

ACC

10000|120|5393

BM/G/6

785020

10000|120|5393

BM/G/6

HQ - MMIA OFFICE INSTRUCTIONS

'G' COPIES

5370
5439

Sept. 1945 - JAN. 1947 COVER II

55
Bm/c/b
~~Pass~~

MMIA OFFICE INSTRUCTION NO 140

25 January 1947

CC/1

MMIA - 140
FILE Bm/c/b
DATE 27-1-47

Branches, Services and Sections, when originating correspondence, are not adhering to Branch, Service and Section seniority on internal distributions.

Originating sections will, in future, use the following strict priority of Branches, Services and Sections

BRANCHES G (O & SD)
 G (Int)
 G (T & E)
 A
 Q

SERVICES RE
 Sigs
 ST
 Med
 Ord
 REME

SECTIONS CC
 IPOW
 Liaison

5439

Chief Clerks of Branches, Services and Sections will ensure that clerks are made familiar with this instruction.

Approved

Lt Col
BS

DISTRIBUTION: List 'A'

GSO I (C-1)	<i>And</i>
DEP G-1	
GSO I (S-1)	
GSO II (S-1)	<i>BC</i>
GSO II (I)	
GSO III (I)	

GPO/STSD 54
BM/G/6

Telephone
Rome 489081 Ext 218

LAND FORCES SUB COM AG (MMIA) GMP

CC/1

19 Nov 46

LIST 'A'
LIST 'B'

MMIA - 'G'
FILE BM/G/6
DATE 22/11/46

Subject:- MMIA Distribution Lists

Ref this HQ Office Instruction No 137 sent out under
ref CC/1 dated 18 Nov 46.

Under List 'A' (Internal) please make the following
amendment :-

ADD - "Serial 21 MP Officers"

ARCS/ell

Approved
53
22/11/46

Lt-Col,
G.S. MMIA.

5438

MIA OFFICE INSTRUCTION 134

53

CC/1

SUBJECT: Distribution Lists

1. Distribution Lists 'A', 'B' and 'C' forwarded under ref CC/1 dated 18 Jul 46 (MIA OFFICE INSTRUCTION NO 136), are hereby cancelled.
2. Revised MIA Distribution List 'A', 'B' and 'C', approved by all concerned, will be used as relevant in all correspondence.
3. Where a full distribution on any list is not required, the originator will show eg., List 'A' less serials 16 - 19.

Assignment
 Major-General, MC
 GOC, MIA.

18 NOV 46
GJI

5437

---d---

LIST 'A' INTERNAL

- | | | |
|------|--------------|---|
| No 1 | PA to GOC | 1 |
| 2. | Deputy Comd | 1 |
| 3 | EGS | 1 |
| 4 | Col A/Q | 1 |
| 5 | C (Ops & SD) | 1 |
| 6 | G (Int) | 1 |
| 7 | C (Trg) | 1 |
| 8 | 'A' | 1 |
| 9 | 'C' | 1 |
| 10 | RE | 1 |
| 11 | Sigs | 1 |
| 12 | S & T | 1 |
| 13 | Medical | 1 |
| 14 | Ordnance | 1 |
| 15 | REMC | 1 |

LIST 'B' DOMESTIC

- | | | |
|------|-----|---|
| No 1 | FLU | 1 |
| 2 | BDU | 1 |
| 3 | BLU | 1 |
| 4 | BLU | 1 |
| 5 | BLU | 1 |
| 6 | BLU | 1 |
| 7 | BLU | 1 |
| 8 | BLU | 1 |
| 9 | BLU | 1 |
| 10 | BLU | 1 |
| 11 | BLU | 1 |
| 12 | BLU | 1 |

LIST 'C' EXTERNAL

No 1 - 10 United Commission - 3

52
9/9/41
- 2/16/41

MIIA OFFICE INSTRUCTION. No 138

cc/1

Subject: MESSAGES.

1. The Italian signal system involves the use of one copy only of a message for several addressees.

2. In future, therefore since all traffic for the BIUs is being cleared through the Ministry of War, only one TRANSMISSION COPY of a message for any number of BIUs will be required. A copy will also be required, of course, for retention in HQ MIIA despatch office, and another for retention by the R. Signals NCO on registration duty at the Ministry of War.

EXAMPLES.

(1) Message for all BIUs.

Three copies required. One for retention by MIIA despatch office, one for retention by R. Signals NCO on registration duty, and one for transmission by the Italian Signals.

(2) Message for CHQ and 1, 2, 3 and 4 BIUs.

Five copies required. One for retention at MIIA despatch office, two for the Ministry of War (one for retention by R. Signals NCO on registration duty and one for Transmission) and two for RASC Message Centre (one for filing and one for transmission to CHQ).

3. In future, also, the H. MIIA despatch clerk will append a ticket to the copies of a message sent to RASC Message Centre which has amongst its addressees one or more of the BIUs and two copies of which have consequently also been sent to the Ministry of War.

This ticket will bear the following information:-

"Message is being cleared to the following addresses through other channels:-"

19 Nov 41

WAD/DWH

DISTRIBUTION:

List "A"
12 BIU

Attestation of
for
Trigadier,
General Staff, MIIA. *CS*

INFO COPY

the R. Signals VCO on registration duty at the Ministry of War.

EXAMPLES.

(1) Message for all BLUs.

Three copies required. One for retention by WIA despatch office, one for retention by R. Signals VCO on registration duty, and one for transmission by the Italian Signals.

(2) Message for CHS and 1, 2, 3 and 4 BLUs.

Five copies required. One for retention at WIA despatch office, two for the Ministry of War (one for retention by R. Signals VCO on registration duty and one for transmission) and two for R/A2 Message Centre (one for filing and one for transmission to CHS).

3. ^{10/10}

In future, also, the R. WIA despatch clerk will append a ticket to the copies of a message sent to RAC Message Centre which has amongst its addressees one or more of the BLUs and two copies of which have consequently also been sent to the Ministry of War.

This ticket will bear the following information:-

"Message is being cleared to the following addresses through other channels:-"

17 Mar 46

DATE/DAY

DISTRIBUTION:

List "A"
12 BLU

Approved by
[Signature]
Brigadier,
General Staff, WIA.

INFO COPY
ONLY

SPECIAL ORDER OF THE DAY

ISSUED BY

Capt E.J. Hughes, Camp Commandant
HQ - MIIA

All checks 50

Add. ju.

15/8/46

51

Driving of M.T. - Vehicles.

Although the standard of driving in MIIA remains good, the proportion of accidents caused by Allied Vehicles generally in cities, is very high.

In many cases, particularly in towns, motor accidents involving damage to Italian persons or property have caused angry scenes and threats against drivers concerned.

M.T. Drivers are again warned to drive with care and courtesy particularly in built up areas.

A strict view will be taken of accidents in which drivers are in any way considered to be blameworthy.

E. J. Hughes
Capt E.J. Hughes, Camp Commandant
Military Mission Italian Army.

Extract from the Italian Press.

Further to the motor car accident which occurred yesterday afternoon and had as a consequence one killed and 19 injured, the Mil. Police states that severe action will be taken against the responsible British soldier.

Another fatal motor accident has been caused by a British driver in Viale Guido Baccelli. Three persons were knocked down one of them is seriously injured.

An allied truck driven by an English driver ran into and killed a woman while crossing Piazza Quadrata at 18,20 hours in Rome yesterday. Swift braking sent the vehicle into collision with a taxi standing nearby, and then against the nose of a street-car which was smashed by the violence of the bump. 18 passengers and the driver of the street-car remained seriously injured. The Italian police who arrived immediately on the spot prevented the crowd from lynching the English driver. The press laments that these incidents occur too often and are always caused by the careless driving of members of the Allied Forces who do not respect traffic requirements. "Tempo" affirms that the collision with the taxi and the street-car was caused by the British driver's attempt to force speed and thus escape any responsibility for the killing of the woman.

5435

0

BM/G/6

50

COPY

SUBJECT: ELUs Telephone Directory - Amdts.

HQ 3 BRITISH LIAISON UNIT
Tel: 152965 (Ext 107)

HQ MMIA

G/55/13

31 July 46

4813

Ref MMIA Office Instruction No 128 of 25 May 46.

Please add:- ORs Billets
12 Viale MONTELLIO MILAN
Tel: No. MILAN 632024

? EGERTON,
Lt Col
GS

MILAN
LGE/LO

Copy to: HQ 59 Sub Area
(Please amend Milan Area
Telephone Directory accordingly).

DISTRIBUTION: G/94
BM/G/6

For Amendment See Tel. 4813. 5434

149

COPY INCOMING SIGNAL

FROM : 5 BRITISH LIAISON UNIT 51 1000 B

TO : MAIN 13 CORPS REAR 13 CORPS
 MILIA BULHE 4. HLU BOLZANO
 HQ 1 AGRA ST 5 HLU VERONA
 06 ANNA AND UDINE

REF : G/127 UNCLASSIFIED

CHANGE OF TELEPHONE NUMBERS OF 5 HLU UDINE (.)
 WEF 17 JULY 46 NEW NUMBERS ARE AS FOLLOWS ON UDINE
 MILITARY EXCHANGE (.) OFFICES REMAIN 28 VIA SAVOIGNANA (.)

- G I - UDINE 1553
- G II - UDINE 1547
- DAQ - UDINE 1555

5433

See fol. 483

'G' DISTRIBUTION:
 ACTION : G/94
 BM/c/s

02 Aug 46
 JW

1-81A

SUBJECT: BLU's Telephone Directory - Amdts.

LAND FORCES SUB COM, A.C. (MMIA)

(489081n Ext 218)

C/94

24 Jul 46

TO : LISTS 'A' AND 'B'
LISTS 'G' (LESS SERIAL 6)

38

Ref MMIA Office Instruction No 128 of 25 May 46.

Please cancel Sheets 2 & 3 of Appx 'A' and substitute new Sheets 2 & 3 attached herewith.

5432

131/5/6

Attest

for Major General,
M. M. I. A.

TR/rr

R/25/7

Revised
Office In

BLU	LOCATION	SIGNAL and letter Addresses	TELEPHONE			EXTENSION	OFFICES, MESS and BILLES
			EXCHANGE	OFFICE	No		
1	TURIN	1 BLU	TURIN	G-I) DAA & QMG) G-II) CCRR) ST) REME) Clerks)	46493 4682 4630 4727		TURIN
2	GENOA	2 BLU	BLANZANO	G DAA&QMG) ITI LO) Clerks	56575 52278 580258		6 Via DANTE (2nd Floor) GENOA
3	MILAN	3 BLU	MILAN		152965 153045	(G - 107 (DAA& QMG - 25 SC REME - 126 ST - 10 ITI LO) CCRR LO) - 103	3 Terr HQ, Via GARMINE MILAN Offrs Mess : 2 Via FERROTTI VIALE ZARA MILAN
			MILAN	Offrs Mess OR'S BILLES	690975 632024		12 VIALE MONTELO MILAN.

Amended by Lt. 50.

Revised Appx 'A' to MMIA
Office Instr No 110 of 18 Dec 45

PHONE		EXTENSION	OFFICES, MESSES and BILLETS
OFFICE	No.		
G-I) DAA & QMG)	46495		TURIN
G-II)	44682		
CCRR)	44638		
ST)			
REME)			
Clerks)	44727		
G DAA & QMG) STI LO) Clerks	56575 52278 580258		6 Via LAMPE (2nd Floor) GENOA
	152965 153845	(G - 107 DAA QMG - 25 SC REME - 126 ST - 10 STI LO) CCRR LO) - 103	3 Terr HQ, Via GARIBOLDI MILAN Offrs Mess : 2 Via PERROTTI VIALE ZARA MILAN
Offrs Mess DR'S BILLET	690975 632024		12 VIALE MONTELO MILAN.

Amended by 14 Feb 50.

Location	Signal & Letter Addresses	Telephone		No.	Extension	Offices and Bill
		Exchange	Office			
4	POLZANO 4 BLU	BOLZANO	G-I	3678	59	4 Terr P PIAZZA I BOLZANO
			G-II	3617		
			DAA & QM)	3662		
			ITI LO)			
		MESTRE	ST	51268		Offrs Mess
		BOLZANO	REME	1893		
		BOLZANO	Clerks	3965		
			Camp	3584		
			Offrs Mess	3584		
	Garage	3477				
5	UDINE 5 BLU	UDINE	GSO I	1553	20, Via S	
			GSO II	1517		
			DAQ	1555		
			CAPT RELE	1762		
		VENICE	CAPT RASC	27244		
		VENICE	(S&T OFFICE)			
6	BOLOGNA 6 BLU	TIMO BOLOGNA	EME 7 BLU)	21473	Offices: Offrs Mess	
			o/o 6 BLU)			
		217 AREA	G-II	415		
		BOLOGNA	DAA & QM	119		
			REME	21473		
	Offrs Mess	21996				
7	FLORENCE 7 BLU	FLORENCE	GSO I Office	1308	Office Billet GRs Billet	
			GSO II	293619		
			S & T	293618		
			CC. RL.	293620		
			+Q	293621		
			CC	293622		
			Billet	293624		
Excelsior Hotel	293670					

1 & 2	Telephone Exchange Office	Office	Number	Location	Offices Messes and Billels
U	BOLZANO	G-I	3678	59	4. Terr H.Q. PIAZZA IV NOVEMBRE, BOLZANO
		G-II	3617		
		DAA & QM)	3662		
		ITI LO)			
	MESTRE	ST	5:268		
	BOLZANO	REME	1893		
	BOLZANO	Clerks	3965		Offrs Mess: Villa BIANCA Via Mazzini, BOLZANO
		Camp	3584		
	Offrs Mess	3584			
		Garage	3477		
U	UDINE	GSO I	1553	20, Via SAVORGNA, UDINE.	
		GSO II	1547		
		DAQ	1555		
		CAPT REHE	1762		
	VENICE	CAPT RASC	2724		
	VENICE	(S&T OFFICE)			
U	TIMO BOLOGNA	RME 7 BLU)	21473	Offices: 23, Via CASTIGLIONE, BOLOGNA Offrs Mess: 26, Via BELLI CO TA., BOLOGNA	
		c/o 6 BLU)			
	217 ANRA	G-II	445		
		DAA & QM	119		
BOLOGNA	RME	21473			
	Offrs Mess	21996			
U	FLORENCE	GSO I Office	1308	Office : No, 1 Piazza STAZIONE, FLORENCE Billet : Officers, Excelsior Hotel Offs Billet: Villa PRIGAVERA, Piazzale GALILEO, 4 Tel No 1354	
		GSO II	293619		
		S & T	293618		
		CC. RR.	293620		
		1/Q	293621		
		CC	293622		
		Billet	293624		
		Excelsior Hotel	293670		

BLU	Location	Signal & Letter Addresses	Telephone Exchange	Office	No	Extension	Offices and Bille
8	ROME	8 BLU	ROME	G-II	489061	3686	c/o 8 Ter 32, Via P
9	BARI	9 BLU	BARI	G-II DAA & QMG ITI IO	11458 13869		161, Cors
10	NAPLES	10 BLU	NAPLES	GSO I Chief Clerk GSO II DAA & QMG ST CHQ MESS Offrs Mess	55381 55802 55766		Offices: Offrs Mess
11	PALERMO	11 BLU	PALERMO	GSO II DAA & QMG ITI IO Clerks Offrs Mess Offs Billets	15557 18372 15556 10673 18683 15555 (after 1700 Ors-)		VILLA RUM PALERMO Offrs Mess
12	ROME	12 BLU	ROME	Other Offices DAA & QMG	478808 478809		COLLEGIO

234

3

APPX 'A' (contd)

Telephone Range	Office	No	Extension	Offices Messes and Billets
	G-II	489061	3686	c/o 8 Terr H.Q. 32, Via PO, ROME
	G-II DAA & QMG ITI IO	11458 13869		161, Corso VITTORIO EMANUELE, BARI
LES	GSO I Chief Clerk	55381		Offices: Villa PASQUILLINO Via FIORILLO, 28 TORRE DEL GRECO (Map ref 302434)
	GSO II DAA & QMG ST CFO RESE Offrs Mess	55802 55766		Offrs Mess: Villa MATERAZZO Corso ERCOLANO, 364 RESINA (NAPOLI) (Map ref 303439)
PERMO	GSO II DAA & QMG ITI IO Clerks Offrs Mess OBS Billets	15557 18372 15556 14673 18683 15555 (after 1700 Ovs-)		Villa RUTELLI, Via LIBERTÀ' PALERMO Offrs Mess: Villa MATRANGA 48, Via L. MARMORA PALERMO
OME	Other Offices DAA & QMG	478808 478809		COLLEGIO MILITARE ROME - F. 724672.

BM/G/6
G. O. F. J. S. D.

MMIA OFFICE INSTRUCTION No. 136

CC/1

SUBJECT : Distribution Lists

Distn : Lists "A", "B" and "C"

1. Distribution Lists "A", "B" and "C" fwd under ref CC/1 dated 28 Nov 45 (MMIA OFFICE INSR No 108), are hereby cancelled.
2. Revised MMIA Distribution List "A", "B" and "C", approved by all concerned, will be used as relevant in all correspondence.
3. Where a full distn on any list is not required, the originator will show e.g. "List A less 16 - 19".

A. J. ...
Colonel, *CS*
Deputy Commander,
M.M.I.A.

18 July 1946

CC/apw

<u>List "A" - INTERNAL</u>			<u>List "B" - DOMESTIC</u>		
No			No		
1	PA to GOC	- 1	1	H.E.U.	- 1
2	Deputy Comd	- 1	2	B.L.U.	- 1
3	B.G.S.	- 1	3	B.L.U.	- 1
4	Colonel A/Q	- 1	4	B.L.U.	- 1
5	G(Ops and AD)	- 1	5	B.L.U.	- 1
6	G(Int)	- 1	6	B.L.U.	- 1
7	G(Trg)	- 1	7	B.L.U.	- 1
8	"A"	- 1	8	B.L.U.	- 1
9	"C"	- 1	9	B.L.U.	- 1
10	R.E.	- 1	10	B.L.U.	- 1
11	SIGS	- 1	11	B.L.U.	- 1
12	S & T	- 1	12	B.L.U.	- 1
13	Medical	- 1			
14	Ordnance	- 1			
15	R.E.M.N.	- 1			
16	Carabinieri Section	- 1			
17	IPW Section	- 1			
18	Liaison Section	- 1			
19	Chief Clerk	- 2			
20	Camp Commandant	- 1			
			<u>List "C" - EXTERNAL</u>		
			No		
			1	H. Allied Commission	- 3
			2	A.P.H.Q.	- 3
			3	HQ 13 Corps	- 1
			4	HQ 3 District	- 3
			5	ITALIAN War Ministry	- 1

5329

BGS	
GSO I (SD)	
Dep G III	
GSO II (SD)	
GSO II (I)	
GSO II (C)	
GSO I (C)	
G U D.	

MMIA - 'G'
FILE BM/G/6.
DATE 18/7/46.

234

785020

SUBJECT : ELI's Telephone Directory - Amits.

BM/G/6

46

LAND FORCES SUB COMM, A.C. (MMIA)
(489081 Ext 218) G/94
1 Jul 46

TO : Lists 'A' and 'B'
List 'C' (less Serial 6)

38

Ref MMIA Office Instruction No. 128 of 25 May 46.
Please cancel Sheet 2 and substitute new Sheet 2 attached.

amended see # 38 2/7

[Signature]
Major General,
M. H. I. A.

ELI/aa

5428

G(Om 9 SD) 45

M.M.I.A. OFFICE INSTRUCTION NO.134.

1. W.e.f. 1 July 1946 the clerical staff of HQ MMIA will operate in accordance with the following instructions :-

(a) The Chief Clerk's Office will come under "A" Branch for administration and discipline.

(b) The Staffs of the various Branches and Services will come under the Heads of their respective Branches for matters of administration and discipline, but the Chief Clerk will be responsible for supervising the smooth working of all the clerical staff employed.

(c) Clerical work for the GOC and Deputy Commander will be carried out by two clerks specially detailed for this purpose by the Chief Clerk.

(d) Clerical work for the BGS and Colonel A/Q will be carried out by the "C", "A" or "Q" Staffs according to the subject matter of the correspondence.

2.

(a) Top Secret, Secret, and Confidential letters will normally be opened by a 2nd Grade Staff Officer and in no case by anyone holding an appointment lower than 3rd Grade Staff Officer.

(b) The typing of Top Secret documents will be done by the Chief Clerk as at present. The typing of Confidential documents will be done by the Chief Clerk "A" Branch.

(c) Top Secret documents will always be kept under lock and key by an Officer; Secret and Confidential at the discretion of the Head of the Branch concerned.

5427

BGS	
GSO I (-D)	X
Dep G	X
GSO I (-)	X
GSO II (-)	
GSO I (-)	MW
GSO I (RG)	
G II (D)	

W.H. Gillmore 11/6
For Colonel A/Q
M.M.I.A.

29 June 1946

Distribution

List 'A'

AHG/gc.

MMIA - 'G'	
FILE	B.M./K/S
DATE	R/17

File

44

6/2

MMIA OFFICE INSTRUCTION NO. 133

Further to MMIA Office Instruction No. 132
Heads of Branches and Sections will hand their
notes in to Major De Thiery for G.O.C. by
midday 25 June.

43

BGS	
GSO I (SD)	
Dep G III	<i>[Handwritten initials]</i>
GSO II (SD)	
GSO II ()	
GSO III (SD)	
GSO	

[Handwritten signature]
Lt Col, *[Handwritten name]*
CS.

AAE/jw

24 June 46

DISTRIBUTION: ALL Branches and Heads of Sections

MMIA - 'G'
FILED <i>Bm/G/6</i>
DATE <i>R/24/6</i>

(OPS & SO)

#3

30/2

MMIA OFFICE INSTRUCTION NO. 132

Rec'd 14/4

GOC directs that all Heads of Branches and Sections will prepare notes by 25 June on the functions and activities of themselves and their Branches or Sections and will be ready to be questioned personally on these notes by Major General GOULBURN, if he so desires on his arrival.

BGS	
GSO I (SD)	
Dep G IP	X
GSO II (SD)	X
GSO III (I)	
GSO III (SD)	
GSO I (CIC)	
GSO (I)	

MMIA - 'G'	
FILE	Bm/c/b
DATE	R/18/6

ARCS/jw

18 June 46

A. Goulburn
Lt Col, Army
GS.

DISTRIBUTION: All Branches and Heads of Sections.

5425

OFFICE INSTRUCTION No 131

CC/2

W.e.f. Monday 17 June 46 there will cease to be a MMIA duty officer and the former system of MMIA orderly officer will be reinstated. (Office instruction CC/2 dated 18 April 46 refers).

EW/rr

17 June 46

31
Am... ..
 Lt. Col.
 GS.

Distribution: MA to GOC
 All Branches and Services
 All officers of HQ MMIA
 Signal Office
 CC/2
 War Diary (2)

5424

41

COPY INCOMING SIGNAL

FROM : 7 BLU

071200 B

TO : HQ 217 AREA

INFO : MMIA ; 233 TOWN MAJOR

1 BLU	5 BLU	9 BLU
2 "	6 "	10 "
3 "	7 "	11 "
4 "	8 "	12 "

REF : BLU/31

UNCLASSIFIED

REF MMIA OFFICE INSTRUCTION NO 128 DATED 25 MAY NOT TO ALL (.)

TELEPHONE NO GSO I THIS BLU NOW 1308

amended see photo. 11/6/46

11 June 1946
sb

File BM/G/6
G/94

5423

INFO COPY
ONLY

SUBJECT: EIU Telephone Directory - Amendments

LAND FORCES SUB-COMM, AC. (MLIA)
(489081 Ext 216) G/94

5 Jun 46

TO : List "A" & "B"
List "C" (less Serial 6)

Ref MLIA Office Instr 128 of 25 May 46.

1. Please add the following to 4 EIU telephones:

Garage 3477

2. Please amend 6 EIU telephones to read as follows:

Delete: - VICKSBURG
Insert: - 217 AREA

3. Please amend 7 EIU telephones as follows:

Substitute 1308 for 1629
Add Excelsior Hotel 1143
618 Billet 1356

4. Please amend 12 EIU telephones to read as follows:

DAA & QMG - 478509
Other Officers - 478908

5422

EIL/sb

Attila
Major General,
M. M. I. A.

Commented
4/8

OFFICE INSTRUCTION No. 129

39

SUBJECT : Duty Officer 1 - 17 June inclusive

DN/c/e

CC/2

Ref para 5 Office Instruction No. 124. 31

1. W.e.f. 1800 hrs 1 June a Duty Officer will be detailed daily for HQ MMIA.
2. This Officer will carry out the duties as laid down for MMIA Duty Officer as performed prior to April 19 e.g. He will spend the night in the Duty Officer's room at HQ MMIA. Duty Officer's orders are laid down in CC/2 dated 12 Nov 45.
3. This measure is being taken due to the possibility of civil disturbances during the period of the Italian elections, which might entail employment of Italian Military units to restore order.
4. During this period HQ MMIA will cease to provide Officers for duty on the A.C. Duty Roster.
5. It is expected that it will be possible to revert to the present system of daily orderly officers and duty on A.C. Roster w.e.f. 17 June. This will be confirmed however at a later date.

31 May 46

AAB/aa

A.H. [Signature]
 Lt Col,
 GS.

DISTRIBUTION:

- PA to GOC
- All Branches and Services
- All Officers of HQ MMIA
- Signal Office
- CC/2
- War Diary (2)

CSO II X *[Signature]* X
 CSO III X *[Signature]* X

FILE BRANCH
35

M.M.I.A. OFFICE INSTRUCTION No 128

Addresses and Telephone Nos - B.L.U.s

M.M.I.A. Office Instr No 110 of 18 Dec 45 and subsequent Amendments 1, 2, 3 dated 16 Jan, 1 Mar and 10 Apr respectively are hereby cancelled.

Att Appx 'A' shows data regarding locns, addresses and tel nos of BLUs as presently known.

Amendments or new Appces will be issued as and when necessary.

Addressees of lists A and B below, will please submit to G Branch any definite information, as it comes to hand, regarding changes in any of the data in the Appx, in order that the record may be maintained and kept fully up to date.

Info 18 cancelled by this INSTR

3420

Attest
for Major General,
M. M. I. A.

25 May 46
ELL/sb

40 42

Distribution: Lists A & B (for action)
List C (less Ser. 6) for info

Handwritten notes and signatures at bottom right.

BLU	Location	Signal & letter address	Telephone Exchange	Office	No	Extension	Offices Mess and Billet
1	TORINO	1 BLU	TURIN	G-1	46193		TURIN
				DAA & QMG			
				G-II	44682		
				CC. RR.			
ST	44638						
REME							
			CLERKS	44727			
2	GENOVA	2 BLU	BLOKADE	G	56575		6, Via DANTE (2) GENOVA
				DAA & QMG	52278		
				ITI LO			
			CLERKS	580258			
3	MILAN	3 BLU	MILAN		152968	(G-107 (DAA & QMG -25 SO REME - 126	3 TERR HQ, Via MILAN
					153845		
				ST	10	OFFRS MESS 2	
			ITI LO				
				CC. RR. LO - 103			
			Offrs Mess		690977		

Appx A to MDEA Office
Instr No 128 of 25 May 46

Telephone Exchange	Office	No	Extension	Offices Messes and Billets
TURIN	G-1 D.A. & QMG	46493		TURIN
	G-II CC. RR.	44682		
	ST RECE	44638		
	CLERKS	44727		
MOCKADE	G	56575		6, Via DANIE (2nd floor) GENOA
	D.A. & QMG ITI LO	52278		
	CLERKS	580258		
MILAN		152968	(G-107	3 TERR HQ, Via CARLINE, MILAN
		153845	(D.A. & QMG -25 SC RUMZ - 126	
			ST) ITI LO) 10	OFFRS MESS 2 Via FERROTTI Viale ZARA MILAN
	Offrs Mess	690978	CC. RR. LO - 103	

GSO I	UDINE	4767 1553	269 Ex 08	PAGNACCO 21
GSO II	"	4762 1549.	--	--
DAI & MG DAQ.	"	1774 1565.	269 Ex 001	--
CAPT REME	"	1762	--	--
CAPT RASC (S & T OFFICE)	VENICE	27244	--	--

BLU	Location	Signal & Letter Addresses	Telephone Exchange	Office	No	Extension	Offices Messes and Billets
4	BOLZANO	4 BLU	BOLZANO	G-I G-II DAA & QM) ITI LO)	3678 3647 3662		4 Terr HQ, PIAZZA IV NOVEMBRE, BOLZANO
			MESTRE	ST	51268	59	
			BOLZANO	REMS	1893		
			BOLZANO	Clerks	3965		
				Camp	3584		Offrs Mess: Villa DIANCA Via Mazzini,
				Offrs Mess	3584		
				Garage	3477		
5	UDINE	5 BLU	UDINE	Civil Line	1762 269	02	5 Terr HQ, 28, Via SALVE ST-Office: c/o 86 AREA, Offrs Mess: 1, Via FORTI Ofs Billet: 1 AREA, UDINE
			MESTRE	ST	51268		
6	BOLOGNA	6 BLU	TITO BOLOGNA	RE 7 BLU) c/o 6 BLU)	21473		Offices : 23, Via CAST Offrs Mess: 26, Via BEL
			217 AREA	G-II	415		
				DAA & QM	119		
			POLGONA	RE	21473		
				Offrs Mess	21996		
7	FLORENCE	7 BLU	FLORENCE	GSO I Office	293623		Office : No 1, Piazza Billet : Officera, E
				GSO II	" 293619		
				S & T	" 293618		
				CC. RR.	" 293620		
				/o	" 293621		Ofs Billet: Villa DRELY
				CC	" 293622		
				Billet	" 293624		
				Excelsior Hotel	++3293670		

Amended by Tokyo 46.

Amended by 8/9/46 Tel 171

Appx 'A' (Contd)

Telephone Range	Office	No	Extension	Offices Messes and Billets
BOLZANO	G-I	3678		4 Terr HQ, PIAZZA IV NOVEMBRE, BOLZANO
	G-II	3647		
	DAA & QM)	3662		
	ITI LO)			
RE	ST	51268		
BOLZANO	REME	1893	59	
BOLZANO	Clerks	3965		
	Camp	3584		
	Offrs Mess	3584		Offrs Mess: Villa BIANCA Via Mazzini, BOLZANO
	Garage	3477		
		1762		
	Civil Line	269	02	5 Terr HQ, 26, Via SAVERIGNANA, UDINE
RE	ST	51268		St Office: c/o 86 AREA, MESTRE Offrs Mess: 1, Via PORDENONE, UDINE Offs Billet: 1 AGRI, UDINE
BOLOGNA	RE 7 BLU)	21173		
	c/o 6 BLU)			
BOLOGNA	G-II	415		Offices : 23, Via CASTIGLIONE, BOLOGNA
	DAA & QMG	119		
BOLOGNA	REME	21473		Offrs Mess: 26, Via BELLACOSTA, BOLOGNA
	Offrs Mess	21996		
BOLOGNA	GSO I Office	293623		
	GSO II	" 293619		Office : No 1, Piazza STAZIONE, FLORENCE
	S & T	" 293618		Billet : Officers, Excelsior 5 tel
	CC. RR.	" 293620		
	./OS	" 293621		
	CC	" 293622		Offs Billet: Villa FRELIVERA, Piazzale GALILEO, 4.
	Billet	" 293624		
	Excelsior Hotel	473293670		

*Amended by 8/9/46
Feb. 1940.*

folio 46.

amended by 8/9/46 Feb 1940

- 2 -

Appx 'A' (

BLU	Location	Signal & Letter Addresses	Telephone Exchange	Office	No	Extension	Offices Messes and Billets
4	BOLZANO	4 BLU	BOLZANO	GSO (Capt. Douglas)	5678		4 Terr HQ, PIAZZA IV NOVEMBRE, BOLZANO.
				GSO (Lt. Marston)	3647		
				G III LO			
				DAAG & QMG	3662		
				G III LO			
				MESTRE	ST (Capt. Watson)	51268	
	BOLZANO	REME	1893	59			
	BOLZANO	Clerks	3965			Offrs Mess: Villa BLANCA Via Mazzini,	
		Camp	3584				
		Offrs Mess	3584			GARAGE BOLZANO 3/17.	
5	UDINE	5 BLU	UDINE	Civil Line	1762		5 Terr HQ, 28, Via Saverio ST Office: c/o 86 ARMA, Offrs Mess: 4, Via FORD Offs Billet: 1 AGRA, UDINE
					269	02	
				MESTRE	ST	51268	
6	BOLOGNA	6 BLU	RIVAREA	GSO-7	EME 7 BLU 4/6	6 BLU TANO BOLDONI 21478	Offices : 23, Via CAS Offrs Mess : 26, Via BEL
			WICKSBURG	6-11	RIVAREA 415		
				DLA & QMG	RIVAREA 5-119		
			BOLOGNA	REME	21473		
		Offrs Mess	21996				
7	FLORENCE	7 BLU	FLORENCE	EME 7 BLU 4/6	1308		Office : No 4, Piazza Billet : Officers, B TELEPHONE: 1308 Offs Billet : Villa PRIMA
				GSO I Office	1629		
				GSO II	1115		
				DLA & QMG	1120		
				ST	1113		
				RACQ	1115		
Clerks	1121						
		EXCELSIOR HOTEL n.3.					

Amended by G/94 Folio 159. Amended by G/94 Folio 162.

Amended by G/94 Folio 16.

Amended by G/94 166 Folio

- 2 -

Appx 'A' (contd)

Telephone Range	Office	No	Extension	Offices Messes and Billets
	GSO (Lt Col DOUGLAS)	5678		4, Terr HQ, PIAZZA IV NOVEMBRE, BOLZANO
	G III LO	5647		
	DAAG (Lt Col)	5662		
	G III LO			
	ST (Capt. WATSON)	51268		
	REME	1893	59	Offrs Mess: Villa BLANCA, Via Mazzini, BOLZANO
	Clerks	3965		
	Camp	3584		
	Offrs Mess	3584		CARAGE BOLZANO 3677
	Civil Line	1762		
	ST	269	02	5 Terr HQ, 28, Via S. VERGARA, UDINE ST Office: c/o 86 AREA, MESSINE Offrs Mess: 1, Via BORDENONE, UDINE Offs Billet: 1 AGRA, UDINE
	ST	51268		
	GSO I Office	1308		Offices : 23, Via CASNIGLIONE, BOLOGNA
	GSO II	1115		Offrs Mess : 26, Via BELL'ARCA, BOLOGNA
	DAAG & QMC	1120		
	ST	1113		Office : No 1, Piazza STAZIONE, FLORENCE
	RACC	1113		Billet : Officers, Excelsior Hotel
	Clerks	1121		TELEPHONE OFFICE Billet : Villa PRIMAVERA, Piazzale GALILEO 4

1/94 Folio 159. Amended by 9/94 Folio 162.
 2/94 Folio 16.
 6/94 166 Folio

5/.....

BEU Location	Signal & Letter Addresses	Telephone Exchange	Office	No	Extension	Offices and Bill
8 ROME	8 BEU	ROMA	G-II	409061	3686	q/a S Terr HQ, 32, Via PO, RO
9 BARI	9 BEU	BARI	G-II DAA & QMG) IFI LO)	11458 13869		161, Corso VII
10 NAPLES	10 BEU	NAPLES	GSO I Chief Clerk) GSO II) DAA & QMG) ST) ORD) ROME) Offrs Mess)	55581 55802 55766		Offices : VI Vi VI (M) Offrs Mess: VI Co RI (M)
11 PALERMO	11 BEU	PALERMO	G-II AD IFI LO Clerks Offrs Mess ORA Billet	18372 11393 11593 10673 18683 15553 (Aftex 1700 hrs)		Villa RUFFELLI, PALERMO Offrs Mess : VI LE P
12 ROME	12 BEU	ROME	OTHER DEPARTMENTS DA DAA & QMG →	47808 47809		COLLEGIO MILITARE

Amended by G/9/4 Julio 160

Signal & Letter Addresses	Telephone Exchange	Office	No	Extension	Offices Messes and Billets
BLU	ROME	G-II	129061	3686	U.S. Terr HQ, 32, Via PO, ROME
BLU	BARI	G-II DAA & QMG ITI LO	11458 13869		161, Corso VITTORIO EMANUELE, BARI
BLU	NAPLES	GSO I Chief Clerk GSO II DAA & QMG ST OFD QMG Offrs Mess	55381 55802 55766		Offices : Villa PASQUALINO Via FIORILEO, 28 FORTE DEL GRECO (Map ref 302134) Offrs Mess: Villa LANTERAZZO Corso MARCOLO, 364 RESINA (NAPOLI) (Map ref 303439)
BLU	PALERMO	G-II HQ ITI LO Clerks Offrs Mess Offs Billet	18372 11393 11393 10673 18683 15555 (After 1700 hrs)		Villa RUTELLI, Via LIBERTA' PALERMO Offrs Mess : Villa M. FRANGI, 48, Via LA MARIORA, P. LERMO
BLU	ROME	OTHER DEPARTMENT DAA & QMG DAA & QMG	47808 47809		COLLEGIO MILITARE ROME - P 721672

Amended by G/9/4 Folio 160

FILED
38

CC/1

MIA OFFICE INSTRUCTION No 127

Accommodation - MIA Records Section

1. W.e.P. today, 27 May 46, MIA Records Section Clerks will be located in the large MIA Conference Room (42, 44, 46).
2. The morning conference will continue to be held in the above room as at present, but all other conferences, with the exception of those involving large numbers of officers, will be held either in the old Conference Room (31, 33), or in one of the offices of the branch/branches concerned.

Likewise, Summaries of Evidence, Courts of Inquiry etc, will be convened in the old Conference Room.
3. The only general exception to the above ruling will be made in the event of a failure in the electric power supply, in which case conferences etc, scheduled to take place in the old Conference Room may be transferred to the large Conference Room.
4. Sjt ROWLAND, NCO i/c of Records Section clerks is responsible for ensuring that the central tables in the large Conference Room are cleared of all files etc by 1800 hrs each evening.
5. All applications for use of either Conference Room will be made to the Chief Clerk HQ, vide memo CC/7 dated 19 Nov 45, for co-ordination with Records Section, as may be found necessary.

5416

25 May 46

A.P. [Signature]
Lieut Col
GS

Distn : List A
Officer i/c Records Section
NCO i/c Records Section

ABC/cc

SD 36
CC/1

MMA OFFICE INSTRUCTION No 126

Interpreting & Translating

The Interpreters and Translators Section is now located in Rooms 1 and 1bis.

All correspondence for translation and queries regarding written translations will be taken to Sjt DANIN in Room 1bis, by a rep of the branch, Service or section requiring the translation or initiating the query.

All applications for interpreters and verbal interpreting will be addressed to Sjt FABRE, Room 1.

Attention is directed to Office Instruction No 112, para 2, as regards allotment of priorities for translations.

A. J. [Signature]
Lieut Col
GS

9 May 46
OD/cc

DISTRN : List A (less Serial 19)
Interpreter Section

5415

GSO II SD X *cal* X

GSO III SD X *Mh* X

20/6/46

35

MMIA OFFICE INSIR No 126

CC/1

Daily Circulators

Effective Tuesday, 7 May 46, only one Standard Daily Circulator form will be used within this HQ. This form will correspond exactly with that attached hereto. No other type or types will be put into use without sanction from GSO I(SD), and any suggestions for new or revised forms will be submitted to GSO I(SD) through the Chief Clerk MMIA.

Copies of the attached may be obtained immediately, on application to G(SD), but after this initial issue it will be a branch, service and section responsibility to reproduce the form to cover their own requirements.

It is emphasized that the above applies only to Normal Daily Circulators.

4 May 46

Allen W. Cox
Lieut Col
GS

Distribution: BA to GOC
Dep Bond
EIS
Col AQ
All Branches, Services and Sections (two copies)

5414

GSO I(SD) X
GSO II(SD) X
Chas
W. X

MMIA - '6'
FILE *BM/6/6*
DATE *R/6/5*

BM/6/6

34

COPY RECEIVING SIGNAL

FROM : 7 BATTEN LEADON UNIT 27 APRIL 1946
 TO : WIA - RAG (ATT DIRECTORY SERVICE SIGNAL PLANT SIGPT)
 INFO : 233 TOWN MAJOR
 REF : RM/31 UNCLASSIFIED

REF THIS HQ SIGNAL RM/31 OF 25 APRIL (.) ALTERNATION OF TELEPHONE
 NUMBER BASED ON INCORRECT INFORMATION RECEIVED (.) TELEPHONE NUMBER
 OF GSO I NEVER IN FACT CHANGED AND REMAINS 1629 AS BEFORE

Amended See file 33

ACTION : C/94
 INFO : RM/C/6 ←

30 April 1946
sb

INFO COPY
 ONLY

5413

38

COPY INFORMING SIGNAL

FROM : 7 BRITISH LIAISON UNIT

240001

TO : MIA : RAC (DIRECTOR'S SERVICE SIGNAL PLANT SECTION)
233 TOWN MAJOR

REF : HLU/34

UNCLASSIFIED

W.E.F. OF 23 APRIL THE TELEPHONE NUMBER OF GSO I THIS UNIT IS CHANGED
FROM 1629 TO 291275

Amended 25/4 See folio 26.

Amended by folio 34

'G' DISTRIBUTION

Action : G/94

Info : HLU/6

25 April 46
aa

See folio 34

5412

INFO COPY
ONLY

32

U. S. A. OFFICE INSTRUCTION No. 125.

CC/1

W.E.F. today (Friday 19th. April 46.), a CC.R.R. Courier will arrive each morning at this HQ at 09.30 Hrs. from the CC.R.R. G.H.Q.

As it has been found that the system of mail transmission to G.H.Q. CC.R.R. through the Ministry of War is inefficient, the CC.R.R. Courier run has been instituted for the purpose of speeding up communications with G.H.Q. CC.R.R.

All mail for G.H.Q. CC.R.R. should, therefore, in the future, be submitted to the Base Liaison Office in the Chief Clerk's Office by 09.15 Hrs. daily at the latest, if the system is to bring any increase in efficiency over the measures formerly in force.

It is emphasized that this courier service is solely to and from G.H.Q. CC.R.R.

19 April 46.

Crabtree
 for J. Col. CS

Distribution : List A (less serial 19)

APW/cc

5411

31

CC/1

MIA OFFICE INSTRUCTION No. 124

1. W.e.f. 19 Apr 46 the provision of an MIA Night and Week-end Duty Officer will be suspended.
2. One Duty Clerk will be retained instead of two as at present.
3. All officers of this HQ below the rank of Lieut Col. will be included in the A.C. Night and Week-end Duty Officer's Roster.
4. In place of a Duty Officer, there will be an MIA Orderly Officer.
5. In the event of any failure in the new system, or of revived operational activity, it will be necessary to reinstitute a Duty Officer.

18 April 46Lt Col,
GS.

ARCS/sb

DISTRIBUTION: MA 3000
 All Branches and Services
 All Officers of HQ MIA
 Signal Office
 CC/2
 War Diary (2).

Sent to 39
42

30A

MIA OFFICE INSTRUCTION No 123

Addressing and Authentication of Messages

1. Complaints are frequently received that MIA authenticated messages are being submitted to RAC for transmission through Signals channels bearing such addresses as below:

<u>Example</u>	TO :	CC. RR LO 1 BLU
or	TO :	CC. RR LO 1,3,7,8, BLUs
or	TO :	EME 1,2,3,4, BLUs

2. The above is contrary to standard British Signals procedure and in the future, messages designated for specific branches or persons will be written as under, the branch or person to whom the message is directed, appearing as the first word of the text:

<u>Example 1</u>	TO :	1 BLU
		<u>TEXT</u>
		FOR C C R R L O (.) Etc Etc

<u>Example 2</u>	TO :	1 BLU
		2 BLU
		3 BLU
		7 BLU
		8 BLU etc.

		<u>TEXT</u>
		FOR C C R R L O (.) Etc Etc

5410

<u>Example 3</u>	TO :	1 BLU
		3 BLU
		4 BLU
		6 BLU
		10 BLU (FOR EME)
		12 BLU (FOR EME)

		<u>TEXT</u>
		FOR E M E (.) Etc Etc
<u>Example 4</u>	TO :	DISWO

2. The above is contrary to standard British Signal procedure as in the future, messages designated for specific branches or persons will be written as under, the branch, or person to whom the message is directed, appearing as the first word of the text:

Example 1

TO : 1 BLU
TEXT
FOR C C R R L O (.) Etc Etc

Example 2

TO :
1 BLU
2 BLU
3 BLU
7 BLU etc
TEXT
FOR C C R R L O (.) Etc Etc

5410

Example 3

TO :
1 BLU
3 BLU
4 BLU
6 BLU
INFO : 10 BLU (FOR ME)
12 BLU (FOR EE)
TEXT
FOR P I L E (.) Etc Etc

Example 4

TO : DISTWO
INFO : 2 BLU (FOR ST)

3. It has been additionally noted that although one officer's name appears typewritten in the space marked 'AUTHENTICATED', cases occur where the signal is actually signed by another officer. This is incorrect, and in such cases the typewritten name will be erased and the name of the signing officer substituted accordingly.

2/.....

308

OFFICE INSTRUCTION No 123 (contd)

-2-

4. The space allotted for local dists will include such addressees as Ministry of War, Home Allied Area Command and any other fmas or units within the Rome perimeter. Internal dists and file numbers also come under the heading of "Local Dists".

5. Cases are numerous of non-insertion of date/time of signature. It is always the responsibility of the clerks to insert the date and the letter B denoting double Summer-time, and of the signing officer to insert the time of origin.

6. The attention of all officers and other ranks is drawn to the above points, and, in addition, to Office Instruction No 116, for the purpose of ensuring that:

- (a) Correct procedure in addressing of messages is observed at all times.
- (b) The RAAC message form is used in accordance with the spaces provided. (For example, 'A.G. AUTHENTICATION' is for the use of RAAC Signals only).

7. It is stressed that the authenticating officer is responsible for the accuracy of all messages emanating from this HQ and for ensuring that wherever possible, correct abbreviations are used with a view to cutting down the work of signals transmission to the bare minimum necessary.

A.F. [Signature] 5509
Lt Colonel,
GS

18 Apr 46

ABC/jv

DISTRIBUTION: List 'A'

BM/9/6

CC/1

MMIA OFFICE INSTRUCTION No 422

It has been noticed in the past that Branches, Services and Sections, when originating copies, have not in all cases been adhering to Branch, Service and Section seniority on internal distributions.

Below is given the strict seniority of Branches, Services and Sections for use by all originating sections in the future.

- | | |
|-----------------|--|
| <u>Branches</u> | G (Ops & SD)
g (Int)
G (Trg)
A
Q |
| <u>Services</u> | RE
Sigs
ST
Med
Ord
REMS |
| <u>Sections</u> | CCRR
IPGW
Liaison |

Approved by

 8408
 Lieut Col
 GS

16 Apr 46

Distrn : List A

ABC/cc

SUBJECT : Electrical fittings - Repairs

G' TRG. M.M.I.A.
BR/C/6
13 April 46.

File

TO : Office Space Section.

May an electrician please be sent to Room 50, 7th floor for the purpose of repairing an electric light switch.

ML
Major
GSO II.

5407

B/15/4

29

MMIA OFFICE INSTRUCTION NO 121

CO/I

13 April 1946

EASTER HOLIDAYS (British Personnel)

1. Easter Monday (22 April) will be a holiday for all British personnel at this Headquarters. There will be no holiday on Good Friday, but time off will be allowed for attendance at Divine Service.
2. Any British Officer who wishes a major extension of the Easter holiday period will obtain the authority of the GOC MMIA. For this purpose application will be made in writing to AAG stating the exact period of leave desired. Each application must bear the signed recommendation of the Head of the Branch or Service. All such applications will reach AAG not later than 1200 hours on Monday, 15 April next.

All "G" Clerks To See.

aa.
General.
Gibbs.

Majors S.

Distribution:- List 'A'

Att. General
Lt-Col.,
A.A.G., M.M.I.A.

5406

/as

MMIA - 'G'
FILE: <i>100/30/10/10</i>
DATE: <i>R/18/46</i>

BM/A/6

26

MIA OFFICE INSTRUCTION No 110
Addresses and Telephone Nos - Bases

(Amendment No 3)

Sept 21

Ref Amendment No 2 dated 1 Mar 46 to MIA Office Instr No 110 dated 13 Dec 45, please cancel sheets 2 and 3 of Annex 'A' and substitute new sheets 2 and 3 att herewith.

10 Apr 46

A. G. ...
for Major General
MIA GS

Distribution: List A & B (for action)
List C (less Ser. 6) (for info)

AEG/rr

La foto 32

5405

R/10/7

Revised Appx
Instruction M

BLU	LOCATION	SIGNAL and letter Addresses	TELEPHONE			EXTENSION	OFFICES, Mess and BILL
			EXCHANGE	OFFICE	No		
1	TORINO	1 BLU	TURIN	G-I) DAA&QMG) G-II) CCRR) ST) REME) Clerks	46493 44682 44638 44727		TURIN
2	GENOA	2 BLU	BLOCKADE	G DAA&QMG) ITI LO) Clerks	56575 52278 58258		6 Via DANTE (2nd floor) GENOA
3	MILAN	3 BLU	MILAN		152965 153845	(G - 107 DAA&QMG - 25 SC REME - 126 ST) - 10 ITI LO) CCRR LO - 103	3 Terr HQ, VIA CARMINE, MILAN Offrs Mess: 2 Via PERROTTI, TALE ZARI, MILAN
				Offrs Mess	690975		

Revised Appx 'A' to MHA Office
 Instruction No 110 of 18 Dec 45

TELEPHONE		EXTENSION	OFFICES, MESSES and BILLETS
OFFICE	No		
G-I) DAA&QMG)	46493		TURIN
G-II) CCHR)	44682		
ST) REME)	44638		
Clerks	44727		
G DAA&QMG)	56575		6 Via DANIE (2nd floor)
ITI LO)	52278		GENOA
Clerks	58728		
	152965	{ G - 107 DAA&QMG - 25 SC REME - 126 ST) - 10 ITI LO) CCRR IO - 103	3 Terr HQ, Via CARMINE, MILAN
	153845		Offrs Mess: 2 Via PERLOTTI, VALE ZARA, MILAN
Offrs Mess	690975		

/2.....

- 2 -

BLU	LOCATION	SIGNAL and LETTER Addresses	TELEPHONE			EXTENSION	
			EXCHANGE	OFFICE	No		
4	BOLZANO	4 BLU	BOLZANO	G-I	3678		4 Terr HQ, PIAZZA IV NOVEME BOLZANO
				G-II)	3647		
				G III LO)	3662		
			MESTRE	DAA&Q)			
			BOLZANO	Q III LO)			
			BOLZANO	SF	51268		Offrs Mess: FEW
				REME	1 25		COI
				Clerks	3965		BOL
				Camp	3584		Camp OFFRS MESS 711
				Offrs Mess	3584		Via
					3584		
5	UDINE	5 BLU	UDINE	Civil Line	1762	02	5 Terr HQ, 28, VI
				SF	269		
			MESTRE		51268		SF Office : 8, 1
							Offrs Mess : 8, 1
							ORs Billet : 3, 1
							Offrs Mess : 1/0
6	BOLOGNA	6 BLU	VICIBURG	G-II	119		Office : 23 Via
				DAA&Q	115		
			BOLOGNA	REME	21473		Offrs Mess: 26 Vi
				Offrs Mess	21996		
7	FLORENCE	7 BLU	FLORENCE	GSO I Office	1624		Office : No 1,
				GSO II "	1115		
				DAA&Q "	1120		Billet : No 1
				SF "	1113		
				RAOC "	1113		
				CC. RR (L) "	1117		
				Clerks "	1121		Offrs Mess: Villa

TELEPHONE			EXTENSION	OFFICE, MESSSES and BILLETS
EXCHANGE	OFFICE	No		
BOLZANO	G-I	3678		4 Terr HQ, PIAZZA IV NOVEMBRE, BOLZANO Offrs Mess: PENSIONE MARGHERITA, SPES, BOLZANO Camp OFFRS MESS Villa BIANCA, Via Mezzini, BOLZANO
	C-II)	3647		
	G III LO)	3662		
	DAA&QMG)			
MESTRE	SI	51268		
BOLZANO	REME	1123		
BOLZANO	Clerks	3965		
	Camp	3584		
	Offrs Mess	3584		
UDINE	Civil Line	1762	02	5 Terr HQ, 28, Via SAVERGNANA, UDINE SI Office : 8, Via CALVANI, UDINE <i>46 BLANCA MESTRE</i> Offrs Mess : 5, Via SANTI, UDINE <i>VIA PERDEMONG. UDINE</i> Offs Billet : 3, Via P. UMBERTO, UDINE <i>PIAZZA UDINE</i> HEAD INSP : c/o 4th F.S. Section, BELLARIVA
MESTRE	SI	51268		
VIGEVANO	G-II	119		Office : 23 Via CASPIGLIONE, BOLOGNA Offrs Mess: 26 Via BELLACOSTA, BOLOGNA
BOLOGNA	DAA&QMG	415		
	REME	21473		
	Offrs Mess	21996		
FLORENCE	GSO I Office	1624 <i>241295</i>		Office : No 1, PIAZZA STAZIONE, FLORENCE Billet : Major ROSEN, Room 374, Excelsior OFFICERS Hotel Capt BOWRING, " 279 " " Offrs Mess: Villa PRIMAVERA (presently unoccupied) PIAZZALE GALILEO (4)
	GSO II "	1115		
	DAA&QMG "	1120		
	SI "	1113		
	RACC "	1113		
	CC.RR (L) "	1117		
	Clerks "	1121		

Amended from folio 150 6/94

BLU	LOCATION	SIGNAL and LETTER Addresses	TELEPHONE			EXTENSION	OFFICE and B...
			EXCHANGE	OFFICE	No		
8	ROME	8 BLU	ROME	G-II	489061	3686	c/o 8 Terr HQ, 32 Via PO, ROME
9	BARI	9 BLU	BARI	G-II DAAQMG) ETI LO)	11458 13869		161 CORSO VITTORIO EMANUELE, BARI
10	NAPLES	10 BLU	NAPLES	GSO I) Chief Clerk) GSO II) DAAQMG) ST) ORD) REME) Offrs Mess	55581 55802 55766		Offices : Villa PASQUALINO Via FIORILLO, 28 TORRE DEL GRECO (Map ref 302434) Offrs Mess: Villa Materazzo Corso ERCOLANO, RESINA (NAPOLI) (Map ref 303439)
11	PALERMO	11 BLU	PALERMO	DIR. SUREG-II) 11393) DIR. CATALANO ETI LO) Clerks) 10637) Offrs Mess) 18683) OFF'S OFFICE) 15555) AFTER 1700HRS	18372 11393 10637 18683 15555		Villa UPELLI, 55, Via GIOV. PALERMO VIA LIBER Offrs Mess: Villa MARRANGA, 48, Via LA MAR PALERMO
12	GESANO ROME	12 BLU	ROME	ROME AT 8000) DAAQMG AT 8300)	66318 66319		GESANO COLLEGIO MILITARE

Amended by G/94, Feb 157.

TELEPHONE		EXTENSION	OFFICES, MESSES and BILLETS
OFFICE	No		
G-II	489061	3686	c/o 8 Terr HQ, 32 Via PO, ROME
G-II DAA:OMG) IFI LO)	11458 13869		161 CORSO VITTORIO EMANUELE, BARI
GSO I) Chief Clerk)	55381		Offices : Villa PASQUALINO Via FIORILLO, 28 TORRE DEL GRECO (Map ref 302434)
GSO II) DAA:OMG) SI) ORD) REME) Offrs Mess	55802 55766		Offrs Mess: Villa Materazzo Corso ERCOLANO, 364 RESINA (NAPOLI) (Map ref 303439)
ITALSOMEG-II C MTR. CATALANCI I LO) Clerks) Offrs Mess U.S. BILLET AFTER NOONS	18372 11393 11395 10637 18683 15355		Villa TUELLI, 55, Via GIOVANNI ROMANI, PALERMO VIA LIBERTA Offrs Mess: Villa MAFRANGA, 48, Via LA MARMORA, PALERMO
ROME #78908 DAA:OMG #78309	66318 66319		CESSANO COLLEGIO MILITARE ROME - F 724072

Amended by G/94 Feb 157

G(610-3) 25
April

MEMORANDUM FOR THE INSTRUCTION NO 120

CC/I

5 April 1946

1. To-morrow Saturday 6 April 1946 will be a holiday for all ranks of U.S. M. I. A. for the observance of U.S. Army Day.
2. Normal Sunday routine will be followed.

5403

W. H. ...
Lt-Col.,
A.A.C., M.I.A.

W. H. ...

Distribution:- List 'A'

/as

MEMORANDUM
FILE: <i>610-3</i>
DATE: <i>5/4/46</i>

G (OPS & SD).

24

OFFICE INSTRUCTION No. 119

cc/1

SUBJECT : CORRESPONDENCE REGULATIONS.

DISTRIBUTION : LIST "A"

1. Owing to a tightening up of correspondence regulations it has become essential that all Branches and Services ensure that all outgoing correspondence is addressed in full and abbreviations not used. This is necessary owing to the increasing employment of Italians both by this HQ and the APO's.
2. The Chief Clerk will ensure that Despatch Office have:-
 - (a) An official "Certified official WD Correspondence" certificate signed by an officer on each envelope.
 - (b) A return address shown on each envelope in order to facilitate its return if not delivered.

27th March 46.

FA *PTA Gilmore. L Col*
Colonel A/Q.
M. M. I. A.

5402

apw/

All G (SD) clerks to see v initial below:

SABINA FB
 a.a.
 CW
 SM
 SD
 Guard.

AME. 27/3.

RESTRICTEDCLASSIFICATION No 119Unclassified Messages - Transmission in clear.

1. Certain subjects may now be treated as unclassified and messages concerning them may be sent in clear, by any means, including Radio.
2. It is, however, considered no longer practicable to specify any particular subject which may be treated as Unclassified. The originator must be guided by careful consideration of these subjects which MUST be treated as Classified. It is emphasized that the responsibility for the correct classification of all messages rests always with the originator, who will consider the particular condition prevailing at the time, not only in his own area, but in that of all addressees and who will use his judgment accordingly.
3. The originator should be guided in his decision whether or not a message should be classified by the provisions of U.S. Army Regs. 380 - 5 and W.O. pamphlet "Classification and Handling of Protected Documents 1944" which offer examples of matter which must normally be Classified.
4. As a further guide, and in amplification only of these examples, Appx. A and B are att.
 - (a) Appx. A contains a short list of subjects which must under NO circumstances be treated as Unclassified.
 - (b) Appx. B provides instruction upon the permissible text of Unclassified messages in which Cipher references are quoted.
5. No restriction is placed upon the origination of unclassified messages which are covered by the provisions of this instruction. The provisions of U.S. Army Regs. 380 - 5 para 51(b)2 and W.O. pamphlet "Classification and Handling of Protected Documents 1944" para 17(b) and (c), regarding the urgent transmission in clear of messages which would normally be Classified, still apply.
6. Originators of Unclassified messages will include the instruction UNCLASSIFIED (abbreviation - UNCLAS) as the first word of the text. This instruction authorizes the transmission in clear by any means including radio and commercial agencies.
7. Documents as well as messages may be treated as Unclassified. Such documents need not, however, bear the instruction "UNCLASSIFIED"

5401

AUTHY: AFHQ Letter AG 311.5/215G BI-O of 20 July 45 as amended by
AG 311.5/215 CBI-O of 1 Dec 45 and 311.5/215 G(SD)-O of 27 Feb 46.

A. J. G. Smith

Judgment accordingly.

3. The originator should be guided in his decision whether or not a message should be classified by the provisions of U.S. Army Regs. 380 - 5 and W.O. pamphlet "Classification and Handling of Protected Documents 1944" which offer examples of matter which must normally be Classified.

4. As a further guide, and in amplification only of these examples, Appx. A and B are att.

(a) Appx. A contains a short list of subjects which must under NO circumstances be treated as Unclassified.

(b) Appx. B provides instruction upon the permissible text of Unclassified messages in which Cipher references are quoted.

5. No restriction is placed upon the origination of unclassified messages which are covered by the provisions of this instruction. The provisions of U.S. Army Regs. 380 - 5 para 51(b)2 and W.O. pamphlet "Classification and Handling of Protected Documents 1944" para 17(b) and (c), regarding the urgent transmission in clear of messages which would normally be Classified, still apply.

6. Originators of Unclassified messages will include the instruction UNCLASSIFIED (abbreviation - UNCLAS) as the first word of the text. This instruction authorizes the transmission in clear by any means including radio and commercial agencies.

7. Documents as well as messages may be treated as Unclassified. Such documents need not, however, bear the instruction "UNCLASSIFIED"

5401

AUTHY: AFHQ letter AG 311.5/215G BI-O of 20 July 45 as amended by AG 311.5/215 GBI-O of 1 Dec 45 and 311.5/215 G(SD)-O of 27 Feb 46.

A. S. Lowery

Lt Col
GS
MEMA

DISTRIBUTION: List 141
File: G/93

7 Mar 46

RESTRICTED

Appendix "A"
to MIA Office Instr 118 of 7 Mar 46

SOME SUBJECTS WHICH MUST NOT BE TREATED
AS UNCLASSIFIED.

1. Messages containing references to the following subjects, when the text contains political or strategical implications.
 - (a) Movement of H.M. ships and merchant ships.
 - (b) Movement of troops, equipment and stores.
 - (c) Movement of Aircraft.
 - (d) Movement of very important persons (VIP's)
2. Matters, (including particulars of Release Groups etc.), and movements which might affect morale.
3. Reports on morale of British or Allied Forces.
4. Matters affecting diplomatic relationships.
5. Scientific research and experimental establishments and the problems they are investigating for Service use, including trials
6. Reference to information concerning weapons, equipment or tactics of any foreign power including any research or development relating thereto.
7. "Personal for" messages.
8. Replies to cipher messages quoting cipher references together with unauthorized text (see Appendix B).
9. Links between units and parent formations.
10. Messages containing references to Y units or their activities, either in the text or in the case of unit names, in the address "to" or "from" of the message.
11. Messages containing any reference to the use, distribution, loss or compromise of any cipher material or apparatus, (including the ciphers of foreign powers).

5400

- 5400
- (a) Movement of H.M. ships and merchant ships.
 - (b) Movement of troops, equipment and stores.
 - (c) Movement of aircraft.
 - (d) Movement of very important persons (VIP's)
2. Matters, (including particulars of Release Groups etc.), and movements which might affect morale.
 3. Reports on morale of British or Allied Forces.
 4. Matters affecting diplomatic relationships.
 5. Scientific research and experimental establishments and the problems they are investigating for Service use, including trials
 6. Reference to information concerning weapons, equipment or tactics of any foreign power including any research or development relating thereto.
 7. "Personal for" messages.
 8. Replies to cipher messages quoting cipher references together with unauthorized text (see appendix E).
 9. Links between units and parent formations.
 10. Messages containing references to Y units or their activities, either in the text or in the case of unit names, in the address "to" or "from" of the message.
 11. Messages containing any reference to the use, distribution, loss or compromise of any cipher material or apparatus, (including the ciphers of foreign powers).

R E S T R I C T E D

RESTRICTED

Appendix "B"
to MILA Office Instr 118 of 7 Mar 1946

INSTRUCTIONS UPON THE FORWARDING OF MESSAGES WHICH REFER TO PREVIOUS CIPHER MESSAGES.

1. In an unclassified message referring to a previous cipher message will quote only the reference number and date (NOT the time of origin) of the message referred to. The text of such an unclassified message will consist only of one of the following:-

- (a) Acknowledged
- Agreed
- Not agreed
- Approved
- Not approved
- Confirmed
- Noted
- Received
- Not received
- Taking action
- Under consideration
- Yes
- No

- Nil
- Nil return
- No trace
- Forward details
- Action taken
- No objection
- Unable supply
- Being dispatched
- Decision expected shortly

(b) A request for a reply to be expedited.

NOTE: Where an unclassified message refers to a previous cipher message enciphered in One Time Pad, the restrictions in this paragraph will not apply.

5399

2. If a message quotes the reference number and the date of a previous cipher message (other than OTP), and its text consists of ANY matter beyond the items specified in paragraphs 1(a) and (b) above, this message must NOT under any circumstances be Unclassified.

RESTRICTED

MMIA OFFICE INSTRUCTION NO 116

BM/G/6

25 February 1946

1. In order to facilitate and expedite the clearance of Signal Messages through RAAC Signal Office, the RAAC message form (copy attached) will be used by all branches of this HQ for outgoing Signal messages.
2. The only exception to the above will be in the case of a multi-address message containing seven or more addresses. Such multi-address messages may be set out on a plain sheet of paper provided the layout of the RAAC message form is adhered to.
3. Messages not adhering to the above instructions will NOT be accepted by the Signal Office (Message Center).
4. RAAC message forms will be supplied by Signals, through the Chief Clerk, to branches.

A. H. Smith, Jr.
 Lt Col.
 GS

Distribution:-

List 'A'	}	Action.
8 BLU		
HQ AC for Executive Comm	}	Info
HQ RAAC		

5398

JWE/ljb

19

MIA OFFICE INSTRUCTION NO 115

CC/I

21 February 1946

1. To-morrow the 22 February 1946, being the anniversary of the birth of GEORGE WASHINGTON, will be observed as a holiday by Allied Officers and other ranks and Italian civilian employees of MIA.
2. The normal Sunday routine for duty officers will be observed

A.H. Gilmore

Lt. Col.,
A.A.G., M.M.I.A.

5397

Distribution:- List 'A'

AHG/as

- Col. G3
- GSO I (G)
- Dep. I
- GSO II (G)
- GSO II (I)
- GSO II (W)
- GSO III (G)
- GSO III (W)
- St (Reg)
- GEL

<input checked="" type="checkbox"/>

Col 'e'
affro.

MIA-'G'
FILE: <u>RBM/C/6</u>
DATE: <u>R/22/2.</u>

→ BMG/6 ← 18

See to 19

MMIA OFFICE INSTRUCTION NO 110
Addresses and Telephone Nos. - BLUs

(Amendment No.1)

Ref MMIA Office Instr No.110 dated 18 Dec 45, please cancel
Appx 'A' and substitute new revised Appx 'A' att herewith.

William C. ...
Major General. *OS*
MMIA.

16 Jan 46

Distribution: List A & B (for action)
List C (Less Ser. 6) for info.

ABC/ljb

Completed 1/16/46

See folder 36

Revised Appx 'A' to INSTRUCTION NO 110

BLU	LOCATION	SIGNAL AND LETTER ADDRESS	TELEPHONE			EXTENSION	OFFICES, MESS AND BILLET
			EXCHANGE	OFFICE	NO		
1	TORINO	1 BLU	TURIN	G-I G-II DAA & QMG ST Ord REME LO(M) Clerks	46493 44638 46493 32278 559045 73346 44682 44727		TORINO
2	GENOA	2 BLU	Blockade	G DAA & QMG RE LO Ord REME Clerks	56575 52278 580258 580301		6 Via DANTE (2nd Flr) GENOA
3	MILAN	3 BLU	MILAN		152965 153845 Offrs Mess 690975	(G 107 Q) 25 ST) Ord 103 REME 126 LO 10	3 Ter HQ, Via CARMEN MILAN Offrs Mess: 2 Via P VILLE ZA MILAN
4	BOLZANO	4 BLU	VERONA		Ask for 4 BLU		BOLZANO
5	UDINE	5 BLU	UDINE	Civil line ST	1762 269 51268	02	5 Terr HQ: 28 Via SA ST Office: 8 Via G.L. Offrs Mess: 8 Via S.C. ORc Billet: 3 Via P U REME Iner: c/o 421 F

Revised Appx 'A' to MHA OF E
INSTRUCTION NO 110 dated 18 Dec 45.

TELEPHONE			EXTENSION	OFFICES, MESSES AND BILLET.
EXCHANGE	OFFICE	NO		
TURIN	G-I	46493		TORINO
	G-II	44638		
	DAA & QMG	46493		
	SI	32278		
	Ord	559045		
	REME	73346		
	LO(N) Clerks	44682 44727		
Blockade	G	56575		6 Via DANTE (2nd Floor) GENOA
	DAA & QMG IT LO	52278		
	Ord	580258		
	REME			
	Clerks	580301		
MILAN		152965	(G 107 Q) 25 SI) (Ord 103 REME 126 LO 10	3 Ter HQ, Via CARMINE, MILAN Offrs Mess: 2 Via FERROTTI VILLE ZARA MILAN
		153845		
	Offrs Mess	690975		
VERONA	Ask for 4 BLU			BOLZANO
UDINE		1762	02	5 Terr HQ: 28 Via SAVERGEMMA, UDINE ST Office: 4 Via CALVANI, UDINE Offrs Mess: 8 Via S. GIUSEPPE, UDINE Otrs Billet: 3 Via P. UMBERTO, UDINE REME Incr: c/o 421 P.S. Section, BERGAMO
	Civil line	269		
	ST	51268		

- 2 -

6	BOLOGNA	6 BLU	Vicksburg		119		23 Via CASFIGLIONE,
7	FLORENCE	7 BLU	FLORENCE	(DAY) (NIGHT) Offrs Mess Excelsior Hotel	1629 1597 1356 1414		Office: No. 1 Piazza Billet: Maj Gregson Capt Downing Offrs Mess present (Primavera)
8	ROME	8 BLU	ROME		487173		c/o REG, MIN DI CO via VITTORIO VENETO
9	BARI	9 BLU	BARI	GSO II DIA & CIG) ITI LO)	11458 13869		161 Corso VITTORIO BARI
10	NAPLES	10 BLU	NAPLES	GI GII AQ SC Ord REHE ITI LOs Duty Offr	15744 53623 15744 15744 15781 15744 53878 53129	(after 1700 hrs)	Provincial Bldgs (4) NAPLES
11	PALERMO	11 BLU	PALERMO	GII AQ ITI LO Clerks Offrs Mess	18372 11393 10637 18683		Villa RUTELLI, Via PALERMO. Offrs Mess: Villa M 48 Via
12	CESANO	12 BLU	ROME		66319	(Switchboard)	CESANO

- 2 -

Vicksburg		119		23 Via G. STIGLIONE, BOLOGNA
FLORENCE	(DAY) (NIGHT) Offrs Mess Excelsior Hotel	1629 1597 1356 1414		Office: No. 1 Piazza Stazione, FLORENCE Billot: Maj Grosen, Room 371. Excelsior Hotel Capt Downing " 273 " " Offrs Mess presently unoccupied (Villa Primavera)
ROME		187178		c/c W.I.L., MIN DI CORP. Via VITTORIO VENETO, ROME.
BARI	GSC II DAJ & C/JG IFI LO)	14458 13869		161 Corso VITTORIO EMANUELE BARI
NAPLES	GI GII AQ SI Ord REME IFI LO Duty Offr	15744 53623 15744 15744 15781 15744 53878 53129	(After 1700 hrs)	Provincial Hdqs (4th Floor) NAPLES
PALERMO	GII AQ IFI LO Clerks Offrs Mess	18372 11393 10637 18683		Villa RUFELLI, Via GIOVANNI BOHANNI 55, PALERMO. Offrs Mess: Villa MAPRANGA, 48 Via LA MARMORA, PALERMO.
ROME		66319	(Switchboard)	CESANO

G(6/10/50)

17

Subject:- Wearing of Mufti.

Land Forces Sub-Commission A.C.,
(M.M.I.A.) R O L E

A 377.

9 Jan. 46.

To ; - List 'A' less Serials 9, 16 & 18.

Officers are reminded that "Mufti" may only be worn
whilst taking bona fide recreational exercise.

FILE:	<i>Am/a/b</i>
DATE:	<i>8/1/46</i>

Heller

M. S. Bellmore
Lt. Col.
A.A.G.
M.M.I.A.

5395

MAP/GO.

Am

10/1/46

16

OFFICE INSTRUCTION NO. 106

Amendment No. 3

File : CC/1

SUBJECT: Distribution Lists.

DISTRIBUTION: Lists "A", "B" and "C"

Against List "A" - Internal - Serial No. 5

DELETE - G(SD & Int)

INSERT - G(Ops & SD)

INSERT new serial:

5A. G(Int)

[Handwritten signature]
Colonel,
Deputy Comd., M.M.I....

4 Jan 46

jw

5394

OFFICE INSTRUCTION No. 114

Subject : Disposal of SECRET Waste Paper

1. W.e.f. 4 January, 1946, the Duty Clerks will be responsible for the burning of all SECRET Waste Paper, previously carried out by the Interpreters.
2. Orders for Duty Clerks will be amended as follows :-
Para 9(c) - ~~DELETE~~ existing sub-para
INSERT
"that all office waste paper baskets are emptied and the contents burnt by 1000 hours daily"
3. ALL previous instructions on "Disposal of SECRET Waste Paper" are cancelled.

3 Jan 45.

A.P. Smith
Lt Col
G S

5393

Distribution : List "A" plus ALL Clerks and War Diary.

/acc

FILE:	BM/C/L
DATE:	R/3/1.

MMIA OFFICE INSTRUCTION NO 113

CC/E

29 December 1945

1. Tuesday and Wednesday, January 1st and 2nd 1946 will be observed as official holidays. December 31st 1945 will be a normal working day.
2. As regards the Italian clerical staff Tuesday will be a holiday with pay and Wednesday a holiday without pay.

MMIA - 'G'
FILE: <u>Bm/c/6</u>
DATE: <u>1/29/46</u>

5392

[Signature]
Lt. Col.,
A.A.G., M.M.I.A.

Distribution:-- List 'A'

AHG/eco

OFFICE INSTRUCTION No. 112

BA/3/6

Translation of incoming correspondence written in ITALIAN - and use of Interpreters

1. All incoming correspondence written in ITALIAN, after delivery to the Branch concerned, will be submitted for scrutiny to an officer, detailed by the Head of the Branch.
2. This officer will decide:
 - (a) What letters need not be translated at all (e.g. acknowledgements of MIA letters, routine returns etc).
 - (b) The order of priority (1 to 3. 1 = URGENT, 2 = ROUTINE, 3 = DEF-ERRED) in which the remaining letters should be translated.
 - (c) Any letters requiring translation into especially good ENGLISH e.g. for onward transmission to ATHO.
3. Correspondence will be marked accordingly and sent to the Interpreter Section for translating.
4. NCO i/c Interpreter Section will be responsible that all PRIORITY 1 letters are translated for all branches before work is started on PRIORITY 2 letters.
5. In order to save time and paper, the translation of simple, double-spaced ITALIAN letters will be written in manuscript above the original ITALIAN.
6. In the event of difficulty in coping with letters of the same priority classification, NCO i/c Interpreter Section will appeal to GSO I (SD), who, after consultation with heads of branches concerned, will decide which letters shall be translated first.
7. Translated documents will be shown on all files as e.g. folio 33 "T", not 33 "A".
8. (a) Interpreters will not be taken for duty outside the office unless absolutely necessary.
(b) Application for permission to take an interpreter out will be made to GSO I (SD) as long as possible in advance.
(c) Interpreters will be returned to the office at the earliest possible moment after completion of the essential part of an outside duty.

Handwritten signature
Lt Col,
CS.

-ERRED) in which the remaining letters should be translated.

(c) Any letters requiring translation into especially good ENGLISH e.g. for onward transmission to AFHQ.

3. Correspondence will be marked accordingly and sent to the Interpreter Section for translating.

4. NCO i/c Interpreter Section will be responsible that all PRIORITY 1 letters are translated for all branches before work is started on PRIORITY 2 letters.

5. In order to save time and paper, the translation of simple, double-spaced ITALIAN letters will be written in manuscript above the original ITALIAN.

6. In the event of difficulty in coping with letters of the same priority classification, NCO i/c Interpreter Section will appeal to GSO I (SD), who, after consultation with heads of branches concerned, will decide which letters shall be translated first.

7. Translated documents will be shown on all files as e.g. folio 55 "M", not 33 "A".

8. (a) Interpreters will not be taken for duty outside the office unless absolutely necessary.

(b) Application for permission to take an interpreter out will be made to GSO I (SD) as long as possible in advance.

(c) Interpreters will be returned to the office at the earliest possible moment after completion of the essential part of an outside duty.

Approved by
Lt Col,
CS.

27 Dec 45

DISTRIBUTION:

List 'A' (less serial 19)
Interpreter Sec.

LRCS/jw

G(SD & R)

12

M.M.I.A. OFFICE INSTRUCTION No. 111

CC/1

1. It has been noticed that certain British officers on the HQ of M.M.I.A. make a habit of leaving their offices about 1100 hrs every morning for the purpose of going out to drink tea or coffee. This example has inevitably been followed by the clerical staff, the majority of whom do the same thing.

Whilst it is undesirable, and should be quite unnecessary to lay down rules as to when and under what circumstances an officer may leave his work, it must be clearly understood that this habit will cease forthwith.

2. Should any officer or clerk find himself at any time without any work to do, he should report the fact to the head of his branch or service.

M. J. ...

Lt. Col.
A.A.G. M.M.I.A.

Distribution : - List 'A'

AHG/cr

21 Dec 1945.

M.M.I.A. - 'G'	
FILE:	<i>2006/6</i>
DATE:	<i>11/26/12</i>

5399

Col. G3	
GSO I (D)	
Dep. G3	
G. J. II (S)	
GSO I (I)	
GSO I (W)	
GSO III (SD)	
GSO II (ORR)	
G (HQ)	

51093

FILE 11A
Dec 21

MIA OFFICE INSTRUCTION NO 110
Addresses and Telephone Nos.- BLUs

Att for infm at Appx "A" is chart showing data regarding locns, addresses and tel nos of BLUs as presently known.

Amendments or new Appocs will be issued as and when necessary.

Addressees of lists A and B below, will please submit to G Branch any definite information, as it comes to hand, regarding changes in any of the data in the Appx, in order that the record may be maintained and kept fully up to date.

[Signature]
Major General.
MIA.

18 Dec 45

Distribution: Lists A & B (for action)
List C (less Ser. 6) for info

AFC/abc

5389

BLU	LOCATION	SIGNAL AND LETTER ADDRESS	TELEPHONE		EXTENSION
			EXCHANGE	NO	
1.	TORINO	1 BLU	TURIN	G-I 46493 G-II 44638 DAA & QMG 46493 ST 32278 Ord 559045 REME 75346 LO (L) 44682 Clerks 44727	
2.	VENCA	2 BLU	Blockade	G 56575 DAA & QMG } ITI LO } 52278 Ord } REME } 580258 Clerks } 580301	
3.	MILAN	3 BLU	MILAN	152965 153845 Offrs Mess 690975	{ G 107 {) 25 { ST } { REME 103 { LO 10
4.	BORGANO	4 BLU	VERONA	Ask for 4 BLU	
5.	UDINE	5 BLU	UDINE	1768	

Appendix 'A' to MIA Office
Instruction No 110 Dated 18D

MESS	TELEPHONE		EXTENSION	OFFICES AND BILLETS
	EXCHANGE	NO		
TURIN	G-I G-II DAA & QMG ST Ord REME LO(M) Clerks	46493 44638 46493 32278 559045 73346 44682 44727		
Blockade	G DAA & QMG ITI LO Ord REME Clerks	56575 52278 580258 580301		6 Via DANTE (2nd Floor) GENOA
MILAN		152965 153845 Offrs Mess 690975	(G 107 Q 25 ST) (REME 103 LO 10	3 Terr HQ, Via CARMINE, MILAN. Offrs Mess: 2 Via FERROTTI VIALE ZARA MILAN
VERONA	Ask for 4 EBU			
UDINE		1768		5 Terr HQ; Caserma GAVORGNA UDINE. Billet: Albergo ITALIA, UDINE

6.	BOLOGNA	6 BLU	Vicksburg	119		4 Vi
7.	FLORENCE	7 BLU	FLORENCE	(DAY) 1629 (NIGHT) 1597 Offrs Mess 1356		Offrs oc
8.	ROME	6 BLU	ROME	487178		c/o via
9.	BARI	9 BLU	BARI	GSO II 11458 DIA & QMG IFT Liaison Offr 13869		161 BARI
10.	NAPLES	10 BLU	NAPLES	GI 15744 GII 53623 AQ 15744 ST 15744 Crd 15781 REME 15744 IFT LOs 53878 Duty Officer 53129	(After 1700 hrs)	Prov NAPLES
11.	PALERMO	11 BLU	PALERMO	GII 18372 AQ 11393 IFT LO & Clerks 10637		8 vi
12.	CESANO	12 BLU	ROME	66319	(Switchboard)	

IN

Vicksburg	119		4 Via MANZONI, BOLOGNA
FLORENCE	(DAY) 1629 (NIGHT) 1597 Offrs Mess 1356		Offrs Mess presently un-occupied
ROME	487178		c/o MCI, MIN. DI CORR. via VITTORIO VENETO, ROME.
BARI	GSO II 11458 DAA & QMG } IFI Liaison Offr) 13869		161 Corso VITTORIO EMANUALE BARI.
NAPLES	GI 15744 GII 53623 AQ 15744 SI 15744 Ord 15781 REME 15744 IFI LOs 53878 Duty Officer 53129	(After 1700 hrs)	Provincial Bldgs (4th floor) NAPLES.
PALERMO	GII 18372 AQ 11393 IFI LO & Clerks 10637		8 via BARI, PALERMO
ROME	66319	(Switchboard)	

G (SO & INT) 10

OFFICE INSTRUCTION NO. 108

Amendment No. 2

File : GC/1

Subject : Distribution Lists.

Distribution : Lits "A", "B" and "C"

Against List "A" - Internal No. 2.

DELETE - "Chief of Staff"

and

INSERT - "Deputy Comd."

Handwritten: Deleted 1/17/47. [Signature]

Colonel,
Deputy Comd. M.M.I.A.

17 Dec 45.
dgc

5386

- ~~GC/1~~ _____
- ~~GC 2 (SO)~~ _____
- ~~GC 2 (SO)~~ _____
- ~~GC 3 (W-)~~ _____
- ~~GC 3 (L)~~ _____
- ~~GC 3 (SO)~~ _____
- ~~GC 3 (Gbat)~~ _____
- ~~GC 3 (M)~~ _____

MMIA - 'G'
FILE: <u>GC/6</u>
DATE: <u>2/18/12</u>

OFFICE INSTRUCTION NO 109
Compilation of War Diary

1. Ref MMIA Office Instr NO.106. Last sentence of para 3 will be deleted and the following substituted ;
- "These will be collated by each branch on Army Form O.2118 and signed and submitted in duplicate by the Head of the branch to GSI by the 8th day of every month for final collation and submission to GHQ C2E."
2. Attached, herewith, is copy of instructions contained in ME Form 160 (Amended), detailing the correct method for the keeping of War Diaries and also pro-forma copy of AF. C2118. Owing to the difficulty of obtaining this latter Form, it will be necessary for branches to use stencilled pro-formae which can be obtained from G-Branch . Att is copy of Index to War Diary Appoes.
3. It is emphasised that narratives should be kept as brief as possible and that Appendices should be confined to those containing definite information and those transmitting definite decisions.
4. MMIA Office Instr NO.106 remains in force with the exception of that portion referred to in para 1 above.

1 Dec 45

ABC/jc

Copy to: All Branches and Sections.

A. H. Scrimley

Lt-Col

GS

5385

PREPARATION AND SUBMISSION OF WAR DIARIES

(Ex ME Form 160) (Amended)

GENERAL

- 1. A war diary will be kept by:-
 - (i) Each branch of the staff in the headquarters of a formation or subordinate command.
 - (ii) Units and establishments.
 - (iii) Heads of Services and their representatives.
 - (iv) Personal staffs and officers holding special appointments.

Notes:

- (a) In the case of headquarters of formations and subordinate commands, sections of the various branches may keep separate war diaries or one combined war diary, as is found convenient.
- 2. Both original and duplicate copies will consist of:-
 - (a) Cover (ME Form 160 amended);
 - (b) Index as printed on cover;
 - (c) Narrative;
 - (d) Appendices.

3. All details of the unit or formation, sub-units attached and, if a detachment is concerned, the name of the parent unit, period covered and folio numbers of appendices will be shown on the cover.

METHOD OF COMPILATION

4. It is essential that the function of a war diary and the principles upon which this method of compilation are based should be clearly understood by the war diary will be regarded primarily as a current monthly report made by the Commander of the unit or formation or Head of the branch. It will be signed once, as a report, by the Commander, Head of the branch or Senior Staff Officer. It is ipso facto a historical record.

In order to ensure accuracy and completeness and to save work, as much important information as possible will be conveyed in appendices consisting, with one exception, of copies of documents issued and received in normal routine. The narrative is intended to supply information not given in the appendices. Commanders of all grades are encouraged to include in the war diaries of their formations or units any ideas, opinions and recommendations, based on factual experience likely to be of benefit for short-term research in the Army, as well as material likely to be of value later for the history of the war. It is important that in recording the success or failure of our own or enemy equipment or tactics, commanders give, whenever possible, facts and figures sufficient to show the causes of success or failure. Vague general statements are of no value for this purpose.

(iv) Personal staffs and officers holding special appointments.

Notes:

(a) In the case of headquarters of formations and subordinate commands, sections of the various branches may keep separate war diaries or one combined war diary, as is found convenient.

2. Both original and duplicate copies will consist of:-

- (a) Cover (ME Form 160 Amended);
- (c) Narrative;
- (b) Index as printed on cover;
- (d) Appendices.

3. All details of the unit or formation, sub-units attached and, if a detachment is concerned, the name of the parent unit, period covered and folio numbers of appendices will be shown on the cover.

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NARRATIVE (A.F. O. 2418)

5. The narrative should be written up daily. It should supplement and connect the appendices, but need not give a précis of any of them. It should contain:-

- (a) Account of operations with notes of topographical and climatic factors affecting them.
- (b) Notes on how orders were carried out.
- (c) Nature and description of field engineering works constructed.

NARRATIVE (Cont'd)

- (d) Note of any administrative difficulties encountered and action taken to overcome them.
- (e) Note on how time not accounted for above was spent. (The type of training, etc., should be specified).
- (f) Brief notes of the times of receipt and issue of orders and important messages, and a reference of the appendix letter and folio number, and, only if necessary, a very brief note of the contents.
- (g) Intermediate movements of unit or formation.
- (h) Notes of any important visits paid and received by Commanders and Senior Staff Officers. It is equally important to make a note of the reasons for the visit and decisions taken.

The exact hour of occurrence should be recorded.

APPENDICES

6. GENERAL

Assignment of copies to the war diary.

When an operation order, appreciation, letter laying down policy or other important document is prepared, two copies should be made at the time specifically for the diary. This will be made a routine procedure; the copies will be placed in a separate folder, and not treated as spare copies.

It is essential that copies of all important documents should be placed in the war diary, including commander's "personal" and semi-official messages which contain instructions of operational importance.

Grouping of the appendices. The appendices will be assembled in the groups shown on the cover, not in simple chronological order. This is intended to make assembly and reference easy.

The index is designed to provide for the needs of as wide a variety of unit headquarters and branches as possible and to serve as a reminder of the types of documents required. It will generally be found, therefore, that there are no documents to be included in several of the appendices. In such cases the word "Nil" should be entered in the appropriate space in the index and the appendix left blank.

In the case of formation headquarters, where branches, sections of branches and services keep separate war diaries, and in the case of administrative units at installations, it will be found that, whereas many of the appendices listed on the cover are not applicable, certain of the papers to be included fall conveniently in distinct categories. In such cases the papers not provided for should be inserted by groups and lettered accordingly, beginning with "K".

7. Notes

Appendices 'L' and 'M'. Originators of documents are responsible for preserving copies for assignment to war diaries. Nevertheless it is convenient to include copies of...

3383

(h) Notes of any important visits paid and received by Commanders and Senior Staff Officers. It is equally important to make a note of the reasons for the visit and decisions taken.

The exact hour of occurrence should be recorded.

APPENDICES

6. GENERAL

Assignment of copies to the war diary.

When an operation order, appreciation, letter laying down policy or other important document is prepared, two copies should be made at the time specifically for the diary. This will be made a routine procedure; the copies will be placed in a separate folder, and not treated as spare copies.

It is essential that copies of all important documents should be placed in the war diary, including commander's "personal" and demi-official messages which contain instructions of operational importance.

Grouping of the appendices. The appendices will be assembled in the groups shown on the cover, not in simple chronological order. This is intended to make assembly and reference easy.

The index is designed to provide for the needs of as wide a variety of units, headquarters and branches as possible and to serve as a reminder of the types of documents required. It will generally be found, therefore, that there are no documents to be included in several of the appendices. In such cases the word "NIL" should be entered in the appropriate space in the index and the appendix left blank.

In the case of formation headquarters, where branches, sections of branches and services keep separate war diaries, and in the case of administrative units at installations, it will be found that, whereas many of the appendices listed on the cover are not applicable, certain of the papers to be included fall conveniently in distinct categories. In such cases the papers not provided for should be inserted by groups and lettered accordingly, beginning with "K".

7. Notes

Appendices 'L' and 'M'. Originators of documents are responsible for providing copies for assignment to war diaries. Nevertheless it is convenient to include copies of important orders and instructions received. If duplicates of these are not available for inclusion, a note of the fact should be made. It is emphasised that, whether copies of orders and instructions are included in the diary, or not, a note of their receipt, giving sufficient details to enable them to be identified, should be made in the narrative.

Appendix 'I'. Any statistical or other returns, i.e. location statements, strength states, distribution of transport, ammunition returns, etc., should be included.

3/.....

- 3 -

DISPOSAL

8. War diaries will be disposed of as follows:-

British and Colonial..... Original and duplicate to GHQ 2nd Echelon GCF.

The original copy will be forwarded to 2nd Echelon as soon as possible after the end of the month to which it refers, and in any case not later than the 15th of that month.

The duplicate copy will be forwarded with the original diary for the succeeding month, provided that acknowledgement of the receipt of the original has been received from 2nd Echelon.

All copies will be checked before despatch to 2nd Echelon to ensure that they are complete and contain complete sets of appendices.

GENERAL NOTES

9. A war diary is secret. The extraction and retention of appendices, maps, etc., from a war diary is an offence under the Official Secrets Acts.

10. The object of a war diary is to furnish a historical record of operations and to provide data on which to base future improvements in army training, equipment, organisation and administration.

NOTE:

Re para 6 above, Appendices 'B', 'C' and 'Z' are not applicable in the case of MMLA, and notes regarding them have in consequence been left out of these instructions.

5382

jw
30 Nov 45.

SECRETWAR DIARYINDEX

Narrative (M.F. C 2118)

Appendices:

A	Situation at Nightfall (Form M.E. 161 or 162).....	+ Fos	_____
B	Signal Log.....	+ Fos	_____
C	Messages connected with Log (in chronological order)		
D	Operation Orders or Instructions issued.....	Nos	_____
E	Operation Orders and Instructions received from Higher Formations.....	+ Fos	_____
F	Intelligence Summaries issued.....	Nos	_____
G	Administrative Orders or Instructions issued.....	Nos	_____
H	Administrative Orders or Instructions received.....	+ Fos	_____
I	Strength States, Field Returns, etc.....	+ Fos	_____
J	Other Papers.....	5381 + Fos	_____
Z	<u>Top Secret</u> Supplementary War Diary.....		

'G' Branch ISIA

EV/G/6

20 Nov 45

In future officers will inform CSO I before 12 noon, of the day on which they propose to take their after-noon off, in order to ensure that they are not required for any duty.

[Signature]
Lt Col
CS.

Distribution:

All officers of 'G' (Op, SP and I) Branch

ARCS/jw

5380

OFFICE INSTRUCTION NO 108

SUBJECT: Distribution Lists.File: CG/1Distribution:- Lists "A", "B" and "C"

1. Distribution Lists "A", "B" and "C" as shown below have been approved by all concerned, and will in future be used as relevant in all correspondence.
2. Where a full distribution on any list is not required the originator will show e.g. "List "A" less 16 - 19".

28 November 1945.

Approved by
for Colonel, *W.C.C.*
Chief of Staff, MIA. *GS*

LIST "A" - INTERNAL.

No 1	PA to GOC	1
2	Chief of Staff <i>DEP. Comd</i>	1
3	Colonel GS	1
4	Colonel A/Q	1
5	G(SD and Int) <i>(4/5)</i>	1
6	G(Trg) <i>(4/5)</i>	1
7	"A"	1
8	"Q"	1
9	Liaison Officer	1
10	R.E.	1
11	SIGS	1
12	S & T	1
13	Medical	1
14	Ordnance	1
15	R.E.L.E.	1
16	CC, RR Section.	1
17	IPOW Section.	1
18	Chief Clerk	2
19	Camp Commandant	1

LIST "B" - DOMESTIC.

No 1	No 1	B.L.U.	1
2	2	B.L.U.	1
3	3	B.L.U.	1
4	4	B.L.U.	1
5	5	B.L.U.	1
6	6	B.L.U.	1
7	7	B.L.U.	1
8	8	B.L.U. (INTERNAL)	1
9	9	B.L.U.	1
10	10	B.L.U.	1
11	11	B.L.U.	1
12	12	B.L.U. and T.U. 12 B.L.U.	1

LIST "C" - EXTERNAL.

No 1	H.Q., Allied Commission	3
2	A.P.H.Q.	3
3	13 Corps	1
4	2 District	3
5	3 District	3
6	Italian War Ministry	1

oo/.

5379

M.I.A.
FILE: <i>Ba/A/6</i>
DATE: <i>R/30/11.</i>

M.M.I.A. OFFICE INSTRUCTION NO. 107.

CG/1

1. In view of the following factors :-
 - (a) Shortening of the days
 - (b) The difficulty of reaching the office by 0800 hrs
 - (c) The disadvantages of working different hours from A.C. and the War Ministry.

the GOC directs that AC hours will come into effect for MMIA as from 1 Dec. 45.

These hours are :-

MONDAY to FRIDAY - 0830 - 1230 and 1400 - 1800 hrs.
 SATURDAY - 0830 - 1200 hrs.

2. The officers' daily conference will be held at 0845 hrs.
3. The existing arrangements as regards time off will hold good, except that Heads of Branches and Services are at liberty to dismiss any of their personnel at, or after 1730 hrs daily, if sufficient work does not warrant their retention. Communal transport however, will not leave before 1800 hrs.

GPO 1
 GPO 2 (C)
 GPO 2 (D)
 GPO 2 (E)
 GPO 2 (F)
 GPO 2 (G)
 GPO 2 (H)
 GPO 2 (I)
 GPO 2 (J)

AHC/go.
28 Nov. 45.

A.A.G. [Signature]
 Lt. Col.
 A.A.G., M.M.I.A.,

5378

All 'C' Officers to
Lia

A. Y.

M
 Bm/G/6
 R/29/11.

BM/G/6. 5

BM/G/6

OFFICE INSTRUCTION No. 106
COMPILATION OF WAR DIARY

1. Attention is called to GRO/327 of 1945 - preparation of War Diaries after the conclusion of the war in Europe.
 2. Each branch of the staff will ensure that sections and services keep a war diary (in duplicate) in accordance with the instructions contained in M.E. Form 160 (Amended).
/ please
 3. Sections and services will submit narratives and appendices for the previous month to branches under branch instructions by the 3rd day of every month. The first will be so submitted by 3rd December 1945. These will be collated by each X branch and submitted complete to GSI by the 5th day of every month.
 4. A War Diary will be kept by each of the following General Staff Sections and Services - G (Ops and SD) - GSI - G (Trg) - G (Linison) - RE - Sigs and will be submitted to GSI on the 3rd day in every month.
 5. GSI will complete the HQ War Diary and despatch it in accordance with M.E. Form 160 (Amended) para 8.
- X These will be collated by each branch on A.F.C. 2118 & signed & submitted in duplicate by the Head of the branch to GSI by the 5th day of every month for final collation & submission to G.H.Q. O.R.E.

Fuller 5377
Lt COL,
GSI.

LINS/jv

16 Nov 45.Copy to: All Branches and Sections.

4A

Subject: - MMA I.O.'s - Location Statement.

AFCAL
32/10

Land Forces Sub Comm. A.C.,
(M.M.L.A.)
P O M E.
A 339.

16th, Oct. 45.

Reference MMA Office Instruction No 96 dated
4th July 45.

Forwarded herewith is a new Appendix "A" to
the a/q Instruction.

The previous Appendix "A" should now be destroyed.

M H Rendell
General
Major General,
M.M.L.A.

5376

Distribution.
Branches & Services
ALL MMA I.Os.

612 1
632 2 (Op)
690 2 (SO)
699 4 (C)
699 2 (C)
699 2 (C)
699 2 (C)

MMA
B.H/G/6
N/19/10
D-15

LAND FORCES SUB COMMISSION A.C. (MMIA)
MMIA LIAISON OFFICERS.

APPENDIX "A" TO MMIA OFFICER
INSTRUCTION NO. 96.

SERIAL (a)	TITLE (b)	NAME (c)	UNIT (d)	US or BR (e)	REMARKS (f)	TEL NO. (g)	SIGS ADDRESS (h)
1.	MMIA L.O. 5 TERF. H.Q.	MAJ. R. SELBY MAJ. H.E.P.F. THURPP.	I.C.	BR BR		UDINE 1768	201 SUB AREA FOR MMIA LO.
2.	MMIA L.O. (S & T) N.E. ITALY.	MAJ. W.H.D. CRAWFORD R.A.S.C.		BR	MESTRE	MESTRE 51268	86 AREA FOR MMIA LO.
3.	MMIA L.O. N.W. ITALY MILAN.	MAJ. J.A. BOURNE	I.C.	BR	SENIOR L.O.	MILAN 13989	MMIA L.O. MILAN.
	MMIA L.O. GENOA	CAPT. A. COTTON. MAJ. R. NEWTON	R.A.S.C. I.C.	BR BR.	SAT -	GENOA 52278 GENOA 56575	MMIA LO GENOA.
	MMIA L.O. TURIN.	F.S. CAPT. A. CLARK	I.C.	BR			MMIA L.O. TURIN
	MMIA L.O. 231 IDM. DIV.	CAPT. G.C. FOX	R. BERKS.	BR		MILAN 13988	MMIA LO MILAN for FO
	MMIA L.O. 4 TERF. H.Q. BOLZANO	MAJ. E.F. BYATT		BR		BOLZANO 3662	217 AREA for 68 ARTY REGT for BYATT.

US SUB COMMISSION A.C. (MMIA)
MMIA LIAISON OFFICERS.

APPENDIX "A" TO MMIA OFFICE
INSTRUCTION NO. 96.

UNIT (d)	US or BR (e)	REMARKS (f)	TEL NO. (g)	SIGS ADDRESS (h)	POSTAL ADDRESS. (i)
THRUpp. I.C.	BR BR		UDINE 1768	201 SUB AREA FOR MMIA LO.	MMIA LO c/o 201 SUB AREA.
AWFORD R.A.S.C.	BR	MESTRE	MESTRE 51268	86 AREA FOR MMIA LO.	Capt. CRAWFOR. MMIA LO. c/o 86 AREA.
URNE I.C.	BR	SENIOR L.O.	MILAN 13989	MMIA L.O. MILAN.	MMIA LO N.W. ITALY MILAN.
ON. R.A.S.C. ON I.C.	BR BR.	SAT -	GENOA 52278 GENOA 56575	MMIA LO GENOA.	MMIA LO c/o SIGNAL OFFICE GENOA.
I.C.	BR			MMIA L.O. TURIN	MMIA LO. c/o 7 AGRA.
FOX R. BERKS.	BR		MILAN 13988	MMIA LO MILAN for FOX	MMIA LO N.W. ITALY MILAN (Att CAPT. FOX.
BYATT	BR		BOLZANO 3662	217 AREA for 68 ARTY REGT for BYATT.	MMIA LO BOLZANO c/o 68 ARTY REGT c/o 217 AREA.

SERIAL (a)	TITLE (b)	NAME (c)	UNIT (d)	US or BR (e)	REMARKS (f)	TEL NO. (g)	SIGS ADDRESS (h)
4.	MMIA L.O. SARDINIA	LT. COL L.R. ALBERT CAPT A.F. DE STEFANO	INF.	US. US.	EXECUTIVE CLERKS OFFICE OFFICERS MESS & MMIA QTRS	CAGLIARI 3432 CAGLIARI 3448 " 3441 " 2355.	MMIA LO SARDINIA.
5.	MMIA L.O. SICILY	LT. E.T. SNIDER		US.		PALERMO 18372	COMNOB PALERMO FOR MMIA LO.
6.	MMIA L.O. NAPLES.	MAJ. R.E. PINKLEY CAPT. R.L. NEAL C.M.P. MAJ.S.W. CANN R.A.S.C. MAJ.W.H. AIREY R.A.O.C. LT. A.N. LALBRECHT Q.M.C.	INF.	US. US. BR. BR.	DADS DADOS OPS & SD. CHIEF CLERK. INFORMATION.	NAPLES 53662. NAPLES 53622. NAPLES 15744. NAPLES 15781. " 53878. NAPLES 53623. NAPLES 53623.	PENSOUTH FOR MMIA LO.
7.	MMIA L.O. BOLOGNA	CAPT. V.C.J. THRUPP	S.STAFFS			VICKSBURG 119.	MMIA LO c/o 217 AREA.
	MMIA L.O. PENBASE.	CAPT. I.V. FORDYCE		US.		VALUE 363	PENBASE FOR MMIA LO.
	MMIA L.O. FLORENCE.	MAJ. Y.C. VAN KIRK		US.		FLORENCE 1629	FLORENCE CITY CMD FOR MMIA LO.

UNIT (d)	US or BR (e)	REMARKS (f)	TEL NO. (g)	SIGS ADDRESS (h)	POSTAL ADDRESS (i)
BERT STEFANO INF.	US. US.	EXECUTIVE CLERKS OFFICE OFFICERS MESS & MMIA QTRS	CAGLIARI 3432 CAGLIARI 3448 " 3441 " 2355.	MMIA LO SARDINIA.	MMIA L O SARDINIA.
	US.		PALERMO 18372	COMNOB PALERMO FOR MMIA LO.	MMIA LO SICILY.
LEY INF.	US.		NAPLES 53662.	PENSOUTH FOR MMIA LO.	MMIA LO 4th FLOOR PROVINCIA BUILDING, NAPLES.
L.C.M.P.	US.		NAPLES 53622.		
R.A.S.C.	BR.	DADS	NAPLES 15744.		
R.A.O.C.	BR.	DADOS	NAPLES 15781.		
BECHT Q.M.C.		OPS & SD.	" 53878.		
		CHIEF CLERK.	NAPLES 53623.		
		INFORMATION.	NAPLES 53623.		
GRUPP	S.STAFFS		VICKSBURG 119.	MMIA LO c/o 217 AREA.	
YCE	US.		VALUE 363	PENBASE FOR MMIA LO.	MMIA L.O. c/o LIAISON SEC.PBS APO 782.
KIRK	US.		FLORENCE 1629	FLORENCE CITY CMD FOR MMIA LO.	MMIA L.O. c/o FLORENCE CITY CMD. APO 782.

SERIAL (a)	TITLE (b)	NAME (c)	UNIT (d)	US or BR (e)	REMARKS (f)	TEL NO. (g)	SIGS ADD (h)
8.	MMIA I.O. 3 DISTRICT.	CAPT. E. O'DONNELL	I.C.	BR.		BASEBALL 2.	DISTRICT MMIA LO.
	MMIA I.O. BARI	CAPT. HAMILTON	INF.	US.		BARI 10458. BARI 13869	54 AREA MMIA LO.
		CAPT. E.L. MONK MASON.		BR.			
	MMIA I.O. PWE 337.	CAPT. W.W. SCOTT	C.S.C.	US.	NIGHT PHONE SMR I.O.	BARI 10222. PWE 337 THRO' VALUE 931.	PENBASE MMIA I.O. FOR SCOT
		CAPT. H.J. WOLFF		US.			
		LT. S.L. TORTORELLA		US.			

NAME (c)	UNIT (d)	US or BR (e)	REMARKS (f)	TEL NO. (g)	SIGS ADDRESS (h)	POSTAL ADDRESS. (i)
CAPT. E. O'DONNELL I.C.		BR.		BASEBALL 2.	DISTHREE FOR MMIA LO.	MMIA L.O. c/o 3 DISTRICT.
CAPT. HAMILTON INF.		US.		BARI 14458. BARI 13869	54 AREA FOR MMIA LO.	MMIA L.O. c/o 54 AREA.
CAPT. E.L. MONK MASON.		BR.				
CAPT. W.W. SCOTT O.S.C.		US..	NIGHT PHONE SLR L.O.	BARI 10222. PWE 337 TERO' VAIUE 931.	PENBASE FOR MMIA L.O. FOR SCOTT.	PENBASE FOR MMIA L.O. FOR SCOTT.
CAPT. H.J. WOLFF		US.				
LT. S.L. TORTORELLA		US.				

CC/1

3

M.M.I.A. OFFICE INSTRUCTION NO. 104

+++++

OFFICE HOURS

+++++

1. The General Officer Commanding directs that with effect from 1 Oct 45 the following hours of duty will be observed by British, American and Civilian personnel of this H.Q.:-

Breakfast	0715 hrs.
Morning Duty	0800 hrs. to 1200 hrs.
Lunch	1200 hrs.
Afternoon Duty (Saturdays excepted)	1330 hrs. to 1700 hrs.

2. Duty personnel for Saturday afternoons and Sundays will be detailed in accordance with instructions issued by 'G' Branch through Chief Clerks Office.

3. With effect from 1st October 1945 the morning Staff Conference will take place on weekdays at 0800 hrs.

4. M.M.I.A. Office Instructions No. 45 and No. 75 are hereby cancelled.

H. S. Gillmore

Lt. Col.
A.A.G. M.M.I.A.

5372

25
25 Sep 45

Distribution :-
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MMIA - 'C'

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GSO 2 (Or)	_____
GSO 2 (S)	_____
GSO 2 ()	_____
GSO 3 (SO)	_____
GSO 3 (Orbal)	_____
GSO 3 ()	_____

2

G

ARCS
24/10
CC/1

M.M.I.A. OFFICER INSTRUCTION NO. 103.

DUTY OFFICERS ROOM

1. Reference M.M.I.A. Office Instruction No. 100. Para. 3.
2. W.E.F. from 22 Sept. 45. the Duty Officer will sleep in Room 15. Telephone No. remains unchanged.

CC/1
M.M.I.A. Capt.

21 Sept. 45.

Distribution: NORMAL.

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5371

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DUTY OFFICERS ROSTER
(Week ending Saturday 29 SEP 45)

Sunday	23	September	Lt. RODINO
Monday	24	"	Capt. BALE
Tuesday	25	"	Capt. HECKMAN
Wednesday	26	"	Capt. WARD-JACKSON
Thursday	27	"	Lt. PRAGNELL
Friday	28	"	Maj. BRYANT
Saturday	29	"	Capt. CHESROW

[Signature]
Lieut. Colonel, *Capt*
G.S.

15 Sep 45

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/s/

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g (SD).

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