

ACC

10000/120/4904

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BLU / 1666

COURSES

3608

3615

MAR. - JUNE 1945

Subject: Training, Italian Personnel, Ordnance Procedure.

To: HQ. RTC, ICF. for Comando Scuole,
Ufficio Addestramento.

"P" B.L.U.,
I.R.T.C., I.C.F.

For information to:

DADST, "P" BLU.

Ref: ORD/9/19.

June 11th 1945.

DADME, "P" BLU.

Receipt of your 3642/Add dated 9th JUNE 45, is acknowledged.

1. Reference your proposed allocation of Officers and Other ranks returning from the Course for Storemen M.T., I have consulted DADST and DADME on this subject and recommend the following modifications for your consideration:-

(a) The Workshop Platoon of 3 Reparto Trasporti has been left out of account. The establishment of M.T. Storemen for this Platoon is Corporals 2, Privates 2, I am given to understand the present personnel employed are untrained. I suggest therefore that 1 NCO and 1 Private be allocated to this unit from students who have attended the course at Pontecagnano. The displaced storemen, I am told, could fill other vacancies in the unit.

(b) 152 Platoon Workshop is, I am informed, short of one officer.

After consulting DADME I consider it might be worth while posting one officer there instead of to the Scuola Autieri, and as Stores and Administrative Officer.

(c) The allocation of personnel to Central Storehouse, M.I. Section, is in my opinion too large. One NCO and One Private could be deducted and given to the 3° Reparto Trasporti as in above (a).

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- (b) 152 Platoon Workshop is, I am informed, short of one officer. After consulting DADME I consider it might be worth while posting one officer there instead of to the Scuola Autieri, and as Stores and Administrative Officer.
- (c) The allocation of personnel to Central Storehouse, M. 3615, is in my opinion too large. One NCO and One Private could be deducted and given to the 3° Reparto Trasporti as in above (a).

2 The Allocation would then read as under:-

	Officers	NCO's	Private's
Mazzino parti di ricambio automobili stiche del Centro	1	Nil	2
1° Plotone Officina	1	1	2
Sola specialisti fanteria	Nil	1	3
Sola Autieri	Nil	2	1
Sola Meccanici	Nil	1	1
Plotone Officina 3° Rep Tras	Nil	1	1

OVER/-----

----- 2 -----

3. My contention is that the most difficult and complicated work in the units mentioned above is with the two Platoon Workshops, and that they should be given preference of personnel. They will handle M.T. Stores in greater detail than anybody else and they should be able to give unfailing assistance to the commanding officers of their respective units in the demanding of stores, keeping items correctly binned, accounting, and issuing.
4. Next in importance comes the Central Storehouse M.T. Section--- but this is only a part of the Transit Shed. There will not be a miniature M.T. Depot at this Centre, and all the work involved in the Transit Shed is to ensure correct checking of stores against ^{Depot} vouchers and ^{handing over} issuing such stores to the units. Infact it is not much more than "post office" work.
5. For the other units, I cannot visualise any very great amount of work in connection with M.T. Stores. Some Storemen will have to specialise on spares for Carriers, but apart from that it seems unlikely that there will be any complications.
6. I shall be interested to know your decision on this matter.

3614

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MWJ/WES

Internal

File

Float.

M.W. JEFFERY.

MAJOR

D.A.D.O.S.

3

SUBJECT: Staff of 510 Course Italian Army Personnel

REF: HQ 1920 IAW
Ref 58/11/226

4 Apr 45

file

HQ 1920 IAW

S. Tenente LOBARDI	Mario
Serg. Maggiore STACCO	Aristodemo
" " " CHIARA	Nicola
" " " INO	Giovanni
" " " SALVADORI	Antonio

1. The above mentioned Officer and Sergeant Officers of the Italian Army have been attached to 199 DEB for 10 days training them the 3 Reggimento Misto Divisione "Piedino".

2. S. Tenente LOBARDI Mario

This officer has shown great interest and enthusiasm, and has obtained a good insight into the operation of a British Air. He has also visited other units (Royal Army Service Corps) installations in REES area (Control Transport, Bakery and Butchery) in addition to Staff Directorate. It is considered that he would benefit, in due course, a very good supply Officer.

Serg. Maggiore STACCO Aristodemo

This Sergeant Officer completed a large portion of the Course outlined, including visits to installations, and showed considerable interest throughout the course. With experience, he would become capable of carrying out any OR (Other Rank) appointment in a supply depot.

Serg. Maggiore :- LO CHIARA Nicola
LO INO Giovanni
SALVADORI Antonio

3613

These Sergeant Officers did not complete the full course, it being found that they could not suitably absorb training beyond that of stores work. They were about the method of operation of the clerical work, but it is considered that their

2. Sergeante LAMBERTI Carlo

This officer has shown great interest and enthusiasm, and has obtained a good insight into the operation of a British D.D. He has also visited other D.D.C (Royal Army Service Corps) installations in the area (airfield, transport, bakery and laboratory) in addition to the directorate. It is considered that he would benefit, in due course, a very good supply officer.

Sergeant S. GIOU Aristodemo

This warrant officer completed a large portion of the course outlines, including visits to installations, and showed considerable interest throughout the course. With experience, he would become capable of carrying out any OR (Other Rank) appointment in a supply depot.

Sergeants :- L. CHILIA Nicola
L. TUPU Giovanni
SALVADORI Antonio

3613

These warrant officers did not complete the full course; it being found that they could not suitably absorb training beyond that of store work. They were shown the method of operation of the clerical and accounting sections of the D.D. but it is considered that their standard of work would not rise above that of HQ stores.

2. Throughout the period Sergeant LAMBERTI has kept in touch with the four HQs and has supervised their progress.

3. The Officer and HQs were demobilized to their respective units on 29 May 45.

ETA/all

Internal

File ✓
Float

MAJ. RALPH
DUNSTON

2

SUBJECT: Attachments - Italian Army for Training.

File
↓

Land Forces Sub Comm. AF.
(M.S.I.A.).
SE/115

O.D. ... REU ... TOP ...

Mr. White
March 45.

Attached copy of training programme is forwarded for your information.

This attached is a report showing program made by the office and N.C.M.

FORACTION FOR INFO	
SEEN	
Date 3/4	File <i>EXST</i> 11.

K. White

DVA/gac

Lt. Col. RASO.
ADST, Land Forces Sub Comm. AF. (M.S.I.A.).

Handwritten notes and signatures

3612

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Training Program - Operation of a
British Detail Issue Depot for Italian Army Personnel

Course designed for 4 Officers and 4 N.C.Os, extending over a period of 14 days, and utilising Italian Co-operators for instructional purposes.

Wednesday, 14 Mar 45.

Report at 1030 hrs. Morning occupied in moving into accommodation, documentation, etc.

1400 hrs. Officer to be interviewed by A.D.S.T., Rome Area Command.

1500 hrs. General Survey of Depot Operation; lay-out of Depot; principle of receipts and issues.

DAILY PROGRAMME : Morning, 0800 - 1230 hrs; Afternoon, 1400 - 1630;
Evening, 1730 - 1900 hrs.

Thursday, 15 Mar 45.

Morning. Stores - Provisions.
Stacking rules, cased and packed commodities. Commodities requiring special treatment.
Stack tallies.
Case weights. Standard weights of R.A.S.G. packs.
Storesman's about book.
Counting of stocks.
Stores - Fresh Supplies
Examination of fresh supplies.
Storage of bread and meat.

Afternoon. Stores - 'Outside'
Miscellaneous and Disinfectant items - stacking, storage, counting, special uses.
Fuel, light and forage:-
Stacking and Storage.
Estimation of stocks.

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Morning.
Stores - Provisions.
 Stacking rules, cased and sacked commodities, Commodities requiring special treatment.
 Stack trailers.
 Case weights. Standard weights of R.A.S.C. packs.
 Net drained weights.
 Storeman's stock book.
 Counting of stacks.
Afternoon.
Stores - Fresh Supplies
 Examination of fresh supplies.
 Storage of bread and meat.
Stores - 'Outside'
 Miscellaneous and Disinfectant items - stacking, storage, counting, special uses.
 Fuel, light and forage:-
 Stacking and Storage.
 Estimation of stocks.
Evening.
Lecture.
 Broad outlines of R.A.S.C. Supply Organisation.

Friday, 16 Mar 45.
Morning.
Stores - Issues
 Attachment of N.C.Os as one to each co-operator storeman at each issue bay.

Afternoon.
Stores - Preparation of Unit rations for issue.
 Breaking bulk for detail issue - attachment to storeman in bays preparing issues for Saturday.

Friday, 16 Mar 45 (Cont)

Evening.

Lecture - Supplier in base and L. of C. Areas.Saturday, 17 Mar 45.

Morning.

Stores - ReceiptsMethods of checking - Vehicle check, stock check,
gate check.

Action on discrepancies. (Not accounting action)

Attachment to receipts H.C.O. for practice in
checking.

Afternoon.

Stores - Stocktaking

Completion of tally cards.

Preparation of stores for checking.

Methods of stocktaking.

Practical test over a group of commodities (to
coincide with Stores Officers' normal programme).(Introduction to stocktaking was included in
Thursday's programme).

Evening.

Free.

Sunday, 18 Mar 45.

Free.

Monday, 19 Mar 45.

Morning.

Accounting - Introduction

Principal records:-

P.S. Account.

Receipts Summary

Issues Summary

Ratio Scales:- Interpretation

Authorities

Entitlement Calculations

Afternoon.

Accounting - Introduction

(Introduction to stocktaking was included in Thursday's programme).

Evening. Free.

Free.

Sunday, 16 Mar 45.

Monday, 19 Mar 45.

Morning.

Accounting - Introduction

Principal records:-
P.B. Account.
Receipts Summary
Issues Summary

Ratio Scales:- Interpretation:
Authorities
Entitlement Calculations

Afternoon.

Accounting - Introduction

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Receipts accounting:-
Supporting records
Truck pro-forma
Discrepancy accounting
D.S. Report
C.R.Vs

Issues accounting:-
Supporting records
Issues sheets - Supplementary
Requiment
Arasuit
Normal

C.I.Vs

Evening.

Lecture - Standard Book-keeping System for D.I.Ds

Tuesday, 20 Mar 45

Morning.

Accounting - H.C.O. Clerks' responsibilities

Writes - off :-

Covers of write-off
Write-off procedure

Condemnations:-

Procedure
Accounting
Powers of condemnation

Bulk issues :-

Authorising
Checking
Subsidiary vouchers
Vouchering

Allowances - Meat:-

C.U.A.
Individual Allowances
Compounded allowance

Afternoon.

PracticalVisit to 27 Field Butchery - fresh vegetables and
frozen meat.

Evening.

Free.

Wednesday, 21 Mar 45.

Morning.

Accounting - Practical

Calculation of entitlements, rations.

Afternoon.

Accounting - Practical

Calculation of entitlements, fuel and light.

Evening.

Accounting - Practical

Preparation of issue and Receipt summaries.

Thursday, 22 Mar 45.

Morning. Accounting - Subsidiary Records

Evening. Free.

Wednesday, 21 Mar 45.

Morning.

Accounting - Practical

Calculation of entitlements, rations.

Afternoon.

Accounting - Practical

Calculation of entitlements, fuel and light.

Evening.

Accounting - Practical

Preparation of Issue and Receipt Summaries.

Thursday, 22 Mar 45.

Morning.

Accounting - Subsidiary Records

Maintenance of :-

Writes-off Book
 Condemnations Book
 Payments Book
 Adjustments Book (CIV - CHV)
 Demerits Book
 Fuel Book
 Indents Book
 Stock-taking Record
 Meat Issues Book
 Daily Stock Pro-formae
 Record of D.Rs
 Record of D.Vs

Afternoon.

Practical

Visit to 14. Yield Bakery.

Evening.

Free.

Friday, 23 Mar 45.

(4)

Morning.

Indents

Attachment to Indents Office for morning - handling of unit queries, special requests, identification of unit representatives, maintenance of indents book.

Afternoon.

Accounting - Replacements

Replacements book in detail
Priced list of Supplies
Departmental expenses
Bulk debits
Extraction of replacements sheets
Methods of payment
Authorities

Evening.

Lecture - A.P.H.Q. Supply Instructions and MemorandaSaturday, 24 Mar 45

Morning.

Accounting - replenishment

Stock States
Replenishment Demands
Demands Book
Acquisitions on local installations

Afternoon.

Practical

Visit to Tuscolana Railroad
Off-loading of supplies by rail

Evening.

Pres.

Sunday, 25 Mar 45.

Pres.

Monday, 26 Mar 45

Morning.

Depot Organisation

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Accounting - replenishment

Stock Status
 Replenishment Demands
 Demands Book
 Acquisitions on local installations

Practical

Visit to Tuscolana Railroad
 Off-loading of supplies by rail

Evening. Free.

Sunday, 25 Mar 45.

Monday, 26 Mar 45

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Depot Organization

Decentralization and responsibilities
 Labour and labour records
 Vehicle Check Books
 Anti-pilferage measures

Depot Routine

Time-table of routine, i.e., time of closing records,
 completion of accounting operations, unit drawing
 times, co-ordination of work between offices and stores.

Depot Lay-out - Lecture

Stacking space - breakdown area - sequence of drawing.

Visit to Supply Office, A.D.S.T., R.A.A.C., to study
 operation of Directing Staff.

Tuesday, 27 Mar 45.

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