHS 1 Aug. 45.

All above plus
Cost of Living Bonus

Change
..... P.O.C.

Unit BOLZANO

Unit.

Approved.....

DATE.....

1830

E. L. Edwards

HEADQUARTERS
2914 CIVIL LEON UNIT
C.L.U.

4/2/4

3

Subject: Telephone Numbers - Amendments

Ref: 22/2316/7

To: D.P.L. 2 District

1. Please note that the telephone number of No. 5 Sub Office of this unit situated in P.D.U. now is:

P.D.U. 20204

5th Dec 41

Copy to: HQ 2 Group P.C.
H 217 Area (C)
HQ 6 Brit Land Div
Signal-motor, Tadua
All Employing Units (Tadua Area)
On i/c Nos. 1, 2, 3 and 5 Sub Offices, 2914 C.L.U.

Major,
S.L.C.O.
2914 C.L.U.

1835

Subject:- Civilian Employees.

To:- No 5 Sub-Office 2914 C.L.U.
Via Orasio, 2 BOLZANO

Headquarters
British Liaison Unit.
BOLZANO
Ref. 4/D/11
Dec 7. 45.

Attached is application for the employment of a Civilian in excess of W.E. Authority has so far been given up to 1st Dec. 45. but her services are required for a few days more until the Unit moves to BOLZANO.

May authority be granted to employ her up to 15th Dec 45. by which time her services will have been dispensed with as a result of the Unit move.

A. C.
Lt. Col.
G.S.

1034

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT

Authority is requested under para 12 (c) of "Regulations for the employment of Civilian Labour (I)" for the temporary employment of the undermentioned civilian personnel in excess of WAR ESTABLISHMENT of 15 DAYS.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay (month)	Date of Engagement
BRINDA Eva.	APPR. B Mess and Club Grades. Regulations for the employment of Civilian Labour.	Orderly (British Mess)	2425 LIME	1 Aug.

All above plus
Cost of Living Bonus

Signature..... *R. C. Chouhan* O.C.

& British Indian Unit BOLZANO Unit.

Date 10 Dec 45.

Approved.....

RECEIVED.....

REGULATIONS AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT

and under para 12 (c) of "Regulations for the employment of Civilian Labour (Italy, Sicily, & Sardinia)"
employment of the undermentioned civilian personnel in excess of WAR ESTABLISHMENT for a period

Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay (Month)	Date of Engagement	Date to be discharged (to be completed by Authorising Authority)
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Appx. B
Mess and Club Grades.
Regulations for the employment
of Civilian Labour.

Orderly (British Mess) 2125 LIRE 1 Aug. 45.

All above plus
Cost of Living Bonus

Choussier
.....C.C.

at BOLZANO Unit.

Approved.....

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103.

Subject: Civilian Labour.

To: DA&DG 4 B.L.U.

4/B/11
REE L B.L.U.
TRENTO 2092.
Ref: 4/EE/11/25.
5 Dec 45.

Anna HAYES.

It is understood that the authority for the employment of the above named as cook to the REE Training Increment is no longer valid. As there is no cook within the REE Increment it is requested that a further application be submitted to re-employ the above named.

Whit
Capt.,
S.O. REE.

0241