

ACC

10000 | 120 | 4517

CP / 39

10000|120|4517

CP/39 A

CIVILIAN EMPLOYEES

2137
2227

Dec 31, 1945 - Feb 16, 1947

40
CP/39A
11 BRITISH LIAISON UNIT
*ALEXANDRIA - SICILY

A chi può interessare

OSCARA Salvatore

Il suddetto durante il suo impiego in qualità di autista, presso questo Comando ha disimpegnato i suoi servizi in una maniera interamente soddisfacente e si raccomanda per un impiego simile altrove.

Il suo servizio ha avuto termine, nostro malgrado, per la chiusura definitiva dell'Ufficio.

105
W. SYKES, Major RA
G.S.O. II.,
OF 11 B.L.U.

16 Feb. 47

2227

11 British Liaison Unit
Tel. 10573 PALERMO
31/39

To : Istituto Previdenza Sociale
Via Episcopo - PALERMO

Feb. 47

It is certified that SIMONINI Irma has been employed by this Unit from 17 December 45 to 17 February 47 as typist, and has been dismissed as the B.L.U. is closing down.

WS/SI

WS
J. BYCES, Major RA
G.S.O. II.,
11 B.L.U.

Si certifica che SIMONINI Irma è stata impiegata presso questo Comando dal 17 Dicembre 45 al 17 febbraio 47, come stenografa e stata licenziata per la chiusura dell'11 B.L.U.

2226

11 BRITISH LIAISON UNIT
PALERMO - SICILY

A Chi Può interessare

DEIPIA Giaseppina

La suddetta durante il suo impiego in qualità di cuoca presso questo Comando ha disimpegnato i suoi servizi in una maniera interamente soddisfacente e si raccomanda per un impiego simile altrove.

Il suo servizio ha avuto termine, nostro malgrado, per la chiusura definitiva dell'Ufficio.

W. SYKES, Major BA
G.S.O. II.,
11 B.L.U.

15 Feb. 47

2225

11 British Liaison Unit

Tel. 10673 PALERMO
04/39

To : Istituto Previdenza Sociale
Via Epicuro - PALERMO

17 Feb. 47

It is certified that GELLURA Salvatore has been employed by this Unit from 3 May +5 to 17 Feb. 47 as Driver, and has been dismissed as 11 B.L.U. is closing down.

W

W. SYKES, Major RA
C.B.O. II.,
11 B.L.U.

WB/SI

Si certifica che GELLURA Salvatore è stato impiegato presso questo Istituto dal 3 Maggio +5 al 17 febbraio +7 come autista, è stato licenziato per la chiusura dell'11 B.L.U.

2254

11 BRITISH LIAISON UNIT
PALERMO - SICILY

A chi Può interessare

SIMONCINI Irma

La suddetta durante il suo impiego in qualità di dattilografa Presso questo Comando ha disimpegnato i suoi servizi in una maniera interamente soddisfacente e si raccomanda Per un impiego simile altrove.

Il suo servizio ha avuto termine, nostro malgrado, Per la chiusura definitiva dell'Ufficio.

W. SYKES, Major RA
G.S.O. II.,
OO 11 B.L.U.

16 Feb. 47

2223

11 British Liaison Unit

Ref. 10573 PALERMO

02/39

11 Feb. 47.

To : Istituto "Rivendita Sociale"
Via Episcopo - PALERMO

It is certified that GAGLIARDI Silvio has been employed by this Unit from 25 March '46 to 17 February '47 as Chef, and has been dismissed as 11 B.L.U. is closing down.

15/31

los
Y. SYKES, Major RA
G.S.O. II.,
11 B.L.U.

Si certifica che GAGLIARDI Silvio è stato impiegato presso questo Comando dal 25 Marzo '46 al 17 Febbraio '47 come cuoco, è stato licenziato per la chiusura dell'11 B.L.U.

2222

11 BRITISH LIAISON UNITPALERMO - SICILYA chi Può interessareGAGLIARDI Silvio

Il suddetto durante il suo impiego in qualità di cuoco, presso questo Comando ha dimostrato i suoi servizi in una maniera interessante e soddisfacente e si raccomanda per un impiego simile altrove.

Il suo servizio ha avuto termine, nostro malgrado, per la chiusura definitiva dell'Ufficio.

W.S.
W. BYRNE, Major RA
G.S.O. II.,
OC 11 B.L.U.

15 Feb.47

2221

11 British Liaison Unit

Tel. 10573 - ALERMO

24/39

To : Istituto Revisione Sociale
Via Palermo - ALERMO

Feb. 47

It is certified that DEIDDA Giuseppina has been employed by this Unit from December 45 to 17 February 47 as cook, and has been dismissed as 11 B.L.U. is closing down.

WS/31

101
W. SYKES, Major RA
G.S.D. II.,
11 B.L.U.

Si certifica che DEIDDA Giuseppina è stata impiegata presso questo Ufficio dal Dicembre 45 al 17 Febbraio 47, come cuoca, è stata licenziata per la chiusura dell'11 B.L.U.

2229

11 BRITISH LIAISON UNITPALERMO - SICILYA chi può interessareARU Roma

La suddetta durante il suo impiego in qualità di cameriera, presso questo Comando ha dimostrato i suoi servizi in una maniera interamente soddisfacente e si raccomanda per un impiego simile altrove.

Il suo servizio ha avuto termine, nostro malgrado, per la chiusura definitiva dell'Ufficio.

W. SYKES, Major RA
G.S.O. II.,
Op 11 B.L.U.

16 Feb. 47

2219

11 British Liaison Unit

Tel. 10573 - ALBANO

CF/39

To : Istituto Previdenza Sociale
Via E. Piacenza - ALBANO

Feb. 27

It is certified that ARN Rosa has been employed by this Unit from 30 October 45 to 17 February 47 as Waitress, and has been dismissed as 11 B.L.U. is closing down.

WV
V. SYKES, Major RA
G.S.O. II.,
11 B.L.U.

WE/SI

Si certifica che ARN Rosa è stata impiegata presso questo Comando dal 30 Ottobre 45 al 17 Febbraio 47 come cameriera, è stata licenziata per la chiusura dell'11 B.L.U.

2218

11 BRITISH LIAISON UNIT
PALERMO - SICILY

A chi Può interessare

NICENA Agostino

Il suddetto durante il suo impiego in qualità di inserviente presso questo Comando ha disimpegnato i suoi servizi in una carriera interamente soddisfacente e si raccomanda per un impiego simile altrove.

Il suo servizio ha avuto termine, nostro malgrado, per la chiusura definitiva dell'ufficio.

W
W. SYKES, Major RA
G.S.O. II.,
OC 11 B.L.U.

16 Feb. 47

2217

11 British Liaison Unit

Ref. 10673 - ALERMO

62/39

To : Istituto Previdenza Sociale
Via Epiturno - ALERMO

Feb. 17.

It is certified that MICHA Agostino has been employed by this Unit from 19 July 46 to 17 February 47 as General Duty Staff, and has been dismissed as 11 B.L.U. is closing down.

WS/BI

WS
J. SYKES, Major RA
G.S.C. II.,
11 B.L.U.

Si certifica che MICHA Agostino è stato impiegato presso questo Comando dal 19 Luglio 46 al 17 Feb. 47, come addetto alla Polizia generale, è stato licenziato per la chiusura dell'11 B.L.U.

2216

11 British Liaison Unit

Tel. 10673 PALERMO
C4/39

To : Istituto Previdenza Sociale
Via Epicarmo
PALERMO

// Febbraio 47.

It is certified that MARRA COLOMBA has been employed by this Unit from 11 October 45 to 30 January 47 as cleaner, and has been dismissed as surplus requirements.

W. Sykes

W. SYKES, Major
G.S.O. II.,
11 B.L.U.

WS/SI

Si certifica che MARRA COLOMBA è stata impiegata presso questo Comando dall'11 Ottobre 45 al 30 Gennaio 47 come persona addetta alla Pulizia, è stata licenziata per riduzione di Personale.

2215

11 British Liaison Unit

Tel. 10673 PALERMO

C/32

To : Istituto " previdenza Sociale
Via Spicarno
PALERMO

7 Febbraio '47

It is certified that "ILIA MARIA has been employed by this Unit from December '45 to January '47 as cleaner, and has been dismissed as per her requirements.

WS/SI

W. S. S.
W. S. S., Major
G.S.O. II.,
11 E.S.S.

Si certifica che "ILIA MARIA è stata impiegata presso questo Comando da Dicembre '45 a Gennaio '47 come persona addetta alle pulizie, è stata licenziata per riduzione di personale.

2214

SGA

11 British Liaison Unit

Tel. 10573 - ALBANO

CR/39

Co. 1 Istituto Previdenza Sociale
Via Epicarmo
ALBANO

31 Gennaio 47

It is certified that ROSA BRUNO has been employed by this Unit from 21-5-46 to 31-10-46 as cleaner, and has been dismissed as surplus requirements.

[Signature]
P.O. BANKS,
Major,
D.A.A. & Q.M.G.

WBB/SI
C.M.F.

Si certifica che ROSA BRUNO è stata impiegata presso questo Comando dal 21-5-46 al 31-10-46 in qualità di Persona addetta alla Pulizia, è stata licenziata per riduzione di Personale.

2213

Subject: Xmas Bonus - Former Employees.

11 British Liaison Unit

Tel. 155577 PALERMO
Interim/1

To : 01
2907 C.I.U.
CMP

4 Jan. 47.

VENTIMIGLIA Margherita

The a/n former employee of this unit was employed from 19 Nov. 45 to 28 April 46 on which date, she was immediately transferred to another British organization i.e. British Institute, Palermo.

In view of the fact that this office is already under disbandment instruction, may authority be given to the British Institute for payment of Xmas Bonus accrued during the period employed by this unit.

It is pointed out that approximate effective disbandment date of this unit is 10 Jan. 47. Therefore please reply direct to British Institute, address is as follows:

217 Via Maqueda
Palermo
Sicily.

WS/BI

copy to British Institute

W. J. K. S.
W. J. K. S., Major
C.I.U. II.,
11. B.I.U.

2212

(1) *2713*

No. 3 Sub Office
2900 Civil Labour Unit
Naples Area C.M.F.

CP/391
8507
CA

Ref :- 80/12/5948
Tel :- 70735
APO :- S.592
c/o :- 22 Town Major

Subject :- Social Insurance Card.

To :- 11 British Liaison Unit

86A.
Ref. your OP/59 dated 23 Dec. 46.

Herewith please find Social Insurance Card as requested.

5th January 1947
MP/AS.

Street Capt,
Officer i/c No. 3 Sub Office,
2900 C.L.U.

2211

DR

Subject: Social Insurance Cards.

11 Brit. Liaison Unit

Pol. 10673 PALERMO

CP/39

To : 2907 CLU
C.M.F.

23. Dec. 46.

May a supply of Social Insurance Cards be forwarded to this office, please.

W.S.
W. SYKES, Major
G.S.O. II.,
11. B.L.U.

WS/SI

2210

Subject: Civilian Labour -
Travelling in W.D. Port.

11 British Liaison Unit

Tel. 18372 FALERSO
GF/39

To : H.Q. Naples Area.

28 Nov. 46.

2907 CLU.

Ref. H.Q. Signal GS 505 12 Aug. 46.

Herewith return as requested.

Number of Civilians carried to and from work daily in W.D.
Transport:-

TWO.

anti
W.D. BAKER,
Major,
D.A.A. & G.M.C.

WDB/BI
C.M.P.

2209

Subject :- Civilian Labour.

11 British Liaison Unit.

80A
HQ Naples Area
Auto 16586
Q 523/4

13 Nov 46

1. Authority is given for employment of civilian labour as shown on attached schedule for period ending 31 Dec 46 :-

Labourers Unskilled (P) - 3

In the Field.
TS/.

Copy to :- 2907 C.L.U. (Your 75/5426 dated 8 Nov 46 refers)
8 B.C.P.O.

Encl :- Appx 'L' (2 copies to 11 B.L.U.)

29. (ch)
Lt-Col.
M. J. Q. G.
2202

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR
IN EXCESS OF THE ESTABLISHMENT

Authority is requested under para 12 (a) of "Regulations For The Employment of Civilian (LOCAL, SIMILY & SARDINIA)," for the temporary employment of the undermentioned civilian in excess of the establishment for a period of..... months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement	Date (to) Authority
ELIA Maria	Unskilled Lab.	Cleaner. Office. Mess	70Lira per day	1 Feb. 46	
MARIA Colomba	" "	Cleaner. O.R.'s Mess and Office	50Lira per day	11 Oct. 46	
SIMONINI Irma	" "	Laundry Hand	50Lira per day	17. Sep. 46	

Signature..... Major R.A. 00
11 B.L.U.
Date..... 4 November 46.

Approved.....
Date.....

2207

Appendix "D"

LIST OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR
IN EXCESS OF MAX. ESTABLISHED

Per para 12 (a) of "Regulations For The Employment of Civilian Labour
for the temporary employment of the undermentioned civilian personnel
for a period of..... months.

Category Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement	Date to be discharged (to be completed by authorising authority)
Lab.	Cleaner. Oftrs. Mess	70 Lira per day	1 Feb. 46	
"	Cleaner. O.R.'s Mess and Office	50 Lira per day	11 Oct. 46	
"	Laundry Hand	50 Lira per day	17. Ser. 46	

Recommended.

[Signature]
Officer Commanding
307. Civil Labour Unit

Approved.....

Date.....

AA & QMG 56 AREA

2207

Unit

Unit

Subject: Civilian Labour.

11 British Liaison Unit

Tel. 18372 PALERMO
GP/39

To : 2907 Civil Labour Unit.

4 Nov. 46.

Ref. H.Q. Naples Area Q 523 of 3 Oct. 46.

1. Application is hereby made for the continued employment of the following Civil Labour:-

- 1 Cleaner (Officers Mess)
- 1 Cleaner (O.R.'s Mess and Offices)
- 1 Washerwoman.

2. No allowance is made on W.R. for provision of cleaners, or batmen for 3 officers on strength. O.R. strength consists solely of office staff and one driver. The small office staff is more than fully occupied and the driver has 3 cars to attend to. The two cleaners referred to above will be employed full time on cleaning and batwoman duties.

3. Appendix "L" in duplicate enclosed.

W.D. BANKS,
Major,
D.A.A. & Q.M.G.

WDB/SI
C.M.F.

2206

EMPLOYMENT OF CIBERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF THE ESTABLISHMENT

Authority is requested under para 12 (a) of "Regulations For The Employment of Civilian (Italy, Sicily & Sardinia)," for the temporary employment of the undermentioned civilian in excess of the establishment for a period of..... months. 1

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement	Date (to be Author)
PIETRA Mario	Unskilled Lab.	Cleaner. Office Mess	70 lire per day	1 Feb. 46	
MARIA Colomba	" "	Cleaner. O.R.'s Mess and Office	50 lire per day	17 Oct. 46	
SIMONCINI Irma	" "	Laundry Room	50 lire per day	17 Jan. 46	

Signature..... Major E.A. OC

Approved.....

..... Lt B.L.H. Unit

Date 11 November 46.....

Date.....

Appendix "L"

LIST OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR
IN EXCESS OF WAR ESTABLISHMENT

per para 12 (a) of "Regulations for the Employment of Civilian Labour
for the temporary employment of the undermentioned civilian personnel
for a period of..... months. 1

Category Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement	Date to be discharged (to be completed by Authorising authority)
ed Lab.	Cleaner.Offrs.Mess	70Lira per day	1 Feb.46	
"	Cleaner.C.B.'s Mess and Office	50Lira per day	11 Oct.46	
"	Laundry Hand	50Lira per day	17 Jan.46	

A.R.A. OC

.....Unit

Approved.....

Date.....

2907 CIVIL LABOUR UNITNAPLES AREA C.M.F.

Subject : Civilian Labour - Authority.

Ref : 5B/5159
Tel : 20735
APO.: S.592

To :- 11 British Liaison Unit

Your application for authority to employ civilian labour is returned herewith.

Application should be made in duplicate in accordance with Regulations for Employment of Civilian Labour.

Please resubmit.

24th Oct. 46
NY/-

2204
John Rapp
Major,
Officer Commanding 2907 C.L.U.

Subject: Civilian Labour 23 OCT 1946

11 British Liaison Unit

Tel. 18372 PALERMO
Dr/39

To : 2907 Civil Labour Unit.

17 Oct. 46.

SPON	ACTION

Ref. R.A. Naples Area 2 523 of 3 Oct. 46.

1. Application is hereby made for the continued employment of the following Civil Labour:-

- 1 Cleaner (Officers Mess).
- 1 Cleaner (O.R.'s Mess and Offices)
- 1 Washerwoman.

2. No allowance is made on V.E. for provision of cleaners, or batmen for 3 officers or strength. C.M. strength consists solely of office staff and one driver. The small office staff is more than fully occupied and the driver has 3 cars to attend to. The two cleaners referred to above will be employed full time on cleaning and batwoman duties.

3. *App. is being considered*
duplicate

W.D. Banks
W.D. BANKS,
Major,
D.A.A. & J.E.C.

W.D./BI
J.E.C.

2203

11 British Liaison Unit

Tel. 10673 PALERMO
CP/39

Oct. 46

To : Istituto Previdenza Sociale
Via Epicarmo
PALERMO

It is certified that MICHA Girolamo has been employed by this Unit from 21-6-46 to 10-10-46 as waiter, and has been dismissed as surplus requirements.

W.D.
W.D. RANKS,
Major,
D.A.A. & G.M.C.

WDB/SI
C.E.F.

Si certifica che MICHA Girolamo è stato impiegato presso questo Comando dal 21-6-46 al 10-10-46 in qualità di cameriere, è stato licenziato per riduzione di personale.

2202

Subject: Civilian Labour -
Travelling in V.D. Frit.

11 British Liaison Unit

Tel. 18372 PALERMO
CE/39

To : H.Q. Naples Area.

26. Oct. 45.

2907 CLU.

Ref. H.Q. Signal Q3 505 12 Aug. 45.

Herewith return as requested.

Number of Civilians carried to and from work daily in V.D.
Transport:-

TNO.

W.D. HARRIS
W.D. HARRIS,
Major,
D.A.A. & Q.M.G.

VHR/SI
C.M.P.

2201

Subject: Civilian Labour.

11 British Liaison Unit

Tel. 18372 PALERMO
CE/39

To : 2207 Civil Labour Unit.

11 Oct. 46.

Ref. H.Q. Naples Area Q 523 of 3 Oct. 46.

1. Application is hereby made for the continued employment of the following Civil Labour :-

- 1 Cleaner (Officers Mess).
- 1 Cleaner (O.R.'s Mess and Offices)
- 1 Washerwoman.

2. No allowance is made on F.R. for provision of cleaners, or batmen for 3 officers on strength. O.R. strength consists solely of office staff and one driver. The small office staff is more than fully occupied and the driver has 3 cars to attend to. The two cleaners referred to above will be employed full time on cleaning and batwoman duties.

W.D.B.
W.D. BANKS,
Major,
D.A.A. & Q.M.G.

WDB/SI
C.M.V.

2200

Subject: Civilian Labour - Basic Pay.

1. British Liaison Unit

Tel. 18372 PALERMO
CP/39

To : H.Q. Naples Area.

17 Oct. 46.

Ref. your Q 546 dated 3 Oct. 45.

Your H.Q. No. Q 546 dated 6 Sep. 45 not received by this office,
please expedite.

[Signature]
W.D. BANKS,
Major,
D.A.A. & Q.M.O.

WDB/SI
C.M.F.

2199

SUBJECT: - Civilian labour travelling in
W.D. Tpt.

HQ Naples Area
Auto 16681
Q 505

11 British Liaison Unit

3 Oct 46

Ref your letter CP/4 dated 2 Oct 46.

1. Attached copy of this HQ signal QG 505 dated 12 Aug 46 is forwarded as requested.

In the Field.
F D.

Lt-col.
AA & G.M.

Encl: Signal QG 505 of 12 Aug 46.

2139

COPY

MESSAGE FORM

FROM: HQ MAPINS AREA

C B

TO: 1st 'B'

QG 505 (.) Declassified (.) All units will render a return to 2907 (LH) & Q this
 HQ of Nos. of civilians carried to and from work daily in WD Transport (.)
 Returns to reach 2907 (LH) and this HQ by 25 each month

AS WRITER

IN OFFICE

DEGREE OF PRIORITY

Signed...Cap. WATSON.....

Add this to list of returns.

2137

SUBJECT :- Civilian Labour.

11 B.L.U.
PALERMO - SICILY

CP/39 (68A)
HQ NAPLES AREA
Auto 16686
Q 523/4

7 Oct 46

65A
Reference your No. CP/39A dated 1st October 46.

1. Attached is a copy of this HQ No. Q 523 dated 3rd October 46 for your information and guidance.
2. In view of the contents of the attached letter the employment of civilian labour in your case cannot be authorized.

In the Field.
M.M.

Encl:- Copy of letter Q 523
dated 3 Oct 46.

79.12
Lt. Col.
M. M. G. 2196

SUBJECT: - Abuse in the employment of
Civil and Military Labour.

211 Rogers Area
Auto 16686
9 523

List 'B'

3 Oct 46

1. Examination of the muster rolls for Civil Labour shows that a considerable amount of labour is now being paid from public funds for which there is no justification. In addition it is apparent that labour units are in many cases being used unconsciously and on duties for which they were not authorized.
2. The War Office has recently issued instructions calling for rigid economy in local expenditure including expenditure on local labour, which constitutes a large item in the overall expenditure of the Army overseas.
3. Energetic action must therefore be taken to review all existing employments, both by labour employing services at formation HQ and by individual unit commanders, as follows:-
 - (a) Examine the necessity for all civilian labour employed and to discharge any labour that is not absolutely essential.
 - (b) Ensure that all civil labour retained is a proper charge against public funds, and in any case where it is desired to retain labour which is not a proper charge against public funds to ensure that the wages of such labour are only paid from private funds.
 - (c) Examine to what extent economies can be effected by pooling certain types of labour between neighbouring units, e.g. WASH. ROOMS.
 - (d) Ensure that with reducing commitments, labour employed is kept constantly under review so that surplus labour can be discharged immediately the need for it has passed.
 - (e) Examine the duties on which labour units or deta are employed with a view to effecting economies.
4. The need for economy in the employment of civil labour must not be construed as an excuse to use SLP/PW labour in replacement of discharged civilians. The Army policy on the employment of SLP/PW remains unchanged.

units to in any cases in the need unconditionally and on terms for which they were not authorized.

2. The War Office has recently issued instructions relating to expenditure in local expenditure including expenditure on local labour, which constitutes a large item in the overall expenditure of the Army overseas.

3. Strategic action must therefore be taken to review all existing employment, both by labour employing services at formation HQ and by individual unit commanders, as follows:-

- (a) Examine the necessity for all civilian labour employed and to discharge any labour that is not absolutely essential.
- (b) Ensure that all civil labour retained is a proper charge against public funds, and in any case that it is desired to retain labour which is not a proper charge against public funds to ensure that the wages of such labour are only paid from private funds.
- (c) Examine to what extent economies can be achieved by pooling certain types of labour between neighbouring units, e.g. wash women.
- (d) Ensure that when retaining commitments, labour employed is kept constantly under review so that surplus labour can be discharged as quickly the need for it has passed.
- (e) Examine the action on which labour units or (at any employed with a view to effecting economies.

4. The need for economy in the employment of civil labour must not be construed as an excuse to use SEP/PA labour in replacement of discharged civilians. The Army policy on the employment of SEP/PA remains unchanged.

5. There appears to be a general tendency to raise the rate of pay in the grade to the maximum as soon as possible. One of units are advised that this is contrary to the spirit of the recent advice. The range between minimum and maximum for any grade is intended to allow good work and ability to be rewarded by an increase in the wage, automatic promotion to the maximum removes the possibility of rewarding good workers and is consequently taken away the incentive to put forward extra effort or ability.

6. In connection with the foregoing it has been indicated that it may be necessary to establish a labour inspection which will visit units with a view to ascertaining for what purposes civilian and military labour is being employed and to what extent economies should be effected.

7. The report attached at Appendix 'A' has been drawn up with a

APPENDIX 'A' TO H. STATES AREA Letter
19 Feb 53 of 3 Oct 45

NOTES ON THE EMPLOYMENT OF CIVIL PERSONNEL

GROUP I - Professional, Administrative, Supervisory
and Civil Staff

Civilians in the Group may only be employed against deficiencies in US. The mere fact that military personnel cannot be provided against a deficiency on a US is not justification for the employment of civilians. Military necessity is the only justification and employing units must be prepared to justify on these grounds all civilians employed in this group.

GROUP II - US Drivers and Mess Staff and Servants.
(Main of Mess Cooks and Orderlies)

The above consideration apply as for Group I except that in the case of Mess Staff and Servants, the bonus applicable are those in ACI 580/45.

NOTE: In certain cases units may be employing Group I and II civilians in excess of US or authority this HQ. Such authorities are valid for not more than two months and if the need is likely to exceed that period action must be taken to obtain an increase in US before the period expires.

GROUP III - Interpreters.

It is thought that in some instances one or more interpreters are being employed as a convenience when the could interpret the duties do not justify the whole time employment of an interpreter at all. The fact that more than one officer in a unit requires the occasional services of an interpreter does not of itself justify the employment of a second interpreter. The wage of this grade are comparatively high and the employment of interpreters must be kept to the essential minimum. All authorities for the employment of interpreters will in future be reviewed every two months.

GROUP IV - Hotel Staff

The employment of civilians in this group is governed by Administrative Instructions No. 5 and 16. It should not be necessary to employ any civilians in excess of those employed and paid by the Civilian Personnel.

Against a background of a 1-3 in 100 justification for the employment of civilians. Military necessity is the only justification and employing units must be prepared to justify on these grounds all civilians employed in this group.

GROUP II - Motor Drivers and Mess Staff and Servants. (each as written above and identified)

The same consideration apply as for Group I except that in the case of Mess Staff and Servants, the scales applicable are those in ASI 350/45.

NOTE: In certain cases units may be employing Group I and II civilians in excess of 100 on authority of this HQ. Such authorities are valid for not more than two months and if the need is likely to exceed that period action must be taken to obtain an increase in 15 before the period expires.

GROUP III - Interpreters.

It is thought that in some instances one or more interpreters are being employed as a convenience when the actual interpretive action can not justify the whole time employment of an interpreter at all. The fact that more than one officer in a unit requires the occasional services of an interpreter does not of itself justify the employment of a second interpreter. The type of this Grade has comparatively high and the employment of interpreters must be kept to the essential minimum. All authorities for the employment of interpreters will in future be reviewed every two months.

GROUP IV - Hotel Staff

The employment of civilians in this group is governed by Administrative Instructions 116.3 and 116. It should not be necessary to employ any civilians in excess of those suggested and paid by the Civilian Manager.

GROUP V AND VI - Marine Grades and Airplane.

These grades are normally only employed on specific Service functions on the authority of this HQ. These authorities will however be for a specific period and purposes and will only be issued after careful examination.

All existing authorities should be reviewed forthwith. Since many of the Service units employing Group V and VI civilians have now had their commitments substantially reduced, Service Heads will ensure that corresponding reductions have been made in civilian employees. In no circumstances should civilians be retained in employment against some possible future commitment.

GROUP VII - Unskilled Labour.

Unskilled labour will normally only be employed in Service Units

SUBJECT: - Plans in the employment of
Civil and Military Labor.

Hq. Marine Corps
Date: 16886
9 583

List 'B'

3 Oct 46

1. Examination of the master rolls for Civil Labor shows that a considerable amount of labor is now being paid from public funds for which there is no justification. In addition it is apparent that labor units are in many cases being used unconsciously and on duties for which they were not authorized.

2. The War Office has recently issued instructions calling for strict economy in local expenditures including expenditures on local labor, which constitutes a large item in the overall expenditures of the Army overseas.

3. Emergency action must therefore be taken to review all existing employments, both by labor employing services at formation HQ and by individual unit commanders, as follows:-

- (a) Examining the necessity for all civilian labor employed and to discharge any labor that is not absolutely essential.
- (b) Ensure that all civil labor retained is a proper charge against public funds, and in any case where it is desired to retain labor which is not a proper charge against public funds to ensure that the wages of such labor are only paid from private funds.
- (c) Examine to what extent expenditures can be economized by pooling certain types of labor between neighbouring units, e.g. mail runner.
- (d) Ensure that when reducing commitments, labor employed is kept constantly under review so that surplus labor can be discharged immediately the need for it has passed.
- (e) Examine the duties on which labor units or lists are employed with a view to effecting economies.

4. The need for economy in the employment of civil labor must not be construed as an excuse to use Army/MC labor in replacement of discharged civilians. The Army policy on the employment of AM/CM remains unchanged.

units are in many cases being used indiscriminately and on duties for which they were not authorized.

2. The War Office has recently issued instructions calling for rigid economy in local expenditures including expenditure on local labour, which constitutes a large item in the overall expenditure of the Army overseas.

3. Energetic action must therefore be taken to review all existing employments, both by labour employing services at formation HQ and by individual unit commanders, as follows:-

- (a) Examine the necessity for all civilian labour employed and to discharge any labour that is not absolutely essential.
- (b) Ensure that all civil labour retained in a proper charge against public funds, and in any case where it is desired to retain labour there is not a proper charge against public funds to ensure that the wages of such labour are only paid from private funds.
- (c) Examine to what extent economies can be effected by finding certain types of labour between neighbouring units, e.g. wash rooms.
- (d) Ensure that when reducing commitments, labour employed is kept constantly under review so that surplus labour can be discharged as quickly the need for it has passed.
- (e) Examine the duties on which labour units or deta are employed with a view to effecting economies.

4. The need for economy in the employment of civil labour must not be construed as an excuse to use SER/TH labour in replacement of discharged civilians. The Army policy on the employment of SER/TH remains unchanged.

5. There appears to be a general tendency to raise the rate of pay in the grade to the maximum as soon as possible. One of the main reasons for this is contrary to the spirit of the wages scheme. The wage between minimum and maximum for any grade is intended to allow good work and ability to be rewarded by an increase in the wage, maintaining promotion to the maximum removes the possibility of retaining good workers and in consequence takes away the incentive to put forward extra effort or ability.

6. In connection with the foregoing it has been indicated that it may be necessary to establish a labour inspectorate within all front units with a view to ascertaining for what purposes civilian and military labour is being employed and to what extent economies should be effected.

7. The notes attached at Appendix 'A' have been drawn up with a

2/.....

- 2 -

view to assisting Services and units in reviewing the employment of civil labour. Attention is drawn to the instructions contained therein regarding authorization of employment and review of authorities relating thereto.

8. All authorities for employment of civilian labour are cancelled w.e.f. 15th Oct. 46.

9. Demands to reach this HQ by 10th Oct 46 may be re-submitted through 2807 CBU for employment of civilian labour on a minimum basis, and thereafter 14 days before expiration of authority.

10. Heads of services will continue to this HQ by 15 Oct 46 that necessary action has been taken with regard to labour in Groups 5, 6 and 7.

In the Field
P.D.

Encl:- Appendix 'A'

27 (deputy)

1 Lt Col.
P. S. S. S.

MEMORANDUM FOR THE DIRECTOR, ARMY, 10 Oct 46

19 OCT 46

NOTES ON THE EMPLOYMENT OF CIVILIAN PERSONNEL

GROUP I - Professional, Administrative, Supervisory and Clerical Staff.

Civilians in the Group may only be employed against deficiencies in the fact that military personnel cannot be provided against a deficiency on a 12 in 100 justification for the employment of civilians. Military necessity is the only justification and employing units must be prepared to justify on these grounds all civilians employed in this group.

GROUP II - All Drivers and Mess Staff and Servants. (such as waiters, cooks and domestics)

The same consideration only as for Group I except that in the case of Mess Staff and Servants, the policies applicable are those in ACI 582/45.

NOTE: In certain cases units may be employing Group I and II civilians in excess of 100 on authority this HQ. Such authorities are valid for not more than two months and if the need is likely to exceed that period action must be taken to obtain an increase in US before the period expires.

GROUP III - Interpreters.

It is thought that in some instances one or more interpreters are being employed as a convenience when the actual interpreting duties do not justify the whole time employment of an interpreter at all. The fact that more than one officer in a unit requires the occasional services of an interpreter does not of itself justify the employment of a second interpreter. The wage of this grade are comparatively high and the employment of interpreters must be kept to the essential minimum. All authorities for the employment of interpreters will in future be reviewed every two months.

GROUP IV - Hotel Staff

The employment of civilians in this group is governed by Administrative Instructions No. 3 and 4. It should not be necessary to employ any civilians in excess of those specified and paid by the Civilian Manager.

219/4

GROUP II - MC Drivers and Mess Staff and Servants. (Rank of waiters, cooks and domestics)

The same discrimination apply as for Group I except that in the case of Mess Staff and Servants, the scales applicable are those in AGI 380/45.

NOTE: In certain cases units may be employing Group I and II civilians in excess of 15 in authority than 10. Such authorizations are valid for not more than two months and in the event is likely to exceed that period action may be taken to obtain an increase in 15 before the period expires.

GROUP III - Interpreters.

It is thought that in some instances one or more interpreters are being employed as a convenience when the actual language speaking duties do not justify the whole time employment of an interpreter at all. The fact that more than one officer in a unit requires the occasional services of an interpreter does not of itself justify the employment of a regular interpreter. The type of this grade are comparatively high and the employment of interpreters must be kept to the essential minimum. All authorizations for the employment of interpreters will in future be reviewed every two months.

GROUP IV - Hotel Staff

The employment of civilians in this group is governed by Administrative Instructions No. 3 and 16. It should not be necessary to employ any civilians in excess of those suggested and said by the Civilian Manager.

GROUP V AND VI - Marine Guides and Artisans.

These grades are normally only employed on specific Service functions on the authority of this HQ. These authorizations shall however be for a specific period and purpose and will only be issued after careful examination.

All existing authorizations should be reviewed forthwith. Since many of the Service units employing Group V and VI civilians have now had their commitments substantially reduced, Service Headquarters will ensure that corresponding reductions have been made in civilian employees. In no circumstances should civilians be retained in employment against some possible future commitment.

GROUP VII - Unskilled Labour.

Unskilled labour will normally only be employed in Service Units

- 2 -

and installations, and then on the authority of the Head of the Service or his authorized delegate. Heads of Services and COs will before the 15 Oct 45 review all existing authorizations whether or not issued under delegated powers, and ensure that only the minimum essential labour is authorized after that date.

In present conditions all other units should be capable of performing all "housekeeping" duties with unit military personnel (with the exception of laundry room authorized under GSO 477/45). Any unit which considers that its particular circumstances justify retention of unskilled labour, must only for a fresh authority. It is evident that in many cases the roles in which washer-women are employed is grossly excessive. For all general purposes washer-women will not be employed in excess of the following scales which will be regarded as maxima.

For Washing and Finishing complete.

	Summer ND Season	Winter
Up to 25 men	3	2
Up to 50 men	5	3
Up to 75 men	7	5
Up to 100 men	9	7
Up to 200 men	14	10
For each additional increment up to 100 men NOT MORE THAN	2	1

It is also evident that there is extravagance in the employment of cleaners employed. Civil labour will only be used for the persons whom it can not be undertaken by unit personnel, the minimum numbers will be employed and will be adequately supervised to ensure maximum efficiency.

LAUNDRY ROOM IS NOT A PROPER PLACE AGAINST ARMED FORCES.

The following labour is employed as a check against any abuse.

- (a) Barbers
- (b) Gardeners
- (c) Mess Cooks, waiters and orderlies in excess of scale.
- (d) Any type of other labour not authorized by Voluntary Organisation

In present conditions all other units should be capable of performing all "housekeeping" duties with unit military personnel (with the exception of laundry room authorized under GAO 477/43). Any unit which considers that its particular circumstances justify retention of unskilled labor, must apply for a special authority. It is evident that in many cases the scale on which washer-steamers are employed is grossly excessive. For all general purposes washer-steamers will not be employed in excess of the following scales which will be regarded as maxima.

For Washing and Finishing complete.

	Summer	Winter
	100 Scales	
Up to 25 men	3	3
Up to 50 men	3	3
Up to 75 men	3	3
Up to 100 men	3	3
Up to 200 men	4	4
For each additional increment up to 400 men for same man	2	1

It is also evident that there is extravagance in the employment of cleaners employees. Civil labor will only be used for the purpose when it is not be undertaken by unit personnel, the minimum number will be employed and will be adequately supervised to ensure maximum efficiency.

LABOR WHICH IS NOT A PROPER SHARE AGAINST ARMY FUNDS.

The following cannot be employed as a share against Army Funds.

- (a) Barbers
- (b) Gardners
- (c) Host Cooks, waiters and expeditors in excess of basic.
- (d) Any type of civil labour required by Voluntary Organisation
- (e) G.S. Canteen, B.O.C.
- (f) Any type of civilian labour required by R.F.L.
- (g) Any type of civilian labour required by Army Kitchen Corporation.
- (h) Domestic servants - Nurses etc. for married families.
- (i) Grooms for the care of horses used for recreational purposes.
- (j) Personnel employed in extra synopses accommodation c.o.s. Officers Club.

CRITERIA FOR THE EMPLOYMENT OF CIVIL LABOUR.

(1) That the duties on which the labour is to be employed are essential for the military task and efficiency of the unit, and cannot be undertaken without detriment to that task and efficiency.

3/.....

- 3 -

- (2) That duties in question cannot be undertaken by any military personnel on the strength, if necessary by a reorganisation of administrative arrangements within the unit.
- (3) That the duties in question will entail a full days work for each individual that is to be retained.
- (4) That the necessary authority has been obtained.

2193

CP/13

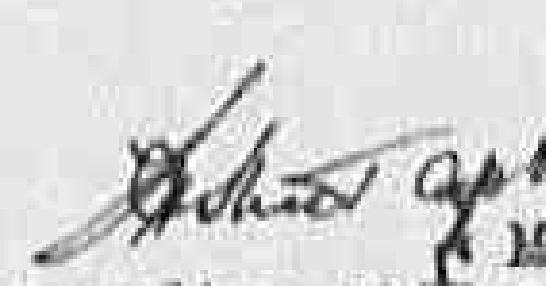
F. G. A.

2907 CIVIL LABOUR UNITNAPLES AREA C.M.F.Subject :- Civilian Labour, Authority.Ref : 7B/4602
Tel : 20735
APO : 3.592To :- 14. B. L. U.

1. The enclosed Appendix 'L' are returned herewith.
2. Your attention is drawn to the Buff Book " Regulations for the Employment of Civilian Labour " para 13, which states that Barbers and Gardeners may not be paid out of Unit Deprest Accounts.

2 Oct. 1946
/AS.

Enclous : as stated.


Major,
Officer Commanding 2907 C.L.U.

2192

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT

Authority is requested under para 12 (a) of "Regulations for the Employment of
(LIBBY, SICILY & SARDINIA)," for the temporary employment of the undermentioned ci
in excess of War Establishment for a period of..Two..... months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement
MICENA Agostino	Gardener	Maintaining garden and billets also chopping wood which supplies fuel for cookhouse.	55 lire per day	5 July 46.

Signature *Forster* 00

..... 11 British Liaison Unit Unit

Date..... 5 September 46

Approved.....

Date.....

78/4577
Appendix "L"EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR
IN PROCESS OF WAR ESTABLISHMENT

and under para 12 (a) of "Regulations for the Employment of Civilian Labour
in War Establishments," for the temporary employment of the undermentioned civilian personnel
for a period of Two..... months.

Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement	Date to be discharged (to be completed by authorising authority)
Gardener	Maintaining garden and billetts also chopping wood which supplies fuel for cookhouse.	55 lire per day	5 July 46.	

Unit.....Unit

Unit.....Unit

Unit.....Unit

Approved.....

Date.....

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT

Authority is requested under para 12 (a) of "Regulations For The Employment of (ITALY, SICILY & SARDINIA)," for the temporary employment of the undermentioned civil in excess of War Establishment for a period of Two..... months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement
MIGENA Agostino	Gardener	Maintaining garden and billets	55 lire per day	5 July 46.

Signature Walter H. H. H......

11 British Liaison Unit.....

Date 5 September 46......

Approved.....

Date.....

7B/4544

Appendix "L"

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF THE ESTABLISHMENT

ated under para 12 (a) of "Regulations for The Employment of Civilian Labour
(LA)," for the temporary employment of the undermentioned civilian personnel
istent for a period of..Two..... months.

Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement	Date to be discharged (to be completed by Authorising authority)
Gardener	Maintaining garden and billets	55 lire per day	5 July 46.	

U.S.A. 03

Unit.....Unit

Approved.....

Date.....

(65A)

Subject: Civilian labour.

11 British Liaison Unit

Tel. 18372 FALERMGO

CA/39A

To : H.Q. Naples Area.

1 October 46.

1. Authy is requested for the employment of 1 cleaner for Officer's Mess and offices for an indefinite period.
2. Authy. is requested for the further employment of 1 Cyclist (grade I) for a period of 3 months (Appendix "D" attached).
3. This authy. is requested for the following reasons:-
 - a) Neither of the two NAST clerks allowed in the W.S. of this unit is sufficiently skilled in typing to attempt to cope with the requirements of this unit.
 - b) The amount of matter to be typed in this office is steadily increasing and has become one persons full time job.
 - c) Owing to the isolated location of this unit (Palermo, Sicily) internal administrative difficulties are very considerable, placing a further burden on a small office staff.

W.S. BAKER,

Major,

D.A.C. & G.M.S.

WDB/31

G.M.S.

2189

EMPLOYMENT OF AMERICAN AND SUPERVISORY OFFICIAL LABOUR
IN EXCESS OF WAR ESTABLISHMENT

Authority is requested under para 12 (a) of "Regulations For The Employment of Civil
(ITALY, SICILY & SARDINIA)," for the temporary employment of the undermentioned civilian
in excess of War Establishment for a period of months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement	Date (to Auth.
Elizabeth Ann	Typist	General Office Work	103	17 Dec. 43	

Signature
 VI British Liaison Unit Unit
 Date 1st October 1943

Approved.....

Date.....

Appendix "L"

LIST OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN LINES OF THE ESTABLISHMENT

For para 12 (a) of "Regulations For The Employment of Civilian Labour"
for the temporary employment of the undermentioned civilian personnel
for a period of..... months.

Category Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement	Date to be discharged (to be completed by authorising authority)
	General Office Work	105	17 Dec. 45	

.....03

.....Unit

Approved.....

Date.....

Subject: CIVIL LABOUR RETURN - CIVIL

Y

R.A.T. CATHALA
A.L.S.D. R.A.T. CATHALA
114 R.I.D., R.A.T. (your party),
BAG. 246 RENT CAMP, CATHALA, CATHALA.
17 R.A.T. CAMP, CATHALA (inc. R.H.).
R.H.C. CATHALA.
11 R.I.D. PALERMO.
R.A.T. ALBERTA (inc. BAG & ROAD).
22 R.I.D. CATHALA.
LOCAL RT. I.R.D.C. CATHALA.

Copies to: H.C. 2907 Civil Labour Unit, 189 1997, C.A.P.
R.D.S.E., 1 District C.A.P.
R.D. 1 District C.A.P.

114 R.I.D., R.A.T. 246,
CATHALA - CIVIL LABOUR
Telephone: 14090.
Ref: 5/4/1.

15 September 1946.

1. Reference the closing of the Civil Labour Office at this unit.
2. We have now been asked to inform you that the weekly return of Civil Labour employed by you as per Appendix "J" of the booklet "Regulations for the employment of Civilian Labour" (previously sent here) should be sent every Monday direct to R.A.T. 2907 Civil Labour Unit 189 1997 C.A.P. (Telephone No. 14090, 18735). Other Civil Labour matters & queries should be addressed similarly.
1. Item 1 of our 5/4/1 of 15 Sept 46 is cancelled.

212

Albany
C.C., 114 R.I.D., R.A.T. 246,
(D.A. 18735).

Copies sent H. L. 1907 Civil Labour Unit, APO 3332, C. I. T.
 D. H. S. L., J. District C. I. T.
 HQ J District C. I. T.

1. Reference the closing of the Civil Labour Office at this unit.
2. We have now been asked to inform you that the weekly return of Civil Labour employed by you as per Appendix "A" of the booklet "Regulations for the Employment of Civilian Labour" (previously sent here) should be sent every Monday direct to H. L. 1907 Civil Labour Unit APO 3332 C. I. T. (Telephone Naples 20796, 20713). Other Civil Labour matters & queries should be addressed similarly.
3. Para 1 of our G/4/1 of 15 Sept 46 is cancelled.

2187

Whitely
 G. C., 114
 D. H. S. L., H. A. S. O.
 (S. A. S. H. I. D. O. R.)

Subject:- Civil Labour Unit.

114 D.I.D. R.A.S.C.
Catania, Sicily
Telephone:- 14090
Ref:- 3/2/1.

To:- 11 D.I.D. Palermo ✓
R.A.F. Augusta
R.N.O. Taormina
17 R & L Camp Taormina

15 Sept 46.

The Civil Labour Unit at this Office will cease to function w.e.f. 17 Sept 46 & the returns sent here are not required. Any matters which arise in future which you are unable to dispose of, should be referred to your next higher Authority.

(I have not the authority to sign the attached forms)

Shewell
Capt.
C.C. 114 D.I.D. R.A.S.C.
(D.S. FERRIDGE).

2186

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EMPLOYMENT OF CIVILIAN AND SUPERVISORY CIVILIAN LABOUR
IN EXCESS OF WAR ESTABLISHMENT

Authority is requested under para 12 (e) of "Regulations for The Employment of
(ITALY, SICILY & SARDINIA)," for the temporary employment of the undersigned civil
in excess of War Establishment for a period of ~~Two~~ months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement
NICOLA Agostino	Gardener	Maintaining garden and billets ALSO CHOPPING WOOD WHICH SUPPLIES FUEL FOR COCKHOUSE	55 lire per day	5 July 46.

Signature 104 02

.... 11 British Italian Unit Unit

Date 5 September 46.

Approved.....

Date.....

Appendix "L"

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR
IN EXCESS OF WAR ESTABLISHMENTS

ted under para 12 (e) of "Regulations for the Employment of Civilian Labour
(a)," for the temporary employment of the undermentioned civilian personnel
absent for a period of ~~two~~ months.

Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement	Date to be discharged (to be completed by Authorising authority)
Gardener	Maintaining garden and billets ALSO CHOPPING WOOD WHICH SUPPLIES FUEL FOR COCKHOUSE	55 lire per day	5 July 46.	

Approved.....

Date.....

2124

EMPLOYMENT OF DOMESTIC AND SUPERVISORY CIVILIAN LABOUR
IN EXCESS OF WAR ESTABLISHMENT

Authority is requested under para 12 (a) of "Regulations for The Employment of (ITALY, SICILY & SARDINIA)," for the temporary employment of the undermentioned civil in excess of War Establishment for a period of Two months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement
FILIA Maria	Cleaner	General Cleaner in Officers Mess.	70 Lire per day	1 Feb. 46.

Signature..... *W. S. L. L. L.*

..... 11 British Liaison Unit Unit

Date..... 2 September 1946

Approved.....

Date.....

Appendix "L"

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR
IN EXCESS OF WAR ESTABLISHMENT

ated under para 12 (a) of "Regulations For The Employment of Civilian Labour
(14)," for the temporary employment of the undermentioned civilian personnel
ishment for a period of ^{Two} months.

Class and category of employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement	Date to be discharged (to be completed by authorizing authority)
Cleaner	General Cleaner in Officers Mess.	70 Lira per day	1 Feb. 45.	

Approved.....

Date.....

2155

EMPLOYMENT OF CLERICAL AND SEMI-TECHNICAL AVAILABLE LABOUR
IN WARSSE OF THE U.S. ESTABLISHMENT

Authority is requested under para 12 (a) of "Regulations for the Employment of
(LAWY, SIVELY & SARANTIA)," for the temporary employment of the undermentioned civ
in excess of the establishment for a period of... Two ... months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement
Simoneini Irma	Typist	General Office Work	105	17 Dec. 45

Signature W. H. H. H. H.

Approved.....

..... 11 British Liaison Unit.....

Date..... 17 September 46.....

Date.....

2183

Appendix "I"

EMPLOYMENT OF TECHNICAL AND SUPERVISORY CIVILIAN LABOUR
IN THE CASE OF THE DRAUGHTSMAN

ated under para 12 (a) of "Regulations for the Employment of Civilian Labour
MIA," for the temporary employment of the undermentioned civilian personnel
discharge for a period of... ~~Two~~ ... months.

Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement	Date to be discharged (to be completed by authorizing authority)
Typist	General Office Work	105	17 Dec. 45	

was
 on Unit
 45

Approved

Date

6119

Subject: Social Insurance - Civil Employees.

57A

To: O.C., 11 British Liaison Unit.

Reference your 12/39A dated 8 Aug. 1946. *54A*

1. Enclosed please find Form 09 and Insurance Cards, as requested in w/1 letter.
2. The Social Insurance card will be handed over to the person concerned at the moment of dismissal.

12th Aug. 1946

Admiral Capt.,
O.C., 114 D.I.B., R.A.F.C.

Soc. No 17

2152

matricola 5283

2151

Riferimento alla conversazione telefonica: Ten.col. MARCELLINO S. TEN. CATALANO

1. Il soprannominato individuo è impiegato presso la Base Navale Americana come capo elettricista.
Essendo della classe 1924, è stato ora chiamato alle armi.
2. Il Comandante la Base Navale ha riferito che detto individuo è indispensabile per il funzionamento degli apparati elettrici della base, e perciò desidererebbe che la sua chiamata venisse rinviata fino alla chiusura della base. (Un periodo di due o tre mesi dalla presente data.)
3. Qui unito vi è un certificato del Comandante la Base Navale con cui si certifica che il soprannominato è assolutamente indispensabile.
4. Si prega pertanto volere provvedere che il Vitale Domenico ottenga una proroga fino al 31 Ottobre 1945, tenendo presente che detta proroga dovrebbe essere rinnovata qualora la Base Navale non chiudesse per la sopra detta data.

SMS/or.
Vield.

S. E. SHERZUM,
Major,
D.A.A. & Q.M.G.

COPY

U.S. NAVAL CARETAKER UNIT
Palermo, Sicily

9 Aug. 1946

TO WHOM IT MAY CONCERN.

Vitale Domenico, address Via Zisa No. 66, is employed at the U.S. Naval Caretaker Unit, Palermo, Sicily, as an electrician and telephone repairman and is essential to the operation of this Unit.

Signed S.M. CONNOLLY,
Ch. Bos'n, USN,
Officer in Charge.

* 2180

Subject: Social Insurance - Civil Employees

54A
11 British Liaison Unit

Tel. 18372 PALERMO
CP/39A

To : 2910 C.L.U.
CATANIA.

8 Aug 46.

1. Ref. GRC 523/46 Workmens Compensation in Italian Territory.
2. Please forward to this office a quantity of Forms 09 i.e. Application to Italian PREVIDENZA SOCIALE for Insurance Cards.
3. It is brought to your notice that the Civilian Employees of this unit are not in possession of Social Insurance Card, therefore any instructions regarding back payments would be appreciated.

181
S.E. SHREVE,
Major,
D.A.A. & Q.M.G.

SES/SI
C.M.F.

2113

2178

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN AREAS OF WAR EXPANSION.

Authority is requested under para 12 (a) of "Regulations For The Employment of Civilian Labour (SAMIRIMA)," for the temporary employment of the undermentioned civilian personnel in areas of war for period of months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Est. No.
Simoncini Irma.	Typist.	General Office Work.	105	17

Signature *W. S. M. M. M.* CC.

Approved

..... 11 British Liaison Unit. Unit.

Date ... 17/7/45

Date 17 July 45.

2178

Appendix "L"

CIVILIAN AND SOME OTHER CIVILIAN LABOR IN EXCESS OF WAR ESTABLISHMENT.

Under para 12 (a) of "Regulations For The Employment of Civilian Labour (TRADE, SICKLE AND
 ty employment of the undermentioned civilian personnel in excess of War Establishment for a
 months.

Class and Category of Employee	Work on which employed and reason for necessity of employment	Date of Reg	Date of Engagement.	Date to be discharged (to be completed by authorising authority).
Typist.	General Office Work.	105	17 Dec 45	

Sykes Maji..... CC.
 British Liaison Unit..... Unit.
 July 46.....

Approved ...O.C. 114.E.I.D. 2.A.30.....
 Date ...20/7/46..... *W. H. C. P.*

FILE

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR M

Authority is requested under para 12 (a) of "Regulations For The Employment of C
AND SARDINIA)," for the temporary employment of the undermentioned civilian personnel in
for a period of.....months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date Engagement
Sisoncini Irma.	Typist.	General Office Work.	105	17 Dec

Signature.....*W. J. M. M. M.*.....OC.
.....11 British Liaison Unit.....Unit.
Date.....17. JULY. 56.....

Approved.....
Date.....

Appendix "L"

MERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT.

under para 12 (e) of "Regulations For The Employment of Civilian Labpur (ITALY, SICILY
 ry employment of the undersmentioned civilian personnel in excess of War Establishment
months.

and Category Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement.	Date to be discharged (to be completed by Authirising authority).
ist.	General Office Work.	105	17 Dec 45	

.....OC.
Unit.
Unit.

Approved.....
 Date.....

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR EST

Authority is requested under para 12 (e) of "Regulations For The Employment of Civ
AND SARDINIA)," for the temporary employaent of the undermentioned civilian personnel in
for a period of Two Months.....months.

2176

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagemen
PILIA Maria	Cleaner	General Cleaner in Officers Mess.	30 lire per day	1 Feb. 45
NICOLA Agostino	Gardener.	Maintaining Unit garden which supplies unit with fruit and fresh vegetables.	55 lire per day	5 July

Signature..... *W. J. Major*OC.
 11 British Liaison Unit Unit.
 Date..... 5 July 45,

Approved.....
 Date.....

Appendix "L"

LITERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT.

Under para 12 (e) of "Regulations For The Employment of Civilian Labour (ITALY, SICILY)
 Temporary employment of the undermentioned civilian personnel in excess of War Establishment
 Months.....months.

2176

Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement.	Date to be discharged (to be completed by Authorising authority).
Cleaner	General Cleaner in Officers Mess.	70 lire per day	1 Feb. 46.	
Gardener.	Maintaining Unit garden which supplies unit with fruit and fresh vegetables.	55 lire per day	5 July 46.	

Major.....OC.
 Liaison Unit.....Unit.

Approved.....
 Date.....

R.A.N.
 O.S. 114th DETAIL
 DEPT. R.A.N.

49A
ALLIED COMMISSION
PALERMOCertificate.

This is to certify that ROSA BRUNO MICENA has been employed by the above H.Q. as Cleaner Officers mess female for the past months.

Her service was entirely satisfactory and has been discharged owing to the disbandment of the unit.

Her rates of pay as at date of discharge on 15 June 46 were as follows.

<u>Daily rate</u>	<u>H.C.L.</u>	<u>Total</u>
70	155 ^{1/2} 175	245 ^{1/2} 225

17 June 46.

W. H. H.
Lt.Col.

2175

ALLIED COMMISSION
PALERMO

48A

Certificate.

This is to certify that GIROLAMO MICENA has been employed by the above R.Q. as a WAITER for the past months.

His service was entirely satisfactory and has been discharged owing to the disbandment of the unit.

His rates of pay as at date of discharge on 15 June were as follows.

Daily RateH.C.L.Total

80

475 155ⁱⁿ255 235ⁱⁿ

17 June 46.

Lt.Col.

2174

Subject: Civil employee.

(47A)
11 British Liaison Unit

Tel. 18372 PALERMO
CP/39

To : U.N.R.R.A.
PALERMO.

17 July 46.

VIOLANTE Antonio.

1. The above named has been employed by this unit in the capacity of an officers mess waiter for the past 2 months and has been discharged owing to a cut down in staff.
2. It would be appreciated if your office could do anything with regard to re-employing him.

His reference is attached.

11
S.E. SWEEZE,
Major,
D.A.A. & Q.M.G.

SBS/SI
C.M.F.

2173

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF FAR ES

Authority is requested under para 12 (e) of "Regulations For The Employment of Civilian Personnel in AND SARDINIA)," for the temporary employment of the undermentioned civilian personnel for a period ofTwo Months.....months.

212

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement
PILIA Maria	Cleaner	General Cleaner in Officers Mess.	70 lire per day	1 Feb.
RICHIA Agostino	Gardener.	Maintaining Unit garden which supplies unit with fruit and fresh vegetables.	55 lire per day	5 July

Signature.....*W. J. M. M. M.*.....CC.

.....Unit.

Date.....11 British Liaison Unit.....

5 July 46.

Approved.....

Date.....

Appendix "I."

CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT.

ed under para 12 (a) of "Regulations For The Employment of Civilian Labour (ITALY, SICILY
 temporary employment of the undermentioned civilian personnel in excess of War Establishment
 Months.....months.

212

Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement.	Date to be discharged (to be completed by Authorising authority).
Saner	General Cleaner in Officers Mess.	70 lire per day	1 Feb. 46.	
edoner.	Maintaining Unit garden which supplies unit with fruit and fresh vegetables.	55 lire per day	5 July 46.	

MacOC.
Unit.
 Liaison Unit

Approved.....
 Date.....

Al: Sig.
DI GIOVANNA.
Camera del Lavoro di

CP/39 SA
11 British Liaison Unit

Tel. 18372 PALERMO
CP/39

2 Luglio 1946.

P A L E R M O

Egregio Sig. DI GIOVANNA,

Il latore del presente è il nostro ex cameriere VIOLANTE Antonio, del quale Le è stato parlato stamani dal Ten. CATALANO, mio Ufficiale di Collegamento.

Le sarei infinitamente grato se Lei volesse interporre i suoi buoni uffici laonde detto giovane, ex sottufficiale dell'Esercito Italiano, possa trovare presto un altro impiego in qualsiasi si bramo.

Le posso raccomandare pienamente il Violante Antonio come un ottimo ed onesto lavoratore, desideroso di potere migliorare la sua posizione.

Come le è stato già detto dal Ten. Catalano il suo licenziamento è stato dovuto ad una riduzione di personale.

Sperando in un suo aiuto, voglia gradire i miei più cordiali saluti.


S.E. SHENZEM,
Major,
D.A.A. & Q.M.G.

2171

Oggetto: Razioni per impiegati civili

11 British Liaison Unit

Tel. 10573 PALERMO
OP/39

Alia SEPRAL

25 June 45.

In seguito alla chiusura dell'A.C. e per l'assorbimento di parte del personale di detto ufficio da parte dell'11 B.L.U., si prega di elevare il numero delle razioni assegnate agli impiegati civili di questo BLU da sei a tredici (13) i quantitativi pertanto saranno:

Pasta	Kg. 78
Riso	" 13
Zucchero	" 13
Olio	" 13
Macinata	" 13
Latte	sg 55
Salame	" 52

29m
S.E. SHERKIN,
Major,
D.A.A. & Q.M.G.

SES/SI
C.M.V.

2170

Oggetto:- Raccomandazione per impiego.

11 British Liaison Unit.

Tel. 18372 Palermo.
O.P./39.

24 Giugno 1946.

Al:- Segretario Particolare del Sindaco.

P A L E R M O

Egregio Dottore,

in riferimento a quanto Le è stato detto stamani dal Ten. Catalano di questo Comando, Le mando il nominato VIOLANTE Antonio, affinché Lei possa interrogarlo e trovargli un impiego presso il Municipio.

Il Violante è un ex sergente dell'esercito Italiano e lo posso pienamente raccomandare per un qualunque servizio.

Le sarò vivamente grato se Lei potrà fare qualche cosa per lui affinché possa trovare una occupazione.

Suo

S.E. SKEEZUM,
Major,
D.A.A. & Q.M.G.

SEB/CP
C.M.P.

2169

Oggetto:- Reference.

A CHI PUO' INTERESSARE.

VIOLANTE ANTONIO (ex - Sergente dell' Esercito.)

- 1.- Il soprannominato è stato impiegato durante gli ultimi DUE (2) mesi come cameriere presso la Mensa Ufficiali di questa Unità.
- 2.- Durante questo periodo ha sempre lavorato coscienziosamente e seriamente.
- 3.- E' di natura molto onesta, intelligente e volenteroso ad apprendere.
- 4.- Ho piena fiducia nel raccomandarlo per un qualunque impiego ove possa trovare occasione di progredire nella sua carriera.
- 5.- E' stato licenziato dal nostro servizio solamente per riduzione di personale, e NON per pecche del suo servizio o del suo comportamento.

[Signature]
S.E. SHREKUM,
Major,
D.A.A. & C.E.C.

Palermo 24.Giugno 1946.

* 2168

Lieu of AF 0370

INCREMENT CERTIFICATEWAR DEPARTMENT CIVILIAN EMPLOYEES

I certify that the efficiency conduct and timekeeping of the u/m employees during been satisfactory and that the service rendered during that period is approved.

Ident. No.	Name (Surname First)	Grade	Scale of Pay	Date of Birth	Date of Engagement	Date of Last Increment	Pr Ra
35977	GAGLIARDI Silvio	Chef	110 lire per day	16.9.916	25.Mar.46	-	11 po

Not approved. 110 is the
See Regulation for the
(160)

[Signature]

Officer Commanding
Signal Troop, 11th

Signature of Officer i/c
Employing Unit

[Signature]

Unit 11 British Liaison Unit, Palermo

Signature of Approving
Officer

Appointment

INCREMENT CERTIFICATEWAR DEPARTMENT CIVILIAN EMPLOYEES

Efficiency conduct and timekeeping of the u/m employees during the period of employment have the service rendered during that period is approved.

Grade	Scale of Pay	Date of Birth	Date of Engagement	Date of Last Increment	Present Rate of Pay	Proposed new Rate of Pay	Effective Date of Pay Rate
Chef	110 lire per day	16.9.916	25.Mar.46		110 lire per day	125	6.Jun.46.
Not approved. 110 is the maximum rate. See Regulation for the Employment of Civil Personnel. Appendix F (160) <i>[Signature]</i> Chief, Liaison Unit British Troops, Sicily							

Weyler map Unit 11 British Liaison Unit, Palermo Sicily Date 24.May.46.

Appointment

Date

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR

Authority is requested under para 12 (e) of "Regulations For The Employment of AND SARDINIA)," for the temporary employment of the undermentioned civilian personnel for a period of.....Two.....months.

216912

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement
Simencini Irma	Typist	General Office Work.	105	17. Dec. 45.

Signature.....*W. H. H. H. H.*.....CC.

.....11. British Liaison Unit.....Unit.

Date.....20. May. 46.....

Approved *M. H. H. H.*

Date...28. 5. 46.

Appendix "L"

OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT.

ted under para 12 (e) of "Regulations For The Employment of Civilian Labour (ITALY, SICILY
 temporary employment of the undermentioned civilian personnel in excess of War Establishment
months.

2169

Class and Category of Employee	Work on which employed and reason for necessity of employment	Date of Pay	Date of Engagement.	Date to be discharged (to be completed by Authorising authority).
pist	General Office Work.	105	17. Dec. 45. 46 17. Dec. 45.	17.7.46

Major CC.
 Liaison Unit Unit.

Approved *M. H. M.*
 Date... 28.7.46

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR E

Authority is requested under para 12 (e) of "Regulations For The Employment of Civilian Personnel in AND SARDINIA)," for the temporary employment of the undermentioned civilian personnel in for a period of..Two.....months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement
Simoncini Irma	Typist	General Office Work.	105	17.Dec.45.

Signature.....*W. J. M. M. M.*.....OC.
11. British Liaison Unit.....Unit.
 Date.....20. May. 46,.....

Approved.....
 Date.....

CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT.

under para 12 (e) of "Regulations For The Employment of Civilian Labour (ITALY, SICILY
vary employment of the undermentioned civilian personnel in excess of War Establishment
.....months.

Class and Category Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement.	Date to be discharged (to be completed by Authorising authority).
1st	General Office Work.	105	17.Dec.45.	

.....OC.
.....Unit.
.....

Approved.....
Date.....

Translation. C/P/

Subject: Bread extra rations.

34A
11 British Liaison Unit.

tel 18372 PALERMO.

CP/39

15 May 46.

To:- Ente Comersiale Consumi.

Will you please issue to the u/n. employees of this
Office, the coupons for bread extra ration.

SIMONCINI Irma,
LA BARBERA Isidoro,
CELLURA Salvatore.

10
S.E. SNEEZUM,
Major,
D.A.A. & Q.M.G.

SES/51
C.M.F.

2164

TRANSLATION C/P.

ENTE CONSORZIALE CONSUMI.

Ref 646

Palermo 7 May '46

Subject:- Allowance of parafin for lighting purpose.

To: M.B.L.U.
PALERMO.

"ef your request dated 26 April 46, relating the
subject, will you please sent to our offices one of your employer
to draw the allowance.

The best regards

Sgd:

The Commissario prefettizio.
(L. Romano)

2163

11 British Liaison Unit

Tel. 18372 PALERMO

CP/A39

26 April 1946

To whom it may concern.

CAPODICASA Antonino

1. The s/n has been employed as my driver-mechanic for the last three months.
2. Prior to my employing him, he was employed by Lt.Col. MacCallum (Allied Commission) for about eighteen months.
3. Throughout the time that I have known him, I have always found him willing and very capable driver/mechanic.
4. He is a careful, steady driver, and looks after his vehicle very well.
5. I have no hesitation in recommending him as a driver/mechanic or as a Garage-Foreman.

REH

R.E. HECTOR, Major
G.S.O. II.,
11 B.L.U.

2162

REH/gp

11 British Liaison Unit

Tel. 18372 PALERMO

CP/A39

26 April 1946.

To whom it may concern.

Sig.ra PRINZI Giacinta

1. The a/n has been employed as my Personal Confidential Secretary for the past four (4) months.
2. Throughout this period she has carried out her many difficult duties in such a way as to make her "worth her weight in Gold".
3. She has a thorough knowledge of English, which she speaks fluently, and her translations both from English to Italian and vice-versa, are exceptionally good.
4. She is a very good English and Italian typist, and is able to take shorthand in Italian.
5. She is very intelligent, painstaking and reliable.
6. I have the utmost confidence in recommending her for any executive secretarial appointment.

MSH
R.S. RECTOR, Major
G.S.O. II.,
11 B.L.U.

REH/EP

2161

Subject : Request for Parafin
to Civilian Employees.

To : Ente Consorziale Consumo
Palermo

11 British Liaison Unit

Tel. 10673 PALERMO

Ref CP/A/39

26 April 46.

Will you please issue, if possible, 90 litres of parafin for
lighting purposes to our civilian employees.

S.E. SNEEZUM,
Major,
D.A.A. & Q.M.G.

SES/MV
C.M.F.

2160

Subject: Rations

11 British Liaison Unit

Tel. 11393 PALERMO
CP/A/39

To : Ispettorato Regionale
dell'Alimentazione

24 April 46.

33A

Pasta	Kg. 36
Oil	" 6
Sugar	" 6
Rice	" 6
Dried fish	" 6
Beans	" 12
Evaporated milk	cc. 30
Salmon	cc. 24

If it is possible, please issue the a/m commodities necessary for civilian employees meals at the 11 B.L.U., for the month of May.

M.

a/Maj. S. E. Sneezen.

2159

Subject:- Authority for the Employment
of Civilian Labour.

c/39

Ref: 101/3/10 2H

11 B.L.V.,
Palermo.

After perusal of the "Regulation for the Employment of Civilian Labour" we find that the maximum period that can be authorised is for Two Months only.

Please amend the authority forwarded to you on the 13 Apr 46 to read Two Months.

3/10

Siaunys

15 Apr 46.
SAW/BB.

Capt R.A.
Garrison Adjutant,
British Troops Sicily.

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ES

Authority is requested under para 12 (e) of "Regulations For The Employment of Civilian Personnel (SARFIDINIA)," for the temporary employment of the undermentioned civilian personnel in excess of period of ~~three~~ ^{two} months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement
PILIA Maria	Cleaner	General Cleaner in Officers Mess.	64 lire per day	1. Feb. 46
PRINZI Giacinto.	Overseer Dept. Cl. 1	General office work. Previously held within W.N. but at present surplus to W.E. Required to replace one military clerk proceeding on LIAP in the near future.	190 lire per day.	5. Jan. 46

Signature *M. S. Weller*
 11 British Liaison Unit.
 Date 6. Apr. 46.

Approved
 Date

Appendix "L"

CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT.

Under para 12 (e) of "Regulations For The Employment of Civilian Labour (ITALY, SICILY AND SARDINIA) in excess of War Establishment for a period of Two months.

Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement.	Date to be discharged (to be completed by Authorising authority).
Cleaner	General Cleaner in Officers Mess.	64 Lire per day	1. Feb. 46.	
Overseer Dept. Cl. 1.	General office work. Previously held within W.E. but at present surplus to W.E. Required to replace one military clerk proceeding on LIAP in the near future.	190 Lire per day.	5. Jan. 46.	

[Signature]

 on Unit.
 Unit.

Approved *[Signature]* O.C. BTSCY.
 Date 12 APR 1946

Subject: Request of tyres

11 British Liaison Unit

Tel. 11393 PALESTMO
CP/A/39

To : Inspectorate of Civil M/T

April 46

29A

It would be appreciated if you could supply our employee Mrs. Ventimiglia Margaret, with two tyres and two inner tubes size 26x1 $\frac{1}{2}$ 1/3/4 or 26x1 $\frac{1}{2}$, for her bicycle to come back and forth to the office.

Thank you.

Signed Major S.E. Sneezum

2156

Lieu of AF 0370

INCREMENT CERTIFICATEWAR DEPARTMENT CIVILIAN EMPLOYEES

I certify that the efficiency conduct and timekeeping of the u/m employees during the period from 1/1/45 to 1/1/46 have been satisfactory and that the service rendered during that period is approved.

Ident. No.	Name (Surname First)	Grade	Scale of Pay	Date of Birth	Date of Engagement	Date of Last Increase	Rate	Pres. Rate
12405	PRINZI Giacinto	Overseer Dept. Class 1	190		3. Jan. 46.	--	190	190
1415227	VENTIMIGLIA Margaret	Manageress Office Executive Eng. Speak	145		22. Nov. 45.	--	145	145
6443029	SIMONCINI Irma	Typist	90		17. Dec. 45.	28 Mar. 46 5 lire per day	90	90

Signature of Officer i/c
Employing Unit

Signature of Approving
Officer

APR 6 1946

11 British Liaison Unit

Appointment O.C. British Troops Sicily

INCREMENT CERTIFICATEWAR DEPARTMENT CIVILIAN EMPLOYEES

efficiency conduct and timekeeping of the u/s employees during the period of employment and that the service rendered during that period is approved.

Grade	Scale of Pay	Date of Birth	Date of Engagement	Date of Last Increment	Present Rate of Pay	Proposed new Rate of Pay	Effective Date of Pay Rate
Overseas Dept. Class 1	190		5 Jan. 46.	—	190	205	11 Apr. 46
Manageress Office Executive Eng. Spear	145		22 Nov. 45.	—	145	160	11 Apr. 46
Typist	90		17 Dec. 45.	28 Mar. 46 \$ 1.15 per day	90	105	11 Apr. 46

APR 6 1946

R. S. Hunter
Major *W. H. H. H.*
W. H. H. H.
 11 British Liaison Unit

Date 8 Apr. 46.

Appointment O.C. British Troops Sicily.

Date

12 APR 1946

11 BRITISH LIAISON UNIT
Palermo, Sicily.

CAPODICASA Antonino identity No.5387/1188 is permitted to wear old Allied uniforms while in the service of the 11 British Liaison Unit.

These clothes have been given to him by Allied Officers during their stay in Palermo.

Any further details can be obtained from the above address.

CAPODICASA Antonino con tessera No.5387/1188 ha il permesso di indossare indumenti di provenienza Alleata, mentre è al servizio dell'11 Unità Collogamento Britannico.

Questi indumenti sono stati dati al Signor CAPODICASA Antonino dagli Ufficiali Alleati durante la loro permanenza a Palermo.

Se si desiderano informazioni più dettagliate si possono ottenere al sopra nominato indirizzo.

R. E. Hector
R.E. HECTOR
Major, G.S.O. II.,
11 B.L.U.

REH/gc.

2154

February. 1946.

11 BRITISH LIAISON UNIT
Palermo, Sicily.

Ref: PAL/G/10.

27 February 1946

To whom it may concern:-

Signa CHIANELLO Giuseppina

1. The a/n has been employed by this Unit for a period of three and a half months.
2. During this time she has carried out her duties as a typist cheerfully, in spite of difficulties experienced in understanding some of the English language.
3. She is Honest, loyal and trustworthy.

R.E.H.
R.E. HECTOR, Major
G.S.O. II.,
11 B.L.U.

2153

REH/gp

La suddetta Signorina é stata impiegata presso questo Ufficio per un periodo di tre mesi e mezzo. Durante tale periodo ha lavorato soddisfacentemente come dattilografa malgrado le difficoltà incontrate per capire parte della lingua inglese. E' onesta, leale e degna di fiducia.

11 BRITISH LIAISON UNIT
Palermo, Sicily.

Ref: PAL/G/10

28 February 1946.

To whom it may concern:-

Sig.ra TERZO Giovanna

1. The a/n has been employed by this Unit for a period of three months.
2. In spite of her lack of knowledge of the English language, she has tried very hard to give satisfaction in all duties assigned to her.
3. She is intelligent, honest, loyal and trustworthy; and is well suited for the appointment of Receptionist.

R.E.H.
R.E. HECTOR, Major
G.S.C. II.,
11 B.L.U.

2152

REH/gp

La suddetta Signora è stata impiegata presso questo Ufficio per un periodo di tre mesi. Malgrado la sua scarsa conoscenza della lingua inglese, ha fatto del suo meglio in modo da espletare soddisfattamente tutti i lavori che le sono stati assegnati. E' intelligente, onesta, leale e degna di fiducia; andrebbe bene per l'impiego di ricevitrice.

25A

11 British Liaison Unit

Tel. 18372 PALERMO

CP/K39

/6 April 1946.

SIA.FA VITTIGLIA Margherita

The n/n has been employed with this Unit since Nov. 45 during which time she has been in charge of a clerical section.

During her service here she has shown a willingness to work and please, seldom encountered.

She is very honest, loyal and a good time-keeper.

I am forced to dispense with her services owing to my being ordered to reduce my staff.

I have no hesitation in recommending her for an office appointment.

REN
R.E. HECTOR, Major
G.S.C. II.,
11 B.L.U.

REN/EP

2151

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTAB

Authority is requested under para 12 (e) of "Regulations For The Employment of Civilian Personnel in SARIDINIA)," for the temporary employment of the undermentioned civilian personnel in excess of period of ^{three} months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement
PILIA Maria	Cleaner	General Cleaner in Officers Mess.	64 lire per day	1. Feb. 46
FRINZI Giacinto.	Overseer Dept. Cl. 1.	General office work. Previously held within W.E. but at present surplus to W.E. Required to replace one military clerk proceeding on LIAP in the near future.	190 lire per day	5. Jan. 46

Signature *M.H.* OC.
..... 11 British Liaison Unit. Unit.
Date 6. Apr. 46.

Approved .
Date

Appendix "L"

CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR ESTABLISHMENT.

Under para 12 (e) of "Regulations For The Employment of Civilian Labour (ITALY, SICILY AND SARDINIA) - 1943" the following is the employment of the undermentioned civilian personnel in excess of War Establishment for a period of months.

Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay	Date of Engagement.	Date to be discharged (to be completed by Authorising authority).
Cleaner	General Cleaner in Officers Mess.	64 lire per day	1. Feb. 46.	
Overseer Dept. Cl. 1.	General office work. Previously held within W.E. but at present surplus to W.E. Required to replace one military clerk proceeding on LIAP in the near future.	190 lire per day	5. Jan. 46.	

..... OC.

on Unit. Unit.

.....

Approved

Date

(247)

Lieu of AF 0370

INCREMENT CERTIFICATEWAR DEPARTMENT CIVILIAN EMPLOYEES

I certify that the efficiency conduct and timekeeping of the u/m employ^{ee} during have been satisfactory and that the service rendered during that period is approved.

Ident. No.	Name (Surname First)	Grade	Scale of Pay	Date of Birth	Date of Engagement	Date of Last Increment	Present Rate of
12405	PRINZI Giacinto	Overseer Dept. Class 1	190		5 Jan. 45.	—	190
145227	VENTIMIGLIA Margaret	Manageress Office Executive Eng. Speak	145		22 Nov. 45.	—	145
6443029	SIMONCINI Irma	Typist	90		17 Dec. 45.	28 Mar. 46 5 lire per day	90

Signature of Officer i/c
Employing Unit

R. F. N.

Unit 11 British Liaison Unit

Signature of Approving
Officer

Appointment

INCREMENT CERTIFICATEWAR DEPARTMENT CIVILIAN EMPLOYEES

efficiency conduct and timekeeping of the u/m employee during the period of employment and that the service rendered during that period is approved.

Grade	Scale of Pay	Date of Birth	Date of Engagement	Date of Last Increment	Present Rate of Pay	Proposed new Rate of Pay	Effective Date of Pay Rate
Overseer Dept. Class 1	190		5 Jan. 45.	---	190	205	11 Apr. 46
Manageress Office Executive Eng. Spent	145		29 Nov. 45.	---	145	160	11 Apr. 46
Typist	90		17 Dec. 43.	28 Mar. 46 5 lire per day	90	105	11 Apr. 46

R. H. N. Unit 11 British Liaison Unit

Date 8 Apr. 46.

Appointment _____

Date _____

EMPLOYMENT OF CLERICAL AND SUPERVISORY CIVILIAN LABOUR IN EXCESS OF WAR

Authority is requested under para 12 (e) of "Regulations For The Employment of Civilian Personnel in AND SARDINIA), " for the temporary employment of the undersigned civilian personnel for a period of Four months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay per day	D
Falcone Gastone	Stoker	Maintaining central heating in Messes & Office buildings	105 lire	1
Tarso Jenny	Interpreter transi)		100 "	1
Chianello Giuseppina	Typist	General Office Work.	90 "	23
Simoncini Irma	Typist		90 "	17
Venticiglia Margaret	Manageress Office)		145 "	23
	Executive Eng.			
	speaking			

Signature.....

Approved.....

11 British Liaison Unit.....

Date.....

Date.....

CLINICAL AND SUBSIDIARY CIVILIAN LABORER IN SERVICE OF WAR ESTABLISHMENTS

under para 12 (e) of "Regulations For The Employment of Civilian Labour (ITALY, SICILY
Temporary employment of the undermentioned civilian personnel in excess of War Establishment
Four Tax months.

Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay per day	Date of Engagement	Date to be discharged (to be completed by Authorizing authority)
Stoker	Maintaining central heating in Messes & Office buildings	105	14 Dec. 45	Dismissed.
Interpreter trans.)		100	1 Dec. 45	20 Feb 46
Typist	General Office Work.	90	23 Nov. 45	20 Feb 46
Typist		90	17 Dec. 45	10 Mar 46
Manageress Office)		145	22 Nov. 45	10 Mar 46
Executive Eng.				
Peaking				

1. *St. Louis*
 2. *Miss. Co.*
 3. *on Unit.*
 4. *1*
 5. *8*

Approved.....*Thomas May*.....
Date.....*20 Feb*.....

22A

19A

11 BRITISH LIAISON UNIT
Palermo, Sicily.

26. Mar. 46.

Subject: Rations -

Ref. : PAJ/CP/A/39

To : Ispettorato Regionale dell'Alimentazione

Pasta	Kg.	48
Oil	"	12
Dried peas	"	15
Evaporated Milk	sc.	48
Salmon	"	30
Rice	Kg.	12
Sugar	"	12

If it possible, please issue the a/m commodities necessary for
civilian employees meals at the 11 B.L.U.

s/Maj. S. E. Sneezum.

2147

TRANSLATION /MV

Subject : Salmon

To : Provincial Alimentation Section
11 B.L.U. (for info)
Palermo

(10A)
High Commissioner,
Sicily, Palermo.

Ref 1193
2.Feb.46.

Will you please allocated to the a/m Unit 16 cans of Salmon, to replace the unavailable tinned meat, that had been assigned for the civilian employees.

HIGH COMMISSIONER.
(Aldisio)

2146

TRANSLATION

Subject: Clothing Request for civilian employees. Coupons

11 B.L.U.

To : Chamber of Commerce
Palermo

Ref. PAL/A/2
12.Mar.46.

We are sending to your office the request of clothing coupons for the following employees:-

PRINZI Giacinta
VERTIMIGLIA Margherita
SIMONCINI Irma
CAPODICASA Antonino
LA BARBERA Isidoro

s/R.E.Hector, Major

* 2145

TRANSLATION/MY

Subject: Extraordinary Allocation of Ration.

To : Provincial Alimentation Sec.
High Commissioner.
11 B.L.U.
(for info)

Regional Alimentation
Inspector of Sicily.
Palermo

Ref. 4081/3
8. Apr. 46.

By instructions from the High Commissioner of Sicily, will you please allocate the u/m rations for the 11 B.L.U. civilian employees.

Pasta	Kg. 48
Beans	" 16
Oil	" 8
Dried Peas	" 16
Evaporated Milk	sc. 40
Salmon	sc. 16
Sugar	Kg. 8

Please give confirmation of the letter.

2144
THE REGIONAL INSPECTOR

(11A)

11 BRITISH LIAISON UNIT
Palermo, Sicily.

Subject: Rations -

21 Feb. 46.

Ref. : PAL/CP/A/39

To : High Commissioner of Sicily

Pasta	Kg.	48
Beans	"	16
Oil	"	8
Dried peas	"	16
Evaporated milk	no.	40
Fish tinned	"	8
Salmon	"	16
Sugar	Kg.	8

If it is possible, please issue the a/m commodities necessary for eight civilian employees meals at the 11 B.L.U.

s/Maj. S. E. Sneezeum.

2143

Subject:- Civilian Labour

Ref. 101/3/5
Tel. Catania 14016

7 Feb 46

11 B.L.U.
Palermo

Reference your letter PAL/A/2 of Feb 46.

1. As the fuel ration for space heating in Sicily is 1 1/2 lbs per day per officer or man, it would appear unnecessary to employ Falcone Gaetano as a Stoker with the sole work of placing 7 1/2 lbs of coal per day in the boiler of the central heating. It is suggested that this man be employed under some other category.

2. Please complete final paragraph of Appendix "L".

In the Field
JEKR/CS

officer
Major RA,
Officer Commanding,
British Troops Sicily.

2142

(7A)

11 British Liaison Unit
Palermo, Sicily.

5 Feb. 46.

Subject - Rations
Ref - PAL/CP/A/39
To - High Commissioner for Sicily,
Palermo.

Please issue in place of meat (tinned) requested in our letter of even reference dated 25 Jan. 46, and not drawn because none available in the warehouses, the equivalent amount of Salmon (tinned).

S. E. SNEEZUM
Major,
D.A.A. & Q.M.G.

/ mv

2141

11 BRITISH LIAISON UNIT,
Palermo, Sicily.

Subject : Civilian Labour.

/ Feb. 46.

Ref : PAL/A/2.

To : Officer Commanding,
British Troops Sicily.

May authority please be granted for the employment of civilian labour in excess to W.E. as per attached Appendix "L". These were employed by this Unit before the arrival of any British O.Rs;

It is intended to dispense with the services of at least two and possibly three before the end of this month.

NNH/WGH.

R.E. HECTOR
R.E. HECTOR,
Major, G.S.O.II.,
11 B.L.U.

2140

EMPLOYMENT OF CIVILIAN AND SUPERVISORY CIVILIAN LABOUR IN THEATRE OF WAR

Authority is requested under para 12 (c) of "Regulations For The Employment of Civilian and Supervisory Civilian Labour in the Theatre of War," for the temporary employment of the undermentioned civilian personnel for a period of Four months.

Name of Employee	Class and Category of Employee	Work on which employed and reason for necessity of employment	Rate of Pay per day	Remarks
Falcone Gaetano	: Stoker	: Maintaining central heating in Messes & Office buildings	105 lire	
Terzo Jenny	: Interpreter trans:	:)	100 "	
Chianello Giuseppe	: Typist	:) General Office work.	90 "	
Simoncini Irma	: Typist	:)	90 "	
Ventiniglia Margaret	: Manageress Office:	:)	145 "	
	: Executive Eng.	:)		
	: speaking	:)		
	:	:)		
	:	:)		
	:	:)		
	:	:)		
	:	:)		
	:	:)		
	:	:)		

Signature..... *M. J. L.* OC.

Approved.....

..... 11 British Liaison Unit. Unit.

Date.....

Date.....

EMERSON AND SUBSIDIARY CIVILIAN LABOR IN EXCESS OF WAR ESTABLISHMENT.

under para 12 (c) of "Regulations For The Employment of Civilian Labour (ITALY, SICILY)
temporary employment of the undermentioned civilian personnel in excess of War Establishment
Four months.

[illegible]

Unit. Unit.

Approved.....
Date.....

(5A)

11 British Liaison Unit
Palermo, Sicily.

25 January 46

Subject - Rations -
Ref - PAL/CP/A/39
To - High Commissioner of Sicily

Pasta	kg	48
Beans	"	16
Butter	"	4
Oil	"	8
Dried Peas	"	8
Lentils	"	8
Evaporated Milk	"	40
Fish tinned	"	8
meat "	"	8
Sugar	"	8

2 If it is possible, please issue the a/m commodities necessary for ~~the~~ civilian employees meals at the 11B.L.U.

R.E. HECTOR
Major, G.S.O. II.,
11 B.L.U.

/mv

2138

(3A)

11 British Liaison Unit.
Palermo, Sicily.

31.12.46.

Ref - PAL/CP/A/39.
Subject - Ration - Civilians.
To - High Commissioner of Sicily.

Pasta	kg.	36
Beans	"	12
Butter	"	3
Oil	"	6
Dried Peas	"	6
Lentils	"	6
Evaporated Milk	"	30
Fish tinned	"	6
Meat "	"	6
Sugar	"	6

If it is possible, please issue the a/m commodities necessary for six civilian employees meals at the 11 B.L.U.

R.E. HECTOR
Major, G.S.O.II.,
11 B.L.U.

/mv

2137

1672