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Declassified E.O. 12356 Section 3.3/NND No. 785016

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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AFHQ ADV ADM ECHELON - CMF - 19R

AMENDMENT NO. 3 TO ADM INSTRUCTION No 1

Jan. - July 1944

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Declassified E.O. 12356 Section 3.3/NND No. 785016

MEMO FOR RECORD

(Do not detach from file)

This file item, or portions thereof as indicated below, has been indexed for inclusion in Departmental Records Branch Describable Item Index:

DATE

9 July 1953

INDEXER

Miriam E. Johnson

TAGO FORM 01352 (Formerly AGO)
1 FEB 49

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30 JAN Recd

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Copy No. 24

ATTC Adv Adm Echelon,

CAP,

190

27 Jan. 44.

ALL DEPT NO. 1 to ADM INFORMATION NO. 1

6061

1. Para 13 line 4, for "TEN" substitute "SEVEN"

line 7 for "TEN" substitute "EIGHT"

Revised. 30 Jan. 44

Major-General,
Deputy Chief Administrative Officer.Distribution - No. 2 District
60, Peninsular Base Section
57 Area

94 Sub Area

103 Sub Area

151 Sub Area

C.O.S., Main Eighth Army

R. & R. Main Eighth Army

AGM Room Eighth Army

S.O.S., Fifth Army

C-4 Fifth Army

Dr. Troopment Fifth Army

Rear 10 Corps

C.O.S., 10 Corps

CSC

CCMO

AMHQ

GAC, IER

No. 4 District

Military Mission to Italian Army

NORH

PORT

DET

AMHQ/AGC L.O.

ADVERT

NOV/IT

DEPT

9 (100) Rear Eighth Army

C. Area

Branches and Services ELONG

in. diary

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0309

Amended 30/1/66

1. Para 18 Line 4, for "ITEM" substitute "GENERAL"
Line 7 for "ITEM" substitute "GENERAL"

Major-General,
Deputy Chief Administrative Officer.

District - No. 2 District	Copy No.
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103 Sub Area	9
151 Sub Area	10
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29 JAN Recd

CONFIDENTIAL

AFHQ Adv Adm Echelon

CMF

19/3

24 Jan 44

Copy No. 122

AFHQ ADV ADM EXTENSION ADMINISTRATIVE INSTRUCTION NO. 24

CONDITIONS OF EMPLOYMENT AND WAGE SCALE FOR CIVILIANS
EMPLOYED BY THE ALLIED ARMED FORCES IN ITALY

1. These instructions apply to the employment of civilian labour and will be observed by all Branches of the Allied Forces and by all contractors employed by them.
2. Labour will be engaged by the machinery manual to both the American and British Armies but working in consultation with the AME/ACC, wherever the latter is operating.
3. All labour will be engaged at or below the minimum rate of pay laid down in Appendix "A" and will be paid at this rate for at least seven days. During this period they will be treated as regular employees and receive a rate of pay commensurate with their skill and ability, within the limits set out in Appendix "A".
4. Provisional rates for trades not listed will be established by Labour officers in conjunction with AME/ACC. The Labour officer will confirm in writing to the AME/ACC the classification and rate of pay fixed. AME/ACC will then submit such confirmation with comments to the Control of Manpower Committee of the AFHQ Adv Adm Echelon, Local Resources (Italian) Branch.
5. The rates of pay herein established will be basic for Naples area. Rates of pay for other areas will be the basic Naples rate altered by a percentage allowing for increase or decrease in the cost of living. This percentage will be promulgated by AFHQ Adv Adm Echelon based on recommendation submitted to it by the District or Command concerned.
6. The rates of pay herein established will apply to a day of 8 working hours exclusive of meal times or time required to travel to and from the job. Overtime will be paid for all time over 8 hours worked in one day, at the rate of one and a half times the regular rates.

Overtime rates may be paid in any locality for Sunday work where authorized by the Commander of an Army, District (British) or Base Section (US), and then only when the employee has worked seven consecutive days. Where there is conflict regarding overtime payment for Sunday work between two Allied authorities in the same locality, it will be decided by the Controlling Authority. (For definition of Controlling Authority see AFHQ Adv Memo No. 11 (Revised) 1943 series).

CONDITIONS OF EMPLOYMENT AND WAGE SCALE FOR CIVILIANS
EMPLOYED BY THE ALLIED ARMED FORCES IN ITALY

1. These instructions apply to the employment of civilian labour and will be observed by all branches of the Allied Forces and by all contractors employed by them.
2. Labour will be engaged by the machinery normal to both the American and British Armies but working in consultation with the AWM/AOC, wherever the latter is operating.
3. All labour will be engaged at or below the minimum rate of pay laid down in Appendix "A" and will be paid at this rate for at least seven days. During this period they will be trade tested and thereafter receive a rate of pay commensurate with their skill and ability, within the limits set out in appendix "A".
4. Provisional rates for trades not listed will be established by Labour officers in conjunction with AWM/AOC. The Labour Officer will confirm in writing to the AWM/AOC the classification and rate of pay fixed. AWM/AOC will then submit such confirmation with comment to the Central of Wages Committee of the AWM and the Echelon, Local Resources (Italian) Board.
5. The rates of pay herein established will be basic for Naples area. Rates of pay for other areas will be the basic Naples rate altered by a percentage allowing for increase or decrease in the cost of living. This percentage will be recommended by AWM and the Echelon based on recommendation submitted to it by the District or Command concerned.
6. The rates of pay herein established will apply to a day of 8 working hours exclusive of meal times or time required to travel to and from the job. Overtime will be paid for all time over 8 hours worked in one day, at the rate of one and a half times the regular rates.
7. Overtime rates may be paid in any locality for Sunday work where authorised by the Commander of an Army, District (British) or Base Section (US), and then only when the employee has worked seven consecutive days. Where there is conflict regarding overtime payment for Sunday work between two Allied authorities in the same locality, it will be decided by the Controlling Authority. (For definition of Controlling Authority see AWM Memo No. 11 (Revised) 1943 series).
8. There will be no extra pay for work performed on ~~1st~~ **1762** or holidays. Overtime will not be paid to hotel, mess or restaurant employees.
9. No employee will be permitted to change from one Allied unit to another without the agreement of the respective employing officers.
10. When civilian organisation such as railroad, public utilities, etc., are taken over by the military, wage rates shall remain unchanged until further notice.
11. Civilian contractors engaged to work for the Armed Forces will be responsible for making such ~~employee~~ payroll deductions and benefit payments as may

Those will be no extra pay for work performed on **1762** or holidays.

Overtime will not be paid to hotel, noon or restaurant employees.

7. No employee will be permitted to change from one Allied unit to another without the agreement of the respective employing officer.

C. When civilian occupation such as railroad, public utilities, etc., are taken over by the military, wage rates shall remain unchanged until further notice.

9. Civilian contractors engaged to work for the Armed Forces will be responsible for making such ~~employee~~ payroll deductions and benefit payments as may

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- 11. The above instructions are effective 1 Feb 44.
- 12. The following procedure will be observed in obtaining labour and paying wages:-

British Installations and Units

- (a) Applications for civil labour will normally be made to the nearest MOC (Civil), or, in Eighth Army area, to the POC. Should this not be possible, applications will be made to the nearest Civil Affairs Officer, AGO.
- (b) Payroll forms and instructions on their use will be obtained from the MOC (Civil) or POC.

US Communications and Units

- (c) Applications for civil labour will be cleared through the nearest Base Section Headquarters on such other labour office as may be set up in any particular locality from time to time. When no such office exists applications will be made to the nearest Civil Affairs Officer, AGO.
- (d) Payroll forms and instructions on their use, will be obtained from the Labour Office, through which labour has been employed.

JAF/AGO

Deputy Chief Administrative Officer

DISTRIBUTION:-

	CCX No.	Cox No.
HQ ACUF	1 - 6	99
HQ Fifth Army	7 - 10	100
" " (Br. Increment)	11 - 12	101 - 110
Main Eighth Army	13 - 17	111 - 120
Rear Eighth Army	18 - 22	
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APPENDIX A to the Instructions
No. 24.

Dated 24 Jun 44

RATES OF PAY - CIVILIAN LABOUR

CLERICAL & SUPERVISORY GRADES.

	Line.	Min.	Max.	
Accountant		2400	4500	per month
Asst. Purchasing Agent		3000	5500	" "
Bookkeeper (Male)		2000	4000	" "
Bookkeeper (Female)		1800	3500	" "
Clerk, Office, Male		70	110	" day
Clerk, Office, Female		60	90	" "
Cashier, Chief (Male)		2500	3500	" month
Draughtsman		2000	4000	" "
Draughtsman, Chief		2300	4500	" "
Interpreter, Oral & Translating		70	120	" day
Professional man (doctor, lawyer, dentist, construction, civil, mechanical, engineer)		4000	8000	" month
Typist (Male)		70	110	" day
Typist (Female)		60	90	" "
Trist, shorthand (stenog) English speaking		80	120	" "
Telephone Operator, English Speaking (Female)		70	110	" "
Telephone Operator, Non-English Speaking (Female)		55	75	" "
Shop Superintendent		3000	5000	" month
Warehouseman Superintendent		2500	4000	" "

CLASSIFIED ARTISAN AND SKILLED GRADES

Foreman. (artisan and skilled labour) 10 lire per day more than highest paid man under his supervision.
Chief Foreman. (artisan and skilled labour) 10 lire per day more than highest paid foreman under his supervision.

	Min.	Max.	
Apprentices, all grades	30	60	per day
Artisan Mate (Helper)	70	90	" "
Armature Winder	90	130	" "
Armourer	90	130	" "
Asphalt Layer	80	105	" "
Electrician	80	105	" "
Battery Worker	90	105	" "
Baker	80	105	" "
Boilermaker	80	105	" "
Bookbinder	85	110	" "
Bookbinders Asst.	70	85	" "
Bricklayer	80	105	" "
Brickman	80	105	" "
Butcher	70	95	" "
Boilerman	80	105	" "
Carpenter	80	105	" "
Caulker	80	105	" "
Clothing Classifier	55	65	" "
Checker	65	90	" "
Coach Builder			

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Clerk, Office, Female	60	"	"	"	90
Cashier, Chief (Male)	2500	"	"	"	3500
Draughtsman	2000	"	"	"	4000
Draughtsman, Chief	2500	"	"	"	4500
Interpreter, Urdu & Translating	70	"	"	"	120
Professional man (Doctor, lawyer, dentist, construction, civil, mechanical, engineer)	4000	"	"	"	8000
Typist (Male)	70	"	"	"	110
Typist (Female)	60	"	"	"	90
Typist, Short-hand (stenog) English speaking	80	"	"	"	120
Telephone Operator, English Speaking (Female)	70	"	"	"	110
Telephone Operator, Non-English Speaking (Female)	55	"	"	"	75
Shop Superintendent	3000	"	"	"	5000
Warehouseman Supervisor	2500	"	"	"	4000

CLASSIFIED ARTISAN AND SKILLED GRADES

Foreman, (artisan and skilled labour) 10 lire per day more than highest paid man under his supervision.
 Chief Foreman, (artisan and skilled labour) 10 lire per day more than highest paid foreman under his supervision.

	Min.	Max.	per day
Apprentices, all grades	30	60	
Artisan Mate (Helper)	70	90	
Armature winder	90	130	
Armourer	90	130	
Asphalt layer	80	105	
Blacksmith	80	105	
Battery worker	80	105	
Baker	80	105	
Boiler maker	85	110	
Bookbinder	70	85	
Bookbinders Asst.	80	105	
Bricklayer	80	105	
Brickman	70	95	
Butcher	80	105	
Boilerman	80	105	
Carpenter	80	105	
Caulker	55	65	
Clothing Classifier	65	1761	
Checker	80	110	
Coach Builder	80	105	
Cobbler	80	105	
Coppersmith	90	110	
Compositor	80	90	
Compositor's Asst.	100	120	
Carpenter, Chief	80	100	
Chairman	70	105	
Concrete	80	105	
Cooper	70	90	
Chauffeur or Driver	80	100	
Chautier or Mechanic	80	105	
Core maker (foundry)	70	90	
Driver, m/c & Preparation (Male)	50	60	
Driver, m/c & Preparation (Female)	80	100	
Driver, Truck	85	105	
Driver, Mech, Truck			

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	Min.	Max.
Driver, Crane or Winch	85	100
Driver, M.R., Electric	80	100
Driver, Engine, Loco	80	100
Driver, Steam Roller or I.C. Stationary	80	100
Electrician	85	110
Fitter	80	100
Fireman Oil Fuel	80	100
Fireman, Coal, Steam Loco	80	105
Factor or Machine, Automobile	80	105
Foundryman	85	110
Glazier	70	90
Grinder	75	95
Grinder, Precision	70	90
Hammerman or Striker	90	120
Joiner	70	90
Lather	85	110
Linotype Operator	90	120
Lithograph Keeper	90	130
Machinists and Carvers (Female)	55	80
Machinist, Eng. Spooling (under 17)	60	70
Machinist, Eng. Spooling (over 17)	90	110
Laboratory & Dispensary Asst. (Male)	80	100
Laboratory & Dispensary Asst. (Female)	80	100
Lithographer	80	130
Lithographer's Asst.	80	90
Machinist	80	110
Machinist	80	110
Mechanica, Instrument, Sewing Mach, Typewriter, Wirelacs	80	110
Mechanic's Asst.	80	110
Mechanics	80	90
Machine Winders	70	105
Machine Winders Asst.	70	90
Painter, Varnisher, Signwriter	50	70
Paintment Layer	85	105
Paint Layer	80	100
Pattern Maker	80	100
Pointman	80	105
Plater (Printing)	60	80
Plumber	90	110
Plasterer	80	105
Printer	85	105
Platemaker, Railroad	90	120
Refrigerant Way Inspector	70	90
Quartermaster	75	95
Rigger	80	100
Rivet Maker	85	105
Riveter	70	90
Riveter, Helmer up	85	105
Road Worker	70	90
Road Supervisor	60	70
Scaler	80	110
Sawyer	75	95
Saw Repairer & Sharpeners	80	100
Sheet Metal Worker	80	105
Shoemaker (or Sadding)	80	105
Shunter	80	105
Slater	70	90

Crane	90
Critic, Decision	120
Personnel or Staff	90
Editor	110
Editor	110
Line-type Operator	120
Machine House Worker	130
Machinists and Sorters (Female)	80
Machinist, Eng. Spelling (under 17)	70
Machinist, Eng. Spelling (over 17)	50
Machinist, Eng. Spelling (over 17)	70
Machinist, Eng. Spelling (over 17)	110
Machinist, Eng. Spelling (over 17)	100
Machinist, Eng. Spelling (over 17)	130
Machinist, Eng. Spelling (over 17)	90
Machinist, Eng. Spelling (over 17)	110
Machinist, Eng. Spelling (over 17)	110
Machinist, Eng. Spelling (over 17)	90
Machinist, Eng. Spelling (over 17)	105
Machinist, Eng. Spelling (over 17)	90
Machinist, Eng. Spelling (over 17)	70
Machinist, Eng. Spelling (over 17)	50
Machinist, Eng. Spelling (over 17)	85
Machinist, Eng. Spelling (over 17)	80
Machinist, Eng. Spelling (over 17)	80
Machinist, Eng. Spelling (over 17)	80
Machinist, Eng. Spelling (over 17)	60
Machinist, Eng. Spelling (over 17)	90
Machinist, Eng. Spelling (over 17)	80
Machinist, Eng. Spelling (over 17)	85
Machinist, Eng. Spelling (over 17)	90
Machinist, Eng. Spelling (over 17)	120
Machinist, Eng. Spelling (over 17)	90
Machinist, Eng. Spelling (over 17)	95
Machinist, Eng. Spelling (over 17)	100
Machinist, Eng. Spelling (over 17)	105
Machinist, Eng. Spelling (over 17)	90
Machinist, Eng. Spelling (over 17)	105
Machinist, Eng. Spelling (over 17)	90
Machinist, Eng. Spelling (over 17)	70
Machinist, Eng. Spelling (over 17)	110
Machinist, Eng. Spelling (over 17)	95
Machinist, Eng. Spelling (over 17)	100
Machinist, Eng. Spelling (over 17)	100
Machinist, Eng. Spelling (over 17)	105
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Machinist, Eng. Spelling (over 17)	90
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Machinist, Eng. Spelling (over 17)	85
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Machinist, Eng. Spelling (over 17)	90
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Machinist, Eng. Spelling (over 17)	90
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Machinist, Eng. Spelling (over 17)	90
Machinist, Eng. Spelling (over 17)	90
Machinist, Eng. Spelling (over 17)	105
Machinist, Eng. Spelling (over 17)	110
Machinist, Eng. Spelling (over 17)	100
Machinist, Eng. Spelling (over 17)	80
Machinist, Eng. Spelling (over 17)	90
Machinist, Eng. Spelling (over 17)	110
Machinist, Eng. Spelling (over 17)	120
Machinist, Eng. Spelling (over 17)	90
Machinist, Eng. Spelling (over 17)	100
Machinist, Eng. Spelling (over 17)	105

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Min.	Max.
85	105 per day
60	70
50	120
70	50
50	60
50	50
55	70
80	100
3000	4500 (month)

UNCLASSIFIED GRADES

Person on duty available 13 lire per day more than rate paid to his men.
 Chief Foreman, or Chief Sawyer 10 lire per day more than rate paid to Sawyer or Foreman.

Unskilled labour (Male)
 Unskilled labour (Female)
 Boys up to 17

65 lire per day
 50 lire per day
 35 lire per day

MALE GRADES

Head Worker
 Worker
 Asst. Worker
 Head Cook
 Cook
 Asst. Cook
 Dishwasher
 Foreman (Female)
 Chambermaid
 Porter
 Idman Inspector
 Ironing Women
 Washer (Male)
 Washer (Female)
 Elevator Operator
 Foreman
 Skilled Labour (Permanent)
 Waitress
 Cardiors (Female)

Min.	Max.
3400	4400
2700	3400
2100	2600
2300	1400
2700	3000
1800	2100
1500	1900
2400	3400
2100	2700
2400	2900
1900	2400
1500	2000
2300	2500
1500	1800
1700	2100
1900	2400
2500	3000
2300	2800
1800	2400

(These minimum & maximum wages include additional 10 lire per month which will be deducted for food provided.)

MALES

Head Cook
 Cook
 Asst. Cook
 Head Worker
 Worker
 Asst. Worker
 Dish Washer
 Foreman
 Chambermaid (British Mass)

(These minimum & maximum wages include additional 10 lire per month which will be deducted for food provided.)

Min.	Max.
2700	4400
2700	3600
1800	2100
2700	4400
2700	3400
2100	2600
1600	1900
1900	2400
2100	3000

MALES GRADES

Head Worker (British Mass)

Daily 1500

Foramen or harbor, unskilled 10 live per day more than rate paid to his men.
 Chief Foreman, or Chief Carpenter 10 live per day more than rate paid to Carpenter or Foreman.

65 live per day
 50 live per day
 55 live per day

Unskilled labour (Males)
 Unskilled labour (Females)
 Boys 15 to 17

MONTHLY RATES

	Monthly	Max.
Head Waiter	3400	4400
Waiter	2700	3400
Asst. Waiter	2400	2600
Barman	2900	4400
Cook	2700	3400
Asst. Cook	1800	2100
Butcher	1600	1900
Housekeeper (Female)	2400	3400
Stewardess	2100	2700
Porter	2400	2900
Labourer (Males)	1900	2400
Teaching Woman	1800	2000
Washer (Male)	2000	2500
Washer (Female)	1500	1800
Elevator Operator	1700	2100
Unskilled	1900	2400
Skilled labour (Males)	2500	3000
Wastekeeper	2200	2800
Cashiers (Females)	1800	2400

(These minimum & maximum wages include additional 10 live per month which will be deducted for food provided)

MESS

	Min.	Max.
Head Cook	2700	4400
Cook	2700	3600
Asst. Cook	1800	2100
Head Waiter	2700	4400
Waiter	2700	3400
Asst. Waiter	2400	2800
Barman	1600	1900
Cashier	1900	2400
Porter	2400	3000

(These minimum & maximum wages include additional 10 live per month which will be deducted for food provided.)

Minimum (British men)

STRIKE COPIES

	Min.	Max.
Head Seaman	70	80
Boatman	60	70
Carpenter (Males)	80	100
Driver	110	140
Drumheadman (Marine)	2000	4000 (16mth)
Rope Splicer	80	100
Salvage Man	70	90
Salvage Man (Master)	95	110
Salvage Man	85	110
Salvage Man	90	120
Salvage Man	100	130
Salvage Man	80	100
Salvage Man	80	100

(plus 15 L. per hour under water)

Daily 1760

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NOTES:

1. For certain rates have not specified, 10% will be deducted from the rate rate in the same classification.
2. The daily rates of pay may be increased if necessary by more than 10% for all classes of labor engaged in night shifts, overtime if applicable will be paid at this increased rate.
3. The cost of food when absent, will be handled as follows:
 - (a) One day per meal for day and night.
 - (b) One day per meal or thirty five per day for rations.

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3. The cost of food when served, will be computed as follows:-
- (a) One dollar per meal for designated group.
 - (b) Ten cents per meal or thirty cents per day for others.

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AMENDMENT NO. 5 TO
AFHQ ADV AIM ECHELON AIM INSTR NO. 24

Adjusted:

by

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2019/92

First Adj.

RATES OF PAY FOR CIVILIANS DIRECTLY EMPLOYED BY ALLIED FORCES.

1. Destroy Appendix "A" forwarded with Amendment No. 3 of 1 Apr., 44.
2. Substitute attached Appendix "A" which incorporates all additions and alterations to basic Wage Rates for NAPLES Area up to 14 July, 44.
3. These rates supersede those given in Appendix "A" to the publication "Instructions Regarding Employment of Civilian Labour (Italy and Sicily)", (The Green Book), notified in AAI Routine Order No. 39/44, which are being amended shortly to conform with the new Appendix to this instruction.

/s/ NICHOLS, Maj.
 for Major-General,
 Chief Administrative Officer

HQ AAI.
 17 July, 44

(This copy issued by
 Labor Sub-Commission, A.C.C.)

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RATES OF PAY - CIVILIAN LABOURCLERICAL & SUPERVISORY GRADES

	Min	Max	
Accountant	2,100	4,500	per month
Assistant Purchasing Agent	3,000	5,500	" "
Assistant to Port Labour Officer	100	150	per day
Band Leader	3,000	5,000	per month
Bookkeeper (Male)	2,000	4,000	" "
Bookkeeper (Female)	1,300	3,500	" "
Cashier, Chief (Male)	2,500	3,500	" "
Cinema Manager	30	120	per day
Chief Clerk, R. W. Labour Office	2,100	4,500	per month
Clark, Office, Male	70	110	plus
Clerk, Office, Female	60	90	overtime
Draughtsman, Chief	2,500	4,500	per day
Draughtsman	2,000	4,000	" "
Electrical Engineer	4,000	9,600	per month
Executives, business analysis, exporters, etc.	5,000	9,600	" "
Interpreter, general	70	120	" "
Interpreter, technical	100	150	per day
Teacher, language, whole time	100	150	" "
Junior Administrative Assistants, Clerk Supervisors	2,100	4,500	per month
Professional Man (Doctor, lawyer, dentist, construction, civil mechanical engineer)	4,000	9,600	" "
Senior Administrative Assistants, sub-professional workers, junior executive officers, etc.	3,600	6,000	" "
Shop Superintendent	3,000	5,000	" "
Supervisor of Labour (Navy)	70	150	per day
Telephone Operator, English Speaking (Female)	55	110	" "
Telephone Operator, Non-English Speaking (Female)	70	75	" "
Typist (Male)	70	110	" "
Typist (Female)	60	90	" "
Typist, Shorthand, (Stenog.) English speaking (Male or Female)	80	120	" "
Warehouseman Superintendent	2,500	4,000	per month

CLASSIFIED ARTISAN & SKILLED GRADES

Foreman:	(artisan and skilled labour) 10 Lira per day more than highest paid man under his supervision.
Chief Foreman:	(artisan and skilled labour) 10 Lira per day more than highest paid foreman under his supervision.

Band Leader	100	3,000	100	5,900	per day
Bookkeeper (Male)		2,000		1,000	per month
Bookkeeper (Female)		1,300		3,500	" "
Cashier, Chief (Male)		2,500		3,500	" "
Cinema Manager	30			120	per day
Chief Clerk, E. N. Labour Office	2,100			1,000	per month
				plus	
				overtime	
Clerk, Office, Male	70			110	per day
Clerk, Office, Female	60			90	" "
Draughtsman, Chief	2,700			4,500	per month
Draughtsman	2,000			1,000	" "
Electrical Engineer	4,000			9,600	" "
Executives, business analysis, exporters, etc.	5,000			9,600	" "
Interpreter, general	70			120	per day
Interpreter, technical	100			150	" "
Teacher, language, whole time	100			150	" "
Junior Administrative Assistants, Clerk Supervisors	2,100			4,500	per month
Professional Man (Doctor, lawyer, dentist, construction, civil mechanical engineer)					
Senior Administrative Assistants, sub-professional workers, junior executive officers, etc.	4,000			9,600	" "
Shop Superintendent	3,600			6,000	" "
Supervisor of labour (Navy)	3,000			5,000	" "
Telephone Operator, English Speaking (Female)	70			150	per day
Telephone Operator, Non-English Speaking (Female)	55			110	" "
Typist (Male)	70			75	" "
Typist (Female)	60			110	" "
Typist, Shorthand, (Stenog.) English speaking (Male or Female)	80			90	" "
Warehouseman Superintendent	2,500			120	per month

CLASSIFIED ARTISAN & SKILLED GRADES

Foremen: (artisan and skilled labour) 10 Lire per day more than highest paid man under his supervision.

Chief Foreman: (artisan and skilled labour) 10 Lire per day more than highest paid foreman under his supervision.

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	Min	Max
Ammunition Mechanic	50	120
Anti-Material Labourers (Male)		70
Anti-Material Labourers (Female)		55
Apprentices, all grades	30	60
Artisan's Mate (helper)	70	90
Armature Winder	90	150
Armourer	90	130
Asphalt Layer	80	105

(To Page 2)

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	Lire		
	Min	Max	
Barber	70	100	per day
Baker	80	105	
Battery Worker	80	120	
Blacksmith	80	110	
Boilermaker	80	110	
Boilerman	80	105	
Bookbinder	85	110	
Bookbinder's Assistant	70	85	
Boot Machinist	80	105	
Boot Machine Operator Mechanic	90	110	
Brakeman	80	105	
Bricklayer	80	105	
Butcher	70	95	
Caretaker (Cemetery)	80	120	
Carpenter	80	105	
Caulker	80	105	
Closers (Female) (Boot repairing)	60	85	
Clothing Classifier	55	65	
Checker	65	80	
Checker, Railway goods yard.	80	100	
Coach Builder	80	105	
Cobbler	80	110	
Coppersmith	80	120	
Compositor	90	110	
Compositor's Assistant	80	90	
Compositor, Chief	100	120	
Chairman	80	100	
Concretor	70	105	
Cooper	80	105	
Charcoal Maker	80	105	
Chauffeur Mechanic	80	110	
Chauffeur or Driver	70	90	
Chauffeur or Mechanic	80	100	
Cutters (Male)	75	110	
Cutters (Female)	70	90	
Core Maker (Foundry)	80	105	
Dental Mechanics	90	110	
Drier: m/c and Preparers (Male).	70	90	
Drier, m/c and Preparers (Female).	50	60	
Driver, Truck.	80	100	
Driver; Truck and Trailer	85	120	
Driver; Mechanic, Truck.	85	105	
Driver; Crane or Winch.	80	100	
Driver; M.R., Electric.	80	100	
Driver; Engine, Loco,	80	110	
Driver, Steam Roller or I.C. Stationary	80	100	
Electricians	85	120	
Elevator repairer mechanic	85	120	
Exhumers of bodies	-	80	
Farrier	80	100	

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Boot Machinist
 Boot Machine Operator Mechanic
 Brakeman
 Bricklayer
 Butcher
 Caretaker (Cemetery)
 Carpenter
 Caulker
 Closers (Female) (Boot repairing)
 Clothing Classifier
 Checker
 Checker, Railway goods yard.
 Coach Builder
 Cobbler
 Coppersmith
 Compositor
 Compositor's Assistant
 Compositor, Chief
 Chainman
 Concretor
 Cooper
 Charcoal Maker
 Chauffeur Mechanic
 Chauffeur or Driver
 Chauffeur or Mechanic
 Cutters (Male)
 Cutters (Female)
 Core Maker (Foundry)
 Dental Mechanics
 Drier: m/c and Preparers (Male).
 Drier, m/c and Preparers (Female).
 Driver, Truck.
 Driver; Truck and Trailer
 Driver; Mechanic, Truck.
 Driver; Crane or Winch.
 Driver; M.R., Electric.
 Driver; Engine, Loco.
 Driver, Steam Roller or I.C. Stationary
 Electricians
 Elevator repairer mechanic
 Exhumers of bodies
 Farrier
 Farrier with anvil
 Fireman Oil Fuel
 Fireman, Coal, Steam Loco.
 Fitter or Mechanic, Automobile
 Fitter Aero, radial, diesel.
 Foundryman
 Gardener
 Glazier
 Greaser
 Grinder, Precision.
 Grooms
 Gunfitter
 Hammerman of Striker
 Hospital Nurses

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Page 3

	Min	Max
Joiner	85	110 per day
Laboratory & Dispensary Assistant (Male)	90	110
Laboratory & Dispensary Assistant (Female)	80	100
Life Savers	70	90
Lighthouse Keeper		80
Linenman	90	120
Linotype Operator	90	130
Lithographer	90	130
Lithographer's Assistant	80	90
Machine Minders	70	90
Machine Minder's Assistant	50	70
Machinist	80	120
Markers & Sorters (Female)	55	70
Masons	80	110
Mechanics: Instrument, Sewing Machine, Typewriter, Wireless	90	120
Mechanics; Marine Engineer (RM).	90	120
Mechanics, Marine Instrument (RM).	90	120
Mechanic, MT.	60	70
Mechanic's Assistant	80	120
Messenger, English speaking (under 17)	30	90
Messenger, English speaking (over 17)	50	50
Motion Picture Operator	70	70
Molders	120	120
Nurses (Hospital)	80	120
Occupational Therapist	80	100
Pecker, male.	80	100
Pecker, female	65	70
Painter, Varnisher, Signwriter.	50	60
Parquet Layer	85	105
Pavement Layer	80	100
Pattern Maker	80	100
Permanent Way Inspector	80	110
Pier Supervisor	75	95
Plasterer	95	125
Plater (Printing)	85	105
Platelayer, Railroad.	90	110
Pointsmen	70	90
Plumber	60	80
Printer	80	105
Pressers, Machine (Male)	90	120
Pressers, Machine (female).	80	110
	60	90

* Hoffman Steam Press

Quarryman
 Railway goods-yard checker
 Rigger
 Rivet Heater
 Rivetter
 Rivetter, Holder up.
 Roadworker

80 100
 107 100
 57 105
 85 90
 70 105
 85 105
 70

Page 4

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	Min	Max
Stone hand cutter	85	105 per day
Stone hand cutter (Assistant)	80	100
Tailors (With Machine)	80	110
Tailors (Without Machine)	60	90
Tailoresses (With Machine)	60	80
Tailoresses (Without Machine)	50	70
Tent maker (with machine)	90	110
Tent maker (without machine)	70	90
Tentmender	70	90
Tile Layer	80	100
Time Keeper	70	120
Tinsmith	80	105
Toolmaker	80	110
Track Walker (Railroad)	70	90
Trimmer Coal	70	90
Turner	80	110
Truck Master	100	120
Truck Master's Assistant	90	110
Tyre Greaser	30	120
Wholster	80	105
Wulcaniser	80	105
Warehouseman or Storekeeper	80	120
Wesner Hand (Female)	50	60
Washer Machine (Male)	70	90
Washer Machine (Female)	50	60
Watchman	60	70
Welder	35	120
Wheelwright	80	100
Wireless Operator (Sender & Receiver)	3,000	4,500 per month

UNCLASSIFIED GRADES

Foreman or Ganger, unskilled: 10 Lire per day more than rate paid to his men

Chief Foreman, or Chief Ganger: 10 Lire per day more than rate paid to Ganger or Foreman.

Unskilled Labour (Male)
Unskilled Labour (Female)
Boys up to 17

	Min	Max
		65 per day *
		50
		35

* Labourers on main drains 10 Lire per day extra whilst actually employed on drains.

Tentmender	100	100
Tile Layer	70	90
Time keeper	80	100
Tinsmith	70	120
Toolmaker	80	105
Track Walker (Railroad)	80	110
Trimmer Coal	70	90
Turner	70	90
Truck Master	80	110
Truck Master's Assistant	100	120
Tyre Breader	90	110
Wagonmaster	80	120
Vulcaniser	80	105
Warehouseman or Storekeeper	80	105
Washer Hand (Female)	80	120
Washer Machine (Male)	50	60
Washer Machine (Female)	70	90
Watchman	50	60
Welder	60	70
Wheelwright	35	120
Wireless Operator (Sender & Receiver)	3,000	100
		1,500 per month

UNCLASSIFIED GRADES

Foreman or Ganger, unskilled: 10 Lire per day more than rate paid to his men

Chief Foreman, or Chief Ganger: 10 Lire per day more than rate paid to Ganger or Foreman.

	Min	Max
--	-----	-----

Unskilled Labour (Male)
Unskilled Labour (Female)
Boys up to 17

	65 per day *
	50
	35

* Labourers on main drains 10 Lire per day extra whilst actually employed on drains.

(To page 5)

HOTEL GRADES

	Min	Max	
Hotel Manager	3,900	7,400	per month
Assistant Cook	1,800	2,100	
Assistant Waiters	2,100	2,600	
Cashiers (Female)	1,800	2,400	
Chambermaid	2,100	2,700	
Cook	2,700	3,600	
Dishwasher	1,600	1,900	
Elevator Operator	1,700	2,100	
Handyman	1,900	2,400	
Head Cook	2,900	4,400	
Head Waiter	3,400	4,400	
Housekeeper (Female)	2,400	3,400	
Ironing Women	1,600	2,000	
Linen Keeper	1,900	2,400	
Porter	2,400	2,900	
Skilled Labour (permanent)	2,300	3,000	
Waiter	2,700	3,400	
Waitresses	2,200	2,500	
Washer (Male)	2,000	2,500	
Washer (Female)	1,500	1,800	

(These minimum and maximum wages include additional 900 Lire per month which will be deducted for food provided)

MESSSES

	Min	Max	
Assistant Cook	1,800	2,100	per month
Assistant Waiter	2,100	2,600	
Cook	2,700	3,600	
Dish Washer	1,600	1,900	
Handyman	1,900	2,400	
Head Cook	2,700	4,400	
Head Waiter	2,700	4,400	
Orderly (British Mess)	2,400	3,000	
Waiter	2,700	3,400	

(These minimum and maximum wages include additional 900 Lire per month which will be deducted for food provided)

1756MARINE GRADES

	Min	Max	
Assistant Bo'sun (Navy)	140	140	per day
Boathead	60	70	
Cooks and Stewards aboard ship	70	90	
	80	100	

Chambermaid	2,100
Cook	2,700
Dishwasher	1,600
Elevator Operator	1,700
Handyman	1,900
Head Cook	2,900
Head Waiter	3,400
Housekeeper (Female)	2,400
Ironing Women	1,600
Linen Keeper	1,900
Porter	2,400
Skilled Labour (permanent)	2,300
Waiter	2,700
Waitresses	2,200
Washer (Male)	2,000
Washer (Female)	1,500

MESSES

	<u>Min</u>	<u>Max</u>	
Assistant Cook	1,800	2,100	per month
Assistant Waiter	2,100	2,600	
Cook	2,700	3,600	
Dish Washer	1,600	1,900	
Handyman	1,900	2,400	
Head Cook	2,700	3,400	
Head Waiter	2,700	3,400	
Orderly (British Mess)	2,400	3,000	
Waiter	2,700	3,600	

(These minimum and maximum wages include additional 900 Lira per month which will be deducted for food provided)

1756MARINE GRADES

	<u>Min</u>	<u>Max</u>	
Assistant Bo'sun (Navy)		140	per day
Boatman	60	70	
Cooks and Stewards aboard ship	70	90	
Coxswain (Helmsman)	80	100	
Diver		110	
Draughtsman (Marine)	2,000	4,000	per month
Linesman (Navy)		80	per day
Pumpman (Navy)		80	
Rope Splicer	80	100	
Sailmaker	85	110	
Salvage Hand	70	90	
Salvage Hand (Master)	95	110	
Security Patrol Officer & Deputy Harbour Master	80	150	
Shipwright	80	100	
Stoker & Fireman	80	100	

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(To Page 6)

SEA-GOING RATES (SCHOONERS)

Master
1st Officer
2nd Officer
3rd Officer
Chief Engineer
1st Engineer
2nd Engineer
3rd Engineer
Bo'sun
Cook
Seaman

L. 250 per day
200
180
170
250
200
180
170
140
130
120

HARBOUR RATES - TUGBOATS & "Z" CRAFT

Master
Mate
Engineer
Cook
Seaman

L. 180 per day
140
140
110
110

BARGES & LIGHTERS

Lire	
Min	Max
70	90
80	110

Bargeman
Master Bargeman

NOTES:-

1. For female rates where not specified, 15% shall be deducted from the male rate in the same classification.
2. The daily rates of pay may be increased if necessary not more than 10 Lire for all classes of labour engaged on night shifts and overtime, if applicable, will be paid on this increased rate.
3. The cost of food when issued will be deducted as follows:-
 - (a) One Lire per meal for dehydrated soup.
 - (b) Ten Lire per meal or thirty Lire per day for rations.

189
170
140
130
120

2nd Engineer
3rd Engineer
Bo'sun
Cook
Seaman

HAIRBOUR RATES - TUGBOATS & "Z" CRAFT

L. 180	per day
140	
140	
110	
110	

Master
Mate
Engineer
Cook
Seaman

BARGES & LIGHTERS

<u>Lire</u>	
<u>Min</u>	<u>Max</u>
70	90
80	110

Bargeman
Master Bargeman

- NOTES:-
1. For female rates where not specified, 15% shall be deducted from the male rate in the same classification.
 2. The daily rates of pay may be increased if necessary not more than 10 Lire for all classes of labour engaged on night shifts and overtime, if applicable, will be paid on this increased rate.
 3. The cost of food when issued will be deducted as follows:-
(a) One Lire per meal for dehydrated soup.
(b) Ten Lire per meal or thirty Lire per day for rations.

12 JULY 44

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NOV 3/116

6-3-44

To all concerned.

No. 8.

Reference amendment No. 2 of 7 Mar to Administrative Instruction

1. For Amendment No. 2 read Amendment No. 4.

[Signature]
D. C. L. G. (Movements)

Distribution as per Nov 3/116 dated 7 Mar 44.

1755

(1) All such demands, having been approved by the appropriate authorities, will be referred to the Direzione Superiore Trasporti di Stato Maggiore, who will pass to the British Movements Liaison Officer to the M.M.I.A., or onward transmission to British Movements and U.S. Transportation at this H.Q.

(2) These demands will be submitted for seven day periods, Monday to Sunday inclusive, and must reach this H.Q. by the previous Tuesday, for consideration at the Priority of Movement Conference held each Thursday.

(3) This procedure will also be used for submitting Class "A" demands which have been refused but which the applicant wishes to press.

(4) Demands which have been accepted will be notified immediately after the Conference to the Direzione Superiore Trasporti and British Movements Liaison Officer to the M.M.I.A.

Copy to :-
Major-General,
Chief Administrative Officer.

Distn.	Internal Distn.	Copy to :-
M.M.I.A. Italy	A.P.M.I. (12)	A.P.M.I. (12)
" M. Italy	G.C., P.B.S. (6)	G.C., P.B.S. (6)
" Rear Eighth Army (Br Iac)	H.Q. ACAR.	H.Q. ACAR.
" " Fifth Army (Br Iac)	Main Eighth Army (6)	Main Eighth Army (6)
" Taranto	Rear " (6)	Rear " (6)
" Brindisi	Fifth Army (12)	Fifth Army (12)
" Bari	2 District (12)	2 District (12)
" Portofino	3 District	3 District
" Reggio	D.T.A. 2 District (12)	D.T.A. 2 District (12)
" Alghero Sub-area	57 area (2)	57 area (2)
" (Veste)	86 "	86 "
" Naples	71 sub-area	71 sub-area
" Salerno	151 "	151 "
" Torre Annunziata	6 Base Sub-area	6 Base Sub-area
" Castellammare	52 area	52 area
D.C.M.R.S.	94 Sub-area	94 Sub-area
Ally Central Comm. (10)	103 "	103 "
M.M.I.A.	FOUWIT	FOUWIT
A.C.C. Palermo	NOT.	NOT.
A.C.C. Trin Sub Comm	MA.F	MA.F
M.G.S.	W.L.S.C	W.L.S.C
May. L.O. M.M.I.A.	XII A.F.S.D.	XII A.F.S.D.
HQ. No 1 Dist.	XV A.F.S.D.	XV A.F.S.D.
	Far Diary	

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Final
Recd See
Rear HQ
Adj (Main)

ACC

File
HEAD
24 MAR 1944
A.C.C.
Rea
HQ, *Salerno*
30 MAR 1944
SECRET

HQ, AMI (Adm Ech)
CMR

19/9

ADMINISTRATIVE INSTRUCTION No. 9 of 1943
APPENDIX No. 1

22 Mar 44

AFHQ Adv Adm Echelon Adm Instruction No 9 of 16 Nov 43 is cancelled.
The provisions of AFHQ Adm Memorandum No 11 of 1944 now govern the supply
of Petroleum Products for Italian Military and Civil Use.

John G. ...

Major General,
Chief Administrative Officer.

DISTRIBUTION:

As for AFHQ Adv Adm Echelon Adm Instruction No 9 of 1943.

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Dist
Exec Sec
Rea HQ (Info)
Adj File

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