

ACC

10000 / 134 / 54

10000 / 134 / 54

PBS MISCELLANEOUS

Apr - Aug. 1944

0097

Declassified E.O. 12356 Section 3.3/NND No. 785016

A.B.S.

Miscellaneous

0098

Declassified E.O. 12356 Section 3.3/NND No. 785016

10000

134

54

THIS FOLDER

CONTAINS PAPERS

FROM

Staple #4

TO

bag #4

CATALOGUE.

0099

Declassified E.O. 12356 Section 3.3/NND No. 785016

195

VISCARDI

GIUSEPPE

TOTAL	<u>3</u>
FILMED	<u>3</u>

RESTRICTED

SECTION XXXIII

MISCELLANEOUS1. DISPLAY OF AMERICAN FLAG (PES Cir. #47, 1944)

a. The American Flag will be flown on flagstuffs by all American units and at all American installations in the area under the jurisdiction of the Peninsular Base Section as follows:

(1) Where the unit is located in a building, the flag will be flown from a flagstaff which will be approximately fifteen (15) feet in height.

(2) At bivouac areas and installations not located in buildings, a flagstaff approximately fifty (50) feet in height will be located in front of the unit headquarters or office. Where a flagstaff of this size is obviously too high, one of approximately twenty-five (25) feet will be used.

b. All flags will be raised and lowered daily.

2. INSPECTIONS

a. Inspection is a function of command, is continuous during the existence of any military organization, and cannot be delegated to any degree. Success in conducting painstaking inspections is based upon experience and thoroughness. While perfection in the standards of a unit may be periodically attained, the continuation of inspection is a never-ending process. Inspection is the means by which a commander determines whether or not proper standards are being maintained and whether or not his directives are being carried out toward achievement of those standards.

b. Scheduled inspections are essential in order to provide the commander with a periodic check of those elements and conditions involved. Preparation for a scheduled inspection aims, to a certain degree, the results desired, but a "surprise" or "spot" unannounced inspection is more apt to divulge the true condition. Planned inspections will usually, by reason of the preparation incident thereto produce more satisfying results at the moment, but are not necessarily indicative of the actual situation. "Eye-wash" is detrimental to a true and accurate determination of prescribed standards.

c. Unit commanders should aim at a reasonably satisfactory standard of conditions at all times, rather than an especially high standard as a result of "caused" inspections at prescribed intervals, but a lower standard at other times. A military organization rating at any and all times is indicative of a high degree of organization, morale, discipline, and leadership. A continuous rating of satisfactory or excellent over a period of time is considered better and more trustworthy than an alternating intermixture of superior

RESTRICTED

RESTRICTED

(Paragraph 3, Section XXIII, Circular Number 68, Headquarters PBS, 1944, changed).

and unsatisfactory ratings. Ratings of superior or unsatisfactory should be awarded only after thorough check.

3. CURFEW

a. Effective Monday, 31 July 1944, curfew hours throughout the Peninsular Base Section will be as follows:

- (1) 2200 hours to 0400 hours for all troops not resident in metropolitan Naples.
- (2) 2300 hours to 0400 hours for all Allied troops quartered and billeted within metropolitan Naples.

b. All troops not on duty or official business will be within billets or bivouac areas during the hours of curfew.

c. This liberalization of curfew regulations will be accompanied by an intensified enforcement of same by Military Police, and all violators will be subject to arrest.

4. EDITING AND CERTIFICATION OF REQUISITIONS (HATCUSA Cir. 57, 1944)

The signature of an organization supply officer or that of a commanding officer of a separate non-divisional unit on a requisition will be accepted as a guarantee that the supplies are necessary and, when issued, will not produce an excess of any item of authorized allowances of equipment. Neither a certificate to this effect nor the approval of an organization commander will be required.

5. REQUISITIONING OF CIVILIAN SUPPLIES (PBS Cirs. #23 and 32, 1943)
See also Section XXI Local Procurement and Civilian Labor this Circular.

a. Requisitioning on local civilian sources of supply is not authorized except by the supply services, this Headquarters.

b. The supply services are authorized to requisition items for which they have purchase responsibility only, and under either of the following conditions:

- (1) Where items required are the property of the Italian National or Provincial Government.
- (2) Where a satisfactory agreement cannot be reached between the contracting officers and the owners of supplies.

c. Requisitioning of real estate is covered in Section of this compilation.

- 330 -

DISTRIBUTION:

"A", "E" & "F" (Revised 26 July 44)

RESTRICTED

ADJ

RESTRICTED

f. To denote recognition of a responsible job well done, there is being designed at the present time and will be available for issue in the immediate future an appropriate seal to denote proficiency in motor operation and maintenance. This seal will be issued to motor vehicle operators who have maintained clear records for a period in excess of three (3) months. This seal will be placed on the driver's name plate referred to in Paragraph e above. In all cases where a motor vehicle operator is convicted of a traffic violation, involved in an accident, or allows his vehicle to become unserviceable through his neglect, the seal on his name plate will be cancelled in an appropriate manner. Commanding officers of all units will immediately designate all men in their organization who are now qualified or who will become qualified for the "MOTOR OPERATOR'S PROFICIENCY SEAL".

g. In addition to the "Proficiency Seal" mentioned above, all commanders should be familiar with the provisions of WD Cir. #248 (1942), which establishes the Qualification Badge for Motor Vehicle Drivers and Mechanics. This individual award should be made whenever driver or mechanic has clearly and unequivocally proved his ability to meet the requirements.

h. Any driver of a motor vehicle who is disciplined for serious infraction of the well-known rules of speed, traffic, maintenance, etc. will, after such disciplinary measures as soon justified have been taken, be transferred to a special company which will be engaged permanently on construction work. These soldiers will never again be permitted to drive a motor vehicle while assigned to the Peninsular Base Section, and steps will be taken to insure their not being transferred out of the Peninsular Base Section.

i. This order will be made a part of the instruction of every motor vehicle driver, who will be required to sign that he has read this memorandum.

2. RESPONSIBILITY: Responsibility for proper operation, preventive maintenance and inspection of vehicles to insure that properly schedule preventive maintenance is properly performed is, by definition, a COMMAND FUNCTION which devolves directly upon the unit COMMANDING OFFICER (of Par. 14 & 15, AR 850-15). This responsibility cannot and will not be delegated in **2802**

3. OPERATION, INSPECTION, AND MAINTENANCE:

a. Will generally be in accordance with Sec. II and III, AR 850-15; TM 9-2810; and HTOUSA Cir. #9, 1944, and as specifically set forth herein.

b. Assignment of drivers: (Ref. Par. 16, AR 850-15)
Insofar as practicable, each vehicle will be assigned to a regular

RESTRICTED

43

(Revised Pages 116 and 117, Section XI, Circular Number 68, PBS,
dated 28 May 1944) (Subparagraphs 3 c (2) (c) and 3 c (2) (d) rescinded)

driver and will not be operated by any other person. Officers will not undertake to relieve drivers and take over vehicles themselves. Violations will be reported to this Headquarters.

(1) Officers Driving Vehicles: Heads of staff sections, PBS; CQ, Headquarters Command; and CO's of separate organizations and installations may authorize officers under their jurisdiction to drive government motor vehicles on official business. Such officers must have in their possession properly authenticated driver's permit, WD CO Form 7360 (old WMC Form 228), and authorization signed by the appropriate commander or head of section.

c. Pooling of Motor Vehicles:

(1) General Instructions:

(a) There will be an officer at each motor park responsible for planning, to insure pooling of motor vehicles within entire organization. Trips will be planned so that return loads, if available, will be brought back. Instead of sending several vehicles on different missions in the same general area, a single vehicle will be used, and trip planned to cover the various missions.

(b) Vehicles will travel the shortest usually traveled route to and from destination as entered on trip tickets. The use of vehicles for private purposes on any portion of an authorized trip is forbidden.

(c) When two or more organizations or installations are located in the same area, coordination will be effected by the senior commander to insure compliance with these instructions.

(2) Specific Instructions:

(a) All vehicles held on memorandum receipt or limited time shipping ticket approved by the War Department, by NATOUA, by SOS, NATOUA, by this Headquarters or any other headquarters will be turned in to the Ordnance Officer, PBS.

- 116 -

(Revised 22 July 1944)

DISTRIBUTION: *34*
"A" "E" & "F"

RESTRICTED

RESTRICTED

(Revised Pages 11 and 117, Section XI, Circular No. 43 per 68, PBS.
dated 28 May 1944)

(Subparagraphs 3 c (2) (c) and 3 c (2) (d) rescinded)

(b) All units (except QM truck companies, QM car units, and separate Engineer dump truck companies) will turn in to the Ordnance Officer a sufficient number of general purpose vehicles to reduce the number of such vehicles on hand in each unit to 85% of its authorized T/E. In the application of 85% to the total number of general purpose vehicles authorized, fractional results of any size will be interpreted as a unit. For instance, should 85% of a unit's general purpose vehicles amount to 75-1/4 or 75-3/4 vehicles, that unit will retain 76 general purpose vehicles.

(c) "General purpose vehicles" will be construed to mean:

1. Truck, 1/4 Ton, 4x4, C&R
2. Truck, 3/4 Ton, 4x4, C&R
3. Truck, 3/4 Ton, 4x4, 'E
4. Truck, 1-1/2 Ton, 4x4, Cargo
5. Truck, 1-1/2 Ton, 6x6, PC
6. Truck, 2-1/2 Ton, 6x6, Cargo
7. Car Civilian type
8. Car, GI, Sedan
9. Any vehicles held in substitution for 1 - 8 inclusive.

d. Trip Tickets: (AD Form 48)

Reference: Par. 7, PBS Daily Bulletin No. 48, cs; **2801**
Par. 3, PBS Daily Bulletin No. 73, cs.

(1) Each U.S. vehicle will be dispatched for initial

RESTRICTED

24, 29 and 39

(Revised Page 118, Section XI, Circular No. 68, PHS, dated 28 May 1944,
Paragraph d (1) (c) revised.)

assignment each day (or shift, if two shift operation) on WD Form 48, Driver's Trip Ticket and P.M. Service Record. Trip ticket will be signed by the unit commander or commissioned officer or warrant officer duly appointed by him. Each subsequent trip made during the period will be entered on one line of the "Trip or Load Record" on face of form and each line will be signed by the unit commander or a commissioned officer or warrant officer duly appointed by him to ensure that each trip has been authorized. Special instructions for three specific situations are as follows:

(a) Vehicles operating on shuttle service between two specified points over a specified route will have both points entered and the route traveled together with statement that vehicle is engaged in shuttle service. This will obviate necessity for unit commander authenticating each trip, but vehicle will not be operated between any other route without having trip record changed by signature of unit commander or commissioned officer or warrant officer duly appointed by him.

(b) U.S. military vehicles operating under the jurisdiction of the Transportation Officer, PHS, are, for reasons of cargo security and record keeping, authorized to circulate within this area on M/T Dispatching Orders and Civilian Truck Pool Trip Tickets. This does not relieve the personnel of Transportation Section organizations from performing the Driver's Daily Preventive Maintenance Services check required by WD Form No. 48, nor from maintaining record thereon.

(c) Vehicles being operated for recreational purposes will be dispatched on WD Form No. 48. There will appear in "Trip or Load Record" the destination and statement that vehicle is being operated for recreation. Such dispatches must be signed by an officer of field grade or by the unit commander. (cf Par. 7, below)

(2) Instructions for Using WD Form 48, Driver's Trip Ticket and P.M. Service Record: Each vehicle will be dispatched for initial assignment each day (or shift) on WD Form 48, Driver's Trip Ticket and P.M. Service Record, by authorized dispatcher as representative of unit commander.

(a) Driver's name, organization and vehicle number must be legibly entered.

(b) Driver will enter fuel and oil added, perform preventive maintenance service listed on reverse of form, keep record of trips in space provided, and secure release from official user on last trip of day (or shift)

(c) Upon return of vehicle to organization at end of day (or shift) dispatcher will examine trip ticket to note that driver has:

RESTRICTEDCORRECTED COPY

38

(Revised Pages 249 and 250, Section XXI, PLS Circular 68, dated 28 May 1944. Paragraph 11. b (2) (a) amended).

cases, the officer making the purchase will, in each instance, be responsible for securing vendor's bill or invoice in triplicate and for making and/or securing the following certificates thereon:

(1) On all three copies of vendor's bill or invoice, a certificate by the purchasing officer, as follows:

(a) For Supplies:

I certify that the supplies enumerated hereon were purchased and received by me and that payment was NOT made by me this day of 19 Procurement Authority No. the available balance of which is sufficient to cover the cost.

.
(Name - Grade)

(b) For Non-Personal Services:

I certify that the services have been rendered as stated and that payment has NOT been made by me. Procurement Authority No. the available balance of which is sufficient to cover the cost.

.
(Name - Grade)

(c) On the original copy of vendor's bill or invoice a certificate by the vendor, as follows:

.
(date)

I certify that the above account is true and correct and that payment has not been received.

.
(Signature of Vendor)

(2) In the event Agent Officers, as provided for in AR 35-520, dated December 19, 1941, are appointed and authorized to operate in the Peninsular Base Section area, such Agent Officers, when making payment at the time the supplies are received or the services rendered, secure from the vendor a receipt for payment and will, on all three copies of vendor's bill or invoice, make the following applicable certificate:

(a) For Supplies:

I certify that the supplies enumerated hereon were received by me and that payment therefor has been made by me as Agent Officer in cash this day of 19

- 249 -

DISTRIBUTION:
"A" "B" "C" "P"

(Revised 16 July 1944)

RESTRICTED

RESTRICTED

from funds entrusted to me by Finance
 Officer. Procured at Authority No. t. available balance
 of which was sufficient to cover the cost.

.
 (Name - Grade)

(b) For Non-Personal Services:

I certify that the services have been rendered
 as stated and payment for same has been made by me in cash this
 day of 19 at from funds
 entrusted to me by Procurement Authority No.
 the available balance of which was sufficient to cover the cost.

.
 (Name - Grade)

The above certificates are based on the presumption that one officer
 will be both Purchasing and Contracting Officer and Agent Finance
 Officer. This is the recommended method of purchasing and paying.
 Should the functions be performed by different officers, then each
 officer will certify to the pertinent portion of the above certifi-
 cates. In every case a complete procurement authority will be fur-
 nished by the Purchasing and Contracting Officer.

c. Certifications required on vendor's bills pursuant to
 the preceding sub-paragraph (b) will be available in the form of rubber
 stamps, which may be secured upon application to the Base Purchasing
 Agent. (Note: The phrase "the available balance of which was suffi-
 cient to cover the cost" must be added.)

d. Where payment is made at the time of purchase, receipted
 bills or invoices in triplicate, properly certified will be forwarded
 by the Agent Officer to the appropriate Disbursing Officer in support
 of his Return of Funds (Form 45b). The Disbursing Officer will return
 the triplicate copy, properly notated, to the officer certifying to
 the availability of funds (Purchasing & Contracting Officer).

e. Where payment is not made at the time of purchase, vendor
 bills or invoices will be forwarded, certified as above, in triplicate,
 to the appropriate Disbursing Officer for payment. The Disbursing
 Officer will return the triplicate copy, properly notated, to the
 officer certifying to the availability of funds (Purchasing and Con-
 tracting Officer).

12. NUMBERING CONTRACTS AND OPEN MARKET PURCHASES:

a. The following procedure will govern the numbering and
 distribution of contracts in the Peninsular Base Section.

RESTRICTED

37

ADD

(Revised Pages 257, 258, 259a and 259b, PSS Circular No. 68 dated 28 May 1944, Paragraphs 2lg, j, k, l and m amended.)

c. The Chief of each employing section service and commanding officers of each separate installation will be held responsible for the operation and control of the above within units under their jurisdiction. The success of the plan, which is intended in part to reduce turnover of labor, will depend upon proper supervision.

22. PAYROLLS:

a. Payrolls will be prepared by the employing section for all employees, except contract labor. Standard Form 1013d revised will be used for office employees, and Standard Form 1013 for labor. Signatures of common labor and stevedores are not required on payrolls.

b. Where labor contracts are entered into they will be approved by the Base Purchasing Agent.

2799

RESTRICTED

4

(Revised Page 260, Section XXI, Standing Orders, Instructions, Policies
& Standing Operating Procedures, PBS Circular Number 68, dated 28 May 1944)

23. PAY PERIODS:

Payments will be made either weekly or twice monthly, at the discretion of the employing section, except in the case of labor employed through contractors who themselves pay the labor, and in cases where the labor may have been employed less than one week.

24. ACCIDENTS:

a. A civilian employee sustaining death, injury, or illness arising out of and in the course of his employment, which includes his being transported to and from employment in U. S. Government vehicles or civilian vehicles hired by the U. S. Government for this purpose, will receive medical attention and/or compensation by and through the ISTITUTO PER L'ASSICURAZIONE CONTROGLI INFORTUNI SUL LAVORO, hereinafter referred to as the Istituto. The Istituto has offices or representatives, including doctors, in all important towns; such offices or representatives are usually known to workmen. If not known to the employee, the address can be ascertained from the Mayor (Podesta). The address in Naples is Via Santa Lucia 107, Telephone 21621, 24495, 26634.

b. All employing units will ascertain the location of the office, representative, or doctor of the Istituto in the nearest town. The information will also be obtained upon moving to a new location.

c. When an employee is injured he will be given first aid treatment by medical military personnel, if available. If not available, he will be taken or sent, depending upon the nature of the injury, to the nearest office or representative of the Istituto. If hospital treatment is considered advisable, transportation will be furnished by the U. S. Army to the nearest civilian hospital, unless the Istituto has an ambulance, in which case the Istituto will be required to transport.

d. The employing unit will at the time of death or injury prepare a certificate in quadruplicate in the form of Exhibit "B". The certificate will be carefully and fully completed, in block letters or typing. Disposition of the forms will be as follows:

Original: To be given the employee, his dependent, the Istituto, or the hospital. It will be signed by the certifying officer but will not contain his rank or unit. (The employee or his dependent will be advised to apply to the local office of the Istituto for further treatment and/or compensation.)

First Copy: If in the Provinces of Naples, Littoria, Frosinone, Benevento, Avellino or Salerno - send to U.S. Claims Service - Region I, APO 782. If in the Provinces of Campobasso, Foggia or Potenza - send to U.S. Claims Service - Region II, APO 650. If in the Provinces of Bari, Matera, Taranto, Brindisi, Lecce, Cosenza, Catanzaro or Reggio Calabria - send to U.S. Claims Service - Region III, APO 540.

Second Copy: To be sent to the Base Purchasing Agent, PBS.

- 260 -

DISTRIBUTION:

"A" "B" "C"

S, R:

(Revised 4 June 1944)

RESTRICTED

RESTRICTED:

(Revised Page 94, Section X, Circular Number 68, PBS, dated 28 May 1944. Paragraph 7a amended.)

e. Hemp rearing pools: The operation of rearing pools in the manufacture of hemp is necessary in the Allied war effort. Until such time as the pools are placed in operations, units within mosquito flight range of any such pool may employ either Paris green or No. 2 Diesel oil for larviciding purposes. If No. 2 Diesel oil is used, great care will be exercised to use it very sparingly to create as thin a film as possible. Once the hemp is placed in the pools (approximately 1 June) and until further instructions are issued, oil will not be used and Paris green may be employed.

f. Wells:

(1) Deep wells are not likely to breed malaria carrying mosquitoes, but should be observed carefully for signs of breeding and, if breeding begins, they should be treated.

(2) Shallow wells are always suspicious and should be regarded as potential breeding grounds.

(3) Irrigation wells should be treated with Diesel oil No. 2.

(4) Drinking wells will be treated with a cupful of kerosene or lead-free gasoline weekly.

7. Atebrine therapy to suppress symptoms of malaria will be taken from 1 May 1944 until further notice.

a. Personnel who will not take atebrine:

(1) Those permanently located in an area and whose duties will definitely not take them out of the area bounded on south by the Gulf of Naples; on the west, by an imaginary line running from Pozzuoli (10.0-40.7) to Trentola (15.0-64.0) to Capua (17.5-76.5); on the north by the Volturno River; and on the east by the PBS eastern boundary. Troops in the near area previously on atebrine and who may be leaving this area within a reasonable length of time will continue atebrine suppressive therapy until further notice. All other individual and environmental malaria control measures in this area will be continued as prescribed.

(2) In the Rome area east of the north-south coordinate 68 and the between east-west coordinates 63 to 73.

b. Personnel who will take atebrine:

(1) All personnel outside the zone described in Par. 7 a above.

(2) Personnel, even though living in the zone described above, who have duties which take them out of the area during the hours of darkness, such as personnel from:

- (a) Quartermaster and Engineer Truck units.
- (b) Signal and Engineer wire and power line units
- (c) Hospital trains
- (d) Water and petroleum supply units
- (e) Any other personnel whose operational duties meet the above requirements

(3) Staging personnel

2798

RESTRICTED

- (4) Casual replacements in the Personnel Centers.
- (5) Army and Air Corps personnel in Base Section hospitals, unless clinically contraindicated.
- (6) All patients in PSS hospitals, returnable to duty, who have previously been taking atabrine, unless clinically contraindicated.
- (7) Personnel returned from hospitals who have had more than two attacks of malaria within six months.
- (8) Civilian employees working in essential or key positions in the same areas in which U. S. personnel take atabrine. It will not be given to common or hard laborers.
- (9) Military personnel who have been on atabrine therapy and are returning to the United States will continue this treatment for a 28-day period after embarking for the United States.
- c. PSS Troops in British Areas: PSS troops in British areas will conform to British atabrine requirements of the area, with the exceptions as listed in Par. b above.
- d. Method of Administration:
- (1) Dosage. One tablet (0.1 gram) daily, preferably at the evening meal, with a cupful of liquid.
- (2) Supervision. The administration will be supervised by an officer or NCO who will personally see that the drug is taken "on the spot".
- (3) Sensitivity. Individuals found to be truly sensitive to atabrine may take in lieu thereof (0.6 gram) 10 grains quinine daily. This will be done upon written consent of the unit medical officer who will critically estimate individual cases after a trial period on divided doses.
- (4) Report. A monthly report will be required of each unit commander certifying that each member of his unit received daily suppressive therapy in accordance with this circular and stating thereon the percentage of officers and enlisted men (separately) on quinine therapy. (This applies only to units all or part of whose personnel are required to take atabrine.)

e. Issue:

- (1) Atabrine for troops and for civilians who require it will be issued with the ration. Troops scheduled for movement will be provided with sufficient atabrine for the entire trip. American troops attached to British units will be supplied through British channels. Officers' transient messes will provide atabrine for personnel who require it.

RESTRICTED

36

(Revised Page 3) Section XXXIII, Circular 62, W.D., dated 28 May 1944.
Paragraph 32 c (good)

(c) Piazza Vanvitelli 17

(d) Corso V. E. 135 - Perco Hotel

(2) Papoff, under contract and controlled by the QM, will operate for individual work only.

(3) Dry cleaning service will be paid for by the piece when released.

c. Organizational commanders will contact the Laundry Officer at the laundries for further details pertaining to laundry and dry cleaning services and for blank forms.

31. REPAIR OF SHOES (PWS Cir. #15, 1943)

a. Assigned and attached units and separate organization commanders will cause the shoes of all personnel of their commands to be inspected weekly.

(1) Purpose of the inspection is to prevent shoes from being worn beyond the point of economical repair.

(2) Shoes in need of repair will be turned in immediately after inspection is conducted.

b. Repair of shoes will be effected at QM Depot Q-555, located with the Engineer Depot E-250 at SECONDIOLIANO (N-214546).

(1) Shoes will be tied together in pairs and each shoe will be tagged with the name, grade, serial number, and organization of the owner.

(2) Shoes of each unit and separate organization will be bagged together and bag tagged with the number of pairs as well as the identification of the organization.

32. CIVILIAN SHOES FROM U. S.

To individuals desiring to obtain civilian shoes from the U. S. the Quartermaster will issue "Shoe Purchase Certificate", CPA Form R-1705 B, only upon presentation of application for same in compliance with paragraph 5, e, of War Dept. Circular 255 dated 22 June, 1944. 2797

DISTRIBUTION:

"A", "B" & "F"

S.R.

- 345 -

(Revised 13 July 1944)

RESTRICTED

RESTRICTED33. PILFERING OF U. S. GOVERNMENT PROPERTY (PES Cir. #6, 1943)

a. Pilfering, breaking into, and the diversion of U.S. military supplies and other similar acts are serious offenses punishable by IW #24. Damaged containers and broken articles, regardless of their condition, are Government property and as such will not be melted nor appropriated.

b. Any officer, non-commissioned officer or enlisted guard observing pilferage or diversion of U. S. Government property being committed will, without delay, apprehend the offender, obtain the name, grade, organization, and serial number of the offender, obtain similar information concerning witnesses, if any, and submit same in a complete report to this Headquarters. The information obtained from offenders will be checked against their WD identification cards and tags. Where there is any doubt as to the veracity of information given, the individual will be turned over to the Military Police.

34. PROHIBITION ON SELLING OR GIVING AWAY OF MERCHANDISE SOLD TO MILITARY PERSONNEL FOR THEIR OWN USE (PES Cir. #43, 1944)

a. The resale of merchandise purchased at retail by military personnel in an Army Exchange is prohibited. This applies with equal force to merchandise purchased by individuals at Quartermaster Sales Stores. Further, the giving away of such merchandise to Italian civilians is prohibited.

b. The receipt of money or any other article or thing of value in exchange for such merchandise or for payment for services rendered will constitute a resale.

c. It is a serious offense for Italian civilians to accept as a gift, to purchase or barter, or to be found in possession of such merchandise. Many are being imprisoned as a result of unwise generosity, or otherwise, on the part of Allied personnel.

RESTRICTED

19. RECORDS AND REPORTS RE LABOR:

References: PIS Procurement Regulations No. 1, 18 Oct 1943, and Changes No. 1 through 6.

a. Records containing the names, addresses, classification, wages, and such other information as is desired by the employing section will be maintained by the employing section for all employees, except labor furnished by contractor.

b. A report will be submitted twice monthly to Office of Base Purchasing Agent covering the periods from the 1st to the 15th inclusive, and from the 16th to the last day of the month. The report will cover the average number of civilians employed daily for the period in question, and will be broken down into five classifications, as follows:

- (1) Office employees
- (2) Skilled labor (including semi-skilled)
- (3) Stevedores
- (4) Common labor
- (5) Labor employed under contractors

20. SECURITY:

PIS Procurement Regulations No. 1, 18 Oct 43, Change No. 2

a. There is no security check made covering civilian labor obtained directly from AMG. It is, therefore, the responsibility of the employing sections and services to exercise the utmost care, from a security standpoint, in the use of this labor.

b. No office employees will be obtained except through or with the approval of the Labor Officer, Office of Base Purchasing Agent. This procedure will automatically result in a police check being made on all civilians employed within this classification.

c. Should the chief of an employing section or service desire a security check for certain key employees, in addition to the police file check referred to in paragraph b hereof, request should be made to the Labor Officer, Office of Base Purchasing Agent. **2796** When making such request, consideration should be given the following:

(1) The employment of civilians as confidential secretaries is prohibited.

(2) Army personnel will closely supervise the work of all civilian office personnel and will exercise particular care that they do not have access to secret or confidential material.

RESTRICTED

42

(Revised Page 256, Section XXI, PBS Circular No. 68, dated 28 May 1944, Paragraph 21. a. changed)

(3) Officers or enlisted personnel will be utilized for interpreting conversations of a confidential nature.

d. The names of all contractors furnishing civilian labor will be submitted by the chief of the contracting section or service to the Labor Officer, Office of Base Purchasing Agent, who will cause a security check to be made.

e. Employing sections or services will be notified by the Labor Officer, Office of Base Purchasing Agent, if the police check or security check discloses any information of a derogatory nature, so that employment may be terminated.

f. Any civilian employee who commits an act of any kind against the Allied powers, including pillage, destruction, or expressing opinions contrary to the best interests of the Allied powers will be placed under immediate arrest or restraint and turned over to the Military Police for disposition.

21. WAGES AND CONDITIONS OF EMPLOYMENT:

References: PBS Procurement Regulations No. 1, 18 Oct 1943, and Changes No. 1 through 6
PBS Circular #68, Sec. 1, 21 May 1944.

a. Payment of all civilian labor will be in accordance with the schedule shown in Exhibit "C" of this section, which is known as the Naples Basic Rate. Deviations from the schedule will be made only in special circumstances upon recommendation in writing by the chief of the employing section to the Base Purchasing Agent. All civilian labor will be hired at not more than the minimum rate for a probationary period of one work week, after which the rate may be revised within the maximum limit. Payment of all employees will be by the employing section or service.

b. (1) The rates of pay apply to a day of 8 working hours, exclusive of meal time or time required to travel to and from the job. A normal work week will be considered to be 48 actual working hours, 6 days of 8 hours each. Overtime will be paid for all time over 8 hours worked in one day, at the rate of one and one-half times the regular rate. Overtime will be paid for work on Sundays, at the rate of one and one-half times the regular rate, provided the employee works seven consecutive days.

(2) No extra pay is authorized for work performed on feast days or holidays.

(3) Overtime will not be paid to hotel, mess or restaurant employees.

(4) Rates for night work will be as authorized from time to time by this Headquarters.

- 256 -

DISTRIBUTION:

1A 1B 1C 1D 1E 1F 1G 1H 1I 1J 1K 1L 1M 1N 1O 1P 1Q 1R 1S 1T 1U 1V 1W 1X 1Y 1Z 1AA 1AB 1AC 1AD 1AE 1AF 1AG 1AH 1AI 1AJ 1AK 1AL 1AM 1AN 1AO 1AP 1AQ 1AR 1AS 1AT 1AU 1AV 1AW 1AX 1AY 1AZ 1BA 1BB 1BC 1BD 1BE 1BF 1BG 1BH 1BI 1BJ 1BK 1BL 1BM 1BN 1BO 1BP 1BQ 1BR 1BS 1BT 1BU 1BV 1BW 1BX 1BY 1BZ 1CA 1CB 1CC 1CD 1CE 1CF 1CG 1CH 1CI 1CJ 1CK 1CL 1CM 1CN 1CO 1CP 1CQ 1CR 1CS 1CT 1CU 1CV 1CW 1CX 1CY 1CZ 1DA 1DB 1DC 1DD 1DE 1DF 1DG 1DH 1DI 1DJ 1DK 1DL 1DM 1DN 1DO 1DP 1DQ 1DR 1DS 1DT 1DU 1DV 1DW 1DX 1DY 1DZ 1EA 1EB 1EC 1ED 1EE 1EF 1EG 1EH 1EI 1EJ 1EK 1EL 1EM 1EN 1EO 1EP 1EQ 1ER 1ES 1ET 1EU 1EV 1EW 1EX 1EY 1EZ 1FA 1FB 1FC 1FD 1FE 1FF 1FG 1FH 1FI 1FJ 1FK 1FL 1FM 1FN 1FO 1FP 1FQ 1FR 1FS 1FT 1FU 1FV 1FW 1FX 1FY 1FZ 1GA 1GB 1GC 1GD 1GE 1GF 1GG 1GH 1GI 1GJ 1GK 1GL 1GM 1GN 1GO 1GP 1GQ 1GR 1GS 1GT 1GU 1GV 1GW 1GX 1GY 1GZ 1HA 1HB 1HC 1HD 1HE 1HF 1HG 1HH 1HI 1HJ 1HK 1HL 1HM 1HN 1HO 1HP 1HQ 1HR 1HS 1HT 1HU 1HV 1HW 1HX 1HY 1HZ 1IA 1IB 1IC 1ID 1IE 1IF 1IG 1IH 1II 1IJ 1IK 1IL 1IM 1IN 1IO 1IP 1IQ 1IR 1IS 1IT 1IU 1IV 1IW 1IX 1IY 1IZ 1JA 1JB 1JC 1JD 1JE 1JF 1JG 1JH 1JI 1JJ 1JK 1JL 1JM 1JN 1JO 1JP 1JQ 1JR 1JS 1JT 1JU 1JV 1JW 1JX 1JY 1JZ 1KA 1KB 1KC 1KD 1KE 1KF 1KG 1KH 1KI 1KJ 1KK 1KL 1KM 1KN 1KO 1KP 1KQ 1KR 1KS 1KT 1KU 1KV 1KW 1KX 1KY 1KZ 1LA 1LB 1LC 1LD 1LE 1LF 1LG 1LH 1LI 1LJ 1LK 1LL 1LM 1LN 1LO 1LP 1LQ 1LR 1LS 1LT 1LU 1LV 1LW 1LX 1LY 1LZ 1MA 1MB 1MC 1MD 1ME 1MF 1MG 1MH 1MI 1MJ 1MK 1ML 1MM 1MN 1MO 1MP 1MQ 1MR 1MS 1MT 1MU 1MV 1MW 1MX 1MY 1MZ 1NA 1NB 1NC 1ND 1NE 1NF 1NG 1NH 1NI 1NJ 1NK 1NL 1NM 1NN 1NO 1NP 1NQ 1NR 1NS 1NT 1NU 1NV 1NW 1NX 1NY 1NZ 1OA 1OB 1OC 1OD 1OE 1OF 1OG 1OH 1OI 1OJ 1OK 1OL 1OM 1ON 1OO 1OP 1OQ 1OR 1OS 1OT 1OU 1OV 1OW 1OX 1OY 1OZ 1PA 1PB 1PC 1PD 1PE 1PF 1PG 1PH 1PI 1PJ 1PK 1PL 1PM 1PN 1PO 1PP 1PQ 1PR 1PS 1PT 1PU 1PV 1PW 1PX 1PY 1PZ 1QA 1QB 1QC 1QD 1QE 1QF 1QG 1QH 1QI 1QJ 1QK 1QL 1QM 1QN 1QO 1QP 1QQ 1QR 1QS 1QT 1QU 1QV 1QW 1QX 1QY 1QZ 1RA 1RB 1RC 1RD 1RE 1RF 1RG 1RH 1RI 1RJ 1RK 1RL 1RM 1RN 1RO 1RP 1RQ 1RR 1RS 1RT 1RU 1RV 1RW 1RX 1RY 1RZ 1SA 1SB 1SC 1SD 1SE 1SF 1SG 1SH 1SI 1SJ 1SK 1SL 1SM 1SN 1SO 1SP 1SQ 1SR 1SS 1ST 1SU 1SV 1SW 1SX 1SY 1SZ 1TA 1TB 1TC 1TD 1TE 1TF 1TG 1TH 1TI 1TJ 1TK 1TL 1TM 1TN 1TO 1TP 1TQ 1TR 1TS 1TT 1TU 1TV 1TW 1TX 1TY 1TZ 1UA 1UB 1UC 1UD 1UE 1UF 1UG 1UH 1UI 1UJ 1UK 1UL 1UM 1UN 1UO 1UP 1UQ 1UR 1US 1UT 1UU 1UV 1UW 1UX 1UY 1UZ 1VA 1VB 1VC 1VD 1VE 1VF 1VG 1VH 1VI 1VJ 1VK 1VL 1VM 1VN 1VO 1VP 1VQ 1VR 1VS 1VT 1VU 1VV 1VW 1VX 1VY 1VZ 1WA 1WB 1WC 1WD 1WE 1WF 1WG 1WH 1WI 1WJ 1WK 1WL 1WM 1WN 1WO 1WP 1WQ 1WR 1WS 1WT 1WU 1WV 1WW 1WX 1WY 1WZ 1XA 1XB 1XC 1XD 1XE 1XF 1XG 1XH 1XI 1XJ 1XK 1XL 1XM 1XN 1XO 1XP 1XQ 1XR 1XS 1XT 1XU 1XV 1XW 1XX 1XY 1XZ 1YA 1YB 1YC 1YD 1YE 1YF 1YG 1YH 1YI 1YJ 1YK 1YL 1YM 1YN 1YO 1YP 1YQ 1YR 1YS 1YT 1YU 1YV 1YW 1YX 1YY 1YZ 1ZA 1ZB 1ZC 1ZD 1ZE 1ZF 1ZG 1ZH 1ZI 1ZJ 1ZK 1ZL 1ZM 1ZN 1ZO 1ZP 1ZQ 1ZR 1ZS 1ZT 1ZU 1ZV 1ZW 1ZX 1ZY 1ZZ 1AA 1AB 1AC 1AD 1AE 1AF 1AG 1AH 1AI 1AJ 1AK 1AL 1AM 1AN 1AO 1AP 1AQ 1AR 1AS 1AT 1AU 1AV 1AW 1AX 1AY 1AZ 1BA 1BB 1BC 1BD 1BE 1BF 1BG 1BH 1BI 1BJ 1BK 1BL 1BM 1BN 1BO 1BP 1BQ 1BR 1BS 1BT 1BU 1BV 1BW 1BX 1BY 1BZ 1CA 1CB 1CC 1CD 1CE 1CF 1CG 1CH 1CI 1CJ 1CK 1CL 1CM 1CN 1CO 1CP 1CQ 1CR 1CS 1CT 1CU 1CV 1CW 1CX 1CY 1CZ 1DA 1DB 1DC 1DD 1DE 1DF 1DG 1DH 1DI 1DJ 1DK 1DL 1DM 1DN 1DO 1DP 1DQ 1DR 1DS 1DT 1DU 1DV 1DW 1DX 1DY 1DZ 1EA 1EB 1EC 1ED 1EE 1EF 1EG 1EH 1EI 1EJ 1EK 1EL 1EM 1EN 1EO 1EP 1EQ 1ER 1ES 1ET 1EU 1EV 1EW 1EX 1EY 1EZ 1FA 1FB 1FC 1FD 1FE 1FF 1FG 1FH 1FI 1FJ 1FK 1FL 1FM 1FN 1FO 1FP 1FQ 1FR 1FS 1FT 1FU 1FV 1FW 1FX 1FY 1FZ 1GA 1GB 1GC 1GD 1GE 1GF 1GG 1GH 1GI 1GJ 1GK 1GL 1GM 1GN 1GO 1GP 1GQ 1GR 1GS 1GT 1GU 1GV 1GW 1GX 1GY 1GZ 1HA 1HB 1HC 1HD 1HE 1HF 1HG 1HH 1HI 1HJ 1HK 1HL 1HM 1HN 1HO 1HP 1HQ 1HR 1HS 1HT 1HU 1HV 1HW 1HX 1HY 1HZ 1IA 1IB 1IC 1ID 1IE 1IF 1IG 1IH 1II 1IJ 1IK 1IL 1IM 1IN 1IO 1IP 1IQ 1IR 1IS 1IT 1IU 1IV 1IW 1IX 1IY 1IZ 1JA 1JB 1JC 1JD 1JE 1JF 1JG 1JH 1JI 1JJ 1JK 1JL 1JM 1JN 1JO 1JP 1JQ 1JR 1JS 1JT 1JU 1JV 1JW 1JX 1JY 1JZ 1KA 1KB 1KC 1KD 1KE 1KF 1KG 1KH 1KI 1KJ 1KK 1KL 1KM 1KN 1KO 1KP 1KQ 1KR 1KS 1KT 1KU 1KV 1KW 1KX 1KY 1KZ 1LA 1LB 1LC 1LD 1LE 1LF 1LG 1LH 1LI 1LJ 1LK 1LM 1LN 1LO 1LP 1LQ 1LR 1LS 1LT 1LU 1LV 1LW 1LX 1LY 1LZ 1MA 1MB 1MC 1MD 1ME 1MF 1MG 1MH 1MI 1MJ 1MK 1ML 1MM 1MN 1MO 1MP 1MQ 1MR 1MS 1MT 1MU 1MV 1MW 1MX 1MY 1MZ 1NA 1NB 1NC 1ND 1NE 1NF 1NG 1NH 1NI 1NJ 1NK 1NL 1NM 1NN 1NO 1NP 1NQ 1NR 1NS 1NT 1NU 1NV 1NW 1NX 1NY 1NZ 1OA 1OB 1OC 1OD 1OE 1OF 1OG 1OH 1OI 1OJ 1OK 1OL 1OM 1ON 1OO 1OP 1OQ 1OR 1OS 1OT 1OU 1OV 1OW 1OX 1OY 1OZ 1PA 1PB 1PC 1PD 1PE 1PF 1PG 1PH 1PI 1PJ 1PK 1PL 1PM 1PN 1PO 1PP 1PQ 1PR 1PS 1PT 1PU 1PV 1PW 1PX 1PY 1PZ 1QA 1QB 1QC 1QD 1QE 1QF 1QG 1QH 1QI 1QJ 1QK 1QL 1QM 1QN 1QO 1QP 1QQ 1QR 1QS 1QT 1QU 1QV 1QW 1QX 1QY 1QZ 1RA 1RB 1RC 1RD 1RE 1RF 1RG 1RH 1RI 1RJ 1RK 1RL 1RM 1RN 1RO 1RP 1RQ 1RR 1RS 1RT 1RU 1RV 1RW 1RX 1RY 1RZ 1SA 1SB 1SC 1SD 1SE 1SF 1SG 1SH 1SI 1SJ 1SK 1SL 1SM 1SN 1SO 1SP 1SQ 1SR 1SS 1ST 1SU 1SV 1SW 1SX 1SY 1SZ 1TA 1TB 1TC 1TD 1TE 1TF 1TG 1TH 1TI 1TJ 1TK 1TL 1TM 1TN 1TO 1TP 1TQ 1TR 1TS 1TT 1TU 1TV 1TW 1TX 1TY 1TZ 1UA 1UB 1UC 1UD 1UE 1UF 1UG 1UH 1UI 1UJ 1UK 1UL 1UM 1UN 1UO 1UP 1UQ 1UR 1US 1UT 1UU 1UV 1UW 1UX 1UY 1UZ 1VA 1VB 1VC 1VD 1VE 1VF 1VG 1VH 1VI 1VJ 1VK 1VL 1VM 1VN 1VO 1VP 1VQ 1VR 1VS 1VT 1VU 1VV 1VW 1VX 1VY 1VZ 1WA 1WB 1WC 1WD 1WE 1WF 1WG 1WH 1WI 1WJ 1WK 1WL 1WM 1WN 1WO 1WP 1WQ 1WR 1WS 1WT 1WU 1WV 1WW 1WX 1WY 1WZ 1XA 1XB 1XC 1XD 1XE 1XF 1XG 1XH 1XI 1XJ 1XK 1XL 1XM 1XN 1XO 1XP 1XQ 1XR 1XS 1XT 1XU 1XV 1XW 1XX 1XY 1XZ 1YA 1YB 1YC 1YD 1YE 1YF 1YG 1YH 1YI 1YJ 1YK 1YL 1YM 1YN 1YO 1YP 1YQ 1YR 1YS 1YT 1YU 1YV 1YW 1YX 1YY 1YZ 1ZA 1ZB 1ZC 1ZD 1ZE 1ZF 1ZG 1ZH 1ZI 1ZJ 1ZK 1ZL 1ZM 1ZN 1ZO 1ZP 1ZQ 1ZR 1ZS 1ZT 1ZU 1ZV 1ZW 1ZX 1ZY 1ZZ

(Revised 20 July 1944)

RESTRICTED

RESTRICTED

(Pages 265a, 265b, 265c, 265d, Section XXI, PBS Circular No. 68, dated 28 May 1944. Exhibit "C" added)

EXHIBIT "C"BASIC MAPLES RATES OF PAY FOR CIVILIAN LABOR

(See Notes 1, 2, 3, and 4)

OFFICE, CLERICAL AND SUPERVISORY GRADES

	<u>Lire</u>			
	<u>Min.</u>	<u>Max.</u>		
Accountant	2100	4500	per month	
Assistant Purchasing Agent	3000	5500	" "	
Bookkeeper (male)	2000	4000	" "	
" (female)	1800	3500	" "	
Clerk, Office (male)	70	110	" day	
" " (female)	60	90	" "	
Draftsman, Chief	2500	4500	" month	
Draftsman	2000	4000	" "	
Interpreter and/or translator	70	120	" day	
Professional man (doctor, dentist, lawyer, construction - civil - electrical - refrigeration - mechanical engineer)	4000	9600	" month	
Typist (male)	70	110	" day	
" (female)	60	90	" "	
Stenographer (Eng shorthand) (male or female)	80	120	" "	
Telephone operator, Eng speaking (female)	70	110	" "	
" " non-Eng speaking (female)	55	75	" "	
Shop superintendent	3000	5000	" month	
Warehouse superintendent	2500	4000	" "	

CLASSIFIED AND SKILLED GRADES

Chief Foreman (skilled labor) (10 lire per day more than highest paid foreman under his supervision)

Foreman (skilled labor) (10 lire per day more than highest paid skilled laborer under his supervision)

	<u>Lire per Day</u>			<u>Lire per Day</u>	
	<u>Min</u>	<u>Max</u>		<u>Min</u>	<u>Max</u>
Apprentices, all grades	30	60	Carpenter	80	105
Armature winder	90	150	Caulker	80	105
Armourer	90	130	Checker	62795	80
Asphalt layer	80	105	Coach Builder	80	105
Blacksmith	80	110	Cobbler	80	110
Baker	80	105	Coppersmith	80	120
Barber	70	100	Compositor	90	110
Boilermaker	80	110	Compositor's Asst	80	90
Boilerman	80	105	Compositor, Chief	100	120
Bookbinder	85	110	Chainman	80	100
Bookbinders Asst	70	85	Concrete	70	105
Bricklayer	80	105	Cooper	80	105
Brakeman	80	105	Chauffeur	70	90
Butcher	70	95	Chauffeur, Mechanic	80	110

- 265a -

(20 July 1944)

RESTRICTED

RESTRICTED

	<u>Lire per Day</u>			<u>Lire per Day</u>	
	<u>Min</u>	<u>Max</u>		<u>Min</u>	<u>Max</u>
Coro Maker (Foundry)	80	105	Plumber	80	105
Driver, Truck	80	100	Plasterer	85	105
Driver, Truck with Trailer	85	120	Printer	80	120
Driver, Machine, Truck	85	105	Quarryman	60	100
Driver, Crane or Winch	80	100	Rigger	85	105
Driver, Locomotive, Steam Roller	80	110	Rivet Heater	70	90
Electricians	85	120	Rivetter	85	105
Farrier	80	120	Rivetter, Molder up	70	90
Fireman, Oil Fuel, Coal, Steam Locomotive	80	105	Saddler	75	100
Foundryman	70	100	Sawyer	80	100
Glazier	75	100	Saw Repairer & Sharpener	80	100
Graesser	70	90	Sheet Metal worker	80	120
Grinder, Precision	90	120	Smelterer (Ore Smelting)	80	105
Hammerman or Striker	70	90	Slater	70	90
Joiner	85	110	Stevodore	80	85
Laboratory & Dispensary Asst (male)	90	110	Stevodore, Head	90	100
Laboratory & Dispensary Asst (female)	80	100	Stevodore, Coaling & Ore (only when so employed)	90	95
Lithographer	90	130	Tent Maker	90	110
Lithographer's Asst	80	90	Tent Mender	70	90
Linenman	90	120	Tinsmith	80	105
Linotype Operator	90	130	Toolmaker	80	110
Markers and Sorters (female)	55	70	Tailor	80	110
Messenger, Eng. Spooking (under 17)		50	Tailorress	60	80
Machinist	80	120	Trimmer, Coal	70	90
Masons	80	110	Turner	80	110
Mechanics, Aero, Radial, Diesel Engine	100	130	Time Keeper	70	120
Mechanics, Automobile	85	120	Tile Layer	80	100
Mechanics, Instrument, Sewing Machine, Typewriter, Wireless	90	120	Tire Treader	80	120
Mechanic's Asst	80	90	Vulcaniser	80	105
Moulders	80	120	Welder	85	120
Machine Menders	70	90	Watchman	60	70
Machine Mender's Asst	50	70	Warehouseman or Storekeeper	80	120
Painter, Varnisher, Signwriter	85	105	Washer, Machine (male)	70	90
Pavement layer	80	100	Washer, Machine (female)	50	60
Parquet layer	80	100	Washer, Hand (female)	50	60
Pattern maker	80	110	Wheelwright	80	100
Plater (Printing)	90	110			

RESTRICTEDUNCLASSIFIED GRADES

Foreman or ganger unskilled 10 lire per day more than rate paid to his men.
 Chief Foreman or Chief Ganger 10 lire per day more than rate paid to Ganger
 or Foreman.

Foreman & Chief Foreman, unskilled labor, eng. speak. 80 120 lire per day
 Unskilled labor (male) 65
 Unskilled labor (female) 50
 Boys up to 17 35

HOTEL GRADES
 (FOOD TO BE FURNISHED)
 (see note 4)

	Lire per month			Lire per month	
	Min.	Max.		Min.	Max.
Head Waiter	2500	3500	Linan Keeper	1000	1500
Waiter	1800	2500	Ironing Woman	700	1100
Asst Waiter	1200	1700	Washer (Male)	1100	1600
Head Cook	2000	3500	Washer (Female)	800	900
Cool	1800	2700	Elevator Operator	600	1200
Asst Cook	900	1200	Handyman	1000	1500
Dishwasher	700	1000	Skilled Labor (Permanent)	1400	2100
Housekeeper (Female)	1500	2500	Waitresses	1300	1900
Chambermaid	1200	1800	Cashiers (Female)	900	1500
Porter	1500	2000			

MESSSES
 (FOOD TO BE FURNISHED)
 (see note 4)

	Lire per month			Lire per month	
	Min.	Max.		Min.	Max.
Head Cook	1800	3500	Asst Waiter	1200	1700
Cook	1200	2700	Dish Washer	700	1000
Asst Cook	900	1200	Handyman	1000	1500
Head Waiter	1500	3500	Orderly (Pr. Mess)	1500	2100
Waiter	1800	2500			

MARINE GRADES

	Lire per day			Lire per day	
	Min.	Max.		Min.	Max.
Boatman	60	70	Rope Splicer	80	100
Coxswain (Boatman)	60	100	Salvage Hand	70	100
Diver (plus 35 L per hour when under water)		110	Salvage Hand (Master)	95	110
Draughtsman (Marine)	2000	4000	Sailmaker	85	110
(per month)			Shipwright	30	100
			Stoker & Fireman	50	100

SEAGOING SCHOONER RATES

	<u>Lire per day</u>		<u>Lire per day</u>
Captain	250	3rd Officer	170
Chief Engineer	250	3rd Engineer	170
1st Officer	200	Bo'sun	140
2nd Officer	180	Cook	130
2nd Engineer	180	Seaman	120

(30 lire per day to be deducted for rations) (May be paid overtime)

WRECK RATES
Tugboats and "Z" Craft

	<u>Lire per day</u>		<u>Lire per day</u>
Master	160	Cook	110
Mate	140	Seaman	110
Engineer	140		

(30 lire per day to be deducted for rations when furnished) (May be paid overtime)

BARGES AND LIGHTERS

	<u>Lire per day</u>			<u>Lire per day</u>	
	<u>Min.</u>	<u>Max.</u>		<u>Min.</u>	<u>Max.</u>
Master Bargeman	80	110	Bargeman	70	90

NOTES:

- The Basic Wages Rates are applicable to all FBS installations except:
 - Installations in British districts or areas in which case the rates will agree with those of the British district or area in which the installation is located.
 - P.B.S. units employing labor outside P.B.S. will cooperate with the D.D./L (British) in the particular area.
- For female rates where not specified, 15% will be deducted from the male rate in the same classification.
- The daily base rate of all persons employed on night shifts may be increased by 10 lire. This applies only to workers engaged on a night shift, not those working through a day shift into the night. Overtime for such night workers will be paid at one and one-half times the increased base rate.
- Overtime will not be paid to hotel, mess or restaurant employees.

RESTRICTED

24

(Revised Pages 117 and 118 supercode pages 117, 118, 118a and Annex "C", pages 137a and b, Section XI, Standing Orders, Instructions, Policies & Standing Operating Procedures, PBS Circular No. 68, dated 28 May 1944)

the chief of the general or special staff section under whose control it operates 10% of the total general purpose vehicles authorized by T/E. Should application of 10% to the total number of vehicles authorized result in a fraction, it will not be interpreted as a unit. For instance, should the application of 10% to a unit's authorized general purpose vehicles result in 11-1/4 or 11-3/4 vehicles, that unit will make available to the chief of the appropriate general or special staff only 11 vehicles.

(d) Chiefs of general and special staff sections will utilize vehicles withdrawn from units under their control pursuant to Paragraph (b) above:

1. To meet transportation needs of installations under their operational control.

2. To meet emergency demands for transportation of units operating under their operational control.

3. To provide transportation for individuals on special assignments requiring transportation.

4. To meet any other emergency demands for transportation arising within their respective divisions or sections.

(e) "General purpose vehicles" will be construed to mean:

1. Truck, 1/4 Ton, 4x4, C&R

2. Truck, 3/4 Ton, 4x4, C&R

3. Truck, 3/4 ton, 4x4, WC

4. Truck, 1-1/2 Ton, 4x4, Cargo

5. Truck, 1-1/2 Ton, 6x6, PC

6. Truck, 2-1/2 Ton, 6x6, Cargo

7. Car Civilian type

8. Car, GI, Sedan

9. Any vehicles held in substitution

1 - 8 inclusive

2793

d. Trip Tickets: (WD Form 48)

Reference: Par. 7, PBS Daily Bulletin No. 43, cs; Par. 3, PBS Daily Bulletin No. 73, cs

(1) Each U. S. vehicle will be dispatched for initial

RESTRICTED

24, 29 and 39

(Revised Page 118, Section XI, Circular No. 68, PBS, dated 28 May 1944,
Paragraph d (1) (c) revised.)

assignment each day (or shift, if two shift operation) on TD Form 48, Driver's Trip Ticket and P.M. Service Record. Trip ticket will be signed by the unit commander or commissioned officer or warrant officer duly appointed by him. Each subsequent trip made during the period will be entered on one line of the "Trip or Load Record" on face of form and each line will be signed by the unit commander or a commissioned officer or warrant officer duly appointed by him to ensure that each trip has been authorized. Special instructions for three specific situations are as follows:

(a) Vehicles operating on shuttle service between two specified points over a specified route will have both points entered and the route traveled together with statement that vehicle is engaged in shuttle service. This will obviate necessity for unit commander authenticating each trip, but vehicle will not be operated between any other route without having trip record changed by signature of unit commander or commissioned officer or warrant officer duly appointed by him.

(b) U.S. military vehicles operating under the jurisdiction of the Transportation Officer, PBS, are, for reasons of cargo security and record keeping, authorized to circulate within this area on M/T Dispatching Orders and Civilian Truck Pool Trip Tickets. This does not relieve the personnel of Transportation Section organizations from performing the Driver's Daily Preventive Maintenance Services check required by TD Form No. 48, nor from maintaining record thereon.

(c) Vehicles being operated for recreational purposes will be dispatched on TD Form No. 48. There will appear in "Trip or Load Record" the destination and statement that vehicle is being operated for recreation. Such dispatches must be signed by an officer of field grade or by the unit commander. (cf Par. 7, below)

(2) Instructions for Using TD Form 48, Driver's Trip Ticket and P.M. Service Record: Each vehicle will be dispatched for initial assignment each day (or shift) on TD Form 48, Driver's Trip Ticket and P.M. Service Record, by authorized dispatcher as representative of unit commander.

(a) Driver's name, organization and vehicle number must be legibly entered.

(b) Driver will enter fuel and oil added, perform preventive maintenance service listed on reverse of form, keep record of trips in space provided, and secure release from official user on last trip of day (or shift)

(c) Upon return of vehicle to organization at end of day (or shift) dispatcher will examine trip ticket to note that driver has:

38

RESTRICTED

(Revised Page 249 Section XXI, PES Circular 68, dated 28 May 1944.
Paragraph 11. b. 1) (a) amended.)

cases, the officer making the purchase will, in each instance, be responsible for securing vendor's bill or invoice in triplicate and for making and/or securing the following certificates thereon:

(1) On all three copies of vendor's bill or invoice, a certificate by the purchasing officer, as follows:

(a) For Supplies:

I certify that the supplies enumerated hereon were received by me and that payment therefor has been made by me as Agent Officer in cash this day of 19. . . , from funds entrusted to me by Finance Officer. Procurement Authority No. . . . the available balance of which was sufficient to cover the cost.

.
(Name - Grade)

(b) For Non-Personal Services:

I certify that the services have been rendered as stated and that payment has NOT been made by me. Procurement Authority No. . . . the available balance of which is sufficient to cover the cost.

.
(Name - Grade)

(c) On the original copy of vendor's bill or invoice a certificate by the vendor, as follows:

.
(date)

I certify that the above account is true and correct and that payment has not been received.

.
(Signature of Vendor)

(2) In the event Agent Officers, as provided for in AR 35-320, dated December 19, 1941, are appointed and authorized to operate in the Peninsular Base Section area, such Agent Officers will, when making payment at the time the supplies are received or the services rendered, secure from the vendor a receipt for payment and will, on all three copies of vendor's bill or invoice, make the following applicable certificate:

(a) For Supplies:

I certify that the supplies enumerated hereon were received by me and that payment therefor has not been made by me as Agent Officer in cash this day of 19 . . . ,

2792

RESTRICTED

from funds entrusted to me by Finance Officer. Procurement Authority No. the available balance of which was sufficient to cover the cost.

.
(Name - Grade)

(b) For Non-Personal Services:

I certify that the services have been rendered as stated and payment for same has been made by me in cash this day of 19, at from funds entrusted to me by Procurement Authority No., the available balance of which was sufficient to cover the cost.

.
(Name - Grade)

The above certificates are based on the presumption that one officer will be both Purchasing and Contracting Officer and Agent Finance Officer. This is the recommended method of purchasing and paying. Should the functions be performed by different officers, then each officer will certify to the pertinent portion of the above certificates. In every case a complete procurement authority will be furnished by the Purchasing and Contracting Officer.

c. Certifications required on vendor's bills pursuant to the preceding sub-paragraph (b) will be available in the form of rubber stamps, which may be secured upon application to the Base Purchasing Agent. (Note: The phrase "the available balance of which was sufficient to cover the cost" must be added.)

d. Where payment is made at the time of purchase, receipted bills or invoices in triplicate, properly certified will be forwarded by the Agent Officer to the appropriate Disbursing Officer in support of his Return of Funds (Form 45b). The Disbursing Officer will return the triplicate copy, properly notated, to the officer certifying to the availability of funds (Purchasing & Contracting Officer).

e. Where payment is not made at the time of purchase, vendor bills or invoices will be forwarded, certified as above, in triplicate, to the appropriate Disbursing Officer for payment. The Disbursing Officer will return the triplicate copy, properly notated, to the officer certifying to the availability of funds (Purchasing and Contracting Officer).

12. NUMBERING CONTRACTS AND OPEN MARKET PURCHASES:

a. The following procedure will govern the numbering and distribution of contracts in the Peninsular Base Section.

37

RESTRICTED

(Revised Pages 25, 258, 259, 259a and 259b, PBS Circular No. 68 dated 28 May 1944, Paragraphs 21e, j, k, l, and m amended)

d. (1) Wages due any employee who has died, regardless of the cause, will be paid by local disbursing officers (through agent, if applicable) directly to either of the following, upon claim, in the order named, if living: widow or widower; eldest unmarried child over 21 years of age; either parent; administrator of estate.

(2) Claims will be made and payment effected on form attached hereto as Exhibit "A", used in conjunction with the regular civilian payroll forms. Payroll form will give name of deceased as payee, but will be notated to show that additional information is attached. The form will be completed throughout in triplicate, and one copy attached to each copy of payroll.

e. All civilian heavy workers employed by this Base Section, or by XII AFSC, AAFSC-MTC, PWB, and American Red Cross located within Peninsular Base Section Area, will be served, and heavy workers employed by contractors and industry employed through any of the above and operating 100% for the Allied Armed Forces may be served a mid-shift meal consisting of the following:

1/3 pound of bread
6 ozs. of fresh vegetables
0.8 ozs. of dehydrated soup

f. The above will be drawn from the Quartermaster in the same manner as rations, the number of civilian heavy workers being shown on daily telegram separately.

g. The Quartermaster will purchase the fresh vegetables and bake the bread. The flour will be drawn from stock on hand, to be replaced by Allied Control Commission on monthly requisitions showing amounts expended. Other ingredients for making of bread will be from Quartermaster stock to be replaced by Allied Control Commission at such time sufficient is on hand. The dehydrated soup will be supplied the Quartermaster by the Allied Control Commission on requisition. If service stocks are used, replacement will be in the same manner as for flour.

h. The soup and vegetables will be served hot, and the distribution thereof, including distribution of bread in the stated quantity, will be the responsibility of the employing unit. Employees will be required to furnish their own containers and will consume the food at the site of employment. Care will be taken to avoid waste or serving an amount in excess of that authorized.

i. (1) A Charge of 7 lire per serving will be made on **2791** following basis:

1/3 pound of bread	2 lire
6 ozs. fresh vegetables	4 lire
0.8 ozs. dehydrated soup	1 lire
	7 lire

RESTRICTED

37

(Revised Pages 257, 258, 259, 259a and 259b, PBS Circular No. 62 dated 28 May 1944, Paragraphs 21g, j, k, l, and m amended.)

(2) deviation from the complete 7 ~~1~~ re meal will be made without written authority of the Base Purchasing Agent.

(3) Each payroll will carry a heading stating that value of food furnished is shown opposite the name of worker and that value has been dropped from balance due. Payrolls will be prepared to show the value of food furnished each worker by showing opposite his name the letter "F" followed by the total value. For example, for a laborer having been served food five days there will be shown: F-35%. Preparation of payrolls will be as in the past, except that the food deduction without showing in a column will be dropped from the balance due.

(a) Computation of amounts due a civilian employee will be carried to one decimal point only and the employee paid to nearest lira. Five-tenths will be considered one lira in favor of the employee.

(b) Contractors employed directly by any service or section will be required to deduct the \$4.07 from the pay of each laborer. The contractor will be required to decrease amounts invoiced by value of food furnished by Government for serving to contractor's employees.

j. (1) Heavy workers employed by contractors and industry NCT working 100% for the Allied Armed Forces may be furnished a mid-shift meal as follows, provided, written authority is obtained by the contracting section or service from the Base Purchasing Agent:

(a) For installations located NORTH of the Northern boundaries of the Provinces of Campobasso and Naples and SOUTH of the rear boundaries of Armies - the same mid-shift meal and under the same conditions as for those employed 100%.

(b) For installations located SOUTH of the Northern boundaries of the Provinces of Campobasso and Naples -

Bread	None	Charge
Fresh Vegetables	6 ozs.	4 lire
Dehydrated soup	0.8 ozs.	1 lira

To be obtained and charged for under the same conditions as for those employed 100%.

(2) Requests for authority referred to in par. j (1) must be in writing and contain the following, together with any additional information considered advisable: name of concern, location, type of work performed, contemplated length of contract or agreement, percentage of work performed for Peninsular Base Section, percentage of work performed for other allied forces, number of heavy workers to be fed.

k. (1) In addition to the mid-shift meal furnished under the provisions of sub-paragraph a hereof, all civilian heavy workers being furnished such meal will be issued supplemental ration cards under the conditions set forth in sub-paragraph m hereof, entitling them to purchase through normal civilian channels, the following:

RESTRICTED

37

(Revised Pages 257, 258, 259, 259a, and 259b, PPS Circular No. 68 dated 28 May 1944, Paragraphs 2lg, j, k, l and m amended.)

(j) For installations located NORTH of the Northern boundaries of the Provinces of Campobasso and Naples and SOUTH of the rear boundaries of Armies - 700 grams of pasta per week and 200 grams of dehydrated soup per week.

(b) For installations located SOUTH of the Northern boundaries of Provinces of Campobasso and Naples - 150 grams of pasta per week and 200 grams of dehydrated soup per week.

1. (1) Heavy-workers employed by contractors and industry and being served the mid-shift meal under the provisions of sub-paragraph j hereof may be issued under the conditions set forth in sub-paragraph m hereof, supplemental ration cards entitling them to purchase through normal civilian channels, the following

(a) For installations located NORTH of the Northern boundaries of the Provinces of Campobasso and Naples and SOUTH of the rear boundaries of Armies - 350 grams of pasta per week.

(b) For installations located SOUTH of the Northern boundaries of the Provinces of Campobasso and Naples - 770 grams of bread per week.

m. (1) The ration card will be issued only after the completion of six (6) days work per work week.

(2) The ration card is not a part of the employee's compensation. It is a privilege granted them.

(3) No charge will be made for the card.

(4) Office employees are not entitled to the mid-shift meal or supplemental ration cards.

(5) Civilians being furnished meals, such as hotel employees and mess attendants, will not be issued supplementary ration cards.

(6) There are two type cards, differing only in color and one bearing a large letter "A", the other a large letter "B". The "A" type cards are for issue to direct employees, and to contractors and industry working 100% for the Allied Forces. The "B" type cards are for issue to contractors and industry not working 100% for the Allied Forces. All cards are numbered serially.

(7) (a) Ration cards will be issued by the Base Purchasing Agent on the written request of chiefs of sections and services, and commanding officers of installations not under the control of P.E.S. staff sections. Cards will not be issued direct to units. 2790

(b) The requests for cards will be submitted to reach the Base Purchasing Agent by the 25th of each month showing separately for direct employees, for contractors, and for industry, the desired number of each type coupons for the four weeks next due, the number actually issued for the four weeks immediately preceding, and the balance on hand.

RESTRICTED

37

(Revised Pages 257, 258, 259, 259a and 259b, PBS Circular No. 68, dated 28 May 1944, Paragraphs g, j, k, l and m amended.)

(c) The cards will be called for at the office of the Base Purching Agent between the 26th and last day of each month.

(8) The ration cards will be completed as follows;

(a) After the words "Valida solo fino a" show a date which is 7 days subsequent to the date the coupon is actually issued to employee, stamped, typed, or written in ink.

(b) In the block entitled "Timbro dell'ufficio d'emissione" show the unit authentication. A rubber stamp will be used identifying the installation such as P.B.S., E252; Quartermaster 555; 8th Port Labor Office; etc. Do not use a stamp which will violate security regulations. Units desiring to use in addition a number, letter or other symbol for their own information may do so.

(c) The worker will be required to complete in his hand writing his name and the number of his civilian ration card in the spaces provided. This may be done by him any time after issue, not necessarily at time of issue.

(9) The old type cards will be issued until used up. They will not be destroyed.

(10) As the new scale of ration is effective from 1 July all cards bearing a validity date not later than 7 July will be honored for the old scale ration.

(11) Contracting sections will be responsible for the proper distribution of cards to contractors and industry. In the discretion of the section, either the section rubber stamp or a rubber stamp of the contractor approved by the contracting officer will be used.

(12) Employing units should advise the workers of the conditions on which the card is issued and that it should be given, by him or his agent, only to the authorized dealer from whom he makes his purchase. There is a penalty for giving, selling or transferring the card to any other person.

(13) Surplus cards should be held to a minimum and kept under lock and key. Accounting for cards should not be left to a civilian employee.

n..(1) It is necessary that the issue of food and supplementary ration cards be strictly controlled to insure that:

- (a) Only bona fide laborers receive the food and card.
- (b) Distribution of cards and furnishing of food is on the proper scale
- (c) Food leakages do not exist.

RESTRICTED

37

(Revised Pages 257, 258, 259, 259a and 259b, PBS Circular No. 68 dated 28 May 1944, Paragraphs 21g, j, k; l and amended.)

c. The chief of each employing section or service and commanding officers of each separate installation will be held responsible for the operation and control of the above within units under their jurisdiction. The success of the plan, which is intended in part to reduce turnover of labor, will depend upon proper supervision.

22. PAYROLLS:

a. Payrolls will be prepared by the employing section for all employees, except contract labor. Standard Form 1013d revised will be used for office employees, and Standard Form 1013 for labor. Signatures of common labor and stevedores are not required on payrolls.

b. Where labor contracts are entered into they will be approved by the Base Purchasing Agent.

2789

- 259b -

(Revised 15 July 1944)

RESTRICTED

RESTRICTED

46

(Revised Pages 300 and 301, Section XVII, Circular Number 68, HQ, PPS, dated 28 July 1944).

SECTION XVII

MORALE SERVICES

References: MR 1-10.
 Section I, NATCUSA General Order Number 11, ca.
 War Department letter, 21 September 1943,
 Subject: "Special Services Officer in Tables
 of Organization of Regiments", AG 320.3
 (16 September 43), GS-I-INDOCT-R.
 Section VII, War Department Circular Number
 29, 1944.
 Administrative Memorandum No. 5, NATCUSA,
 28 April 1944.

1. PURPOSE OF MORALE SERVICES.

a. Mission. The Morale Services Section is charged in general with the planning and supervision of matters not pertaining to command, which relate to the maintenance and improvement of morale within the Army of the United States.

2. RESPONSIBILITY FOR MORALE. The development of troop morale is the responsibility of the command, not the Morale Services. Morale Services acts as any other special staff section. It furnishes materials, facilities, and services to the command, and participates in the training of commanders and their staff representatives in methods of using materials, facilities, and services. Chiefs of Sections will coordinate the Morale Services training and activities of all troops under their jurisdiction and control. The importance of mental attitudes and the responsibility of commanders thereto are set forth in paragraph 41, MR 1-10.

a. Unit commanders will initiate measures to fill T/O vacancies for Morale Services and Orientation Officers with qualified personnel.

b. If the unit or organization or separate detachment has no T/O vacancy for a Morale Services and Orientation Officer the appropriate commander will designate an officer to act as such on a full time basis if possible, and if full time basis is not possible then on a part time basis.

c. Names of personnel selected for assignment and on detail as Orientation Officers will be reported to this Headquarters.

3. MISSION OF PPS MORALE SERVICES SECTION.

a. To instruct unit Morale Services personnel, Orientation and Special Service Officers in the method of utilizing Morale Services material and services, and in conducting orientation programs. 2788

b. To develop procedures for the education, orientation, and information of military personnel in the background, causes, and current phases of this war, and current events relating thereto.

- 300 -

(Revised 28 July 1944)

RESTRICTED

RESTRICTED

45

c. To develop procedures to provide educational facilities for troops through correspondence courses, educational films, exhibits, lectures, and group instruction.

d. To collaborate and work in harmony with the Special Service, the Chaplain, the American Red Cross, U.S.C., and all other agencies whose duties and activities affect morale conditions among troops, to the end that plans and activities are integrated and duplication is eliminated.

4. SCHOOLS.

a. Schools will be established at times and places to be designated later, to instruct all morale and orientation personnel, T/O and detailed, including Special Service Officers having morale services and orientation functions. The curricula of these schools are designed to inform the students of type, nature and amount of services furnished by the Morale Services Section, the manner in which they may be used, correct instructional methods, and the specific duties of Morale Service and Orientation Officers as special staff officers for their commanders.

5. All members of this command are invited to forward to the Morale Officer, Headquarters PDS, any ideas or suggestions for furthering the fundamental mission of the Morale Services as set out in paragraph 3 above.

6. PLAN OF OPERATION OF THE MORALE SERVICES SECTION.

a. Measures will be initiated to inform all PDS staff section chiefs and regimental, battalion, or similar unit commanders of the operation of Morale Services activities and to show these officers the importance of a positive attitude toward Morale Services.

b. Measures will be initiated to secure, distribute and maintain stocks of Morale Services materials as follows:

(1) Complete sets of basic materials for education, orientation and information of military personnel in the background, causes and current phases of this war, and current events relating thereto, for units to the company level.

(2) All future publications for units to the company level.

(3) Reserve stocks of future publications for issuance to units which, for any reason, have not received them.

c. Measures will be initiated to utilize the facilities of Yack, Stars and Stripes, unit publications, American Expeditionary Force Radio Stations, and other available channels in the furtherance of the Morale Services activities.

d. Measures will be initiated to collaborate and work in harmony with Special Services, the Chaplain, the American Red Cross, the U.S.C., and all other agencies to the end that plans and activities are integrated and duplication is eliminated.

45

2787

RESTRICTED

RESTRICTED

(Revised par. , Section XX, Cir. No. 66, Hq. S, dated 28 May 1944)

53

- (4) Facilities available for housing, etc.
- (5) Plan for providing equipment, transportation and working tools.
- (6) Period of utilization and estimated date when parent unit could be so replaced.
- (7) Any specific reason for retaining present unit (named)

Upon receipt of initial requests, as per above, a redistribution and allocation of Italian units will be made by these Headquarters. Requests will be submitted in the light of the policies outlined herein and in anticipation of the general program of utilization herein described.

a. Each Italian specialized unit (Class "b", supra) will be provided with a suitable "cadre" of officers and non-coms or technicians, from the U.S. "parent unit" to which attached. This cadre will be applied to the training and operational supervision of the unit, but will not in any way replace the administrative and disciplinary control of the Italian Command. Cadres will be specially selected for the purpose and will be definitely assigned, and not be continuously rotated. Strength of cadres will be determined for each type unit at a later date, but initially should include one U.S. officer per company unit, and one HCO or technician for each section or working team. It is proposed that some cadres be retained on duty with the Italian units, even after its counterpart U. S. unit has been withdrawn.

b. The discipline, administration of camps, billets, barracks, etc. and the personal cleanliness of the members of the Italian army will be maintained to the same standard of the American Army.

c. The members of cadres to be on duty with Italian units will be carefully selected for their soldierly bearing and neatness and must be intelligent and model American Soldiers.

2786

RESTRICTED

B. Supply of Italian Army Units under Operational Control of Peninsular Base Section.

1. The following policy will govern the supply of Italian Army units under the operational control of Peninsular Base Section.

a. The stated AFHQ policy of making Italian Army units self-sufficient will be applied to the fullest extent practicable.

b. Italian Army units will be supplied and equipped from Italian sources to the maximum extent possible.

c. Supplies furnished from Italian Army stocks, through local procurement by the Italian Army, or from stocks bulk-issued to the Italian Army will be requisitioned, issued, and distributed through Italian military channels.

d. Control and supervision of receipt, issue, and use of supplies described in paragraph (c), above, has been assigned to the Italian Army.

e. Issues are authorized from U.S. stocks for the use of Italian Army units serving with the U.S. parent organization to the extent as outlined in "Special Tables of Equipment, Italian Service Units (PO) in North Africa", except that the tables therein covering Individual Clothing and Equipment are not applicable; and likewise any items throughout the Table marked with an asterisk (*) are not to be issued until such time as definite authority is given for the issue of such items to Italian units operating separately.

2. Property Responsibility

a. U.S. equipment issued for the use of Italian Army units cannot be transferred to or held by these organizations. All such equipment must remain at all times in the custody and control of U.S. personnel. Such equipment will be carried in the property records of the U.S. parent unit and identified as being drawn under authority as outlined in paragraph 1, e, above.

b. On or before 15 August 1944, all U.S. equipment in hands of Italian Army units (presently issued on limited M/R to U.S. parent unit) will be:

RESTRICTED

RESTRICTED

53

- (1) "Converted to Shipping Tickets" to apply against Tables of Equipment as authorized in paragraph 1, e, above.
- (2) If in excess of T/E, converted to limited Shipping Tickets for 60 days.
- (3) If not essential to operations of the unit, turned in to the appropriate Supply Service Depot.

3. The following procedure will govern the supply of Italian Army units:

a. Class I Supplies (Rations)

All units will draw the basic ration through Italian military channels from Italian supply depots. MIA has the responsibility for the supervision of procurement and distribution through Italian Army channels.

b. Class II Supplies

(1) To be requisitioned as outlined in paragraph 1, e, above. MIA has the responsibility for procurement and issue of all Individual Clothing and Equipment through Italian Army channels.

(2) As soon as any Italian Army unit has no further need for the U.S. organizational equipment it has been issued, then such equipment will be immediately returned to the appropriate Supply Service Depot.

c. Class III Supplies

Class III Supplies will be issued in accordance with procedure set forth in AFM, Administrative Memorandum No. 11, 28 February 1944.

d. Class IV Supplies (other than Medical)

Service Chiefs will cause to be requisitioned by the U.S. parent unit for use of its Italian Army units Class IV supplies in accordance with Section 1, b, (4) of PBS Administrative Order No. 20, cs. These requisitions will be limited to those items required for the project to be accomplished by the Italian Army unit. Chiefs of services will refer any requisitions involving unusual items or large quantities to AC of S, G-4, for approval prior to making issue.

e. Class IV Supplies (Medical)

The Italian unit will requisition Medical supplies through Italian military channels from Italian supply depots. These supplies are being furnished by the British Army to MIA for distribution through Italian military channels. In an emergency, medical unit supplies may be issued from U.S. stocks, and copies of shipping tickets forwarded to the Surgeon, PBS, who will be responsible for obtaining replacements from MIA.

f. Class V Supplies

No issue of Class V supplies will be made from U.S. Army stocks.

RESTRICTED

53

C. Italian Soldiers on Guard Duty. (Reference: PBS Letter dated 24 May 1944, file AG 250.1 BPLNO-1, Subj: "Employment of Italian Soldiers on Guard Duty".)

1. Reference is made to paragraph 1g(7), Sect. VI, Discipline, this circular (p. 53) on the subject of performance of guard duty by U.S. troops assigned or attached to Peninsular Base Section.

2. The same degree of strictness, alertness, intelligent understanding of orders and definite routine for their preparation and posting, will be required of all Italian soldiers utilized as guard forces within the Peninsular Base Section area, as is specified for U.S. troops. The same verification of each of the requirements herein outlined will be made a part of any pre-trial investigation of charges developing from an Italian soldiers' failure to perform properly while on guard duty. No such investigation will be accepted as complete without definite verification as to conformance with the procedures herein outlined.

3. The traditional and well-understood routines for interior guard duty, standard within the Italian Army, will be recognized and adhered to when such troops perform guard duties for PBS agencies. The following features of Italian Army guard routine are published for the information of all concerned:

a. The Italian manuals for guard duty include the equivalent of "General Orders for Guards and Sentries" as employed in the U.S. Army though not worded and grouped in exactly the same manner.

b. Italian sentries are never posted except by their assigned Corporal and all special instructions to them are universally issued only through that Corporal.

c. An Italian sentry, while on duty, is permitted to talk with no one -- even commissioned officers of the guard -- except through his Corporal. The presence of the Corporal is, therefore, necessary whenever it is desired to communicate with the sentry.

d. Italian sentries on static posts render salutes merely by coming to attention -- but without presenting arms or offering a rifle

- 240 -

DISTRIBUTION
"A" "E" & "F"

(Revised 7 Aug 44)

RESTRICTED

RESTRICTED

50

(Par. 5a. amended, par. 6 rescinded, pars. 7 and 8 renumbered 6 and 7, and pars. 8 and 9 added to Section I, Circular No. 68, Hq. PBS, dated 28 May 1944) (There is no page 8 in this revision).

e. Military personnel, not assigned or attached to a base section, who commit offenses within a base section area are temporarily attached thereto for the purpose of appropriate action.

f. Base section commanders will coordinate disciplinary matters with commanders of troops not assigned to base sections, but located within the territorial limits of a base section.

g. All officers must take prompt action to correct deficiencies in conduct, dress and military courtesy at all times. All commanders are responsible that the officers in the command are conscious of obligations to correct, on the spot, irregularities in the public conduct of military personnel.

5. JURISDICTION OF PBS STAFF OFFICERS AS COMMANDERS

a. Under authority of paragraph 18, FM 101-5, the Transportation Officer, Ordnance Officer, Signal Officer, Chemical Officer, POL Officer, Engineer, Quartermaster, Provost Marshal, and Surgeon of Headquarters, Peninsular Base Section will command for purposes of technical operation all troops assigned or attached to their respective services, (this does not include the authority to appoint commanding officers of major units. This is the responsibility of the Commanding Officer, PBS). They will also be responsible for maintaining satisfactory standards of discipline, sanitation, security, military training and unit administration and will prepare efficiency reports as required by regulations on officers under their jurisdiction. The same applies to administrative sections with similar units.

b. Formal correspondence from organizations under the jurisdiction of chiefs of services intended for this headquarters will be addressed to the Commanding Officer, Peninsular Base Section. Such correspondence may in necessary cases be routed through Service Chiefs but not by formal indorsement. Buck slips should be used; service Sections are not separate Headquarters.

6. JURISDICTION AND RESPONSIBILITIES OF SECTOR COMMANDERS.

References: PBS AG 250 BPJAG, 1 May 1944.
PBS Circular No. 33, 2 March 1944.

a. In addition to the responsibilities of the Sector Commanders as set out in Section II (Defense), each Sector Commander will inspect all PBS installations within his Sector at least once every two weeks. A record will be kept of inspections and deficiencies brought to the attention of responsible officers. A report will be rendered to this headquarters in cases of serious nature or when deficiencies are not promptly corrected. The following matters will be given special attention:

Discipline
Performance of Guard Duty

RESTRICTED

50

Appearance of Personnel
 Sanitary Condition of PBS Installation, including
 Camps
 Fire Prevention
 Recreation facilities

b. Each Sector Commander will coordinate, with the concurrence of commanding officers concerned, the use of all PBS military and civilian personnel within his Sector. He will make recommendations to this Headquarters when it appears that a reduction in personnel at any installation within his sector should be accomplished.

c. Sector commanders will be responsible for the co-ordination of the anti-malaria program within their sector as outlined in Paragraph M, Section X, this Circular. Unit commanders will cooperate to the fullest extent with sector commanders in attaining effective control. Any additional needed labor and local cooperation may be secured through AMG officials and Italian labor officers.

d. In addition to the officer of the day and the commander of the guard, which is prescribed by paragraphs 13 and 14, chapter 2, Field Manual 26-5, each Defense Sector, Regimental and Separate Battalion Commander will detail a field officer of the week or the day. It will be his duty to make periodical checks by night and by day, of the officers of the day and officers of the guard and sentinels in all the posts of his area to insure a high performance of guard duty by all concerned.

e. The above authority does not extend to technical operation of installations which are not assigned to his command by orders. Where deficiencies in such operation come to his attention, a report will be rendered to the head of staff section concerned in this headquarters.

f. The above does not reduce the authority and responsibility of heads of sections of this headquarters over units and personnel of their services.

7. NAPLES PORT RESERVE AREA

Naples. From SE corner of Pier K (Pontile Vigliena) at about N246483, thence in a generally NE direction to unnamed street at about N247486, thence generally N along unnamed street to its intersection with extension of Via Litoranea at about N247487, thence generally N and West along said extension of Via Litoranea along South wall of Garnilli Barracks - along North side of Via Litoranea to junction with Via Marinella at N234492, thence West along North side of Via Marinella - along North side of Strada Nuova Della Marina - Southwest along N side of Via Guglielmo Marconi - South along East side of Via Ano Depretis across Pz Municipia - East along North wall of Castle Nuova to N214486, thence east and south along walls of Castle Nuova and Palazzo Reale - along embankment wall to shore at point N212479.

0138

RESTRICTED

50

8. FORWARD ECHELON. The area of the Forward Echelon, PBS, is designated as that area to the rear of boundary, Fifth Army, and North and West of the line: San Marinella - Lake Bracciano - Viterbo - Lake Bolsena.

9. ROME, ANZIO, NETTUNO SECTOR. Southeast boundary: The Carigliano River (inclusive) Northwest boundary: The rear boundary of Forward Echelon, PBS (Exclusive).

2783

DISTRIBUTION:
"A" "B" & "P"

RESTRICTED

RESTRICTED

48

(Revised Section XII, Pages 138 to 147, inclusive, Circular No. 68,
Hq PDS, dated 28 May 1944)

SECTION XII

MOTOR VEHICLE TRAFFIC1. TRAFFIC REGULATIONS

- a. Safety Regulations
- b. Driver's Credentials
- c. Speed limits
- d. Right of Way
- e. Dim-Out Regulations
- f. Black-Out Regulations
- g. Transporting of Civilians
- h. Accidents and Traffic Violations

2. TRAFFIC CONTROL

- a. General
- b. Traffic Control Posts
- c. Convoys

3. CIVILIAN TRAFFIC

- a. Prohibitions

2782

48

RESTRICTED1. TRAFFIC REGULATIONSa. Safety Regulations:

(1) Casualties, particularly among the native population, are caused by careless and thoughtless driving through towns and villages. It will be impressed upon all drivers that the native population lacks the traffic consciousness of British or American pedestrians.

(2) Personnel operating or riding in vehicles will be instructed not to throw chewing gum, candy or other items to children or others. This practice has resulted in serious accidents as children and others rush out and fail to observe vehicles moving on the road.

(3) All persons, while riding in "jeeps" or Command cars, will sit down - not stand.

(4) The driver of a government vehicle is prohibited from smoking while the vehicle is in motion.

(5) Safety straps will be in place at all times when vehicles are in motion.

(6) Tail gates will be completely closed and properly secured at all times when vehicles are in motion.

(7) Vehicles with semi-permanent tops will, when operated with a passenger load, have tops up and/or tarpaulins properly lashed down, except when field operation or operation in wooded country makes it impracticable.

(8) Parking is prohibited along main supply routes and along roads where "No Parking signs" are posted.

(9) Crossing of Railroads except at places coordinated with the railroad authorities is prohibited as debris falling from trucks etc., endangers movement of trains.

(10) Maximum permissible passenger loads, including operating personnel, for vehicles operating in Panama, are as follows:

<u>TYPE OF VEHICLE</u>	<u>MODEL</u>	<u>MAXIMUM LOAD (*)</u>
Truck 1/4 ton	"Jeep"	6 persons
Truck 3/4 ton	Command	6 persons
"	Weapons Carrier	10 persons
"	Carryall	10 persons
"	Panel Delivery	10 persons
Truck 1 1/2 ton	Cargo	15 persons
"	Cargo & Personnel	20 persons
"	Panel Delivery	12 persons

RESTRICTED

48

<u>TYPE OF VEHICLE</u>	<u>MODEL</u>	<u>MAXIMUM LOAD (*)</u>
Truck, 2 1/2 ton	Cargo, Long Wheelbase	30 persons
"	Cargo, Short Wheelbase	20 persons
Passenger Car	Light or Medium	5 persons
"	Heavy	7 persons

(*) Not more than one person in addition to the driver will ride in the front seat of any vehicle, with the exception of the 3/4 ton command car.

b. Driver's Credentials

(1) All drivers will carry Driver's permit Form QMC 228 (new type).

(2) Vehicles not in convoy will not be operated in PENEASE area without a dated dispatch slip, signed by proper authority, indicating designation, route and period of use.

(3) Military police assigned to Traffic Control Posts will check casual vehicles for trip tickets. Irregularities will be handled as traffic violations, but vehicles will not be impounded except when deemed necessary by the Military Police. As necessary and/or upon request of the Base Section Transportation Officer, the Provost Marshal will establish vehicle check points at locations other than Traffic Control Posts for the purpose of enforcing this order.

c. Speed Limits

(1) No military personnel shall drive or operate a vehicle at a greater speed than is reasonable and prudent, having due regard to the traffic, surface and width of the road, and hazard at intersections.

(2) Maximum speed of vehicles in Metropolitan NAPLES:

(a) During Daylight hours:

1. 25 MPH except as otherwise noted.

2. 15 MPH in tunnels.

3. Not to exceed bridge limits as indicated.

(b) During hours of darkness: 15 MPH.

(3) Maximum speed in other built-up areas: 25 MPH or less as indicated by posted signs or local conditions.

(4) Maximum speed in other than built-up areas: As shown below or less as indicated by posted signs or local conditions: **2781**

Passenger cars (G.I.)	55 MPH
Passenger cars (Civilian)	40 MPH
Trucks, 1/4 ton and motorcycles	40 MPH
Trucks, 1/2 ton, 3/4 ton	35 MPH
Trucks, 1 1/2 ton, 2 1/2 ton	30 MPH
Half-tracked vehicles	30 MPH
Tanks, light and medium	20 MPH
Trucks, 4 and 6 ton	20 MPH

RESTRICTED

48

d. Right of Way

- (1) In Built-up areas - vehicles coming from the right.
- (2) In other than built-up areas - vehicles on main roads.
- (3) All drivers of vehicles will give the right of way to all fire fighting vehicles responding to a fire alarm. Americans use a siren, while the British and Italians use the interrupted ringing of an electric bell.
- (4) All drivers of vehicles will give the right of way to all ambulances operating on emergency calls.

e. Dim-out Regulations

- (1) Forward of Corps rear boundary: Total blackout will prevail unless Corps Commander has authorized blackout lights on vehicles.
- (2) In rear of Corps rear boundary: Dim-out will prevail between sunset and sunrise, except during a red alert. Vehicles may use any one of the following methods of lighting:
 - (a) Low beam dim headlights.
 - (b) Metal blackout shields.
 - (c) Face of lens painted black except for crescent shape space 2" long and 1/2" high, with top of space 1" below center line of lens.
 - (d) Upper half of the lens painted black and the lower half painted blue.

f. Blackout Regulations:

- (1) A "Blackout" will prevail immediately upon receipt of a red alert notice (siren, telephone, word of mouth etc.) or, if such notice has not been given, when an air-raid is observed to be in actual progress. Blackout will continue until the "All Clear" signal is received from an authorized source.
- (2) During blackout all headlights will be extinguished, and a speed limit of 10 MPH will be observed. Sidelights will be blacked out except for an aperture not exceeding 1" in diameter.
- (3) Vehicles, except military and civilian defense vehicles in discharge of urgent operational duty, within or entering an area in which a smoke screen is being generated will come to a halt and extinguish all lights.
- (4) Military and civilian defense vehicles are authorized to operate during blackouts and may use headlights if necessary, only in the discharge of an urgent operational duty. In such circumstances, they are not bound by the speed limit imposed on other traffic.

RESTRICTED

48

(5) Civilian defense and fire-fighting vehicles will be recognized by the designation "DC" (Defense civil) or "DP" (Defense Passivo) inside one headlight, and will be given the right of way.

(6) Animals drawing vehicles will be removed from the shafts and tethered.

(7) Firing weapons or throwing missiles at vehicle lights is prohibited.

(8) Personnel of the Smoke Generator Units have the authority of Special Military Police during Blackouts. They will stop all violators and report the name, rank, serial number and organization to the Provost Marshal for disciplinary action.

g. Transporting of Civilians:

(1) Transporting of Civilians in U.S. government vehicles (C.I. or locally procured), except those employed by the U.S. government, is prohibited. Such civilian employees may be transported in U.S. government vehicles while on official business only.

h. Accidents and Traffic Violations:

(1) If military personnel or civilians require hospitalization, an ambulance may be obtained by calling any hospital, 5th General Dispensary, or the 6th Port Surgeon. (Exception: During air raids or other emergencies, all ambulances will be requested through the PAD Control: by dialing 12109).

(2) Military Police assistance may be obtained by dialing 50682. The nearest MP will respond.

(3) Accidents will be investigated as prescribed in Section IX, "Investigations of Accidents, claims, Line of duty Status, and reports of Survey", of this circular. Form No 26 will be filled out and a copy sent to this headquarters, (attention P.M.)

(4) Registrars of hospitals, dispensaries, and other medical installations will submit to this Headquarters (attention P.M.) a report in the form of Appendix "A" to this section on the initial admittance or medical treatment of an individual, civilian or military, where diagnosis reveals that injuries were received as a result of a traffic or motor vehicle accident.

(5) The Commanding Officer of each separate unit or installation of PES (assigned or attached) will submit each month a motor accident and traffic violation report to this headquarters (attention: P.M.) 2780 covering one month. The report will reach this headquarters on or before the 10th day of the succeeding month. Negative reports will be submitted.

(a) The report will show:

1. The case of the accident:-Name, grade, and

RESTRICTED

48

Serial number of driver or other person of the organization wholly or partially responsible for the accident. If no one in the organization is at fault, explain circumstances. - Date of accident. - Number of persons injured (military or civilian) - Estimated damage in dollars to government property. Cause of accident:

2. The number of traffic violations reported to the unit or installation by the military police or other source.

3. Total vehicle mileage for unit or installation during the month covered by report.

(b) A record is maintained at this headquarters of all persons guilty of misuse or abuse of motor vehicles.

(c) Upon being found guilty of a second serious violation of traffic regulations or rules of motor vehicle operation an enlisted man will, after any disciplinary action has been taken, be transferred by this headquarters to a labor organization. If no such organization exists, he will remain in the original unit, but will be removed from all driving duty and his records so marked as to indicate that he will not be permitted to operate a motor vehicle while in this base section.

(d) The number of accidents per 10,000 motor-miles by organization will be published by this headquarters.

2. TRAFFIC CONTROL: Reference: AFHQ Adv Adm Ech Adm Instrs No 17, 24 December 43.

a. General: The Transportation Officer, Peninsular Base Section, is charged with the control of road movements within the PBS area. Truck convoy and other vehicular movements in this area will be regulated by the Highway Division of the Transportation Section for the following purposes:

(1) Regulating the flow of convoy traffic in the Base area and into and from adjacent areas not under the administration of this headquarters.

(a) Movement of a group of 10 or more vehicles together, or any movement of 10 or more vehicles by infiltration at rate of more than 4 vehicles per hour will be considered a convoy movement.

(b) Transporters and other vehicles of exceptional dimensions, in groups of 4 or more moving together, or within 24 hours to the same destination, will be considered a convoy and so far as possible will move between the hours of 1800 and 0700.

RESTRICTED

48

- (2) Assigning and executing movement priorities.
- (3) Preventing road congestion and convoy conflicts by specifying routes and time schedules for all movements.
- (4) Assisting commanders of convoys moving in the Base area.
- (5) Arranging supply replenishments and bivouacs and rest areas for convoys.

b. Traffic Control Posts.

- (1) Traffic Control Posts will be established at location to be selected by the Base Section Transportation Officer. Each such Control Post will have a letter designation to avoid confusion with Fifth Army Traffic Control Stations which have numerical designations.
- (2) Upon request of the Transportation Officer, the responsible Base Section Supply Service will provide the necessary telephone, medical, vehicular recovery and emergency motor maintenance, road repair and highway sign marking, refueling, staging, water and ration supply services at the Control Posts and bivouac and rest areas.
- (3) The Base Section Transportation Officer will arrange for the necessary bivouac facilities along main supply routes and will issue the necessary orders governing the conduct of troops serving and occupying such areas.
- (4) Upon request of the Base Section Transportation Officer, the Base Section Provost Marshal will furnish the necessary Military Police at the Control Posts and mounted patrols between Control Posts to assist in controlling convoys and in enforcing road discipline.

c. Convoys.(1) Prior to Movement:

- (a) All British convoys will receive movement instructions from Movements, West Italy (LOVWIT), or Rq. Movements, Rome (MOVROME), in conjunction with Transportation Section, PLS.
- (b) All Headquarters (American, British, French or Italian) issuing movement orders to organizations will state in the body of such orders that movement thru the Base Section area will be regulated by the Road Movements Branch, Highway Division, Base Transportation Section, as to route, time of departure and time schedule, and march units over the roads within the Base area, and will indicate that instructions of Road Movements personnel relating to movement will be followed.
- (c) Upon receipt of orders to move, Convoy Commanders will proceed immediately to, or communicate with, the Road Movements Branch, Highway Division, Base Transportation Section, or the nearest Traffic Control Post to receive initial point, routing, time schedule, speed of move-

2779

RESTRICTED

48

ment, bivouac and rest areas, and supply replenishing stations, and, if indicated, also approval into adjacent areas not under the administration of this headquarters.

(d) Convoys will be marked as follows:

1. Blue Flag - on lead vehicle of convoy (not to include Convoy Commander's vehicle).
2. Blue Flag - on lead vehicle of each intermediate serial.
3. Green Flag - on last vehicle of convoy.
4. Each vehicle will have convoy number, furnished by Road Movements, on front and rear, marked with chalk or suitable substitute.
5. Convoy Commander's vehicle will be marked as such with chalk, or in accordance with unit practice.
6. Convoy numbers will be removed as soon as the movement is completed.

(2) During Movement:

(a) Convoy Commanders will report, in advance of head of convoy, at each Traffic Control Post and will furnish the following information as entered on Road Movement Approval Form:

1. Organization.
2. Convoy number.
3. Number of vehicles and personnel, and type and quantity of freight.
4. Origin and destination.
5. Name of Convoy Commander.
6. Points at which convoy will stop for rest, meals or bivouac, and estimated duration of each stop.

(b) Initial schedules, routing, bivouac and rest halt assignments and special movement instructions will be adhered to except in emergency. The nearest Traffic Control Post will be notified if a change is necessary. Following such notification, a new schedule, route, and/or halt area will be assigned by Road Movements.

(c) Detailed instructions, in addition to the general regulations governing convoy movements, will be issued at the time of scheduling. The following procedure, however, will be observed by all convoys:

1. Convoys will not pass another convoy without specific direction by Road Movement personnel.

RESTRICTED

48

2. Convoys will not double bank.
3. Except in emergency, convoys will not stop on the highway. Regulation halts will be made in rest or bivouac areas designated by Road Movements.
4. At all times, including emergency stops, march distance of 50 yards between vehicles will be maintained.
5. Transporters and vehicles of exceptional dimensions, moving in groups, will maintain a minimum interval between vehicles of 150 yards when moving in convoy, or at 15-minute intervals when moving singly.

3. CIVILIAN TRAFFIC:

a. Prohibitions:

(1) All hand and animal-drawn vehicles, as well as bicycles are prohibited from using the following routes between points indicated:

- (a) Italian Route 7-Bis (U.S. Route "P") from junction Via Roma at SECONDIGLIANO to junction with Route 7 at CAPUA.
- (b) Italian Route 87 (U.S. Route "R") from junction with Route 7-bis (U.S. Route "P") at LA ROTONDO northward through CASERTA to III District (Br) rear boundary.
- (c) Italian Route 7 from LADDALONI thru CASERTA and SANTA MARIA to CAPUA.
- (d) Via Roma in NAPLES from Port area to Pz Cavour. (Such traffic on Via Roma from Pz Cavour to SECONDIGLIANO will be restricted to extreme right-hand side of Via Roma).
- (e) Via Chiaia in NAPLES from Pz Trieste Trento to Via Filangieri.

(2) Civilian traffic will be controlled, regulated or excluded from main supply routes by the Provost Marshal to permit the movement of military traffic as recommended by the Transportation Officer, FES.

2778

DISTRIBUTION:
"H" "E" "F"

- 146 -

RESTRICTED

0148

48

(Date)

SUBJECT: Report of Admittance or Medical Treatment for Traffic Accident Injury.

TO : Commanding Officer, Peninsular Base Section, APO 782, U.S. Army. Attention: Provost Marshal.

The following individual was admitted this date and/or treated at this medical installation for injuries received as a result of a traffic accident:

Military: Name _____ ASN _____

Organization _____

Preliminary Diagnosis _____

Civilian: Name _____ Address _____

Preliminary Diagnosis _____

ANNEX "A"

RESTRICTED

11 & 47

(Recission & substitution of par. 5 a (3), Section XI, Cir. No. 68, Hq PBS,
dated 28 May 1944)

(3) Motor vehicles with universal lock will be provided with a chain and padlock between steering wheel and seat handle.

(4) The removal of the rotor is not considered sufficient precaution.

(5) The loss of a vehicle will result in a survey to fix responsibility as to pecuniary liability.

c. Officers in charge of parking lots are responsible for vehicles parked therein.

d. All personnel are reminded that the retention of stolen military property is a serious offense and subject to severe punishment. When units have in their possession unauthorized or stolen vehicles, it is the duty of the unit commanders to take appropriate action. If a vehicle not reported "found" is located in a unit area, the unit commander will be subject to disciplinary action. The fact that the vehicle is retained in military service is immaterial.

e. On the 1st and 15th day of each month, unit commanders will cause a check to be made of their vehicles and will certify in writing that all vehicles under their control were obtained by proper authority.

5. LOST, FOUND OR RECOVERED VEHICLES.-

a. Lost, found or recovered vehicles will be handled as follows:

(1) Reports thereon will be submitted to this Headquarters (Attn: Provost Marshal) by the responsible company commanders in whose Property Books the lost and recovered vehicles are listed. Subject reports will include the following information:

Name, organization and grade of driver.
Complete description of vehicle to include all identifying markings.
Place from which stolen.
Organization or staff section to which vehicle was assigned.
Complete data as to responsibility for loss so that charges may be preferred when conditions warrant.

(2) Said reports will be routed thru battalion or regimental headquarters of the company concerned.

(3) It shall be the duty of the responsible commanders in whose Property Book the lost vehicle is listed to promptly institute all appropriate and positive measures to secure the return of the lost vehicle. However, the publication in the Daily Bulletin of lost vehicles will be discontinued, except that the Provost Marshal will cause to be so published notices of apprehended or recaptured vehicles. 2777

(4) Found vehicles will be listed as having been picked up by the reporting organization whether identified by markings or not. Report thereon will be submitted to the Base Provost Marshal the day of such discovery and will include identifying markings.

RESTRICTED

(5) Recovered vehicles will be listed as vehicles previously reported lost which have been returned to their proper organization.

b. Company or equivalent commanders in whose Company Property Books lost or stolen vehicles are listed will make request on their battalion, regimental or next higher commanders for investigations concerning said losses. Prior to such investigation, company or equivalent commanders will not submit certificate of loss "without fault or neglect" to cover the vehicle.

c. Investigating officers will determine by careful scrutiny of all facts whether or not loss was attributable to probable neglect or culpability of an individual.

(1) If the loss is attributable to an individual, a Report of Survey will be initiated (Cir No 9 this section).

(2) If investigation discloses proper neglect or culpability does not exist, a certificate of loss "without fault or neglect" will be submitted by the organization commander.

(3) In any case, preliminary investigation will be a condition prerequisite to submission of such certificates.

d. Disposition of found vehicles will be as follows:

(1) All vehicles found in Metropolitan Area will be turned over to Commanding General, Metropolitan Area, others to PDS Provost Marshal.

(2) Commanding General, Metropolitan Area and PDS Provost Marshal will hold vehicles for a period not to exceed 14 days and will advertise in Daily Bulletin a description of the vehicles. During this period a vehicle may be reclaimed by the organization upon presentation of proper identification and a certificate that a replacement vehicle has not been requisitioned.

(3) Vehicles unclaimed at expiration of 14 day grace period will be turned over to Base Ordnance Officer to be picked up on stock. The Base Ordnance Officer will render necessary assistance in moving immobilized vehicles upon request of Provost Marshal.

e. Replacement of lost vehicles.- The requisition submitted to Ordnance Officer will state thereon that the vehicle requested is to replace a lost or stolen vehicle and will bear a certificate to the effect that investigation has been initiated to place responsibility for loss.

RESTRICTED

26 & 46

(Paragraph 9 re inded, paragraph 11 added, paragraphs 10 & 11 are re-numbered, 9 & 10, Section XIX, Cir No. 68, Hq Pao, dated 28 May 1944)

materially reduced, commanders will screen carefully applications for emergency return. Only those applications involving an actual emergency will be forwarded. Providing the applicant meets the necessary requirements, applications for emergency rotation will be processed and included under normal rotation. If the applicant does not meet the necessary requirements, a report will be made to this headquarters giving in detail the reasons necessitating such return, together with names and addresses of persons in the United States who have knowledge of the conditions presented as warranting such return. Information as required by appendix form "C" will be attached to basic report referred to above. In all emergency cases submitted to this Headquarters, unit and organizational commanders will be advised as to whether or not replacement will be furnished. Information as required by Appendix Form "C" and Appendix Form "A" for officers and Appendix Form "B" for enlisted will be attached to basic reports referred to above.

8. Specific Instructions to Units Assigned and Attached to PES -

a. Unit commanders may nominate a maximum of 1% of their command for rotation for the month of July and subsequent months to conform to percentages as shown in paragraph 6 this circular. From this quota 1/2 of 1% will be recommended to Headquarters SOS MATOUSA by this Headquarters and remaining personnel will be returned to parent unit to be resubmitted, if desired, in subsequent reports.

b. Each unit commander will submit his recommendations for rotation so as to reach this Headquarters by the 10th of every month. The recommendations will cover not only the headquarters submitting but also the units assigned or attached thereto.

c. Recommendations will be submitted in triplicate on forms as shown in Appendix "C" attached hereto. Recommendations for rotation will be accompanied by requisitions for replacements on forms as shown in Appendix "A" and "B" also attached hereto. Requisitions will be submitted in triplicate. Company grade officers, including warrant officers, will be shown on Form Appendix "A" and enlisted personnel will be shown on Form Appendix "B". Negro personnel will be listed separately. For Field Grade officers, a separate letter will be submitted for each officer in addition to Appendix "C" giving the following information: name, rank, ASN, arm or service, present duty in detail, military background and experience, description of civilian occupation, age, race, organization (parent and sub unit), limited or general assignment, whether qualified for promotion, manner of performance, date of present rank, and whether or not vacancy can be filled by limited assignment personnel. Close supervision will be given to the preparation of these requisitions to assure that the rotation replacement as furnished will meet the requirements of the position vacancy he is assigned to fill.

d. On the first of each month following the submission of the recommendations and requisitions as provided in paragraph b and c above, this Headquarters will advise commanders of disapproval of personnel

RESTRICTED

26 & 46

included therein and will issue orders returning those approved to the United States. Orders will be issued assigning personnel geographically located in Italy to Personnel Center No. 6, PBS, for trans-shipment to the United States.

e. Upon the issuance of orders as indicated in d above, organizational and unit commanders are authorized to ship such personnel to the personnel center immediately, or to hold them until rotation replacements arrive and are on duty with the organization. In any case, where a unit or organizational commander deems it necessary for personnel to be retained pending the arrival of rotation replacements, such commander is authorized to delay the departure of officers and enlisted men until they can be conveniently released, or until a rotation replacement arrives at the unit. Organizational and unit commanders will indicate in the lower left-hand corner of Appendix "C" whether individuals included thereon will be shipped without delay to Personnel Center No. 6 or will be retained in unit pending arrival of a replacement.

f. Recording entry will be made on the qualification card (D AGO Forms Numbers 66-1, 66-2, 66-3) for officers and warrant officer, and in the service record under "Remarks Administrative" (D AGO Form 24) for enlisted personnel; that the individual has been returned to the United States under the provisions of the appropriate paragraphs of Circular 56, Hq. MATOUSA, 17 April 1944.

g. The following remark will be entered on the Morning Report for all rotation personnel relieved from a command for trans-shipment to the United States: "Relieved from assignment and transferred on rotation to Personnel Center Number _____ for trans-shipment to the United States." The Service Record and allied papers will be brought up to date prior to departure of such personnel.

h. Personnel once nominated for rotation to the United States under the provisions of this circular will thereafter be considered frozen in status. Promotions or transfers will not be made. Individuals recommended for promotion will not be submitted for rotation until action on promotion has been completed.

9. Reduction in strength, changes in allotments of T/O's, and reorganizations of Units and Organizations are not in themselves sufficient basis for a request that no replacements be furnished for rotated personnel. War Department regulations provide for the return to the theater of a replacement in grade, for each rotatee returned to the United States. Therefore, it is necessary to process a requisition for each individual recommended for rotation regardless of existing or anticipated surplus in grade of the individuals concerned. In Units or Organizations where rotation vacancy exists in a grade surplus to authorized strength in that grade, the rotation replacement will be furnished unless the overall strength of the Unit or Organization exceeds the authorized allotment or T/O. In the latter case, where it is desired to submit a request that no replacement be furnished, the following will be shown:

RESTRICTED

26 & 46

name, grade, serial number, and increment of rotation of rotatee whose departure created the vacancy; date on which Unit or Organization came under current allotment or T/O; the authorized or allotted strength; and the actual strength.

10. Unit commanders submitting rotation recommendations for July and subsequent months will certify that records required under the provisions of AD letter, AG 370.5 (22 September 43) B-S-E-SPMOT-M, dated 26 September 1943, subject: "Procedure for Return of Individuals by water from Overseas Commands to the United States and Their Disposition after arrival," are up-to-date as of the submission of these recommendations. And all necessary action has been taken to insure correctness of entries in all permanent records, and where permanent records cannot be made available correct temporary records have been provided, and that all Decorations, Service Ribbons, and Service Stars to which each individual is entitled as a result of service in this theater have been awarded and presented. Certification by Unit Commanders that the above provisions have been complied with will be indicated in the lower left hand corner of Appendix "C".

11. Unit and organizational commanders may afford individuals the opportunity to decline rotation prior to submission of recommendations to this Headquarters. Request for deletion of individuals for personal reasons will not be forwarded after recommendations have been submitted. Individual will not be advised he is to be rotated at a specific time. Advising individuals otherwise can result only in disappointments with serious affect on the morale of the command.

2775

- 230 a -

DISTRIBUTION:
"A" "E" & "F"

(Revised 23 July 1944)

RESTRICTED

U.S. RESTRICTED Equals British RESTRICTED

HEADQUARTERS
PENINSULAR BASE SECTION
APO 782U2871
FILE

AG 461 BPAGO

1 April 1944.

Subject: Index to Peninsular Base Section Circulars.

To : All Concerned.

1. Rescinded: Index to Peninsular Base Section Circulars dated 1 January 1944, and Supplements Numbers 1 and 2, dated 1 February 1944, and 1 March 1944, respectively.

2. A complete index of Circulars of this Headquarters for 1943 and 1944 follows:

<u>INDEX OF TITLES</u>	<u>Circulars 1943</u>	<u>Circulars 1944</u>
ACCIDENTS (See Investigations)		
AIR RAID (See PAD)		
AMMUNITION		
Defective Ammunition		41
Defective Rockets	28,31	
Reports of Malfunctions and Accidents of Chemical Warfare Munitions		35
Storage of Ammunition and Explosives		10
ASSEMBLIES		
Assemblies at Night	11	
BANDS		
Information Required of Bands		5
BED ACCOMMODATIONS		
Bed Accommodations in Unit Dispensaries		8
BILLETS (See Officers)		
BLACKOUT		
Blackout Regulations	26,28	2774
BOARDS		
Disposition of Proceedings of Boards of Officers Convened Under AR 600-550	17	
BOUNDARIES		
Boundaries of Metropolitan Area		20

US RESTRICTED Equals British RESTRICTED
Index to PBS Circulars, 1 April 1944, (Contd)

<u>INDEX OF TITLES</u>	<u>Circulars 1943</u>	<u>Circulars 1944</u>
CAMOUFLAGE NETS (See Equipment)		
CENSORSHIP (See Mail)		
CLAIMS		
Claims Against ES Government	11	
CONFINEMENT		
Confinement of Prisoners		36
CORRESPONDENCE		
Forwarding of Correspondence to Higher Headquarters	24	
COURTS-MARTIAL		
Courts-Martial Procedure	10	
General Courts-Martial Jurisdiction	18	15
Inadequacy of Sentences		
Referring of Cases to a General Court-Martial	20	
CURFEW		
Curfew		23
DANCES		
Civilian Attendance at Dances Given by Units of PBS		15
DECORATIONS AND AWARDS		
Administrative Procedure for Awarding the Purple Heart		30
Authority to Award Purple Heart		23
Legion of Merit	39	
DIMOUT		
Dimout Regulations	26	
ENLISTED MEN (See Also Personnel)		
Passes	17	25
Passes for Enlisted Men		
EQUIPMENT		
Camouflage Nets	19	
Chemical Warfare Protective Equipment	15	
Class X Raincoats for Civilian Employees	44	
Empty Gasoline Drums and Cans	16	2
Issues in Excess of T/BA and T/E		2
Issues to Overhead Units and Installations		28
Maintenance of Materials Handling Equipment		31
Property Issued on Memorandum Receipt		
Purchase of Equipment	14	11
Unserviceable Fire Units for Field Ranges		
FILES		
Handling of Photographic Material in PBS		40

US RESTRICTED Equals British RESTRICTED
Index to FES Circulars, April 1944. (Contd)

<u>INDEX OF TITLES</u>	<u>Circulars 1943</u>	<u>Circulars 1944</u>
FINANCE		
Exchange of Currency	8	
Payment of Troops	8	
FOOD		
Conservation of Food		22
Preparation of Fresh Fruits and Vegetables	22	
Preparation of Turkey		21
Prohibitions Regarding Purchases of Food	16	
Purchases of Foodstuffs by the Allied Forces in Italy		8,16,37
Return of Empty Ration Sacks		1
FOOD SUB-COMMITTEE		
Constitution of the Food Supply Sub-Committee	20	
GAS		
Handling of Loaded Gasoline - Lead Poisoning from Fumes		31
GAS CYLINDERS		
Proper Handling of Gas Cylinders	19	
GENERATORS		
Care of Electric Generators	11	
GUIDES		
Official Pompeii Guide Fees	17	
HEALTH		
Control of Diarrheal Disease		33
Control of Venereal Disease	25	
Dusting of Civilian Employees with Insecticide Powder		1
Fly and Mosquito Control		33
Food Handlers' Examination	35	
Form for Certificate of Inspection of Food Handlers and Barbers		9
Malaria Control	28	33
Physical Inspection of Barbers		9
Placing of Houses of Prostitution "Off Limits" to U. S. Military Personnel	41	
Prevention of Respiratory Disease	40	
Sanitary Order and Health Regulations	13,19	
Typhus - Restrictions in Naples		6
Venereal Disease		2773
HISTORICAL		
Photographic Service for Public Relations and Historical Activities	37	
Protection and Preservation of Historical and Cultural Objects in Italy	37	

US RESTRICTED Equals British RESTRICTED
Index to IRS Circulars, 1 April 1944, (Contd)

<u>INDEX OF TITLES</u>	<u>Circular 1943</u>	<u>Circular 1944</u>
IMPOSTERS Imposters		21
INVESTIGATIONS Investigation of Accidents, Claims, Line-of-duty status and Reports of Survey	38	21
LABOR Feeding of Laborers Requests for and obtainment of labor		24 19
LAUNDRY AND DRY CLEANING QM Laundry and Dry Cleaning Service In Naples Area		39
LIQUORS Wood Alcohol In Liquors		31
MAIL Dehousing Certificate Required For Parcels and Baggage Sent From Italy Use of Term "Somewhere in Italy" in Personal Correspondence	3	28
OFFICERS (See Also Personnel) Private Billets for Officers Promotions	5 36	
ORDERS Application of Orders, Memoranda, Directives and Official Correspondence of Fifth Army Base Section with reference to IRS	14	
RAD Air Raid Warnings RAD Priority	7 7	
PAPER Conservation of Printed Matter	37	
PASSES (See Also Enlisted Men) Pass Regulations for the Port of Naples		4
PERSONNEL Discharge of Personnel Under Section VIII, AR 615-360 Disposition of Discharged Hospitalized Personnel Off Duty Association of Officers & Enlisted Personnel Participation of Military Personnel in Italian Politics	23	22 9,38 34 5
PROPERTY Eviction of Civilians from Requisitioned Property Illegal Disposition of Government Property Precaution for Protection of Naples Aqueduct	40	27 41

US RESTRICTED Equals British RESTRICTED
 Index to FBS Circulars 1 April 1944. (Contd)

<u>INDEX OF TITLES</u>	<u>Circulars</u> <u>1943</u>	<u>Circulars</u> <u>1944</u>
PUBLICATIONS		
VD Publications and Blank Forms		26
RADIO		
Forwarding of EFM Cables	39	
Repetition of Cable Messages	30	
REAL ESTATE		
Acquisition and Allocation of Real Estate & Accommodations	21,29	
Allocation of Real Estate and Accommodations	11	
REPORTS		
Monthly Statistical Venereal Disease Report		29
Reports on Consumption of Electric Power, Gas & Water		27
Wounded Progress Reports		14
REPORTS OF SURVEY (See Investigations)		
SALVAGE		
Disposal of Salvageable and Unsalvageable Garbage & Refuse		28
Salvage Operation	18	
SANITARY REGULATIONS (See Health)		
SERVICES, REQUEST FOR		
Requests for Engineer Service	22	
SHOES		
Civilian Shoes from U. S.		5
Repair of Shoes	15	
SPEED LIMITS (See Vehicles)		
SPOT CHECK TEAMS (See Vehicles)		
SUPPLIES		
Coal Allowances	34	
Petroleum Requirements for Civilian Contractors	31	
Working for Military Accounts	6	
Pilfering of U. S. Government Property		
Protection of Coal from Spontaneous Combustion	23,32	
Requisitioning of Supplies		
Submission of Requisitions		9
TELEPHONES		
Security of Telephone Conversation	1	
TRAFFIC		
Traffic Control		17
Traffic Regulations	18	
Traffic Regulations for Italian Routes		10

US RESTRICTED Equals British RESTRICTED
Index to PBS Circulars, 1 April 1944. (Contd)

<u>INDEX OF TITLES</u>	<u>Circulars</u> <u>1943</u>	<u>Circulars</u> <u>1944</u>
TRANSPORTATION		
Air Freight Priority Requests	40	
Air Transportation	22	
Transporting of Civilians in U. S. Government Vehicles	3	
UNIFORMS		
Uniform	17	
Wearing of the Uniform	1	
VEHICLES		
Attachments for Echelon Maintenance of Motor Vehicles	34, 37	
Clutch Pedals, 2½-ton 6x6, Cargo Trucks	33	
Evidence of Insufficient Supervision of Maintenance	44	
Motor Vehicle Preventive Maintenance		32
Ordnance Spot Check Teams		12
Painting and Marking of Vehicles	24, 33	
Preventive Maintenance Service		22
Protection of Cooling System Against Freezing	32	
Speed Limits	1	
Stolen Vehicles		18, 23, 30, 41
Weekly Vehicular Deadline Reports		12
WATER CRAFT		
Requirements for Craft on Official Business	19	
WEAPONS		
Carrying of Weapons and Sidearms	2	

By command of Major General WILSON:

S. Robinson
S. ROBINSON
Captain, A. G. D.
Assistant Adjutant General

DISTRIBUTION:
"A" & "B"

ACC-DIST
HQ COMDF MAIN
HQ COMDT-REAR
ADJUTANT-MAIN
ADJUTANT-REAR

U. S. RESTRICTED EQUALS BRITISH RESTRICTED

PENINSULAR BASE SECTION

APO 732

AG 161. BPAGO

1 January 1944

Subject: Index to Peninsular Base Section Circulars, 1943.

To : All Concerned.

The Index to Peninsular Base Section Circulars will be published monthly in a supplementary form containing only the changes for that particular month. A complete index will be published every three months.

INDEX OF TITLESCircular Number

ACCIDENTS (See Investigations)

AIR RAID (See PAD)

AMMUNITION

Defective Rockets

28, 31

ASSEMBLIES

Assemblies at Night

11

BRIEFING (See Officers)

BLACKOUT REGULATIONS

Blackout Regulations

26, 28

BOARDS

Disposition of Proceedings of Boards of Officers
Conducted Under AR 600-550

17

CAMOUFLAGE NETS (See Equipment)

CENSORSHIP (See Mail)

CLAIMS

Claims against U. S. Government

11

CORRESPONDENCE

Forwarding of Correspondence to Higher Headquarters

2771

24

COURTS-MARTIAL

Courts-Martial Procedure

10

(Court-Martial Charges, Preparation of (Sec. I)

(Court-Martial Charges, Investigation of (Sec. II)

(Court-Martial Charges, Action on by Commanding Officers (Sec. III)

(Records of Trial by Special Courts-Martial, Preparation of (Sec. IV)

(Special Court-Martial Orders, Preparation of (Sec. V)

(Records of Trial by Summary Court-Martial, Preparation of (Sec. VI)

(Miscellaneous Provisions (Sec. VII)

U. S. RESTRICTED EQUALS BRITISH RESTRICTED**RESTRICTED**

INDEX OF TITLES
(Cont'd)U.S. RESTRICTED
(Equals British Restricted)

<u>INDEX OF TITLES</u>	<u>Circular Number</u>
COURTS-MARTIAL (Cont'd)	
General Court-Martial Jurisdiction	18
Referring of Cases to a General Court-Martial	20
DECORATIONS AND AWARDS	
Authority for Awarding of the Purple Heart	33
Legion of Merit	39
DIMOUT	
Dimout Regulations	26
ENLISTED MEN	
Passes	17
EQUIPMENT	
Camouflage Nets	19
Chemical Warfare Protective Equipment	15
Class X Raincoats for Civilian Employees	14
Empty Gasoline Drums and Cans	16
Purchase of Equipment	14
FINANCE	
Exchange of Currency	8
Payment of Troops	8
FOOD (See Health)	
Feeding of Laborers	35
Preparation of Fresh Fruits and Vegetables	22
Prohibition Regarding Purchase of Food	16
FOOD SUB-COMMITTEE	
Constitution of the Food Supply and Sub-Committee	20
GAS CYLINDERS	
Proper Handling of Gas Cylinders	19
GENERATORS	
Care of Electric Generators	11
GUIDES	
Official Pompeii Guide Fees	17
HEALTH	
Control of Venereal Disease	25
Food Handlers' Examinations	35
Malaria Control	28
Placing of Houses of Prostitution "Off Limits" to U. S.	41
Military Personnel	40
Prevention of Respiratory Disease	13, 19
Sanitary Order and Health Regulations	42
Typhus Fever	30
Typhus Fever Preventive Measures	

U.S. RESTRICTED
(Equals British Restricted)

INDEX OF TITLES (Cont'd)

U.S. RESTRICTED
(Equals British Restricted)

Circular Number

INDEX OF TITLES

HISTORICAL

Photographic Service for Public Relations and
Historical Activities 37
Protection and Preservation of Historical and
Cultural Objects in Italy 37

INVESTIGATIONS

Investigation of Accidents, Claims, Line-of-Duty
Status and Reports of Survey 38

MAIL

Use of Term "Somewhere in Italy" in Personal Correspondence 3

OFFICERS

Private Billets for Officers 5
Promotions 36

ORDERS

Application of Orders, Memoranda, Directives and Official
Correspondence of Fifth Army Base Section with reference
to Peninsular Base Section 14

PAD

Air Raid Warnings 7
PAD Priority 7

PAPER

Conservation of Printed Matter 37

PERSONNEL

Disposition of Discharged Hospitalized Personnel 23
Placing of Metropolitan Area of Naples "Off Limits"
Temporarily to all U.S. Military Personnel 43

PRISONERS

Confinement of Prisoners 27

PROPERTY

Precaution for Protection of Naples Aqueduct 40

RADIO

Forwarding of Encl Cables 39
Repetition of Cable Messages 30

REAL ESTATE

Acquisition and Allocation of Real Estate and Accommodations 21, 29
Allocation of Real Estate and Accommodations 11

REPORTS OF SURVEY (See Investigations)

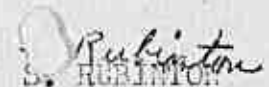
SALVAGE

Salvage Operation 18

INDEX OF TITLES
(Cont'd)U.S. RESTRICTED
(Equals British Restricted)

<u>INDEX OF TITLES</u>	<u>Circular Number</u>
SANITARY REGULATIONS (See Health)	
REQUESTS FOR SERVICES	
Requests for Engineer Service	22
SHOES	
Repair of Shoes	15
SPEED LIMITS (See Vehicles)	
SPOT CHECK TEAMS (See Vehicles)	
SUPPLIES	
Coal Allowances	34
Petroleum Requirements for Civilian Contractors Working for Military Accounts	31
Requisitioning of Supplies	23, 32
Pilfering of U.S. Government Property	6
TELEPHONES	
Security of Telephone Conversation	1
TRAFFIC	
Traffic Control	12
Traffic Regulations	18
TRANSPORTATION	
Air Freight Priority Requests	40
Air Transportation	22
Transporting of Civilians in U.S. Government Vehicles	3
UNIFORMS	
Uniform	17
Wearing of the Uniform	1
VEHICLES	
Attachments for Echelon Maintenance of Motor Vehicles	34, 37
Clutch Pedals, 2 1/2-ton 6x6, Cargo Trucks	33
Evidence of Insufficient Supervision of Maintenance	44
Painting and Marking of Vehicles	24, 33
Protection of Cooling System Against Freezing	32
Security of U.S. Army Motor Vehicles	19
Speed Limits	1
Spot Check Teams	15
WATER CRAFT	
Requirements for Craft on Official Business	19
WEAPONS	
Carrying of Weapons and Sidearms	2

By command of Brigadier General PENCE:

DISTRIBUTION: "A" "E" "F"
U.S. RESTRICTED
(Equals British Restricted)

 S. ROBINSON
 Captain, A. G. D.
 Assistant Adjutant General

U. S. RESTRICTED EQUALS BRITISH RESTRICTED

RESTRICTED

HEADQUARTERS
PENINSULAR BASE SECTION
APO 782

AG 461 BRAGO

1 February 1944

Subject: Index to Publications.

To : All Concerned.

The following is Supplement #1 to Index of Publications, Peninsular Base Section, published on 1 January 1944:

<u>INDEX OF TITLES</u>	<u>Circular Number</u>	
AMMUNITION		
Storage of Ammunition and Explosives	10	
BANDS		
Information Required of Bands	5	
BED ACCOMMODATIONS		
Bed Accommodations in Unit Dispensaries	8	
BOUNDARIES		
Boundaries of Metropolitan Area	20	
COURTS-MARTIAL		
Inadequacy of Sentences	15	
DANCES		
Civilian Attendance at Dances Given by Units of PBS	15	
EQUIPMENT		
Issues in Excess of T/R. and T/E	2	
Issues to Overhead Units and Installations	2	
Unserviceable Fire Units for Field Ranges	11	
FILMS		
Handling of Photographic Material In PBS	13	2769
FOOD		
Preparation of Turkey	21	
Purchases of Foodstuffs by the Allied Forces In Italy	8, 16	
Return of Empty Ration Sacks	1	
HEALTH		
Dusting of Civilian Employees with Insecticide Powder	1	

U. S. RESTRICTED EQUALS BRITISH RESTRICTED

U S R E S T R I C T E D Equals British R E S T R I C T E DINDEX OF TITLES
(cont'd)

<u>INDEX OF TITLES</u>	<u>Circular Number</u>
HEALTH (cont'd)	
Form for Certificate of Inspection of Food Handlers & Barbers	9
Physical Inspection of Barbers	9
Typhus - Restriction in Naples	6
Veneral Disease	21
IMPOSTERS	
Imposters	21
LABOR	
Requests for and obtainment of Labor	19
PASSES	
Pass Regulations for the Port of Naples	4
PERSONNEL	
Disposition of Discharged Hospitalized Personnel	9
Participation of Military Personnel in Italian Politics	5
REPORTS	
Wounded Progress Reports	14
SALVAGE	
Disposal of Salvageable and Unsalvageable Garbage and Refuse	7
SHOES	
Civilian Shoes from US	5
SUPPLIES	
Protection of Coal from Spontaneous Combustion	3
Submission of Requisitions	9
TRAFFIC	
Traffic Control	17
Traffic Regulations for Italian Routes	10
VEHICLES	
Ordnance Spot Check Teams	12
Stolen Vehicles	18
Weekly Vehicular Deadline Reports	12

By command of Brigadier General FENCE:

DISTRIBUTION:
"O", "E" & "F"

- 2 -

S. Rubinton
S. RUBINTON
Captain, A. G. D.
Assistant Adjutant General

U S R E S T R I C T E D Equals British R E S T R I C T E D

0166