Declassified E.O. 12356 Section 3.3/NND No. 785016

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(1 of 2 folders)

NATO USA CIRCUL
(From No. 1 to 100)
JAN. - Aug. 1944

Declassified E.O. 12356 Section 3.3/NND No. 785016

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NATO USA CIRCULARS
(From No. 1 to 100) 1944
JAN. - Aug. 1944

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0811

Declassified E.O. 12356 Section 3.3/NND No. 785016

MEMO FOR RECORD

(Do not detach from file)

This file item, or portions thereof as indicated below, has been indexed for inclusion in Departmental Records Branch Describable Item Index:

DATE	INDEXER
7 July 53	

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TAGO FORM 01352 *(Formerly AGO)*
1 FEB 49

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

REF/er ADJ.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
19 AUG 1944
A. C. C.

CIRCULAR)
:
NUMBER 100)

13 August 1944

Files

SERVICE RECORDS

Directive I
Check of Records II
Temporary Service Record III
Posting of Service Record IV
Inserts V
Index VI

I ------ DIRECTIVE See Cir. 137

Immediately upon receipt of this directive all procedures relative to Service Record keeping listed below become effective in this theater. This directive does not supersede AR 345-125, but is designed to supplement it and bring about uniform entries. No amendments to this directive will be made by local commanders or inspectors.

II ----- CHECK OF RECORDS

All personnel officers will cause a check to be made of all Service Records in their custody. To facilitate this check a mimeographed form has been devised (See Inclosure No. 1) which will be used for each record, the corrective action noted thereon with pencil, and upon completion of necessary corrective action and entry, the check mark will be removed. This form will remain with the Service Record and upon transmittal of the record this form will be folded as indicated thereon and placed between the front and back covers of the record, using the fold in such a manner as to bind the intermediate pages. Immediately upon receipt, all Service Records in the future will be thoroughly checked in the above manner, corrected and/or brought up-to-date, in accordance with the directives listed herein.

III ---- TEMPORARY SERVICE RECORD

1. When Required. a. Enlisted personnel will not be transferred, assigned to, or attached to any unit without a Temporary or Permanent Service Record. In the event that WD AGO Form No. 24 is not available, the unit effecting the transfer will furnish the enlisted man with a Temporary Service Record on the approved MACOMB Form. Temporary Service Record will be used only until the original Service Record is received.

b. The above also applies to enlisted personnel upon transfer from a detachment of patients.

3580

c. If it has been definitely determined that the original Service Record has been permanently lost or destroyed, action will be taken as described in Paragraph 43, AR 345-125 and a Temporary Service Record will be prepared and used until the new one is received.

RESTRICTED

0813

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MATOUSA Circular #100 (cont'd)

2. All temporary Service Records will be accomplished as completely as possible. Soldier will be interviewed and data secured from him will be entered in the appropriate space. It is the responsibility of the current custodian to insure the maximum completeness of data on the temporary Service Record before it leaves his custody. Only such data as cannot be secured through interview with the soldier concerned will be omitted.

Ver Circ 165 Sec 3

3. A printed temporary Service Record form has been prepared which is available for issue to all concerned. Requisitions will be submitted to OC, SOS, MATOUSA, APO 750, U.S. Army, on AGO Form 17. Units will carry a thirty (30) day supply based on normal requirements.

IV -- POSTING OF SERVICE RECORD

1. Front Cover

a. Name and Serial Number: The spelling of the enlisted man's name and the serial number must agree with those shown on Page 2.

b. Arm or Service for Which Enlisted or Inducted: The entry here must be of an arm or service; i.e., "INFANTRY, SIGNAL CORPS" etc. and NOT of an organization, such as "100th CA (AA)". This entry pertains to the man at the time of his enlistment or induction and has no bearing on what arm or service he may later be assigned to. (See Par 2c, Sec V, TB Cir 251, cs).

c. Color or Race: This entry should need no correction as a man's color or race does not change.

d. Component: For any man entering the service on or after 16 September 1940, the component will be shown by an "X" in the proper box. In the cases of older editions of the Service Record not provided with these boxes, the component will be printed across the record of men in this category.

e. Service Record Covering Period From _____, 19___ To ********: The date of enlistment or induction will be entered.

f. Conscientious Objectors: The fact that a man has been classified a Conscientious Objector will be shown in ink above his name on the front cover.

2. Page One

a. Induction Record: This record will be complete on all men who entered their present period of service through induction by Selective Service.

b. Records of Immunization: All pertinent data on WD Form Number 21 will be posted in this space.

(1) Results of smallpox vaccination and record of yearly revaccinations will be recorded.

(2) Typhoid vaccinations and yearly stimulating dose will be recorded.

(3) Tetanus vaccination and the stimulating dose required after one year will be recorded under "OTHER VACCINATIONS".

0814

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq NATOUSA Circular #100 (cont'd)

(4) Tyhus vaccinations and the stimulating doses required each six months will be recorded under "OTHER VACCINATIONS".

(5) Yellow fever and cholera vaccinations when given will be entered under "OTHER VACCINATIONS".

(6) Record of BLOOD TYPE will be entered on this page preferably under "OTHER VACCINATIONS".

3. Page Two

a. Enlistment Record: This section will be completely filled out regardless of the manner by which the man entered the service.

b. Gas Mask: The size of the regular gas mask will not be shown.

c. Shoe Size: The size of shoes will not be shown.

d. Educational and Occupational Qualifications: These sections will be complete in each detail. If not now complete, necessary information may be obtained from the man's Qualification Card and/or by personal interview with the man.

e. Designation of Beneficiary: If the designation of the beneficiary has been changed, the original entry will be lined out and notation made "See Remarks-Administrative" on margin. The name, address, and degree of relationship, together with the date entry is made, will be entered under "Remarks-Administrative". Should the alternate beneficiary be changed by this first change, the new alternate beneficiary, address, etc. will also be shown under "Remarks-Administrative".

f. Current Enlistment: On other than inductees this section will be completely filled in. On inductees, only the age at enlistment or induction and so much as reads "Completed_____years_____months_____days for longevity pay" need be filled in unless the inductee has prior service in which case the entry "Has over_____years service" must be filled in. If the prior service has not been verified and initialed by the officer initiating the service record, verification must be made by the custodian of the Service Record either by checking the enlisted man's discharge certificates or writing The Adjutant General for verification. A brief synopsis of physical defects at enlistment or induction will appear in the space provided in this section.

4. Page Three

Prior Service: When prior service is claimed, the total service, exclusive of time lost, must agree with the longevity shown on Page 2. When prior service is not claimed, no entry will be made on this page.

5. Page Four

a. Military Qualifications: Where applicable, the information under this space will be complete.

b. Army Specialty: This section will be filled out and kept current with the enlisted man's current specialty. In addition, the military occupational specialty number will be entered here.

0815

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MATOUSA Circular #100 (cont'd)

c. Special Duty: When soldier is placed on special duty, the class, place and inclusive dates, with authority therefor, will be shown.

d. Articles of War: The Articles of War will be read at not longer than six months intervals and recorded here.

e. Sex Morality: Upon completion of Sex Morality course, entry of same will be entered here. It is permissable to record subsequent courses under "Remarks-Administrative".

f. Qualification in Arms: Entry is required only if compensation is granted.

6. Page Five

a. Military Record: The absence of an entry showing: "Pvt, date of induction, per induction and initials" is not considered an omission and neither is the presence of such an entry considered wrong, but all subsequent appointments, promotions or reductions and the authority therefor will be entered. Technician grades will be entered under this heading.

b. Specialist Ratings: This space will be left blank except for men who hold ratings prior to the abolition of specialist ratings. In these cases the entries will not be lined out.

c. Organizations to Which Attached: All attachments will be shown.

d. Original Assignment and Organizations to Which Subsequently Assigned During This Enlistment Period: All assignments will be shown and the fact of assignment will be entered upon receipt of the Service Record.

7. Page Six

a. Furloughs: Dates must be inclusive. Date of rejoining from furlough will be shown.

b. Foreign Service: The soldier's departure from one country and entry in another will be recorded even though within same theater of operations. To do this the words "United States" will be lined out and the proper country inserted thereover. If space proves insufficient, the use of inserts is directed.

c. Medals, Decorations and Citations: All medals, decorations and citations, as well as authorizations entitling the soldier to such medals, even though not available for award, will be entered in this space. The above includes Theater ribbons, stars for participation in specific actions, Expert and Combat Infantryman's Badges, and clasps.

8. Part Seven

a. Time Lost Prior to the Normal Date of Expiration of Term of Enlistment to be Made Good Under 107th Article of War: (1) All absence without leave of over 24 hours will be entered under sub-paragraph "a" and the dates will be inclusive.

0816

Declassified E.O. 12356 Section 3.3/NND No. 785016

Eq MATOUSA Circular #100 (cont'd)

(2) All time actually in confinement under sentence or while awaiting trial and disposition of case, if trial resulted in conviction, will be shown under sub-paragraph "b" using inclusive dates.

(3) All time soldier was unable to perform duty through the intemperate use of drugs or alcoholic liquor, or through disease or injury the result of his own misconduct, will be shown under sub-paragraph "c" using inclusive dates.

b. Absence Subsequent to the Normal Date of Expiration of Term of Enlistment: The 3 sub-paragraphs under this heading will be left blank except that entries on the records of men who were at one time serving under a definite term of enlistment and who were absent subsequent to the normal date of the expiration of their terms of enlistment will not be lined out.

9. Page Eight

Records of Trials by Courts-Martial: These records will be complete and include the type of courts-martial, the number of the Article of War, synopsis of specification, date of offense, date sentence announced and date of approval, certificate of correctness, the remission of any unexecuted portion of sentences if remitted, and the date released from confinement, if confined. No record of any trial which resulted in acquittal will be shown. On Special and General Courts-Martials, the number, source and the date of the order promulgating the sentence will be entered in the left margin and outside the printed sections.

10. Page Nine

a. Record of Trials by Courts-Martial: (See paragraph 9 above).

b. Class "E" Allotments: All Class "E" Allotments in effect on 7 December 1941 were automatically extended for the duration and will be so shown unless discontinued. If discontinued, the fact of discontinuance, the reason and the date WD AGO Form No. 30 was mailed will be shown.

11. Page Ten

a. Class "E" Allotments: (See paragraph 10 b, above).

b. Class "F" allotments will be entered on this page in one of the spaces provided for entry of Class "E" allotments and appropriate changes to show type of allotment made.

c. Government Insurance: All records of Class "F" allotments will be entered on this page by lining out the letter "D" and inserting an "N" in its place, and lining out "Government" and inserting "National Service Life Insurance". In the event that the enlisted man does not desire insurance, the entry "No Insurance Desired" will be written or stamped in red ink across one of these spaces and will be signed by the enlisted man, dated, and initialed by the custodian of the service record.

3378

12. Page Eleven

c. Deposits: All deposits will be verified and initialed. All deposits repaid will be lined out, the fact of repayment entered and initialed thus: "Repaid, Act

0817

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq NATOUSA Circular #90 (cont'd)

of 13 December 1942" in the column "Name and grade of Finance Officer accepting deposit". In the next unused block will be entered the balance on hand after the withdrawal thus: "Balance on deposit $_____" "Date and initials of personnel officer."

b. Pay Detained by Courts-Martial Entered on Payroll: Payrolls on which pay was detained must be shown correctly.

13. Page Twelve

Clothing Account: All clothing accounts will be closed as of 15 September 1940.

14. Pages Thirteen and Fourteen:

c. Remarks-Financial: (1) Where applicable, all remarks referring to travel pay will be correctly filled out.

(2) The fact of issue of Soldier's Individual Pay Record (WD AGO Form No. 28) will be shown on these pages.

(3) All financial matters such as Flying Pay, Class "E" Allotments, stoppages of pay, partial payments, overpayments, additional payments due for medals, bars, and clusters will be shown on these pages. Record of monthly payments will be kept on this page. The record of any payments of $5.00 personal expense money authorized by AR 35-1440, sick NLF will be shown here. Entry showing determination of money allowances for dependents of first three grades, together with period covered by such determination, voucher numbers, name of disbursing officer and account with which evidence of determination is filed, must be made.

15. Page Fifteen:

a. Remarks-Administrative:

(1) All administrative data not shown elsewhere and not of a character authorizing pay will be shown on this page.

(2) A listing of many of the required entries on this page follows:

(a) EAR entry: date reported for duty.
(b) Religious preference or entry "Soldier does not desire to state a religious preference."
(c) FM 21-100 (Soldier's handbook) issued with date of issue.
(d) Amendment to NSLI Act read and explained - date WD Cir 7, 1942
(e) Service period governed by Servicemen's Extension Act of 1941
(f) Brief statement of physical defects.
(g) Readings (subsequent to entry on Page 4) of Sex Morality Lectures, or courses.
(h) Malaria control training w/date.
(i) Change in marital status: Explanation.
(j) Change in designation of beneficiary
1st beneficiary
2d beneficiary (see Par 3e)

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq NATOUSA Circular 200 (cont'd)

(k) Spectacle prescription.
(l) Issue of spectacles w/date. Degree of lenses w/date WD Pamphlet No. 8-5, 20 June 1944.
(m) The size of the eyeglass, Gas Mask M-1, and the prescription thereof will be entered on page 15 of the service record under "Remarks Administrative", C-22 AR 345-125, and WD Pamphlet No. 8-5, 20 June 1944.
(n) Dental appliances - date
(o) Campaigns w/date. This entry will be complete.
(p) Soldier was or was not favorably considered for Good Conduct Medal upon transfer. Last date of presentation.

16. Pages Sixteen to Twenty-Two Inclusive:

a. Indorsements:

(1) The fact that soldier was favorably considered for Good Conduct Medal or Clasp upon transfer will be entered in the forwarding indorsement. It is suggested this entry be made on the last line under "Duc soldier at date of_____".

(2) The date soldier reported to his new organization will be entered on last line by the custodian of the Service Record upon receipt of same.

17. Page Twenty-Three:

Final Indorsement: Filled out only upon separation from the service. On deceased personnel it is considered necessary to list accounts due U.S. at time of death.

18. Page Twenty-Four:

The initials and a stamped, typed or printed explanation to include the "Name, grade and organization" of every officer who initials any entry or deletion elsewhere in the Service Record will appear on this page.

V --- INSERTS

When inserts have been added, a notation on the original page of the Service Record will be made to that effect; i.e., "Insert added", and date.

VI -- INDEX TO NATOUSA CIRCULAR NUMBER100 WITH PROPER REFERENCE TO ARMY REGULATIONS

SUBJECT	NATOUSA CIRCULAR REFERENCE	ARMY REGULATION REFERENCE (All references are to AR 345-125 unless otherwise shown)		PAGE OF S/R
		PARAGRAPH	SECTION	PARAGRAPH
Absence subsequent to the normal date of expiration of enlistment	8b	IV	20	7

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq NATOUSA Circular 100 (cont'd)
SUBJECT

NATOUSA CIRCULAR
RIFLE CS

ARMY REGULATION
REFERENCE

PAGE OF
S/R

	PARAGRAPH	SECTION	PARAGRAPH	
Administrative Remarks	15	IV	27a	15
Allotment Class "D"	14a (3)	IV		13
Allotments, Class "E"	10b & 11a	IV	22	9 & 10
Allotments, Class "F"	11b	IV	9 AR 35-5540	10
Allotments, Class "G"	11c	IV	23	10
Arm or service for which enlisted or inducted	1b	IV		Front Cover
Army Specialty	5b	IV	19 b & c	4
Articles of War	5d	IV	16	4
Beneficiary, Designation of	3e	IV	3 & 6	2
Blood Type	2b (6)	IV	5b AR 40-1715	1
Check		II	1a	
Cholera vaccination	2b (5)	IV	5	1
Citations, Decorations & Medals	7c	IV	18	6
Class "B" Allotment	14a (3)	IV		13
Class "E" Allotments	10b & 11a	IV	22	9 & 10
Class "F" Allotments	11b	IV	9 AR 35-5540	10
Class "H" Insurance	11c	IV	23	10
Clothing Account	13	IV	26	12
Color or Race	1c	IV		Front Cover
Component	1d	IV		Front Cover
Conscientious Objectors	1f	IV		Front Cover
Current Enlistment	3f	IV	3 & 7	2
Decorations, Medals & Citations	7c	IV	18	6
Deposits	12a	IV	24	11
Designation of Beneficiary	3c	IV	3 & 6	2
Directive		I		
Educational & Occupational Qualifications	3d	IV	3a, b, c	2
Enlistment Record	3a	IV	3a, b, c	2
Final Indorsement	17	IV	35 & 37	23
Financial Remarks	14	IV	27b	13 & 14
Foreign Service	7b	IV	15	6
Forwarding Indorsements	16	IV	29 & 30	16-22 Incl
Front Cover of S/R	1	IV		Front Cover
Furloughs	7a	IV	14	6
Gas Mask	1	V	WD Cir 187/44	2
Immunization Record	2b	IV	5	1
Indorsements, Forwarding	16	IV	29 &30	16-22 Incl
Induction Record	2a	IV	3b	1
Insurance, Class "H"	11c	IV	23	10
Medals, Decorations & Citations	7c	IV	18	6
Military Qualifications	5a	IV	9	4
Military Record	6a	IV	12	5
Name & Serial Number	1a	IV		Front Cover & Page 2
Occupational & Educational Qualifications	3d	IV	3a, b, c	2
Organizations to which attached	6c	IV		5

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Declassified E.O. 12356 Section 3.3/NND No. 785016

SUBJECT	MATOUSA CIRCULAR REFERENCE	ARMY REGULATION REFERENCE		PAGE OF S/R
		PARAGRAPH	SECTION	PARAGRAPH
Original Assignment & Organizations to which subsequently assigned	6d	IV	13	5
Page One of S/R	2	IV	3	1
Page Two of S/R	3	IV	3	2
Page Three of S/R	4	IV	3 & 8	3
Page Four of S/R	5	IV	9,10,11,16,17	4
Page Five of S/R	6	IV	12 & 13	5
Page Six of S/R	7	IV	14,15,18	6
Page Seven of S/R	8	IV	19 & 20	7
Page Eight of S/R	9	IV	21	8
Page Nine of S/R	10	IV	21	9
Page Ten of S/R	11	IV	22 & 23	10
Page Eleven of S/R	12	IV	24 & 25	11
Page Twelve of S/R	13	IV	26	12
Page Thirteen of S/R	14	IV	27b	13
Page Fourteen of S/R	14	IV	27b	14
Page Fifteen of S/R	15	IV	27a	15
Pages Sixteen to Twenty-Two (Incl)	16	IV	29 & 30	16-22 Incl
Page Twenty-Three of S/R	17	IV	35 & 37	23
Page Twenty-Four of S/R	18	IV	1g	24
Pay	14a (3)	IV	27b	13 & 14
Pay Detained by Courts-Martial entered on Payroll	12b	IV	25	11
Pay Record, Soldier's Individual	14a (2)	IV		13 & 14
Pay, Travel	14a (1)	IV		13
Period of Service	1c	IV		Front Cover
Posting of S/R		IV	3, 7 & 8	3
Prior Service	4	IV	11	4
Qualification in Arms	5f	IV	9	4
Qualifications, Military	5a	IV		Front Cover
Race or Color	1c	IV	5	1
Record of Immunization	2b	IV	21	8 & 9
Records of Trials by Courts-Martial	9	IV	27a	15
Remarks, Administrative	15	IV	27b	13 & 14
Remarks, Financial	14	IV		Front Cover
Serial Number & Name	1a			
Service or Arm for which Enlisted or Inducted	1b	IV		Front Cover
Service Period	1e	IV		Front Cover
Service, Prior	4	IV	3, 7 & 8	3
Sex Morality	5c	IV	17	4
Shoe Size	3c	IV		2
Smallpox vaccination	2b (1)	IV	5	1
Soldier's Individual Pay Record	14a (2)	IV		13 & 14
Special Duty	5c	IV	10	4
Specialist Ratings	6b	IV		5
Temporary S/R		III	42	
Temporary S/R required	1	III		

3576

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq NATOUSA Circular #100 (cont'd)

SUBJECT	NATOUSA CIRCULAR REFERENCE	ARMY REGULATION REFERENCE		PAGE OF S/R
	PARAGRAPH	SECTION	PARAGRAPH	
Tetanus vaccination	2b (3)	IV	5	1
Time Lost Prior to the Normal Date of Expiration to be Made Good	8a (1), (2), (3)	IV	19	7
Travel Pay	14a (1)	IV		13
Typhoid vaccination	2b (2)	IV	5	1
Typhus vaccination	2b (4)	IV	5	1
Yellow Fever vaccination	2b (5)	IV	5	1

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

1 Incl:
Check List

DISTRIBUTION:
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Hq NATOUSA Circular #100 (cont'd)

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NATOUSA

HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____ Date 12 AUG. 1944

CIR # 100 DISTRIBUTION

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	Public Health			G-1 (A)	✓
	Property Control			G-1 (B)	
	Legal			G-4 (A)	✓
	Education			G-4 (B)	
	Monuments & Fine Arts			H.Q. Comdt	✓
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	Food			Political Section	
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	Mining Division			Air	
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	Shipping			W. M. D. & P. O. W.	
	Transportation			Public Relations Branch	
	R.C. & M.G. Section			U.N.R.R.A.	
	P.A. to Executive Commissioner			PEG-1 to 94 Z	✓
	Civil Affairs Branch			AMG - 5 ARMY	✓
	Information Division	✓		AMG - 8 ARMY	✓
	Liaison Division				
	I. & D.P. S.C.				
	Italian Refugees Branch				

FOR

Signature _____
Remarks/Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

3574

REMARKS _____

0824

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Rhr/er

186

11 August 1944

CIRCULAR)
:
NUMBER 99)

Retention of Captured Enemy Material I
U. S. Military Censorship Regulations II
Promotion of Officers III
Withdrawal of Vehicular Tools and Accessories IV

I ---- RETENTION OF CAPTURED ENEMY MATERIAL

Section V, NATOUSA Circular Number 64, 1944, is amended by adding the following to the list of items shown in paragraph a thereof:

"Mail sacks belonging to foreign countries."

II --- U. S. MILITARY CENSORSHIP REGULATIONS

1. Section II, NATOUSA Circular Number 71, 1944, is rescinded.

2. NATOUSA Circular Number 32, 1944, is amended as follows:

a. Paragraph 7 is rescinded and the following substituted therefor:

"7. Mail to and from Enemy POW: Mail of any description to or from enemy prisoners of war in this theater will be censored only by the Prisoner of War Censorship Detachment, APO 512, US Army, or other duly authorized prisoner of war agency. Any organization or individual obtaining possession of any such mail which has not passed through authorized prisoner of war censorship will forward it to the above detachment for censorship."

b. Paragraph 11a (7) is rescinded and the following substituted therefor:

"(7) Captured enemy trophies, except when accompanied by the proper certificates, and as authorized by Section V, NATOUSA Circular Number 64, 1944."

III -- PROMOTION OF OFFICERS

Sec. Cir. 141, 1944

Promotion of Nurses:

Paragraphs 7c & d, NATOUSA Circular Number 94, 1944, are rescinded and the following substituted therefor:

"c. Recommendations for the promotion of Army Nurses, Hospital Dietitians and Physical Therapists, who have accepted appointment in the Army of the United States under the provisions of Executive Order Number 9454, will be shown on a separate list, alphabetical by grade. This list will be concurred in by the major command surgeon prior to submission to the headquarters authorized to issue promotion orders.

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0825

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MATOUSA Circular #99 (cont'd)

d. Recommendations for promotion of Army Nurses, Hospital Dietitians and Physical Therapists who have expressly declined to accept appointment in the Army of the United States under the provisions of Executive Order Number 9454, will be submitted to this headquarters for action. Such recommendations may be submitted through command channels at any time, and each forwarding indorsement will include statement as to concurrence, or non-concurrence (with reasons therefor) by the staff surgeon of each headquarters concerned."

IV ---- WITHDRAWAL OF VEHICULAR TOOLS AND ACCESSORIES

1. Effective at once tools and accessories carried on Truck 1/4-ton (4x4), Truck 3/4-ton, (4x4) and Truck 2½-ton (6x6) will be limited to those authorized on the three attached lists.

2. The following definitions are furnished for the attached lists:

a. "Communication Zone Vehicles" - List of items authorized to be retained on any vehicle in the classification mentioned operated by an organization functioning in the Communications Zone.

b. "Combat Zone Vehicles" - List of items authorized to be retained on any vehicle in the classification mentioned operated by an organization functioning in the Combat Zone.

c. "Organizations" - List of items to be furnished to all organizations which operate vehicles in the classification mentioned. The basis of issue of these items is one per ten vehicles; the minimum to be retained by any organization is one set of the items listed.

3. All tools and accessories in excess of those authorized above will be turned in by the using organization to the Ordnance unit which serves them. The Ordnance units will effect return of all excess material to the nearest Ordnance depot.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:

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3 Incls:

Incl #1 - Comm Zone Tool List
Incl #2 - Combat Zone Tool List
Incl #3 - Organization Tool List

COMMUNICATIONS ZONE VEHICLES

TOOLS AND ACCESSORIES TO BE RETAINED ON ALL

GENERAL PURPOSE VEHICLES

	FED. STOCK NO.	MFGRS. NO.	ORD. NO.	1/4 ton	3/4 ton	2 1/2 ton
Axe, handled, chopping, single bit, std. gr.	41-A-1277			x	x	x
Bag, tool	24-B			x	x	x
Book, Tech. Manual				x	x	x
Extinguisher, fire hand, 1 qt.	58-E-202 (1/4)	GDC-85HD (3/4) GM-2176169 (2 1/2)		x	x	x
Form, W.D., A.G.O. No. 478				x	x	x
Gage, tire		CC-928360 SV-71635T		x	x	x
Handle, wheel wrench socket		CC-924639 (3/4) GM-2146130 (2 1/2)			x	x
Handle (for jack)		ASM-H107 CC-924630 (3/4) FM-GPW-17080		x	x	x
Jack, screw type (Hydraulic 2 1/2)	41-J-73-5 (2 1/2)	WO-A-1240 (1/4) ASM-433C (3/4) CC-924608		x	x	x
Pliers, comb, slip-jt, wire cutting, 6 1/2"	41-P-1650			x	x	x
Rope, towing, 1" diam, 20" long				x	x	x

3572

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Incl #1 (cont'd)	FED. STOCK NO.	MFGRS. NO.	ORD. NO.	1/4 ton	3/4 ton	2 1/2 ton
Screwdriver, common, type III heavy duty, integral handle Class B, 6-in	41-S-1076			x	x	x
Shovel, gen. purpose, D handled, strap back, rd point	41-S-3170			x	x	x
Tube, flexible nozzle			B263936	x	x	x
Wrench, adj., crescent type, single end, 8" capacity	(12" capacity 15/16" 41-W-488 for 2 1/2)					
15/16"	41-W-486			x	x	x
Wrench, socket, wheel nut		FM-GPW-17035 WO-M-348 (1/4) BW-45867 (3/4) CC-924579 GM-2144835 (2 1/2)		x	x	x
Bracket, tool, pioneer equip. set, w/2 straps	41-B-1925				x	x
Mattock, handled, pick, 5#	41-M-720				x	x
Pin, shear, two 3/4 ton four 2 1/2 ton		CC-915850 (3/4) GM-3660838 (2 1/2)				
Paulin, deck top, assembly		FM-GPW-1152700 WO-M-3216		x		

Declassified E.O. 12356 Section 3.3/NND No. 785016

COMBAT ZONE VEHICLES

TOOLS AND ACCESSORIES TO BE RETAINED ON GENERAL PURPOSE VEHICLES

	FED. STOCK NO.	MFGRS. NO.	ORD. NO.	1/4 ton	3/4 ton	2 1/2 ton
Axe, handled chopping, single bit, std. gr 4#	41-A-1277				x	x
Bag, tool	24-B				x	x
Block, snatch (vehicles w/winch)		GM-3661144		x	x	x
Book, T.M.		FM-GPW-18133	(1/4)			
Chain, tire, pair		WO-A-1133				
		GM-2147640	(2 1/2)	x	x	x
		AO-E3422	(3/4)			
		FM-GPW-17036	(1/4)			
Crank, starting		WO-A-239				
		CC-593306	(3/4)			
		CC-561973				
		GM-2146905	(2 1/2)	x	x	x
		W/GM-2146902				
		FM-GPO-1103214		x		
Cover, windshield assy.		WD-3211				
		GDC-85HD	(3/4)	x	x	x
Extinguisher, fire	58-E-202 (1/4)	GM-2176169	(2 1/2)			
		CC-928360		x	x	x
Gage, tire		SW-7188BT				
		ASM-M107	(3/4)	B245134 (2 1/2)	x	x	x
Handle, (for jack)		CC-924630				
Jack, screw type, Hydraulic on 2 1/2 ton	41-J-73-5 (2 1/2)	FM-GPW-17080	(1/4)			
		WO-A-1240				
		ASM-4330	(3/4)		x	x	x
		CC-924608				
					x	x	x
Pliers, comb, slip-joint, wire cutting, 6 1/2"	41-P-1650				x		
Paulin, deck top, assembly		FM-GPW-1152700					
		WO-A-3216					
Rope, towing, 1-in diam, 20' long					x	x	x

Incl #2

Declassified E.O. 12356 Section 3.3/NND No. 785016

	FED. STOCK NO.	MFGRS. NO.	ORD. NO.	1/4 ton	3/4 ton	2 1/2 ton
Screwdriver, common, Type II heavy duty, integral handle Class B, 6-in.	41-S-1076			x	x	x
Shovel, gen. purpose, D-handled, strap back, rd. point	41-S-3170			x	x	x
Tube, flexible nozzle			B-263936	x	x	x
Wrench, adj. crescent type single end, 8", capacity 15/16"	41-W-488 (12" by 15/16" on 2 1/2) 41-W-486			x	x	x
Wrench, socket, wheel nut		FM-GPW-17017 WO-637635 (1/4) EW-45867 CC-924579 (3/4) GM-21441835 (2 1/2)		x x x	x x x	x x x
Wire, soft iron	22-W-650					
Tape, friction	17-T0805					
Fan, belt	33-B-94 (3/4) 33-B-96 33-B-76 (1/4) 33-B-174(2 1/2)			x	x	x
Pin, shear, two 3/4 ton four 2 1/2 ton		CC-915650 (3/4) GM-3660838(2 1/2)			x	x
Bracket, tool, pioneer, equip. set, w/2 straps	41-B-1925				x	x
Mattock, handled, pick 5#	41-M-720				x	x
Handle, wrench (used w/whl nut wrench)		CC-924639 (3/4) GM-2146130 (2 1/2)			x	x

Declassified E.O. 12356 Section 3.3/NND No. 785016

ORGANIZATIONS - BASIS 1 PER 10 UNITS

1/4 Ton, 4 x 4

Adaptor, grease gun, push type	AD-6517
Chain tire, pair) Base Section Only	FM-GPW-181 36 (8 per 10 vehicles) WO-A-1133
Crank, starting)	FM-GPW-17036 WO-A-2 39
Gun, lubr. pres. push type	AD-5535
Guide, lubrication	War Dept., #501
Handle, spark plug wrench	FM-GPW-17011A WO-306715
Puller, wheel hub	FM-GPW-17090 WO-A-1339
Wrench, rear wheel bearing nut	FM-GP-17033 WO-A-692
Wrench, spark plug	FM-GPW-17017A WO-637635
Wrench, drain plug	FM-GPW-17062 WO-A-1100
Wrench, fluted, socket hd, screw (for use on transmission)	FM-GPW-17091 WO-A-1492
Wrench, hydraulic brake bleeder screw 17/64"	FM-GPW-17030 WO-A-5130

3/4 ton, 4 x 4

Adaptor, grease gun, flush type	AD-6517
Chain, tire, pair) Base Section only	AC-ES422 (8per 10 veh.)
Crank starting)	CC-598306 CC-561973
Gun, lubr. pres. push type, hydr. nozzle 9 oz.	AD-5585 CC-11573
Screwdriver, cross recess head No. 2, 4 in. blade	CC-598624
Screwdriver, cross recess head No. 3, 6-in blade	CC-599325

3570

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0831

Declassified E.O. 12356 Section 3.3/NND No. 785016

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ORGANIZATIONS - BASIS 1 PER 10 UNITS

1/4 Ton, 4 x 4

Adapter, grease gun, push type		AD-6517
Chain tire, pair	Base Section Only	FM-GPW-181 36 (8 per 10 vehicles) WO-A-1133
Crank, starting	Base Section Only	FM-GPW-17036 WO-A-2 39
Gun, lubr. pres. push type		AD-5585
Guide, lubrication		War Dept., #501
Handle, spark plug wrench		FM-GPW-17011A WO-306715
Puller, wheel hub		FM-GPW-17090 WO-A-1339
Wrench, rear wheel bearing nut		FM-GP-17033 WO-A-692
Wrench, spark plug		FM-GPW-17017A WO-637635
Wrench, drain plug		FM-GPW-17062 WO-A-1100
Wrench, fluted, socket hd, screw (for use on transmission)		FM-GPW-17091 WO-A-1492
Wrench, hydraulic brake bleeder screw 17/64"		FM-GPW-17030 WO-A-5130

3/4 ton, 4 x 4

Adapter, grease gun, flush type		AD-6517
Chain, tire, pair	Base Section only	AC-ES422 (8per 10 veh.)
Crank starting	Base Section only	CC-598306 CC-561973
Gun, lubr. pres. push type, hydr. nozzle 9 oz.		AD-5585 CC-11573
Screwdriver, cross recess head No. 2, 4 in. blade		CC-598624
Screwdriver, cross recess head No. 3, 6-in blade		CC-599325

3570

0832

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Incl #3 (cont'd)

3/4 ton, 4 x 4

Wrench, spark plug 13/16" hex.	CC-916184
Wrench, wheel brg. adj. nut	WMF-JX3134A CC-916083

2 1/2 ton, 6 x 6

Chain, tire, ext, heavy dual, pr.) Base Section Only	GM-2147640
Chain, tire, ext. heavy single, pr.) Base Section Only	GM-2024160
Crank, starting w/bumper bracket assy	GM-2146905
Gun, lubr. pres., push type, hydro. nozzle, 16 oz.	GM-128150
Screwdriver, comm., normal duty, 3-in blade 9/64 in. thick (for split types axle chassis)	GM-3663014
Screwdriver, comm., normal duty, 4-in. blade, 9/64 in. thick (for split type axle chassis)	GM-3663015
Screwdriver, comm., normal duty, 6-in., blade, 9/64 in. thick (for split type axle chassis)	GM-3663016
Screwdriver, Phillips Type (cross recess head #1) blade size 9/64 in. diam. by 3-in. long w/wooden handle 6 1/4 in. overall (for banjo type axle chassis)	41-S-1636
Screwdriver, Phillips Type (cross recess head #2) Blade size 1/4 in. diam. by 4 in. long w/wooden handle 8 3/4 in. overall (for banjo type axle chassis)	41-S-1638
Screwdriver, Phillips Type (cross recess head #3) blade size 5/16 in. diam by 6-in., long w/wooden handle 11 in. overall (for banjo type axle chassis)	41-S-1640
Screwdriver, Phillips Type (cross recess head #4) blade size 3/8 in. diam. by 8 in. long w/wooden handle 14 1/2 in. overall (for banjo type axle chassis)	41-S-1642
Wrench, spark plug	GM-2146479
Wrench, wheel brg., adj. nut (for banjo type axle chassis)	GM-3670067
Wrench, wheel brg. adj. nut 2 3/4 in. (for split type axle chassis)	GM-2144843
Wrench, wheel brg. adj. nut, large (for split type axle chassis)	GM-2144844

0833

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NATOUSA

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Suspense _____ Date 1 AUG 1944

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	Education			G-4 (B)	
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0834

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS 13 AUG 1944 A. C. G.

10 August 1944

CIRCULAR)
NUMBER 98)

I
II
Assignments . . . . . .
Transfers . . . . . .

The following NATOUSA Circulars are rescinded and the instructions below substituted therefor:

Section	Circular	Year
II	27	1943
III	193	1943

Section	Circular	Year
I	194	1943
III	59	1944

I ---- ASSIGNMENTS

1. General a. War Department policy requires the assignment of all personnel to a unit, organization or headquarters, as the case may be, within the grades authorized by the applicable Table of Organization or Table of Allotment, except those carried in detachments of patients, replacements, general prisoners, or other similar authorized status.

b. Personnel may only be assigned to a War Department constituted unit, or to a unit organized under theater authorization which is based on a War Department allotment or other authorized troop basis accountability. (See par. 2c below)

c. Personnel are not authorized assigned in excess of Table of Organization or Table of Allotment strength except by War Department authority. In this connection, see Section III, NATOUSA Circular No. 44, 1944, and paragraph 1c, Section IV, NATOUSA Circular Number 89, 1944.

d. Personnel rendered excess in numbers by reorganization to a lesser T/O or T/A strength, or by disbandment or inactivation of a unit, will be transferred to a replacement depot as directed by the CG, Replacement Command, NATOUSA. Personnel rendered excess in grade by reorganization, disbandment or inactivation will not be reduced in grade solely by reason of such reorganization, disbandment or inactivation but may be absorbed by normal attrition in their subsequent assignment.

e. Attachment of personnel or organizations to other organizations is not effected by this policy, but will continue to be governed by existing troop movement and organization assignment policies for administrative and/or tactical purposes.

2. Organization of Overhead and Provisional Units: a. Units organized by this headquarters, except certain higher headquarters, will contain in the designation a number within the blocks of numbers from 2600 to 2699, and from 6400 to 6799, with the word "overhead" or "provisional" or other classifying word as a suffix.

Adjutant	
Asst Adjs.	
Asst Adjs.	
Chief Clerk	

b. Authority for organization or activation will normally state:

(1) Whether the unit is activated by War Department directive or organized under authority of this headquarters.

(2) Whether promotions are or are not authorized within the unit.

(3) Whether the strength is or is not chargeable to allotment, and if so, which one.

3 JUB

c. Personnel may be assigned to all units except provisional units, as provisional units are not authorized any assigned strength. War Department Circular Number 241, 1944, states that provisional units will be composed of personnel on detached service from other units.

3. Promotions: Any assigned overstrength is chargeable against the authorized grades and ratings for a unit for all promotion purposes. This applies to all

0835

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq NATOUSA Cir #98 (cont'd)

types of units in this theater, namely:

a. War Department constituted.

b. Authorized organized by this headquarters under a War Department authorized allotment of grades and ratings.

See Cir #103 Sec I

II --- TRANSFERS Rescinded by Cir 118 Sec 2

1. Transfers of officers, warrant officers, nurses and enlisted personnel within and between major commands may be made by the commanders thereof without reference to this headquarters, provided concurrence of all major commanders concerned has been secured beforehand, and provided that a vacancy exists in the command to which personnel are to be transferred, except that requests for transfers of medical officers, nurses, and chaplains within and between major commands, and requests for transfers of WAC officers and enlisted personnel between major commands will be referred to this headquarters for final action.

2. Applications will be forwarded through administrative subordinate commanders prior to forwarding to major commanders for action.

3. In case of disapproval at any headquarters the application may be returned direct to the originating headquarters.

4. Transfer orders will be issued by the commander having assignment jurisdiction.

5. Personnel will not be arbitrarily transferred by name from one organization to another. Normally, personnel will be asked for by qualifications, rather than by name. When a particular individual is desired, the commander having immediate assignment jurisdiction will be asked whether there is objection to the transfer, and if objection is made, the matter of transfer becomes of command decision for the next common senior headquarters to all echelons involved.

6. Commanding generals of major commands will advise this headquarters when an order is received transferring an individual in which such transfer has not been previously cleared in accordance with this policy.

7. Within the meaning of this circular, the following are designated major commands:

for amendment to Par. 7 - See Cir. 107 Sec 3

a. Fifth Army
b. Seventh Army
c. AAF/MTO
d. SOS NATOUSA
e. Military Railway Service, AF
f. Replacement Command, NATOUSA
g. Separate divisions and brigades
h. Headquarters Command, Allied Force

8. Commanders of above major commands are authorized to redelegate authority granted herein to such subordinate commanders as desired by them, except that Corps and Army Groups normally should not handle such administrative matters.

9. All requests for transfers of individuals to and/or from organizations not under the jurisdiction of major commanders included in paragraph 7, will be forwarded to this headquarters for final action.

10. For transfer of officers physically unfit for general military service, see NATOUSA Circular Number 53, 1944.

11. For transfer of enlisted men physically unfit for general military service, see NATOUSA Circular Number 67, 1944.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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NATOUSA

HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____ Date 10 Aug. 1944

Cir. No. 98 Redistribution

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	Property Control			G-1 (B)	
	Legal			G-4 (A)	✓
	Education			G-4 (B)	
	Monuments & Fine Arts			H.Q. Comdt	✓
	Economic Section			Adjutant	✓
	Agriculture			Message Center	
	Commerce			Orders & Bulletins	
	Finance			2675 Regt	20
	Food			Political Section	
	Industry			Navy	✓
	Labor			Army	✓
	Mining Division			Air	✓
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	P.A. to Executive Commissioner			Reg 1 to 942	✓
	Civil Affairs Branch			Reg 5 Army	✓
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0837

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ADJ 9560

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
12 AUG 1944
A. C. C.

9 August 1944

CIRCULAR)
:
NUMBER 97)

Disposition of Hospitalized Personnel and Submission of Personnel Records I
Savings of Military Personnel II

I -- DISPOSITION OF HOSPITALIZED PERSONNEL AND SUBMISSION OF PERSONNEL RECORDS

NATOUSA Circular Number 82, 1944 is amended as follows:

(Rescinded by Cir 112 Sec. 3)

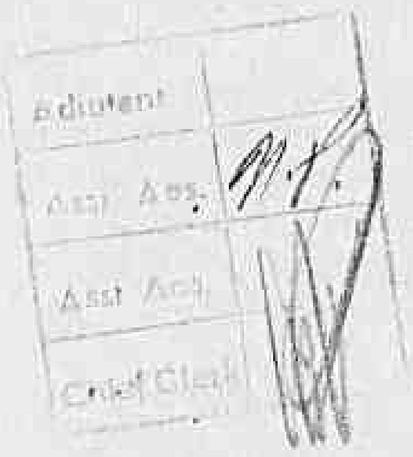
1. The first sentence of paragraph 1e, Section II, is rescinded and the following substituted therefor:

"e. Transfer to Detachment of Patients - Personnel of other than Army elements in combat will be transferred to the Detachment of Patients after a consecutive cumulative period of sixty (60) days of hospitalization, with the exception of those who have been classified as Class C. Patients classified in this category will be immediately transferred to Detachment of Patients."

2. The first paragraph of paragraph 1g (1), Section II, is rescinded and the following substituted therefor:

"(1) ARMY GROUND FORCES:

CLASS A-I - Personnel attached to the Detachment of Patients will be forwarded to the former unit through the nearest replacement installation; even if the unit has left the theater, or, when in the opinion of the hospital commander such action is more practicable, forwarded direct to their former unit in those cases where the unit is located in close proximity to the hospital. Personnel assigned to the Detachment of Patients will be processed in the same manner as attached personnel with the following exception - if return direct to the unit is proposed, approval must be secured from the nearest replacement installation. If approved, orders will be issued by the replacement installation and forwarded to the hospital concerned. Individuals will not be permitted to depart from a hospital prior to receipt of such orders."



3. Paragraph 5, Section II, is rescinded and the following substituted therefor:

"5. Replacements for Hospitalized Personnel

5366

Application may be made to replace personnel absent due to hospitalization provided:

a. The individual was transferred to a hospital detachment of patients at the end of sixty (60) days or was classified as Class C and transferred to Detachment of Patients.

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0838

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Hq NATOUSA Cir # 97 (cont'd)

b. That the requisitioning of a replacement will not create an over-strength in the organization.

c. When an individual has been hospitalized for sixty (60) days and notification has not been received in a reasonable period of time thereafter, inquiry will be directed to the hospital where the individual is a patient."

4. Paragraph 4, Section IV, is amended by deleting the words "and on Form 20" in the first sentence.

II - SAVINGS OF MILITARY PERSONNEL

1. To keep personal expenditures of all officers and enlisted men in this theater to a minimum, the Theater Commander desires that all unit commanders analyze individual payrolls and pay vouchers of personnel assigned or attached to their commands.

2. Periodically unit commanders will, at formations and by bulletin, urge all members of their commands to adopt a systematic planned savings program covering at least half of their pay, and as much in excess of that amount as may be possible. The advantages and necessity for individual savings will be clearly emphasized and explained. It is to the interest of every member of the U.S. Forces in this theater to insure his or her security for the future, especially during the postwar period.

3. A large percentage of each individual's pay should be accounted for as savings in payroll deductions or cash transactions in one or more of:

a. Class N National Service Life Insurance
b. Class B War Bonds
c. Class F Family Allowance
d. Class E allotment
e. Class X allotment
f. Soldiers' Deposits
g. Personal Transfer Transmission of Funds or purchase of War Bonds by payroll deductions or cash.

4. Regimental and separate battalion commanders will maintain strict supervision of requests for the withdrawal of Soldiers' Deposits, to ascertain if an actual emergency necessitates withdrawal. Funds withdrawn for the purpose of remittance to the United States will be transmitted by Personal Transfer Transmission or Postal Money Order.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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	Property Control			G-1 (B)	
	Legal			G-4 (A)	✓
	Education			G-4 (B)	
	Monuments & Fine Arts			H.Q. Comdt	✓
	Economic Section			Adjutant	✓
	Agriculture			Message Center	
	Commerce			Orders & Bulletins	
	Finance			2675 Regt	20
	Food			Political Section	
	Industry			Navy	
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	P.A. to Executive Commissioner			REG I E 1 1 7	✓
	Civil Affairs Branch			AMG 5 ARMY	✓
	Information Division			AMG 8 ARMY	✓
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REMARKS

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0840

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS 10 AGO 1944 A.C.O.

6 August 1944

CIRCULAR)
:
NUMBER 96)

I
Marriage of Military Personnel II
Awards and Decorations III
Unauthorized Transportation of Civilians in U.S. Government Vehicles IV
Immunization of U.S. Military Personnel V
Rabies (Hydrophobia) . . . . . See Cir 140

I ---- MARRIAGE OF MILITARY PERSONNEL

Paragraph 1, Section I, NATOUSA Circular Number 38, 1944, is amended by adding Replacement Command, NATOUSA to those commands having authority to take final action on applications to marry.

II --- AWARDS AND DECORATIONS

NATOUSA Circular Number 89, 1944, is amended as follows:

a. Paragraph 8c is rescinded and the provisions of paragraph 2, War Department Circular 166, 1944, substituted therefor.

b. Paragraph 9 is rescinded. The provisions of War Department Circular 268, 1944, with the following additions, are substituted therefor:

(1) With the exception of individual procurement, the Commanding General, SOS NATOUSA, is the only authorized agency to procure the bar in quantities and to determine distribution.

(2) Priority of issue will be to personnel returning to the U. S.

III -- UNAUTHORIZED TRANSPORTATION OF CIVILIANS IN U.S. GOVERNMENT VEHICLES

1. Attention is directed to the provisions of paragraph 1, NATOUSA Circular Number 9, 1944.

2. It has been noted that considerable numbers of unauthorized civilian passengers are still being given transportation in Government vehicles.

3. This practice constitutes a grave menace to our security in that it seriously impairs the effectiveness of security controls designed to restrict the movement of undesirable elements.

4. It is known that enemy agents rely extensively on this mode of travel when operating behind our lines and that many have already made use of it. Of the agents so far captured no fewer than fifteen have stated that they were given rides in government vehicles either on the way to their target area, or on their return towards enemy territory.

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0841

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Hq NATOUSA Circular # 96 (cont'd)

5. All concerned are reminded that no civilian passengers may be transported in government vehicles unless in possession of an official pass authorizing such travel. Units and headquarters will impress on all drivers under their command the seriousness of this matter and ensure that they are conversant with the current instructions on this subject.

IV --- IMMUNIZATION OF U.S. MILITARY PERSONNEL

Section I, NATOUSA Circular Number 12, and Section V, NATOUSA Circular Number 69, 1944, are rescinded and the following substituted therefor:

1. Each unit commander will ascertain monthly that the military personnel under his command are immunized, and medical records thereof maintained as follows:

a. All personnel.

Disease & Agent	Initial Dose	Stimulating Dose
Smallpox (vaccine)	Vaccination on entry into service	Vaccination once yearly
Typhoid-paratyphoid fevers (triple vaccine)	3 subcutaneous injections of 0.5 cc, 1 cc and 1 cc, respectively, at weekly intervals	0.5 cc annually
Typhus fever (vaccine)	3 subcutaneous injections of 1cc each at weekly intervals	1 cc every 6 months
Tetanus (plain toxoid)	3 subcutaneous injections of 1cc each at 3 week intervals	1 cc at end of first year. Then 1cc at time of injury, operation or manipulation where tetanus may become a complication

Prisoners of War will be given smallpox, typhoid-paratyphoid and typhus fever immunizations as indicated by above schedule for troops.

b. Personnel entering the specified areas or under special circumstances determined by the Chief Surgeon:

Disease & Agent	Indication	Initial Dose	Stimulating Dose
Yellow Fever (vaccine)	At least 10 days prior to but not more than 4 years previous. Before entering that portion of Africa lying between latitude 18° south and the northern border of French W. Africa, French Equatorial Africa, Kenya Colony and protectorate, Beloville District of northern Rhodesia and the Anglo Egyptian Sudan, including the islands immediately adjacent thereto and South America between Latitude 13° North and 30° South and the Republic of Panama including the Canal Zone	0.5cc	0.5cc of entering specified area and previous vaccination over 4 years old.

0842

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Hq NATOUSA Circular #96 (cont'd)

Disease & Agent	Indication	Initial Dose	Stimulating Dose
	(a)Persons 10 years of age or older. (b)Children less than 10 years of age, within 2 years of entering above areas.		
Plague (vaccine)	Upon serious threat of exposure to epidemic	2 subcutaneous injections of 0.5cc and 1cc respectively at weekly intervals.	1cc when deemed necessary
Diphtheria (Toxoid(Plain)	Rarely indicated for adults but may be given if definite hazard plus positive Shick test present. If more than a few individuals are to be immunized it should be done only after consultation with Surgeon NATOUSA.	3 injections of 0.5cc, 1cc and 1cc, respectively at 3 week intervals.	
Cholera (vaccine)	Travel or station in Asia (including Middle East), East Indies and Southwest Pacific Area.	2 subcutaneous injections of 0.5cc and 1cc respectively at weekly intervals	1cc at 4 to 6 months

2. The prescribed time interval between doses will be adhered to as closely as possible. However, if a series is interrupted, the remaining doses will be administered as soon as possible (in accordance with the time schedule set forth in paragraphs 1a and 1b, above) and a complete new series will not be started.

3. a. Attention is directed to the provisions of paragraph 12c, AR 40-210, 15 September 1942, as amended, to the effect that the only records of tetanus immunization required on the identification tag are those of the initial immunization and the routine stimulating dose administered one year later. Subsequent stimulating doses are not required to be so recorded.

b. All tetanus immunizations (including all stimulating doses) will be recorded on WD AGO Form No. 81, and, in the case of an enlisted man, in his Service Record. In addition, whenever injections of either tetanus toxoid or tetanus antitoxin are given in a combat zone, immediate notation of the date of administration will be made on either WD AGO Form No. 52b or 52c.

4. In the case of personnel returning to the United States, evidence of smallpox vaccination is required for entry.

3363

V ---- RABIES (HYDROPHOBIA.)

Section III, NATOUSA Circular Number 62, 1944, is rescinded and the following substituted therefor:

1. Because of the prevalence of rabies, dogs, cats and other pets will not be allowed to stray about organization areas. The provisions of paragraph 35d,

0843

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq NATOUSA Circular # 96 (cont'd)

AR 40-210, dated 15 September 1942, covering the quarantine of animals which have bitten military personnel and any animal suspected of being rabid will be followed,

2. In the absence of a veterinary officer, medical officers will confine and observe animals for a period of two weeks or until symptoms of rabies develop. If suspicious symptoms develop, the animal should be permitted to live until definite symptoms of rabies occur. It should then be killed, and decapitated and the head sent to the nearest Army Laboratory, Medical General Laboratory, or General Hospital Laboratory where the brain will be examined. If the head cannot be delivered immediately, it should be iced and delivered in the most expeditious manner possible.

3. Except in the case of bites around the face and neck, individuals who have been bitten, will be kept under observation in their organizations. In those cases that have been bitten around the head or neck it is not safe to delay treatment while observing the animal, and such cases will be treated at once. In all other cases, treatment will be determined by the course of the responsible animal. If the suspected animal does not develop symptoms or signs of rabies, immunization need not be carried out.

4. Those patients who are to be treated, will be referred to the nearest United States Army hospital where the necessary treatment will be given on an out-patient status unless complications warrant other hospital treatment.

5. The material to be used for this treatment is Semple type anti-rabies vaccine, N.S. 1, which is available through medical supply channels. The unit is a vial which contains sufficient vaccine for one injection. Fourteen injections given on successive days are required for prophylactic immunization as preventive treatment for rabies.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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NATOUSA

HEADQUARTERS
ALLIED CONTROL COMMISSION

Date 6 AUG 1944

Suspense

Cir # 96

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	Chief Staff Officer			Patriots Branch	
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	Public Health			G-1 (A)	✓
	Property Control			G-1 (B)	✓
	Legal			G-4 (A)	✓
	Education			G-4 (B)	✓
	Monuments & Fine Arts			H.Q. Comdt	✓
	Economic Section	✓		Adjutant	✓
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	Commerce			Orders & Bulletins	
	Finance			2675 Regt	20
	Food			Political Section	
	Industry			Navy	✓
	Labor			Army	✓
	Mining Division			Air	✓
	Public Works & Utilities			Communications	✓
	Requisition Division			Civil Censorship Group	
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	Transportation	✓		Public Relations Branch	✓
	R.C. & M.G. Section			U.N.R.R.A.	
	P.A. to Executive Commissioner			[illegible]	✓
	Civil Affairs Branch	✓		[illegible]	✓
	Information Division	✓		[illegible]	✓
	Liaison Division				
	I. & D.P. S.C.	✓			
	Italian Refugees Branch	✓			

FOR

Signature _____
Remarks/Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

REMARKS _____

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0845

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

RHF:sl

HEADQUARTERS
7 AGO 1944
A. C.

4 August 1944

CIRCULAR)
:
NUMBER 95)

Dental Examinations I
Accidents and Claims II
Requisitions Submitted for T/BA Shortages III
Mail Address - Personnel in Replacement Organizations IV

ADJ. GEN
Asst. Adj.
Asst Adj
Chief Clerk

I - DENTAL EXAMINATIONS

Paragraph 12, NATOUSA Circular Number 13, 1944, is rescinded.

II - ACCIDENTS AND CLAIMS

1. Section III, NATOUSA Circular Number 76, 1944, is rescinded.

2. Attention is directed to the provisions of NATOUSA Circular Number 74, 1944.

III - REQUISITIONS SUBMITTED FOR T/BA SHORTAGES

1. Paragraph 10, NATOUSA Circular Number 57, 1944, eliminates the necessity for requisitions submitted for T/BA shortages to contain a certificate that actual shortages exist.

2. Elimination of the certificate does not relieve the officer signing the requisition of responsibility that the supplies are necessary and, when issued, will not produce an excess of any item of authorized allowance of equipment. When a substitute is on hand for an authorized item, this does not constitute a T/BA shortage. Requisitions covering authorized items for which substitutes are on hand, either authorized or unauthorized, will indicate the type and quantity of substitute items on hand, and the substitutes will be turned in to depot stock upon receipt of the authorized item.

IV - MAIL ADDRESS - PERSONNEL IN REPLACEMENT ORGANIZATIONS

Paragraph 4, NATOUSA Circular Number 8, 1944, is rescinded, and the following substituted therefor:

"4. Personnel in Replacement Organizations

3561

a. Personnel in replacement organizations, other than the permanent personnel of the depot, battalion or company, will use mail addresses, as follows:

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Cir # 95 HQ NATOUSA 4 August 1944

(1) Personnel arriving from the United States will continue to use only their designated temporary APO mail address until such time as they are permanently assigned to a unit other than a replacement unit. If they are not assigned to a permanent unit within 30 days after arrival in the theater they shall discontinue the use of the temporary APO mail address number and adopt the mail address indicated in the following sub-paragraph.

(2) Personnel assigned to replacement units from theater sources (except: see (3) following) will use the name of the replacement unit, and its permanently assigned APO number followed by a letter which has been authorized for use at the particular unit. Example: 426th Replacement Company, APO 372-R.

(3) Personnel transferred to replacement units for return to their former units may use the address of their former units while at the replacement unit.

b. The use of the APO numbers assigned to replacement units without including a following letter as indicated in a(2) above, is reserved exclusively for personnel who are permanent members of the replacement units.

c. All personnel assigned to replacement units (including personnel using temporary APO numbers as a mail address) will use the cable code word equivalent of the APO numbers permanently assigned to the units in sending FFM and SCM radios and cables."

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel AGD
Adjutant General

DISTRIBUTION:

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HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____ Date 4 AUG 1944

CIR #95

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	Public Safety			Executive Officer (B)	
	Public Health			G-1 (A)	✓
	Property Control			G-1 (B)	
	Legal	✓		G-4 (A)	✓
	Education			G-4 (B)	
	Monuments & Fine Arts			H.Q. Comdt	✓
	Economic Section	✓		Adjutant	✓
	Agriculture			Message Center	
	Commerce			Orders & Bulletins	
	Finance			2675 Regt.	20
	Food			Political Section	
	Industry			Navy	✓
	Labor			Army	✓
	Mining Division			Air	✓
	Public Works & Utilities			Communications	✓
	Requisition Division			Civil Censorship Group	
	Shipping			W. M. D. & P. O. W.	
	Transportation			Public Relations Branch	
	R.C. & M.G. Section			U.N.R.R.A.	
	P.A. to Executive Commissioner			REGT 6972	✓
	Civil Affairs Branch	✓		AMG 5 ARMY	✓
	Information Division	✓		AMG 8 ARMY	✓
	Liaison Division				
	I. & D.P. S.C.	✓			
	Italian Refugees Branch				

OR

Signature _____
Remarks/Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

REMARKS 3560 -

0848

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 2 August 1944
NUMBER 94)

HEADQUARTERS
6 AGO 1944

PROMOTION OF OFFICERS

NATOUSA Circulars Number 39; Section III, Number 63; and Section I, Number 68, 1944, are rescinded and the following substituted therefor:

Rescinded by Cir. 110 - Sec 3

1. Authority to Promote - Authority has been given to the Commanding General, North African Theater of Operations, United States Army to make temporary promotions of officers in the Army of the United States to include the grade of colonel. AR 605-12, 3 February 1944, as changed by Changes Number 1, 24 July 1944, will govern in making all such promotions. All promotions of officers will be made in the Army of the United States, further promotions in the Army of the United States - Air Corps having been suspended by paragraph 6 a, Changes Number 1, AR 605-12, effective 24 July 1944.

2. Position Vacancies - Fifth Army, Seventh Army, SOS NATOUSA, Replacement Command and AAF/MTO are designated as the major subordinate commands to which the provisions of paragraph 4 d (2) AR 605-12 will apply. The Commanding General AAF/MTO is authorized to further designate the Twelfth and Fifteenth Air Forces, AAFSC/MTO and AAFEC/MTO as subordinate commands to which the above provisions apply at his discretion.

See Cir 141

3. Promotion in the Army of the United States: a. The Commanding Generals, Fifth and Seventh Armies, AAF/MTO, and Twelfth and Fifteenth Air Forces are hereby authorized to select officers under their respective jurisdiction for promotion to the grades of first lieutenant to colonel, AUS, under such procedures as they may prescribe to insure full compliance with the provisions hereof and of AR 605-12, as amended, and to take final action on such promotions, except as indicated in paragraphs 6 and 7 d, below. Promotions, except where specifically authorized otherwise, will be made to fill Table of Organization and/or Table of Allotment vacancies only. In order to standardize the procedure in effecting promotions in all commands throughout this theater, promotion orders will be published on three specific dates each month, except combat promotions, for the purpose of equalizing relative rank, and individual extract copies of such promotion orders will be furnished to the officers concerned. Orders effecting combat promotions may be published at any time and should indicate that such promotions are made on the basis of demonstrated fitness in combat. Copies of all consolidated extracts of promotion orders, together with copies of individual extracts of such orders, will be forwarded promptly direct to The Adjutant General, United States Army, Washington, D.C., Attention: Officers Branch, Promotion Section.

b. Commanding Generals, SOS NATOUSA and Replacement Command may submit so as to reach this headquarters on the 1st, 11th and 21st of each month, an alphabetical list, by grade, of all officers selected by them for promotion. A negative report is not required. Promotion orders will be published on the 7th, 17th and 27th of each month by this headquarters. Prior to the selection of an officer for inclusion on the alphabetical list, special care will be exercised to assure abso-

RESTRICTED

0849

Declassified E.O. 12356 Section 3.3/NND No. 785016

lute accuracy of the full name, rank and serial number as shown on the individual promotion recommendations. The list within each grade will include name, serial number and branch of each listed officer and its heading will indicate the grade for which recommended; e.g.:

Lt Col to Col

None

Major to Lt Col

Harry E. Hoo, Jr., O-COOOOO; Inf

Captain to Major

Jack A. Doo, II, O-111111, Cav

4. Individual recommendations will not be forwarded to this headquarters or to the commanders listed in paragraph 3 a and b, above, except as otherwise indicated in this circular.

Rescinded by Cir 110 - Sec 3

5. The recommendations submitted to the commanders designated in paragraph 3 a and b above, will include a statement that each officer meets all the requirements of AR 605-12, as amended. The list of surplus colonels or lieutenant colonels required by paragraph 4 f, AR 605-12, will be attached as an inclosure to the alphabetical list. Where no surplus exists, a statement to that effect will be made.

6. Promotion of WAC Officers - All recommendations for promotion of WAC officers will be submitted to this headquarters for final action.

7. Promotion of Nurses: a. Under provisions of Executive Order Number 9454 dated 10 July 1944, as published to all commands in letter this headquarters, dated 18 July 1944, file AG 220.1 AGP-O, Subject: "Appointment of Army Nurse Corps in the Army of the United States", members of the Army Nurse Corps, Hospital Dietitians and Physical Therapy Aides are being appointed to the corresponding grade in the Army of the United States, consequently, requirements for their promotion are the same as for other officers of the AUS.

b. All nurses recommended for promotion must have demonstrated their fitness therefor, must be otherwise qualified and must possess the capabilities and potentialities of serving as a Chief Nurse if it were to become necessary at some time in the future.

See Cir 99

c. Recommendations for the promotion of Army Nurses, Dietitians and Physical Therapists, up to and including the grade of captain will be shown on a separate list, alphabetical by grade. This list will be concurred in by the major command surgeon prior to submission to the headquarters authorized to issue promotion orders.

d. Recommendations for promotions to the grade of major or higher will be submitted individually and at any time through command channels to this headquarters for action. Forwarding indorsements will include statement as to concurrence, or non-concurrence (with reasons therefor) by the Staff Surgeon of each headquarters concerned.

8. Combat Promotions: a. Authority delegated in paragraph 3 a, above, also applies to combat promotions. Officers so promoted must have clearly demonstrated their fitness for promotion by outstanding performance in actual combat. The provisions of paragraphs 4 d (1) and 5 d, AR 605-12, as amended, will apply. Time in

0850

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #94 , Hq Natousa

grade and time in position may be waived in these cases.

b. Under provisions of paragraph 4 d (1), AR 605-12, commanders named in paragraph 3 a, above, are authorized to effect promotions of second lieutenants assigned to Replacement Pools and on Temporary Duty with combat units to the grade of 1st lieutenant without regard to T/O vacancy provided such officers have been called upon to perform duties of Platoon Commander or similar position in actual combat, due to casualties of officers, and who, in the performance of such duties have clearly demonstrated their fitness for such promotion.

Rescinded by Cir. 122 Sec. 3

9. Rotation - No officer will be recommended for promotion if he has been recommended for rotation nor will any officer be recommended for promotion to fill a position vacancy created by the rotation of another officer.

10. Transfer of Officers Worthy of Promotion: a. It is desired that officers worthy of promotion not be penalized by reason of transfer.

b. When an officer is transferred who, in the opinion of his commanding officer or chief of section, is eligible for promotion but has not been so recommended because there is no position vacancy, the appropriate commander will forward to the new commanding officer of the officer concerned a memorandum setting forth the pertinent facts.

11. Promotion in Units not Indicated in Paragraph 3 - Commanders of units not under the jurisdiction of the commanders listed in paragraph 3 a and b, above, will submit recommendations through command channels, in accordance with AR 605-12, as amended. Initial recommendations will be submitted in the precise form shown in Inclosure Number 1, hereto. The inclusive dates of duty assignments will be shown. Manner of performance will be written in ink and initialed by the recommending officer. Forms will not be supplied by this headquarters.

12. Promotion of Limited Assignment Second Lieutenants - Second lieutenants who have served a minimum of one year in grade, who have demonstrated their fitness for promotion, and who are classified limited assignment as a result of wounds or injuries received in actual combat may be recommended for promotion to the grade of first lieutenant without regard to vacancies in that grade.

13. Forms - Suggested form for use in submitting to the major commands in paragraph 3 a and b, above, for recommendations for promotion of officers in the Army of the United States is attached.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

1 Incl:
Suggested Form
"Promotion of Officers"

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

HEADQUARTERS

UNITED STATES ARMY
APO ___

AG 201 (Date)

SUBJECT: Promotion of Officer.

TO : Commanding General, (Thru channels)

1. It is recommended that _____* be promoted to the rank of _____ under the provisions of AR 605-12, dated
(Rank) (1st Name) (Middle Name) (Last Name) (ASN)
(Mo.) (Day) (Yr.)
3 February 1944, as amended.

*This information must be correct. Verification will be made with officer's 66-1 to assure absolute accuracy.

2. Basis for promotion:

a. The officer's component is RA ORC NG AUS
(Strike out those non-applicable. Component is original current commission)

(1) Date of entrance into active commissioned service: _____

(2) Rank held upon entrance into active duty as commissioned officer: _____

(3) Date of present rank: _____

(4) a. Authority and date of promotion to present grade: _____

b. Time in present grade in continental United States:
From _____ to _____: _____
Years, months, days

c. Time in present grade outside continental United States or in Alaska: From _____ to _____: _____
Years, months, days

d. Total equivalent time in grade. _____
Years, months, days

(5) Total length of active commissioned service (Inactive commissioned service in ORC or NG not to be included) _____

b. Position vacancy occupied or to occupied by officer recommended, and date position is to be created if not already in existence: _____

(1) Length of time officer has occupied position vacancy or performed duties appropriate to the grade for which promotion is recommended, together with a full statement of how, when where, and to what degree in case more than one position has been occupied within the three (3) months period prior to this recommendation:

(INCL NO 1)

R E S T R I C T E D

0852

Declassified E.O. 12356 Section 3.3/NND No. 785016

(2) Manner of performance of these duties: _____
(Must be initialed by originating officer)

c. Relative Rank:

(1) Officer's age is _____. (Note: Required in all recommendations regardless of grade involved.)

(2) Officer's rank in relation to all other officers of like grade within the organization to which the officer is assigned is:

_____.

NOTE: Express "2 out of 20", or "2/20". Required only with recommendation to major, lieutenant colonel, and colonel.

d. Table of organization or allotment under which recommending unit is authorized to recommend promotions: _____
(T/O number and date, or "Special". If "Special T/O" or letter authority of War Department or this headquarters, inclose true copy or cite reference to copy previously furnished.)

e. Officers authorized per paragraph d, above, assigned and attached as of: _____
(Date)

		Authorized	Assigned	Attached
Colonel	-			
Lieutenant Colonel	-			
Major	-			
Captain	-			
1st Lieutenant	-			
2d Lieutenant	-	_____	_____	_____
Total Officers	--			

3. Approval of this recommendation, together with approval of all other outstanding undetermined recommendations for promotion to like grade within this command, will not exceed the number of position vacancies existing on _____.
(date)

4. There is no colonel (or lieutenant colonel) surplus in the command who is qualified to fill the position vacancy for which this officer is recommended. (NOTE: This statement required in recommendation and first indorsement for promotion to colonel or lieutenant colonel.)

5. The officer recommended herein has not been recommended for rotation, and the position vacancy involved has not been created by the rotation of an officer of this unit.

6. The officer recommended herein meets all the requirements of AR 605-12, as amended.

(Signature) _____

_____

0853

Declassified E.O. 12356 Section 3.3/NND No. 785016

NATOUSA

HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense Ch. of Pol

Date 5 Aug 1944

FROM		TO	FROM		TO
	Chief Staff Officer			Patriots Branch	
	Secretary General			Security Branch	
	Archivist			Establishments Branch	
	Admin Section	✓		Director	✓
	Interior			Executive Officer (A)	✓
	Public Safety			Executive Officer (B)	
	Public Health			G-1 (A)	✓
	Property Control			G-1 (B)	
	Legal			G-4 (A)	✓
	Education			G-4 (B)	
	Monuments & Fine Arts			H.Q. Comdt	✓
	Economic Section	✓		Adjutant	✓
	Agriculture			Message Center	
	Commerce			Orders & Bulletins	
	Finance			2675 Regt	
	Food			Political Section	
	Industry			Navy	✓
	Labor			Army	✓
	Mining Division			Air	✓
	Public Works & Utilities			Communications	
	Requisition Division			Civil Censorship Group	
	Shipping			W. M. D. & P. O. W.	
	Transportation			Public Relations Branch	
	R.C. & M.G. Section			U.N.R.R.A.	
	P.A. to Executive Commissioner			REG 1 to 9 & Z	✓
	Civil Affairs Branch	✓		AMG 5 ARMY	✓
	Information Division	✓		AMG 8 ARMY	✓
	Liaison Division				
	I. & D.P. S.C.	✓			
	Italian Refugees Branch	✓			

FOR

Signature
Remarks/Recommendation
Information
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Appropriate Action
Investigation & Report
Dispatch

REMARKS

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HQ ACC
MP

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
3 AUG 1944
A. C. of

CIRCULAR)
: 31 July 1944
NUMBER 93)

Payment of Rental and Quarters Allowances I
Mailing of Newspapers II
U. S. Military Censorship Regulations III
Elimination of Night Driving Hazard IV
Transmittal of Personnel Papers V

I ----- PAYMENT OF RENTAL AND QUARTERS ALLOWANCES

1. Attention is directed to the provisions of Section V, WD Circular Number 233, 1944.

2. Commanders will insure that officers and non-commissioned officers executing certificates claiming pay and allowances do so in accordance with above cited circular and AR 35-4220.

II ---- MAILING OF NEWSPAPERS Rescinded by Cir 132 Sec 3

Section II, NATOUSA Circular Number 77, 1944, is amended by the addition of "The 12th Air Force Mission" to the list of newspapers approved for mailing.

III --- U. S. MILITARY CENSORSHIP REGULATIONS

Paragraph 13, NATOUSA Circular Number 32, 1944, is rescinded and the following substituted therefor:

"13. Picture Postcards. a. Picture postcards are subject to the same censorship regulations as ordinary mail. General views of Italy and North Africa are permitted provided they do not disclose the writer's present or past location, or the route by which movements of the writer's unit have taken place.

b. Any reference in communications to picture postcards previously sent or to be sent which, when considered with the postcard or separately, violates censorship regulations, is prohibited."

IV ---- ELIMINATION OF NIGHT DRIVING HAZARD

1. The tail light and reflector warning devices on most cargo type trucks are not visible from the rear when the tail gate is completely down. A truck of this type with a lowered tail gate presents a hazard to any other vehicle approaching from the rear at night, particularly during blackout conditions.

2. Tail gates on all cargo trucks will be kept either horizontal or all the way up at all times when driving or parked except when it is necessary to lower the gate for loading or unloading operations.

0855

Declassified E.O. 12356 Section 3.3/NND No. 785016

Circular #93
Hq Natousa (cont'd)

See Cir 107 sec. 2

V ---- TRANSMITTAL OF PERSONNEL PAPERS

1. Acknowledgment of receipt of service records and allied papers will be discontinued, and such requests will not be made in letters of transmittal.

2. A simplified, mimeographed letter of transmittal is recommended for the convenient and time-saving use of all organizations. The form should require only insertion of relevant data as follows:

a. Date of letter.

b. Name and address of organization or installation to which forms are being forwarded.

c. Number of each type of WD AGO and other forms being forwarded.

d. The signature of the personnel officer.

The insertion of this data in longhand, with ink or indelible pencil, is acceptable.

3. The filing of record copies of letters of transmittal is to be discouraged except for units which do not maintain locator card files.

4. In units which maintain locator card files, a record and date of dispatch of letters of transmittal and the disposition of individuals may be entered upon the appropriate locator card.

5. Hospitals now using MD Form No. 51 may simplify their procedure in this respect by inserting the information required in paragraph 4 above on this form at the time of transfer.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
ALLIED CONTROL COMMISSION

Date 31 July 1944

Suspense

NATOUSA Cir 93

FROM		TO	FROM
	Chief Staff Officer		
	Secretary General		
	Archivist		
	Admin Section	✓	
	Interior		
	Public Safety		
	Public Health		
	Property Control		
	Legal		
	Education		
	Monuments & Fine Arts		
	Economic Section	✓	
	Agriculture		
	Commerce		
	Finance		
	Food		
	Industry		
	Labor		
	Mining Division		
	Public Works & Utilities		
	Requisition Division		
	Shipping		
	Transportation		
	R.C. & M.G. Section		
	P.A. to Executive Commissioner		
	Civil Affairs Branch	✓	
	Information Division	✓	
	Liaison Division	✓	
	I. & D.P. S.C.	✓	
	Italian Refugees Branch	✓	

TO	
	Patriots Branch
	Security Branch
✓	Establishments Branch
✓	Director
✓	Executive Officer (A)
✓	Executive Officer (B)
	G-1 (A)
	G-1 (B)
✓	G-4 (A)
	G-4 (B)
✓	H.Q. Comdt
✓	Adjutant
	Message Center
	Orders & Bulletins
20	2675 Regt
✓	Political Section
✓	Navy
✓	Army
✓	Air
✓	Communications
✓	Civil Censorship Group
✓	W. M. D. & P. O. W.
✓	Public Relations Branch
✓	U.N.R.R.A.
✓	POSTAL SECTION
✓	REG 1 to 4
✓	AMG 5 ARMY
✓	AMG 8 ARMY

FOR

Signature
Remarks/Recommendation
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

3514

REMARKS

0857

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HEADQUARTERS SERVICES OF SUPPLY
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 750

Adjutant
Asst. Adj.
Asst. Adj.
Chief Clerk

12 August 1944

CIRCULAR)
:
NUMBER 92)

CLOTHING AND EQUIPMENT OF PERSONNEL LEAVING THE THEATER

References: War Department Circular Number 200, dated 20 May 1944.

War Department Circular Number 298, dated 14 July 1944.

Section II, Circular Number 49, this Headquarters, cs, is rescinded and the following substituted therefor:

1. All military and civilian personnel departing permanently from this Theater for the United States will turn in to the nearest supply agency issue items of equipment as follows:

Ordnance	- All
Engineer	- All
Chemical Warfare	- All
Signal	- All except one flashlight per officer and NCO of the first three grades.
Medical	- All except first aid packet and wound tablets.
Quartermaster	- All except those required for safety, comfort and proper appearance during the journey. Clothing and equipment to accompany enlisted personnel are set forth in Paragraph 2, below.
Air Force	- All except that flight jackets and flight bag issued officers and enlisted personnel under proper authority may be retained.

2. The following items of clothing and equipment are prescribed as the minimum essential clothing and equipment to accompany enlisted personnel during return to the United States:

a. Individual clothing.

HEADQUARTERS
30 AUG 1944
A. C. C.

RESTRICTED

ADJ. G. - DIST
Exec. O. (A)
G-1 (A)
G-4 (A)
265 REGT. (7)

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Item	Allowance per individual	Remarks
Belt, web, waist	1	
Cap, garrison, khaki	1	
Cap, garrison, olive-drab	1	
Cap, or hat, herringbone twill	1	
Coat, wool, serge, olive-drab	1	When in the possession of the individual.
Drawers, cotton, shorts (Pair)	3	
Drawers, wool (Pair)	2	
Gloves, wool, olive-drab, with or without leather palm (Pair)	1	
Handkerchief, cotton	4	
Helmet, steel, M1	1	
Insignia, each or pair	1	For each garment issued hereunder for which insignia are prescribed by T/E 21
Jacket, field, olive-drab	1	
Jacket, herringbone twill	1	Except Army Air Forces
Laces, shoe or boot (pair)	1	
Liner, helmet, with head and neck bands	1	
Necktie, mohair, khaki	2	
Overcoat	1	When essential for comfort of individual as determined by Base Section Commanders.
Raincoat, mounted or dismounted	1	
Shirt, cotton, khaki	1	
Shirt, flannel, olive-drab, coat-style	2	
Shoes, service or boots, combat (pair)	2	
Socks, wool, light or heavy; or cotton, tan (pair)	4	
Suit, one piece, herringbone twill	1	Army Air Forces only.
Trousers, cotton, khaki (pair)	1	
Trousers, herringbone twill (pair)	1	Except Army Air Forces.
Trousers, wool, olive-drab (pair)	2	
Undershirt, summer, sleeveless	3	
Undershirt, wool	2	

Note: Enlisted women will carry equivalent items of female clothing.

0859

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Paragraph 2, Cir #82, Hq SOS NATO, dtd 10 Aug 44, (Cont'd).

b. Individual equipment.

Item	Allowance per individual	Remarks
Bag, barrack or duffel	1	Bag, duffel in lieu of bag, barrack, if in possession of individual.
Bag, canvas, field, olive-drab M 1936 (or haversack M1928)	1	
Belt, pistol or revolver (or belt, cartridge, caliber .30, dismounted)	1	
Blanket, wool, olive-drab	2	Except when travel is to be performed by air.
Can, meat, M1932	1	
Canteen, M1910	1	
Cover, canteen, dismounted	1	
Cup, M1910	1	
Fork, M1928	1	
Knife, M1926	1	
Necklace, identification tag with extension	1	
Packet, first-aid	1	
Pouch, first aid packet, M1942	1	
Spoon, M1926	1	
Tag, identification	2	
Toilet articles, set		Per Enlisted Man on first enlistment, induction, re-enlistment, no replacement except as prescribed by CG, AR 615-40, 11 July 1944.
Towel, bath Towel, huck	)	Allowances will be those initially issued to the enlisted men on his first enlistment.

3. Base Section and other Commanders shipping personnel from the Theater will withdraw from individual enlisted personnel all items of government property in excess of that prescribed in Paragraphs 1 and 2 above, and issue such items as are necessary to conform with the above list. Before departure, a check will be made to insure that the clothing and equipment prescribed for the journey accompanies each individual.

4. The instructions contained herein will not be construed to authorize baggage in excess of current weight allowances as prescribed for travel by air.

5. In order to expedite the processing of individuals for return to the United States, Base Section and other Commanders shipping personnel from the Theater will make the adjustment of individual clothing and equipment accounts through the following simplified process:

0860

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a. Provide at all installations where personnel are processed for return to the United States, a supply of printed Clothing and Equipment Adjustment Forms, prescribing the list of minimum essential clothing and equipment which is to be in possession of each individual at time of departure from the overseas command. A form substantially as the attached will be used.

b. A copy of the Clothing and Equipment Adjustment Form will be furnished for each individual returned to the United States. The form will be signed by the individual soldier and an officer certifying to its correctness, and will accompany the records of the individual.

c. If possible, any action necessary to clear loss or damage of property which occurred during the period of overseas service will be completed prior to departure of the individual. If final action cannot be completed prior to departure, all essential data, including statements of charges, report of survey, and supporting evidence, will be forwarded with the personnel records of the individual concerned. In such cases, final action, including processing of reports of survey, statements of charges, and entry of deductions on pay rolls, will be made at the new duty station in the United States.

d. When action, as indicated in paragraphs a, b, and c above, has been completed, the Form 32 will be destroyed. From the time of departure from overseas and until arrival at new duty station, the Clothing and Equipment Adjustment Form will be the current official record of Government property in possession of the soldier.

e. The provisions of this circular do not apply to clothing and equipment of individuals returning as members of units, the procedure for which is governed by Circular Number 9, War Department, 1944, nor to articles of clothing or other items purchased from personal funds of individuals as authorized by the Theater Commander.

7. The Commanding General, Replacement Command, and Base Section Commanders will issue necessary detailed instructions to carry out the provisions of this directive within their respective commands.

By command of Major General LARKIN:

1 Incl: As stated.

MORRIS W. GILLAND,
Brigadier General, G.S.C.,
Chief of Staff.

OFFICIAL:

/s/ Vernon W. Rice
VERNON W. RICE,
Colonel, A.G.D.,
Adjutant General.

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AG 400 BPMC-C (12 Aug 44) 1st Ind.
HEADQUARTERS PENINSULAR BASE SECTION, APO 782, 27 August 1944.

TO: See Distribution.

1. Commanding officers of hospitals who have transferred personnel to their Detachment of Patients for return to the Zone of Interior will insure that excess clothing has been withdrawn from the individual concerned, in accordance with the provisions of this circular.

2. Unit commanders shipping personnel from the Theater to the United States for rotation or other reasons will conform to the procedures outlined in this Circular.

3. Copies of the Clothing and Equipment Adjustment Form may be obtained by requisition on the PBS & P Blank Forms Depot.

By order of Colonel CLK:

JOHN D. VESSEL
Captain, Infantry
Actg. Asst. Adj. Gen.

1 Incl: n/c

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AFC No. _____

Date _____

C L O T H I N G A N D E Q U I P M E N T A D J U S T M E N T F O R M

Supplement to AD, AGO Form 32, for personnel returning to the United States

Last Name | First Name | Middle Initial

Grade | Army Serial Number | Organization

ITEM	Authorized	On Hand	Required	Size	Issued	Turned In	Balance On Hand
INDIVIDUAL CLOTHING							
Belt, web, waist	1						
Cap, garrison, khaki	1						
Cap, garrison, olive-drab	1						
Cap, or hat, herringbone twill	1						
Coat, wool, serge, olive-drab	1						
Drawers, cotton, shorts (pair)	2						
Drawers, wool (pair)	2						
Gloves, wool, olive-drab, with or without leather palm (pair)	1						
Handkerchief, cotton	4						
Helmet, steel, M1	1						
Insignia, collar, (set)	1						
Jacket, field, olive-drab	1						
Jacket, herringbone twill	1						
Laces, shoe, or boot (pair)	1						
Liner, helmet, with head and neck bands	1						
Necktie, mohair, khaki	2						
Overcoat	1						
Raincoat, mounted or dismounted	1						
Shirt, cotton, khaki	1						
Shirt, flannel, olive-drab, coat style	2						
Shoes, service or boots, combat (pair)	2						
Socks, wool, light or heavy; or cotton, tan (pair)	4						
Suit, one piece herringbone twill	1						
Trousers, cotton, khaki (pair)	1						
Trousers, herringbone twill (pair)	1						
Trousers, wool, olive-drab (pair)	2						
Undershirt, summer, sleeveless	3						
Undershirt, wool	2						

(over)

Inclosure #1.

0863

Declassified E.O. 12356 Section 3.3/NND No. 785016

INDIVIDUAL EQUIPMENT	
Bag, barrack or duffel	1
Bag, canvas, field, olive-drab, M1938 (or Haversack M1918)	1
Belt, pistol or revolver (or belt, cartridge, caliber .30, dismounted)	1
Blanket, wool, olive-drab	2
Can, meat, M1932	1
Canteen, M1910	1
Cover, canteen, dismounted	1
Cup, M1910	1
Fork, M1928	1
Knife, M1928	1
Necklace, identification tag with extension	1
Packet, first-aid	1
Pouch, first-aid packet, M1942	1
Spoon, M1928	1
Tag, identification	2
Toilet articles, set	
Towel, bath	
Towel, mess	

The items listed in "Balance on Hand" column, above, constitute all of the Government clothing and individual equipment in the possession of _____ (name) _____ (grade) _____ (S.) upon departure from this command. All other items of clothing and equipment have been withdrawn and returned to stock or otherwise disposed of in accordance with regulations. Adjustment of clothing and equipment account is made pursuant to Circular Number 200, War Department, 1944.

(Signed) _____ _____

(S.S.) _____ _____
(Officers Signature and Rank)

(Grade) _____

0864

Declassified E.O. 12356 Section 3.3/NND No. 785016

Adjutant	
Asst. Aos.	
Asst Aos.	
Chief Clerk	

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HQ ACC File

HEADQUARTERS 28 LUG 1944

CIRCULAR)
:
NUMBER 92) 26 July 1944

Disposition of Hospitalized Personnel I
Reclassification of Officers Physically Unfit for General Military Service . . II
Awards and Decorations III
Amendment of Personnel Records IV

I -- DISPOSITION OF HOSPITALIZED PERSONNEL

Paragraph 3, Section I, NATOUSA Circular Number 82, 1944, is amended, effective 1 August 1944, to read as follows:

"3. Hospitalized personnel of this theater will be divided into two distinct and separate categories, viz:

a. Personnel of units not assigned or attached to the Fifth or Seventh Army.

b. Personnel of units assigned or attached to the Fifth or Seventh Army."

Rescinded by Cir 130 Sec I

II -- RECLASSIFICATION OF OFFICERS PHYSICALLY UNFIT FOR GENERAL MILITARY SERVICE

Paragraph 3a, NATOUSA Circular Number 55, 1944, is amended to include authorization for the 52d and 118th Station Hospitals to hold disposition boards for the change of classification of officers from general service to limited service. This authority is retroactive to 15 May 1944.

III -- AWARDS AND DECORATIONS

NATOUSA Circular Number 89, 1944, is amended by the addition of paragraph 16 as follows:

"16. Awards of the Oak Leaf Cluster to the Distinguished Service Medal and Legion of Merit - In amplification of War Department regulations which require that services must be completed for all non-combat awards, recommendations for awards of the Oak Leaf Cluster to the Distinguished Service Medal and the Legion of Merit, regardless of whether the basic award was received outside this theater, will not be initiated until the individual recommended has completed his assignment and under orders to depart this theater."

3-4-U

IV -- AMENDMENT OF PERSONNEL RECORDS

Section III, NATOUSA Circular Number 43, 1944, is rescinded and the following substituted therefor:

"1. Instructions for change of record of name or birth data pertaining to officers and enlisted personnel are contained in AR 345-1, dated 11 March 1944.

0865

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #92
Hq Natousa , dtd 26 July 1944.

2. Authority to change record of name or birth data of enlisted personnel is hereby delegated to all general officers commanding organizations, commanders of separate brigades and comparable air force units, base sections and replacement depots, and Headquarters Command, Allied Force.

3. After final action has been taken to change records pursuant to instructions in AR 345-1, all supporting evidence will be forwarded, through channels, to this headquarters, together with the original request for change of records submitted by the individual concerned. A statement will be made by the individual's immediate commander or personnel officer that all records have been amended accordingly. Entry will be made in morning report showing both the old and new names.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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R E S T R I C T E D

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Adjutant	
Asst. Aos.	W.P.
Asst Aos.	
Chief Clerk	

HEADQUARTERS
28 AUG 1944
A.G.O.

CIRCULAR)
: 25 July 1944
NUMBER 91)

Gratuitous Issues I
Postal Regulations II

I ---- GRATUITOUS ISSUES

1. Gratuitous issues of items listed in paragraph 4d (2), AR 30-2210, as amended, will be made only during periods when it is impracticable to provide Army Exchange sales facilities for those items. This policy applies to combat and non-combat conditions.

2. Gratuitous issues and sales of the items referred to above will not be made in the same area. Gratuitous issues will be discontinued in an area as early as it is possible for exchange facilities to provide those items for sale. In areas where gratuitous issues are being made, sales of items not included in the gratuitous issue list may be made if items are available.

3. Items gratuitously issued will be requested with ration requisitions in daily telegrams. Requests will indicate strengths authorized to receive the issue and will call only for those components that may be required, taking into consideration supplies on hand. Each request will constitute a certificate that no sales facilities for those items are available in the area or that troops requisitioning those supplies have no access to sales facilities.

4. Tactical and base section commanders will be responsible for enforcement of these instructions within their respective commands.

5. The instructions above apply to issues to United States troops only. Special instructions pertaining to Allied troops have been published previously, and remain unchanged.

II --- POSTAL REGULATIONS

1. Official Mail to Italian Civilians.

a. Official mail may be deposited at all U.S. APO's in this theater addressed for delivery to civilians in Sardinia, Sicily and Allied occupied Italy (where civil postal communications have been authorized). Official envelopes must be used which bear the words "Official Business" and the penalty clause. To be acceptable in the Italian Postal Service each official envelope must bear an officer's signature, including rank, in the lower left hand corner.

b. Such official mail, which cannot be registered, is limited to unclassified material only.

0867

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 91, 25 July 1944
Hq Natousa (cont'd)

2. Mail for AWOL Personnel and Deserters.

a. When a soldier is AWOL or is a deserter, his mail will be retained by the unit mail clerk for 15 days after the date he is officially carried as AWOL or as a deserter. At the end of the 15 day period, the mail on hand and that subsequently received will be indorsed "Moved - No address" followed by name of unit at which the indorsement is made, initials of the person making the indorsement and date

b. Mail so indorsed is to be returned to the APO for disposition. Unit commanders will take the necessary action to insure that the indorsement is used only in proper cases as the Army Postal Service will return mail so indorsed to the sender on the strength of the indorsement. The indorsement must not be used on mail for personnel absent from the organization for hospitalization or other reasons whose addresses may be temporarily unknown. It is to be used only in cases where the addressees are carried on the unit records as AWOL or as deserters.

3. Personnel Returning to United States on Furlough.

a. Each piece of mail that is received by organizations addressed to members who have returned to the United States on furlough during the first 45 days after their departure will be supplied with the complete forwarding address whenever possible. In event a definite address cannot be furnished, each piece will be rubber stamped or indorsed:

Return to United States
Attention: Port Postal Officer.
Port of Embarkation Army Post Office.

b. Mail readdressed or indorsed as in a will be returned to the APO during the first 45 days after departure of the personnel.

c. Mail received after the 45 day period will be held at the unit for the return of the personnel unless notice is received that the addressees have been transferred and will not return to the unit. After receipt of such notice, if any, all mail received for the personnel concerned will be readdressed or indorsed as indicated in a and returned to the APO.

d. See paragraph 4, Section III, NATOUSA Circular 55, 1944, relative to mail for personnel returned to the United States by reason of transfer, rotation or hospitalization.

Rescinded by Cir. 110 Sec. 4

4. Orders for Personnel Returned to United States.

Section I, NATOUSA Circular 70, 1944, is amended to include "Personnel returned to the United States on furlough" in the instructions contained therein.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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25 July 1944

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
27 JUL 1944
A. C. C.

Date Rec'd

CIRCULAR)
NUMBER 90) 23 July 1944

I
II
III
IV

Awards and Decorations . . . . . .
Battlefield Appointment of Officers . . . . . .
Adoption and Transporting of Children . . . . . .
Insignia and Identification for Military Personnel of Allied or Cobelligerent Nations Serving with the US Armed Forces . . . . . .

I ---- AWARDS AND DECORATIONS

So much of paragraph 9a, NATOUSA Circular Number 89, 1944, as reads "7 December 1942" is amended to read "7 December 1941".

II --- BATTLEFIELD APPOINTMENT OF OFFICERS

Paragraph 2, Section II, NATOUSA Circular Number 49, 1944, is rescinded and the following substituted therefor:

"2. Appointments may be made without regard to Table of Organization or Allotment vacancy."

III -- ADOPTION AND TRANSPORTING OF CHILDREN

Paragraph 3, Section II, NATOUSA Circular Number 22, 1944, is rescinded and the following substituted therefor:

"3. If children are apprehended in the keeping of military personnel, they will be returned to the proper civil authorities at the place where they joined the military personnel. When such apprehension is accomplished in cases of children whose homes are believed to be in North Africa, under jurisdiction of French authorities, a report will be made to the "Direction de la Sante et de la Famille-Service Medico-Legal" (Health and Family Directorate-Medicolegal Service), Algiers, Algeria, where arrangements will be made for their return home."

IV - INSIGNIA AND IDENTIFICATION FOR MILITARY PERSONNEL OF ALLIED OR COBELLIGERENT NATIONS SERVING WITH US ARMED FORCES

1. The War Department has adopted a policy that all military personnel of allied or cobelligerent nations serving with United States military forces, but not enlisted or commissioned in the Army of the United States, shall carry such documents and wear such insignia or markings as will prevent their being mistaken for members of the armed forces of the United States in the event of their capture by the enemy.

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Cir #90 HQ NATOUSA (cont'd)

2. a. In order to comply with the above policy, responsible administrative commanders of the North African Theater of Operations will insure that those persons of the category described in paragraph one (1) above be provided by their government one copy each documents and wear insignia and distinguishing markings as to readily identify their military nationality and status.

b. For this purpose documents of identity containing as nearly as practicable the information outlined in WDAGO Forms 65-1 and 65-4 will be completed for officers or enlisted men respectively, and carried with them at all times. UNDER NO CIRCUMSTANCES WILL UNITED STATES FORMS, INCLUDING WAR DEPARTMENT, BE USED FOR THIS PURPOSE. The forms as carried by the personnel should be certified by a recognized military or State Department official of the nation concerned.

c. In the matter of insignia and identifying markings, under no circumstances will the personnel be permitted to wear distinguishing buttons, markings, or insignia as currently authorized in United States Army Regulations. If no national military markings are in vogue or authorized by the military forces of the nation of the individual concerned, he or she will wear in a conspicuous place on all garments worn as outer clothing, in letters not less than ½ inch high, the name of the nation of the individual's claimed citizenship.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

E. F. ROBERTS
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Natousa
Cir #90

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23 July 1944

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 19 July 1944
NUMBER 83)

AWARDS AND DECORATIONS

NATOUSA Circular Number 26; Section II, Circular Number 38; Section II, Circular Number 44; Section II, Circular Number 52, 1944, are rescinded and the instructions below, together with War Department publications listed in Appendix "A", substituted therefor:

1. Authority to Award. a. Under the provisions of and subject to the limitations contained in paragraph 8, Section II, AR 600-45, 22 September 1943, as amended, the Theater Commander hereby delegates his authority to award United States military decorations as follows:

(1) To commanders of any force or command which is commanded by, or the appropriate command of, a Major General or higher: Silver Star, Soldier's Medal, Bronze Star Medal (see par 3, below).

(2) To Commanding Generals of Fifth Army, Seventh Army, Army Air Forces, MTO and SOS NATOUSA: Distinguished Service Cross.

(3) To commanders of any force or command of the Army Air Forces, MTO commanded by, or the appropriate command of, a Major General or higher: Distinguished Flying Cross, Air Medal.

(4) (a) To the Commanding Generals of Fifth and Seventh Armies: Air Medal to Field Artillery liaison pilots and observers.

(b) The Theater Commander's authority to award the Distinguished Flying Cross to Field Artillery liaison pilots and observers may not be delegated.

(5) Commanding Generals, Fifth Army, Seventh Army, and SOS NATOUSA may award the Distinguished Service Cross, Silver Star, Soldier's Medal, and Bronze Star Medal to members of the French Armed Forces and Italian Armed Forces under the circumstances set forth in paragraph 8c (3), AR 600-45, as amended. (For awards to British personnel, see paragraph 15, below).

See Cir 125 Sec. II ←

(6) Commanding General, Army Air Forces, MTO may award the Distinguished Service Cross, Distinguished Flying Cross, Silver Star, Soldier's Medal, Bronze Star Medal, and Air Medal to members of the French Armed Forces and Italian Armed Forces under the circumstances set forth in paragraph 8c (3), AR 600-45, as amended. (For awards to British personnel, see paragraph 15, below.)

BRAZILIAN ARMED FORCES

See Cir 131 Sec. 2 ←

For amendment to par 7 see Cir 117 Sec 2

(7) The authority to award the Purple Heart is contained in paragraph 8, Section II, AR 600-45, as amended. To expedite the award, it is further extended to include: commanders of combat

0873

Declassified E.O. 12356 Section 3.3/NND No. 785016

teams, regiments, or similar units and of separate battalions; commanding officers of base sections; Commanding Officer, Headquarters Command, Allied Force; United States Army medical officers on the staff of the Commander-in-Chief, Allied Force; and on the Theater Commander's staff; United States Army commanders of any hospital or medical installation including regimental, battalion, or similar organization dressing stations. (See paragraph 11a.)

b. Under the authority contained in Civilian Personnel Regulations 104, revised, 12 April 1944, the Theater Commander delegates his authority as follows:

(1) The Commanding Generals, Fifth Army, Seventh Army, Army Air Forces, MTO and SOS NATOUSA are authorized to award all civilian emblems described in CPR Number 104, revised 12 April 1944 (except Emblem for Exceptional Civilian Service), to qualified civilian employees of the War Department who are citizens of the United States.

(2) The Commanding Generals, Fifth Army, Seventh Army, Army Air Forces, MTO and SOS NATOUSA are authorized to award the Emblem for Civilian Service (CPR 104, ~~paragraphs 1-3, a(1) and 1-4, a(1)~~) to civilian employees of the War Department, not citizens of the United States, who have had not less than one year of continuous service and whose performance of duty has been outstanding.

See Cir 131 sec. 2

(a) All recommendations for awards to non-citizen civilian employees other than those noted in (2), above, will be forwarded through channels for approval by the Theater Commander. (Attached form, Appendix "D")

(b) All recommendations for the award of the Emblem of Exceptional Service to both citizens and non-citizens will be forwarded through channels to this headquarters for dispatch to the War Department.

2. Legion of Merit - To provide a more comprehensive and uniform basis for the submission of recommendations for the Legion of Merit, the following instructions will apply:

a. The provision of AR 600-45 that:

"The accomplishment of the duty for which the award is recommended should have been completed, or it should have progressed to an exceptional degree if the person rendering the service has been transferred to other duties prior to its full accomplishment."

is interpreted as follows: A recommendation for an award may be made regardless of the fact that the officer or enlisted man continues in the same position, if the accomplishment can properly be considered as completed in connection with one of the following phase lines:

(1) The end of the Tunisian Campaign, 13 May 1943.

(2) The end of the Sicilian Campaign, 17 August 1943.

(3) The capture of the Volturno River line in the Italian Campaign, 13 October 1943.

0874

Declassified E.O. 12356 Section 3.3/NND No. 785016

(4) The fall of Rome in the Italian Campaign, 5 June 1944.
(Other phase lines will be announced from time to time.)

This will not be construed as authority to recommend a second or subsequent award of the Legion of Merit for duty performed while the officer or enlisted man occupies the T/O position in which he performed the duties on which the original award was based.

b. Unless otherwise directed, at least 50% of all recommendations will be for enlisted men.

c. An allotment of a certain number of awards will be granted by this headquarters each three months, first period ending 31 May 1944, to all major commands (i.e., higher headquarters, armies, air forces, base sections, etc) in this theater. Such commands will in turn divide their allotment among those units serving under them. Due care will be exercised to see that a proper balance is maintained between units. Prior to the start of a three months period each command will be advised by letter from this headquarters of the number of awards allotted for the period. This number will be based on the strength of a command at the time of the allotment, the number of Legion of Merit awards previously granted to members of the command, and its operational functions. The allotment granted will also eliminate the present disparity which exists in the number of awards granted personnel of higher headquarters and those granted lower units. It is the Theater Commander's desire that the number of awards to personnel of lower units be increased.

d. Once an allotment has been made by a command to a unit under it, it will not be changed by reason of reassignment or attachment of the unit to another command. However, units no longer under the headquarters which are granted their allotment will transmit their recommendations through their present headquarters to the headquarters which made the grant. Direct correspondence between headquarters is authorized in this connection.

e. Recommendations may be forwarded as soon as an allotment is received It is strongly desired for administrative reasons that the recommendations be spread over the period. Higher commanders will take positive action to insure an even flow of recommendations to higher headquarters. Each recommendation will contain statement: "For allotment period ending _____ 1944."

f. The granting of an allotment to a command does not mean that each command is required to furnish the number involved or that all forwarded will be approved. If a unit does not use its total allotment in a particular period, the unused balance will be cancelled; it may not be transferred to another unit nor continued into the next allotment period. Unless each recommendation clearly shows the award to be justified, it will be returned disapproved and counted as part of the allotment. "Disapproved" recommendations will not be forwarded to this headquarters.

3. Bronze Star Medal. a. Letter, this headquarters, AG 200.6/17 A-O, dated 10 June 1944, subject: "Award of the Bronze Star Medal", is rescinded.

b. The Bronze Star Medal is awarded to any person, who, while serving on or after 7 December 1941, in any capacity in or with the Army of the United States, distinguishes or has distinguished himself by heroic or meritorious achievement or service in connection with military operations, not involving

0875

Declassified E.O. 12356 Section 3.3/NND No. 785016

participation in aerial flight, against an enemy of the United States.

c. The Bronze Star Medal may be awarded for acts of gallantry or meritorious service either in actual combat or in direct support of combat operations. It provides a means for recognizing performance of duty beyond the ordinary but which is not sufficiently outstanding to warrant the award of a Silver Star or Legion of Merit. It should be used freely in the Infantry and other branches to recognize minor acts of heroism and courageous conduct in combat and with increasing restraint as the distance from the area of close combat increases, or as the conditions of combat decrease.

d. Announcement of the award will be made in general orders and include name, Army serial number, grade, arm or service, organization, date(s) and the geographical locality where the action occurred. Complete citations describing the actions for which the award is made will not be published in general orders. If it is so desired, the complete citation may be prepared for presentation to the individual and for recording in his 201 File with one additional copy for reading at the presentation ceremony.

e. In the case of posthumous awards or to personnel missing in action, or prisoners of war, the full citation will be prepared and forwarded to the War Department, along with the general orders announcing the award, for presentation to the next of kin.

4. Purple Heart - Awarded under the provisions of paragraph 16, AR 600-45, as amended. Borderline cases will be forwarded with all available information to higher headquarters for final decision.

5. Air Medal. a. Field Artillery liaison pilots and observers qualify for the award of the Air Medal only after completing the following pre-requisites:

(1) Thirty-five (35) sorties.

(2) Any single meritorious act while participating in aerial flight

b. Definition of "sorties" - A sortie is deemed to have taken place when a flight has been ordered which involves:

(1) Adjustment of artillery fire on any enemy installation.

(2) Surveillance of artillery fire on any enemy installation.

(3) Registration of artillery fire in enemy territory.

(4) Front line reconnaissance of at least one hour duration.

(5) Any flight in which the airplane has been attacked by enemy aircraft.

(6) Credit for only one sortie will be given regardless of any combination of the above missions which may be accomplished on any one flight.

(7) Credit for sorties will be given only when every effort for the success of the mission has been made. Such credits will be specified and approved by the battalion, group, brigade, division, corps, or army artillery commander.

6. Awards to Units - In addition to the provisions of War Department Circular Number 333, 1943, the following procedure is prescribed:

0876

Declassified E.O. 12356 Section 3.3/NND No. 785016

a. A company, battalion (air force squadron or group), or similar unit which is cited by the commander of a division, or of a comparable organization, will be entitled to a battle streamer upon approval of the citation by the Theater Commander, Army Commander, or Commanding General, Army Air Forces, MTO. Such approved citations will automatically be confirmed by the War Department and published in War Department General Orders. Upon approval of the citation by the Army Commander or Commanding General, Army Air Forces, MTO, a request will be submitted to this headquarters to have citation published in War Department General Orders to which there will be attached two (2) official copies of the citation.

b. Any unit larger than a battalion, or group, which is cited by the commanding officer of the next higher unit, will become entitled to a streamer only when the citation is approved by the War Department and published in War Department General Orders. Two copies of the citations, together with supporting data, will be forwarded through channels to this headquarters for transmission to the War Department in exact compliance with paragraph 2d (2), Section IV, War Department Circular Number 333, 22 December 1943.

c. When a unit has been awarded a Distinguished Unit battle streamer, members of the unit are entitled to wear the Distinguished Unit Badge. Individuals who actually participated in the action for which the unit was cited may wear the badge permanently. Those who did not participate, and those who later became members of the organization, are entitled to wear the badge only during the time they are assigned as members of the organization.

7. Battle Participation Awards. a. A list of battles and campaigns in this theater recognized by the War Department has been published in War Department General Orders Numbers 75 and 83, 1943.

b. A list of units entitled to battle honors, together with the campaigns for which such awards are authorized, has been published in secret NATOUSA letter, dated 23 December 1943, file AG 200.6/263 P-O, subject: "Battle Participation Awards", as amended by secret NATOUSA letters published monthly. As units become entitled to battle honors by virtue of participation in operations, this list will be amended to include such units. Units omitted from any list published by this headquarters announcing battle honors, which are entitled to such honors under the provisions of AR 260-10 and as outlined herein, may be included by making application to this headquarters through channels.

c. Streamers to indicate service in this theater, which are attached to the staffs of colors or standards, will bear the names and dates of campaigns or battles for participation in which the unit is entitled to battle honors. (See AR 260-10, as amended).

d. This headquarters will authorize battle honors, after careful study of official reports, for certain units not entitled to such honors for any designated campaign, who qualify under any of the items "antisubmarine", "ground combat", or "air combat" now listed without reference to combat zones, time limitations, or units in the general orders and publication referred to in paragraphs a and b, above. These items are to cover actual participation in combat against the enemy in areas or at times which, by reasonable interpretation, are definitely distinct from and cannot be associated with any of the named battles or campaigns. Such special credit will be accorded a unit or an individual only once during the current war.

0877

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 89, 10 July 1944
Hq Natousa

e. Individuals who are eligible to wear the appropriate theater service ribbon, if qualified under the provisions stated below, may wear bronze service stars on the appropriate theater service ribbon to indicate battle participation. (See WD Circular 62, 1944 and WD Circular 195, 1944)

(1) Provided the individual served honorably, and was present for duty, as a member of a unit, or attached to a unit at some time during the period in which the unit participated in battle and was awarded credit therefor under the provisions of paragraph 12, AR 260-10; or

(2) In cases of individuals not members of or attached to units, provided the individual served honorably under competent orders in the combat zone at some time between the limiting dates of the battle or campaign as established by War Department General Orders and was:

(a) Awarded a combat decoration.

(b) Furnished a certificate of a corps or higher commander that he actually participated in combat.

(c) Served at a normal post of duty (as contrasted to occupying the status of an inspector, observer or visitor serving on a temporary duty basis).

See Cir #136 Sec I

8. Combat and Expert Infantryman Badges. -- The following requirements are prescribed in addition to those outlined in War Department Circular Number 126, dated 11 May 1944.

a. Combat Infantryman Badge.-- To qualify for this badge under the provisions of paragraph 3b of War Department Circular Number 126, 1944, individuals assigned to Infantry regiments or lower units must satisfactorily perform duty in action against the enemy in one of the following, which are hereby announced as major operations as distinguished from campaigns announced in War Department General Orders Number 75 and 83, 1943:

(1) Algeria - French Morocco.

(a) Combat zone - Algeria, French Morocco, and adjacent waters.

(b) Time limitation - 8 to 11 November 1942.

(2) Tunisia.

(a) Combat zone - Tunisia and Algeria east of a north-south line through Constantine, and adjacent waters.

(b) Time limitation - 8 November 1942 (air), 17 November 1942 (ground) to 13 May 1943.

0878

Declassified E.O. 12356 Section 3.3/NND No. 785016

(3) Sicily.

(a) Combat zone - Sicily and adjacent waters.

(b) Time limitation - 14 May 1943 (air), 9 July 1943 (ground) to 17 August 1943.

(4) Italy.

(a) Combat zone - Italy (exclusive of Sicily and Sardinia), Corsica, and adjacent waters.

(b) Time limitations - 18 August 1943 (air), 9 September 1943 (ground). Final date to be announced later.

b. Expert Infantryman Badge.— In addition to the method prescribed in War Department Circular Number 322, 1943, this badge may be awarded for satisfactory performance of duty in any action against the enemy not necessarily those listed above.

See Cir 46 c. Eligibility.— It is emphasized that these awards are for infantry personnel assigned to Infantry regiments or lower units, excepting only Medical Department and Chaplain Corps officers, warrant officers and enlisted men similarly assigned.

d. Former Members of Unit.— Action will be taken by units to determine whether any of their former members are entitled to either award. Regimental and similar commanders will have published in orders the names of former members, deemed to have qualified, and will mail two (2) copies to each recipient, through channels, for presentation.

See Cir 46 9. Overseas Service Bars. a. Bars consisting of gold lace or bullion, ¼" in width and 1 3/8" in length, on a cloth background forming a border 1/8" around the bar, to be worn on the overcoat, service coat, or field jacket, are authorized for each six months period overseas, including Alaska, from 7 December 1941 until a date six months subsequent to termination of the war. Bars are also authorized for wear on the shirt. These will be made of golden, yellow cloth on a khaki background. Procurement of this device by commands is authorized through facilities available pending issuance through normal supply channels.

b. The bar is to be centered on the outside half and parallel to the end of the left sleeve with the lower edge of the bar four inches above the end of the sleeve. Additional bars will be worn parallel to and above the first bar with 5/16" space between bars, this space being formed by the background. When the bar is worn on the service coat or overcoat with service stripes (enlisted men with three years honorable service) or with chevrons indicating World War I overseas service, the bar will be worn immediately above the uppermost stripe or chevron.

10. Recommendations. a. Recommendations for all awards which must be acted upon by the Theater Commander, together with supporting papers, will be forwarded so as to reach this headquarters in duplicate.

b. Particular emphasis should be placed on the recommendation, and the facts contained therein, with the accompanying citation being a concise summary of the recommendation.

0879

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir // 89, 10 July 1944
Hq Natousa

c. Each recommendation will indicate all previous awards made to the individual or unit, including designation of the headquarters and general order number announcing the award. If the recommendation is being resubmitted, that fact will be shown.

d. Recommendations will be submitted in a manner similar to that shown on the Model Form (Appendix "B") and forwarded through proper command channels. Each commander will personally sign the recommendation, indicating his recommended approval or disapproval. Grade and assignment at the time service was rendered, as well as the grade and assignment at the time recommendation is made, must be shown.

11. Publication in Orders. a. Paragraph 4, Section I, AR 600-45, directs that awards of decorations made by authorized commanders be announced in general orders of their commands. Such announcement will include name, army serial number, grade, arm or service, organization, date(s), and the general geographic locality where the action occurred for which the award is made. The home address, address at the time of entry into the service, or entry into the United States Military Academy will be shown. In cases of posthumous, missing in action, or prisoner of war awards, the full name, relationship, and address of the next of kin will be included in the general orders.

b. The above instructions are also applicable to the general orders announcing the award of the Purple Heart. (For suggested form see Appendix "C").

c. The commanding general of the command will establish pertinent policies concerning the type of information which should be omitted from the citation as published in general orders and furnished the individual. Copies of the general orders furnished this headquarters and the War Department will contain all of the information required in subparagraph a, above.

d. General orders will be classified RESTRICTED and in addition to the copies required by the War Department, one (1) copy of all general orders will be furnished this headquarters marked: Attention, Personnel Division, AG Section. The three (3) copies for the War Department will be forwarded promptly direct to The Adjutant General, Attention: Decorations and Awards Branch, Munitions Building Washington 25, D C.

e. The individual may be furnished official copies of the citation which will contain no more information than was published in the general orders. These official copies will not be classified. It is not necessary to prepare letter orders. A copy of the citation to the individual will suffice.

f. Medal numbers will not be published.

12. Presentation. a. As prompt recognition of services increases the value of awards, every effort will be made to expedite their presentation.

b. No request to present a decoration awarded to any individual posthumously, missing in action, or prisoner of war will be sent to The Adjutant General or other headquarters, and under no circumstances will medals be forwarded. The War Department will make presentation to the next of kin upon receipt of general orders announcing such awards.

0880

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 89, 10 July 1944
Hq Natousa

c. Should an individual to whom an award has been made, or for whom an award has been recommended to this headquarters, depart prior to presentation, a report will be forwarded this headquarters without delay setting forth all pertinent facts. A copy of the general orders announcing the award will be inclosed. If the recipient's new location is known and is within this theater, direct correspondence is authorized. No medal will be forwarded nor will any medal be engraved when it appears that the specific medal will not be presented.

13. Awards to be Noted in Records. a. Awards of decorations, dates, and places of presentation will be noted in the historical records of organizations and in the service records of enlisted men, and for all others on WD AGO Form No 66-1 (Officer's and Warrant Officer's Qualification Card), also where applicable in appropriate personnel files and efficiency records. This will include entries pertaining to eligibility of individuals to wear appropriate Service Medals, Bronze Battle Stars, Bronze Star for the American Defense Service Medal, Expert and Combat Infantryman Badges, Distinguished Unit Badge, and all other badges. Unit commanders will cause a periodic check to be made of such records to see that necessary entries are made for personnel now present in their organization.

b. The Purple Heart will be presented immediately after eligibility has been determined. In cases where the individual's personnel records are not available, entry of the award will be made on his Emergency Medical Tag or Report Card (WD MD Form No 52). The award will be announced in general orders and in addition to the distribution required in paragraph 11 above, one copy will be furnished the individual and the individual's unit commander.

14. Acceptance of Awards from Cobelligerent Nations. a. In accordance with paragraph 33b, Change 3, AR 600-45, dated 24 April 1944, offers by the governments of cobelligerent nations or the American republics of decorations, orders, medals, and emblems to United States Army personnel, except offers of immediate combat awards which may be concurred in by the senior field commander present, will be forwarded through channels to the Theater Commander for concurrence in their acceptance, containing the statement in paragraph c below.

b. Officers and enlisted men engaged in transactions involving the allocation of Lend Lease materials or credits will not be permitted to accept decorations from the nations with which they are dealing. This includes those individuals who participate in negotiations for Lend Lease allocations, or who make recommendations to any of the agencies authorized to act on such recommendations, or who are members of boards, rearmament committees, or other agencies charged with Lend Lease negotiations, recommendations for, or the allocations of Lend Lease materials. This prohibition does not apply to the acceptance of "immediate combat" awards, or to persons who are merely engaged in shipping or transporting lend Lease materials.

c. Requests for authority to accept cobelligerent awards will be forwarded through command channels and contain the following statement: "I have not participated in negotiations for Lend Lease allocations, nor made any recommendations to any of the agencies authorized to act on such recommendations. I am not a member of any board, rearmament committee, or other agency charged with Lend Lease negotiations, recommendations for, or the allocation of Lend Lease materials."

0881

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #89, 10 July 1944
Hq Natousa

15. Awards to Military Personnel of Cobelligerent Nations. a. Recommendations for awards both combat and non-combat to British personnel, all grades, will be forwarded this headquarters for final decision. Recommendations for other than combat awards will not be presented to British commanders for concurrence except by this headquarters. All recommendations received for non-combat awards will be held at this headquarters for action of the Theater Commander at appropriate periods.

b. Immediate combat awards authorized for our allies may be made to all other cobelligerent military personnel provided the recipient is below the grade of Colonel, or its equivalent, and provided concurrence of the senior field commander present, of the recipient's forces, has been obtained. (This officer must be equal to or the equivalent of the rank of Brigadier General, United States Army).

c. Recommendations for the award of the Air Medal will not be initiated for British personnel.

(16) For this ref. See Cir 92 Sec 3

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

4 Incls:
Incl 1 - Appendix "A", List of WD Publications
Incl 2 - Appendix "B", Model Form for Recommendation for Award
Incl 3 - Appendix "C", GO for Award of Purple Heart
Incl 4 - Appendix "D", Model Form for Recommendation for Civilian Award

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0882

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Cir # 89, 10 July 1944
Hq Natousa

SUBJECT	WD PUBLICATION
American Defense Service Medal	Cir 27, 1944 Cir 129, Sec I, 1944 (rescinds Par 6a, Cir 27, 1944)
Animals, Awards to	Cir 26, Sec III, 1944
Battle Participation	AR 260-10 (w/14 changes) AR 600-65 Cir 62, 1944 Cir 195, 1944 (rescinds Par 7 b & c(2), Cir 62, 1944)
Bronze Star Medal	Bull 3, Sec II, 1944
Campaign Medals	Cir 62, 1944 Cir 195, 1944 (rescinds Par b & c(2), Cir 62, 1944)
Citations, Units	Cir 333, Sec IV, 1943 Bull 22, Sec I, 1943 Cir 26, Sec III, 1944
Commendation	AR 600-55
Decorations, General Provisions	AR 600-45 (w/4 changes) AR 600-65 AR 600-90 (w/1 change) Cir 180, Sec V, 1942 Cir 323, Sec III, 1942 Cir 6, Sec IV, 1943
Flags, Colors, Standards & Guidons	AR 260-10 (w/14 changes) Cir 49, Sec V, 1944 Cir 226, 1944
Glider Badge	Cir 220, Sec IV, 1944
Good Conduct Medal	AR 600-68 (w/1 change) Bull 6, Sec II, 1943 Cir 36, Sec II, 1944 Cir 103, 1944 (amends Par 7, AR 600-68)
Infantryman's Badge, Expert & Combat	Cir 322, 1943 Cir 14, 1944 (amends Par 2, Sec I, & Par 10, Sec III, Cir 322, 1943) Cir 136, 1944 Cir 213, 1944 (rescinds Par 5g, Sec III, Cir 322)

3539

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #89, 10 July 1944
Hq Natousa, Appendix "A" (Cont'd)

SUBJECT	WD PUBLICATION
Lapel Button (Honorable Discharge)	Cir 79, Sec V, 1944 Cir 213, Sec II, 1944 (rescinds Par 8 & 10, Sec V, Cir 79 1944)
Legion of Merit	Bull 40, 1942
Medal for Merit	Bull 40, 1942 Bull 9, Sec II & III, 1943
Motor Vehicle, Driver & Mechanic Awards	Cir 248, Sec II, 1942 Cir 119, Sec I, 1943
Occupation of Germany Medal	Cir 359, Sec IV, 1942
Supply of Service Medals	AR 600-65 (w/1 change) AR 600-90 AR 600-85 (w/1 change) Cir 323, Sec III, 1942
Typhus Commission Medal	Cir 142, 1944
Uniform, Prescribed Wearing of	AR 600-35 (w/28 changes) AR 600-40 (w/30 changes)
WAC, Service Medal	Bull 17, Sec II, 1943
Good Conduct Medal	Cir 36, Sec II, 1944
Guidons	Cir 79, Sec V, 1944
Wound & War Service Chevrons	Cir 6, Sec IV, 1943 Cir 224, Sec I, 1943

0884

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Cir #89, 10 July 1944
Hq Natousa

MODEL FORM

201_____ Date_____

SUBJECT: Recommendation for Award.

TO :

1. Under the provisions of _____ it is recommended that NAME ASN _____, GRADE _____, ARM OR SERVICE, _____ ORGANIZATION _____ (Including staff section if on duty with a headquarters), be awarded the _____ (appropriate award - see reverse side)_____, for _____ (appropriate remark - see reverse side)_____

2. Complete description of action: In case of service awards such as Legion of Merit, a complete description of service rendered in detail should be listed. In recommendation for other awards, a detailed and factual description of the incident is of utmost importance. Do not use general statements. The most common error in recommendations is that they do not contain enough detail.

3. In recommendations for combat decorations, specific information should be included as nearly as is reasonably possible, regarding each of the following (using operations, maps, narrative statement, or any other convenient form):

a. Character of the terrain, of hostile observations, and of enemy fire.
b. Visibility, time of day, and atmospheric conditions.
c. Location of enemy.
d. Morale, that of our forces and that of the enemy.
e. Casualties sustained.
f. Effect or results of deed in question, etc.
(Not applicable to Legion of Merit)

4. Statement as to personal knowledge of the initiating officer. If he has no personal knowledge of the incident or service rendered, two affidavits from eye-witnesses or persons having knowledge must be inclosed.

5. Each basic recommendation for the award of a decoration will show the exact status of the person who is being recommended at the time of rendition by him of the service upon which the recommendation is based. Grade and assignment at the time of this incident or at the time service was rendered as well as the grade and assignment at the time recommendation is made.

6. Statement that entire subsequent service of individual since performance of act cited has been honorable. In case of Distinguished Service Medal or Legion of Merit recommendation, statement that the individual has completed his service in the position, or that it was substantially complete at time he was transferred to other duty should be added.

7. List of previous awards to include general order number and headquarters of issue.

8. Proposed Citation, which will include: a. Name, ASN, Arm or Service, Grade, Organization, period of time (inclusive dates) of service rendered, and the general or specific locality or campaign.

APPENDIX "B"

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b. A condensation of the letter of recommendation including all pertinent facts upon which award is based. When an award is made, only the citation is published in orders; therefore, a resume of the act or service rendered must be in sufficient detail to justify the award.

c. The last sentence will include the individual's home town and state at time of enlistment, induction, entry into West Point, or present home address. (In cases of Posthumous, Missing in Action, or Prisoner of War awards, include name and relationship of nearest relative, house number, street or rural route, city and state.)

(Forward through proper command channels. Each commander will personally sign the recommendation, indicating his recommended approval or disapproval)

NAME

GRADE & ORGANIZATION

COMMANDING OR OFFICIAL DESIGNATION

* * * * * * * *

MEDAL OF HONOR: Conspicuous gallantry and intrepidity at risk of life, above and beyond call of duty, in action involving actual conflict.

DISTINGUISHED SERVICE CROSS: Extraordinary heroism in action.

DISTINGUISHED SERVICE MEDAL: Exceptionally meritorious service in duty of great responsibility.

LEGION OF MERIT (in four degrees): For exceptionally meritorious conduct in the performance of outstanding services.
1. Chief Commander
2. Commander
3. Officer
4. Legionnaire

LEGION OF MERIT (without degree): For exceptionally meritorious conduct in the performance of outstanding services.

SILVER STAR: Gallantry in action.

DISTINGUISHED FLYING CROSS: Heroism or extraordinary achievement while participating in aerial flights.

SOLDIER'S MEDAL: Heroism not involving actual conflict.

BRONZE STAR: Heroic or meritorious achievement or service in action not involving participation in aerial flight.

PURPLE HEART: Wounded in action, or as a direct result of enemy action.

AIR MEDAL: Meritorious achievement while participating in aerial flights.

MEDAL FOR MERIT (civilian award): Exceptionally meritorious conduct in the performance of outstanding services or an exceptionally meritorious act in furtherance of the war effort.

GOOD CONDUCT MEDAL: Demonstrated fidelity by faithful and exact performance of duty, efficiency, and behavior deserving emulation completing one year's service as an EM of AUS, after 7 December 1941, or three years after 27 August 1940.

0886

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Cir # 89, 10 July 1944
Hq Natousa

HEADQUARTERS
NINTH ARMORED DIVISION
APO 259

GENERAL ORDERS)
:
NUMBER 00)

00 March 1944

AWARD OF PURPLE HEART

Under the provisions of Army Regulations 600-45, as amended, the Purple Heart is awarded to the following for wounds received in action against the enemy:

GEORGE W. BROWN (00000000), Pvt, Inf, Company "A", 17th Infantry, Sicily, 15 August 1943. Entered service from Neary, New Jersey.

WILLIAM S. GREEN (00000000), Pvt, FA, Battery "B", 13th Armored Regiment, Tunisia, 13 May 1943. Entered service from Atlanta, Georgia.

JOHN L. SMITH, (00000000), Pfc, FA, Battery "A", 99th Field Artillery Battalion, Corsica, 14 November 1943. Entered service from New York, New York.

JEROME W. BROWN (00000000), Pfc, FA, Company "C", 307th Tank Destroyer Battalion, Italy, 15 December 1943. Entered service from Syracuse, New York.

JOHN J. DOE (0000000), Capt, FA, Service Battery, 21st Armored Field Artillery Battalion, Italy, 14 December 1943. Entered service from Norfolk, Va.

By command of Major General BUTLER:

HARRY B. BLACK,
Colonel, GSC,
Chief of Staff.

OFFICIAL:

W. L. WALLACE,
Lt Colonel, AGD,
Adjutant General.

8537

APPENDIX "C"

0887

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R E S T R I C T E D

Cir #89, 10 July 1944
Hq Natousa

201-P_____

_____
(Name of submitting
_____
organization)

_____
(Date)

SUBJECT: Recommendation for Civilian Award.

TO : _____

THROUGH: _____ _____

1. Under the provisions of Civilian Personnel Regulations 104, 12 April 1944, it is recommended that (full name), a civilian whose legal residence is (address), now currently employed by (command), in the position of (job title or descriptive term indicating nature of duties) be awarded the Emblem for _____.

2. In support of the proposed award following additional personnel data for this individual is submitted:

a. Country of birth _____.
b. Country of citizenship _____.
c. Current efficiency report rating is _____, or current rating on performance of assigned duty is _____.
d. Date services commenced _____.
**e. Services performed by _____ which are considered by the undersigned to merit the award indicated in paragraph 1, above, are outlined below:

_____
_____
_____
_____

3. It is certified by the undersigned that the above information is a true extract of official records, and to the best of my knowledge and belief, this individual's services have been honorable and that his loyalty to the Government of the United States and the Army of the United States is above question.

(signature)
_____
_____

**(Complete only for Emblem for Exceptional Civilian Service or Emblem for Meritorious Civilian Service)

NOTE: To be approved or disapproved by each commander in the chain of command prior to forwarding.

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	Agriculture		Army (Rear Hq)
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HQ ACC File

CIRCULAR)
: 7 July 1944
NUMBER 88)

Disciplinary Entries on WD AGO Form 66-1 I
Replacement of Missing Teeth for Prisoners of War II
Disposition of Hospitalized Personnel and Submission of Personnel Records . .III

I -- DISCIPLINARY ENTRIES ON WD AGO FORM 66-1

1. Paragraph 34d, Changes Number 4, Army Regulations 605-90, 20 April 1943, states in part, "All entries will be as brief as possible and will have a direct bearing on the officer's qualifications as they relate to military duty and assignments."

2. Record of infractions of military discipline and punishment under the 104th Article of War are not considered appropriate entries under the provisions cited in paragraph 1, above.

II -- REPLACEMENT OF MISSING TEETH FOR PRISONERS OF WAR

Replacement of missing teeth for prisoners of war will not be accomplished if such teeth were missing, or the condition necessitating extraction existed, prior to capture. An exception to this policy may be made in the cases of wounded prisoners having jaw injuries wherein replacement of teeth lost as the result of such injury is considered essential.

III -- DISPOSITION OF HOSPITALIZED PERSONNEL AND SUBMISSION OF PERSONNEL RECORDS

NATOUSA Circular Number 82, 1944, is amended by the addition of the following:

"V -- WOMEN'S ARMY CORPS PERSONNEL

1. The provisions contained in the foregoing sections of this circular are equally applicable to WAC personnel except where they are in conflict with the instructions contained in this section.

2. Classification Defined - Prior to release from hospitals, WAC personnel will be classified in one of the following groups:

a. Class A-1: Those fit for military service at once.

b. Class A-2: Those fit for military service after one (1) to six (6) weeks additional conditioning.

c. Class C: Those not qualified for further military service or requiring a period of convalescence or hospitalization in Zone of Interior, (US).

3. Disposition of WAC Personnel after Completion of Hospitalization - Upon completion of hospitalization, disposition will be made as follows:

0891

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Cir #88, dtd 7 July 1944,
Hq Natousa

a. Class A-1: Personnel attached to the Detachment of Patients will be forwarded direct to their unit. Personnel assigned to the Detachment of Patients will be forwarded direct to their former unit on orders which must be issued by the nearest replacement installation. Hospital commanders will initiate requests for orders to the replacement installation sufficiently in advance of contemplated date of release, so as to preclude unnecessary detention of the individual concerned. Personnel will not be permitted to depart from a hospital prior to receipt of orders.

b. Class A-2: Personnel in this category will be forwarded direct to their former unit if shipment can be made immediately. If not, they will be attached temporarily to the nearest WAC installation. The parent unit will be informed when this action is taken.

c. Class C: Same as Class C, Army Ground Forces personnel.

4. Under no circumstances will WAC personnel be sent to replacement installations.

5. Records - Upon completion of hospitalization, personnel records will accompany the individual. WAC personnel records will not be forwarded to or through replacement installations.

6. Direct correspondence is authorized between hospital and replacement installations on matters pertaining to hospitalized WAC personnel."

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

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CIRCULAR)
: 3 July 1944
NUMBER 87)

Postal Supplies and Equipment I
Disposition of Undesirable or Unsuitable Personnel II
Health of Troops III

I --- POSTAL SUPPLIES AND EQUIPMENT

1. The following supplies and equipment procured by the Quartermaster Corps for the exclusive use of the Army Postal Service, henceforth will be stored and issued by the Postal Supply Depots operated under the supervision of the NATOUSA Postal Supply Officer:

Basket, canvas, mail, 28" x 17" x 10"
Basket, canvas, with casters, 42" x 30" x 30"
Box, cash and stamp, large
Box, cash and stamp, small
Cabinet, storage, wood, Knockdown type, 5-section
Case, canvas, distribution, mail
Case, cardboard, distribution, mail
Desk, distribution, mail, wood, portable
Machine, stamping and cancelling, hand operated, Model K
Machine, stamping and cancelling, electric, Model DU
Machine, inserting and mailing, adapted for V-mail
Machine, Davidson #129, letter folder, modified for V-mail
Machine, Lightning letter opener
Rack, bag, mail, KD type
Scale, automatic, computing, parcel post, 70 lb.
Scale, postal, airmail, 9-oz.
Scale, postal, letter, 1-lb.
Scale, postal, letter, 4-lb.
Stamp, rubber, especially made, not furnished by Post Office Dept.
Table, mail dumping and stamping, 3' x 6'
Repair and maintenance parts for above equipment

2. The Commanding General, SOS NATOUSA should be notified promptly of any of the supplies listed in Paragraph 1 which are now in other than Postal Supply Depots, or that are received by other depots in the future, in order that he may direct their transfer to Postal Supply Depots.

3. Units of the Army Postal Service, such as APO's and APU's, wherever located, will requisition directly from the NATOUSA Postal Supply Officer, the supplies listed in paragraph 1.

4. The NATOUSA Postal Supply Officer will submit requisitions directly to CG, SOS NATOUSA for theater requirements of supplies listed in paragraph 1. Requisitions covering regular theater maintenance requirements will be forwarded to reach CG, SOS NATOUSA the first of each month, covering estimated requirements three months in

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Cir # 87 HQ NATOUSA (cont'd)

advance. Requisitions covering special requirements may be submitted as necessary.

II -- DISPOSITION OF UNDESIRABLE OR UNSUITABLE PERSONNEL

1. Personnel found for any reason to be undesirable or unsuitable for service within a command will not be transferred to the replacement system for reassignment or other disposition.

2. It is the continuing responsibility of each commander to dispose of such personnel by reclassification procedure, action under Section II or VIII, AR 615-360, courts-martial proceedings, or other appropriate action.

III - HEALTH OF TROOPS

1. This is the time of year when malaria, diarrhea and dysentery are most prevalent. The anti-malaria and sanitation measures which troops have been trained to use will, if conscientiously employed, protect them from these diseases. As a whole, the health of troops has been excellent but some units are relaxing their efforts in carrying out anti-malaria and anti-diarrhea measures. Health is a reflection of good order and discipline and is a responsibility of command. Unit and organization commanders must take positive steps to see that where required, atabrine suppressive therapy is routinely taken and checked by roster. Unit anti measures must be continuously employed. Sanitation and cleanliness must be of a high order. High rates of malaria, diarrhea or dysentery are a reflection on the leadership of commanders concerned.

2. Improvement on these lines can only be obtained by repetition. Commanders must periodically bring these matters to the attention of members of the command and must, as a matter of routine, conduct inspections to see that the necessary preventative and sanitary measures are carried out.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC
Chief of Staff

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General

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Chief Clerk	

ADJ-MAIN
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3-AUG 1944
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

29 June 1944

CIRCULAR)
:
NUMBER 86)

United States Military Censorship Regulations I
Settlement of Final Pay Accounts II
Preservation and Storage of Permanent Military Records. III
Official Mail. IV
Allotments of Pay and Class "F" Deductions V

I - UNITED STATES MILITARY CENSORSHIP REGULATIONS

Paragraph 10c, NATOUSA Circular Number 32, 1944, is amended by adding the following:

"(6) United States troops will not correspond with prisoners of war held by the Allies."

II - SETTLEMENT OF FINAL PAY ACCOUNTS

1. All references in NATOUSA Circular Number 41, 1944, as amended by Section IV, NATOUSA Circular Number 59, 1944, directing the forwarding of transcript statements of accounts, final statements and allied papers "to the Fiscal Director, Army Service Forces, Washington 25, D. C. Attention: Receipts and Disbursements Division", are amended to read "to the Office of Special Settlement of Accounts, 27 Pine Street, New York 5, N. Y."

2. These documents will be forwarded through the Office of the Fiscal Officer, Headquarters SOS NATOUSA, APO 750, and not direct.

III - PRESERVATION AND STORAGE OF PERMANENT MILITARY RECORDS

1. Section III, NATOUSA Circular Number 42, 1944, is rescinded.

2. Pertinent instructions are contained in NATOUSA Circular Number 79, 1944.

IV - OFFICIAL MAIL

1. Sections III and IV, NATOUSA Circular Number 8, 1944 are rescinded.

2. For applicable instructions on the handling of official mail by all theater Postal and Courier Services, see AFHQ Circular Number 16, 1944.

0897

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V - ALLOTMENTS OF PAY AND CLASS "F" DEDUCTIONS

Section I, Circular Number 16; Section I, Circular Number 28; and paragraph 7b, Circular Number 41, all this headquarters, cs, are rescinded and the following substituted therefor:

1. The preparation and submission of the following forms for discontinuance of allotments and deductions of deceased military personnel are not required provided casualty reports have been properly submitted:

WD AGO Form 30 - Notification of discontinuance of allotment.
WD AGO Form 30-7 - Request for discontinuance of Class "B" allotment - War Savings Bonds
WD AGO Form 641 - Report of change of status and address (Class "F" deduction for family allowance).

2. The preparation and submission of WD AGO Form 30-7 for personnel who are missing or missing in action is not required provided casualty reports have been properly submitted.

3. Current procedure provides that the War Department will notify allotment agencies concerned immediately upon receipt of casualty reports from this headquarters. Existing allotments and deductions are then discontinued.

4. Current instructions for allotments of pay are contained in Circular Number 15, War Department, dated 12 January 1944; for Class "F" pay deductions, AR 35-5540, dated 5 January 1944. Certifying and disbursing officers must be thoroughly conversant with the instructions and procedures which are outlined in these publications.

5. In this theater each finance officer will receive and process allotments for all personnel who are serviced by his office. Allotments will be processed expeditiously. Transmission by Army Courier Service and Air Dispatch Letter Service is authorized and will be used whenever possible.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC
Chief of Staff

OFFICIAL:

/s/ H. V. Roberts
H. V. ROBERTS
Colonel, AGD
Adjutant General

Reproduced Hq Peninsular Base Section,
APO 782, 1 July 1944

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	Italian Refugees Branch	✓	Region 6
	Security Branch	✓	Region 8
✓	Exec Offrs (Est. Br.)	✓	Region 9
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	G-1 (B)	✓	AMG 8 Army

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
25 JUN 1944
A. P. O.

CIRCULAR)
: 22 June 1944
NUMBER 85)

Soldier Voting Instructions I
Reconditioning of Tires and Tubes II
Overloading of Cargo Vehicles III
Replacement Personnel IV

I -- SOLDIER VOTING INSTRUCTIONS

1. The War Department has advised that the Army is not authorized to do any over-printing on postcard applications for state absentee ballots (WD AGO Form 560 and USWBC Form 1) or any other soldier voting form.

2. Any changes, additions, or entries on WD AGO Form 560 or on any other soldier voting form required by War Department Circular Number 155, dated 20 April 1944, or other War Department instructions, should be made by the individual using the form unless otherwise specifically directed by the War Department.

3. In the event any such over-printing has been done, the forms involved will be withdrawn and not used.

II -- RECONDITIONING OF TIRES AND TUBES

NATOUSA Circular Number 9, 1944, is amended as follows:

1. Paragraphs 20c(2)(d)2 and 5 are rescinded and the following substituted therefor:

"2. Tires, tubes, and flaps inspected by tire repair plants and found beyond the point of repair for further safe use on any automotive vehicles will be forwarded to the nearest salvage dump as scrap and returned to the United States in accordance with letter referred to in paragraph a(2). The unserviceable tires classified as above will be legibly marked, at the time of inspection, on one side wall, 'C-2', and segregated for evacuation as scrap.

"5. Unserviceable tires inspected by tire repair plants and found repairable as tires for non-military use will be legibly stenciled on side wall 'C-1' and segregated for direct shipment to the United States as Ordnance property."

2. Paragraph 20f is rescinded and the following substituted therefor:

"f. Tire Repair Plants - One of the two tire repair plants now in this theater is in the Mediterranean Base Section and operates under the Commanding Officer of that base; the other is in Peninsular Base Section and operates under the Commanding General of that base. All tire repair plant functions will be carried out by these two plants."

III -- OVERLOADING OF CARGO VEHICLES

1. Section IV, War Department Circular Number 212, 29 May 1944, authorizes an overload not to exceed 100 percent over rated capacity for general purpose

0900

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 35, Hq Natousa.

cargo vehicles of all-wheel drive type up to and including Truck, 2½ ton, 6x6, but excepting Trucks, 2½ ton, 6x6, COE with 15-foot body and with 17-foot stake and platform body, when operating under favorable conditions on hard surfaced roads. In instances of truck-trailer combinations, the trailer will not be overloaded, and the o[illegible]load on the prime mover will be limited to 60 percent of established payload under the same conditions.

2. The provisions of the above mentioned circular are applicable in this theater with the exception that on 2½ ton, 6x6 trucks equipped with caliber .50 machine gun mounts over the cab, the overload will not be more then 60 percent, or 1½ tons. The weight of the mount and its critical location with respect to the truck frame make the above condition necessary in order to prevent overloading from resulting in bent frames.

3. Overloading of vehicles engaged in hauling either partly or in whole over rough or unimproved roads or in off-road hauling is not authorized.

IV -- REPLACEMENT PERSONNEL

The following NATOUSA Circulars are rescinded and the provisions below substituted therefor:

Section	Circular	Year
III	136	1943
II	141	1943
II	35	1944

1. General. a. In accordance with War Department directive, the theater replacement system consisting of all replacement units and all training units except Invasion Training Center, Allied Force Intelligence Training Center, Airborne Training Center, and Allied Force Malarial Control Center is placed under the Commanding General, Replacement Command, NATOUSA, whose sole responsibility is to operate the system under War Department and theater policies.

b. All unassigned personnel in the theater except air combat crews will be placed under the control of the Commanding General, Replacement Command, NATOUSA, and all unassigned personnel entering the theater will enter and be distributed through a unit of the replacement system.

c. Loss replacements are provided for the sole purpose of keeping units and allotments at strengths authorized by the War Department by replacing losses from battle and normal attrition. Replacements will not be assigned in excess of authorized strength nor used for other purposes than the replacement of losses without prior specific approval of the War Department.

2. Status. a. All unassigned personnel except air combat crews are assigned to the theater replacement pool, a portion of which is attached to a unit or installation of the Replacement Command for training, supply, and administration.

b. The Commanding General, Replacement Command shall exercise sole assignment, transfer, and attachment jurisdiction over replacements, subject only to such directives as may be given to him from time to time by the Commanding General, NATOUSA.

0901

Declassified E.O. 12356 Section 3.3/NND No. 785016

c. Replacement personnel assigned and/or transferred to fill approved requisitions will be considered as assigned by order of the Theater Commander and will not thereafter be relieved from such assignment except by normal transfer proceedings.

3. Personnel Centers. a. Personnel centers as previously constituted in NATOUSA Circular Number 35, 1944, are abolished. Hereafter, reference will be made to the replacement unit or training unit concerned, and all prior directives and circulars of this headquarters are amended accordingly.

b. No person may enter a replacement unit for the purpose of interviewing replacement personnel in order to secure especially qualified individuals as replacements for their own or other units without first procuring authority from Commanding General, Replacement Command, NATOUSA.

4. Requisition. a. All requests for assignment or transfer of replacements, except in emergency, will follow normal command channels to the major commander concerned and thence to Commanding General, Replacement Command, and will be submitted on proper forms (Form 211 or 212). Except for combat units actively engaged, requisitions for general assignment replacements will not be initiated or forwarded unless the unit is, or will shortly be, below 93 percent of authorized strength. Each headquarters through which such requisitions pass will indorse each requisition making such comment as to priority, use of limited assignment personnel, substitutions, method of shipment, etc, as may be indicated.

b. Chapter 8, Section II, FM 100-10, "Field Service Regulations - Administration", and War Department Circular Number 283, 1943, set forth the procedure for handling requisitions. Whenever a requisition is prepared on Form 212 which does not include a comparison of T/O and M/R strengths, it will include or be accompanied by a certificate that filling of the requisition will not result in exceeding authorized strength, with detailed explanation of exceptions, if any.

c. A requisition once submitted will be considered in force until filled or disapproved. Inquiries as to the status of a requisition or requests to cancel a requisition will be made through normal communication methods. Requests to amend a requisition will be accompanied by a new requisition bearing the same number and clearly labeled "Corrected Copy". Personnel requested on a previous outstanding requisition and not yet received will not be listed in the tabulation showing SSN's and number required.

d. Requisitions which include replacements for anticipated losses will list such personnel separately in order that the requisition may be approved for personnel to bring the unit to T/O strength without requiring return to the organization for separation.

e. In emergencies requisitions need not specify names, be prepared on designated forms, nor follow normal channels. However, in such cases a confirmatory requisition in proper form will be forwarded promptly through normal channels to the Commanding General, Replacement Command, accompanied by a complete statement of the circumstances.

f. As personnel cannot be assigned above the strength authorized by tables of organization, it is necessary that an actual vacancy exist prior to

0902

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 35, Hq Natousa

the submission of a personnel requisition. Such vacancies should be created by the prompt transfer, to detachments of patients or military police installations, of personnel ineffective over certain periods of time in accordance with current theater policies. Except in emergencies which are clearly shown on communication accompanying requisitions, personnel will not be assigned to replace anticipated losses.

5. Best Utilizat'n of Personnel. a. In order to insure best utilization of available manpower, authority has been delegated to the Commanding General, Replacement Command, NATOUSA, to audit all units in the theater, using command channels, in order to locate positions within the theater which may be filled by limited assignment personnel with a consequent displacement of a general assignment man for retraining and eventual combat reassignment.

b. The Commanding General, Replacement Command may assign limited assignment personnel to units and installations in which suitable assignments for such personnel have been located as provided for in a, above. Upon the receipt of such personnel, the commander concerned will transfer a similar number of general assignment men to the Replacement Command for retraining and reassignment. When additional on-the-job training is deemed necessary, the Commanding General, Replacement Command, may assign limited assignment men to units and installations in excess of authorized strength for a period of not to exceed sixty (60) days. Upon completion of such training, a like number of general assignment men will be transferred to the Replacement Command as exchangees.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 21 June 1944
NUMBER 84)

HEADQUARTERS 25 JUN 1944

Sales of Subsistence to United States Army Officers' Clubs I
Censorship Release II
Series E War Bonds III

See Circ 116

I - SALES OF SUBSISTENCE TO UNITED STATES ARMY OFFICERS' CLUBS

NATOUSA Circular Number 14, 1944, is amended by the insertion of paragraph 11a(6), as follows:

"(6) United States Army Officers' Clubs - The sales of subsistence items to United States Army officers' clubs for issue or resale to members thereof is authorized under the following conditions:

(a) The club has been officially sanctioned by the commanding general of an Army or Air Force command, or the base section commander.

(b) Items available for sale will be limited to those necessary for sandwich, dessert, and beverage purposes. Items within this category will be as prescribed by Commanding General, SOS NATOUSA.

(c) All food items will be issued or sold to members or guests of the club for consumption only on the premises of the club.

(d) Money value of sales of subsistence items from United States stocks to a United States Army officers' club will be limited to $5.00 per month per officer member.

(e) Funds received from sales of subsistence items to United States Army officers' clubs will be turned over to finance officer for deposit as prescribed in AR 35-6660."

II - CENSORSHIP RELEASE

Section I, NATOUSA Circular Number 73 and Section I, NATOUSA Circular Number 80, both 1944, are rescinded and the following substituted therefor:

"1. Allied troops may mention their personal participation in:

a. Salerno landing.
b. Crossing of Volturno.
c. Crossing of Sangro.
d. Cassino battles.
e. Crossing of Garigliano.
f. Anzio bridgehead and break-out therefrom (before 5 June 1).
g. Break-through of Hitler Line (before June 1).

2. Troops participating in the operations referred to in f and g, above may not mention their personal participation or experiences subsequent to June 1.

3. In connection with the above, the following censorship rules will be strictly observed:

a. No military formation or unit (even the writer's own) will be identified except by the correct return address.

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0905

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Cir #84 , Hq Natousa

b. No mention of participation in the above operations is permitted:
(1) In blue envelope mail.
(2) In letters addressed to countries other than the United Kingdom, Eire, British Empire, Continental United States of America.
(3) In telegram."

III - SERIES E WAR BONDS

1. Effective 1 July 1944 a $10.00 denomination United States Savings Bond (Series E), to be known as the GI Bond, is authorized for sale only to military personnel, both enlisted and commissioned, at issue price of $7.50. Stock of this new denomination bond will not be available until August 1944. Therefore, these bonds will be sold only under Class B Allotment system as Plan 12 and will not be sold for cash or through the Personal Transfer Account System until authorized. In preparing WD AGO Forms 29-6, 30-6, or 30-7 for this new denomination bond, the words "Plan 12, $7.50" will be clearly written in the space immediately above Plan 9.

2. Existing Class B Allotment regulations will be strictly observed in the sale of these new bonds, particularly in regard to discontinuance of installment plans only upon an anniversary date, and the use of only one allotment plan per subscriber at any one time. Bonds will be issued and delivered as soon as the new bond stock is available, but bonds will be dated back to effective month of purchase and pay deduction as shown on WD AGO Form 29-6 forwarded to the Army War Bond Office.

3. This new denomination bond available to military personnel makes continuance of installment plans for buying of bonds unnecessary, but "Bond a Month Plans" will continue. Therefore, effective immediately new Class B Allotments for the purchase of War Savings Bonds under installment plans (namely Plan 2 for $6.25, Plan 4 for $12.50, and Plan 6 for $25.00 per month) will not be initiated. Any installment allotments already transmitted with effective date 1 July or later will not be processed by Army War Bond Office, and pay deduction will not be made therefor.

4. Installment allotments now in effect or already transmitted will be discontinued automatically with the issue of June, July, or August bond, and final deduction from pay for such installment plans will be made on payrolls or pay vouchers which settle pay for the months of June, July, or August, depending upon the bond anniversary date. As such discontinuances will be automatic, no discontinuance WD AGO Form 30-7 will be processed by disbursing officers in this theater, and no notification of discontinuance of such allotments will be processed by Army War Bond Office. These instructions do not change the automatic discontinuance of installment Plan 1 which was previously directed.

5. All commanding officers are directed to advise disbursing officers, personnel officers, and all personnel of this new denomination bond and of the automatic discontinuance of Class B Allotment installment plans. Commanding officers will conduct a vigorous campaign within their commands to obtain from all personnel whose installment allotments will be discontinued by this directive, or who have not heretofore participated in the war bond program, a new Class B Allotment under one of the "Bond a Month Plans"; namely Plan 3, 5, 7, 8, 9, 10, 11, or 12.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL: H. V. Roberts

H. V. ROBERTS,
Colonel,
Adjutant General.

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NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HQ ACC File U-2011

CIRCULAR)
NUMBER 83)

16 June 1944

BIPOD Assembly for the BAR I
Censorship Restrictions on Personnel Returning to the United States II
G-1 Reports III

I -- BIPOD ASSEMBLY FOR THE B.A.R

1. The BIPOD, assembly, (M1918A2), D35424, will hereafter be stored and issued as a separate item or accessory to the Browning Automatic Rifle, Model 1918A2 in this theater.

2. Units having the responsibility of storage, issue and maintenance of the B.A.R will not attach bipods to the rifle prior to storage and issue.

3. Using Arms will requisition this item separately only as the need arises.

II - CENSORSHIP RESTRICTIONS ON PERSONNEL RETURNING TO THE UNITED STATES

1. Clearance

a. All personnel in the theater being returned to the United States who, by virtue of outstanding combat records, have figured in press and/or radio releases must be cleared by the War Department prior to return. Name, rank, and serial number of such personnel, together with a short description of publicity received, will be forwarded to this headquarters by radio and orders for return will not be issued until approval is secured.

b. This procedure is required in order to arrange for proper reception, avoid embarrassment to the individual, and prevent publicity which might affect War Department plans.

2. Authority

a. Military personnel returning to continental United States on temporary duty will not discuss the reasons why or the authority by which they are returned. When questioned concerning their return, they may say only that they are on temporary duty in the United States as a result of orders of this theater or the War Department, whichever is appropriate.

b. All headquarters authorized to issue orders directing return to the United States for temporary duty will furnish separate instructions in writing to this effect with their orders.

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20 JUN 1944
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0908

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III - G-1 REPORTS

NATOUSA Circular Number 6, 1944, is rescinded. The submission of G-1 Reports to this headquarters is no longer required.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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	Agriculture	✓	Army (Rear HQ)
	Industry & Commerce	✓	Air
	Labor		Telecoms & Posts (Rear HQ)
	Food		War Material Disposal
	Public Works & Mines	✓	P.R.C.
	Electric Power Mission		Liaison Section, HQ, ACMF
	Internal Transportation		C.C. British Detachment
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NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
20 JUN 1944
A. C. C.

15 June 1944

CIRCULAR)
NUMBER 82)

DISPOSITION OF HOSPITALIZED PERSONNEL
AND SUBMISSION OF PERSONNEL RECORDS

General I
Disposition of Hospitalized Personnel of Other Than Army Elements in Combat . II
Disposition of Hospitalized Personnel Assigned or Attached to Fifth Army or Other Armies Especially Designated by this Headquarters III
Submission of Personnel Records IV

For amendments to this circular see cir 88 see 3

Circular Number 64, cs, Section IV, Circular Number 64, cs, and Section I, Circular Number 68, cs, are rescinded and the following substituted therefor:

I -- GENERAL

1. The instructions contained in this circular prescribes a standard procedure for the processing, accounting for and disposition of personnel who are absent from their units because of hospitalization.

2. Commanders concerned are personally responsible that all personnel under their command who are concerned with the application of this circular are thoroughly familiar with all aspects of its provisions.

See cir 92

3. Hospitalized personnel of this theater will be divided into two distinct and separate categories, viz:

a. Personnel of units not assigned or attached to the Fifth Army.

b. Personnel of units assigned or attached to Fifth Army.

4. Administrative procedures which are outlined in Section II of this circular and which are not inconflict with the provisions of Section III are applicable to personnel of Army elements in combat.

5. The primary success of this procedure rests with the commanding officers of all general, station, and convalescent hospitals, or their equivalent. It is incumbent upon hospital commanders to see that all personnel of their commands comply with the instructions contained herein. They will make frequent inspections to insure such compliance.

II - DISPOSITION OF HOSPITALIZED PERSONNEL OF OTHER THAN ARMY ELEMENTS IN COMBAT

1. Responsibility of Commanding Officers of General, Station and Convalescent Hospitals, or their Equivalent.

a. Detachment of Patients - Each of the above named hospitals will establish, as an integral part of their unit, a Detachment of Patients. Personnel transferred to such detachments will be carried as "attached unassigned" and/or "attached" and are not chargeable against the T/O of the hospital.

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Hq NATOUSA. Cir #82

b. Classification of Patients - Classification will be determined by hospital commanders as soon as possible after the admission of a patient. Every patient must be classified in the interval between admission and final release from hospital control.

c. Classification Defined - Prior to release, individuals will be classified in one of the following groups:

(1) Class A-1: Those fit for general military service at once.

(2) Class A-2: Those fit for general military service after one (1) to six (6) weeks additional conditioning.

(3) Class B: Those immediately fit for other than general military service.

(4) Class C: Those not qualified for further duty or requiring a period of convalescence or hospitalization in Zone of Interior (US).

(5) AIR CREW PERSONNEL - Members of Air Crews will be classified only as Class A (1 or 2) and Class C by hospital medical disposition boards (see paragraphs 1 g (2) and 2 d, Section II, for disposition and final action).

(6) Classification will be entered on WD AGO Forms 20 and 24 and will appear on all orders subsequently issued.

d. Attached to Detachment of Patients - Immediately upon hospitalization personnel of other than Army elements in combat will be attached to the Detachment of Patients.

See Cir 47 e. Transfer to Detachment of Patients - Personnel of other than Army elements in combat will be transferred to the Detachment of Patients after a consecutive cumulative period of sixty days of hospitalization.

See Cir. 112 Sec 3 (1) Transfer to detachment of patients will be made by special order substantially as follows, with appropriate changes in the case of officers and will show classification, if determined, of the individual concerned (A-1, A-2, B or C): "The following enlisted men, organizations, and classification indicated, are transferred in grade to Detachment of Patients, this hospital, effective this date. Service records and allied papers will be forwarded without delay. No funds involved. Auth: (Quote this circular)

T/Sgt	John Smith	36418231	(Class B)	Co "E"	43d Inf
S/Sgt	Paul Doe	39423112	(Class C)	Co "D"	83d Inf

(2) The provisions of paragraph 1 c, Section II, apply to personnel of the Air Force, Service Force, AND TO Airborne, Parachute, and Special Service Forces WITH CERTAIN RESTRICTIONS. Special instructions for Airborne, Parachute, Special Service Forces, and Air Force personnel are contained in subsequent paragraphs.

0912

Declassified E.O. 12356 Section 3.3/NND No. 785016

(3) When an individual is evacuated from Italy, Sardinia, Corsica, Sicily, or any other area outside of North Africa to a hospital in North Africa, the following procedure will be followed:

(a) If the individual is a member of an Army element in combat, he will be immediately transferred to the receiving hospital's detachment of patients by special order of the receiving hospital. If the records of the individual did not accompany him and he had not been transferred to the detachment of patients of the hospital from which he had departed, request for records will be made in accordance with paragraph 3, Section III. If transfer had been effected and the records did not accompany the individual, the receiving hospital will immediately notify the hospital from which transferred of his location and will request the records.

(b) If the individual is a member of a unit other than an Army element in combat, he will be transferred to the receiving hospital's detachment of patients by special order of the receiving hospital when he has been absent from his unit for sixty (60) days. Request for records will be made in accordance with paragraph 1 a (1), Section II. If the individual had been transferred to the detachment of patients of the hospital from which he had departed and his records do not accompany him, the receiving hospital will immediately notify the hospital from which transferred and will request the records.

(4) Prior to the evacuation of patients from a hospital in any area outside of North Africa to a hospital in North Africa, the hospital commander will designate the senior medical officer in charge who is to accompany the patients, and such subordinates as he may deem necessary, as custodian of the service records and allied papers of the individuals being evacuated. Such service records will be indorsed as follows to "_____ Hospital, North Africa." Upon arrival in North Africa, the custodian is charged with the responsibility of turning the service records over to the Base Section Surgeon who will make distribution of the service records and allied papers to the hospitals where the personnel is attached unassigned to the patient detachment. In cases where service records have not yet arrived at the evacuating hospital, the receiving hospital in North Africa will notify the hospital from where the patient was evacuated that upon receipt of the service records they will be indorsed and immediately forwarded to hospital in North Africa.

f. Records (Procedure and Disposition) - When an individual has been transferred to a detachment of patients, a copy of the special order (paragraph 1 a (1), Section II, above), will be forwarded to the commanding officer of the individual's unit. The commanding officer will immediately forward personnel records to the hospital concerned. Unit personnel officers will check service records to see that they are completely up to date before forwarding to the hospital, particularly as regards decorations and pay data. If the records are not received within a reasonable period, tracer request, either letter or radio, will be sent, and a copy of tracer furnished to the major commanders concerned, who will initiate action to insure compliance in subsequent cases.

(1) In the event an individual is evacuated to another hospital

0913

Declassified E.O. 12356 Section 3.3/NND No. 785016

prior to receipt of records, a copy of the order assigning him to detachment of patients and a copy of board proceedings, if applicable, will accompany him in order that the receiving hospital may be fully informed. When records are received, they will be forwarded on to the hospital to which the individual was transferred. Prompt action will be taken by the receiving hospital to transfer the individual to detachment of patients. A copy of this transfer order will be sent to the individual's unit and to the hospital from which transferred for information only. This order will not contain a request for records. The records will have been forwarded to the hospital which originally requested them.

(2) Personnel from Airborne, Parachute, and Special Service Forces units will be transferred to detachments of patients in the same manner as other personnel, but in addition, will be attached to the Airborne Training Center, APO 512. Notation of this attachment will be made in the service record, if available, and on the order transferring him to detachment of patients. Service records and allied papers will remain with personnel in this category. Hospital commanders will advise the individual's unit and the Airborne Training Center, APO 512, U.S. Army, when such transfer is effected, will include a copy of the special orders, and when applicable, request for service record and allied papers.

(3) When service records of hospitalized personnel are received, they will be thoroughly checked to see that proper casualty status was entered by the former unit. Any subsequent administration remark necessary, viz: partial payment, awards and decorations, etc., will be appropriately entered in the service record.

E. Disposition of All Classes of Personnel - Upon completion of hospitalization, disposition will be made as follows for both attached-unassigned and attached personnel.

(1) ARMY GROUND FORCES:

CLASS A-1 - Personnel attached to the Detachment of Patients will be forwarded to the former unit through the nearest replacement installation, even if the unit has left this theater, or, when in the opinion of the hospital commander such action is more practicable, forwarded direct to their former unit in those cases where the unit is located in close proximity to the hospital. Personnel assigned to the Detachment of Patients will be forwarded to the nearest replacement installation.

CLASS A-2 - Forwarded to the nearest replacement installation for conditioning for a period not to exceed six weeks before returning to their former unit, even if the unit has left this theater.

CLASS B - Forwarded to the nearest replacement installation for reassignment.

0914

Declassified E.O. 12356 Section 3.3/NND No. 785016

CLASS C - To be evacuated to the Zone of Interior (US) for further hospitalization, convalescence and/or discharge. If personnel records are available, they will be forwarded with the patient. The service record will be indorsed as follows:

"To: CO, U.S. Army Hospital

Soldier transferred to U.S. for further hospitalization and disposition."

(a) Personnel may be evacuated to the Zone of Interior (US) prior to receipt of records. If this is done, hospital commanders will prepare a temporary service record which will be forwarded with the patient and indorsed as above. The patient's unit commander will then be informed of this action by letter. The unit commander will indorse the original service record as indicated above and forward it with allied papers direct to The Adjutant General, Washington 25, D.C. (See paragraph 2 c, Section II).

(2) ARMY AIR FORCES:

CLASS A-1 - Same as Class A-1 Army Ground Force personnel.

CLASS A-2 - Forwarded to an Air Force replacement installation or to the replacement installation nearest the hospital from which released, for subsequent forwarding to an Air Force replacement installation for conditioning for a period not to exceed six weeks before return to their former unit.

CLASS B - Forwarded to an Air Force replacement installation or to the replacement installation nearest the hospital from which released, for subsequent forwarding to an Air Force replacement installation.

CLASS C - Same as Class C Army Ground Forces personnel.

AIR CREW PERSONNEL - When air crew members have some condition of disability which may make a change of duty or status desirable, they will be returned on a duty status, with a letter in a sealed envelope, to their unit commanders, giving a summary of the medical findings, diagnosis, expected prognosis and any pertinent recommendations of the attending surgeon. (See paragraph 2 d, Section II, for action of unit commanders.)

(3) ARMY SERVICE FORCES:

CLASS A-1 - Same as Class A-1 Army Ground Forces personnel. 35520

CLASS A-2 - Same as Class A-2 Army Ground Forces personnel.

CLASS B - Forwarded to replacement installations who will reassign them to their former organizations provided they are physically fit for such reassignment. Otherwise reassignment will be effected to units in which the individual is fit to

0915

Declassified E.O. 12356 Section 3.3/NND No. 785016

perform duty.

CLASS C - Same as Class C Army Ground Forces personnel.

(4) PARACHUTE, AIRBORNE AND SPECIAL SERVICE FORCES:

CLASS A-1 - Same as Class A-1 Army Ground Forces personnel.

CLASS A-2 - Same as Class A-2 Army Ground Forces personnel.

CLASS B - Transferred and shipped through replacement channels to the Fifth Army Airborne Training Center, APO 512, for disposition.

CLASS C - Personnel in this category will be evacuated to the Zone of Interior (US) in the same manner as other personnel, except as follows:

Prior to evacuation personnel will be transferred to the Parachute Replacement Regiment, Parachute School, Fort Benning, Georgia, & until departure will be carried as "Attached unassigned" to the detachment of patients. Two (2) copies each of the transfer order will be furnished to the Commanding Officers, Parachute Replacement Regiment, Parachute School, Fort Benning, Georgia, Fifth Army Airborne Training Center, and the patient's original unit. Service records will be indorsed accordingly.

h. Miscellaneous Provisions:

(1) Direct correspondence is authorized between Parachute, Airborne and Special Service Force Units, hospital installations and the Airborne Training Center on matters pertaining to personnel of those units.

(2) Parachute personnel, absent sick in line of duty due to injuries received in a parachute jump or training accident, are entitled to additional pay for a period not to exceed three (3) months, (C-1, AR 35-1495).

(3) If determined, all orders issued and all service records indorsed by hospitals will show classification (A-1, A-2, B, or C) of patients. This procedure permits units who subsequently receive individuals to determine their status.

(4) When it has been discovered that American personnel are hospitalized in other than American hospitals, the facts will be reported by those hospitals, or by anyone having knowledge thereof, to the Commanding officer of the nearest American general, station, or convalescent hospital or its equivalent. The American hospital commander will immediately ascertain whether or not the patient can be safely transferred. However, regardless, of whether the patient is transferred, he will be picked up on the records of the American hospital and administratively processed in the same manner as other patients. Personnel will be removed to American hospitals when progress has been sufficient to warrant transfer.

0916

Declassified E.O. 12356 Section 3.3/NND No. 785016

(5) Care of Valuables of Hospital Patients.

(a) Carelessness upon the part of responsible officers in hospitals has resulted in instances of loss of money and valuables belonging to patients. Hospital commanders are responsible that due care is observed in safeguarding the money, valuables, clothing and other effects of patients admitted to hospitals.

(b) Paragraph 8, AR 40-590, as modified by paragraph 13, Circular Number 236, this headquarters, 1943, prescribes the method of care and disposition of patients' effects.

(c) Particular attention will be paid to the care and disposition of patients' money and other valuables. If, for any reason, money and other valuables are not returned to a patient upon discharge or transfer from hospital, disposition of these effects will be made as follows:

1. When the patient is known to be located within a reasonable distance, the money and valuables will be returned by an officer or trusted messenger using available transportation. An itemized receipt will be obtained for the articles.

2. When the patient is located at some distance or his whereabouts is unknown, his money will be converted into a U.S. Postal money order payable to the patient. The U.S. Postal money order and other valuables, together with an itemized list of the articles and any pertinent information concerning the location of the patient will be transmitted by registered mail to the base section in which the hospital transmitting the effects is located. In the case of mobile hospitals operating in a forward area the effects will be sent to the nearest base section. The expenditure of hospital funds for U.S. Postal money orders and the registry of such mail is hereby authorized.

3. Under no circumstances will patients' money or valuables be transmitted by hospitals to the Central Service Records branch or the Central Postal Directory Service.

2. Responsibilities of Commanding Officers of Patients Absent Sick in Hospitals:

a. Commanding Officers are responsible that sick, wounded or injured individuals are retained on the rolls of the organization until instructions are received from either a hospital or replacement installation that the individual has been transferred to their detachment of patients or unit, or from other competent authority directing that they be dropped from the rolls.

b. Upon receipt of information that transfer has been made to a hospital detachment of patients or a replacement installation or other competent authority directs transfer, records will be forwarded promptly to that organization.....The individual will then be dropped from the rolls.

0917

Declassified E.O. 12356 Section 3.3/NND No. 785016

c. When information has been received that a hospital has evacuated an individual to the Zone of Interior (US) who has not been dropped from the rolls, the unit commander will indorse the service record as shown in paragraph 1 g (1) (a), Section II, and forward it, with allied papers to The Adjutant General, Washington, D.C. and drop the individual from the rolls.

d. When air crew members are returned to their units in accordance with paragraph 1 g (2), Section II above, the unit commander will, upon recommendation of the unit surgeon, bring such personnel, together with the pertinent information, before a designated Air Force Medical Disposition Board.

3. Responsibilities of Base Section Commanders:

a. All base section commanders are responsible that hospitals operating in their respective areas comply with the provisions of this Circular. To attain this end and to insure orderly processing of patients, base commanders will appoint an officer (preferably with personnel experience) to visit each general, station, and convalescent hospital, or its equivalent, within his area. Such visits will be made at least every thirty (30) days. Reports will then be made to the Commanding General, SOS MATOUSA of instances of non-compliance with this Circular, for such action as is necessary to insure future compliance.

b. Base section commanders will inform all hospitals within their area of the location and designation of replacement installations to which discharged patients are to be sent.

c. Base section commanders may delegate authority to hospital commanders in their area to issue travel and transfer orders for individuals being discharged from their hospitals to other units in their base section.

d. Base section commanders may delegate authority to hospital commanders within their area to issue travel orders for individuals being evacuated to units outside of their base section.

4. Responsibility of Replacement Installation Commanders:

a. To return promptly to their units personnel classified by hospitals as Class A, even if their unit has left the theater.

b. Forward all Air Force personnel to Air Force replacement installations.

c. Forward Class A Parachute, Airborne, and Special Service Forces personnel to their units even if they have left the theater.

d. Forward Class B Parachute, Airborne, and Special Service Forces personnel to the Airborne Training Center, APO 512, U.S. Army.

e. Commanding Officers of replacement installations are delegated authority to transfer Class A-2 and Class B personnel (other than Parachute, Airborne, and Special Service Forces) and such other personnel who have been absent from their units in excess of sixty (60) days to their installations provided they were not transferred to the detachment of patients prior to release from a hospital. The exception to this policy will be Army elements in combat

0918

Declassified E.O. 12356 Section 3.3/NND No. 785016

personnel who will be transferred immediately (See paragraph 3, Section III for procedure for Army Elements in Combat). These instructions are retroactive and will apply to all personnel in this category now in replacement installations. Transfer orders will include a reference to show the individual as Class A-2 or B when applicable. The individual's unit will then be notified of such transfer and records will be requested if applicable.

5. Replacements for Hospitalized Personnel.

See Cir 97 Sec I

Application may be made at the end of sixty (60) days to replace personnel absent due to hospitalization provided:

a. The individual was transferred to a hospital detachment of patients at the end of sixty (60) days.

b. That the requisitioning of a replacement will not create an overstrength in the organization.

c. When an individual has been hospitalized for sixty (60) days and notification has not been received in a reasonable period of time thereafter, inquiry will be directed to the hospital where the individual is a patient.

III - DISPOSITION OF HOSPITALIZED PERSONNEL ASSIGNED OR ATTACHED TO FIFTH ARMY OR OTHER ARMIES ESPECIALLY DESIGNATED BY THIS HEADQUARTERS

1. Procedure for disposition and processing of Army Elements in Combat Personnel. All personnel of Army units and installations in combat who become hospitalized will be immediately transferred to "Detachment of Patients" of the army and dropped from the organizational rolls and strength of the Army. This procedure does not relieve unit commanders of the responsibility of the submission of casualty and other reports which are now required. All Army elements in combat personnel hospitalized in hospitals, and medical installations acting as hospitals, and under the jurisdiction of an Army, will be transferred to the "Detachment of Patients" in the following prescribed manner:

a. Personnel who are evacuated through Divisional or comparable medical installations - When individuals are admitted, admission and disposition slips will be prepared and forwarded to the division or comparable headquarters in duplicate. These reports will indicate the name, rank, serial number, parent organization, sub-unit, diagnosis of personnel hospitalized and/or if evacuated through medical channels. Upon receipt of the admission and disposition slips at division or comparable headquarters, one copy will be furnished to the parent unit, who will be directed to drop the personnel from the organizational rolls and strength, as of the date of the admission and disposition slip, and transfer them to "Detachment of Patients of the Army." The admission and disposition slip will suffice in lieu of special orders and will be authenticated by an officer. However, notation will be made on the slip quoting this Circular as authority for the transfer. Personnel records will not be forwarded. They will remain with the unit until requested by general, station or convalescent hospitals, or from other competent authority.

b. Submission of morning reports - All personnel transferred to "Detachment of Patients of an Army", will so be reported on the unit morning report. A copy of the admission and disposition slip which reflected the transfer will

0919

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq NATOUSA Cir # 82

be attached to the morning report and forwarded to the Machine Records Unit servicing the Army, which will record them in the strength of "Detachment of Patients Army" as of the date of the admission and disposition slip.

2. Personnel who by-pass Divisional or comparable medical installations and are hospitalized in Army Hospitals - Personnel in this category will be transferred by the receiving hospital to "Detachment of patients, Army" by the medium of the admission and disposition slip. Notation will be made on the slip quoting this Circular as authority for transfer. Personnel will be reported on the morning report of the hospital (see AR 345-400 with reference to "Group Remark") and a copy of the admission and disposition slip for each individual appended thereto. This report will be forwarded to the Machine Records Unit servicing the Army. Upon receipt of the report, the Machine Records Unit will record them in the strength of the "Detachment of Patients of the Army" as of the date of the admission and disposition slip. They will then transmit this information to the "Detachment of Patients of the Army", who will in turn notify the parent unit to drop the individual from the organizational rolls and strength as of the date of admission and disposition slip.

3. Personnel of an Army who by-pass the Army medical installations and/or are evacuated to hospitals not under the jurisdiction of the Army - Personnel evacuated (either through normal medical channels or otherwise) to hospitals not under the jurisdiction of the Army will be immediately transferred to the Detachment of Patients of the hospital to which admitted by special order and in the manner prescribed in Section II paragraph 1 c (1) of this Circular. Transfer orders and requests for personnel records will be forwarded to the "Detachment of Patients of the Army". Under no circumstances will requests for records be made direct to the parent unit of the individual concerned. Parent units will drop personnel from the organizational rolls and strength as of the date of the special order referred to above.

4. Replacements for hospitalized personnel - Application may be made to replace personnel absent due to hospitalization as soon as they are dropped from the organizational rolls and strength and will be based on effective strength. When an organization has received replacements and subsequently former members return from hospitals in such numbers as to create an overstrength in excess of 15%, the overstrength will be reported to Headquarters, the Army, for reassignment within the command. If reassignment cannot be effected, report will be made to the Replacement Command, APO 49.

a. Army units desiring return of limited assignment personnel who were former members of their organization may make application to the Replacement Command, APO 49, for their return and will cite this Circular as authority.

IV - SUBMISSION OF PERSONNEL RECORDS

1. When personnel are separated from their units, for any of the reasons indicated below, every effort will be made to submit together, when possible, all personnel records, except Reports of Investigation (WD AGO Form 51) which will be forwarded separately, to Central Service Records Branch, this headquarters, through appropriate correspondence channels, within the time limit as shown hereunder. When this is impracticable, an explanation for the delay and expected date of submission will be forwarded.

0920

Declassified E.O. 12356 Section 3.3/NND No. 785016

Eq WATOUSA Cir # 62

EN LISTED MEN

a. DEATH, OTHER THAN BATTLE CASUALTY - Subm t so as to arrive at this headquarters within 25 days from date of death.

Service Record (WD AGO Form 24) (AR 345-125)
Report of Investigation (WD AGO Form 51) (AR 600-550)

When death occurs in such manner as to necessitate an investigation, this report will be completed with the least practicable delay and forwarded, in triplicate to this headquarters by separate letter of transmittal, and will not be held up pending completion of Service Record and allied papers, nor forwarded directly to The Adjutant General, Washington, D. C. For instructions on preparation of this form, see letter, this headquarters, date 10 June 1944, subject: "Report of Investigation (WD AGO Form 51)," file AG 333.5/397.

b. KILLED IN ACTION - Submit so as to arrive at this headquarters within 25 days from date of death.

Service Record (WD AGO Form 24)

c. MISSING IN ACTION - MISSING - Submit 30 days after date of casualty, to arrive at this headquarters as expeditiously as possible.

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20)
Soldier's Deposit Book (WD FD Form 33)(AR 345-75 and WD Circular Number 71, 1944) if applicable.

d. CAPTURED BY THE ENEMY - INTERNED - Submit 30 days after date of casualty to arrive at this headquarters as expeditiously as possible.

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20)
Soldier's Deposit Book (WD FD Form 33)

Deleted by Cir 127 See circ

e. DISHONORABLE DISCHARGE, DISCHARGE NOT SUSPENDED

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20)
Physical Examination Prior to Discharge (WD AGO Form 38) (AR 40-100)
One (1) copy of General Courts-Martial Order.

f. DISCHARGE TO ACCEPT APPOINTMENT AS OFFICER OR WARRANT OFFICER

8517

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20)
Physical Examination Prior to Discharge (WD AGO Form 38)

g. ANY OTHER REASON (EXCEPT HOSPITALIZED PERSONNEL)

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20)
Soldier's Deposit Book (WD FD Form 33)

0921

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq NATOUSA Cir # 82

Individual Clothing and Equipment Record (WD AGO Form 32)
Any other pertinent papers.

Records in this category will be forwarded by individual letter of transmittal setting forth the reasons the records are being forwarded, together with all known information.

OFFICERS

h. DEATH - OTHER THAN BATTLE CASUALTY - Submit so as to arrive at this headquarters within 25 days from date of death.

Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1)
Report of Investigation (WD AGO Form 51) (See a, above)

i. KILLED IN ACTION - Submit so as to arrive at this headquarters within 25 days from date of death.

Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1)

j. MISSING IN ACTION - MISSING - Submit 30 days after date of casualty to arrive at this headquarters as expeditiously as possible.

Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1)

k. CAPTURED BY THE ENEMY - INTERNED - Submit 30 days after date of casualty to arrive at this headquarters as expeditiously as possible.

Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1)

1. ANY OTHER REASON (EXCEPT HOSPITALIZED PERSONNEL)

Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1)
Other pertinent papers.

Records in this category will be forwarded by separate letter of transmittal setting forth the reason for forwarding records, together with all known information.

2. FINAL AND FORWARDING INDORSEMENT IN SERVICE RECORD

a. When service records are being forwarded under the provisions of paragraph 1c, b, e and f, Section IV, the final indorsement will be completed in the record.

b. The forwarding indorsement will be filled out in service records forwarded this headquarters under the provisions of paragraph 1c and d, Section IV, above. However, the line following the word "To" will be filled in and indorsed to The Adjutant General, Washington, D.C.

0922

Declassified E.O. 12356 Section 3.3/NND No. 785016

3. FINAL STATEMENT

When Final Statement is prepared, enter in Service Record under "Remarks-Financial" the name, rank and APO number of finance officer to whom it was submitted.

4. MEDALS, DECORATIONS AND CITATIONS - Entries pertaining to medals, decorations, service ribbons and citations will be entered in the Service Record and on Form 20 or 66-1. The serial numbers of the medals presented will also be entered. Any such awards to which the individual is entitled, but has not yet received, will be designated. Particular attention is invited to the provisions for additional pay for enlisted men who receive the Medal of Honor, Distinguished Service Cross or Medal, Distinguished Flying Cross and Soldier's Medal. (AR 35-1500)

5. A few common errors are shown hereunder:

a. SERVICE RECORD

(1) Foreign Service Information not noted on page 6.

(2) Applicable entries not made in pages 9 and 10 to indicate action taken to discontinue allotments and insurance.

(3) In cases shown in paragraph 3, above, fact of submission of Final Statement, not entered under "Remarks-Financial" on page 13 or 14. Date of submission not shown.

(4) Type, date and place of casualty not entered under "Remarks-Administrative" on page 15.

(5) Unsatisfied indebtedness to the U.S. not set forth on the final indorsement.

(6) Remarks "Accrued Pay and Allowances" not entered under "Due Soldier" on page 23.

(7) Authenticating officers do not comply with paragraph 1g, AR 345-125, which requires that all initials in the record be identified by showing the full name, rank and organization on page 24.

b. SOLDIER'S QUALIFICATION CARD

(1) Date of separation, not entered under "Remarks" and "Record of Current Service".

3516

(2) The following procedure will be followed by all units within this theater in case of deceased personnel with regard to WD AGO Form 20 (Soldier's Qualification Card):

(a) WD AGO Form 20 will be retained by the custodian of the service record of the deceased individual for thirty (30) days after the service record and other allied papers have been forwarded to this headquarters.

0923

Declassified E.O. 12356 Section 3.3/NND No. 785016

(b) At the expiration of thirty (30) days and provided no higher headquarters has requested it, the form will be destroyed.

(c) In no instance will a WD AGO Form 20 be destroyed under the provisions of Paragraph 5 b (2) (a) and (b) above, unless the individual has been previously reported as deceased on a Battle Casualty Report or Letter Report of Death to this headquarters.

c. INVENTORY OF EFFECTS

(1) No notation made on back of WD AGO Form 54 regarding the transaction involving money found among effects, for which treasury check has been obtained. Check symbol, amount, date and number not shown.

(2) No notation made that effects have been shipped to the Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri, or direct to persons legally entitled to them. (WD Circulars Numbers 195, 1943 and 118, 1944).

6. LETTERS OF CONDOLENCE AND INQUIRY - (See paragraph 14, NATOUSA Circular Number 10, as).

7. FORWARDING OF PERSONNEL PAPERS TO INDIVIDUALS IN KNOWN U.S. MILITARY HOSPITALS IN THIS THEATER - (See paragraph 2 b, Section II).

8. PERSONNEL EVACUATED TO THE UNITED STATES FOR FURTHER MEDICAL TREATMENT.

a. Every possible effort must be made by unit, medical, replacement installation, and port commanders to insure that personnel are not returned to the United States without their personnel records.

b. Whenever an enlisted man is returned to the United States for further hospitalization, his service record will be indorsed as follows:

"To: CO, U.S. Army Hospital

Soldier transferred to the U.S. for further hospitalization and disposition."

c. In the event an enlisted man is evacuated to the United States and his personnel records do not accompany him, they will be indorsed when received, as indicated in "b", above, and forwarded direct to The Adjutant General, Washington, D.C. for disposition.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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0924

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15 June 1944

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	G-1 (B)	✓	AMG 8 Army

73515

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0925

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
18 JUN 1944

CIRCULAR)
:
NUMBER 81)

14 June 1944

U.S. Military Censorship Regulations I
Release from Active Duty and Transfer to Enlisted Reserve Corps II
Collection and Reclamation of Parts and Accessories for Motor Vehicles . . III

Adjutant	
Asst Acs. I	M.P.
II	
III	
Asst Acs.	
Chief Clerk	

I -- U.S. MILITARY CENSORSHIP REGULATIONS

Section I, NATOUSA Circular Number 62, 1944, is rescinded. NATOUSA Circular Number 32, 1944, is amended as follows:

1. So much of paragraphs 3 and 5f as read "Assistant Chief of Staff, G-2, SOS, NATOUSA" are amended to read "Assistant Chief of Staff, G-2, NATOUSA".

2. Paragraph 10c (5) is amended to read as follows:

"Allied troops on the mainland of Italy may not correspond with local inhabitants or Italian troops on the mainland of Italy."

II -- RELEASE FROM ACTIVE DUTY AND TRANSFER TO ENLISTED RESERVE CORPS

Current instructions on this subject are contained in War Department Circular Number 117, dated 22 March 1944. The instructions applicable to enlisted men serving in this theater are summarized as follows:

a. Enlisted men may be released from active duty and transferred to the Enlisted Reserve Corps for the convenience of the Government, subject to the requirement that the individual

(1) Is over thirty-eight (38) years of age;
(2) Applied for release under the provisions of NATOUSA Circular Number 102, 1943, and application was not processed;
(3) Will be employed in essential war industry, including agricultural or other civilian employment.

b. The following information will be included in the application for release from active duty:

(1) Prospective employer.
(2) Place of employment.
(3) Character of employment.

c. Evidence must be presented in the form of a letter or statement from a prospective employer or other responsible person to the effect that he (the enlisted man) will be employed in essential industry, including agriculture, if released from active duty.

d. A copy of former application for release from active duty under the provisions of NATOUSA Circular Number 102, 1943, will be inclosed with the application.

e. The enlisted man will be notified that he may be recalled to active duty

(1) Upon failure to remain employed in essential industry;
(2) Upon recommendation of the State Director of Selective Service or the employer concerned, with the approval of the War Department.

R E S T R I C T E D

0926

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #81 , Hq Natousa

f. The release of the enlisted man will not hamper the activities of the unit. Commanding officers are reminded that they have a definite responsibility relative to the efficiency of their units and that replacements may not be available for a considerable time.

g. Applications will be forwarded to this headquarters for final approval.

III -- COLLECTION AND RECLAMATION OF PARTS AND ACCESSORIES FOR MOTOR VEHICLES

1. Attention will be given to collection and reclamation of unserviceable but repairable items removed from vehicles for replacement. Many such items are now being scrapped which could be made serviceable by proper repair, and many are not being turned in for repair but are being held in using organizations even though replacement items have been obtained.

2. The following action will be taken by all concerned to effect maximum conservation of reclaimable parts and accessories:

a. Supply to second echelon using organizations will be maintained on an exchange basis to the fullest extent possible.

b. Ordnance contact parties will take all practicable steps to collect discarded or abandoned reclaimable parts and accessories and to return them for reclamation.

c. Ordnance companies will develop and use systematic methods for the repair of reclaimable parts and accessories, the storage of such items while awaiting repair and the prompt evacuation to rear shops of items requiring evacuation.

d. Ordnance personnel will utilize every opportunity to familiarize all using personnel with the reclamation possibilities of parts and accessories.

e. All company commanders will teach personnel to understand the possibilities of reclamation work with the facilities of the higher echelons of maintenance and the importance of evacuating unserviceable parts and accessories to those agencies.

f. Parts which have been reclaimed will be returned to supply installations and made ready for reissue as promptly as possible.

g. Precautions against damage due to deterioration or rough handling will be taken in storing and shipping relaimable materiel. Personnel will be cautioned that items which are unserviceable but reclaimable will be handled as carefully as serviceable items.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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	Agriculture
	Industry & Commerce
	Labor
	Food
	Public Works & Mines
	Electric Power Mission
	Internal Transportation
	Shipping
	Finance
	R.C. & M.G. Section
✓	Civil Affairs Branch
✓	Information Division
✓	Displaced Persons - MARI
✓	Italian Refugees Branch
✓	Security Branch
✓	Exec Offrs (Est. Br.)
✓	G-1 (A)
	G-1 (B)
✓	G-4 (A)
	G-4 (B)
	~~G-4~~ 2675 REGT
✓	S-4
	Courts & Boards
	Hq Comdt (Main)
✓	Hq Comdt (Rear)
✓	Adj (Main)
✓	Adj (Rear)
✓	Political Section
✓	Navy (Rear Hq)
✓	Army (LECCE)
✓	Army (Rear Hq)
✓	Air COMMS. SC
✓	~~Mediterranean Command~~ (Rear Hq)
✓	War Material Disposal
✓	P.R.O. APO
	Liaison Section, Hq, ~~NCAC~~
	O.C. British Detachment
	O.C. Hq Co, 2675th Regt
	Region 1
	Region 2
	Region 3
	Region 4
	Region 5
	Region 6
	Region 8
	Region 7
	AMG 5 Army
	AMG 8 Army
✓	FILE
✓	SPAMS

3513

0928

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HEADQUARTERS SERVICES OF SUPPLY
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 750

ADJ. 6777 Files

19 July 1944

CIRCULAR)
:
NUMBER 80)

PROMOTION OF OFFICERS

Circular Number 75, this Headquarters, on the above subject, dated 22 June 1944, is amended by addition of paragraph 17, as follows:

"17. SIGNATURE OF COMMANDERS: - All recommendations for the promotion of Officers and forwarding indorsements thereto will be over the signature of the Commanders of the recommending Unit and of the forwarding Headquarters."

By command of Major General LARKIN:

MORRIS W. GILLAND,
Brigadier General, GSC.,
Chief of Staff. 26 1750 B

OFFICIAL:

/s/ Vernon W. Rice
VERNON W. RICE,
Lt. Col., A.G.D.,
Adjutant General.

Adjutant	
Asst Aos.	W/P
Asst Aos.	
Chief Clerk	

Reproduced, HQ. Peninsular Base Section,
APO 782, 23 July 1944 W.

DISTRIBUTION:
"A" and "E"

ACC-DIST
Exec Offrs
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2675 Regt (21) Files

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U.S. RESTRICTED Equals British RESTRICTED

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATION
UNITED STATES ARMY
APO 534

File
U-1562

Hq A.C.C

CIRCULAR)
NUMBER 80)

HEADQUARTERS 18 JUN 1944 C.C.

13 June 1944

Mail Censorship Release - ANZIO-HITLER LINE I
Mail Censorship Release - ROME II
Uniforms and Insignia III
Cashing of Unit Fund Checks IV

Adjutant	
Asst Aos.	M.P.
Asst Aos.	
Chief Clerk	

I — MAIL CENSORSHIP RELEASE - ANZIO-HITLER LINE

Allied troops may now mention their personal participation in:

a. The break through of the Hitler Line.

b. The break out from the Anzio Bridgehead.

II — MAIL CENSORSHIP RELEASE - ROME

Troops are permitted to say that they have visited Rome. No dates may be mentioned and writers may not link their personal accounts in any way with their units or headquarters. It is forbidden to say that the writer's unit is in or near Rome.

III — UNIFORMS AND INSIGNIA

Section I, NATOUSA Circular Number 21, 1944, is amended as follows:

1. Paragraph 1d is rescinded and the following substituted therefor:

"d. For civilian employees having a status recognized by the War Department as serving in or with the United States Armed Forces:

(1) Uniforms will be worn as prescribed in AR 600-35 and AR 600-40.

(2) Proper brassard and/or combatant or non-combatant sleeve emblem will be worn by all uniformed civilian personnel to provide identification. (Paragraph 20, AR 600-40, particular attention to paragraphs 20a and 20c (1)).

(3) The officer's cap device worn on the service cap and the US metal insignia worn on the officer's blouse will be worn only by the civilian personnel listed in paragraph 20c (1), AR 600-40. The US metal insignia will be worn only on the blouse and in the same position as that used by officers."

2. Paragraph 5 is added as follows:

"5. When the garrison overseas cap is worn by enlisted personnel, the metal disk insignia bearing the letters 'US' will be worn on the left side, centered on the curtain, with the center of the disk 1½ inches from the front."

0930

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Cir #80, Hq Natousa

IV — CASHING OF UNIT FUND CHECKS

Section II, NATOUSA Circular Number 21 and Section II, NATOUSA Circular Number 28, both 1944, are rescinded and the following substituted therefor:

1. Finance officers are authorized to cash company, regimental, or similar fund checks for properly identified custodians of such funds. Attention of finance officers cashing such checks is invited to Section II, Finance Bulletin Number 25, 4 March 1943, and Section I, Finance Bulletin Number 58, 3 June 1943, subject: "Safeguarding of Military Information". This authority is restricted to the cashing of checks drawn in United States dollars on institutions in the United States, and to foreign currency checks drawn by disbursing officers in their official capacities as authorized in paragraph 1, War Department Circular Number 130, 3 June 1943.

2. Disbursing officers cashing unit fund checks may deposit them (other than foreign currency checks) with the Treasurer of the United States in the normal manner, or may invoice the total thereof as cash to Central Disbursing Officer, ~~A. S. Kinsman, Major, F.D., Symbol 210-961, Finance Officer, Third Port Headquarters, T. C., APO 600~~, supporting the invoice form with checks in the total amount transferred. The Central Disbursing Officer will effect transfer to the Finance Officer, U. S. Army, 2 LaFayette Street, New York 7, New York.

See Cir 176 sec. II

3. Foreign currency checks drawn in British sterling by disbursing officers in their official capacities, and cashed by disbursing officers in this theater, will be invoiced as a cash transfer of funds to O.T. Hinkley, Major, F. D., Symbol 210-963, Central Disbursing Officer, ETOUSA, APO 887, c/o Postmaster, New York, New York.

4. Request will be made to the Fiscal Director, this headquarters, for disposition to be made of foreign currency checks drawn by disbursing officers in other overseas areas.

By command of Leiutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H V ROBERTS
/t/ H. V. ROBERTS
Colonel, AGD,
Adjutant General.

DISTRIBUTION:
"A" & "E"

Reproduced Hq Peninsular Base Section,
APO 782, 16 June 1944.

0931

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Natousa Cir. No. 80

HEADQUARTERS
ALLIED CONTROL COMMISSION
DISTRIBUTION SHEET

13 June

	Secretary General	✓	G-4 (A)
	Deputy Secretary General		G-4 (B)
✓	Admin. Section		~~G-1~~ 2675 Regt
	Interior	✓	S-4
	Public Safety		Courts & Boards
	Public Health (Main HQ)	✓	HQ Comdt (Main)
	Public Health (Rear HQ)	✓	HQ Comdt (Rear)
	Property Control	✓	Adj (Main)
	Legal	✓	Adj (Rear)
	Education	✓	Political Section
✓	Monuments & Fine Arts	✓	Navy (Rear HQ)
	Economic Section	✓	Army (LECCE)
	Agriculture	✓	Army (Rear HQ)
	Industry & Commerce	✓	Air COMMS. &
	Labor	✓	~~Telecomm & Posts~~ (Rear
	Food	✓	War Material Disposal
	Public Works & Mines	✓	P.R.C.
	Electric Power Mission		Liaison Section, HQ, AF
	Internal Transportation		C.C. British Detachmer
	Shipping	✓	C.C. HQ Co, 2675th Reg
	Finance	✓	Region 1
	R.C. & M.G. Section	✓	Region 2
✓	Civil Affairs Branch	✓	Region 3
✓	Information Division	✓	Region 4
✓	Displaced Persons BARI	✓	Region 5
✓	Italian Refugees Branch	✓	Region 6
✓	Security Branch	✓	Region 8
✓	Exec Offrs (Est. Br.)	✓	Region 9
✓	G-1 (A)	✓	AMG 5 Army
	G-1 (B)	✓	AMG 8 Army
		✓	FILE

9510

0932

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National Cir. No. 80

13 June 1944

HEADQUARTERS
ALLIED CONTROL COMMISSION
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	Secretary General
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	Admin. Section
	Interior
	Public Safety
	Public Health (Main Hq)
	Public Health (Rear Hq)
	Property Control
	Legal
	Education
	Monuments & Fine Arts
✓	Economic Section
	Agriculture
	Industry & Commerce
	Labor
	Food
	Public Works & Mines
	Electric Power Mission
	Internal Transportation
	Shipping
	Finance
	R.C. & M.G. Section
✓	Civil Affairs Branch
✓	Information Division
✓	Displaced Persons (BARI)
✓	Italian Refugees Branch
✓	Security Branch
✓	Exec Offrs (Est. Br.)
✓	G-1 (A)
	G-1 (B)
✓	G-4 (A)
	G-4 (B)
✓	~~G-1~~ 2675 Regt
	S-4
	Courts & Boards
✓	Hq Comdt (Main)
✓	Hq Comdt (Rear)
✓	Adj (Main)
✓	Adj (Rear)
✓	Political Section
✓	Navy (Rear Hq)
✓	Army (LECCE)
✓	Army (Rear Hq)
✓	Air COMM Z. S. C.
✓	~~Telecons~~ & ~~Posts~~ (Rear Hq)
✓	War Material Disposal
✓	P.R.C.
✓	Liaison Section, Hq, AAF ~~ACHTB~~
✓	C.C. British Detachment
✓	C.C. Hq Co, 2675th Regt
	Region 1
✓	Region 2
✓	Region 3
✓	Region 4
✓	Region 5
✓	Region 6
✓	Region 8
✓	Region 9
✓	AMG 5 Army
✓	AMG 8 Army
✓	FILE

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DCK/bar

File
U-2029

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
20 JUN 1944
A. C. C.

CIRCULAR)
NUMBER 79)

11 June 1944

PRESERVATION AND STORAGE OF PERMANENT MILITARY RECORDS

1. Under the provisions of AR 345-10, dated 26 April 1944, permanent military records of this theater for which there is no further need, and for which preservation and permanent storage is desired, will be prepared for shipment, by the unit concerned, to:

Organization Branch, AGO,
Savannah ASF Depot
Savannah, Georgia

2. Inasmuch as the initial responsibility for evaluating records rests with the office which creates and has custody of the current files, particular attention is directed to accepted categories of non-record material as contained in paragraph 3b, Section I, reference Army Regulation. Additionally, all records prepared for preservation and storage will be screened for duplicate copies. Extra or duplicate copies are not records and need not and should not be received or preserved. Permanent military records will be sorted and classified as follows:

a. Decimal Files - Documents will be arranged subjectively and chronologically by decimal class in accordance with War Department Decimal File System, 1943. Volumes of files will be arranged within each box in an orderly manner and grouped into the nine general classes to be separated by appropriate cardboard dividers. The contents of each volume within the decimal class will be listed on QMC Form No. 361, Listing Sheet, or reproductions thereof, in accordance with standard procedure. Volumes within each decimal class will be numbered serially with Roman numerals.

b. 201 Files - 201 files will be segregated into officer and enlisted groups and will be arranged alphabetically within the box. The full name of each individual will appear on the tab of the folder of each 201 file.

c. Correspondence Files - All organizations which have utilized the correspondence file as prescribed in AR 345-620 will place all envelopes in chronological and numerical order within each box.

d. Miscellaneous Files - Permanent military records not within the categories as noted above will be grouped by subject, chronologically, and documents contained in each volume listed on QMC Form No. 361 as prescribed in paragraph a, above.

0934

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 79
Hq Natousa

3. All permanent records will be indexed in accordance with the index form as attached hereto. Decimal files will be indexed as illustrated; 201 files listed alphabetically; the alphabetical index for correspondence files referred to in paragraph 2, AR 345-320, will be contained on the attached index; and miscellaneous files will be indexed by subject matter, chronologically. Index forms for each box will be prepared in quadruplicate and disposed of as follows:

a. One copy will be placed in an envelope and attached to the top, inside of each box.

b. Three copies will be attached to the letter of transmittal requesting shipment to the Savannah Depot.

4. Boxes will be constructed of 3/4" salvage lumber, properly reinforced, and in sizes approximately 12" deep, 14" wide and up to 36" in length. Contents will be rainproofed with appropriate waterproofing materials. Base Section Commanders will make available the necessary supplies for this purpose and will require that boxed records submitted under the authority of this directive meet the construction specifications contained herein.

5. Boxed records will be forwarded by the unit direct to the nearest Base Section Commander, by letter of transmittal, requesting shipment to the Savannah Depot. Letters of transmittal will contain the following information:

a. Reason for action taken.

b. The number of boxes containing permanent records and the markings thereon, to include outside cubic measurements in feet and deadweight in pounds. Indices for each box will be listed as separate inclosures.

c. Inclusive dates of all records being transmitted.

The original and two copies of the letter of transmittal and the three copies of the indices will be forwarded by the Base Section Commander to the Commanding General, SOS, NATOUSA, who will direct shipment of all records reported and maintain a file of one copy of all indices received. Pertinent shipping data will be furnished by Commanding General, SOS, NATOUSA, in the forwarding indorsement to the Commanding General, Savannah Army Service Forces Depot, Savannah, Georgia.

6. In addition to indication of outside cubic measurements in feet and deadweight in pounds, all boxed records will carry markings as illustrated below on at least two sides:

0955

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Cir #79
Hq Natousa

"FROM

25th Medical Detachment (SPP), NATOUSA
APO No. , U. S. Army

TO

Organization Branch, AGO
Savannah ASF Depot
Savannah, Georgia

Box No. 3 of ____*"

*(When shipments are contained in more than one box, each box will be numbered serially and the number of boxes in the shipment will be shown.)

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

1 Incl:
Index Form. (on reverse hereof)

DISTRIBUTION:
"Z"

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Cir # 79
Hq Natousa

R E S T R I C T E D
INDEX SHEET

Sheet No 1
No Sheets 1

NATOUSA BOX NO. 3 UNIT 25th Med Det (SPP) APO 6525

TITLE OR DESCRIPTION (Folders containing 201 records will be listed alphabetically with segregation of officer and enlisted file)	DECIMAL CLASS FILE NUMBER (Breakdown of General Class as prescribed under War Dept Decimal File System - 1943)	VOLUME NO	INCLUSIVE DATES From	To
ADAMS, HOWARD P. (O)	201	--	24 Jan 44	1 May 44
FOWLER, FREDERICK W. (O)	201	--	15 Dec 43	15 May 44
JONES, GEORGE A. (O)	201	--	1 Feb 43	15 Jan 44
ACKER, William F. (Enl)	201	--	13 Mar 43	1 Jan 44
BECKER, Francis E. (Enl)	201	--	15 Sep 43	3 Feb 44
COLE, Edward J. (Enl)	201	--	4 Jul 43	1 Mar 44
DAVIS, John M. (Enl)	201	--	23 Jun 43	24 Feb 44
EVANS, Robert W. (Enl)	201	--	4 Apr 43	10 Jan 44
FORTIN, George T. (Enl)	201	--	5 May 43	10 Jan 44
JONES, John E. (Enl)	201	--	10 Aug 43	19 Feb 44
LANG, Thomas E. (Enl)	201	--	15 Sep 43	15 Jan 44
PRICE, Vincent (Enl)	201	--	25 Dec 43	29 May 44
ROBERTS, Robert (Enl)	201	--	1 Jan 44	25 May 44
EFFICIENCY REPORTS	201.61	I, II	19 Jan 43	12 May 44
PERSONAL REPORTS	201.62	I, II, III	19 Jan 43	1 May 44
PRIVILEGES AND WELFARE	230.6	I	8 Mar 43	1 May 44
ALLOWANCES OF OFFICERS	245.	I	19 Jan 43	12 May 44
ALLOWANCES OF ENLISTED MEN	246.	I, II	1 Feb 43	13 May 44

Inclosure #1

R E S T R I C T E D

Declassified E.O. 12356 Section 3.3/NND No. 785016

0937

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HEADQUARTERS
ALLIED CONTROL COMMISSION
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Materna
Cir. 79

11 June 1944

	Secretary General	✓	G-4 (A)
	Deputy Secretary General		G-4 (B)
✓	Admin. Section		~~S-1~~ 2675 Regt
	Interior		S-4
	Public Safety		Courts & Boards
	Public Health (Main HQ)	✓	HQ Comdt (Main)
	Public Health (Rear HQ)	✓	HQ Comdt (Rear)
	Property Control	✓	Adj (Main)
	Legal	✓	Adj (Rear)
	Education		Political Section
	Monuments & Fine Arts	✓	Navy (Rear HQ)
✓	Economic Section	✓	Army (LECCE)
	Agriculture	✓	Army (Rear HQ)
	Industry & Commerce	✓	Air
	Labor		Telecoms & Posts (Rear HQ)
	Food		War Material Disposal
	Public Works & Mines		P.W.C.
	Electric Power Mission		Liaison Section, HQ, ACMF
	Internal Transportation		C.C. British Detachment
	Shipping		C.C. HQ Co, 2675th Regt
	Finance	✓	Region 1
	R.C. & M.G. Section	✓	Region 2
	Civil Affairs Branch	✓	Region 3
✓	Information Division	✓	Region 4
✓	Displaced Persons	✓	Region 5
	Italian Refugees Branch	✓	Region 6
✓	Security Branch	✓	Region 8
✓	Exec Offrs (Est. Br.)	✓	Region 9
✓	G-1 (A)	✓	AMG 5 Army
	G-1 (B)	✓	AMG 8 Army

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20 Copies rec'd by 2675th Regt

Edit 4 pars

0938

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Adjt (Main)

RHF:el

Adjutant RBW

Asst. A... WP

Asst Ac...

Chief Clerk

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

U-1056

10 June 1944

CIRCULAR)
:
NUMBER 78)

Mail to Neutral, Enemy, and Enemy Occupied Countries.....II
Parcel Post from United States.....III
Medical Care of Allied and Co-belligerent Personnel.....IV
Recovery and Utilization of Excess Property.....IV

I - MAIL TO NEUTRAL, ENEMY, AND ENEMY OCCUPIED COUNTRIES

1. The usual form of military return address may be used on mails intended for delivery in allied occupied parts of this theater of operation and on mails intended for delivery in the countries hereinafter named.

Antilles
Australia
Brazil
Canada
China
Colombia
Costa Rica
Cuba
Dominica
Dutch West Indies
Egypt
Eritrea
Ethiopia
French North West and Equatorial Africa
French South Pacific Possessions
Gambia
Gibraltar
Great Britain and Northern Ireland
Guatemala
Guiana
Haiti
Honduras
India
Iraq
Kenya
Lebanon
Madagascar
Malta
Mauritius
Mexico
New Zealand
Nicaragua
Nigeria
Palestine
Panama
Reunion
Rhodesia, North and South
Russia
St. Pierre and Miquelon
Salvador
Sierra Leone
Somaliland
South Africa
Sudan
Syria
Tanganyika Territory
Transjordania
United States of America and its possessions other than those occupied by the enemy.

2. Communications to countries not listed herein will be dispatched as provided in paragraph 12c, NATOUSA Circular Number 32, 1944.

II - PARCEL POST FROM UNITED STATES

1. The Post Office Department has advised the War Department that communications from organization commanders overseas are frequently presented to postmasters purporting to authorize the mailing of radios or other items not within the prescribed limitations of size or weight to members of overseas units.

2. War Department Circular Number 141, 1943, sets out the conditions under which parcels will be accepted at post offices in the US when addressed for delivery to individuals through Army Post Offices outside the continental US. Commanding officers will not send or give out any letters which are intended to influence postmasters to accept parcels for mailing in violation of these conditions.

0939

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RESTRICTED

Circular # 78 HQ Natousa

III - MEDICAL CARE OF ALLIED AND CO-BELLIGERENT PERSONNEL

The policy governing medical care (including out-patient, dental or medical treatment and hospitalization) of allied and co-belligerent personnel by the medical facilities of the United States Army (SOS, Ground Forces and Air Forces) is as follows:

a. Allied and co-belligerent personnel who cannot reasonably obtain hospitalization and treatment from their own medical facilities will be treated and hospitalized in Army medical facilities without cost, other than subsistence, to the individual or his government, except where payments are arranged by the government concerned or where readjustments are negotiated at a later date.

b. Subsistence will be recaptured as outlined in paragraph 11 b, NATOUSA Circular Number 14, 1944.

c. Nominal rolls will be submitted as outlined in Section XV, Circular Letter Number 16, Office of the Surgeon, NATOUSA, 22 March 1944, in order to maintain records in case readjustments are negotiated at a later date.

IV - RECOVERY AND UTILIZATION OF EXCESS PROPERTY

War Department Memorandum Number W700-44, dated 17 May 1944, entitled "Recovery and Utilization of Excess Property", places special emphasis on the need for recovery and redistribution of unauthorized excesses of property and the prevention of waste in overseas commands. The seriousness of the problem warrants extraordinary effort beyond that which is normally applied. Accordingly, in this theater all commanders are directed to take the following action:

a. Additional emphasis will be placed on the disclosure and recovery of supplies and equipment found to be in excess of authorized allowances in possession of using organizations. This will be accomplished through normal channels of command and through special instructions to Inspectors General within each headquarters who will make inquiry during the course of all their contacts with units down to company level to determine that adequate measures are being taken to accomplish the recovery and redistribution of unauthorized excesses of property, and prevent the waste and misuse of property. They will report any deficiencies found to the commander on whose staff they are serving.

b. Necessary controls and procedures will be set up to assure expeditious return of excess supplies and equipment to proper supply echelons.

c. All troop commanders and their staff officers will be especially alert for evidence of waste, abuse or loss of supplies, equipment and utilities and to take prompt corrective action.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD
Adjutant General

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0940

Declassified E.O. 12356 Section 3.3/NND No. 785016

Desk for Residence
Circular No 78

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ALLIED CONTROL COMMISSION
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1	Secretary General
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1	Public Health (Rear HQ)
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	Education
	Monuments & Fine Arts
1	Economic Section
	Agriculture
	Industry & Commerce
	Labor
	Food
	Public Works & Mines
	Electric Power Mission
	Internal Transportation
	Shipping
	Finance
	R.C. & M.G. Section
1	Civil Affairs Branch
1	Information Division
1	Displaced Persons (BARI)
1	Italian Refugees Branch
1	Security Branch
1	Exec Offrs (Est. Br.)
1	G-1 (A)
1	G-1 (B)
1	POSTAL SECTION
1	G-4 (A)
1	G-4 (B)
	S-1 &
1	S-4
	Courts &
1	HQ Comdt
1	HQ Comdt
1	Adj (Ma
1	Adj (Re
	Political Se
1	Navy (Rear H
1	Army (LECCE)
1	Army (Rear H
1	Air
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	War Materia
	P.R.C.
	Liaison Sec
	C.C. Britic
	C.C. HQ Co,
1	Region 1
1	Region 2
1	Region 3
1	Region 4
1	Region 5
1	Region 6
1	Region 8
1	Region
1	AMG 5 Ar
1	AMG 8 Army
1	FILE
1	SPARE

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0941

Declassified E.O. 12356 Section 3.3/NND No. 785016

Dist for Directive Circulaire No 78

HEADQUARTERS
ALLIED CONTROL COMMISSION
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3 5 exemplaires each

	Secretary General	1	G-4 (A)
	Deputy Secretary General	1	G-4 (B)
1	Admin. Section		S-4 [illegible]
	Interior	1	S-4
	Public Safety		Courts & Boards
1	Public Health (Main HQ)	1	HQ Comdt (Main)
1	Public Health (Rear HQ)	1	HQ Comdt (Rear)
	Property Control	1	Adj (Main)
	Legal	1	Adj (Rear)
	Education		Political Section
	Monuments & Fine Arts	1	Navy (Rear HQ)
1	Economic Section	1	Army (LECCE)
	Agriculture	1	Army (Rear HQ)
	Industry & Commerce	1	Air
	Labor		Telecoms & Posts (Rear HQ)
	Food		War Material Disposal
	Public Works & Mines		P.R.O.
	Electric Power Mission		Liaison Section, HQ, ACMF
	Internal Transportation		C.C. British Detachment
	Shipping		C.C. HQ Co, 2675th Regt
	Finance	1	Region 1
	R.C. & M.G. Section	1	Region 2
1	Civil Affairs Branch	1	Region 3
1	Information Division	1	Region 4
1	Displaced Persons (Bar.)	1	Region 5
1	Italian Refugees Branch	1	Region 6
1	Security Branch	1	Region 8
1	Exec Offrs (Est. Br.)	1	Region 9
1	G-1 (A)	1	AMG 5 Army
	G-1 (B)	1	AMG 8 Army
1	Central Section	1	FILE
		1	SPARE

0942

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HEADQUARTERS SERVICES OF SUPPLY
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 750

File

HEADQUARTERS AUG 1944

CIRCULAR)
NUMBER 77)

6 July 1944

ISSUES OF EQUIPMENT IN EXCESS OF AUTHORIZED ALLOWANCES

1. Expiration of Present Authorizations:

a. All authorizations by Headquarters NATOUSA and by Headquarters, SOS NATOUSA, dated prior to 29 May 1944, which granted equipment in excess of published Tables of Equipment, have been amended to restrict such authority to a maximum date of 29 July 1944.

b. Authorizations by Headquarters NATOUSA, dated subsequent to 29 May 1944, which stated a definite period of time are hereby extended beyond 29 July 1944 to the original expiration date. All authorizations by Headquarters NATOUSA, dated subsequent to 29 May 1944, which do not set a definite period of time will expire on 29 July 1944. All authorizations by Headquarters, SOS NATOUSA, dated subsequent to 29 May 1944 will expire on 29 July 1944.

2. All units assigned to SOS NATOUSA will return equipment held in excess of authorized allowances to depot stocks on or before the expiration date of present authority as set forth in paragraph 1, above. Base Section Commanders will take vigorous action to disclose and recover supplies and equipment found to be in excess of authorized allowances in the possession of using organizations. This will be accomplished as directed by Section IV, Circular Number 78, Headquarters NATOUSA, cs.

3. Thereafter, issues of equipment to units of this command will be made only in accordance with published Tables of Organization and Equipment, except where issues in excess of Tables of Organization and Equipment are authorized by this Headquarters. Such issues will be held to an absolute minimum. The only basis on which requests will be favorably considered by this Headquarters is a justified operational necessity. Issues will be made for a specified period of time.

4. All requests from units assigned to SOS NATOUSA for equipment in excess of Tables of Equipment will be forwarded through command channels, and each succeeding Headquarters will evaluate requests in the light of operational necessity as outlined below, and will include:

a. All information required by Circular Number 44, Headquarters NATOUSA, cs.

b. Authorized allowances and amounts actually on hand for each item requested.

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5. Before submitting requests to this Headquarters for consideration, Base Section Commanders will state:

a. Approval requested. (Requests disapproved by Base Section Commanders will not be forwarded to this Headquarters.)

b. That an exceptional need is unquestionably shown to exist through an assignment of a nature unusual to such a unit, or through circumstances peculiar to a local situation, with full explanation of the circumstances.

c. The definite period of time for which the equipment is required.

d. On requests for excess general purpose vehicles, that transportation to meet the requirement cannot be furnished from the pooled resources of the Base Section Commander, as directed by letter, Headquarters SOS, file 451 (SSDCS), subject: "Utilization of Vehicles in the Communications Zone," dated 27 April 1944, with reasons.

6. The provisions of this circular do not alter authority granted to Base Section Commanders to issue minimum essential equipment necessary for the proper operation of each Base Section installation and facility by Circular Number 39, Headquarters SOS, NATOUSA, cs.

7. All issues in excess of authorized allowances will be on shipping ticket in accordance with letter, Headquarters NATOUSA, file AG 141.5/396 C-O, subject: "Property Issued on Memorandum Receipt," dated 9 February 1944. Memorandum receipts will be used only for temporary loans of a few days duration.

By command of Major General LARKIN:

MORRIS W. GILLAND,
Brigadier General, G.S.C.,
Chief of Staff.

OFFICIAL:

/s/ Vernon M. Rice
VERNON M. RICE,
Lt. Col., A.G.D.
Adjutant General

Reproduced Hq Peninsular Base Section,
APO 782, 14 July 1944 S.K.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 77)

6 June 1944

Censorship Release - General Officers I
Mailing of Newspapers II
Local Procurement of Supplies III
Purification of Water Supply IV

I -- CENSORSHIP RELEASE - GENERAL OFFICERS

Mention may be made in personal mail of visits to hospitals, units, and other installations by commanding generals of armies or higher headquarters and their respective chiefs of staff, providing such names have been released for publication.

Rescinded by Cir 132 Sec. 3

II -- MAILING OF NEWSPAPERS

Section I, NATOUSA Circular Number 59, 1944, is rescinded and the following substituted therefor:

"The service newspapers listed below are approved for mailing in accordance with the provisions of paragraph 11b (1) and (2), NATOUSA Circular Number 32, 1944, as amended by Section II, NATOUSA Circular Number 76, 1944:

Union Jack
Eighth Army News
Crusader
Parade
Stars and Stripes (Italy edition)
Stars and Stripes (Sicily edition)
Stars and Stripes (Mediterranean weekly editions)"
Maple Leaf
NZEF Times
APW (Polish)
Yank

See Cir 43

THE 12TH. AIR FORCE MISSION

III -- LOCAL PROCUREMENT OF SUPPLIES

Rescinded by Cir. 119

1. Local procurement by the United States Army in this theater of supplies for the Ground Forces, Services of Supply and the Air Forces, except for supplies peculiar to the Army Air Forces, is the exclusive responsibility of the Commanding General, SOS, NATOUSA.

2. No United States Army organization, agency or individual will procure locally on behalf of the United States Army, by Reciprocal Aid, direct purchase, or any other transaction, any items of supply for which the Commanding General, Services of Supply is responsible, except under procedures and policies approved by the Commanding General, NATOUSA, the Commanding General, SOS, NATOUSA, or the respective base section or separate depot commanders. Local procurement deemed necessary or desirable will be effected by the appropriate agencies of the Services of Supply in conformity with established policies.

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3. Foodstuffs are particularly critical in this theater and equitable distribution must be made between the civilian population and Allied and co-belligerent military personnel. Purchases of foodstuffs will be made only through regular procurement channels against allocations to base sections by the Allied Force Local Resources Board or as approved by the respective base local resources

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Cir #77 , Hq Natousa

committees. Subsistence items will not be procured locally to augment the ration but only to replace equivalent items in the menu which would otherwise have to be shipped from the United States.

4. It is desired that full exploitation be made of all local resources which can be made available to the United States Army in order to reduce the tonnage of supplies which must be shipped from the United States. Accordingly, all concerned will bring to the attention of respective base purchasing agents information as to the availability of any local sources of supplies of types required by the United States Army.

IV -- PURIFICATION OF WATER SUPPLY

1. Evidence has been received that troops are not disinfecting water obtained from unauthorized sources and that some units are not exercising proper precautions to ensure a safe water supply.

2. ALL WATER in this theater will be considered non-potable and WILL NOT BE CONSUMED BY TROOPS UNLESS DISINFECTED by use of chlorine or heat in accordance with standard U. S. Army procedures. Exception may be made if the supply is obtained from deep wells, properly sealed, and it has been established by a Medical Laboratory, Army or Medical General Laboratory that there is no possibility of contamination with harmful bacteria of the source of supply or distribution system.

3. In any event, frequent tests will be made to determine the potability of water being consumed by any unit.

4. Water treated with chlorine will be considered potable if after a contact period of thirty (30) minutes a residual chlorine content of 0.4 parts per million of chlorine is found as determined by the standard of U.S. Army orthotolidine test.

5. Bacteriological cultures will be made periodically on all water supplies being used by large numbers of troops as a check on the potability of water being consumed.

6. Troops will always endeavor to secure water from authorized sources but if unable to do so and they are obliged to consume water from other sources, it will be treated by the individual concerned by adding the appropriate number of halazone tablets to the water at the proper interval prior to consumption.

7. Commanding officers of all grades will take steps to enforce the above instructions and to see that the necessary instruction, training and inspections are given and adequate supplies are obtained to insure a safe water supply for all troops in their command.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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Cir. 77 Natocca 6 June, 1944 Fulo

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Hdq AG file

CIRCULAR)
: 31 May 1944
NUMBER 76)

Reclassification of Officers Physically Unfit for General Military Service. . I
U. S. Military Censorship Regulations II
Crimes and Accidents Involving Civilians III
Disposition of Funds of Disbanded Units IV

See Cir 139

I - RECLASSIFICATION OF OFFICERS PHYSICALLY UNFIT FOR GENERAL MILITARY SERVICE

Paragraph 3a, NATOUSA Circular Number 53, 1944, is amended to include the 55th and 40th Station Hospitals as authorized to hold disposition boards for the change of classification of officers from general service to limited service.

II - U. S. MILITARY CENSORSHIP REGULATIONS

NATOUSA Circular Number 32 is amended as follows:

a. Paragraphs 11b (1) and (2) are rescinded and the following substituted therefor:

"(1) Service Newspapers - Serving army or higher headquarters unless listed by army or higher headquarters as approved for mailing. Clippings may be sent if they do not indicate the location of a unit.

(2) Local Civilian Newspapers - Publications or news bulletins published by, or serving units or formations smaller than army. (These are not press censored.)"

b. Paragraph 29c is rescinded and the following substituted therefor:

"c. Undeveloped film will not be sent out of this theater in personal mail except as in b, above."

See Cir 15 Sec 2

III - CRIMES AND ACCIDENTS INVOLVING CIVILIANS

1. During recent months numerous complaints have been received from the French Civil Authorities reference various incidents involving civilians and U. S. military personnel. Sufficient information was not available in many cases to conduct a satisfactory investigation.

2. All crimes, accidents, and complaints involving civilians and U. S. personnel will be reported at once by any member of the U. S. armed forces having knowledge thereof to the nearest Provost Marshal who will make the necessary investigation and report. Names of persons involved, serial numbers, and organizations of military personnel, and all pertinent data will be included in the report.

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Cir #76 , Hq Natousa

IV - DISPOSITION OF FUNDS OF DISBANDED UNITS

1. Paragraph 15, AR 210-50, governs the transfer of funds when a unit is transferred to or from the inactive list. The responsibility for the disposition of funds of disbanded units rests with the next higher commander having an Inspector General on his staff. He is authorized to have the fund and fund property, or the proceeds of the sale of the fund property, disposed of "in the most equitable manner practicable, as a rule transferring funds and property with and in proportion to the men transferred unless otherwise directed by the Secretary of War, as occasion may arise."

2. Paragraph 14f, Changes #9, 13 November 1943, to AR 210-50, does not affect the disposition of the funds of disbanded detachments, organizations, and units.

3. In the event that the next higher commander having an Inspector General on his staff does not consider it feasible to administer the provisions of paragraph 15, AR 210-50, within his command, he should cause the balance remaining in the fund of the inactivated unit (after all indebtedness has been paid) to be transmitted through The Adjutant General to the Finance Officer, U. S. Army, Washington, D. C., by check made payable to the Treasurer of the United States for deposit as follows:

a. That portion which accrued from ration savings, to the credit of the appropriation: "Replacing Supplies and Transportation, Army."

b. That portion which pertains to "Other Funds", to the credit of a special deposit account known as the "Funds of Disbanded Organizations".

4. After the fund has been closed out and the balance has been transmitted to the Finance Officer, U. S. Army, the fund books and vouchers will be inspected by an Inspector General on the staff of the commander under whose command the unit is serving. Upon the satisfactory completion of this inspection, the fund books and all supporting vouchers will be filed with the unit records.

5. If the disbanded unit is a hospital installation and the procedure under paragraph 15, AR 210-50, is not feasible, the funds should be sent to The Surgeon General for inclusion in the central hospital fund as is provided in paragraph 14e (3), AR 210-50, 29 December 1942, which provision is not rescinded by Changes #9, 13 November 1943.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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Circular No. 76. 31 May 1947

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	R.C. & M.G. Section	✓	Region 2
✓	Civil Affairs Branch	✓	Region 3
✓	Information Division	✓	Region 4
✓	Displaced Persons	✓	Region 5
✓	Italian Refugees Branch	✓	Region 6
✓	Security Branch	✓	Region 8
✓	Exec Offrs (Est. Br.)	✓	Region 9
✓	C-1 (A)	✓	AMG 5 Army
	C-1 (B)	✓	AMG 8 Army
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HEADQUARTERS SERVICES OF SUPPLY
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 750

22 June 1944.

CIRCULAR)
:
NUMBER 75)

PROMOTION OF OFFICERS

This circular supersedes all previous instructions published by this Headquarters pertaining to the promotion of officers.

References:

Army Regulations 605-12, dated 3 February 1944.
NATOUSA Circulars:
Number 39, dated 23 March 1944.
Number 63, dated 27 April 1944.
Number 68, dated 11 May 1944.

1. FORM FOR RECOMMENDATIONS.--All recommendations for the promotion of officers submitted to this Headquarters will be in accordance with Annex No. 1, NATOUSA Circular Number 39, cs, or a facsimile thereof, to which will be added appropriate statements as required in Paragraphs 3, 9, and 16, below.

2. NURSES.

a. All recommendations for the promotion of Army Nurses, Dietitians, and Physical Therapy Aides, will be concurred in by the Base Section Surgeon prior to forwarding to this Headquarters.

b. Recommendations for the promotion of nurses to the grade of major or higher will be submitted individually, at any time, through command channels.

3. ROTATION.--No officer will be recommended for promotion if he has been recommended for rotation, nor will any officer be recommended for promotion to fill a position vacancy created by the rotation of another officer. All recommendations for promotion will contain in the basic communication and first indorsement thereto the following statement: "This officer is not included in an approved list of rotation to the United States."

4. TRANSFER OF OFFICERS WORTHY OF PROMOTION. 3459

a. It is desired that officers worthy of promotion not be penalized by reason of transfer.

b. When an officer is transferred who, in the opinion of his commanding officer is eligible for promotion, but has not been so recommended because of the lack of a position vacancy, the appropriate commander will forward to the new commanding officer of the officer concerned, a memorandum setting forth the pertinent facts.

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5. TRACER RECOMMENDATIONS FOR PROMOTION.

a. Prior to the submission of a second recommendation for promotion for an officer previously recommended, it will be determined, without a doubt, that final action has been taken on the original recommendation submitted. The forwarding of additional recommendations for promotion has, in the past, required unnecessary subsequent corrective action.

b. Cable requests for information pertinent to the status of recommendations for promotion will not be forwarded to this headquarters.

6. MIDDLE NAME AND INITIALS.

a. All recommendations for promotion forwarded to this Headquarters will show the officer's full middle name. In cases where an officer has only an initial rather than a middle name, such initials will be suffixed by the letters "IO" in parenthesis. The letters "NMI" in parenthesis, will be used when an officer has neither a middle name or initial.

b. Special care will be exercised to assure absolute accuracy of the full name, rank, and serial number of all officers recommended for promotion.

7. BREAKDOWN OF STRENGTHS.

a. All Medical units originating recommendations for the promotion of Medical Department officers will show by corps breakdown, the authorized, assigned, and attached strengths of the subject unit. For example, the authorized officer strength of the unit will be shown in the following form:

Grade	Authorized MC	DC	MAC	CMC	SnC	SnC	VC
Colonel							
Lieutenant Colonel							
Major							
Captain							
1st Lieutenant							
2nd Lieutenant							

The assigned and attached strength of the unit will be shown in similar form.

b. Recommendations for the promotion of nurses will show only the authorized, assigned, and attached Army Nurse Corps strength figures of the unit originating the recommendation for promotion.

c. Units operating under Tables of Organization similar to T/O 55-100-1, where officers of various branches are assigned to the unit for duty with a specific section thereof, will, in addition to the strengths required in Annex No. 1 to ETOUSA Circular Number 39, cs, submit the authorized and assigned strengths of the section in which the officer recommended is on duty.

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Cir 75, Hq SOS, dtd 22 Jun 44, (Cont'd).

8. UNITS CREATED UNDER SPECIAL TABLE OF ALLOTMENT.--Units that are authorized grades and ratings under letter authority will, with each recommendation for promotion, submit a true copy of such authority.

9. PROMOTION OF LIMITED ASSIGNMENT SECOND LIEUTENANTS.--Second lieutenants who have served a minimum of one year in grade, who have demonstrated their fitness for promotion, and who are classified limited assignment as a result of wounds or injuries received in actual combat may be recommended for promotion to the grade of First Lieutenant without regard to vacancies in that grade. Exceptional cases meriting consideration may be submitted to this Headquarters individually and at any time. These recommendations will be accompanied by a statement setting forth the facts pertinent to the reclassification of recommended officer as limited assignment.

10. AVERAGE TIME IN GRADE.

a. The average time in grade of officers in the combat elements of the Fifth Army is as follows:

2nd Lt.	13 Months
1st Lt.	11 Months
Capt.	13 Months
Major	12 Months
Lt. Col.	15 Months

b. In considering recommendations for the promotion of officers, this Headquarters will give consideration to the fact that promotions in the Communications Zone should not be more rapid than those in combat elements of the Fifth Army.

11. AAF DEPARTMENT ACCOMPANIMENT 65-1.

a. All recommendations for promotion to the grades of Lieutenant Colonel and Colonel will be accompanied by a true extract copy of Section IV of the officer's AAF Department AGO Form Number 66-1.

b. Special care will be exercised when preparing recommendations for promotion, to assure the absolute accuracy of all data taken from the officer's qualification card.

12. MANNER OF RECORDING RATINGS.--All manner of performance ratings will be initialed in ink.

13. SURPLUS OFFICERS.--Changes in the status of all surplus Lieutenant Colonels and Colonels, the initial report of which was submitted in compliance with SOS, USFOA, Cable L-1355, dated 1 April 1944, will be reported to this Headquarters by the 5th, 15th and 25th of each month.

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14. AUTHORITY AND DATE OF PROMOTION.--In cases where the information pertinent to the authority and date of present grade is not available, reference paragraph 2a (4), Annex No. 1 to HATOUSA Circular Number 39, cs, the recommendation for promotion will be accompanied by a certified statement from the officer recommended showing the date of promotion to present grade.

15. POSITION VACANCY.

a. No officer will be recommended for promotion until he has clearly demonstrated his qualification for higher grade for a period of at least three months by actual occupation of a position, and performance of duties appropriate to the grade and corresponding to the duties of the position he is to occupy.

b. Time in position vacancies may be cumulative if continuous and if the duties performed were appropriate to the grade and corresponding to the duties of the position to be occupied, even though the entire period was not served under the commander originating the recommendation for promotion.

c. The occupation of position vacancies in the next higher grade which required the performance of duties different from the duties of the position to be occupied, will not be construed as time in a position vacancy; nor will time spent in a position vacancy interrupted by an intervening period of duty in a position commensurate with officer's present grade be considered as time in position vacancy.

16. INSPECTION OF RECORDS.--Hereafter applicable, officers initiating recommendations for promotion or officers responsible for the maintenance of personnel records will include the following statement as an addition to Annex No. 1 of HATOUSA Circular Number 39, cs:

"The personnel records for which _____ (Officer recommended) is responsible, have been examined and are found to be up-to-date and in a satisfactory condition."

The commanding officers of hospitals, regiments, battalions, and co mpanies are examples of officers for whom the above statement must be included in the recommendation for promotion.

By command of Major General LARKIN:

CRAIG T. GILLAND,
Brigadier General, G.S.C.,
Chief of Staff.

OFFICIAL:

VERNON E. RICE,
Lt. Col., A.G.D.,
Adjutant General.

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28 June 1944

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

File

28 May 1944

CIRCULAR)
:
NUMBER 74)

Purchase of Decorations and Insignia.....I
Field Rations - Head Count and Estimate Procedure.....II
United States Military Censorship Regulations - Cables and Radiograms....III
~~Rotation or Return of Military~~ Personnel as Individuals on Duty ~~Outside Continental United States~~.....IV

I - PURCHASE OF DECORATIONS AND INSIGNIA

United States Army decorations, medals, and insignias will not be purchased or otherwise secured by United States personnel except at Army Exchanges.

See Cir. 116

II - FIELD RATIONS - HEAD COUNT AND ESTIMATE PROCEDURE

Attention of all unit commanders is directed to War Department Circular Number 171, the provisions of which will be placed into effect in this theater immediately upon receipt.

III - UNITED STATES MILITARY CENSORSHIP REGULATIONS - CABLES AND RADIOGRAMS

Section III, NATOUSA Circular Number 71, 1944, is rescinded. Paragraph 2 d (4) (b), NATOUSA Circular Number 51, 1944, is rescinded and the following substituted therefor:

> Designation or location of a unit, branch, arm or service, or any installation of the United States Armed Forces and related agencies or those of its Allies. This applies to units outside, as well as within this theater. Addresses of military personnel within the United States should include only the name, serial number and name of the military establishment, such as post, camp or station and its location in place of the APO address. Rank and all reference to military organization must be omitted. No provisions have been made for the transmission of personal cables between overseas United States military locations either to clear or coded APO addresses.

Rescinded by Cir 121

IV - ~~ROTATION OR RETURN OF MILITARY PERSONNEL AS INDIVIDUALS ON DUTY OUTSIDE~~ CONTINENTAL UNITED STATES

The following supplements the provisions of NATOUSA Circular Number 56, 1944, on the same subject:

1. Return on Temporary Duty

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a. Commanders mentioned in paragraph 4, NATOUSA Circular Number 56, 1944, are authorized to return to the United States on temporary duty, a limited number of officers and enlisted personnel who occupy key positions.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

Natousa Circular # 75

The War Department defines key positions as those requiring skilled personnel whom it would be difficult to replace. Based on the above, plus requirements for normal rotation, unit commanders will decide which individuals of their commands are eligible.

b. Individuals who qualify are to be returned on temporary duty and will be shown on monthly report required by paragraph 6 of above cited circular following all normal rotation personnel and clearly indicating a temporary duty status.

c. No replacement will be requisitioned and units must carry this personnel without replacement during the entire period of absence from the theater. Present expectancy of cycle for return of individuals is two to three months. Individuals selected for return to United States on temporary duty will be charged against the 1/2 of one per cent rotation quota authorized the commands concerned.

d. Orders issued will attach this personnel to authorized Personnel Centers for trans-shipment to the United States on temporary duty and will contain statement that individuals concerned accept such privilege with the definite understanding that they will be returned to this theater upon expiration of temporary duty. Upon arrival at Personnel Center, individuals will designate the Reception Station in the United States to which they desire to be attached for temporary duty. Upon arrival, the Reception Station will recognize and take appropriate action on orders issued by the Personnel Center to provide 30-day leave or furlough plus travel time.

e. Upon departure of an individual on temporary duty from a unit, an entry will be made in the morning report stating that the individual is on temporary duty to the United States for rotational purposes and has been ordered to report to designated Personnel Center for trans-shipment. Upon return to unit, individual will be picked up in morning report with appropriate remark.

2. Assignment and Attachment of Personnel

So much of paragraph 4 of NATOUSA Circular Number 56, which refers to "personnel assigned or attached to their commands as of that day" is interpreted as follows:

a. Applies only to units and not to individuals.

b. In the case of an organization assigned to one command indicated in above mentioned paragraph 4, with a sub-unit attached to one of the other commands indicated, the parent unit will drop for rotational purposes the unit which has been attached.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC
Chief of Staff.

OFFICIAL:

V. F. ROBERTS
Colonel, AGD
Adjutant General

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Circular No. 75

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25 May 1944

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0957

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

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file
U 7243

CIRCULAR)
: 23 May 1944
NUMBER 74)

ACCIDENTS AND CLAIMS

Investigation and Report of Accidents I
Injuries to or Death of Civilian Employees of the United States II
United States Claims Service III

Section II, APHQ Circular Number 12, 1943, is being rescinded. NATOUSA Circulars Number 100; Number 140; Section II, Number 165; and Number 237, all 1943, and Number 19, 1944, are rescinded and the following substituted therefor:

I -- INVESTIGATION AND REPORT OF ACCIDENTS

1. Scope of Circular. a. The provisions of this circular will be controlling with respect to the investigation of all accidents or incidents occurring within this theater and the processing thereof, any provisions in AR 25-20 or AR 25-90 to the contrary notwithstanding.

b. The reports of investigation required hereby will provide adequate basis for all official action properly required by the circumstances, including approval or disapproval of any resulting claim in favor of or against the Government, determination of any line-of-duty question involved, accomplishment of survey of losses or damages to government property, and initiation of appropriate disciplinary measures.

2. Investigations Required. a. An investigation of accidents or incidents will be made where:

(1) A claim is made, or

(2) Government property is damaged, lost or destroyed in cases where survey is required (see NATOUSA Circular Number 57, 1944, or

(3) Private property is damaged, lost or destroyed, or

(4) Injury or death results to any civilian, other than employee of the Government acting within the scope of his employment and covered by the United States Employees Compensation Act, or

3455

(5) Directed by competent authority, or

(6) Death or injury results to military personnel when an investigation is required under AR 345-415 and AR 600-550, or

(7) Government property is lost, damaged or destroyed or injury or death results to military personnel under circumstances which indicate the existence of a claim in excess of $25 in favor of the Government under AR 25-220.

HEADQUARTERS
29 MAY 1944
A. C. C.

0958

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 74
Hq Natousa

b. Such investigations will be made by the personnel and in the manner hereinafter provided.

3. Responsibility for Investigations - The immediate responsibility for the investigation of an accident or incident resulting in personal injury, death or property damage rests upon the commanding officer of the detached company, battalion, regiment, post, camp or station, or higher echelon directly concerned with such accident or incident, provided that where two or more such units are concerned, the senior of the commanding officers involved will decide which will have immediate responsibility for the investigation to be made in accordance with the provisions of paragraph 6 of this circular.

4. Preliminary Report of Accident. a. In accidents or incidents involving motor vehicles, Standard Form No. 26 or 26A will be fully completed at the scene of the accident by the driver of the vehicle involved.

b. In accidents or incidents other than those mentioned in the preceding paragraph, the military personnel involved will immediately prepare and submit a report which will contain a brief account of the facts and circumstances surrounding the accident or incident and the names and addresses of all witnesses.

c. Reports of preliminary investigation will be submitted to the commanding officer referred to in paragraph 3, above, who will refer said preliminary report to his investigating officer hereinafter referred to in paragraph 5.

d. When the accident or incident occurs at some point distant from the command of the person involved, he will submit the form and reports referred to in subparagraphs a and b, above, to the nearest traffic control point or unit in the vicinity. The commanding officer of such control point or unit to which such reports are submitted will transmit the same to the commanding officer of the nearest base section who, upon receipt of such reports, will refer them to his investigating officer for the action required by paragraph 6, below.

5. Appointment of Investigating Officers. a. The commanding officer of each army, corps, division, base section, post, camp, station, regiment, battalion, detached company or similar unit will designate in orders an officer of his command as investigating officer for the purpose of conducting the investigation and performing the duties prescribed in paragraph 6, below. Wherever necessary, in the discretion of the commanding officer, additional investigating officers may be appointed.

b. The commanding officer will designate such officer in orders as the board of one officer in any case within the provisions of Article of War 105, and will likewise constitute the investigating officer as the board of officers or surveying officer required by Army Regulations for the investigation of any accident involving death, personal injury, or property loss or damage.

6. Duties of Investigating Officer. a. It shall be the duty of the investigating officer to investigate each accident or incident of a character mentioned in paragraph 2, above. His investigation will cover all phases of the accident or incident and its possible future bearing on the interests of

0959

Declassified E.O. 12356 Section 3.3/NND No. 785016

the service, including possible claims for or against the Government, the line-of-duty status of injured service personnel, and the question whether the circumstances properly call for disciplinary action; but this investigation will not take the place of any general investigation of charges required under Article of War 70.

b. No assessment of the monetary value of any damage sustained by any civilian will be made and no statements as to, or offers of, payment in settlement of claims will be made nor will any discussion be entered into with any claimant as to the sum which such claimant would be willing to accept in settlement of his claim, except in cases where action under Article of War 105 is resorted to for settlement of a claim after consultation with the United States Claims Service as provided in subparagraph c of paragraph 7, below.

c. All investigations of the investigating officer shall be conducted in the manner and be of the scope and character provided by applicable provisions of paragraph 8, AR 25-20 and the regulations pertinent to the particular accident or incident being investigated (see paragraph 9, AR 25-20).

d. The reports of investigation of investigating officers will normally be made in triplicate but such additional copies will be prepared as may be required for any and all purposes for which such report may be used, including particularly those mentioned in subparagraph a, above.

7. Disposition of Reports of Investigation and Claims. a. (1) The investigating officer, upon the completion of his investigation, will submit his original report and the copies thereof to the commanding officer by whom he was appointed.

(2) The report of investigation will take the place of WD Form No. 89 referred to in AR 850-15.

b. Upon receipt of such report by the commanding officer, he will process the same in the following manner:

(1) In the event that such report discloses damage to, or loss or destruction of, property belonging to, or personal injury or death of, persons other than employees of the United States Government or members of the United States Armed Forces, the commanding officer will forward copies of the report and all exhibits thereto, without delay, direct to the nearest office of the United States Claims Service.

(a) In the case of incidents occurring in French Africa and Corsica, two copies of the report and all exhibits thereto will be so forwarded.

(b) In the case of incidents arising in Italian territory, one copy of the report and all exhibits thereto will be so forwarded.

(2) The following is a list of the offices operated by the United States Claims Service in French Africa and Corsica:

0960

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #74
Hq Natousa

CITY	ADDRESS	TELEPHONE
ALGIERS, Algeria	18 Blvd. Baudin	337.53 - 336.60 Farmer 63-129-130
CONSTANTINE, Algeria	8 Blvd. Mercier	Constantine 3254
ORAN, Algeria	11 Blvd. Gallieni	Oran 20403
MOSTAGANEM, Algeria	6 Rue Thiraud	Mountain 133
TUNIS, Tunisia	Hotel Claridge, Ave. Jules Ferry	Tunis 7297-7298
FERRYVILLE, Tunisia	Place Amiral Gueprotle	Ferryville 25
CASABLANCA, Morocco	25 Rue Gallieni	Beacon 106
AJACCIO, Corsica	2 Cour Napoleon	Miller 17
BASTIA, Corsica	24 Blvd. Paoli	Grassroot 43

(3) In the case of incidents arising in Italian Territory, the report and accompanying exhibits should be forwarded as follows:

(a) If the incident occurred in Sardinia, to the United States Claims Service, Region V, APO 650.

(b) If the incident occurred in Sicily, to the United States Claims Service, Region IV, APO 550.

(c) If the incident occurred on the Italian mainland in the provinces of Bari, Matera, Taranto, Brindisi, Lecce, Cosenza, Catanzaro or Reggio Calabria, to the United States Claims Service, Region III, APO 540.

(d) If the incident occurred on the Italian mainland in the provinces of Campobasso, Foggia or Potenza, to the United States Claims Service, Region II, APO 650.

(e) If the incident occurred on the Italian mainland in the provinces of Naples, Littorio, Forsinone, Benevento, Avellino or Salerno, to the United States Claims Service, Region I, APO 782.

(4) In case of doubt, reports of incidents arising in French Africa and Corsica may be forwarded to the Deputy Chief Claims Officer, United States Claims Service, APO 534, and reports of incidents arising in Italian territory to the Deputy Chief Claims Officer, United States Claims Service, APO 782.

(5) In the event a foreign inhabitant desires to file with the investigating officer a claim based upon alleged personal

0961

Declassified E.O. 12356 Section 3.3/NND No. 785016

injury or property damage, the investigating officer may accept the same, provided it is in writing, setting forth identity of claimant, address and substance of the claim, and forward such claim with his report as provided above.

c. In the event that survey (NATOUSA Circular Number 57, 1944), line-of-duty status (AR 345-415, AR 600-550), Article of War 105 (AR 25-80) or disciplinary action is involved he will retain the original and copies of the report (after complying with subparagraph b when that subparagraph is applicable) and take such disciplinary and administrative action as may be required by the regulations applicable in each of the above instances. Article of War 105 will not be resorted to until the commanding officer has been advised by the United States Claims Service that it has not taken jurisdiction of and adjusted the claim under AR 25-90, or comparable procedure.

d. In the event such report, in addition to its application to any of the instances mentioned in the above subparagraphs b and c discloses loss of or damage to property of military personnel (AR 25-100), he will retain one copy and forward the original and all remaining copies to the officer exercising general court-martial jurisdiction over the command. The latter will refer the report to his staff judge advocate, who will review the said report for legal sufficiency. After any corrective or supplemental action found necessary has been taken, the commanding officer exercising general court-martial jurisdiction over the command will approve or disapprove the report and forward the same, with the review of his staff judge advocate, to The Judge Advocate General, Washington 25, D. C.

e. In the event the investigation, in addition to any of the foregoing, discloses a claim in favor of the Government an original report and copies thereof required by AR 25-220 will be forwarded through channels to the Commanding General, NATOUSA, for appropriate action.

II -- INJURIES TO OR DEATH OF CIVILIAN EMPLOYEES OF THE UNITED STATES

1. Claims arising prior to 25 September 1943 in French North and West Africa and Corsica.

a. The Act of Congress of September 7, 1916, as amended, provides that the United States Employees' Compensation Commission shall pay compensation to employees of the United States at set rates for the disability or death of such an employee resulting from an accidental injury sustained while in the performance of duty. No compensation is payable if the injury or death is caused by the wilful misconduct or intoxication of the employee or by his intention to injure himself or another.

b. The Act provides the following principal benefits:

(1) Compensation for injury resulting in temporary disability: two-thirds of the employee's wages for disability beyond the first three days. No compensation is payable for the first three days of such disability.

(2) Compensation for disability partially disabling the employee for the rest of his life: two-thirds of the loss of earning power due to such injury for the period of his disability.

0962

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 74
Hq Natousa

(3) Compensation for total and permanent disability: two-thirds of the employee's wages for the period of his disability.

(4) Death: Varying percentages of the employee's wages are paid to his dependents, and his burial expenses are paid.

c. Lump sum settlements will be made of all claims for death, permanent total and permanent partial disability.

d. Claims for temporary disability will be settled, whenever practicable, by a single payment based on a claim submitted after the employee's return to work or after he has been medically determined able to return to work. In cases of prolonged temporary disability the payment of compensation will be made at six-week intervals.

e. After an initial or emergency treatment by Army physicians at the job site, further medical treatment will be rendered, as heretofore, by the nearest available French hospital. Bills for hospitalization and/or medical care will be presented by the hospital and/or doctor to the Representative of the Compensation Commission who will approve the voucher and present it to the appropriate Army finance officer for payment. Such expenditures will be handled in accordance with existing instructions to Disbursing Officers as published in Section XVI, Finance Circular Letter Number 1, 1944 series.

f. All payments of compensation will be made by the Army finance officers, after prior approval thereof by a representative of the Compensation Commission. Such expenditures will be handled in accordance with existing instructions to Disbursing Officers as published in Section XVI, Finance Circular Letter Number 1, 1944 series.

g. Preliminary reports of injury giving a brief statement of the facts and circumstances surrounding the injury, the names of witnesses and disposition of the injured employee will be made by his immediate superior on the third day following the day on which the injury occurred, if at that time the injured employee has not returned to work because of the injuries sustained, and submitted as follows:

(1) In all instances affecting employees of ground forces, to the Base Purchasing Agent of the base section wherein the injury occurred.

(2) In all instances affecting employees of air forces, to the Representative of the United States Employees' Compensation Commission, Judge Advocate Section, Headquarters, NATOUSA, APO 534, United States Army, who will prepare the forms provided in subparagraph i hereof.

h. Preliminary reports of the death of an employee, giving the data required in subparagraph g, above, will be made immediately by the immediate superior of the deceased employee in the same manner provided in subparagraph g, above.

i. For the time being, upon receipt of preliminary reports of injury or death, the Base Purchasing Agent will complete or cause to be completed in duplicate the following Compensation Commission Forms:

0963

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 74
Hq Natousa

(1) In case of injury:

Form CA-1 (Employee's Notice of Injury)
Form CA-2 (Employer's Report of Injury)

(2) In case of death:

Form CA-2 (Employer's Report of Injury)
Form CA-3 (Notice of Death)

(3) In case of return or failure of employee to return to work within six weeks:

Form CA-4 (Employee's Claim for Compensation)

j. The forms required in i above, will, when properly completed in duplicate by Base Purchasing Agents, be sent to the Representative of the United States Employees' Compensation Commission, Judge Advocate Section, Headquarters, NATOUSA, APO 534, U. S. Army, for appropriate disposition.

k. The Base Purchasing Agent and the immediate superior of air force employees will at all times render assistance to the Representative of the Employees' Compensation Commission to enable him to obtain the information necessary to complete the forms referred to and to complete finally the processing of each case.

l. The Representative of the Employees' Compensation Commission will be responsible for furnishing all necessary forms and special instructions to the Base Purchasing Agents.

m. The Act of Congress of December 2, 1942, provides for the payment of compensation for injuries or death to civilian employees of the United States due to war risk hazards. Under such law compensation is payable for the injury, death, or detention of an employee. A "war risk hazard", as defined in this law, includes the discharge of any missile by the enemy, action of the enemy, the discharge of munitions used in the war effort, the collisions of vessels in convoy, and the operation of vessels or aircraft engaged in war activities.

n. The provisions of this law do not apply to any person whose residence is at or near the place of his employment and who is not living there solely by virtue of the exigencies of his employment, unless his injury or death resulting from injury occurs, or his detention begins, while in the course of his employment.

o. In the case of American employees coming to North Africa to engage in war work, the Act of December 2, 1942, applies regardless of whether the injury is sustained, or the detention begins, while the employee is in the performance of duty. Any cases believed to come under this law should be immediately reported to the Commission's Representative in letter form and further instructions will be given with respect to the handling of the same.

2. Claims of civilian employees in French North and West Africa and Corsica arising subsequent to 25 September 1943. Until further notice the reports required by paragraph 1, Section II, above will be submitted direct

0964

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 74
Hq Natousa

to the Representative of the United States Employees' Compensation Commission, Judge Advocate Section, Headquarters, NATOUSA, APO 534, U. S. Army.

3. Claims of civilian employees in Italian territory. a. In the event of a civilian employed locally by the United States forces in Italy, Sicily, or Sardinia sustaining death, injury or illness arising out of and in the course of such employment, the commanding officer of the employing unit will:

(1) Cease paying his salary or wages as from the date he stops work.

(2) Give him, or his dependents, a certificate of injury in the form set out in subparagraph c, below.

(3) Advise him, or his dependents, to apply to the local office of the Istituto per l'Assicurazione Contro Gli Infortuni sul Lavoro, for such medical attention and/or compensation as he or his dependents are entitled to receive. The address of the local office of the Istituto and of the doctors employed by them can be ascertained from the Major (Podesta).

b. No compensation or medical attention (other than first-aid treatment) should be given, as the above Istituto is organized to deal with them. It has an office in all towns of sufficient importance and will arrange to have the injured person collected by ambulance on being so requested.

c. The certificate of injury referred to in subparagraph a, above will be in the following form. It will be made in quadruplicate and signed by the commanding officer of the employing unit. The first copy, on which neither his rank nor his unit will be shown, will be given to the injured person or his dependents, to be handed to the Istituto. The second copy, on which the rank, unit and its location will be added, will be sent to the appropriate regional office of the United States Claims Service (see paragraph 7b, Section I, this circular). The third copy, similarly completed, will be sent to the headquarters of the base section in which the employing unit is located. The fourth copy will be kept for unit records.

CERTIFICATE OF INJURY

1. I certify that Signor _____

of (address) born on (date)

the son of (father's name), and of (mother's name)

was killed/incapacitated at ____ hours on (date)

at (exact location of the accident)

in an accident arising out of and in the course of

his employment with the United States Forces as ____

(exact nature of employment)

0965

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 74
Hq Natousa

2. The accident occurred in the following circumstances:
(Give short particulars and state whether the accident was attributable to any wilful or negligent act of the employee).

3. His daily earnings for each of the fifteen days immediately prior to the accident were as follows:

Day	Date	Gross Earnings (including overtime)	Day	Date	Gross Earnings (including overtime)	Day	Date	Gross Earnings (including overtime)
1			6			11		
2			7			12		
3			8			13		
4			9			14		
5			10			15		

Signature of the Commanding Officer _____

Name in block letters _____

Serial Number _____

Date _____

4. The Officer of the Istituto have been instructed that should they require any further information or assistance, they should communicate with the Joint Claims Committee. Units should communicate with the United States Claims Service, APO 782.

III - UNITED STATES CLAIMS SERVICE

1. Establishment under operational control of Chief Claims Officer

a. (1) The administration of claims shall, subject to the directions of this headquarters, be under operational and technical control of the Theater Judge Advocate who shall be the Chief Claims Officer.

(2) The administration of claims in French Africa and Corsica shall subject to the supervision of the Chief Claims Officer, be under the operational and technical control of a Deputy Chief

0966

Declassified E.O. 12356 Section 3.3/NND No. 785016

Claims Officer. The administration of claims in Italian territory shall, subject to the supervision of the Chief Claims Officer, be under the operational and technical control of a Deputy Chief Claims Officer.

b. In order that a uniformly descriptive term may be employed which is easily recognized by local inhabitants and at the same time distinguished from like services of other forces, the administration of claims shall be conducted under the name of "United States Claims Service".

c. Personnel assigned or attached to the United States Claims Service are, effective on the date of such assignment or attachment, attached to the headquarters of the base section in which they operate for issuance of all necessary travel orders within the base section as may be requested by the Deputy Chief Claims Officer, rations and messing, suitable billets and office space, and supplies. When travel orders for travel outside the base sections or travel between base sections are necessary, request for such orders will be made to this headquarters.

d. Motor vehicles necessary for the proper conduct of the United States Claims Service will be procured by the Deputy Chief Claims Officer in accordance with existing procedures.

e. Deputy Chief Claims Officers are authorized to requisition from the respective base sections stationery, office supplies, equipment and services necessary to the efficient operation of the claims service in the territorial area of the respective base sections. When branch offices of the United States Claims Service are established in an area outside of any base section, such requisitions may be made upon the nearest United States installation of issue in that area.

2. Functioning in French Africa and Corsica

a. The settlement of claims on account of damage to or loss or destruction of public property, both real and personal, or on account of damage to or loss or destruction of private property, both real or personal, or personal injury or death of inhabitants of French Africa or Corsica, except as provided in paragraph 4 below, when such damage, loss, destruction or injury is caused by Army forces, or individual members thereof, or otherwise incident to non-combat activities of such forces, will be considered, determined, adjusted and paid in accordance with the provisions of the Act of Congress approved 2 January 1942, as amended by the Act of Congress approved 22 April 1943, and AR 25-90.

b. The Claims Commission heretofore appointed by the Secretary of War to adjust claims under the above acts of Congress and Army Regulations will continue to function under this directive as a part of the United States Claims Service.

3. Functioning in Italian territory.

a. Claims will not be considered or paid under the Act of Congress approved 2 January 1942, as amended by the Act of 22 April 1943, but shall be investigated, processed, approved and delivered to the Italian authorities as hereinafter provided.

0967

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 74
Hq Natousa

b. The United States Claims Service in Italian territory will, except as provided in paragraph 4 below, investigate, consider, determine and adjust claims of the same kind and nature as would be considered, determined, adjusted and paid under the Act of 2 January 1942, as amended, if such Act were applied in Italian territory.

Amended by Cir. 126 See one

c. The United States Claims Service in Italian territory will comprise a Deputy Chief Claims Officer, a legal review board of not to exceed three officers who shall be detailed for duty in the Office of the Deputy Chief Claims Officer; and such field investigators, clerks, interpreters and other personnel as may be duly assigned thereto or employed for duty with said service.

d. Copies of reports of investigations made pursuant to this circular by unit investigating officers will be forwarded to the most convenient office of the United States Claims Service by the units concerned. Investigating officers assigned to the claims service, upon completion of their reports of investigation, will transmit them to the Office of the Deputy Chief Claims Officer. No claim will be approved by the Deputy Chief Claims Officer until such claim has been examined by the legal review board in his office.

e. The Deputy Chief Claims Officer in charge of the United States Claims Service in Italian territory is authorized to approve for payment any claim in an amount not in excess of $500.00.

f. The Chief Claims Officer, United States Claims Service, is authorized to approve for payment any claim in an amount not in excess of $2,500.00.

g. Any claim in an amount in excess of $2,500.00 must be approved by the Theater Commander.

h. When any claim is properly approved by the Deputy Chief Claims Officer, he shall pass the claim to the representative of the Italian Government designated by the Minister of Finance, who shall acknowledge receipt of the approved claim. By arrangement with the Minister of Finance, the accounting office of the Italian Treasury will notify the claimant of the award and will furnish the claimant an order on the Treasury in the amount of the award. Upon presentation of this order to a Treasury cashier, the claimant will receive the amount of the award upon condition that he sign a release by which he releases the United States and its officers and representatives from any further claim growing out of the incident. The Italian paying officer will transmit this release to the office of the Deputy Chief Claims Officer for file with the retained papers.

i. Any claim approved by the Chief Claims Officer or the Theater Commander will be returned to the Deputy Chief Claims Officer to be passed to the Italian authorities as set forth above.

3490

4. Procurement Matters. Due to the terms of the armistice and to arrangements made with the Italian authorities and French authorities, claims on account of the authorized use of real estate, claims on account of damage occasioned by or attributable to such use, claims on account of the authorized use of movable property and claims on account of the authorized procurement of supplies, equipment, facilities and services of all kinds will not be investigated or considered for adjustment by the United States Claims Service. They will be handled as pro-

0962

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 74 dtd 23 May 44
Hq Natousa

curement matters by existing procurement agencies in accordance with existing procurement directives. Claims on account of unauthorized use or procurement as mentioned above; on account of trespass or on account of criminal acts committed by United States Forces will be fully investigated by the United States Claims Service. If final investigation reveals that these claims should be handled under reciprocal aid then the United States Claims Service will turn over all papers in connection therewith to the procurement agency for final processing.

5. Submission of Claims. Claims will not be solicited, but a civilian who, either directly or through the police or other local authorities, requests information concerning the submission of a claim should be referred to the nearest officer of the United States Claims Service or informed that he may submit his claim in writing to the commanding officer of any United States Army unit. A commanding officer who receives a claim should transmit it without delay to the nearest officer of the United States Claims Service for further action.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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0969

Declassified E.O. 12356 Section 3.3/NND No. 785016

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	G-1 (B)	1	AMG 8 Army
		1	Reg 7
		1	File
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3489

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 22 May 1944
NUMBER 73)

Censorship Release. Anzio - Cassino I
Naturalization and Assignment of Non-Citizens Serving in the Army of the United States II

I - CENSORSHIP RELEASE. ANZIO - CASSINO

Section I, NATOUSA Circular Number 58, and Section II, NATOUSA Circular Number 62, both 1944, are rescinded and the following substituted therefor:

1. Allied troops who took part in the Anzio Bridgehead operations up to and including 14 May 1944 may now mention participation in that operation in their letters home. Reference of participation up to and including 18 May 1944 may now be made for those who took part in the battle of Cassino.

2. The restrictions referred to in paragraph 1C a (8), NATOUSA Circular Number 32, cs, will be strictly observed.

3. The address at the head of letters will be the official address and not "Anzio".

4. Present or future location will not be identified as "Anzio Bridgehead".

II - NATURALIZATION AND ASSIGNMENT OF NON-CITIZENS SERVING IN THE ARMY OF THE UNITED STATES

Letters, this headquarters, file AG 014.32/260-P, subject: "Naturalization and Assignment of Non-Citizens Serving in the AUS", dated 10 December 1943 and 23 February 1944, are rescinded and the following substituted therefor:

1. Naturalization

a. Authority. The Commanding General, SOS NATOUSA is charged with the administrative details relating to, and the supervision of, the naturalization of military personnel of this theater.

RESTRICTED

0971

Declassified E.O. 12356 Section 3.3/NND No. 785016

b. Procedure

(1) The provisions of War Department Circular Number 193, 1943, as supplemented hereby and by instructions to be issued by SOS NATOUSA, will govern in the naturalization of non-citizens in the armed forces in this theater.

(2) Commanding officers of individual units will submit reports of approved and eligible applicants for naturalization, to the Commanding General, SOS NATOUSA.

(3) Arrangements will be made by the Commanding General, SOS NATOUSA to expedite completed action on all applications.

2. Assignment of Certain Non-Citizens

No individual of the Army of the United States who is a citizen of an Axis or Axis satellite nation will be assigned to a unit in the forward area. Commanding officers of units in, or ordered to move to, forward areas will transfer immediately all such persons to the nearest personnel center and will notify the Commanding General, SOS NATOUSA, accordingly. No such individual will be assigned to missions or permitted to proceed to localities where his capture by the enemy is a likelihood.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 20 May 1944
NUMBER 72)

SANITARY AND PREVENTIVE MEASURES FOR THE CONTROL OF MALARIA

Section V, NATOUSA Circular Number 12, 1944, and all existing instructions conflicting with the following directive are rescinded. All instructions issued by United States Army commands will be revised to conform in detail with the following.

1. Theater Malaria Control Organization. a. An organization for malaria control has been established providing for certain specialized units to assist in the work of control of malaria. It is necessary that their duties be clearly defined so that the most efficient use will be made of them.

b. A malariologist is on the staff of the Surgeon, NATOUSA. Under the Surgeon, he will technically supervise and coordinate the operations for malaria control. He will also act as a special advisor to the Surgeon on all matters pertaining to the control of malaria and mosquito-borne diseases.

c. Malariologists are assigned to Headquarters NATOUSA and will be attached to the staff of commanders when necessary at each base section, air force, army, and task force. These assistants will, through the Surgeon, advise commanders in the development of malaria discipline in all troops and will prepare, initiate, and supervise organization and unit malaria control training programs. They will assist in planning and supervising survey and control measures. They will supervise and technically control the work of attached malaria survey and control units. They will, when necessary, arrange for and technically advise the malaria control program coming within the responsibility of the Corps of Engineers as set out in NATOUSA Circular 42, 1944. They will investigate malaria rates and malaria hazards of proposed camp sites and will furnish all pertinent information obtained to commanding officers concerned.

d. Malaria survey units and malaria control units will be assigned as needed to each base section, air force, army, and task force. These units will normally be assigned to area control work in the vicinity of troop concentrations but under special conditions may be used on special problems. They will function as follows, under the technical direction and supervision of the surgeon of the command to which assigned:

346

(1) Malaria survey units will:

(a) Determine incidence, distribution, and biology of mosquito adults and larvae, in relation to malaria.

(b) Survey, map, and recommend to commanders, measures for malaria control in specific areas for use by malaria

0974

Declassified E.O. 12356 Section 3.3/NND No. 785016

control units and organization antimalaria details.

(c) Maintain a check on effectiveness of control measures by routine collection of adults and larvae.

(d) Where indicated, perform malaria parasite surveys among civilians and troops to determine incidence and species of parasites. They will act as consultants to Medical Department units in the identification of malaria parasites in blood smears.

(e) Perform any special studies in regard to malaria or mosquito-borne disease required by the surgeon.

(f) Through the surgeon, keep commanders informed on all matters relating to malaria control in their areas.

(g) When and where indicated, assist in the supervision and performance of malaria control measures.

(h) Demonstrate, advise, and aid in the training of unit antimalaria details.

(2) Malaria control units will:

(a) Prepare detailed plans for malaria control measures.

(b) Demonstrate, advise, and aid in the training of unit antimalaria details in approved methods of control.

(c) Advise the commander on the use of labor, civilian and native, in malaria control work. They will also aid in the training and supervise the technical aspects of this work.

(d) Initiate plans and advise commanders regarding the maintenance of control measures in areas between units, docks, airfields and similar areas used by troops of all units.

(e) Through the surgeon, keep commanders informed on all matters relating to malaria control in their areas.

e. Personnel and units engaged in malaria control will be furnished supplies, equipment, additional transportation when required for malaria control work, shelter and meals by organizations to which they are attached, or by organization commanders in whose areas they are assigned for duty.

2. Troop Malaria Control Program. a. Commanding officers of all grades are responsible for malaria control in their organizations and in areas occupied by their commands.

b. The following general antimalaria measures will be made effective:

0975

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Cir #72
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(1) All available information bearing on health in the area will be collected by base section, army, air force, and task force commanders and evaluated in order to determine the probable effect of these factors on the sickness rate of the troops. Special note will be made of the prevalence of malaria and other insect-borne diseases. Base section commanders will make such information available to all tactical units coming into their area. They will maintain sanitary and malaria control programs in camp sites or bivouac areas set aside for troop use, when these areas are not occupied by tactical units. Tactical commanders occupying such areas will base their sanitary and disease control measures on regulations and practices in force in the area.

(2) When the nature of the tactical operation permits, the organization will have malaria survey and control units attached to it in accordance with the needs of the local situation.

(3) Antimalaria details consisting of at least two enlisted men, including one non-commissioned officer, will be formed in each company, battery, or similar unit to assist unit commanders in the control of malaria. In non-medical units, these details will be made up of non-medical personnel. They will be specially selected by the commander and will be given immediate training in the use and minor maintenance of screening and bed nets; hand killing and spray killing adult mosquitoes; larvicidal oiling of puddles and minor collections of water; minor ditching; minor water tidiness around a company encampment; and individual measures of malaria control in rear areas and in combat. These antimalaria details will carry out ordinary antimalaria housekeeping measures, such as those listed above, in and immediately around the company encampment.

(4) All military personnel now in the theater who have not had antimalaria instruction within six (6) months will receive at the earliest practicable date a basic four-hour program of formal instruction about malaria and its control. War Department Training Circular Number 198, dated 21 September 1943, outlines such a course of instruction. When facilities are available, training aids such as film number 8-953 and film strips 8-15, 8-12 will be used in connection with instructions. Medical Department personnel will be used to instruct troops in the technical aspects of this training.

(5) From 15 April to 30 November, each individual will be provided with the following items of antimalaria supplies and equipment:

Bar, mosquito or sandfly
Repellent, mosquito, 2 oz bottle

0976

Declassified E.O. 12356 Section 3.3/NND No. 785016

(6) Where required, each organization will be issued the following:

Insecticide, Freon Aerosol - 1 lb dispenser, 15 per 100 men per month
Sprayer, Knapsack type - 1 per each 100 men (when required)
Sprayer, Knapsack, spare parts for - as required
Paris green duster, hand rotary type - as required
Paris green duster, spare parts for - as required
Paris green, or other approved larvicides - lbs, as required
Malariol (or Diesel oil No. 2) - 100 gal, US, per sprayer knapsack per month

(7) Suppressive treatment - The application of the following malaria control measures is a command responsibility of all unit and organization commanders. Such modification as is necessitated by military operations must be temporary only.

(a) Atabrine - Except in areas designated as non-malarious, all military personnel will take one (1) 0.1 gram tablet of atabrine per day for six (6) or seven (7) days a week, as advised by the medical officer of the command, as suppressive therapy to prevent the occurrence of clinical malaria. This will be done during the period from 1 May to 15 November.

(b) Quinine - Individuals in malarious areas found to be truly sensitive to atabrine will take in lieu thereof 0.6 gram quinine sulphate per day.

(c) Method of issue to troops - Atabrine or quinine will be issued with the ration. Troops scheduled for movement will be provided with sufficient atabrine for the entire trip plus seven (7) days. Medical supply officers will make available to the Quartermaster necessary tablets, based on the ration return, at the highest unit ration breakdown point for the force concerned. American troops attached to British units will be supplied through British channels.

c. Specific Antimalaria Measures for Military Personnel.

(1) Unit commanders will be held responsible for the enforcement of antimalaria measures in their command. They will direct the attached medical officer to give regular and frequent instructions to personnel of the command on malaria control measures as well as other phases of hygiene and sanitation. The dates, number of hours, and subjects covered in all instructions will be reported in the Monthly Sanitary Report.

0977

Declassified E.O. 12356 Section 3.3/NND No. 785016

(2) The selection of camps and bivouac sites will be made so as to avoid if possible:

(a) Insanitary localities.

(b) Proximity to native villages or camps (at least one mile away).

(c) Areas known to have a heavy population of mosquitoes which may carry malaria.

(3) Individual protective measures will be carried out as follows:

(a) The wearing of shorts and shirts without sleeves between the hours of sunset and sunrise is prohibited. Work details may, during daylight hours, work without shirts when so authorized by the officer in charge of the detail. All troops will wear their shirt sleeves rolled down from sunset to sunrise. In malarious areas leggings will be worn to protect ankles and legs from mosquito bites and from injuries leading to skin infections. In non-malarious areas, or where effective malaria control work has been done, exceptions may be made by the commanding officer upon advice of the surgeon.

(b) All personnel will be required to sleep under mosquito or sandfly nets except in non-malarious areas, which will be designated by commanding officers upon advice of the surgeon. Unit commanders or their representatives will instruct the troops in the proper use of sleeping nets, and frequent inspections will be made to insure that nets are efficiently used and kept in a good state of repair.

(c) In malarious areas the wearing of mosquito headnets and gloves at night by guards, or others engaged in night work, is usually impractical and is of little value in the prevention of malaria. Such troops will make use of standard Quartermaster mosquito repellent, and it will be applied to all exposed skin surfaces, in accordance with directions on the bottles, at intervals not greater than four (4) hours.

(d) In hyper-endemic malaria areas, insofar as possible, all military personnel will stay out of buildings or areas occupied by civilians between the hours of sunset and sunrise until effective malaria control measures are being carried out in the area, or buildings are effectively sprayed with an approved insecticidal spray at least once a week.

0978

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #72
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(4) Anti-mosquito measures as follows will be put into effect:

(a) Hand killing of mosquitoes will be done daily in each tent, hut, or building occupied by troops.

(b) When indicated, each tent, hut, or sleeping place will be sprayed daily with insecticide to kill the mosquitoes.

(c) When indicated, civilian habitations, and outbuildings near such habitations, within one mile radius of troop areas will be sprayed once a month with a 5% solution of DDT in kerosene or Diesel oil. If such is not available, spraying will be done once a week with aerosol insecticide or liquid insecticide such as flit. This is a most important measure and is especially applicable to newly occupied areas where antimalaria work has not been in effect. Civilian habitations are the main source of infected mosquitoes. Infected mosquitoes are concentrated in these areas and spray killing at proper intervals will to a large extent prevent their biting troops or spreading to other areas. This is a key measure.

(d) Mosquito breeding places, inhabited by mosquito larvae within a one and one-half (1½) mile radius of the area occupied by troops, will be drained, filled, oiled, or treated with paris green by the unit antimalaria detail or area malaria control units. Especial attention will be directed to standing water in man-made excavations, wheel ruts, cans and other containers. It is the responsibility of the commanding officer to see that the program for the destruction or control of breeding places is carried out in accordance with established antimalaria control methods.

3. Liaison - United States Army Forces will maintain close liaison with the United States Naval Forces doing malaria control work in this theater, and a similar relationship will be maintained with British and French Forces.

By command of Lieutenant General DEVERS:

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Circular N° 72

20 May

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

13 May 1944

CIRCULAR)
:
NUMBER 71)

Offenses, Confinement, and Courts-Martial I
Censorship Regulations II
Improper Use of EFM and Sender's Composition Messages III
Diarrheal Diseases IV

Rescinded by Cir 120 Sec 3

I -- OFFENSES, CONFINEMENT, AND COURTS-MARTIAL

Paragraph 1a (1), NATOUSA Circular Number 38, 1944, is rescinded and the following substituted therefor:

"(1) Discontinuance of Allotments - When an absentee has been absent for fifteen (15) days or when a deserter or absentee is dropped from the rolls of his organization before the expiration of that period, requests will be submitted for the discontinuance of voluntary allotments."

See II Cir 99 Sec 2

II -- CENSORSHIP REGULATIONS

NATOUSA Circular Number 32, 1944, is amended as follows:

a. Paragraph 7 is rescinded and the following substituted therefor:

"7. Mail to and from Enemy POW: Mail of any description to or from enemy prisoners of war in this theater will be censored only by the Prisoner of War Censorship Detachment, APO 534, US Army, or other duly authorized prisoner of war agency. Any organization or individual obtaining possession of any such mail which has not passed through authorized prisoner of war censorship will forward it to the above detachment for censorship."

b. Paragraph 11a (7) is rescinded and the following substituted therefor:

"(7) Captured enemy trophies, except when accompanied by the proper certificates and as authorized by Section V, NATOUSA Circular Number 64, 1944."

See Cir 75 Par 3

III -- IMPROPER USE OF EFM AND SENDER'S COMPOSITION MESSAGES

1. Attention is directed to the provisions of NATOUSA Circular Number 51, 1944, on censorship regulations for cables and radiograms.

2. EFM and sender's composition messages are being received addressed to military personnel in the United States which contain the name, rank, unit and geographical location of the addressee in violation of paragraph 19b, T.C. 15, War Department, 1943. Such messages should be addressed in the same manner as those originating in the United States, i.e., name, serial number and name of the military establishment such as post, camp, or station and its location in place of the APO address. The addressee's rank and all reference to military organization must be omitted.

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Cir #71
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5. Messages are also being received from overseas addressed to service personnel in other overseas locations. No provision has been made for the transmittal of such messages and none should be accepted for transmission.

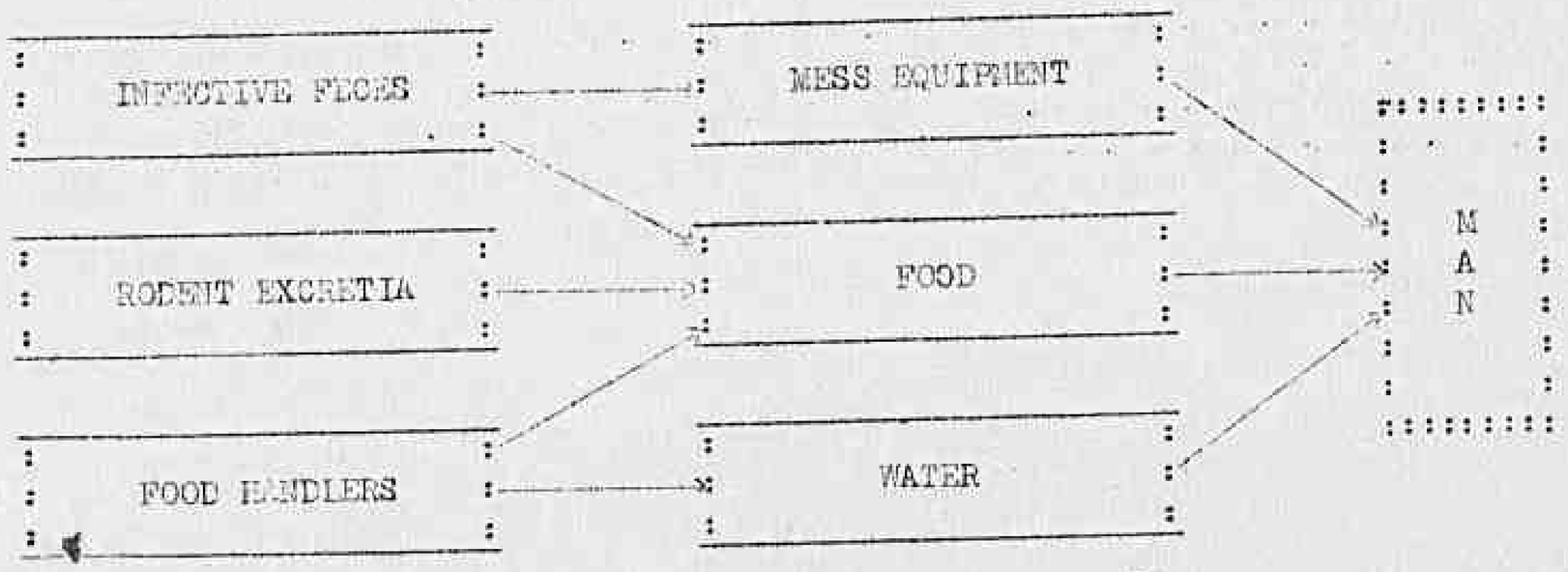
IV -- DIARRHEAL DISEASES

1. General. a. During 1943, 56,852 man days were lost by United States Army personnel in this theater due to diarrheal diseases. Filth, flies, improper care of food and failure to detect cases and carriers of these diseases are responsible for the spread of these infections. Diarrhea and dysenteries are preventable, and organizations experiencing such conditions can consider that they have failed to observe some fundamental aspect of sanitation.

b. Army Regulations 40-210; paragraph 5, FM 21-10; and paragraph 2, War Department Circular Number 48, 1944, designate unit commanders of all echelons as responsible for preserving the fighting strength of their units through maintaining the health of their men. The degree to which this is accomplished is considered to be a measure of their efficiency in leadership.

c. The unit surgeon is a staff officer of essential importance and is not provided for the sole purpose of administering to the sick and injured. His primary responsibility is to advise his commander how the personnel of the command can be kept physically and mentally well and to aid the commanding officer in the accomplishment of these ends by effectively carrying out those necessary parts of the health program in connection with planning, training, inspections and supervision for which he, as a medical officer (as contrasted with a line officer) is particularly qualified by training and experience.

2. Source of Infection. -- Usually the source of infection is the feces of human cases or human carriers of the diarrheal diseases. This material is conveyed directly or indirectly by some means to contaminate food or water consumed by the individual who later becomes sick. Flies are the most important transmitters of the infected material to man's food. Water is usually contaminated by careless handling of human excrement so that it gets into water supplies. Because of the careless and unsanitary habits of the native people, all water in this theater must be considered infected and must be disinfected by use of chlorine so that a residual chlorine of 0.4 parts per million is present in the water at least thirty (30) minutes after treatment.



0982

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3. Diarrhea Preventive Measures. -- The prevention of diarrhea is a disciplinary problem. Unit commanders of all grades are responsible for the training of their personnel in sanitation and hygiene and for the enforcement of sanitary discipline. In discharging these responsibilities, the following measures will be given special emphasis:

a. All camp and billet areas will be maintained in a clean, orderly, and sanitary manner.

b. Latrines and bath houses, unless located within a screened building, and of the sanitary type, will be located at a minimum distance of 200 yards from the kitchen and mess tent.

c. Kitchens, latrines, and mess halls will be screened whenever feasible. They will be properly maintained in a clean and sanitary manner. Facilities will be provided for food handlers and cooks to wash their hands and special care will be taken to see that food handlers and cooks wash their hands with soap and water after using the latrine.

d. Food handlers will be regularly inspected twice monthly by a medical officer in accordance with paragraph 22, NATOUSA Circular Number 12, 1944.

e. Any individual having diarrhea or giving a recent history of diarrhea will not be employed in a mess hall or kitchen until proven to be free from intestinal pathogens. Special care should be given to the detection of carriers among cooks and mess personnel required to prepare food.

f. Fly Control - The diarrhea months are the months when flies are most prevalent, and these insects are so important in the transmission of these diseases that they should be given special consideration. Insofar as possible, fly breeding should be eliminated. Flies cannot breed unless access can be obtained to putrefying organic matter.

(1) All garbage and kitchen wastes should be properly disposed of, and soiling of the ground with food should be prevented. If soiling should occur, the use of borax, 10% DDT powder, or oil on such areas will prevent fly breeding.

(2) Animal excrement should be composted or disposed of in such a manner that flies cannot breed in it.

(3) Human excreta should be disposed of as described in FM 21-10 and FM 8-40. Pit latrines, if used, should be kept fly-tight and adequate use made of screening and insecticides such as DDT and other sprays. Action should be taken to correct immediately any improper disposal of human waste by civilians in all areas in the proximity of military installations.

g. Protection of food and mess equipment from flies - This means fly-proof kitchens, keeping open food covered, and using insecticides, fly-paper, and fly-swatters for the destruction of flies that gain access to the kitchen. Kitchen personnel must be taught not to tolerate flies in kitchens or mess halls.

0923

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(1) The preparation of food at the proper time, adequate use of refrigeration, and minimizing the use of left-over food.

(2) Sterilizing mess equipment before and after eating, by use of either boiling water or chemicals provided (germicidal rinse, QM Item 51-C-1606, or HTH).

(3) Proper disinfection of fruits and vegetables which are eaten raw, by use of chlorine or germicidal rinse.

h. Civilian food - Because of the lack of sanitary supervision and insanitary practices prevalent in civilian restaurants and other food handling establishments throughout the theater, all civilian food, especially milk, ice-cream, cold drinks, cheese and prepared foods, must be considered to be sources of infection that cause diarrhea. Troops must be warned of the dangers involved in eating in such food establishments and every effort exerted to prevent the consumption of such food.

By command of Lieutenant General DEVERS:

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"Circular No. 71

18 May 1944

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

17 May 1944

CIRCULAR)
: NUMBER 70)

Orders for Personnel Returned to United States I
Witness Fees and Mileage II
Recording Results of Favorable Loyalty Investigations and Checks III

I -- ORDERS FOR PERSONNEL RETURNED TO UNITED STATES

1. All orders issued in this theater covering personnel returned to the United States by reason of transfer, rotation, or for hospitalization will include the following instruction:

"Personnel will immediately notify correspondents and publishers to discontinue mailing letters and publications to them until further advised as to new address. WD AGO Form No. 371-1, 9 October 1943 (V-Mail Notice to Correspondents and Publishers) may be used for this purpose."

2. The foregoing instruction will be included in orders issued by organizations transferring personnel to replacement centers for return to the United States as well as in orders issued by the replacement centers. Orders covering personnel returning to the United States on special missions or leave for short periods will not contain such instructions.

3. It is essential that all personnel be instructed to notify their correspondents and publishers immediately when they receive their first orders relative to transfer to the United States. Change of address cards and V-mail forms are available at all APO's in the theater.

II -- WITNESS FEES AND MILEAGE

Section V, APHQ Circular Number 17, 1943, is being rescinded. The following is substituted therefor:

1. Persons not subject to military law when called as witnesses before courts-martial, military commissions, courts of inquiry or retiring boards of the United States Forces will be allowed the following fees:

a. In French North and West Africa and Corsica, 42 francs for each day or part of a day in attendance.

b. In Italian territory, 80 lire for each day or part of day in attendance.

c. Expert witness, in either territory referred to in a and b, will be procured and paid in the manner provided by paragraph 99, [illegible] for Courts-Martial, United States Army, 1928.

2. Mileage will be allowed witnesses in going from their place of residence to the place of trial or hearing and in returning to their place of residence, at the following rates:

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0986

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Cir # 70, Hq Natousa

a. In French North and West Africa and Corsica, 1.4 francs per kilometer.

b. In Italian territory, 2.8 lire per kilometer.

c. No mileage will be allowed where travel is performed by military conveyance.

III -- RECORDING RESULTS OF FAVORABLE LOYALTY INVESTIGATIONS AND CHECKS

1. To insure against duplicative loyalty investigations or checks to determine the suitability of an individual for a position of trust, an entry will be made on the Service Record of an enlisted man or woman or on the Qualification Card (WD AGO Form 66-1) of an officer or warrant officer, indicating the extent, results, and date of any favorable loyalty investigation or check conducted. The entry must necessarily vary to fulfill the requirements of the particular case, but in general should conform to one of the following examples:

a. "Favorable loyalty investigation for position of trust completed 25 May 1944. Clearance granted by Assistant Chief of Staff, G-2, NATOUSA, Chief, Counter Intelligence Branch."

b. "Favorable loyalty check for cryptographic duties completed 25 May 1944. Clearance granted by Assistant Chief of Staff, G-2, NATOUSA, Chief, Counter Intelligence Branch."

2. The commanding officer of the individual investigated will make the above-mentioned entry upon receipt of the results of a favorable loyalty investigation or check. No entry will be made in any case where clearance is denied.

3. No entry will be made to show that a loyalty investigation or check is pending. When an individual being investigated is transferred, his unit commander will advise the new unit commander by letter:

a. That a check or investigation has been requested and is pending.

b. The office to which the request was made.

c. Type of investigation requested (cryptographic or position of trust).

The commanding officer of the unit to which the individual is transferred, upon receipt of advice that the results of the investigation are favorable, will make the appropriate entry.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

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17 May 1944

Circular No. 70

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

14 May 1944

CIRCULAR)
:
NUMBER 69)

Soldier's Individual Pay Record I
Voting Instructions in Unit Publications II
Non-Receipt of Mail III
Parcel Post for Casualties IV
Yellow Fever Immunization V
NATOUSA and AFHQ Publications VI

I -- SOLDIER'S INDIVIDUAL PAY RECORD

Effective immediately, no reference will be made on a Soldier's Individual Pay Record (WD AGO Form Number 28) to unit, organization, or location in which soldier is serving. Typewritten name, signature, grade, or arm of service of an officer will not be shown on this form under any circumstances. All such information appearing on forms in use at present will be obliterated immediately. Paragraph 12, AR 345-105 is being amended accordingly.

II -- VOTING INSTRUCTIONS IN UNIT PUBLICATIONS

The War Department has directed that official War Department publications and releases by Army News Service, Morale Services Division, New York, will be the only authorized sources of information as to how and when soldiers may obtain absentee State or Federal ballots and as to the soldiers' voting instructions. Camp and unit servicemen's publications will confine any matter published on these subjects to information taken from the above-stated sources. This action is required in order to secure uniform army instructions and procedure in all areas and to avoid error or misinterpretation based on inadequate knowledge.

III -- NON-RECEIPT OF MAIL

1. Numerous complaints are being received through the War Department from relatives of personnel in this theater to the effect that such personnel are not receiving mail from home for long periods of time. Investigation of these cases reveals, in most instances, that delay is due to new arrival in the theater or change of address, indicating non-compliance with the provisions of NATOUSA Circular Number 8, 1944.

2. Immediate action will be taken to insure that all personnel who do not receive their mail regularly complete the appropriate Change of Address forms and forward them to the following:

a. Central Postal Directory
b. Former unit
c. Former APO of address
d. Correspondents (where appropriate).

3477

3. Forms for notifying Central Postal Directory and former unit of correct address are available at all army post offices in this theater. Hospitalized personnel should use Forms NAP 9 and NAP 10. Forms NAP 11, NAP 12, and NAP 12-A should be used by all other personnel.

4. All commands will bring this to the attention of all personnel. Particular emphasis will be given to completion of these forms by hospitalized personnel and those in personnel centers.

0989

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IV -- PARCEL POST FOR CASUALTIES

1. Advice has been received at this headquarters that certain organizations in the theater open parcel post packages received after the addressee is known to be "deceased" or "missing" and distribute items of an expendable nature to members of the organization.

2. The above procedure is contrary to WD Circular Number 273, 1943; WD Memorandum W340-28-43, 25 April 1943; and Section III, NATOUSA Circular Number 55, 1944.

3. All undeliverable mail received after the addressees have become casualties of any type will be indorsed as directed in Section III, NATOUSA Circular Number 55, 1944, and returned to the APO. Prior consent or agreement of the addressee cannot be used as authority for the practice mentioned in paragraph 1, above.

See V -- YELLOW FEVER INOCULATION
Cir 96 Sec H

1. In accordance with War Department instruction , that part of Section I, NATOUSA Circular Number 12, 1944, which deals with yellow fever vaccinations, is amended to provide that such vaccinations will be considered effective in all theaters if administered not more than four years and not less than ten days prior to entry into or passing through Africa, between Latitude 18° North and 12° South South America, between Latitude 13° North and 30° South; Republic of Panama and the Canal Zone.

2. All personnel traveling to or through Southwest Pacific area will be vaccinated for typhus and cholera.

VI -- NATOUSA AND AFHQ PUBLICATIONS

NATOUSA Circular Number 1, 1944, is rescinded and the following substituted therefor:

1. NATOUSA and AFHQ circulars, administrative memoranda, and general orders are distributed direct to all major commands, including divisions, brigades, and groups. Commanders of such units are responsible that appropriate distribution is made to subordinate units and are authorized to reproduce when necessary. All units down to company level will be required to maintain a complete file of circulars.

2. Base section commanders are responsible that newly arrived units are provided with complete sets of circulars and other numbered publications appropriate to the type of unit concerned. Requests therefor will be submitted direct to the base section serving the unit.

By command of Lieutenant General DEVERS:

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Chief of Staff.

OFFICIAL:

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Circular No. 69

14 May 1944

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 68)

11 May 1944

Promotion of Officers I
Handling Prisoners of War II
Discrepancies in Casualty Reports, Morning Reports and Allied Records . . . III

Sel Cir 94

I -- PROMOTION OF OFFICERS

NAFCUSA Circular Number 38, 1944, is amended by the addition of paragraph 11, as follows:

"11. Promotion of Limited Assignment Second Lieutenants. - Second Lieutenants who have served a minimum of one year in grade, who have demonstrated their fitness for promotion, and who are classified limited assignment as a result of wounds or injuries received in actual combat may be recommended for promotion to the grade of first lieutenant without regard to vacancies in that grade."

II -- HANDLING PRISONERS OF WAR

1. Commanders of combat units and other units responsible for handling prisoners of war will insure that all personnel of such units have a thorough knowledge of the principles to be observed in relation to prisoners of war as set forth in FM 27-10, Rules of Land Warfare, particularly with respect to the Geneva Convention, Treaty Series 846 and 847.

2. Attention should be especially directed to the fact that the rights of prisoners of war as set forth by treaty are not theoretical but are binding on all US troops in the same manner as are the laws and Constitution of the United States. Violation of these rights by any US troops may result in retaliation by the enemy in the form of reprisal.

III -- DISCREPANCIES IN CASUALTY REPORTS, MORNING REPORTS, AND ALLIED RECORDS

1. A comparison of morning reports, casualty reports, service records, WD AGO Forms 51 (Reports of Investigation) and WD Forms 370 (Final Statement) shows that in numerous instances the casualty status, date of death, grade, and ASN are not in substantial accord on all of these reports and records. These are the basic documents by which all insurance, gratuities, pensions, claims and final pay accounts are computed and paid by the General Accounting Office to the beneficiary of the individual in question. When these records are presented for payment and conflicting remarks and abbreviations are discovered, payment to the beneficiary is deferred and the War Department is called upon for correct data. Nothing at variance in these records can be justified and, as a result, unjust reflection and criticism is visited upon the War Department. Considerable correspondence is then necessary to effect a reconciliation of the records and justify payment. Many cases have occurred in which the individual's family has suffered extreme financial and mental hardship prior to the final settlement of pay accounts and insurance. Therefore, it is incumbent upon all

0992

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Cir # 68
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commanders that extreme care be taken to insure accurate preparation of these records at the source to avoid such incidents and that they be promptly brought into agreement when a change in date or status occurs.

2. The basic casualty report will be the source record. All entries which are made on the records enumerated in paragraph 1 will be in agreement therewith prior to their submission to higher headquarters. When applicable, the WD AGO Form 51 (Report of Investigation) and/or WD Form 370 (Final Statement) will be prepared and checked against the casualty report, service record, and morning report to insure uniformity of entries, especially with reference to casualty status, date of death, grade, and ASN. In the event a corrected casualty report is subsequently made, all the above mentioned records will be amended accordingly.

3. Each subsequent headquarters in the channels of transmission of casualty reports will check and reconcile these reports against each other in conformity with paragraph 5o, NATOUSA Circular Number 10, 1944. Any change of casualty status of an individual, which is discovered, will be reported through channels to the unit which initiated the report. Corrected casualty report will then be made by the regiment, group or comparable command and appropriate corrections made on the morning report, service record, and when applicable, on the final statement and/or report of investigation. In the event the service record, final statement, and report of investigation are not in the possession of the unit, notification will be made through the same channels as the original report, to the organization to which they were forwarded, to amend them accordingly. This circular will be cited as authority.

4. Any battle or non-battle casualty patient received in a hospital will be immediately picked up, carried and reported on the morning report in an "attached" status, until such time as he is either transferred to the detachment of patients in an "attached unassigned" status (see paragraph 4d and e, NATOUSA Circular Number 54, 1944) or has been evacuated, returned to duty, etc. This may be accomplished by the medium of attaching a copy of the admission and disposition slip to the morning report, thus obviating the necessity of carrying "attached" personnel on the morning report by name. Issuance of orders for "attached" personnel is not necessary. The type of casualty, battle or non-battle, will also be shown on the admission and disposition slip, e.g. "Attached SWA", "Attached Malaria-slightly ill".

5. The abbreviated symbols authorized for use on NATOUSA Form 6 will be used for all entries concerning battle casualties on morning reports, service records and casualty reports referred to in this circular.

By command of Lieutenant General DEVERS:

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Circular 68 Matosca

11 May 1944

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

10 May 1944

CIRCULAR)
:
NUMBER 67)

PHYSICAL RECLASSIFICATION OF ENLISTED MEN

NATOUSA Circular Number 60, 1944 series, is rescinded and the following substituted therefor:

1. Assignment of Physically Handicapped Enlisted Men - It is imperative that each enlisted man be assigned to the position in which he can render maximum useful service. Some assignments require enlisted men of unusual strength, stamina, and physical ability, but even in combat units there are positions which can be filled by men who do not meet the physical standards for induction under MR 1-9. Therefore, surgeons and commanders will exercise extreme care in the physical classification, reclassification, and assignment of enlisted men. Each commander in this theater must make the best use of physically handicapped enlisted men within his command and will make continuous effort to qualify them for general service as expeditiously as possible. Commanders and surgeons of lower echelons will familiarize themselves with limiting defects of individuals within their organizations.

2. Reclassification of Enlisted Men from General or Limited Assignment.

a. In this theater, enlisted men will be classified in limited assignment status in accordance with Section II, Circular Number 327, War Department, 1942, modified as follows:

(1) So much of paragraph 1a, Section II, above cited circular, as reads: "Such boards will be appointed by the post, camp, and station commander concerned" will be read: "Such boards will be appointed by the commanders of base sections and air service commands within whose geographical limits the field force unit is located, subject to the approval of the Commanding Generals, SOS NATOUSA and AAFMED respectively." Thereafter, "post, camp, or station commander" will be read: "base section commanders and air service commanders."

(2) So much of paragraph 1b, Section II, above cited circular as reads, "and will authorize the field force commander to transfer limited service men who cannot be appropriately assigned within his command without delay to installations or units of the station complement where their qualifications may be utilized to the greatest advantage", will be read: "and will authorize the field force commander to transfer limited service enlisted men who cannot be appropriately assigned within the field force command

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Cir 367
Hq Natousa

to the replacement depot under base section control for reassignment."

b. In addition, enlisted men will be classified in limited assignment as a result of action by hospital disposition boards as prescribed in NATOUSA Circular Number 51, 1944 series.

3. Procedure to Accomplish Reassignment of Limited Assignment Personnel

a. Subject to the approval of the Commanding Generals, SOS NATOUSA or AAF/ATC, each base section and/or air service command will appoint boards of officers wherever necessary for the purpose of reclassifying enlisted personnel who have been classified in limited assignment. Each board will consist of three (3) medical officers of mature judgment, one of whom will be a psychiatrist, if available, and one line officer to act in an advisory capacity only and not as a board member, when such action is deemed essential.

b. Whenever an organization commander of a zone of communications or air service command installation considers such action appropriate, and at intervals not greater than six (6) months, each enlisted man who has been classified as limited assignment will be given a thorough physical examination by his unit medical officer. If, as a result of such examination, the individual is considered physically fit for possible reclassification to general assignment status, he will be ordered to appear before one of these examining boards.

c. The individual will be given a thorough physical examination by the board. When the board considers such action advisable, it will endeavor to obtain a copy of the disposition board proceedings from the hospital which classified the soldier as "limited assignment". Upon completion of examination, enlisted man will be returned to his organization and the board will notify the organization commander concerned of its recommendation. However, if soldier is found physically qualified for general military duty, the board will notify the appointing authority of this fact, and the individual will then be made available for reassignment to general military duty at such time as a limited assignment replacement can be made available.

4. Entry on Service Record and Qualification Card - In each case where an enlisted man is classified in limited assignment or when he is reclassified to general military service, appropriate entries will be made in the individual's Service Record, WD AGO Form 24, and Qualification Card, WD AGO Form 20.

By command of Lieutenant General DEVERS:

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Chief of Staff.

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E. V. ROBERTS,
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Adjutant General.

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Circular 67

10 May 1944

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 9 May 1944
NUMBER 66)

OFFENSES, CONFINEMENT AND COURTS-MARTIAL

Section IV, NATOUSA Circular Number 48 and Section IV, NATOUSA Circular Number 66, 1944 series, are rescinded. NATOUSA Circular Number 66, 1944 series, is amended as follows:

a. Paragraph 1b is rescinded and the following substituted therefor:

"b. Dropping from Rolls as a Deserter - No absentee will be dropped from the records of his organization as a deserter except upon conviction for desertion by a court-martial."

b. Paragraph 3c (1) is rescinded and the following substituted therefor:

"(1) The NATOUSA Disciplinary Training Center at Oran, Algeria, under the control of the Commanding Officer, Mediterranean Base Section, will be designated as the place of confinement for general prisoners in whose cases the reviewing or confirming authority has directed that the execution of the dishonorable discharge be suspended. In those cases in which the execution of the dishonorable discharge has not been suspended and the Eastern Branch, United States Disciplinary Barracks, Greenhaven, New York, or a Federal penal institution has been designated as the place of confinement, the general court-martial order will also include the statement that: 'The accused will be confined in NATOUSA Disciplinary Training Center, Oran, Algeria, pending further orders.'"

c. Paragraph 3d (3) (a) is rescinded and the following substituted therefor:

"(a) The records of the prisoner will be closed and the prisoner transferred as an attached unassigned casual to 6677th Disciplinary Training Company, quoting the general court-martial orders as authority. Proper morning report entry will be made in accordance with AR 345-400. The Commanding Officer, Mediterranean Base Section, will be notified of the time the prisoner will be sent to the NATOUSA Disciplinary Training Center."

3471

d. Paragraph 3d (3) (b) 1 is rescinded and the following substituted therefor:

"1. A minimum of ten copies of the general court-martial order."

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Cir #66
Hq Natousa

e. Paragraph 3d (3) (b) 9 is rescinded and the following substituted therefor:

"9. Papers relating to cancellation of allotments and insurance."

f. Paragraph 3d (7) (a) is rescinded and the following substituted therefor:

"(a) The primary purpose of confinement in NATOUSA Disciplinary Training Center under an unexecuted sentence to dishonorable discharge is to enable the soldier to be rehabilitated and returned to active combat duty. This course is necessary to conserve and employ available man-power to the fullest extent. The length of time a soldier should remain in confinement before he has reached that point in his rehabilitation at which he should be released therefrom must be determined by the Commanding Officer, Mediterranean Base Section, the officer exercising general court-martial jurisdiction over the soldier. When he acts to release a soldier, the basis upon which he acts is one of discretion no matter for what period of time the soldier is sentenced to confinement. It is expected that he will give very careful consideration to each case before the soldier is returned to a duty status. In no case will the Commanding Officer, Mediterranean Base Section, permit a soldier to remain in confinement for a period exceeding six (6) months without considering him for return to a duty status."

See Cir #107 sec I

g. Paragraph 7 is rescinded and the following substituted therefor:

"7. Disposition of Officers Under Approved Sentence of Dismissal.

a. When an officer exercising general court-martial jurisdiction has approved a sentence of dismissal in an officer's case and has transmitted the record of trial under Article of War 48 for action by the confirming authority, he is authorized to transfer the officer immediately to Personnel Center Number 2. He will advise the Commanding Officer, Personnel Center Number 2, of the reason for the transfer and inform this headquarters when such transfer has been made.

b. Upon arrival of such officer at Personnel Center Number 2, the Commanding Officer thereof will notify the Commanding Officer, Mediterranean Base Section, of the arrival of such officer.

c. Upon such notification having been received from Personnel Center Number 2, the Commanding Officer, Mediterranean Base Section, will immediately notify the Theater Judge Advocate, Headquarters NATOUSA, APO 534, by letter direct, that the officer referred to in a, above, is at the Personnel Center."

By command of Lieutenant General DEVERS:

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Chief of Staff.

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National

Circular No 66

9 May 1944

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

6 May 1944

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:
NUMBER 65)

Disposition of WD AGO Form Number 20 (Soldier's Qualification Card) I
Lemon Crystals, Synthetic II
Security Violations of Escape and Evasion Experiences III
NATOUSA Disciplinary Training Center for General Prisoners IV

See ltr 8?

I - DISPOSITION OF WD AGO FORM NUMBER 20 (SOLDIER'S QUALIFICATION CARD)

1. Paragraphs 1a and 1b, Section II, NATOUSA Circular Number 34, 1944, are amended by deleting the words "Soldier's Qualification Card (WD AGO Form No 20)". Paragraph 5b (1), Section II, of same circular is amended by deleting the words "death or otherwise."

2. Effective immediately, the following procedure will be adopted by all units within this theater in all cases of deceased personnel with regard to WD AGO Form No 20 (Soldier's Qualification Card):

a. WD AGO Form No 20 will be retained by the custodian of the service record of the deceased individual for thirty (30) days after the service record and other allied papers have been forwarded to this headquarters.

b. At the expiration of the thirty (30) days mentioned in paragraph 2a above, and, provided no higher headquarters has requested it, the form will be destroyed.

c. In no instance will a WD AGO Form No 20 be destroyed under the provisions of 2a and b above, unless the individual has been previously reported as deceased on a Battle Casualty Report or Letter Report of Death to this headquarters.

II - LEMON CRYSTALS, SYNTHETIC

During the period from 1 June to 1 November, citrus fruits will be scarce. The attention of all unit commanders is directed to the necessity of utilizing completely the issues of Lemon Crystals, Synthetic in the ration in order that an adequate intake of vitamin C be assured. In the absence of citrus fruits, more than half of the daily requirement of vitamin C in the Expeditionary Force B ration is provided by the Lemon Crystals, Synthetic.

III - SECURITY VIOLATIONS OF ESCAPE AND EVASION EXPERIENCES

1. There has been a steady increase in the number of security violations by publicity and broadcasts, both within this theater and in the United States, of evasion and escape experiences and of the subject matter of classified operational briefings in preparation for evasion and escape.

2. The number of cases calling for disciplinary action is multiplying daily. This is cause for grave concern.

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Cir # 65
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2. It is directed that all evaders, escapees and internees, and all military personnel having knowledge of their experiences be warned that divulging to unauthorized persons

a. Any information whatever concerning operational briefings on, or equipment for, evasion and escape, or

b. In the case of an evasion or escape experience any information whatever beyond the fact of status change from MIA or POW,

not only is a serious breach of security, but also entails disciplinary action under Army Regulations 380-5.

4. Presentation of press or radio releases on evasion or escape experiences, or preparations therefor, to public relations officers or censorship representatives for approval is prima facie evidence of breach of security and not a defense against disciplinary action.

5. It is further directed that all public relations officers be warned against complicity in security violations.

IV - NATOUSA DISCIPLINARY TRAINING CENTER FOR GENERAL PRISONERS

See Cir #6 f

Paragraph 3c (1), NATOUSA Circular Number 36, 1944, is rescinded and the following substituted therefor:

"(1) The NATOUSA Disciplinary Training Center at Oran, Algeria, under the control of the Commanding Officer, Mediterranean Base Section, will be designated as the place of confinement for general prisoners in whose cases the reviewing or confirming authority has directed that the execution of the dishonorable discharge be suspended. In those cases in which the execution of the dishonorable discharge has not been suspended and the Eastern Branch, United States Disciplinary Barracks, Greenhaven, New York, or a Federal penal institution has been designated as the place of confinement, the general court-martial order will also include the statement that: "The accused will be confined in NATOUSA Disciplinary Training Center, Oran, Algeria, pending further orders."

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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Circular No. 65

6 May 1944

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R E S T R I C T E D

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

RHF/bar

5 May 1944.

CIRCULAR)
:
NUMBER 64)

Unit Censorship Regulations I
Per Diem II
Numbered General Hospitals III
Disposition of Hospitalized Personnel IV
Retention of Captured Enemy Materiel V

I -- UNIT CENSORSHIP REGULATIONS

Paragraph 23e, NATOUSA Circular Number 32, 1944, is rescinded and the following substituted therefor:

"e. Official Ballots - Envelopes containing official ballots or official applications identifiable as such will not be opened for censorship."

II -- PER DIEM

Paragraph 1a, NATOUSA Circular Number 29, 1944, is amended to add "or temporary duty" after the word travel.

III -- NUMBERED GENERAL HOSPITALS

In order to obviate statistical confusion arising in the War Office (Br) and the War Department (U.S.) from the system of hospital designation by number, all U.S. general hospitals will be referred to in all correspondence, reports, returns, etc, as _____ General Hospital (U.S.).

IV -- DISPOSITION OF HOSPITALIZED PERSONNEL

So much of paragraph 4g (1), Section I, NATOUSA Circular Number 54, 1944, as pertains to Class A-1 personnel is rescinded and the following substituted therefor:

"Class A-1 - Forwarded to the former unit through the nearest replacement installation, even if the unit has left this theater, or, when in the opinion of the hospital commander such action is more practicable, forwarded direct to their former unit in those cases where the unit is located in close proximity to the hospital."

V -- RETENTION OF CAPTURED ENEMY MATERIEL

Section V, NATOUSA Circular Number 189, 1943, is rescinded and the following substituted therefor:

"The following instructions will govern the collection and retention of captured enemy materiel by military personnel of this theater:

a. Military personnel are not permitted to collect for personal souvenirs, retain, ship, mail, sell, or give away any of the following:

Airplane or balloon instruments or controls
Binoculars
Empty brass or copper shells (weighing more than 2 lbs)

R E S T R I C T E D

1004

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #64
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Enemy documents
Explosives
Fire control instruments and accessories
Name plates removed from captured equipment
Fire arms
Optical instruments and accessories
Articles whose combined length and girth is more than
5 ft or of a weight in excess of 20 lbs.
MAIL SACKS BELONGING TO FOREIGN COUNTRIES

Sec IV
Cir 79

b. Much valuable intelligence data has been lost through the destruction and stripping of name plates from captured enemy materiel and retention of documents, weapons, radios, and other items as trophies. Necessary action will be taken by all commands to insure that all personnel are instructed that enemy materiel is not to be stripped of identification marks or equipment, or documents to be taken by souvenir hunters until clearance is given by the proper headquarters.

c. Military personnel returning to the United States from this theater may take such small items of captured enemy equipment as are not prohibited above. Military personnel in the theater may mail like articles to friends or relatives in the United States.

d. In each case where an individual returning to the United States has in his possession any of the authorized items, he will also have certificate in duplicate signed by his superior officer stating that the bearer is officially authorized by the theater commander to retain as his personal property the articles listed on the certificate. Any parcel containing captured materiel mailed from overseas will also contain a certificate in duplicate signed by the unit commander that the sender is officially authorized to mail articles listed on the certificate.

e. Officers of all grades are charged with the responsibility of examining all equipment or items of supply presented for retention by individuals and each will assure himself that the item in question has no further military value, considered individually and collectively before he signs a certificate authorizing its retention.

f. Captured enemy materiel will not be taken or shipped to the United States except as authorized above."

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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1 Circular 64

5 May 1944

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✓	Region 5
✓	Region 6
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✓	AMG 8 Army

3166

1006

Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

27 April 1944

CIRCULAR)
:
NUMBER 63)

I -- Discharge of Enlisted Men II
II -- Employment of Civilians in Officer Rest Areas III
III -- Promotion of Officers IV
IV -- Shipment of Vehicles . . . . .

I -- DISCHARGE OF ENLISTED MEN

Rescinded by Cir 117 sec 5

Paragraph 3, Section I, NATOUSA Circular Number 40, cs, is rescinded and the following substituted therefor:

"3. Commanders who finally approve the discharge of an enlisted men will, at the time of approval, issue orders transferring the soldier to the appropriate personnel center. Personnel of units stationed in Italy will be transferred to Personnel Center Number 6, Peninsular Base Section, for transshipment. Other theater personnel (North Africa, Sicily, Sardinia, Corsica) will be transferred to Personnel Center Number 2, Mediterranean Base Section, for transshipment to the United States."

II -- EMPLOYMENT OF CIVILIANS IN OFFICER REST AREAS

Rest areas for officers will be staffed by enlisted personnel or prisoners of war insofar as possible. When it is necessary to employ civilians in such rest areas, a charge of not exceeding $1.00 per officer per day will be made to meet operating expenses. Civilians so employed will not be paid from appropriated funds.

III -- PROMOTION OF OFFICERS

See Cir 94

NATOUSA Circular Number 39, cs, is amended as follows:

a. Paragraph 3 is rescinded and the following substituted therefor:

"3. Promotion in Army Air Forces - Pursuant to War Department letter, 26 October 1942, file AG 210.2 (10-22-42)PO-P-A, subject: "Decentralization of Promotion under Public Law 455, 77th Congress", to Air Force Commanders, authority is granted to the Commanding General, Army Air Forces, MTO, to promote Army Air Force officers to include the grade of colonel, AUS-AC, under the provisions of AR 605-12, 3 February 1944. The Commanding General, Army Air Forces, MTO, is authorized to further delegate this authority to the Commanding Generals of the Twelfth and Fifteenth Air Forces; Army Air Force Service Command, MTO: and Army Air Force Engineer Command, MTO, at his discretion."

b. Paragraph 6d is rescinded and the following substituted therefor:

3 165

"d. Recommendations for the promotion of army nurses, dietitians, and physical therapy aides, up to and including the relative grade of captain, will be shown on a separate list, alphabetically by grade, with an indication of the position to which they are being appointed or occupy. This list will be concurred in by the major command Surgeon prior to submission to this headquarters by the commanders indicated in subparagraph a, above. Recommendations for promotions to the relative grade of major or higher will be submitted individually, and at any time, through command channels."

R E S T R I C T E D

1007

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 63 , Hq NATOUSA

IV -- SHIPMENT OF VEHICLES

1. Instances have occurred in which live ammunition, fused in some cases, has been left on and in vehicles being transported within the theater. This practice is a definite hazard to personnel and property. Other instances have occurred in which vehicles have been transported without regard to the protection and security of on-vehicle and on-carriage parts and accessories.

2. Whenever any vehicle is evacuated to base section shops or depots, to other theaters, or to the United States, all ammunition will be removed from the vehicle. All machine guns, accessories such as tools, radios, radio tubes, fire control instruments, and spare parts of a delicate nature or which might be lost or damaged in transit will be removed, and adequately water-proofed and packed or crated before shipment is made: These items thus packed will be securely stowed in or on the vehicle; in no case will they be left loose or unprotected in the vehicle.

3. All vehicles evacuated as above will be accompanied by a certificate securely fastened to the vehicle in a conspicuous place and reading substantially as follows:

"I have personally inspected this vehicle (type_____ U.S.A. No____) and certify that there is no live ammunition contained thereon or therein and that all tools, accessories, and spare parts of a delicate nature which might be damaged in transit have been adequately prepared against loss or damage in transit."

This certificate will be signed in duplicate by a responsible officer. The duplicate copy will accompany the shipping ticket covering the transaction. If a copy of the shipping ticket is used as a packing list to accompany the vehicle, the certificate referred to may be placed thereon.

4. Commanders of all tactical and service echelons will take such action as may be necessary to insure that the provisions of this circular are complied with.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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1008

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Circular No. 63

27 April 1944

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	Property Control	✓	Adj (Main)
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	Shipping	✓	C.C. Hq Co, 2675th Regt
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	G-1 (B)	✓	AMG 6 Army

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3464

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 62)

26 April 1944

Prohibited Correspondence I
Mail Censorship Release - ANZIO II
Rabies (Hydrophobia) III
V-Mail - Air Mail Service IV

See Cir. 81

I -- PROHIBITED CORRESPONDENCE

Paragraph 10c (5), Circular Number 32, this headquarters, cs, is rescinded and the following substituted therefor:

"(5) Allied troops on the Italian mainland will not correspond with local inhabitants on the Italian mainland."

See Cir #73 Par 1

II -- MAIL CENSORSHIP RELEASE - ANZIO

1. Allied troops who arrived in the ANZIO Bridgehead before 10 April 1944 may now mention participation in that operation, in letters home.

2. The restrictions referred to in paragraph 10a (8), Circular Number 32, this headquarters, cs, will be strictly observed in this connection.

III -- RABIES (HYDROPHOBIA)

1. Section III, Circular Number 12, and Section III, Circular Number 28, this headquarters, cs, are rescinded.

2. Because of the prevalence of rabies, the keeping of dogs, cats, and other pets which are allowed to stray about organization areas is forbidden. The provisions of paragraph 35d, AR 40-210, dated 15 September 1942, covering the quarantine of animals which have bitten military personnel and any animal suspected of being rabid will be followed.

3. In the absence of a veterinary officer, medical officers will confine and observe animals for a period of two weeks or until symptoms of rabies develop. If suspicious symptoms develop, the animal should be permitted to live until definite symptoms of rabies occur. It should then be killed, and decapitated and the head sent to the nearest Army Laboratory, Medical General Laboratory, or General Hospital Laboratory where the brain will be examined. If the head cannot be delivered immediately, it should be iced and delivered in the most expeditious manner possible.

4. Except in the case of bites around the face and neck, individuals who have been bitten, will be kept under observation in their organizations. In those cases who have been bitten around the head or neck it is not safe to delay treatment while observing the animal and such cases will be treated at once. In all other cases, treatment will be determined by the course of the responsible animal. If the suspected animal does not develop symptoms or signs of rabies immunization need not be carried out.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #62,
Hq Natousa, 26 April 1944.

5. Those patients who are to be treated, will be referred to the nearest United States Army hospital where the necessary treatment will be given on an out-patient status unless complications warrant other hospital treatment.

6. The material to be used for this treatment is Sample type or equal anti-rabies vaccine, N.S. 1, which is available through medical supply channels. The unit is a vial which contains sufficient vaccine for one injection. Fourteen injections given on successive days are required for prophylactic immunization as preventive treatment for rabies.

IV -- V-MAIL - AIR MAIL SERVICE

1. Effective 15 May 1944, V-mail letters mailed by members of the United States Armed Forces overseas which are prepaid with 6¢ in U S postage will be given air mail service in the United States after processing at the domestic V-mail stations. Such V-mail letters will be given preferential handling over ordinary V-mail and will be placed on special microfilm rolls for dispatch to the United States.

2. V-mail letters are separated in this theater and photographed for dispatch to the V-mail stations at New York City, Chicago, and San Francisco. V-mail microfilm rolls arriving at the three stations on the special rolls indicating that the original letters were prepaid at the air mail rate will be developed and the reproduced letters forwarded to destination in special air-mail V-mail envelopes by air.

3. This new service will be of advantage to all personnel who desire to write to addressees residing at a distance from the particular station through which the incoming rolls will be processed in the United States. The states served by each station are as follows:

San Francisco	Chicago		New York	
Arizona	Alabama	Mississippi	Connecticut	New Jersey
California	Arkansas	Missouri	Delaware	New York
Colorado	Illinois	Nebraska	District of Columbia	North Carolina
Idaho	Indiana	North Dakota	Florida	Pennsylvania
Montana	Iowa	Ohio	Georgia	Rhode Island
Nevada	Kansas	Oklahoma	Maine	South Carolina
New Mexico	Kentucky	South Dakota	Maryland	Vermont
Oregon	Louisiana	Tennessee	Massachusetts	Virginia
Utah	Michigan	Texas	New Hampshire	West Virginia
Washington	Minnesota	Wisconsin		
Wyoming				

4. It is desired that this information be brought to the attention of all concerned.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. A. ROBERTS,
Colonel, AGD
Adjutant General.

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Cir. No. 62

26 April 1944

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3462

Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

23 April 1944

CIRCULAR)
:
NUMBER 61)

USE OF NONPUNITIVE MEASURES AND OF DISCIPLINARY POWERS
UNDER THE PROVISIONS OF THE 104TH ARTICLE OF WAR

1. Nonpunitive Measures - Reports submitted by Inspectors General of inspections made in this theater indicate that many unit and organization commanders are not familiar with the nonpunitive measures that a commanding officer is authorized and expected to use in order to further the efficiency of his command. The fact that admonition and reprimand are termed disciplinary punishments by the 104th Article of War does not deprive a commanding officer of the power he had prior to the enactment of that article to make use of administrative admonition and administrative reprimand, not as a penalty but as a purely corrective measure, more analogous to instructions than to punishment, in the strict line of his duty to create and maintain efficiency. Such corrective measures should not be made a matter of record either in the case of officers or enlisted personnel.

2. Disciplinary Powers under 104th Article of War. a. Further, reports of Inspectors General show that many unit and organization commanders are not thoroughly familiar with the disciplinary powers entrusted to them under the 104th Article of War.

b. With a view to clarifying the disciplinary powers of commanding officers under this article the following information is furnished:

(1) General Comments - Only minor offenses may properly be disposed of under the 104th Article of War. The determination of whether an offense is or is not "minor" within the application of this article is primarily a question for decision of the officer administering the punishment. As a guide, however, the following passage from paragraph 105, MCM, 1928 is quoted:

"Whether or not an offense may be considered as 'minor' depends upon its nature, the time and place of its commission, and the person committing it. Generally speaking, the term includes derelictions not involving moral turpitude or any greater degree of criminality or seriousness than is involved in the average offense tried by summary court-martial."

(2) Application to Enlisted Personnel

(a) Military duty such as guard duty, drills, and the sounding of calls, will not be imposed as punishments (par 102, MCM, 1928). Kitchen police is not within the class of military duties, the imposition of which as punishment is prohibited by par 102, MCM, 1928.

1013

Declassified E.O. 12356 Section 3.3/NND No. 785016

As ~~extra fatigue~~, it may be used as punishment under the 104th Article of War. (Sec 462 (4), Bull JAG, Aug 1942). Extra fatigue or hard labor without confinement imposed as punishment under the 104th Article of War should be performed at times which will not interfere with scheduled training or other duties. This means that the offending soldier must perform his extra fatigue or hard labor after duty hours and on Sundays and holidays within one week or less, depending on the number of days of extra fatigue or hard labor that have been imposed.

(b) Generally speaking, organization commanders may not impose for one and the same offense a combination of two or more punishments, each in the maximum amount authorized. If it is desired to adjudge two or more forms of punishment for the same offense, there must be an apportionment. However, the requirement of apportionment of punishment under the 104th Article of War, when two or more of the authorized punishments are imposed for the same offense, is applicable only to the imposition of the following forms of punishment; withholding of privileges, extra fatigue duty, restriction to certain specified limits and hard labor without confinement. The disciplinary punishments of admonition and reprimand may be imposed under this article without regard to the rule of apportionment and may be in addition to any other authorized punishment or punishments imposed against the offender (Sec 462 (4), Bull JAG, Jan-June, 1942).

(c) The right to impose punishment under the provisions of the 104th Article of War being a function of command, may not be delegated to a subordinate, but must be exercised personally by the organization commander who should sign each record of punishment imposed by him. In each case before punishment is adjudged, it is required that the organization commander notify the soldier of the nature of the offense with which he is charged, as clearly and concisely as possible, and inform him that he proposes to impose punishment under the 104th Article of War as to such offense unless trial by court-martial for the same is demanded. After punishment has been adjudged, the soldier will be notified of the punishment imposed as soon as practicable, and at the same time will be informed of his right of appeal to higher authority if he deems the punishment unjust or disproportionate to the offense. Punishment having been accomplished under Article of War 104, no record thereof will be made on the soldier's service record, nor in the case of the soldier's transfer will any record or transcript of company punishment be made and forwarded to the commanding officer of the command to which transfer has been made. Nevertheless, record

1014

Declassified E.O. 12356 Section 3.3/NND No. 785016

of such punishment will be entered in the organization punishment record.

(d) Organization Punishment Record - The organization punishment record should contain a separate page for each soldier and should show the following data of a punishment administered under the 104th Article of War:

1. Offense committed, including time, date, and place.
2. Date punishment imposed under Article of War 104 and punishment given.
3. If appeal is taken, final action thereon (par 28, AR 345-125, as changed by Change No 3, 27 July 1939).

(e) Suggested punishments for imposition under the 104th Article of War as extra fatigue and hard labor without confinement:

1. Police of organization area.
2. Preparation of drainage ditches of uniform dimensions in organization area.
3. Digging latrine pits, cleaning latrines, showers, etc.
4. Washing vehicles.
5. Polishing brass (fire extinguishers, water spigots, etc.)
6. Cleaning and polishing heating stoves and cooking ranges.
7. Scrubbing mess tables, mess hall ceilings, walls and floors, and organization garbage cans.
8. Washing windows of buildings in the organization area.
9. Kitchen police.

(3) Application to Commissioned Officers - In the case of officers, a company commander or any higher commander may impose punishment under the 104th Article of War upon officers of his command. In such a case, the notification as to the nature of the offense and information that the commander proposes to administer punishment under the 104th Article of War will be by written communication through proper channels, and the accused will be directed to acknowledge receipt thereof by indorsement and to include in such indorsement any demand for trial by court-martial he may wish to make. Notification of the punishment imposed, together with any reprimand or admonition administered as a part of such punishment, will be communicated to the accused by further indorsement on the communication carrying the original notification, etc, and the accused will be directed to acknowledge receipt by similar indorsement, and to include in his in-

3160

1015

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 61
Hq Natousa

dorsement the date of such receipt and any appeal he may desire to make. The only appropriate punishments which may be imposed on officers under the 104th Article of War are reprimand, admonition, withholding of privileges for not exceeding one week, or restriction to certain specified limits for not exceeding one week. Also, in time of war or grave public emergency, if the officer to be punished is below the grade of Major and if the officer imposing the punishment is of the grade of Brigadier General or higher, a forfeiture of not more than one-half of such officer's monthly pay for one month may be imposed. The pay of Warrant Officers may not be forfeited under this provision. Reprimand or admonition may be imposed in addition to any one of the other punishments mentioned. If a commanding officer below the grade of Brigadier General believes that forfeiture of pay should be imposed upon an officer of his command, he may advise a general officer in the chain of command, through proper channels, of the facts in the case, together with his recommendations.

(4) Promptness in Awarding Punishment Essential - Promptness in the administration of appropriate punishment adds to its effectiveness. There should be no unnecessary delay in carrying out punishment to be awarded under the 104th Article of War, because time is one of the most important aspects to be considered in awarding punishment under this Article of War and the use thereof as a disciplinary power of a commanding officer.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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1016

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Natousa

Circular No. 61

23 April 1944

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✓	Italian Refugees Branch	✓	Region 6
	Security Branch	✓	Region 8
✓	Exec Offrs (Est. Br.)	✓	Region 9
✓	G-1 (A)	✓	AMG 5 Army
	G-1 (B)	✓	AMG 8 Army

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 60)

22 April 1944

See Cir # 67

PHYSICAL RECLASSIFICATION OF ENLISTED MEN

Section II, Circular Number 163, this headquarters, 1943, and all instructions and directives in conflict with the provisions of this circular are rescinded and the following substituted therefor:

1. Assignment of Physically Handicapped Enlisted Men - It is imperative that each enlisted man be assigned to the position in which he can render maximum useful service. Some assignments require enlisted men of unusual strength, stamina, and physical ability, but even in combat units there are positions which can be filled by men who do not meet the physical standards for induction under MR 1-9. Therefore, surgeons and commanders will exercise extreme care in the physical classification, reclassification, and assignment of enlisted men. Each commander in this theater must make the best use of physically handicapped enlisted men within his command and will make continuous effort to qualify them for general service as expeditiously as possible. Commanders and surgeons of lower echelons will familiarize themselves with limiting defects of individuals within their organizations.

2. Reclassification of Enlisted Men from General or Limited Assignment

a. In this theater, enlisted men will be classified in limited assignment status in accordance with Section II, Circular Number 327, War Department, 1942, modified as follows:

(1) So much of paragraph 1a, Section II, above cited circular, as reads: "Such boards will be appointed by the post, camp, and station commander concerned" will be read: "Such boards will be appointed by the commanders of base sections and air service commands within whose geographical limits the field force unit is located, subject to the approval of the Commanding Generals, SOS NATOUSA and AAF/ATC respectively." Thereafter, "post, camp, or station commander" will be read: "base section commanders and air service commanders."

(2) So much of paragraph 1b, Section II, above cited circular as reads, "and will authorize the field force commander to transfer limited service men who cannot be appropriately assigned within his command without delay to installations or units of the station complement where their qualifications may be utilized to the greatest advantage", will be read: "and will authorize the field force commander to transfer limited service enlisted men who cannot be appropriately assigned within the field force command

8450

A.G.O. 26 APR 1944 HEADQUARTERS

1018

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 60
Hq Natousa

to the replacement depot under base section control for reassignment."

b. In addition, enlisted men will be classified in limited assignment as a result of action by hospital disposition boards as prescribed in Circular Number 54, this headquarters, cs.

3. Procedure to Accomplish Reassignment of Limited Assignment Personnel

a. Subject to the approval of the Commanding Generals, SOS, NATOUSA or AAF/MTO, each base section and/or air service command will appoint boards of officers wherever necessary for the purpose of reclassifying enlisted personnel who have been classified in limited assignment. Each board will consist of three (3) medical officers of mature judgment, one of whom will be a psychiatrist, if available, and one line officer when such ation is deemed essential.

b. Whenever an organization commander of a zone of communications or air service command installation considers such action appropriate, and at intervals not greater than six (6) months, each enlisted man who has been classified as limited assignment will be ordered to appear before one of these examining boards.

c. The individual will be given a thorough physical examination by the board. When the board considers such action advisable, it will endeavor to obtain a copy of the disposition board proceedings from the hospital which classified the soldier as "limited assignment". Upon completion of examination, enlisted man will be returned to his organization and the board will notify the organization commander concerned of its recommendation. However, if soldier is found physically qualified for general military duty, the board will recommend direct to the appointing authority that the individual be reassigned to general military duty, and the appointing authority will so assign him without delay.

4. Entry on Service Record and Qualification Card - In each case where an enlisted man is classified in limited assignment or when he is reclassified to general military service, appropriate entries will be made in the individual's Service Record, WD AGO Form 24, and Qualification Card, WD AGO Form 20.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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1020

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 21 April 1944
NUMBER 59)

Mailing of Newspapers I
Personal Transfer Account II
Transfer of Enlisted Personnel. III
Settlement of Final Pay Accounts. IV

I -- MAILING OF NEWSPAPERS

Paragraph 11b(1), Circular Number 32, this headquarters, cs, is amended to include the following service newspapers which are approved for mailing:

See Cir. 77

Union Jack
Eighth Army News
Crusader
Parade
Maple Leaf
NATF Times
AFN (Polish)
Yank
Stars and Stripes (Weekly edition).

HEADQUARTERS
26 APR 1944
A. C. C.

II -- PERSONAL TRANSFER ACCOUNTS

All references in paragraph 11c and paragraph 12, Circular Number 17, this headquarters, cs, to Central Disbursing Office, NATOUSA, APO 534, U. S. Army, are amended to read Central Disbursing Office, Office of the Fiscal Officer, Headquarters, SOS, NATOUSA, APO 750, U. S. Army.

See Cir. 98

III -- TRANSFER OF ENLISTED PERSONNEL

1. The general policies and procedures established in AR 615-200 will be followed in this theater.

2. For the purpose of transfer of enlisted men, the following are designated as major commands:

Armies
Separate Divisions and Brigades
Air Forces
Zones of Communication
Military Railway Service.

5496

3. Under authority contained in AR 615-200, authority is hereby delegated to the commanders of above designated major commands to take final action on transfers within their commands and to other major commands in the theater, provided both major commanders concur. In cases of any disapproval, the application will be returned direct to the originating headquarters.

4. Direct communication between commanders concerned is directed. Applications will be forwarded to interested subordinate commanders before being forwarded to major commanders for decision.

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1021

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5. Orders will be issued by the commander having assignment jurisdiction.

6. Major commanders are hereby authorized to redelegate authority granted herein to such subordinate commanders as deemed advisable.

7. All requests for transfers of individuals to and/or from organizations not under jurisdiction of major commanders included in paragraph 2, will be forwarded to this headquarters for final action.

IV -- SETTLEMENT OF FINAL PAY ACCOUNTS

Circular Number 41, this headquarters, cs, is amended as follows:

a. All references to the Chief Finance Officer, this headquarters, are amended to read Office of the Fiscal Officer, Headquarters, SOS, NATOUSA, APO 750.

b. The last sentence of paragraph 1a(2) is rescinded and the following substituted therefor:

"In the event that personnel orders are not available, the Commanding Officer will submit, with the notification of death, a certificate substantially as follows: I certify that _____ held an aeronautical rating as _____; that during the period for which aviation pay is claimed, he was, by competent authority, required to participate regularly and frequently in aerial flights, and, in consequence of such orders, he did participate in regular and frequent aerial flights, while in a duty status sufficient to meet the requirements of Executive Order Number 9195, 7 July 1942."

c. Paragraph 2a(2) is rescinded and the following substituted therefor:

"If the deceased enlisted person was on a flying status entitling him to flight pay, the following certificate will be entered on the Final Statement: I hereby certify that I have examined the claim of the enlisted person claiming aviation pay on this voucher; that, during the period for which aviation pay is claimed, he was, by competent authority, required to participate regularly and frequently in aerial flights; and, in consequence of such orders, he did participate in regular and frequent aerial flights, while in a duty status, sufficient to meet the requirements of Executive order Number 9195, 7 July 1942."

d. Paragraph 9 is rescinded and the following substituted therefor:

"9. All Transcript Statements of Account and Final Statements will be forwarded by letter of transmittal in sufficient number of copies to insure that two copies will reach the Office of the Fiscal Officer, Headquarters, SOS, NATOUSA, APO 750. Subordinate headquarters will not withdraw copies of the letter of transmittal. Letters of transmittal will list the inclosures by name, including rank, serial number and status."

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts
H. V. ROBERTS
Colonel, AGD,
Adjutant General.

Reproduced, Hq Peninsular Base Section,
APO 762, 25 April 1944.

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1022

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National Circular No. 59

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3455

1023

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HEADQUARTERS
25 APR 1944
A. C. C.

R E S T R I C T E D

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 58)

20 April 1944

Censorship Release - Garigliano-Anzio-Cassino I
Mail for American Red Cross Field Directors II
Distribution, Storage, and Issue of AGO Publications and WD Blank Forms . .III

See cor #73 Part I

I -- CENSORSHIP RELEASE - GARIGLIANO-ANZIO-CASSINO

1. All troops who took part in the following operations prior to 15 March 1944 may now mention in their letters home the fact of their personal participation therein:

Crossing of GARIGLIANO
ANZIO Bridgehead
CASSINO

2. The restrictions referred to in paragraph 10a (8), Circular Number 32, this headquarters, cs, will be strictly observed in this connection.

II -- MAIL FOR AMERICAN RED CROSS FIELD DIRECTORS

1. To enable chapters of the American Red Cross to communicate with their field directors at oversea stations concerning emergency welfare matters where only the unit and APO number of the soldier to whom the communication pertains are known, the addressing of such communications in the following manner has been authorized:

Field Director,
American Red Cross,
Co "F", 1360th Infantry,
APO 801, c/o Postmaster,
New York, New York.

2. If there is no field director stationed with the unit shown in the address, the unit mail clerk will return the communication to the battalion or regimental post office for delivery to the field director attached to that echelon. If there is no field director attached to the battalion or regiment, the communication will be returned to the APO through which the unit is served, indorsed "No ARC Field Director this unit".

3. Postal officers will forward such communications to the nearest American Red Cross regional director or field office known to them. American Red Cross regional directors' offices or field offices are located at Bari and Naples, Italy; Cagliari, Sardinia; Ajaccio, Corsica; Palermo, Sicily; Bizerta, Tunisia; Algiers and Oran, Algeria; and Casablanca, French Morocco.

III -- DISTRIBUTION, STORAGE, AND ISSUE OF AGO PUBLICATIONS AND WD BLANK FORMS

Section VI, Circular Number 7 and Section IV, Circular Number 22, this headquarters, cs, are hereby rescinded and the following substituted therefor:

1024

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Cir #58
Hq Natousa

1. References:

AR 310-100, dated 29 April 1941
AR 310-105, dated 31 December 1942
AR 310-200, dated 1 May 1943
Sec III, War Department Circular Number 147, dated 28 June 1943
Sec VIII, War Department Circular Number 177, dated 3 August 1943
War Department Circular Number 190, dated 21 August 1943
Sec I, War Department Circular Number 266, dated 23 October 1943
Sec I, War Department Circular Number 267, dated 25 October 1943
War Department Circular Number 272, dated 29 October 1943
Sec II, War Department Circular Number 311, dated 20 November 1943

2. Responsibilities. a. Pursuant to the policy enunciated by the War Department, the responsibility and control within this theater for the storage, distribution, and supply of War Department publications and blank forms, hereinafter referred to as AGO publications and War Department blank forms, as listed in the War Department directives referred to above, are transferred from the several supply services concerned to the Adjutant General's Department. Subsequent War Department directives assigning responsibility for AGO publications and War Department blank forms to the Adjutant General's Department will become effective upon receipt in this theater.

b. The Commanding General, SOS, NATOUSA is charged with the responsibility for the procurement, distribution, and issue of all AGO publications and War Department blank forms for which the Adjutant General's Department has been designated as the responsible agency. Requests for AGO publications and War Department blank forms will be submitted through prescribed channels to base section commanders for supply. Under no circumstances will unit requisitions be forwarded for supply to agencies outside this theater except through channels as indicated above.

c. The several supply services will retain the responsibility for the requirements of this theater for the procurement, storage, distribution and issue of all publications and blank forms not currently assigned to the Adjutant General's Department for supply.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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1025

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Dist & Int National Legislation No 58

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	Property Control	✓	Adj (Main)
	Legal	4	Adj (Rear)
	Education		Political Section
	Monuments & Fine Arts		Navy (Rear Hq)
	Economic Section	✓	Army (LECCE)
	Agriculture		Army (Rear Hq)
	Industry & Commerce		Air
	Labor		Telecoms & Posts (Rear Hq)
	Food		War Material Disposal
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	Security Branch	✓	Region 8
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✓	C-1 (B)	✓	AMG 8 Army
✓	POSTAL SECTION	✓	Reg 7 to Reg 2
		c	FILE

1026

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R E S T R I C T E D

HEADQUARTERS SERVICES OF SUPPLY
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 750

Adjutant	
Asst Aos.	
Asst Aos.	
Chief Clerk	

CIRCULAR)
:
NUMBER 57)

19 April 1944

Leaves of Absence and Furloughs.....I
Power Supply for Operation of X-Ray Machines.....II

I -- LEAVES OF ABSENCE AND FURLOUGHS.

1. Under the provisions of paragraph 1c, NATOUSA Letter, file AG 323.361/453P, subject: "Delegation of Authority," dated 20 March 1944, the Commanding General, SOS, NATOUSA, is authorized to grant leaves of absence and furloughs to personnel of the Communications Zone in accordance with AR 605-115 and AR 615-275, provided that travel outside the Communications Zone is not involved. The above authority is further delegated by the Commanding General, SOS, NATOUSA, to base section commanders to grant leaves of absence and furloughs to personnel of their commands, provided travel outside the base section is not involved.

2. In order to establish uniformity in the granting of leaves of absence and furloughs within the Communications Zone, the following will apply:

a. Leaves of absence or furloughs in excess of 10 days and leaves of absence and furloughs involving inter-base section travel will be submitted to this Headquarters for approval.

b. Travel by air on leaves of absence or furloughs may be authorized only for compassionate reasons, as set forth in AFHQ Administrative Memorandum No. 13, dated 14 March 1944. Official motor transportation will not be authorized for leaves of absence or furloughs, except in connection with group recreational activities as provided in Section I, NATOUSA Circular No. 9, dated 22 January 1944.

c. Unless specifically authorized by this Headquarters, not more than 5% of enlisted personnel of a unit will be absent on furlough at one time.

d. The absence of officers, non-commissioned officers or other specially qualified personnel will be controlled so the efficiency of the unit is in no way impaired.

3452

e. In addition to data required by Army Regulations, applications for leaves of absence or furloughs will contain a forwarding address and a statement that arrangements for messing and billeting have been made at the place to be visited.

1027

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II - POWER SUPPLY FOR OPERATION OF X-RAY MACHINES.

1. Difficulty is being experienced in securing satisfactory operation of the 30 milliampere X-Ray machines in many installations throughout the theater due to inadequate electric power supply at the X-Ray machine which is caused by undersized wire or unbalanced load on the 3 phase circuits. A power supply is needed that will provide 30 milliamperes at 85 Kilovolt peak with a drop in voltage from no load to load of not more than 5 Kilovolts. The power supply must not be subject to rapid or wide voltage fluctuations.

2. Base section commanders will have existing X-Ray installations checked for adequacy of electric power supply and take such steps as are necessary to meet the requirements stated in the preceding paragraph. On future installations care will be exercised to provide large enough wire and balanced loads for satisfactory performance of the X-Ray machines.

By command of Major General LARKIN:

MORRIS W. GILLAND,
Brigadier General, G.S.C.,
Chief of Staff.

OFFICIAL:

/s/ Vernon W. Rice
VERNON W. RICE,
Lt. Col., A.G.D.
Adjutant General

Reproduced Hq. Peninsular Base Section,
APO 782, 27 July 1944 [illegible].

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

RHF/ssr

File
J-5498

18 April 1944

CIRCULAR)
NUMBER 57)

PROPERTY ACCOUNTABILITY

Circular Number 76; Section V, Circular Number 169; and Section III, Circular Number 203, this headquarters, 1943, are rescinded and the following provisions substituted therefor:

1. Purpose of these regulations. a. Paragraph 21, AR 35-6520 and paragraphs 564 and 565, FM 100-10 provide that no formal accounting for property is required except for money and property accounted for on a money basis, when an organization enters a theater of operations, and authorize the commanding general of the theater to prescribe a system of accounting for property. The accounting procedure prescribed herein will govern all units in this theater. While the primary purpose of this procedure is to relieve units of the burden of formal accounting for property, it is emphasized that even more strict attention and care must be given all equipment and supplies in this theater because of the procurement and shipping difficulties.

b. Safeguarding public property is a function of command. All commanders will thoroughly indoctrinate all members of their command with the principle that loss, damage, or destruction of equipment by neglect or carelessness or drawing rations or other supplies in excess of the quantities authorized is tantamount to giving aid and comfort to the enemy.

2. Interpretation of terms. - When used in these instructions, the following will govern:

a. Tables of Basic Allowances include in their meaning Tables of Equipment (T/E).

b. (1) In the application of these instructions to Army Air Forces units the term company or similar unit will be interpreted as applying to an Air Force squadron or detachment.

(2) The term Company Property Book will be held to include for Army Air Forces units squadron property book (AAF Form 106).

(3) Where the provisions of these instructions are in conflict with the provisions of Army Air Forces regulations governing distinctly Army Air Forces property, the Army Air Forces regulations will apply. This shall not apply to aircraft or property used in connection therewith, for which Field Artillery units are accountable.

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
A. C. of S.

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c. The term "base section" means the Atlantic, Eastern, Island, Mediterranean, Northern, and Peninsular Base Sections, and any other separate

List not attached

1029

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #57
Hq Natousa

base section or equivalent installations that may be established in this theater.

d. The term "combat zone" means the area, including the sea, outside the territorial limits of the base sections.

3. Property Responsibility of Commanders. a. War Department Circular Number 155, 1943, prescribes the responsibility of commanders for government property. To implement their responsibility for safeguarding property, responsible commanders are authorized to adopt for their units such portions of the procedure for property accounting, as are prescribed in War Department Circular Number 170, 1943, as changed by War Department Circular Number 39, 1944, as may be practical and necessary. Any accounting procedure adopted will be consistent with these instructions or any instructions issued under this authority.

b. All commanders will make frequent inspections and checks to insure that government property under this jurisdiction is safeguarded and accounted for to the highest degree consistent with the proper use thereof.

4. Unit Property Accountability. a. Each company will maintain a company property book utilizing QMC Form 424, Stock Record Account, or an improvised similar form. Where the company property book has been lost, the fact of loss will be reported as required by paragraph 6, below, and approved by an officer of field grade. The company property on hand will then be inventoried and certified to by a disinterested field officer to determine initial accountability. A separate Form 424 or substitute, will be prepared for each item authorized by T/BA, showing on each form:

(1) Quantities authorized by T/BA, except items of individual clothing equipment issued to enlisted men.

(2) Quantities on hand in serviceable condition.

(3) Quantities of each item in excess of T/BA with authority therefor.

(4) Quantity of each item on requisition.

(5) Items accounted for by serial number.

b. A running inventory will be maintained in the company property book showing receipts, losses, and balances. No entries need be made of transactions that do not result in a change in balance; i.e., replacements, except for items accounted for by serial number. Replacement of authorized items will be made where loss, damage, or destruction of property:

(1) Has been determined by a Report of Survey or Statement of Charges (see paragraph 7, below).

(2) Does not involve fault or neglect, on approval of certificate required in paragraph 6, below.

5. Accounting for Property in Combat Zone. a. In the combat zone no formal accounting is required other than that considered essential by the Army Exchange Service. The officer receiving supplies other than Army Exchange

1030

Declassified E.O. 12356 Section 3.3/NND No. 785016

supplies, will receipt therefor with notation showing the organization for which the supplies are required. To the fullest extent possible, consistent with battle conditions, supplies and equipment will be utilized with economy and care.

b. Insofar as practicable, the company property book (paragraph 4a) will be maintained. Certificates, I and I Reports, Reports of Survey, and Statements of Charges are not required where the loss, damage or destruction of property is due to enemy action or otherwise without fault or neglect but may be used at the discretion of individual commanders, except in those instances where Reports of Survey or Statements of Charges are required under the provisions of paragraph 7 hereof for property lost, damaged or destroyed as the result of fault or neglect. A simple notation in the property book, such as "Loss by enemy action" or other appropriate statement showing loss, signed by the responsible officer, will be sufficient to expend the property on the records.

c. Property of the Army Exchange Service will be subject to accountability at all times as prescribed in AR 210-65, dated 19 March 1942.

6. Losses Without Fault or Neglect. a. Property may be dropped on certificate of responsible officer where its loss, damage, or destruction is the result of enemy action or is without fault or neglect on part of the responsible officer. The certificate will be forwarded through intermediate commanders for their approval or disapproval and will show:

(1) List of items and estimated value of each.

(2) Statement of circumstances causing loss.

(3) Recommendation for action, reasons therefor.

(4) Signature, rank of officer, and unit involved.

b. Certificates may be approved by officers, indicated below, except in case of lost or damaged aircraft, according to the value of property involved.

Approving Officer	Maximum Value
Company Officer	$ 500.00
Field Officer	5,000.00
Base Section Commanders	50,000.00
General Officer	50,000.00
CG, SOS, NATOUSA	over 50,000.00

c. The commanding officer of an Air Corps group or Air Corps depot; the Field Artillery officer of an army, corps or division; or the commanding officer of a Field Artillery brigade, group or battalion, may approve certificates for damage or loss of aircraft resulting from combat action or other cause not involving negligence or culpable liability. $ 150

d. If there appears any reason to question the absence of fault or neglect of the responsible officer, the certificates will be disapproved and a Board of Survey ordered.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 57
Hq Natousa

e. Certificates will be prepared in duplicate and proper approval obtained, one copy being retained by the responsible officer and one copy forwarded to the unit or other similar supply officer, who may use such copy as a credit voucher, when desired, in the jacket file of the unit concerned. Certificates will be checked from time to time by commanding officers of higher echelons to insure that responsible officers expend government property only under proper circumstances.

f. Certificates will be brief but will show:

(1) Date.

(2) Responsible orga nization and individual and circumstances involved.

(3) Value, actual or estimated.

(4) Signature of the certifying officer and his full name and rank, organization, and official capacity.

(5) Signature of approving officer.

7. Losses, Damage or Destruction Resulting from Fault or Neglect. a. Statement of Charges (AR 345-300) will be prepared by commanding officers in proper cases. Any individual so charged may request a report of survey.

b. Reports of Survey (AR 35-6640) will be prepared only on direction of commanding officer when loss, damage or destruction of property has resulted from a probable negligence or culpability.

c. Reports of Survey will be prepared in triplicate on WD AGO Form 15 or an improvised substitute. They will be as brief as is consistent with accuracy and clarity. They will be transmitted in dupliate through command channels to the commander authorized to make final review (see f and g, below), the letter or indorsement of transmittal clearly indicating that one copy of the Report of Survey has been retained by the unit transmitting the same.

d. Surveying officers will be appointed by either General or Field officers in pertinent cases involving government property or subordinate personnel under their control.

e. Each Report of Survey will be reviewed by an officer of Field or higher grade, appointed by authority superior to that appointing the surveying officer.

f. Except as indicated in g, below, the reviewing officers may take final action as follows:

Field Officers	-	Up to $ 5,000.00
General Officers	-	Up to 50,000.00
CG, SOS, NATOUSA	-	Over 50,000.00

g. Any report of survey holding an individual liable for more than $100.00 will be reviewed by a General Officer; and if more than $500.00, by the Commanding General, SOS, NATOUSA.

1032

Declassified E.O. 12356 Section 3.3/NND No. 785016

h. Commanding officers are responsible that individuals held pecuniarily liable by final reviewing authorities make proper payment to the nearest Finance Officer.

i. Surveying officers are responsible that the maximum reclamation or salvaged value is obtained from damaged property.

8. Supply Installation Accountability. a. All depots, supply points, and non-tactical supply installations will maintain simple, up-to-date records to show quantities of stocks on hand; and dates, sources, and disposition made of supplies which have been received or issued.

b. Debits will be posted to these records from shipping tickets, manifests, packing lists, tally in lists, or inventory overages. Credits will be posted from receipts signed by the supply officer receiving approved issues, from signed certificates (see paragraph 6b), from inventory shortages (supported by certificates as in paragraph 6b, above), Statement of Charges or from approved Reports of Survey.

c. Each supply installation will maintain inventory and audit sections to insure accuracy of its records; will make a complete physical inventory at periods to be specified by Commanding General, SOS, NATOUSA and will post and adjust stock record balances according to overages and shortages disclosed by the inventories. The Finance Department will not audit supply installation stock records.

9. Sales Accountability. a. Accountability for sales of government property will be in strict accordance with AR 35-6310 and War Department Circular Number 265, 1943.

b. Sales of government property will be made only by properly appointed and bonded Quartermaster officers.

c. Base section commanders are responsible that the accounts of all sales officers in their sections are audited each month by the Finance Department.

d. Accountability for sales of Army Exchange Service property will be in strict accordance with AR 210-65 and base section commanders are responsible that the accounts of exchanges operating within their base sections are audited not less frequently than quarterly as prescribed by paragraph 26 of AR 210-65.

10. Editing and Certification of Requisitions. - The signature of an organization supply officer or that of a commanding officer of a separate non-divisional unit on a requisition will be accepted as a guarantee that the supplies are necessary and, when issued, will not produce an excess in any item of authorized allowances of equipment. Neither a certificate to this effect nor the approval of an organization commander will be required.

3149

1053

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 57
Hq Natousa

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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1034

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Interior Circular No 510

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1035

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
26 APR 1944
A. C.

RESTRICTED

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 56)

17 April 1944

Rescinded by Cir 129

ROTATION OR RETURN OF MILITARY PERSONNEL AS INDIVIDUALS ON DUTY OUTSIDE CONTINENTAL UNITED STATES

Rotation I
Return II

Section III, Circular Number 174; Circular Number 221; and Section I, Circular Number 245, this headquarters, 1943, and all other instructions from this headquarters concerning rotation prior to this date, are rescinded and the following substituted therefor:

I -- ROTATION

1. General - The provisions of this circular provide for the rotation or return of all military personnel assigned to the North African Theater of Operations, except General Officers, Army Air Forces air crew personnel, and Warrant Officers, Army Mine Planter Service. Instructions on the rotation or return of the Army Air Forces air crew personnel are contained in a separate directive to Army Air Forces, NTO. The return of General Officers and Warrant Officers, Army Mine Planter Service, will be requested in separate communication to this headquarters. In applying the provisions of War Department Circular Number 58, dated 9 February 1944, to this theater, the following will apply. All personnel not recommended to this headquarters prior to 15 April 1944 will be rotated under the provisions of this circular.

2. Definitions - Rotation is the exchange of personnel in this theater for replacements furnished from the United States as substitutes therefor in accordance with requisitions submitted by subordinate commanders. Rotation personnel is that which is replaced in grade and military occupational specialty (MOS) or specification serial number (SSN) by personnel requisitioned from the United States.

3. Purpose - The purpose of the rotation of personnel is to:

a. Insure the efficiency and morale of a command by replacing those who do not require hospitalization, but whose morale or health has been adversely affected by prolonged periods of duty under severe conditions, and whose effectiveness cannot be restored by exchange within this theater. 3448

b. Return to the Continental United States experienced personnel for use in training and in the formation of new units or for other purposes.

c. Return by replacement therefor, personnel considered deserving of such return.

1036

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 56
Hq Natousa

4. Quota - The Commanders of ARMIES; Headquarters, SOS, NATOUSA; Army Air Forces, MTO; Headquarters Command, Allied Force; and separate organizations who handle their administration direct with this headquarters are authorized to issue orders on the first day of each month rotating one-half of one percent (1/2 of 1%) of the personnel assigned and attached to their commands as of that date, (except Army Air Forces, MTO, in which case the 15th day of each month is applicable). Rotation personnel of organizations assigned to the command but attached to another will be included in the quota of the command to which attached. Of total personnel rotated from a command, 10% will be officers and 90% will be enlisted personnel. Further breakdown of percentages has been furnished to each major command by separate letter. Orders issued will send selected personnel who are in Italy to Personnel Center Number 6, Peninsular Base Section, for trans-shipment to the United States. Personnel Center Number 2 will be used for all other personnel. The following remark will be entered on the morning report for all rotation personnel relieved from a command for transshipment to the United States: "Relieved from assignment and transferred on rotation to Personnel Center Number _____ for trans-shipment to the United States." The service record and allied papers will be brought up to date prior to departure of such personnel.

5. Selection - a. Rotation personnel will be selected based upon the following qualifications in order of priority indicated: Length of continuous overseas service, combat service, wounded, and those individuals who have been decorated. Selected personnel may be taken from representative organizations, or restricted to certain designated units, or if circumstances warrant such action, confined to one organization. Control will be maintained by commanders indicated in paragraph 4, above. As a minimum, six (6) months' overseas service is mandatory for personnel with combat service and twelve (12) months for all others. Personnel returned to the United States will be those who are the most deserving. Individuals attached or assigned to SOS, AFHQ, and NATOUSA will not, for rotational purposes, be considered combat service. No officer or enlisted personnel will be returned unless clearly qualified to hold present or higher grade.

b. No personnel will be returned to the United States who are under disciplinary action or reclassification unless proceedings have been completed, and then only under exceptional circumstances, since it is the policy to absorb such personnel and reassign them within the theater. Promotions are not authorized for personnel after recommendation for rotation. Overstrength personnel or personnel attached for training from a personnel center may be utilized as rotation replacements when such personnel are in the same grade as existing vacancies. Promotions will not be made to fill vacancies. A report showing man's grade, MOS, Arm or Service, and color, will be made to this headquarters, attention AG Statistical, of all vacancies so filled at the same time as report called for in 6b, below, is submitted.

c. The following personnel will not be rotated:

(1) Those who are habitual disciplinary cases.

(2) Those convicted by a General or Special Court Martial for infractions of any of the Articles of War. (This class becomes eligible and may be rotated when such individuals have had at least twelve months continuous overseas service,

1037

Declassified E.O. 12356 Section 3.3/NND No. 785016

of which six months must have been accumulated continuous service from the date of violation, exclusive of the time required to be made good.)

6. Requisitions and Reports. a. The headquarters mentioned in paragraph 4, will make a monthly rotation personnel requisition report to this headquarters, attention AG Statistical Section (see separate letter mentioned in paragraph 4). TM 12-406, TM-407 will be used for classifying officers and AR 615-26 for enlisted men.

b. A report will be made by the headquarters mentioned in paragraph 4 on all personnel for whom orders have been issued authorizing their return to the United States. This report will be made so as to arrive at this headquarters, attention AG Statistical, within 15 days of issuance of order on rotated personnel for any monthly increment, as follows:

(1) For Field Officers: A separate letter will be submitted for each such officer giving the following information: name, rank, ASN, arm or service, present duty in detail, military background and experience, description of civilian occupation, age, race, organization (parent and sub unit), limited or general assignment, whether qualified for promotion, manner of performance, date of present rank, and whether or not vacancy can be filled by limited assignment personnel. (Inclosure to Appendix "A").

(2) For Officers below Field Grade including Warrant Officers, exclusive of Army Mine Planter Service. - See Appendix "A".

(3) For Enlisted Personnel. - See Appendix "B". White and negro enlisted personnel will be listed separately.

7. Application by Individual - An application initiated by an individual requesting to be returned under the rotation policy will be returned "disapproved" by the first headquarters receiving it.

8. Emergency Cases. a. When personnel involved meet the overseas time requirements for normal rotation, the headquarters indicated in paragraph 4 are authorized to ship immediately to proper personnel center such cases as are approved by them. Individuals so rotated will be charged against the normal quota for the following month. Cases not eligible because of time reasons will continue to be referred to this headquarters. (See 8b, below). If these cases are approved, the headquarters submitting recommendation will be advised to return such personnel in the same manner as indicated for those who have had the required time overseas. It is believed this will eliminate many emergency rotation requests and that individual's return will be expedited, although handled and charged to normal rotation. Replacements will be furnished as for normal rotation. Headquarters in paragraph 4, may apply for extra quota to equal number of actual emergency cases rotated in any one month.

b. When it is not possible because of overseas time requirement to return personnel as indicated above, the following will apply: A report will be made to this headquarters giving in detail the reasons necessitating such return, together with names and addresses of persons in the United States who have knowledge of the conditions presented as warranting such return. Personnel will not

1038

Declassified E.O. 12356 Section 3.3/NND No. 785016

be returned to the United States for purely compassionate reasons. Their presence in the United States must accomplish results which are otherwise impossible. Consideration will be given for return where the care and protection of children are involved, or where the presence of the individual is needed for protection from financial loss. In all emergency rotation cases submitted to this headquarters, you will be advised as to whether or not replacement will be furnished.

3. Replacements - Upon receipt of requisition by this headquarters indicating qualifications and grade of individuals actually returned by commands indicated in paragraph 4, replacement will be furnished unit, insofar as possible, from general or limited assignment pools available in this theater. Rotation replacements received from the United States and for whom substitute replacement has been made will be made available to replacement pools.

II -- RETURN

1. Definition - "Returned personnel" is that which is returned to the United States for certain specific reasons and for whom no specific replacement is sent from the United States.

2. Conditions - Personnel is returned to the United States for:

a. Hospitalization. Personnel will be returned for hospitalization in accordance with current instructions.

b. Efficient distribution of most highly qualified and senior officers of arms and services. To effect an efficient distribution of the most highly qualified and senior officers, the War Department may direct reassignment to stations in other theaters or in the United States. If replacement of such personnel from the United States is required, a separate request will be made.

c. Disposing of officers definitely unqualified for duty in any capacity. An officer not qualified in every respect to perform efficiently the duties of his grade in his branch or one whose service has been unsatisfactory will not be sent to the United States under the provisions of Section II. Reassignment within the theater with or without demotion will be used to the maximum extent possible and in conjunction with reclassification proceedings when appropriate. Disciplinary cases must be handled locally. When it is determined that an officer must be returned to the United States for separation from the service, paragraph 13c (5), AR 605-360, will apply.

3. Recording - Entry will be made on the qualification card (WD AGO Forms Numbers 66-1, 66-2, 66-3) for officers and warrant officers, and in the service record under "Remarks Administrative" (WD AGO Form No. 24) for enlisted personnel, that the individual has been returned to the United States under the provisions of the appropriate paragraph of this circular.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

E. V. ROBERTS,
Colonel, AGD,
Adjutant General.

2 Incls:
Appendix "A" - Rotation ltr for officers
Appendix "B" - Rotation ltr for enlisted men

DISTRIBUTION:
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1039

Declassified E.O. 12356 Section 3.3/NND No. 785016

I M M E D I A T E A C T I O N

Cir # 56
Hq Natousa

HEADQUARTERS FIFTH ARMY
APO 464

SUBJECT: Rotation Personnel April Increment.

TO : Commanding General, NATOUSA, APO 534, U. S. Army.
Attention: A. C. Statistical.

P A C per , Circular Number , Hq NATOUSA, dated 1944, orders were issued by this head transferring the Officer personnel listed below or attached hereto (Incl), to Personnel Center Number shipment to the United States. OFFICERS: 6 , ANC: 1 , WARRANT OFFICERS: 1 .

NAME	A/S	RANK	SERIAL NUMBER	MILITARY OCCUPATIONAL SPECIALTY		ORGANIZATION		RAC
				DESCRIPTION	CODE	PARENT	SUB	
Harrison, Harry A.	Inf	Capt	O-169074	Sanitary Engineer	7900	Hq 39 Inf Div	Hq & Hq Co	W
McCarthy, John R.	FA	1st Lt	O-398654	Fwd Observer Arty	1189	"	"	W
Johnson, James E.	Inf	2d Lt	O-435821	Combat Liaison Officer	1930	"	"	W
Skolman, John B.	Inf	CWO	W-211012	Camouflage Officer	9511	376 Inf Regt	Co "B"	W
Martell, Claire S.	ANC	2d Lt	N-725631	Nurse, Operating Room	3443	"	Co "C"	W
* * * * * * * * * *	* * *	* * * * *	* * * * * *	* * * * * * * * * * * * * * *	* * * *	* * * * * * * *	* * * * * * * *	* *

3 Incls: Ltrs Field Officers
Bell, Arthur J.
Starland, James P.
MacFarland, Mason S. (see par 6b(1))

For the Commanding General:

(Use additional sheets if necessary)

1040

Declassified E.O. 12356 Section 3.3/NND No. 785016

I M M E D I A T E A C T I O N

"SAMPLE COPY"
APPENDIX "A"

HEADQUARTERS FIFTH ARMY
APO 464

1944

nel Acril Increment.

ral, NATOUSA, APO 534, U. S. Army.
G. Statistical.

Circular Number , Hq NATOUSA, dated 1944, orders were issued by this headquarters on 1944
personnel listed below or attached hereto (Incl), to Personnel Center Number Base Section, for trans-
tes. OFFICERS: 6 , ANC: 1 , WARRANT OFFICERS: 1 .

RANK	SERIAL NUMBER	MILITARY OCCUPATIONAL SPECIALTY		ORGANIZATION		RACE	LIMITED OR GENERAL ASSIGNMENT	VACANCY CAN BE FILLED BY LIMITED ASGMT PERS
		DESCRIPTION	CODE	PARENT	SUB			
Capt	O-165074	Sanitary Engineer	7960	Hq 39 Inf Div	Hq & Hq Co	W	Gen	No
1st Lt	O-398654	Fwd Observer Arty	1189	"	"	W	Gen	No
2d Lt	O-435821	Combat Liaison Officer	1930	"	"	W	Gen	No
CWO	W-211012	Camouflage Officer	9511	376 Inf Regt	Co "B"	W	Gen	No
2d Lt	N-725631	Nurse, Operating Room	3443	"	Co "C"	W	Gen	No
* * * *	* * * * * *	* * * * * * * * * * * * * *	* * * *	* * * * * * * * *	* * * * * * *	* * * *	* * * * * * *	* * * * * * *

icers
hur J.
James P.
d, Mason S. (see par 6b(1))

For the Commanding General:

/s/

Captain, A. G. D.
Asst Adjutant General.

(Use additional sheets if necessary)

1041

Declassified E.O. 12356 Section 3.3/NND No. 785016

IMMEDIATE ACTION

Cir #56
Hq Natousa

HEADQUARTERS FIFTH ARMY
APO 464

346

SUBJECT: Rotation Personnel April Increment.

TO : Commanding General, NATOUSA, APO 534, U. S. Army.
Attention: A. G. Statistical.

P A C par , Circular Number , Hq NATOUSA, dated 1944, orders were issued by this he transferring the enlisted personnel listed below or attached hereto, to Personnel Center Number , shipment to the United States. *M/Sgt: 2 , T/Sgt: - , S/Sgt: 1 , T/3: 1, Sgt: 1, T/4: -, Cpl: 1, T/5:

NAME	A/S	RANK	SERIAL NUMBER	MILITARY OCCUPATIONAL SPECIALTY		ORGANIZATION	
				DESCRIPTION	CODE	PARENT	SUB
Martin, John W.	Inf	M/Sgt	39876281	Mechanic, Hvy Arty	914	376 Inf Regt	Co "D"
Adams, Albert S.	SC	S/Sgt	32869127	Supply NCO	821	"	Co "D"
Bolton, Ronald J.	SC	1st/Sgt	86700834	1st Sergeant	585	12 Armd Sig Bn	Hq & Hq Co
Moren, Edwin C.	Ord	T/3	33000489	Clerk, typist	405	"	"
Conway, Earl F.	Cav	Sgt	32000432	Mess Sergeant	821	"	"
Sagen, Orin W.	Cav	Cpl	20073432	Tank Driver	736	"	"
Kirkman, Jack NMI	CWS	Pfc	22547832	Radio repairman	174	320 Inf Regt	Co "B"
Goodman, Ethel M.	WAC	Pvt	A-221378	Stenographer	502	662 WAC Hq Co	
Sinclair, Wayne M.	Inf	Pvt	15346000	Light Machine Gunner	604	58 Inf Regt	Co "B"
* * * * * * * * * *	* * *	* * * *	* * * * * *	* * * * * * * * * * * * * * * *	* * * *	* * * * * * * * *	* * * * * *
Farley, Harold L.	CAC	Pfc	22547832	Automatic Rifleman	746	59 Inf Regt	Co "F"

*Includes 1st Sergeant

For the Commanding Gene

(Use additional sheets if necessary)

1042

Declassified E.O. 12356 Section 3.3/NND No. 785016

IMMEDIATE ACTION

"SAMPLE COPY"
APPENDIX "B"

HEADQUARTERS FIFTH ARMY
APO 464

1944

nel April Increment.

ral, NATOUSA, APO 534, U. S. Army.
G. Statistical.

rcular Number , Hq NATOUSA, dated 1944, orders were issued by this headquarters on 1944
d personnel listed below or attached hereto, to Personnel Center Number , Base Section, for tran
tates. *M/Sgt: 2 , T/Sgt: - , S/Sgt: 1 , T/3: 1, Sgt: 1, T/4: -, Cpl: 1, T/5: -, Pfc: 2, Pvt: 2 .

NK	SERIAL NUMBER	MILITARY OCCUPATIONAL SPECIALTY		ORGANIZATION		RACE	LIMITED OR GENERAL ASSIGNMENT	VACANCY CAN BE FILLED BY LIMITED ASGMT PERSONNEL
		DESCRIPTION	CODE	PARENT	SUB			
/Sgt	30876281	Mechanic, Hvy Arty	914	376 Inf Regt	Co "D"	W	Gen	No
/Sgt	32969127	Supply NCO	821	"	Co "D"	W	Gen	No
t/Sgt	86700634	1st Sergeant	865	12 Armd Sig Bn	Hq & Hq Co	W	Gen	No
/3	33000489	Clerk, typist	405	"	"	W	Gen	No
gt	32000432	Mess Sergeant	824	"	"	W	Gen	No
pl	20073432	Tank Driver	736	"	"	W	Gen	No
fc	22547832	Radio repairman	174	320 Inf Regt	Co "B"	W	Gen	No
vt	A-221378	Stenographer	502	662 WAC Hq Co		W	---	--
vt	15846000	Light Machine Gunner	604	58 Inf Regt	Co "B"	W	Gen	No
* * *	* * * * *	* * * * * * * * * * * * * * *		* * * * * * * * *	* * * * * *	* * * *	* * * * * * *	* * * * * * *
fc	22547832	Automatic Rifleman	746	59 Inf Regt	Co "B"	Cld	Gen	No

For the Commanding General:

/s/
Captain, A. G. D.
Asst Adjutant General.

(Use additional sheets if necessary)

1043

Declassified E.O. 12356 Section 3.3/NND No. 785016

Interzone Circulars No 56

HEADQUARTERS
ALLIED CONTROL COMMISSION
DISTRIBUTION SHEET

	Secretary General	✓	G-4 (A)
	Deputy Secretary General		G-4 (B)
	Admin. Section	10	S-1 2675 Regt
	Interior		S-4
	Public Safety	✓	Courts & Boards
	Public Health (Main Hq)		Hq Comdt (Main)
	Public Health (Rear Hq)		Hq Comdt (Rear)
	Property Control	✓	Adj (Main)
	Legal	4	Adj (Rear)
	Education		Political Section
	Monuments & Fine Arts	✓	Navy (Rear Hq)
	Economic Section		Army (LECCE)
	Agriculture		Army (Rear Hq)
	Industry & Commerce		Air
	Labor		Telecoms & Posts (Rear Hq)
	Food		War Material Disposal
	Public Works & Mines		P.R.C.
	Electric Power Mission		Liaison Section, Hq, ACMF
	Internal Transportation		O.C. British Detachment
	Shipping		O.C. Hq Co, 2675th Regt
	Finance	✓	Region 1
	R.C. & M.G. Section	✓	Region 2
	Civil Affairs Branch	✓	Region 3
✓	Information Division	✓	Region 4
✓	Displaced Persons (Cons)	✓	Region 5
	Italian Refugees Branch	✓	Region 6
	Security Branch	✓	Region 8
✓	Exec Offrs (Est. Br.)	✓	Region 9
✓	G-1 (A)	✓	AMG 5 Army
	G-1 (B)	✓	AMG 8 Army
		✓	Reg 1 to Reg 2
		✓	Fwd

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1044

Declassified E.O. 12356 Section 3.3/NND No. 785016

47

RESTRICTED Bowels British RESTRICTED

File
U-35685

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

16 April 1944

CIRCULAR)
:
NUMBER 55)

Stoves and Fuel I
Importation and Sale of Commodities II
Postal Regulations. III

I -- STOVES AND FUEL

Circular Number 222, this headquarters, 1943, is rescinded.

II -- IMPORTATION AND SALE OF COMMODITIES

1. The importation of commodities into the North African Theater of Operations by members of the United States Armed Forces and persons accompanying or serving with such forces, for the purpose of sale or resale to or barter with the residents of countries within the theater, and the sale, resale, or barter of such commodities to or with residents of countries within the theater, is forbidden.

2. The term "importation" as used herein includes, but is not limited to, bringing, conveying, mailing, or otherwise transporting in any manner, or causing to be brought, carried, mailed or otherwise transported in any manner.

III -- POSTAL REGULATIONS

1. APO Numbers - Paragraph 2c, Circular Number 9, this headquarters, cs, is rescinded and the following substituted therefor:

a. The APO number of the major headquarters (division, army, air force command, base section, etc) to which each unit in the theater is assigned will be used as the permanent APO number of the members of the unit. Replacement depots, hospitals and other organizations to which APO's are permanently assigned are excepted, and personnel thereof will use the APO numbers permanently assigned such organizations. Members of postal organizations will use APO number of the APO operated by their organization.

b. Corps are an exception to the foregoing, and only the personnel of the corps headquarters and headquarters company will use the APO number of the corps APO. Corps troops will use such APO number as may be assigned by the army commander.

2. Notification to Correspondents - Subparagraphs (1), (2) and (4), paragraph 2a, Circular Number 8, this headquarters, cs, are amended to read as follows:

(1) Correspondents and publishers
(2) APO to which mail was formerly addressed
(3) 2823th Central Postal Directory, APO 650
(4) Present address APO (if different from (2).

US RESTRICTED Bowels British RESTRICTED

1045

Declassified E.O. 12356 Section 3.3/NND No. 785016

3. Casualty Mail

a. When mail is received at organizations, or unopened mail is found in the effects of an individual who is accounted for as "killed in action", "accidentally killed", "died in hospital", "dead", "missing", "missing in action" "captured by the enemy", or "prisoner of war", a line will be drawn through the address and the mail delivered to the company commander or to an officer who has been designated to certify to the status of the addressee.

b. When the addressee is accounted for as "killed in action", "accidentally killed", "died in hospital", or "dead", the company commander or officer designated to certify to the status of the addressee will enter the following notation on each envelope or wrapper, certifying to the entry thereon by his signature, rank, and branch in the following form:

Deceased
John Doe
Captain, Infantry

c. When the addressee is accounted for as "missing", "missing in action", "captured by the enemy", or "prisoner of war", the certifying officer will enter the following notation on each envelope or wrapper, certifying to the entry thereon by his signature, rank, and branch in the following form:

Missing
John Doe
Captain, Infantry

d. After the required endorsements are placed on the mail matter, it will be returned to the file for disposition.

e. When mail is received for a former member of an organization who was dropped as a casualty while the unit was serving in a previous theater of operation, the company commander or officer designated to certify to the status of the addressee will enter the appropriate notation on each envelope or wrapper as required by paragraph b or c, above. Such mail will then be forwarded, by the officer making the notation, under franked label direct to The Adjutant General, Washington, D. C., for verification and disposition.

f. When mail is received for a former member of an organization who was accounted for as deceased while stationed within the continental limits of the United States, the company commander or other officer designated to certify to the status of the addressee will enter the appropriate notation on each envelope or wrapper as required by paragraph b or c, above. The mail will then be forwarded by the officer making the notation under franked label direct to the commanding officer of the port, camp, or station in the United States responsible for forwarding notification of death to The Adjutant General. In event such prepared package weighs in excess of four pounds, it must be indorsed "casualty mail" to avoid payment of postage when presented at the APO for mailing.

4. Personal Effects to United States

a. Each piece of mail that is received by organizations addressed to former members who have returned to the United States by reason of transfer orders will be indorsed with the complete forwarding address whenever possible.

1046

Declassified E.O. 12356 Section 3.3/NND No. 785016

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In event a definite address (organization and APO, post, camp or station) cannot be furnished, each piece will be rubber stamped or indorsed:

Return to United States
Attention: Port Postal Officer
Port of Embarkation Army Post Office

b. Forwarding addresses will not be placed on mail for personnel returned to the United States for hospitalization. Such mail will be indorsed as indicated in paragraph a.

c. Mail for personnel returned to the United States which is supplied with a complete forwarding address, or indorsed as indicated in paragraph b, will be returned to the APO for disposition.

5. Service with Allied Occupied Countries

a. (1) United States military personnel in this theater may correspond with civilians in Sardinia, Sicily, and Allied occupied Italy except that United States military personel stationed on the Italian mainland may not correspond with civilians on the Italian mainland.

(2) The service is limited to unregistered letters and post cards of a personal nature. Maximum weight is two ounces. No postage is required. The letters and cards must be marked "Free", and mail written by enlisted personnel must be unit censored. United States military personnel are not to deposit such mail in civil post offices.

b. Civilians in Sardinia, Sicily, and Allied occupied Italy may correspond with United States military personnel in this theater, except that civilians on the Italian mainland may not correspond with United States military personnel stationed on the Italian mainland. Such mail must be deposited in civil post offices and is limited to unregistered letters and post cards, maximum weight two ounces.

c. Service with Allied Countries - United States military personnel in this theater may correspond with civilians in Corsica under the same conditions as apply to communications between United States military personnel and civilians in North Africa. See paragraph 12, Circular Number 6, this headquarters, cs.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. F. Roberts

H. F. ROBERTS,
Colonel, AGD,
Adjutant General.

3143

Reproduced, Hq Peninsular Base Section,
APO 782, 24 April 1944.

DISTRIBUTION
"A" and "B"

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Natocca

Cir. No. 55

16 April 1944

HEADQUARTERS
ALLIED CONTROL COMMISSION
DISTRIBUTION SHEET

	Secretary General	✓	G-4 (A) 1
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	Public Health (Main HQ)	✓	HQ Comdt (Main)
	Public Health (Rear HQ)	✓	HQ Comdt (Rear)
	Property Control	✓	Adj (Main)
	Legal	✓	Adj (Rear)
	Education	✓	Political Section
	Monuments & Fine Arts	✓	Navy (Rear HQ)
✓	Economic Section	✓	Army (LECCE)
	Agriculture	✓	Army (Rear HQ)
	Industry & Commerce	✓	Air
	Labor	✓	Telecoms & Posts (Rear HQ)
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	Public Works & Mines	✓	P.R.O.
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	Internal Transportation		C.C. British Detachment
	Shipping	✓	C.C. HQ Co, 2675th Regt
	Finance	✓	Region 1
	R.C. & M.C. Section	✓	Region 2
✓	Civil Affairs Branch	✓	Region 3
✓	Information Division	✓	Region 4
✓	Displaced Persons-PARI	✓	Region 5
✓	Italian Refugees Branch	✓	Region 6
✓	Security Branch	✓	Region 8
✓	Exec Offrs (Est. Br.)	✓	Region 9
✓	G-1 (A)	✓	AMG 5 Army
	G-1 (B)	✓	AMG 8 Army

✓ POSTAL OFFICER

3442

1048

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 54)

See Cir 82

15 April 1944

DISPOSITION OF HOSPITALIZED PERSONNEL
AND SUBMISSION OF PERSONNEL RECORDS

Disposition of Hospitalized Personnel I
Submission of Personnel Records II

Circular Number 215; Section II, Circular Number 259; Section III, Circular Number 247; all 1943; paragraph 2f, Section V, Circular Number 10; Sections II and III, Circular Number 15; both cs, and letter, dated 14 January 1944, file AG 704/338 -O, subject, "Hospitalized Personnel", all this headquarters, and all previous instructions when in conflict herewith, are rescinded.

I -- DISPOSITION OF HOSPITALIZED PERSONNEL

1. It is apparent that a misunderstanding exists within this theater as to the proper procedure to be followed in processing personnel who are absent from their units because of hospitalization.

2. It is desired that the instructions contained in this circular be carefully studied and complied with, and that all concerned be made thoroughly familiar with its provisions. A standard procedure within this theater for personnel in this category will preclude considerable correspondence and will result in expeditious and orderly processing of patients.

3. The primary success of this procedure rests with the commanding officers of all general, station, and convalescent hospitals, or their equivalent. It is incumbent upon hospital commanders to see that all personnel of their commands comply with the instructions contained herein. They will make frequent inspections to insure such compliance.

4. Responsibility of Commanding Officers of General, Station, and Convalescent Hospitals, or their Equivalent.

a. Detachment of Patients - Each of the above-named hospitals will establish, as an integral part of their unit, a Detachment of Patients. Personnel transferred to such detachments will be carried as "attached unassigned" and are not chargeable against the T/O of the hospital.

b. Classification of Patients - Classification will be determined by hospital commanders as soon as possible after the admission of a patient. Every patient must be classified in the interval between admission and final release from hospital control.

5441

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1049

Declassified E.O. 12356 Section 3.3/NND No. 785016

c. Classification Defined - Prior to release, individuals will be classified in one of the following groups:

(1) Class A-1: Those fit for general military service at once.

(2) Class A-2: Those fit for general military service after one (1) to six (6) weeks additional conditioning.

(3) Class B: Those immediately fit for other than general military service.

(4) Class C: Those not qualified for further duty or requiring a period of convalescence or hospitalization in Zone of Interior (ZI).

(5) AIR CREW PERSONNEL - Members of Air Crews will be classified only as Class A (1 or 2) and Class C by hospital medical disposition boards (see paragraph 4g (2) and 5d for disposition and final action).

(6) Classification will be entered on WD AGO Forms 20 and 24 and will appear on all orders subsequently issued.

d. Determination of Length of Hospitalization - Within seven (7) days after admission of a patient, hospital commanders will require their medical personnel to estimate the length of expected hospitalization and will require regular review of the condition of those who are not transferred to the detachment of patients. When it is apparent that the nature of wounds or illness will result in absence from the unit for more than thirty (30) days, personnel will immediately be transferred to the detachment of patients.

e. Transfer to Detachment of Patients - Personnel will be transferred to a detachment of patients as "attached unassigned" when determination has been made that the individual will be absent from his unit for more than thirty (30) days.

(1) Transfer to detachment of patients will be made by special order substantially as follows, with appropriate changes in the case of officers and will show classification, if determined, of the individual concerned (A-1, A-2, B or C): "The following enlisted men, organizations, and classification indicated, are transferred in grade to Detachment of Patients, this Hospital, effective this date. Service records and allied papers will be forwarded without delay. No funds involved. Auth: (Quote this circular)

T/Sgt John Smith 36118231 (Class B) Co "B" 43d Inf
S/Sgt Paul Doe 36123113 (Class C) Co "B" 83d Inf
etc."

(2) The provisions of paragraph 4e apply to personnel of all components, viz: Air Force, Ground Force, Service Force, AND TO Airborne, Parachute, and Special Service Forces WITH CERTAIN RESTRICTIONS. Special instructions for Airborne, Parachute, Special Service Forces, and Air Force personnel are contained in subsequent paragraphs.

(3) Individuals who are evacuated from a combat zone, Italy, Sardinia, Corsica, Sicily, or any other area outside of North Africa to a hospital in North Africa will be transferred to

1050

Declassified E.O. 12356 Section 3.3/NND No. 785016

the hospital's Detachment of Patients immediately upon arrival and a copy of the special order will be furnished to the hospital which evacuated the patient.

f. Records (Procedure and Disposition) - When an individual has been transferred to a detachment of patients, a copy of the special order (paragraph 4c (1) above), will be forwarded to the commanding officer of the individual's unit. The commanding officer will immediately forward personnel records to the hospital concerned. If the records are not received within a reasonable period, tracer request, either letter or radio, will be sent, and a copy of tracer furnished to the major commanders concerned, who will initiate action to insure compliance in subsequent cases.

(1) In the event an individual is evacuated to another hospital prior to receipt of records, a copy of the order assigning him to detachment of patients and a copy of board proceedings, if applicable, will accompany him in order that the receiving hospital may be fully informed. When records are received, they will be forwarded on to the hospital to which the individual was transferred. Prompt action will be taken by the receiving hospital to transfer the individual to detachment of patients. A copy of this transfer order will be sent to the individual's unit and hospital from which transferred for information only. This order will not contain a request for records. The records will have been forwarded to the hospital which originally requested them.

(2) Personnel from Airborne, Parachute, and Special Service Forces units will be transferred to detachments of patients in the same manner as other personnel, but in addition, will be attached to the Fifth Army Airborne Training Center. Notation of this attachment will be made in the service record, if available, and on the order transferring him to detachment of patients. Service records and allied papers will remain with personnel in this category. Hospital commanders will advise the individual's unit and the Fifth Army Airborne Training Center, APO 512, U. S. Army, when such transfer is effected, will include a copy of the special orders, and when applicable, request for service record and allied papers.

(3) When service records of hospitalized personnel are received, they will be thoroughly checked to see that proper casualty status was entered by the former unit. Any subsequent administrative remark necessary, viz: partial payment, awards and decorations, etc, will be appropriately entered in the service record.

g. Disposition of All Classes of Personnel - Upon completion of hospitalization, disposition will be made as follows:

3-40

(1) ARMY GROUND FORCES: See Cir # 64 - Par. 4

CLASS A-1 - Forwarded to the former unit through the nearest replacement installation, even if the unit has left this theater.

CLASS A-2 - Forwarded to the nearest replacement installation for conditioning for a period not to exceed six weeks before returning to their former unit, even if the unit has left this theater.

1051

Declassified E.O. 12356 Section 3.3/NND No. 785016

CLASS B - Forwarded to the nearest replacement installation for reassignment.
CLASS C - To be evacuated to the Zone of Interior (U.S.) for further hospitalization, convalescence and/or discharge. If personnel records are available, they will be forwarded with the patient. The service record will be indorsed as follows:
"To: CO, U. S. Army Hospital
Soldier transferred to U.S. for further hospitalization and disposition."

(a) Personnel may be evacuated to the Zone of the Interior (U.S.) prior to receipt of records. If this is done, hospital commanders will prepare a temporary service record which will be forwarded with the patient and indorsed as above. The patient's unit commander will then be informed of this action by letter. The unit commander will indorse the original service record as indicated above and forward it with allied papers direct to The Adjutant General, Washington 25, D. C. (See paragraph 5c).

(2) ARMY AIR FORCES:

CLASS A-1 - Forwarded to an Air Force replacement installation or to the replacement installation nearest the hospital from which released, for subsequent forwarding to an Air Force replacement installation.
CLASS A-2 - Forwarded to an Air Force replacement installation or to the replacement installation nearest the hospital from which released, for subsequent forwarding to an Air Force replacement installation for conditioning for a period not to exceed six weeks before return to their former unit.
CLASS B - Same as Class A-1 above.
CLASS C - Same as Class C Army Ground Forces personnel.
AIR CREW PERSONNEL - When air crew members have some condition or disability which may make a change of duty or status desirable, they will be returned on a duty status with a letter in a sealed evelope to their unit commanders, giving a summary of the medical findings, diagnosis, expected prognosis and any pertinent recommendations of the attending surgeon. (See paragraph 5d for action of unit commanders).

(3) ARMY SERVICE FORCES:

CLASS A-1 - Same as Class A-1 Army Ground Forces personnel.
CLASS A-2 - Same as Class A-2 Army Ground Forces personnel.
CLASS B - Forwarded to replacement installations who will reassign them to their former organizations provided they are physically fit for such reassignment. Otherwise reassignment will be effected to units in which the individual is fit to perform duty.
CLASS C - Same as Class C Army Ground Forces personnel.

(4) PARACHUTE, AIRBORNE AND SPECIAL SERVICE FORCES:
CLASS A-1 - Same as Class A-1 Army Ground Forces personnel.
CLASS A-2 - Same as Class A-2 Army Ground Forces personnel.
CLASS B - Transferred and shipped through replacement channels to the Fifth Army Airborne Training Center for disposition.

1052

Declassified E.O. 12356 Section 3.3/NND No. 785016

CLASS C - Personnel in this category will be evacuated to the Zone of Interior (US) in the same manner as other personnel, except as follows:

Prior to evacuation personnel will be transferred to the Parachute Replacement Regiment, Parachute School, Fort Benning, Georgia, and until departure will be carried as "attached unassigned" to the detachment of patients. Two (2) copies each of the transfer order will be furnished to the Commanding Officers, Parachute Replacement Regiment, Parachute School, Fort Benning, Georgia, Fifth Army Airborne Training Center, and the patient's original unit. Service records will be indorsed accordingly.

b. Miscellaneous Provisions:

(1) Direct correspondence is authorized between Parachute, Airborne and Special Service Force units, hospital installations and the Fifth Army Airborne Training Center on matters pertaining to personnel of these units.

(2) Parachute personnel, absent sick in line of duty due to injuries received in a parachute jump or training accident, are entitled to additional pay for a period not to exceed three (3) months. (C-1, AR 35-1495).

(3) If determined, all orders issued and all service records indorsed by hospitals will show classification (A-1, A-2, B, or C) of patients. This procedure permits units who subsequently receive individuals to determine their status.

(4) When it has been discovered that American personnel are hospitalized in other than American hospitals, the facts will be reported by these hospitals, or by anyone having knowledge thereof, to the commanding officer of the nearest American general, station, or convalescent hospital or its equivalent. The American hospital commander will immediately ascertain whether or not the patient can be safely transferred. However, regardless of whether the patient is transferred, he will be picked up on the records of the American hospital and administratively processed in the same manner as other patients. Personnel will be removed to American hospitals when progress has been sufficient to warrant transfer.

(5) Care of Valuables of Hospital Patients.

(a) Carelessness upon the part of responsible officers in hospitals has resulted in instances of loss of money and valuables belonging to patients. Hospital commanders are responsible that due care is observed in safeguarding the money, valuables, clothing and other effects of patients admitted to hospitals. 3139

(b) Paragraph 6, AR 40-590, as modified by paragraph 13, Circular Number 336, this headquarters, 1943, prescribes the method of care and disposition of patients' effects.

(c) Particular attention will be paid to the care and disposition of patients' money and other valuables. If, for any reason, money and other valuables are not returned to a patient upon discharge or transfer from hospital, disposition of these effects will be made as follows:

1053

Declassified E.O. 12356 Section 3.3/NND No. 785016

1. When the patient is known to be located within a reasonable distance, the money and valuables will be returned by an officer or trusted messenger using available transportation. An itemized receipt will be obtained for the articles.

2. When the patient is located at some distance or his whereabouts is unknown, his money will be converted into a U.S. Postal money order payable to the patient. The U.S. Postal money order and other valuables, together with an itemized list of the articles and any pertinent information concerning the location of the patient will be transmitted by registered mail to the base section in which the hospital transmitting the effects is located. In the case of mobile hospitals operating in a forward area the effects will be sent to the nearest base section. The expenditure of hospital funds for U.S. Postal money orders and the registry of such mail is hereby authorized.

3. Under no circumstances will patients' money or valuables be transmitted by hospitals to the Central Service Records Branch or the Central Postal Directory Service.

5. Responsibilities of Commanding Officers of Patients Absent Sick in Hospitals:

a. Commanding Officers are responsible that sick, wounded or injured individuals are retained on the rolls of the organization until instructions are received from either a hospital or replacement installation that the individual has been transferred to their detachment of patients or unit. If such information is not received within thirty (30) days, report will be made to the army, division, or corps unit commander, showing name, rank, serial number, organization and date of individual's departure from the organization. If determination cannot then be made, the report will be forwarded to this headquarters. Records will not be forwarded.

b. Upon receipt of information that transfer has been made, either to a hospital detachment of patients or a replacement installation, records will be forwarded promptly to that organization. The individual will then be dropped from the rolls.

c. When information has been received that a hospital has evacuated an individual to the Zone of Interior (US) who has not been dropped from the rolls, the unit commander will indorse the Service Record as shown in paragraph 4 g (1) and forward it, with allied papers to The Adjutant General, Washington, D. C. and drop the individual from the rolls.

d. When air crew members are returned to their units in accordance with paragraph 4 g (2) above, the unit commander will, upon recommendation of the unit surgeon, bring such personnel, together with the pertinent information, before a designated Air Force Medical Disposition Board.

1054

Declassified E.O. 12356 Section 3.3/NND No. 785016

6. Responsibilities of Base Section Commanders:

a. All base section commanders are responsible that hospitals operating in their respective areas comply with the provisions of Section I of this circular. To attain this end and to insure orderly processing of patients, base commanders will appoint an officer (preferably with personnel experience) to visit each general, station and convalescent hospital, or its equivalent, within his area. Such visits will be made at least every thirty (30) days. Reports will then be made to the Commanding General, SOS NATOUSA in instances of non-compliance with this circular, for such action as is necessary to insure future compliance.

b. Base section commanders will inform all hospitals within their area of the location and designation of replacement installations to which discharged patients are to be sent.

c. Base section commanders may delegate authority to hospital commanders within their area to issue travel and transfer orders for individuals being discharged from their hospitals.

7. Responsibility of Replacement Installation Commanders:

a. To return promptly to their units personnel classified by hospitals as Class A, even if their unit has left the theater.

b. Forward all Air Force personnel to Air Force replacement installations.

c. Forward Class A Parachute, Airborne, and Special Service Forces personnel to their units even if they have left the theater.

d. Forward Class B Parachute, Airborne, and Special Service Forces personnel to the Fifth Army Airborne Training Center, APO 512, U. S. Army.

e. Commanding officers of replacement installations are delegated authority to transfer Class A-2 and Class B personnel (other than Parachute, Airborne, and Special Service Forces) and such other personnel who will be absent from their units in excess of thirty (30) days to their installations provided they were not transferred to the detachment of patients prior to release from a hospital. These instructions are retroactive and will apply to all personnel in this category now in replacement installations. Transfer orders will include a reference to show the individual as Class A-2 or B when applicable. The individual's unit will then be notified of such transfer and records will be requested if applicable.

f. Report will be made to base section commanders on all individuals received from hospitals who were not transferred to detachment of patients prior to their release, provided, the individual was absent from his unit in excess of thirty (30) days prior to his release from a hospital. The name, rank, serial number, organization, hospital from which received, and circumstances will be reported. Base section commanders will investigate the reason for non-compliance with this circular and upon completion of investigation, will forward the report to the Commanding General, SOS NATOUSA. Direct correspondence is authorized between base section commanders on matters pertaining to these cases.

3455

1055

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #54 , Hq NATOUSA

c. Replacements for Hospitalized Personnel.

a. Application may be made to replace personnel absent due to hospitalization, without regard to estimated time of absence, and will be based on effective strength for combat units and Morning Report (within T/O) strength for all others. When an organization has received replacements and subsequently former members return from hospitals in such numbers as to create an overstrength in excess of 15 per cent, the overstrength will be reported to the Army or comparable headquarters for reassignment within the command. If reassignment cannot be effected, report will be made to this headquarters.

b. For the purpose of this circular, effective strength is defined as assigned strength less the number of sick and wounded not dropped from unit rolls.

c. Combat units desiring return of limited assignment personnel who were former members of their organizations may make application to base sections for their return and will cite this circular as authority.

d. Personnel expected to be absent for more than thirty (30) days will not be dropped from the rolls until notification has been received from a hospital or replacement installation that transfer has been effected to their organization. When personnel have been absent sick in excess of thirty (30) days and no notification has been received from a hospital or replacement installation denoting transfer, action will be taken in accordance with paragraph 5d.

II - SUBMISSION OF PERSONNEL RECORDS

1. When personnel are separated from their units, for any of the reasons indicated below, every effort will be made to submit together, when possible, all personnel records, except Reports of Investigation (WD AGO Form 51) which will be forwarded separately, to Central Service Records Branch, this headquarters, through appropriate correspondence channels, within the time limit as shown hereunder. When this is impracticable, an explanation for the delay and expected date of submission will be forwarded.

ENLISTED MEN

a. DEATH, OTHER THAN BATTLE CASUALTY - Submit so as to arrive at this headquarters within 25 days from date of death.

See Cir #65 Par. 1

Service Record (WD AGO Form 24) (AR 345-125)
Soldier's Qualification Card (WD AGO Form 20) (AR 615-25)
Report of Investigation (WD AGO Form 51) (AR 600-550)

When death occurs in such manner as to necessitate an investigation, this report will be completed with the least practicable delay and forwarded, in triplicate, to this headquarters by separate letter of transmittal, and will not be held up pending completion of Service Record and allied papers, nor forwarded directly to The Adjutant General, Washington, D.C. For instructions on preparation of this form, see letter, this headquarters, dated 10 February 1944, Subject: "Report of Investigation (WD AGO Form 51)," File AG 333.5/397.

1056

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Cir #54 , Hq NATOUSA

b. KILLED IN ACTION - Submit so as to arrive at this headquarters within 25 days from date of death.

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20)

c. MISSING IN ACTION - MISSING - Submit 30 days after date of casualty, to arrive at this headquarters as expeditiously as possible.

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20)
Soldier's Deposit Book (WD FD Form 33) (AR 345-75 and WD Circular No. 71, 1944) if applicable.

d. CAPTURED BY THE ENEMY - INTERNED - Submit 30 days after date of casualty to arrive at this headquarters as expeditiously as possible.

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20)
Soldier's Deposit Book (WD FD Form 33)

e. DISHONORABLE DISCHARGE, DISCHARGE NOT SUSPENDED

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20)
Physical Examination Prior to Discharge (WD AGO Form 38) (AR 40-100)
One (1) copy of General Courts-Martial Order

f. DISCHARGE TO ACCEPT APPOINTMENT AS OFFICER OR WARRANT OFFICER

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20)
Physical Examination Prior to Discharge (WD AGO Form 38)

g. ANY OTHER REASON (EXCEPT HOSPITALIZED PERSONNEL)

Service Record (WD AGO Form 24)
Soldier's Qualification Card (WD AGO Form 20)
Soldier's Deposit Book (WD FD Form 33)
Individual Clothing and Equipment Record (WD AGO Form 32)
Any other pertinent papers.
Records in this category will be forwarded by individual letter of transmittal setting forth the reasons the records are being forwarded, together with all known information.

3437

OFFICERS

h. DEATH - OTHER THAN BATTLE CASUALTY - Submit so as to arrive at this headquarters within 25 days from date of death.

Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1)
Report of Investigation (WD AGO Form 51) (See a, above)

1057

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #54 , Hq HATOUSA

i. KILLED IN ACTION - Submit so as to arrive at this headquarters within 25 days from date of death.

Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1)

j. MISSING IN ACTION - MISSING - Submit 30 days after date of casualty to arrive at this headquarters as expeditiously as possible.

Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1)

k. CAPTURED BY THE ENEMY - INTERNED - Submit 30 days after date of casualty to arrive at this headquarters as expeditiously as possible.

Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1)

l. ANY OTHER REASON (EXCEPT HOSPITALIZED PERSONNEL)

Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1)
Other pertinent papers.
Records in this category will be forwarded by separate letter of transmittal setting forth the reason for forwarding records, together with all known information.

2. FINAL AND FORWARDING INDORSEMENT IN SERVICE RECORD

a. When Service Records are being forwarded under the provisions of paragraph 1a, b, e and f, the final indorsement will be completed in the record.

b. The forwarding indorsement will be filled out in Service Records forwarded this headquarters under the provisions of paragraph 1c, d and g, above. However, the line following the word "To" will be filled in and indorsed to The Adjutant General, Washington, D.C.

3. FINAL STATEMENT

When Final Statement is prepared, enter in Service Record under "Remarks-Financial" the name, rank and APO number of finance officer to whom it was submitted.

4. MEDALS, DECORATIONS AND CITATIONS - Entries pertaining to medals, decorations, service ribbons and citations will be entered in the Service Record and on Form 20 or 66-1. The serial numbers of the medals presented will also be entered. Any such awards to which the individual is entitled, but has not received, will be designated. Particular attention is invited to the provisions for additional pay for enlisted men who receive the Medal of Honor, Distinguished Service Cross or Medal, Distinguished Flying Cross, and Soldier's Medal. (AR 35-1500)

1058

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #54 , Hq MATOUSA

5. A few common errors are shown hereunder:-

a. SERVICE RECORD

(1) Foreign Service information not noted on page 6.
(2) Applicable entries not made in pages 9 and 10 to indicate action taken to discontinue allotments and insurance.
(3) In cases shown in paragraph 3, above, fact of submission of Final Statement, not entered under "Remarks-Financial" on page 13 or 14. Date of submission not shown.
(4) Type, date and place of casualty not entered under "Remarks-Administrative" on page 15.
(5) Unsatisfied indebtedness to the U.S. not set forth on the final indorsement.
(6) Remark "Accrued Pay and Allowances" not entered under "Due Soldier" on page 23.
(7) Authenticating officers do not comply with paragraph 16, AR 345-125, which requires that all initials in the record be identified by showing the full name, rank and organization on page 24.

b. SOLDIER'S QUALIFICATION CARD

(1) Date of separation, ~~death or otherwise~~, not entered under "Remarks" and "Record of Current Service." → See Cir 65 - Par. 1

c. INVENTORY OF EFFECTS

(1) No notation made on back of WD AGO Form 54 regarding the transaction involving money found among effects, for which treasury check has been obtained. Check symbol, amount, date and number not shown.

(2) No notation made that effects have been shipped to the Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri, or direct to persons legally entitled to them. (WD Circulars Nos. 135, 1943 and 213, 1944)

6. LETTERS OF CONDOLENCE AND ENQUIRY - (See Par 14, Cir No. 10, this headquarters, as).

7. FORWARDING OF PERSONNEL PAPERS TO INDIVIDUALS IN KNOWN U.S. MILITARY HOSPITALS IN THIS THEATER - (See Par 5b, Section I, above.)

8. PERSONNEL EVACUATED TO THE UNITED STATES FOR FURTHER MEDICAL TREATMENT.

a. Every possible effort must be made by unit, medical, replacement installation, and port commanders to insure that personnel are not returned to the United States without their personnel records.

b. Whenever an enlisted man is returned to the United States for further hospitalization, his Service Record will be indorsed as follows:

1059

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 54 , Hq NATOUSA

"To: CO, U.S. Army Hospital
Soldier transferred to the U.S. for further hospitalization
and disposition."

c. In the event an enlisted man is evacuated to the United States and his personnel records do not accompany him, they will be indorsed when received, as indicated in "b", above, and forwarded direct to The Adjutant General, Washington, D.C. for disposition.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. W. ROBERTS,
Colonel, AGD,
Adjutant General.

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1050

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Natousa

Circular No. 54

15 April, 1944

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ALLIED CONTROL COMMISSION
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	Deputy Secretary General		G-4 (B)
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	Public Health (Rear Hq)	✓	Hq Comdt (Rear)
	Property Control	✓	Adj (Main)
	Legal	✓	Adj (Rear)
	Education		Political Section
	Monuments & Fine Arts	✓	Navy (Rear Hq)
	Economic Section	✓	Army (LECCE)
	Agriculture	✓	Army (Rear Hq)
	Industry & Commerce	✓	Air
	Labor		Telecoms & Posts (Rear Hq)
	Food		War Material Disposal
	Public Works & Mines		P.R.C.
	Electric Power Mission		Liaison Section, Hq. ACMF
	Internal Transportation		C.C. British Detachment
	Shipping	✓	C.C. Hq Co, 2675th Regt
	Finance	✓	Region 1
	R.C. & M.C. Section	✓	Region 2
	Civil Affairs Branch	✓	Region 3
	Information Division	✓	Region 4
	Displaced Persons - GAM	✓	Region 5
✓	Italian Refugees Branch	✓	Region 6
	Security Branch	✓	Region 8
	Exec Offrs (Est. Br.)	✓	Region 9
✓	G-1 (A)	✓	AMG 5 Army
✓	G-1 (B)	✓	AMG 8 Army

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3435

1061

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 53)

13 April 1944

RECLASSIFICATION OF OFFICERS PHYSICALLY UNFIT
FOR GENERAL MILITARY SERVICE

Circular Number 33, Section II, Circular Number 181, and Section IV, Circular Number 220, this headquarters, 1943, are rescinded and the following substituted therefor:

See Cir 137

1. Definition of "Limited Service Officer" - A limited service officer is one who is disqualified under current physical standards for general military service, but who has been classified, following thorough physical examination, as physically fit for certain types of active military assignments commensurate with his physical qualifications.

2. a. Officers with physical defects may be assigned to limited service in this theater provided the defect is of a static nature, non-progressive, and not subject to the development of complications. Such defects include defective vision, defective hearing, dental defects, and static orthopedic conditions.

b. Officers who have such chronic conditions as to preclude their being considered for any military duty in this theater of operations will be evacuated to the United States through medical channels.

See cir-92-76 for amendments

3. a. Change of classification of officers from general service to limited service will be made only upon the approved action of a General Hospital disposition board or disposition boards at 51st and 114th Station Hospitals as indicated herein. Disposition boards in recommending a limited service classification will state whether classification is permanent or temporary and if temporary the approximate date on which the officer should be re-examined with a view to reclassification to general service.

b. These instructions will not be so literally interpreted that the Army will be deprived of the services of capable officers who are already in the theater and who, in the course of routine examination or during hospitalization for other causes, are found to have asymptomatic conditions such as a mild degree of nerve deafness, hypertrophic arthritis, and similar defects, the presence of which would not preclude a service expectance of several years.

4. Action to be taken in case of physically unfit officer.

3434

a. Whenever it is belived that an officer is becoming permanently incapable of performing the duties of his office, due to physical or mental causes (other than those of mental indifference, inaptitude, or incompetence, to which AR 605-230 applies), his commanding officer will cause the officer to be given a thorough physical examination by a medical board consisting of two

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1062

Declassified E.O. 12356 Section 3.3/NND No. 785016

or more officers, at least one of whom is of field grade. If medical officers are not available, request for orders for hospitalization should be made to next higher military headquarters competent to issue such orders and the officer will be hospitalized.

b. If, as a result of the above examinntion, it is found:

(1) That an officer now assigned general military duties is considered physically incapable of performing such duties or
(2) That an officer now classified as limited service is considered as physically incapable of performing limited service duties,

the officer will be sent to the nearest general hospital, of the 114th or 51st Station Hospital if the condition is mental, for observation, treatment, and recommendation for the type of duty, if any, that he may be physically qualified to perform.

c. Action as outlined in a and b above may be initiated by an officer believing himself to be incapacttated by submitting to his immediate commander a statement in writing to that effect.

d. Whenever an officer is sent to a general hospital, the 114th or 51st Station Hospital, under the provisions contained herein, the hospital will be notified whenever practicable of the expected hour and place of his arrival. Medical report on WD AGO Form 63 and WD AGO Form 66-1 will accompany the officer in a sealed envelope marked confidential for delivery to the Commanding Officer of the hospital to which ordered. The WD AGO Form 63 will show clearly in what manner the physical incapacity was incurred, its cause, if ascertainable, and whether or not physical incapacity is considered incident to the service. A detailed statement by the organization commander will also be furnished, showing the manner of performance of duty by the officer concerned, to include any factors which might indicate mental sluggishness or physical incapacity under stress.

5. Disposition of officers by General Hospitals, the 114th or 51st Station Hospitals.

a. Upon completion of observation and treatment, officers will be classified by the disposition boards as follows:

(1) Class A1- Suitable for full military duty at once.
(2) Class A2- Suitable for full military duty after from 1 to 6 weeks conditioning at a replacement conditioning depot.
(3) Class B- Suitable for limited service, stating whether the physicall disability is of temporary of permanent nature.
(4) Class C- Disqualified for any type of military duty.

b. (1) Class A1 officers will be returned to former units on orders issued by hospital commanders, through nearest personnel center when transportation or other conditions make such action advisable.
(2) Class A2 officers will be returned to their former units on orders issued by hospital commanders through replacement conditioning depots for from 1 to 6 weeks conditioning, as

1063

Declassified E.O. 12356 Section 3.3/NND No. 785016

determined by the hospital disposition board. Hospital commanders will inform the parent unit when this action is taken.

(3) Class B officers determined to be capable of performing duty of any kind within their former command as a whole (army, base section or other similar command) will be transferred to the headquarters of that command for reassignment on orders issued by hospital commanders.

(4) Class B Officers who are determined to be unable to perform duties within their former command as a whole, will be transferred to the nearest Personnel Center for reassignment on orders issued by hospital commanders.

(5) When an officer has been classified as limited service, that fact, together with a statement as to the general types of duty that the officer may be expected to perform, will be entered on the disposition board report, Report of Physical Examination (WD AGO Form 63), and WD AGO Form 66-1. Immediately upon release from the hospital, the unit to which the officer is transferred will be furnished sufficient information on which to base appropriate reassignment.

(6) Class C Officers will be transferred by hospital commanders to the detachment of patients and will then be forwarded to Zone of Interior (US) through medical channels. The former unit of the individual will be notified.

(7) In order to avoid congestion in hospitals, officers placed in classes "A" and "B", if action has not already been completed, will be transferred to the personnel center to await completion of final action on recommendations made by disposition boards. This fact will be included in the information furnished in compliance with 5b (4) above. All concerned will be informed of the final action in each case at the earliest practicable date.

6. Change from Limited Service to General Service Status:

a. Initial Examination.

(1) When an officer who has been classified as "Limited Service" has served not less than ninety (90) days in that status and has reason to believe that the conditions for which he was classified limited service no longer exist, he may request physical reexamination. The officer's commanding officer may also request such reexamination whenever he has reason to believe that the officer is capable of performing full military duty.

(2) Upon receipt of a request for reexamination, the commanding officer will cause the officer to be given a thorough physical examination by a medical board, consisting of two (2) or more officers, one of whom is at least of field grade. Provided the board considers it necessary, a copy of the proceedings of the disposition board from the general hospital, or the 111th or 51st Station Hospital, where the officer was classified as limited service, will be secured.

(3) If, after a review of all records and a thorough physical examination, the board is of the opinion that the officer is physically and mentally fit for general military service, the board proceedings will be forwarded to the base section, division, or other corresponding commander, for review.

1084

Declassified E.O. 12356 Section 3.3/NND No. 785016

(4) When so recommended by the board, the commander will take necessary action to reassign the officer to an appropriate vacancy. If a suitable vacancy does not exist, the proceedings will be forwarded to this headquarters for necessary action. If the board does not recommend that the officer be classified for general service, the officer and the commander who requested reexamination will be notified of that fact and the proceedings will be filed.

b. Subsequent examinations for officers assigned to units of the Zone of Communications and Air Service Commands:

(1) All limited service officers of these commands will be examined by unit surgeons at intervals of not greater than six (6) months. When it is found that the causative condition has ameliorated or no longer exists, the officer will be sent to a general hospital, or to the 114th or 51st Station Hospital, for further examination by a medical examining board.

(2) These boards will consist of at least two (2) officers, at least one of whom will be of field grade. If the classification for limited service was due to a mental condition, a qualified psychiatrist will be included as a member of the board.

(3) The hospital will be advised of the expected hour and place of arrival and of the purpose of hospitalization.

(4) If the officer is examined at a hospital other than the one where he was classified as limited service, and the board considers it necessary, a copy of the proceedings of the disposition board will be secured from the general hospital, or the 114th or 51st Station Hospital, where he was classified as limited service.

(5) The officer will be given a thorough physical examination by the board, upon completion of which he will be returned on orders issued by the hospital commander, to his organization.

(6) If it is found that the officer is physically qualified for full military duty, the board will recommend the officer's reclassification for general service and will furnish a copy of the disposition proceedings to the base section or air service command commander, through the officer's commanding officer.

(7) Upon receipt of such recommendation, the following action will be taken.

(a) Organization Commander: Delete by interlinection the remark on the WD AGO Form No 66-1 having reference to officer's classification as limited service. Enter and initial a remark showing the fact of reclassification for general service, with date. Forward the disposition board proceedings direct to the proper base section or air service command commander.

(b) Base Section or Air Service Command Commander. Take necessary action to reassign the officer to an appropriate vacancy.

1965

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(8) If it is found that the officer is not physically qualified for full military duty, the officer will be returned to his organization, on orders issued by the hospital commander, who will enter fact of reexamination on WD AGO Form No 66-1. A copy of the proceedings will be furnished the organization commander who will file them without action.

(9) All concerned will take prompt action to assure that personnel do not remain in hospitals longer than is essential for the accomplishment of reexamination, except where observation and treatment is necessary.

7. The instructions herein have equal application to Warrant Officers.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

R. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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3432

1066

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	Public Health (Main HQ)	✓	HQ Condt (Main)
	Public Health (Rear HQ)	✓	HQ Condt (Rear)
	Property Control	✓	Adj (Main)
	Legal	✓	Adj (Rear)
	Education		Political Section
	Monuments & Fine Arts	✓	Navy (Rear HQ)
✓	Economic Section	✓	Army (LECCE)
	Agriculture	✓	Army (Rear HQ)
	Industry & Commerce	✓	Air
	Labor	✓	Telecoms & Posts (Rear HQ)
	Food	✓	War Material Disposal
	Public Works & Mines		P.R.O.
	Electric Power Mission		Liaison Section, HQ, ACMF
	Internal Transportation		O.C. British Detachment
	Shipping	✓	O.C. HQ Co, 2675th Regt
	Finance	✓	Region 1
	R.C. & M.G. Section	✓	Region 2
✓	Civil Affairs Branch	✓	Region 3
✓	Information Division	✓	Region 4
✓	Displaced Persons	✓	Region 5
✓	Italian Refugees Branch	✓	Region 6
	Security Branch	✓	Region 8
✓	Exec Offrs (Est. Br.)	✓	Region 9
✓	G-1 (A)	✓	AMG 5 Army
	G-1 (B)	✓	AMG 8 Army

3431

1067

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HEADQUARTERS SERVICES OF SUPPLY
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 750

CIRCULAR)
NUMBER 52)

10 April 1944

Testing of Bulk Fuel Cargoes Shipped from North Africa and Sicily.....I
Utilization of Manpower.....II

I - TESTING OF BULK FUEL CARGOES SHIPPED FROM NORTH AFRICA AND SICILY

Circular Number 36, this Headquarters, cs, is rescinded and the following substituted therefor:

The following procedure will be enforced on tanker shipments of cargoes of bulk petroleum products from installations in North Africa or Sicily, or aboard ocean tankers partially discharging in North African ports prior to proceeding to Italy, Sardinia, Sicily, or to installations in forward areas.

1. The cargoes are to be checked by proper chemical tests for freedom from contamination upon completion of loading, or partial unloading, at Port Terminal.

2. The report of tests made will be furnished to the ship's master prior to sailing except when the completion of the tests will result in a delay in the sailing schedule of the tanker. The report of tests in such cases will then be cabled to the next port of discharge.

3. Whenever contamination is found and special action is necessary, a copy of the report is to be cabled immediately to Petroleum Section, AFHQ, with copy to this Headquarters.

II - UTILIZATION OF MANPOWER

Paragraph 7, Circular Number 45, this Headquarters, cs, is rescinded and the following substituted therefor:

"7. To insure that general assignment specifications are met, each general assignment enlisted man to be released on a man-for-man basis will be given a physical examination prior to assignment to personnel centers. A medical certificate, showing that the enlisted man is qualified for "Class A" combat will be furnished the personnel center for each enlisted man so released."

By command of Major General LARKIN:

MORRIS W. GILLAND,
Brigadier General, G.S.C.,
Chief of Staff

OFFICIAL:
/s/ Vernon W. Rice,
VERNON W. RICE,
Lt. Col., A.G.D.,
Adjutant General

3430
ACC'D DIST
ECON. SEC.
G-1(A)
2675 REGT.
ADJ. REAR

Reproduced, Hq. Peninsular Base Section,
APO 782, 16 April 1944 MWA.

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1062

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 12 April 1944
NUMBER 52)

Rescission of Circular I
Awards and Decorations II
EFM Service III
Censorship Release - Vesuvius. IV
Ordnance Training Equipment Peculiar to Antiaircraft V
Shipment of Narcotics in Baggage from Overseas VI
Regulation Concerning Purchases in Neutral Areas VII

I - RESCISSION OF CIRCULAR

Section III, Circular Number 192, this headquarters, 1943, is rescinded.

See Cir 89

II - AWARDS AND DECORATIONS

Paragraph 10 g, Circular Number 26, this headquarters, cs, is rescinded.

III - EFM SERVICE

Rescinded by Cir 115 - Sec I

Paragraph 1, Circular Number 2, this headquarters, cs, is amended by the addition of the following:

"Effective 1 May 1944, EFM service is available to and from American Field Service personnel authorized use of United States APO facilities. Messages to members of the American Field Service will carry the abbreviation "AMFIELD" in the address after the name."

IV - CENSORSHIP RELEASE - VESUVIUS

United States troops in this theater may relate in letters to their homes that they have witnessed the eruption of Vesuvius. Personal accounts will contain no direct statement or inference as to dates of observation, relative distance of writer's, or any other military unit. For example, statements such as: "near to", "far from", "last week", or "day before yesterday" are prohibited.

V - ORDNANCE TRAINING EQUIPMENT PECULIAR TO ANTIAIRCRAFT

1. Combat efficiency of antiaircraft units in their role must be maintained, and to accomplish this end, training equipment must necessarily be provided for these organizations.

2. All Ordnance training equipment now in the theater and peculiar to antiaircraft units will be authorized for use by antiaircraft organizations as directed by this headquarters.

3423

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1069

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #52
Hq Natousa

3. This type of materiel will not be considered as equipment in excess of T/O and E, but will be designated for a specific length of time per unit for such training as is directed.

4. Upon completion of the training program by any organization, this materiel will be rotated to other units as scheduled. Any materiel considered excess to needs of antiaircraft organizations will be returned to the nearest SOS Ordnance depot.

VI - SHIPMENT OF NARCOTICS IN BAGGAGE FROM OVERSEAS

Inspections at the New York Port of Embarkation of unaccompanied baggage returned from this theater reveal that medical officers have been shipping prohibited narcotics to addresses in the United States in violation of the Federal Narcotics Act. Attention of all concerned is directed to War Department Memorandum W55-45-43 dated 19 October 1943, as amended by Change 1, dated 7 January 1944 and to Circular Number 30, this headquarters, cs, on the inspection and certification of baggage loaded on ships at overseas ports. It is desired that instructions contained in these directives be complied with.

VII - REGULATION CONCERNING PURCHASES IN NEUTRAL AREAS

1. All services desiring to make purchases in neutral areas, including purchases of commodities for resale to United States military personnel, will submit a written request for authorization to effect such purchases to this headquarters, giving full details as to commodities desired, method of payment, channels through which such purchase will be made, including names of suppliers, if known, and other relevant details.

2. No purchases will be effected, contracts entered into or negotiations for purchases conducted in such neutral areas without the prior approval of this headquarters.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD
Adjutant General

DISTRIBUTION:

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1070

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Natousa Cir. 52. 12 April 1944

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Legal	Adj (Rear)
Education	Political Section
Monuments & Fine Arts	Navy (Rear HQ)
Economic Section	Army (LECCE)
Agriculture	Army (Rear HQ)
Industry & Commerce	Air
Labor	Telecoms & Posts (Rear HQ)
Food	War Material Disposal
Public Works & Mines	P.R.O.
Electric Power Mission	Liaison Section, HQ, ACMF
Internal Transportation	O.C. British Detachment
Shipping	O.C. HQ Co, 2675th Regt
Finance	Region 1
R.C. & M.G. Section	Region 2
Civil Affairs Branch	Region 3
Information Division	Region 4
Displaced Persons - BARI	Region 5
Italian Refugees Branch	Region 6
Security Branch	Region 8
Exec Offrs (Est. Br.)	Region 9
G-1 (A)	AMG 5 Army
G-1 (B)	AMG 8 Army

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RESTRICTED

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

RHF:sl

CIRCULAR)
: 9 April 1944
NUMBER 51)

US MILITARY CENSORSHIP REGULATIONS -- CABLES AND RADIOGRAMS

1. General Provisions

a. Foreword. -- This circular is based on Training Circular Number 15, War Department, 15 February 1943 (Military Censorship). All other existing regulations and instructions contrary to the provisions herein are rescinded. Censorship regulations governing the use of cable and radio services conform generally with those applicable to postal communications. Circular Number 32, this headquarters, cs, (US Military Censorship Regulations), referring primarily to postal censorship, remains in effect and will be applied in conjunction with these regulations.

b. Instructions. -- This circular furnishes regulations for the conduct of United States military censorship of cable and radio messages and for instruction therein. Each organization and detachment commander will explain fully the provisions of this circular to all officers, civilians under military jurisdiction, and enlisted men of his unit within forty-eight (48) hours after receipt thereof. The personal responsibility and special security requirements involved in sender's composition messages (ordinary cables) will be emphasized. (See paragraphs 2 a (3) and 2 d (1).)

c. Responsibility and Jurisdiction. -- Responsibility and jurisdiction are, as for military censorship in general, defined in paragraphs 3 and 4, Circular Number 32, this headquarters, cs.

d. Definitions

(1) Cable. In this circular, the word "cable" signifies a personal message transmitted from this theater to a point outside the theater by electrical means, whether by submarine cable or by wireless. Radiograms are specifically included. Telegrams from one point to another, both within this theater, are specifically excluded.

(2) Ordinary cable. A cable written in the sender's own words.

(3) Sender's Composition Message or SCM. The same as "ordinary cable".

(4) Expeditionary Force Message or EFM. A cable written in fixed form with numerical designation of set phrases in a published list.

2. Instructions, Ordinary Cables (SCM)

a. General

(1) Designation of personnel permitted to send ordinary cables, or sender's composition messages, and places to which these may

1072

Declassified E.O. 12356 Section 3.3/NND No. 785016

be addressed will be as specified in instructions issued separately from this headquarters.

(2) Ordinary cables in areas where these have been specifically authorized may be handed in at any local civilian telegraph or cable office. The sender will identify himself to the telegraph clerk and will enter on the form his regular army postal address, including serial number, with no additional information as to locality. The army postal address is for purposes of record and tracing only, and will not be incorporated in the text or signature sent.

(3) Ordinary cables will not be unit censored, but will be subject to base censorship. Any message contravening these regulations will be stopped. Permission to send messages without unit censorship emphasizes personal responsibility and senders are warned to study these regulations carefully and to adhere to them strictly.

b. Form

(1) Address. Cables will be directed to normal, clear addresses. Code or registered addresses will not be used. Abbreviated addresses or addresses not readily understood may subject the cable to delay. If the message is addressed to other than an individual, it may be held while the reliability of the firm or group addressed is established.

(2) Signature. All messages must be signed. The signature will be the normal signature of the sender and must include last name and initials; last name, middle initial and first name; or full name. Nothing else may be shown. Rank, serial number, unit or organization, and APO number will not be included in the signature nor shown elsewhere in the message text.

c. Subject and Language

(1) Ordinary cable service as covered by these regulations is authorized in order to facilitate the transaction of urgent personal business, family affairs, greetings not sufficiently covered by EFM texts, and other personal matters. The following special types of messages for which other facilities are provided are specifically excluded from this service:

(a) Official business
(b) Press dispatches or other matter intended for publication
(c) Money transfers
(d) Orders for flowers, candy, or other merchandise

(2) Ordinary cables will be in English, unless specific authorization to use some other language is obtained from the Chief Base Censor of the Base Censorship Detachment through which the cable is cleared. They will be in plain language. Commercial, private, or other codes will not be used. Use of any phrasing, abbreviations or expressions, the meaning of which is not entirely clear, may subject the message to delay or suppression.

1073

Declassified E.O. 12356 Section 3.3/NND No. 785016

d. Prohibited Statements

(1) The sender must assume that his cable will be intercepted by the enemy. Information transmitted in this manner becomes more quickly available to enemy agents than that sent in any other way. Valuable intelligence can sometimes be obtained by the study of large numbers of messages each of which is innocent in itself. For these reasons, the sender must be particularly alert to preserve security in personal cables and these are subject to restrictions in addition to those placed on postal communications.

(2) Matter forbidden in ordinary letters is also forbidden in ordinary cables. (See paragraph 10 b, Circular Number 32, this headquarters, cs).

(3) "Conditional Statements" as listed in paragraph 10 c, Circular Number 32, this headquarters, cs, are prohibited in ordinary cables.

(4) The following are also prohibited in ordinary cables:

(a) Any reference to location of sender or other military personnel. (For example: the expression "I am in North Africa", although permitted in letters, is prohibited in cables. A statement such as, "Have seen Uncle John", may reveal location if addressee can be assumed to know location of persons mentioned.)

See Cir. 75

(b) Designation or location of a unit, branch, arm or service, or any installation of the United States Armed Forces and related agencies or those of its Allies. This applies to units outside, as well as within, this theater, except as may be required in addresses to military personnel.

(c) Notification of safe arrival in any form.

(d) Any reference to movement. (For example, such statements as: "Hope to see you soon", or "Am leaving this station", are prohibited.

(e) Movement or prospective movement of any high government official.

3. Expeditionary Force Messages (EFM)

a. General. -- Basic instructions for dispatch and censorship of EFM's are given in Circular Number 2, this headquarters, cs, (EFM Service) as amended. Instructions are summarized in part and in brief in the present circular from the point of view of censorship, only, as it affects senders and unit EFM censors. This summary is not to be construed as rescinding any existing regulations.

b. Form and Contents

(1) Addresses to which EFM's are directed will be normal and clear and will conform generally to the requirements in paragraph 2 b (1) above.

1074

Declassified E.O. 12356 Section 3.3/NND No. 785016

(2) The normal signature will be used, without grade, unit, arm or service or army serial number and will consist of the last name and two initials; last name, middle initial and first name; or full name.

(3) Any reference to the country or place of origin, APO number, or military organization will be omitted from the message form. Unit designation will be entered by the unit EFM censor on form NAP 1001, but will not be entered on the message form. The sender's code cable address, the six letter code word equivalent to the APO number, will be entered in the space provided on the message form. (If the sender does not know his code cable address, this will be supplied by the unit EFM censor).

(4) The code word, name of sender, and name and address of addressee must be completely printed in block letters. All entries on the message form must be clear and legible.

(5) The message will consist of one, two or three of the numbers corresponding to the texts appearing on the reverse side of the message forms approved for use by United States Forces. Text numbers in use by British Forces or others, but not appearing on the US message form, will not be used.

c. Channels and Unit EFM Censorship

(1) EFM's will be filed with designated unit EFM censors. They will not be filed by senders or by unit censors at local civil post or telegraph offices. (Note difference in sending an EFM and in sending an SCM. See paragraph 2 a (2).)

(2) Unit EFM censors will scrutinize message forms for compliance with the provisions of paragraph 3 b above. Messages found to be improperly prepared will be corrected or returned to sender. Messages found to be in proper form will be listed on Form NAP 1001, and forwarded, with Form NAP 1001, to a designated Central EFM Station, as official mail.

(3) Other duties that are, or may be, required of unit EFM censors by existing regulations or by order of EFM officers include collection of charges, affixing of EFM stamps to forms, making of EFM allotments, and similar duties. Such duties are necessary for the operations of the service but are not censorship. They are in addition to, not a part of, censorship policy and regulations.

(4) Unit EFM censors will provide information on SCM services and censorship and may assist personnel in their units to prepare SCM's but will not accept them for filing or dispatch.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD
Adjutant General

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Natouca Cir. No. 51 9 April 1944

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1076

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 50)

8 April 1944

IDENTIFICATION CARDS

Circular Number 210, this headquarters, 1943, is rescinded and the following substituted therefor:

1. War Department Circular Number 82, 1944, requires that new identification cards be prepared and processed for the personnel shown hereunder. These cards will provide greater security, uniformity in means of identifying certain military and civilian personnel, and protection to personnel in the event of capture by the enemy.

a. WD AGO Form No. 65 for Commissioned Officers, Warrant Officers, Flight Officers, Officers of the Women's Army Corps.

b. WD AGO Form No. 65-8 for civilians overseas with the armed forces of the United States.

c. WD AGO Form No. 65-10 for military and civilian protected personnel. (See paragraph 6 b, below).

d. Enlisted Personnel

(1) WD AGO Form No. 65 for enlisted personnel whose duties require that they travel between commands, regardless of their assignment.

(2) WD AGO Form No. 65-10 for such personnel who come within the purview of paragraph 6 b, below.

(3) Enlisted men who do not come within the categories set forth in (1) and (2), above, will not be issued identification cards. Should special circumstances require that identification cards be issued to enlisted personnel, requests setting forth the necessity therefor, together with a sample of the form desired, will be submitted to the ~~Commanding General, SOS NATOUSA~~, for approval.

See Cir 136

2. The Commanding General, SOS NATOUSA, is hereby delegated authority to procure, store, process and issue through base sections, identification cards to all personnel, both military and civilian, within this theater. Action taken will conform to War Department Circular Number 82, 1944.

See Cir No. 136 Sec 3

RESTRICTED

1077

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #, 50,
Hq Natousa, 8 April 1944.

3. a. The new type identification cards will be procured and processed as expeditiously as possible. As the new forms become available and are issued, the old forms will be collected and destroyed by burning.

b. Identification cards now in use, WD AGO Forms 65-1, 65-4, 65-8 and 65-10 will continue to be issued and used until the new form becomes available. Both the old and new forms will entitle the bearer to the prescribed protection and privileges.

4. The following instructions in the preparation of these cards will govern:

a. WD AGO Form No. 65 -- Each card will be signed by the person to whom it is issued and by the issuing officer.

b. Each card will bear the photograph of the person to whom it is issued and the fingerprints of the left and right index fingers; also, all blanks provided on the card will be filled in by the issuing officer. Care will be exercised in the taking of fingerprints to insure that they are clear and legible impressions. Attention is invited to those parts of paragraph 5, AR 345-120, which set forth in detail the methods to be used in securing clear and legible fingerprint impressions.

c. The name and army serial number of each person to whom a card is issued will be shown in the lower portion of the photograph. The grade or assimilated grade will not appear on the photograph, but will be shown on the line of the card provided for the designation of the holder. It will be necessary to provide a new identification card when the grade is changed. In the event a change of status occurs, which results in a new army serial number being assigned, a new card will be issued. Care will be taken to see that insignias showing organization designation are not photographed and, under no circumstances, will the identity of any unit be entered on the card.

d. Issuing officers will be held responsible that the photographs, signatures, and descriptions of personnel to whom they issue cards are authentic.

e. Upon the issue of a complete identification card, each holder thereof will be instructed that the form must be in his possession at all times.

5. The following additional instructions will govern in the preparation of WD AGO Form No. 65-8:

a. Paragraph 4 a, b, and d above, are applicable.

b. Persons eligible to hold this form are non-combatant civilian

1078

Declassified E.O. 12356 Section 3.3/NND No. 785016

personnel, without protected status, accompanying or serving with the armed forces of the United States, including nationals of allied, co-belligerent, or neutral countries. (paragraph 6 c, War Department Circular Number 343, 1943). This will include civilians in the following categories:

(1) Civilians who entered employment of the United States outside this theater and who entered this theater with the armed forces of the United States.

(2) Technical observers and service specialists as prescribed in FM 30-27, 3 September 1942.

(3) Members of the American Red Cross.

c. Questions as to the propriety of issuing the cards to civilians not within any of the preceding classifications will be submitted to the Commanding General, SOS NATOUSA, for decision. The individual, command or activity submitting the inquiry will furnish the following information: name of employer; when and where such employment was entered upon; who furnished transportation to this theater, and what means were employed (whether government or commercial); the terms and conditions of such employment, where to be performed, under what command-control, and subject to whose direction; the age, sex, nationality, and status of the individual; whether residing in the theater at the time of entering into such employment and, if so, for how long; where the individual is quartered and rationed; and what medical or hospital facilities are furnished by the United States Forces, if any.

6. The following additional instructions will govern in the preparation of WD AGO Form No. 65-10:

a. Paragraph 4 a, b, c, d, and e, above, are applicable.

b. Persons eligible to hold this form are members of the Chaplains' Corps, Medical Corps, Medical Administrative Corps, Dental Corps, Sanitary Corps, Army Nurse Corps, Pharmacy Corps, and any and all other military or civilian personnel who are members of or accompanying or serving with the armed forces of the United States, charged with the removal, transportation, and treatment of the wounded or sick or with the administration of sanitary functions or establishments.

c. This form will be marked "Certificate of Identity to be Issued to Military and Civilian Protected Personnel".

d. Cards issued to military protected personnel will be retained as permanent identification cards until exchanged, surrendered, or replaced, or until duties or assignment are changed to such an extent that the bearer is no longer entitled to a protected status.

1079

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 50,
Hq Natousa, 8 April 1944.

7. The loss or destruction of any identification card will be promptly reported to the Commanding General, SOS NATOUSA.

8. The serial number of each identification card will be promptly entered on Officer's and Warrant Officer's Qualification Card (WD AGO Form 66-1), Immunization Register (MD Form 81), Soldier's Qualification Card (WD AGO Form 20), and Service Record (WD AGO Form 24).

9. Such supplementary instructions as deemed necessary will be issued by the Commanding General, SOS NATOUSA.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD
Adjutant General

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1080

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Natousa Cir 50 8 April 1944

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1081

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	Property Control	✓	Adj (Main)
	Legal	✓	Adj (Rear)
	Education		Political Section
	Monuments & Fine Arts	✓	Navy (Rear HQ)
✓	Economic Section	✓	Army (LECCE)
	Agriculture		Army (Rear HQ)
	Industry & Commerce	✓	Air
	Labor		Telecoms & Posts (Rear HQ)
	Food	✓	War Material Disposal
	Public Works & Mines		P.R.O.
	Electric Power Mission		Liaison Section, HQ, ACMF
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✓	Displaced Persons - BARI	✓	Region 5
✓	Italian Refugees Branch	✓	Region 6
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1062

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HEADQUARTERS SERVICES OF SUPPLY
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 750

1 April 1944

CIRCULAR)
:
NUMBER 49)

Reorganization of Units.....I
Equipment of Personnel Leaving Theater.....II
Clothing for Personnel Released from Hospitals.....III

I - REORGANIZATION OF UNITS.

Circular #38, this Headquarters, cs, is rescinded.

II - EQUIPMENT OF PERSONNEL LEAVING THEATER.

1. All military and civilian personnel departing permanently from this Theater for the United States will turn in to the nearest supply agency issue items of equipment as follows:

Ordnance	- All
Engineer	- All
Chemical Warfare	- All
Signal	- All except one flashlight per individual
Medical	- All except foot powder, adhesive tape and first aid packet.
Quartermaster	- All except those required to insure security and comfort of the individual during the journey. Helmet, complete, will be retained by all personnel.
Air Force	- All except flight jacket and flight bag.

2. Base Section Commanders will issue necessary detailed instructions to carry out the provisions of this directive.

III - CLOTHING FOR PERSONNEL RELEASED FROM HOSPITALS.

1. To avoid placing unnecessary supply and storage problems upon Commanding Officers of Medical Units, unit commanders are responsible for providing hospitalized personnel with personal effects as outlined in paragraph 13, Section II, NATOUSA Circular No. 236, 1943.

2. Where individuals about to be discharged from hospitals in the Communications Zone have not received the personal effects referred to in aforementioned circular, it will be the responsibility of the commanding officer of

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1083

Declassified E.O. 12356 Section 3.3/NND No. 785016

the medical installation concerned to issue to such individuals the minimum essentials of clothing necessary for the health of the individual. Clothing required for this purpose may be procured from the nearest Quartermaster Supply Agency.

By command of Major General LARKIN:

MORRIS W. GILLAND
Brigadier General, G.S.C.,
Chief of Staff.

OFFICIAL:

/s/ Vernon W. Rice,
VERNON W. RICE,
Lt. Col., A.G.D.,
Adjutant General

Reproduced, Hq Peninsular Base Section,
APO 762, 7 April 1944.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 7 April 1944
NUMBER 49)

APPOINTMENT OF OFFICERS

GHQ
AFHQ

Non-Combat Appointments.....I
Battlefield Appointments.....II
Attendance at Officer Candidate Schools.....III

Section IV, Circular Number 174, this headquarters, 1943, is rescinded and the following substituted therefor:

I - NON-COMBAT APPOINTMENTS

1. Authority has been granted to the Theater Commander to appoint as second lieutenants in the Army of the United States a limited number of warrant officers and enlisted men who are fully qualified therefor and have demonstrated that they are outstandingly of officer caliber.

2. In selecting individuals for appointment under this authority, particular consideration will be given to demonstrated ability and to prospective value to the service in future assignments and in higher grade. In general, these appointments will be limited to filling officer positions of a command nature or requiring special technical or professional skills as opposed to purely administrative positions. Consideration of recommendations for appointments to fill administrative positions will only be given in case a critical need exists for such appointments.

3. Appointments under this authority are subject to the following restrictions:

a. Individual must have served overseas at least six months immediately prior to appointment.

b. For appointment in any branch, individual must meet the standards for officer candidates prescribed for that branch in paragraph 8, AR 625-5, 26 November 1942, as amended, with such modification of wording as is obviously appropriate.

c. A definite table of organization or allotment vacancy must exist.

d. Individuals may not be appointed for assignment to the Medical Department or Corps of Chaplains.

e. Individuals appointed under this authority will not be eligible for return to the United States under rotation policy, other than for reasons of health, for a period of one year subsequent to the date of appointment.

4. Applicants for appointment will be required to appear before and be recommended by examining boards. Authority is hereby granted to commanders not below the grade of Brigadier General to appoint Board of Officers to determine the suitability of applicants for appointment in accordance with requirements set forth herein. Base Sections will be considered as commands appropriate to the grade of a General officer. Boards will consist of at least three experienced officers, at least two of whom will be of field grade and at least one

1085

Declassified E.O. 12356 Section 3.3/NND No. 785016

will be of the arm or service, if any, for which applicant is a candidate.

5. Exceptionally deserving cases which do not meet the requirements set forth herein may be forwarded to this headquarters for consideration and submission to the War Department if warranted.

6. This authority does not provide for appointment of warrant officers or enlisted members of the Womens Army Corps. Recommendations for appointment of members of this Corps will be forwarded to this headquarters for consideration and submission to the War Department for decision if warranted.

7. The Theater Commander is not authorized to delegate this appointment authority. Accordingly, application papers of recommended candidates will be submitted to this headquarters through command channels for consideration and final action.

8. The quota of appointments allotted to the Theater Commander for the present calendar year is extremely limited. It is essential, therefore, that the number recommended for appointment be held to an absolute minimum; also that full consideration be given to the fact that the greater the number recommended and appointed during the early part of this year will of necessity curtail the number of deserving candidates that may be appointed during the remainder of the year. Selections made at the highest command headquarters must be the most outstanding candidates whose appointments will be of the greatest benefit to the service, and only the most deserving cases should be forwarded to this headquarters for consideration.

9. Each recommendation for appointment submitted to this headquarters will clearly indicate the position actually held by the applicant at time of recommendation, assignment desired and exact position to be filled if appointed.

10. Application Papers:

a. Application papers submitted to this headquarters will include the following for each applicant:

(1) Personnel Placement Questionnaire (WD AGO Form 0850 and 0850-A)
(2) Report of Physical Examination (WD AGO Form 63 or 64, as applicable)
(3) Proceedings of Board of Officers.
(4) Three letters of recommendation.

See Cir 135 Sec 3

11. Following appointment by this headquarters and immediately upon completion of appointment action, the following completed forms will be forwarded to this headquarters:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

a. Oath of Office (WD AGO Form 0337-T).

b. Report of Entry on Active Duty (Dup).

II - BATTLEFIELD APPOINTMENTS

The authority of the Theater Commander to make battle-field appointments may be delegated by him to appropriate field commanders. No field commander to whom such authority has been delegated by the Theater Commander may further delegate this authority. All battle-field appointments will conform to the following restrictions:

1. Appointment will be made in grade of second lieutenant only.

See Cir 90 sec 2

2. A position vacancy must exist within the brigade, wing, division or similar unit from which the individual is being recommended, or must be within an allotment made by this headquarters.

3. The individual appointed must have displayed outstanding qualities of leadership and the ability to command in actual combat.

III - ATTENDANCE AT OFFICER CANDIDATE SCHOOLS

1. Officer Candidate Schools are not conducted in this theater.

2. Except for selected Judge Advocate General and Women's Army Corps Candidates, and especially selected Line Chiefs, Crew Chiefs and Aircraft Inspectors accepted for Army Air Forces Officer Candidate School, no applicant for Officer Candidate School will be returned to the United States as a result of his application.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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1087

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 48) 6 April 1944

Medical Treatment of Civilian Employees.....I
Handling of Enemy Naval Prisoners of War.....II
Throwing of Articles from Moving Vehicles.....III
Absence Without Leave and Desertion.....IV
Establishment of Prisoner of War Information Bureau.....V

I - MEDICAL TREATMENT OF CIVILIAN EMPLOYEES

The following addition is made to paragraph 1 a, Circular Number 13, this headquarters, as:

"Civilian technical employees brought to North Africa to serve the United States Army Air Forces under contractual arrangement between the Army Air Forces and civilian contractors are eligible for medical attention as civilian employees brought here from the United States".

II - HANDLING OF ENEMY NAVAL PRISONERS OF WAR

1. Immediately upon capture of enemy naval personnel they will be strictly segregated from other prisoners of war and information regarding their identity and place of custody will be immediately transmitted to the Provost Marshal General's Office, SOS USATOUSA, APO 750, United States Army.

2. Instructions regarding disposition of such prisoners of war will be issued by the Provost Marshal General's Office, upon receipt of notification in accordance with paragraph 1, above.

III - THROWING OF ARTICLES FROM MOVING VEHICLES

1. The practice of throwing cigarettes, candies, and other gifts from moving vehicles of United States convoys has resulted in many people, especially little children, lining the route and running into the road to retrieve gifts thrown to them.

2. A number of cases of children being seriously injured or killed have been attributed to this practice.

3. Unit commanders will issue the necessary instructions to prevent the practice of troops throwing articles from moving vehicles.

IV - ABSENCE WITHOUT LEAVE AND DESERTION

See Cir #66 Sec. 1

Paragraph 1 b, Circular Number 36, this headquarters, 1943, is rescinded and the following substituted therefor:

Dropping from Rolls as a Deserter -- No absentee will be dropped from the records of his organization as a deserter except upon conviction for desertion by a court-martial.

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Cir # 48 Hq Natousa

V - ESTABLISHMENT OF PRISONER OF WAR INFORMATION BUREAU

1. A Prisoner of War Information Bureau is established in the Office of the Provost Marshal General, SOS NATOUSA. The Bureau is charged with the collection and transmission of information concerning enemy casualties and prisoners of war.

2. The following information concerning enemy casualties and prisoners of war will be promptly collected and transmitted to the Bureau:

a. List of enemy killed in action and those dying in United States custody to include nationality, name, enemy serial number, next of kin, address of next of kin, date and place of death, and place of burial. (Field Emergency QMC Form No. 1-GRS).

b. Number of unidentified enemy dead, including all information which might enable the enemy to identify deceased.

c. Personal effects of enemy dead found on battle field and those dying in United States custody will be turned over to Graves Registration Officer who will forward effects and QMC Form No. 1-GRS to Prisoner of War Information Bureau.

d. Completed PMG Form No. 2, from camps where prisoners of war are processed.

e. Report of Death

f. Report of Escapes and Recapture to include circumstances concerning escape and date of recapture.

g. In cases of death occurring from unusual causes a report of investigation will be submitted through base section commander to Prisoner of War Information Bureau.

3. The address of the Bureau is: Prisoner of War Information Bureau, Office of the Provost Marshal General, SOS NATOUSA, APO 534, United States Army.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC
Chief of Staff.

OFFICIAL:

H. V. ROBERTS
Colonel, AGD
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

RdF/wp

5 April 1944

CIRCULAR)
:
NUMBER 47)

FUNDS

Transfer of Funds to and from U.S. Troops I
Transfer of Funds to the United Kingdom II
Currency Control. III
Drawing and Indorsing Checks Payable in the United States or the United Kingdom. IV
Cashing of Travelers Checks and American Express Money Orders V
Authority to Cash Drafts drawn on the Secretary of State. VI
Designation of Disbursing Officer to Pay Class X Allotments VII
Forwarding of Collection Vouchers VIII
Allotments for Expenditure Vouchers IX

Section III, Circular Number 34; Section I, Circular Number 55; Section II, Circular Number 89; Section III, Circular Number 112; Section VI, Circular Number 132; Section I, Circular Number 203; Section II, Circular Number 216; and Sections I, II, III, and V, Circular Number 241, this headquarters, 1943, are rescinded, and the following provisions substituted therefor:

I -- TRANSFER OF FUNDS TO AND FROM U.S. TROOPS

Rescinded by Cir 111 Sec. 1

Authority to transmit funds by United States personnel from this theater is given under the following conditions:

1. By cable and/or by letter of credit, by individuals in North Africa, provided the rank of sender, designation of unit, and APO number are not given, through banks in French North Africa designated by the French Authorities as "accredited banks." In general, this includes all banks in French North Africa except B.N.C.I. and Banque Worms. There is a charge by the banks for this service.

2. By United States Treasury check, provided the check is drawn under the provisions of Army Regulations, and the indorsement thereon does not disclose any military information of value to the enemy.

3. By United States Postal Money Order. These money orders must carry no more than the signature of the individual or the custodian and the APO number.

4. By Personal Transfer Account Plan. (See Circular Number 17, this headquarters, cs.)

II -- TRANSFER OF FUNDS TO UNITED KINGDOM

U.S. personnel who transfer funds to the United Kingdom will sign a certificate that the funds transferred were derived from their pay and allowances. This certificate will be handed to the remitting banker or party.

1094

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Circular #7
Hq NATOUSA

III - CURRENCY CONTROL

Rescinded by Cir 111 — Sec 2

1. All members of the U.S. armed forces, and persons serving with such forces, including civilians and merchant seamen, excepting duly authorized U.S. Army Disbursing Officers as provided in paragraph 2 below, are forbidden to possess regular U.S. currency as distinguished from yellow seal U.S. currency, or regular British sterling currency as distinguished from British Military Authority currency, in this theater, or dispose thereof otherwise than by exchange as provided in paragraph 2 below.

2. a. All personnel now assigned to permanent duty in this theater will exchange at the nearest Finance Office all regular U.S. currency in their possession in excess of $1.00 and all regular British sterling currency for local currency within fifteen (15) days from the date of this circular.

b. Personnel described in paragraph 1 above, entering this theater under orders assigning them to permanent duty will exchange at the nearest Finance Office, within seven (7) days after entry, all regular U.S. currency in excess of $1.00 and all regular British sterling currency for local currency.

c. Personnel described in paragraph 1 above, except merchant seamen, entering the theater on temporary duty will exchange at the nearest Finance Office, within twenty-four (24) hours after entry, all regular U.S. currency in excess of $1.00 and all regular British sterling currency for local currency. If the period of temporary duty within the theater is of such short duration as to make exchange impracticable, such personnel will declare at the nearest Finance Office the total amount of regular U.S. currency and/or regular British sterling currency in their possession, and obtain from the Finance Officer a certificate stating the amount held. This certificate will be authority for such personnel to have in their possession the amount of regular U.S. currency and/or regular British sterling currency for which issued.

d. Merchant seamen entering the theater on temporary duty will not be allowed outside of the dock area unless they have exchanged all regular U.S. currency in their possession in excess of $1.00 and all regular British sterling currency for local currency, and have a certificate to that effect. Army Finance Officers will, when converting local currency into regular U.S. currency for merchant seamen take up said certificate, and will exchange no greater amount than is stated thereon, except that Army Finance Officers will also convert local currency into regular U.S. currency up to the amount stated on certificates furnished by a War Shipping Administration Agent stating the amount of local currency advanced as pay to merchant seamen by such agent.

e. Finance Officers will examine, prior to exchange, one pound and ten shilling regular British sterling currency notes, and one pound, ten shilling, five shilling, two shilling six pence, and one shilling, British Military Authority Currency notes for the metal thread. Notes without this thread and copper coin will not be exchanged by Finance Officer, since such currency and coin will not be redeemed by the British Paymaster. This authority to exchange regular British currency is restricted to notes of one pound and smaller denominations. British currency notes of denominations above one pound will not be exchanged.

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1095

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f. Local currency is defined as follows:

(1) In North Africa. Banque de l'Algerie currency, Banque de l'Algerie currency overprinted Tunisia, Banque d'Etat du Maroc currency, Banque de l'Afrique Occidentale currency, and Bank of France currency of five (5), ten (10), and twenty (20) franc denominations.

(2) In Italy, Sicily, and Sardinia. Allied Military Financial Agency Lire currency, and such Metropolitan Lire currency as may be authorized from time to time by Allied Military Financial Agency.

(3) In Corsica. Bank of France currency of five (5), ten (10), twenty (20), fifty (50), and one hundred (100) franc denominations, and Banque de l'Algerie currency overprinted "TRESOR". (See paragraphs 10 and 11 below.)

g. The Commander of U.S. Naval Forces, Northwest African Waters, is publishing to his command a similar directive on currency control.

3. It will hereafter be the duty of the Commanding General, SOS, NATOUSA, to take such action as may be necessary to ascertain that no person upon arrival within the territorial limits of the Communications Zone, NATOUSA, by land, sea, or air, has in his possession regular U.S. currency in excess of $1.00 or regular British sterling currency, and will, where such money is found in the possession of any such person, cause it to be exchanged for the currency described in paragraph 2 f, above. Ports of Embarkation in the U.S. and British Isles have been requested to instruct commanding officers of troops aboard transports to have organization commanders collect all money from men in their commands, prior to debarkation in this theater, to be exchanged by said organization commanders at the Finance Office. This practice will facilitate the exchange of money. The Commanding General, SOS, NATOUSA, will provide necessary Finance Service for currency exchange, and where conditions warrant, Class "A" or Class "B" Agents will be used.

4. The following requirements will be strictly adhered to in the exchange of regular U.S. currency and regular British sterling currency into local currency:

a. Individual officers will sign the certificate outlined below.

b. Unit commanders, or commissioned officers acting for unit commanders, must make bulk exchange for personnel of their units.

c. Currency presented for exchange must be accompanied by a certificate signed by the unit commander reading as follows:

> I CERTIFY that the regular currency listed below was to the best of my knowledge and belief legitimately brought into the North African Theater of Operations, U.S. Army, by personnel under my jurisdiction.
>
> Regular United States currency, total value $_____
> Regular British Sterling currency, total value £_____
>
> _____
> Name Rank Organization
> Commanding

1096

Declassified E.O. 12356 Section 3.3/NND No. 785016

Circular #47
Hq NATOUSA

5. Prior to departure of troops from this theater, all their local currency and yellow seal U.S. currency will be exchanged for regular U.S. currency. If the volume is so large that sufficient regular U.S. currency is not available, the Commanding Officer, Port of Debarkation at destination, will be notified so that exchange may be made there.

6. Personnel returning to the United States will be instructed to call at the Finance Office at Port of Embarkation, prior to departure, and exchange all local currency or yellow seal U.S. currency for regular U.S. currency. Finance Officers making such exchanges will furnish each individual a certificate in the following form:

> I CERTIFY that I have this date paid to _____, who is departing this theater for the United States, per paragraph _____, SO_____, Headquarters _____, the sum of $_____ in regular U.S. currency, which represents exchange for local currency or yellow seal U.S. currency.
>
> _____
> Name and Rank
> Finance Officer

7. In the case of patients evacuated to the United States from hospitals, when practicable, the Commanding General, SOS, NATOUSA, will arrange for exchange of patients' funds into Treasury checks. The Commanding General, SOS, NATOUSA, will provide Finance service at the embarkation point, sufficiently in advance of evacuation of patients, to effect exchange into regular U.S. currency of any remaining local currency in the possession of patients.

8. No regular U.S. currency will be accepted by Finance Officers from local civilian sources. Regular U.S. currency will only be accepted from U.S. civilian personnel and military personnel who can clearly establish the source from which they received it, such as newly arrived personnel. In doubtful cases, Finance Officers should take such steps as they deem necessary to protect their own interests, and the interest of the United States. Postal Officers, Sales Officers, and Army Exchange Service installations will not accept regular U.S. currency from any source.

9. Yellow seal U.S. currency and U.S. coin will not be used except when authorization for its use is obtained from this headquarters.

10. Circulation of Lire currency, both A.M. and Lire normally issued by occupied countries, will be restricted to the occupied countries. In exceptional cases where such currency is unavoidably carried out of the area in which it is issued, it will be exchanged at the port of entry only, and will be accompanied by a certificate setting forth the source of such currency and reason for possession outside the Lire area. It will be the responsibility of the Commanding General, SOS, NATOUSA, to provide necessary exchange service to prevent Lire currency leaving the area in which it was issued.

11. Bank of France currency notes of five (5), ten (10), and twenty (20) franc denominations only are legal tender in this theater. Bank of France currency notes of denominations above twenty (20) francs are not legal tender, and will not be accepted by Finance Officers, with the following exceptions:

1097

Declassified E.O. 12356 Section 3.3/NND No. 785016

Circular #47
Hq NATOUSA

a. Bank of France currency notes of fifty (50) and one hundred (100) franc denominations are legal tender on the island of Corsica only. All personnel departing Corsica will prior to departure exchange at Finance Office all Bank of France currency notes of fifty (50) and one hundred (100) franc denominations, inasmuch as such currency notes will not be accepted by Finance Officers in any other area of this theater. (See paragraph 2 f (3).)

12. Banque de l'Algerie currency notes overprinted "TRESOR" are legal tender on the Island of Corsica only, and all personnel departing Corsica will exchange such currency at Finance Office prior to departure. (See paragraph 2 f (3).)

IV — DRAWING AND INDORSING CHECKS PAYABLE IN THE UNITED STATES OR THE UNITED KINGDOM For amendment see Cir 111 — Sec 3

1. Hereafter United States personnel referred to in paragraph 1, Section III hereof, are prohibited from making or indorsing any check, draft, bill of exchange, promissory note or other negotiable instrument or paper drawn on any banking, financial or other institution concerned in any way with financial transactions in the United States or United Kingdom.

2. a. This prohibition shall not apply to:

(1) Checks, money orders or letters of credit indorsed and cashed in accordance with the provisions of Section I, of this circular.

(2) Personal checks drawn against an account within the United States by the personnel referred to in paragraph 1, Section III of this circular in favor of a payee within the United States and sent to the United States through the APO or other official channels.

b. None of these exceptions shall be deemed to authorize any transaction by or on behalf of or pursuant to the direction of a national of a country whose accounts are blocked pursuant to Executive Order of the President of the United States, or involving property in which such a national has or has had an interest. "National" as used herein shall not refer to United States personnel named in paragraph 1, Section III of this circular.

c. Exceptional cases will be referred to this headquarters for action.

V — CASHING OF TRAVELERS CHECKS AND AMERICAN EXPRESS MONEY ORDERS

1. U.S. Army disbursing officers outside the continental United States are authorized to cash, for military, naval and properly identified civilian personnel of the United States, travelers checks issued by the following institutions:

a. The American Express Company

b. Bank of American National Trust and Savings Association

c. Mellon National Bank of Pittsburgh

d. National City Bank of New York

e. Money Orders issued by the American Express Company

1098

Declassified E.O. 12356 Section 3.3/NND No. 785016

Circular #47
Hq NATOUSA

2. The following procedure will be adopted. Designated travelers checks and money orders will be cashed only when contersigned in the presence of a Finance Officer or his agent, and will be made payable to the Treasurer of the United States.

See Cir 126 Sec 3

3. Local Finance Officers cashing such checks or money orders will invoice the total thereof as cash to the Central Disbursing Officer, ~~Major A. S. Kinsman, F.D., Symbol No. 210-301, Finance Officer, Third Port Headquarters, APO 600,~~ submitting the invoice form with checks or money orders in the total amount thus transferred. The Central Disbursing Officer will have duplicate Official Photo Mail copies made of all such checks and money orders at V-Mail station, retaining one copy thereof for his files, and forwarding the other copy to the Finance Officer, U.S. Army, 2 LaFayette Street, New York 7, New York.

4. The Central Disbursing Officer will invoice to the Finance Officer, U.S. Army, New York, as cash the total amount of travelers checks or money orders received from his area, inclosing the checks or money orders as supporting papers. He will drop the amount so invoiced without waiting for receipt therefor; the Finance Officer, U.S. Army, receiving such invoices and checks or money orders will take up the total thereof in his account as a cash transfer, and will deposit the checks or money orders to his credit in the usual manner, or close the transaction with the local agencies of the issuing institutions. The advance Official Photo Mail copy of the checks or money orders will be used as a record of accounts expected in order that appropriate tracer may be started for overdue accounts, should the original invoice with the supporting checks or money orders not arrive within a reasonable time, and investigation indicates that such checks or money orders have been lost. He will file a claim against the institution whose checks or money orders have been lost, supporting such claim with the Official Photo Mail copies of the checks or money orders and the appropriate evidence indicating the loss of the originals. The above named institutions have filed written agreement to accept the Official Photo Mail copies of checks or money orders when evidence that the originals have been lost is presented.

VI — AUTHORITY TO CASH DRAFTS DRAWN ON THE SECRETARY OF STATE

The War Department has authorized Finance Officers in areas lacking adequate banking facilities to accept in exchange for cash, drafts drawn on the Secretary of State when signed by American Consular or Diplomatic officers. All exchanges should be made upon proper identification, and drafts cashed should be deposited with the Treasury in the normal manner.

See Cir #104 sec 2

VII - DESIGNATION OF DISBURSING OFFICER TO PAY CLASS X ALLOTMENTS

First Lieutenant J. A. Dell Angelo, F.D., Symbol 211-257, Disbursing Officer, Headquarters, MTO, APO 600, U.S. Army, is designated as the Disbursing Officer for the payment of Class X Allotments in this theater.

VIII - FORWARDING OF COLLECTION VOUCHERS

Officers turning over collections to an accountable disbursing or agent officer, in complying with paragraph 2f (1), AR 35-780, will forward the copies of collection vouchers to the Army Audit Branch of the General Accounting Office which will audit the money accounts of the Disbursing Officer, instead of to the

10991

Declassified E.O. 12356 Section 3.3/NND No. 785016

Circular #47
Hq NATOUSA

Chief of Finance, Washington 25, D. C. In this theater, such collection vouchers should be forwarded to:

Sec 8 Cir 111 Rescinded by Cir 111 Sec 4

Army Audit Branch of General Accounting Office,
63 Vesey Street,
New York 7, New York

IX -- ALLOTMENTS FOR EXPENDITURE VOUCHERS Rescinded by Cir 111 Sec. 5

1. The War Department has instructed by cable that appropriation expenditures on all expenditure vouchers in this theater will be coded by FDGA number assigned to funds allotted in this theater, instead of by open or specific serial number shown in War Department Circular Number 149, 1943, or other publications, as heretofore. FDGA 66 (or 91-66) is the allotment serial number applicable to this theater. Only the appropriation, project and appropriation reimbursement accounts prescribed in Part 3 of the War Department Fiscal Code will be shown on expenditure vouchers. The allotments included in War Department Circular Number 149, 1943, will not be cited. This includes vouchers covering pay of personnel, etc., as well as commercial vouchers.

2. Reports of obligations will only be submitted covering obligations of funds specifically allotted by this headquarters. Expenditures from open allotments will not be included in reports of obligation.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

E. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 46)

30 March 1944

Passes for Enlisted Personnel I
Rescission of 1943 Circulars II

I -- PASSES FOR ENLISTED PERSONNEL

Circular Number 143 and Section III, Circular Number 182, this headquarters 1943, are rescinded and the following substituted therefor:

1. The standard pass form shown below has been adopted for this theater. No other form of pass will be recognized. Passes are to be treated as classified matter although not marked as such, and proper precautions taken for safeguarding the information contained thereon. The geographical location of the unit will not be indicated.

(FRONT SIDE) (DESIGNATION OF HEADQUARTERS)

LIBERTY PASS

Name _____ ASN _____

Grade _____ Org _____

APO _____ Tel _____

Effective Date _____ Hour _____

Expiration Date _____ Hour _____

I certify that this soldier was inspected as to proper uniform upon the issue of this pass.

_____
Unit Commander

CANCELLATION PASS

Name _____ ASN _____

Grade _____ Org _____

APO _____ Tel _____

Date of Issue _____

The soldier bearing this stub has been deprived of his pass and ordered to report directly to his unit. If loitering enroute he will be taken into custody and turned over to the Military Police.

_____
Arresting Officer

(REVERSE SIDE)

COMPLETE, DETACH, AND RETURN TO SOLDIER. SOLDIER WILL TURN IN THIS STUB TO UNIT COMMANDER IMMEDIATELY UPON REACHING UNIT AREA.

Reasons for cancellation: _____

_____

_____

Date _____ Hour _____
Name: (Print) _____
Rank _____ Org _____

COMPLETE, DETACH, AND TURN OVER TO A MEMBER OF THE MILITARY POLICE OR MAIL TO PROVOST MARSHAL OF APPROPRIATE BASE SECTION.

Reasons for cancellation: _____

_____

_____

Date _____ Hour _____
Name: (Print) _____
Rank _____ Org _____

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1102

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #46
Hq Natousa

2. Officers on patrol duty, or any other officer, may cancel a pass for any violation of regulations requiring reprimand or disciplinary action by the soldier's unit commander, in the following manner:

a. Both halves of the reverse side of the pass will be completed according to the directions thereon.

b. The half marked "Cancellation Pass" will be detached and returned to the soldier with directions that he immediately return to his unit and deliver the pass to his unit commander.

c. The half marked "Liberty Pass" will be retained by the cancelling officer until it can be turned over to the Military Police or mailed to the provost marshal having jurisdiction over the soldier concerned.

3. In offenses requiring summary court action, the pass will be taken up and the offender turned over to the Military Police. Physical encounters with enlisted men will be avoided, and in the event of physical resistance, other enlisted men in the vicinity will be ordered to control the soldier until he can be placed in the custody of the Military Police.

4. Base sections and separate commands will reproduce and distribute the pass forms as needed.

II -- RESCISSION OF 1943 CIRCULARS

The 1943 circulars of this headquarters listed below are hereby rescinded. 1943 circulars still in effect are listed in "Supplemental Index to Circulars", dated 1 April 1944.

Section	Circular
I	27
III	69
III	79
I	80
I	84
II, III	87
I	92
II	94
I	103
I	112
I	115
III	117
II	122
III	139
IV	150
II, III, IV	151
III	159
II	160
I	167
I	174
II	176
I	185
VII	204
II	224
II, V	226
III	239

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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Information Division	Region 4
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G-1 (A)	AMG 5 Army
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HEADQUARTERS SERVICES OF SUPPLY
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 750

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A. C. C.

PBS 25805
26 March 1944
S-1127

CIRCULAR)
NUMBER 45)

UTILIZATION OF MANPOWER

Circular Number 37, this headquarters, cs, is rescinded and the following substituted therefor.

1. The accumulation of limited assignment personnel in Personnel Centers of this Theater is such that immediate action is necessary to utilize this manpower in every position which these individuals can fill. Consequently, a program of placement of limited assignment personnel will be inaugurated at once so that general assignment personnel may be replaced on a man-for-man basis and sent to personnel centers where they will be trained and conditioned for assignment to units in the combat zone. All are enjoined to support this program of utilizing limited assignment personnel to the maximum extent possible. Success in the training of limited assignment personnel to replace general assignment personnel will be reflected in the efficiency reports of all commanders concerned.

2. In effecting this program, base sections and separate depots will require each assigned unit, detachment and headquarters immediately to prepare report on form attached (Exhibit A), which will be forwarded as follows:

a. In duplicate by Base Sections in North Africa direct to MEDITERRANEAN BASE SECTION.

b. In duplicate by Base Sections and depots in Italy direct to PENINSULAR BASE SECTION.

c. In triplicate by NORTHERN BASE SECTION, ISLAND BASE SECTION, and ALLIED GARRISON OF SARDINIA direct to this Headquarters, for necessary action to forward the report and arrange transportation from Personnel Center to destination.

One copy of each report in paragraph 2a and 2b above will be furnished this Headquarters. Copies of all reports will be retained by the reporting unit and by Base Sections as desired.

3. Upon receipt of the reports, MEDITERRANEAN BASE SECTION and PENINSULAR BASE SECTION will take immediate action to provide the limited assignment personnel from personnel centers on the basis of qualifications set forth in the report, or with reasonable substitutes where necessary. Base Section branch representatives will be afforded an opportunity to interview the limited assignment personnel selected prior to shipment from Personnel Centers.

4. Personnel provided under the provisions of paragraph 2b above, will be attached to the unit for "on-the-job-training" for a period of not exceeding forty-five (45) days. Upon termination of this period, the unit to which attached will have returned to the Personnel Center an equivalent number of individuals considered suitable for general combat assignment, or, if the limited assignment personnel cannot be used, they will be returned to the Personnel Center with written report stating why each individual so returned cannot be uti-

U. S. CONFIDENTIAL EQUALS BRITISH CONFIDENTIAL

First Page 1

1105

Declassified E.O. 12356 Section 3.3/NND No. 785016

lized. Statement of a medical officer will be included in all instances where return of the limited assignment individual is based on mental or physical determination. The report will also include either a statement as to possible potential military value of the returned limited assignment individual or recommendation for return to the Zone of the Interior for discharge. Separate instructions will be issued later pertaining to excess grades which may result from the exchange of limited for general assignment personnel. After assignment to units, limited assignment personnel are eligible for rotation.

5. Exchange of personnel upon termination of the training period as provided in paragraph 4, above, will be by direct arrangement between Base Section to which the unit is assigned or attached and Base Section in which the Personnel Center is located. However, base section commanders will submit monthly, consolidated reports on the first day of each month, beginning 1 May 1944, showing the cumulative total of limited assignment personnel assigned to units, headquarters, and detachments under their control, and the cumulative total of general assignment personnel returned to the personnel centers. A copy of each report on limited assignment personnel returned to the personnel center, under provisions of paragraph 4, above, as unsuitable to replace a general assignment person will be furnished this Headquarters.

6. Commanding Officers of Personnel Centers involved will, without delay, prepare plans for the reception, classification with a view of assigning to units within the combat zone, and training of general assignment personnel released under the provisions of paragraph 4, above, and will submit such plans through Base Section Commanders to this Headquarters for approval.

7. To insure that general assignment specifications are met, all general assignment personnel to be released on a man-for-man basis will be given a physical examination prior to assignment to Personnel Centers.

8. Whenever additional limited assignment personnel are desired, either to replace general assignment personnel or to replace limited assignment personnel returned to the personnel center as unsatisfactory, supplemental reports may be submitted.

9. Requisitions for limited assignment personnel to fill Table of Organization vacancies to be immediately assigned will be prepared on WD AGO Form 211 and forwarded through channels to this Headquarters for approval.

By command of Major General LARKIN:

MORRIS W. GILIAND,
Brigadier General, G.S.C.,
Chief of Staff.

1 Incl: - Exhibit "A"
OFFICIAL:
/s/ J. C. Moulding,
J. C. MOULDING,
Captain, A.G.D.,
Asst. Adjutant General.

Reproduced, Hq. Peninsular Base Section,
APO 782, 30 March 1944.

DISTRIBUTION:
"A" and "E"

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EXHIBIT A

REPORT BY _____ BASE SECTION ON GENERAL ASSIGNMENT PERSONNEL THAT CAN BE REPLACED BY LTD ASGT PERSONNEL

UNIT _____

COLUMN 1			COLUMN 2			COLUMN 3			COLUMN 4		
T/O or Authorized Strength			Actual or Asgd Strength*			Ltd Asgt Personnel Included Within Column 2*			Additional Ltd Asgt Personnel that can be asgd to replace General Asgt Personnel		
OFF	WO	EM	OFF	WO	EM	OFF	WO	EM	OFF	WO	EM

* All WAC personnel will be listed in both columns 2 and 3.

T/O vacancies existing in units will be filled by normal requisitioning on Form WD-AGO 211. Use this form only for attachment of limited assignment personnel on training status who can ultimately replace general assignment personnel.

BREAKDOWN BY NUMBER, RANK OR GRADE, AND SSN OF COLUMN 4.

NUMBER	T/O RANK OR GRADE	SSN

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Declassified E.O. 12356 Section 3.3/NND No. 785016

1107

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 45)

29 March 1944

ARMY BURIALS AND GRAVES REGISTRATION

The following circulars, this headquarters, 1943, are rescinded and the provisions below substituted therefor:

Section	Circular
ALL	46
I	54
I	72
ALL	97
I	177
III	206

1. References - Detailed procedure for burials and graves registration is contained in TM 10-630, AR 600-550, AR 30-1205, AR 30-1810, AR 30-1815, AR 30-1820, AR 30-1825, AR 30-1830, AR 30-1840, and Circulars Numbers 77, 195, 206, and 235, War Department, 1943. Technical instructions based upon the general principles set forth by this circular will be issued from time to time by the Commanding General, SOS, NATOUSA. Graves registration service officers appointed pursuant to paragraph 3c, below, will issue detailed operational instructions to graves registration personnel under their control.

2. Functions of Graves Registration Service - Functions of the Graves Registration Service include the location, maintenance, control, and preservation of U. S. military cemeteries and burial plots, the burial therein of deceased personnel of or serving with military forces, the preparation and maintenance of records of burial, and the receipt, collection, and disposition of all personal effects found on the bodies of the dead.

3. Organization of Graves Registration Service. a. The Graves Registration Service within this theater will operate under the technical direction of the Commanding General, SOS, NATOUSA and will operate under his direct command and supervision insofar as it pertains to base sections. The service will consist of a Chief of Graves Registration Service, SOS, NATOUSA; graves registration service officer of the army or highest administrative unit in the combat zone; base section graves registration service officers; graves registration service officers of those areas within the communications zone not embraced by base section commands; graves registration officers of combat and service units, depots, hospitals, and similar establishments; and Quartermaster graves registration companies.

b. The Chief Graves Registration Service Officer, under the direction of the Commanding General, SOS, NATOUSA, will be responsible for:

(1) Development of policy and procedure for graves registration matters within the theater.

(2) Coordination and technical supervision within the theater of all matters included within the scope of functions of the Graves Registration Service.

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1108

Declassified E.O. 12356 Section 3.3/NND No. 785016

(3) Maintenance of the principal office of record on graves registration matters.

c. Commanders of the highest administrative headquarters within the combat zone, base sections, and areas within the communications zone not embraced within base section commands, will appoint an appropriate graves registration service officer who will be required to coordinate all graves registration service matters in accordance with the above publications and with instructions contained herein for the area concerned.

d. Each company, battalion, regiment, division, and higher headquarters, as well as hospitals, depots and other separate organizations will appoint a graves registration officer. Such officers will coordinate graves registration activities on a staff level, will supplement Quartermaster graves registration company personnel in evacuation of the dead to cemeteries and in identification, and in the absence of Quartermaster graves registration company personnel will act in their functional capacity.

e. Quartermaster graves registration units with attached labor will be charged with identification and interment of the dead and with preparation of appropriate reports and records.

f. When graves registration company personnel is not present within an area, the area commander will designate personnel to act in their stead. In accordance with paragraph 3, AR 30-1805, additional troops, when such are required, will be assigned, by commanders having jurisdiction, to operate under the technical direction of the commander of the graves registration unit or other graves registration service representative.

g. Officers assigned graves registration duties within base sections, combat and service units, depots, hospitals and similar establishments, will function as a part of the office of the unit Quartermaster and will be responsible for the performance of their duties through command channels.

4. Operation of Graves Registration Service - Operation of Graves Registration Service shall be directed toward the evacuation of the dead from place of death to cemeteries established and maintained under the supervision of graves registration company personnel, there to be properly identified, interred, and the graves registered. Isolated and hasty battlefield burials will be kept to the minimum possible. Every reasonable effort will be made to effect evacuation of the dead to the established cemeteries. While the organization of the Graves Registration Service does not change in the combat areas, its operation will necessarily differ under certain conditions when isolated or hasty battlefield burials cannot be avoided. However, hasty burials do not relieve burial parties from the responsibility of following prescribed regulations as to the manner and place of burial, marking of graves, forwarding the prescribed reports, and the proper handling of personal effects; nor do hasty burials made by other personnel relieve graves registration personnel from the responsibility of verifying registry of graves, eliminating isolated graves, searching of battlefields for unburied dead, marking and registering unmarked graves, and the correction of all errors and omissions by other personnel in the performance of burial activities.

5. Unit Graves Registration Officers. a. The functions of the unit graves registration officer are to coordinate graves registration activities

1109

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 45
Hq Natousa

on a staff level, to supplement Quartermaster graves registration company personnel in evacuation of the dead to cemeteries and in identification, and in the absence of Quartermaster graves registration personnel to act in their stead.

b. In the zone of combat and harrassed areas unit graves registration officers will normally be charged with effecting evacuation of the dead from place of death to points of control operated by Quartermaster graves registration company personnel. From such collecting points the Quartermaster graves registration company will remove the dead to cemeteries. It is essential that personnel engaged in the evacuation of the dead preserve evidence of identity. Identification tags and all effects will be left upon the body to be removed by the personnel supervising burial. An examination will be made by personnel engaged in evacuation and in those instances where identifying data is not present upon the person of deceased will attempt, through such means as may be available to them, to ascertain identity and place evidence thereof with the body. If a body is delivered to the collecting point unidentified an effort should be made, prior to evacuation to burial plot, to have the body viewed by members of the command operating in the area wherein the casualty occurred. Early investigation will often result in identity which otherwise may be unobtainable.

c. Where evacuation is impossible, burials on the field of battle will be supervised to the maximum extent possible by personnel of the graves registration company or by unit graves registration officers. All burial parties are responsible to the same extent as Quartermaster graves registration companies for the performance of duties outlined herein.

d. Unit graves registration officers will keep an adequate supply of burial report forms, temporary grave markers, ink pads for fingerprinting, personal effects bags and seals, and identification burial bottles on hand at all times, based upon strength being served.

6. Quartermaster Graves Registration Company. a. The functions of this company with attached labor are the supervision of identification and burial of the dead, the preparation of burial reports, the collection and disposition of personal effects found upon the body of the deceased, the disposition of identification tags, and the plotting of location and registration of graves and cemeteries. Labor for grave digging will be furnished through the hiring of civilians, by service units (other than graves registration) when available, by organizations when civilians or service units are not available.

b. This company, with attached labor personnel, will normally be stationed so as to identify and evacuate, insofar as possible, all dead to the designated cemeteries. Where evacuation is impossible, burials will be supervised to the maximum extent possible by personnel of the graves registration company. When tactical or other conditions of combat permit, isolated bodies will be disinterred and reburied.

c. The activities of this unit will be closely coordinated with those of the Chaplain's service for comparison of records and reports of burial; with unit graves registration officers for efficient supervision and uniformity of operation; with the Medical Service in the search of battlefields, sanitary control, identification of bodies and preparation and disposition of WD MD Form 82b; with the Adjutants General's sections for interchange and comparison of information on casualty reports and burial reports.

Declassified E.O. 12356 Section 3.3/NND No. 785016

d. During lulls in combat, this unit will carefully search the battlefield for unburied or unsuitably buried dead and isolated and unmarked graves. Insofar as it is possible, all such bodies should be evacuated and buried in the nearest established cemetery, taking every precaution to preserve identity of bodies and exhausting every means of identifying unknown bodies.

e. The graves registration company will serve as a base for supplies for all graves registration personnel in the area which it serves. Supplies will include burial report forms, grave markers, ink pads for fingerprinting, personal effects bags and seals, and identification burial bottles.

7. Unit Commanders - The company or similar unit commander will see that every man of his unit who dies or is killed on the battlefield is afforded proper burial within an established cemetery, or, where evacuation is not possible and burial on the field of battle is required, will see that the grave is properly marked and that the facts are reported as soon as possible to the graves registration service personnel operating in his sector. To perform properly this duty, unit commanders and personnel of such units who may be called upon to supervise evacuation or burial of the dead must be thoroughly familiar with burial procedure in order to preserve and/or record the information essential for accurate identification of graves. All commanders are responsible for the necessary training of personnel to insure compliance with this directive.

8. Burial of the Dead

a. Cemeteries

(1) The dead will be interred within cemeteries to be set apart for the purpose. In the combat zone land will be selected under the rules of land warfare; without the combat zone the right to use land for cemeterial purposes will be secured through the "area" engineer. The selection of the plot should be made with the view of providing for a number of burials within the same area. Locally established cemeteries may be used; however, the establishment of separate United States cemeteries is preferable.

(2) The ground selected should be suitable for the purpose. It should not be underlaid with rock, swampy, or situated on the bank of a stream. Cemeteries should be located in open fields where the soil is well drained and easy to dig, and with or near good lateral roads leading from the flanks of the command it is designed to serve. Cemeteries and graves should be screened from hostile ground observation, defiladed from enemy fire, and as nearly as possible out of range of hostile artillery.

(3) Separate plots within U. S. cemeteries will be designated for the interment of the following groups: United States dead; other Allied dead; co-belligerent dead; enemy dead; deceased deserters, outlaws, or general prisoners. In laying out a cemetery the standard plan furnished by the Quartermaster General and issued in this theater by the Commanding General, SOS, NATOUSA, will be used as a guide, both as to plotting and numbering of graves. Departure from the plan may be made

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 45
Hq Natousa

to conform to physical features, roads, property boundaries, and local conditions. Once a cemetery has been established and burials therein begun, neither the plan nor the numbers of graves shall be changed except by authority of the Chief Graves Registration Service Officer, SOS, NATOUSA.

(4) Burial grounds in which interments of twelve (12) or more bodies have been made will be designated as temporary cemeteries, and unless specifically authorized by the Chief Graves Registration Officer, SOS, NATOUSA, disinterments therefrom shall not be made.

(5) Cemeteries will be fenced as soon as practicable after being established. A flagstaff may be erected during combat phases and will be erected at the earliest practicable date after the battle has passed. Beautification of cemeteries is encouraged, but during combat is to be considered as secondary in importance. Beautification shall be limited to: mounding of graves; erection of Christian Crosses and Stars of David of the standard design; planting of trees, shrubbery, and flowers along fence lines and roadways (none to be planted in the plots or on graves); utilization of crushed rock for roads and footpaths.

(6) Personnel, military and/or civilian, will be designated to guard and maintain all cemeteries established by U. S. personnel.

b. Burial Procedure

(1) Emergency Medical Tag - When possible, a member of the Medical Department should examine the body. Emergency Medical Tags, WD MD Form justo, will be prepared by medical department personnel and attached to the bodies of all men killed in action. This tag will be removed before interment and forwarded to The Surgeon General, Washington, D. C., through the Surgeon, this headquarters.

(2) Preparation of the Body for Burial - The body will be searched and all personal property removed. One identification tag will be removed, the other left on the body in a position so that it will be protected by the clothing from decomposition. If only one tag is present, it shall be left on the body. In the case of enemy dead, one-half of the identification tag will be left on the body, the other half forwarded with personal effects. When conclusive evidence of identity of deceased is not present, the fingerprints of both hands will be taken. If this is not possible, a tooth-chart will be filled out and notation made on report of interment of anatomical characteristics. When identification tags are missing an exact duplicate of the report of interment to be submitted will be completely accomplished, will be sealed within a container and buried with the remains. Notation as to type of container and that data were placed with the remains will be made on report of interment. The body will be clothed where possible and shrouded with a shelter-half, mattress cover, or blanket, when available. Bodies will not be embalmed.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #45
Hq Natousa

(3) Burial - In cemeteries, bodies will be buried in graves dug in accordance with the cemetery plan to a depth of approximately five (5) feet. In hasty battlefield burials, the location and depth will be such as to prevent the body from being molested by predatory animals or being exposed through erosion. Only one body will be placed in a grave. Military honors will be rendered and chaplains of appropriate faith will officiate, when practicable for all burials. Religious ceremonies will be dispensed with only when the lives of burial parties are in danger.

(4) Marking of Grave - In the combat zone temporary name pegs will be used at the heads of graves. The second identification tag, if two were present for deceased will be fastened to the peg with string, tape, wire, or nails. When the second identification tag is not present, information as to name, grade, and serial number of deceased, or if unidentified like information to that contained on the report of interment, will be sealed in a container and placed at the head of the grave directly in front of and one foot below the base of the name peg; in addition the name peg will be marked with the name, grade, and army serial number in such a manner as to withstand the weather. The method used to mark the grave will be noted on the report of interment. Graves registration service personnel shall place upon the grave marker a zinc plate, serpentine, embossed, on which shall be steamed the name, serial number, grade, organization, date of death, plot, row and grave number of the deceased. The appropriate erection of Christian Crosses and Stars of David will be accomplished after the battle areas have passed to the control of base or other area commanders.

(5) Identification tags when not present with deceased at time of burial, but later recovered, will be placed upon remains of deceased and upon the grave marker as prescribed above; however, such action shall be accomplished only by or under the supervision of graves registration service personnel.

c. Burial at Sea - When it is necessary to bury remains at sea, the necessity therefor and the latitude and longitude of the place of burial will be recorded on the report of burial and will be included in the notification to be made to The Adjutant General.

9. Records of Burial of the Dead

a. (1) Reports of Burial will be submitted for all dead, upon interment. Reports will be on QMC Form 1-GRS. Great care will be exercised to record accurately name, serial number, and place of burial. If unidentified, every effort will be made to record accurately all information which may serve to identify deceased. For group casualties, such as crews of aircraft or vehicles, a statement of collective identities, where known, together with circumstances surrounding casualty will be made a part of each report; the statement will also include a description by type and serial number, if ascertainable, of equipment associated with the casualty. Location of

Declassified E.O. 12356 Section 3.3/NND No. 785016

grave will be indicated by cemetery, plot, row, and grave number for burials made in cemeteries. Location of battlefield graves will be accurately reported by means of sketch and map references, or references to permanent landmarks such as cross-roads, bodies of water, railways, wooded areas, etc; in groups, location of graves with reference to one another will be indicated. Burials made in the absence of graves registration service personnel will be reported to the nearest member of that service. These reports will include the information from the identification tags, or any other information that will aid in the establishment of identity, together with location of the grave as provided above.

(2) Reports of Reburial will be accomplished in the same manner as reports of burial except that such reports will be marked REBURIAL and will indicate the precise location (as (1) above) from which disinterment was effected.

b. Weekly Reports of Burials Recorded will be submitted on QMC Form 2-GRS. Report will be submitted for each cemetery, will state the period covered, the name and location of cemetery, plot, row, and grave number occupied by deceased (for reburials place of disinterment will also be indicated), and the location by coordinates of isolated graves; United States, Allied, Co-belligerent and Enemy dead will be listed in that order. Reports will not be consolidated by any administrative unit.

c. Detailed maps to show layout of all cemeteries will be prepared immediately after being established and will be forwarded as early as possible. Maps will show plot, row, and grave numbers, coordinates, map reference, directional North arrow.

d. Reports and records will be prepared in sufficient number to permit the following prescribed distribution: (All copies must be signed by the person responsible therefor.)

(1) Original and one copy for the Chief Graves Registration Service Officer, SOS, NATOUSA (original for The Quartermaster General).

(2) One copy for records of the "area" graves registration service officer (paragraph 3c, above).

(3) One copy for records of the army or highest administrative headquarters to which the unit of the casualty belongs (GRS-1's only).

(4) One copy to remain in the custody of personnel charged with operation of the respective cemeteries.

(5) For Allied and Co-belligerent dead, one additional copy of GRS-1's will be furnished SOS, NATOUSA, who will forward it to the appropriate authority. For Enemy dead, one additional copy of GRS-1's will be furnished the Provost Marshal General's Office, Prisoner of War Information Bureau, SOS, NATOUSA; this copy will be forwarded direct or, when such are present, with personal effects and/or one-half identification tag; copies furnished SOS NATOUSA will bear notation that one copy has

Declassified E.O. 12356 Section 3.3/NND No. 785016

been furnished Prisoner of War Information Bureau, SOS NATOUSA. For unidentified U. S. dead, one additional copy of GRS-1's will be prepared and forwarded with the personal effects, sealed within the personal effects bag.

e. The Chief Graves Registration Service Officer, SOS NATOUSA, will maintain the principal office of record for the theater; "area" graves registration service officers will maintain records of burial for the dead within the area concerned; personnel charged with the maintenance of respective cemeteries will maintain records of burial for the dead within the cemeteries. When control of cemeteries passes from one area command to another and from one unit to another, records of burial will be transferred.

f. Reports of burial including any pertinent or supporting blank forms, memoranda, or letters will be classified RESTRICTED. Exact geographical locations will be indicated on reports; APO numbers will not be indicated.

g. It is not necessary to register graves with local authorities.

10. Personal Effects

a. Effects found on the body only, will be listed on Burial Report Forms; disposition (i.e., officer and organization to whom custody is transferred) will be indicated. Identification tags and all effects will be left upon the body of deceased to be removed by personnel supervising burial, at which time effects will be removed and processed. Effects other than those found on the body are not a functional responsibility of the Graves Registration Service (reference: Circular Number 250, this headquarters, 1943).

b. It is not necessary to appoint a summary court to inventory personal effects removed from the body of deceased. In those areas where such action is feasible, such effects will be transferred and receipt obtained, from the custody of the graves registration officer supervising burial into the custody of the commander of the deceased's unit for inclusion with other effect to be processed. If transfer is effected, no inventory other than the listing of effects with disposition on the Burial Report Form is required of the Burial officer. When transfer is not effected, effects will be inventoried in the manner prescribed in f below. In no event will effects be sold.

c. Items which might cause embarrassment by their presence among the deceased's effects, including dice, indecent literature, photographs or pictures prophylactics, hypodermic needles, compromising photographs, diaries, or letters will be withdrawn and disposed of by the inventorying officer. Toilet preparations will be withdrawn and may be destroyed.

d. Government property, other than the clothes necessary for burial, will be withdrawn and turned in to the supply officer for salvage or re-issue.

e. Money belonging to the deceased will not be forwarded with the effects, but the responsible officer will obtain from the local disbursing officer a treasury check. The disbursing officer will endorse it "Pay only to the Effects Quartermaster, Kansas City Quartermaster Depot, Trustee", and will note under "Object for Which Drawn": "Effects of -- (giving name and serial number of the individual concerned)". The check will be sent by Essential Official Air Mail to the Effects Quartermaster, Kansas City, Missouri.

Declassified E.O. 12356 Section 3.3/NND No. 785016

f. The responsible officer will inventory personal effects on WD AGO Form 54, in triplicate. Disposition of money found on the body will be entered thereon, with voucher identification. Original of Form 54 will remain with effects; duplicate will be mailed to The Adjutant General, Washington 25, D. C.; triplicate will be mailed to the Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri.

g. The personal effects with the original Form 54 will be placed in a personal effects bag, the drawstrings of which will be sealed with a lead seal Estimated value of effects will be indicated on the cloth cover by an entry in the space labeled "information", to be in even dollars without $ sign or entry of figures after the decimal; e.g. $50.00 to be entered "50". In the case of unidentified deceased, a copy of the GRS-1 will be enclosed within the personal effects bag. In no instance will identification tags of U. S. dead be placed in the personal effects bag. The personal effects bag will be receipted for at every change of custody and forwarded through supply channels to the quartermasters of base sections for water shipment to the Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri. Once sealed the personal effects bag will not be reopened unless it bears evidence of tampering or pilferage. In cases where there is indication of pilferage, prompt investigation of the matter will be made with a view toward recovering any missing articles, to fix responsibility and effect appropriate disciplinary action. One copy of report of investigation will be sent to Effects Quartermaster, Kansas City, Missouri, and one copy to this headquarters.

h. In the case of Enemy dead, one-half the identification tag, and one copy of the GRS-1 will be enclosed within the personal effects bag. Effects will be forwarded by base section Quartermasters to Provost Marshal General's Office, Prisoner of War Information Bureau, SOS NATOUSA.

i. Effects removed from the body of Navy, Allied, and Co-belligerent dead will be turned over, and receipt obtained, to the commander of deceased's unit; or, this failing, will be forwarded through supply channels, with receipts at every change of custody, to the base section Quartermaster for proper disposition.

11. Allied, Co-belligerent, and Enemy Dead - It is essential to exercise the same care in the burial of dead of other nations, Allied, Co-belligerent, and Enemy, as with United States dead. Graves registration service for dead of these nations will be performed in the manner provided for United States dead, with the following exceptions:

a. Allied and Co-belligerent Dead

(1) Activities will be coordinated with Allied and Co-belligerent graves registration services with respect to burials, burial reports, and disposition of identification tags and personal effects of their dead. No Allied or Co-belligerent dead will be buried unless every effort has been made to dispose of the body by transferring it to the custody of its own forces.

(2) A separate plot in United States cemeteries will be designated for Allied dead. A separate plot in United States cemeteries will be designated for Co-belligerent dead; e.g., Italians, deceased after the date of the armistice with Italy, will be interred in a separate plot designated Co-belligerent.

Declassified E.O. 12356 Section 3.3/NND No. 785016

(3) For Allied and Co-belligerent dead the original and two copies of the Burial Report must reach the Chief of Graves Registration Service, SOS NATOUSA, who will forward one copy to the proper graves registration service. One identification tag will be forwarded with personal effects. Personal effects will be forwarded to the proper Allied or Co-belligerent authorities by the base section Quartermasters.

b. Enemy Dead

(1) A separate plot in United States cemeteries will be designated for enemy dead. Enemy dead interred by other than U. S. forces will not be disinterred and reinterred within U. S. cemeteries, even though in plots of less than twelve, unless burial was improperly made or the site unsuitable. If reinterment is made, every effort will be made to ascertain and preserve identity of deceased.

(2) One-half of the identification tag and one copy of the Burial Report will be enclosed with personal effects in a personal effects bag and will be forwarded through the base section Quartermaster to the Provost Marshal General's Office, Prisoner of War Information Bureau, SOS NATOUSA, for disposition. The original and one copy of the Burial Report furnished SOS NATOUSA will bear notation that one copy of the Burial Report has been furnished Prisoner of War Information Bureau, SOS NATOUSA.

12. Dissemination of Information Pertaining to Burial

a. Information relative to grave locations, disposition of remains and effects, and other related matters will not be released for other than official purposes. All letters of inquiry regarding burial information received from relatives and other interested parties will be referred to Commanding General, SOS NATOUSA for appropriate action. Photographs of graves may not be taken.

b. When organization commanders, chaplains, or personnel officers desire to send letters of sympathy, such letters will be forwarded in duplicate, unsealed, to this headquarters for approval, censorship, and transmittal; the full name and serial number of the deceased must be stated; an envelope addressed to the relative will be attached. Reference to grave locations, disposition of remains and effects, and other related matters will not be included. Such information may be given only by The Quartermaster General after clearance with the Director of Intelligence, Army Service Forces.

13. The above covers applicable principles governing the functional performance of the Graves Registration Service. Detailed operational procedures are set forth from time to time by issue of "Technical Bulletins - Graves Registration Service" as published by the Commanding General, SOS NATOUSA.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC
Chief of Staff

OFFICIAL:
H. V. Roberts
H. V. ROBERTS
Colonel, AGD
Adjutant General

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File V-3427

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

RHF/mp

CIRCULAR)
NUMBER 44)

28 March 1944

Dealing in Stamps and Currency I
Awards to Units. II
Requests for Personnel and Equipment in Excess of T/O & E or T/BA. III

I --- DEALING IN STAMPS AND CURRENCY.

Section III, Circular Number 234, this headquarters, 1943, is rescinded and the following substituted therefor:

"1. All members of the armed forces and persons serving with or accompanying such forces are forbidden to offer by advertisement or to engage in the business of dealing in any currency or postage stamps issued by the Allied Military Government or by any other governmental authority within this theater.

2. The foregoing does not apply to the sending of currency, coins and postage stamps in small numbers and denominations, as souvenirs, in private communications."

II -- AWARDS TO UNITS.

See circ 89

Paragraph 6 b, Circular Number 26, this headquarters, cs, is amended by deleting the words "or group" and substituting therefore the words "or similar unit".

III - REQUESTS FOR PERSONNEL AND EQUIPMENT IN EXCESS OF T/O & E OR T/BA.

Section II, Circular Number 78; Section I, Circular Number 120; and Section I, Circular Number 259, this headquarters, 1943, are rescinded and the following substituted therefor:

1. a. All requisitions for personnel not in accordance with appropriate Tables of Organization or Tables of Organization and Equipment will be forwarded through command channels to this headquarters.

b. All requisitions for supplies and equipment not in accordance with appropriate Tables of Equipment or Tables of Basic Allowances will be forwarded through command channels to this headquarters except requisitions from units assigned to SOS NATOUSA. Authority has been delegated to the Commanding General, SOS NATOUSA to take final action on requests from units assigned to SOS,

2. Each succeeding headquarters must evaluate such requisitions in the light of operational necessity, state definite approval or disapproval, and indicate:

3427

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Circular # 44
Hq MATOUSA

c. Whether the request is to meet a temporary need or is a recommendation for permanent changes in Table of Organization and Equipment or Tables of Basic Allowances. When the requirement is of a temporary nature, a brief explanation will be made as to the operational necessity for the additional personnel or equipment including length of period the need will exist. When the requirement is permanent, and a change in Table of Organization and Equipment is recommended, the communication will be in suitable form for forwarding to the War Department.

b. Whether the proposed changes apply to a particular unit because of some special operation or mission, or are equally applicable to all similar units. When proposed changes (temporary or permanent) are to apply to all similar units within the command, each forwarding headquarters will state that the recommendations represent generally agreed, consolidated opinions for all organizations of the same type within that command.

3. The following policy will govern the issuance of supplies and equipment in excess of Tables of Equipment or Tables of Basic Allowances, and the authorization for provisional Tables of Equipment or Tables of Basic Allowances.

a. Authority has been delegated to Commanding General, SOS NATOUSA to approve for issue supplies and equipment in excess of Tables of Equipment or Tables of Basic Allowances for units assigned to SOS NATOUSA.

b. Requests for supplies and equipment in excess of Tables of Equipment or Tables of Basic Allowances for units other than those assigned to SOS NATOUSA will be forwarded by this headquarters, if deemed advisable, to the Commanding General, SOS NATOUSA for comment as to availability, and, in case of service units, whether the requests are considered justified. (See Section III, War Department Circular Number 122, dated 29 December 1942, for classification of troops). These requests, with recommendations of Commanding General, SOS NATOUSA, will be returned to this headquarters for final action.

4. a. Authority has been delegated to the Commanding General, SOS NATOUSA to approve and publish provisional Tables of Equipment or Tables of Basic Allowances for provisional units assigned to SOS NATOUSA.

b. This headquarters, if deemed advisable, will forward requests for provisional Tables of Equipment or Tables of Basic Allowances for all other provisional units to the Commanding General, SOS NATOUSA for comment as to availability, and, in case of service units, whether the requests are considered justified. Provisional Tables of Equipment or Tables of Basic Allowances for combat units, with comments as to availability by the Commanding General, SOS, will be returned to this headquarters for final action. Provisional Tables of Equipment or Tables of Basic Allowances for service units, with comments as to availability, and revised in accordance with SOS recommendations as to justification, will be returned, in suitable form for publication, to this headquarters for final action.

By command of Lieutenant General DEVERS:

OFFICIAL: H. V. Roberts

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

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U-3428

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

27 March 1944

CIRCULAR)
:
NUMBER 43)

Clothing for Hospital Patients.....I
Hospitalization of US Navy, Marine Corps and Coast Guard Personnel.....II
Amendment of Personnel Records.....III
Orders for Troop Movements.....IV
Final Drive Lubricant for Light Tanks M5, M5A1 and 75mm Howitzer Motor Carriage M8.....V
Purchase of Ships' Stores.....VI

I - CLOTHING FOR HOSPITAL PATIENTS

The requisition of clothing for patients in hospitals who are ready for duty but who have either an insufficient amount or no clothing on admission is the responsibility of the commanding officer of the medical installation concerned. Clothing for this purpose may be procured in a minimum amount from the nearest quartermaster supply agency.

II - HOSPITALIZATION OF US NAVY, MARINE CORPS AND COAST GUARD PERSONNEL

Sub-paragraphs a, b, c, d, e and f, paragraph 2, Circular No. 18, this headquarters, 44, are rescinded and the following substituted therefor:

a. Base section surgeons will designate hospitals in their base sections for the care of US Navy, Marine Corps and Coast Guard personnel, in accordance with existing needs as determined by coordination with the senior US Navy Medical Officer in respective areas.

b. An initial report of designated hospitals for the care of personnel listed above will be made to the Surgeon, Allied Force Headquarters, through technical channels. Subsequent reports will be rendered in a similar manner as changes become necessary.

III - Amendment of Personnel Records

See Cir 92 sec 4

Section II, Circular Number 210, this headquarters, 1943, is rescinded and the following substituted therefor:

1. Authority to change record of name, date of birth, or place of birth of an enlisted man or woman is hereby delegated to all general officers commanding organizations, commanders of separate brigades and comparable air force units, base sections and replacement depots, and Headquarters Command, Allied Force.

2. All requests for changes in such data will originate with the enlisted man or woman, through the immediate commanding officer and will be prepared and processed in accordance with War Department Circular No. 251, 1943.

3339

3. After final action has been taken to change the records, all supporting evidence together with report of action taken will be forwarded to this headquarters. All commands concerned will be advised by the officer authorizing the change, to record their records accordingly.

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1122

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED Cir # 43 HQ NATOUSA 27 March 1944

IV - ORDERS FOR TROOP MOVEMENTS

Section IV, Circular No. 182, this headquarters, 1943, is rescinded and the following substituted therefor:

1. Whenever a unit moves into the area of a new base section, the unit commander will report to the base section commander for instructions pertaining to discipline, assignment of areas, supplies, etc.

2. All orders for the movement of troops will contain instructions to effect the above.

V - FINAL DRIVE LUBRICANT FOR LIGHT TANKS M5, M5A1 and 75mm HOWITZER MOTOR CARRIAGES M8

1. Various technical manuals on the above vehicles (as well as the lubrication sticker formerly used) make reference to the use of SAE 80 Engine Oil for cold weather use. This is incorrect.

2. The correct oil to use in the final drive on these vehicles is "Oil, Engine, GX (Specification MIL-L-2105)", of the same grade as used in the engine crankcase and in the balance of the power train. In other words, the correct recommendations based on temperatures are as follows:

Temperatures above 32° F. - SAE 30
Temperatures below 32° F. - SAE 10

3. Copies of the following manuals should be changed accordingly:

TM 9-732B	October 10, 1942	- page 36
TM 9-727 C	December 22, 1942	- page 54-62
TM 9-1727E	June 25, 1945	- page 106
TB 1732-1	August 20, 1942	- page 16

4. TM 9-732 dated 16 April 1942 should be destroyed in accordance with paragraph 5 of Ordnance SOS NATOUSA Technical Bulletin No. 21, dated 14 July 1943. TM 9-732 dated 27 November 1945 is correct.

VI - PURCHASE OF SHIPS' STORES

Section III, Circular No. 41, this headquarters, 1945, is rescinded and the following substituted therefor:

1. The purchase of ships' stores from ships sailing from the United Kingdom is strictly prohibited.

2. The purchase of surplus stores on ships sailing from the United States will be made only by the Quartermaster located at each port with the knowledge and permission of the Port Commandant.

3. No person will contact personnel or cargo ships arriving in this theater in an effort to purchase surplus stores except as authorized in paragraph 2 above.

By command of Lieutenant General DEVERS:

OFFICIAL:

P. V. ROBERTS
Colonel, AGD
Adjutant General

DAVID G. BARR
Major General, GSC
Chief of Staff.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

RHF/bar V-2913

26 March 1944

CIRCULAR)
:
NUMBER 42)

Malaria Control I
Precautions in Handling Dangerous Cargo II
Disposition of Records of Disbanded Organizations III
Uniform for Nurses IV

I -- MALARIA CONTROL

1. References

a. AR 40-270
b. AR 40-205
c. AR 40-210
d. AR 100-80
e. WD Circular Number 178, 1943
f. WD Circular Number 223, 1943
g. WD Circular Number 239, 1943
h. FM 21-10
i. FM 8-40
j. WD TC 108, 1943

2. General - Malaria is a serious hazard to military operations. During 1943 United States troops in this theater lost approximately 630,000 man days because of this scourge. It is imperative that all concerned exert the most resolute and sustained efforts to eradicate this pest or to mitigate its effects. The following instructions cover field measures necessary for the control of malaria. The use of suppressive drugs (atabrin, etc.); hospitalization; and treatment of patients are covered by instructions published separately from time to time.

3. Malaria Control is a Command Function - It is the responsibility of all unit and area commanders to initiate and enforce the necessary control measures within their units and/or areas (par 2b, AR 40-210; WD Cir No 223, 1943). Base section and similar area commanders carry out general coordinated anti-malarial control measures in their areas, but the prosecution of these general control programs does not relieve unit commanders in these areas from their responsibilities for their own units.

4. Base section and similar area commanders will cause timely surveys to be made before the beginning of the malaria season to determine the locations and extent of malarious areas within their commands. The limits of these areas will be marked by road signs on routes of ingress and egress. The areas will also be described in published instructions or memoranda to troop units. Whenever practicable, troops and military installations will be removed from malarious areas and unnecessary entry by military personnel will be prohibited for the duration of the malaria season.

5. Base section and similar area commanders will initiate and execute com-

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Cir # 42
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prehensive and coordinated campaigns directed toward the control of malaria in areas dangerous to troops. Broadly speaking these measures include the prevention of mosquito breeding (by oiling, spraying, cutting vegetation, minor drainage, etc.); provision of screening and other anti-malaria supplies to troops; and the execution of major engineering works where necessary to abate the menace. Funds are made available from time to time to base section and similar area commanders for the hire of civilian labor for anti-malarial work under military supervision. Whenever feasible the cooperation of local civil authorities is encouraged in combating malaria.

6. Unit commanders of all grades are responsible for the enforcement of precautions against malaria and in particular for the maintenance of malaria discipline within their units. This responsibility includes oiling, spraying, cutting vegetation, improvement of drainage, etc., within their unit areas. Where the magnitude of such work is beyond the capacity of units to perform, request for assistance should be made through channels to the responsible base section or similar area commander. Commanders of higher units will exercise continuous active supervision over subordinate units to insure effective and coordinated enforcement of anti-malaria measures.

7. Company and similar unit commanders are responsible for the individual instruction of personnel in their units in malaria control and discipline. In each company, battery or similar unit an anti-malaria detail will be organized consisting of at least two selected men, one of whom will be an N.C.O. In non-medical units this detail will be composed of non-medical personnel. The anti-malaria detail will carry out the ordinary anti-malaria housekeeping measures in and around the unit area (par 3b, WD Cir 227, 1943). These include the maintenance and repair of screening, bed nets, etc, killing mosquitoes by mechanical methods and by spraying, larvicidal oiling and spraying of water surfaces, minor ditching and drainage, and other control measures. Such measures as are practicable will be taken in combat as well as in rear areas.

8. United States units in British Controlled Areas - The administrative responsibilities of the commanders of United States units in British controlled areas are covered in Administrative Memorandum Number 11 (Revised), AFPM, dated 24 January 1943. Under the provisions of this memorandum, the responsibility for the general control measures outlined in paragraph 5, above, rests with the British unless these responsibilities are delegated to the United States unit commander for the area or areas occupied by his unit (par 4, Administrative Memo No. 11). In any case, however, the United States unit commander will coordinate with the British in the execution of anti-malarial measures. Supplies necessary for unit anti-malarial measures will be obtained from United States sources.

9. Duties of the Surgeon - The unit, base section, or area surgeon is responsible for the technical survey of the malaria problem and for the recommendation of necessary control measures to his commander. The surgeon exercises technical supervision over these measures (par 2a, AR 40-210; WD Cir No. 223, 1943; and WD Cir No. 178, 1943). In the case of the base section and similar area commands the surgeon directs the operations of sanitary squads engaged in spraying, oiling, cutting vegetation, etc. When he determines that the necessary control measures are beyond the capabilities of troop units he will report the fact to his commander with appropriate recommendations as to necessary engineering work of a major nature which may be required. When such major works are ordered to be executed they become matters of Engineer responsibility.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 42
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10. Duties of the Engineer - The unit, base section, or similar area Engineer is responsible for the technical supervision and execution of such construction and maintenance (including screening) on real property as is required for effective control measures other than ordinary housekeeping by troop units or individuals (WD Cir No. 178, 1943). The execution of Engineer projects for the control of malaria (which are beyond capacity of troop units to perform) become an Engineer responsibility. The methods for fulfillment of this duty are matters of common knowledge to Engineers. They are discussed in WD Training Circular Number 108, 1943. They are briefly summarized as follows:

Proper selection of sites
Drainage
Grading and filling
Screening and sealing of apertures
Repairs to buildings.

Engineer responsibility includes procurement and issue of certain specialized supplies for malaria control (WD Cir No. 178 and 229, 1943).

11. In addition to the execution of Engineer projects of an anti-malarial nature, Engineer officers engaged on military construction are responsible that such construction does not create a malaria menace or, if a malaria menace is unavoidably created, that it is kept to a minimum. Hazards may be unavoidably created by opening borrow pits in areas which cannot be drained. Such borrow pits should be removed as far as practicable from military installations. They should be smoothed off so that the stagnant pools are of minimum surface area and are readily accessible for treatment by oiling, etc. Spoil banks should be located where they do not interrupt drainage and should be shaped up to prevent the formation of small pools. The use of spoil partially to back fill borrow pits may sometimes be practicable.

12. Responsibility for Malaria Control Supplies - The responsibility for supply of malaria control items between the Services is as follows:

a. Engineer

Paris green, standard larvicide
Duster, insect, hand, rotary blower type,
Paris green or powder, 5 to 10 pounds capacity
Spare parts for above duster
Sprayer, insect, knapsack type, 5-gallons capacity
Spare parts for above sprayer
Sprayer, insect, portable, gasoline engine driven, for larvacide, with 4-50 ft. lengths of 5/8" oil resistant hose and spray nozzle
Spare parts for above sprayer

b. Medical

Atebrin
Quinine
Plasmochin

c. Quartermaster

Bar, insect
Headnets, mosquito, M-1942
Gloves, mosquito, cotton

3396

1127

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Borax, powdered, 1 to 10 lb package (for insect breeding control)
Diesel Oil No. 2, or equal
Insecticide, aerosol, 1 lb dispenser
Repellent, insect (2 ounce bottle)
Insecticide, DDT

13. The Medical-Engineer Team - The duties of the Surgeon and the Engineer with respect to anti-malaria control are closely related. The best results will be obtained by judicious coordination of sanitary measures with engineering works. Since the abatement of the mosquito menace depends largely upon drainage, care must be taken to insure that improvements to drainage in one area do not increase the difficulty elsewhere. The Surgeon and the Engineer should therefore make joint surveys of the malaria problem whenever practicable and should prepare their plans in close collaboration with each other.

II -- PRECAUTIONS IN HANDLING DANGEROUS CARGO

The application of instructions pertaining to the handling of dangerous cargo as set forth in Administrative Memoranda 14 and 15, AFHQ, 1944, is extended to include this theater. Notification of consignment and movement of these stores will be by command channels.

III -- DISPOSITION OF RECORDS OF DISBANDED ORGANIZATIONS

See Cir 86

When unit's in this theater are inactivated or disbanded, unit records will be disposed of as follows:

a. Prior to disbandment, the organization will segregate and box all records of a permanent nature, in accordance with AR 345-10, and will prepare an index, in triplicate, of all such records.

b. Boxed records, accompanied by one copy of above index, will be forwarded by the unit to the nearest base section by letter of transmittal quoting authority for disbandment.

c. The original and one copy of the index of records will be forwarded by the unit concerned to this headquarters by letter of transmittal, explaining the reason for such action, and stating the date and place of storage of such records.

IV -- UNIFORM FOR NURSES

Paragraph 1b, Section I, Circular Number 24, this Headquarters, cs, is rescinded and the following substituted therefor:

b. For nurses, physical therapy aides, and hospital dietitians as prescribed in AR 600-37. In addition to the articles of uniform listed in AR 600-37, the wearing of the cap, garrison, olive drab, or beige, is authorized.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

E. V. ROBERTS, [illegible]
Colonel, AGD
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

U-3429

CIRCULAR)
: 25 March 1944
NUMBER 41)

SETTLEMENT OF FINAL PAY ACCOUNTS OF OFFICERS, ENLISTED MEN AND CIVILIAN EMPLOYEES -- DECEASED, MISSING, MISSING IN ACTION, INTERNED OR CAPTURED

Circular Number 295, this headquarters, 1943, is hereby rescinded and the following substituted therefor:

1. Upon the death of an officer, the following action will be taken:

a. Duty of Commanding Officer: - (1) Immediately upon the death of an officer, the Commanding Officer concerned will notify the Finance Disbursing Officer regularly paying the officer's account, giving the date of death and furnishing a certificate of non-indebtedness reading substantially as follows: "I certify that, to the best of my knowledge, _____, is not accountable nor responsible for public funds or property; that he is not indebted to the United States or any of its instrumentalities except as follows: _____". (Note: List in space provided any indebtedness or property accountability. In case of such indebtedness or accountability, Board of Officers Proceedings, if available should be included. Care will be taken to state the number of field rations for which the officer is indebted). This notice will not be furnished unless the officer has been officially reported either on Battle Casualty Report or Letter Report of Death.

(2) If the deceased officer was on a flying status entitling him to flight pay, copies of his personnel orders and flight certificate should be furnished with the notification to the Finance Disbursing Officer. In the event that personnel orders and/or flight certificates are not available, the Commanding Officer will cause to be submitted, with the notification of death, a certificate in lieu thereof, stating that the orders and/or flight certificate are not available and the reasons why.

(3) If the deceased officer was on parachute duty entitling him to parachute pay, certificate to such status should be furnished.

(4) If the deceased officer was qualified as a diver, copies of orders covering each period of detail to diving duty, together with schedule of dives performed, will be furnished the Finance Disbursing Officer. References: AR 35-1485 and AR 775-50.

3395

(5) Information of known unpaid credits, i.e., uniform allowance, per diem for travel, travel vouchers, etc., will be furnished the Finance Disbursing Officer.

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List not attached

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Declassified E.O. 12356 Section 3.3/NND No. 785016

b. Duty of Disbursing Officer: - (1) Upon receipt of notification of the death of an officer, the Disbursing Officer will prepare Transcript Statement of Account, WD Form 380, covering last payment made in full to the officer. On the reverse side will be listed a record of all payments made during the last eight (8) months, if known, giving voucher references. In the event that such information is not available, such information that is known will be listed. Transcript Statement of Account, together with all supporting papers, i.e., certificate of non-indebtedness, personnel orders, flight certificates, signature card, etc., as well as all unpaid travel accounts, will be forwarded without delay by letter of transmittal to the Chief Finance Officer, this headquarters, for transmission via air pouch to The Fiscal Director, Army Service Forces, Washington 25, D. C. Attention: Receipts and Disbursements Division.

(2) In the event that the Disbursing Officer to whom the notification of the death of an officer is submitted did not pay the subject officer, he will ascertain the name of the Disbursing Officer who did make the last payment and, if in this theater, forward the notification by indorsement, giving whatever information he has to the Disbursing Officer. If the subject officer was last paid outside this theater, the Disbursing Officer receiving the notification of death will forward the notification and all pertinent and supporting papers by letter of transmittal to the last duty station of the subject officer, through the Chief Finance Officer, this headquarters.

(3) In issuing a Transcript Statement of Account, the following additional items will be stated thereon, where applicable, using the reverse of the form if necessary:

(a) Date and place of death.

(b) For an officer in flying status, the Disbursing Officer will note thereon the date to which flying pay was last paid.

(c) In the case of a warrant officer, the copy of his statement of service furnished under the provisions of paragraph 2b (2) (d) AR 35-1260 will be attached thereto.

(d) Notation of any debit or credit information including unpaid travel accounts or other data which might affect the current or final settlement of the individual's account.

(e) The number of years, months, and days of service to be credited for longevity purposes on the day the individual is reported deceased, will be shown.

2. Upon the death of an enlisted person, the following action will be taken:

a. Duty of Commanding Officer: - (1) Immediately upon the death of an enlisted person, the Commanding Officer concerned will cause the unit

Declassified E.O. 12356 Section 3.3/NND No. 785016

personnel officer to submit a Final Statement on each enlisted person, in triplicate, to the Disbursing Officer who regularly pays the unit. The Final Statement will be prepared from the Original Service Record, Temporary Service Record, or any other information available to the officer having custody of same. This Final Statement will not be furnished unless the enlisted person has been officially reported on either Battle Casualty Report or Letter Report of Death.

(2) If the deceased enlisted person was on a flying status entitling him to flight pay, copies of his personnel orders and flight certificate will be furnished.

(3) If the deceased enlisted person was on parachute duty entitling him to parachute pay, certificate so stating will be furnished the Disbursing Officer.

(4) If the deceased enlisted person was assigned to diving duty by orders of competent authority, such orders, together with schedule of dives performed, showing the date and number of dives and the total depth and period of each dive, will be furnished. The schedule will be certified by the Commanding Officer. References: AR 35-1435 and AR 775-50.

(5) Information affecting the rights of the individual to additional allowances such as monetary allowances in lieu of quarters because of dependents, per diem and travel vouchers will be furnished the Finance Disbursing Officer.

b. Duty of Disbursing Officer: - (1) Regular Army -- Upon the receipt of Final Statement of a deceased enlisted person of the Regular Army, an expenditure and corresponding collection will be made as prescribed in paragraph 19a AR 35-2430. In making distribution of the collections, any balance due an enlisted person of the Regular Army will be designated for deposit to the credit of "Miscellaneous Receipts - 218920 - Proceeds from Estates of Deceased Soldiers (includes unclaimed pay) (TF) (Name of soldier; give fiscal year in which death occurred)". Immediately after settlement, one copy of such a final statement, together with supporting papers will be forwarded by letter of transmittal through the Chief Finance Officer, this headquarters, to The Fiscal Director, Army Service Forces, Washington 25, D. C. Attention: Receipts and Disbursements Division.

(2) Other than Regular Army -- (a) Upon receipt of Final Statement of a deceased person other than those of the Regular Army, when indebtedness to individuals under the 105th Article of War, Government instrumentalities or indebtedness to the Government is not involved, no expenditure or collection will be made and such final statement will not be computed or taken up in the account of the Disbursing Officer. Such Final Statement together with supporting papers will be forwarded by letter of transmittal through the Chief Finance Officer, this headquarters, to The Fiscal Director, Army Service Forces, Washington 25, D. C. Attention: Receipts and Disbursements Division.

1132

Declassified E.O. 12356 Section 3.3/NND No. 785016

(b) Upon receipt of Final Statement of a deceased person other than those of the Regular Army, when indebtedness to individuals under the 105th Article of War, Government instrumentalities or indebtedness to the Government is involved and where it is necessary that a check be drawn in payment of the amount due, Disbursing Officers will effect settlement of Final Statements as provided in paragraph 18, AF 35-2430, C5. The balance remaining, if any, after authorized collections have been made in their order of precedence, will be left in the appropriation and a statement showing such amount withheld will be entered on the voucher by the Disbursing Officer. Such Final Statements will be forwarded by letter of transmittal through the Chief Finance Officer, this headquarters, to The Fiscal Director, Army Service Forces, Washington 25, D. C. Attention: Receipts and Disbursements Division.

3. Upon the death of a civilian employee (not local, native labor), the following action will be taken:

See AF 35-4040. Vouchers prepared in accordance with these regulations will be forwarded to the Finance Disbursing Officer regularly paying the deceased civilian employee. Finance Disbursing Officers will not compute the vouchers submitted to him but will forward such vouchers through the Chief Finance Officer, this headquarters, to The Fiscal Director, Army Service Forces, Washington 25, D. C. Attention: Receipts and Disbursements Division.

4. The following action will be taken when an officer is reported "Missing", "Missing in Action", "Interned", or "Captured":

a. Duty of Commanding Officer: - The same action will be taken by the Commanding Officer as is prescribed in 1a above, giving the status of the officer as "Missing", "Missing in Action", "Interned", or "Captured", instead of "Deceased".

b. Duty of Disbursing Officer: - See 1b above. (Note: Transcript Statement of Account, WD Form 336, will be conspicuously marked "Missing", "Missing in Action", "Interned", or "Captured", instead of "Deceased".

5. The following action will be taken when an enlisted person is reported "Missing", "Missing in Action", "Interned", or "Captured":

a. Duty of Commanding Officer: - Immediately following determination of status of enlisted person reported "Missing", "Missing in Action", "Interned", or "Captured", one (1) copy of WD Form 379 (Final Statement) will be prepared and forwarded to the Finance Disbursing Officer regularly paying the enlisted person. Such statements will be identical in all respects to Final Statements issued in cases of death, except that the word "Final" will be deleted and status "Missing", "Missing in Action", "Interned", or "Captured" will be shown as the reason for preparation of such statement

Declassified E.O. 12356 Section 3.3/NND No. 785016

in lieu of "Discharged", "Retired", or "Died". The number of years, months and days of service to be credited for longevity pay purposes on the date the enlisted person was reported "Missing", "Missing in Action", "Interned", or "Captured" will be shown. Information affecting the rights of the individual to additional allowances such as flying pay, monetary allowance in lieu of quarters because of dependents, travel and per diem vouchers will be furnished the Finance Disbursing Officer. Soldiers' deposits, if any, will be listed as in case of deceased enlisted men but the soldiers' deposit book will not be forwarded with the Final Statement, but will accompany the service record. The Final Statement will not be furnished unless the enlisted person has been officially reported on a Battle Casualty Report.

b. Duty of Disbursing Officer: - Disbursing Officers to whom the original copy of WD Form 370 is submitted will not compute such Final Statement but will forward such forms by letter of transmittal to the Chief Finance Officer, this headquarters, for transmittal to The Fiscal Director, Army Service Forces, Washington 25, D. C. Attention: Receipts and Disbursements Division.

6. Change in Status.

a. Commanding Officers will, immediately upon the return of an officer and/or enlisted person to a duty status from a "Missing", "Missing in Action", "Interned", or "Captured" status give notice to the Finance Officer who prepared the Transcript Statement of Account in the case of an officer or to whom the Final Statement was submitted by the Personnel Officer in the case of an enlisted person, setting forth the date of return to duty and the status from which the officer and/or enlisted person returned. Immediately upon the determination that the status of an officer and/or enlisted person is changed from "Missing", "Missing in Action", "Interned", or "Captured" to "Deceased" notification will be given to the Finance Disbursing Officer, setting forth the date on which the status changed.

b. Finance Officers receiving the notices from Commanding Officers changing the status of an officer and/or enlisted person from a "Missing", "Missing in Action", "Interned", or "Captured" status, will immediately, by indorsement thereon, make request to The Fiscal Director, Army Service Forces, Washington 25, D. C. Attention: Receipts and Disbursements Division, through the Chief Finance Officer, this headquarters, that the Transcript Statement of Account and/or Final Statement be withdrawn and returned since the officer and/or enlisted person has returned to a duty status.

7. Allotments:

a. See Circular Number 15, War Department, dated 12 January 1944, and Section I, Circular Number 16, this headquarters, cs, as amended.

3393
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b. Requests will not be submitted to this headquarters for radio notification to discontinue allotments and deductions of deceased personnel. Upon receipt of casualty reports from this headquarters, the War Department will notify the government agencies concerned. Discontinuance forms will be prepared for War Bond deductions only in cases of personnel being reported "Missing", "Missing in Action", "Interned", or "Captured".

8. Responsibilities:

a. Commanding Officers will be held responsible that every effort is made to expedite the required information and reports so that there will be as little delay as possible in the submission of these final papers to the Fiscal Director. A number of letters have been received which indicate that the provisions of circulars of this headquarters, as well as Army Regulations, are not being complied with.

b. Disbursing Officers will be held responsible for the immediate compliance with the provisions of this circular.

9. All Transcript Statements of Account and Final Statements will be forwarded by letter of transmittal in sufficient number of copies to insure that two copies will reach this headquarters. Subordinate headquarters will not withdraw copies of the letter of transmittal. Letters of transmittal will list the inclosures by name, including rank, serial number and status.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC
Chief of Staff

OFFICIAL:

H. V. ROBERTS
Colonel, AGD
Adjutant General

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1136

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

REF: 61

CIRCULAR)
:
NUMBER 40)

24 March 1944

Discharge of Enlisted Men.....I
Purchase of Series F and G United States Savings Bonds.....II

I - DISCHARGE OF ENLISTED MEN

Rescinded by Cir 117 sec 5

Section I, Circular Number 163, 1943, and letter, file AG 220.801/092-E, 28 April 1943, both this headquarters, are rescinded and the following substituted therefor:

1. The authority to order discharge from the Army, as distinguished from release from active duty, granted in paragraph 5, AR 615-360, will be exercised within their respective commands by general officers commanding administrative units and installations, except as is noted in paragraph 2.

2. Administrative units commanded by general officers may, when conditions so warrant, forward applications for final approval to the next higher echelon in the chain of command, commanded by a general officer.

See Cir. 63 sec 1

3. Commanders who finally approve the discharge of an enlisted man will, at the time of approval, issue appropriate orders transferring the soldier to Personnel Center Number 1, APO, for trans-shipment to the United States.

4. Attention is invited to paragraph 60c (2) and d, AR 615-360. Cases of this nature will be forwarded to the State Director of Selective Service and The Adjutant General, Washington 25, D. C. respectively, prior to final approval.

II - PURCHASE OF SERIES F AND G UNITED STATES SAVINGS BONDS

1. Effective this date, facilities for purchase of Series F and G United States Savings Bonds will be available through the Personnel Transfer Account Program (See Circular Number 17, this headquarters, cs). The following information is presented and it is essential that the provisions thereof be thoroughly understood prior to purchasing bonds of Series F and G, as compared to Series E bonds which have been available in the past.

2. Series F and G bonds, which mature in twelve years, are available in the following denominations only, at issue prices indicated.

	Series F					
Denomination (Mat. Value)	$25.00	100.00	500.00	1000.00	5000.00	10,000.00
Issue (Purchase) Price	$18.50	74.00	370.00	740.00	3700.00	7,400.00

	Series G				
Denomination (Mat. Value)	$100.00	500.00	1000.00	5000.00	10,000.00
Issue (Purchase) Price	$100.00	500.00	1000.00	5000.00	10,000.00

See Cir. 63 sec 1

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1137

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NOTE: Bonds of Series F are issued on a discount basis at 74% of their maturity value and increase in redemption value at the end of the first year and at the end of each successive half year period thereafter, whereas Series G bonds are issued at par and bear interest at rate of 2½% per annum payable semi-annually. Personnel desiring to purchase Series F or G bonds are urged to consult either personnel or finance officers who will advise them whether or not purchase of Series F or G bonds will be more advantageous than Series E. Personnel officers will, when answering inquiries regarding Series F and G bonds, be guided by the knowledge that the small investor gets a better return on Series E bonds providing he does not exceed $5,000.00 in maturity value in one calendar year.

3. Series F and G bonds may be registered only in the following forms:

a. In the names of natural persons (that is, individuals), whether adults or minors, in their own right, as follows: (1) In the name of one person; (2) In the name of two (but not more than two) persons as co-owners; and (3) In the name of one person payable on death to one (but not more than one) other designated person.

b. In the name of an incorporated or unincorporated body in its own right, except that they may not be registered in the names of commercial banks. (Certain commercial banks may have bonds registered in their names; however, reference to Treasury Regulations for these cases is advocated).

c. In the name of a fiduciary (except where the fiduciary would hold the bonds merely or principally as security for the performance of a duty or obligation).

d. In the name of the owner or custodian of public funds.

4. Limitation on holdings is set at $100,000.00 at issue price issued in any one calendar year for Series F and G, whereas limitation of holding for Series E bonds if $5,000.00 maturity value issued in any one calendar year.

5. In general only those persons having or who will soon have $5,000.00 (maturity value in one calendar year) invested in Series E bonds will be interested in Series F and G inasmuch as Series E bonds with ten (10) year maturity dates have a higher rate of return than Series F and G which have twelve (12) year maturity dates. Likewise organizations or individuals wishing to name unincorporated or corporated bodies as parties to a bond may be interested, inasmuch as the limitation of "Natural Persons Only" on Series E bonds is not applicable to Series F and G (See par. 3 b above).

6. Disbursing officers will prepare separate collection vouchers (using Standard Form No. 1044) for each series and denomination of bonds for which collections have been made and each collection voucher will be clearly marked in blocked letters to indicate appropriate series and denomination.

By command of Lieutenant General DEVERS:

OFFICIAL:

DAVID G. BARR
Major General, GSC
Chief of Staff

W. V. ROBERTS
Colonel, AGD
Adjutant General

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3390

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

23 March 1944

CIRCULAR)
NUMBER 39)

See Cir 94

PROMOTION OF OFFICERS

Section II, Circular Number 34 and Circular Number 231, this headquarters, 1943, are rescinded and the following substituted therefor:

1. Authority to Promote - Authority has been given to the Commanding General, North African Theater of Operations, United States Army, to make temporary promotions of officers in the Army of the United States to include the grade of Colonel. AR 605-12, 3 February 1944, will govern in making all such promotions.

2. Position Vacancies - Fifth Army, Seventh Army, AAF/MTO, and SOS NATOUSA are designated as the major subordinate commands to which the provisions of paragraph 4d(2), AR 605-12 will apply. The Commanding General, AAF/MTO is authorized to further designate the Twelfth and Fifteenth Air Forces, AAFSC/MTO and AAFEC as subordinate commands to which the above provisions apply, at his discretion.

See Cir. 63 sec 3

3. Promotion in Army Air Forces - Pursuant to War Department letter, 26 October 1942, file AG 210.2 (10-22-42)PO-P-A, subject: "Decentralization of Promotion under Public Law 455, 77th Congress", to Air Force Commanders, authority is granted to the Commanding General, AAF/MTO to promote Army Air Forces officers to include the grade of Colonel, AUS-AC, under the provisions of Army Air Force Regulations 35-13, 21 May 1943, and AR 605-12, 3 February 1944. The Commanding General, AAF/MTO is authorized to further delegate this authority to the Commanding Generals of the Twelfth and Fifteenth Air Forces, AAFSC/MTO and AAFEC at his discretion.

4. Promotion of WAC Officers - All recommendations for promotions of WAC officers will be submitted to this headquarters for final action.

5. Promotion of Nurses. a. Nurses in field hospitals, evacuation hospitals, and air evacuation squadrons which are or have been assigned or attached to combat forces or who as individuals have been or are now actually engaged in forward areas may be promoted from second lieutenant to first lieutenant without regard to position vacancies, provided they have served at least six (6) months in grade, three (3) months of which have been in this theater of operations. Nurses assigned to Surgical Auxiliary Group Teams which have been attached to field or evacuation hospitals while engaged in forward areas are included in the provisions of this policy. Promotion to the grade of first lieutenant will in no way change their duties as nurses except when the promotion is to fill a position vacancy as Chief Nurse. In any T/O unit the total number of positions for lieutenants, ANC, must not be exceeded and not more than fifty percent of these positions may be accorded the grade of first lieutenant.

3369

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1140

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Cir #39
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b. All nurses recommended for promotion under this policy must have demonstrated their fitness for promotion, must be otherwise qualified, and must possess the capabilities and potentialities of serving as a Chief Nurse if it were to become necessary at some time in the future.

c. No promotions should be initiated until all position vacancy promotions authorized within the unit have been acted upon.

5. Promotion in the Army of the United States. a. The Commanding Generals, Fifth Army, Seventh Army, AAF/MTO and SOS NATOUSA, are hereby authorized to select officers under their respective jurisdictions for promotion to the grades of first lieutenant to colonel, AUS, under such procedures as they may prescribe to insure full compliance with the provisions hereof and of AR 605-12, 5 February 1944. The Commanding General, AAF/MTO is further authorized to delegate this authority to the Commanding Generals of the Twelfth and Fifteenth Air Forces, AAFSC/MTC and AAFTC.

b. Each of the commanders named in subparagraph a, above, may submit, so as to reach this headquarters on the 1st, 11th and 21st of each month, an alphabetical list by grade of all officers selected by him for promotion. A negative report is not required. Promotion orders will be published on the 7th, 17th, and 27th of each month by this headquarters. Prior to the selection of an officer for inclusion on the alphabetical list, special care will be exercised to assure absolute accuracy of the full name, rank, and serial number as shown on the individual promotion recommendations. The list within each grade will include name, serial number and branch of each listed officer, and its heading will indicate the grade for which recommended; e.g.:

Lt Col to Col

None

Major to Lt Col

Harry E. Doe, Jr., O-000000, Inf

Captain to Major

Jack A. Doe, II, O-111111, Cav
Richard A. Roe, O-222222, AC
(Temporary Major AUS-AC)

c. Individual recommendations will not be forwarded to this headquarters by the commanders indicated in sub-paragraph a, above, except as otherwise indicated in this circular.

6. Recommendations for the promotion of army nurses, dietitians, and physical therapy aides will be shown on a separate list, alphabetically by grade, with an indication of the position to which they are being appointed or occupy. This list will be concurred in by the major command Surgeon prior to submission to this headquarters by the commanders indicated in sub-paragraph a, above.

7. The recommendations submitted to the commanders designated in sub-paragraph a, above, for the promotion of the officers named in the alphabetical list will include a statement that each officer meets all the require-

R E S T R I C T E D

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ments of AR 605-12. The list of surplus colonels or lieutenant colonels required by paragraph 4f thereof will be attached as an inclosure to the alphabetical list. Where no surplus exists a statement to that effect will be made.

f. Combat selections will be included with the alphabetical lists of other promotions. After the names of the officers concerned will be indicated (COMBAT SELECTION). (This does not include Battlefield promotions).

g. All promotions will be announced in special orders of this headquarters.

h. Lists submitted to this headquarters will be automatically approved except in case of non-concurrence by major command surgeon as outlined in sub-paragraph d, above. For this reason the commanders authorized in sub-paragraph a, above, to submit lists are responsible that each recommendation meets the requirements of AR 605-12, War Department and theater policies and that the name and serial number are correct as indicated in sub-paragraph b, above.

7. Rotation - No officer will be recommended for promotion if he has been recommended for rotation nor will any officer be recommended for promotion to fill a position vacancy created by the rotation of another officer.

8. Transfer of Officers Worthy of Promotion. a. It is desired that officers worthy of promotion not be penalized by reason of transfer.

b. When an officer is transferred who, in the opinion of his commanding officer or chief of section, is eligible for promotion but has not been so recommended because there is no position vacancy, the appropriate commander will forward to the new commanding officer of the officer concerned a memorandum setting forth the pertinent facts.

9. Promotion in Units not Indicated in Paragraph 6 - Commanders of units not under the jurisdiction of the commanders listed in paragraph 6a, above, will submit recommendations through command channels, in accordance with AR 605-12, 3 February 1944. Initial recommendations will be submitted in the precise form shown in Annex No. 1, hereto. The inclusive dates of duty assignments will be shown. Manner of performance will be written in full and initialed by the recommending officer. Forms will not be supplied by this headquarters.

10. Forms - Suggested forms for use in submitting to the major commands indicated in paragraph 6a, above, for recommendations for promotion of officers in the Army of the United States are attached. Annex No. 1 is for Ground Force officers and Annex No. 2 is for Air Force officers.

For Paragraph Number 11 See Cir # 68

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

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OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

2 Incls:
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HEADQUARTERS
UNITED STATES ARMY
APO ___

GROUND FORCES
ANNEX #1

(Date)

AG 201

SUBJECT: Promotion of Officer.

TO : Commanding General,

(Thru channels)

1. It is recommended that (Rank) (1st Name) (Middle Name)(Last Name)(ASN) be promoted to the rank of _____ under the provisions of AR 605-12, dated 3 February 1944.

* (Branch)

*This information must be correct. Verification will be made with officer's 66-1 to assure absolute accuracy.

2. Basis for promotion:

a. The officer's component is: RA ORC NG ASF
(Strike out those non-applicable. Component is original current commission.)

(1) Date of entrance into active commissioned service: _____

(2) Rank held upon entrance into active duty as commissioned officer: _____

(3) Date of present rank: _____

(4) Authority and date of promotion to present grade: _____

(5) Total length of active commissioned service (Inactive commissioned service in ORC or NG not to be included): _____

b. Position vacancy occupied or to be occupied by officer recommended, and date position is to be created if not already in existence: _____

(1) Length of time officer has occupied position vacancy or performed duties appropriate to the grade for which promotion is recommended, together with a full statement of how, when, where, and to what degree is case more than one position has been occupied within the three (3) months period prior to this recommendation: _____

(2) Manner of performance of these duties: _____
(Must be initialed by originating officer)

3387

c. Relative Rank:

(1) Officer's age is _____. (Note: Required in all recommendations regardless of grade involved.)

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(2) Officer's rank in relation to all other officers of like grade within the organization to which the officer is assigned is: _____.

NOTE: Express "2 out of 20", or "2/20". Required only with recommendation to major, lieutenant colonel, and colonel

d. Table of organization or allotment under which recommending unit is authorized to recommend promotions: _____
(T/O number and date, or "Special". If "Special T/O" or letter authority of War Department or this headquarters, inclose true copy or cite reference to copy previously furnished.)

e. Officers authorized per paragraph d, above, assigned and attached as of: _____
(Date)

	Authorized	Assigned	Attached
Colonel	-		
Lieutenant Colonel	-		
Major	-		
Captain	-		
1st Lieutenant	-		
2d Lieutenant	-	_____	_____
Total Officers	-		

3. Approval of this recommendation, together with approval of all other outstanding undisposed recommendations for promotion to like grade within this command, will not exceed the number of position vacancies existing on _____.
(Date)

4. There is no colonel (or lieutenant colonel) surplus in the command who is qualified to fill the position vacancy for which this officer is recommended. (NOTE: This statement required in recommendation and first indorsement for promotion to colonel or lieutenant colonel.)

5. The officer recommended herein has not been recommended for rotation, and the position vacancy involved has not been created by the rotation of an officer of this unit.

6. The officer recommended herein meets all the requirements of AR 605-12.

(Signature) _____

_____

1144

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Cir #39
Hq Estonia

_____ (Unit)

_____ (Address)

AIR FORCES

ANNEX #2

AG 201 _____ _____ (Date)

SUBJECT: Promotion of Officer.

TO : Commanding General, (Thru channels)

1. It is recommended that _____ (Rank) (1st Name) (Middle Name) (Last Name) (ASN)
* _____ (Branch) be promoted to the rank of AUS AUS-AC under the provisions of AR 605-12, dated 7 February 1944, or AAF Regulations 35-18, dated 21 May 1943.

*This information must be correct. Verification will be made with officer's 66-1 to ensure absolute accuracy.

2. Basis for promotion:

a. The officer's component is: RA ORC NG AUS
(Strike out those non-applicable. Component is original current commission.)

(1) Date of entrance into active commissioned service: _____

(2) Rank held upon entrance into active duty as commissioned officer: _____.

(3) Date of present rank: _____

(4) Authority and date of promotion to present grade:

(a) AUS-AC _____ (Authority) (Date) (Grade)

(b) AUS _____ (Authority) (Date) (Grade)

(c) ORC RA _____ (Authority) (Date) (Grade)

(5) Total length of active commissioned service (Inactive commissioned service in ORC or NG not to be included): _____

b. Position vacancy occupied or to be occupied by officer recommended, and date position is to be created if not already in existence: 5356 _____

_____

(1) Length of time officer has occupied position vacancy, or performed duties appropriate to the grade for which promotion is recommended, together with a full statement of how, when, where and to what degree in case more than one position has been occupied within the three (3) months period prior to this recommendation: _____

_____

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1145

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Cir # 39
Hq Natousa

(2) Manner of performance of these duties:
(Must be initialed by originating officer)

c. Relative Rank:

(1) Officer's age is_____. (Note: Required in all recommendations regardless of grade involved.)

(2) Officer's rank in relation to all other officers of like grade within the organization to which the officer is assigned is:_____.

NOTE: Express "2 out of 20", or "2/20". Required only with recommendation to major, lieutenant colonel, and colonel.

d. Table of organization or allotment under which recommending unit is authorized to recommend promotions:_____
(T/O number and date, or "Special". If "Special T/O" or letter authority of War Department or this headquarters, inclose true copy or cite reference to copy previously furnished.)

e. Officers authorized per paragraph d, above, assigned and attached as of:_____.
(Date)

	Authorized	Assigned	Attached
Colonel	-		
Lieutenant Colonel	-		
Major	-		
Captain	-		
1st Lieutenant	-		
2d Lieutenant	-		
Total Officers	-	_____	_____

3. Approval of this recommendation, together with approval of all other outstanding undetermined recommendations for promotion to like grade within this command, will not exceed the number of position vacancies existing on_____.
(date)

4. There is no colonel (or lieutenant colonel) surplus in the command who is qualified to fill the position vacancy for which this officer is recommended. (NOTE: This statement required in recommendation and first indorsement for promotion to colonel or lieutenant colonel.)

5. The officer recommended herein has not been recommended for rotation, and the position vacancy involved has not been created by the rotation of an officer of this unit.

6. The officer recommended herein meets all the requirements of AR 605-12.

(Signature)_____

_____

1148

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1	Telecoms & Posts (Rear HQ)
1	War Material Disposal
1	P.R.O.
1	Liaison Section, HQ, ACMF
1	O.C. British Detachment
1	O.C. HQ Co, 2675th Regt
1	Region 1
1	Region 2
1	Region 3
1	Region 4
1	Region 5
1	Region 6
1	Region 8
1	Region 9
1	AMG 5 Army
1	AMG 8 Army

3385

1147

Declassified E.O. 12356 Section 3.3/NND No. 785016

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R E S T R I C T E D

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

19 March 1944

CIRCULAR)
:
NUMBER 33)

Marriage of Military Personnel I
Awards and Decorations II
Protection of Evidence in Case of Death III

See Cir 140

I -- MARRIAGE OF MILITARY PERSONNEL

See Cir 96 for amendments

1. Circular Number 4, this headquarters, cs, is amended by delegating authority to the Commanding Generals of Armies; Army Air Forces, Mediterranean Theater of Operations; SOS, NATOUSA; and Commander, United States Naval Forces, Northwest African Waters, to grant final approval or disapproval of applications for permission to marry submitted by members of their commands. Other theater personnel will continue to submit applications, through channels, to this headquarters.

2. Particular attention is directed to the instructions set forth in paragraphs 2, 3, 4a, 5b, and 11 of the above mentioned circular. Waivers may be granted by commanders concerned only when circumstances render such action advisable. Extreme caution will be exercised to see that these instructions are rigidly adhered to and that all staff sections taking action on such applications are thoroughly familiar with the instructions contained in War Department letter, file AG 291.1(11 Sept 43)OB-S-SPGAL-M, subject: "Overseas Marriages of Military Personnel", dated 24 November 1943, and circular referred to above. No application will be approved until thorough investigation of the case has been made. Instructions regarding investigations of this type are being forwarded under separate cover to the commanders mentioned in paragraph 1, above.

3. A standard form of certificate referred to in Article II, paragraph 7, Circular Number 4, this headquarters, cs, is being forwarded under separate cover to the commanders referred to in paragraph 1. This certificate will be used in French North Africa. Until further instructions are issued for units outside of French North Africa, a letter of approval issued by the commanders concerned, showing the date after which marriage may be performed, will suffice in lieu of the certificate.

II -- AWARDS AND DECORATIONS

See Cir 89

Circular Number 26, this headquarters, cs, is amended as follows:

1. Paragraph 1a(2) is amended to include: the Commanding General, SOS, NATOUSA.

2. Paragraph 1a(5) is amended to include: the Commanding Generals, Seventh Army and SOS, NATOUSA.

3. Paragraph 7a(8) is amended by adding thereto the following sentence:

3384

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1148

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #38
Hq Natousa

"This does not apply to visitors or casual inspectors who visit the combat zone for limited periods; it applies to individuals who served in the combat zone, i.e., whose normal post of duty during the period was in the combat zone described."

4. Appendix "A" is amended as follows:

a. Delete the following War Department publications:

AR 600-90, 26 June 1943 (w/1 Change)
Circular 44, 1942
Sec III, Circular 194, 1942
Sec III, Circular 369, 1942
Circular 1, 1943
Circular 156, 1943
Sec II, Circular 318, 1943

b. Add the following:

WD CIRCULARS	SECTION	DATE	SUBJECT
43	V	1944	Guidons for WAC Detachments
79	V	1944	Lapel button for honorable discharged personnel.

ARMY REGULATION	DATE
600-90	24 Feb 44

III -- PROTECTION OF EVIDENCE IN CASE OF DEATH

1. Whenever a member of the U. S. Army is found dead, or apparently dead, under suspicious circumstances, the senior member of the military forces present will assume charge and take such action as necessary to accomplish the following:

a. Immediately notify the nearest medical authorities, Military Police, civil police, or any other person that can render assistance.

b. Post a sentry to prevent unauthorized persons from entering the area pending the arrival of medical and investigating personnel.

2. If the medical officer finds the individual alive and deems it necessary to remove him, the area will be guarded until an investigator can photograph the scene and collect evidence. If the medical officer determines that the person is dead, the corpse will be left undisturbed until investigating personnel have examined and photographed the scene.

3. In all instances, report will be rendered immediately by the fastest means available to the nearest Provost Marshal's Office, so that a Criminal Investigator can be dispatched to the scene to begin the necessary investigation.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

E. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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1149

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1	Information Division	
1	Displaced Persons	
1	Italian Refugees Branch	
1	Security Branch	
1	Exec Offrs (Est. Br.)	
1	G-1 (A)	
1	G-1 (B)	
1	G-4 (A)	
1	G-4 (B)	
1	S-1 2675 Regt.	
1	S-4	
1	Courts & Boards	
1	HQ Comdt (Main)	
1	HQ Comdt (Rear)	
1	Adj (Main)	
1	Adj (Rear)	
1	Political Section	
1	Navy (Rear HQ)	
1	Army (LECCE)	
1	Army (Rear HQ)	
1	Air	
1	Telecoms & Posts (Rear HQ)	
1	War Material Disposal	
1	P.R.O.	
1	Liaison Section, HQ, ACMF	
1	O.C. British Detachment	
1	O.C. HQ Co, 2675th Regt	
1	Region 1	
1	Region 2	
1	Region 3	
1	Region 4	
1	Region 5	
1	Region 6	
1	Region 8	
1	Region 9	
1	AMG 5 Army	
1	AMG 8 Army	

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3383

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 18 March 1944
NUMBER 37)

Rewards for Capture of Enemy Personnel Behind Allied Lines.....I
Payments in Italian Territory.....II
Disposition of Recovered Vehicles.....III
Shoes and Overshoes.....IV
Hospitalization of Alcoholics.....V

I — REWARDS FOR CAPTURE OF ENEMY PERSONNEL BEHIND ALLIED LINES

1. Section V, Circular Number 120, this headquarters, 1943, is rescinded.

2. The application of instructions covering the payment of rewards for the capture of enemy personnel behind Allied lines, including escaped prisoners of war, as published in Administrative Memorandum Number 9, Allied Force Headquarters, as, is extended to include this theater.

II — PAYMENTS IN ITALIAN TERRITORY

The application of instructions covering payment by the military forces for goods and services in Italian territory, as published in Administrative Memorandum Number 95, Allied Force Headquarters, 1943, is extended to include this theater.

III — DISPOSITION OF RECOVERED VEHICLES

Paragraph 4a, Circular Number 9, this headquarters, as, is rescinded and the following substituted therefor:

a. Any abandoned vehicles or any vehicles for which ownership is not established or is in doubt will be turned over to the nearest Military Police of Military Police headquarters. All such vehicles held by Military Police, Military Police headquarters, or by any other recovering agency will be turned in to the nearest base section Ordnance Depot after a period of fourteen (14) days from the date of recovery if the vehicles are not claimed and ownership established by the losing agency within this period.

IV — SHOES AND OVERSHOES

Section IV, Circular Number 134, Section III, Circular Number 154; Section V, Circular Number 198; and Section III, Circular Number 232, this headquarters, 1943, are rescinded and the following substituted therefor:

1. Use of dubbin. a. As the regular application of dubbin to service shoes conserves the leather and prolongs the life of shoes, dubbin will be applied twice per week to shoes of all troops operating in this theater. After three or four applications, leather should reach the saturation point and one application per week thereafter will be sufficient. The most efficient result is obtained from frequent light applications rubbed well into the leather.

b. Basis of issue for dubbin this theater is one 4-oz 33682 per enlisted man every two months.

2. Shoe Repair. a. Shoes needing repair will be turned in to the shoe repair officer of the appropriate base section, who will determine whether shoes are class "C" (repairable) or class "D" (non-repairable). Paragraph 13a (4), AR 615-40 will be complied with.

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b. Repairable shoes, whose owners cannot be identified, will be turned in to the salvage officer, accompanied by a certificate to the effect that the original wearer cannot be ascertained.

3. Distribution of Overshoes, Arctic. a. The Commanding General, SOS NATOUSA will allocate the supply of overshoes, arctic, in the following priority and issue will be made as organizational property:

(1) Combat troops.
(2) Service troops operating in the field.
(3) Other troops.

b. The Commanding General, SOS NATOUSA, will allocate a proportional amount of the stocks available to the Commanding General, Army Air Forces, Mediterranean Theater of Operations.

V -- HOSPITALIZATION OF ALCOHOLICS

1. Records of United States Army hospitals in this theater show that uncomplicated cases of acute or chronic alcoholism are being admitted for treatment.

2. It is contrary to the policy of this headquarters to hospitalize such cases for treatment and rehabilitation in this theater. United States Army personnel who are found to be under the influence of alcohol and appear to need medical care will be examined by a medical officer who will determine whether or not the individual concerned is in need of hospitalization for conditions other than uncomplicated alcoholism. If necessity for hospitalization does not exist, the individual will be committed to the custody of the Military Police or organization commander for appropriate disposition.

3. Recalcitrant individuals who cannot be rehabilitated through out-patient treatment with organizational training and disciplinary measures will be disposed of by proceedings under Section VIII, AR 615-360 which will be instituted by organization commanders concerned in accordance with current theater directives.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

Reproduced, Hq. Peninsular Base Section,
APO 782, 23 March 1944. S.N.O.

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"A" and "E"

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A-4 (A) ...
A-C
C/C Hq Co 2675 Regt

1152

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 36)

17 March 1944

OFFENSES, CONFINEMENT AND COURTS MARTIAL

Absence Without Leave and Desertion I
Confinement II
Courts-Martial III

Section I, Circular Number 41; Section III, Circular Number 88; Section II, Circular Number 103; Section I, Circular Number 113; Section II, Circular Number 184; Circular Number 225; Section IV, Circular Number 234; Section I, Circular Number 235; and Section IX, Circular Number 246, this headquarters, 1943, are hereby rescinded and the following substituted therefore:

I -- ABSENCE WITHOUT LEAVE AND DESERTION

1. Enlisted Personnel - Modification of AR 615-300, 30 January 1943, is made as follows:

a. Dropping from Rolls as an Absentee - An absentee who has not been dropped under the provisions of paragraph 3, below, will continue to be carried as an absentee for one month after which he will be dropped from his organization rolls as an absentee.

See Cir 48 - sec. 4 1944

b. Dropping from Rolls as a Deserter - An enlisted man may be dropped from organization rolls as a deserter only when it is definitely determined that he absented himself without leave:

(1) With the intention not to return.

(2) To avoid hazardous duty.

(3) To shirk important service.

c. Records--The following records will be transmitted to this headquarters promptly after the individual has been dropped as an absentee or as a deserter:

Rescinded by Cir 120 Sec. 3

(1) Service Record, forwarded by next numbered indorsement.

(2) Individual Clothing Record, showing clothing for which the absentee is still responsible.

(3) Qualification Card. (WD AGO Form 20)

3381

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1153

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Cir #36
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(4) Certified extract copy of Morning Report (WD AGO Form 44), showing change of status to AWOL or desertion.

(5) Copies of each request for discontinuance of allotments and any acknowledgements thereof which have been received. (See paragraph a(1), below.)

(6) Soldier's Deposit book (WD Form Number 33).

(7) Evidence bearing on the case.

(8) List of law enforcement agencies informed of the absence.

d. Personal Effects - Public property will be turned in to the unit supply section and the unlisted man will be credited on the Clothing and Equipment Record. Personal effects will be listed and forwarded to the base section Quartermaster serving the area, where they will be retained for one (1) year unless he is returned to military control within that period. In the event he is returned to military control, the effects will be delivered to him. At the expiration of one (1) year, if the deserter has not returned to military control, the base Quartermaster will dispose of the personal effects as prescribed by AR 615-360.

e. Reports

See Cir #71

(1) Discontinuance of allotments - When an absentee has been absent for fifteen (15) days or when he is dropped from the rolls of his organization before the expiration of that period, requests will be submitted for the discontinuance of allotments.

(2) Apprehension - See Section IV, AFHQ Circular Number 20, 1943.

f. Return to Military Control

(1) The commander of any organization to which an absentee is returned to military control or to which he turns in will immediately report the name, grade, serial number and organization of the absentee to the provost marshal of the base section within which such organization is located and to the Adjutant General, this headquarters.

(2) The provost marshal of the base section receiving the report referred to in (1), above, will collect the absentees immediately and turn them over to the provost marshal of the base section within or nearest to the area in which the absentee's unit is located.

(3) The provost marshal of the base section receiving such absentees will be responsible that they are immediately returned to their organization for trial or other disposition.

1154

Declassified E.O. 12356 Section 3.3/NND No. 785016

c. Trial - Absentees should normally be tried for AWOL rather than for desertion as the limitations on punishment for AWOL have been removed by Executive Order.

2. Officers a. At the expiration of thirty (30) days of absence of an officer or warrant officer without leave his immediate commanding officer will report all facts and forward all pertinent records through channels to this headquarters. The records will include:

(1) WD AGO Form No. 66-1 (Officers' and Warrant Officers' Qualification Card).

(2) Certified WD AGO Form No. 44 (Extract copy of Morning Report), showing date of change and change of status to AWOL.

(3) Notice to Disbursing Officer - Copy of the action taken to comply with paragraph 4a, AR 600-300.

(4) Evidence bearing on the case.

(5) List of persons and agencies informed of absence.

(6) Statement of charges.

(7) Inventory.

b. Upon receipt of the foregoing report and records, this headquarters may relieve the officer concerned from the organization to which he is assigned and account for him as absent without leave, AAF053, unassigned, and at the expiration of three (3) months of absence report all facts and forward all pertinent records to The Adjutant General; or retain the officer in his assignment.

c. It will be the duty of all commanding officers to report immediately to this headquarters the apprehension or return to military control of any officer who has been relieved from assignment or who is absent without authorization.

II -- CONFINEMENT

3. General and Garrison Prisoners

a. General

(1) Confinement, except as a matter of temporary restraint, should not be resorted to for offenses other than capital and those under AW 96, until all other methods of making a disciplined soldier have failed. A soldier in confinement in this theater is in the same category, insofar as loss of effectiveness is concerned, as a soldier wounded by enemy action. Soldiers will be advised that action which leads to confinement is a

3380

1155

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #36
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contribution to the enemy cause, since it not only immobilizes the confined soldier as an effective, but also immobilizes other soldiers to guard and feed him.

(2) Soldiers in confinement for even brief periods are necessarily removed from training with their units. Commanders exercising courts-martial jurisdiction are, therefore, directed to make full use of suspension of the confinement provisions of sentences.

(3) Discipline is a matter of intelligent leadership. Commanding officers of units with any considerable number of soldiers ineffective by reason of confinement must be regarded as deficient in those qualities of leadership expected of a combat commander. The Inspector General will include in his reports of inspection information concerning the number of soldiers in confinement with analysis of causes.

b. Stockades for Garrison Prisoners

(1) A Stockades will be established as required by base sections, air force and army commanders within their area of control for the confinement of garrison prisoners and soldiers awaiting trial by court-martial.

(1) B See Cir 114 Sec 2

(2) Where a person subject to military law as charged with a capital offense and has not been brought to trial at the time his unit embarks for overseas service, one of the following procedures may be adopted:

(a) 1. If all of the material witnesses essential to the proof of the charge accompany such unit on overseas service, he may be taken with his unit.

2. The prisoners may be turned over to the base section provost marshal of the base section from which the unit is to embark with a statement that all material witnesses accompany the unit. In this event, the base section commander will transport such a prisoner to the unit for trial after the unit has accomplished its mission and can conduct his trial.

(b) If the material witnesses essential to prove the charge are not moving with the unit and will be available in North Africa at the time of trial such prisoner will be turned over to the base section provost marshal provided charges and the names and expected testimony of all witnesses are turned over to such provost marshal at the time of delivery of such prisoner.

1156

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #36
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(3) Persons who have been tried and in whose cases the record of trial has either been forwarded for confirmation under Article of War 48 or for review under Article of War 50½ and notice of action thereon has not been received prior to the embarkation of a unit for overseas service, will be turned over to the most convenient base section provost marshal for confinement if such prisoners are then in the custody of such units.

(4) Any provost marshal receiving prisoners pursuant to the above authority will immediately report each case to this headquarters for instructions.

c. NATOUSA Disciplinary Training Center for General Prisoners

Sec Cir #65 Par. 4

(1) The NATOUSA Disciplinary Training Center at Casablanca, French Morocco, under the control of the Commanding General, Atlantic Base Section, will be designated as the place of confinement for general prisoners in whose cases the reviewing or confirming authority has directed that the execution of the dishonorable discharge be suspended. In those cases in which the execution of the dishonorable discharge has not been suspended and the Eastern Branch, United States Disciplinary Barracks, Greenhaven, New York, or a Federal penal institution has been designated as the place of confinement, the general court-martial order will also include the statement that: "The accused will be confined in NATOUSA Disciplinary Training Center, Casablanca, French Morocco, pending further orders."

(2) Commanders exercising general courts-martial jurisdiction will deliver all such general prisoners to this center. If this action is impracticable due to military requirements, the prisoners may be delivered to the nearest base section provost marshal for transshipment to the place of confinement.

d. The regulations for the NATOUSA Disciplinary Training Center are as follows:

(1) Objective

(a) The purpose of the Disciplinary Training Center shall be the disciplining and training of the individual prisoner undergoing sentence of confinement, to the end that each prisoner be restored to duty among his comrades a self-respecting, well-disciplined, better-trained soldier, more useful to the forces.

(2) Administration

3379

(a) The administration of the Disciplinary Training Center shall be conducted in accordance with AR 600-375 and 600-395 (so far as applicable) and War Department policies and the policies and directives from this headquarters.

(b) In applying the provisions of AR 600-375 and 600-395, the commandant is the commanding officer. Full responsibility

1157

Declassified E.O. 12356 Section 3.3/NND No. 785016

for the security, management and rehabilitation of all prisoners is vested in the commandant, who may supplement the regulations as he may deem appropriate provided such supplementary instructions are formulated in accordance with these regulations, with well established principles of security, discipline, cleanliness, efficiency and humanity.

(3) Procedure for admittance

(a) The records of the prisoner will be closed and the prisoner transferred as an attached unassigned casual to 6677th Disciplinary Training Company, quoting the General Court-Martial Orders as authority. Proper Morning Report entry will be made in accordance with AR 345-400. The Commanding General, Atlantic Base Section, will be notified of the time the prisoner will be sent to the NATOUSA Disciplinary Training Center.

(b) The following papers will accompany the prisoner:

1. Two (2) copies of the general court-martial order.

2. Inventory of personal property.

3. List of clothing in possession on arrival.

4. MD Form 93 - Medical Syphilitic Register (when applicable).

5. WD AGO Form 33 - Individual Equipment Record.

6. Two (2) copies of WD AGO Form 35 - Individual Clothing Slip.

7. WD AGO Form 24 - Service Record (properly indexed).

8. Classification card.

9. Papers relating to allotment and insurance.

(c) T/BA clothing and individual equipment, including eye shade, less arms, will accompany prisoner.

(4) Classification

(a) Prisoners will be classified at time of commitment into two classes as follows:

1. General - Class D - general prisoners convicted of murder, manslaughter, arson, robbery, rape, sodomy, mayhem, and larceny of property of more than $50.00 in value or of any of the offenses denounced in Articles of War 75-82, inclusive.

2. General - Class A - all other general prisoners. Each class of prisoners will be kept separated.

1158

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #36
HQ NATOUSA

(5) Disciplinary training companies

(a) Upon commitment a prisoner will be assigned by name to a disciplinary training company according to his classification, for discipline and training.

(b) Training and instruction - Disciplinary training companies will be trained, armed, and equipped as infantry. The course of instruction will include, insofar as equipment and facilities permit, the subjects covered in MTP for Infantry (basic).

(c) Hours of instruction and training - A minimum of thirty (30) hours per week will be devoted to training and instruction.

(d) Prisoners will wear the service uniform while undergoing instruction and training.

(6) Employment - Prisoners serving confinement at the NATOUSA Disciplinary Training Center will ordinarily be assigned work necessary for the maintenance, operation, cleanliness and improvement of the training center only. They may be assigned other tasks provided there is no infringement on the number of training hours prescribed. Exceptions to this policy will be made only on the approval of the commanding general charged with the operation of the disciplinary training center.

(7) Restoration to duty

(a) The primary purpose of confinement in NATOUSA Disciplinary Training Center under an unexecuted sentence to dishonorable discharge is to enable the soldier to be rehabilitated and returned to active combat duty. This course is necessary to conserve and employ available man-power to the fullest extent. The length of time a soldier should remain in confinement before he has reached that point in his rehabilitation at which he should be released therefrom must be determined by the Commanding General, Atlantic Base Section, the officer exercising general courts-martial jurisdiction over the soldier. When he acts to release a soldier, the basis upon which he acts is one of discretion no matter for what period of time the soldier is sentenced to confinement. It is expected that he will give every careful consideration to each case before the soldier is returned to a duty status. In no case will the Commanding General, Atlantic Base Section, permit a soldier to remain in confinement for a period exceeding six (6) months without considering him for return to a duty status.

3316

(b) This restoration is accomplished by suspending the execution of the unexecuted portion of the sentence and assigning the soldier to a personnel center for further assignment.

1591

Declassified E.O. 12356 Section 3.3/NND No. 785016

(c) The sentence so suspended would normally remain suspended during the whole of the soldier's service. In order that the soldier's record may be completely cleared of the suspended sentence, company and similar unit commanders will, at the expiration of six (6) months from the time the soldier is restored to duty, recommend to the officer exercising general courts-martial jurisdiction over his unit that the suspended sentence be remitted, provided the soldier has demonstrated his fitness for complete restoration. As a reward for bravery or exceptional service a unit commander may, at any time after a general prisoner has been restored to duty under a suspended sentence, recommend that the sentence be remitted without regard to the six months' period.

(8) Release from confinement - No prisoner will be released from confinement until his sentence has terminated or he is ordered restored to duty by proper authority upon the recommendation of the commandant.

e. Confinement of General Prisoners in the United States - Commanders exercising general courts-martial jurisdiction within this theater, where designating a disciplinary barracks in the United States as the place of confinement for general prisoners, will designate the "Eastern Branch, United States Disciplinary Barracks, Greenhaven, New York."

4. Arrests by Civil Police - Civil police and civil law enforcement agencies are authorized to arrest members of the allied forces for such offenses that would warrant their arrest were they civilians.

a. The persons so arrested will be delivered promptly to the appropriate military authority, British or American, with information of the circumstances causing the arrest.

b. Proper respect toward the civil police in the exercise of their duties will be observed by military personnel at all times.

III -- COURTS-MARTIAL

5. Instructions

a. General

(1) A Manual for Courts-Martial, 1928, should be readily available for reference at all headquarters down to and including those of companies and detachments. (If not so available, requests therefor will be submitted to the nearest base section.)

(2) The Manual for Courts-Martial, 1928, and these instructions should be consulted in the processing of court-martial charges. Appropriate forms contained in the appendices of the manual will be followed.

b. Article of War 104 - Not all offenses for which court-martial may be had should be so punished. The disciplinary powers vested in commanding

1160

Declassified E.O. 12356 Section 3.3/NND No. 785016

officers by Article of War 104 should be exercised fully for the punishment of minor offenses (see Chapter XXIV, MCM, 1928). These powers can well be used to maintain discipline and reduce the number of courts-martial trials. Unit commanders should see that the authorized maximum punishments are not exceeded. Where it is necessary to punish an offender in excess of the punishment authorized by Article of War 104, courts-martial must be utilized.

c. Preparation of Charge Sheet

(1) After the word "Pay", page 1 of the charge sheet, will be shown the total of accused's base pay plus pay for length of service plus pay for duty outside the continental limits of the United States (page 96, MCM, 1928; Circular 140, WD, 1942).

(2) In the space following the word "Age", page 1 of the charge sheet, will be entered the age of the accused at the date of the commission of the alleged offense.

(3) Above the words "Allotments to dependents", page 1 of the charge sheet, will be inserted the words "Class F deductions", followed by "None", "$22", "$27", or whatever amount of Class F deductions the accused actually has under the Service Men's Dependents Allowance Act of 1942 (Bulletin Number 23, WD, 1942, as amended by Bulletin Number 21, WD, 1943). The amount of Class E allotments, if any, will be shown after "Allotments to dependents" (Circular Number 225 and 288, WD, 1942; Circular Number 69, 270 and 310, WD, 1943).

(4) Under "Data as to service", prior service will show the inclusive dates of enlistments, organizations from which discharged, manner of discharge (i.e., convenience of the Government, purchase, etc.), and the total prior service completed by years, months, and days, as shown by the accused's service record. In addition thereto, the place and date of current enlistment will be shown.

(5) The charge sheet should never show the record of previous convictions. It should only state that "A certificate of previous convictions is attached."

(6) If the accused is not under any restraint, this fact should be affirmatively shown.

(7) Specifications will show the place--name of the town or camp, and country (Algeria, French Morocco, Sicily, Italy, etc)--where the offense took place, and the original and all copies of the charge sheet and allied papers will be marked CONFIDENTIAL.

3377

d. Class F deductions under the Service Men's Dependents Allowance Act (see paragraph 6c (3), above) are to be deducted from "Pay" (see paragraph 6c (1), above) in computing an enlisted man's pay for the purpose of determining the maximum forfeitures that may be imposed by a court-martial (see paragraph 8, Circular Number 225, WD, 1942).

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 36
Hq Natousa

e. Capital Offenses - Officers having authority to appoint special courts-martial do not have authority to refer charges that include a capital offense to a special court-martial for trial without the specific authority in each case of the officer exercising general courts-martial jurisdiction over their commands (AW 12, 13; par 14, page 10, MCM, 1928). At present the offenses denounced by the following Articles of War are capital offenses: 58, 59, 64, 65, 67, 75, 76, 77, 78, 81, 82, 86, 92 (par 14, page 10, MCM, 1928; Bulletin 6, WD, 1942). Charges including violation of any of these Articles of War should be transmitted to the officer exercising general courts-martial jurisdiction over the command, with appropriate recommendations and the required papers (see par 34 and 35e, MCM, 1928), for his action.

f. Summary courts-martial records will be disposed of according to the following regulations:

> "* * * When trial is had by summary court-martial the original charge sheet will be completed as the record of trial. After recording his action on the sentence, the reviewing authority will deliver the original charge sheet and two copies thereof to the organization commander who will cause the essential data to be entered on the service record and, in due course, on the pay rolls. After the prescribed notation as to entry on the service record has been made on the record of trial, the organization commander will immediately forward one copy thereof, completed and certified as a true copy of the original to The Adjutant General. The remaining copy will be sent to the officer exercising immediate general court-martial jurisdiction over the command as required by paragraph 87c, Manual for Courts-Martial, U. S. Army, 1928. In cases of acquittal or disapproval of conviction the same procedure will be followed, except that no entries will be made of the trial on the service record." (Par 21b, AR 345-125, as changed).

Units not assigned or attached for administration to a command in this theater exercising general court-martial jurisdiction will forward to this headquarters such records as are required by the above paragraph to be sent to the officer exercising immediate general court-martial jurisdiction.

g. Special Court-Martial Records and Orders

(1) Only the original of a special court-martial record is required (the accused is not entitled to a copy) and when it has been acted upon by the reviewing authority it should be disposed of as provided for in paragraph 87c, Manual for Courts-Martial, 1928. Units not assigned or attached for administration to a command in this theater exercising general court-martial jurisdiction will forward to this headquarters such records as are required by this paragraph to be sent to the officer exercising immediate general court-martial jurisdiction.

(2) There is no prescribed distribution for special court-martial orders other than that one copy will accompany the record (par 87c, MCM, 1928), and three (3) copies for each accused will be sent to The Adjutant General, Washington 25, D. C. (par 17, AR 310-50, as changed). Further distribution is desirable in most circumstances to insure that the sentence will be properly

1162

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #36
Sig Matousa

executed. In this connection, attention is invited to the required distribution for General Court-Martial Orders (par 3d, AR 310-50, as changed) which should be used as a guide in determining what distribution of special court-martial orders is advisable. The copies of the special court-martial orders which accompany the record of trial and those sent to The Adjutant General should be unexpurgated copies, i.e., complete as to specifications and place of trial.

h. General Courts-Martial Records and Orders

(1) All records of trial by general courts-martial after being acted upon by the convening authority will be sent direct to Branch Office of the Judge Advocate General, MATOUSA, APO 534, except when such records of trial contain an approved sentence respecting a general officer or dismissal of an officer or an approved death sentence imposed upon conviction of any crime or offense other than murder, rape, mutiny, desertion, or acting as a spy. The records of trial pertaining to cases coming within the above exception will, after approval by the convening authority, be sent to the Commanding General, MATOUSA, APO 534, and not to the Branch Office of the Judge Advocate General.

(2) For distribution of general court-martial orders see par 3d, AR 310-50, as changed. In addition, two (2) copies of each order will be forwarded to this headquarters by the issuing unit.

6. Delays in Completing Trials by Courts-Martial - The greatest disciplinary effect is obtained by the prompt imposition of punishment, whether by a commanding officer under AW 104 or by virtue of a court-martial sentence. Delay in imposing punishment not only reduces its salutary effect but also, in case the offender is in confinement, unnecessarily continues him as a non-effective soldier. It is incumbent upon all commanding officers to make periodic checks of men in confinement to determine whether delays have occurred in completing trials and that immediate corrective action has either been taken or instituted.

7. Disposition of Officers under Approved Sentence of Dismissal a. When an officer exercising general court-martial jurisdiction has approved a sentence of dismissal in an officer's case and has transmitted the record of trial under Article of War 48 for action by the confirming authority, he is authorized to transfer the officer immediately to Personnel Center Number 1. He will advise the Commanding Officer, Personnel Center Number 1, of the reason for the transfer and inform this headquarters when such transfer has been made.

b. Upon arrival of such officer at Personnel Center Number 1 the Commanding Officer thereof will notify the Commanding Officer, Atlantic Base Section, of the arrival of such officer.

c. Upon such notification having been received from Personnel Center Number 1, the Commanding Officer, Atlantic Base Section, will immediately notify the Theater Judge Advocate, Headquarters MATOUSA, APO 534, by letter direct, that the officer referred to in a above is at the Personnel Center.

1163

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By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS 19TH MAR 1944 A.G.

CIRCULAR)
: 15 March 1944
NUMBER 35)

Illegal Disposition of Government Property I
Designation of Personnel Centers II

I -- ILLEGAL DISPOSITION OF GOVERNMENT PROPERTY

1. The attention of all military personnel is directed to the provisions of Articles of War 84 and 94, which prohibit the sale, wrongful disposition, misappropriation or diversion to unauthorized persons of United States Government property. In this connection, particular attention is directed to the fact that abandonment, misappropriation, or bartering in any way, of Army rations, gasoline and oils, captured materiel, clothing and equipment, and Army Exchange supplies of all types fall under the provisions of those Articles and Army Regulations.

2. All military personnel who observe any act of abandonment, pilfering or illegal diversion of United States Government property will without delay apprehend the offender, obtain the name, grade, organization and serial number of the offender, obtaining similar information concerning witnesses, if any, and submit a detailed report of the incident to the appropriate commander having courts-martial jurisdiction; or, if apprehension is not possible all information available will be obtained and a similar detailed report of the incident will be made. The information obtained from offenders will be checked against their War Department identification cards and tags. Where there is any doubt as to the veracity of information given, the individual will be turned over to the Military Police. Negligence on the part of any United States military personnel in reporting crimes of this nature will be considered dereliction of duty and will be punished accordingly.

3. All commanders having courts-martial jurisdiction will issue such additional instructions as may be necessary to enforce compliance with the foregoing directives and will take strict disciplinary action in all such cases.

4. The foregoing will be read and explained to all military personnel, and kept posted on bulletin boards in all organizations.

II -- DESIGNATION OF PERSONNEL CENTERS

See Cir. #45 Sec. 4

Section III, Circular Number 217 and Section II, Circular Number 242, this headquarters, 1943, are rescinded and the following substituted therefor:

1. Replacement depots, battalions and companies are units organized under a War Department table of organization whose normal function is the administration, supply and training of a pool of attached replacement personnel. Thus the status of personnel awaiting assignment at personnel centers is that they are assigned to the personnel center which is operated by and attached to the replacement unit.

3374

2. a. The Casablanca replacement pool currently operated and administered by the 52d Replacement Battalion is designated "Personnel Center Number 1".

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1166

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Cir #35
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b. The Canastel replacement pool currently operated and administered by the 1st Replacement Depot is designated "Personnel Center Number 2".

c. The Lion Mountain replacement pool currently operated and administered by the 8th Replacement Depot is designated "Personnel Center Number 3".

d. The Algiers replacement pool currently operated and administered by the 393th Replacement Company is designated "Personnel Center Number 4".

e. The Bizerte replacement pool currently operated and administered by the 5th Replacement Battalion (less 383d Replacement Company) is designated "Personnel Center Number 5".

f. The Naples replacement pool currently operated and administered by the 7th Replacement Depot is designated as "Personnel Center Number 6".

g. The Army Air Forces, MTO replacement pools at Fondouk, Djedid, Casablanca, Oran and Bari are designated "Personnel Centers 7A, 7B, 7C, and 7D", respectively.

h. The Palermo replacement pool currently operated and administered by the 383d Replacement Company is designated "Personnel Center Number 8".

i. The replacement pool currently operated and administered by the 2d Replacement Depot in support of the Fifth Army in Italy is designated "Personnel Center Number 9". All general assignment replacements shipped to Italy and all return-to-units personnel for Fifth Army units will be assigned and shipped to this personnel center.

5. The above designations are effective this date. Personnel centers designated above are based on location and are not subject to change when the replacement unit currently operating them is moved to a new location or is replaced by another unit. Additional personnel centers will be designated from time to time as necessity requires.

4. All orders and correspondence pertaining to the transferring or forwarding of replacements to or from the points designated above will indicate that the men are transferred or shipped to or from a specific personnel center.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

E. V. ROBERTS,
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Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS 19 MAR 1944 A.C.

CIRCULAR)
NUMBER 24)

15 March 1944

ORDNANCE PROPERTY

Responsibility for Modification I
Reclamation Procedure II
Completeness of Major Assemblies Turned In III

Section I, Circular Number 252; Section IV, Circular Number 212; and Section II, Circular Number 245, this headquarters, 1943, are rescinded and the following substituted therefor:

I -- RESPONSIBILITY FOR MODIFICATION

1. The responsibility for the modification of ordnance materiel residing in the Theater Commander under the provisions of War Department Circular Number 124, 1943, is hereby delegated to the Commanding General, SOS, NATOUSA.

2. a. Authority to make alterations or modifications which will affect the working parts of ordnance items and equipment, subject to the regulations set forth in War Department Circular Number 124, 1943, is hereby delegated to the Ordnance Officer, SOS, NATOUSA with the exception noted in paragraph b, below. In such cases, a complete report covering modifications made will be made immediately and direct to the Chief of Ordnance, Washington, and to this headquarters.

b. Any modification which effects either the Table of Basic Allowances or so modifies the major item that it cannot be readily employed for purposes originally designed or changes its tactical use or the manner in which so used will be submitted for approval to this headquarters, attention Chief Ordnance Officer, with a written request of the using arm and SOS recommendations. The publication and distribution of all work orders putting into effect modifications originating and approved in this theater as well as those directed by the Chief of Ordnance are responsibilities of the Commanding General, SOS, NATOUSA.

II -- RECLAMATION PROCEDURE

3. As directed in War Department letter, AG 400.74 (18 Aug 43)OB-S-SPMPE-M, dated 19 August 1943, subject: "Policy Relating to the Return of Overseas Salvage, Including Scrap", all reclaimable ordnance property not repairable in this theater will be returned to the United States, consigned to the Chief of Ordnance, except as specifically directed by this headquarters.

4. Inspection of ordnance property will be made under the direction of the base section ordnance officer to determine items to be classified as reclaimable but unrepairable in this theater. In no circumstances will items classified as above be mixed or classified with salvage.

3372

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1169

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Cir #34
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5. Reclaimable ordnance property which requires packing to protect it from damage in transit will be properly boxed, crated, or otherwise secured. Each package will be marked "REPAIRABLE" and the general nature of the contents will be shown on the package - for example: "Director" or "Radial Engine". All such ordnance property will be shipped to the Commanding General, Port of Entry, for the Chief of Ordnance.

III -- COMPLETENESS OF MAJOR ASSEMBLIES TURNED IN

6. All major unit assemblies must be complete when turned in for repair. Serviceable sub-assemblies may be removed from major assemblies unit but, in such cases, will be replaced with unserviceable sub-assemblies. Accessories will not be removed. (A list of essential accessories is contained in War Department Circular Number 274, 1943.)

7. Commanders concerned will insure that ordnance major items and assemblies being returned for repair are prepared and packed carefully to prevent deterioration or damage in transit.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
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Chief of Staff.

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3371

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

14 March 1944

CIRCULAR)
:
NUMBER 53)

Ordnance Items in Excess of Authorized Allowances I
Air Crew Training II
Individual Protective Equipment for Defense Against Chemical Attack III

I -- ORDNANCE ITEMS IN EXCESS OF AUTHORIZED ALLOWANCES

1. It has come to the attention of the Theater Commander that many units in the theater have Ordnance items in excess of authorized allowances which are not being reported on monthly material in hands of troops report. These items include pistols, rifles, carbines, watches, binoculars, and certain general purpose vehicles. Such a condition is a reflection on the supply reporting system, as status reports lacking this information distort the distribution of equipment to and in this theater.

2. All commanders having Inspectors General on their staff will direct that checks be made by them during the conduct of all inspections to determine if these irregularities exist. When such irregularities are disclosed, commanders will take immediate action to have surplus property turned in to the proper supply channels, and appropriate disciplinary action taken against those responsible.

3. The Inspector General of this headquarters will make checks during all inspections to see that the provisions of this circular are being carried out.

II -- AIR CREW TRAINING

Pursuant to instructions contained in Section II, War Department Circular Number 96, cs, Circular Number 25, this headquarters, cs, is hereby rescinded.

III -- INDIVIDUAL PROTECTIVE EQUIPMENT FOR DEFENSE AGAINST CHEMICAL ATTACK

In order that all personnel will thoroughly understand the use of the new lightweight service gas mask now being issued and the various items of individual protective equipment which are carried with it, the following steps will be taken promptly by all commanders:

a. Arrange that there be displayed in each unit a lightweight gas mask carrier showing the manner in which the various items of individual protective equipment are placed therein, and that reproductions of the sketch on the reverse side hereof are prominently posted on all bulletin boards.

b. Insure that all personnel, without exception, are promptly trained in the drill, use, and care of the new mask. Instructions are contained in Change Number 1, 11 September 1943, to FM 21-40, "Defense Against Chemical Attack", dated 7 Sept 1942.

c. Conduct such training reviews as will insure that all personnel are completely conversant with the purpose and proper use of each gas protective accessory contained in the gas mask carrier.

3370

By command of Lieutenant General DEVERS:

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Major General, GSC,
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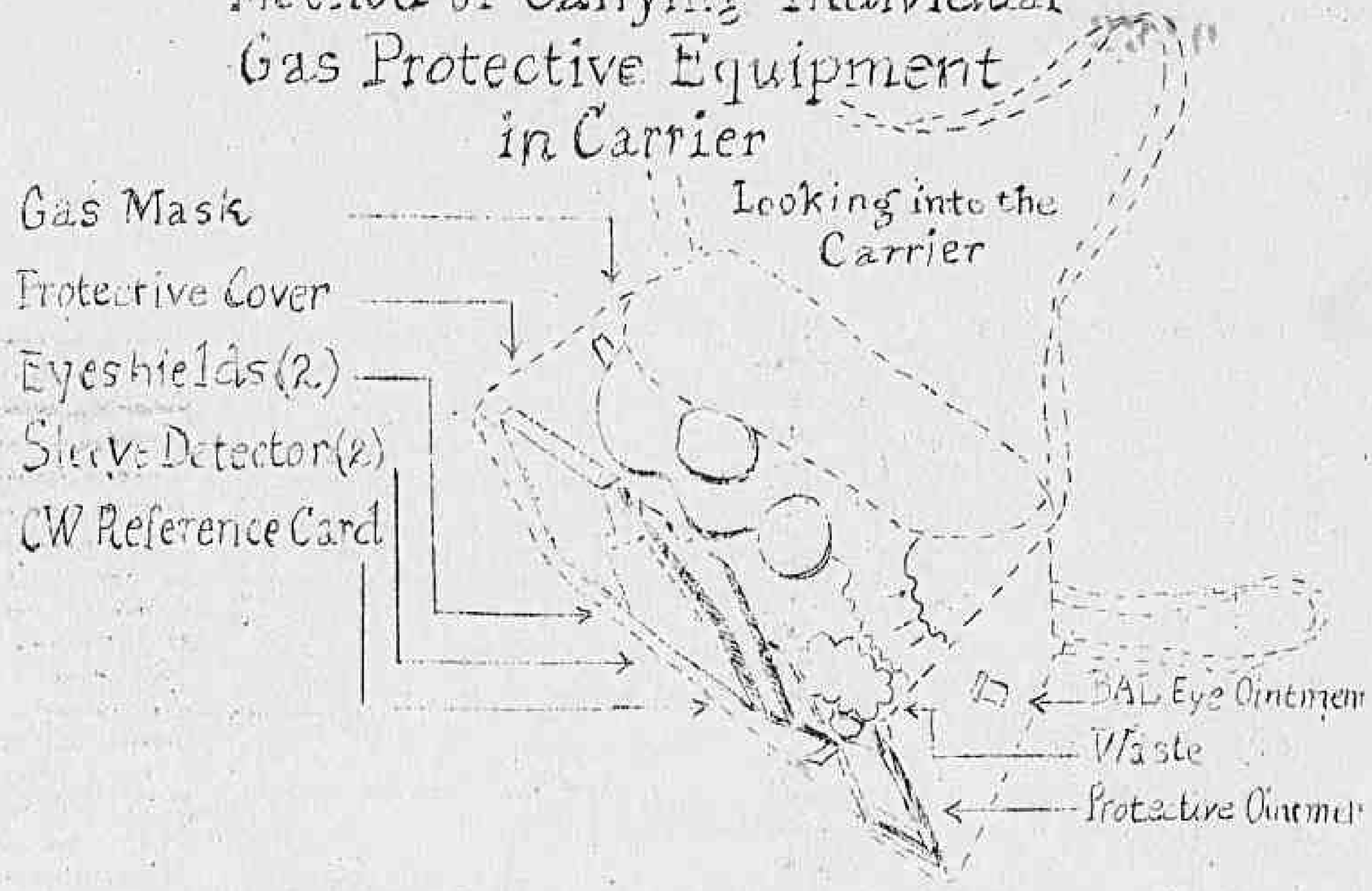
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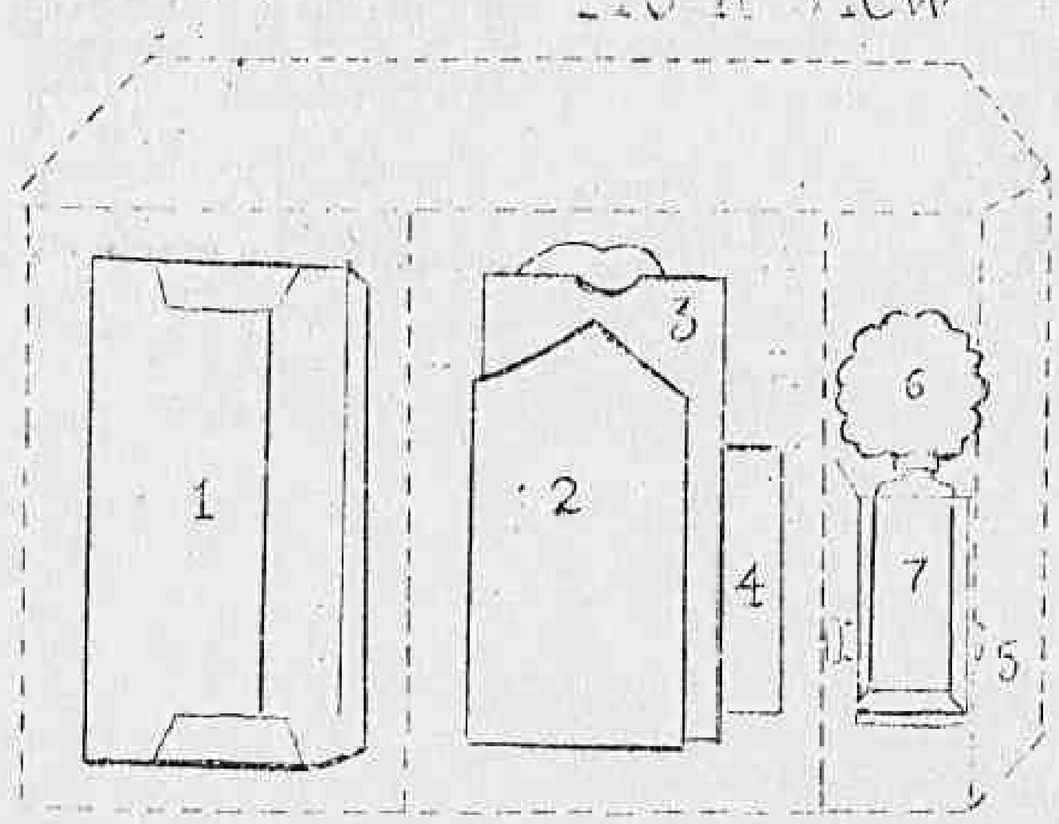
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Diagram Of
LIGHTWEIGHT GAS-MASK AND
Method of Carrying Individual
Gas Protective Equipment
in Carrier



Front View



1 - Protective Cover
2 - Sleeve Detector (2)
3 - Eye Shields. (2)
4 - CW Reference Card
5 - BAL Eye Ointment (Medical Dept Issue)
6 - Waste
7 Protective Ointment

1173

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Platoon Circular No. 33

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3369

1174

Declassified E.O. 12356 Section 3.3/NND No. 785016

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NUMBER 32)

13 March 1944

U. S. MILITARY CENSORSHIP REGULATIONS

GENERAL PROVISIONS — SECTION I

Foreword	Par 1
Purpose	Par 2
Responsibility	Par 3
Jurisdiction	Par 4
Definitions	Par 5
Authorized Channels for Private Communications	Par 6
Mail to and from Enemy POW	Par 7
Explanation of Regulations	Par 8

INSTRUCTIONS TO PERSONNEL — SECTION II

General	Par 9
Guidance	Par 10
Inclosures	Par 11
Addresses	Par 12
Picture Postcards	Par 13
Acknowledgement Cards for Gifts	Par 14
Blue Envelopes	Par 15
Mail of Officers and Civilians Under Military Jurisdiction	Par 16
Method of Posting	Par 17
Handling of Violations	Par 18

UNIT CENSORSHIP REGULATIONS — SECTION III

General	Par 19
Responsibility	Par 20
Duties of Censorship Officers	Par 21
Censorship Stamps	Par 22
Instructions for Postal Censors	Par 23
Outgoing Mail	Par 24
Incoming Mail	Par 25
Forms	Par 26

FILM CENSORSHIP — SECTION IV

General	Par 27
Photographic Information to be Suppressed	Par 28
Instructions for Handling Photographic Material	Par 29

3366

A COPY OF APPENDIX "A" TO THIS CIRCULAR WILL BE POSTED ON EACH HEADQUARTERS AND UNIT BULLETIN BOARD

1175

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 52,
Hq Natousa, dated 13 March 1944.

I -- GENERAL PROVISIONS

1. Foreword: This circular is based on Training Circular Number 15, War Department, 16 February 1943 (Military Censorship). All other existing regulations and instructions contrary to the provisions herein are rescinded. Specifically:

Section	Circular Number
ALL	56
IV	99
I	132
II	137
I	146

Section	Circular Number
I	164
I	184
I	201
IV	203

this headquarters, 1943, are rescinded and the following substituted therefor. No subordinate commander will issue orders at variance with, or more restrictive than, the instructions contained herein except Army or higher commanders who may do so in case of operational necessity only, when they will notify this headquarters without delay.

2. Purpose: The purpose of this circular is to furnish instructions establishing uniform procedure for the conduct of United States military censorship and instruction therein. Its provisions will be applied with common sense and a realization that the enemy gains much information from improperly censored mail. Military censorship, and instruction therein, will conform strictly to the provisions of these regulations and any supplementary instructions promulgated by the War Department or the Theater Commander.

3. Responsibility: Military censorship is a function of command. It is the direct responsibility of the Theater Commander, exercised through the Information and Censorship Section (I&C), AFHQ, except that United States Army mail censorship and prisoner of war mail censorship is the responsibility of the Assistant Chief of Staff, G-2, ~~SOS~~, NATOUSA. All United States commanders in this theater are responsible that the provisions of these regulations, particularly those pertaining to unit censors and censorship, are observed and enforced within their commands, and that proper instruction of all concerned is periodically conducted thereon. (See paragraph 8.)

See Cir 81

4. Jurisdiction: Military censorship will be effected over all private communications to and from all personnel in this theater under United States military jurisdiction, to include all civilians (War Correspondents, Red Cross Representatives, etc.), accompanying or serving with this command in this theater.

5. Definitions: a. Base Censorship - The function exercised by a base censor detachment, specifically organized to execute technical coordination of unit censorship and to perform base censorship of mail not subject to unit censorship. This function is exercised over communications as set forth in paragraph 4, throughout the area served by the nearest Army base post office.

b. Base Censorship Detachment - A detachment of military personnel organized to effect base censorship.

c. Unit Censorship - Censorship as effected by commanders of units such as companies, batteries, and similar detachments, including those pertaining to

1176

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 22,
Hq Natousa, dated 15 March 1944.

pools and installations such as hospitals, training centers, replacement depots, etc.

d. Unit Censor - An officer designated to effect unit censorship.

e. Theater Censor - An officer designated by this headquarters responsible for censorship matters under the control of this headquarters.

f. Chief Base Censor - An officer designated by the Assistant Chief of Staff, G-2, ~~APO~~, NATOUSA, responsible for the execution of the functions of a base censor detachment within the area served by it and for the technical direction and control of the personnel composing it.

See Cir 81

g. United States Army Examiner Stamp - The authorized stamp used by a unit censor.

h. Blue Envelope - WD AGO Form 911, used by soldiers as the cover for a letter relating to private or family matters, to be censored by the chief base censor, and not by a unit censor.

i. Comment Sheets - WD AGO Form 912a, used by the chief base censor for quoting extracts from, making comments on, and indicating disposition of, a particular communication.

6. Authorized Channels for Private Communications: a. Personal or unofficial mail from persons in or attached to United States Armed Forces in this theater will be transmitted only through the United States Army Postal System. It is forbidden to use the civil postal service or telegraph facilities as a means of sending personal communications.

b. It is forbidden to transmit or carry private communications for posting or delivery outside this theater unless such communications have been examined and passed by a chief base censor. On leaving this theater, all personnel may be required to sign a certificate in duplicate as follows:

> "I hereby certify that I am not carrying out of this theater any personal communications or documents which have not been passed by a chief base censor. I further certify that all such matter carried bears the impression of the official base censorship stamp."

The original of the certificate will be retained by the signer. The duplicate will be filed with the security officer at the port or airport of departure.

c. At the present time, personal cable messages to and from the United States may be transmitted only through the EFM service, in accordance with provisions of Circular Number 2, this headquarters, cs, as amended by Section I, Circular Number 7, and Section II, Circular Number 16, both this headquarters, cs. However, messages of an urgent nature may be sent in accordance with provisions of Section I, Circular Number 31, this headquarters, cs, through the American 3307 cross. For transmittal of money see Circular Number 17, this headquarters, cs.

See Part II Cir. 71 +94

Mail to and from Enemy POW: Mail of any description to or from enemy prisoners of war in this theater will be censored only by the Prisoner of War Censorship Unit, APO 758, United States Army, or other duly authorized prisoner of war agency. Any organization or individual obtaining possession of any such mail which

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 32,
Hq Natousa, dated 13 March 1944.

has not passed through authorized prisoner of war censorship, will forward it to the above unit for censorship.

d. Explanation of Regulations: Each organization and detachment commander will explain fully the provisions of this circular to all officers, civilians under military jurisdiction, and enlisted men of his unit within forty-eight (48) hours after receipt thereof. Regimental and similar commanders will be responsible that this explanation is made to all units and personnel newly arrived in this theater. Thereafter, periodic instruction will be given therein to all concerned as may be required to maintain efficient censorship and security of information.

II -- INSTRUCTIONS TO PERSONNEL

9. General: a. With few exceptions, all private correspondence will be in plain English. Permission to write letters in a foreign language must be obtained from the unit commander. Such permission will be granted by him at his discretion. The unit commander will immediately notify the chief base censor that permission has been granted, giving the soldier's name and language authorized. Personnel authorized to write in a foreign language will indicate in pencil the language of the communication on the face of the envelope.

b. The use of codes, ciphers and shorthand, or any other forms of secret writing in private correspondence is forbidden. Crosses, X's, and other marking of a similar character in the text or at the end of a letter or on the envelope will not be permitted.

c. All articles and photographs, including those of a non-service nature which it is desired to dispatch for publication in the press will be forwarded, properly enveloped in an outer cover and addressed to Censorship Branch (I&C), AFHQ. Such submissions must be forwarded in duplicate and must be accompanied by the approval of the sender's commanding officer.

d. The press frequently publishes information which is generally prohibited in personal correspondence. This is possible because all press material is censored before dispatch, and it is practicable to exercise day to day control which is impossible in troop mail. An item concerning a certain unit or high ranking officer may be released one day, while shortly afterwards secrecy may prevent any mention of this same unit or individual.

10. Guidance: a. Conditional Statements - Under no circumstances will either open or hidden reference be made in private or unofficial correspondence, or in private records, to any matter which might be of value or comfort to the enemy, be detrimental to the war effort, or disparage the forces or prejudice the foreign relations of the United States or her Allies. The following list indicates some subjects, the mention of which should be made only after careful consideration of the above:

(1) Information concerning military or naval forces of the United States or any ally.

(2) Military, naval or aircraft armament or equipment. (No new designs should be mentioned until publicity has been given in the press.)

(3) Description of billets, bivouacs, camps, or location of groups of soldiers.

1178

Declassified E.O. 12356 Section 3.3/NND No. 785016

Dir #32,
HQ Natousa, dated 13 March 1944.

(4) Specific information as to names or numbers of casualties or desertions (numbers are of value to the enemy; names may distress relatives). Mention of casualties or desertions in private correspondence before the elapse of ninety (90) days after the date of the casualty or desertion is prohibited. Reference to grave locations will not be made in private correspondence at any time.

(5) The military status of any person in transit, or the fact of his movement. (Possible future military operations might be revealed by identifying an individual known for a specialized activity.)

(6) Reference to the presence in this theater of any officer of the rank of full colonel or higher if such information links him with a unit or an assignment. Officers whose names have been released in the press may be mentioned. Care will be taken not to disclose their present location.

(7) Unauthenticated or false reports or misleading statements.

(8) Troops of units in actual combat may write in their private mail, addressed to the continental United States or United Kingdom, descriptions of purely personal combat experience, providing no reference is made to military units or to geographical locations except as prescribed in paragraph 10b(1), hereof. Censors will be held responsible for an intelligent interpretation of the above.

b. Prohibited Statements - Under no circumstances will reference be made to the following:

(1) The exact geographical location of any unit, or the geographical location of the Army post office number which is assigned to any particular base or force.

(a) Location of units or individuals may be disclosed only to the extent of saying "Somewhere in North Africa", "Italy", "Sicily", "Corsica", or "Sardinia" as follows:

1. To personnel anywhere who are under United States military jurisdiction.

2. To persons not under United States military jurisdiction who are located in the continental limits of the United States, United Kingdom, or this theater only.

Except as in paragraphs 1 and 2, above, no location whatsoever will be disclosed in personal communications.

(b) When forwarding War Department forms on official business, the locations of units should be identified by APO number only. In cases where it is necessary to show geographical location, the form or correspondence must be classified in accordance with AR 380-5.

3360

(2) The location, identity, movement or prospective movement of any United States or Allied naval or merchant vessel, or any United

1179

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 32,
Hq Natousa, dated 13 March 1944.

Status or Allied naval, military, or commercial aircraft, or troop or supply movements.

(3) Distinguishing signs used for identity of organizations or their transportation or baggage.

(4) Plans and forecasts, or orders for future operations, whether known or merely surmised.

(5) The use, condition or probable extension of roads, air routes, railways, bridges, utilities or other transportation facilities.

(6) The effect of enemy operations to material suffered by the United States or any Ally previous to the official publication of such information.

(7) Statements criticizing or disparaging the effort of the Allies of the United States or causing a disunity between members of the Allied nations.

(8) Reports of atrocities, unless released by appropriate authority.

c. Prohibited Correspondence

(1) Chain Letters - The mailing of chain letters is a violation of postal laws and regulations and is forbidden.

(2) Round Robin or Newsletters - "Round Robin" or "Newsletters" will not be permitted because of their probable value to the enemy.

(3) Communications to Unknown Persons

(a) Communications to and from unknown persons, including "pen-pal" letters, will be referred by unit censors to the chief base censor, who will normally condemn the communication.

(b) Replies to advertisements or trade circulars or to letters of congratulation from unknown persons, will be referred to the chief base censor. (See paragraph 14)

(c) Advertisements or letters for publication inviting correspondence with unknown persons are forbidden and will be condemned by censorship officers.

(4) Communication to the press except as provided in paragraph 9c.

See Cir 81 (5) Allied troops in this theater will not correspond with local inhabitants on the Italian mainland.

(6) FOR THIS PAR. SEE CIR. 86 AND ALSO PAR. 7 SEE Dir. 20.130 Sec. 2

11. Inclosures: (Parcels are subject to the same censorship regulations as any other form of communication.)

a. To send or to attempt to send to any person or agency, otherwise than in the course of official business, any of the following is forbidden:

(1) Official documents, classified documents, or any materials which violate the provisions of AR 380-5, (Citations and personal 201 file material may be mailed if contents are not at variance otherwise with regulations herein.)

1180

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 33,
Eq Natousa, dated 13 March 1944.

(2) Documents captured from the enemy or found in places occupied by the enemy, or containing information about the enemy.

(3) Official documents belonging to civil authorities in Allied or enemy territory.

(4) Any items of United States or Allied government issue including clothing, equipment, and supplies.

(5) Reproductions of currency.

(6) Pistols and revolvers.

(7) Captured enemy trophies, except when accompanied by the proper certificates and as authorized by Section V, Circular Number 138, this headquarters, dated 23 September 1943.

See Cir 74 Par 2 and Cir 99

(8) Because the inclusion of mail, from local inhabitants in North Africa and Allied occupied territory, in the personal correspondence of military personnel which is sent through United States army postal channels may result in military information falling into enemy hands, this practice violates military security. Therefore, military personnel and personnel under military jurisdiction will not include in their personal mail communications from, or in behalf of, local inhabitants in North Africa or other Allied occupied territory.

b. In addition, none of the following will be included in private communications unless specifically permitted below: (Parenthetical explanations are included to clarify restrictions.)

See Cir 59 Sec I

See Cir 76 and 132

(1) Local civilian newspapers or daily issues of "Stars and Stripes" may not be sent. (These contain many local announcements which may disclose locations.) The daily "Union Jack", weekly "Stars and Stripes" and "Yank", may be sent. Clippings may be sent if they do not disclose locations.

(2) Unit publications or news bulletins. (These are not press censored.)

(3) Postage stamps, except in small numbers. (All stamps must be examined for coded messages.)

(4) Photographs records. (These cannot be censored in the theater.)

(5) Blank sheets of paper, including envelope linings. (All must be thoroughly examined for possible coded messages.)

(6) Foreign currency or coins except in small numbers and denominations. (Export control of currency)

(7) Drawings, sketches, music manuscript and paintings, except when submitted directly to the chief base censor for censorship. The submissions will not be recommended by correspondence and will be prepared ready for mailing.

(8) Private Diaries and Memoranda.

(a) In general, the preparing of private diaries and memoranda will be discouraged.

3369

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 32,
Hq Entouse, dated 13 March 1944.

(b) Private diaries kept by officers, enlisted men, or civilians may contain information of value to the enemy and their dispatch through the regular mail is forbidden while censorship is in effect.

(c) The writers of diaries frequently keep them in pockets or kits where they are liable to capture. To minimize risks, private diaries and memoranda will be collected periodically by regiments, or separate battalions and similar organizations and sent to the chief base censor, where they will be stored. Before being dispatched, diaries will be enclosed in sealed covers marked as follows: "Private Diary of (giving name, grade and organization), date _____. Upon release to be mailed to (give exact address)." Diaries will be released when censorship is no longer in effect, or after censorship.

(d) Staff officers will dispose of notebooks containing notes and records of their duties as directed by their chiefs of sections.

(9) Studio type portraits unless studio designations, trademark, and address have been excised.

c. The mailing or sending through the mails, for any purpose whatsoever, of explosives or inflammable articles, devices, substances or materials of any kind, such as live ammunition, lighter fluid, matches or other articles of a similar nature is specifically and strictly prohibited. Such articles will not be sent through the mails even for official purposes. To do so constitutes a violation of both United States and British postal regulations. All concerned will take positive action to detect and prevent violations of this nature. Commanders are responsible that all members of their commands are properly instructed in this connection, and also that prompt and adequate disciplinary action is taken against offenders. Unit censors will delete from all correspondence requests that prohibited articles be sent through the mails.

12. Addresses: a. Incoming - The correct address of all personnel governed by this circular to be used by their correspondents is as follows:

(1) Sender's name and address in upper left corner.

(2) Grade, first name in full, middle initial, and last name of person addressed, followed by his Army serial number.

(3) Letter or number of the company or other similar organization to which the addressee is assigned or attached.

(4) Designation of the regiment or separate battalion, if any, to which the company is assigned or attached.

(5) The APO number, care of the postmaster of the city assigned by the Army postal service as a mail address.

(3) Example:

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 82,
War Department, Dated 13 March 1944.

From: John R. Roe,
205 W. State St.,
Boston, Mass.

Pvt. Willard S. Roe, 1024896,
Company F, 137th Infantry,
APO 304, c/o Postmaster,
New York City, New York.

b. Outgoing - Return address on personal mail from all personnel governed by this circular will appear in the upper left corner of the envelope and will conform to the form and conditions prescribed for addressing mail outlined above.

(1) One-half inch margin will be left blank along the left edge of envelopes to facilitate resealing after base censorship.

(2) Example:

From: Pvt. Willard J. Roe, 1024896,
Company F, 137th Infantry,
APO 304, c/o Postmaster,
New York City, New York.

John R. Roe,
205 W. State St.,
Boston, Mass.

c. Exceptions

(1) The initials "HATOUSA", "APHQ", "ABS", "EBS", "MBS", etc, may be used as part of the addresses of personnel governed by this circular who are assigned or attached to such headquarters. The appropriate staff section will be used in lieu of paragraph a(5), above, and the appropriate initials in lieu of paragraph a(4), above.

(a) Example:

Sgt. Harry L. Peterson, 19677355,
Ordnance Section, Hq MBS,
APO 393, c/o Postmaster,
New York City, New York.

(2) Communications originating in and destined for this theater and communications between this theater and the British Isles will be addressed as outlined in a and b, above, except that the term "U. S. Army" will be substituted for "c/o Postmaster, New York City, New York."

(3) A military return address will not be used anywhere on or in any communication intended for a neutral, enemy or enemy-occupied

1183

Declassified E.O. 12356 Section 3.3/NND No. 785016

country. Such mail must be sent through a friend or relative residing in the continental United States. The friend or relative may forward such mail using a domestic civilian return address. Communications to Allied prisoners of war in enemy hands fall into this category. No mention will be made in such communications identifying the sender or anyone else as being a member of the military service. All mail from members of the armed forces addressed direct to prisoners of war held by the enemy, which is discovered in army postal channels, will be forwarded to the Prisoner of War Department, New York Censorship Station, Post Office Box 20, GPO, New York, N. Y.

(4) No return address will be used on any acknowledgement card for a gift. (See paragraph 14.)

d. Private addresses will not be used.

e. Official, hotel or other headed, printed or embossed stationery will not be used for private correspondence in such a manner as to disclose the exact geographical location of the writer, his unit or an APO number.

f. All personnel governed by this circular will advise their correspondents to address mail to them in accordance with the applicable provisions outlined above.

See Cir #3 sec 3

13. Picture Postcards. a. Picture postcards will be subject to the same censorship as ordinary mail. Senders and postal censors will insure that postcards do not disclose a unit location or link an APO with a geographical location, and do not divulge military information.

b. Picture postcards including those showing an identifiable locality or scene may be mailed, subject to foregoing, and any additional restrictions which may be imposed by the senior commander officially authorized to exercise censorship control for operational purposes. (See paragraph 1)

c. Any reference in communications to postcards previously sent, or to be sent, which when considered with the postcard or separately violates military censorship regulations is prohibited.

14. Acknowledgement Cards of Gifts - Civilian organizations, firms, and individuals making gifts of cigarettes, playing cards, etc, frequently inclose acknowledgement forms or cards to be filled in and returned by the recipient. In all cases where the donor is not personally known to the recipient such acknowledgement cards may be sent provided only:

a. Postage has been prepaid by donor.

b. Cards bear only the signature of recipient, and do not disclose return address, grade, military organization, APO or location.

15. Blue Envelopes. a. Enlisted military personnel in this theater are authorized the use of blue envelopes for the transmission of letters relating to private or family matters only.

1184

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 82,
Hq Natousa, dated 13 March 1944.

b. The purpose of the blue envelope is to offer more privacy to the sender and to protect him from possible embarrassment. Communications so sent are subject to censorship by the chief base censor only.

c. Each blue envelope will contain no inner cover, only one letter, and will be addressed directly to the addressee.

d. Enlisted men will not be induced or compelled to send their letters in blue envelopes. The rate of issue and use will not exceed two per man in any one month. Blue envelopes will be requisitioned from the chief base censor.

e. Blue envelopes will not be printed without written approval from the chief base censor for production of a specified number.

f. Letters sent in blue envelopes and not justifying the use of blue envelopes will be returned to the senders.

16. Mail of Officers and Civilians under Military Jurisdiction. a. The provisions of this circular apply to the mail of officers and civilians under military jurisdiction (War Correspondents, Red Cross Representatives, etc.) as well as to all other types of mail.

b. Mail of officers and civilians under military jurisdiction will not be unit censored nor stamped with the unit censorship stamp, but will be subject to censorship by the chief base censor. Officers and civilians under military jurisdiction will sign their name without rank on the lower left corner of the envelope. When using V-mail, the writer will sign his name on the inside of the form in the space provided for the "Censor's Stamp" in addition to signing it in the lower left corner of the "envelope". The signature certifies that he has read, understands and complied with military censorship regulations. Violations of military censorship regulations by officers and civilians under military jurisdiction will subject them to disciplinary action, including trial by courts-martial.

17. Method of Posting

a. Enlisted Men

(1) All mail of enlisted men will be deposited in mail boxes in company, battery, or similar unit orderly rooms, unsealed and ready for mailing. Blue envelope mail will be deposited sealed.

(2) Registered and insured mail is not subject to unit censorship and will be deposited direct with the Army postal service.

b. Officers and Civilians - All mail of officers and civilians under United States military jurisdiction will be deposited in Army post office channels sealed and ready for mailing.

3363

18. Handling of Violations. a. Mail and other communications which do not strictly conform to the instructions contained in this circular will not be forwarded and need not be returned to the writer, but are liable to such disposition as the Theater Censor or chief base censor may direct.

b. Persons revealing information prohibited by this circular, other than in the course of official business, will be subject to disciplinary action.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 32,
Hq Natousa, dated 13 March 1944.

III -- UNIT CENSORSHIP REGULATIONS

19. General - Unit censorship will be conducted in accordance with the provisions of Section I and II of this circular supplemented by the following regulations:

20. Responsibility. a. The company or similar unit commander is responsible for the censorship of all mail (see exceptions, paragraph b, below) of enlisted personnel of his command and for the censorship instruction of all personnel of his command. The company or unit commander may designate officers of his command, such as platoon leaders, to examine the mail for the enlisted personnel of the unit. (See paragraph 4c)

b. The censorship of officers' mail, blue envelope mail, registered and insured mail, mail to Allied prisoners of war, and mail to neutral, enemy or enemy-occupied countries, is the responsibility of the chief base censor.

21. Duties of Censorship Officers. a. All communications subject to unit censorship will be examined and censored by commissioned officers or warrant officers in the United States Army.

b. Censorship officers will respect and observe the confidential nature of information which comes into their possession. THEY WILL NEVER DISCUSS OR DIVULGE ANY SUCH MATTERS EITHER IN PUBLIC OR PRIVATE EXCEPT WHEN THE INTERESTS OF THE PUBLIC SERVICE REQUIRE A REPORT TO A HIGHER AUTHORITY. Any violation of this trust by a censorship officer will subject that officer to prompt disciplinary action.

c. The sender of a communication will be held ultimately responsible for any violation of military censorship regulations contained therein. A unit or base censor who passes a communication containing any violation of military censorship regulations will be held equally responsible with the sender thereof for that violation.

d. Mail will not be delayed for unit censorship more than forty-eight (48) hours. This is the maximum time allowed, and unit censorship cannot be considered satisfactory merely because it is completed within such limit. Sufficient officers must be assigned this important duty to avoid any delay whatever due to unit censorship.

22. Censorship Stamps. a. All censorship stamps will be issued and registered by the Military Intelligence Division, War Department, Washington, D. C. The chief base censor will re-issue and assign United States Army examiner censorship stamps to the commanding officers of companies, similar organizations and detachments for use by unit censors in any cases where such stamps have not been previously issued.

b. One authorized United States Army examiner stamp will be issued to each company or similar detachment and written receipt therefor given by the unit censor. UNITED STATES ARMY EXAMINER STAMPS ARE REGARDED AS CONFIDENTIAL MATERIAL AND WILL BE SAFEGUARDED IN ACCORDANCE WITH THE PROVISIONS OF AR 380-5.

c. Organizations not regularly issued censorship stamps are authorized to request them from the chief base censor having jurisdiction over the territory in which they are stationed. Such requests will include the following information:

1186

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 32,
Hq. Eastmess, dated 13 March 1944.

Organization, strength, name of nearest organization holding a censorship stamp and distance thereto, distance to nearest Army post office; if detached, probable duration of stay of detachment and any other pertinent information.

d. A censorship stamp will be used only by duly appointed censors. The impression of the censorship stamp will be placed at the left hand side of the cover and clear of the address. When V-mail is used, the impression will, in addition, be placed on the inside of the form in the space provided. IMPRESSIONS OF THE CENSORSHIP STAMP ON EMPTY, UNADDRESSED ENVELOPES OR OTHER UNADDRESSED MATERIAL AND OF UNDEVELOPED FILM WILL NOT BE MADE.

e. Upon relinquishing duties as a censorship officer, an officer holding a censorship stamp will transfer it to his successor. A written receipt showing the transfer will be forwarded to the chief base censor for file.

f. Every precaution will be taken to prevent a censorship stamp from falling into improper hands or being lost. If it should be lost, an immediate report will be made to the chief base censor. Any information obtained concerning the use of an unauthorized censorship stamp will be reported immediately to the chief base censor who will cause an investigation to be made and report result thereof to the Theater Censor.

23. Instructions for Postal Censors: a. Safeguarding - All personal mail including parcels while in the custody of postal censors will be properly and adequately safeguarded.

b. Examination of Letters

(1) Detection of the use of secret writing in correspondence is usually difficult. Nevertheless, all censorship officers will be aware of the possibilities and will be alert to detect the use of such methods.

(2) A physical examination to detect the presence of secret writing will be made of the letter, the envelope, and all inclosures. Any communications suspected of containing secret writing, codes, or ciphers, will be sent immediately to the chief base censor for action.

c. Parcels - All parcels, including luggage, will be examined carefully to prevent the transmission of concealed messages. After examination, parcels will be securely packaged prior to dispatch, and will be handled by censorship personnel only, until placed in the custody of postal authorities.

d. Official Mail - Official correspondence is not subject to censorship, but the address and return address will be checked to insure that no classified information is revealed. Censorship officers, however, must be alert to detect possible evasion of censorship by use of franked envelopes for personal correspondence.

See Cir #64 Par 1-E

e. Official Ballots - Envelopes containing official ballots 3362 will not be opened for examination.

f. Interpolination by Censors - Under no circumstances whatsoever may a postal censor make any marks on, or insert any writing in, a letter, envelope, or parcel, except as specifically authorized herein, (deletions, missing inclosure

1187

Declassified E.O. 12356 Section 3.3/NND No. 785016

Sir # 22,
Hq W'tcush, dated 13 March 1944.

forms, censoring officer's signature on envelope.)

24. Outgoing Mail a. Officer's mail, blue envelopes, and official ballots will be transmitted to the Army post office without being opened by unit censors.

b. The following types of mail will be forwarded in a covering envelope by the unit censor to the chief base censor as official mail:

(1) Foreign language correspondence which cannot be translated by the unit censor.

(2) Mail inclosing communications to Allied prisoners of war.

(3) Mail inclosing communications to persons in neutral, enemy, or enemy occupied countries.

c. All other mail, subject to unit censorship, including parcels will be examined by unit censors and one of the following actions taken:

(1) Pass - If the letter or parcel does not violate any censorship regulations, it will be passed. The examiner will replace the contents in the cover, seal it and after sealing the cover, sign his name and rank on the lower left corner. Parcels will also be signed with the censor's name and rank on the lower left corner of the face of the package. Signed mail will then be forwarded to the officer holding the United States Army examiner stamp for the censorship impression. Censorship stamp impressions will appear only on the front left-hand side of an envelope. Stamped mail will then be forwarded to the Army post office. Unauthorized persons will not be permitted to handle mail that has been sealed and signed. V-mail letters of unlisted men will bear the censor's signature with rank and the United States Army examiner's stamp impression both on the lower left corner of the "envelope" and on the inside of the form in the space provided; therefore, they will be forwarded unsealed (after proper signing by the examiner) to the officer holding the United States examiner stamp who will seal them after executing the proper impressions.

(2) Seizure - If the letter or parcel contains a violation of censorship regulations, it will be returned to the sender or confiscated by the examining officer without notice to the sender, depending upon the nature of the violation. Normally, a letter or parcel will be confiscated only when it is believed the original will be needed for evidence. When a unit censor believes that a letter or parcel should be confiscated, he will prepare an informal recommendation indicating such action and stating the reason or reasons therefor. The recommendation, together with the letter or parcel concerned, will be forwarded direct to the chief base censor.

(3) Return to Sender - Letters and parcels containing minor violations of censorship regulations will normally be returned to the sender with a notation on an inclosed Form (MCS) indicating the nature of the violation. The censor, if practicable, will

1188

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 32,
Hq Watousa, dated 13 March 1944.

discuss personally with the offender the nature of the violation instead of using Form (MC 2). It is expected that the number of letters to be returned to the senders will grow progressively smaller as time goes on owing to the fact that from this procedure individuals should learn what will and what will not be passed by the censor.

(4) Excise - Excessive mutilation of mail by excisions is never warranted. If a letter contains a word or short phrase violating censorship regulations but is not otherwise objectionable, the examining officer will excise the objectionable word or phrase using a sharp knife or other cutting instrument. When necessary excisions are so extensive as to destroy the sense of the message, the letter will be returned to the sender for revision. Excisions will be sufficiently complete to prevent restoration of the original meaning of the excised portions by the addressee. Under no circumstances will unit censors delete information by lining out or covering words or phrases using a pencil, ink, paint, or similar material, except in the case of V-mail. All V-mail deletions will be made by completely obliterating censorable portions with black ink.

(5) Request Photograph or Photostat - If it appears desirable that a letter or parcel go forward but a record is needed for evidence or future reference, the letter or parcel should be forwarded to the chief base censor with an informal recommendation that it be photographed or photostated before being passed. The unit censor will state the reason for his recommendations.

(6) Note Missing Inclosures - When reference is made in a letter to an inclosure which cannot be found, the omission will be called to the attention of the sender if, when if feasible. If the sender cannot readily be reached for reference, the examining officer will prepare duplicate copies of Form (MC 2), "Notification of Missing Inclosure". Both the original and the duplicate will be initialed by the examiner. The original will be placed in the letter and the communication returned to the sender. If local conditions render such action impractical, the letter will be passed. The duplicate copy of Form (MC 2) will be retained by the examining officer for his own protection, after noting on the reverse side thereof the following information:

(a) Date of examination.

(b) Name and address of addressee.

(c) Name of sender.

25. Incoming Mail - Incoming mail will be spot-checked by the chief base censor and not normally examined by the unit censor. However, the censor will furnish the chief base censor with the names of individuals under his jurisdiction in cases where it is desirable or necessary that their incoming mail be examined.

3361

26. Forms - The following are samples of MC 2 and MC 3 and will be reproduced locally by the unit censor when needed:

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MC Form 2

NOTIFICATION OF MISSING ENCLOSURE

The inclosure mentioned in this correspondence

was found to be missing when the letter was opened by the censor.

MC 2

(EXER)

MC Form 3

RETURN OF LETTER TO SENDER

This letter is returned to sender because

MC 3

(EXER)

IV -- FILM CENSORSHIP

27. General. a. In this theater, the use of privately owned cameras has been authorized for all personnel, except those in combat zones.

b. Photographers will familiarize themselves with film censorship regulations. No picture will be taken that contains information of aid or comfort to the enemy.

28. Photographic Information to be Suppressed. a. In addition to the information prohibited by paragraphs 9, 10, and 11, above, the following classes of information are not to be released for export from this theater, except in the course of official business or with the written approval of this headquarters.

(Rescinded by Cir. 117 Sec 3)

(1) All aerial photographs or films of friendly territory.

(2) High angle views showing military installations, possible military objectives, or landscapes where prominent features would disclose location.

(3) All views of plant operations engaged in allied war manufacture, assembly or repair of material used for furtherance of the allied cause. Close-up views of machinery or technical equipment.

(4) Pictures which could be distorted by the enemy and used as propaganda against the war effort.

Declassified E.O. 12356 Section 3.3/NND No. 785016

CAr # 82,.
Eg Returns, dated 13 March 1944.

(5) Pictures which might focus attention on training, personnel, or equipment from which the character of future operations might be determined. Also pictures which show state of training or morale of troops.

(6) Pictures revealing general location of such equipment as planes, tanks, large guns, combat cars, etc.

(7) Pictures of all classified equipment.

(8) Pictures indicating a quantity or the presence of, a particular type of equipment in any general locality.

(9) Pictures indicating route, type of aircraft, nature of cargoes and installations of the Air Transport Command.

(10) Pictures of temporary graves or cemeteries.

b. Any reference in communications to photographs previously sent or to be sent which, when considered with the photographs or separately, violates military censorship regulations, is prohibited.

c. Photographs or films furthering the objectives of enemy propaganda will not be inserted into this theater.

d. Particular attention will be given to backgrounds. Frequently the principal subject in the foreground of a picture is not objectionable while the background will reveal information to be suppressed.

20. Instructions for Handling Photographic Material. a. Photographic material exposed by enlisted men in theaters will be disposed of in accordance with the following instructions:

(1) Black and white film (still pictures) will be handled through the Army Exchange Service as follows:

(a) Army Exchange Service will receive unused film from military personnel and have it processed by agencies approved by the theater.

(b) After processing, film will be censored by chief theater censor and then forwarded to addressee designated by soldier.

Rescinded by Cir 110 - sec 5

b. Color film and motion picture film in which the cost of processing is included in the original cost of the film, will be forwarded direct to the Chief Exchange Service. Such film will have attached thereto name and address of sender, as well as name and address of person in the United States to whom processed film will be sent. Processed film of this class will not be returned to or passed in this theater by the processing agency.

c. Undeveloped unused film will not be sent out of the theater in [illegible] 5360 mail except as in 2 above.

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Cir # 32,
HQ Natousa, dated 13 March 1944

2. All negatives and prints not passed by the censor will become the property of the United States Government and will be disposed of as directed by the War Department, Washington, D. C., or by the Theater Commander.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

E. F. ROBERTS,
Colonel, AGD,
Adjutant General.

1 Incl.
Appendix "A", "Censorship Information and Security"

DISTRIBUTION:
"Z"

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Eq Matbuse, dated 15 March 1944.

CONDENSED INFORMATION OF CENSORSHIP

The purpose of military censorship is to prevent useful information coming into the hands of our enemies, and thereby to prevent loss of lives, battles, or even loss of the war. The following rules will be observed:

1. Do not write military information of Army units--their location, strength, material, or equipment.
2. Do not write of military installations.
3. Do not write of transportation facilities.
4. Do not write of troops, their routes, morts (including morts of embarkation and disembarkation), time en route, naval protection, or war incidents occurring enroute.
5. Do not disclose movements of ships, naval or merchant, troops or aircraft.
6. Do not mention plans and forecasts or orders for future operations, whether known or just your ideas.
7. Do not write about the effects of enemy operations.
8. Do not tell of any casualty until released by proper authority (The Adjutant General) or after ninety (90) days and then only by using the full name of the casualty.
9. Do not attempt to formulate or use a code system, cipher, or shorthand, or any other means to conceal the true meaning of your letter. Violation of this regulation will result in severe punishment.
10. Do not give your location in any way except as authorized by proper authority. Be sure nothing you write about indicates a more specific location than the one authorized.
11. Do not mention location of graves.
12. Do not express opinion in your mail on behalf of local inhabitants.
13. Do not send letters by any persons leaving the theater unless the communication has been censored and stamped by a chief base censor.

PARCELS AND ENCLOSURES IN LETTERS: Do not include anything that would violate any of the foregoing rules.

SEE YOUR UNIT CENSOR FOR INFORMATION REGARDING THE FOLLOWING:

1. Films and photographs.
2. Picture postcards.
3. Foreign language letters.
4. Newspapers or clippings.
5. Explosives and inflammables.
6. Secret inks and communications.
7. Using civil postal service.
8. Cable messages.
9. Mail to and from enemy prisoners of war.
10. Private diaries or memoranda.
11. Use of blue envelopes.

IF YOU ARE NOT SURE, INQUIRE FROM YOUR UNIT CENSOR BEFORE ATTEMPTING TO MAIL ANYTHING.

"PERSONNEL OFFICERS WILL EXAMINE AND OBSERVE THE CONFIDENTIAL NATURE OF INFORMATION WHICH COMES INTO THEIR POSSESSION. THEY WILL NEVER DISCUSS OR [illegible] 3359 BY SUCH MEANS EITHER BY PUBLIC OR PRIVATE CONDUCT NOT FOR THE INTERESTS OF THE PUBLIC SERVICE REQUIRES A REPORT TO HIGHER AUTHORITY." (Reference paragraph 21b.)

A COPY OF THIS APPENDIX WILL BE KEPT POSTED ON ALL BOARD BULLETIN BOARD

APPENDIX "A"

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Natoreo
Circular 32.

HEADQUARTERS
ALLIED CONTROL COMMISSION
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19 MAR 1947

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Public Health (Rear HQ)	HQ Comdt (Rear)
Property Control	Adj (Main)
Legal	Adj (Rear)
Education	Political Section
Monuments & Fine Arts	Navy (Rear HQ)
Economic Section	Army (LECCE)
Agriculture	Army (Rear HQ)
Industry & Commerce	Air
Labor	Telecoms & Posts (Rear HQ)
Food	War Material Disposal
Public Works & Mines	P.R.O.
Electric Power Mission	Liaison Section, HQ, ACMF
Internal Transportation	O.C. British Detachment
Shipping	O.C. HQ Co, 2675th Regt
Finance	Region 1
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Civil Affairs Branch	Region 3
Information Division	Region 4
Displaced Persons (Cable)	Region 5
Italian Refugees Branch	Region 6
Security Branch	Region 8
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G-1 (A)	AMG 5 Army
G-1 (B)	AMG 8 Army

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 31)

12 March 1944

Transmission of Messages by the Red Cross I
Filling of Fuel Tanks of Vehicles being Loaded for Water Shipment II
Control of Venereal Disease III
Battle Casualty Reports Rendered by Hospitals IV

I -- TRANSMISSION OF MESSAGES BY THE RED CROSS

Section I, Circular Number 28 and Section III, Circular number 46, this Headquarters, 1943, are rescinded and the following substituted therefor:

1. Under authority contained in AR 850-75, the American Red Cross will transmit messages for any United States officer or enlisted man who desires information relating to family matters of an urgent nature.

2. The message must:

a. Relate solely to family or urgent business matters.

b. Not exceed twenty-five plain English words.

c. Include individual's first and last name, serial number, unit and APO number.

d. Include name and address within the continental limits of the United States for Red Cross to make delivery or inquiry.

e. Not contain terms of endearment, congratulations, greetings, etc.

f. Except as indicated in c, above, will not contain any reference to any unit, headquarters, or any location in the command.

g. Be approved, censored and authenticated by the writer's immediate commanding officer, who will indicate these actions over his signature on the message.

3. One of the following systems will be used:

a. The individual may contact the nearest Red Cross representative who will obtain the necessary facts and transmit them by most expeditious means to the nearest Red Cross Regional office.

b. Where no Red Cross representative is available, the organization commander will transmit the facts to the nearest Red Cross Regional office.

c. Any United States officer or enlisted man may file a message in duplicate at any Army message center addressed to the American Red Cross (AMCROSS).

3357

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Cir # 31
Eg Nations

Message centers will transmit such messages to the nearest Red Cross Regional office.

4. The Signal Corps will arrange to transmit the messages from the Red Cross Regional offices to the War Department, Washington, for delivery to AMCROSS, Washington, and to deliver messages from the United States to the proper Red Cross Regional office. Outgoing messages will be base censored before transmission.

5. The Red Cross will transmit information received in answer to inquiries by most expeditious means to the individual concerned.

6. The Red Cross will refuse to accept or forward messages which do not conform to the requirements of paragraph 2, above.

II -- FILLING OF FUEL TANKS OF VEHICLES BEING LOADED FOR WATER SHIPMENT

1. It has been observed that vehicles loaded for water shipment often have fuel tanks filled to capacity. When rough seas are encountered, these tanks overflow and cause a serious and unnecessary hazard.

2. When vehicles are loaded for water shipment, the amount of fuel in their tanks will be reduced to the minimum to avoid such hazard.

3. This instruction will not be applicable to vehicles being shipped on combat loaded vessels.

III -- CONTROL OF VENEREAL DISEASE See Cir. 140

Paragraph 21c (2), Circular Number 12, this headquarters, cs, is rescinded and the following substituted therefor:

(2) Item 51-02-00, Prophylactic, mechanical - individual mechanical unit - $2.00 per gross. Packages to consist of twelve (12) dozen packages of three (3), or thirty-six (36) dozen individually wrapped condoms.

IV -- BATTLE CASUALTY REPORTS RETURNED BY HOSPITALS

So much of paragraph 8n(2), Section II, Circular Number 10, this headquarters, cs, as pertains to the Royal Navy is rescinded and the following substituted therefor:

RN - One (1) copy to Casualty Reporting Officer, Commander in Chief's Dressing Office, Royal Navy, Bath.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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Natousa - Circular No. 31.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534
14 MAR 1944
A. C. C.

11 March 1944

CIRCULAR)
:
NUMBER 30)

BAGGAGE

Unclaimed and Surplus Baggage I
Return of Surplus Baggage to the United States II

Circular Number 25; Section II, Circular Number 75; Section IV, Circular Number 91; Sections II and III, Circular Number 165; and Section III, Circular Number 183 are rescinded and the following substituted therefor:

I -- UNCLAIMED AND SURPLUS BAGGAGE Rescinded by Cir 121

1. Baggage which cannot be dispatched promptly to its owner, other than personal effects of casualties, is classified as that belonging to personnel who have left the theater or as unclaimed. All such baggage will be dispatched by organizations to the Quartermaster of the nearest base section.

2. a. Each base section Quartermaster will prepare a monthly list of unclaimed baggage on hand and furnish copies to the Chief Quartermaster, AFHQ, to the Quartermaster, SOS, NATOUSA, to the Quartermaster of each other base section, and to the Army Air Force Service Command.

b. Thirty days after inclusion of each item on the second monthly list, unclaimed baggage will be sent through the appropriate port of embarkation to the Effects Quartermaster, Kansas City Quartermaster Depot, Kansas City, Missouri. A statement of circumstances causing the return of such baggage and an inventory will be securely attached or inclosed.

c. Baggage stored in base sections, the location of which is known to the owners, will not be included in the above list.

3. Baggage of personnel who have left the theater without arranging for its forwarding will be marked plainly by the shipper with name, rank, serial number, and organization of owner, if known. The word "CASUAL" will be marked on all such baggage. Base section commanders will arrange to ship this baggage to destination to which owner was transferred.

4. Upon receipt of movement orders requiring the storage of surplus baggage, unit commanders will turn in such property at the location designated by the commander of the base section in which the unit is located. All such baggage will be marked clearly with name, rank, serial number and branch of service or unit of the owner. All items of government issue will be removed and placed in stock.

5. Personal effects of personnel reported as casualties will be disposed of in accordance with the provisions of Circular Number 230, this headquarters, 1943.

II -- RETURN OF SURPLUS BAGGAGE TO THE UNITED STATES

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(The following instructions are supplemental to those contained in War Department Memorandum Number W55-46-43, dated 19 October 1943, reproduced and distributed by this headquarters, 23 January 1944--including Change Number 1, 7 January 1944.)

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Cir 430
Hq Natousa

6. The baggage of officers and enlisted men which has been shipped overseas under competent orders and which is later declared to be excess by the Theater Commander may be returned at government expense to an address in the United States designated by the owner thereof. Such baggage will not be consigned to a government storage facility in the United States.

7. Baggage being returned will not contain any items falling within the following categories.

a. Government owned property.

b. Inflammable, explosive, or highly combustible matter.

c. Military data or other censorable matter.

8. Wherever practicable, the owner of the baggage will execute the form required by AR 55-410. If not practicable, such form will be executed by an officer to be designated by the base section commander concerned. An added certificate will be accomplished where applicable, by the designated officer on behalf of the owner, authorizing the United States Port Officer to break locks on the baggage if deemed necessary for purposes of customs inspection.

9. Each parcel will be inspected prior to shipment by a commissioned officer who will remove all prohibited items as defined in paragraph 7, and who will cause all baggage originating in a louse-infected area to be disinfected. The inspecting officer will execute a certificate to the effect that the necessary inspection and disinfection have been accomplished.

10. Baggage being returned to the United States will be delivered to the nearest Quartermaster Class II or IV depot. Each parcel will be marked indelibly, showing its weight and the owner's name, rank, army serial number, and complete forwarding address.

11. Base section commanders who deliver such baggage to ports for onward dispatch will make certain that the baggage, Bureau of Customs forms, certificates, all available keys properly tagged for identification, and copies of orders authorizing shipment are turned over to the ship's Security Officer or Master for delivery to the Port Officer in the United States.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

R. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

10 March 1944

(35)

CIRCULAR)
NUMBER 29)

See Cir 142-

PER DIEM

Within the Theater I
Outside the Theater II

Section II, Circular Number 65; Section V, Circular Number 167; Section II, Circular Number 180; Section I, Circular Number 171, Section I, Circular Number 5; and Section III, Circular Number 246, all this headquarters, 1943, are rescinded and the following substituted therefor:

I -- WITHIN THE THEATER

1. Per diem allowance for military personnel is not authorized on travel or temporary duty status within this theater, except that:

See Cir #64 par. 2 ← OR-TEMPORARY DUTY

a. Upon receipt of requests, made in advance of the travel to be performed and showing that the above limitation would cause undue hardship, this Headquarters may grant authority for a per diem allowance of not to exceed $2.00.

b. Any headquarters having authority to issue travel orders for temporary duty at either Malta or Gibraltar is authorized to include per diem at not to exceed $7.00 per day for not more than thirty (30) days for such duty.

2. Officers reporting from overseas will, upon arrival in this theater, be deemed to have reported for duty and no per diem is authorized except as provided above.

II -- OUTSIDE THE THEATER

3. a. Officers traveling outside this theater on official business may be authorized a per diem allowance not to exceed $7.00 per day.

b. Officers, warrant officers, contract surgeons, aviation cadets, members of the Army Nurse Corps, and enlisted personnel traveling by air, under competent orders and on duty without troops to places outside this theater may be authorized a per diem allowance not to exceed $7.00 per day.

c. This rate of per diem is authorized by act of 26 June 1943 and will be payable during the fiscal year 1944 when prescribed in competent orders.

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4. Paragraph 19, AR 35-4520, requires that where an enlisted man is on a per diem status (see paragraph 8b), and is furnished public quarters, subsistence,

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Cir # 29
Hq Natousa

or both, one-fourth of the authorized per diem allowance will be deducted for each meal or lodging furnished. In such cases, no collection will be made from the enlisted men for payment to the organization fund, since such collection is accomplished by the deductions referred to herein, and the rations furnished are for inclusion in the ration account of the organization furnishing the meals as set forth in Section V, AR 345-400. Vouchers on which per diem is paid to enlisted men will include a sworn statement as to meals or lodgings furnished at government expense in order that appropriate deduction may be made in accordance with the cited paragraph. A negative statement will be required in the event no meals or lodgings were furnished.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

E. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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	Civil Affairs Branch
	Information Division
	Displaced Persons-BARI
	Italian Refugees Branch
	Security Branch
	Exec Offrs (Est. Br.)
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Hq. ACC
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CIRCULAR)
NUMBER 28)

8 March 1944

HEADQUARTERS
14 MAR 1944

Allotments of Pay and Class "F" Pay Deductions I
Unit Funds II
Rabies (Hydrophobia) III
Liquid Fuel for Space Heating IV

I -- ALLOTMENTS OF PAY AND CLASS "F" PAY DEDUCTIONS

Section I, Circular Number 16, this headquarters, cs, is amended by the addition of the following:

"4. The preparation and submission of forms for discontinuance of allotments and deductions of deceased military personnel are no longer required, where casualty reports have been properly submitted. The forms referred to herein are:

WD AGO Form 30 - Notification of Discontinuance of Allotment.
WD AGO Form 30-7 - Request for Discontinuance of Class B Allotment - War Savings Bonds.
WD AGO Form 641 - Report of Change of Status and Address (Class F Deduction for Family Allowance).

"5. Upon receipt of notice of death, the War Department will immediately inform all interested War Department agencies and all existing allotments and deductions will be automatically cancelled. (See par 13c (3), C7, AR 35-5520, dated 6 July 1943, and par 11c, AR 35-5540, 6 January 1944.)"

See Cir 80 Sec 4

II -- UNIT FUNDS

Paragraph 6, Circular Number 21, this headquarters, cs, is rescinded and the following substituted therefor:

"6. Finance officers are authorized to cash command, regimental, or similar funds checks for properly identified custodians of such funds. Attention of Finance officers cashing such checks is invited to Section II, Finance Bulletin Number 25, 2 March 1944, and Section I, Finance Bulletin Number 58, 3 June 1943, subject: "Safeguarding of Military Information". This authority is restricted to the cashing of checks drawn in United States dollars on institutions in the United States, and to foreign currency checks drawn by disbursing officers in their official capacities as authorized in paragraph 1, War Department Circular Number 130, 3 June 1943."

III -- RABIES (HYDROPHOBIA)

See Cir 62 sec. 3

Section III, Circular Number 16, this headquarters, cs, is rescinded. Paragraphs 13 and 15, Circular Number 12, this headquarters, cs, are amended to read as follows:

3351

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1204

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Cir # 28
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"13. If the diagnosis of rabies is made in the suspected animal, the person or persons bitten will be immunized against rabies. In Morocco, patients will be referred to the Dispensary, 50th Station Hospital, Casablanca; and in Algeria, to the Dispensary, Headquarters Command, Center District, Mediterranean Base Section, Petit Lycee, 5 Rue Hoche, Algiers. These dispensaries will arrange for treatment at the local Pasteur Institute.

* * * * * *

"15. Patients will not be admitted to a hospital unless the wound itself requires hospitalization. In Algeria, patients outside of Algiers and coming from unit dispensaries will be put on detached service with Service Company, Center District, Mediterranean Base Section. In Morocco, patients outside of Casablanca will be put on detached service with Headquarters Company, Atlantic Base Section, in Casablanca. Upon completion of the treatment, patients will be returned to their organization."

IV -- LIQUID FUEL FOR SPACE HEATING

1. All liquid fuels drawn from British supply points will be requested on an approved requisition that shows the basis for which the supplies are required.

2. Kerosene requisitioned for stoves used for space heating will not exceed 2.5 pints per stove per day during March and April. Thereafter, until September 15, the allowance will not exceed 1 pint per stove per day. The foregoing will not include hospitals to whom unrestricted issues will be made.

3. Liquid fuels drawn for other purposes will show a definite basis computed on minimum essential requirements.

By command of Lieutenant General EISENHOWER:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

J. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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225 - Finance

1205

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Dist List for Natives Circular No 28

V-1666

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	G-1 (B)	✓	AMG 8 Army

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 27)

HEADQUARTERS
14 MAR 1944
AMMUNITION AND WEAPONS

7 March 1944

U-1670

General I
Ammunition II
Weapons III

The following circulars, this headquarters, 1943, are rescinded and the provisions below substituted therefor:

Section	Circular	Section	Circular
II	30	III	199
III	62	III	204
IV	73	ALL	211
II	81	Par 4, IV	212
II	144	I, VI	220
I	145	I	224
II	158	I	232
III	170	I, II	234
ALL	172	III, V	235
IV	179	I	239
IV	195	II	243
VI	198	I, II	247

I -- GENERAL.

1. Reports.

a. Malfunctions Involving Weapons or Ammunition. - Whenever an accident occurs in combat or in training in which ammunition or weapons, the supply of which is an Ordnance Department responsibility, are involved, an immediate preliminary report will be made through technical channels to the Ordnance Officer, SOS, NATOUSA, by the most rapid means available, i.e., cable, radio, telephone, or teletype. It will include the facts called for in paragraph 30, Section VII, AR 750-10, dated 22 January 1944. This preliminary report is not required in accidents involving small arms.

(1) The preliminary report will be followed as soon as possible by a detailed written report to the Ordnance Officer, SOS, NATOUSA, in accordance with provisions of Section VII of the above mentioned Army Regulation. (In this connection, attention is invited to Section III, Circular Number 411, War Department, 1942.)

3343

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir 27
Eq Notes

(2) The immediate transmittal of accurate and complete reports is of vital importance. All commanders concerned will insure that the above instructions are complied with.

II -- AMMUNITION

2. Abandoned Ammunition. a. Battlefield clearance of abandoned ammunition, both enemy and allied, entails considerable hazard. General safety precautions are essential to prevent loss of life and destruction of valuable material. The policies outlined in this circular will be followed as closely as possible by troops assigned the task of clearing battlefields of ammunition and explosives.

b. Following are general responsibilities of services for handling and storage of abandoned ammunition and explosives:

(1) Engineers will clear mine fields and booby-traps except those booby-traps found in ammunition dumps and will destroy all unserviceable mines. Storage of serviceable mines is the responsibility of the Ordnance Department.

(2) Chemical Warfare personnel will clear or destroy all Chemical Warfare ammunition items normally handled by that service. Storage of serviceable items will be in C.W.S. operated dumps.

(3) The Ordnance Department will collect and store all serviceable Class V items except those normally handled by C.W.S. Bomb disposal personnel will deal with all unexploded aircraft bombs and fuzes including chemical filled bombs and incendiaries and will clear all booby-traps found in ammunition dumps. Destruction of all unserviceable Class V items except as provided in (1) and (2), above, is the responsibility of the Ordnance Department and will be conducted under technical supervision of bomb disposal personnel.

(4) Collaboration of all services in carrying out their functions is necessary for proper clearance.

c. The following general rules will be followed in the disposition of abandoned ammunition:

(1) (a) Enemy mines which have been laid and lifted will be classed as unserviceable and destroyed by engineer personnel. If new types of enemy mines which can be disarmed are discovered in minefields, not more than ten (10) of each new type will be recovered and stacked separately. The exact location and a brief description will be reported promptly to the nearest engineer intelligence officer. This officer will inspect the mines at the earliest opportunity and take the necessary action to send them to the rear for intelligence purposes. If practicable, the main charge in all such mines will be removed prior to shipment.

Declassified E.O. 12356 Section 3.3/NND No. 785016

(b) If new types of mines which cannot be disarmed are discovered in minefields, they will be destroyed in place after the preparation of as complete a description of the mine as time and occasion warrants. This description will be forwarded through Engineer Intelligence channels.

(c) All personnel concerned with the removal of enemy minefields will be on the alert to discover and report any new types of non-metallic mines developed by the enemy.

(2) United States and British mines which are considered serviceable will be rendered safe and placed in piles of approximately fifteen (15) mines at minimum distances of twenty (20) feet apart as convenient as possible to roads or paths in order that they may be readily located by collecting parties.

(3) Abandoned ammunition not in original containers will be destroyed.

(4) No enemy ammunition will be transported until it has been examined by the responsible service and certified safe by a qualified officer.

(5) Enemy ammunition will be stored in dumps at least one-fourth of a mile from any American dump. No mixed storage of enemy and American ammunition will be permitted.

(6) Any drums, containers, etc., believed to contain gas, smoke, or chemicals, will be left in place, and location reported to Chemical Warfare Officer. Chemical Warfare personnel will dispose of such items.

d. All personnel taking possession of abandoned material must insure that the material is free from booby-traps or chemical contamination before any attempt is made to handle the material.

e. Attention is directed to the following publications:

(1) Ordnance Safety Manual, O.O. Form No. 7224 - Regulations covering handling and destruction of ammunition.

(2) "How to Clear Mines and Booby-Traps", Engineer Section, AFHQ.

(3) "Notes on German and Italian Igniters, Mines, Pressed Charges and Booby-Traps", No. 1, M.I. 10, War Office, January, 1943.

(4) Chemical Warfare Service Field Manual - Supply and Field Service FM 3-10, Chapter 8.

(5) Unexploded Bombs, Organization and Operation for Disposal, Field Manual 9-40.

3348

1209

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir 427
Hq Natousa

4. Reconnaissance of Unexploded Bombs. a. All incidents of unexploded bombs will be reconnoitered by trained personnel and reported to army, corps, divisional or separate command Ordnance officers for the purpose of disposal, each report to state the exact location, estimated size, type, and number involved to important installations.

b. (1) Within each brigade, regiment, separate battalion and static installation, a bomb reconnaissance officer will be appointed to instruct officers and non-commissioned officers of lower echelons in bomb reconnaissance and to establish an adequate reporting system within each such unit.

(2) Within each company and platoon, a bomb reconnaissance officer or non-commissioned officer will be designated to reconnoiter all unexploded bombs, institute necessary safety precautions and report incidents through channels.

c. Bomb disposal units attached or assigned to tactical or static units will be responsible for the training of the bomb reconnaissance officers specified in paragraph b (1), above, in the following:

(1) The recognition of unexploded bombs and camouflets.

(2) Proper evacuation distances for both buried and unburied bombs.

(3) General safety rules.

d. The commanding officer of each bomb disposal unit, will submit a report on the progress of the training program outlined herein, bi-monthly, to the Commanding General, this headquarters, through command channels.

5. Basic Ammunition Loads. - Troop units which have drawn a basic ammunition load will retain this basic ammunition load or its equivalent in their possession and carry it when moved except that if the move is by sea, the movement orders will state what types and amounts shall be retained and the disposition of the balance of the basic load.

6. Suspended Ammunition Issues. a. The following listed ammunition items are suspended from issue, and will be withdrawn from service and returned to base section depots:

(1) All rockets 2.36" AT, MC, of lot numbers DOF 1-23303-5, DOD 1-23303-55, and DOD 1-23303-59, due to premetures. These rockets will be modified to the M6A2 type and the suffix letter "A" added, at which time the suspension will be lifted.

(2) Grenades, fragmentation No. 36, with igniter showing black spots of bituminous exudation, or safety fuses with hairy growth of bad discolorations.

(3) All 60mm mortar ammunition with lot numbers 2-22573-1054-TCOF, MOF-44, and shell HE 49 A2, lot number TC 6-64, due to defective assembly.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 27
HQ Ryukyus

(4) All 40mm American HE MK1 (Navy) ammunition assembled with MK21 or MK21 mod. 1 primers due to undependable primer and self-destroying tracer.

b. Base sections will report stocks on hand to the Commanding General, SOS, RYTOMA.

6. Salvage of Ammunition Components. a. The following listed items of ammunition and ammunition components will be returned to the nearest ammunition supply point:

(1) Unfired rounds of artillery ammunition with cartridge cases damaged so as to be unusable.

(2) Empty machine gun belts and metallic belt clips.

(3) M-1 Rifle cartridge clips.

(4) Magazines and drums for sub-machine guns.

(5) Metal ammunition boxes, particularly 40mm ammunition boxes.

(6) Metal cloverleaf bundle ends and tie rods.

(7) Cartridge storage cases and cartridge cases.

b. Ammunition supply points receiving salvage will segregate fired ammunition from those rounds containing explosive, and clearly mark the packages before forwarding to the base ammunition depot.

c. No serviceable ammunition will be returned for salvage.

7. Reclamation Procedure for Fired Cartridge Cases. a. Above 20mm: These will be packed in fibre containers and in suitable boxes for return to the United States for the Chief of Ordnance, marked "Cartridge Cases Above 20mm". In the event that sufficient fibre containers are not available, they will be packed in such a way as to prevent damage in transit.

b. Under 20mm: These will be packed in suitable packing boxes for return to the United States for the Chief of Ordnance, marked "Small Arms Brass".

8. Shipment of Captured Enemy Ammunition. - Shipment of limited quantities of captured ammunition to the United States (and within the theater prior to shipment to the United States) for intelligence, development or experimental purposes is subject to the following provisions:

a. Shipments will be made by the Commanding General, SOS, RYTOMA, or his authorized representative at the request of this headquarters. In addition, field representatives of this headquarters and senior special staff officers of the services concerned in the zone of combat are authorized to deliver to the nearest base section or other SOS, RYTOMA establishment for subsequent processing and shipment by that headquarters a maximum of five (5) specimens of new

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 27
Hq Natousa

items not previously encountered. All requests for shipment of captured ammunition will be approved by the chief of the service concerned, this headquarters, and by AG (CASEC) APO, before the Commanding General, SOS, NATOUSA, is requested to make shipments outside the theater.

b. The safety precautions for the handling of abandoned ammunition and explosives prescribed in paragraph 2, above, will be observed except that a maximum of five (5) samples of new items not previously encountered and which are not in original containers may be shipped, provided they are certified by a qualified officer as safe for shipment.

c. The Commanding General, SOS, NATOUSA, will prescribe the safety precautions, method of packing and shipping for each item concerned and will have each individual package certified by a competent officer as safe for shipment prior to loading for movement by common carrier.

III -- [illegible].

9. 90mm AA.

a. Change of Firing Instructions for Checking Length of Recoil-90mm AA. Reference is made to paragraph 11, page 9, Ordnance Field Service Technical Bulletin 1370-1, pertaining to adjusting the length of recoil for 90mm AA Recoil Mechanism M1 and M1A1.

(1) Page 10, paragraph b, section III, said bulletin, states that after the throttling valve stop (A 14770) has been properly set according to available recoil data, the length of recoil should be checked by firing a round at 70° elevation.

(2) Instructions will be issued immediately that the first check round be fired at 0° elevation instead at 70° elevation. This procedure is necessary because there is a possibility of obtaining excessive recoil at 70° elevation and causing considerable damage to the material.

b. Removal of Power Rammers. Power rammers may be removed from all 90mm AA Guns, M1 and M1A1, in this theater if so desired by the organization.

(1) Power rammers will not be removed from the 90mm AA Gun AA Gun T2E1 or E2.

(2) Ordnance personnel will be solicited to assist in the removing of the power rammers and accomplishing such adjustments as are necessary to place the piece in proper balance. Parts removed will be returned to stock through normal channels to Ordnance depots.

10. 57mm Gun M1.

a. Accidental Application of Hand Brakes on 57mm Gun M1 on Carriages, Gun, 57mm M1A1 and M1A2. - Perusal of the design and location of the hand brake lever on the 57mm gun carriage, it has been found that the brakes may become

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #27
Hq Watervliet

accidentally dropped when the weapon is towed through heavy underbrush.

(1) The forward motion of the carriage through heavy growth produces a constant downward force on the hand brake operating lever. When further resistance by heavier components of the brush produces a force on the end of the hand brake operating lever sufficient to release the locking plunger, the downward force acting on the hand brake lever moves it to the on position and applies the brake.

(2) A relocation of the hand brake levers on subject carriages is under consideration at the present time. Pending further action on this matter, organizations equipped with this material are instructed to take immediate precautions by prescribing frequent observation of the position of the hand brake lever when moving through brush, to avoid accidental application of brakes and resultant damage to the material.

b. Damaged Elevating Arcs on Gun Carriages. - Numerous instances have been noted by this headquarters wherein the bronze elevating arcs on the 57mm Gun Carriages and on the British 6-pounder Gun Carriages have been damaged by failure to adjust properly the cradle traveling locks. The heads of the pillow-block pins, which in the traveling position rest in the pillow-block pin sockets, are permitted to develop sufficient looseness so that, when the piece is towed, the motion between tipping and non-tipping parts of the carriage is transmitted directly to the elevating arc and worm. The strain so imposed on the elevating mechanism results in unnecessary wear and in early failure of the bronze elevating arc.

(1) It is desired that all organizations equipped with the above weapons take immediate steps to check the adjustment of the cradle traveling locks and to correct the adjustment where necessary. Continuous checks will be made to insure that correct adjustment is maintained at all times.

(2) The traveling locks are adjusted by means of jam nuts located on either side of the pillow-block housing and threaded to the pillow-block pins. The adjustment should be made so that the conical heads of the pillow-block pins seat firmly in the pillow-block pin sockets when the trails are locked in the traveling position. The adjustment should be checked by placing the piece in the traveling position and applying a force alternately upward and downward to the gun barrel near the muzzle end. If there is no perceptible movement between the tipping and non-tipping parts, the adjustment is satisfactory.

II. 105mm Howitzers.

a. Damage by Retainer. - Commanders of units armed with 105mm Howitzers will instruct gun crews to examine the bore of fired cartridge cases after each round is fired to insure that the retainer does not remain in the bore.

3346

(1) Howitzer tubes 105mm are failing at a high rate due to gouges and scars. Experience and preliminary investigations indicate

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #27
Hq Watervliet

that this condition is probably due to the propelling charge retainer coming loose from the cartridge case and lodging in the bore. The succeeding round apparently rides over the disk thereby causing damage. The grooves caused by this action, although not serious a tube immediately unserviceable, will greatly reduce its life.

(2) The retainer can be identified as a sheet metal disk approximately three inches in diameter which is normally secured to the primer housing in the base of the cartridge case by spring clip action.

b. 105mm Howitzer, Carriage, M4A1. - Relocation of the stops of the elevating rack of the 105mm Howitzer carriage M4A1 issued to airborne artillery and infantry cannon companies has been ordered by the Chief of Ordnance. The work will be completed at the earliest practicable date by Ordnance agencies. This change will permit the howitzer to be elevated to approximately 65°. Elevations up to 65° can be secured by digging in the trail or by raising the wheels. After a piece has been relocated, the following precautions will be observed by each unit affected.

(1) The length of recoil should be observed when firing above 45° elevation. Recoil should not exceed thirty-two (32) inches or severe damage may result to the recoil mechanism.

(2) At elevations above 45° the howitzer may not completely return to battery, if cold, but can easily be pushed into battery by hand.

(3) It will be necessary to dig a pit to provide clearance for the recoiling parts at elevation greater than 60°.

(4) When firing at elevation above 50°, the breech block may strike the handle on the elevating handwheel when the breech is opened. This condition may be avoided by turning the elevating handwheel one-half turn.

(5) At elevations greater than 50°, the panoramic telescope cannot be used. Accurate elevations may be obtained by using the gunner's quadrant.

(6) Zone 5 charge should not be used above 45° elevation. Zone 1, 2, 3, and 4 charges may be fired up to elevations of 65°.

12. Machine Gun, Cal. .50 M2.

a. Care. - Recent information received at this headquarters concerning excessive damage to browning machine guns, caliber .50, M2, all types, has been traced to the fact that troops are assembling cocking lever with spring into the bolt from the right-hand side. In some guns, due to a combination of tolerance, the gun can be fired in a partially locked position. When this occurs, very serious damage to the gun result.

1214

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir 7 27
HQ Nebraska

b. Effective immediately, all users of the subject gun under this command will exercise great care to insure that the cocking lever pin is assembled from the left-hand side as specified in related technical and training manuals.

15. Miscellaneous.

a. Damage to Inner Tube Bearing Rings on Height Finders M1 and M2. - Wear requiring fifth echelon overhaul of height finders is developing during over-land transportation.

(1) The height finder inner tube is supported by three sets of double roller bearings near each end of the outer tube. These rollers run in steel bearing ring races, press fitted on the inner tube. The instrument is very heavy and the constant bumping it gets while being transported by truck causes the roller bearings to make deep grooves across the ring race. This wear can be observed by ranging on a target and then using the fine elevation knob. If the field of view jumps roughly instead of moving smoothly, the bearing ring is probably in need of repair.

(2) It has been found that this wear can be reduced substantially by using salvage 300x15 deep crossings as a cushion for the carrying cross on the truck. Four such crossings are placed in a single line and the carrying case merely set on top and the porter bar roped or wired to one side of the truck.

(3) It is desired that all antiaircraft organizations having height finders M1 or M2, mount the carrying cross as described in paragraph (2) above. This should help to eliminate a simple trouble which takes at least 200 man hours to correct.

b. Care of Artillery Gas Check Pads. - Consumption of gas check pads in this theater has been excessive. Gas check pads can be expected to last a minimum of 400 to 500 rounds if properly cleaned and carefully handled. Care must be exercised to prevent the pad becoming dented or scuffed. When removed from the obturator spindle, it should be wiped with a clean, oily rag. Gasoline or solvent, dry cleaning should never be used for cleaning. The gas check pad should not be soaked in oil as this will cause softness and deterioration.

c. Care of Fire Control Instruments. - Only authorized Ordnance maintenance personnel will disassemble reticles, binoculars, or any other type of fire control instruments for adjustment or repair. Equipment of this type which has been submerged in water or is in need of repair should be delivered immediately to an Ordnance company so that necessary cleaning and repair may be made before rust or corrosion can set in to such an extent as to render the instrument unserviceable or unrepairable.

d. Artillery Gun Books.

(1) It is the responsibility of artillery commanders to insure that gun books pertaining to artillery material within their command are maintained up-to-date in accordance with AR 45-30 and

3345

1215

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #27
Hq Bermuda

instructions contained on the flyleaf of the Artillery Gun Book OO, Form 6625. Combat statistics on artillery pieces are essential to the supply of adequate replacements and the improving of future designs.

(3) The artillery gun book will always remain with the gun. Ordnance maintenance units, base shops, and depots have been directed to request that the gun book accompany the gun when it enters their shops. They are responsible for the proper entry of their work therein.

(4) If the book is lost, a new gun book will be issued by the unit before transfer of the piece to any other organization. The organization transferring the piece should be able to enter more of the past history than the organization receiving the piece for the first time.

(5) When a gun has been condemned, the authority for condemnation will be entered, signed, and dated by the condemning officer and the book forwarded to the Ordnance Officer, SOS, USAFIME, for transmittal to the Chief of Ordnance. This includes guns condemned due to wear, accidents, or combat damage.

(6) Additional instructions are contained on the flyleaf of each Artillery Gun Book OO, Form 6625, and will be rigidly adhered to.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

E. T. ENDICOTT,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

18 MAR

A. C. C.

CIRCULAR)
NUMBER 26

6 March 1944

See Cir 89

AWARDS AND DECORATIONS

The following circulars, this headquarters, 1943, are rescinded and the instructions below, together with War Department publications listed in Appendix "A", substituted therefor: Section I, Circular Number 60; Section III, Circular Number 103; Circular Number 126; Section II, Circular Number 152; Section III, Circular Number 216; Section I, Circular Number 248.

1. Authority to Award. a. Under the provisions of and subject to the limitations contained in paragraph 8, Section II, AR 600-45, 22 September 1943, the Theater Commander hereby delegates his authority to award United States military decorations as follows:

(1) To Commanders of any force or command which is commanded by, or the appropriate command of, a Major General or higher: Silver Star, Soldier's Medal, Bronze Star Medal.

See Cir 38 Sect 2 (2) To Commanding Generals of Fifth Army, Seventh Army, and Army Air Forces, MTO: Distinguished Service Cross. THE COMMANDING GEN. SOS NATOUSA

(3) To Commanders of any force or command of the Army Air Forces, MTO commanded by, or the appropriate command of, a Major General or higher: Distinguished Flying Cross, Air Medal.

(4) To the Commanding Generals of Fifth Army and Seventh Army: Air Medal to Field Artillery Liaison Pilots and Observers.

See Cir 38 Sect 2 (5) Commanding General, Fifth Army, may award the Distinguished Service Cross, Silver Star, Soldier's Medal, and Bronze Star Medal to members of the French Armed Forces under the circumstances set forth in paragraph 8c(3), AR 600-45.

(6) Commanding General, Army Air Forces, MTO, may award the Distinguished Service Cross, Distinguished Flying Cross, Silver Star, Soldier's Medal, Bronze Star Medal and Air Medal to members of the French Armed Forces under the circumstances set forth in paragraph 8c(3), AR 600-45.

b. Recommendations for awards both combat and non-combat to British personnel, all grades, will be forwarded to this headquarters for final decision.

c. The authority to award the Purple Heart is contained in paragraph 5, Section II, of AR 600-45, 22 September 1943, and to expedite the award it is further extended to include: commanders of combat teams, regiments, or similar

1218

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 26
Hq Natousa

units and of separate battalions; commanding officer of base sections; Commanding Officer, Headquarters Command, Allied Force; United States Army medical officers on the staff of the Commander-in-Chief, Allied Forces, and on the Theater Commander's staff; United States Army commanders of any hospital or medical installation, including regimental, battalion, or similar organization dressing stations. (See paragraph 10b).

2. Legion of Merit. - To provide a more comprehensive and uniform basis for the submission of recommendations for the Legion of Merit, the following instructions will apply:

a. The provision of AR 600-45 that:

"The accomplishment of the duty for which the award is recommended should have been completed, or it should have progressed to an exceptional degree if the person rendering the service has been transferred to other duties prior to its full accomplishment."

is interpreted as follows:

A recommendation for an award may be made regardless of the fact that the officer or enlisted man continues in the same position, if the accomplishment can properly be considered as completed in connection with one of the following phase lines:

The end of the Tunisian Campaign, May 13, 1943.
The end of the Sicilian Campaign, August 17, 1943.
The capture of the Volturno River line in the Italian Campaign, October 13, 1943.
(Other phase lines will be announced from time to time.)

This will not be construed as authority to recommend a second or subsequent award of the Legion of Merit for duty performed while the officer or enlisted man occupies the T/O position in which he performed the duties on which the original award was based.

b. Unless otherwise directed, at least 50% of all recommendations will be for enlisted men.

c. An allotment of a certain number of awards will be granted by this headquarters each three months, first period to end 31 May 1944, to all major commands (i.e. higher headquarters, armies, air forces, base sections, etc) in this theater. Such commands will in turn divide their allotment among those units serving under them. Due care will be exercised to see that a proper balance is maintained between units. Prior to the start of a three months period each command will be advised by letter from this headquarters of the number of awards allotted for the period. This number will be based on the strength of a command at the time of the allotment, the number of Legion of Merit awards previously granted to members of the command, and its operational functions. The allotment granted will also eliminate the present disparity which exists in the number of awards granted personnel of higher headquarters and those granted lower units. It is the Theater Commander's desire that the number of awards to personnel of lower units be increased.

1219

Declassified E.O. 12356 Section 3.3/NND No. 785016

d. Once an allotment has been made by a command to a unit under it, it will not be changed by reason of reassignment or attachment of the unit to another command. However, units no longer under the headquarters which granted their allotment will transmit their recommendations through their present headquarters to the headquarters which made the grant. Direct correspondence between headquarters is authorized in this connection.

e. Recommendations may be forwarded as soon as an allotment is received, it being desirable for administrative reasons that the recommendations be spread over the period, and will contain a statement as to which allotment period they are for (i.e. for allotment period ending 31 May 194-).

f. The granting of an allotment to a command does not mean that each recommendation submitted to this headquarters as a part thereof will of necessity be approved, or that each command is required to furnish the number involved. If a unit does not fill its allotment in a particular period the unfilled part will be cancelled; it may not be transferred to another unit nor continued into the next allotment period. Unless each recommendation clearly shows the award to be justified, it will be returned disapproved and counted as part of the allotment. "Disapproved" recommendations will not be forwarded to this headquarters.

7. Bronze Star Medal. a. The Bronze Star Medal is awarded to any person who, while serving on or after 7 December 1941, in any capacity in or with the Army of the United States, distinguishes or has distinguished himself by heroic or meritorious achievement or service in connection with military operations, not involving participation in aerial flight, against an enemy of the United States.

b. The Bronze Star Medal may be awarded for acts of gallantry or meritorious service either in actual combat or in direct support of combat operations. It provides a means for recognizing performance of duty beyond the ordinary but which is not sufficiently outstanding to warrant the award of a Silver Star or Legion of Merit. This medal should be used freely by the Infantry, with increasing restraint as the distance from the zone of close combat increases, to recognize minor acts of heroism and courageous conduct in combat.

c. Awards will be announced in General Orders including name, Army serial number, grade, arm or service, organization, date(s), and the general geographic locality where action occurred for which the award is made only. Such orders are similar to those now used by the War Department in announcing award of Air Medals.

8. Purple Heart. - Paragraph 1d, AR 600-45, is construed to apply to one receiving a bona fide injury to any part of the body, sustained in action, directly resulting from an outside force (concussion, material or object set in motion), agency (weather), or agent (fire, gas), in the face of the enemy, provided treatment by a medical officer is necessitated. Borderline cases will be forwarded to higher headquarters for final decision.

9. Air Medal. a. Field Artillery Liaison Pilots and Observers qualify for the award of the Air Medal only after completing the following prerequisites:

(1) Thirty-five (35) sorties.

(2) Any single meritorious act while participating in aerial flight.

1220

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 26
Hq Natousa

b. Definition of "sorties": A sortie is deemed to have taken place when a flight has been ordered which involves:

(1) Adjustment of artillery fire on any enemy installation.

(2) Surveillance of artillery fire on any enemy installation.

(3) Registration of artillery fire in enemy territory.

(4) Front line reconnaissance of at least one hour duration.

(5) Any flight in which the airplane has been attacked by enemy aircraft.

(6) Credit for only one sortie will be given regardless of any combination of the above missions which may be accomplished on any one flight.

(7) Credit for sorties will be given only when every effort for the success of the mission has been made. Such credits will be specified and approved by the battalion, group, brigade, division, corps, or army artillery commanders.

6. Awards to Units. - In addition to the provisions of Circular Number 333, War Department, 1943, the following procedure is prescribed:

a. A company, battalion (air force squadron or group), or similar unit which is cited by the commander of a division, or of a comparable organization, will be entitled to a battle streamer upon approval of the citation by the Theater Commander, Army Commander, or Commanding General, Army Air Forces, MTO. Such approved citations will automatically be confirmed by the War Department and published in War Department General Orders. Upon approval of the citation by the Army Commander or Commanding General, Army Air Forces, MTO, a request will be submitted to this headquarters to have citation published in War Department orders to which there will be attached two (2) official copies of the citation. See Cir 44

b. Any unit larger than a battalion, OR SIMILAR or group, which is cited by the commanding officer of the next higher unit, will become entitled to a streamer only when the citation is approved by the War Department and published in War Department General Orders.

7. Battle Participation Awards. a. A list of battles and campaigns in this theater recognized by the War Department has been published in General Orders Numbers 75 and 85, War Department, 1943.

b. A list of units entitled to battle honors, together with the campaigns for which such awards are authorized, has been published in secret letter, this headquarters, dated 23 December 1943, file AG 200.5/265 S-O, subject: "Battle Participation Awards", as amended by secret letters this headquarters, dated 10 January 1944 and 17 February 1944, same file and subject. As units become entitled to battle honors by virtue of participation in operations, this list will be amended to include such units. Units omitted from any list published by this headquarters announcing battle honors, which are entitled to such honors under the provisions of AR 260-10 and as outlined herein, may be included by making application to this headquarters through channels.

1221

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 28
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c. Streamers to indicate service in this theater, which are attached to the staffs of colors or standards, will bear the names and dates of campaigns or battles for participation in which the unit is entitled to battle honors. See Change 13, AR 260-10.

d. This headquarters will authorize battle honors, after careful study of official reports, for certain units not entitled to such honors for any designated campaign, who qualify under any of the items "antisubmarine", "ground combat" or "air combat" now listed without reference to combat zones, time limitations, or units in the general orders and publication referred to in paragraphs a and b, above. These items are to cover actual participation in combat against the enemy in areas or at times which, by reasonable interpretation, are definitely distinct from and cannot be associated with any of the named battles or campaigns.

e. Individuals who are eligible to wear the appropriate theater service ribbon may wear bronze service stars on the appropriate theater service ribbon to indicate battle participation (see Circular 32, WD, 1944).

(1) Provided the individual served honorably, in the combat zone, as a member of a unit, or attached to a unit at some time during the period in which the unit participated in battle and was awarded credit therefor under the provisions of paragraph 12, AR 260-10; or

See Cir 38 sect 2 (2) In cases of individuals not members of or attached to units, provided the individual is awarded a combat decoration or served honorably under competent orders in the combat zone at some time between the limiting dates of the battle or campaign as established by War Department General Orders.

5. Combat and Service Infantryman Badge. - The following requirements are prescribed in addition to those outlined in War Department Circular Number 200, dated 27 October 1943.

a. Combat Infantryman Badge. - To qualify for this badge under the provisions of paragraph 3a of War Department Circular Number 208, 1943, an individual whose basic branch is Infantry must satisfactorily perform duty in action against the enemy in one of the following, which are hereby announced as major operations as distinguished from campaigns announced in War Department General Orders Number 75 and 98, 1943.

(1) Algeria - French Morocco.

(a) Combat Zone - Algeria, French Morocco, and adjacent waters.

(b) Time Limitation - 8 to 11 November 1942.

3341

(2) Tunisia.

(a) Combat Zone - Tunisia and Algeria east of a north-south line through Constantine, and adjacent waters.

1222

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #26
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(b) Time limitation - 8 November 1942 (air), 17 November 1942 (ground) to 13 May 1943.

(3) Sicily.

(a) Combat zone - Sicily and adjacent waters.

(b) Time limitation - 14 May 1943 (air), 9 July 1943 (ground) to 17 August 1943.

(4) Italy.

(a) Combat zone - Italy (exclusive of Sicily and Sardinia), Corsica, and adjacent waters.

(b) Time limitations - 18 August 1943 (air), 9 September 1943 (ground). Final date to be announced later.

b. Expert Infantryman Badge. - In addition to the method prescribed in War Department Circular Number 222, 1943, this badge may be awarded for satisfactory performance of duty in any action against the enemy not necessarily those listed above.

c. Eligibility. - It is emphasized that these awards are for Infantry personnel only, that they will not be awarded indiscriminately, and that they must be clearly earned.

d. Former Members of Unit. - Action will be taken by units to determine whether any of their former members are entitled to either award. Regimental and similar commanders will have published in orders the names of former members, deemed to have qualified, and will mail two (2) copies to each recipient, through channels, with the request that his present commander secure the necessary emblem and present it to him.

9. Recommendations. a. Recommendations for all awards which must be acted upon by the Theater Commander, together with supporting papers, will be forwarded so as to reach this headquarters in duplicate.

b. Particular emphasis should be placed on the recommendation, and the facts contained therein, with the accompanying citation being a concise summary of the recommendation.

c. Each recommendation will indicate all previous awards made to the individual or unit, including designation of the headquarters and general order number announcing the award. If the recommendation is being resubmitted, that fact will be shown.

d. Recommendations will be submitted in a manner similar to that shown on the Medal Form, Appendix "B", and forwarded through proper command channels. Each commander will personally sign the recommendation, indicating his recommended approval or disapproval. Grade and assignment at the time service was rendered as well as the grade and assignment at the time recommendation is made must be shown.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 26
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10. Publication in Orders. a. Paragraph 4, Section I, AR 600-45, directs that awards of decorations made by authorized commanders be announced in general orders of their commands. Such announcement will include name, army serial number, grade, arm or service, organization, date(s), and the general geographic locality where the action occurred for which the award is made. The home address, address at the time of entry into the service, or entry into the United States Military Academy will be shown. In cases of posthumous, missing in action or prisoner of war awards, the full name, relationship, and address of the next of kin will be included in the general orders.

b. The above instructions are also applicable to the general orders announcing the award of the Purple Heart. For suggested form see Appendix "C".

c. The Commanding General of the command will establish pertinent policies concerning the type of information which should be omitted from the citation as published in general orders and furnished the individual. Copies of the general orders furnished this headquarters and the War Department will contain all of the information required in subparagraph a, above.

d. General orders will be classified RESTRICTED, and in addition to the copies required by the War Department, one (1) copy of all general orders will be furnished this headquarters, marked: 'Attention, Personnel Division, AG Section.' The copies for the War Department will be forwarded promptly direct to The Adjutant General, Attention: Decorations and Awards Branch, Munitions Building, Washington 25, D. C.

e. The individual may be furnished official copies of the citation which will contain no more information than was published in the general orders. These official copies will not be classified. It is not necessary to prepare letter orders. A copy of the citation to the individual will suffice.

f. Medal numbers will not be published.

See Cir. 52 Sec. 2 g. Awards of decorations, other than the Purple Heart, to United States soldiers of Italian extraction will be reported to this headquarters by air mail.

h. Two copies of citations awarding decorations to members of the French forces will be forwarded to this headquarters by separate letter.

11. Presentation. a. As prompt recognition of services increases the value of awards, every effort will be made to expedite their presentation.

b. No request to present a decoration awarded to any individual posthumously, missing in action, or prisoner of war will be sent to The Adjutant General or other headquarters, and under no circumstances will medals be forwarded. The War Department will make presentation to the next of kin upon receipt of general orders announcing such awards. No report of presentation is necessary.

c. Should an individual to whom an award has been made depart prior to presentation, a report will be forwarded without delay, setting forth all pertinent facts and requesting that presentation be made. A copy of the general orders announcing the award will be inclosed. If the recipient's new location is known and is within this theater, direct correspondence is authorized. No medal will be forwarded, nor will any medal be engraved, when it appears that that specific medal will not be presented.

5340

1224

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 26
Hq Natousa

12. Awards to Be Noted in Records. a. Awards of decorations and dates and places of presentation will be noted in the historical records of organizations, and in the service record of enlisted men, and for all others on WD AGO Form No. 66-1 (Officer's and Warrant Officer's Qualification Card), in appropriate personnel files and efficiency records. This will include entries pertaining to eligibility of individuals to wear appropriate Service Medals, Bronze Battle Stars, Bronze Star for the American Defense Service Medal, Expert and Combat Infantryman Badges, Distinguished Unit Badge, and all other badges. Unit commanders will cause a check to be made of such records to see that necessary entries are made for those men now present in their organization who are entitled to one or more battle stars for service rendered while a member of that or another organization.

b. The Purple Heart will be presented immediately after eligibility has been determined. In cases where the individual's personnel records are not available, entry of the award will be made on his Emergency Medical Tag or Report Card (WD MD Form No. 52). The award will be announced in general orders and in addition to the distribution required in paragraph 11, above, one copy will be furnished the individual and the individual's unit commander.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

E. V. ROBERTS,
Colonel, AGD,
Adjutant General.

3 Incls:
Incl. 1 - Appendix "A", List of AR's, WD Bulletins and Circulars.
Incl. 2 - Appendix "B", Model form of Recommendation for Award.
Incl. 3 - Appendix "C", Model of GO.

DISTRIBUTION:
"A"

1225

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 26
Hq Natousa

The following Army Regulations, War Department Bulletins and Circulars will govern in appropriate instances until amended or rescinded by the War Department:

AR	Date	Subject
260-10	20 Nov 1931 (w/14 changes)	Flags, Colors, Standards, and Guidon - Description and Use.
600-35	10 Nov 1941 (w/28 changes)	Prescribed Service Uniform.
600-40	28 Aug 1941 (w/30 changes)	Wearing of Service Uniform.
600-45	22 Sept 1943	Decorations.
600-55	30 June 1928	Commendation for Exceptionally Meritorious Conduct.
600-65	20 Nov 1928 (w/1 change)	Award and Supply of Service Medals, Except Initial Supply of Victory Medal.
600-68	4 Sep 1943	Good Conduct Medal.
600-85	26 July 1940	Purpose and Supply of Service Ribbons, Bronze Stars, Miniatures, Lapel Buttons.
~~615-35~~	~~24 June 1942 (w/1 change)~~	Manufacture, Sale, Possession, and Wearing of Decorations, Medals, Lapel Buttons, Pins, Badges, Service Ribbons, Insignia.

WD Circulars	Section	Date	Subject
~~44~~	~~I~~	~~1942~~	American Defense Service Medal - Award and Supply.
~~104~~	~~III~~	~~1942~~	American Defense Service Ribbon, Good Conduct Ribbon.
190	V	1942	Award of Decorations.
218	II	1942	Motor Vehicle Driver and Mechanic Award.
323	III	1942	Sale and Wear of Insignia, Decorations, Medals and Badges.
359	~~III~~, IV	1942	American Defense Service Medal - Award and Supply; Army of Occupation of Germany Medal - Award and Supply.
~~1~~		~~1943~~	Campaign Medals for Current War.
2	IV	1943	Medals, Ribbons, Distinctive Emblems, Patches, Insignia, Badges, Chevrons, and Appurtenances.
113	I	1943	Motor Vehicle Driver and Mechanic Award.
~~166~~	~~II~~	~~1943~~	Bronze Stars, American Defense Service Medal.
224	I	1943	Wound and War Service Chevron, Medals
269	I	1943	Combat Infantryman and Expert Infantryman Badges.
~~316~~	~~II~~	1943	Lapel Button for Honorably Discharged Military Personnel.
322		1943	Standards for Expert Infantryman Badge.
333	IV	1943	Instructions Governing Unit Citations and Awards.
11	II	1944	Badge - Standards for Expert Infantryman.
26	III	1944	Animal or Fowl in General Orders
27		1944	American Defense Service Medal and Ribbon.
36	II	1944	Good Conduct Medal - Women's Army Corps.
62		1944	Campaign Medals for Current War.

For those changes see Cir. 38, Sec I & Changes

3339

1226

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #26
Hq Natousa

WD Bulletins	Section	Date	Subject
40		1942	Officers and enlisted men of armed forces of the U. S. authorized to accept decorations, etc., tendered them by governments of cobelligerent nations or other American republics and creation of decoration to be known as "Legion of Merit" and "Medal for Merit".
6	II	1943	Amendment of Executive Order No. 8809, of 28 June 1941, establishing Good Conduct Medal.
9	II, III	1943	Medal for Merit, Establishment, Regulations Governing Medal for Merit.
17	II	1943	Women's Army Corps Service Medal.
22	I	1943	Battle Honors.
3	II	1944	Bronze Star Medal.

WD Letter	Date	Subject
AG 200.6 (28 Oct 43) OB-I-A-MB-A	28 October 1943	Battle Participation Award

APPENDIX "A"

1227

Declassified E.O. 12356 Section 3.3/NND No. 785016

U S RESTRICTED Equals British RESTRICTED

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Hq Natousa

MODEL FORM

201 _____ Date _____

SUBJECT: Recommendation for Award.

TO :

1. Under the provisions of _____ it is recommended that _____ NAME
ASN _____, GRADE _____, ARM OR SERVICE _____, ORGANIZATION _____
(Including staff section if on duty with a headquarters), be awarded the _____
_____ (appropriate award - see reverse side) _____, for _____
_____ (appropriate remark - see reverse side) _____.

2. Complete description of action: In case of service awards such as Legion of Merit, a complete description of service rendered in detail should be listed. In recommendation for other awards, a detailed and factual description of the incident is of utmost importance. Do not use general statements. The most common error in recommendations is that they do not contain enough detail.

3. In recommendations for combat decorations, specific information should be included as nearly as is reasonably possible, regarding each of the following (using operations, maps, narrative statement, or any other convenient form):

a. Character of the terrain, of hostile observations, and of enemy fire.
b. Visibility, time of day, and atmospheric conditions.
c. Location of enemy.
d. Morale, that of our forces and that of the enemy.
e. Casualties sustained.
f. Effect or results of deed in question, etc.
(Not applicable to Legion of Merit)

4. Statement as to personal knowledge of the initiating officer. If he has no personal knowledge of the incident or service rendered, two affidavits from eye-witnesses or persons having knowledge must be inclosed.

5. Each basic recommendation for the award of a decoration will show the exact status of the person who is being recommended at the time of rendition by him of the service upon which the recommendation is based. Grade and assignment at the time of this incident or at the time service was rendered as well as the grade and assignment at the time recommendation is made.

6. Statement that entire subsequent service of individual since performance of act cited has been honorable. In case of Distinguished Service Medal or Legion of Merit recommendation, statement that the individual has completed his service in the position, or that it was substantially complete at time he was transferred to other duty should be added.

7. List of previous awards to include general order number and headquarters of issue.

8. Proposed Citation, which will include: a. Name, ASN, Arm or Service, Grade, Organization, period of time (inclusive dates) of service rendered, and the general or specific locality or campaign.

3238

APPENDIX "B"

U S RESTRICTED Equals British RESTRICTED

1228

Declassified E.O. 12356 Section 3.3/NND No. 785016

b. A condensation of the letter of recommendation including all pertinent facts upon which award is based. When an award is made, only the citation is published in orders; therefore, a resume of the act or service rendered must be in sufficient detail to justify the award.

c. The last sentence will include the individual's home town and state at time of enlistment, induction, entry into West Point, or present home address. (In cases of Posthumous, Missing in Action, or Prisoner of War awards, include name and relationship of nearest relative, house number, street or rural route, city and state.

(Forward through proper command channels. Each commander will personally sign the recommendation, indicating his recommended approval or disapproval)

NAME

GRADE & ORGANIZATION

COMMANDING OR OFFICIAL DESIGNATION

* * * * * * * *

MEDAL OF HONOR: Conspicuous gallantry and intrepidity at risk of life, above and beyond call of duty, in action involving actual conflict.

DISTINGUISHED SERVICE CROSS: Extraordinary heroism in action.

DISTINGUISHED SERVICE MEDAL: Exceptionally meritorious service in duty of great responsibility.

LEGION OF MERIT (in four degrees): For exceptionally meritorious conduct in the performance of outstanding services.
1. Chief Commander
2. Commander
3. Officer
4. Legionnaire

LEGION OF MERIT (without degree): For exceptionally meritorious conduct in the performance of outstanding services.

SILVER STAR: - Gallantry in action.

DISTINGUISHED FLYING CROSS: Heroism or extraordinary achievement while participating in aerial flights.

SOLDIER'S MEDAL: Heroism not involving actual conflict.

BRONZE STAR: Heroic or meritorious achievement or service in action not involving participation in aerial flight.

PURPLE HEART: Wounded in action, or as a direct result of enemy action.

AIR MEDAL: Meritorious achievement while participating in aerial flights.

MEDAL FOR MERIT (civilian award): Exceptionally meritorious conduct in the performance of outstanding services or an exceptionally meritorious act in furtherance of the war effort.

GOOD CONDUCT MEDAL: Demonstrated fidelity by faithful and exact performance of duty, efficiency, and behavior deserving emulation completing one year's service as an EM of AUS, after 7 December 1941, or three years after 27 August 1940.

1229

Declassified E.O. 12356 Section 3.3/NND No. 785016

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Cir # 26
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HEADQUARTERS
NINTH ARMORED DIVISION
APO 259

GENERAL ORDERS)
NUMBER 60)

60 March 1944

AWARDS OF PURPLE HEART

Under the provisions of Army Regulations 600-45, dated 22 September 1943, the Purple Heart is awarded to the following for wounds received in action against the enemy:

JOHN J. DOE (00000000), Capt, FA, Service Battery, 21st Armored Field Artillery Battalion, Italy, 14 December 1943. Entered service from Norfolk, Va.

GEORGE W. BROWN (00000000), Pvt, Inf, Company A, 17th Infantry, Sicily, 15 August 1943. Entered service from Newark, New Jersey.

WILLIAM S. GREEN (000000), Pvt, FA, Battery B, 14th Armored Regiment, Tunisia, 13 May 1943. Entered service from Atlanta, Georgia.

JOHN L. SMITH (000000), Pfc, FA, Battery A, 99th Field Artillery Battalion, Corsica, 14 November 1943. Entered service from New York, New York.

JEROME W. BROWN (000000), Pfc, FA, Company C, 307th Tank Destroyer Battalion, Italy, 15 December 1943. Entered service from Syracuse, New York.

By command of Major General BUTLER:

HARRY B. BLACK,
Colonel, GSC,
Chief of Staff.

OFFICIAL:

W. L. Wallace
W. L. WALLACE,
Lt Colonel, AGD,
Adjutant General.

3337

APPENDIX "C"

U S RESTRICTED Equals British RESTRICTED

1230

Declassified E.O. 12356 Section 3.3/NND No. 785016

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O V - 1821

Cir no 26

HEADQUARTERS
18 MAR 1944
A. C. C.

HEADQUARTERS
ALLIED CONTROL COMMISSION
DISTRIBUTION SHEET

1	Secretary General	1	G-4 (A)
1	Deputy Secretary General	1	G-4 (B)
1	Admin. Section	1	S-1
	Interior	1	S-4
	Public Safety	1	Courts & Boards
	Public Health (Main HQ)	1	HQ Comdt (Main)
	Public Health (Rear HQ)	1	HQ Comdt (Rear)
	Property Control	1	Adj (Main)
	Legal	1	Adj (Rear)
	Education	1	Political Section
	Monuments & Fine Arts	1	Navy (Rear HQ)
1	Economic Section	1	Army (LECCE)
	Agriculture	1	Army (Rear HQ)
	Industry & Commerce	1	Air
	Labor	1	Telecoms & Posts (Rear HQ)
	Food	1	War Material Disposal
	Public Works & Mines	1	P.R.O.
	Electric Power Mission	1	Liaison Section, HQ, ACMF
	Internal Transportation	1	C.C. British Detachment
	Shipping	1	C.C. HQ Co, 2675th Regt
	Finance	1	Region 1
1	R.C. & M.G. Section	1	Region 2
1	Civil Affairs Branch	1	Region 3
1	Information Division	1	Region 4
1	Displaced Persons-BARI	1	Region 5
1	Italian Refugees Branch	1	Region 6
1	Security Branch	1	Region 8
1	Exec Offrs (Est. Br.)	1	Region 9
12	G-1 (A)	1	AHG 5 Army
	G-1 (B)	1	AHG 8 Army

1 file

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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File AGC

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

5 March 1944

CIRCULAR)
NUMBER 25)

CHEMICAL WARFARE

Chemical Warfare Policy I
Chemical Warfare Training II
Chemical Warfare Protective Clothing, Equipment and Materials III
Expendable Supplies for Specialized CWS Uses IV
Disposition of Chemical Warfare Protective Equipment, Clothing and Materials. V
Vapor Detector Kits VI
Chemical Laboratory Facilities VII
Decontaminating Apparatus VIII
Chemical Warfare Service Officers IX

Section I, Circular Number 123; Circular 168; Section II, Circular Number 169; Circular Number 196; and Section I, Circular Number 210, this headquarters, 1943, are rescinded and the following provisions substituted therefor:

I -- CHEMICAL WARFARE POLICY

1. General: - All personnel in this theater will be prepared now to meet defensively and offensively any possible initiation of gas warfare by the enemy.

2. Reference. - For a complete statement of chemical warfare policy for this theater, reference is made to AFHQ Operation Memorandum Number 46, dated 9 February 1944.

II -- CHEMICAL WARFARE TRAINING

3. General. - There is always the possibility that, if faced with a major invasion or imminent military disaster, the Axis forces will order gas to be used. Also, it is known that the enemy is well trained and equipped for protection against chemical agents and is capable of effectively employing these agents against our forces. Therefore, commanders will review the state of training within their commands in all phases of defense against chemical attack and of the offensive use of chemical agents. Particular stress is laid on the fact that regardless of how well trained troops are in the use of other arms, a surprise gas attack could produce a major success for the enemy if our units are not prepared to meet it.

4. Commanders' Responsibility. - Commanders are responsible that chemical warfare training in their organizations is brought up to a high level. Particular attention will be given to the following procedure:

a. Training of all ranks in defense against chemical attack, will be in accordance with standards of proficiency prescribed in FM 21-40. To help achieve these standards, it is directed that:

3355

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1232

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 25
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(1) Troops will be trained thoroughly in the use of all of their chemical warfare protective equipment. It is particularly important that each individual be able automatically, to adjust his mask properly and quickly, and that he is capable of working and/or fighting with the mask adjusted.

(2) Masks will be inspected regularly and will be tested in an improvised gas chamber once in every three (3) months.

(3) Individuals will be thoroughly trained in the identification of chemical agents and in practical first aid measures to be applied immediately after exposure to gas.

b. Unit gas personnel will be properly trained and organized within units at all times. Alternate gas officers and gas non-commissioned officers will be trained so that they can immediately replace regularly appointed personnel who may become casualties or otherwise lost to the unit.

c. Organizations will be trained in the use of smoke and incendiaries, for both defense and offense.

d. A standard operating procedure will be prepared for the gas defense of each unit, and individuals in the unit will be familiarized with this SOP.

e. Attention will be given to the thorough dissemination of latest training principles contained in recent War Department and theater publications. References are as follows:

(1) FM 21-40, "Defense Against Chemical Attack", dated 7 September 1942, and following changes to this manual:

(a) Change No. 1, dated 11 September 1943, which includes:
Prescribed drill for the mask, gas, service, lightweight.
Use of eyeshields.
Use of protective ointment for decontamination of the skin.
Description of nitrogen mustard.

(b) Change No. 2, dated 20 December 1943, which includes:
Gas alarms.
Use of protective ointment for decontaminating weapons, gas mask, leather and clothing.

(2) TM 3-220, "Decontamination", dated 15 November 1943, which covers operation and maintenance of the apparatus, decontaminating, 1½ quart.

(3) TM 3-305, "Use of Smokes and Lacrimators in Training", dated 5 July 1940, and change No. 1 to this manual, dated 17 November 1943.

(4) TC 49, WD, "Pot, Smoke, Floating, TC, M4", 17 April 1943.

(5) TC 63, WD, "Use of Sack, Gas-Resistant, M1", 8 May 1943.

1233

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #25
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(6) TC No. 80, WD, "Grenades," 7 June 1943.

(7) TC No. 127, WD, "Use, Care, and Preservation of Protective Clothing," 23 November 1943.

(8) AFFQ Circular No. 78, "Use of Gas Alarms," 30 November 1943.

(9) Training Memo No. 8, this headquarters, "Training Ammunition Allowances," 24 December 1943.

III -- CHEMICAL WARFARE PROTECTIVE CLOTHING, EQUIPMENT AND MATERIALS.

5. Protective Clothing (All CE Items)

a. Definitions - "Protective clothing" is clothing which affords protection to the body against chemical agents. There are two types:

(1) "Permeable" Type - Clothing of standard uniform materials which require impregnation to make them protective against chemical agents. It consists of the articles listed in paragraph 5b (1), below.

(2) "Impermeable" Type - Clothing made from materials normally resistant to penetration by chemical agents, hence not requiring impregnation to make them protective. A complete set consists of:

1. Gloves, protective, impermeable (pair)

2. Suit, protective, impermeable

b. Allowances of Individual Protective Clothing (All Permeable Type)

(1) Complete set - provided for each individual.*

Jacket, herring bone twill, protective (and)	ea 1
Trousers, herring bone twill, protective (or)	ea 1
Suit, one-piece, herring bone twill, protective	ea 1
Drawers, cotton, protective	ea 1
Undershirt, cotton, protective	ea 1
Socks, wool, light, protective	pr 1
Leggings, dismounted, canvas, protective	pr 1
Hood, wool, protective	ea 1
Gloves, cotton, protective	pr 1
**Shirt, flannel, OD, coat style, protective	ea 1
**Trousers, wool serge, OD, light shade, protective	ea 1

(2) Additional allowances - per individual.*

Drawers, cotton, protective	ea 2
Undershirt, cotton, protective	ea 2
Gloves, cotton, protective	pr 2
Hood, wool, protective	ea 1

3334

*In addition to all military personnel, includes civilian personnel described in paragraph 13 and 19, AR 600-40, 28 August 1942, and changes thereto.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir 125
Hq Natousa

**These two items will be supplied instead of herring bone twill jackets and trousers or suits until present theater stocks are exhausted.

c. Allowances of Organizational Protective Clothing

(1) Permeable type - articles of wear as listed in paragraph 5b(1). As provided by T/E 21 for Chemical Staff Detachments, CWS troops, Separate Battalion Headquarters, Regimental Headquarters and Group Headquarters.

(2) Impermeable type - as provided by T/E 21 for Chemical Staff Detachments, CWS troops, and one (1) complete set per forty (40) enlisted men (all units).

6. Protective Equipment and Materials.

a. Allowances of Individual Protective Equipment and Materials. - The following items and quantities are authorized per individual*. (See * in paragraph 5b above) (supplied by the service indicated):

(1) Non-expendable items - allowances supersede current T/BA or T/E where there is a difference.

(c) Mask, gas (type as authorized) (CWS) ea 1

NOTE: The standard service gas mask in this theater is now mask, gas, service, lightweight, M3-10-6 or M3-10A1-6. It replaces all old style service masks and diaphragm masks.

The mask, gas, optical remains standard issue for certain special purposes when provided in current T/BA or T/E. The assault mask and/or training mask may be authorized in addition to lightweight service mask for special operations.

(2) Expendable items - allowances shown are for initial issue:

Cover, protective, individual (QM)	ea 2
Ointment, protective (CWS)	tube 1
Impregnite, shoe (CWS)	can 1
Eyeshields (CWS)	ea 4
BAL Eye Ointment (MED)	tube 1

b. Allowances of Organizational Protective Equipment and Materials.

(1) Non-expendable items - As authorized by current T/BA or T/E, all items are provided by CWS except gas casualty kits which are Medical supply items.

(2) Expendable items - Allowances shown are for initial issue (all are CWS items).

1235

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 25
Headquarters

See cir 103 sec. 3

(a) Agent, decontaminating, M3 (non-corrosive) (DANC) unit, qt

1½	per apparatus, decon., 1½ quart capacity
12	per apparatus, decon., 2 gallon
200	per armored force, maintenance battalion; armored force regiment

(b) Bleaching material (grade B) (chloride of lime) unit, lb

100	per company, troop, battery, or similar unit
1000	per apparatus, decon., P.D.
500	additional chemical storage company, aviation
1000	additional per Army Air Forces squadron
1000	additional per chemical company, air operations; chemical depot company, aviation
3000	additional per chemical decontaminating company
2000	additional per chemical composite company
100	per separate platoon

(c) Brush, decontaminating, M1 unit, each

1	per company, battery or troop
4	per apparatus, decon., P.D.
1	additional per chemical storage company, aviation
3	additional per Army Air Forces squadron; chemical composite company
3	additional chemical company, air operations; chemical depot company, aviation
28	additional per chemical decontamination company

(d) Crayon, vesicant detector, M7 unit, box of 12

1	per company, battery or troop (except armored force and tank destroyer); airplane
2	per company, battery, or troop, armored force and tank destroyer
4	per Army Air Forces squadron
1	per separate platoon

(e) Disinfectant, gas, mask, M1 unit, 4 ounce bottle

1	per company, battery, or troop; Army Air Forces squadron
1	per separate platoon

(f) Kit, gas mask, waterproofing, M1 unit, each

1	per mask, gas, service, lightweight, when authorized for special operations

(g) Kit, repair, gas mask, company, M2 unit, each

4	per company, battery, or troop; chemical staff detachment; Air Forces squadron
2	per separate platoon

3353

(h) Paint, liquid vesicant detector, M5 unit, 4 ounce can

1	per fuel consuming motor vehicle; airplane

1236

Declassified E.O. 12356 Section 3.3/NND No. 785016

(i) Paper, liquid vesicant detector — unit, book

2	per company, battery, or troop
6	per Army Air Forces squadron
1	per separate platoon

(j) Socks, gas resistant — unit, each

1	per two individuals

IV -- EXPENDABLE SUPPLIES FOR SPECIALIZED CWS USES

7. In addition to the expendable protective materials for which initial issues are established in paragraph 3, above, CWS Circular No. 1, Allowances of Expendable Supplies, dated 20 June 1943, lists certain other equipment and materials which are for use by CWS units only. Supply and issue of these items will be as follows:

a. Impregnating Materials listed herewith will be drawn by chemical processing companies as required:

Acetylene tetrachloride
Impregnite I
Paraffin, chlorinated

b. Expendable Supplies for Mechanical Smoke Generator, M1, listed in CWS Circular No. 1, are supplied as follows:

Oil, SGF-1 (fog oil) - stocked in CWS depots as Class V item for issue as required.
Alcohol, denatured - to prevent freezing of water in generator, for issue as required.

c. Miscellaneous Items - allowances shown are for initial issue.

(1) Indicator, range, 4.2" chemical mortar — unit, each

1	per 4.2" chemical mortar
1	per headquarters, chemical weapons company
1	per chemical motorized battalion

(2) Gloves, solvent, protective — unit, pair

10	per plant, impregnating, M1

d. No CWS requirements in this theater of the following items, listed in CWS Circular No. 1, for reasons shown:

Agent, decontaminating, simulated, M1A1 (for Z of I only)
Alcohol, D.V. (no M2 impregnating plants in theater)
Carbon tetrachloride (for Z of I only)
Impregnite 1, XXCC-3 (no M2 impregnating plants in theater)

e. Class III Petroleum Supplies - the following items listed in CWS Circular No. 1 (for operating impregnating plants and smoke generators) are obtained from normal petrol sources as required:

1237

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 25
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Gasoline
Oil, fuel, No. 2 or No. 3 grade - substitute may Diesel fuel or pool derv.

V -- DISPOSITION OF CHEMICAL WARFARE PROTECTIVE EQUIPMENT, CLOTHING AND MATERIALS

9. The disposition of individual protective equipment and organizational protective equipment will be in accordance with Appendix "3", Operation Memorandum No. 46, AFHQ.

9. Troops (other than Chemical Warfare Service units and chemical staff detachments) arriving in this theater will turn in all chemical warfare protective clothing to base sections or districts at ports of debarkation.

VI -- VAPOR DETECTOR KITS

10. Tests for Defective Kits. - It has come to the attention of this headquarters that the contents of many of the bottles marked "C" in the kit, M8 vapor detector, M4, are defective. Accordingly, it is directed that all vapor detector kits, M4, in the hands of units or in stock in base depots will be tested. The test will be conducted in accordance with the instructions as outlined in the last four sentences of paragraph 4 of the directions for use of the kit. These directions are pasted on the inside of the top cover of the kit. Two tubes only from the bottle marked "C" will be used for the purpose of the test. If, during the course of the test, a blue coloration fails to appear in the tubes taken from the bottle marked "A", the kit is defective and procedure for correction will be as follows:

a. Units. - The entire defective vapor detector kit will be turned into the nearest base section and a new or reconditioned kit will be drawn.

b. Base Sections.

(1) As far as possible, all defective kits will be reconditioned.

(2) The test will then be repeated to insure that the kit functions properly.

VII -- CHEMICAL LABORATORY FACILITIES

11. Attention is directed to the presence of a United States Army CWS laboratory company in this theater. At present, this unit is located in the vicinity of Algiers. The laboratory has facilities for accomplishing reasonably comprehensive chemical and physical analysis, and includes a technical reference library. Units desiring use of these facilities may address communications to: Chemical Officer, Allied Force Headquarters, APO 512, U. S. Army.

VIII -- DECONTAMINATING APPARATUS

12. Installation and location of apparatus, decontaminating, 1½ quart 33382 on vehicles.

a. General. - During the period of non-gas warfare, the decision as to whether the 1½ quart decontaminating apparatus will be placed on vehicles or held

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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in unit supply will be made by authorized commanders. Commanders authorized to make this decision are, Commander-in-Chief, Allied Central Mediterranean Force, commanders under the direct command of Allied Force Headquarters, and commanders of United States base sections. When gas warfare is anticipated or in progress it will be the responsibility of each commanding officer to have all fuel consuming motor vehicles, except motorcycles, in his unit equipped with this apparatus. This also applies to other items of equipment for which the apparatus is authorized. Also each apparatus will be filled with DANC and kept ready for immediate use.

b. Supply.

(1) Initially, the complete apparatus with bracket, four extra bolts and filling funnel will be requisitioned directly from CWS depots by the Ordnance unit charged with installing it.

(2) Replacements will be requisitioned by the unit through normal channels from CWS depots.

c. Installation.

(1) Ordnance units will install the mounting bracket and empty apparatus at the time of initial assembly or servicing of the newly received vehicle, and will, on requisition, make the same installations on unequipped vehicles in storage and in the hands of troops. The filling funnel will become an item of equipment in the tool box of each vehicle.

(2) After this initial installation, the apparatus becomes an accessory of the vehicle and Ordnance responsibility ceases except for apparatus installed on vehicles in possession of Ordnance units.

d. Location. - Locations for the installation of the apparatus will be as listed below. (Brackets already installed need not be relocated.)

(1) TRUCK, ¼ ton, 4x4: Immediately to rear of right front seat horizontally mounted against body ledge located as close to center of vehicle as bulge in ledge will permit.

(2) TRUCK, 3/4 ton, 4x4, Weapons Carrier: Front, left body projection.

(3) TRUCK, 3/4 ton, 4x4, Command: Inside top, rear trunk compartment.

(4) TRUCK, 3/4 ton, 4x4, Carryall: Inside between rear windows.

(5) TRUCK, 3/4 ton, 4x4, Ambulance: Left hand inside panel recess (same as fire extinguisher but on opposite side).

(6) TRUCK, 1½ ton, 4x4: Behind seat cushion. On panel model, between seats.

(7) TRUCK, 2½ ton, 6x6, LWB and STB, Cargo: Behind seat cushion.

1239

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 25
Hq Natousa

(8) TRUCK, 2½ ton, 6x6, 750-Gallon Gasoline Tanker: Behind seat cushion.

(9) TRUCK, 4-5 ton, and 5-6 ton, 4x4: Federal model 4-5 ton, 4x4, right rear corner of cab. Autocar 4-5 ton and 5-6 ton model, between driver's seat and side of body.

(10) TRUCK, 4-ton, 6x6, Cargo: Between seat back division.

(11) TRUCK, 6-ton, 6x6: Under dash right side.

(12) TRUCK, ¼-ton, 4x4, Weapons Carrier: On right front seat base.

(13) TRUCK, ¼-ton, 4x4, Command: Inside top of rear trunk compartment.

(14) TRUCK, ¼-ton, 4x4, Carryall: Inside between rear windows.

(15) TRUCK, ¼-ton, 4x4, Ambulance: On left side of body recess.

(16) TRUCK, Bomb Service, M6: Right cowl panel inside cab.

(17) TRUCK, Wrecking, Heavy M1: Rear of cab above driver's seat.

(18) TRACTOR, Heavy, M1: Side of left tool box, back of seat.

(19) HALF TRACK & SCOUT CAR: All models inside cowl to the left of the fire extinguisher.

(20) TANK, Light, M3A1: Inside hull to the left of the driver's seat.

(21) TANK, Light, M5: Inside hull to the left of the driver's seat.

(22) TANK, Medium, M4 & M4A1: Left side of hull to rear of driver's seat.

(23) CARRIAGE, Motor, 3" Gun, M10: Under door of right rear box in crew compartment (same location as fire extinguisher)

(24) CARRIAGE, Motor, 105mm Howitzer, M7: On inside left trail of gun mount.

(25) CARRIAGE, Motor, 37mm Gun, M6: Under dash, left front.

c. Operation and Maintenance. - Procedure for operation and maintenance of the apparatus will be in accordance with paragraphs 23 and 25 of TM 3-220, dated 15 November 1942.

13. Reconditioning of Apparatus, Decontaminating, 1½ Quart and 5 Gallon. 3331

a. Salvaging.

(1) When the decontaminating apparatus and/or any of its auxiliary

1240

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Cir # 25
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equipment is turned in by an organization for salvage, that organization will be re-issued only the item (s) of equipment necessary to make up a complete set composed of apparatus and auxiliary equipment.

(2) The complete sets of apparatus and auxiliary equipment consist of:

(a) For the apparatus, decontaminating, 1½ quart.

1. The 1½ quart apparatus
2. Bracket
3. Funnel, ½" spout

(b) For the apparatus, decontaminating, 3 gallon.

1. The 3 gallon apparatus
2. Funnel, large
3. Paddle, wooden

b. Replacing Missing or Lost Components. - If any of the items listed in paragraph 13a.(2) (a) and (b), above, are lost or missing, requisition will be placed upon the appropriate base section for the specific item(s) required to make up a complete set.

14. Miscellaneous Uses of Apparatus, Decontaminating, Powerdriven. - The use of the 400 gallon decontaminating apparatus for purposes other than decontamination has been authorized by TC 101, WD, "Miscellaneous Uses of Decontaminating Apparatus, M3A1 and M4", dated 9 August 1943.

IX -- CHEMICAL WARFARE SERVICE OFFICERS

15. Chemical officers will not be given additional assignments which will in any way interfere with their normal functions or duties as chemical officers.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

U-1466

CIRCULAR)
:
NUMBER 24)

1 March 1944

Uniforms and Insignia I
Use of General Purpose Grease II

I -- UNIFORMS AND INSIGNIA For amendments see Cir 1780

Section III, Circular Number 85; Circular Number 109; Section I, Circular Number 117; Section II, Circular Number 146; and Section II, Circular Number 192, all this headquarters, 1943, are rescinded and the following substituted therefor:

1. The wearing of the uniform in this theater will be governed as follows:

a. For officers, warrant officers, flight officers and enlisted men of the Army of the United States as prescribed in AR 600-35 and 600-40.

b. For nurses, physical therapy aides and hospital dieticians as prescribed in AR 600-37.

Rescinded by Cir 131 Sec. 3

~~c. For officers and enlisted women of the Women's Army Corps as prescribed in AR 600-39.~~

d. For civilian employees having a status recognized by the War Department as part of the United States Armed Forces as prescribed in AR 600-35 and AR 600-40. The Commanding General, SOS, NATOUSA will furnish emblems, sleeve, combatant or non-combatant, in duplicate, to such civilian employees upon receipt of requisition submitted through normal supply channels.

2. The wearing of the following articles by members of the Army of the United States in this theater is prohibited:

a. Service hat (campaign hat).

b. Cloth belt, officer's style, on service coats by enlisted men.

c. Service cap by enlisted men.

d. Miniature insignia except by general officers.

e. Civilian clothing, except when dressed for exercise, which does not include walking or riding.

3329

f. Any articles of uniform of a foreign nation except in an emergency.

g. Combinations of various articles of the uniform other than as prescribed in appropriate Army Regulations.

1243

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Cir # 24
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3. The type of uniform worn will be prescribed by the Commanding Generals, Fifth Army, Seventh Army, Army Air Forces, MTO, and SOS, NATOUSA for all troops under their commands.

4. The wearing of shoulder sleeve insignia in accordance with AR 600-40 by personnel of units assigned to this theater is authorized unless prohibited by this headquarters or Task Force commanders in operational procedures. Military personnel, while patients in hospitals or while awaiting reassignment in personnel centers may wear the shoulder sleeve insignia of the unit to which last assigned.

II -- USE OF GENERAL PURPOSE GREASE

1. Present consumption and demand for General Purpose Grease No. 2 (USA Spec. 2-108) indicates that this wheel bearing lubricant is being used for purposes not officially authorized or required. Check in several areas reveals that General Purpose Grease No. 2 is being used for chassis lubrication where General Purpose Grease No. 1 is specified. This is contrary to the basic instructions contained in Field and Technical Manuals and War Department Lubrication Guides, and will be discontinued at once.

2. War Department Circular Number 211, dated 14 September 1943, lists the publications covering information on the lubrication of Ordnance materiel. General Purpose Grease No. 2 will be used only on those points for which the symbol WB 2 appears on the lubrication guide or diagram.

3. Any unusual conditions or inadequacy of present lubricants or specified methods will be reported to Commanding General, SOS, NATOUSA with complete details and recommendations.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

J. W. ROBERTS,
Colonel, AGD,
Adjutant General.

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1244

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HEADQUARTERS SERVICES OF SUPPLY
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 750

11 February 1944

CIRCULAR)
:
NUMBER 23)

References: Letter, Headquarters NATOUSA, file AG 421/023 Q-O, Subject: "Nurses' Clothing, C-1, T/E 21," dated 30 August 1943.

War Department Cable No. 2548, dated 14 November 1943.

NATOUSA cable W 5904/4583, dated 23 November 1943.

Letter, Headquarters NATOUSA, file AG 421.1/325 QM-O, Subject: "Nurses' Winter Uniform," dated 30 January 1944.

Circular No. 2, cs, this Headquarters is rescinded and the following substituted therefor.

1. The following items are authorized for issue to nurses within this Theater:

Anklets, wool, women's	pr. 3 per nurse
Cap, winter, or wool, knit	ea. 1 per nurse
Jacket, field	ea. 1 per nurse
Leggings, women's	pr. 2 per nurse
Panties, winter, women's	pr. 4 per nurse
Shirt, HBT, women's	ea. 4 per nurse
Shoes, field, women's	pr. 2 per nurse
Stockings, wool, knee length	pr. 4 per nurse
Trousers, HBT, women's	pr. 4 per nurse
Vest, winter, women's	ea. 4 per nurse
Waist, wool, women's	ea. 4 per nurse

2. When approved as being necessary, by the Commanding Officer of the hospital unit, the following items are approved for issue to nurses:

Gloves, mosquito	pr. 1 per nurse
Overshoes, arctic, 4 buckle, women's	pr. 1 per nurse
Trousers, outer cover, women's	pr. 2 per nurse
Trousers, wool liner, women's	pr. 1 per nurse

3328

3. Due to the limited availability of Jackets, field, winter; Trousers, outer cover; and Trousers, wool, liner, the following will apply:

1245

Declassified E.O. 12356 Section 3.3/NND No. 785016

a. Priority of issue of Jackets, field, winter; Trousers, outer cover; and Trousers, wool liner, will be given to nurses in field and evacuation hospitals.

b. Nurses in field and evacuation hospitals who do not receive the items referred to in paragraph 3a, because of non-availability of stocks, will be issued in lieu thereof a Jacket, combat, winter, one (1) per nurse; and Trousers, combat, winter, two (2) per nurse.

c. When approved as being necessary by the Commanding Officer of the hospital unit, nurses in other medical installations will be issued a Jacket, combat, winter, one (1) per nurse, and Trousers, combat, winter, two (2) per nurse until such a time as Jackets, field, winter; Trousers, outer cover; and Trousers, wool liner, become available for issue.

4. All items of clothing listed herein will be maintained without expense to nurses.

By command of Major General LARKIN:

MORRIS W. GILLAND,
Colonel, G.S.C.,
Chief of Staff.

OFFICIAL:

/s/ Vernon W. Rice

VERNON W. RICE,
Lt. Col., A.G.D.,
Adjutant General

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1246

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	G-4	
	Hq Comdt (Main Hq)	
	Hq Comdt (Rear Hq)	
	Adjutant (Main Hq)	✓
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	Archives & Library	
	Pool of Interpreters	
	Political Section	
	Independent Sub-Commissions	
	Navy	
	Land Forces	
	Air Forces	
	Telecommunications & Posts	
	War Material Disposal	
	Public Relations Officer	
	Liaison Section Hq A.C.M.F.	

FOR:

Signature
Remarks/Recommendation
Information
Approval/Disapproval
Appropriate Action
Investigation & Report
Dispatch

REMARKS: Sgt Parisi

Held for further reference
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Declassified E.O. 12356 Section 3.3/NND No. 785016

Does Para 5a require any action by our plt?

Col. Clough!

In accordance with par 5a AR 345-90, two copies of the current TOA for provisional units organized by direction of HQDA or by local Commanders when an FTO is approved Roster will be prepared and forwarded in accordance with AR 345-500

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1248

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

6-2-44
Date

Suspense: _____

FROM		TO
	Chief Commissioner	
	Dep. Chief Commissioner	
	Secy. Gen. to Chief Commissioner	
	Administrative Section	
	Economic Section	
	G5 & PW Section	
	Civil Affairs Branch	
	PW & Displaced Pers Sub Com	
	Italian Refugees Branch	
	Security Branch	
	Information Branch	
DAAC	Establishment Branch	
	Ex Offrs (A)	✓
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	Hq Comdt (Main Hq)	
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	Adjutant (Main Hq)	
	Adjutant (Rear Hq)	
	Archives & Library	
	Pool of Interpreters	
	Political Section	
	Independent Sub-Commissions	
	Navy	
	Land Forces	
	Air Forces	
	Telecommunications & Posts	
	War Material Disposal	
	Public Relations Officer	
	Liaison Section HQ A.C.M.F.	
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FOR:

Signature
Remarks/Recommendation
Information
Approval/Disapproval
Appropriate Action
Investigation & Report
Dispatch

REMARKS: Over

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 29) 26 February 1944

Reorganization and Redesignation of Units.....I
Off Duty Association of Officers and Enlisted Personnel.....II
Utilization of Women's Army Corps Personnel.....III

I - REORGANIZATION AND REDESIGNATION OF UNITS

Rescinded By Par 12 Sec 2 Section II, Circular Number 204 and Section I, Circular Number 246, both this headquarters, 1943, are rescinded and the following substituted therefor:

1. All units in this theater will reorganize immediately upon receipt of new T/O and E pertaining thereto and any subsequently published changes therefor, as they are received by the commanders concerned, without further directive from this headquarters. Exceptions to this policy are authorized pursuant to paragraph 2, letter The Adjutant General, file AG 320.2 (31 Jul 43) RS-A-M-C, 20 August 1943, subject: "Utilization of Personnel". In exercising such exceptions, commanders authorizing same will report to this headquarters units not reorganized and reasons therefor, pursuant to above cited authority, and the approximate date that reorganization can and will be accomplished, if known. It will be the responsibility of the commander to whose command a unit effected by change in T/O is assigned to insure that reorganization or adoption of changes is executed.

2. All equipment not specifically authorized by the new T/O and E will be turned into the nearest base section depot immediately upon reorganization. This will include any equipment which may have been specifically authorized at any time in various headquarters in the United States, United Kingdom, this theater or any other theater of operations.

3. All personnel rendered excess by reorganization will be transferred to the nearest personnel center.

4. Notification of dates and places of reorganization, including specific T/O and E, with changes and date of T/O and E will be rendered to this headquarters immediately upon reorganization. Five (5) copies of the accomplishing orders will be forwarded this headquarters and ten (10) copies forwarded to the Commanding General, SOS NATOUSA.

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Cir # 29
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5. a. Upon reorganization, rosters will be forwarded as required by AR 345-900.

b. The appropriate data (see paragraph 18, AR 345-800) will be entered in the morning report of each unit concerned, in accordance with Section III, AR 345-400 as modified by letter this headquarters, AG 330.33/100-C, subject: "Adoption of New Morning Report", dated 29 July 1943.

II - OFF DUTY ASSOCIATION OF OFFICERS AND ENLISTED PERSONNEL

The customs of the service relative to off-duty association of officers and enlisted personnel apply equally to male and female personnel. See paragraph 2c, Circular Number 289, War Department, 1943, and paragraph 34, FM 21-50. Immediate commanders may make exceptions to this policy in cases of relatives or fiances/fiancees, in which cases specific letters of authorization shall be issued to, and carried by, the personnel concerned.

III - UTILIZATION OF WOMEN'S ARMY CORPS PERSONNEL

1. Circular Number 295, this headquarters, 1943, is rescinded.

2. Current instructions on this subject are contained in Circular Number 289, War Department, 1943.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

[signature]
R. V. [illegible]
Colonel, AGD,
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 22)

20 February 1944

Furlough Ration Allowance.....I
Adoption and Transporting of Children.....II
Cover, Mattress.....III
Distribution, Storage, and Issue of AGO Publications and WD Blank Forms.....IV

I -- FURLOUGH RATION ALLOWANCE

The payment of furlough ration allowance to enlisted men going on furlough in this theater is not authorized. Private messing arrangements depending solely on civilian means are not permitted, and the only recognized messing facilities are Army messes. Enlisted men going on furlough will be furnished rations in kind, or arrangements will be made in advance for rations in Army messes.

II - ADOPTION AND TRANSPORTING OF CHILDREN

1. Several units in this theater have adopted or temporarily harbored minor children and have furnished them with food, clothing, and shelter. Children may present themselves as orphans to military personnel in order to gain such attentions.

2. Children will not be harbored nor transported by military personnel.

See dir 90 Sec 3

3. If children are apprehended in the keeping of military personnel, they will be returned to the proper civil authorities at the place where they joined the military personnel.

III -COVER, MATTRESS

1. The basis for issue of cover, mattress is hereby amended to one (1) per individual.

2. Quantities in excess of this authorization, now in hands of troops, will be returned and placed in regular Quartermaster stocks. The actual schedule of this return will be the responsibility of the base sections but will be accomplished as soon as practicable.

3. In addition to the basis set forth in paragraph 1 for individual allowances, companies and similar organizations are authorized to maintain stocks in the quantity equalling 50% of their strength to provide for laundry turnover and other organizational requirements.

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1252

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See Cir. 58 sec. 3

IV - DISTRIBUTION, STORAGE, AND ISSUE OF AGO PUBLICATIONS AND WD BLANK FORMS

1. Section IV, Circular Number 180, and Section IV, Circular Number 198, this headquarters, 1943, and paragraph 3, Section II, Circular Number 7, this headquarters, cs, are rescinded.

2. Current instructions are contained in Section II, Circular Number 7, this headquarters, cs.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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Armd 5 + 8 Cav Gp
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

16 February 1944

CIRCULAR)
NUMBER 21)

UNIT FUNDS

Maintenance and Inspection.....I
Cashing of Checks.....II

Circular Number 58; Section VI, Circular Number 67; Section IV, Circular Number 75; Section III, Circular Number 86; Section II, Circular Number 88; Section II, Circular Number 162 and Section I, Circular Number 206, this headquarters 1943, are rescinded and the following substituted therefor:

I - MAINTENANCE AND INSPECTION.

1. Custodians.

a. Unit and similar funds constitute the means for accounting for non-appropriated funds. These funds are official funds and require the same careful supervision as do appropriated public funds, and will be accounted for on WD QMC Form Number 15 (Company Council Book) by showing all collections and disbursements therein.

b. Officer custodians of such funds are enjoined to study AR 210-50, which clearly sets forth the provisions under which these funds are administrated.

c. These regulations charge the duly appointed custodian with receiving, safeguarding, disbursing, and accounting for these funds. This means that the custodian must perform these duties personally. He cannot delegate this responsibility to any other person.

d. To insure these funds against loss, great care must be exercised in handling them. In units so located as to make practicable the maintaining of a bank account in an approved bank, unit funds will be promptly deposited upon receipt. Under no circumstances should they be permitted to remain unduly long upon the person of the custodian, in a desk drawer, or in any other unprotected place.

e. (1) All unit funds will be carried in the council books in dollars and where deposited in banks, they will be carried in dollar accounts, and checks drawn against such accounts will be drawn in dollars, but local currency will be withdrawn at the official rate of exchange, and payments made in cash. Arrangements have been made with the Financial Secretary of the French High Command, whereby local banks will be officially instructed to carry such dollar accounts, for official and quasi-official funds only.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 21
Hq Natousa

(2) In order to provide to the fullest possible extent for security measures, it is desired that a system of arbitrary numerical designations for company and similar unit funds be used instead of the official designation of such funds when they are deposited in a bank in this theater. The system whereby the fund is deposited under its official designation, e.g., Company Fund, Company A, 1st Infantry, provides to the banks virtually a complete station list of units of the American forces in this theater.

(3) Commanders of major elements (i.e., SOS, Armies, Air Forces, Corps and divisions) will assign an appropriate symbol and number to each unit within their respective commands, for designation of unit funds, e.g., SOS-75, Fifth Army-14, Fifteenth Air Force-15, II Corps-6; for divisions, a symbol that does not show numerical designation of unit, followed by a number.

(4) Accounts will not be carried under the personal name of the custodian.

f. Where banking facilities are not available and considerable balances are on hand, money orders, payable to the unit fund (not the custodian thereof by name) should be purchased, to be cashed as needed to make necessary payments. The fees for the purchase of the money orders are proper expenditures from unit funds, vouchers being prepared for the signature of the issuing postal officer at the time of purchase.

g. Cash kept on hand should be in yellow seal dollars, to be exchanged for local currency at the official rate of exchange as needed to make payment.

h. (1) There being no banks in this theater which fall within the provisions of the United States Banking Act (Federal Deposit Insurance Corporation insurance for deposits up to $5,000.00) as contemplated in paragraph 6, AR 210-50, so much of the provisions thereof as require that funds be deposited only in such banking institutions is hereby waived.

(2) Bank of Algeria, Bank of Morocco and Barclay's Bank, Ltd, are authorized depositories for unit funds in North Africa.

(3) Allied Military Financial Agency (AMFA) is authorized as depository in Italy, Sicily and Sardinia for unit funds.

(4) The Ajaccio Branch in Corsica of the Bank of France is authorized as depository in Corsica for unit funds.

i. The custodian should constantly bear in mind that any losses in these funds due to his negligence must be borne by him. He cannot expect a board of Officers to relieve him of responsibility for such loss unless he has taken every reasonable precaution to safeguard the funds.

1255

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 21
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j. When commanders consider it impracticable, due to tactical reasons, to have unit or similar funds deposited in local banks, balances in excess of current needs should be carried in accordance with paragraph f above.

2. Responsibility of Commanding Officers.

a. Commanding Officers are reminded of their responsibility for the proper supervision of the handling of the funds referred to above. Paragraph 20, AR 210-50, prescribes that all funds will be inspected at least once each quarter by either the battalion, regimental or similar commander, or by a field officer designated by him. In order to provide for closer supervision of these funds, and the instruction of the custodians thereof, it is desired that whenever practicable, without undue interference with other duties, such inspections be made monthly.

b. Officers of the Inspector General's Department and special inspectors will make periodic inspections as directed by the commanding officer having inspection jurisdiction.

3. Funds to be Maintained.

All non-appropriated monies will be accounted for in unit or similar funds. The number of non-organizational funds will be kept at a minimum. No "Slush Funds" will be maintained.

4. Transfer of Funds.

a. When an organization goes into combat where, in the opinion of the regimental or similar unit commander, funds might be lost through casualties, such funds will be left with the adjutant, who will give a receipt for the funds and all papers pertaining thereto. The adjutant will have no authority to make disbursements. Upon the relief of the organization, the fund will be returned to its custodian.

b. If the custodian of the fund has become a casualty, the fund will be closed by the adjutant, inspected by a field officer, and then turned over to the succeeding custodian.

c. Whenever the custodian of a unit or similar fund is relieved of responsibility, by transfer or other reason, he will accomplish transfer of the funds to his successor without delay, and will have it inspected by an officer designated as the inspecting officer.

5. Purchase of U. S. Bonds.

Nothing in this circular shall be construed as prohibiting the purchase of United States Savings Bonds, Series "F" and "G" from unit funds. Series "E" War Bonds are not authorized.

3324

1256

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 21
Hq Natousa

See Cir 80 Sec. 4
See Cir 28 Sect 2 1944

II - CASHING OF CHECKS.

6. Finance officers are authorized to cash company, regimental or similar funds checks for properly identified custodians of such funds. Attention of finance officers cashing such checks is invited to Section II, Finance Bulletin Number 25, 4 March 1943, subject: "Safeguarding of Military Information." This authority is restricted to the cashing of checks drawn in United States dollars on institutions in the United States. Company, regimental or similar fund checks payable in other than United States dollars will not be cashed by finance officers.

7. Disbursing Officers cashing unit fund checks may deposit them with the Treasurer of the United States in the normal manner, or may invoice the total thereof as cash to the Central Disbursing Officer, .. S. Kinsman, Major, F. D., Symbol 210-961, Finance Officer, Third Port Headquarters, T. C., APO 600, supporting the invoice form with checks in the total amount transferred. The Central Disbursing Officer will effect transfer to the Finance Officer, U. S. Army, 2 Lafayette Street, New York 7, New York.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

R. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 20) See W.D. Cir. 93 sect 2 1944

15 February 1944

AIRCREW TRAINING

Aviation Cadet Training I
Officer Training in Grade II

Circular Number 240, this headquarters, 1943, is rescinded and the following instructions substituted therefor:

I -- AVIATION CADET TRAINING

1. Applications for aircrew training may be submitted by any enlisted man stationed in this theater. This will be for potential pilots, bombardiers, and navigators, only. Enlisted men who have been eliminated from pilot training are not eligible for further pilot training but may, if qualified, apply for bombardier or navigation training.

2. Full information with respect to Aviation Cadet Training, application blanks, and instructions for executing same, etc., may be obtained from the NATOUSA Aviation Cadet Examining Board in care of:

a. Headquarters Atlantic Base Section.

b. Headquarters Mediterranean Base Section.

c. Headquarters Center District, Mediterranean Base Section.

d. Headquarters Eastern Base Section.

e. Headquarters Peninsular Base Section.

3. Applicants must meet the following general requirements and at the time of appointment must:

a. Have been citizens of the United States or of the Commonwealth of the Philippines for not less than 10 years immediately preceding appointment unless waiver of this requirement is obtained from the Commanding General, Army Air Forces.

b. Have reached their 18th birthday but not have reached their 27th birthday.

3323

c. Be of excellent character.

d. Be of sound physique and in excellent health and able to pass the physical examination prescribed in AR 40-110 as amended by Section II, War Department Circular Number 173, dated 31 July 1943, or any succeeding amendments.

1258

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Cir # 20
Hq Natousa

c. Be able to pass such mental qualifying examinations and/or possess such educational qualifications as are prescribed by the Commanding General, Army Air Forces. This requires that all candidates must pass the Aviation Cadet Qualifying Examination. This is a screening test which is used to determine the ability and aptitude of the applicant for the various phases of Air Crew Training.

4. At the time of submission of application and allied papers, applicants must include the following:

a. WD AGO Form 60 (single copy).

b. Three letters of recommendations as to character.

5. A NATOUSA Aviation Cadet Examining Board has been established with Recorders permanently stationed at Headquarters ABS; MBS; CD, MBS; EBS; and PBS. Commanders will forward applications through channels to the Recorder of the Aviation Cadet Examining Board nearest the station of the individual concerned. Service records will accompany each enlisted man upon appearing before Examining Board. Applications received from either NORBS or IBS will be forwarded to the Aviation Cadet Examining Board at EBS. Applications will not be forwarded through this headquarters.

6. Applicants will receive notice and instructions to report to the nearest Aviation Cadet Examining Board for the necessary educational, physical, and moral character and general fitness examination direct from the President of the Aviation Cadet Examining Board.

7. Successful applicants will be transferred in grade to the Air Corps, unassigned, and will be assembled for shipment to the United States at a Port to be designated at a later date.

8. Replacements for enlisted men selected will be requisitioned in the usual manner through normal command channels.

II -- OFFICER TRAINING IN GRADE

9. Officers on foreign duty are not eligible for air crew training in grade. Upon return to the continental United States they may apply in accordance with the provisions of War Department Circular Number 30, as.

ACC-DIST
HQ COMDT-MAIN
HQ COMDT-REAR
ADJ-MAIN
ADJ-REAR
REGT'L 849
AMG-5th Army
AMG-8th Army

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

J. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 19)

14 February 1944

See Cir # 14

UNITED STATES CLAIMS SERVICE

Establishment Under Operational Control of Chief Claims Officer I
Functioning in French Africa and Corsica II
Functioning in Italian Territory III

I -- ESTABLISHMENT UNDER OPERATIONAL CONTROL OF CHIEF CLAIMS OFFICER

1. a. The administration of claims shall, subject to the directions of this headquarters, be under operational and technical control of a Chief Claims Officer. The Theater Judge Advocate shall, in addition to his other duties, perform the duties of Chief Claims Officer. The administration of claims in French Africa and Corsica shall, subject to the supervision of the Chief Claims Officer, be under the operational and technical control of a Deputy Chief Claims Officer.

b. The administration of claims in Italian territory shall, subject to the supervision of the Chief Claims Officer, be under the operational and technical control of a Deputy Chief Claims Officer.

2. In order that a uniformly descriptive term may be employed which is easily recognized by local inhabitants and at the same time distinguished from like services of other forces, the administration of claims shall be conducted under the name of "U. S. Claims Service".

3. Personnel assigned or attached to the U. S. Claims Service are, effective on the date of such assignment or attachment, attached to the headquarters of the base section in which they operate for issuance of all necessary travel orders within the base section as may be requested by the Deputy Chief Claims Officer, rations and messing, suitable billets and office space, and supplies. When travel orders for travel outside the base sections or travel between base sections are necessary, request for such orders will be made to this headquarters.

4. Motor vehicles necessary for the proper conduct of the U. S. Claims Service will be procured by the Deputy Chief Claims Officer in accordance with existing procedures.

5. Deputy Chief Claims Officers are authorized to requisition from the respective base sections stationery, office supplies, equipment and services necessary to the efficient operation of the claims service in the territorial area of the respective base sections. When branch offices of the U. S. Claims Service are established in an area outside of any base section, such requisitions may be made upon the nearest U. S. installation of issue in that area.

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1261

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Cir #19
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II -- FUNCTIONING IN FRENCH AFRICA AND CORSICA

6. The settlement of claims on account of damage to or loss or destruction of public property, both real and personal, or on account of damage to or loss or destruction of private property, both real and personal, or personal injury or death of inhabitants of French Africa and Corsica, when such damage, loss, destruction or injury is caused by Army forces, or individual members thereof, or otherwise incident to non-combat activities of such forces, will be considered, determined, adjusted and paid in accordance with the provisions of the Act of Congress approved 2 January 1942, as amended by the Act of Congress approved 22 April 1943, and Army Regulations 25-90.

7. The Claims Commissions heretofore appointed by the Secretary of War to adjust claims under the above acts of Congress and Army Regulations will continue to function under this directive.

III -- FUNCTIONING IN ITALIAN TERRITORY

8. Claims will not be considered or paid under the Act of Congress approved 2 January 1942, as amended by the Act of 22 April 1943, but shall be investigated, processed, approved and delivered to the Italian authorities as hereinafter provided.

9. The U. S. Claims Service in Italian territory will investigate, consider, determine and adjust claims of the same kind and nature as would be considered, determined, adjusted and paid under the Act of 2 January 1942 as amended, if such Act were applied in Italian territory.

10. The U. S. Claims Service in Italian territory will comprise a Deputy Chief Claims Officer, who shall be an officer of the Judge Advocate General's Department; a legal review board of not to exceed three officers who shall be detailed for duty in the Office of the Deputy Chief Claims Officer, and such field investigators, clerks, interpreters and other personnel as may be duly assigned thereto or employed for duty with said service.

11. Copies of reports of investigations made pursuant to Circular Number 100, this headquarters, 1943, by unit investigating officers will be forwarded to the most convenient office of the U. S. Claims Service by the units concerned. Investigating officers assigned to the claims service, upon completion of their reports of investigation, will transmit them to the Office of the Deputy Chief Claims Officer. No claim will be approved by the Deputy Chief Claims Officer until such claim has been examined by the legal review board in his office.

12. The Deputy Chief Claims Officer in charge of the U. S. Claims Service in Italian territory is authorized to approve for payment any claim in an amount not in excess of $500.00.

13. The Chief Claims Officer, U. S. Claims Service, is authorized to approve for payment any claim in an amount not in excess of $2,500.00.

1262

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Cir #19
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14. Any claim in an amount in excess of $2,500.00 must be approved by the Theater Commander.

15. When any claim is properly approved by the Deputy Chief Claims Officer, he shall pass the claim to the representative of the Italian Government designated by the Minister of Finance who shall acknowledge receipt of the approved claim. By arrangement with the Minister of Finance, the accounting office of the Italian Treasury will notify the claimant of the award and will furnish the claimant an order on the Treasury in the amount of the award. Upon presentation of this order to a Treasury cashier, the claimant will receive the amount of the award upon condition that he sign a release by which he releases the United States and its officers and representatives from any further claim growing out of the incident. The Italian paying officer will transmit this release to the Office of the Deputy Chief Claims Officer for file with the retained papers.

16. Any claim approved by the Chief Claims Officer or the Theater Commander will be returned to the Deputy Chief Claims Officer to be passed to the Italian authorities as set forth above.

17. Due to terms of the armistice and to arrangements made with the Italian authorities, claims on account of use of real estate or damage occasioned or attributable to such use and claims on account of use of movable property will not normally be considered for adjustment by the U. S. Claims Service, but will be handled as procurement matters by existing procurement agencies in accordance with existing procurement directives.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Brigadier General, GSC,
Chief of Staff

OFFICIAL:

/s/ H. V. Roberts,
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

Reproduced, Hq Peninsular Base Section,
APO 782, 20 February 1944 GMA.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

13 February 1944

CIRCULAR)
NUMBER 18)

RECOVERY AND EVACUATION OF SALVAGE

Circular Number 22, Section I, Circular Number 70, Section II, Circular Number 80, Section II, Circular Number 82 and Section I, Circular Number 147, this headquarters, 1943, are rescinded and the provisions following substituted therefor.

1. Definition. Salvage is defined as abandoned, discarded and condemned property. In addition to scrap, salvage may be, and often is, comprised of new, used, reclaimed, unserviceable, repairable property and scrap materials.

2. The prompt collection, recovery and classification of salvage and the early return to service of new and reclaimed property, together with the early shipment of certain strategic scrap metals to the United States, will contribute measurably to the successful prosecution of the war. To accomplish this a continuous and concerted effort must be made by all agencies within the theater to collect all useful materials.

3. Responsibility. a. Combat Areas. - Commanders of armies and of corps and smaller units when operating independently are responsible for the collection, utilization and evacuation to the rear of salvage within combat areas.

b. The Commanding General, SOS, NATOUSA, is responsible for the reception of salvage from combat areas and for the recovery, collection, classification, reclamation, and final disposition of all United States salvage received in the base areas.

c. The Commanding General, SOS, NATOUSA, is charged with the disposal of all waste materials and unrepairable property. All articles of unrepairable property, including waste products, will be turned over to the Quartermaster Corps for salvage, except explosives, abandoned ammunition containing explosives, and salvageable ammunition components. The excepted property will be disposed of through ammunition supply channels in accordance with existing theater instructions.

4. All salvaged material, except as hereinafter indicated, will be returned to base section depots. Maximum use will be made of otherwise empty transportation moving to the rear. Salvage collecting companies, when available, will evacuate all salvage except explosives and ammunition. All abandoned or otherwise unserviceable military property of any kind, including marine s[illegible] will promptly be recovered from battlefields, the situation permitting, and other areas, and evacuated by any means possible to classification depots where such property will be segregated and classified for further disposition.

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Cir # 18
Hq Natousa

5. Classification Depots. There will be established in each base section one or more classification depots to receive, segregate and classify all salvage collected in the several areas of the theater. All salvage will be promptly segregated and classified as follows:

a. Enemy serviceable and repairable property will be processed and disposed of in accordance with current AFHQ instructions. Non-repairable property, scrap and waste materials from enemy salvage in the possession of the United States will be treated in the same manner as United States salvage.

b. British and French Property.

(1) Property pertaining to the British and French Armies will be turned over to the nearest British or French salvage collecting installation, except United States property originally issued the French Army and which is unfit for further military use. The excepted property will be disposed of as provided in this circular for all salvaged United States property.

(2) Liaison will be maintained with British and French salvage officers to facilitate handling of salvage problems.

c. United States Property.

(1) Serviceable property will be returned to the service to which it pertains.

(2) Unserviceable property

(a) That property fit for repair and further use for the purpose for which it was designed will be returned to the service to which it pertains.

(b) That property which cannot be repaired locally but which is useful for other military purposes than that originally intended, will be turned over to the service having use for such property.

(c) Current War Department instructions will be followed for the return to United States of the following articles of property:

1. Repairable property which cannot be repaired or reclaimed with facilities in this theater.

2. Scrap metals.

3. Fired brass artillery cartridge cases.

4. Self-sealing Air Force gasoline tanks (repairable and non-repairable).

5. Empty gas and oxygen cylinders.

1265

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Cir # 13
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6. Aritcles of individual clothing and equipment.

7. Small arms fired cases.

(d) Unserviceable property and scrap materials that are not to be repaired or returned to the United States will be disposed of through MEB in North Africa and AMG in other areas in accordance with instructions to be issued by this headquarters; these instructions will provide for the sale of used shoes and certain other commodities which may be adjudged necessary for the economic needs of the theater and where the sale will reduce the tonnage of equivalent items otherwise required to be imported for such needs.

6. Empty Gas and Oxygen Cylinders. Empty gas and oxygen cylinders will be turned over to the engineer supply officer at the nearest suppy point in the theater. He will endeavor to have them filled by a commercial agency or by Engineer Gas Generating Units. Only when such facilities are not available in the theater will empty gas cylinders be returned. Empty Army Air Force cylinders will be returned in accordance with existing regulations.

7. Unserviceable Tires. All serviceable tires will be turned over to a tire reconditioning company for inspection, classification and reconditioning. Only when a tire reconditioning company or other repair facility is not available will they be returned to the United States. Should the tire reconditioning company classify tires as Class C-1, they are to be packed, so marked, and returned.

8. Safety Measures to Prevent Loss of Life and Property. Some shipments of overseas scrap received in the United States have contained material of an explosive nature, and although extreme caution is exercised here in the handling of these shipments, nevertheless the inclusion of such materials has resulted in loss of life and property and loss of production. All materials such as ammunition, booby traps, bombs, mines (in all cases whether inert or not), sealed gas cylinders, sealed gasoline drums, sealed fuel tanks, and any other hollow sealed items (whether they contain any explosive elements or not) are nevertheless explosive in nature when being melted or reduced with cutting torch. Therefore, action will be taken to eliminate such items from all scrap shipments. No shipments of these types of material, except self-sealing Air Force gasoline tanks, will be made without approval in each instance by Assistant Chief of Staff, G-4, this headquarters. Self-sealing Air Force gasoline tanks will be returned as property, crated, and so marked, whether they are repairable or not.

9. Consignment of Shipment to the United States. a. Repairable property will not be mixed up with scrap material, but will be consigned as cargo to the United States War Department, the Chief of Technical Service concerned, and will be described on the manifest by service classification.

b. Scrap materials will be returned either as ballast or cargo and consigned to the United States War Department, Chief of Transportation, Washington 25, D. C. (The words "United States War Department" must appear on manifest and shipping documents to insure release from customs prior to entry.)

3319

1265

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 13
Hq Natousa

c. Manifest covering each consignment will clearly list the tonnage and classification of such consignment and will accompany the vessel. A copy of the manifest will be promptly airmailed or sent by courier to the Chief of Transportation: Ocean Traffic Branch, Washington 25, D. C.

d. Radio notification stating the tonnage and classification of each consignment will be sent to the Chief of Transportation, Washington 25, D. C.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts,
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

Reproduced, Hq Peninsular Base Section,
APO 782, 21 February 1944.

DISTRIBUTION:
"A", & "B"

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" 2 - (2)
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S-4
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1268

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 12 February 1944
NUMBER 17)

PERSONAL TRANSFER ACCOUNT

Purpose I
General Procedure II
Duties III
Refunds and Redesignation of Payees IV
General Information V

The following circulars, this headquarters, 1943, are rescinded and the instructions below substituted therefor:

Section	Circular
ALL	66
II	115
ALL	172
I	180
II	186
V and VI	294
I	214
IV	241

I - PURPOSE

1. The following extract of a letter from the Secretary of War is reproduced for the information of all concerned:

"There is an urgent need to further reduce the amount of surplus funds held by our personnel overseas. The volume of their expenditures is having a serious effect on the economy of the countries in which they are located, and this results in resentment on the part of the inhabitants when local stocks are depleted and excessive price rises occur. Further, the two-price system of some local merchants results in excessive charges for goods sold to our men. It is also essential that men be encouraged to save money in order that they may have savings to rehabilitate themselves when discharged."

2. With these objectives in mind, the Army Finance Department has initiated the Personal Transfer Account System. Commanders will advertise as freely as possible the advantages afforded by this plan which provides a safe, accurate and rapid means of transferring funds to the United States, at no cost to the remitter.

3318

II - GENERAL PROCEDURE

3. The Personal Transfer Account System provides for the transfer of funds by all U. S. military and civilian personnel in this theater to the United States in two ways:

1269

Declassified E.O. 12356 Section 3.3/NND No. 785016

a. By U. S. Treasury Check - All U. S. military and civilian personnel (with the exception of merchant seamen who are assigned to vessels in transitory status) may transmit money to any individual or institution within the continental limits of the United States. The minimum amount which may be transmitted is ten dollars, and the amounts must be in multiples of five dollars. The remitter is required only to deposit the funds with his personnel officer, or with a finance officer if no personnel officer is available, and furnish the information outlined in paragraph 5 a and b, below. A receipt, issued to the remitter by the party accepting the funds, will carry the information necessary to complete the transfer. The remitter may also arrange for payroll or voucher deductions to be made, thereby eliminating the necessity for the exchange of cash. The transfers will be completed by the Finance Department by the most expeditious means, through the facilities of finance offices within the United States.

b. By Purchase of War Bonds - War Bonds may be purchased thru the facilities of the Personal Transfer Account System. The purchaser deposits with his personnel officer, or finance officer if no personnel officer is available, the cash purchase price of the bonds desired and takes a receipt in the same manner as is done when remitting funds. The bonds are issued in the United States, and are delivered to an address within the continental limits thereof. Natural persons only may be parties to bonds purchased under this plan, i.e., churches, societies, and other institutions may not be named owners, co-owners, and beneficiaries. If desired, the bonds will be held by the Treasury Department for delivery to the purchaser upon his return to the United States. In such cases the notation "Custody United States Treasurer" and the United States address of the owner will be indicated on the receipt. Special attention is invited to paragraph 5 c, below which covers co-owners, beneficiaries, etc. in detail.

4. The Personal Transfer Account System is distinct and separate from all other existing means of transmitting funds and accumulating savings, such as Postal Money Orders, Class "B" and Class "E" allotments, cabling of funds, soldier's deposits, etc. The P. T. A. System involves a transfer of accountability between Army finance officers and not an actual transfer of negotiable instruments. Therefore, it is absolutely safe, since the information can be readily duplicated in case of loss in transit.

III - DUTIES OF THE PERSONNEL OFFICER

5. Upon accepting funds from a remitter, the personnel officer will obtain the following information, which will be transcribed to a W.D., F.D. Form #38 (Modified for PTA and/or War Bonds) accomplished in triplicate:

a. The name, rank, serial number (in case of military personnel), organization, and APO number of the remitter.

b. The name and address of the person in the United States to whom the check or bond is to be mailed.

c. In the case of War Bonds, in addition to a and b above, special consideration must be given to the following:

(1) U. S. Treasury Department regulations permit only the following combinations of parties to a bond:

1270

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 17
Hq Natousa

a. On officers pay vouchers, the blank space below item 14 will be utilized to enter the legend "PTA 21-913, DEPOMACHLO, PD" and the name and address of the payee. The amount will be entered in the space directly opposite.

b. On enlisted pay rolls the same information will be entered by the personnel officer as "Remarks" under each enlisted man's name with the amount entered in the "Government Laundry" column, changed to read "P T A". The total amount should be entered in the brief of the pay roll in "Collections and Repayments" Section.

c. On civilian pay rolls the name and address of the payee in the United States will be entered as remarks under the employee's name, and the amount to be transmitted will be entered as a separate item in the "Other" column. Opposite the amount will be placed the letters "P T A", and the pay roll summary will be completed to indicate the total of such collections.

d. An officer desiring to have money transmitted by deduction from his pay voucher will be required to inform in writing before the 15th of the month, the officer who prepares his voucher. The authorized deduction will be made from his pay at the end of the month. It is desired to carry out this program with a minimum of error, and an officer who does not submit his request by the 15th of the month will not have the deduction made. There will be no deviation from this rule.

e. Certifying officers responsible for preparing enlisted men's pay rolls will assure the fact that enlisted men concerned are given ample opportunity to indicate whether they desire pay roll deductions for transmission to the United States. Such authorizations are not continuous, and enlisted men must state each month whether or not they desire to transmit funds.

8. Special care must be exercised by the personnel officer to insure that the remitter has actually verified the accuracy and completeness of the information as to the payee and address thereof before the data is submitted to the finance officer. The great majority of cases where delivery of the check or bond cannot be made as originally instructed, can be avoided at the source IF PERSONNEL OFFICERS WILL, WHEN ACCEPTING CASH FOR TRANSMISSION OR ARRANGING FOR VOUCHER DEDUCTIONS, INTERROGATE THE REMITTERS CLOSELY ON THE FOLLOWING POINTS:

a. Remitters desiring to make remittances to a bank to be credited to their account must be questioned to ascertain that they actually have an account opened at the bank that is to receive the remittance. Proper designation of the person whose account is to be credited should be shown by use of the phrase "Credit to account of _____". If possible the account number to be credited should be obtained.

b. The payee's address given by the remitter must be a current one, and care must be exercised that it is correctly noted on the W.D., F.D. Form #38. Some payments are delayed because the Post Office returns checks for corrected addresses.

c. The remitter must be interrogated closely on the correct spelling of the payee's name, and whether it is "Mr."; "Mrs." or "Miss", since banks frequently will not accept checks unless they are indorsed as shown on the face of the check.

9. Information received from remitters must appear on the W.D., F.D. Form

1271

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Owner, but no co-owner or beneficiary.
Owner and beneficiary.
Two (2) co-owners, but no beneficiary or owner.

(It will be noted from the above that not more than two (2) persons may be parties to a War Bond.)

(2) The legal parties to a bond, i.e., owner, co-owner, and beneficiary, must be clearly designated as such. For example, the purchaser of the bond, and the person to whom the bond is to be mailed, may not necessarily be either owner, co-owner, or beneficiary, and it cannot be assumed that they have that status unless so designated.

(3) Female owners, co-owners and beneficiaries must be designated as "Miss" or "Mrs." and by their first given names.

(4) The initials only, followed by the surname of any owner, co-owner, or beneficiary of a bond are not sufficient, unless a person is habitually known and does business by initials only. In these cases, such fact will be indicated by the use of the expression "I.O.".

(5) If more than one (1) bond is purchased by a given remitter the type and number of bonds desired must be indicated, e.g., 2 @ $18.75, 1 @ $37.50, etc.

d. In addition, the personnel officer will show on the W.D., F.D. Form #38, the amount of money collected, in words and figures (this will be purchase price, not maturity value, in the case of War Bonds), and the date on which the funds were accepted.

3. The personnel officer will then sign all three copies of the W.D., F.D. Form #38, (deleting the words "Finance Officer" under the signature space), and dispose of them as follows:

a. The triplicate copy is given to the remitter as his receipt.

b. The original and duplicate copies are delivered to the nearest finance officer together with the funds, without delay. The finance officer will acknowledge his receipt of the funds by signing his name on the reverse side of these copies and will return the duplicate copy to the personnel officer as his receipt for delivery of the funds.

c. A supply of W.D., F.D. Form #38 may be obtained from the nearest finance officer upon request, or forms may be mimeographed or printed locally to meet the needs of each station.

5317

7. Where pay voucher and pay roll deductions rather than cash remittances are involved, officers and others certifying to their own pay accounts, and personnel officers charged with preparing pay rolls for enlisted men and civilian employees, will enter the amounts to be transmitted on pay vouchers and pay rolls in the following manner:

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1272

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a. On officers pay vouchers, the blank space below item 14 will be utilized to enter the legend "PTA 218912, DPFONACPLO, ND" and the name and address of the payee. The amount will be entered in the space directly opposite.

b. On enlisted pay rolls the same information will be entered by the personnel officer as "Remarks" under each enlisted man's name with the amount entered in the "Government Laundry" column, changed to read "P T A". The total amount should be entered in the brief of the pay roll in "Collections and Repayments" Section.

c. On civilian pay rolls the name and address of the payee in the United States will be entered as remarks under the employee's name, and the amount to be transmitted will be entered as a separate item in the "Other" column. Opposite the amount will be placed the letters "P T A", and the pay roll summary will be completed to indicate the total of such collections.

d. An officer desiring to have money transmitted by deduction from his pay voucher will be required to inform in writing before the 15th of the month, the officer who prepares his voucher. The authorized deduction will be made from his pay at the end of the month. It is desired to carry out this program with a minimum of error, and an officer who does not submit his request by the 15th of the month will not have the deduction made. There will be no deviation from this rule.

e. Certifying officers responsible for preparing enlisted men's pay rolls will assure the fact that enlisted men concerned are given ample opportunity to indicate whether they desire pay roll deductions for transmission to the United States. Such authorizations are not continuous, and enlisted men must state each month whether or not they desire to transmit funds.

8. Special care must be exercised by the personnel officer to insure that the remitter has actually verified the accuracy and completeness of the information as to the payee and address thereof before the data is submitted to the finance officer. The great majority of cases where delivery of the check or bond cannot be made as originally instructed, can be avoided at the source IF PERSONNEL OFFICERS WILL, WHEN ACCEPTING CASH FOR TRANSMISSION OR ARRANGING FOR VOUCHER DEDUCTIONS, INTERROGATE THE REMITTERS CLOSELY ON THE FOLLOWING POINTS:

a. Remitters desiring to make remittances to a bank to be credited to their account must be questioned to ascertain that they actually have an account opened at the bank that is to receive the remittance. Proper designation of the person whose account is to be credited should be shown by use of the phrase "Credit to account of _____". If possible the account number to be credited should be obtained.

b. The payee's address given by the remitter must be a current one, and care must be exercised that it is correctly noted on the W.D., F.D. Form #38. Some payments are delayed because the Post Office returns checks for corrected addresses.

c. The remitter must be interrogated closely on the correct spelling of the payee's name, and whether it is "Mr.", "Mrs." or "Miss", since banks frequently will not accept checks unless they are indorsed as shown on the face of the check.

9. Information received from remitters must appear on the W.D., F.D. Form

1273

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 17
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#38 exactly as given, i.e., names must be correctly spelled, street numbers correctly transcribed, "street" must not be used where "avenue" is intended, and vice-versa. EXTREME CARE MUST BE EXERCISED IN OBTAINING INFORMATION TO ASSURE CORRECT TRANSMISSION.

10. All personnel should be informed that Treasury Department regulations limit the purchase of Series "E" War Bonds by any one person to $5,000.00 (maturity value) in one calendar year.

IV - REFUNDS AND REDESIGNATION OF PAYEES

11. The following terms and conditions under which the government undertakes to effect transfers are set forth so that the individual will understand more thoroughly what steps are taken to protect his interest and to insure that in no case will the individual have any cause to worry as to the security of the funds transmitted to the United States under the provisions of this program.

a. When checks or bonds are returned to the issuing office in the United States, due to the fact that the payee is deceased, or refuses the check or bond, or for some reason or other is un-identifiable, the remitter will be notified, through necessary channels, in order to determine what alternative disposition he may desire. The remitter may designate a new payee, or he may request that the funds be returned to him. In either case he will execute a statement in triplicate setting forth the desired disposition, and will sign all three copies, which will be forwarded by his personnel officer, thru the finance officer, who receipted the funds, to the Central Disbursing Office, KANSAS, APO 534, U. S. Army for transmittal to the United States.

b. The paying office in the United States will then either mail the check or bond to the newly designated recipient, or, in case refund is requested, cancel the check and forward, thru the established channels, the information which will enable the finance officer who originally accepted the funds to refund the money to the remitter.

c. Where a remitter cannot be contacted relative to the disposition of an undeliverable check or bond, due to the fact that he is deceased, or missing in action, or taken prisoner by the enemy, the paying office in the United States will cancel the check and forward, thru the established channels, the information which will support the issuance of a check by the finance officer who originally receipted the funds, payable to the Effects Quartermaster, Kansas City Quartermaster Depot, Trustee, to be included with the remitter's personal effects for disposition to next of kin.

d. It is apparent from the above that even though funds may be delayed enroute due to the payee having moved and left no address, or due to clerical error, or mishandling in the mail, or for any other reason, the Government accepts full responsibility, upon notification that funds have been delayed an unwarranted length of time, for adjustment to the individual.

3316

V - GENERAL INFORMATION

A brief summary of the procedure followed in completing the transfers is presented for the information of all concerned.

12. Upon receipt of the funds and the original and duplicate copies of the

1274

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #17
Hq Natousa

receipt (See paragraph 6b, above) from the personnel officer, the local finance officer takes the money into his accounts and dispatches all information as to remitter and payee recorded on the receipt to the Central Disbursing Office, NATOUSA, APO 534, U. S. Army, by the most expeditious means possible. The Central Disbursing Office then consolidates this information with that received from all other finance officers in the theater and transmits such information daily by means of specially handled air packets to the Finance Office, U. S. Army, New York, where the checks and/or bonds are issued and mailed to the parties designated.

13. All communications regarding Personal Transfer Accounts should follow these channels whenever possible, i.e., be routed thru the local finance officer who accepted the funds, thence to the Central Disbursing Office. This will enable the finance officers to furnish the voucher references which are necessary for the Central Disbursing Office to expedite the handling of all inquiries. Technical procedures for finance officers are contained in Finance Circular Letters, issued by the Chief Finance Officer, this headquarters.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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225 - Finance

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 11 February 1944
NUMBER 15)

Allotments of Pay and Class "A" Pay Deductions I
EFA Service on Italian Mainland II
Rabies (Hydrophobia) III

I -- ALLOTMENTS OF PAY AND CLASS "A" PAY DEDUCTIONS

1. Section I, Circular Number 149, Circular Number 219, Section II, Circular 229, and Section III, Circular Number 245, this headquarters, 1943, are rescinded. Circular Number 229, this headquarters, 1943, is rescinded as of 1 March 1944, the effective date of Circular 15, War Department, 12 January 1944.

2. Current instructions on allotments of pay are contained in Circular 15, War Department, 12 January 1944. AR 35-5520 is now being revised. Reference paragraph 2c, Circular Number 15, War Department, 1944, in this theater each Finance Officer will handle allotments for all personnel serviced by his organization. Allotments will be processed by the most expeditious means, and wherever possible, Army Courier Service will be used.

3. Current instructions on Class "A" pay deductions (Family Allowances) are contained in AR 35-5540, 5 January 1944.

II - EFA SERVICE ON ITALIAN MAINLAND.

The provisions of Circular Number 2, this headquarters, cs, are supplemented by the following:

1. Transmission facilities are now available for exchange of Expeditionary Force Messages (EFM) between continental United States and the Italian mainland.

2. Central EFM Station No. 3 will be operated at APO 790 by the Commanding Officer, Second Base Post Office. This station will handle EFM received and dispatched by the communications termini at Naples.

3. The use of Algerian over-printed stamps for payment of message fee will be discontinued for troops on the Italian mainland only. Unused stamps in good condition in possession of unit EFM censors will be redeemed at APOs.

4. EFM will be accepted and recorded by unit EFM censors in the same manner as heretofor. Payment for message fees will be converted to postal money orders drawn payable to Mr. T. H. Poole, Manager, APO 790; c/o Postmaster, New York, N. Y. The money order, which will be for the total collected less money order fee, will be forwarded with messages to which applicable to Officer in Charge, Central EFM Station No. 3, APO 790, U. S. Army.

3315

1278

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 16
Hq Natousa

5. UNDER NO CIRCUMSTANCES WILL COLLECTIONS BE FORWARDED BY MAIL IN CASH.

6. This change will not affect the procedure in handling EFM for U. S. Army troops in Corsica, Sardinia, Sicily and North Africa. The Algerian overprinted stamp will continue to be used by these troops and messages handled through the Algiers and Casablanca Central EFM Stations.

7. The following APOs and cable code names have been placed in operation since 2 January 1944 and are additions to the list shown in paragraph 12, Circular No. 2, this headquarters, cs:

APO	CODE WORD	APO	CODE WORD
365	AMVIEF	420	AMVAD
375	AMUSIC	421	AMUSF
377	AMVOSI	422	AMVIN
379	AMFUFO	423	AMVOFO
381	AMVICA	424	AMVOFU
383	AMVAMU	425	AMVORI
387	AMVIO	426	AMVIGO
388	AMVALA	428	AMVICA
389	AMVONO	621	AMKUGU
390	AMVUTI	622	AMGUMA
396	AMVIFI	791	AMVIUB

III - RABIES (HYDROPHOBIA)

See Section III, Natousa Circular 28, cs.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

Reproduced, Hq Peninsular Base Section, APO 782, 25 March 1944 cdh

DISTRIBUTION
"A" and "B"

1277

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HEADQUARTERS
ALLIED CONTROL COMMISSION
DISTRIBUTION SHEET

	Secretary General		G-4 (A)
	Deputy Secretary General		G-4 (B)
	Admin. Section	✓	G-1 Reps Right
	Interior		S-4
	Public Safety	✓	Courts & Boards
	Public Health (Main HQ)		HQ Comdt (Main)
	Public Health (Rear HQ)		HQ Comdt (Rear)
	Property Control		Adj (Main)
	Legal		Adj (Rear)
	Education		Political Section
	Monuments & Fine Arts		Navy (Rear HQ)
	Economic Section		Army (LECCE)
	Agriculture		Army (Rear HQ)
	Industry & Commerce		Air
	Labor		Telecoms & Posts (Rear HQ)
	Food		War Material Disposal
	Public Works & Mines		P.R.O.
	Electric Power Mission		Liaison Section, HQ, ACMF
	Internal Transportation		O.C. British Detachment
	Shipping	✓	O.C. HQ Co, 2675th Regt
	Finance		Region 1
	R.C. & M.G. Section		Region 2
	Civil Affairs Branch		Region 3
	Information Division		Region 4
	Displaced Persons		Region 5
	Italian Refugees Branch		Region 6
	Security Branch		Region 8
	Exec Offrs (Est. Br.)		Region 9
	G-1 (A)		AMG 5 Army
	G-1 (B)		AMG 8 Army
✓	POSTAL SECTION	✓	FILE

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1278

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

4258

CIRCULAR)
:
NUMBER 17)

12 February 1944

PERSONAL TRANSFER ACCOUNT

Purpose I
General Procedure II
Duties III
Refunds and Redesignation of Payees IV
General Information V

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V and VI	204
I	214
IV	241

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II - GENERAL PROCEDURE

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1279

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Cir #17
Hq Natousa

a. By U. S. Treasury Check - All U. S. military and civilian personnel (with the exception of merchant seamen who are assigned to vessels in transitory status) may transmit money to any individual or institution within the continental limits of the United States. The minimum amount which may be transmitted is ten dollars, and the amounts must be in multiples of five dollars. The remitter is required only to deposit the funds with his personnel officer, or with a finance officer if no personnel officer is available, and furnish the information outlined in paragraph 5 a and b, below. A receipt, issued to the remitter by the party accepting the funds, will carry the information necessary to complete the transfer. The remitter may also arrange for payroll or voucher deductions to be made, thereby eliminating the necessity for the exchange of cash. The transfers will be completed by the Finance Department by the most expeditious means, through the facilities of finance offices within the United States.

b. By Purchase of War Bonds - War Bonds may be purchased thru the facilities of the Personal Transfer Account System. The purchaser deposits with his personnel officer, or finance officer if no personnel officer is available, the cash purchase price of the bonds desired and takes a receipt in the same manner as is done when remitting funds. The bonds are issued in the United States, and are delivered to an address within the continental limits thereof. Natural persons only may be parties to bonds purchased under this plan, i.e., churches, societies, and other institutions may not be named owners, co-owners, and beneficiaries. If desired, the bonds will be held by the Treasury Department for delivery to the purchaser upon his return to the United States. In such cases the notation "Custody United States Treasurer" and the United States address of the owner will be indicated on the receipt. Special attention is invited to paragraph 5 c, below which covers co-owners, beneficiaries, etc. in detail.

4. The Personal Transfer Account System is distinct and separate from all other existing means of transmitting funds and accumulating savings, such as Postal Money Orders, Class "B" and Class "E" allotments, cabling of funds, soldier's deposits, etc. The P. T. A. System involves a transfer of accountability between Army finance officers and not an actual transfer of negotiable instruments. Therefore, it is absolutely safe, since the information can be readily duplicated in case of loss in transit.

III - DUTIES OF THE PERSONNEL OFFICER

5. Upon accepting funds from a remitter, the personnel officer will obtain the following information, which will be transcribed to a W.D., F.D. Form 65 (Modified for PTA and/or War Bonds) accomplished in triplicate:

a. The name, rank, serial number (in case of military personnel), organization, and APO number of the remitter.

b. The name and address of the person in the United States to whom the check or bond is to be mailed.

c. In the case of War Bonds, in addition to a and b above, special consideration must be given to the following:

(1) U. S. Treasury Department regulations permit only the following combinations of parties to a bond:

1280

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #17
Hq Natousa

Owner, but no co-owner or beneficiary.
Owner and beneficiary.
Two (2) co-owners, but no beneficiary or owner.

(It will be noted from the above that not more than two (2) persons may be parties to a War Bond.)

(2) The legal parties to a bond, i.e., owner, co-owner, and beneficiary, must be clearly designated as such. For example, the purchaser of the bond, and the person to whom the bond is to be mailed, may not necessarily be either owner, co-owner, or beneficiary, and it cannot be assumed that they have that status unless so designated.

(3) Female owners, co-owners and beneficiaries must be designated as "Miss" or "Mrs." and by their first given names.

(4) The initials only, followed by the surname of any owner, co-owner, or beneficiary of a bond are not sufficient, unless a person is habitually known and does business by initials only. In these cases, such fact will be indicated by the use of the expression "I.O.".

(5) If more than one (1) bond is purchased by a given remitter the type and number of bonds desired must be indicated, e.g., 2 @ $18.75, 1 @ $37.50, etc.

d. In addition, the personnel officer will show on the W.D., F.D. Form #38, the amount of money collected, in words and figures (this will be purchase price, not maturity value, in the case of War Bonds), and the date on which the funds were accepted.

6. The personnel officer will then sign all three copies of the W.D., F.D. Form #38, (deleting the words "Finance Officer" under the signature space), and dispose of them as follows:

a. The triplicate copy is given to the remitter as his receipt.

b. The original and duplicate copies are delivered to the nearest finance officer together with the funds, without delay. The finance officer will acknowledge his receipt of the funds by signing his name on the reverse side of these copies and will return the duplicate copy to the personnel officer as his receipt for delivery of the funds.

c. A supply of W.D., F.D. Form #38 may be obtained from the nearest finance officer upon request, or forms may be mimeographed or printed locally to meet the needs of each station.

7. Where pay voucher and pay roll deductions rather than cash remittances are involved, officers and others certifying to their own pay accounts and personnel officers charged with preparing pay rolls for enlisted men and civilian employees, will enter the amounts to be transmitted on pay vouchers and pay rolls in the following manner:

3312

1281

Declassified E.O. 12356 Section 3.3/NND No. 785016

a. On officers pay vouchers, the blank space below item 14 will be utilized to enter the legend "PTA 218912, DPFCMACPLO, TD" and the name and address of the payee. The amount will be entered in the space directly opposite.

b. On enlisted pay rolls the same information will be entered by the personnel officer as "Remarks" under each enlisted man's name with the amount entered in the "Government Laundry" column, changed to read "P T A". The total amount should be entered in the brief of the pay roll in "Collections and Repayments" Section.

c. On civilian pay rolls the name and address of the payee in the United States will be entered as remarks under the employee's name, and the amount to be transmitted will be entered as a separate item in the "Other" column. Opposite the amount will be placed the letters "P T A", and the pay roll summary will be completed to indicate the total of such collections.

d. An officer desiring to have money transmitted by deduction from his pay voucher will be required to inform in writing before the 15th of the month, the officer who prepares his voucher. The authorized deduction will be made from his pay at the end of the month. It is desired to carry out this program with a minimum of error, and an officer who does not submit his request by the 15th of the month will not have the deduction made. There will be no deviation from this rule.

e. Certifying officers responsible for preparing enlisted men's pay rolls will assure the fact that enlisted men concerned are given ample opportunity to indicate whether they desire pay roll deductions for transmission to the United States. Such authorizations are not continuous, and enlisted men must state each month whether or not they desire to transmit funds.

f. Special care must be exercised by the personnel officer to insure that the remitter has actually verified the accuracy and completeness of the information as to the payee and address thereof before the data is submitted to the finance officer. The great majority of cases where delivery of the check or bond cannot be made as originally instructed, can be avoided at the source IF PERSONNEL OFFICERS WILL, WHEN ACCEPTING CASH FOR TRANSMISSION OR ARRANGING FOR VOUCHER DEDUCTIONS, INTERROGATE THE REMITTERS CLOSELY ON THE FOLLOWING POINTS:

a. Remitters desiring to make remittances to a bank to be credited to their account must be questioned to ascertain that they actually have an account opened at the bank that is to receive the remittance. Proper designation of the person whose account is to be credited should be shown by use of the phrase "Credit to account of _____". If possible the account number to be credited should be obtained.

b. The payee's address given by the remitter must be a current one, and care must be exercised that it is correctly noted on the W.D., F.D. Form #38. Some payments are delayed because the Post Office returns checks for corrected addresses.

c. The remitter must be interrogated closely on the correct spelling of the payee's name, and whether it is "Mr.", "Mrs." or "Miss", since banks frequently will not accept checks unless they are indorsed as shown on the face of the check.

g. Information received from remitters must appear on the W.D., F.D. Form

1282

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 17
Hq Bletousa

#38 exactly as given, i.e., names must be correctly spelled, street numbers correctly transcribed, "street" must not be used where "avenue" is intended, and vice-versa. EXTREME CARE MUST BE EXERCISED IN OBTAINING INFORMATION TO ASSURE CORRECT TRANSMISSION.

10. All personnel should be informed that Treasury Department regulations limit the purchase of Series "E" War Bonds by any one person to $5,000.00 (maturity value) in one calendar year.

IV - REFUNDS AND REDESIGNATION OF PAYEES

11. The following terms and conditions under which the government undertakes to effect transfers are set forth so that the individual will understand more thoroughly what steps are taken to protect his interest and to insure that in no case will the individual have any cause to worry as to the security of the funds transmitted to the United States under the provisions of this program.

See Cir. 59 sec 2

a. When checks or bonds are returned to the issuing office in the United States, due to the fact that the payee is deceased, or refuses the check or bond, or for some reason or other is un-identifiable, the remitter will be notified, through necessary channels, in order to determine what alternative disposition he may desire. The remitter may desimate a new payee, or he may request that the funds be returned to him. In either case he will execute a statement in triplicate setting forth the desired disposition, and will sign all three copies, which will be forwarded by his personnel officer, thru the finance officer, who accepted the funds, to the Central Disbursing Office, BATOUSA, APO 534, U. S. Army for transmittal to the United States.

b. The paying office in the United States will then either mail the check or bond to the newly designated recipient, or, in case refund is requested, cancel the check and forward, thru the established channels, the information which will enable the finance officer who originally accepted the funds to refund the money to the remitter.

c. Where a remitter cannot be contacted relative to the disposition of an undeliverable check or bond, due to the fact that he is deceased, or missing in action, or taken prisoner by the enemy, the paying office in the United States will cancel the check and forward, thru the established channels, the information which will support the issuance of a check by the finance officer who originally accepted the funds, payable to the Effects Quartermaster, Kansas City Quartermaster Depot, Trustee, to be included with the remitter's personal effects for disposition to next of kin.

d. It is apparent from the above that even though funds may be delayed enroute due to the payee having moved and left no address, or due to a clerical error, or mishandling in the mail, or for any other reason, the Government accepts full responsibility, upon notification that funds have been delayed an unwarranted length of time, for adjustment to the individual.

V - GENERAL INFORMATION

3311

A brief summary of the procedure followed in completing the transfers is presented for the information of all concerned.

12. Upon receipt of the funds and the original and duplicate copies of the

1283

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 17
Hq Natousa

See 1in. 59 sec receipt (See paragraph 6b, above) from the personnel officer, the local finance officer takes the money into his accounts and dispatches all information as to remitter and payee recorded on the receipt to the Central Disbursing Office, NATOUSA, APO 534, U. S. Army, by the most expeditious means possible. The Central Disbursing Office then consolidates this information with that received from all other finance officers in the theater and transmits such information daily by means of specially handled air packets to the Finance Office, U. S. Army, New York, where the checks and/or bonds are issued and mailed to the parties designated.

13. All communications regarding Personal Transfer Accounts should follow these channels whenever possible, i.e., be routed thru the local finance officer who accepted the funds, thence to the Central Disbursing Office. This will enable the finance officers to furnish the voucher references which are necessary for the Central Disbursing Office to expedite the handling of all inquiries. Technical procedures for finance officers are contained in Finance Circular Letters, issued by the Chief Finance Officer, this headquarters.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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1284

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

7 February 1944

CIRCULAR)
:
NUMBER 15)

Payment of Enlisted Men I
Submission of Service Records II
Hospitalized Personnel III
Vehicles and Accessories IV

I -- PAYMENT OF ENLISTED MEN

Section I, Circular Number 79 and Section II, Circular Number 169, both this Headquarters, 1943 are rescinded and the following substituted therefor:

1. Each enlisted man should have a Soldier's Individual Pay Record (WD AGO Form #28) in his possession. If a soldier, whose service record is not available is a patient in a hospital and if he does not have a pay book, the Commanding Officer, Detachment of Patients should provide a new one. Such new pay book will contain the soldier's name, rank, organization and his army serial number. It need not contain information concerning allotments, deductions, etc. At the time of each partial payment made to the soldier, until his service record becomes available, the personnel officer will enter in the soldier's new pay book the amount paid, the voucher number, month and name of the disbursing officer making payment, together with the name, grade and arm or service only of the personnel officer or detachment commander. In such case the form of the certificate on the partial payment roll of the entry of such payment in the service record will be modified to state that the payment has been entered on the soldier's new individual pay record.

2. Each unit commander is responsible that the following steps are taken upon assignment to his unit, or return to duty of any soldier who has been a patient in a hospital.

a. That the soldier's new individual pay record is examined and all partial payments shown thereon are entered in the soldier's service record.

b. That such payments are entered and deducted on the next pay roll on which the soldier is paid.

c. That if the soldier does not have in his possession such new individual pay record that he make an affidavit stating:

(1) That he was never provided with such new pay record; or

(2) What happened to such new pay book and to the best of his knowledge and belief, the amounts of all payments entered therein.

3310

d. This section will not be construed to affect existing regulations pertaining to issuance and use of the regular Soldier's Individual Pay Record (WD AGO Form #28).

1285

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 15
Hq Natousa Par. 2 and 3 Rescinded by Cir. 54

II -- SUBMISSION OF SERVICE RECORDS

1. Paragraph 3f, Section III, Circular Number 215, this headquarters, 1943 is rescinded. Instructions regarding the disposition of service records of hospitalized personnel are contained in letter, this headquarters, file AG 704/338-O, subject: "Hospitalized Personnel," dated 14 January 1944.

2. Paragraph 11, Section III, Circular Number 215, this headquarters, 1943, is rescinded. Instructions regarding forwarding of service records of personnel separated from their units by reason of death, other than battle casualty, killed in action, missing in action, captured by the enemy, or interned are set forth in paragraph 21, Circular Number 10, this headquarters, cs.

III -- HOSPITALIZED PERSONNEL

Paragraph 21b (6), Circular Number 10, this headquarters, cs, is rescinded and the following substituted therefor:

> (6) Hospitalized Personnel . . . This class of personnel will remain assigned to their units until they are returned to duty, transferred to a Detachment of Patients by a hospital commander, or otherwise transferred. If an individual has been absent from his unit more than thirty (30) days, and his unit commander has not received notice of his whereabouts, that fact and all the circumstances will be promptly reported to this headquarters thru correspondence channels. The service records of this class of personnel will not be forwarded to this headquarters unless and until instructions to that effect are received.

IV -- VEHICLES AND ACCESSORIES

Paragraph 5 (Vehicle Markings), Circular Number 9, cs, is amended by the addition of the following references:

a. Amendment Number 1, dated 13 July 1943, and Amendment Number 2, dated 7 October 1943, to Operation Memorandum Number 36, Allied Force Headquarters, 1943.

b. Operation Memorandum Number 42, Allied Force Headquarters, dated 19 December 1943.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. N. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:

1286

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 4 February 1944
NUMBER 14)

HEADQUARTERS
11 FEB 1944
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MESSES AND FOODS

~~Officers' Messes~~ I
~~Issue of Subsistence from United States Army Stocks~~ II
~~Hospital Rations~~ III
~~Food~~ IV
Field Ranges and Stoves V
Manufacture of Soap VI

The following circulars, this headquarters, 1943, are rescinded and the provisions below substituted therefor:

Section	Circular	Section	Circular
III	43	IV	199
III	55	V	192
II	87	II	202
VI	120	ALL	207
I	122	IV	214
I	127	IV	218
I	130	V	218
ALL	161	III	220
II	171	I	230
III	179	IV	239
III	198		

I -- OFFICERS' MESSES See Cir. No. 116

1. Government messing facilities will be made available to all officers of the United States Armed Forces in this theater. Private messing arrangements depending solely on civilian means are not permitted.

2. The following personnel are authorized to eat at officers' messes:

a. Officers, warrant officers, flight officers, WAC officers, and members of the Army Nurse Corps, United States Army.

b. United States Navy, Marine Corps, Coast Guard and Public Health Service personnel corresponding in rank to those enumerated in a, above.

c. British personnel corresponding in rank to a and b, above, when no British mess is conveniently available. (This does not apply to British officers on duty with Allied Force Headquarters who are covered by sub-paragraph 2d below.)

3309

d. French, other United Nations and co-belligerent personnel corresponding in rank to a and b, above, when on duty at Allied Force Headquarters, or on

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1287

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 14
Hq Natousa

liaison duty with United States Armed Forces.

e. Under exceptional circumstances enlisted personnel of United States Armed Forces may be subsisted at officers' messes but will not be required to pay for either the cost of the ration or any supplementary charge thereto.

f. Duly accredited correspondents, photographers, entertainers, and Red Cross personnel.

g. Members of Congress, cabinet officers, and other high ranking government officials and their parties.

h. Commanding officers under whose jurisdiction the mess is being conducted may authorize civilian employees of the United States Government and of the British Government to eat at officers' messes when no civilian messes are conveniently available and the extension of the mess privilege is to the best interests of the United States.

3. All individuals enumerated in paragraph 2, above, will be rationed at the mess to which assigned by competent authority, whenever more than one officers' mess is being operated in any one locality. Admission will be by membership card; transients will be accommodated in any mess.

4. In addition to the cost of subsistence allowance of seventy-five cents (75¢), all persons, except enlisted men, eating at Army officers' messes may be charged, not to exceed twenty-five cents (25¢) per day, for additional items. This sum will be paid in cash to the mess officer.

5. Officers, warrant officers, flight officers, WAC officers, and members of the Army Nurse Corps, United States Army, will have deducted on their next pay voucher the sum of seventy-five cents (75¢) for each day's stay in this theater. However, upon entering or leaving the theater, when less than three meals are consumed, deductions will be made at the rate of twenty-five (25¢) cents for each meal. The rate of seventy-five cents (75¢) per day is retroactive to 1 October 1943, and necessary collections will be made for under-deduction subsequent to that date.

6. Members of the United States Navy, Marine Corps, Coast Guard, Public Health Service, correspondents, photographers, Red Cross personnel and civilians will pay the mess officer the sum of seventy-five cents (75¢) per day in cash, in addition to the amount called for under paragraph 4, above. The foregoing does not apply to Special Service entertainers and civilians whose terms of employment provide for subsistence at Government expense. The mess officer will turn in the money received for the ration to the sales officer.

7. All foreign military and naval personnel will sign a receipt for each ration received except that when a large number is being fed at one mess application may be made to this headquarters for one officer to be designated to sign for the group as a whole. All issues to foreign military and naval personnel will be recaptured by the mess officer by means of shipping tickets in quintuplicate. Separate shipping tickets will be used for each nationality, and will show in all cases the names, rank, and organization of the officers and/or enlisted men to whom rations were furnished. The shipping tickets will be signed by proper authority, and will be forwarded in quadruplicate to the appropriate base section or Air Force commander for inclusion in Lend-Lease Report, or special report for

1288

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 14
Hq Natousa

co-belligerent accounting.

8. Mess officers will be held strictly responsible for instituting an accurate check or control system for determining the actual count of individuals fed at each meal. The control system will be of such a nature that it will exclude unauthorized individuals from the mess and insure compliance with instructions in this circular concerning procedure for obtaining reimbursement for rations furnished to foreign personnel.

9. Civilian cooks, waiters, and mess attendants employed in messes run by the United States Army are authorized rations as part of their compensation. Requisitions and supporting papers covering these rations will cite this circular and War Department Circular Number 31, 15 January 1943, as authority for issue, and such vouchers will be accepted by inspecting officers as sufficient support of entries on stock record accounts.

10. Scale of Wages for Civilian Employees. - The scale of wages listed below is the maximum to be paid all civilian waiters in this theater who are paid from United States funds:

Supervisor	:	5,000 - 6,000 francs per month
Skilled Waiters	:	3,500 francs per month
Semi-skilled	:	1,800 francs per month
Unskilled	:	1,000 francs per month

II -- ISSUE OF SUBSISTENCE FROM UNITED STATES ARMY STOCKS

See Cir. 90/16

11. The following instructions pertaining to the issue, sale, or transfer by Land-Lease agreements of subsistence from United States Army stocks are announced for the information and guidance of all concerned:

a. Organizations, agencies, and individuals other than United States Army personnel and prisoners of war in the custody of United States Forces, which may be furnished subsistence from United States Army stocks are listed below:

(1) United States Navy and Marine Corps -- In accordance with letter this headquarters, subject: "Subsistence for United States Navy," dated 1 October 1943, file AG 430/178 QM-O.

(2) United States War Shipping Administration, including shore installations; this to include all United States War Shipping Administration ships and those under United States Army Charter -- In accordance with letter this headquarters, subject: "Subsistence for USA Ships," dated 7 October 1943, file AG 331.3/092 QM-O.

(3) American Red Cross -- In accordance with letter this headquarters subject: "Subsistence for the American Red Cross," dated 21 September 1943, file AG 430/041 C/S-O and such revisions thereto as may be subsequently authorized, based on varying troop strength in the areas served.

3308

(4) Civilians -- Certain United States citizens may be furnished subsistence in accordance with the provisions of AR 30-2200, dated 10 August 1938, as amended by Change Number 1 of

1289

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 14
Hq Natousa

15 December 1939, and AR 210-60 dated 11 November 1929, War Department Memorandum W-35-20-43, dated 7 September 1943, and as indicated in Section I, above.

(5) French Army detachments guarding prisoners of war in transit -- See letter this headquarters, subject: "Issue of American Rations to French Escort Guards," dated 17 April 1943, file AG 400/017 DTC-M.

(6) for this par. see Cir 84

b. Allied and co-belligerent personnel as indicated in Section I, above.

c. Expeditionary forces of allied and co-belligerent powers in accordance with instructions as have been, or may be, issued by this headquarters.

d. Requests for issue of subsistence to organizations, agencies, or individuals, or the use of United States Army subsistence in the operation of messes other than those specified in a, b, and c, above, except where such issues are operationally necessary in the combat zones, will be referred to this headquarters for approval. When referring such requests the following information will be furnished:

(1) Military Units.

(a) Name and designation of unit or units concerned.

(b) Strength of unit or units concerned, officers and men.

(c) Location of unit or units concerned.

(d) Estimated time rations will be required.

(e) Reason for requesting rations from United States Army sources.

(2) Civilian, other than United States citizens including casual labor, both skilled and unskilled.

(a) Place of employment.

(b) Number of individuals involved.

(c) Nature of work performed.

(d) Estimated time rations will be required.

(e) Reason for requiring rations from United States Army stocks. Include statement as to why individuals cannot be subsisted from other sources.

e. Requests for issues of subsistence to ships not under United States Army Charter. - All ships, exclusive of the United States Navy, Coast Guard, War Shipping Administration ships and ships under charter to the War Shipping Administration, will be provisioned from sources other than United States Army stocks, the only exceptions being:

1290

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 14
Hq Natousa

(1) Those ships of other nationality that are on shuttle service between two American operated ports and engaged in transporting American supplies and/or troops may be furnished essential subsistence supplies only while on such duty.

(2) Any ship not covered above requiring emergency rations while in an American operated port will be furnished only sufficient rations to enable it to reach the nearest port of its own nationality.

(3) All requests for issue of subsistence to ships not covered by the above will be reported to this headquarters for instructions.

12. All conflicting instructions, oral or written, by whomever authorized, are rescinded.

III -- HOSPITAL RATIONS See Cir No. 116

13. Additional Issues. a. Commanding officers of hospitals and dispensaries are authorized to submit semi-monthly requisitions on ration distribution points, for subsistence items in addition to the regular ration, as may be available for existing stocks or obtainable by the Quartermaster as result of local purchase. Requisitions will be limited to items and quantities actually required for patient diets, but in no case will monetary value of issues exceed thirty-five cents (35¢) per patient ration. Additional issues are limited to patients in hospitals or bed patients in dispensaries and exclude all personnel assigned or attached that are not in a patient status.

b. Requisitions will contain the following information: Designation and Army Post Office address of hospital or dispensary unit; the actual number of hospital patient rations due for the half month preceding date of requisition; and quantity on hand and required of each item desired.

c. In computing money value of issues from ration distributing point, actual cost price for items purchased locally and latest available price list of ration items will be used.

d. When enlisted or commissioned personnel of other nations are patients in United States Army hospitals additional rations will be drawn in the manner described in paragraph 13a, above. The accounting procedure for rations so furnished will be as outlined in paragraph 7, above.

e. Additional ten for service to British patients in lieu of coffee may be procured as an extra item of subsistance if the patients so desire.

IV -- FOOD See Cir No. 116

14. Conservation.

3307

a. General. Nationwide civilian rationing of food was instituted by our government as a conservation measure to insure that both soldier and civilian be properly nourished. The soldier's allowance of food is more ample than that of the civilian. Individual allowances in civil life are designed to prevent waste. It is, therefore, doubly incumbent upon this theater to prevent wastage of the food

1291

Declassified E.O. 12356 Section 3.3/NND No. 785016

issued for its maintenance.

b. Mess Inspections. A commissioned officer will inspect the preparation and serving of each meal in all organization messes to insure that only sufficient food is prepared for the number of men to be present for the meal and that individuals take no larger portions than they will consume. Stringent enforcement measures will be taken to utilize all left-overs in subsequent meals and to prevent disposition of edible food as garbage. Officers of higher echelons will frequently inspect messes of lower echelon units to insure compliance with the letter and spirit of this directive.

c. Percentage Reduction Scale. The percentage reduction scale of paragraph 18, War Department Circular Number 208, 13 September 1943, is not applicable for this theater.

d. Prevention of Drawing Excess Rations. To prevent creation of surpluses occasioned by decreases in strength at certain meals as well as to provide for increases in strength at others, the number of rations to be drawn as entered on ration strength returns will not be the morning report strength but will be computed by averaging the number of men expected to be present for the three meals of the day. Savings in rations due to fewer men being present for meals than expected will be reflected by reducing the number of rations to be drawn on the following ration strength return. The drawing of additional rations to compensate for previous undrawings is not authorized. All previous instructions issued by this or lower echelons of command authorizing an increase in number of rations to be drawn for certain organizations or increases in certain components due to special conditions are rescinded. This does not apply to the hospital components authorized in addition to the normal ration for patients in hospitals.

e. Prescribed reserves.

(1) The following maximum reserves will not be exceeded, except for units operating under an alerted or travel status or for units operating under special instructions issued by this headquarters.

(a)	*Type B ration	1-2/3 days in unit	
(b)	Type C ration	1 day in unit) 1 day on man)	2 days
(c)	Type D ration	1 day in unit	

*If type B rations are received from depot or railhead in cycles of more than one day, the rations on hand in such units at any one time may be in excess of 1-2/3 days in proportion with the prescribed cycle.

(2) The type C and type D rations on hand, on man or in unit, will not be consumed except on specific order of unit commander. Written explanation of necessity for consumption of unit or man reserve of type C or D rations will be maintained in files of unit. Base section commanders will require certification signed by a commissioned officer outlining necessity for replacement of unit or man reserve of type C and D ration before making such replacement.

1292

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 14
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f. Turning in of Excess Subsistence Stocks.

(1) A commissioned officer of each messing organization will make a physical inventory of subsistence stores on hand in organization twice each month. Quantities on hand of any item in excess of reserve prescribed in paragraph a above will be reported to the headquarters responsible for submitting ration strength returns to the quartermaster depot or railhead from which rations are drawn. Such headquarters will be responsible for collecting this excess, listing the items and quantity thereof to be "turned in" on a "tally out" form in duplicate and, using unit motor transportation to be used in drawing rations, to effect return of excess stocks to issuing depot or railhead. One copy of "tally out" signed by depot or railhead representative acknowledging receipt will be retained in files of organizations. The other copy will be retained in depot or railhead files. Units turning in excess subsistence items are not authorized to draw other subsistence items in lieu thereof.

(2) All excess subsistence items returned to Quartermaster at depot or railhead must be in original or similar case or unit package lots and in a condition fit for reissue. Proper enforcement directives will be issued to insure not breaking original case or unit packages in unit messes until necessity therefor exists.

(3) Railhead commanders will notify depots which supply them of the quantity of each item returned by organizations in order that future shipment from depots to railheads may be adjusted accordingly.

g. Commanders of lower echelons will publish detailed instructions in conformity with the above to units of their commands.

15. Preparation of Fruits and Vegetables. a. Fresh fruits and vegetables grown in this theater may be purchased under conditions stated in paragraph c, below. The Medical Corps upon investigating the conditions under which fresh vegetables are grown, cultivated and handled, discovered that many vegetables in their raw state are contaminated with fecal material. Hence, to prevent outbreaks of diarrhea and dysentery, the following precaution will be followed in respect to the consumption of fresh fruits and vegetables in this theater:

Vegetables: The following vegetables will be cooked before eating:

Turnips	Asparagus
Artichokes	Peas
Squash	Potatoes
Cauliflower	Green and Yellow Beans
Spinach	Green and Red Peppers
Broccoli	

3306

and the following may be eaten raw only after thorough washing and peeling:

Onions	Carrots
Radishes	Cucumbers

1293

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #14
Hq Natousa

b. Tomatoes, strawberries, fruits, separate leaves of lettuce, kale or cabbage and stalks of celery may be served raw provided they are thoroughly washed and then soaked for 30 minutes in a solution containing 1 ounce (e mess kit spoonfuls) of high test calcium hypochlorite (HTH or Perchloron) or 1 package of germicidal rinse per 20 gallons of water (2/3 of GI can). After soaking, excess chlorine odor can be removed from fruits and vegetables by rinsing with plain drinking water.

c. Fresh fruits and vegetables will be procured and distributed by issuing depots to the maximum extent consistent with the availability of produce in excess of civilian and French Army requirements. All such purchases will be coordinated with the Base General Purchasing Officer.

16. Local Procurement of Fresh Meat and Poultry. Issuing depots are authorized to purchase and distribute fresh meat and poultry in this theater, to the maximum extent consistent with the availability of such items in excess of civilian French, and/or Italian Army requirements. All fresh meat and poultry purchased by the United States Army will be inspected by a veterinary officer of the Medical Corps at the time of slaughter. All such purchase will be coordinated with the Base General Purchasing Officer, the local NAEB food representative for purchases made in Corsica or North Africa, and the Allied Force Local Resources (Italian) Board for purchases made in Italy.

17. Vitamin Concentrates. a. Vitamin concentrates will be supplied to United States personnel in this theater at rate of one (1) tablet (or capsule)per day when, in the opinion of the unit medical officer, the ration as consumed is inadequate for maintaining a proper vitamin intake. In such cases a requisition will be forwarded through normal channels with a statement that the vitamin intake is inadequate. The requisition will further state that the unit surgeon has approved the quantity required as appropriate for the strength and period involved.

b. Each request, QM Form 400, will include in effect the following statement signed by the commanding officer: "I certify that the ration as consumed is nutritionally inadequate. The above requisitioned vitamin concentrates will be supplied United States army personnel as a vitamin supplement to the ration at the rate of one (1) tablet (or capsule) per man per day."

c. The proper nutrition of the soldier depends upon the consumption of sufficient quantities of food to supply all nutrients, including energy building foods in quantities adequate to meet caloric requirements. The supplementation of the soldier's rations with vitamin concentrates must be considered a temporary expedient and should not be permitted to replace efforts to obtain adequate quantities of food, nor result in the relaxation of constant attention to the preparation of food that the soldier is to consume.

18. Use of Improvised Food Utensils. a. The use of improvised cooking and food holding utensils is hazardous and must be carefully supervised by responsible officers. The frequent use of metal tins and containers, such as those used for gasoline, is particularly objectionable as a large percentage of these containers are coated with a lead compound from which considerable amounts of lead may be dissolved.

b. The cooking of food in gasoline tins, whether plated with terne plate or tin plate is prohibited. Containers plated with terne plate or tin plate may be

1294

Declassified E.O. 12356 Section 3.3/NND No. 785016

used to store but not boil water. The terne plate should be used in emergency only. Terne plate has a dull leaden appearance with a metallic lustre.

19. Food Handler Examinations. There have been several outbreaks of diarrhea, typhoid fever, or paratyphoid fever in which food handlers in the messes concerned were proven to be carriers of one of the pathogenic bacteria. These individuals undoubtedly were responsible for the outbreaks. For this reason the provisions of paragraph 13, AR 40-205 are called to the attention of all concerned, because of the frequent occurrence of typhoid fever, paratyphoid fever, dysentery and other diarrheal diseases among the civilian population and prisoners of war. Paragraph 13e (2) of this regulation is construed to mean that bacteriological and microscopic examination of stools of food handlers will, when possible, be made regularly on all prisoners of war and civilian personnel employed as food handlers, cooks, kitchen and mess attendants in American messes in this theater.

20. Transporting of Rations in Dirty Trucks. a. Organization commanders will take necessary steps to insure compliance with paragraph 11, AR 40-205, especially as to the transportation of subsistence. Instances have been noted where perishable items of subsistence have been transported in trucks that had previously been used for hauling coal and had not been cleaned before transporting rations.

b. It is the duty of the officer or non-commissioned officer supervising the transportation and issuance of rations to report any infraction of the instructions in the above mentioned Army Regulation.

V -- FIELD RANGES AND STOVES

21. Cleaning and Maintenance of Field Range, M-1937. a. It is desired that all company or similar unit training programs include instruction in the proper manner of cleaning and otherwise maintaining the field range, M-1937. In conducting this training, advantage will be taken of the technical group in each third echelon repair unit to teach properly the care necessary to secure the most efficient operation of the range with the minimum replacement of parts. All company officers, mess sergeants, cooks, and kitchen personnel will be required to pursue this course. Emphasis will be placed on the following:

(1) The range was designed to burn either white or ethyl (motor) gasoline as fuel. Because of shipping limitations, white gasoline will not be provided as fuel. When motor gasoline is used as fuel, the fire unit requires cleaning more often than when white gasoline is used. To obtain best results, the fire unit should be cleaned at least once each day and preferably after each meal.

(2) Avoid excessive tightening or pressure on parts when removing or replacing same before or after cleaning; more parts become unserviceable from this cause than through fair wear and tear. It is imperative that the correct tool be used in removing parts for cleaning.

3305

(3) Familiarity with the instructions published on the care and maintenance of the range, which accompany each field range, will materially reduce the demand for parts as well as result in more satisfactory operation of the equipment. Additional

1295

Declassified E.O. 12356 Section 3.3/NND No. 785016

instruction pamphlets are available in the base sections.

21. Supply, Repair, and Field Range Parts.

a. Definitions.

(1) The range, field, M-1937, may consist of any one of four combinations of range, field, M-1937, pack "A" and pack "B", dependent upon the strength of the organization maintaining the kitchen.

(a) Range, field, M-1937 (1 unit), consisting of one (1) pack "A" and one (1) pack "B", is authorized for organizations of 21 to 50 individuals.

(b) Range, field, M-1937 (2 unit), consisting of one pack "A" and two (2) pack "B", is authorized for organizations of 51 to 200 individuals.

(c) Range, field, M-1937 (3 unit), consisting of one (1) pack "A" and three (3) pack "B", is authorized for organizations of 101 to 200 individuals.

(d) Range, field, M-1937 (4 unit), consisting of one (1) pack "A" and four (4) pack "B", is authorized for organizations of 201 to 525 individuals.

(2) The range, field, M-1937, pack "A" and pack "B" are terms applicable to overseas packing specifications and relative shipping data and consist of the following:

(a) Range, field, M-1937, pack "A" consists of the tool box, tools, spare parts, servicing equipment and accessories issued with each field range.

(b) Range, field, M-1937, pack "B" consists of one each cabinet, cradle, fire unit and a standard set of utensils specified.

(3) The term "field range parts" includes repair and maintenance parts for the range, field, M-1937, and its components.

b. Instructions.

(1) Stocking and issuing of field ranges and field range repair parts.

(a) Stocks of field ranges and field range repair parts will be carried by class IV Quartermaster warehouses in each base section for issue only on requisition to the following:

1. Ordnance field range repair units--a fifteen (15) day stock level of all parts authorized, based on the

1296

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 14
Hq Natousa

number of field ranges serviced. Cabinets, cooking utensils, and other assemblies will not be stocked. Parts listed on the Ordnance requisition form (paragraph b (4) (n)) and such other repair parts for cabinets, equipment and utensils as necessary, will be stocked.

2. Army, corps, and division Quartermasters, and by supply officers of hospitals and other separate units--a fifteen (15) day stock level of all parts authorized on Quartermaster requisition referred to in paragraph b (4) (a), below, based on the number of field ranges serviced.

3. Field bakery units operating the M-1942 field bake ovens--a fifteen (15) day stock level of all items listed on the Ordnance requisition form.

4. To all field range users--a fifteen (15) day stock level of filter discs, part number 153, for the field range fire units used, and, where it may be impracticable to draw from the nearest echelon of supply by reason of the time or distance involved, new or repaired parts, requiring no requisition, in exchange for unserviceable parts in accordance with paragraph b (3) (c), below, and parts listed in paragraph b (3) (d), below, which require requisition.

(2) New and serviceable field ranges and field range parts now held in stock by any unit or in any way not covered by this directive will be delivered at once, by the custodian, to the nearest base section Quartermaster, class IV, depot.

(3) Supply of field range parts.

(a) Ordnance field range repair units will issue new or reconditioned field range parts listed in paragraph b (3) (d) below to all field range users when the time or distance involved precludes the user securing from his normal echelon of supply. This will be done only in exceptional cases, each time requiring a requisition.

(b) Army, corps, and division Quartermasters will issue field range parts to users of field ranges assigned or attached to their command, and to other units for which they are charged with supplying class I supplies, as follows:

1. Parts listed in paragraph b (3) (d), below.

2. New or reconditioned parts listed in paragraph b (3) (c), below, only in exchange for unserviceable parts.

(c) Army, corps, and division Quartermasters, and supply officers of hospitals, separate units, and field bakery units

3304

1297

Declassified E.O. 12356 Section 3.3/NND No. 785016

operating field bake ovens, M-1942, are responsible for the collection of ALL unserviceable field range parts and for their turn-in at least once per month, to the nearest Ordnance field range repair unit for reconditioning or salvage. This collection and turn-in does not preclude the requirement for issuing on exchange basis only the parts listed in paragraph b (3) (e), below.

(d) The following parts only will be issued to field range users on a non-exchange basis:

Part Numbers: 132, 133, 134, 135, 136, 140, 153, 156, 197, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 216, 219, and 234.

(e) The following parts will be issued on an exchange basis at time of issue:

Part Numbers: 148, 190, and 239.

(f) Ordnance field range repair units and other issuing agencies will issue reconditioned parts prior to issuing new parts.

(4) Requisitions for field range parts.

(a) Two (2) forms of requisitions will be used, viz., "QM" and/or "ORD". (See Inclosures 1 and 2.)

(b) Base section Quartermasters will supply requisition forms.

(c) Complete, ready-to-use equipment and utensil items (assemblies) will be called for only as actually required and will be added to the form when necessary.

(d) Repair parts for assemblies and parts not listed on the "ORD" requisition will be requisitioned on Quartermaster, class IV, depots only by Ordnance field range repair units and will be added to the form when necessary.

(e) Requisitions will be submitted in triplicate; one (1) copy will be used by shipper as a packing list.

(f) Army Air Forces units will requisition directly on nearest supply and/or repair echelon as specified for other commands.

(5) Repairs.

(a) Local repairs and maintenance with parts authorized by paragraphs b (3) (d) and b (3) (e), above, will be made by field range users.

(b) Ordnance field range repair units will recondition,

1298

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 14
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insofar as practical, all parts and assemblies delivered to them. Assemblies, such as generators, pumps, and fire units, will not be replaced except in emergencies unless all parts of the assembly are delivered to the Ordnance units. Generators will not be exchanged unless complete with filter, case cap and cap screw, hot vapor tube, and tube and caps.

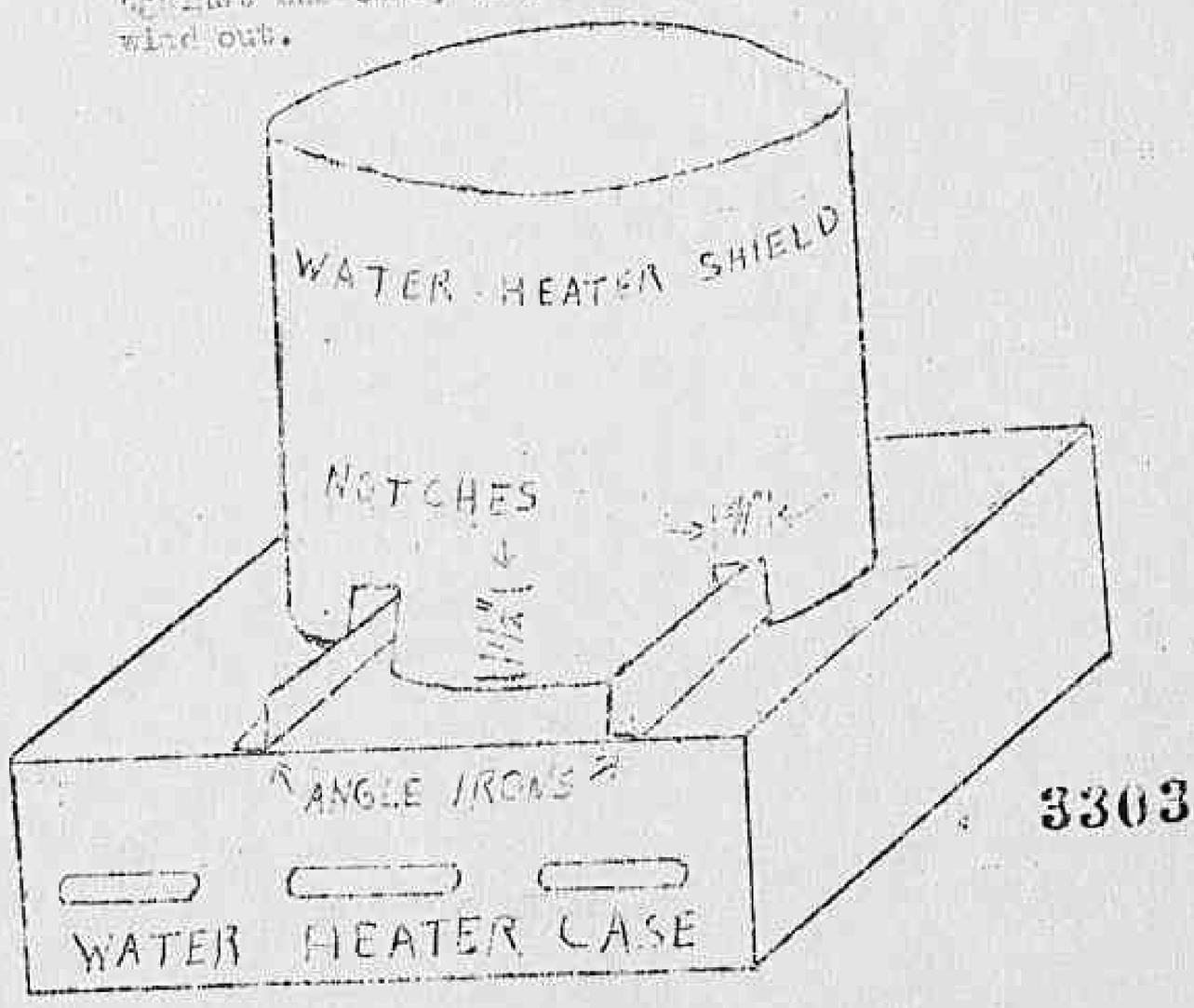
23. Field Range, M-37, Water Heating Equipment. a. The efficiency of the field range, M-37, water heating equipment can be greatly increased by altering the water heater shield. This alteration is especially effective when the water heater is used in the wind.

b. The authorized alteration of the water heater shield is as follows:

(1) Four notches are cut in the bottom of the shield (field range part number 172) to receive the angle irons that are on the top of the water heater case (field range part number 103). The location of the notches is determined by centering the shield on top of the case and then marking the position of the angle irons on the shield. (See sketch below.)

(2) The notches should be cut 3/4 inches wide and $1\frac{1}{8}$ inches deep. They may be cut with either a hacksaw or cold chisel. Extreme care will be exercised to avoid damage.

(3) The purpose of the notches is to allow the shield to fit down against the case, thus sealing the heat in, and keeping the wind out.



1299

Declassified E.O. 12356 Section 3.3/NND No. 785016

24. Stoves, Cooking, Gasoline, M-42 - One-Burner and Two-Burner.

a. Definition.

(1) The stove, cooking, gasoline, M-42, one-burner, is the small gasoline stove about four (4) inches in diameter and eight (8) inches high. It has a half pint gasoline tank and a vertical, funnel shaped burner. Included with the stove is a two-piece metal case, the pieces of which may be used as cooking utensils.

(2) The stove, cooking, gasoline, M-42, two-burner, is similar to the one-burner except that it has a horizontal tank with two burners. It may or may not be packed in a metal carrying case.

(3) One two-burner stove is used with the Outfit Cooking, 10-Man, or Cook Set, Mountain. Two, two-burner stoves are used with the Outfit, Cooking, 20-Man.

(4) In the past, these stoves have sometimes been referred to as "Coleman Stoves", "620 Stoves", and "Vehicular Stoves."

b. General Information.

(1) No spare parts are being supplied for these stoves except the spare generators attached to the stoves. On the one-burner stove, the spare generator is attached to one of the vertical supports. On the two-burner stove, the spare generators are on the under side of the cooking surface.

(2) The following is the procedure for replacing the generator when it becomes clogged with carbon or lead:

(1) Remove the flame cup by unscrewing to the right.

(2) Remove the jet with a small wrench or pliers.

(3) Remove the compression nut at the base of the generator and lift the generator straight up.

(4) Place the new generator in the stove; exercise caution not to bend the cleaning wire as it passes through the generator.

(5) Replace the compression nut, the jet, and the flame cup.

(6) The clogged generator can be reconditioned by an Ordnance maintenance unit, and will not be discarded.

c. Base section Quartermasters will prescribe the method whereby replacement stoves and generators will be made available to Quartermasters of tactical units for re-issue to subordinate units.

d. Users may take stoves or generators to troop Ordnance units for repairs. If the stove or generator cannot be repaired by the troop Ordnance maintenance unit, it will be delivered to the Base Section Salvage Officer.

1300

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 11,
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VI -- MANUFACTURE OF SOAP

25. General. It has been the practice for some units, when operations permit, to manufacture soap from excess fat accumulated as a by-product from the operation of messes. This practice is to be commended and encouraged.

26. Formula and Directions.

a. Caution: Do not use aluminum ware because aluminum is damaged by contact with a strong alkali such as lye.

b. Formula for approximately 60 lbs of soap:

Waste grease	2 No. 10 cans
Lye	2½ 13 oz. cans
Hot Water	5 gallons
Cold Water	1 gallon

c. Directions:

(1) Preparation of fat. In order to free the fat from salt and other extraneous matter, it should be purified by boiling with a large volume of water until it is completely melted. Allow this mixture to cool until thoroughly congealed and pour off the water. Repeat this procedure three or more times. The last time strain the fat, while hot, through a cotton cloth and allow to cool; when solidified, pour off any water present and allow to dry.

(2) Mixing of ingredients and cooking the soap. Heat grease in a 24 gallon GI can. Dissolve 2½ cans of lye in 5 gallons of hot water; add to grease. Cook slowly, allowing it to boil about two hours. Stir continually with wooden paddle. Add the cold water a little at a time during the process of cooking to prevent boiling over. Cook until soap resembles condensed milk. Pour into baking pans and let cool over night. Slice and put on boards to dry.

By command of Lieutenant General DEVERS:

2 Incls.
Incl. 1 - "QM" Requisition Form
Incl. 2 - "CED" Requisition Form

DAVID G. BARR,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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DISTRIBUTION:
"Z"

1301

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R E S T R I C T E D
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QM REQUISITION -- Range, Field, M-37 Sheet #1

TO: _____

Requisition No. _____ Date 11: _____

Ship To: _____

Requisitioned by: (Show signature, rank, organization, destination. If different from "Ship To", include address.)

Approved by:

This requisition covers the period _____ to _____

for _____ (Number) Field Range Fire Units.

Column No. 3 is the recommended fifteen (15) day stock level for one hundred (100) fire units.

PART NO.	ITEM	3	ON HAND AND DUE	REQUIRED	SHIPPED
132	Packing, Air, fuel & flame Val.	15			
133	Knob; air valve	2			
134	Knob; fuel valve	2			
135	Knob, flame valve	2			
140	Jet, fuel, flame valve	50			
148	Generator, assembly	25			
153	Disc, filter	4500			
156	Gasket, filter case cap screw	50			
190	Pump, air pressure	3			
197	Cup, leather, air pump	15			
205	Wrench, filter case	2			
206	Wrench, engineers; 5/8"	2			
207	Wrench, engineers; 9/16"	2			
208	Wrench, set screw, 5/16"	2			
209	Screwdriver	2			
210	Reamer, fuel jet	4			
211	Cleaner, burner slot	4			
212	Cleaner, generator	4			
213	Brush, steel wire	6			
214	Funnel, tin	4			
218	Container with grease	16			
219	Container, small parts	2			
234	Book, instruction	4			
239	Extinguisher, fire	1			

R E S T R I C T E D
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ENCLOSURE #1

1302

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R E S T R I C T E D
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ORD. REQUISITION -- Range, Field, M-37

TO: _____

Requisition No. _____ Date _____

Ship To: _____

Requisitioned by: (Show signature, rank, organization, destination. If different from "Ship To", include address.)

Approved by:

This requisition covers the period _____ to _____

FOR _____ Field Range Fire Units.
(Number)

Column No. 3 is the recommended fifteen (15) day stock level for one hundred (100) fire units.

PART NO.	ITEM	3	ON HAND AND DUE	REQUIRED	SHIPPED
84	Fire Unit	1			
88	Strap, anchor, outer	1			
88 B	Rivet, outer anchor strap	1			
89	Strap, anchor, inner	1			
89 B	Rivet, inner anchor strap	1			
90	Bolt, stove w/nut and washer, anchor straps	2			
93	Panel, front	2			
93 B	Rivet, panel hinge	7			
95	Mirror, front panel	1			
96	Screw, mirror and tank shields	4			
98	Screw, set, panel	2			
99	Tank, fuel	1			
100	Shield, fuel tank	1			
101	Screw, tank shield	8			
102 C	Cap, fuel tank	8			
103 B	Plug, fuel tank cap	1			
104	Valve, fuel output	2			
106	Tube, fuel uptake	1			
107	Check, safety fuel	2			
108	Tank, air	1			
109	Shield, air tank	1			
110	Elbow, air output	1			
116	Tube, manifold	4			
117	Tube, fuel, short	2			
118	Tube, fuel & air, long	12		3301	
119	Valve, air input	1			
121	Stem, air input valve	1			
122	Check, air input valve	2			
123	Retainer, check, air	2			

R E S T R I C T E D
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1303

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RESTRICTED

OFD REQUISITION — Range, Field, M-37

NO

PART NO.	ITEM	ON HAND AND DUE	REQUIRED	SUPPLIED
126	Elbow, gauge fitting	1		
127	Gauge, air pressure	2		
127 B	Glass, air gauge	1		
128	Valve, air and fuel	1		
130	Stem, air & fuel valve	1		
131	Gland, valve packing	1		
132	Packing, valve	15		
133	Knob, air valve	2		
134	Knob, fuel valve	2		
135	Knob, flame valve	2		
136	Pin, cotter, knob	25		
137	Valve, flame	8		
138	Body, flame valve	1		
139	Stem, flame valve	2		
140	Jet, flame valve	50		
141	Nut, flame valve	1		
142	Shutter, air	2		
144	Chamber, mixing	1		
144 B	Screw, mixing chamber	2		
145	Burner	12		
146	Rod, burner control	1		
147	Nut, burner	2		
148	Generator assembly	25		
151	Cap, generator tube	4		
152	Disc, filter	4,500		
155	Screw, filter case cap	4		
156	Gasket, filter case screw	50		
157	Yoke, generator	1		
157 B	Pin, cotter, yoke	2		
158	Screw, yoke	1		
190	Pump, air	3		
197	Cup, leather, pump	15		
202	Hose, air pump	6		
205	Wrench, filter case	2		
206	Wrench, engineers, 5/8"	1		
207	Wrench, engineers, 9/16"	1		
208	Wrench, set screw, 5/16"	1		
209	Screwdriver	1		
210	Reamer, fuel jet	4		
211	Cleaner, burner pilot	4		
212	Cleaner, generator	4		
213	Brush, steel wire	6		
214	Funnel, tin	4		
218	Container with grease	16		
234	Book, instruction	4		
239	Extinguisher, fire	1		
65-J-2689	Wrench, packing gland	1		
40-D-679-65	Drill 1/[illegible]" X 10"	1		
40-D-1006-65	Drill [illegible]" short	1		

1304

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Hq ANC (2675th Regt. ASF) (1944) 15

CIRCULAR)
NUMBER 13)

31 January 1944

MEDICAL AND DENTAL

General Instructions I
Dental Officers II
Equipment and Supply III

The following circulars, this headquarters, 1943, are rescinded and the provisions below substituted therefor:

Section	Circular
III	36
I	51
III	52
II	73
I	93
II, III	99
IV	104
III	128
II	132
V	154

Section	Circular
III	158
IV	165
IV	170
II	177
II	193
I	197
IV	206
I, II	213
II	214
VI	218
III	229

I -- GENERAL INSTRUCTIONS

1. Treatment of Civilian Employees. The following policy is announced with reference to medical attention for civilians in this theater:

For addition to this paragraph — See Cir 48, Sect I

a. Members of the American Red Cross, war correspondents and all civilian employees brought here from the United States and Great Britain to serve the United States Army, Navy, Merchant Marine (including United States Merchant Seamen), State Department or other similar governmental agency participating in the war effort, except those hired by contractors doing government work or maintaining government equipment, will receive the same medical attention as members of the Armed Forces.

b. Similar civilians brought here from Great Britain to serve with the British governmental agencies corresponding to those outlined above, except those hired by contractors doing government work or maintaining government equipment, will, in the absence of British hospitals receive the same medical attention in United States military hospitals, as the Armed Forces. In places where British hospitals exist, such civilians employed by the British Government will be hospitalized in those hospitals.

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c. Medical attention will not be given to civilian employees hired by contractors doing government work or maintaining government equipment except in

1305

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 13
Hq Natousa

extreme emergencies. Air raids, serious accidents, etc., are examples of extreme emergencies.

See Cir #101 sec 2 d. Civilian employees, whether American, French, Italian, or natives, hired in this theater and employed by the Army will receive emergency treatment only.

e. Medical attention will not be given to dependents of officers, warrant officers, and enlisted personnel, except in cases of emergency.

For amendments to par. "F." See Cir 127 sec. 2 f. The hospitalization of any civilian employee in United States Army medical installations is contingent upon the availability of medical facilities. Medical facilities in this theater are primarily for the Armed Forces. Under no circumstances will they be burdened with civilian cases to the extent of crowding out military personnel.

See Cir 43 sect. 2 2. Hospitalization of U. S. Navy, Marine Corps, and Coast Guard Personnel. U. S. Navy, Marine Corps and Coast Guard patients will be hospitalized as indicated below:

a. Eastern Base Section

(1) Medical and surgical cases:
Bizerte Area - 80th Station Hospital
Tunis Area - 54th Station Hospital

(2) Mental cases:
114th Station Hospital - Ferryville

(3) Patients requiring specialized care:
24th General Hospital - Bizerte

b. Mediterranean Base Section (Oran)

(1) Medical and surgical cases:
7th Station Hospital - Oran

(2) Mental cases:
51st Station Hospital - Oran

(3) Patients requiring specialized care:
40th General Hospital - Assi Bou Nif

(4) Venereal disease patients:
7th Station Hospital - Oran

c. Center District, Mediterranean Base Section (Algiers Area)

79th Station Hospital - Cap Matifou

d. Atlantic Base Section

6th General Hospital - Casablanca

1306

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 13
Hq Natousa

e. Sicily

34th Station Hospital - Palermo

f. Italy

(1) Medical and surgical care:
225th Station Hospital - Bagnoli Fairgrounds, Naples

(2) Patients requiring specialized care:
17th General Hospital - Bagnoli Fairgrounds, Naples

(3) Venereal disease patients:
182d Station Hospital - Bagnoli Fairgrounds, Naples

g. Navy patients admitted to hospitals other than those listed above will be transferred to the nearest designated hospital as soon as practicable.

h. Navy patients in United States Army hospitals with hospitalization expectancy of over ninety (90) days will be evacuated to the United States in accordance with current policies of this theater.

i. Naval medical personnel have been detailed to perform duties in connection with the records of Navy patients in the above named hospitals. The specific functions of Naval medical personnel performing such duties in Army hospitals are outlined in letter, Headquarters, U. S. Naval Forces, Northwest African Waters, subject: "Hospitalization of U. S. Navy, Marine Corps, and Coast Guard Personnel", dated 23 July 1943.

j. Responsibilities of Commanding Officers, U. S. Army Hospitals

(1) The responsibility for medical care and treatment of U. S. Navy, Marine Corps and Coast Guard personnel will rest solely with the commanding officer of the hospital receiving such personnel.

(2) The primary duty of attached naval medical personnel is to assume custody of naval records. This will take precedence over all other considerations. Professional services of attached naval medical personnel may be utilized as assistants in the care of U. S. Navy, Marine Corps and Coast Guard personnel provided this does not interfere with the keeping of naval records, and if mutually agreed between the hospital commander and the naval medical officer concerned.

(3) Naval medical personnel are not to be used to perform the duties of regularly assigned Army medical officers, such as officer of the day, property responsibility or accountability, sanitary inspections or other regular administrative duties not specifically set forth in Navy letter referred to in foregoing paragraph i.

3259

(4) Communication between naval medical officers and their central naval dispensary is authorized.

1307

Declassified E.O. 12356 Section 3.3/NND No. 785016

(5) Commanding officers of hospitals will furnish appropriate quarters for attached naval medical personnel if requested by the senior member of the group attached.

3. Red Cross Personnel

a. Upon discharge of American Red Cross personnel from United States Army hospitals, a disposition slip indicating the final diagnosis, disposition and date of disposition will be forwarded to the American Red Cross Delegate, NATOUSA, APO 534. The complete Field Medical Record, however, will be forwarded through medical channels to the Surgeon General, with the Sick and Wounded Report for that month.

b. Personnel of the American Red Cross, permanently assigned to duty in this theater, are authorized to receive annual physical examinations in United States Army hospitals. The examination given will be the Final Type Physical Examination as recorded on WD AGO Form 63. The completed report, Form WD AGO 63, will be forwarded without delay to the American Red Cross Delegate, NATOUSA, APO 534.

4. Data on Emergency Medical Tags. The attention of all medical officers is directed to the fact that all data regarding the diagnosis and treatment of disease or injury must be entered upon the EMT in all aid stations and dispensaries.

5. Psychiatric Opinion on Disciplinary Cases. Much delay is encountered in obtaining psychiatric opinion on cases referred to hospitals, due to the fact that such cases are not accompanied by the proper information.

a. Effective immediately, each case based on disciplinary action, referred to a hospital for psychiatric opinion, will be accompanied by a letter from the commanding officer of the individual concerned.

b. The letter will show:

(1) Nature of charges.

(2) Brief statement of circumstances leading to charges.

(3) Brief statement of previous efficiency and behavior of the soldier.

(4) Brief statement of any pertinent medical data such as peculiar actions, or recent change in behavior.

(5) If possible, a report by the soldier's medical officer or other reliable observer should be included.

6. Investigations of Injuries to Personnel Under AR 345-415. All personnel concerned with the investigation of injuries under the provisions of AR 345-415 will expedite the investigation and the submission of reports thereof.

a. Attention is directed to the fact that failure to deliver promptly

1308

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 13
Hq Ntousa

to the surgeon a copy of completed WD AGO Form 51, in compliance with paragraph 1c (4) (c) AR 345-415, results in delay in the preparation of medical reports and places an unnecessary burden on medical and administrative authorities.

b. The original copy of WD AGO Form 51, after approval by the convening authority, will be forwarded to the officer next higher in the chain of command who exercises general courts-martial jurisdiction, for review. When that officer concurs in the action of the convening authority, he will forward the original copy direct to the Adjutant General. If he does not concur, he will return the proceedings to the convening authority for further action. When the proceedings are so returned, the convening authority will be advised of the reasons for non-concurrence and directed to furnish the surgeon a copy of all emendatory action.

7. Payment of Vouchers for Donation of Blood for Transfusion. a. In order that persons furnishing blood for transfusions may be paid promptly, payment will be made locally in the amount of $10.00 for each transfusion. Vouchers (MD Forms 25 and 25a) covering cost of transfusions will hereafter be submitted to local finance officers for payment. Charge for such local payments is to be made to appropriation M&HDA 1942 - 44 91-03 P413-07 212/40805, which is an open allotment.

b. After the voucher is signed by the medical officer giving the transfusion, the signature of approval by the commanding officer of the hospital or medical installation where donation is made should be considered as approval of the chief surgeon of the forces as called for in paragraph 4, AR 40-1715, and will be sufficient authority for payment. At the close of each month, a copy of each voucher upon which local payment is authorized will be submitted by the commanding officer of the hospital or medical installation to the Surgeon, this headquarters, through the surgeon of the army or base section concerned.

8. Sulfonamide Drug Packets. a. The use of sulfadiazine tablets for the prevention of wound infection within this theater will be governed by the following:

(1) Water-proof packages containing eight (8) tablets of sulfadiazine are available in medical supply depots. These packages are listed in the medical supply catalog as "Item #91204 Sulfadiazine 0.5 gram tablets. Eight in a water-proof container." These should be requisitioned through regular medical supply channels by the unit medical officer.

(2) Collecting and clearing company surgeons, and evacuation hospitals should provide themselves with adequate supplies of sulfadiazine or sulfathiazole tablets for the continuation of sulfadiazine as outlined in Circular Letter #1, Office of the Surgeon, this headquarters, dated 18 March 1943.

b. All unit commanders of combat troops will immediately ascertain whether each man in his unit possesses the first aid package of crystalline sulfanilamide which is to be sprinkled into wounds. Replacements should be made immediately if their packages of crystalline sulfanilamide are missing.

3295

13091

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #13
Hq Natousa

c. All unit commanders and unit medical officers will instruct their unit personnel at frequent intervals upon the absolute necessity of immediately taking the sulfanilamide or sulfathiazole tablets by mouth if wounded, and upon the importance of sprinkling crystalline sulfanilamide into the wounds before applying the first aid dressing. The American Army has had relatively little serious wound infection so far, but the record can be improved.

d. Medical aid men, medical officers and nurses in evacuation hospitals are directed to note the type of sulfonamide drug and the amount and time of the administration of each dose on the EMT or Field Medical Card. This is absolutely necessary to insure adequate sulfonamide prophylaxis in the line of evacuation.

9. Repair and Procurement of Spectacles. a. Broken spectacles may be repaired, or replaced if not repairable, by submitting them together with prescription to the commanding officer of the medical installation serving the unit, who will forward the broken spectacles together with pieces of lens, if any, thru medical supply channels to the Medical Depot supplying the unit.

b. No spectacles will be repaired at government expense where maximum correction is one diopter or less, unless a medical officer certifies that due to the age of the individual or type of military duty performed, glasses are absolutely necessary.

c. In cases where spectacles have been lost or new spectacles are necessary, the prescription (taken from Service Record or MD Form 81, Immunization Register, or furnished by hospital commander after refraction) will be forwarded to the supply depot as above. Prescription for spectacles will include following information: name, rank, ASN, and organization, APO of the individual, the complete prescription for the lenses, frame measurement and pupillary distance.

d. Only one pair of spectacles per individual is considered necessary except for key personnel whose duties are wholly dependent upon the use of spectacles. Issue of second pair will be made only upon written statement by the unit commanding officer to the effect that individual in question is a person whose duties are wholly dependent upon the use of spectacles.

e. Repairs will be limited to standard (GI) spectacles only. When long distances are involved in the transportation of spectacles the air courier service will be used.

f. Spectacles will not be procured from civilian sources at U. S. Army expense without prior approval of this headquarters.

10. Handling of Leaded Gasoline. a. Handlers of leaded gasoline are not at an extraordinary risk in the normal handling of gasoline. Where leaded gas has escaped into the holds of ships or other closed spaces, every effort should be made to ventilate such spaces before permitting personnel to work in them, otherwise acute fume poisoning will result.

b. The practice of using leaded gasoline for washing the hands or cleaning clothes must be discouraged by unit commanders.

c. Personnel assigned to the duty of cleaning gasoline stoves should be

1310

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #13
Hq Natousa

instructed to wash their hands with soap and water after each cleaning of the stove. The carbonized material contains lead and if it is not removed from the hands, the lead may be transferred to the mouth during the process of eating or smoking and lead poisoning may result.

II -- DENTAL OFFICERS

11. Duties. a. It has come to the attention of this headquarters that dental officers in this theater are being assigned, in addition to their professional duties, certain administrative functions such as port sanitary officer, mail censor, insurance officer, supply officer, mess officer, sanitary inspector, billeting officer, post exchange officer, etc.

b. Because of the tremendous amount of dental treatment required and the lack of sufficient dental officers to perform properly the necessary dental treatment for military personnel in this theater, the duties of dental officers are hereby restricted to those of dental surgeon or assistant to the surgeon.

See Cir 95

12. Dental Examinations. a. Medical officers when conducting the physical inspection of troops will be accompanied once each month by a dental officer. If a dental officer is not assigned to the organization, the medical officer making the physical inspection will obtain the services of a dental officer assigned to an adjacent unit.

b. It will be the duty of the dental officer to make a rapid survey of the mouths of the individuals examined to detect:

(1) The presence of any acute dental infections with special attention to acute or sub-acute swellings and Vincent's stomatitis.

(2) The presence of large cavities that could reasonably be expected to result in a painful condition in the near future.

(3) Those individuals who have insufficient tooth to masticate the Army ration.

(4) Any other conditions requiring emergency treatment.

c. Prompt steps will be taken to eliminate any of the conditions enumerated in paragraph b, above.

d. The dental officer will furnish the medical officer the following data to be incorporated in the monthly sanitary report:

(1) Number of cases of Vincent's stomatitis detected.

(2) Number of men having insufficient teeth to masticate Army ration. 3257

(3) Any other pertinent data of a dental nature.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 13
Hq Natousa

III -- EQUIPMENT AND SUPPLY

13. Amendment of T/BA #8. T/BA #8 is tentatively amended for this theater as follows:

a. Section VI, Quartermaster Equipment

Tent wall small, complete with fly, pins and poles - one (1) per two (2) dental officers of regiment and separate battalions, when required for duty in the field.

b. Section IV, paragraph 1, Individual Medical Equipment.

Item No. 97115 - Kit Medical Officers - one (1) per Dental Officers of regiment or separate battalion, when authorized by the Commanding Officer for combat duties.

c. Section IV, Part I, Unit Equipment

Item No. 99550 - Stove, 1 burner gasoline - one (1) per chest, MD #60.

d. Requisitions for these items should be submitted through proper channels to the appropriate depots.

14. Property Exchange. a. A vitally important requisite for the successful evacuation of the sick and wounded is an adequate supply at forward echelons of splints, blankets, pajamas, and litters. Unless a uniform procedure is strictly followed throughout the entire evacuation process, a failure in the property exchange system is inevitable in bringing patients to the rear. In every case the agency accepting a patient must replace immediately the property accompanying that patient. Direct property exchange is mandatory.

b. The following will be adopted by all unit commanders who will take appropriate action immediately.

(1) Between divisional medical installations and corps or army medical installations, property transferred with patients will be immediately replaced in kind.

(2) Hospitals receiving patients from ambulances belonging to other installations will make appropriate property exchange at the time patients are received.

(3) All hospital trains will carry sufficient property to effect an equitable exchange at the time patients are received on board.

(4) Ambulances meeting hospital trains will hand over pajamas, splints, blankets, and litters in amounts equal to the number received and at the time received.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cif 13
Hq Natousa

(5) All transfers of patients by air will be accompanied by immediate property exchange, and medical property required in property exchange by forward air evacuation echelons will have class 1 priority for air passage forward.

15. Salvage of Plasma Bottles. Empty blood plasma bottles are very valuable and are needed for future uses. All such bottles will be washed and turned in through supply channels or directly to base section medical supply depots. This will be routine procedure.

16. Marking of Hospitals. a. The following policy will govern the marking of hospital ward tents and evacuation hospitals in this theater:

(1) Each hospital ward tent actually used for hospitalization of patients will be provided with three large wall flies, or as a substitute, storage flies, for protection against extreme heat, pending availability of fly, hospital ward. The center fly will be marked with a large red cross on a circular white background painted on the top center of both sides with water-proof paint. If flies are not used, both sides of the roof of the ward tents will be similarly centrally marked.

(2) Each evacuation hospital will be marked with a heavy canvas marker painted white with a red cross with water-proof paint. The markers should be approximately 120 foot square in 30 foot sections for use in handling. Salvaged canvas should be used where it is available.

b. The flies and canvas mentioned in sub-paragraphs (1) and (2) above will be provided from existing stocks to the extent of availability. Medical units will requisition supplies in accordance with sub-paragraph 1, from the proper base sections. Priority will be given to supply of these items to those units that are scheduled for special operations in this theater.

By command of Lieutenant General DEVERS:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

File 322.52

CIRCULAR)
:
NUMBER 12)

26 January 1944

IMMUNIZATION AND DISEASE

Immunization of United States Military Personnel I
Typhus Fever Preventive Measures II
Rabies (Hydrophobia) III
Control of Venereal Disease IV
Malaria Control and Prevention V
Troop Disease Preventive Measures VI

See Cir 76

Section I, Circular Number 21; Section I, Circular Number 49, Section II, Circular Number 59; Section I, Circular Number 133; Section V, Circular Number 175; Section III, Circular Number 186; Section IV, Circular Number 224; and Section II, Circular Number 252, this headquarters, 1943, are rescinded and the following provisions substituted therefor:

I -- IMMUNIZATION OF UNITED STATES MILITARY PERSONNEL

1. Each unit commander will ascertain monthly that the military personnel under his command are immunized, and medical records thereof maintained as follows:

a. All personnel.

Disease & Agent	Initial Dose	Stimulating Dose
Smallpox (vaccine)	Vaccination on entry into service	Vaccination once yearly
Typhoid-para-typhoid fevers (triple vaccine)	3 subcutaneous injections of 0.5 cc, 1cc and 1cc, respectively, at weekly intervals	0.5 cc annually
Typhus fever (vaccine)	3 subcutaneous injections of 1cc each at weekly intervals	1cc every 6 months
Tetanus (plain toxoid)	3 subcutaneous injections of 1cc each at 3 week intervals	1cc at end of first year. Then 1cc at time of injury, operation or manipulation where tetanus may become a complication.

b. Personnel entering the specified areas or under special circumstances determined by the Chief Surgeon:

3295

1314

Declassified E.O. 12356 Section 3.3/NND No. 785016

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Cir #12
Hq Natousa

Disease & Agent	Indication	Initial Dose	Stimulating Dose
Yellow fever (vaccine)	At least 14 days before entering Africa, between Lat 16°N and 12°S; South America, between Lat 13°N and 30°S; Republic of Panama and the Canal Zone.	0.5cc	0.5cc if entering specified area and previous vaccination over 2 years.
Cholera (vaccine)	Travel or station in Asia (including Middle East) and East Indies	2 subcutaneous injections of 0.5cc and 1cc respectively at weekly intervals	1cc at 4 to 6 months
Plague	Upon serious threat of exposure to epidemic	2 subcutaneous injections of 0.5cc and 1cc respectively at weekly intervals	1cc when deemed necessary
Diphtheria (plain toxoid)	Definite hazard plus positive Shick Test	3 injections of 0.1cc, 1cc and 1cc, respectively at 3 week intervals	

2. The prescribed time interval between doses will be adhered to as closely as possible. However, if a series is interrupted, the remaining doses will be administered as soon as possible (in accordance with the time schedule set forth in paragraphs 1a and b, above) and a complete new series will not be started.

3. a. Attention is invited to the provisions of paragraph 12c, AR 40-210, 15 September 1942, as amended, to the effect that the only records of tetanus immunization required on the identification tag are those of the initial immunization and the routine stimulating dose administered one year later. Subsequent stimulating doses are not required to be so recorded.

b. All tetanus immunizations (including all stimulating doses) will be recorded on WD AD Form No. 81, and, in the case of an enlisted man, in his Service Record. In addition, whenever injections of either tetanus toxoid or tetanus anti-toxin are given in a combat zone, immediate notation of the date of administration will be made on either WD AD Form No. 52b or 52c.

4. In the case of personnel returning to the United States, evidence of smallpox vaccination is required for entry.

II -- TYPHUS FEVER PREVENTIVE MEASURES

5. It is estimated that at least a million people died of typhus fever during and immediately following World War One. The countries having the most deaths were the Balkan States, Poland and Russia. The human body louse is

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13 f 5

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 12
Hq Natousa

responsible for the spread of typhus fever and an increase in the number of people infested with lice makes it possible for epidemics of typhus fever to occur.

6. Typhus fever is common in all native populations in NATOUSA and is a major cause of sickness and death. During winter months epidemic outbreaks of this disease are to be expected. In what is now Yugoslavia there were 150,000 deaths due to typhus fever in the winter of 1915. Many Italians are returning and will continue to return to Italy from this area during the coming months.

7. The prevention and control of typhus fever depends primarily upon the elimination of lice. Forty to ninety per cent of native populations in this area harbor lice and with the decrease of bathing in cold weather, these insects increase in number and are readily spread to non-infested individuals.

8. All organization and unit commanders will take steps to see that the following preventive measures are executed:

a. All personnel, including prisoners of war, will be immunized against typhus fever, in accordance with Section I, above.

b. All personnel, including prisoners of war, and their clothing and bedding will be examined for the presence of louse infestation at the semi-monthly physical inspection required by paragraph 22 below.

c. Personnel or prisoners of war detecting lice on their person or belongings will promptly report their findings to the surgeon of their organization, unit or camp.

d. When personnel or prisoners of war are found infested with lice such personnel, including their clothing, bedding, and habitation will be deloused in accordance with paragraph 26, AR 40-205. Detailed suggestion on improved methods of delousing are contained in Circular Letter Number 46, Office of the Surgeon, this Headquarters, 1943.

e. Every effort will be made to prevent the introduction of typhus fever into military organizations from civilian sources by limiting contact of military personnel with infested civilians and by proper coordination with and support of typhus control measures being carried out by civilian and allied force health agencies in civil communities.

f. The contents of this section will be brought to the attention of members of all commands.

III -- RABIES (HYDROPHOBIA) See Cir. 62 Sec 3

9. Because of the prevalence of rabies in North Africa, the keeping of dogs, cats, and other animal pets which are allowed to stray about organization areas is forbidden.

3294

10. The provisions of paragraph 35d, AR 40-210, dated 15 September 1942, covering the quarantine of animals which have bitten military personnel and any animal suspected of being rabid will be followed. Medical officers will confine

1316

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 12
Hq Natousa

and observe animals in the absence of a veterinary officer. Animals will be quarantined for a period of two weeks or until symptoms of rabies develop. During this period of quarantine, patients will be kept under observation in their organizations except as noted in paragraph 14, below.

11. If the suspected animal does not develop symptoms or signs of rabies within this period, immunization of the person or persons bitten need not be carried out.

12. If suspicious symptoms develop, the animal should be permitted to live until definite symptoms of rabies occur or until death occurs. The animal will then be decapitated and the head sent for examination to the Pasteur Institute, Algiers, or Casablanca, as the case may be, by the most rapid means of transportation available. If possible, the specimen should be packed in ice and sawdust.

See Cir 28 Sect 3 13. If the diagnosis of rabies is made in the suspected animal the person or persons bitten will be immunized against rabies. In Morocco patients will be referred to the 5th General Dispensary, Casablanca; and in Algeria, to the Dispensary, Headquarters Command, Petit Lycee, 5 rue Roche, Algiers. These dispensaries will arrange for treatment at the local Pasteur Institute.

14. In the case of bites around the face and neck, it is not safe to delay treatment while observing the animal. Such cases will be referred at once for treatment.

See Cir 28 Sect 3 → 15. Patients will not be admitted to a hospital unless the wound itself requires hospitalization. In Algeria patients outside of Algiers and coming from unit dispensaries will be put on detached service with the Casual Detachment, Headquarters Command, Allied Force Headquarters. In Morocco patients outside of Casablanca will be put on detached service with Headquarters Company, Atlantic Base Section in Casablanca. Upon completion of the treatment, patients will be returned to their organization.

16. If it is impossible to confine and observe the animal, patients will be referred to the medical installations mentioned in paragraph 13, above, for anti-rabies treatment at the local Pasteur Institute.

17. All bites by any animal will be cauterized at once by the medical officer first attending the patient.

18. Patients being sent for treatment should be provided the most rapid means of transportation available.

IV -- CONTROL OF VENEREAL DISEASE

19. Experience during the past years operations show the incidence of venereal disease among some United States Army organizations in this theater to be very satisfactory. In other organizations the incidence has exceeded all reasonable expectation. It has been demonstrated that a venereal rate of 30 cases per 1000 per year, in organizations composed of white troops, and a venereal rate of 100 cases per 1000 per year in organizations composed of negro troops, can be maintained in this theater. All organizations having rates higher than this are

1317

Declassified E.O. 12356 Section 3.3/NND No. 785016

considered as having excessive rates. All organizations will exert every effort to reduce venereal infections to the lowest possible level.

20. Responsibility for general preventive measures (see paragraph 22, Section VIII, AR 40-210).

21. Special preventive measures (see paragraph 23, Section VIII, AR 40-210).

a. Individual prophylactic units.

(1) Unit commanders will purchase from medical supply officers, from unit funds, adequate supplies of individual prophylactic materials to assure that they are readily available to the individual.

See Cir 140

(2) In unusual circumstances where unit funds are not available for purchase of these items, medical supply officers are authorized to make issue to units without charge.

(3) Individual prophylactic materials will not be distributed to the individual soldier by the medical supply officer. Distribution to the individual soldier will ordinarily be made through the company or squadron organization in accordance with instructions from the unit commander. Modification of the plan of distribution to the individual soldier should be made to meet local conditions.

b. Items now authorized by The Surgeon General for individual use are as follows:

(1) Item 9N590-00 Prophylactic, Chemical, gross. Individual chemical prophylactic unit consisting of a tube containing calomel ointment, a tube containing a silver salt, a soap impregnated cloth, and directions for use.

(2) Item 9N582-00 Prophylactic, Mechanical, gross. Individual mechanical prophylactic unit consisting of one or more rubber condoms.

c. Until further notice the cost price of these items is established as follows:

(1) Item 9N590-00 Prophylactic, Chemical - individual mechanical units - $20.00 per gross.

See C-31 Sect 3

(2) Item 9N582-00 Prophylactic, Mechanical - individual mechanical units - $4.30 per gross.

d. Pursuant to paragraph (1), above, medical supply officers will issue these items to unit commanders on Shipping Tickets, which will be countersigned by the unit commander to the medical supply officer. All payments will be accompanied by receipted copies of the Shipping Tickets. The medical supply officer will deposit the

3293

1318

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 12
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amount with the local finance officer to be credited to "Miscellaneous Receipts of the Treasury", in conformance with paragraph 2, AR 35-780, 22 May 1942.

c. In the unusual circumstances outlined in paragraph a (2) above, medical supply officers will obtain a statement in writing from the unit, that unit funds are not available, and attach such statement to receipted shipping tickets for retention in their files.

22. Physical inspection of all troops will be made at least twice each month.

V -- MALARIA CONTROL AND PREVENTION See Cir. # 12

23. Malaria is one of the most important health problems in this theater. During the past season this disease has seriously affected the efficiency of all troop units that failed to take adequate anti-malaria precautions. In this region some areas are more malarious than others, but this can only be determined by malaria surveys made by experienced personnel.

24. Malaria Season and Areas. For the period May 1 to November 15 all areas will be considered malarious unless otherwise designated by the area commander concerned upon advice of the surgeon. Non-malarious areas are designated as those areas in which malaria does not occur and areas where control measures have effectively removed the likelihood of malaria transmission.

25. Responsibility. It is the responsibility of all commanders to initiate and enforce the necessary measures to control malaria within their units and unit areas (AR 40-210, AR 40-205, and WD Circular Number 223, 21 September 1943).

26. Malaria Control Measures will consist of: Individual, unit, and area anti-malaria procedures as advised by the surgeon in accordance with War Department policies modified as indicated by theater experience. WD Training Circular Number 108, 21 September 1943, will be used as a guide in training and in the application of anti-malaria principles. During the period May 1 to November 15, particular emphasis will be placed on malaria control measures aimed at elimination of mosquitoes and protection of the individual from mosquito bites. In addition, during the malaria season, all military personnel while in areas which have not been designated as non-malarious, will take one 0.1 gram tablet of atabrine per day for either six (6) or seven (7) consecutive days a week, as advised by the medical officer of the command, as suppressive therapy to prevent the occurrence of clinical malaria. Individuals in malarious areas found to be truly sensitive to atabrine will take in lieu thereof 0.6 gram quinine sulphate per day.

27. Atabrine. Method of issue to troops: In malarious areas, atabrine will be issued with the ration. Troops scheduled for movement will be provided with sufficient atabrine for the entire trip. Medical supply officers will make available to the Quartermaster necessary tablets, based on the ration return, at the highest unit ration breakdown point for the force concerned. American troops attached to British units will be supplied through British channels.

1319

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 12
Hq Natousa

VI -- TROOP DISEASE PREVENTIVE MEASURES

28. Sanitation: Paragraph 2, AR 40-205 and paragraph 1b, AR 40-210, designate commanding officers as responsible for sanitation and for the enforcement of provisions of sanitary and other disease preventive regulations within their organizations and the boundaries of areas occupied by them. For higher echelons of command to carry out and supervise effectively the broad phases of this work, it is necessary that all available information bearing on health in the area occupied by the command be collected. Base section, Army, Air Force, and task force commanders will collect all available information bearing on health in their areas and evaluate it to determine the probable effect of these factors on the sickness rates of troops. Special note will be made of the prevalence of malaria, sandfly fever, typhus fever and other insect and food or water-borne diseases.

29. This information will be used as the basis of Unit Preventive Medicine Programs. Base section commanders will make such information available to all tactical units coming into their area. In addition, they will maintain sanitary and malaria control programs in camp sites or bivouac areas set aside for troop use, when these areas are not occupied by tactical units. Tactical commanders occupying such areas will base their sanitary and disease control measures on regulations and practices in force in the area. In combat areas tactical commanders will take steps to see that other units coming into their area or relieving them are informed as to the sanitary conditions in the area and experience gained in handling such conditions.

30. Where the military situation permits, specially trained medical personnel will be dispatched in advance of the troops to make a health survey of the area. Results of this survey will form a basis for estimating the relative health hazards of different locations under consideration for occupation as bivouac areas or camp sites.

31. Frequent inspections will be made by representatives of base section, army, Air Force and task force commanders to see that all organizations properly are maintaining sanitation and executing disease preventive measures in keeping with War Department and theater policies.

32. The attention of all commanders is invited to Section VIII, Chapter 7, FM 100-10, which deals with sanitation in a theater of operations.

By command of Lieutenant General DEVERS:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

L. V. [illegible],
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 26 January 1944
NUMBER 11)

INVESTIGATION OF WAR CRIMES

1. The following procedure is established to effect the purposes of the directives concerning war crimes of the Combined Chiefs of Staff of 29 October 1943 and Allied Force Headquarters Circular of 27 November 1943.

2. For the purpose of this directive war crimes are defined to be violations of the laws and customs of war, examples of which are set forth in paragraphs 347 and 355 of the Rules of Land Warfare, U. S. Army.

3. In order that the testimony of witnesses may be recorded in such form that it shall be admissible in their absence before legal tribunals in accordance with generally accepted rules, the following procedure is prescribed:

a. Whenever practicable, witnesses will be examined and cross-examined under oath on oral interrogatories in the presence of the accused and before a military officer termed a commissioner, who, for the purpose of such examination, shall have authority to administer oaths as an officer detailed to conduct an investigation within the purview of Article of War 114, U. S. Army.

b. The accused shall be entitled to be represented by counsel.

c. The oral examination of witnesses shall normally be conducted by military officer termed military counsel and by a military officer termed defense counsel, if the accused desires counsel. The commissioner before whom a witness is being examined may interrogate the witness in order to supplement the information adduced by counsel.

d. The examination of witnesses will take place when practicable at the scene of the alleged crime and as soon thereafter as circumstances permit.

4. a. The Commanding General of each Army shall designate, from officers of his command, one officer of field grade with legal qualifications as commissioner, one officer as military counsel and one officer as defense counsel.

b. Each Army Commander shall refer to the commissioner designated by him all cases involving war crimes in which the accused is in the custody of the Army Commander. He may also refer to such commissioner cases involving war crimes if witnesses are available in his command though the accused may not be in custody or even identified.

5. a. The commissioner to whom cases are referred is responsible for their prompt investigation and reduction of the available evidence to permanent form,

3291

RESTRICTED

1321

Declassified E.O. 12356 Section 3.3/NND No. 785016

as prescribed herein. To accomplish this result he is authorized to give the necessary instructions to the military counsel and the defense counsel in the preparation of interrogatories and cross-interrogatories and take such action with respect to time and place for conducting the taking of testimony as circumstances warrant.

b. The commissioner is responsible for the taking of all available testimony and for submitting the same in due form to the Army Commander by whom he was designated. He will authenticate the testimony of each witness at the end of the transcript by certificate as follows:

"I certify that _____ personally appeared this _____ day of _____ 1944, at _____ before me, a Commissioner duly designated by competent orders and in the presence of the accused, who was afforded the opportunity of cross-examination, and testified under oath in the matter of _____ in the manner above set forth.

"Place _____ Name _____

"Date _____ Rank _____"

6. The Army Commander will transmit to this headquarters the reports of commissioners designated by him.

7. Commissioners, military counsel and defense counsel will be designated by this headquarters to take testimony and make report in respect of the investigation of war crimes when either witnesses or the accused are not under the command of an Army Commander or for any other reason investigation by direction of an Army Commander is not practicable. Commissioners designated by this headquarters will conform to the procedure set forth herein except that their reports will be submitted directly to this headquarters.

8. Commissioners are authorized to receive any evidence which would have probative value to a reasonable man.

9. Officers may be detailed as investigators to assist commissioners.
(AG 000.5/367)

By command of Lieutenant General DEVERS:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts,
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

Reproduced, Hq Peninsular Base Section,
APO 782, 5 February 1944 AHS.

DISTRIBUTION:
"A" & "E"

1322

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 24 January 1944
NUMBER 10)

CASUALTY REPORTS

Application of this Directive I
Battle Casualty Reports II
Letter Reports of Death, Missing & Internment, Non-battle Casualties . . . III
Instructions Applicable to all Casualties, Battle and Non-battle IV
Submission of Service Record, Allied Papers and
Report of Investigation (WD AGO Form 51) V

Section I, Circular Number 169 and Circulars Number 187 and 235, this headquarters, 1943, are rescinded and the following instructions are substituted therefor.

I -- APPLICATION OF THIS DIRECTIVE

The provisions of this circular apply to all persons subject to military law under Article of War 2, including civilians accompanying or serving with the Army of the United States.

II -- BATTLE CASUALTY REPORTS

1. Purpose. Battle Casualty Reports, NATOUSA Form 6, are rendered for the purpose of providing the War Department with complete and accurate data regarding casualties the result of enemy action. Wounded Progress Reports, NATOUSA Form 7, are rendered for the purpose of providing the War Department with the progress and ultimate recovery or death of wounded and injured personnel previously reported. From the information contained in these two reports, the War Department notifies the next of kin or emergency addressee of the fact of the casualty and the progress of the wounded and injured.

2. Definition of Battle Casualties. a. Injury or death is due to enemy action when occurring as a direct result of engagement with an enemy force, or as a direct result of enemy action during an engagement or otherwise. When an injury or death occurs while immediately engaged in, going to, or returning from a combat mission, whether or not due directly to enemy action. When injury or death is the result of any act of the United States or Allied Forces while engaging the enemy. Battle Casualties are divided into the following types: (1) Killed in Action, (2) Wounded, Injured, or Gassed in Action, (3) Missing in Action, (4) Captured by the Enemy, and (5) Internment caused by Enemy Action.

b. Killed in Action. Individuals will be reported "Killed in Action" only in those cases where positive proof of death is established beyond reasonable doubt, or where there are circumstances that lead to no other logical

3290

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1323

Declassified E.O. 12356 Section 3.3/NND No. 785016

conclusion. If evidence is not reasonably conclusive of death the individual will be reported "Missing in Action".

c. Wounded or Injured in Action are those casualties resulting from the piercing of the body by a projectile, a fragment of shell or bomb, an object set in motion by enemy weapons, or by weapons of United States or Allied Forces while engaging the enemy; the piercing of the body by any weapons in the hands of, hurled or thrown by the enemy; torn flesh or broken bones received from a moving object propelled directly, or indirectly, by the United States or Allied Forces while engaging the enemy; any disabling contact with gas or flames released or propelled by the enemy, or by the United States or Allied Forces while engaging the enemy. Wounds or injuries sustained by paratroopers jumping from aircraft on a combat mission may be classified as "Wounded or Injured in Action". "Injured in Action" casualties as distinguished from "Wounded in Action", are abrasions, sprains, lacerations, fractures, etc., where the body has not been pierced. In those cases where a wound as well as an injury are both present, the casualty will be classified and reported as "Wounded". Psychoneurosis and mental diseases developing under battle conditions, commonly but improperly designated "battle neurosis", "anxiety", "hysteria", "shell-shock", etc., will not be classified as battle casualties nor reported on Battle Casualty Reports.

d. "Missing in Action", as distinguished from "Missing" (see par 12b below) are those known to have engaged the enemy on land, on the sea, or in the air, and who are not accounted for after termination of the engagement, flight, or voyage. Personnel will be reported "Missing in Action" and dropped by organizations after a minimum of 72 hours from the establishment of the absence. During this time every effort will be made to secure further information. A "corrected" Battle Casualty Report will be submitted whenever it is determined that the previous report was erroneous in any detail. Missing Air Crew Reports will not precede Battle Casualty Reports to this headquarters. (See par 12b below.)

e. Captured by the Enemy casualties are those who are positively know to have fallen into the hands of the enemy. Normally such casualties will be reported "MIA" due to the lack of positive proof of their capture.

f. Interned casualties are those who are detained by a foreign government under International Law. There are two types of "Interned" casualties, "Battle" and "Non-battle". Internments caused by enemy action as defined in par 2a are "Battle" casualties and will be so reported on Battle Casualty Reports. Internments from any other causes are "Non-battle" casualties. Instructions for reporting interned "Non-battle" casualties are contained in par 12b below.

5. When Submitted. Battle Casualty Reports will be submitted as expeditiously as possible after casualty occurs. Reports on wounded and injured will not be delayed pending the investigation of other types of casualties. However, accuracy will not be sacrificed for speed.

4. Security Classification. Battle Casualty Reports will be classified as "CONFIDENTIAL".

1324

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #10
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5. Preparation. a. By Whom Rendered: Battle Casualty Reports will be prepared by unit personnel adjutants of regiments, separate battalions, companies, detachments, combat teams and similar units.

b. Accuracy: Accuracy is essential in the preparation of Battle Casualty Reports. It is inexcusable erroneously to report an individual killed. Names and serial numbers must be carefully checked and verified. Reports must be clear and legibly prepared. All sources of information and verification must be used to insure that the correct casualty status is reported.

c. Form to be used: Battle Casualty Reports will be rendered on NATOUSA Form 6 only. The form may be reproduced. Letter reports will not be used. Army, Air Force, and base section commanders will insure that all units are kept well supplied with these forms at all times. (Specimen revised form attached). Form 6 will be mimeographed or printed on one side only; the reverse side will depict the cases to be used.

d. Information required:

(1) Organization. The official organization number or title designated by the War Department will be used, e.g., 17th Inf, 4th Armd Regt, 3d Bomb Gp, etc. Combat teams, landing groups, shipment numbers, force numbers and codes, will not be given as the organization on Battle Casualty Reports. Reports may be consolidated by parent units.

(2) Name. Full name and middle initial, if any, must be shown thus: "Smith, John P." or "Smith, John, (NMI)". Officers, warrant officers, and enlisted men will be reported on same report regardless of rank.

(3) Grade. Grade must agree with that shown on Service Record on date of casualty.

(4) Army Serial Number. Must agree with Service Record.

(5) Types of Casualty Codes.

KIA - Killed in Action
DOW - Died of Wounds received in Action
DOI - Died of Injuries received in Action
SWA - Seriously Wounded in Action
SIA - Seriously Injured in Action
LWA - Lightly Wounded in Action (Hospitalized)
LIA - Lightly Injured in Action (Hospitalized)
MIA - Missing in Action
SIG - Seriously Gassed (Hospitalized)
CAP - Captured by the Enemy
INT - Interned as result of Enemy Action
RTD - Returned to Duty from any previously reported casualty status.

3289

(6) Date of Casualty. Always spell the month, thus: "6 Feb 43", "10 Oct 43".

1325

Declassified E.O. 12356 Section 3.3/NND No. 785016

(7) Place of Casualty. Show the territory, country or state where the casualty occurred under "Remarks". The town or city is not required. If all casualties on the report occurred in the same place, enter one remark, thus: "All casualties occurred Tunisia".

(8) Race. Casualties other than "White" will be so indicated under "Remarks" or elsewhere on the form.

(9) Flying and Jump Status. The following symbols will be used to denote the flying or jump status of each casualty. In the case of Ground Forces and paratroops, one remark may be entered on the face of the form "All not on flying or jump status", or "All qualified paratroops on jump status".

A - Pilot, Co-pilot, Command Pilot
B - Navigator
C - Bombardier
D - Observer
E - Flight Surgeon
F - Photographer
G - Radio Operator Gunner
H - Engineer Gunner
I - Armorer Gunner
J - Qualified paratroops on jump status
K - Gunner
L - All others on flying status not included above
Z - Not on flying or jump status

e. Authentication. All Battle Casualty Reports will be signed by an officer or warrant officer, whose name, rank, and organization will be legibly typed, stamped or printed under the signature.

f. Date. Each Battle Casualty Report will be dated.

g. Copies Required. The original copy only will be forwarded to this headquarters. (See par 7b (3) following). Each headquarters maintaining a casualty section will retain a record copy.

h. Non-battle casualties, i.e., normal illness or accidental injury, neurosis, missing or interned non-battle casualties will not be reported on Battle Casualty Reports. (See Section III of this circular).

i. Separate Reports. U. S. Army battle casualties, civilians, the several U. S. and Allied military and naval services will be listed on separate reports. The service concerned will be clearly typed or printed in bold characters on the first line of the report, thus: "U. S. Marine Corps", "Royal Navy" etc. Reports on civilians will show by whom employed and nature of duties.

j. Wounds and Injuries not Reported. Light wounds, injuries, and gas casualties that do not require hospitalization will not be reported on Battle Casualty Reports. This in no way affects the right of the individual to a Purple Heart award for wounds received in action. All wounds received in action that

** FLYING AND JUMP STATUS CODE:

A - Pilot, Co-pilot, Command Pilot
B - Navigator
C - Bombardier
D - Observer
E - Flight Surgeon
F - Photographer
G - Radio Operator Gunner
H - Engineer Gunner
I - Armorer Gunner
J - Paratroops on Jump Status
K - Gunner
L - All others on Flying Status
Z - Not on Flying or Jump Status

* TYPE OF CASUALTY CODE:

KIA - Killed in Action
DOW - Died of Wounds received in Action
DOI - Died of Injuries received in Action
SWA - Seriously Wounded in Action
SIA - Seriously Injured in Action
LWA - Lightly Wounded in Action (Hospitalized)
LIA - Lightly Injured in Action (Hospitalized)
MIA - Missing in Action
SIC - Seriously Ganed (Hospitalized)
CAP - Captured by the Enemy
INT - Interned as result enemy Action
RTD - Returned to Duty from any previously reported casualty status.

1326

Declassified E.O. 12356 Section 3.3/NND No. 785016

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Incl. 1 to Cir #10, Hq Natousa

* Insert code applicable.
(See reverse)

** Insert code applicable.
(See reverse)

BATTLE CASUALTY REPORT OF

Hq 28th AS Div
(Designation of Unit)

January 1944
(Date)

32563

NAME (LAST) (FIRST) (MIDDLE)	GRADE	ASN	* TYPE OF CASUALTY	DATE OF CASUALTY	** FLYING OR JUMP STATUS	REMARKS (Place of Casualty)
Price, James D	T Sgt	6225485	KIA	31 Aug 43	J	Italy
Malone, Vernon D	2d Lt	0128742	MIA	22 Aug 43	A	Sicily
Douglas, Max (WMI)	Pvt	12346802	DOW	1 Sept 43	S	Sicily (Colored)
Pierce, George M	Lt Col	069623	SWA	15 Aug 43	S	Italy
Adams, Owen X	Cpl	33785384	SIA	15 Aug 43	J	Corsica
Morley, Peter D	Capt	0828473	RTD	25 Aug 43	(MIA 22 Aug to RTD)	
Young, Wallace (WMI)	S Sgt	6423459	DOI	1 Sept 43	Z	Sicily
Wentworth, Charles L	2d Lt	0428415	SIA	27 Aug 43	A	Italy
Angelo, Paul V	Maj	0386745	LWA	28 Aug 43	S	Italy
Barclay, Andrew (WMI)	Tech 5	24237863	LIA	2 Sept 43	J	Sicily
Abraham, George L.	Tech 3	6874283	CAP	2 Sept 43	Z	Italy

This report consists of (1) sheets. PCR Control No. N-215

/s/ John J. Doe, Jr.
(Signature)
JOHN J. DOE, JR.
Capt, Inf, Pers Adj
(Title and Branch)

NATOUSA Form 6.

Page

CONFIDENTIAL

Declassified E.O. 12356 Section 3.3/NND No. 785016

1328

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 10
Hq Natousa

the authorization to be absent, instead of the time deceased sustained the fatal injury, will be stated. If absent without authority at the time of death or incurrence of the wound or injury resulting in death, that fact, with the date and time of the commencement of the unauthorized absence, will be set forth. In connection herewith, an individual sent from his organization on duty is still on a duty status, and not on authorized absence status; individuals absent on leave, pass or furlough are on authorized absence status.

(5) Statements of witnesses will be sworn and subscribed to.

e. The action and signature of the appointing authority must be sworn on each of the WD AGO Forms 51, and all copies signed by the investigating officer.

f. Before Reports of Investigation are forwarded to this headquarters, they will be carefully checked to assure they comply with the following:

(1) Three complete copies of WD AGO Form 51 will be forwarded to this headquarters.

(2) To each copy of WD AGO Form 51 will be attached a complete set of exhibits (supporting statements) in proper order.

(3) Each exhibit will be plainly marked "Exhibit A", "Exhibit B", etc.

(4) All evidence considered by the investigating officer will be made a part of the report, and will not be forwarded to this headquarters as a separate inclosure to the letter of transmittal.

g. A thorough and comprehensive investigation of all facts leading up to and connected with the person's death will be made, and investigation and report will comply fully with par 13, AR 600-530, as amended by Changes 2.

h. It is again desired to stress the necessity for prompt and accurate action since allotments to next of kin cease upon receipt of original telegraphic notification of death. Payment of gratuity and insurance cannot be effected until Form 51 has been accomplished and the action of this headquarters thereon reported to the War Department.

See Cir 54 21. Service Records. a. For detailed instructions regarding the submission of these records, see Section III, Circular Number 215, this headquarters, 1943.

b. Every effort will be made to complete and submit to this headquarters, within the time limit shown hereunder, the Service Records and allied papers of personnel separated from their units for any of the reasons indicated:

(1) Death, other than Battle Casualty . . . not later than 15 days from date of death.

3284

(2) Killed in action . . . not later than 15 days from date of death.

1329

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #10
Hq Natousa

(3) Missing in Action . . . not later than 35 days from date of separation.

(4) Captured by the Enemy . . . not later than 35 days from date of separation.

(5) Interned . . . not later than 35 days from date of separation.

(6) Hospitalized Personnel . . . Every effort should be exerted to locate the individual and transmit the Service Record to the hospital, provided hospitalization is being effected at a US Army station, convalescent, general, or other hospital acting as such, and the patient will be, or is expected to be, absent from the unit more than 30 days. For disposition of personnel absent in hospital, see Section II, Circular Number 215, this headquarters, 1943.

By command of Lieutenant General DEVERS:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

E. V. ROBERTS,
Colonel, AGD,
Adjutant General.

1 Incl.
Sample Battle Casualty Report
(NATOUSA Form 6)

DISTRIBUTION:
"S"

List: A-G
A-G Pers
A-G (Salerno)
G-1
HQ Comdt
Reg I
" II
" III
" IV
" V
" VI
Army
Army
8 "
Index 121

1330

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #10
Hq Natousa

IV -- RESTRICTIONS APPLICABLE TO ALL CASUALTIES, BATTLE AND NON-BATTLE

13. References. The requirements of War Department Circular Number 135, dated 1 September 1943, and pertinent parts of all field manuals are contained in this circular. Company officers, senior non-commissioned officers and those engaged in personnel administration, will be required to acquaint themselves thoroughly with the provisions of this circular.

14. Letters of Sympathy and Notification to Next of Kin. a. Notification to emergency addressee and next of kin will be made only by The Adjutant General, War Department, Washington, D. C. based on official casualty reports rendered by this headquarters. No other notification as such will be made by commanders or others in this theater. Letters of sympathy will be prepared by The Adjutant General, War Department, Washington, D. C., upon receipt of the official casualty report rendered by this headquarters. (See paragraph 7d, AR 600-535, dated 14 May 1942).

b. When commanders, chaplains, or personnel officers desire to send letters of sympathy, such letters will be forwarded in duplicate, unsealed, to this headquarters for approval, consorship, and transmittal. The full name and serial number of the casualty must be stated. An envelope addressed to the relative will be attached. When practicable these letters will accompany records and allied papers.

c. All letters of inquiry received from relatives and other interested parties concerning details as to time, place, cause of death, disposal of remains and personal effects, photographs of graves and location of cemeteries, will be referred to this headquarters for appropriate action. Forwarding indorsement or letter of transmittal will include all available details and circumstances which will be of assistance to the War Department in the preparation of a suitable reply.

d. References to casualties in personal correspondence are forbidden for a period of ninety (90) days after date of casualty, in accordance with current censorship regulations. These provisions are applicable to casualties of all types, battle and non-battle.

15. Statement Surrounding Disappearance of MIA and Missing Personnel. A statement setting forth the details and circumstances surrounding the disappearance of all individuals reported missing or missing in action will accompany the service record and/or allied papers when forwarded to this headquarters. Statements will give type of mission at time of disappearance, duty assignment or crew position, if aboard ship give name of craft, whether or not ship was torpedoed, bombed or known to have been such. From the available facts include an opinion as to the probable fate of the individual and any other pertinent facts that will assist the War Department, acting under Public Law 490, to make final determination of casualty status at the expiration of one (1) year without further reference to the field.

16. Determination of Casualty Status. Investigation of circumstances attending the case of any person initially reported missing or missing in action will follow when conditions or new evidence indicate the advisability therefor. Whenever a change from MIA or missing to deceased is justified, a corrected report will be promptly submitted.

3285

1331

Declassified E.O. 12356 Section 3.3/NND No. 785016

17. When date of death is reported under circumstances permitting the selection of a date, the latest date that death could reasonably be presumed to have occurred under circumstances will be selected. The selection or determination of date of death is the responsibility of the commander rendering the casualty report.

18. Mail of Deceased and Missing Personnel. Casualty mail will be disposed of in accordance with instructions circularized by this headquarters. Special care must be taken to insure that the type of casualty indorsed on casualty mail agrees with the type of casualty reported on casualty reports. Casualty cards will not be on file in the Central Postal Directory Service at this headquarters for casualties incurred in other theaters, in the United States or enroute to this theater. Mail for such casualties should be forwarded separately by letter of transmittal indicating where and when the casualty occurred and through which headquarters reports were forwarded to the War Department.

19. Personal Effects. (See Circulars Number 236 and 247, this headquarters 1943).

V -- SUBMISSION OF SERVICE RECORD, ALLIED PAPERS, AND REPORT OF INVESTIGATION (WD AGO FORM 51)

20. Report of Investigation. a. So much of paragraph 3a and j, Section III, Circular Number 216, this headquarters, 1943, which requires Report of Investigation (WD AGO Form 51) to be forwarded with the records of the officer or enlisted man concerned, is rescinded.

b. When death occurs in such manner as to necessitate an investigation this investigation will be completed with the least practicable delay. The Report of Investigation (WD AGO Form 51) will be forwarded in triplicate, through channels to this headquarters by separate letter of transmittal, and will not be held up pending completion of Service Record and allied papers, nor forwarded directly to The Adjutant General, Washington, D. C.

c. Every effort will be made to expedite the submission of this report. In event the investigation has not been completed in time for the report to reach this headquarters within 30 days from the date of death, an explanation of the circumstances causing the delay, and giving the date the record may be expected, will be made to this headquarters.

d. The following evidence must accompany the record when submitted:

(1) Certificate of Medical Officer as to the cause of death (complete medical diagnosis).

(2) The certificate of decedent's organization commander as to duty status; that is, absent without leave, absent with leave, or present for duty. If the deceased, at the time of death or incurrence of the wound or injury resulting in death, was absent with authority from his post or station, the nature of the absence, the period for which it was granted, and the actual date and time of the commencement and termination of the absence will be stated. The time of the termination of

1 3 3 2

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 10
Hq Natousa

d. Duplicate copies of the Battle Casualty Reports which are retained at the local headquarters will be arranged and numbered to agree with the originals.

e. Battle Casualty Reports of US Navy, Marine Corps, British, Canadian and French personnel will not be processed and delivered to machine records units as outlined in par 7b above. These reports will be forwarded DIRECT to the headquarters concerned. (See par 5p above). If the correct office cannot be determined, forward them to this headquarters. BCR control numbers will not be assigned to reports other than personnel of the US Army and civilians serving therewith.

8. Wounded Progress Reports of USA Battle Casualties, NATOUSA Form 7, is submitted four times monthly by commanders of all active hospitals in this theater. (FHQ Circular Number 29, 1943). These reports are submitted DIRECT from the hospitals to this headquarters.

9. Enemy Dead. a. Reports: Enemy dead and seriously wounded will be reported as in the case of Allied dead and wounded, on separate reports clearly marked as such. These reports will be forwarded to this headquarters addressed to the Prisoner of War Bureau.

b. Effects of enemy dead will be forwarded to the prisoner of war information bureaus. Effects will be processed with the same care and in the same manner as for Allied troops. Commandants of prisons and medical units will keep a register of effects stored and disposed.

III -- LETTER REPORTS OF DEATH, MISSING & DETACHMENT, NON-BATTLE CASUALTIES.

10. Reference. AR 600-350, 14 May 1948 (as amended); WD Circulars Number 195 and 294, 1942.

11. Definition. Non-battle casualties are those not resulting from enemy action, as defined in par 2 of this circular. Deaths resulting from disease, accidental or self-inflicted wounds or injury, suicide; individuals dropped as "Missing" or "Interned" not as a result of enemy action.

12. Reports to be Rendered. a. Letter Report of Death will be prepared or completed by the individual's unit and submitted to this headquarters through channels, addressed to the attention of the Casualty Branch, AGO, in all cases of death not classified as a Battle Casualty. This report will be submitted at the earliest possible date and will precede the Service Record and allied papers. A copy of the Letter Report of Death will accompany the Service Record and allied papers. Reports will not be held awaiting the action of investigating officers. When death occurs in a hospital and the individual at time of death has an organization assignment, the commanding officer of the hospital will prepare as much of the Letter Report of Death as can be furnished from the information available. The report will then be forwarded DIRECT to the individual's unit where it will be completed and forwarded through channels to this headquarters. If the deceased has no unit assignment at time of death or is a member of the detachment of patients, the commanding officer of the hospital will prepare the complete Letter

82611

1333

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 10
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Report of Death and forward it through channels to this headquarters. The information to be included in the Letter Report of Death is as follows:

(1) Full name of deceased.
(2) Army serial number.
(3) Grade, organization, arm or service.
(4) Date and place of death, (specific country, state, or territory)
(5) Nature of injury or disease, and direct cause of death.
(6) Whether or not in pay status at time of death.
(7) Description of circumstances surrounding the casualty in all cases where death is accidental or self-inflicted. Status of individual at time of death, whether in barracks, performing military duties, riding in government vehicle, AWOL or authorized leave, etc.
(8) Whether or not on flying status. In the case of paratroops whether or not on jump status. Crew position or classification of all individuals on flying status will be given, i.e. "Pilot", "Navigator", etc. (See codes Par 5d (9), this circular).
(9) Whether death was or was not in line of duty, and was or was not the result of deceased's own misconduct. If undetermined, so state.
(10) Statement as to whether the line of duty and misconduct status is or is not to be determined by an investigating officer.
(11) Qualifications for which soldier received additional pay other than for flying, jump or overseas status; awards, diving pay, etc.
(12) Military Occupational Specialty, (MOS).

b. Report of Missing or Interned Personnel, Non-battle Casualties.

(1) "Missing" and "Interned" personnel of the Air Forces will be reported on "Missing Air Crew Reports", in compliance with War Department secret letter, AG 360.33 (5-21-43)OB-S-AF-M, subject: "Missing Air Crew Reports", dated 23 May 1943. These reports will be rendered within 48 hours after the individuals have been officially dropped "missing". Reports will be forwarded to this headquarters addressed to the attention of the Casualty Branch, AGO, and will be classified "CONFIDENTIAL".

(2) "Missing" and "Interned" personnel other than Air Force will be reported by letter to this headquarters. Reports will be rendered within 48 hours after individuals have been officially dropped as "missing". Reports will give the full particulars and circumstances surrounding disappearance, place and date of departure and destination. Reports of interment will show place interned. Full name, rank, serial number and organization will be shown. Duty status at time of disappearance will be given.

1334

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 10
Hq Peloton

d. Units attached to British or French forces will forward Battle Casualty Reports DIRECT to this headquarters.

e. All reports forwarded DIRECT, or through Hq Command, Allied Force, will be accompanied by a receipt, will be forwarded under separate cover and addressed to the attention of the Casualty Branch, AG, Headquarters USSTAF.

f. Action taken at last higher headquarters. (Normally these will be Army, Air Force, base section, separate or detached force headquarters serviced by a machine records unit.) Battle Casualty Reports will not be routed through Corps and Wing headquarters.

g. A file of machine prepared casualty cards reflecting all battle casualties reported by units of each command since 8 November 42, will be furnished each higher headquarters by the servicing machine records unit, and will be maintained by the addition of new cards as additional casualties are processed. The machine records unit will maintain a duplicate set of casualty cards from which any type of casualty statistic or tabulation, based on the information contained in the Battle Casualty Report, can be quickly produced upon request.

h. The following procedure will govern at higher headquarters named in sub-paragraph (7) below, upon receipt of Battle Casualty Reports from lower units:

(1) Reports will be stamped, date and time received.

(2) They will be checked for authentication and correct preparation.

(3) The originals will be consolidated by parent unit and securely stapled together according to date of preparation.

(4) Sheets will be numbered serially at the bottom of each sheet.

(5) The following statement will be typed or stamped on the face of the first sheet of each Battle Casualty Report: "This BCR consists of ____ sheets".

(6) A BCR control number will be clearly written or stamped in large inked figures at the bottom of each sheet of the report. This number will be preceded by the alphabetic character assigned to each higher headquarters for this purpose. (See next sub-paragraph) Example: "BCR CONTROL # A17", "BCR CONTROL # D 23", etc. Each headquarters will begin with BCR control number one (1), and will number each subsequent report in solid progressive numerical sequence.

(7) The following characters are assigned and will precede each BCR control number used by the headquarters named:

A - Fifth Army
*B - Twelfth Air Force
C - Seventh Army

3287

1335

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #10
Hq Hqtouse

F - Atlantic Base Section
G - Eastern Base Section
H - Mediterranean Base Section
I - Island Base Section
K - Peninsular Base Section
L - Fifteenth Air Force
N - Northern Base Section
T - Headquarters T.O.T.O.S.

*Battle Casualty Reports of units assigned or attached to AAF/MTO, 20th Photo Reconnaissance Wing, AAFSC/MTO and AAFEC/MTO (Prov), will be forwarded from the Headquarters of the above commands to Headquarters Twelfth Air Force and its servicing machine records unit for the assignment of a "B" series control number and processing.

Characters will be assigned to additional headquarters by this headquarters only.

(f) Reports will then be manually processed against existing casualty files in each headquarters. Names and serial numbers will be carefully checked. Conflicting reports will be verified and corrected. Cards need not be prepared at the headquarters.

(g) After being processed, the original copies of the Battle Casualty Reports will be delivered to the servicing machine records unit, where punch cards will be prepared from the reports and a set furnished the local headquarters. All information shown on the Battle Casualty Report, including the AGO control number, will appear on the card furnished by the machine records unit. When processing has been completed, the machine records unit will forward the Battle Casualty Reports and machine records unit prepared casualty cards to the Casualty Branch, AGO, this headquarters.

c. The "Type of Casualty" code as interpreted on the casualty cards prepared by the machine records unit, will not be the same as appears on the Battle Casualty Report. The corresponding codes are as follows:

Code on Form 6	Code on Casualty Card
KIA - Killed in Action	ETHER
DOW - Died of Wounds Received in Action	HUMOR
DOI - Died of Injuries Received in Action	SORRY
SWA - Seriously Wounded in Action	INGOT
SI - Seriously Injured in Action	LEAST
LWA - Lightly Wounded in Action (Hospitalized)	FRIAR
LIA - Lightly Injured in Action (Hospitalized)	HEAVY
MIA - Missing in Action	GRAVY
SIG - Seriously Ceased (Hospitalized)	POKEY
CAP - Captured by the Enemy	URBAN
INT - Interned Result Enemy Action	ENTER
RTD - Returned to Duty	DUTY

1336

Declassified E.O. 12356 Section 3.3/NND No. 785016

require medical attention, however slight, will be recorded in the individual's Service Record.

k. Classification of Wounds and Injuries. Wounds and injuries will be carefully classified "slight" or "serious". Previous reports indicate that many wounds are incorrectly classified. Practically as many individuals have died of reported "slight" wounds as "serious". It is not unusual for individuals reported "seriously wounded" to return to duty within a few days. Wounds and injuries will not be classified "serious" unless the gravity of the injury imperils the life of the individual or indicates a permanent disability.

l. Corrected Reports. When it is discovered that an erroneous casualty report has been rendered, a correction must be submitted immediately. Previous report will not be corrected by retyping the entire original report minus the names of those erroneously reported and labeling it a "CORRECTED" report. Battle Casualty Reports will be corrected or amended by the procedure used to correct an erroneous entry in a Morning Report. The name of the individual whose status is to be corrected will be included with other initial casualties, with a remark after or on the line below his name showing the change in casualty status. Examples: "From MIA to RTD", "From MIA to KIA", "From SIA to DOI", "From SWA to LWA", "correcting date of casualty from KIA 2 MAY to KIA 3 MAY 43", etc. Enter in the "Date of Casualty" column the date of the new or corrected status. Corrections to previously submitted Battle Casualty Reports will be made on NATOUSA Form 6 only. Accompanying letters of explanation will be stapled securely to the Battle Casualty Report, arranged so that the Form 6 is on top. Corrected Battle Casualty Reports will be numbered and processed as initial reports. (See par 7, this circular).

m. Personnel returned to duty status with any organization, from any previously reported battle casualty status, will be reported on Battle Casualty Reports. Separate reports are not required. Names will be included with other initial battle casualties. The "Type of Casualty" will be "RTD". The effective "Date of Casualty" for wounded and injured released from hospital and for MIA personnel, will be the date individual actually rejoined the unit submitting the "RTD" report. The effective "Date of Casualty" for escaped prisoners of war and interned personnel will be the date individual first returned to Allied military control.

n. Reports on Personnel of other Units. Commanders will include attached personnel in Battle Casualty Reports and information copies will be forwarded to organizations to which assigned. Commanders having knowledge of casualties from other organizations will furnish the commanders thereof in writing with all information available, forwarding a copy to the next higher headquarters.

o. Check and Consolidation. Battle Casualty Reports will not be consolidated beyond the regiment or group without the approval of this headquarters. Each headquarters along the channels of transmission must maintain a card record of each battle casualty reported through that headquarters. All sources of casualty information must flow and be processed through these headquarters. Individuals reported Missing in Action or one reported [illegible] picked up by another organization as Killed in Action or Wounded. Each headquarters will

3288

1337

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir 7, 10
Hq Mediterr

process admission slips from hospitals and clearing stations against their files to prevent individuals being erroneously reported missing in action. Reports of Burial furnish valuable casualty information and will be processed by each headquarters.

b. Battle Casualty Reports Rendered by Hospitals.

(1) Commanders of US Army hospitals in this theater will submit battle casualty reports on members of the detachment of patients and assigned staff personnel of the hospital they command. They will also submit battle casualty reports on patients who are not members of the detachment of patients who when an injury or wound is incurred as a result of enemy action while the individual is under hospitalization. Copies of these reports will be forwarded to the commander concerned with notation showing the disposition of the original.

(2) In the case of British Army personnel received for treatment by United States medical installations, appropriate British Army forms, furnished by the Surgeon, will be prepared and forwarded direct to BAG, GHQ, 2d Echelon, AAF.

(3) In the case of personnel of the RN, RAF, Merchant Navy (any nationality) and the Canadian Army received for treatment in US medical installations, the forms described in subparagraph (2) above will not be forwarded to GHQ, 2d Echelon but will be forwarded as follows:

See Cir 31-Sect 4

RN - One (1) copy to BMO, RN, Base. (Area in which medical unit is situated.

RAF - One (1) copy to PMO, Headquarters AAF/MTO, one (1) copy to BPSO, RAF, AAF/MTO.

Merchant Navy - One (1) copy to the British Consul (Shipping), 28 Boulevard Carnot, Algiers.

RC Canadian Army - Canadian Section, GHQ, 2d Echelon, Caserta.

6. Routing of Battle Casualty Reports. a. Unit personnel sections will secure accurate casualty information from company commanders and prepare typewritten reports.

b. Attached units will forward Battle Casualty Reports through the headquarters to which attached.

c. Under exceptional circumstances, due to distance or communication facilities, original copies of Battle Casualty Reports of certain isolated units may be forwarded DIRECT to this headquarters. Information copies will be furnished the headquarters to which assigned or attached; these copies will bear a notation indicating disposition of the original.

1381

Declassified E.O. 12356 Section 3.3/NND No. 785016

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AG 400.3 (22 Jan 44)
(2675 Ref ACO)

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 22 January 1944
NUMBER 9)

VEHICLES AND ACCESSORIES

Administrative Instructions I
Maintenance, Operation, and Equipment II
Tires and Tracks III

The following circulars, this headquarters, 1943, are rescinded and the provisions below substituted therefor:

Section	Circular
IV	88
II	92
IV	113
III	119
II	123
III	134
III	175
III	190
IV	190
III	200

Section	Circular
II	209
III	214
I	218
All	223
I	226
IV	229
II	230
IV	232
V	234
IV	235

I -- ADMINISTRATIVE INSTRUCTIONS

1. Use of United States Motor Vehicles. a. United States Army motor vehicles or those hired by the United States Army will be used only for official business, which may include the following special purposes when specifically authorized by the commanding officer:

(1) Transporting military personnel in connection with authorized athletics.

(2) Transporting military personnel in connection with authorized recreational activities.

b. Civilians (male and female) may be transported in vehicles being used for official business when their presence is necessary for the accomplishment of the official business for which the trip is being made.

c. Only civilians (male and female) who are United States Government employees or who are members of the American Red Cross may be transported in vehicles being used for authorized special purpose trips.

3282

1391

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 9
Hq Natousa

d. The giving of casual lifts to civilians is forbidden except to those who are government employees of the United States or Allied countries or members of the American Red Cross.

2. Safeguarding Vehicles. No United States Army vehicle will hereafter be left unattended unless the vehicle is immobilized by a lock and chain device on the steering wheel or by other equally effective locking devices on the driver's controls, or unless the vehicle is placed in an authorized parking lot or within an area where entrances are controlled by guards. The foregoing will not be used as a basis for the requisitioning of lock and chain devices.

3. Removal of Rotors. The practice of removing distributor caps and rotors to temporarily immobilize vehicles will be discontinued. Loss of these parts has been so great that replacements cannot be obtained to place vehicles from which they have been removed in operating condition. To relieve the situation, a search should be made with a view toward returning to supply sources all of these items which are not in use.

See Cir 37 Sect 3

4. Abandoned Vehicles. a. Abandoned vehicles, including those that have become involved in accidents, will be reported by personnel finding them to the nearest Military Police, or Military Police headquarters.

b. When patients who have been in motor vehicle accidents are received at hospitals, efforts will be made to determine whether or not the vehicles have been abandoned. When vehicles have been abandoned, or if there is doubt as to their status, a report of the circumstances will be made immediately to the nearest Military Police headquarters by the hospital commander.

5. Vehicle Markings. Motor vehicles assigned to United States Army units in the combat zone, including ambulances and hospital trucks, will be marked as prescribed in Section III, AR 850-5, 5 August 1943, and Operation Memorandum Number 36, AFHQ, 10 April 1943. Force numbers (shipping numbers) will be obliterated upon arrival in this theater.

II -- MAINTENANCE, OPERATION, AND EQUIPMENT

6. Gear Case Levels of 1/4-Ton, 4 x 4 Trucks. Gear case levels on 1/4-ton 4 x 4 (Ford, Willys) are to be checked weekly, and if required, the units will be filled to plug levels with the lubricant prescribed on War Department Lubrication Guide 501 for the specific temperature range, according to the table of capacity and recommended lubricant. Gear cases on these vehicles are also to be refilled to plug levels after draining. Gear cases will not be filled to 1/2 inch below plug levels when cold, as is indicated on War Department Lubrication Guide 501, 15 September 1943, as it has been determined that such practice does not provide adequate lubrication for this vehicle, especially the front differential gear case. Attention is invited to the fact that only the 1/4-ton, 4 x 4 truck is effected by this directive, and these DIRECTIONS ARE NOT APPLICABLE TO OTHER GENERAL PURPOSE VEHICLES.

7. Damage and Maladjustment of Carburetors. Many instances of damage to carburetors and of poor performance of vehicles, due to unauthorized personnel attempting to disassemble and clean carburetors without proper knowledge or

1340

Declassified E.O. 12356 Section 3.3/NND No. 785016

equipment, have been found by Ordnance maintenance companies. The modern carburetor cannot be successfully repaired or even adjusted (except for idle and throttle adjustments) without special knowledge and tools. Second echelon maintenance includes only idle and throttle adjustments which are outside adjustments. Other adjustments require disassembly of the carburetor, which will be done only in Ordnance third or higher echelon shops by qualified mechanics.

8. Overspeeding of Engines. The condition of general purpose vehicle engines arriving in Ordnance shops indicates extensive unauthorized tampering, and even complete removal of governors. This practice must stop immediately.

a. Organization commanders will insure that governors are not removed or the seals tampered with. All cases of improperly adjusted or malfunctioning governors will be brought to the attention of the nearest Ordnance maintenance unit for readjustment or repair. Thereafter, strict discipline will be maintained to prevent any tampering. Neglect of this important preventitive maintenance practice will be considered cause for disciplinary action under paragraph 14, AR 350-15.

b. Ordnance units have the responsibility of reporting any violations to the unit commander involved. Periodic inspections will be made to insure that this directive is being complied with.

c. Waterproofing instructions do not require governor readjustment or disconnection. Any such action is considered unauthorized tampering.

9. Adjustment of Clutch Pedal Free Play. a. Demands for springs, clutch (part number 706930) on truck, 2½ ton, 6 x 6 (GMC) have been unusually heavy. In order to assure maximum life and conserve supply of this part as well as other clutch parts, it is important that the clutch pedal free play be adjusted to 2½ inches and this adjustment maintained at all times.

b. The following instructions on clutch pedal free play adjustment, which appear on page 69 of Army Motors, Volume 4, Number 3, June 1943, are called to the attention of all concerned:

(1) Loosen check nut on adjusting link.

(2) Turn adjusting nut in or out as may be required to obtain 2½ inches free travel of the clutch pedal before the clutch starts to release. Check the free play with your finger on the pedal and not with your foot as this adjustment is too sensitive to secure accuracy with the foot.

(3) Having 2½ inches free play, turn the check nut firmly up against the adjusting nut to prevent the adjustment from coming loose.

10. Improper Filling of Hydraulic Brake System. Many drivers and other organizational personnel are not properly informed as to the proper fluid to be used in the hydraulic brake systems of vehicles. The use of hydraulic jack fluid, recoil oil and even ordinary engine oil has been noted in several instances. Such improper use is followed by a swelling and deterioration of the rubber piston cups and boots and subsequent brake seizure or failure entirely.

1341

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 9
Hq Natousa

It is imperative that none other than GENUINE HYDRAULIC BRAKE FLUID be used in the brake system. Brake fluid of local manufacture must not be mixed with the government issued fluid.

11. 3" Gun Motor Carriages M10 and M10A1. a. Certain tank destroyer battalions have welded the sprocket, front to the hub, drive sprocket on M10 and M10A1, in order to eliminate shearing of bolts which are used to secure sprocket to hub.

b. These bolts are specially designed as the weakest link in the power train and excessive strain is indicated when they shear. Welding, as described above, eliminates the safety factor which is thus interposed in driving mechanism to protect the power train.

c. These drive sprocket bolts need frequent tightening and shearing usually occurs when vehicles are operated with these bolts loose. Outside bolts are generally kept tight while those on the inside sprocket, which are more difficult to reach, are neglected.

d. The practice of welding sprockets to hubs will be immediately discontinued and vehicles already modified in this unauthorized manner will be returned to their original condition without delay.

12. Conservation of Spare Parts. a. The present rate of consumption of certain automotive parts is far greater than available supply in the United States. This shortage applies chiefly to small, easily replaceable parts. The situation in this theater has now become critical and it is essential that all possible care be exercised in rejecting parts which can be readily repaired with tools and cleaning facilities at hand. Parts and assemblies beyond immediate local repair should not be arbitrarily discarded but evacuated to the next higher echelon of repair.

b. Among many others the following have been and will continue to be in short supply:

(1) Ignition Points: These should be cleaned, redressed and reused, and not thrown away.

(2) Carburetor Repair Kits: These are not substitutes for carburetor cleaning, which is all that is needed in many cases. Parts should be replaced only after a cleaned and adjusted carburetor will not function properly.

(3) Starter and Generator Armatures: Redressing commutators and resoldering loose ends should be done locally. Vehicle operators must understand that the starter was designed for intermittent use only. Starter switches must not be held closed for over 30 seconds if engine will not start. Cooling period between 30 second applications of starter must be at least two minutes.

1342

Declassified E.O. 12356 Section 3.3/NND No. 785016

Ci-7 9
Hq Bntousa

13. Use of Compound Anti-Freeze - Ethylene Glycol Type. Based on weather data for several previous years, the need for anti-freeze in North Africa is very limited. The following will be used as a guide in carrying out the instructions on use of anti-freeze, which appear in the various technical manuals covering the specific vehicles involved.

a. Atlantic Base Section - The minimum temperature that may be expected in this area is about freezing (32° F). Vehicles which will stay in this area do not need any anti-freeze.

b. Mediterranean Base Section - The minimum temperature is about 29°F and may be encountered during the months of December through February. The short periods during which this temperature may be experienced are not likely to cause any damage to cooling systems containing only water. It is desirable, however, to use anti-freeze sufficient to protect the vehicle down to the temperature indicated.

c. Eastern Base Section - The minimum temperature is about 24°F and may be encountered during the months of December through March. Anti-freeze protection should be applied accordingly.

d. Island, Northern, and Peninsular Base Sections - No temperature data are available in this headquarters. Local records should be consulted to determine protection required.

14. Driving Precaution - ¼ Ton Truck. Information has been received from the War Department that 1943 ¼-ton, 4 x 4 trucks have a tendency to pull hard to the left when the brakes are applied. All drivers are cautioned to exercise care when driving vehicles on which this tendency is evident.

15. Camouflage Nets. a. Units of the United States Army operating with Headquarters, Allied Central Mediterranean Force; Fifth and Seventh Armies; XII and XV Air Force Service Commands; the Island, Northern, and Peninsular Base Sections; Tyrrhenian Depot; and Headquarters Command, Allied Force are authorized nets for vehicles listed below. These allowances represent maximum requirements as opposed to T/BA or T/E allowances which represent the minimum requirements for the above mentioned units. Commanders concerned will review unit requisitions for camouflage nets and will approve requirements above T/BA or T/E allowances when in their opinions the additional camouflage nets are necessary.

	Number	Size	Basis of Issue
Net, camouflage, twine, garnished in summer temperate or winter color patterns	1 (Note 1)	22' x 22'	Per 1/4-ton truck; 1/4-ton trailer; 1-ton trailer.
	1	30' x 30'	Per staff car; 1/2-ton truck; 3/4-ton truck; special vehicles rated as 1/2-ton, 3/4-ton, or 1-ton; per trailer more than 1-ton, less than 6-ton; scout car; half-track; carriage motor, MC.

3280

1343

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #2
Hq Wirtouan

Number	Size	Basis of Issue
1 (Note 2)	36' x 44'	Per 1 1/2-ton truck or larger; per special vehicle rated at 1 1/2-ton or larger; per trailer (semi-trailer) 6-ton or larger except as listed under the next classification; per special wheeled or tracked equipment; light tank; carriage motor, M8; armored car.
1	45' x 45'	Per medium tank; per gun or howitzer motor carriage not listed above; truck, trailer, 40-ton, tank recovery.

NOTE 1. Two 14' x 14' or one 24' x 24' are suitable substitutes.

NOTE 2. Two 22' x 22' or two 24' x 24' are suitable substitutes.

b. Units now equipped with cotton shrimp nets will retain them. Cotton shrimp nets in depot stocks are suitable substitutes in corresponding sizes. These will, however, be issued indiscriminately for motor vehicles and other type vehicles. This is to preclude the possible identification of vehicles by the type camouflage net they use.

c. Units equipped with nets at variance with the above scale, will retain them until replacement is necessary.

d. United States units of all other commands are authorized only 20% of the nets provided above for training purposes, excluding all T/BA allowances now authorized.

e. This authorization does not affect present T/BA issues to weapons and guns of all arms and services.

16. Conservation of Gasoline Cans. a. Five gallon returnable gasoline cans are being used throughout the theater by many units for purposes for which they were never intended. The wastage of cans caused by this misuse and losses by carelessness and theft, has resulted in an inexcusably high loss of cans and is causing serious drain on resources.

b. Unit and organization commanders will take particular care to stop misuse and maltreatment of subject containers and will take the necessary steps to insure that all returnable gasoline containers are turned in promptly for repair, reuse and reissue in accordance with supply procedure established by SOS NATOUSA.

c. Five gallon gasoline cans will not be mounted or transported as motor vehicle equipment in this theater, except when, in the opinion of the commanders concerned, the mission so requires. Except where units are on a can and drum supply basis, as determined by the Commanding General, SOS, NATOUSA,

1344

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir 79
Hq Antoun

containers in excess of T/E will be turned in without delay to the nearest Class III supply point. Where it becomes necessary to utilize gasoline cans on special convoys, this restriction does not apply, but all cans will be removed from vehicles upon completion of the mission for which issued.

d. All commanders having Inspectors General on their staffs will direct that a check be made by them during the course of all inspections to determine whether the provisions of this directive are being complied with and take necessary corrective action when infractions are found.

III -- TIRES AND TRACKS

17. Conservation of New Tires. All concerned are reminded that conservation of rubber is essential to the war effort. Therefore, it is necessary that all tires be used to the limit of serviceability and the issue of new tires be governed by consideration of the mission of the individual vehicle. In the future, new tires will be issued under the following general priorities:

a. Combat units in or being equipped for service in the combat zone.

b. Service units in direct support of combat units in the combat zone.

c. Service units in base sections only when considered absolutely essential.

18. Air Pressure. a. From observation of the condition of tires and tubes being received for repair, it is apparent that using troops are neglecting the proper care of tires and tubes that are in use. Attention is directed to paragraph 12a and b, TM 31-200.

"12. AIR PRESSURE.

a. Correct air pressure is the foundation of reliable tire performance. Tires are designed to operate at specified air pressures and should be checked daily for proper readings, and inflated when necessary to prescribed air pressures. When checking pressures, check valve cores for leaks. Always use an accurate gauge to determine air pressure. All air gauges should be checked periodically with a precision type gauge (Stock No. 8-G-500). Never try to judge air pressure by the eye or by kicking a tire.

b. Tires should never be bled (let air out) during or immediately after operation. Tires heat as they roll, and heat causes air to expand, increasing the pressure. Bleeding reduces air pressure, not the temperature. Bleeding actually makes tires run hotter, and may cause sudden, complete tire failure. When a hot tire cools, it is dangerously under inflated."

b. Strict adherence to instructions contained in the TM will conserve these critical items.

3179

1345

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 9
Hq Natousa

19. Removal of Tires. In some cases a policy has been established locally whereby trucks have had the outside tires removed when returning unloaded. This policy will be discontinued as the saving on rubber on the tire which has been removed is offset by the wear on the tire which carries the vehicle.

20. Reconditioning of Tires and Tubes.

a. References:

(1) Ordnance Field Service Circular 24, dated 21 January 1943.

(2) WD letter, AG 400.74 (18 August 1943)OB-S-SPUPT-M, subject: "Policy Relating to the Return of Overseas Salvage."

(3) WD AG Memorandum No. W650-44-43, dated 8 September 1943.

b. Definitions:

(1) Unserviceable - Applies to all types of unserviceable tires, tubes, and flaps including those requiring repairing and/or recapping, and not repairable with organizational facilities.

(2) Used - Applies to tires, tubes, and flaps which have been previously mounted and which have no noticeable injuries (sometimes called Class B).

(3) Reconditioned - Applies to items which have been put into proper condition for reissue to a using service (also known as Class B).

(4) Class C-1 - Tires which can be reconditioned for nonmilitary service (in accordance with OFSC-24, 21 January 1943, subject: "Disposition of Scrap Rubber").

(5) Class C-2 - Tires which are unfit for further use as such. (In accordance with circular mentioned in (4) above.)

(6) Tire Repair Plant - An overseas Army tire and tube repair and tire recapping plant operated by an Ordnance tire repair company and equipped to inspect, classify, and process unserviceable and used tires, tubes, and flaps.

(7) Base Tire Repair Shop - A tire repair shop (military, civilian or both) operated by a base section, but not run by or possessing the equipment of an Ordnance tire repair company.

c. Tires Used on United States Equipment (Except Airplanes):

(1) Action by Using Organizations.

(a) All types of unserviceable tires, tubes, and flaps in the hands of using organizations of any army or service

1346

Declassified E.O. 12356 Section 3.3/NND No. 785016

Dir G-5
Hq Eatousa

will be handled whenever possible on an exchange basis, i.e., a reconditioned or new item for an unserviceable item.

(b) All used tires, tubes, and flaps removed from vehicles by using organizations of any arm or service, and which are in excess of organization spares, will be turned in to an Ordnance maintenance or depot unit, or, if possible directly to a tire repair plant or base tire repair shop.

(c) Unit commanders will require frequent tire inspections to prevent prolonged operation of tires sufficiently damaged to require repair.

(d) Tires in transit or in storage will be covered and kept dry. Prolonged exposure to bright sunlight and heat will be prevented as much as possible.

Dec cir 85

(2) Action by Ordnance Maintenance Units, Repair Plants and Shops, and Depots.

(a) Depending on local conditions, Ordnance Maintenance Units will either forward all used tires, tubes and flaps which come into their hands to a tire repair plant or base tire repair shop, or inspect used tires, tubes and flaps, repair items repairable with organizational equipment, and separate all obviously serviceable (Class B) items from questionable and unserviceable ones. Serviceable items (Class B) will either be reissued direct or turned over to an Ordnance Depot for reissue. Questionable and unserviceable items will be forwarded to a tire repair plant or base tire repair shop.

(b) Ordnance Depots will forward to a tire repair plant or base tire repair shop all inspected unserviceable tires, tubes and flaps which come into their hands, and will reissue all inspected serviceable items. Items which have not been inspected will, depending on local conditions, either be forwarded to a tire repair plant or base tire repair shop, or inspected by an Ordnance Maintenance Unit, obviously serviceable items separated for reissue, and questionable and unserviceable items forwarded to a tire repair plant or base tire repair shop.

(c) Each base tire repair shop will service to the fullest extent of its facilities and capacity all sizes of tires, tubes and flaps for Army and Navy equipment (except airplane tires, tubes and flaps) which may come into its hands. Sizes and quantities which cannot be serviced in a reasonably short time will be forwarded to the nearest tire repair plant.

317.8

1347

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 9
Hq Natousa

(d) 1. Each tire repair plant located in this theater of operations will service to the fullest extent of its facilities and capacity all sizes of tires, tubes, and flaps for Army and Navy equipment (except airplane tires, tubes, and flaps) located in this theater. Sizes and quantities which can be repaired more rapidly by return to the United States will be returned in accordance with letter referred to in paragraph a (2).

2. Tires, tubes, and flaps inspected at tire repair plants or base tire repair shops and found to be beyond the point of safe repairs or reconditioning will be forwarded to nearest salvage depot as scrap rubber and returned to the United States in accordance with letter referred to in paragraph a (2).

See cir 85

3. Unserviceable tires classified as C-1 and C-2 at time of inspection by tire repair plants will be so marked, segregated according to classification, and forwarded to nearest salvage depot for shipment to the United States in accordance with letter referred to in paragraph a (2). Only tire repair plants will make this classification.

(e) Receipt, storage, and issue of all tires and their component parts are functions of the appropriate base depots. Exception to this may be made in case of the turn-in of unserviceable tires which, whenever possible, will be made direct to a tire repair plant or base tire repair shop. The tire repair plant or shop will issue a credit memorandum for a similar number of reconditioned, used, or new tires to be withdrawn from appropriate depot stocks.

(f) Requisition or exchange for ground tires, tubes, and flaps will when possible, be filled by issuing used or reconditioned (Class B) items in preference to new items. When new items are issued, combat organizations and service troops with field units whose primary function is road transporting of supplies will be given first preference. When available, only used and reconditioned (Class B) tires, tubes, and flaps will be issued for use by units making up, assigned to, or attached to base sections.

d. Airplane Tires: All airplane tires which may come into the possession of Ground Force units will be forwarded to the nearest Air Corps depot or to Air Corps General Depot, Maison Blanche, Algiers, Algeria.

e. Foreign Tires:

(1) All tires, tubes, flaps, etc. manufactured for use on equipment of Allied or co-belligerent nations will, in units made

1348

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #9
Hq Natousa

un of both co-belligerent or Allied forces and United States forces, either be turned over to Allied or co-belligerent forces in accordance with local arrangements or be forwarded to a tire repair plant or base tire repair shop. Tire repair plants or shops will turn such items over to proper allied depots.

(2) Captured enemy tires and associated equipment after being dealt with in accordance with AFHQ Circular Number 63, 1943, will be used on captured equipment, appropriate United States equipment, or appropriate Allied equipment to the greatest extent possible. Serviceable and repairable items usable only by Allied nations will be handled as outlined in paragraph c (1). Items not usable on captured, United States, or Allied equipment at hand will be forwarded to a tire repair plant or base tire repair shop. Tire repair plants or shops will turn serviceable sizes not usable on United States equipment but usable on Allied nation's equipment over to proper depots. Captured serviceable sizes usable on United States equipment will be issued by depots as Class B materiel.

(3) Tire repair plants and base tire repair shops will forward all foreign items found to be beyond the point of safe repairs or reconditioning to nearest salvage depot as scrap rubber for return to the United States in accordance with letter mentioned in a (2). Base tire repair shops will forward all questionable items and serviceable items not known to be usable on United States or Allied equipment to a tire repair plant. Tire repair plants will forward all sizes for which there is no use on United States or Allied equipment to nearest salvage depot as scrap rubber for return to the United States in accordance with letter mentioned in paragraph a (2). Tire repair plants and shops will service repairable items usable on United States equipment.

f. Tire Repair Plant: The only tire repair plant now in this theater is in the Mediterranean Base Section and operates under the Commanding General, Mediterranean Base Section. All tire repair plant functions will be handled by this plant.

21. Conservation of Vehicular Tracks. a. All concerned will make every effort to obtain the maximum wear from all types of tracks and to use partially worn tracks to the maximum extent.

b. Replacement of vehicle tracks will, except in units alerted for combat, be made only in case the tracks on the vehicle are completely worn out.

317

c. Necessary replacement of tracks for full and half track combat vehicles not in or alerted for immediate combat, will be made from available used, but still usable, steel or rubber reversible or non-reversible tracks having from 25% to 75% of their original wear life. Units equipped with medium tractor M4 may be issued new rubber tracks if the only used tracks available are steel.

1349

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 9
Hq Natousa

d. Units alerted for combat may, for replacement, draw tracks possessing not less than 75% of original wear life; but such replacement will not be made prior to two weeks before date of movement to combat area. At the time of movement to combat area, tracks in excess of organizational spares will be turned in to the nearest Ordnance depot.

(AG 451/331 -O)

By command of Lieutenant General DEVERS:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

R. T. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:
"-"

Acc Instr
to offices
G-1
HQ Comdt (4)
HQ Comdt (Enclosure) (2)
Reg I (2)
Reg II (2)
Files (3)

1350

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JAN 1944
Section AFHQ

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

18 January 1944

CIRCULAR)
:
NUMBER 8)

POSTAL REGULATIONS

Mail Address I
Treatment of Mail for Hospitalized Personnel II
Official Mail III
Army Courier Service IV
Service with Allied Countries V

The following provisions of circulars, this headquarters, 1943 series, are rescinded and the instructions below substituted therefor:

Section	Circular	Section	Circular
All	42	III	147
III	44	II	164
I	52	III	169
III	54	II	175
I	57	II	190
II	57	II	194
III	59	III	201
All	61	V	203
IV	67	I	204
IV	68	III	209
II	69	II	217
IV	92	III	226
III	132	IV	226
II	138	All	227
V	145	II	235

I - MAIL ADDRESS

1. The correct mail address for personnel in this theater consists of the following essential elements:

a. Grade or rank

b. First name, middle initial, and last name

3176

c. Army serial number

d. Unit and organization

e. APO number

f. c/o Postmaster, New York, N.Y. (except for personnel using APO 632, whose mail will be addressed "c/o Postmaster, Miami, Florida".)

1351

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2. APO Number.

a. The APO number of the major headquarters (division, corps, army, air force command, base section, etc) to which each unit in the theater is assigned, will be used as the permanent APO number of the members of the unit. Replacement depots and hospitals to which APO's are permanently assigned are excepted, and permanent personnel thereof will use the APO numbers permanently assigned such organizations.

b. Any unit which is temporarily attached to another headquarters will continue to use the APO of the headquarters to which assigned. Units which are assigned to another headquarters will adopt the APO number of the new headquarters and will direct all personnel to notify their correspondents.

c. Members of advance detachments arriving in the theater will continue to use their assigned temporary APO number until the movement of the unit is completed, and during such time personnel will not reveal either their general or their specific geographical locations in any personal communication. After the arrival of the main body, a permanent APO number may be adopted. The foregoing also applies to advance detachments now in the theater if a part of the unit is enroute or is to arrive at a future date.

d. The APO of address is not necessarily the APO through which service is received. Organization mail clerks will draw mail from whichever APO is most convenient.

e. Where it is necessary that personnel notify their correspondents of a new APO number, it is most important that the complete mail address be given, including grade or rank, full name, serial number, organization including unit, and the new APO number. Mail addressed to an APO number, except temporary APO numbers, without the organization and unit being given cannot be delivered without serious delay.

f. The APO's serving the major headquarters referred to in paragraph 2a, above, will maintain current locator cards for all personnel of all units assigned to their headquarters and will process all indefinitely addressed mail bearing the headquarters APO number.

3. Hospital Patients. - Patients in hospitals will not change their mail address as long as they remain assigned to their organizations. Immediately upon being transferred to the detachment of patients at any hospital, the patient will adopt "262th Hospital Section, APO 693" as a mail address. He will notify his correspondents of the new address and will continue to use that address until he is assigned to another organization. Patients will not use the designation or APO number of the hospital in which they are confined as a mail address.

4. Casuals, Fillers and Replacements. - Personnel in replacement depots and battalions other than the permanent personnel of the depot or battalion organization, will use mail addresses as follows:

a. Casuals, fillers and replacements arriving from the U. S. will continue to use only their assigned temporary APO number until such time as they are assigned to an organization other than a replacement depot or battalion.

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1352

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Cir #8
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b. All personnel (for return to the U. S., reclassification, awaiting trial or the result of a trial) transferred to replacement depots or battalions from units (including patients from hospitals who had not been transferred to a patients' detachment) will continue to use the organization designation and APO number of the unit to which assigned before entering the replacement organization, while at a replacement depot or battalion.

c. Personnel transferred to replacement organizations from hospitals who have been assigned to a patients' detachment and personnel using 2628th Hospital Section, APO 698 as an address, will continue to use such address while at a replacement depot or battalion. However, such personnel who are at replacement organizations for return to their former unit may use the address of their former unit while at the replacement organization.

d. The use of replacement battalions or replacement depots and assigned APO numbers as a mail address is reserved exclusively for personnel who are permanent members of the replacement organizations.

e. Casuals, replacements and fillers will use the following cable addresses in sending EFM cables while at replacement organizations:

(1) Personnel using a "temporary APO number" or "2628th Hospital Section, APO 698" as a mail address will use "AMNEBU".

(2) Personnel using a unit mail address as directed in sub-paragraph 4b, above, will use the code cable address of the APO of the headquarters to which their unit is assigned.

5. Notification to Correspondents. - a. Each casual officer, enlisted man and civilian (*) arriving in this theater, and each officer, enlisted man and civilian (*) changing stations except personnel moving with their units, will, upon arrival at his new station, immediately furnish his new mail address to the following:

(1) Correspondents

(2) APO through which mail was formerly received

(3) 2628th Central Postal Directory, APO 698

(4) APO at his new station

(*) Civilian authorized to receive mail through the U. S. Army Postal Service.

b. Forms for above required notifications are available at all APO's.

c. Commanding officers will take necessary action to bring this requirement to the attention of all concerned.

3175

1353

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 8
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II - TREATMENT OF MAIL FOR HOSPITALIZED PERSONNEL.

6. Efficient delivery of mail to patients while confined in hospitals requires that prompt notice of their location be given to the patient's unit and to the Central Postal Directory. Two cards, Forms NAP 9 and NAP 10, are to be used for this purpose. Forms NAP 9 and NAP 10 may be secured from the Postal Supply Depot, APO 703, U. S. Army, or as directed by the headquarters to which the hospital is assigned.

7. The hospital mail clerk or APO personnel assigned to handle mails will be charged with the responsibility of completing the cards and mailing them. Patients will not be expected to make out cards for themselves.

8. Postal personnel of station, general or convalescent hospitals in this theater will prepare three cards on arrival of each patient, one will be placed in the files of the hospital, one (NAP 10) forwarded to the unit to which the patient was assigned, and one (NAP 9) forwarded to the 2628th Central Postal Directory, APO 638, U. S. Army.

9. When a patient is transferred from a station or general hospital to another hospital, three cards as directed in paragraph 8 will be prepared at the new hospital. In addition, a fourth card (NAP 10) will be prepared and forwarded to the hospital from which the patient was received.

10. Mail received at a hospital after departure of patients whose forwarding addresses are not known, will be held for ten (10) days from the date of departure pending receipt of Form NAP 10 from the new hospital. After the ten-day period, if a forwarding address is still unknown, the mail will be indorsed "Evacuated to N. A. Hospital unknown", or "Evacuated to Hospital Unknown" as the case may be and returned to the APO. Such indorsements will include organization, date and initials showing by whom made.

Sec Circ 105 sec. I

11. Mail received at hospitals for patients who are known to have been evacuated to the United States will be indorsed:

Returned to the United States
Attn: Port Postal Officer
Port of Embarkation Army Post Office

and returned to the APO.

12. When the hospital of confinement is not known, unit mail clerks will hold mail for personnel known or believed to be hospitalized for fifteen (15) days from the first day of absence pending receipt of Form NAP 10. On receipt of Form NAP 10, each individual piece will be indorsed for forwarding and returned to the APO. If a forwarding address is still unknown after fifteen (15) days from the first day of absence of the addressee, the mail will be indorsed "Present address unknown, sick, wounded, etc", and returned to the APO. Such indorsements will include organization, date and initials showing by whom made.

13. Unit commanders will closely supervise the handling of mail for hospitalized personnel and make periodic checks to insure that the foregoing instructions are carried out.

1354

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir 48
Hq Natousa

III - OFFICIAL MAIL.

14. The following special arrangements apply to official mail which originates in this theater and is addressed for delivery through the Army Postal Service to points within this theater:

See Cir 86

a. Such mail will be transmitted free of postage without regard to the four-pound weight limit normally applicable to official mail. The maximum weight and dimensions must not exceed 70 pounds and 100 inches length and girth combined.

b. Such mail may be registered at U. S. Army Post Offices without payment of registry fees or surcharges.

c. The word "Registered" will not be used on matter intended for transmission through courier services or other distribution agencies. Its use in this theater is reserved exclusively for the Army Postal Service.

d. Such letter mail when indorsed "Essential War Department Official Air Mail" will be transported by air when service is available without payment of postage.

IV - ARMY COURIER SERVICE.

15. Only urgent, official, classified communications, documents or material will be transmitted by Army Courier Service pouches. Under no circumstances will personal correspondence or property be forwarded through Army Courier Service channels.

16. All mail dispatched will be properly enveloped, addressed and will clearly show return address on each envelope. Where possible, all pieces for the same place, headquarters or unit, will be pouched, bagged or prepared in a single package for submission to the Courier Transfer Officer. All items presented to CTO's for dispatch will be listed in duplicate on NATOUSA Form NAP-26, which may be obtained at all courier transfer stations, or may be reproduced.

V - SERVICE WITH ALLIED COUNTRIES.

17. Correspondence up to two ounces in weight posted by U. S. Forces to addresses in the United Kingdom will be accepted free of postage. Items in excess of two ounces must be prepaid with British Stamps at normal British rates. Letters to the United Kingdom may be deposited in U. S. or British APO's. No air mail service is available to the United Kingdom for personal mail.

18. Letters posted by members of the Allied Forces addressed for delivery in the United States and Canada will be accepted at U. S. APO's when prepaid at the rate of 6 cents each half ounce for transmission by air. Letters over 2 ounces in weight will not be forwarded by air. The envelopes must be indorsed by members of the respective services as follows:

3174

British	"On Active Service"
French	"F.M." (Franchise Militaire)
Canadian	"C.A.A.F." (Canadian Army Active Force)

19. Letters posted by members of the U. S. Forces addressed for delivery at civilian addresses in North Africa will be accepted at U. S. APO's free of postage

1355

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #8
Hq Natousa

if weighing not more than 20 grams. The full rate in French Postage must be paid on letters weighing more than 20 grams.

a. Parcels prepaid with French Postage may be sent by U. S. Forces through U. S. APO's to civilian addresses in North Africa. Such parcels are to be taken to French Civil Post Offices for rating and purchase of French Stamps. The parcels are to be deposited by the mailer in a U. S. APO. Under no circumstances are the parcels to be postmarked by or left at the French Civil Post Office as to do so will subject the mailer to disciplinary action for violation of censorship regulations. No charges of any kind will be made on such parcels at U. S. APO's. Insured and registered services are not available for these parcels.

b. The size and weight limits allowable are as follows:

(1) Maximum weight ---------- 3 Kilos (6 pounds 9 ounces)
(2) Maximum dimensions----------Length and girth combined, (35 inches) the longest side being not more than 60 centimeters, (23 inches).
(3) Packages in the form of a roll-- The length plus twice the diameter not to exceed 1 meter (39 inches), the length being not more than 80 centimeters (31 inches).

c. The parcels need not be taken to a French Civil Post Office for rating and purchase of stamps if the mailer has French Postage Stamps which can be affixed at the following rates:

PACKAGES TIED		PACKAGES NAILED	
Grams	Francs	Grams	Francs
-20	0.5	- 20	1.5
20 -50	0.7	20- 50	2.0
50 -100	1.2	50- 100	3.0
100 -200	2.0	100- 200	4.0
200 -300	2.7	200 -300	5.0
300 -400	3.4	300- 400	6.0
400 -500	4.0	400- 500	7.0
500 -1000	6.0	500-1000	9.0
1000 -1500	8.0	1000-1500	11.0
1500-2000	10.0	1500-2000	13.0
2000 -2500	12.0	2000-2500	15.0
2500-3000	13.0	2500-3000	17.0

(AG 311.11/356 -0)

By command of Lieutenant General DEVERS:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION: "Z"

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Dist: Ltr offices
A-C
Postal offices (2)
HQ Comdt (3)
Media Board
Reg I (2)
Reg II (2)
Files (2)

1356

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 7)

16 January 1944

EFM Service..... I
Distribution, Storage and Issue of AGO Publications and WD Blank Forms....II

I - EFM SERVICE Rescinded by Cir 115 sec 1

Circular Number 2, this headquarters, cs, is amended by deleting the phrase "that it bears the signature of the unit EFM censor" in the first sentence of paragraph 9. (AG 311.22/313 DDO)

II - DISTRIBUTION, STORAGE AND ISSUE OF AGO PUBLICATIONS AND WD BLANK FORMS

See Cir. 58 sec. 3

1. References:

AR 310-100, dated 29 April 1941
AR 310-105, dated 31 December 1942
AR 310-200, dated 1 May 1943
Sec III, War Department Circular Number 147, dated 28 June 1943
Sec VIII, War Department Circular Number 177, dated 3 August 1943
War Department Circular Number 190, dated 21 August 1943
Section II, War Department, Circular Number 266, dated 23 October 1943
Section I, War Department Circular Number 267, dated 25 October 1943
War Department Circular Number 272, dated 29 October 1943
Memorandum Number S-310-3-43, Office of the Adjutant General, dated 18 February 1943, subject: "Procurement and Distribution of Publications and Blank Forms Originated and Handled by Elements of Services of Supply".
Section IV, Circular Number 180, as amended by Section IV, Circular Number 190, both this headquarters, 1943.

2. Responsibilities

Pursuant to the policy enunciated by the War Department, the responsibility and control within this theater for the storage, distribution and supply of War Department publications and blank forms, hereinafter referred to as AGO Publications and War Department Blank Forms, as listed in the War Department directives referred to above, is transferred from the Supply Services concerned to the Adjutant General's Department.

a. Effective 15 February 1944, the Commanding General, SOS NATOUSA is charged with the responsibility for the procurement, distribution and issue of all AGO publications and War Department blank forms for which the Adjutant General's Department has been designated as the responsible agency. Requests

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1357

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 7
Hq Natousa

for AGO publications and War Department blank forms will be submitted through prescribed channels to base section commanders for supply. Under no circumstances will unit requisitions be forwarded for supply to agencies outside of this theater except through channels as indicated above.

b. The several supply services will retain the responsibility for the requirements of this theater for the procurement, storage, distribution and issue of all publications and blank forms not currently assigned to the Adjutant General's Department for supply.

c. The Commanding General, SOS NATOUSA will issue the necessary instructions to base section commanders to effect the physical transfer of responsibility from the services concerned to the Adjutant General's Department to include a program and procedure for the procurement, distribution, storage and issue of AGO publications and War Department blank forms which are affected by this directive.

3. Current Procedure

The instructions contained in Section IV, Circular Number 180, as amended by Section IV, Circular Number 198, both this headquarters, 1943, will govern until 2400 hours, 14 February 1944. (AG 461/355 A-0)

By command of Lieutenant General DEVERS:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts
H. V. ROBERTS
Colonel, AGD,
Adjutant General

Dist - AG - 1
AG-Pers - 2
Tech - 2

Reproduced, Hq Peninsular Base Section,
APO 782, 25 January 1944.

DISTRIBUTION:
U, N & MEN

1358

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RHF/bar
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 6)

12 January 1944

G-1 Reports - - -

1359

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Cir # 6
Hq Natousa

d. CASUALTIES OF ENTIRE COMMAND. TOTALS

(1) Killed: IA _____. NIA _____. _____

Evacuated Non-Evacuated

(2) Sick
Gassed
Wounded _____ _____

Totals _____ _____ _____

(3) Captured _____

(4) Missing: IA _____. NIA _____ _____

Total Casualties for the period _____

Total Returned to Units for period _____

Net losses for period _____

Replacements received for period _____

Net difference to strength (+) (-) _____

e. GRAVES REGISTRATION.
Interred during period:

Cemetery Location US Army US Navy Enemy Others

f. REPLACEMENTS.
(1) Received to control of the command: _____

(2) Expected; firm on call; or enroute: _____

Total committed to the command _____

g. PRISONERS OF WAR.
Captured and evacuated by enemy nationality, broken down to show officers, enlisted, and protected personnel.

h. STRAGGLERS.
Essential information.

i. MORALE.
Brief summary of state of morale as it actually exists.

j. CIVILIAN POPULATION.
Include herein a brief summary as to dislocation or evacuation of civilians; unfriendly or outstanding friendly incidents; status of civilian health; food supply; normalcy of local economic, political and cultural conditions. Also include any other essential military

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1380

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Cir # 6
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information in connection with civilian populations.

4. In reporting casualties, it should be remembered that men are sick evacuated when dropped from unit rolls, and are sick not evacuated when placed in hospitals and still carried on unit rolls. Day-to-day sick book cases or men sick in quarters are not listed as casualties. Changes from previous "Missing in Action" reports to "Killed", "Wounded", "Captured", or "Returned to Duty" should also be listed under paragraph on "Casualties".

5. Experience indicates that some commanders are inclined to comment too briefly in the G-1 report or to use stereotyped phrases. The statistical requirements for submission of G-1 reports have been further reduced herein, and it is desired that commanders preparing this report elaborate in sufficient detail so that higher headquarters may be able to use this report as an indication of the status of the command, and extract from the report necessary information to take action to aid the commander without his having to resort to special requests.
(AG 319.1/346 -O)

II -- LEAVES OF ABSENCE AND FURLOUGHS, CAIRO AREA

Section I, Circular Number 242, this headquarters, 1943, is rescinded.
(AG 210.711/283 -O)

By command of Lieutenant General DEVERS:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

E. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:
"Z"

Dist: G-1 (1)
A-G (1)
A-G (Rec) (1)
Hq Comdt (2)
Reg I (2)
Reg II (2)
Files (6)

3, 72

1361

Declassified E.O. 12356 Section 3.3/NND No. 785016

1766

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 5)

10 January 1944

RECLASSIFICATION, REASSIGNMENT AND DEMOTION

Location of Theater Reclassification Boards I
Officers other than Air Corps Officers II
Air Corps Officers III

Circular Number 155, this headquarters, 1943, is rescinded and the following substituted therefor:

I -- LOCATION OF THEATER RECLASSIFICATION BOARDS

1. The Theater Reclassification Boards are now located at the following personnel centers:

a. Personnel Center #2 - Mediterranean Base Section
b. Personnel Center #5 - Eastern Base Section
c. Personnel Center #6 - Peninsular Base Section

II -- OFFICERS OTHER THAN AIR CORPS OFFICERS

2. Reclassification

a. Cases of reclassification will be governed by the provisions of AR 605-230, 9 June 1943, as amended by Change Number 1, 5 November 1943, and War Department Circular Number 280, 1943. The Theater Commander is the sole authority having reclassification jurisdiction in this theater. Accordingly, where reclassification is recommended by the initiating authority, it is necessary that the supporting papers required by paragraph 7 b, AR 605-230, as amended, be prepared promptly and indorsed through command channels to this headquarters. Each intermediate commander will take the action prescribed by paragraph 7 f of above Army Regulation, in transmitting the record. Upon receipt of the record appropriate action under paragraph 11, of above Army Regulation, will be taken by this headquarters.

b. The purpose of reclassification is to determine whether or not an officer is qualified to perform the duties commensurate with his grade. During the reclassification procedure evidence may be obtained which will indicate a doubt only as to his qualifications, in which case the proper action will be to reassign the officer in grade to his former assignment or to a new assignment and duty in order to secure further evidence. The evidence may indicate that the officer may not be qualified to perform all jobs commensurate with his grade but that he is a specialist, in which case a reassignment to duties using his specialty is in order. If there is evidence that the officer is without the basic qualifications of an officer, or that he has habits or traits of character undesirable in the military service, a recommendation for separation from the service will be made. If it is indicated that an officer is not qualified to perform the duties of his grade, but that he is qualified to perform the duties of a lower grade, a recommendation for

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13621

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #5
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demotion will be made. Reclassification is not a disciplinary measure, nor is it punishment, nor can it be used as punishment under the 104th Article of War. It should never be used as a substitute for the prescribed methods of enforcing discipline.

c. Where reassignment is recommended by the initiating authority and the reclassification board, the circumstances should be such that it is obvious that the subject officer possesses the necessary qualifications to act as an officer, and that his reassignment to another position would be for the best interests of the service. The authority making such a recommendation should be well satisfied that the failure of the officer to perform his duties satisfactorily has been caused by the fact that he has been improperly assigned, and that the assigning authority has no positions to which the officer ought proprrly be assigned. However, when the failure to render satisfactory service is due to a lack of any of the basic qualifications of an officer as set forth in paragraph 8, WD AGO Form 67, July 1936, (Efficiency Report), a recommending authority considering reassignment must remember that such a recommendation is made in the face of the fact that while the officer may or may not have failed in his job, he has failed as an officer. A recommendation for reassignment is, in effect, an indorsement of the subject officer as possessing the fundamental qualifications just mentioned, and is not to be made for the benefit of the officer concerned in the hope that some position may be found for him. Where an officer has failed in fundamental qualifications a prima facie case for relief from active duty or discharge is created, and any authority recommending his reassignment should be able to assume the burden of showing why it would be to the interests of the service to have him continue as an officer in another position.

d. Classification boards must operate with the fact in mind that commanders, as a rule, resort to reclassification only when compelled to, and, as a general rule, after the officer who is being recommended for reclassification has repeatedly demonstrated his inability to perform. During their deliberations, classification boards, of course, must give due consideration to the creditability of the officers who recommend reclassification. There appears to be, however, a tendency to examine too closely into the motives behind the recomendations for the reclassification.

e. The most difficult case with which officers recommending reclassification and reclassification boards have to deal, is that of the mediocre officer. The mediocre officer is usually one who never turns in a better than average performance on any duty. He is seldom definite enought to commit errors which can be corrected. He is just so much "dead-wood". Continued reassignment of such officers prolongs the period that the Army must keep them on its rolls. It is recognized that it is extremely difficult for an officer recommending reclassification to set out positive facts on which he bases his recommendation on such officers. Termination of appointment is usually indicated in these cases.

f. The following is a paraphrase of a cable from General Marshall quoting a telegram sent to higher commanders within the Continental United States:

1363

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #5
Hq Natousa

"The fact that during the month of May (1943) only four officers from a total of 500,000 were eliminated from inefficiency indicates that the officer problem within our Army warrants closer and more serious attention. We are forced to conclude from the figures that either the existing state of things is being accepted with complacency or that responsible officers are displaying a laissez faire attitude in culling out incompetent officers from the Army. The failure to remove officers lacking leadership will cause a heavy toll of casualties and will block our path to victory. That only four officers of 500,000 should fail to measure up to the required form of leadership is inconceivable. How far fetched this figure is can be better appreciated when we realize that nearly every division in active combat operations has had an appreciable number of officers who failed to meet the leadership standard required.

"Utmost care must be exercised by responsible officers to insure avoidance of any wholesale elimination policy, yet is is emphasized that in cases of morally unfit or incompetent officers there must be no temporizing. After lapse of a reasonable length of time, those officers exhibiting a lack of necessary leadership must be promptly eliminated. Officers who have been promoted to positions they are unable to fill satisfactorily must be demoted to a rank commensurate with their capabilities.

"Commanders who exercise moral courage and keenness of judgment in eliminating the incompetent will furnish a yardstick for judgment of commanders themselves. A high percentage of our officer personnel lack experience. In most instances it is non-existent. Therefore, it is the duty of commanders of every echelon to be most carefully attentive both in the matter of weeding out the unfit from the Army, and also in the development of the average officer to the standard of leadership desired."

3. Reclassification Procedure for Combat Units.

a. Commanding Generals of Armies, Corps, Division, separate Brigades and similar separate commands whose units are in forward areas under conditions of combat are authorized to send unsuitable officers to the rear for reclassification. The following conditions will govern such cases:

(1) The officer will be ordered to "7TH. REPLACEMENT DEPOT" ~~Personnel Center #2, #5, or #6~~, depending upon which is nearest, through normal division, corps, and army or similar channels and such orders will clearly indicate the reason therefor. When an officer is ordered to a personnel center under this authority he will be informed in writing of the reason for this transfer. He will be told to obtain any statements or affidavits which he will intend to submit in his own behalf, and be given an opportunity to obtain them before he leaves his organization as only under exceptional circumstances will he be allowed to return to his former unit. Receipt of this notice will be acknowledged by the officer concerned by return indorsement, and he will retain one copy for his personal file. 3.70

(2) Papers required by paragraph 7 b, AR 605-230 as amended by Change Number 1, 5 November 1943 and War Department Circular

1364

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #5
Hq Natousa

Number 280, 5 November 1943 will be prepared and forwarded through normal channels to this headquarters as soon as combat conditions will allow. If reassignment is not effected in any headquarters in the chain of command, this headquarters will refer the case to the Reclassification Board.

(3) A copy of Form "A", a copy of the special efficiency report and copies of each sworn statement against the officer will be forwarded through the President of the Reclassification Board, ~~at the appropriate Personnel center~~, to the officer concerned at the time the original file is forwarded through channels to this headquarters. The President of the Reclassification Board will deliver these papers to the officer concerned, obtaining a receipt for them and incorporate this receipt in the Board Proceedings as an exhibit.

See dir #101 Sec I

b. This headquarters will be notified by cable of any such transfers.

4. Demotion.

a. The War Department has authorized the Theater Commander to terminate, by direction of the President, any temporary appointment between the grade of colonel and 1st lieutenant, both inclusive, (including Air Force promotions under Act of June 16, 1936, and Public Law 455), held by any officer of the Regular Army, the National Guard, and the Officers Reserve Corps, and revert him to his permanent grade, or to a lower temporary grade, or to a lower temporary grade which is higher than any permanent grade he may hold in any of the components mentioned above.

b. Pursuant to the authority stated above, army corps, task force and base section commanders, Commanding General, AAF, MTO and Commanding Officer, Headquarters Command, Allied Force, will appoint boards to be composed of not more than five (5) commissioned officers of the Army of the United States, to meet at such times as may be directed for the purpose of hearing cases involving the demotion of officers. These boards will be designated as boards of hearing for demotion. When in the opinion of a general officer, an officer of his command is unsatisfactory in the temporary grade he holds because of lack of ability or for other reasons, but is acceptable in the command in a lower grade, an appropriate recommendation together with a special efficiency report and a full statement of the facts upon which the recommendation is based will be initiated. The recommendation together with the special efficiency report and a full statement of the facts upon which the recommendation is based will be transmitted to the subject officer and an opportunity afforded him to make whatever written comments thereon as he may desire. This will then be forwarded through command channels to the appropriate commander having authority to appoint a board of hearing for demotion. Each intermediate commander will indorse on the records his approval or disapproval of the recommendation, but will in each case send the record forward for appropriate action.

c. The officer concerned may request trial by court martial or a hearing before a reclassification board, or he may also tender his resignation or voluntarily request demotion under the provisions of paragraph 14, AR 605-230 as amended. If trial by court martial or a hearing before a reclassification board is requested by the officer, such request may be granted by the initiating commander or any

1365

Declassified E.O. 12356 Section 3.3/NND No. 785016

higher commander at his discretion, or the request may be denied and forwarded to this headquarters for decision, together with reasons why it should not be granted. If the officer concerned submits his resignation or voluntarily requests demotion, the prodecure outlined under paragraph 14, AR 605-230, as amended, will be followed.

d. The jurisdiction of the board of hearing for demotion is limited to recommendations to the Theater Commander concerning the demotion of the officer. It will review the record sent forward and afford the officer affected an opportunity to be heard. All testimony given at the hearing will be included within the record by the secretary of the board. Upon completion of the hearing the entire record will be transmitted to the Theater Commander together with the board's recommendation.

e. The Theater Commander will take appropriate action on the recommendation. If the officer is to be demoted, appropriate orders will be issued terminating his temporary appointment. These orders will clearly indicate that the termination of such is "By Direction of the President of the United States."

f. Upon publication of orders terminating the temporary appointment of an officer the Adjutant General will inform the War Department by cable of the action taken giving the temporary rank terminated and the grade to which the officer has been reduced. A statement of the circumstances and full information confirming the cable message will be dispatched by air to The Adjutant General.

g. When a recommendation for reclassification reaches the headquarters of a general officer in the normal channel of command, and in his opinion demotion from a temporary grade to a lower permanent or temporary grade is appropriate, he may take the action described in paragraph 4 c, above, by forwarding the case to the officer concerned by appropriate indorsement for his remarks in connection therewith and return, after which it will be forwarded as described in paragraph 4 c, above. In these cases the original of the qualification card (WD AGO Form 66-1) will be withdrawn from the reclassification recommendation by the headquarters of the general officer concerned and a copy substituted therefor. The original qualification card will be held at this headquarters pending action on the case by the Theater Commander, after which it will be forwarded to the appropriate commander, unless the case is otherwise disposed of in accordance with instructions received by some intermediate superior headquarters.

III -- AIR CORPS OFFICERS

5. Reclassification

Cases of reclassification of Air Corps officers will be governed by the provisions of AR 605-230, as amended. The procedure outlined in paragraph 2a, above, will be followed in the case of Air Corps officers. However, in the case of flying officers of the Air Corps, where a question is raised necessitating action of a Flying Evaluation Board, the action before such board will be completed, and the record of the board's proceedings attached to the reclassification record at the time the record is sent forward to the Theater Commander for appropriate action on reclassification.

3169

1366

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir # 5
Hq Natousa

6. Flying Evaluation Board.
The Commanding General, Army Air Forces, MTO, will appoint a Flying Evaluation Board to sit at the XII Air Force Training and Replacement Command for the purpose of considering cases involving flying officers. The jurisdiction of this board will be confined to recommendations to the Commanding General, Army Air Forces, MTO, concerning the proper reassignment of subject flying officers. In appropriate cases, where the necessity for such is indicated, this board may also recommend reclassification.

7. Duration.
The procedure outlined in paragraph 4, above, will apply.
(AG 210.01/3h2 -O)

By command of Lieutenant General DEVERS:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts,
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

Reproduced, Hq Peninsular Base Section,
APO 782, 24 January 1944.

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1367

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS 21 JANUARY 1944 ASG

File

CIRCULAR)
NUMBER 14)

14 January 1944

MARRIAGE OF MILITARY PERSONNEL

General Provisions. I
Special Provisions for French North and West Africa. II
Special Provisions Outside of French North and West Africa. III

Section I, Circular Number 71, Section V, Circular Number 105 and Section IV, Circular Number 132, all this headquarters, 1943, are rescinded and the following substituted therefor:

I - GENERAL PROVISIONS

1. Section I, War Department Circular Number 305, 1942, provides that "No military personnel on duty *** in any foreign country or possession may marry without the approval of the commanding officer of the United States army forces stationed in *** such foreign country or possession."

2. a. Any officer of the United States army forces, member of the Army Nurse Corps, warrant officer or enlisted man or member of the Womens Army Corps who contemplates marriage in this theater will submit in duplicate an application for permission to marry to the Theater Commander through channels, at least ninety (90) days prior to the contemplated marriage date. The application will be in the form of an affidavit and contain the following information which is necessary for the preparation of the required certificate.

(1) The full Christian and surnames of the parties.
(2) The present address of each of the parties.
(3) The nationality of each of the parties.
(4) The place and date of birth of the officer, member of the Army Nurse Corps, warrant officer or enlisted man or member of the Womens Army Corps.
(5) ~~The rank, serial number and present assignment.~~
(6) The full names of his or her father and the full maiden name of his or her mother, stating whether they are living or dead.
(7) The domicile of the parties and their residence in the United States.
(8) The fact whether he or she was ever married before, and if so, manner of termination of such previous marriage.
(9) If divorced, full details concerning the decree; if a widow or widower, full details concerning the first marriage and date of death of first husband or wife.
(10) If naturalized, place and date of completion of naturalization.

See Cir #108 Sec I

3165

RESTRICTED

1368

Declassified E.O. 12356 Section 3.3/NND No. 785016

(11) The previous occupation of the applicant in the United States.
(12) The affidavit will be sworn to before one of the persons designated in AW 114, MCM, 1928, as amended.

b. In addition to the foregoing affidavit, if the applicant is under the age of twenty-one years, a letter signed by both parents or by one, if one parent is dead, consenting to the proposed marriage, is necessary.

c. The application will be accompanied by reports of serological tests for syphilis for each party, performed by United States Army medical officers.

d. Each application will be accompanied by a letter, in duplicate, written by the other party in his or her own language acquiescing to the proposed marriage.

e. Where one of the parties to the proposed marriage is not a citizen of the United States, there will also be included in the affidavit, the following information:

(1) Name and address of each parent of the non-citizen prospective bride or groom or, if deceased, so state, and give the date and place of death.

(2) Present occupation of each parent, if living, or last occupation if deceased.

3. No application will be given consideration and no certificate of approval of the proposed marriage will be granted until paragraph 2 hereof has been fully complied with, unless the Theater Commander shall, in any given case, deem it advisable to waive any of the requirements therein set forth.

4. a. No application to marry will receive favorable consideration if it appears that such marriage would bring discredit to the military service.

b. Approvals of applications in this headquarters will ordinarily specify dates ninety (90) days in advance, after which the marriage may take place.

5. a. Any person granted permission to marry must understand that:

(1) The wife or husband, as the case may be, will not become a citizen of the United States by virtue of the marriage but may be exempted from immigration quotas, thereby obtaining speedier naturalization.

(2) The spouse will not be entitled to commissary or post exchange privileges, or to government quarters, medical or dental services; nor will transportation of person or effects be authorized within or without the theater.

1369

Declassified E.O. 12356 Section 3.3/NND No. 785016

(3) The spouse will be entitled to allotments, insurance and other benefits authorized by the laws of the United States for the wives of military personnel; however, dependency allowances will cease to be paid six months following the termination of the present war.

Rescinded by Cir 133 Sec 2

(4) No special living arrangements or privileges will be granted as result of marriage in this theater.

(5) So long as the war continues, military personnel are subject to transfer and change of station in accordance with the exigencies of the service. It is manifest that family considerations cannot and will not be taken into account when transfers are made, either within a theater or from one theater to another, or to the United States.

b. The commanding officer making the first indorsement on each application to marry will include a statement that the applicant has read and understands the provisions of this circular and of War Department Letter, file AG 291.1 (11 Sept 43) OR-S-SPGAL-M, Subject: "Overseas Marriages of Military Personnel", dated 24 November 1943.

6. Military personnel of the United States forces in this theater marrying contrary to the provisions of this circular will be tried by court-martial for violation of the 96th Article of War.

II - SPECIAL PROVISIONS FOR FRENCH NORTH AND WEST AFRICA

7. The French authorities have published an ordinance which recites:
"Article I - Members of the United States Forces, including members of the Women's Army Corps, are eligible to marry in the territories governed by the French civil and military commander-in-chief, notwithstanding the existence of the provisions of the decree of 12 November 1938, upon presentation of the certificate referred to in Article II hereof."

"Article II - A certificate by the Commander of the United States Forces, or a person designated by him, showing the military and civil status, domicile and, in accordance with United States law, the eligibility of the person to be married will be accepted in lieu of copies of birth certificates or the notary's affidavit set forth in 70 and following articles of the Civil Code, as well as the "Certificat de Coutume" stating that the domiciliary matrimonial requirements are in order."

"Article III - The above regulations are the law."

3167

8. The original of the written approval of marriage granted as herein provided, when presented to the officer of civil status, will permit that official to waive the requirements of French law, except as to publication of banns which may be waived by the Attorney for the Republic in the district where the marriage is to be celebrated. A true copy of said certificate of

1370

Declassified E.O. 12356 Section 3.3/NND No. 785016

approval will be filed with the service or other appropriate record of the individual and remain a permanent part thereof.

9. The proposed wife or husband, if not covered by the ordinance quoted above, must comply with the laws of France with reference to marriage. The French law requires as a preliminary to the celebration of marriage (1) the consent of his parents if he is under the age of 21 years; (2) a birth certificate and indorsed thereon the parental consent, if the person is under 21 years of age; (3) or in lieu of the certificate of birth a certificate of identity procured from a Justice of the Peace, which certificate must be approved by the Tribunal of First Instance of the place where the marriage is to be celebrated; and (4) wait ten days during which banns are published.

III - SPECIAL PROVISIONS OUTSIDE FRENCH NORTH AND WEST AFRICA

10. All applications for permission to marry within this theater but outside of French North and West Africa will be submitted to this headquarters, under the provisions of Section I.

11. Applications so submitted will contain, in addition to the information required by Section I, a statement to the effect that the applicant can and will comply with all laws relating to marriage in effect in the country in which the marriage is to be celebrated. (AG 291.1/328 JA-C)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

/s/ H. V. Roberts,
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

Reproduced, Hq Peninsular Base Section,
APO 782, 19 January 1944.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
: 3 January 1944
NUMBER 3)

ARMY EXCHANGE SERVICE

Organization..... I
Operation of Post and Unit Exchanges..... II
Ration Schedule.....III

Section III, Circular Number 130; Section IV, Circular Number 192; Section I, Circular Number 195; and Circular Number 244 all this headquarters, 1943, are rescinded and the following instructions substituted therefor:

I -- ORGANIZATION

1. Pursuant to directive contained in letter, The Adjutant General's Office, Washington, D.C., 13 February 1943, file AG 331.9 (1-19-43) OB-S-E-M, subject: "Post Exchange Operations", an Army Exchange Service has been established in this theater to operate under the provisions of the above cited directive and AR 210-65, as applied to this theater by this and subsequent directives.

2. The Theater Exchange Officer will supervise the establishment, operation, and activities of all Army Exchange Service within this theater. Each base section commander will appoint a post exchange officer to serve on his special staff. This officer shall have general supervision over the establishment and operation of all Army Exchange Service activities within his base section.

3. Commissioned and enlisted personnel to operate warehousing, distribution, sales, accounting, auditing, and other activities of the Army Exchange Service will be assigned to the Army Exchange Service under approved allotments. Civilian personnel may be employed to the extent necessary and available upon approval of the Theater Exchange Officer.

4. Whenever conditions make it desirable and practical, the Base Section Exchange Officer will establish and maintain a warehouse and an exchange, to include such branches, departments and subordinate activities thereof as may be necessary to serve the military personnel located within the vicinity of said exchange. In all instances where such an exchange is established, the commanding officer of the base section where the same is located shall provide or cause to be provided the required warehouse and exchange space, including cost of rental, utilities, alterations or construction.

5. The Army Exchange Service will purchase from the Quartermaster Corps, resale articles included in War Department Circular

3166

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1372

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #3
Hq Natousa

Number 245, 1943, and such clothing sales articles as may be authorized for sales by the Quartermaster General, The Army Exchange Service shall be the sole distributing agency of the above named items with the exception of the gratuitous issue of items authorized by the Theater Commander, which issue shall be made by the Quartermaster Corps directly to troops authorized to receive same. The Theater Exchange Officer shall determine and publish the rationing allowance and sales prices of all items offered for sale, based on availability of supplies and cost of operations. The prices so set shall provide only sufficient margin above cost to cover cost of operation without profit. These prices shall, from time to time, be adjusted to comply with this policy, and shall apply throughout this theater.

6. a. The Army Exchange Officer with concurrence of Chief, Special Service Section, this headquarters, will provide for exchange operations of Special Service companies (T/028-17) assigned to this theater.

b. Personnel of such companies provided for exchange operation will not be detached for operation of base or unit exchanges, without prior concurrence of Army Exchange Officer, and Chief, Special Service Section.

c. In areas where gratuitous issue of items is authorized by the Theater Commander, such companies may be authorized to provide canteen service, or to provide distribution of available sales items of the Army Exchange Service, not subject to free issue or when authorized by the Theater Commander to distribute recreational or welfare items provided by Special Service Division, War Department, or other agencies for gratuitous issue.

II - OPERATION OF POST AND UNIT EXCHANGES

7. The distribution of post exchange supplies, clothing, and equipage is the responsibility of the Army Exchange Service. The operation of unit exchanges, including purchase of supplies from the Army Exchange Service and distribution of those supplies to unit personnel, will be accomplished as herein directed.

8. A unit exchange officer will be appointed by each unit commanding officer. One copy of the appointing order will be delivered to the Army Exchange Service officer furnishing the supplies for the unit.

9. The Unit Exchange Officer will purchase supplies on credit or for cash from the Army Exchange Service, the quantity to be governed by the strength of the unit applied to the quantity specified in War Department Circular Number 245, 1943. Payment for supplies purchased on credit will be made within twenty-one (21) days after the date of purchase.

1373

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir 43
Hq Natousa

10. All supplies will be sold by the Unit Exchange Officer at the same price paid the Army Exchange Service for the supplies, with the excention of cigarettes, on which there will be a discount to the Unit Exchange Officer of 2½ cents per carton to cover shrinkage, breakage, and loss. No other profit will accrue to the unit exchange in its operation. Prices for all articles on sale will be clearly posted at the place of sale and will be adhered to strictly. Accounting for purchases, sales, inventories and profits will be maintained as a separate account from any part of unit or company funds and shall be the responsibility of the Unit Exchange Officer. Disposition of any profits shall be as directed by the commanding officer. Sales to individuals will be governed by the individual ration published below and by the availability of supplies. Excess supplies on hand will not be sold or otherwise disposed of in excess of the individual ration, but will be retained by the Unit Exchange Officer and deducted from subsequent requisitions or returned to the Army Exchange Officer for credit.

11. Sales by Army Post Exchanges and unit exchanges may be made only to the personnel shown below:

a. Commissioned, warrant officer, and enlisted personnel of the United States armed forces.

b. When stocks permit, representatives of the following agencies who are citizens of the United States may purchase required items for their personal use upon presentation of a certificate of necessity and the statement by their respective bureau chief or other officer having immediate jurisdiction over them that they cannot procure the equivalent articles from other sources:

(1) American Red Cross workers.

(2) Accredited and recognized war correspondents, photographers, radio news commentators, technical observers and entertainment personnel.

(3) Federal officers and employees of executive departments and agencies of the United States Government.

c. Under exceptional circumstances, stocks permitting, a sale may be made to an individual not specified above, upon approval of the base section commander concerned.

III - RATION SCHEDULE

12. The sale of all items of Army Exchange supplies is rationed to individuals in accordance with the following schedule. This schedule is a maximum one and will not be exceeded without specific authority of this headquarters. The quantities indicated herein do not constitute a table of allowances for bulk purchases by unit exchanges. Such purchases will be made pursuant to the provisions of War Department Circular Number 245, 1943. Reductions may be made by base section commanders as availability of supplies dictates, but the Theater Exchange Officer will be notified by telegraph or telephone within 24 hours of the necessity for such reductions so that consideration may be given to making the reduction applicable throughout the theater.

1374

Declassified E.O. 12356 Section 3.3/NND No. 785016

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Cir #3
Hq Natousa

Ration Schedule

a. Smoking Tobacco Ration:

Total ration points per week per individual	32 points
Each package of cigarettes costs	4 points
Each cigar costs	1 point
Each package of pipe tobacco costs	4 points
Each package of cigarette tobacco w/papers costs	4 points

(Three packages of pipe tobacco or cigarette tobacco per week may be sold each individual "Ration Point Free", in addition to point purchases of above.)

b. Miscellaneous Items:

Item	Unit	Quantity	Period
Beer	Litre	2	One week
Blades, Razor (Pkg of 5)	Each	1	Two weeks
Candy, Bar, 5 cent size	Each	5	One week
Candy, Package, medium size	Each	1	Two weeks
Candy, Rolls and Package 5¢	Each	3	One week
Chewing Gum	Each	2	One week
Cleaners, Pipe (Pkg of 12)	Each	1	Four weeks
Coca Cola	Bottle	3	One week
Cookies or Crackers	Box	1	One week
Cream or Soap, Shaving	Each	1	Four weeks
Envelopes	Pkg	1	Four weeks
Fruit Juices No 2½ can	Can	1	Four weeks
Matches, Book or Box	Pkg	1	Four weeks
Paste, or Powder, Tooth	Each	1	Four weeks
Soap, Laundry ½ lb cake	Each	1	One week
Soap, Toilet	Each	1	Two weeks
Tablet, Writing	Each	1	Four weeks
Tobacco, Plug or Scrap	Each	1	One week

c. Items for Women:

Item	Unit	Quantity	Period
Astringent	Bottle	1	Four weeks
Cotton, Absorbent	Each	1	Four weeks
Cream, Cleansing	Each	1	Three weeks
Napkin, Sanitary	Box	1	Three weeks
Net, Hair, Assorted	Each	1	Two weeks
Pins, Bobby	Pkg	1	Four weeks
Puff, Powder	Each	1	Four weeks

d. All other items listed in paragraphs 3b and c, War Department Circular Number 245, 1943, will be rationed on a basis of not to exceed 1 each every 8 week period. (AG 331.3/Z15 AES-O)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

J. V. ROBERTS,
Colonel, AGD
Adjutant General.

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1375

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS 11 JAN 1944 AMG.

CIRCULAR)
NUMBER 2)

2 January 1944

E F M SERVICE

Circular 77; Section I, Circular 136; Section III, Circular 138; Section I, Circular 139; Section I, Circular 160; Section III, Circular 162; Section I, Circular 175; and Section II, Circular 220, all this headquarters, 1943, are rescinded and the following instructions substituted therefor:

Rescinded by Cir 115-Sec I 1944 Cir 52 Sec I 1944

1. EFM Service (fixed text personal cablegrams and radiograms) to the United States is established in this theater for all members of the United States Army. It may not be extended to members of the Navy, Marines, Coast Guard or Merchant Marines through Army Post Offices in this theater except by special permission of the Theater Commander or when such personnel are attached to the Army as aides or liaison officers. An exception is made in the case of Naval personnel at Dakar who may file EFM for handling at that place by the Army Postal Service. All civilian nationals of the United States serving with or attached to the United States Armed Forces in this theater, who receive mail through United States Army post offices, may send EFM messages. Messages to the United States will be filed with unit EFM censors of the headquarters to which the civilians are attached in the same manner as prescribed for members of the Army in this circular.

2. Each EFM (Expeditionary Force Message) will consist of not more than three of the authorized fixed texts shown on the reverse side of EFM forms. An EFM filed in this theater will cost sixty cents or the equivalent in local currency. Payment of fee will be evidenced by Algerian postage stamps of the proper value being affixed to each message form. These stamps can be purchased by unit or organization EFM officers at all APOs. If stamps are not available, fees will be transmitted in the form of U S postal money orders as hereinafter provided (see paragraph 11).

3165

3. Commanders of field armies (to include Army troops), corps (to include corps troops), divisions (to include attached units), air forces, base sections and Headquarters Command, AF, will each designate an EFM officer to handle matters relating to the operation of EFM service within the command.

4. Central EFM stations will operate under the Army Postal Service at Algiers and Casablanca to handle Expeditionary Force Messages received and dispatched by the communications termini at their respective locations.

1376

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir. No. 2
Hq Natousa (cont'd)

5. Special EFM forms will be requisitioned monthly from the Central EFM Station, APO 698, U. S. Army, by the EFM officers of organizations specified in paragraph 3. It is the responsibility of the EFM officer of each major headquarters to supply the forms to subordinate units in accordance with their needs. Blank forms will be carefully safeguarded to prevent their waste or use for any purpose other than that for which intended.

6. Each company or other unit commander will designate an officer as EFM censor for the unit. Personnel of a unit will file outgoing messages with their designated EFM censor only. Under no circumstances will messages be filed with local PTT offices. The unit EFM censor will accept messages from members of his unit only. He will collect the appropriate fee for each message filed and will affix the prescribed postage stamp to the message form in the space provided, as evidence that the fee has been paid. Unit EFM censors may be furnished, from unit funds, a small cash credit for the purchase of the prescribed Algerian stamps from the APO to meet the unit's requirements for several days. The Algerian stamps will not be sold to individuals, but will be held by unit EFM censors until affixed to outgoing messages. When a stamp is affixed to a message, the unit censor will write his initials in ink on the face of the stamp to prevent removal and reuse. The reserveof stamps will be replenished by purchase from the APO as required. The APO from which purchased will redeem unused stamps from unit censors for cash at their face value (60 cents) at any time.

7. Unit EFM censors will carefully examine all messages accepted by them to see that the following instructions are fully complied with:

a. The sender's code cable address, the six-letter code word equivalent of his APO number, must be entered in the space provided therefor on the message form. The code words for all APOs now operating in this theater are listed in paragraph 12 of this circular. As new APOs begin operation the list will be suitably amended. EFM messages will not be transmitted if the code word is omitted.

b. All entries on the message form will be printed in block letters and must be clear and legible.

c. The numbers of not more than three of the texts appearing on the reverse side of the message form will be inserted in the proper place. Many texts available for use by British Forces are not approved for use by United States Forces. Only those texts appearing on the reverse side of the special message form are approved for use by United States Forces.

d. The normal signature of the sender will be used without grade, unit, arm or service, or army serial number, and will be limited to three words, or two initials and one word, or one initial and two words, but in any case will include the last name of the sender.

e. Any reference to the country or city of origin, the APO number or military organization will be omitted from the message form. The unit EFM censor will affix the U S Army Examiner Stamp, without signature, in the space provided on the message form.

1377

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir. No. 2
Hq Batousa (cont'd)

8. Messages will be listed on Forms NAP 1001 which will show the date, designation of the unit, and the last names of the sender and the addressee of each message. The messages, with Form NAP 1001 attached, will be forwarded through normal mail channels, or by more expeditious means if available, to the division, corps, base section or similiar organization EFM officer. Copies of Forms NAP 1001 may be retained by unit EFM censors as a permanent record, if desired.

9. The division, corps, base section or similiar organization EFM officer will check to see that each message received is in proper form, that it bears the signature of the unit EFM censor, and whether the postage stamp covering the amount of the fee is affixed. If messages without stamps affixed accompanied by cash remittance, are received, he will purchase stamps from the APO, affix them to the message forms and write his initials in ink on the face of each stamp. (See paragraph 11). If messages are received with remittances in the form of a postal money order, he will verify the correctness of the amount of the remittance. He will then forward all messages together with applicable forms NAP 1001 attached, by official mail, to the Central EFM Station, APO's 665 or 698, whichever isnearer.

10. The officer in charge of each Central EFM Station will check all messages to see that all instructions relative to their preparation have been complied with. If a message is found to be improperly prepared, it will be corrected if possible. If correction cannot be made, the message will be returned to the organization EFM officer with attached slip showing the sender's unit address, for appropriate action, and notation as to its disposition will be made on the applicable Form NAP 1001. Messages found to be in proper form will be turned over to the local PTT office and a receipt obtained showing the date, time, and total number of messages delivered. Forms NAP 1001 covering messages received each day will be filed together with the receipts from PTT as a permanent record of the day's transactions. Any unusual delays between the date of dispatch of messages by unit EFM censors as shown on Forms NAP 1001 and the date received in the Central EFM station will be promptly investigated and corrective action initiated by the officer in charge of the Central EFM station.

11. If for any reason the special Algerian postage stamps prescribed for use as evidence of the payment of fees for EFM are not available to unit EFM censors, the cash may be transmitted with the messages to the organization EFM officer. If stamps are not available at the APO, the organization EFM officer will purchase a U S postal money order in the amount required to pay for any messages to which stamps are not affixed, such money orders to be made payable to "Officer in Charge, Central EFM Station", and transmit the money order with the messages to the Central EFM Station. The officer in charge of the Central EFM Station will cash the money order and will either purchase stamps and affix them to the messages or deliver the cash with the messages to which applicable direct to the PTT office. In the latter case, the receipt obtained from the PTT will show the number of messages paid for in cash and the amount of cash received.

5164

1378

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir. No. 2
Hq Natousa (cont'd)

12. Following is a list of the APOs operating in this theater showing their respective code word equivalents to be used as EM addresses:

LIST OF APOS NOT OPERATING

APO	CODE WORD	APO	CODE WORD
3	AMIAVI	537	AMOESU
34	AMABIN	538	AMNYOP
36	AMOFID	539	AMOBTI
45	AMOKEA	540	AMODSO
88	AMUTAS	541	AMOBKL
251	AMAPNE	542	AMOBOG
302	AMAEYA	543	AMOHUV
306	AMMERU	547	AMOHUF
361	AMOJAC	548	AMOGOT
362	AMOFIE	549	AMTOHA
363	AMOMEU	550	AMSACT
364	AMOKIP	566	AMTYRA
365	AMOHIL	567	AMULIB
366	AMOKOT	570	AMUTSO
367	AMOVOR	600	AMNAFI
368	AMONIN	650	AMILJO
369	AMOWAT	668	AMNASO
370	AMOKGO	681	AMJUCA
371	AMOFPI	683	AMJULO
372	AMODPI	698	AMNEBU
373	AMOJIG	700	AMNEIL
374	AMOFYA	750	AMNEJA
376	AMUHAK	758	AMNIGA
391	AMTOMO	759	AMNILO
392	AMUTUP	760	AMOGVI
393	AMSALO	761	AMNOFU
394	AMUSIM	762	AMLIFU
395	AMUDLO	763	AMNOGI
397	AMTOYU	764	AMOKDI
398	AMUCRU	765	AMNONA
399	AMUCOT	766	AMNOTC
400	AMURSV	767	AMNTUG
419	AMJSUG	768	AMNUHU
434	AMOFAM	769	AMOBLP
464	AMMDSI	770	AMNUPA
485	AMLAIU	771	AMNUVO
499	AMLEPO	772	AMNYIK
509	AMNPLO	773	AMOCHA
512	AMICKG	774	AMOGNE
520	AMIRUT	775	AMNYHA
521	AMKILO	776	AMNYIM
522	AMMIMU	777	AMODAS
524	AMJOFL	778	AMNYMO

1379

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir. No. 2
Hq Natousa (cont'd)

LIST OF APOS NOW OPERATING (cont'd)

525	AMISAG	779	AMOSUL
528	AMISIK	780	AMOSWE
529	AMIOFA	781	AMPOGA
530	AMKOIN	782	AMOBBO
531	AMLOKO	785	AMKAON
532	AMLILY	786	AMKAFO
533	AMMOVU	790	AMPOLO
534	AMMUHA	878	AMENDY
536	AMQUAO		

13. Messages received from the United States at the communications termini at Algiers and Casablanca will be delivered by the PTT office, in the clear and ready for dispatch in the mails, to the local Central EFM Station. Each message will be contained in a sealed envelope addressed to show the name, serial number and code cable address of the addressee. At the Central EFM Station, messages will be separated to the various APOs and will be forwarded to destination by most expeditious mail service available.

14. Expeditionary Force Messages are transmitted by communications companies on a deferred basis. Messages must be handled in this theater between communications termini and the individual sender or addressee through mail channels rather than by wire. It should be understood, therefore, that time required for transmission of messages will normally be from four to seven days.

15. There is no restriction as to the number of Expeditionary Force Messages which may be sent. (AG 311.22/313-0)

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

[redacted],
Colonel, AGD,
Adjutant General.

DISTRIBUTION:
"G"

3163

1380

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Last Circular in 1943
Series was No. 247

1 January 1944

CIRCULAR)
: .
NUMBER 1)

THEATER CIRCULARS

Revision of 1943 Series.....I
Distribution.....II
Rescissions.....III

I -- REVISION OF 1943 SERIES See Cir # 69

1. The 1943 series of theater circulars is being revised. All circulars on each subject will be consolidated and issued at short intervals for the next three months. It is planned to rescind all 1943 circulars by 1 April 1944 and republish pertinent directives in the 1944 series.

2. War Department publications will no longer be reproduced in circulars but will be published as straight reproductions or in letter form if additional instructions are necessary. It is suggested that these be filed under appropriate War Department classification until permanent copies are received.

II - DISTRIBUTION

3. Theater circulars are distributed direct to all major commands including divisions, brigades, and groups. Commanders of such units are responsible that appropriate distribution is made to subordinate units and are authorized to reproduce where necessary. Companies and similar units, other than separate commands, will not be required to maintain a complete file of circulars. Only circulars affecting such units need be distributed to and filed by them.

III- RESCISSIONS

4. The following circulars of this headquarters, 1943 series, which reproduced various War Department publications, are hereby rescinded and will no longer be referred to in communications to or from this headquarters. Attention is invited to the fact that the directives contained therein are still in force and will continue to govern in appropriate cases. References, however, will be made to the original War Department publication. It is recommended that units which have not received War Department copies of such publications file these circulars under appropriate War Department classification.

Section	Circular
III	1 ✓
I	2 ✓
II	2 ✓
I	4 ✓
III	4 ✓
All	5 ✓
II	8 ✓
I	9 ✓
II	9 ✓
All	10 ✓
All	11 ✓
II	12 ✓
All	16 ✓
II	26 ✓
I	45 ✓
II	54 ✓
III	57 ✓
I	69 ✓

3162

RESTRICTED

138

Declassified E.O. 12356 Section 3.3/NND No. 785016

Cir #1
Hq Natousa

Section	Circular
II	70
I	81
III	83
II	91
I	104
III	104
I	108
II	108
III	108
IV	108
All	111
V	112
VI	112
II	116
II	119
I	121
I	125
II	136
IV	139
I	144
V	149
I	152
I	153
I	154
IV	158
II	159
I	162
III	164
I	165
II	170
II	174
I	176
III	178
IV	178
I	179
II	179
III	190
II	195
III	197
II	199
II	206
II	208

5. The following circulars of this headquarters, 1943 series, which are no longer applicable, are of seasonal interest only, or which should be thoroughly understood by now are hereby rescinded:

Section	Circular
I	1
II	1
I & II	3
All	7
I	12
III	12
I	14
II	14
I & II	19
II	21
III	27
II	30
III	35
II	36
All	38
II	40
II	43
I	44
II	44
IV	44
II	45
All	47
I	53
III	53
IV	53
I	59
IV	59
I	62
II	62
IV	62
III	63
V	67
I	75
III	75
III	78
I	88
V	91
V	92
II	93
I	94
III	94
I	95
All	96
All	98
II	104
II	105
All	106
III	110
All	114
I	116
II	117
II	120
III	120
IV	120
III	121
III	124
II	125
III	127
I	128
II	128
I	129
All	131
IV	132
II	133
III	137
I	138
II	139
I	142
II	142
I	149
II	149
III	150
I	151
I	157
I	158
IV	164
III	165
I	186

1382

Declassified E.O. 12356 Section 3.3/NND No. 785016

U S R E S T R I C T E D Equals British R E S T R I C T E D

Cir #1
Hq Natousa

Section	Circular
I	189
I	190
I	192

(AG 461/304 -O)

Section	Circular
I	200
II	200
II	203

Section	Circular
I	208
I	217
II	218
III	232

By command of General EISENHOWER:

E. L. FORD,
Brigadier General, GSC
Chief of Staff.

OFFICIAL:

/s/ H. V. ROBERTS
H. V. ROBERTS
Colonel, AGD,
Adjutant General.

Reproduced, Hq Peninsular Base Section,
APO 782, 7 January 1944.

DISTRIBUTION:
"A" & "B"

3161

U S R E S T R I C T E D Equals British R E S T R I C T E D

1383

