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HQ AMG ADJUTANT'S OFFICE

NATOUSA CIRCULARS

Feb. 1943 - Jan 1944

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U S RESTRICTED Equals British RESTRICTED RHF/mlm

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

AG 461/305-O 1 January 1944

SUBJECT: Index to 1943 Theater Circulars.

TO : All Concerned.

The following index to 1943 circulars of this theater includes rescissions made in Circular Number 1, 1944:

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By command of General EISENHOWER:

A. E. KING,
Major, AUS,
Asst Adjutant General.

DISTRIBUTION:

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RESTRICTED

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

27 December 1943

CIRCULAR)
:
NUMBER 247)

SUSPENSION OF AMMUNITION FROM ISSUE..... I
DAMAGE TO 105mm HOWITZERS BY RETAINER..... II
CARE OF VALUABLES OF HOSPITAL PATIENTS.....III

I -- SUSPENSION OF AMMUNITION FROM ISSUE

1. All Shell, HE, M1942, 60mm Mortar, of Lot Number WG 6-6A is suspended from issue and will be withdrawn from service and returned to Base Section ammunition depots.

2. Base Sections will report stocks on hand of this ammunition to the Commanding General, SOS, NATOUSA.

II - DAMAGE TO 105mm HOWITZERS BY RETAINER

See Cir 27 Sect. I, 1944

1. Commanders of units armed with 105mm Howitzers will instruct gun crews to examine the bore or fired cartridge case after each round is fired to insure that the retainer does not remain in the bore.

2. Howitzer tubes 105mm are failing at a high rate due to gouges and scars. Experience and preliminary investigations indicate that this condition is probably due to the propelling charge retainer coming loose from the cartridge case and lodging in the bore. The succeeding round apparently rides over this disk thereby causing damage. The gouges caused by this action, although not making a tube immediately unserviceable, will greatly reduce its life.

3. The retainer can be identified as a sheet metal disk approximately three inches in diameter, which is normally secured to the primer housing in the base of the cartridge case by spring clip action.

III- CARE OF VALUABLES OF HOSPITAL PATIENTS

1. Carelessness upon the part of responsible officers in hospitals has resulted in instances of loss of money and valuables belonging to patients. Hospital Commanders are responsible that due care is observed in safeguarding the money, valuables, clothing and other effects of patients admitted to hospitals.

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Circular Number 247, Hq NATOUSA

2. Paragraph 8, AR-40-590, as modified by paragraph 13, Circular 236, this headquarters, cs, prescribes the method of care and disposition of patients' effects.

3. Particular attention will be paid to the care and disposition of patients' money and other valuables. If for any reason money and other valuables are not returned to a patient upon discharge or transfer from hospital, disposition of these effects will be made as follows:

a. When the patient is known to be located within a reasonable distance the money and valuables will be returned by an officer or trusted messenger using available transportation. An itemized receipt will be obtained for the articles.

b. When the patient is located at some distance or his whereabouts is unknown, his money will be converted into a U.S. Postal money order payable to the patient. The U.S. Postal money order and other valuables, together with an itemized list of the articles and any pertinent information concerning the location of the patient will be transmitted by registered mail to the base section in which the hospital transmitting the effects is located. In the case of mobile hospitals operating in a forward area the effects will be sent to the nearest base section. The expenditure of hospital funds for U.S. Postal money orders and the registry of such mail is hereby authorized.

c. Under no circumstances will patients' money or valuables be transmitted by hospitals to the Central Service Records Branch or the Central Postal Directory Service.

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. ROBERTS
H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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APO 782, 5 January 1944.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 246)

26 December 1943

Reorganization and Redesignation of Units.....I
Confinement of Prisoners - General & Garrison.....II
Certification as to Non-Availability of Government Messing and Billeting Facilities.....III

I -- REORGANIZATION AND REDESIGNATION OF UNITS

Rescinded by Cir. 23, 1944 Sec. I

1. Section I, Circular Number 99, Section I, Circular Number 192, and Section III, Circular Number 224, all this headquarters, as, are hereby rescinded.

2. Units in this theater will not reorganize under new T/O and E or be redesignated in any way whatsoever without specific authority from this headquarters.

3. Changes in a War Department T/O-E or changes to a T/O-E published in War Department Circulars and letters will be adopted by affected units upon receipt of same without obtaining authority from this headquarters, provided the T/O-E to which the changes refer is one which the unit has been authorized to adopt by this headquarters.

4. Whenever a unit receives a new T/O and E, it will request, through channels, desired action if instructions have not been received 30 days after receipt of the new T/O and E.

(320.3/299 A-O)

See Cir 36 Sec I 1944

II - CONFINEMENT OF PRISONERS - GENERAL & GARRISON

So much of paragraphs 3a and 5, Circular Number 225, this headquarters, as, as reads "Eastern Branch, United States Disciplinary Barracks, Beekman, New York" is amended to read "Eastern Branch, United States Disciplinary Barracks, Greenhaven, New York."

(AG 253/125 JA-O)

See Cir 29 Sec I 1944

III - CERTIFICATION AS TO NON-AVAILABILITY OF GOVERNMENT MESSING AND BILLETING FACILITIES

1. The War Department has advised that an officer as payee on a per diem account may not under governing regulations certify to the non-availability of government messing and billeting facilities while at stations where such facilities are maintained. It is understood further that a recommendation has been made for the issuance of a War Department Circular to authorize such certification.

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Cir # 246
Hq Natousa

2. Pending further instructions, the existing regulations requiring certificate of the Commanding Officer at point of delay, in cases where government messing and billeting facilities are maintained, and are not available to the payee, will be strictly adhered to.

(151/299 FDN-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. ROBERTS,
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 245)

25 December 1943

Rotation and Return of Military Personnel I
Completeness of Ordnance Major Assemblies Turned In II
Modification of Use of WD AGO Forms for Discontinuance of Allotments and Deductions in Cases of Deceased Personnel III

I -- ROTATION AND RETURN OF MILITARY PERSONNEL

Section I, Circular Number 229, this headquarters, cs, is rescinded. Circular Number 221, this headquarters, cs, is amended by the addition of the following paragraphs:

"10. Personnel once nominated for rotation to the United States under the provisions of this circular will, thereafter, be considered frozen in status. Promotions or transfers of a voluntary nature will not be made. Individuals recommended for promotion will not be submitted for rotation until action on promotion has been completed. This will prevent personnel being returned to United States in a higher grade than that originally reported. Involuntary change of status such as hospitalization or postponement or cancellation of application may be made. Change in status due to disciplinary action will be reported and action recommended as to deletion of names of personnel concerned from rotation list. Promotion vacancies created by changes of status as indicated above will not be filled without specific authority from this headquarters.

"11. All communications dealing with personnel nominated for rotation will identify such personnel by stating that (Name and Rank) was nominated for rotation on list of (unit) for the month of ."
(AG 210.33/532 -O)

Sec II - COMPLETENESS OF ORDNANCE MAJOR ASSEMBLIES TURNED IN

Cir 34 Sec II 1944

1. War Department Circular Number 274, cs, directs that all major unit assemblies be complete when turned in for repair. A list of essential accessories is provided in this War Department Circular.

2. Many Ordnance major items and assemblies are being turned in to base shops completely stripped of all accessories and damaged excessively due to improper care in preservation and packing for shipment. Base shops report that vehicle engines are received with 25% to 100% of the vital accessories missing. In addition, many engines have been damaged in shipment due to poor packing and are received with spark plug holes open, carburetors removed and the intake not closed, oil pans missing, crank shaft bearings removed, rusty water in crank cases and engine damaged due to rough handling. Other major assemblies have been received in much the same condition.

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Cir # 245, Hq NATOUSA.

3. All Ordnance major items and major assemblies evacuated to bases will be in as complete a condition as possible, and every care will be taken to insure that items and assemblies are not further damaged during shipment to bases. Troops may remove serviceable sub-assemblies from major assemblies and replace them with unserviceable sub-assemblies if it is desired to do so, but the major item or major assembly when turned in must be complete with all accessories as outlined in War Department Circular referred to above. (AG 400.22/292 ORD-O)

III TERMINATION OF USE OF WD AGO FORMS FOR DISCONTINUANCE OF ALLOTMENTS (AD) INSTRUCTIONS IN CASE OF DECEASED PERSONNEL

1. Effective immediately the preparation and submission of forms for discontinuance of allotments and deductions of deceased military personnel are no longer required, where casualty reports have been properly submitted. The forms referred to herein are:

WD AGO Form 30 — Notification of Discontinuance of Allotment

WD AGO Form 30-7 — Request for Discontinuance of Class E Allotment - War Savings Bonds

WD AGO Form 611 — Report of Change of Status & Address (Class F Allotment for Family Allowance)

2. Pertinent paragraphs of Circulars Number 220, 298, and Section III, Circular Number 345, this headquarters, cg, are hereby modified in accordance with the above.

3. Upon receipt of notice of death, the War Department will immediately inform all interested War Department agencies and all existing allotments will be automatically cancelled. Pertinent new Regulations are being changed accordingly. (AG 243/197 P-O)

By command of General EISENHOWER:

C. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. ROBERTS,
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 244.)

Rescinded By Cir. No. 3-1944

24 December 1943

RATION SCHEDULE OF ALL ARMY EXCHANGE ITEMS

Section I, Circular Number 148, Section I, Circular Number 170 and Section III, Circular Number 184, all this headquarters, as are rescinded and the following substituted therefor:

1. Effective 1 January 1944, the sale of all items of Army Exchange supplies are rationed to individuals in accordance with the following schedule. This schedule is a maximum one and will not be exceeded without specific authority of this headquarters. The quantities indicated herein do not constitute a table of allowances for bulk purchases by unit exchanges. Such purchases will be made pursuant to the provisions of War Department Circular Number 245, dated 7 October 1943. Reduction may be made by base section commanders as availability of supplies dictates, but the Theater Exchange officer will be notified by telegraph or telephone within 24 hours of the necessity for such reductions so that consideration may be given to making the reduction applicable throughout the theater.

Ration Schedule

Smoking Tobacco Ration:

Total ration points per week per individual — 32 points
Each package of cigarettes costs — 4 points
Each cigar costs — 1 point
Each package of pipe tobacco costs — 4 points
Each package of cigarette tobacco w/papers costs — 4 points
(Three packages of pipe tobacco or cigarette tobacco per week may be sold each individual "Ration Point Free", in addition to point purchases of above.)

Item	Unit	Quantity	Period
Beer	Liter	2	One week
Blades, Razor (Pkg of 5)	Each	1	Two weeks
Candy, Bar, 5 cent size	Each	2	One week
Candy, Package, medium size	Each	1	Two weeks
Candy, Rolls and Package 5#	Each	3	One week
Chewing Gum	Each	2	One week
Cleaners, Pipe (Pkg of 12)	Each	1	Four weeks
Coca Cola	Bottle	3	One week
Cream or Soap, Shaving	Each	1	Four weeks
Envelopes	Pkg	1	Four weeks
Fruit Juices No 2½ can	Can	1	Four weeks

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All Ration Boards

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 2hh, Hq WDGS.
Par 1, cont'd

Item	Unit	Quantity	Period
Matches, Book or Box	Pkg	1	Four weeks
Paste, or Powder, Tooth	Each	1	Four weeks
Soap, Laundry Bib Cake	Each	1	One week
Soap, Toilet	Each	1	Two weeks
Tablet, Writing	Each	1	Four weeks

Nurses' Items

Item	Unit	Quantity	Period
Astringent	Bottle	1	Four weeks
Cotton, Absorbent	Each	1	Four weeks
Cream, Cleansing	Each	1	Three weeks
Napkin, Sanitary	Box	1	Three weeks
Net, Hair, Assorted	Each	1	Two weeks
Pins, Bobby	Pkg	1	Four weeks
Puff, Powder	Each	1	Four weeks

2. All other items listed in paragraphs 3 b and c, War Department Circular Number 245, dated 7 October 1943, will be retained on a basis of not to exceed 1 each every 8 week period. (AG 331.3/28S MSC-D)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. ROBERTS,
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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APO 782, 29 December 1943

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 243)

22 December 1943

Battle Participation Awards.....I
Lifting of Restrictions on Shipment of Captured Enemy Equipment.....II

I -- BATTLE PARTICIPATION AWARDS

1. A list of battles and campaigns in this theater recognized by the War Department has been published in General Orders Numbers 75 and 83, War Department, 1943.

2. Honors - streamers and silver bands.

a. Lists of units entitled to battle honors, together with the campaign for which such awards are authorized, will be published from time to time by this headquarters in letter orders.

b. Streamers to indicate service in this theater, which are attached to the staffs of colors or standards, will bear the names and dates of campaigns or battles for participation in which the unit is entitled to battle honors. See change 13, AR 260-10.

c. Silver bands, suitably engraved, are placed on guidon lances or pikes for battle participation by units authorized to carry guidons, which honors cannot be commemorated by streamers on the colors, standards, or distinguishing flags of higher units to which such lower units may be permanently assigned.

3. This headquarters will authorize battle honors, after careful study of official reports, for certain units not entitled to such honors for any designated campaign, who qualify under any of the items, "antisubmarine", "ground combat", or "air combat", now listed without reference to combat zones, time limitations, or units in the general orders and publication referred to in paragraphs 1 and 2 a above. These items are to cover actual participation in combat against the enemy in areas or at times which, by reasonable interpretation, are definitely distinct from and cannot be associated with any of the named battle or campaign.

4. The following provisions govern the determination of units entitled to credit for battle honors for participation in battles or campaigns designated by the War Department:

a. Definition of participation in combat - Any units (including headquarters, service, or combat units) will be deemed to have participated in combat if it actually engaged the enemy or if it was stationed in the combat zone or performed duties either in the air or on the ground, over any part of the combat zone, at any time during the designated period of the respective battle or campaign. The boundaries of the combat zones in each theater will be established by the War Department.

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b. Units (including all component parts thereof as established by Tables of Organization or Tables of Allotments) will be accorded credit for battle participation when:

(1) In the case of a regiment, if one-third (1/3) of the company units composing its battalions have participated in the given action. In cases where a former unit has been merged into another the latter will be given credit for the combat service of the former.

(2) In the case of a group (Army Air Forces), if one-third (1/3) of the squadrons comprising it have participated in the given action

(3) In the case of a separate battalion, if one-third (1/3) of its company units have participated, with the proviso noted above for a regiment.

(4) In the case of a company, if the company as such, not a detachment, has participated, regardless of the actual number of men engaged.

(5) In the case of a squadron (Army Air Force), if the squadron as such, not a detached flight, has participated, regardless of the actual number of airplanes involved.

(6) In the case of the headquarters of a unit authorized a distinguishing flag, each such case will be considered on its own merits, and decision made by the theater commander.

5. Credit will be awarded only once to a unit for participation in any one battle or campaign.

6. Units omitted from any list published by this headquarters announcing battle honors, which are entitled to such honors under the provisions of AR 260- 10 as outlined in paragraph 4, may make application to this headquarters through channels, for amendment of the list to include them.

7. Bronze Stars

a. Eligibility of individuals to wear bronze stars on theater ribbons is established as follows:

(1) Provided the individual served honorably, in the combat zone, as a member of a unit, or attached to a unit, at some time during the period in which the unit participated in battle and was awarded credit therefor.

(2) In the cases of individuals not members of, or attached to units awarded credit for battle participation, provided the individual is awarded a combat decoration or served honorably under competent orders, in the combat zone at some time between the limiting dates of the battle or campaign as established by War Department orders. This does not apply to visitors or casual inspectors who

Unclassified E.O. 12356 Section 3.3/NND No. 785016

Cir #243, HQ NATOUSA
Par 7, Sec I

visit combat zones for limited periods; it applies to individuals who served in the combat zone, ie., whose normal post of duty during the period was in the combat zone described.

b. Authority to wear a particular theater service ribbon and battle stars will be noted in Service Records (WD AGO Form No. 24) of enlisted personnel and on Qualification Cards (WD AGO Form No. 66-1) of officers and warrant officers. Unit commanders will cause a check to be made of such records to see that necessary entries are made for those men now present in their organization who are entitled to one or more battle stars for service rendered while a member of that or another organization. (AG 200.6/263 -C)

II - LIFTING OF RESTRICTIONS ON SHIPMENT OF CAPTURED ENEMY AMMUNITION

See Cir. 2 Sect I 1944

Sub-paragraph a, Section V, Circular Number 235, this headquarters, cs, is rescinded and the following substituted therefor:

"a. Shipments will be made by the Commanding General, SOS NATOUSA, or his authorized representative at the request of this headquarters except that field representatives of this headquarters and senior special staff officers of the services concerned in the zone of combat are authorized to deliver to the nearest inspection or other SOS NATOUSA establishment for subsequent processing and shipment by that headquarters a maximum of five (5) specimens of new items not previously encountered. All requests for shipment of captured ammunition will be approved by the chief of the service concerned, this headquarters, and by CG (CCMSC) AAF before the Commanding General, SOS NATOUSA, is requested to make shipments outside the theater." (AG 471/2&9 I-C)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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APO 782, 10 December 1943 AG:—

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NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 20 December 1943
NUMBER 242)

Leaves of Absence and Furloughs, Cairo Area..... I
Designation of Personnel Centers.....II

I -- LEAVES OF ABSENCE AND FURLOUGHS, CAIRO AREA

1. Limited accommodations are available at Cairo for the use of U. S. Army personnel who desire to visit that area on a leave or furlough status.

2. Applications will be forwarded thru channels to this headquarters specifying dates well in advance and covering an absence of not to exceed two weeks.

3. Approval of such requests is contingent not only on space at the leave center but principally upon availability of air transport.

4. The costs will vary somewhat with the accomodations, but will not be excessive. (AG 210.711/233)

II - DESIGNATION OF PERSONNEL CENTERS

See Cir 35 Sec I 1944

Paragraph 3g, Section III, Circular Number 217, this headquarters, cs, is rescinded and the following substituted therefor:

"3. g. The Twelfth Air Force Replacement Battalion areas at Fondouk Djedid, Le Kroub and LaSenia occupied by the 19th Replacement Battalion, the 20th Replacement Battalion and the 22d Replacement Battalion, respectively, are designated "Personnel Replacement Center 77", "78", and "79", respectively. The location letter will in each case follow the designation of "Personnel Center Number 7" to differentiate location."

(AG 354.1/206 C-O)

By command of General EISENHOWER:

L. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts,
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 214)

19 December 1943

AMS

Authority to Cash Drafts Drawn on the Secretary of State I
Designation of Disbursing Officer to Pay Class X Allotments..... II
Forwarding of Collection Vouchers..... III
Personal Transfer Accounts..... IV
Allotments for Expenditure Vouchers V

I -- AUTHORITY TO CASH DRAFTS DRAWN ON THE SECRETARY OF STATE

The War Department has authorized Finance Officers in areas lacking adequate banking facilities to accept in exchange for cash, drafts drawn on the Secretary of State when signed by American Consular or Diplomatic officers. All drafts so should be made upon proper identification, and drafts cashed should be deposited with the Treasury in the normal manner.

II - DESIGNATION OF DISBURSING OFFICER TO PAY CLASS X ALLOTMENTS

First Lieutenant J. H. Dell Angelo, F. D., Symbol 211-257, Disbursing Officer, Headquarters, NTS, APO 600, U. S. Army, is designated as the Disbursing Officer for the payment of Class X Allotments in this theater.

III- FORWARDING OF COLLECTION VOUCHERS

Officers turning over collections to an accountable disbursing or agent officer, in complying with paragraph 2f (1), AR 35-7[illegible], will forward the copies of collection vouchers to that Army Audit Branch of the General Accounting Office which will audit the money accounts of the Disbursing Officer, instead of to the Chief of Finance, Washington 25, D.C. In this theater, such collection vouchers should be forwarded to:

Army Audit Branch of General Accounting Office,
63 Vesey Street,
New York 7, New York.

IV - PERSONAL TRANSFER ACCOUNTS Rescinded by Cir 2017--1944

Paragraph 1, Section I, Circular No. 214, this headquarters, as is rescinded, and the following substituted therefor:

"1. Effective 1 December 1943, all collections representing funds to be accounted for under Personal Transfer Account plan will be deposited to the following: "2103A2 Deposits Personal Funds of Military and Civilian Personnel Located Overseas, Per Department, (WD 3 Cir 10, 43)." Such collections will be deposited in the same manner as other trust fund receipts, and will not be credited to any allotment number. Certificate of Deposit should be prepared in the same manner as Certificate of Deposit for Soldiers' Deposits. Funds

Circular #1
1944
Section 1, I

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Cir #241
Hq Bateaux

accounted for under Personal Transfer Account plan include cash transferred and cash transmitted for the purchase of War Bonds."

V -- ALLOTMENTS FOR EXPENDITURE VOUCHERS

1. The War Department has instructed by cable that appropriation expenditures on all expenditure vouchers in this theater will be coded by FDR number assigned to funds alloted to this theater, instead of by open or specific serial number shown in War Department Circular No. 149, 1943, or other publications, as heretofore. FDR 66 (or 91 66) is the allotment serial number applicable to this theater. Only the appropriation, project and appropriation reimbursement accounts prescribed in Part 3 of the War Department Fiscal Code will be shown on expenditure vouchers. The allotments included in War Department Circular No. 149, 1943, will not be cited. This includes vouchers covering pay of personnel, etc., as well as commercial vouchers.

2. Reports of obligations will only be submitted covering obligations of funds specifically allotted by this headquarters. Expenditures from open allotments will not be included in reports of obligations. (AG 100/231 FDR-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. W. Roberts
H. W. ROBERTS
Colonel, AGD,
Adjutant General.

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APO 782, 21 December 1943.

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[illegible] Squadron [illegible] AG 322/Gen

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
No. 240) 27 December 1943

Rescinded by Cir No 20-1944

AIRCREW TRAINING

Aviation Cadet Training.....I
Officer Training in Grade.....II

I - Aviation Cadet Training.

1. Applications for aircrew training may be submitted by any enlisted man stationed in this theater. This will be for potential pilots, bombardiers, and navigators, only. Enlisted men who have been eliminated from pilot training are not eligible for further pilot training but may, if qualified, apply for bombardier or navigation training.

2. Full information with respect to Aviation Cadet Training, application blanks, and instructions for procuring same, etc., may be obtained from the following officer:

a. Adjutant General, No. Area.

b. Nearest Aviation Cadet Examining Board in care of:

(1) Hq NYS

(2) Hq DE

(3) Hq Camp Shelby, MS

(4) Hq CMP

(5) Hq PBC

3. Applicants must meet the following general requirements and at the time of application must:

a. Have been citizens of the United States or of the Commonwealth of the Philippines for not less than 10 years immediately preceding enlistment unless a waiver of this requirement is obtained from the CG, USF;

b. Have reached their 18th birthday but not have reached their 27th birthday;

c. Be of excellent character;

d. Be of sound physique and in excellent health and able to pass the physical examination prescribed in WD MR 1-10 as amended by Section II, WD Circular 175, 31 July 1943, or any succeeding amendments;

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Hq Natousa

c. Be able to pass such mental qualifying examinations and/or possess such educational qualifications as are prescribed by the CG, AAF. This requires that all candidates must pass the Aviation Cadet Qualifying Examination. This is a screening test which is used to determine the ability and aptitude of the applicant for the various phases of Air Crew Training.

4. At the time of submission of application and allied papers, applicants must include the following:

a. WD AGO Form 6C (simple copy);

b. Three letters of recommendations as to character.

5. Aviation Cadet Examining Boards will be established at Headquarters AFS; TRS; C.I. TBS; MTS; and PTS. Commanders will forward applications through channels to the nearest Aviation Cadet Examining Board. Service records will accompany each enlisted man upon appearing before Examining Board.

6. Applicants will receive notice and instructions to report to the nearest Aviation Cadet Examining Board for the necessary educational, physical, and moral character and general fitness examination direct from the Presidents of the Aviation Cadet Examining Boards concerned.

7. Successful applicants will be transferred in grade to the Air Corps, unassigned, and will be assembled for shipment to the United States at a Port to be designated at a later date.

8. Replacements for enlisted men selected will be requisitioned in the usual manner as prescribed in Section III, Circular 136, this headquarters, cs.

II - Officer Training in Grade.

9. The following instructions, based upon provisions of WD AGO Memorandum W605-38-43, will govern the submission of applications from Regular Army, Reserve, National Guard, and AUS officers, and Warrant and Flight officers for air crew training (Pilot, bombardier, and navigator) in grade with the Army Air Forces, and the examination of such officers for this training. Regular Army officers will be considered for pilot training, only.

a. Application blanks (AAF Form 5252) will be obtained from this headquarters upon written request of officer concerned.

b. Upon written authority of the Commanding General, NATOUSA, applicant will communicate with the nearest designated Flight Surgeon for the purpose of arranging for a physical examination for flying, the results of which will be recorded on WD AGO Form No. 64 (Physical Examination for Flying). If applicant meets the physical requirements indicated in paragraph 2b, below, the Flight Surgeon will forward completed Form No. 64, in duplicate, to the applicant at the address designated by the applicant. If applicant does not meet the physical requirements, he will be so notified by the Flight Surgeon who will also forward

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one copy of the form no. 64, indicating disqualifying defects, to Headquarters, Army Air Forces, the Air Surgeon, Washington D. C., through this headquarters.

c. Applicant, upon receipt of copies of completed Form No. 64, will attach them to the completed application forms and forward them in duplicate through his appropriate military superior, for recommendations through CG NATOUSA addressed to the CG, AAF, Assistant Chief of Air Staff, Personnel, (Aviation Cadet Branch), Washington, D. C.

10. All applicants for air crew training in officer grade will -

a. Be in grade of first lieutenant, second lieutenant, warrant officer of flight officer, at the time they are ordered to an Army Air Forces Classification Center. (Captains and officers of field grade will not be accepted for this training).

b. Be physically qualified in accordance with the provisions of AR 40-110, 3 December 1942, as amended by section II, WD Circular 176, 1943, or any succeeding amendments.

c. Have been citizens of the United States or of the Commonwealth of the Philippines for not less than 10 years immediately preceding submission of application, unless waiver of this requirement is obtained from the Commanding General, AAF.

d. Have reached their 18th birthday and not have reached their 27th birthday.

11. Applicants who have been eliminated from a service flying school (Army, Navy, or Marine Corps) because of failure in flying, or who have completed in a service flying school a course of instruction leading to an aeronautical rating of pilot are not eligible for pilot training.

12. Before being ordered to school, all officer candidates for air crew training will be ordered to an Army Forces Classification Center, for the purpose of undergoing examination to determine their fitness for pilot, bombardier, or navigator training. Candidates who do not qualify for training will be reassigned in the United States.

13. Commanding officers will forward all applications received for air crew training in officer grade (recommendations for disapproval will be supported by reasons), except that application from individuals in the following categories will not be forwarded:

a. Ground force applicants actually in combat;

b. Officers recommended for rotation.

14. Upon graduating from an Army Air Force Advanced Flying school -

a. Regular Army officers, other than Air Corps, will be transferred to the Air Corps (branch) in their Regular Army grade obtaining the highest grade held in the Army of the United States. Transfers of Regular Army officers

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to the Air Corps will not be made without the officer's consent.

b. Reserve and National Guard officers and officers holding commissions in the AUS only, whose basic branch is not Air Corps, will be detailed in the Air Corps (branch). No change in grade or component will be made.

c. Warrant officers will be appointed flight officers or second lieutenants in the Army of the United States. If appointed second lieutenants, AUS, they will be detailed in the Air Corps (branch).

d. Flight officers will retain their status as flight officers or will be appointed second lieutenants, AUS. If appointed second lieutenants, AUS, they will be detailed in the Air Corps (branch).

15. Replacements for officers selected will be obtained in the usual manner as prescribed in Section VII, Circular 136, this headquarters, as amended. (AG 352/276 A-O)

By command of General [illegible]:

E. L. [illegible],
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts
H. V. Roberts
Colonel, AGD,
Adjutant General.

Reproduced, Headquarters Base Section,
APO 762, 21 December 1943 GHQ.

DISTRIBUTION:
B-3 and B-4.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 11 December 1943
NUMBER 259)

Suspension of Ammunition I
Disposition of Hospitalized Personnel II
Equipment of Personnel Leaving Theater III
Vitamin Concentrates IV
Per Diem Allowances V

I -- SUSPENSION OF AMMUNITION See Cir 27 - Sec I 1944

1. All Packets, 2.36", AT, MC, of lot numbers DOD 1-23303-32 and DOD 1-23303-35 are suspended from issue and will be withdrawn from service and returned to ammunition depots for proper use.

2. Packets of these lots will be modified to be MC42 type and suffix letter "A" added at which time the suspension will be lifted. (AG 471.6/26 OPD-O)

II - DISPOSITION OF HOSPITALIZED PERSONNEL

Paragraph 3 b (4), Section II, Circular Number 215, this headquarters, cs, is rescinded and the following substituted therefor:

"3. b. (4) Where a personnel will be assigned by replacement reconstituted to their former units even though the unit has left this theater. Action formerly existing of clearing not to return to units is revoked." (AG 704.11/259 A-O)

See Cir 46 Sec 2 1944 III - EQUIPMENT OF PERSONNEL LEAVING THEATER

Section III, Circular Number 64, and Section I, Circular Number 138, both this headquarters, cs, are rescinded, and the following substituted therefor:

1. Effective immediately all military and civilian personnel departing permanently from this theater per the United States will turn in to the quartermaster supply agency issue items of equipment as follows:

Ordnance Corps - All
Engineer Corps - All
Chemical Warfare Service - All except gas mask, carrier and ointment, protective.
Signal Corps - All except 1 flashlight per individual.
Quartermaster Corps - All not required to insure security and comfort of the individual during the journey. Salvage, complete will be made.

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2. The Commanding General, SOS NATOUSA, will issue necessary instructions to carry out the provisions of this directive.

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Cir #238, Hq MTOUSA

IV - VITAMIN CONCENTRATES Rescinded by Cir. 210/4, 1944

Section III, Circular Number 138, this headquarters, 1944, is rescinded and the following substituted therefor:

1. Vitamin Concentrates will be supplied to United States personnel in this theater at rate of one (1) tablet (or capsule) per day when, in the opinion of the unit medical officer, the ration as consumed is inadequate for maintaining a proper vitamin intake. In such cases a requisition will be forwarded through normal channels with a statement that the vitamin intake is inadequate. The requisition will further state that the unit surgeon has approved the quantity required as appropriate for the strength and period involved.

2. Each request, QM Form 400, will include in effect the following statement signed by the Commanding Officer: "I certify that the ration as consumed is nutritionally inadequate." The above requisitioned Vitamin Concentrates will be supplied U S Army personnel as a vitamin supplement to the ration at rate of one (1) tablet (or capsule) per man per day.

3. The proper nutrition of the soldier depends upon the consumption of sufficient quantities of food to supply all nutrients, including energy building foods in quantities adequate to meet caloric requirements. The supplementation of the soldier's rations with Vitamin Concentrates must be considered a temporary expedient and should not be permitted to replace efforts to obtain adequate quantities of food nor result in the relaxation of constant attention to the preparation of food that the soldier is to consume. (AG 430.2/027 GM-D)

V -- PAY AND ALLOWANCES See Cir. 29 Sect I -- 1944

The following exception is made to the restriction on per diem allowances announced in Section I, Circular Number 171, this headquarters, 1944.

"Any headquarters having authority to issue travel orders for temporary duty at either Malta or Gibraltar are authorized to include per diem at rate to exceed $7.00 per day for not more than thirty (30) days for such duty."
(AG 210.4/205 GM-D)

By command of General EISENHOWER:

T. L. [illegible],
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

Dist: 2c off (Adm)
G-4
A-G

DISTRIBUTION:
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 298)

10 December 1943

SETTLEMENT OF FIELD PAY ACCOUNTS OF DECEASED OFFICERS, ENLISTED PERSONS AND CIVILIAN EMPLOYEES

Circular Number 56, Section II, Circular Number 71, Section II, Circular Number 124, and Section III, Circular Number 129, all this Headquarters, are hereby rescinded and the following substituted therefor:

1. Upon the death of an officer, enlisted person or civilian employee, the following action will be taken.

a. Duty of Commanding Officer

(1) Officer

(a) Immediately upon the death of an officer, the Commanding Officer concerned will notify the Finance Disbursing Officer regularly paying the officer's account, giving the date of death and furnishing a certificate of non-indebtedness reading substantially as follows: "I certify that, to the best of my knowledge, _____, is not accountable nor responsible for public funds or property; that he is not indebted to the United States or any of its instrumentalities except as follows: _____." (Note: Last in space provided any indebtedness or property accountability. In case of such indebtedness or accountability, Board of Officers Proceedings, if available should be inclosed. Care will be taken to state the number of Field Rations for which the officer is indebted.)

(b) If the deceased officer was on a flying status entitling him to flight pay, copies of his personnel orders and flight certificate should be furnished with the notification to the Finance Disbursing Officer.

(c) If the deceased officer was on parachute duty entitling him to parachute pay, certificate so stating should also be furnished.

(d) If the deceased officer was qualified as a diver, copies of orders covering each period of detail to diving duty, together with schedule of dives performed, will be furnished to the Finance Disbursing Officer. [illegible] reference: AR 35-1485 and AR 775-50.

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(c) Information of known unpaid credits, i.e. uniform allowance, per diem for travel, etc, will also be furnished the Finance Disbursing Officer.

(2) Enlisted Personnel

(a) Immediately upon the death of an enlisted person, the Commanding Officer concerned will cause the unit personnel officer to submit a Final Statement on each enlisted person, in triplicate, to the Disbursing Officer who regularly pays the unit. The Final Statement will be prepared from the Original Service Record, Temporary Service Record, or any other information available to the officer having custody of same.

(b) If the deceased enlisted person was in a flight status entitling him to flight pay, copies of his personnel orders and a flight certificate will be furnished.

(c) If the deceased enlisted person was on parachute duty entitling him to parachute pay, certificate so stating will be furnished the Disbursing Officer.

(d) If the deceased enlisted person was assigned to diving duty by orders of competent authority, such orders together with schedules of dives performed, showing the date and number of dives and the total depth and period of each dive. The schedule will be certified by the Commanding Officer. References: AR 35-1485 and 775-50.

(3) Civilian Employees

(a) See AR 35-4040. Vouchers prepared in accordance with these regulations will be forwarded to the Finance Disbursing Officer regularly paying the deceased civilian employee.

(4) Allotments and deductions

(a) Requests will not be submitted to this headquarters for radio notification to discontinue allotments and deductions of deceased personnel. Upon receipt of casualty reports from this headquarters, the War Department will notify all government agencies concerned. Pertinent discontinuance forms will be prepared and submitted as follows: Original and one copy transmitted with the Service Record or personnel records to The Central Service Records Branch of this headquarters; one copy will be transmitted to the Disbursing Officer with the Final Statement, in cases of enlisted personnel, or with notification of death and statement of non-indebtedness, in cases of officers.

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Cir #238, Hq NATOUSA
Par 1, cont'd

b. Duty of Disbursing Officer

(1) Officer

(a) Upon receipt of notification of the death of an officer, the Disbursing Officer will prepare Transcript Statement of Account, WD Form 380, covering last payment made in full to the officer. On the reverse side will be listed a record of all payments made during the last eight (8) months, if known, giving voucher references. In the event that such information is not available, such information that is known will be listed. Transcript Statement of Account, together with all supporting papers, i.e. certificate of non-indebtedness, personnel orders, flight certificates, discontinuances of allotments, signature card, etc, as well as all unpaid travel accounts, will be forwarded without delay to the Chief Finance Officer, NATOUSA., APO 534, for transmission via air pouch to The Fiscal Director, Army Services Forces, Receipts and Disbursements Division, The Pentagon, Washington 25, D. C.

(1) In the event that the Disbursing Officer to whom the notification of the death of an officer is submitted did not pay the subject officer, he will ascertain the name of the Disbursing Officer who did make the last payment and, if in this theater, forward the notification by indorsement, giving whatever information he has to the Disbursing Officer. If the subject officer was last paid outside this theater, the Disbursing Officer receiving the notification of death will forward the notification and all pertinent and supporting papers by letter of transmittal to the last duty station of the subject officer, through the Chief Finance Officer, NATOUSA., APO 534.

(2) Additional items to be stated on transcript.

(a) In issuing a transcript statement of account, the following additional items will be stated thereon, where applicable, using the reverse of the form if necessary.

1 Date and place of death.
2 For an officer in flying status, the Disbursing Officer will note thereon the date to which flying pay was last paid.
3 In the case of a warrant officer, the copy of his statement of service furnished the disbursing officer by the Chief of Finance, or statement of service furnished under the provisions of paragraph 2b (2) (d) AR 35-1360 will be attached thereto.

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Cir #238, Hq NATOUSA
Par 1b(1)(c)(2)(b), cont'd

4 Notation of any debit or credit information including unpaid travel accounts or other data which might affect the current or final settlement of the individual's account.

(2) Enlisted Person

(a) Regular Army

(1) Upon receipt of final statement of a deceased enlisted person of the regular army, an expenditure and corresponding collection will be made as prescribed in paragraph 13a AR 35-2480. In making distribution of the collections, any balance due an enlisted person of the Regular Army will be designated for deposit to the credit of "Miscellaneous Receipts - 215920 - Proceeds from Estates of Deceased Soldiers (includes unclaimed pay) (TF) (Name of soldier; give fiscal year in which death occurred)". Immediately after settlement, one copy of such a final statement, together with copy of discontinuances of allotments and deductions and other supporting papers will be forwarded through the Chief Finance Officer, USFET, APO 534, to the Fiscal Director, Army Service Forces, Receipts and Disbursements Division, The Pentagon, Washington 25, D. C.

(2) Supporting papers

(a) Copies of discontinuance of all allotments and deductions as well as other papers affecting the pay of the enlisted person will be attached to the final statement.

(b) Other than Regular Army.

(1) When indebtedness to individuals or Government instrumentalities is not involved.

(a) Upon receipt of Final Statement of a deceased person other than those of the Regular Army, no expenditure or collection will be made and such final statement will not be computed or taken up in the accounts of the Disbursing Officer. Such final statement together with copy of discontinuances of allotments and deductions and other supporting papers will be forwarded through the Chief Finance Officer, USFET, APO 534, to the Fiscal Director, Army Service Forces, Receipts and Disbursements Division, The Pentagon, Washington 25, D. C.

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AR 35-6520, 15 MAY 1950
Par 15(2)(b), cont'd

(2) When indebtedness to Individuals or Government instrumentalities is involved.

(a) The Disbursing Officer will effect settlement of Final Statements as provided in paragraph 15, AR 35-2480, C 5, in those cases where enlisted persons other than those of the Regular Army are indebted to individuals or Government instrumentalities and where it is necessary that a check be drawn in payment of the amount due.

(b) In cases settled under (a) above, the balance remaining, if any, after authorized collections have been made in their order of precedence, will be left in the appropriation and a statement showing such amount withheld will be entered on the voucher by the Disbursing Officer.

(3) Civilian Employee

(a) Finance Disbursing Officer will not compute the vouchers submitted to him covering civilian employees reported deceased but will forward such vouchers to The Fiscal Director, Army Service Forces, Receipts and Disbursements Division, The Pentagon, Washington 25, D. C. for final settlement through the Chief Finance Officer, HEADQUARTERS, APO 534.

2. The following action will be taken when an officer, enlisted person, or civilian employee, is reported "Missing", "Missing In Action", "Interned", or "Captured".

a. Duty of Commanding Officer

(1) Officer

(a) The same action will be taken by the Commanding Officer as is prescribed in 1 a (1) above giving the status of the officer as "Missing", "Missing In Action", "Interned", or "Captured", instead of "Deceased".

(2) Enlisted Person

(a) Immediately following determination of status of enlisted person reported "Missing", "Missing In Action", "Interned", or "Captured", one (1) original copy of WD Form 370 (Final Statement) will be prepared and forwarded to the Finance Disbursing Officer regularly paying the enlisted person. Such statements will be identical in all respects to Final Statements issued in cases of death, except that the word "Final" will be deleted and status "Missing", "Missing In Action", "Interned", or "Captured", will be shown as reason for preparation of such statement in lieu of "Discharged", "Retired", or "Died".

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Cir#258, Hq NATOUSA.
Par 2 c, cont'd.

(3) Civilian Employee

(a) See paragraph 3b AR 35-4040.

(4) Allotments and deductions

(a) Unit personnel officers will not submit requests to this headquarters for radio notification to discontinue allotments for War Bonds. Pertinent discontinuance forms will be prepared and submitted as prescribed in 1 c (4) above.

b. Duty of Disbursing Officer

(1) Officer

(a) See 1b (1) above. (Note: Transcript Statements of Accounts, WD Form 380 will be conspicuously marked "Missing", "Missing In Action", "Interned", or "Captured".

(2) Enlisted Person

(a) Disbursing officers to whom the original copy of WD Form 379 is submitted will not compute such Final Statement but will forward such forms by letter of transmittal to the Fiscal Director, Army Service Forces, Receipts and Disbursements Division, The Pentagon, Washington 25, D. C., through the Chief Finance Officer, NATOUSA, APO 534.

(3) Civilian Employee

(a) See paragraph 3b AR 35-4040. (AG 241.5/267 FIN-C)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts,
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

Reproduced, Hq Peninsular Base Section,
APO 782, 18 December 1943.

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"A" & "B"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
)
(No. 237)

617.

15 DEC 1943

WORKMEN'S COMPENSATION IN ITALIAN TERRITORY

1. In the event of a civilian employed locally by the United States forces in Italy, Sicily or Sardinia sustaining death, injury, or illness arising out of and in the course of such employment, the commanding officer of the employing unit will:

a. Cease paying his salary or wages as from the date he stops work.

b. Give him, or his dependents, a certificate of injury in the form set out in paragraph 3 below.

c. Advise him, or his dependents, to apply to the local office of the Istituto per l'Assicurazione Contro gli Infortuni sul Lavoro, for such medical attention and/or compensation as he or his dependents are entitled to receive. The address of the local office of the Istituto and of the doctors employed by them can be ascertained from the Mayor (Podesta).

2. No compensation or medical attention (other than first-aid treatment) should be given, as the above Istituto is organized to deal with them. It has an office in all towns of sufficient importance and will arrange to have the injured person collected by ambulance on being so requested.

3. The certificate of injury referred to in paragraph 1 above will be in the following form. It will be made in quadruplicate and signed by the commanding officer of the employing unit. The first copy, on which neither his rank nor his unit will be shown, will be given to the injured person or his dependents, to be handed to the Istituto. The second copy, on which the rank, unit and its location will be added, will be sent to the Joint Claims Committee, APO 590, United States Army. The third copy, similarly completed, will be sent to the headquarters of the base section in which the employing unit is located. The fourth copy will be kept for unit records.

CERTIFICATE OF INJURY

1. I certify that Signor _____
of _____ (address) born on _____ (date)
the son of _____ (father's name) and of _____ (mother's name)
was killed/incapacitated at _____ hours on _____ (date)
at _____ (exact location of the accident)
in an accident arising out of and in the course of his
employment with the United States forces as _____
_____ (exact nature of employment)

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2. The accident occurred in the following circumstances:- (Give short particulars and state whether the accident was attributable to any wilfull or negligent act of the employee)

3. His daily earnings for each of the fifteen days immediately prior to the accident were as follows:-

Day	Date	Gross Earnings (including overtime)	Day	Date	Gross Earnings (including overtime)	Day	Date	Gross Earnings (including overtime)
1			6			11		
2			7			12		
3			8			13		
4			9			14		
5			10			15		

Signature of the Commanding Officer _____
Name in block letters _____
Personal Number _____
Date _____

4. The Offices of the Istituto have been instructed that should they require any further information or assistance, they should communicate with the Joint Claims Committee. Units should do likewise in case of any difficulty.

(AG 152/253 JA-O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

J. V. ROBERTS
Colonel, AGD
Adjutant General

DISTRIBUTION:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 8 December 1943
NUMBER 236)

DISPOSITION OF EFFECTS

Deceased and Missing in Action.....I
Sick and Wounded.....II
Deserters.....III
Unknown Owners.....IV
United States Navy, British, and French.....V
Enemy.....VI

Circular Number 48; Section III, Circular Number 169; Section III, Circular Number 180, all this headquarters, cs, and any other previous directives in conflict herewith are rescinded and the following instructions substituted therefore:

I - DECEASED AND MISSING IN ACTION

1. The prompt collection, safeguarding, and proper preparation for shipment, of the personal effects of military personnel deceased or missing in action, is a command responsibility.

2. The provisions of paragraph 75, AR 600-550, 14 May 1943, are, by the authority of the War Department suspended, except that when in respect of any deceased individual it is necessary to pay local debts of the deceased or to collect local debts, including bank accounts owing to the deceased, a summary court will be appointed for this purpose. A summary court is not authorized to sell any of the effects of a deceased either to pay local debts or for any other purpose.

3. In battlefield burials and instances where the deceased are taken directly to a cemetery, the Graves Registration Service is responsible for the collection, inventory and protection of effects found on the body.

4. The responsibility for effects found in the bivouac area, in billets, or in rear areas, rests with the unit commander. Properly located in hospitals is the responsibility of the commanding officer of the hospital.

5. Effects will be sorted into the following groups:

a. Personal effects having intrinsic or sentimental value, including jewelry, fountain pens and pencils, spectacles, cameras, wallets, billfolds, medals, insignia, travelers checks, personal letters, photographs, diaries, keepsakes, titles, books, religious articles and similar items. These will be handled meticulously as directed in paragraphs 6 to 11, inclusive, below.

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b. Money: The responsible officer will obtain from the local disbursing officer a treasury check, drawn in United States dollars, for cash, for all the monies found. He will endorse it, "Pay Only to the Effects Quartermaster, Kansas City Quartermaster Depot, Trustee", and will note under "Object For Which Drawn": "Effects of -- (giving name and serial number of the individual concerned)". Description of the check, (number, date, amount and symbol number), will be entered on all copies of the Form 54, and the check itself will be sent by Essential Official Air Mail to the Effects Quartermaster, Kansas City, Missouri, after the responsible officer has assured himself that the casualty has been officially reported on a Basic Casualty Report.

c. Items of no intrinsic or sentimental value, such as, partly used cakes of soap, used tooth brushes, half empty tooth paste tubes, stubs of wooden pencils, used playing cards, candy, tobacco, funny books, magazines and newspapers. The determination of what constitutes this class of item will be the duty of the unit commander, preferably with the advice and consent of the first sergeant or corresponding non-commissioned officer. These items should normally not be given away or sold, but should be destroyed by burning or burying.

d. Items which might cause embarrassment by their presence among the deceased's effects, including dice, liquors, indecent pictures, prophylactics, hypodermic needles, compromising photographs, diaries, or letters, will be withdrawn and disposed of by inventorying officers and effects quartermasters.

e. Bulky items, such as officers' uniforms, bedding, camp furniture, musical instruments, trunk lockers and similar effects should be handled in principle as indicated below, but by their very nature will require modifications of procedure dictated by common sense, facilities available, and shipping conditions.

f. Government property, other then the clothes necessary for burial, should be promptly withdrawn and returned to the proper supply officer, for salvage or re-issue.

g. A careful search will be made to insure that identification tags are not placed with the effects. If tags of deceased personnel are found, they will be turned over to the Graves Registration Service for disposition.

6. An inventory will be made of the personal effects (as defined in paragraph 5a and c above) by the responsible officer, and listed on Form 54, in triplicate. The following disposition will be made of Form 54:

a. Deceased: The original will remain with the effects; the duplicate will be mailed to The Adjutant General, Washington 25 D. C; and the triplicate to the Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri.

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Hq Natousa, Cir # 226

b. Missing in Action: The original will remain with the effects; the duplicate will be mailed to the Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri; the triplicate will be retained with the records of the organization concerned.

c. No copies of Form 54, or other inventories of effects, will be sent from this theater to the next-of-kin, or other relatives, of deceased, or persons missing in action.

7. The personal effects will be placed in an effects bag, the drawstrings of which will be sealed, or placed in a box or package, which will be securely tied and sealed. Lead seals should be used when available.

8. Effects will be forwarded through supply channels to the quartermasters of base sections for water shipment to the Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri.

9. From the time these effects are assembled to the time of their dispatch by base sections, there must be an unbroken chain of receipts, with notations thereon as to the condition of the container. The security of these effects will, at all times, be the responsibility of a commissioned officer, and they will be kept under continuous guard.

10. For shipping purposes, base sections will use only well made, stout wooden boxes, with screwed or nailed-on covers, and with not less than two metal strappings around each box.

11. When shipped by boat, the cargo security officer or First Officer, will receipt for the boxes individually, and these boxes will not be left on the dock, but promptly stored in the ship's strong room or a locked compartment.

12. If, in the course of transmission, evidence of pilferage is noted, the receiving officer will immediately initiate an investigation, and forward a report of same to the Effects Quartermaster, Kansas City, Missouri, and a copy to the Theater Commander. The receiving officer of a package which indicates that it has been tampered with or pilfered, will repack the personal effects, and will indorse the inventory list accordingly.

II - SICK AND WOUNDED

13. Effects of personnel who have been evacuated by reason of sickness or wounds or who are patients in hospitals will be disposed of as follows:

a. Personnel being sent to hospitals will take with them only such personal effects as will be required for reasonable needs and small luxuries. These should include one musette bag or haversack, toilet articles, one complete set of outer clothing, including a raincoat (or overcoat when indicated), one pair of shoes, and extra underwear, socks and handkerchiefs. Hospitals have no place to store and secure the personal effects of individuals.

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b. The gas mask and helmet will normally be the only items of equipment to accompany hospital patients. Mess gear, arms and ammunition, blankets, and other items of equipment will not be sent with or to a patient. Commanding officers of hospitals will collect arms and ammunition from United States patients at the time of entry and turn this material over to the nearest United States Ordnance Depot or Maintenance Company. Other items of equipment collected from patients will be turned over to the nearest base section.

c. Unit supply officers will collect and inventory the effects of personnel who have been evacuated or are patients in hospitals. Items indicated in "a" above, should be sent to the individual, if possible. Unless it is known definitely that the soldier will not return, personal effects will be held in the unit for at least thirty (30) days and then transmitted with the inventory to the nearest base section. A statement will accompany the effects, setting forth the circumstances under which they are being forwarded. Unit commanders will assist individuals in locating their personal effects. Individuals in hospitals should assist by keeping their unit commanders informed of their whereabouts.

d. When effects are received by the base section Quartermaster, they will be held until such time as they are applied for by the owner, or the owner has been located by the base Quartermaster. In this connection, attention is invited to the facilities of the Central Postal Directory Service, APO 698, where inquiries as to location of individuals can be made.

III - DESERTERS

14. Public property will be turned in to the unit supply section and the enlisted man will be credited on the Clothing and Equipment Record. Personal effects will be listed and forwarded to the base section Quartermaster serving the area, where they will be retained for one (1) year unless he is returned to military control within that period. In the event he is returned to military control, the effects will be delivered to him. At the expiration of one (1) year, if the deserter has not returned to military control, the base Quartermaster will dispose of the personal effects as prescribed by AR 615-300.

IV - UNKNOWN OWNERS

15. a. Effects of individuals not included in the above categories, who cannot be located, will be inventoried and sent to the base section serving the area. A statement setting forth the circumstances under which the effects are being forwarded will be transmitted with the effects.

b. Personnel who have become separated from their effects should promptly notify the commanding officer of their last station.

V - UNITED STATES NAVY, BRITISH, AND FRENCH

16. All effects will be inventoried and forwarded with a letter of transmittal setting forth the circumstances, to the appropriate address following:

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a. United States Navy (including US Marines): Commander, United States Navy, ALGIERS.

b. British.

(1) Army: GHQ, 2d Echelon, Rouba, ALGIERS.

(2) Navy: Commodore, ALGIERS, Royal Naval Offices, Sud Transatlantique

(3) R.A.F: Base Personnel Office, R.A.F, Ecole Pratique, Ruisseau, ALGIERS.

c. French.

(1) Army: 1er Bureau, Commandement en Chef Français, Civil et Militaire, ALGER

(2) Navy: Marine Française, 1er Bureau, ALGER

(3) Air Force: Air Supérieur, 1er Bureau, ALGER

VI - ENEMY

17. The personal effects of enemy deceased will be given the same care as that given those of our own personnel and will be sent to base section Quartermasters for consolidation and forwarding to the Prisoner of War Information Bureau, Provost Marshal General's Office, Headquarters N.T.O.U.S., APO 534, United States Army. A copy of Graves Registration Service Form Number 1, the Inventory of Effects will accompany the effects and, in addition, a copy of the Inventory of Effects will be forwarded direct to the above office.

(AG 220.87/264 OA-C)

By command of General EISENHOWER:

E. L. ROE
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 7 December 1943
NUMBER 239)

Disposition of Officers Sentenced to Dismissal by General Court-Martial . . . I
Mail for U S Navy Personnel Discharged from U S Hospitals II
Reports of Malfunctions and Accidents Involving Weapons or Ammunition III
Safeguarding of United States Army Motor Vehicles IV
Lifting of Restrictions on Shipment of Captured Enemy Ammunition V

I -- DISPOSITION OF OFFICERS SENTENCED TO DISMISSAL BY GENERAL COURT-MARTIAL

When an officer exercising general court-martial jurisdiction has approved a sentence of dismissal in an officer's case and has transmitted the record of trial under Article of War 48 for action by the confirming authority, he is authorized to transfer the officer immediately to Personnel Center Number 2. He will advise the Commanding Officer of the Personnel Center of the reason for the transfer and inform this headquarters when such transfer has been made. (AG 210.31/23S -C)

II - MAIL FOR U S NAVY PERSONNEL DISCHARGED FROM U S HOSPITALS

1. The Navy Department has requested that mail for Navy personnel who have left hospitals in this theater and for whom no forwarding address is not on file be sent the "The Navy Department, Washington".

2. Commanding officers of all U S Hospitals will take the necessary action to insure compliance with the request of the Navy Department. (AG 311.1/23d FH-C)

III - REPORTS OF MALFUNCTIONS AND ACCIDENTS INVOLVING WEAPONS OR AMMUNITION

1. Whenever an accident occurs in combat or in training in which ammunition or weapons, the supply of which is an Ordnance Department responsibility, are involved, an immediate preliminary report will be made through technical channels to the Ordnance Officer, GOS NATOUSA by the most rapid means available, i.e., cable, radio, telephone or telegram. It will include the facts called for in paragraph 24, Section VII, AR 750-10, dated 14 January 1943, modified by Change 3, dated 7 December 1943. This preliminary report is not required in accidents involving small arms.

2. An preliminary report will be followed as soon as possible by a detailed written report to the Ordnance Officer, GOS NATOUSA, in accordance with provisions of Section VII of the above mentioned Army Regulations, modified by Change 3. (In this connection, attention is invited to Section III, Circular Number 41, this headquarters, 1942.)

3. The immediate transmittal of accurate and complete reports is of vital importance. All commanders concerned will insure that the above instructions are complied with. (AG 400.44/22 ORD-D)

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Cir #235, Hq NATOUSA

IV - SAFEGUARDING OF UNITED STATES ARMY MOTOR VEHICLES

Rescinded by Cir. No. 90 1944

1. The immobilizing of United States Army motor vehicles by the removal of the rotor is not a sure preventive measure against theft, since another rotor may be substituted in its place. Moreover, the mere locking of the vehicle by means of a switch-key or door-key is insufficient since most vehicle switch-keys and door-keys are alike.

2. No United States Army vehicle will hereafter be left unattended unless the vehicle is immobilized by a lock and chain device on the steering wheel or by other equally effective locking devices on the driver's controls, or unless the vehicle is placed in an authorized parking lot or within an area where entrances are controlled by guards.

3. The foregoing will not be used as a basis for the requisitioning of lock-and-chain devices. (AG 451/245 OBS-O)

V -- LIFTING OF RESTRICTIONS ON SHIPMENT OF CAPTURED ENEMY AMMUNITION

See Cir 27 Sec I 1944

Restrictions on the shipment of limited quantities of captured ammunition to the United States (and within the theater prior to shipment to the United States) for intelligence, development or experimental purposes are hereby lifted subject to the following provisions:

a. Shipments will be made by the Commanding General, SOS NATOUSA, or his authorized representative at the request of this headquarters except that field representatives of this headquarters and senior special staff officers of the services concerned in the zone of combat are authorized to deliver to the nearest base section or other SOS NATOUSA establishment for subsequent processing and shipment by that headquarters a maximum of five (5) specimens of new items not previously encountered.

b. The safety precautions for the handling of abandoned ammunition and explosives prescribed in Circular Number 173, this headquarters, as, will be observed except that a maximum of five (5) samples of new items not previously encountered and which are not in original containers and would not be considered serviceable under the provision of the above circular may be shipped, provided they are certified by a qualified officer as safe for shipment.

c. The Commanding General, SOS NATOUSA, will prescribe the safety precautions, method of packing and shipping for each item concerned and will have each individual package certified by a competent officer as safe for shipment prior to loading for movement by common carrier. AG 471/245 D-O)

By command of General EISENHOWER:

W. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

file

CIRCULAR)
: 1 December 1943
NUMBER 234)

Defective Ammunition Lot.....I
Basic Ammunition Loads.....II
Dealing in Stamps and Currency.....III
Restoration to Duty of General Prisoners.....IV
3" Gun Motor Carriages M10 and M10A1.....V

See Cir 27 Sec I 1944

I -- DEFECTIVE AMMUNITION LOT

1. All Rockets, 2.36", AT, M6, of lot number DOD 1-23303-3 are suspended from issue and will be withdrawn from service and returned to base section depots.

2. The reason for this withdrawal is that a premature occurred with a round from the subject lot.

AG 471.6/245 ORD-O

II - BASIC AMMUNITION LOADS

Troop Units which have drawn a basic ammunition load will retain this basic ammunition load or its equivalent in their possession and carry it when moved except that if the move is by sea, the movement orders will state what types and amounts shall be retained and the disposition of the balance of the basic load.

AG 471/246 O-O

See Cir 114 Sec I 1944

III - DEALING IN STAMPS AND CURRENCY

1. All members of the armed forces and persons serving with or accompanying such forces are forbidden to offer by advertisement or to engage in the business of dealing in any currency or postage stamps issued by the Allied Military Government or by any other governmental authority within this theater.

2. The foregoing does not apply to the sending of currency, coins and postage stamps in small numbers and denominations, as souvenirs, in private communications.

AG 250.7/246-O

See Cir 36 Sec I 1944

IV - RESTORATION TO DUTY OF GENERAL PRISONERS

1. The confinement of general prisoners in this theater under sentences in which the execution of the dishonorable discharge is suspended is intended to afford such prisoners an opportunity to be restored to duty. This restoration is accomplished by suspending the execution of the unexecuted portion of the sentence and assigning the soldier to a Personnel Center for further assignment.

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Cir. # 234
Hq N.Af.Theo

2. The sentence so suspended would normally remain suspended during the whole of the soldier's service. In order that the soldier's record may be completely cleared of the suspended sentence, company and similar unit commanders will, at the expiration of six months from the time the soldier is restored to duty, recommend to the officer exercising general court-martial jurisdiction over his unit that the suspended sentence be remitted, provided the soldier has demonstrated his fitness for complete restoration. As a reward for bravery or exceptional service a unit commander may, at any time after a general prisoner has been restored to duty under a suspended sentence, recommend that the sentence be remitted without regard to the six months' period.

AG 253.12/239 M-C

Received 15 Cir
Ch. No. 9
1944

3" GUN MOTOR CARRIAGES M10 AND M10A1

The following instructions from the Headquarters, Army Ground Forces, Washington, D. C. are directed to the attention of all concerned.

a. It has been brought to the attention of this headquarters that certain tank destroyer battalions have welded the sprocket, front to the hub, drive sprocket on M10 and M10A1, in order to eliminate shearing of bolts which are used to secure sprocket to hub.

b. These bolts are specially designed as the weakest link in the power train and excessive strain is indicated when they shear. Welding, as described above, eliminates the safety factor which is thus introduced in driving mechanism to protect the power train.

c. It has been found that these drive sprocket bolts need frequent tightening and that shearing usually occurs when vehicles are operated with these bolts loose. Outside bolts are generally kept tight while those on the inside sprocket, which are more difficult to reach, are neglected.

d. The practice of welding sprockets to hubs will be immediately discontinued and vehicles already modified in this unauthorized manner will be returned to their original condition without delay.

AG 473.1/244 D-O

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 235) Rescinded by Cir No 10-1944

30 November 1943

BATTLE CASUALTY REPORTS

Section II, Circular Number 198 and paragraph 2, Section III, Circular Number 215, both this headquarters, cs, is rescinded. Circular Number 197, this headquarters, cs, is amended as follows:

1. Paragraph 7, Section II, is rescinded and the following substituted therefor:

"7. LETTERS OF SYMPATHY

a. Notification to next of kin, addresses and text of him will be made only to The Adjutant General, War Department, Washington, D. C. based on official casualty reports rendered by this headquarters. No other notification as such will be made by commanders or others in this theater. Letters of sympathy will be prepared by The Adjutant General, War Department, Washington, D. C., upon receipt of the official casualty report rendered by this headquarters. (See paragraph 7d, AR 600-550, dated 15 May 1943.)

b. When commanders, chaplains, or personnel officers desire to send letters of sympathy, such letters will be forwarded in duplicate, unsealed, to this headquarters for approval, censorship, and transmittal. The full name and serial number of the deceased must be stated. An envelope addressed to the relatives will be attached. When practicable these letters will accompany records and allied papers.

c. All letters of inquiry received from relatives and other interested parties concerning details as to time, place, cause of death, disposal of remains and personal effects, photographs of graves and location of cemeteries, will be referred to this headquarters for appropriate action. Forwarding indorsement or letter of transmittal will include all available details and circumstances which will be of assistance to the War Department in the preparation of a suitable reply.

d. Reference to casualties in personal correspondence is covered by paragraph 2a, Section II, Circular Number 88, this headquarters, cs, as amended by Section IV, Circular Number 203, this headquarters, cs. The provisions of this paragraph are applicable to all casualties, battle and non-battle."

2. Paragraph 7m, Section II, is rescinded and the following substituted therefor:

"7. m. Personnel returned to duty status with any organization, from a previously reported battle casualty status, will be reported [illegible] Battle Casualty Reports.

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Separate reports are not required. Names will be included with other initial battle casualties. The "Type of Casualty" will be "DUTY". The effective "Date of Casualty" for wounded and injured released from hospital and for missing in action personnel, will be the date individual actually rejoined the unit submitting the "DUTY" report. The effective "Date of Casualty" for escaped prisoners of war and interned personnel will be the date individual first returned to allied military control.

6. Paragraph 7p, Section II, is rescinded and the following substituted therefor:

"7. p. Battle Casualty Reports rendered by Hospitals.

(1) Commanders of hospitals in this theater will not submit Battle Casualty Reports except on casualties suffered by personnel of the hospital they command.

(2) In the case of British Army personnel received for treatment by United States medical installations, appropriate British Army forms, furnished by the Surgeon, will be prepared and forwarded direct to DAG, GHQ, 2d Echelon, PMAF.

(3) In the case of personnel of the RN, RAF, Merchant Navy (any nationality) and the Canadian Army received for treatment in U S Medical Installations, the forms described in subparagraph (2) above will not be forwarded to GHQ, 2d Echelon but will be forwarded as follows:

RN - One (1) copy to SNO, RN, Base. (Area in which medical unit is situated.

RAF - One (1) copy to PMO, Headquarters MAAF, one (1) copy to SMSO, RAF, Northwest African Air Forces.

Merchant Navy - One (1) copy to the British Consul (Shipping) 26 Boulevard Carnot, Algiers.

R Canadian Army - OIC Canadian 2d Echelon, Philippeville."

6. Section IV is added as follows:

"IV - STATEMENT SURROUNDING DISAPPEARANCE OF MISSING PERSONNEL

A statement giving details and circumstances surrounding the disappearance of all individuals reported missing or missing in action will accompany service record and allied papers when forwarded to this headquarters. Statements will give type of mission at time of disappearance, duty assignment or crew position, if aboard ship give name and type of craft, whether or not ship was torpedoed, bombed or known to have sunk. From the available facts indicate an opinion as to the probable fate of the individual and any other pertinent facts that will assist the

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Cir 233, Hq MTOUSA,
Par 4, cont'd

War Department, acting under Public Law 490, to make final determination of casualty status at the expiration of one (1) year."

5. Section V is added as follows:

"V - REPORTS REQUIRED ON NON-MILITARY PERSONNEL

In addition to military personnel, the provisions of this circular apply to all persons subject to military law accompanying or serving with the Army of the United States. Such reports will be prepared separately, will include agency by whom employed and nature of duties. These reports will be forwarded direct to this headquarters." (AG 704/121 -0)

By command of General EISENHOWER:

F. I. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

F. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 232)

29 November 1943

Instructions for Firing Launchers, Rockets I
Control of Venereal Disease II
Disposition of Officers Sentenced to Dismissal by General Court-Martial . . III
Conservation of Gasoline Cans IV

I -- INSTRUCTIONS FOR FIRING LAUNCHERS, ROCKETS

See Cir. 21 Sec. I 1944

Circular Number 211, this headquarters, cn, is amended as follows:

1. Add paragraph 2c:

"Rocket, AT 2.36" M6A2 is the same as Rocket, AT, 2.36" M6A1, except that the contact band on the drive has not been removed and the connecting wire has been soldered to the wire in the cotton sleeve taped to one of the fins."

2. Change paragraph 3f to read:

"To fire the Rocket, AT, 2.36", M6A1, in the Launcher, Rocket, AT, M1A2 proceed as in 3e above."

3. Change paragraph 3i to read:

"To fire the Rocket, AT, 2.36", M6A2, in the Launcher, Rocket, AT, M1A2, follow the procedure outlined in 3e above. Procedure outlined in TM-23A may also be used if desired."

(AG 471.6/038 GNd-O)

II - CONTROL OF VENEREAL DISEASE

Rescinded by Cir No 12 -- 1944

So much of paragraph 2c of the Department letter quoted in paragraph 2d, Section I, Circular Number 39, this headquarters, cn, as reads "The medical officer will deposit" is interpreted to mean "The venereal surgery officer (Depot) will deposit".

(AG 726.1/237 Surg-O)

III-DISPOSITION OF OFFICERS SENTENCED TO DISMISSAL BY GENERAL COURT-MARTIAL

Rescinded By Cir. 50 / Sec 3 - 1944

When an officer exercising General court-martial jurisdiction has approved a sentence of dismissal in an officer's case and has transmitted the record of trial under Article of War 48 for action by the confirming authority, he is authorized to transfer the officer immediately to Personnel Center Number 2. He will advise the Commanding Officer of the Personnel Center of the reason for the transfer and inform this headquarters when such transfer has been made. (AG-210.31/25M-O)

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IV - CONSERVATION OF GASOLINE CANS

Recorded By Cir No. 9 1944

1. Five gallon returnable gasoline cans are being used throughout the theater by many units for purposes for which they were never intended. The wastage of cans caused by this misuse and losses by carelessness and theft, has resulted in an inexcusably high loss of cans and in causing serious drain on resources.

2. Unit and organization commanders will take particular care to stop misuse and maltreatment of subject containers. In all cases where losses do occur action will be taken in accordance with the provisions of Circular Number 76, this headquarters, as.

3. Commanders will take the necessary steps to insure that all returnable gasoline containers are turned in promptly for repair, reuse and reissue in accordance with supply procedure established by SOS T OUSA.

4. Five gallon gasoline cans will not be mounted or transported as motor vehicle equipment in this theater, except when, in the opinion of the commanders concerned, the mission so requires. Except where units are on a can and drum supply basis, as determined by the Commanding General, SOS NATOUSA, containers in excess of 1/1 will be turned in without delay to the nearest Class III supply point. Where it becomes necessary to utilize gasoline cans on special convoys, this restriction does not apply, but all cans will be removed from vehicles upon completion of the mission for which cans were issued.

5. All commanders having Inspector General on their staffs will direct that a check be made by them during the course of all inspections to determine whether the provisions of this directive are being complied with and take necessary corrective action when infractions are found. (AG 457.238 -0)

By command of General EISENHOWER:

J. T. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

E. P. [illegible]
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 231) Sec Cir. 39 - 1944 28 November 1943

PROMOTION OF OFFICERS

Circular Number 183, Section I, Circular Number 193 and Section VI, Circular Number 199, all this headquarters, cs, are rescinded and the following substituted therefor.

1. Authority has been given to the Commanding General, North African Theater of Operations, United States Army, to make temporary promotions of officers in the Army of the United States to include the grade of colonel. This authority is limited to making promotions to fill existing position vacancies in current tables of allotment and current Tables of Organization.

2. AIR FORCE. (AUS-AC)

a. Pursuant to War Department letter, 26 October 1942, file AG 210.2 (10-22-42) PO-P-A, subject: "Decentralization of Promotion under Public Law 455, 77th Congress", to Air Force Commanders, authority is hereby granted to the Commanding General, U. S. Army Air Forces, (AAFUSA, to promote Army Air Force officers to grades from first lieutenant to major AUS - AC, both inclusive, under the provisions of Army Air Force Regulations 35-13, 21 May 1943.

b. Any officer having been promoted under the provisions of Army Air Force Regulations 35-13, 21 May 1943, who later qualifies under the provisions and restrictions as set forth in this circular, may be recommended for promotion in the Army of the United States.

3. ARMY OF THE UNITED STATES (AUS)

a. The following policy with regard to temporary promotions of officers in the army of the United States (AUS) will normally apply in this theater:

(1) No officer will be promoted until he has demonstrated clearly his qualifications for promotion. These qualifications must have been demonstrated by efficient performance of past duties and also by efficient performance in the position vacancy to which he is to be promoted for a period of at least three (3) months. Normally no officer will be promoted until he has served a minimum period in his present grade as follows:

(a) For promotion to the grade of Colonel, 12 months.

(b) For promotion to the grade of Lieutenant Colonel, 9 months.

(c) For promotion to the grade of First Lieutenant, Captain and Major, 6 months.

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(2) No officer will be promoted more than one grade at a time.

b. Second Lieutenants of field forces, who have demonstrated in combat their fitness for promotion, and are fully qualified therefor, may be promoted to the grade of First Lieutenant, regardless of Table of Organization vacancy. However, the resulting total of First Lieutenants will not exceed the authorized combined total of First and Second Lieutenants provided in the T/O or allotment of the recommended officer's unit. A statement will be made by the recommending officer in these recommendations that the officer concerned has demonstrated his worthiness for promotion in actual combat.

c. Certain commanders may recommend promotions to include the grade of Lt Colonel, AUS, and Lt Colonel, AUS-AC, whichever the case, to fill authorized vacancies without regard to time in grade or time in position vacancy, based on observation of the performance of duty in combat; this authority does not apply to "under combat conditions" or "while the unit was in combat".

4. CHECK LIST

a. The Theater Commander has, in every way possible, attempted to indicate the thought and study which must be made incident to a recommendation for promotion. In this re-publication of standing orders, certificates concerning ability to maintain discipline are no longer required. It will be assumed that every commanding officer through whose hands the recommendation passes will do his utmost to insure that only deserving men are recommended for promotion.

The following check list is submitted as reminders to commanding officers and should be considered by them when a recommendation for promotion is submitted.

(1) Does officer meet mandatory requirements?

(2) Has relative rank been considered?

(3) Does authorized vacancy exist?

(4) Has officer demonstrated his worthiness for promotion? (See Par. 3 a (1), above)

(5) Is another officer of appropriate grade and arm or service available in the Command for assignment to the position? (See par. 4 b (3) below)

b. (1) All indorsements will indicate approval or disapproval of the commander concerned.

(2) Each recommendation for promotion to the grade of Lieutenant Colonel or Colonel will be indorsed as a separate communication. Recommendations for promotion to all other grades may be indorsed as groups, when appropriate.

(3) The following statement will be included in each basic recommendation for promotion to major, lieutenant colonel, and colonel and in the first forwarding indorsement only:

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by Mitousa

"The relative rank of this officer has been considered, and to the best of my knowledge and belief he is the best fitted officer available in this command for the grade and position for which promotion is recommended."

5. SIGNATURES

a. Each basic recommendation and first indorsement will be signed by the Commander concerned.

b. Each succeeding indorsement may be signed by an appropriate staff officer, except for recommendations to the grade of colonel which will be signed by each commander concerned.

6. FORMS

a. Promotion recommendations for all officers will be prepared in accordance with the form indicated in ANNEX No. 1, and will be forwarded to this headquarters through proper command channels, except as provided in paragraphs 9, , and 10 below.

b. Recommendations for promotion of Air Corps officers in the AUS and to Lt. Colonel and Colonel AUS-AC will be submitted in the form prescribed by AAF regulations 35-13, 21 May 1943, and in addition, the form required in [illegible].

c. Recommendations for promotion to the grades of lieutenant colonel and colonel will include a true extract copy of "Section 15" of the officer's Qualification Card, Form 66-1.

7. FIRST LIEUTENANT COLONEL AND COLONEL

All recommendations for promotion to grade of lieutenant colonel and colonel, including recommendations in AUS-AC, will be referred to this headquarters, except promotions to the grade of Lt. Colonel made under the authority granted certain commanders to make battle field promotions.

8. MEDICAL CORPS, DENTAL CORPS, CHAPLAINS' CORPS.

Any first lieutenant, Medical Corps, Dental Corps, or Chaplains' Corps, assigned to a unit or activity operating under a Table of Organization or an Allotment, who otherwise meets all the requirements for promotion, after having served the required time in grade may, upon recommendation that he is fully qualified therefor, be promoted to the temporary grade of captain. Such authority does not extend to first lieutenants of these Corps who are assigned to replacement pools or who are attached to units and activities as a temporary overstrength. The intent of these instructions is to place first lieutenants of these Corps assigned to units and activities operating under an approved Table of Organization or Table of Allotment under the policy as announced by the provisions of paragraphs 1 b and 2, Section IV, Circular No. 122, War Department 1943.

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Chief 231
Hq Network

9. NURSES

a. In provide for the promotion of nurses who have demonstrated their merit and fitness in forward areas of this theater, and who are otherwise qualified, the following policy governs.

b. Nurses in field hospitals, evacuation hospitals and air evacuation squadrons which are or have been assigned or attached to combat forces or who as individuals have been or are now actually engaged in forward areas may be promoted from 2d Lieutenant to 1st Lieutenant without regard to position vacancies, provided they have served at least 6 months in grade, three months of which have been in this theater of operations. Nurses assigned to Surgical Auxiliary Group Teams which have been attached to field or evacuation hospitals while engaged in forward areas are included in the provisions of this policy. Promotion to the grade of 1st Lieutenant will in no way change their duties as nurses except when the promotion is to fill a position vacancy as Chief Nurse. In any T of O unit the total number of positions for lieutenants, ANC, must not be exceeded, and not more than 50 per cent of these positions may be accorded the grade of 1st Lieutenant.

c. All nurses recommended for promotion under this policy must have demonstrated their fitness for promotion, must be otherwise qualified, and must possess the capabilities and potentialities of serving as a Chief Nurse if it were to become necessary at some time in the future. These promotions are not to be considered as a reward, but as an evidence of demonstrated ability.

d. No promotions should be initiated under this policy until all position vacancy promotions authorized within the unit have been acted upon.

e. Recommendations for the promotion of all nurses will be transmitted by the unit commander direct to this headquarters.

10. HOSPITAL UNITS IN COMMUNICATIONS ZONE

All promotions recommended under paragraph 9 above submitted by hospital units in communications zone will be forwarded direct by the hospital commander to this headquarters.

By command of General EISENHOWER:

J. F. ROSS,
Brigadier General, GSC,
Chief of Staff

A TRUE COPY:

[signature]
J. F. ROBERTS,
Colonel, AGD,
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS

UNITED STATES ARMY
APO

ANNEX #1

AG 201

(Date)

SUBJECT: Promotion of Officer.

TO : Commanding General, NATOUSA (Thru Channels)

1. It is recommended that _____
(Rank) (1st Name) (MI) (Last) (ASN) (Branch)
be promoted to the rank of _____ under the provisions of War Department Circular Number 161 (1942) as amended by War Department Circulars Number 214, Number 290, Number 417, 1942, War Department Circulars Number 15, Number 27, Number 157, Number 185, and Section III, Number 228, 1943.

2. Basis for promotion:

a. The officer's component is: RA ORC NG AUS

(Strike out those non-applicable. Component is original current commission.)

(1) Date of entrance into active commissioned service: _____

(2) Rank held upon entrance into active duty as commissioned officer: _____

(3) Date of present rank: _____

(4) Authority and date of promotion to present grade: _____

(5) Total length of active commissioned service (Inactive commissioned service in ORC or NG not to be included): _____

b. Position vacancy occupied by officer recommended: _____

_____

(1) Length of time officer has occupied position vacancy: _____

(2) Number of performance of these duties: _____

c. Relative rank:

(1) Officer's age is _____

Declassified E.O. 12356 Section 3.3/NND No. 785016

(2) Officer's rank in relation to all other officers of like grade within the organization to which the officer is assigned is

_____

NOTE: Express "2 out of 20" or "2/20". Required only with recommendation to major, lieutenant colonel, and colonel.

d. Table of organization or allotment under which recommending unit is authorized to recommend promotions (T/O No. & Date or "Special". If "Special T/O" or letter authority of War Department or Headquarters, NATOUSA, inclose true copy or cite reference to copy filed with Headquarters, NATOUSA).

e. Officers authorized per d., above, assigned and attached as of:

(Date)_____

	Authorized	Assigned	Attached
Colonel	-		
Lieutenant Colonel	-		
Major	-		
Captain	-		
1st Lieutenant	-		
2d Lieutenant	-		
Total Officers	-		

3. Approval of this recommendation, together with approval of all other outstanding undisapproved recommendations for promotion to like grade within this command, will not exceed the number of position vacancies existing on_____ (date).

4. The relative rank of this officer has been considered, and to the best of my knowledge and belief this is the best fitted officer available in this command for the grade and position for which promotion is recommended: (NOTE: This statement required in recommendation and First Indorsement for promotion to field grade.)

(Signature)_____

_____

ENCLOSURES:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: To be Returned to Central Files
NUMBER 230) 26 November 1943

Reimbursement for Rations Consumed I
Use of Compound, Antifreeze - Ethylene Glycol Type II

I -- REIMBURSEMENT FOR RATIONS CONSUMED Rescinded by Cir. No 14 - 1944

Section III, Circular Number 171, this headquarters, cs, is rescinded and the following substituted therefor:

1. In addition to the cost of the subsistence allowance of seventy cents (70¢), all persons eating at Army messes may be charged, not to exceed twenty-five cents (25¢) per day, for additional items. This sum will be paid in cash to the mess officer.

2. Officers, warrant officers, flight officers, WAC officers, and members of the Army Nurse Corps, United States Army, will have deducted on their next pay voucher the sum of seventy cents (70¢) for each day's stay in this theater.

3. Army enlisted personnel will not be charged for the cost of the ration.

4. Members of the United States Navy, Marine Corps, Coast Guard, Public Health Service and civilians, will pay the mess officer the sum of seventy cents (70¢) per day in cash, in addition to the amount called for under paragraph 1, above. The mess officer will turn in the money received for the ration to the Base Section.

5. All foreign military and naval personnel will sign a receipt for each ration received.

6. All issues to foreign military and naval personnel will be recaptured by the mess officer by means of shipping tickets in quintuplicate. Separate shipping tickets will be used for each nationality, and will show in all cases the name, rank, and organization of the officers and/or enlisted men to whom rations were furnished. The shipping tickets will be signed by proper authority, and will be forwarded to the appropriate Base Section Commander or the Commanding General, XII Air Force Service Command, for inclusion in Lend-Lease Report.

7. Civilian cooks, waiters, and mess attendants employed in messes run by the United States Army are authorized rations on a part pay basis. Requisitions and supporting papers covering these rations will also show [illegible] and civilian [illegible]. War Department, 15 January 1943, [illegible] and such vouchers will be accepted by inspecting officers as [illegible] support of entries on stock record accounts. (AG 451.4/14 [illegible]-O)

1316

Declassified E.O. 12356 Section 3.3/NND No. 785016

II - USE OF COMPOUND, ANTIFREEZE - ETHYLENE GLYCOL TYPE

Rescinded By Cir. No. 9 1944

1. Based on weather data for several previous years, the need for antifreeze in North Africa is very limited.

2. Atlantic Base Section - The minimum temperature that may be expected in this area is about freezing (32°F). Vehicles which will stay in this area do not need any antifreeze.

3. Mediterranean Base Section - The minimum temperature is about 20°F and may be encountered during the months of December through February. The short periods during which this temperature may be experienced are not likely to cause any damage to cooling systems containing only water. It is desirable, however, to use antifreeze sufficient to protect the vehicle down to the temperature indicated.

4. Eastern Base Section - The minimum temperature is about 24°F and may be encountered during the months of December through March. Antifreeze protection should be applied accordingly.

5. Inland Base Section and Peninsular Base Section - No temperature data are available in this headquarters. Local records should be consulted to determine protection required.

6. The above information will be used as a guide in carrying out the instructions on use of antifreeze which appear in the various Technical Manuals covering the specific vehicles involved. (AG 312.3/232 ORD-O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, AGC,
Chief of Staff

OFFICIAL:

H. V. HOLLIS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

file

CIRCULAR)
: 20 November 1943
NUMBER 229)

Rotation and Return of Military Personnel I
Payment of Family Allowances II
Hospitalization U S Navy, Marine Corps and Coast Guard Personnel III
Conservation of Tires and Tubes IV

I -- ROTATION AND RETURN OF MILITARY PERSONNEL

Circular Number 221, this headquarters, cs, is amended by the addition of the following paragraphs::

"10. Personnel once nominated for rotation to the United States under the provisions of this circular will, thereafter, be considered frozen in status. Promotions or transfers of a voluntary nature will not be made. Involuntary changes of status, such as hospitalization or death, will be promptly reported and action recommended so that proper postponement or cancellation of application may be made.

"11. All communications dealing with personnel nominated for rotation will identify such personnel by stating that '_____ was nominated for rotation on list of (unit) for the month of _____'." (AG 210.33/032 -0)

II - PAYMENT OF FAMILY ALLOWANCE

Paragraph 22d, Section IV, Circular Number 219, this headquarters, cs, is amended to read as follows:

"22. d. The monthly pay of any enlisted man having a Class F deduction in effect, who is also furnished public quarters for dependents, will be reduced at the rate of ninety cents (90¢) per day. In such cases, personnel officers will enter Class F Deduction in the column provided therefor on enlisted pay roll form, WD Forms 366 and 366a, preceding the amount so entered with the letter 'F'. The amount to be dropped from the pay of enlisted men at the rate of ninety cents (90¢) per day will be entered directly beneath the entry for Class F Deduction, preceded by the letter 'Q'. The total amounts deducted for quarters will be entered by disbursing officers on brief of pay roll in allotment summary section on line below 'Class F Family Allotment' under the title 'Quarters Deductions'." (AG 243/207 FIN-C)

III - HOSPITALIZATION U S NAVY, MARINE CORPS AND COAST GUARD PERSONNEL

Section II, Circular Number 177, this headquarters, cs, is amended as indicated below:

Rescinded by Cir No 13 1944 1126

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Cir #229, HQ NATOUSA
Sec III, cont'd.

a. Change paragraph 1 a (2) to read:

"Mental Cases
114th Station Hospital - Ferryville."

b. Change paragraph 1 b (2) to read:

"Patients requiring specialized care:
46th General Hospital - Aneh Bou Nif."

c. Change paragraph 1 b (4) to read:

"Venereal Disease Patients
7th Station Hospital, Oran."

d. Change paragraph 1 e to read:

"Sicily.
34th Station Hospital, Palermo."

(AG 705/167 SUBC-O)

IV - CONSERVATION OF TIRES AND TUBES

Recorded By Cir No. 9 1944

1. From observation of the condition of tires and tubes being received for repair, it is apparent that using troops are neglecting the proper care of tires and tubes that are in use.

2. Attention is directed to paragraph 12 a and b, TM 31-200.

"12. AIR PRESSURE - a. Correct air pressure is the foundation of reliable tire performance. Tires are designed to operate at specified air pressure and should be checked daily for proper readings, and inflated when necessary to prescribed air pressures. When checking pressures, check valve cores for leaks. Always use an accurate gauge to determine air pressure. All air gauges should be checked periodically with a precision type gauge (Stock No 8-G-660). Never try to judge air pressure by the eye or by kicking a tire.

b. Tires should never be bled (let air out) during or immediately after operation. Tires heat as they roll, and heat causes air to expand, increasing the pressure. Bleeding reduces air pressure, not the temperature. Bleeding actually makes tires run hotter, and may cause sudden, complete tire failure. When a bled tire cools, it is dangerously under-inflated."

3. Strict adherence to instructions contained in the TM will conserve these critical items.

(AG 451.92/138 D-O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, USC,
Chief of Staff.

OFFICIAL:

J. A. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 19 November 1943
NUMBER 22B)

TRANSMITTAL OF INFORMATION PERTAINING TO ALLOTMENTS OF PAY

1. Circular Number 18, this headquarters, as, is rescinded.

2. The War Department has directed that radio messages concerning individual allotments of pay will not be transmitted and has authorized the use of the Army Courier Service for the purpose. Effective immediately, the procedures set forth in this circular will be followed in initiating, discontinuing or changing allotments and deductions or for inquiries to the War Department in this connection.

3. Except as prescribed in paragraph 4 of this circular, unit personnel officers will prepare the proper WD AGO forms to accomplish initiation, discontinuance, and changes in allowances, including deductions for family allowances, and transmit them, in duplicate, by the most expeditious means available direct to the commanding officer of the base section in which the unit is located. If WD AGO forms are not immediately available, a simulated form will be prepared.

4. The required forms for the discontinuance of allotments of personnel who are deceased (battle casualties or otherwise), and for Class B allotments of personnel who are missing, missing in action, interned in a neutral country, or reported captured by the enemy will be submitted to the Central Service Records Branch of this headquarters, rather than to the base sections.

5. Base section commanders will transmit the original copies of all forms and letters of inquiry received, by daily letter of transmittal, direct to the War Department allotment agency concerned, by means of the Army Courier Service pouch. A separate letter will be prepared for each class of allotment, notwithstanding the fact that letters may be addressed to the same agency. The War Department agencies will address their relies directly to the base sections.

6. Each letter of transmittal will be given a reference number commencing with one (1) and continuing in sequence, further identified to show the class of allotment concerned, and the originating base section. For example: "B 107 (ESS)" will denote letter of transmittal Number 107 of Headquarters Eastern Base Section, for Class B allotments; "B 3 (PBS)" will denote letter of transmittal Number 3 of Headquarters Peninsular Base Section, pertaining to Class B allotments.

7. Each base section headquarters will be responsible for the expeditious handling of these matters. Forms and inquiries will be handled the same day as received. The forms and correspondence will be reviewed to insure correctness and forwarded the same day as received or in the next possible courier pouch.

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Par 7, cont'd

Personnel officers are required to submit the forms to the base sections in duplicate so that the duplicate copy may be retained by the base section for use for follow-up action and identification. Base section commanders will set up a suspense system and will initiate tracers to the responsible War Department agencies whenever replies are not received in a reasonable time to those letters which require reply. As replies are received, they will be forwarded promptly to the initiating units.

8. All voluntary changes in allotments of pay will be held to the absolute minimum, and except under exceptional circumstances, will not be effective earlier than the end of the month in which individual changes are initiated.

9. The correct addresses of War Department allotment agencies are:

CLASSES OF ALLOTMENT	ADDRESS
E and F	Office of Dependency Benefits, 211 Washington Street, Newark, 2, New Jersey.
G and H	Government Insurance Allotment Branch, Pay Allots Division, Office of Fiscal Director, Building T, 19th & B Streets, N. W., Washington, 25, D. C.
I	Army War Bond Office, 536 West Adams Street, Chicago, Illinois.

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

J. A. ULIO
J. A. ULIO,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

16 November 1943

CIRCULAR)
: All Rescinded By Cir. No. 8 - 1944
NUMBER 227)

MAIL - HANDLING FOR WOUNDED, MISSING, T. DECEASED PERSONNEL, AND PERSONNEL RETURNED TO UNITED STATES

Section III, Circular Number 3; Section II, Circular Number 157, both this headquarters, cs, and any previous instructions in conflict with this circular are rescinded, and the following substituted therefor:

1. Action by organization commander in theater of operation.

a. When letter mail and other first class mail is received for transmission and mail is found in the effects of an individual who is accounted for as "killed in action", "accidentally killed", "died in hospital", "dead", "missing", "missing in action", "captured by the enemy", or "prisoner of war", a line will be drawn through the address and the mail delivered to the company commander, or to an officer who has been designated to certify to the status of the addressee.

b. When the addressee is accounted for as "killed in action", "accidentally killed", "died in hospital", or "dead", the company commander or officer designated to certify to the status of the addressee will enter the following notation on the envelope or wrapper, certifying to the entry thereon by his signature or initials:

Deceased
John Doe
Captain, Infantry.

c. When the addressee is accounted for as "missing", "missing in action", "captured by the enemy", or "prisoner of war", the certifying officer will enter the following notation on the envelope or wrapper, certifying to the entry thereon by his signature or initials:

Missing
John Doe
Captain, Infantry

d. When mail of the second, third, and fourth classes, such as periodicals, parcels, etc., is involved, the following additional entry will be entered on the envelope or wrapper to permit return to sender without additional postage:

Return to sender without charge by authority of the Third
Assistant Postmaster General

e. After one of the above certifications has been placed on the mail matter it will be returned to the APO for dispatch to the 2628th Central Postal Directory Service, APO 698. After verification of the notation entered on mail matter the Central Postal Directory Service will stamp such mail "Verified - Return to Sender", and forward it to the nearest army post office where it will be dispatched through regular postal channels direct to the sender. Any mail received by army postal authorities, indorsed as specified in b, c, and d above, that has not been stamped "Verified - Return to Sender" will be dispatched to the Central Postal Directory for verification of the indorsement and final disposition as prescribed

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Cir #227, Hq Natousa

above. Mail which does not bear a return address will be sent to the Dead Letter Branch of the post office in the United States to which the army post office is attached.

f. When mail is received for a former member of an organization who was dropped as "missing in action", or "deceased" while the unit was serving in a previous theater of operation, the company commander or officer designated to certify to the status of the addressee will enter the appropriate notation on the envelope or wrapper as required by b, c and d above. Such mail will then be forwarded under franked label direct to the Casualty Branch, Adjutant General's Office, Washington 25, D. C. for verification and disposition.

2. Maintenance of locator cards.

a. Postal personnel of station or general hospitals in this theater will prepare three locator cards upon the arrival of each casualty; one card will be placed in the files of the hospital, one forwarded to the unit to which the casualty was assigned, and one forwarded to the theater locator file (2628th Central Postal Directory, APO 698).

b. When a casualty is transferred from a station or general hospital to a base hospital, the base hospital postal personnel will prepare four locator cards; one card will be placed in the base hospital file, one forwarded to the evacuation or general hospital from which the patient is received, one forwarded to the unit to which the patient was assigned, and one forwarded to the theater locator file (2628th Central Postal Directory, APO 698).

3. Personnel returned to United States.

a. Unit commanders will be responsible for securing and promptly recording complete forwarding addresses for all personnel who have returned to the United States by reason of transfer orders.

b. (1) Mail received after personnel have departed will be given directory service and the complete forwarding address supplied whenever possible. In instances when a definite address (organization and APO, post camp, or station) cannot be furnished, the mail will be rubber stamped or indorsed:

Returned to United States
Attn: Port Postal Officer
Port of Embarkation Army Post Office

(2) Forwarding addressed will not be placed on mail for personnel returned to the United States for hospitalization. All such mail will be indorsed as outlined above and returned through postal channels to the port of embarkation.

c. Orders issued covering personnel returning to the United States will include instructions to such personnel to notify correspondents and publishers to discontinue mailing letters and publications to them until further advised as to new address. WD AGO Form Number 971-1, 9 October 1943 (V-Mail Notice to Correspondents and Publishers) may be used for this purpose. (AC 311.1/005 PD-O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts
H. V. ROBERTS
Colonel, AGD
Adjutant General.

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Hq ITS, 25 Nov 43

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
)
NUMBER 226)

17 November 1943

Conservation of Vehicle Tracks I
Disposition of Records II
Mail for Civilians III
Inspection of Army Post Offices outside the Continental United States . . IV
Employment of Civilians in Rear Areas V

I - CONSERVATION OF VEHICLE TRACKS

Rescinded by Cir. No 4 1944

Section II, Circular Number 154, this headquarters, as, is rescinded and the following substituted therefor:

1. All concerned will make every effort to obtain the maximum wear from all types of tracks and to use partially worn tracks to the maximum extent.

2. Replacement of vehicle tracks will, except in units alerted for combat, be made only in case the tracks on the vehicle are completely worn out.

3. Necessary replacement of tracks for full and half track combat vehicles not in or alerted for immediate combat, will be made from available used steel or rubber reversible or non-reversible tracks having from 25% to 50% of their original wear life. Units equipped with radium tracks will may be issued new rubber tracks if the only used tracks available are steel.

4. Units alerted for combat may, for replacement, draw tracks possessing not less than 75% of original wear life; but such replacement will not be made prior to two weeks before date of movement to combat area. At the time of movement to combat area, tracks in excess of organizational allowance will be turned in to the nearest Ordnance Depot.
(AG 470.8/208 GNS-O)

Sec II - DISPOSITION OF RECORDS

Cir #6 Sect 2 1944

1. Section V, Circular Number 220, this headquarters, as, is rescinded.

2. Numerous queries have been received at this headquarters regarding the proper disposition of military records. Attention is invited to Section II, War Department Circular Number 201, 1941 (reference in paragraph 4 to AG 370-15 is no longer applicable) and to Section V, War Department Circular Number 140, 1943, which set forth the procedure for disposing of papers of transitory value.

3. All concerned will take the necessary action to conform to these directives.
(AG 342.6/208 -O)

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Cir #226
Hq NATOUSA

III - MAIL FOR CIVILIANS

Rescinded By Cir. No. 8 1944

Indefinitely addressed mail is being received at the 2628th Central Postal Directory for civilians for whom no change of address cards have been received. All United States civilians attached to the United States Army receiving mail through an Army Post Office should complete and forward change of address WAR Forms 11 and 12 which can be procured at any Army Post Office. Commanding officers of units to which civilian nationals are attached will insure that all such civilians comply with this directive. (AG 311.1/218 MD-C)

IV - INSPECTION OF ARMY POST OFFICES OUTSIDE THE CONTINENTAL UNITED STATES

Rescinded By Cir. No. 8 1944

1. War Department Memorandum W340-13-43, 20 February 1943, subject as above, has been rescinded by War Department Memorandum W340-56-43, 12 October 1943, same subject.

2. Section I, Circular Number 40 and Section I, Circular Number 215, both this headquarters, cs, are rescinded.

3. Inspection of Army Post Offices in this theater will be made by officers assigned to this headquarters or under directions from this headquarters. (AG 660/168 MD-C)

See Cir 46 Sec VI 1944

V -- EMPLOYMENT OF CIVILIANS IN REAR AREAS

Rest areas for officers will insofar as practicable be started by enlisted personnel or Prisoners of War. In cases where that is not possible, and it is necessary to employ civilians in rest areas for officers, a charge of not exceeding $1.00 per officer per day will be made to meet operating expenses. Civilians so employed will not be paid from appropriated funds. (AG 240.1/218 -C)

By command of General EISENHOWER:

C. L. Poore
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

H. B. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 126) 16 November 1943

Sec Cir 36 sect 1 -1944

CONFINEMENT OF PRISONERS - GENERAL AND GARRISON

Section III, Circular Number 3, and Section IV, Circular Number 15, both Allied Force Headquarters, cs, are being rescinded. Section II, Circular Number 124, and Section I, Circular Number 125, both this headquarters, cs, are hereby rescinded and the following substituted therefor:

1. General

a. Confinement, except as a matter of temporary restraint, should not be resorted to for offenses other than capital and those under AW 96, until all other methods of making a disciplined soldier have failed. A soldier in confinement in this theater is in the same category, insofar as loss of effectiveness is concerned, as a soldier wounded by enemy action. Soldiers will be advised that action which leads to confinement is a contribution to the enemy cause, since it not only immobilizes the confined soldier as an effective, but also immobilizes other soldiers to guard and feed him.

b. Soldiers in confinement for even brief periods are necessarily removed from training with their units. Commanders exercising courts-martial jurisdiction are, therefore, directed to make full use of suspension of the confinement provisions of sentences.

c. Discipline is a matter of intelligent leadership. Commanding officers of units with any considerable number of soldiers ineffective by reason of confinement must be regarded as deficient in those qualities of leadership expected of a combat commander. The Inspector General will include in his reports of inspection information concerning the number of soldiers in confinement with analysis of causes.

2. Stockades for Garrison Prisoners

a. Stockades will be established as required by base sections, air forces and area commanders within their area of control for the confinement of garrison prisoners and soldiers awaiting trial by court-martial.

b. When a person subject to military law is charged with a capital offense and has not been brought to trial at the time his unit entersk for overseas service, one of the following procedures may be adopted:

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Cir # 25
HQ Nelson

(1) (a) If all of the material witnesses essential to the proof of the charge accompany such unit on overseas service, he may be taken with his unit.

(b) The prisoners may be turned over to the base section provost marshal of the base section from which the unit is to embark with a statement that all material witnesses accompany the unit. In this event, the base section commander will transport such a prisoner to the unit for trial after the unit has accomplished its mission and can conduct his trial.

(2) If the material witnesses essential to prove the charge are not moving with the unit and will be available in North Africa at the time of trial such prisoner will be turned over to the base section provost marshal provided charges and the names and expected testimony of all witnesses are turned over to such provost marshal at the time of delivery of such prisoner.

c. Persons who have been tried and in those cases the record of trial has either been forwarded for confirmation under Articles of War 48 or for review under Article of War 50½ and notice of action thereon has not been received prior to the embarkation of a unit for overseas service, will be turned over to the most convenient base section provost marshal for confinement if such prisoners are then in the custody of such units.

d. Any provost marshal receiving prisoners pursuant to the above authority will immediately report such case to this headquarters for instructions.

3. NAFOUSA Disciplinary Training Center for General Prisoners

a. The NAFOUSA Disciplinary Training Center at Casablanca, French Morocco, under the control of the Commanding General, Atlantic Base Section, will be designated as the place of confinement for general prisoners in whose cases the reviewing or confirming authority has directed that the execution of the dishonorable discharge be suspended. In those cases in which the execution of the dishonorable discharge has not been suspended and the eastern Branch, United States Disciplinary Barracks, Rockman, New York, or a Federal penal institution has been designated as the place of confinement, the general court-martial order will also include the statement that: "The accused will be confined in U.S.A. Disciplinary Training Center, Casablanca, French Morocco, pending further orders."

b. Commanders exercising general courts-martial jurisdiction will deliver all such general prisoners to this center. If this action is impracticable due to military requirements, the prisoners may be delivered to the nearest base section provost marshal for trans-shipment to the place of confinement.

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6 Jan 45 Natousa

4. The regulations for the NATOUSA Disciplinary Training Center are as follows:

a. Objective

(1) The purpose of the Disciplinary Training Center shall be the disciplining and training of the individual prisoner undergoing sentence of confinement, to the end that each prisoner be restored to duty among his comrades a self-respecting, well-disciplined, better-trained soldier, more useful to the Service.

b. Administration

(1) The administration of the Disciplinary Training Center shall be conducted in accordance with AR 600-375 and 600-395 (so far as applicable) and War Department policies and the policies and directives from this headquarters.

(2) In applying the provisions of AR 600-375 and 600-395, the Commandant is the commanding officer. Full responsibility for the security, management and rehabilitation of all prisoners is vested in the commandant, who may supplement the regulations as he may deem appropriate provided such supplementary instructions are formulated in accordance with those regulations, with well established principles of security, discipline, cleanliness, efficiency and humanity.

c. Procedure for admittance

(1) The records of the prisoner will be closed and the prisoner transferred to the NATOUSA Disciplinary Training Center quoting the General Court-Martial Orders as authority. The Commanding General, Atlantic Base Section, will be notified of the time the prisoner will be sent to the NATOUSA Disciplinary Training Center.

(2) The following papers will accompany the prisoner:

(a) Two (2) copies of the General Court-Martial order.
(b) Inventory of personal property.
(c) List of clothing in possession on arrival.
(d) AF Form 76 - Medical Syphilitic Register (when applicable).
(e) WD AGO Form 33 (Individual Equipment Record).
(f) Two (2) copies of AF 200 Form 35 (Individual Clothing Card).
(g) WD AGO Form 24 (Service Record) properly inscribed.
(h) Classification cards.
(i) Papers relating to allotment and insurance.

(3) T/A clothing and individual equipment, including gas mask, less arms, will accompany prisoner.

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d. Classification

(1) Prisoners will be classified at time of commitment into two classes as follows:

(a) General - Class 1 - general prisoners convicted of murder, manslaughter, arson, robbery, rape, sodomy, mayhem, and larceny of property of more than $50.00 in value or of any of the offenses denounced in Articles of War 75-92, inclusive.

(b) General - Class 2 - All other general prisoners. Each class of prisoners will be kept separate.

e. Disciplinary Training Companies

(1) Upon commitment a prisoner will be assigned by name to a disciplinary training company according to his classification, for discipline and training.

(2) Training and instruction: Disciplinary training companies will be trained, armed and equipped as infantry. The course of instruction will include, insofar as equipment and facilities permit, the subjects covered in FM for Infantry (Basic).

(3) Hours of instruction and training: A minimum of thirty hours per week will be devoted to training and instruction.

(4) Prisoners will wear the service uniform while undergoing instruction and training.

f. Employment

(1) Prisoners serving confinement at the U.S. Disciplinary Training Center will ordinarily be assigned work necessary for the maintenance, operation, cleanliness and improvement of the training center only. They may be assigned other tasks provided there is no infringement on the number of training hours prescribed. Exceptions to this policy will be made only on the approval of the commanding general charged with the operation of the Disciplinary Training Center.

g. Restoration to Duty

(1) The primary purpose of confinement in U.S. Disciplinary Training Center under an unexecuted sentence to dishonorable discharge is to enable the soldier to be rehabilitated and returned to active combat duty. This course is necessary to conserve and employ available man-power to the fullest extent. The length of time a soldier should remain in confinement before he has reached that point in his rehabilitation at which he should be released

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thereof from must be determined by the Commanding General, Atlantic Base Section, the officer exercising general court-martial jurisdiction over the soldier. When he acts to release a soldier, the basis upon which he acts is one of discretion no matter for what period of time the soldier is sentenced to confinement. It is expected that he will give every careful consideration to each case before the soldier is returned to a duty status. In no case will the Commanding General, Atlantic Base Section, permit a soldier to remain in confinement for a period exceeding six months without considering him for return to a duty status.

h. Release from Confinement

(1) No prisoner will be released from confinement until his sentence has terminated or he is ordered restored to duty by proper authority upon the recommendation of the commandant.

5. Confinement of General Prisoners in the United States

Commanders exercising general court-martial jurisdiction within this theater, when designating a disciplinary barracks in the United States as the place of confinement for general prisoners, will designate the "Eastern Branch, United States Disciplinary Barracks, Lewisburg, Pennsylvania."

(A.G. 253/125 PSC-O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

J. A. ULIO
Colonel, AGD,
Adjutant General.

DISTRIBUTION: "2"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

AMG.

15 November 1943

CIRCULAR)
:
NUMBER 224)

Care of Artillery Gas Check Pads.....I
Disposition of Special Items - Insect Protection.....II
Authority for Changes in T/BA and T/E.....III
Typhus Fever Preventive Measures.....IV

See Cir 27, Sect 1 - 1944

I - CARE OF ARTILLERY GAS CHECK PADS

Consumption of gas check pads in this theater has been excessive. Gas check pads can be expected to last a minimum of 400 to 500 rounds if properly cleaned and carefully handled. Care must be exercised to prevent the pad becoming dented or scuffed. When removed from the obturator spindle, they should be wiped with a clean, oily rag. Gasoline or solvent, dry cleaning should never be used for cleaning. The gas check pad should not be soaked in oil as this will cause softness and deterioration. (AG 475/20 GNR-O)

See Cir 46 Sec II 1944

II - DISPOSITION OF SPECIAL ITEMS - INSECT PROTECTION

The following general instructions for the collection of items no longer required for protection against insects are published for the information and guidance of all concerned. Further instructions will be issued by base section and unit commanders. Local communication is authorized for the purpose of coordinating these instructions.

a. The following articles will be turned in as soon as practicable:

Net, Insect or Mosquito
Headnet, Insect or Mosquito
Gloves, Insect or Mosquito
Repellent, Insect, if in original containers.

b. Schedules for the return of the above listed articles mutually satisfactory to unit and base section commanders will be prepared by base sections. The above items will be prepared for shipment in accordance with these schedules. (AG 427/21c P-O)

III - AUTHORITY FOR CHANGES IN T/BA and T/E

Paragraph 3, Section I, Circular Number 132, this headquarters, cs, is hereby amended to read:

"3. War Department changes to Tables of Equipment or Tables of Basic Allowances will not become effective until authorized by this headquarters, except that the latest revision and changes thereto of Table of Equipment Number 21, Quartermaster Clothing and Individual Equipment, become effective when received by the unit." (AG 400.22/210 QM-O)

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Cir # 224 US R E S T R I C T E D Equals British R E S T R I C T E D
Hq Natousa

IV - TYPHUS FEVER PREVENTIVE MEASURES

Rescinded by Cir 710. 12 1944

1. It is estimated that at least a million people died of typhus fever during and immediately following World War One. The countries having the most deaths were the Balkan States, Poland and Russia. The human body louse is responsible for the spread of typhus fever and an increase in the number of people infested with lice makes it possible for epidemics of typhus fever to occur.

2. Typhus fever is common in all native populations in NATOUSA and is a major cause of sickness and death. During winter months epidemic outbreaks of this disease are to be expected. In what is now Yugoslavia there were 150,000 deaths due to typhus fever in the winter of 1915. Many Italians are returning and will continue to return to Italy from this area during the coming months.

3. The prevention and control of typhus fever depends primarily upon the elimination of lice. Forty to ninety per cent of native populations in this area harbor lice and with the decrease of bathing in cold weather, these insects increase in number and are readily spread to non-infested individuals.

4. All organization and unit commanders will take steps to see that the following prevantive measures are executed:

a. All personnel, including prisoners of war, will be immunized against typhus fever, in accordance with paragraph 2c, Section I, Circular Number 21, this headquarters, cs.

b. All personnel, including prisoners of war, and their clothing and bedding will be examined for the presence of louse infestation at the semi-monthly physical inspection required by paragraph 2a, Section I, Circular Number 49, this headquarters, cs.

c. Personnel or prisoners of war detecting lice on their person or belongings will promptly report their findings to the surgeon of their organization, unit or camp.

d. When personnel or prisoners of war are found infested with lice such personnel, including their clothing, bedding, and habitation will be deloused in accordance with paragraph 2b, AR 40-205. Detailed suggestion on improved methods of delousing are contained in Circular Letter Number 43, Office of the Surgeon, this headquarters.

e. Every effort will be made to prevent the introduction of typhus fever into military organizations from civilian sources by limiting contact of military personnel with infested civilians and by proper coordination with and support of typhus control measures being carried out by civilian and allied force health agencies in civil communities.

f. The contents of this circular will be brought to the attention of members of all commands. (AG 710/21A SUBC-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. C. ROBERTS
Colonel, AGD,
Adjutant General

DISTRIBUTION: "Z"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
19 NOV 1943
AMG.

CIRCULAR)
: 14 November 1943
NUMBER 223)

Rescinded by Cir No 9

RECONDITIONING AND MOVEMENT OF UNSERVICEABLE AND USED PNEUMATIC TIRES, TUBES AND FLAPS FOR GROUND VEHICLES

1. REFERENCES:

a. Ordnance Field Service Circular 24 dated 21 January 1943.

b. WD letter AG 400.74 (18 August 1943) OB-S-SPUPT-M, Subject: "Policy Relating to the Return of Overseas Salvage".

c. WD AG Memorandum No. W850-44-43 dated 8 September 1943.

2. DEFINITIONS:

a. Unserviceable - Applies to all types of unserviceable tires, tubes, and flaps including those requiring repairing and/or recapping, and not repairable with organizational facilities.

b. Used - Applies to tires, tubes, and flaps which have been previously mounted and which have no noticeable injuries (sometimes called Class B).

c. Reconditioned - Applies to items which have been put into proper condition for re-issue to a using service (also known as Class B).

d. Class C-1 - Tires which can be reconditioned for nonmilitary service (in accordance with CFSC-24, 21 January 1943, subject, "Disposition of Scrap Rubber").

e. Class C-2 - Tires which are unfit for further use as such. (In accordance with circular mentioned in "d" above.)

f. Tire Repair Plant - An overseas Army tire and tube repair and tire recapping plant operated by an Ordnance tire repair company and equipped to inspect, classify, and process unserviceable and used tires, tubes, and flaps.

g. Base Tire Repair Shop - A tire repair shop (military, civilian, or both) operated by a base section, but not run by or possessing the equipment of an Ordnance tire repair company.

3. TIRES USED ON UNITED STATES EQUIPMENT (EXCEPT AIRPLANES):

a. Action by Using Organizations

(1) All types of unserviceable tires, tubes, and flaps in the hands of using organizations of any arm or service will be handled when ver

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Hq Natousa

possible on an exchange basis, i.e., a reconditioned or new item for an unserviceable item.

(2) All used tires, tubes, and flaps removed from vehicles by using organizations of any arm or service, and which are in excess of organization spares, will be turned in to an Ordnance maintenance or depot unit, or, if possible, directly to a tire repair plant or base tire repair shop.

(3) Unit commanders will require frequent tire inspections to prevent prolonged operation of tires sufficiently damaged to require repair.

(4) Tires in transit or in storage will be covered and kept dry. Prolonged exposure to bright sunlight and heat will be prevented as much as possible.

b. Action by Ordnance Maintenance Units, Repair Plants and Shops, and Depots:

(1) Depending on local conditions, Ordnance Maintenance Units will either forward all used tires, tubes and flaps which come into their hands to a tire repair plant or base tire repair shop, or inspect used tires, tubes and flaps, repair items repairable with organizational equipment, and separate all obviously serviceable (Class B) items from questionable and unserviceable ones. Serviceable items (Class B) will either be re-issued direct or turned over to an Ordnance Depot for re-issue. Questionable and unserviceable items will be forwarded to a tire repair plant or base tire repair shop.

(2) Ordnance Depots will forward to a tire repair plant or base tire repair shop all inspected unserviceable tires, tubes and flaps which come into their hands, and will re-issue all inspected serviceable items. Items which have not been inspected will, depending on local conditions, either be forwarded to a tire repair plant or base tire repair shop, or inspected by an Ordnance Maintenance Unit, obviously serviceable items separated for re-issue, and questionable and unserviceable items forwarded to a tire repair plant or base tire repair shop.

(3) Each base tire repair shop will service to the fullest extent of its facilities and capacity all sizes of tires, tubes and flaps for Army and Navy equipment (except airplane tires, tubes and flaps) which may come into its hands. Sizes and quantities which cannot be serviced in a reasonably short time will be forwarded to the nearest tire repair plant.

(4) a. Each tire repair plant located in this theater of operations will service to the fullest extent of its facilities and capacity all sizes of tires, tubes, and flaps for Army and Navy equipment (except airplane tires, tubes, and flaps) located in this theater. Sizes and quantities which can be repaired more rapidly by return to the United States will be returned in accordance with letter referred to in paragraph 1. b.

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HQ Natousa

b. Tires, tubes and flaps inspected at tire repair plants or base tire repair shops and found to be beyond the point of safe repairs or reconditioning will be forwarded to nearest salvage depot as scrap rubber and returned to the United States in accordance with letter referred to in paragraph 1. b.

c. Unserviceable tires classified as C-1 and C-2 at time of inspection by tire repair plants will be so marked, segregated according to classification, and forwarded to nearest salvage depot for shipment to the United States in accordance with letter referred to in paragraph 1. b. Only tire repair plants will make this classification.

(5) Receipt, storage, and issue of all tires and their component parts are functions of the appropriate base depots. Exception to this may be made in case of the turn-in of unserviceable tires which, whenever possible, will be made direct to a tire repair plant or base tire repair shop. The tire repair plant or shop will issue a credit memorandum for a similar number of reconditioned, used, or new tires to be withdrawn from appropriate depot stocks.

(6) Requisition or exchange for ground tires, tubes, and flaps will when possible, be filled by issuing used or reconditioned (Class B) items in preference to new items. When not items are issued, combat organizations and service troops with field units whose primary function is road transporting of supplies will be given first preference. When available, only used and reconditioned (Class B) tires, tubes, and flaps will be issued for use by units making up, assigned to, or attached to base sections.

4. AIRPLANE TIRES:

All airplane tires which may constitute the possession of ground force units will be forwarded to the nearest air corps depot, or to Air Corps General Depot, Wright Field, Dayton, Ohio.

5. FOREIGN TIRES:

a. All tires, tubes, flaps, etc. manufactured for use on equipment of allied or co-belligerent nations will, in order that use of both co-belligerent or allied forces and United States forces, either be turned over to allied or co-belligerent forces in accordance with local arrangements or be forwarded to a tire repair plant or base tire repair shop. Tire repair plants or shops will turn such items over to proper allied depots.

b. Captured enemy tires and associated equipment after being dealt with in accordance, or, with AFHQ Circular No. 69, will be used on captured equipment, unserviceable United States equipment, or appropriate allied equipment to the greatest extent possible. Serviceable and repairable items usable only by allied nations will be handled as outlined in paragraph 5. a. Items not usable on captured, United States, or allied equipment at hand will be forwarded to a tire repair plant or base tire repair shop. Tire repair plants or shops will make serviceable sizes

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Hq Natousa

not usable on United States equipment but usable on allied nation's equipment over to proper depots. Captured serviceable sizes usable on United States equipment will be issued by depots on Class B material.

c. Tire repair plants and base tire repair shops will forward all foreign items found to be beyond the point of safe repairs or reconditioning to nearest salvage depot as scrap rubber for return to the United States in accordance with letter mentioned in paragraph 1. b. Base tire repair shops will forward all questionable items and serviceable items not known to be usable on United States or Allied equipment to a tire repair plant. Tire repair plants will forward all sizes for which there is no use on United States or Allied equipment to nearest salvage depot as scrap rubber for return to the United States in accordance with letter mentioned in paragraph 1. b. Tire repair plants and shops will service repairable items usable on United States equipment.

6. TIRE REPAIR PLANT:

The only tire repair plant now in this theater is in NBS and operates under the Commanding General, NBS. All tire repair plant functions will be handled by this plant. (AG 451.92/138 GNA-0

By command of General EISENHOWER:

T. J. FORD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

[signature]
A. P. ROBERTS
Colonel, AGD,
Adjutant General.

DISTRIBUTION:
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File

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 13 November 1943
NUMBER 222)

STOVES AND FUEL

1. Stoves.

a. A limited number of stoves, kerosene, and stoves, tent, M-41 (wood or coal burning) is available for space heating. An equitable distribution of stoves on hand will be made to all base sections by the Commanding General, SOS, NATOUSA. The basis for distribution will be determined by climatic conditions in the several localities of the theater and the strength present in these localities.

b. Base section commanders, after meeting hospital requirements, may authorize the issue of stoves for space heating to the activities enumerated below. When stoves, tent, are issued for these activities, it will be with the distinct understanding that coal is not authorized as a fuel for space heating except for hospitals.

(1) Offices and workshops.
(2) Recreation rooms of the United States Army, not to exceed one (1) stove per company or similar unit.

2. Coal.

a. The use of coal as a fuel for space heating will be limited to hospitals. Commanding officers of all hospitals will strictly supervise the consumption of coal to insure that the minimum quantities are used. Wood will be used in lieu of coal whenever it is possible to do so.

b. Each month base section commanders will submit direct to the Quartermaster, Allied Force Headquarters, estimates of coal required for space heating in hospitals. These estimates will be submitted sixty (60) days in advance of the period for which required and will contain sufficient information to permit editing.

3. Kerosene.

a. Requirements for liquid fuel will be submitted by base section commanders direct to POL Section, Allied Force Headquarters.

4. Wood.

a. Requirements for wood will be submitted direct to the base section commander to be procured by him to the extent that resources available to him permit.

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Cir #222
Hq Natousa

5. The Inspector General will, when making inspections, determine whether or not the above instructions are being enforced.

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

J. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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File

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

12 November 1943

CIRCULAR)
:
NUMBER 221)

ROTATION AND RETURN OF MILITARY PERSONNEL AS INDIVIDUALS (EXCLUSIVE OF AIR CREW PERSONNEL) ON DUTY OUTSIDE CONTINENTAL UNITED STATES

1. This circular supersedes Circular Number 156, this headquarters, cs, which is hereby rescinded, except that Appendix "A" attached to Circular Number 156, which is a copy of unnumbered War Department Circular, subject as above, dated 28 June 1943, is not rescinded, and is incorporated as Appendix "A" herein, the same as if attached hereto. It will be referred to hereafter as the War Department Circular and applies to all individuals from Army Ground Force, Army Service Force, and Army Air Force units, except air crew personnel, provisions for whom are made in paragraph 1 and 2, Section III, Circular Number 170, this Headquarters, cs.

2. In applying the provisions of the War Department Circular to personnel of this theater, the following instructions will apply:

a. Commanders will not submit recommendation for rotation on individuals unless as of the date of submission such individuals have had at least six months continuous overseas service. Personnel coming within the classification of paragraphs 2b (1), 2b (4), and 2b (5) of the War Department Circular, are exempt from this requirement.

b. Preference will be given to officers and enlisted men who have been overseas longest, have been wounded in action, or who have been decorated, or have had combat service.

c. No officer will be recommended for return to the United States under paragraph 8 of the War Department Circular unless disciplinary action or reclassification proceedings have been completed, and then only under exceptional circumstances, since it is the policy to absorb such personnel and reassign them within this theater.

d. Under paragraph 2b (3) of the War Department Circular, the following class of enlisted personnel will not be recommended for return:

(1) Those who are habitual disciplinary cases.
(2) Those convicted for infraction of any of the Articles of War. (This class may become eligible after they have accumulated six months continuous overseas service from the date of violation, exclusive of the time required to be made good).

3. The number of individuals who can be returned under this policy is dependent upon:

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a. Requirement for maintaining all units operational.

b. The availability of replacements to replace personnel for rotation.

c. Amount of shipping space which can be made available periodically for the return of rotation personnel.

4. Consolidated reports will be submitted in time to arrive at this headquarters by the first day of each month by each army, base section, separate corps, separate division, separate brigade or similar command. All base sections will submit their consolidated reports thru Commanding General, SOS NATOUSA, for comment on officer personnel of the supply services. These consolidated reports on forms substantially as attached (Appendix B) should include all individuals recommended for return to the United States under paragraphs 2b (2), (3) and (6) for reasons authorized in the War Department Circular. Recommendations for return of personnel for emergency reasons under the provisions of paragraph 2b (4) of the War Department Circular will be submitted when necessary by a separate letter addressed to the Commanding General, this headquarters, setting forth the full facts and circumstances that require the return of the officer or enlisted man. Recommendations on the basis of return to the United States for hospitalization under paragraph 2b (1) of the War Department Circular will not be submitted in the consolidated report mentioned in paragraph 4 above. Cases justifying return for such reasons will be handled through normal medical evacuation channels.

5. Monthly consolidated reports are to be made on the basis of one-half of one per cent of the assigned strength of the command as of the date of the submission of the report. Recommendations submitted to this headquarters in the past have been out of proportion in the number of officers recommended as compared with enlisted men, as well as in the number of high ranking officers and non-commissioned officers as compared with those of lower ranks. The attention of all commanders is directed to the fact that rotation is not for the purpose of creating vacancies for promotion within the unit. Replacement in grade will be made for all rotated personnel. Recommendations should conform insofar as practicable to the following percentages in respect to officers, enlisted men, and grades and ratings:

a. Officers - 10% of personnel recommended.

b. Enlisted men - 90% of personnel recommended.

c. Officers broken down in following percentages as to rank:

	Ground Forces	Air Forces
Colonels	1%	1%
Lt Colonels	3%	2%
Majors	7%	6%
Captains	20%	17%
1st Lts	27%	32%
2d Lts	38%	34%
CWOs	1%	Included in 6% below
WOJG and Flt Officers	3%	6%
	100%	100%

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d. Enlisted men broken down into following percentages as to grades:

Ground Forces		Air Forces	
M/Sgt and 1st Sgt	1%	M/Sgt	2%
T/Sgt	1%	1st Sgt	1%
Staff Sgt	2%	T/Sgt	6%
T/3	2%	S/Sgt	7%
Sgt	6%	T/3	6%
T/4	5%	Sgt	10%
Corporal	11%	T/4	10%
T/5	11%	Corp	13%
Pfc	23%	T/5	12%
Pvt	27%	Pfc	17%
		Pvt	16%
	100%		100%

These percentages are based upon the ratio of officers to enlisted men, and the ranks and grades as they appear in the overall theater picture. It is recognized that in some small commands, installations or staff sections, there is wide variation between the above percentages and a breakdown of the assigned strength. In such commands and installations these percentages are to be used only as a guide and are not to act as a detriment to the extent that the purpose of rotation is defeated. In some cases it may be necessary to spread certain percentages over a period of several months. They will be used with due consideration being given to the actual ratios between officers and enlisted men and ranks and grades to the end that each individual shall have an equal opportunity for rotation. The unit submitting the consolidated report, viz: army, corps, separate brigades, etc., will exercise control to ascertain that figures do not exceed total percentage allotment for rotation of their command, and that they conform as far as is practicable to the above percentages.

6. All officers, except colonels, will be on the same report; report on colonels will be made by individual letter and attached as part of report, using separate form, Appendix "B". Separate reports will be made for enlisted men, one for white and one for colored, each in order of priority. Names submitted will be considered active until unit is notified by this headquarters of approval or disapproval of the report submitted. If so desired, names of individuals disapproved in one month may be resubmitted. Only in exceptional circumstances which must be justified, will substitutions, deletions, or additions be made after the consolidated report is submitted to this headquarters. General officers will not be included on these reports. See Paragraph 5c (1) of the War Department Circular.

7. An application initiated by an individual requesting to be returned under the rotation policy will be returned "Disapproved" by the first headquarters receiving it. All individuals selected for rotation will be informed of the fact and those who do not desire to be returned to the United States

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under the rotation policy will be removed from the list upon signing a written statement to that effect.

8. Replacement requisitions will not be required for personnel reported under this policy. All rotation personnel will be replaced in grade. It will be the responsibility of commanders to see that promotions are not made on vacancies caused by rotation.

9. Chiefs of sections of Allied Force Headquarters and this headquarters will make recommendations on enlisted personnel through Headquarters Command, and such personnel, if concurred in, will be included in its report. Recommended officer personnel of staff sections of Allied Force Headquarters and this headquarters will be submitted direct to the Adjutant General, this headquarters.

(AG 210.31/196 -O)

By command of General EISENHOWER:

2 Incls:
Appendix "A"
Appendix "B"

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

L. V. ROBERTS
Colonel, AGD
Adjutant General.

DISTRIBUTION: "Z"

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To

Order of Priority By Number	Name (Also age for field officer)	Rank or Grade	Army Serial Number	Arm or Serv	Mil Class Mo	Race	Gen or Ltd Serv	Date Present Rank or Grade	Date Departure Overseas Duty
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

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Declassified E.O. 12356 Section 3.3/NND No. 785016

To be submitted to HQ MATOUSA in triplicate.
APPENDIX "5" to Circular # 221

Rank or Grade	Army Serial Number	Arm or Serv	Mil Class No	Race	Gen or Ind Serv	Date Present Rank or Grade	Date Departure Overseas Duty	Nature of Duties Performed	Manner of Performance	Wounded in Action	Decorations if any	Recommendation by immediate superior that officer has demonstrated fitness for promotion *
												NOTE: When this form is used to report enlisted men, indicate enlisted man's organization in this space.

* Yes or No

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

11 November 1943

HEADQUARTERS
12 NOV 1943
AMGOT

CIRCULAR)
:
NUMBER 229)

Suspension of Defective 60mm Mortar Ammunition.....I
EFM Service for Civilians.....II
Issue of Subsistence from United States Army Stocks.....III
Reclassification of Officers Physically Unfit for General Military Service.....IV
Disposition of Records.....V
Relocation of Elevating Stop, 105mm Howitzer, Carriage M3A1.....VI

See Cir 27 Sec I 1944

I - SUSPENSION OF DEFECTIVE 60mm MORTAR AMMUNITION

1. All 60mm mortar ammunition with lot numbers 2-22574-108A-[illegible] and M61-44 are suspended from issue and will be withdrawn from service and returned to base section depots.

2. The reason for this withdrawal is that the fin assembly is defective, causing erratic flight and duds. (AG 471/207 OME-0)

Rescinded by Cir. No 2. 1944

II - EFM SERVICE FOR CIVILIANS

Effective 6 November, 1943, EFM service will be available to all civilian nationals of the United States serving with or attached to the United States Armed Forces in this theater who receive mail through United States Army post offices. Messages to the United States will be filed with unit EFM censors of the headquarters to which the civilians are attached in the same manner as prescribed for members of the armed forces in Circular Number 77, cs, this headquarters, as amended. (AG 311.4/398 PI-0)

Rescinded by Cir. No 14 1944

III - ISSUE OF SUBSISTENCE FROM UNITED STATES ARMY STOCKS

Circular Number 207, this headquarters, cs, is amended as follows:

1. Paragraph 1 d (1) is amended to read:

"Those ships of other nationality that are on shuttle service between two American operated ports and engaged in transporting American supplies and/or troops may be furnished essential subsistence supplies only while on such duty."

2. Add sub-paragraph 1 d (3) as follows:

"All requests for issues of subsistence to ships not covered by the above will be reported to this headquarters for instructions."
(AG 430/157 OPD-0)

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IV - RECLASSIFICATION OF OFFICERS PHYSICALLY UNFIT FOR GENERAL MILITARY SERVICE

Paragraphs 4b, 4c, 5, and 6 of Circular Number 33, as amended by Section II, Circular Number 181, both this headquarters, cs, are further amended by the substitution of the "114th Station Hospital" for the "43d Station Hospital", wherever it appears. (AG 210.01/001 SHRG-O)

V - DISPOSITION OF RECORDS

Numerous queries have been received at this headquarters regarding the proper disposition of military records. In this connection, attention is invited to Section II, Circular Number 201, 1941, and to Section V, War Department Circular Number 150, 1943, which set forth the procedure for disposing of papers of transitory value. All concerned will take the necessary action to conform with these directives. (AG 319.6/206 -O)

See Cir. 27 Sec I 1944

VI - RELOCATION OF ELEVATING STOP, 105mm HOWITZER, CARRIAGE M2A1

Relocation of the stops of the elevating rack of the 105mm howitzer carriage M2A1 issued to airborne artillery and infantry cannon companies has been ordered by the Chief of Ordnance. The work will be completed at the earliest practical date by ordnance companies. This change will permit the howitzer to be elevated to approximately 45°. Elevations up to 65° can be secured by digging in the trail or by raising the wheels. After a stop has been relocated the following precautions will be observed by each unit effected:

a. The length of recoil should be observed when firing above 45° elevation. Recoil should not exceed 32 inches or severe damage may result to the recoil mechanism.

b. At elevations above 45° the howitzer may not completely return to battery, if cold, but can easily be pushed into battery by hand.

c. It will be necessary to dig a pit to provide clearance for the recoiling parts at elevation greater than 30°.

d. When firing at elevation above 50°, the breechblock may strike the handle on the elevating handwheel when the breech is opened. This condition may be avoided by turning the elevating handwheel one half turn.

e. At elevations greater than 50°, the panoramic telescope cannot be used. Accurate elevations may be obtained by using the gunner's quadrant.

f. Zone 5 charge should not be used above 45° elevation. Zone 1, 2, 3, and 4 charges may be fired up to elevations of 65°. (AG 472.2/205 OFD-O)

By command of General EISENHOWER:

OFFICIAL:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

F. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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Personnel

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

10 November 1943

CIRCULAR)
:
NUMBER 219)

PAYMENT OF FAMILY ALLOWANCES

General.....I
Initial Family Allowances.....II
Monthly Family Allowances.....III
Suspension of Payment of Monetary Allowances in Lieu of Quarters.....IV
Definitions.....V

I - GENERAL

1. The Servicemen's Dependents Allowance Act of 1942 authorizes initial family allowance to certain dependents of enlisted personnel, provides for increases in allowances, authorizes dependents of enlisted members of the WAC and aviation cadets to receive allowances, provides for changes in the payment of monetary allowances in lieu of quarters, and other changes which are included in this circular, all effective as of 1 November 1943.

2. This circular, where it is in conflict with any other publication dated prior to 22 October 1943, will govern. Instructions regarding payment of family allowances published by the War Department or by this headquarters, which are not in conflict with this circular, continue in effect.

3. The expression "enlisted man" wherever used in this circular will be construed to include enlisted personnel of the WAC and aviation cadets.

4. Dependents eligible to receive family allowances.

The following dependents of enlisted personnel, irrespective of grade, are eligible to receive family allowances:

a. Class A. The wife and children of any enlisted man, including any children to whom the enlisted man has stood in loco parentis for a period of not less than twelve (12) months prior to initiation of application for family allowances; the husband and children of an enlisted member of the WAC when dependent upon the individual for chief support.

b. Class A-1. The parents, brothers, and sisters of an enlisted man who are dependent upon him for the chief portion of support. When more than fifty per cent (50%) of the dependent's income is provided by the enlisted man, it will be considered that the dependent is dependent upon the enlisted man for "chief support".

c. Class B. The parents, brothers, and sisters of an enlisted man who are dependent upon him for a "substantial" portion of support, as distinguished from chief support.

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5. Amounts in which allowances are payable

a. Class A Dependents

(1) Fifty dollars ($50.00) if the enlisted man has a wife but no child.

(2) Eighty dollars ($80.00) if the enlisted man has a wife and one child, and an additional twenty dollars ($20.00) for each additional child.

(3) Forty-two dollars ($42.00) if the enlisted man has no wife but has one child, and an additional twenty dollars ($20.00) for each additional child.

(4) Forty-two dollars ($42.00) if the enlisted man has a former wife, divorced, but no child.

(5) Seventy-two dollars ($72.00) if the enlisted man has a former wife, divorced and one child, and an additional twenty dollars ($20.00) for each additional child.

b. Class A-1 Dependents

(1) Fifty dollars ($50.00) if the enlisted man has one dependent parent but no dependent brother or sister.

(2) Sixty-eight dollars ($68.00) if the enlisted man has two dependent parents but no dependent brother or sister.

(3) Sixty-eight dollars ($68.00) if the enlisted man has one dependent parent and one dependent brother or sister, and an additional eleven dollars ($11.00) for each additional dependent brother or sister.

(4) Seventy-nine dollars ($79.00) if the enlisted man has two dependent parents and one dependent brother or sister, and an additional eleven dollars ($11.00) for each additional dependent brother or sister.

(5) Forty-two dollars ($42.00) if the enlisted man has no dependent parents but has one dependent brother or sister, and an additional eleven dollars ($11.00) for each additional brother or sister.

c. Class B Dependents

(1) A total of thirty-seven dollars ($37.00) which is payable only while the enlisted man has no eligible Class A-1 dependents.

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WD Memo

6. Pending recomputation by the Office of Dependency Benefits of all Class F deductions smaller than twenty-two dollars ($22.00), unit commanders will automatically restore these Class F deductions to the full amount of twenty-two dollars ($22.00), effective 1 November 1943.

7. Application to aviation cadets and members of Women's Army Corps

The provisions of this circular have equal application to aviation cadets and to enlisted women of the Women's Army Corps, except that Class A dependents of the enlisted members of the Women's Army Corps to be eligible to receive allowances must be dependent upon the individual for their "chief support".

8. Unit commanders will inform all enlisted men having family allowances in effect that payments thereof will be continued and necessary changes in allowances now being paid to dependents will be made by the Office of Dependency Benefits without further application or correspondence from enlisted men or their dependents, except when in reply to inquiries from the Office of Dependency Benefits.

9. The increases stipulated herein will accrue for the months required to complete changes.

II - INITIAL FAMILY ALLOWANCES

10. a. An initial family allowance for the month of entry into active service will be paid by the government to the dependents and in the amounts stated in paragraphs 4 and 5 herein, provided the enlisted man files application therefor within fifteen (15) days following entry into active duty in a pay status. No deduction will be made from an enlisted man's pay on account of initial family allowance.

b. The amount of the initial allowance is the full amount of the monthly allowance, and will be paid irrespective of date of entry into active service.

c. Payment will be made as early as practicable following filing of application.

11. Application for initial family allowance.

Only one application (WD AGO Form 625) may be filed by an enlisted man, and when filed will, under conditions stated herein, constitute an application for payment of both initial family allowance and regular family allowance. Payment of initial family allowance will be based solely on the statements made by the enlisted man in the application. Where family allowance is claimed for Class I-1 dependents, these dependents will be listed in paragraph III of the application.

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12. Documentary evidence in support of application

For personnel serving beyond the continental limits of the United States, a period of six months is authorized in which documentary evidence in support of application for family allowances (see paragraph 9, WD Circular 225, 1942) may be furnished. The preparation of the application and its transmittal to the Office of Dependency Benefits will not be delayed, however, for the purpose of obtaining necessary supporting evidence.

13. Action in cases where the enlisted man does not desire initial family allowances to be paid

Where an enlisted man with eligible dependents does not desire the initial family allowance to be paid but does desire the regular monthly family allowance, such information will be entered over his signature on WD AGO Form 625. In such cases, or when initial family allowance is not payable because of delay in filing, the regular monthly family allowance will not be effective until the first of the month in which WD AGO Form 625 is filed, unless a later date is specified by the enlisted man. In any event, Class F deductions will not become effective until the month in which the regular monthly family allowance, as distinguished from the initial family allowance, begins.

14. Preparation of special payroll

Upon receipt of the application prescribed in paragraph 11 above, personnel officers will prepare and certify pay rolls on WD Form 366 (Public Voucher - Payroll of Enlisted Men) and submit them, in triplicate to the local disbursing officer for payment. The payroll will be modified as follows:

a. Change title to read "Initial Family Allowance Payroll for Dependents of Enlisted Men".

b. In column "Date of Enlistment", enter date of entry into active military service in a pay status.

c. In column "Names, Present and Absent by Grade and Component", enter the name of the soldier and under his name, the name, relationship and class of each dependent.

d. The headings "Allotments" and "Collections" will be changed to read "Designated Payee (name and address)" and under such heading will be shown the name and address of the payee designated to receive payment for each class. If the same payee is designated for both Class A and Class I-1 dependents, one check will be drawn for payment.

e. The following additional certificate will be executed:

"I certify that the enlisted persons named on the within payroll have made written application for the initial family allowance under the Act of October 1942 for the dependents listed under their respective names; that such written application was made within fifteen days after induction in the active military service in a pay status."

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15. Payment to be made by local disbursing officer

Upon receipt of payrolls from the personnel officer covering the payment of initial family allowance, the local disbursing officer will:

a. Enter in the column headed "Balance Paid" the amounts of the initial family allowance payable to designated payees.

b. After checks have been drawn, check numbers and dates will be entered in the signature column of all copies.

c. Charge the amounts paid to open allotment 1-50 P 414-01 A 213/40425 to cover all classes of military personnel for whom payments are being made.

16. Entry in Service Record

After payment of initial family allowance has been made, the triplicate copy of the payroll will be returned to the personnel officer, who will enter fact of payment in the enlisted man's service record under "REMARKS - Financial", indicating the month for which the initial family allowance was paid.

17. Disposition of application

The personnel officer will forward the application for family allowance to the Office of Dependency Benefits, Newark, New Jersey, after noting thereon the mailing address of the applicant and adding the following information, which will be placed in the blank space just below the signature of the applicant and above the first indorsement on the reverse side of the ORIGINAL of the application:

INITIAL FAMILY ALLOWANCE PAYMENT MADE FOR

	Class A	Class B-1
Month of		
In the Amount of	$	$
Check(s) Nos.		
Date Paid		
Name and Grade, PO		

III - MONTHLY FAMILY ALLOWANCES

18. Applications

An application filed in accordance with paragraph 11 of this circular will constitute an application for payment of both the initial and monthly allowance. When an enlisted man who has not filed an application for the initial allowance desires family allowances to be paid to eligible dependents, WD AGO Form 625 will be prepared and forwarded to the Office of Dependency Benefits, Newark, New Jersey. The provisions of paragraph 12 of this circular also apply to applications for regular monthly family allowances.

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19. The monthly family allowance will be paid to any dependent for the same month for which an initial family allowance is paid. The regular monthly family allowance will be effective from the first of the month following the month for which an initial family allowance was paid. When an initial family allowance is not paid, the regular monthly family allowance will become effective the month in which application is filed.

20. Enlisted men of the first three grades for whom family allowances have not previously been in effect will submit application on WD AGO Form 625. Unit commanders will specify in the first indorsement the month in which Class E deductions will begin and, where applicable, the month for which final monetary allowance in lieu of quarters is payable. (See paragraph 22).

21. Reinstatement of allowances

Enlisted men of the first three grades who have had family allowance discontinued due to promotion to formerly ineligible grades and who desire to have such allowance reinstated, will apply by letter to their commanding officers, stating the name, address, and relationship of dependent eligible for allowances. The unit commander will indorse such letters to the Office of Dependency Benefits, Newark, New Jersey, stating application number, if known, month for which Class I deductions will be resumed and, where applicable, the month for which final monetary allowance in lieu of quarters is payable. Application for reinstatement of family allowance will not be submitted on WD AGO Form 625.

IV - SUSPENSION OF PAYMENT OF MONETARY ALLOWANCES IN LIEU OF QUARTERS

22. a. Monetary allowances in lieu of quarters for dependents of enlisted men, as prescribed in Section II, AR 35-4520, are suspended effective 1 November 1943, except for those enlisted men who on 1 November 1943 were receiving or who were entitled to and had applied for monthly allowances in lieu of quarters for dependents. These enlisted men have the option of continuing to receive monetary allowances in lieu of quarters or to receive family allowances for dependents. After 1 November 1943 monetary allowances in lieu of quarters for dependents will be paid only for such periods as the enlisted man has in effect a Class E allotment in favor of dependents for whom allowances are claimed in an amount not less than the amount of such monetary allowances.

b. Dependents are not entitled to family allowances for any period for which payment of monetary allowance in lieu of quarters is made.

c. Election to substitute family allowance for monetary allowance in lieu of quarters rests with the enlisted man. This election may be made at any time but when made will be irrevocable.

d. The monthly pay of any enlisted man of the first three grades who is provided with public quarters for his dependents will be reduced at the rate of ninety cents (90¢) per day when any of his dependents receive family allowances.

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Cir # 219
Lg Matousa

e. Payment of monetary allowances to any enlisted man in lieu of quarters for dependents will cease with the month preceding that in which family allowances become effective, and Class F deductions will be made accordingly.

f. Voluntary Class E allotments may be reduced or discontinued to permit making of Class F deductions.

V - DEFINITIONS

25. As contemplated by the act, the various relationships mentioned herein are defined as follows:

a. The term "wife" means a lawful wife, or a lawful husband in case of an enlisted member of the Women's Army Corps.

b. The term "child" includes:

(1) A legitimate child.

(2) A child legally adopted.

(3) A stepchild, if a member of the enlisted man's household, including a stepchild who continues as a member of the enlisted man's household after death of the mother or termination of the marriage.

(4) An illegitimate child, but only if the enlisted man has been judicially ordered or decreed to contribute to such child's support; has been judicially decreed to be the putative father of such child; or has acknowledged in writing that he is the father of such child.

c. The term "child" also includes a person to whom the man stands in loco parentis and has so stood for not less than twelve (12) months prior to the date of application on behalf of such child.

d. The term "parent" includes father and mother, grandfather and grandmother, stepfather and stepmother, father and mother through adoption, either of the person in the service or of the spouse, and persons who, for a period of not less than one (1) year prior to man's enlistment or induction, stood in loco parentis to the man concerned: Provided, That not more than two (2) within those named therein may be designated to receive an allowance, and in the absence of a designation by the enlisted man preference shall be given to the parent, or parents not exceeding two (2), who actually exercised parental relationship at the time of or most nearly prior to the date of the enlisted man's entrance into active service: Provided further, That if such parent or parents be not dependent or waive an allowance, preference may be extended to others within the class who at a more remote time actually

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supported the enlisted man prior to entrance into service.

e. The terms "brother" and "sister" include brothers and sisters of the half blood as well as those of the whole blood, stepbrothers and stepsisters, and brothers and sisters through adoption.

f. The terms "child", "brother", and "sister" are limited to unmarried persons either under eighteen (18) years of age, or of any age if incapable of self-support by reason of mental or physical defect.

(AC 243/207 FIN-0)

By command of General EISENHOWER:

E. L. FOPD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

F. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 9 November 1943
NUMBER 215)

Authorization of Camouflage Nets for Vehicles.....I
United States Military and Naval Aircraft Markings.....II
G-1 Reports.....III
Food Handler Examinations.....IV
Preparation of Fresh Fruits and Vegetables.....V
Data on Emergency Medical Bags.....VI

Rescinded by Cir No 8 Sec 14 - 1944

I - AUTHORIZATION OF CAMOUFLAGE NETS FOR VEHICLES

The first sentence of paragraph 1, Section III, Circular Number 200, this headquarters, cs, is amended to include Headquarters Services, Allied Force. (AG 451/100 ENG-O)

Rescinded by Cir No 1 Sec 3 1944

II - UNITED STATES MILITARY AND NAVAL AIRCRAFT MARKINGS

1. Section II, Circular Number 119, this headquarters, cs, is rescinded.

2. Current instructions are contained in Circulars Numbers 60, 62, and 76, Allied Force Headquarters, cs. (AG 452.05/237 -O)

Rescinded by Cir No 6 1944

III - G-1 REPORTS

Paragraph 3, Circular Number 191, this headquarters, cs, is amended to include the following sub-paragraph:

"c. In compiling aggregate assigned strength in Annex Number 1, Hospital Dieticians and Physiotherapy Aides will be included under the heading 'Nurses', and A.T.S. officers will be included under the heading 'W.A.C'". (AG 319.1/027 -O)

Rescinded by Cir. No 14 1944

IV - FOOD HANDLER EXAMINATIONS

There have been several outbreaks of diarrhea, typhoid fever, or paratyphoid fever in which food handlers in the messes concerned were proven to be carriers of one of the pathogenic bacteria. These individuals undoubtedly were responsible for the outbreaks. For this reason the provisions of paragraph 13, AR 40-205 are called to the attention of all concerned. Because of the frequent occurrence of typhoid fever, paratyphoid fever, dysentery and other diarrheal diseases among the civilian population and prisoners of war, paragraph 13a (2) of this regulation is construed to mean that bacteriological and microscopic examination of stools of food handlers will, when possible, be made regularly on all prisoners of war and civilian personnel employed as food handlers, cooks, kitchen and mess attendants in American messes in this theater. (AG 703/252 SPMO-O)

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Cir # 218
Hq Natousa

Rescinded by Cir. No. 14 1944

V - PREPARATION OF FRESH FRUITS AND VEGETABLES

Paragraph 1, Section I, Circular Number 127, this headquarters, cs, is rescinded and the following substituted therefor:

1. a. Fresh fruits and vegetables grown in this theater, except kale and strawberries, may be purchased under conditions stated in paragraph 2 below. The Medical Corps has investigated the conditions under which fresh vegetables are grown, cultivated and handled. Their investigation disclosed that many vegetables in their raw state are contaminated with fecal material. Hence to prevent outbreaks of diarrhea and dysentery, the following precaution will be followed in respect to the consumption of fresh fruits and vegetables in this theater:

Vegetables: The following vegetables will be cooked before eating:

Turnips	Asparagus
Artichokes	Peas
Squash	Potatoes
Cauliflower	Green and Yellow Beans
Spinach	Green and Red Peppers
Broccoli	

and the following may be eaten raw only after thorough washing and peeling:

Onions	Carrots
Radishes	Cucumbers

b. Tomatoes, fruits, separate leaves of lettuce or cabbage and stalks of celery may be served raw provided they are thoroughly washed and then soaked for 30 minutes in a solution containing 1 ounce (3 mess kit spoonfuls) of high test calcium hypochlorite (HTH or Perchloron) or 1 package of germicidal rince per 20 gallons of water (2/3 of GI can). After soaking, excess chlorine odor can be removed from fruits and vegetables by rinsing with plain drinking water. (AG 430/091 SURG-O)

VI - L.D. OF EMERGENCY MEDICAL T.Cs

Rescinded by Cir. No. 13 1944

The attention of all medical officers is directed to the fact that all data regarding the diagnosis and treatment of disease or injury must be entered upon the EMT in all aid stations and dispensaries.
(AG 706/200 SURG-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

F. V. ROBERTS
Colonel, AGD
Adjutant General

- 2 -

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UNRESTRICTED Quelle Letter A 5 1 1 7 6

Ltr. Allied Comm.

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

2675

CIRCULAR)
: 8 November 1943
NUMBER 217)

United States Public Health Service Officers.....I
Unauthorized Use of Mail Bags.....II
Reassignment of Personnel Centers.....III

I - UNITED STATES PUBLIC HEALTH SERVICE OFFICERS

Rescinded by Cir. No. 1, Sec. 3, 1944

Section III, Circular Number 41, this headquarters, cs, is rescinded.

(AG 211/6/7(UNRES)A-)

II - UNAUTHORIZED USE OF MAIL BAGS

Rescinded by Cir. No. 8 1944

1. Post Office and War Department regulations provide that mail bags may be used only for postal purposes. It has been brought to the attention of this headquarters that United States mail bags are being used to carry waste paper, ice, numerous other unauthorized materials, and for storage of old records.

2. The unauthorized use of mail bags will be discontinued immediately, and all mail bags now outside postal channels will be returned without delay to the nearest APO. All instances of unauthorized use of mail bags will be reported to this headquarters. Unit mail clerks will be held strictly responsible for the prompt return of all mail bags to the APO after delivery of mail.

(AG 420/20% In-C)

III - REASSIGNMENT OF PERSONNEL CENTERS

See Cir 35 Sec I 1944

1. Section II, Circular Number 171, this headquarters, cs, is rescinded.

2. Replacement depots and battalions are unit organized under a War Department table of organization whose normal function is the administration and training of a pool of attached replacement personnel. Thus the status of personnel awaiting assignment at personnel centers is that they are assigned to the personnel center which is operated by the replacement depot or battalion.

a. The 2d Replacement Battalion area occupied by the 2d Replacement Battalion is designated "Personnel Center Number 2".

b. The 1st Replacement Depot area occupied by the First Replacement Depot is designated "Personnel Center Number 1".

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c. The Lion Mountain Replacement Depot area occupied by the Eighth Replacement Depot is designated "Personnel Center Number 3".

d. The [illegible] Replacement Battalion area occupied by the 23d Replacement Battalion is designated "Personnel Center Number 4".

e. The [illegible] Replacement Depot area occupied by Seventh Replacement Depot is designated "Personnel Center Number 5".

f. The [illegible] Replacement Depot area occupied by the 26 Replacement Depot is designated "Personnel Center Number 6".

g. The Twelfth Air Force Replacement Battalion areas at [illegible], le [illegible] and La [illegible] occupied by the 19th Replacement Battalion, the 20th Replacement Battalion and the 22d Replacement Battalion, respectively, are each designated "Personnel Center Number 7". The particular locality will in each case follow the designation of "Personnel Center Number 7" to differentiate location.

h. The [illegible] area occupied by the 66[illegible]th Casual Battalion (Provisional) is designated "Personnel Center Number 8".

4. The above designations are effective this date. Personnel centers designated above are based on location and designations given will not be subject to change if and when replacement depots, replacement battalions or casual battalions now at these locations are replaced by similar organizations. Additional "Personnel Centers" will be designated by this headquarters upon establishment of a replacement depot, replacement battalion or casual battalion in a new location for receipt of replacements.

5. All orders and correspondence pertaining to replacements forwarded to or from the areas described above will indicate that the personnel are ordered to or from a specific personnel center. All publications and correspondence of this or other headquarters, referring to replacement depots or battalions will, hereafter, be considered as referring to personnel centers.

6. The personnel depots or battalions now occupying the above personnel centers will operate and control the respective personnel centers.

(AG 324.1/3[illegible] (8-[illegible]))

By command of General [illegible]:

E. L. FORD
Brigadier General, G.S.C.
Chief of Staff.

OFFICIAL:

H. F. ROBERTS
Colonel, AGD
Adjutant General

- 2 -

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

7 November 1943

GENERAL)
)
LETTER 226)

HEADQUARTERS
12 NOV 1943
AMGOT

CONTENTS

Chemical Laboratory Facilities I
Exchange of Currency II
Awards and Decorations III

I - CHEMICAL LABORATORY FACILITIES Rescinded by Cir. 25, 1944 - Sec I

Attention is directed to the presence of United States Army chemical laboratory units in this theater. At present, one is located in the vicinity of Algiers and one in the vicinity of Bizerte. The facilities of these laboratories are to be increased to provide adequately comprehensive chemical and physical sections, together with technical reference libraries. The technical personnel has been drawn from civilian life for their former industrial experience so that the composite knowledge is broad enough to cover practically any problem. The equipment is adequate in scope for most problems. At the present time, these facilities have capacity beyond present chemical warfare requirements of the Allied Forces. Units desiring use of these facilities for examination and routine testing should address requests to the Chemical Officer, NATOUSA, APO 534, U.S. Army. (AG 435/202 CWS-O)

II - EXCHANGE OF CURRENCY See Cir 47 Sec I 1944

Reports received from the War Department indicate that preparations of personnel, Circular Number 25, this headquarters, as, are not being completed with the view of personal funds of patients evacuated to the United States from hospitals in this theater.

2. When practicable, hospital commanders will secure treasury checks for patients' funds before the patients are evacuated to the United States. This can be accomplished by compiling a list of the patients' names with amounts due and presenting the list together with the funds to the nearest finance office. Finance officers concerned will accomplish the treasury checks without delay.

3. Base section commanders will notify local finance officers twenty four hours in advance of contemplated evacuation of patients to the United States. Base section finance officers will send a representative to the embarkation point in sufficient time to effect the exchange of any remaining foreign currency in the funds of patients into United States currency.
(AG 123.7/196 SUBC-O)

III - AWARDS AND DECORATIONS

Section IV, Circular Number 137 and Section VI, Circular Number 166, both this headquarters, as, are rescinded. Circular Number 120, this headquarters, as, is amended as follows:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

1. Paragraph 7 is rescinded and the following substituted therefor:

7. Awards to Units

a. The award of a battle streamer will be made to any organization entitled to a distinguishing flag, color (standard), or guidon if cited in War Department General Orders for outstanding accomplishment in combat. In order to justify a citation, it must be established clearly that the unit has distinguished itself in battle by extraordinary heroism. The unit must have exhibited such gallantry, determination, and esprit in overcoming unusual difficulties and hazardous conditions as to set it above and apart from other units participating in the same engagement. It must have distinguished itself, as a unit, by conspicuous battle action of a character that would merit the award of a Distinguished Service Cross for individual action. The award is not justified for performance of duty in carrying out an assigned mission under the ordinary hazards of battle.

b. It is desired that prompt recognition be made of such distinguished action. Nevertheless, extreme care must be taken to maintain a high standard and to avoid awards for the performance of duty expected of every organization and soldier. It is desired also that the great majority of units cited be battalions and companies (air force squadrons and groups), or organizations of comparable or smaller size. The standards set are such that only in rare cases will regiments or divisions qualify for this award.

c. The following procedure is prescribed:

(1) A company, battalion (air force squadron or group), or similar unit which is cited by the commander of a division, or of a comparable organization, will be entitled to a battle streamer upon approval of the citation by the Theater Commander. Such approved citations will automatically be confirmed by the War Department and published in War Department General Orders.

(2) Any unit larger than a battalion, or group, which is cited by the commanding officer of the next higher unit, will become entitled to a streamer only when the citation is approved by the War Department and published in War Department General Orders.

(3) Each recommendation will be forwarded to this headquarters through channels, and will contain a complete and clear description of the incidents upon which it is based. Incontestable proof must be submitted to justify the citation. The recommendation will be accompanied by a roster of the officers and enlisted men who actually participated, and indicating separately those killed, missing and/or wounded in action, together with detailed operational reports and maps. Each commander in the chain will make a definite recommendation over his own signature as to whether or not the citation should be published in War Department General Orders.

d. Emphasis is placed on the fact that the purpose of a unit citation is to recognize specific acts of extraordinary heroism. Units should not be cited merely because they have participated in combat for extended periods, or in the case of air corps organizations, because they have participated in a large number of operational missions. Units may be commended in general orders for other than battle participation, but such action does not em-

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #100 U.S. RESTRICTED Dupl, withdrawn RESTRICTED
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title the unit to a battle streamer or the members thereof to wear the Distinguished Unit Badge.

c. Personnel assigned to units which have been awarded battle streamers are entitled to wear the Distinguished Unit Badge. This badge may be worn permanently by individuals who actually participated in the action for which the unit was cited. Personnel who did not so participate and those who later become members of the organization are entitled to wear the badge only during the time they are assigned to the organization.

f. The individual decoration consists of a blue ribbon set in a gold frame, and is worn on the right breast centered above the pocket."

2. Paragraph 3 is renumbered paragraph 4a and paragraph 3b is added as follows:

"3b. Decorations for personnel of Canadian armed forces. Recommendations for award or United States decorations to members of Canadian armed forces will be forwarded to this headquarters for proper clearance through the War Department with the Canadian Government, except in the following cases (note paragraph 4a (4) above).

(1) Immediate combat awards in the field to members of the Canadian Army may be made by commanders authorized to present such decorations upon the concurrence in writing of the senior Canadian field commander present provided he is not below the rank of brigadier.

(2) Immediate combat awards in the field to members of the Canadian Royal Air Force may be made by commanders authorized to present such decorations upon the concurrence in writing of the senior Canadian field commander present regardless of his rank.

3. Paragraph 4 as amended by Section II, Circular Number 152, this headquarters, 45, is further amended as follows:

a. Paragraph 4a (1) is rescinded and the following substituted therefor:

"(1) Recommendations and all supporting papers will be forwarded so as to reach this headquarters in duplicate."

b. Sub-paragraph 4a (3) is added as follows:

"(3) A recommendation must set forth clearly all previous awards made to the individual or unit, including designation of the headquarters and general order announcing the award."

d. Paragraph 10 is amended as follows:

1. Paragraph 10a is renumbered paragraph 10a (1), and paragraph 10a (2) is added as follows:

"(2) A bronze star for each additional award may be worn on the ribbon

U. S. RESTRICTED Dupl, withdrawn RESTRICTED

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of the American Defense Service ribbon by each qualified recipient of the medal who served outside the continental limits of the United States during the period for which the medal is awarded (Sept. 8, 1939 to Dec. 7, 1941, inclusive). See Section II, W.D. Circular 150 1943."

b. Paragraph 10b is rescinded and the following substituted therefor:

"10b. The European-African-Middle Eastern Campaign ribbon may be worn by each individual of the Army of the United States, including WACs, who establishes eligibility in accordance with any of the following requirements:

(1) Arrived in this theater under permanent change of station orders;

(2) Engages in active combat operations against the enemy and is either

(a) Awarded a combat decoration, or
(b) Is furnished a certificate from a corps or higher commander or the commanding officer of an independent force, to the effect that he has participated in combat operations;

(3) Serves in this theater for a period in excess of thirty (30) consecutive days."

c. Paragraph 10c is rescinded and the following substituted therefor:

"10c. The American and the Asiatic-Pacific Campaign ribbon may be worn by those persons who have established eligibility therefor in accordance with paragraph 3c, Section VI, Circular Number 150, W. D. 13 July 1945.

(AG 210.5/204 Pers-O)

By command of General EISENHOWER:

E. L. ROND,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

[signature],
Colonel, AGD,
Adjutant General.

DISTRIBUTION: "D"

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Declassified E.O. 12356 Section 3.3/NND No. 785016

U. S. RESTRICTED Equals British RESTRICTED RHF/fb 716

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 6 November 1943
NUMBER 215) EXTRACT

* * *

II - DISPOSITION OF HOSPITALIZED PERSONNEL.

1. Transfer of Individuals from Units.

a. Except as is indicated in c below, organization commanders will transfer all personnel who are patients in hospitals and have been, or are expected to be, absent from their units more than thirty days.

b. When such individuals are at a known United States Army station, convalescent, or general hospital, or other hospital acting as such, unit commanders will effect their transfer and transmit their service and allied personnel records to the detachment of patients thereof.

c. When such individuals are known to be at British or French hospitals, or when their locations are unknown, unit commanders will transfer them "organization unknown" and transmit their service record and allied personnel records, and all available information concerning their location to the Central Service Records Branch, this headquarters. (see par 3f and 4b, Section III below).

d. Commanders of United States Army station, convalescent and general hospitals will issue the necessary transfer orders assigning to the detachment of patients of their hospitals such personnel who are patients therein, who have been absent from their units due to hospitalization for thirty days, or whose condition is clearly such that they will be absent from their units in excess of thirty days. Immediately upon the issuance of such transfer orders, hospital commanders will pick the individual up on the Morning Report of their detachment of patients and will notify the individual's unit commander and the Central Service Records Branch.

e. (1) The requirements contained in this circular that hospitalized personnel be transferred to detachments of patients when absent or expected to be absent more than thirty (30) days, does not apply to personnel from parachute and airborne units. Such personnel will remain assigned to their organizations, except as otherwise provided for in this circular.

(2) When it has been recommended by a board of medical officers that personnel assigned to parachute units be returned to the United States for further treatment and disposition, such personnel will be transferred immediately to the 515th Parachute Infantry Regiment by the commanding officers of the base sections without reference to this headquarters. Until they are evacuated to the United States, this personnel, following their transfer to the 515th Parachute Infantry Regiment, will be carried as attached to the detachment of patients of the hospital where they are undergoing treatment.

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Cir #215 HQ NATOUSA
Par 1, Sec II. (Cont'd)

(3) When it becomes apparent that personnel from parachute and airborne units will not rejoin their organization for any reason except that indicated in (2) above, the facts will be reported by the hospital commander to this headquqrters requesting instructions or transfer orders. Sufficient information upon which this headquarters may base instructions will be furnished.

f. Any personnel classified as Class "C" may be evacuated to the Zone of the Interior before instructions or transfer orders are received. In such cases direct notification by letter of the action taken will be made by the hospital commander to the base section concerned, the patient's unit, and the Central Service Records Branch. (See par 13, Section III below). If records are still in the possession of the unit upon receipt of notification of evacuation of personnel to the Zone of the Interior, the unit commander will immediately forward them to the Central Service Records Branch indorsed, as prescribed in paragraph 4b, Section III below.

2. Morning Report entries will be made by unit commanders and hospital commanders in accordance with AR 345-400, dated 7 May 1943, for all persons indicated above.

3. Disposition of individuals by hospitals.

a. Classification. Prior to discharge from a medical installation, individuals will be classified by hospital commanders in three groups as follows:

(1) Class A - Those immediately fit for general military service.
(2) Class B - Those immediately fit for other than general military service.
(3) Class C - Those not qualified for further duty or requiring a period of convalescence or hospitalization in Zone of Interior.

b. Disposition.

(1) Air Force Personnel will be forwarded to an Air Force replacement installation or to the replacement depot nearest the hospital from which released, for subsequent forwarding to an Air Force replacement installation.
(2) Airborne personnel, including parachute personnel, will be forwarded to the 1st Replacement Depot.
(3) All other personnel will be forwarded to the replacement installation nearest the hospital from which released.
(4) Class A personnel will be assigned by replacement installations to their former organizations provided the unit is in this theater, unless a statement in writing is made by the individual that he does not desire to be so reassigned.
(5) Class B personnel of service force units will be assigned by replacement installations to their former organizations and, thereafter, reclassified within the service force command, if warranted.

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c. Provisions for transportation.

(1) Base section commanders are responsible that the commander of each medical installation (including British and French) operating in their respective areas is informed of the designation and location of replacement installations to which discharged patients are to be sent, and for making suitable transportation arrangements. Hospital commanders are responsible that individuals being discharged are provided with proper instructions, in writing, indicating the designation and location of the place to which they are to proceed, their classification as indicated in paragraph a above, that adequate transportation and rations are provided for prior to their departure, and that a receipt is obtained for the personnel so delivered.

(2) Base section commanders are authorized to delegate to commanding officers of United States Army medical installations such authority as is necessary to issue travel orders and transfer orders for individuals being discharged from their hospitals.

4. Where an organization has procured replacements and subsequently former members of said organization return from hospitals in such numbers as to create an overstrength, they will be carried as overstrength. When such overstrength reaches 150, the fact will be reported to this headquarters, with a request or recommendation for disposition. (AG 704.11/059 - O)

III - SUBMISSION OF SERVICE RECORDS AND ALLIED PAPERS

1. The following instructions are for guidance in the preparation and transmission of personnel records.

2. When practicable all forms will be forwarded together to this headquarters. A statement, briefly setting forth the reason for forwarding, will be included in a letter of transmittal, which will accompany the records. If any records are not available, reasons will be furnished in the letter of transmittal.

3. The following forms will be forwarded to the Central Service Records Branch, NATOUSA, when personnel are separated from their units for the reasons shown:

ENLISTED MEN

A. DEATH, OTHER THAN BATTLE CASUALTY

Service Records (WD AGO Form 24) (AR 345-125).
Soldier's Qualification Card (WD AGO Form 20) (AR 615-25).
Duplicate copy, Inventory of Effects (WD AGO Form 54) (Memo WD No W600-61-43).
Soldier's Identification Card (WD AGO Form 65-4).
Original and duplicate of each discontinuance of allotments and insurance.
Copy of Letter Report of Death (Paragraph 3a, Section III, Circular Number 187, this headquarters, cs).

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Report of Investigation (WD AGO Form 51) in triplicate, if applicable accomplished in accordance with the provisions of paragraph 18, AR 600-550, dated 14 May 1943, with the following supporting evidence:

Certificate of a Medical Officer properly authenticated as to cause of death (complete medical diagnosis).

Certificate of individual's organization commander as to duty status; that is, absent with leave, absent without leave, or present for duty.

Synopsis of all evidence considered in the investigation; statements of all witnesses will be sworn and subscribed to.

The action of the appointing authority will be shown on the form.

b. KILLED IN ACTION

Service Record (WD AGO Form 24).
Soldier's Qualification Card (WD AGO Form 20).
Duplicate copy, Inventory of Effects (WD AGO Form 54).
Soldier's Identification Card (WD AGO Form 65-4).
Original and duplicate of each discontinuance of allotments and insurance.

c. MISSING IN ACTION - MISSING

Service Record (WD AGO Form 24).
Soldier's Qualification Card (WD AGO Form 20).
Soldier's Deposit Book (WD FD Form 33) (AR 345-75) if applicable.
Original and duplicate of discontinuance of Class B allotment. (WD AGO Form 30-5 or 30-7).
2 copies of Flight Orders (AR 35-1480) for Flying Personnel.
2 copies of Flight Certificate and Schedule, Form 1051 (AR 35-1480) for Flying Personnel.
2 copies of Jump Status Certificate (AR 35-1495) for Parachutist Personnel.

d. CAPTURED BY THE ENEMY - INTERNED

Service Record (WD AGO Form 24).
Soldier's Qualification Card (WD AGO Form 20).
Soldier's Deposit Book (WD FD Form 33) if applicable.
2 copies of Flight Orders (AR 35-1480) for Flying Personnel.
2 copies of Flight Certificate and Schedule, Form 1051 (AR 35-1480) for Flying Personnel.
2 copies of Jump Status Certificate (AR 35-1495) for Parachutist Personnel.

e. ABSENCE WITHOUT LEAVE AND DESERTION

See Section I, Circular Number 113, as amended by Section II, Circular Number 184, both this headquarters, cs.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

f. ABSENT OR EXPECTED TO BE ABSENT FROM UNIT FOR MORE THAN 30 DAYS AS A PATIENT IN A MEDICAL INSTALLATION OTHER THAN A U S STATION, CONVALESCENT, OR GENERAL HOSPITAL, OR A HOSPITAL ACTING AS SUCH

Service Record (WD AGO Form 24).
Soldier's Qualification Card (WD AGO Form 20).
Individual Clothing and Equipment Record (WD AGO Form 32).
Soldier's Deposit Book (WD FD Form 33) if applicable.
Any other pertinent papers.

g. DISHONORABLE DISCHARGE, DISCHARGE NOT SUSPENDED

Service Record (WD AGO Form 24).
Soldier's Qualification Card (WD AGO Form 20).
Physical Examination prior to Discharge (WD AGO Form 38)(AR 40-100).
One (1) copy of each discontinuance of allotments or insurance.
One (1) copy of General Court-Martial Order.

h. DISCHARGED TO ACCEPT APPOINTMENT AS OFFICER OR WARRANT OFFICER

Service Record (WD AGO Form 24).
Soldier's Qualification Card (WD AGO Form 20).
Physical Examination prior to Discharge (WD AGO Form 38).
One (1) copy of each discontinuance of allotments or insurance.

i. ANY OTHER REASON

Service Record (WD AGO Form 24).
Soldier's Qualification Card (WD AGO Form 20).
Individual Clothing and Equipment Record (WD AGO Form 32).
Any other pertinent papers.
Records in this category will be forwarded by individual letter of transmittal setting forth the reasons the records are being forwarded, together with all known information.

OFFICERS

j. DEATH - OTHER THAN BATTLE CASUALTY

Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1).
Duplicate copy, Inventory of Effects (WD AGO Form 54).
Officer's Identification Card (WD AGO Form 65-1 or 65-4).
Original and duplicate of each form pertaining to discontinuance of allotments or insurance.
Copy of Letter Report of Death.
Report of Investigation (WD AGO Form 51) in triplicate, if applicable.
For supporting evidence to this form, see a, above.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

k. KILLED IN ACTION

Officer's and Warrant Officer's Qualification Card, (WD AGO Form 66-1).
Duplicate copy, Inventory of Effects (WD AGO Form 54).
Officer's Identification Card (WD AGO Form 65-1 or 65-4).
Original and duplicate of each form pertaining to discontinuance of allotments or insurance.

l. MISSING IN ACTION -- MISSING

Officer's and Warrant Officer's Qualification Card.
Original and duplicate of Discontinuance of Class "B" Allotment.

m. CAPTURED BY THE ENEMY - INTERNED

Officer's and Warrant Officer's Qualification Card.

n. ANY OTHER REASON

Officer's and Warrant Officer's Qualification Card.
Other pertinent papers.
Records in this category will be forwarded by separate letter of transmittal setting forth the reason for forwarding the records, together with all known information.

4. FINAL AND FORWARDING INDORSEMENT IN SERVICE RECORD

a. When service records are being forwarded under the provisions of paragraph 3 a, b, g and h, above, the final indorsement will be completed in the record.

b. The forwarding indorsement will be filled out on service records forwarded this headquarters under the provisions of paragraph 3 c, d, e, f and i, above. However, the line following the word "To" will not be filled in. This space will be accomplished by this headquarters when the record is next forwarded.

5. FINAL STATEMENT - Special care will be taken to insure that a final statement has been submitted to the finance officer, in cases where applicable, and that a remark is entered under "Remarks - Financial" in the service record as follows: Final Statement submitted, in triplicate, to (Name, rank, station of finance officer to whom submitted and date submitted).

6. MEDALS, DECORATIONS AND CITATIONS - Entries pertaining to medals, decorations, service ribbons, and citations will be entered in the service record and on Form 20 or 66-1. The serial numbers of the medals presented will also be entered. Any such awards to which the individual is entitled, but has not received, will be designated. Particular attention is invited to the provisions of additional pay for enlisted men who receive the Medal of Honor, Distinguished Service Cross of Medal, Distinguished Flying Cross, and Soldier's Medal. (AR 35-40).

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Declassified E.O. 12356 Section 3.3/NND No. 785016

ir #215 Hq MATOUSA
ec III, Cont'd.

7. A few common errors are shown hereunder:

a. SERVICE RECORD

(1) Arm or Service not indicated on front cover.
(2) Date of death or discharge, when applicable, not entered on front cover.
(3) Foreign service information not noted on page 6.
(4) Applicable entries not made in pages 9 and 10 to indicate action taken to discontinue allotments and insurance.
(5) In cases of death, fact of submission of final statement, in triplicate, not entered under "Remarks - Financial" on page 13 or 14. Date of submission not shown. Name, rank and station of the finance officer not shown.
(6) Type, date and place of casualty not entered under "Remarks - Administrative" on page 15.
(7) Unsatisfied indebtedness not set forth on the final indorsement.
(8) Remark "Accrued Pay and Allowances" not entered under "Due Soldier" on page 23.
(9) Authenticating officers do not comply with paragraph 1g, AR 345-125, which requires that all initials in the record be identified by showing the full name, rank and organization on page 24.

b. SOLDIER'S QUALIFICATION CARD

(1) Date of separation, death or otherwise, not entered under "Remarks" and "Record of Current Service".

c. INVENTORY OF EFFECTS

(1) No notation made on back of WD AGO Form 54 regarding the transaction involving money found among effects, for which treasury check has been obtained. Check symbol, amount, date and number not shown.
(2) No notation made that effects have been shipped to the Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri.

8. LETTERS OF CONDOLENCE - Optional, no longer required. If prepared, ey will be forwarded with the service record through channels, never directly a relative.

9. DISPOSITION OF EFFECTS - See Circular Number 48, this headquarters, cs, d Section II, Circular Number 180, this headquarters, cs.

10. FINANCIAL - INCLUDES ALLOTMENTS AND INSURANCE - See Circular Number 56, is headquarters, cs, as amended by Section II, Circular Number 71 and Circular ber 129, this headquarters, cs.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

11. TIME LIMITS FOR FORWARDING RECORDS - Personnel records and allied papers of "deceased", "missing in action", "missing", "captured", or "interned" personnel will normally be forwarded through channels to this headquarters not later than one (1) month after date of casualty. In cases where it is not possible to do so, an explanation, giving the reasons for the delay, and the expected date of submission will be forwarded.

12. FORWARDING OF PERSONNEL PAPERS TO INDIVIDUALS IN KNOWN U S MILITARY HOSPITALS - See Section I, Circular Number 167, this headquarters, cs.

13. PERSONNEL EVACUATED TO THE UNITED STATES FOR FURTHER MEDICAL TREATMENT

a. Every possible effort must be made by unit, medical replacement installation, and port commanders to insure that personnel are not returned to the United States without their personnel records.

b. Whenever an enlisted man is to be returned to the U S for further hospitalization, his service record will be indorsed as follows:

"To: CO, U S Army Hospital
Soldier transferred to the U S by ship (or airplane) for hospitalization." (AG 201.36/204 - O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

/s/ H. V. Roberts
H. V. ROBERTS
Colonel, AGD
Adjutant General

DISTRIBUTION "Z"

ACC. DIST.
EXEC. OFFRS. - 1
AG - 1
G-1 - 1
A.G PERS - 1
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HQ. COMDT - 1
REG. I - 1
REG. II - 1
FILE - 1

Reproduced by Rear Echelon, Hq, 2675th Regt, ACC, APO [illegible].

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RHF/fb

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 6 November 1943
NUMBER 215)

Rescission of of Circulars I
Disposition of Hospitalized Personnel II
Submission of Service Records and Allied Papers III

I -- RESCISSION OF CIRCULARS

The following circulars, this headquarters, cn, are rescinded and the instructions contained in Section II and III of this circular are substituted therefor:

SECTION	CIRCULAR NUMBER
	17
	31
II	51
	65
I	68
I	87
III	113
II	130
I	134
IV	149
Par 2, I	167
II	167
I	181
IV	189

II - DISPOSITION OF HOSPITALIZED PERSONNEL

1. Transfer of Individuals from Units.

a. Except as is indicated in e below, organization commanders will transfer all personnel who are patients in hospitals and have been, or are expected to be, absent from their units more than thirty days.

b. When such individuals are at a known United States Army station, convalescent, or general hospital, or other hospital acting as such, unit commanders will effect their transfer and transmit their service and allied personnel records to the detachment of patients thereof.

c. When such individuals are known to be at British or French hospitals, or when their locations are unknown, unit commanders will transfer them "organization unknown" and transmit their service record and allied personnel records, and all available information concerning their location to the Central Service Records Branch, this headquarters. (See par 3f and 4b, Section III below).

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Declassified E.O. 12356 Section 3.3/NND No. 785016

d. Commanders of United States Army station, convalescent and general hospitals will issue the necessary transfer orders assigning to the detachment of patients of their hospitals such personnel who are patients therein, who have been absent from their units due to hospitalization for thirty days, or whose condition is clearly such that they will be absent from their units in excess of thirty days. Immediately upon the issuance of such transfer orders, hospital commanders will pick the individual up on the morning report of their detachment of patients and will notify the individual's unit commander and the Central Service Records Branch.

e. (1) The requirements contained in this circular that hospitalized personnel be transferred to detachments of patients when absent or expected to be absent more than thirty (30) days, does not apply to personnel from parachute and airborne units. Such personnel will remain assigned to their organizations, except as otherwise provided for in this circular.

(2) When it has been recommended by a board of medical officers that personnel assigned to parachute units be returned to the United States for further treatment and disposition, such personnel will be transferred immediately to the 505th Parachute Infantry Regiment by the commanding officers of the base sections without reference to this headquarters. Until they are evacuated to the United States, this personnel following their transfer to the 505th Parachute Infantry Regiment, will be carried as attached to the detachment of patients of the hospital where they are undergoing treatment.

(3) When it becomes apparent that personnel from parachute and airborne units will not rejoin their organization for any reason except that indicated in (2) above, the facts will be reported by the hospital commander to this headquarters requesting instructions or transfer orders. Sufficient information upon which this headquarters may base instructions will be furnished.

f. Any personnel classified as Class "C" may be evacuated to the Zone of the Interior before instructions or transfer orders are received. In such cases, direct notification by letter of the action taken will be made by the hospital commander to the base section concerned, the patient's unit, and the Central Service Records Branch. (See par 13, Section III below). If records are still in the possession of the unit upon receipt of notification of evacuation of personnel to the Zone of the Interior, the unit commander will immediately forward them to the Central Service Records Branch indorsed, as prescribed in paragraph 4b, Section III, below.

2. Morning report entries will be made by unit commanders and hospital commanders in accordance with AR 345-400, dated 7 May 1943, for all persons indicated above.

3. Disposition of individuals by hospitals.

a. Classification. Prior to discharge from a medical installation, individuals will be classified by hospital commanders in three groups as follows:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

U. S. R E S T R I C T E D Equals British R E S T R I C T E D

(1) Class A - Those immediately fit for general military service.
(2) Class B - Those immediately fit for other than general military service.
(3) Class C - Those not qualified for further duty or requiring a period of convalescence or hospitalization in Zone of Interior.

b. Disposition.

(1) Air Force Personnel will be forwarded to an Air Force replacement installation or to the replacement depot nearest the hospital from which released, for subsequent forwarding to an Air Force replacement installation.
(2) Airborne personnel, including parachute personnel, will be forwarded to the 1st Replacement Depot.
(3) All other personnel will be forwarded to the replacement installation nearest the hospital from which released.
(4) Class A personnel will be assigned by replacement installations to their former organizations provided the unit is in this theater, unless a statement in writing is made by the individual that he does not desire to be so reassigned.
(5) Class B personnel of service force units will be assigned by replacement installations to their former organizations and, thereafter, reclassified within the service force command, if warranted.

c. Provisions for transportation.

(1) Base section commanders are responsible that the commander of each medical installation (including British and French) operating in their respective areas is informed of the designation and location of replacement installations to which discharged patients are to be sent, and for making suitable transportation arrangements. Hospital commanders are responsible that individuals being discharged are provided with proper instructions, in writing, indicating the designation and location of the place to which they are to proceed, their classification as indicated in paragraph 4 above, that adequate transportation and rations are provided for prior to their departure, and that a receipt is obtained for the personnel so delivered.
(2) Base section commanders are authorized to delegate to commanding officers of United States Army medical installations such authority as is necessary to issue travel orders and transfer orders for individuals being discharged from their hospitals.

4. Where an organization has procured replacements and subsequently former members of said organization return from hospitals in such numbers as to create an overstrength, they will be carried as overstrength. Upon such overstrength reaching 156, the fact will be reported to this headquarters, with a request or recommendation for disposition. (AG 370.13/059 -O)

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Declassified E.O. 12366 Section 3.3/NND No. 785016

III - SUBMISSION OF SERVICE RECORDS AND ALLIED PAPERS

1. The following instructions are for guidance in the preparation and transmission of personnel records.

2. When practicable all forms will be forwarded together to this headquarters. A statement, briefly setting forth the reason for forwarding, will be included in a letter of transmittal, which will accompany the records. If any records are not available, reasons will be furnished in the letter of transmittal

3. The following forms will be forwarded to the Central Service Records Branch, NATOUSA, when personnel are separated from their units for the reasons shown:

ENLISTED MEN

a. DEATH, OTHER THAN BATTLE CASUALTY

Service Records (WD AGO Form 24) (AR 345-125).
Soldier's Qualification Card (WD AGO Form 20) (AR 615-25)
Duplicate copy, Inventory of Effects (WD AGO Form 54)
(Memo WD No. W600-61-43).
Soldier's Identification Card (WD AGO Form 65-4)
Original and duplicate of each discontinuance of allotments and insurance.
Copy of Letter Report of Death (Paragraph 3c, Section II, Circular Number 137, this headquarters, cu).
Report of Investigation (WD AGO Form 51) in triplicate, if applicable accomplished in accordance with the provisions of paragraph 18, AR 600-550, dated 14 May 1943, with the following supporting evidence:
Certificate of a Medical Officer properly authenticated as to cause of death (complete medical diagnosis).
Certificate of individual's organization commander as to duty status; that is, absent with leave, absent without leave, or present for duty.
Synopsis of all evidence considered in the investigation; statements of all witnesses will be sworn and subscribed to.
The action of the appointing authority will be shown on the form.

b. KILLED IN ACTION

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20).
Duplicate copy, Inventory of Effects (WD AGO Form 54).
Soldier's Identification Card (WD AGO Form 65-4)
Original and duplicate of each discontinuance of allotments and insurance.

c. MISSING IN ACTION - MISSING

Service Record (WD AGO Form 24).
Soldier's Qualification Card (WD AGO FORM 20).
Soldier's Deposit Book (WD FD Form 33) (AR 345-75) if applicable.

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Original and duplicate of discontinuance of Class B allotment. (WD AGO Form 30-5 or 30-7).
2 copies of Flight Orders (AR 35-1480) for Flying Personnel.
2 copies of Flight Certificate and Schedule, Form 1051 (AR 35-1480) for Flying Personnel.
2 copies of Jump Status Certificate (AR 35-1495) for Parachutist personnel.

d. CAPTURED BY THE ENEMY - INTERNED

Service Record (WD AGO Form 24).
Soldier's Qualification Card (WD AGO Form 20).
Soldier's Deposit Book (WD FD Form 33) if applicable.
2 copies of Flight Orders (AR 35-1480) for Flying Personnel.
2 copies of Flight Certificate and Schedule, Form 1051 (AR 35-1480) for Flying Personnel.
2 Copies of Jump Status Certificate (AR 35-1495) for Parachutist Personnel.

e. ABSENT WITHOUT LEAVE AND DESERTION

See Section I, Circular Number 113, as amended by Section II, Circular Number 184, both this headquarters, cs.

f. ABSENT OR REPORTED TO BE ABSENT FROM UNIT FOR MORE THAN 30 DAYS AS A PATIENT IN A MEDICAL INSTALLATION OTHER THAN A U.S. STATION, OR U.S. DEPOT, OR GENERAL HOSPITAL, OR A HOSPITAL ACTING AS SUCH.

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20).
Individual Clothing and Equipment Record (WD AGO Form 33)
Soldier's Deposit Book (WD FD Form 33) if applicable.
Any other pertinent papers.

g. DISHONORABLE DISCHARGE, DISCHARGE NOT SUSPENDED

Service Record (WD AGO Form 24).
Soldier's Qualification Card (WD AGO Form 20).
Physical Examination prior to Discharge (WD AGO Form 53) (AR 40-100
One (1) copy of each discontinuance of allotments or insurance.
One (1) copy of General Court-Martial Order.

h. DISCHARGED TO ACCEPT APPOINTMENT AS OFFICER OR WARRANT OFFICER

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20).
Physical Examination prior to Discharge (WD AGO Form 53).
One (1) copy of each discontinuance of allotments or insurance.

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i. ANY OTHER REASON

Service Record (WD AGO Form 24).
Soldier's Qualification Card (WD AGO Form 20).
Individual Clothing and Equipment Record (WD AGO Form 32)
Any other pertinent papers
Records in this category will be forwarded by individual letter of transmittal setting forth the reasons the records are being forwarded, together with all known information.

OFFICERS

j. DEATH - OTHER THAN BATTLE CASUALTY

Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1).
Duplicate copy, Inventory of Effects (WD AGO Form 54)
Officer's Identification Card (WD AGO Form 65-1 or 65-4).
Original and duplicate of each form pertaining to discontinuance of allotments or insurance.
Copy of Letter Report of Death.
Report of Investigation (WD AGO Form 51) in triplicate, if applicable. For supporting evidence to this form, see i, above.

k. KILLED IN ACTION

Officer's and Warrant Officer's Qualification Card. (WD AGO Form 66-1).
Duplicate copy, Inventory of Effects (WD AGO Form 54).
Officer's Identification Card (WD AGO Form 65-1 or 65-4).
Original and duplicate of each form pertaining to discontinuance of allotments or insurance.

l. MISSING IN ACTION - MISSING

Officer's and Warrant Officer's Qualification Card.
Original and duplicate of discontinuance of Class "B" allotment.

m. CAPTURED BY THE ENEMY - INTERNED

Officer's and Warrant Officer's Qualification Card.

n. ANY OTHER REASON

Officer's and Warrant Officer's Qualification Card.
Other pertinent papers.

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Cir #215 Hq ASTOUSA.
Par 3, Sec III, cont'd.

Records in this category will be forwarded by separate letter of transmittal setting forth the reason for forwarding the records, together with all known information.

4. FINAL AND FORWARDING INDORSEMENTS IN SERVICE RECORD

a. When service records are being forwarded under the provisions of paragraph 3 a, b and h, above, the final indorsement will be completed in the record.

b. The forwarding indorsement will be filled out on service records forwarded this headquarters under the provisions of paragraph 3 c, d, e, f and i, above. However, the line following the word "To" will not be filled in. This space will be accomplished by this headquarters when the record is next forwarded.

5. FINAL STATEMENT - Special care will be taken to insure that a final statement has been submitted to the finance officer, in cases where applicable, and that a remark is entered under "Records - Financial" in the service record as follows: Final Statement submitted, in triplicate, to (name, rank, station of finance officer to whom submitted and date submitted).

6. MEDALS, DECORATIONS AND CITATIONS - Entries pertaining to medals, decorations, service ribbons, and citations will be entered in the service record and on Form 20 or 66-1. The serial numbers of the medals presented will also be entered. Any such awards to which the individual is entitled, but has not received, will be designated. Particular attention is invited to the provisions for additional pay for enlisted men who receive the Medal of Honor, Distinguished Service Cross or Medal, Distinguished Flying Cross, and Soldier's Medal. (AR 35-1500).

7. A few common errors are shown hereunder:

a. SERVICE RECORD

(1) Arm or Service not indicated on front cover.
(2) Date of death or discharge, when applicable, not entered on front cover.
(3) Foreign service information not noted on page 6.
(4) Applicable entries not made in pages 9 and 10 to indicate action taken to discontinue allotments and insurance.
(5) In cases of death, fact of submission of final statement, in triplicate, not entered under "Remarks - Financial" on page 13 or 14. Date of submission not shown. Name, rank and station of the finance officer not shown.
(6) Type, date and place of examination not entered under "Remarks - Administrative" on page 15.
(7) Unsatisfied indebtedness not set forth on the final indorsement.
(8) Remark "Accrued Pay and Allowances" not entered under "The Soldier" on page 23.

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(3) Authenticating officers do not comply with paragraph 1c, AR 345-125, which requires that all initials in the record be identified by showing the full name, rank and organization on page 24.

b. SOLDIER'S QUALIFICATION CARD

(1) Date of separation, death or otherwise, not entered under "Remarks" and "Record of Current Service".

c. INVENTORY OF EFFECTS

(1) No notation made on back of WD AGO Form 54 recording the transaction involving money found among effects, for which treasury check has been obtained. Check symbol, amount, date and number not shown.

(2) No notation made that effects have been shipped to the Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri.

8. LETTERS OF CONDOLENCE - Optional, no longer required. If prepared, they will be forwarded with the service record through channels, never directly to a relative.

9. DISPOSITION OF EFFECTS - See Circular Number 45, this headquarters, cs, and Section II, Circular Number 150, this headquarters, cs.

10. FINANCIAL - ALLOTMENTS AND ALLOWANCE - See Circular Number 56, this headquarters, cs, as amended by Section II, Circular Number 71 and Circular Number 129, this headquarters, cs.

11. TIME LIMITS FOR FORWARDING RECORDS - Personnel records and allied papers of "deceased", "missing in action", "missing", "Captured", or "interned" personnel will normally be forwarded through channels to this headquarters not later than one (1) month after date of casualty. In cases where it is not possible to do so, an explanation, giving the reasons for the delay, and the expected date of submission will be forwarded.

12. FORWARDING OF PERSONNEL PAPERS TO INDIVIDUALS IN ENEMY U S MILITARY HOSPITALS - See Section I, Circular Number 167, this headquarters, cs.

13. PERSONNEL EVACUATED TO THE UNITED STATES FOR FURTHER MEDICAL TREATMENT

a. Every possible effort must be made by unit, radical, replacement installation, and port commanders to insure that personnel are not returned to the United States without their personnel records.

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Cir # 215 Hq NATOUSA
Par 13 cont'd.

b. Whenever an enlisted man is to be returned to the U.S for further hospitalization, his service record will be incorsed as follows:

"To: CO, U.S Army H ospital
Soldier transferred to the U S by ship (of airplane) for hospitalization." (AG 201.36/204 -O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

/s/ H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

Reproduced, Hq, Peninsular Base Section,
APO 782, 18 November, 1943.

DISTRIBUTION:
"A" and "B"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 234)

5 November 1943

Personal Transfer Accounts.....I
Investigations of Injuries to Personnel Under AR 345-445.....II
Conservation of Automotive Spare Parts.....III
[illegible] in United States Hospitals.....IV

I - PERSONAL TRANSFER ACCOUNTS. Rescinded by Cir No 17 - 1944

1. Effective 1 December 1943, all collections representing funds to be accounted for under Personal Transfer Account plan will be deposited as collections pertaining to Army Account of Advances, and credited to the following: "Miscl deposits Personal Funds of Military and Civilian Personnel Located Overseas, War Department, (DFPOACMIS,WD)". Such deposits will not be credited to any allotment number.

2. In the event of failure of local disbursing officers to deposit to the credit of the above account on or after 1 December 1943 due to non-receipt of these instructions, or for other reasons, the Central Disbursing Officer will nevertheless treat same as if so credited, and local disbursing officers will be instructed to initiate WD FL Form 31 to effect correction.

3. The above action is necessitated by recent Comptroller's decision and to enable payment from newly established appropriation account.

(AG 111.05/138 ETO-O)

II - INVESTIGATIONS OF INJURIES TO PERSONNEL UNDER AR 345-445.

Rescinded By Cir. 2013 1944

1. All personnel concerned with the investigation of injuries under the provisions of AR 345-445 will expedite the investigation and the submission of reports thereof.

2. Attention is directed to the fact that failure to deliver promptly to the surgeon, a copy of completed WD AGO Form Number 51, in compliance with paragraph 1c (4), (d), AR 345-445, results in delay in the preparation of medical reports and places an unnecessary burden on medical and administrative authorities.

3. The original copy of WD AGO Form Number 51, after approval by the convening authority, will be forwarded to the officer next higher in the chain of command who exercises general courts-martial jurisdiction, for review. When that officer concurs in the action of the convening authority, he will forward the original copy direct to The Adjutant General. If he does not concur, he will return the proceedings to the convening authority for further action. When the proceedings are so returned, the convening authority will be advised of the reasons for nonconcurrence and directed to furnish the surgeon a copy of the mandatory action. (AG 319.1/202 ETO-O)

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Cir #214
Hq Natousa

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Rescinded by Cir 190 1 - 1944

III - CONSERVATION OF AUTOMOTIVE SPARE PARTS

1. The present rate of consumption of certain automotive parts is far greater than available supply in the United States. This shortage applies chiefly to small, easily replaceable parts. The situation in this theater has now become critical and it is essential that all possible care be exercised in rejecting parts which can be readily repaired with tools and cleaning facilities at hand. Parts and assemblies beyond immediate local repair should not be arbitrarily discarded but evacuated to the next higher echelon of repair.

2. Among many others the following have been and will continue to be in short supply:

a. Ignition Points. - These should be cleaned, redressed and reused, and not thrown away.

b. Carburetor Repair Kits. - These are not substitutes for carburetor cleaning, which is all that is needed in many cases. Parts should be replaced only after a cleaned and adjusted carburetor will not function properly.

c. Starter and Generator Armatures. - Redressing commutators and resoldering loose ends should be done locally. Vehicle operators must understand that the starter was designed for intermittent use only. Starter switches must not be held closed for over 30 seconds if engine will not start. Cooling period between 30 second applications of starter must be at least two minutes.

(AG 400.8/204 OMD-O)

IV - TEA IN UNITED STATES HOSPITALS

Rescinded by Cir. #14 dtd. 14 Jan 1944

1. United States Army hospitals will serve tea to British patients instead of coffee, if the patient so desire.

2. .. sufficient supply of tea for this purpose will be procured as an extra item of subsistence under the provisions of Section III, Circular Number 179, this Headquarters, os, if the regular issue of this item is insufficient.

(AG 435/203 SUBC-O)

By command of General EISENHOWER:

J. L. FORD
Brigadier General, GSC.
Chief of Staff.

OFFICIAL:

H.T. Holmes
Colonel, AGD
Adjutant General

DISTRIBUTION: "Z"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

4 November 1943

HEADQUARTERS
NOV 5 1943
A.M.-OT

Inspection of Army Post Offices Outside the Continental United States.....I
Amendment of Records.....II

I - INSPECTION OF ARMY POST OFFICES OUTSIDE THE CONTINENTAL UNITED STATES

✓ 1. Section I, Circular Number 43, this headquarters, cs, is rescinded.

2. Inspection of army post offices in this theater will be made by officers assigned to this headquarters or under directions from this headquarters.
(AG 0A0/19% 2-3)

See Cir 43 Sec 3 1944

II - AMENDMENT OF RECORDS

1. Under authority contained in Section II, Circular 254, War Department, 15 October 1942, authority to change records of name, date of birth, or place of birth of an enlisted man or woman is hereby delegated to the commanders of armies, divisions, separate brigades, and comparable air force units; base sections and replacement depots; headquarters Services, Allied Force.

2. Any request for change of name will originate with the enlisted man or woman through the immediate commanding officer. Name changes fall into the following categories:

a. Change by court order. Change by court order requires only a certified copy of the court order or decree properly signed and executed.

b. Changes other than by court order.

(1) The required evidence must be the enlisted man's or woman's own sworn statement setting forth correct name and reasons for signing erroneous at time of enlistment or induction, together with a certified copy of birth or baptismal certificate and the affidavits of parents or two other persons who can testify that they know him or her to be identical with the enlisted man or woman now serving in the Army under the name of _____.

(2) To correct names that have been transposed or reversed (John Jones to Jones John) or a slight change of spelling (Schaad to Schadl), all that is required is the enlisted man's or woman's own affidavit.

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(3) To accomplish the addition or deletion of "Junior" from a man's name, all that is required is the enlisted man's own affidavit or a statement from the enlisted man's commanding officer.

(4) In case of change of name at time of naturalization, the required evidence must be the enlisted man's own statement as evidenced by the original naturalization certificate or a statement from the commanding officer of the enlisted man's unit that he has seen the naturalization certificate, indicating the date, place, and number of the naturalization certificate.

(5) In the case of oriental enlisted men or women, all that is required is the enlisted man's or woman's own affidavit.

(6) In the case of enlisted women who marry, the required evidence must be the certificate of marriage or the statement of the commanding officer of the enlisted woman's unit that she has seen the certificate of marriage.

3. Change in date of birth.

Any requests from enlisted men or women for change in date and place of birth while in active service will originate with them, and the following evidence is required:

a. A sworn statement or affidavit by the enlisted man or woman, giving correct date and place of birth, witnessed by an officer.

b. Birth or baptismal certificate or a certified copy. The date of filing of the certificate in question must be prior to 1937, and the certificate must agree in all respects with the enlisted man's or woman's sworn statement. If the date of filing is subsequent to 31 December 1936, the Bureau of Vital Statistics of the state in which enlisted man or woman was born, will be asked to furnish the supporting evidence required by the state to establish the date and place of birth. If the date of filing is not shown at all, the Bureau of Vital Statistics of the state in which the enlisted man or woman was born, will be asked to furnish the filing date and the supporting evidence required by the state to establish the date and place of birth.

c. If b. above cannot be complied with, the enlisted man or woman will be required to furnish the affidavits of parents or two other persons who can testify from their personal knowledge as to correct date and place of birth.

4. Notification of action taken.

After final action has been taken to change the records, all supporting evidence will be forwarded to this headquarters, together with report of action taken, and all commands concerned will be advised by the officer authorizing the change to amend their records accordingly. (AG 201.6/202 FEHS-O)

BY command of General EISENHOWER:

OFFICIAL:

E. I. FOND,
Brigadier General, GSC,
Chief of Staff.

[redacted]
Colonel, GSC,
Adjutant General.

DISTRIBUTION: "Z"

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Scope

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 212)

7 November 1943

American Red Cross Personnel Discharged from U. S. Army hospitals.....I
Annual Physical Examinations - American Red Cross Personnel.....II
Distribution of Overshoes, Arctic, Within This Theater.....III
Reclamation Procedure of Ordnance Property.....IV

Rescinded by Cir. 1013 1944

I - AMERICAN RED CROSS PERSONNEL DISCHARGED FROM U. S. ARMY HOSPITALS

Upon discharge of American Red Cross personnel from United States Army hospitals, a disposition slip indicating the final diagnosis, disposition and date of disposition will be forwarded to the American Red Cross Delegate, North African Theater of Operations, APO 534. The complete Final Medical Record, however, will be forwarded through medical channels to the Surgeon General, with the Sick and Wounded Report for that month.

(AG 060-100 SUBJ-O)

Rescinded by Cir. 1013 1944

II - ANNUAL PHYSICAL EXAMINATIONS - AMERICAN RED CROSS PERSONNEL

Personnel of the American Red Cross, permanently assigned to duty in this theater, are authorized to receive annual physical examinations in United States Army hospitals. The examination given will be the Final Type Physical Examination as recorded on WD AGO form 63. The completed report, Form WD AGO 63, will be forwarded without delay to the American Red Cross Delegate, North African Theater of Operations, APO 534.

(AG 060-100 SUBJ-O

III - DISTRIBUTION OF OVERSHOES, ARCTIC, WITHIN THIS THEATER

1. Rubber remains a critical commodity, and production of overshoes for the army has been suspended. The quantity allocated to this theater is too small to permit the issue on the basis of one pair per man.

2. The Commanding General, SOS N.A.T.O.U.S., will determine the quantity of overshoes, arctic, based on the number of troops, to be made available to the various base sections.

3. In order to insure that overshoes, arctic, will be issued only where they will afford maximum protection to the health of troops, the responsibility of determining what troops will be issued this item is delegated to the various base section commanders. Issue will be as organizational property and will not in any instance be to 100% of the command.

4. The order for priority of issue will be as follows:

a. Combat troops.
b. Service troops operating in the field.
c. All other personnel.

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(Note: Requests originating with the Air Force will be submitted to Commanding General, North African Air Service Command

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5. Conditions under which current and proposed operations are to be performed will be the first consideration when determining the issue of overshoes, arctic, to troops within the priorities set by paragraph 4 above.

(AG 421/OA (5-0)

IV - RECLAMATION PROCEDURE OF ORDNANCE PROPERTY

See Cir 34 Sec I 1944

1. As directed in War Department letter, AG 400.74(18 Aug 43)OB-S-SPUTT-M, dated 19 August 1943, subject: "Policy Relating to the Return of Overseas Salvage, Including Scrap", all reclaimable ordnance property not repairable in this theater will be returned to the United States, consigned to the Chief of Ordnance.

2. Inspection of ordnance property will be made under the direction of the base section ordnance officer to determine items to be classified as reclaimable but unrepairable in this theater. In no circumstances will items classified as above be mixed or classified with salvage.

3. Reclaimable ordnance property which requires packing to protect it from damage in transit will be properly boxed, crated, or otherwise secured. Each package will be marked "RECLAIMABLE" and the general nature of the contents will be shown on the package - for example: "Recuperator" or "Radial Engine". All such ordnance property will be shipped to the Commanding General, Port of Entry, for the Chief of Ordnance.

See Cir 27 Sec I 1944

4. Fired Cartridge Cases

a. .30cal and .50cal: These to be packed in fiber containers and in suitable shipping boxes for return to the United States for the Chief of Ordnance, marked "Cartridge Cases above .30cal." In the event that sufficient fiber containers are not available, they will be packed in such a way as to prevent damage in transit.

b. Under .30cal: These to be packed in suitable packing boxes for return to the United States for the Chief of Ordnance, marked "Small Arms Brass."

(AG 400.93/093 OMB-C)

By command of General EISENHOWER:

E. I. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

[signature]
A. P. [illegible],
Colonel, AGD,
Adjutant General.

DISTRIBUTION:
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HEADQUARTERS
11 NOV 1943
AMGOT
2 November 1943

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 211)

INSTRUCTIONS FOR FIRING LAUNCHERS, ROCKETS

See Cir. 27, Sect I - 1944

1. Description

a. Launcher, Rocket, .T, M1 is described in TM 9-294.

b. Launcher, Rocket, .T, M1A1 is the same as a. above, with the following exceptions:

(1) The rear half of the M1A1 launcher is wire wrapped.
(2) The contact mechanism shown in figure 2, TM 9-294, has been removed.
(3) An insulated metal band has been clamped around the launcher about 4" from the breech end of the launcher tube. There is attached to this metal band, one wire of electric circuit and two contact springs. These contact springs are helical in form, about one-half inch in diameter and one-half inch long. Either one of these contact springs may be used to complete the electrical circuit.

c. Launcher, Rocket, .T, M1A2 is the same as a. above with the following exceptions:

(1) The rear half of the M1A2 launcher is wire wrapped.
(2) An insulated metal band has been clamped around the launcher about 4" from the breech end of the launcher tube. One wire of the electrical circuit has been extended from the contact box to the band. The band has two helical springs ½" in diameter and ½" in height. Either the contact springs or the contact box can be used, depending on which rocket is used.

2. Rockets

a. Rocket, .A, 2.36 inch, M6 is described in TM 9-294.

b. Rocket, .T, 2.36 inch, M6A1 is the same as a. above with the following exceptions:

(1) The contact band on the ogive has been removed. The rocket has a new fourth fin trap. One wire from the nozzle is soldered to the fin assembly and the other wire which is bare for a distance of 6 inches, is in a cotton sleeve. This is taped to the aft fin. The rocket is usually painted olive drab with markings in yellow.

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d. Rockets, Practice, 2.36", M7, M7A2 and M7A3 are similar to Rockets, ..T, 2.36", M6, M6A1 and M6A2 respectively, except that they do not contain any high explosive and are painted black with markings in white.

3. Operations

a. To fire the Rocket, ..I, 2.36", M6 in the Launcher, Rocket, ..T, M1 follow TM 9-294.

b. To fire the Rocket, ..T, 2.36", M6 in the Launcher, Rocket, ..T, M1A1:

(1) Remove tape at base of rocket head which holds wire to stabilizer tubes. Cut the wire at the point where it is soldered to the covered brass strip which runs along the side of the rocket head. Remove and discard the covered brass strip, brass contact band and bakelite insulating strip on spine of rocket.

(2) Remove, by unwinding, about one inch (1") of insulation from the end of the wire, being careful to have the wire clean.

(3) Remove the remaining two (2) strips of tape and draw the wire toward the rear of rocket to straighten the folds, being careful not to pull the wire out of the rocket. Leave the wire hanging out at the rear of the rocket. Rocket is now ready for loading into the Launcher.

(4) Load in the usual manner described in TM 9-294. Next, carry wire over the launcher guard and fasten the bare portion of the wire to either of the two helical spring contacts at the rear of the launcher. Rocket is now ready to fire in the usual manner described in TM 9-294.

(5) In all operations, care should be taken that the wire is not pulled loose at point where wire enters the nozzle as a broken connection or short circuit may result.

(6) Whenever possible, only modified rockets (M6A1 or M6A2) should be fired from the Launcher, M1A1. The above instructions offer a means of firing unmodified (M6) rockets in the modified type Launcher, M1A1.

c. To fire the Rocket, ..T, 2.36", M6 in the Launcher, Rocket, ..T, M1A2, follow TM 9-294.

d. To fire the Rocket, ..T, 2.36", M6A1 in the Launcher Rocket, ..T, M1:

(1) This combination of rocket and launcher cannot be used. There is no way to complete the ignition circuit. Supply personnel must not issue Rockets, ..T, 2.36", M6A1 to units having Launchers, Rocket, ..T, M1.

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e. To fire the Rocket, .T, 2.36", M72 in the Launcher, Rocket, .T, M.T:

(1) Load the launcher as prescribed in TM 9-297.
(2) Pull the safety pins and ten on the fin, thereby turning the soldering tape. Pull the wire straight back so as to straighten out the bent portion of the wire. Turn the wire around and over the breech end of the launcher. Be careful not to pull the wire out of the contact. Engage the bent portion of the wire with either one of the helical springs on the contact plate. The circuit is now complete and the launcher is ready to fire.

f. To fire the rocket, .T, 2.36", M72 in the Launcher, Rocket, .T, M.1 proceed as in (e) above.

g. To fire the Rocket, .T, 2.36", M72 in the Launcher, Rocket, .T, M, follow same procedure described in TM 9-294 for the Rocket, .T, 2.36", M6.

h. To fire the Rocket, .T, 2.36", M72 in the Launcher, Rocket, .T, M.1 follow the procedure outlined in (e) above.

i. To fire the Rocket, .T, 2.36", M72 in the Launcher, Rocket, .T, M.1 follow the procedure outlined in (e) above. Procedure outlined in T. 9-294 may also be used if desired.

4. Precautions.

a. The firer and the loader should wear helmets and goggles or gas masks when using the rocket launcher.

b. The rocket, as issued, contains a small cardboard plug in the forward end of the fin assembly. This plug is used to prevent entry of moisture, dirt, etc., into the propelling charge during storage and handling. THIS PLUG MUST NOT BE REMOVED.

c. Since the fuze of the rocket is sensitive, it is important that the rocket be handled very little after removal of the safety pin. The rocket may not be dropped. Any jar on the fuze after removal of the safety pin may cause detonation.

d. The launcher may be fired from the shoulder in standing, kneeling, sitting, or prone positions. If fired prone, the body should lie at an angle of at least forty-five degrees to the direction of fire so as to avoid injury from the back blast of the rocket. In using the launcher, it is essential that no personnel or inflammable material be directly behind the rocket within a distance of twenty feet.

e. At temperatures below fourteen degrees Fahrenheit, dry cells become too weak to fire this weapon. For at low temperatures, batteries should be removed from the launcher and kept warm until just before firing.

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f. When fired from trenches or fox holes, clearance should be provided so that back blast will not be deflected against personnel.

g. Rockets should not be fired if air temperature is below zero degrees Fahrenheit or above 120 degrees Fahrenheit.

h. Do not expose rockets to the sun except when immediately ready to load. Store rockets in shaded places.

i. Do not allow a rocket to remain in hot launcher prior to firing.

j. When firing, load or unload rockets in the 11.2 launcher, leave the contact cable in the safety position at all times.

k. When firing 1/5, 1&2 and 1&2.2 and the respective practice rockets in 11.2 and 11&2 launchers, care should be taken that wire is not pulled loose at which time there is always risk of stabilizer tube as a making connection or short circuit may result.

l. Do not modify 1/5 rockets if they are to be fired from the Launcher, 11.

(AG 471.6/036 GNB-O)

BY COMMAND OF GENERAL MACARTHUR:

E. L. ROAD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

[signature]
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 535

CIRCULAR)
:
LETTER 210)

1 November 1943

IDENTIFICATION CARDS

1. Section I, Circular Number 50; Section IV, Circular Number 109, and Section I, Circular 178, all this headquarters, as amended and the following substituted therefor:

1. Officers

a. All officers (including AUS, USA, warrant officers and flight officers) are required to have in their possession at all times an official War Department Identification Card (WD AGO Form 65-1 or 65-4).

b. In addition to this headquarters, SOS NATOUSA, the several base sections, 12th Air Force and Ninth and Seventh Armies are equipped to issue the cards.

c. An officer requiring a card will submit a request, approved by his commanding officer, in form substantially as indicated in Appendix #1, to the nearest issuing headquarters of his command, which will take the necessary action to issue and record the card.

d. (1) Each issuing headquarters will, to the end of each month, submit to this headquarters, in duplicate, a report in the following form on the cards issued during each month.:

Serial No. of new card.	Name of officer to whom issued.	Army (and Branch) Model No.	Branch, Arm or Service	Initial or replacement card.	Serial No. of old card, if replacement.

(2) The report will be accompanied by a statement of the issuing officer that all old cards have been destroyed by burning.

(3) When a lost card is found subsequent to the issuance of a replacement, the old card will be burned and a complete report forwarded to this headquarters. In the event a lost card is recovered prior to the issuance of a replacement, any request submitted for a new card will be withdrawn immediately.

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(4) Immediately upon the issuance of each card, a report thereof, containing the information shown in subparagraph (1) above, will be submitted to the headquarters having custody of the officer's qualification card (WD AGO Form 66-2) which will record the serial number of the identification card on such qualification card. The officer will also record the serial number of the identification card on his immunization register (WD Form 81).

c. Additional supplies of blank forms may be obtained upon requisition to the Commanding General, Mediterranean Base Section, APO 600, U. S. Army.

f. When the number of officers requiring identification cards at any location is sufficient to warrant such action, each issuing headquarters is authorized to detail the necessary personnel to proceed on temporary duty to that location to prepare the cards. Station commanders will, in each such instance, make available such additional clerical and other personnel as is necessary for the expeditious issuance of the cards.

g. Typewriter will be used in entering personal description and other entries on the card. Care will be exercised in the taking of fingerprints to insure clear, legible impression (Paragraph 3, AR 345-230).

h. Under no circumstances will the identity of a unit be entered on the card. All commanders are responsible that no persons serving with or under their command carry cards which show the unit of the bearer or the countersignee, or the identifying imprint seal of a unit. All such cards now issued on which unit designation cannot be obliterated will be withdrawn, properly prepared cards issued, and the reports indicated in paragraph 1d (1) and (2) submitted to this headquarters. After the photograph has been firmly glued in place, the imprint seal of the organization will be placed over as much of the photograph as possible, without including the identity of the unit. Seals which do not show the identity of the unit may be used if available. Issuing headquarters not possessing an official impression seal will, prior to their issue, forward all cards to the next higher headquarters for affixation of an official seal and return. The holder's name, grade, and branch or arm of service will be clearly shown in the photograph.

i. A new card will not be issued merely because of a change in the holder's grade or branch (arm or service) except in the case of enlisted or W.C personnel who are commissioned or appointed in the Army of the United States.

2. Enlistment

a. Enlisted personnel in this theater will not be issued identification cards.

b. Should special circumstances require that identification cards be issued to enlisted personnel, requests outlining the necessity therefor, together with a description or a sample of the form desired will be submitted to this headquarters for approval.

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c. Cards now in the possession of individuals will be retained. Loss will be promptly reported.

3. Identification Cards for Civilians.

a. Identification cards of the WD AGO Form No. 65 series, as indicated, will be issued to civilians of the following categories:

(1) Civilians who entered the employment of the United States outside this theater and who entered this theater as members of the United States Forces (WD AGO Form 65-4).

(2) "Technical observers and service specialists" within FM 30-27, 3 September 1942 (WD AGO Form 65-8).

(3) "Correspondents" within FM 30-26, 21 January 1942 (WD AGO Form 65-4).

(4) Members of the American National Red Cross, other than those referred to in the following paragraph entitled "Individuals Under Protection of Geneva Convention" (WD AGO Form 65-4).

(5) Questions as to the propriety of issuing the cards to civilians not within any of the preceding classifications will be submitted to this headquarters for decision. The individual, command or activity submitting the inquiry will furnish the following information: name of employer; when and where such employment was entered upon; who furnished transportation to this theater, and what means were employed (whether government or commercial); the terms and conditions of such employment, where to be performed, under what command-control, and subject to whose direction; the age, sex, nationality, and marital status of the individual; whether residing in the theater at the time of entering into such employment and, if so, for how long, where the individual is quartered and rationed; and what medical or hospital facilities are furnished by the United States Forces, if any.

c. The authority issuing each such identification card will be responsible for inserting therein sufficient data to indicate clearly the status of the bearer. On WD AGO Form No. 65-4, this will normally be accomplished by inserting in the identifying certificate the following (and, in the case of any other forms of the 65-series, by appropriate similar action):

(1) After the typed name, in the blank space marked "Grade", insert a brief description of the individual's position("Correspondent", "Technical Observer", "Service Specialist", "Red Cross Welfare Worker", or the like).

(2) On the following line, in the blank spaces just preceding "Army of the United States", insert the words "Civilian accompanying."

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(3) If the individual is authorized assimilated officer rank for prisoner of war purposes, insert at the end of the main printed paragraph, immediately preceding the bearer's signature line, the words, "Assimilated officer rank: 2d Lieutenant" (or other rank, if appropriate). In the case of individuals issued WD AGO Form No. 65-10, such assimilated officer rank will be shown immediately above the first line inside the front cover.

d. If the appropriate card is not available, WD AGO Form 65-4 (with the special civilian status plainly indicated thereon) will be used.

e. A triplicate report will be made of the form and serial number of each card issued under this authority, name of the individual to whom issued, and all other pertinent identifying information. The original and one copy of such record will be forwarded to this headquarters, and the triplicate copy retained by the issuing officer.

4. Individuals Under Protection of Geneva Convention

Military personnel and personnel of the American National Red Cross engaged exclusively in the removal, transportation, and treatment of the sick and wounded, or in the administration of sanitary formations (including medical units) and establishments, and chaplains assigned or attached to the Army, are entitled to the protection of Articles 9, 10, 11 and 12 of the Geneva Convention for the Amelioration of the Conditions of the wounded and the sick (Paragraphs 182, 183 and 186, FM 27-10, 1 October 1940). Such personnel will be issued Identification Card WD AGO Form No. 65-10 (Section I, WD Circular 230, 1942). No photograph is necessary on this card when carried by military personnel, and this card shall be carried in addition to the form issued to officers and enlisted personnel as provided in paragraphs 1 and 2 above. The provisions of paragraph 3c and 3e above will be complied with in respect to the WD AGO Forms No. 65-10.

(AG 344.1/001 Pers-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

1 Incl:
Appendix #1

OFFICIAL:

E. P. [illegible],
Colonel, AGD,
Adjutant General.

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_____
Date

SUBJECT: War Department Identification Card

TO :

1. Request that I be issued a War Department identification card (WD AGO Form 65-1).

2. The following information is furnished for the preparation and issuance of the card:

(Fill in each blank space by printing or by typewriter)

NAME IN FULL_____ GRADE_____

SERIAL NUMBER_____ ARM OR SERVICE_____

DATE OF BIRTH_____ COLOR OF EYES_____ HAIR_____

WEIGHT_____ lbs; HEIGHT_____ ft; _____ inches.

ORGANIZATION AND APO NUMBER_____

3. I *have have not previously been issued a War Department identification card.

4. My previous card was WD AGO Form. *65-1, *65-2, Number _____.

5. The following facts are furnished regarding the loss or destruction of my previous card:

_____
Signature

* Delete inapplicable words.

APPENDIX #1
to Circular Number 7210
War Nations

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
7 NOV 1943
AMGOT

CIRCULAR)
NUMBER 209)

27 October 1943

Requests for Additional Personnel and Equipment.....I
Conservation of Non [illegible].....II
Army Courier Service.....III

See Cir 44 Sect 3

I - REQUESTS FOR ADDITIONAL PERSONNEL AND EQUIPMENT

1. Requests for additional personnel and/or equipment being received at this headquarters often indicate that perfunctory action is being taken by the forwarding headquarters and that little effort is being made to assess the operational needs or to collate requirements for similar units.

2. Requests for additional personnel and/or equipment are important command functions. These requests must be evaluated by each succeeding headquarters in the light of their operational necessity and recommendations made accordingly.

3. Each headquarters endorsing such communications will state definite approval or disapproval and will indicate:

a. Whether the request is to meet a temporary need or is a recommendation for permanent changes in T/O and/or E.

b. Whether the proposed changes apply to a particular unit because of some special operation or mission, or are equally applicable to all similar units.

4. When the requirement is of a temporary nature, a brief explanation will be made as to the operational necessity for the additional personnel and/or equipment. When the requirement is permanent, and a change in T/O and E is recommended, the communication will be in suitable form for forwarding to the War Department.

5. When proposed changes (temporary or permanent) are to apply to all similar units within the command, each forwarding headquarters will state that the recommendations represent agreed consolidations for all organizations of the same type within that command.

(AG 200.3/166 C-O)

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II - CONSERVATION OF RUBBER TIRES

Rescinded by Cir 109 Sec I 1944

All concerned are reminded that conservation of rubber is essential to the war effort. Therefore, it is necessary that all tires be used to the limit of serviceability and the issue of new tires be governed by consideration of the mission of the individual vehicle. In the future, new tires will be issued under the following general priorities:

a. Combat units in or being equipped for service in the combat zone.
b. Service units in direct support of combat units in the combat zone.
c. Service units in base sections only when considered absolutely essential.

(AG 451.92/138 ORD-O)

Rescinded by Cir. 8 1944

III - ARMY COURIER SERVICE

1. Courier mail delivered to Courier Transfer officers will be accompanied by NATOUSA Form NAF 26 in duplicate.

2. All items presented to the Army Courier Service will show a return address.

3. Where possible, all envelopes for a particular headquarters will be pouched, bagged, or prepared in a single package and submitted as one courier article on NATOUSA Form NAF 26. The forms are available at all Courier Transfer Stations or may be reproduced by any headquarters.

4. Only urgent, official, classified communications, documents or material are to be transmitted by Army Courier Service pouches.

(AG 311.4/138 ORD-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

J. C. Roberts

J. C. ROBERTS, Jr.
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 26 October 1943
NUMBER 208)

Disposition of Cotton Uniforms.....I
Orders - Corrections to be Made Thereon.....II
Special Service Supplies, Air Forces.....III

HEADQUARTERS
1 NOV 1943
AMGOT

I - DISPOSITION OF COTTON UNIFORMS

1. The following general instructions for the disposition of cotton clothing when wool uniforms have been issued are published for the information and guidance of all concerned. Further instructions will be issued by base section and unit commanders. Direct communication is authorized for the purpose of coordinating these instructions.

2. The following articles of the cotton uniform will be turned in after wool uniforms have been issued:

Caps, cotton, garrison
Shirts, cotton, khaki
Trousers, cotton, khaki

3. Schedules for turning in the above listed articles of cotton clothing, mutually satisfactory to unit and base section commanders, will be prepared by base sections. Items to be turned in will be prepared for shipment in accordance with these schedules.

4. Cotton underwear now in possession of individuals will not be turned in. Replacement of cotton underwear will not be made until it becomes necessary to maintain the authorized level. (AG 420/197 (9-0)

II - ORDERS - CORRECTIONS TO BE MADE THEREON

Section III, War Department Circular Number 238, cs, is reproduced for the information and guidance of all concerned:

1. Under the provisions of the act of 26 October 1942 (par. 3b, AR 35-1360), during the present emergency and for 6 months thereafter, if orders are received by military or civilian personnel in which the name, grade, or serial number is incorrectly stated, the following corrective action will be taken:

a. Commissioned officers. - The following certificate will be placed by the commissioned officer on the orders:

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I certify that my correct (name) (grade) (serial number) are

_____

(Name) (Serial No.) (Grade) (Arm or service)

_____

(Signature)

b. Enlisted persons. - The certificate prescribed in a above, properly modified, will be placed on the orders by the enlisted person's immediate commanding officer, personnel officer, or any commissioned officer having knowledge of the facts.

c. Civilian employees. - The certificate prescribed in a above, properly modified, will be placed on the orders by a commissioned officer or authorized certifying officer having knowledge of the facts. If a certificate cannot be obtained, the civilian employee may submit an affidavit attesting to his correct name, grade, and social security number (if available).

2. Payments of pay and allowances will conform to the orders as corrected and the authority issuing the orders will be notified immediately in order that mandatory orders may be issued. (AG 352/195 -O)

III - SPECIAL SERVICE SUPPLIES, AIR FORCES

1. Subject to policies established by the Theater Commander, all air force organizations in this theater will be supplied with special service items exclusively by the Commanding General, Twelfth Air Force, who will consolidate requisitions from subordinate commands, and forward same, as approved, to Commanding General, SOS NATOUSA, for procurement. Upon allocation of supplies, the Commanding General, Twelfth Air Force will discharge for the air forces all functions required for base sections under paragraph 1c, 1f, 1g, and 1h (1) of Circular 32, this headquarters, as. All other provisions of Circular 32 remain in effect.

2. Air corps organizations will requisition through command channels to the Commanding General, Twelfth Air Force. For this purpose, special service officers of all air force commands will consolidate requisitions of subordinate units. (AG 352/101 -O)

By command of General EISENHOWER:

E. I. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

[signature]
R. W. ROBERTS,
Colonel, AGD,
Adjutant General.

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CIRCULAR)
NUMBER 207)

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
31 OCT 1943
AMGOT

RHP/ES

25 October 1943

Reg No. 613

ISSUE OF SUBSISTENCE FROM UNITED STATES ARMY STOCKS

1. The following instructions pertaining to the issue, sale, or transfer from Lend-Lease agreements of subsistence from United States Army Stocks are announced for the information and guidance of all concerned. These instructions will become effective ten days after their receipt, at which time the authority for all issues except those authorized in a and b below and such others as may in the meantime be approved by this headquarters will terminate.

a. United States organizations, agencies, and individuals which may be furnished subsistence from United States Army stocks are listed below:

Rescinded by Cir No 14 1944

(1) United States Navy and Marine Corps--In accordance with letter, this headquarters, subject: "Subsistence for United States Navy", dated 1 October 1943, file AG 430/173 (1-0).

(2) United States War Shipping Administration, including shore installations; this to include all United States War Shipping Administration ships and those under United States Army charter--In accordance with letter, this headquarters, subject: "Subsistence for WSA Ships", dated 7 October 1943, file AG 331.3/332 (1-0).

(3) American Red Cross--In accordance with letter, this headquarters, subject: "Subsistence for the American Red Cross", dated 21 September 1943, file AG 430/041 C/3-0 and such revisions thereto as may be subsequently authorized, based on varying troop strength in the areas served.

(4) Civilians--Certain United States citizens may be furnished subsistence in accordance with the provisions of AR 30-2290 dated 10 August 1938, as amended by Change Number 1 of 16 December 1938, and AR 210-50 dated 11 November 1929, War Department Memorandum W-35-2-43, dated 7 September 1943 and Circular Number 171, this headquarters, as.

(5) Native Labor Companies--See letter, this headquarters, subject, "Native Labor Companies", dated 31 August 1943, file AG 352.7/144 (1-0).

(6) French army detachments guarding prisoners of war in transit--See letter this headquarters, subject: "Issue of American Rations to French Escort Guards", dated 17 April 1943, file AG 400/017 3(2-1).

b. Allied and co-belligerent organizations, agencies, and individuals which may be furnished subsistence from United States Army stocks are listed below:

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GHQ 337
AG 370.5/A

Per 1 b, contd.

(1) British Army, Navy, and RAF officers acting in organized United States Army officers' messes. (See Section II, Circular Number 171, this headquarters, cs.)
(2) French Army, Navy, and Air Corps officers acting in organized United States Army officers' messes. (See Section II, Circular Number 171, this headquarters, cs.)
(3) Other allies or co-belligerent. (See Section II, Circular Number 171, this headquarters, cs.)

c. Requests for issue of subsistence to organizations, agencies, or individuals on the use of United States Army subsistence in the operation of messes other than those specified in a and b above, except where such issues are operationally necessary in the combat areas, will be referred to this headquarters for approval. Upon referring such requests the following information will be furnished:

(1) Military Units.
(a) Name and designation of unit or units concerned.
(b) Strength of unit or units concerned, officers and men.
(c) Location of unit or units concerned.
(d) Estimated time rations will be required.
(e) Reason for requesting rations from United States Army sources

(2) Civilians, other than United States citizens including casual labor, both skilled and unskilled.
(a) Place of employment.
(b) Number of individuals involved.
(c) Nature of work performed.
(d) Estimated time rations will be required.
(e) Reason for requiring rations from United States Army stocks. Include statement as to why individuals cannot be subsisted from other sources.

d. Requests for Issues of Subsistence to Ships not under United States Army Charter. All ships, exclusive of the United States Navy, Coast Guard, War Shipping Administration ships and ships under charter to the War Shipping Administration, will be provisioned from sources other than United States Army stocks, the only exceptions being:
(1) Those ships of other nationality that are on shuttle service between two American operated ports may be furnished essential subsistence supplies only while on such duty.
(2) Any ship not covered above requiring emergency rations while in an American operated port will be furnished only sufficient rations to enable it to reach the nearest port of its own nationality.

2. All conflicting instructions, oral or written, by whomever authorized, (AG 430/1st QM-C)
are rescinded.

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. W. ROBERTS
Colonel, AGD,
Assistant Adjutant General.

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HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
30 OCT 1943
AMGOT

CIRCULAR
NUMBER 206)

24 October 1943

Cashing of Unit Fund Checks.....I
Mailing Of Chain Letters.....II
Army Burials and Graves Registration.....III

I - CASHING OF UNIT FUND CHECKS Rescinded by Cir No 21-1944

The authority contained in Section III, Circular Number 60, this headquarters, cs, for finance officers to cash company, regimental or similar fund checks, is restricted to the cashing of checks drawn in United States dollars on institutions in the United States. Company, regimental or similar fund checks payable in other than United States dollars will not be cashed by finance officers.

(AG 122.1/371 FIN-O)

II - MAILING OF CHAIN LETTERS See Cir No 3, 1944

Section II, War Department Circular Number 232, cs, is quoted for the information and guidance of all concerned:

"1. It has been brought to the attention of the War Department that chain letters are being sent through the mail by military personnel. The mailing of chain letters is a violation of Postal laws and Regulations, and unnecessarily burdens the military mails.

2. It is desired that this matter be brought to the attention of all military personnel and that they be instructed to refrain from mailing matter of this nature."

(AG 311.1/128 PD-O)

See Cir 43 1944

III - ARMY BURIALS AND GRAVES REGISTRATION

Paragraph 4, Circular Number 46, this headquarters, cs, is rescinded and the following substituted therefor:

4. Organization Graves Registration Service

a. The Graves Registration Service in this theater will operate under the technical direction of the Commanding General, SOS USTOUSA, insofar as it pertains to the Combat Zone, and will operate under his direct command and supervision insofar as it pertains to the base sections. It will consist of a Chief of Graves Registration Service, SOS USTOUSA; base section Graves Registration Service officers; Graves Registration officers of combat and

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service units, depots, hospitals, and similar establishments; and Quartermaster Graves Registration Service companies.

(1) The Chief Graves Registration Service Officer, under the direction of the Commanding General, SOS N.A.TOUSA, will be responsible for:

(a) Development of policy and procedure for Graves Registration matters within the theater.

(b) Coordination and technical supervision within the theater of all matters included within the scope of functions of the Graves Registration Service.

(c) Maintenance of the principal office of record on Graves Registration matters.

(2) Graves Registration Service officers attached to, or officers assigned such duties within base sections, combat and service units, depots, hospitals and similar establishments, will function as a part of the office of the Unit Quartermaster and will be responsible for the performance of their duties through command channels.

b. The Commanding General of each base section in this theater will be responsible to the Commanding General, SOS N.A.TOUSA, for Graves Registration activities within the area which he supplies. He will appoint in each base section an appropriate Graves Registration Service officer who will be required to coordinate all Graves Registration Service matters in accordance with the above publications and with instructions contained herein for the area concerned. Base section Graves Registration Service officers will be responsible directly to base Quartermasters for the proper performance of their duties.

c. Each company, battalion, regiment, division, and high headquarters, as well as hospitals, depots and other separate organizations will appoint an officer to perform the duties of Graves Registration Service officer. Graves Registration Service officers, within divisions and higher units, and Quartermaster Graves Registration units are responsible to the unit Quartermaster, who in turn is responsible through command channels for the proper performance of Graves Registration functions.

d. In accordance with paragraph 3, AR 30-1505, additional troops, when such are required, will be assigned by the divisional or other commanders having jurisdiction to operate under the technical direction of the commander of the Graves Registration unit or other Graves Registration Service representative. (AG 293/060 GM-G)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

W. Whitaker
W. WHITAKER
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 205)

23 October 1943

UTILIZATION OF WOMEN'S ARMY CORPS PERSONNEL

See W.D. Cir. 287-1943

I. Allotment Rescinded by Cir 23, 1944 Sect. 3

1. Units, detachments, and individuals of the Women's Army Corps are allotted to this theater by the War Department in the same manner as male units, detachments, and individuals of the Army, and, subject to limitations established by the War Department, are thereafter under the jurisdiction of the Theater Commander.

II. Chain of Command

1. The Theater WAC Staff Director (who is also the Theater WAC Executive Officer) is adviser to the Theater Commander on all WAC matters within the theater. The Theater WAC Executive Officer is the commander of WAC unit and detachment commanders on all matters referred to in paragraph 2 below. Direct contact and correspondence between the Theater WAC Executive Officer and the WAC unit or detachment commanders are authorized.

2. All WAC units and detachments are under the immediate command and administrative supervision of WAC officers. WAC unit or detachment commanders are responsible directly to the Theater WAC Executive Officer, without reference to intermediate military commanders, for all matters pertaining to the discipline, discharge, suitability of duty employments and proper utilization of the individual members of their command. WAC unit or detachment commanders are also responsible directly to the Theater WAC Executive Officer for all matters pertaining to the well being of members of the WAC. By virtue of the fact that women are concerned, the treatment of such matters will differ from that prescribed for men.

3. The headquarters to which WAC units, detachments, or individuals are assigned are responsible for supply and all matters of routine post administration except those enumerated in paragraph 2 above. The WAC unit or detachment commander is responsible directly to the headquarters to which the unit or detachment is assigned for those WAC matters which are the responsibility of that headquarters.

III. Housing of WAC Personnel

1. The headquarters to which WAC units, detachments or individuals are assigned are responsible for furnishing quarters for WAC officers and enlisted women, with due regard to the suitability of the environment and living conditions for women. It is the responsibility of the Theater WAC Staff Director,

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through inspections, to advise the Theater Commander on the suitability of existing and contemplated locations.

IV. Duty Assignments

1. WAC personnel replace male Army personnel on a one-for-one basis. WAC personnel do not replace civilian personnel nor augment total overhead personnel except under circumstances which would otherwise require the authorization of male military personnel.

2. The suitability of the duty employment of enlisted women is determined by WAC unit or detachment commanders. The suitability of duty employment of WAC officers is determined by the Theater WAC Executive Officer. Orders directing the duty employment of WAC officers and enlisted women are to be issued by the headquarters to which the personnel or unit is assigned, upon the concurrence of the WAC unit or detachment commander, or the Theater WAC Executive Officer as appropriate.

3. Officers and non-commissioned officers of the Army, under whom units, detachments, or individuals of the WAC are assigned for duty, have supervisory authority as they would with civilian employees generally. Dereliction of duty in the case of an enlisted woman is to be reported to her WAC commanding officer. Dereliction of duty of WAC unit or detachment commanders and WAC operation officers is to be reported through normal military channels to the Theater WAC Executive Officer. Dereliction of duty in the case of WAC unit or detachment officers is to be reported by the WAC unit or detachment commander directly to the Theater WAC Executive Officer.

V. Disciplinary Action

1. WAC officers are responsible at all times for discipline within the Women's Army Corps. It is their duty to take cognizance of and admonish any member of the WAC guilty of conduct reflecting discredit upon the Corps, and to report such violations in the case of an enlisted woman to her WAC commanding officer, and in the case of a WAC officer, to her next WAC superior. Army officers will not exercise direct disciplinary authority over WAC personnel. Any misconduct on the part of an enlisted woman which is observed by an Army officer is to be reported to her WAC commanding officer. Any misconduct by a WAC officer which is observed by an Army officer is to be reported directly to her next WAC superior. Situations calling for on-the-spot corrective action will be referred to the Military Police (see par. 2, following).

2. a. The military police are to lend their assistance to members of the WAC in maintaining good order and discipline in the WAC. They are to concern themselves with unusual circumstances, acts of misconduct, or disorders involving members of the WAC and will take appropriate measures when necessary. Upon intervention by the military police, name and organization of the member of the WAC are to be taken and full circumstances reported to her WAC commanding officer.

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b. In cases necessitating arrest or apprehension, the military police are to deliver the offender as soon as practicable into the custody of the nearest W.C unit or W.C officer available.

c. In making an arrest or apprehension of a member of the WAC, the following applies:

(1) The military policeman is to be accompanied by a WAC officer, or, an officer being unavailable, an enlisted WAC not involved in the incident requiring intervention by the military police. (See paragraph b above).

(2) If the action in (1) above is impracticable, then the military policeman is to require another military policeman, an Army officer, an Army enlisted man, or a member of other U. S. Armed Forces, in that order of preference, to accompany him while he makes the arrest or apprehension. (See paragraph b above.)

(3) If actions in (1) and (2) above are impracticable, the military policeman is to proceed alone with the necessary corrective measures, following the procedure in paragraph 2 b, above.

VI. Promotions

1. Officers.

a. All promotions of WAC officers will be made by the Theater Commander. Each recommendation for promotion will be submitted in writing by the next superior officer, through normal military channels, to the Theater Commander. Where recommendations for promotion are disapproved by an intermediate echelon, reasons will be stated and all papers forwarded.

(1) Unit or Detachment

(a) Recommendations for promotion of WAC unit or detachment commanders are to be forwarded by the headquarters to which the unit or detachment is assigned through normal military channels to the Theater Commander. Recommendation for promotion may be initiated by the Theater WAC Executive Officer.

(b) Recommendations for promotion of WAC unit or detachment officers are to be forwarded by the WAC unit or detachment commander, through normal military channels, to the Theater Commander. Recommendation for promotion may be initiated by the Theater WAC Executive Officer.

(2) Operational

(a) Recommendations for promotion of WAC operational officers are to be forwarded through normal military

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channels by the officer having duty supervisory authority, to the Theater Commander.

2. Enlisted Women

a. As a general rule, an enlisted woman of the WAC is entitled to the grade held by the enlisted man whom she replaces, if vacancies exist in authorized allotments of T/O's and upon the recommendation of the appropriate section chief and the concurrence of the WAC unit or detachment commander or Theater WAC Executive Officer, as appropriate. An enlisted woman of the WAC may be promoted:

(1) To the 4th, 5th, or 6th grade only after serving one month in her current grade.
(2) To the 1st, 2d or 3d grade only after serving six weeks in her current grade.
(3) More than one grade at a time only in exceptional cases and only when the individual concerned possesses qualifications superior to those of enlisted personnel who are senior to her.

b. Recommendations of staff sections will contain the following statements:

(1) The promotion will not exceed authorized allotments or T/O's.
(2) The person recommended is the best qualified person in the section to perform the duties of the grade for which recommended.
(3) The nature, extent and degree of excellence of qualifications.
(4) Information on seniority. If the person is not senior, the statement should include an explanation of the reasons why seniority is not given precedence.
(5) Time in present grade.

c. The concurrence or non-concurrence of the WAC unit or detachment commander will include a statement of conduct record, expressed as superior, excellent, very satisfactory, satisfactory or unsatisfactory.

d. In event of non-concurrence or disapproval by any echelon of a recommendation for promotion of a WAC enlisted woman, the reason will be stated and the papers forwarded as indicated below.

(1) Recommendations for promotions of one grade at a time to the 4th, 5th and 6th grades are to be forwarded by the appropriate section chief to the WAC unit or detachment commander through normal military channels. Recommendations for promotions to these grades of more than one grade at a time are to be forwarded by the appropriate section chief through normal military channels to the Theater WAC Executive Officer through the WAC unit or detachment commander, who will indicate her concurrence or non-concurrence. Promotions to these grades are to be made by the headquarters to which the unit or detachment is assigned, upon the concurrence of the WAC unit or detachment commander or the Theater WAC Executive Officer as appropriate.

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(2) Recommendations for promotions to the 1st, 2d and 3d grades are to be forwarded by the appropriate section chief through normal military channels to the Theater ...C Executive Officer through the ...C unit or detachment commander who will indicate her concurrence or non-concurrence. When approved, promotions to the 1st, 2d or 3d grades will be made only by the Theater Commander.

VIII. Procurement of ...C Personnel

1. Requests for ...C personnel, as individuals, units or detachments will be made through normal military channels to the Theater Commander. Such requests by commanders who have ...C personnel in their commands are to contain the comments of the ...C unit or detachment commander in the case of ...C unit or detachment officers and enlisted women, and the senior ...C operational officer in the case of ...C operational officers.

(...G 320.5/19 T.SD-D)

By command of General EISENHOWER:

J. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. A. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 13 October 1943
NUMBER 204)

Pg No. 404

Mail to Civilians in Sicily and Italy.....I
Disposition of Equipment Upon Reorganization Under New T/O-E or TBA.....II
Alteration of 90mm Material.....III
Payment of Vouchers for Donation of Blood for Transfusion.....IV
Transfer of Funds to the United States.....V
Personnel Transfer Accounts.....VI
Correct Mailing Address for Central Disbursing Office.....VII

I - MAIL TO CIVILIANS IN SICILY AND ITALY Rescinded by Cir No 8 Sect 1-1944

Military personnel will not send mail to civilians in Sicily and Italy until it has been announced that such mail service has been established. Unit and Base Censors will return all such addressed mail to senders without censorship. (AG 311.7/191 D-O)

II - DISPOSITION OF EQUIPMENT UPON REORGANIZATION UNDER NEW T/O-E or TBA

Rescinded Cir. 23, 1944 Sec. I

All units, upon receipt of directive to reorganize under the provisions of a new T/O-E or TBA, will immediately turn in to the nearest base section depot, all equipment not specifically authorized by the new T/O-E or TBA. This will include all equipment which may have been specifically authorized at any time by various headquarters in the United States, United Kingdom, this theater, or any other theater of operations. (AG 400/189 D-O)

See Cir 27 Sec. I 1944

III - ALTERATION OF 90mm MATERIAL

1. Power rammers may be removed from all 90mm AA Guns M1 and M1A1 in this theater if so desired by the organization.

2. Power rammers will not be removed from the 90mm AA Gun T2E1 or M2.

3. Ordnance personnel will be solicited to assist in the removing of the power rammers and accomplishing such adjustments as are necessary to place the piece in proper balance. Parts removed will be returned to stock through normal ordnance supply channels to ordnance depots. (AG 472.93/189 ORD-O)

IV - PAYMENT OF VOUCHERS FOR DONATION OF BLOOD FOR TRANSFUSION

Rescinded by Cir 9013 1944

1. In order that persons furnishing blood for transfusions may be paid promptly, payment will be made locally in the amount of $10.00 for each transfusion. Vouchers (MD Forms 25 and 25a) covering cost of transfusions will hereafter be submitted to local finance officers for payment. Charge for such local payments is to be made to appropriation M.S. HD. 1943 - 44 6-5000 P413-07 21/4202, which is an open allotment.

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Hq Natousa

2. After the voucher is signed by the medical officer giving the transfusion, the signature of approval by the commanding officer of the hospital or medical installation where donation is made should be considered as approval of the chief surgeon of the forces as called for in paragraph 4, AR 40-1715, and will be sufficient authority for payment. At the close of each month, a copy of each voucher upon which local payment is authorized will be submitted by the commanding officer of the hospital or medical installation to the Surgeon, this headquarters, through the surgeon of the army or base section concerned.
(AG 120.1/191 A-O)

V - TRANSFER OF FUNDS TO THE UNITED STATES

Rescinded by Cir. No 17 1944

Appendix to Circular Number 66, this headquarters, cs, is amended as follows:

a. The first sentence of paragraph 2c is amended by deleting "Central Disbursing Officer, APO 512, U.S. Army", and substituting therefor: "Central Disbursing Office, NATOUSA, APO 534, U.S. Army."

b. The first sentence of paragraph 2d is amended by deleting "Central Disbursing Officer at APO 512", and substituting therefor: "Central Disbursing Office, NATOUSA, at APO 534." (AG 100/002 FIN-O)

VI - PERSONAL TRANSFER ACCOUNTS

Rescinded by Cir No. 17 1944

1. The second paragraph of Section I, Circular Number 180, this headquarters, cs, is rescinded.

2. Paragraph 5a, Circular Number 172, this headquarters, cs, is amended to read:

"5. a. Local disbursing officers will mail 1044's covering PTA transmissions direct to the Central Disbursing Office, NATOUSA, APO 534, U. S. Army. Likewise, correspondence on PTA will be routed direct to the Central Disbursing Office. PTA being entirely technical, direct communication is authorized." (AG 112.05/138 FIN-O)

See Cir 4 Sec V 2 1944

VII - CORRECT MAILING ADDRESS FOR CENTRAL DISBURSING OFFICE

1. Section IV, Circular Number 169, and Section V, Circular Number 182, both this headquarters, cs, are rescinded.

2. The correct mailing address for Central Disbursing Office is:

Central Disbursing Office, NATOUSA,
APO 534, U. S. Army.

(AG 311.1/145-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Posted 247 Section Circulars

CIRCULAR)
: 17 October 1943
NUMBER 203)

Currency Control.....I
Termination of Suppressive Atabrine Therapy.....II
Property Accountability.....III
Reference to Casualties in Personal Mail.....IV
Return Addresses on Mail Matter.....V

I - CURRENCY CONTROL See Cir 47 sect. 1, 1944

Section I, Circular Number 55, as amended by Section VI, Circular Number 182, both this headquarters, cs, is further amended by adding paragraph 8, as follows:

"8. The authority to exchange British currency is restricted to notes of one pound and smaller denominations. British currency notes of five pound denominations will not be exchanged by Finance Officers."
(AG 123.7/145 FIN-O)

II - TERMINATION OF SUPPRESSIVE ATABRINE THERAPY

Recommended by Ai.Sv. Lec. 3, 1943

Authorization is granted for the termination of suppressive Atabrine therapy upon the following dates:

a. Area north of an east and west line running through Salerno, Italy upon 1 November 1943.

b. The remainder of this theater, except as noted in "c" below, upon 15 November 1943.

c. Areas surrounding Bone, Philippeville and Bougie, 30 November 1943.
(AG 441.01/096 SUR-O)

III - PROPERTY ACCOUNTABILITY

Circular Number 76, this headquarters, cs, is amended as follows:

1. Paragraph 7b - Add "Base Section Commanders" to list of approving officers with authority up to a maximum of $50,000.

2. Paragraph 7f (3) - Delete present paragraph and substitute therefor the words "Signature of approving officer". (AG 120/096 p-O)

See Cir 32 1944

IV - REFERENCE TO CASUALTIES IN PERSONAL MAIL

Section I, Circular Number 166, this headquarters, cs, is rescinded and the following substituted therefor:

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1. Frequent mention of casualties in private correspondence has resulted

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in next of kin receiving such information prior to official notification by the War Department. This has caused unnecessary anguish to relatives and embarrassment to the War Department.

2. Paragraph 2a (4), Section II, Circular Number 80, this headquarters, cs, "U. S. Military Censorship Regulations", is therefore amended to read as follows:

"Specific information as to names or numbers of casualties or desertions (numbers are of value to the enemy; names may distress relatives). Mention of casualties or desertions in private correspondence before the elapse of 60 days after the date of the casualty or desertion is prohibited."

3. Commanders will take immediate action to bring the foregoing paragraph to the attention of all personnel of their commands. All censors will take necessary action to detect and prevent violations of the foregoing regulation.
(AG 704/002 (8-0)

4 - RETURN ADDRESSES ON MAIL MATTER

1. War Department Circular Number 148, dated 29 June 1943, requires that return addresses be placed on all mail matter addressed to the United States in accordance with the following example:

Rescinded by Cir No 8 sect I 1944

From: Pvt Harold F. Roe, 32000000
24 Bomb Squadron, 10/th Bomb Group,
APO 801, c/o Postmaster,
New York, N. Y.

2. Postal personnel are instructed to return such mail not bearing a complete return address showing unit and organization of the headquarters to which the sender is assigned.

3. Effective 1 October 1943, directory service for insufficiently and incorrectly addressed mail for overseas delivery was discontinued at ports of embarkation in the United States. If mail is not sufficiently addressed to permit distribution to unit, organization, or headquarters, it will be returned to sender. If complete return addresses are not placed on mail matter by personnel overseas correspondents in the United States will not be able to reply.

4. Unit censors and unit mail orderlies will not accept any mail addressed to the United States that does not bear a complete return address. However, casuals and replacements who do not have a unit assignment may continue to use their temporary APO number until they are assigned to an organization.
(AG 311.1/145 PD-O)

By command of General EISENHOWER:

OFFICIAL:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff

A. W. ROBERTS
Colonel, AGD,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

RHH/fb

CIRCULAR)
NUMBER 202)

16 October 1943

Responsibility for Modification of Ordnance Material I
Field Range, M-37, Water Heating Equipment II

I -- RESPONSIBILITY FOR MODIFICATION OF ORDNANCE EQUIPMENT

See Cir 34 Sec II 1944

1. Section II, Circular Number 68, this headquarters, cs, is hereby rescinded.

2. Paragraph 2, Section II, War Department Circular Number 124, cs, lists the responsibility for modification of Ordnance material as follows:

"2. Responsibility for the modification of ordnance material will be as follows:

b. Outside the continental limits of the United States, in the commanding officer of the theaters of operation, departments, or of overseas bases supplying such material to using troops."

3. In this theater, the authority residing in the Commanding Officer, as outlined in paragraph 2 above, is hereby delegated to the Commanding General, SOS NATOUSA.

4. The following is cited from paragraph 3 of above mentioned circular:

"No alteration or modification which will affect the working parts of Ordnance stores and equipment will be made without the prior approval of the Chief of Ordnance except that modifications may be made at overseas bases or within theaters of operation with the approval of an ordnance officer empowered by the Chief of Ordnance to authorize modifications. A complete report covering modifications will be made immediately and direct to the Chief of Ordnance."

5. The Chief Ordnance Officer, this headquarters, is empowered by the War Department to authorize modification of ordnance material as determined necessary in this theater, subject to regulations set forth in War Department Circular Number 124. This authority is hereby delegated to Ordnance officer, SOS NATOUSA, with exception noted in paragraph 6 below.

6. Any modification which affects either the Table of Basic Allowances or so modifies the major item that it cannot be readily employed for purposes originally designed or changes its tactical use or the manner in which so used will be submitted for approval to this headquarters, attention Chief Ordnance Officer, with a written request of the using arm and SOS recommendation. The publication and distribution of all work orders putting into effect modifications originating and approved in this theater as well as those directed by the Chief of Ordnance is a responsibility of the Commanding General, SOS NATOUSA. (AG 471.6/OSS GSD-S)

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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Cir #202, HQ AGFOUSA

II - FIELD RANGE, M-37, WATER HEATING EQUIPMENT

Rescinded by Cir. No. 14 1944

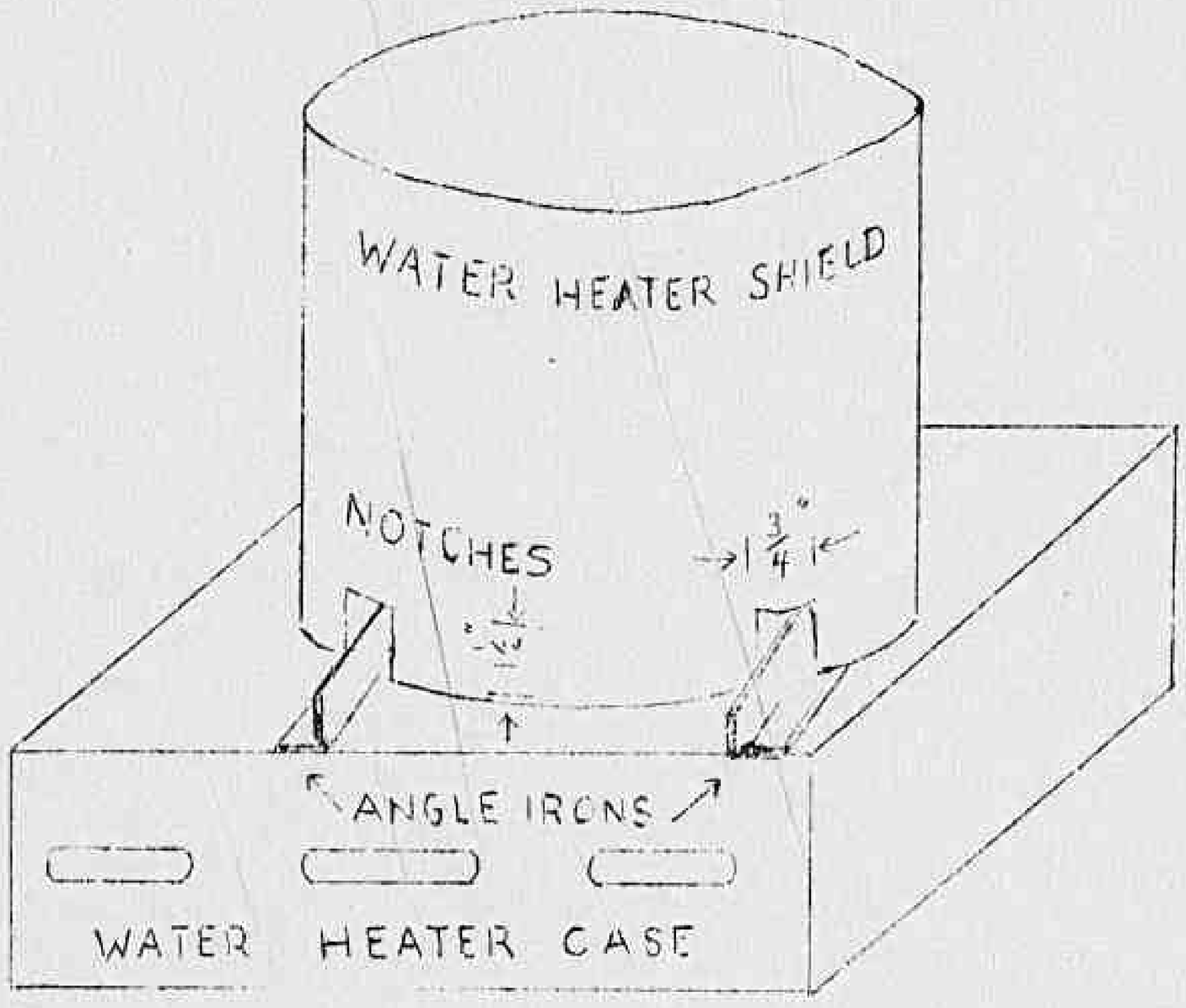
1. The efficiency of the Field Range, M-37, Water Heating Equipment can be greatly increased by altering the Water Heater Shield. This alteration is especially effective when the water heater is used in the wind.

2. The authorized alteration of the Water Heater Shield is as follows:

a. Four notches are cut in the bottom of the shield (field range part No. 172) to receive the angle irons that are on the top of the water heater case (field range part No. 162). The location of the notches is determined by centering the shield on top of the case and then marking the position of the angle irons on the shield. (See sketch below.)

b. The notches should be cut 3/4 inches wide and 1½ inches deep. They may be cut with either a hack saw or cold chisel. Extreme care will be exercised to avoid damage.

c. The purpose of the notches is to allow the shield to fit down against the case, thus sealing the heat in, and keeping the wind out.



By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 201)

14 October 1943

Handling of Photographic Material I
Film Distribution II
Plant Quarantine Mailing Regulations III

I -- HANDLING OF PHOTOGRAPHIC MATERIAL See Cir 32 · 1944

Section II, Circular Number 197, this headquarters, cs, is rescinded and the following substituted therefor:

"Paragraph 3, Section IV, Circular Number 96, this headquarters, cs, is hereby rescinded and the following substituted therefor:

'3. Handling of Photographic Material

a. Photographic material exposed by amateur photographers will be disposed of in accordance with the following instructions:

(1) Black and white film (still pictures) will be handled through the Army Exchange Service as follows:

(a) Army Exchange Service will receive exposed film from military personnel and have it processed at civilian laboratories approved by the base sections.

(b) After processing, film will be censored by Chief Base Censor, and then forwarded to addressee designated by soldier.

b. Color film and motion picture film, in which the cost of processing is included in the original cost of the film, will be forwarded direct to the Chief Base Censor for handling and disposition, and will not be handled through Army Exchange Service. Such film will have attached thereto, name and address of sender, as well as name and address of addressee in the United States to whom processed film will be sent. Processed film of this class will not be returned to addressee in this theater by the processing agency.

c. Undeveloped exposed film will not be sent out of this theater in personal mail except as in b above.

d. All negatives and prints not passed by the censor will become the property of the United States government and will be disposed of as directed by the War Department, Washington, D. C., or by the Theater Commander.'"

(AG 311.7/142 B-O)

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Declassified E.O. 12366 Section 3.3/NND No. 785016

Cir #201 , Hq NATOUSA

II - FILM DISTRIBUTION

1. The Chief of Special Service Section, this headquarters, is charged with the operation of the NATOUSA Film Exchange, set up within his section. Films are issued on loan from this exchange to sub-exchanges for release to exchanges established by local commanders or direct to units.

2. Provision has been made for the allocation and issuance of 16mm projectors and equipment to local commanders for the display of such films. Due to the scarcity of equipment and necessity for timely movement of film, the control of all film and projection equipment remains with this headquarters.

3. Commanders, through their Special Service Officers, will take appropriate action for the transfer, circulation, maintenance and utilization of such material upon instructions from the Special Service Officer of this headquarters who has the authority to communicate directly with all echelons of this command relative to such matters. (AG 062.2/186 SSO-O)

III - PLANT QUARANTINE MAILING REGULATIONS

Rescinded by Circ No 8 Sec I 1944

1. Parcels containing the following plant materials and insects will not be accepted for mailing to the continental United States.

a. Cottonseed, seed cotton, and cottonseed hulls. (This includes cotton balls, etc, as souvenirs, as well as any cotton lint containing seeds and cotton seed hulls which might be used for packing material. Processed cotton lint, such as absorbent cotton, cotton batting, or other forms of lint free of seeds may be used as a packing material.)

b. Unhulled rice, rice straw and hulls. (Rice straw and rice hulls are not acceptable packing materials.)

c. Leaves and parts of plants used as packing materials.

d. Bamboo seeds or plants.

e. Sugar cane.

f. Citrus plants or cuttings.

g. Banana plants.

h. Fresh fruits and vegetables, including potatoes, sweet potatoes, and yams. (Dried, cured, or processed fruits and vegetables, such as dried peas, beans, cured figs, dates, etc, are acceptable.)

i. Live insects, including living larvae, pupae, and eggs.

2. All parcels containing living plants, seeds, bulbs, etc, and unprocessed plant material not on the foregoing prohibited list must be plainly marked as containing plant materials even though such plant materials are used only as packing. (AG 311.16/184 E-O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

F. V. [illegible]
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
NAP
18 OCT 1944
AMGOT

CIRCULAR)
NUMBER 200) 11 October 1943

Military Police Armbands. I
Monthly Sanitary and Venereal Disease Reports. II
Authorization of Camouflage Nets for Vehicles. III

I -- MILITARY POLICE ARMBANDS

Rescinded by Cir. No. 1 Sec 3 1944

1. Paragraph 6, Section IV, Circular Number 62 and Section II, Circular Number 127, both this headquarters, cs, are rescinded.

2. Current instructions on the use of military police armbands are contained in Section V, War Department Circular Number 121, c s. (AG 421.4/147 PMG-C)

II - MONTHLY SANITARY AND VENEREAL DISEASE REPORTS

Rescinded By Cir. No. 1 Sec. 3 1944

1. The following circulars, this headquarters, cs, are rescinded:

Circular Number 34 (Monthly Sanitary Reports)
Section I, Circular Number 60 (Monthly Statistical Venereal Reports)
Section III, Circular Number 60 (Submission of Reports on Sanitation and Disease Control)
Circular Number 168 (Monthly Sanitary Reports)

2. Current instructions are contained in Circular Letter Number 38, Office of the Surgeon, this headquarters, dated 7 October 1943, subject: "Preparation of Medical Department Reports and Records." (AG 721.5 (OUI SURG-C)

III - AUTHORIZATION OF CAMOUFLAGE NETS FOR VEHICLES Rescinded by Cir No 9 1944

Section II, Circular Number 37, this headquarters, cs, is hereby rescinded and the following substituted therefor:

See Circular 218 Sec 1

1. Camouflage nets will be issued on the basis prescribed herein, for vehicles as listed below. Notwithstanding allowances in T/BA's and any previous instructions, each unit will have a minimum of:

	NO.	SIZE	BASIS OF ISSUE
Net, camouflage, twine, garnished in summer temperate or winter color pattern	1 (Item 1)	25' x 22'	Per 1/4-ton truck; 1/4-ton trailer; 1-ton trailer.

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Cir #209, HQ AAFCSA

Par 1, Sec III, Cont'd.

No.	Size	Types of Units
1	30' x 30'	For chief mbr: 1/2-ton truck; 2/3-ton truck; special vehicles rated as 1/2-ton, 3/4-ton, or 1-ton; per trailer not over 1-ton, less than 4-ton; scout car; half-track; airdrome water, mfl.
1 (Note 2)	30' x 44'	For 1 1/2-ton truck or larger; per special vehicle rated at 1 1/2-tons or larger; per trailer (semi-trailer) 4-tons or larger except as listed under the next classification; per special wheeled or tracked equipment; light tank; carriage motor, MA; armored car.
1	45' x 45'	For medium tank; per gun or howitzer motor carriage not listed above; truck, wrecker, 6-ton, tank recovery.

NOTE 1. Two 24' x 24' or one 24' x 24' are suitable substitutes.

NOTE 2. Two 22' x 22' or two 24' x 24' are suitable substitutes.

2. Units now equipped with motor chassis pole will retain them. Letter shelters to be kept should use suitable substitutes in corresponding sizes. There will, however, be issued immediately for motor vehicles and other type vehicles. Steps to prevent the possible identification of vehicles by the type shelters they use.

3. Units equipped with pole in variance with the above needs, due to change from Circular Number 37, will retain them until replacement is necessary.

4. United States units of all other commands to authorized only 20% of the tentage provided by paragraph 1, for training purposes, excepting will be allowed necessary additional.

5. This authorization does not affect present T/BA issues to weapons and guns of all arms and services.

(AG 467/1(6-43)(M-C)

By command of General EISENHOWER:

S. L. FORD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

[signature]
A. G. Gullion
Colonel, AGD,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

PHF/rb

CIRCULAR)
:
NUMBER 199)

10 October 1943

Equipment of Personnel Leaving Theater I
Discontinuance of Abstract of Class B Allotment Deductions (WD FD Form No. 54) II
Ammunition to be Suspended from Issue III
Hospital Patients' Rations IV
Cleaning and Maintenance of Field Range, M-1937 V
Promotion of Medical Corps Officers and Members of the Army Nurse Corps . . VI

I -- EQUIPMENT OF PERSONNEL LEAVING THEATER

So much of paragraph 1, Section III, Circular Number 64, this headquarters, cs, as pertains to Chemical Warfare Service, is amended to read:

"Chemical Warfare Service - All except gas mask, service and ointment, protective." (AG 470.72/136 D-O)

II - DISCONTINUANCE OF ABSTRACT OF CLASS B ALLOTMENT DEDUCTIONS (WD FD FORM NO. 54

Section II, War Department Circular Number 234, 27 September 1943, is quoted for the information and guidance of all concerned:

"Effective 1 October 1943, the preparation and submission of WD FD Form No. 54 (Abstract of Class B Allotment Deductions) are abolished, so much of the provisions of Circular Number 364, War Department, 1942, as amended by Section III, Circular Number 78, War Department, 1943; and so much of the provisions of Circular Number 44, War Department, 1943, as amended by Section IV, Circular Number 78 and Section II, Circular Number 90, War Department, 1943, as pertain to the preparation and submission of WD FD Form Number 54, are rescinded." (AG 243/001 FHH-O)

III - AMMUNITION TO BE SUSPENDED FROM ISSUE

1. Section II, Circular Number 153, this headquarters, cs, is hereby rescinded.

2. All 40mm American HE Mk I ammunition assembled with Mark 21 or Mark 21 Mod 1 primers is suspended from issue and will be withdrawn from service and returned to base section depots.

3. The reason for this withdrawal is that self destroying tracer and Mk 21 and Mk 21 Mod 1 primers are not dependable.

4. Base sections will report stocks of this ammunition to the Commanding General, SOS, NATOUSA. (AG 471/028 OMD-O)

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CIR 198 HQ NATOUSA

IV - HOSPITAL PATIENTS' RATIONS Rescinded by Cir No 14 - 1944

Section III, Circular Number 179, this headquarters, cs, is amended by the addition of the following paragraph:

"Dispensaries are authorized to draw the following items in addition to the regular ration for patients occupying beds in a dispensary on a quarters status in amounts not to exceed thirty-five (35) cents per patient per day when considered necessary by the Surgeon operating the dispensary:

Milk
Eggs, powdered, dehydrated
Cocoa
Fruit, canned
Fruit juices, canned
Fruit, fresh (when available)." (AG 430.2/167 GS-O)

V -- CLEANING AND MAINTENANCE OF FIELD RANGE, M-1937

Rescinded by Cir. No 14 1944

Recent inspections within the theater indicate a wide-spread lack of instruction of mess officers, mess sergeants and cooks in the proper use and first echelon maintenance of M-37 field ranges. Attention of all unit commanders is directed to Section III, Circular Number 43, this headquarters, cs, the provisions of which will be strictly complied with. (AG 444.2/095 C-O)

VI - PROMOTION OF MEDICAL CORPS OFFICERS AND MEMBERS OF THE ARMY NURSE CORPS

1. Promotion of First Lieutenant, Medical Corps. All promotions recommended under paragraph 10, Circular Number 183, this headquarters, cs, will be forwarded direct by the hospital commander to this headquarters.

2. Promotion of Members of Army Nurse Corps. All recommendations for promotion of members of the Army Nurse Corps will be forwarded direct by the unit commander to this headquarters.

(AG 210.2/001 A-O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 198)

3 October 1943

Promotion of Officers I
Battle Casualty Reports II
Officers' Messes III
Requisitions for Blank Forms and War Department Publications IV
Dublin V
Care of Watches and Fire Control Instruments VI

I -- PROMOTION OF OFFICERS

Paragraph 11, Circular Number 183, this headquarters, cs, is amended by the addition of the following:

"Promotion recommendations to grade of Lieutenant Colonel and Colonel will be accompanied by an extract copy of paragraph 15 of recommended officer's form 66-1. This extract will be certified by the recommending officer."
(AG 210.2/001 A-C)

II - BATTLE CASUALTY REPORTS

Paragraph 7 p, Section II, Circular Number 187, this headquarters, cs, is amended by the addition of the following as subparagraph (3):

"(3) In the case of Canadian personnel received for treatment by U. S. Medical installations, the forms described in subparagraph (2) above will be prepared and forwarded DIRECT to the OIC, Canadian GHQ, 2d Echelon (MA), Philippeville."
(AG 704/121 SURG-O)

III - OFFICERS' MESSES

Rescinded by Cir No 14 - 1944

Paragraph 3 h, Section II, Circular Number 171, this headquarters, cs, is amended to read as follows:

"Commanding Officers under whose jurisdiction the mess is being conducted may authorize civilian employees of the United States Government and of the British Government to eat at officers' messes when no civilian messes are conveniently available, and the extension of the mess privilege is to the best interests of the United States."
(AG 331.4/144 A-O)

IV - REQUISITIONS FOR BLANK FORMS AND WAR DEPARTMENT PUBLICATIONS

Rescinded by Cir. No 97, 1944

Sect. 2 Paragraph c of Section IV, Circular Number 180, this headquarters, cs, is amended to read as follows:

"War Department publications and blank forms furnished by the Quartermaster Corps, namely, Standard Forms, Quartermaster Forms and Finance Forms, will

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Sec IV, cont'd.

be requisitioned on the Base Section Quartermaster (not listed on WD Circular Number 190, cs) Engineer, Ordnance and other supply services will be requisitioned on the Base Section Service to which the forms pertain." Requirements for Medical Ordnance and forms of the (AG 461/004 -O)

V -- DUBBIN

1. With the approach of the winter season, it is imperative that dubbin be applied to shoes in accordance with instructions in Section IV, Circular Number 134, this headquarters, cs.

2. Commanders will take the necessary steps to insure that dubbin is applied to shoes twice each week until the leather has reached the saturation point, after which time one application a week should be sufficient.
(AG 421/103 QM-O)

VI - CARE OF WATCHES AND FIRE CONTROL INSTRUMENTS

1. Government issue watches are not waterproof, shock proof, or non-magnetic. Field glasses, binoculars, aiming circles and telescopes of various types are not waterproof or shockproof. Care will be taken at all times to protect such equipment from water and unnecessary rough handling. Cleaning or repair will be limited to such external cleaning or adjusting as using personnel are authorized to perform by the Technical Manual pertaining to the instrument.

2. Only authorized Ordnance maintenance personnel will disassemble watches, binoculars, or any other type of fire control instruments for adjustment or repair. Equipment of this type which has been submerged in water or is in need of repair should be delivered immediately to an Ordnance Company so that necessary cleaning and repair may be made before rust or corrosion can set in to such an extent as to render the instrument unserviceable or unrepairable.

3. The above will be brought to the attention of all concerned.
(AG 400.462/103 -O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
)
NUMBER 197)

2 October 1943

Hospitalization of U.S. Navy, Marine Corps and Coast Guard Personnel.....I
Instructions for Handling of Photographic Material.....II
Directory Service For Insufficiently and Incorrectly Addressed Mail.....
To Army Personnel Overseas.....III

Rescinded by Cir. 2013 1944

I HOSPITALIZATION OF U.S. NAVY, MARINE CORPS AND COAST GUARD PERSONNEL

Paragraph 1b (4), Section II, Circular Number 177, this headquarters, cs, is rescinded and the following substituted therefor:

"(4) Venereal Disease Patients

21st General Hospital (VD Section),
Bou Hanifia."

(AG 705/167 SURG-O)

Rescinded by Cir 201 Sect I

II INSTRUCTIONS FOR HANDLING OF PHOTOGRAPHIC MATERIAL

Paragraph 3, Section IV, Circular Number 86, this headquarters, cs, is hereby rescinded and the following substituted therefor:

"3. Handling of Photographic Material

a. Photographic material exposed by amateur photographers will be disposed of in accordance with the following instructions:

(1) Black and white film (still pictures) will be handled through the Army Exchange Service as follows:

(a) Army Exchange Service will receive exposed film from military personnel and have it processed at laboratories approved by the base sections.

(b) After processing, film will be censored by Chief Base Censor, and then forwarded to addressee designated by soldier.

b. Color film and motion picture film, in which the cost of processing is included in the original cost of the film, will be forwarded direct to the Chief Base Censor for handling and disposition, and will not be handled through the Army Exchange Service. Such film will have attached thereto, name and address of addressee in the United States to whom processed film will be sent. Processed film of this class will not be returned to addressee in this theater by the processing agency.

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c. Undeveloped exposed film will not be sent out of this theater in personal mail except as in b above.

d. Anyone using unauthorized facilities will be subject to disciplinary action.

e. All negatives and prints not passed by the censor will become the property of the United States government and will be disposed of as directed by the War Department, Washington, D. C., or by the Theater Commander.
(AG 311.7/143 R-O)

III - DIRECTORY SERVICE FOR INSUFFICIENTLY AND INCORRECTLY ADDRESSED MAIL TO ARMY PERSONNEL OVERSEAS

Sec. V, Cir 1
Sec 3
1944

Section V, WD Circular Number 215, cs, is reproduced for the information of all concerned:

"1. Effective 1 October 1943, directory service for insufficiently and incorrectly addressed mail destined for overseas will be discontinued.

2. a. Mail matter of all classes, including official mail, insufficiently addressed to permit distribution to unit, organization, or headquarters will be returned to the postal concentration center by port of embarkation Army post offices indorsed, "Returned to Sender - Insufficient Address."

b. Mail matter of all classes, including official mail, incorrectly addressed to either an individual or an organization, unit, or headquarters not receiving mail service through the port of embarkation at the post office of address will be returned to the postal concentration center indorsed, "Returned to Sender - Addressee Not Served Through Postmaster, ____, ____."

3. Mail for casuals, fillers, and replacements not having unit or organizational address but bearing the temporary APO number indicated in the movement orders will be given directory service and appropriately dispatched.

4. In view of the foregoing, all Army personnel outside the continental United States will keep correspondents and publishers informed at all times of their complete and correct mailing address through the use of WD AGO Form Number 671 (V-Mail Change of Address) or WD AGO Form Number 204 (Notice of Change of Address)." (AG 311.18/184 R-O)

By command of General EISENHOWER:

OFFICIAL:

J. V. HOLLIS
Colonel, AGD,
Adjutant General.

Z. L. FORD,
Brigadier General, GSC,
Chief of Staff.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS USF 9 OCT 1943 G-4

CIRCULAR)
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NUMBER 126)

1 October 1943

APPARATUS, DECONTAMINATING, 1 - 1/2 QUART

Rescinded by Cir 25, 1944 Sect. I

1. General. Each commanding officer is responsible that all fuel consuming motor vehicles, except motorcycles, in his unit are equipped with apparatus, decontaminating, 1-1/2 quart and that each apparatus is filled and kept ready for use. This also applies to other items of equipment for which the apparatus is authorized.

2. Supply.

a. Initially, the complete apparatus with bracket, four extra bolts and filling funnel will be requisitioned directly from C S Depots by the Ordnance unit charged with installing it.

b. Replacements will be requisitioned by the unit through normal channels from Ord Depots.

3. Installation.

a. Ordnance units will install the mounting bracket and empty apparatus at the time of initial assembly or servicing of the newly received vehicle, and will, on requisition, make the same installations on unequipped vehicles in storage and in the hands of troops. The filling funnel will become an item of equipment in the tool box of each vehicle.

b. After this initial installation, the apparatus becomes an accessory of the vehicle and Ordnance responsibility ceases except for apparatus installed on vehicles in possession of Ordnance units.

4. Location.

a. Locations for the installation of the apparatus will be as listed below. (Brackets already installed need not be relocated.)

Truck, 1/4 Ton, 4x4: Immediately to rear of right front mud horizontally mounted against body ledge located as close to center of vehicle as bulge in ledge will permit.
Truck, 3/4 Ton, 4x4, Weapons Carrier: Front, left body projection.
Truck, 3/4 Ton, 4x4, Command: Inside top, rear trunk compartment.
Truck, 3/4 Ton, 4x4, Carryall: Inside between rear windows.
Truck, 3/4 Ton, 4x4, Ambulance: Left and inside tenol recess (same as fire extinguisher but on opposite side).
Truck, 1-1/2 Ton, 4x4: Behind seat cushion. On panel model, between seats.
Truck, 2 1/2 Ton, 6x6, DUK and SWB, Cargo: Behind seat cushion.
Truck, 2 1/2 Ton, 6x6, 75-gallon Gasoline Tanker: Behind seat cushion.
Truck, 4-5 Ton, and 5-6 Ton, 4x4: Federal model 4-5 Ton, 4x4, right rear corner of cab. Yuba or 4-5 Ton and 5-6 Ton model, between driver's seat and side of body.

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Truck, 4-Ton, 6x6, Cargo: Between seat back & partition.
Truck, 2½-Ton, 6x6: Under dash right side.
Truck, 1/2-Ton, 4x4, Weapons Carrier: On right front seat back.
Truck, 1/2-Ton, 4x4, Command: Inside top of rear trunk compartment.
Truck, 1/2-Ton, 4x4, Carryall: Inside between rear windows.
Truck, 1/2-Ton, 4x4, Ambulance: On left side of body recess.
Truck, Road Service, 4x2: Right cowl panel inside cab.
Truck, Wrecking, Heavy 11: Rear of cab above driver's seat.
Tractor, Heavy, M5: Side of left tool box, back of seat.
Half Track & Scout Car: Wall Mounts inside cowl to the left of the fire extinguisher.
Tank, Light, M3A1: Inside hull to the left of the driver's seat.
Tank, Light, M5: Inside hull to the left of the driver's seat.
Tank, Medium, M4 & M4A1: Left side of hull to rear of driver's seat.
Carriage, Motor, 3" Gun, M10: Under door of right rear box in crew compartment (same location as fire extinguisher).
Carriage, Motor, 105mm Howitzer, M7: On inside left trail of gun mount.
Carriage, Motor, 37mm Gun, M6: Under dash, left front.

b. For any types of vehicles not covered by the above tabulation which may be received in the theater without the apparatus, the latter will be installed in a location selected by the Ordnance unit assembling or preparing the vehicle for service. In such instances the directions for location given in paragraph 4a will be used as a guide, and the apparatus will be installed in a covered and protected but easily accessible location.

5. Filling and Maintenance.

a. References.

Procedure for filling and maintenance of the apparatus is described in detail in TM 9-220 dated 7 March 1943 and Change Number 1 to TM 9-220, dated 7 September 1943. The following important steps in this procedure are outlined for careful study and compliance by all concerned.

b. Filling and Care.

This apparatus will be filled with a contamination agent non-corrosive (DANC), with date of filling affixed to each apparatus. Solution should be changed every three months. The shut-off valve, filling plug and spray nozzle will be kept well covered with moderately heavy grease, in order to prevent corrosion when the apparatus is not in use. The nozzle will be kept down and turned so as to lock the shut-off valve.

c. Weekly Inspection.

Remove each filled apparatus from its bracket and operate the pump to determine if it is functioning properly. Ejection and loss of liquid will be kept to a minimum. If the apparatus functions properly, wipe the nozzle dry with a rag and re-apply grease. If the apparatus does not function, it should be cleaned and repaired.

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d. Monthly Maintenance will be accomplished by draining and overhauling the apparatus, as described in change Number 1 to TM 3-220, dated 7 September 1943.

e. Responsibility.
The supervision of weekly inspections and monthly maintenance is a responsibility of the unit gas officer, who also is charged with the keeping of filling, inspection and maintenance records.

C.G 470.72/113 R-O

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

CEW:cfd:

[signature]
[illegible],
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 29 September 1943
NUMBER 195)

Operation of Post Exchanges.....I
Badges and Bars, Marksmanship Qualification II

I - OPERATION OF POST EXCHANGES

Rescinded by Cir. No 3 1944

Section IV, Circular Number 103 and Section III, Circular Number 125, both this headquarters, cs, are rescinded and the following substituted therefor:

1. Section III, Circular 130, this headquarters, cs, prescribes the operation of Post Exchanges by the Army Exchange Service.

2. Sales by Army post exchanges and unit exchanges may be made only to the personnel shown below:

a. Commissioned, warrant officer, and enlisted personnel of the United States Armed forces.

b. When stocks permit, representatives of the following agencies who are citizens of the United States may purchase required items for their personal use upon presentation of a certificate of necessity and the statement by their respective bureau chief or other officer having immediate jurisdiction over them that they cannot procure the equivalent articles from other sources:

(1) American Red Cross workers
(2) Accredited and recognized war correspondents, photographers, radio news commentators, technical observers and entertainment personnel.
(3) Federal officers and employees of executive departments and agencies of the United States government.

c. Under exceptional circumstances, stocks permitting, sales may be made to an individual not specified above, upon approval of the base section commander concerned. (AG 331.1/92 ASS-O)

II - BADGES AND BARS, MARKSMANSHIP QUALIFICATIONS

See Cir. No 1 Sec 3 1944

1. In order to effect expeditious supply of badges and bars, marksmanship qualification, to individuals qualifying therefor in this theater the following extract from War Department Memorandum Number W600-53-43, dated 29 June 1943 is published for the information and guidance of all Commanders:

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a. Items	Stock No
Badge, Aviation, Embroidered	
Flying - Instructor	71-B-130
Badge, Aviation, Silver	
Air Crew Member	71-B-133-50
Aircraft Observer	71-B-134
Balloon Observer	71-B-136
Balloon Pilot	71-B-137
Bombardier	71-B-138
Command Pilot	71-B-139
Glider Pilot	71-B-139-40
Liaison Pilot	71-B-139-60
Navigator	71-B-139-80
Pilot	71-B-140
Senior Balloon Pilot	71-B-141
Senior Pilot	71-B-142
Service Pilot	71-B-142-50
Technical Observer	71-B-143
+Badge, Qualification, Silver	
Expert	71-B-195
Marksman	71-B-197
Motor Vehicle Driver and Mechanic	71-B-197-50
Parachutist	71-B-198
Sharpshooter	71-B-199
Technician, Air Force	71-B-199-50
++Bars, Qualification, Silver	
Aerial Bomber	71-B-1200
Aerial Gunner	71-B-1205
Anti Tank	71-B-1205
Automatic Rifle	71-B-1206
Bayonet	71-B-1208
Carbine	71-B-1208-50
Chemical Warfare Service Weapons	71-B-1209
Coast Artillery	71-B-1210
Driver-?	71-B-1212
Driver-T	71-B-1213
Driver-M	71-B-1214
Field Artillery	71-B-1216
Grenade	71-B-1219
Machine Gun	71-B-1225
Machine Rifle	71-B-1228
Machete	71-B-1229
Mines	71-B-1231
Mortar, 60 Millimeter	71-B-1232
Mortar, 81 Millimeter	71-B-1233
Pistol, Dismounted	71-B-1234

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Items	Stock No
Pistol, Mounted	71-B-1237
Rifle	71-B-1240
Small Bore Machine Gun	71-B-1242
Small Bore Pistol	71-B-1244
Small Bore Rifle	71-B-1245
Submachine Gun	71-B-1246
Tank Destroyer, 37 Millimeter	71-B-1249-25
Tank Destroyer, 57 Millimeter	71-B-1249-35
Tank Destroyer, 75 Millimeter	71-B-1249-50
Tank Destroyer, 3 Inch	71-B-1249-60
Tank Weapons	71-B-1250
++Bars, Qualification, Silver, Technician, Air Force	
AP Armorer	71-B-1251-10
AP Electrical Specialist	71-B-1251-14
AP Hydraulic Specialist	71-B-1251-18
AP Instrument Specialist	71-B-1251-21
AP Machinist	71-B-1251-25
AP Mechanic	71-B-1251-28
AP Metal Worker	71-B-1251-31
AP Power Plant Specialist	71-B-1251-35
AP Propeller Specialist	71-B-1251-38
AP Welder	71-B-1251-42
ASG Radio Specialist	71-B-1251-45
Bombsight Mechanic	71-B-1251-50
Link Trainer Instructor	71-B-1251-54
Parachute Rigger	71-B-1251-56
Photographer	71-B-1251-62
Photo Laboratory Technician	71-B-1251-64
Radio Mechanic	71-B-1251-68
Radio Operator	71-B-1251-70
Radio V-1 Mechanic	71-B-1251-73
Radio V-1 Observer	71-B-1251-76
Teletype Mechanic	71-B-1251-80
Turret & Sight Specialist	71-B-1251-84
WX Forecaster	71-B-1251-89
WX Observer	71-B-1251-92

+ These items are basic badges.
++ Issued for wear on basic badge for those qualifying."

2. Stocks of the items referred to herein will not be maintained by the supply installations in this theater.

3. Organizations desiring to requisition badges and bars, marksmanship qualification, will submit requisitions direct to their appropriate base section, which will, in turn, forward the requisition to

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Commanding General, SOS NATOUSA, for action towards supply.
(AG 200.6/140 D-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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NORTH AFRICAN THEATER OF OPERATIONS
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5 OCT 1943
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CIRCULAR)
:
NUMBER 194)

28 September 1943

Policy on Assignment of Personnel.....I
Mailing of Parcel Post for Delivery Through PX.....II

I - POLICY ON ASSIGNMENT OF PERSONNEL.

1. Current War Department policy necessitates the assignment of all authorized strength or overstrength to the specific unit, organization or staff section of a headquarters as the case may be.

2. This policy will cause any authorized and assigned overstrength to be charged against the authorized grades and ratings for all promotion purposes. This applies to all units, whether constituted by the War Department T/O or organized by authority of this headquarters with a specific allotment of grades and ratings.

3. Units organized by authority of this headquarters without an allotment of grades and ratings or with "grades and ratings immaterial" will not be authorized any overstrength. In the case of these units, when an increase in strength is requested and approved by this headquarters, the authorized strength will be increased.

4. Attachment of personnel or organizations to any other organization is not affected by this policy, but will continue to be governed by existing troop movement and organization assignment policies for tactical purposes.

5. All commanders will insure that no unauthorized assigned overstrength exists in any units of their command. Hereafter no commander will assign personnel in excess of the authorized strength without the specific authority of this headquarters. Constant surveillance of all units must be made to eliminate overstrengths and enable provisional units towards maximum conservation of manpower. War Department constituted units that may be available for reassignment should be reported to this headquarters as far as possible in advance of anticipated release dates in order that proper planning and future use of the units may be made. This applies to staff sections of headquarters, army postal units, finance disbursing units and similar small organizations, as well as to service companies, battalions or regiments.

6. All commanders will take immediate action to conform to the policy announced in paragraph 1 above. This will require that personnel now assigned to a replacement depot and attached to a headquarters be either assigned to the headquarters or released and reassigned through the depot. If it is

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desired to retain the services of specific personnel, and no authorized vacancies exist therefor, the circumstances will be reported to this headquarters and authority will be requested to assign the personnel to the headquarters as a temporary overstrength. All requests for authorized overstrength will include a statement of the authorized, assigned, and actual strengths of officers, nurses, warrant officers and enlisted men.

7. Questions arising from these instructions will be referred to this headquarters for decision. (AG 210.31/1145 A-O)

II - MAILING OF PARCEL POST FOR DELIVERY THROUGH FPO

Received by Civ Tng Sect 1944

1. Parcel post packages addressed for delivery through the local civilian postal service (FPO) must have postage prepaid by use of FPO postage stamps. Members of United States forces desiring to mail such parcels will take them to the local civil post office for rating. The mailer will purchase stamps at the civil post office in the amount required, affix them to the parcel and deposit it in the U. S. Army post office. Under no circumstances will the mailer deposit the parcel in the French post office as this constitutes a violation of U. S. Army censorship regulations.

2. The U. S. Army post office will cancel the stamps on such parcels and forward them to the nearest base censor. After censorship, the parcels will be turned over by the U. S. Army post office to the civilian postal service for delivery.

3. No United States postage is required on such mailings.

4. Parcels mailed as outlined above may not be registered or insured.

5. The following limitations apply:

a. Maximum weight - 5 kilos (6 pounds, 9 ounces)
b. Maximum dimensions - Length and girth combined: 90 centimeters (35 inches), the longest side not being more than 60 centimeters (23 inches).
c. Packages in form of roll - The length plus twice the diameter not to exceed 1 meter (39 inches); the length being not more than 80 centimeters (31 inches). (AG 311.16/176 PS-O)

By command of General EISENHOWER:

F. L. FOTD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Howard
Colonel, AGD,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS USP. 5 OCT 1943 AMGOT

CIRCULAR)
: 27 September 1943
NUMBER 198)

Confinement of General Prisoners.....I
Disciplinary Cases Referred to Hospitals for Psychiatric Opinion.....II
Policy On Assignment Of Personnel To Theater Units, All Types.....III

I - CONFINEMENT OF GENERAL PRISONERS

1. Under the provisions of the Act of 4 March 1915 (38 Stat. 1086; 10 U.S.C. 1458), a Branch Disciplinary Barracks, designated Eastern Branch, United States Disciplinary Barracks, will be activated 1 October 1943 at Greenhaven Prison, Beekman, Dutchess County, New York.

2. Effective 1 October 1943, commanding officers exercising general court-martial jurisdiction within this theater, when designating a disciplinary barracks in the United States as the place of confinement for general prisoners, will designate as the place of confinement: Eastern Branch, United States Disciplinary Barracks, Beekman, New York. (AG 253/177 JAG-O)

II - DISCIPLINARY CASES REFERRED TO HOSPITALS FOR PSYCHIATRIC OPINION

Rescinded By cir. No. 13 1944

1. Much delay is encountered in obtaining psychiatric opinion on cases referral to hospitals, due to the fact that such cases are not accompanied by the proper information.

2. Effective immediately, each case based on disciplinary action, referred to a hospital for psychiatric opinion, will be accompanied by a letter from the commanding officer of the individual concerned.

3. The letter will show:

a. Nature of charges.
b. Brief statement of circumstances leading to charges.
c. Brief statement of previous efficiency and behavior of the soldier.
d. Brief statement of any pertinent medical data such as peculiar actions, or recent change in behavior.
e. If possible, a report by the soldier's medical officer or other reliable observer should be included. (AG 702/178 JAG-O)

III - POLICY ON ASSIGNMENT OF PERSONNEL TO THEATER UNITS, ALL TYPES

1. Circular Number 135, this headquarters, cc, is rescinded.

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2. The following policy will govern the assignment of personnel to units organized by authority of this headquarters, as well as units regularly constituted and activated by the War Department.

a. Personnel may be assigned to all units recognized by this headquarters, provided such assignment is authorized. (See c(2) below). This includes provisional units, with or without an allotment of position vacancies for promotion purposes.

b. Temporary overstrengths, when authorized by this headquarters, may be attached or assigned to units within the meaning of paragraph 2 a.

c. An authorization for activation or organization of a unit in this theater will always state:

(1) Whether the unit is activated by specific War Department directive or organized under authority of this headquarters.
(2) That personnel will or will not be assigned to the unit.
(3) Whether promotions are or are not authorized within the unit.
(4) Whether the strength is or is not chargeable to an overhead allotment, and if so, which one.

3. Organizations in this theater will therefore come within one of the following classes:

a. War Department constituted.

b. Organized by this headquarters under a War Department authorized allotment of grades and ratings.

c. Organized by this headquarters without an allotment of grades and ratings, with personnel assigned.

d. Organized by this headquarters without an allotment of grades and ratings, personnel on detached service from other units.

4. Units organized by this headquarters will contain a designation within the blocks of numbers from 2600 to 2699 and from 6600 to 6799, with the word (Provisional).

5. All commands will insure that this policy, including the transfer of all personnel to appropriate units, is effected.

6. All questions arising in connection herewith should be referred to this headquarters for disposition. (AG 200.3/166 A-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. F. [illegible]
Colonel, AGD
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HQ AMGOT

CIRCULAR)
: 26 September 1943
NUMBER 192)

Release from Active Service of Enlisted Men 38 Years of Age and Over.....I
Wearing of Shoulder Insignia.....I
Tentage.....II
Operation of Unit Exchanges.....III
.....IV

I - RELEASE FROM ACTIVE SERVICE OF ENLISTED MEN 38 YEARS OF AGE AND OVER

Rescinded by Cir. No. 1 Sec 3 1944 Circular Number 102, this headquarters, as, is hereby rescinded.
(AG 220.8/008 -O)

II - WEARING OF SHOULDER INSIGNIA

Rescinded by Cir. 24, 1944 - Sect I

Military personnel in this theater, while patients in hospitals or while awaiting reassignment in replacement depots, may wear the shoulder sleeve insignia of the unit to which last assigned in accordance with the provisions of Section II, Circular Number 85, this headquarters, as.
(AG 421/072 A-M)

III - TENTAGE

1. Where the tactical situation permits and as soon as the necessary tentage can be obtained from the United States, it is desired to provide tentage, on the basis shown below, for personnel not accommodated in billets, permanent buildings and temporary buildings:

Tents, wall, large	1 per general officer
Tents, wall, small	1 per field officer 1 per 2 company officers
Tents, pyramidal or	1 per 8 enlisted men 1 per 4 officers when tents, wall, are not available.
Tents, squad	1 per 16 enlisted men.

2. The tents, when available, will be issued on memorandum receipt by base sections. Requests for increases in T/E to accomplish the above will not be forwarded to this headquarters. (AG 426/074 (8-0)

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Rescinded by Cir No 3 1944

IV - OPERATION OF UNIT EXCHANGES

1. Reference is made to the following circulars, all this headquarters, as:

a. Section III, Circular Number 130
b. Section I, Circular Number 148
c. Section III, Circular Number 184

2. Under reference a above, the distribution of post exchange supplies and clothing and equipage has been made the responsibility of the Army Exchange Service. The operation of unit exchanges, including purchase of supplies from the Army Exchange Service and distribution of those supplies to unit personnel, will be accomplished as herein directed.

3. A unit exchange officer will be appointed by each unit commanding officer. One copy of the appointing order will be delivered to the Army Exchange Service officer furnishing the supplies for the unit.

4. The unit exchange officer will purchase supplies on credit or for cash from the Army Exchange Service, the quantity to be governed by the strength of the unit applied to the quantity specified in Circular Letter Number 450, Office of the Quartermaster General, dated 30 December 1942. Payment for supplies purchased on credit will be made within 21 days after the date of purchase.

5. All supplies will be sold by the unit exchange officer at the same price paid the Army Exchange Service for the supplies, with the exception of cigarettes, on which there will be a discount to the unit exchange officer of 2½ cents per carton to cover shrinkage, breakage, and loss. No other profit will accrue to the unit exchange in its operation. Prices for all articles on sale will be clearly posted at the place of sale and will be adhered to strictly. Accounting for purchases, sales, inventories and profits will be maintained as a separate account from any part of unit or company funds and shall be the responsibility of the unit exchange officer. Disposition of any profits shall be as directed by the commanding officer. Sales to individuals will be governed by the individual ration published in references b and c above, and by the availability of supplies. Excess supplies on hand will not be sold or otherwise disposed of in excess of the individual ration cited above, but will be retained by the unit exchange officer and deducted from subsequent requisitions or returned to the Army Exchange Officer for credit. (AG 331.3/194 ASF-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: Rescinded By Cir. No. 6
NUMBER 191) 1944 25 September 1943

G-1 REPORTS

S.P. Section I, Circular Number 131, Section IV, Circular Number 145, and Section I, Circular Number 190, all this headquarters, as, and all other instructions now in effect regarding G-1 Reports are rescinded and the following substituted therefore:

1. To enable this headquarters to have a clear understanding of the personnel situation in this theater, the following instructions will govern future G-1 Reports, effective with the report rendered for the week ending 6 November 1943:

a. G-1 Reports will be submitted in duplicate by all subordinate headquarters who deal direct with this headquarters as of the first Saturday of each month with a complete annex attached, and then weekly during the month as of 0001Z, each Sunday with an abbreviated annex attached.

b. Reports will be prepared in accordance with Form 1, FM 101-5, and all paragraphs must be completely covered. Past experience indicates that most organizations are inclined to comment as briefly as possible, if at all, with regard to certain paragraphs or to use a stereotyped phrase. It is essential that considerable thought be given to the preparation of such reports, in order that sufficient information be furnished to give this headquarters a clear picture of the G-1 problems confronting the reporting headquarters. Paragraph 1 must consist only of the words "See Annex No. 1" but Paragraph 2, "Strength of Command", will give entire strength of the command by officers, nurses, warrant officers, enlisted men, and W/Cs.

2. The annex to accompany reports will be known as "Annex No. 1 to G-1 Report", and will be prepared as follows:

a. Complete Form: Annex will be divided into three parts. (See sample attached.)

(1) Part I - units assigned and directly controlled by a command, by branch and in numerical sequence, with unit's T/O, date of T/O, T/O aggregate strength, and assigned strength shown. (Assigned strength includes all individuals who actually belong to a unit and are carried on unit rolls, even if absent for any reason.)

(2) Part II - units attached and directly controlled by a command, by branch and in numerical sequence, with T/O, date of T/O, T/O aggregate strength, and assigned strength shown.

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(2) Part III - units assigned but detached and under direct control of another command, by branch and in numerical sequence, with T/O, date of T/O, T/O aggregate strength, and to whom attached. No assigned strength is required in Part III.

b. Abbreviated Form:

(1) This annex also will be divided into three parts (see sample attached) but need not be complete. It will list only such changes as have occurred during the period in assignment or reassignment of units, the attachment or relief from attachment of units, or changes in units' T/O's. Assigned strength of units or changes in strength of units will not be shown.

See → Cir. 218 Sec. 3

3. The following additional instructions will be adhered to in preparation of Annex No. 1.

a. Divisions and brigades will be broken down into subordinate regiments and separate units.

b. Detachments of Patients will be listed separately from hospitals.

c. Replacement depots will list permanent personnel separately from replacements who are assigned to the appropriate pools.

d. Military Police in charge of War Escort Detachments and Ship Hospital Platoons, assigned to Ports of Embarkation in the United States, will not be included in the Annex, but will be listed in a supplemental report to accompany the Complete Form.

4. In reporting casualties it should be remembered that men are sick evacuated when dropped from unit rolls, and are sick not evacuated when placed in hospitals and still carried on unit rolls. Day-to-day sick book cases or men sick in quarters are not listed as casualties. Changes from "Missing in Action" to "Killed", "Wounded", "Captured", or "Returned to Duty" should also be listed.

5. The requirements for submission of G-1 Reports have been reduced to a minimum in an effort to reduce the work of lower echelons. This minimization must result in accurate reports, prepared promptly and properly, and forwarded without delay.

By command of General EISENHOWER:

OFFICIAL:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

H. B. MCCARTY
Colonel, AGD,
Adjutant General.

1 Incl:
Annex #1

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ANNEX NO. 1 TO G-1 REPORTS OF CENTRAL BASE

AS OF 0001Z 1 OCT 1943

UNIT	LOCATION	T/O	DATE OF T/O	T/O AGGREGATE STRENGTH	ASSIGNED OFF	NUR	WO	EM	STREN WAC
PART I ASSIGNED UNITS			C O M P L E T E		F O R M				
COAST ARTILLERY									
1510 AA (AT) BN	OKLA	4-195	1-4-42	789	45		10	690	
1600 AA (S/L) BTRY	BOKAGA	4-38	1-4-42	212	4		2	189	
INFANTRY									
1819 INF REGT	TAKWA	7-11	15-7-43	3256	89		16	2489	
2020 INF BN (SEP)	DONGA	7-16	15-7-43	871	41		9	594	
PART II ATTACHED UNITS									
ORDNANCE									
25th ORD REGT	ORON	9-21	1-4-42	408	24		4	326	
QUARTERMASTER									
101st QM SALV CO	FINSO	10-187	23-6-43	209	4		2	150	
PART III DETACHED UNITS									
MEDICAL									
1414 STATION HOSP	SISCO	8-560 COL 10	22-7-42	233	(ATTACHED		NORTHERN		BASE

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G-1 REPORTS

AS OF 0001Z 1 OCT 1943

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	LOCATION	T/O	DATE OF T/O	T/O AGGREGATE STRENGTH	ASSIGNED STRENGTH OFF	NUR	WO	EM	WAC	TOTAL
			COMPLETE		FORCE					
	ORNA	4-195	1-4-42	789	45		10	690		745
TRY	BOKAGA	4-33	1-4-42	212	4		2	180		136
	TAKWE	7-11	15-7-43	3256	89		16	2489		2594
P)	DONGA	7-15	15-7-43	671	41		8	594		643
	CRON	9-21	1-4-42	408	24		4	326		354
	FINSO	10-187	23-6-43	209	4		2	150		156
	SISCO	8-560 COL 10	22-7-42	233	(ATTACHED NORTHERN BASE 6 Oct 43)					

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ANNEX NO. 1 TO G-1 REPORTS
OF CENTRAL BASE

AS OF 0001Z 10 OCT 1943

UNIT	LOCATION	T/O	DATE OF T/O	T/O AGGREGATE STRENGTH	OFF.	NUR	WO	EM
PART I ASSIGNED UNITS				ABBREVIATED FORM				
COAST ARTILLERY								
1510 AA (AW) BN.	ORMA	(ASSIGNED TO SOUTHERN BASE 5 OCT 1943)						
INFANTRY								
2020 INF BN (SEP)	DOMGA	7-15	26-9-43	1025	(T/O CHANGES AS			
PART II ATTACHED UNITS								
NO CHANGES								
PART III DETACHED UNITS								
MEDICAL								
1414 STATION HOSP	SISCO	8-560 COL 15	22-7-42	233	(ASSIGNED TO NORTHERN			

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ANNEX NO. 1 TO G-1 REPORTS
OF CENTRAL BASE

AS OF 0001Z 10 OCT 1943

UNIT	LOCATION	T/O	DATE OF T/O	T/O APPROPRIATE STRENGTH	OFF.	NUR	WO	EM
PART I ASSIGNED UNITS			ABBREVIATED FORM					
COAST ARTILLERY								
1510 AA (AW) BN	ORWA	(ASSIGNED TO SOUTHERN BASE 5 OCT 1943)						
INFANTRY								
2020 INF BN (SEP)	DONGA	7-15	26-9-43	1025	(T/O CHANGES AS SH			
PART II ATTACHED UNITS								
NO CHANGES								
PART III DETACHED UNITS								
MEDICAL								
1414 STATION HOSP	SISCO	8-560 COL 10	22-7-42	233	(ASSIGNED TO NORTHERN B			

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TO G-1 REPORTS
BASE AS OF 00012 10 OCT 1943

T	LOCATION	T/O	DATE OF T/O	T/O AGGREGATE STRENGTH	OFF.	WO	EM	WAC	TOTAL
NITS			ABBREVIATED FORM						
LLEY									
W) BN.	ORN.	(ASSIGNED TO SOUTHERN BASE 5 OCT 1943)							
SW (SEP)	DONGA	7-15	28-9-43	1025	(T/O CHANGES AS SHOWN)				
NITS									
NITS									
CH HOSP	SISCO	8-560 COL 10	22-7-42	238	(ASSIGNED TO NORTHERN BASE 6 OCT 1943)				

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 24 September 1943
NUMBER 190)

Insignia for French Uniforms.....I
Re-Use of V-Mail Envelopes.....II
Unit, Battalion and Regimental Mail Clerks.....III
Adjustment of Clutch Pedal Free Play.....IV

I - INSIGNIA FOR FRENCH UNIFORMS

Rescinded by Cir No. 1 Sec. 3 1944

The following is an extract of an order issued by French Headquarters on the subject of distinctive national insignia worn by French troops on American uniforms:

"Insignia of Nationality.

The insignia of nationality below will be worn by all officers, NCO's and enlisted men:

The metallic, copper-colored insignia representing the Gallic rooster will be worn on the overseas cap, chechia and beret.

The tricolor ribbon (approximately 1" x 3") will be worn horizontally on the left pocket of the shirt and blouse."
(AG 421/155 JRC-C)

II - RE-USE OF V-MAIL ENVELOPES

Rescinded by Cir No 8 Sec I 1944

To conserve paper, which is becoming a critical item of supply in the United States, and shipping space, the window envelopes in which V-Mail letters are received will be returned to the Army Postal Service for re-use. Unit commanders will arrange for the collection of these envelopes from the personnel receiving V-Mail letters. Unit clerks will face all envelopes the same way, tie them in neat bundles and return them thru usual mail channels to the Army Post Office. Postal officers will send used envelopes to the 9th Base Post Office, APO 698, or the 5th Base Post Office, APO 700, whichever is the nearer.

2. Envelopes will be dispatched by V-Mail stations unsealed. All personnel will be cautioned to exercise care in removing letters from V-Mail window envelopes in order that they will be fit for re-use. (AG 400/327 PD-C)

III - UNIT, BATTALION, AND REGIMENTAL MAIL CLERKS

See Cir No 1062 Sec I 1944

Section V, War Department Circular Number 192, as, is reproduced for the information of all concerned:

"V. Unit, battalion, and regimental mail clerks.--Section IV, Circular No. 331, War Department, 1942, as amended by section I, Circular No. 1062 War Department, 1943, is rescinded and the following substituted therefor:

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1. Designation.-- All Army mail orderlies will hereafter be known as unit, battalion, or regimental mail clerks.

2. Authorization.-- a. A unit mail clerk is authorized for all company units and will be provided without an increase in company strength.

b. A battalion mail clerk is authorized for all separate battalions and will be provided without an increase in battalion strength.

3. Grades.-- Unit and battalion mail clerks are authorized as technicians fifth grade (corporal in the case of Army Air Forces unit mail clerks), when such clerks perform this duty in addition to other duties. This grade replaces a grade six or seven authorized by Tables of Organization and Equipment.

4. Regulations and duties.-- Unit, battalion, and regimental mail clerks will be guided by the provisions of TM 12-275.

5. Selection.-- Each commanding officer of a company unit, separate battalion, or regiment will designate in writing one mail clerk for his unit, preferably a man with previous postal experience. Authorization for appointment will be forwarded in duplicate to the postal officer, who will furnish one copy to the postmaster of regimental headquarters." (AG 221/105 MD-O)

IV ADJUSTMENT OF CLUTCH PEDAL FREE PLAY

Recommended by Cir. No. 9 1944

1. Information has been received that recent demands for Spring, Clutch (part number 753930) on Truck, 2½ ton, 6x6 (G.C) have been unusually heavy. In order to assure maximum life and conserve supply of this part as well as other clutch parts, it is important that the clutch pedal free play be adjusted to 2½ inches and this adjustment maintained at all times.

2. The following instructions on clutch pedal free play adjustment, which appear on page 69 of Army Motors, Vol. 4, No. 3, June 1943, are called to the attention of all concerned:

a. Loosen check nut on adjusting link.

b. Turn adjusting nut in or out as may be required to obtain 2½ inches free travel of the clutch pedal before the clutch starts to release. Check the free play with your fingers on the pedal and not with your foot as this adjustment is too sensitive to secure accuracy with the foot.

c. Having 2½ inches free play, turn the check nut firmly up against the adjusting nut to prevent the adjustment from coming loose.
(AG 451.2/153 GND-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

E. L. FORD
Colonel, AGD.
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 23 September 1943
NUMBER 169)

Christmas Mails.....I
Chemical Warfare Protective Equipment.....II
Return of Officers' and Enlisted Men's Surplus Baggage to U. S.....III
Disposition of Hospitalized Parachute Personnel.....IV
Retention of Captured Materiel Trophies by Military Personnel.....V

Rescinded by Cir. No. 1 Sec 3 1944

I - CHRISTMAS MAILS

Attention of all personnel is directed to the fact that Christmas parcels must be mailed by not later than 15 October, in order that they may be delivered to addressees in the United States prior to Christmas Day. Christmas greeting cards may be mailed as late as 10 November.
(AG 524.4/001 PD-M)

Rescinded by Cir 25, 1944 Sec 1

II - CHEMICAL WARFARE PROTECTIVE EQUIPMENT

Paragraph 2, Circular 165, this headquarters, cs, is amended by the substitution of "AG 420" for "AG 402" in the file number quoted.
(AG 470.72/136 -M)

Sec. 7 Cir 30 Sec 1 1944

III - RETURN OF OFFICERS' AND ENLISTED MEN'S SURPLUS BAGGAGE TO U. S.

Paragraph 4, Section III, Circular Number 165, this headquarters, cs, is amended by the substitution of "Port" for "Postal" in the last sentence.
(AG 332.33/124 -M)

IV - DISPOSITION OF HOSPITALIZED PARACHUTE PERSONNEL

Paragraph 2, Section IV, Circular Number 149, this headquarters, cs, is rescinded and the following substituted therefor:

"2. Whenever it becomes apparent that such personnel will not rejoin their organizations, such facts will be reported by the hospital commander to the base section concerned. The base section commander will report to this headquarters, requesting instruction or transfer orders."
(AG 704.11/059 MMG-M)

V - RETENTION OF CAPTURED MATERIEL TROPHIES BY MILITARY PERSONNEL

Reference War Department Memorandum Number W570-3-43, 22 July 1943, which was reproduced and given distribution "Z" on 16 August 1943, the following instructions will govern the retention of captured materiel trophies by military personnel in this theater:

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a. Military personnel are not permitted to retain, ship, mail, sell or give away any of the following:

Aeroplane or Balloon Instruments or Controls
Binoculars
Empty Brass or Copper Shells (weighing more than two pounds)
Explosives
Fire Control Instruments and Accessories
Name Plates removed from captured equipment
Optical Instruments and Accessories
Firearms
Articles whose combined length and girth is more than five feet, or of a weight in excess of twenty pounds.

b. Military personnel from this theater returning to the United States may take such small items of captured enemy equipment as are not prohibited above. Military personnel in the theater may mail like articles to friends or relatives in the United States.

c. In each case where an individual returning to the United States has in his possession any of the authorized items, he will also have a certificate in duplicate signed by his superior officer stating that the bearer is officially authorized by the theater commander to retain as his personal property the articles listed on the certificate. Any parcel containing captured material mailed from overseas will also contain a certificate in duplicate signed by his unit commander that the sender is officially authorized to mail articles listed on the certificate.

d. Officers of all grades are charged with the responsibility of examining all equipment or items of supply presented for retention by individuals and each will assure himself that the item in question has no further military value, considered individually and collectively before he signs a certificate authorizing its retention.

e. Captured enemy material will not be taken or shipped to the United States, except as authorized above. (AG 386.3/155 -0)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

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H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Rescinded by Cir. 25, 1944 Sec I

HEADQUARTERS USP. 25 SEP 1943 AMGOT

CIRCULAR : 5 September 1943

NUMBER 139 CHEMICAL WARFARE PROTECTIVE EQUIPMENT

1. Section I, Circular Number 64, Section II, Circular Number 95, and Section V, Circular Number 103, all this headquarters, cw, are rescinded.

2. The policy pertaining to Chemical Warfare Protective Equipment within this theater is announced in succeeding paragraphs. (Reference is made to War Department letters, AG 420 (5-17-43)OR-S-SPOPI-M, one dated 20 May 1943, other dated 22 May 1943, subject of both: "Chemical Warfare Protective Clothing.")

See Cir 189

3. "Protective Clothing" is defined as clothing which affords protection to the body against chemical agents. It consists of two types:

a. "Permeable" type.- Clothing of standard uniform materials which require impregnation to make them protective against chemical agents.

b. "Impermeable"type.- Clothing made from materials normally resistant or impervious to chemical agents, hence not requiring impregnation to make them protective.

4. Individual Equipment, Protective, is established as the standard designation for Chemical Warfare Protective Clothing and Accessories, which are issued to all individuals. It will consist of the following:

a. Permeable Protective Clothing (2 Items of issue)

Jacket, herring bone twill, protective (end)	ea	1
Trousers, herring bone twill, protective (cr)	ea	1
Suit, one-piece, herring bone twill, protective	ea	1
Drawers, cotton, protective	pr	1
Undershirt, cotton, protective	ea	1
Socks, wool, light, protective	pr	1
Leggings, Hamtd., canvas, protective	pr	1
Hood, wool, protective	ea	1
Gloves, cotton, protective	pr	1
*Shirt, Flannel, OD, coat style, protective	ea	1
*Trousers, wool serge, OD, light shade, protective	ea	1

*These two items will be supplied instead of herring bone twill Jackets and Trousers or Suits until present theater stocks are exhausted.

b. Accessories: (Issued by Service indicated)

Covers, Protective, Individual (QM)	ea	2
Mask, Gas (Service, Diaphragm, Optical or Training)(CWS)	ea	1
Tube, ointment, Protective (and absorbent paper tissue (CWS)	ea	1
Can, Impregnite, Shoe (CWS)	ea	1

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Eyeshields, M1, per individual (CWS):
Army Air Forces ea 3
Army Ground and Service Forces ea 6

5. Organizational Clothing, Protective, is supplied for training and unit decontamination purposes. It consists of:

a. Permeable Protective Clothing (PP)
Articles of wear same as listed in paragraph 4a.

b. Impermeable Protective Clothing
Gloves, Protective, impermeable (pair) (IP)
Suit, Protective, impermeable (IP)

6. Allowances, Basis of Issue, and Storage

a. To be supplied and stored in base sections or districts, for issue when authorized by the theater commander:

(1) One complete set Permeable Protective Clothing (as listed in paragraph 5a) per individual in theater, which includes:

(a) All military personnel. (Women will be supplied the same items as men until certain especially designed articles become available.

(b) Civilian personnel, as described in paragraphs 18 and 19, AR 600-40, 28 August 1942, and changes thereto.

(2) Permeable Protective Clothing (2 drawers, 2 undershirts, 2 pair gloves and 1 hood per individual) as provided in reference letter of 22 May and in paragraph 6 of reference letter of 20 May.

(3) Permeable Protective Clothing as provided by T/E 21 for Separate Battalion Headquarters, Regimental Headquarters and Group Headquarters.

(4) Impermeable Protective Clothing as provided by T/E 21, 1 Suit and 1 pair Gloves per 40 enlisted men.

b. To be provided and issued as soon as possible:

(1) Accessories as described in paragraph 4b, will be issued in quantities shown to each individual included in paragraph 6a(1)(a) and (b), and not separated from him except as provided in Operation Memorandum No. 14, ASF, dated 21 April 1943.

(2) Permeable Protective Clothing as provided by T/E 21 for Chemical Staff Detachments and CWS troops.

(3) Impermeable Protective Clothing as provided by T/E 21 for Chemical Staff Detachments and CWS troops.

7. Troops arriving in this theater other than Chemical Warfare Service Units and Chemical Staff Detachments will turn in all Chemical Warfare Protective Clothing (this does not include accessories listed in paragraph 4b, above) to base sections or districts at port of debarkation.

By command of General EISENHOWER:

OFFICIAL:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

K. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 187)

21 September 1943

Rescission of Circular Number 118 I
Battle Casualty Reports II
Letter Reports of Death, Missing, and Interment - Non-Battle Casualties . . III

I -- RESCISSION OF CIRCULAR NUMBER 118

Circular Number 118, this headquarters, cs, is rescinded and the following instructions are substituted therefor.

II - BATTLE CASUALTY REPORTS

1. Purpose. Battle Casualty Reports, NATOUSA Form 6, are rendered for the purpose of providing the War Department with complete and accurate data regarding casualties the result of enemy action. Wounded Progress Reports, NATOUSA Form 7, are rendered for the purpose of providing the War Department with the progress and ultimate recovery or death of wounded and injured personnel previously reported. From the information contained in these two reports, the War Department notifies the next of kin or emergency addressee of the fact of the casualty and the progress of the wounded and injured.

2. Definition of Battle Casualties

a. Injury or death is due to enemy action when occurring as a direct result of engagement with an enemy force, or as a direct result of enemy action during an engagement or otherwise. When an injury or death occurs while immediately engaged in, going to, or returning from a combat mission, whether or not due directly to enemy action. When injury or death is the result of any act of the United States or Allied Forces while engaging the enemy. Battle Casualties are divided into the following types: (1) Killed in Action, (2) Wounded, Injured, or Gassed in Action, (3) Missing in Action, (4) Captured by the Enemy, and (5) Interment caused by Enemy Action.

b. Killed in Action. Individuals will be reported "Killed in Action" only in those cases where positive proof of death is established beyond a reasonable doubt. Where positive evidence of death is lacking, the individual will be reported "Missing in Action".

c. Wounded or Injured in Action are those casualties resulting from the piercing of the body by a projectile, a fragment of shell or bomb, an object set in motion by enemy weapons, or by weapons of United States or Allied Forces while engaging the enemy; the piercing of the body by any weapons in the hands of, hurled or thrown by the enemy; torn flesh or broken bones received from a moving

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Sec II, Par 2c (cont'd).

object propelled directly, or indirectly, by the United States or Allied Forces while engaging the enemy; any disabling contact with gas or flames released or propelled by the enemy, or by the United States or Allied Forces while engaging the enemy. Wounds or injuries sustained by paratroopers jumping from aircraft on a combat mission may be classified as "Wounded or Injured in Action". "Injured in Action" casualties as distinguished from "Wounded in Action", are abrasions, sprains, lacerations, fractures, etc., where the body has not been pierced. In those cases where a wound as well as an injury are both present, the casualty will be classified and reported as "Wounded". Psychoneurosis and mental diseases developing under battle conditions, commonly but improperly designated "battle neurosis", "anxiety", "hysteria", "shell-shock", etc., will not be classified as battle casualties nor reported on Battle Casualty Reports.

d. "Missing in Action", as distinguished from "Missing" (See par 3b, Section III, this circular) are those known to have engaged the enemy on land, on the sea, or in the air, and who are not accounted for after termination of the engagement, flight, or voyage. Personnel will be reported "Missing in Action" and dropped by organizations after a minimum of 72 hours from the establishment of the absence. During this time every effort will be made to secure further information. A "corrected" Battle Casualty Report will be submitted whenever it is determined that the previous report was erroneous in any detail. Missing Air Crew Reports will not precede Battle Casualty Reports to this headquarters. (See Par 3b, Section III, this circular).

e. Captured by the Enemy casualties are those who are positively known to have fallen into the hands of the enemy. Normally such casualties will be reported "MIA" due to the lack of positive proof of their capture.

f. Interned casualties are those who are detained by a foreign government under International Law. There are two types of "Interned" casualties, "Battle" and "Non-battle". Internments caused by enemy action as defined in par 2b, are "battle" casualties and will be so reported on Battle Casualty Reports. Internments from any other causes are "Non-battle" casualties. Instructions for reporting interned "Non-battle" casualties are contained in par 3b, Section III, of this circular.

3. References. The requirements of War Department Circular Number 195, es, and pertinent parts of all field manuals are contained in this circular. Company officers, senior non-commissioned officers and those engaged in personnel administration, will be required to acquaint themselves thoroughly with the provisions of this circular.

4. Notification to Emergency Addressee and Next of Kin will be made only by The Adjutant General, War Department, Washington, D. C., based on official casualty reports rendered by this headquarters. No other notification will be made by Commanders or others in this theater. Letters of sympathy and condolence will be prepared by The Adjutant General, War Department, Washington, D. C., upon receipt of the official report of death rendered by this headquarters. (See par 7d, AR 600-550, dated 15 May 1943). If commanders desire in certain cases to

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Sec II, Par 4 (cont'd).

prepare letters of condolence and sympathy, all such letters will be forwarded unsealed to this headquarters for approval. Addressed envelopes are not desired. When practicable, these letters will accompany records and allied papers. All letters of inquiry received from relatives and other interested parties concerning details as to time, place, cause of death, disposal of remains and personal effects, photographs of graves and location of cemeteries, will be referred to this headquarters for appropriate action. Forwarding indorsement or letter of transmittal will include all available details and circumstances which will be of assistance to the War Department in the preparation of a suitable reply. Reference to casualties in personal correspondence is covered in Section I, Circular Number 166, this headquarters, cs. The provisions of this paragraph are applicable to all casualties, battle and non-battle.

5. When Submitted. Battle Casualty Reports will be submitted as expeditiously as possible after casualty occurs. Reports on wounded and injured will not be delayed pending the investigation of other types of casualties. However, accuracy will not be sacrificed for speed.

6. Security Classification. Battle Casualty Reports and correspondence relating thereto will be classified as "CONFIDENTIAL".

7. Preparation.

a. By Whom Rendered. Battle Casualty Reports will be prepared by unit personnel adjutants of regiments, separate battalions, companies, detachments, combat teams and similar units.

b. Accuracy. Accuracy is essential in the preparation of Battle Casualty Reports. It is inexcusable erroneously to report an individual killed. Names and serial numbers must be carefully checked and verified. Reports must be clear and legibly prepared. All sources of information and verification must be used to insure that the correct casualty status is reported.

c. Form to be used. Battle Casualty Reports will be rendered on HATOUSA Form 6 only. The form may be reproduced. Letter reports will not be used. Army, Air Force, and base section commanders will insure that all units are kept well supplied with these forms at all times. (Specimen revised form attached). Form 6 will be mimeographed or printed on one side only; the reverse side will depict the codes to be used.

d. Information required.

(1) Organization. The official organization number or title designated by the War Department will be used, e.g., 17th Inf, 4th Armd Regt, 3d Bomb Gp, etc. Combat teams, landing groups, shipment numbers, force numbers and codes, will not be given as the organization on Battle Casualty Reports. Reports may be consolidated by parent units.

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Sec II, Par 7d (cont'd).

(2) Name. Full name and middle initial, if any, must be shown thus: "Smith, John P." or "Smith, John, (NMI)". Officers, warrant officers, and enlisted men will be reported on same report regardless of rank.

(3) Grade. Grade must agree with that shown on Service Record on date of casualty.

(4) Army Serial Number. Must agree with Service Record.

(5) Types of Casualty Codes.

KIA - Killed in Action
DOW - Died of Wounds received in Action
DOI - Died of Injuries received in Action
SWA - Seriously Wounded in Action
SIA - Seriously Injured in Action
LWA - Lightly Wounded in Action (Hospitalized)
LIA - Lightly Injured in Action (Hospitalized)
MIA - Missing in Action
GAS - Seriously gassed (Hospitalized)
POW - Captured by the Enemy
INT - Interned as result of Enemy Action.
DUTY - Returned to Duty from a previously reported casualty status.

(6) Date of Casualty. Always spell the month, thus:

"6 Feb 43", "10 Oct 43".

(7) Place of Casualty. Show the territory, country or state where the casualty occurred under "Remarks". The town or city is not required. If all casualties on the report occurred in the same place, enter one remark, thus: "All casualties occurred Tunisia".

(8) Race. Casualties other than "White" will be so indicated under "Remarks" or elsewhere on the form.

(9) Flying and Jump Status. A separate column will be added to NAFDUSA Form 6 which will indicate in code the flying or jump status of all casualties. (See specimen form attached). Under no circumstances will this coded information be entered in the "Type of Casualty" column. In the case of ground forces and paratroops, one remark may be entered on the face of the form "All not on flying or jump status", or "All qualified paratroops on jump status". The following codes will be used:

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Sec II, Par 7d (cont'd).

A - Pilot, Copilot, Command Pilot
B - Navigator
C - Bombardier
D - Observer
E - Flight Surgeon
F - Photographer
G - Radio Operator Gunner
H - Engineer Gunner
I - Armorer Gunner
J - Qualified paretroops on jump status
K - Gunner
L - All others on flying status not included above
Z - Not on flying or jump status

e. Authentication. All Battle Casualty Reports will be signed by an officer or warrant officer, whose name, rank, and organization will be legibly typed, stamped or printed under the signature.

f. Date. Each Battle Casualty Report will be dated.

g. Copies Required. The original copy only will be forwarded to this headquarters. (See par 9b (9) following). Each headquarters maintaining a casualty section will retain a record copy.

h. Non-battle casualties, i.e., normal illness or accidental injury, neurosis, missing or interned non-battle casualties will not be reported on Battle Casualty Reports. (See Section III of this circular).

i. Separate Reports. U. S. Army battle casualties, the several U.S. and Allied military and naval services will be listed on separate reports. The service concerned will be clearly typed or printed in bold characters on the first line of the report, thus: "U.S. Marine Corps", "Royal Navy", etc.

j. Wounds and Injuries not Reported. Light wounds, injuries, and gas casualties that do not require hospitalization will not be reported on Battle Casualty Reports. This in no way affects the right of the individual to a Purple Heart award for wounds received in action. All wounds received in action that require medical attention, however slight, will be recorded in the individual's Service Record.

k. Classification of Wounds and Injuries. Wounds and injuries will be carefully classified "slight" or "serious". Previous reports indicate that many wounds are incorrectly classified. Practically as many individuals have died of reported "slight" wounds as "serious". It is not unusual for individuals reported "seriously wounded" to return to duty within a few days. Wounds and injuries will not be classified "serious" unless the gravity of the injury imperils the life of the individual or indicates a permanent disability.

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Sec II, Par 71 (cont'd).

l. Corrected Reports. When it is discovered that an erroneous casualty report has been rendered, a correction must be submitted immediately. Previous report will not be corrected by retyping the entire original report minus the names of those erroneously reported and labeling it a "CORRECTED" report. Battle Casualty Reports will be corrected or amended by the procedure used to correct an erroneous entry in a Morning Report. The name of the individual whose status is to be corrected will be included with other initial casualties, with a remark after or on the line below his name showing the change in casualty status. Examples: "From MIA to DUTY", "From MIA TO KIA", "From SIA to DOI", "From SWA to KIA", "correcting date of casualty from KIA 2 MAY to KIA 3 MAY 43", etc. Enter in the "Date of Casualty" column the date of the new or corrected status. Corrections to previously submitted Battle Casualty Reports will be made on MATOUSA Form 6 only. Accompanying letters of explanation will be stapled securely to the Battle Casualty Report, arranged so that the Form 6 is on top. Corrected Battle Casualty Reports will be numbered and processed as initial reports. (See par 9, this circular).

m. Personnel returned to duty status with any organization, from a previously reported battle casualty status, will be reported on Battle Casualty Reports. Separate reports are not required; names may be included with other initial reports of battle casualties. The "Type of Casualty" will be "DUTY" and "Date of Casualty" will be the date soldier returned to duty status.

n. Reports on Personnel of other Units. Commanders will include attached personnel in Battle Casualty Reports and information copies will be forwarded to organizations to which assigned. Commanders having knowledge of casualties from other organizations will furnish the commanders thereof in writing with all information available, forwarding a copy to the next higher headquarters.

o. Check and Consolidation. Battle Casualty Reports will not be consolidated beyond the regiment or group without the approval of this headquarters. Each headquarters along the channels of transmission must maintain a card record of each battle casualty reported through that headquarters. All sources of casualty information must flow and be processed through these headquarters. Individuals reported Missing in Action on one report may be picked up by another organization as Killed in Action or Wounded. Each headquarters will process admission slips from hospitals and clearing stations against their files to prevent individuals being erroneously reported missing in action. Reports of Burial furnish valuable casualty information and will be processed by each headquarters.

p. Battle Casualty Reports rendered by Hospitals.

(1) Commanders of hospitals in this theater will not submit Battle Casualty Reports except on casualties suffered by personnel of the hospital they command.

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Sec II, Par 7p (cont'd).

(2) In the case of British personnel received for treatment by U.S. medical installations, appropriate British Army forms, furnished by the Surgeon, will be prepared and forwarded DIRECT to DAG, GHG, 2d Echelon, ETAR.

8. Routing of Battle Casualty Reports.

a. Unit personnel sections will secure accurate casualty information from company commanders and prepare typewritten reports.

b. Attached units will forward Battle Casualty Reports through the headquarters to which attached.

c. Under exceptional circumstances, due to distance or communication facilities, original copies of Battle Casualty Reports of certain isolated units may be forwarded DIRECT to this headquarters. Information copies will be furnished the headquarters to which assigned or attached; these copies will bear a notation indicating disposition of the original.

d. Units attached to British or French forces will forward Battle Casualty Reports DIRECT to this headquarters.

e. All reports forwarded DIRECT, or through Hq Command, Allied Force, will be accompanied by a receipt, will be forwarded under separate cover and addressed to the attention of the Casualty Branch, AGO, Headquarters NATOUSA.

9. Action taken at last higher headquarters. (Normally these will be army, air force, corps, base section, separate or detached force headquarters serviced by a Machine Records Unit.)

a. A file of machine prepared Casualty Cards reflecting all battle casualties reported by units of each command since 8 November 42, will be furnished each higher headquarters by the servicing Machine Records Unit, and will be maintained by the addition of new cards as additional casualties are processed. The Machine Records Unit will maintain a duplicate set of Casualty Cards from which any type of casualty statistic or tabulation, based on the information contained in the Battle Casualty Report, can be quickly produced upon request.

b. The following procedure will govern at higher headquarters named in sub-paragraph (7) below, upon receipt of Battle Casualty Reports from lower units:

(1) Reports will be stamped, date and time received.

(2) They will be checked for authentication and correct preparation.

(3) The originals will be consolidated by parent unit and securely stapled together according to date of preparation.

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Sec II, Par 9b (cont'd).

(4) Sheets will be numbered serially at the bottom of each sheet.

(5) The following statement will be typed or stamped on the face of the first sheet of each Battle Casualty Report: "This BCR consists of _____ sheets".

(6) A BCR control number will be clearly written or stamped in large inked figures at the bottom of each sheet of the report. This number will be preceded by the alphabetic character assigned to each higher headquarters for this purpose. (See next sub-paragraph) Example: "BCR CONTROL # A17", "BCR CONTROL # D 23", etc. Each headquarters will begin with BCR control number one (1) July 1/43, and will number each subsequent report in solid progressive numerical sequence.

(7) The following characters are assigned and will precede each BCR control number used by the headquarters named:

A - Fifth Army
B - Twelfth Air Force
C - Seventh Army
D - II Corps
E - VI Corps
F - Atlantic Base Section
G - Eastern Base Section
H - Mediterranean Base Section
I - Island Base Section
T - Headquarters NATOUSA

Characters will be assigned to additional headquarters by this headquarters only.

(8) Reports will then be manually processed against existing casualty files in each headquarters. Names and serial numbers will be carefully checked. Conflicting reports will be verified and corrected. Cards need not be prepared at the headquarters.

(9) After being processed, the original copies of the Battle Casualty Reports will be delivered to the servicing Machine Records Unit, where punch cards will be prepared from the reports and a set furnished the local headquarters. All information shown on the Battle Casualty Report, including the BCR control number, will appear on the card furnished by the Machine Records Unit. When processing has been completed, the Machine Records Unit will forward the Battle Casualty Reports and Machine Record Unit prepared casualty cards to the Casualty Branch; AGO, this headquarters.

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Sec II, Par 9c (cont'd)

c. The "Type of Casualty" code as interpreted on the Casualty Cards prepared by the Machine Records Unit, will not be the same as appears on the Battle Casualty Report. The corresponding codes are as follows:

Code on Form 6		Code on Casualty Card
KIA	Killed in Action	KIA
DOW	Died of Wounds received in Action	DOW
DOI	Died of injuries received in Action	DOI
SWA	Seriously Wounded in Action	SWA
SIA	Seriously injured in Action	SIA
LWA	Lightly Wounded in Action (Hospitalized)	LWA
LIA	Lightly injured in Action (Hospitalized)	LIA
MIA	Missing in Action	MIA
C.S	Seriously ossed (Hospitalized)	C.S
POW	Captured by the Enemy	POW
INT	Interned result Enemy action	INTER
DUTY	Returned to Duty	DUTY

d. Duplicate copies of the Battle Casualty Reports which are retained at the local headquarters will be arranged and numbered to agree with the originals.

e. Battle Casualty Reports of US Navy, Marine Corps, British and French personnel will not be processed and delivered to Machine Records Units as outlined in par 9 b, above. These reports will be forwarded DIRECT to the agency concerned. If the correct agency cannot be determined, forward copy to this headquarters. POR Control Numbers will not be assigned to reports other than US Army personnel.

10. Wounded Progress Reports of Battle Casualties, E.TOUS.. Form 7, will be submitted weekly by commanders of all hospitals in this theater. (FHQ Circulars Number 51 and 55, this year) These reports are submitted DIRECT from the hospitals to this headquarters, except when special permission is granted.

11. Enemy Dead.

a. Reports. Enemy dead and seriously wounded will be reported as in the case of Allied dead and wounded, on separate reports clearly marked as such. These reports will be forwarded to this headquarters addressed to the Prisoner of War Bureau.

b. Effects of enemy dead will be forwarded to the prisoner of war information bureaus. Effects will be processed with the same care and in the same manner as for Allied troops. Commanders of prisons and medical units will keep a register of effects stored and dispatched.

12. Personal Effects. (See Circular Number 48, this headquarters, cs.

13. Mail of Deceased or Missing Personnel. Casualty mail will be disposed of in accordance with instructions contained in Section II, Circular Number 157, this headquarters, cs. Special care must be taken to insure that the type

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Sec II, Par. 13 (Cont'd)

of casualty indorsed on Casualty Mail agrees with the type of casualty reported on Casualty Reports.

III - LETTER REPORTS OF DEATH, MISSING AND INTERNED - (Non Battle Casualties).

1. Reference. AR 600-550, 14 May 1943, WD Circular 195, cs.

2. Definition. Non-battle casualties are those not resulting from enemy action, as defined in par. 2 b, Section II of this circular. Deaths resulting from disease, accidental or self-inflicted wounds or injury, suicide; individuals dropped as "Missing" or "Interned" not as a result of enemy action.

3. Reports to be Rendered.

a. Letter Report of Death will be prepared or completed by the individual's unit and submitted to this headquarters, addressed to the attention of the Casualty Branch, AGO, in all cases of death not classified as a Battle Casualty. This report will be submitted at the earliest possible date and will precede the Service Record and allied papers. A copy of the Letter Report of Death will accompany the Service Record and allied papers. Reports will not be held awaiting the action of investigating officers. When death occurs in a hospital and the individual at time of death has an organization assignment, the commanding officer of the hospital will prepare as much of the Letter Report of Death as can be furnished from the information available. The report will then be forwarded DIRECT to the individual's unit where it will be completed and forwarded through channels to this headquarters. If the deceased has no unit assignment at time of death or is a member of the Detachment of Patients, the commanding officer of the hospital will prepare the complete Letter Report of Death and forward it through channels to this headquarters. Radio reports are encouraged but must contain all information required in the written report. The information to be included in the Letter Report of Death is as follows:

(1) Full name of deceased.
(2) Army serial number.
(3) Grade and organization, arm or service if unassigned.
(4) Date and place of death, (specific country, state, or territory)
(5) Nature of injury or disease, and direct cause of death.
(6) Whether or not in pay status at time of death.
(7) Description of circumstances surrounding the casualty in all cases where death is accidental or self-inflicted. Status of individual at time of death, whether in barracks, performing military duties, riding in government vehicle, AWOL or authorized leave, etc.

(8) Whether or not on flying status. In the case of paratroops whether or not on jump status. Crew position or classification of all individuals on flying status will be given, ie "Pilot", "Navigator", etc. (See codes Par. 7d (9), Section II, this circular).

(9) Whether death was or was not in line of duty, and was or was not the result of deceased's own misconduct. If undetermined, so state.

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Sec III par. 3 (cont'd)

(10) Statement as to whether the line of duty and misconduct status is or is not to be determined by an investigating officer.

(11) Qualifications for which soldier received additional pay other than for flying, jump or overseas status; awards, diving pay, etc.

(12) Name, address and relationship of emergency addressee.

b. Report of Missing or Interned Personnel, Non-battle Casualties.

(1) "Missing" and "Interned" personnel of the Air Forces will be reported on "Missing Air Crew Reports", in compliance with War Department secret letter, AG 360.33 (5-21-43) OP-S-AF-M, subject: "Missing Air Crew Reports", dated 23 May 1943. These reports will be rendered within 48 hours after the individuals have been officially dropped "missing". Reports will be forwarded to this headquarters addressed to the attention of the Casualty Branch, AGO, and will be classified "CONFIDENTIAL"

(2) "Missing" and "Interned" personnel other than Air Force will be reported by letter to this headquarters. Reports will be rendered within 48 hours after individuals have been officially dropped as "missing". Reports will give the the full particulars and circumstances surrounding disappearance place and date of departure and destination. Reports of interment will show place interned. Full name, rank, serial number and organization will be shown. Duty status at time of disappearance will be given. (AG 704.121 -O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

J. A. ROBB
Colonel, A. G. D.,
Adjutant General.

DISTRIBUTION:
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** FLYING AND JUMP STATUS CODE:

A - Pilot, Co-pilot, Command Pilot
B - Navigator
C - Bombardier
D - Observer
E - Flight Surgeon
F - Photographer
G - Radio Operator Gunner
H - Engineer Gunner
I - Armorer Gunner
J - Paratroops on Jump Status
K - Gunner
L - All others on Flying Status
Z - Not on Flying or Jump Status

* TYPE OF CASUALTY CODE:

KIA - Killed in Action
DOW - Died of Wounds received
DOI - Died of Injuries receive
SWA - Seriously Wounded in Act
SIA - Seriously Injured in Act
LWA - Lightly Wounded in Actio
LIA - Lightly Injured in Actio
MIA - Missing in Action
GAS - Seriously gassed (Hospit
POW - Captured by the Enemy
INT - Interned as result enemy
DUTY - Returned to Duty from a
reported casualty st

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ING AND JUMP STATUS CODE:

lot, Co-pilot, Command Pilot
vigater
mbardier
erver
ight Surgeon
tographer
io Operator Gunner
ineer Gunner
orer Gunner
etroops on Jump Status
ner
others on Flying Status
on Flying or Jump Status

* TYPE OF CASUALTY CODE:

KIA - Killed in Action
DOW - Died of Wounds received in Action
DOI - Died of Injuries received in Action
SWA - Seriously Wounded in Action
SIA - Seriously Injured in Action
LWA - Lightly Wounded in Action (Hospitalized)
LIA - Lightly Injured in Action (Hospitalized)
MIA - Missing in Action
GAS - Seriously gassed (Hospitalized)
POW - Captured by the Enemy
INT - Interned as result enemy Action
DUTY - Returned to Duty from a previously reported casualty status.

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Incl 1 to Circular # 187

* Insert code applicable.
(See reverse)

** Insert code applicable.
(See reverse)

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BATTLE CASUALTY REPORT OF

Hq 28th AB Div
(Designation of Unit)

7 Sept 1943
(Date)

LRC/fb

NAME (LAST) (FIRST) (MIDDLE)	GRADE	ASN	TYPE OF CASUALTY	DATE OF CASUALTY	** WILLING OR JUMP STATUS	REMARKS (Place of
Price, James D	T Sgt	6325465	KIA	31 Aug 43	J	Italy
Malone, Vernon D	2d Lt	0123742	MIA	29 Aug 43	A	Sicil
Douglas, Max (NMI)	Pvt	12345682	DOW	1 Sept 43	Z	Sicil (Colo
Pierce, George M	Lt Col	089623	SWA	15 Aug 43	Z	Italy
Adams, Owen X	Cpl	23785264	CAS	13 Aug 43	J	Corsi
Morley, Peter D	Capt	0326473	DUTY	25 Aug 43	(Not required in DUTY	
Young, Wallace (NMI)	S Sgt	6923456	DOI	3 Sept 43	Z	Sici
Wentworth, Charles L	2d Lt	043245	SIA	27 Aug 43	A	Italy
Engels, Paul Y.	Maj	035745	LWA	28 Aug 43	Z	Italy
Barclay, Andrew (NMI)	Tech 5	24237863	LIA	2 Sept 43	J	Sici
Abraham, George L.	Tech 3	6374253	POW	2 Sept 43	Z	Italy
Silvers, Matthew D	2d Lt	01000121	INT	31 Aug 43	F	Spain

This report consists of (1) sheets. DCR Control No. M-213

/s/ John J. Doe, Jr
(Signature)
JOHN J. DOE, JR
Capt, Inf, Pers Adj
(Title and Branch)

NATOUSA Form 6.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

C O N F I D E N T I A L
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BATTLE CASUALTY REPORT OF

Hq 28th AB Div
(Designation of Unit)

7 Sept 1943
(Date)

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(LE)	GRADE	ASN	TYPE OF CASUALTY	DATE OF CASUALTY	RR RATING OR JUMP STATUS	REMARKS (Place of Casualty)
	T Sgt	6325455	KIA	31 Aug 43	J	Italy
	2d Lt	0123742	WIA	29 Aug 43	A	Sicily
	Pvt	12345682	DOW	1 Sept 43	Z	Sicily (Colored)
	Lt Col	089623	SWA	15 Aug 43		Italy
	Cpl	23785364	GAS	12 Aug 43	J	Corsica
	Capt	0326473	DUTY	25 Aug 43	(Not required in DUTY cases)	
	S Sgt	6923456	DOI	1 Sept 43	Z	Sicily
	2d Lt	043245	SIA	27 Aug 43	A	Italy
	Maj	035745	LWA	28 Aug 43	Z	Italy
	Tech 5	24237863	LIA	2 Sept 43	J	Sicily
	Tech 3	6874253	POW	2 Sept 43	Z	Italy
	2d Lt	01000121	INT	31 Aug 43	F	Spain

__ sheets. BCR Control No. M-243

/s/ John J. Doe, Jr.
(Signature)
JOHN J. DOE, JR.
Capt, Inf, Pers Adj
(Title and Branch)

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

26 September 1943

CIRCULAR)
:
NUMBER 186)

Transporting of Rations in Dirty Trucks.....I
Personnel Transfer Accounts.....II
Coordination and Supervision of Troop Disease Preventive Measures.....III

I - TRANSPORTING OF RATIONS IN DIRTY TRUCKS Rescinded By Cir. No. 1 Sec 3-1944

Paragraph 1, Section I, Circular Number 190, this headquarters, as amended is amended to read as follows:

"1. It has come to the attention of this headquarters that organizations in this theater are not complying with the instructions contained in paragraph 12, AR 40-205. Organization commanders will take necessary steps to insure compliance with the regulation especially as to the transportation of subsistence. Instances have been noted where perishable items of subsistence have been transported in trucks that had previously been used for hauling coal and had not been cleaned before transporting rations." (AG 721/155 GND-O)

II - PERSONNEL TRANSFER ACCOUNTS Rescinded by Cir No 17 - 1944

Paragraph 2c (3), Circular Number 172, this headquarters, as is rescinded, and the following substituted therefor:

"2c (3). In the event check cannot be delivered to payee because of death of, or inability to identify the payee, or for any other reason, and the individual depositing the funds for transfer has deceased prior to being notified of non-delivery and without having furnished written authorization for further disposition, the Finance Officer, U. S. Army, Court Square Building, No. 2 Lafayette Street, New York, New York, or San Francisco, California, will cancel the check and will forward a statement containing check number, date, amount, name of payee, and symbol number to the central disbursing officer concerned. The central disbursing officer will furnish this statement to the local disbursing officer, in order that he may prepare a reimbursement voucher supported by such statement. Treasury check in settlement will be drawn payable to the Effects Quartermaster, Kansas City Quartermaster Depot, Trustee, with notation under object for which drawn, 'Refund - F.', and together with copy of voucher turned over to the survivry court officer for disposition under the provisions of Memorandum No. W-600-61-43, AGO, 28 July 1943."
(AG 112.05/138 PTT-C)

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III - COORDINATION AND SUPERVISION OF TROOP DISEASE PREVENTIVE MEASURES

Rescinded by Cir. No. 12 1944

1. Sanitation: Paragraph 2, AR 40-205 and Paragraph 1h, AR 40-210, designate commanding officers as responsible for sanitation and for the enforcement of provisions of sanitary and other disease preventive regulations within their organizations and the boundaries of areas occupied by them. For higher echelons of command to carry out and supervise effectively the broad phases of this work, it is necessary that all available information bearing on health in the area occupied by the command be collected. Base section, Army, Twelfth Air Force and task force commanders will collect all available information bearing on health in their areas and evaluate it to determine the probable effect of these factors on the sickness rates of troops. Special note will be made of the prevalence of malaria, sandfly fever, typhus fever and other insect and food or water-borne diseases.

2. This information will be used as the basis of unit Preventive Medicine programs. Base section commanders will make such information available to all tactical units coming into their area. In addition, they will maintain sanitary and malaria control programs in camp sites or bivouac areas set aside for troop use, when these areas are not occupied by tactical units. Tactical commanders occupying such areas will base their sanitary and disease control measures on regulations and practices in force in the area. In combat areas tactical commanders will take steps to see that other units coming into their area or relieving them are informed as to the sanitary conditions in the area and experience gained in handling such conditions.

3. Where the military situation permits, specially trained medical personnel will be dispatched in advance of the troops to make a health survey of the area. Results of this survey will form a basis for estimating the relative health hazards of different locations under consideration for occupation as bivouac areas or camp sites.

4. Frequent inspections will be made by representatives of base section, Army, Twelfth Air Force and task force commanders to see that all organizations properly are maintaining sanitation and executing disease preventive measures in keeping with War Department and theater policies.

5. The attention of all commanders is invited to Section VIII, Chapter 7, FM 100-10, which deals with sanitation in a theater of operations.

(AG 721.5/061 (-0)

By command of General EISENHOWER:

L. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

F. W. ANDREWS
Colonel, AGD
Adjutant General.

Distribution: "Z"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

WAR DEPARTMENT
USP. Gb

CIRCULAR)
: 19 September 1943
NUMBER 185)

Basis Of Issue For Bag, Delousing.....I
Baggage, Lost and Unclaimed.....II
Return of Officers' and Enlisted Men's Surplus Baggage to U. S.....III
Change of Firing Instructions for Checking Length of Recoil - 90mm M.....IV

See Cir 46 Sec 2 1944

I - BASIS OF ISSUE FOR BAG, DELOUSING

1. Tables of Equipment now being received state that the basis of issue will be established by the The Theater Commander, for Bags, delousing.

2. For this theater, the basis is established as one bag, delousing, per thirty individuals, or fraction thereof.

(AG 420/120 GS-O)

See Cir 30 Sec I 1944

II - BAGGAGE, LOST AND UNCLAIMED

1. Paragraph 3, Circular Number 25, this headquarters, cs, is amended to read as follows:

"3. a. Monthly lists of unclaimed baggage on hand will be prepared by the Quartermaster of each base section, with a copy furnished to Quartermaster, Headquarters NATOUSA; Quartermaster, Headquarters SOS NATOUSA, and to the Quartermaster of each other base section.

b. Baggage stored in base section, the location of which is known to the owners, will not be shown on the above lists."

(AG 524/090 GS-O)

III - RETURN OF OFFICERS' AND ENLISTED MEN'S SURPLUS BAGGAGE TO U. S.

1. Section III, Circular Number 145, this headquarters, cs, is hereby rescinded.

2. The baggage of officers and enlisted men which has been shipped overseas under competent orders and which is later declared to be excess by the theater commander may be returned at government expense to an address in the United States designated by the owner thereof. Such baggage will not be consigned to a government storage facility in the United States.

3. Baggage being returned will not contain any items falling within the following categories:

a. Government owned property
b. Inflammable, explosive, or highly combustible matter
c. Military data or other censorable matter.

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4. Wherever practicable the owner of the baggage will execute the form required by AR 55-410. If not practicable, such form will be executed by an officer to be designated by the base section commander concerned. An added certificate will be accomplished where applicable, by the designated officer on behalf of the owner, authorizing the United States Fort Officer to break locks on the baggage if deemed necessary for purposes of customs inspection.

See Cir 189 Sect 3

5. Each parcel will be inspected prior to shipment by a commissioned officer who will remove all prohibited items as defined in paragraph 3, and who will cause all baggage originating in a louse-infected area to be disinfected. The inspecting officer will execute a certificate to the effect that the necessary inspection and disinfection have been accomplished.

6. Baggage being returned to the United States will be delivered to the nearest Quartermaster Class II or IV depot. Each parcel will be marked indelibly, showing its weight and the owner's name, rank, army serial number, and complete forwarding address.

7. Base section commanders who deliver such baggage to ports for onward dispatch will make certain that the baggage, Bureau of Customs forms, certificates, all available keys properly tagged for identification, and copies of orders authorizing shipment are turned over to the ship's Security Officer or Master for delivery to the Port Officer in the United States.

(AG 332.33/124 D-O)

IV - CHANGE OF FIRING INSTRUCTIONS FOR CHECKING LENGTH OF RECOIL - 90mm AA.

See Cir 27 Sect 1 1944

1. Reference is made to page 9, paragraph 11, Ordnance Field Service Technical Bulletin 1370-1, pertaining to adjusting the length of recoil for 90mm AA Recoil Mechanism M1 and M1A1.

2. Page 10, paragraph b, section 3, said bulletin, states that after the throttling valve stop (A 14776) has been properly set according to available recoil data, the length of recoil should be checked by firing a round at 70° elevation.

3. Instructions will be issued immediately that the first check round be fired at 0° elevation and not at 70° elevation. This procedure is necessary because there is a possibility of obtaining excessive recoil at 70° elevation, and causing considerable damage to the material.

(AG 473.39/171 ORD-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. PORTER
Colonel, AGD,
Adjutant General.

Distribution: "Z"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

18 September 1943

CIRCULAR)
NUMBER 184)

I -- Violation of Censorship Regulations I
II -- Absence without Leave and Desertion II
III -- Ration Schedule of All Army Exchange Items III

I -- VIOLATION OF CENSORSHIP REGULATIONS See Cir 32-1944

1. It has come to the attention of this headquarters that numerous forms are being received from overseas organizations showing the geographical location of individuals and units.

2. The locations of units should be identified by APO number only. In cases where it is necessary to show geographical location, the form or correspondence must be classified accordingly. (AG 311.7/052 -O)

II - ABSENCE WITHOUT LEAVE AND DESERTION See Cir 36 Sect I 1944

Paragraph 5, Section I, Circular Number 113, this headquarters, cs, is amended to read as follows:

"5. Return to military control.

"a. The commander of any organization to which an absentee is returned to military control or to which he turns in will immediately report the name, grade, serial number and organization of the absentee to the provost marshal of the base section within which such organization is located and to the Adjutant General, this headquarters.

"b. The provost marshal of the base section receiving the report referred to in a will collect the absentees immediately and turn them over to the provost marshal of the base section within or nearest to the area in which the absentees' unit is located.

"c. The provost marshal of the base section receiving such absentees will be responsible that they are immediately returned to their organization for trial or other disposition. (AG 220.712/100)

III - RATIONS SCHEDULE OF ALL ARMY EXCHANGE ITEMS.

The ration schedule of Army Exchange service supplies as contained in Section I, Circular Number 148 this headquarters, cs, is amended as follows:

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Sec III, cont'd

NURSES' ARTICLES

Add	Item		Unit	Quantity	Period
	Brush, hair		ea.	1	2 months

GENERAL LIST:

Add	Brush, tooth		ea	1	2 months
	Soap, laundry		lb	½	1 week
	Beer		8 oz	8	1 week
	Soft drinks		Bottle	3	1 week
Correction					
	Prophylactic chemical	from	pkg	1	1 week
	rubber	"	pkg	1	1 week
	chemical	to		Unlimited	
	rubber	"		Unlimited	
	Candy bars 5¢ size	from	ea	3	1 week
		to	ea	1	1 week
	Blades, razor (all types)	from	pkg of 5	1	3 weeks
		to	pkg of 5	1	2 weeks
	Smoking tobacco Each pkg of pipe tobacco				
	from			8 points	
	to			4 points	

NOTE: Total smoking tobacco ration per week per individual remains at 32 points.

By command of General EISENHOWER:

S. L. ROAD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

M. K. ROBERTS
Colonel, AGD,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 17 September 1943
NUMBER 183)

PROMOTION OF OFFICERS

✓ Circular, Number 101, Section V Number 104, Section III Number 105, Section IV Number 112, Section VI Number 117, Section II Number 127, Section III Number 142, this headquarters, cs, are rescinded and the following substituted therefor:

1. Authority has been given to the Commanding General, North African Theater of Operations, United States Army, to make temporary promotions of officers in the Army of the United States to include the grade of colonel. This authority is limited to promotions to fill existing position vacancies in current tables of equipment and current tables of organization.

2. a. Pursuant to War Department letter, 26 October 1942, file AG 210.2 (10-22-42) PO-P-A, subject: "Decentralization of Promotion under Public Law 455, 77th Congress", to Air Force Commanders, authority is hereby granted to the Commanding General, Twelfth Air Force to promote Army Air Force officers to grades from first lieutenant to major, both inclusive, under the provisions of Army Air Force Regulations 35-16, 21 May 1943.

b. Any officer having been promoted under the provisions of Army Air Force Regulations 35-16, 21 May 1943, who later qualifies under the provisions and restrictions as set forth in this circular, may be recommended for promotion in the Army of the United States.

3. The following policy with regard to temporary promotions of officers will normally apply in this theater:

a. Except for officers who have clearly demonstrated fitness for promotion by outstanding performance in actual combat, no officer will be promoted until he has demonstrated clearly his qualifications for promotion by actual occupancy of a position vacancy and performance of duties appropriate to the higher grade for a period of at least three (3) months; and has served a minimum period in grade as follows:

(1) For promotion to the grade of colonel, 12 months.
(2) For promotion to the grade of lieutenant colonel, 9 months.
(3) For promotion to the grade of first lieutenant, captain and major, 6 months.

All recommendations will set forth the information necessary to demonstrate the above. Where a promotion is recommended on the basis of demonstrated fitness in combat, a statement to that effect will be made by the recommending officer.

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Par 3, cont'd

b. No officer will be promoted more than one grade at a time.

c. Except for battlefield promotions to the grade of lieutenant colonel promotions to the grade of lieutenant colonel and colonel will be made only by the Commanding General, NATOUSA.

d. Second lieutenants of field forces, who have demonstrated in combat their fitness for promotion, and are fully qualified therefor, may be promoted to the grade of first lieutenant, regardless of Table of Organization vacancy. However, the resulting total of first lieutenants will not exceed the authorized combined total of first and second lieutenants. A statement will be made by the recommending officer that the officer concerned has demonstrated in actual combat his worthiness for promotion.

4. Recommendations for promotions of officers in this theater will contain the following statements in the original recommendation and the first succeeding indorsement: (In the case of a recommendation for promotion to colonel, it will appear in all succeeding indorsements.)

"I have satisfied myself that the officer here recommended to be promoted has achieved desired results in raising standards in the unit, activity, or staff section he controls. In making this certificate it is my understanding that these standards include dress, appearance, alertness and deportment of subordinates, saluting and other forms of military courtesy, obedience to regulations and orders effecting the use of motor vehicles, appearance and sanitation of camps and barracks and the smartness of the unit responding to orders of whatever nature. I will be glad to have this officer under my command in the grade for which recommended."

5. a. Promotion recommendations for all officers other than Air Corps will be prepared in accordance with the form indicated in ANNEX No. 1, and will be forwarded to this headquarters through proper command channels. Recommendations for promotion of Air Corps officers will be submitted in the form prescribed by and regulations 35-1b, 21 May 1943, and will include the information and statements described in paragraphs 4, 5, 6 and 7, ANNEX No. 1, in applicable cases. The following statement will be included in each basic recommendation for promotion to major, lieutenant colonel and colonel, and in the first forwarding indorsement only:

"The relative rank of this officer has been considered and, to the best of my knowledge and belief, this is the best fitted officer available in this command for the grade and position for which promotion is recommended."

b. The following statement will be included in the basic communication and in each indorsement for promotion to lieutenant colonel and colonel.

"The lieutenant colonel or colonel, as the case may be, of the appropriate arm or service on the strength return of the command, in pools or other assignments is surplus in the command, or otherwise available for assignment to the position for which promotion is recommended."

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5. A relative rank list of officers of like grade including all arms and services within the officer's organization will accompany each recommendation for promotion from lieutenant colonel to colonel both AUS and AUS-AC. This list will include the officer's name, rank, serial number and date of rank.

7. All indorsements will indicate the approval or disapproval of the commander concerned. Second and succeeding indorsements or recommendations for promotion to grades up to and including lieutenant colonel may include, in lieu of the statement called for in paragraph 4 above, when such statement is not justified because of lack of acquaintanceship with the officer being recommended, a statement that the signer has or has not confidence in the judgment of the next lower subordinate who has signed the recommendation. Each recommendation for promotion to the grade of lieutenant colonel or colonel will be handled as a separate communication. Recommendations for promotion to all other grades may be handled as groups, where appropriate.

8. Signatures. Each basic recommendation and first indorsement will be signed by the commander concerned. Each succeeding indorsement may be signed by an appropriate staff officer, except for recommendations to the grade of colonel which will be signed by the commander concerned.

9. The War Department has informed this headquarters that due to the decrease in activation of units in the United States, a reduction in overhead, and the return of officers from overseas, there is a surplus of experienced officers of combat arms in the higher grades who can be utilized to advantage in overhead installations. The War Department directs that some of these officers be used in expanding overhead in this theater. Because of this situation and the directive from the War Department, it is necessary to control more closely all promotions in this theater to the grade of lieutenant colonel and colonel for overhead positions. All recommendations for promotions to these two grades will be reviewed by this headquarters in the light of availability within the theater or in the United States of officers qualified for overhead positions. In order to save time and to enable this headquarters to procure qualified officers to fill overhead vacancies, each recommendation for promotion to the grade of lieutenant colonel or colonel for such a position will be accompanied by a statement of the specifications for the position to which the officer is recommended for promotion.

10. Any first lieutenant, Medical or Dental Corps, assigned to a unit or activity operating under a Table of Organization or Table of Allotment, who otherwise meets all of the requirements for promotion after having served the time in grade may, upon recommendation that he is fully qualified therefor, be promoted to the temporary grade of captain. Such authority does not extend to first lieutenants of these corps who are assigned to replacement pools or who are attached to units and activities as a temporary overstrength.

11. All recommendations for promotion to grade of lieutenant colonel and colonel, including promotions to AUS (AC), will be referred to this headquarters.

By command of General EISENHOWER:

W. B. FORD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

H. B. ROBERTS
Colonel, AGD,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

ANNEX #1

AG 201 (Date)

SUBJECT: Promotion of Officer

TO : Commanding General, NATOUSA.

1. It is recommended that _____ (Rank) (1st Name) (MI) (Last) (ASN) (Branch) be promoted to the rank of _____ under the provisions of War Department Circular Number 161 (1942) as amended by War Department Circulars Number 214, Number 290, Number 417, 1942, War Department Circulars Number 15, Number 27, Number 157, Number 169, and Number 185, 1943.

2. Basis for promotion:

a. The officer's component is: _____
(1) Date of entrance into active service _____
(2) Rank held upon entrance into active duty _____
(3) Date of present rank _____
(4) Date of order announcing promotion to present grade _____
(5) Total length of active commissioned service _____

b. Position vacancy occupied by officer recommended: _____
(1) Length of time officer has occupied position vacancy: _____
(2) Manner of performance of these duties: _____

c. Table of organization or allotment under which recommending unit is authorized to recommend promotions _____

d. Officers authorized, assigned, and attached:

	Authorized	Assigned	Attached
Colonel			
Lieutenant Colonel			
Major			
Captain			
1st Lieutenant			
2d Lieutenant			
Total Officers			

e. _____ is the best qualified officer of his grade and branch within his _____ who is at present eligible for promotion and available for assignment to this position vacancy.

f. I certify that the officer has demonstrated clearly his fitness for the responsibilities and duties of the position and grade for which recommended.

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ANNEX #1
Cir 183, Hq N.ATOUSA

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3. The recommended promotion for _____(reporting units) is certified to conform with provisions of War Department Circular Number 161 (1942) as amended by War Department Circulars Numbers 214, 290, 417, 1942, and War Department Circulars Numbers 15, 27, 157, 169, and 185, 1943. Approval of the recommended promotion together with approval of all other outstanding undetermined recommendations for promotion to like grade within this command in the Army of the United States will not exceed the number of position vacancies existing on _____(date).

4. Additional information required for recommendation for temporary promotion in the Army of the United States to grade of colonel, and for all promotions of officers assigned to Headquarters N.ATOUSA and officers assigned to Allied Force Headquarters Staff:

a. Officer's age is _____.

b. Officer's rank in relation to all other officers of like grade within the organization to which the officer is assigned is _____.

NOTE: Relative rank list of officers of like grade will be furnished with each recommendation in which indication of relative rank standing is required.

c. Service schools attended _____

_____

_____

5. I have satisfied myself that the officer here recommended to be promoted has achieved desired results in raising disciplinary standards in the unit, activity, or staff section he controls. In making this certificate it is my understanding that these standards include dress, appearance, alertness and deportment of subordinates, saluting and other forms of military courtesy, obedience to regulations and orders affecting the use of motor vehicles, appearance and sanitation of camps and barracks and the smartness of the unit in responding to orders of whatever nature. I will be glad to have this officer under my command in the grade for which recommended.

cont'd on #4 →

6. The relative rank of this officer has been considered, and to the best of my knowledge and belief this is the best fitted officer available in this command for the grade and position for which promotion is recommended: (NOTE: This statement required for promotion to field grade).

My Exec to Col.

7. No lieutenant colonel or colonel, as the case may be, of the appropriate arm or service on the strength return of the command, in pools or other assignments, is surplus in the command or otherwise available for assignment to the position for which promotion is recommended." (NOTE: This statement required only for promotion to lieutenant colonel or colonel.)

_____

_____

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

ANNEX #1

AG 201 _____ (Date)

SUBJECT: Promotion of Officer

TO : Commanding General, NATOUSA.

1. It is recommended that _____ (Rank) (1st Name) (MI) (Last) (ASN) (Branch) be promoted to the rank of _____ under the provisions of War Department Circular Number 161 (1942) as amended by War Department Circulars Number 214, Number 290, Number 417, 1942, War Department Circulars Number 15, Number 27, Number 157, Number 169, and Number 185, 1943.

2. Basis for promotion:

a. The officer's component is: _____
(1) Date of entrance into active service _____
(2) Rank held upon entrance into active duty _____
(3) Date of present rank _____
(4) Date of order announcing promotion to present grade _____
(5) Total length of active commissioned service _____

b. Position vacancy occupied by officer recommended: _____

(1) Length of time officer has occupied position vacancy: _____

(2) Manner of performance of these duties: _____

c. Table of organization or allotment under which recommending unit is authorized to recommend promotions _____

d. Officers authorized, assigned, and attached:

	Authorized	Assigned	Attached
Colonel			
Lieutenant Colonel			
Major			
Captain			
1st Lieutenant			
2d Lieutenant			
Total Officers			

e. _____ is the best qualified officer of his grade and branch within his _____ who is at present eligible for promotion and available for assignment to this position vacancy.

f. I certify that the officer has demonstrated clearly his fitness for the responsibilities and duties of the position and grade for which recommended.

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Incl. #1

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 16 September 1943
NUMBER 182)

Authority for Changes in T/BA and T/E I
Orders for Troop Movements II
Passes for Enlisted Men III
Marriage of Military Personnel VI
Correct Mailing Address for Central Disbursing Office V
Currency Control VI

I — AUTHORITY FOR CHANGES IN T/BA AND T/E

1. The attention of all concerned is directed to Section I, Circular Number 99, this headquarters, cs.

2. Units in this theater will not adopt or reorganize under the provisions of any War Department Table of Equipment or Table of Basic Allowances without specific authority of this headquarters. This limitation is imposed because of the necessity to control administratively all priorities for equipment to meet tactical plans.

3. War Department changes to Tables of Equipment or Tables of Basic Allowances will not become effective until authorized by this headquarters.
(AG 320.3/115 -O)

See Cir 43 sec 14.

II - ORDERS FOR TROOP MOVEMENTS

1. Whenever a unit moves into the area of a new base section, the unit commander will report to the base section commander for instructions pertaining to discipline, assignment of areas, supplies, etc.

2. All orders for the movement of troops will contain instructions to effect the above.
(AG 230.1/163 -O)

III- PASSES FOR ENLISTED MEN

Circular Number 143, this headquarters, cs, is amended as follows:

a. Paragraph 1 (Pass Form): Delete the word "location" and substitute therefor the letters "APO".

b. Add to paragraph 1 a. "Passes are to be treated as classified matter, although not marked as such, and proper precautions taken for safeguarding the information contained therein. The geographical location of the unit will not be indicated."
(AG 200.2/144 -O)

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 16 September 1943
NUMBER 182)

Authority for Changes in T/B. and T/E I
Orders for Troop Movements II
Passes for Enlisted Men III
Marriage of Military Personnel VI
Correct Mailing Address for Central Disbursing Office V
Currency Control VI

I — AUTHORITY FOR CHANGES IN T/BA AND T/E

1. The attention of all concerned is directed to Section I, Circular Number 99, this headquarters, cs.

2. Units in this theater will not adopt or reorganize under the provisions of any War Department Table of Equipment or Table of Basic Allowances without specific authority of this headquarters. This limitation is imposed because of the necessity to control administratively all priorities for equipment to meet tactical plans.

3. War Department changes to Tables of Equipment or Tables of Basic Allowances will not become effective until authorized by this headquarters.
(AG 320.3/115 -O)

See Cir 13 sec 14.

II - ORDERS FOR TROOP MOVEMENTS

1. Whenever a unit moves into the area of a new base section, the unit commander will report to the base section commander for instructions pertaining to disciplinary control, assignment of areas, supplies, etc.

2. All orders for the movement of troops will contain instructions to effect the above.
(AG 250.1/163 -O)

III- PASSES FOR ENLISTED MEN

Circular Number 143, this headquarters, cs, is amended as follows:

a. Paragraph 1 (Pass Form): Delete the word "Reunion" and substitute therefor the letters "APO".

b. Add to paragraph 1 a. "Passes are to be treated as classified matter, although not marked as such, and proper precautions taken for safeguarding the information contained therein. The geographical location of the unit will not be indicated."
(AG 200.3/144 -O)

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IV - MARRIAGE OF MILITARY PERSONNEL

Rescinded by Cir No. 4 1944

Paragraph 4, Section I, Circular Number 71, this headquarters, cs, is amended by adding the following:

"c. Where one of the parties to the proposed marriage is not a citizen of the United States, there will also be included in the affidavit, the following information:

(1) Name and address of each parent of the non-citizen prospective bride or groom, or, if deceased, so state, and give the date and place of death.
(2) Present occupation of each parent, if living, or last occupation if deceased." (AG 290/072 -O)

V - CORRECT MAIL ADDRESS FOR CENTRAL DISBURSING OFFICE

Section IV, Circular Number 169, this headquarters, cs, is amended to read as follows:

"Correct mailing address for the Central Disbursing Office is as follows:

"Finance Officer, Headquarters Command, Allied Force, APO 512, U. S. Army." (AG 311.1/145 -O)

See Cir 203 sect I

VI - CURRENCY CONTROL

See Cir 47 Sect 7 1944

Section I, Circular Number 55, this headquarters, cs, is amended by adding the following:

"5. Circulation of Lire Currency, both A.M. and Lire normally issued by occupied countries, will be restricted to the occupied countries.

"6. In exceptional cases where such currency is unavoidably carried out of the area in which it is issued, it will be exchanged at the port of entry upon reaching destination. Such exchange will be made at the port of entry only, and will be accompanied by a certificate setting forth the source of currency and reason for possession outside the Lire area.

"7. It will be the responsibility of base section commanders to provide necessary exchange service to prevent currency leaving area in which it was issued." (AG 123.7/145 -O)

By command of General EISENHOWER:

E. L. ROOD
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

W. W. ROBERTS
Colonel, AGD,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 181)

15 September 1943

Assignment of Airborne Personnel.....I
Reclassification of Officers Physically Unfit for General Military Service...II

I - ASSIGNMENT OF AIRBORNE PERSONNEL

1. Section II, Circular Number 129, as amended by Section I, Circular Number 137, both of this headquarters, as, are hereby rescinded.

2. Instructions for the disposition of airborne replacements will be published in a separate letter to all organizations concerned.

(AG 704.11/059 -O)

II - RECLASSIFICATION OF OFFICERS PHYSICALLY UNFIT FOR GENERAL MILITARY SERVICE

The following paragraphs of Circular Number 33, this headquarters, as, are amended to read as follows:

"4b. If, as a result of the above examination, it is found: (1) That an officer now assigned general military duties is considered as physically incapable of performing such duties, or (2) That an officer now classified as limited service is considered as physically incapable of performing limited service duties, the officer will be ordered to the nearest general hospital or the 43d or 51st Station Hospital if the condition is mental, for observation, treatment, and reclassification for the type of duty, if any, that he may be physically qualified to perform."

\+ + + + +

"4d. Whenever an officer is sent to a general hospital, the 43d or 51st Station Hospital, under the provisions contained herein, the hospital will be notified of the expected hour and place of his arrival. Medical report on AGO Form 63 will accompany the officer. Commanders will provide the hospital with detailed statement as to the manner of performance of duty by the officer concerned, to include any factors which might indicate mental sluggishness or physical incapacity under stress.

"5. Disposition of Officers by General Hospitals, the 43d and 51st Station Hospitals.

a. Upon completion of observation and treatment at general hospitals and the 43d and 51st Station Hospitals, officers will be classified by the disposition board as follows: (1) Class "A" - Suitable for full military duty, (2) Class "B" - Suitable for limited service, stating whether temporary or permanent, and (3) Class "C" - Disqualified for any type of military duty.

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b. (1) Class "A" officers will be transferred to the nearest replacement training center for return to duty.

(2) Class "B" officers will be transferred to the nearest replacement training center for reassignment. A statement as to the general type of duty that the officer may be expected to perform will be entered on Report of Physical Examination (WD AGO Form No. 63). Immediately upon release from the hospital, this information will be transmitted to the commanding officer of the replacement training center, who upon receipt thereof, will cause appropriate entries to be made on the officer's qualification card (WD AGO Form No. 66-1).

(3) In order to avoid congestion in hospitals, officers placed in classes "A" and "B" will be immediately transferred to the replacement training center to await completion of final action on recommendations made by disposition boards. This fact will be included in the information furnished in compliance with b above. All concerned will be informed of the final action in each case at the earliest practicable date.

(4) Class "C" officers will be retained as patients in hospital and will be returned to the United States at the earliest opportunity through the usual medical evacuation channels.

6. Change from Limited Service to General Service Status.

a. When an officer who has been classified as "Limited Service" has served not less than 90 days in that status and has reason to believe that the conditions for which he was placed in limited service no longer exist, he may request physical re-examination. Such a request may also be initiated by an officer's commanding officer whenever he has reason to believe that the officer is capable of performing full military duty. In such case his commanding officer will cause the officer to be given a thorough physical examination by a medical board consisting of two or more officers, at least one of whom is of field grade. Prior to examining the officer for determination of his physical fitness, the board will endeavor to obtain a copy of the proceedings of the disposition board from the general hospital or the 43d or 51st Station Hospital, where the officer was classified as "Limited Service." If, after a review of all records, and a thorough physical examination, the board is of the opinion that the officer is physically and mentally fit for general military service, the board proceedings will be forwarded to the Division or corresponding commander for review and necessary action.

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

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CIRCULAR)
: 14 September 1943
NUMBER 180)

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Personel Transfer Accounts.....I
Disposition of Effects.....II
Abandoned Vehicles.....III
Requisitions for Blank Forms and War Department Publications.....IV

I - PERSONAL TRANSFER ACCOUNTS Rescinded by Cir No 17 - 1944

Circular Number 172, this headquarters, cs, is amended as follows:

Paragraph 4 is amended to read:

"4. It should be freely circulated that remitters' responsibility ends with giving correct information to the personnel or disbursing officer accepting cash for transfer and from there on the government is following thru to see that the payment requested is correctly made and that if thru error on the fault of the remitter, payment cannot be made that the government will contact the remitter to obtain information to straighten out any difficulties encountered. Also the use of radio cannot be successfully made, due to the large volume of remittances handled. It can be noted that vouchers covering transmissions sometimes are one hundred pages long and in view of the fact that spelling of names cannot be assumed by the paying officer located in the states, transmission by air is in fact faster due to avoidence of errors in transmission. Personnel officers will turn in funds received for transmission to the nearest disbursing officer daily. The disbursing officer is required to forward to the central disbursing officer daily. This is to insure that the present average time of transmission of 10 to 14 days can be shortened. Personnel desiring information on remittance should go to the personnel officer who accepted it originally. This will enable the personnel officer to give facts to disbursing officer having necessary transmission records needed to clear possible trouble cases. To assist in contacting remitters who have developed as trouble case, organization of remitter will be shown on 1044. This will give the central disbursing officer a complete case history to cover those cases where returned accounts of local disbursing officer have been forwarded."

Paragraph 5a is amended to read:

"5. a. Local disbursing officers will mail 1044's covering PTA transmissions direct to the Central Disbursing Officer, Headquarters Command, Allied Force, APO 512, U. S. Army. Likewise correspondence on PTA will be routed direct to the central disbursing officer. PTA being entirely technical, direct communication is not prohibited." (AG 112.05/138 FIH-C)

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II - DISPOSITION OF EFFECTS

1. Subparagraphs 1b and d, and paragraph 2, Circular No. 48, and Section I, Circular No. 105, this headquarters, cs, are rescinded.

2. Instructions governing disposition of personal effects are contained in Memorandum No. W600-61-43, War Department, The Adjutant General's Office, subject: "Instructions Governing Disposition of Effects of 'Deceased', 'Missing', and 'Missing in Action' Personnel", dated 28 July 1943.

3. The following supplemental instructions are added to the above quoted memorandum:

a. When forwarding check for monies to the Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri, the forwarding officer will insure that the individual to whom the check pertains has been officially reported upon either Casualty Report or Letter Report of Death, whichever is applicable.

b. Effects being transmitted to the Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri will be forwarded through the nearest base section. (AG 220.67/157 FHH-C)

III - ABANDONED VEHICLES

Rescinded by Cir No 9 1944

1. Abandoned vehicles, including those that have become involved in accidents, will be reported by personnel finding them to the nearest Military Police, or Military Police headquarters.

2. When patients who have been in motor vehicle accidents are received at hospitals, efforts will be made to determine whether or not the vehicles have been abandoned. When vehicles have been abandoned, or if there is doubt as to their status, a report of the circumstances will be made immediately to the nearest Military Police headquarters by the hospital commander. (AG 537.5/170 MIC-C)

IV - REQUISITIONS FOR BLANK FORMS AND WAR DEPARTMENT PUBLICATIONS

Rescinded by Cir No 7, 1944 sec IV

Section IV, Circular No. 40, and Section II, Circular No. 150, this headquarters, cs, are rescinded and the following substituted therefor:

a. The Mediterranean Base Section has been designated as the Theater Distributing Agency for War Department publications and War Department AGO blank forms normally procured from the Theater Adjutant General.

b. Requests for War Department publications, War Department AGO blank forms and Medical Department blank forms (listed in WD Cir No. 190, 1943) will be sent through normal channels to the Commanding General, MTS, APO 600.

c. War Department publications and/blank forms furnished by the Quartermaster Corps, namely, Standard Forms, Quartermaster Forms, Finance Forms, and Medical Department Forms (not listed in WD Cir No. 190, 1943) will be requisitioned on base section quartermasters. (AG 461/644 D-O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

A. C. ADAMS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
17 SEP 1943
U.S.
AMGOT

CIRCULAR)
NUMBER 179)

13 September 1943

Morning Reports.....I
Classification and Report of Radio Equipment Instructional Publications.....II
Hospital Patients' Rations.....III
Damage to Inner Tube Bearing Rings on Height Finders M1 and M2.....IV

See Cir 101 sec 13 1944

I - MORNING REPORTS

Changes No. 1 to AR 345-400, 7 May 1943, is reproduced for the information and guidance of all concerned:

"AR 345-400, 7 May 1943, is changed as follows:
26. Sickness -- a. A record of the sickness of each individual will be made only when such sickness involves a change in duty status. The remarks will include --

\+ + + + + +

(4) If not line of duty, 'AR 35-1440', 'AW 107', 'EPTI.' or other appropriate expression will be added. These data will be taken from WD AGO Form No. 5 (Daily Sick Report). Any subsequent determination of a change in the line of duty status will be recorded."
(AG 330.55/159 -O)

II - CLASSIFICATION AND REPORT OF RADIO EQUIPMENT INSTRUCTIONAL PUBLICATIONS

See Cir 101 sec 13 1944

Section I, War Department Circular No. 137, cs, is published for the information and compliance of all concerned:

"1. Change in classification.-- Classification of secret instruction books and secret student notebooks pertaining to the following radio equipments is changed to CONFIDENTIAL:

SCR-545-A	SCR-720-A and B	RC-156-A	RC-225-( )
SCR-584-A and B	SCR-722-A	RC-159-A	RC-227-( )
SCR-594	SCR-729-A and AZ	RC-167-( )	RC-231-( )
SCR-615-A	RC-100-( )	RC-183-A	RC-232-A
SCR-620-A	RC-101-( )	RC-184	RC-234
SCR-622-A	RC-125-( )	RC-194-( )	
SCR-623	RC-138-( )	RC-195-( )	
SCR-640-A	RC-145-A	RC-217-( )	

2. Report.--Semiannual and transfer reports previously submitted in accordance with provisions of paragraphs 28 and 29, AR 300-5, 23 September 1942, will not be required for instructional literature or student notebooks pertaining to radio equipment listed in paragraph 1."
(AG 413.68/135 -O)

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Sec I Cir 179 Sept 1944 Rest. Cir No 14 1944

III - HOSPITAL PATIENTS' RATIONS

Effective 15 September 1943, the issue of items, in quantities as stated in Column 5 of Issue Chart based on Number 1 Expeditionary Force Menu, Office of the Quartermaster General, dated 9 January 1943, as additional quantities for hospital patient rations will be discontinued. In lieu thereof, commanding officers of hospitals are authorized to submit semi-monthly requisitions on ration distribution point they are served from, for such subsistence items desired as may be available from existing stocks or obtainable by the Quartermaster as result of local purchase. Requisitions will be limited to items and quantities actually required for patient diets but in no case will monetary value of issues exceed thirty-five (35) cents per patient ration. Additional issues are limited to patients in hospitals and exclude all personnel assigned or attached that are not in a patient status.

Semi-monthly requisitions will contain the following information: Designation and Army post office address of hospital unit; the actual number of hospital patient rations due for the half month period preceding date of requisition; and quantity on hand and required of each item desired. In computing money value of issues from ration distributing activity, actual cost price for items purchased locally and latest available price list of ration items will be used. (AG 430.2/167 SURG-O)

See Cir. 27 Sec I 1944

IV - DAMAGE TO INNER TUBE BEARING RINGS ON HEIGHT FINDERS M1 and M2

1. Wear, requiring early rebelon overhaul of Height Finders, is developing during overland transportation.

2. The height finder inner tube is supported by three sets of double roller bearings near each end of the outer tube. These rollers run in steel bearing ring races, press fitted on the inner tube. The instrument is very heavy and the constant bumping it gets while being transported by truck causes the roller bearings to make loop grooves across the ring races. This wear can be observed by ranging on a target and then using the fine elevation knob. If the field of view jumps roughly instead of moving smoothly, the bearing ring is probably in need of repair.

3. It has been found that this wear can be reduced substantially by using salvage 600 x 16 Jeep casings as a cushion for the carrying case on the truck. Four such casings are placed in a single line and the carrying case merely set on top and the porter bar roped or wired to one side of the truck.

4. It is desired that all antiaircraft organizations having height finders M1 or M2, mount the carrying cases as described in paragraph 3 above. This should help to eliminate a simple trouble which takes at least 200 man hours to correct. (AG 413.66/100 ORD-O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

M. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

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CIRCULAR)
: 12 September 1943
NUMBER 176)

Medical Department Red Cross Identification Cards.....I
Request for Information on Performance of Equipment.....II
Formal Commendations.....III
Allowances for Dependents of Enlisted Men.....IV

See cir 210

I - MEDICAL DEPARTMENT RED CROSS IDENTIFICATION CARDS

1. All personnel entitled to protection under Articles 9, 10, and 11 of the Geneva Convention should possess WD, AGO Form 65-10, Medical Department Red Cross Identification Card.

2. Requests for the above cards will be addressed to the Commanding General, Mediterranean Base Section, through normal channels.
(AG 344.1/118 -0)

See cir 46 Sec 2 1944

II - REQUEST FOR INFORMATION ON PERFORMANCE OF EQUIPMENT

1. The Industrial Services Division of the War Department Bureau of Public Relations desires to obtain the serial numbers of equipment giving exceptional or dramatic performance in this theater. By obtaining the serial number of a piece of equipment, the Industrial Services Division proposes to carry the story of its performance to the plant at home where it was produced, thus stimulating the morale of the workers and increasing production.

2. Unit commanders should obtain the serial number of a piece of equipment giving the kind of performance described, together with a brief recital of the nature of the performance. This information then should be sent direct to Public Relations Officer, Allied Force Headquarters, APO 512, United States Army.

3. Where specific actions or dates and places add interest to the story of the performance of a piece of equipment, this information should be included in the report from unit commanders. Where equipment has several major parts, serial numbers of separate parts should be included in reports.
(AG 400.112/166 -0)

See cir 90 sec 3 1944

III - FORMAL COMMENDATIONS

1. The attention of all commanders is directed to AR 600-55, a portion of which is quoted below:

"AR 600-55 + + + 3. + + + If a recommendation for the award of a decoration is not favorably acted upon and the act merits official recognition, the War Department or any commander authorized to award decorations (see paragraph 6, AR 600-45) will issue, or direct the

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issuance of, an appropriate order or letter of commendation."

2. In order that cognizance may be taken of exceptionally meritorious conduct on the part of individuals, when the act does not warrant the award of a decoration, this headquarters is prepared to issue certificates under the provisions of the regulation cited above. Recommendations for awards which are disapproved by this headquarters will be considered for this formal commendation. Commanders authorized to award decorations may forward by appropriate indorsement, recommendations for awards which they have disapproved and which they consider merit official recognition by formal commendation of the Theater Commander.

3. The fact that recommendations for awards of decorations and/or formal commendations are disapproved by this headquarters does not prevent lower commanders authorized to do so from issuing orders or letters of commendation.

4. The award of the formal commendation will be made for gallantry or meritorious service, the nature of which is considered as not meriting the award of a decoration, but still deserving more than a commendation by an order or letter issued by the recommending officer or any intermediate commander in the chain of command. (AG 330.13/069 A-O)

IV - ALLOWANCES FOR DEPENDENTS OF ENLISTED MEN

See Cir 201 Sect 3 1944

Section III, Circular No. 92, this headquarters, cs, is rescinded, and the following substituted therefor:

"Change 2 of AR 35-4520, dated 2 July 1943, is quoted for the information and guidance of all concerned:

'29. When allotments are required. a. In time of war payment of monetary allowance for quarters for dependents other than a lawful wife or unmarried child under 21 years of age who are not residing with the enlisted man will not be made unless that payee has in effect an allotment for the support of that dependent in a monthly amount at least equal to the monthly amount of the monetary allowance.

b. In making a determination of the fact of dependency in any case in which the dependent other than a lawful wife or unmarried child under 21 years of age does not reside with the enlisted man the existence of a voluntary allotment made by the enlisted man for support of the dependent will be a material factor tending to support an affirmative determination.'" (AG 246/057 FIN-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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U.S. ARMY
AFO 534
17 SEP 1943
AG 370.05

CIRCULAR)
NUMBER 177)

11 September 1943

Disposition of Original Emergency Medical Tag.....I
Hospitalization of U.S. Navy, Marine Corps and Coast Guard Personnel.....II

I - DISPOSITION OF ORIGINAL EMERGENCY MEDICAL TAG

Paragraph 1c, Circular Number 72, this headquarters, cs, is amended as follows:

"c. (a) + + +
(b) Emergency Medical Tag. Emergency Medical Tag, WD MD Form 52b will be prepared by the medical department personnel and attached to the bodies of all men killed in action. This tag will be removed at the time of interment, either by the medical department representative or by a responsible member of the burial party and will be forwarded in either case direct to the Chief Surgeon, this headquarters, who will, after the tags have been used for any necessary purpose in his office, transmit same to The Surgeon General, War Department." (AG 293.8/153 SURG-O)

II - HOSPITALIZATION OF U.S. NAVY, MARINE CORPS AND COAST GUARD PERSONNEL

1. U.S. Navy, Marine Corps and Coast Guard patients will be hospitalized as indicated below:

a. Eastern Base Section.

(1) Medical and Surgical Cases:
Bizerte Area - 80th Station Hospital
Tunis Area - 54th Station Hospital

(2) Dental Cases:
43d Station Hospital - Bizerte.

(3) Patients requiring specialized care:
(a) 3d General Hospital, Aichaud - until 24th General Hospital is established.
(b) 24th General Hospital; Bizerte, when established.

b. Mediterranean Base Section (Oran).

(1) Medical and Surgical Cases:
7th Station Hospital - Oran.

(2) Dental Cases:
51st Station Hospital - Oran.

(3) Patients requiring specialized care:
12th General Hospital - Ain el Turck

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See Cir. 197 Sec I

(4) Venereal Disease Patients
180th Station Hospital (VD Section) - San Seno

c. Center District, Mediterranean Base Section. (Algiers Area).
(a) 79th Station Hospital, Cap Matifou, until 36th General Hospital is established.
(b) 36th General Hospital, Cap Matifou, when established.

d. Atlantic Base Section.
6th General Hospital, Casablanca.

e. Sicily.
59th Evacuation Hospital, Palermo.

2. Navy patients admitted to hospitals other than those listed in par. 1 will be transferred to the nearest designated hospital as soon as practicable.

3. Navy patients in U. S. Army hospitals with hospitalization expectancy of over 90 days will be evacuated to the United States in accordance with current policies of this theater.

4. Naval medical personnel have been detailed to perform duties in connection with the records of Navy patients in the above named hospitals. The specific functions of Naval medical personnel performing such duties in Army hospitals are outlined in letter, Headquarters, U. S. Naval Forces, Northwest African Waters, subject: "Hospitalization of U. S. Navy, Marine Corps and Coast Guard Personnel", dated 23 July 1943.

5. Responsibilities of Commanding Officers, U. S. Army hospitals.

a. The responsibility for medical care and treatment of U. S. Navy, Marine Corps and Coast Guard personnel will rest solely with the commanding officer of the hospital receiving such personnel.

b. The primary duty of attached Naval medical personnel is to assume custody of Naval records. This will take precedence over all other considerations. Professional services of attached Naval medical personnel may be utilized as assistants in the care of U. S. Navy, Marine Corps and Coast Guard personnel provided this does not interfere with the keeping of Naval records, and if mutually agreed between the hospital commander and the Naval medical officer concerned.

c. Naval medical personnel are not to be used to perform the duties of regularly assigned Army medical officers, such as officer of the day, property responsibility or accountability, sanitary inspections or other regular administrative duties not specifically set forth in Navy letter referred to in foregoing paragraph 4.

d. Communication between Naval medical officers and their central naval dispensary is authorized.

e. Commanding officers of hospitals will furnish appropriate quarters for attached Naval medical personnel if requested by the senior member of the group attached.

(AG 705/167 SURG-O)

By command of General EISENHOWER:

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Chief of Staff.

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Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 10 September 1943
NUMBER 170)

Sentences of Civilians Tried by Court-Martial.....I
Duties and Functions of the Special Service Officer.....II

See Cir 170 sec 1 3 1944

I - SENTENCES OF CIVILIANS TRIED BY COURT-MARTIAL

The following policy published by the War Department in Section IV, Circular 175, 30 July 1943, is published for the information and guidance of all concerned:

1. Civilians tried by court martial pursuant to Article of War 2, subparagraph (d), may not, upon being found guilty, be sentenced to forfeit any part of their pay other than pay due or to become due the accused from the United States Government. When it is the desire of a court martial to impose monetary punishment on a civilian, the sentence will impose a fine and not a forfeiture, with the exception that forfeiture may be imposed as to pay due or to become due the accused from the United States Government.

2. Inferior as well as general courts martial have authority upon conviction of civilians to impose a fine instead of a forfeiture as punishment. Furthermore, a sentence imposing a fine may at the same time impose confinement in the alternative upon failure to pay the fine, at the rate of 1 day for so many dollars of the fine remaining unpaid.

3. The limitations on punishment prescribed by paragraph 104, Manual for Courts-Martial, U. S. Army, 1928, and those upon the powers of inferior courts found in Articles of War 13 and 14, though not binding as a strict matter of law upon courts sentencing civilians, should be observed in such cases as general rules, subject to such exceptions as the courts may deem warranted in special circumstances. (AG 250.4/169 JA-O)

II - DUTIES AND FUNCTIONS OF THE SPECIAL SERVICE OFFICER

1. In an active theater of operations the objective of special service activities is military. This objective is the conservation of effective manpower. Many factors tend to diminish manpower, of which incapacity from venereal disease is one of the most striking, others including physical and mental breakdowns resulting from strain of combat, fears and apprehensions which may result in desertions and absence without leave, and imaginary or non-organic illnesses which frequently are the cause of hospitalization.

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The effectiveness of men, and hence of manpower, is diminished by boredom, inattentiveness to discipline and duty, dislike for surroundings, and a misunderstanding of allies and the civil population. A major factor in their effectiveness is the presence or absence of a real will to fight. This will is influenced by the soldier's belief in his cause and a knowledge of what the war is about.

2. Planned special service activities are an important aid in combatting these unnecessary losses in manpower. Unplanned activities, without the mission in mind, may be attractive to soldiers but do not completely discharge their purpose.

3. Special service officers are provided to assist their commanders in maintaining effective manpower. This assistance is best given by their proper use of the facilities provided, and by programming activities with a view of maintaining the maximum effectiveness of the men.

4. For this purpose, the special service officer is given a place on the special staff of the commander. (FM 101-5 change 3, sec. 49 3/4). The nature of his functions, which are generally described in the above citation, requires effective cooperation with all other officers, including adjutants, surgeons, judge advocates, chaplains, mess officers and exchange officers, whose duties relate to personnel.

5. The responsibility of recommending general policies directly related to personnel work is normally assigned to G-1 or S-1. The special service officer, therefore, while an advisor of the commander on matters pertaining to morale, is particularly charged with special service operations in fulfillment of the general personnel policies and objectives. He co-operates fully with G-1 or S-1 in such matters.

6. The various morale factors with which the special service officer is concerned are prescribed in AR 1-10 and TA 21-205.

7. The types of activities for which special service officers are responsible include the following:

a. Providing information to troops.

(1) News is furnished to the men through theater facilities for publication of Stars and Stripes and through radio news broadcasts. Radio facilities, mimeographed typewritten news sheets, and bulletin boards are used by units in order to furnish news to the men.

(2) Information films, news reels, lectures, radio broadcasts, newsmaps, and periodicals are provided for the troops and constitute an important source of information.

(3) Periodicals are provided through the Special Service Division, War Department. A mail distribution plan is now in effect.

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b. Providing athletics in the form of group games and sports competitions for the physical development and conditioning of troops. Athletic (A) kits provide complete equipment for all popular American sports and games.

c. Providing entertainment in the form of soldier theatricals, performances by professional entertainers, and musical activities. The promotion of soldier entertainment is possible through variety shows, minstrels, dance orchestras, phonograph records and the booking of professional troupe units through base sections.

d. Providing motion pictures at every possible opportunity. Movies, perhaps the best entertainment feature provided, relax the soldier and keep him up to date on the latest developments in music, story and pictorial news. Base sections have established movie circuits, operate film exchanges, and furnish projectors for the showing of films.

8. In an active theater of operations, special service activities should improve the conditions affecting morale by:

a. Supplying news to troops.

b. Affording physical and mental diversion from combat, thereby preventing psychological breakdowns.

c. Providing certain types of material comforts.

d. Furnishing information to troops and providing educational and recreational facilities for leisure time.

9. The duties and functions of the unit special service officer will, as directed by the commanding officer, normally include the following:

a. Co-ordination and supervision of various special service activities within the unit.

b. Contact with and assistance to officers of lower echelons concerning informational, recreational and educational activities.

c. Assistance to officers of higher echelons in activities requiring co-operation from the unit.

d. Stimulation, supervision and co-ordination of any separate leisure-time program carried on by organizations within the unit.

e. Stimulation and organization of an athletic or recreational council, or both, when considered desirable.

f. Stimulation and co-ordination of publicity for the promotion of participant and spectator interest in appropriate special service activities.

g. Maintenance of suitable athletic fields, game areas and other

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facilities, as well as making arrangements for their improvisation or construction when not available.

10. Specific duties in connection with the following activities have been assigned the special service officer in discharging his general responsibilities outlined above and in carrying out a complete special service program in this theater:

a. Entertainment.

(1) Motion pictures.
(2) Live shows.
(3) Musical activities.
(4) Radio programs of the American Expeditionary Stations.

(The special service officer's duties in this connection include supplying talent for programs as well as providing reception facilities for the use of the troops.)

b. Recreation.

(1) Athletics.
(2) Dances.
(3) Recreational trips.
(4) Recreation tents or day rooms.
(5) Hobby groups.

c. Services and Supply.

(1) Special service equipment.
(2) Recommendations relative to post exchange operations.
(3) Reading material.

(a) Distribution of magazines and periodicals.
(b) Library maintenance.

(4) Soldier welfare.

(a) Co-ordination with American Red Cross field service.
(b) Information regarding allotments and insurance.

(5) Distribution of Stars and Stripes.
(6) Management of Athletic and Recreation Fund.
(7) Co-operation in development of programs with higher and lower echelons.
(8) Co-operation in recreational and club programs of American Red Cross. Special service officers and American Red Cross personnel have the same objectives, each in different phases of personnel work. Every effort is made to co-ordinate programs and to foster mutual co-operation.

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(a) The American Red Cross is primarily concerned with operation of service clubs in cities, entertainment utilizing local civilian talent, and the 35mm motion picture program in connection with its clubs.

(b) Upon request, special service officers will assist the American Red Cross to arrange tours for such entertainment when it is considered advisable to make it available to outlying troop units.

(c) Special service officers are responsible for the 16mm motion picture program in the theater, making films available to the American Red Cross for showings in hospitals and service clubs.

(d) Special service officers are responsible for the development and conduct of the entertainment program, using soldier talent, and will assist the American Red Cross by making such talent available for club and hospital entertainment.

(e) Special service officers have complete responsibility for tours of USO - Camp Shows, Inc. American Red Cross cooperates by making facilities available.

(f) Subject to any War Department restrictions as to particular items, special service officers will supply recreational items to the American Red Cross for use in hospitals and enlisted men's service clubs.

(g) In any command, special service and American Red Cross activities will be co-ordinated to avoid duplication of effort and to afford maximum benefit to the soldier.

d. Information, education and orientation activities, embracing:

(1) Orientation program -- "why we fight".
(2) Armed Forces Institute educational program.
(3) Discussion groups.
(4) Formal off-duty classes.
(5) Theater Special Service Digest circulation.
(6) Recreation memoranda, publicizing:

(a) Special service activities.
(b) Local recreational facilities.
(c) Location and facilities of American Red Cross Clubs.
(d) Services offered by special service officer.

(7) Publication of unit newspaper, if necessary.
(8) Promotion and publicity of unit activities.
(9) Maintenance of adequate special service Bulletin Board.

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11. Circular Number 28, this headquarters, cs, provides for full-time service by special service officers organically assigned to units. In other commands the commanding officer may provide for part-time officers whose functions and duties are similar. The value or effectiveness of activities in all commands depends upon the competence of the special service officer in meeting the needs of the command.

12. The following considerations relating to special service personnel should be borne in mind:

a. Maximum effectiveness of special service officers will be attained only when the officers selected for the duty possess qualifications of demonstrated leadership, specialized experience, ability to cooperate, and initiative and enthusiasm for the work.

b. The special service officer must select the personnel of his section with great care, employing only those who are adaptable to the wide variety of duties outlined in paragraph 10. The employment on a voluntary basis of part-time recreational specialists will be a great aid to the special service officer. It is recommended that special service officers who are not authorized the full time services of enlisted personnel, appoint several active, interested noncommissioned officers to serve as a Special Service Council which should be divided into committees, each capable of carrying out a specific part of the special service program within the organization.

13. The references listed below are of interest and value to all special service officers and personnel, and should be frequently consulted by them:

a. TM 21-205,"Special Service Officer", is particularly recommended to all special service sections, particularly Chapters 1, 2, 3, 4, 8, 9, 10, 13 thru 18, 21, 22, and 23, as well as the appendix and list of references.

b. Factors influencing morale and the proper organization for the control and supervision of morale factors is amply dealt with in MR 1-10, "Morale".

c. Supply procedure is described in Circular Number 82, this headquarters, cs.

d. Sports and games are covered in FM 21-220.

(AG 353.8/169 SS-O)

By command of General EISENHOWER:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR
NUMBER 175

9 September 1943

EFM Service.....I
Mail for U. S. Army Personnel in Hospitals.....II
Driving Precaution - Truck, 1/4 Ton.....III
Status of Personnel Awaiting Assignment at Replacement Pools.....IV
Rabies (Hydrophobia).....V

I - EFM SERVICE

Paragraph 2, Section III, Circular No. 162, this headquarters, cs, as authorizes civilians to use sender's composition messages, is hereby revoked. (AG 311.22/698 PD-O)

II - MAIL FOR U. S. ARMY PERSONNEL IN HOSPITALS

Rescinded by Cir No 1 sec 1 1944

Paragraph 4, Circular No. 42, this headquarters, cs, is rescinded and the following substituted therefor:

"4. When the hospital of confinement is not known, unit mail clerks will hold mail for personnel known or believed to be hospitalized, a maximum period of thirty days from the first day of absence pending receipt of Form NAP 10. On receipt of the form each piece of mail held will be indorsed for forwarding to the proper hospital and dispatched. Mail on hand for personnel in unknown hospitals longer than THIRTY days for which information of a change of address has not been received will be forwarded to the (2628th Central Postal Directory Service, APO 698, U. S. Army,) indorsed (Hospital Unknown). Unit commanders will closely supervise the handling of this mail." (AG 311.1/166 PD-O)

III - DRIVING PRECAUTION - TRUCK, 1/4 TON

Rescinded by Cir No. 9 1944

1. Information has been received from the War Department that 1943 one-quarter ton, 4 x 4 trucks have a tendency to pull hard to the left when the brakes are applied.

2. All drivers are cautioned to exercise care when driving vehicles on which this tendency is evident. (AG 451.3/166 ORD-O)

Rescinded by Cir 117 sec. 3

IV - STATUS OF PERSONNEL AWAITING ASSIGNMENT AT REPLACEMENT POOLS

1. Replacement depots and battalions are units organized under a War Department table of organization whose normal function is the administration and training of a pool of attached replacement personnel. Thus the status of personnel awaiting assignment at replacement pools is that they are assigned to the replacement pool which is in turn attached to the replacement depot or

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battalion.

2. In all orders transferring or assigning personnel to (or from) replacement installations, it is necessary to distinguish between personnel who are members of the permanent operating organizations of the installations and personnel awaiting assignment or reassignment at replacement battalions and depots. For this reason such orders will state that such personnel are assigned to or transferred to (or from) "_____ Replacement (Depot) (Battalion) Pool". (AG 200/166 (-0)

V - RABIES (HYDROPHOBIA)

Rescinded by Cir No 12 1944

Paragraph 5, Circular No. 133, as amended by Section III, Circular No. 160, both of this headquarters, cs, is further amended to read as follows:

"5. If the diagnosis of rabies is made in the suspected animal the person or persons bitten will be immunized against rabies. In Morocco patients will be referred to the 5th General Dispensary, Casablanca; and in Algeria, to the Dispensary, Headquarters Command, Petit Lycee, 5 rue Hoche, Algiers. These dispensaries will arrange for treatment at the local Pasteur Institute. (AG 710/051 (-0)

By command of General EISENHOWER:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS NSP 12 SEP 1943 AMGOT

AG 461/0G9 - O 2 September 1943

SUBJECT: Index to Publications of North African Theater of Operations.

TO : All Concerned.

1. The Index to Publications of North African Theater of Operations is published monthly in a supplementary form, containing only the changes for that particular month. A complete Index is published every three months.

MONTH OF AUGUST
Supplement to 2 August 1943 Index

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NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

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HEADQUARTERS USF 13 SEP 1943 G.M. AMGOT

8 September 1943

CIRCULAR)
:
NUMBER 174)

I Removing of Insignia
II Purchase of Shoes
III Rotation of Air Corps Personnel
IV Appointments in the Army of the United States

See cir 116 sec I 1944

I - REMOVING OF INSIGNIA

Organization commanders will take steps to insure that all insignia, shoulder, sleeve, and insignia, chevron, sleeve are removed from clothing prior to turn in to base section depots as excess or salvage.
(AG 421/072 QM-O)

See cir 101 sec II 1944

II - PURCHASE OF SHOES

Paragraph 9, Section III, War Department Circular No. 112, cs, is quoted for the information and compliance of all concerned:

"9. Military personnel overseas. - Civilian type shoes may be sent to military personnel outside the continental limits of the United States upon presentation by a friend or relative at any district OPA office or authorized war price and ration board of a written request by the officer or enlisted man signed by his commanding officer. The local board or district office will issue a certificate which will be valid at any shoe store. An officer authorized to issue shoe purchase certificates may also issue certificates for military personnel overseas to any person who can show a written request from the officer or enlisted man signed by his commanding officer. Shoes may be sent to military personnel in a territory or possession of the United States from any shoe dealer without obtaining the OPA certificate, but the purchase must be approved by the commanding officer in order to permit shipment."
(AG 421/094 D-O)

III - ROTATION OF AIR CORPS PERSONNEL

1. Air Combat Crew Personnel

In accordance with Section V, War Department Circular No. 127, 29 May 1943, the following policy is announced with respect to Air Combat Crews, this theater:

a. The Commanding General, XII Air Force will utilize to the utmost, facilities in the theater for rest and rehabilitation of air combat crews.

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b. When it appears that certain members of combat crews cannot properly be rehabilitated for combat duty by such means as rest, furlough, and leave within the theater, the Commanding General, XII Air Force will reassign as large a number as practicable to non-combat duty within the theater. The remainder will be returned to the United States for rehabilitation for combat duty and reassignment under orders to be issued by the Commanding General, Twelfth Air Force. Those who are to be returned by water will be reported to the Theater Commander, who will authorize water transportation and furnish notification of place of sailing and time of reporting.

c. Air combat crew personnel absorbed in non-combat duties and those returned to the United States must be replaced within the limitations of combat crew replacements furnished by the War Department to this theater.

d. The Commanding General, XII Air Force shall prescribe such regulations as are necessary to carry into effect this policy within his command.

2. Other than Air Combat Crew Personnel

The policy and procedure set forth in Circular No. 156, this headquarters, cs, will apply. (AG 210.33/032 -O)

IV - APPOINTMENTS IN THE ARMY OF THE UNITED STATES

1. Circular No. 73, this headquarters, cs, is hereby rescinded.

2. At present no applicant for Officer Candidate School will be returned to the United States or the United Kingdom as the result of his application.

3. The authority previously given the Theater Commander to make direct appointments from civilians, qualified warrent officers, flight officers and enlisted men has been withdrawn except the authority to make "battle-field" appointments.

4. The authority of the Theater Commander to make battle-field appointments may be delegated by him to appropriate field commanders. No field commander to whom such authority has been delegated by the Theater Commander may further delegate this authority. All battle-field appointments will conform to the following restrictions:

a. Appointment will be made in grade of second lieutenant only.

b. A position vacancy must exist within the brigade, wing, division or similar unit from which the individual is being recommended, or must be within an allotment made by this headquarters.

c. The individual appointed must have displayed outstanding qualities of leadership and the ability to command in actual combat.

(AG 210.1/017 (-O)

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NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 172)

7 September 1943

See Cir 27 Sect I, 1944

SAFETY PRECAUTIONS AND RESPONSIBILITY FOR HANDLING ABANDONED AMMUNITION AND EXPLOSIVES

1. Experience in the recent Tunisian campaign has indicated that battlefield clearance of abandoned ammunition, both enemy and allied, entails considerable hazard. General safety precautions are essential to prevent loss of life and destruction of valuable materiel. The policies outlined in this circular will be followed as closely as possible by troops assigned the task of clearing battlefields of ammunition and explosives.

2. Following are general responsibilities of services for handling and storage of abandoned ammunition and explosives:

a. Engineers will clear mine fields and booby-traps except those booby-traps found in ammunition dumps and will destroy all unserviceable mines. Storage of serviceable mines is the responsibility of the Ordnance Department.

b. Chemical Warfare personnel will clear or destroy all Chemical Warfare ammunition items normally handled by that service. Storage of serviceable items will be in CWS operated dumps.

c. The Ordnance Department will collect and store all serviceable Class V items except those normally handled by CWS. Bomb disposal personnel will clear all booby-traps found in ammunition dumps and will destroy all unserviceable Class V items except as provided in a and b above.

d. Collaboration of all services in carrying out their functions is necessary for proper clearance.

3. The following general rules will be followed in the disposition of abandoned ammunition:

a. (1) Enemy mines which have been laid and lifted will be classed as unserviceable and destroyed by engineer personnel. If new types of enemy mines which can be disarmed are discovered in minefields, not more than ten (10) of each new type will be recovered and stacked separately. The exact location and a brief description will be reported promptly to the nearest engineer intelligence officer. This officer will inspect the mines at the earliest opportunity and take the necessary action to send them to the rear for intelligence purposes. If practicable, the main charge in all such mines will be removed prior to shipment.

(2) If new types of mines which cannot be disarmed are discovered in minefields, they will be destroyed in place after the preparation of as complete a description of the mines as time and occasion permit. This description will be forwarded through Engineer Intelligence channels.

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(3) All personnel concerned with the removal of enemy minefields will be on the alert to discover and report any new types of non-metallic mines developed by the enemy.

b. U. S. and British mines which are considered serviceable will be rendered safe and placed in piles of approximately 15 mines at minimum distances of 20 feet apart as convenient as possible to roads or paths in order that they may be readily located by collecting parties.

c. Abandoned ammunition not in original containers will be destroyed.

d. No enemy ammunition will be transported to collecting points or dumps until it has been examined by the responsible service and certified safe for transportation.

e. Enemy ammunition will be stored in dumps at least one-fourth of a mile from any American dump. No mixed storage of enemy and American ammunition will be permitted.

f. Any drums, containers, etc., believed to contain gas, smoke, or chemicals, will be left in place, and location reported to Chemical Warfare Officer. Chemical warfare personnel will dispose of such items.

4. All personnel taking possession of abandoned materiel must insure that the materiel is free from booby-traps or chemical contamination before any attempt is made to handle the materiel.

5. Attention is directed to the following publications:

a. Ordnance Safety Manual, O.O. Form No. 7224 -- Regulations Covering Handling and Destruction of Ammunition.

b. "How to Clear Mines and Booby-traps", Engineer Section, AFHQ.

c. "Notes on German and Italian Igniters, Mines, Prepared Charges and Booby-traps", No. 1, M.I. 10, War Office, Ja. 1943.

d. Chemical Warfare Service Field Manual -- Supply and Field Service FM 3-15, Chapter 8.

e. AFHQ Circular No. 50, dated 19 June 1943.

(AG 471.86/163 D-O)

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NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 172)

6 September 1943

PERSONAL TRANSFER ACCOUNTS

Rescinded by Cir. No. 17 - 1944

1. Scope

a. The information contained herein is designed to more clearly define the use of the F.T.A. method of remitting personal funds to the U. S. It has been noted that commanders have not advertised as freely as possible the advantages afforded by this method. Personnel do not yet seem to understand that they need go no further than their personnel officer to effect such transfer. Unit personnel officers have likewise failed to provide facilities to keep enlisted men aware of the ease with which transfers may be made. A false impression has been allowed to grow concerning the use of cable to consummate personal transfers. All concerned should be advised that use of cable is not practicable nor is it possible with cable facilities which are committed to operational needs. However, it must be impressed on personnel that use of the P.T.A. system provides the most rapid service for remitting funds to the U. S. P.T.A. has a number one priority which assures rapid, safe, and above all, accurate transfers.

b. It is highly desirable that the purchasing power of the troops in this theater should be reduced by every means possible in view of the unfavorable impact it has on the local economic situation. P.T.A. offers a safe, rapid method for the individual to send his excess funds home and accomplishes a two-fold purpose of draining the excess purchasing power and providing a means for the individual to accumulate a nest egg for the future.

2. Procedure - Reference is made to Circular No. 66, this headquarters, cs, covering the technical procedure of P.T.A. The following terms and conditions under which the government undertakes to effect transfers are set forth so that the individual will understand more thoroughly what steps are taken to protect his interests.

a. Government.

(1) Delivery will be made to designated payee, if possible.

(2) In the event such delivery is not possible because of death of or inability to identify the payee or for any other reason, the money will be held for the credit of the remitter.

(3) Where practicable, the remitter will be notified that the money has not been delivered and further instructions will be obtained from the remitter.

(4) The remitter will have no absolute right to recall the funds or change the designated payee, except in those cases where delivery is not possible.

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(5) In the event of the death of the remitter prior to delivery, the government shall be empowered to complete the transfer as originally contemplated.

(6) In the event of the death of the payee prior to delivery and the death of the remitter prior to notification under (3) above, the remitter's personnel officer, in the case of an enlisted person, will be notified; in the case of a civilian employee, the personnel or certifying officer will be notified; and in case the remitter is an officer who has been reported missing, missing in action, interned in a neutral country, captured by an enemy or deceased, the disbursing officer who made last payment will be notified. If final statement, final payroll or transcript statement of account has been prepared prior to receipt of this notification, the amount will be reported to the General Accounting Office, and a copy of the report forwarded to the next of kin.

b. Personnel Officer.

The personnel officer will, when he receives cash for transfer to the U. S., execute WD, FD Form No. 38 in triplicate, properly modified, to show in addition to the date and APO number, the name, rank, organization, and serial number (in the case of military personnel) of the individual, the amount received, in words and figures, the name and address of the individual or institution in the United States to whom payment is to be made. The personnel officer will sign all copies of WD, FD Form No. 38 and give the triplicate copy thereof to the individual from whom the cash was received. He will then deliver such funds without delay to the nearest local disbursing officer. Upon receipt of information that delivery of funds is not possible because of death of or inability to identify the payee, or for any other reason, the personnel officer will obtain from the individual transferring the funds written authorization for disposition and forward same, properly signed by the remitter in triplicate, to the local disbursing officer originally receipting for funds.

c. Local Disbursing Officer.

(1) Upon receipt of written authorization changing original instructions for disposition of funds to be transferred, one copy will be filed with retained records on which funds in question were originally picked up as a collection, and two copies properly signed by the remitter, will be dispatched to the finance officer located in the United States thru the central disbursing officer, for filing with retained copy of voucher on which payment was originally made.

(2) If the remitter requests return of funds, the local disbursing officer will repay the amount to the remitter, using Standard Form No. 1049 (Public Voucher for Refunds), modified to suit the circumstances and containing all information necessary for accounting and record purposes, as his disbursing voucher and will cite on the voucher the month of payment, number of voucher on which check was issued, check number and name of paying finance officer, the finance officer located in the United States who processed the original remittance. Information for this purpose will be furnished to the local disbursing officer, through the central disbursing officer, by the paying finance officer.

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See Cir 456 Sec 2

(3) In the event funds cannot be delivered to payee because of death of or inability to identify the payee or for any other reason, and the individual transferring the funds has deceased prior to his being notified or furnishing written authorization for disposition, the remitter's personnel officer, in the case of an enlisted man, will be notified so that the amount can be included in final statement. In the case of a civilian employee, the personnel or certifying officer will be notified so that amount can be included on final pay roll. In case the remitter is an officer and has been reported missing, missing in action, interned in a neutral country, captured by an enemy or deceased, the disbursing officer who made last payment will be notified so that the amount can be reported on transcript statement of account. If final statement, final pay roll or transcript statement of account has been prepared prior to receipt of this notification, the amount, together with all circumstances, will be reported to the General Accounting Office, with a copy to the next of kin. The report to the remitter's personnel or certifying officer, the disbursing officer making last payment or the General Accounting Office should include name, station, and symbol number of disbursing officer receipting for funds, and month, year and voucher number under which funds were accounted for as a collection.

(4) The paying finance officer located in the United States will be notified of action taken in repaying funds to the remitter or reporting the amount to either the remitter's personnel or certifying officer, disbursing officer making last payment, or General Accounting Office so that the check originally issued can be cancelled and the amount credited to the appropriation originally charged.

3. It will be noted from the foregoing that cases will occur where payment of remittance to the United States cannot be made for various reasons. Much of this can be avoided at source if personnel and disbursing officers will when accepting cash for transmission interrogate individuals closely on the following points.

a. Remitters desiring to make remittances to a bank to be credited to their account must be questioned to ascertain that they actually have an account opened at the bank that is to receive the remittance. If possible account number to be credited should be obtained.

b. The payee's address given by the remitter must be a current one and care must be exercised that it is correctly noted on the WD, FD Form No. 98. Many payments are held up because the Post Office returns checks for correct addresses.

c. The remitter must be interrogated closely on the correct spelling of the payee's name and whether it is Mr., Mrs., or Miss, since banks will not accept checks unless they are indorsed as shown on the face of the check.

d. Remittances should not be made to payees located in the United States who do not normally expect to receive them. Payee in question, not knowing the purpose or believing an error has been made, will refuse the check until advised by remitter as to reason for check.

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e. Personnel and disbursing officers must realize that the information received from remitters must appear on the WD, FD Form No. 38 exactly as given. That means that names must be correctly spelled, numbers in addresses not transposed and that street must not be used in place of avenue or vice versa. In general extreme care must be exercised in obtaining information to assure correct transmission.

Amended by Cir 180 Sec 1

4. It should be freely circulated that remitters' responsibility ends with giving correct information to the personnel or disbursing officer accepting cash for transfer and from there on the government is following thru to see that the payment requested is correctly made and that if thru error on the fault of the remitter, payment can not be made that the government will contact the remitter to obtain information to straighten out any difficulties encountered. Also the use of radio cannot be successfully made, due to the large volume of remittances handled. It can be noted that vouchers covering transmissions sometimes are one hundred pages long and in view of the fact that spelling of names cannot be assumed by the paying officer located in the states, transmission by air is in fact faster due to avoidance of errors in transmission. Personnel officers will turn in funds received for transmission to the nearest disbursing officer daily. The disbursing officer is required to forward to the central disbursing officer daily. This is to insure that the present average time of transmission of 10 to 14 days can be shortened. Personnel desiring information on remittance should go to the personnel officer who accepted it originally. This will enable the personnel officer to give facts to disbursing officer having necessary transmission records needed to clear possible trouble cases. To assist in contacting remitters who have developed as trouble case, organization or remitter will be shown on 1044. This will give the central disbursing officer a complete case history to cover these cases where retained accounts of local disbursing officer have been forwarded.

Amended by Cir 180 Sec 1

5. a. Local disbursing officers will mail 1044's covering P.T.A. transmissions direct to the Central Disbursing Officer, Headquarters Command, Allied Force, APO 512, c/o Postmaster, New York, N.Y. Likewise correspondence on P.T.A. will be routed direct to the central disbursing officer. P.T.A. being entirely technical, direct communication is not prohibited.

b. Trouble cases will be cleared as speedily as possible, and full use of cable will be made. Where written authorization is required, information contained therein will be cabled to central disbursing officer, and will contain statement that written authorization will follow.

c. The local disbursing officer who takes into his account funds for transmission is responsible for clearing any trouble cases that develop therein. Personnel officers are required to render every assistance. Local disbursing officer will forward corrective information noting same on his retained records. Local disbursing officer must bend every effort toward cutting down time in transmission to central disbursing officer and assure that he is using the most expeditious method for such transmission. (AG 112.05/138 A-O)

By command of General EISENHOWER:

R. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

F. V. ROBERTS
Colonel, A.G.D.
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 171)

5 September 1943

Per Diem Allowances.....I
Officers' Messes.....II
Reimbursement for Rations Consumed.....III

I - PER DIEM ALLOWANCES. See Cir 29 Sect I 1944

1. Per diem allowance for military personnel is not authorized on travel or temporary duty status within this Theater, except as indicated in paragraph 2, below.

2. Upon receipt of requests, made in advance of the travel to be performed and showing that the above limitation would cause undue hardship, this headquarters may grant authority for a per diem allowance.

3. Officers arriving from overseas will, upon arrival in this theater be deemed to have reported for duty, and no per diem is authorized, except as provided in paragraph 2, above. (AG 246.4/029 -O)

II - OFFICERS' MESSES Rescinded by Cir 110/4 -1944

1. Government messing facilities will be made available to all officers in this theater at a cost of not more than twenty five cents (25¢) per day, in addition to the cost of the subsistence allowance of seventy cents (70¢).

2. Private messing arrangements, depending solely on civilian means are not permitted.

3. The following personnel are authorized to eat at Officers' Messes:

a. Officers, Warrant Officers, Flight Officers, WAC Officers, and members of the Army Nurse Corps, United States Army.

b. United States Navy, Marine Corps, Coast Guard, and Public Health Service personnel corresponding in rank to those enumerated in a, above.

c. British personnel corresponding in rank to a and b, above, when no British mess is conveniently available.

d. French and other United Nations personnel, corresponding in rank to those enumerated in a and b, above, when on duty at Allied Force Headquarters, or on liaison duty with United States armed forces.

e. Under exceptional circumstances [illegible] 1430 personnel of the United States Army may be subsisted at officers' messes.

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f. Duly accredited correspondents, photographers, entertainers, and Red Cross personnel.

g. Members of Congress, cabinet officers, and other high ranking government officials and their parties.

h. Commanding officers under whose jurisdiction the mess is being conducted may authorize civilian employees of the United States Government to eat at officers' messes when no civilian messes are conveniently available, and the extension of the mess privilege is to the best interests of the United States.

4. All individuals enumerated in paragraph 3, above, will be rationed only at the mess to which assigned by competent authority, whenever more than one officers' mess is being operated in any one locality.

(AG 331.4/144 -O)

III - REIMBURSEMENT FOR RATIONS CONSUMED

1. In addition to the cost of the subsistence allowance of seventy cents (70¢), all persons eating at Army Officers' messes may be charged, not to exceed twenty five cents (25¢) per day, for additional items. This sum will be paid in cash to the mess officer.

2. Officers, warrant officers, flight officers, WAC officers, and members of the Army Nurse Corps, United States Army, will have deducted on their next pay voucher the sum of seventy cents (70¢) for each day's stay in this theater.

3. Army enlisted personnel will not be charged for the cost of the ration.

4. Members of the United States Navy, Marine Corps, Coast Guard, Public Health Service, and all foreign military and naval personnel will sign a receipt for each ration received.

5. Civilians will pay the mess officer the sum of seventy cents (70¢) per day in cash, in addition to the amount called for under paragraph 1, above. The mess officer will turn in the moneys received for the ration to the Finance Officer.

6. All issues to other than United States Army personnel, except civilians who pay cash, will be accounted by the mess officer by means of triplicate shipping tickets sent to the Finance Officer, this headquarters. Seperate shipping tickets will be used for each branch of the service and for each nationality, and will show in all cases the name, rank, and organization of the officers to whom the rations were furnished.

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Cir 171
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7. Rations consumed by civilian cooks or waiters hired with the agreement that subsistence will be furnished at the United States Army Officers' Mess where employed, will be reported to the Finance Officer, this headquarters, in the form of duplicate shipping tickets.
(AG 331.4/144 -O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
7 SEP 1943
AMGOT

CIRCULAR)
:
NUMBER 170)

4 September 1943

Ration Schedule of all Army Exchange Items.....I
Wearing of the Service Uniform.....II
Damaged Elevating Arcs on Gun Carriages.....III
Repair and Procurement of Spectacles.....IV

I - RATION SCHEDULE OF ALL ARMY EXCHANGE ITEMS

Section I, Circular No. 148, this headquarters, cs, is amended to include the following:

Item	Unit	Quantity	Period
Brush, tooth	ea.	1	2 months

(AG 331.3/092 AES-O)

See circ 1, sec I, 1944

II - WEARING OF THE SERVICE UNIFORM

Changes No. 29, AR 600-40, is published for the information and guidance of all concerned:

"AR 600-40, 28 August 1941, is changed as follows:

59. Belt. a. Commissioned officers.

(1) The officers' belt, cloth, will be worn by commissioned officers when the winter service coat is worn.

b. Warrant officers.

(1) The officers' belt, cloth, will be worn when the winter service coat is worn."

(AG 421/123 -O)

See Cir 21, sec I, 1944

III - DAMAGED ELEVATING ARCS ON GUN CARRIAGES

1. Numerous instances have been noted by this headquarters wherein the bronze elevating arcs on the 57mm Gun Carriages and on the British 6-pounder Gun Carriages have been damaged by failure to adjust properly the cradle traveling locks. The heads of the pillow-block pins, which in the traveling position rest in the pillow-block pin sockets, are permitted to develop sufficient looseness so that, when the piece is towed, the motion between tipping and non-tipping parts of the carriage is transmitted directly to the elevating arc and worm. The strain so imposed on the elevating mechanism results in unnecessary wear and in early failure of the bronze

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elevating arc.

2. It is desired that all organizations equipped with the above weapons take immediate steps to check the adjustment of the cradle traveling locks and to correct the adjustment where necessary. Continuous checks will be made to insure that correct adjustment is maintained at all times.

3. The traveling locks are adjusted by means of jam nuts located on either side of the pillow-block housing and threaded to the pillow-block pins. The adjustment should be made so that the conical heads of the pillow-block pins seat firmly in the pillow-block pin sockets when the trails are locked in the traveling position. The adjustment should be checked by placing the piece in the traveling position and applying a force alternately upward and downward to the gun barrel near the muzzle end. If there is no perceptible movement between the tipping and non-tipping parts, the adjustment is satisfactory.

(AG 472.8/075 M-C)

IV - REPAIR AND PROCUREMENT OF SPECTACLES

Rescinded 5-1 Cir No 19 1944

Section III, Circular No. 52, this headquarters, cs, is amended as follows and those parts thereof in conflict are rescinded:

1. a. Broken spectacles may be repaired, or replaced if not repairable, by submitting them together with prescription to the commanding officer of the medical installation serving the unit, who will forward the broken spectacles together with pieces of lens, if any, thru medical supply channels to the Medical Depot supplying the unit.

b. No spectacles will be repaired at government expense where maximum correction is one diopter or less.

2. In cases where spectacles have been lost or new spectacles are necessary, the prescription (taken from service record or MD Form 81 Immunization Register or furnished by hospital commander after refraction) will be forwarded to the supply depot as above. Prescription for spectacles will include following information: Name, rank, ASN, and organization, APO of the individual, the complete prescription for the lenses, frame measurement and pupillary distance.

3. Only one pair of spectacles per individual is considered necessary except for key personnel whose duties are wholly dependent upon the use of spectacles. Issue of second pair will be made only upon written statement by the unit commanding officer to the effect that individual in question is a person whose duties are wholly dependent upon the use of spectacles.

(AG 413.75/100 SURG-C)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. T. ROBERTS
Colonel, AGD,
Adjutant General.

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Copy to Supply Lt Price Mr. Grillo

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 3 September 1943
NUMBER 169)

Report of Investigation of Death.....I
Payment of Enlisted Men.....II
Issue of Postal Money Orders.....III
Correct Mailing Address for Central Disbursing Office.....IV
Property Accountability.....V

I - REPORT OF INVESTIGATION OF DEATH

Rescinded by Cir No 16 1944

In submitting reports of death from causes other than from wounds or injuries received in action, field exercises, drill, prescribed athletics or authorized flights, the report required by paragraph 18a AR 600-550 will be forwarded in triplicate to this headquarters with the personnel records and allied papers, and will not be forwarded directly to The Adjutant General, Washington, D. C. (AG 293/003)

II - PAYMENT OF ENLISTED MEN

Rescinded by Cir No. 15 1944

Reports have been received that many delays are occurring in the payment of enlisted personnel in this theater. All commanders are reminded that they are responsible for the prompt payment of enlisted men in their commands and will take immediate steps to initiate such procedure as will insure that all are paid as regularly as is consistent with tactical operations. Partial payments should not be made when service records are available or individual has been paid the preceding month. (AG 242.2/148)

III - ISSUE OF POSTAL MONEY ORDERS

Rescinded by Cir No 8 Sect I 1944

1. The following is quoted from Section 25, Paragraph 1, The Army Mail Service:

"...Army mail clerks shall not accept money for money orders to be issued later, or for money orders to be inclosed in unsealed letters to be left with such clerks. Money order transactions shall be completed and the issued money orders delivered to applicants at the time of acceptance of the money therefor."

2. In connection with the above, the Post Office and War Department have advised that there is no provision of law that permits an army mail clerk assigned to the issue of money orders to accept funds for the issue of money orders unless the orders are actually issued and, with the official receipt therefor, delivered to the remitters or agents at the conclusion of the transactions. If the funds were lost prior to the return to the owner, no recovery could be had under the present statutes.

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3. It will, therefore, be necessary for Army post offices to decline to accept money for money orders except when the transactions can be completed and the issued money orders delivered to applicants at the time of acceptance of the money therefor.

4. Postal officers will arrange with unit commanders a satisfactory daily schedule whereby group money order applications from the units may be handled in accordance with the above instructions. (AG 122.1/149 ID-O)

IV - CORRECT MAILING ADDRESS FOR GENERAL DISBURSING OFFICE

See Cir. 182 Sect 5

Correct mailing address for the ~~General~~ CENTRAL Disbursing Office is as follows:

Finance Officer, Headquarters Command, Allied Force, APO 512, U. S. Army.

(AG 311.1/145 -O)

V - PROPERTY ACCOUNTABILITY

In addition to provisions in Circular No. 76, this headquarters, cs, paragraph 13, War Department Circular No. 170, dated 24 July 1943, as quoted below, will apply in this theater:

"Editing and certification of requisitions.

The signature of an organization supply officer or that of a commanding officer of a separate non-divisional unit on a requisition will be accepted as a guarantee that the supplies are necessary and, when issued, will not produce an excess of any item of authorized allowances of equipment. Neither a certificate to this effect nor the approval of an organization commander will be required."

(AG 110/096 QM-O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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6 SEP 1943
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 2 September 1943
NUMBER 168)

MONTHLY SANITARY REPORTS

1. Monthly sanitary reports in increasing numbers are being returned by this and other headquarters for failure to comply with the following publications:

a. AR 40-275, 15 November 1932
b. WD Circular No. 114, June 1943.
c. AFHQ Circular No. 21, 24 December 1942.
d. Circular No. 24, this headquarters, cs.
e. Circular No. 19, this headquarters, cs.
f. AR 40-210, Section VII, par. 24b. (Rescinded by paragraph 2 b, letter this headquarters, AG 729/141 SURG-O, subject: "Essential Technical Medical Data", dated 22 August 1943.

2. Errors recurring frequently are:

a. Inclusion of strength of unit in the report, contrary to Section III, War Department Circular No. 114, 3 June 1943, subject: "Medical Reports."

b. Failure of surgeon to address the report to the unit commander and further neglect on the part of the unit commanders to forward the report by 1st and subsequent indorsements to The Adjutant General, Washington 25, D. C. (Thru command channels), in compliance with AR 40-275.

c. Submission of reports listing the paragraph headings alphabetically rather than numerically as directed in paragraph 1c, AR 40-275.

d. Failure to include the five headings of additional information, Section 7 of Reports, as required by Circular No. 24, this headquarters, cs. Meagerness of material included herein has necessitated return of a number of sanitary reports.

e. Holding of physical examinations of personnel once monthly rather than semi-monthly as directed in Circular No. 21, Allied Force Headquarters, 24 December 1942, and Circular No. 49, this headquarters, cs.

f. The practice by medical officers of mentioning sanitary defects in the body of the letter and omitting any recommendations for correction.

g. Commanding officers are not indicating in detail remedial action taken or reasons for failure to take such action on each recommendation of the surgeon. It is not sufficient to state that "appropriate action was taken." AR 40-275, paragraph 2.

h. Including quantitative inadequacy of medical supplies in monthly sanitary reports. Circular No. 24, this headquarters, cs, in requesting medical supplies information, is primarily concerned with qualitative inadequacy, the adaptability of the present equipment of the unit to [illegible] activities, to

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climate and to methods of storage, etc. It is desired by this headquarters that all comments with reference to quantitative inadequacy of medical supplies be made a subject of a separate communication, thus facilitating further action indicated.

i. Omission of this report by some units of this command. All units and all attached medical personnel will render a monthly sanitary report and a consolidated report (reference AR 40-275) will be submitted by groups for all assigned squadrons located in the group headquarters area. It is the responsibility of the commanders of all organizations and detachments separate from parent units and without attached medical personnel to determine that the detachment is being included in the sanitary report of the unit furnishing medical service.

j. Failure on the part of area command surgeons to insure prompt and complete coverage of all units within their command. Reports to be submitted not later than the third day of the following month.

3. There are too many defects in sanitation mentioned which could have been corrected by local action, thus never taking up space in the monthly sanitary report and its 1st indorsement. The Army Organization intends that the surgeon shall function as a staff officer in advisory capacity to the commander of the unit, and that the two officers shall work together in the closest cooperation and mutual confidence for the preservation of the health and well being of the command. Sanitary defects should be reported informally, with recommendations for correction by the surgeon to his commanding officer, whose responsibility it is to act immediately to remedy the defect. Sanitary deficiencies capable of being corrected locally should never exist long enough to find their way into a monthly sanitary report. Only those recommendations which have not been corrected by the commanding officer should be listed in the report, and in the 1st indorsement the commanding officer will explain his reasons for non-compliance; if compliance requires assistance from higher echelons, the commanding officer's 1st indorsement will request the assistance he needs. Listing in the monthly report of a defect which can be corrected within the unit by the unit commander indicated one of two undesirable situations: Either (1) the defect has not previously been presented (informally) to the commanding officer by the surgeon, in which case the latter has failed in his duty as a staff officer, or (2) the surgeon's informal report of the defect to the commanding officer has been refused consideration, in which case the commanding officer is negligent in carrying out his responsibilities for the health of the command. In either case, the reporting of a defect which can be remedied in the unit implies an unsatisfactory condition, which should not be implied unless it actually exists.

4. The multitude of errors present in monthly sanitary reports arriving at this headquarters indicate only too clearly that commanding officers and surgeons of units in this area are not familiarizing themselves with the regulation, and directives pertaining thereto. Immediate steps will be taken to remedy this deficiency, and reports in the future will be submitted in strict compliance with all directives pertaining thereto. (AG 721.5/Hdq-O)

By command of General EISENHOWER:

OFFICIAL:

J. M. LORD,
Brigadier General, GSC,
Chief of Staff.

H. C. ROBERTS
Colonel, AGD,
Adjutant General.

Distribution: "Z"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
Civ. 6 SEP 1943
AMGOT

1 September 1943

CIRCULAR)
NUMBER 167)

Transmission of Personnel Records.....I
Records of Deceased Personnel.....II

See Cir 46, sect 2, 1944

I - TRANSMISSION OF PERSONNEL RECORDS

1. Large numbers of enlisted men in this theater have become separated from their service records and thereby have not received their full monthly pay for long periods. The War Department has reported that many such individuals have been evacuated to the United States and has directed remedial action.

2. Instructions on this subject are contained in current circulars of this headquarters, as follows:

a. Circular No. 17 as amended by Section II, Circular No. 65.
b. Circular No. 31 as amended by Section II, Circular No. 53, and Section I, Circular No. 134.
c. Circular No. 65 as amended by Section I, Circular No. 68, and Section I, Circular No. 87.
d. Section II, Circular No. 130.

3. The greatest difficulty occurs in cases of hospitalized personnel. Obviously, unit and hospital commanders have failed to read and follow the instructions contained in the references cited in paragraph 2 above. For convenience the following is published as a guide:

a. Whenever personnel are transferred or placed on extended detached service, their personnel records will accompany them if possible, and if not, will be forwarded by first possible mail.

b. Whenever personnel who are patients in hospitals and absent, or expected to be absent from their units more than 30 days -

(1) Unit commanders will -
(a) Transfer them and forward their personnel records to the Detachment of Patients, when they are at known U. S. Army station, convalescent or general hospitals.
(b) Drop them from their rolls and forward their records to the Central Service Records Branch of this headquarters, when they are at other types of hospitals or their location is unknown.

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(2) Hospital commanders will -

(a) Notify unit commanders promptly and will request, and when necessary repeat such requests, that individuals be transferred and personnel records be forwarded. Copies of such requests will be sent to the Central Service Records Branch.

(b) Whenever personnel arrive at any station for permanent or extended detached duty unaccompanied by their personnel records, the unit commander will promptly initiate and follow up action to secure such records by communicating with the individual's last unit and/or place of hospitalization and/or the Central Service Records Branch.

4. Every possible effort must be made by unit, medical, replacement center, and port commanders to insure that personnel are not returned to the United States without their personnel records.

5. The term "Personnel Records" includes the following:

a. Service Record (WD AGO Form No. 24) Enlisted Men.
b. Classification Card (WD AGO Form No. 20) Enlisted Men.
c. Individual Clothing Record (WD AGO Form No. 32) Enlisted Men.
d. Qualification Card (WD AGO Form No. 66-1) Officer's.
e. Immunization Record (WD AGO Form No. 81) Both Enlisted Men and Officer's.
f. Allotment Records.
g. Board Proceedings (when applicable).
h. Copies of pertinent orders.
i. Any other pertinent papers.

6. The attention of all concerned is directed to the facilities of the Central Service Records Branch this headquarters, which functions as a repository for all personnel records when the location of the individual is unknown.
(AG 201.36/001 A-0)

II - RECORDS OF DECEASED PERSONNEL

Personnel records and allied papers of deceased personnel will be forwarded through channels to this headquarters not later than one month after date of death. In cases where it is not possible to do so, an explanation giving the reasons for the delay and the expected date of submission will be forwarded.
(AG 293-007 A-0)

By command of General EISENHOWER:

F. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Allied with Govt Contingent
15th Air Force

CIRCULAR)
: 31 August 1943
NUMBER 166)

Reference to Casualties in Personal Mail.....I
Organization Citations.....II

See circ 203 sec 4

I - REFERENCE TO CASUALTIES IN PERSONAL MAIL

1. Frequent mention of casualties in private correspondence has resulted in next of kin receiving such information prior to official notification by the War Department. This has caused unnecessary anguish to relatives and embarrassment to the War Department.

2. Paragraph 2a (4), Section II, Circular Number 86, this headquarters, as, "U. S. Military Censorship Regulations", is therefore amended to read as follows:

"Specific information as to names or numbers of casualties or desertions (numbers are of value to the enemy; names may distress relatives). Mention of casualties or desertions in private correspondence before the elapse of 30 days after the date of the casualty or desertion is prohibited."

3. Commanders will take immediate action to bring the foregoing paragraph to the attention of all personnel of their commands. All censors will take necessary action to detect and prevent violations of the foregoing regulation. (AG 704/002 B-O)

See circ 216 sec 3

II - ORGANIZATION CITATIONS

Memorandum No. W600-70-43, War Department, The Adjutant General's Office, Washington 25, D. C., 19 August 1943 is published as a supplement to paragraph 7, Circular Number 126, this headquarters, as, for the information and guidance of all concerned.

"1. During the first World War many of our units in France were cited for meritorious combat service in the orders of divisions, corps, armies, and general headquarters. Unit citations were not published in War Department orders, and no devices for flags or for wear by individuals, other than those awarded by the French, were authorized to show that a unit had distinguished itself in battle.

2. Current policy provides for the award of a blue streamer for the distinguishing flags, colors, or guidon of a unit cited in War Department general orders, and for a unit that has been so cited on two occasions, the members are authorized to wear the Distinguished Unit Badge as part of the uniform.

a. Citations in War Department general orders will be approved

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only for specific and carefully selected units which have distinguished themselves by outstanding performance of duty in action against the enemy. To justify such citation, incontestable proof must be submitted to show that the organization performed in battle with extraordinary heroism. It must have exhibited such outstanding courage, determination, and esprit in overcoming unusually difficult and hazardous conditions as to set it apart and above other organizations participating in the same engagement. As an organization it must have distinguished itself among other organizations to the extent that would warrant the award of the Distinguished Service Cross to an individual.

b. Recommending officers will forward the necessary supporting data to justify the citation, including detailed operations reports and maps, casualties sustained, and such other pertinent information as will be useful in enabling the War Department to evaluate the merit of the achievement under consideration. The recommendation will include a list of all subordinate units having distinguishing flags, colors (standards), or guidons which will be entitled to streamers in the event the recommendation is approved.

c. Citations in War Department orders are restricted to units entitled to distinguishing flags, colors (standards), or guidons, and battalions which are organic parts of regiments. In the latter case the citation will be indicated by streamers issued to each of the battalions' guidon-bearing units.

3. Units which have engaged in successful combat and performed meritorious service but have not been sufficiently outstanding to warrant a citation in War Department orders may have their achievements recognized by appropriate commendations in the general orders published by theater and other field commanders. Such citations may be for the over-all force or for specific units which have performed particularly well."

(AG 330.13/069 A-0)

By command of General EISENHOWER:

L. L. LORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

A. V. ROBERTS
Colonel, AGD,
Adjutant General.

Distribution:
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 165)

30 August 1943

Flight Officers.....I
Investigation and Report of Accidents.....II
Free Mail Privilege for Women's Army Corps.....III
Dental Examination as part of Physical Examination of Troops.....IV

I - FLIGHT OFFICERS

See Cir. No 1 sec 3, 1944

Changes No. 3, AR 610-50, 29 July 1943, is quoted for the information and guidance of all concerned:

"AR 610-50, 5 November 1942, is changed as follows:

1½. General.- Except as specifically provided otherwise, regulations and instructions pertaining to warrant officers apply equally to flight officers.
(A. G. 210.4 (22 Jun 43).) (C 3, 29 Jul 43.)

6½. Absent without leave.- See AR 605-300."
(AG 211-Flight Officers).

II - INVESTIGATION AND REPORT OF ACCIDENTS

✓ Section VII, Paragraph 2, Sub-Paragraph a, of Circular Number 100, this headquarters, cs, is amended to read as follows:

"a. In the event that such report discloses damage to the property or person of an inhabitant of a foreign country, the commanding officer will forward two copies of the report without delay to the Claims Commission of the base section in which the incident occurred. (AR 25-90 re foreign claims)."
(AG 150/161 JA-C)

III - FREE MAIL PRIVILEGE FOR WOMEN'S ARMY CORPS Rescinded By Cir No. 1 Sec 3 1944

Members of the Women's Army Corps (W.A.C) are entitled to the free mail privilege accorded other members of the Armed forces. This privilege applies to both mail and V-Mail under the instructions contained in WD Circulars 96, 230, 238, 263, and 286 (1942). (AG 324.5/108 MD-C)

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Cir No 165
Hq Natousa

IV - DENTAL EXAMINATION AS PART OF PHYSICAL EXAMINATION OF TROOPS

Rescinded by Cir 1013 1944

1. Medical officers when conducting the physical inspection of troops will be accompanied once each month by a dental officer. If a dental officer is not assigned to the organization, the medical officer making the physical inspection will obtain the services of a dental officer assigned to an adjacent unit.

2. It will be the duty of the dental officer to make a rapid survey of the mouths of the individuals examined to detect:

a. The presence of any acute dental infections with special attention to acute or sub-acute swellings and Vincent's stomatitis.

b. The presence of large cavities that could reasonably be expected to result in a painful condition in the near future.

c. Those individuals who have insufficient teeth to masticate the army ration.

d. Any other conditions requiring emergency treatment.

3. Prompt steps will be taken to eliminate any of the conditions enumerated in paragraph 2 above.

4. The dental officer will furnish the medical officer the following data to be incorporated in the monthly sanitary report:

a. Number of cases of Vincent's stomatitis detected.

b. Number of men having insufficient teeth to masticate the army ration.

c. Any other pertinent data of a dental nature.

(AG 342.15/162 SURG-O)

By command of General EISENHOWER:

E. L. ROED,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. W. BUTCHER
Colonel, AGD,
Adjutant General.

DISTRIBUTION: "

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS U.S.T. 3 SEP 1943 AMGOT

28 August 1943

CIRCULAR)
:
NUMBER 154)

Censorship of Prisoner of War Mail.....I
Mail for Field Directors, American Red Cross.....II
Authorized Allowances for Field Rations.....III
Jewish Holy Days.....IV

I - CENSORSHIP OF PRISONER OF WAR MAIL

1. Mail of any description to or from enemy prisoners of war in this theater will be censored only by duly authorized prisoner of war censorship agencies.

2. Censoring of enemy prisoner of war mail in this theater is the function of Prisoner of War Censorship Unit, APO 759, U. S. Army.

3. All organizations, or individuals obtaining possession of any mail to or from a prisoner of war which has not passed through authorized censorship agencies, will forward such mail to the unit mentioned in paragraph 2 above, for censorship. (AG 383.6/311.7 B-O)

II - MAIL FOR FIELD DIRECTORS, AMERICAN RED CROSS

Rescinded by Cir No 1 sec I 1944

1. To enable chapters of the American Red Cross to communicate with their field directors at ports of embarkation and overseas stations concerning emergency welfare matters where only the unit and APO number of the soldier to whom the communication pertains are known, the addressing of such communications in the following manner has been authorized:

Field Director
American Red Cross
Company "F", 1350th Infantry,
APO 801, c/o Postmaster
New York, New York.

2. When such mail is received by unit mail clerks, it should be returned to the APO serving the unit for delivery to the Red Cross representative in that area.

3. Red Cross field representatives are being instructed to this effect. (AG 311.1/161 RC-O)

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Sec II Cir 101 sec 3 1944

III - AUTHORIZED ALLOWANCES FOR FIELD RATIONS

Section II, War Department Circular Number 179, cs, is published for the information and guidance of all concerned:

"II--Authorized allowances for field rations.-- The authorized allowances of field rations to which a unit is entitled on a given date will be determined as prescribed in paragraph 1.

1. Add together the number of individuals (including those from whom reimbursement is required) who were present at breakfast, dinner, and supper on that date, as determined by actual count; divide this sum by three and reduce the result in accordance with a, b, c, and d below.

a. For units having a strength for rations averaging less than 100 men per day, make no change.
b. For units having a strength for rations averaging 101 to 250 men per day, deduct 5 percent.
c. For units having a strength for rations averaging 251 to 1,000 men per day, deduct 10 percent.
d. For units having a strength for rations averaging over 1,000 men per day, deduct 12 percent.

2. Rations will be requisitioned and issued in accordance with the provisions of paragraph 1." (AG 430.2/027 (6-0)

IV - JEWISH HOLY DAYS Rescinded By Cir No 1 Sec 3 - 1944

1. The High Holy Days of the Jewish faith occur this year as follows:

a. New Year - 30 September to 1 October
b. Day of Atonement - 9 October

In each case the celebration of the festival commences at sunset the previous day.

2. It is the policy of this headquarters so far as practicable to allow for limited passes to be issued to members of the Jewish faith to attend services on these days. Consistent with the exigencies of the service, individual commanders authorized to issue 24-hour passes may issue those necessary and may permit officers to be away from their station to attend these services. Members of that faith who are necessary may be denied pass privileges in order to maintain the required strength. (AG 630.3/100-0)

By command of General EISENHOWER:

OFFICIAL:

E. L. ROBB
Brigadier General, GSC,
Chief of Staff.

R. W. ROBERTS
Colonel, AGD,
Adjutant General.

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NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
USP
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CIRCULAR)
NUMBER 163)

23 August 1943

Discharge of Enlisted Men Under Section VIII, AR 615-360.....I
Transfer of Limited Service Enlisted Personnel From Field Forces.....II

See Cir 110 Sec I 1944

I - DISCHARGE OF ENLISTED MEN UNDER SECTION VIII, AR 615-360

1. Section VIII, AR 615-360, 26 November 1942, and Change Number 8, 17 June 1943, provide for the placing of an enlisted man before a board of officers for discharge when such enlisted man has been found to be mentally responsible for his actions, but

a. Is inapt, or
b. Does not possess the required degree of adaptability for the military service, or
c. Gives evidence of habits or traits of character (except when discharge for physical or mental conditions is indicated as provided in Section II) which serve to render his retention in the service undesirable, or
d. Is disqualified for service, physically or in character, through his own misconduct, and cannot be rehabilitated so as to render useful service before the expiration of his term of service without detriment to the morale and efficiency of his organization.

2. There is substantial evidence that unit commanders are repeatedly hospitalizing enlisted men who come within these provisions. In consequence of this practice, hospital facilities are unnecessarily burdened. Furthermore, a situation is created which tends to cause the discharge of such enlisted men under the provisions of Section II rather than Section VIII of AR 615-360. This improper discharge may further serve as a false basis for a claim for compensation.

3. Unit commanders will make full use of the provisions of Section VIII in all appropriate cases, and will institute proceedings to bring such enlisted men before a board of officers for discharge. Except in emergency situations, or where the need for restraint is clearly indicated, enlisted men coming within these provisions will not be hospitalized unless such action is recommended by a medical officer.

4. Final action on cases recommended by the board of officers for discharge will be taken by the Commanding General, this headquarters.
(AG 704.11/027 A-O)

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Cir No. 163
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II - TRANSFER OF LIMITED SERVICE ENLISTED PERSONNEL FROM FIELD FORCES

1. Procedure outlined in Section II, Circular 327, War Department, 1942, governing the transfer of limited service enlisted personnel from field forces, less paragraph 1 c thereof which is inapplicable, is applicable in this theater with the following interpretations:

a. So much of paragraph 1a, Section II, above cited circular, as reads: "Such boards will be appointed by the post, camp, and station commander concerned" will be read: "Such boards will be appointed by the Commanding General of the base section within whose geographical limits the field force unit is located." And thereafter, "post, camp or station commander" will be read: "Commanding General, base section."

b. So much of paragraph 1 b, Section II, above cited circular as reads, "and will authorize the field force commander to transfer limited service men who cannot be appropriately assigned within his command without delay to installations or units of the station complement where their qualifications may be utilized to the greatest advantage", will be read: "and will authorize the field force commander to transfer limited service enlisted men who cannot be appropriately assigned within the field force command to the replacement depot under base section control for reassignment."

2. Procedure outlined in Circular Number 33, this headquarters, cs, will pertain to reclassification and transfer of limited service officers.
(AG 220.33/001 A-O)

By command of General EISENHOWER:

T. L. ROOD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 160)

22 August 1943

Basis of Issue of Spectacles.....I
Unit Fund Checks.....II
EM Service.....III

Sec. I - BASIS OF ISSUE OF SPECTACLES

War Department Memorandum Number 740-18-43, 28 July 1943, is published for the information and guidance of all:

"1. Reference is made to paragraph 21, Pamphlet No. 8-5, War Department, 1943, wherein a basis of issue of spectacles is set forth, limiting the issuance of spectacles to authorized personnel requiring a correction of more than one diopter in the meridian of greatest defect except when in the judgment of the prescribing officer eyeglasses are absolutely necessary because of the age of the individual or the type of military duty to be performed.

2. A recent analysis of prescriptions indicates that during the months of May and June a disproportionate portion were for lenses of one diopter or less, resulting in an over-all total of prescriptions considerably beyond the capacity of existing facilities to complete without serious delays. It is apparent that the discretionary factor has been used rather liberally, and the sharply increased requirements for spectacles have resulted in a serious shortage of frames and lenses. Additional productive facilities have been called upon to meet increased requirements, but these increased supplies cannot be made immediately available.

3. In view of the above, and in order that personnel who absolutely require eyeglasses (those requiring a correction of more than one diopter in the meridian of greatest defect) may receive them without undue delay, the following basis of issue is effective immediately, superseding the basis of issue set forth in paragraph 21, Pamphlet No. 8-5, until sufficient frame and lens stocks are available:

The issuance of spectacles, commercial type, will be limited to authorized personnel requiring a correction of more than one diopter in the meridian of greatest defect. Such personnel will be issued two pair of eyeglasses as promptly as possible after entrance into the service, with the exception of internees (prisoners of war and civilian enemy aliens), who will be issued only one pair provided a correction of more than one diopter is required. Personnel requiring a correction of one diopter or less in the meridian of greatest defect will not be issued eyeglasses at Government expense.

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4. With reference to paragraph 16, Pamphlet No. 8-5, prescribing officers are charged with the responsibility of determining before spectacles are requisitioned whether the respective personnel have previously been furnished with spectacles at Government expense, and if so, whether the provisions of paragraph 24, Pamphlet No. 8-5, are being complied with. This responsibility may properly be discharged by requiring the information in writing from respective unit commanders." (AG 413.75/100 D-O)

II - UNIT FUND CHECKS

Rescinded by Cir No 21-1944

1. Section II, Circular Number 89, this headquarters, cs, is amended by extending the provisions thereof to cover company, regimental, or similar unit fund checks cashed by disbursing officers for properly identified custodians under authority contained in Section III, Circular Number 80, this headquarters, cs.

2. Disbursing officers cashing such unit fund checks will invoice the total thereof as cash to the Central Disbursing Officer, A. S. Kinsman, Major, F.D., Symbol Number 210-961, Third Port Headquarters, T. C., APO 700, supporting the invoice form with checks in the total amount transferred. The Central Disbursing Officer will then follow the procedure prescribed in Section II, Circular 89, referred to above, to effect transfer to the Finance Officer, U. S. Army, 58th Street and First Avenue, Brooklyn, New York.
(AG 122.1/371 FDH-O)

III - EFM SERVICE

Rescinded by Cir No 3 dtd 1944

Paragraph 6 of Section I, Circular Number 139, and Section V of Circular Number 103, this headquarters, cs, are rescinded.

1. EFM Service may not be extended to members of the Navy, Marines, Coast Guard or Merchant Marines through Army Post Offices. Naval personnel may not file EFM for handling through the Army Postal Service in this theater unless such filing is by special permission of the Theater Commander or when personnel are attached to the Army as aides or liaison officers. An exception is made in the case of Naval personnel at Dakar who may file EFM for handling at that place by the Army Postal Service.

See Cir 175 Sect I

2. Civilians receiving mail through Army Post Offices are not entitled to use the EFM service, but may send Soldiers' composition messages at commercial rates where such service is available. (AG 311.22/693)

By command of General EISENHOWER:

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Chief of Staff.

OFFICIAL:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 19 August 1943
NUMBER 160)

List of EFM Code Words.....I
Transfer of Limited Service Personnel From Field Forces.....II
Rabies (Hydrophobia).....III

Rescinded by Cir No 2 1944

I - LIST OF EFM CODE WORDS

So much of Section III, Circular Number 138, this headquarters, cs, as pertains to APO 469, is amended to read as follows:

"APO	Code Word	Terminus
469	AMOCUS	ALGIERS "

See Cir 46 Sec 2 1944

II - TRANSFER OF LIMITED SERVICE PERSONNEL FROM FIELD FORCES

1. Procedure outlined in Section II, Circular 327, War Department, 1942, governing the transfer of limited service enlisted personnel from field forces, less paragraph 1 c thereof which is inapplicable, is applicable in this theater with the following interpretations.

a. So much of paragraph 1 a, Section II, above cited Circular as reads: "Such boards will be appointed by the post, camps, and station commander concerned" will be read: "Such boards will be appointed by the commanding general of the base section within whose geographical limits the field force unit is located." And thereafter, "post, camp, or station commander" will be read, "commanding general, base section."

b. So much of paragraph 1 b, Section II, above cited Circular, as reads "and will authorize the field force commander to transfer limited service men who cannot be appropriately assigned within his command without delay to installations or units of the station complement where their qualifications may be utilized to the greatest advantage" will be read: "and will authorize the field force commander to transfer limited service enlisted men who cannot be appropriately assigned within the field force command to the replacement depot under base section control for reassignment."

2. Procedure outlined in Circular Number 33, this headquarters, cs, will govern in cases of reclassification and transfer of limited service officers. (AG 220.33/001 A-O)

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Cir #160
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Rescinded by Cir

III - RABIES (HYDROPHOBIA) Amended by Cir 175 Sect 5

Paragraph 5, Circular Number 133, this headquarters, cs, is amended to read as follows:

"5. If the diagnosis of rabies is made in the suspected animal the person or persons bitten will be immunized against rabies. In Morocco patients will be referred to the 5th General Dispensary, Casablanca; and in Algeria to the 1st General Depot Dispensary, Algiers. These dispensaries will arrange for treatment at the local Pasteur Institute."
(AG 710/051 A-O)

By command of General EISENHOWER:

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Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

F. W. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 159)

16 August 1943

Class "F" Deductions.....I
Safeguarding Military Information.....II
Identification Tags.....III

I - CLASS "F" DEDUCTIONS

The following instructions from the War Department are published for the information and guidance of all concerned:

1. Effective 1 August 1943, family allowances shall begin to accrue as of the first day of the month in which application is filed, provided that the dependents of the enlisted man were acquired prior to that month. This is one month earlier than existing practice.

2. Commencing 1 August 1943, unit commanders are responsible that in cases where an enlisted man files an original application for family allowance, appropriate Class F deduction of twenty-two dollars ($22.00) or twenty-seven dollars ($27.00) is made from the enlisted man's pay, or charged to his future pay, for the month in which his application is filed.

3. Class F deductions for the full month in which application is filed will be made against the applicant's pay, even though he was not in service for the full month.

4. When an enlisted man files a change of status form listing new dependents which will require a five dollars ($5.00) increase in his Class F deduction, this increase shall be made for the month in which the form is filed, provided that the dependents were acquired prior to the month.

5. a. The above provisions apply to men entering the service as well as to those men who acquire the status requiring them to make application for Class F deductions.

b. The exception to the above provisions is that if the enlisted man desires, he may name a month later than the month in which he makes application as the commencing month of allowance for Class F dependents.

6. Entitlement to family allowance payments is extended through the end of the month in which the Disbursing Officer, Office of Dependency Benefits, Newark, N. J. receives the notice of change of status of the enlisted man, which renders his dependents ineligible for family allowance.

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7. All Class F deductions will hereafter continue to be made from the pay of enlisted men having family allowances (Class F deductions) until acknowledgment of discontinuance is received from the Office of Dependency Benefits. This notice will be the authority to refund any deductions made for months subsequent to the discontinuance date given in the notice.

8. Previous War Department instructions in conflict with the above are rescinded. (AG 243/001 FIH-S)

See Cir 301 Sec 3 1944

II - SAFEGUARDING MILITARY INFORMATION

Section V, War Department Circular Number 173, 1943, is quoted for the information and guidance of all concerned:

"V..Safeguarding Military Information -- Classification of Reports of Deaths and Burials. - Section I, Circular No. 346, War Department, 1942, is amended to read as follows:

1. All reports of deaths, burials, and burial expenses, including any pertinent or supporting blank forms, memoranda, or letters, submitted by units of the Army outside the continental United States will be classified RESTRICTED.

2. When reporting interments on GR Form No. 1, or weekly reports on GR Form No. 2 from outside the continental limits of the United States the exact geographical location will be indicated thereon. The APO numbers will not be indicated thereon. " (AG 293-001-0)

See Cir 46 Sec 2 1944

III - IDENTIFICATION TAGS

The printing of identification tags by this headquarters has been discontinued. All future requests for printing of identification tags and any inquiries referring to unfilled requests will be forwarded to Headquarters Center District, MBS, APO 698. (AG 344.1/156-0)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:

H. V. Roberts

H. V. ROBERTS
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Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 12 August 1943
NUMBER 158)

Transporting of Rations in Dirty Trucks.....I
Unserviceable Grenades, Number 36M.....II
Medical Department Property Exchange.....III
Standard Method of Recording Names of Military Personnel on 3D AGO Forms and Records.....IV

Amended by Cir 186 Sect I

I - TRANSPORTING OF RATIONS IN DIRTY TRUCKS Rescinded By Cir. No. 1 Sec 3 1944

1. It has come to the attention of this headquarters that organizations in this theater are not complying with the instructions contained in paragraph 11, AR 40-205. Organization commanders will take necessary steps to insure compliance with the regulation especially as to the transportation of subsistence. Instances have been noted where perishable items of subsistence have been transported in trucks that had previously been used for hauling coal and had not been cleaned before transporting rations.

2. It is the duty of the officer or non-commissioned officer supervising the transportation and issuance of rations to report any infraction of the instructions in the above mentioned Army regulation. (AG 721/155 GM-O)

See Cir 27, Sec II 1944

II - UNSERVICEABLE GRENADES, NUMBER 36M

1. Fragmentation Grenade Number 36M, with igniters showing black spots of bituminous exudation, or safety fuzes with hairy growth or bad discoloration are suspended from issue and use, and will be returned to base section depots.

2. Reports on the numbers and condition of those withdrawn will be sent to the Commanding General, SOS NATOUSA. (AG 471.6/037 ORD-O

Rescinded by Cir 10. 13 1944

III - MEDICAL DEPARTMENT PROPERTY EXCHANGE

A vitally important requisite for the successful evacuation of the sick and wounded is an adequate supply at forward echelons of splints, blankets pajamas, and litters. Unless a uniform procedure is strictly followed throughout the entire evacuation process, a failure in the property exchange system is inevitable in bringing patients to the rear. In every case the agency accepting a patient must replace immediately the property accompanying that patient. Direct property exchang is mandatory.

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2. The following will be adopted by all unit commanders who will take appropriate action immediately.

a. Between divisional medical installations and corps or army medical installations, property transferred with patients will be immediately replaced in kind.

b. Hospitals receiving patients from ambulances belonging to other installations will make appropriate property exchange at the time patients are received.

c. All hospital trains will carry sufficient property to effect an equitable exchange at the time patients are received on board.

d. Ambulances meeting hospital trains will hand over pajamas, splints, blankets, and litters in amounts equal to the number received and at the time received.

e. All transfers of patients by air will be accompanied by immediate property exchange, and medical property required in property exchange by forward air evacuation echelons will have class I priority for air passage forward. (AG 4/0/151 D-M)

IV - STANDARD METHOD OF RECORDING NAMES OF MILITARY PERSONNEL ON WD AGO FORMS AND RECORDS

Section I, Circular 124, this headquarters, cs, is rescinded and Section I, WD Circular 138, 17 June 1943, quoted below, is substituted therefor:

"1. A project is presently in progress to standardize, simplify, and reduce the number of forms required to maintain personnel records in the Army. One phase of this project includes the standardization of arrangement of frequently repeated data on essential forms so uniform addressograph masterplates may be used to mechanically write such data on personnel forms and records.

2. Pending revision of individual forms it will be permissible to write military names on all WD, AGO forms and records in the following style: last name, first name, middle initial, and Army serial number, (i.e., Doe, John J. 32 301 645). This style may be used even though instructions printed on forms present in use are in conflict therewith.

3. The style described in paragraph 2 will not apply to the new Morning Reports, WD, AGO Form No. 1 and WD, AGO Form No. 2, correspondence, signatures, or forms imprinted from soldiers' identification tags." (AG 201.1/130)

By command of General EISENHOWER:

T. T. FORD,
Brigadier General, G.S.C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

Distribution: "Z"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
20 AUG 1943
AMGOT

11 August 1943

CIRCULAR)
: NUMBER 157)

Cleaning Mess Gear.....I
Casualty Mail and Mail for Personnel Returned to the U. S.....II

I - CLEANING MESS GEAR Rescended By Cir No. 1 Sec 3-1944

1. Paragraph 2 of Section IV, Circular Number 132, this headquarters, cs, is amended to read:

"The provision of three cans of boiling water, one soapy and two clear, for cleaning mess gear".

2. This is in compliance with paragraph 15, c AR 40-205 dated 31 December 1942 which supersedes paragraph 14, c AR 40-205 dated 15 December 1924 and paragraph 41-b (1) FR 21-10 1940. (AG 720/117 Surg-O)

II - CASUALTY MAIL AND MAIL FOR PERSONNEL RETURNED TO THE U. S.

1. Section III, Circular Number 3, this headquarters, cs, is amended and paragraph 11, Section I, Circular Number 23, this headquarters, cs, is rescinded. The instructions in the following paragraphs are issued in lieu thereof.

2. When letter mail and other mail of the first class is received for an individual who is accounted for as "killed in action", "missing", "missing in action", "captured by the enemy", "prisoner of war", "accidentally killed", "died in hospital", or "dead", the unit mail clerk will draw a line through the address and turn the mail over to the company commander or to an officer of the organization who can certify the status of the addressee. When the addressee is accounted for as "killed in action", "accidentally killed", "died in hospital", or "dead", the certifying officer will indorse the envelope as follows:

Addressee reported deceased
(signed) JOHN DOE
Captain, 167th Infantry
Date

When the addressee is accounted for as "missing", "missing in action", "captured by the enemy", or "prisoner of war", the certifying officer will indorse the envelope or wrapper to that effect. Example:

Missing in action
(signed) JOHN DOE
Captain, 167th Infantry
Date

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3. When mail of the second, third, and fourth classes, such as periodicals, parcels, etc., is involved, the certification will contain a further sentence permitting return of mail without additional postage. Example:

(Addressee reported deceased) or (Missing in action)
Return to sender without charge by authority
of the Third Assistant Postmaster General
(signed) JOHN DOE
Captain, 167th Infantry
Date

4. After the above certification has been placed on the mail matter, it will be returned to the APO for forwarding to the 2628th Central Postal Directory, APO 698, under a facing slip plainly marked "casualty mail". Casualty mail that is not properly indorsed will not be accepted by the APO. Under no circumstances will such mail be marked "return to sender" or returned to sender from this theater.

5. Organization and unit commanders will maintain complete forwarding addresses for all personnel who have returned to the United States by reason of transfer orders. Mail received after personnel have departed will be given directory service and the complete forwarding address supplied whenever possible. In instances when a definite address (organization and APO, post, camp or station) cannot be furnished, the mail will be rubber-stamped or indorsed:

Returned to United States
Attention: Port Postal Officer
Port of Embarkation Army Post Office

6. Forwarding addresses will not be placed on mail for personnel returned to the United States for hospitalization. All such mail will be indorsed as outlined above and returned through postal channels to the port of embarkation. (AG 311.1/005 PD-O

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General.

Distribution:
"Z"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

10 August 1943

CIRCULAR)
NUMBER 156) Rescinded by Cir 221

ROTATION AND RETURN OF MILITARY PERSONNEL AS INDIVIDUALS (EXCLUSIVE OF AIR CREW PERSONNEL) ON DUTY OUTSIDE CONTINENTAL UNITED STATES

1. This circular supersedes Circular 107, this headquarters, cs, which is hereby rescinded.

2. Attached hereto (Appendix A) is a copy of War Department Circular dated 28 June 1943, subject as above.

3. In applying the provisions of this circular to personnel of this theater, the following instructions will apply:

a. Commanders will not ordinarily submit recommendations for rotation unless the individuals so recommended have served at least six months continuous oversea service. Personnel coming within the classification of paragraphs 2b (1), 2b (2), and 2b (5), of the above quoted circular, are exempt from this requirement.

b. Enlisted men who have been wounded in action or who have been awarded the Medal of Honor, Distinguished Service Cross, Legion of Merit, Silver Star, or the Soldier's Medal, will be given preference for rotation.

c. No officer will be recommended for return to the United States under paragraph 8 of the above quoted circular, unless disciplinary action or reclassification proceedings have been completed, and then only under exceptional circumstances, since it is the policy to absorb such personnel and reassign them within the theater.

d. Under 2 b (3) of above quoted circular the following class of enlisted personnel will not be recommended for return:

(1) Those who are habitual disciplinary cases.
(2) Those convicted for infraction of any of the Articles of War. This class may become eligible after they have accumulated six months continuous overseas service from the date of violation exclusive of the time required to be made good.

4. The number of individuals who can be returned under this policy is dependent upon:

a. Requirement for maintaining all units operational.

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Par 4, cont'd.

b. The availability of replacements within the theater to replace personnel for rotation.

c. Amount of shipping space which can be made available periodically for the return of rotation personnel.

5. Consolidated reports will be submitted on the first of each month by Army, separate corps, separate divisions, separate brigades, and similar commands, the Commanding General, SOS, and base section commanders not directly under the control of task forces, on a form substantially as attached, to include all individuals available and recommended for return at any time within the subsequent sixty day period. Initial monthly reports should be made on the basis of not to exceed 1% of eligibles within command. Officers of field grade and below will be included on the same report. Reports for enlisted men will be made separately and in order of priority. Names submitted on a monthly report will not be repeated the subsequent month, as all names submitted will be considered active until they are cleared, unless organizations request changes or corrections in writing making reference to the specific report concerned, or unless cancellation of all names previously submitted is directed by this headquarters. General officers will not be included on these reports. (For form see Appendix "B".)

6. An application initiated by an individual requesting to be returned under the rotation policy, will be returned "disapproved" by the first headquarters receiving it. All selections of individuals recommended to be returned are to be made by the chain of command concerned without reference to the individual.

7. Replacement requisitions will not be required for personnel reported under this policy. All such personnel will be replaced by this headquarters either in grade or in a lower grade prior to the departure of personnel recommended for rotation. As long as personnel is available in the theater or surplus in the United States it will be the policy to replace rotation personnel in grade.

By command of General EISENHOWER:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. V. Roberts

H. V. ROBERTS
Colonel, AGD,
Adjutant General

DISTRIBUTION:

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APPENDIX "A"

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WAR DEPARTMENT
Washington 25, D. C.

28 June 1943

CIRCULAR:

ROTATION AND RETURN OF MILITARY PERSONNEL AS INDIVIDUALS (EXCLUSIVE OF AIR CREW PERSONNEL) ON DUTY OUTSIDE CONTINENTAL UNITED STATES

1. General - In order to coordinate present policies relative to the rotation and return of military personnel as individuals (other than air crew personnel) from overseas and to bring such policies into agreement with the overseas replacement system, all extant communications and policies relative to the rotation and return of such personnel are rescinded, and the provisions of this circular substituted therefor. Instructions contained herein will apply to all officer and enlisted personnel overseas except Army Air Forces air crew personnel. Instructions relative to the rotation and return of Army Air Forces air crew personnel are contained in separate publications. (Existing directives relating to the return of specific cadres will be carried out. Upon execution of these directives, no additional cadres will be returned under the cadre policy (AG 320.2 (2 Oct 42)OB-S-E-M, 9 Oct 43).)

2. Considerations relative to rotation and return of personnel.

a. The rotation and return of military personnel from overseas must, of necessity, conform to current military requirements, and, in particular, with over-all replacement considerations based upon available shipping.

b. The return of military personnel from overseas is normally effected for the following purposes:

(1) To return personnel for hospitalization.
(2) To increase the efficiency of a command by replacing personnel whose morale or health has been adversely affected by prolonged periods of duty under unusually severe conditions, even though not requiring hospitalization, and whose effectiveness cannot be restored by rotation within the theater. Men who have been wounded in action more than once, even though released from hospital, should receive consideration under this paragraph.
(3) To return to the continental United States experienced and trained personnel in order to utilize them in the training and formation of new units, or for other purposes.
(4) To return personnel for emergency reasons.
(5) To enable overseas commanders to dispose of personnel who are definitely unqualified for duty in such commands.
(6) To effect the most efficient distribution of the most highly qualified and senior officers of the arms and services.

c. Personnel will not be returned from overseas commands for the primary purpose of making promotions within the theater.

3. Rotation within theaters - Commanders of theaters, departments, defense commands, and independent overseas bases will utilize [illegible] available to

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Par 3, cont'd.

them to maintain the efficiency of their commands by rotating personnel from station to station within such commands. Particular consideration will be given to the relief of personnel on duty at remote and small stations.

4. Return of personnel for hospitalization - The return of personnel for hospitalization will be effected in accordance with current instructions.

5. Return of trained personnel to Continental United States.

a. As a guiding policy, personnel returned under the provisions of this paragraph normally will be those with the longest service in the command or those with the longest continuous overseas service.

b. Commanders of independent overseas forces will, as the military situation permits, report to The Adjutant General (attention SPCAF) personnel available for return to the United States, for the purposes outlined in paragraph 2b(2) and (3). Letters from individuals requesting return will not be forwarded to the War Department. All individuals, except general officers, available for return will be included in consolidated reports submitted periodically at approximately monthly intervals, consolidated separately for Army Air Forces personnel (including arms and services with the Army Air Forces). Reports will designate the dates when such personnel can be made available for shipment from the theater, and will include:

(1) For officers in field grade - Name, grade, serial number, arm or service, military classification number (see AR 605-95) age, whether white or negro, whether general or limited service, and a statement as to whether the officer has or has not demonstrated his fitness for promotion.

(2) For officers below field grade - The number in each grade by arm or service, whether white or negro, and whether general or limited service.

(3) For enlisted men - The number in each arm or service. White and negro enlisted men will be reported separately.

c. (1) General officers available for return to United States for purposes indicated in paragraph 2b(2) and (3) will not be included in the consolidated reports described in b above, but will be reported separately by the theater commander at such time as he desires. The general officer report will contain names, grades, full statement of reasons for return of each general officer listed, whether each is qualified for general or limited service, whether a replacement in grade is desired, the statement required by d below, and the approximate date the officer may be released.

(2) Upon receipt of the above report, the War Department will issue instructions to the theater commander as to the date the officer may be returned. The return of these general officers for whom a replacement in grade is not desired will necessarily be deferred until an appropriate vacancy occurs in the United States.

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For 5 c, cont'd

(3) Except when returning for hospitalization or in case of emergency, no general officer will be returned to the United States from an overseas command without specific authority from the War Department.

d. Officers reported under the provisions of this paragraph will include only those definitely qualified in every respect to perform efficiently the duties of their grade (or higher grade) in their arm or service and a statement to this effect will be included in the report.

e. (1) Upon receipt of the War Department directive authorizing the return of personnel under the provisions of this paragraph, shipments will be made to the United States (or such other destination as may be directed) in accordance with existing instructions. (See "Procedure Concerning the Movement of Troops Overseas.")

(2) Normally, personnel returned under the provisions of this circular will be granted leaves of absence or furloughs for approximately 20 days by commanders of ports in the United States.

6. Individuals whom a theater commander desires to return to the United States for emergency reasons will be made the subject of separate communications which will include in detail the reasons necessitating such return.

7. In order to effect efficient distribution of the most highly qualified and senior officers of the arms and services, the War Department may, from time to time, direct the reassignment of certain officers to stations in other theaters or in the United States. Replacement of such personnel will be made the subject of separate communications, if necessary.

8. Officers who are not definitely qualified in every respect to perform efficiently the duties of their grade (or higher grade) in their arm or service, and those whose service has not been completely satisfactory in every respect, will not be returned to the United States under the provisions of paragraphs 5, 6, and 7. Reassignment within the theater, with or without demotion will be utilized to the maximum extent possible, in conjunction with reclassification proceedings when appropriate. Disciplinary cases must be settled locally. When it is determined that an unsatisfactory officer cannot be used in any position in the theater and that his return to the United States is necessary, report will be made by radio or cable (Exception CPBLR) that the officer is being returned under the provisions of this paragraph. A complete report of the circumstances, including reclassification proceedings, if any, action taken with respect to demotion, and a special efficiency report will be forwarded immediately to the commanding general of the service command in which the officer's port of arrival is located.

9. Replacements - Requirements for personnel to replace those returned under the provisions of this circular will be included in routine replacement requisitions.

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10. Requests for return of personnel - Requests by continental agencies for the return of personnel from overseas will be addressed to The Adjutant General and will contain detailed information as to the present employment and the necessity for the return of the individuals in question. Only in the most exceptional circumstances will requests for the return of named officers be submitted.

(AG 210.31 (11 Jun 43).)

By order of the Secretary of War:

G. C. MARSHALL
Chief of Staff

OFFICIAL:

J. A. ULIO
Major General
The Adjutant General

REPRODUCED BY NL NATIONAL, 14 August 1963

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F. A.

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APPENDIX "B"

ORDER OF PRIORITY	NAME	RANK OR GRADE	ASM	AFSC OR SER?	MIL CLASS HC	COLOR	GEN OR LTD SERV	DATE PRESENT RANK OR GRADE	DATE DEPARTURE OVERSEAS DUTY	DATE DUTY ETD

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RANK OR SERV	MIL CLASS NO	COLOR	GEN OR LTD SERV	DATE PRESENT RANK OR GRADE	DATE DEPARTURE OVERSEAS DUTY	NATURE OF DUTIES PERFORMED	NUMBER OF PERFORMANCE	WOUNDED IN ACTION?	DECORATIONS IF ANY	HAS OFFICER DEMONSTRATED FITNESS FOR PROMOTION?

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LRC/fb

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 155)

9 August 1943

RECLASSIFICATION, REASSIGNMENT, AND DEMOTION

Officers other than Air Corps Officers I
Air Corps Officers II

I -- OFFICERS OTHER THAN AIR CORPS OFFICERS

Rescinded By Cir. No. 5 1944

1. Reclassification

a. Section III, paragraphs 1, 2, 3, and 4, Circular 1, Allied Force Headquarters, dated 2 January 1943, has been rescinded.

b. Cases of reclassification will be governed by the provisions of AR 605-230, 9 June 1943. The Theater Commander is the sole authority having reclassification jurisdiction in this theater. Accordingly, where reclassification is recommended by the initiating authority, it is necessary that the supporting papers required by Section II, paragraph 7 b, AR 605-230, 9 June 1943, be prepared promptly and indorsed through command channels to this headquarters. Each intermediate commander will take the action prescribed by Section II, paragraph 7 f, AR 605-230, in transmitting the record. Upon receipt of the record appropriate action under paragraph 11, AR 605-230, 9 June 1943, will be taken by this headquarters.

c. The purpose of reclassification is to determine whether or not an officer is qualified to perform the duties commensurate with his grade. During the reclassification procedure evidence may be obtained which will indicate a doubt only as to his qualifications, in which case the proper action will be to reassign the officer in grade to his former assignment or to a new assignment and duty in order to secure further evidence. The evidence may indicate that the officer may not be qualified to perform all jobs commensurate with his grade but that he is a specialist, in which case a reassignment to duties using his specialty is in order. If there be evidence that the officer is without the basic qualifications of an officer, or that he has habits or traits of character undesirable in the military service, in these cases a recommendation for separation from the service will be made. If it is indicated that an officer is not qualified to perform the duties of his grade but that he is qualified to perform the duties of a lower grade a recommendation for demotion will be made. Reclassification is not a disciplinary measure nor is it punishment nor can it be used as punishment under the 104th Article of War and should never be used as a substitute for the prescribed methods of enforcing discipline.

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Sec I, Par 1

d. Where reassignment is recommended by the initiating authority and the reclassification board, the circumstances should be such that it is obvious that the subject officer possesses the necessary qualifications to act as an officer, and that his reassignment to another position would be for the best interests of the service. The authority making such a recommendation should be well satisfied that the failure of the officer to perform his duties satisfactorily has been caused by the fact that he has been improperly assigned, and that the assigning authority has no positions to which the officer might properly be assigned. However, when the failure to render satisfactory service is due to a lack of any of the basic qualifications of an officer as set forth in paragraph H, WD AGO Form 67-1, July 1936, (Efficiency Report), a recommending authority considering reassignment must remember that such a recommendation is made in the face of the fact that while the officer may or may not have failed in his job, he has failed as an officer. A recommendation for reassignment is, in effect, an indorsement of the subject officer as possessing the fundamental qualifications just mentioned, and is not to be made for the benefit of the officer concerned in the hope that some position may be found for him. Where an officer has failed in fundamental qualifications a prima facie case for relief from active duty or discharge is created, and any authority recommending his reassignment should be able to assume the burden of showing why it would be to the interests of the service to have him continue as an officer in another position.

e. Classification boards must operate with the fact in mind that commanders, as a rule, resort to reclassification only when compelled to, and, in a general case, after the officer who is being recommended for reclassification has repeatedly demonstrated his inability to perform. During their deliberations classification boards, of course, must give due consideration to the creditability of the officers who recommend reclassification. There appears to be, however, a tendency to examine too closely into the motives behind the recommendations for the reclassification.

f. The most difficult case with which officers recommending reclassification and reclassification boards have to deal, is that of the mediocre officer. The mediocre officer is usually one who never turns in a better than average performance on any duty. He is seldom definite enough to commit errors which can be corrected. He is just so much "dead-wood". Continued reassignment of such officers prolongsthe period that the Army must keep them on its rolls. It is recognized that it is extremely difficult for an officer recommending reclassification to set out positive facts on which he bases his recommendation on such officers. Termination of appointment is usually indicated in these cases.

6. The following is a paraphrase of a cable from General Marshall quoting a telegram sent to higher commanders within the Continental United States:

"The fact that during the month of May (1943) only four officers from a total of 500,000 were eliminated from inefficiency indicates that the officer problem within our Army warrants closer and more serious attention.

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Sec I, par 1 g. cont'd

We are forced to conclude from the figures that either the existing state of things is being accepted with complacency or that responsible officers are displaying a laissez faire attitude in culling out incompetent officers from the Army. The failure to remove officers lacking leadership will cause a heavy toll of casualties and will block our path to victory. That only four officers of 500,000 should fail to measure up to the required norm of leadership is inconceivable. How far fetched this figure is can be better appreciated when we realize that nearly every division in active combat operations has had an appreciable number of officers who failed to meet the leadership standard required.

"Utmost care must be exercised by responsible officers to insure avoidance of any wholesale elimination policy, yet it is emphasized that in cases of morally unfit or incompetent officers there must be no temporizing. After lapse of a reasonable length of time, those officers exhibiting a lack of necessary leadership must be promptly eliminated. Officers who have been promoted to positions they are unable to fill satisfactorily must be demoted to a rank commensurate with their capabilities.

"Commanders who exercise moral courage and keenness of judgment in eliminating the incompetent will furnish a yardstick for judgment of commanders themselves. A high percentage of our officer personnel lack experience. In most instances it is non-existent. Therefore, it is the duty of commanders of every echelon to be most carefully attentive both in the matter of weeding out the unfit from the Army, and also in the development of the average officer to the standard of leadership desired."

2. Reassignment

a. Circular 20, and Section I, Circular 78, this headquarters, cs, are rescinded and the following is published in lieu thereof.

b. Commanding Generals of armies, corps, divisions, separate brigades and similar separate commands, whose units are in forward areas under conditions of combat are authorized to send unsuitable officers to the rear for reassignment or reclassification. The following procedure will govern such cases:

(1) An unsuitable field officer will be sent to Theater Headquarters with a sealed letter addressed to the Assistant Chief of Staff, G-1, this headquarters, explaining the situation.

(2) An officer of company rank will be ordered to the nearest replacement depot, where a reclassification board has been appointed, and a letter sent to this headquarters indicating attention of Assistant Chief of Staff, G-1, Headquarters NATOUSA, explaining the situation.

c. If reassignment only is recommended and the facts presented do not indicate reclassification, no additional papers will be required. If reclassification is recommended the papers required by AR 605-230, 9 June 1943,

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will be necessary, but the processing of such papers need not delay the removal of the officer from the combat area; necessary and required papers for reclassification will be forwarded as early as battle conditions permit.

(1) Upon receipt of the letter by G-1, this headquarters, as called for above, in the case of a recommended reassignment only, appropriate orders will be issued constituting a board of hearing. The letter together with the order constituting the board will be forwarded to the board of hearing.

(2) The jurisdiction of the board of hearing is limited to recommendations for reassignment. It will examine the letter request which contains the facts upon which the request is based, together with such testimony as the officer in question desires to give. Based upon such, the board will make a recommendation to the Theater Commander concerning what it considers the proper reassignment of the officer.

(3) In the cases where the interests of the service cannot be best accomplished by reassignment, or where the evidence indicates that the officer has no value to the service, or has value only in a lower grade, the board should recommend that reclassification proceedings be initiated. Upon receipt of such recommendation, instructions will be issued to the authority that initiated the action to prepare the necessary papers for reclassification called for by AR 605-230, 9 June 1943. The case then becomes one of reclassification.

3. Demotion

a. Section III, paragraph 5, Circular 1, Allied Force Headquarters dated 2 January 1943, is being rescinded, and the following is published in lieu thereof:

b. The War Department has authorized the Commanding General, North African Theater of Operations to terminate, by direction of the President, any temporary appointment between the grade of colonel and 1st lieutenant, both inclusive, (including Air Force promotions under Act of June 16, 1935, and Public Law 455), held by any officer of the Regular Army, the National Guard, and the Officers Reserve Corps, and revert him to his permanent grade, or to a lower temporary grade which is higher than any permanent grade he may hold in any of the components mentioned above.

c. Pursuant to the authority stated above, army corps, task force and base section commanders, Commanding General, NAAF, and Commanding Officer, Headquarters Command, Allied Force, will appoint boards to be composed of not more than five (5) commissioned officers of the Army of the United States, to meet at such times as may be directed for the purpose of hearing cases involving the demotion of officers. These boards will be designated as boards of hearing for demotion. When in the opinion of a general officer, an officer of his command is unsatisfactory in the temporary grade he holds because of lack of

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ability or for other reasons, but is acceptable in the command in a lower grade, an appropriate recommendation together with a special efficiency report and a full statement of the facts upon which the recommendation is based will be initiated. The recommendation together with the special efficiency report and a full statement of the facts upon which the recommendation is based will be transmitted to the subject officer and an opportunity afforded him to make whatever written comments thereon he may desire. This will then be forwarded through command channels to the appropriate commander having authority to appoint a board of hearing for demotion. Each intermediate commander will indorse on the records his approval or disapproval of the recommendation, but will in each case send the record forward for appropriate action.

d. The officer concerned may request trial by court martial or a hearing before a reclassification board, or he may also tender his resignation or voluntarily request demotion under the provisions of paragraph 14, AR 605-230 dated 9 June 1943. If trial by court martial or a hearing before a reclassification board is requested by the officer, such request may be granted by the initiating commander or any higher commander at his discretion, or the request may be denied and forwarded to this headquarters for decision, together with reasons why it should not be granted. If the officer concerned submitts his resignation or voluntarily requests demotion, the procedure outlined under paragraph 14 AR 605-230, 9 June 1943, will be followed.

e. The jurisdiction of the board of hearing for demotion is limited to recommendations to the Commanding General, this headquarters, concerning the demotion of the officer. It will review the record sent forward and afford the officer affected an opportunity to be heard. All testimony given at the hearing will be included within the record by the secretary of the board. Upon completion of the hearing the entire record will be transmitted to the Commanding General, this headquarters, together with the board's recommendation.

f. The Theater Commander will take appropriate action on the recommendation. If the officer is to be demoted, appropriate orders will be issued terminating his temporary appointment. These orders will clearly indicate that the termination of such is "By Direction of the President of the United States."

g. Upon publication of orders terminating the temporary appointment of an officer the Adjutant General will inform the War Department by a cable of the action taken giving the temporary rank terminated and the grade to which the officer has been reduced. A statement of the circumstances and full information confirming the cable message will be dispatched by air to The Adjutant General.

h. When a recommendation for reclassification reaches the headquarters of a general officer in the normal channel of command, and in his opinion demotion from a temporary grade to a lower permanent or temporary grade is appropriate, he may take the action described in paragraph d above, by forwarding the case to the officer concerned by appropriate indorsement for his remarks in connection therewith and return, after which it will be forwarded as described in paragraph d above. In these cases the original of the qualification card (WD AGO Form No. 66-1) will be withdrawn from the reclassi-

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fication recommendation by the headquarters of the general officer concerned and a copy substituted therefor. The original qualification card will be held at this headquarters pending action on the case by the Theater Commander, after which it will be forwarded to the appropriate commander, unless the case is otherwise disposed of in accordance with instructions received by some intermediate superior headquarters.

II - AIR CORPS officers

1. Reclassification

a. Section I, Circular 63, this headquarters, 17 April 1943, is rescinded.

b. Cases of reclassification of Air Corps officers will be governed by the provisions of AR 605-230, 9 June 1943. The procedure outlined in Section I, paragraph 1 b, hereof, will be followed in the case of Air Corps officers. However, in the case of flying officers of the Air Corps, where a question is raised necessitating action of a Flying Evaluation Board, the action before such board will be completed, and the record of the board's proceedings attached to the reclassification record at the time the record is sent forward to the Commanding General, NATOUSA, for appropriate action on reclassification.

2. Reassignment

a. Commanding generals of Army air forces, wings, and similar supporting organizations whose units are in forward areas under actual conditions of combat, are authorized to send unsuitable officers to the rear for reassignment.

(1) An unsuitable officer of field grade will be sent to Headquarters Northwest African Air Forces with a sealed letter addressed to the attention of the Assistant Chief of Staff, A-1, explaining the situation in detail and including recommendations as to disposition of the case.

(2) An unsuitable officer of company grade will be ordered to the 20th Replacement Battalion, North African Training Command Replacement Center. A letter will be sent immediately to Headquarters Northwest African Air Forces addressed to the attention of the Assistant Chief of Staff, A-1, explaining the situation.

b. Upon receipt of the letter mentioned in the above paragraphs by A-1, NAAF, appropriate orders will be issued by Commanding General, NAAF, constituting a board of hearing to hear the case of the subject officer.

c. The jurisdiction of the board of hearing is limited to a recommendation to the Commanding General, NAAF, concerning the proper assignment of the officer. However, where the interests of the service cannot be best accomplished by reassignment or the evidence before the board indicates

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Sec II, par 2 c, cont'd

the officer has no value to the service, or has value only in a lower grade, the board should recommend to the Commanding General, NATAF, that reclassification proceedings be initiated. Upon receipt of the later recommendation, instructions will be issued to the initiating authority to prepare and send forward reclassification papers as required by AR 605-230, 9 June 1943. Thereafter, the action will be the same as in any case of reclassification.

d. The Commanding General, NATAF, will appoint a Flying Evaluation Board to sit at the North African Training Command Replacement Center for the purpose of considering cases involving flying officers. At the discretion of the Commanding General, NATAF, this Flying Evaluation Board may consist of the same personnel constituting the Board of Hearing mentioned in paragraph b above. The jurisdiction of this board will be confined to recommendations to the Commanding General, NATAF, concerning the proper reassignment of subject flying officers. In appropriate cases, where the necessity for such is indicated, this board may also recommend reclassification.

3. Demotion

The procedure outlined in Section I, paragraph 3 is applicable.

By command of General EISENHOWER:

H. L. ROND
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General

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16 AUG 1943
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

8 August 1943

CIRCULAR)
:
NUMBER 154)

Status of the American National Red Cross.....I
Conservation of Tank Tracks.....II
Shoe Repair.....III

I - STATUS OF THE AMERICAN NATIONAL RED CROSS

See Cir 201 Sec 13 1944

The following Act of Congress, approved June 29, 1943, is published for the information and guidance of all concerned:

"That effective from December 5, 1941, the Act of April 24, 1912 (37 Stat. 90; 36 U.S.C. 10, 11), entitled "An Act to provide for the use of the American National Red Cross in aid of the land and naval forces in time of actual or threatened war", is amended to read as follows: 'That whenever in time of war, or when war is imminent, the President shall find the cooperation and use of the American National Red Cross with the land and naval forces to be necessary, he is authorized to accept the assistance tendered by the said Red Cross and to employ the same under the land and naval forces in conformity with such rules and regulations as he may prescribe.

'Sec. 2. That when the said Red Cross cooperation and assistance with the land and naval forces in time of war or threatened hostilities shall have been accepted by the President, the personnel entering upon the duty specified in section 1 of this Act shall, while proceeding to their place of duty, while serving thereat, and while returning therefrom, be transported and subsisted at the cost and charge of the United States as civilian employees employed with the said forces, and no passport fee shall be charged or collected for any passport issued to such personnel so serving or proceeding abroad to enter upon such service, and the Red Cross supplies that may be tendered as a gift and accepted for use by the land and naval forces shall be transported at the cost and charge of the United States.'"

(AG 080/151 JA-0

II - CONSERVATION OF TANK TRACKS

1. Necessary replacement of tracks for full and half-track combat vehicles not in or alerted for immediate combat, will be made from available used steel or rubber reversible or non-reversible tracks having from one-

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Cir No. 154
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Quarter to three-quarters of their original wear life. Units equipped with Medium Tractor M4 may be issued new rubber tracks if the only used tracks available are steel.

2. Under no conditions will full-track vehicle tracks possessing 50% or more of their life be replaced. (AG 451.92/143 D-O

III - SHOE REPAIR

1. Shoes needing repair will be turned in to the Shoe Repair Officer of the appropriate Base Section, who will determine whether shoes are Class "C" (repairable) or Class "D" (non-repairable). Paragraph 13 b (4), AR 615-40 will be complied with.

2. Only shoes, serviceable or unserviceable, that cannot be identified as belonging to individuals will be turned in to the Salvage Officer. They will be accompanied by a certificate to the effect that the original wearer of the shoes cannot be ascertained. (AG 421/094 QM-O

By command of General EISENHOWER:

E. L. ROOD,
Brigadier General, G.S.C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
16 AUG 1943
AMGOT

CIRCULAR

NUMBER 153

Merchant Seamen, Court-Martial Policy.....I
Lots of Ammunition to be Suspended from Issue.....II
Vitamin Concentrates.....III

See Cir 201 Sec V 3 1944

I - MERCHANT SEAMEN, COURT-MARTIAL POLICY

For the information of all officers exercising court-martial jurisdiction the following War Department policy (Section I, Circular 164, WD, 1943), relating to merchant seamen is published for their guidance in this theater:

"Although officers, petty officers, or seamen of the merchant marine do not hold actual or relative military or naval rank, if any of them is to be tried by court-martial, pursuant to Article of War 2, subparagraph (d), the following rules as to the grade of court by which he shall be tried will be observed as a matter of policy:

"1. Officers will be tried by general court-martial only.

"2. Petty officers and seamen by general, special, or summary court-martial, depending upon the nature of the offense and the circumstances of the case."
(AG 250.4/151 JAG-O)

See Cir 199 Sec V 3

II - LOTS OF AMMUNITION TO BE SUSPENDED FROM ISSUE

1. All lots of 40-mm. HE ammunition of Triumph Explosives, Inc., manufacture, having lot-numbers below 93 are suspended from issue and will be withdrawn from service and returned to base section depots.

2. The reason for this withdrawal is that the self-destroying element is not dependable, therefore its use endangers our own and friendly personnel.

3. Base sections will report stocks of this ammunition to the Commanding General, SOS NATOUSA.
(AG 471/028-D-O)

III - VITAMIN CONCENTRATES

1. Vitamin concentrates will be supplied to personnel in this

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theater at the rate of one tablet per man per day whenever the rations supplied by issue or contract are inadequate in nutritive value. Requisitions for vitamin concentrates to supplement the ration will not be submitted until a medical officer or nutritionist has analyzed the diet provided from the menu in use. The conclusions of such a review should be based upon the nutritional value of the foods actually available and not merely upon the absence of fresh foods. In the event that it is determined that available foods are being properly prepared, served, and consumed, and still a requirement for vitamins to supplement the ration exists, a requisition will be forwarded with a statement that the diet is inadequate and suitable foods cannot be obtained in quantities sufficient to meet vitamin requirements. Specific evidence of inadequacy will be cited. The requisition will state that the surgeon has approved the quantity required as appropriate for the strength and period involved.

2. Requisitions for vitamins will be submitted through normal channels of supply. Each requisition, QM Form 400, will include, in effect, the following certificate signed by the commanding officer:

"I certify that the ration as furnished, while properly prepared, served, and consumed, is inadequate in _____ and suitable foods cannot be obtained. The above requisitioned vitamin products will be supplied U. S. Army personnel as a vitamin supplement at the rate of one capsule per man per day." (AG 430.2/027-A-O)

By command of General EISENHOWER:

W. B. SMITH,
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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14 AUG 1943
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

6 August 1943

CIRCULAR)
:
NUMBER 152)

Mail Addressed to Prisoners of War Held by the Enemy.....I
Awards and Decorations.....II

I - MAIL ADDRESSED TO PRISONERS OF WAR HELD BY THE ENEMY

Section IV, War Department Circular Number 160, cs, is published for the information and compliance of all concerned:

"IV.-- Mail addressed to prisoners of war held by enemy.-- 1. Mail originating with United States military personnel and addressed direct to American prisoners of war held by the enemy has been discovered in army postal channels. This violates existing Military Censorship Regulations, which prohibit members of the armed forces from corresponding direct with prisoners of war held by the enemy.

"2. Military Censorship Regulations provide that mail from military personnel to prisoners of war abroad be sent to a friend or relative in this country for forwarding through normal postal channels. There must not be any information in such mail which will disclose that the writer is in the military service of the United States, irrespective of whether he is stationed in the United States or overseas.

"3. All mail from members of the armed forces addressed direct to prisoners of war held by the enemy, which is discovered in army postal channels, will be forwarded to the Prisoner of War Department, New York Censorship Station, Post Office Box 20, GPO, New York, N.Y." (AG 311.7/143 PD-O)

II - AWARDS AND DECORATIONS

1. Paragraph 3(a), Section I, Circular Number 60, as amended by Section II, Revised Circular Number 126, this headquarters, cs, is rescinded and the following substituted therefor:

"3a. The order of precedence for United States decorations is: Medal of Honor, Distinguished Service Cross (Army), Navy Cross (Navy), Distinguished Service Medal (Army), Distinguished Service Medal (Navy), Legion of Merit, Silver Star, Distinguished Flying Cross, Soldier's Medal (Army), Purple Heart, Air Medal, Gold Life Saving Medal (Treasury Department), Silver Life Saving Medal (Treasury Department), Good Conduct Medal

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(Army), Good Conduct Medal (Navy, Marine Corps or Coast Guard) in that order of precedence followed by service medals in order of the date of the service performed. They will be worn on the left breast in order from right to left of the wearer about 4 inches below the middle point of the top of the shoulder, in one or more lines. When more than one line is worn the lines will overlap. The Individual Decoration (Citation Device) will be worn on the RIGHT BREAST centered above the pocket.

2. Section I, Revised Circular Number 126, is amended as follows:

1. Paragraph 9e is amended by adding as sub-paragraph (8):

"(8) All contemplated awards to personnel of the United States Navy will be cleared through the senior U.S. Naval officer, (Commander Naval Forces, North African Waters) to prevent duplication of awards for the same act or service."

2. Paragraph 9f is rescinded and the following substituted therefor:

"9f. No request to present a decoration awarded to any individual posthumously, missing in action, or prisoner of war will be sent to The Adjutant General or other headquarters and under no circumstances will medals be forwarded. The War Department will make presentation to the next of kin upon receipt of general orders announcing such awards."

3. Paragraph 13c is amended by adding Section III, War Department Circular Number 91, 1943 which reads as follows:

"III—Citation device for organizations cited in War Department General Orders.—Paragraph 2b, section III, Circular No. 342, War Department, 1942, is rescinded and the following substituted therefor:

"2b. Individual decoration.—The device shall consist of a blue ribbon 1 3/8 inch in width and 3/8 inch in length, set in a gold colored metal frame of laurel leaves approximately 1/16 inch in width, to be worn on the right breast centered above the pocket. It may not be worn, however, until the organization has earned the award by being twice cited in War Department General Orders as provided in paragraph 12a (1) (a) 2, AR 260-10." (AG 451.92/143 D-O)

By command of General EISENHOWER:

F. L. FORD,
Brigadier General, G.S.C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 5 August 1943
NUMBER 151)

Increase in Allowance, Caps, Cotton, Garrison (Tentative) I
Payment for Billets of Civilian Employees II
Safety Precautions for Handling of Gasoline at Railway Stations III
Noncompliance with Circulars 76 and 100, Headquarters NATOUSA, 1943 . . . IV

I -- INCREASE IN ALLOWANCE, CAPS, COTTON, GARRISON (TENTATIVE)

Rescinded by Cir 70 Sec. 3 1944 Effective immediately all troops in this theater are tentatively authorized.

One (1) additional cap, cotton, garrison. (AG 421.2/112 D-O)

See Cir 46 Sec 2 1944 II - PAYMENT FOR BILLETS OF CIVILIAN EMPLOYEES

All civilian employees will be required to pay for quarters furnished by the government, except when quarters are furnished, in lieu of allowances therefor, in accordance with paragraph 4, AR 35-3540. Such payments will be from 1 July 1943. (240.5/132 A-O)

III - SAFETY PRECAUTIONS FOR HANDLING OF GASOLINE AT RAILWAY STATIONS

See Cir 46 Sec 2 1944

The following safety precautions will be taken at all railway stations and sidings where gasoline is either loaded or unloaded.

a. Trilingual "No Smoking" notices will be prominently displayed and stringently enforced.

b. Under no circumstances will naked flames be permitted in the immediate vicinity.

c. Wherever practicable, gasoline and ammunition will be segregated and loaded on separate trains.

d. Train guards will be instructed to give special attention to cars loaded with gasoline.

e. When fire fighting equipment of a type suitable for extinguishing gasoline fires is available, it will stand by while cars are being loaded or unloaded. (AG 1004/150 D-O)

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 151)

5 August 1943

Increase in Allowance, Caps, Cotton, Garrison (Tentative) I
Payment for Billets of Civilian Employees II
Safety Precautions for Handling of Gasoline at Railway Stations III
Noncompliance with Circulars 76 and 100, Headquarters NATOUSA, 1943 . . . IV

I -- INCREASE IN ALLOWANCE, CAPS, COTTON, GARRISON (TENTATIVE)

Rescended by Cir No 1 Sec. 3 1944

Effective immediately all troops in this theater are tentatively authorized.

One (1) additional cap, cotton, garrison. (AG 421.2/112 D-O)

See Cir 46 Sec 2 1944

II - PAYMENT FOR BILLETS OF CIVILIAN EMPLOYEES

All civilian employees will be required to pay for quarters furnished by the government, except when quarters are furnished, in lieu of allowances therefor, in accordance with paragraph 4, AR 35-3540. Such payments will be from 1 July 1943. (AG 5/132 A-3)

III - SAFETY PRECAUTIONS FOR HANDLING OF GASOLINE AT RAILWAY STATIONS

See Cir 46 Sec 2 1944

The following safety precautions will be taken at all railway stations and sidings where gasoline in either loaded or unloaded.

a. Trilingual "No Smoking" notices will be prominently displayed and stringently enforced.

b. Under no circumstances will naked flames be permitted in the immediate vicinity.

c. Wherever practicable, gasoline and ammunition will be segregated and loaded on separate trains.

d. Train guards will be instructed to give special attention to cars loaded with gasoline.

e. When fire fighting equipment of a type suitable for extinguishing gasoline fires is available, it will stand by while cars are being loaded or unloaded. (AG 1004/190 D-O)

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See Cir 46 Sec 2 1944

IV - NONCOMPLIANCE WITH CIRCULARS 76 AND 100, HEADQUARTERS NATOUSA, 1943

1. It has come to the attention of this headquarters that many units of this theater are failing to comply with Circular 76 (Property Accountability) and Circular 100 (Investigation and Report of Accidents), this headquarters, cs, with respect to the disposition of Board Reports and Reports of Investigating Officers. This failure to follow the provisions of said circulars is resulting in much unnecessary correspondence and delay in completing action on such reports by the headquarters indicated therein.

2. Unit commanders will take immediate steps to correct this situation and will instruct responsible officers of their commands to study the provisions of Circulars 76 and 100, before reports required thereby are forwarded.

3. The attention of all unit commanders is specifically directed to the provisions of Section VIII, Circular 100, which rescinds Section II, Circular 49, (Claims against U. S. Military Personnel).

By command of General EISENHOWER

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. V. Roberts

H. V. ROBERTS
Colonel, AGD.
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 150

4 August 1943

G-1 Reports.....I
War Department Publications and Blank Forms.....II
Christmas Parcels.....III
Salvage.....IV

I - G-1 REPORTS

Section I, Circular 141, this headquarters, cs, is amended as follows:

a. In paragraph 6 a thereof, add the following sentence: "In parts 1, 2, and 3, units will be listed in numerical sequence, with divisions and brigades broken down into subordinate units."

b. Add the following paragraph:

"10. G-1 Reports will be furnished to this headquarters in duplicate."
AG 319.1/027 A-0

II - WAR DEPARTMENT PUBLICATIONS AND BLANK FORMS

Section IV, Circular No. 40, this headquarters, cs, is reprinted for the information and strict compliance of all concerned:

"1. The Mediterranean Base Section has been designated as the Theater Distributing Agency for War Department publications and blank forms.

"2. All requests for War Department publications and blank forms normally procured from the Theater Adjutant General will be sent through normal channels to the Commanding Officer, Mediterranean Base Section, APO 600.

"3. The above instructions supersede Section VIII, Circular 9, and Section IV, Circular 28, Allied Force Headquarters, which are being rescinded."
AG 461/004

III - CHRISTMAS PARCELS

1. The Post Office Department has advised that during the period from September 15th to October 15th, 1943, parcels will be accepted in the United States for mailing to members of the armed forces overseas without a request from the addressee. It is expected that these parcels will contain Christmas gifts.

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2. These parcels must not exceed 5 pounds in weight and the size is limited to not more than 15 inches in length, and 36 inches in length and girth combined. Parcels containing perishable matter will not be accepted, and the mailing of food and clothing is to be discouraged. Not more than one Christmas parcel shall be accepted for mailing in any one week when sent by or on behalf of the same person or concern to or for the same addressee. AG 311.11/146 TD-O

See Cir #6 Sec 12 1944

IV - SALVAGE

1. Waste Paper -- Organizations in base sections will collect and save old newspapers, magazines, cigarette cartons, and similar forms of waste paper. This waste paper will be turned in to the nearest salvage collection point at convenient intervals. Base sections will periodically offer waste paper for sale along with other salvage items now authorized for sale. Unsold paper will be reported to NATOUSA for disposition.

2. Empty Tin Tubes -- All personnel in this theater are reminded that the tubes for toothpaste and shaving cream are made of valuable non-ferrous metals. Of these, tin is a critical metal and the supply in the United States is very limited. Individuals purchasing toothpaste and shaving cream should present empty tubes when purchases are made at Post Exchanges. The latter will provide a receptacle for the collection of these tubes and will turn them in to salvage whenever the amount collected warrants doing so. Empty tin tubes received in salvage will not be sold. When the accumulation warrants, instructions for disposition will be requested from this headquarters. AG 400.93/093 C/S-O

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, G.S.C.,
Chief of Staff.

OFFICIAL:

H. B. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS U.S.P. 10 AUG. 943 AMGOT

CIRCULAR)
NUMBER 149)

3 August 1943

Security I
Chaplains' Reports II
Disposition of Effects III
Disposition of Hospitalized Personnel IV
Period of Validity of United States Postal Money Orders V

I -- SECURITY Rescended By Cir No. 1 Sec. 3 - 1944

All Army postal units in this theater have been instructed to decline acceptance of all material, submitted for mailing, which violate the provisions of AR 380-5.

(AG 380.01/117 -O)

II - CHAPLAINS' REPORTS Rescended By Cir No. 1 Sec. 3 - 1944

1. All Chaplains' Reports, WD Ch. Forms No. 2, will be marked "Confidential".

2. All marriages, baptisms and funerals will be reported only under Section 7 as per instructions on WD Ch. Form No. 3. (AG 726.1/059 CH-O)

III - DISPOSITION OF EFFECTS

Attention is invited to provisions of paragraph 1 f, Circular 48, this headquarters, cs. Reports reaching this headquarters indicate government property is being shipped with personal effects of deceased personnel. All concerned will take the necessary steps to prevent further violations of the above quoted circular.

(AG 220.37/149 -O)

IV - DISPOSITION OF HOSPITALIZED PERSONNEL

1. The requirement contained in Circular 65, this headquarters, cs, that hospitalized personnel be transferred to detachments of patients when absent or expected to be absent more than thirty (30) days, does not apply to parachute personnel, who will remain assigned to their organizations.

See Cir 189 Sec 14

2. Whenever it becomes apparent that such personnel will not rejoin their organizations, such facts will be reported to this headquarters by the hospital commander, stating all facts and requesting instructions or transfer orders.

(AG 221 (Parachutists) A-O)

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #149,
Hq NATOUSA

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V -- PERIOD OF VALIDITY OF UNITED STATES POSTAL MONEY ORDERS

Sec V
Circ 155
WD
1943

Section V, Circular 155, War Department, 1943, is published for the information and guidance of all concerned.

"1. It has been found that in order to furnish protection to personal funds, Army personnel frequently purchase postal money orders payable to themselves which they retain in their custody.

"2. Under regulations of the Post Office Department, United States postal money orders are payable at the post office on which drawn, or at the post office at which issued, or at branches or stations of either the issuing office or of the office upon which drawn, for a period of 1 year only from the last day of the month in which issued.

"3. A money order drawn in favor of a member of the United States Army, Navy, or Marine Corps is payable at post office other than the one drawn on or at which it was issued for a period of 60 days only from the date of issue.

"4. After the periods of validity stated above, correspondence will be required to secure payment through the issuance of a new money order, for which a fee is required, or to secure a warrant for an order which is more than a year old. To obtain payment in these ways may require considerable time, depending on the location of the holder of the money order.

"5. It would serve the purpose of the purchasers of these money orders and often prevent confusion if, when a soldier purchases a money order for purposes of protection of funds, he will have it drawn payable to a relative or to himself at the United States post office at the home address of his relative or himself. He can hold the order for 1 year and still get it repaid to himself as remitter at his APO or any other APO branch of the same United States post office. If at any time, however, he decides to send it to the relative to whom it was originally made payable he may properly do so. If the money order is issued showing the remitter (purchaser) as payee also, but is drawn on the post office at his home address in the United States, he can indorse it over to anyone he wishes residing at the office on which the order is drawn and it can be cashed there for a period of 1 year from the last day of the month in which issued.

"6. All officers and enlisted men will be advised of the foregoing."
(AG 122.1 (14 Jun 43)

(AG 122.1/149 Post-O)

By command of General EISENHOWER:

F. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD.,
Adjutant General

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Declassified E.O. 12356 Section 3.3/NND No. 785016

SECTION I
Circular
No. 1,8
this headquarters, cs,
is amended
to include
the following:

ITEM	UNIT	QUANTITY	PERIOD
Brush, tooth	ea.	1	2 Months

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS 2 AUG 1943 AMGOT

CIRCULAR)
NUMBER 145)

2 August 1943

Ration Schedule of All Army Exchange Items.....I
United States Military and Naval Aircraft Markings.....II

I - RATION SCHEDULE OF ALL ARMY EXCHANGE ITEMS

← Amended by Cir. 184 Sect 3

Effective this date, all items of Post Exchange supplies are rationed to individuals in accordance with attached schedule. This schedule is a maximum one and will not be exceeded without specific authority of this headquarters. Reductions may be made by base section commanders as availability of supplies dictates, but the Theater Exchange Officer will be notified by telegraph or telephone within 24 hours of the necessity for such reductions. This reduction shall then become applicable throughout the theater.

Ration Schedule

Smoking Tobacco Ration:
Total ration points per week per individual -- 32 points.
Each package of cigarettes costs 4 points.
Each cigar costs 1 point.
Each package of pipe tobacco costs 8 points.
Each package of cigarette tobacco with package of papers costs 4 points.

Item	Unit	Quantity	Period
Band, wrist watch, assorted, leather or web	ea.	1	2 months.
Belt, money	ea.	1	2 months.
Blades, Razor (All types)	pkg of 5	1	3 weeks
Book, note, pocket	ea	1	2 months
Box, Soap	ea.	1	2 months
Brush, Shaving	ea	1	2 months
Brush, Shoe	ea	1	2 months
Buttons, assorted, white or khaki	pkg of 12	1	2 months
Candy, bars, 5 cent size	ea	3	1 week
Package-med-size	pkg	1	2 weeks
Rolls, 5 cent size	ea	2	1 week
Cards, (Pinochle or Standard)	pkg	1	2 months
Case, Cigarettes	ea	1	2 months
CIGARETTES AND CIGARS.....	SEE SMOKING TOBACCO RATION		
Cleaners, Pipe	pkg of 12	1	1 month
Clip, Nail	ea	1	2 months
Cloth, Face	ea	1	2 months
Cloth, Metal Polishing	ea	1	2 months
Comb, Pocket	ea	1	2 months

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Section I, cont'd

	Unit	Quantity	Period
Cookies, All Kinds	pkg	3	1 week
Cream, Shaving,(Brushless or Lather)	tube	1	1 month
Dauber, Shoe	ea	1	2 months
Dice	pair	1	2 months
Envelopes, White 6 3/4	pkg	1	1 month
Filter, Pipe	pkg of 12	1	2 months
Flint & Wick Assorted	pkg	1	2 months
Fluid, Cleaning	can	1	2 months
Fluid, Lighter	can	1	2 months
Glasses, Sun (Regular or Clip-on)	pair	1	2 months
Glue	bottle	1	2 months
Gum, Chewing	pkg	2	1 week
Handkerchief, Mens'	ea	1	1 month
Ink, Writing, Black	bottle	1	2 months
Kit, Sewing	ea	1	2 months
Knife, Sheath (Sold to Unit Exchanges on written approval of Commanding Officer).			
Knife, Pocket, (Better grade or popular price)	ea	1	2 months
Lace, Shoe 27" Russet	pair	1	2 months
Lace, Shoe 40" Russet	pair	1	2 months
Lighter, Cigarette (Flame or Flameless)	ea	1	2 months
Lotion, After Shaving	bottle	1	2 months
Match, Safety (Choice of)			
(Book	box of 50 books	1	1 month
or (Box	pkg of 10 boxes	3	1 month
Mirror, Trench	ea	1	2 months
Oil, Hair	bottle	1	2 months
Paper, Cigarette	SEE SMOKING TOBACCO RATION		
Paste, Tooth or Powder Tooth	tube or can	1	1 month
Pen, Fountain (Popular price or better grade)	ea	1	2 months
Pen, Writing, Steel	pkg	1	2 weeks
Pencil, Lead	ea	1	2 weeks
Pencil, Styptic	ea	1	2 months
Penholder, Wood	ea	1	2 months
Pin, Safety Assorted	card of 4	1	2 months
Pipes, Smoking (Popular price or better grade)	ea	1	2 months
Polish, Shoe, Paste	can	2	1 month
Pomade, Lip	ea	1	2 months
Portfolio, Writing	ea	1	2 months
Powder, Foot	can	1	2 months
Powder, Talcum	can	1	2 months
Powder, Tooth	SEE PASTE TOOTH ABOVE		
Prophylactic			
Chemical	pkg	1	1 week
Rubber	pkg	1	1 week
Razor, Gillette Type	ea	1	2 months
Snuff	can	1	1 week
Soap, Saddle	can	1	2 months
Soap, shaving stick	ea	1	1 month

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Section I, cont'd

Item	Unit	Quantity	Period
Soap, Toilet	cake	1	1 week
Solution, Antiseptic	bottle	1	1 month
Tablet, Writing	ea	1	1 month
Thread, khaki or White	spool	1	2 months
TOBACCO, CIGARETTE & PIPE	SEE SMOKING TABOCCO RATION		
Tobacco, (Plug or Scrap)	Plug & pkg	1 or either	1 week
Towel, Bath	ea	1	1 month
Towel, Face	ea	1	2 months
Tube, Tooth Brush	tube	1	2 months
Vaseline, White	jar	1	2 months
NURSES ARTICLES			
Belt, Sanitary, Adjustable	ea	1	2 months
Brushes, Hand	ea	1	2 months
Comb, Rat Tail	ea	1	2 months
Compact, Powder	ea	1	2 months
Cream, Cleansing	jar	1	2 weeks
Deodorant, Perspiration	ea	1	1 month
File, Nail	ea	1	2 months
Handkerchief, Women's	ea	1	1 month
Lace, Shoe, 27" (White)	pair	1	2 months
Lace, Shoe, 27" (Black)	pair	1	2 months
Lipstick, Assorted	ea	1	2 months
Lotion, Skin	bottle	1	1 month
Napkin, Sanitary	box of 12	1	3 weeks
Net, Hair Assorted	ea	1	1 week
Pin, Bobby	pkg of 18	1	1 month
Polish, Nail	bottle	1	2 months
Polish, Shoe, Liquid, White	bottle	1	1 month
Powder, Face	box	1	2 months
Puff, Powder	ea	1	1 month
Remover, Nail Polish	bottle	1	2 months
Rouge	ea	1	2 months
Scissors, Nail	ea	1	2 months
Shampoo	bottle	1	1 month
Tissue, Cleansing	box of 200	1	1 month
Tweezers	ea	1	2 months

Rescinded by Cir 218 sec 2

II - UNITED STATES MILITARY AND NAVAL AIRCRAFT MARKINGS

1. A change in the design of the national insignia for the United States Military and Naval aircraft has been approved by the Secretary of War and Secretary of Navy as follows:

a. The straight line formed by the top edges of the two star points parallel to the top of fuselage and the leading edge of wings is continued for a distance of one radius of the blue circle out from each side thereof.

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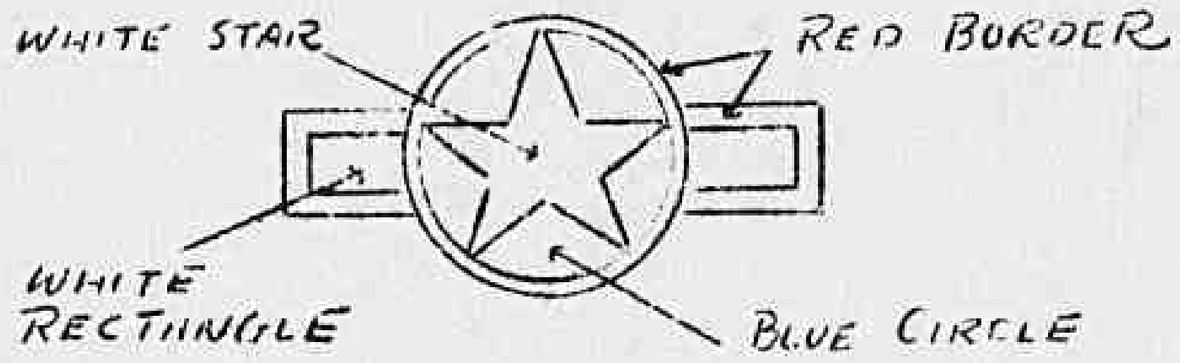
Section II, Par 1, cont'd

b. This continued line forms the tops of two rectangles one on each side of blue circle, one radius long and one half radius wide.

c. The entire design is outlined with a red border, one eighth (1/8) radius wide.

d. Color scheme of this design is as follows:

Star - White
Circle - Blue
Rectangles - White
Border - Red



e. United States Naval aircraft will use gray, in place of white on the top side of the wing only.

2. During the transition period United States Military and Naval aircraft in this theater may have anyone of three different types of insignia:

a. That described above.

b. A white star on a blue background.

c. A white star on a blue background surrounded by a yellow circular band.

3. The white star is common to each of the above designs and should be emphasized as the characteristic identification mark of U. S. military and naval aircraft.

4. All commanders are responsible that the information contained herein is disseminated throughout their commands without delay.

By command of General EISENHOWER:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

AG 461/069 -O

2 August 1943

SUBJECT: Index to Publications of North African Theater of Operations.

TO : All Concerned.

1. The Index to Publications of North African Theater of Operations will be published monthly in a supplementary form, containing only the changes for that particular month. A complete Index will be published every three months.

MONTH OF JULY
Supplement to 1 July 1943 Index

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Unclassified E.O. 12356 Section 3.3/NND No. 785016

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By command of General EISENHOWER:

A. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 147) 1 August 1943

Recovery and Evacuation of Salvage.....I
Military Police Brassards.....II
Preparation of V-Mail Letters for Dispatch.....III

I - RECOVERY AND EVACUATION OF SALVAGE

Rescinded by Cir 90. 18 - 1944

1. Section I, Circular Number 70, this Headquarters, as amended by adding the following:

"d. Material of an Explosive Nature

(1) The War Department has advised that some shipments of scrap to the United States have contained material of an explosive nature which has resulted in loss of life and property and embitterment of production. All material, such as ammunition, bombs, bomb fuzes, mines, in any case whether inert or not, sealed gas cylinders, fuel tanks, gasoline drums and any other closed hollow items, are explosive in nature whether or not they contain explosive elements when melted or pierced with cutting torch.

(2) Immediate action will be taken to eliminate such material from future shipments. This instruction will not affect the return of property as distinguished from scrap (see par graph 4 d above)."

AG 400.93/69 OB-O

II - MILITARY POLICE BRASSARDS

See Cir 200 Sec I

1. Section IV, Circular Number 62, this headquarters, as, prohibits the wearing of the MP brassard by personnel other than that assigned to regularly organized Military Police units.

2. It has been necessary at times to detail personnel to assist in MP work. In order to carry out the instructions cited in paragraph 1, and at the same time give to the personnel so detailed some emblem of authority, a brassard with green letters, MP, on a dark blue background, has been provided base section commanders, Commanding Generals, Fifth Army and Northwest African Air Forces, and Commanding Officer, Headquarters Gc and, Allied Forces, for issue to commands in need thereof.

3. All commands utilizing personnel for military police duty, who are

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not assigned to regularly organized military police units, will call upon their respective higher commanders for issuance of these brassards.

4. The brassards will be worn only when performing military police duty as prescribed in par. 12, FM 19-5 Military Police Basic Field Manual.

5. It will be brought to the attention of all officers and enlisted men that personnel wearing these brassards are vested with the equivalent authority of regular military police and they will be so obeyed and respected.
AG 421.1/147 GNG-O

Rescinded by Cir No. 8 sect I - 1944

III - PREPARATION OF V-MAIL LETTERS FOR DISPATCH - Commanding officers will instruct unit mail orderlies and unit censors that in the acceptance and preparation for dispatch of all V-Mail letters the following instructions will be carefully followed:

1. The address will be in large block letters or written large and plain enough so that the V-Mail facsimile will be clear and legible.

2. The folding type V-Mail letter sheet must be addressed and censored on the inside as well as on the outside.

3. Words requiring deletion will be blacked out with ink and not excised.

4. V-Mail letters must not contain enclosures. If a second sheet is necessary to complete a letter the regular V-mail form must be used and it will be addressed and censored the same as the first one.

5. The sender's attention will be called to letters that are written with faint pencil or ink or in small writing. Production of legible facsimiles of such letters is impossible.

6. Non-folding type V-Mail forms will be kept flat and braced up with cardboard or heavy paper for protection against damage and rolling while in transit. This type will not be used except when the folding type are not available. The folding type must be folded and sealed as they will not be accepted at the APO in an open condition. AG 311.1/GNO PI-C

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, G.S.C.,
Chief of Staff.

OFFICIAL:

[signature]
Colonel, GD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 146)

31 July 1943

Change in Censorship Regulations I
Wearing of the Uniform II

I -- CHANGE IN CENSORSHIP REGULATIONS Sec Cir. 32 - 1944

1. The following changes to Circular 86, this headquarters, U. S. Military Censorship Regulations, 15 May 1943 are issued effective at once:

* * * * * * * * * *

a. Add sub-paragraph (4) to par 3 a, Section II as follows:

"Allied government or captured material, including but not exclusive of helmets, gas masks, parachutes, cameras, field glasses, signal equipment, ordnance equipment, etc., except by express authority of the Theater Commander. (See par 3 c Section II)"

b. Add sub-paragraph c to par 3, Section II as follows:

"The mailing or sending through the mails, for any purpose whatsoever of explosives or inflammable articles, devices, substances or materials of any kind, such as live ammunition, lighter fluid, matches or other articles of a similar nature is specifically and strictly prohibited. Such articles will not be sent through the mails even for official purposes. To do so constitutes a violation of both U. S. and British Postal regulations. All concerned will take positive action to prevent and detect violations of this nature. Commanders are responsible that all members of their commands are properly instructed in this connection, and also that prompt and adequate disciplinary action is taken against offenders. Unit censors will delete from all correspondence requests that prohibited articles be sent through the mails.

* * * * * * * * * *

2. The foregoing changes will be published on all unit bulletin boards and will be brought to the attention of all personnel. (AG 311.7/143 D-C)

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Cir 146, HQ N.TOUSA
31 July 1943.

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II - WEARING OF THE UNIFORM

1. Par 3 b (3), Circular 109, this headquarters, cs, is amended to read:

"(3) When prescribed by commanders as follows:

(a) Commanding General, Mediterranean Base Section--for all troops under his command and for all U. S. troops in Oran, Algiers or the vicinity of either, including nearby air fields.

(b) Commanding General, Eastern Base Section--for all troops under his command and for all U. S. troops in Constantine, Bizerte or the vicinity of either, including nearby air fields.

(c) Commanding General, Atlantic Base Section--for all troops under his command and for all U. S. troops in Casablanca or vicinity, including nearby air fields.

(d) Commanding Generals, Fifth Army, Seventh Army, NATAF--for all troops under their commands except as indicated in (a), (b) or (c) above."

Rescinded by Cir. 24, 1944 Sect. I

2. References in par 3 d, 3 e, 3 g, 3 o and 6, Circular 109, this headquarters, cs, to par 1 a, Circular 47, are changed to refer to par 3 b (3), Circular 109, as amended by par 1, Section II, Circular No. 146, this headquarters, cs.

(AG 332.31/115 A-O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 30 July 1943
NUMBER 145)

Accidental Application of Hand Brakes on 57mm Gun.....I
Per Diem Allowances.....II
Personal Effects - Officers' Foot Lockers.....III
G-1 Reports.....IV
Army Courier Service.....V

See Cir 27, Sec FI, 1944

I - ACCIDENTAL APPLICATION OF HAND BRAKES ON 57-mm GUN M1 ON CARRIAGES, GUN, 57-mm M1A1 AND M1A2

1. Because of the design and location of the hand brake lever on the 57-mm gun carriage, it has been found that the brakes may become accidentally engaged when the weapon is towed through heavy underbrush.

2. The forward motion of the carriage through heavy growth produces a constant downward force on the hand brake operating lever. When further resistance by heavier components of the brush produces a force on the end of the hand brake operating lever sufficient to release the locking plunger, the downward force acting on the hand brake lever moves it to the on position and applies the brake.

3. A relocation of the handbrake levers on subject carriages is under consideration at the present time. Pending further action on this matter, organizations equipped with this materiel are instructed to take immediate precautions by prescribing frequent observation of the position of the hand brake lever when moving through brush, to avoid accidental application of brakes and resultant damage to the materiel. AG 473.82/145 Ord-O

II - PER DIEM ALLOWANCES.

See Cir 29 Sec FI 1944

Section V, Circular Number 137, this headquarters, cs, is amended by adding the following as paragraph 2:

"2. This rate of per diem is authorized by Act of 26 June 1943 and will be payable during the fiscal year 1944 when prescribed in competent orders." AG 240.4/029 A-O

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Circular No. 145. (Equals British CONFIDENTIAL)
HQ NATOUSA

Rescinded by cir 185 sec 3

III - PERSONAL EFFECTS -- OFFICERS' FOOT LOCKERS

Officers' foot lockers, containing only personal effects may be returned to their home addresses in the United States, provided:

a. They contain no censorable or inflammable matter.
b. Keys are firmly attached thereto.
c. Name and address of sender including rank and serial number
d. Complete address of destination is plainly inscribed
e. They are turned over to nearest QM Depot.

AG 332.33/12L GX-0

IV - G-1 REPORTS

See cir 191

~~Paragraph 2, Section I, Circular Number 141,~~ this headquarters, cs, is amended to read:

"2. Such reports will be submitted by all subordinate headquarters ~~which deal~~ direct with this headquarters." AG 319.1/027 A-0

V - ARMY COURIER SERVICE

Rescinded by cir No. 8 sec. 1 - 1944

1. All headquarters within this theater dispatching material through the army courier service will take steps to insure that all material presented to courier transfer officers for transmission is of an official nature and complies with one or more of the following classifications:

a. Secret
b. Confidential.
c. Extremely Urgent

2. Under no circumstances will personal correspondence or property be forwarded through army courier channels. AG 311.4/038 PD-0

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, G.S.C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 144)

29 July 1943

Addressing Mail - Instructions of The Postmaster General I
Artillery Gun Books II

See Cir 131 Sec III 3 June 1944

I -- ADDRESSING MAIL - INSTRUCTIONS OF THE POSTMASTER GENERAL

Section III, War Department Circular No. 131, 3 June 1943, is quoted for the information and guidance of all concerned:

"III Addressing mail - Instructions of The Postmaster General, --

1. The Postmaster General has directed a change in the method of addressing mail matter in 175 of the largest cities throughout the United States. These instructions require that a designated number be included in the address of the sender, as well as that of the addressee. For example, the numeral 25 has been assigned to be used in the address of mail for the War Department and several other principal Federal establishments in Washington, D.C.:

War Department
Army Service Forces
Office of The Adjutant General
Washington 25, D. C.

State Department,
Washington 25, D. C.

2. All War Department installations located in the 175 cities will be mailed a card by the local postmaster upon which will be indicated the number applicable to the delivery territory.

3. All agencies will include in the return address of mail, and in that of the addressee, if known, the correct identifying postal unit number.

4. To the extent possible, regular correspondents will be requested to use the numeral as part of the address on mail of all military establishments.

5. Any envelopes or letterheads ordered in the future will include the assigned numeral as shown in the example in paragraph 1.

6. All War Department installations will comply with the instructions of The Postmaster General." (AG 311.1/145 -O)

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir 144 , HQ NATOUSA
29 July 1943.

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II - ARTILLERY GUN BOOKS See Cir. 27, Sect I, 1944

1. It is the responsibility of all artillery commanders to insure that gun books pertaining to artillery material within their command are maintained up-to-date in accordance with AR 45-30 and instructions contained on the flyleaf of the Artillery Gun Book 00, Form 5825. Combat statistics on artillery pieces are essential to the supply of adequate replacements and the improving of future designs.

2. The artillery gun book will always remain with the gun. Ordnance maintenance units, base shops, and depots have been directed to request that the gun book accompany the gun when it enters their shops. They are responsible for the proper entry of their work therein.

3. If the book is lost, a new gun book will be issued by the unit before transfer of the piece to any other organization. The organization transferring the piece should be able to enter more of the past history than the organization receiving the piece for the first time.

4. When a gun has been condemned, the authority for condemnation will be entered, signed, and dated by the condemning officer and the book forwarded to the Ordnance Officer, SOS, NATOUSA, for transmittal to the Chief of Ordnance. This includes guns condemned due to wear, accidents, or combat damage.

5. Additional instructions are contained on the flyleaf of each Artillery Gun Book 00, Form 5825, and will be rigidly adhered to. (AG 461/140 ORD-O)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 143)

28 July 1943

PASSES FOR ENLISTED PERSONNEL

1. A standard pass form has been adopted for this theater. Effective upon receipt of this circular, only the form of pass as shown will be recognized in the theater.

(FRONT SIDE) (DESIGNATION OF HEADQUARTERS)

LIBERTY PASS

Name _____ ASN _____

Grade _____ Org _____

See cir 82 sec I 3 → A.P.O. ~~Location~~ _____ Tel _____

Effective date _____ Hour _____

Expiration date _____ Hour _____

I certify that this soldier was inspected as to proper uniform upon the issue of this pass.

_____
Unit Commander

CANCELLATION PASS

Name _____ ASN _____

Grade _____ Org _____

Location _____ Tel _____

Date of issue _____

The soldier bearing this stub has been deprived of his pass and ordered to report directly to his unit. If loitering enroute he will be taken into custody and turned over to the Military Police.

_____
Arresting Officer

(REVERSE SIDE)

COMPLETE, DETACH, AND RETURN TO SOLDIER. SOLDIER WILL TURN IN THIS STUB TO UNIT COMMANDER IMMEDIATELY UPON REACHING UNIT AREA

Reasons for cancellation: _____

Date _____ Hour _____

Name: (Print) _____

Rank _____ Org _____

COMPLETE, DETACH, AND TURN OVER TO A MEMBER OF THE MILITARY POLICE OR MAIL TO PROVOST MARSHAL, MTS, APO 600

Reasons for cancellation: _____

Date _____ Hour _____

Name: (Print) _____

Rank 993 Org _____

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Sec I, cont'd.

2. Officers on patrol duty, or any other officer, may cancel a pass for any violation of regulations requiring reprimand or disciplinary action by the soldier's unit commander, in the following manner:

a. Both halves of the reverse side of the pass will be completed according to the directions thereon.

b. The half marked "Cancellation Pass" will be detached and returned to the soldier with directions that he immediately return to his unit and deliver the pass to his unit commander.

c. The half marked "Liberty Pass" will be retained by the cancelling officer until it can be turned over to the Military Police or mailed to the provost marshal having jurisdiction over the soldier concerned.

3. In offenses requiring summary court action, the pass will be taken up and the offender turned over to the Military Police. Physical encounters with enlisted men will be avoided and in the event of physical resistance, other enlisted men in the vicinity will be ordered to control the soldier until he can be placed in the custody of the Military Police.

4. Base sections and separate commands will publish the new pass forms and will make initial distribution thereof. Additional supplies, as needed, will be secured from appropriate headquarters.

5. Enlisted personnel will not be granted passes to be on the streets between the hours of 2300 and 0500 except as necessary in the performance of duty. (AG 200.2/1AA (1-0)

By command of General EISENHOWER:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 142)

27 July 1943

Use of Civilian Telephones in U. S. Army Installations I
Messing Charges II
Promotion of Officers III

I -- USE OF CIVILIAN TELEPHONES IN U.S. ARMY INSTALLATIONS

Rescinded by Cir. No. 1 Sec. 3 1944

1. Much confusion and misunderstanding and many claims have resulted in this theater due to the indiscriminate use by U.S. Army personnel of unrequisitioned civilian telephones in offices, warehouses, hotels, messes, and other properties occupied by Army installations. The requisitioning of a building or other property does not automatically include a requisition of civilian telephone service already installed.

2. Unit commanders will make an immediate check of all telephones (other than those installed by the Signal Corps) being used by their personnel in the Army installations under their command, in order to determine whether such civilian telephone service has been requisitioned, and, if not, whether such service is necessary. If such service has not previously been requisitioned and is deemed to be necessary, the civilian telephone service should be requisitioned without delay through the base or area signal officer. If the service is unnecessary, the civilian service should be terminated in order to prevent the continued accumulation of telephone service charges, local and long distance.

3. Information as to whether a particular telephone in the Algiers area has been requisitioned can be obtained by calling Filter 32. In other areas, this information can be obtained from the Signal Officer of the Atlantic Base Section, Mediterranean Base Section, or Eastern Base Section.

4. After 1 August 1943 any service charges for unrequisitioned civilian telephones in U. S. Army installations will become the personal responsibility of the unit commanders.

II - MESSING CHARGES

Rescinded by Cir No 1 Sec 3 1944

1. The attention of all is directed to Section III, Circular 35, AFHQ, es, relative to messing charges and accounting procedures where Allied officers are accomodated in U. S. Army officers' messes.

2. It is essential that the permissible rate of $0.25 per day be not exceeded, but many instances of violations have been and are being reported to this headquarters.

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Section II, cont'd.

3. All U. S. commanders will take action necessary at once to forestall further violations.

III - PROMOTION OF OFFICERS

Sec tion. 183

The War Department has informed this headquarters that due to the decrease in activation of units in the United States, a reduction in overhead, and the return of officers from overseas, there is a surplus of experienced officers of combat arms in the higher grades who can be utilized to advantage in overhead installations. The War Department directs that some of these officers be used in expanding overhead in this theater.

a. Due to this situation and the directive from the War Department, it is necessary to control more closely all promotions in this theater to the grade of colonel and lieutenant colonel for overhead positions. All recommendations for promotions to these two grades will be reviewed by this headquarters in the light of availability within the theater or in the United States of officers qualified for overhead positions.

b. In order to save time and to enable this headquarters to procure qualified officers to fill overhead vacancies, each recommendation for promotion to the grade of colonel or lieutenant colonel for such a position will be accompanied by a statement of the specifications for the position to which the officer is recommended for promotion.

By command of General EISENHOWER:

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Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. W. ROBERTS
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 26 July 1943
NUMBER 141)

G-1 Reports I
Replacement Requisitions II

The issue of Personnel Memoranda by this headquarters has been discontinued.

Instructions contained herein are a consolidation of Personnel Memoranda 1, 2, 3, 4 and 5 issued by this headquarters.

I -- G-1 REPORTS

1. G-1 Reports will be submitted to this headquarters weekly, as of 0001Z, each Sunday.

Amended by Cir 145 Sect 4

2. Such reports will be submitted by all subordinate headquarters which deal with this headquarters.

3. Reports will be prepared in accordance with Form 15, FM 101-5. A sample annex to a report is attached; it will be noted that it combines the station list, strength of command (by organizations) and a reconciliation with the figures previously reported. A "differences" column is provided for use, if necessary, in showing irreconcilable variations.

4. The original requirements for submission of G-1 reports have been reduced to a minimum, in an effort to reduce the work of lower echelons. The result of this minimization must be accurate reports, prepared promptly and properly and forwarded without delay.

5. Four outstanding errors have been found with regard to the preparation of G-1 Reports:

a. Failure to include all units assigned or attached to a command.

b. Strengths of units listed on Annex No. 1 to G-1 Reports are at variance with strengths listed in MRU Reports. (It is realized that due to difference in dates of G-1 and MRU Reports some discrepancies will exist. However, many differences are too large to be considered normal changes during the dates involved.)

c. Dropping of units from reports before they are picked up by the unit to which assigned or attached.

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Sec I, Par 5, cont'd

d. Failure of the headquarters of regiments, separate battalions, and groups to see that detached units of their command are submitting strength returns to proper headquarters for inclusion in G-1 Reports.

6. Errors enumerated above will be corrected as follows:

a. Annex Number 1 to G-1 Reports will be divided into three parts. Part 1, listing units assigned and directly controlled by a command with previous strength, gains and losses, and final strength shown. Part 2, listing units attached and directly controlled by a command with previous strengths, gains and losses, and final strength shown. Part 3, listing units assigned but detached and under direct control of another command with a remark opposite each to show date of detachment and to whom attached. (i.e., 5690 G.S. Rr. attached 24-5-43 to NBS.) No strengths are required in Part 3.

b. Subordinate units will keep a weekly record, beginning with 0001Z each Sunday, of all Forms 303 sent out reporting gains and losses, and totals will be checked with totals of gains and losses reported in weekly S-1 Reports prior to their submission to higher headquarters. Headquarters forwarding G-1 Reports will from time to time compare strengths of units as shown in G-1 Reports with those given in MRU Reports, and will ascertain the cause of any unduly large difference.

c. Units relieved from assignment or attachment will be listed as losses in Parts 1 or 2 of Annex No. 1 with remark "asgd or atchd to _____", as of the date specified in the appropriate orders. Units assigned to a major command (one submitting G-1 Reports direct to this headquarters) who are assigned or attached to another major command will be listed in Part 3 with a remark by each to show date of detachment and to whom assigned or attached. Units assigned or attached to any command will be picked up as gains in Parts 1 or 2 of Annex No. 1 with remark, "Asgd or Atchd from _____.", as of the date specified in the appropriate orders.

d. Headquarters submitting G-1 Reports will cause the headquarters of regiments, separate battalions, and groups assigned or attached to them to ascertain that all units of their commands are submitting strength reports to the proper headquarters, and whenever detached that they are properly informed as to whom to submit weekly G-1 Reports.

7. Replacements received by units from replacement depots will be listed as replacements regardless of whether they are former members of the unit or not. Strengths of Replacement Battalions will include all replacements assigned to the battalion as well as permanent personnel.

8. In reporting casualties, the distinction between sick, wounded and gassed, evacuated and sick, wounded, and gassed, not evacuated should be borne in mind. Sick, wounded and gassed, evacuated are only those men who are lost to a unit upon entering a hospital and and are dropped from the unit roster. Sick, wounded and gassed, not evacuated are those men sent to a hospital but still carried on the unit roster. Those men are counted as evacuated whenever dropped from the unit roster. Day to day sick book cases are not to be counted as casualties.

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9. a. Strength furnished in weekly strength reports should be the assigned strength of a unit less any detachments, platoons, companies, or regiments thereof that may be attached to another unit. Assigned strength includes all individuals present or absent from a unit for any reason provided they are still carried on unit rolls, unless they are assigned to one of the type units listed above and are to be reported by another unit. Strength for duty (effective strength) of an organization is not desired.

b. Units having any detachments, platoons, companies, or regiments withdrawn fromthem and attached to another unit will indicate such absences by appropriate remarks (i.e.: 4800 G.S. Bn. less det. atchd to EBS). Units having any integral parts of another unit, from detachments on up, will list them by proper title (i.e.: Det, 4800 G.S. Bn.: 1 Flat, Co D, 4800 G.S. Bn.; Co E, 4800 G.S. Bn.), and will not include their strength in the strength of another unit.

c. A major command (one submitting G-1 Reports direct to this headquarters) from whom any unit is relieved, upon receipt of such orders, will furnish or will have the unit concerned furnish the new major command by priority radio the latest available strength of the unit so that the unit may be picked up at once by its new headquarters and accounted for on its G-1 Report.

See Cir 150 Sec I → PAR # 10 G-1 REPORTS-WILL-BE-FURNISHED-TO-THIS-Hq. IN DUPLICATE

II - REPLACEMENT REQUISITIONS

1. Requisitions for replacements will be submitted normally through command channels on proper forms. Each headquarters through which such requisitions pass will indorse each requisition, making such comments as to priority, propriety, substitution, shipment, etc., as may be indicated.

2. FM 100-10, Field Service Regulations - Administration, sets forth the procedure in handling requisitions in Chapter 8, Section II, as amended by Change No. 1, 29 April 1942. WD AGO Forms 211 and 212 are illustrated and are self-explanatory. Whenever a requisition is prepared on Form 212, which does not include a comparison of T/O and M/R strengths, it will include or be accompanied by a certificate to the effect that filling of the requisition will not result in overstrength, with detailed explanation of exceptions, if any.

3. A requisition once submitted will be considered as in force until it is filled or disapproved. Inquiries as to the status of a requisition or requests to cancel a requisition will be made by normal communication methods. Requests to amend a requisition will be accompanied by a new requisition bearing the same number and clearly labeled "Corrected Copy". Personnel requested on a previous outstanding requisition and not yet received will not be listed in the tabulation showing SSN's and number required.

4. Requisitions which include replacements for anticipated losses will list such personnel separately, in order that the requisition may be approved for personnel to bring the unit to TO strength without requiring return to the originator for separation.

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Sec II Cont'd

5. In emergencies, requisitions need not specify SSN's, be prepared on designated forms nor follow normal channels. However, in every such case, a confirmatory requisition in proper form will be forwarded promptly, through normal channels accompanied by a complete statement of the circumstances involved.

6. In the past, numerous personnel replacement requisitions have been received at this headquarters requesting that replacements be assigned to cover anticipated losses of personnel due to hospitalization.

7. As personnel cannot be assigned at this time, above the strength authorized by Tables of Organization, it is necessary that an actual vacancy exist prior to the submission of a personnel requisition. Such vacancies can and should be created by transferring personnel who are expected to be hospitalized more than thirty (30) days, under authority of Section I, Circular 68, this headquarters, cs.

8. Except in emergencies, which are clearly shown on communications accompanying requisitions, personnel will not be assigned to fill anticipated vacancies.

By command of General EISENHOWER:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. B. ROBERTS
Colonel, AGD.,
Adjutant General

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ANNEX No. 1 to Section I, Circular No. 141, HQ NATOUSA, 1943
G-1 Report
of_____STATION LIST AND STRENGTH REPORT

As of_____

Unit	Location	Previous Strength	Gains	Losses	Differences	Final Strength
	This annex to be filed with Circular No. 141, Headquarters NATOUSA 1943. (AG 319.1/027)					

/s/ Frederick Anderson
FREDERICK ANDERSON
Major, AGD,
Asst Adjutant General.

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Asst. C of S, G-1

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

25 July 1943

CIRCULAR)
NUMBER 140)

INJURIES TO OR DEATH OF CIVILIAN EMPLOYEES
OF THE UNITED STATES

Scope of Circular.....I
Summary of Compensation Law.....II
Reports of Injury.....III
Duties of Base Purchasing Agents.....IV
War Risk Injuries.....V

I - SCOPE OF CIRCULAR

1. The provisions of this circular will be controlling with respect to the investigation of and the payment of compensation for injuries to or death of civilian employees of the United States while in the performance of duty, and to certain war risk injuries occurring in this theater.

2. The specific provisions herein relating solely to injuries to or death of such United States employees are supplementary to the general regulations set forth in Circular No. 100, this headquarters, dated 30 May 1943, which cover the procedure to be followed involving accidents of all types.

II - SUMMARY OF COMPENSATION LAW

1. The Act of Congress of September 7, 1916, as amended, provides that the United States Employees' Compensation Commission shall pay compensation to employees of the United States at set rates for the disability or death of such an employee resulting from an accidental injury sustained while in the performance of duty. No compensation is payable if the injury or death is caused by the willful misconduct or intoxication of the employee or by his intention to injure himself or another.

2. The Act provides the following principal benefits:

a. Compensation for injury resulting in temporary disability: two-thirds of the employee's wages for disability beyond the first three days. No compensation is payable for the first three days of such disability.

b. Compensation for disability partially disabling the employee for the rest of his life: two-thirds of the loss of earning power due to such injury for the period of his disability.

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c. Compensation for total and permanent disability: two-thirds of the employee's wages for the period of his disability.

d. Death: Varying percentages of the employee's wages are paid to his dependents, and his burial expenses are paid.

3. Lump sum settlements will be made of all claims for death, permanent total and permanent partial disability.

4. Claims for temporary disability will be settled, wherever practicable, by a single payment based on a claim submitted after the employee's return to work or after he has been medically determined able to return to work. In cases of prolonged temporary disability the payment of compensation will be made at 6-week intervals.

5. After an initial or emergency treatment by Army physicians at the job site, further medical treatment will be rendered, as heretofore, by the nearest available French hospital. Bills for hospitalization and/or medical care will be presented by the hospital and/or doctor to the representative of the Compensation Commission who will approve the voucher and present it to the appropriate Army finance officer for payment. Such expenditures will be billed to the Compensation Commission by Army finance officers and settlement made through the Commission's representative at this headquarters.

6. All payments of compensation will be made by the Army finance officers, after prior approval thereof by a representative of the Compensation Commission. Such expenditures will likewise be billed to the Compensation Commission and settlement made through the Commission's representative at this headquarters.

III - REPORT OF INJURY

1. Preliminary reports of injury giving a brief statement of the facts and circumstances surrounding the injury, the names of witnesses and disposition of the injured employee will be made by his immediate superior on the third day following the day on which the injury occurred, if at that time the injured employee has not returned to work because of the injuries sustained, and submitted as follows:

a. In all instances affecting employees of ground forces, to the Base Purchasing Agent of the base section wherein the injury occurred.

b. In all instances affecting employees of air forces, to Mr. C. F. Hanson, Representative of the U.S. Employees' Compensation Commission, APO 534, U.S. Army, who will prepare the forms provided in Section IV hereof.

2. Preliminary reports of the death of an employee, giving the data required in 1 above, will be made immediately by the immediate superior of the deceased employee in the same manner provided in 1 above.

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3. The words "immediate superior" as used herein mean the officer or representative of the United States Army supervising the work of the particular employee involved.

IV - DUTIES OF BASE PURCHASING AGENTS

1. For the time being upon receipt of preliminary reports of injury or death the Base Purchasing Agent will complete or cause to be completed in duplicate the following Compensation Commission Forms:

a. In case of injury:

Form CA-1 (Employee's Notice of Injury)
Form CA-2 (Employer's Report of Injury).

b. In case of death:

Form CA-2 (Employer's Report of Injury).
Form CA-3 (Notice of Death).

c. In case of return or failure of employee to return to work within six weeks:

Form CA-4 (Employee's Claim for Compensation).

2. The forms required in 1 above will, when properly completed in duplicate by base purchasing agents, be sent to Mr. C. F. Hanson, Representative of the Employees' Compensation Commission, APO 534, U. S. Army, for appropriate disposition.

3. A representative of the Employees' Compensation Commission will be ultimately located in each base section to whom base purchasing agents and the immediate superiors of employees of the Air Forces will then refer all preliminary reports of injury or death for the preparation of the Forms required in 1 above. The Base Purchasing Agent and the immediate superiors of Air Force employees will at all times render assistance to the representative of the Employees' Compensation Commission to enable him to obtain the information necessary to complete the forms referred to and to finally complete the processing of each case. Pending the establishment of representatives of the Employees' Compensation Commission at each base section the base purchasing agents will prepare and forward the forms required as above provided.

4. The representative of the Employees' Compensation Commission will be responsible for furnishing all necessary forms and special instructions to the base purchasing agents.

V - WAR RISK INJURIES

1. The Act of Congress of December 2, 1942, provides for the payment

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of compensation for injuries or death to civilian employees of the United States due to war risk hazards. Under such law compensation is payable for the injury, death, or detention of an employee. A "war risk hazard", as defined in this law, includes the discharge of any missile by the enemy, action of the enemy, the discharge of munitions used in the war effort, the collisions of vessels in convoy, and the operation of vessels or aircraft engaged in war activities.

2. The provisions of this law do not apply to any person whose residence is at or near the place of his employment and who is not living there solely by virtue of the exigencies of his employment, unless his injury or death resulting from injury occurs, or his detention begins, while in the course of his employment.

3. In the case of American employees coming to North Africa to engage in war work, the Act of December 2, 1942, applies regardless of whether the injury is sustained, or the detention begins, while the employee is in the performance of duty. Any cases believed to come under this law should be immediately reported to the Commission's representatives in letter form and further instructions will be given with respect to the handling of the same.

AG 248.5/143

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 139)

23 July 1943

EFM Service I
Location of Claims Officer II
Psychoneurotic Replacements III
Wearing of the Service Uniform IV

I - EFM SERVICE

1. Unit EFM officers are delaying the dispatch of such messages from this theater by their failure to follow the instructions contained in Circular 77 issued by this headquarters.

2. EFM stamps must be purchased at the nearest APO and affixed to the message form.

3. The code word, the name of the sender and name and address of the addressee must be completely printed in block letters.

4. All such messages should be forwarded to the Central EFM Station APO's 698 and 668, whichever is nearest, by official mail.

5. All unit EFM officers will see that the message forms are properly prepared before they are forwarded to the Central EFM Station.

6. Effective immediately, EFM service will be available to all members of the United States Merchant Marine. Messages from North Africa may be filed with unit EFM censors in the same manner as is prescribed for members of the armed forces in Circular 77, this headquarters, cs. (AG 311.22/098 PD-O)

II - LOCATION OF CLAIMS OFFICES

1. Paragraph 1, Section II, Circular 35, this headquarters, cs, as amended by Section II, Circular 72, this headquarters, cs, and by Section VI, Circular 108, this headquarters, cs, is rescinded.

2. A list of offices for the receipt and investigation of claims submitted by inhabitants has been published in letter this headquarters, AG 151/ OOl CLE-O, 24 July 1943. (AG 151/OOl CLE-O)

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See Cir 46 sect 2 1944

III - PSYCHONEUROTIC REPLACEMENTS

1. At the present time a number of psychoneurotic personnel are awaiting assignment at replacement depots. In the interests of these men and for the good of the service, it is considered essential that they be carefully interviewed and put to work again at selected jobs with the least possible delay.

2. In general, service units and installations provide the best source of work for this personnel providing to a great extent a range of non-military occupations into which a man's prior civilian experience may fit.

3. For the purpose of stimulating a careful assignment of these men above that created by routine requisitioning, replacement depot personnel technicians (psychologists) are authorized and are to be encouraged to contact, through normal command channels, units within the theater for positions for men whom interview shows to be suited for a very limited type of work. To this end if an acceptance has been secured for this type of personnel a request for transfer, with written statement of acceptance attached, setting forth the details of the case may be forwarded to this headquarters for approval.

See Cir 201 sect 3 1944

IV - WEARING OF THE SERVICE UNIFORM

Change No. 23, AR 600-40, 25 June 1943, is quoted for the guidance of all concerned:

"26. Coat.

* * * * * * * * *

b. Overcoat -- The wearing of the overcoat, field, long (trench coat), or the overcoat, wool, short, is optional with the individual officer under all conditions. Commanding officers will neither require the purchase nor prescribe the wearing of either of these coats to the exclusion of the other. (AG 421 (5 Jun 43).) (C 23, 25 Jun 43.)

c. Raincoat -- When in a situation involving exposure to rainy or other inclement weather, officers may wear raincoats of commercial pattern, with shoulder loops, as nearly as practicable olive-drab in color, or the outer shell of the overcoat, field, long. * * *
(AG 421 (4-27-43).) (C 19, 3 Jun 43.)"

By command of General EISENHOWER:

E. I. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. V. Roberts

H. V. ROBERTS
Colonel, AGD.,
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 22 July 1943
NUMBER 138)

Sale of Soap, laundry I
Dispatch of Mail by Air II
List of EFM Code Words III

I - SALE OF SOAP, LAUNDRY

Rescinded by Cir No 1 Sec 3 - 1944

The sale of soap, laundry, ordinary issue, may be made to unit exchanges for resale to enlisted personnel on the basis of one (1) pound per man per month.

AG 438/142 QM-O

II - DISPATCH OF MAIL BY AIR

Rescinded by Cir No 8 Sec I - 1944

1. Section IV, Circular 79, this headquarters, 6 May 1943, is rescinded.

2. Effective 1 August 1943, all V-mail letters with or without postage stamps affixed, originating in the theater destined for the United States, will be microfilmed. V-mail letters with air mail stamps affixed will not be dispatched by air in original form. V-mail letters, therefore, should not be mailed with stamps affixed.

3. Priority in the dispatch of mail by air to the United States will be in the following order to the extent of available space in aircrafts.

War Department essential official air mail.
Microfilmed V-mail.
Regular air mail --- not exceeding two ounces per letter.
Ordinary letter mail --- not exceeding two ounces per letter.

4. Mail which cannot be dispatched by air will be sent by the first available surface transportation.

AG 311.1/030 P-O

III - LIST OF EFM CODE WORDS

1. Paragraph 12, Circular No. 90, this headquarters, cs, is hereby rescinded and the following substituted therefor:

"12. Following is a list of the APOs operating in this theater showing their respective code word equivalents to be used as EFM addresses, and indicating the cable terminus through which each will be served:

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CIRCULAR NO. 138
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List of APOs Now Operating

APO	CODE WORD	TERMINUS
1	AMGEFI	Algiers
3	AMMAVI	Algiers
9	AMMEBA	Algiers
34	AMABIN	Algiers
36	AMOBID	Casablanca
45	AMOKBA	Algiers
251	AMABNE	Algiers
252	AMMEGO	Casablanca
302	AMGEYA	Algiers
306	AMMERU	Casablanca
361	AMOJAC	Casablanca
362	AMOFEE	Casablanca
363	AMOHBU	Algiers
364	AMOKIP	Algiers
366	AMOKOT	Casablanca
368	AMOKEN	Algiers
370	AMOKGO	Algiers
371	AMOFFI	Algiers
372	AMODFI	Algiers
373	AMOJIG	Casablanca
374	AMOFYA	Algiers
434	AMOFAM	Algiers
464	AMMESI	Algiers
469	~~AMOGUG~~ AMOGUG	Algiers
509	AMIRLO	Algiers
512	AMICKO	Algiers
520	AMIRUT	Algiers
521	AMMIDO	Casablanca
522	AMMINU	Casablanca
524	AMMOEL	Casablanca
525	AMISAG	Casablanca
528	AMISIK	Algiers
529	AMMOFA	Algiers
530	AMMOIN	Algiers
531	AMMOKO	Casablanca
532	AMLILY	Algiers
533	AMMOVU	Algiers
534	AMMUHA	Algiers
536	AMMUMO	Algiers
537	AMOBSU	Algiers
538	AMMYOP	Algiers
539	AMOBTI	Algiers
540	AMODSO	Algiers
541	AMOBKE	Algiers
542	AMOBOG	Casablanca
543	AMOBUV	Casablanca
547	AMOHUF	Algiers
548	AMOGOF	Algiers
600	AMMAFI	Casablanca
650	AMILJO	Algiers
668	AMMASO	Casablanca
698	AMMEBU	Algiers
700	AMMEIL	Casablanca
750	AMMEJA	Casablanca
758	AMMIGA	Casablanca
759	AMMILO	Casablanca
760	AMOGVI	Algiers
761	AMMOFU	Casablanca
762	AMLIFU	Casablanca
763	AMMOGI	Algiers
765	AMMONA	Casablanca
766	AMMOTO	Algiers
767	AMMYUG	Casablanca
768	AMMUHU	Algiers
769	AMODEB	Algiers
770	AMMUFA	Algiers
771	AMMUVO	Casablanca
772	AMMYEK	Casablanca
773	AMOCHA	Algiers
774	AMOGNI	Algiers
775	AMMYHA	Casablanca
776	AMMYLI	Casablanca
777	AMODAS	Algiers
778	AMMYNO	Algiers
782	AMOBHO	Casablanca
873	AMMNDY	Casablanca

see → Cir. 160 Sect. 1

AG 311.22/098 P-O

By command of General EISENHOWER:

OFFICIAL:

E. L. FORD,
Brigadier General, G. S. C.,
Chief of Staff.

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)

NUMBER 137)

20 July 1943

Assignment of Airborne Personnel I
Mailing of Matches II
Dentures Constructed in the United States III
Citations of Units IV
Per Diem Allowances V

I -- ASSIGNMENT OF AIRBORNE PERSONNEL Rescinded by Cir 181 sec I

Section II, Circular number 129, this headquarters, c.s., is amended as follows:

In paragraph 1 thereof, which amended paragraph 4d, Section I, Circular number 65, and in paragraph 2 thereof, which amended Section II, Circular number 87, both of this headquarters, c.s., delete the words

"29th Replacement Battalion, Fifth Army Airborne Training Center"

and substitute therefor the words

"7th Replacement Depot at Mateur". (AG 704.11/059 A-O)

II -- MAILING OF MATCHES

See Cir 32-1944

1. Reports have been received from the British Customs Service indicating that parcels which contain matches are being received in Great Britain mailed by United States Army personnel.

2. The attention of unit censors and all other personnel is called to the fact that all explosives and inflammable materials including matches are unmailable in both the United States and British Postal Services. Any such mailings are in violation of Postal Laws. (AG 311.11/141 FD-O)

III -- DENTURES CONSTRUCTED IN THE UNITED STATES

Rescinded by Cir No. 1 Sec 3 1944

1. The Office of the Surgeon, this headquarters, is receiving a large number of dentures by mail. These dentures were constructed in the United States and the soldiers for whom the dentures were constructed departed for overseas duty prior to completion of the dentures. Many of these dentures are received with inadequate identification, and it is not possible to locate the owners.

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2. Unit commanders will contact all such cases where the denture has not been received and notify the Office of the Surgeon, this headquarters, giving name, serial number, organization and Army Post Office number of the individuals. (AG 444.4/140 SURG-O)

IV -- CITATIONS OF UNITS

See Cir 216 Sec. 3

1. Each recommendation for citation of a unit will, in addition to the proposed citation, contain the following:

a. A complete and clear description of the incident or incidents on which the recommendation is based. Vague terminology should not be employed.

b. A roster of the officers and enlisted men assigned and/or attached to the unit during the period covered by the citation. This roster will show:

(1) Those present for duty during said period.
(2) Those killed in action.
(3) Those missing in action.
(4) Those wounded in action.

2. Recommendations will be forwarded to this headquarters marked, "Attention A.G. Personnel Division." (AG 330.13/069 A-O)

V -- PER DIEM ALLOWANCE ← Amended by Cir, HE 5 Section II 30 Jan 1943

See Cir. 29 Sect. 1 1944

Paragraph 1, Section II, Circular Number 83, this headquarters, cs, is hereby amended to read as follows:

"1. a. Officers traveling outside this theater on official business may be authorized a per diem allowance not to exceed $7.00 per day.

b. Officers, warrant officers, contract surgeons, aviation cadets, members of the Army Nurse Corps, and enlisted personnel traveling by air, under competent orders and on duty without troops to places outside this theater may be authorized a per diem allowance not to exceed $7.00 per day." (AG 246.4/029 A-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 136)

19 July 1943

Amendment to Circulars NO. 112 and 134, on EFM Messages.....I
Duties of Regimental and Unit Mail Clerks.....II
Replacements, Assignment and Transfer.....III

Rescinded by Cir 202 1944

I - AMENDMENT TO CIRCULARS NO. 112 and 134, ON EFM MESSAGES

1. Section II, Circular No. 112, and Section II, Circular No. 134, both this headquarters, cs, are hereby rescinded.

2. Effective immediately and until further notice, a daily allotment of EFM capacity is made to regiments and separate units of this theater in the ratio of one EFM per man.

AG 311.22/098

Sec II Cir 202 Sec 13 1944

II - DUTIES OF REGIMENTAL AND UNIT MAIL CLERKS

1. The pertinent provisions of Sec. II, W.D. Circular No. 148, 1943, are quoted for the information and compliance of all concerned:

"1. a. Unit mail clerks, before depositing outgoing mail at the regimental or designated post office, will examine all such mail and ascertain that the return address thereon is in accordance with the following examples:

* * * * * * *

(3) When the sender is stationed outside the continental United States --

From: Pvt. Harold F. Roe, 32,000,000,
2nd Bomb Squadron,
10% Bomb Group,
APO 801, c/o Postmaster,
San Francisco, California.

b. Any mail not bearing the appropriate return address required will be returned to the sender in order that the deficiency may be supplied.

2. a. Regimental mail clerks when collecting outgoing mail from locked receptacles at headquarters of the regiment as required by paragraph 16b of TR 12-275, 24 October 1942, will examine such mail to determine that

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the return address thereon is in accordance with the example given in paragraph 1a.

b. Any mail not bearing the return address required will be returned to the sender in order that the deficiency may be supplied.

3. Paragraphs 2e and 16b of TM 12-275 will be amended in the next revision thereof to include the above provisions."

2. Compliance with the provisions of this circular will result in correspondents of overseas personnel addressing mail matter in a proper manner and relieve the present burden upon overseas postal directory service sections.

3. The necessity for compliance will be emphasized to all postal officers and unit and regimental mail clerks. AG 221/105

III - REPLACEMENTS, ASSIGNMENT AND TRANSFER

1. All requests for assignments and transfer of replacements except in emergency will follow normal command channels and will be submitted on proper forms (Form 211 or 212). In this regard, attention is invited to Personnel Memorandum No. 3, this headquarters, cs.

2. Personnel assigned and/or transferred by order of replacement depots to fill the above approved requisitions are assigned, in fact, by the order of the Commanding General, this theater, and will not, thereafter, be relieved from such assignment except by normal transfer proceedings.

3. No person may enter a replacement depot for the purpose of interviewing replacement personnel in order to secure especially qualified individuals as replacements for their own or other units, without first procuring authority from this headquarters. AG 312.3/140 A-C

By Command of General EISENHOWER:

E. L. FORD,
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 135)

12 July 1943

Rescinded by dir 193 sec F 3

POLICY ON ASSIGNMENT OF PERSONNEL TO THEATER UNITS, ALL TYPES.

1. Section II Circular No. 85 this headquarters, cs, is hereby rescinded.

2. The following policy will govern the assignment of personnel to units activated or organized in this theater, as well as units regularly constituted and activated by the War Department.

a. Personnel will be assigned to all units recognized by this headquarters, including provisional units with or without an allotment of position vacancies for promotion purposes, within the authorized strength.

b. Temporary overstrengths, when authorized by this headquarters, may be attached to units within the meaning of paragraph 2 a.

c. An authorization for activation or organization of a unit in this theater will always state:

(1) Whether the unit is authorized by specific War Department directive or under authority of this headquarters.

(2) That personnel will be assigned to the unit.

(3) Whether promotions are or are not authorized within the unit.

(4) Whether the strength is or is not chargeable to overhead allotment this theater.

3. Organizations in this theater will therefore come within one of the following classes:

a. War Department constituted.

b. Constituted and activated by this headquarters with a War Department authorized allotment of ranks, grades, and ratings.

c. Constituted and activated by this headquarters with an allotment of ranks, grades, and ratings authorized by this headquarters and chargeable to overhead allotment of this theater.

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Circular No. 135 cont'd.

d. Provisionally organized by this headquarters without an allotment of ranks, grades, and ratings.

4. Appropriate orders will be published by all commands to effect this policy, including the transfer of all personnel to appropriate units in this theater as provided in paragraph 1 above.

By command of General EISENHOWER:

E.L. FORD,
Brigadier General, GSC, Chief of Staff.

OFFICIAL:

R.W. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 16 July 1943
NUMBER 134)

Report of Death (WD AGO Form No. 52).....I
Removal of Restrictions on EFM Messages.....II
Conservation of Rubber Tires.....III
Dubbin.....IV
Reports on British Personnel in U.S. Hospitals.....V

I -- REPORT OF DEATH (WD AGO FORM NO. 52)

1. AR 600-550 14 May 1943 does not require the submission of WD AGO Form No. 52 (Report of Death).

2. In all cases of death, other than battle casualties, a copy of the Letter Report of Death, prescribed in paragraph 3a, Section III, Circular No. 118, this headquarters, cs, will be forwarded with the Service Record and Allied Papers.

✓ 3. Paragraph 3a (9), Section III, Circular No. 118, this headquarters, cs, is rescinded.

✓ 4. So much of Circular No. 31, this headquarters, cs, which requires WD AGO Form No. 52 be submitted, is rescinded.

5. There is no change in the requirement that WD MD Form 52 (Register Card) be submitted by the Surgeon as prescribed in AR 40-1025.
AG 293/003

See Cir 136 Sect I

II -- REMOVAL OF RESTRICTIONS ON EFM MESSAGES.

Section I, Circular No. 94, this headquarters, 23 May 1943, is amended to read "Effective immediately and until further notice a daily allotment of existing EFM capacity is made to regiments and separate units of this theater in the ratio of one EFM message per ten (10) men or fraction thereof."
AG 311.22/098 Sig-O

III -- CONSERVATION OF RUBBER TIRES.

Rescinded by Cir No. 9 1944

In some cases a policy has been established locally whereby trucks have had the outside tires removed when returning unloaded. This policy will be discontinued as the saving on rubber on the tire which has been removed is offset by the wear on the tire which carries the vehicle.
AG 451.92 Ord-O

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NATOUSA CIR 134 (Equals British CONFIDENTIAL)

IV -- DUBBIN. - For application in this theater, Section IV, War Department Circular No. 351, 21 October, 1942, is enlarged upon as follows:

1. As the regular application of properly prepared lubricants (dubbin) to service shoes conserves their component leathers and thus prolongs the life of the shoes, dubbin will be applied twice per week to shoes of all troops operating in this theater. After three or four applications, leather should reach the saturation point and one application thereafter, per week, should be sufficient.

2. The most efficient use of dubbin is obtained through frequent light applications, well rubbed into the leather.

3. Commands of all echelons will be responsible that necessary action is taken by subordinates to assure compliance with the above instructions.

4. The basis of issue is one four-ounce can per enlisted man every two months. AG 421/103 QM-O

V -- REPORTS ON BRITISH PERSONNEL IN U.S. HOSPITALS

Rescinded by Cir No 13 1944

1. In the case of British personnel received for treatment by U.S. Army medical installations, whether classified as disease, injury, or battle casualty, British Army Forms I. 1220 and A.F.W. 3034 will be prepared and forwarded as follows:

a. Form I. 1220 direct to Medical Section (Sr) AFHQ, APO 512.
b. A.F.W. 3034 direct to D.A.G., GHQ, 2nd Echelon, BNAF.

2. These forms will be obtained by placing indents (requisitions) on O.C., 13 Advance Stationery Depot, BNAF. AG 704.1/137 S-O

By command of General EISENHOWER:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
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Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 133)

11 July 1943

Rabies (Hydrophobia).....I
Discipline - Damage to Equipment - Sabotage.....II

Rescinded by Cir No 12 - 1944

I -- RABIES (HYDROPHOBIA) - Section IV Circular No. 82, this headquarters, as, is rescinded and the following substituted therefore:

"1. Because of the prevalence of rabies in North Africa, the keeping of dogs, cats, and other animal pets which are allowed to stray about organization areas is forbidden.

2. The provisions of paragraph 35 d, AR 40-210, dated 25 September 1942, covering the quarantine of animals which have bitten military personnel and any animal suspected of being rabid will be followed. Medical officers will confine and observe animals in the absence of a veterinary officer. Animals will be quarantined for a period of two weeks or until symptoms of rabies develop. During this period of quarantine patients will be kept under observation in their organizations except as noted in paragraph 6 below.

3. If the suspected animal does not develop symptoms or signs of rabies within this period, immunization of the person or persons bitten need not be carried out.

4. If suspicious symptoms develop, the animal should be permitted to live until definite symptoms of rabies occur or until death occurs. The animal will then be decapitated and the head sent for examination to the Pasteur Institute, Algiers, or Casablanca, as the case may be, by the most rapid means of transportation available. If possible, the specimen should be packed in ice and sawdust.

Amended by Cir 160 Sec II 3

5. If the diagnosis of rabies is made in the suspected animal the person or persons bitten will be immunized against rabies. In Oran cases patients will be referred to the 5th General Dispensary, Tlemcen and in Algeria to the 6th General Dispensary, Algiers. These dispensaries will arrange for treatment at the local Pasteur Institute.

6. In the case of bites around the face and neck it is not safe to delay treatment while observing the animal. Such cases will be referred at once for treatment.

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7. Patients will not be admitted to a hospital unless the wound itself requires hospitalization. In Algeria patients outside of Algiers and coming from unit dispensaries will be put on detached service with the Canal Detachment, Headquarters Command, AFHQ. In Morocco patients outside of Casablanca will be put on detached service with Headquarters Company, Atlantic Base Section in Casablanca. Upon completion of the treatment, patients will be returned to their organization.

8. If it is impossible to confine and observe the animal, patients will be referred to the medical installations mentioned in paragraph 5 above, for anti-rabies treatment at the local Pasteur Institute.

9. All bites by any animal will be cauterized at once by the medical officer first attending the patient.

10. Patients being sent for treatment should be provided the most rapid means of transportation available."

AG 370.5/134 A-G

II -- DISCIPLINE - DAMAGE TO MACHINERY - SABOTAGE

Rescinded by Cir No. 1 Sec 3 1944

1. At the conclusion of recent operations much damage was done by U.S. troops taking pieces of machinery, equipment and tools from dock-yards, ports and installations. This seriously interfered with operations by delaying the work of restoring dock and other facilities.

2. All personnel will be warned that such actions, even if they are for the purpose of supplementing unit equipment, are serious thefts and equivalent to looting and sabotage.

3. All unit commanders will take necessary action to prevent further occurrences of this nature.

4. Any cases of this nature will be dealt with by court martial.

AG 370.5/134 A-G

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:

G. V. STRONG,
Colonel, G.S.C.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

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10 July 1943

CIRCULAR)
:
NUMBER 132)

Unit Censorship.....I
Clothing for Hospital Patients.....II
Method of Address - British Personnel Attached to U.S. Units.....III
Diarrhoea and Bacillary Dysentery.....IV

I -- UNIT CENSORSHIP See Cir 32 - 1944

1. Unit censors, under their respective unit commanders, have a two-fold trust and responsibility: To protect the interests of the government and also the interests of the individual soldier whose mail is censored.

2. In several instances, the legitimate subject matter of soldier mail has been unofficially discussed or otherwise divulged.

3. This is a direct violation of censorship regulations and a serious threat to morale.

4. All such cases coming to the attention of unit or higher commanders will be investigated promptly and, in proper instance, the offender will be disciplined.

5. Unit and higher commanders will take positive action to see that unit censorship of mail is accomplished with efficiency and dispatch in strict accordance with regulations, in order to insure military security, prevent loss, and accomplish prompt delivery.

6. In all of the foregoing, all concerned will adhere to the provisions of Circular 66, this headquarters, as.

II -- CLOTHING FOR HOSPITAL PATIENTS

Rescinded by Cir 301 1944

The acquisition of clothing for patients, in hospitals, who are ready for duty but who had either an insufficient amount or no clothing on admission, is the responsibility of the commanding officer of the medical installation concerned. Clothing needed for this purpose may be procured in a minimum amount from the nearest Quartermaster supply agency.

III -- METHOD OF ADDRESS - BRITISH PERSONNEL ATTACHED TO U.S. UNITS

Rescinded by Cir. 308 Sect I 1944

1. Some difficulty has occurred in delivering mail and CBI telegrams to individual British personnel attached to U.S. Forces who have, in the past, been using the form of postal address adopted by the U.S. Forces.

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2. In order to provide an effective C&D telegram service and to prevent the mail posted in UK from circulating via USA, all individual British personnel who are attached to a U.S. unit for sufficient time to warrant a change of address will forthwith adopt the following postal addresses:

a. Army - Number, Rank, Name
British AFO 5499,
BNAF.

b. RAF - Number, Rank, Name
British AFO 7406
BNAF.

Note: BNAF is an essential part of the address.

3. A card index will be maintained at the two Army post offices concerned, showing particulars of U.S. units to which all personnel are attached.

4. Army and RAF personnel attached to U.S. units as soon as they begin to use the new form of address, must advise their respective Army post offices quoted in 2 (a) and (b) above, of the name of the U.S. unit to which they are attached, in order that card indices can be checked and, if necessary, be brought up to date. Any subsequent change of unit must similarly be advised.

5. This order does not affect complete units under U.S. control. Such units will continue their existing address and mails will be diverted by the British APO.

IV -- DIARRHOEA AND BACILLARY DYSENTERY

Rescinded by Cir No 1 Sec 3 1944

1. The attention of all concerned is invited to paragraph 2, Section I, Circular 106, this headquarters, c.s., which reads:

"The attention of all commanding officers is directed to the measures outlined in Army Regulations and in Field Manual 21-10 for the control of and elimination of flies."

2. Subparagraph h of said paragraph 2 is amended to read: "h. The provision of three cans of boiling water, two soapy and one clear, for cleaning mess gear. ~~If necessary because of a lack of a fourth G.I. can, the can of clear boiling water may be used first for dipping the mess kits as outlined in subparagraph g above.~~"

By command of General EISENHOWER:

S. L. ROBB,
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 131) 9 July 1943

Rescinded by Cir No 1 Sec 3 - 1944

FIRE PRECAUTIONS

1. During the present dry season in North Africa, the whole countryside is dry, and vegetation is highly inflammable. The danger of grass and forest fires is therefore great.

2. Commanders of all units and installations will be held responsible for the preparation of, and strict compliance with, instructions for the prevention and control of fires in the areas occupied by their units or installations.

3. The following general precautions will be observed by all concerned. These precautions will be restated in fire instructions issued by local commanders:

a. Care will be observed to prevent the spread of grass fires by matches and cigarettes. When matches are used, they will be put out and the match stems broken before they are thrown away. Cigarettes and cigars will be disposed of by grinding under foot to kill all fire, or by placing them in a properly prepared receptacle. The practice of throwing matches and cigarette butts from moving vehicles is prohibited. Non compliance with these measures will be dealt with by appropriate disciplinary measures designed to prevent repetition.

b. When materials of an incendiary nature are used for training purposes, care will be taken to control incipient fires, and to ensure that nothing is left where it may start a fire.

c. Grass, undergrowth, etc. will be cleared to a distance of at least 50 feet from all vehicle parks, tents, gas dumps, ammunition, explosive and food stacks. Discarded cartons and containers will on no account be retained in or near dumps and camps.

d. Empty bottles or broken glass must not be left in dry grass. The sun's rays shining through a piece of glass may start a fire.

e. Depots and dumps will be protected by fire breaks. The precautions required in c. above for special stores and installations will be in addition to these fire breaks.

f. Where stores are stacked beside main roads, special vigilance is necessary to prevent fires.

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g. Smoking in the neighborhood of inflammable or explosive stores is prohibited.

4. Due to scarcity of water, the regularly organized fire fighting platoons will be of limited use in fighting grass and forest fires. They should be supplemented by fire squads of properly instructed men selected from the forces habitually employed in the vicinity of installations considered to be fire hazards. The number and strength of fire squads will depend on the number and nature of the fire hazards. Fire squads should be equipped with tools and sacks or sand bags for beating out fires.

5. Fire breaks should be provided to protect installations against fire. These breaks should be 10 feet wide at a minimum. They can be made by plowing, bulldozing, or by hand labor. They may be widened by judicious and properly controlled backfiring. Never back fire without first providing suitable fire breaks. Back fire against the wind. Watch the shoulders of the backfire to prevent it from spreading beyond control.

6. After a fire starts, the sooner it is attacked, the quicker the blaze will be extinguished and a probable saving of valuable stores, equipment, food, and ammunition will be effected.

7. It is realized that fire breaks and cleared areas are conspicuous when viewed from the air and will make camouflage difficult, however much can be done to minimize their effect by proper and judicious lay-out. The following points should be borne in mind:

a. Where practicable, fire breaks should fit in with the terrain features, such as roads, paths, stream lines and fence lines of the surrounding area and should be continued beyond the actual installations. Additional fire breaks may be made in the general vicinity to confuse enemy observation.

b. Cleared areas should be boldly irregular in shape or should match adjacent man-made patterns.

c. The actual nature of the installation may be concealed or disguised, by the use of nets and netting, by proper stacking, by disguising with salvage materials and by overall layout.

By command of General EISENHOWER:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. V. ROBERTS
H. V. ROBERTS
Colonel, AGD.,
Adjutant General

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HQ AMG ADJUTANT'S OFFICE
NATOUSA CIRCULARS
Feb 1943 - Jan. 1943

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 130)

6 July 1943

LOCAL PROCUREMENT OF FRESH MEAT AND POULTRY..... I
LOCATION AND DISPOSITION OF HOSPITALIZED PERSONNEL..... II
POST EXCHANGE OPERATIONS..... III

Rescinded by Cir. No. 14 1944

I -- Local Procurement of Fresh Meat and Poultry

1. This circular supersedes Section II, Circular No. 18, AFHQ, cs, which has been rescinded.

2. Effective immediately the purchase of fresh meat and poultry is authorized in this theater.

3. Fresh meat and poultry will be procured and distributed by issuing depots to the maximum extent consistent with the availability of fresh meat and poultry in excess of civilian and French army requirements. All fresh meat and poultry purchased by the U. S. Army will be inspected by a veterinary officer of the Medical Corps at the time of slaughter. All such purchases will be coordinated with the Base General Purchasing Officer and the local NAEB food representative. AG 430/491

II -- Location and Disposition of Hospitalized Personnel

1. Attention of all concerned is invited to paragraph 2d, Section I, Circular No. 65, this headquarters, cs. Reports are being received that hospital commanders are not complying with its provisions.

2. Commanding officers of all hospitals are again reminded of their responsibility promptly to notify unit commanders whenever patients are received who have been or will be absent from their units more than thirty days, and who should be transferred to the detachment of patients of the hospital. AG 704.11/059

Rescinded by Cir No 3 1944

III -- Post Exchange Operations

1. Pursuant to directive contained in letter The Adjutant General's Office, Washington, D.C., 13 February 1943, file AG 331.3 (1-19-43)OB-S-E-M, subject "Post Exchange Operations", there is established in this theater an Army Exchange Service to operate under the provisions of the above cited directive and AR 210-65, as applied to this theater by this and subsequent directives.

2. The Theater Exchange Officer will supervise the establishment, operation, and activities of all Army Exchange Service within this theater.

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Each base section commander will appoint a post exchange officer to serve on his special staff. This officer shall have general supervision over the establishment and operation of all Army Exchange Service activities within his base section.

3. Commissioned and enlisted personnel to operate warehousing, distribution, sales, accounting, auditing, and other activities of the Army Exchange Service shall be assigned to the Army Exchange Service under approved allotments. Civilian personnel may be employed to the extent necessary and available upon approval of the Theater Exchange Officer.

4. Whenever conditions make it desirable and practical, the Base Section Exchange Officer will establish and maintain a warehouse and an exchange, to include such branches, departments and subordinate activities thereof as may be necessary to serve the military personnel located within the vicinity of said exchange. In all instances where such an exchange is established, the commanding officer of the base section where the same is located shall provide or cause to be provided the required warehouse and exchange space, including cost of rental, utilities, alterations or construction.

5. The Army Exchange Service will purchase from the Quartermaster Corps, resale articles included in Circular letter No. 50, QMG, dated 30 December 1942, as amended, and such clothing sales articles as may be authorized for sales by the Quartermaster General. The Army Exchange Service shall be the sole distributing agency of the above named items with the exception of the gratuitous issue of items authorized by the Theater Commander, which issue shall be made by the Quartermaster Corps directly to troops authorized to receive same. The Theater Exchange Officer shall determine and publish the rationing allowance and sales prices of all items offered for sale, based on availability of supplies and cost of operations. The prices so set shall provide only sufficient margin above cost to cover cost of operation without profit. These prices shall, from time to time, be adjusted to comply with this policy, and shall apply throughout this theater.

6. All outstanding instructions issued in connection with the operation of post exchanges and officers' sales stores (QM) which conflict with the above are rescinded, effective upon assumption by the Army Exchange Service of the functions herein directed.

AG 331.3/692

By command of the Theater Commander:

E. L. FORD,
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:

H. W. BLAKELEY
Colonel, A.G.D.,
Asst. Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 5 July 1943
NUMBER 129)

Administration of Atebrin I
Assignment of Airborne Personnel II
Discontinuance of Allotments of Deceased Personnel III

I -- ADMINISTRATION OF ATEBRIN Rescinded by Cir 201 sect 3 1944

1. The attention of all officers is directed to Section II, paragraph 2,a,(1),(b), (2), Circular 38, this headquarters, cs, 20 March 1943, and its modification as published in Section I, Circular 75, this headquarters, cs, 3 May 1943, in which the administration of atebrin suppressive therapy is outlined.

2. During the past two weeks a sharp rise in the incidence of malaria among personnel of the U. S. Army in this theater has been noted. Future operations may be imperiled if malaria becomes epidemic in this theater.

3. The enforcement of proper administration of atebrin for the suppression of malaria has been half hearted and this laxity will be reflected in further increases in the incidence of the disease and a corresponding decrease in the efficiency of the personnel in this theater.

4. It has been noted that small troop units frequently miss receiving their atebrin because it is irregularly received with the ration. The supply officer (S-4) or non-commissioned officer of a separate unit which has no medical officer will requisition through the medical officer of the installation furnishing medical service to his unit for the required amounts of atebrin necessary for suppressive therapy in his unit. Troops scheduled for movement will be provided with sufficient atebrin to cover suppressive therapy during the entire movement. This will be obtained at the ration breakdown point.
(AG 441.01/096 SURG-O)

II - ASSIGNMENT OF AIRBORNE PERSONNEL Rescinded by Cir 181 sect 1

1. Paragraph 4, Section I, Circular 65, this headquarters, cs, is amended by adding the following:

"d. Airborne personnel. Airborne officers and enlisted men, members of detachments of patients at hospitals within this theater, upon discharge for duty will be assigned and shipped to the "7th Replacement Depot at Mateur".

(See Circular # 137 Section 1 July 20,1943)

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2. Section II, Circular 92, this headquarters, cs, as amended by Section I, Circular 98, this headquarters, is further amended by adding the following:

"4. Airborne officers and enlisted men who are shipped to replacement depots within this theater will immediately be assigned and shipped by such depots to the 29th Replacement Battalion, Fifth Army Airborne Training Center."

3. The intent of the above amendments is that all airborne replacements available for assignment shall be collected at one location for the purpose of receiving intensive refresher training.

4. For the purposes of this circular, airborne personnel will include not only qualified parachutists of all branches but also personnel whose training was with, or last previous assignment was to, an airborne organization. Limited service personnel will not be considered as "airborne".
(AG 370.11/059 A-O)

III - DISCONTINUANCE OF ALLOTMENTS OF DECEASED PERSONNEL

Paragraph 1a(3), Circular 56, this headquarters, cs, as amended by paragraph 1a(3)(a), Section II, Circular 71, is rescinded, and the following substituted therefor:

"1. a. (3) Allotments and deductions.

(a) Unit personnel officers will not submit requests to this headquarters for radio notification to discontinue allotments and deductions of deceased personnel. Upon receipt of casualty reports from this headquarters, the War Department will notify all government agencies concerned. Pertinent discontinuance forms will be prepared and submitted as directed in the following paragraphs."
(AG 243/001)

By command of the Theater Commander:

E. L. FORD
Brigadier General, U. S. A.,
Chief of Staff

OFFICIAL:

/s/ J. A. ROBERTS
Colonel, AGD.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 128)

4 July 1943

Leaves and Furloughs, Discontinuance of I
Income Tax Information II
Delousing with Methyl-Bromide Ampules III

Rescinded by Cir No 1 sect 3 - 1944

I -- LEAVES AND FURLOUGHS, DISCONTINUANCE OF

Letters this headquarters, AG 220.71/116 A-O, subject as above, dated 6 June 1943 and 20 June 1943, providing for the suspension of the granting of leaves and furloughs and the movement of units to rest areas, are hereby rescinded.
(AG 220.71/116 A-O)

II - INCOME TAX INFORMATION

1. The War Department has, by cable, dated 28 June 1943, announced that the current tax payment act of 1943 makes no change in percentage rates in effect on 15 March 1943, but permits all members of the armed forces to deduct from gross income active service pay received in 1943, not to exceed $1,500. This deduction is in addition to all other personal exemptions.

2. It is estimated that no liability for income tax plus victory tax (as explained in paragraphs 65, 67 and 68 WD Circular Federal Income Tax Information, 16 February 1943) will accrue on 1943 income. The 15 June 1943 payment need not be made provided a member of the armed forces, upon receipt of statement covering June installment, immediately notifies the Collector of Internal Revenue from whom the statement is received:

a. That he is a member of the armed forces.

b. That his tax liability on 1943 income is estimated to be nothing.

c. That his tax liability for year 1942 recomputed after excluding all earned income up to $14,000 (with first $3,000 income from any source considered as earned income) is not in excess of amount already paid in 1943.

d. That he will file a declaration of estimated tax for 1943 by September 15, 1943, and will make such payment as is required.

3. Deferment provisions for filing returns and payments of taxes by members of armed forces outside the United States or on sea duty published in paragraphs 19 through 24, WD Circular Federal Income Tax Information, 16 February 1943, are not changed by this law.

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4. Provisions contained in the current tax payment act of 1943 requiring withholding Federal Income Tax at the source is not applicable to members of the armed forces on active duty. (AG 012.313/120 JA-P)

III - DEALING WITH METHYL-BROMIDE AMPULES

Rescinded by Cir no 13 1944

1. Methyl-Bromide in the form of gas is a deadly poison to man, the use of this method of delousing must be under the direct supervision of an officer charged with the responsibility for proper procedure.

2. Procedure.

a. Men will remove clothing and place clothes and blankets loosely in plasticized bag.

b. Place one 20 cc. Methyl-Bromide ampule in pocket in bag. Close mouth of bag and seal according to type of fastener on bag.

c. Remove bag to outside of building or tent and break ampule with the least amount of force necessary.

d. After one (1) hour open bag and allow ten (10) minutes for airing.

e. Remove clothing from bag; shake out clothes well, immediately after which they may be put on by owners.

f. The men should be examined for lice or nits on body, and should bathe with soap and water for ten (10) minutes with special treatment for nits if present.

3. Precautions.

a. Methyl-Bromide gas, being a deadly poison, must not be used inside a building or tent.

b. Care must be used in storing and handling Methyl-Bromide ampules to prevent breakage.

c. Plasticized bags (ethocel), or Bags, Delousing, must be stored in a flat position to eliminate damage. Avoid folding or rolling. Inspect bags frequently for holes or worn places. Repair holes or worn places with inner-tube "cold-patches".

d. After delousing remove from bag the muslin coverings the broken ampule.

e. The same procedure used in delousing is to be used in fumigating blankets and bedding infested with bed-bugs and sand fleas.

4. Basis of Issue.

a. Bags, Delousing, are issued on the basis of one per twenty-five men.
b. Methyl-Bromide ampules are issued as required. (AG 727.4/132)

By command of the Theater Commander:

E. L. FORD
Brigadier General, U. S. A.,
Chief of Staff

OFFICIAL:

H. N. ROBERTS
Colonel, A.G. D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

3 July 1943

CIRCULAR)
:
NUMBER 127)

CONSUMPTION OF FRESH FRUITS AND VEGETABLES.....I
PROMOTIONS OF OFFICERS IN A.U.S.....II
MISSING NATIVE CHILDREN.....III

I - Consumption of Fresh Fruits and Vegetables. Section II, Circular No. 53, this headquarters, 6 April 1943, is rescinded and the following substituted therefor:

Sec II Cir #18 Sec I

→ 1. Fresh fruits and vegetables grown in this theater, except lettuce, celery, kale and strawberries, may be purchased under conditions stated in paragraph 2 below. The Medical Corps has investigated the conditions under which fresh vegetables are grown, cultivated and handled. Their investigation disclosed that many vegetables in their raw state are contaminated with fecal material. Hence to prevent outbreaks of diarrhoea and dysentery, the following precaution will be followed in respect to the consumption of fresh fruits and vegetables in this theater:

a. Vegetables: The following vegetables will be cooked before eating:

Rescinded by Cir No. 14 1944

Turnips	Cabbage
Artichokes	Asparagus
Squash	Peas
Cauliflower	Potatoes
Spinach	Green and Yellow Beans
Broccoli	Green and Red Peppers

and the following may be eaten raw only after thorough washing and peeling:

Onions	Carrots
Radishes	Cucumbers
*Tomatoes	

*Tomatoes should be thoroughly washed in water and dipped in boiling water for one minute if they are to be served raw.

b. Fruits: All fruits except as indicated in paragraph 1 may be purchased and consumed providing they are either thoroughly washed or peeled.

2. Fresh fruits and vegetables will be procured and distributed by issuing depots to the maximum extent consistent with the availability of produce in excess of civilian and French Army requirements. All such purchases will be coordinated with the Base General Purchasing Officer.

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3. Issuing depots will make every effort to supply fresh fruits and vegetables to all organizations within their areas. AG 430/091 OM-C

See Cir 183

II - Promotions of Officers in U.S. - Paragraph 3 f, Circular 101, this headquarters, 31 May 1943, and Paragraph 1 c, Section IV, Circular 112, this headquarters, 14 June 1943, are rescinded and the following substituted:

"Second lieutenants of Field Forces, who have demonstrated in combat their fitness for promotion, and are fully qualified therefore, may be promoted to grade of first lieutenant, regardless of table of organization vacancy. However the resulting total of first lieutenants will not exceed the authorized combined total of first and second lieutenants. This policy does not affect the present policy of battlefield promotions but is supplementary to it." AG 210.2/017 (-0

Rescinded by Cir No 1 Sect 3 1944

III - Missing Native Children

1. It has come to the attention of this headquarters that native children may present themselves as orphans to Allied military personnel in order to secure food, lodging and clothing.

2. In the future, military personnel confronted by such a situation will detain the child and will notify immediately the nearest command headquarters requesting that the civil authorities be notified of the circumstances for the following reasons:

a. If not an orphan, the child will be returned to its parents without delay;

b. If an orphan, steps will be taken to have the child placed in an orphanage.

By command of the Theater Commander:

E. L. FORD,
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 2 July 1943
NUMBER 126)

DECORATIONS AND AWARDS.....I
WEARING OF DECORATIONS, SERVICE MEDALS, BADGES, RIBBONS.....II

See Cir 216 Sec. 3

I - Decorations and Awards

1. General. The provisions of Circulars Number 50 and 55, Section IV of Circular No. 63, Sections I and II, Circular No. 110, and Section II, Circular No. 119 this headquarters, as, are rescinded, and the following substituted therefor:

2. Authority to award. a. The Commanding General is authorized to award any United States Military decoration to any person serving in any capacity with the Army of the United States in the North African Theater of Operations, except the following:

(1) The Medal of Honor
(2) The Distinguished Service Medal
(3) The Legion of Merit to other than U.S. military personnel
(4) Any decoration to officers of cobelligerent forces in the grades of Colonel, Captain (Navy), or above.
(5) Any decoration to civilians, other than members of the United States Merchant Marine. (The Purple Heart may be awarded to accredited United States civilians serving with the Army of the United States).

b. The Commanding General, Fifth Army, is authorized to award all United States military decorations that may now be awarded by the Theater Commander, except the Legion of Merit, and the Purple Heart to cobelligerent military personnel.

c. Other commanders are authorized to award decorations only in accordance with the chart, Appendix "A" hereto, and as prescribed in this circular, or as may be specifically delegated to certain individuals by name from time to time.

3. Award of the Purple Heart. a. Authority to award the Purple Heart to officers and enlisted men of the Army of the United States, and to accredited civilians, such as war correspondents and American Red Cross personnel, while serving in any capacity with the United States Army, is hereby delegated to the following: Commanders of combat teams, regiments, or similar units, and of separate battalions; the Commanding Officer, Headquarters Command, Allied Force; United States Army medical officers on the staff of the Commander-in-Chief, Allied Force; and commanders (including British and French) of hospitals and other medical installations to include regimental, battalion, and similar organization dressing stations.

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This action is taken to insure that the award of the Purple Heart (or the Oak Leaf Cluster) is made promptly.

b. The term "wounded in action", or "wounded as a result of enemy action" is defined, for this purpose, as physical injury (injuries) requiring treatment by a medical officer. Included in this category are those wounds resulting from the piercing of the body by a projectile, a fragment of shell, an object set in motion by enemy weapons, or by weapons of United States or Allied Forces while engaging the enemy; the piercing of the body by any weapon in the hands of, hurled or thrown by the enemy; torn flesh or broken bones received from a moving object propelled directly, or indirectly, by United States or Allied Forces while engaging the enemy; any disabling contact with gas or flame released or propelled by the enemy or by United States or Allied Forces while engaging the enemy.

c. The dignity and tradition of this decoration will be preserved by making presentations with the most appropriate ceremony practicable and by insuring that it is NOT awarded to persons wounded accidentally. Doubtful or border-line cases will be referred to higher commanders for decision.

4. Legion Of Merit. Recommendations for the award of this decoration will be submitted in accordance with the provisions of Section IV, WD Circular No. 131, 3 June 1943 and:

a. Will NOT be governed by the rank of the intended recipient.
b. The degree of responsibility of the position held will NOT necessarily be a factor.
c. The description of services or acts will give full details.
d. The recommended citations will be as brief as possible.
e. Will be submitted through proper channels to this headquarters.

5. Life Saving Medals. The Treasury Gold and Silver Life Saving Medals (see Section III, AR 600-45) are primarily for acts occurring in jurisdictional waters of the United States. The award of the Soldier's Medal is normally more appropriate for deeds performed in the North African area.

6. Citations and Commendations to Individuals. Commanders of the grade of brigadier general or higher, or of units appropriate for such grades are authorized to cite or commend any individual serving in any capacity with their command, and in cases of gallantry in action or performance of especially hazardous service, to announce such in general orders. A citation is an official description or mention of a specific act or service. A commendation is a statement of praise in which a citation is normally included. Such citations or commendations, however, do not authorize an award of a decoration and are issued for deeds not meriting an authorized decoration.

7. Awards to Units. Awards to units include streamers for colors, standards, and distinguishing flags to denote service in war and meritorious service in action, and silver bands for guidons to denote meritorious service in action. These awards are made after citations of units have been published in War Department general orders. The individual decoration consists of a blue ribbon set in a gold frame, and may be worn permanently by each officer and enlisted man who was assigned or attached on any one of the two or more separate occasions for which the unit was cited. Individuals who were not assigned or attached to such units on any occasion for which it was cited may wear this citation device only while they are so assigned or attached.

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Individuals authorized to wear the citation device may add an oak leaf cluster for each time the unit to which they belong is again cited. Recommendations for citations of units to be published in War Department general orders will be transmitted through channels to this headquarters. Other orders will be transmitted through channels to this headquarters. Other than as indicated above, any commander may command units under their command and may announce such commendations or citations in general orders.

c. Decorations for British Personnel. Decorations for British subjects must have the prior approval of the British Government before acceptance is permitted. Recommendations for awards to British subjects will be submitted to this headquarters. Commanders specifically authorized to award decorations to cobelligerents may make exceptions only in cases of immediate combat awards in the field, in which case it will be sufficient that such United States commanders obtain prior concurrence of the local British commander. Full report of circumstances and citation will be made to this headquarters promptly for processing through diplomatic channels to the British government.

See → Cir. 152 Sect II 6 Aug. 1943

9. Administrative Procedure. a. Recommendations. The following should be used as a check list:

(1) Prepare recommendations and all supporting papers in duplicate and forward original through channels.

(2) If the initiator was personal knowledge of the acts described, he must so swear or certify; if not, affidavits or certificates of two eye-witnesses must be attached. The acts or services must be described in detail.

(3) A citation will be included with each recommendation and must justify the award. The citation of each approved recommendation will be approved or corrected.

(4) The home town, at enlistment, entry into West Point or active service, or if deceased, the name and address of the nearest relative, will be added at the end of the citation.

(5) The place and date of the act, or dates during which the services were rendered, will be included in the citation.

(6) Refer to paragraph 16, AR 600-45.

(7) Each commander concurring will personally sign the recommendation.

b. Security precautions. Orders, or extracts of orders, which contain citations and commendations will not be given a security classification higher than "Restricted". Unrecurgated citations and commendations will be issued in letter form, classified "Confidential" and only sufficient copies made for necessary distribution to the individual, files, and records. An abstract will be published in general orders in which the unit, the place the act occurred, and any other information of value to the enemy, will be omitted. Such extracts announcing awards of the Purple Heart will not be published in general orders, a classified letter order announcing the fact of the award being sufficient.

c. Distribution of Orders. Copies of all orders containing citations or announcements of awards will be transmitted as follows: Three copies, and one copy of each particular unrecurgated citation, will be sent directly to The Adjutant General, Washington, D.C., marked: "Attention: Decorations and Awards Branch", and one copy, including particular unrecurgated citations, will be sent to this headquarters marked: "Attention: Personnel Division, AG Section."

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d. Medals. Medals will not be approved and the medal numbers will not be published in orders announcing awards unless the decoration has already been presented or unless the individual is present to receive it. In cases where individuals depart before presentation is made, a report including the citation will be forwarded immediately through channels, requesting that presentation be made by the appropriate Commander from whose supply the medal will not be forwarded.

e. Notation on Service Records.

(1) Commanders will insure that eligibility to receive any medal, decoration, or ribbon, and when awarded the fact of award, including the serial numbers of medals, is noted in the Service Records (AGO Form No. 24) of enlisted men, and on the Classification Card (AGO Form No. 66-1) of officers and warrant officers.

(2) If the Purple Heart is awarded at a place such as a medical installation where the individual's personnel records are not available, the fact of the award will be entered on his Emergency Medical Tag or Report Card (WD AGO Form 52). The report of the presentation (see f below) will be forwarded through the individual's unit commander. When the Purple Heart is awarded to accredited civilians, they will be given a copy of the report.

Rescinded by Cir 152 Sect. 2-9f 6 Aug. 1943 → f. Posthumous awards. Except for the Purple Heart, a separate report will be submitted immediately to this Headquarters in every case of a posthumous award or the death of the recipient prior to receipt of the award. A copy of the unexpurgated citation will be attached. The War Department will automatically award the Purple Heart to the nearest relative upon receipt of reports of death of individuals eligible for the award.

(g). Report of presentation. Promptly following actual presentation, of an award, a written report of that fact will be submitted through channels to this headquarters. This report will include a reference to the announcement order, the place and date of presentation, and the serial number of the medal.

10. Service Medals. a. One American Defense Service Ribbon will be issued gratuitously to all military personnel who entered upon a period of Federal service of twelve months or longer, and who in the discharge of such service served at any time between September 8, 1939, and December 7, 1941, both dates inclusive.

b. One European-African-Middle Eastern Campaign Ribbon will be issued gratuitously to each individual of the Army of the United States, including WAC, who have performed duty under competent orders other than in a travel or transient status, at a station within this theater.

c. The American and the Asiatic-Pacific Campaign Ribbons will be issued in this theater only to such individuals indicated in 10 b above, who have performed duty under competent orders other than in a travel or transient status, at a station within the American and Asiatic-Pacific areas, and outside the continental limits of the United States.

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d. One miniature Bronze Star will be issued to each individual who participates, by virtue of being actually present for duty with a unit to which he was attached or assigned by competent orders, when such unit participated in an operation or campaign recognized as such by publication in War Department general orders. The miniature Silver Star will be issued and worn in lieu of five miniature Bronze Stars, when more than five have been earned. Such miniature stars are worn on the appropriate campaign ribbons.

11. Additional Pay for Enlisted Men. Enlisted men awarded the Medal of Honor, Distinguished Service Cross, Distinguished Service Medal, and Distinguished Flying Cross, or Soldier's Medal, are entitled to additional pay at the rate of two dollars per month from the date of the act of heroism or extraordinary achievement on which the award is based.

12. Supply. Commanders authorized to make awards in this theater will submit requisitions for medals, service ribbons, unit decorations, and allied appurtenances direct to commanding generals of base sections.

13. References: a. Awards, Decorations and Commendations - AR 600-45, as amended, 600-55, and Paragraph 20, R 310-50.
b. Legion of Merit - W.D. Circular No. 131, 1943.
c. Medal for Merit - Circular No. 16, this headquarters, cs, and W.D. Bulletin No. 9, 1943.
d. Good Conduct Medal - Circular No. 111, this headquarters, cs, and AR 600-68, 4 May 1943.
e. Awards to Units - Paragraph 12, AR 260-10, and W.D. Circular No. 348, 1942.
f. Posthumous Awards - Paragraph 2j, W.D. Circular No. 391, 1942.
g. Service Medals - AR 600-65, W.D. Circular No. 104, 1942, W.D. Circular No. 1, 1943, W.D. Circular No. 68, 1943.
h. Additional pay for EM - AR 35-1500.
i. Wearing of Decorations and Uniform - AR 600-40, as amended; Circular No. 60, and Section III, Circular No. 103, this headquarters, cs.

See Cir. 152 Sect. II 6 Aug. 1943

II - Wearing of Decorations, Service Medals, Badges, Ribbons.
Section I, Paragraph 3c, Circular Number 60, this headquarters, cs, is amended by deleting the last sentence and adding the following: The Legion of Merit service ribbon will be worn immediately following the Distinguished Service Medal and ahead of the Silver Star.

By command of the Theater Commander:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:
H. A. ROBERTS
Colonel, A.G.D.,
Adjutant General.

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DECORATION	REMARKS	WHO MAY AWARD AND WHO MAY NOMINATE			
		US ARMED FORCES	CIVILIANS		COMBINED ARMED
			US MERCHANT SEAMAN	OTHERS	FOREIGN NATIONALS
MEDAL OF HONOR	Conspicuous gallantry and intrepidity at risk of life, above and beyond call of duty, in action involving actual conflict.	WAR DEPARTMENT	NO	NO	NO
DISTINGUISHED SERVICE CROSS	Extraordinary heroism in action	THEATER COMMANDER CG, V ARMY	THEATER COMMANDER CG, V ARMY	WAR DEPARTMENT	W DEPA
DISTINGUISHED SERVICE MEDAL	Exceptionally meritorious service in duty of great responsibility.	WAR DEPARTMENT	NO	NO	
LEGION OF MERIT (with degree) CHIEF COMMANDER COMMANDER, OFFICER & LEGIONNAIRE	For exceptionally meritorious conduct in performance of outstanding services, of highest, very high, high or considerable degree respectively	NO	NO	NO	W DEPAR
LEGION OF MERIT (Without degree)	For exceptionally meritorious conduct in the performance of outstanding services.	WAR DEPARTMENT	NO	NO	
SILVER STAR	Gallantry in action.	THEATER COMMANDER OTHER COMDRS TO INCLUDE REGTL GRPS	THEATER COMMANDER CG, V ARMY	WAR DEPARTMENT	W DEPA
PURPLE HEART	Wounded in action, or as a result of act of enemy, if wound necessitates treatment by medical officer.	DOWN TO & INCLUDING REGIMENTAL, SEPARATE BATTALION, HOSPITAL & DIV. DRESSING STATION COMMANDERS	SAME AS TO US MILITARY	TO ACCREDITED CIVILIANS SERVING WITH AR SAME AS TO US MIL. PRS NOT TO BE MADE TO OTHERS	W DEPA

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Declassified E.O. 12356 Section 3.3/NND No. 785016

REQUIREMENTS	WHO MAY AWARD AND WHO MAY RECEIVE				
	US ARMED FORCES	CIVILIANS		COBELLIGERENT ARMED FORCES	
		US MERCH SEAMAN	CITIZENS	COLONEL & UP	BELOW COLONEL
Conspicuous gallantry and intrepidity at risk of life, above and beyond call of duty, in action involving actual conflict.	WAR DEPARTMENT	NO	NO	NO	NO
Extraordinary heroism in action	THEATER COMMANDER CG, V ARMY	THEATER COMMANDER CG, V ARMY	WAR DEPARTMENT	WAR DEPARTMENT	THEATER COMMANDER CG, V ARMY
Exceptionally meritorious service in duty of great responsibility.	WAR DEPARTMENT	NO	NO	NO	NO
For exceptionally meritorious conduct in performance of outstanding services, of highest, very high, high or considerable degree respectively	NO	NO	NO	WAR DEPARTMENT	WAR DEPARTMENT
For exceptionally meritorious conduct in the performance of outstanding services.	WAR DEPARTMENT	NO	NO	NO	NO
Gallantry in action.	THEATER COMMANDER OTHER CODES TO INCLUDE BUIC GENUS	THEATER COMMANDER CG, V ARMY	WAR DEPARTMENT	WAR DEPARTMENT	THEATER COMMANDER CG, V ARMY
Wounded in action, or as a result of act of enemy, if wound necessitates treatment by medical officer.	DOWN TO & INCLUDING REGIMENTAL, SEPARATE BATTALION, HOSPITAL & EN. DRESSING STATION COMMANDERS	SAME AS TO US MILITARY	TO ACCREDITED CIVILIANS SERVING WITH US MIL. FRS NOT TO BE MADE TO OTHERS	WAR DEPARTMENT	THEATER COMMANDER

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Declassified E.O. 12356 Section 3.3/NND No. 785016

DESCRIPTION	REQUIREMENTS		WHO MAY AWARD AND WHO MAY RECEIVE		
		US ARMED FORCES	CIVILIANS		COALLIED ARMED FOR
			US SERVICEMEN	OTHERS	COLONEL & UP
SOLDIER'S MEDAL	Heroism not involving actual conflict.	THEATER COMMANDER OTHER COMDRS TO INCLUDE MAJ.GEN'LS.	NO	NO	WAR DEPARTMENT
DISTINGUISHED FLYING CROSS	Heroism or extraordinary achievement while participating in aerial flights.	THEATER COMMANDER CG, V ARMY CG, XII AIR FORCE	THEATER COMMANDER	WAR DEPARTMENT	WAR DEPARTMENT
AIR MEDAL	Meritorious achievement while participating in aerial flights.	THEATER COMMANDER CG, V ARMY CG, XII AIR FORCE	THEATER COMMANDER	WAR DEPARTMENT	WAR DEPARTMENT
CITATION DEVICE	Member of unit which has been twice cited in W.D. General Orders.	WAR DEPARTMENT	NO	NO	WAR DEPARTMENT
GOOD CONDUCT MEDAL	Demonstrated fidelity by faithful and exact performance of duty, efficiency, and behavior deserving emulation during one year's service as an EM of US, after 7 Dec 1941, or three years after 27 Aug. 1940.	DOWN TO & INCLUDING REGIMENTAL OR SEPARATE UNIT COMMANDERS	NO	NO	NO
MEDAL FOR MERIT	Exceptionally meritorious conduct in the performance of outstanding services or an exceptionally meritorious act in furtherance of the war effort.	NO	WAR DEPARTMENT	WAR DEPARTMENT	NO

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Declassified E.O. 12356 Section 3.3/NND No. 785016

ITEMS		WHO MAY AWARD AND WHO MAY RECEIVE			
		CIVILIANS		COBELLIGERENT ARMED FORCES	
	US ARMED FORCES	US MERCHANT SEAMEN	OTHERS	COLONEL & UP	BELOW COLONEL
olving actual	THEATER COMMANDER OTHER COMDRS TO INCLUDE MAJ.GEN'LS.	NO	NO	WAR DEPARTMENT	THEATER COMMANDER
xtraordinary ile partici- l flights.	THEATER COMMANDER CG, V ARMY CG, XII AIR FORCE	THEATER COMMANDER	WAR DEPARTMENT	WAR DEPARTMENT	THEATER COMMANDER CG, V ARMY CG, XII AIR FORCE
chievement cting in aer-	THEATER COMMANDER CG, V ARMY CG, XII AIR FORCE	THEATER COMMANDER	WAR DEPARTMENT	WAR DEPARTMENT	THEATER COMMANDER CG, V ARMY CG, XII AIR FORCE
which has ed in W.D.	WAR DEPARTMENT	NO	NO	WAR DEPARTMENT	WAR DEPARTMENT
idelity by xact perfor- efficiency, deserving cre- one year's E' of US, af- l, or since 7 Aug. 1940.	DOWN TO & INCLUDING REGIMENTAL OR SEPARATE UNIT COMMANDERS	NO	NO	NO	NO
meritorious performance services or lly meritorious rance of the	NO	WAR DEPARTMENT	WAR DEPARTMENT	NO	NO

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 1 July 1943
NUMBER 125)

MINORITY RELIGIOUS GROUPS.....I
REPORTS OF ABSENTEES AND OF LOST AND FOUND VEHICLES.....II
OFFICERS' SALES STORES.....III

See Cir 401 sec 3 1944

I - Minority Religious Groups

The provisions of War Department Letter, AG 000.3 (5 Mar 43)OB-S-A-I, 19 June 1943, subject as above, is quoted for the information and guidance of all concerned.

"1. The Army contains a substantial number of men whose strong religious convictions require them to observe some day other than Sunday as their Sabbath, and to refrain on their Sabbath from any but the most essential work. According to the tenets of their religion, Sunday is to them an ordinary working day. Such men are, to the extent that military considerations permit, entitled to that respect for their religious convictions which is prescribed by the Constitution and is in harmony with American traditions.

2. To the maximum extent possible, men who celebrate the Sabbath on a day other than Sunday will be afforded opportunity to observe the requirements of their religious principles, and should normally be excused from duty on that day to the same extent that other men are excused on Sunday. In all such cases they will be required to perform full duty on Sunday in order that their religious beliefs will not result in lesser or lighter duty than performed by their fellow soldiers. Good judgment and sound principles of command will be applied in arranging the duties of such men with proper regard for their religious convictions.

3. Military necessity in all cases takes precedence over the personal desires of individuals, and sympathetic consideration for the religious beliefs of members of the Army, while necessary and desirable, shall not of itself afford opportunity to avoid disagreeable or hazardous duty. At the same time there should be no arbitrary attempt on the part of subordinate commanders to force such men to conform to the practices of the majority when the military situation permits more considerate treatment." AG 000.3/130 A-O

II - Reports of Absentees and of Lost and Found Vehicles

Rescinded by cir 401 sect 3 1944

1. Section III, Circular No. 66, and Section I, Circular No. 91, this headquarters, are hereby rescinded.

2. No future reports concerning absentees and/or lost and found vehicles will be forwarded to this headquarters.

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3. Base section commanders, Commanding General, Fifth Army, Northwest African Air Forces, and Commanding Officer, Headquarters Command, AF, will cause to be issued such bulletins listing absentees and lost and found vehicles as they deem appropriate.

4. Paragraph 4 a, Section I, Circular No. 113 is amended as follows: Delete the words "Section II, Natousa Circular 68", and substitute therefor the words, "Section II, Circular No. 125, this headquarters." AG 253.6/102

See Cir 195 Sec I

III -- Officers' Sales Stores

Letter this headquarters, subject as above, 8 March 1943, AG 400.32/036 OI-M is rescinded and the following substituted therefor:

1. Officers' sales stores (OI) will be operated under the jurisdiction of the Commanding General, SOS N.T.O.U.S.A., in such cities and other locations as he may determine necessary.

2. A reasonable quantity of those articles of officers' uniform clothing, including nurses' and WAC's, required as a part of the several uniforms authorized in this theater and necessary sundries and other essential items will be stocked for sale.

3. The Commanding General, SOS, will regulate the operation of these stores. Dependent upon the availability of stocks and the limitations imposed by shipping, he may, when necessary, limit sales by prescribing a ration basis upon which individuals may purchase any or all articles.

4. Sales may be made to the personnel shown below:

a. Commissioned and warrant officer personnel of the United States Armed Forces.

b. When stocks permit, representatives of the following agencies who are citizens of the United States may purchase required items for their personal use upon presentation of their individual certificate of necessity and the statement that they cannot procure the equivalent articles from other sources: (1) American Red Cross workers.

(2) Accredited and recognized war correspondents, photographers, and radio news commentators.

(3) Postal employees

(4) Personnel employed by the United States Army or Navy as technicians.

(5) Properly identified employees of the Embassy or its agencies and other civilian officials attached to the several headquarters of the United States Army, including female secretaries and women in similar capacities having a status recognized by the War Department.

c. Stocks permitting, limited sales may be made to individuals not specified above, under exceptional circumstances, upon approval of the base commander concerned. AG 400.32/036 OI-O

By command of the Theater Commander:

E. L. FORD,
Brigadier General, G. S. C.,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General.

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/s/

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
) 29 June 1943
NUMBER 124)

Standard Method of Recording Names of Military Personnel on WD AGO Forms and Records I
Pay Accounts of Commissioned Officers II
Correspondence between Soldiers and Nearest of Kin III

Rescinded By Cir 158 Sect 4

I - STANDARD METHOD OF RECORDING NAMES OF MILITARY PERSONNEL ON WD AGO FORMS AND RECORDS

Section I, WD Circular 136, 12 June 1943, is quoted for the guidance of all concerned:

"1. A project is now in progress to standardize, simplify, and reduce the number of forms required to maintain personnel records in the Army, a phase of which is the standardization of arrangement of frequently repeated data on essential forms so that uniform addressograph masterplates may be used to write mechanically such data on personnel forms and records.

"2. Pending revision of WD AGO blank forms, names of military personnel recorded thereon will be written in the following style: Last name, first name, middle initial, and Army serial number, for example, Doe, John J. 32301045. This style will be used even though instructions printed on forms and records now in use are in conflict therewith.

"3. The style prescribed in paragraph 2 will not apply to correspondence, signatures, or forms imprinted from soldiers' identification tags."
(AG 201.1/130)

II - PAY ACCOUNTS OF COMMISSIONED OFFICERS

Sub-paragraphs a and b, paragraph 4, AR 35-1360, May 27, 1943, are quoted for the guidance of all concerned. These superseded subparagraphs a and b, paragraph 4, AR 35-1360, dated 2 June 1942, quoted in Circular 119, this headquarters, cs.

"4. Transcript statements of account.

a. Issuance. Upon receipt of notice that an officer is missing, missing in action, interned in a neutral country, captured by an enemy, or deceased, a transcript statement of account will be issued in duplicate and forwarded to the Casualty Pay Record Division, Building X, 19th and F Streets, NW, Washington, D. C. by the disbursing officer who made the last payment. Transcript statements will be forwarded by airmail from overseas stations. Transcript statements pertaining to officers missing, missing in action, interned or cap-

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tured, will be conspicuously marked as such at the top of the form.

b. Additional items to be stated on transcript. In issuing a transcript statement of account, the following additional items will be stated thereon, where applicable, using the reverse of the form necessary:

(1) Date and place of death; and, in cases where death occurred within the continental United States, the last duty station; date reported missing, missing in action, interned in a neutral country, or captured by an enemy.

(2) For an officer in flying status, the disbursing officer will note thereon the date to which flying pay was last paid.

(3) In the case of a warrant officer, the copy of his statement of service furnished the disbursing officer by the Chief of Finance, or statement of service furnished under the provisions of paragraph 2b (2) (d) will be attached thereto.

(4) Notation of any debit or credit information including unpaid travel accounts or other data which might affect the current or final settlement of the individual's account. (AG 241.6/126)

III - CORRESPONDENCE BETWEEN SOLDIERS AND NEAREST OF KIN

Rescinded by Cir No 1 sect 3 1944

1. Numerous inquiries from the families of personnel in this theater are being received by the War Department, asking for information as to their welfare.

2. All commanders will take necessary action without delay and follow up frequently to insure that all members of their commands maintain contact with their next-of-kin by mail or cable.

3. APM service is available to all personnel in the theater, but the facilities have not yet been used to capacity on any day. (AG 312.1/128)

By command of the Theater Commander:

E. L. NOLD
Brigadier General, U. S. A.,
Chief of Staff

OFFICIAL:

J. A. ROBERTS
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 28 June 1943
NUMBER 123)

Protective Ointment I
Improper Filling of Hydraulic Brake System II

I -- PROTECTIVE OINTMENT Rescinded by Cir. 25, 1944 Sect. 1

1. Nomenclature of Protective Ointment. Protective Ointment M1 and M4 are the same. The designation was changed from M1 to M4 in order to avoid confusion with the CWS symbol for Lewisite "M-1".

2. Use of Protective Ointment for decontamination of individual weapons and equipment.

a. Pending revision of FM 21-40, the protective ointment M4 may hereinafter be used for the emergency decontamination of individual weapons and certain items of individual equipment.

b. The application of ointment and the decontamination procedure will be as follows:

(1) Weapons.
(a) Wipe dry of all liquid contaminants (HS, M-1, etc.) and bury or burn wiping material.
(b) Spread M4 ointment well over all metal, wood, and leather surfaces apparently contaminated, rub well, and allow to remain for 15 minutes.
(c) Wipe all surfaces dry of ointment.
(d) As soon as tactically permissible, disassemble the weapon, clean thoroughly, oil all metal parts, and reassemble.

(2) Entrenching tools.
(a) Scrape off any contaminated earth or other material that may be upon the tools.
(b) Apply ointment to all contaminated surfaces except the blade and permit to remain for 15 minutes.
(c) Wipe all surfaces dry of ointment.
(d) Remove liquid contamination from the blade by plunging the blade several times into earth or sand until clean.

(3) Gas Mask.
(a) Facepiece. Both the exterior and the interior of the facepiece, including valves and eyepieces, will be wiped dry of liquid contamination, coated with ointment, and this wiped off after 15 minutes. Care should be taken, however, to insure that the interior of the facepiece is wiped particularly dry of ointment, and that no ointment is permitted to remain within the valves, otherwise clogging may result. Any odor of ointment detected during subsequent wearing of the mask may be disregarded. The surface of

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the eyepiece may be wiped free of ointment after a minute, or so providing that the edges of the facepiece have been well treated.

(b) Hose. Ointment will be used to decontaminate the hose. To be wholly effective, ointment must be applied immediately after contamination. This will likewise prevent contamination by the hose of the inside of the facepiece. It should be thoroughly understood, however, that only one surface of the hose (the outside) can be treated with protective ointment. A heavily contaminated hose, therefore, is impractical of decontamination by ointment. Vesicant liquid will be quickly absorbed by the hose and produce vapor within.

(c) Carrier, gas mask. As too large a quantity will be required for effective decontamination, ointment will not be used to decontaminate the gas mask carrier. Instead, the carrier will be decontaminated by aeration or scrubbing with soap and water.

(4) Leather. The leather chin-strap of the helmet and the leather holster, if the latter is worn, may be decontaminated by ointment in the same manner as the gas mask facepiece.

(5) Clothing. Ointment will be used to decontaminate lightly contaminated clothing. Such decontamination is generally practicable, however, only when an area no larger than two square feet has been contaminated no more than to the same degree as would result from a short exposure to light rain. Special attention should be given to the decontamination of seams. Dress contamination or large, wet splotches will require too much ointment and time for proper decontamination.

3. Use of Protective Ointment for decontamination of skin. For liquid vesicant on the skin, the most effective first aid is that which is applied immediately. Blot skin dry. Apply ointment with fingers or cotton pad and rub in for 20 seconds. Remove ointment. Repeat this application 3 or 4 times, rubbing and remove.
(AG 470.7/129 OMS-O)

II - IMPROPER FILLING OF HYDRAULIC BRAKE SYSTEM

Rescinded by Ltr 9 1944

1. It has been noted that many drivers and other organizational personnel are not properly informed as to the proper fluid to be used in the hydraulic brake system of vehicles. The use of hydraulic jack fluid, recoil oil and even ordinary engine oil has been noted in several instances. Such improper use is followed by a swelling and deterioration of the rubber piston cups and boots and subsequent brake seizure or failure entirely.

2. It is imperative that none other than GENUINE HYDRAULIC BRAKE FLUID be used in the brake system. Brake fluid of local manufacture must not be mixed with the government issued fluid.

3. This will be brought to the attention of all personnel directly or indirectly connected with 1st and 2d echelon maintenance of automotive material.
(AG 451.2/129 OFD)

By command of the Theater Commander:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

[illegible]
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 27 June 1943
NUMBER 122)

Conservation of Food I
Practice of Interview to Press II

I -- CONSERVATION OF FOOD

Rescinded by Cir. #014 1944

1. General. Nationwide civilian rationing of food was instituted by our government as a conservation measure to insure that both soldier and civilian be properly nourished. The soldier's allowance of food is more ample than that of the civilian.. Individual allowances in civil life are designed to prevent waste. It is, therefore, doubly incumbent upon this theater to prevent waste of the food issued for its maintenance.

2. Mess inspections. A commissioned officer will inspect the preparation and serving of each meal in all organizations messes to insure that only sufficient food is prepared for the number of men to be present for the meal and that individuals take no larger portions than they will consume. Stringent enforcement measures will be taken to utilize all left-overs in subsequent meals and to prevent disposition of edible food as garbage. Officers of higher echelons will frequently inspect messes of lower echelon units to insure compliance with the letter and spirit of this directive.

3. Prevention of excess rations. To prevent creation of surpluses occasioned by desertions in order to obtain funds as well as to provide for increases in strength at short notice, the number of rations to be drawn as entered on ration strength reports will not be the morning report strength but will be computed by averaging the number of men expected to be present for the three meals of the day. Savings in rations due to fewer men being present for meals than expected will be reflected by reducing the number of rations to be drawn on the following ration strength return. The drawing of additional rations to compensate for previous underissues is not authorized. All previous instructions issued by this or lower echelons of command authorizing an increase in number of rations to be drawn for certain organizations or increases in certain components due to special conditions are rescinded. This does not apply to the usual special components authorized in addition to the normal ration for patients in hospitals.

4. Prescribed Reserves.

a. The following maximum reserves will not be exceeded, except for units operating under an Alert or travel status or for units operating under special instructions issued by this Headquarters.

(1) Type A ration 1 2/3 days in unit
(2) Type C ration 1 day in unit) 2 days
1 day en route)
(3) Type B ration 1 day in unit

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*If type B rations are received from depot or railhead in cycles of more than one day, the rations on hand in such units at any one time may be in excess of 1 2/3 days in proportion with the prescribed cycle.

b. The Type C and Type D rations on hand on man or in unit will not be consumed except on specific order of Commanding Officer of unit. Written explanation of necessity for consumption of unit or man reserve of Type C or D rations will be maintained in files of unit. Base Section commanders will require cerification signed by a commissioned officer outlining necessity for replacement of unit or man reserve of Type C and D ration before making such replacement.

5. Turning in of excess subsistence stocks.

a. On the 10th, 20th and last day of each month a commissioned officer of each messing organization will make a physical inventory of subsistence stores on hand in organization and quantities on hand of any item in excess of reserve prescribed in par 4 above will be reported to the headquarters responsible for submitting ration strength returns to the QM Depot or railhead from which rations are drawn. Such headquarters will be responsible for collecting this excess, listing the items and quantity thereof to be "turned in" on a "tally out" form in duplicate and, using unit motor transportation to be used in drawing rations, to effect return of excess stocks to issuing depot or railhead. One copy of "tally out" signed by depot or railhead representative acknowledging receipt will be retained in files of organizations. The other copy will be retained in depot or railhead files. Units turning in excess subsistence items are not authorized to draw other subsistence items in lieu thereof.

b. All excess subsistence items returned to QM at depot or railhead must be in original or similar case or unit package lots and in a condition fit for reissue. Proper enforcement directives will be issued to insure not breaking original case or unit packages in unit messes until necessity therefor exists.

c. Railhead commanders will notify depots which supply them of the quantity of each item returned by organizations in order that future shipment from depots to railheads may be adjusted accordingly.

6. Commanders of lower echelons will publish detailed instructions in conformity with the above to units of their commands. (AG 430.2/129 QM-O)

XI - GRANTING OF INTERVIEW TO PRESS

Par 3, Sec I, Circular 115, this headquarters, cs, is amended by adding the following thereto:

"Experiences of escapers and evaders, however, are not to be given, as a ban exists on all accounts of this nature in every theater of war."

By command of the Theater Commander:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 121)

25 June 1943

Letters to Military Personnel Overseas I
Garrison Prisoners II
Damage to Railways by U. S. Vehicles III

I -- LETTERS TO MILITARY PERSONNEL OVERSEAS

See Cir 201 sec 3 1944

War Department Memorandum No. W349-33-43, May 21, 1943, is quoted for the guidance of all concerned.

"1. Numerous companies, organizations, and clubs throughout the United States are engaged in a practice with former employees or members called a "round robin" or "merry-go-round". A letter is sent from an organization to an individual soldier who adds his letter to it and then sends it to another soldier named on a list attached to the original communication.

"2. It is recognized that within the United States this practice is not particularly objectionable. However, many of those letters are going overseas and the information contained in them would be of great value to the enemy because it would give them, conveniently bound in one volume, letters from many men written on a variety of subjects.

"3. The letters that have been brought to the attention of the War Department have outlined the technicalities of training of many units, specific duties of individuals, future movements, exact locations of individuals and units, and discussed our own and enemy weapons from a technical standpoint.

"4. Effective immediately, steps will be taken to discourage this practice. While it may be of great interest to the individual concerned, it may cause great harm to the war effort of the United States and be contrary to the proper safeguarding of classified military information." (AG 311.1/123)

II - GARRISON PRISONERS

1. Units assigned or attached to base sections will confine garrison prisoners in accordance with instructions issued or to be issued by respective base section commanders.

2. Units other than those assigned or attached to base sections will be responsible for the confinement of their own garrison prisoners. In moving, such units will take their own garrison prisoners with them. Full use will be made of the powers conferred by the 52d Article of War to suspend or remit unexecuted portions of sentences involving confinement when such action is considered appropriate, in order that such prisoners may not evade dangerous service by reason of having committed some breach of discipline.

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3. Where a person subject to military law is charged with a capital offense and has not been brought to trial at the time his unit embarks for overseas service, one of the following procedures may be adopted:

a. (1) If all of the material witnesses essential to the proof of the charge accompany such unit on overseas service, he may be taken with his unit.

(2) The prisoners may be turned over to the base section provost marshal of the base section from which the unit is to embark with a statement that all material witnesses accompany the unit. In this event, the base section commander will transport such a prisoner to the unit for trial after the unit has accomplished its mission and can conduct his trial.

b. If the material witnesses essential to prove the charge are not moving with the unit and will be available in North Africa at the time of trial such prisoner will be turned over to the base section provost marshal provided charges and the names and expected testimony of all witnesses are turned over to such provost marshal at the time of delivery of such prisoner.

4. Persons who have been tried and in whose cases the record of trial has either been forwarded for confirmation under Article of War 48 or for review under Article of War 50½ and notice of action thereon has not been received prior to the embarkation of a unit for overseas service, will be turned over to the most convenient base section provost marshal for confinement if such prisoners are then in the custody of such units.

5. Any provost marshal receiving prisoners pursuant to the above authority will immediately report each case to this headquarters for instructions.
(AG 253/125)

III - DAMAGE TO RAILWAYS BY U. T. VEHICLES

Rescinded by Cir No 1 Sec 3 1944

Many derailments to trains, resulting in serious delay to military traffic, are being caused by trucks running over and along railway tracks in stations, thereby causing damage to the switch rods. All vehicles will keep well clear of railway tracks and cross them only at level crossings provided.
(AG 453.128)

By command of the Theater Commander:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

24 June 1943

CIRCULAR)
:
NUMBER 120)

ALLOWANCES IN EXCESS OF T/BA..... I
BATTLE CASUALTIES..... II
CONSUMPTION OF UNSANITARY FOODS..... III
GRAVES REGISTRATION SERVICE..... IV
REWARD FOR CAPTURE OF ESCAPED PRISONERS OF WAR..... V
SCALE OF WAGES FOR CIVILIAN EMPLOYEES..... VI

I - Allowances in Excess of T/BA

1. As a result of publication of Sec. II, Circular 78, this headquarters, 5 May, requests are being submitted to this headquarters for items in excess of T/BA.

2. In practically all requests there is insufficient evidence submitted as to why the increased items are needed.

3. In the future, requests submitted in accordance with the above directive will contain pertinent remarks as to why each item is needed. The enlisted and officer strength of the unit involved will always be stated.

II - Battle Casualties

Rescinded by Cir 1 sec 3 - 1944

1. Section I, Circular 3[illegible], and Section III, Circular 91, this headquarters are rescinded.

2. Current instructions are contained in Circular 118, this headquarters.

III - Consumption of Unsanitary Foods

1. Information has been received at this headquarters that troops have been buying shellfish called "haricots de mer" (sea-beans) and "moules" (mussels) obtained from Arab peddlers in Algiers.

2. The source of supply of these is the coastal waters in and around Algiers, heavily contaminated by sewage.

3. Eating uncooked shellfish is extremely dangerous and may cause typhoid fever as well as food poisoning.

4. The eating of raw shellfish is forbidden except when served in government supervised messes.

IV - Graves Registration Service

1. The organization and procedure for graves registration service in this theater are set forth in the circular, this headquarters, cs, Number 46, as

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amended by Sec. I, Number 54 and Sec. I, Number 72, and Number 97.

2. CIC Form 1 - Graves Registration Service, SOS, NATOUSA., has been approved as standard. A pamphlet dated May 29, 1943, based on the foregoing and entitled "Army Burials and Graves Registration in Battle Areas" has been prepared and distributed by the Commanding General, SOS, NATOUSA.

3. It is desired that these instructions be complied with strictly.

V - Reward for Capture of Escaped Prisoners of War

1. a. A reward of 1500 francs will be paid promptly to any civilian who, by his information, facilitates the capture of an escaped prisoner of war or who returns an escaped prisoner of war to appropriate military authorities.

b. Only one payment of 1500 francs will be made for the return of any one prisoner of war. This applies in the case of when more than one individual appears instrumental in returning escapees.

2. In order to insure prompt payments of such rewards, the following procedure will govern: a. Commanding officers of United States regiments, or separate battalions, and prisoner of war enclosures, as well as higher command echelons, are authorized to pay this reward.

b. Commanders concerned will provide themselves with sufficient funds by drawing them from the nearest finance officer, using the Class "A" Agent Officer method. These officers can make immediately the necessary payments, accounting for the funds on OCS Form 6 (Confidential Voucher); such vouchers to be supported by a signed certificate authorizing the payment.

(1) This certificate will read substantially as follows:

"I certify the sum of 1500 francs was expended for services rendered to United States authorities in accordance with instructions contained in NATOUSA Circular No. 120, 24 June 1943."

c. United States finance officers will accept these vouchers when rendered and will replace such amounts as have been expended. This will keep the funds in the hands of the respective commanders at levels to be agreed upon by the finance officers of the Fifth Army and of the base sections, and the respective commanders concerned.

3. The Commanding Generals, Fifth Army, PBS, CBS and AFS will take the steps necessary to give adequate publicity to the local populace of the above rewards.

VI - Scale of Wages for Civilian Employees -- The scale of wages listed below is the maximum to be paid all civilian waiters in this theater who are paid from United States funds:

Supervisor:	5000 - 6000 fr. per month
Skilled Waiters:	3.500 fr. per month
Semi-Skilled	: 1.500 fr. per month
Unskilled	: 1.000 fr. per month

Rescinded by Cir No 14 - 1944

By command of the Theater Commander:

OFFICIAL:

E. L. ROW,
Brigadier General, G. S. C.,
Chief of Staff.

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 22 June 1943
NUMBER 119)

I
Pay Accounts of Commissioned Officers. II
Table of Organization and Equipment. III
Use of United States Army Motor Vehicles . . . . .

I -- PAY ACCOUNTS OF COMMISSIONED OFFICERS

Sub-paragraphs a and b, paragraph 4, AR 35-1360, are quoted for the guidance of all concerned:

4. Transcript statements of account.

a. Issuance. Transcript statements of account will be issued in the following cases:

(1) Upon receipt of notice of the death of an officer, it will be executed in duplicate by the disbursing officer who made the last payment and forwarded to the Chief of Finance.
(2) Upon receipt of notice of resignation, discharge, or dismissal of an officer under the provisions of AR 210-10, or when an officer is otherwise relieved from active duty (except when an officer is retired while serving within a foreign department and desires to be paid within such foreign department), it will be executed in duplicate, and forwarded direct to the Finance Officer, U. S. Army, Washington, D. C. Transcript statements of account will in all such cases be accompanied by War Department Form No. 35 (War Department Signature Card) certified by the last paying disbursing officer, or as prescribed in AR 35-1040.

b. Additional items to be stated on transcript. In issuing a transcript statement of account pertaining to:

(1) An officer in flying status, the disbursing officer will note thereon the date to which flying pay was last paid.
(2) An officer who has tendered his resignation, that fact will be noted thereon. See AR 35-1740 and 605-275.
(3) A warrant officer, the copy of his statement of service furnished the disbursing officer by the Chief of Finance will be attached thereto." AG 241.3/126 FPI-D)

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See Cir 201 Sec 3 1944

II - TABLE OF ORGANIZATION AND EQUIPMENT.

Section IV, WD Circular 129 is quoted for the guidance of all concerned:

"1. In order to correct the difficulty now experienced by field commanders and supply agencies in securing Tables of Organization and the applicable Tables of Equipment at the same time, in determining which tables are to be used together, and in determining the basis of issue of equipment, the two tables are being combined into one publication to be designated as "Table of Organization and Equipment."

"2. a. The new table will consist of two sections as follows:

(1) Section I, Organization.
(2) Section II, Equipment.

b. The sections in a above are based on present Tables of Organization and Tables of Equipment.

"3. Each Table of Organization and its appropriate Table of Equipment now printed in a separate table will be bound together and issued as one publication.

"4. Pending the revision of AR 310-10, 10 October 1942, all regulations memoranda, and letters which contain references to Tables of Organization and to Tables of Equipment are amended by adding to each such reference, and Tables of Organization and Equipment.

"5. Column 2 of Tables of Equipment and of the Equipment section of Tables of Organization and Equipment is the basis for requisition and issue of equipment to units. (AG 320.3/11 M-O)

Rescinded by Cir 20-9 1944

III USE OF UNITED STATES ARMY MOTOR VEHICLES.

1. United States Army motor vehicles or those hired by the United States Army will be used only for official business, which may include the following special purposes when specifically authorized by the commanding officer:

a. Transporting military personnel in connection with authorized athletics.

b. Transporting military personnel in connection with authorized recreational activities.

2. Civilians (male and female) may be transported in vehicles being used for official business when their presence is necessary for the accomplishment of the official business for which the trip is being made.

3. Only civilians (male and female) who are United States Government employees or who are members of the American National Red Cross may be transported in vehicles being used for authorized official purpose trips.

4. The giving of casual lifts to civilians is forbidden except to those who are government employees of the United States or Allied countries or members of the American National Red Cross.

E. E. FORD
Brigadier General, G. S.C.,
Chief of Staff

OFFICIAL:

E. V. HEBERT
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
LETTER) See Cir 187

21 June 1943

Rescission of Circular No. 23 I
Battle Casualty Reports II
Letter Reports of Death, Missing and Interment - Non-battle Casualties III

I — RESCISSION OF CIRCULAR NO. 23

Circular No. 23, this headquarters, 3 March 1943, is rescinded and the following instructions are substituted therefor.

II - BATTLE CASUALTY REPORTS

1. Purpose. Battle Casualty Reports, WD AGO Form 6, are rendered for the purpose of providing the War Department with complete and accurate data regarding casualties the result of enemy action. Wounded Progress Reports, WD AGO Form 7, are rendered for the purpose of providing the War Department with the present and ultimate recovery or death of wounded personnel previously reported. From the information contained in these two reports, the War Department notifies the next of kin or emergency addressee of the fact of the casualty and the progress of the wounded.

2. Definition of Battle Casualties

a. Injury or death is due to enemy action when occurring as a direct result of engagement with an enemy force, or as a direct result of enemy action during an engagement or otherwise. When an injury or death occurs while immediately engaged in, going to, or returning from a combat mission, whether or not due directly to enemy action. When injury or death is the result of any act of the United States or Allied Forces while engaging the enemy, battle casualties are divided into the following types: (1) Killed in Action, (2) Wounded or Gassed in Action, (3) Missing in Action, (4) Captured by the Enemy, and (5) Interment caused by Enemy Action.

b. Killed in Action. Individuals will be reported "Killed in Action" only in those cases where positive proof of death is established beyond a reasonable doubt. Where positive evidence of death is lacking, the individual will be reported "Missing in Action".

c. Wounded in Action are those casualties resulting from the piercing of the body by a projectile, a fragment of shell or bomb, an object set in motion by enemy weapons, or by weapons of United States or Allied Forces while engaging the enemy; the piercing of the body by any weapon in the hands of, hurled or thrown by the enemy; burn flesh or broken bones received from a moving object propelled directly, or indirectly, by the United States or Allied Forces while engaging the enemy; any disabling contact with gas or flames

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released or propelled by the enemy, or by the United States or Allied Forces while engaging the enemy. Wounds or injuries sustained by paratroopers jumping from aircraft on a combat mission may be classified as "Wounded in Action". Psychoneurosis and mental diseases developing under battle conditions, commonly but improperly designated "battle neurosis", "anxiety", "hysteria", "shell-shock" etc., will not be classified as battle casualties nor reported on Battle Casualty Reports.

d. "Missing in Action", as distinguished from "Missing" (See par 3 b, Section II, this circular) are those known to have engaged the enemy on land, on the sea, or in the air, and who are not accounted for after termination of the engagement, flight or voyage. Personnel will be reported "Missing in Action" and dropped by organizations after a minimum of 72 hours from the establishment of the absence. During this time every effort will be made to secure further information. A "corrected" Battle Casualty Report will be submitted whenever it is determined that the previous report was erroneous in any detail. Missing Air Crew Reports will not precede Battle Casualty Reports to this headquarters. (See Par 3 b, Section III, this circular).

e. Captured by the Enemy casualties are those who are positively known to have fallen into the hands of the enemy. Normally such casualties will be reported "MIA" due to the lack of positive proof of their capture.

f. Interned casualties are those who are detained by a foreign government under international law. There are two types of "Interned" casualties, "Battle" and "Non-battle". Internments caused by enemy action as defined in par. 2 b, are "Battle" casualties and will be so reported on Battle Casualty Reports. Internments from any other cause are "Non-battle" casualties. Instructions for reporting interned "Non-battle" casualties are contained in par. 3 b Section III of this circular.

3. References. The requirements of War Department Circulars Number 21, 272, 329, 377 and 344, 1944, and pertinent parts of all Field Manuals are contained in this circular. Company officers, senior non-commissioned officers and those engaged in personnel administration, will be required to thoroughly acquaint themselves with the provisions of this circular.

4. Notification to Emergency Addressee and Next of Kin will be made only by The Adjutant General, War Department, Washington, D. C., based on official casualty reports rendered by this headquarters. No other notification will be made by Commanders or others in this theater. Letters of sympathy and condolence will be prepared by The Adjutant General, War Department, Washington, D. C., upon receipt of the official report of death rendered by this headquarters. (See par. 7 d, AR 600-550, dated 22 May 1944.) All letters of inquiry received from relatives and other interested parties concerning details as to time, place, cause of death, disposal of remains and personal effects, photographs of graves and location of cemeteries, will be referred to this headquarters for appropriate action.

5. When Submitted. Battle casualty reports will be submitted as expeditiously as possible after casualty occurs. Reports on wounded will not be delayed pending the investigation of other types of casualties. However, accuracy will not be sacrificed for speed.

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f. Security Classification. Battle Casualty Reports and correspondence relating thereto will be classified as "CONFIDENTIAL".

7. Preparation.

a. By Whom Rendered. Battle Casualty Reports will be prepared by unit personnel adjutants of regiments, separate battalions, companies, detachments, combat teams and similar units.

b. Accuracy. Accuracy is essential in the preparation of Battle Casualty Reports. It is inexcusable to erroneously report an individual killed. Serial and service numbers must be carefully checked and verified. Reports must be clear and legibly executed. All evidence of information and verification must be used to insure that the correct casualty status is reported.

c. Form to be used. Battle Casualty Reports will be rendered on W.D.A.G.O. Form 6-210. No form may be substituted. Letter reports will not be used. Commanders will insure that all units are kept well supplied with these forms at all times.

d. Information required.

(1) Organization. The official organization number or title assigned by the War Department will be used, with the unit designation, i.e. Headquarters, 2d Battalion, etc. Provisional units, combat teams, landing groups, task force numbers, force numbers and codes, will not be given as the organization on Battle Casualty Reports. Reports may be consolidated by naval units.

(2) Name. Full name and middle initial, if any, must be given, thus: "Smith, John F." or "Smith, John, (JFI)". Officers, warrant officers, and enlisted men will be reported on same report regardless of rank.

(3) Grade. Grade must agree with that shown on service record on date of casualty.

(4) Army Serial Number. Must agree with service record.

(5) Nature of Casualty Codes.

K - Killed in Action.
WA - Wounded in Action.
SW - Severely Wounded in Action.
LW - Lightly Wounded in Action.
C - Captured by the Enemy.
D - Died of Wounds received in Action.
G - Gassed, necessitating hospitalization.
I - Injured in Action.

(6) Date of Casualty. Always spell out the month, thus: "6 Feb 43", "10 Oct 43".

(7) Place of Casualty. Show the territory, country or state where the casualty occurred under "Remarks". The town or city is not required. If all casualties on the report occurred in the same place, enter one remark, thus: "All casualties occurred Tunisia".

(8) Remarks. Casualties other than wounded will be so indicated under "Remarks" or elsewhere on the form.

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e. Authentication. All Battle Casualty Reports will be signed by an officer or warrant officer, whose name, rank and organization will be legibly typed, stamped or printed under the signature.

f. Date. Each Battle Casualty Report will be dated.

g. Copies Required. The original copy only will be forwarded to this headquarters. (See par. 9 b, (5), following). Each headquarters maintaining a Casualty Section will retain a record copy.

h. Non-Battle Casualties, ie., normal illness or accidental injury, missing or interned non-battle casualties will not be reported on Battle Casualty Reports. (See Section III of this circular).

i. Separate Reports. US Army battle casualties, the several US and Allied military and naval services will be listed on separate reports. The service concerned will be clearly typed or printed in bold characters on the first line of the report., thus: "US Marine Corps", "Royal Navy", etc.

j. Wounds not Reported. Light wounds and gas casualties that do not require hospitalization will not be reported on Battle Casualty Reports. This in no way affects the right of the individual to a Purple Heart award for wounds received in action. All wounds received in action that require medical attention, however slight, will be recorded in the individual's Service Record.

k. Corrected Reports. When it is discovered that an erroneous casualty report has been rendered, a correction must be submitted immediately. Previous report will not be corrected by re-typing the entire original report minus the name of those erroneously reported and labeling it a "CORRECTED" report. Battle Casualty Reports will be corrected or amended by a similar procedure as used to correct an erroneous entry in a Morning Report. The name of the individual whose status is to be corrected will be included with other initial casualties, with a remark after or on the line below his name showing the change in casualty status. Examples: "From MIA to duty", "From MIA to K", "From SW to L", From SW to D", "Correcting date of casualty from K 2 May 43 to K 3 May 43, etc. Enter in the "Date of Casualty" column the date of the new or corrected status. Corrections to previously submitted Battle Casualty Reports will be made on WD AGO Form 6 only. Accompanying letters of explanation will be stapled securely to the Battle Casualty Report, arranged so that the Form 6 is on top. Corrected Battle Casualty Reports will be numbered and processed as initial reports. (See par 9, this circular).

l. Personnel returned to duty status with any organization, from a previously reported battle casualty status, will be reported on Battle Casualty Reports. Separate reports are not required; names may be included with other initial reports of battle casualties. The "Type of Casualty" will be "DUTY" and "Date of Casualty" will be the date soldier returned to duty status.

m. Reports on Personnel of other Units. Commanders will include attached personnel in Battle Casualty Reports and information copies will be forwarded to organizations to which assigned. Commanders having knowledge of casualties from other organizations will furnish the commanders thereof in

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writing with all information available, forwarding a copy to the next higher headquarters.

b. Check and Consolidation. Battle Casualty Reports will not be consolidated beyond the regiment or group. Each headquarters along the channels of transmission must maintain a card record of each battle casualty reported through that headquarters. All sources of casualty information must flow and be processed through these headquarters. Individuals reported missing in action on one report may be picked up by another organization as killed in action or wounded. Each headquarters will process evacuation slips from hospitals and clearing stations against their files to prevent individuals being erroneously reported missing in action. Reports of changed further valuable casualty information and will be processed by each headquarters.

c. Battle Casualty Reports rendered by Hospitals.

(1) Commanders of hospitals in this theater will not submit Battle Casualty Reports except on casualties suffered by personnel of the hospital they command.

(2) In the case of British personnel received for treatment by US medical installations, appropriate British Army forms, furnished by the Surgeon, will be prepared and forwarded DIRECT to TAG, GHQ, 2d Echelon, BNAF.

d. Routing of Battle Casualty Reports.

a. Unit personnel sections will secure accurate casualty information from company commanders and prepare typewritten reports.

b. Attached units will forward Battle Casualty Reports through the headquarters to which attached.

c. Under exceptional circumstances, due to distance or communication facilities, original copies of Battle Casualty Reports of certain isolated units may be forwarded DIRECT to this headquarters. Information copies will be furnished the headquarters to which assigned or attached; these copies will bear a notation indicating disposition of the original.

d. Units attached to British or French forces will forward Battle Casualty Reports DIRECT to this headquarters.

e. All reports forwarded DIRECT, or through Rear Command, Allied Force, will be accompanied by a receipt, will be forwarded under envelope cover and addressed to the attention of the Casualty Branch AGO, NATOUSA.

e. Action taken at last Higher Headquarters. (Normally these will be army, air force, corps, base section, separate or detached force headquarters serviced by a Machine Records Unit.)

a. Manually maintained casualty files now in operation at the last higher headquarters through which Battle Casualty Reports are routed to this headquarters, will be replaced before 1 Jan 44 by machine prepared

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punch card files. The files will be furnished by the servicing Machine Records Unit and will contain all battle casualties suffered by units of each command since 8 November 1942, as reflected by official Battle Casualty Reports submitted to this headquarters. The servicing Machine Records Unit will maintain a duplicate set of Casualty Cards from which any type of casualty tabulation, based on information contained in the Battle Casualty Report, can be quickly produced when needed.

b. Effective 1 July 1943, the following procedure will be followed at higher headquarters, except Headquarters Command, Allied Forces, upon receipt of Battle Casualty Reports from lower units:

(1) Reports will be stamped, date and time received.
(2) They will be checked for authentication and correct preparation.
(3) The originals will be consolidated by parent unit and properly attached together according to date of preparation.
(4) Sheets will be serially numbered at the bottom of each sheet.
(5) The following statement will be typed or stamped on the face of the first sheet of each Battle Casualty Report: "This BCR consists of _____ pages".
(6) A BCR control number will be clearly written or stamped in large inked figures at the bottom of each sheet of the report. This number will be preceded by the alphabetic character assigned to each higher headquarters for this purpose. (See next sub-paragraph) Example: "BCR CONTROL # A 17", "BCR CONTROL # B 23", etc. Each headquarters will begin with BCR control number one (1) July 1/43, and will number each subsequent report in progressive numerical sequence.
(7) The following characters are assigned and will precede each BCR control number used by the headquarters named:

A - Fifth Army
B - Twelfth Air Force
C - I Armored Corps
D - II Corps
E - VI Corps
F - Atlantic Base Section
G - Eastern Base Section
H - Mediterranean Base Section
T - Headquarters, NATOUSA
Z - Sixth US Infantry Division

Characters will be assigned to additional headquarters as required.

(8) Reports will then be manually processed against existing casualty files in each headquarters. Names and serial numbers will be carefully checked. Conflicting reports will be verified and corrected. Cards need not be prepared at the headquarters.
(9) After being processed, the original copies of the Battle Casualty reports will be delivered to the servicing Machine

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Records Unit, where punch cards will be prepared from the reports and a set furnished the local headquarters. All information shown on the Battle Casualty Report, including the BCR control number, will appear on the card furnished by the Machine Records Unit. When processing has been completed, the Machine Records Unit will forward the Battle Casualty Reports and Machine Record Unit prepared casualty cards to the Casualty Branch; AGO, this headquarters.

c. The "Type of Casualty" code as interpreted on the Casualty Cards prepared by the Machine Records Unit, will not be the same as appears on the Battle Casualty Report. The corresponding codes are as follows:

Code on Form 6	Code on Casualty Card
K (Killed in Action)	EITHER
MIA (Missing in Action)	GRAVY
SW (Seriously Wounded)	INGOT
LW (Lightly Wounded)	FRLGN
C (Captured)	URGUN
D (Died of Wounds)	NUTTR
G (Gassed)	POKEY
I (Interned)	INTER
RTD (Returned to Duty)	DUTY

d. Duplicate copies of the Battle Casualty Reports which are retained at the local headquarters will be arranged and numbered to agree with the originals.

e. Battle Casualty Reports of US Navy, Marine Corps, British and French personnel will not be processed and delivered to Machine Records Units as outlined in par 9 b, above. These reports will be forwarded DIRECT to the agency concerned. If the correct agency cannot be determined, forward them to this headquarters.

10. Wounded Progress Reports of Battle Casualties, NATOUSA Form 7, will be submitted weekly by commanders of all hospitals in this theater. (AFHQ Circular No. 51, 21 June 1943) These reports are submitted DIRECT from the hospitals to this headquarters.

11. Enemy Dead.

a. Reports. Enemy dead and seriously wounded will be reported as in the case of Allied dead and wounded, on separate reports clearly marked as such. These reports will be forwarded to this headquarters addressed to the Prisoner of War Bureau.

b. Effects of enemy dead will be forwarded to the prisoner of war information bureaus. Effects will be processed with the same care and in the same manner as for Allied troops. Commandants of prisons and medical units will keep a register of effects stored and dispatched.

12. Personal Effects. (See Circular 43, this headquarters, 4 April 43)

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1². Mail of Deceased or Missing Personnel. Casualty mail will be disposed of in accordance with instructions contained in Section III, Circular No. 5, this headquarters, dated 10 February 1943. Special care must be taken to insure that the type of casualty indicated on Casualty Mail agrees with the type of casualty reported on Casualty Reports.

III - LETTER REPORTS OF DEATH, MISSING AND INTERNED - (Non Battle Casualties).

1. Reference. AR 600-560, 14 May 1943.

2. Definition. Non-battle casualties are those not resulting from enemy action, as defined in par. 2 b, Section II of this circular. Deaths resulting from disease, accidental or self-inflicted wounds or injury, suicide; individuals dropped as "Missing" or "Interned" not as a result of enemy action.

3. Reports to be rendered.

a. Letter Report of Death will be prepared and submitted to this headquarters, addressed to the attention of the Casualty Branch AGO, in all cases of death not classified as a Battle Casualty. This report will be submitted at the earliest practicable date and will precede the Service Record and Allied Papers. Reports will not be held awaiting the action of investigating officers. Radio reports are encouraged but must contain all information required in the written report. The information to be included in Letter Reports of Death is as follows:

(1) Full name of deceased.
(2) Army serial number.
(3) Grade and organization, arm or service if unassigned.
(4) Date and place of death, nature of injury or disease, and direct cause of death.
(5) Whether or not on flying status.
(6) Whether death was or was not in line of duty, and was or was not the result of deceased's own misconduct. If undetermined, include a statement to that effect.
(7) Statement as to whether the line of duty and misconduct status is or is not to be determined by an investigating officer.
(8) Qualification for which soldier received additional pay, if any.
(9) Statement to the effect that the information contained in the letter report is in conformity with the data embodied on WD, AGO form 55.
(10) Name, address and relationship of emergency addressee.
(11) If a permanent civilian employee, show arm, service or bureau by which employed.

Sec II Cir. 134 Sect. 1 par. 3

b. Report of Missing or Interned Personnel, Non-Battle Casualties.

(1) "Missing" and "Interned" personnel of the Air Forces will be reported as "Missing Air Crew Reports", in compliance with War Department secret letter, AG 300.33 (5-21-43) OB-S-AF-M, subject: "Missing Air Crew Reports", dated 23 May 1943. Missing reports will be rendered within 10 hours after the individuals have been officially dropped "missing". Reports

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will be forwarded to this headquarters addressed to the attention of the Casualty Branch, AGO, and will be classified "SECRET".

(2) "Missing" and "Interned" personnel other than Air Force will be reported by letter to this headquarters. Reports will be rendered within 48 hours after individuals have been officially dropped as "missing". Reports will give the full particulars and circumstances surrounding disappearance place and date of departure and destination. Reports of internment will show place interned. Full name, rank, serial number and organization will be shown. Duty status at time of disappearance will be given. (AG 704.121 -O)

By command of the Theater Commander:

E. L. FORD
Brigadier General, G. S. C.,
Chief of Staff

OFFICIAL:

A. V. ROBERTS
Colonel, A. G. D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

1 June 1943

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By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

T. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NAVAL ADVANCE BASE AT NOUMEA
U.S. NAVY
APO 224

CIRCULAR)
:
LETTER)

Courts of Inquiry 1
Reports of Boards from Civilian Sources 2
Handling of Navy Dead Prisoners of War 3
Evacuation of Civilians 4

1 — Rescinded by Cir. 24, 1944 — Sect. 1

Rescinded Cir no 1 Sec 13 1944

See Cir 46 Sect 2, 1944

See Cir 183

I - COURTS OF INQUIRY

1. Courts of inquiry will be convened by the Commander Naval Advance Base at Noumea, or by such officers as he may designate, to investigate and report upon the facts in the following cases:

a. Loss of ships.

b. Loss of aircraft under circumstances which do not clearly indicate the cause.

c. Loss of life or injury to personnel under circumstances which do not clearly indicate the cause.

d. Loss of Government property under circumstances which do not clearly indicate the cause.

e. Any other case in which the Commander Naval Advance Base at Noumea directs that a court of inquiry be convened.

2. Instructions regarding the procedure of courts of inquiry will be issued by the Provost Marshal's Office, upon receipt of notice that a court is convened.

II - REPORTS OF BOARDS FROM CIVILIAN SOURCES

1. Naval boards from capture of enemy naval personnel shall not be convened [illegible] without prior approval of the Commander Naval Advance Base at Noumea. Proposals for the convening of such boards will be submitted to the Commander Naval Advance Base at Noumea by the senior naval officer present in the area. [illegible]

2. Instructions regarding the procedure of boards from capture of enemy naval personnel will be issued by the Provost Marshal's Office, upon receipt of notice that a board is convened.

III - HANDLING OF ENEMY NAVAL PERSONNEL OF WAR

1. Naval units upon capture of enemy naval personnel shall [illegible] Commander Naval Advance Base at Noumea. [illegible] and place [illegible] be immediately transmitted to the Provost Marshal's Office, [illegible].

2. Instructions regarding the [illegible] be issued by the Provost Marshal's Office, upon receipt of notice that [illegible] is received.

IV - EVACUATION OF CIVILIANS

The following procedure [illegible]

1. Recommendations for evacuation of civilians will be made by the Commander Naval Advance Base at Noumea to the Commander in Chief, South Pacific Area and South Pacific Force, [illegible] the following classes of persons [illegible] Government: (In the case of each recommendation for evacuation of civilians to be submitted, appear in all succeeding enumerations.)

"I have satisfied myself with the utmost [illegible] has achieved [illegible] security, or which [illegible]. In making this certificate I am [illegible]

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members include dress, appearance, alertness and deportment of subordinates, saluting and other forms of military courtesy, obedience to regulations and orders effecting the out of meber matching, appearance and condition of camp and barracks and the readiness of the unit in responding to orders of various nature. It will be clear to the officer under consideration in the grade for which recommended.

7. All indorsements will indicate the approval or disapproval of the commander concerned. Second and succeeding indorsements or recommendations for promotion to grades up to and including lieutenant Colonel may include, in lieu of the statement called for in paragraph 4 above, when such statement is not justified because of lack of acquaintanceship with the officer being recommended, a statement that he is proper age or has not confidence in the judgment of the next lower subordinate who has signed the recommendation. Each recommendation for promotion to the grade of Colonel and Lieutenant Colonel will be handled as a separate communication. Recommendations for promotion to all other grades may be handled as groups, where appropriate.

8. Signatures. Each made recommendation and 1st indorsement will be signed by the commander concerned. Each succeeding indorsement may be signed by an appropriate staff officer, except for recommendations to the grade of Colonel which will be signed by the commander concerned. (AG 210.2/6-1-43)

By command of the Theater Commander:

T. T. Handy
Brigadier General, U. S. A.
Chief of Staff

OFFICIAL:

H. V. Rowalski
Colonel, A. G. D.,
Adjutant General.

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Rescinded by Cir 181 sect 3, 1944

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two hundred (200) students, a total of sixty-nine (69) reported without the or several items of essential equipment necessary for training, distribution of the training records, or a total of 34.5% improperly equipped.

2. The deficiencies noted above will be corrected at once by all units considered responsible for selection of students by [illegible] vacancies [illegible] Cognizance will be taken of the failure and primary causes of the ineligibles given at the [illegible] Gunnery Training Center, and the cause will be ascertained that only properly qualified and equipped students are [illegible]

Sec II - [illegible]
Cir No 1
Sec 13
1944

II. Under an approved opinion of the Judge Advocate General the powers now granted upon the President by Article of War 117 may be delegated by the Secretary of War, acting for the President, to appropriate subordinates of the Army Forces.

#2. Authority is granted to Division, Corps, and Army Commanders to promote, by brevet, [illegible] of the Army Forces to the commissioned grades, [illegible] of commissioned officers of the Army Forces to the corresponding grades, [illegible] air transport, and [illegible] to theater, defense command, service command, base section and [illegible] centers, by [illegible] of general officers of the Army Forces [illegible] command or commanding general of a service command [illegible] by designation the following form will be adopted in [illegible] in special orders:

(Name, grade, serial number and [illegible] of officer)

is promoted to the grade (or granted the [illegible]) effective _____.

#3. The above authority will not be utilized as the basis of [illegible] without prior approval of the War Department in each instance. [illegible] not be utilized to relieve [illegible] functions to [illegible] or to officers [illegible] Medical Department when such assignment involves [illegible] duties [illegible] Medical Department, or to [illegible] command [illegible] involves [illegible] to the provisions of AR 95-60."

By the command of the Theater Commander:

K. L. [illegible]
Brigadier General, U. S. Army
Chief of Staff

OFFICIAL:

[signature]
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 125)

17 June 1943

Granting of Interview to the Press 1
P.T.A. and War Bond Transactions 1

See Cir 46 Sect 2 1944

I -- GRANTING OF INTERVIEW TO THE PRESS

1. Officers are not to give press conferences or interviews without the specific permission of the C-in-C in each case. Request for permission to give press conferences should indicate subject matter to be discussed. Interviews should not be authorized to any officer on the official personnel. Paragraph 1 does not apply to Public Relations officers or Staff officers whose duty it is to deal with the press.

See Cir. 122 Sect. 2 June 27 1943

2. The above does not apply to "off record" interviews and conferences to give background and guidance to the press. Officers who give such off the record conferences should make it clear that the information is not to be attributable to any officer or to official sources. Paragraph 1 also does not apply to Public Relations officers or Staff officers whose duty it is to deal with the press.

3. Subject to the rules of military censorship, officers may give publicity accounts of operations in which they have participated and their opinions may be quoted, except in cases where International Commitments or Security may require to prohibit such interviews.

II - P.T.A. and War Bond Transactions

Rescinded by Cir 2017-1944

Reference is made to Circular #6, this Headquarters, dated 23 April 1943, outlining method of transmitting funds to the United States. Various discrepancies have been noted in P.T.A. and War Bond Transactions received by the General Disbursing Officer. In order that corrective measures may be taken, the following additional procedure is published for the guidance of all concerned. Strict compliance is enjoined:

1. Standard Forms 1034 should be prepared on office note or memorandum paper. The first and second carbon copies should be forwarded to the General Disbursing Officer.

2. A separate series of P.T.A. numbers must be maintained for P.T.A. collection vouchers and War Bond collection vouchers.

3. Particular attention is directed to the following requirements in the preparation of forms:

a. Legibility and accuracy of payees' names and addresses to reduce number of checks returned by Post Offices. Use of punctuation and double spacing between data for each separate transaction is suggested.

b. P.T.A. cannot be used to transmit funds outside the continental limits of the United States.

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Circular
Number 115

c. In transmission of funds to a bank or other depository, proper designation of the person whose account is to be credited should be shown by use of the phrase "Credit to account of _____".

d. Amount in excess of $10.00 and multiples of $5.00 only will be accepted for transmission.

e. Owners of War Bonds must be specifically designated. It cannot be assumed that the remitter is the person in whose name bond is to be registered.

f. The Finance Officer, Jersey City, N. J., will not purchase bonds unless female owners, co-owners and beneficiaries are designated as Miss or Mrs., and by their first given names. First and second initials are not acceptable. In those cases where the remitter does not have a given name, initials will be used, followed by the notation, "(I.O.)", indicating that remitter has initials only.

g. Owners and co-owners of War Bonds must be residents of the United States, and only United States addresses will be accepted.

h. Bonds to be held in the custody of the United States Treasury will also carry the United States addresses of the owners.

i. Bond purchases must be indicated by type and number of bonds when more than one bond is desired.

j. All Form 1094 will be proof read prior to forwarding to Central Transmission Office, and such copies signed. Special emphasis should be placed on the correctness of collection voucher and A.T.F. numbers.

By command of the Theater Commander:

S. L. FORD
Brigadier General, U. S. A.
Chief of Staff

OFFICIAL:

H. C. Roberts
Colonel, AGD.,
Adjutant General

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(Equals British CONFIDENTIAL)

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

16 June 1943

CIRCULAR)
NUMBER 114)

CHANGES IN MANUAL FOR COURTS-MARTIAL, 1928.

Rescinded by Cir No 1 sec 3, 1944

1. Section II, Circular 4, NATOUSA, 1943, is rescinded (Sec. I, Cir. 127, WD, 1943.)

2. In addition to the changes in the Manual for Courts-Martial, U.S. Army, 1928, published in Circ 13, AFHQ, 1943, the following changes have been made:

"a. Paragraph 14 (p.10) - Change the second paragraph to read as follows:

Under the authority of A. W. 13, commissioned officers and persons of equivalent, relative or assimilated rank are hereby excepted from the jurisdiction of special courts-martial.
(E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

"b. Paragraph 34 (p. 22) - The sixth word in the second line should read 'by' instead of 'bp'. (Correction required in 1936 reprint only.)

"c. Paragraph 37 (p. 27) - The seventh word in the seventh line should read 'adding' instead of 'aiding'.

"d. Paragraph 85 a (p. 72) - Change the last sentence in the second subparagraph to read as follows:

These notes may be destroyed after final disposition of the case under A. W. 43, 50½ or 51.
(E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr. 10, 1943).)

"e. Paragraph 87 b (p. 73) - Insert the words 'and privates first class' after the words 'noncommissioned officers' in the seventh line of the second subparagraph.
(E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

"f. Paragraph 87 c (pp. 78 and 79) - Delete the last sentence of the third subparagraph and change the first subparagraph to read as follows:

c. Disposition of record and related matters. - General Court Martial - The record, with the decisions and orders of the reviewing authority thereon, will be transmitted, ordinarily without letter of transmittal, direct to The Judge Advocate General of the Army. With the record will be forwarded the accompanying papers (sec 85), six authenticated copies of the order, if there be any, promulgating the result of the trial, and two signed copies of the review of the staff judge advocate. In cases involving more than one accused, an

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additional copy of the order of promulgation, if any, will be forwarded for each additional accused. This applies equally to cases in which the sentence is suspended under A. W. 51, but where action by a confirming authority other than the President is necessary, the record, etc., will be transmitted to such authority. Where the order of execution is withheld under A. W. 50½, the reviewing authority will, before forwarding the record, take therefrom the data necessary for drafting a general court-martial order, and when such order is issued the same number of copies thereof will be forwarded as in the case of an order not so withheld.
(E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr. 10, 1943).)

"g. Paragraph 91 (p. 82) - Substitute for the last two sentences the following:
Special and summary court records shall be retained in the office of the staff judge advocate until notification is received that their destruction has been authorized under the provisions of the act of August 5, 1939 (53 Stat. 1219) or that The Judge Advocate General of the Army has authorized their storage elsewhere.
(E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

"h. Paragraph 94 (pp. 82 and 83) - Delete the second subparagraph.
(E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

"i. Paragraph 96 (p.85) - a. Change the second subparagraph to read as follows:
Any officer of any component of the Army of the United States on active duty in Federal service commissioned in or assigned or detailed to duty with the Judge Advocate General's Department, any staff judge advocate or acting staff judge advocate, the President of a general or special court-martial, any summary court-martial, the trial judge advocate or any assistant trial judge advocate of a general or special court-martial, the president or the recorder of a court of inquiry or of a military board, any officer designated to take a deposition, any officer detailed to conduct an investigation, and the adjutant, assistant adjutant, or personnel adjutant of any command shall have power to administer oaths for the purposes of the administration of military justice and for other purposes of military administration; and shall also have the general powers of a notary public in the administration of oaths, the execution and acknowledgment of legal instruments, the attestation of documents and all other forms of notarial acts to be executed by persons subject to military law. (A. W. 114)
(E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

b. Insert the following subparagraph after the second subparagraph:
A warrant officer serving as assistant adjutant of any command has power to administer oaths for all purposes of military administration. (Sec. 4, act of Aug. 21, 1941, 55 Stat. 653.)
(E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

"j. Paragraph 97b (pp. 86, 87 and 88) - Change the form number at the end of page 86 from '97' to '117'; change the form number in the eighteenth line of the third subparagraph on page 87 from '97' to '117'; and change the form number in the second line of the third subparagraph on page 88 from '99' to '119'.

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"k. Paragraph 98c (p.89) - Change the form number in the second line from '98' to '118'.

"l. Paragraph 103c (p. 93) - Change the last word in the first line, the sixth word in the fourth line, and the third word in the last line from 'flying' to 'aviation'.
(See sec. 1, act June 3, 1941 (55 Stat. 239).)

"m. Paragraph 103d (p.93) - Insert the words 'or private first class' after the words 'noncommissioned officer' and before the comma in the third line, and after the words 'noncommissioned officer' in the seventh line.
(E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

"n. Paragraph 104a (p.95) - Change the second word in the fourth line from 'flying' to 'aviation'.
(See sec. 1, act June 3, 1941 (55 Stat. 239).)

"o. Paragraph 104c (pp. 96-102) - a. Delete the sixth subparagraph and the letter 'C' wherever it appears in the column headed 'Article of War' in section A of the Table of Maximum Punishments.
(See E.O. 9267, Nov. 9, 1942 (sec. I, Bull. 57, WD, Nov. 19, 1942).)

b. Insert an asterisk immediately below each of the figures '58','59', '61' and '86' in the column headed 'Article of War' in Section A of the Table of Maximum Punishments. Insert at the foot of page 97 preceded by an asterisk, the following note:

NOTE - The limitations upon punishments for violations of Articles of War 58, 59 and 86 were suspended until further order, as to offenses thereafter committed, by Executive Order 9048, February 3, 1942 (sec. IV, Bull. 6, WD, Feb. 9, 1942). The limitations upon punishments for absence without leave from command, guard, quarters, station, or camp in violation of Article of War 61 were suspended until further order, as to offenses committed after December 1, 1942, by Executive Order 9267, November 9, 1942 (sec. I, Bull. 57, WD, Nov 19, 1942).

c. Insert at the foot of page 99, preceded by an asterisk, the following note:

NOTE - See footnote, page 97, supra.
(E.O. 9048, Feb. 3, 1942 (sec. IV, Bull. 6, WD, Feb. 9, 1942);
E.O. 9267, Nov. 9, 1942 (sec. I, Bull.57, WD, Nov.19, 1942).)

"p. Paragraph 123 g - The third word of the first line on page 131 should read 'commission' instead of 'committee'. (Correction required in 1936 reprint only.)

"q. Paragraph 125 (pp. 134 and 135) - a. Add to the fourth subparagraph the words: 'the seal of The Adjutant General's Office'.
(E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

b. Insert the words '(service commands)' after the word 'areas' in the first line on page 135.

c. After the ninth subparagraph (p. 135) insert the following subparagraph:

The seal of The Adjutant General's Office on a certificate is

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prima facie evidence that the signature thereon is that of The Adjutant General or one of his assistants.
(E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

"r. Paragraph 129 (p. 141) - Delete the second from the last sentence, beginning with the words 'As to who,' of the fourth subparagraph under 'Proof.'
(See E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

"s. Paragraph 155 - Change the last three words of the third line on page 193 from 'The Adjutant General' to 'The Judge Advocate General.' Insert the words (service command)' after the word 'area' in the fourth line.
(See E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

"t. Appendix 1, A... 15 (p. 206) - The first word of the text of the article should read 'The' instead of 'Tht'. (Correction required in 1936 reprint only.)

"u. Appendix 1, A... 46 (p. 210) - The first word of the subtitle of the article should read 'Disposition:' instead of 'Deposition:' and the following note:

Note.- The last sentence of the preceding article has been modified by sec. 5 of the act of August 5, 1939 (53 Stat. 1223), as amended by the act of March 13, 1942 (56 Stat. 171), which provides that Government records shall not be alienated or destroyed except by authority obtained thereunder.

"v. Appendix 1, A... 39 (p. 211) - The eleventh word of the ninth line should read 'some' instead of 'same.' (Correction required in 1936 reprint only.)

"w. Appendix 1, A... 52 (p. 217 - Change the first sentence to read as follows:

The authority competent to order the execution of the sentence of a court martial may, at the time of the approval of such sentence, suspend the execution, in whole or in part, of any such sentence as does not extend to death, and may restore the person under sentence to duty during such suspension; and the Secretary of War, the commanding officer having general court-martial jurisdiction over any such offender, or the military authority competent to appoint, for the command, exclusive of penitentiaries and the United States disciplinary barracks in which the person under sentence is held, a court of the kind that imposed the sentence, may at any time thereafter, while the sentence is being served, suspend the execution, in whole or in part, of the balance of such sentence and restore the person under sentence to duty during such suspension.
(Act Dec 45, 1941 (Public Law 904, 77th Cong.) (sec. 37, Bull. 61, WD, Dec 23, 1942).)

"x. Appendix 1, A... 56 (p. 222) - Delete note.

"y. Appendix 1, A... 111 (p. 228) - a. Change the article to read as follows:

A.W. 111. AUTHORITY TO ADMINISTER OATHS - Any officer of any component of the Army of the United States on active duty in Federal service, commissioned in or assigned or detailed to duty with the Judge Advocate General's Department, any staff judge advocate or acting staff judge advocate, the

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President of a general or special court-martial, any summary court-martial, the trial judge advocate or any assistant trial judge advocate of a general or special court-martial, the president or the recorder of a court of inquiry or of a military board, any officer designated to take a deposition, any officer detailed to conduct an investigation, and the adjutant, assistant adjutant or personnel adjutant of any command shall have power to administer oaths for the purposes of the administration of military justice and for other purposes of military administration; and shall also have the general powers of a notary public in the administration of oaths, the execution and acknowledgment of legal instruments, the attestation of documents and all other forms of notarial acts to be executed by persons subject to military law:
Provided, That no fee of any character shall be paid to any officer mentioned in this Act for the performance of any notarial act herein authorized.
(Act Dec 14, 1942 (56 Stat. 1050) (sec. V, Bull. 61, WD Dec 23, 1942).)

b. Change the note to read as follows:

A warrant officer serving as assistant adjutant of any command has power to administer oaths for all purposes of military administration.
(See sec. 4, act Aug 21, 1941 (55 Stat. 653).)

"z. Appendix 1, A.W. 115 (p. 228) - The number of the article should read '115' instead of '15'. (Correction required in 1936 reprint only.)

"aa. Appendix 4, Form 98 (p. 250) - Change to read as follows:

98. In that _____ did, at _____, on or about _____, 19____, commit the crime of sodomy, by feloniously and against the order of nature having carnal connection (per os) (per anum) with (_____) (a mare, the same being a beast) (_____).
(See E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

"bb. Appendix 6 (p. 269) - Delete the first sentence of the first note on page 269 and change the marginal subtitle thereof to 'Exhibits'.

"cc. Appendix 10, paragraph a, Forms 4 and 6 (p. 275) - a. Insert the words 'in violation of Article of War 61,' immediately after the comma before the words 'is approved' in the third line of Form 4.
(See E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD Apr 10, 1943).)

b. Insert the following after the word 'approved' and before the comma in the first line of Form 6: 'and will be duly executed.'
(See E.O. 9324, Mar 31, 1943 (sec. III, Bull. 6, WD, Apr 10, 1943).)

"dd. Index (p. 313) - The second from the last figure in the tenth line (Statement to court by one accused not evidence against another) should read '61' instead of '51'.

"ee. Index (p. 333) - The second word in the ninth line from the bottom of the page should read 'convictions' instead of 'connections.'"

3. These changes will be posted in all Manuals for Courts-Martial.

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By Command of the Theater Commander:

E. L. FORD,
Brigadier General, G.S.C.,
Chief of Staff.

OFFICIAL:

H. V. Roberts,
Colonel, A.G.D.,
Adjutant General.

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R E S T R I C T E D
(Grade British CONFIDENTIAL)

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
)
NUMBER 113)

25 June 1943

Absence (Normal Terms and Reporting) I
Restrictions Awards II
Disposition of Unpublished Documents III
Vehicle Markings IV

See Cir 36 Sect I 1944

1. Absence without leave and desertion.

a. Absence without leave or on furlough. An absentee who has not been reported under the provisions of paragraph 2 below, will continue to be carried as an absentee for one month, after which he will be dropped from the organization rolls as an absentee.

b. Desertion. An individual may be reported as a deserter. An absentee may be dropped from organization rolls as a deserter only when it is definitely determined that he
(1) Has been inducted into the service.
(2) Is serving in the military service.

2. Reports.
a. Time of reporting. Cases will be transmitted to this headquarters promptly after the individual has been dropped as an absentee or as a deserter.
(1) Service record, Form No. 66, next published information.
(2) Individual Clearance Record, showing clearing for which he is still responsible. (Para 4a, NATOUSA Circular 48, will apply to absentees as well as to deserters.)
(3) Qualification card, (WD AGO Form 20-3).
(4) Certified enlisted Duty or Service Papers (WD AGO Form 24-1), showing change of status to AWOL or desertion.
(5) Copies of any records for discretionary cases of absentees and ex-soldiers/members thereof which have been received. (See para 4b below.)
(6) Evidence bearing on the case.
(7) List of law enforcement agencies informed of the absence.

See Section IV AFHQ

See Section 2 NATOUSA Cir. No. 125

4. Reports.
a. Courtesy and apprehensions.
b. Discontinuance of allotments. When an absentee has been absent for fifteen days or when he is dropped from the rolls of his organization before the expiration of that period, requests will be submitted for the discontinuance of allotments in accordance with instructions contained in NATOUSA Circular 18, and Section II, Circular 71.

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Circular
Number 222, cont'd

Amended by Cir 184 Sect. II.

a. [illegible] to military control.

b. The commander of any organization in which an absentee is returned to military control will promptly report that fact to the commander of the absentee's unit. He will be responsible that the absentee is held and returned to his unit under guard, if he deems it necessary.

c. The commander of a unit receiving a report that an absentee of his organization has been returned to military control will promptly report to such report, and make all necessary arrangements for his return.

d. These instructions [illegible] to enlisted personnel only. Each unit for any other reason, [illegible] himself with the authority to other than their properly constituted.

e. [illegible] desertion, as [illegible] Order.

II - [illegible] See Cir. 126 Sect I July 2, 1943

Paragraph 7a, Circular 50, this headquarters, cg, is amended to read the following:

"Whenever any decoration, except the Purple Heart, is awarded [illegible] the headquarters making the award will expedite [illegible] headquarters, and whenever recommendations for posthumous awards are made, they will be expedited by all practicable means. To avoid earliest possible presentation to next-of-kin, this headquarters will radio the information to The Adjutant General. (AG 200.6/GCT 43-O)

III DISPOSITION OF HOSPITALIZED PERSONNEL.

Circular 65, this headquarters, cg, is amended by adding the following:

Par. 5 Returned to the United States.

Whenever an enlisted man is to be returned to the U. S. for further hospitalization and treatment, his Service Record will be indorsed as follows:

"To CO, U.S. Army Hospital"
"Soldier transferred to the U.S. by ship (or aircraft) for hospitalization." (AG 704.1/GCT 43-O)

IV - VEHICLE MARKINGS.

Rescinded by Cir 2 1944

Paragraph 5a, Appendix "F" letter this headquarters, subject: "Standing Instructions for Movement by Water", 15 April 1943, [illegible] Force Numbers (ship's numbers) on all vehicles will be obliterated or removed in this theater. (AG 370.5/GCT 43-O)

By command of the Theater Commander

E. L. FORD
Brigadier General, U. S. A.,
Chief of Staff

OFFICIAL:

C. V. Haffner
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 112)

14 June 1943

Signatures..... I
Amendment to Circular No. 94 on EM Service..... II
Transfer of Money to the United Kingdom..... III
Promotions of officers..... IV
Laundry..... V
Abolishing of the War Bond Division, Office, Chief of Finance..... VI

See Cir 46 sect 2, 1944

I - SIGNATURES

All recommendations and indorsements to recommendations proceeding toward this headquarters through channels, relative to decorations, marriage, and disciplinary matters pertaining to officers, will be signed by the Commanders in the chain of command and not by the Adjutant, Adjutant General, or other officer delegated to sign papers for the Commander.

See Cir 136 Sect 1

II - ~~AMENDMENT TO CIRCULAR NUMBER 94 ON EM SERVICE~~

~~Paragraph 2 of Section I of Circular Number 94, Hdqtrs, dated May 23, 1943, is rescinded and the following is substituted therefor:~~

"2. Effective June 14, 1943, and until further notice, a daily allotment of existing EM capacity is made to organizations in this theater in the ratio of one EM per forty (40) men or fraction thereof."

See Cir 47 - sect 1, 1944

III - TRANSFER OF MONEY TO THE UNITED KINGDOM

American officers who transfer money to the United Kingdom will sign a certificate that the funds transferred were derived from their pay and allowances. The certificate to be handed to the remitting banker or party.

See Cir. 183

IV - PROMOTIONS OF OFFICERS

1. Circular Number 101, this headquarters, cs, is amended as follows:

a. The first sentence is amended to read, "Circular No. 13 and Section I, Circular Number 35, this headquarters, cs, are rescinded and the following substituted therefor:"

b. So much of paragraphs 2 a and 2 b as read, "Army Air Force Regulations 35-13, 16 June 1942" is amended to read "Army Air Force Regulations 35-13, 21 May 1943."

See Cir. 127 Sect 2 July 3, 1943

c. Paragraph 1 is amended by adding the following sentence at the end: "However, the resulting total of First Lieutenants will not exceed the authorized combined total of First and Second Lieutenants."

V - LAUNDRY

Change No. 1, May 4, 1943, to AR 35-2020, February 25, 1943, is quoted for the information and guidance of all concerned.

See Cir 90 Sect 3 1944

"7. Laundry.--Army nurses and other female militarized personnel of the Medical Department on officer status are not entitled to laundry service (including uniforms)

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at Government expense. Such personnel will make their own arrangements for laundry service. Where existing facilities permit, Army laundries may provide such service at established prices.

See Cir No 1 sect. 3 1944

VI - ASSIGNED BY WAR BOND DIVISION, OFFICE, CHIEF OF FINANCE--War Department Memorandum No. W 35-11-43, May 15, 1943, is republished for the information and guidance of all concerned:

"1. Effective as of April 30, 1943, the War Bond Division, Office of the Chief of Finance, is abolished and its functions assigned to the Centralized Field Offices, Finance Department, 360 West Adams Street, Chicago, Illinois. These functions pertain only to the Class A pay reservation plan for deductions from pay by military personnel prior to April 1, 1943, and for civilian employees prior to January 1, 1943, as distinguished from the Class B allotment plan provided by Circular No. 44, War Department, 1943, and operated by the Army War Bond Office, same address.

"2. All correspondence relating to Class A pay reservations for the purchase of War Savings Bonds by civilian personnel within the continental limits of the United States, in Alaska, Hawaii, the Panama Canal Zone, and Puerto Rico, deducted from pay prior to January 1, 1943, or by military personnel, wherever stationed, and by civilian personnel on duty outside the continental limits of the United States (except in Alaska, Hawaii, the Panama Canal Zone, and Puerto Rico), deducted from pay prior to April 1, 1943, will be addressed as follows:

Disbursing Officer
Centralized Field Offices, F.D.
360 West Adams Street, Chicago, Illinois
Attention, War Bond Division (A)

"3. Correspondence relative to Class B allotments for the purchase of War Savings Bonds as provided in Circular No. 44, will continue to be addressed as follows:

Commanding Officer
Centralized Field Offices, F.D.
360 West Adams Street
Chicago, Illinois
Attention, Army War Bond Office, F.D.

"4. Correspondence relating to the educational program for the sale of War Savings Bonds will be addressed to the Chief of Finance. Direct correspondence with respect to all matters pertaining to the sale of War Savings Bonds is authorized by paragraph 5, section 7, Circular No. 315, War Department, 1942."

By Command of the Theater Commander:

E. L. [illegible],
Brigadier Gen., U.S.A., Chief of Staff.

OFFICIAL:

[signature]
[illegible],
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 13 June 1943
NUMBER 111)

Sec Cir 901 sec 3 1944

GOOD CONDUCT MEDAL

1. Prior Instructions Revoked. Paragraph 1, Section I, NATOUSA Circular Number 85, [illegible], is rescinded.

2. Regulations Concerning. AR 600-68, May 4, 1943, is quoted:

"1. Authority.--Executive Order No. 8809 (Sec. 17, W.D., 1941) as amended by Executive Order No. 9323 (Sec. 6, W.D., 1943).

"2. By whom awarded.--The Good Conduct Medal *** or clasp *** may be awarded by the commanding officer of a regiment or detached battalion thereof, independent battalion, independent company, or by any commander who exercises similar administrative authority.

"3. To whom awarded.--

a. A Good Conduct Medal may be awarded for exemplary behavior, efficiency, and fidelity to each enlisted man of the Army of the United States who--

(1) On or after August 27, 1940, had or shall have completed 3 years of active Federal military service, or

(2) After December 7, 1941, has or shall have completed 1 year of continuous active Federal military service while the United States is at war.

b. Not more than one Good Conduct Medal will be issued to any one enlisted man, but an enlisted man entitled to the award upon completion of any subsequent additional 3-year period of active Federal military service will be awarded the appropriate clasp in lieu thereof.

"4. Character of service required.--

a. The Good Conduct Medal has been established as a reward for those enlisted men who have demonstrated fidelity through faithful and exact performance of duty, efficiency through capacity to produce desired results, and whose behavior has been such as to deserve emulation. It is not intended that each enlisted man entitled to an honorable discharge will be awarded the medal, nor will the award be made to those who display evidence of unsoldierly habits or traits of character, even though trial by court martial was not warranted.

b. This award will not be made to an enlisted man whose records, during the required period of service (par. 3), disclose a conviction by any court martial, nor to one whose character or efficiency is rated below excellent.

c. Except when sentenced for longer than 6 months, a conviction by a court martial will not preclude the opportunity for an enlisted man to earn this award by rendering the required service after serving the sentence adjudged.

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"5. Forfeiture. A recipient of this award will forfeit the right to wear the medal or the service ribbon:--

a If sentenced to a period longer than 6 months' duration by court martial or by civil court subsequent to his original entry into the service.

b Who has received other than an honorable discharge from the service.

c While serving sentence by court martial or civil court.

d During a period equal to that required to earn the medal (par. 3), after serving any sentence of a court martial or civil court not exceeding 6 months.

"6. Recommendation.

a A recommendation for the award of a Good Conduct Medal or clasp will ordinarily originate with the company commander (AR 210-5), and will be submitted to the commanding officer (par. 2). No special form is prescribed. The commanding officer, if he approves, will make or cause to be made the presentation with suitable ceremony. To insure prompt presentation, recommendations may be submitted to him prior to the completion of the necessary period of service. See paragraph 3.

b Former enlisted men discharged subsequent to August 26, 1940 and who are otherwise qualified may apply direct to the Adjutant General by letter.

"7. Supply.-- Good Conduct Medals will not be manufactured until after the cessation of hostilities, but the appropriate service ribbons and the clasps, which are worn on the pendant ribbon of the medal or on the service ribbon, will be furnished periodically in lieu thereof. Regimental and similar unit commanders are authorized to maintain a sufficient supply of these devices to obviate submitting requisitions more often than quarterly.

"8. Records.

a Service record.

(1) The date and fact that an enlisted man is entitled to a Good Conduct Medal or clasp will be noted under "Records".

(2) Upon transfer, a statement that the enlisted man was considered "favorably" or "unfavorably" for the medal or clasp will be entered under "Remarks".

b Discharge certificate. -- The fact that an enlisted man is entitled to a Good Conduct Medal or clasp will be noted under "Remarks". If he was not favorably considered for the award, no entry to that effect will be made.

"9. Posthumous awards. -- The Good Conduct Medal or clasp may not be awarded posthumously unless the award was recommended prior to death of the individual concerned.

10. Reports of award or presentation need not be made to this headquarters.

By Command of the Theater Commander:

C. I. HUD
Major General, G.S.C., Chief of Staff

OFFICIAL:

[signature]
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 110

12 June 1943

Decorations and Awards I
Legion of Merit..... II
Efficiency Reports III

I - DECORATIONS AND AWARDS. Paragraphs 2a and b, and paragraph 3c, NATOUSA Circular No. 50, are rescinded, and the following substituted therefor:

Rescinded by Cir 126 Sec 1 July 2/1943

1. Authority to Award to Individuals. a. The Commanding General, NATOUSA, is authorized to award any United States Military Decoration to any person serving in any capacity with the Army of the United States except:

(1) The Medal of Honor,
(2) The Distinguished Service Medal to U.S. Military personnel,
(3) To officers of cobelligerent forces in the grade of Colonel, Navy Captain, or higher.
(4) To any civilians other than a member of the U.S. Merchant Marine,
(5) The Legion of Merit to other than U.S. Military Personnel.

b. The Commanding General, Fifth Army, is authorized to award all United States Military decorations that may now be awarded by the Commanding General, NATOUSA, except the Distinguished Service Medal, and the Legion of Merit.

II - LEGION OF MERIT. Section I, NATOUSA Circular No. 32 is rescinded. The War Department has advised that Section III, W.D. Circular 31, 1943 and all other instructions pertaining to the award of the Legion of Merit are rescinded. Until further notice, recommendations in this theater for the award of the Legion of Merit will be made upon the basis of the following instructions:

"1. Who May Award. The Theater Commander is authorized to award the Legion of Merit to members of the Armed Forces of the United States. Recommendations for all awards of this decoration to other personnel must be submitted to the War Department, and require the approval of the President.

2. Awards to Personnel of the Armed Forces of the United States. For United States Military personnel, the Legion of Merit is awarded without degree as an award junior to the Distinguished Service Medal. The medals and ribbons authorized for the degree of Legionnaire will be presented and worn.

3. Awards to Personnel of Armed Forces of Other Nations. a. For military personnel of other nations, the Legion of Merit may be awarded by the War Department in four degrees.

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NATOUSA CIRC. 110

b. The degrees of Chief Commander or Commander are to be awarded for services comparable to those required for the Distinguished Service Medal in the U.S. Army. The degrees of Officer and Legionnaire will be awarded for services comparable to those required for the award of the Legion of Merit without degree to U.S. military personnel.

4. Requirements. The award is made to individuals "who, after proclamation of an emergency by the President on 8 September 1939 shall have distinguished themselves by exceptionally meritorious conduct in the performance of outstanding services". Award may be made for services over a period of time or for a particular act or achievement. An award for services over a period of time will not be made until either the services are completed, or have progressed to an exceptional degree if the intended recipient has been transferred. In general, the basis for award of the Legion of Merit will approximate that for the award of the DSM, but in a lesser degree. Civilians are not eligible to receive the Legion of Merit. Posthumous awards are authorized, and the Oak Leaf Cluster is authorized as in the case of other awards. In general, the basis for award of the Legion of Merit will approximate that for the award of the D.S.M., but in a lesser degree.

5. Recommendations. All recommendations for the award of this decoration will be forwarded to this headquarters. Information required will be substantially the same as that required for the Distinguished Service Medal. In addition to a proposed citation, recommendation will contain a complete description of the services rendered, the dates during which the services were performed will always be included.

6. In view of the new requirements for this decoration, many recommendations which have previously been submitted are being returned for reconsideration and resubmission.

III - EFFICIENCY REPORTS.

Rescinded by Cir 301 sec 3 1944

1. The attention of all commanding officers is directed to AR 600-105, 3-5, 3-6, and 3-7, which direct that efficiency reports will be submitted on all field officers and General officers on 30 June and 31 December of each year.

2. Reports on field officers may be made in approved abbreviated form and those on general officers will be made in letter form containing required information.

3. Reports on officers below the grade of Colonel will be forwarded through the adjutant general by the officer having the first endorsement. Others are to be forwarded through regular command channels.

By Command of the Theater Commander:

W. B. SMITH
Brigadier General, U.S. Army, Chief of Staff

OFFICIAL:

H. W. Schmidt
Colonel, A.G.D.
Adjutant General.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

11 June 1943

CIRCULAR)
NUMBER 109)

WEARING OF THE UNIFORM

1. General. Rescinded by Cir. 24, 1944 - Sec I. 1 The following instructions will control the composition and wearing of the uniform by Officers, Army Nurses, Warrant Officers, Flight Officers, Enlisted Men, members of the WAAC, and civilian employees in the forces of the Army of the United States in the North African Theatre of Operations, U.S. Army. The wearing of the proper uniforms will be stressed by all grades.

2. Except for such variations as may be prescribed by these or subsequent instructions the uniform will be worn in accordance with AR 600-35 and AR 600-40.

Amended By Cir. 146 Sect. II 1943 31 July

3. Officers, Warrant Officers and Enlisted Men.

a. Except as indicated in subparagraphs b and c below, the SERVICE UNIFORM as prescribed for field duty (Pars. 3 a and 3 c and 4 AR 600-40) will be worn in this command.

b. The SERVICE UNIFORM as prescribed for enlisted men when not in formation under arms (Pars. 3 a and 3 c., AR 600-40) will be worn:

(1) When attending conferences on functions of an official character.
(2) When on pass, in towns and cities.
(3) When prescribed by commanders enumerated in par. 1 c., Circular 47, Headquarters NATOUSA, 3 April 1943.

c. The WOOL UNIFORM (Par. 11, AR 600-40) may be prescribed by unit commanders when the nature of the duty requires such clothing. It will be worn only when at work or when going to or from work. When the hat, herringbone twill, is worn, the brim will be turned down all around.

d. The uniform consists of two types, the woolen and the cotton. The type of uniform will be worn as prescribed by commanders enumerated in Par. 1 c, Circular 47, Headquarters NATOUSA, 3 April 1943.

e. Combinations of various articles of the uniform other than those prescribed in AR 600-40 and by the tables of basic allowances are prohibited. Cotton shirt without a coat or jacket will not be worn with woolen trousers. Woolen shirt will not be worn with cotton trousers unless authorized by those commanders enumerated in 1 c, Circular No. 47, Headquarters NATOUSA, 3 April 1943. The coat may be removed when at work in an office provided no insignia are worn. The coat may be rolled when at work in an office provided no insignia are worn.

f. The British battle dress or parts thereof will not be worn by U.S. personnel except in an emergency and will be replaced by the U.S. Uniform as soon as possible.

g. The commanders enumerated in Par. 1 c., Circular No. 47, Headquarters NATOUSA, may prescribe whether the cotton shirt will be worn with or without neckties and whether sleeves of the cotton shirt will be neatly rolled above the elbow or worn full length. When worn without neckties, the cotton shirt will be unbuttoned at the collar.

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(Effective October 30, 1943)

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h. When the necktie is worn it will be tucked in the shirt between the 2nd and 3rd buttons.

i. All articles of the uniform will be buttoned properly whenever worn.

j. Insignia of rank will be worn by officers on steel helmets, helmet liners, garrison caps and on other type headgear authorized by force commanders.

k. Insignia will not be worn on the shirt collar when the service coat is worn. Civilian decorations, jewelry, watch chains or fobs will not be exposed on the uniform.

l. The garrison cap (referred to as the "overseas cap") will be worn by all personnel when not under actual or simulated combat conditions or engaged in duty requiring headgear issued for special purposes; except that the service cap is optional for officers and warrant officers when not in formation with troops.

m. Knitted wool caps will be worn only under the helmet liner or under the liner and steel helmet.

n. The steel helmet will be worn during actual or simulated combat conditions.

o. Officers' coats of khaki, tropical worsted, or similar materials may be worn if now in the possession of the officers or obtained from outside the Theatre, as authorized by those commanders enumerated in par. 1 a, Circular No. 47, Headquarters NAIOUSA, 3 April 1943. However, cloth of the above types of materials purchased in this theatre will not be used for the making of coats. (See also Section V, Circular No. 67, Headquarters NAIOUSA, 21 April 1943).

p. The helmet liner, as protection against the sun, will be worn in formations when prescribed by unit commanders, and is optional for individuals.

4. Army Nurses: The uniform for Army Nurses will be as outlined in WD Circular No. 129 (1942). Civilian outer clothing for Army Nurses is prohibited.

5. WAAC: The uniform for members of the WAAC will be as prescribed in WAAC regulations. Civilian outer clothing for WAAC members is prohibited.

6. Civilian Clothing: Officers, Army Nurses, Warrant Officers, Flight Officers, Enlisted Men, and members of the WAAC will wear the uniform at all times when out of quarters, except when dressed for exercise, which does not include walking or riding. Civilian clothes otherwise may be worn only when authorized by the Theatre Commander, or by commanders enumerated in par. 1 c, Circular No. 47, Headquarters NAIOUSA, 3 April 1943.

7. Civilians:

a. Male: Combatant and non-combatant civilian employees having a status recognized by the War Department as part of the Forces United States Army will wear the enlisted men's uniform without insignia. However, cabled, sleeve, combatant, or cabled, sleeve, non-combatant, will be worn on the left sleeve of the outer garment of the uniform.

b. War Correspondents, Photographers and Broadcasters: These will wear the officer's uniform, without "US", branch, or grade insignia. Their messengers and chauffeurs will wear the enlisted men's uniform without insignia. Prescribed brassard will be worn on the left sleeve of the outer garment of the uniform.

c. Female:

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(1) Chauffeurs employed by agencies of the War Department are authorized to wear the following uniform, corresponding, insofar as practicable, to that worn by the enlisted man:
(a) Cap, garrison (referred to as "overseas cap"); steel helmet is prescribed.
(b) Coat, service, with plain brown bone buttons, except when shirt without coat is prescribed.
(c) Shirt, khaki or woolen O.D.
(d) Shoes, low, tan or dark brown.
(e) Skirt, O.D., woolen or serge, to match the service coat as nearly as is practicable, or khaki.
(f) Stockings, plain tan or brown.
(g) Necktie, O.D.
(h) Overcoat, optional - of military cut and approximately O.D. in color.
(i) Raincoat, optional - of military cut and color.
(j) Suit, one piece, herringbone twill, or other suitable fatigue clothing, for optional wear while servicing vehicles.
(k) Gas masks, carried as prescribed.
(l) Gloves, chamois leather or chamois color material, when required.
(m) Emblem, sleeve, non-combatant will be worn on the left sleeve of the outer garment of the uniform.

(2) Female chauffeurs who have already purchased uniforms not in conformity with par. 2c. (1) above may wear such uniforms until worn out, provided, however, that the brass seal buttons will be replaced at once by plain brown bone buttons, and all insignia of any type removed.

(3) No insignia will be worn on uniform of female chauffeurs except emblem, sleeve, non-combatant.

(4) Dental hygienists, physiotherapists, dietitians and other female technicians serving with the Medical Department, and not appointed in the Army of the United States, will wear as near as practicable the uniform of the Army Nurse Corps without insignia. However, emblem, sleeve, non-combatant, will be worn on the left sleeve of the outer garment of the uniform.

(5) Female civilians employed by the War Department agencies other than the Medical Department, and in capacities other than that of chauffeur, are authorized to wear such uniforms, not inconsistent with foregoing provisions, as the commanding officers thereof may direct.

d. Emblem, sleeve, combatant, and non-combatant, will be furnished in duplicate by the Commanding General, SOS, NATOUSA, to civilian employees concerned, without cost. Requisitions for such emblems should be made through normal supply channels.

3. Certain articles prohibited: The wearing of the following articles in this Theatre is prohibited:

a. Service hat (formerly referred to as the campaign hat).
b. Cloth belts on service coats with officers' type buckle, by enlisted men.
c. Service cap by enlisted men.

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d. Miniature insignia, except for General Officers.

9. Variations in the wearing of articles of the uniform and occasions on which the various types of uniforms will be worn, will, unless otherwise provided herein, be governed by the provisions of AR 600-40, 28 August 1941.

By Command of the Theater Commander:

E. L. FORD,
Brig. Gen., G.S.C., Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 10 June 1943
NUMBER 108)

General and Special Service Schools.....I
Messages Containing Information for Release to the Public.....II
Expression of Time of Origin and Time in Text of Messages.....III
Hospital Safe.....IV
Chemical Warfare Protective Clothing and Equipment in Forward Areas.....V
Location of Claims Offices.....VI

I - GENERAL AND SPECIAL SERVICE SCHOOLS.

Section I, WD Circular No.123, 22 May 1943, is quoted for the information and guidance of all concerned:

See Cir 108 Sect 3 1944 "I. General and Special Service Schools - Designations, Locations, and Organizations - Suspension of AR 350-105. The provisions of AR 350-105, June 15, 1942, are suspended for the duration of the war and 6 months thereafter." (AG 129.3/110 - 0)

II - MESSAGES CONTAINING INFORMATION FOR RELEASE TO THE PUBLIC.

Section I, WD Circular No.72, 15 March 1943, is quoted for the information and guidance of all concerned:

See Cir 108 Sect 3 1944 "I. Messages containing information for release to the public. 1. Recent violations of paragraph 374, AR 380-5, have indicated that a necessity exists for clarification of policy with respect to the classification of messages, the contents of which are to be published. In this connection the provisions of paragraph 2 will govern.

"2. All messages containing texts of communiques, commendations, transcripts of speeches, and any information or data of a similar nature, that are to be disseminated to the public by any means whatsoever, will be transmitted in plain language or will be classified RESTRICTED." (AG 311.5/045 GSC-C)

III - EXPRESSION OF TIME OF ORIGIN AND TIME IN TEXT OF MESSAGES.

Section III, WD Circular No. 122, 13 May 1943, is quoted for the information and guidance of all concerned:

See Cir 108 Sect 3 1944 "III. Expression of time of origin and time in texts of messages. 1. The provisions of War Department unnumbered circular dated March 15, 1943, will also apply to intra-United States Army communications.

"2. Time of origin is the time at which a message is signed by the originator. If this time does not appear on the message, it will be the time the message is filed for transmission.

"3. Section IV, Circular No.23, War Department, 1943, is not applicable to the expression of time of origin.

"4. Section I, Circular No.187, War Department, 1942, as amended by section IV, Circular No.273, War Department, 1942, is rescinded.

"5. The 24-hour clock system remains the official time system for the United States Army. This circular is not intended to prescribe or regulate

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that time will be used in any geographical area, but directs how the time that is used will be referred to in reports, messages, orders, and dispatches. (AG 009/083 GSC-0)

IV - HOSPITAL SAFE.

See Cir No. Sect 3 1944

Section 20, Change No.7, AR 40-590, 2 May 1943, is quoted for the information and guidance of all concerned:

"20. Hospital Safe. Knowledge of the combination of the lock of the hospital safe will be guarded with the utmost care by the commanding officer of the hospital. Within the continental limits of the United States, the combination of the safe and any changes thereof will be immediately forwarded by confidential letter to the commanding general of the service command in which the hospital is located. In overseas stations, the combination and any changes thereof will be immediately forwarded by confidential letter to the appropriate theater commander." (AG 311.1/118 Surg-0)

V - ~~CHEMICAL WARFARE PROTECTIVE CLOTHING AND EQUIPMENT IN FORWARD AREAS~~.

~~1. The term "Chemical Warfare Protective Equipment", which is in keeping with War Department terminology, will be used in this theater in lieu of the term "Anti-Gas", which is of British origin and usage.~~

~~2. Paragraph 11, Section II, Circular No.95, this headquarters, ca, is amended as follows:~~

~~Delete - 1 each hood, anti protective~~ → Rescinded by Cir. 188
~~Delete - 1 pair gloves, cotton, protective.~~

~~3. Elimination of these two items does not reduce protection below the minimum required for prompt replacement in forward areas, and it is in keeping with the intention to hold the bulk and weight of this equipment to a minimum.~~ (AG 470/.72 CMS-C)

VI - LOCATION OF CLAIMS OFFICES.

~~Paragraph 1, Section II, Circular No. 35, this headquarters, ca, as amended by Section II, Circular No. 72, this headquarters, ca, is further amended by striking out the reference to the branch office at Arzew and by adding the following:~~

Rescinded by Circ. 139 Sect. II 23 July 1943

Mostaganem (6 Rue Thiriet); telephone Mostaganem 2025.

Tenes (Hotel des Arts); telephone Tenes 030. (AG 157/001 Claims-0)

By command of the Theater Commander:

E. L. PECK
Colonel, G.S.C., Chief of Staff

OFFICIAL:

E. V. ROBINS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Superseded By Cir. 156

CIRCULAR)
: 9 June 1943
NUMBER 107)

ROTATION OF OFFICERS ON DUTY OUTSIDE THE UNITED STATES.

1. This circular supersedes Section I, Circular No. 3, AFHQ, 3 January 1943 which is being rescinded.

2. War Department letter, dated 14 September 1942, file AG 210.68 (8-29-42) OA, subject: Rotation of Officers on Duty Outside Continental United States, is reprinted for the information and guidance of all concerned:

"1. In order to provide experienced commissioned personnel for the activation of new units in the United States and with the view of stimulating promotion in overseas garrisons, the following War Department policy is announced in reference to the rotation of officers on duty outside the continental United States:

"a. There is no normal foreign service tour of duty during the present emergency and six months thereafter.

"b. Any officer of any component may be returned to the United States after serving six months in any overseas garrison or sooner when sickness, wounds, or other unusual circumstances warrant.

"c. The Commanding General of any overseas theater, defense command, department or sector will submit through channels the name, grade, arm or service, and date of return of each officer whose return to the United States is desired. The report will include a statement that each officer reported for return has or has not demonstrated his fitness for promotion. Reports should reach the War Department sufficiently in advance of the date recommended for the officer's return to permit replacements to reach the command prior to the departure of the officer concerned.

"2. It is the intent of the above policy to return to the United States a large number of experienced officers who are capable of taking command of units larger than their present grade warrants and who are worthy of promotion and increased responsibilities. The state of health and morale of the officer should also be given due consideration in the determination of the individual's return.

"3. It is realized that the number who will return will vary considerably between the various overseas garrisons, depending upon the military situation and other conditions obtaining thereto. However it is the desire of the War Department that each responsible commander review the problem of rotation of the commissioned personnel of his command and make definite plans accordingly. The end to be sought is a healthy exchange of officers without jeopardizing the mission with which the commander is charged."

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3. The purpose of this policy is twofold:

a. To reward officers of all grades who have demonstrated a capacity to command units larger than their present one and, consequently, who would be worthy of promotion incident to the assumption of a larger command.

b. The return of older deserving officers to the United States, thereby creating vacancies for such officers who may not be returned, but who merit promotion here.

4. It is the policy of the Commander-in-Chief to assist in this development of a young, vigorous leadership. Responsible commanders may submit recommendations through channels for the release of qualified officers whom they believe can contribute to the greater efficiency of the service by such return to the United States.

5. In the case of captains and field officers it will be the policy of this headquarters to request that officers be sent in grade from the United States to replace 50% of those returned under this policy. Approval of a recommendation will indicate whether or not replacement in grade will be requested from the United States.

6. Such recommendations will contain the following information:

a. Name, rank, and serial number, and arm or service of the individual officer.

b. Date of present rank, military classification number (See AR 605-95), whether for general or limited service.

c. Date of departure for overseas duty.

d. Nature of duties performed and manner of performance.

e. Recommendations as to duties for which qualified.

f. Statement that officer is definitely qualified in every respect to perform efficiently the duties of his grade (or higher grade) in his arm or service.

g. Statement to the effect that officer has or has not demonstrated worthiness for promotion.

h. Statement as to whether replacement is desired.

7. Only recommendations instituted by commanders for personnel of their command will be forwarded. Any recommendation originated by an individual in his own behalf will be returned disapproved by the first headquarters receiving it. The intention of the War Department in the policy for the rotation of officers is that the interests of the government are primary and those of the individual secondary.

(AG 210.31/0&2 A-O)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. Roberts

H. V. ROBERTS,
Colonel, A.G.D.
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 9 June 1943
NUMBER 136)

Diarrhoea and Bacillary Dysentery.....I
EPW Forms to Subordinate Units.....II

I - DIARRHOEA AND BACILLARY DYSENTERY. Rescinded by Cir Not sect 3-1944

1. The season for house fly breeding is beginning. Flies are the most common agents by which diarrhoea and bacillary dysentery are spread. If widespread outbreaks of these diseases are to be avoided the most stringent environmental and personal sanitary measures must be strictly enforced.

2. The attention of all commanding officers is directed to the measures outlined in Army Regulations and in Field Manual 21-10 for the control of and elimination of flies. Special attention is directed to the following:

a. Proper location and construction of deep pit, flyproof latrines. Open pit latrines will not be used. Latrines will be treated frequently with crude oil, sumpoil, creosote or lime.

b. The establishment and maintenance of latrine discipline by the constant use of latrine orderlies.

c. The maintenance in all latrines of a 2% cresol solution for rinsing the hands.

d. The proper location of kitchens at a minimum distance of 200 yards from latrines.

e. The maintenance of strict sanitary discipline in kitchen and mess attendants

f. The avoidance of allowing food to lie around uncovered in kitchens and mess halls.

g. The provision of one can of boiling water into which each man in the mess line shall dip his mess gear before receiving food.

"h. The provision of three cans of boiling water, two soapy and one clear, for cleaning mess gear. If necessary because of lack of a fourth G. I. can, the can of clear boiling water may be used first for dipping the mess kits as outlined in subparagraph g, above

i. The importance of keeping mess gear covered from flies when not in use.

j. Mess gear will not be scrubbed or polished with dirt of sand.

k. All garbage will be kept covered in metal containers and scrupulous care will be used to keep garbage covered with a flyproof top at all times.

See cir. 132 Sect II 1943 July 10 Also See Cir. 15 Sec I

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1. All organizational areas will be policed frequently and food, refuse, tin cans, etc., will be removed and disposed of properly.

m. All tin cans will be either thoroughly cleansed with hot water or burned immediately after use. Under no condition will they be allowed to remain uncleansed near mess halls or kitchens.

n. Fly breeding places such as manure piles, refuse dumps, rotting vegetable material, compost heaps, etc., will be immediately removed from all military areas.

o. Fly traps, fly paper strips, fly poisons, and all other means of killing adult flies will be used.

p. A detail known as the "fly detail" will be used daily about mess halls, kitchens, latrines, and garbage receptales for "swatting" flies. Fly swatters should be improvised for such use.

q. Mess halls and kitchens will be sprayed frequently during the day with fly spray.

r. Permanent mess halls and kitchens will be screened.

s. When environmental sanitation is possible in areas outside the organizational area, fly breeding spots should be removed. Every effort must be made to enlist the assistance of civilian health authorities in such efforts.

3. Unit commanders will be held responsible for strict compliance with the special measures outlined in this communication and the maintenance of a high standard of military sanitation. Immediate action will be taken to correct existing defects. (AG 720/117 Surg-O)

II - EFM FORMS TO SUBORDINATE UNITS.

1. Reference is made to paragraphs 3 and 5, Circular No. 77, this headquarters, cs.

2. During the past month, the Central EFM Station, APO 534, has sent to the major headquarters in this theater packages marked for attention "EFM Officers" containing an aggregate of 228,830 EFM blank forms for distribution to subordinate units. To date, less than 25,000 outgoing EFM messages have been filed. Numerous requests for blank EFM forms are being received by this headquarters direct from subordinate units in which it is stated that no blank forms have been received by them.

3. It is desired that prompt action be taken by each major headquarters to insure prompt distribution of blank EFM forms to all subordinate units. (AG 311.22/098 Post-O)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. Ramirez

H. V. RAMIREZ
Colonel, A.G.
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 4 June 1943
NUMBER 105)

Disposition of Effects.....I
Wearing of Uniform.....II
Revision of Tables of Organization.....III
Identification Cards.....IV
Marriage of Military Personnel.....V

I - DISPOSITION OF EFFECTS.

See cir. 180 sect 2

Paragraph 1c, Circular No 48, this headquarters, cs, is rescinded and the following substituted therefor:

"1. c. Money belonging to the deceased will not be forwarded with the effects, but will be exchanged with the local Finance Officer for a Treasury check drawn in U. S. Dollars. This check, drawn for cash, will be issued by the Finance Officer, and indorsed by him as follows:

"Pay only to the Effects Quartermaster, Kansas City, Quartermaster Depot, Trustee."

The officer receiving the check will then mail it by air mail to the Effects Quartermaster, Kansas City Quartermaster Depot, Kansas City, Missouri, who is the only officer authorized to make deposit with the Disbursing Officer, as contemplated in paragraph 35, AR 600-950. A notation regarding the transaction will be made on all copies of AGO Form No. 54, (Inventory of Effects). (AG 220.87/109 -0)

II - WEARING OF UNIFORM.

Rescinded by Cir not sect 3, 1944

When shirts are worn by officers without necktie and with collar unbottoned, the insignia on the collar is worn in the same position as when the necktie is worn and the collar is closed, namely: With vertical axis of the insignia parallel to the front edge of the collar. (AG 322.1/115 A-0)

See Cir 183 sect 1

III - REVISION OF TABLES OF ORGANIZATION.

1. All Tables of Organization which include medical and dental officers will be revised as follows:

"All medical and dental officers of the grade of captain and first lieutenant will be shown as authorized in the grade of captain or first lieutenant."

2. Pending receipt of the published changes incorporating the above amendment, the consolidated total of these positions may be utilized for the purpose of requisition, assignment and promotion in grades of captain or first lieutenant.

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3. First lieutenants, Medical and Dental Corps, who have completed one year of active commissioned service and who are fully qualified for promotion, may be recommended for promotion to captain to fill vacancies created by the above changes in Tables of Organization. (AG 210.27/110 A-O)

IV - IDENTIFICATION CARDS. See Cir 210

1. So much of Section I, Circular No. 30, this headquarters, cs, as requires that WD AGO Form 65-4 will be issued to enlisted personnel in this theater is revoked. Hereafter, enlisted personnel in this theater will not be issued this form.

2. Should special circumstances require that Identification Cards be issued to enlisted personnel now in possession of Form 65-a, requests outling the necessity therefore together with a description or a sample of the form desired will be submitted to this headquarters for approval.

3. Cards now in the possession of individuals will be retained. Loss and damage will be promptly reported. (AG 344.1/OCI A-O)

V - MARRIAGE OF MILITARY PERSONNEL. Rescinded By Cir No. 4-1944

1. Paragraph 6b, Circular No. 71, this headquarters, cs, is rescinded and the following substituted therefor:

"6b. Approvals of applications in this headquarters will ordinarily specify dates ninety (90) days in advance, after which marriages may take place."

2. So much of paragraph 4a, Circular No. 71, this headquarters, cs, which reads, "at least two months prior to the contemplated marriage date," is changed to read:

"at least ninety (90) days prior to the contemplated marriage date."
(AG 290/072 A-O)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

A. V. Roberts
A. V. ROBERTS
Colonel, A.G.D.
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 104)

3 June 1943

Use of Designations, Army Ground Forces, Army Air Forces, and Army Service Forces by Overseas Commands.....I
Requisitioning of Theaters.....II
Correspondence with Prisoners of War.....III
Marking of Hospital Trucks and Ambulances.....IV
Promotion of Officers in the Army of the United States.....V

I - USE OF DESIGNATIONS, ARMY GROUND FORCES, ARMY AIR FORCES, AND ARMY SERVICE FORCES BY OVERSEA COMMANDS.

See Cir 101 Sec 3 1944

Section I, War Department Circular No. 103, 15 April 1943, is quoted for the information and guidance of all concerned.

"In order to avoid confusion, the designations of the three major commands in the continental United States (Army Ground Forces, Army Air Forces and Army Service Forces) will not be used to designate subordinate agencies or subdivisions of oversea theaters, base commands, or defence commands." (AG 320/112 A-O)

II - REQUISITIONING OF THEATERS.

Rescinded by Cir No one Sec 3, 1943

1. In Algeria, Morocco, and Tunisia a large number of cinema theaters have been requisitioned by the allied armies for the storage and repair of equipment and for purposes other than that for which the buildings were constructed.

2. Sub Area and Base Section Commanders will take action immediately to ascertain what theaters in their area have been requisitioned, the purpose for which they are being used, and whether there are other buildings available for use in the place of these theaters.

3. It is highly desirable that requisitioned theaters, especially where a town has only one, be returned to their proprietors as soon as possible in order that they may be put to their normal use. (AG 601/112 A-O)

III - CORRESPONDENCE WITH PRISONERS OF WAR.

See Cir 101 Sec 3 1944

Paragraphs 1 and 2, War Department letter, 27 March 1943, file AG 312.11 (3-23-43), subject as above, are quoted for the information and guidance of all concerned:

"1. All members of the military forces, regardless of rank, will exercise great care in writing to friends or relatives who are held as prisoners of war, to the end that no information of value is given to the enemy.

"2. The provisions of Training Circular No. 35, dated 16 February 1943,

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MEDICAL CIR 101,

"will be strictly complied with. Particular reference is directed to paragraph 19 b, which reads as follows:

"'b. The usual military return address will not be used on any communication intended for enemy or enemy occupied countries. Mail from military personnel to friends or relatives held as prisoners of war in enemy occupied countries must be sent through a friend or relative residing in the continental United States. The friend or relative may forward such mail, using a domestic civilian return address.'

"3. In addition to complying with the provisions of Training Circular No. 25, no mention will be made in the text of the communication identifying the sender or anyone else as being a member of the military service." (AG 383.6/377 M-C

IV - MARKING OF HOSPITAL TRUCKS AND AMBULANCES.

Rescinded by Cir No 13 1944

1. The following policy will govern the marking of ambulances, hospital ward tents and evacuation hospitals in this theater:

a. Ambulances will be marked on the rear doors with a red cross on a white background in accordance with paragraph 12 b, AR 350-5.

b. Each hospital ward tent actually used for hospitalization of patients will be provided with three large wall flies, or as a substitute, storage flies, for protection against extreme heat. The center fly will be marked with a large red cross on a circular white background painted on the top center of both sides with water-proof paint.

c. Each evacuation hospital will be marked with a heavy canvas marker painted white with a red cross with water-proof paint. The markers should be approximately 120 feet square in 20 foot sections for use in herding. Salvaged canvas should be used where it is available.

2. The flies and canvas mentioned in paragraphs 1 b and c, will be provided from existing stocks to the extent of availability. Medical units will requisition supplies in accordance with paragraph 1, from the proper base sections. Priority will be given to supply of these items to those units that are scheduled for special operations in this theater. (AG 451/351 M-C)

See Cir 183

V - PROMOTION OF OFFICERS IN THE ARMY OF THE UNITED STATES.

1. Section III, Circular No. 2, and Section I, Circular No. 3, this headquarters, cs, are rescinded.

2. Current instructions are contained in Circular No. 201, this headquarters, cs.

By command of the Theater Commander:

E. L. PEEK
Colonel, G.S.C., Chief of Staff

OFFICIAL:

E. V. Rockis
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 109) 2 June 1943

Throwing of Articles from Moving Vehicles.....I
Records of Courts-Martial Orders.....II
Wearing of the Oak Leaf Cluster.....III
Post Exchange Privileges.....IV
ETM Service for Civilians.....V

See Cir 46 Sec 2 1944

I - THROWING OF ARTICELS FROM MOVING VEHICLES.

1. The practice of throwing cigaretts, candies, and other gifts from moving vehicles of United States convoys has resulted in many people, especially little children, lining the route and running into the road to retrieve gifts thrown to them.

2. A number of cases of children being killed and seriously injured have been attributed to this practice.

3. Unit commanders will issue the necessary instructions to prevent the practice of troops throwing articles from moving vehicles. (AG 250.1/057 PMG)

See Cir 36 Sec II 1944

II - RECORDS OF COURTS-MARTIAL ORDERS.

All commanders having courts-martial jurisdiction will forward without delay to The Adjutant General, Attention: Enlisted Branch, Washington, D.C., three copies of each general and special courts-martial order issued at their headquarters for each person affected immediately following promulgation of the order.
(AG 250.451/002 JA)

III - WEARING OF THE OAK LEAF CLUSTER.

1. The oak leaf cluster is worn on the ribbon of the appropriate decoration in lieu of a second decoration. The miniature oak leaf cluster is worn on the appropriate service ribbon. Only one decoration or ribbon of any type is worn.

2. Service ribbons may be longer than the normal 3/8 inch when stars are worn: 6 to 10 stars - 1/2 inch; more than 10 stars - 3/4 inch. (AG 210.5/002 A)

See cir — 1945 Sec II

IV - POST EXCHANGE PRIVILEGES.

1. Section II, Circular No. 91, Allied Force Headquarters, 21 March 1943, sets forth the conditions under which United States personnel are authorized to patronize post exchanges in this theater.

2. The classes of United States personnel who are included are:

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a. Members of United States armed forces (U.S.Navy personnel are not included when there are U.S. Navy facilities available).

b. United States citizens who are employed by the United States Government or United States Armed Forces.

c. United States citizens who are accreditied and recognized war correspondents or employed by the American Red Cross.

d. Such other persons as are recommended by Base Section Commanders and approved by this headquarters. (AG 331.3/092 A)

Rescinded by Cir 162 Sect 3 22 Aug. 1943 - EFM SERVICE FOR CIVILIANS.

1. Effective 10 June 1943, EFM service will be available to all civilian nationals of the Unites States serving with or attached to the United States armed forces in this theater, who receive mail service through United States APO's. Messages from North Africa to the United States will be filed with the unit EFM centers of the headquarters to which such civilians are attached in the same manner as is prescribed for members of the armed forces, in Circular No. 77, this headquarters, cs.

2. It is the responsibility of each civilian to see that a locator card showing his name, the headquarters and section to which he is attached, is on file at the APO to which his mail and cables will be addressed, and with the 2623th Central Postal Directory Service, APO 698. Forms NAP 9 and NAP 10, available at all APOs in this theater, may be used for this purpose.
(AG 311.22/098 Post)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

DISTRIBUTION:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 1 June 1943
NUMBER 102)

RELEASE FROM ACTIVE SERVICE OF ENLISTED MEN 38 YEARS OF AGE AND OVER.

Rescinded by Cir. 192 sect. 1

1. Current instructions on this subject are contained in Section II, War Department Circular No. 92, 1943, which rescinds Section II, War Department Circular No. 39, 1943. Circular No. 29, this headquarters, cs, is hereby rescinded.

2. Release from active service will be accomplished by transfer of the individual to the Enlisted Reserve Corps, rather than by discharge. The instructions applicable to enlisted men stationed in this theater are summarized as follows:

a. Enlisted men 38 years of age and over may be released from active service and transferred to the Enlisted Reserve Corps for the convenience of the Government, subject to the requirements that the individual

(1) has attained his 38th birthday on or before 28 February 1943;

(2) was enlisted or inducted into the Army of the United States on or before 28 February 1943;

(3) (a) Voluntarily submitted a written request for release from active service and transfer to the Enlisted Reserve Corps to his immediate commanding officer prior to 1 August 1943.

(b) Failure by the enlisted man to submit his application prior to the above limiting date will forfeit any right for release from active service under these provisions. Actual release may be effected at any convenient time subsequent to submission of application or may be indefinitely postponed when the interests of the service so dictate.

b. Each enlisted man upon submission of application for release from active service under the provisions of this circular, will be informed in writing that:

(1) Acceptance of his application will not be considered as a promise to release him, and means only that the request will receive prompt consideration.

(2) If released from active service and transferred to the Enlisted Reserve Corps, he must remain employed in an essential industry or agriculture, and that failure on his part to abide by the agreement

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upon which released will subject him to immediate recall to active service. Recall to active service in each case will be based upon the most suitable of the Selective Service System (State Director) to the commanding General of the service command concerned.

(3) He must report to the local Selective Service Board designated by the State Director concurring in his request for release. Failure to report will make him liable to recall to active service.

A copy of the above instructions, signed by the enlisted man will be attached to his Service Record.

2. Subject to the restrictions indicated below, commanding generals of base sections, separate and similar units and higher commanders in this theater are authorized to approve applications from enlisted men for transfer under this authority.

a. Evidence must be presented in the form of a letter or statement from a prospective employer or other responsible person to the effect that he (the enlisted man) will be employed in essential industry, including agriculture if released from active service. This requirement may be waived when circumstances warrant.

b. When it appears that the applicant for release will be employed in a sensitive industry and the commanding officer concerned has been notified by G-2, theater intelligence officer that the applicant is potentially subversive, the release will be postponed indefinitely. Sensitive industries include, but are not limited to, those engaged in the production and operation of aircraft, production of Army material, such as ordnance, signal corps chemical warfare service and armored force equipment. Agriculture is not considered a sensitive industry.

c. The release of the enlisted man will not impair the activities of the unit. Commanding officers are reminded that they have a definite responsibility relative to the efficiency of their units and that replacements may not be available for a considerable time after requisitions are submitted. Present policy does not permit approval of requisitions based on anticipated losses.

d. Individuals whose applications are approved will be transferred in grade to Headquarters, Mediterranean Base Section, or Atlantic Base Section, the Commanding General of which will arrange transportation to the appropriate port of debarkation in the United States for disposition. Service Records and related papers together with the determinations indicated in paragraphs 2a(3), 2b, and 3 above will be forwarded to the base section concerned in the possession of the enlisted man. The base section will in turn forward these records to the port of debarkation in the United States where transfer to the Enlisted Reserve Corps and other required procedure will be accomplished.

3. All enlisted men 38 years of age or over will be advised by unit commanders of the provisions of this circular and will be assisted in every way in preparing their release.

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

Colonel, A.G.D.
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: See Cir 183
NUMBER 101)

31 May 1943

PROMOTION OF OFFICERS.

Circulars No. 13 and 55, ~~this headquarters~~, cs, are rescinded and the following substituted therefor:

1. Authority has been given to the Commanding General, North African Theater of Operations, United States Army, to make temporary promotions of officers in the Army of the United States to include the grade of colonel. This authority is limited to promotions to fill existing position vacancies in current tables of allotment and current tables of organization.

2. a. Pursuant to War Department letter, 26 October 1942, file AG: 210.2 (10-22-42) PC-P-A, subject: "Decentralization of Promotion under Public Law 45, 77th Congress," to Air Force Commanders, authority is hereby granted to the Commanding General North African Air Forces, to promote Army Air Force officers to grades between first lieutenant and lieutenant colonel, both inclusive, under the provisions of Army Air Force Regulations 35-18, 16 June 1942.

b. Any officer having been promoted under the provisions of Army Air Force Regulations 35-18, 16 June 1942, who later qualifies under the provisions and restrictions as set forth in this circular, may be recommended for promotion in the Army of the United States.

3. The following policy with regard to temporary promotions of officers will be followed in this theater:

a. No officer will be recommended for promotion until he has occupied the position vacancy for at least one month.

b. No officer will be promoted more than one grade at a time.

c. No officer will be promoted twice within any six month period.

d. No officer will be promoted to the grade of colonel by any commanding officer other than the Commanding General, North African Theater of Operations.

e. A second lieutenant actually on duty with a troop unit may be recommended for promotion after he has served a minimum of three (3) months on such duty, but not before. A second lieutenant on duty other than with a troop unit (on duty in an overhead position, for example) will be subject to the restrictions applicable to all other officers.

f. A second lieutenant who has completed one year of active commissioned service, and who is fully qualified for promotion, may be recommended for promotion to first lieutenant without regard to a table of organization vacancy.

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HEADQUARTERS, XXX Corps

APO 464

PROMOTIONS
(Equals British Commands)

1. Recommendations for promotion of officers in this theater will contain the following statements, both in the original recommendation and in each succeeding indorsement:

"I have satisfied myself that the officer here recommended to be promoted has achieved desired results in raising disciplinary standards in the unit, activity, or staff section he controls. In making this certificate it is my understanding that these standards include dress, appearance, alertness and deportment of subordinates, saluting and other forms of military courtesy, obedience to regulations and orders affecting the use of motor vehicles, appearance and conditions of mess and barracks and the smartness of the unit in responding to orders of immediate nature."

"I certify that I have had this officer under my command in the grade for which recommended."

2. Recommendations will be prepared in accordance with the form indicated in Annex No. 1, and will be forwarded to this headquarters through proper command channels. The following statement will be included in each recommendation for promotion to major, lieutenant colonel and colonel, and in the first indorsement in connection with:

"The qualifications of this officer have been considered, and to the best of my knowledge and belief he is the best fitted officer available in this command for the grade and position for which promotion is recommended."

3. A duplicate roster list of officers of like grade within the officer's organization will accompany each recommendation for promotion from lieutenant colonel to colonel, both ADC and GSC. This list will include the officer's name, rank, serial number and date of rank.

4. All indorsements will indicate the approval or disapproval of the recommendation for promotion to the grade of colonel and lieutenant colonel will be handled in the same manner as indicated in paragraph 3 above. Such recommendations for promotion to all grades, when approved

5. CERTIFICATE: Without exception each unit recommendation for promotion and all subsequent indorsements will be signed personally by the appropriate commander concerned.

BY command of the Theater Commander:

Z. I. KEN
Colonel, G.S.C., Chief of Staff

OFFICIAL:

R. V. ROBERTS
Colonel, A.G.D.,
Personnel Adjutant

DISTRIBUTION:

" " "

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AG 201 AFPMD-V

(Date)

SUBJECT: Promotion of Officer.

TO : Commanding General, MATOUSA (Thru Channels)

1. It is recommended that _____
(Rank) (1st Name) (MI) (Last) (AN) (Branch)
be promoted to the rank of _____ under the provisions of War Department Circular No. 161 (1942) as amended by WD Circulars No. 214, No. 290, No. 417, 1942, WD Circulars No. 15, and No. 27, 1943 or AAF Regulations No. 35-18.

2. Basis for promotion:

a. The officer's component is: _____
(1) Date of entrance into active service: _____
(2) Date of present rank: _____
(3) Date of order announcing promotion to present grade: _____
(4) Total length of commissioned service: _____

b. Position vacancy occupied by officer recommended: _____
(1) Length of time officer has occupied position vacancy: _____
(2) Manner of performance of these duties: _____

c. _____ is the best qualified officer of his grade and branch within his _____ who is at present eligible for promotion and available for assignment to this position vacancy.

d. I certify that the officer has clearly demonstrated his fitness for the responsibilities and duties of the position and grade for which recommended.

3. a. Ground Forces:

The recommended promotion for _____ (reporting unit) is certified to conform with provisions of WD Circular No. 161, (1942) as amended by WD Circulars No. 214, No. 290, No. 417, 1942, and WD Circulars No. 15 and No. 27, 1943, or AAF regulations No. 35-18. Approval of the recommended promotion together with approval of all other outstanding undetermined recommendations for promotion to like grade within this command in the Army of the United States will not exceed the number of position vacancies existing on _____ (date).

b. Air Forces:

The recommended promotions shown on the attached lists for _____ (reporting units) under the Chief of the Army Air Forces are certified to conform with provisions of AAF Regulations No. 35-18, 16 June 1942, or WD Circular No. 161 (1942) as amended by WD Circulars No. 214, No. 290, No. 417, 1942, and WD Circular No. 15 and No. 27, 1943. Vacancies exist within this command (or similar unit) to which it is intended that the officers whose promotions together with approval of all other outstanding undetermined recommendations for promotion to like grade within this command (or similar organization) in the Army of the United States, Air Corps will not exceed the number of position vacancies existing on _____ (date). Each officer recommended for promotion has either:

(1) Not been recommended heretofore for promotion under Public Law No. 455, 77th Congress, or

(2) Has served at least three (3) six (6) months in the grade from

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(Signature Typed Name and Title)

APPENDIX

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which promotion is recommended.

(3) Following additional information is furnished:
(a) Present grade in AUS (AC), including date of order of appointment_____
(b) Present grade in AUS, including date of order of appointment _____
(c) If (a) and (b) above do not apply, present grade in component other than AUS or AUS (AC) is shown_____ _____

4. Additional information required for recommendation for temporary promotion in the Army of the United States to grade of colonel, including colonel AUS (AC), and for all promotions of officers assigned to HQ EUCOM and officers assigned to Allied Force Headquarters Staff:

a. Officer's age is_____
b. Officer's rank in relation to all other officers of like grade within the organization to which the officer is assigned is_____
NOTE: Relative rank list of officers of like grade will be furnished with each recommendation in which indication of relative rank standing is required.
c. Service schools attended_____ _____ _____

5. I have satisfied myself that the officer here recommended to be promoted has achieved desired results in raising disciplinary standards in the unit, activity, or staff section he controls. In making this certificate it is my understanding that these standards include dress, appearance, alertness and deportment of subordinates, saluting and other forms of military courtesy, obedience to regulations and orders affecting the use of motor vehicles, appearance and sanitation of camps and barracks and the smartness of the unit in responding to orders of whatever nature.

6. I will be glad to have this officer under my command in the grade for which recommended.

7. The relative rank of this officer has been considered, and to the best of my knowledge and belief this is the best fitted officer available in this command for the grade and position for which promotion is recommended: (NOTE: This statement required for promotion to field grade)

_____
_____
_____

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: INVESTIGATION & REPORT OF ACCIDENTS 30 May 1943
NUMBER 100)

Scope of Circular I
Investigations Required II
Responsibility for Investigation III
Preliminary Report of Accident IV
Appointment of Investigating Officers V
Duties of Investigating Officers VI
Disposition of Reports of Investigation and Claims VII
Regulations Superseded VIII

I -- SCOPE OF CIRCULAR

1. The provisions of this circular will be controlling with respect to the investigation of all accidents or incidents occurring within this theater and the processing thereof, any provisions in AR 25-20 or AR 25-90 to the contrary notwithstanding.

2. The reports of investigation required hereby will provide adequate basis for all official action properly required by the circumstances, including approval or disapproval of any resulting claim in favor of or against the government, determination of any line-of-duty question involved, accomplishment of a survey of losses or damages to government property, and initiation of appropriate disciplinary measures.

II - INVESTIGATIONS REQUIRED

1. An investigation of accidents or incidents will be made where (a) a claim is made, or (b) government property is damaged, lost or destroyed in cases where survey is required (see Cir. 76, Hdqtrs., 1943), or (c) private property is damaged, lost or destroyed, or (d) death or injury results to military personnel, civilian employees or other civilians.

2. Such investigations will be made by the personnel and in the manner hereinafter provided.

III - RESPONSIBILITY FOR INVESTIGATIONS

The immediate responsibility for the investigation of an accident or incident resulting in personal injury, death or property damage rests upon the commanding officer of the detached company, battalion, regiment, post, camp or station, or higher echelon directly concerned with such accident or incident, provided that where two or more such units are concerned, the sen-

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ior of the commanding officers involved will decide which will have immediate responsibility for the investigation to be made in accordance with the provisions of Section VI of this circular.

IV -- PRELIMINARY REPORT OF ACCIDENT

1. In accidents or incidents involving motor vehicles, Standard Form No. 26 or 26A will be fully completed at the scene of the accident by the driver of the vehicle involved.

2. In accidents or incidents other than those mentioned in the preceding paragraph the military personnel involved will immediately prepare and submit a report which will contain a brief account of the facts and circumstances surrounding the accident or incident and the names and addresses of all witnesses.

3. Reports of preliminary investigation will be submitted to the commanding officer referred to in Section III, who will refer said preliminary report to his investigating office hereinafter referred to in Section VI.

4. When the accident or incident occurs at some point distant from the command of the person involved he will submit the form and reports referred to in paragraphs 1 and 2 hereof to the nearest traffic control point or unit in the vicinity. The commanding officer of such control point or unit to which such reports are submitted will transmit the same to the commanding officer of the nearest base section who, upon receipt of such reports, will refer them to his investigating officer for the action required by Section VI.

V -- APPOINTMENT OF INVESTIGATING OFFICERS

1. The commanding officer of each army, corps, division, base section, post, camp, station, regiment, battalion, detached company or similar unit will designate in orders an officer of his command as investigating officer for the purpose of conducting the investigation and performing the duties prescribed in Section VI hereof. Wherever necessary, in the discretion of the commanding officer, additional investigating officers may be appointed.

2. The commanding officer will designate such officer in orders as the board of one officer in any case within the provisions of Article of War 105, and will likewise constitute the investigating officer, the board of officers or surveying officer required by Army Regulations for the investigation of any accident involving death, personal injury, or property loss or damage.

VI -- DUTIES OF INVESTIGATING OFFICER

1. It shall be the duty of the investigating officer to investigate each accident or incident of a character mentioned in Section II hereof.

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His investigation will cover all phases of the accident or incident and its possible future bearing on the interests of the service, including possible claims for or against the government, the line-of-duty status of injured service personnel, and the question whether the circumstances properly call for disciplinary action, but this investigation will not take the place of any general investigation of charges required under Article of War 70.

2. All investigations of the investigating officer shall be conducted in the manner and of the scope and character provided by par. 3, AR 25-20.

3. The reports of investigation of investigating officers will normally be made in triplicate but such additional copies will be prepared as may be required for any and all purposes for which such report may be used, including particularly those mentioned in paragraph 1 of this Section.

VII -- DISPOSITION OF REPORTS OF INVESTIGATION AND CLAIMS

1. a. The investigating officer, upon the completion of his investigation, will submit his original report and two copies thereof to the commanding officer by whom he was appointed.

b. The report of investigation will take the place of WD Form No. 59 referred to in AR 850-15.

2. Upon receipt of such report by the commanding officer, he will process the same in the following manner:

Amended by Cir 165 Sect 2

a. ~~In the event that such report discloses damage to the property~~ or person of an inhabitant of a foreign country, the commanding officer will forward copy of the report without delay to the Claims Commission of the base section in which the incidents occurred (AR 25-90 re foreign claims).

b. In the event that survey (Circular 76, HATTOUSA, 1943), line-of-duty status (AR 345-15, AR 600-550), Article of War 105 (AR 25-80), or disciplinary action is involved, he will retain the original and all copies of the report (after complying with subparagraph a when that subparagraph is applicable) and take such disciplinary and administrative action as may be required by the regulations applicable in each of the above instances. Article of War 105 will not be resorted to until the commanding officer has been advised by the Claims Commission that it has not taken jurisdiction of and adjusted the claim under AR 25-90.

c. In the event such report (in addition to its application to any of the instances mentioned in the above subparagraph b) discloses damage to property of military personnel (AR 25-100), or injuries to or damage to property of persons other than those mentioned in the above subparagraph a, he will retain one copy and forward the original and all remaining copies to the officer exercising general court-martial jurisdiction over the command. The latter will refer the report to his

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Staff Judge Advocate, who will review the said report for legal sufficiency. After any corrective or supplemental action found necessary has been taken, the commanding officer exercising general court-martial jurisdiction over the command will approve or disapprove the report and forward the same, with the review of his Staff Judge Advocate, to The Judge Advocate General, Washington, D. C.

VIII - REGULATIONS SUPERSEDED

This circular supersedes Section II, Circular No. 49, HATOUSA, cs., which is rescinded, and Section III, Circular No. 12, AFHQ, cs., which is being rescinded.

By command of the Theater Commander:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 99)

27 May 1943

Adoption of, or Reorganization under TD T/O's or Amendments thereto.....I
Assignment of T/B. #'s.....II
Medical Attention for Civilian Employees in this Theater.....III
Disposition of U.S. or Captured Enemy Equipment.....IV

I - ADOPTION OF, OR REORGANIZATION UNDER TD T/O's OR AMENDMENTS THERETO.

1. It is necessary to administratively control priorities for personnel and equipment to meet tactical plans. Therefore, units in this theater will not adopt or reorganize under the provisions of any T/O (or Department) manning table (MATOUSA), or allotment (MATOUSA), without specific authority from this Headquarters. (AG 320.3/115 A-0)

II - ASSIGNMENT OF T/B. #'s.

Rescinded by Cir 213-1944

1. T/O. # is tentatively amended for this theater as follows:

a. Section VI, Quartermaster Equipment.

(1) Tent will small, complete with fly, pins and poles - one (1) per two (2) dental officers of regiment and separate battalions, when required for duty in the field.

b. Section IV, paragraph 1, Individual Medical Equipment.

(1) Item No. 97115 - Kit Medical Officers - one (1) per Dental Officers of regiment or separate battalion, when authorized by the Commanding Officer for combat duties.

c. Section IV, Part I, Unit Equipment.

(1) Item No. 99580 - Stove, 1 burner gasoline - one (1) per chest, TD # 60.

2. Requisitions for these items should be submitted through proper channels to the appropriate depots. (AG 400.34/109 A-0)

III - MEDICAL ATTENTION FOR CIVILIAN EMPLOYEES IN THIS THEATER.

Rescinded by Cir. 213 1944

1. The following policy is announced with reference to medical attention for civilians employed by United States or British governmental agencies in this theater.

a. All civilian employees brought here from the United States and Great Britain to serve with the United States Army, Navy, [illegible] from

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(including United States Merchant Seamen), State Department, or other similar governmental agencies participating in the war effort, except those hired by contractors doing government work or maintaining government equipment, will receive the same medical attention as the members of the Army Forces.

b. Similar civilians brought here from Great Britain to serve with the British governmental agencies corresponding to those outlined above, except those hired by contractors doing government work or maintaining government equipment, will in the absence of British hospitals, receive the same medical attention in United States military hospitals, as the Armed Forces. In places where British hospitals exist such civilians employed by the British government will be hospitalized in those hospitals.

c. Medical attention will not be given to civilian employees hired by contractors doing government work or maintaining government equipment except in extreme emergencies. Air raids, serious accidents, etc., are examples of extreme emergencies.

d. Civilian employees, whether American, French, or natives, hired in North Africa and employed by the Army will receive emergency treatment only.

2. The hospitalization of any civilian employee in United States Army Medical installations is contingent upon the availability of medical facilities. Medical facilities in this theater are primarily for the armed forces. Under no circumstances will they be burdened with civilian cases to the extent of crowding out military personnel. (AG 701/109 D-O).

IV - DISPOSITION OF U.S. OR CAPTURED ENEMY EQUIPMENT.

See Cir 32 - 1944

The Chief Censor has reported to this headquarters that examination of packages mailed by Army personnel from this theater indicates that attempts are being made to evade existing instructions prohibiting the mailing of U.S. or captured enemy equipment. All concerned will take the necessary remedial action. Reference: Paragraph 2, Training Circular No. 81, War Department, 6 November 1942; Paragraph 5 b (1), Memorandum, War Department, No. 570-1-43, 7 April 1943; Directive, C C of S 20/2/d, 23 April 1943, Subject: "Disposal of Material Captured in North Africa"; Paragraph 3, Addendum to Intelligence Instructions No. 32, this headquarters, 7 May 1943. (AG 311.7/108 Post-O)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

DISTRIBUTION:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 26 May 1943
NUMBER 98)

Testing of Gas Masks.....I
Correct Mail Address.....II
Prohibition on Pamphlet.....III
Storing of Woolen Clothing - Officers.....IV

Received by Central Sept 3, 1943

I - TESTING OF GAS MASKS.

1. Defects have been discovered in certain lots of diaphragm gas masks. It is directed that gas chamber tests be made, under the supervision of unit gas officers, for all officers and enlisted men of this command who have diaphragm gas masks in their possession. Special attention will be given to those diaphragm masks with integral plastic diaphragm and outlet valve.

2. Any mask showing the slightest malfunction or leakage will be turned in for replacement.

3. Testing of masks will be accomplished by 1 June 1943, and reports submitted on findings to the Chemical Officer, this headquarters.

II - CORRECT MAIL ADDRESS.

1. The correct mail address for all APO's in this theater except APO 621 and APO 622, is "c/o Postmaster, New York, N.Y."

2. Information received from the War Department indicates some personnel improperly are having their mail addressed "c/o Postmaster, Miami, Florida."

3. All personnel will be advised to inform their correspondents of the correct address to be used. Effective 1 July 1943, all mail received at the Miami Embarkation Army Post Office from the Postmaster, Miami, which has been addressed care of that postmaster, and which properly should have been addressed care of the Postmaster, New York, will be returned to the sender for a proper address.

III - PROHIBITION ON PAMPHLET.

1. There has appeared in this theater a pamphlet entitled, "That Every Soldier, Sailor and Civilian Should Know", by Dr.Charles Henry Duncan, which urges unorthodox medical treatment for members of the armed forces. This pamphlet appears to have received distribution through certain Red Cross bundles.

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2. The War Department, after investigation, has issued the following directives to all theaters in which the pamphlet described has appeared.

a. In all areas under military control distribution of the pamphlet is forbidden.

b. Commanding Officers will take all possible steps to counteract the propaganda of the group responsible for the distribution of the pamphlet.

c. Reports will be made to the Assistant Chief of Staff, G-2, War Department General Staff, Washington, D.C., through channels, of activities or literature in your command, of this group.

3. Immediate steps will be taken by Commanding Officers, all grades, to locate such pamphlets as may be circulating within their respective commands, and a prompt report will be rendered in accordance with the War Department directives described above.

IV - STORING OF WOOLEN CLOTHING - Officers.

1. It is suggested that woolen clothes not required during the summer months be stored by the individual in such a manner as to give maximum protection from moths. Naphalene should be sprinkled in the folds of the garment and the clothing then wrapped as a package covered with paper and securely tied. Newspapers are suitable for wrapping.

2. Supply officers are authorized to draw and (1) Depots are authorized to issue through normal channels on the basis of six ounces of naphalene or substitute, per officer.

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

A. V. ROBERTS
A. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

DISTRIBUTION:

"B"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 97)

25 May 1943

BURIAL, DISINTERMENT, AND REINTERMENT OF DECEASED BATTLE, DISEASED, AND GASSED CASUALTIES.

See Cir. 45 1944

1. The Medical Inspector of the locality concerned is responsible for sanitary supervision over the burial of the dead. The procedure outlined in this circular is meant to serve as a guide for training purposes and to burial parties operating in the field in the absence of detailed medical supervision or instruction, and to supplement such instruction.

2. DECEASED BATTLE CASUALTIES. In handling the body of a deceased battle casualty no particular precaution other than rigid personal hygiene is necessary. The organisms causing putrefaction are known as saprohytes and are not disease-producing (Pathogens).

3. DISEASED CASUALTIES (Especially contagious and communicable diseases).

a. Except under the most unusual circumstances, deaths due to contagion will not occur on the field but at points of hospitalization. The bodies of these individuals will be prepared for burial by Medical Department personnel. In case of epidemic, special instructions for the handling of decedents would be promulgated to fit the particular situation.

b. In the handling of a diseased decedent for burial, disinterment or reinterment, the transmission of the disease would be mechanical, i.e., direct contamination of the skin or clothing of the person handling the body. Rigid personal hygiene and adequate protection of skin abrasion is the answer to the prevention of mechanical transmission of disease. The one exception to the above is in the case of typhus fever. In handling bodies of typhus victims, it is necessary that infestation with lice from the body of the victim be prevented. Usually these victims will have been hospitalized prior to death.

4. DECEASED GASSED CASUALTIES.

a. The following suggested general procedure should be applied to handling of bodies contaminated by vesicant chemical agents or deceased casualties resulting from, or exposed to non-persistent chemical agents may be handled for burial, disinterment, or reinterment as is done normally

(1) Handling for burial of heavily contaminated bodies will necessitate the wearing of complete protective equipment, including masks and heavy rubber gloves.

(2) It may be necessary to decontaminate excessively contaminated bodies before handling.

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(3) The marker over the grave of a body contaminated by vesicant chemical agent should be marked with a large "C" as a warning to any party who might later seek to disinter it. Where the grave is located within a cemetery, the "C" will be shown on the plat maintained by the caretaker and not on the grave marker.

(4) Disinterment will normally require the use of protective clothing. However, the length of time which the deceased has been buried and the degree of contamination will determine the amount of protective clothing necessary. Normally, disinterment will require little, if any, decontamination.

(5) Adequate bathing, dressing and first-aid facilities must be provided for personnel engaged in this work.

b. The suggested procedured are general. It should be noted that personnel responsible for the details should be familiar with pertinent chemical warfare subjects, such as, agents, decontamination, and first-aid to gas casualties.

(1) In forward areas, under emergency situations such personnel are not always available. Under these conditions it is recommended that a Unit Gas Officer, or Chemical Officer, be contacted for technical advice.

(2) In rear areas, it is recommended that Graves Registration Service Officers attend a Unit Gas Officer's School to secure the necessary technical knowledge to decontaminate.

(3) For the present, and until such time as training can be given to personnel engaged in this work, information on agents, decontamination and first-aid to gas casualties may be found in TM 3-215, Military Chemistry and Chemical Agents; TM 3-220, Chemical Decontamination Material and Equipment; and TM 8-285, Treatment of Casualties from Chemical Agents.

(AG 722/108 A-O).

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

E. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

DISTRIBUTION:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

24 May 1943

CIRCULAR)
:
NUMBER 96)

The Prevention of Sunstroke, Heat Prostration, Heat Cramps, and Sun Glare....I
Compassionate Leave..... II

I - THE PREVENTION OF SUNSTROKE, HEAT PROSTRATION, HEAT CRAMPS, AND SUN GLARE.

Rescinded by Cir 401 Sec III 1944

1. The attention of all unit commanders is directed to the fact that the season is approaching in which "Sunstroke", "Heat Prostration" and "Heat Cramps" are likely to occur. "Sunstroke" is a serious condition which may result in the death of the victim, and, if the affected individual recovers, he frequently remains abnormally sensitive to the effects of heat for a considerable period of time. "Heat Prostration" or "Heat Exhaustion" is similar in sunstroke in its origin, but differs from it in that the patient's temperature rarely rises above 102°, and the outcome of it is less serious. "Heat Cramps" are painful spasms of the muscles due to the loss of salt from the body as a result of excessive sweating and an insufficient salt intake.

2. The Prevention of "Sunstroke".

a. Individuals newly arriving in areas where tropical temperatures prevail must gradually be acclimatized over a period of two weeks before they engage in strenuous exercise.

b. When tropical temperatures prevail, strenuous physical exercise should be restricted to the minimum essential for the conduct of military training during the hotter hours of the day.

c. When tropical temperatures prevail, formal marches and reviews should not be held during the hotter hours of the day as it is during such exercises that cases of sunstroke frequently develop.

d. Unit Commanders should instruct their personnel in the importance of keeping their heads covered during the hotter parts of the day. It has been shown by scientific tests that the interliner of the American steel helmet is as efficient in its protective quality against the sun's rays as in a tropical helmet. Personnel should be advised to wear the interliner in lieu of other types of head gear during the hotter hours of the day.

3. The Prevention of "Heat Prostration" and "Heat Cramps".

a. Attention of unit commanders is called to the fact that the loss of salt in sweat and urine from men who are undergoing moderate or severe physical exercise will produce instances of "Heat Prostration" or "Heat Cramps". This is to be expected when the sustained temperature is 78° F or over.

b. It has been repeatedly shown that the ingestion of adequate amounts

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of salt, either in the drinking water or in the form of salt tablets will prevent the occurrence of "Heat Prostration" or "Heat Cramps" if personnel at hard exercise consume the salinated water or salt tablets.

(1) It is therefore directed that where the salination of all drinking water to a concentration of 0.1% sodium chloride is feasible, salt tablets need not be issued, but should be available for the prevention of cramps in those men who show a tendency to these cramps in spite of the additional salt they obtain in their drinking water.

(2) A level mess kit spoon of ordinary table salt added to one and one half gallons (American) of drinking water will produce the desired concentration of salt in drinking water. One third of a pound of table salt is required to properly salinate the contents of a Lister Bag (36 gallons) and one pound of salt is adequate for 100 gallons of drinking water.

c. Salt tablets should be used systematically by men serving under conditions where salination of drinking water is impractical. In such men it will be better for them to obtain the salt they need by the use of salt tablets, even though some may experience a certain amount of gastric discomfort and nausea.

d. These gastric symptoms can be largely done away with if the men are instructed to dissolve one ten grain salt tablet in a mess kit cup full of water.

e. Unit commanders will explain in detail to their personnel the importance of maintaining an adequate salt intake during periods of hot weather, and the methods by which this may be obtained.

f. Salt tablets will be requisitioned from the Quartermaster by all units in anticipation of hot weather.

3. The Prevention of Sun Glare Inflammation of the Eyes.

a. Whenever practical and available sun glasses or goggles should be worn during the period of the day when the rays of the sun are intense enough to cause definite squinting of the eyes.

b. When practical, and if sun glasses are not available, improvised eye shades should be used. (AG 710/106 Surg-O)

II - COMPASSIONATE LEAVE.

Section II, Circular No. 84, this headquarters, cs, is hereby rescinded. (AG 220.711/101 O)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 95)

24 May 1943

Malaria Control and Suppressive Therapy.....I
Anti-Gas Clothing and Equipment in Forward Areas..... II

I - MALARIA CONTROL AND SUPPRESSIVE THERAPY.

1. Attention of all unit commanders is invited to the necessity for immediately requisitioning mosquito repellent from the various quartermaster depots in the Atlantic, Mediterranean, and Eastern Base Sections, and for maintaining adequate replacements of this material during the next six months.

2. Unit commanders upon receipt of mosquito repellent will issue it to each member of their command with instructions to apply it liberally on exposed parts every three or four hours when mosquitoes are biting.

3. The attention of all medical officers is directed to Section II, Circular No. 30, this headquarters, cs, which deals with the handling of individuals intolerant to atabrin suppressive therapy, and to Circular Letter No. 7, 1 April 1943, from the Office of the Surgeon, this headquarters. Individuals who are truly hypersensitive to atabrin will be placed on suppressive quinine sulfate therapy as outlined in Circular Letter No. 7. In order to conserve quinine and because the suppressive effect of quinine occurs almost immediately (6 hours) after it is taken, it is permissible in areas in which the risk of contracting malaria is minimal, as shown by adequate malarial survey and control procedures, to dispense with the use of suppressive quinine therapy in those individuals intolerant to atabrin and resident in the "safe" area. With such individuals, suppressive therapy with quinine need not be started until the day before they leave the area and thus become at risk. However, it must be constantly borne in mind that the movements of individuals and troop units in this theater are sudden and unpredictable. A man or a unit may be in a "safe" area today and in a highly malarious area tomorrow. It takes three to four weeks to establish an effective suppressive level of atabrin in the blood and there is also reason to believe that individuals who have become tolerant to atabrin and then stop taking the drug are liable to have a repetition of the acute gastro-intestinal toxic effects when a second course of suppressive therapy is started. The decision to shift suppressive therapy from atabrin to quinine sulfate is the responsibility of the unit medical officer and this directive should not be construed as an excuse or a reason for stopping atabrin suppressive therapy in individuals resident in a "safe" area, and in whom intolerance to atabrin has not been noted or in whom tolerance has been established.

4. The attention of all unit commanders and unit medical officers is called to the fact that suppressive therapy with either quinine or atabrin is relative, by which is meant that there will be some individuals in whom, despite conscientious suppressive therapy, malaria will develop. This is due mainly to two factors, the first being that in some individuals, the major part of the absorbed atabrin is stored in the body tissues and is not released into the blood in sufficient concentrations to suppress malaria. There is nothing known at present as to why this maldistribution of the drug occurs, or how to alter it. The second factor is that repeated and massive doses of the infecting parasite such as are obtained in areas where the mosquitoes are heavily infected and

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individuals are bitten often may produce a break-through the currently used suppressive treatment. These are the reasons why environmental mosquito control is so important in the prevention of malaria. (AG 725.11/100 Surg-O)

II - ANTI-GAS CLOTHING AND EQUIPMENT IN FORWARD AREAS.

1. At such time as employment of gas warfare is imminent, the Commanding General, this headquarters, will notify all concerned and the following policy will be carried into effect in areas designated by him.

Rescinded by Cir 188

a. To meet the requirement for prompt replacement of protective equipment contaminated by vesicant chemical attack, there will be made available sufficient impregnated clothing, gas masks and protective ointment to re-equip 15% of personnel in such areas. This percentage is additional to the amount of gas protective equipment prescribed by Paragraph 3, Operation Memorandum No. 11, Allied Force Headquarters, 21 April 1943, and in Circular No. 64, this headquarters, cs.

b. The extra articles of impregnated clothing will be separated by sizes into large, medium and small, in standard proportions, and packed in suitable containers to prevent damage while in unit transportation. The following will be so provided:

1 each suit, one-piece, herringbone twill, protective, or jacket, herringbone twill, protective, and trousers, herringbone twill, protective.
1 each drawers, cotton, protective.
1 each undershirt, cotton, protective.
1 pair socks, light woolen, protective.
1 each hood, wool, protective.
1 pair gloves, cotton, protective.

Changed to Cir 188

2. Five percent of the extra impregnated clothing, gas masks and protective ointment will be carried in unit trains as prescribed by division and higher commanders. The remaining ten percent will be stocked in Army depots in the designated areas.

3. The Commanding General, SOS, will institute the necessary measures to insure prompt execution of the foregoing plan when placed in effect.
(AG 470.7/103 D-O)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

R. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 25 May 1943
NUMBER 94)

EFM Service.....I
Requests for Assignment.....II
Discipline of Prisoners of War and Their Guards.....III

Rescinded by Cir 201, 1944, sect 3 cs, subject as above. → See Cir. 134 sect 2

I - EFM SERVICE. Reference is made to Circular No. 77, this headquarters, subject as above.

Amended by Sec. 2 Cir #112

2. Effective 1 June 1943, and until further notice a daily allotment of existing EFM capacity is made to regiments and separate units of this theater in the ratio of one EFM per eighty (80) men or fraction thereof.

3. Each regiment or separate unit using its total strength as shown on each day's strength report as a basis, will compute its daily quota of EFM's and will then reallocate to its subordinate units as it deems best. However, care shall be taken to see that each man, over a period of time, is given the privilege of sending an EFM if he so desires. (AG 311.23/098 A-O

See Cir #6 sect 2 1944

II - REQUESTS FOR ASSIGNMENT.

1. Requests for assignment of individual officers or enlisted men will in each case indicate whether or not vacancies exist in the Table of Organization or Table of Allowance under which the requiring unit is organized.

2. Under ordinary circumstances, personnel will not be requested for assignment by name unless prior concurrence is obtained from the officer having assignment jurisdiction of the individual whose assignment is being requested. The above is not intended to prevent the naming of an individual in an effort to procure personnel of specific qualifications, for example, "An officer rank of Captain or Major, well qualified in all phases motion supply, such an officer as Major 'so and so' (0-100000) ERS".

3. All requests for assignment of individuals will be directed to the Commanding General, this headquarters, and not to a particular staff section, except that requests from staff sections of this headquarters will be addressed to the Adjutant General. (AG 210.33/106 A-O)

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III - DISCIPLINE OF PRISONERS OF WAR AND THEIR GUARDS.

Rescinded Cir No 94 sec 3 1945

1. Instances of fraternization between Allied personnel and German and Italian prisoners of war have been reported. Such conduct will cease immediately. Responsible commanders will deal summarily with all such infractions as offenses against good order and discipline.

2. Because of the completeness of the victory, large numbers of Axis prisoners have come into our hands. Inevitably, some prisoners will remain in forward areas for some time.

3. The same high standards of discipline will be required of such prisoners while in the forward areas, and while being evacuated rearward, as is required of our own troops. Any abuses of discipline or infractions of good order by them will be dealt with instantly and firmly. Any attempt on the part of the prisoners to fraternize with our soldiers will be regarded as a serious offense and punishable accordingly. The principles of fair, just and firm treatment will be followed at all times.

4. This circular will be read and fully explained to all members of this command at a regular formation of the various components thereof. (AG 383.6 P/W A-O)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 22 May 1943
NUMBER 93)

Sulfonamide Packets for Prevention of Wound Infection.....I
Safety Precautions for Personnel in Rear Areas.....II

I - SULFONAMIDE PACKETS FOR PREVENTION OF WOUND INFECTION.

Rescinded by Cir No 13 1944

1. First aid packages of Sulfadiazine tablets for the Prevention of Wound Infection.

a. All unit commanders of combat troops are hereby notified that water-proof packages containing 8 tablets of sulfadiazine are available in limited supply in Medical Supply depots, this headquarters. The packages should be used to outfit replacements and those individuals in combat units who have lost their tin box of sulfanilamide tablets. As the supply of the packages of sulfadiazine tablets becomes greater in this theater, they should be substituted in all personnel in combat zones.

(1) The sulfadiazine first aid packages are listed in the medical supply catalogue as "Item #9IB04 Sulfadiazine 0.5 Gram tablets. Eight in a water-proof container." These should be requisitioned through regular medical supply channels by the unit medical officer.

b. Collecting and Clearing Company surgeons, and evacuation hospitals should provide themselves with adequate supplies of sulfadiazine or sulfathiazole tablets for the continuation of sulfadiazine as outlined in Circular Letter #1, Office of the Surgeon, this headquarters, dated 16 March 1943.

2. All unit commanders of combat troops will immediately ascertain whether each man in his unit possesses the first aid package of crystalline sulfanilamide which is to be sprinkled into wounds. Replacements should be made immediately if their packages of crystalline sulfanilamide are missing.

3. All unit commanders and unit medical officers will instruct their unit personnel at frequent intervals upon the absolute necessity of immediately taking the sulfanilamide or

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sulfathiazole tablets by mouth if wounded, and upon the importance of sprinkling crystalline sulfanilamide into the wounds before applying the first aid dressing. The American Army has had relatively little serious wound infection so far, but the record can be improved.

4. Medical aid men, medical officers and nurses in evacuation hospitals are directed to note the type of sulfonamide drug and the amount and time of the administration of each dose on the D.I.I. or Field Medical Card. This is absolutely necessary to insure adequate sulfonamide prophylaxis in the line of evacuation.

5. The replaced tin boxes of sulfanilamide tablets should be returned to the nearest medical supply dump or depot.

II - SAFETY PRECAUTIONS FOR PERSONNEL IN NEAR AREAS.

Rescinded by Cir 201 Sect 3 1944

1. Over a period of weeks an unusually large number of United States personnel have been wounded in the rear areas by shell fragments from antiaircraft guns. Many of these cases were due to personnel unduly exposing themselves in order to watch the novelty of bursting shells.

2. Personnel in the rear areas of this theater, except those whose duties require them to remain in the open, will at the first sound of antiaircraft firing, take cover and will not unduly expose themselves until the firing has ceased.

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

A. T. ADAMS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 92)

20 May 1943

Replacements, (U.S.Forces).....I
Marking of Vehicles.....II
Allowances for Dependents of Enlisted Men.....III
Assignment of APO Numbers.....IV
Apprehension of Axis Soldiers.....V

See Cir 46 Sec 2, 1944

I - REPLACEMENTS, (U.S.FORCES)

3, Section II, Circular No. 87, this headquarters, cs, is rescinded and the following substituted therefor:

"3. The Twelfth Air Force will establish a Replacement Training Center or Centers for Air Corps replacements. Casuals assigned to these centers will be trained, equipped and supplied to Air Corps units in accordance with policies announced by the Commanding General, NAAF. (AG 704.1/059 A-2)."

II - MARKING OF VEHICLES

Rescinded by Cir No. 7 1944

1. Paragraph 2, letter this headquarters, 15 April 1943, subject: "Vehicle Markings", file AG 451/051 B-M, is rescinded and the following substituted therefor:

"Motor vehicles assigned to U.S. Army units in the combat zone will be marked as prescribed in Section III, AR 850-5, 5 August 1943, and Operation Memorandum No. 36, AFHQ (load Classification of Bridges and U.S. Vehicles), 10 April 1943. Force numbers (shipping numbers) will be obliterated upon arrival in this theater".

2. Paragraph 3, of the above mentioned letter is amended to read as follows:

"Effective at once, all motor vehicles which are not required to be pattern painted in accordance with the provisions of Operation Memorandum No. 34, AFHQ, 9 March 1943, will be painted in accordance with the provisions of paragraph 10, Section I, AR 850-15". (AG 451/051 B-M).

III - ALLOWANCES FOR DEPENDENTS OF ENLISTED MEN

Paragraph 29, AR 35-4520, 24 February 1943, is quoted for the information and guidance of all concerned:

"29. ALLOTMENTS TO DEPENDENTS. a. In time of war, payment of monetary allowance for quarters for a dependent who is not residing with the enlisted man will not be made unless the payee has in effect an allotment for the support of that dependent in a monthly amount at least equal to the monthly amount of the monetary allowance. This regulation will not apply in any case when, for manifest reasons, an allotment is not practicable.

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"b. In making a determination of the fact of dependency in any case in which the dependent does not reside with the enlisted man, the existence of a voluntary allotment made by the enlisted man for support of the dependent will be a material factor tending to support an affirmative determination."
(AG 220/037 Fin-M).

IV - ASSIGNMENT OF APO NUMBERS

Rescinded by Cir No 8 Sec I 1944

1. The practice of using APO numbers of Base Post Offices as the personal address of members of commands in this theater is causing confusion in the delivery of mail and will seriously retard delivery of incoming cable messages.

2. Effective immediately, the APO number of the major headquarters (division, corps, army, air force command, base section, etc) to which each unit in the theater is assigned, will be adopted as the permanent APO number of the members of the unit. Replacement depots and hospitals to which APOs are permanently assigned, are excepted, and personnel thereof will use the APO numbers permanently assigned such organizations. All units now using an APO number other than that of the headquarters to which assigned, as specified herein, will take action to adopt the correct APO number and have personnel immediately notify their correspondents.

3. Any unit which is temporarily attached to another headquarters will continue to use the APO of the headquarters to which assigned. Units which are reassigned to another headquarters will adopt the APO number of the new headquarters and will direct all personnel to notify their correspondents.

4. This does not change present delivery procedures. Organization mail clerks will continue to draw mail from whatever APO is most convenient.

5. Where it is necessary that personnel notify their correspondents of a new APO number, it is most important that the complete mail address be given, including full name, serial number, organization including unit, and the new APO number. Mail addressed to an APO number without the organization and unit being given will be delayed, as such mail has to be given directory service.

6. The APOs serving the major headquarters referred to in paragraph 2, above, will maintain current locator cards for all personnel of all units assigned to their headquarters and will process all indefinitely addressed mail bearing the headquarters APO number. Other APOs will retain their present locator files in order that any indefinitely addressed mail bearing their APO number may be processed. (AG 043/106 Post-M).

V - APPREHENSION OF AXIS SOLDIERS

Rescinded by Cir 8 Sec I 1944

1. All members of the U.S. Army will be on the alert to detect Axis soldiers moving about the theater without guard. It is the duty of every member of the U.S. forces to take into custody any person he observes wearing the uniform, or parts of the uniform of the enemy.

2. Unit Commanders will immediately inform all members of their command of these instructions and report to their next headquarters when they have done so. (AG 383.6 Axis P/W A-M)

OFFICIAL:

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

R. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 19 May 1943
NUMBER 91)

Lost and Found Vehicles.....I
Restrictions on Mail Matter to Personnel Overseas.....II
Classification of Battle Casualties.....III
Unmarked and Unclaimed Baggage.....IV
Punishment for Violation of AW 61.....V

See cir 125 sect 2 July 1, 1943

I - LOST AND FOUND VEHICLES.

1. The Provost Marshal General will issue a PMG Missing Vehicle Bulletin weekly, listing all vehicles reported as missing and/or found in this theater.

2. All reports of lost or found vehicles will be submitted to this headquarters, attention: Provost Marshal General.

3. These reports will contain the following information:

a. Make.
b. Description.
c. Serial Number and unit-marking.
d. Any other distinguishing marks.
e. Date and place stolen or found.
f. Unit to which vehicle is assigned. (AG 451/047 MKG-M)

See cir not sect 3 1944

II - RESTRICTIONS ON MAIL MATTER TO PERSONNEL OVERSEAS.

1. The following radio has been received from the War Department:

"Effective on or about May 20, 1943, Post Offices in continental United States will accept parcels weighing not more than 5 pounds, and not exceeding 15 inches in length, nor more than 36 inches in length and girth combined, for transmittal to personnel at APOs outside continental United States when a letter of request and envelope indicating APO cancellation mark is presented at the time of mailing. Except that not more than one such package will be accepted for mailing in any one week, when sent by or on behalf of the same person or concern to or for the same addresses. Approval of Battalion or similar Unit Commander will not be required."

2. Circular No. 5; Section III, Circular No. 12; and Section I, Circular No. 57, all this headquarters, cs, are rescinded insofar as they conflict with the above. (AG 311.1/030 Post-M)

III - CLASSIFICATION OF BATTLE CASUALTIES.

The last two (2) sentences of paragraph 2d, Circular No. 23, this headquarters, cs, subject: "Casualty Reports," are deleted and the following substituted therefor:

"Psychoneurosis and mental diseases developing [illegible] battle conditions, commonly but improperly designated 'battle neurosis', 'anxiety,' 'hysteria,' 'shell shock' etc., will not be classified as battle casualties and will not be

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reported on Battle Casualty Reports." (AG 704.11/099 Cas-M).

IV - UNMARKED AND UNCLAIMED BAGGAGE. See Cir 30 Sect I - 1944

Section III, Circular No. 25, this headquarters, cs, is amended by the addition of the following:

"Unmarked and unclaimed baggage (as distinguished from surplus baggage turned in by unit commanders upon receipt of movement orders) will, after sixty (60) days from the date of the second publication to the command, be sent through the appropriate Port of Embarkation to the Effects Quartermaster, Kansas City Quartermaster Depot, Kansas City Missouri. A statement of circumstances causing the return of such baggage will be securely attached or inclosed; when possible, an inventory will accompany the statement." (AG 524/097 C-M)

V - PUNISHMENT FOR VIOLATION OF AW 61.

Rescinded by Cir 301 sect 3 1944

1. It has come to the attention of this headquarters that some officers exercising courts-martial jurisdiction have instructed courts-martial to the effect that the Table of Maximum Punishments (paragraph 104c, MCM, 1928) are still in effect with respect to punishments under the 61st Article of War for unauthorized absences from command, quarters, station or camp, in cases where the duration of the absence is 24 hours or less.

2. Executive order No. 9367, as published in Circular 9, War Department, 1943, is interpreted by this headquarters to be applicable to all unauthorized absences from command, quarters, station or camp without regard to the period of such unauthorized absence. (AG 220.72/100 JA-M)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 19 May 1943
NUMBER 20)

E. F. M. SERVICE

Paragraph 12 of Circular Number 77, this headquarters, cn, is hereby rescinded and the following substituted therefor:

"12. Following is a list of the APO's operating in this theater showing their respective code word equivalents to be used as E. F. M. addresses, and indicating the cable terminal through which each will be served:

LIST OF APO'S NOW OPERATING

Rescinded by Cir. #138 Sect. III 22 July 1943

APO	CODE WORD	TERMINUS	APO	CODE WORD	TERMINUS
1	AMXEF	Algiers	686	[illegible]	Algiers
6	AMXAT	Casablanca	687	AMORSH	Algiers
9	AMXNA	Algiers	688	AMZYOP	Algiers
34	AMXBA	Algiers	689	AMXSF	Algiers
38	AMORD	Casablanca	691	AMXOKE	Algiers
251	AMXBE	Algiers	692	AMXROC	Casablanca
252	AMXGO	Casablanca	693	AMXBV	Casablanca
302	AMGYA	Algiers	694	AMXAFI	Casablanca
306	AMXRU	Casablanca	950	AMLJO	Algiers
462	AMXSI	Algiers	698	AMXSO	Casablanca
509	AMXLO	Algiers	699	AMXZU	Algiers
512	AMXVO	Algiers	700	AMXFL	Casablanca
520	AMXUF	Algiers	750	AMXL	Casablanca
521	AMXDO	Casablanca	753	AMXIG	Casablanca
522	AMXMU	Casablanca	754	AMXLO	Casablanca
524	AMXOI	Casablanca	761	AMXOFU	Casablanca
525	AMXAG	Casablanca	762	AMXIFU	Casablanca
528	AMXFK	Algiers	764	AMXOKI	Algiers
529	AMXPA	Algiers	765	AMXOA	Casablanca
530	AMXOIN	Algiers	766	AMXOTO	Algiers
531	AMXRO	Casablanca	767	AMXUC	Casablanca
532	AMXIX	Algiers	768	AMXUU	Algiers
533	AMXOU	Algiers	769	AMXRE	Algiers
534	AMXOA	Algiers	770	AMXUE	Algiers

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APO	CODE WORD	TERMINUS	APO	CODE WORD	TERMINUS
771	ADMIRAL	Casablanca	779	ARMOUR	Casablanca
772	ARMOR	Casablanca	782	ARSENAL	Casablanca
778	ARTHUR	Algiers	378	ARMY	Casablanca
779	ARTIST	Casablanca			

2. Paragraph 2, of the same circular is amended by substituting the word "stamp" for the word "signature" in the first sentence.

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

V. [illegible]
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 18 May 1943
NUMBER 89)

Joint U.S.Army and Navy Supply.....I
Cashing of Travelers Checks and American Express Money Orders.....II

I - JOINT U.S. ARMY AND NAVY SUPPLY.

1. Reference is made to War Department letter, subject: "Basic Logistical Plan for Command Areas Involving Joint Army and Navy Operations," file AG 381 (3-5-43) OR-S-M-M, 7 March 1943, approved by the Chief of Staff, U.S.Army and the Commander-in-Chief, U.S. Fleet.

2. To implement the above letter the following provisions are announced:

a. Responsibility of Supply: The U.S.Army will be responsible in the North African Theater for the supply of items and service common to both the Army and the Navy in accordance with the letter referred to in paragraph 1 above.

b. The Commandants of Naval Operating Bases at Oran and Casablanca will be responsible for making their supply requirements known to the Commanders of the Army Base Section in which their Naval Bases are located by submitting requisitions:

(1) For normal maintenance supply three months in advance of the date of required delivery, in accordance with the present Army procedure involving shipping from the Zone of the Interior.

(2) For special supply items sufficiently in advance (at least three months) of necessary delivery date, to provide for proper administrative or command action as applicable, especially in the case of critical items in short supply.

(3) Broken down by Army supply services.

c. The Commander, U.S.Naval Forces, Northwest African Waters, will be responsible for bidding to G-4, Allied Force Headquarters, for tonnage in each Army convoy from the Zone of the Interior to carry Navy requirements for items of common supply which cannot be transported by the Navy.

d. This headquarters will establish priorities between the Army and the Navy for distribution of common supplies when necessary.

e. The scales of accommodations and standards of construction as published in Administrative Memorandum No. 3, this headquarters, ca, apply with equal force to accommodations and construction to be provided for the U.S.Navy.

f. The Commander, U.S.Naval Forces, Northwest African Waters will designate a U.S.Navy officer to serve at Headquarters, SOS, NATOUSA, in a liaison capacity, as representative on Naval supply matters. (AG 370.26/085 C-M)

II - CASHING OF TRAVELERS CHECKS AND AMERICAN EXPRESS MONEY ORDERS.

1. Army disbursing officers outside the continental United States are auth-

Sec Cir. 162 sec. 2 22 Aug. 1943 Sec Cir 47 Sec I 1944 918

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WAR USA
Cir 89 Cont.

ized to cash, for military, naval and properly identified civilian personnel of the United States, travelers checks issued by the following institutions:

a. The American Express Company.
b. Bank of America National Trust and Savings Association.
c. Mellon National Bank of Pittsburgh.
d. National City Bank of New York.
e. Money Orders issued by the American Express Company.

2. The following procedure will be adopted. Designated travelers checks and money orders will be cashed only when countersigned in the presence of a Finance Officer or his agent, and should be made payable to the Treasurer of the United States.

3. Local Finance Officers cashing such checks or money orders will invoice the total thereof as such to the Central Disbursing Officer, Major A. S. Kinsman, E, Symbol No. 210-961, Third Port Headquarters, APO #709, supporting the invoice with such checks or money orders in the total amount thus transferred. The Central Disbursing Officer will have duplicate Official Photo V-Mail copies made of all such checks and money orders at V-Mail stations retaining one copy thereof for his files and forwarding the other to the Finance Officer, U.S.Army, 58th Street and First Avenue, Brooklyn, New York.

4. The Central Disbursing Officer will invoice to the Finance Officer, United States Army, Brooklyn, as cash the total amount of travelers checks or money orders received from this area, inclosing the checks or money orders as supporting papers. He will drop the amount so invoiced without waiting for receipt therefor; the Finance Officer, United States Army, receiving such invoices and checks or money orders will take up the total thereof in his account as a cash transfer and will forward checks or money orders to the credit in the usual manner or close the transaction with the local agencies of the issuing institutions. The advance Official Photo V-Mail copy of the checks or money orders will be used as a record of receipts expected in order that appropriate tracer may be started for overdue accounts, should the original invoice with the supporting checks or money orders not arrive within a reasonable time and investigation indicates that such checks or money orders have been lost. He will file a claim against the institution whose checks or money orders have been lost, supporting such claim with the Official Photo V-Mail copies of the checks or money orders and the appropriate evidence indicating the loss of the originals. The above named institutions have filed written agreement to accept the Official Photo V-Mail copies of checks or money orders when evidence that the originals have been lost is presented.

(AG 120.1/371 A-M)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

E. V. BURNETT
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 17 May 1943
NUMBER 86)

Surplus Equipment.....I
Deposit of Unit and Similar Funds in Local Banks.....II
Arrests by Civil Police.....III
Transportation.....IV

I - SURPLUS EQUIPMENT. Rescinded by Cir 161 sec I 3 1944

1. Upon the withdrawal of units to rest or training areas, immediate steps will be taken by units participating in the campaign to:

a. Turn in all equipment in excess of T/BA.
b. Replace shortages and unserviceable equipment.

2. All signal equipment in excess of quantities authorized by T/BA will be turned in to ESS prior to the departure of units for rest or training areas.

3. Equipment other than signal equipment, in excess of quantities authorized by T/BA will accompany units to the rest or training areas, where it will be turned in under the supervision of the Fifth Army. The Fifth Army will supervise necessary inspections of all units assigned or attached, with a view to carrying out the objectives set forth in paragraph 1. Inspections will be completed within fifteen days after the return of units to rest or training areas.

4. A physical check will be made of all equipment in the hands of units. Where possible existing shortages will be made up by transfer of surplus equipment between units. All equipment on hand in excess of T/BA will be turned in immediately to the nearest supply depot. Coordination of the turn in of equipment will be effected between the Commanding General Fifth Army and the Base Section concerned.

5. All British equipment except as covered by paragraph 6, will be turned in to depots as arranged between the Commanding General Fifth Army and Base Section commanders.

6. The Commanding General Fifth Army will authorize a unit to retain in its possession equipment which has been substituted for similar types of equipment authorized by T/BA.

7. The Commanding General Fifth Army will report to this headquarters upon the completion of the inspection of each unit, indicating that the foregoing instructions have been carried out. The report will include:

a. A statement of the types and quantities of equipment authorized to be retained under provisions of paragraph 6.

b. A recommendation as to changes of T/BA where such allowances are inadequate, or in excess of requirements.

c. A report of British equipment turned in.

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8. The Commanding Officer of units not assigned or attached to the Fifth Army will cause the necessary inspection to be made, and reports rendered as required in the foregoing instructions.

9. Instructions for turning in equipment in excess of T/BA within units assigned or attached to Base Sections will be issued by the Commanding General, SOS. (AG 400.34/6AB C-M)

II - DEPOSIT OF UNIT AND SIMILAR FUNDS IN LOCAL BANKS.

Rescinded by Cir No. 21 1944 -7

Paragraph 3, Circular No. 58, this headquarters, cs, is amended by the addition of the following:

"3j. When commanders consider it impracticable, due to tactical reasons, to have unit or similar funds deposited in local banks, balances in excess of current needs should be carried in accordance with paragraph f above." (AG 123/096 IG-M).

See Cir 36 Sec II 1944

III - ARRESTS BY CIVIL POLICE.

1. Civil Police and civil law enforcement agencies are authorized to arrest members of the allied forces for such offenses that would warrant their arrest were they civilians.

2. The persons so arrested will be delivered promptly to the appropriate military authority, British or American, with information of the circumstances causing the arrest.

3. Proper respect toward the civil police in the exercise of their duties will be observed by military personnel at all times. (AG 014.13/105 A-M).

IV - TRANSPORTATION.

Rescinded by Cir No. 9 1944

The marking of U.S. vehicles will be as prescribed in AR 850-5, dated 5 August 1942, and Operational Memorandum No. 36, AFHQ (Load Classifications of bridges and U.S. vehicles). (AG 421/072 A-M).

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

E. L. FORD
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 13 May 1943
NUMBER 67)

Disposition of Hospitalized Personnel.....I
Replacements (U.S.Forces).....II
Reception of Visitors.....III

I - DISPOSITION OF HOSPITALIZED PERSONNEL.

Section I, Circular No. 65, this headquarters, as, is amended by the addition of the following:

"4. b. Class "A" personnel who so request will be reassigned to their former units."

"5. Where an organization has procured replacements and subsequently former members of said organization return from hospitals in such numbers as to create an overstrength in excess of 15%, report will be made to this headquarters of such overstrength, with appropriate recommendation."
(AG 704.11/059 A-M).

See Cir 46 Sect 2 1944

II - REPLACEMENTS. (U. S. FORCES)

This circular together with Circular No. 65, this headquarters, as, superseded Section III, Circular No. 21, AFHQ, 24 December 1942, which is being rescinded.

Rescinded by Sec II Cir 46

1. Replacement Training Centers for U.S. Ground Force personnel will be maintained by the Base Sections of the Communications Zone. Replacements required will be supplied to units served by the Base Sections from Replacement Training Centers upon receipt of requisitions from units in accordance with directives of this headquarters. Unless otherwise indicated, officer replacements will be in the lowest rank of the branch.

2. All replacements upon arrival will be sent to Replacement Training Centers where intensive training under the direction of the Commanding General, Fifth Army, will be scheduled daily. Individual equipment will be checked promptly after arrival. Deficiencies in full T/BA equipment will be made up as soon as practicable. Replacements will not be used for any purpose other than those for which primarily intended, without approval from this headquarters.

3. The Twelfth Air Force Service Command will establish a Replacement Training Center or Centers for Air Corps replacements. Casuals assigned to these centers will be trained, equipped and supplied to Air Corps units in accordance with policies announced by the Commanding General, Northwest African Air Forces.
(AG 704.11/059 A-M).

See Cir 46 Sect 2 1944

III - RECEPTION OF VISITORS.

1. All individuals or missions (U. S. Military or civilian) or accredited representatives of foreign governments, cleared by U.S. authorities, ordered to this theater by the proper authority, for the purpose of inspections, conferences

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training or for any other purpose, will be accorded every consideration and courtesy. All concerned will make every effort to facilitate the satisfactory completion of an assigned mission.

2. a. The War Department and commanders of adjacent theaters have been requested to inform the theater commander of proposed visits including available information as to the size and composition of the party, probable time of arrival and purpose and duration of the time to be spent in this theater.

b. Prior to the expected arrival, it has been requested that the theater commander be informed of date of departure, mode of travel and destination and general route.

3. In event of arrival of unannounced visitors at a port or air gateway, the Base Commander or Air Transport Command will advise this headquarters without delay, supplying data contained in a.

4. Upon receipt of any information of visitors to this theater, the Adjutant General will supply all available data to:

a. The Deputy Theater Commander.
b. The Secretary of General Staff.
c. Commanding Officer, Headquarters Command.
d. The Air Transport Command or Base Section concerned.

5. The Secretary of General Staff, upon notification of the expected arrival of visitors to this theater, will arrange for reception or in appropriate cases request appropriate staff sections or subordinate commands concerned to arrange for proper reception.

6. The Air Transport Command and Base Commanders receiving notices of expected arrivals, will arrange for their initial reception, advise this headquarters of the actual date of arrival and facilitate transportation to destination.

7. Upon advice by Secretary General Staff of contemplated departures, the Adjutant General will notify the proper authorities at destination and Base Section or APO, giving full information as to composition of the party, time of departure, mode of travel, expected arrival and any other data deemed appropriate.
(All 2nd Observers A-5)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 25 May 1943
NUMBER 88)

U. S. MILITARY CENSORSHIP REGULATIONS.

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Rescinded by Cir 197 sec V

A COPY OF THIS CIRCULAR WILL BE POSTED ON EACH HEADQUARTERS AND UNIT BULLETIN BOARD

Rescinded by Cir 32 - 9/15/44

R E S T R I C T E D
(Formerly British CONFIDENTIAL)

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I - GENERAL PROVISIONS.

1. Foreword: This circular is based on Training Circular No. 15, War Department, 16 February 1943 (Military Censorship). All other existing regulations and instructions contrary to the provisions herein, are rescinded and the following substituted therefor. (Specifically, Section III, Circular No. 28; Circular No. 39; Section II, Circular No 52; Section II, Circular No. 55; and Section II, Circular No. 64, all this headquarters, as, are rescinded). No subordinate commander will issue orders at variance with, or more restrictive than the instructions contained herein.

2. Purpose: The purpose of this circular is to furnish a set of instructions establishing uniform procedure for the conduct of U. S. Military Censorship. It is intended that the provisions contained herein be applied with common sense and an appreciation of the fact that enemy intelligence gains much invaluable information from improperly censored mail. These regulations are much less restrictive than those which would be warranted for untrained and uninstructed troops and must therefore be applied in accordance with previous security training and an appreciation of the danger to which careless correspondence subjects writers and their associates.

3. Responsibility: Military censorship is a function of command and is the direct responsibility of the Theater Commander, exercised through the Information and Censorship Section (ICS), AFHQ, except that U. S. Army mail censorship and Prisoner of War mail censorship is exercised through this headquarters. Military censorship will be conducted in accordance with the provisions herein and any supplementary instructions promulgated by the War Department and the Theater Commander.

4. Jurisdiction: Military censorship will be effected over all private communications to and from all personnel in this theater under U. S. Military jurisdiction, to include all civilians (War Correspondents, Red Cross Representatives, etc.,) accompanying or serving with this command in this theater.

5. Definitions.

a. Base Censorship: Censorship as effected by a detachment specifically organized and responsible for the censorship and supervision of the censorship of all private communications to and from troops served by the nearest Army Base Post Office and all civilians controlled by these troops.

b. Base Censorship Detachment: A detachment of military personnel organized to effect Base Censorship.

c. Unit Censorship: Censorship as effected by commanders of small units such as companies, batteries and similar detachments.

d. Unit Censor: An officer of a company or similar unit designated to effect Unit Censorship.

e. Theater Censor: An officer responsible for censorship where two or more Base Censorship Detachments operate under one command.

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f. Chief Base Censor: An officer designated by this headquarters, for the censorship of all private communications to and from troops served by the nearest Army Base Post Office and all civilians controlled by those troops, and for the supervision and administration of such personnel required for the execution of these functions.

g. U. S. Army Examiner Stamp: The authorized stamp used by a Unit Censor.

h. Blue Envelope: WD AGO Form 911, used by soldiers as the cover for a letter relating to private or family matters, to be censored by the Chief Base Censor, and not by a Unit Censor.

i. Comment Sheets: WD AGO Form 912a, used by the Chief Base Censor for quoting extracts from, making comments on, and indicating disposition of a particular communication.

6. Authorized Channels for Private Communications.

a. Private communications originating in, or destined for, this theater of operations will be transmitted only by means of authorized systems of communications, such as the Army Postal Service, approved telephone, telegraph, cable, or radio systems. They will not under any circumstances be dispatched from this theater of operations by any means other than those authorized by the Theater Commander. Persons guilty of using unauthorized means of communications, thus evading censorship, will be disciplined, as will those who act as unauthorized messengers conveying such communications to another.

b. All personnel governed by this circular, on leaving this theater, may be required to sign a certificate in duplicate as follows:

> "I hereby certify that I am not carrying out of this theater any personal communications or comments which have not been passed by a Chief Base Censor. I further certify that all such matter carried bears the impression of the official Base Censorship Stamp."

The original of the certificate will be retained by the signer, and the duplicate will be filed with the Security Officer at the port or airport of departure.

c. It is forbidden to make use of the civil postal service as a means of sending personal mail. Only the facilities of the U.S. Army Post Office will be used for posting mail and buying money orders.

d. Personal telegrams, cablegrams, and radiograms originating in, or destined for, this theater have not yet been approved, except as provided in Circulars No. 66 and 77, this headquarters, cu. As soon as adequate transmission facilities are available, the necessary instructions will be issued. However, messages of an urgent nat (may now be handled through the American Red Cross, in accordance with the provisions of Circular No. 28, this headquarters, cs.

7. Explanation of Regulations: Each organization and detachment commander will fully explain the provisions of this circular to all officers, civili-

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ans under military jurisdiction and enlisted men of his unit within forty-eight (48) hours after receipt thereof. Regimental and similar commanders will be responsible that this explanation is made to all units and personnel newly arrived in this theater.

II - INSTRUCTIONS TO PERSONNEL.

1. General:

a. With few exceptions all private correspondence will be in plain English. Permission to write letters in a foreign language must be obtained from the Unit Commander. Such permission will be granted by him at his discretion. The Unit Commander will immediately notify the Chief Base Censor that permission has been granted, giving the name of the soldier and the language authorized. Personnel authorized to write in a foreign language will indicate in pencil the language of the communication on the face of the envelope.

b. The use of codes, ciphers and shorthand, or any other forms of secret writing in private correspondence is forbidden. Crosses, X's and other marking of a similar character in the text or at the end of a letter or on the envelope will not be permitted.

c. All articles and photographs, including those of a non-service nature which it is desired to dispatch for publication in the press will be forwarded, properly enveloped addressed in an outer cover to Censorship Branch (APO).

d. The press frequently publish information which is generally prohibited in personal correspondence. This is possible since all press material is censored before dispatch and it is practicable to exercise day to day control which is impossible in troop mail. An item concerning a certain unit or high ranking officer may be released one day while shortly afterwards secrecy may prevent any mention of this same unit or individual.

Sec Cen. 166 Sect. 1

2. Guidance:

a. Operational Matters: Under no circumstances will either open or hidden reference be made in private or unofficial correspondence, or in private records, to any matter which might be of value or comfort to the enemy, be detrimental to the war effort, or endanger the forces or prejudice the foreign relations of the United States or her Allies. The following list indicates some subjects, the mention of which should be made only after careful consideration of the above:

(1) Information concerning military or naval forces of the U.S. or any Ally.

(2) Military, naval or aircraft armament or equipment. (No new designs should be mentioned until publicity has been given in the press).

(3) Description of billets, bivouacs or camps; location of troops of soldiers, troops or supply movements.

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1 Censorship Regs Cont

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(4) Specific information as to names or numbers of casualties or desertions. (Numbers are of value to the enemy - names may distress relatives.)

(5) The military status of any person in transit, or the fact of his movement. (Possible future military operations might be revealed by identifying an individual known for a specialized activity.)

(6) Reference to the presence in this theater of any officer of the rank of full colonel or higher if such information links him with a unit or an assignment. Officers whose names have been released in the press may be mentioned. Care will be taken not to disclose their present location.

(7) Unauthenticated or false reports or misleading statements.

(8) Troops of units in actual combat may write in their private mail addressed to the continental United States or United Kingdom that their unit has been in action in a certain sector on a certain date. Such information must be at least two weeks old at the time of writing and must refer to sectors only, and not to well defined small localities. Unit Censors will be held responsible for adherence to the two week limitation and for an intelligent interpretation of the above.

h. Prohibited Statements: Under no circumstances will reference be made to the following:

(1) The exact geographical location of any unit, or the revelation of the geographical location of the Army Post Office number which is assigned to that particular base or force. Location at which a unit or individual is stationed may be disclosed only as "SOMEWHERE IN NORTH AFRICA" in letters to the United States or the United Kingdom, to an address in this theater, or to other personnel under U. S. Military jurisdiction. Letters addressed to persons not in the U. S. Military Service in locations outside the continental limits of the United States (except to an address in this theater or the United Kingdom) will disclose no location whatever.

(2) The location, identity, movement or prospective movement of any U. S. or Allied naval or merchant vessel or of any U. S. or Allied naval, military or commercial aircraft.

(3) Distinguishing signs used for identity of organizations or their transportation or baggage.

(4) Plans and forecasts, or orders for future operations, whether known or merely surmised.

(5) The use, condition or probable extension of roads, air routes, railways, bridges, utilities or other transportation facilities.

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(6) The effect of enemy operations to material suffered by the U. S. or any Ally previous to the official publication of such information.

(7) Statements criticising or disparaging the effort of the Allies of the United States or causing a disunity between members of the Allied nations thereby retarding the successful prosecution of the war.

(8) Reports of atrocities, unless released by appropriate authority.

3. Enclosures:

a. To send or to attempt to send to any person or agency, otherwise than in the course of official business, any of the following is forbidden:

(1) Official documents, or classified documents.

(2) Documents captured from the enemy or found in places occupied by the enemy, or containing information about the enemy.

(3) Official documents belonging to civil authorities in allied or enemy territory.

b. In addition, none of the following will be enclosed in private communications unless specifically permitted below. Parenthetical explanations are included to clarify restrictions:

(1) Local newspapers. This restriction does not apply to the publications "Yank", "Stars and Stripes" (weekly), and "Union Jack". Clippings from local newspapers may be sent if they do not indicate the location of a unit. (The daily "Stars and Stripes" contains many local announcements, hence discloses unit locations and may not be mailed.)

(2) Organization publications or news bulletins. (These are not press censored.)

(3) Postage stamps except in small numbers. (All stamps are examined for coded messages.)

(4) Phonograph records. (These cannot be censored in the theater).

(5) Blank sheets of paper, including envelope linings. (All have to be thoroughly examined for possible coded messages.)

(6) Foreign currency or coins except in small numbers and denominations. (Expert control of currency.)

(7) Drawings, sketches, music manuscript and paintings, except when submitted directly to the Chief Base Censor for censorship. These submissions will not be accompanied by correspondence and will be wrapped ready for mailing.

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Censorship Regls Cont.

b. Outgoing: Return address on personal mail from all personnel governed by this circular will appear in the upper left corner of the envelope and will conform to the form and conditions prescribed for addressing mail outlined above.

(1) One-half inch margin will be left blank along the left edge of envelopes to facilitate rescaling after Base Censorship.

(2) Example:

From: Pvt Willard J. Roe, 1024896,
Company F, 167th Infantry
APO 304, % Postmaster,
New York City, New York

John R. Roe
205 W. State St.,
Boston, Mass.

c. Exceptions:

(1) The initials "WATOUSA", "AFHQ", "AMS", "MTOUSA", "MBS", MAY be used as part of the addresses of personnel governed by this circular who are assigned or attached to such headquarters. The appropriate staff section will be used in lieu of paragraph a(3) above, and the appropriate initials in lieu of paragraph a(4) above.

(a) Example:

Sgt. Harold V. Roberts, 1967535,
Ordnance Section, Hq. MBS,
APO 666 % Postmaster,
New York City, New York.

(2) Communications originating in and destined for this theater of operations and the communications between this theater of operations and the British Isles will be addressed as outlined in a and b above, except that the term "U. S. ARMY" will be substituted for "% Postmaster, New York City, New York".

(3) A military return address will not be used anywhere on or in any communication intended for a neutral, enemy or enemy-occupied country. Such mail must be sent through a friend or relative residing in the continental United States. The friend or relative may forward such mail using a domestic civilian return address. It is cautioned that communications to Allied prisoners of war fall into this catagory.

d. Private addresses will not be used.

e. Official, hotel or other headed, printed or embossed stationery will not be used for private correspondence in such a manner as to disclose the exact geographical location of the writer, his unit or an APO number.

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(3) Private Diaries and Memoranda.

(a) In general, the preparing of private diaries and memoranda will be discouraged.

(b) Private diaries kept by officers, enlisted men, or civilians may contain information of value to the enemy and their dispatch through the regular mail is forbidden while consorship is in effect.

(c) The writers of such diaries frequently keep them in their pockets or in kits where they are liable to capture by the enemy, thus becoming a source of danger. To minimize such risks, private diaries and memoranda will be collected periodically by regiments, or separate battalions and similar organizations and sent to the Chief Base Censor, where they will be stored. Before being dispatched, diaries will be enclosed in sealed covers marked as follows: "Private Diary of_____(giving name, grade and organization), date_____. Upon release to be mailed to_____(Give exact address)". Diaries will be released when consorship is no longer in effect, or after censorship.

(d) Staff officers will dispose of notebooks containing notes and records of their duties as directed by their Chiefs of Sections.

4. Addresses.

A. Incoming: The correct address of all personnel governed by this circular to be used by their correspondents is as follows:

(1) Sender's name and address in upper left corner.

(2) Grade, first name in full, middle initial, and last name of person addressed, followed by his Army serial number.

(3) Letter or number of the company or other similar organization to which the addressee is assigned or attached.

(4) Designation of the regiment or separate battalion, if any, to which the company is assigned or attached.

(5) The APO number, care of the postmaster of the city assigned by the Army Postal Service as a mail address.

(6) Example:

From: John R. Roe
205 N. State St.,
Boston, Mass.

Pvt. Willard S. Roe, 1024896
Company F, 167th Infantry
APO 304, % Postmaster,
New York City, New York

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f. All personnel governed by this circular will advise their correspondents to address mail to them in accordance with the applicable provisions outlined above.

5. Picture Postcards.

a. Picture postcards will be subject to the same censorship regulations as applicable to ordinary mail. Particular care will be taken by senders and Unit Censors to insure that postcards do not disclose a unit location or link an APO with a geographical location.

b. Any references in communications to postcards previously sent or to be sent which, when considered with the postcard or separately, violates military censorship regulations, is prohibited.

6. Blue Envelopes.

a. Enlisted military personnel in this theater are authorized the use of blue envelopes for the transmission of letters relating to private or family matters only.

b. The purpose of the blue envelope is to offer more privacy to the sender and to prevent him from possible embarrassment. Communications so sent are subject to censorship by the Chief Base Censor only.

c. Each blue envelope will contain no inner cover, only one letter, and will be addressed directly to the addressee.

d. Enlisted men will not be induced or compelled to send their letters in blue envelopes. The rate of issue and use will not exceed two per man in any one month.

e. Blue envelopes will not be issued without written approval from the Chief Base Censor for a specified number.

f. Letters sent in blue envelopes and not justifying the use of blue envelopes will be returned to the senders.

7. Mail of Officers and Civilians under Military Jurisdictions.

a. The provisions of this circular apply to the mail of officers and civilians under military jurisdiction as well as to all other types of mail.

b. Mail of officers and civilians under military jurisdiction will not be unit censored nor stamped with the unit censorship stamp, but will be subject to censorship by the Chief Base Censor. Officers and civilians under military jurisdiction will sign their name without rank on the lower left corner of the envelope. When using V-Mail they will sign their name on the inside of the form in the space provided for the "Censor's Stamp" in addition to signing it on the lower left corner of the "envelope". The signature certifies that they have read, understood and

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complied with military censorship regulations. Violations of military censorship regulations by officers and civilians under military jurisdiction will subject them to disciplinary action, including trial by courts-martial.

8. Method of Posting.

a. Enlisted Men.

(1) All mail of enlisted men will be deposited in mail boxes in company, battery or similar unit orderly rooms, unsealed and ready for mailing. Blue envelope mail will be deposited sealed.

(2) Registered and insured mail, not being subject to Unit Censorship, will be deposited direct with the Army Postal Service.

b. Officers and Civilians: All mail of officers and civilians under U.S. military jurisdiction will be deposited in Army Post Office channels sealed and ready for mailing.

9. Handling of Violations.

a. Mail and other communications which do not strictly conform to the instructions contained in this circular will not be forwarded and need not be returned to the writer, but are liable to such disposition as the Theater Censor or Chief Base Censor may direct.

b. Persons revealing information prohibited by this circular, other than in the course of official business, will be subject to disciplinary action.

III - UNIT CENSORSHIP REGULATIONS.

1. General: Unit Censorship will be conducted in accordance with the provisions of Sections I and II of this circular supplemented by the following regulations:

2. Responsibility:

a. The company or similar unit commander is responsible for the censorship of all mail (see exceptions, paragraph b below) of enlisted personnel of his command. The company or unit commander may designate officers of his command, such as platoon leaders, to examine the mail of the enlisted personnel of the unit.

b. The censorship of officers' mail, blue envelope mail, registered and insured mail, mail to Allied prisoners of war, and mail to neutral, enemy or enemy-occupied countries, is the responsibility of the Chief Base Censor.

3. Duties of Censorship Officers.

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Censorship Regls Cont'd

a. All communications subject to Unit Censorship will be examined and censored by commissioned officers or warrant officers in the U. S. Army.

b. Censorship officers will respect and observe the confidential nature of information which comes into their possession. THEY WILL NEVER DISCUSS OR DIVULGE ANY SUCH MATTERS EITHER IN PUBLIC OR PRIVATE, EXCEPT WHEN THE INTERESTS OF THE PUBLIC SERVICE REQUIRE A REPORT TO A HIGHER AUTHORITY. Any violation of this trust by a censorship officer will subject that officer to prompt disciplinary action.

c. An enlisted man who delivers his mail for Unit Censorship has performed his duty. The Unit Censor is responsible for seeing that violations are corrected before the communication is passed. Letters containing violations will normally be returned to the sender for rewriting. The censor is responsible for any violations contained in communications passed by him.

4. Censorship Stamps.

a. All censorship stamps will be issued and registered by the Military Intelligence Division, War Department, Washington, D.C. The Chief Base Censor will re-issue and assign U. S. Army Examiner censorship stamps to the commanding officers of companies, similar organizations and detachments for use by Unit Censors in any cases where such stamps have not been previously issued.

b. One authorized U. S. Army Examiner Stamp will be issued to each company or similar detachment and written receipt therefor given by the Unit Censor. U. S. Army Examiner Stamps are regarded as CONFIDENTIAL material and will be safeguarded in accordance with the provisions of AR 380-5.

c. Organizations not regularly issued censorship stamps are authorized to request them from the Chief Base Censor, having jurisdiction over the territory in which they are stationed. Such requests will include the following information: Organization, strength, name of nearest organization holding a censorship stamp and distance thereto, distance to nearest Army Post Office; if detached, probable duration of detachment and any other pertinent information.

d. A censorship stamp will be used only by duly appointed censors. The impression of the censorship stamp will be placed on the left-hand side of the cover and clear of the address. When V-Mail is used, the impression will, in addition, be placed on the inside of the form in the space provided. Impressions of the censorship stamp on empty, unaddressed envelopes or other unaddressed material and on undeveloped film will not be made.

e. Upon relinquishing duties as a censorship officer, an officer holding a censorship stamp will transfer it to his successor. A written receipt showing the transfer will be forwarded to the Chief Base Censor for file.

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Censorship Regls Cont.

f. Every precaution will be taken to prevent a censorship stamp from falling into improper hands or being lost. If it should be lost, an immediate report will be made to the Chief Base Censor. Any information obtained concerning the use of an unauthorized censorship stamp will be reported immediately to the Chief Base Censor who will cause an investigation to be made and any necessary disciplinary action to be taken.

5. Instructions for Postal Censors.

a. Examination of Letters.

(1) Detection of the use of secret writing in correspondence is sometimes very difficult. Nevertheless, all censorship officers should be aware of the possibilities and should be alert to detect the use of such methods.

(2) A physical examination to detect the presence of secret writing will be made of the letter, the envelope and all enclosures. Any communications suspected of containing secret writing, codes, or ciphers, will be sent immediately to the Chief Base Censor for action.

b. Parcels: All parcels, including luggage, will be examined carefully to prevent the transmission of concealed messages. After examination, parcels must be securely packaged prior to dispatch, and they will be handled by censorship personnel only, until placed in the custody of postal authorities.

c. Communications from Unknown Persons.

(1) Communications to and from unknown persons, including "penpal" letters, will be referred by unit censors to the Chief Base Censor, who will normally condemn the communication.

(2) Replies to advertisements or trade circulars or to letters of congratulation from unknown persons, or letters in acknowledgement of gifts from unknown persons, will be referred to the Chief Base Censor.

(3) Advertisements or letters for publication inviting correspondence with unknown persons are forbidden and will be condemned by censorship officers.

d. Official Mail: Official correspondence is not subject to censorship, but the address and return address will be checked to insure that no classified information is revealed. Censorship officers, however, must be alert to detect possible evasion of censorship by use of franked envelopes for personal correspondence.

6. Outgoing Mail:

a. Officers' mail and blue envelopes will be transmitted to the Army Post Office without being opened by unit censors.

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b. The following types of mail will be forwarded in a covering envelope by the Unit Censor to the Chief Base Censor as official mail:

(1) Foreign language correspondence which cannot be translated by the unit censor.

(2) Mail enclosing communications to Allied prisoners of war.

(3) Mail enclosing communications to persons in neutral, enemy or enemy-occupied countries.

c. All other mail, subject to Unit Censorship, including parcels, will be examined by Unit Censors and one of the following actions taken:

(1) Pass: If the letter or parcel does not violate any censorship regulations, it will be passed. The examiner will replace the contents in the cover, seal it and after sealing the cover, sign his name and rank on the lower left corner. Parcels will also be signed with the censor's name and rank on the lower left corner of the face of the package, and will show a list of contents on the outside of the package. Signed mail will then be forwarded to the officer holding the United States Army Examiner Stamp for the censorship impression. Censorship stamp impressions will appear only on the front left-hand side of an envelope. Stamped mail will then be forwarded to the Army Post Office. Unauthorized persons will not be permitted to handle mail that has been sealed and signed. V-Mail letters of enlisted men will bear the censor's signature with rank and the United States Army Examiner's Stamp impression both on the lower left corner of the "envelope" and on the inside of the form in the space provided; therefore, they will be forwarded unsealed (after proper signing by the examiner) to the officer holding the United States Examiner Stamp who will seal them after executing the proper impressions.

(2) Condemn: If the letter or parcel contains a violation of censorship regulations, it will be returned to the sender or condemned by the examining officer without notice to the sender, depending upon the nature of the violation. Normally a letter or parcel will be condemned only when it is believed the original will be needed for evidence. When a unit censor believes that a letter or parcel should be condemned, he will prepare an informal recommendation indicating such action and stating the reason or reasons therefor. The recommendation, together with the letter or parcel concerned, will be forwarded direct to the Chief Base Censor.

(3) Return to Sender: Letters and parcels containing minor violations of censorship regulations will normally be returned to the sender with a notation on an enclosed Form (MC 3) indicating the nature of the violation. The censor, if practicable, will discuss personally with the offender the nature of the violation, instead of using Form (MC 3). It is expected that the number of letters to be returned to the senders will grow progressively smaller as time goes on owing to

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the fact that from this procedure individuals should learn what will and what will not be passed by the censor.

(4) Excise: Excessive mutilation of mail by excisions is never warranted. If a letter contains a word or short phrase violating censorship regulations but is not otherwise objectionable, the examining officer will excise the objectionable word or phrase using a sharp knife or other cutting instrument. When necessary excisions are so extensive as to destroy the sense of the message, the letter will be returned to the sender for revision. Excisions will be sufficiently complete to prevent restoration of the original meaning of the excised portions by the addressee. Under no circumstances will Unit Censors delete information by lining out or covering words or phrases using a pencil, ink, paint, or similar material, except in the case of V-Mail. All V-Mail deletions will be made by completely obliterating censorable portions with black ink.

(5) Recommend Photograph or Photostat: If it appears desirable that a letter or parcel go forward but a record is needed for evidence, or future reference, the letter or parcel should be forwarded to the Chief Base Censor with an informal recommendation that it be photographed or photostated before being passed. The Unit Censor will state the reason or reasons for his recommendations.

(6) Note Missing Enclosures: When reference is made in a letter to an enclosure which cannot be found, the omission will be called to the attention of the sender in person if feasible. If the sender cannot readily be reached for reference, the examining officer will prepare duplicate copies of Form (MC 2), "Notification of Missing Enclosure". Both the original and the duplicate will be initialed by the examiner. The original will be placed in the letter and the communication returned to the sender. If local conditions render such action impractical, the letter will be passed. The duplicate copy of Form MC 2 will be retained by the examining officer for his own protection, after noting on the reverse side thereof the following information:

(a) Date of examination.

(b) Name and address of addressee.

(c) Name of sender.

7. Incoming Mail: Incoming mail will be spot-checked by the Chief Base Censor and not normally examined by the Unit Censor. However, the Unit Censor will furnish the Chief Base Censor with the names of individuals under his jurisdiction in cases where it is desirable or necessary that their incoming mail be examined.

8. Forms: The following are samples of MC 2 and MC 3 and will be produced locally by the Unit Censor when needed:

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MC form 2

NOTIFICATION OF MISSING ENCLOSURE

The enclosure mentioned in this correspondence

was found to be missing when the letter was opened by the censor.

(EXCR)

MC 2

MC FORM 3

RETURN OF LETTER TO SENDER

This letter is returned to sender because

(EXCR)

MC 3

IV - FILM CENSORSHIP.

1. General.

a. In this theater, the use of privately owned cameras has been authorized for all personnel, except those in combat zones.

b. Photographers will familiarize themselves with film censorship regulations. No picture will be taken that contains information of aid or comfort to the enemy.

2. Photographic Information to be Suppressed.

a. In addition to the information prohibited by paragraphs 1, 2 and 3 of Section II of this circular, the following classes of information are not to be released for export from this theater, except in the course of official business or with the written approval of this headquarters.

(1) All aerial photographs and films of friendly territory.

(2) High angle views showing military installations, possible military objectives, or landscape where prominent features would disclose location.

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Censorship Regls Cont.

(3) All views of plant operations engaged in Allied war manufacture, assembly or repair of material used for furtherance of the Allied cause. Close-up views of machinery or technical equipment.

(4) Pictures which could be distorted by the enemy and used as propaganda against the war effort.

(5) Pictures which might focus attention on training, personnel, or equipment from which the character of future operations might be determined. Also pictures which show state of training or morale of troops.

(6) Pictures revealing general location of such equipment as planes, tanks, large guns, combat cars, etc.

(7) Pictures of all classified equipment.

(8) Pictures indicating a quantity or the presence of, a particular type of equipment in any general locality.

(9) Pictures indicating route, type of aircraft, nature of cargoes and installations of the Air Transport Command.

b. Any reference in communications to photographs previously sent or to be sent which, when considered with the photographs or separately, violates military censorship regulations, is prohibited.

c. Photographs or films furthering the objectives of enemy propaganda will not be imported into this theater.

d. Particular attention will be given to backgrounds. Frequently the principal subject in the foreground of a picture is not objectionable while the background will reveal information to be suppressed.

3. Instructions for Handling Photographic Material.

See Cir 147 Sec 2

a. Photographic material exposed by amateur photographers may be processed locally but only by firms approved by the respective Base Sections.

b. Since local developing facilities are very limited, provisions have been made for developing negatives in the United States without cost to the photographer. To take advantage of these facilities, the following procedure will be followed:

(1) The address of the sender plus the name and address of a person in the United States to whom the developed negatives are to be sent will be indorsed on a slip of paper securely tied to each roll of undeveloped film.

(2) Such rolls will be classified "CONFIDENTIAL" and will be transmitted as official mail to the Chief Base Censor for handling

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Censorship Regls Cmft

and disposition.

(3) The negatives of such rolls cannot be mailed to this theater by the developing agency in the United States.

c. Anyone using unauthorized facilities will be subject to disciplinary action.

d. All negatives and prints not passed by the censor will become the property of the United States Government and will be disposed of as directed by the War Department, Washington, D.C., or by the Theater Commander.

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

DISTRIBUTION:

" F "

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 10 May 1943
NUMBER 85)

Decorations and Awards..... I
Formation of Provisional Units..... II
Shoulder Sleeve Insignia..... III

I - DECORATIONS AND AWARDS.

1. Awards of the Good Conduct Medal. The War Department has advised that Executive order 9323, dated 31 March 1942, authorizes the award of the Good Conduct Medal to enlisted men of the Army of the United States who complete three years' service on or after 27 August 1940, or who complete one year's service after 7 December 1941. AR 600-8, 10 August 1941 is being amended accordingly. Commanding officers are authorized to make awards of this decoration in accordance with the new required period of service. The administrative procedure as now outlined in AR 600-8 remains unchanged and will be followed carefully. Attention is invited to the fact that good conduct is not the sole basis for the award. Unit commanders will not award this decoration to individuals solely because their name does not appear in the unit punishment records. Medals are not yet available, but the service ribbons therefor are available upon requisition. The reports required by paragraph 7f, Circular No. 50, this headquarters, cs, will be rendered directly to The Adjutant General.

2. Paragraphs 7d and 11, Circular No. 50, this headquarters, cs, are rescinded and the following substituted therefor:

"7d. Announcements of Awards. Copies of all orders containing citations or announcements of awards will be transmitted as follows:

(1) Three copies, and one copy of each pertinent unexpurgated citation, will be sent directly to The Adjutant General, Washington, D.C., marked: "Attention Decorations and Awards Branch" and one copy, including pertinent unexpurgated citations, will be sent to this headquarters marked for the attention of the Personnel Branch, AG Section.

(2) The distribution indicated above is in addition to all other required distribution of orders.

(3) If the Purple Heart is awarded in a medical installation where the individual's personnel records are not available, the fact of the award will be entered on his Emergency Medical Tag or Report Card (AD AD Form 52). To avoid duplication, the report of the presentation (see 7f below) will be sent through the individual's unit commander, who will publish the announcement."

"11. Supply. Unit supply officers in this theater will submit requisitions for medals, service ribbons, unit decorations, and allied appurtenances direct to Commanding Generals of Base Sections for supply".

(AG 210.5/002 A-2)

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Cir No. Cont

See Cir 135 July 18, 1943

II - FORMATION OF PROVISIONAL UNITS.

1. A provisional unit is one organized for a specific purpose and is composed of personnel assigned to other activated companies, battalions, regiments or other units. Orders directing the organization of provisional units will ordinarily prescribe a Table of Organization or Table of Allotment under which the provisional unit is to be organized.

2. Personnel provided for a provisional unit will not be dropped by the unit to which such personnel is permanently assigned but will be carried as "detached service."

3. Commanders of provisional units will report required changes of status of any individual to the unit to which the individual is assigned, for preparation of necessary reports to a MRU.

4. Strength reports of provisional units will be reported by the provisional unit commander monthly, to the MRU serving the command to which the provisional unit is assigned. Such returns will contain a remark "Not to be included in strength totals. All personnel attached to this unit accounted for by the organization to which permanently assigned." (AG 322.3/053 A-M).

III - SHOULDER SLEEVE INSIGNIA. Rescinded by Cir 2, 1944 - Sec. I

1. The wearing of shoulder sleeve insignia by personnel of units assigned to this theater is authorized, unless prohibited by this headquarters or Task Force Commanders in operational procedures.

2. Shoulder sleeve insignia will be worn on the upper part of the outer half of the left sleeves of the service coat, overcoat, field jacket, and the shirt when worn as an outer garment, the top half of the insignia to be 1/2 inch below the top of the shoulder seam.

3. Armored Force insignia will be worn on articles of uniform as authorized by Headquarters Armored Force. (AG 421/072 A-M).

By Command of the Theater Commander:

E. L. FORD
Colonel, G.S.C.; Chief of Staff

OFFICIAL:

R. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

DISTRIBUTION:

" F "

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

12 Nov 1943

CIRCULAR)
:
NUMBER 64)

Personnel Replacement Requisitions.....I
Compassionate Leave.....II

See Cir #6 sec I 1944

I - PERSONNEL REPLACEMENT REQUISITIONS.

1. The Army replacement system is designed to place men in vacancies for which they have shown a natural aptitude and in which they have been basically trained. Through the medium of the specification number, the individual is classified and trained according to his natural abilities, the unit commander is able to requisition cooks, truck drivers, mechanics, clerks, etc., and the Army benefits by applying the manpower of the nation to the best advantage. Within the branches, much time and emphasis has been placed on developing men as machine gunners, antitank gunners, pioneers, intelligence men, artillery and gun mechanics, radio operators, airplane engine mechanics, etc., as well as riflemen and gunners.

2. Prior to shipment to this Theater, replacements are now filtered through a replacement depot where every effort is made to verify readiness for service. This includes scrutiny of records, state of training and completeness of equipment, and is expected to pull out a large number of unfit personnel who formerly would have been shipped overseas.

3. In view of the careful classification of men in the replacement centers in the United States, and of the emphasis placed on special type training, it is considered imperative that men be requisitioned throughout the Theater by specification serial number. For this reason, except in a combat emergency, requisitions which designate men merely as Infantry, Field Artillery etc., can no longer be accepted.

4. In line with the necessity for requisitioning personnel by specification serial number, care must be taken in the breakdown of replacements received from the rear that those furnished finally reach the vacancies for which they were intended. (AG 220.01/1Cl A-1).

II - COMPASSIONATE LEAVE.

Rescinded See Cir #46 Cir

1. The following information regarding the granting of leaves and furloughs, or relief from duty in this theater on compassionate grounds, is published for the guidance of all concerned. It must be borne in mind that no definite rules can be laid down in cases of this kind, as each case must be dealt with on its own merits.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CINCAFHQ)
:
NATOUSA)

12 May 1943

Personnel Replacement Requisitions.....I
Compassionate Leave.....II

I - PERSONNEL REPLACEMENT REQUISITIONS.

1. The Army replacement system is designed to place men in vacancies for which they have shown a natural aptitude and in which they have been basically trained. Through the medium of the specification number, the individual is classified and trained according to his natural abilities, the unit commander is able to requisition cooks, truck drivers, mortarmen, clerks, etc., and the Army benefits by applying the manpower of the nation to the best advantage. Within the branches, much time and emphasis has been placed on developing men as machine gunners, antitank gunners, pioneers, intelligence men, artillery and gun mechanics, radio operators, airplane engine mechanics, etc., as well as riflemen and gunners.

2. Prior to shipment to this Theater, replacements are now filtered through a replacement depot where every effort is made to verify readiness for service. This includes scrutiny of records, state of training and completeness of equipment, and is expected to pull out a large number of unfit personnel who formerly would have been shipped overseas.

3. In view of the careful classification of men in the replacement centers in the United States, and of the emphasis placed on special type training, it is considered imperative that men be requisitioned throughout the Theater by specification serial number. For this reason, except in a combat emergency, requisitions which designate for example as Infantry, Field Artillery etc., can no longer be accepted.

4. In line with the necessity for requisitioning personnel by specification serial number, care must be taken in the breakdown of replacements received from the ZI that those furnished finally reach the vacancies for which they were intended.
(AG 220.01/101 A-1).

II - COMPASSIONATE LEAVE.

1. The following information regarding the granting of leaves and furloughs, or relief from duty in this theater on compassionate grounds, is published for the guidance of all concerned. It must be borne in mind that no definite rules can be laid down in cases of this kind, as each case must be dealt with on its own merits.

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2. Applications for leaves and furloughs involving departure from this theater, or relief from duty in this theater may be forwarded to the Commanding General, this headquarters, in the case of serious illness of a wife, where recovery is in doubt, or where undue hardship will result on account of the illness and the absence of the soldier. In very exceptional cases this will also apply to serious illness of other members of a man's immediate family.

3. Circumstances may be such as to render undesirable the granting of leaves, furloughs, or relief from duty in this theater; instances are:

a. Where the man's services cannot be spared without grave inconvenience to the Service.

b. In cases of serious illness, where the man would not be able to return home in time. In exceptional cases, where the care of children is involved and no other suitable relatives are available, absence or relief from duty in this theater may be applied for to enable the man to settle private affairs.

c. In cases where no immediate necessity for the man's presence is apparent.

4. Applications will be forwarded to the Commanding General, this headquarters, through channels and will contain all the necessary information concerning the case to enable this headquarters to make a prompt investigation through Red Cross channels. Such information must cover at least the following points:

a. Name, rank, ASN, and organization of applicant.

b. Length of service in Army, and length of service overseas.

c. Type of duty being performed, and whether a substitute is available.

d. Manner of performance of duty.

e. Circumstances involved, with name, relationship, and address of the party concerned.

f. Views of Commanding Officer and intermediate commanders.

(AG 220.711/101 A-M)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 63)

11 May 1943

Use of Checks in Payment of Commercial Accounts.....I
Per Diem Allowance.....II
Records of Vouching Stocks.....III
Rabies (Hydrophobia).....IV

I - USE OF CHECKS IN PAYMENT OF COMMERCIAL ACCOUNTS.

Paragraph 1, Circular No. 7, this headquarters, as is amended by the addition of the following as paragraph 1b.

"1b. The provisions of this circular do not preclude payment by each where conditions warrant payment by check impracticable."

II - PER DIEM ALLOWANCES. See Cir 29 Sect I 1944

See Cir 137 Sec. I 20 July 1943

1. Officers and enlisted men travelling by air outside of this theater may be authorized a per diem, not to exceed $6.00 per day.

2. Paragraph 1g, AR 35-4520, requires that where an enlisted man is on a per diem status and is furnished public quarters, subsistence, or both, one-fourth of the authorized per diem allowance will be deducted for each meal or lodging furnished. Vouchers on which per diem is paid to enlisted men will include a sworn statement as to meals or lodging furnished at government expense in order that appropriate deduction may be made in accordance with the cited paragraph. A negative statement will be required in event no meals or lodgings were furnished. (AG 126.4/102 A-M).

III - EXCESS OF MONTHLY ISSUES.

See Cir 101 Sec I 1944

1. Reference is made to War Department Memorandum W700-11-43, subject: Excess of Monthly Issues, dated 24 February 1943, reproduced in this headquarters 5 April 1943, and distributed to all headquarters and each division and similar unit. The conditions referred to in paragraph 1 of that memorandum are evident to a degree in this theater. To remedy these conditions, it is desired that all concerned take immediate steps to comply with the provisions of paragraph 3 of the reference memorandum.

2. It is essential from the standpoint of conservation of supplies, with resultant reduction in shipping and increased mobility of troops, that supplies and equipment in the hands of troops be reduced immediately to that prescribed in the several Tables of Allowances. Commanders of all echelons will make periodic inspections to accomplish this end.

3. Reports have been received in this headquarters which refer to waste in connection with the handling of supplies. Action will be taken to correct such

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conditions. Particular attention will be paid to misuse and waste of gasoline cans and such practices as bartering and otherwise disposing of rations, serving more than one ration per individual per day, and drawing and issuing excessive amounts of rations, thereby encouraging waste or carelessness in their use. (AG 400.74/103 GM-M).

IV - RABIES (Hydrophobia). See Cir 133 Sect I July 11, 1943

Section II, Circular No. 32, this headquarters, cs, is rescinded and the following substituted therefor:

1. Because of the prevalence of rabies in North Africa, the keeping of dogs, cats, and other animal pets which are allowed to stray about organization areas is forbidden.

2. Provisions of paragraph 35, AR 40-210, 15 September 1942, covering the quarantining of animals which have bitten military personnel will be put into effect with the exception that it will be the duty of Medical Officers to observe and confine animals suspected of being rabid, for a period of 14 days in those units and areas in which the Veterinary Corps has no representative.

3. If the suspected animal does not develop symptoms or signs of rabies within this period, immunization of the person or persons bitten need not be carried out.

4. If the suspicious symptoms develop, the animal should be permitted to live until definite symptoms of rabies occur or until death occurs. The animal will then be decapitated and the head sent for examination to the Pasteur Institute, Algiers or Casablanca, as the case may be, by the most rapid means of transportation available. If possible, the specimen should be packed in ice and sawdust.

5. If it is impossible to confine the animal for observation, military personnel who have been bitten will be sent, after the bite has been cauterized to the MAS Surgeon if in Morocco, or the the 8th General Dispensary, APO, if in Algeria, where treatment will be arranged for in the Pasteur Institute.

6. Patients being sent for treatment should be provided the most rapid means of transportation available, as it is important to begin the Pasteur treatment as soon as possible. (AG 710/052 Surg-M).

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

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Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 10 May 1943
NUMBER 82)

Special Service Supplies.....I
Recovery and Evacuation of Salvage.....II

I - SPECIAL SERVICE SUPPLIES

1. Subject to policies established by the Commanding General, NATOUSA, the following will govern procurement, storage and distribution of Special Service supply in this Theater:

a. The Commanding General, SOS, NATOUSA, is charged with procurement of Special Service supplies for all United States troops in this Theater, and will coordinate and forward requisitions submitted, to Ports of Embarkation, or Special Service Division, ASF, War Department, as applicable; and will likewise negotiate for any necessary tonnage.

b. Commanding Officers of the Base Sections will requisition for all United States troops within their respective Base Sections and forward same, as approved, to the Commanding General, SOS, NATOUSA, for procurement, as required.

c. Base Section commanders are charged with providing necessary personnel, funds, facilities, and policies for receipt, storage, issue, distribution and repair of Special Service supplies and equipment within their Base Section. Army, Army Corps, Division, and senior Air Force commanders are similarly charged within their respective commands.

d. It is considered appropriate that Special Service officers of the several commands concerned be assigned to administer the supply of Special Service items therein.

e. Chief of Special Service Section, this headquarters, will requisition through the Commanding General, SOS, NATOUSA, for Special Service material and supplies of the following types: Motion picture film supply, Special Service information to troops, educational activities, radio broadcast transcriptions, and Special Service radio station equipment and materials. For such items the Chief of Special Service Section, NATOUSA, will be the only requisitioning agency, provided however, that such items may be allotted, stored, distributed and employed through Base Section Special Service Officers, as directed by the Commanding General, this headquarters, either at the time of requisition or subsequently.

f. All radio, motion picture or phonographic equipment will be issued by Base Sections on memorandum receipt. Where units holding

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Circular 82 (cont'd)

such equipment pass from one Base Section to another, such equipment will be turned in, or receipts be transferred to another Base Section, as made necessary by the Special Service supply status in Base Sections or this Theater.

g. Records will be kept by Base Sections showing location, condition, status and employment of Special Service materials by all forces within the Base Section.

h. Channels:

(1) Special Service officers of all senior field organizations, and all separate and unattached commands will requisition from base Sections serving the areas in which situated. For this purpose Corps and Division Special Service officers and Special Service officers of senior Air Force commands will consolidate requisitions from subordinate commands.

(2) Special Service Section, this headquarters, is authorized to communicate directly with all Special Service officers in this Theater, concerning any Special Service matter. However, in all matters pertaining to procurement, distribution and storage of Special Service supplies, action will be effected by and through SOS, NATOUSA. (AG 353.8/101 33-M).

II - RECOVERY AND EVACUATION OF SALVAGE. Rescinded Cir. No. 15 - 1944

Paragraph 4b(1)(a), Circular No. 70, this headquarters, cs, is amended to read as follows:

"b(1)(a). Enemy property - Enemy property, except that which is desired for immediate use in combat or for training or intelligence purposes, will be disposed of as provided below for United States property. The procedure for processing of captured enemy material for intelligence purposes is given in 'Addendum to Intelligence Instruction No. 32,' dated 7 May 1943, and Section II, Training Circular No. 11, War Department, 1942. Care will be exercised that the requirements of Training Circular No. 21 are complied with in all cases to which it is relevant." (AG 400.93/043 M-M).

By command of the Theater Commander:

Z. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

E. T. ROBERTS
Colonel, A.G.D.;
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 9 May 1943
NUMBER 81)

Sales and Issue of Clothing and Equipment to Officers..... .I
Reconnaissance of Unexploded Bombs.....II
U.S. Public Health Service Officers.....III

I - SALES AND ISSUE OF CLOTHING AND EQUIPMENT TO OFFICERS.

See Cir 301 Sec 13 1944

1. Section VI, Table of Basic Allowances No. 21, (QM Clothing and Individual Equipment), dated 7 January 1943, states under the heading of Officers' and Warrant Officers' Clothing and Equipment: "The clothing and equipment shown in this section are not issued; these articles are obtained by purchases; articles issued are provided for under proper sections of appropriate Table of Basic Allowances."

2. It has come to the attention of this headquarters that for various reasons, such as officers' baggage being lost or delayed enroute, loss of clothing as the result of landing operations, unavailability of Sales Stores from which to purchase articles of clothing and equipment, etc., issues of jackets - field and combat, trousers, shoes, underwear, socks, etc., have been made to commissioned officers without requiring reimbursement to the government of the cost thereof. This practice will cease immediately.

3. In the future, gratuitous issues of items of clothing and equipage will be made to commissioned officers only when such issue is specifically provided for in the Table of Basis Allowances. Sales of items of clothing and equipage will be on a cash basis and in accordance with provisions of AR 30-2200.

4. Representatives of the Inspector General's Department, this headquarters, and of lower echelons of command and supply, will include in their inspection reports of organizations and supply installations the results of their inquiries for compliance with the above.

5. Claims for private property of officers, including clothing and equipage, that becomes lost or destroyed, may be originated and processed in accordance with the provisions of AR 35-7100. (AG 420/03 QM-M).

II - RECONNAISSANCE OF UNEXPLODED BOMBS.

See Cir 2-1/Sec 11 1944

1. All incidents of unexploded bombs will be reconnoitered by trained personnel and reported to Army, Corps, Divisional or separate command Ordnance officers for the purpose of disposal, each report to state the exact location, estimated size, type, and danger involved to important installations.

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Circular 81 (cont'd)

2. a. Within each brigade, regiment, separate battalion and static installation, a Bomb Reconnaissance Officer will be appointed to instruct officers and non-commissioned officers of lower echelons in bomb reconnaissance and to establish an adequate reporting system within each such unit.

b. Within each company and platoon, a Bomb Reconnaissance Officer or non-commissioned officer will be appointed to reconnoiter all unexploded bombs, institute necessary safety precautions and report incidents through channels.

3. Bomb disposal units attached or assigned to tactical or static units will be responsible for the training of the Bomb Reconnaissance Officers specified in paragraph 2a above in the following:

a. The recognition of unexploded bombs and camouflets.

b. Proper evacuation distances for both buried and unburied bombs.

c. General safety rules.

4. The Commanding Officer of each Bomb Disposal unit, will submit a report on the progress of the training program outlined herein, bi-monthly, to the Commanding General, this headquarters, through command channels.
(AG 471.6/101 Ord-M).

III - U.S. PUBLIC HEALTH SERVICE OFFICERS. Rescinded by cir 217 sec. 1

See Cir. 217 sec I

U.S. Public Health Service Officers in this Theater are in addition to their other duties assigned as staff officers of the surgeon, this headquarters.
(AG 211/697(USPHS) A-M).

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 6 May 1943
NUMBER 80)

Prisoner of War Information Bureau..... I
Recovery and Evacuation of Salvage..... II
Cashing of Unit Fund Checks..... III

I -- PRISONER OF WAR INFORMATION BUREAU

1. The report on enemy dead required to be returned to the Prisoner of War Information Bureau, Provost Marshal General's Office, Headquarters, North African Theater of Operations, United States Army, under paragraph 2a, b and c, Section I, Circular Number 27, this headquarters, cs, is in many instances being returned incompletely filled out. The following errors have been noted:

a QMC Form No. 1-GRS (Report of Burial) forwarded to PWIB without listing thereon personal effects found on the deceased. Where the deceased is unidentified the failure to include the personal effects with QMC Form No. 1-GRS precludes to a great extent the possibility of establishing the identity of the deceased.

b In most cases of unidentified deceased the uniform and insignia may disclose the rank and nationality of the deceased, which is very important information toward establishing identity of the unidentified deceased.

c Many returns of QMC Form No. 1-GRS show only the grave number and do not indicate the plot or row number. Where there is neither plot or row number the word "none" should be noted in proper place on said form.

2. Only one copy of QMC Form No. 1-GRS should be sent to PWIB, NATOUSA.

3. Unless properly coordinated, once the personal effects of unidentified deceased are separated from QMC Form No. 1-GRS the most valuable means of possible identification is lost. As soon as QMC Form No. 1-GRS is accomplished for the unidentified deceased, it will be given a number and a corresponding number placed on the envelope containing the personal effects of the unidentified deceased.

4. QMC Form No. 1-GRS together with the personal effects of the deceased should be forwarded to PWIB, NATOUSA, so that the personal effects and

See Cir 46 Sec I 1944

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necessary accompanying records can be forwarded promptly to Prisoner of War Information Bureau, Washington, D.C. (AG 220.87/093 A-M)

II -- RECOVERY AND EVACUATION OF SALVAGE

Rescinded by Cir 70, 18 Apr 1944

Paragraph 4b (1) (c) (2), Section I, Circular Number 70, this headquarters, cs, is rescinded and the following substituted therefor:

"(2) Unserviceable property.

(a) That property fit for repair and further use for the purpose originally intended will be returned to the service to which it pertains.

(b) That property which can or cannot be repaired locally but re-used for military purposes will be returned to the service having use for such property.

(c) That property which cannot be used in the military service will be returned to the United States if of such nature as to have further value in the fabrication of new materials.

(d) Any other property not covered by (a), (b) and (c) above and (d) below will be turned over to representatives of M.E.B for such local use as that agency sees fit.

(e) Scrap. Waste paper, food waste, boxes, crates, and lumber will not be returned to the United States. Pending further instructions, tin cans will not be shipped to the United States. This property will be retained in the location in which accumulated and used as circumstances may dictate."

(AG 400.93/093 QM-M)

III -- CASHING OF UNIT FUND CHECKS

Rescinded by Cir. 70, 21 Apr 1944

Finance Officers are authorized to cash company, regimental or similar fund checks for properly identified custodians of such funds. Such checks will be deposited in the usual manner with the Treasury. Attention of Finance Officers cashing such checks is invited to Section IV, Finance Bulletin Number 35, 4 March 1944, reading: "Safeguarding of Military Information."

(AG 122.1/271 FIN-M)

By command of the Theater Commander:

A. L. WARD
Colonel, GSC, Chief of Staff

OFFICIAL:

M. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 79)

6 May 1943

Soldier's Individual Pay Record (WD AGO Form 28).....I
Handling of Leaded Gasoline.....II
Reclassification of Neuro-Psychiatric Casualties.....III
Mail to the United States.....IV

I - SOLDIER'S INDIVIDUAL PAY RECORD (WD AGO FORM 28)

Rescinded by Cir. No. 15 1944

1. Commanding Officers will require that enlisted men carry the individual pay record on their persons at all times, and that it be used in accordance with the instructions contained in paragraphs 13 and 14, AR 345-155. This record will be used only for the purpose of recording payments made to an enlisted man when he is separated from this organization, and/or his Service Record is not available. A temporary service record may be prepared in accordance with paragraph 42, AR 345-125, as amended by change 4, 27 August 1942; but only after reasonable efforts, including inquiry to the Central Records Branch, this headquarters, have failed to locate the original record.

2. Payments made to an enlisted man, when his Service Record is available, need not be entered on Form 2E, but will be entered on the Service Record under the heading "Remarks Financial." Whenever a casual payment is made, the personnel officer will notify the enlisted man's unit commander, using WD AGO Form No. 19, or a substitute. As soon as the enlisted man returns to his unit, or his Service Record is available, the Unit Personnel Officer will check the entries on the Pay Record against the entries in the Service Record and indorse in the Pay Record, below the last entry, "Verified with Service Record," followed by his name, grade, and arm of service only. Any initials placed in the Pay Record will be identified on the inside front cover of the book. (AG 220.3/100 Misc-M).

II - HANDLING OF LEADED GASOLINE Rescinded by Cir No. 13 - 1944

1. Handlers of leaded gasoline are not at an extraordinary risk in the normal handling of gasoline. Where leaded gas has escaped into the holds of ships or other closed spaces, every effort should be made to ventilate such spaces before permitting personnel to work in them, otherwise acute fume poisoning will result.

2. The practice of using leaded gasoline for washing the hands or cleaning clothes must be discouraged by unit commanders.

3. Personnel assigned to the duty of cleaning gasoline stoves should be instructed to wash their hands with soap and water after each cleaning of the stove. The carbonized material contains lead and if it is not removed from the hands, the lead may be transferred to the mouth during the process of eating or smoking and lead poisoning may result. (AG 463.7/100 Surg-H).

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Sec
Cir III - RECLASSIFICATION OF NEURO-PSYCHIATRIC CASUALTIES
H Sec I
1944

The proper placement of neuro-psychiatric battle casualties is assuming a role of increasing importance because there are within this group of casualties, a certain number who will deteriorate rapidly if again exposed to the hazards of battle, bombing or even AA fire. To prevent such recurrences, and in order that maximum work efficiency may be obtained from rehabilitated neuro-psychiatric casualties in NATOUSA, psychiatrists at station and general hospitals are directed to prepare statements covering the types and places of duty suitable for each neuro-psychiatric casualty who is discharged from their hospitals. This statement will be forwarded to the Reclassification Board before which the rehabilitated neuro-psychiatric casualty will appear and in the placement of each neuro-psychiatric casualty the board will give utmost consideration to the recommendations of the psychiatrist. (AG 201.11/099 Surg-M).

IV - MAIL TO THE UNITED STATES.

1. Until further notice, the dispatch of United States bound personal mail from this theater will be as follows:

Rescinded by Cir # 138 Sec. II 3 July 1943

a. V-Mail undersea "free":
Will be photographed daily to the extent of capacity of available equipment with the balance, if any, dispatched to destination by air in original form.

b. V-Mail with air mail stamps affixed:
Will be dispatched in original form by air to the extent of available airplane space.

c. Air-mail letters (two ounce limit):
Will be dispatched by surface transportation to United States port of entry, thence by air to destination.

d. Ordinary mail (and parcels):
Will be dispatched by surface transportation to destination.
(AG 311.1/099 Post-M).

By command of the Theater Commander:

J. L. ENO
Colonel, G.S.C., Chief of Staff

OFFICIAL:

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Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

5 May 1943

CIRCULAR)
:
NUMBER 78)

Reassignment or Reclassification of Officers..... I
Requisitions for Supplies and Equipment not Authorized by T/BA..... II
Sanitation in Bivouac Areas..... III
Care of Machine Gun..... IV

I -- REASSIGNMENT OR RECLASSIFICATION OF OFFICERS

1. Paragraphs 1, 2, 3 and 4, Section III, Circular Number 1, Allied Force Headquarters, 2 January 1943, are being rescinded.

2. Paragraph 2, Circular Number 20, this headquarters, cs, is rescinded and the following substituted therefor:

"2. Where the recommendation for reclassification includes a recommendation for the return of the officer concerned to the United States and his discharge, the supporting papers required for reclassification under paragraph 7(1), AR 605-230, will be prepared and forwarded to the next higher commander, pursuant to paragraph 7(e) and (f), AR 605-230. Those supporting papers will consist of:

a Recommendation for reclassification (Form A, paragraph 13, AR 605-230, as amended by Change Number 1, 13 August 1942).

b Special efficiency report for the period involved.

c War Department AGO Form Number 66-1, if available, will be forwarded. If not available, a statement of experience covering the officer concerned will be substituted, indicating:

(1) Military experience.
(2) Civilian Background
(3) Schooling (including Military)
(4) Linguistic ability.

d Affidavits and depositions substantiating the above recommendations.

e Sworn statements from such available individuals as the officer concerned may desire.

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f. Copies of recommendations and reports referred to in a and b, above, will be furnished the officer concerned." (AG 210.01-1 A-M)

See Cir 44 Sect 3

II -- REQUISITIONS FOR SUPPLIES AND EQUIPMENT NOT AUTHORIZED BY T/BA

All requisitions for supplies and equipment not in accordance with Tables of Basic Allowances will be forwarded through command channels to the Commanding General, MATOUSA, for approval. (AG 400.311/698 D-M)

Rescinded by Cir No 1 Sect 3 1944

III -- SANITATION IN BIVOUAC AREAS

1. A recent Sanitary Report includes the following paragraph:

"In recent move by motor convoy it was remarked that all bivouac areas were grossly contaminated by troops previously occupied at these spots. Many straddle trenches had been left unfilled and troops had to relieve themselves in any convenient spot. In the case of one area, at L'Arba, the bivouac area was utterly filthy. At this spot it was difficult to find a clean area large enough to pitch a shelter tent. The odor of the whole camp was definitely fecal. These conditions indicate extremely poor sanitary supervision by at least some of the units which had preceded this command."

2. Insanitary conditions such as these are highly conducive to disease incidence among troops. Unit commanders evacuating bivouac areas will be held strictly accountable for the sanitation of such areas prior to departure therefrom. (AG 722.5/661 SURG-M)

IV -- CARE OF MACHINE GUN See Cir. No 27, Sect. I 1944

1. Recent information received at this headquarters concerning excessive damage to Browning Machine Guns, Caliber .30, M2, all types, has been traced to the fact that troops are assembling cocking lever pin A-388 into the bolt from the right-hand side. In some guns, due to a combination of tolerance, the gun can be fired in a partially locked position. When this occurs, very serious damage to the gun result.

2. Effective immediately all users of the subject gun under this command will exercise great care to insure that the cocking lever pin is assembled from the left-hand side as specified in related Technical and Training Manuals. (AG 472.5/699 ORD-M)

By command of the Theater Commander:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

4 May 1943

CIRCULAR)
:
NUMBER 77)

E. F. M. SERVICE

All Rescinded by Cir No 2 1944

1. Effective 10 May, 1943, E. F. M. Service (fixed text personal cablegrams and radiograms) will be established on a limited basis from the U. S. Forces in this Theater to the United States. Because of the extremely heavy military traffic and the limited capacity of radio and cable facilities, only a relatively small number of messages can be accepted for transmission during the first few weeks of operation. In order that the available facilities may be used, the service will be opened to a selected group at first and will be gradually extended to other groups as additional facilities now being procured become available. The service will at first be extended only to members of the ground forces in the combat zone, combatant members of the air forces, and Navy personnel serving aboard combat ships. Instructions contained herein relate only to messages sent by Army personnel. Separate arrangements are being made to handle messages from Naval personnel. It is expected that the service will, within three months, be available for all members of the U. S. Forces. Commanders will be advised as the service becomes available for members of their commands.

2. Each E. F. M. (Expeditionary Force Message) will consist of not more than three of the authorized fixed texts shown on the reverse side of E. F. M. forms. An E. F. M. filed in North Africa will cost sixty cents or the equivalent in local currency. Payment of fee will be evidenced by Algerian postage stamps of the proper value being affixed to each message form. These stamps will be available for purchase by unit or organization E. F. M. officers at all APOs serving units to which E. F. M. service is available. If for any reason stamps are not available, fees may be transmitted in the form of U. S. postal money orders as hereinafter provided (See paragraph 11).

3. Subject to initial restriction set forth in paragraph 1, the daily capacity will be apportioned, on the basis of current G-1 reports, to the headquarters of field armies (to include Army troops), Corps (to include Corps troops), divisions (to include attached units), Northwest African Air Force, base sections, and Headquarters Command. Allocation of facilities will be reviewed frequently and when any material change in proportion occurs, adjustment will be made. Commanders of the organizations enumerated will each designate an E. F. M. officer to handle matters relating to the operation of E. F. M. service within the command.

4. Central E. F. M. stations will operate under the Army Postal Service at Algiers and Casablanca to handle Expeditionary Force Messages received and dispatched by the communications terminal at their respective locations.

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5. Special E. F. M. forms provided will be distributed by the Central E. F. M. Stations to the organization headquarters specified in paragraph 2. The E. F. M. officer of each organization will distribute E. F. M. forms to subordinate units in accordance with the rationing policy for the organization as prescribed by the commander. Organizations will be furnished initially a ten day supply of E. F. M. forms. Additional deliveries will be made at weekly intervals so that the amount on hand at any time will not be less than the number required for a three day period. Blank forms will be carefully safeguarded to prevent their waste or use for any purpose other than that for which intended.

6. Each company or other unit commander will designate an officer as E. F. M. censor for the unit. Personnel of a unit will file outgoing messages with their designated E. F. M. censor only. Under no circumstances will messages be filed with local PXT offices. The unit E. F. M. censor will accept messages from members of his unit only. He will collect the appropriate fee for each message filed and will affix the prescribed postage stamp to the message form in the space provided, as evidence that the fee has been paid. Unit E. F. M. censors may be furnished, from unit funds, a small cash credit for the purchase of the prescribed Algerian stamps from the APO to meet the unit's requirements for several days. The Algerian stamps will not be sold to individuals, but will be held by unit E. F. M. censors until affixed to outgoing messages. When a stamp is affixed to a message, the unit censor will write his initials in ink on the face of the stamp to prevent removal and reuse. The reserve of stamps will be replenished by purchase from the APO as required. The APO from which purchased will redeem unused stamps from unit censors for cash at their face value at any time.

7. Unit E. F. M. censors will carefully examine all messages accepted by them to see that the following instructions are fully complied with:

a. The sender's code cable address, the six-letter code word equivalent of his APO number, must be entered in the space provided therefor on the message form. The code words for all APOs now operating in this Theater are listed in paragraph 12 of this circular. As new APOs begin operation the list will be suitably amended. E. F. M. messages will not be transmitted if the code word is omitted.

b. All entries on the message form will be clear and legible.

c. The numbers of not more than three of the texts appearing on the reverse side of the message form will be inserted in the proper place. Many texts available for use by British Forces are not approved for use by United States Forces. Only those texts appearing on the reverse side of the special message form are approved for use by United States Forces.

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7. (Cont'd).

d. The normal signature of the sender will be used without grade, unit, arm or service, or army serial number, and will be limited to three words, or two initials and one word, or one initial and two words, but in any case will include the last name of the sender.

e. Any reference to the country or city of origin, the APO number or military organization will be omitted from the message form. The unit E. F. M. censor will affix the U. S. Army Examiner Stamp, without signature, in the space provided on the message form.

f. Messages will be listed on Forms NAF 1001 which will show the date, designation of the unit, and the last names of the sender and the addressee of each message. The messages, with Form NAF 1001 attached, will be forwarded through normal mail channels, or by more expeditious means if available, to the division, corps, base section, or similar organization E. F. M. officer. Copies of Forms NAF 1001 may be retained by unit E. F. M. censors as a permanent record, if desired.

Amended par 2 C.L. #90

9. The division, corps, base section or similar organization E. F. M. officer will check to see that each message received is in proper form, that it bears the signature of the unit E. F. M. censor, and whether the postage stamp covering the amount of the fee is affixed. If messages without stamps affixed, accompanied by cash remittance are received, he will purchase stamps from the APO, affix them to the message forms and write his initials in ink on the face of each stamp. (See paragraph 11). If messages are received with remittances in the form of a Postal Money Order, he will verify the correctness of the amount of the remittance. He will then forward all messages together with applicable forms NAF 1001 attached, through mail channels, or by more expeditious means if available, to the Central E. F. M. Station at Algiers or Casablanca through which his organization is served. It is the responsibility of each organization E. F. M. officer to see that the number of messages forwarded each day does not exceed the daily allotment of his organization. The unused balance of one day's allotment will not be used on a succeeding day.

10. The officer in charge of each Central E. F. M. Station will check all messages to see that all instructions relative to their preparation have been complied with. If a message is found to be improperly prepared, it will be corrected if possible. If correction cannot be made the message will be returned to the organization E. F. M. officer with attached slip showing the sender's unit address, for appropriate action, and notation as to its disposition will be made on the applicable Form NAF 1001. Messages found to be in proper

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10. - (Continued).

form will be turned over to the local P. T. T. office and a receipt obtained showing the date, time, and total number of messages delivered. Forms MAP 1001 covering messages received each day will be filed together with the receipts from P. T. T. as a permanent record of the day's transactions. Any unusual delays between the date of dispatch of messages by unit E. F. M. censors as shown on Forms MAP 1001 and the date received in the Central E. F. M. station, will be promptly investigated and corrective action initiated by the officer in charge of the Central E. F. M. station.

11. If for any reason the special Algerian postage stamps prescribed for use as evidence of the payment of fees for E. F. M. are not available to unit E. F. M. censors, the cash may be transmitted with the messages to the organization E. F. M. officer. If stamps are not available at the APO, the organization E. F. M. officer will purchase a U. S. postal money order in the amount required to pay for any messages to which stamps are not affixed, such money order to be made payable to "Officer in Charge, Central E. F. M. Station", and will transmit the money order with the messages to the Central E. F. M. Station. The officer in charge of the Central E. F. M. Station will cash the money order at the APO and will either purchase stamps and affix them to the messages or deliver the cash with the messages to which applicable direct to the F. T. T. office. In the latter case, the receipt obtained from the F. T. T. will show the number of messages paid for in cash and the amount of cash received.

12. Following is a list of the APOs operating in this theater showing their respective code word equivalents to be used as E. F. M. addresses, and indicating the cable terminus through which each will be served:

Recinded
C. # 10

LIST OF APOS NOW OPERATING

APO	CODE WORD	TERMINUS	APO	CODE WORD	TERMINUS
1	AMGEPI	Algiers	509	AMIRLO	Algiers
3	AMLUVI	Casablanca	512	AMICHO	Algiers
9	AMEDA	Algiers	520	AMURT	Algiers
34	AMADIN	Algiers	521	AMNIDO	Casablanca
36		Casablanca	522	AMMIU	Casablanca
251	AMLEME	Algiers	524	AMMOEL	Casablanca
252	AMNEGO	Casablanca	525	AMISIG	Casablanca
302	AMSEIA	Algiers	528	AMISIK	Algiers
306	AMEMU	Casablanca	529	AMMOFA	Algiers
464	AMMEDI	Algiers	530	AMMCIN	Algiers

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12 - (Continued) - LIST OF APOS NOW OPERATING

APO	CODE WORD	TERMINUS	APO	CODE WORD	TERMINUS
531	AMKOKO	Casablanca	758	AMNIGA	Casablanca
532	AMLILY	Algiers	759	AMNILO	Casablanca
533	AMMOVU	Algiers	761	AMNOFU	Casablanca
534	AMMUHA	Algiers	762	AMNIFU	Casablanca
536	AMNUMO	Algiers	763	AMNOGI	Algiers
537		Algiers	765	AMNOMA	Casablanca
538	AMNYOP	Algiers	766	AMNOTO	Algiers
539		Algiers	767	AMNUG	Algiers
540		Algiers	768		Algiers
541		Algiers	769	AMOBEB	Algiers
542		Casablanca	770	AMNUPA	Algiers
543		Casablanca	771	AMNUVO	Casablanca
600	AMWFI	Casablanca	772	AMNYEK	Casablanca
650	AMILJO	Algiers	773		Algiers
668	AMLSO	Casablanca	775	AMNYHA	Casablanca
698	AMNEU	Algiers	776	AMNYIM	Casablanca
700	AMNEIL	Casablanca	782	AMOBHO	Casablanca
750	AMNEJA	Casablanca	878	AMNDY	Casablanca

13. At such time as E. F. M. Service from the United States to this theater becomes available, messages received at the communications termini at Algiers and Casablanca will be delivered by the P. T. T. office, in the clear and ready for dispatch in the mails, to the local Central E. F. M. Station. Each message will be contained in a sealed envelope addressed to show the name, serial number and code cable address of the addressee. At the Central E. F. M. Station, messages will be separated to the various APOs and will be forwarded to destination by most expeditious mail service available.

14. Expeditionary Force Messages are transmitted by communications companies on a deferred basis. Messages must be handled in this theater between communications termini and the individual sender or addressee through mail channels rather than by wire. It should be understood, therefore, that time required for transmission of messages will normally be from four to seven days.

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 4 May 1943
NUMBER 75)

PROPERTY ACCOUNTABILITY

1. Purpose of these regulations.

a Paragraph 21, AR 35-6320 and paragraphs 521 and 522, FM 100-10 provide that no formal accounting for property is required, except for money and property accounted for on a money basis, when an organization enters a Theater of Operations, and authorize the Commanding General of the Theater to prescribe a system of accounting for property. The accounting procedure prescribed herein will govern all units in this Theater. While the primary purpose of this procedure is to relieve units of the burden of formal accounting for property, it is emphasized that even more strict attention and care must be given all equipment and supplies in this Theater because of the procurement and shipping difficulties.

b Safeguarding public property is a function of Command. All Commanders will thoroughly indoctrinate all members of their command with the principle that loss, damage or destruction of equipment by neglect or carelessness or drawing rations or other supplies in excess of the quantities authorized is tantamount to giving aid and comfort to the enemy.

2. Interpretation of terms. When used in these instructions, the following will govern:

a Tables of Basic Allowances include in their meaning Tables of Equipment (T/E).

b (1) In the application of these instructions to Army Air Forces units the term company or similar unit will be interpreted as applying to an Air Force squadron or detachment.

(2) The term Company Property Book will be held to include for Army Air Forces units squadron property book (AAF Form 108).

(3) Where the provisions of these instructions are in conflict with the provisions of Army Air Forces regulations governing distinctly Army Air Forces property, the Army Air Forces regulations will apply.

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c. The term Base Sections means the Atlantic Base Section, the Mediterranean Base Section, the Eastern Base Section, or any other separate base section that may be established in this Theater.

3. Property Responsibility of Commanders.

a. Higher Commanders are jointly responsible with Company Commanders for Government property. To implement their responsibility for safeguarding property, responsible Commanders are authorized to adopt for their units such portions of the procedure for property accounting, as are prescribed in War Department Circular No. 405, dated 15 December 1942, that may be practical and necessary. Any accounting procedure adopted will be consistent with these Instructions or any instructions issued under this authority.

b. All Commanders will make frequent inspection and checks to insure that Government property under their jurisdiction is safeguarded and accounted for to the highest degree consistent with the proper use thereof.

4. Functions of the Commanding General, SOS, NATOUSA. The Commanding General, SOS, NATOUSA, will be responsible that the provisions of this and other pertinent directives of this headquarters reference accountability and responsibility for property are observed within Base Section installations, and by units assigned or attached to Base Sections under his control.

5. Unit Property Accountability.

a. Each Company will maintain a company property book utilizing QMC Form 424, Stock Record Account, or an improvised similar form. Where the Company property book has been lost, the fact of loss will be reported as required by paragraph 7 below, and approved by an officer of field grade. The Company property on hand will then be inventoried and certified to by a disinterested field officer to determine initial accountability. A separate Form 424 or substitute, will be prepared for each item authorized by T/BA showing on each form:

(1) Quantities authorized by T/BA, except items of individual clothing equipment issued to enlisted men.

(2) Quantities on hand in serviceable condition.

(3) Quantities of each item in excess of T/BA with authority therefor.

(4) Quantity of each item on requisition.

(5) Items accounted for by serial number.

b. A running inventory will be maintained in the company property book showing receipts, losses, and balances. No entries need be made

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of transactions that do not result in a change in balance, i.e., replacements, except for items accounted for by serial number. Replacement of authorized items will be made where loss, damage, or destruction of property:

(1) Has been determined by a Report of Survey or a Statement of Charges (See paragraph 8 below).

(2) Does not involve fault or neglect, on approval of certificate required in paragraph 7 below.

6. Property Accountability in Forward Area (Outside the Territorial Limits of the Base Sections).

a In the forward area no formal accounting is required. The officer receiving supplies will receipt therefor with notation showing the organization for which the supplies are required. To the fullest extent possible, consistent with battle conditions, supplies and equipment will be utilized with economy and care.

b Insofar as practicable, the company property book (paragraph 5c) will be maintained. Certificates, I and I Reports, Reports of Survey, and Statements of Charges will not be required, but may be used at the discretion of individual commanders. A simple notation in the property book, such as "Loss by enemy action" or other appropriate statement, signed by the responsible officer will be sufficient to expend the property on the records.

7. Losses Without Fault or Neglect.

a Property may be dropped on certificate of responsible officer where its loss, damage or destruction is the result of enemy action or is without fault or neglect on part of the responsible officer. The certificate will show:

(1) List of items and estimated value of each.

(2) Statement of circumstances causing loss.

(3) Recommendation for action, reasons therefor.

(4) Signature, rank of officer, and unit involved.

b Certificates may be approved by officers, indicated below, except in case of lost or damaged aircraft, according to the value of property involved.

Approving Officer	Maximum Value
Company Officer	$ 500.00
Field Officer	5,000.00
General Officer	50,000.00
CG, SOS, NATOUSA	over 50,000.00

Sec Lin 203 Sec V 3

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c. The Commanding Officer of Air Corps Groups or Air Corps Depots may approve certificates for damage or loss of aircraft resulting from combat, enemy action or other cause not involving negligence or culpable liability.

d. If there appears any reason to question the absence of fault or neglect of the responsible officer, the certificate will be disapproved and a Board of Survey ordered.

e. Certificates will be prepared in duplicate and proper approval obtained, one copy being retained by the responsible officer and one copy forwarded to the unit or other similar supply officer, who may use such copy as a credit voucher, when desired, in the jacket file of the unit concerned. In order to avoid duplication of work certificates may be attached to or incorporated in requisitions for replacement of supplies and equipment. Certificates will be checked from time to time by Commanding Officers of higher echelons to insure that responsible officers expend government property only under proper circumstances.

f. Certificates will be brief but will show:

(1) Date.

(2) Responsible organization and individual and circumstances involved.

(3) Value, actual or estimated.

(4) Signature of the certifying officer and his full name and rank, organization and official capacity.

~~(5) Same as in (c) where the approving officer, when required.~~

See Cir 203 Sec. 3

g. Losses, Damage or Destruction resulting from Fault or Neglect.

a. Statements of Charges (AR 345-300) will be prepared by Commanding Officers in proper cases. Any individual so charged may request a report of survey.

b. Reports of Survey (AR 35-6540) will be prepared only on direction of Commanding Officers when loss, damage or destruction of property has resulted from a probable negligence or culpability.

c. Reports of Survey will be prepared on War Department AGO Form 15 or an improvised substitute. They will be as brief as is consistent with accuracy and clarity, and will be transmitted through command channels to the commander authorized to take final action. (See f and g below)

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d Surveying officers will be appointed by either General or Field officers in pertinent cases involving government property or subordinate personnel under their control.

e Each Report of Survey will be reviewed by an officer of Field or higher grade, appointed by authority superior to that appointing the surveying officer.

f Except as indicated in g below, the reviewing officers may take final action as follows:

Field Officers	-	Up to $ 5,000.00
General Officers	-	Up to 50,000.00
CG, SOS, NATOUSA	-	Over 50,000.00

g Any report of survey holding an individual liable for more than $100.00 will be reviewed by a General Officer; and if for more than $500.00, by the Commanding General, NATOUSA.

h Commanding officers are responsible that individuals held pecuniarily liable by final reviewing authorities make proper payment to the nearest U. S. Finance Officer.

i Surveying Officers are responsible that the maximum reclamation or salvaged value is obtained from damaged property.

9. Supply Installation Accountability.

a All Depots, Supply Points and Non-Tactical Supply Installations will maintain simple, up-to-date records to show quantities of stocks on hand; and dates, sources, and disposition mode of supplies which have been received or issued.

b Debits will be posted to these records from Shipping Tickets, manifests, packing lists, tally in lists, or Inventory Overages. Credits will be posted from receipts signed by the Supply Officer receiving approved issues, from signed certificates (See paragraph 7b), from inventory shortages (supported by certificates as in paragraph 7b above), Statement of Charges or from approved Reports of Survey.

c Each Supply Installation will maintain inventory and audit sections to insure accuracy of its records; will make a complete physical inventory at periods to be specified by Commanding General, SOS, NATOUSA; and will post and adjust stock record balances according to overages and shortages disclosed by the inventories. The Finance Department will not audit Supply Installation Stock Records.

10. Sales Commissary Accountability.

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c. Accountability for Sales Commissaries will be in accordance with the provisions of AR 35-6540.

d. Base Section Commanders are responsible that the accounts of all Sales Officers in their Sections are audited each month by the Finance Department.
(AG 140/096 GNA-)

By command of the Theater Commander:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

V. [illegible],
Colonel, A.G.D.,
Adjutant General.

DISTRIBUTION:

"B"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 3 May 1943
NUMBER 75)

Malaria.....I
Surplus Baggage.....II
Signal Corps Photographic and Projection Equipment.....III
Unit Funds, Banking Facilities.....IV

I - MALARIA.

Rescinded by Cir Not sec 3 - 1944

Paragraph 2a(1), Circular No. 38, this headquarters, cs, is rescinded and the following substituted therefor:

"2a(1) Atebrin - one (1) tablet of Atebrin with plenty of non-alcoholic fluid (tea, coffee or water) will be taken by all military personnel under the direction of an officer or responsible non-commissioned officer after supper on Monday, Tuesday, Thursday and Friday of each week. (AG 441.01/096 Surg-M).

See Cir 30 Sec I 1944

II - SURPLUS BAGGAGE.

Section III, Circular No. 67, this headquarters, cs, is rescinded and the following substituted therefor:

"Circular No. 25, this headquarters, cs, is amended to add the following:

"7. Upon receipt of movement orders which will require the turn in of surplus baggage, unit commanders will arrange for this property to be turned in to the location designated by the Base Section in which the unit is located. Individuals will remove therefrom all items of government issue. New items of government issue will be placed in stock. Serviceable and reparable items of issue will be placed in stock for reissue as Class B, after being properly cleaned, renovated and resized. All such baggage turned in will be clearly marked with name, rank, serial number and branch of service or unit." (AG 524/083 D-M)

Rescinded by Cir Not Sec 3 1944

III - SIGNAL CORPS PHOTOGRAPHIC AND PROJECTION EQUIPMENT.

1. Signal Corps photographic and projection equipment is not and cannot be made available in sufficient quantities to meet operational needs. Some of this equipment has been obtained by units and individuals to meet special needs which may no longer exist.

2. Commanders of units and base sections will take such action as is nec-

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essary to assure that all such equipment which is not authorized by prescribed War Department Tables of Basic Allowances be turned in to the Signal Officer, Mediterranean Base Section without delay.

3. If retention of any such equipment is considered necessary to meet operational requirements a full report will be rendered directly to this headquarters, showing the equipment held, the unit or individual holding it and reasons for its continued retention. If no authorization to retain the equipment is received within 10 days after rendition of this report, the equipment will be turned in.

4. The Commanding General, SOS NATOUSA will report to this headquarters all equipment turned in pursuant to these instructions, showing the equipment received and the unit or individual turning it in. (AG 423.43/396 GSC-A)

IV - UNIT FUNDS, BANKING FACILITIES. Rescinded by Cir 74 21-1944

1. It has recently been reported that many officers who are custodians of unit funds, have experienced difficulty in complying with the provisions of paragraphs 3d and e, Circular No 52, this headquarters, cs, which require that, where practicable, funds be deposited in dollar accounts in certain designated banks, by reason of the refusal of such banks to accept dollar accounts.

2. Arrangements have been made with the Financial Secretary of the Franc High Command, whereby local banks will be officially instructed to carry such dollar accounts, for official and quasi-official funds only.

3. Information has been received from several banks to the effect that custodians are not complying with existing regulations, or with directives from this headquarters, in that unit fund accounts are being carried under the name of the custodian personally, thus making it difficult to properly identify the same as unit funds. Immediate corrective action will be taken to comply with the provisions of paragraph 3e, Circular No 52, this headquarters, cs.
(AG 123/396 GS-A).

By command of the Theater Commander:

T. L. HOND
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General.

DISTRIBUTION:

" F "

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

1 May 1943

CIRCULAR)
:
NUMBER 74)

USE OF CHECKS IN PAYMENT OF COMMERCIAL ACCOUNTS

Amended See Cir #83

1. Payments of all commercial accounts exceeding six thousand francs will be effected by check drawn on local depository accounts. This method of payment may also be used for accounts of less than six thousand francs. Payments to personnel will continue to be made in cash.

2. The following procedure will govern in the application of the above system:

a. Supply of Checks. In the Algiers-Tunis area checks on the Banque de l'Algerie will be used and will be furnished, on request, with appropriate check copies, by the office of the Chief Finance Officer, MATOUSA, APO 534. In the Moroccan area checks on the Banque d'Etat du Maroc with appropriate check copies will be furnished on request by the Finance Officer, Atlantic Base Section, APO 759.

b. Drawing of Checks. (1) All checks will be stated in dollars with the amount in francs in the upper right hand corner similar to method now used in obtaining cash for disbursing as outlined in Finance Circular Letter No. 2, AFHQ, 6 January 1943. Local law requires that only crossed checks be used. In this respect each check issued by the disbursing officer will be crossed in the manner shown below and with identical wording:

Not Negotiable
A/C Payee only

(2) Check copies furnished with checks will be prepared at same time as the original by carbon process and distributed as in 3c below. The original supply of checks have not been crossed in printing, but the disbursing officer will use rubber stamp, ink or indelible pencil to accomplish this. All checks are paid through the banque and checks that do not bear proper crossing will not be accepted by them.

c. Lost or Stolen Checks. To provide disbursing officers with a quick, simple method for issuance of duplicate checks replacing lost or stolen checks, the following procedure, which has been coordinated with the French Secretary for Finance, M. Tron, will be strictly adhered to:

(1) The payee will present a written note to the drawer certifying that his check has been lost or stolen and requesting that payment be stopped.

(2) The drawer will present this note to the banque along with a description of the check and a request that payment be stopped.

(3) The banque drawn against will verify that this check has not already been paid, and if not, will take note of the request.

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(4) The banque will notify the drawer that payment has been stopped.

(5) When the drawer has received this notice, he will issue a duplicate check.

3. Accounting. a. Payments made by check will be accounted for as cash payments, but it will not be mandatory to obtain cash receipts on vouchers for such payments. However, where practicable, cash receipts will be obtained. Notation of check number on voucher in the usual manner will suffice except that the words "Local Depository Bank Check No. _____" will be inserted.

b. Cash payments will be validated by the return of checks from the bank. Such return to be accomplished as follows:

(1) Finance Officers will receive, either periodically or at their request, a statement of their account. To this statement will be attached an acceptance form for signature and return to the banque. Upon receipt of the form the banque will return to Finance Officers the checks paid on their account, together with a memorandum listing specification of the checks (Number, amount, payee, date of issue, date cashed).

c. Checks returned from local banque will be reconciled in the same manner as official Treasury statement and forwarded to the Division of Deposits, Treasury Department, Washington, D.C. Checks will be bundled and forwarded separately and not stapled to vouchers. Acknowledgment of receipt will be requested. Check copies furnished with local banque checks will be distributed as follows: One copy will be forwarded with retained records and another copy retained indefinitely by disbursing office for their own records.

By command of the Theater Commander:

E.L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

H.F. HOBBINS,
Colonel, A.G.D.,
Adjutant General.

DISTRIBUTION:
Upon

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 73)

1 May 1943

APPOINTMENTS IN THE ARMY OF THE UNITED STATES.

Superseded by Cir 174 Sect 4

The following supersedes Section III, Circular No. 16, 11 December 1942, and Section IV, Circular No. 22, 26 December 1942, Allied Force Headquarters, which are being rescinded.

1. Applicants from United States forces for Officer Candidate Schools, and for Aviation Cadet training, will not be returned to the United States or to the United Kingdom for training.

2. Reference is made to AR 605-10, 30 December 1942. The Theater Commander has been granted authority to waive the provisions of paragraphs 9a; 9b(1)(a); 9b (1) (b); 9b(1)(c); and 9b(1)(d).

3. Applicants for Officer Candidate School and other enlisted men and Warrant Officers who are sufficiently outstanding in the opinion of the commanders concerned, to warrant commissions direct from the ranks, may be so recommended to this headquarters. Such recommendations will be signed by the Corps or higher commanders in person stating that the applicant has appeared before a board of officers and been duly recommended by the board; that the applicant meets the mental, moral and physical qualifications for appointment, and that he has exhibited outstanding qualities of leadership which warrant the appointment.

4. Accompanying papers - Each application for appointment will be accompanied by:

a. Report of Physical Examination (WD AGO Form No. 63 or 64, as applicable), in triplicate.

b. WD AGO Forms No. 0850 and 0850A (Personnel Placement Questionnaire) in triplicate.

c. Proceedings of Board of Officers (AR 605-10 and Section III, Circular No. 67, War Department 1943), in triplicate.

d. Order appointing Board of Officers, in triplicate.

e. Three letters of recommendation, in triplicate.

f. Score of applicant's Army General Classification Test.

5. Qualification for appointment:

a. Applicant has displayed outstanding qualities of leadership which

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warrant the appointment to the grade to which recommended.

b. Applicant meets the mental, moral and physical qualifications of the grade to which recommended.

c. His General Classification Test score is 110 or higher.

d. Applicant is in the active military service of the United States and has completed more than four months active military service immediately preceding recommendation for appointment.

e. Recommended by an examining board.

6. Waiver will be granted in 5c in unusual and deserving cases; recommendation will be forwarded with the application in letter form stating the circumstances and reasons for requesting the waiver.

7. Application will be forwarded through channels to this headquarters with recommendation for assignment. Action on such cases will be taken and assignments will be made by this headquarters. No officer appointed will be assigned to the same duties he has been performing as a Warrant Officer or enlisted man.

8. This circular does not affect the present policy regarding battlefield appointments.

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

DISTRIBUTION:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 1 May 1943
NUMBER 42)

Army Burials and Graves Registration I
Location of Claims Offices II

I -- ARMY BURIALS AND GRAVES REGISTRATION See Cir 45 - 1944

1. Circular Number 40, this headquarters, cs, is amended as follows:

a Paragraph 2 is amended by adding to the references, "Circular Number 42, War Department, 29 March 1943."

b So much of paragraph 7c as reads, "the organization of the GRS is given in paragraph 2 and the functions of the GRS are as stated in paragraph 6," is amended to read, "the organization of the GRS is given in paragraph 4 and the functions of the GRS are as stated in paragraph 6."

See Cir 177 Sect 1

c So much of paragraph 7c(2) as reads, "and recorded as indicated in paragraph 7b," is amended to read, "and recorded as indicated in paragraph 7b."

d So much of paragraph 7d as reads, "for the performance of duties outlined in paragraph 5c (1), (2), (3) and (4) above," is amended to read, "for the performance of duties outlined in paragraph 7c (1), (2), (3) and (4) above."

e Paragraph 7f(1) is amended to read as follows:

"(a) Preparation of Body. When possible, a member of the Medical Department should examine the body. The body will be searched and all personal property removed. One identification tag will be removed, the other left on the body in a position so that it will be protected by the clothing from decomposition. If only one tag is present, it shall be left on the body. In the case of enemy dead, one-half of the identification tag will be left on the body, the other half forwarded with personal effects. When it is not possible to establish identity, the fingerprints of both hands will be taken. If this is not possible, a tooth-chart will be filled out and notation made on report of interment or anatomical characteristics. When identification tags are missing an exact duplicate of the report of interment to be submitted will be

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completely accomplished, will be sealed within a container and buried with the remains. Notation as to type of container and that data were buried with remains will be made on report of interment. The body will be wrapped in a shelter-half, mattress cover, or blanket, when available.

"(b) Emergency Medical Tags. Emergency Medical Tags, WD MD Form 52b, will be prepared by medical department personnel and attached to the bodies of all men killed in action. This tag will be removed before interment and forwarded to Graves Registration Officer, SOS, NATOUSA, who in turn will forward it to The Surgeon General, Washington, D.C. through the Surgeon, NATOUSA. (AG 293/000 SOS-M)

II -- LOCATION OF CLAIMS OFFICES ← See Cir 139 Section II 23 July 1943

Section II, Circular Number 35, this headquarters, cs, is amended by the addition of the following:

Constantine (8 Rue Ernest Mercier); telephone Constantine 3251
Tebessa (Rue de Dunkirk)

(AG 321.9/093 CLM-M)

Amended Sec II Cir # 108

By command of the Theater Commander:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 72) 29 April 1943

Marriage of Military Personnel.....I
Settlement of Final Pay Account of Deceased Officers and Enlisted Men.....II

I - MARRIAGE OF MILITARY PERSONNEL.

Rescinded by Cir. No. 4 1944

1. Section I, War Department Circular No. 305, 1942, provides that "No military personnel on duty * * * in any foreign country or possession may marry without the approval of the Commanding Officer of the United States Army Forces stationed in * * * such foreign country or possession."

2. The French authorities have published an ordinance which recites:

"ARTICLE I - Members of the United States forces, including members of the Women's Army Auxiliary Corps, are eligible to marry in the territories governed by the French civil and military commander in chief, notwithstanding the existence of the provisions of the decree of 12 November 1938, upon presentation of the certificate referred to in Article II hereof."

"ARTICLE II - A certificate by the Commander of the United States forces, or a person designated by him showing the military and civil status, domicile and, in accordance with United States law, the eligibility of the person to be married will be accepted in lieu of copies of birth certificates or the notary's affidavit set forth in 70 and following articles of the Civil Code, as well as the "Certificat de Coutume" stating that the domiciliary matrimonial requirements are in order."

"ARTICLE III - The above regulations are the law."

3. The original of the written approval of marriage granted as herein provided, when presented to the officer of civil status, will permit that official to waive the requirements of French law, except as to publication of banns which may be waived by the Attorney for the Republic in the District where the marriage is to be celebrated. A true copy of said certificate of approval will be filed with the service or other appropriate record of the individual and remain a permanent part thereof.

Rescinded by Cir #105 Sec 5

4. a. Any officer of the United States Army forces, member of the Army Nurse Corps, Warrant Officer or enlisted man or member of the WAAC who contemplates marriage in French North or West Africa will submit in duplicate an application for permission to marry to the Commander-in-Chief, United States Army forces in French North and West Africa, through channels at least two months prior to the contemplated marriage day. The application will be in the form of an affidavit and contain the following information which is necessary for the preparation of the required certificate.

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(1) The full Christian and surnames of the parties.

(2) The present address of each of the parties.

(3) The nationality of each of the parties.

(4) The place and date of birth of the officer, member of the Army Nurse Corps, Warrant Officer or enlisted man or member of the WAAC.

(5) The rank, serial number and present assignment.

(6) The full names of his or her father and the full maiden name of his or her mother, stating whether they are living or dead.

(7) The domicile of the parties and their residence in the United States.

(8) The fact whether he or she was ever married before, and if so, manner of termination of such previous marriage.

(9) If divorced, full details concerning the divorce; if a widow or a widower, full details concerning the first marriage and date of death of first husband or wife.

(10) If naturalized, place and date of completion of naturalizatio

(11) The previous occupation of the applicant in the United States.

(12) The affidavit will be sworn to before one of the persons desig nated in AR 114, MCM, 1928, as amended.

b. In addition to the foregoing affidavit, if the applicant is under the age of twenty-one years, a letter, signed by both parents or by one, if one parent is dead, consenting to the proposed marriage.

c. The application will be accompanied by reports of serological test for syphilis for each party performed by United States Army Medical officer

d. Each application will be accompanied by a letter, in duplicate, written by the other party in his or her own language acquiescing to the proposed marriage.

5. No application will be given consideration and no certificate of approval of the proposed marriage will be granted until paragraph 4 hereof has been fully complied with, unless the Commander-in-Chief, United States Army forces in French North and West Africa, shall, in any given case, deem it advisable to waive any of the requirements therein set forth.

6. a. No application to marry will receive favorable consideration if it appears that such marriage would bring discredit to the military service.

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Rescinded - Sec. 5 Cir # 105

b. Approvals of applications in this headquarters will ordinarily specify dates sixty (60) days in advance, after which the marriages may take place.

7. a. Any person granted permission to marry must understand that:

(1) His or her proposed wife or husband, if not covered by the ordinance quoted above, must comply with the laws of France with reference to marriage. The French law requires as a preliminary to the celebration of marriage (1) the consent of his parents if he is under the age of 21 years; (2) a birth certificate and indorsed thereon the parental consent, if the person is under 21 years of age; (3) or in lieu of the certificate of birth a certificate of identity procured from a Justice of the Peace, which certificate must be approved by the Tribunal of First Instance of the place where the marriage is to be celebrated; and (4) wait ten days during which banns are published.

(2) The wife or husband, as the case may be, will not become a citizen of the United States by virtue of the marriage but may be exempted from immigration quotas, thereby obtaining speedier naturalization.

(3) The spouse will not be entitled to commissary or post exchange privileges, or to government quarters, medical or dental services; nor will transportation of person or effects be authorized within or without the theater.

(4) The spouse will be entitled to allotments, insurance and other benefits authorized by the laws of the United States for the wives of military personnel.

(5) No special living arrangements or privileges will be granted as a result of marriage in this theater.

b. The commanding officer making the first indorsement on each application to marry will include a statement that the applicant understands the provisions of this circular.

8. Military personnel of the United States forces in French North and West Africa marrying contrary to the provisions of Section II, War Department Circular No. 205, 1942, will be tried by court-martial for violation of the 96th Article of War.

9. The provisions of this circular will be made known to each member of the United States forces in French North and West Africa. (AG 290/0?2 A-M)

See Cir. 129 Sect. 3 July 5, 1943

II - ~~STATEMENT~~ OF FINAL PAY ACCOUNT OF DECEASED OFFICERS AND ENLISTED MEN.

Paragraphs 1a(3), and 6, ~~Circular~~ No. 56, this headquarters, as, are rescinded, and the following substituted therefor:

"a (3) Allotments and deductions.

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(a) Immediately upon the receipt of information that an officer or enlisted man is deceased, unit personnel officers will submit a request to thi headquarters in writing to discontinue whatever allotments and deductions ar then in effect or have been requested. Upon receipt of such information, thi headquarters will notify the proper War Department agency by radio.

(b) Unit personnel officers will execute the proper forms for discontin uances of all allotments and deductions of the deceased. WD AGO Form 30 is used for all discontinuances with the exception of the Class B allotment, fo which WD AGO Form 30-5 (Revised) is prescribed.

(c) These forms or notices of discontinuance will be executed in tripli cate and disposition made as follows: Original and one copy transmitted wit the Service Record or personnel records to this headquarters; one copy will be transmitted to the Disbursing Officer with the final statement, in cases of enlisted men, or with notification of death and statement of non-indebtedness, in cases of officers.

(d) The following addresses will be indicated on the appropriate forms:

Class "E" and Class "F" allotments:

Disbursing Officer,
Office of Dependency Benefits,
213 Washington Street,
Newark, New Jersey.

Class "D" and Class "N" insurance:

Examination Division
Building X
19th and B Streets, N.E.,
Washington, D.C.

Class "B" allotments:

Army War Bond Office,
Finance Department,
266 West Adams Street,
Chicago, Illinois."

"l c. Direct Correspondence. In order to insure that no reports of death reach the War Department prior to the Formal notification rendered by this headquarters, Disbursing Finance Officers will not transmit or request transmission of cables or radios to the Chief of Finance, and unit commanders will not forward any copies of discontinuances of allotments or other forms directly by mail."
(AG 245/093 E-M)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 28 April 1943.
NUMBER 70)

Recovery and Evacuation of Salvage.....I
Exchanges and Commissaries Placed on Cash Basis.....II

I - RECOVERY AND EVACUATION OF SALVAGE. ← Amended by Cir. 117 Sect I Aug. 1 1943

1. The prompt recovery, repair, and re-use of unserviceable property and the utilization of battlefield scrap in the manufacture of new materiel will contribute measurably to the successful prosecution of the war. To accomplish this, a continuous and concerted effort must be made by all agencies within this Theater to collect all useful materials.

Rescinded by Cir. No 18, 1944

2. The problem divides itself into two distinct parts:

a. That property which must be returned to the United States for repair, re-use, or scrap, and

b. That property which can be repaired locally and re-used in this Theater either for the original purpose intended, or other purposes.

3. In order to accomplish the above, the following instructions supplementing those announced in Circular No. 22, this headquarters, 1943, and instructions contained in War Department Memoranda W30-5-42, 7 October 1942, subject: "Collection and Return of Salvage to the United States"; W30-8-42, 23 October 1942, subject: "Return of Salvage to the United States"; W30-2-43, 10 January 1943, subject: "Plan for the Return of Tires, Tubes, Rubber Scrap and Fired Cartridge Cases from Overseas Bases"; and W30-6-43, 17 February 1943, subject: "Return of Repairable Property and Scrap to the United States"; and Training Circular No. 31 War Department, 1942; Training Circular No. 38, War Department, 1942; and Training Circular No. 21, War Department, 1943, are announced for the information and compliance of all concerned.

4. Responsibility.

a. The Commanding General, SOS, is responsible for the recovery, collection, evacuation, classification, reclamation, and final disposition of all United States salvage within the Theater.

b. Recovery and Evacuation - All abandoned or unserviceable military property of any kind, including marine salvage, will be promptly recovered from battlefields, the situation permitting, and other areas, and evacuated by any means possible, to classification depots, where such property will be segregated and classified for further disposition under one of the several classifications referred to below:

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(1) Classification Depots - There will be established in each Base Section a classification depot to receive, segregate and classify all salvage collected in the several areas of the Theater. All salvage received will be promptly segregated and classified as to:

(a) Enemy Property - Enemy property, except that which is desired for immediate use in combat or for training or intelligence purposes, will be disposed of as provided below for United States property. The procedure for processing of captured enemy materiel for intelligence purposes is given in letter, Allied Force Headquarters, subject: "Captured Enemy Equipment" dated 5 December 1942, and Section 2, Training Circular No. 81, War Department, 194. Care will be exercised that the requirements of Training Circular No. 81 are complied with in all cases to which it is relevant.

(b) British or French Property - Property pertaining to the British or French armies will be turned over to the nearest British or French salvage collecting installation, except that United State property listed in paragraph 4b(1)(d) below, originally issued the French Army and which is unfit for further military use. The excepted property will be disposed of as provided below for United States property.

(c) United States Property

(1) Serviceable property will be returned to the Service to which it pertains.

(2) Unserviceable property fit for repair and further use for the purpose originally intended will be returned to the Service to which it pertains.

(3) Unserviceable property which, whether it can be repaired or not, cannot be longer used for the purpose for which it was intended, but can be re-used in this Theater for military purposes will be segregated and disposed of in the following priority:

(a) Returned to the United States, if of such nature as to have further value in the fabrication of new materials.

(b) Turned over to representatives of NAEB for such local use as that agency sees fit.

(4) Scrap - Waste paper, food waste, boxes, crates and lumber will not be returned to the United States. Pending further instructions, tin cans will not be shipped. This property will be retained in the location in which accumulated and used as circumstances may dictate.

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(d) Property to be Returned to the United States

(1) The following listed property or equipment will be returned to the continental United States in the relative order of priority shown:

(a) Property:

(1) Tires and tubes (repairable).
(2) Gas Cylinders.
(3) Metal drums (18 gauge or heavier), if surplus or unserviceable.
(4) Other unserviceable but repairable property (that which cannot be repaired locally).

(b) Scrap:

(1) Scrap rubber, including tires and tubes definitely classified as non-repairable.
(2) Fired cartridge cases.
(3) Heavy ferrous scrap.
(4) Non-ferrous scrap.
(5) Light (sheet)ferrous scrap.

(2) No United States military and naval salvage or scrap recovered in North Africa will be released for shipment except to the United States. In the event requests for release of a specific lot of scrap for shipment to destinati other than the United States are received, such requests together with type, classification, and tonnage figures of material will be referred to the Commanding General, SOS, for further decision of the War Department.

(3) All shipments to the United States will be consigne to the Chief of Transportation.

II - EXCHANGES AND COMMISSARIES PLACED ON CASH BASIS.

See dir no 1 sec 3 1944

1. Pursuant to the provisions of Section II, War Department Circular No. 87, cs, the extension of credit privileges within the military establishment in this theater will be eliminated.

2. a. Effective 1 June 1943, all individual purchases from commissaries, exchanges and theaters and from all company-owned or company-operated activities such as barber shops, tailor shops, etc., will be for cash or for coupons bought and paid for in advance.

b. The continuance of the use of coupon books as indicated is encouraged.

c. The use of War Department QMC Form No. 20, (Collection Sheet (Monthly)) will be discontinued.

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3. Nothing in this circular shall be construed as changing or modifying instructions now in force relative to bulk sales of exchange supplies to unit exchange officers.

4. All instructions in conflict with the provisions of this circular are superseded.

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ANDREWS
Colonel, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 69) 25 April 1943

V-Mail as Means of Communication.....I
Forwarding Patients' Mail to Zone of Interior.....II
Rules of Land Warfare.....III

I - V-MAIL AS MEANS OF COMMUNICATION.

See cir 201 sec 3 1944

Section V, Circular No. 83, War Department, 24 March 1943, is quoted for the information and guidance of all concerned:

"V - V-mail as means of communication. - 1. With the increase in the strength of the armed forces, the volume of air and surface mail is increasing proportionately. Existing facilities are taxed heavily to provide transportation for strategic material, food, and personnel to meet military demands. Space for personal mail must be reduced greatly.

"2. In order to transport as much mail as possible, and thereby assist in maintaining the morale of overseas forces, it is necessary to reduce materially the weight and bulk of individual pieces. The use of microfilmed V-mail will effect this reduction since its bulk and weight are approximately 2 percent of that of ordinary mail.

"3. Mail transported overseas in January and February of this year averaged 25,500 pouches per month, weighing approximately 698,000 pounds, or 1,600 ship tons. If this mail had all been microfilmed, approximately 1,568 additional ship tons would have been available for the shipment of vital military cargo.

"4. Commanding officers will inform personnel under their commands of the necessity for the use of V-mail as a means of communication, and request that individual officers and enlisted men advise their correspondents of its desirability. The forwarding and delivery of mail will be expedited greatly by this means. Vital cargo space necessary for the successful prosecution of the war and the supply of our allies must be conserved. Attention is directed to Section IV, Circular No. 219, War Department, 1942." (AG 311.1/Gen Post-M).

II - FORWARDING PATIENTS' MAIL TO ZONE OF INTERIOR.

Rescinded by cir 208 Sec I 1944

1. Mail is being forwarded from American hospitals endorsed "Removed

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to Zone of Interior", or simply "Zone of Interior", or "Z.I.", without showing the geographic location to which the patient is removed. Such indorsements do not allow proper dispatch after return to the Army Postal Service as the term "Zone of Interior" is used to designate both the United Kingdom and the United States.

2. All mail matter that is returned to the Postal Service from hospitals endorsed for forwarding to the Zone of Interior will be marked to indicate whether the patient has been removed to the United Kingdom or to the United States. (AG 311.13/686 Post-M)

See Cir 46 sec I 1944

III - RULES OF LAND WARFARE.

1. The attention of all concerned is directed to the provisions of FM 27-10, Rules of Land Warfare, particularly paragraphs 180, 182, 195, 199, 200, 347, and 357.

2. Chaplains and medical and sanitary personnel forfeit their immunity from attack and capture if they abuse this privilege by engaging in combat or by committing acts injurious to the enemy. Such acts committed while wearing Red Cross brassards are especially culpable and may result in punishment in the event of capture.

3. All commanders will at once instruct all such privileged personnel in their proper functions and will direct that they adhere scrupulously to the terms of their duties.

4. Such personnel will not be cited for services performed which are not within the sphere of their proper professional duties. (AG 383.2/005 A-M).

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 24 April 1943
NUMBER 68)

Disposition of Hospitalized Personnel..... I
Settlement of Final Pay Accounts - Officers and Enlisted Men.....II
Apprehension of Unauthorized Absentees, U.S.Army.....III
Subscribers' Notification of APO Numbers to Publishing Houses.....IV

I - DISPOSITION OF HOSPITALIZED PERSONNEL.

Paragraph 2a, Section I, Circular No. 65, this headquarters, cs, is amended to read as follows:

2. Transfer of individuals from units.

a. Except as indicated in paragraph 3 below, organization commanders will transfer or drop from their rolls all personnel who are patients in hospitals and have been, or are expected to be, absent from their units more than thirty (30) days. (AG 704.11/059 Gnl M)

II - SETTLEMENT OF FINAL PAY ACCOUNTS - OFFICERS AND ENLISTED MEN.

Section I, Circular No. 67, this headquarters, cs, is amended to read as follows:

So much of paragraph 1a(3)(a), Circular No. 56, this headquarters, cs, as specifies that WD AGO Form No 29-3 will be used for discontinuance of Class 'N' Insurance, is amended to read WD AGO Form No. 30. (AG 240/062 E-M)

III - APPREHENSION OF UNAUTHORIZED ABSENTEES, U.S.ARMY.

The following supersedes Section II, Circular No. 9, AFHQ, dated 21 January 1943, which is being rescinded:

1. Certainty of apprehension of unauthorized absentees is a deterrent to this serious breach of discipline.

2. a. To facilitate the apprehension of unauthorized absentees, Unit Commanders will make prompt reports to the next higher headquarters, giving names and descriptions of all men absent without leave over 24 hours and those believed to be in desertion.

See cir. 125 Sect 2 July 1, 1943

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b. The reports will be made available to the Military Police in the command and locality and to the Civil Police. When an unauthorized absentee is taken into custody or is otherwise accounted for, all concerned will be advised immediately.

3. The Commanding Generals Fifth Army and NAAF, Base Section Commanders and the Commanding Officer, Headquarters Command, AF, will submit to this headquarters (Attention: PMG), twice monthly, (to arrive not later than the 14th and 29th), an alphabetical listing of all AWOLs and deserters whose unauthorized absence exceeds one week. Each report will include a listing of personnel previously reported as absentees who have been returned to military control or otherwise accounted for.

4. Reports listing absentees will show the following information: (Only a required for cancellations).

a. Name, rank, ASN, organization.
b. Date of absence.
c. AWOL or deserter.
d. Height, weight, color of eyes and hair, any outstanding characteristics feature and uniform last known to be wearing.

5. The Provost Marshal General will issue an Absentee Bulletin on the 1st and 15th of each month, showing absentees and cancellations. Distribution will be to all Regimental Headquarters and similar units and to all Provost Marshals. (AG 320.712/084 A-M)

IV - SUBSCRIBERS' NOTIFICATION OF APO NUMBERS TO PUBLISHING HOUSES.

Rescinded by Cir. 208 Sec I 1944

1. The War Department is receiving numerous requests from publishing houses for APO numbers of overseas units which have subscribed for magazines and periodicals with unit funds.

2. Unit officers have been informed previously that they should notify their correspondents of a change of address to an APO number. Evidently many have failed to do this in respect to magazine subscriptions.

3. All unit officers whose organizations have subscriptions paid for by unit funds will promptly notify the publishers of their proper APO number. (AG 311.13/087 Post-M).

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS,
Colonel, A.G.D.
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
:
NUMBER 47)

21 April 1943

Settlement of Final Pay Account - Officers and Enlisted Men.....I
Hospital Rations.....II
Surplus Baggage.....III
Censorship of V-Mail.....IV
Officers' Coats.....V
Unit Funds, Maintenance and Inspection.....VI

I - SETTLEMENT OF FINAL PAY ACCOUNT - OFFICERS AND ENLISTED MEN.

So much of paragraph 1a(3)(a), Circular No. 36, this headquarters, cs, as specifies that WD,AGO Form No 29-3 will be used for discontinuance of Class 'N' Insurance is amended to read WEASC Form No. 2C. (AG 240/C82)

Amended see 2 Cir #6

II - HOSPITAL RATIONS. Rescinded by Cir #10 14 - 1944

Paragraph 2, Section III, Circular No. 55, this headquarters, cs, is amended to read as follows:

"For each such officer patient in an United States hospital in this Theater of Operations, there shall be drawn and issued one (1) hospital ration per day in addition to the regular ration." (AG 430.2/C82)

III - SURPLUS BAGGAGE.

Circular No. 25, this headquarters, cs, is amended to add the following:

Rescinded See 2 Cir #15

"7. Upon receipt of movement orders which will require the turn in of surplus baggage, unit commanders will arrange with the Commanding General, Services of Supply, North African Theater of Operations, United States Army, for this property to be turned in to such Base Section as he may designate. Individuals will remove therefrom all items of government issue. New items of government issue will be placed in stock. Serviceable and reparable items of issue will be placed in stock for reissue as Class B after being properly cleaned, renovated and resized. All such baggage turned in will be clearly marked with name, rank, serial number and branch of service or unit." (AG 524/C82)

IV - CENSORSHIP OF V-MAIL. Rescinded by Cir No 8 Sec I - 1944

Information has been received from the V-Mail sending stations that some mail is being delayed through failure of officers to place their signature in the space provided for the Censors' Stamp on the inside of the V-Mail sheets. This omission was noted both on officers' personal mail and in unit censorship of mail

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of enlisted men. In order to expedite the forwarding of this mail, the instructions directing that censorship indorsements be placed both on the inside and outside of V-Mail sheets, as contained in Section II, Circular No. 55, this headquarters, cs, must be strictly complied with. (AG 311.7/082)

V - OFFICERS' COATS. Rescinded by Cir 701 sec 3 1944

1. In order to conserve shipping space, officers' coats of cotton khaki, tropical worsted or similar materials will not be shipped to this theater for stockage in Officers' Sales Stores. Available khaki cloth may be sold to officers only for trousers and shirts.

2. This is not applicable to members and officers of the WAAC and members of the Army Nurse Corps. (AG 42/023) Rescinded by Cir 702-1-1944

VI - UNIT FUNDS, MAINTENANCE AND INSPECTION.

Nothing in Circular No. 56, this headquarters, cs, shall be construed as prohibiting the purchase of United States Savings Bonds, series "F" and "G". Series "E" War Bonds are not authorized. (AG 168/084)

By command of the Theater Commander:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. C. ROBERTS
Colonel, A.G.D.,
Adjutant General

DISTRIBUTION:

" F "

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R E S T R I C T E D
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
U. S. ARMY
APO 534

21 April 1943

CIRCULAR)
:
NUMBER 56)

Rescinded by Cir No. 17 - 1944

TRANSFER OF FUNDS TO THE UNITED STATES

1. The following methods are available to the United States military and civilian personnel (cash transfers only for civilian personnel) in this theater to provide funds from their pay for the benefit of dependents, or to set aside money for their future use and as a nest egg available upon discharge from the Army:

a. The use of the Army Allotment System for monthly allotments. This is the method most desirable for support of dependents at the allotment checks are mailed out monthly from a finance office in the United States. In case the allottor is missing in action or becomes a prisoner of war the allotment continues. This method should be used to the maximum by personnel in the theater of operations.

b. National Service Life Insurance. Officers and men not now fully covered should take advantage of this most liberal insurance policy.

c. The purchase of War Savings Bonds. These may be purchased for cash by mail under the provisions of War Department Circular 252 of 1942 and through the allotment system under the provisions of War Department Circular 44, current series. A new method is now authorized whereby whole bonds may also be purchased for cash by depositing with the local personnel officer, or finance officer in case no personnel officer is available, the total cost of individual bonds. The bonds are delivered only in the continental United States. The person using this method goes to his personnel officer, pays the exact cost of bond desired and furnishes the name of owners, co-owners, or beneficiaries, and address to which bond will be delivered. He will take a receipt accomplished on W. D., F. D. Form No. 98. If desired, the bond will be held by the Treasury Department for delivery to the purchaser upon return to the United States, and in such cases, the letter of transmittal or radiogram will list the address of the owner in the United States and designate "Custody United States Treasurer," the purchase will be noted on the individual's records in the Adjutant General's Office, for use in connection with final statements, if necessary. See Appendix for technical procedure.

d. Enlisted men may make soldier's deposits with the Army Deposit Fund. Such deposit must be in even deposits of five dollars ($5.00) or more and will bear interest at the rate of 4% per annum for each deposit. Such interest does not accrue, however, for amounts on deposit for less

R E S T R I C T E D
(Equals British Confidential) 880

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than six months. This method is most desirable since the rate of interest is extremely favorable and is not available at any other place normally making a business of voluntary savings. It is ever further desirable in that upon presentation of reasonable urgent need, regimental or separate battalion commanders may authorize deposits to be drawn out in amounts equal to even deposits. This method cannot be too strongly stressed. For money deposited, the man is immediately furnished a book similar to a bank book and has the power to deposit and withdraw. No more restriction is placed on withdrawals than in a bank which requires 30 days notice before withdrawal can be made. Circular #10 this headquarters, cs, gives technical procedure covering this method.

e. Funds may be cabled through the State banks. Any amount to include one thousand dollars may be transmitted, the service charge being two hundred francs.

f. Funds may be transmitted by United States Postal Money Order. This method is ideal for paying small accounts in the United States, especially when the amounts involved do not equal at least ten dollars or multiples of five dollars above the first ten.

g. Funds may be transmitted by purchase of a United States Treasury check from a disbursing officer. These checks must be sent through the mails and in case of loss a bond of indemnity must be put up and many forms accomplished. Considerable delay ensues before a duplicate check may be obtained. This is the least desirable method of transmitting funds.

h. Military and civilian personnel may transmit a minimum of ten dollars and multiples of five dollars over ten dollars through the Finance Department to an addressee in the United States. This is also a new procedure. The sender takes his funds to his personnel officer, or to a finance officer if no personnel officer is available, and furnishes his APO number, name, rank, organization and serial number (in case of military personnel), and the name and address of the individual or institution in the United States to whom payment is to be made. He will take a receipt on W.D., F.D. Form #36. He may also arrange for necessary payroll or pay voucher deductions to be made. Such transfer will be made by the most expeditious means. The method is similar to that used by banks except there is no charge for the service. The designated Disbursing Officer in the United States will mail the check to the addressee. Technical information covering this method will be found in Appendix.

2. Commanders of all echelons will advertise these methods to all personnel by frequent talks and by keeping copies of this circular posted on bulletin boards. Authority is granted to reproduce any part or all of this circular.

By command of the Theater Commander:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD,
Adjutant General

DISTRIBUTION:
"P"

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APPENDIX

PROCEDURE FOR TRANSMISSION OF PERSONAL FUNDS FROM OVERSEAS

1. Purpose. a The procedure herein prescribed is designed to afford military personnel and civilian personnel serving with the United States Forces overseas, except in Alaska, Hawaii, Puerto Rico, and the Panama Canal Department, facilities for transmitting personal funds free of charge to individuals or institutions within the United States. This method of transmitting funds is in addition to and separate from the method provided by the Army Postal System and the provisions of paragraph 6h, AR 35-540, whereby individuals stationed overseas exchange their cash for United States Postal Money Orders or United States Treasury Checks and then mail such money orders or checks to an individual or institution in the United States.

b The above-cited methods whereby cash is transmitted from overseas by means of United States Postal Money Orders or United States Treasury Checks, and the method herein prescribed for transmitting personal funds have no relation to the allotment system (which should be fully utilized) under which individuals may allot portions of their pay for various purposes.

c Under this procedure the minimum amount which may be transmitted is ten dollars, or any amount in multiples of five dollars in excess of ten. WD, AGO Forms 73 and 80 will not be used for these transfers. The Theater Commander may increase the minimum of ten dollars or he may take other means of limiting transmission to prevent abuses of this privilege.

2. Responsibilities. a Individuals desiring to transmit personal funds. It is the personal responsibility of the individual desiring to transmit funds to:

(1) deliver the cash to an authorized personnel officer, or
(2) arrange for necessary payroll or pay voucher deductions to be made.

b Personnel Officer. It is the responsibility of the personnel officer, where cash is involved, to properly execute the receipt to the individual and to forward the cash to the proper local disbursing officer without delay. When deductions are authorized it is his responsibility to enter on all payrolls and pay vouchers that he prepares the required information from which the local disbursing officer paying such vouchers and payrolls will effect collection of the funds to be transmitted.

c Local Disbursing Officer. It is the responsibility of the local disbursing officer to take such cash and voucher collections on his regular account and to furnish the Central Disbursing Officer, APO 512, U. S. Army, the proper information for transmittal to the Finance Officer, U. S. Army, Jersey City, New Jersey, who is to effect payments by checks drawn in favor of the payees named. The latter two Finance Offices are designated by the Theater Commander to handle these transactions.

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a Central Disbursing Officer. It is the responsibility of the Central Disbursing Officer at APO 512 to transmit to the Finance Officer, U. S. Army, Jersey City, New Jersey, identified by a personal transfer transmission number, the following information in the order shown: names of transmitters, amounts payable, names and addresses of payees, each collection voucher number, total funds collected by each disbursing officer, local disbursing officers' symbol numbers, the month in which each local disbursing officer will account for such funds, and the consolidated total for all disbursing officers. The foregoing information should be grouped by sub-total for each local disbursing officer in order that the Finance Officer, U. S. Army, Jersey City may prepare his payment voucher in the same order. Local disbursing officer's symbol number and amounts involving subtotals and consolidated totals will be repeated in the radiogram or letter of transmittal to provide means for verification. IN NO CASE WILL THE ORGANIZATION NAME OR LOCATION BE USED IN TRANSMISSION THAT MAY VIOLATE SECURITY RULES.

3. Detail of Operations. a (1) Action by individual desiring to transmit funds. The individual will personally deliver his cash to the nearest personnel officer, and request proper receipt therefor.

(2) Personnel Officer. The personnel officer will, where cash is involved, execute WD, ED Form No. 38 in triplicate, properly noticed, to show in addition to the date and APO number, the name, rank, organization, and serial number (in the case of military personnel) of the individual, the amount received, in words and figures, and name and address of the individual or institution in the United States to whom payment is to be made. The personnel officer will sign all copies of WD, ED Form No. 38 and give the triplicate copy thereof to the individual from whom the cash was received. He will then deliver such funds without delay to the nearest local disbursing officer. Forms 38 may be mimeographed or printed locally to meet the needs of each station.

(3) Local Disbursing Officer. (a) Upon delivery of the cash accompanied by the original and duplicate copy of the WD, FD Form No. 38 to the local disbursing officer, the latter will execute his acknowledgment of receipt thereof on the reverse of the original and duplicate Form No. 38 by countersigning and returning the duplicate copy to the personnel officer and retain the original for his files. Countersigning by the disbursing officer will constitute his receipt to the personnel officer for the cash delivered.

(b) The local disbursing officer will list all such funds on a separate Standard Form No. 1034, transcribing thereto the information shown on the WD, FD Forms No. 38, or the pay vouchers and pay rolls when deductions are involved, except the names of the personnel officers involved. The local disbursing officer will furnish the Central Disbursing Officer, by the most expeditious means possible, preferably air mail, identified by the

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personnel transfer transmission number, the following information: names of transmitters, amounts payable to each, names and addresses of the payees, total amount collected, his symbol number, the month in which he will account for such funds, and the collection voucher number of the Standard Form No. 1044. Where air mail or ordinary mail is used, two copies of Standard Form No. 1044, properly completed as to personnel transfer transmission number, signature, and collection voucher number, will suffice. Letters of transmittal will not be required in forwarding these forms. (See paragraph 2a, above, regarding security)

(c) Each such Standard Form No. 1044 will be given a collection voucher number and posted to Section II of WD, FD Form 32. In addition to the collection voucher number each such Standard Form No. 1044 will be assigned a "Personnel Transfer Transmission Number." Personnel transfer transmission numbers will begin with number one and run serially for the fiscal year. Forms must be reproduced or printed locally as the supply is limited.

(d) The local disbursing officer will credit Finance Service, Army 1942-43, FD 95 P 410-07 A 0425-23, with all funds received for transmission, and, at the end of the month or accounting period, deposit such receipts under "Army Account of Advances" in the usual manner. TD Form No. 1, revised, will be prepared as now prescribed and will include, in the amount so deposited, the total of all cash and voucher collections received for transmittal. For informational purposes only, there will be shown on the face of the TD Form No. 1 the amount relating to personal transfer accounts for the month or accounting period in question.

4. Personnel officers and disbursing officers using WD, FD Forms Nos. 17, 17b, 36 and Standard Form No. 1044, for the purposes herein prescribed, will modify them to obliterate such portions of the printed matter appearing thereon which are inconsistent, in title or direction as to their purpose and distribution, with these instructions. Each form so used will have the legend "P T A" prominently written, typed or stamped thereon.

5. Where pay voucher and pay roll deductions are authorized, officers and others certifying to their own pay account and officers charged with preparing pay rolls for enlisted men and civilian employees will enter the amounts to be transmitted on pay vouchers and pay rolls in the following manner:

a On officers pay vouchers the blank space below item 14 will be utilized to enter the legend "P T A" and the name and address of the payee. The amount will be entered in the space directly opposite.

b On enlisted pay rolls the same information will be entered by the personnel officer as "Remarks" under each enlisted man's name with the amount entered in the "Government Laundry" column, changed to read "P T A". The total amount should be entered in the brief of the pay roll in "Collections and Repayments" Section.

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c On civilian pay rolls the name and address of the payee in the United States will be entered as remarks under the employee's name and the amount to be transmitted will be entered as a separate item in the "Other" column. Opposite the amount will be placed the letters "F T A" and the pay roll summary completed to indicate the total of such collections.

d Disbursing voucher number on which collection is made will be shown in column on Standard Form No. 1044 headed "Receipt Number."

6. a Every expedient will be used to insure the rapid transmission of the data pertaining to these funds. Care should be exercised that security measures are not violated in any means used for transmission of information under the procedures outlined herein.

b Officers desiring to have money transmitted by deduction from pay vouchers will be required to inform the officer who prepares his voucher, in writing before the 15th of the month. The authorized deduction will be made from their pay at the end of that month. It is desired to carry out this program with a minimum of error and officers who do not submit their request by the 15th will not have the deduction made, and there will be no deviation from this rule. Further, once an officer authorizes the deduction from his pay for transmission to an addressee in the continental limits of the United States, such action cannot be retracted.

c Certifying officers responsible for preparing enlisted men's pay rolls will insure the fact that enlisted men concerned are given ample opportunity to indicate whether or not they desire pay roll deductions for transmission to the United States. Such authorizations cannot be retracted and are not continuous. Enlisted men must state each month whether or not they desire to transmit funds.

d Officers and enlisted men may also transmit funds to the United States by depositing said funds with the local Finance Officer, directly. However, every effort will be made by those officers and enlisted men who are part of a command having a personnel officer to transmit funds through him.

7. Purchase of War Bonds. The foregoing procedure is extended to permit cash purchase of War Bonds, with the following modifications: a The purchaser must be for cash in the full amount of the bond, i.e., $18.75, $37.50, etc.

b The bonds purchased must be for delivery within the continental limits of the United States.

c Procedure. (1) The WD, FD Form No. 38 will be executed to show names of owners, co-owners, or beneficiaries, and address to which bond will be delivered. If desired, bonds will be held in custody by the Treasury Department, and in such cases the owner's address in the United States and the notation "Custody U. S. Treasurer" will be given in the radiogram. Each form so used will have the

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legend "War Bonds" prominently written, typed or stamped thereon.

(2) The local disbursing officer will credit Finance Service, Army 1942-43 PD 96 P410-07 A 0425-23, and will show on the face of TD Form No. 1 the amount relating to cash purchases of War Bonds.

(3) The information transmitted by most expeditious means in duplicate from the local disbursing officer to the Central Disbursing officer, and consolidated and forwarded from the latter to the designated Finance Officer, U. S. Army, as prescribed in paragraphs 2d and 3b, will show the names of the owners, co-owners, or beneficiaries, and address to which bonds will be delivered. The latter will list purchases under headings showing type and number of bonds, if more than one is purchased by the same individual, rather than showing individual amounts after each name.

(4) In listing cash sales of bonds on Standard Form No. 1044, the form will be prepared to show the name of the owner and co-owner or beneficiary, as the case may be, followed by the address to which the bond is to be delivered. The amount collected will be credited to FSA 1942-43 PD 96 P 410-07 A 0425-23. The amount to be shown is the amount of cash received from the purchaser.

(5) The Finance Officer, U. S. Army, Jersey City, will use Bond Issuance Schedule, TD Forms 1737 and 1737a, for this purpose in accordance with procedures as prescribed in TD Circular 212, 1942, for the issuance of War Bonds, except that the copy provided for the certifying officer will be conspicuously marked "Copy for The Adjutant General's Office" and forwarded to The Adjutant General, Washington, D.C.

(6) The Finance Officer, U. S. Army, Jersey City will issue War bonds purchased under this plan and mail them to the designated addresses, or deposit them with the U. S. Treasury Department for custody, if it is so desired.

d The procedure prescribed herein for the cash purchase of whole War Bonds is entirely separate from the procedure for the purchase of War Bonds by cash through the mail authorized under provisions of TD Circular No. 252, 1942, and the Allotment System by radio under provisions of Circular 64, 1943. The latter procedures will be utilized to the fullest extent possible in preference to the procedure outlined herein.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
: 20 April 1943
NUMBER 65)

Disposition of Hospitalized Personnel..... I
Establishment of Central Service Records Branch..... II

I - DISPOSITION OF HOSPITALIZED PERSONNEL.

1. Section I, Circular No. 26, and Section I, Circular No. 36, this headquarters, cs, are rescinded, and the following substituted therefor.

2. Transfer of individuals from units.

a. Except as indicated in paragraph 2 below, organization commanders will transfer or drop from their rolls all personnel who are patients in hospitals and have been, or are expected to be, absent from their units more than thirty (30) days.

b. When such individuals are known to be at a United States Army Station, Convalescent, or General Hospital, or at a hospital acting as such, unit commanders will effect their transfer and transmit their Service and allied personnel records to the Detachment of Patients thereat. All patients at such hospitals are a part of the Detachment of Patients.

c. When such individuals are known to be at British or French hospitals, or when the location of individuals is unknown, unit commanders will drop them from their rolls and transmit their Service and allied personnel records to the Central Service Record Branch, this headquarters. See Circular No. 17 this headquarters, cs, as amended.

d. Commanders of United States Army hospitals will promptly notify the unit commander whenever a patient is received, who has been or will be absent from his unit more than thirty (30) days, and who should be transferred to the Detachment of Patients at that hospital.

3. Exceptions to the procedure indicated above are authorized where the individual is hospitalized in a nearby installation with which the organization commander is in touch, and when definite arrangements have been made for the return of the individual to his unit upon release from the hospital. Commanding officers of units which have been ordered to move from the zone of communications to the zone of operations, or to a place distant from places of hospitalization, will immediately prior to such movement, transfer or drop personnel undergoing hospitalization at the time and who cannot accompany the unit. Service Records will be forwarded as directed above.

Amended by 4. Disposition of individuals by hospitals.
Cir 129
Sect 2
July 5, 1943

a. Classification. Prior to discharge from a medical installation, individuals will be classified by hospital commanders in three groups as follows:

(1) Class A - Those immediately fit for general military service.

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(2) Class B - Those immediately qualified for light duty, or limited service only.

(3) Class C - Those not qualified for duty, and requiring a period of convalescence or hospitalization.

b. Disposition. The normal channel for the disposition of personnel being returned to duty will be through the nearest Replacement Depot or branch thereof. Class A and B personnel, upon discharge from hospitals will be sent to the designated replacement installation. Class C individuals will remain under the control of the medical authorities for execution.

c. Provisions for transportation.

(1) Base Section Commanders are responsible that the commanders of each medical installation (including British and French), operating in their respective areas are informed of the designation and and location of replacement installations to which discharged patients are to be sent, and for the provision of suitable transportation arrangements. Hospital commanders are responsible that individuals being discharged are provided with proper instructions, in writing, indicating the designation and location of the place to which they are to proceed, their classification as indicated in paragraph a above, and that adequate transportation and rations are provided for prior to their departure.

(2) Base Section Commanders are authorized to delegate to commanding officers of United States Army medical installations such authority as necessary to issue travel orders and transfer orders for individuals being discharged from their hospitals. (AG 704.11/059)

Amended by Sec # 3 Cir # 113

II - ESTABLISHMENT OF CENTRAL SERVICE RECORDS BRANCH.

1. Paragraph 1j, Circular No. 17, this headquarters, cs, is amended to read as follows:

"j. Absence or expected absence for more than thirty (30) days as a patient in an unknown medical installation or in other than a United States Army General, Station, or Convalescent Hospital."

2. Paragraph 2, Circular No. 17, this headquarters, cs, is rescinded, and the following substituted therefor:

"2a The forwarding indorsement will be filled out on Service Records forwarded to this headquarters under the provisions of sub-paragraphs b, c, e, f, g, j and k. However, the line following the word "To" will not be filled in. This space will be accomplished by this headquarters when the record is next forwarded.

"b. The final indorsement will be filled out when records are forwarded under the provisions of sub-paragraphs a, d, h, and i above." (AG 201.36/001)

By command of General EISENHOWER:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General.

DISTRIBUTION:
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

1s April 1943

CIRCULAR)
:
NUMBER 64)

Chemical Warfare Protective Equipment..... I
U. S. Military Censorship Regulations..... II
Equipment of Personnel leaving Theater..... III

I -- CHEMICAL WARFARE PROTECTIVE EQUIPMENT

Rescinded by Cir 188

1. The following policy pertaining to Chemical Warfare Protective Equipment within this Theater is announced:

a The clothing listed below, prescribed in paragraph 4a, War Department letter, AG 420 (2-[illegible]-43) OS-S-SPOPP-M, dated 2 February 1943 will be held in reserve in Base Sections on the basis shown in lieu of being issued as prescribed in paragraph 5b of the above letter:

(1) For Individual Protection - per individual:

Suit, One-Piece, Herringbone Twill, Protective	- 1
or Jacket, Herringbone Twill, Protective	- 1
and Trousers, Herringbone Twill, Protective	- 1
Drawers, Cotton, Protective	- 1
Undershirt, Cotton, Protective	- 1
Socks, Light Woolen, Protective, Pair	- 1
Leggings, Dismounted, Canvas, Protective	- 1
Hood, Wool, Protective	- 1
Gloves, Cotton, Protective	- 1

(2) For Unit Decontamination Purposes - per 20 individuals:

One complete Outfit, Protective, Impermeable, Type II.

b The accessories listed below will be issued to each individual, and not separated from him except as provided in Operation Memorandum Number 14, AFHQ, revised copy, now being published:

Covers, Protective, Individual, M1 (cellophane type)	- 2
Mask, Gas (Service, Diaphragm or Optical)	- 1
Tube, Ointment, Protective, and cotton waste	- 1
Can Impregnite, Shoe	- 1
Eyeshields, Protective	- 6

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2. All items of protective clothing now in the possession of individuals or organizations (this does not include accessories listed in paragraph 1b above) will be returned to Base Sections in accordance with instructions to be issued by the Commanding General, Services of Supply, NATOUSA. Direct communication is authorized for the purpose of coordinating these instructions.

3. Troops arriving in this theater other than Chemical Warfare Service units will turn in all Chemical Warfare Protective Clothing (this does not include accessories listed in paragraph 1b above) to Base Sections at Port of Debarkation.

II -- U. S. MILITARY CENSORSHIP REGULATIONS

Paragraph 3b(1), Section II, Circular Number 39, this headquarters, as amended by Cir 199, Sec I, indicates that individuals may inclose copies of the publication "Stars and Stripes" in private communications. This mailing privilege applies only to the weekly Stars and Stripes and is not extended to include the various daily editions. Copies of the daily Stars and Stripes will not be mailed in private communications.

III -- EQUIPMENT OF PERSONNEL LEAVING THEATER

1. Effective immediately all military and civilian personnel departing permanently from this theater for the United States will turn in to the nearest supply agency issue items of equipment as follows:

Ordnance Corps	- All.
Engineer Corps	- All.
Chemical Warfare Service	- All.
Signal Corps	- All except 1 flashlight per individual.
Quartermaster Corps	- All not needed for trip.

2. The Commanding General, SOS, NATOUSA, will issue necessary instructions to carry out the provisions of this directive.

By command of General EISENHOWER:

E. L. FORD,
Colonel, GSC, Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

DISTRIBUTION:

"F"

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
:
NUMBER 63)

17 April 1943

Reassignment or Reclassification of U.S. Army Air Force Officers I
Responsibility for Modification of Ordnance Material.....II
Unauthorized Firing of Weapons.....III
Awards to Members of the U.S. Merchant Marine.....IV

See Cir. 155 Sect 2

I - REASSIGNMENT AND RECLASSIFICATION OF U.S. ARMY AIR FORCE OFFICERS.

1. a. Commanding Generals of United States Army Air Force commands, wings, and similar separate organizations, whose units are in forward areas under actual combat conditions are authorized to send unsuitable officers to the rear for reassignment or consideration for reclassification.

b. An unsuitable officer of field grade from an Army Air Force unit in a forward area under conditions of combat will be sent to Northwest African Air Force Headquarters with a sealed letter addressed to the attention of the Assistant Chief of Staff, A-1, explaining the situation in detail and including recommendations as to disposition of the case.

c. An unsuitable flying officer of company grade from a unit in a forward area under conditions of combat will be suspended from flying status and ordered to the Twelfth Air Force Officers' Replacement Pool at La Salamander to await action of a Flying Evaluation Board. A letter will be sent immediately to Northwest African Air Force Headquarters addressed to the attention of the Assistant Chief of Staff, A-1, explaining the situation.

d. An unsuitable non-flying officer of company grade from a unit in a forward area under conditions of combat will be ordered to the Replacement Depot, NRS, Oran. A letter will be sent immediately to this headquarters, addressed to the attention of the Assistant Chief of Staff, G-1, and a copy thereof will be sent at the same time to Northwest African Air Force Headquarters, addressed to the attention of the Assistant Chief of Staff, A-1, explaining the situation.

e. In all cases, commanding officers who recommend officers for reclassification under this authority will accompany such recommendations with the supporting papers required for reclassification. (See paragraph 6 (a) AR 605-230).

2. All cases requiring reclassification procedure must be referred with the appropriate files to the Commanding General, this headquarters, for action.

3. The provisions of Section III, Circular No. 1, AFHQ, 2 January 1943, and of Circular No. 20, this headquarters, 26 February 1943, are modified only to the extent that they are in conflict with the provisions of this circular.

II - RESPONSIBILITY FOR MODIFICATION OF ORDNANCE MATERIEL.

Rescinded Cir 207 Sect I

1. Paragraph V, Circular No. 47, issued from the War Department, 11 February 1943, lists the responsibility for modification of Ordnance material as follows:

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"Paragraph 2 - Responsibility for the modification of Ordnance material is placed as follows:

"b. Outside the continental limits of the United States, in the commanding officer of the theater of operations or of oversea base supplying such materiel to using troops."

2. In the North African Theater of Operations, the authority residing in the Commanding General as outlined in paragraph V, Circular No. 47, is hereby delegated to the Commanding General, SOS, NATOUSA.

3. Any modification which affects either the Table of Basic Allowances or so modifies the major item that it cannot be readily restored to its former condition will be submitted for approval to this headquarters, with a written request of the using arm and SOS recommendations. The publication and distribution of all Work Orders putting into effect modifications originating and approved in this theater as well as those directed by the Chief of Ordnance, is a responsibility of the Commanding General, SOS, NATOUSA.

III - UNAUTHORIZED FIRING OF WEAPONS.

Rescinded by Cir No 1 sec 3 1944

Regardless of prior orders on the subject, American soldiers are still seriously impeding the war effort by thoughtlessly shooting out insulators on wire lines. At the next formation after receipt of this order, all officers and men will be advised that the interruption of signal communications in this theater as a result of insulators being broken by rifle fire, is assuming major proportions. All officers and men interested in winning the war are requested to do what they can to break up the evil practice.

See Cir. 126 sec 1 July 21 1943

IV - AWARDS TO MEMBERS OF THE U.S. MERCHANT MARINE.

1. The War Department has authorized the Theater Commander to award the Distinguished Service Cross, Silver Star, Purple Heart, Distinguished Flying Cross and Air Medal to members of the United States Merchant Marine serving with the Army of the United States. While such personnel may be awarded the Distinguished Service Medal and the Medal for Merit by the War Department, they cannot receive the Medal of Honor, Soldier's Medal or Legion of Merit, since all civilians are excluded by law from eligibility to receive these awards.

2. Paragraph 2a(4), Circular No. 50, this headquarters, cs, is amended to read as follows:

"(4) To any civilian, other than a member of the United States Merchant Marine."

By command of General EISENHOWER:

T. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. HOBBINS
Colonel, A.G.D.
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
: 17 April 1943
NUMBER 62)

Post Exchange Supplies.....I
Per Diem and Messing Facilities for CIC Personnel.....II
Discontinuance of use of Ball Ammunition in Rifles Equipped with Launcher....III
Military Police.....IV

I - POST EXCHANGE SUPPLIES.

1. The following, based on recent information received from the War Department, supersedes information contained in Section VII, Circular No. 1, AFHQ, 2 January 1943, which is being rescinded:

a. Post Exchange Supplies, Nurses and WAAC's Clothing.

(1) Post Exchange supplies and sales store items are Class IV supply.

b. Nurses' Clothing.

(1) Initial allowance only is issued and is Class II supply.

(2) Maintenance is without expense to the Government and is Class IV supply when sold for maintenance requirements.

c. WAAC's Clothing, Officers.

(1) Initial issue and maintenance are issued and are Class II supply.

II - PER DIEM AND MESSING FACILITIES FOR CIC PERSONNEL.

1. CIC personnel may be placed on per diem status when it is necessary in the performance of their duties or to avoid compromising them.

2. The determination of such necessity will be made by the commanding officer of the headquarters concerned.

3. The Assistant Chief of Staff, G-2, this headquarters, will review frequently the per diem status of CIC personnel of subordinate headquarters, with a view to holding such to a minimum.

4. The above instructions supersede the provisions of Section IV, Circular No. 1, AFHQ, 2 January 1943, only insofar as they affect CIC personnel.

III - DISCONTINUANCE OF USE OF Ball AMMUNITION IN RIFLES EQUIPPED WITH LAUNCHER.

1. Serious damage has been caused by firing ball ammunition from U.S., Rifle, caliber .30, M1917 and M1903 when equipped with the Grenade Launcher. Rifles equipped with Grenade Launcher are in this case being used for a dual purpose:

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a. For launching grenades with blank ammunition.

b. For firing at targets with ball ammunition.

The damage occurs when recoil of the weapon causes the launcher to slide forward on the barrel to an extent that it becomes misaligned with the bore of the rifle, thus allowing the bullet to strike it. This has happened even when the launcher clamping collar is securely clamped to the barrel.

2. An Ordnance Field Service Modification Work Order designed to correct this malfunction is being published by this headquarters. This modification will be accomplished by ordnance ammunition companies in the field, and will permit the rifle with launcher assembled to be used in the dual capacity indicated in paragraph 1 above.

3. Until such time as this modification has been accomplished, the firing of ball ammunition from rifles with launcher assembled is prohibited. The assembly may continue to be used for launching grenades only.

IV-- MILITARY POLICE.

1. The limited number of Military Police in the theater requires that they be used on duties for which they are specially trained. Duties such as the preservation of order and the enforcement of military laws and regulations in cities, towns and areas frequented by United States troops, the enforcement of traffic regulations, the apprehension of deserters and absentees, the escort guard of prisoners of war in movement, the investigation and prevention of crime and the protection and control of circulation of individuals and vehicles at division or higher headquarters are duties for which they are peculiarly suited.

2. Military Police at ports will be used for the control of traffic and the control of circulation of individuals. The guarding of stores, etc., on docks will be performed by guard detachments.

3. Guard detachments of companies and not Military Police will be assigned to the guarding of dumps, camps, warehouses, prisoner of war enclosures and disciplinary training centers, etc.

4. ~~Members of regularly organized Military Police units only will wear the Military Police brassard.~~

By command of General EISENHOWER:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

E. T. [illegible]
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
NUMBER 61)

Rescinded by Cir No 8 Sect I - 1944

16 April 1943

TREATMENT OF UNDELIVERABLE MAIL BY REGIMENTAL AND UNIT MAIL CLERKS

1. Large quantities of mail, presumably undeliverable as addressed, are being received by the Central Postal Directory Unit without any indorsement or with insufficient indorsement to indicate what treatment it has previously received. The following instructions are for the guidance of regimental and unit mail personnel.

2. Company Locator File. a One of the most important duties of the unit mail clerk is to readdress correctly and forward mail for personnel no longer with the organization. To enable him to furnish the required directory service, the mail clerk will keep an up-to-date roster of all members of his organization, past and present. He must enter or make changes in the forwarding addresses of members of his organization at the time they occur. The roster will be inspected at frequent intervals to see that this is done.

b This roster may be maintained either in book form or on 3 by 5 inch cards. The names of officers and enlisted men should be arranged alphabetically in separate files.

3. Undeliverable Mail. a Missent mail.--(1) Individual pieces of mail received by the mail clerk which are clearly addressed to a member of some other organization will be returned to the regimental post office with no other action by him than to draw a line under the address for emphasis.

(2) When a package of mail is similarly missent, the mail clerk will write on the package slip the words "Missent to Company ____," note his initials and the date thereon and return the package to the regimental post office.

b Forwarding address known. Undeliverable mail will be readdressed and forwarded through the regimental post office, when a forwarding address is known, unless the addressee is a patient in a hospital. (See Circular Number 43, this headquarters, current series, for instructions regarding mail for personnel in hospitals).

c Forwarding address unknown.--(1) When the forwarding address of the addressee is not known, the mail will be immediately returned to the post office with a line through the address and the indorsement, "Present address unknown," followed by the company and regiment designation, and the date and initials of the mail clerk.

(2) Mail indorsed as described in Sc(1) above will be returned by the unit mail clerk to the regimental post office where it will be readdressed, if the forwarding address can be found, or forwarded to the ATC for further search.

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d Sick or wounded. If the records show that the addressee left his organization "sick" or "wounded", and notice of his whereabouts has not been received in seven (7) days, the appropriate word will be added to the indorsement of the mail clerk immediately after the phrase "Present address unknown."

e Wrong address. Mail addressed to an individual who has never been assigned or attached to the organization will be indorsed by the mail clerk with the words, "No record," followed by his company and regiment, the date, and his initials, and returned through the usual channels.

4. Indorsements. a The following instructions should be carefully observed in making indorsements:

(1) When there is sufficient space, begin the first indorsement about 1½ inches above the lower edge of the envelope.
(2) Write an indorsement once only.
(3) Write plainly and do not use more space than necessary.
(4) Do not write, mark, or stamp over the name of the addressee.
(5) Draw a light line, in ink, through the incorrect address.
(6) If there is not sufficient space on the face of the letter for the indorsement, write the word "over" on the face and place the indorsement on the back.
(7) Appropriate rubber stamps or colored gummed labels, if available, may be used for indorsements.

b Wherever practicable, sufficient space will be left for subsequent indorsements of regimental and division postal agencies.

c Following is an example of a complete indorsement:

(Stamp)

From Richard R. Roe,
165 E. Main St.,
Kokomo, Ind.

Private John Roberts Doe, (Army Serial Number)
Company A,
167th Infantry.
APO No. 710,
% Postmaster,
New York, N.Y.

Present address unknown.
Co. A, 167th Inf. 2 Feb
167th Inf. 13 Feb
4th Div. 15 Feb

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

E. P. ROBERTS,
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
: 14 April 1943
NUMBER 60)

Wearing of Decorations, Service Medals, Badges, Ribbons.....I
Salvage of Ammunition.....II

I - WEARING OF DECORATIONS, SERVICE MEDALS, BADGES, RIBBONS.

1. Decorations will be worn in this Theater in the manner and on the occasions prescribed by AR 600-40, as amended by changes No. 1 to 11 inclusive.

2. a. They may be worn on service coat or olive-drab or khaki shirt, unless equipped for combat or simulated combat, when only aviation and parachutists' badges may be worn.

b. They will not be worn on overcoats, field jackets or work clothing, or by officers suspended from rank or command or by enlisted men serving sentences of confinement.

See cir. 152 sect II 6 Aug. 1943

3. a. The order of precedence for United States decorations is: Medal of Honor, Distinguished Service Cross, Distinguished Service Medal, Silver Star, Purple Heart, Soldier's Medal, Distinguished Flying Cross, Air Medal, Navy Cross, Gold Life-Saving Medal, Silver Life-Saving Medal, Individual Decoration (Citation Device), followed by service medals in order of date of service performed, followed by the Good Conduct Medal. Until this headquarters has been advised by the War Department as to order of precedence for the Legion of Merit, it will be worn to the left of all other United States decorations and ahead of service medals.

b. The Medal of Honor is worn pendant around the neck. Other medals are worn on the left breast in order from the wearer's right to left. When more than one row is worn, they will overlap, with the higher awards or earlier service medals on top.

c. Service ribbons, beginning with the Medal of Honor, will be worn in the same order and position as prescribed for decorations and service medal (see b. above). However, if more than one row is worn, a space of 3/8 inch is required between rows. When decorations or medals are worn, service ribbons will be removed if on a bar; if sewed on, the decorations and medal will be so placed as to exclude the service ribbons from view.

d. The American, European-African-Middle Eastern, and Asiatic-Pacific service ribbons will be worn with the central stripes of blue, white and red in that order from the wearer's right to left.

e. Foreign awards when worn, will be placed to the left of all United States decorations and service medals, in order of date of receipt. When possessing two or more awards from the same country, the order of precedence for those awards will conform to the rules of the country concerned. Foreign awards will not be worn alone; at least one American decoration or service medal must be worn with a foreign award.

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f. Badges are worn on the left breast, aviation and parachutists' badges above line of medals or service ribbons, other badges below that line. Substitutes may not be worn in lieu of badges, nor is there an order of precedence for badges.

4. The policy of the War Department in the matter of awards for service during this war is broader than ever before and therefore subject to greater abuse by irresponsible individuals. All commanders, by frequent inspections, will assure themselves that only authorized decorations, service ribbons, battle stars, etc., are worn by members of their commands.

II - SALVAGE OF AMMUNITION. See Cir. 27, 1944 - Sect. I

1. Reference is made to Circular No. 22, this Headquarters, cs, subject "Collection and Evacuation of Salvage (US)".

2. It is reported that salvaged components of fired ammunition mixed with rounds containing explosive are being returned to Base Ammunition Depots.

3. In order to prevent this dangerous condition, the ammunition supply point receiving salvage ammunition and components will segregate the explosive from the inert and clearly mark the packages before forwarding to the Base Ammunition Depot.

4. No serviceable ammunition will be returned for salvage.

By command of General EISENHOWER:

J. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY.

CIRCULAR)
: 13 April 1943
NUMBER 59)

Issuance of Cotton Clothing; Receipt of Woolen Clothing..... I
Immunization of United States Military Personnel..... II
Official Mail - Mailing at Army Post Offices..... III
Appointments of Officers in the Regular Army..... IV

I - ISSUANCE OF COTTON CLOTHING; RECEIPT OF WOOLEN CLOTHING.

Rescinded by Cir 101 sect 3 1944

1. Paragraph 3, Circular No. 47, this headquarters, cs, is amended by addition of the following item:

"Trousers, wool, O.D.(r).....1

This item may be retained if necessary for the comfort and health of troops upon authority of those commanders named in paragraph 1 a."

II - IMMUNIZATION OF UNITED STATES MILITARY PERSONNEL.

Rescinded by Cir No 72 1944

Paragraph 2 b, Section I, Circular No. 21, this headquarters, cs, is rescinded and the following substituted therefor:

b. Typhoid - Paratyphoid:

(1) All personnel having no record of an initial series of three inoculations will be inoculated at intervals of not less than five (5) nor more than fourteen (14) days between consecutive doses.

(2) Personnel having completed a series of three inoculations will be administered a stimulating dose of 0.5 cc of Typhoid Paratyphoid vaccine at six (6) month intervals within this theater.

III - OFFICIAL M.A.IL - MAILING AT ARMY POST OFFICES.

1. Postage Requirements. Rescinded by Cir No 8 sect 1 - 1944

a. Official mail addressed for delivery within this Theater of Operations may be deposited in United States Army Post Offices without the payment of postage.

b. Official mail addressed for delivery outside this Theater of Operations may be deposited in United States Army Post Offices without the payment of postage providing the weight of each piece does not exceed four pounds. If over four pounds, postage must be prepaid at the rate prescribed for fourth-class mail matter. Such rate is applicable regardless of the character of the inclosures, or whether the articles is sealed or unsealed.

2. Air Mail. If dispatch by air mail from this Theater is desired, official mail to the United States must bear the stamped or typewritten indorsement in capital letters on the face of the envelope or container "WD ESSENTIAL

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OFFICIAL AIR MAIL," and have postage prepaid at the rate of six cents for each half ounce. Official mail not bearing the indorsement and proper air mail postage will be dispatched by surface. See Section I, Circular 45, this headquarters, 31 March 1943.

3. REGISTRATION.

a. Fees.

(1) Official mail addressed for delivery within this Theater of Operations may be registered at United States Army Post Offices without payment of registration fees.

(2) Official mail addressed for delivery outside this Theater of Operations may not be registered at United States Army Post Offices unless the proper registration fee is paid thereon.

b. Preparation and handling.

(1) To be acceptable for registration, mail matter will be properly enveloped or wrapped, legibly and correctly addressed and bear the name and address of the sender. Two or more articles tied or otherwise fastened together cannot be registered as one, unless inclosed in the same envelope or wrapper. Envelopes presented for registration must be securely sealed in every part with mucilage or glue and be strong enough to carry their enclosures safely.

(2) Postal officers or other APO personnel are not allowed to assist in the preparation of matter for registration, either by placing the contents in an envelope or by sealing or addressing it.

(3) Mail matter that has been registered at an Army Post Office will not thereafter pass through other than Postal Channels before delivery to the addressee.

c. Use of the word "REGISTERED." The word "Registered" will not be used on letters and other matter handled through Message Centers or by the Mail and Distribution sections of the various headquarters. Its use in this area is reserved exclusively for the Army Postal Service.

4. The instructions herein do not apply to official business of the Post Office Department.

5. Separate instructions are being issued to major headquarters regarding the inauguration of Army Courier Service between this theater and the War Department. Matter transmitted by the Army Courier Service does not require payment of postage or registry fees.

IV - APPOINTMENT OF OFFICERS IN THE REGULAR ARMY

Section IV, Circular Number 27, this headquarters, cs, is rescinded. Advice from the War Department indicates that examinations for appointment as second lieutenants, Regular Army, will not be held during 1943.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

H. V. ROBERTS,
Colonel, A.G.D.,
Adjutant Gener

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
NUMBER 58)

Rescinded by Cir. No. 21 1/1944

13 April 1943

UNIT FUNDS, MAINTENANCE AND INSPECTION.

1. Section II, Circular No. 41, this headquarters, cs, is rescinded and the following substituted therefor.

2. The following instructions cover the maintenance and inspection of unit and similar funds, and are published for the compliance and guidance of all organizations in this theater.

3. Custodians.

a. Unit and similar funds constitute the means for accounting for non-appropriated funds. These funds are official funds and require the same careful supervision as do appropriated public funds, and will be accounted for on WD QMC Form Number 15 (Company Council Book) by showing all collections and disbursements therein.

b. Officer custodians of such funds are enjoined to study AR 210-50, which clearly sets forth the provisions under which these funds are administrated.

c. These regulations charge the duly appointed custodian with receiving, safeguarding, disbursing, and accounting for these funds. This means that the custodian must perform these duties personally. He cannot delegate this responsibility to any other person.

d. To insure these funds against loss, great care must be exercised in handling them. In units so located as to make practicable the maintenance of a bank account in an approved bank, unit funds will be promptly deposited upon receipt. Under no circumstances should they be permitted to remain unduly long upon the person of the custodian, in a desk drawer, or in any other unprotected place.

e. All unit funds will be carried in the council books in dollars and where deposited in banks, they will be carried in dollar accounts, and checks drawn against such accounts will be drawn in dollars, but local currency will be withdrawn at the official rate of exchange, and payments made in cash.

(1) In order to provide to the fullest possible extent for security measures, it is desired that a system of arbitrary numerical designations for company and similar unit funds be used instead of the official designation of such funds when they are deposited in a bank in this theater.

(2) The system in use at present whereby the fund is deposited under

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its official designation, e.g., Company Fund, Company A, 1st Infantry, provides to the banks virtually a complete station list of units of the American forces in this theater.

(3) Commanders of major elements (i.e., SOS, Fifth Army, Twelfth Air Force, corps and divisions) will assign an appropriate symbol and number to each unit within their respective commands, for designation of unit funds, e. g., SOS-75, Fifth Army-14, NAAF-15, II Corps-6; for divisions, a symbol that does not show numerical disignation of unit, followed by a number.

f. Where banking facilities are not available and considerable balances are on hand, money orders, payable to the unit fund (not the custodian thereof by name) should be purchased, to be cashed as needed to make necessary payments. The fees for the purchase of the money orders are proper expenditures from unit funds, vouchers being prepared for the signature of the issuing postal officer at the time of purchase.

g. Cash kept on hand should be in yellow seal dollars, to be exchanged for local currency at the official rate of exchange as needed to make payments.

h. There being no banks in this theater which fall within the provisions of the United States Banking Act (Federal Deposit Insurance Corporation insurance for deposits up to $5,000.00) as contemplated in paragraph 6, AR 210-50, so much of the provisions thereof as require that funds be deposited only in such banking institutions is hereby waived. The following banks in this theater are authorized as depositories for unit funds:

(1) Bank of Algeria.
(2) Bank of Morocco.
(3) Barclay's Bank, Ltd.

i. The custodian should constantly bear in mind that any losses in these funds due to his negligence must be borne by him. He cannot expect a Board of Officers to relieve him of responsibility for such loss unless he has taken every reasonable precaution to safeguard the funds.

Amended by Ltr. Hq #88

4. Responsibility of Commanding Officers.

a. Commanding Officers are reminded of their responsibility for the proper supervision of the handling of the funds referred to above. Paragraph 20, AR 210-50, prescribes that all funds will be inspected at least once each quarter by either the battalion, regimental and similar commanders, or by a field officer designated by him. In order to provide for closer supervision of these funds, and the instruction of the custodians thereof, it is desired that whenever practicable, without undue interference with other duties, such inspections be made monthly.

b. Officers of the Inspector General's Department and special inspectors will make periodic inspections as directed by the commanding officer having inspection jurisdiction.

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5. Funds to be Maintained. All non-appropriated monies will be accounted for in unit or similar funds. The number of non-organizational funds will be kept at a minimum (No "Slush Funds" will be maintained).

6. Transfer of Funds.

a. When an organization goes into combat where, in the opinion of the regimental or similar unit commander, funds might be lost through casualties, such funds will be left with the Adjutant, who will give a receipt for the funds and all papers pertaining thereto. The Adjutant will have no authority to make disbursements. Upon the relief of the organization, the fund will be returned to its custodian.

b. If the custodian of the fund has become a casualty, the fund will be closed by the Adjutant, inspected by a field officer, and then turned over to the succeeding custodian.

c. Whenever the custodian of a unit or similar fund is relieved of responsibility, by transfer or other reason, he will accomplish transfer of the funds to his successor without delay, and will have it inspected by an officer designated as the inspecting officer.

By command of General EISENHOWER:

E. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS,
Colonel, A. G. D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
: 12 April 1943
NUMBER 57)

Ammendment of Regulations on Parcels from the United States.....I
Shipment of Foot Lockers.....II
Paroles of Captured or Interned Military Personnel.....III

I - AMENDMENT OF REGULATIONS ON PARCELS FROM THE UNITED STATES.

1. The following amendments to the regulations governing the mailing of parcels in the United States addressed to United States Army personnel overseas were announced by the Post Office Department on 12 March 1943. These supplementary instructions are not applicable to mail addressed to personnel of the Navy, Marine Corps or Coast Guard.

Rescinded by Cir 108 Sect I 1944

Hereafter sealed parcels not exceeding 8 ounces in weight on which postage at the first class rate is prepaid may be accepted for dispatch to Army personnel at APO's overseas without the presentation of an approved request from the addressee.

2. It was also announced that an approved request will be unnecessary for parcels weighing less than 70 pounds and measuring less than 100 inches in length and girth combined, provided they are endorsed "For Military Agency" and are:

a. Addressed to military agencies such as the Red Cross, U.S.O., library officers, canteens, and Army Post Exchanges.

b. Addressed to chaplains in their official capacity and contain religious material.

c. Articles sent to commanding officers and addressed to them as such by title.

3. Medical books sent to doctors connected with Army hospitals or units under their official titles and for their official use and parcels containing uniforms and military accessories addressed to officers may be accepted without approved request, but these parcels must be endorsed before mailing "Mailing Authorized by Post Office Department Notice, 12 March 1943.

4. Circular No. 5, this headquarters, 11 February 1943, is modified accordingly.

II - SHIPMENT OF FOOT LOCKERS. Rescinded by Cir No. 8 Sect I - 1944

1. It has come to the attention of this headquarters that personnel of this command are shipping foot lockers out of this theater via parcel post.

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2. The contents of foot lockers are subject to the same censorship regulations as are applicable to all other forms of communications leaving this theater. Postal Laws and Regulations require that articles sent as fourth-class mail matter must be prepared for mailing in such a manner as to permit the contents to be easily examined.

3. In order that the contents of these foot lockers may be made available to Postal, Censorship, and Customs authorities for examination, it is required that all such foot lockers have attached to them the necessary keys to enable them to be opened for examination.

4. Any foot lockers mailed in violation of the above mentioned measures will be returned to the sender.

III - PAROLES OF CAPTURED OR INTERNED MILITARY PERSONNEL.

See Cir 201 Sect 3 1944

1. Section III, War Department Circular No. 400, 10 December 1942, is quoted for the information and guidance of all concerned:

"1. United States military personnel who may become prisoners of war or be interned in neutral countries are forbidden to give their paroles.

"2. The senior American officer or noncommissioned officer present with personnel of our forces who are captured by the enemy or interned by neutral countries may authorize such personnel to give their individual and temporary undertakings not to escape for definite short periods for definite purposes, for example, in order to secure medical treatment. Such undertakings will be in writing and will be scrupulously respected."

By command of General EISENHOWER:

B. L. FORD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
U. S. ARMY

CIRCULAR)
: 9 April 1943
NUMBER 56)

SETTLEMENT OF FIELD PAY ACCOUNT OF DECEASED OFFICERS AND ENLISTED MEN

1. Section I, Circular Number 10, Allied Force Headquarters, 22 January 1943, is being rescinded and the following substituted therefor:

2. Attention of all concerned is invited to the action which is to be taken upon the death of an officer or an enlisted man.

a. Duty of Commanding Officer

(1) Officer

(a) Immediately upon the death of an officer, the Commanding Officer concerned will notify the Finance Disbursing Officer regularly paying the officer's account, giving the date of death and furnishing a certificate of non-indebtedness reading substantially as follows: "I certify that, to the best of my knowledge, _____ is not accountable nor responsible for public funds or property; that he is not indebted to the United States or any of its instrumentalities except as follows:_____
(Note: List in space provided any indebtedness or property accountability. In case of such indebtedness or accountability, Board of Officers Proceedings, if available should be enclosed.)"

(b) If the deceased officer was on a flying status entitling him to flight pay, copies of his personnel orders and a flight certificate should be furnished.

(2) Enlisted Man

(a) Immediately upon the death of an enlisted man, the Commanding Officer concerned should cause the unit personnel officer to submit a Final statement on each enlisted man, in triplicate, to the Disbursing Officer who regularly pays the unit.

(b) If the deceased enlisted man was in a flight status entitling him to flight pay, copies of his personnel orders and a flight certificate should be furnished.

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Regraded Jan. 2 Dec #71

(3) Allotments, Class "E" Allotments, and Insurance Deductions

(a) Immediately upon the death of an officer or enlisted man, the unit personnel officer will discontinue the following on the form specified:

Class "E" Allotments (Officers and Enlisted Men--WDAGO Form 30)
Class "D" Insurance (WD AGO Form 30)
Class "N" Insurance (WD AGO Form 29-3)
Class "F" Dependency
Class "B" Allotment (WD AGO Form 30-5 (Revised))

Distribution of copies of these forms will be the same, except that an extra copy of the form will be sent to the Finance Disbursing Officer to be forwarded with transcript statement of accounts in the case of officers, or with the triplicate copy of final statement in the case of an enlisted man. The quadruplicate copy of Class "B" Allotment will be forwarded eliminating the necessity of an extra copy. Attention is directed to the addresses for mailing these forms as follows:

Class "E" and Class "F" Allotments:

Disbursing Officer,
Office of Dependency Benefits
213 Washington Street
Newark, New Jersey

Class "D" and Class "N" Insurance:

Examination Division
Building X
19th and B Streets, N. E.
Washington, D. C.

Class "B" Allotments:

Army War Bond Office
Finance Department
266 West Adams Street
Chicago, Illinois

b. Duty of Disbursing Officer.

(1) Officer

(a) Upon receipt of notification of the death of an officer the Disbursing Officer will prepare transcript statement of

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account, WD Form 380, covering last payment made in full to the officer. On the reverse side will be listed a record of all payments made during the last eight months, if known, giving voucher references. In the event that such information is not available, such information that is known will be listed. Transcript statement of account, together with certificate of non-indebtedness and discontinuance of allotments, etc., will be forwarded without delay to the Chief Finance Officer, MATOUSA, APO 512, for transmission via air pouch to the Chief of Finance, Washington, D. C.

(2) Enlisted Man

(a) Upon receipt of final statement of a deceased enlisted man, the Disbursing Officer will process it with the least practicable delay, and forward the triplicate copy, together with copy of discontinuance of allotments, etc., to the Chief Finance Officer, MATOUSA, APO 512, for transmission to the Chief of Finance, Washington, D. C.

c. Use of Cable

Disbursing Finance Officers will not transmit by cable to the Chief of Finance, Washington, D. C. any information regarding the deceased enlisted man prior to a battle casualty report originating from this headquarters.

Reserved Sec. 2 Cir #71

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS
Brigadier General, A. G. D.
Adjutant General

DISTRIBUTION:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

9 April 1943

CIRCULAR)
:
NUMBER 55)

United States Currency..... I
Censorship of V-Mail..... II
Mess Charges of United Nations Officers in U.S. Hospitals..... III

See Cir 182 Sec 6 Amended by Cir 47 Sec I, 1944

I - UNITED STATES CURRENCY.

1. Regular United States currency (non gold-seal) is not legal tender in North Africa. Postal officers and sales officers will not accept any currencies not legal tender in this theater.

2. All commanders will initiate action to insure that personnel under their jurisdiction do not have in their possession any currencies except those which are legal tender in this area. Special attention will be directed to personnel newly arrived in this area from the United States or from the United Kingdom. Unit commanders will make periodic checks to discover any currencies in the possession of personnel under their jurisdiction which are not legal tender in this area. Any regular United States currency or regular British currency found, which appears to have been legitimately introduced into this area, will be collected and exchanged at the nearest finance disbursing office for local currency or special gold-seal United States currency or special B.M.A. overprint British currency.

3. Finance disbursing officers are authorized to accept regular United States currency and regular British currency for exchange into local currency, etc., only under the following conditions:

a. Individual officers upon signing the certificate outlined below.

b. Unit commanders, or commissioned officers acting for unit commanders, must make bulk exchanges for personnel of their units.

c. Currency presented for exchange must be accompanied by a certificate signed by the unit commander reading as follows:

I CERTIFY that the regular currency listed below was brought into North Africa by personnel under my jurisdiction, and was, to the best of my knowledge and belief, legitimately brought into this area.

Regular United States currency, total value $_____.
Regular British currency, total value £_____.

_____
(name, rank, organization)
Commanding_____
(unit)

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4. Personnel returning to the United States will be instructed to call at a finance disbursing office at the port of embarkation and exchange all local or special currency for regular United States currency before departure.

II - CENSORSHIP OF V-MAIL.

1. Inasmuch as letters written on V-Mail forms are now subject to transmission either in the original form or as a photographic negative, the following regulations will apply:

a. Officers and civilians under military jurisdiction, after writing their own V-Mail letters, will sign their name without rank on the inside of the V-Mail form in the space provided for the "Censor's Stamp". This signature is in addition to that required on the lower left-hand corner of the "envelope".

b. Unit Censors, after censoring V-Mail letters of enlisted men, will sign their name with rank and impress the United States Army Examiner's Stamp both on the lower left-hand corner of the "envelope" and on the inside of the form in the space provided.

c. Deletions will not be made by excision, but will be made by completely obliterating censorable portions with black ink.

Rescinded by Cir. 70 14 Feb 44

III - MESS CHARGES OF UNITED NATIONS OFFICERS IN U. S. HOSPITALS.

1. British and other United Nations officer patients will be messed without charge in United States hospitals in the North African Theater of Operations.

Superseded by Sec II Cir 167

2. For each such officer patient in a United States hospital in the Theater of Operations there shall be drawn and issued one and one-half ($1\frac{1}{2}$) rations per day.

By command of General EISENHOWER:

J.T. FORD
Colonel, G.S.C., Chief of Staff.

OFFICIAL:

T. J. DAVIS
Brigadier General, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 7 April 1943
NUMBER 54)

Army Burials And Graves Registration.....I
Monthly Reports, Chaplains.....II
Deserter's Mail.....III

See Cir 45 1944

I --- ARMY BURIALS AND GRAVES REGISTRATION

Reference Circular, Number 40, Subject: "Army Burials and Graves Registration" dated 1 April 1943 - so much of Paragraph 7 c as reads "The choice of site and layout of the cemetery will be governed as indicated in paragraph 4 a above" is hereby amended to read as follows: "The choice of site and layout of the cemetery will be governed as indicated in paragraph 5 a above."

See Cir 201 Sect 3 1944

II -- MONTHLY REPORTS, CHAPLAINS

The monthly Report of Chaplains required by paragraph 4 h, AR 60-5, will be rendered to unit commanders on the first of each calendar month, and will be forwarded promptly through military channels so as to reach this headquarters at the earliest practicable date after the first of the month.

III - DESERTER'S MAIL

Rescinded by Cir. No. 8 sect. 1 - 1944

1. When a soldier is AWOL, his mail will be retained by the company mail orderly until such time as the records show him to be a deserter. The mail will then be stamped "Forward: No Address" and be returned to the United States Post Office for proper disposition.

2. The words "Deserter" or "Deserter" will not be placed on mail under any circumstances.

3. No other mail will be endorsed "Forward: No Address".

By command of General EISENHOWER:

L. FORD,
Colonel, GSC, Chief of Staff.

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY.

CIRCULAR)
:
NUMBER 53)

6 April 1943

Collection of Cost of Field Rations..... I
Consumption of Raw Vegetables..... II
Use and Care of Mosquito Bars..... III
Damage by U.S. Soldiers..... IV

I - COLLECTION OF COST OF FIELD RATIONS.

Rescinded by Cir 701 sec 3 1944

1. a. In this theater of operations all United States military personnel (except enlisted men) are considered as on the field ration. The value of the field ration will be entered on pay vouchers by the United States disbursing officer who pays the pay accounts of individuals. In case the individual concerned was outside the geographical limits of this theater of operations for a certain period and was not furnished the field rations, a certificate to that effect will be entered on the pay voucher. This certificate will be supported by appropriate travel orders in duplicate.

b. Disbursing officers paying the pay accounts of members of the United States military personnel (except enlisted men) will enter the amount due the United States, for field rations furnished each individual, on the pay vouchers of each such individual with the notation, "Due the United States for_____ field rations at 0.70 per ration furnished during the month of _____" and will take up the amount so deducted to the credit of the appropriation, "Replacing Supplies and Transportation, Army", indicating proper project for subsistence.

2. The information contained in paragraph 1a and b above supersedes instructions published in paragraph 37, War Department Circular No. 16, cs.

II - CONSUMPTION OF RAW VEGETABLES. See Cir 127 Sec I July 3, 1943

All personnel of the Army of the United States, North African Theater of Operations, will refrain from eating lettuce or other types of fresh salads. Fresh vegetables and fruits which can be satisfactorily washed and peeled may be consumed except in the Fes-Meknes area where amoebic dysentery is hyperendemic. Vegetables and fruits which are to be consumed will be repeatedly washed in fresh running water and will be peeled before they are served. The dipping of vegetables fruits, etc., in solutions of permanganate of potash or of chlorine is not recommended because such a procedure gives a false sense of security not warranted by experience.

III - USE AND CARE OF MOSQUITO BARS.

Rescinded by Cir 701 sec 3 1944

1. Mosquito bars will be requisitioned and issued to all personnel of the

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Army of the United States, North African Theater of Operations. If the issue of mosquito bars is not practical in the combat zone they should be stored in a place where they will be accessible when such a unit is relieved from combat duty.

2. The use of mosquito bars will start on 22 April 1943, unless in the opinion of the unit commander an earlier date is desirable.

3. All troops will be carefully instructed in the use and care of mosquito bars. This will include remarks upon how to set them up under all conditions of use, how to get in and out of them, the time at which they should be raised or lowered (one-half hour after sunrise or before sunset) and a warning against smoking in mosquito bars. Frequent inspections will be made to insure compliance with these instructions.

IV - DAMAGE BY U.S. SOLDIERS.

Rescinded by Cir 1 Sec 3 1944

1. Report has reached this headquarters that United States soldiers have committed depredations and destroyed portions of historic Monuments in the Roman city of TIMGAD, near Batna. Such useless and wanton action is a reflection on the discipline of the United States Army.

2. Commanders are responsible that there is no repetition of this offense, either at TIMGAD or at any other historic Monument.

By command of General EISENHOWER:

E. L. FORD
Colonel, G.S.C., Chief of Staff.

OFFICIAL:

R. S. DAVIS
Brigadier General, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 5 April 1943
NUMBER 52)

Delay to Mail Through Unit Censorship.....I
U. S. Military Censorship Regulations.....II
Repair And Procurement Of Spectacles.....III

I --- DELAY TO MAIL THROUGH UNIT CENSORSHIP

Rescinded by Cir No. 8 Sec. I 1944

1. Base Censors report that excessive periods of time elapse between the date shown on letters of personnel assigned to particular units and the date of the postmark of the APO. This indicates that mail is being unduly delayed by Unit Censors.

2. Censorship Regulations, Circular No. 39, 21 March 1943, this Headquarters, limits the time mail may be in the hands of unit censors to forty-eight (48) hours. That is the maximum time allowed and unit censorship cannot be considered satisfactory merely because it is completed within such limit. Censorship of mail is the responsibility of Company or similar Commanders and sufficient officers must be assigned this important duty to avoid any delay whatever through unit censorship, if possible.

3. This headquarters is making every effort to expedite the movement of mail, and each unit Commander is enjoined to give censorship of mail his personal attention to the end that the best mail service possible will be given the personnel under his command.

II -- U. S. MILITARY CENSORSHIP REGULATIONS

Rescinded by Cir No. 8 Sec. II 1944

1. Circular Number 39, this headquarters, dated 21 March 1943, subject "U. S. Military Censorship Regulations".

2. Censorship regulations contained in Circular Number 39, this Headquarters, will be put into effect as soon as practicable but not later than 10 April 1943. All personal communications written on or after that date will be written and censored in accordance with the provisions of these regulations.

3. Units who have not yet received a copy of the above mentioned Circular, may obtain it from the Chief Base Censor in their area, if copies are not available through normal distribution channels.

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Rescinded by
Cir 170
Sect 4
1944

Rescinded by
Cir 13
1944

III - REPAIR AND PROCURE MENT OF SPECTACLES

1. Broken spectacles may be repaired, or replaced if not repairable, by submitting them together with prescription to the Commanding Officer of the medical installation serving the unit, who will forward the broken spectacles in the owner's case, together with broken lens or portion thereof direct to: Commanding Officer, Mobile Optical Unit, Second Medical Supply Depot, APO 700, U. S. Army.

2. In cases where spectacles have been lost or new spectacles are necessary, the prescription (taken from soldier's Service Record or furnished by Commanding Officer of Station or General Hospital after refraction) will be forwarded to the optical unit mentioned above. Prescriptions for spectacles will include the following information:

Name, rank, serial number, unit or organization (with APO) of the individual; the correct prescription for the lenses, frame measurements, and pupillary distance.

3. Repairs will be limited to standard (G.I.) spectacles only. When long distances are involved in the transportation of spectacles the air courier service will be used.

4. Spectacles will not be procured from civilian sources at U. S. Army expense without prior approval of the Commanding General, MATOUSA.

5. Only one pair of spectacles per individual is considered necessary except for key personnel whose duties are wholly dependent upon the use of spectacles. Issue of a second pair will be made only upon the recommendation of the Unit Commanding Officer. For certain other individuals performing duties which involve continuous close eye work, the number of pairs of spectacles to be furnished will be determined by the opthalmologist, or officer doing refractions.

By command of General EISENHOWER:

T. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 81)

5 April 1943

Salvage Of Empty Glass Plasma Bottles.....I
Submission Of Service Records And Allied Papers.....II

Rescinded Cir. No. 13 1944

I -- SALVAGE OF EMPTY GLASS PLASMA BOTTLES

Empty blood plasma bottles are very valuable and are needed for future uses. All empty glass plasma bottles will be washed and turned in through supply channels or directly to Base Section Medical Supply Depots. This will be routine procedure in the future.

II -- SUBMISSION OF SERVICE RECORDS AND ALLIED PAPERS

Pertinent parts of Circular Number 31, this headquarters cs, are amended to read as follows:

* * * * * * * * * * * * *

3 - - - - - - - - - - - -KILLED IN ACTION:

* * * * * * * * * * * * *

Original and one copy of discontinuance of Allotments or Insurance, (Cir. 10, AFHQ, 1943).

* * * * * * * * * * * * *

MISSING IN ACTION:

* * * * * * * * * * * * *

Receipt for Funds (WD FD Form No. 39) modified to read "Missing in Action", IR Code 21660 TT.

* * * * * * * * * * * * *

CAPTURED BY THE ENEMY

* * * * * * * * * * * * *

Receipt for Funds (WD FD Form No. 39) modified to read "Captured by the Enemy", IR Code 21660 TT.

* * * * * * * * * * * * *

11 - - - - - - - - - - - - OFFICERS: - - - 860

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DEATH

* * * * * * * * * * * * *

Deleted: "Receipt for Funds ('D FD For No. 39)". Receipt for Miscellaneous Collections, 'D FD Form No. 38. Show No. 216202, and explain reason for collection. Take an extra copy to be forwarded to The Adjutant General, Washington, D.C., with the records.

* * * * * * * * * * * * *

MISSING IN ACTION

Deleted: "Receipt for Funds ('D FD Form No. 39)". Add: Receipt for Miscellaneous Collections, 'D FD Form No. 38. Show No. 216833, and explain reason for collection. Take an extra copy to be forwarded to The Adjutant General, Washington, D. C., with the records.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

6 April 1943

CIRCULAR)
:
NUMBER 50)

DECORATIONS AND AWARDS

1. GENERAL. The following supersedes Circular Number 4, Allied Force Headquarters, 1943, and Section I, Circular Number 14, Allied Force Headquarters, 1943, which are being rescinded. Section I, Circular Number 84, this headquarters, 1943, is rescinded and the provisions thereof incorporated herein. Instructions contained in this circular supersede any conflicting instructions contained in War Department Regulations and Circulars.

2. AUTHORITY TO AWARD TO INDIVIDUALS. a The Commanding General, NATOUSA, is authorized to award any United States Military decoration to any person serving in any capacity with the Army of the United States except:

(1) The Medal of Honor,
(2) The Distinguished Service Medal to U.S. Military personnel,
(3) To officers of cobelligerent forces in the grade of Colonel, Navy Captain, or higher,
(4) To any civilian, (Amended - Sec. 4 Cir # 63)
(5) The degrees of Chief Commander, and Commander of the Legion of Merit, or any degrees thereof to other than United States Military personnel, and
(6) The Medal for Merit.

Recommended See. 1 C # 110

b The Commanding General, Fifth Army, is authorized to award all United States Military decorations that may now be awarded by the Commanding General, NATOUSA, except the Distinguished Service Medal.

c The Commanding General, Northwest African Air Force and the Commanding General, Twelfth Air Force, are authorized to award the Distinguished Flying Cross and the Air Medal in addition to those decorations indicated in d below.

d Other commanders with the rank of Major General, or commanders of forces appropriate for that grade, are authorized to award to officers and enlisted men of the Army of the United States serving under their command: The Silver Star, the Purple Heart, and the Soldier's Medal. Recommendations for awards to other persons or for other decorations will be submitted to higher authority.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

e Other commanders with the rank of Brigadier General, or commanders of forces appropriate to that grade, are authorized to award to officers and enlisted men of the Army of the United States serving under their command: The Silver Star and the Purple Heart.

f Authority to award the Purple Heart to officers and enlisted men of the Army of the United States is hereby delegated to the following: Commanders of combat teams, regiments, or similar units, and of separate battalions; the Commanding Officer, Headquarters Command, Allied Forces; the United States Army medical officers on the staff of the Commander-in-Chief, Allied Forces; and commanders (including British and French) of hospitals and other medical installations to include regimental, battalion, and similar organization dressing stations. This action is taken to insure that the award of the Purple Heart (or the Oak Leaf Cluster) is made promptly. Special instructions have been issued to British and French commanders in this connection.

3. ELIGIBILITY TO RECEIVE THE VARIOUS DECORATIONS. a The Medal of Honor may be awarded only to enlisted men and officers of the Army of the United States (See paragraph 7, AR 600-45).

b The Distinguished Service Cross, Distinguished Service Medal, Silver Star, Purple Heart, Soldier's Medal, Distinguished Flying Cross, Air Medal, or Oak Leaf Clusters in lieu of each, may be awarded to any person serving in any capacity with the Army of the United States for the deeds or service described respectively in paragraphs 6, 7, 7b, 11, 12, 13, 16, and 17, AR 600-45. There is no relationship between the miniature Silver Star (see paragraph 4d below) and the Silver Star Medal. To avoid confusion, citations for the award of the Silver Star Medal should not contain statements in effect: "Is cited for gallantry in action and thereby entitled to wear the Silver Star."

c The Legion of Merit may be awarded to members of our armed forces and those of friendly foreign nations in accordance with the provisions of Circular Number 32, this Headquarters, current series. All prior War Department instructions concerning this decoration have been rescinded.

Recorded - Sec. I Cir. # 110

d The Medal for Merit may be awarded to United States civilians and those of friendly foreign nations in accordance with the provisions of Circular Number 19, this Headquarters, current series.

e The Distinguished Flying Cross and Air Medal may be awarded to any person serving in any capacity with the Army of the United States for the deeds described in paragraphs 13 and 14, AR 600-45, as amended by Change Number 1. Standards upon which to base recommendations for

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Declassified E.O. 12356 Section 3.3/NND No. 785016

these awards are contained in WD AGO letter, file AG 210.5 (12-5-42) OB-S-AF-M, subject, "Award of the Distinguished Flying Cross and the Air Medal," dated 10 February 1943.

f. The Purple Heart may be awarded in accordance with the provisions of paragraph 11, AR 600-45, as amended by Changes Number 4, and as interpreted below, to all officers and enlisted men of the Army of the United States who are wounded:

(1) The term "wounded in action, or wounded as a result of enemy action" is defined, for this purpose, as physical injury (injuries) requiring treatment by a medical officer. Included in this category are those wounds resulting from the piercing of the body by a projectile, a fragment of shell, an object set in motion by enemy weapons, or by weapons of United States or Allied forces while engaging the enemy; the piercing of the body by any weapon in the hands of, hurled or thrown by the enemy; torn flesh or broken bones received from a moving object propelled directly, or indirectly, by United States or Allied forces while engaging the enemy; any disabling contact with gas or flame released or propelled by the enemy or by United States or Allied forces while engaging the enemy.

(2) The dignity and tradition of this decoration will be preserved by making presentation with the most appropriate ceremony practicable and by insuring that it is not awarded to persons wounded accidentally. Doubtful or border-line cases will be referred, as may be appropriate to the commanders indicated in paragraphs 2a, b, c, or d for final decision.

g. The Treasury Gold and Silver Life Saving Medals (See Section III, AR 600-45) are primarily for acts occurring in jurisdiction waters. The award of the Soldier's Medal is normally more appropriate for deeds performed in the North Africa area.

h. The Good Conduct Medal may be awarded only to enlisted men of the Army of the United States who have completed the required service and have been recommended therefor by their immediate commanding officers for exemplary behavior, efficiency, and fidelity (See AR 600-68).

4. CITATIONS AND COMMENDATIONS TO INDIVIDUALS. (See AR 600-55). The commanders indicated in paragraph 2a to e inclusive, above, are authorized to cite or commend any individual serving in any capacity with their command and, in cases of gallantry in action or performance of especially hazardous service, to announce such in appropriate orders (See paragraph 20, AR 310-50). A citation is an official description or mention of a specific act or service. A commendation is a statement of praise in which a citation is normally included. Such citations or commendations, however, do not authorize or award of a decoration and are issued for deeds not meriting an authorized decoration.

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5. AWARDS TO UNITS. (See AR 260-10). Awards for units include streamers for colors, standards, and distinguishing flags to denote service in war and meritorious service in action, and silver bands for guidons to denote meritorious service in action. These awards are made after citations to units have been published in War Department general orders. (See WD Circular Number 342, 1942). An individual decoration, which consists of a blue ribbon set in a gold frame, is authorized after the unit has been so cited twice, and Oak Leaf Clusters are authorized to be worn on this ribbon by individuals who were members of units which received additional citations. Recommendations for citations of units to be published in War Department general orders will be transmitted through channels to this headquarters. Other than as indicated above, any commanders may commend units under their command and may announce such commendations or citations in appropriate orders.

6. DECORATIONS FOR BRITISH PERSONNEL. Decorations for British subjects must have the prior approval of the British Government before acceptance is permitted. Recommendations for awards to British subjects will be submitted to this headquarters. The person for whom the award is recommended should not be advised of the contemplated award until it has been cleared with the British Government. Exceptions are permitted only in cases of immediate combat awards in the field, in which case the British Government agrees that it will be sufficient that the local United States commander obtain prior concurrence of the local British commander. Prompt notice of any such award will be made to this headquarters, so that formal notification to the British Foreign Office may be made.

7. ADMINISTRATIVE PROCEDURE. a Recommendations. The procedure indicated in paragraph 6c, AR [illegible] will normally be followed. Recommendations and all supporting papers will be prepared in duplicate, to permit one copy to be retained in the files of the recommending headquarters, and for one copy to reach the headquarters authorized to make the award, except that those which must be forwarded to the War Department must reach this headquarters in duplicate. Brief summaries of the contents should suffice for the files of intermediate headquarters.

b Citations. Citations will be so framed that they clearly and consistently show that the award is merited. The individual's home town at the time of enlistment, entry into West Point, or present home town will be included.

c Security precautions. Orders, or extracts of orders, in which are contained citations and commendations will not be given a security classification of more than "Restricted." This will enable the widest possible distribution which is desirable for morale reasons. To avoid the possibility of [illegible] information of an unfavorable or subversive character to the enemy, procedure will be followed to segregate citations and commendations which will be issued in future from classified "Confidential" and any sufficient number made for necessary distribution to the individuals, files, and to support reports made to higher headquarters. An extract will be published in general orders in which

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Declassified E.O. 12356 Section 3.3/NND No. 785016

the unit, the place the act occurred, and any other information valuable to the enemy will be omitted. Such extracts announcing awards of the Purple Heart will not be published in general orders, a classified letter order announcing the fact of the award, being sufficient.

Received Sec 2 Cir # 85

d Announcements of Awards. (1) Six copies of all orders containing citations or announcements of awards, together with two copies of each unexpurgated citation as indicated above, will be sent to this headquarters. This headquarters will transmit the required number of copies to the War Department (3 to TAG, 1 to AFHQ). Announcements of awards for actions in actual combat should precede announcements of other awards.

(2) If the Purple Heart is awarded in a medical installation where the individual's personnel records are not available, the fact of the award will be entered on his Emergency Medical Tag or Report Card (WD, MD Form 8C). To avoid duplication, the report of the presentation (see 7g below) will be sent through the individual's unit commander, who will publish the announcement.

Received Sec 2 Cir # 113

e Posthumous Awards. Except for the Purple Heart, the report indicated in paragraph 2j, War Department Circular Number 291, 1942, will be submitted in every case of a posthumous award or the death of the recipient prior to receipt of the award. The name and address of the nearest relative and the home of the recipient will be indicated in the citation or the report, and two copies of the unexpurgated citation will be attached. The War Department will automatically award the Purple Heart to the nearest relative upon receipt of records of death of individuals eligible for the award.

f Report of Presentation. Promptly following actual presentation of an award, a written report of that fact will be submitted through channels to this headquarters. This report will include a copy of the citation or the announcement order, the place and date of presentation, the name, rank and serial number of the recipient, and the serial number of the medal.

8. SERVICE MEDALS. (See AR 600-65). a One American Defense Service Ribbon will be issued gratuitously (see Section III, WD Circular Number 104, 1942) to all military personnel "who enter upon a period of Federal service of twelve months or longer, and who in the discharge of such services serve at any time between September 8, 1939, and December 7, 1941, both dates inclusive."

b One European-African-Middle Eastern Campaign Ribbon (see WD Circular Number 1, 1943) will be issued gratuitously to each individual of the Army of the United States, including WAAC's, who have performed duty under competent orders other than in a travel or transient status, at a station within this Theater.

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c. The American and the Asiatic-Pacific Campaign Ribbons will be issued in this Theater only to such individuals indicated in 8b above, who have performed duty under competent orders other than in a travel or transient status, at a station within the American and Asiatic-Pacific areas, and outside the continental limits of the United States.

2. One miniature Bronze Star will be issued to each individual who participates, by virtue of being actually present for duty with a unit to which he was attached and assigned by competent orders, when such unit participated in an operation or campaign recognized as such by publication in War Department general orders. One miniature Silver Star will be issued and worn in lieu of five miniature Bronze Stars, when more than five have been earned. Such miniature stars are worn on the appropriate service ribbons.

9. NOTATION ON SERVICE RECORDS. Commanders will insure that eligibility to receive any medal, decoration, or ribbon, and when awarded the fact of award, including the serial number of medals, are noted in the Service Records (WD AGO Form No. 24) of enlisted men, and on the Classification Card (WD AGO Form No. 66-1) of officers and warrant officers.

10. ADDITIONAL PAY FOR ENLISTED MEN. Enlisted men awarded the Medal of Honor, Distinguished Service Cross, Distinguished Service Medal, the Distinguished Flying Cross, or Soldier's Medal, are entitled to additional pay at the rate of $2.00 per month from the date of the act of heroism or extraordinary achievement on which the award is based. (See AR 35-1500).

Rescinded - See Cir 85

11. SUPPLY. The responsibility for the supply of medals, service ribbons, unit decoration devices and allied appurtenances rests with the Commanding General, Services of Supply, USAFBSA, who will issue such instructions on the subject as may be appropriate.

By command of General EISENHOWER:

R. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

E. J. DAVIS,
Brigadier General, AGE,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
:
NUMBER 49)

4 April 1943

Control of Venereal Disease.....I
Claims against U.S.Military Personnel.....II
Transmission of Messages by the Red Cross.....III

I - CONTROL OF VENEREAL DISEASE. Rescinded by Cir 70 12 1944

1. The commanding officer of each post, camp, station or garrison is basically responsible for determining if and when prostitution in areas adjacent to military establishments adversely effects the efficiency, health and welfare of the personnel of the post, camp, station or garrison. He will enlist the efforts of the local civil authorities to remove such conditions.

2. Reports received at this headquarters indicate that the incidence of venereal disease among troops in the North African Theater of Operations, United States Army has risen. Every effort will be made to reduce this condition to a minimum. Toward this end the following procedures will be adopted in all commands immediately.

a. Physical inspection of all troops will be made by a medical officer at least twice each month.

b. Every soldier contracting a venereal disease shall be interrogated as to name, description, and address of the individual causing his disease. This information will be forwarded through channels to the Surgeon of the unit concerned, who will report such individual to the local authorities and Military Police.

c. Early treatment centers and prophylactic stations will be organized and all ranks fully instructed in preventive measures.

d. Individual prophylactic units of a type prescribed by The Surgeon General will be made available to troops by unit commanders. The actual issue of these items to the individual will be made in the manner prescribed in paragraph 2, Immediate Action Letter, AG file AG 710 (12-19-42) OB-S-SPGGE-M, dated 9 January 1943, which is quoted herewith:

"2. The directions which follow will govern the distribution of individual prophylactic units to troops in overseas areas:

a. Individual venereal disease prophylactics received in overseas bases will be distributed to unit commanders through medical channels.

b. The actual issue of these items to the individual will be made in the following manner:

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(1) Unit commanders will purchase from medical supply officers, from unit funds, adequate supplies of these materials to assure that they are readily available to the individual.

(2) In unusual circumstances where unit funds are not available for purchase of these items, medical supply officers are authorized to make issue to units without charge.

(3) Individual prophylactic materials will not be distributed to the individual soldier by the medical supply officer. Distribution to the individual soldier will ordinarily be made through the company or squadron organization in accordance with instructions from the unit commander. Modification of the plan of distribution to the individual soldier should be made to meet local conditions.

c. Items now authorized by The Surgeon General for individual use are as follows:

(1) Item 9N580-00 Prophylactic, Chemical, gross.

Individual chemical prophylactic unit consisting of a tube containing calomel ointment, a tube containing a silver salt, a soap impregnated cloth, and directions for use.

(2) Item 9N562-00 Prophylactic, Mechanical, gross.
Individual mechanical prophylactic unit consisting of one or more rubber condoms.

d. Until further notice the cost price of these items is established as follows:

(1) Item 9N580-00 Prophylactic, Chemical - individual chemical units - $20.00 per gross.

(2) Item 9N562-00 Prophylactic, Mechanical - individual mechanical units - $4.30 per gross.

e. Pursuant to paragraph 2b(1) above, Medical Supply Officers will issue these items to unit commanders on Shipping Tickets which will be reimbursable from unit funds. Payment will be made by check or cash by the unit commanders to the medical supply officer. All payments will be accompanied by receipted copies of the shipping ticket. The medical officer will deposit the amount with the Local Finance Officer to be credited to 'Miscellaneous Receipts of the Treasury', in conformance with paragraph 2, AR 35-7320, 22 May 1942.

f. In the unusual circumstances outlined in paragraph 2b(2) above, medical supply officers will obtain a statement in writing from the unit, that unit funds are not available, and retain such statement to receipted shipping tickets for retention in their files."

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3. Any individual who knows that he has contracted or has reason to believe that he may have contracted a venereal disease will report the fact to his immediate commanding officer without unnecessary delay in order that proper medical treatment may be given. As provided in paragraph 5, Section III, W.D. Circular No. 14, 1943, trial by court martial or other disciplinary action for failure so to report is discretionary with the commanding officer.

4. All officers in command of troops will emphasize the seriousness of the venereal disease situation to all ranks. Unit Surgeons will cooperate with unit commanders in formulating educational programs on sex morality, the effects of venereal disease, and the effectiveness of prophylaxis. Every opportunity will be utilized to obtain wholesome entertainment, organize sports, and provide the maximum amount of recreation for the men which the military situation will permit.

II - CLAIMS AGAINST U. S. MILITARY PERSONNEL.

Rescinded See Cir # 160

1. The great majority of claims settled by the Claims Section, Allied Force Headquarters, has been found to have arisen from negligent or willful misconduct by United States military personnel.

2. Organization commanders concerned have been notified in all such cases, but in many instances proper action has not been taken or reported.

3. Organization commanders will take proper action under the 105th Article of War without delay, both on future and on past reports. Such action will include notification to the Claims Section of the action taken in each case. The Claims Section will report by the 10th of each month all cases reported by them to organization commanders prior to the end of the previous month upon which no reply has been received. The first such report will be rendered for the month of April 1943.

4. Action by organization commanders will include not only punitive measures and steps to recoup the Government under the 105th Article of War where indicated, but also adequate measures to prevent recurrences of the particular offense.

5. The Inspector General will check on the action taken by organization commanders with respect to claims arising from the actions of members of their commands.

III - TRANSMISSION OF MESSAGES BY THE RED CROSS. See Cir 31 Sec I - 1944

1. Reference is made to Section I, Circular No. 22, this headquarters, cs, in which announcement is made of the policy with regard to the filing of personal messages for transmission by the American Red Cross, through United States Army facilities.

2. Information has been received from the War Department that the great majority of such messages received in the United States from this theater have violated the provisions of paragraph 2c of the circular cited above, in that they deal with

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personnel matters not of an urgent nature and contain "terms of endearment, congratulations, greeting, etc.".

3. Messages filed for transmission through the American Red Cross channels must conform to the conditions set forth in the circular cited; all personnel handling such messages will scrutinize them to determine that they do comply with the requirements, and will refuse to accept or forward any which are at variance. Continued disregard of instructions can only result in cancellation of this important service.

By command of General EISENHOWER:

J. L. FORD
Colonel, G.S.C., Chief of Staff.

OFFICIAL:

J. F. DAVIS
Brigadier General, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
: 4 April 1943
NUMBER 46)

DISPOSITION OF EFFECTS

The following is published as a guide in order that correct disposition of effects of personnel who become separated from their units, may be made.

1. Deceased personnel. AR 600-290. a. Effects found on the body will be listed on WD Form Number 1, properly bundled and turned over to the Graves Registration Service or the unit commander for forwarding to the nearest Base Section for disposition. See NATO Cir. No. 46, cs.

Rescinded by Sec. 1 Cir 180 Sect. 2

b. Other personal effects will be listed on WD AGO Form Number 54 and shipped by the unit commander to the nearest base section. ~~A~~ WD AGO Form Number 54 will be executed in triplicate, ~~one copy with the effects~~, and two copies forwarded with the service records.

Rescinded Sec. 1 Cir # 105

c. Money belonging to the deceased will not be forwarded with the effects, but will be turned in to the local finance officer who will issue an appropriate receipt. This receipt will be forwarded with the service records.

See Cir 180 Sect. 2

d. The summary court action indicated by Par. 29, AR 600-290 and AR 102 is not required in this Theater unless considered necessary and the military situation will permit. Proceedings for such summary court action will be made in triplicate. The original will be transmitted with the service records, one copy transmitted with the effects, and one copy retained in the organization files.

e. Kits and personal effects of United States Army personnel who die in hospitals in this Theater will be packaged and forwarded by the Commanding Officer of the hospital to the nearest Base Section for disposition, and the deceased's Commanding Officer informed. A properly certified inventory will be included in each package or bundle.

f. Clothing and other Government property, including mess equipment, issued to deceased personnel, other than those items necessary for burial, will be collected and turned in to the unit, or other supply officer. (See Par. 31, AR 600-290).

g. A careful search will be made of the effects to insure that Identification Tags are not placed with the effects. If tags of deceased personnel are found, they will be turned over to the CWS for disposition.

Rescinded by Sec 2 Cir 180 Sect 2

2. Missing, Missing in Action, Captured, and Interned Personnel. (1) Circular 8, 1942. a. As soon as the status of the owner becomes "Missing", "Missing in Action", "Captured", or "Interned", his belongings will be placed in the custody of the unit supply officer and an accurate inventory made.

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b. At the time replacement is requested, normally after thirty (30) days absence, the effects will be forwarded to the appropriate Base Section with inventory and statement of circumstances inclosed or attached.

c. Effects received at Base Sections will be held ninety (90) days, available for return in case the owner rejoins his unit. If not claimed in ninety (90) days, they will be forwarded through the appropriate port of embarkation to the Effects Quarter aster, Kansas City Quartermaster Depot, Kansas City, Missouri, with an inventory and statement of circumstances inclosed or attached.

3. Sick and Wounded. Effects of personnel who have been evacuated by reason of sickness or wounds or who are patients in hospitals will be disposed of as follows:

a. Personnel being sent to hospitals will take with them only such personal effects as will be required for reasonable needs and small luxuries. These should include one musette bag or haversack, toilet articles, one complete set of outer clothing, including a mackinaw (or overcoat when indicated), one pair of shoes, and extra underwear, socks and handkerchiefs. Hospitals have no place to store and secure the personal effects of individuals.

b. The gas mask and helmet will normally be the only items of equipment to accompany hospital patients. Mess gear, arms and ammunition, blankets, and other items of equipment will not be sent with or to a patient. Commanding officers of hospitals will collect arms and ammunition from United States patients at the time of entry and turn this material over to the nearest United States Ordnance Depot or Quartermaster Depot. Other items of equipment collected from patients will be turned over to the nearest Base Section.

c. Unit supply officers will collect and inventory the effects of personnel who have been evacuated or are patients in hospitals. Items indicated in a above should be sent to the individual if possible. Unless it is known definitely that the soldier will not return, personal effects will be held in the unit for at least thirty (30) days and then transmitted with the inventory to the nearest Base Section. A statement will accompany the effects setting forth the circumstances under which they are being forwarded. Unit commanders will assist individuals in locating their personal effects. Individuals in hospitals should assist by keeping their unit commanders informed of their whereabouts.

d. When effects are received by the Base Section Quartermaster, they will be held until such time as they are applied for by the owner, or the owner has been located by the Base Quartermaster. In this connection, attention is invited to the facilities of the Central Postal Directory Service, APO 958, where inquiries as to location of individuals can be made.

4. Deserters. (AR 615-360). a. Public property will be turned in to the unit supply section and the deserter can will be credited on the Clothing and Equipment Record. Personal effects will be listed and forwarded to the Base Section Quartermaster serving the area, where they will be retained for one (1) year unless he is returned to military control within that period.

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In the event he is returned to military control, the effects will be delivered to him. At the expiration of one (1) year, if the deserter has not returned to military control, the Base Quartermaster will dispose of the personal effects as prescribed by AR 615-300.

5. Disposition of Effects when Location of Owner is Unknown. a. Effects of individuals not included in the above categories, who cannot be located, will be inventoried and sent to the Base Section serving the area. A statement setting forth the circumstances under which the effects are being forwarded will be transmitted with the effects.

b. Personnel who have become separated from their effects should promptly notify the commanding officer of their last station.

6. Effects of Other than AAF Personnel. All effects will be inventoried and forwarded with a letter of transmittal setting forth the circumstances, to the appropriate address following:

a. United States Navy (including U. S. Marines): Commander, U. S. Navy, Algiers.

b. British.

(1) Army: GHQ, 2nd Echelon, Rouba, Algiers.

(2) Navy: Commodore Algiers, Royal Naval Offices, Quai Transatlantique.

(3) RAF: Base Personnel Office, RAF, Secle Pratique, Maison, Algiers.

c. French.

(1) Army: 1er Bureau, Commandement en Chef Francais, Civilet Militaire, Alger.

(2) Navy: Amiranti Francaise, 1er Bureau, Alger.

(3) Air Force: Air Superieur, 1er Bureau, Alger.

7. Effects of Enemy Personnel. All such effects will be inventoried and transmitted to the Director of War Information Bureau, Provost Marshal General's Office, FANOUM. See Par. 6c(3)(f), Cir. 46, and Sec. I, Cir. 27 NATOUSA, as.

By command of General EISENHOWER:

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General

D. L. FORD,
Colonel, GSC, Chief of Staff.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 532

CIRCULAR)
:
NUMBER 47)

3 April 1943

Rescinded by Cir No 1 sec 13 1944

ISSUANCE OF COTTON CLOTHING; RECEIPT OF WOOLEN CLOTHING

This Circular contains general instructions for the issue of cotton clothing to troops in this theater, and the collection of woolen clothing when cotton uniforms have been issued. Further instructions will be issued by the Base Section Commanders and by Unit Commanders. Direct communication is authorized for the purpose of coordinating these instructions.

1. DATE OF CHANGE

a. Due to variations in temperatures between localities within the theater, and in order to obtain the maximum utility for within cities and areas, the dates on which troops will change from woolen to cotton uniforms will be announced by:

(1) Commanding General, NATOUSA - for all United States Troops in Algiers and vicinity, including nearby air fields.

(2) Commanding General, Iraq-Iran Group - for all United States troops under his command.

(3) Commanding General, [illegible] - for all troops under his command not otherwise excepted.

(4) Commanding General, Northwest African Air Force - for all United States troops under his command not otherwise excepted.

(5) Commanding General, Atlantic Base Section - for all troops in Casablanca and vicinity, including nearby air fields, in addition to those troops under his command.

(6) Commanding Officer, Mediterranean Base Section - for all troops in Oran and vicinity, including nearby air fields, in addition to those troops under his command.

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(7) Commanding Officer, Oahu Base Section - for all Unit of Service Troops on Canton Island and vicinity, in addition to those troops under his command.

b. Commanders listed above will give the Base Section Commanders concerned sufficient notice of the proposed date of change to permit them to arrange for the issue of cotton clothing and for the receipt of woolen clothing.

2. ISSUE OF COTTON CLOTHING

Cotton clothing will be issued in accordance with authorized allowances in T/BA 21 dated 7 January 1942, except that one (1) additional shirt, cotton, khaki per enlisted man is authorized in this theater.

3. COLLECTION OF WOOLEN CLOTHING

a. Upon the issue of cotton clothing, articles of the woolen uniform will be turned in, with the exception of the following:

Blankets, wool, O.D. 2
Jackets, field, or Coats 1
Shirts, flannel, O.D. 2
Socks, wool, pr. 3
Cap, garrison, wool 1

b. A schedule for turning in woolen clothing mutually satisfactory to Unit Commanders and Base Section Commanders will be prepared by Base Sections. Woolen clothing will then be prepared for shipment by units in accordance with this schedule.

By command of General MacARTHUR:

E. L. FORD
Brig. G.S.C., Chief of Staff.

OFFICIAL:

T. J. DAVIS
Brigadier General, U.S.A.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
NUMBER 46) : See Cir 45 - 1944 1 April 1943

ARMY BURIALS AND GRAVES REGISTRATION

1. Circular Number 2, Allied Force Headquarters, 5 October 1942, and Section I, Circular Number 24, Allied Force Headquarters, 29 December 1942, are being rescinded.

2. All pertinent information is contained herein.

3. REFERENCES. Detailed procedure for burials and graves registration is contained in FM 10-630, AR 600-290, AR 30-2210, AR 30-1510, AR 30-1520, AR 30-1530, AR 30-1540, AR 30-1550, AR 30-1630 and AR 30-2240.

4. ORGANIZATION GRAVES REGISTRATION SERVICE.

a. Base Sections are charged with the operation of Graves Registration, under the direction of the Commanding General, SOS, NATOUSA. The Graves Registration Service in this theater will consist of a Chief Graves Registration Service Officer, SOS, NATOUSA; Base Section Graves Registration Service officers; Graves Registration Service Officers of depot and service units and of depots, hospitals and similar establishments; and all Quartermaster Graves Registration Companies.

b. The Commanding General of each Base Section in this theater will be responsible for Graves Registration activities within the area which he supplies. He will appoint in each Base Section an appropriate Graves Registration Service Officer who will be required to coordinate all Graves Registration Service [illegible] in accordance with the above publications and with instructions contained herein for the area concerned. Base Section Graves Registration Service Officers, will be responsible directly to their Quartermaster [illegible] for the proper performance of their duties.

c. Each company, battalion, regiment, division, and higher headquarters, as well as hospitals, depots and other separate organizations will appoint an officer to perform the duties of Graves Registration Service Officer. Graves Registration Service Officers, within divisions and higher units, and Quartermaster Graves Registration units are responsible to the unit Quartermaster who in turn is responsible to Base Section Graves Registration Service Officers for the proper performance of Graves Registration functions. Graves Registration Service Officers of separate units and establishments are responsible directly to their Base Section.

See Cir. 206 Sect. 3

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d. In accordance with paragraph 3, AR 30-1905, additional troops, when such are required, will be assigned by the divisional or other commanders having jurisdiction, to operate under the technical direction of the commander of the graves registration unit or other Graves Registration Service representative.

e. The Chief, Graves Registration Service, SOS, MATOUSA, will coordinate the activities of Base Section Graves Registration Officers, and will maintain the principal office of record on Graves Registration matters.

5. FUNCTIONS OF GRAVES REGISTRATION SERVICE. Paragraph 2, AR 30-1905, prescribes the functions of the Graves Registration Service. The procedure to be followed by the Graves Registration Service in performing these functions for battle field burials must of necessity differ from that for non-battle field burials and therefore they will be covered under separate headings.

6. NON-BATTLE FIELD BURIALS.

a. CEMETERIES. In rear of the areas which are entirely under the control of combat units, the location, arrangements for acquisition of necessary land, maintenance, control and preservation of cemeteries will be the responsibility of the appropriate Base Section Graves Registration Service Officers. Choice of site, the laying out of the cemetery, marking of graves, construction of road paths and fencing of cemeteries will be governed by instructions for battlefield burials as stated in paragraph 1, AR 30-1910, and paragraph 27, TM 10-630. Sites will be chosen whenever possible with the view of eventually establishing permanent cemeteries. Established Christian or Jewish cemeteries may be used whenever suitable plots can be obtained therein from the civil agencies controlling them. However, the establishment of separate United States cemeteries is preferable. Accurate, detailed maps of all cemeteries will be prepared immediately after they are established, showing plot, row and grave numbers, and these maps will be furnished the Chief Graves Registration Service, SOS, MATOUSA, as early as possible. The standard plan formulated by the Quartermaster General will be followed except where topography or other conditions do not permit. Reasons for variations from standard plan will be stated on plans. Personnel will be designated to guard and maintain all cemeteries and to supervise burials therein.

b. NOTIFICATION OF DEATH, REMOVAL, LETTERS OF CONDOLENCE, ETC. See Circular Number 20, and par. 6, Circular 31, this headquarters, cs.

c. BURIALS. Each Section Graves Registration Service Officers will issue detailed instructions to Graves Registration personnel under their control with reference to the proper procedure for making burials in established cemeteries. Instructions will cover:

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(1) United States Dead.

(a) Cemeteries to be used by all units.

(b) Preparation of the body for burial and furnishing of caskets, when available. Body should be examined by a member of the Medical Corps before burial whenever possible.

(c) Supervision of burials by burial officers.

(d) Execution of the Report of Burial Form (QMC, GRS Form No. 1). The original and one copy, both signed by the person in charge of the burial and the verifying officer must be transmitted to the Chief Graves Registration Officer, SOS, MATOUSA. See paragraph 1, AR 30-1810. These reports will be sent to Base Sections through at least one higher administrative headquarters, whenever practicable, where they will be checked with casualty reports and allied papers for accuracy, and be signed by the verifying Graves Registration Service Officer of that headquarters. This check is considered very important in order to correct errors as close to the source of information as possible. Separate units will forward reports direct to the appropriate Base Section Graves Registration Service Officer.

(e) Source of labor and transportation.

(f) Designation of Chaplain, pall-bearers, firing squad and bugler for ceremonies.

(g) Disposition of identification tags and emergency medical tag. Fingerprints will be obtained when identification tags are not available.

(h) Disposition of personal effects. For method of disposition of effects and preparation of QMC, GRS Form No. 1 and WD, AGO Form No. 54, see paragraph 2a of Circular Number 28, this headquarters, as.

(i) Deaths occuring on high seas. These instructions will cover both burials at sea and burials of bodies brought into ports.

(j) Burials of general prisoners, deserters, or dishonorably discharged men. Such burials will be made in separate plots in United States cemeteries.

(2) Allied Dead.

(a) British.

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(1) Cemeteries to be used. Separate plots will be designated for allied dead in United States cemeteries.

(2) Coordination with British Graves Registration Service with respect to burials, burial records and disposition of identification tags and personal effects of British dead. In such cases, the original and two copies of the Burial Report must reach the Chief, Graves Registration Service, SOS, NATOUSA, who will forward one copy to the British Graves Registration Service. Instructions will include burial of bodies of British military and naval dead, and British civilians under military control.

(b) French.

(1) Coordination with French military and naval authorities for burials of dead French military and navy personnel and French civilians under French military control. French military hospitals will normally take charge of the body and personal effects.

(2) Coordination with French civil authorities for French civilians under United States military control. The French Police or Town Mayor will normally take charge of the body and personal effects.

(3) Cemeteries to be used, should burials by United States Graves Registration Service personnel be necessary. In such cases, separate plots will be designated. An original and two copies of the Burial Report will be forwarded to the Chief, Graves Registration Service, SOS, NATOUSA.

(3) Enemy Dead.

(a) Cemeteries to be used. Plots separate from Allied and United States dead in United States cemeteries will be designated for the burial of enemy dead.

(b) Marking of graves. See paragraph 12a, TM 10-630.

(c) Disposition of identification tags. One-half will be left on the body and other half sent with personal effects to the Prisoner of War Information Bureau, Provost Marshal Generals' Office, NATOUSA.

(d) Burial Reports. One additional copy will be forwarded to the Chief, Graves Registration Service, SOS, NATOUSA, for transmittal to the Prisoner of War Information Bureau.

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(c) Disposition of documents found on enemy dead.

(f) Personal effects will be sent to the Prisoner of War Information Bureau, Provost Marshal Generals' office, NATOUSA.

(g) Attention of all concerned will be called to the fact that it is essential to exercise the same care in the burial of Allied and Enemy dead as with United States dead.

d. Base Sections will submit to the Chief, Graves Registration Service, SOS, NATOUSA, in duplicate, a Weekly Report of Burials, QMC GRS Form No. 2.

7. BATTLEFIELD BURIALS.

a. ESTABLISHMENT OF CEMETERIES. Paragraph 1a, AR 30-1610 states that it is the duty of the Quartermaster in charge of graves registration activities of each army, corps, division or other command, under the direction of the Commanding General, to select and mark a suitable area near or upon every battlefield for a cemetery, and to supervise the proper interment of the dead therein and the making of the required records relative to place, location and date of burial. The choice of site and layout of the cemetery will be governed as indicated in paragraph 4a above. Maps of cemeteries will be forwarded to the Chief, Graves Registration Service, SOS, NATOUSA, through the nearest Base Section Graves Registration Service as early as possible.

Amended Sec. 1 Cir # 54

b. GRAVES REGISTRATION SERVICE. The organization of the GRS is given in paragraph 2 and the functions of the GRS are stated in paragraph 3. While the organization of the GRS does not change in the combat areas, its operation will necessarily differ under certain conditions when hasty burials are made in the absence of Graves Registration Service personnel. However, hasty burials do not relieve burial parties from the responsibility of following prescribed regulations as to the manner and place of burial, marking of graves, forwarding the prescribed reports, and the proper handling of personal effects; nor do hasty burials made by other personnel relieve Graves Registration Service Personnel from the responsibility of verifying identity of graves, eliminating isolated graves, consolidating of battlefields for unburied dead, marking of unmarked graves, and the correction of all errors made by other personnel in the performance of burial activities. Reburials made to eliminate isolated graves will be reported as for original burials, but burial forms will not be used for reburial.

Amended Sec. 1 C. # 72

c. GRAVES REGISTRATION UNIT.

(1) The functions of this company are to supervise the identifying and burial of the dead, the collection and disposition of personal effects, the distribution of identification tags, and the location and registration and consolidation of battlefield graves and

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cemeteries in the combat zone. Labor for grave digging will be furnished by the service units of the Quartermaster Corps when available or by organizations when service units are not available.

Amended by Loc Cir # 72

(2) This company, with attached labor personnel, or civilian labor, will normally be stationed so as to identify and evacuate, as far as possible, all dead to the designated cemeteries. Where evacuation is impossible, burials on the field of battle will be supervised to the maximum extent possible by personnel of the Graves Registration Company and by Graves Registration Service Officers. When conditions permit, isolated bodies will be disinterred and reburied as indicated in paragraph 5b.

(3) The activities of this unit will be closely coordinated with those of the Chaplain's service for comparison of records and reports of burials; with unit Graves Registration Service Officers for efficient supervision and uniformity of operations; with the Medical Service in the search of battlefields, sanitary control, identification of bodies and preparation and disposition of PD, WD Form No. 525; with the Adjutant General's Section for interchange and comparison of information on casualty reports and burial reports.

(4) During lulls in combat, this unit will carefully search the battlefield for unburied dead and isolated and unmarked graves. Insofar as it is possible, all such bodies should be evacuated and buried in the nearest established cemetery, using every precaution to preserve identity of bodies and examining every means of identifying unknown bodies.

(5) The Graves Registration company will serve as a base for supplies for all Graves Registration personnel in the area which it serves. Supplies will include Burial Report Forms, temporary grave markers, ink pads for fingerprinting, and personal effects bags.

Amended by Loc 1 Cir # 12

a UNIT GRAVES REGISTRATION SERVICE OFFICER. Paragraph 4a, AR 30-1010 states that all of battlefield burials will be arranged and supervised by detailed burial officers and commanding officers under the general supervision of the graves registration officer of the command. To accomplish this mission Unit Graves Registration Service Officers are responsible to the smallest unit as Graves Registration Companies for the performance of duties outlined in paragraph 5a (1), (2), (3) and (4) above. They will keep an adequate supply of Burial Forms, Personal Effects Bags, and Grave Markers on hand at all times, based on strength being served.

c COMPANY COMMANDER. Paragraph 7, TM 10-630 states that when possible, the company commander will see that every grave of the men of his company who die or are killed on the battlefield is carefully marked so that future identification can easily be made. It is also

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his responsibility to report the facts as soon as possible to the Graves Registration Service personnel operating in his sector. To properly perform this duty, Company or similar unit commanders and other personnel of such units, who may be called upon to supervise burials, must be thoroughly familiar with burial procedure in order to record the information essential for accurate identification of graves.

f BURIAL PROCEDURE.

Amended by Sec I, Cir #92

(1) Preparation of Body. When possible, a member of the Medical Department should examine the body. The body will be searched and all personal property removed. One identification tag will be removed, the other left on the body in a position so that it will be protected by the clothing from decomposition. In the case of enemy dead, one-half of the identification will be left on the body, the other half forwarded with personal effects. The body will be wrapped in a shelter half, mattress cover, or blanket, when available.

(2) Burial. In cemeteries, bodies will be buried in graves dug in accordance with the cemetery plan to a depth of approximately 6 feet. In hasty battlefield burials, the location and depth will be such as to prevent the elements from exposing the body. Only one body will be placed in a grave. Military honors will be rendered and chaplains of appropriate faith will officiate, when possible, for all burials. The latter will be dispensed with only when the lives of burial parties are in danger.

(3) Marking of Grave. Temporary grave pegs will be used at the heads of graves until crosses and/or Stars of David can be obtained. The identification tag will be fastened to the peg with string, tape, wire or nails. In the case of enemy dead, data from the identification tag will be written on the peg. When pegs are not available, information from the identification tag will be copied on a piece of paper and placed in a bottle, spent shell or other receptacle that can be tightly sealed and placed so as to mark, and identify the grave. In this event, such grave marking will be indicated on the report of the burial. The identification tag will be forwarded with the report of burial, and not left at the grave, if it cannot be inserted in this container.

(4) Location of Grave. This will be shown on the cemetery map for burials made in cemeteries. Locations of battlefield graves will be accurately reported to Graves Registration Service personnel with the report of burial by means of map references, or by reference to permanent landmarks such as crossroads, bodies of water, railways, wooded areas, etc.

(5) Burial Reports. QM GRS Form No. 1 will be made out in quadruplicate for United States dead and one additional copy for

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Allied and enemy dead. All copies must be signed by the person making the burial. The original and two copies will be sent to the Base Section Graves Registration Service Officer. These reports will be routed, whenever practicable, through at least one higher administrative headquarters, where Burial Reports will be checked against Casualty Reports and Allied papers and verified and signed by the Graves Registration Service Officer of that headquarters. One copy will be retained for file by the Army Graves Registration Service Officer of the highest administrative headquarters to which the unit of the casualty belongs. Burials made in the absence of Graves Registration Service Personnel, will be reported to the nearest member of that service. These reports will include the information from identification tags or any other information that will aid in the establishment of identity and the location of the grave as indicated in the preceding paragraph. Graves Registration Service personnel will be responsible for properly marking the grave, and making the necessary reports on prescribed forms.

(6) Personal Effects. Effects found on the body only, will be listed on Burial Report Forms. These will be properly packaged and marked for shipment to the nearest Base Section Graves Registration Service Officer. Each package should contain full data pertaining to the owners identity and also a list of items contained therein. In battlefield burials, effects will be placed in a personal effects bag, wrapped in a handkerchief, helmet camouflage net, towel or other available material and turned over to Graves Registration Service personnel with the report of burial. Complete information as to identification of owner, as taken from the identification tag, and the designation of his unit, if available, will be included. Graves Registration Service personnel will prepare a list of items and properly process and ship the personal effects to the appropriate Base Section Graves Registration Service. Money will be deposited with the nearest Finance Officer and not shipped with personal effects.

8. It is not necessary to negotiate burials with the local French authorities.

9. Embalming of bodies is not required.

10. It is not necessary to appoint a survey court to inventory personal effects.

11. All unit commanders are responsible for the necessary training of personnel to insure compliance with this directive.

By command of General EISENHOWER:

E. L. FORD,
Colonel, GSC, Chief of Staff.

OFFICIAL:

J. D. DAVIS
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

31 March 1943

CIRCULAR)
:
NUMBER 45)

Essential Airmail..... I
U.S. Military Censorship Regulations..... II

See Cir 401 Sec 13 1444

I -- ESSENTIAL AIRMAIL

1. The necessity for transporting strategic material over airmail route has required the War Department to limit mail by air from this Theater to the United States to 500 pounds a day. This will allow only "Essential Official Mail" and "V" mail to be carried by air. All other mail must be dispatched by surface.

2. Section II, War Department Circular Number 168, 1942, reads as follows:

> "ESSENTIAL AIRMAIL - All official mail which, because of the time element, must be transmitted by air, will have stamped or typewritten in capital letters on the face of the envelope or container the words MD ESSENTIAL OFFICIAL AIRMAIL."

Only official mail prepared strictly in accordance with Section II of WD Circular Number 168 can be dispatched by air. Careful consideration must be given to each piece of official mail prepared for dispatch to the United States to insure that only official mail which has an important time element is marked for air dispatch. Each piece of official mail unnecessarily dispatched by air will result in a corresponding reduction in the poundage of "V" mail carried. Until such time as the "V" mail stations are in operation, the outgoing "V" mail in its original form will greatly exceed 500 pounds a day. Every effort is being made to secure authority to ship all "V" mail by air, but this has no chance of success unless official mail requiring dispatch by air is held to the absolute minimum.

3. The dispatch of official mail to the United States as "Essential Official Air Mail" will be limited to an absolute minimum.

Rescinded by Cir 401 sec 13 1444

II -- U.S. MILITARY CENSORSHIP REGULATIONS

1. It has come to the attention of this headquarters that serious violations of U.S. Military Censorship Regulations, involving grave breaches of security, have been committed by members of this Command, as a result of including written matter in parcels. In many instances letters are being inclosed in parcels with the plain or stated intention of evading censorship.

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2. Parcels are subject to the same censorship regulations as any other form of communication. The attention of all Unit Censors is invited to paragraph 5b, Section III, Circular Number 59, this headquarters, cc, subject as above, which states as follows:

> "All parcels, including luggage will be examined carefully to prevent the transmission of concealed messages. After examination, parcels must be securely packaged prior to dispatch and they will be handled by censorship personnel only, until placed in the custody of Postal Authorities."

The Unit Censor is responsible for any violations contained in communications passed by him, as evidenced by his signature and the impression of the U.S. Army Examiner's Stamp.

3. The Postal Laws and Regulations prescribe that the inclusion of letters in packages subjects the whole package to postage charges at the first-class rate of three cents an ounce or fraction thereof. The difference between the amount paid and the postage at the first-class rate will be collected from the addressee before the package is delivered.

By command of General EISENHOWER:

F. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY.

CIRCULAR)
:
NUMBER 44)

30 March 1943

Routing of I.N.D. Forms Pertaining to the Inspection of Accounts.....1
Automotive Disability Report.....2
Mailing Addresses.....3
Salvage of Ex Guns.....4

1 - ROUTING OF I.N.D. FORMS PERTAINING TO THE INSPECTION OF ACCOUNTS.

Rescinded by Cir 201 Sec I 3 1944

1. Under the procedure directed in AR 20-10, July 22, 1942, inspectors general, upon completion of an inspection of the accounts of a finance officer, transmit the lists of outstanding checks to the Treasury. When the reports return to the inspector general, balances are verified and notations made thereon. Thereafter, Forms 3 are forwarded to The Inspector General in Washington. That procedure, however, is obviously cumbersome, sometimes consuming many days. Therefore, in order to expedite the completion of the inspection reports, The Inspector General has authorized the following course of action:

a. Immediately after the inspection of the accounts of a finance officer stationed overseas, or the completion of the accounts of a finance officer overseas who has ceased to function, the inspector general concerned will transmit the list of outstanding checks, Forms 3a and 3b and Form 3 to the Office of The Inspector General in Washington. That office will forward the list of outstanding checks to the Treasury for verification and upon its receipt here will mail the prescribed certification. It will retain the Form 3 in its files and return the list of outstanding checks to the inspectors general concerned for file at their headquarters. In the event irregularities are discovered, this office will account for necessary corrective action will be taken to the inspector general who conducted the inspection.

b. Forms 3a and 3b will not be transmitted to the Office of The Inspector General but will be retained in the files of the inspector general concerned.

c. At every overseas station finance officers may their checks on local depositaries. In such cases the list of outstanding checks should be transmitted by the inspector general who made the inspection to those depositaries for verification with a request that they thereafter be returned to his office for verification.

II - AUTOMOTIVE DISABILITY REPORT.

Rescinded by Cir 201 Sec I 3 1944

1. Automotive disability reports referred to in paragraph 3, War Department Circular 13, 43, are not required by this headquarters.

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III - MAIL ADDRESS. Rescinded by Cir. No. 8 Sect. 1 - 1944

1. A large percentage of the mail in this whole mail going processed through the Central Postal Directory is for officers. This indicates that many officers in this theater have failed to notify their correspondents and APOs through which they have formerly been served of their current mail address.

2. Each casual officer and enlisted man serving in this Theater and each officer and enlisted man changing station and APO, except officers and enlisted men moving with their units, will, upon arrival at his new station, immediately furnish his new mail address to the following:

a. Correspondents.
b. APO through which mail was formerly received.
c. Office of Central Postal Directory, APO 887.
d. APO at his new station.

3. Forms for above required notifications are available at all APOs.

4. Base Section Commanders will take necessary action to bring this requirement to the attention of all casuals upon arrival at bases in their respective areas.

IV - SALVAGE OF ITEMS. Rescinded by Cir. No. 8 Sect. 1 - 1944

1. Many critical items (articles) are frequently required for reconditioning into new for issue to the theater supplies being manufactured locally for the Allied Army. All cast by Allied units of this type not in possession of American Army units or insufficient to be turned over to any British Salvage Depot or combined depot to the Salvage Depot, NCATA, immediately. Future requisitions of this item will be denied for a like amount.

By command of General MACARTHUR:

R. J. SUTTON
Colonel, G.S.C., Chief of Staff.

OFFICIAL:

R. J. SUTTON
Brigadier General, G.S.C.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

29 March 1943

CIRCULAR)
:
NUMBER 43)

Inspections of Army Post Offices Outside the Continental United States... I
Money Account Inspections by Inspectors General..... II
Cleaning and Maintenance of Field Range, M-1937..... III

I - INSPECTIONS OF ARMY POST OFFICES OUTSIDE THE CONTINENTAL UNITED STATES

1. Memorandum Number W 340-13-43, War Department, 20 February 1943, subject as above, is quoted for the information and guidance of all concerned:

"1. Once every 30 days, and more often if deemed necessary, a surprise inspection of Army Post Offices and any money order units thereof will be made by a commissioned officer qualified for such work. The designated officer will be one who does not have custody of any of the valuable postal effects. This inspection will include a thorough audit by actual count of the postal and money order funds, blank money order forms, stamps, and stamped paper, and verification of the accuracy of records. When money order units are involved, the inspection of the parent APO will require extreme care to determine that the business of the money order units has been properly accounted for.

"2. Any discrepancies noted will be reported immediately to the commanding officer who will take the necessary corrective action and in the event of serious irregularities will:

a. Displace the Army mail clerk if circumstances warrant and place a suitable person in charge of the post office, or take other action as contemplated under the instructions contained in sections 12 and 32, The Army Mail Service, 1942.

b. If deemed necessary, request that an Army postal inspector or post office inspector be assigned to the case.

"3. Report of the inspection will be prepared in quadruplicate on the attached Post Office Department Form 1945 (Inspection of Army Post Office)(Revised December, 1942). The original of the report will be forwarded promptly by the commanding officer to the postmaster of the office to which the Army post office is attached, through the commanding officer of the theater, area, base, or defense command. The duplicate copy of the report will be furnished the commanding officer; the triplicate will be forwarded through channels to The Adjutant General's Office, Army Postal Service, Washington, D.C.; and the quadruplicate filed in the Army Post Office.

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"4. In completing item (V) (Details of Remittances for Stamp Stock Not Yet Received), Form 1945, the officer will indicate whether the remittance was made to a postal finance officer or to the postmaster, showing the APO in the case of the postal finance officer and the post office in the case of the postmaster. Upon receipt of the original Form 1945, the commanding officer of the theater, area, base, or defense command will require the postal officer of his command to verify item (V) with the postal finance officer of the command. The command postal officer will make an appropriate note in the margin of the form as to the verification of this item, and also note the serial numbers of blank money order forms held in reserve for the APO by the postal finance officer. This instruction as to verification of remittances and note as to reserve money order supplies applies only to APO's which receive their stamp stock from postal finance officers. In all instances, the command postal officer will verify the completeness of the entries on the form and take action to effect the correction of such irregularities as may be disclosed thereby.

"5. At the request of the Post Office Department and in order to insure proper conduct of the financial affairs of the Army post offices outside the continental United States, semiannual financial inspections of such Army post offices will be made by Army postal inspectors. They will be issued special instructions as to disposition to be made of Form 1945.

"6. Surprise inspections of Army post offices will also be made by post office inspectors at such times as the Post Office Department may direct. On such occasions, full cooperation will be given the post office inspectors by the commanding officer concerned.

"7. Effective immediately, Post Office Department Form 6019 (Daily Report of Money Order Business) will be prepared in triplicate. The original and duplicate will be disposed of as heretofore directed and the triplicate will be retained by the designated officer who reviews the completed daily report of the Army mail clerks. He will keep the triplicate in a place inaccessible to the Army mail clerk, and it will be used by designated officers, Army postal inspectors, and post office inspectors in their financial inspections. The audit of the money order account will begin with the balance due the United States as shown by the last daily report dispatched. The designated officer will verify all entries on the daily report in order to know that a proper accounting has been made of the day's business and that the cash balance presented is sufficient. The daily money order report form has been revised as Form 6019-APO, and as soon as a supply of this form is received, it will be used in lieu of Form 6019.

"8. The monthly inspections and audits may be made by or under the direction of the postal officer of the theater, area, base, or defense command, or at the order of the commanding officer of the installation at which the Army post office is located, according to conditions prevailing.

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"9. When a change of Army mail clerks takes place, the inspection and report required by paragraphs 1 and 3 will be made and copies of Form 1945 disposed of as required by Section 32, The Army Mail Service, 1942."

2. Regular monthly inspections of Army post offices in this theater will be made by officers assigned to Postal Division, Adjutant General's Office, this headquarters.

Rescinded by Cir 149 Sec I 1944

II -- MONEY ACCOUNT INSPECTIONS BY INSPECTORS GENERAL

Circular Number 6, this headquarters, as, is rescinded. The provisions of AR 20-10, as modified by Section I of circular 44, this headquarters, cs, will govern.

III -- CLEANING AND MAINTENANCE OF FIELD RANGE, M-1937

Rescinded Cir 1014 1944

1. It is desired that all company or similar unit training programs include instruction in the proper manner of cleaning and otherwise maintaining the Field Range, M-1937. In conducting this training, advantage will be taken of the technical group in each Third Echelon Repair Unit to teach properly the care necessary to secure the most efficient operation of the range with the minimum replacement of parts. All company officers, mess sergeants, cooks, and kitchen personnel will be required to pursue this course. Emphasis will be placed on the following:

a The range was designed to burn either white or ethyl (motor) gasoline as fuel. Because of shipping limitations, white gasoline will not be provided as fuel. When motor gasoline is used as fuel, the fire unit requires cleaning more often than when white gasoline is used. To obtain best results, the fire unit should be cleaned at least once each day and preferably after each meal.

b Avoid excessive tightening or pressure on parts when removing or replacing same before or after cleaning; more parts become unserviceable from this cause than through fair wear and tear. It is imperative that the correct tool be used in removing parts for cleaning.

c Familiarity with the instructions published on the care and maintenance of the range, which accompany each field range, will materially reduce the demand for parts as well as result in more satisfactory operation of the equipment. Additional instruction pamphlets are available in the Base Sections.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

J. J. DAVIS
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY.

CIRCULAR)
:
NUMBER 42)

25 March 1943

Rescinded by Cir. No 8-1944 Sec I

USE OF PRINTED CHANGE OF ADDRESS CARDS FOR UNITED STATES ARMY PERSONNEL IN HOSPITALS.

1. Prompt and efficient delivery of mail to patients while confined in hospitals requires that immediate notice of their location be given to the patient's unit and to the Central Postal Directory. Two cards, NAF 9 and NAF 10, have been prepared for this purpose and a supply is being forwarded to each hospital. The cards are self-explanatory and it is desired to have one of each completed and mailed at the time the patient enters the hospital and to have similar action taken at the time of discharge or transfer.

2. The cards will not be used at evacuation or other hospitals if it is known the period of confinement will not allow receipt of mail. When cards have been submitted indicating a patient's presence at the hospital, cards must be submitted showing his release or transfer.

3. The Hospital Mail Orderly or other person now assigned to handle United States army mails should be charged with the responsibility of completing the cards and mailing them. Patients will not be expected to make out cards for themselves.

Sec I Cir 175 Sec A 2

4. When the hospital of confinement is not known, Unit Mail Orderlies will hold mail for personnel known or believed to be hospitalized, a maximum period of seven days pending receipt of Form NAF 10. On receipt of the form, each piece of mail involved will be indorsed for forwarding to the proper hospital and dispatched. Mail on hand for personnel in unknown hospitals longer than seven days for which a related card has not been received will be forwarded to the 2628th Central Postal Directory Service, APO 698, indorsed "Hospital unknown". Unit commanders will insure that this procedure is placed in effect immediately and followed thereafter.

5. This headquarters is vitally interested in improving the mail service to all hospitals as any improvement in delivery of mail reflects in a corresponding increase in morale. All commanding officers concerned will make periodic checks to insure that these instructions are being carried out. Additional cards may be secured from the Postal Division, Headquarters, North African Theater of Operations, United States Army.

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6. ~~These cards are~~ to be used for United States Personnel only.

By command of General EISENHOWER:

E. L. FORD
Colonel, A. G. D., Chief of Staff.

OFFICIAL:

T. J. DAVIS
Brigadier General, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
NUMBER 41)

25 March 1943

Establishment of Branch Office of The Judge Advocate General's Department..... I
Unit and Similar Funds..... II
Purchase of Ships' Stores..... III

See Cir 36 Sect I 1944

I -- ESTABLISHMENT OF BRANCH OFFICE OF THE JUDGE ADVOCATE GENERAL'S DEPARTMENT

1. Announcement is made that by direction of the President, The Judge Advocate General has established a branch office for the North African Theater of Operations with Colonel Asa Richmond, JAGD, in charge.

2. Records of trial by general court-martial will be transmitted to the branch office and not to The Judge Advocate General, Washington, D.C.

II -- UNIT AND SIMILAR FUNDS

1. Unit and similar funds will be kept in United States currency. Balances will be carried by one of the following methods:

Received Sec 1 Sec # 58

a In a local bank in a United States currency account. Account will be carried under a number allotted by the Theater, Army, Air Forces or Base Section Commander, and not under the name of the organization. In this case, local bank checks will be used, drawn in dollars and cents, but local currency withdrawn at the official rate of exchange, and payments made in cash.

b In United States postal money orders made payable to the custodian of the fund. These to be cashed as needed to make necessary payments.

c In yellow seal United States currency. Such currency to be exchanged for local currency at the official rate of exchange as needed to make payments.

See Cir #3 Sect 6

III -- PURCHASE OF SHIPS' STORES

1. It has come to the attention of this headquarters that unauthorized persons contact both personnel and cargo ships arriving at the ports in this theater from the United Kingdom and the United States in an effort to purchase surplus ships' stores.

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2. Effective immediately the purchase of ships' stores from ships sailing from the United Kingdom is strictly prohibited.

3. The purchase of surplus stores on ships sailing from the United States will be made only by the Quartermaster located at each port after contacting and securing the permission of the Port Commandant.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

22 March 1943

CIRCULAR)
:
NUMBER 40)

Monthly Statistical Venereal Report.....I
Assimilated Military Rank.....II
Submission of Reports on Sanitation and Disease Control.....III
War Department Publications and Blank Forms.....IV

I - MONTHLY STATISTICAL VENEREAL REPORT.

Rescinded E.T. 200 5.F.2

1. Preparation and Submission. A monthly statistical venereal report will be prepared as provided in paragraph 2a, section VII, AR 40-210, September 1942, pertinent portions of which are quoted hereafter: "a. Reports. - a. Monthly statistical venereal report. - A monthly statistical venereal report, on a form prescribed by The Surgeon General, will be prepared by the surgeon of each major element of the Army as indicated hereafter. The report will cover the period extending from midnight of the last Friday of the previous month to midnight of the last Friday of the current month.... (3) Field Forces. - The surgeon of divisions, corps, and independent tactical units smaller than a division will forward the original through command channels.... The originals will be consolidated by the surgeon of armies, task forces, armored forces, air forces, air force commands, base commands, defense commands, coast artillery districts and ports; two copies will then be forwarded through command channels...." Original reports from elements in the North African Theater of Operations, United States Army, will be consolidated by the surgeon of the Fifth Army, the Base Section, the Northwest African Air Forces and the II Corps. The consolidated reports will then be forwarded through normal channels.

2. Form. The monthly statistical venereal report will be submitted on the form originally prescribed in section IV, circular number 156, War Department 1942, modified as shown hereafter:

MONTHLY REPORT OF VENEREAL DISEASES CONTRACTED IN THE NORTH AFRICAN THEATER OF OPERATIONS, UNITED STATES ARMY.

OF _____ for the week period ending _____.

Organization	Mean Strength	NUMBER OF INDIVIDUALS DEVELOPING VENEREAL DISEASE						Rate per 1000 per annum	Total days lost from duty during period.
		Syphilis	Gonorrhoea	Chancroid	Lymphogranuloma Venereum	Granuloma Inguinale	Total Cases		

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3. Special Instructions.

a. Colored personnel will be shown separately in the report and separate rates will be computed for white and colored.

b. Rates will not be calculated for units showing strengths less than 1000 unit strengths and cases will be shown.

c. "New" and "Long" cases will be included in the report. "Old" cases will not be shown.

d. The report will be classified as SECRET.

II - ASSIMILATED MILITARY RANK.

Civilians in this theater, such as Correspondents and American Red Cross workers, have been granted "assimilated" military ranks to clarify and safeguard their status in the event of capture. All concerned are reminded that such rank is effective only if taken prisoner and does not carry any corresponding rights, privileges or responsibilities prior to assimilation under the conditions previously set forth.

III - SUBMISSION OF REPORTS OF SANITATION AND DISEASE CONTROL.

Since sanitation and disease control are command responsibilities, all reports relating thereto will be submitted through command channels, in order that proper action may be taken progressively.

IV - WAR DEPARTMENT PUBLICATIONS AND BLANK FORMS.

1. The Mediterranean Base Section has been designated as the Theater Distributing Agency for War Department publications and blank forms.

2. All requests for War Department publications and blank forms normally procured from the Theater Adjutant General will be sent through normal channels to the Commanding Officer, Mediterranean Base Section, APO 508.

3. The above instructions supersede section VIII, circular 9 and section IV, circular 22, Allied Force Headquarters, which are hereby rescinded.

By command of General EISENHOWER:

S. L. ROSE
Colonel, G.S.C., Chief of Staff

OFFICIAL:

[signature]
A. M. GRUENTHER
Brigadier General, U.S.A.,
Adjutant General.

ENCLOSURE:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
:
NUMBER 29)

21 March 1943

Reserved
Sec 1
Cir # 29

U. S. MILITARY CENSORSHIP REGULATIONS

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A COPY OF THIS CIRCULAR WILL BE POSTED ON EACH HEADQUARTERS AND UNIT BULLETIN BOARD.

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I - GENERAL PROVISIONS.

1. Foreword: This Circular is based on the new War Department Tentative Basic Field Manual, 30-28, Military Intelligence, Military Censorship. All other existing regulations and instructions contrary to the provisions herein, are rescinded and the following substituted therefor. No subordinate commander will issue orders at variance with or more restrictive than the instructions contained herein.

2. Purpose: The purpose of this Circular is to furnish a set of instructions establishing uniform procedure for the conduct of U. S. Military Censorship.

3. Responsibility: Military Censorship is a function of command and is the direct responsibility of the Theater Commander, exercised through the Information and Censorship Section, this headquarters. It will be conducted in accordance with the provisions herein and any supplementary instructions promulgated by the A. G. of S., G-2, War Department or the Information and Censorship Section, this headquarters.

4. Jurisdiction: Military Censorship will be effected over all private communications to and from all personnel in this theater under U. S. Military jurisdiction, to include all civilians (War Correspondents, Red Cross Representatives, etc.) accompanying or serving with this command in this theater.

5. Definitions.

a. Base Censorship: Censorship is effected by a detachment specifically organized and responsible for the censorship and supervision of the censorship of all private communications to and from troops served by the nearest Army Base Post Office and all civilians controlled by those troops.

b. Base Censorship Detachment: A detachment of military personnel organized to effect Base Censorship.

c. Unit Censorship: Censorship as effected by commanders of small units such as companies, batteries and similar detachments.

d. Unit Censor: An officer of a company or similar unit designated to effect Unit Censorship.

e. Theater Censor: An officer responsible for censorship where two or more Base Censorship Detachments operate under one command.

f. Chief Base Censor: An officer designated by the Information and Censorship Section, Mid Headquarters, for the censorship of all private communications to and from troops served by the nearest Army Base Post Office and all civilians controlled by those troops, and for the supervision and administration of such personnel required for the execution of these functions.

g. U. S. Army Examiner Stamp: The authorized censorship stamp used by a Unit Censor.

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h. Blue Envelope: WD AGO Form 611 used by soldiers on the cover for a letter relating to private or family matters to be censored by the Chief Base Censor and not by a Unit Censor.

i. Comment Sheets: WD AGO Form 912 used by the Chief Base Censor for quoting extracts from, making comments on, and indicating disposition of, a particular communication.

6. Authorized Channels for Private Communication.

a. Private communications originating in, or destined for, this Theater of Operations will be transmitted only by means of authorized systems of communications, such as the Army Postal Service, approved telephone, telegraph, cable, or radio systems. They will not under any circumstances be dispatched from this Theater of Operations by any means other than those authorized by the Information and Censorship Section, this headquarters. Persons guilty of using unauthorized means of communications, this includes concealing, will be disciplined as will those who act as unauthorized messengers conveying such communications to another.

b. All personnel covered by this Circular, on leaving this Theater, will sign a certificate in duplicate as follows:

> "I hereby certify that I am not carrying out of this Theater any personal communications or documents which have not been passed by the Chief Base Censor. I further certify that all such matter carried bears the impression of the official Base Censorship Stamp."

The original of the certificate will be retained by the signer and the duplicate will be filed with the Chief Base Censor.

c. It is forbidden to make use of the civil postal service as a means of sending personal mail. Only the facilities of the U. S. Army Post Offices will be used for posting mail and buying money orders.

d. Personal telegrams, cablegrams and radiograms originating in, or destined for, this theater have not yet been opened, except as provided in Section III, Circular No. 36, Headquarters, North African Theater of Operations, United States Army, or, "Transfer of funds to and from United States Troops". As soon as adequate communication facilities are available, the necessary instructions will be issued. However, messages of an urgent nature may now be handled through the American Red Cross in accordance with the provisions of Circular 38, Headquarters, North African Theater of Operations, United States Army, as amended.

7. Explanation of Regulations. Each organization and detachment commander will fully explain the provisions of this Circular to all officers, civilians under military jurisdiction and enlisted men of his unit within forty-eight (48) hours after receipt thereof. Replacements and theater commanders will be responsible that this explanation is made to all units and personnel newly arrived in this theater.

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location of groups of soldiers, or troop or supply movements.

i. The effect of enemy operations to material suffered by the U. S. or any Ally previous to the official publication of such information.

j. Casualties or desertions unless specific approval has been obtained from the Chief Base Censor.

k. Criticisms or statements, the dissemination of which might interfere with the war program or tend to disparage the forces or the foreign relations of the U. S. and any Ally.

l. Reports of atrocities unless released by appropriate authority.

m. The military status of any person in transit or the fact of his movement.

n. Postal confirmations of cable and radio messages.

o. The presence in this theater of any officer having the rank of full Colonel or higher.

p. Unauthenticated or false reports, misleading statements, and unconfirmed rumors.

3. Prohibited Enclosures.

a. To send or to attempt to send to any person or agency, otherwise than in the course of official business, any of the following is forbidden:

(1) Official documents, or classified documents.

(2) Documents captured from the enemy or found in places occupied by the enemy, or containing information about the enemy.

(3) Official documents belonging to civil authorities in allied or enemy territory.

b. In addition, none of the following will be enclosed in private communications:

(1) Local newspapers. The restriction does not apply to the publications, "Stars and Stripes" and "Yank". Clippings from local newspapers may be sent if they do not violate U. S. Military Censorship Regulations.

(2) Organization publications or news bulletins.

(3) Postage Stamps.

(4) Phonograph records.

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(5) Blank sheets of paper, including envelope linings.

(6) Foreign currency or coins. This restriction also applies to "gold seal" currency.

(7) Drawings, sketches, music manuscript and paintings except when submitted directly to the Chief Base Censor for censorship. These submissions will not be accompanied by correspondence and will be wrapped ready for mailing.

(8) Private Diaries and Memoranda.

(a) In general, the preparing of private diaries and memoranda will be discouraged.

(b) Private diaries kept by officers, enlisted men, or civilians may contain information of value to the enemy and their dispatch through the mail is forbidden while censorship is in effect.

(c) The writers of such diaries frequently keep them in their barracks or in kits where they are liable to be captured by the enemy, thus becoming a source of danger. To minimize such risks, private diaries and memoranda will be collected periodically by regimental or separate battalion and similar organizations and sent to the Chief Base Censor, where they will be stored. Before being dispatched, diaries will be enclosed in sealed covers marked as follows: "Private Diary of _____ (giving name, grade and organization), dated _____. Upon release to be mailed to _____". (Give exact address).

(d) Staff officers will follow a similar procedure in disposing of notebooks containing notes and reports of their duties.

4. Addresses.

a. Training: The complete address of all personnel governed by this Circular to be used by their correspondents is as follows:

(1) Soldier's name and address in upper left corner.

(2) Grade, first name in full, middle initial, and last name of person addressed, followed by his army serial number.

(3) Letter or number of the company or other similar organization to which the addressee is assigned or attached.

(4) Designation of the regiment or separate battalion, if any, to which the company is assigned or attached.

(5) The APO number, care of the postmaster of the city designated by the Army Postal Service as mail address.

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(6) Example:

> From: John R. Roe
> 205 W. State St.,
> Boston, Mass.
>
> Pvt. Willard J. Roe, 1024396,
> Company F, 109th. Infantry
> APO 304, % Postmaster,
> New York City, New York.

b. Outside: Return address on personal mail from all personnel covered by this circular will appear in the upper left corner of the envelope and will conform to the form and conditions prescribed for addressing mail outlined above.

(1) One-half inch margin will be left blank along the left edge of envelopes to facilitate rescaling after base censorship.

(2) Example:

> From: Pvt. Willard J. Roe, 1024396,
> Company F, 109th. Infantry,
> APO 304, % Postmaster,
> New York City New York.
>
> John R. Roe
> 205 W. State St.,
> Boston, Mass.

c. Exceptions.

(1) The initials "WAC", "ANC", "WAVES", "SPARS", "MCS", etc., or their equivalent thereof, will not be used as part of an address. Personnel governed by this circular, assigned or attached to such headquarters, will use appropriate staff section in lieu of paragraph a(3) above and Force or Base Headquarters in lieu of paragraph a(4) above.

(a) Example:

> Sgt. Harold V. Roberts, 19677435,
> Ordnance Section, Base Headquarters,
> APO 666, % Postmaster,
> New York City, New York.

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(2) Communications originating in and destined for this Theater of Operations and the communications between this Theater of Operations and the British Isles will be addressed as outlined in a and b above, except that the term "U. S. ARMY" will be substituted for "Postmaster, New York City, New York."

(3) A military return address will not be used anywhere on or in any communication intended for a neutral, enemy or enemy-occupied country. Such mail must be sent through a friend or relative residing in the continental United States. The friend or relative may forward such mail using a domestic civilian return address. It is cautioned that communications to Allied prisoners of war fall into this category.

d. Private addresses will not be used.

e. Official, hotel or other headed, printed or embossed stationery will not be used for private correspondence in such a manner as to disclose the exact geographical location of the writer, his unit or an APO number.

f. All personnel covered by this circular will advise their correspondents to address mail to them in accordance with the applicable provisions outlined above.

5. Picture Postcards.

a. Picture postcards will be subject to the same censorship regulations as applicable to ordinary mail. Any postcard which indicates a geographical location other than "SOMEWHERE IN NORTH AFRICA" or route of travel, either by the picture contained thereon, printed words or phrases or written material on the card, will not be sent through the mails.

b. Any reference in communications to postcards previously sent or to be sent which, when considered with the postcard or separately, violates military censorship regulations, is prohibited.

6. Blue Envelopes.

a. Enlisted Military personnel in this theater are authorized the use of Blue envelopes for the transmission of letters relating to private or family matters only.

b. The purpose of the blue envelope is to offer more privacy to the sender and to protect him from possible embarrassment. Communications so sent are subject to censorship by the Chief Base Censor only.

c. Each blue envelope will contain no inner cover, only one letter, and will be addressed directly to the addressee.

d. Enlisted men will not be induced or compelled to send their letters in blue envelopes. The rate of issue and use will not exceed two per man in any one month.

e. Blue envelopes will not be initiated without written approval from the Chief Base Censor for a specified number.

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f. Letters sent in blue envelopes and not justifying the use of blue envelopes will be returned to the senders.

7. Mail of Officers and Civilians Under Military Jurisdiction.

a. The provisions of this circular apply to the mail of officers and civilians under the military jurisdictions as well as to all other types of mail.

b. Mail of officers and civilians under military jurisdiction will not be unit censored nor stamped with the unit censorship stamp, but will be subject to censorship by the Chief Base Censor. Officers and civilians under military jurisdiction will sign their name without rank in the lower left-hand corner of the envelope. This signature certifies that they have read, understood, and complied with military censorship regulations. Violations of military censorship regulations by officers and civilians under military jurisdiction will subject them to disciplinary action, including trial by courts martial.

8. Method of Posting.

a. Enlisted Men.

(1) All mail of enlisted men will be deposited in mail boxes in company, battery or similar unit orderly rooms, unsealed and ready for mailing. Blue envelope mail will be deposited sealed.

(2) Registered and insured mail, not being subject to Unit Censorship, will be deposited direct with the Army Postal Service.

b. Officers and Civilians: All mail of officers and civilians under U. S. military jurisdiction will be deposited in Army Post Office channels, sealed and ready for mailing.

9. Handling of Violations.

a. Mail and other communications which do not strictly conform to the instructions contained in this circular will not be forwarded and need not be returned to the writer, but are liable to such disposition as the Theater Censor or Chief Base Censor may direct.

b. Persons revealing information prohibited by this circular, other than in the course of official business, will be subject to disciplinary action.

III - UNIT CENSORSHIP PROCEDURE.

1. General: Unit censorship will be conducted in accordance with the provisions of Sections I and II of this Circular supplemented by the following regulations.

2. Responsibility.

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a. The company or similar unit commander is responsible for the censorship of all mail (see exceptions paragraph b below) of enlisted personnel of his command. The company or unit commander may designate officers of his command, such as platoon leaders, to examine the mail of the enlisted personnel of the unit.

b. The censorship of officers' mail, blue envelope mail, registered and insured mail, mail to Allied prisoners of war, and mail to neutral, enemy or enemy-occupied countries, is the responsibility of the Chief Base Censor.

3. Duties of Censorship Officers.

a. All communications subject to Unit Censorship will be examined and censored by commissioned officers or warrant officers of the U. S. Army.

b. Censorship officers will respect and observe the confidential nature of information which comes into their possession. THEY WILL NEVER DISCUSS OR DIVULGE ANY SUCH MATTER MADE IN WRITING OR PREVENT, EXCEPT WHEN THE INTERESTS OF THE PUBLIC SERVICE REQUIRE A REPORT TO A HIGHER AUTHORITY. Any violation of this trust by a censorship officer will subject that officer to prompt disciplinary action.

c. An enlisted man who delivers his mail for Unit Censorship has performed his duty. The Unit Censor is responsible for seeing that violations are corrected before the communication is passed. Letters containing violations will normally be returned to the sender for rewriting. The censor is responsible for any violations contained in communications passed by him.

4. Censorship Stamps.

a. All censorship stamps will be issued and registered by the Military Intelligence Division, War Department, Washington, D. C. The Chief Base Censor will requisition and design U. S. Army Examiner censorship stamps to the commanding officers of companies, similar organizations and detachments for use of Unit Censors in any cases where such stamps have not been previously issued.

b. One authorized U. S. Army Examiner stamp will be issued to each company or similar detachment and written receipt therefor given by the Unit Censor. U. S. Army Examiner Stamps are regarded as CONFIDENTIAL material and will be safeguarded in accordance with the provisions of AR 380-5.

c. Organizations not regularly issued censorship stamps are authorized to request them from the Chief Base Censor, having jurisdiction over the territory in which they are stationed. Such requests will include the following information: Organization, strength, name of nearest organization holding a censorship stamp and distance thereto, nearest Army Post Office; if detached, probable duration of detachment and any other pertinent information.

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d. A censorship stamp will be used only by duly appointed Censors. The impression of the censorship stamp will be placed on the left-hand side of the cover and close of the enclosure. Impression of the censorship stamp on empty unaddressed envelopes or other unaddressed material and on undeveloped film will not be made.

e. Upon relinquishing duties as a censorship officer, an officer holding a censorship stamp will transfer it to his successor. A written receipt showing the transfer will be forwarded to the Chief Base Censor for file.

f. Every precaution will be taken to prevent a censorship stamp from falling into improper hands or being lost. If it should be lost, an immediate report will be made to the Chief Base Censor. Any information obtained concerning the use of an unauthorized censorship stamp will be reported immediately to the Chief Base Censor who will cause an investigation to be made and any necessary disciplinary action to be taken.

5. Instructions for Postal Censors.

a. Examination of Letters.

(1) Detection of the use of secret writing in correspondence is sometimes very difficult. Nevertheless, all censorship officers should be aware of the possibilities and should be alert to detect the use of such methods.

(2) A physical examination to detect the presence of secret writing will be made of the letter, the envelope and all enclosures. Any communications suspected of containing secret writing, codes, or ciphers will be sent immediately to the Chief Base Censor for action.

b. Parcels: All parcels, including luggage, will be examined carefully to prevent the transmission of secret messages. After examination, parcels must be securely fastened prior to dispatch and they will be handled by censorship personnel only, until placed in the custody of postal authorities.

c. Communications to and from Unknown Persons.

(1) Communications to and from unknown persons, including "pen-pal" letters, will be referred by unit censors to the Chief Base Censor, who will normally condemn the communication.

(2) Replies to advertisements or trade circulars or to letters of congratulation from unknown persons, or letters in acknowledgment of gifts from unknown persons, will be referred to the Chief Base Censor.

(3) Advertisements or letters for publication inviting correspondence with unknown persons are forbidden and will be condemned by censorship officers.

d. Official Mail: Official correspondence is not subject to censor-

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ship, but the address and return address will be checked to insure that no classified information is revealed. Censoring officers, however, must be alert to detect possible evasion of censorship by use of franked envelopes for personal correspondence.

6. Outgoing Mail.

a. Officers' mail and blue envelopes will be transmitted to the Army Post Office without being opened by unit censors.

b. The following types of mail will be forwarded in a covering envelope by the Unit Censor to the Chief Base Censor as official mail:

(1) Foreign language correspondence which cannot be translated by the unit censor.

(2) Mail enclosing communications to Allied prisoners of war.

(3) Mail enclosing communications to persons in neutral, enemy or enemy-occupied countries.

c. All other mail including parcels, will be examined by Unit Censors and one of the following actions taken:

(1) Pass: If the letter or parcel does not violate any censorship regulations, it will be passed. The examiner will replace the contents in the cover, seal it, and after sealing the cover, sign his name and rank on the lower left-hand corner. Parcels will also be signed with the censor's name and rank on the lower left corner of the face of the package, and will show on the outside of the package, a list of contents. Signed mail will then be forwarded to the Army Post Office bearing the "U. S. Army Examiner Stamp" for the appropriate theatre. Censorship stamp impressions will appear only on the front left-hand side of an envelope. Stamped mail will then be forwarded to the Army Post Office. Unauthorized persons will not be permitted to handle mail that has been sealed and signed.

(2) Condemn: If the letter or parcel contains a violation of censorship regulations, it will be returned to the sender or condemned by the examining officer subject to the order, depending upon the nature of the violation. Normally a letter or parcel will be condemned only when it is believed the original will be needed for evidence. When a unit censor believes that a letter or parcel should be condemned, he will prepare an informal recommendation indicating such action and stating the reason or reasons therefor. The recommendation together with the letter or parcel concerned, will be referred to his commanding officer who may forward it directly to the Chief Base Censor.

(3) Return to Sender: Letters and parcels containing minor violations of censorship regulations will normally be returned to the sender with a notation on an enclosed form (AC 4) indicating the nature of the violation. Instead of using Form AC 4 the censor, where practicable,

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will discuss personally with the offender the nature of the violation. It is expected that the number of letters to be returned to the senders will grow progressively smaller as time passes, due to the fact that from this procedure individuals should learn what will not be passed by the censor.

(4) Bodies: Excessive mutilation of mail by censorship is never warranted. If a letter contains a word or short phrase violating censorship regulations but is not otherwise objectionable, the examining officer will excise the objectionable word or phrase using a sharp knife or other cutting instrument. When necessary deletions are so extensive as to destroy the sense of the message, the letter will be returned to the sender for revision. Deletions will be sufficiently complete to prevent restoration of the original meaning of the excised portions by the addressee. Under no circumstances will both flaps delete information by leaving out or erasing words or phrases using a pencil, ink, paint, or similar material.

(5) Enclosures Removed or Withheld: If it appears desirable that a letter or parcel be forwarded but a enclosure be withheld for evidence or future reference, the letter or parcel should be forwarded to the Chief Base Censor with an official recommendation that it be photographed or photostated before being passed. The Unit Censor will state the reason or purpose for the recommendation.

(6) Note Regarding Enclosure: Should reference be made in a letter to an enclosure which cannot be found, the addressee will be called to the attention of the matter in person if feasible. If the matter cannot readily be produced for reference, the examining officer will prepare duplicate copies of Form (AC 3), "Notification of Missing Enclosure". Both the original and duplicate will be initialed by the examiner. The original will be placed in the letter and the correspondence returned to sender. If local conditions render such action impractical, the letter will be passed. The duplicate copy of Form AC 3 will be retained by the examining officer for his own protection after noting on the reverse side thereof the following information:

(a) Date of examination.

(b) Name of examiner.

(c) Name of reader.

7. Routing Mail: Incoming mail will be sent-directed by the Chief Base Censor and not normally examined by the Unit Censor. However, the Unit Censor will furnish the Chief Base Censor with the names of individuals under his jurisdiction in cases where it is considered necessary that their incoming mail be examined.

8. Forms: The following are samples of Form AC 3 and AC 4 and will be produced locally by Unit Censor when required.

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POST FOR NOTIFICATION OF MISSING ENCLOSURE — MC FORM 3

The enclosure mentioned in this correspondence

was found to be missing when the letter was opened by the censor.

MC 3 (RXXX)

POST FOR RETURN OF LETTER TO SENDER — MC FORM 4

This letter is returned to sender because

MC 4 (RXXX)

IV - FILM CENSORSHIP

1. General.

a. In this theater, the use of privately owned cameras has been authorized for all personnel, except those in combat units.

b. Photographers will familiarize themselves with film censorship regulations. No photos will be taken that contains information or aid or comfort to the enemy.

2. Photographic information to be suppressed.

a. In addition to the information prohibited by paragraphs 1, 2 and 3 of Section II of this Bulletin, the following classes of information are not to be released by export from this theater, except in the course of official business and with the written approval of the Information and Censorship Section, this headquarters.

(1) All aerial photographs and films of Orderly territory.

(2) High angle views showing military installations, possible military objectives, or landscape where prominent features would disclose location.

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(3) All types of plant operations engaged in Allied war manufacture, assembly or repair of material used for furtherance of the Allied cause. Close-up views of machinery or technical equipment.

(4) Pictures which could be distorted by the enemy and used as propaganda against the war effort.

(5) Pictures which might focus attention on training, personnel, or equipment from which the character of future operations might be determined. Also pictures which show state of training or morale of troops.

(6) Pictures revealing general location of such equipment as planes, tanks, heavy guns, combat cars, etc.

(7) Pictures of all classified equipment.

(8) Pictures indicating a quantity of a particular type of equipment in any general locality.

(9) Pictures indicating route, type of aircraft, nature of cargoes and installations of the Air Transport Command.

b. Any reference in communications to photographs previously sent or to be sent which, when considered with the photographs or separately, violate military censorship regulations, is prohibited.

c. Photographs or films furthering the objectives of enemy propaganda will not be imported into this Theater.

d. Particular attention will be given to backgrounds. Frequently the principal subject in the foreground of a picture is not objectionable while the background will reveal information to be suppressed.

3. Instructions for Handling Photographic Material.

a. All photographic material exposed by military photographers will be sent undeveloped to the Chief Photo Center for handling and disposition.

b. Because of the limited developing facilities in this Theater, all processing of such material will be done in the United States without cost to the photographer. The address of the sender plus the name and address of a person in the United States to whom the developed prints and negatives are to be sent, will be indorsed on a tag or paper securely tied to each roll of film. Under no conditions will developed prints or negatives be returned to the sender while in this Theater.

c. Arrangements are being made to provide authorized facilities in this theater in order that undeveloped films may be processed locally. Until these arrangements are completed and instructions published, the procedure as outlined above will be strictly followed.

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d. Anyone using unauthorized facilities will be subject to disciplinary action.

e. Undeveloped film will be handled as official mail and will be classified "CONFIDENTIAL".

f. All negatives and prints not passed by the censor will become the property of the United States Government and will be disposed of as directed by the A. C. of S., G-2, War Department, Washington, D.C.

By command of General EISENHOWER:

K. L. FORD
Colonel, G.S.C., Chief of Staff.

OFFICIAL:

J. J. DAVIS
Brigadier General, A.C.D.,
Adjutant General.

DISTRIBUTION:

" F "

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RESTRICTED
(Cancels Instruction of [illegible])

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
NUMBER 38)

20 March 1943

Purchase Plan for War Bonds.....1
Salary.....2
Number of Enlisted Personnel.....3

1 - PURCHASE PLAN FOR WAR BONDS.

Paragraph 6, Circular 7, this headquarters, dated 20 January 1943, is amended as follows:

Plan Number	Pay-Roll Deduction	Amount of Bond Purchased.
6	$25.00	$20.00

2 - SALARY.

1. Military operations in the North African Theater during the summer months will be seriously jeopardized by malaria unless material control measures are strictly enforced throughout this period. Malaria is endemic throughout North Africa and in some areas as much as [illegible] percent of the population is chronically infected.

2. The application of the following control measures is a command responsibility of all unit and organization commanders, such modification as is necessitated by military operations must be temporary only:

a. Chemical prophylaxis.

(1) Atabrin - Every Monday and Thursday after supper, two (2) tablets of atabrin will be given to each man (tea, coffee or water), will be taken by all military personnel under the direction of an officer or responsible non-commissioned officer. This treatment will become effective 29 April 1943 and will continue until the last Thursday in November 1943.

(2) Modification of this treatment in hypersensitive individuals or increasing the dosage in areas of high incidence may be discretionary with the unit commander upon recommendation of the surgeon.

(3) Waiver for air corps personnel, as prescribed by the air corps surgeon.

(4) Method of issue to troops - Atabrin will be issued with the ration. Attached medical officers will supply the necessary tablets, based on the ration strength, to the mess officer at the unit ration breakdown point. American troops will be supplied through [illegible] units will be supplied through British channels.

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(Cancels Instruction of [illegible])

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(3) Military personnel returning to the United States will continue this treatment for a 28 day period after embarking for the United States. United States personnel destined for the United Kingdom will conform to British army directives. Issue of tablets of atebrin to such returning personnel will be the responsibility of the port of embarkation surgeon.

(4) Port of debarkation commanders will be responsible for the initiation of prophylactic treatment of personnel arriving from overseas ports.

b. Mechanical measures.

(1) Mosquito bars - The use of mosquito bars by all military personnel, wherever individual equipment is carried, will be rigidly enforced and the necessary inspections made to assure their proper use and detection of tears or rents.

(2) Protective clothing - Men on duties necessitating their being outside of barracks or tents at night, will wear head nets and gloves.

(3) Mosquito repellent will be issued all personnel. The basis of issue will be one bottle per man every 28 days.

(4) Destruction of adult mosquitos in barracks, tents, etc.,.by swatting and the use of the 'flit' gun.

c. Special measures.

(1) Avoidance of native huts and sections both during the day and night.

(2) Avoidance of wooded, watered ravines day and night.

(3) Bivouac sites, barracks, mess halls, hospitals, etc., will be placed as far as practicable from any possible source of malaria, including native habitations.

(4) Application of malaria control measures as prescribed in FM 21-10, in troop areas in base sections and L.O.C. beginning 1 April 1943.

d. Educational measures.

(1) Professional. - Unit surgeons will conduct or cause to be conducted, refresher courses for medical officers in diagnosis, clinical course, and treatment of malaria for the purpose of assuring early diagnosis and treatment of cases of malaria.

(2) General. - Unit surgeons will initiate an indoctrination campaign by giving short talks on malaria, its cause, control, and gross manifestations to military personnel as part of the instruction in military hygiene and sanitation.

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e. French civilian and health authorities will be consulted by medical officers as to local material conditions prior to selecting sites for installations.

III - HEADGEAR OF ENLISTED PERSONNEL.

1. The wearing of caps, service, and hats, service, by enlisted personnel of this theater is prohibited in accordance with paragraph 23, AR 600-40, 23 August 1941.

2. The cap, service, is what was formerly known as the garrison cap and has a leather visor; the hat, service, is also known as the campaign hat.

By command of General EISENHOWER:

E. L. ROOT
Colonel, GSC, Chief of Staff

OFFICIAL:

C. T. LEWIS,
Brigadier General, AUS,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
NUMBER)

20 March 1943

Purchase Plan for War Bonds.....I
Malaria.....II
Headwear of Enlisted Personnel.....III

I - PURCHASE PLAN FOR WAR BONDS. Rescinded by Cir 301 sec 3 1944

Paragraph 4, Circular 7, this headquarters, as, is amended as follows: -

Plan Number	Monthly Deduction	Amount of Bond Purchased
6	$25.00	$200.00

II - MALARIA.

Rescinded by Cir 301 sec 3 1944

1. Military operations in the North African Theater during the summer months will be seriously hampered by malaria unless adequate control measures are strictly enforced throughout this country. Malaria is endemic throughout North Africa and in some areas seems to be the rule rather than the exception that the population is chronically infected.

2. The application of the following control measures is a command responsibility of all unit and organizational commanders, upon modification as is necessitated by military operations here be temporary only:

a. Chemical prophylaxis.

(1) Atabrin - Every Monday and Thursday after supper, two (2) tablets of atabrine will be taken by all personnel (two, orally or water), will be taken by all military personnel under the direction of an officer or responsible non-commissioned officer. This treatment will become effective 1 April 1943 and will continue until the last Thursday in November 1943.

Rescinded Sec 1 Cir # 75

(a) Modification of this treatment in hyperendemic individuals or those entering hyper-endemic areas may be necessary with the unit commander upon recommendation of the surgeon.

(b) Quinine for air corps personnel, as prescribed by the air corps surgeon.

(2) Atabrin or Quinine to troops - Atabrin will be issued with the ration. Assigned medical officers will supply the necessary tablets, based on the total strength, to the unit supply officer at the unit ration breakdown point. Detailed procedure attached to British units will be modified through British channels.

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(3) Military personnel returning to the United States will continue this treatment for a 28 day period after embarking for the United States. United States personnel destined for the United Kingdom will conform to British army directives. Issue of tablets of atebrin to such returning personnel will be the responsibility of the port or embarkation surgeon.

(4) Port of debarkation commanders will be responsible for the initiation of prophylactic treatment of personnel arriving from overseas ports.

b. Mechanical measures.

(1) Mosquito bars - The use of mosquito bars by all military personnel, wherever individual equipment is carried, will be rigidly enforced and the necessary inspections made to assure their proper use and detection of tears or rents.

(2) Protective clothing - Men on duties necessitating their being outside of barracks or tents at night, will wear head nets and gloves.

(3) Mosquito repellent will be issued all personnel. The basis of issue will be one bottle per man every 28 days.

(4) Destruction of adult mosquitoes in barracks, tents, etc.,.by swatting and the use of the 'flit' gun.

c. Special measures.

(1) Avoidance of native huts and sections both during the day and night.

(2) Avoidance of wooded, watered ravines day and night.

(3) Bivouac sites, barracks, mess halls, hospitals, etc., will be placed as far as practicable from any possible source of malaria, including native habitations.

(4) Application of malaria control measures as prescribed in TM 21-10, in troop areas in base sections and L.O.C. beginning 1 April 1943.

d. Educational measures.

(1) Professional. - Unit surgeons will conduct or cause to be conducted, refresher courses for medical officers in diagnosis, clinical course, and treatment of malaria for the purpose of assuring early diagnosis and treatment of cases of malaria.

(2) General. - Unit surgeons will initiate an indoctrination campaign by giving short talks on malaria, its cause, control, and gross manifestations to military personnel as part of the instruction in military hygiene and sanitation.

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e. French civilian and health authorities will be consulted by medical officers as to local material conditions prior to selecting sites for installations.

III - HEADGEAR OF ENLISTED PERSONNEL.

1. The wearing of caps, service, and hats, service, by enlisted personnel of this theater is prohibited in accordance with paragraph 23, AR 600-40, 28 August 1941.

2. The cap, service, is what was formerly known as the garrison cap and has a leather visor; the hat, service, is also known as the campaign hat.

By command of General EISENHOWER:

S. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

[signature]

E. J. LEVY,
Brigadier General, AUS,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

10 March 1943

CIRCULAR)
:
NUMBER 37)

Reports on British Personnel in U.S. Hospitals (Reports of Casualties) I
Authorization of Camouflage Nets for Vehicles..... II

I -- REPORTS OF BRITISH PERSONNEL IN U.S. HOSPITALS (Reports of Casualties)

1. a Paragraph 5 a (2), Section I, Circular Number 23, this headquarters, as amended to read as follows:

"(2) In the case of British personnel received for treatment by United States medical installations, appropriate British Army forms, furnished by the Surgeon, will be prepared and forwarded direct to DMS, GHQ, 2d Echelon, NATF."

b Forms are now being distributed.

2. Reports are also required in cases of all officers and other ranks of the British Army who are dangerously or seriously ill. Changes in status of patients in these categories will also be reported to DMS, GHQ, 2d Echelon, NATF.

3. When practicable, reports may be transmitted by cable.

II -- AUTHORIZATION OF CAMOUFLAGE NETS FOR VEHICLES

1. Units of the United States Army operating with the 18th Army Group, 3rd Air Service Command, Fifth Army and MTO are authorized nets for vehicles as listed below. Notwithstanding allowances in T/BA's and any previous instructions, each unit will have a minimum of:

No.	Size	Units of Issue
a Net, camouflage garnished desert or summer temperature.	1	12' x 12'	per 2 ton or 1 ton trailer.
	1 (Note 1)	22' x 22'	per chief car, per ½ ton truck.
	1 (Note 1)	30' x 30'	per 2 ton or 2½ ton truck or special vehicle rated as 2 ton, 3/4 ton, or 1 ton; per trailer more than 1 ton, less than 2 ton

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No.	Size	Basis of Issue
1 (Note 2)	33' x 44'	per 1½ ton truck or larger; per special vehicle rated at 1½ tons or larger; per trailer (semi-trailer) 5 tons or larger; per special wheeled or tracked equipment.

Note 1 - Two 18' x 18' or one 24' x 24' are suitable substitutes.
Note 2 - Two 22' x 22' or two 24' x 34' are suitable substitutes.

3/ Nets, shrimp No. 5 Sand or No. 9 Olive Drab.	1	30' x 30'	per scout car; per half-track; per carriage, mtr., 4.2.
	1	32' x 44'	per light tank; per carriage, mtr., 4.2; per armored car.
	1	45' x 45'	per medium tank; per gun or howitzer mtr. carriage not listed above.

Nets, camouflage, garnished of similar sizes are suitable substitutes.

2. United States units of all other Commands are authorized only 20% of the nets issued per paragraph 1 a and b for training purposes, excluding all T/BA allowances not authorized.

3. Camouflage nets will be drawn through the normal supply channels from Engineer Depots. Sufficient garnished nets are not available for issue. Until such time as sufficient garnishing, camouflage, impregnated is issued, troops will garnish their own nets with such materials, either natural or artificial, as is available when nets are in use.

4. Engineer Supply Agencies will issue such stock of garlands or suitable substitutes as is available. Where cloth, burlap, impregnated, 2" x 100 yard rolls, is not available, cloth, camouflage or other available burlap, with paint to color the cloth may be issued. It requires approximately 1000 garlands 2" x 6' to garnish a 33' x 44' net. Cloth, burlap (irregular pieces of burlap or osnaburg) may be used to thicken the cover. One pound of powder, paint, cold water, process binder will cover 25 square feet of cloth; while one gallon of paint, unmixed, discarded (unissuable) when mixed will cover nearly 1000 square feet of cloth.

5. Divisional and Corps troops will turn in excess nets to Divisional or Corps Engineer Supply Points. Other units will return excess nets to Base Section Engineer Depots.

6. This authorization does not affect present T/BA issues to weapons and guns of all arms and services.

By command of General EISENHOWER:

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

E. L. FORD
Colonel, GSC, Chief of Staff.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

17 March 1943

CIRCULAR)
:
NUMBER 56)

Disposition of Hospitalized Personnel..... I
Identification Tags..... II
Duties of Dental Officers..... III

I -- DISPOSITION OF HOSPITALIZED PERSONNEL

Paragraph 1 b (2), Circular Number 26, this headquarters, as, is amended to read:

"(2) Disposition. The channel for the disposition of personnel being returned to duty will be through the nearest Replacement Depot or branch thereof. Class 2 and 3 personnel, upon discharge from hospitals, will be sent to the designated replacement installation. Class C Individuals will remain under the control of the medical authorities for evacuation."

Rescinded Cir 101 sec 3 1944

II -- IDENTIFICATION TAGS

1. Paragraph 36, Army Regulations 600-40, requires identification tags to be worn by each member of the Army at all times. They may be removed only as the necessities of personal hygiene may require.

2. Organization commanders will take the necessary action to acquaint all members of their commands with the foregoing requirement and will make such inspections as may be necessary to insure compliance.

III -- DUTIES OF DENTAL OFFICERS

Rescinded by Cir 13 1944

1. It has come to the attention of this headquarters that dental officers in this theater are being assigned, in addition to their professional duties, certain administrative functions such as post sanitary officer, mail censor, insurance officer, supply officer, mess officer, sanitary inspector, billeting officer, post exchange officer, etc.

2. Because of the tremendous amount of dental treatment required and the lack of sufficient dental officers to perform properly the necessary

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dental treatment for military personnel in this theater, the assignment of dental officers is hereby restricted to those of chief surgeon or assistants to the surgeon.

By command of General EISENHOWER:

S. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

J. A. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

16 March 1943

CIRCULAR)
:
NUMBER 85)

Promotion of Army Air Force Officers.....I
Location of Claims Office.....II
Supply of Publications.....III

I - PROMOTION OF ARMY AIR FORCE OFFICERS

1. a. Paragraphs 2a and 2b, Circular No. 13, this headquarters, 19 February 1943, concerning the promotion of Army Air Force officers, are rescinded.

b. Pursuant to War Department letter, dated 26 June 1942, file AG 210.2 (10-22-42) MC-M-A, subject, Delegation of Promotion under Public Law 155, The Secretary, to Air Force Commanders, authority is hereby granted to the Commanding General North African Air Forces, to promote Army Air Force officers to grades between first lieutenant and lieutenant colonel, both inclusive, under the provisions of Army Air Force Regulations 35-16, 1942, and 35-16a, 1942.

c. No officer will be promoted to the grade of colonel by any commanding officer other than the Commanding General, North African Theater of Operations.

d. Any officer having been recorded under the provisions of Army Air Force Regulations 35-16 and 35-16a, 1942, who later qualifies under the provisions and restrictions as set forth in Circular 13, this headquarters, 19, may be recommended for promotion in the Army of the United States.

II - LOCATION OF CLAIMS OFFICE ← See Cir. 139 Section II 23 July 1943

Amended Sec. 7 par. 2a Cir. # 72 Cancelled - See Sec. 6 Cir. # 108

1. French citizens have been established by the Claims Service at the following locations:

Casablanca (20 Rue l'Horloge); telephone 433 (U.S. Army exchange).
Rabat (Rue Eddahbi Boulaire); telephone 120 (U.S. Army exchange).
Port Lyautey (Sanbah); telephone Port Lyautey 144.
Oran (22 Blvd. Gallieni); telephone Oran 239.40.
Algiers; telephone 27 (U.S. Army exchange).
Tlemcen (Au Bon Marche Bldg.); telephone Tlemcen 407.
Algiers (26 Blvd. Gambin); telephones Algiers 337.53 and 336.60, ext. 63.

2. Commanding officers of all units are reminded that every instance involving either property damage or personal injury to an inhabitant of the

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theater as a result of United States Army activities must be reported fully to the Chief Surgeon in accordance with section III of Allied Force Headquarters Circular No. 12, as.

Rescinded by Cir No 1 sect 3 1944

III Supply of Publications.

1. Commanders of all major units, this theater, are responsible that organizations assigned or attached to their respective commands are furnished with copies of pertinent instructions issued by this headquarters.

2. Base Section Commanders are responsible that Commanding Officers of newly arrived units are provided with copies of such publications.

3. Where the number of copies of publications issued by this headquarters is insufficient for the distribution indicated above, requests for additional copies may be made to this headquarters. However, no publication, pending distribution, reproduction is authorized and should be accomplished wherever possible by the headquarters concerned.

4. Frequent inspections will be required by Commanders concerned to insure that all units and echelons of their respective commands maintain appropriate files of directives issued by this headquarters, and are operating thereunder such instructions.

By command of General MACARTHUR:

E. L. ASP
Colonel, G.S.C., Adjutant General

OFFICIAL:

[signature]

E. L. ASP
Brigadier General, U.S.A.,
Adjutant General

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NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY.

11 March 1944

CIRCULAR)
:
NUMBER 84)

Supply of Decorations.....I
Transfer of Officers Worthy of Promotion.....II
Transfer of Funds to and from U.S. Troops.....III

I - SUPPLY OF DECORATIONS

1. The following supersedes paragraph 6 Circular No. 4, Allied Force Headquarters, as, which is being rescinded:

"The responsibility for the supply of medals, service ribbons, unit decorations and the ribbon appurtenance parts with the Commanding General, Services of Supply, North African Theater of Operations, United States Army, who will ensure that adequate stocks are maintained at the base depots and their subdepots to supply installations and will issue such instructions on this subject as may be appropriate."

See Cir 39 1944

II - TRANSFER OF OFFICERS WORTHY OF PROMOTION

1. It is desired that officers worthy of promotion should not be penalized by reason of a transfer out of staff sections of this Headquarters or out of other commands within this theater.

2. Accordingly, when an officer is transferred who, in the opinion of the commanding officer or Chief of Section, is eligible for promotion but has not been so recommended because there is no position vacancy, the appropriate Commander will forward to that Headquarters a description setting forth the pertinent facts. This information then will be transmitted to the new commanding officer of the officer concerned.

III - TRANSFER OF FUNDS TO AND FROM U.S. TROOPS

See Cir 47 Sect 1 1944

1. The following supersedes section I, Circular No. 25, Allied Force Headquarters, 30 December 1943, which is being rescinded:

"Authority to transfer funds by United States personnel to or from this Theater is given under the following conditions:

a. By cable by individuals, provided the rank of sender, designation of unit and the number is set forth.

b. By United States Treasury check provided the check is drawn under the provisions of army Regulations and the instrument thereon does not disclose the fact that it is the object of sale to the enemy.

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c. By United States Postal Money Order. These money orders will carry no more information than the signature of the individual or the custodian and the APO number.

d. By letter of credit by individual, provided such letter does not disclose the rank or number, designation of unit or APO number.

By command of General EISENHOWER:

E. I. FOOT
Colonel G.S.C., Chief of Staff

OFFICIAL:

T. J. DAVIS
Brigadier General, U.S.A.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

15 March 1943

CIRCULAR)
)
NUMBER 33)

RECLASSIFICATION OF OFFICERS
PHYSICALLY UNFIT FOR GENERAL MILITARY SERVICE

1. Definition of "Limited Service" - A limited service officer is one who is disqualified under current physical standards for general military service, but who has been classified, following thorough physical examination, as physically fit for certain types of active military assignments commensurate with his physical qualifications.

2. a Officers with physical defects may be assigned to limited service in this theater provided the defect is of a static nature, non-progressive, and not subject to the development of complications. Such defects include defective vision, defective hearing, dental defects, and static orthopedic conditions.

b Officers who have such chronic conditions as to preclude their being considered for any military duty in this theater of operations will be evacuated to the United States.

3. a Change of classification of officers from general service to limited service will be made only upon the approved action of a general hospital disposition boards in the theater. Disposition boards in recommending a limited service classification will state whether it is permanent or temporary, and if temporary the approximate date on which the officer should be reexamined with a view to redesignation for general service classification.

b These instructions will not be so literally interpreted that the Army will be deprived of the services of capable officers who are already in the theater and who, in the course of routine examination or during hospitalization for other causes, are found to have asymptomatic conditions such as a mild degree of nerve deafness, hypertension, arthritis, and similar defects, the presence of which would not preclude a service expectancy of several years.

4. Action to be taken in case of physically unfit officer.

a Whenever it is believed that an officer is becoming permanently incapable of performing the duties of his office, due to physical or mental causes (other than those of moral turpitude, incompetence, or inefficiency, to which AR 605-230 applies), his commanding officer will cause the officer to be given a thorough clinical examination by a medical board consisting of two or more officers, at least one of whom is of field grade. If medical officers are not available, request for orders for hospitalization should be made to next higher military headquarters equipped to issue such orders.

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Amended by Cir 181 Sect 2

b If, as a result of the above examination, it is found: (1) that an officer now assigned general military duties is considered as physically incapable of performing such duties, or (2) that an officer now classified as limited service is considered as physically incapable of performing limited service duties, the officer will be ordered to the nearest general hospital for observation, treatment, and recommendation for the type of duty, if any, that he may be physically qualified to perform.

c Action as outlined in a and b above may be initiated by an officer believing himself to be incapacitated by submitting to his immediate commander a statement in writing to that effect.

d Whenever an officer is sent to a general hospital under the provisions contained herein, the hospital will be notified of the expected hour and place of his arrival. Medical report on MD AGO Form will accompany the officer. Commanders will prov to the hospital with detailed statement as to the manner of performance of duty by the officer concerned, to include any factors which might indicate mental sluggishness or physical inadequacy under stress.

5. Disposition of officers by General hospitals.

a Upon completion of observation and treatment at general hospitals officers will be classified by the disposition board as follows: (1) Class "A" - Suitable for full military duty, (2) Class "B" - Suitable for limited service, stating whether temporary or permanent, and (3) Class "C" - Disqualified for any type of military duty.

b (1) Class "A" officers will be transferred to the nearest replacement training center for return to duty.

(2) Class "B" officers will be transferred to the nearest replacement training center for reclassification. A statement as to the general type of duty that the officer may be expected to perform will be entered on Report of Physical Examination (WD AGO Form No. 88). Immediately upon relief from the hospital, this information will be transmitted to the commanding officer of the replacement training center, who upon receipt thereof, will cause appropriate entries to be made on the officer's qualification card (WD AGO Form No. 66-1).

(3) In order to avoid congestion in hospitals, officers placed in classes "A" and "B" will be immediately transferred to the replacement training center to await completion of final action on recommendations made by disposition boards. This fact will be included in the information furnished in compliance with 4 above. All concerned will be informed of the final action in each case at the earliest practicable date.

(4) Class "C" officers will be retained as patients in hospital and will be returned to the United States at the earliest opportunity through the usual medical evacuation channels.

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Ve, Change from Limited Service to General Service Status.

a. When an officer who has been classified as "Limited Service" has served not less than 30 days in that status and has reason to believe that the conditions for which he was placed in limited service no longer exist, he may request physical re-examination. Such a request may also be initiated by an officer's commanding officer whenever he has reason to believe that the officer is capable of performing full military duty. In such case his commanding officer will cause the officer to be given a thorough physical examination by a medical board consisting of two or more officers, at least one of whom is of field grade. After so examining the officer for determination of his present fitness, the board will endeavor to obtain a copy of the proceedings of the disposition board from the general hospital where the officer was classified as "Limited Service." If, after a review of all records, and a thorough physical examination, the board is of the opinion that the officer is physically and mentally fit for general military service, the board proceedings will be forwarded to the Division or corresponding commander for review and necessary action.

By command of General EISENHOWER:

W. B. SMITH
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY.

CIRCULAR)
:
NUMBER 82)

5 March 1943

Legion of Merit I
Rabies (Hydrophobia) II

I - LEGION OF MERIT.

1. ~~Authority~~: Executive Order 9260, dated 29 October 1942 (Bulletin 44, W.D., 1942). Section V, War Department Circular 32, 1943, contains certain announcements regarding this decoration which have been superseded. Until further notice, the following instructions will be the sole basis for this award in this Theater.

rescinded Sec. V Cir #110

2. Degrees of and Basis for the Award: There are four degrees:

a. Chief Commander, for services of the highest degree of merit.
b. Commander, for services of a very high degree of merit.
c. Officer, for services of a high degree of merit.
d. Legionnaire, for services of a considerable degree of merit.

3. Who may award: The Theater Commander is authorized to award the degrees of Officer and Legionnaire to members of the Armed Forces of the United States only. Recommendations for all awards in the degrees of Chief Commander and Commander and for any degree to personnel of other than the Armed Forces of the United States must be submitted to the War Department.

4. Who is eligible: The award may be made to members of the Armed Forces of the United States, of the Government of the Commonwealth of the Philippines, or of friendly foreign nations.

5. Requirements: The award is made to individuals cited above "who, after the proclamation of an emergency by the President on 8 September 1939, shall have distinguished themselves by exceptionally meritorious conduct in the performance of outstanding services". The War Department has not yet announced the relative rank of the various degrees of the Legion of Merit with other decorations except that recommendations for the awards in the degrees of Officer and Legionnaire are to be based upon services performed which were not necessarily in a duty of great responsibility such as might warrant the award of the Distinguished Service Medal.

6. Recommendations: All recommendations for the award of this decoration will be forwarded to this headquarters. In addition to a proposed citation, recommendations will contain a complete description of the service rendered in such detail that this headquarters may determine whether the performance was of sufficient character to meet the requirements of responsibility and merit. The degree of an award will not be based on the rank of the recipi-

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Declassified E.O. 12356 Section 3.3/NND No. 785016

ent. The War Department desires that awards to United States military personnel be made in the approximate ration of 20 for enlisted men and officers of company grade to each such recommendation for officers of field grade or higher.

II & RABIES (CONFIDENTIAL).

Rescinded See Cir #3

1. Because of the prevalence of rabies in North Africa, the keeping of dogs, cats, and other animal pets in organizational areas is forbidden.

2. United States Army personnel stationed in Morocco, who are bitten by any animal, will be sent, after the bites have been cauterized, to the Atlantic Base Section Surgeon, who will arrange for their treatment at the Pasteur Institute.

3. United States Army personnel stationed in Algeria or Tunisia who are bitten by any animal will be sent, after the bites have been cauterized, to the 6th General Hospital, Algiers, Algeria, where treatment will be arranged for in the Pasteur Institute.

4. Patients being sent in for treatment should be provided with the most rapid means of transportation available as it is important to begin the Pasteur treatment as soon as possible.

By command of General EISENHOWER.

R. K. SUTHERLAND
Colonel G.S.C., Chief of Staff.

OFFICIAL:

T. J. DAVIS
Brigadier General, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
:
NUMBER 51)

7 March 1943

SUBMISSION OF SERVICE RECORDS AND ALLIED PAPERS.

1. The following is published as a guide for the preparation and transmission of personnel records.

2. When practicable, all forms will be forwarded together. If this is not possible, a checklist briefly setting forth the items will be included in a list of transmittal which should accompany all cases. Where a number of records are being forwarded, one letter of transmittal will suffice. All papers must be forwarded through usual correspondence channels; they will be checked to insure correctness and completeness.

3. The following forms should accompany the records of withdrawn men, supplied from theater unless for the reasons stated:

WILLED TO ESTATE

Service Record (WD AGO Form No. 24) (AR 345-125)
Classification Card (WD AGO Form No. 20) (AR 615-25)
Report of Death (WD AGO Form No. 55) in duplicate, (AR 600-550)
Inventory of Effects (WD AGO Form No. 54) in duplicate, (AR 600-550)
Soldier's Identification Tags Card (WD AGO Form No. 65-4)
Soldier's Individual Pay Records (WD AGO Form No. 20) (WD Cir 249, 1942)
Identification Certificate (WD War Dept. No. 81) (AR 345-125)
Receipt for Funds (WD AGO Form No. 39) (when applicable) (AR 600-550)
Copy each of any discriminatory or elimination or insurance, (War Dept. Ltr AG 210.31 (6-10-42) MC-M, 1942)

DESIRED TO RELATIVE

Service Record (WD AGO Form No. 24)
Classification Card (WD AGO Form No. 20)
Inventory of Effects (WD AGO Form No. 54), in duplicate.
Identification Register (WD WAC Form No. 51)
Receipt for Funds (WD AGO Form No. 39), when applicable.
Soldiers Deposit Book (WD AGO Form No. 33), if available.

Amended by Ltr 2 Cir #51

OFFERED TO THE ARMY

Service Record (WD AGO Form No. 24)
Classification Card (WD AGO Form No. 20)
Inventory of Effects (WD AGO Form No. 54), in duplicate.
Identification Register (WD WAC Form No. 51)
Receipt for Funds (WD AGO Form No. 39), when applicable.

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R E S T R I C T E D
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DEATH - OTHER THAN BATTLE CASUALTIES

Service Record (WD AGO Form No. 24)
Classification Card (WD AGO Form No. 20)
~~Report of Death (WD AGO Form No. 52), in duplicate.~~ See Cir 134 Sect I Par. H
Inventory of Effects (WD AGO Form No. 54), in duplicate.
Soldier's Identification Card (WD AGO Form No. 65-4)
Soldier's Individual Pay Record (WD AGO Form No. 23)
Immunization Register (WD WAC Form No. 81)
Receipt for Funds (WD FD Form No. 39), when applicable.
One (1) copy of each discontinuance of allotments or insurance.
Investigation Report (WD AGO Form No. 51), or Proceedings of Board of Officers, in triplicate, if Form is not available, and when required. (AR 600-350)

DESERTION

Service Record (WD AGO Form No. 24)
Classification Card (WD AGO Form No. 20)
Report of Desertion (WD AGO Form No. 44), including authenticated extract copies of the Morning Report. (AR 615-360)
Descriptive List of Deserter (WD AGO Form No. 45), in triplicate. (AR 615-360)
Supplemental Payroll in triplicate, (WD Form No. 336) (AR 615-360)
List of Effects (AR 615-360)
Letter--Evidence gathered as desertion showing contributory reason, if any. (AR 615-360)
Individual Clothing Record (WD AGO Form No. 32) (AR 345-125)

MISSING

Service Record (WD AGO Form No. 24)
Classification Card (WD AGO Form No. 20)
Inventory of Effects (WD AGO Form No. 54), in duplicate.
Immunization Register (WD WAC Form No. 81)
Receipt for Funds (WD Form No. 39), when applicable.
Soldier's Deposit Book (WD FD Form No. 33), if available and applicable. (AR 35-2600)

INTERNED

Service Record (WD AGO Form No. 24)
Classification Card (WD AGO Form No. 20)
Inventory of Effects (WD AGO Form No. 54), in duplicate.
Immunization Register (WD WAC Form No. 81)
Receipt for Funds (WD FD Form No. 39), when applicable.
Soldier's Deposit Book (WD FD Form No. 33), if available and applicable.

DISCHARGE DISCHARGE NOT SUSPENDED

Service Record (WD AGO Form No. 24)
Classification Card (WD AGO Form No. 20)
Immunization Register (WD WAC Form No. 81)
Physical Exam prior to discharge (WD AGO Form No. 38) (AR 40-100)
One (1) copy of each discontinuance of allotments or deductions.

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DESIGNED TO ACCOMPANY APPLICATIONS OF OFFICERS OF REGULAR ARMY.

Service Record (WD AGO Form No. 24)
Classification Card (WD AGO Form No. 20)
Examination Register (WD WAC Form No. 51)
Physical Examination prior to Discharge (WD AGO Form No. 34)
One (1) copy of each discontinued or supplemental or amendatory

ACCOUNT OF PERSONS TO BE SENT FROM UNIT FOR WHOM Final 30 Days Notice of Separation (WD AGO Form No. 53) IS REQUIRED

Service Record (WD AGO Form No. 24)
Classification Card (WD AGO Form No. 20)
Individual Clothing and Equipment Record (WD AGO Form No. 32)
Soldier's Deposit Book (WD AGO Form No. 33), if available and applicable.
Any other pertinent papers.

UNIT CLERK MUST:

Service Record (WD AGO Form No. 24)
Classification Card (WD AGO Form No. 20)
Immunization Register (WD WAC Form No. 51)
Individual Clothing and Equipment Record (WD AGO Form No. 32)
any other pertinent papers.
Endorsement to any reports now sent and all known information.

4. SERVICE: Special care will be taken to insure that a final Statement has been entered in the Service Record, as follows:
a record entered under Paragraph 12a(4) of the Service Record, as follows:
Final Statement entered by (Name, rank, arm/service, and date entered).

5. RECORD OF WAR SERVICE (WD AGO Form No. 100): This report is intended for the use of the veteran.

6. LETTERS OF COMMENDATION: Optional, no longer required. If prepared, they must be forwarded with the Service Record through channels, never directly to the veteran.

7. SELECTIVE SERVICE DATA: May be forwarded with the Service Record, but are not required.

8. MEDALS, DECORATIONS, AND CITATIONS: Entries pertaining to medals, decorations, service ribbons, and citations will be entered in para 12 of the Service Record. The serial number of medals presented will also be entered. Any such awards to which the individual is entitled but has not received, will be designated. Particular attention is invited to the necessity for obtaining proper for enlisted men who receive the Medal of Honor, Distinguished Service Cross and Medal, Distinguished Flying Cross and Soldier's Medal. (AR 35-1520)

9. ALIENISTS AND DEMOBILIZATION:

a. Class "B" Alienist (formerly Class A non-combatant), should be enrolled by forwarding WD AGO Form No. 26-5 direct to Adjutant

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Office, Finance Department, 366 W. Adams Street, Chicago, Illinois, and additional copy should be forwarded with Service Record. (See Cir. No. 7, WDSS, 1943.)

b. Class "E" Allotment should be cancelled by forwarding WD AGO Form No. 30 direct to Disbursing Officer, Office of Dependency Benefits, 213 Washington Street, Newark, N.J., and forwarding an additional copy with the Service Record. (See AR 35-5520 and WD Cir, No. 382, 1942).

c. Class "F" Dependency. Discontinue by forwarding letter direct to Disbursing Officer, Office of Dependency Benefits, 213 Washington Street, Newark, N.J., and forward an additional copy with the Service Record. (See Cir. No. 10, WDC, 1943).

d. Class "N" Insurance should be stopped by forwarding WD AGO Form No. 30 direct to Examination Division, Building X, 19th and B Streets, N.E., Washington, D.C., and forwarding an additional copy with Service Record. (See WD Cir. 382, 1942).

10. COMMON ERRORS: A few of the common errors occurring are shown hereunder:

a. Service Record (WD AGO Form No. 24)

(1) Front Cover: (a)-No rank or service shown.
(b)-Date of death not entered. (Par.4, AR 345-125).
(2) Page 4-Army Specialty not shown. (Change 4, AR 345-125, 27 Jun 1942).
(3) Page 6-Foreign Service information not noted. (Par 15, AR 345-125)
(4) Pages 9 and 10-Entries showing disposition of Unserviceable allotments and insurance forms. (Par. 22c, AR 345-125).
(5) Page 13-Under "Remarks Financial", following remark not entered: "Final Statement in triplicate submitted to (name, rank, and station), and date submitted." (Par.12(1), AR 345-475).
(6) Page 15-Under "Remarks Administrative", following remark not entered: "Cause of death, place of death, and date of death". (Par. 27c, AR 345-125).
(7) Page 23-Final Settlement:
(a) Remark to indicate final statement furnished not shown.
(b) All outstanding accounts not fully set forth whenever an enlisted man is dropped from the rolls. (Change 8, AR 345-125, 6 Nov. 1942)
(c) Remarks under Due Soldier-Accrued Pay & Allws., not shown.
(8) Page 24-Authenticating Officers do not comply with Par 1c, AR 345-125.

b. Classification Card (WD AGO Form 20):

(1) Date of death under "Remarks" and "Record of Current Service" on reverse side of above named form not entered. (Par.19c, AR 615-25).

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c. Report of Death (AD .GO Form No. 52):

(1) Medical Officer does not sign all copies. (Par. 19d, AR 600-550).

(2) Foreign Service when computing financial entries not considered.

(3) Pertinent information relative to Officers on reverse of above named form not entered. Bottom part of this form, no entries noted.

d. Inventory of Effects (AD .GO Form No. 54): Disposition of effects on reverse side of form as required by AMO Cir. 22, 26 Dec. 1942, not shown.

11. OFFICERS: The following reports will be submitted on officers:

DEATH

Amended per Sec. 2 Cir # 51

Report of Death (AD .GO Form No. 52)
Inventory of Effects (AD .GO Form No. 54)
Officer's Identification Card (AD .GO Form No. 65-1 or 65-4)
Officer's Classification Card (AD .GO Form No. 66-1)
Receipt for Funds (AD FD Form No. 39), when applicable.
One (1) copy of each form pertaining to discontinuance of allotments or deductions. Original should be mailed direct to the office concerned. (See Par. 5, this letter.)
Investigation report (AD .GO Form No. 51) or Proceedings of Board of Officers, in triplicate, if form is not available and when required.

MISSING IN ACTION

Inventory of Effects (AD .GO Form No. 54)
Officer's Classification Card (AD .GO Form No 66-1)
Receipt for Funds (AD FD Form No. 39), when applicable.

FINAL: See Cir. No. 10, AGO, 1943.

By command of General EISENHOWER:

E. L. ROOD
Colonel, G.S.C., Chief of Staff

OFFICIAL:

T. J. DAVIS
Brigadier General, A.G.D.,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

6 March 1943

CIRCULAR)
:
NUMBER 80)

Identification Cards..... I
Purchase of War Bonds by Nationals of other Countries..... II

I -- IDENTIFICATION CARDS

Rescinded See Cir # 105

1. All military personnel of the Army of the United States, including members of the Woman's Army Auxiliary Corps and United States civilians serving with the Army of the United States will be issued WD AGO Form Number 65-1 or 65-4, and will carry it on their person at all times.

2. The forms will be completed and issued in accordance with the following:

a Officers, Army nurses, Woman's Army Auxiliary Corps Officers, and Warrant Officers will be issued Form Number 65-1 or 65-4.

b Enlisted personnel, Woman's Army Auxiliary Corps Auxiliaries, and United States Civilians serving with the Army of the United States will be issued Form Number 65-4.

c Under no circumstances will the identity of a unit be entered on the card. All commanders are responsible that no person serving with or under their command carry such cards which show the unit of the bearer or the countersigned, or the identifiable imprint seal of a unit. All such cards now issued on which unit designations cannot be obliterated, will be withdrawn, properly prepared cards issued, and the reports indicated in paragraph 3 below, rendered.

d After the photograph has been firmly glued in place, the imprint seal of the organization will be placed over as much of the photograph as possible, without including the identity of the unit. Seals which do not show the identity of the unit may be used if available.

3. Reports.

a Upon issue of either card to an individual, a report will be sent to the Adjutant General through this headquarters showing the full name, Army Serial Number, and unit of the individual, the number of the card, and the date issued. As many individuals as practicable will be included on each report.

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b The loss of a card will likewise be reported.

4. Supply.

a Base Section Commanders will maintain a supply of WD AGO Forms Number 65-1 and 65-4 for issue upon requisition.

II -- PURCHASE OF WAR BONDS BY NATIONALS OF OTHER COUNTRIES

Rescinded Cir No 1 Sec 31 1944

Frequent inquiries have been received at this Headquarters from Nationals of countries other than the United States about the purchase of War Bonds. Such purchases involve sending funds out of the country, so are likely to conflict with local currency laws. Any inquirers should be advised to make their investments through their local commercial channels.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY.

5 March 1943

CIRCULAR)
:
NUMBER 39)

Received Sec C. # 102

DISPOSITION OF DRAFTED MEN 38 YEARS OF AGE AND OVER.

1. The following instructions supersede Section II, N.A.T.O. Cir. No. 3, 1943, which is being rescinded.

2. Section II, W.D. Cir. No. 39, 1943, revokes Section II, W.D. Cir. No. 347, 1942, and substitutes instructions which are summarized as follows:

a. Enlisted men 38 years of age and over may be discharged for the convenience of the Government, subject to the following requirements:

(1) Has attained his 38th birthday on or before 28 February 1943.
(2) Was enlisted or inducted into the Army on or before 25 February 1943.
(3) Has voluntarily submitted application, in writing, to his immediate commanding officer prior to 1 May 1943. Commanders having discharge authority may extend the limiting time for submission of application in individual cases when the enlisted man did not have a reasonable opportunity to file it.
(4) That evidence is presented in the form of a letter or statement from a prospective employer, the United States Employment Service, State Agency, or other responsible person, to the effect that the individual will be employed in essential industry, including agriculture, if he is discharged.

b. Discharge is authorized for those meeting the above requirements unless such retain will seriously affect the efficiency of his organization.

c. Applicants will be informed that the accepted application signifies only that it will be given prompt consideration, and is not a promise of release. If an early discharge seems probable, commanders will so inform the applicant, to enable him to make personal arrangements and inform his prospective employer.

d. Commanders are authorized to communicate direct with representatives of United States Employment Service.

e. The administrative procedure outlined in W.D. Circular No. 395, 1942, will be followed. Final endorsement on a service record for discharge will read: "Discharged under provisions of Section II, Circular No. 39, War Department, 1943, as the enlisted man's request, be accepted

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employment in an essential industry".

3. The foregoing instructions are applicable to enlisted men stationed in this theater except that:

a. Applications for discharge mentioned in par. 2a(3) above will be submitted at any date prior to 1 June 1943.

b. The enlisted man will not be released from duty until a suitable trained replacement is present and available, or no replacement is required.

c. Commanders are authorized to waive the provisions of par. 2a(4) above pertaining to evidence of future employment.

4. Commanding Generals of Base Sections, Divisions and similar units, and higher commanders in this theater are authorized to approve applications of enlisted men for discharge under this authority. Individuals whose applications are approved will be transferred as directed to Headquarters, Mediterranean Base Section or Atlantic Base Section, the Commanding General of which will arrange transportation to the appropriate port of embarkation in the United States for discharge.

By command of General EISENHOWER:

W. B. SMITH
Major General, U.S.A., Chief of Staff

OFFICIAL:

J. A. DAVIS
Brigadier General, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

4 March 1943

CIRCULAR)
NUMBER 28)

Red Cross Services in Regard to Inquiry as to Home Conditions..... I
Special Service Officers..... II
Postal Censorship..... III

See Cir 31 Sec I 1944

I -- RED CROSS SERVICES IN REGARD TO INQUIRY AS TO HOME CONDITIONS

1. The American Red Cross has always offered its services to aid in the determination of home conditions of the families and dependents of United States officers and enlisted men.

2. The policy in this theater has not been altered but due to lack of Red Cross personnel to cover the entire theater the following systems will be used.

a Any United States officer or enlisted man who desires information relating to family matters of an urgent nature, may contact the nearest Red Cross Representative who will obtain the necessary facts and send them under sealed envelope to the Red Cross at Casablanca or Algiers, using signal corps channels or courier systems.

b In the event there is no Red Cross Representative available, the organization commander will obtain the necessary facts and transmit them by letter addressed to the American Red Cross and file in any Army message center. The envelope will show a return address of the unit and APO number.

c Any United States officer or enlisted man may file a message in duplicate at any Army message center addressed to the American Red Cross (AMCROSS) on matters dealing with an urgent or compassionate situation. The message must -

(1) Relate solely to family or urgent business matters.
(2) Not exceed twenty-five plain English words.
(3) Include individual's first and last name, serial number, unit and APO number.
(4) Include name and address within the continental limits of the United States for Red Cross to make delivery or inquiry.
(5) Not contain terms of endearment, congratulations, greetings, etc.
(6) Except as indicated in (3) above, will not contain any reference to any unit, headquarters or any location in the command.

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(7) Be approved, censored and authenticated by the writer's immediate commanding officer, who will indicate those actions over his signature on the message.

3. Units and message centers west of the line ORLEANSVILLE, TIARET, THIZEL, LAGHOUT, GUARDAIA will send their inquiries to the Red Cross at Casablanca. Units and message centers east of this line will send their inquiries to the Red Cross at Algiers.

4. The Signal Corps will make the necessary arrangements to transmit the messages authorized in paragraph 2 above and transmit those filed at message centers by the Red Cross at Algiers and Casablanca to the War Department, Washington, for delivery to AMCROSS WASHINGTON and for delivery of messages from the United States to the Red Cross representatives at Algiers or Casablanca. The messages to Washington will be approved by the base censor before transmission.

5. The Red Cross will transmit the information in answer to inquiries, via official mail, official air courier, or air mail to the individual concerned.

II -- SPECIAL SERVICE OFFICERS

1. Special Service Officers were allotted to the War Department to units for the specific purpose of attending to the welfare of enlisted men, and aiding in the maintenance of high morale.

2. Special Service Officers will not be given additional duties, such as fund custodian, billeting officer, war bond officer, etc., but will devote their entire time to special service activities.

III -- POSTAL CENSORSHIP

1. Unit censorship stamps are classified as confidential material and will be safeguarded in accordance with the provisions of Army Regulations [illegible]. Every precaution will be taken to prevent a censorship stamp from falling into improper hands or being lost. If it should be lost, an immediate report will be made to the Chief Base Censor.

2. Violations of Postal Censorship Regulation are decreasing, but there is still to be desired. Unit censors and troops should be given periodic security lectures along the lines of Section IX of Field Manual 30-26.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

J. A. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
: 4 March 1943
NUMBER 27).

Establishment of Prisoner of War Information Bureau.....I
Transfer Policy.....II
Protection Against Lice.....III
Appointment in Regular Army.....IV

See Cir 46 Sect 2 1944

I -- ESTABLISHMENT OF PRISONER OF WAR INFORMATION BUREAU.

1. A Prisoner of War Information Bureau is established in the Prisoner of War Division, Office of the Provost Marshal General, North African Theater of Operations, United States Army. The bureau is charged with the collection and transmission of information concerning:

a. Enemy troops.

(1) Casualties.
(2) Prisoners of War.

b. American Nationals in enemy hands.

2. The following information will be promptly collected and transmitted to the bureau:

a. List of enemy killed in action to include nationality, name, enemy serial number, date and place of death, and place of burial (Field Emergency QMC Form No. 1-GAS)

b. Number of unidentified enemy dead including all information which might enable the enemy to identify deceased.

c. Personal effects of all enemy dead, found on the battlefield.

d. Completed PMG Form No. 2 (U.S.) or, AFW 3000 (Dr) from camps where Prisoners of War are processed.

e. Report of death or escape, report of death to include:

(1) Cause of death.
(2) Place of burial. (Field Emergency QMC Form No. 1-GAS).

3. The address of the Bureau is: Prisoner of War Information Bureau, Provost Marshal General Office, Headquarters, North African Theater of Operations, United States Army.

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II — TRANSFER POLICY

1. The policy of this headquarters is that no officers or enlisted men will be arbitrarily transferred by name from one unit to another. The ordinary procedure desired is that officers and enlisted men be asked for by qualification rather than by name. When a particular officer or enlisted man is desired, the command having immediate jurisdiction will be asked whether there is objection to the transfer; if objection is made the matter of the transfer of the officer becomes a command decision for the senior headquarters.

2. The Commanding Generals, Fifth Army, Fourth Air Force, SOS, AAS, MTS, ETS, and any detached command thereof, will advise this Headquarters when an order is received transferring an officer or enlisted man in which the transfer has not been previously cleared in accordance with this policy.

III — REPLACEMENT AND LIST

Rescinded by Cir No 207 3 1944

Arrangements are being made to provide louse powder for use by United States Troops in the combat area. This powder is highly effective in destroying and preventing lice in clothing. A thorough dusting of clothing includes a careful rubbing in of the powder into seams and folds which provide the harboring or hide places for lice. The issue is two (2) tins (2 oz each) per individual per month in the combat area.

IV — APPOINTMENTS IN THE ARMY

1. A board of officers has been appointed to meet at Headquarters, Fifth Army for the purpose of making recommendations for selection and of determining examination for the grade and appointment of such candidates for commission in the Regular Army as may properly ordered before it.

Rescinded See 4 Cir 59

2. Applications for appointment in grade of second lieutenant in Infantry, Cavalry, Field Artillery, Coast Artillery Corps, Air Corps, Corps of Engineers, Signal Corps, Quartermaster Corps, Chemical Warfare Service, Ordnance Department and Finance Department will be forwarded so as to reach this headquarters not later than 15 April 1943.

3. Attention of all concerned is invited to provisions of Circulars 90 and 92, War Department 1942.

By command of General CLARK:

L. L. LOVE
Colonel, G.S.C., Chief of Staff

OFFICIAL:

T. J. DAVIS
Brigadier General, A.G.D.,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

4 March 1943

CIRCULAR)
:
NUMBER 26)

Disposition of Hospitalized Personnel..... I
Promotion of Officers in the Army of the United States..... II

I -- DISPOSITION OF HOSPITALIZED PERSONNEL

1. The following instructions supersede paragraphs 4 and 5, Section III, Circular Number 21, Allied Force Headquarters, 24 December 1942, and Section II, Circular Number 20, Allied Force Headquarters, 10 February 1943, which are below rescinded:

a Except as indicated in paragraphs b and c below, organization commanders will drop from their rolls all personnel who are patients in hospitals, who have been, or are expected to be, absent from their units more than thirty (30) days. Service records and allied personnel records will be forwarded to the office of the Adjutant General, this headquarters (see Circular Number 17, this headquarters, 24 February 1943).

b When the individual is known to be at a United States Army Station, Convalescent, or General Hospital, or be a hospital patient as such, and when he has been or is expected to be absent more than thirty (30) days, with commanders will effect his transfer and forward his service and personnel records to the Detachment of Patients thereat. All patients at such hospitals are a part of the Detachment of Patients.

c Exceptions to the procedure indicated above are authorized where the individual is hospitalized in a nearby installation with which the organization commander is in touch, and where definite arrangements have been made for the return of the individual to his unit upon release from the hospital.

d United States Army Station, Convalescent, and General Hospital Commanders, and commanders of hospitals acting as such, will submit to this headquarters an initial report of all United States personnel who are patients in their hospitals as of 1 March 1943. Thereafter, such hospitals will render individual reports of change on WD AGO Form Number 53 to the Machine Records Unit servicing the Command to which the hospital is assigned. The duplicate white copy of the report of change, WD AGO Form Number 53, will be sent direct to this headquarters. Attention is invited to Change Number 2 to Army Regulations 345-305, which specifies that this duplicate white copy is no longer required by the Chiefs of Arms and Services for personnel outside of the United States. Similar reports are being rendered on American

Recommended Sec. 1 Cir #65

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II -- PROMOTION OF OFFICERS IN THE ARMY OF THE UNITED STATES

See Cir No. 1 Sec I 3 Sec I 1944

1. Section I, Circular Number 27, War Department, January 21, 1945, is quoted for the information and guidance of all concerned:

"1--Promotion of officers in the Army of the United States.--In addition of an officer on duty with a troop unit.--An officer is considered to be on duty with a troop unit under the provisions of paragraph 5a, Section I, Circular No. 151, War Department, 1942, as amended by Section III, Circular No. 417, War Department, 1942, who is assigned to and is performing duty as follows:

1. Any position within a unit operating under an approved Table of Organization.

2. In any position within training units of service schools, unit training centers, and replacement training centers.

3. In any position in which an officer exercises direct command over troops of a unit not smaller than a platoon organized for other than purely administrative or disciplinary purposes."

By command of General EISENHOWER:

E. L. ROSS
Colonel, GSC, Chief of Staff

OFFICIAL:

J. A. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
NUMBER 25) See Cir. 30 Sec II-1744

3 March 1943

BAGGAGE U. S. MILITARY AND CIVIL PERSONNEL

1. Baggage which cannot be promptly dispatched to its owner is classified as follows:

a. That belonging to personnel who have left the theater.

b. That belonging to interned or captured personnel.

c. Unclaimed baggage.

2. All personal baggage coming under the above classification will be dispatched by organizations to United States Base Sections for storage as follows:

a. That originating in Eastern Base Section to United States 1st General Depot, Algiers.

b. That originating in Mediterranean Base Section to United States Quartermaster Depot, Oran.

c. That originating in Atlantic Base Section to United States Quartermaster Depot, Casablanca.

Amended by Cir 185 Sec II

3. United States Base Section commanders will furnish Commanding General, North African Theater of Operations, United States Army, a quarterly list of unmarked and unclaimed baggage with brief description for publication to the command. Items will be reported twice only. Inquiries will be made to Commanding General, North African Theater of Operations, United States Army

4. a. Baggage of interned and captured personnel will be marked plainly to show name, rank, army serial number and organization, if known. The words "INTERNED" or "CAPTURED" will be placed on all such baggage by the shipper. Baggage of civilian personnel employed by the United States Military Forces, or which United States Military Forces, will in addition be plainly marked "CIVIL".

b. Items of government issue to soldiers such as clothing and individual equipment contained in unlocked or unsecured containers such as

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barrack bags will be removed at Base Depots under the supervision of an officer and returned to supply services for issue or salvage. Care will be taken to preserve personal items and keepsakes.

5. Baggage of personnel who have left the theater for which no prior arrangements have been made will be marked by the shipper plainly to show name, rank, Army Serial Number and organization, if known. The word "OFFICIAL" will be marked on all such baggage. United States Base Section commanders will arrange to ship this class of baggage from Base Depots to destination to which the owner was transferred.

6. Personal effects of personnel reported killed or missing will be disposed of as set forth in Section VI, Circular 32, Allied Force Headquarters, 29 December 1942. See Section VI, Circular 22, Allied Force Headquarters, dated 25 December 1942 with reference to deceased civilian personnel.

By command of General EISENHOWER:

J.H.C. C.C. 4
D. C. # 91

T. J. DAVIS
Brigadier General, U.S.A.,
Adjutant General

W. B. SMITH
Colonel, G.S.C.,
Chief of Staff.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
:
BULLETIN 24)

3 March 1943

See Cir 200 Sec I

MONTHLY SANITARY REPORTS

1. Monthly Sanitary Reports submitted by unit commanders through command channels to the War Department should provide certain statistical, technical and other data essential to proper administration of, and planning for, military medical operations as well as the safeguarding of the health of the troops. However, such reports currently passing through this headquarters have, in many instances, been extremely meagre in the presentation of such data. It is only on the basis of field experience that future plans and necessary quantitative and qualitative changes in equipment, supplies, and professional teaching can be properly made.

2. In order that the War Department may be fully informed concerning special medical problems, medical equipment, and professional service in the theater of operations, Section V of Monthly Sanitary Reports from organizations in this theater will include pertinent data covering the following items

a Climate and Geography: The effect of extremes of heat, cold, humidity, and other climatic conditions on the efficiency of military personnel, physical and mental health of the troops, care of the sick and wounded, and the functioning of medical equipment and supplies. Report will include comments from the medical viewpoint on clothing, housing, hospital construction, and storage, and special measures employed to combat unfavorable effects of such adverse regional conditions.

b Nutrition: Designation of the rations in use for troops and for patients in hospitals, with comments as to adequacy, variety and acceptability of foods actually distributed to individuals for consumption. If vitamin supplements are considered to be necessary, give specific information upon which opinion is based; also report the measures employed to correct the deficiencies by furnishing the proper foods. In this connection attention is invited to Memorandum Number W40-1-42, AG 430.2 (8-1-42) MC-SPOPS-M, August 18, 1942, subject: Vitamin Concentrates Supplementing the Ration.

c Battle and Other Casualties:

(1) Unusual difficulties and methods of evacuation of the wounded, including comments on the use of ordinary motor and air transportation.

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(2) Problems concerning special types of casualties, as head wounds, abdominal wounds, fractures, burns, injuries produced by chemical agents, and others.

(3) Types of surgical infections encountered and means employed to combat them (sulfonamides, toxoids, sera, and other methods).

(4) Brief outline of new or unusual surgical procedures employed.

(5) Management of surgical shock, including comments on clinical results and the extent of use of both dried plasma and whole blood transfusions.

(6) Types and management of acute psychoneuroses and other mental abnormalities in the combat zone.

f. Endemic and Other Diseases: Management of unusual diseases encountered in the area reported, also that of other diseases which, because of their high incidence or for other reasons, constitute special problems. Comments will be made on specific drugs and biologicals supplied for their treatment.

g. Equipment and Supplies: Comment on surgical and diagnostic equipment, drugs, biologicals and other medical supplies. Report will include pertinent data on qualitative adequacy, including comments on packaging and the effects of extremes of heat, cold, or humidity on their storage and use.

3. It is not contemplated that a complete report shall be made each month but rather that the file of successive reports shall constitute a running record in which the results of previous planning may be evaluated and current plans changed according to the needs of each theater of operations.

4. Recommendations concerning any of the above matters will be specific and will set forth clearly the reasons therefor.

By command of General EISENHOWER:

C. L. FORD,
Colonel, GSC, Chief of Staff

OFFICIAL:

J. A. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

5 March 1943

Rescinded by Cir. 118 Section I June 21, 1943

CIRCULAR)
: NUMBER 23)

Reports of Battle Casualties.....
Reports of Death (other than battle casualties).....

(This circular supersedes Circular Number 1, Allied Force Headquarters, 1 October 1942, which is being rescinded.)

I -- REPORTS OF BATTLE CASUALTIES

1. Purpose. Battle Casualty Reports are rendered for the purpose of providing the War Department with complete and accurate data regarding casualties resulting from enemy action only. Wounded Progress Reports are rendered for the purpose of providing the War Department with information as to the progress and ultimate death, or recovery, of wounded battle casualties previously reported on Battle Casualty Reports. From these reports the War Department notifies the nearest relative or emergency addressee of the fact of casualty. It is necessary, therefore, that all casualty reports be carefully and accurately prepared to insure positive identification, and that Wounded Progress Reports be submitted on battle casualties previously reported in order that their progress and final disposition will be a matter of immediate record to the War Department.

2. Definitions. The following definitions will be used as a guide in determining classification of casualties:

a Battle Casualties. Battle casualties are those casualties which are clearly the result of action between the United States or Allied Forces and the enemy. They are: (1) Killed in Action, (2) Wounded in Action, (3) Missing in Action, (4) Captured by the Enemy, and (5) Interned.

b Action shall be interpreted to include any act of the enemy which directly causes death, wounds, or destruction of a unit; any act of the United States or Allied Forces while engaging the enemy which kills, wounds, maims, or obliterates bodies or personnel; any act of the enemy which results in involuntary or enforced absence of personnel from service with the United States or Allied Forces.

c Killed in action casualties are those deaths resulting from enemy action, or action by the United States or Allied Forces while engaging the enemy. Personnel will be reported killed in action only

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in those cases where positive evidence of death is established beyond reasonable doubt. Where positive evidence of death is lacking, or where some doubt exists that the person is dead, the individual will be reported as "Missing in Action."

d. Wounded in Action casualties are those casualties whose injuries were sustained in action against the enemy. For purposes of rendering casualty reports, however, no individual who is wounded and who is not admitted to the hospital will be reported as a battle casualty. This in no way affects his right to receive a purple heart for a wound received in action. These wounds must be recorded in the organization records. Included in this category are those wounds resulting from the piercing of a body by a projectile, a fragment of shell, an object set in motion by enemy weapons, or by weapons of United States or Allied Forces while engaging the enemy; the piercing of the body by any weapon in the hands of, hurled, or thrown by the enemy; torn flesh or broken bones received from a moving object propelled directly, or indirectly, by the United States or Allied forces while engaging the enemy; any disabling contact with gas or flame released or propelled by the enemy, or by United States or Allied forces while actually engaging the enemy. Wounds or injuries sustained by paratroopers jumping from aircraft on a mission against the enemy are considered battle casualties. Shell shock and neurosis cases resulting from shock of battle may be classified as battle casualties. The decision in such cases rests with the commander or surgeon.

Amended Sec 2 C.L. # 91

e. Missing in Action casualties are those who are known to have engaged the enemy on land, on the sea, or in the air, and who are not accounted for, either alive or dead, after termination of the engagement, flight or voyage. After every possible effort to locate, identify, or account a report on such persons has been executed, but not until at least 72 hours have elapsed from time absence is established, such persons will be reported "Missing in Action" battle casualties, and will be dropped from the rolls of the organization. Upon receipt of further information at a later date, casualties previously reported "Missing in Action" will be reclassified under the appropriate category.

f. Captured by the Enemy casualties are those who have fallen into the hands of the enemy as a result of armed action, and are positively known to be forcibly detained. Normally, such casualties will be reported "Missing in Action," due to lack of positive proof of their capture. When proof of capture becomes positive, such casualties will be reported "Captured by the Enemy," and dropped from the rolls of the organization seventy-two (72) hours after absence has been established. Upon receipt of further information at a later date, casualties previously reported "Captured" will be reclassified as "Killed in Action" or "Returned to Duty," or such other disposition as may have resulted.

g. Interned casualties are those who are forced to land in, or cross territories of neutral countries, and are detained by local authorities under International Law. Persons will be reported "Interned", only when there is positive proof to that effect. Normally, such

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persons would be reported "Missing in Action" due to lack of positive proof of their internment. When reported as "Interned," such casualties will be dropped from the rolls of the organization. The status of interned personnel may change to any one of the other three categories listed above, upon receipt of further information at a later date.

5. References.

a Reports of Battle Casualties

War Department Circular Number 22, 24 January 1942
War Department Circular Number 292, 16 August 1942
War Department Circular Number 347, 21 November 1942

The requirements of the above circulars are pertinent parts of all Field Manuals are contained in this circular, insofar as they pertain to unit commanders, and reference thereto is not necessary.

b Reports of Death (Other Than Battle Casualties)

Army Regulations 600-500, as changed. For reports of death to be submitted in the case of persons other than battle casualties, see Section II of this circular.

6. Accuracy. Accuracy is absolutely essential in the preparation of Battle Casualty Reports. It is often impossible to secure reports to the field for correction during actual operations. Therefore, commanders charged with the preparation of reports will exercise the greatest possible care in verifying the information entered thereon. Report cards should be read carefully before being signed. Typed initials, rubber stamps, or unsigned reports will not be accepted. Reports will be prepared by the division quartermaster and will be delivered to the appropriate personnel officer for signature. Unsigned reports will be returned for signature.

7. Battle Casualty Reports.

a Preparation. Battle Casualty reports will be prepared by unit personnel officers of regiments, or separate battalions, companies, detachments, combat teams, and similar units. Reports will be made on War Department Adjutant General's Form Number 0-1 (Old AAF Form Number 54) (Old Army Air Forces Headquarters Form Number 5) or by radio or telephone if communications permit. Radio or telephone reports need not be confirmed by written reports. Information may also be supplied to personnel officers by informal memoranda or check sheets when so directed.

b Form to be used. Form Number 0-1 is being revised. Until the new forms are received, the old forms will be used, but the following

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columns need not be filled out: "Line of Duty," "Flying Status," "Military Occupation," and "Rate of Pay." The code in the upper left-hand corner of the form pertaining to "Officers or Enlisted Men" and "White or Colored" troops, is also no longer applicable. All United States army forces may be included on the same report. Colored personnel will be indicated as such under "Remarks" or elsewhere on the form. Type of casualty code "M", upper right-hand corner of Form Number 6, representing "Missing" casualties will also be deleted from the revised form, and code "I" representing "Interned" will be added. "Missing" personnel will not be classified as battle casualties. The form may be reproduced.

c Explanation.

(1) Organization. When consolidated reports cover personnel of several units, the organization of each casualty must be shown. If the space under "Remarks" does not suffice, group the personnel by units or indicate the unit on the next line.

(2) Name. Full name and middle initial, if any, must be shown, thus: "Smith, John F." or "Smith, John (NMI)." Check identification.

(3) Grade. Show correct grade.

(4) Army Serial Number. Be correct.

(5) Types of Casualty and Codes.

- K - Killed in action
- WA - Wounded in action
- SW - Seriously wounded
- LW - Slightly wounded
- C - Captured by the enemy
- D - Died of wounds received in action
- I - Interned (Show place of internment)

(6) Show Date of Casualty as follows: "1 Jan 43"

(7) Remarks. Show:

(a) Place of Casualty and Cause. Place of casualty must be shown. If not known definitely the entry may be made covering all cases listed, thus: "All casualties occurred Tunisia," or in the case of personnel reported missing in action, "Separated from fighting by aircraft, destination Tunisia." Show the territory, country or state rather than in a town.

(b) Delayed reports. When reporting wounds which are not of recent origin, use under "Remarks" whether the individual

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was returned to duty status or whether still hospitalized or evacuated from the theater. If recovered or evacuated, show date.

f Authentication. All battle casualty reports will be signed by a commissioned officer or warrant officer, whose name, rank and organization will be legibly typed or printed under the signature.

g Date. Each report must be dated.

2 Copies required. Original copy only will be forwarded to this headquarters, addressed to "AG Casualty Branch, WD, WASHDC."

3 Non-battle Casualties. Non-battle casualties must not be included on Battle Casualty Reports. (See Section II of this Circular).

4 Separate Reports. Casualties Army casualties will be listed on separate reports. Those of the several United States and Allied Force military and naval services will be listed on separate reports.

5 Wounds not Reported. Wounds that do not require hospitalization will not be reported on Battle Casualty Reports.

6 Corrected Reports. When a change in type of casualty occurs, it must immediately be reported to this headquarters by the most expeditious means available. Any individuals reported missing in action and later returned to their organizations are not reported as returned. This leaves the individual's family and the War Department in ignorance of his true status.

7 Notification to Emergency Addressee. Notification to emergency addressee will not be made by commanders or anyone else of this command. Such notifications are made only by The Adjutant General, Washington, D. C., based on official Battle Casualty, Wounded Progress, and Letter Reports of Death submitted by the field units through channels to this headquarters.

8 When submitted. Battle Casualty Reports will be submitted as expeditiously as possible after casualties occur and prior to Wounded Progress Reports, Casualty Mail and WD Form 1-CAS.

9 Security Classification. All Battle Casualty Reports will be classified as "CONFIDENTIAL" and correspondence relating thereto, "CONFIDENTIAL."

10 Reports on Survivors of other Units. Commanders having knowledge of casualties in other organizations will furnish the commander concerned with all available information. When members cannot be made with the individual's organization, the commander having knowledge of the facts will include such casualties in his Battle Casualty Reports to higher headquarters. These casualties will be listed on a separate

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report. The organization of each man must be shown, if possible.

c Check and Consolidation. All casualty reports must be checked with the greatest care. The necessity for verifying names and serial numbers with service or other available records all along the channels of transmission cannot be over-emphasized. This will insure accuracy and prevent the same individual from being reported under different categories. For instance, one organization may report an individual "Missing in Action," and another unit will report him "Killed in Action" or "Wounded in Action." Only the correct type of casualty should reach this headquarters. Division or higher headquarters may consolidate reports of subordinate units, incorporating such corrections as may be necessary.

d Incomplete Reports. It is realized that there will be some cases of unidentified dead and some cases where a full report cannot be rendered due to lost or destroyed records. Reports of this type should be rendered separately, and not be submitted until every possible source of information has been explored. When forwarded by higher headquarters, they should bear the statement that no further information can be obtained, and that additional information will be furnished as soon as available. These incomplete cases must be followed up until they are completed.

e Casualty Reports Rendered by Hospitals.

(1) Commanding Officers of hospitals in this theater will not submit Battle Casualty Reports except on United States casualties suffered by personnel of the hospital they command or where casualties occur at hospitals. They will, however, submit weekly wounded progress reports. (See Paragraph 3 below). Battle casualties who die after entry to a hospital, or are admitted dead, will be reported on the Weekly Wounded Progress Report, North African Theater of Operations, United States Army, Form Number 7 (old Allied Force Headquarters Form Number 7).

(2) In the case of British personnel received for treatment by United States medical installations, appropriate British Army Casualty Forms, furnished by the hospital, will be prepared and forwarded to this headquarters for necessary action.

f Casualties of other United States Services. Casualty Reports will be prepared on other United States Services when such casualties occur in the vicinity of United States Army troops, and there is reason to believe that they will not be reported by personnel of their respective service. Each service will be listed on separate reports, clearly marked: "United States Navy" or "United States Marine Corps."

g Routing. The reports must reach this headquarters expeditiously through regular channels. Reports of army, air force or base section units, and units serving with separate or detached forces, including

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those units attached from other forces, will pass through army, air force, base section, separate or detached force headquarters to this headquarters. Reports of units attached to armies, air forces, base sections, separate or detached forces, will pass through the headquarters of the force to which attached and not through the headquarters of the force to which assigned. Reports of units not assigned or attached to any army, air force, base section or other separate or detached force, will be forwarded direct to this headquarters. Where due to geographical location, it is not considered advisable in the case of small units to forward casualty reports to their immediate headquarters and then forward them to this headquarters, the casualty report should be forwarded direct to this headquarters and copy furnished the headquarters of the unit concerned. Letter of transmittal is not required.

5. Rounded Progress Battle Casualty Reports. Rounded Progress Reports will be submitted weekly by North African Theater of Operations, United States Army Force Number 7 (NATOUSA Allied Force Headquarters Force Number 7) by commanding officers of all hospitals, in accordance with letter, Allied Force Headquarters, AG 704/GS, subject: Rounded Progress Reports of Battle Casualties, dated 22 January 1943. The reports will be submitted direct from hospitals to this headquarters. As this headquarters advises the War Department of the fact that an individual becomes a casualty, it is important that Rounded Progress reports be submitted promptly in order that the War Department may be advised of changes in status of wounded men. Based on reports from this headquarters, the War Department notifies the next of kin in each case.

7. Records of Change - Form 525. No notification of death or missing in action shall reach the War Department prior to receipt of formal Battle Casualty Reports. After preparing reports of Change which report personnel "killed in action," "missing in action," "dead," "captured," or "interned," commanding officers of Leaving Records Units will forward these reports of Change to this headquarters, addressed to the attention of the AG Casualty Branch. The AG Casualty Branch will check Form 525 against battle casualty files, and forward them to The Adjutant General, after ascertaining that formal notification of death or change has been made. Reports of Change reporting personnel wounded in action will not be forwarded to this headquarters.

8. Enemy Dead.

a Reports. Enemy dead and seriously wounded will be reported as in the case of Allied dead and wounded on separate reports clearly marked as such. These reports will be forwarded to this headquarters, addressed to Intelligence Section.

b Effects of enemy dead will be forwarded to Prisoners-of-War Information Bureau. Effects will be processed with the same care and

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in the same manner as for American troops. Commandants of Prisons and Medical Units will keep a register of effects stored and dispatched.

9. Personal Effects.

a Deceased Personnel. Personal effects of deceased personnel will be disposed of as follows:

(1) Those effects found on the body will be listed on QMC Form Number 1 and will be properly bundled and turned over to the CMC for forwarding to the nearest Base Section for disposition.

(2) Other personal effects will be listed on WD AGO Form Number 54 and shipped by the unit commander to the nearest Base Section for disposition. A copy of WD AGO Form Number 54 will be inclosed in the package.

(3) Summary Court action required by paragraph 29, Army Regulations 600-10C, is suspended for the duration of the war. (See Section 3, Circular Number 22, Allied Force Headquarters, 26 December 1942).

(4) Kits and personal effects of United States Army personnel who die in hospitals in this theater will be packed and forwarded by the Commanding Officer of the hospital to the nearest Base Section for disposition, and the deceased's Commanding Officer informed. A properly certified inventory will be included in each package or bundle.

b Missing in Action, Captured and Interned Personnel. Personal effects of individuals reported "Missing in Action," "Captured," or "Interned," will be disposed of as follows:

(1) As soon as the status of the owner becomes "Missing in Action," his belongings will be placed in the custody of the unit supply officer and an accurate inventory made.

(2) At the time replacement is requested, normally after thirty (30) days absence, the effects will be forwarded to the appropriate Base Section with inventory and statement of circumstances inclosed or attached.

(3) Such effects received at Base Sections will be held ninety (90) days, available for return in case the owner rejoins his unit. If not claimed in ninety (90) days, they will be forwarded through the appropriate port of embarkation to the Effects Quartermaster, Kansas City Quartermaster Depot, Kansas City, Missouri, with an inventory and statement of circumstances inclosed or attached.

10. Government Property and Clothing. Clothing and other Government property issued to deceased personnel, other than those items necessary for

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

1 March 1943

CIRCULAR)
NUMBER 22)

Rescinded by Cir No. 18 1944

COLLECTION AND EVACUATION OF SALVAGE (U.S.)

Supplemented by Cir No. 70, Sec I, Par 2a, Sec II, Par 2a, Sec III, Par 2a, Sec IV, Par 2a, Sec V, Par 2a, Sec VI, Par 2a, Sec VII, Par 2a, Sec VIII, Par 2a, Sec IX, Par 2a, Sec X, Par 2a, Sec XI, Par 2a, Sec XII, Par 2a, Sec XIII, Par 2a, Sec XIV, Par 2a, Sec XV, Par 2a, Sec XVI, Par 2a, Sec XVII, Par 2a, Sec XVIII, Par 2a, Sec XIX, Par 2a, Sec XX, Par 2a, Sec XXI, Par 2a, Sec XXII, Par 2a, Sec XXIII, Par 2a, Sec XXIV, Par 2a, Sec XXV, Par 2a, Sec XXVI, Par 2a, Sec XXVII, Par 2a, Sec XXVIII, Par 2a, Sec XXIX, Par 2a, Sec XXX, Par 2a, Sec XXXI, Par 2a, Sec XXXII, Par 2a, Sec XXXIII, Par 2a, Sec XXXIV, Par 2a, Sec XXXV, Par 2a, Sec XXXVI, Par 2a, Sec XXXVII, Par 2a, Sec XXXVIII, Par 2a, Sec XXXIX, Par 2a, Sec XL, Par 2a, Sec XLI, Par 2a, Sec XLII, Par 2a, Sec XLIII, Par 2a, Sec XLIV, Par 2a, Sec XLV, Par 2a, Sec XLVI, Par 2a, Sec XLVII, Par 2a, Sec XLVIII, Par 2a, Sec XLIX, Par 2a, Sec L, Par 2a, Sec LI, Par 2a, Sec LII, Par 2a, Sec LIII, Par 2a, Sec LIV, Par 2a, Sec LV, Par 2a, Sec 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ship them to nearest supply point. Such shipments will then be moved by most direct route to nearest United States supply point for return to Base Section Depots. The policy governing the handling of United States salvageable material which is received at British Depots is stated as follows:

a. Liaison will be maintained by British Salvage Officers with the American Organization and should it be required, every assistance will be rendered to the American Section concerned.

b. Any items of Salvage from United States Army sources received at British Salvage Depots, will be dispatched to Base Salvage Depot for eventual disposal through United States salvage channels.

5. British salvage arriving at United States supply points will be properly marked and shipped to nearest British salvage depot. British Salvage Depots and their functions are listed as follows:

BASE SALVAGE DEPOT	ROUIBA (Map Ref: 773080)	For reception of all Salvage
SALVAGE SHIPPING DEPOT NO. 1	ALGIERS QUAI PECAMP (Map Ref: 741093)	For storage of Salvage received from all Depots packed, baled or otherwise ready for shipment and not requiring covered accomodation.
SALVAGE SHIPPING DEPOT NO. 2	ALGIERS GRAND MOLE (Map Ref: 739109)	For storage of Salvage received from all Depots packed, baled or otherwise ready for shipment and requiring covered Accomodation.
DOCK SALVAGE DEPOT	ALGIERS QUAI PECAMP (Map Ref: 742101)	For reception of Salvage arisings in Dock Area ONLY.
SALVAGE DEPOT	ALGIERS 25 RUE HADRICT BARBES BOULEVARD TELEMLY (Map Ref: 742084)	For reception of Salvage in ALGIERS area.
SALVAGE CASE RECOVERY DEPOT	HUSSEIN DEY (Map Ref: 802062)	For reception of salvaged timber and wooden cases not otherwise returnable to Ordnance.

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6. Every effort will be made by troops and supply agencies to assist in the evacuation, proper routing, and economical handling of salvage.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

DISTRIBUTION:

"F"

1944

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burial, will be collected and turned in to the unit, or other supply officer, with individual mess equipment. (See paragraph 31, Army Regulations 600-360)

11. Mail of Deceased or Missing Personnel. Casualty mail will be disposed of in accordance with instructions contained in Section III, Circular Number 3, this headquarters, 10 February 1943. Special care must be taken to insure that the type of casualty entered on Casualty Mail agrees with the type of casualty reported on casualty reports.

Prescribed By -- REPORTS OF DEATH (Other than Battle Casualty)

1. Definition. Non-battle casualties are those not resulting from enemy action, such as deaths resulting from disease, accidental or self-inflicted wounds or injury, suicide, and personnel dropped as "Missing" not as a result of enemy action, etc. These casualties must not be reported on Battle Casualty Reports, North African Theater of Operations, United States Army, Form Number 6 (Old Allied Force Headquarters Form Number 6) and Wounded Progress Reports, North African Theater of Operations, United States Army, Form Number 7 (Old Allied Force Headquarters Form Number 7).

2. Reports to be Rendered. A letter Report of Death will be prepared and submitted through service record channels to this headquarters in all cases of death not classified as battle casualties. This report should be submitted at the earliest possible date, but not until all the information called for below is obtained. Radio or teletype reports are encouraged. When an abbreviated report is submitted, it should contain a statement that further information cannot be obtained at the present, but will be forwarded, when and if available. The report will contain the following information:

a Full name of deceased.

b Army serial number.

c Grade and organization. Arm or Service if unassigned.

d Date and place of death, nature of injury or disease, and direct cause of death.

e Whether or not on flying status.

f Whether death was, or was not, in line of duty, and was, or was not, the result of deceased's own misconduct. If undetermined, include a statement to that effect.

g Statement as to whether the line of duty and misconduct status is, or is not, to be determined by a board of officers.

h Amount of one full month's pay, based upon grade and length of service at time of death, including overseas, flying or paratroop pay, but not including allowances.

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1945

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i Technician grade, if any.

j Qualification for which soldier received additional pay, if any.

k Statement to the effect that the information contained in the letter report is in conformity with the data embodied on WD AGO Form Number 53.

l Conjugal condition, including full name and address of widow or dependent children, if any, and the full name, address and relationship of emergency addressee. If no widow or dependent children, show the name, relationship, and address, if known, of other dependent relative designated as beneficiary.

m If a permanent civilian employee, show Arm, Service, or Bureau by which employed.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

/s/ W. J. DAVIS,
Brigadier General, AGD
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

28 February 1943

CIRCULAR)
: Rescinded by Cir No 12-1944
NUMBER 21)

Immunization of United States Military Personnel..... I
Field Rations..... II

I -- IMMUNIZATION OF UNITED STATES MILITARY PERSONNEL

1. Circular Number 15, this headquarters, cs, is rescinded and the following information on immunization is published for the information and guidance of all unit commanders and unit surgeons in the North African Theater of Operations.

2. All military personnel within this theater will be immunized in accordance with the following schedule:

a Smallpox.

(1) Those having no record of a successful vaccination within one year will be vaccinated against smallpox.

(2) All personnel will also be re-vaccinated every year. It is important to have a follow up inspection and re-vaccinate at the end of each month until a successful vaccination is obtained. By successful vaccination is meant one followed by a typical vaccinia, a vaccinoid reaction or an immune reaction.

b Typhoid--Paratyphoid.

Rescinded sec 2 C. # 59

(1) A series of three inoculations (given at intervals of not less than five nor more than fourteen days between consecutive doses) will be administered at twelve month intervals to all military personnel within this theater.

(2) Those who have not completed within the past twelve months a series of three inoculations will receive such series without delay.

c Typhus Fever.

(1) All personnel are to have an initial vaccination against typhus consisting of three inoculations at weekly intervals, followed thereafter by a stimulating dose of one cubic centimeter (1cc) of typhus vaccine at intervals of four months.

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d Tetanus.

(1) All personnel are to have an initial vaccination against tetanus consisting of three inoculations of tetanus toxiod at intervals of three weeks, followed thereafter by a stimulating dose of 1 cubic centimeter (1cc) of tetanus toxoid at intervals of one year.

(2) In addition, a similar stimulating dose will be administered immediately to the following:

(a) To each individual who incurs a wound or severe burn on the battlefield.

(b) To patients undergoing secondary operations or manipulations of old wounds when deemed advisable by the responsible medical officer.

(c) To others who incur punctured or lacerated non-battle wounds, powder burns, or other conditions which might be complicated by the introduction of Clostridium tetani into the tissues.

e Cholera.

(1) Personnel of this force will not receive routine inoculations against cholera while in this theater.

(2) In the event of a local outbreak of cholera, all personnel in the area will be inoculated. This headquarters will be notified immediately by telephone, radio, or teletype of any such situation.

(3) Information on the number of inoculations and the dosage of vaccine will depend upon type of vaccine used. This information will be furnished with the vaccine.

f Plague.

(1) Same instructions as for cholera.

g Yellow Fever.

(1) Personnel of North African Theater of Operations, United States Army, will not be immunized routinely against yellow fever.

(2) Personnel who are to travel to or through an endemic area (East Coast of South America and West Coast of Africa, below 15° latitude) will be immunized against yellow fever (one dose of 1cc) at least fifteen days prior to entering these areas.

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3. All of the above mentioned inoculations and vaccinations may be administered concurrently with the exception of Yellow Fever and Smallpox. When both of these immunizations are to be made the Yellow Fever will be given first and at least five days elapse before the Smallpox is given. The administration of Typhoid vaccine within the seven day period following Yellow Fever inoculation should be avoided if possible.

4. It will be the duty of unit commanders to maintain or cause to be maintained a constant check on the immunization records of the personnel in their respective commands in order to insure that the provisions outlined above are carried out. Names of individuals requiring vaccinations or inoculations will be submitted to the Surgeon.

II -- FIELD RATIONS

Rescinded by Cir No 1 sect 3, 1944

The attention of all officers is invited to paragraph 37, War Department Circular Number 16, January 11, 1943, which provides for a deduction of seventy cents (70¢) a day for field rations, effective 1 February 1943. Personnel Officers will give wide publicity to all officers for whom they submit reports of rations drawn to local Disbursing Officers.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

26 February 1943

CIRCULAR)
:
NUMBER 20)

Sec. Dec. 1
Cir. 6

REASSIGNMENT OR RECLASSIFICATION OF OFFICERS

1. Commanding Generals of United States Army corps, divisions, separate brigades, and similar separate commands, whose units are in forward areas under conditions of combat are authorized to send unsuitable officers to the rear for reassignment or reclassification under the following procedure:

a. An unsuitable field officer will be sent to Theater headquarters with a sealed letter addressed to the Assistant Chief of Staff, G-1, NATOUSA, explaining the situation.

b. An officer of company rank will be ordered to the Replacement Depot, IRS, Oran, and a letter sent to this headquarters indicating attention of Assistant Chief of Staff, G-1, explaining the situation.

Rescinded
Sec. 1, Cir. 78

2. Section III, Circular Number 1, Allied Force Headquarters, 2 January 1943, is modified accordingly.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

J. J. DAVIS,
Brigadier General, AGD,
Acting Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

25 February 1943

CIRCULAR)
:
NUMBER 19)

Issue of Soap..... I
Use of Improvised Food Utensils by United States Troops..... II

Rescinded See Cir No 1 sec 3 1944

I -- ISSUE OF SOAP

1. The present basic of issue of soap, laundry, ordinary, is increased from One (1) pound per fourteen (14) enlisted men per day to one and one-half ($1\frac{1}{2}$) pounds per fourteen (14) enlisted men per day (Reference Circular Number 1-15, War Department, 308, Office of The Quartermaster General, Page 6).

2. This increase ceases to be effective when units have access to the services of United States Government operated laundries, mobile or fixed.

II -- USE OF IMPROVISED FOOD UTENSILS BY UNITED STATES TROOPS

1. The use of improvised cooking and food holding utensils is hazardous and must be carefully supervised by responsible officers. The frequent use of metal tins and containers such as those used for gasoline is particularly objectionable as a large percentage of these containers are coated with a lead compound from which considerable amounts of lead may be dissolved.

2. The cooking of food in gasoline tins, whether plated with terne plate or tin plate is prohibited. Containers plated with terne plate or tin plate may be used to store but not boil water. Terne plate should be used as emergency only. Terne plate has a dull leaden appearance which smears dark or black with a metallic lustre.

By command of General EISENHOWER:

W. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

24 February 1943

CIRCULAR)
:
NUMBER 18)

AUTHORIZATION FOR AND
NOTIFICATION OF DISCONTINUANCE OF ALLOTMENTS

1. Paragraph 3, Section III, Circular Number 22, Allied Force Headquarters, 25 December 1942, is being rescinded and the following provisions are substituted therefor.

2. When the circumstances fully justify, requests concerning Class E allotments may be sent by radio. Unit commanders will normally submit requests for radio notification to this headquarters in writing. Such requests must contain full and accurate data including: the action desired; the name, grade, serial number and unit of the allottee; the name and address of allottee, and the reason a radio is necessary.

3. Section II, Circular Number 210, War Department, 22 December 1942, is quoted for the information and guidance of all concerned:

"II. Class E allotments.--1. a. All Class E allotments now in effect and all future Class E allotment authorizations submitted will be continued in force until a request in writing or by radio for discontinuance is received by the War Department, Office of Dependency Benefits, 213 Washington Street, Newark, New Jersey, from the allotter or officer responsible for personnel records of the individual concerned.

b. Officers responsible for preparation of pay rolls or individual pay vouchers involving class E allotments will continue to show deductions regardless of the expiration date or period indicated on the original authorization for the allotment until receipt of notice from the Office of Dependency Benefits that the request for discontinuance has been received and that allotment payments have been discontinued.

2. In the future no expiration date or period of months will be entered in the authorization for any class E allotment and if an expiration date or period is indicated by the allotter it will be disregarded by the Office of Dependency Benefits and discontinuance will be effected only in the manner as set forth in paragraph 1.

3. Upon receipt by the Office of Dependency Benefits of radio authority to discontinue a class E allotment, the Office of Dependency

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Benefits will acknowledge by radio to the allotter, if he is outside the continental limits of the United States, receipt of authority to discontinue his allotment and will authorize repayment to the allotter of any pay deducted in excess of the allotment.

4. Personnel overseas may initiate class E allotments by radio, to be followed by the necessary forms."

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
:
NUMBER 17)

24 February 1943

ESTABLISHMENT OF CENTRAL SERVICE RECORDS BRANCH.

1. A Central Service Records Branch has been established in the office of the Adjutant General, this headquarters. The function of this branch will be to receive, check, complete and make proper disposition of all service and allied personnel records of enlisted men of the Army of the United States who have been separated from their organizations for any of the following reasons:

a. Killed in action.
b. Missing in action.
c. Captured by the enemy.
d. Death--other than battle casualty.
e. Desertion.
f. Missing.
g. Interned.
h. Dishonorable discharge when not suspended.
i. Discharged to accept appointment as an officer or warrant officer.
j. Absence or expected absence from unit for more than 30 days as a patient in a medical installation other than a U. S. General Hospital.
k. Any other reason not covered by the above due to which an enlisted man becomes separated from his records and his assignment is unknown.

Amended per Sec 2 Par 65

2. The foregoing indorsement will not be accomplished on service records transmitted to this headquarters under the provisions of sub-paragraphs i, and k above.

Amended per Sec 2 Par 65

3. Organization Commanders will transmit such records and inquiries concerning them, through channels, to the Central Service Records Branch, this headquarters. Extreme care will be exercised to insure that records so transmitted are complete in every available detail.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff.

OFFICIAL:

T. J. DAVIS

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

CIRCULAR)
:
NUMBER 16)

22 February 1943

Sec I 940
Cir 1 940
Sec V 3
1944

MEDAL FOR MERIT

1. Creation of the Decoration: Executive Order 9256, 24 December 1942, creates the Medal for Merit. Announcement thereof is made in War Department Bulletin No. 1, 2 January 1943. Pertinent extracts are published herewith for the information and guidance of all concerned.

2. The Way Award: The decoration may be awarded only by, or at the direction of, the President.

3. Who Is Eligible: This decoration may be awarded to civilians only, but "civilians of the nations prosecuting the war under the joint declaration of the United Nations and of other friendly foreign nations" are also eligible.

4. Requirements: The award is made to civilians who have "distinguished themselves by exceptionally meritorious conduct in the performance of outstanding services." "Awards...to civilians of foreign nations shall be for the performance of an exceptionally meritorious or courageous act or acts in furtherance of the war efforts of the United Nations." A Medal for Merit Board is established and consists of high government officials. Proposals for the award are to be considered by the Board.

5. Recommendations: Recommendations for the award of the Medal for Merit will be forwarded to this headquarters.

By command of General EISENHOWER:

E. L. FORD,
Colonel, GSC, Chief of Staff.

OFFICIAL:

T. J. DAVIS
Brigadier General, ...G.D.
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

21 February 1943

CIRCULAR)
:
NUMBER 14)

I
II

Use of the Term "Chief"
Requests for United States Personnel

I -- USE OF THE TERM "CHIEF"

Rescinded See Cir No 1 sec 73 1944

1. In order to eliminate confusion, outside of this theater, the term "CHIEF" when applied to the heads of special staff sections will only be used when designating the head of a Special Staff Section of Allied Force Staff. For example: Chief Chemical Officer, AFHQ; Chief Finance Officer, AFHQ; Chief of Transportation, AFHQ.

2. The heads of special staff sections of all other headquarters in this Theater will be designated according to the following examples: Chemical Officer, NBS; Finance Officer, ABS; Engineer Officer, S.O.S. NATOUSA; etc.

II -- REQUESTS FOR UNITED STATES PERSONNEL

1. The attention of all concerned is directed to War Department instructions that all requests for United States personnel, military or civilian, shall be processed through the Assistant Chief of Staff, G-1. Compliance is of the utmost necessity in order that air priorities and space on convoys can be allotted.

By command of General EISENHOWER:

E. L. ROOD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS
Brigadier General, AGD,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

19 February 1943

CIRCULAR)
:
NUMBER 13)

PROMOTION OF OFFICERS

1. Authority has been given to the Commanding General, North African Theater of Operations, United States Army, to make temporary promotions of officers in the Army of the United States to include the grade of colonel. This authority is limited to promotions to fill existing position vacancies in current tables of allotment and current tables of organization.

2. a The Commanding General, Twelfth Air Force, has authority per War Department Letter, file AG 210.3 (10-22-42)PO-P-A, October 25, 1942, subject, Decentralization of Promotion under Public Law 455, 77th Congress, to Air Force Commanders, to promote Army Air Force officers under the provisions of Army Air Force Regulations 35-18, 1942, and 35-18a, 1942.

b Any officer having been promoted under the provisions of Army Air Force Regulations 35-18 and 35-18a, 1942, who later qualifies under the provisions and restrictions as set forth in this circular may be recommended for promotion in the Army of the United States.

3. The following policy with regard to temporary promotions of officers will be followed in this theater:

a No officer will be recommended for promotion until he has occupied the position vacancy for at least one month.

b No officer will be promoted more than one grade at a time.

c No officer will be promoted twice within any six month period.

d A second lieutenant actually on duty with a troop unit may be recommended for promotion after he has served a minimum of three (3) months on such duty, but not before. A second lieutenant on duty other than with a troop unit (on duty in an overhead position, for example) will be subject to the restrictions applicable to all other officers.

e A second lieutenant who has completed one year of active commissioned service, and who is fully qualified for promotion, may be recommended for promotion to first lieutenant without regard to a table of organization vacancy.

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4. It is desired that a form similar to the form shown in Annex Number 1 be strictly followed in forwarding recommendations for promotion.

5. This circular does not change current instruction relative to Battle Field Promotions.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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NATOUSA
APO 512

AG 201-

_____
(Date)

SUBJECT: Promotion of Officer

TO : Commanding General, NATOUSA

1. It is recommended that _____
(Rank) (1st Name) (MI) (Last) (ASN) (Branch)

be promoted to the rank of _____ under the provisions of War Department Circular No. 161 (1942) as amended by WD Circulars No. 214, No. 290, No. 417, 1942, and WD Circular No. 15, 1943, or AAF Regulations No. 35-18.

2. Basis for promotion:

a. The officer's component is: _____
(1) Date of entrance into active service: _____
(2) Date of present rank: _____
(3) Date of order announcing promotion to present grade: _____
(4) Total length of commissioned service: _____

b. Position vacancy occupied by officer recommended: _____
(1) Length of time officer has occupied position vacancy: _____
(2) Manner performance of these duties: _____

c. _____ is the best qualified officer of his grade and branch within his _____ who is at present eligible for promotion and available for assignment to this position vacancy.

d. I certify that the officer has clearly demonstrated his fitness for the responsibilities and duties of the position and grade for which recommended.

3. a. Ground Forces:

The recommended promotion for _____ (reporting unit) is certified to conform with provisions of WD Circular No. 161 (1942) as amended by WD Circulars No. 214, No. 290, No. 417, 1942, and WD Circular No. 15, 1943, or AAF Regulations No. 35-18. Approval of the recommended promotion together with approval of all other outstanding undetermined recommendations for promotions to like grade within this command in the Army of the United States will not exceed the number of position vacancies existing on _____ (date).

b. Air Forces:

The recommended promotions shown on the attached lists for _____ (reporting units) under the Chief of the Army Air Forces are certified to conform with provisions of AAF Regulations No. 35-18, February 27, 1942, or WD Circular No. 161 (1942) as amended by WD Circulars No. 214, No. 290, No. 417, 1942 and WD Circular No. 15, 1943. Vacancies exist within this command (or similar unit) to which it is intended that the officers whose promotions together with approval of all other outstanding undetermined recommendations for

ANNEX No. 1

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promotion to like grade within this command (or similar organization) in the Army of the United States, Air Corps, will not exceed the number of position vacancies existing on _____(date). Each officer recommended for promotion has either:

(1) Not been recommended heretofore for promotion under Public Law No. 455, 77th Congress, or

(2) Has served at least three (3) six (6) months in the grade from which promotion is recommended.

(3) Following additional information is furnished:

(a) Present grade in AUS (AC), including date of order of appointment _____

(b) Present grade in AUS, including date of order of appointment _____

(c) If (a) and (b) above do not apply, present grade in component other than AUS or AUS (AC) is shown _____

_____

4. Additional information required for recommendation for temporary promotion in the Army of the United States to grade of Colonel and for all promotions of officers assigned to Hq. NATOUSA and officers assigned to Allied Force Headquarters Staff.

a. Officer's age is _____.

b. Officer's rank in relation to all other officers of like grade within the organization to which the officer is assigned is _____.

c. Service schools attended _____

_____

_____

_____

_____

201 1st Ind.

Headquarters, _____, Date. TO:

The relative rank of this officer has been considered, and to the best of my knowledge and belief this is the best fitted officer available in this command for the grade and position for which promotion is recommended:

Note: This statement required for promotion to field grade, first indorsement only.

_____

_____

_____

1960

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

18 February 1942

CIRCULAR)
:
NUMBER 12)

Establishment and Dispatch of Official Mail Pouches..... I
Reuse of Envelopes containing Classified Matter..... II
Approval of Parcel Post for Officers..... III

Rescinded by Sec. Cir 101 sec 3 sec 1 1944

I - ESTABLISHMENT AND DISPATCH OF OFFICIAL MAIL POUCHES

1. Effective immediately, each United States Army Post Office in North Africa will separate all official mail from other mail and dispatch the official mail in a separate pouch to be made up daily or oftener as the service warrants, and have these pouches closed in time to connect with all air mail dispatches possible from the office.

2. All Army Post Offices not located at airports will arrange to have their daily incoming and outgoing pouches transported to and from the airports directly or through other APO's having connections at regular intervals in order to assure proper connections with the planes.

3. Base Operations Officers and other Air Force personnel concerned will include all pouches of official mail awaiting dispatch on every regular and special flight from their station to pouch destinations. They will keep the Postal Officer stationed at the airport advised of plane movements to the end that all official mail will be forwarded with the greatest possible expediency. Official mail shall be given first priority and Base Operations and Postal Officers will insure that no regular or special flights depart without carrying available official mail.

4. The official courier service between the various headquarters is not affected or changed by the exchange of official mail pouches between the APO's and will be continued as at present.

II -- REUSE OF ENVELOPES CONTAINING CLASSIFIED MATTER

Cir 101 sec 3 1944

1. Envelopes marked "SECRET" and "CONFIDENTIAL" which have previously been used as inner coverings for classified material transmitted under double cover, have been received with classification lined out or eradicated. Paragraph 19 a 4 (b), Army Regulations 380-5, September 28, 1942 (Safeguarding Military Information) prescribes burning for inner coverings in contact with secret material.

Declassified E.O. 12356 Section 3.3/NND No. 785016

2. In the interest of proper handling of messages, the same restriction is placed upon envelopes marked "CONFIDENTIAL." Envelopes stamped "SECRET" or "CONFIDENTIAL" will not be reused in this theater.

III -- APPROVAL OF PARCEL POST FOR OFFICERS

Rescinded by Cir 1 sec I 31 1944

Rescinded Sec. II Cir # 91

1. Restrictions in effect 15 January 1943, on mailing of parcels to military personnel assigned to overseas duty were published in Circular Number 5, this headquarters, 11 February 1943, and provide that requests of officers not assigned to organizations or separate units will be approved by the next higher or theater headquarters.

2. Field officers who are chiefs of staff sections in divisional and higher headquarters may approve for the Commanding General requests of individuals over whom they have supervisory authority.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

18 February 1943

CIRCULAR)
:
NUMBER 11)

CERTIFICATE IN LIEU OF MEDICAL EXAMINER'S REPORT
NATIONAL SERVICE LIFE INSURANCE

See Cir No. 1 Sec 3 Dec 1944

1. Paragraph 5, War Department Life Insurance Memorandum Number 1, January 25, 1943, is quoted for the information and guidance of all concerned:

"In connection with applications made in active theaters of operation, where it is not possible to obtain able medical examination of the applicant, the following certificate will be accepted in lieu of Medical Examiner's Report or the Certificate referred to in paragraph 4:

'I hereby certify that the applicant for insurance hereinabove mentioned is an able member of my Command; that he is on duty in an active Theater of Operations, and it is not possible to have him examined by able Medical Officer; that same applicant is on this date performing the full and unrestricted duty of an able soldier; that I have this day personally inspected said applicant and that I believe him to be free from disease, defect, or infirmity, except as noted below:

'Signed at _____ on the _____ day of _____, 1943. Signature, grade and serial number of Commanding Officer.'"

2. Paragraph 10 of the above-mentioned memorandum authorizes Commanders to duplicate the certificate which should be securely fastened to Veterans Administration Insurance Form 356A.

By command of General EISENHOWER:

E. L. FORD,
Colonel, GSC, Chief of Staff.

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

18 February 1943

CIRCULAR)
:
NUMBER 10)

SOLDIERS' DEPOSITS

1. Changes Number 2, January 21, 1943, to Army Regulations 35-2000, May 16, 1938, is quoted for the information and guidance of all concerned:

"1. Statutory provisions.--a. Deposits authorized.--Any enlisted man of the Army may deposit his savings, in sums not less than $5, with any Army paymaster (now disbursing officer), who shall furnish him a deposit book, in which shall be entered the name of the paymaster (now disbursing officer) and of the soldier, and the amount, date, and place of such deposit. Any amount heretofore or hereafter so deposited shall be held during such period of his service as may be prescribed by the Secretary of War; shall be accounted for in the same manner as other public funds; shall be deposited in the Treasury of the United States and kept as a separate fund, known as pay of the Army deposit fund, repayment of which to the enlisted man, or to his heirs or representatives, shall be made out of the fund created by said deposits; shall not be subject to forfeiture by sentence of court-martial, but shall be forfeited by desertion; and shall be exempt from liability for such soldier's debts: Provided, That the Government shall be liable for the amount deposited to the person so depositing the same. See R.S. 1305, as amended by act June 13, 1906 (34 Stat. 246; 10 U.S.C. 906; M.L. 1939, Sec. 1485), as further amended by act December 18, 1942 (Sec. I, Bull. 63, W.D., 1942).

* * * * * * * * *

c. Interest on deposits.--For any sums not less than $5 so deposited for the period of six months, or longer, the soldier, on his final discharge or at such time or times prior thereto as may be prescribed by the Secretary of War, shall be paid interest at the rate of 4 per centum per annum. R.S. 1306, as amended by act March 3, 1883 (22 Stat. 456; 10 U.S.C. 907; M.L. 1939, Sec. 1486), as further amended by act December 18, 1942 (Sec. I, Bull. 63, W.D., 1942).

d. Limitations.--The agreements herein provided (See a. and c. above) shall be effective during the present war and for a period of one year thereafter. See act December 18, 1942 (Sec. I, Bull. 63, W.D., 1942)."

See cir no 1 Sec 3 1944

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e. Regulations.--The system of deposits herein established shall be carried into execution under such regulations as may be established by the Secretary of War. R.S. 1307 (10 U.S.C. 908; M.L. 1939, sec. 1285).
(AG 244 (1-9-43).) (C 2, Jan. 21, 1943.)

"3. Repayment on discharge or retirement, or under emergency conditions.--a. When repayment may be made.--Enlisted men's deposits may be withdrawn by the enlisted man only under the following conditions:

(1) Upon discharge or retirement from the service, unless discharge results from the act of desertion whereof the enlisted man has been duly convicted.

(2) Upon transfer to an inactive status in any of the reserve components of the Army.

(3) At any other time, upon the approval of his regimental or separate battalion commander, when that officer considers that partial or complete withdrawal is necessary for liquidating important financial or contractual obligations incurred by the enlisted man in expectation of being discharged at the normal expiration of his service, or when the enlisted man is faced with an unforeseen emergency requiring the immediate use of his deposits. See paragraph 5.

b. Form of voucher.--Repayments made under the provisions of a(3) above will be vouchered on W.D. Form No. 366, Revised (Pay Roll of Enlisted Men), modified to include the date and amount of each deposit being repaid. Where available, W.D. Form No. 337 (Voucher for Pay and Allowances of Individual Enlisted Men), properly modified, may also be used.

c. Partial repayments.--Partial repayments under the provisions of a(3) above will always be made in an amount equal to any one deposit or the sum of two or more deposits, and will be accompanied by the enlisted man's deposit book. The personnel officer will execute the following certificate with appropriate modifications on the voucher covering partial repayments:

I certify that _____ has sufficient funds to his
(Name of enlisted man)
credit as deposits to cover the partial repayment stated herein.

The disbursing officer, upon payment, will completely 'red line' all entries relating to each deposit repaid, and will enter and initial the following notation:

Repaid, act December 18, 1942 (voucher reference)

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in the second column in the enlisted man's deposit book headed 'Amount in dollars.' The disbursing officer will then return the deposit book to the personnel officer, who will red line the corresponding deposit entries in the enlisted man's service record, note and initial fact of repayment.

d. Preparation of final statement.--See AR 345-475.

e. Deposit book.--See AR 345-75.
(AG 244 (1-9-43).) (C2, Jan. 21, 1943.)

"5. Interest.--a. General.--For any sums not less than $5 deposited for the period of 6 months or longer, the enlisted man, upon repayment, will be paid interest at the rate of 4 percent per annum on the amount repaid to date of repayment. Accrued interest will be paid at the same time that deposits are repaid, whether prior to or at date of final separation from the service.

(AG 244 (1-9-43).) (C2, Jan. 21, 1943.)

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

17 February 1945

CIRCULAR)
:
NUMBER 9)

Unit Mail Clerks..... I
Supervision of Messes and Elimination of Waste..... II

I -- UNIT MAIL CLERKS

1. Section 1, Circular Number 30, War Department, January 26, 1945, is quoted for the information and guidance of all concerned.

"I--Unit mail clerks.--Paragraph 3, section IV, Circular No. 351, War Department, 1942, is rescinded and the following substituted therefor:

3. Unit mail clerks are authorized as technicians, fifth grade (corporals in the case of Army Air Forces units), when such clerks perform this duty in addition to other duties. This grade replaces a grade six or seven authorized by Tables of Organizations."

II -- SUPERVISION OF MESSES AND ELIMINATION OF WASTE

1. Section II, Circular Number 30, War Department, January 26, 1945, is quoted for the information and guidance of all concerned.

"II--Supervision of messes and elimination of waste.--The American people expect their Army to be supplied even with those items which are rationed. It is incumbent upon the Army to see that such supplies are well cared for, properly used, and that none are wasted.

"1. Conservation of imported food articles.--Experience indicates that further conservation of imported food articles is possible.

a. Coffee.

(1) The preparation of more than 7 gallons of coffee per hundred men per meal usually results in waste.

(2) The quality of coffee is best when prepared as prescribed in TM 10-405. Hence the practice of using more than 4/10 pound of coffee per gallon will be discontinued.

b. Tea.

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(1) Two ounces (125/1000 pound) of tea per gallon of water as prescribed in TM 10-405 has proved satisfactory for hot tea. This quantity will not be exceeded.

(2) One and twenty-eight hundredths ounces (8/100 pounds) of tea per gallon of water has proved adequate for iced tea. This includes the water resulting from the melting ice. This quantity will not be exceeded. Iced tea should be served in preference to hot tea when temperature conditions permit.

c. Sugar.--Two-thirds of the sugar ration is consumed in the preparation of food. The preparation of food requiring the excessive use of sugar will be reduced to a minimum.

d. Excess stocks.

(1) In many instances excessive quantities of coffee, tea, sugar, and cocoa are being issued to unit messes. The quantities as well as the number of times items are prescribed on the Washington Master Menu should be used as a guide.

(2) Many unit mess stockrooms have excessive stocks of coffee, tea, sugar, and cocoa. These excess stocks will be collected and turned in to the commissary.

"2. Canned food.--The supplies of steel and tin are critical. Canned foods will be used only when fresh or frozen foods are not available. Large stocks of perishable foods have been canned and large quantities have been reserved for the Army. It is necessary to conserve the supplies so reserved for use of troops overseas and in areas where fresh foods are not available.

"3. Salvage.--The maximum use will be made of foodstuffs and containers. Meat drippings and fats will be utilized in kitchens. When no longer suitable for cooking, drippings and fats will be turned into salvage for sale. Empty glass containers, egg crates, burlap bags, and other salvageable containers will be disposed of promptly through salvage in order that they may be returned to trade channels and be available for use.

"4. Responsibility of commanders.--Due to the importance of food conservation and the necessity of preventing food wastage, commanding officers of all echelons are charged with the duty and responsibility of requiring that the maximum care and attention be given to the proper keeping of troops, the issue of rations, the prevention of accumulation of supplies in organization storerooms, and the salvage of waste materials to the end that the food supplies of the Nation may be conserved to the fullest extent.

By command of General EISENHOWER:

E. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

W. A. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

16 February 1943

CIRCULAR)
:
NUMBER 8)

Promotion of Officers in the Army of the United States..... I
Military Records..... II

I -- PROMOTION OF OFFICERS IN THE ARMY OF THE UNITED STATES

So much of Section III, Circular Number 2, this headquarters, 9 February 1943, as reads: "Paragraph 6, Section I, Circular Number 181, War Department, 1942, is rescinded and the following substituted therefor," is rescinded and the following substituted therefor:

"Section III, Circular Number 417, War Department, December 23, 1942, is quoted for the information and guidance of all concerned:

III -- Promotion of officers in the Army of the United States.-- Paragraph 6, section I, Circular Number 181, War Department, 1942, is rescinded and the following substituted therefor:"

II -- MILITARY RECORDS

1. Changes Number 10, January 21, 1943, to paragraph 24 of Army Regulations 345-125, February 1, 1932, is quoted for the information and guidance of all concerned:

"24. Deposits.

* * * * * * * * * *

c. Withdrawals.--Where partial withdrawals are made prior to discharge and closing of service record, under the act of December 18, 1942 (AR 35-2600), the personnel officer will 'red line' all entries relating to each deposit repaid and will enter and initial the following:

'Repaid, act December 18, 1942.'

in the column of the enlisted man's service record headed 'name and grade of the finance officer accepting deposit.'"

2. Changes Number 11, January 21, 1943, to paragraph 45 of Army Regulations 345-125, February 1, 1932, is quoted for the information and guidance of all concerned:

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"45. Extract from Service Record.--a. Each personnel adjutant forwarding the Service Record in case of desertion, transfer, individual change of station, etc., will prepare an extract therefrom on W.D., A.G.O. Form No. 28 immediately subsequent to the time the necessary indorsement on the Service Record is prepared. The extract need not be prepared at reception centers on transfer or change of station where no material change in the man's status has occurred. All extracts will be prepared to show a complete statement of accounts at date of desertion, transfer, discharge, retirement, death, or upon being dropped from the records, including the clothing account, charges for transportation, subsistence, reward for apprehension, amounts due for overpayments, partial payments, underpayments, remarks relative to insurance and allotment, organization from which discharged, and all other data required to make the extract complete. This extract will be filed with the records of the unit."

* * * * * * * * * *

By command of General MACARTHUR:

S. L. FORD
Colonel, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

14 February 1943

CIRCULAR)
NUMBER 7)

Rescinded by Cir No 1 Sect 3 1944

WAR BONDS

1. Effective 1 April 1943, deductions from the pay of Officers, Warrant Officers, Nurses, WAAC's, Enlisted Men and Civilian Employees, for the purchase of War Bonds, will be known as Class "B" Allotments and not Class "A" Pay Reservations. Deductions for current Class "A" Pay Reservations will be discontinued effective with the submission of pay vouchers for pay to include 31 March 1943, except in those cases where payment for pay accruing prior to 1 April 1943 cannot be paid before 30 April 1943.

2. Personnel Officers preparing pay rolls for enlisted men will guide themselves in preparation of these rolls insofar as Pay Reservations are concerned by the test of whether such roll will be included in the Disbursing Officer's account for the month of April, 1943. In no case will pay rolls show deductions for Pay Reservations for the month of April, 1943.

3. Discontinuance of deductions for Class "A" Pay Reservations, as outlined above, are automatic and Form 36-A need not be submitted to cancel the authorization for deduction.

4. Personnel desiring to have Class "B" Allotments for the purpose of purchasing War Bonds must submit authorization for such deduction on WD AGO Form 29-b, effective date of such authorization, not to be earlier than 1 April 1943. Personnel must bear in mind that there is no connection between Class "A" Pay Reservations and Class "B" Allotments and that they must be considered as the Old and the New methods of effecting War Bond Purchases.

5. For all practical purposes, unless otherwise restricted by the above, all Class "A" Pay Reservations are discontinued effective 31 March 1943, and further deductions will not be made. Beginning 1 April 1943, anyone desiring to have deductions made from his pay for the purchase of War Bonds will submit authorization for deduction for Class "B" Allotment on Form 29-b in triplicate and the original forwarded to the Army War Bond Office, Finance Department, 366 West Adams Street, Chicago, Illinois, on and after 15 February 1943.

6. Officers, others of equivalent status, and civilians receiving pay at the rate of $2400.00 per annum or more may authorize deductions only

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under any one of plans number 2, 5, 7, 8, 9, 10 and 11 below. Enlisted men, others of equivalent status, and civilians receiving pay at a rate less than $2400.00 per annum may make an authorization under any one of the plans below:

PLAN NUMBER	MONTHLY DEDUCTION	AMOUNT OF BOND PURCHASED
1	$ 5.75	$ 25.00
2	6.25	25.00
3	18.75	75.00
4	12.50	50.00
5	37.50	150.00
6	56.00	100.00
7	75.00	100.00
8	150.00	100.00
9	225.00	100.00
10	300.00	100.00
11	375.00	500.00

Amended by sec. I, Cir 235, WD, 1942

7. This procedure is effective immediately and no more Class "A" Pay Reservations will be authorized.

8. This matter will be brought to the attention of all personnel having Class "A" Pay Reservations and the necessary forms prepared to change to Class "B" authorizations. The purchase of War Bonds by this method will be encouraged. All commands who have not already done so will designate a War Bond Officer to supervise the change from pay reservations to allotments and to conduct a campaign for the sale of War Bonds.

9. Reference is made to Circular Number 215, War Department, 5 July 1942, as amended by Section I, Circular Number 233, War Department, 25 August 1942, and as amended by the foregoing.

By command of General EISENHOWER:

W. B. SMITH
Major General, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

11 February 1943

CIRCULAR)
NUMBER 5)

RESTRICTIONS ON MAIL MATTER TO PERSONNEL
OUTSIDE CONTINENTAL UNITED STATES

1. War Department Circular Number 19, January 12, 1943, rescinds the provisions of Section II War Department Circular Number 143, 1942, and Section III, War Department Circular Number 255, 1942.

2. The provisions of Section V, Allied Force Headquarters Circular Number 6, 12 January 1943, are superseded.

3. a The following order of The Postmaster General published in the Postal Bulletin, January 8, 1943, is published for the information and guidance of all concerned.

ORDER NO. 19687, JANUARY 7, 1943

"The War Department has informed the Post Office Department that in view of the heavy demands being made on cargo space for military shipments and because of the limited facilities available to commanders of theaters of operations for delivery of mail, the volume of mail dispatched to overseas destinations must be kept to a minimum. Therefore, in accordance with the recommendations of the War Department, the following restrictions on mail for Army personnel addressed to APO's overseas, other than official shipments and shipments to military agencies, shall become effective January 15, 1943.

1. No parcel exceeding 5 pounds in weight or 15 inches in length, or 36 inches in length and girth combined, shall be accepted for dispatch to APO's overseas for individuals. (It is contemplated that there will be no exceptions to the weight and size limits for parcels to individuals).

2. Except as hereinafter provided, no parcels shall be accepted for dispatch to APO's outside the continental United States unless they contain such articles only as are being sent at the specific written request of the addressee, approved by the battalion or similar unit commander of the addressee.

3. Individual copies of newspapers or magazines shall be accepted for dispatch to APO's outside the continental United States only where subscriptions are specifically requested in writing by the addressee or for which subscriptions are now in effect. Such

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copies to individuals shall be accepted only from publishers who shall place on the wrapper, or on the publication when a wrapper is not used, a certificate (which shall be regarded as sufficient to authorize their acceptance) reading as follows:

Mailed in conformity with P.O.D. Order No. 19387.

4. No circular matter of the third class should be presented for mailing to APO's overseas, as the War Department advises that it will not be dispatched from ports of embarkation.

5. V-Mail will be transmitted, either when microfilmed or in its original form, to all APO's overseas and transported by airplane where such facilities are available. Although letters prepaid at the air mail rate of six cents per half ounce will continue to be transported by airplane as far as the ports of embarkation, the War Department advises that no assurance can be given that such letters, other than V-Mail, will be dispatched by airplane from ports of embarkation to localities overseas served by V-Mail.

"Referring to restriction 2 above, the War Department states that individuals serving overseas desiring to request the mailing of parcels to them will be required to include in their request the following:

1. A general description or name of article requested.

2. The grade or rating, the complete address, and the signature of the individual (addressee) making request.

"The request will be presented to the battalion or similar unit commander who will approve it when the circumstances justify. Requests of officers not assigned to organizations or separate units will be approved by the next higher or theater headquarters. In case the individual making the request is a civilian, the request will be approved by the commanding officer of the installation concerned.

"Parcels addressed to individuals at APO's overseas must be accompanied with the approved written request from the addressee as above set forth when presented for mailing. The request shall be postmarked by the accepting employee in such manner as to prevent its reuse and then be returned to the sender.

"No matter addressed to members of the armed forces or other persons receiving mail through APO's overseas shall be accepted as insured or C.O.D. mail.

"Similarly, letters or packages containing money or other articles of value except valuable papers addressed to members of the armed forces at such overseas APO's, or to other persons receiving mail through such APO's, shall be refused registration. However, letters

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containing valuable or important papers may be registered. No postal indemnity will be paid in connection with registered letters containing the valuable or important papers. The public should be warned that it is not advisable to inclose currency in ordinary letters and the use of money order service for remittances recommended.

"All addressed for delivery to APO's outside the continental United States shall embrace all that which is addressed to such APO's in care of the postmaster at New York, N.Y., San Francisco, California, Seattle, Washington, New Orleans, Louisiana, Miami, Florida, or Presque Isle, Maine.

"Mail of any character originally addressed to individuals at Army posts, camps or stations in the continental United States and received at such places after departure of the addressees for an overseas destination will be forwarded.

"The restrictions of this Order apply only to personnel of the U.S. Army and to contractors and civilians served through APO's outside the continental United States. They do not apply to mail for personnel of the Navy, Marine Corps or Coast Guard, nor to International mail which will continue until further notice to be subject to the provisions of Order No. 17471 of April 29, 1943, and the general permits thereunder insofar as applicable.

"None of the restrictions of this Order apply to official shipments and shipments to military agencies overseas nor to any mail from APO's outside the continental United States to points in the United States.

"Postmasters shall return to the senders, marked "Disposition prohibited by Order No. 12987" and prohibited matter erroneously accepted for mailing after January 15, 1945.

"This action is prompted by military necessity and it is believed that the public will cheerfully comply."

3. The above order was issued at the request of the War Department and will be complied with strictly.

4. Referring to restriction number 2, requiring a specific written request of the addressee and approval by the battalion or similar unit commander, requests for items available by issue or purchase in the area in which the proposed addressee is stationed, or for items which are of such a perishable nature that their receipt in good condition is improbable, will not be approved. (The written request will be in the form of a separate communication and will not be included in a letter containing extraneous matter). Request of officers and personnel not assigned to organizations or assigned to separate companies and detachments will be approved by the next higher headquarters or by the theater headquarters.

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5. The required certification of an officer will be indorsed on the request through the use of the word "Approved," followed by the signature and grade of the certifying officer, together with indication that he is commanding a battalion or higher organization. In no circumstances will requests be approved by other than battalion or regimental commanders or other officers of field grade having supervisory authority over the individual making the request.

6. Referring to restriction number 3, all personnel will be free to subscribe to any newspaper or magazine they desire, and will not require permission to do so.

7. No advertising circular matter will be dispatched to Army post offices outside the continental United States, but will be returned by ports of embarkation to postmasters at postal concentration centers for action in accordance with the next to the final paragraph of the Postmaster General's order.

8. Referring to restriction number 5 of the order, while none of the restrictions concerned apply to mail from APO's to points in the continental United States, commanding generals of all theaters outside the continental United States will encourage the use of V-Mail, either when microfilmed or in its original form, by troops under their command for letters addressed to points in the continental United States.

By command of Lieutenant General EISENHOWER:

W. B. SMITH
Major General, GSC, Chief of Staff

OFFICIAL:

J. A. ULIO,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

10 February 1943

CIRCULAR)
:
NUMBER 4)

Officers Appointed in the Army of the United States..... I
Punishment for Violation of Article of War 61..... II
Limitation of Liability on British Vessels..... III

I -- OFFICERS APPOINTED IN THE ARMY OF THE UNITED STATES

1. Section V, Circular Number 25, Allied Force Headquarters, 30 December 1942, is superseded.

2. Changes Number 1, January 8, 1943, affecting paragraph 13 b, Army Regulations 605-10, December 30, 1942, is quoted for the information and guidance of all concerned:

"An officer appointed in the Army of the United States and assigned to a branch immaterial position not allotted to a particular arm or service will be designated as Army of the United States without reference to arm or service."

II -- PUNISHMENT FOR VIOLATION OF ARTICLE OF WAR 61

1. The following is an interpretation of Executive Order Number 9267, suspending limitations on punishments for absence without leave in violation of Article of War 61:

a. Section III, War Department Circular Number 3, January 3, 1943 provides:

(1) Executive Order No. 9267, November 9, 1942 (Section I, Bulletin 57, War Department, 1942), suspends until further notice, as to offenses committed after the effective date thereof, the limitations prescribed by the Table of Maximum Punishments, paragraph 104c, Manual for Courts-Martial, U. S. Army, 1928, upon punishments for absence without leave in violation of Article of War 61.

(2) Article of War 61 includes a number of offenses related to or partaking of the nature of absence without leave and the Table of Maximum Punishments prescribes limitation of punishments for all such offenses. However, Executive Order No. 9267 is interpreted to apply only to absence without leave from command, quarters, station, or camp, and removes the limitation of punishments only with respect to absence without leave proper, which may be specifically described

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or defined as such absence without leave which is required to be entered on the morning report which, if continued for more than 24 hours, results in a statutory forfeiture of pay (paragraph 3, AR 35-1420), and which, if accompanied by intent not to return or to avoid hazardous duty or to shirk important service, constitutes desertion.

(3) Executive Order No. 9267 applies to offenses committed after its effective date, December 1, 1942. Absence without leave is not a continuous offense, and in order to come within the application of the Executive Order, such absence without leave must originate on or subsequent to December 2, 1942.

2. This interpretation of Executive Order No. 9267 will be brought to the attention of all officers and particularly those handling matters pertaining to courts-martial.

III -- LIMITATION OF LIABILITY ON BRITISH VESSELS

See Circ 201 Sec. 3 1944

1. Memorandum Number W55-6-42, Office of The Adjutant General, War Department, November 9, 1942, is quoted for the information and guidance of all concerned:

"When United States civilians moving under United States Government authority are to be carried on British controlled vessels from ports within theater or base commands, the commanders concerned will give adequate notice to the local representatives of the British Merchant Shipping Mission or the local representatives of the steamship owners. This procedure will be followed in order that arrangements may be made for the issuance of passenger tickets containing appropriate limitation of liability.

By command of Lieutenant General EISENHOWER:

W. B. SMITH
Major General, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

16 February 1943

CIRCULAR)
:
NUMBER 5)

Traffic Signals..... I
Assignment of Prisoners of War Serial Numbers..... II
Casualty Mail..... III

Rescinded by Cir 201 Sect 3 1944

I -- TRAFFIC SIGNALS

The signal for traffic to stop at night is the flashing of a red light on the highway. Flashlights used for this purpose by Military Police or other personnel on traffic control will be equipped with red bulbs or the lens of flashlights covered with a transparent material such as cellophane, so that the light showing is red.

Rescinded by Cir 201 Sect 3 1944

II -- ASSIGNMENT OF PRISONERS OF WAR SERIAL NUMBERS

1. Instructions contained in paragraph 2c, Circular Number 5, Allied Force Headquarters, 15 October 1942, are superseded by the following:

a Reference paragraph 4, Section I, Circular Number 32, War Department, 1942. The following method of assigning Prisoners of War serial numbers will be used:

(1) The assignment of internment serial numbers for prisoners of war will be accomplished by either Atlantic Base Section or Mediterranean Base Section according to which enclosure the prisoner is sent. Internment serial numbers will consist of four components as follows: The first component will be the symbol "ISN", standing for "internment serial number"; the second component will be "MBS" or "ABS" according to which Base Section is processing; the third component will be the individual prisoner of war number assigned consecutively to each prisoner (Both Base Sections will start with the number 1); the fourth component will be one of the following symbols: (Mi) standing for "military internee", ((Mi)A) standing for "military interned airman", (Na) standing for "naval internee". Examples of the use of these serial numbers are: The twenty-fifth prisoner received by MBS will be "ISN-MBS-25-(Mi)"; the fiftieth prisoner received by ABS is one captured by the Navy, the number will be "ISN-ABS-50-(Na)".

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(2) All civilian prisoners received by the Base Sections will be credited to Allied Force. The components of the civilian internment serial number will be as follows: The first component "ISN";

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Declassified E.O. 12356 Section 3.3/NND No. 785016

the second component "AP" followed by the capital letter designating the nationality of each prisoner, G for German, etc.; the third component will be the prisoner number - MBS is assigned the block 20,001 to 25,000, and ABS is assigned the block 25,001 to 30,000; the fourth component will be the symbol (Ci) meaning "civilian interned". Example: The tenth civilian prisoner (a German) received by MBS will be "ISN-APG-20010-(Ci)".

III -- CASUALTY MAIL *Amended by Cir. 157 Sec. 2*

1. Paragraphs 2 and 3 of Section VII, Circular Number 25, Allied Force Headquarters, 30 December 1942, are amended to read as follows:

"2. Mail of this character must be so indorsed by an officer, preferably the company commander, and returned to the Army Post Office for forwarding to Central Directory Section, APO 698, under a facing slip plainly marked "Casualty Mail". Mail not properly indorsed must be returned to organizations by APO for compliance with paragraph 1."

By command of Lieutenant General EISENHOWER:

W. B. SMITH
Major General, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

DISTRIBUTION:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

9 February 1943

CIRCULAR)
:
NO. 2)

SECTION

Act of Congress -- Eliminating prohibition against payment of deposits, and interest thereon, of enlisted men before final discharge I
Short-paid mail for military personnel II
Promotion of Officers in the Army of the United States III

See Cir. No 1 1944

I -- ACT OF CONGRESS -- ELIMINATING PROHIBITION AGAINST PAYMENT OF DEPOSITS, AD INTEREST THEREON, OF ENLISTED MEN UNTIL FINAL DISCHARGE.

The following act of Congress (Public Law 813 -- 77th Congress) is published for the information and guidence of all concerned:

An Act To amend sections 1305 and 1306 of the Revised Statutes, as amended, to eliminate the prohibition against payment of deposits, and interest thereon, of enlisted men until final discharge.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the second sentence of section 1305, Revised Statues, as amended, be, and the same is hereby, further amended to read as follows: "Any amount heretofore or hereafter so deposited shall be held during such period of his service as may be prescribed by the Secretary of War; shall be accounted for in the same manner as other public funds; shall be deposited in the Treasury of the United States and kept as a separate fund, known as pay of the Army deposit fund, repayment of which to the enlisted man, or to his heirs or representatives, shall be made out of the fund created by said deposits; shall not be subject to forfeiture by sentence of court-martial, but shall be forfeited by desertion; and shall be exempt from liability for such soldier's debts; Provided, That the Government shall be liable for the amount deposited to the person so depositing the same."

Section 2, Section 1306, Revised Statutes, as amended, is hereby further amended to read as follows: "For any sums not less that $5 so deposited for the period of six months, or longer, the soldier, on his final discharge or at such time or times prior thereto as may be prescribed by the Secretary of War, shall be paid interest at the rate of 4 per centum per annum."

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Section 3. The amendments herein provided shall be effective during the present war and for a period of one year thereafter.

Approved, December 18, 1942.

II -- SHORT-PAID MAIL FOR MILITARY PERSONNEL.

See Circ 943 1944

1. The following instructions of the Third Assistant Postmaster General to postmasters and Post Office Department personnel as printed in the Postal Bulletin, Number 18534, dated December 28, 1942, are published for the information and guidance of all concerned:

The War Department has called attention to the fact that collection of postage due on short-paid military mail greatly delays its delivery and places a heavy burden on all concerned.

"It is, therefore, very important that the postage on all mail for members of the armed forces both here and abroad be fully prepaid. Such mail which is short paid should be immediately returned to the senders, if known, for the deficient postage. Where practicable, the mail should be indorsed "Returned for ___ cents postage. Collection from military addresses delays delivery." The public generally should also be informed by means of placards in lobbies, etc., that postage on military mail should be fully prepaid because collection of deficient postage from the addresses delays delivery of such mail.

"While all fourth-class matter is required to show the name and address of the sender on the outside, there will be some short-paid letters and other sealed matter of the first class on which the name and address of the sender are not shown. Such matter should be promptly sent to the dead letter office in order that this information may be obtained from an examination of the contents and the senders notified."

2. The Post Office Department has advised that when mail addressed to military personnel is inadvertently dispatched and arrives at the point of delivery short paid, it will be permissible for Army postal personnel handling the matter of military installations to deliver it without collection of the deficient postage.

[A.G. 311.1 (12-31-42)]

III -- PROMOTION OF OFFICERS IN THE ARMY OF THE UNITED STATES.

Paragraph 6, Section 1, Circular Number 161, War Department, 1942, is rescinded and the following substituted therefor:

6. a. The criterion for promotion must be demonstrated fitness and capacity for the duties and responsibilities of the next higher grade for which a position vacancy exists.

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b. Except in commands engaged in combat in an active theater --

(1) No officer will be promoted more than one grade at a time;

(2) No officer will be promoted twice within any 6-month period; and

(3) No officer, except a second lieutenant actually on duty with a troop unit will be promoted to a higher grade during the first 6 months of his current commissioned service after initial appointment.

c. Normally, no officer, except a second lieutenant actually on duty with a troop unit, will be recommended for a promotion until he has, but actual outstanding performance of duty for a period of at least 6 months, demonstrated his fitness for promotion to the next higher grade and his capacity for its responsibilities. When, in the opinion of a general officer who has knowledge of the circumstances, an officer has demonstrated his fitness in a lesser period of time, the War Department will give consideration to waiving this requirement provided the recommendation sets forth clearly the facts and circumstances which warrant the recommendation and justify the promotion. No recommendation which fails to set forth the facts and circumstances which justify the promotion of an officer will be given favorable consideration.

d. A second lieutenant actually on duty with a troop unit may be recommended for promotion after he has served a minimum of 3 months on such duty, but not before. A second lieutenant on duty other than with a troop unit (on duty in an overhead position, for example) will be subject to the restrictions applicable to all other officers after initial appointment (see b (3) above) and to the restrictions governing the required period of demonstrated fitness (see c above).

/A.G. 210.2 (12-21-42)/

For the Commanding General:

J. E. SMITH
Major General, GSC, Chief of Staff

OFFICIAL:

T. J. DAVIS
Brigadier General, A.G.D.
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

8 February 1943

CIRCULAR)
:
NUMBER 3)

Appearance of Military Personnel on Radio Broadcasts..... I
Defense Articles..... II
Joint Resolution - Rules and customs pertaining to the display and use of the flag of the United States of America..... III

I - APPEARANCE OF MILITARY PERSONNEL ON RADIO BROADCASTS

1. An increasing number of United States Army officers and men are participating in radio broadcasts in this theater. An examination of numerous radio scripts in the light of military security and experience of the War Department and this headquarters indicates that close supervision of such participation is necessary.

2. The attention of all officers is directed to the following extract of policy as published in War Department Circular Number 220 (1942):

"IV - Personal messages between troops on overseas stations and persons in the United States.

"1. The transmission of personal records containing matter from troops on overseas stations and relatives or friends in the United States, whether by sound-wave broadcast or transmission of data, may be dangerous to the national security, unless unauthorized persons of normal curiosity cannot tell by the language of the message recorded will reach persons for whom they are intended. This practice will be discontinued.

"2. The provisions of Paragraph 1 apply to the making outside the continental United States of electrical transcriptions or recordings intended for broadcast within the continental United States or in areas other than those in which they originate.

"3. A These instructions will not be construed as forbidding:

(1) Occasional and unrecorded participation of persons on short-wave broadcasts as part of War Department sponsored programs.

(2) Short-wave broadcasts or entertainment programs consent to exchange which have been approved by the War Department.

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Rescinded by CR Not sect 3 1944

1934
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Declassified E.O. 12356 Section 3.3/NND No. 785016

b. Officers charged with public relations duties will consider only those requests for participation of military personnel on short-wave broadcasts which have been cleared through and transmitted by the War Department Bureau of Public Relations." (AG 383.23 (7-11-42).)

3. Effective this date all personnel of this command whose appearance is desired on any radio broadcast, whether designed for broadcast in this theater or rebroadcast in the United States or other countries, must have the specific approval of the Public Relations Office, this headquarters. All requests for the appearance of personnel of this command on radio broadcasts will be directed to the Public Relations Office, this headquarters. All requests for the radio appearance of personnel of this command made direct to commanding officers in the field will be forwarded to Public Relations Office, this headquarters, for approval.

4. Effective this date all radio scripts containing lines for military personnel of this command must be read and approved by Public Relations Office, this headquarters, before broadcast, in addition to being submitted through channels for censorship examination.

5. The foregoing restrictions and procedures are not to be construed as discouraging the appearance of personnel on radio programs, it being recognized that such participation, if carefully directed, is desirable and may serve a useful purpose in presenting United States Army activities in a constructive and intelligent manner.

II -- TETANUS ANTITOXIN

See circ 201 sect 3 1944

1. As casualties from the French army and perhaps civilians will be received by American medical installations, it is directed that tetanus antitoxin be available for administration to these patients. As they have not been immunized with tetanus toxoid, this item cannot be used and the antitoxin must be used instead.

III -- JOINT RESOLUTION - RULES AND CUSTOMS PERTAINING TO THE DISPLAY AND USE OF THE FLAG OF THE UNITED STATES OF AMERICA.

See circ 201 sect 1 1942

1. Bulletin Number 64, War Department, Washington, December 31, 1942, is quoted for the information and guidance of all concerned:

"Joint Resolution--Rules and customs pertaining to the display and use of the flag of the United States of America.--The following joint resolution (Public Law 829--77th Cong.) is published for the information and guidance of all concerned:

Joint Resolution To amend Public Law Numbered 623, approved June 22, 1942, entitled 'Joint resolution to codify and emphasize existing rules and customs pertaining to the display and use of the flag of the United States of America.'

1985

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED
(Equals printed CONFIDENTIAL)

"Resolved by the Senate and House of Representatives of the United States of America in Congress Assembled, That Public Law Numbered 623, approved June 22, 1942, entitled 'Joint resolution to codify and emphasize existing rules and customs pertaining to the display and use of the flag of the United States of America', be, and the same is hereby amended to read as follows:

"That the following codification of existing rules and customs pertaining to the display and use of the flag of the United States of America be, and it is hereby, established for the use of such civilians or civilian groups or organizations as may not be required to conform with regulations promulgated by one or more executive departments of the government of the United States.

Section 1. (a) It is a universal custom to display the flag only from sunrise to sunset on buildings and on stationary flagstaffs in the open. However, the flag may be displayed at night upon special occasions when it is desired to produce a patriotic effect.

(b) The flag should be hoisted briskly and lowered ceremoniously.

(c) The flag should not be displayed on days when the weather is inclement.

(d) The flag should be displayed on all days when the weather permits, especially on New Year's Day, January 1; Inauguration Day, January 20; Lincoln's Birthday, February 12; Washington's Birthday, February 22; Army Day, April 6; Easter Sunday (variable); Mother's Day, second Sunday in May; Memorial Day (half staff until noon), May 30; Flag Day, June 14; Independence Day, July 4; Labor Day, first Monday in September; Constitution Day, September 17; Columbus Day, October 12; Navy Day, October 27; Armistice Day, November 11; Thanksgiving Day, fourth Thursday in November; Christmas Day, December 25; such other days as may be proclaimed by the President of the United States; the birthdays of States (dates of admission); and on State holidays.

(e) The flag should be displayed daily, weather permitting, on or near the main administration building of every public institution.

(f) The flag should be displayed in or near every polling place on election days.

(g) The flag should be displayed during school days in or near every schoolhouse.

Section 2. That the flag, when carried in a procession with another flag or flags, should be either on the marching right; that is, the flag's own right, or, if there is a line of other flags, in front of the center of that line.

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RESTRICTED
(Equals printed CONFIDENTIAL)

1986

Declassified E.O. 12356 Section 3.3/NND No. 785016

(a) The flag should not be displayed on a float in a parade except from a staff, or as provided in subsection (i).

(b) The flag should not be draped over the hood, top, sides, or back of a vehicle or of a railroad train or a boat. When the flag is displayed on a motorcar, the staff shall be fixed firmly to the chassis or clamped to the radiator cap.

(c) No other flag or pennant should be placed above or, if on the same level, to the right of the flag of the United States of America, except during church services conducted by naval chaplains at sea, when the church pennant may be flown above the flag during church services for the personnel of the Navy.

(d) The flag of the United States of America, when it is displayed with another flag against a wall from crossed staffs, should be on the right, the flag's own right, and its staff should be in front of the other flag.

(e) The flag of the United States of America should be at the center and at the highest point of the group when a number of flags of States or localities or pennants of societies are grouped and displayed from staffs.

(f) When flags of States, cities, or localities, or pennants of societies are flown on the same halyard with the flag of the United States, the latter should always be at the peak. When the flags are flown from adjacent staffs, the flag of the United States should be hoisted first and lowered last. No such flag or pennant may be placed above the flag of the United States or to the right of the flag of the United States.

(g) When flags of two or more nations are displayed, they are to be flown from separate staffs of the same height. The flags should be of approximately equal size. International usage forbids the display of the flag of one nation above that of another nation in time of peace.

(h) When the flag of the United States is displayed from a staff projecting horizontally or at an angle from the window sill, balcony, or front of a building, the union of the flag should be placed at the peak of the staff unless the flag is at half staff. When the flag is suspended over a sidewalk from a rope extending from a house to a pole at the edge of the sidewalk, the flag should be hoisted out, union first, from the building.

(i) When the flag is displayed otherwise than by being flown from a staff, it should be displayed flat, whether indoors or out, or so suspended that its folds fall as free as though the flag were staffed.

1987

Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D
(Equals Section 0(2)(b), Title 18, U.S.C.)

(j) When the flag is displayed over the middle of the street, it should be suspended vertically with the union to the north in an east and west street or to the west in a north and south street.

(k) When used on a speaker's platform, the flag, if displayed flat, should be displayed above and behind the speaker. When displayed from a staff in a church or public auditorium, if it is displayed on the chancel of a church, or on the speaker's platform in a public auditorium, the flag should occupy the position of honor and be placed at the clergyman's or speaker's right as he faces the congregation or audience. Any other flag so displayed in the chancel or on the platform should be placed at the clergyman's or speaker's left as he faces the congregation or audience. But when the flag is displayed from a staff in a church or public auditorium elsewhere than in the chancel or on the platform it should be placed in the position of honor at the right of the congregation or audience as they face the chancel or platform. Any other flag so displayed should be placed on the left of the congregation or audience as they face the chancel or platform.

(l) The flag should have a distinctive feature at the ceremony of unveiling a statue or monument, but it should never be used as the covering for the statue or monument.

(m) The flag, when flown at half staff, should be first hoisted to the peak for an instant and then lowered to the half-staff position. The flag should be again raised to the peak before it is lowered for the day. By "half staff" is meant lowering the flag to one-half the distance between the top and bottom of the staff. Deviations may be ordered by state governors or other officials in a parade only by order of the President of the United States.

(n) When the flag is used to cover a casket, it should be so placed that the union is at the head and over the left shoulder. The flag should not be lowered into the grave or allowed to touch the ground.

Section 6. That no disrespect should be shown to the flag of the United States of America; the flag should not be dipped to any person or thing. Regimental colors, State flags, and organization or institutional flags are to be dipped as a mark of honor.

(a) The flag should never be displayed with the union down except as a signal of dire distress.

(b) The flag should never touch anything beneath it, such as the ground, the floor, water, or merchandise.

(c) The flag should never be carried flat or horizontally, but always aloft and free.

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R E S T R I C T E D
(Equals Section 0(2)(b), Title 18, U.S.C.)

1988

Declassified E.O. 12356 Section 3.3/NND No. 785016

(d) The flag should never be used as drapery of any sort whatsoever, never festooned, drawn back, nor up, in folds, but always allowed to fall free. Bunting of blue, white, and red, always arranged with the blue above, the white in the middle, and the red below, should be used for covering a speaker's desk, draping the front of a platform, and for decoration in general.

(e) The flag should never be festooned, drawn back, used, or stored in such a manner as will permit it to be easily torn, soiled, or damaged in any way.

(f) The flag should never be used as a covering for a ceiling.

(g) The flag should never have placed upon it, nor on any part of it, nor attached to it any mark, insignia, letter, word, figure, design, picture, or drawing of any nature.

(h) The flag should never be used as a receptacle for receiving, holding, carrying, or delivering anything.

(i) The flag should never be used for advertising purposes in any manner whatsoever. It should not be embroidered on such articles as cushions or handkerchiefs and the like, printed or otherwise impressed on paper napkins or boxes or anything that is designed for temporary use and discard; or used as any portion of a costume or athletic uniform. Advertising signs should not be fastened to a staff or halyard from which the flag is flown.

(j) The flag, when it is in such condition that it is no longer a fitting emblem for display, should be destroyed in a dignified way, preferably by burning.

Section 5. That during the ceremony of hoisting or lowering the flag or when the flag is passing in a parade or in a review, all persons present should face the flag, stand at attention, and salute. Those present in uniform should render the military salute. When not in uniform, men should remove the headdress with the right hand holding it at the left shoulder, the hand being over the heart. Men without hats should salute in the same manner. Aliens should stand at attention. Women should salute by placing the right hand over the heart. The salute to the flag in the moving column should be rendered at the moment the flag passes.

Section 6. That when the national anthem is played and the flag is not displayed, all present should stand and face toward the music. Those in uniform should salute at the first note of the anthem, retaining this position until the last note. All others should stand at attention, men removing the headdress. When the flag is displayed, all present should face the flag and salute.

1984

Declassified E.O. 12356 Section 3.3/NND No. 785016

Section 7. That the pledge of allegiance to the flag, 'I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation indivisible, with liberty and justice for all', be rendered by standing with the right hand over the heart. However, civilians will always show full respect to the flag when the pledge is given by merely standing at attention, men removing the headdress. Persons in uniform shall render the military salute.

Section 8. Any rule or custom pertaining to the display of the flag of the United States of America, set forth herein, may be altered, modified, or repealed, or additional rules with respect thereto may be prescribed, by the Commander in Chief of the Army and Navy of the United States, whenever he deems it to be appropriate or desirable; and any such alteration or additional rule shall be set forth in a proclamation." Approved, December 22, 1942.

By command of Lieutenant General SIBERT:

W. B. SMITH
Major General, GSC, Chief of Staff

OFFICIAL:

E. J. DAVIS,
Brigadier General, AGD,
Adjutant General.

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