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MEMO FOR RECORD
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DATE

7 July 53

INDEXER

[Signature]

T/GO FORM 01352 (Formerly AGO)
1 FEB 49

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY

APO 512

Adjutant

Asst. Asst.

Asst. Asst.

26 December 1944

CIRCULAR

NUMBER 150

Promotion of Officers I
Rotation and Temporary Duty Return of Personnel to United States II
Operation of Burner, Oil, For Stove, Tent, K-41 III

I -- PROMOTION OF OFFICERS

Paragraph 2a, Circular Number 141, this headquarters, 1944, is amended to include "Commanding General, Fifteenth Army Group."

II - ROTATION AND TEMPORARY DUTY RETURN OF PERSONNEL TO UNITED STATES

Paragraph 7a, Circular Number 129, this headquarters, 1944, is amended by the addition of the following:

"AAF Manual 35-1 will be used to classify all officers and enlisted men assigned or detailed to duty with the Army Air Forces."

III- OPERATION OF BURNER, OIL, FOR STOVE, TENT, K-41

1. The following instructions with regard to the operation of the Burner, oil, stove, tent, K-41 are published for the guidance of all concerned:

a. To Light Burner:

- (1) Open cover on stove. Turn inlet knob to "ON" position.
- (2) Turn Flame Control knob to "9" on dial. When burner bottom is wet, turn Flame Control knob back to "0"
- (3) Drop small wad of lighted paper, or oily rag, into burner
- (4) When bottom of burner is full of fire, replace top cover and AFTER 15 MINUTES, set Flame Control knob for size of flame desired. NOTE: Remove any loose dirt from bottom of burner before lighting. Always allow time for burner and stack to get hot before turning on full fire.

b. To Stop Burner: Turn INLET knob to "OFF" position. Excess fuel will burn out in a few minutes. NOTE: Fuel cannot be shut off completely with Flame Control knob. When set at "0" a pilot flow will be maintained. INLET knob must be shut off to stop flow of fuel to burner.

2. There have been instances reported to this headquarters of careless operation resulting in conditions which create a definite fire hazard. The following precautionary steps should always be followed:

- a. If flame is accidentally extinguished, shut INLET knob **346** immediately.
- b. Open cover on stove to let gasses escape and wait for two or three minutes before relighting.
- c. Always place lighted paper in a hot burner before turning on fuel. Do not attempt to light hot burner with fuel present at bottom of burner.
- d. When lighting a hot burner using fuel oil, be just as careful as if gasoline were being used.

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Hq HTOUSA Circular #150 (cont'd)

- e. Never let hose touch hot stove, and avoid exposing it to heat or sun.
- f. Flame Control valve is adjusted to permit excess flow for emergency use. Always set Flame Control knob so a clean smokeless flame will be maintained. To avoid cleaning do not overfire continuously. If excess fuel is fed to a cold burner, smoke and soot will be produced when the excess fuel burns out.
- g. When using very heavy fuel oils, remove pilot ring and do not set control below 3 or 4.
- h. Keep fuel can upright on ground or floor when not in use.

3. Efficient operation depends on keeping the stove and all parts of the burner free from grime and soot. The metering valve should be occasionally removed and thoroughly flushed with kerosene by trained maintenance personnel. Special attention should be given to cleaning the strainer.

4. For the most efficient operation of the Stove, tent, M-41 equipped with oil burner, arrange the fuel source at least 2 feet above the level of the stove bottom, and employ a straight smoke stack of at least 6 lengths. Place the overflow hose so that the outlet is at the maximum distance possible from the stove itself and arrange it so that the excess fuel will drain downward away from the stove. In a building, the overflow should be so arranged that excess oil will be trapped in a pan or sand bed.

5. Where a straight smoke stack is impossible to arrange, difficulty may be experienced in operating the stove equipped with oil burner on windy, blustery days. Under these conditions the stove should not be operated unless a wind-guard is placed around the smoke-stack vent. Elbows and horizontal runs of pipe reduce stove efficiency and should be used as sparingly as possible in installing stoves. Remedial measures may be taken as follows to increase efficiency:

- a. Keep pipe and elbows as free as possible from soot.
- b. Erect a wind-guard around the smoke-stack vent.
- c. Insure that the holes in the bottom ring of the burner inside the stove are clear and free from soot.
- d. Operate the stove at a minimum flame height to prevent accumulation of soot.

6. Wherever stoves are installed, extreme care should be taken to insure that no part of the stove pipe comes in contact with inflammable material. Wall areas near stoves and stove pipe should be lined with metal. In no case should pipe be placed through a wall or the side of a tent without a protecting shield.

By command of Lieutenant General McMARNEY:

MILLER G. WHITE,
Major General, GSC,
Acting Chief of Staff.

OFFICIAL:

C. W. Christberry
C. W. CHRISTBERRY,
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:

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R E S T R I C T E D

HEADQUARTERS ALLIED COMMISSION
APO 394

MTOUSA

Suspense

CIR. 150

Date 21 DEC 1944

DIST.

FROM	TO	FROM	TO
Staff Officer to A/CG		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section		G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt (SPARES)	12
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (IMIA)	✓
Economic Section		Air	✓
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & P.O.W.	
Finance		Public Relations Branch	
Property Control Div.		Information Division	
Food		Archivist	
Industry		U.N.R.R.A.	
Mining Division		I.G.C.R.	
Labor			
Public Works & Utilities		ALL REGIONS	✓
Shipping		AMG. 5 & 8 ARMIES	✓
Transportation			
Political Section			

Spares sent to 2675 Regt

Signature _____
 Remarks & Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

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Remarks _____

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DCR/rh 3114

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

Adjutant

Fib

CIRCULAR)
NUMBER 149)

ASST. ADJ.	<i>MP</i>
ASST. ADJ.	
ASST. ADJ.	
CHIEF CLERK	<i>[initials]</i>

13 December 1944

Disposition of Excess Equipment I
Funds - Currency Control II

I -- DISPOSITION OF EXCESS EQUIPMENT

1. Upon inactivation, disbandment, reorganization of a unit within this theater and/or transfer from one theater of operations to another, or to the United States, items of equipment held in excess of authorized T/E, T/3A and/or SLOC, to include track-laying, wheeled and armored vehicles, will be reported to the appropriate supply service for disposition. Under no circumstances will such excess items be turned over to another unit without specific approval of this headquarters.

2. Should a unit be confronted with a time element regarding compliance with above instructions, such items of excess equipment will be turned in to the nearest appropriate supply depot.

II - FUNDS - CURRENCY CONTROL

Section II, Circular Number 111, this headquarters, 1944, is amended as follows:

1. Paragraph 6 is renumbered paragraph 6a.
2. Paragraph 6b is added as follows:

"b. All exchanges of local currency for regular U.S. currency or yellow seal U.S. currency for personnel departing this theater (see paragraphs 5 and 6a above) will be made by Finance Officers only after presentation to the Finance Officer by the individual, or organization commander for whom the exchange is to be made of all copies of travel orders in his possession. Upon completion of the transaction, the Finance Officer will appropriately stamp or indorse, and return to the individual, each copy of the travel orders as follows:

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Hq MTOUSA Circular # 149 (Cont'd.)

Exchange of local currency for *regular U.S. currency or
*yellow seal U.S. Currency, amounting to \$ _____,
has been made this date for the *individual or *individuals
named on the within travel order.

Date_____
Name, Rank, and Title_____
Name of organization.

*Strike out inapplicable words."

By command of Lieutenant General McNARNEY:

MILLER G. WHITE,
Major General, GSC,
Acting Chief of Staff.

OFFICIAL:

C. W. Christensen
C. W. CHRISTENSEN,
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:

"2"

R E S T R I C T E D

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense

CR-149

M7005A

Date

18 DEC 1947

DIST

FROM	TO	FROM	TO
Staff Officer to A/CC		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section	✓	G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	20
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MIA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & P.O.W.	✓
Finance	✓	Public Relations Branch	
Property Control Div.		Information Division	
Food		Archivist	
Industry		U.N.R.R.A.	
Mining Division		I.G.C.R.	
Labor		ALL REGIONS FOR FORWARD D.	✓
Public Works & Utilities		ARG 548 ADP LIES	✓
Shipping			
Transportation			
Political Section			

Signature

Remarks & recommendation

Information

Approval/Disposal

Appropriate Action

Investigation & Report

Dispatch

Remarks

3713

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 143)

17 December 1944

Pay of Military Personnel I
Promotion of Officers II
Investigation of Injuries to Personnel III

I --- PAY OF MILITARY PERSONNEL

Section I, Circular Number 124, this headquarters, 1944, is amended to add paragraph 5 as follows:

"5. Inasmuch as forfeiture of pay no longer applies to personnel hospitalized because of venereal disease incurred as a result of misconduct, the remark "ID: NO AR 35-1440" heretofore used in the Morning Report (WD AGO Form No. 1) and the Daily Sick Report (WD AGO Form No. 5) is no longer relevant and will be discontinued. The appropriate remark is "ID: NO AR 107" for enlisted personnel and "ID: NO" for commissioned personnel."

II -- PROMOTION OF OFFICERS

Circular Number 141, this headquarters, 1944, is amended as follows:

1. Paragraph 4 is rescinded and the following substituted therefor:

"4. Promotion of Officers assigned to Units or Sections under Allotments from Theater Overhead.

Allotments of officers to units and sections organized from the Theater Overhead Allotment are made on a "grade immaterial" basis. Consequently all promotions in such activities will be based upon the justification of the higher grade for the particular position, as well as upon the merits of the individual officer concerned, which will be set forth clearly in the letter of recommendation. All recommendations for promotion of officers assigned to units or sections organized under an allotment of grades from the Theater Overhead Allotment will be forwarded to this headquarters, individually, through command channels, for final action."

2. Paragraph 5, subject "Promotion of Limited Assignment Second Lieutenants" is renumbered paragraph 5a and paragraph 5b is added as follows:

"5b Special Authority for Promotion of Deserving Second Lieutenants Who Have Been in Grade for Eighteen Months or More.

Instructions, contained in paragraph 4d (4) AR 605-12, 17 August 1944, as amended, were published to all concerned by letter, this headquarters, dated 9 December 1944, file AG 210.2/742 A-O, Subject: "Change in Army Regulations", and to commands authorized to make promotions, in MTOUSA Cable FX 65594, 9 December 1944."

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R E S T R I C T E D

Hq MTOUSA Circular #148 (cont'd)

III - INVESTIGATION OF INJURIES TO PERSONNEL

1. Paragraph 6, Circular Number 13, this headquarters, 1944, is rescinded.
2. Paragraph 1 C (4), AR 345-415, as amended, prescribes the procedure under which investigations of injured personnel are conducted. In view of the fact that change Number 7 to that regulation places on the Theater Commander the responsibility for making final determination as to line of duty and misconduct in all cases arising in the Theater, it is desired to call attention to the proscribed distribution of WD AGO Form Number 51, (Report of Investigation).
 - a. The original and one (1) copy and all accompanying exhibits will be forwarded through channels to this headquarters. On each copy the action by the appointing authority will be shown.
 - b. One (1) copy and all accompanying exhibits will be forwarded direct to the surgeon who requested investigation for his information and disposition.
 - c. One (1) copy will be retained at the headquarters of the appointing authority. (The unit commander of the injured individual will be notified by letter by the appointing authority of the approved findings in the case).
3. In order to make an early determination of line of duty and misconduct status and to complete essential medical reports, expeditious action by all concerned is directed.
4. The following check will be made by investigating officers and each administrative echelon through which these reports are processed:
 - a. Is WD AGO Form Number 51 complete?
 - (1) Have all necessary delineations been made?
 - (2) Does Item 2 show nature of injuries?
 - (3) Does Item 3 show date and circumstances of injury?
 - b. Is sworn evidence attached to sustain each finding by the Investigating Officer?
 - c. Is all testimony of witnesses complete?
 - (1) Does it give full name, rank, serial number and organization of witness?
 - (2) Does it contain full name of the injured and does it show that the facts or circumstances stated are connected with the injury?
 - (3) Is it clear, complete and logical?
 - (4) Is it signed and sworn to?

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Hq MTOUSA Circular #148 (cont'd)

- d. Are all other statements and exhibits properly authenticated?
- e. Is certificate of the injured's organization commander attached?
 - (1) Does it show whether injured was AWOL, absent with leave, or present for duty at time of injury?
 - (2) Is it specific as to date and time of day?
 - (3) Is injured's name, rank, and serial number stated?
- f. Is certificate of Medical Corps Officer (Not dental officer, etc) attached?
 - (1) Does it state extent of injuries, including an estimate as to possible partial or complete permanent disability?
 - (2) Does it state status of injured as to sobriety or if under the influence of drugs when first examined?
 - (3) Does it state the mental status of injured at time of incurrence of injury?
 - (4) Does it show name, rank and serial number of injured?
- g. Is a synopsis of all evidence considered in the investigation attached?
- h. Is a copy of order appointing the Investigating Officer attached?
- i. Has approval or disapproval been indicated by the Commanding Officer?
- j. If disapproved by Commanding Officer, has his reason therefore been indicated on the WD AGO Form Number 51 or appended as an exhibit?
- k. Do the statements of the witnesses, the Commanding Officer, the Medical and Investigating Officer conflict in any respect?
- l. Does each WD AGO Form Number 51 have attached to it a complete set of exhibits in proper order?
- m. Have sufficient copies with exhibits thereto been made for distribution indicated in paragraph 2, above?

By command of Lieutenant General McHARVEY:

OFFICIAL:

C. W. Christensen
 C. W. CHRISTENSEN,
 Colonel, AGD,
 Acting Adjutant General.

MILLER G. WHITE,
 Major General, GSC,
 Acting Chief of Staff.

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HEADQUARTERS ALLIED COMMISSION

APO 394

Suspense

CIR. 148

MTOUSA

Date

17 DEC 1944

DIST.

FROM	TO	FROM	TO
Staff Officer to A/CC		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section		G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	2.0
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MHA)	✓
Economic Section		Air	✓
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & P.O.W.	
Finance		Public Relations Branch	
Property Control Div.		Information Division	
Food		Archivist	
Industry		U.N.R.R.A.	
Mining Division		I.G.C.R.	
Labor		ALL REGIONS	✓
Public Works & Utilities		AND BY REPAIRS	✓
Shipping			
Transportation			
Political Section			

Signature

Remarks & Recommendation

Information

Approval/Disposal

Appropriate Action

Investigation & Report

Dispatch

Remarks

3710

1397

ADJUTANT
DCX/ar

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 147)

Asst. Adj.	13 December 1944
Asst. Adj.	

Filling of Rotation Vacancies by Grade Qualification	I
Property Accountability	II
Uniforms and Insignia	III

I -- FILLING OF ROTATION VACANCIES BY GRADE QUALIFICATION

1. In order to make the best use of replacements already in the theater, enlisted rotation vacancies may henceforth be filled by replacements one grade above the grade of the personnel rotated.
2. Units overstrength in grade because of the assignment of rotation replacements in accordance with this policy will carry such grades as chargeable to the T/O until absorbed by normal attrition.

II - PROPERTY ACCOUNTABILITY

Paragraphs 7f, g and h, Circular Number 57, this headquarters, 1944, are rescinded and the following substituted therefor:

"f. Except as provided in g below and within the restrictions imposed in paragraph 11d, (64), AR 35-6640, the reviewing officers may take final action as follows:

Field Officers	\$ 5,000
General Officers	\$ 50,000
Commanding General, MTOUSA Over	\$ 50,000

g. Any report of survey holding an individual liable for more than \$100.00 will be reviewed by a General Officer; and if for more than \$500.00 by the Commanding General, MTOUSA. In the event the recommendation of the surveying officer that an individual be held pecuniarily liable in any amount is approved by the appointing authority and upheld by the reviewing authority, the reviewing authority will forward the original and duplicate of report of survey to the Chief of Finance, Washington, D.C.; in accordance with paragraph 11d (1) (a), (64), AR 35-6640.

h. Commanding Officers are responsible that individuals held pecuniarily liable by the reviewing authorities described in f and g above make proper payment to the nearest Finance Officer."

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R E S T R I C T E D

Hq MTOUSA Circular #147 (cont'd)

III - UNIFORMS AND INSIGNIA

Section III, Circular Number 80, this headquarters, 1944, is rescinded and the following substituted therefor:

"Section I, MTOUSA Circular Number 24, 1944, is amended as follows:

1. Paragraph 1d is rescinded and the following substituted therefor:

d. For civilian employees having a status recognized by the War Department as serving in or with the United States Armed Forces:

- (1) Uniforms will be worn as prescribed in AR 600-35, AR 600-40 and AR 600-39. The distinctive items of the prescribed uniform of the Women's Army Corps, listed in paragraph 6, Section I, AR 600-39 as well as Skirt, W.C. summer or winter, will not be worn by U.S. or Allied employed female civilian personnel in this theater.
- (2) Proper brassard and/or combatant or non-combatant sleeve emblems will be worn by all uniformed civilian personnel to provide identification. (Paragraph 20, AR 600-40, particular attention to paragraphs 20a and 20c (1)).
- (3) The officer's cap device worn on the service cap and the US metal insignia worn on the officer's blouse will be worn only by the civilian personnel listed in paragraph 20 c (1), AR 600-40. The US metal insignia will be worn only on the blouse and in the same position as that used by officers.

2. Paragraph 5 is added as follows:

5. When the garrison overseas cap is worn by enlisted personnel, the metal disk insignia bearing the letters 'US' will be worn on the left side, centered on the curtain, with the center of the disk $1\frac{1}{2}$ inches from the front."

By command of Lieutenant General McNARNEY:

HILLER G. WHITE,
Major General, GSC,
Acting Chief of Staff.

OFFICIAL:

[Signature]
C. W. CHRISTENSEN,
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:

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R E S T R I C T E D

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense

CIR. 147

MTOUSA

Date 13 DEC 1944

DIST.

FROM	TO	FROM	TO
Staff Officer to A/CC		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section	✓	G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	20
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MMIA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & P.O.W.	
Finance	✓	Public Relations Branch	
Property Control Div.		Information Division	✓
Food		Archivist	
Industry		U.N.R.R.A.	
Mining Division		I.G.C.R.	
Labor		ALL REGIONS	✓
Public Works & Utilities		AMG-5 R/ARMIES	✓
Shipping			
Transportation			
Political Section			

Signature _____
 Remarks & Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

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Remarks _____

1400

ADJ. 3246

HEADQUARTERS
10 DEC 1944
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

File

CIRCULAR)
NUMBER 146)

ADJ. GEN.	8 December 1944
Asst. Adj.	
Asst. Adj.	

Discharge of Enlisted Women	I
U. S. Military Censorship Regulations	II
Naturalization and Assignment of Non-Citizens Serving in the Army of the United States	III

I --- DISCHARGE OF ENLISTED WOMEN

1. Correspondence or applications pertaining to the discharge of an enlisted woman under the provisions of Army Regulations 615-362, 615-365, 615-366 and 615-367 will be forwarded, through channels, to this headquarters for final action.

2. Major commanders vested with discharge authority under the provisions of paragraph 6, AR 615-360, and officers exercising general court-martial jurisdiction are granted final authority to approve discharge under the provisions of Army Regulations 615-361, 615-364, 615-368 and 615-369.

3. Any request for discharge not within the scope of the regulations referred to above or any doubtful case will be referred to this headquarters for final action.

II -- U. S. MILITARY CENSORSHIP REGULATIONS

Section I, Circular Number 78, this headquarters, 1944, is rescinded and the following substituted therefor:

"1. Military return addresses may be used on mails addressed for delivery at civilian addresses in Allied or Allied occupied parts of this theater where such communications have been authorized, and on mail addressed for delivery in Allied countries. The foregoing refers only to the type of return address that may be used when and if such communications are authorized. Each U.S. Army Post Office has information as to the countries to which mail matter may be sent, including rates, conditions and type of mail that may be sent to each and will have information relative to new services as they are placed in effect in the future. All concerned are directed to make inquiry at a U. S. APO 3707

2. Communications to neutral, enemy or enemy occupied countries (communications to Allied Prisoners of War in enemy hands fall into this category) must be dispatched as provided in paragraph 12c, Circular Number 32, this headquarters, 1944."

R E S T R I C T E D

Hq MTOUSA Circular #146 (cont'd)

III - NATURALIZATION AND ASSIGNMENT OF NON-CITIZENS SERVING IN THE ARMY OF THE UNITED STATES

Section IV, Circular Number 135, this headquarters, 1944, is rescinded, and the following substituted therefor:

"1. Naturalization

a. Authority - The Base Section Commanders are charged with the administrative details relating to, and the supervision of, the naturalization of personnel of this theater.

b. Procedure

(1) The provisions of War Department Circular Number 382, 1944, as supplemented hereby and by instructions to be issued by Base Section Commanders, will govern in the naturalization of non-citizens in the armed forces in this theater.

(2) Commanding officers of individual units will submit names of approved and eligible applicants for naturalization to their Base Section Commander. Organizations not under the jurisdiction of a Base Section will submit such names to the commander of the Base Section nearest to which their unit is located.

(3) Arrangements will be made by the Base Section Commanders, in conjunction with the nearest Consular Official, to expedite action to accomplish naturalization of all applicants who are acceptable.

(4) Base Sections not having consular officials authorized to effect naturalization will report to this headquarters the names of applicants awaiting naturalization, showing the date that papers will be in order to permit completion of naturalization procedure.

2. Assignment of Certain Non-Citizens

No individual of the Army of the United States who is a citizen of an Axis or Axis satellite nation will be assigned to a unit in the forward area. Commanding officers of units in, or ordered to move to, forward areas will transfer all such persons to the nearest replacement depot immediately and will notify the Commander of the Base Section in which the replacement depot is located to that effect. No such individual will be assigned to missions or permitted to proceed to localities where his capture by the enemy is a likelihood."

By command of Lieutenant General McNARNEY:

OFFICIAL:

C. W. Christensen
C. W. CHRISTENSEN,
Colonel, AGD,
Acting Adjutant General.

HILLER G. WHITE,
Major General, GSC,
Acting Chief of Staff.

DISTRIBUTION:

"2"

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R E S T R I C T E D

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense

CIR. 146

MTOUSA

Date

8 DEC. 1944

D.I.S.T.

FROM	TO	FROM	TO
Staff Officer to A/CC		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	✓
Civil Affairs Section	✓	G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	20
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (ISMA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	✓
Commerce		W.M.D. & P.O.W.	✓
Finance		Public Relations Branch	✓
Property Control Div.		Information Division	✓
Food		Archivist	✓
Industry		U.N.R.R.A.	✓
Mining Division		I.G.C.R.	✓
Labor		POSTAL OFFICER (A)	✓
Public Works & Utilities		ALL REGIONS	✓
Shipping		AMG. 5 TERRITORIES	✓
Transportation			
Political Section	✓		

Signature

Remarks & Recommendation

Information

Approval/Disposal

Appropriate Action

Investigation & Report

Dispatch

3706

Remarks

RESTRICTED

4752 ADJ
DCK/ar

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 145)

1 December 1944

Safety and Accident Prevention Program	I
Classification of Letter	II
Fuel System Gun Preventive	III

I --- SAFETY AND ACCIDENT PREVENTION PROGRAM

Circular Number 138, this headquarters, 1944, is amended as follows:

1. In sub-paragraph 2 a, delete "2675th Regiment, Allied Commission."
2. Add sub-paragraph c to paragraph 2 as follows:

"c. Responsibility for this program in units which are assigned to one command but attached to another will rest with the command to which the unit is attached for administration."

II -- CLASSIFICATION OF LETTER

The "SECRET" classification has been removed from ED letter, AG 320.2 (26 Aug 44) OB-S-A-11, 9 October 1944, subject: "Request for Approval of War Department Table of Organization for Military Personnel for Contract Settlement and Property Disposal on 'V' Day" which was distributed by this headquarters under first indorsement, file AG 320.3/528 P-C, dated 1 November 1944.

III - FUEL SYSTEM GUN PREVENTIVE

1. General - Gasoline stored in contact with air tends to oxidize and form a resinous compound of a gummy nature. When gasoline, which has begun to deteriorate, is burned in the engine, the gum is consumed, forming excessive carbon. As the gasoline passes through the carburetor and intake system, gum is deposited, particularly on intake valves, where it causes valve sticking by acting as a binder for other products of combustion, as well as causing sticking by reason of its own gummy nature.

2. Instructions - As a preventive measure against gum formation in fuel systems of stored gasoline-powered equipment, gum compound, Federal Stock No. 51-C-1536-225, should be used. The instructions for use of the gum-preventive are as follows:

- a. All vehicles or other equipment, powered by gasoline engines or having gasoline auxiliaries, which are to remain idle for 30 days or more and which are stored with gasoline of unknown storage stability, or with gasoline meeting U.S. Army Specification 2-114 (72 octane), will have the gasoline remaining in the fuel system treated with gum-preventive compound.

RESTRICTED

Hq LTOUSA Circular #145 (cont'd)

b. The fuel systems of equipment to be treated must be free from accumulated gum. Unless the equipment is entering its first storage and has never been issued for use, the following parts should be inspected and cleaned if necessary:

- (1) Fuel Pump: Valves - Screens
- (2) Carburetor: Screens - Accelerator pump plunger - Venturi of carburetor throat - Choke and throttle valves - Float mechanism
- (3) Fuel Lines: Fuel tanks - Screens.

c. As a remover, if gum is present in the above parts, use benzol, acetone, alcohol, or a mixture of these solvents.

d. After cleaning and reassembling, fill the fuel tank half full of fresh gasoline which has not been long in storage.

e. Add gum-preventive compound in accordance with following table:

<u>Fuel Tank Capacity</u>	<u>Amount of Compound</u>
1 to 30 gal.	1 container (4 oz.)
30 to 60 gal.	2 containers (8 oz.)
60 to 90 gal.	3 containers (12 oz.)

f. Fill the fuel tank to 95% capacity.

g. Operate the equipment at least 5 minutes.

3. Caution

a. The fact that gum-preventive compound is a preventive measure only and not a corrective agent is stressed. It does not prevent gum from depositing from gasoline which has already deteriorated in storage.

b. Gum preventive compound is for use in gasoline only, under the conditions set forth above. No other type or brand of gum solvent will be added to motor fuels.

By command of Lieutenant General McNARNEY:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

C. W. Christenberry
C. W. CHRISTENBERRY,
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:

"3"

- 2 -

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HEADQUARTERS ALLIED COMMISSION
APO 394

MTOUSA

Suspense

CIR. 145

Date 1 DEC. 1944

DIST.

FROM	TO	FROM	TO
Staff Officer to A/CC		Establishment Section	✓
Chief of Staff	✓	Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section	✓	G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety	✓	G-4 (B)	
Security Division		2675th Regt	20
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (EMIA)	✓
Economic Section	✓	Air	✓
Requisition Division	✓	Communications	✓
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & P.O.W.	✓
Finance	✓	Public Relations Branch	
Property Control Div.	✓	Information Division	
Food	✓	Archivist	
Industry	✓	U.N.R.R.A.	
Mining Division		I.G.C.R.	
Labor	✓	ALL REGIONS	✓
Public Works & Utilities	✓	AMG SYR ARMIES	✓
Shipping			
Transportation	✓		
Political Section			

in spare

Signature _____
 Remarks & Recommendation _____
 Information _____
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 Investigation & Report _____
 Dispatch _____

3704

Remarks _____

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

DCX/ST

Adjutant

Asst. Adj.

Asst. Adj.

Chief Clerk

CIRCULAR)

NUMBER 144)

29 November 1944

Suspension of Holiday EFM Service I
Reclassification, Resignation, Reassignment & Demotion II

I ----- SUSPENSION OF HOLIDAY EFM SERVICE

1. Letter, this headquarters, file AG 311.22/608 PD-O, dated 11 November 1944, subject "1944 Holiday EFM and SCM Service", is revoked.

2. Due to inadequacy of existing radio and cable facilities to assure the expeditious delivery of EFM traffic during the coming Christmas season all EFM service, including both the numbered texts and the special lettered holiday texts, will be suspended from 6 December to 25 December 1944, inclusive.

3. This restriction of service is to relieve the overseas transmission and congested land line facilities in the United States and is believed essential to enable prompt handling of messages required for the war effort.

4. Senders composition messages (SCM) other than greetings, are authorized during the interval specified above. After 25 December 1944 all EFM and SCM services will be resumed under usual conditions.

II ----- RECLASSIFICATION, RESIGNATION, REASSIGNMENT & DEMOTION

Circular Number 113, this headquarters, 1944, is amended as follows:

1. Section III is rescinded and the following substituted therefor:

"III - RESIGNATIONS

1. Resignations of officers who have been recommended for reclassification will conform to the provisions of AR 605-275 dated 9 November 1944 and paragraph 14g, AR 605-230, as amended.

2. Officers who desire to resign under the provisions of paragraph 14g, AR 605-230 and AR 605-275 and who desire to enlist immediately for service in this Theater may submit their resignations for that purpose. The foregoing is applicable only to resignations which, if accepted, result in honorable discharge of the officer. Each such resignation will contain the statement of the officer concerned that, if the resignation is accepted he will enlist or re-enlist, as the case may be, for service in this Theater. In all cases a definite statement will be made as to the exact enlisted grade held at the time of being commissioned."

- 1 -

RESTRICTED

R E S T R I C T E D

Hq MTOUSA Circular # 144 (cont'd)

2. So much of the check list appended to Circular Number 113, as pertains to "RESIGNATIONS" is rescinded and the following substituted therefor:

"RESIGNATIONS"

1. Is Report of Interview attached?
2. Does resignation conform to appropriate form outlined in paragraph 9, AR 605-275?
3. Is proper indorsement by immediate commanding officer made exclusively to the resignation as required by paragraph 5g (1) AR 605-275?
4. Is home destination of officer in the United States indicated in papers? (Necessary for issuance of orders to return officer to ZI)
5. If resignation is for the purpose of enlistment or re-enlistment does resignation contain definite statement of officer that if resignation is accepted, he will agree to enlist or re-enlist for service in this Theater?
6. If resignation is for the purpose of re-enlistment does resignation contain definite statement of officer as to the exact grade held at the time of being commissioned?"

By command of Lieutenant General McHARNEY:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

G. W. Christenberry
G. W. CHRISTENBERRY,
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:

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HEADQUARTERS ALLIED COMMISSION

APO 394

MTOUSA

Suspense

CIR. 144

Date

29 Nov, 1944

DIST.

FROM	TO	FROM	TO
Staff Officer to A/CS		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section	✓	G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	20
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MIA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & P.O.W.	✓
Finance		Public Relations Branch	
Property Control Div.		Information Division	
Food		Archivist	
Industry		U.N.R.R.A.	
Mining Division		I.G.C.R.	
Labor		POSTAL OFFICER APO 394	✓
Public Works & Utilities		ALL REGIONS	✓
Shipping		ALL 5 & 8 ARMIES	✓
Transportation			
Political Section			

Signature

Remarks & Recommendation

Information

Approval/Disposal

Appropriate Action

Investigation & Report

Dispatch

3703

Remarks

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 113)

23 November 1944

CURRENCY CONTROL IN BALKAN COUNTRIESI - GENERAL

1. Pending the establishment of firm financial policies, provisions of this directive are designed to protect the interests of U. S. Military and civilian personnel of this theater who are required by competent written authority to travel or to reside in Balkan countries on a temporary or permanent duty basis.

2. All concerned are cautioned that the instructions herein must be rigidly adhered to as there will be NO recourse for personnel who bear a loss by reason of non-compliance with instructions contained herein.

II - CURRENCY TO BE USED

No local currency of the Balkan countries will be provided from U. S. Army sources. Personnel will be provided with either British Military Authority currency or U. S. Yellow Seal Currency under the conditions set forth below, type of currency to be determined by the country in which travel or duty is to be performed.

III - GREECE, ALBANIA & YUGOSLAVIA

British Military Authority (BMA) notes will be used for travel and duty in Greece, Albania and Yugoslavia. Personnel, will upon arrival in Greece, exchange funds for BMA currency at the nearest Finance Office or British Army Paymaster, or British Army Cashier. Individuals when making necessary purchases or payment for services rendered to them will exchange BMA for Drachma (Basic Greek Currency) at the best available rate of exchange. In making such exchanges every effort must be made to exchange only the necessary amount of BMA currency needed to complete each transaction. DRACHMA OBTAINED IN EXCHANGE FOR BMA DIRECTLY OR BY CHANGE RECEIVED WHEN MAKING PURCHASES OR PAYMENT FOR PERSONAL SERVICES WILL NOT BE REDEEMED BY U. S. ARMY FINANCE OFFICERS OR BRITISH PAYMASTERS FOR ANY REASON.

a. At the time BMA notes are given in exchange, the U. S. Finance Officer or British Paymaster or imprest holder will inform personnel, upon request, of the best current rate of exchange. All concerned must realize that the chaotic financial condition of these countries causes constant fluctuation of currency and any information furnished as to rates of exchange is 3702 to assist and is to be considered only as a basis to obtain the best exchange possible.

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Cir #143
Hq Mtousa

b. It is not contemplated that there will be any directed travel in Albania or Yugoslavia. Should such travel be contemplated instructions will be issued from this headquarters for use of BMA currency.

c. It is absolutely forbidden to use any currency other than British Military Authority Notes or local currency of the country obtained in exchange for British Military Authority Notes in Greece, Albania or Yugoslavia.

IV - RUMANIA, BULGARIA AND HUNGARY

U. S. Military and civilian personnel who are required by competent written authority to proceed to Rumania, Bulgaria or Hungary on a travel status or for temporary or permanent duty will be allowed to exchange local currency of the country to which they are assigned in this theater, i.e., Italy or North Africa, for Yellow Seal Currency prior to departure. The amount of U. S. Yellow Seal Currency is limited to the amount of allowances that will be authorized, i.e., an officer who is to proceed to Rumania for temporary duty for 10 days and is authorized \$7.00 per diem would be authorized to exchange his own local currency prior to departure for \$70.00 U. S. Yellow Seal. In addition to the amount of Yellow Seal authorized to be exchanged to cover allowances to be paid, an exchange of personal funds not to exceed \$100.00 is authorized. When making purchases or payment for personal services personnel will exchange only the amount of Yellow Seal Currency necessary to complete the immediate transaction.

a. CURRENCY OF RUMANIA, BULGARIA, AND HUNGARY, OBTAINED IN EXCHANGE FOR U. S. YELLOW SEAL CURRENCY, EITHER DIRECTLY OR BY CHANGE WHEN MAKING PURCHASES OR PAYMENTS FOR PERSONAL SERVICES, WILL NOT BE REDEEMED BY U. S. FINANCE OFFICERS FOR ANY REASON.

b. The use of other than U. S. Yellow Seal Currency or local currency of Rumania, Bulgaria or Hungary received in exchange for yellow seal currency is absolutely forbidden.

V - RECONVERSION

Personnel returning from any of the Balkan countries will reconvert Yellow Seal Dollars or BMA currency for currency of the country in Mediterranean Theater of Operations to which they are returning. Reconversion will be made for not more than the amount originally exchanged as shown on certificate of exchange, plus any amount received in pay while on duty in Balkan countries. Personnel who are paid in Yellow Seal or BMA currency will be furnished a certificate showing amounts paid. Certificates must be presented and surrendered to Finance Officer on making reconversion.

VI - CERTIFICATE OF EXCHANGE

The following certificate will be executed in duplicate for each person making exchanges under provisions of this circular and one copy will be furnished each person making an exchange:

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Cir #145
Hq Htousa

Certificate No. _____

Date _____

I hereby certify that the sum of _____ (amount and unit) _____ in

_____, which I request the Finance Officer,

_____ to exchange for the equivalent in

_____ (equal to \$ _____ in U. S. Currency), represents money belonging to me and/or personnel under my command; that same was obtained in a country in which it is legal tender, and at the rate of exchange established by United States authority: *that same was legitimately brought into the Mediterranean Theater of Operations, U. S. Army: *that same was obtained from legitimate sources in the Mediterranean Theater of Operations, viz: _____ (name of country) -.

I further certify that I am fully aware of the fact that currency of (Greece, Yugoslavia, Albania, Rumania, Hungary and Bulgaria*) that I receive in exchange for British Military authority Notes*, or U. S. Yellow Seal Currency*, will not be redeemed and that I have been instructed to convert Yellow Seal Currency or BMA Currency only as needed; that I am fully informed that it is forbidden to use currency other than U. S. Yellow Seal Currency or BMA Currency in the countries cited herein.

(Name, Rank, Serial No.)

COMMANDING
(Unit)

* Strike out inapplicable words.

NOTE: Certificates covering exchange for personnel visiting Balkans will be plainly marked by Finance Officer to show country to be visited.

VII - RATE OF EXCHANGE

The rate of exchange for conversion and Military accounting purposes only in Greece, Yugoslavia, and Albania, is \$4.035 to one (1) British Military Authority Pound.

VIII - CURRENCIES OF THE BALKAN COUNTRIES

The currencies herewith listed are the normal official circulating currencies of countries after which they are shown. It must be borne in mind that currencies, additional to those shown may be in use and acceptable to the local residents, for example: in Yugoslavia the partisans issue promissory notes which are acceptable to the people. U. S. Personnel are cautioned to use only the normal official currency and in accordance with the instructions contained in this circular. The following listed currencies are paper issues, very little coin being in circulation and are graduated decimally, ie; 10, 100, 1000. 2780

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Hq Mtousa

Rumania	Lei
Bulgaria	Leva
Hungary	Pengo
Albania	Lek, Franc (equal 5 LAK) Napoleon (equal 20 francs)
Yugoslavia	Kuna and Dinar
Greece	Drachma

IX - PAYMENT OF TROOPS

1. All payments to U. S. Military and civilian personnel stationed in Balkan countries will be made in either British Military authority notes or U. S. Yellow Seal Currency, the type of currency to be determined in accordance with the foregoing instructions.

2. In those countries where payment is to be made in U. S. Yellow Seal Currency, pay will be computed normally, but actual cash payment will be made for only the amount of whole dollars due

a. On officer's pay vouchers the difference between the total amount due and the amount in dollars to be paid will be entered on a separate line under item 14 with the following remark: "Amount of odd change withheld due to non-availability of coin, to be adjusted on a subsequent voucher."

b. On enlisted men's payrolls the difference as explained above will be entered in the column immediately preceding the Allowance for Subsistence Column. The column will be headed to show that explanation of deductions is in the back of the roll, and the explanation will be the same as that shown on officer's pay vouchers. In the brief of the roll the deduction will be treated as an amount dropped and shown as information only.

c. The amount withheld on officer's pay vouchers will be recorded on form 3 card of officer concerned. When the officer completes his tour of duty in the Balkan country the Finance Officer will prepare a certificate in triplicate showing the amounts withheld, the voucher numbers and the name, rank and symbol number of the Finance Officer concerned. The original and one copy of this certificate will be used to support the voucher in which back pay is claimed and the triplicate will be retained by the officer.

d. The amount withheld from the pay of enlisted men, and the voucher number, name, rank and symbol number of Finance Officer will be entered in the Service Record under "Remarks financial". The amount will be entered on the first payroll after the enlisted man leaves the Balkan country as follows:

Due \$ _____ amount of pay withheld* _____
due to non availability of coin while on duty in (**Rumania, Bulgaria,
Hungary)

*Show voucher number, name, rank and symbol number of Finance Officer.
**Show country in which on duty.

- 4 -

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Cir #143
Hq Mtousa

X - MISCELLANEOUS

1. In exchanging BMA notes for other recognized currency in the possession of U. S. Military and Civilian Personnel, Finance Officers and British Army Paymasters or their imprest holders, will supply a sufficient quantity of BMA or U. S. Yellow Seal notes of low denominations in order that such personnel may make necessary purchases, etc., without accumulating unnecessary amounts of currencies of the Balkan countries.

2. The instructions contained herein are supplemental to Currency Control regulations contained in Circulars No. 47 and 111, this headquarters 1944. Where the instructions of this directive are in conflict with Circulars No. 47 and 111, insofar as Balkan countries are concerned, this directive will be followed.

3. Procurement of supplies, materials, facilities, and services, by U. S. forces will insofar as possible be by the use of funds or facilities made available for that purpose by the governments concerned, and adequate records will be kept for future reference and accounting. Procurement of such items which cannot be obtained except by payment from U. S. Army funds will be governed by the provisions of this circular. Purchasing and contracting officers should be appointed Agent Finance Officers in areas where there is no Finance Officer, and should exchange only enough BMA or U. S. Yellow Seal to complete immediate transaction. In every instance where it will be necessary to appoint a Purchasing and Contracting Officer, he will be instructed to secure specific instruction from the Finance Officer of the major command to which his organization belongs.

By command of Lieutenant General McNARNEY:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

C. W. Christensen
C. W. CHRISTENSEN,
Colonel, AGD,
Acting Adjutant General.

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"2"
175 - Fiscal Director
25 - Rumanian ACC
25 - Bulgarian ACC
25 - Hungary ACC
25 - G-5

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense

CIR 143

MTOUSA

Date 28 Nov. 1944

DIST

FROM	TO	FROM	TO
Staff Officer to E/CC	✓	Establishment Section	✓
Chief of Staff	✓	Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section	✓	G-1 (A)	✓
DP & Rep	✓	G-1 (A) Civilian Emp.	
Local Govt		G-1 (B) FOR EX-O. (B)	✓
Patriots Branch		G-4 (A)	
Public Safety		G-4 (B)	
Security Division		2675th Regt	20
Public Health		H.Q. Comdt	✓
Legal	✓	Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MMIA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & P.O.W.	✓
Finance	✓	Public Relations Branch	
Property Control Div.		Information Division	✓
Food		Archivist	
Industry		U.N.R.R.A.	✓
Mining Division		I.G.C.R.	
Labor		ALL REGIONS	✓
Public Works & Utilities	✓	AMG-51&ARMIES	✓
Shipping	✓		
Transportation			
Political Section	✓		

Signature _____

Remarks & Recommendation _____

Information _____

Approval/Disposal _____

Appropriate Action _____

Investigation & Report _____

Dispatch _____

3698

Remarks _____

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 142)

Adm. Asst.	MP
Asst. Asst.	
Asst. Asst.	
Chief Clerk	RP

26 November 1944

Promotion of Officers I
Per Diem II

I --- PROMOTION OF OFFICERS

1. So much of paragraph 2c of Inclosure Number 2 to ITOUSA Circular Number 141, 1944, as reads "(inactive commissioned service in ORC or NG to be included)" is amended to read "(inactive commissioned service in ORC or NG not to be included)."

2. So much of paragraph 2 k, of Inclosures Number 1 and 2, as reads "authorized per paragraph d, above" is amended to read "authorized per paragraph 1, above."

II -- PER DIEM

Circular Number 29; Section II, Circular Number 64; and Section IV, Circular Number 124, all this headquarters, 1944, are rescinded, and the following substituted therefor:

Within The Theater.

1. Per diem allowance for military personnel is not authorized on travel or temporary duty status within this theater, and orders issued should state in all cases "no Per Diem", except that:

a. Upon receipt of requests, made in advance of the travel or temporary duty to be performed, and showing that the above limitation would cause undue hardship, this headquarters may grant authority for a per diem allowance, the amount to be determined by the circumstances incident to the travel or temporary duty involved.

b. Any headquarters having authority to issue travel orders for temporary duty in either Albania, Bulgaria, Gibraltar, Greece, Hungary, Malta, Rumania, and Yugoslavia, is authorized to include per diem at not to exceed \$7.00 per day for not more than thirty (30) days for such duty.

2. Officers reporting from overseas will, upon arrival in this theater, be deemed to have reported for duty, and no per diem is authorized except as provided above.

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Hq MTOUSA Circular # 1142 (cont'd)

Outside the Theater.

3. For travel to and temporary duty at destinations outside the theater, commissioned officers, flight officers, warrant officers, and others entitled to like travel allowances, may be authorized per diem under the provisions of Paragraph 1, Section II, War Department Circular Number 356, 1944, except that the authority contained herein shall not contravene the per diem policy of the theater in which the travel is to be performed.

4. Reimbursement to enlisted persons for subsistence expenses incurred in connection with travel by air will be accomplished in accordance with Paragraph 2, Section II, War Department Circular Number 356, 1944.

By command of Lieutenant General McNARNEY:

GEORGE D. PEMCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

C. W. Christenberry
C. W. CHRISTENBERRY,
Colonel, AGD,
Acting Adjutant General.

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1417

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense CIR. 142 MT OUSA

Date 26 Nov. 1944

DIST.

FROM	TO	FROM	TO
Staff Officer to A/OC		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	✓
Civil Affairs Section		G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	20
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (AMIA)	✓
Economic Section :		Air	✓
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & P.O.W.	
Finance		Public Relations Branch	
Property Control Div.		Information Division	
Food		Archivist	
Industry		U.N.R.R.A.	
Mining Division		I.G.S.R.	
Labor		ALL REGIONS	✓
Public Works & Utilities		AMG 548 AIRMAILS	✓
Shipping			
Transportation			
Political Section			

Signature _____
Remarks & Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

3696

Remarks _____

RESTRICTED

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 141)

23 November 1944

PROMOTION OF OFFICERS

Circular Number 94, Section III Circular Number 99, Section III Circular Number 150, and Section III Circular Number 122, all this Headquarters 1944; and letter this Headquarters, 29 September 1944, file AG 210.2/202 A-O, Subject: "Promotion of Officers", are rescinded and the following substituted therefor:

1. General. The provisions of AR 605-12, 17 August 1944, as augmented by this circular will govern all promotions in the Army of the United States.

2. Routine Promotions. a. The Commanding General, Fifth Army, AAF/TO Twelfth Air Force and Fifteenth Air Force are hereby authorized to promote officers under their respective jurisdiction to the grades of First Lieutenant to Colonel, inclusive, in the Army of the United States, except as indicated in paragraphs 4, 6b and 7 below. Except where otherwise specifically authorized herein, promotions will be made to fill Table of Organization and/or Table of allotment vacancies only. Promotion orders will be published on the 7th, 17th and 27th of each month. Individual extract copies of such orders will be furnished to the officers concerned. Copies of all consolidated promotion orders, together with copies of individual extracts, will be promptly forwarded direct to the Adjutant General, U. S. Army, Washington, D.C., Attention: Officers Branch Promotion Section. Copies of consolidated promotion orders will be forwarded to this Headquarters, Attention: AG Personnel.

b. Commanding General, Replacement Command and Commanding Officers, Peninsular Base Section and Mediterranean Base Section will submit, so as to reach this Headquarters on the 1st, 11th and 21st of each month, an alphabetical list, by grade, of all officers selected by them for promotion, except as indicated in paragraphs 4, 6b and 7 below. Negative reports are not required. A separate list will be submitted for Nurses, Hospital Dietitians, and Physical Therapists. Promotion orders will be published by this Headquarters on the 7th, 17th and 27th of each month.

c. Commanders of units not under the jurisdiction of the commanders listed in a and b above will submit individual recommendations for promotion to this Headquarters through command channels.

3. Combat Promotions. a. Authority delegated in paragraph 2 a above also applies to combat promotions. Those commanders listed are authorized to grant waivers for time in grade and time in position in making such promotions.

b. Second Lieutenants of Army Ground Forces assigned to Replacement Depots and on Temporary Duty with combat units of Fifth Army may be promoted, by the Commanding General, Fifth Army, to First Lieutenants with 3695 and to Table of Organization or Table of allotment vacancies, provided they have been called upon to perform duties of Platoon Commander or similar position in actual combat, and, in the performance of such duties, have clearly demonstrated their fitness for promotion.

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Eq MTOUSA Circular #141 (cont'd)

c. Orders effecting combat promotions may be published at any time. Disposition of such orders will be as specified in paragraph 2a above, except that the Replacement Command will be included on distribution of promotion orders affecting personnel in b above.

d. Attention is directed to letter, this headquarters, 3 September 1944, file AG 210.2/326 PERS-O, Subject: "Combat Promotions."

4. Promotion of Officers Assigned to Units or Sections Under Allotments from Theater Overhead.

All recommendations for promotion of officers assigned to units or sections organized under an allotment of grades from the theater overhead allotment will be forwarded to this headquarters, individually, through command channels, for final action.

5. Promotion of Limited Assignment Second Lieutenants.

Second Lieutenants who have served a minimum of one year in grade, who have demonstrated their fitness for promotion, and who are classified "Limited Assignment" as a result of wounds or injuries received in actual combat, may be recommended for promotion to the grade of First Lieutenant without regard to Table of Organization vacancies. Psychoneurosis is not classed as a wound or injury within the meaning of this paragraph.

6. Promotion of Nurses. a. Recommendations for promotion of Nurses, Hospital Dietitians, and Physical Therapists who accept appointment in the Army of the United States will be processed under the regulations applicable to other officers of the Army of the United States. This applies to both non-combat and combat promotions. Concurrence of the Surgeon of the Major Command concerned will be obtained prior to issuance of orders.

b. Recommendations for promotion of Nurses, Hospital Dietitians, and Physical Therapists who have expressly declined to accept appointment in the Army of the United States will be forwarded individually to this headquarters, through command channels, for final action. Each recommendation will indicate the specific position (assistant director, chief nurse, etc) to which the individual would be appointed in addition to relative grade to which promotion is recommended. Such recommendations may be submitted at any time, and each forwarding indorsement will include statement as to concurrence or non-concurrence, with reasons therefor, by the Staff Surgeon, of each headquarters concerned.

c. Attention is directed to letter this headquarters, 25 August 1944, file 210.2/236 PERS-O, Subject: "Promotion of Army Nurses, Dietitians and Physical Therapists."

7. Promotion of WAC Officers.

Recommendations for promotion of WAC officers will be processed under the regulations applicable to other officers of the Army of the United States, except that such recommendations will be submitted, individually, through command channels, to this headquarters for final action.

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RESTRICTED

Hq MTOUSA Circular #141 (cont'd)

8. Rotation.

No officer will be recommended for promotion if he has been selected for ordinary rotation, nor will any officer be recommended for promotion to fill a position vacancy created by the rotation of another officer. This does not apply to officers returning to the United States for Temporary Duty. Such officers may be recommended for promotion under the same requirements as other officers.

9. Transfer of Officers Worthy of Promotion.

Officers worthy of promotion will not be penalized by reason of transfer. When an officer is transferred who, in the opinion of his commanding officer or chief of section, is qualified for promotion but has not been recommended because no position vacancy exists, the appropriate commander will forward a memorandum to the new commanding officer setting forth the pertinent facts.

10. Forms.

Attached, as inclosures 1 and 2, are forms for recommendations for promotion of officers in the Army of the United States.

By command of Lieutenant General McWADNEY:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS, C
Colonel, AGD,
Adjutant General.

2 Incls:
"Promotion of Officer" forms.

DISTRIBUTION:

"Z"

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R E S T R I C T E D

Eq MTOUSA Circular #141
(cont'd)
Inclosure #1

HEADQUARTERS

UNITED STATES ARMY
APO _____

(Date) _____

AG 201

SUBJECT: Promotion of Officer.

TO : Commanding General. (Thru Channels)

1. It is recommended that _____*

(Rank) (1st Name) (Middle Name) (Last Name) (ASN)
be promoted to the rank of _____ under the provisions

(Branch) (Age) (Component)
of AR 605-12, dated 17 August 1964.

*This information must be correct. Verification will be made with officer's CG-1 to assure absolute accuracy.

2. Basis for promotion:

a. Date of entrance into active commissioned service: _____

b. Rank held upon entrance into active duty as commissioned officer: _____

c. Total length of active commissioned service (inactive commissioned service in ORC or PG not to be included): _____

d. Date of present rank: _____

e. Authority and date of promotion to present grade: _____

f. Time in grade:

(1) Time in present grade in continental United States:

From _____ to _____:

Years, months, days

(2) Time in present grade outside continental United States or in Alaska: From _____ to _____:

Years, months, days

(3) Total equivalent time in grade: _____

Years, months, days

g. Relative rank:

Officer's rank in relation to all other officers of like grade within the organization to which the officer is assigned is: _____

NOTE: Express "2 out of 20", or "2/20". Required only with recommendation to major, lieutenant colonel, and colonel.

h. Position vacancy occupied or to be occupied by officer recommended, and date position is to be created if not already in existence: _____

3593

- 1 -

R E S T R I C T E D

R E S T R I C T E D

Hq MTOUS Circular #141 (cont'd) Inclosure #1

i. For a period of _____ months this officer has clearly demonstrated his fitness for the responsibilities and duties of the position and grade for which recommended. Duty assignments, with inclusive dates and manner of performance, are as follows: (For promotion to and in field grade indicate duties for past two years, or since E.A.D. if less than two years.)

DUTY AND ASSIGNMENT	INCLUSIVE DATES	GRADE ASSIGNED FOR VACANCY OCCUPIED	MANNER OF PERFORMANCE

j. Table of organization or allotment under which recommending unit is authorized to recommend promotions: _____ (T/O number and date, or "special". If "Special T/O" or latter authority of War Department or this headquarters, inclose true copy or cite reference to copy previously furnished.)

k. Officers authorized per paragraph d, above, assigned and attached as of _____

(Date)	Authorized	Assigned	Attached
Colonel	-		
Lieutenant Colonel	-		
Major	-		
Captain	-		
1st Lieutenant	-		
2d Lieutenant	-		
Total Officers	-		

3. Approval of this recommendation, together with approval of all other outstanding undetermined recommendations for promotion to like grade within this command, will not exceed the number of position vacancies existing on _____ (Date)

4. There is no colonel, lieutenant colonel or major surplus in the command who is qualified to fill the position vacancy for which this officer is recommended. (NOTE: This statement required in recommendation and first indorsement for promotion to colonel, lieutenant colonel or major). If surplus exists, attach list of surplus colonels, lieutenant colonels and majors as required by paragraph 4 g, AR 605-12.

5. The officer recommended herein has not been recommended for ordinary rotation, and the position vacancy involved has not been created by the rotation of an officer of this unit.

6. The officer recommended herein meets all the requirements of AR 605-12. (Signature) _____

NOTE: Forwarding indorsements will be prepared in accordance with Par 8, AR 605-12.

NOTE: For use in recommendations for promotion of officers assigned to units other than those organized under an allotment of grades and ratings from the Theater Overhead allotment.

R E S T R I C T E D

Hq MTOUS Circular # 141
(cont'd)
Inclosure #2

HEADQUARTERS

UNITED STATES ARMY
APO

AG 201

(Date)

SUBJECT: Promotion of Officer.

TO : Commanding General, (Thru Channels)

1. It is recommended that

(Rank) (1st Name) (Middle Name) (Last Name) (ASN)
be promoted to the rank of _____ under the

(Branch) (APO) (Component)

provisions of AR 605-12, dated 17 August 1944.

*This information must be correct. Verification will be made with officer's SS-1 to assure absolute accuracy.

2. Basis for promotion:

- a. Date of entrance into active commissioned service: _____
- b. Rank held upon entrance into active duty as commissioned officer: _____
- c. Total length of active commissioned service (inactive commissioned service in OPC or HQ to be included): _____
Adt → see Cir 141
- d. Date of present rank: _____
- e. Authority and date of promotion to present grade: _____
- f. Time in grade:
 - (1) Time in present grade in continental United States:
 From _____ to _____ : _____ Years, months, days
 - (2) Time in present grade outside continental United States or in Alaska: From _____ to _____ : _____ Years, months, days
 - (3) Total equivalent time in grade: _____
 Years, months, days
- g. Relative rank:
 Officer's rank in relation to all other officers of like grade within the organization to which the officer is assigned is: _____
 NOTE: Express "2 out of 20", or "2/20". Required only with recommendation to major, lieutenant colonel, and colonel.
- h. Position occupied or to be occupied by officer recommended **3692**
 date position is to be created if not already in existence: _____

R E S T R I C T E D

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Hq MTOUSA Circular #141 (cont'd) Inclosure #2

i. For a period of _____ months this officer has clearly demonstrated his fitness for the responsibilities and duties of the position and grade for which recommended. Duty assignments, with inclusive dates and manner of performance are as follows: (For promotion to and in field grade indicate duties for past two years, or since E.A.D. if less than two years).

DUTY AND ASSIGNMENT	INCLUSIVE DATES	GRADE AUTHORIZED FOR VACANCY (OCCUPIED)	MANNER OF PERFORMANCE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

j. Title of allotment under which recommending unit is authorized to recommend promotions: _____

k. Total officers authorized per paragraph j, above, is: _____

Total officers assigned and attached is:

	ASSIGNED	ATTACHED
Colonel	-	
Lieutenant Colonel	-	
Major	-	
Captain	-	
1st Lieutenant	-	
2nd Lieutenant	-	
TOTAL		

3. There is no colonel, lieutenant colonel or major surplus in the command who is qualified to fill the position vacancy for which this officer is recommended. (NOTE: This statement required in recommendation and first indorsement for promotion to colonel, lieutenant colonel or major). If surplus exists, attach list of surplus colonels, lieutenant colonels and majors as required by paragraph 4 E. AR 605-12.

4. The officer recommended herein has not been recommended for ordinary rotation, and the vacancy involved has not been created by the rotation of an officer of this unit.

5. The officer recommended herein meets all the requirements of AR 605-12.
(Signature) _____

NOTE:

Forwarding indorsements will be prepared in accordance with Par 8, AR 605-12.

NOTE: For use in recommendations for promotion of officers assigned to sections or units organized under an allotment from the Theater overhead allotment.

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4099

HEADQUARTERS ALLIED COMMISSION
APO 394

MTOUSA

Suspense

CIR. 1241

Date 23 Nov. 1944

DIST.

FROM	TO	TO	TO
Staff Officer to A/CG		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section		G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emn.	
Local Govt		G-1 (B)	
Patriots Branch		G-1 (A)	✓
Public Safety		G-1 (B)	
Security Division		2675th Regt	20
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (HQA)	✓
Economic Section		Air	✓
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		W.R.D. & P.O.W.	
Finance		Public Relations Branch	
Property Control Div.		Information Division	
Food		Archivist	
Industry		U.N.R.E.A.	
Mining Division		I.C.C.R.	
Labor		ALL REGIONS	✓
Public Works & Utilities		AMG-548 ARMY	✓
Shipping			
Transportation			
Political Section			

Signature _____
 Remarks & Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

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Remarks _____

RESTRICTED

DCK/k

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 140)

Adjutant	
Asst. Asst.	
Asst. Asst.	
Chief Clerk	

22 November 1944

Appointment of Warrant Officers..... I
Marriage of Military Personnel..... II
Control of Venereal Disease..... III

I --- APPOINTMENT OF WARRANT OFFICERS

So much of Section II, Circular Number 134, this headquarters, 1944, as reads "AR 600-15" is amended to read "AR 610-15."

II --- MARRIAGE OF MILITARY PERSONNEL

Paragraph 1, Section I, Circular Number 38 and Section I, Circular Number 96, both this headquarters, 1944, are rescinded and the following substituted therefor:

"1. Circular Number 4, this headquarters, 1944, is amended by delegating final authority to the Commanding Generals of Armies; AAF/MTO; Headquarters AAI (US Contg); Twelfth and Fifteenth Air Forces; AAFSC/MTO; WAFD, ATC; Replacement Command; Rome Area Allied Command; Commanding Generals and Commanding Officers of Base Sections, and Commander United States Naval Forces, NAW, to approve or disapprove marriage applications submitted by members of their commands. All other applications will be submitted, through channels, to this headquarters.

2. Applications on behalf of female personnel of the Army or Navy to marry male personnel of the Army or Navy will be forwarded through this headquarters to the authority named above which has jurisdiction over the application of the male concerned. That headquarters shall have the final authority to approve or disapprove such marriage applications."

III - CONTROL OF VENEREAL DISEASE

Paragraph 21, Section IV, Circular Number 12 and Section III, Circular Number 31, both this headquarters, 1944, are rescinded and the following substituted therefor:

"21. Special Preventive Measures (See paragraph 23, Section VIII, AR 40-210 and Section I, W Circular Number 410, 19 October 1944).

a. Individual prophylactic units.

- (1) Prophylactic items will be issued by medical supply officers to organizations without reimbursement in the same manner as any other expendable item of supply. Issue will be made for protective purposes, and ordinarily for use of U.S. Army

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Hq MTOUSA Circular Number 140 (cont'd).

personnel of the unit to which such items are issued. However, in the case of prophylactic stations and units so located as to be convenient to transient U.S. Army, Navy and Merchant Marine personnel, these items may be issued for distribution to such transient personnel.

- (2) Venereal Disease prophylactic units will be issued to the individual without cost. In no case will prophylactic items issued to units be sold.
- (3) Prophylactic items will not be distributed to the individual soldier by the medical supply officer. Distribution to the individual soldier will ordinarily be made through the company or squadron organization in accordance with instructions from the unit commander.
- (4) While insuring ready availability of venereal prophylactic items to prevent venereal disease in accordance with the foregoing, no authority is contained herein for forced issue of items to individuals who do not wish to draw them."

By command of Lieutenant General McNARNEY:

GEORGE D. PENCE
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS ALLIED COMMISSION
APO 394

MTUSA

Suspense CIR. 140Date 22 Nov. 1944

DIST.

FROM	TO	FROM	TO
Staff Officer to A/CC		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	✓
Civil Affairs Section	✓	G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	20
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (IMIA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & P.O.W.	
Finance		Public Relations Branch	
Property Control Div.		Information Division	
Food		Archivist	
Industry		U.N.R.R.A.	
Mining Division		I.C.C.R.	
Labor		ALL REGIONS	✓
Public Works & Utilities		AMG. 5 & 8 ARMY	✓
Shipping			
Transportation			
Political Section			

Signature _____
 Remarks & Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

Remarks _____

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DCK/ar *3994*

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

File

CIRCULAR)
NUMBER 130)

21 November 1944

RECLASSIFICATION OF OFFICERS PHYSICALLY UNFIT
FOR GENERAL MILITARY SERVICE

Adjutant	<i>MP</i>
Asst. Asst.	
Asst. Asst.	<i>✓</i>
Chief Clerk	<i>RL</i>

Circular Number 53; Section I, Circular Number 76 and Circular Number 130, this headquarters, 1944, are rescinded and substituted therefor:

1. The provisions of Circular Number 403, War Department, 14 October 1944 as modified herein will govern in this theater.

2. Definition of "Limited Service Officer" - A limited service officer is one who is disqualified under current physical standards for general military service, but who has been classified, following thorough physical examination, as physically fit for certain types of active military assignments commensurate with his physical qualifications.

3. a. Officers with physical defects may be assigned to limited service in this theater provided the defect is of a static nature, non-progressive, and not subject to the development of complications. Such defects include defective vision, defective hearing, dental defects, and static orthopedic conditions.

b. Officers who have such chronic conditions as to preclude their being considered for any military duty in this theater of operations will be evacuated to the United States through medical channels.

4. a. Change of classification of officers from general service to limited service will be made only upon the approved action of a General Hospital disposition board or disposition boards at 7th, 40th, 52d, 54th, 56th, 57th, 60th, 114th and 118th Station Hospitals. Mental cases occurring in Italy will be referred to General Hospitals or to the 114th Station Hospital only. Disposition boards in recommending a limited service classification will state whether classification is permanent or temporary and if temporary, the approximate date on which the officer should be re-examined with a view to reclassification to general service.

b. These instructions will not be so literally interpreted that the Army will be deprived of the services of capable officers who are already in the theater and who, in the course of routine examination or during hospitalization for other causes, are found to have asymptomatic conditions such as a mild degree of nerve deafness, hypertrophic arthritis, and similar defects, the presence of which would not preclude a service expectance of several years.

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R E S T R I C T E D

Hq MTOUSA Circular # 130 (cont'd)

5. Action to be taken in case of physically unfit officer.

a. Whenever it is believed that an officer is becoming permanently incapable of performing the duties of his office, due to physical or mental causes (other than those of mental indifference, inaptitude, or incompetence, to which AR 605-230 applies), his commanding officer will cause the officer to be given a thorough physical examination by a medical board consisting of two or more officers, at least one of whom is of field grade. If medical officers are not available, request should be made to the next higher military headquarters to convene a board for this purpose.

b. If, as a result of the above examination, it is found:

- (1) That an officer now assigned general military duties is considered physically incapable of performing such duties or
- (2) That an officer now classified as limited service is considered as physically incapable of performing limited service duties,

the officer will be sent to the nearest hospital designated in paragraph 4a for observation, treatment, hospitalization if necessary, and recommendation for type of duty, if any, that he may be physically qualified to perform.

c. Action as outlined in paragraph 5a above may be initiated by an officer believing himself to be incapacitated by submitting to his immediate commander a statement in writing to that effect.

d. Whenever an officer is sent to a hospital under the provisions contained herein, the hospital will be notified whenever practicable of the expected time of arrival. Medical report on WD AGO Form 63 and WD AGO Form 66-1, 66-2 or 66-3 will accompany the officer in a sealed envelope marked "Confidential", for delivery to the Commanding Officer of the hospital to which ordered. The WD AGO Form 63 will show clearly in what manner the physical incapacity was incurred, its cause, if ascertainable, and whether or not physical incapacity is considered incident to the service. A detailed statement by the organization commander will also be furnished, showing the manner of performance of duty by the officer concerned, to include any factors which might indicate mental sluggishness or physical incapacity under stress.

6. Disposition of officers by hospitals.

a. Upon completion of observation and treatment, and hospitalization when necessary, officers will be classified by the disposition boards as follows:

- (1) Class A1 - Suitable for full military duty at once
- (2) Class A2 - Suitable for full military duty after from 1 to 6 weeks conditioning at a conditioning company
- (3) Class B - Suitable for limited service, stating whether the physical disability is of temporary or permanent nature

R E S T R I C T E D

Hq MTOUSA Circular # 139 (cont'd)

(4) Class C - Disqualified for any type of military duty .

b. (1) Class A1 officers will be returned to former units on orders issued by hospital commanders through the nearest replacement installation, or when in the opinion of the hospital commander such action is more practicable, forwarded direct to former unit where the unit is located in close proximity to the hospital.

(2) Class A2 officers will be returned to their former units on orders issued by hospital commanders through conditioning companies for from 1 to 6 weeks conditioning, as determined by the hospital disposition board. Hospital commanders will inform the parent unit when this action is taken.

(3) Class B officers determined to be capable of performing duty of any kind within their former command as a whole (army, base section or other similar command) will be transferred to the headquarters of that command for reassignment, on orders issued by hospital commanders.

(4) Class B officers who are determined to be unable to perform duties within their former command as a whole, will be transferred to the nearest replacement installation for reassignment, on orders issued by hospital commanders.

(5) When an officer has been classified as limited service, that fact, together with a statement as to the general types of duty that the officer may be expected to perform, will be entered on the disposition board report, Report of Physical Examination (WD AGO Form 63), and WD AGO Form 66-1, 66-2 or 66-3. Immediately upon release from the hospital, the unit to which the officer is transferred will be furnished sufficient information on which to base appropriate reassignment.

(6) Class C officers will be transferred by hospital commanders to the detachment of patients and will then be forwarded to Zone of Interior (US) through medical channels. The former unit of the individual will be notified.

(7) In order to avoid congestion in hospitals, officers placed in Classes "A" and "B", if action has not already been completed, may be transferred to a replacement installation to await completion of final action on recommendations made by disposition boards. This fact will be reported to the parent unit. All concerned will be informed of the final action in each case at the earliest practicable date.

7. Change From Limited Service to General Service Status:

3687

a. Initial Examination.

- 3 -

R E S T R I C T E D

R E S T R I C T E D

Hq LTOUSA Circular # 139 (cont'd)

- (1) When an officer who has been classified as "Limited Service" has served not less than ninety (90) days in that status and has reason to believe that the conditions for which he was classified limited service no longer exist, he may request physical re-examination. The officer's commanding officer may also request such re-examination whenever he has reason to believe that the officer is capable of performing full military duty.
- (2) Upon receipt of a request for re-examination, the commanding officer will cause the officer to be given a thorough physical examination by a medical board, consisting of two (2) or more officers, at least one of whom is of field grade. Provided the board considers it necessary, a copy of the proceedings of the disposition board from the hospital, where the officer was classified as limited service, will be secured.
- (3) If, after a review of all records and a thorough physical examination, the board is of the opinion that the officer is physically and mentally fit for general military service, such officer will be sent to the nearest hospital designated in paragraph 4a for observation, treatment, hospitalization if necessary, and recommendation for type of duty. The same general administrative procedure as prescribed in paragraph 7b below will be followed.
- (4) If the board indicated in paragraph 7a (2) above is of the opinion that the officer is not yet qualified for general service, the officer and his commanding officer will be informed of this fact and the proceedings filed.

b. Subsequent examinations for officers assigned to units of the Communications Zone and Air Service Commands:

- (1) All limited service officers of these commands will be examined by unit surgeons at intervals of not greater than six (6) months. When it is found that the causative condition has ameliorated or no longer exists, the officer will be sent, on orders, to one of the appropriate hospitals specified in paragraph 4a for further examination by a medical examining board. Such orders will in all cases specify return to the officers' unit upon completion of physical examination and hospitalization, if hospitalization is considered necessary by the hospital medical board.
- (2) The hospital will be advised of the expected time of arrival of the officer.
- (3) The hospital medical board should consist of at least two (2), but may consist of one, medical officers. At least one (1) member will be of field grade, if the classification

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R E S T R I C T E D

Hq MTOUSA Circular # 139 (cont'd)

For limited service was due to a mental condition, a qualified psychiatrist will be included as a member of the board.

- (4) If the officer is examined at a hospital other than the one where he was classified as limited service, and the board considers it necessary, a copy of the proceedings of the disposition board will be secured from the hospital where he was classified as limited service.
- (5) The officer will be given a thorough physical examination by the medical board and will then be returned to his unit unless the medical board determines that hospitalization is necessary.
- (6) If it is found that the officer is physically qualified for full military duty, the board will recommend the officer's reclassification for general service and will furnish a copy of the disposition proceedings to the base section or air service command commander, through the officer's commanding officer.
- (7) Upon receipt of such recommendation, the following action will be taken.
 - (a) Organization Commander: Delete, by interlineation, the remark on the WD AGO Form No. 66-1, 66-2 or 66-3 having reference to officer's classification as limited service. Enter and initial a remark showing the fact of reclassification for general service, with date. Forward the disposition board proceedings direct to the proper base section or air service command commander.
 - (b) Base Section or Air Service Command Commander. Take necessary action to reassign the officer to an appropriate vacancy.
- (8) If it is found that the officer is not physically qualified for full military duty, the officer will be retained in his organization. The findings of the hospital medical board will be entered on the WD AGO Form 66-1, 66-2 or 66-3 by the hospital commander and a copy of the findings will be furnished to the organization commander who will file them without action.
- (9) All concerned will take prompt action to assure that personnel do not remain in hospitals longer than is essential for the accomplishment of re-examination, except where observation and treatment is necessary.

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R E S T R I C T E D

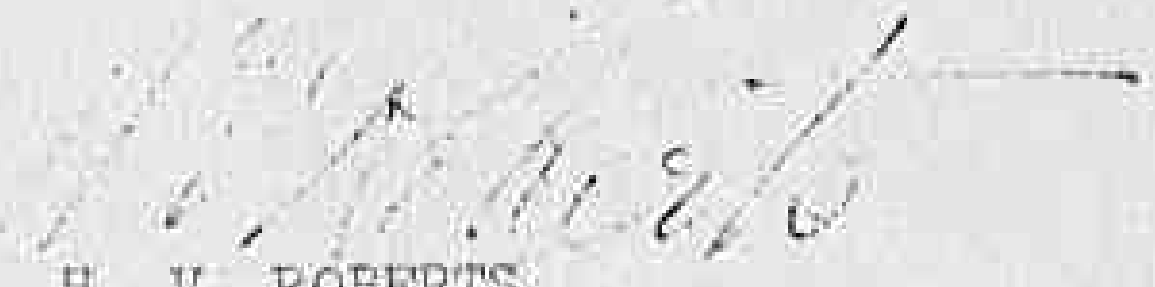
Hq HTOUSA Circular #139 (cont'd)

8. The instructions herein have equal application to Warrant Officers.

By command of Lieutenant General McNARNEY:

GEORGE D. PRINCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:


H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense CIR. 139

MTOUS A

Date 21 Nov. 1944

DIST

FROM	TO	FROM	TO
Staff Officer to A/C		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section		G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	20
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (EMIA)	✓
Economic Section		Air	
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & P.O.W.	
Finance		Public Relations Branch	
Property Control Div.		Information Division	
Food		Archivist	
Industry		U.N.R.R.A.	
Mining Division		I.G.C.R.	
Labor		ALL REGIONS	✓
Public Works & Utilities		AMG-54 & ARMY	✓
Shipping			
Transportation			
Political Section			

Signature _____
Remarks & Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

3685

Remarks _____

RESTRICTED

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:)
NUMBER 138)

20 November 1944

SAFETY AND ACCIDENT PREVENTION PROGRAM

1. Mission: A safety and accident prevention program is being developed in this theater to decrease or eliminate accidents, occupational hazards, and personal injuries other than battle casualties, among both military personnel and civilian personnel. The Assistant Chief of Staff, G-1 MTOUSA, will direct the program, with the advice and assistance of a Safety Policy Committee formed at this headquarters.

2. Responsibility: a. In order to secure maximum effectiveness of the program by decentralization of operations, the Commanding Generals, AAP/MTO, Replacement Command MTOUSA, Rome Area Allied Command, Allied Armies in Italy (US Contingent), Mediterranean Base Section, the Deputy Director, Military Railway Service, Italy, the Commanding Officers, Peninsular Base Section, Northern Base Section, Headquarters Command, AF, and 2875th Regiment, Allied Commission are responsible for the development and direction of a complete safety and accident prevention program within their respective commands. *See Cir 145*

for Par "C" See Cir 145 Sec 1
b. This program is a direct responsibility of the Commanding Officer of each unit down to and including the company level.

3. Safety Officers: a. Commanding Generals, Replacement Command MTOUSA and Peninsular Base Section will each designate an officer from within their command as safety officer, with development and direction of this program as his principal duty. The other commands listed in paragraph 2 will designate an officer as safety officer in addition to his other duties.

b. Each subordinate command and unit down to the company level will designate a safety officer (commissioned or non-commissioned) who will be responsible to the Commanding Officer for the operation of the safety program, and the collection and forwarding of required information and reports within the unit.

c. In each major command, and subordinate echelon as applicable, a safety committee composed of representatives of interested staff sections, such as Medical; Provost Marshal, Special Service, Fire Marshal, and Information and Education, will be formed to effect coordination in the development and direction of the safety program and to advise and assist the safety officer.

4. Scope of Program: a. The safety program applies to all military personnel in the Theater under the jurisdiction of the US Army, all US civilians attached to or serving with the Army, and all local civilians employed under Army supervision, as follows:

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R E S T R I C T E D

Hq MTOUSA Circular #138 (cont'd)

- (1) Military personnel and US civilians - at all times, irrespective of location or of duty status.
- (2) Local civilians - only during duty hours and in line of duty.

b. The development and direction of the program will cover such matters as:

- (1) Elimination of hazards.
- (2) Application of sound safety engineering principles.
- (3) Correction of deficiencies.
- (4) Enforcement of safety regulations.
- (5) Traffic regulation and control.
- (6) Guidance of effort.
- (7) Safety education.
- (8) Publicity by all available media.
- (9) Evaluation of effectiveness of program.

c. Conference and schools may be conducted within commands where desirable to insure uniformity of procedure within the command.

d. The Safety Policy Committee, this headquarters, will be responsible for securing basic information, and disseminating it throughout the theater; for assembling and publishing to the commands experiences of units that would prove helpful to others; and for securing theater wide dissemination of information through the medium of the "Stars and Stripes" and the radio.

5. a. Reports: Evaluation of the effectiveness of the safety program, guidance of effort and correction of specific deficiencies, will be through the medium of a uniform system of reporting individual and collective injury experience to ascertain frequency, and to determine causes. (See forms "A" and "B" appended which will be locally reproduced)

b. Report of Lost Time Injury (Form A): Each personal non-battle injury, to military or US civilian personnel included in the program, resulting in inability to resume duty or work at the beginning of the day next following the day of injury, will be recorded as a lost time injury.

(1) Every lost time injury (non-battle) shall be investigated and report prepared in duplicate by the unit safety officer, using standard Form "Report of Lost Time Injury" (Form A appended).

(2) One copy of the report will be retained by the Safety Officer of the echelon in which the injury occurred, and will be used to make analyses

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Hq MTOUSA Circular #138 (cont'd)

concerning the causes of accidents with a view toward making necessary recommendations concerning their prevention; and used in the preparation of "Monthly Injury Summary" described below.

(3) The second copy of Form A will be forwarded within 72 hours of receipt of knowledge of accident to appropriate major command, or to such subordinate command and through such channels as may be directed by the major command.

c. Monthly Injury Report (Form B): Prior to the 5th of each month safety officers will prepare and forward to the appropriate major command, or designated subordinate command a "Monthly Injury Summary" (Form B appended) for the preceding month. Form B reports will be submitted monthly whether accidental injuries occurred or not. Major commands will forward to this headquarters prior to the 15th of each month, a consolidated "Monthly Injury Report" for its units for the preceding month.

6. Definitions: The following definitions will be used in the preparation of Forms A and B:

- a. FATALITY - Any injury which involves loss of life.
- b. PERMANENT TOTAL DISABILITY - Injury (other than death) which permanently and totally incapacitates the injured.
- c. PERMANENT PARTIAL DISABILITY - Any injury (other than death or permanent total disability) which involves complete loss of any member of the body or part thereof, or permanent impairment of any function of any member of the body or part thereof.
- d. TEMPORARY TOTAL DISABILITY - Any injury (other than death, permanent total or permanent partial disability) which directly results in loss of regular duty or working time beyond the day, or shift, on which the injury occurs.
- e. EXPOSURE MILITARY - Cumulative man days for all personnel of unit for period of time for which report is made.
- f. EXPOSURE CIVILIAN - Cumulative man hours for all employed personnel of the unit for period of working time for which the report is made.

By command of Lieutenant General McNARNEY:

GEORGE D. FENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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DISTRIBUTION:

"2"
plus 50 - G-1 (A)

- 3 -

1 Incl:
Forms "A" and "B"

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MTOUSA Circular #138

FORM "A"

REPORT OF LOST TIME INJURY
(MTOUSA)

This form to be prepared by the Safety Officer in cooperation with the Surgeon. Forward one copy to major command headquarters, or subordinate headquarters as directed, not later than seventy-two hours after hour of accident.

LOCATION	(Unit Designation)
	APO
THE INJURED	Name of Commanding Officer
	Name Sex Age
	Length of Service or Employment Race
	A.S.N. or Employee No. Principal Duty M.O.S. No.
	Performing Assigned Duty at time of Accident: Yes No
TIME AND PLACE	Date Injured Hour
	*Place of Injury Name of Witness
	Person in charge or responsible at time of accident
	*As unit area, highway, ball field, motor park, air field
THE INJURY	DESCRIBE IN DETAIL HOW ACCIDENT OCCURRED: (Use diagram where useful)
DIAGNOSIS AND DISPOSITION	Nature of Injury and part of body affected. Describe clearly
	TYPE: FATALITY; PERMANENT TOTAL; TEMPORARY TOTAL; PERMANENT PARTIAL
	Disposition of Case: QUARTERS; HOSPITAL;
	Estimated Length of Disability
CORRECTED ACTION	Date and hour treated
CAUSE ANALYSIS	What machine, machine part, or other physical agency was involved in the accident? (UNSAFE CONDITION)
	Was personal failure wholly or partially responsible for accident, and how? (UNSAFE ACT)
CORRECTED ACTION	What has been done to prevent a similar injury?

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REPORT MADE BY:

APPROVED BY:

NOTE: Use other side if necessary to expand details.

Hq MTOUSA Circular # 138 FORM "B"

MONTHLY INJURY SUMMARY
(MTOUSA)

To be prepared at end of each month from tabulation of Form A reports; 1. MONTH
one copy to be forwarded to major command headquarters, or subordinate
headquarters, as directed prior to the fifth of succeeding month.

2. YEAR

LOCA- TION	3. Unit Designation		
	4. APO		
	5.		
	6.		
EXPO- SURE	7. Total Man-days (Military)		
	8. Total Man Hours worked (Civilian, U.S. Only)		
INJURY RECORD	TYPE INJURY	NO. OF INJURIES (MILITARY)	NO. OF INJURIES (CIVILIAN U.S. ONLY)
	9. Fatalities		
	10. Permanent Total		
	11. Permanent Partial		
	12. Temporary Total		
RATE	13. Total Injuries		
	14. Military Accident Rate (M.A.R.)		
	15. Civilian Frequency Rate (C.F.R.)		

Military Accident Rate (M.A.R.) is the number of disabling injuries per 100,000 man-days.

$$\text{M.A.R.} = \frac{\text{No. of Disabling Injuries} \times 100,000}{\text{Number of Man-days.}}$$

Civilian Frequency Rate (C.F.R.) is the number of disabling injuries per 1,000,000 man-hours worked.

$$\text{C.F.R.} = \frac{\text{No. of Disabling Injuries} \times 1,000,000}{\text{Number of man-hours worked}}$$

PREPARED BY: _____

DATE: _____

Signature of C.O. _____

DATE: _____

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense CIR 138MTUSADate 20 Nov. 1944DIST.

FROM	TO	FROM	TO
Staff Officer to A/GC		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section	✓	G-1 (A)	
DP & Rep		G-1 (A) Civilian Emp.	✓
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety	✓	G-4 (B)	
Security Division		2575th Regt	20
Public Health		H.Q. Comdt	✓
Legal	✓	Adjutant	✓
Education		Navy	
Monuments & Fine Arts		Land Forces (MIA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	✓
Commerce		V.I.D. & P.O.W.	✓
Finance		Public Relations Branch	✓
Property Control Div.		Information Division	✓
Food	✓	Archivist	✓
Industry	✓	U.N.R.R.A.	✓
Mining Division		I.G.C.R.	
Labor	✓	<u>ALL REGIONS</u>	✓
Public Works & Utilities	✓	<u>AMC-548 ARMY</u>	✓
Shipping			
Transportation	✓		
Political Section			

1 spare

Signature _____
 Remarks & Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

Remarks _____

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
LPO 512

ADJ. Files

CIRCULAR)
NUMBER 137)

19 November 1944

SERVICE RECORDS

Directive	Adjutant	I
Check of Records	Asst. Asst.	II
Temporary Service Record		III
Posting of Service Record		IV
Inserts	Asst. Asst.	V

Circular Number 100 and Section III, Circular Number 105, both this headquarters, 1944 are rescinded and the following substituted therefor:

I --- DIRECTIVE

All procedures relative to Service Record keeping listed below are directives for all organizations and units in this theater. This directive does not supersede AR 345-125, but is designed to supplement it and bring about uniform entries. No amendments to this directive will be made by local commanders or inspectors.

II -- CHECK OF RECORDS

All personnel officers will cause a check to be made of all Service Records in their custody. To facilitate this check a mimeographed form has been devised (See Inclosure No. 1) which will be used for each record, the corrective action noted thereon with pencil, and upon completion of necessary corrective action and entry, the check mark will be removed. This form will remain with the Service Record and upon transmittal of the record it will be folded as indicated thereon and placed between the front and back covers of the record, using the fold in such a manner as to bind the intermediate pages. Immediately upon receipt, all Service Records in the future will be thoroughly checked in the above manner, corrected and/or brought up-to-date, in accordance with the directives listed herein.

III - TEMPORARY SERVICE RECORD

1. When Required. a. Enlisted personnel will not be transferred, assigned to, or attached to a new unit without a Temporary or Permanent Service Record. In the event that the WD AGO Form No. 24 is not available, the unit effecting the transfer will furnish the enlisted man with a Temporary Service Record on the approved MTOUSA form. Temporary Service Record will be used only until the original Service Record is received.

b. The above also applies to enlisted personnel upon transfer from a detachment of patients.

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R E S T R I C T E D

Hq WFOUSA Circular #137 (cont'd)

c. If it has been definitely determined that the original Service Record has been permanently lost or destroyed, action will be taken as described in Paragraph 43, AR 345-125 and a Temporary Service Record will be prepared and used until the new one is received.

2. All Temporary Service Records will be accomplished as completely as possible. Soldier will be interviewed and data secured from him will be entered in the appropriate space. It is the responsibility of the current custodian to insure the maximum completeness of data on the Temporary Service Record before it leaves his custody. Only such data as cannot be secured through interview with the soldier concerned will be omitted.

3. A printed Temporary Service Record form has been prepared which is available for issue to all concerned. Requisitions will be submitted to pertinent Base Section Commanders. Units will carry a thirty (30) day supply based on normal requirements.

IV -- POSTING OF SERVICE RECORD1. Front Cover

a. Name and Serial Number: The spelling of the enlisted man's name and the serial number must agree with those shown on Page 2.

b. Arm or Service for Which Enlisted or Inducted: The entry here must be of an arm or service; i.e., "INFANTRY", "SIGNAL CORPS" etc. and NOT of an organization, such as "100th CA (AA)." This entry pertains to the man at the time of his enlistment or induction (on men inducted since 19 June 1944 the entry here will be made by the overseas depot in the United States that determined the arm or service the individual was to serve in overseas) and has no bearing on what arm or service he may later be assigned to. (See Par 2c, Sec V, WD Circular 251, cs).

c. Color or Race: This entry should need no correction.

d. Component: For any man entering the service on or after 15 September 1940, the component will be shown by an "X" in the proper box. In the cases of older editions of the Service Record not provided with these boxes, the component will be printed across the record of man in this category.

e. Service Record Covering Period From , 19 To*****:
The date of enlistment or induction will be entered.

f. Conscientious Objectors: The fact that a man has been classified a Conscientious Objector will be shown in ink above his name on the front cover.

2. Page One

a. Induction Record: This record will be complete on all men who entered their present period of service through induction by Selective Service.

R E S T R I C T E D

Hq MTOUSA Circular #137 (cont'd)

b. Records of Immunization: All pertinent data on MD Forms Number 81 will be posted in this space and the original copy of MD Form 81 will be kept in the personnel or similar office. Upon transfer this form will accompany the Service Record and allied papers.

- (1) Results of smallpox vaccination and record of yearly revaccinations will be recorded.
- (2) Typhoid vaccination and yearly stimulating doses will be recorded.
- (3) Tetanus vaccination and the stimulating dose required after one year will be recorded under "OTHER VACCINATIONS."
- (4) Typhus vaccinations and the stimulating doses required each six months will be recorded under "OTHER VACCINATIONS."
- (5) Yellow fever and cholera vaccinations when given will be entered under "OTHER VACCINATIONS."
- (6) Record of BLOOD TYPE will be entered on this page preferably under "OTHER VACCINATIONS."

3. Page Two

a. Enlistment Record: This section will be completely filled out regardless of the manner by which the man entered the service.

b. Gas Mask: The size of the regular gas mask need not be shown.

c. Shoe Size: The size of shoes need not be shown.

d. Educational and Occupational Qualifications: These sections will be complete in each detail. If not now complete, necessary information will be obtained from the man's Qualification Card and/or by personal interview with the man.

e. Designation of Beneficiary: If the designation of the beneficiary has been changed, the original entry will be lined out and notation "See Remarks-Administrative" made on margin. The name, address, and degree of relationship, together with the date entry is made, will be entered under "Remarks-Administrative." Should the alternate beneficiary be changed by this first change, the new alternate beneficiary, address, etc. will also be shown under "Remarks-Administrative." (In this connection attention is directed to AR 600-600, 12 April 1944 - the beneficiary designated here need not necessarily be the one chosen as beneficiary for Government or National Service Life Insurance).

f. Current Enlistment: On other than inductees this section will be completely filled in. On inductees, only the age at enlistment or induction and so much as reads "Completed _____ years _____ months _____ days for longevity pay" need be filled in unless the inductee has prior service in which case the entry "Has over _____ years service" must be filled in. If the prior service has not been verified and initialed by the officer initiating the service record,

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Hq MTOUSA Circular #137 (cont'd)

verification must be made by the custodian of the Service Record either by checking the enlisted man's discharge certificate or writing The Adjutant General for verification. A brief synopsis of physical defects at enlistment or induction will appear in the space provided in this section.

4. Page Three

Prior Service: When prior service is claimed, the total service, exclusive of time lost, must agree with the longevity shown on Page 2.

5. Page Four

a. Military Qualifications: Where applicable, the information under this space will be complete.

b. Army Specialty: This section will be filled out and kept current with the enlisted man's current specialty. In addition, the military occupational specialty number will be entered here. The ratings "SSK" (semi-skilled) and "SK" (skilled) will be used.

c. Special Duty: When a soldier is placed on special duty, the class, place and inclusive dates, with authority therefor, will be shown.

d. Articles of War: The Articles of War will be read at not longer than six months intervals and recorded here.

e. Sex Morality: Upon completion of a Sex Morality course, entry of same will be entered here.

f. Qualification in Arms: Entry is required only if compensation is granted.

6. Page Five

a. Military Record: The absence of an entry showing: "Private, date of induction, per induction and initials" is not considered an omission and neither is the presence of such an entry considered wrong, but all subsequent appointments, promotions or reductions and the authority therefor will be entered. Technician grades will be entered under this heading.

b. Specialist Ratings: This space will be left blank except for men who held ratings prior to the abolition of specialist ratings. In these cases the entries will not be lined out.

c. Organizations to Which Attached: All attachments will be shown.

d. Original Assignment and Organizations to Which Subsequently Assigned During This Enlistment Period: All assignments will be shown and the fact of assignment will be entered upon receipt of the Service Record.

7. Page Six

a. Furloughs: Dates must be inclusive. Date of rejoining from furloughs will be shown.

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Hq MTOUSA Circular #137 (cont'd)

b. Foreign Service: Each departure from one country and arrival in another will be recorded here, with dates of departure and arrival. Do not show a country where soldier stopped only to await further transportation when traveling between two other countries. In this connection service in North Africa will be considered as one country. To do this, the words "United States" will be lined out and the proper country inserted thereover. If space proves insufficient, the use of inserts is directed. "ETO", "MTO", "MTOUSA" and similar terms are not specific and will not be used. AFO numbers will not be used.

c. Medals, Decorations and Citations: All medals, decorations and citations, as well as authorizations entitling the soldier to such medals, even though not available for award, will be entered in this space. The above includes theater ribbons, stars for participation in specific campaigns. Expert and Combat Infantryman's Badges, and clasps.

8. Page Seven

a. Time Lost Prior to the Normal Date of Expiration of Term of Enlistment to be Made Good Under 107th Article of War: (1) All absence without leave of over 24 hours will be entered under sub-paragraph "a", and the dates will be inclusive.

(2) All time actually in confinement under sentence or while awaiting trial and disposition of case, if trial resulted in conviction, will be shown under sub-paragraph "b" using inclusive dates.

(3) All time soldier was unable to perform duty through the intemperate use of drugs or alcoholic liquor, or through disease or injury the result of his own misconduct, will be shown under sub-paragraph "c" using inclusive dates.

b. Absence Subsequent to the Normal Date of Expiration of Term of Enlistment: The three (3) sub-paragraphs under this heading will be left blank except that entries on the records of men who were at one time serving under a definite term of enlistment and who were absent subsequent to the normal date of the expiration of their terms of enlistment will not be lined out.

9. Page Eight

Records of Trials by Courts-Martial: These records will be complete and include the type of courts-martial, the number of the Article of War, synopsis of specification, date of offense, date sentence announced and date of approval, certificate of correctness, the remission of any unexecuted portion of sentence if remitted, and the date released from confinement, if confined. No record of any trial which resulted in acquittal will be shown. On Special and General Courts-Martials, the number, source and the date of the order promulgating the sentence will be entered in the left margin and outside the printed sections.

10. Page Nine

a. Record of Trials by Courts-Martial: (See paragraph 9 above).

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 1g PTG SA Circular #137 (cont'd)

b. Class "E" Allotments: All Class "E" Allotments in effect on 7 December 1941 were substantially extended for the duration and will be so shown unless discontinued. If discontinued, the fact of discontinuance, the reason and the date WD AGO Form No. 50 was mailed will be shown.

11. Page Ten

a. Class "A" Allotments: (See paragraph 10b, above).

b. Class "R" Allotments and Class "F" deductions will be entered on this page in one of the spaces provided for entry of Class "E" allotments and appropriate changes to show type of allotment or deduction made.

c. Government Insurance: All records of Class "U" allotments will be entered on this page by lining out the letter "D" and inserting an "H" in its place, and lining out "Government" and inserting "National Service Life Insurance." In the event that the enlisted man does not desire insurance, the entry "NO Insurance Desired" will be written or stamped in red ink across one of these spaces and will be signed by the enlisted man, dated, and initialed by the custodian of the Service Record.

12. Page Eleven

a. Deposits: All deposits will be verified and initialed. All deposits repaid will be lined out, the fact of repayment entered and initialed thus: "Repaid, Act of 19 December 1942" in the column "Name and grade of Finance Officer accepting deposit." In the next unused block will be entered the balance on hand after the withdrawal thus: "Balance on deposit" "Date and initials of personnel officer." The total amount on deposit will always be the last entry under this section.

b. Pay Detained by Courts-Martial Entered on Payroll: Payrolls on which pay was detained must be shown correctly.

13. Page Twelve

Clothing Account: All clothing accounts will be closed as of 15 September 1940.

14. Pages Thirteen and Fourteen:

a. Remarks-Financial: (1) Where applicable, all remarks referring to travel pay will be correctly filled out.

(2) The fact of issue of Soldier's Individual Pay Record (WD AGO Form No. 28) will be shown on these pages.

(3) All financial matters such as Flying Pay, additional pay for qualified Glider Troops, Parachutists, Combat and Expert Infantryman's Badge, stoppage of pay, partial payments, over payments, additional payments due for medals, bars, and clusters will be shown on these pages. Record of monthly payments will be kept on this page. Entry showing determination of money allowances for dependents of first three grades, together with period covered by such determination, voucher numbers, name of disbursing officer and account with which

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Hq MTOUSA Circular #137 (cont'd)

evidence of determination is filed, must be made.

15. Page Fifteen

a. Remarks-Administrative:

(1) All administrative data not shown elsewhere and not of a character authorizing pay will be shown on this page.

(2) A listing of many of the required entries on this page follows:

(a) RER entry: date reported for duty.

(b) Religious preference or entry "Soldier does not desire to state a religious preference."

(c) Brief description of wound or injury w/date and place incurred. State whether or not Battle Casualty.

(d) Readings (subsequent to entry on Page 4) of Sex Morality Lectures, or courses.

(e) Malaria control training w/date.

(f) Change in marital status: Explanation.

(g) Change in designation of beneficiary.

1st beneficiary

2d beneficiary (see par 3e Section IV)

(h) Spectacles prescription.

(i) Issue of spectacles w/date. Degree of lenses w/date WD Pamphlet No. 8-6, 20 June 1944.

(j) The size of the eyeglass, lens 3441-1, and prescription thereon will be entered on page 15 of the Service Record under "Remarks-administrative", C-22, AR 345-126, and WD Pamphlet No. 8-6, 20 June 1944.

(k) Dental appliances - date.

(l) Campaigns: A synopsis of the soldier's participation in a campaign must be on this page to support each bronze star shown as authorized on page 6. This entry will be in substance as follows: "Participated in campaign from (date) to (date)." In the case of campaigns not yet completed, the final date will be left blank until completion of the campaign, or until soldier ceases to participate therein.

RESTRICTED

Hq MTOUSA Circular #137 (cont'd)

(m) Authorization of overseas bars.

16. Pages Sixteen to Twenty-Two Inclusive:a. Indorsements:

- (1) The fact that soldier was favorably or unfavorably considered for Good Conduct Medal or Clasp upon transfer will be entered in the forwarding indorsement. This entry will be made on the last line under "Due soldier to date of _____."
- (2) The allotment status will be shown in chart form as directed in Section VI, Circular 258, WD, 1944. The wording now printed on the indorsement relative to allotments and deductions will be deleted.
- (3) The date soldier reported to his new organization will be entered on last line by the custodian of the Service Record upon receipt of same.

17. Page Twenty-Three:

Final Indorsement: Filled out only upon separation from the service. On deceased personnel it is necessary to list accounts due U. S. at time of death.

18. Page Twenty-Four:

The initials and a stamped, typed or printed explanation to include the "Name, grade and organization" of every officer who initials any entry or deletion elsewhere in the Service Record will appear on this page.

V --- INSERTS

All "inserts" added will be listed by number on the margin of the original page.

By command of Lieutenant General McHARNEY:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

1 Incl:
Check List

DISTRIBUTION:

"Z"

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Hq AFMUSA Circular #137 (cont'd) (Inclosure #1)

FOLD HERE

FOLD HERE

Check of this record for correctness and completeness reveals that action must be taken to correct or complete those parts of this Service Record checked below:

Component of Army	: Induct record
Smallpox	: Stimulating
Typhoid	: Stimulating
Tetanus	: Stimulating
Typhus	: Stimulating
Blood type	: Marital Status
Occupational qual.	
Des. of Beneficiary	
Current enlistment	
Prior Service	: Army Specialty
Military Record	
Organs. to which assigned	
Foreign Service (Page 6)	
Medals, Decorations, etc. (Page 6)	
Time Lost	: Courts-Martial
Alms/Deducts	: "B" "G" "F"
Insurance	: Deposits
Record of Monthly Payment	
Brief description of wound w/date and place incurred	
Campaigns w/dates	
FAV or UNFAV considered for Good Conduct Medal or Clasp upon transfer	
Date sol reported on Indorsements	
Initials on last page	
Err. entries not initialed-page	
INSERTS ADDED - No remark-P.	
ATTENTION INVITED TO PAR 4, AR 345-125.	
It is desired that this check sheet remain with this Service Record as a guide to future custodians of this record.	

CHECK MARKS WILL BE IN PENCIL ONLY

Check of this record for correctness and completeness reveals that action must be taken to correct or complete those parts of this Service Record checked below:

Component of Army	: Induct record
Smallpox	: Stimulating
Typhoid	: Stimulating
Tetanus	: Stimulating
Typhus	: Stimulating
Blood type	: Marital Status
Occupational qual.	
Des. of Beneficiary	
Current enlistment	
Prior Service	: Army Specialty
Military Record	
Organs. to which assigned	
Foreign Service (Page 6)	
Medals, Decorations, etc. (Page 6)	
Time Lost	: Courts-Martial
Alms/Deducts	: "B" "G" "F"
Insurance	: Deposits
Record of Monthly Payment	
Brief description of wound w/date and place incurred	
Campaigns w/dates	
FAV or UNFAV considered for Good Conduct Medal or Clasp upon transfer	
Date sol reported on Indorsements	
Initials on last page	
Err. entries not initialed-page	
INSERTS ADDED - No remark-P.	
ATTENTION INVITED TO PAR 4, AR 345-125.	
It is desired that this check sheet remain with this Service Record as a guide to future custodians of this record.	

CHECK MARKS WILL BE IN PENCIL ONLY

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HEADQUARTERS ALLIED COMMISSION
APO 394

MTOU SA

Suspense CIP 137

Date 19 Nov, 1944

DIST

FROM	TO	FROM	TO
Staff Officer to A/CC		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section		G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	20
Public Health		H.Q. Comit	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MMIA)	✓
Economic Section		Air	✓
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & P.O.W.	
Finance		Public Relations Branch	
Property Control Div.		Information Division	
Food		Archivist	
Industry		U.N.R.R.A.	
Mining Division		I.G.C.R.	
Labor		ALL REGIONS	✓
Public Works & Utilities		AMC-548 ARMIES	✓
Shipping			
Transportation			
Political Section			

Signature _____
 Remarks & Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

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Remarks _____

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RESTRICTED

DCK/ar

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

File

15 November 1944

Adjutant	<i>W</i>
Asst. Asst.	.
Asst. Asst.	
Chief Clerk	<i>RK</i>

CIRCULAR)
NUMBER 136)

Awards and Decorations III
Mail Service to France III
Identification Cards IV
Transfers V
Authorized Absences V

I --- AWARDS AND DECORATIONS:

1. Paragraph 8, Circular Number 89, this headquarters, 1944, is rescinded.
2. The provisions of War Department Circular Number 408, 1944, will govern the award of Infantryman Badges in this theater.

II -- MAIL SERVICE TO FRANCE

1. Non-illustrated post cards and ordinary letters written in English or French by members of the U. S. Armed Forces addressed for delivery to civilian addresses in continental France may be deposited in U.S. APO's for delivery, with the exception of the following Departments:

Bas Rhin	in Strasbourg Region
Doubs	in Dijon Region
Haute Rhin	in Strasbourg Region
Haute Saone	in Dijon Region
Meurthe and Moselle	in Nancy Region
Meuse	in Nancy Region
Moselle	in Strasbourg Region
Territoire de Belfort	in Dijon Region
Vosges	in Nancy Region

Official letter mail in penalty envelopes will also be accepted.

2. Members of the U.S. Armed Forces are not required to pay postage on such mail.

3. All such mail, other than official mail, will be submitted to Base Censors for examination.

III - IDENTIFICATION CARDS

Circular Number 50, this headquarters, 1944, is amended as follows:

1. So much of paragraphs 1d (2); 5c; 7 and 9 as read "Commanding General, SOS MATRONS" is amended to read "Commanding General or Commanding Officer of *3644* Base Sections."

2. Paragraph 2 is rescinded and the following substituted therefor:

- 1 -

RESTRICTED

R E S T R I C T E D

Hq MTOUSA Circular # 136 (cont'd)

"2. The Commanding Generals or Commanding Officers of base sections are hereby delegated authority to store, process and issue identification cards to all U.S. military and qualified civilian personnel within the geographical province of their base section. Action taken will conform to War Department Circular Number 82, 1944.

a. Procurement - Requisitions for material and equipment (paragraph 3, WD Circular Number 82) will be submitted to this headquarters at the end of each month. Emergency requisitions are authorized.

b. Reports - Monthly consolidated reports of losses and issuances of cards (paragraph 5d and 10, WD Circular Number 82) will be forwarded to reach this headquarters not later than the 15th of the month following that for which the report is rendered. Negative reports are not desired."

IV -- TRANSFERS

Effective 20 November 1944, paragraph 7, Section II, Circular Number 118, this headquarters, 1944, is amended by deleting:

Sixth Army Group
Seventh Army
SOS, MTOUSA

and by the addition of:

Mediterranean Base Section
Peninsular Base Section
Rome Area Allied Command.

V --- AUTHORIZED ABSENCES

Effective 20 November 1944, paragraph 2, Circular Number 128, this headquarters, 1944, is amended by deleting:

- (1) Commanding General, 6th Army Group
- (3) Commanding General, Seventh Army
- (5) Commanding General, Communications Zone, MTOUSA

and by the addition of:

- (15) Commanding General, PBS
- (16) Commanding Officer, PBS
- (17) Commanding General, Rome Area Allied Command,

By command of Lieutenant General McWANEY:

GEORGE D. FENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:

"2"

- 2 -

R E S T R I C T E D

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense CIR 136 MT OUSA Date 15 Nov 1944

DIST.

FROM	TO	FROM	TO
Staff Officer to A/CC		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	✓
Civil Affairs Section		G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	✓
Local Govt		G-1 (B)	✓
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	✓
Security Division		2675th Regt	20
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (PMIA)	✓
Economic Section		Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	✓
Commerce		W.K.D. & P.O.W.	✓
Finance		Public Relations Branch	✓
Property Control Div.		Information Division	✓
Food		Archivist	✓
Industry		U.N.R.R.A.	✓
Mining Division		I.G.C.R.	✓
Labor		<u>POSTAL SECTION</u>	✓
Public Works & Utilities		<u>ALL REGIONS</u>	✓
Shipping		<u>AMG SYR ARMY</u>	✓
Transportation			
Political Section			

Signature _____
Remarks & Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

3673

Remarks _____

RESTRICTED

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

3395
file DCK/ar
ADJ
RECEIVED
14 NOV 1944

CIRCULAR)
NUMBER 135)

Command	MP
Asst. Acs.	
Asst. Acs.	
Chief Clerk	

14 November 1944

Censorship Release	Asst. Acs.	I
Infantryman Badge		II
Appointment of Officers	Chief Clerk	III
Naturalization and Assignment of Non-Citizens Serving in the Army of the U.S.		IV

I ----- CENSORSHIP RELEASE

Allied troops may now mention in their personal correspondence their personal participation in battle for FLORENCE.

II ----- INFANTRYMAN BADGE

Section III, War Department Circular 421, 1944, is quoted for the information and guidance of all concerned:

"Infantryman Badge -- 1. Unit orders awarding the expert or combat infantryman badge to personnel who are members of the Corps of Chaplains or Medical Department will be revoked immediately and such badges will be recalled and turned in to the local quartermaster.

2. Enlisted men of the Medical Department who have received additional pay as a result of unit orders awarding the expert or combat infantryman badge, either before or after revocation thereof, shall not be required to refund the amount of such additional pay to the United States. No additional pay shall continue to accrue to such personnel after 1 November 1944.

III ----- APPOINTMENT OF OFFICERS

Circular number 49, this headquarters, 1944, is amended as follows:

1. Paragraph 10a (4) is rescinded.
2. Paragraph 11 is rescinded and the following substituted therefor:

3672

"11. Following appointment by this headquarters and immediately upon completion of appointment action, the following completed forms will be forwarded to this headquarters for transmittal to the War Department:

- a. Oath of Office and Report of Entry on Active Duty (dup)
(WD AGO Form 71. Note: If Oath of Office is administered on same date appointment is ordered to active duty and enters on active duty, accomplish report of active duty on Form 71. If Oath of Office is administered other than on date appointment is ordered to active duty, accomplish oath on

R E S T R I C T E D

Hq MTOUSA, Circular # 135 (cont'd)

Form 71 but prepare a separate Report of Entry on Active Duty rather than using the report on Form 71.)

- b. Designation or Change of Relative to be paid six months' gratuity in case of death (D AGO Form 41 dated 6 September 1943.)"

IV -----NATURALIZATION AND ASSIGNMENT OF NON-CITIZENS SERVING IN THE ARMY OF THE UNITED STATES

Section II, Circular Number 73, this headquarters, 1944, is rescinded and the following substituted therefor:

1. Naturalization

a. Authority. The Base Section Commanders are charged with the administrative details relating to, and the supervision of, the naturalization of personnel of this theater.

b. Procedure.

(1) The provisions of War Department Circular Number 382, 1944, as supplemented hereby and by instructions to be issued by Base Section Commanders, will govern in the naturalization of non-citizens in the armed forces in this theater.

(2) Commanding officers of individual units will submit reports of approved and eligible applicants for naturalization, to their Base Section Commander. Organizations not under the jurisdiction of a base section will submit such applications to the Commander of the Base Section in which their unit is located.

(3) Arrangements will be made by the Base Section Commanders to expedite completion on all applications.

(4) Base Sections not having consular officials authorized to effect naturalization will report to this headquarters the number of applicants at hand awaiting naturalization, showing the date that papers will be in order to permit completion of naturalization procedure.

2. Assignment of Certain Non-Citizens

No individual of the Army of the United States who is a citizen of an Axis or Axis satellite nation will be assigned to a unit in the forward area. Commanding Officers of units in, or ordered to move to, forward areas will transfer immediately all such persons to the nearest replacement depot and will notify the Commander of the Base Section in which the replacement depot is located to that effect. No such individual will be assigned to missions or permitted to proceed to localities where his capture by the enemy is a likelihood.

By command of Lieutenant General McHARNEY:

GEORGE D. FENCE,
Brigadier General, CSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General. - 2 -

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R E S T R I C T E D

HEADQUARTERS ALLIED COMMISSION
APO 394

NATOUISA

Date 14 NOV. 1944

Suspense _____

CIR. 135

DIST.

FROM	TO	FROM	TO
Staff Officer to A/CC		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	✓
Civil Affairs Section		G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	✓
Local Govt		G-1 (B)	✓
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	✓
Security Division		2675th Regt	20
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (ISMA)	✓
Economic Section		Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	✓
Commerce		F.M.D. & P.O.W.	✓
Finance		Public Relations Branch	✓
Property Control Div.		Information Division	✓
Food		Archivist	✓
Industry		U.N.R.R.A.	✓
Mining Division		I.G.C.R.	✓
Labor		ALL REGIONS	✓
Public Works & Utilities		ANG. 548 ARMY	✓
Shipping			
Transportation			
Political Section			

Signature _____
 Remarks & Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

Remarks _____

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~~ADJ~~

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY.
APO 512

HEADQUARTERS
17 NOV 1944

CIRCULAR)
NUMBER 154)

Chief Clerk	Asst. Aot.	Asst. Aot.	Asst. Aot.
<i>[Signature]</i>			

13 November 1944

APPOINTMENT OF WARRANT OFFICERS

I --- RESCISSION

All existing instructions previously issued by this headquarters concerning temporary appointment of Warrant Officers in the Army of the United States are hereby rescinded.

II --- GENERAL

The Theater Commander is the sole appointing authority for the temporary appointment of Warrant Officers in this theater, under the provisions of AR 600-15, dated 15 September 1944.

See 610-610-140

III --- INITIAL ACTION

1. At such time as a Warrant Officer vacancy, other than rotation, occurs, a personnel requisition will be submitted through channels to this headquarters. This requisition will be by classification number only, as listed in paragraph 6c (2) AR 610-15, and will not request special qualifications.

2. Each headquarters through which a requisition passes will determine if there is a surplus warrant officer of the desired classification in the command, and, if so, make the necessary reassignment. If a surplus does not exist, each forwarding endorsement will so state.

3. In the event the requisition cannot be filled from Theater sources, this headquarters will announce an examination for the purpose of selecting qualified personnel for appointment as Warrant Officers and subsequent assignment to existing vacancies.

IV --- APPOINTMENT

1. Warrant Officer Junior Grade.

a. Eligibility - See paragraph 3, AR 610-15. All requests for waivers of minor physical defects, etc, will be forwarded to this headquarters for final action.

b. Applications

(1) Applications will be accepted only at such times as Warrant Officer examinations have been announced. See paragraph 3, Section I, above. Applications will be submitted in accordance with paragraph 4, AR 610-15. The WD, AGO Form 63 (Report of Physical Examination) must be signed by at least two Medical Corps officers and will be within the 90 days immediately preceding date of receipt at this headquarters. The 1st Ind must include AGCT score, character and efficiency rating, and a statement as to demonstrated leadership.

3670

RESTRICTED

Hq PTOUSA Circular #154 (cont'd)

(2) Upon receipt of applications at the headquarters authorized to appoint an examining board, applicants will be ordered before a board of officers as specified in paragraph 6c (1) AR 610-15, for the purpose of eliminating those definitely unsuited to be Warrant Officers.

(3) Upon completion of the action in (2) above, the headquarters concerned will notify this headquarters of the total number of technical tests needed to conduct the written examinations specified in paragraph 6c (2) AR 610-15.

(4) Written examinations will be conducted in accordance with instructions contained in the booklet "Directive for Examining Boards, Warrant Officer's Examination", which will be furnished with technical tests.

(5) Upon completion of written examinations, all applications and test material will be forwarded to this headquarters, together with required report of the examining board.

c. Appointment

(1) Applicants receiving the highest ratings will be appointed by this headquarters, and assigned to the existing vacancies.

(2) Applicants who meet all requirements but who are not appointed due to lack of vacancies will be issued certificates of eligibility and placed on the eligibility list, maintained at this headquarters, for appointment to fill future requisitions.

2. Chief Warrant Officers

a. Applicants for appointment as temporary Chief Warrant Officer must meet the requirements set forth in paragraph 11, AR 610-15.

b. Applications will be forwarded through channels to this headquarters. Each forwarding indorsement will indicate the number of Warrant Officers authorized and the number of Warrant Officers Junior Grade and Chief Warrant Officers assigned and/or attached to the respective command.

c. Letters of appointment will be issued by this headquarters.

V --- WARRANT OFFICERS, BATTAL LEADERS AND ADMINISTRATIVE COST ACCOUNTANT

Applications will not be accepted or forwarded for appointment to these positions.

VI -- CHANGES IN CLASSIFICATION

Applications for change in classification will be forwarded to this headquarters giving full particulars. See paragraph 14, AR 610-15 and paragraph 14b, changes #4, AR 610-5, dated 4 September 1944. Technical tests will be authorized by this headquarters where deemed appropriate and upon successful completion thereof, the classification of the individuals concerned will be changed in orders issued by this headquarters.

RESTRICTED

Hq. MTOUSA Circular #134 (cont'd)

VII-- TERMINATION

1. Termination of appointment and resignation will be as proscribed in paragraphs 14 and 14-3/4, changes #4, AR 610-5.
2. Individuals concerned will state in writing whether or not they desire to be reappointed in the lower grade, or re-enlist in the enlisted grade held at time of appointment, for service in this theater. The exact grade held at time of appointment will be shown.
3. Requests for termination and/or resignation will be forwarded through channels to this headquarters for final action.

VIII- BOARDS1. Appointment

a. Subordinate commanders not below the grade of Brigadier General are hereby authorized to appoint boards of officers to examine applicants for appointment at such time as examinations are announced by this headquarters.

b. Subordinate commanders, directly under this headquarters, who are below the grade of Brigadier General, will request this headquarters to appoint a board of officers. Such requests will list the officers to be detailed on the board.

2. Termination

This headquarters will take necessary action to appoint a board of officers in all cases involving termination of appointment.

By command of Lieutenant General McLENNAN:

GEORGE D. FENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS,
Colonel, AGC,
Adjutant General.

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HEADQUARTERS ALLIED COMMISSION

APO 394

MTOUSA

Suspense _____

Date 13 NOV, 1944

CIR-134

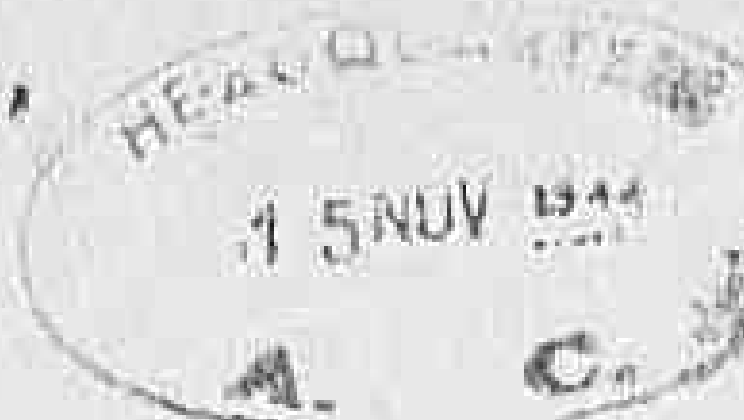
DIST.

FROM	TO	FROM	TO
Staff Officer to A/CC		Establishment Section	✓
Chief of Staff		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section		G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	20
Public Health		S.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (IMIA)	✓
Economic Section		Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & P.O.W.	
Finance		Public Relations Branch	
Property Control Div.		Information Division	
Food		Archivist	
Industry		U.N.R.R.A.	
Mining Division		I.G.C.R.	
Labor		ALL REGIONS	✓
Public Works & Utilities		AMG-54 & ARMY	✓
Shipping			
Transportation			
Political Section			

Signature _____
 Remarks & Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

Remarks _____

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

ADJ

File

CIRCULAR)

NUMBER 133)

12 November 1944

Mailing of Foreign Currency	Adjutant	MP			
Marriage of Military Personnel	Asst. Acs				I
Solid Fuel Allowances	Asst. Acs				II
	Chief Clerk				III

I --- MAILING OF FOREIGN CURRENCY

1. The War Department has notified this headquarters that military personnel are transmitting, through the mail to addressees in the U.S., foreign currencies, which are being presented for exchange. Such action is contrary to War Department policy as expressed in paragraph 11b, W.D. Circular 364, 1944.

2. The practice of sending foreign currencies through the mail, except as provided in paragraph 11b, (6) Circular Number 32, this headquarters, 1944, will be discontinued immediately.

II --- MARRIAGE OF MILITARY PERSONNEL

Paragraph 54, Section I, Circular Number 4, this headquarters, 1944, is rescinded and the following substituted therefor:

"5. a. Any person granted permission to marry must understand that:

(1) The wife or husband, as the case may be, will not become a citizen of the United States by virtue of the marriage but may be exempted from immigration quotas, thereby obtaining expedited naturalization.

(2) The spouse will not be entitled to commissary or post exchange privileges, or to government quarters, medical or dental services.

(3) There is no certainty that alien dependents of military personnel and their household goods will be transported to the United States for a prolonged period. Transportation facilities are limited at this time and it is anticipated that there will be a serious shortage of shipping for this purpose for a considerable length of time following the cessation of hostilities. When shipping is available the Theater Commander may authorize such transportation in accordance with law and Army Regulations. Cost of transportation must be borne by military personnel or their dependents. A condition precedent to obtaining such authorization is that the alien dependents of military personnel must secure a visa from a consular official who is operating in an area in which visas may be granted.

(4) The spouse will be entitled to allotments, insurance and other benefits authorized by the laws of the United States for the wives of military personnel; however, dependency allowances will cease to be paid six months following the termination of the present war.

(5) No special living arrangements or privileges will be granted as result of marriage in this theater. 3667

(6) So long as the war continues, military personnel are subject to transfer and change of station in accordance with the exigencies of the service. It is manifest that family considerations cannot and will not be taken

RESTRICTED

Eq MTOUSA Circular # 133 (cont'd)

into account when transfers are made, either within this theater, from this theater to another, or to the United States."

III-- SOLID FUEL ALLOWANCES

1. In view of the necessity for importing nearly all coal used in the theater, it is incumbent upon all concerned to exercise the strictest economy in its use. In order to economize in the use of imported coal, the use of solid fuels for water and space heating will be limited to Sardinian coal, lignite or wood.

2. In connection with the use of solid fuels for the purposes indicated above, the following will be used as a guide for the purpose of obtaining requirements:

a. Hospitals

No definite scales for the issue of solid fuels will be prescribed due to numerous types of construction in which hospitals are housed. However, Commanding Officers thereof will be held strictly responsible that every economy is exercised.

b. Space Heating for Other than Hospitals

(1) Issues of fuel are authorized for the heating of accommodations occupied solely by military personnel, including offices, workshops, organizational recreation rooms, messes, lecture rooms, drying rooms, Red Cross clubs, and approved officers' and enlisted men's clubs.

(2) Issues for this purpose will be on a basis of one-half ($\frac{1}{2}$) pound of coal or one (1) pound of wood per man per day and will be limited as follows:

(a) Coastal regions - 1 December to 15 April inclusive.
(Where essential for the provision of reasonable heating in cold and damp-weather areas and for the maintenance of unit efficiency, issues may be made subsequent to 1 November)

(b) Mountainous regions - 1 October to 1 May.

c. Laundry and Bathing Installations

For those installations not equipped to use other than solid fuels, no definite scale is prescribed, due to various types of construction and equipment used. Officers in charge of such installations will be held strictly responsible that every economy is exercised.

d. Cooking

Where the use of solid fuels is necessary for cooking purposes, the basic allowance will be one (1) pound of coal or two (2) pounds of wood per man per day.

By command of Lieutenant General McNERNEY:

GEORGE D. DENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

F. V. Roberts
F. V. ROBERTS,
Colonel, ACD,
Adjutant General.

DISTRIBUTION:

"2"

- 2 -

RESTRICTED

HEADQUARTERS ALLIED COMMISSION
APO 394

NATOUSA

Suspense _____

Date 12 Nov, 1944

CIR. # 133

DIST.

FROM	TO	TO
Staff Officer to A/CC		Establishment Section
Chief of Staff		Executive Officer (A)
Message Centre		Executive Officer (E)
Civil Affairs Section	✓	G-1 (A)
DP & Rep		G-1 (A) Civilian Emp.
Local Govt		G-1 (E)
Patriots Branch		G-2 (A)
Public Safety		G-2 (E)
Security Division		2675th Regt
Public Health		H.Q. Comdt
Legal		Adjutant
Education		Navy
Monuments & Fine Arts		Land Forces (MIA)
Economic Section	✓	Air
Requisition Division		Communications
Agriculture		Civil Censorship Group
Commerce		W.M.D. & P.O.W.
Finance		Public Relations Branch
Property Control Div.		Information Division
Food		Archivist
Industry	✓	U.N.R.R.A.
Mining Division		I.C.C.R.
Labor		ALL REGIONS
Public Works & Utilities		AMG 548 ARMY
Shipping		POSTAL SECTION
Transportation		
Political Section		

Signature _____
 Remarks & Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

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Remarks _____

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

HEADQUARTERS
8 NOV 1944
A. C. C.

File

CIRCULAR)
NUMBER 132)

Adjutant	MP
Asst. Acs.	
Asst. Aps.	
Chief Clerk	KN

5 November 1944

Funds.....I
Floral Purchases.....II
U. S. Military Censorship Regulations.....III
Accidents and Claims.....IV

I ---- FUNDS

Section IV, Circular Number 111, this headquarters, 1944, is rescinded, and the following substituted therefor:

"Forwarding of Collection Vouchers - Officers turning over collections to an Accountable Disbursing or Agent Officer, in complying with paragraph 2f (1), AR 35-780, Change 3, 5 November 1943, will forward copies of collection voucher to:

Army Audit Branch of General Accounting Office,
63 Vesoy Street,
New York, 7, New York."

II ---- FLORAL PURCHASES

1. Instances have occurred in this Theater where U. S. Army personnel have placed orders with civilian florists here for the delivery of flowers in the United States by the Florists Telegraph Delivery Association and others.

2. There are no facilities for the transmittal of funds to the U. S. by Italian civilian concerns. Therefore none of these deliveries have been made nor is it possible to make arrangements for future deliveries.

3. All personnel are cautioned to place orders for the delivery of flowers only with the ARMY EXCHANGE SERVICE.

III -- U. S. MILITARY CENSORSHIP REGULATIONS

Section II, Circular Number 77 and Section II, Circular Number 93, both this headquarters, 1944, are rescinded and the following substituted therefor:

"Paragraphs 11b (1) and (2), Circular Number 32, this headquarters, 1944, are amended as follows:

3565

a. Service newspapers, serving Army or higher headquarters unless listed by Army or higher headquarters as approved for mailing. Clip ings may be sent if they do not indicate the location of a unit.

RESTRICTED

Hq MTOUSA Circular # 152 (cont'd)

b. Local civilian newspapers, publications or news bulletins published by or serving units or formations smaller than Army. (These are not press censored) The service newspapers listed below are approved for mailing in accordance with the foregoing provisions.

Union Jack
Eighth Army News
Crusader
Parade

Stars and Stripes (Italy edition)
Stars and Stripes (Sicily edition)

Stars and Stripes (Mediterranean Weekly edition)
Herald Leaf
NYW Times
ATW (Polish)
Vant
Basic News (Compiled by PWP)."

IV -- ACCIDENTS AND CLAIMS

Circular Number 74, this Headquarters, 1944, is amended as follows:

1. Paragraph 1 a, Section II, is amended by the deletion of the words "North Africa" in the first line thereof, and substituting therefor the words "Mediterranean Theater of Operations".

2. Paragraph 2, Section II, is rescinded and the following substituted therefor:

"2. Claims of Civilian employees in French North and West Africa and Corsica arising subsequent to 20 September 1943.

a. In the event of a civilian employed or assigned by French authorities to work for the United States Armed Forces, directly or indirectly in Africa or Corsica, sustaining death, injury or illness arising out of and in the course of such employment the commanding officer of the employing unit will:

(1) Cease paying his salary or wages as of the date following that on which he ceased to work.

(2) Immediately prepare in quintuplicate and sign a declaration in the form set out in subparagraph c below to be disposed of as set forth in (2) (4) and (5) below.

(3) Have the injured employee attended by a physician chosen by the injured employee and notify the physician that his fees are to be paid by the French authorities. One copy of the declaration referred to in (2) above will be given to the physician who will be advised to attach it to his bill and forward both to the French service or its local section mentioned in the declaration. The physician will be requested to give a medical certificate to the Commanding Officer of the unit to which the injured employee belongs.

(4) Forward at once three copies of the declaration referred to in (2) above to the French service concerned or one of the sections of that service together with the medical certificate referred to in (3) above. The list of services and sections are set forth in subparagraph b below. Additional lists will be published from time to time.

(5) Forward one declaration to the Fiscal Director, MTOUSA, for his use in checking reciprocal aid reports.

RESTRICTED

Eq MTOUSA Circular #132 (cont'd)

(6) Lend French authorities such assistance as may be necessary to properly process each case.

b. The following is a list of French services and sections to which the declarations referred to in paragraph a (2), above, will be sent:

(1) Department of Algiers, ALGERIA

1st Region:	(Rouiba	(
ALGIERS	(Marengo	{ At the City Hall
	(Blida	(
2nd Region:	(Ain-Besson	(
AUMALE	(Tablat	{ At the City Hall
	(Pouira	(
3rd Region:	(Boghari	(
MEDEA	(Borrouaghia	{ At the City Hall
4th Region:	(Burdou	(At the City Hall
MILIANA		
5th Region:	(Tenes	(At the City Hall
ORLEANSVILLE		
6th Region:	(Fordj-Monsiel	(
TIZI-OUZOU	(Fort National	{ At the City Hall
	(Dra-el-Mizan	(

(2) Department of Oran

Local Sections of the Office Departmental du Travail 6,
rue General Joubert.

1st Region:	(Saint Lucien	(
ORAN	(Ain-Temouchent	{ At the City Hall
	(Ferregaux	(
2nd Region:	(Palikao	(
EL-SCAR	(Saïda	{ At the City Hall
3rd Region:	(Relizane	(
MOUSTAGANEM	(Armi-Moussa	{ At the City Hall
4th Region:	(Percier-Lacombe	(
SIDI-EL-ABDES	(Le Telagh	{ at the City Hall
5th Region:	(Lamericiere	(
TIEMCEN	(Marnia	{ at the City Hall
6th Region:	(Frenda	(At the City Hall
TIARET		

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R E S T R I C T E D

Hq MTOUSA Circular #132 (cont'd)

(3) Department of ConstantineLocal Sections of the Office Departemental du Travail
Maison de l'Enfance (Children's Home)1st Region:
CONSTANTINE(Mila
(Chateaudun du Rummel
(Togessa

{ At the City Hall

2nd Region:
BONE(Souk-Ahras
(Guelma

{ At the City Hall

3rd Region:
PHILLIPPEVILLE

(Djidjelli

{ At the City Hall

4th Region:
BOUGIE

(Akbou

{ At the City Hall

5th Region:
SETIF

(Bordj Bou Arreridj

{ At the City Hall

6th Region:
BATNA

(Konchella

{ At the City Hall

(4) MOROCCOService du Travail and des Questions Sociales, Residence
a Rabat(5) TUNISIA

Service des Affaires Inter-Allees, Residence a Tunis

(6) CORSICA

Service des Assurances Sociales a Ajaccio

c. The form of declaration of injury (Annex A) will be completed in all respects and disposed of as provided in paragraph a above.

d. The Base Purchasing Agent is designated as the officer to sign the "Accuse de Reception" which will be considered a receipt in reciprocal aid accounting."

By command of Lieutenant General McNARNEY:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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- 4 -

(ANNEX "A" ATTACHED)

R E S T R I C T E D

ANNEX "A" TO HQ LTOUSA CIRCULAR #132

DECLARATION OF INJURY

 (Rank, Full Name, and APO Number)
 certify that _____
 (Name of injured worker)
 residing at _____
 (Complete home address)
 who is employed as _____
 (Show exact capacity, i.e. Labor, Carpenter, etc.)
 by the American Army at _____
 (Name Town, City and area)
 born on _____ at _____
 (date, month & year) (Place of Birth)
 son of _____ and _____
 (Father's name) (Mother's name)
 was injured _____
 (Date and hour)
 while in the performance of duty.

The injury occurred in the following manner: _____

(State facts briefly - indicate if injury was due to carelessness - intoxication
 or willful misconduct)

Nature of injury _____
 (Give extent of injury and indicate whether injured stopped
 work)

The injured worker has been employed by the American Army since _____
 (Date)

at a daily wage of _____
 (Amount)

The witnesses are _____
 (Give names & addresses, if military personnel give serial # and APO)

Attending physician _____

Name -
 Address -

Address of O.D.T. or S.L.
 nearest place of accident _____

Declaration made _____ on _____
 (Place) (Date)

3663

Signed _____
 (Official Superior)

Rank _____ Serial# _____

ANNEX "A"

1470

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

NATOU SA

Suspense *CIR 132*

DIST.

Date *5 Nov. 1944*

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	✓
Archivist		Establishments Branch <i>SEC</i>	✓
Admin Section		Director	✓
Interior		Executive Officer (A)	✓
Public Safety		Executive Officer (B)	✓
Public Health		G-1 (A)	✓
Property Control		G-1 (B)	✓
Legal		G-4 (A)	✓
Education		G-4 (B)	✓
Monuments & Fine Arts		H.Q. Comit	✓
Economic Section	✓	Adjutant	✓
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance	✓	2675th Regt	20
Food		Political Section	
Industry		Navy	✓
Labor		Army	✓
Mining Division		Air	✓
Public Works & Utilities		Communications	✓
Requisition Division		Civil Censorship Group	
Shipping		W.M.D. & P.O.W.	
Transportation		Public Relations Branch	
R.C. & M.C. Section		U.N.R.R.A.	
P.A. to Executive Commissioner		<i>POSTAL SECTION</i>	✓
Civil Affairs Branch <i>SEC</i>	✓	<i>ALL REGIONS</i>	✓
Information Division	✓	<i>AMG-54 & ARMY</i>	✓
Liaison Division	✓		
I. & D.P. S. & REPAT	✓		
Italian Refugees Branch			

Signature _____
Remarks & Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

3662

REMARKS _____

RESTRICTED

DCK/ar

2280



HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

File

CIRCULAR)
NUMBER 131)

30 October 1944

Adjutant	MP	
Asst. Asst.		I
		II
Asst. Asst.		III
Chief Clerk	RS	

Charges for Civilians sick in Hospitals
Awards and Decorations
Wearing of the Uniform--WAC

I ---- CHARGES FOR CIVILIANS SICK IN HOSPITALS

So much of paragraph 3, Section II, NATOUSA Circular Number 122, 1944, as reads "paragraphs 1 and 3, Section VI, NATOUSA Circular Number 116, 1944," is amended to read "paragraphs 1 and 3, Section IV, NATOUSA Circular Number 116, 1944, (CORRECTED COPY)."

II --- AWARDS AND DECORATIONS

NATOUSA Circular Number 89, 1944, is amended as follows:

1. Paragraph 1a (6) is amended to include "Brazilian Armed Forces."
2. So much of paragraph 1b (2) as reads "(CPR 104, paragraphs 1-3, a (1) and 1-4, a (1))" is amended to read "(CPR 104, Revised, paragraphs 1-3, a (2) and 1-4, (b))."

III -- WEARING OF THE UNIFORM--WAC

1. Paragraph 1c, Section I, NATOUSA Circular Number 24, 1944 is rescinded.
2. Articles of the service uniform to be worn in this theater by officers and enlisted women of the Women's Army Corps will be as prescribed in AR 600-39, dated 4 August 1944, as further governed by the following special instructions:

a. Officers

- (1) The service uniform is the prescribed uniform for all officers for duty wear.
- (2) Officers will wear either the service uniform complete with coat or the off duty dress for social functions.

b. Officers and Enlisted Women

- (1) Cap will be worn at all times out-doors unless otherwise authorized.

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RESTRICTED

R E S T R I C T E D

Hq MATOUSA Circular #131 (cont'd)

- (2) Field jackets may be worn at any time with either woolen or cotton uniform. Field jacket will be worn buttoned.
- (3) Stockings, wool, knee length, may be worn over the regular stockings when needed for additional warmth. Stockings, wool, knee length, will not be worn in lieu of other stockings.
- (4) Scarf will not be worn in lieu of tie.
- (5) Sweaters will be worn as an indoor garment only, and will be worn buttoned at all times.
- (6) Civilian clothing will be worn only when acting as a member of a wedding party.
- (7) The off duty dress, winter or summer will be worn only when off duty. Brown leather pumps may be worn only when off duty.

c. Enlisted Women

Enlisted women will not wear an article of uniform of a different type from that which is issued to the organization to which they belong, except as authorized herein:

- (1) The authorized cord-edge braid for all enlisted women's caps is old-gold and moss green. Upon completion of issue of cap, garrison, WAC, to enlisted women this will be the only authorized garrison cap and braid.
- (2) Individuals on Motor Transport duty will wear the O.D. trousers until such time as this personnel is equipped with trousers, women's as authorized in Section I, par. 16, a, 1, AR 600-39.

By command of Lieutenant General McMARNEY:

... GEORGE D. PENCE,
... Brigadier General, GSC,
... Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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R E S T R I C T E D

NATOU SA

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

Suspense CIR. 131

DIST.

Date 30 OCT, 1944

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch SEC	
Admin Section		Director	✓
Interior		Executive Officer (A)	✓
Public Safety		Executive Officer (B)	
Public Health	✓	G-1 (A)	✓
Property Control		G-1 (B) FOR EX-O (B)	✓
Legal		G-4 (A)	✓
Education		G-4 (B)	✓
Monuments & Fine Arts		H.Q. Comdt	✓
Economic Section	✓	Adjutant	✓
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675th Regt	
Food		Political Section	
Industry		Navy	✓
Labor		Army	✓
Mining Division		Air	✓
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W.M.D. & P.O.W.	✓
Transportation		Public Relations Branch	
H.C. & M.C. Section		U.N.R.R.A.	
P.A. to Executive Commissioner		ALL REGIONS	✓
Civil Affairs Branch SEC	✓	HMG: 5 + 8 ARMY	✓
Information Division	✓		
Liaison Division	✓		
I. & D.P. S.C. + REPAT	✓		
Italian Refugees Branch			

Signature

Remarks & Recommendation

Information

Approval/Disposal

Appropriate Action

Investigation & Report

Dispatch

3660

REMARKS

1474

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

ADJ
DCK/tp 2028
File

CIRCULAR)
NUMBER 130)

HEADQUARTERS
1 NOV 1944
A.C.C.

Asst. Asst.	
Asst. Asst.	
Chief Clerk	

Reclassification of Officers Physically Unfit for General Military Service I
U. S. Military Censorship Regulations II
U. S. Postal Regulations III

See Cir
139

I --- RECLASSIFICATION OF OFFICERS PHYSICALLY UNFIT FOR GENERAL MILITARY SERVICE

Section II, MATOUSA Circular Number 92, 1944, is rescinded and the following substituted therefor:

"Paragraph 3 a, MATOUSA Circular Number 53, 1944, is amended to include authorization for the 52d, 118th and 7th Station Hospitals to hold disposition boards for the change of classification of officers from general service to limited service. This authority is retroactive to 15 May 1944 for the 52d and 118th Station Hospitals."

II --- U. S. MILITARY CENSORSHIP REGULATIONS

Paragraph 10 c, MATOUSA Circular Number 32, 1944, is amended by the addition of sub-paragraph (7) as follows:

"(7) The writing of letters by members of the armed forces or civilians under military jurisdiction for or in behalf of local civilians or enemy Prisoners of War, is prohibited. This also includes the addressing of envelopes or V-mail stationery by military personnel for the use of local civilians or enemy POWs."

III -- U. S. POSTAL REGULATIONS

Paragraphs 1 to 5, Section II, War Department Circular Number 398, 1944, are quoted for the information and guidance of all concerned:

"II -- MAIL. -- 1. The mailing of the following plant materials and insects at Army post offices (APO) outside the continental United States addressed to points in the continental United States is illegal:

a. Cottonseed and seed cotton. This includes cotton bolls, etc., as souvenirs."

b. Cotton lint containing seeds and cottonseed hulls, rice straw and rice hulls, leaves and parts of plants, either separately or used as packing materials. Processed cotton lint, such as absorbent cotton, cotton batting, or other form of lint free of seeds, excelsior, shavings, paper, ground cork, or peat may be used as packing material in lieu of the foregoing prohibited items.

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R E S T R I C T E D

Cir # 130
Hq MATOUSA, dated

- c. Unhulled rice.
- d. Bamboo seeds or plants.
- e. Sugarcane.
- f. Citrus plants or cuttings.
- g. Banana plants.
- h. Fresh fruits and vegetables, including fresh coffee berries, potatoes, sweet potatoes, and yams. Dried, cured, or processed fruits and vegetables, such as dried peas, beans, cured figs, dates, etc., are acceptable.
- i. Live insects, including living larvae, pupae, and eggs.
- j. Mango seeds from all localities except the Americas and the West Indies.

2. Numerous violations of the law in this respect have been reported by the Department of Agriculture. The mailing of the above-stated plant materials or insects from outside the continental United States might have a devastating effect upon the future agricultural economy of the country, by spreading plant diseases and insects.

3. When parcels containing living plants, seeds, bulbs, etc., and unprocessed plant material not on the foregoing prohibited list are prepared for mailing, they will be plainly marked as containing plant materials.

4. There are no quarantine restrictions on the entry of the following:
- a. Grass skirts, baskets, reed work, or other similar articles manufactured of dried grasses and kindred material, provided they are not made of rice straw.
 - b. Wood carvings and similar curios.
 - c. Dead dried insects or insects in preservative.
 - d. Pressed and dried plants for herbarium or botanical specimens, provided they do not include rice straw or unprocessed cotton.
 - e. Plant material in preservative.

5. All commands outside the continental United States will take the necessary action to see that all officers, enlisted men, and civilians using the Army post office facilities are advised of these instructions. Army mail clerks, assistant Army mail clerks, and other Army postal personnel accepting parcels for mailing will require mailers to state specifically the contents of such parcels and will refuse to accept prohibited materials or insects. All other personnel in a position to assist in the enforcement of the prohibitions indicated will do so."

By command of Lieutenant General McNARNEY:

OFFICIAL:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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NATOUSA
HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____

Date 27 OCT. 1944

CIR. 130. DIST.

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch <i>SEC.</i>	
Admin Section		Director	
Interior		Executive Officer (A)	
Public Safety		Executive Officer (B)	
Public Health		G-1 (A)	
Property Control		G-1 (B)	
Legal		G-4 (A)	
Education		G-4 (B)	
Monuments & Fine Arts		H.Q. Comdt	
Economic Section	✓	Adjutant	
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675 Regt	
Food		Political Section	
Industry		Navy	
Labor		Army	
Mining Division		Air	
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. M. D. & P. O. W.	
Transportation		Public Relations Branch	
R.C. & M.G. Section		U.N.R.R.A.	
P.A. to Executive Commissioner		<i>ALL REGIONS</i>	
Civil Affairs Branch <i>SEC.</i>	✓	<i>AMG-548 ARMY</i>	
Information Division	✓		
Liaison Division	✓		
I. & E.P. S.C. <i>REPAT</i>			
Italian Refugees Branch			

FOR

Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

REMARKS _____

3658

10756 ~~ADJ~~
RESTRICTEDHEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534CIRCULAR)
NUMBER 129)25 October 1944
File
HP
*RCE*ROTATION AND TEMPORARY DUTY RETURN OF PERSONNEL TO UNITED STATES

NATOUSA Circular Number 56 and Section IV Circular Number 75, both 1944, are rescinded and the following substituted therefor:

In the application of War Department Circular 58, 1944, the following will apply:

1. Definitions:

a. Rotation is the return of personnel to the Zone of the Interior for re-assignment by the War Department to positions outside this Theater of Operations.

b. Rotational personnel is that which is replaced in grade and military occupational specialty (IOS) or specification serial number (SSN) by personnel furnished from the United States or from sources within the theater.

c. Return on temporary duty is the return of personnel, to the continental United States only, for rehabilitation, recuperation and recovery purposes, the personnel not being dropped from the strength of the unit during the authorized absence. Temporary duty within the meaning hereof is not leave or furlough and is not chargeable against accrued leave or furlough credit.

2. Quotas:

a. The War Department has allotted the theater a fixed number monthly quota of rotation places and a fixed number monthly quota of places for return on temporary duty. These will be sub-allotted to the Commanders of Armies, COMZONA NATOUSA, Army Air Force Mediterranean Theater of Operations, Headquarters Command Allied Force, Replacement Command NATOUSA, and separate organizations which handle their administration direct with this headquarters. Further sub-allotment of quotas to subordinate units is a responsibility of major commander concerned.

b. Filling of rotation quotas is mandatory; filling of temporary duty quotas is not mandatory, but failure to fill is excused only on the ground of high operational necessity.

c. No additional quota for personnel rotated or returned as emergency cases can be allowed.

3657

3. Eligibility:

a. Personnel to be returned on rotation or temporary duty will be selected upon consideration of the following criteria of eligibility in order of priority:

- 1 -

RESTRICTED

RESTRICTED

Hq NATOUSA Circular #129 (cont'd)

- (1) Length of continuous overseas service
- (2) Combat Service
- (3) Wounds
- (4) Decorations

b. Twelve (12) months overseas service is the mandatory minimum for personnel with combat service and eighteen (18) months for all others. Individuals assigned or attached to Headquarters Allied Force, NATOUSA, or COMZON, NATOUSA, will not, for the purposes of this circular, be deemed combat service personnel. No individual will be returned unless he is clearly qualified to hold his present or higher grade.

c. The following personnel are not eligible for rotation or return on temporary duty:

- (1) Those who are habitual disciplinary cases.
- (2) Those who are under disciplinary or reclassification action, unless proceedings have been completed, and then only under exceptional circumstances.
- (3) Those convicted by a General or Special Courts Martial for violation of any of the Articles of War. (This class of individual will be eligible when he has had at least eighteen (18) months continuous overseas service, of which six (6) months must have been accumulated continuous service from the date of sentence, exclusive of the time required to be made good.)
- (4) Those who are eligible for discharge under the provisions of Section II, WD Circular 370, 1944, and Section III NATOUSA Circular Number 125, 1944.

d. An individual not physically qualified for overseas duty by standards established in current War Department directives is not eligible for return on temporary duty.

e. Rotation and return on temporary duty are privileges and rewards for service to the most deserving.

4. Selection.

a. Selection will be from personnel of units assigned or attached to commands concerned as of the date nominations are made by subordinate units. Personnel in units or elements of units which are assigned to one command but attached to another will be included in the quotas of the command to which the unit or element is attached.

b. Selections may be spread over the entire command, restricted to selected units, or confined to a single organization, at the discretion of the commander concerned.

c. Of total personnel rotated from a command, 10% will be officers and 90% enlisted men, these percentages to be further distributed by grade in the particular commands in accordance with separate NATOUSA letter, file AG 210.31/376 A-0, Subject: "Separate Letter of Instruction, Reference Rotation of Personnel to United States".

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R E S T R I C T E D

Hq NATOUSA Circular #A29 (cont'd)

To Fifth Army, dated 19 April 1944

To COMZONE, dated 19 April 1944

To AAF/ITO, dated 19 April 1944

To Allied Armies in Italy, dated 25 April 1944

To Director Military Railway Service and Commanding Officer, Headquarters Command, Allied Force, dated 23 April 1944.

d. No grade distribution is prescribed for personnel to be returned on temporary duty, but selection will be made with consideration of the fact that temporary duty returnees will be absent from duty with units a minimum of 60 days plus travel time, a possible aggregate absence of 4 months.

e. Emergency Cases:

(1) In instances of emergency, personnel may be returned on rotation or temporary duty. Personnel will not be returned for purely compassionate reasons. To justify return as an emergency case, it must affirmatively appear from the supporting evidence that the individual's presence in the United States will accomplish results which are otherwise impossible.

(2) When personnel in emergency cases meet the overseas time eligibility qualification, they will be returned in the normal manner without reference to this headquarters. The return will be charged against normal quotas for the succeeding month.

(3) When personnel in emergency cases do not meet the overseas time eligibility qualification, the case will be referred to this headquarters, stating in detail the reasons for the return, the names and addresses of persons in the United States having knowledge of the conditions, and the data required in Appendix "A" or "B" hereto.

f. An application by an individual requesting selection under this circular will be returned "Disapproved" by the first Headquarters receiving it.

g. Promotions are not authorized for personnel after selection for rotation.

5. Replacements:

a. Requisitions for rotation replacements (see paragraph 7) will be filled to the extent possible from the replacement pool. The remainder must be obtained from the United States, entailing a possible delay of four to six months.

b. Personnel numerically surplus in units whether resulting from reorganization or return to unit after hospital evacuation, may be utilized as replacement if in same grade as the rotation vacancy. (See par 7d)

c. No replacement will be furnished for personnel returned on temporary duty, and no compensating overstrengths authorized.

d. Promotions will not be made to fill rotation vacancies except upon general dispensation of the War Department, of which notice will be given. 3556

6. Orders and Records:

a. Commanders mentioned in paragraph 2 will issue orders rotating, and returning on temporary duty, personnel selected by them up to the limit of the

RESTRICTED

Hq MATOUSA Circular #A29

(cont'd)

quotas fixed. All except Army Air Force Mediterranean Theater of Operations will issue orders on the first of each month; that headquarters on the 15th of the month.

b. Orders issued for rotation will transfer personnel who are in Italy or France to the 7th Replacement Depot for trans-shipment to the United States; all others will be transferred to 1st Replacement Depot (Rear Echelon).

c. Orders issued for return on temporary duty will attach the personnel to the appropriate replacement depot designated above for trans-shipment and will contain a statement that the individual accepts the privilege with the definite understanding that he will be returned to this theater upon completion of temporary duty.

d. As to personnel rotated, the following remark will be entered on the morning report: "Relieved from assignment and transferred on rotation to _____ Replacement Depot for trans-shipment to the United States."

e. As to personnel returned on temporary duty an entry will be made on the morning report stating that the individual is on temporary duty to the United States for rotational purposes and has been ordered to report to a designated replacement depot for trans-shipment. During the period of absence T/D personnel will be carried as on detached service. Upon return to unit he will be picked up on the morning report with an appropriate remark.

f. Service records and allied papers will be brought up to date and all appropriate entries made prior to departure of personnel from unit. (Reference: Paragraph 15, WDAGO letter, file 370.5 (10Aug 44) OB-S-SPILOT-K, dated 16 August 1944, subject: "Procedure for Return of Individuals (Short Title PRI)", republished extracts contained in MATOUSA letter, file AG 370.5/476 PERS-C, dated 6 October 1944, subject: "Procedure for Return of Individuals.")

7. Requisitions and Reports:

a. Headquarters mentioned in paragraph 2 will make a monthly rotation personnel requisition report in the form of Appendix "A" and "B" attached. "D AGO Form 211 will not be used for requisitioning rotation replacements. Machine records registers showing the data called for in Appendix "A" and "B" are acceptable as reports. TM 12-406 and TM 12-407 will be used for classifying officers, TM 12-427 for enlisted men.

b. One copy of the report will be sent to this headquarters, Attention: AG Statistical Division, so as to arrive within 15 days after issuance of rotation orders. One copy will be sent to Replacement Command, MATOUSA, APO 49, as a requisition for rotation replacements.

c. A supplemental report of personnel returned on temporary duty, showing name, rank, serial number, arm or service and organization will be submitted to this headquarters at the same time as the rotation report in paragraph 7a. This supplemental report will not be sent to Replacement Command.

d. When overstrength is utilized to fill a vacancy, a report showing name, rank, serial number, and organization of both vacancy and replacement will be submitted to this headquarters and to the Replacement Command. (See par. 5b)

By command of Lieutenant General McMARNEY:

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

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Appendix "A"
Appendix "B"

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Hq NATOUSA Circular #129

APPENDIX "A"

IMMEDIATE ACTIONHEADQUARTERS FIFTH ARMY
APO 464

3655

SUBJECT: Rotation Personnel December Increment.) Cross out one.
T. D. " " " ")

TO : Commanding General, NATOUSA, APO 534, U. S. Army.
Attention: A. G. Statistical.

P. A. C. par. , Circular Number , Hq NATOUSA, dated 1944, orders were issued by this headquarters referring the Officer personnel listed below or attached hereto (Incl), to Replacement Depot Number , for transshipment.

NAME	A/S	RANK	SERIAL NUMBER	MILITARY OCCUPATIONAL SPECIALTY		ORGANIZATION		*REMARKS
				DESCRIPTION	CODE	PARENT	SUB	
Example: Harrison, Harry A.	INF	Capt	O-169071	Sanitary Engineer	7960	Hq 39 Inf Div	Hq & Hq Co	

*Information needed only when an individual is rotated.

For the Commanding General:

/s/

(Use Additional sheets if necessary)

1482

IMMEDIATE ACTION

HEADQUARTERS FIFTH ARMY
APO 464

3653

1944

Number Increment.) } Cross out one.
" " }

USAR, APO 534, U. S. Army.
Statistical.

Number, Hq WATOUS, dated 1944, orders were issued by this headquarters on 1944, trans-
ferred below or attached hereto (Incl), to Replacement Depot Number , for transshipment to the United States.

SERIAL NUMBER	MILITARY OCCUPATIONAL SPECIALTY		ORGANIZATION		*RACE	*LIMITED OF GENERAL ASSIGNMENT	*VACANCY CAN BE FILLED BY LIMITED ASGMT PERS
	DESCRIPTION	CODE	PARENT	SUB			
O-189074	Sanitary Engineer	7360	Hq 39 Inf Div	Hq & Hq Co	W	Gen	No

Individual is rotated.

For the Commanding General:

/s/ Captain, A. G. D.,
Asst. Adjutant General.

(Use Additional sheets if necessary)

Hq NATOUSA Circular #129

APPENDIX "B"

IMMEDIATE ACTION

HEADQUARTERS FIFTH ARMY
APO 464

SUBJECT: Rotation Personnel December Increment. }
T. O. " " " " } Cross out one.

TO : Commanding General, NATOUSA, APO 534, U. S. Army.
Attention: A. G. Statistical.

P A C par. , Circular Number , Hq NATOUSA, dated 1944, orders were issued by this headquarters referring the enlisted personnel listed below or attached hereto, to Replacement Depot Number , for transshipment

NAME	A/S	RANK	SERIAL NUMBER	*MILITARY OCCUPATIONAL SPECIALTY		ORGANIZATION		*
				DESCRIPTION	CODE	PARENT	SUP	
Example: Martin, John W.	INF	M/Sgt	30876281	Mechanic, Hvy Arty	914	375 Inf Regt	Co "D"	

*Information needed only when an individual is rotated.

For the Commanding General

(Use Additional sheets if necessary)

1484

IMMEDIATE ACTION

HEADQUARTERS FIFTH ARMY
APO 464

December Increment.) Cross out one.
" ")

1944

NATOUSSA, APO 534, U. S. Army.
Statistical.

Number , Hq NATOUSSA, dated 1944, orders were issued by this headquarters on 1944, trans-
1 listed below or attached hereto, to Replacement Depot Number , for transshipment to the United States.

RANK	SERIAL NUMBER	*MILITARY OCCUPATIONAL SPECIALTY		ORGANIZATION		*RACE	*LIMITED OR GENERAL ASSIGNMENT	*VACANCY CAN BE FILLED BY LIMITED ASGMT PERSONNEL
		DESCRIPTION	CODE	PARENT	SUB			
M/Sgt	39876281	Mechanic, Hvy Arty	914	373 Inf Regt	Co "D"	W	Gen	No

an individual is rotated.

For the Commanding General:

/s/ Captain, A.G.D.,
Asst. Adjutant General.

(Use Additional sheets if necessary)

NATOUH
HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____

Date

25 OCT 1948

CIR-129 *DIST.*

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch	
Admin Section		Director	
Interior		Executive Officer (A)	✓
Public Safety		Executive Officer (B)	
Public Health		G-1 (A)	✓
Property Control		G-1 (B)	
Legal		G-4 (A)	✓
Education		G-4 (B)	
Monuments & Fine Arts		H.Q. Comdt	✓
Economic Section		Adjutant	✓
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675 Regt	20
Food		Political Section	
Industry		Navy	
Labor		Army	✓
Mining Division		Air	✓
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. M. D. & P. O. W.	
Transportation		Public Relations Branch	
R.C. & M.C. Section		U.N.R.R.A.	
P.A. to Executive Commissioner		<i>ALL REGIONS</i>	✓
Civil Affairs Branch		<i>AMG 548 ARMY</i>	✓
Information Division			
Liaison Division			
I. & D.P. S.C.			
Italian Refugees Branch			

FOR

Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

REMARKS _____

3654

RESTRICTED

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

DCK/bar

27 OCT 1944

A. G. C.

CIRCULAR)

NUMBER 128)

24 October 1944

File

AUTHORIZED ABSENCES

1. General -- The provisions of AR 605-115, 17 June 1944, AR 615-275, 2 September 1944, as modified and supplemented by this will govern the granting of leaves of absence, furloughs, delays, to all military personnel in this theater.

Asst. AOC.	and
circular	
Asst. AOC.	
Chief Clerk	

2. Delegation of Authority

a. Commanders of the major commands listed below, and other commanders who may be subsequently designated by this headquarters, are empowered to grant authorized absences to personnel assigned or attached to their respective commands and to redelegate this authority to such of their subordinate commanders as they may designate. This authority does not include authorization to grant absences with permission to travel to places outside this theater. (See par 3c and 6):

- See
cir 126
Sec 5
and for more
additions
- (1) Commanding General, 6th Army Group
 - (2) Commanding General, Fifth Army
 - (3) Commanding General, Seventh Army
 - (4) Commanding General, Army Air Forces, MTO
 - (5) Commanding General, Communications Zone, NATOUSA
 - (6) Commanding General, Twelfth Air Force
 - (7) Commanding General, Fifteenth Air Force
 - (8) Commanding General, Army Air Force Service Command, MTO
 - (9) Commanding General, Army Air Force Engineer Command, MTO
 - (10) Commanding General, Replacement Command, NATOUSA
 - (11) Commanding General, AAI (US Contingent)
 - (12) Director General, Military Railway Service
 - (13) Commanding General, Separate divisions and brigades
 - (14) Commanding Officer, Headquarters Command, Allied Force

b. Requests for leaves of absence, furloughs and delays submitted by personnel not under jurisdiction of one of the commanders designated in a, above will be forwarded to this headquarters.

3. Theater Limitations

a. Passes will not be granted enlisted men to visit areas which are declared "Off Limits" or "Restricted".

b. Authorized absences will not exceed ten (10) days, exclusive of travel time, except as provided in paragraph 5, below.

- 1 -

RESTRICTED

R E S T R I C T E D

Cir #123

Hq NatouSA, (cont'd).

c. Authorized absences are specifically restricted to the geographical limits of NATOU SA and will be confined to visits within the Communications Zone and non-combat areas.

d. Requests for absences in excess of ten days, or which necessitate departure from this theater, will be granted only in exceptional cases and will be referred to this headquarters for approval. Commanders indicated in paragraph 2, above will forward such requests only when it is clearly indicated that the case is of an urgent or exceptional nature.

e. Personnel will not be returned to the United States for the sole purpose of leave of absence or furlough. Authorized absences, however, may be granted personnel who are returned to the United States on permanent change of station or for specific temporary duty, in accordance with existing War Department directives.

f. Personnel will not be granted authorized absence unless they have received adequate instructions in military courtesy and the wearing of the uniform and have sufficient funds to defray anticipated expenses. A suitable procedure will be established in each organization to assure that individuals on authorized absence are correctly attired.

g. Personnel on authorized absence must have in their possession at all times the following:

- (1) Orders, furlough certificate, or pass.
- (2) Officers Pay Data Card or Soldiers Pay Book.
- (3) WD AGO Identification Card for all officers.
- (4) Identification Tags.

h. Any special instructions given personnel departing on furlough, which limit the places which may be visited, must be entered on furlough certificate (WD AGO Form No 31).

4. Passes

a. Officers -- Passes will not be required of officers visiting nearby towns.

b. Enlisted Personnel

- (1) Enlisted personnel who are granted permission to be absent from their camp, station, or bivouac area will be issued the standard pass form as provided by NATOU SA Circular Number 46, 1944.
- (2) Passes of three (3) days duration or less will not be charged to accrued furlough time nor will such absence be recorded in service records.

5. Sick Leave and Convalescent Furlough -- Sick leave and convalescent furlough may be granted upon recommendation of a medical officer for periods not to exceed thirty (30) days. (See Section III, AR 605-115, and paragraph 11f, AR 615-275.)

R E S T R I C T E D

Cir # 123
Hq Watousa, (cont'd)

6. Delays Enroute

a. Delays enroute for officer personnel will be regarded as leaves of absence unless it is stated in the orders which authorize delay, that delay is for performance of military duty. (See paragraph 21, AR 605-115).

b. Delays enroute for enlisted personnel will be regarded as furlough, irrespective of period for which granted. (See paragraph 14 (3) (c), AR 615-275).

7. Travel in Connection with Authorized Absence -- The utilization of aircraft by personnel on authorized absence is authorized only as provided in AFHQ Administrative Memorandum Number 3, as amended by AFHQ Administrative Memorandum Number 13, both 1944, for personnel granted absence for reasons of compassion.

By command of Lieutenant General McNARNEY:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:

"Z"

3653

R E S T R I C T E D

NATOU SA

HEADQUARTERS
ALLIED CONTROL COMMISSION

Date 24 OCT 1944

Suspense _____

CIR. 128 *DIST.*

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch <i>SEC.</i>	
Admin Section		Director	☒
Interior		Executive Officer (A)	☒
Public Safety		Executive Officer (B)	☒
Public Health		G-1 (A)	☒
Property Control		G-1 (B)	☒
Legal		G-4 (A)	☒
Education		G-4 (B)	☒
Monuments & Fine Arts		H.Q. Comdt	☒
Economic Section		Adjutant	☒
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675 Regt	<i>20</i>
Food		Political Section	
Industry		Navy	☒
Labor		Army	☒
Mining Division		Air	☒
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. M. D. & P. O. W.	
Transportation		Public Relations Branch	
R.C. & M.G. Section		U.N.R.R.A.	
P.A. to Executive Commissioner		<i>ALL REGIONS</i>	☒
Civil Affairs Branch		<i>AMG. SYR ARMY</i>	☒
Information Division			
Liaison Division			
I. & D.P. S.C.			
Italian Refugees Branch			

FOR

Signature _____

Remarks/Recommendation _____

Information _____

Approval/Disposal _____

Appropriate Action _____

Investigation & Report _____

Dispatch _____

3651

REMARKS _____

RESTRICTED

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

27 OCT 1944

A. C. C.

CIRCULAR)
NUMBER 127)

Submission of Personnel Records
Reorganization and Redesignation of Units

Adjutant		
Asst. Asst.	23 October 1944	
Asst. Asst.		I
Chief Clerk		II

I -- SUBMISSION OF PERSONNEL RECORDS

1. Paragraph 1, Section IV, NATOUSA Circular Number 82, 1944, is amended to delete subparagraphs d and f therefrom.

2. Records of personnel sentenced to Dishonorable Discharge, Discharge not Suspended, will be forwarded direct to NATOUSA Disciplinary Training Center, 6677th Disciplinary Training Company (Ovhd), APO 600.

3. Records of enlisted personnel discharged to accept appointment as an officer or warrant officer will be completed and forwarded direct to The Adjutant General, War Department, Washington 25, D. C.

II -- REORGANIZATION AND REDESIGNATION OF UNITS

Section I, NATOUSA Circular Number 23, 1944, is rescinded and the following substituted therefor:

1. a. Immediately upon receipt, by the commanders concerned, of a new T/O & E and any subsequently published changes thereto, all units in this theater will reorganize or redesignate in accordance therewith without further directive from this headquarters.

b. If reorganization is not practicable, due to the nature of operations, a report will be forwarded to this headquarters stating reasons why reorganization cannot be effected. Final approval or disapproval will be made by this headquarters.

c. It is the responsibility of the major command concerned to insure that copies of appropriate T/O & E's and changes thereto reach the units and that reorganization or redesignation is accomplished without delay.

2. Equipment not specifically authorized by the new T/O & E or subsequent changes, will be turned in to the appropriate depots. If excess equipment has previously been authorized by this headquarters for a specific mission, and such equipment is considered necessary to enable the unit concerned to accomplish its assigned mission, request for retention of the excess equipment may be made to this headquarters under provisions of Section III, NATOUSA Circular Number 44, 1944.

3. Personnel rendered excess by reorganization will be transferred to a Replacement Depot designated by the Commanding General, Replacement Command, NATOUSA.

- 1 -

RESTRICTED

RESTRICTED

Cir # 127
Hq Natousa, (cont'd).

4. Additional personnel and equipment required for reorganization will be requisitioned in the usual manner.

5. The following information will govern the submission of necessary reports:

a. AR 345-900, dated 22 May 1942, as changed, governs the submission of personnel rosters upon reorganization and redesignation.

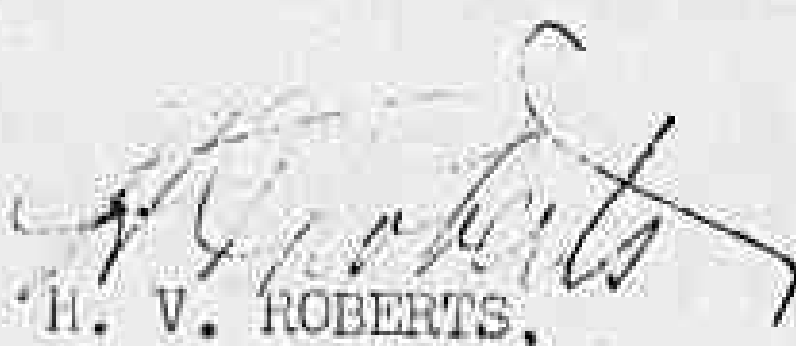
b. The appropriate data will be entered on the unit's morning report in accordance with Section III, AR 345-400, as modified by letter, this headquarters, AG 330.33/430 A-0, dated 26 September 1944, subject: "Morning Reports".

c. Paragraph 19g, Change 8, AR 310-50, dated 8 August 1942, will be complied with upon reorganization and/or redesignation. In addition, five (5) copies of orders accomplishing reorganization and/or redesignation under new Tables of Organization and Equipment, or subsequent changes thereto, stating authority, date and place of action taken, specific T/O & E or changes concerned, including date of T/O & E and specific column, if applicable, will be furnished this headquarters; ten (10) copies will be furnished COMZONE, NATOUSA; and copies furnished other interested headquarters, including the major commands concerned and the machine records unit servicing the organization.

By command of Lieutenant General McNARNEY:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:


H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:

"2"

NATOUA
HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____

Date 23 OCT. 1944

CIR. 127 *DIST.*

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch	
Admin Section		Director	
Interior		Executive Officer (A)	✓
Public Safety		Executive Officer (B)	
Public Health		G-1 (A)	✓
Property Control		G-1 (B)	
Legal		G-4 (A)	✓
Education		G-4 (B)	
Monuments & Fine Arts		H.Q. Comdt	✓
Economic Section		Adjutant	✓
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675 Regt	20
Food		Political Section	
Industry		Navy	✓
Labor		Army	✓
Mining Division		Air	✓
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. H. D. & P. O. W.	
Transportation		Public Relations Branch	
R.C. & M.G. Section		U.N.R.R.A.	
P.A. to Executive Commissioner		<i>ALL PRIGIENS</i>	✓
Civil Affairs Branch		<i>ALL S & E ARMY</i>	✓
Information Division			
Liaison Division			
I. & D.P. S.C.			
Italian Refugees Branch			

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Remarks/Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

3649

REMARKS

1493

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File

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 126)

HEADQUARTERS
23 OCT 1944
A. C. C.

Adjutant	MP
Asst. Acs.	19 October 1944
Asst. Acs.	
Chief	

Accidents and Claims	I
Currency Control	II
Cashing of Travelers Checks and American Express Money Orders	III
Cashing of Unit Fund Checks	IV

I ----- ACCIDENTS AND CLAIMS

1. Paragraph 3, Section III, MATOUSA Circular Number 74, 1944, is amended by the addition of the following:

"j. No claim will be considered unless presented within one (1) year after the occurrence of the accident or incident out of which the claim arises, provided that if exceptional circumstances are shown which prevented the filing of a claim within the one year period the Deputy Claims Officer may make recommendation to the Chief Claims Officer for waiver of the limitation and the Chief Claims Officer is authorized to allow such waiver."

2. Paragraphs 7b (3) and 7b (4) Section I, MATOUSA Circular Number 74, 1944, are rescinded and the following substituted therefor:

"(3) In the case of incidents arising in Italian territory, the report and accompanying exhibits should be forwarded as follows:

a. If the incident occurred in the provinces of Litterio, Benevento, Frosinone, Avellino or Salerno, to U.S. Claims Service, Regional Office I, APO 782.

b. If the incident occurred in the provinces of Campobasso, Foggia or Potenza, to U.S. Claims Service, Regional Office II, APO 766.

c. If the incident occurred in the provinces of Bari, Matera, Taranto, Brindisi, Lecce, Cosenza, Catanzaro or Reggio Calabria, to U.S. Claims Service, Regional Office III, APO 540.

d. If the incident occurred in Sicily, to U.S. Claims Service, Regional Office IV, APO 534.

e. If the incident occurred in Sardinia, to U.S. Claims Service, Regional Office V, APO 397.

f. If the incident occurred in the provinces of Roma, Aquila, Chieti, Pescara, Viterbo, Rieti, Terni, Teramo, Ascoli Piceno, Macerata, Ancona, Perugia or Grosseto, to U.S. Claims Service, Regional Office VI, APO 794.

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RESTRICTED

R E S T R I C T E D

Hq NATOUSA Circular # 126 (cont'd)

g. If the incident occurred in the provinces of Livorno, Pisa, Pistoia, Lucca, Sienna, Firenze, Arezzo, Pesaro or Forli or the Republic of San Marino, to U.S. Claims Service, Regional Office VII, APO 650.

(4) In case of doubt, reports of incidents arising in French Africa and Corsica may be forwarded to the Deputy Chief Claims Officer, Claims Service, NATOUSA (Rear), Headquarters Center District, APO 399, and reports of incidents arising in Italian territory to the Deputy Chief Claims Officer, U.S. Claims Service, APO 794."

II ---- CURRENCY CONTROL

Paragraph 2f (3), Section II, NATOUSA Circular Number 111, 1944, is rescinded, and the following substituted therefor:

"2f (3) In Corsica. Bank of France currency of five (5), ten (10) twenty (20), and fifty (50) franc denominations; Banque de l'Algerie currency overprinted "TRESOR"; and one hundred (100) franc notes marked 'Republique Francaise Tresor Central'."

III --- CASHING OF TRAVELERS CHECKS AND AMERICAN EXPRESS MONEY ORDERS

Effective 15 November 1944, so much of paragraph 3, Section V, NATOUSA Circular Number 47, 1944, as reads "Major A.S. Kinsman, F.D., Symbol 210-961, Finance Officer, Third Port Headquarters, APO 600", is amended to read "Major J.J. Murray, F.D., Symbol 212-607, Finance Officer, 31st Finance Disbursing Section, APO 372, U.S. Army."

IV ----- CASHING OF UNIT FUND CHECKS

Effective 15 November 1944, so much of paragraph 2, Section IV, NATOUSA Circular Number 80, 1944, as reads "A.S. Kinsman, Major, F.D., Symbol 210-961, Finance Officer, Third Port Headquarters, T.C., APO 600", is amended to read "Major J.J. Murray, F.D. Symbol 212-607, Finance Officer, 31st Finance Disbursing Section, APO 372, U.S. Army."

By command of Lieutenant General DEVERS:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:

"Z"

200 - Fiscal Director (Extra)

- 2 -

R E S T R I C T E D

NATOLISA

HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____

Date 19 OCT. 1944

CIR. 126 *DIST.*

FROM	TO	FROM	TO
Chief of Staff Officer	✓	Patricks Branch	
Secretary General		Security Branch	✓
Archivist		Establishments Branch SEC.	
Admin Section		Director	✓
Interior		Executive Officer (A)	✓
Public Safety		Executive Officer (B)	✓
Public Health		G-1 (A)	✓
Property Control		G-1 (B)	✓
Legal		G-4 (A)	✓
Education		G-4 (B)	✓
Monuments & Fine Arts		H.Q. Comdt	✓
Economic Section	✓	Adjutant	✓
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance	✓	2675 Regt	20
Food		Political Section	
Industry		Navy	✓
Labor		Army	✓
Mining Division		Air	✓
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. H. D. & P. O. W.	
Transportation		Public Relations Branch	
R.C. & M.G. Section		U.N.R.R.A.	
P.A. to Executive Commissioner		ALL REGIONS	✓
Civil Affairs Branch SEC.	✓	ATTN: ST. ARMY	✓
Information Division	✓		
Liaison Division			
I. & D.P. B.C. YREPAT	✓		
Italian Refugees Branch			

FOR

Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

REMARKS

3647

RESTRICTED

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

DCK/ar



CIRCULAR)

NUMBER 125)

15 October 1944

Awards and Decorations	Adjutant	MP	I
Offenses, Confinements and Courts Martial	Asst. Abs.		II
Discharge of Enlisted Men	Asst. Acs.		III
	Chief Clerk	RS	

I --- AWARDS AND DECORATIONS

Paragraph 1a (5), NATOUA Circular Number 89, 1944, is amended to include "Brazilian Armed Forces."

II -- OFFENSES, CONFINEMENTS AND COURTS MARTIAL

Paragraph 2, Section II, NATOUA Circular Number 114, 1944, is amended to authorize confinement of garrison prisoners of Allied Armies in Italy (U.S. Contingent) (Overhead) in base section stockades.

III - DISCHARGE OF ENLISTED MEN

1. Attention is directed to Section II, Circular Number 370, War Department, 1944.

2. The authority to return personnel to the United States under the circumstances set out in the above War Department Circular is delegated to those commanders specified in paragraph 6, AR 615-360, 20 July 1944, and to commanders exercising general court-martial jurisdiction.

3. a. Enlisted personnel eligible for discharge under these provisions will be referred to an appropriate board of medical officers who will determine whether discharge, if warranted, should be under the provisions of Section II (Disability), or Section X (Convenience of the Government), AR 615-360, 25 May 1944. Section II cases will be returned in the normal manner.

b. In this connection care will be exercised to insure that discharge is recommended under the appropriate section of AR 615-360.

- (1) Enlisted men who do not meet the minimum physical induction standards for limited service as prescribed in MR 1-9, whose malfunctions were manifest prior to induction as evidenced by their service records, and have remained static, will be eligible for discharge only under Section X, AR 615-360 (Convenience of the Government).

- 1 -

RESTRICTED

3646

R E S T R I C T E D

Hq NATOUSA Circular #125 (cont'd)

- (2) If disabilities have become progressively active, malignant, or soldiers' physical conditions have otherwise deteriorated since induction due to their military service, such cases may be considered by the appropriate medical board for discharge under Section II, AR 615-360 (Disability).

4. A copy of the board proceedings and recommendation will be attached to the service record.

5. The approving authority will instruct the parent unit to issue orders transferring enlisted man to the 7th Replacement Depot if the individual is in Italy or France, or the 1st Replacement Depot (rear echelon) if he is in North Africa, for return to the United States by first available surface transportation. The unit is to be further advised that the enlisted man will report on arrival to the Commanding General, Port of Embarkation, who will forward him to the appropriate separation center, to be designated by indorsement on the orders, for reassignment or separation under the provisions of the relevant Army Regulations and War Department Circular.

6. Under no circumstances will individuals depart from their units or from this Theater without their service records and allied papers.

7. All enlisted men being returned to the United States for reassignment or for separation under the provisions of Section X, AR 615-360, 25 May 1944, and within the purview of this circular, will be reported to The Adjutant General, War Department by the Replacement Depot from which transshipped, by cable with information copy to this headquarters, advising:

- a. The total number departing.
- b. The appropriate separation center to which they are destined and total for each.
- c. The estimated time of arrival in the United States.

8. Enlisted men eligible for discharge under these provisions will not be included in quotas under the current rotation directives.

By command of Lieutenant General DEVERS:

GEORGE D. PENCE
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:


H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:

"Z"

- 2 -

R E S T R I C T E D

NATOUSA

HEADQUARTERS ALLIED CONTROL COMMISSION

Suspense

Date 15 OCT, 1944CIR-125DIST.

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch <u>SFC.</u>	
Admin Section		Director	
Interior		Executive Officer (A)	
Public Safety		Executive Officer (B)	
Public Health		G-1 (A)	
Property Control		G-1 (B)	
Legal		G-4 (A)	
Education		G-4 (B)	
Monuments & Fine Arts		H.Q. Comdt	
Economic Section		Adjutant	
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675 Regt	
Food		Political Section	
Industry		Navy	
Labor		Army	
Mining Division		Air	
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. H. D. & P. O. W.	
Transportation		Public Relations Branch	
R.C. & M.C. Section		U.N.R.R.A.	
P.A. to Executive Commissioner		<u>ALL REGIONS</u>	
Civil Affairs Branch		<u>AMG. 54 & ARMY</u>	
Information Division			
Liaison Division			
I. & D.P. S.C.			
Italian Refugees Branch			

FOR

Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

REMARKS

3645

R E S T R I C T E D

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
A/O 534

ADJ 627
DCK/bar
HEADQUARTERS
16 OCT 1944
A. C. C.
File

CIRCULAR)
NUMBER 124)

Adjutant	<i>MP</i>	11 October 1944
Asst. Asst.		
Asst. Asst.		
Chief Clerk	<i>XY</i>	

Pay of Military Personnel	I
Funds	II
Safeguarding of Vehicles	III
Per Diem	IV

I -- PAY OF MILITARY PERSONNEL

1. Effective 27 September 1944, Section I, Act 27, September 1944, Public Law 439, 78th Congress, authorizes continuation of pay to military personnel while sick not in line of duty, due to venereal disease.

2. No deductions of pay will be made on October or subsequent payrolls and vouchers, for military personnel in this category.

3. Deductions of pay made for periods subsequent to 26 September 1944 will be refunded. Payrolls and vouchers authorizing refunds will be substantiated by remarks essentially as follows: "due soldier pay as private for period 27 September 1944 to _____ (sick NLD, AR 35-1440), deducted on Voucher _____ month of _____, accounts of (name of disbursing officer). Auth: Public Law 439, 78th Congress".

4. Pertinent Army Regulations are being amended accordingly.

II -- FUNDS

Section V, NATOUSA Circular Number 111, 1944, is rescinded and the following substituted therefor:

"Section V -- **RESCISSION OF CIRCULARS**

NATOUSA Circular Number 74, 1943; Section I, Number 83, 1943, and Section IX, Number 47, 1944, are rescinded."

III -- SAFEGUARDING OF VEHICLES

1. Attention is directed to Section I, NATOUSA Circular Number 9, 1944. Frequent violations of this circular are occurring in this theater.

2. It is desired that all commanders take action necessary to assure compliance with this directive and take vigorous disciplinary action when violations thereof occur.

IV -- PER DIEM

See Cir 142

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1. Pending revision of NATOUSA Circular Number 29, 1944, as amended, the restrictions contained in Section I thereof, with respect to authorization of per diem, will not be applicable to travel to, and/or temporary duty in, any of the following listed countries:

R E S T R I C T E D

RESTRICTED

Cir #124
Hq Natoussa, (cont'd).

Albania
Bulgaria
Greece
Rumania
Yugoslavia

2. Per diem or monetary allowances in lieu of rations and quarters are authorized personnel who are directed to perform travel to, and/or temporary duty in, any of the above listed countries. All orders issued will conform to Circular Number 356, War Department, 1944, and AR 35-4520.

By command of Lieutenant General DEVERS:

GEORGE D. FENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:

"Z"

NATOUSSA
HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____

Date 11 OCT, 1944

CIR 124 *DIST*

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch <i>SEC</i>	
Admin Section		Director	
Interior		Executive Officer (A)	<i>✓</i>
Public Safety		Executive Officer (B)	<i>✓</i>
Public Health		G-1 (A)	<i>✓</i>
Property Control		G-1 (B)	<i>✓</i>
Legal		G-4 (A)	<i>✓</i>
Education		G-4 (B)	<i>✓</i>
Monuments & Fine Arts		H.Q. Comdt	<i>✓</i>
Economic Section	<i>✓</i>	Adjutant	<i>✓</i>
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675 Regt	<i>20</i>
Food		Political Section	
Industry		Navy	<i>✓</i>
Labor		Army	<i>✓</i>
Mining Division		Air	<i>✓</i>
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. M. D. & P. O. W.	
Transportation	<i>✓</i>	Public Relations Branch	
R.C. & M.G. Section		U.N.R.R.A.	
P.A. to Executive Commissioner		<i>ALL REFUGES</i>	<i>✓</i>
Civil Affairs Branch <i>SEC</i>	<i>✓</i>	<i>AMG 648 ARMY</i>	<i>✓</i>
Information Division			
Liaison Division			
I. & D.P. S.C.			
Italian Refugees Branch			

FOR

Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

REMARKS _____

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RESTRICTED

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534



CIRCULAR)
:
NUMBER 123)

7 October 1944

REPORT OF INVESTIGATION (WD AGO FORM NO. 51)

1. Letter, Headquarters NATOUA, dated 10 June 1944, file AG 333.5/397-2, subject: "Report of Investigation (WD AGO Form No. 51)" is rescinded and the following substituted therefor:

2. In order to facilitate the preparation and submission of Report of Investigation (WD AGO Form No. 51), the following information has been prepared as a reference and guide. It is apparent, from the number of cases this headquarters has found necessary to return for essential corrections, that difficulty has been experienced in the correct preparation of this important report.

3. Report is required whenever it is necessary to determine whether death was in line of duty and whether death was or was not the result of the deceased's own misconduct. Paragraph 18a (3), AR 600-550, dated 28 March 1944, the applicable regulation, is quoted hereunder:

"An investigation will be required in case death is due or suspected to be due to foul play, violent or unnatural causes, misconduct, or gross negligence, or when death is sudden from unknown causes, except that cases of death which are battle casualties, or which occur while operating or riding in Government vehicles or airplanes, or while on maneuvers, or during authorized athletic exercises, or otherwise while engaged in the execution of military duty, will be considered to have been incurred in line of duty provided misconduct or negligence is not a contributory factor."

4. The Report of Investigation must be complete, accurate, and comprehensive. It will be conducted immediately following death. It has been observed that when the investigation is delayed, very often the essential witnesses have become separated from the unit or the locality. The completion of the report is then made difficult and excessive delay results.

5. The Investigating Officer will continually bear in mind that the purpose of the investigation is to determine the line of duty and misconduct status of the deceased. Damage to property, and other factors should be brought into the case only if they have a bearing on the deceased's line of duty and misconduct status. In the event it is found the deceased was under the influence of drugs or alcohol at the time of the accident that led to the death, it will be determined by the investigating officer whether such condition was the proximate cause of death.

Adjutant	
Asst. Acs.	<i>JP</i>
Asst. Acs.	
Chief Clerk	<i>RK</i>

R E S T R I C T E D

Hq MATOUSA Circular #123 (cont'd)

6. The appointing authority, viz., the commanding officer, will bear in mind that under no conditions will he attempt in any way to influence the findings. Approval or disapproval of the findings will be noted on all copies of WD AGO Form No. 51 by the appointing authority. In case of disapproval, a brief statement of the reasons upon which such disapproval is based will be appended to the file, either on the WD AGO Form No. 51 or as an added exhibit.

7. The Report of Investigation will be submitted on WD AGO Form No. 51. The original and two complete copies will be forwarded thru regular correspondence channels to this headquarters. If this form is reproduced, it will be a true reproduction of WD AGO Form No. 51. When preparing the form, particular attention should be given the following items:

- a. Item 2 - The cause and date of death will be stated.
- b. Item 3 - a brief summary of the circumstances leading to the death will be given.
- c. Item 4 - Strike out the inapplicable parts. Attention is particularly invited to the fact that an individual cannot be both present for duty and absent with authority.

(1) Personnel will be considered present for duty:

When present and performing duty.

When capable of performing duty but authorized by competent authority, without formal leave or furlough, to be temporarily absent, i.e., verbal orders of commanding officer.

Enlisted personnel on pass not more than 3 days.

(2) Personnel will be considered as present not for duty:

When not capable of performing duty but present with the organization, i.e., personnel in arrest in quarters or sick in quarters.

(3) Personnel will be considered as absent:

When authorized formal leave or furlough.

Personnel sick in hospital on or off the post or in confinement on or off the post, other than in quarters.

Personnel on Temporary Det. or Detached Service.

Personnel absent without leave.

R E S T R I C T E D

Hq NATOUSA Circular #123 (cont'd)

d. Regulations - The governing regulation, in reference to this paragraph, is AR 345-400, dated 1 May 1944.

e. Signatures - The full name, rank, organization and title of the Investigating Officer and Appointing Officer should appear on the form. All copies of the form will be signed by the Investigating and Appointing Officers.

8. It is essential that the certificate of the organization commander, setting forth the duty status of the deceased, be attached to the report. This certificate must state the duty status of the deceased at the time he sustained the fatal injuries that led to his death; that is, absent without leave (AWOL), absent with leave, or present for duty. (See also 7c) Special attention is invited to paragraph 7c, Item 4, which states that personnel on pass for a period not to exceed 3 days, will be considered as present for duty. If the deceased at the time of death or incurrence of the wound or injury which resulted in his death was absent with authority, the nature of the absence, the period for which it was granted, and the actual time of commencement and termination of the absence will be stated. If the deceased was absent without authority at the time of death or incurrence of wound or injury which resulted in death, that fact, with the date and time of commencement of the unauthorized absence, will be set forth. This certificate will state the deceased's duty status giving the date and time of day, and not merely state "was absent on leave on the day the fatal injury was sustained." The statement that "death was incurred in line of duty" or "was incurred not in line of duty" will not be made in this certificate. This determination is to be made by the Investigating Officer and not by the organization commander.

9. The certificate of the medical officer will give the date and cause of death, and will include a complete medical diagnosis. It will also include the name, rank, and serial number of the deceased. A statement as to the sobriety and whether or not the deceased was under the influence of drugs at the time of the medical examination will be made. In the event it is determined that deceased was under the influence of alcohol, a blood alcohol determination report will be made where practicable. This certificate must be made by an officer of the Medical Corps as distinguished from an officer of the Medical Department, viz., an M.D.

10. All statements of witnesses will be sworn and subscribed to.

11. It is particularly desired that all statements and exhibits give the full name of the deceased and definitely show that the circumstances or facts related pertain to the deceased individual.

12. Under no circumstances will a Report of Investigation of Death (WD AGO Form No. 51) be held up pending completion of a CID investigation; unless line of duty and misconduct status of the deceased cannot be definitely determined without it. Facilities of the CID may be used for assistance in conducting an investigation of death. Signed and sworn testimony from a CID investigation may be attached to the Report of Investigation of Death as exhibits when practicable. A complete Report of Investigation of Death need not be accompanied by a CID investigation when forwarded to this headquarters.

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R E S T R I C T E D

R E S T R I C T E D

Hq NATOUSA Circular # 123 (cont'd)

13. It should be borne in mind that the letter of transmittal and indorsements thereto are not a part of the Report of Investigation. Any information supplementing the Report of Investigation, or disapproval by the appointing authority, will be included on the WD AGO Form No. 51 or inclosed as an exhibit.

14. Every possible effort will be made to expedite the completion and submission of this report to this headquarters within 30 days after date of death. In cases where an extension of time is necessitated, this headquarters will be so informed of its present status and approximate date of completion.

15. A check list to assist the Investigating Officer in the completion of the report is attached.

By command of Lieutenant General DEVERS:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

1 Incl:
Check List

H. V. Roberts
H. V. ROBERTS,
Colonel, AGO,
Adjutant General.

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"2"

750 - AG Pers.

Incl to Hq NATOUSA Circular #123

CHECK LIST FOR REPORT OF INVESTIGATION (WD AGO FORM 51)

1. Is WD AGO Form No. 51 complete? _____
 - a. Have all necessary delineations been made? _____
 - b. Does Item 2 show date and cause of death? _____
 - c. Does Item 3 show date and circumstances of injury resulting in death? _____
 - d. Have all copies been signed by the Investigating Officer? _____
2. Is sworn evidence attached to sustain each finding by the Investigating Officer? _____
3. Is certificate of deceased's organization commander attached? _____
 - a. Does it show whether deceased was absent without leave, absent with leave, or present for duty? _____
 - b. Is it specific as to date and time of day? _____
 - c. Is deceased's name, rank, and serial number stated? _____
4. Is certificate of medical officer attached? _____
 - a. Does it state the cause of death (complete medical diagnosis)? _____
 - b. Does it give date and time of death? _____
 - c. Does it give the name, rank, and serial number of deceased? _____
5. Is each statement of witnesses complete? _____
 - a. Does it give the full name, rank, serial number and organization of the witness? _____
 - b. Does it give the full name of deceased and does it show that the facts or circumstances stated are connected with deceased or his injury? _____
 - c. Is it clear, complete and logical? _____
 - d. Does it set out all facts to which the witness has knowledge? _____
6. Are all statements and exhibits properly authenticated? _____
 - a. Does each statement show that the witness has been **3840** _____
7. Does each WD AGO Form No. 51 have attached to it a complete set of exhibits in proper order? _____
8. Has approval or disapproval been indicated by the appointing authority, (viz., the commanding officer)? _____
9. If disapproval by commanding officer, has his reason therefore been indicated on the Form No. 51 or appended as an exhibit? _____

NATOUSA
HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____

Date 7 OCT 1944

CIR-123 *DIST.*

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch <i>SEC</i>	✓
Admin Section		Director	
Interior		Executive Officer (A)	✓
Public Safety		Executive Officer (B)	
Public Health		G-1 (A)	✓
Property Control		G-1 (B)	
Legal		G-4 (A)	✓
Education		G-4 (B)	
Monuments & Fine Arts		H.Q. Comdt	✓
Economic Section		Adjutant	✓
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675 Rept	20
Food		Political Section	
Industry		Navy	✓
Labor		Army	✓
Mining Division		Air	✓
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. M. D. & P. O. W.	
Transportation		Public Relations Branch	
R.C. & M.G. Section		U.N.R.R.A.	
P.A. to Executive Commissioner		<i>ALL REGIONS</i>	✓
Civil Affairs Branch		<i>4496 598 ARMY</i>	✓
Information Division			
Liaison Division			
I. & D.P. S.C.			
Italian Refugees Branch			

FOR

Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

REMARKS _____

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Adjutant	
Asst. Asst.	
Asst. Asst.	
Chief Clerk	

DCK/ar

2658

J. Ellis

6 October 1944

CIRCULAR)
:
NUMBER 122)

Officers Ordered to The United States on Specific Temporary Duty I
Charges for Civilians sick in Hospitals II
Promotion of Officers III
Sight, Telescopic, Weaver 330-C for Cal. 30 M1903A4 Rifle IV

I ---- OFFICERS ORDERED TO THE UNITED STATES ON SPECIFIC TEMPORARY DUTY

1. Requests for permission to travel to the United States, for the purpose of performing specific temporary duty thereat, will be referred to this headquarters for final approval. Such requests will contain the following information:

- Name of Officer
- Brief nature of temporary duty
- Agency in the U.S. with which he will be ordered on temporary duty
- Approximate date of departure for United States
- Length of temporary duty desired.

2. Length of temporary duty will be held to a practicable minimum and will not exceed thirty days except in extremely unusual situations.

II --- CHARGES FOR CIVILIANS SICK IN HOSPITALS

Paragraph 1, Section 1, NATOUS Circular Number 13, 1944, is amended by the addition of the following:

"f. (1) Medicine Charges - Per diem charges of fifty (50) cents for medicines and dressings will be collected from civilian employees and other civilians who are patients in Medical Department establishments and who are not entitled to medical relief at the expense of public funds.

(2) Disposition of Funds - After the end of each month, the responsible officer (using standard form number 1044 - Schedule of Collections) will deposit, without delay, the net amount collected during the preceding month with the nearest finance or disbursing officer for deposit to the credit of the Treasurer of the United States under the special fund, "Replacing Medical Supplies" for the fiscal year during which the sale was made and the next ensuing fiscal year. The net amount collected is the gross amount collected less the expenses of deposit, if any, such as the cost of a money order to make remittance at a distance.

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g. Subsistence charges - Civilian patients in hospitals not entitled to subsistence at the expense of public funds will pay a subsistence charge as prescribed in paragraphs 1 and 3, Section 3, NATOUS Circular Number 116, 1944."

IV See Cir. No. 131 Sec. 1

- 1 -

RESTRICTED

R E S T R I C T E D

Hq NATOUSA Circular #122 (cont'd)

III -- PROMOTION OF OFFICERS*See Cir 141*

Paragraph 9, NATOUSA Circular Number 94, 1944, is rescinded and the following substituted therefor:

"9. No officer will be recommended for promotion if he has been recommended for "ordinary" rotation nor will any officer be recommended for promotion to fill a position vacancy created by the rotation of another officer. This does not apply to officers recommended for "temporary duty" rotation who may be recommended for promotion under the same requirements as other officers, inasmuch as they are scheduled for return to their original position."

IV --- SIGHT, TELESCOPIC, WEAVER 330-C FOR CAL. .30 M1903A4 RIFLE

1. The M1903A4 Sniper's Rifle telescope is a delicate optical instrument and should be handled by the user with great care and consideration. Excessive maintenance of these telescopes is presently intensified by breakages and maladjustments which can be prevented by the user.

2. Each user should be directed to observe the following precautions:

a. The LEFT lateral adjusting screw is NOT intended to be removed from the mount. It is staked in place at the factory when the rifle and sight are forced in at 100 yards. The right lateral adjusting screw is purposely designed with a large easy shearing head so that the screw will shear if too much pressure is applied to it. This screw should be tightened with the fingers rather than a screwdriver.

b. Under no condition should the eyepiece and reticle be removed by the user.

c. Since the elevation and windage screw detent tends to shear if bent out of place, the user must exercise care that this assembly is handled easily.

d. The windage and elevation screws should never completely be removed from the telescope.

3. It is most important that if the sight is not functioning properly or is defective, it be turned in to an Ordnance Unit for examination.

By command of Lieutenant General DEVERS:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts

H. V. ROBERTS,
Colonel, GSC,
Adjutant General.

DISTRIBUTION:

"Z"

- 2 -

R E S T R I C T E D

NATOUSA
HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____

Date 16 Oct 1944

CIR 122 *DIST.*

FROM	TO	TO
Chief Staff Officer		Patriots Branch
Secretary General		Security Branch
Archivist		Establishments P. <i>h SECTION</i>
Admin Section		Director
Interior		Executive Officer (A)
Public Safety		Executive Officer (B)
Public Health		G-1 (A)
Property Control		G-1 (B)
Legal		G-4 (A)
Education		G-4 (B)
Monuments & Fine Arts		H.Q. Comdt
Economic Section	✓	Adjutant
Agriculture		Message Center
Commerce		Orders & Bulletins
Finance		2675 Regt
Food		Political Section
Industry		Navy
Labor		Army
Mining Division		Air
Public Works & Utilities		Communications
Requisition Division		Civil Censorship Group
Shipping		W. M. D. & P. O. W.
Transportation		Public Relations Branch
R.C. & M.G. Section		U.N.R.R.A.
P.A. to Executive Commissioner		<i>ALL REGIONS</i>
Civil Affairs Branch <i>SECTION</i>	✓	<i>ANGLES & ARMY</i>
Information Division	✓	
Liaison Division	✓	
I. & D.P. S.C. <i>REPORT DIV</i>	✓	
Italian Refugees Branch		

FOR

Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

REMARKS _____

3637

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ADJ
DCK/bar

100
CIRCULAR)
NUMBER 121)

HEADQUARTERS NORTH AFRICAN THEATER OF OPERATIONS UNITED STATES ARMY APO 534	
Asst. Dir.	
Asst. Dir.	
Chief Clerk	

1 October 1944

BAGGAGE OF PERSONNEL

General	I
Baggage Arriving in Theater	II
Disposition of Baggage in Theater	III
Return of Baggage to the United States	IV
Movement of Baggage to Other Theaters	V
Responsibilities	VI

NATOUSA Circular Number 30 and Section IV, NATOUSA Circular Number 117, 1944, are rescinded and the following substituted therefor:

I -- GENERAL

1. Purpose -- The purpose of this circular is to establish a uniform system under the Chief of Transportation, this headquarters, to provide for the receipt, delivery, storage and return to the United States of baggage of personnel in this theater. The provisions of this circular do not embrace the baggage of deceased, missing, missing in action, interned or captured personnel which remains a responsibility of the Quartermaster, Headquarters, Communications Zone, NATOUSA. Instructions for the disposition of such baggage are contained in NATOUSA Circular Number 236, 1943.

2. References

- AR 55-410
- AR 55-160
- War Department letter, AG 524 (18 August 1944) OB-S-SFMOT-M, subject: "Processing of Baggage from Overseas", dated 29 August 1944.
- War Department Circular Number 195, 1943, as amended by Section I, War Department Circular Number 266, 1944.
- War Department Circular Number 335, 1944.
- NATOUSA letter, AG 370.26/375 D-O, subject: "Standing Instructions for Movement by Water", dated 30 January 1944.
- War Department letter, AG 313.3 (19 January 1944) OB-S-B-M, subject: "Storage of Personal Diaries and Records", dated 22 January 1944, distributed by this headquarters, 6 February 1944.
- SOS NATOUSA Circular Number 105, "Evacuation of Patients to the United States", dated 16 September 1944.
- NATOUSA Circular Number 236, "Disposition of Effects", dated 8 December 1943.

3. Definitions -- Definitions of classes of baggage and of terms employed in this circular are contained in paragraph 5, War Department letter referred to in paragraph 2c, above.

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R E S T R I C T E D

Cir #121
Hq Natousa, (cont'd).

II -- BAGGAGE ARRIVING IN THEATER

1. Accompanied Baggage -- Port commanders will insure that vessels discharging in ports under their jurisdiction will have the baggage personnel detail prescribed in paragraph 12, AR 55-410 available, and that such detail will not be released until all accompanied baggage contained aboard that vessel has been discharged. Appropriate supervision will be effected by port personnel to insure that all discharged baggage is delivered to the owning unit.

2. Unaccompanied Baggage

a. Unaccompanied or separate baggage scheduled to arrive in this theater is listed on a baggage list (TC Form 163) by the Port of Embarkation shipping the baggage. Copies of such lists are air mailed to this theater and distributed by the Commanding General, Headquarters, Communications Zone, NATOUSA, to the Transportation Officer of the base section or corresponding command wherein the vessel is scheduled for discharge. The Transportation Officer, Headquarters, Communications Zone, NATOUSA, will furnish the receiving base section with the information necessary to locate the owners of force-marked or individual baggage.

b. Upon discharge, unaccompanied baggage will be forwarded without delay by the Transportation Corps to the identified owners. A complete chain of receipts and records will be maintained by the base section from the time of discharge to the time of delivery, to owner or other authorized receiving agency.

c. Baggage received for owners whose addresses cannot be immediately determined will be held in a Transportation Corps installation, pending inquiry as to the location of owner. Every effort will be made to locate the owner, including the utilization of the local machine records unit, postal directory service, and AG files.

III -- DISPOSITION OF BAGGAGE IN THEATER1. Monthly Baggage Lists

a. The Transportation Officer of each base section or corresponding command and the AAFSC/MTO will prepare a monthly list of baggage, indicating the names of personnel whose whereabouts cannot be determined after an exhaustive check of all available locating facilities. Copies of such lists will be furnished the Transportation Officer, Headquarters, Communications Zone, NATOUSA; the Transportation Officer of each base section and corresponding command, the AAFSC/MTO, Twelfth and Fifteenth Air Forces.

b. An extract of the monthly list of unclaimed baggage will be furnished the Transportation Officer, Headquarters, Communications Zone, NATOUSA, in duplicate and will be in addition to the monthly list. The extract will be double spaced to permit annotation thereon, and will contain only those names that have not appeared on any previous list and which cannot be identified by base section facilities.

R E S T R I C T E D

Cir # 121
Hq Natouza, (cont'd)

c. Base section or corresponding commanders and the Commanding General, AAFSC/MTO will cause the lists received from other base sections to be thoroughly screened to determine whether or not personnel appearing on the lists are on duty at the receiving command.

d. Thirty days after the inclusion of items of baggage on the second monthly list, and after it has been assured that the owners cannot be located in the theater, baggage which has not been claimed will be declared unclaimed and shipped to the Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri, after the provisions of War Department Circular Number 195, 1943, have been complied with.

2. Surplus Baggage -- When movement orders direct the storage of surplus baggage of units or individuals, such baggage will be stored in a Transportation Corps installation and will not be included on monthly lists. Owners will be requested by the Transportation Corps installations to advise disposition instructions after baggage has been in storage for three months.

3. Baggage Arriving Via Air Transportation -- Baggage arriving in this theater by air, unaccompanied, will be forwarded to the owner by the carrier. Baggage on hand or arriving in Air Corps installations which cannot be delivered to the owner will be retained in such installations for a period of thirty (30) days, except as indicated in paragraph 4, Section III, below. Every effort will be made to locate the owner, including the utilization of Air Corps personnel and AG Records. Such efforts being unsuccessful, baggage will be forwarded to the nearest base section Transportation Officer, together with all pertinent data as to time and place of origin and method of receipt.

4. Baggage in Quartermaster Depots -- Baggage now held in Quartermaster Depots, other than effects of deceased, missing, missing in action, interned or captured personnel, and not otherwise disposed of in the interim will be turned over to the base section Transportation Officer within thirty (30) days after the publication date of this circular, except that unidentified and unclaimed baggage on hand in the Quartermaster sections will be processed in accordance with provisions of paragraph 16c, War Department Circular Number 195, dated 1 September 1943 and be prepared for shipment to Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City, Missouri, before being turned over to Transportation Corps for shipment.

5. Disposition of Baggage of Other Personnel

a. Baggage of:

- (1) U.S. Naval personnel will be forwarded to the nearest U.S. Navy installation.
- (2) Allied Forces will be forwarded to the nearest appropriate Allied military agency.
- (3) Civilians in the service or employment of the U.S. Government will be handled as baggage of U. S. Army personnel.

b. Effects of enemy personnel will be reported to the Prisoner of War Information Bureau for disposition instructions.

R E S T R I C T E D

Cir #121

Hq Natousa, (cont'd).

6. Prompt Delivery of Baggage -- Base section or corresponding commanders will insure that there is no delay in delivery of baggage to owners upon arrival in this theater and that a complete and accurate record is maintained, indicating all pertinent information and disposition effected of each item of baggage arriving in the area under his jurisdiction.

IV -- RETURN OF BAGGAGE TO THE UNITED STATES

1. Orientation

a. The inclusion of prohibited items in baggage being returned to the United States from this theater has been the subject of numerous communications from the War Department. The shipment of explosives, narcotics, firearms, and classified documents in personal baggage has seriously impeded the flow of baggage arriving in the United States and caused considerable delay in the forwarding of baggage to owners.

b. Reference is made to War Department letter, AG 524 (18 August 1944) OB-S-SPMOT-M, subject: "Processing of Baggage from Overseas", dated 29 August 1944. The procedure called for in the directive will be closely observed by responsible commanders during all phases, to insure the orderly and efficient return of baggage to the United States. Personnel charged with the handling of baggage or the processing of records pertaining thereto will be thoroughly oriented with the instructions contained in the reference letter.

2. Accompanied Baggage -- The preparation, inspection, packing, marking and certification of baggage accompanying personnel to the United States is a command responsibility. Unit commanders will thoroughly familiarize themselves with the provisions of the War Department letter referred to in paragraph 2c, Section I, above, and with the provisions of War Department Circular Number 335, 1944. The forms prescribed in War Department Circular Number 335, 1944, will be reproduced by the base sections or similar echelon and will be made available to commanders of units preparing to embark for the United States.

3. Return of Unaccompanied Baggage -- Baggage to be returned to the United States separate from the owner will be delivered to a Transportation Corps baggage warehouse. The owner and unit or detachment commanders will take the necessary action outlined in paragraph 4, Section IV, below, prior to delivery of such baggage to the base section Transportation Officer for shipment.

4. Procedure

a. The term unit or detachment commander as employed in this circular will apply when an individual is a member of a unit or detachment. Where an individual travels as a casual, the organization initiating the shipment of the individual's baggage will designate a commissioned officer to accomplish inspection and certifications outlined below.

b. Unit or detachment commanders will take the necessary action to insure strict compliance with the War Department letter referred to above, relative to the inspection, packing, certification, and shipment of baggage. The necessary commissioned supervisory personnel will be detailed to this

R E S T R I C T E D

Qr #121
Hq Natoussa, (cont'd).

function to insure that the provisions of the War Department letter are rigidly adhered to.

c. The following procedure is based upon paragraph 29 of the War Department letter referred to in paragraph 2c, Section I, above, and is a designation of responsibilities which will be adhered to by all concerned.

- (1) The owner will, if practicable, accomplish the procedure outlined below. If not practicable, a commissioned officer will be designated by the unit or detachment commander.
 - (a) Prepare owner's inventory (in triplicate) of items in each container, as prescribed in paragraph 15g of the War Department letter. He will retain one (1) copy and place the original and one (1) copy in each container.
 - (b) Execute the certificate, if applicable, on the reverse side of the Owner's Inventory Form, as prescribed in paragraph 15h of the War Department letter.
 - (c) Execute customs declaration on the lower portion of the reverse side of the Owner's Inventory Form, as prescribed in paragraph 15c of the War Department letter.
 - (d) Accomplish the proper identification tag, as prescribed in paragraphs 13a, b, and c of the War Department letter, and enter the tag number on the bottom of the front side of the corresponding Owner's Inventory.
 - (e) Execute the Customs Declaration on the front side of the Custom's Declaration Tag, as prescribed in paragraph 13d of the War Department letter.
- (2) Unit and detachment commanders will execute the appropriate certificate on the reverse side of the Owner's Inventory Form as required for each individual under his command.
- (3) An overseas inspecting officer designated by the unit or detachment commander will:
 - (a) Inspect the baggage of each individual, make such changes on the Owner's Inventory Form as necessary, and certify inventories as prescribed in paragraph 16 and 17 of the War Department letter.
 - (b) Accomplish the declaration and certificates for custom clearance purposes, as prescribed in paragraph 5d, WD Circular Number 335, 1944, and deliver them to the transport commander.
 - (c) Execute the Inspecting Officer certificate on the reverse side of the Custom's Declaration Tag of each container, as prescribed in paragraph 18 of the War Department letter.

5. Forms -- The forms listed as Inclosures 1 to 9 inclusive, to the War Department letter will be requisitioned from the Adjutant General's Depot. The forms listed as Inclosures 10 to 13 will be reproduced by each base section and corresponding commands.

R E S T R I C T E D

Cir #121
Hq NATOUSA (cont'd)

V --- MOVEMENT OF BAGGAGE TO OTHER THEATERS

Baggage being moved to other theaters will be processed as indicated in letter referred to in Paragraph 2 f, Section I, above.

VI -- RESPONSIBILITIES

1. The Transportation Officer, Headquarters, Communications Zone, NATOUSA, will establish a clearing agency for the collection of information relating to baggage scheduled to arrive, arriving, stored, forwarded, in transit within, or shipped from the theater. Inquiries related to baggage stored, lost, or forwarded from or into a base section will be directed to the base section Transportation Officer, in which the baggage was lost, forwarded from or into.

2. Base Section or Corresponding Commanders will take the necessary action to establish an adequate system to insure the proper flow of baggage entering or being shipped from the base section, and the maintenance of accurate records pertaining thereto.

3. Transportation Officers of Base Sections will take the necessary action to insure that:

- a. Baggage arriving in the base section is promptly forwarded to owners.
- b. Every effort is made to locate the owners of unclaimed baggage.
- c. No baggage is loaded aboard a vessel returning to the U.S. unless it is assured that the provisions of the War Department letter referred to in paragraph 2c, Section I, above, and War Department Circular Number 335, 1944, are complied with fully.

By command of Lieutenant General DEVERS:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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Property Control		G-1 (B)	✓
Legal		G-4 (A)	✓
Education		G-4 (B)	✓
Monuments & Fine Arts		H.Q. Comdt	✓
Economic Section		Adjutant	✓
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675 Regt	✓
Food		Political Section	✓
Industry		Navy	✓
Labor		Army	✓
Mining Division		Air	✓
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
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P.A. to Executive Commissioner		ALL REGIONS	✓
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UNITED STATES ARMY

APO 534

Adjutant

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Asst. Asst.

DCK/ar

HEADQUARTERS

1 - OCT. 1944

A. C. C.

CIRCULAR)
:
NUMBER 120)

26 September 1944

NATOUSA Circular Number 116, 1944 I
Censorship Release - Gothic Line II
Offenses, Confinement and Courts Martial III

I --- NATOUSA CIRCULAR NUMBER 116, 1944

1. Distribution of NATOUSA Circular Number 116, 1944, Subject: "Subsistence", has been delayed pending possible revision.

2. Units who received distribution of advance copies are cautioned against reproducing until such time as final bulk distribution is made by this headquarters.

II -- CENSORSHIP RELEASE - GOTHIC LINE

Allied troops may now mention in their personal correspondence their personal participation in the break through of the Gothic Line.

III - OFFENSES, CONFINEMENT AND COURTS MARTIAL

1. Paragraph 1c, Section I, NATOUSA Circular Number 36, 1944, is rescinded and the following substituted therefor:

"c. Records--The following records will be transmitted to this headquarters 60 days after the date on which the individual was dropped from the organization rolls as an absentee:

- (1) Service Record, forwarded by next numbered indorsement.
- (2) Individual Clothing Record, showing clothing for which the absentee is still responsible.
- (3) Qualification Card (WD AGO Form 20).
- (4) Certified extract copy of Morning Report (WD AGO Form 3683) showing change of status to AWOL or desertion.
- (5) Copies of such request for discontinuance of allotments and any acknowledgements thereof which have been received. (See paragraph c(1), below.)

- 1 -

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R E S T R I C T E D

Hq MATOUSA Circular # 120 (cont'd)

(6) Soldier's Deposit Book (I.D Form 33).

(7) Evidence bearing on the case.

(8) List of law enforcement agencies informed of the absence.

2. Section 1, MATOUSA Circular Number 71, 1944, is rescinded and the following substituted therefor:

"(1) Discontinuance of Allotments - When an absentee has been absent for fifteen (15) days requests will be submitted for the discontinuance of all except Class "F" allotments. Requests for the discontinuance of Class "F" allotments will be made 90 days after date of absence and prior to submission of Service Record and allied papers to this headquarters. Copies of requests for discontinuances of allotments will be inclosed in the Service Record."

By command of Lieutenant General DEVERS:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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Monuments & Fine Arts		H.Q. Comdt	
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Commerce		Orders & Bulletins	
Finance		2675 Regt	
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Hq - ACC	
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Asst. Asst.	
CHIEF	

CIRCULAR)
NUMBER 119)

25 September 1944

LOCAL PROCUREMENT OF SUPPLIES

Section III, NATOUSA Circular Number 77, 1944, is rescinded and the following substituted therefor:

"1. a. Local procurement by the U. S. Army in this theater of supplies for the Ground Forces, Services of Supply and Air Forces, except for supplies peculiar to the Army Air Forces, is the exclusive responsibility of the Commanding General, SOS, NATOUSA.

b. Nothing in this circular will be construed as:

- (1) Prohibiting the payment of a construction contract which requires the contractor to furnish certain construction materials and/or supplies provided the contract was properly entered and executed.
- (2) Rescinding authority previously delegated to the C.O., A.A.F.E.C./M.T.O. to make local emergency purchases of construction materials, not exceeding \$100.00 provided that release is obtained from the proper authority on any controlled item.

2. a. No United States Army organization, agency or individual will procure locally on behalf of the United States Army, by Reciprocal Aid, direct purchase, or any other transaction, any items of supply for which the Commanding General, Services of Supply is responsible, except under procedures and policies approved by the Commanding General, NATOUSA, the Commanding General, SOS, NATOUSA, or the respective base section or separate depot commanders. Local procurement deemed necessary will be effected by the appropriate agencies of the Services of Supply in conformity with established policies, except as otherwise authorized by Commanding General, NATOUSA, or Commanding General, SOS, NATOUSA.

b. The CG, AAFSC/MTO will be furnished, by the CG, SOS, NATOUSA, with all policies and procedures affecting local procurement established by the CG, NATOUSA, and the CG, SOS, NATOUSA. The CG, AAFSC/MTO, will be responsible that procuring officers of the AAF adhere strictly to these established policies and procedures.

- 1 -

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R E S T R I C T E D

Hq NATOUSA Circular #119 (cont'd)

3. Foodstuffs are particularly critical in this theater and equitable distribution must be made between the civilian population and Allied and cobelligerent military personnel. Purchases of foodstuffs will be made only through regular procurement channels against allocations to base sections by the Allied Force Local Resources Board or as approved by the respective base local resources committees. Except as otherwise authorized by this headquarters, subsistence items will not be procured locally to augment the ration but only to replace equivalent items in the menu which would otherwise have to be shipped from the United States.

4. It is desired that full exploitation be made of all local resources which can be made available to the United States Army in order to reduce the tonnage of supplies which must be shipped from the United States. Accordingly, all concerned will bring to the attention of respective base purchasing agents information as to the availability of any local sources of supplies of types required by the United States Army."

By command of Lieutenant General DEVERS:

GEORGE D. FENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:


H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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Education		G-4 (B)	✓
Monuments & Fine Arts		H.Q. Comdt	✓
Economic Section	✓	Adjutant	✓
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2575 Regt	20
Food	✓	Political Section	
Industry		Navy	✓
Labor		Army	✓
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

Adjutant WPO 534

Asst. Asst.

Asst. Asst.



23 September 1944

CIRCULAR)
NUMBER 118)

Finance - Amendment of Pay Readjustment Act I
Transfers II

I ---- FINANCE - AMENDMENT OF PAY READJUSTMENT ACT

1. Effective 1 June 1942, 2d paragraph Section 18, Pay Readjustment Act of 1942 (paragraph 1, AR 35-1495 and paragraph 21, AR 35-3420) is amended by deletion of the words "Who is assigned or attached as a member of a parachute unit, including parachute-jumping schools, and."

2. Accrued pay due military personnel under the provisions stated in paragraph 1 above are hereby authorized and directed. Payment may be effected by appropriate remark on W.D. Form No. 366 (Pay Roll for Enlisted Men) or W.D. Form No. 336 (Pay and Allowance Account).

II --- TRANSFERS

Section II, NLTUSA Circular Number 98, Section I, Number 103, and Section III, Number 107, 1944, are rescinded, and the following substituted therefor:

"1. a. Transfers of officers, warrant officers, nurses and enlisted personnel within and between major commands may be made by the commanders thereof without reference to this headquarters, provided concurrence of all major commanders concerned has been secured beforehand, and provided that a vacancy exists in the command to which personnel are to be transferred, except that requests for transfers of medical officers, nurses, chaplains and WAC officers and enlisted personnel between major commands will be forwarded to this headquarters for final action.

b. Copies of all orders assigning or transferring Chaplains will be forwarded to the Theater Chaplain.

2. Applications will be forwarded through administrative subordinate commanders prior to forwarding to major commanders for action.

3. In case of disapproval at any headquarters the application may be returned direct to the originating headquarters.

4. Transfer orders will be issued by the commander having assignment jurisdiction.

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Hq NATOUS. Circular #118 (cont'd)

5. Personnel will not be arbitrarily transferred by name from one organization to another. Normally, personnel will be asked for by qualifications, rather than by name. When a particular individual is desired, the commander having immediate assignment jurisdiction will be asked whether there is objection to the transfer, and if objection is made, the matter of transfer becomes of command decision for the next common senior headquarters to all echelons involved.

6. Commanding generals of major commands will advise this headquarters when an order is received transferring an individual in which such transfer has not been previously cleared in accordance with this policy.

7. Within the meaning of this circular, the following are designated major commands:

- See
Cir. No.
136
Sec. 4
- a. Sixth Army Group
 - b. AAI, U.S. Contingent (Overhead)
 - c. Fifth Army
 - d. Seventh Army
 - e. AIF/LTO
 - f. SOS NATOUSA
 - g. Military Railway Service, AF
 - h. Replacement Command, NATOUSA
 - i. Separate divisions and brigades
 - j. Headquarters Command, AF

8. Commanders of above major commands are authorized to redelegate authority granted herein to such subordinate commanders as desired by them, except that Corps normally should not handle such administrative matters.

9. All requests for transfers of individuals to and/or from organizations not under the jurisdiction of major commanders included in paragraph 7, will be forwarded to this headquarters for final action.

10. For transfer of officers physically unfit for general military service, see NATOUSA Circular Number 53, 1944, as amended.

11. For transfer of enlisted men physically unfit for general military service, see NATOUSA Circular Number 67, 1944."

By command of Lieutenant General DEVERS:

OFFICIAL:

GEORGE D. FENCE,
Brigadier General, GSC,
Chief of Staff.

R. H. Christie

R. H. CHRISTIE,
Colonel, AGD,
Acting Adjutant General.

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CIR. 118

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REMARKS

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY

APO 534

Asst. Asst.

Asst. Asst.

Chief Clerk

20 September 1944

CIRCULAR)
NUMBER 117)

Reclassification, Resignation, Reassignment & Demotion I
 Awards and Decorations II
 U. S. Military Censorship Regulations III
 Baggage - Transfer of Responsibility IV
 Discharge of Enlisted Men V

I ----- RECLASSIFICATION, RESIGNATION, REASSIGNMENT & DEMOTION

Section I, NATOUSA Circular Number 112, 1944, is rescinded and the following substituted therefor:

"I ---- LOCATION OF THEATER RECLASSIFICATION BOARD

The Theater Reclassification Board is located at the 7th Replacement Depot."

II ---- AWARDS AND DECORATIONS

Paragraph 1a (7) NATOUSA Circular Number 89, 1944, is amended to include: "Commanding General, North African Division, Air Transport Command."

III --- U. S. MILITARY CENSORSHIP REGULATIONS

Paragraph 23a (1) NATOUSA Circular Number 32, 1944, is rescinded and the following substituted therefor:

"(1) All aerial photographs and film of friendly territory. Official aerial photographs intended as souvenirs may be carried or mailed out of the theater, providing the following steps are accomplished:

a. They are declassified by appropriate authority as specified in paragraph 15, AR 380-5, dated 15 March 1944.

b. All identification data on margins are removed.

c. They are submitted to either Base or Unit censor who will stamp each photograph with authorized U. S. Military Censorship stamp provided it contains no objectionable data."

IV ---- BAGGAGE - TRANSFER OF RESPONSIBILITY

1. Effective herewith, the Chief of Transportation, NATOUSA, will assume all responsibilities now charged to the Quartermaster, in connection with personal baggage, except as noted in paragraph 2, below.

- 1 -

RESTRICTED

3627

Rescinded by
Cir 121

R E S T R I C T E D

Hq NATOUSA Circular #117 (cont'd)

2. The Quartermaster, will be responsible for the disposition of personal effects of deceased, missing, missing in action, interned or captured personnel in conformity with existing War Department regulations.

3. Except as stated above the provisions of NATOUSA Circular Number 30, 1944, will remain in force pending revision.

4. The Commanding General, SOS, NATOUSA will issue the appropriate instructions to Base Section Commanders to provide for the transfer of this responsibility as outlined above, effective 1 October 1944.

V ----- DISCHARGE OF ENLISTED MEN

Section 1, NATOUSA Circular Number 40 and Section 1, Number 63, 1944, are rescinded and the following substituted therefor:

1. The authority to order discharge from the Army, as distinguished from release from active duty, will be exercised by those commanders specified in paragraph 6, AR 615-360 and by commanders exercising general court-martial jurisdiction.

2. Commanders who finally approve the discharge of an enlisted man will, at the time of approval, have appropriate orders issued transferring the soldier to the 1st Replacement Depot (rear echelon), if he is located in North Africa; or the 7th Replacement Depot if he is in Italy or France, for transshipment to the United States.

3. Attention is invited to paragraph 59c (1) (b) and (c) and 59c (2), AR 615-360. Cases of this nature will be forwarded to the appropriate State Director of Selective Service prior to final approval.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

R. H. Christie

R. H. CHRISTIE,
Colonel, AGD,
Acting Adjutant General.

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Commerce		Orders & Bulletins
Finance		2375 Regt
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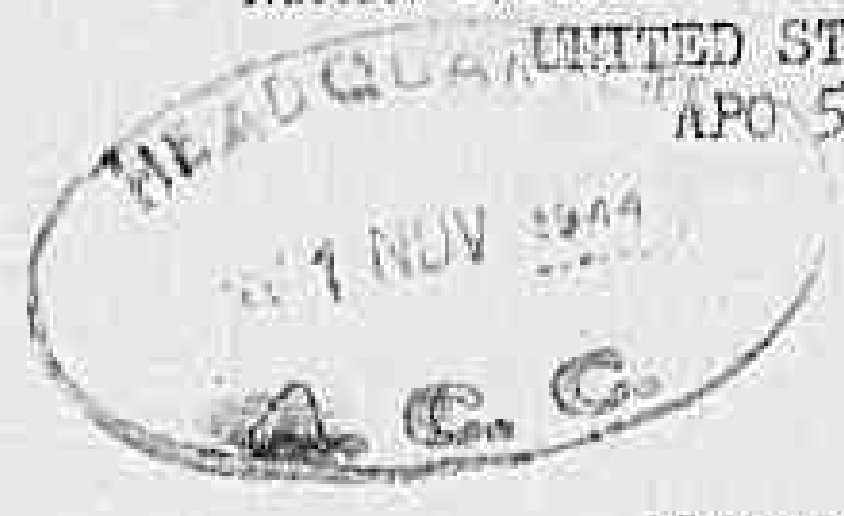
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

File

CIRCULAR)
:
NUMBER 116)



18 September 1944

SUBSISTENCE

United States Army Messes.....	I
Issue of Subsistence.....	II
Special Authorization.....	III
Payment and Accounting for Rations.....	IV

The following MATOUSA Circulars, 1944 are rescinded and the provisions below substituted therefor:

<u>SECTION</u>	<u>CIRCULAR</u>
✓ I, II, III, IV	14✓
✓ II	75✓
✓ I	84✓
Paragraph 5✓	102✓

Assistant	
Asst. Asst.	<i>MP</i>
Asst. Asst.	
Chief Clerk	<i>PK</i>

(This Circular constitutes the current procedure for drawing, issuing and accounting for rations in this theater. All conflicting instructions oral or written, by whomever authorized, are rescinded.)

I ---- UNITED STATES ARMY MESSES

1. The next higher commander will make frequent inspections of subordinate units to insure that the requirements of this directive are fully complied with. Messes in areas forward of army rear boundaries are exempt from instructions prescribing head counts for the purpose of estimating number of rations to be drawn. A commissioned officer will be present at each meal. This officer will check:

- a. Headcount as outlined in War Department Circular 171, dated 2 May 1944.
- b. Check ration records as outlined in Appendix "B".
- c. Check accounting as outlined in Section IV below.
- d. Check preparation and serving of food.

2. Persons who may be subsisted regularly in United States ~~messes~~ messes will be limited to the following: **3025**

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R E S T R I C T E D

Cir # 116
Hq Natoussa

- a. Members of the United States and Brazilian Armed Forces.
- b. Civilian employees who are American citizens and employed in connection with United States Army activities.
- c. Foreign Liaison Personnel serving with United States Army headquarters.
- d. Mess attendants (see paragraph 3 Section II).
- e. Other personnel authorized by this headquarters.

3. Percentage Reduction. The percentage reduction scale listed in paragraph 17, WD Circular Number 158, 1944, is not applicable in this theater.

4. Prescribed Reserves.

a. The following maximum reserves will not be exceeded except for units operating under an alerted or travel status or for units operating under special instructions issued by this headquarters. Quantities prescribed for consumption while traveling or debarking will be reduced by amounts authorized held in unit reserves under (2) below. Organizations are authorized to draw the prescribed maximum reserve of Type B ration initially on establishment of the messes. This reserve is exclusive of Type B rations required for the day's current consumption plus the rations drawn for the next day's consumption or multiples thereof when Type B rations are received from the depot or railhead in cycles of more than one day.

- (1) Type B ration - 1 day in unit
- (2) Type C ration - 2 days in unit
- (3) Type D ration - 1 day in unit

b. The type C and Type D rations on hand in unit will not be consumed except on specific order of unit commander.

5. Turning in of Excess Subsistence Stocks.

a. A commissioned officer of each messing organization will make a physical inventory of subsistence stores on hand in organizations twice each month on dates to be prescribed by commander of next higher echelon. Quantities on hand of any item in excess of reserve prescribed in paragraph 4 Section I above will be reported to the headquarters responsible for submitting daily telegrams to the Quartermaster depot or railhead from which rations are drawn. Such headquarters will be responsible for collecting this excess, listing the items and quantity thereof to be "turned in" on a "tally out" form in duplicate and, using unit motor transportation to be used in drawing rations, to effect return of excess stocks to issuing depot or railhead. One copy of "tally out" signed by depot or railhead representative acknowledging receipt, will be retained in files of organization. The other copy will be retained in depot or

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railhead files. Units turning in excess subsistence items are not authorized to draw other subsistence items in lieu thereof.

b. All excess subsistence items returned to Quartermaster at depot or railhead must be in original or similar unit packages and in a condition fit for reissue.

c. Railhead commanders will notify depots which supply them of the quantity of each item returned by organizations in order that future shipments from depots to railhead may be adjusted accordingly.

6. Travel Rations.

Rations issued to troops for consumption while in transit including provision for delays or other emergencies enroute, will be properly accounted for.

7. Preparation of Fruits and Vegetables.

Fresh fruits and vegetables grown in this theater may be purchased under conditions stated in paragraph (3) below. The Medical Corps upon investigating the conditions under which fresh vegetables are grown, cultivated and handled, discovered that many vegetables in their raw state are contaminated with fecal material. Hence, to prevent outbreaks of diarrhea and dysentery, the following precaution will be followed in respect to the consumption of fresh fruits and vegetables in this theater:

a. Any fruits or vegetables may be eaten if cooked and served while hot or if after cooking they are preserved under proper refrigeration until served.

b. Uncooked fruits and vegetables may be eaten raw if they are prepared as follows:

(1) Leafy vegetables such as lettuce, celery, etc., should be separated prior to washing.

(2) All fruits and vegetables should be thoroughly washed in chlorinated drinking water and then soaked for 30 minutes in a solution containing 1 ounce (3 meacait spoonfuls) of high test calcium hypochlorite (HTH or Perchloron) or 1 package of germicidal rinse (QM Item Number 51-C-1606) per 20 gallons of water (2/3 of GI can). After soaking, excess chlorine odor can be removed from fruits and vegetables by rinsing with plain chlorinated drinking water, and are then ready to be served. (For greater detail see NATOUZA Surgeon's Circular Number 17, dated 25 March 1944).

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- (3) Fresh fruits and vegetables will be procured and distributed by issuing depots to the maximum extent consistent with the availability of produce in excess of civilian and French and Italian Army requirements. All such purchases will be coordinated with the Base Purchasing Agent.

II --- ISSUE OF SUBSISTENCE

The following instructions pertaining to the issue, sale or transfer by Lend-Lease agreements of subsistence from United States Army stocks are announced for the information and guidance of all concerned.

1. Daily Telegram. There is attached hereto as Appendix "A" the prescribed daily telegram, or requisition for rations, to be used by all organizations, units and messes drawing rations in this theater. The ration record will also be maintained by the organization, unit or mess on the inclosed form, attached as Appendix "B". Instructions for preparation of both of these forms are contained on the reverse side thereof.
2. Prescribed Rations. Rations will be drawn according to the classification outlined in this circular. The various types of rations issued in this theater are outlined in Technical Bulletin Number 4, dated 15 March 1944, as amended, issued by the Commanding General, Communications Zone, MATUSA.
3. Subsistence for other than United States Army Personnel. Organizations, agencies, and individuals other than United States Army personnel and prisoners of war in the custody of the United States Forces, which may be furnished subsistence from United States Army stocks are listed below:
 - a. United States Navy and Marine Corps -- In accordance with letter this headquarters, subject: "Subsistence for United States Navy", dated 1 October 1943, file AG 430/178 QM-O.
 - b. United States War Shipping Administration, including shore installations; this to include all United States War Shipping Administration ships and those under United States Army Charter -- In accordance with letter this headquarters, subject: "Subsistence for WSA Ships", dated 7 October 1943, file AG 331.3/692 QM-O.
 - c. American Red Cross -- In accordance with letter this headquarters, subject: "Subsistence for the American Red Cross", dated 21 September 1943, file AG 430/041 C/S-O and such revisions thereto as may be subsequently authorized, based on varying troop strength in the areas served.
 - d. Allied and co-belligerent personnel.
 - (1) Rations for the Italian military based on the approved scale, will be handled as outlined in letter this headquarters, subject: "Supply Procedure and Accounting for Supplies and Equipment Issued by Allied Depots to Italian Armed Forces (Army, Navy and Air)", dated 6 October 1944, file AG 400/031 GDS-O.

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- (2) Rations for French troops serving with the United States Forces outside North Africa as distinguished from servicing United States facilities (e.g. static guards not attached to United States units), will be drawn from American depots except for the items of wine, brandy and oil which will be furnished by the French.
- (3) Expeditionary forces of Allied and co-belligerent powers in accordance with such instructions as have been, or may be, issued by this headquarters.

e. Cooks, Waiters and Mess Attendants.

- (1) United States Army messes utilizing foreign military or prisoner of war personnel as cooks, waiters or mess attendants are authorized to draw only the rations prescribed for these categories of personnel. If the number of cooks, waiters and mess attendants in any mess are less than twenty (20), Standard U.S. rations may be drawn.
- (2) Civilian cooks, waiters and mess attendants employed in United States Army messes other than outlined in paragraph 3 f below, are authorized rations as part of their compensation when paid from United States disbursed funds. Messes employing less than a total of twenty (20) civilian cooks, waiters and mess attendants are authorized to draw Standard U.S. rations, less fresh meat and butter, for such employees. All messes employing twenty (20) or more civilian cooks, waiters and mess attendants, will draw the native ration scale for this purpose. The native ration scale is outlined in Appendix "C". Requisitions and supporting papers covering these rations will cite this Circular and War Department Circular Number 330 dated 11 August 1944, as authority for issue, and such vouchers shall be accepted by inspecting officers as sufficient support of entry on stock record account. Control will be exercised by major unit commanders to insure that the minimum essential number of personnel are hired for this purpose. Civilian ration cards for these employees will be withdrawn on employment and not returned until termination of employment.

f. Rest camps, Hotels and Restaurants.

- (1) Each major unit commander is authorized to operate and maintain rest camps, hotels, and restaurants for use by military personnel of their command. The number of civilian employees engaged in the operation of each will be the minimum essential number in each civilian classification required to operate satisfactorily and on a standard of reasonable comfort and convenience for the occupants. Careful supervision will be inaugurated and maintained by each command.

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- (2) Native civilian rations will be drawn for all native civilian employees in the installation. Civilian food ration cards will be withdrawn from each civilian employee when furnished native civilian rations from United States Army stocks as a part of his compensation.
- (3) Where messes, hotels or restaurants are operated on an international basis, such as those now under control of ACC, the quantity of subsistence drawn from United States Army stocks for military and authorized civilian personnel or civilian employees of the installation will be proportionate to the United States personnel accommodated or engaged as employees. Issuing depots will be guided in this matter by official signed statements furnished by the officer in charge of each installation which will show the number of United States personnel accommodated and civilian employees engaged.

g. Native Civilian Employees.

- (1) Native civilian personnel engaged in a supervisory capacity, as distinct from labor, on essential military projects, may, with the approval of this headquarters, be authorized native ration as part of their compensation. Application for authority to subsist personnel in this category will show the following pertinent information.
 - (a) Number of personnel and number of rations desired.
 - (b) Nature of supervisory work being performed.
 - (c) Approximate duration of project.
 - (d) Reason why individual or individuals concerned cannot subsist themselves.
- (2) When in the opinion of major unit commanders it is necessary to engage civilian labor on a daily basis as a replacement for troop labor, and Italian military personnel is unavailable, application may be submitted to this headquarters for authority for issue of a part or all of the native ration as part of their compensation. If application is made it will show the information as requested in paragraph 3 g (1) above.

h. Required Subsistence.

Requests for issue of subsistence to organizations, agencies, or individuals, or the use of United States Army subsistence in the operation of messes not covered above, except where such issues are operationally necessary in the combat zones, will be referred to this headquarters for approval prior to issuance of subsistence. When issued as an operational necessity, report will be submitted to this headquarters in accordance with Section IV of this Circular.

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In this connection, emergency or operational necessity is defined as a condition of extreme emergency which could not have been foreseen and arranged for by planning and that the supplies required are essential and cannot be obtained from any other source. When referring such requests the following information will be furnished:

- a. Name and designation of unit or units concerned.
 - b. Strength of unit or units concerned, officers and men.
 - c. Location of unit or units concerned.
 - d. Estimated time rations will be required.
 - e. Reason for requesting rations from United States Army sources.
5. Requests for issues of subsistence to ships not under United States Army Charter.

All ships, exclusive of the United States Navy, Coast Guard, War Shipping Administration ships and ships under charter to the War Shipping Administration, will be provisioned from sources other than United States Army stocks, the only exceptions being:

- a. Those ships of other nationality, except Italian merchant ships, that are on shuttle service between two American operated ports and engaged in transporting American supplies, may be furnished essential subsistence supplies only while on such duty.
- b. Subsistence stores for Italian merchant ships will be supplied as follows:
 - (1) Subsistence requirements will be procured from ACC stocks imported for civilian consumption or NWT or WSA stocks supplemented by local procurement.
 - (2) Only in emergency and at ports where ACC, NWT, or WSA stocks referred to in (1) are unavailable will United States Army subsistence be furnished. Quantity furnished under this authority will be the minimum essential necessary to maintain ship to next nearest port where ACC, NWT or WSA stocks or stocks locally procurable can be obtained.
 - (3) Italian merchant ships operated by PSTO for MEDBO which require emergency provisioning from United States Army stocks under (2) above, will be required to pay cash for supplies received.
- c. Any ship not covered above requiring emergency rations while in an American operated port will be furnished only sufficient rations to enable it to reach the nearest port of its own nationality.

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d. All requests for issue of subsistence to ships not covered by the above will be reported to this headquarters for instructions.

III - SPECIAL AUTHORIZATIONS1. Fresh Fruits and Vegetables.

Fresh fruits and vegetables purchased locally or received from another base section may be issued up to 15% by weight of present allowances of fruits and vegetables without making comparable reduction from amounts of the same or similar canned or dehydrated items for issue from the standard Type B ration. Issues above the foregoing percentage, when available, will be compensated by comparable reduction in issues of the same or similar canned or dehydrated items. The limitation contained in NATOUZA Circular Number 119, 1944, that local procurement of subsistence will not be made to augment the ration but only to replace equivalent items in the menu which would otherwise have to be shipped from the United States, is hereby made inapplicable to the foregoing authorized increase. All other conditions contained in the circular referred to relating to method of local procurement will be complied with in making purchases of quantities of fresh produce issued for this purpose. Procurement made of quantities in excess of the authorized increase will be made in full compliance with the circular referred to.

2. Troops withdrawn from combat.

A maximum increase of 25% per ration is authorized for not to exceed 10 days as additional food to build up troops when withdrawn from combat where only emergency rations have been consumed for an extended period of time. Demands for this increase will be approved by Army Commanders prior to issue. Reports of the number of rations so drawn will be reported on the daily telegram on the line "U.S. Army - Additional."

3. Battalion and Regimental Aid Stations.

The following additional items are authorized on weekly basis per station for casualties clearing through Battalion and Regimental Aid Stations actually in combat subsisting on Type C, D or K rations only:

7 lbs coffee	)	(7 lbs cocoa
5 lbs sugar	)	or (7 lbs sugar
5 cans milk, evaporated, 14 oz.)	)	(32 cans milk, evaporated, 14 $\frac{1}{2}$ oz)

(1 outfit, cooking, 20 man or substitute, is also authorized per Station)

4. Troops subsisting on emergency rations.

The following additional subsistence may be issued to supplement 100 rations for personnel subsisting on other than Type B or 10-1 rations:

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4 lbs coffee
2 lbs sugar
4 cans milk, evaporated, 14 1/2 oz.

5. Hospital Rations.

a. Commanding officers of hospitals and dispensaries are authorized to submit semi-monthly requisitions on ration distribution point for subsistence items in addition to the regular ration, as may be available from existing stocks or obtainable by the Quartermaster as result of local purchase. Requisitions will be limited to items and quantities actually required for patient diets, but in no case will monetary value of issues exceed thirty-five cents (35¢) per patient ration. Additional issues are limited to patients in hospitals or bed patients in dispensaries and exclude all personnel assigned or attached that are not in a patient status. This additional money allowance for patients per day is intended to provide a means for the procurement of additional or special dietary foods when required, it is not intended as a blanket authority for a ration and a half per patient per day unless the need exists for additional or special foods. Commanding officers of hospitals or dispensaries will be required to submit a certificate stating that the additional food up to or all of the 35 cents per patient per day is necessary as an additional diet.

b. Requisitions will contain the following information: Designation and Army Post Office address of hospital or dispensary unit; the actual number of hospital patient rations due for the half month preceding date of requisition; and quantity on hand and required of each item desired.

c. In computing money value of issues from ration distributing point, actual cost price for items purchased locally and latest available price list of ration item will be used.

d. When enlisted or commissioned personnel of other nations are patients in United States Army hospitals, additional rations may be drawn in the manner described in a above. The accounting procedure for rations so furnished will be as outlined in paragraph 4, Section IV below.

6. Snack Bar.

a. Snack bars which are operated by A.T.O. are authorized to draw items equivalent to 1/3 ration per man per day for each person fed in the snack bar. Rations may be drawn by some organization at the airport, based on the ration report submitted by the snack bar for the previous day.

b. Accounting procedure will be as outlined in Section IV below.

7. United States Army Officers' Clubs.

a. The sale of subsistence items to United States Army Officers' Clubs for issue or resale to members thereof is authorized under the following conditions:

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- (1) The club has been officially sanctioned by the Commanding General of an Army or Air Force command, or the base section commander.
- (2) Items available for sale will be limited to those necessary for sandwich, dessert, and beverage purposes. Items within this category will be as prescribed by the Commanding General Communications Zone, NATOUSSA.
- (3) All food items will be issued or sold to members or guests of the club for consumption only on the premises of the club.
- (4) Money value of sales of subsistence items from United States stocks to a United States Army Officers' Club will be limited to \$3.00 per month per officer.
- (5) Funds received from sales of subsistence items to United States Army officers' clubs will be turned over to finance officer for deposit as prescribed in AR 35-6660.

3. United States Non-Commissioned Officer's and Enlisted Men's Clubs.

a. The policy on non-commissioned officer's and enlisted men's clubs is that such clubs will be authorized the privilege of purchasing subsistence in the same manner as is authorized for officer's clubs only when Red Cross facilities of a similar nature are not and cannot be made available in the vicinity.

b. In making application for the privilege of purchasing subsistence for non-commissioned officer's and enlisted men's clubs, the application will contain the same pertinent information as required in paragraph 7 above including the statement that Red Cross facilities of a similar nature are not available in the vicinity. The approving authority in paragraph 7 a (1) above, will prior to approval of the basic application, determine the availability of Red Cross facilities of a similar nature which are or can be made available in the vicinity.

IV -- PAYMENT AND ACCOUNTING FOR RATIONS:

1. In addition to the cost of subsistence allowance of seventy-five cents (75¢), all persons, except enlisted men, eating at Army officers' messes may be charged, not to exceed twenty-five cents (25¢) per day, for additional items. This sum will be paid in cash to the mess officer.

2. Officers, warrant officers, flight officers, WAC officers, members of the Army Nurse Corps, dieticians and physical therapy aides, United States Army, will have deducted on their next pay voucher the sum of seventy-five (75¢) for each day's stay in this theater. However, upon entering or leaving the theater, when less than three meals are consumed, deductions will be made at the rate of twenty-five cents (25¢) for each meal.

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3. Members of the United States Navy, Marine Corps, Coast Guard, Public Health Service, correspondents, photographers, Red Cross personnel and civilians will pay the mess officer the sum of seventy-five (75¢) per day in cash, in addition to the amount called for under paragraph 1 above. The foregoing does not apply to Special Service entertainers and civilians whose terms of employment provide for subsistence at Government expense. The mess officer will turn in the money received for the ration to the sales officer.

4. All foreign military and Naval personnel will sign a receipt for each ration received, except that when a large number is being fed at one mess, application may be made to this headquarters for one foreign officer of this number to be designated to sign for the group as a whole. All issues to foreign military and naval personnel will be recaptured by the mess officer by means of shipping tickets in quintuplicate. Separate shipping tickets will be used for each nationality, and will show in all cases the names, rank and organization of the officers and/or enlisted men to whom the rations were furnished. The shipping tickets will be signed by proper authority and will be forwarded in quadruplicate to the appropriate base section or Air Force commander for inclusion in Lend-Lease Report, or special report for co-belligerent accounting.

5. In order that recapture of United States stocks may be made and issues from such stocks will be held to the minimum, issues made under authority contained in paragraph 4 Section II, above, issues made in combat zones as an operational necessity, and issues made to Italian civilians in emergencies, will be reported to this headquarters monthly as of the last day of each month through base section commanders and the Commanding General, Communications Zone, MAT USA, in the form indicated below; so as to arrive by the 15th day of each month. The Commanding General, Communication Zone, MATOUSA, will effect recapture from ACC for items issued from United States stocks to Italian civilians. Reports for all elements under their respective commands will be rendered by each Army, Air Force or equivalent commander to the base section or equivalent commander concerned. Base section commanders will exclude from their reports issues made by them to units, organizations, agencies or individuals under the command of other commanders. Negative reports will be made where applicable. (All previous instructions on this subject are rescinded.)

* Report to include:

1. Individual, Agency or Organization.
2. Location.
3. Number of rations or separate meals furnished (indicate which) or items and quantities furnished Italian civilians.
4. Reason
5. Authority (Applicable to paragraph 4, Section II.)

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6. Issues under paragraph 4, Section II, NATOUSA Circular 116, 1944.
7. Issues under operational necessity.
8. Issues to Italian civilians in emergencies.

By command of Lieutenant General McNARNEY:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:


H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:
"Z"

Declassified E.O. 12356 Section 3.3/NND No. 785016

2.	Basis for rations to be drawn on DATE:		1944	Rations Requested Estimated Feeding Strength(3)*
3.		Unit Designation	Major Command (1)	Morning Report Strength(2)
4.	DRAWING UNIT :			
5.	ATTACHED UNITS:			
6.				TOTAL:

8. U.S. Army Building:

TOTAL U.S. RENT RATIO: 1-

20. Italian Service Units.....
21. French Nations.....
22. Moslem Nations.....
23. Prisoners of War.....
24. Native Civilian (7).....

GRAND TOTAL (equals Actions Consumed Yesterday)

6705

H-REQ: _____
 H-ALL: _____
 DOE: _____

29.	Type "B"	
30.	Type "C"	
31.	Type "D"	
32.	Type "E"	
33.	Type 10/1	

4. DRIVING UNIT :
5. ATTACHED UNITS :
6. TOTAL :

7. AVERAGE MESS ATTENDANCE FOR RATIONS CONSUMED YESTERDAY (4)

8. U.S. ARMY RATIONS:
9. U.S. Army.....
10. U.S. Army Additional (5).....
11. U.S. Army, Coastguard, Merchant Marine.....
12. British, Army, Navy, or RAF.....
13. Brazilian Military.....
14. French, Military.....
15. U.S. Civilians (Includes AR, correspondents, etc.).....
16. Civilian Cooks, Waiters & Mess Attendants (6).....
17. Others authorized - (explain).....
18. TOTAL U.S. ARMY RATIONS:

19. SPECIAL RATIONS (Not standard U.S. Army Rations)

20. Italian Service Units.....
21. French Rations.....
22. Moslem Rations.....
23. Prisoners of War.....
24. Native Civilian (7).....
GRAND TOTAL (equals Rations Consumed Yesterday)

25. Civilian Midshift Meal.....

5619

26. ANIMAL RATIONS: Desired on this Telegram:
27. Hops: Min: Dog:

28. BREAKDOWN OF RATION REQUESTED ON THIS TELEGRAM:

29. Type "3".....
30. Type "3".....
31. Type "3".....
32. Type "7".....
33. Type 10/1.....
34. Italian Service Unit.....
35. French.....
36. Moslem.....
37. Prisoners of War.....
38. Native Civilian.....
TOTAL

(Total should equal rations desired on this telegram and agree with entry (3)* above.)

39. Civilian Midshift Meal

I certify that the above rations are authorized and correctly computed in accordance with MATONS Circular #118 1944.

(NAME - RANK)

NOTE: Explanation of Figures shown in Parenthesis on other side.

- (1) Major Command - show major command to which unit requisitioning ration belongs, i.e., Fifth Army, 12th AFSC, PBS, Hq. MATOUSI, etc.
- (2) Drawing Report Strength - enter actual strength, assigned or attached and present for rations.
- (3) Rations requested, estimated feeding strength - This is the average number expected to be present for meals the next issue. If the number is greater than (2) above, explain reason. If additional rations are needed for travel or to cover a period longer than one day due to the inability to draw daily, so state

(4) Analysis of rations consumed - enter on lines below, by classification, number of persons actually fed on previous day. Total should agree with column (2) of "Ration Record" form, Circular #116, 1944.

(5) Additional Rations - only where authorized, show authority.

(6) As authorized in paragraph 3c (2), Section II, Circular #116, 1944.

(7) Native civilians: mess attendants, rest camps, others, see paragraphs 3c, f, g, Section II, MATOUSI Circular #116, 1944.

ISSUING INSTRUCTIONS

1. Every unit drawing rations will submit a Daily Telegram and keep a copy on file.
2. When a unit is grouped with others for drawing rations, the Daily Telegram will be submitted in duplicate to the organization making the breakdown.
3. Organizations drawing for other units than themselves will attach the Daily Telegram of the other units to their own Daily Telegram for forwarding to the Issuing Quartermaster, who will consolidate and issue to the organization making the breakdown.

4. When, for any reason, it becomes necessary to radio or teletype the reports to the Issuing Quartermaster, a signed daily telegram will be forwarded immediately marked "COMPLETION".

5. When rations are issued in advance for more than one day, the issue will be made on the estimated daily strength for that period. A running account will be kept by the Issuing Quartermaster until the daily credit is exhausted.

6. Issuing depots or railheads will make Tally-Outs or issue lists in duplicate for rations issued and take receipts therefor on both copies from individuals authorized to draw rations for the unit. Tallyes will list the items, quantities issued and basis of issue. One copy will be returned to the unit and one copy retained at the ration point. Substitutions will be clearly indicated on both copies. In addition, where units do not desire issue of certain items, both copies will be so noted and initialed by the individual signing for the rations and also by the checker.

- (4) Analysis of rations consumed - enter on lines below, by classification, number of persons actually fed on previous day. Total should agree with column (2) of "Ration Record" form, Circular #116, 1944.
- (5) Additional Rations - only where authorized, show authority.
- (6) As authorized in paragraph 3a (2), Section II, Circular #116, 1944.
- (7) Native civilians: mess attendants, mess camps, others, see paragraphs 3c, d, e, Section II, MATOUSA Circular #116, 1944.

I N S T R U C T I O N S

1. Every unit drawing rations will submit a Daily Telegram and keep a copy on file.
2. When a unit is grouped with others for drawing rations, the Daily Telegram will be submitted in duplicate to the organization making the breakdown.
3. Organizations drawing for other units than themselves will attach the Daily Telegram of the other units to their own Daily Telegram for forwarding to the Issuing Quartermaster, who will consolidate and issue to the organization making the breakdown.
4. When, for any reason, it becomes necessary to radio or teletype the reports to the Issuing Quartermaster, the signed daily telegram will be forwarded immediately marked "COMMUNICATION".
5. When rations are issued in advance for more than one day, the issue will be made on the estimated daily strength for that period. A running account will be kept by the Issuing Quartermaster until the daily credit is exhausted.
6. Issuing depots or railheads will make Tally-Outs or issue lists in duplicate for rations issued and take receipts therefor on both copies from individuals authorized to draw rations for the unit. Tallies will list the items, quantities issued and basis of issue. One copy will be returned to the unit and one copy retained at the ration point. Substitutions will be clearly indicated on both copies. In addition, where units do not desire issue of certain items, both copies will be so noted and initialed by the individual signing for the rations and also by the checker.
7. Issue points will maintain daily recapitulations of daily telegrams in order that up-to-date records will be available for examination by authorized inspectors.
8. Issue points may refuse to honor daily telegrams that are improperly submitted or not completed in all respects. The information contained on the reverse hereof forms the basis for ordering rations for this theater. All concerned will insure that lines (9) to (24) inclusive are accomplished in detail and does not include under lines (9) and (10) any personnel other than U.S. Army officers, nurses, Physical therapy aides, hospital dietitians, WAC officers, flight officers, warrant officers and enlisted personnel including WACs.
9. Units will notify ration breakdown points items not desired.

NATOUSA Circular #116 (cont'd)

APPENDIX "B"

RATION RECORD

Unit:

Month:

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
Date	Total Ration Strength Daily Telegram	Rations Drawn	Average Daily Attend- ance (Counted)	Over- Issues *	Under- Issues **	Cumulative Over-Issues ***	Cumulative Under- Issues	R E M A R K
Balance brought forward from previous month								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30							3618	
31								

* When over-issues occur, succeeding daily telegrams will be reduced a corresponding amount below the number expected for the next day.

** Under-issues of Rations can be recaptured by increasing future estimates if not offset by over-issues, with the proviso that recapture of under-issues will not be made for quantities that would result in maximum authorized reserves being exceeded.

*** The number of rations requested must be regulated so that Column 7 is zero. First entry for month will be last entry of preceding month.

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APPENDIX 'B' (CONT'D)

INSTRUCTIONS

This form to be maintained by each unit operating a mess.

Balance brought forward from previous month.--The last figure in column (7) or column (8) for the month will be entered as the first figure in the corresponding column of the succeeding month.

Column (1) Enter days of month.

Column (2) Strength for rations as shown on Daily Telegram.

Column (3) Enter the number of rations issued opposite the date they were consumed.

Column (4) Copy this figure from the unit Daily ration allowance return, Section II, for the date shown therein.

Column (5) Enter the number of rations issued in excess of the average number present for mess. This will be the excess of entry in column (3) over the entry in column (4) IF ANY.

Column (6) Enter the number of rations under-issued. The excess of entry in column (4) over the entry in column (3) IF ANY.

Columns (7) and (8) Total both columns (5) and (6). If the total of column (5) is larger than the total of column (6), enter the difference in column (7) (cumulative over issues). If the total of column (6) is larger than the total of column (5), enter the difference in column (8) (cumulative under-issues). If the total of columns (5) and (6) are the same, make no entry.

Column (9) Remarks optional.

This record may be destroyed after 6 months.

NATOUSA Circular #116 (Cont'd)

APPENDIX "C"

NATIVE CIVILIAN RATION

	<u>OUNCES</u>
BREAD	16
BEANS <u>OR</u> PEAS, DRIED	2
* VEGETABLES, DEHYDRATED	2
MEAT <u>OR</u> FISH, CANNED	3
CHEESE	1
SUGAR	1
MACARONI	3
RICE	1
TOMATO CATSUP <u>OR</u> PASTE	1/2
COFFEE	1/2
PEPPER	1/200
SALT	1/2
* FRUIT, EVAPORATED	1-1/2
LEMON CRYSTALS <u>OR</u> ORANGE CONCENTRATE	1/2

* FRESH FRUIT AND VEGETABLES SHOULD BE SUBSTITUTED
FOR EVAPORATED FRUIT AND DEHYDRATED VEGETABLES
RESPECTIVELY, WHEN AVAILABLE.

3617

NATOUA
HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____

Date 18 SEPT 1944

CIR 116 *DIST*

FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch <i>SEC.</i>	
Admin Section		Director	✓
Interior		Executive Officer (A)	✓
Public Safety		Executive Officer (B)	✓
Public Health	✓	G-1 (A)	✓
Property Control		G-1 (B) <i>FOR EX-C. (B)</i>	✓
Legal		G-4 (A)	✓
Education		G-4 (B)	✓
Monuments & Fine Arts		H.Q. Comdt	✓
Economic Section	✓	Adjutant	✓
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675 Regt	20
Food		Political Section	
Industry		Navy	✓
Labor		Army	✓
Mining Division		Air	✓
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. M. D. & P. O. W.	✓
Transportation		Public Relations Branch	
R.C. & M.C. Section		U.N.R.R.A.	
P.A. to Executive Commissioner		<i>ALL REGIONS</i>	✓
Civil Affairs Branch <i>SEC.</i>	✓	<i>ANG. 542 ARMY</i>	✓
Information Division	✓		
Liaison Division	✓		
I. & D.P. S.C. <i>YREPAT</i>	✓		
Italian Refugees Branch			

FOR

Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

3616

REMARKS _____

RESTRICTED

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 115)



Adjutant	14 September 1944
Asst. Asst.	
Asst. Asst.	
Chief Clerk	

Expeditionary Force Messages (EFM) I
Sender's Composition Messages (SCM) II

I -- EXPEDITIONARY FORCE MESSAGES (EFM)

NAFOTUSA Circular Number 2, Section I, NAFOTUSA Circular Number 7, Section II, NAFOTUSA Circular Number 16, and Section III, NAFOTUSA Circular Number 52, 1944, are rescinded.

1. The following instructions apply to all units in the theater except units located in North Africa:

a. EFM service (fixed text personal cablegrams and radiograms) to the United States, Hawaii and Puerto Rico is in operation in this theater for all members of the United States Army. Service is not available to other points or within the theater. It may not be extended to members of the Navy, Marines, Coast Guard or Merchant Marines through Army Post Offices in this theater except by special permission of the Theater Commander or when such personnel are attached to the Army as aides or liaison officers. An exception is made in the case of Naval personnel at Dakar who may file EFM for handling at that place by the Army Postal Service. All civilian nationals of the United States serving with or attached to the United States Armed Forces in this theater, including American Field Service personnel, who receive mail through United States Army Post Offices, may send EFM messages. Messages to the United States will be filed with unit EFM censors of the headquarters to which the civilians are attached in the same manner as prescribed for members of the Army in this circular.

b. Each EFM message will consist of not more than three of the EFM texts authorized in NAFOTUSA letter AG 511.22/609 P-0, 25 July 1944. An EFM will cost 60 cents or the equivalent in local currency.

c. Each company or unit commander will designate, in writing, an officer (and an alternate, when necessary) as EFM censor for the unit. The officer designated will be an officer who is authorized to use the U.S. Army Examiner Stamp assigned to the unit. Postal officers of War Department activated postal organizations may not act as unit EFM censors for personnel other than members of their units. Personnel will file outgoing messages with the EFM censor of their units only. Unit EFM censors will not accept messages from personnel other than members (assigned, attached or temporary duty) of their unit. Unit EFM censors (and alternates) will furnish the serving APO with a copy of the letter or other order designating them unit EFM censor and showing the proper designation of the unit. EFM will be accepted at APO's only from unit EFM censors (and their alternates and messengers) and only when properly listed on Forms 1001 signed by unit EFM censors (or alternates), in triplicate, who have furnished the APO with a copy of the order designating them unit EFM censors.

- 1 -

RESTRICTED

R E S T R I C T E D

Hq MATONS. Circular #115 (cont'd)

d. EFM forms will be obtained by unit EFM censors from the APO serving the unit. Blank forms will be carefully safeguarded to prevent their waste or use for any purpose other than that for which intended. A sample copy of revised Form MAP 1001 is attached to this circular as Appendix A. The old Forms 1001 now in use must be altered to allow compliance with the provisions of the instructions in this circular until the revised forms are available. The revised Forms MAP 1001 may be reproduced by units so desiring.

e. Unit EFM censors will carefully examine all messages accepted by them to see that the following instructions are fully complied with:

- (1) All entries on the message form must be printed in block form and must be clear and legible.
- (2) Not more than three of the authorized texts will be inserted on the form in the proper place.
- (3) The normal signature of the sender will be used without grade, unit, arm or service, or Army Serial Number, and will be limited to three words, or two initials and one word, or one initial and two words, but in any case will include the last name of the sender.
- (4) Any reference to the country or city of origin, the APO number or military organization will be omitted from the message form.

f. The unit EFM censor will affix the U. S. Army Examiner stamp, without signature, in the lower left hand corner of the message form.

g. Unit EFM censors will list all EFM accepted by them on Forms MAP 1001, in triplicate. Continuation sheets will be used when necessary. The Forms will show the date, designation of the unit, serial number and last name of sender, and city and state to which each message is addressed. The amount of the fee collected will be entered on the right side of the form and the totals will be carried to continuation sheets, if any. When all messages have been entered on Forms 1001, the form will be totaled and all copies signed by the unit EFM censor. The signature of the unit EFM censor when placed on old type Forms MAP 1001 will constitute a certification as follows:

"That the senders of all messages entered on the Form 1001 are members of the unit and that all messages have been checked and are complete and in proper form for transmission."

h. The messages, in proper order as listed on Form 1001, funds and completed Forms 1001 in triplicate will be taken or sent by messenger to the APO serving the unit. In cases where the unit EFM censor is not to take the messages to the APO in person, an extra copy of Form 1001 will be prepared and retained by the unit EFM censor pending receipt of the signed copy from the APO.

RESTRICTED

Hq MATCUSA Circular #115 (cont'd)

i. The postal officer (or person designated by him) of each APO will check the messages, funds and Forms 1001. If the number of messages and the amounts of funds received agree with the totals shown on the forms, and the forms show the unit designation and date, and bear the signature of an authorized unit EFM censor (see a above), the triplicate copy of the Form 1001 will be postmarked and signed and returned to the unit EFM censor or messenger. In case of discrepancy which cannot be corrected at the APO, the messages, funds and Forms 1001 will not be accepted at the APO but will be returned to the unit EFM censor or messenger for correction. The signed copies of Form 1001 will be retained by the unit EFM censors as a permanent record to show that they have made proper disposition of the messages and funds.

j. The postal officer of each APO (or person designated by him) will prepare the messages and Forms EAP 1001 received from unit EFM officers for dispatch to the proper Central EFM Station as directed in special instructions to postal officers. A money order will be purchased for the total amount of EFM and SCM funds on hand at the time of dispatch from the APO, less money order fee. The money order, messages, and original Forms 1001 will be forwarded to the EFM stations by official mail. The duplicate copies of Forms 1001 will be retained as a permanent record at the APO.

k. APO personnel will not be responsible for any verification of the messages except as indicated in subparagraph i. If a message is found to be improperly prepared when examined at the Central EFM Station it will be corrected, if possible. If correction cannot be made, it will be returned to the unit EFM officer with attached slip for appropriate action. The responsibility for all improperly prepared messages or failure to collect proper charges rests with the unit EFM censor.

l. EFM are transmitted by communications companies on a deferred basis. Messages must be handled in this theater between communications termini and the individual sender or addressee through mail channels rather than by wire. It should be understood, therefore, that time required for transmission of messages will normally be from four to seven days.

m. There is no restriction as to the number of EFM which may be sent.

2. With the exception of the special instructions contained in the following, the instructions for handling EFM in North Africa are the same as in other parts of the theater:

a. EFM censors in North Africa will affix the prescribed EFM postage stamp to the message form in the space provided as evidence that the fee has been paid. Unit EFM censors may be furnished, from unit funds, a small cash credit for the purchase of EFM stamps from the APO to meet the requirements of the unit for several days. APO's will sell EFM stamps to unit EFM censors only, which will be held by them until affixed to outgoing message forms. When a stamp is affixed to a message, the unit EFM censor will write his initials in ink on the back of the stamp to prevent removal and reuse. U. S. APO's in North Africa will redeem unused EFM stamps from unit EFM censors for their face value (60 cents) at any time.

RESTRICTED

R E S T R I C T E D

Hq NATOUSA Circular #115 (cont'd)

b. The messages will be listed on Form MAP 1001 in duplicate and the form completed as indicated in subparagraph 2 g except that the value of the fees collected will not be shown. The unit EFM officer will forward all messages together with the original of Form 1001, by official mail, to the Central EFM Station, APO 534, or APO 789, whichever is nearer. Forms 1001 and messages will not be accepted at APO's in North Africa except when inclosed in sealed envelopes addressed to the Central EFM Stations.

c. EFM Service to Hawaii and Puerto Rico is not available to personnel stationed in North Africa.

II - SENDER'S COMPOSITION MESSAGES (SCM)

1. NATOUSA Letter, File AG 311.22/472-0, 24 March 1944, Subject: "Sender's Composition Cable and Radio Service to U.S.", is rescinded.

2. The following instructions apply to SCM service except in North Africa.

a. SCM service to the United States, Hawaii and Puerto Rico is available to U. S. Forces who are entitled to send EFM. SCM will be restricted to night letter telegrams (NLT), and will be filed with unit EFM censors in the same manner as EFM. SCM will be handled by unit EFM censors and APO's in the same manner as EFM, insofar as applicable. SCM will be listed on the same Forms 1001 with EFM.

b. Appendix B to this circular contains the rates and instructions as to word count applicable to NLT to all authorized destinations. Service is not available to other points or within the theater. Applicable rates and instructions will be carefully observed by unit EFM censors accepting SCM in order to avoid delay due to return of messages for correction.

c. The provisions of NATOUSA Circular Number 51, 1944, "U. S. Military Censorship Regulations, Cables and Radiograms" apply except for the provisions of subparagraph 2 g (2), which refers to local civilian telegram or cable offices. Messages may not be handed in at local commercial telegram or cable offices outside North Africa. Particular attention is directed to subparagraph 2 d of Circular Number 51 regarding "Prohibited Statements." It is the duty of unit EFM censors to observe rigid censorship.

d. The normal signature of the individual will be used without grade, unit, or arm or service or Army Serial Number, and will be limited to 3 words, or 2 initials and one word, or 1 initial and 2 words, but in any case will include the last name of the sender. The country or city of origin and all reference to military organization or APO will not appear in the message.

e. The sender will enter his regular Army post office address, including serial number, but no additional information as to locality, on the bottom of the form on which the message is written. This address is for purpose of record and tracing only and will not be incorporated in the text or signature transmitted.

f. The unit EFM censor will affix the U. S. Army Examiner's stamp, without signature, in the lower left hand corner of the message form.

RESTRICTED

Hq MATOUSA Circular #115 (cont'd)

g. Standard RCA Radiogram Forms will be used for SCM. Unit EPM censors may obtain these forms from the APO's serving the units. The number of words and the amount collected for the message will be indicated in the upper right hand corner of the message form.

3. The following instructions are applicable to SCM filed by personnel stationed in North Africa:

a. SCM service to the United States is available to all U. S. Forces entitled to send EPM and may be filed by the senders personally at any commercial telegraph, cable or radio office in French North Africa. Regularly published international rates will apply. Full rate, deferred and night letter service is available.

b. Particular attention is directed to MATOUSA Circular Number 51, 1964, Subject "U. S. Military Censorship Regulations, Cables and Radiograms." Messages failing to comply with censorship regulations may be stopped, delayed or otherwise deleted at the discretion of the censor, without notice to the sender.

By command of Lieutenant General DEVERA:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

R. E. Christie

R. E. CHRISTIE,
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:

"Z"

20C - AG Postal

Appendix "A" on reverse side.

Appendix "B" attached.

3613

RESTRICTED

ADJUTANT General Circular #115 (cont'd)

APPENDIX "A"

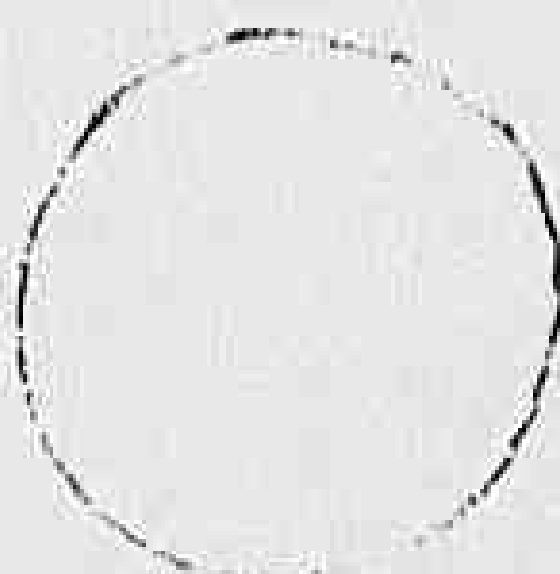
EFM AND SCM ACCEPTED BY UNIT EFM CENSORS

From Unit _____ DATE _____
 TO: APO _____

	SENDER		ADDRESSEE		AMOUNT
	Army Serial No.	List Name	City	State	
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

I certify that the senders of all messages listed hereon are members of the unit and that all messages have been checked and are complete and in proper form for transmission.

POSTMARK



TOTAL
 I have received the messages and funds listed hereon.

Signature of Unit EFM Censor _____

Signature _____

R E S T R I C T E D

Hq NATOWSA Circular #115

(cont'd)

APPENDIX "B"

RULES FOR COUNTING WORDS AND GENERAL INFORMATION
GOVERNING SENDER'S COMPOSITION MESSAGES. (SCM)

1. Every word written by sender for transmission is counted and charged for. This includes the address and signature.

2. The signature must contain the first name or initial and last name.

3. The City and State in the address will count as a single word if grouped together; For example:

SanFranciscoCal - 1 word
NewOrleansLa - 1 word

4. Expressions like stop, comma, and period when written out, count as one word.

5. Every isolated character, letter or figure and every sign of punctuation, apostrophe, hyphen or fraction bar, transmitted at the request of the sender is counted as one word.

6. Recognized abbreviations; such as, FOB, COD, or POB, are single words.

7. Words of over fifteen letters or figure groups of over five digits count as two chargeable words; For example:

Transcontinental - 16 letters - (2 words)
678201 - (2 words)

8. Running words or parts thereof together in the text or address are known as evasions and will not reduce the word count; For example:

ALLBEST - (2 words)

9. The indicator NLT (Night Letter) must appear as the first word of the address and is charged for.

10. An address written:

1. NLT Mary E. Jones, counts as (4 words)
2. NLT Mrs Mary E. Jones (5 words)
3. NLT Mary Jones (3 words)

An example of a complete address follows:

NLT Mary Jones 225 West 79th Street
NewYorkCityNY - (8 words)

11. Here is an example of how a message would be counted:

NLT MARY JONES 48 RIDGE STREET RICHMONDVA
SALE OF HOUSE APPROVED HAPPY TO HEAR MOTHER WELL ALL MY LOVE DEAR
JOHN E DOE

The foregoing totals 23 chargeable words. As this does not exceed the minimum of 25 words, the charge for the above would be \$2.59, which is what an NLT would cost to Virginia.

3612

12. PLEASE PRINT NAME, ADDRESS, TEXT AND SIGNATURE TO INSURE CORRECT TRANSMISSION OF MESSAGE.

R E S T R I C T E D

Hq MATOUSA Circular #15 (cont'd)

APPENDIX "B"

SENDER'S COMPOSITION MESSAGES (MLT)

RATE SHEET

From MATOUSA (except North Africa) to United States, Hawaii and Puerto Rico via RCA

<u>Destination</u>	<u>Min 25</u> <u>words</u>	<u>Per Add'l</u> <u>words</u>	<u>Destination</u>	<u>Min 25</u> <u>words</u>	<u>Per Add'l</u> <u>words</u>
Alabama	2.59	.10-1/3	Montana	2.84	.11-1/3
Arizona	3.09	.12-1/3	Nebraska	2.84	.11-1/3
Arkansas	2.84	.11-1/3	Nevada	3.09	.12-1/3
California	3.09	.12-1/3	New Hampshire	1.88	.07-1/2
Colorado	2.84	.11-1/3	New Jersey:		
Connecticut	1.88	.07-1/2	Hoboken	1.88	.07-1/2
Delaware	2.25	.09	Jersey City	1.88	.07-1/2
Dist of Columbia	2.25	.09	North Bergen	1.88	.07-1/2
Florida:			Weehawken	1.88	.07-1/2
Key West	3.09	.12-1/3	West New York	1.88	.07-1/2
Pensacola	2.59	.10-1/3	Union City	1.88	.07-1/2
Other Places	2.84	.11-1/3	Other Places	2.25	.09
Georgia	2.59	.10-1/3	New Mexico	2.84	.11-1/3
Idaho	3.09	.12-1/3	New York:		
Illinois	2.59	.10-1/3	New York City	1.88	.07-1/2
Indiana	2.59	.10-1/3	Yonkers	1.88	.07-1/2
Iowa	2.84	.11-1/3	Other Places	2.25	.09
Kansas	2.84	.11-1/3	North Carolina	2.59	.10-1/3
Kentucky	2.59	.10-1/3	North Dakota	2.84	.11-1/3
Louisiana:			Ohio	2.59	.10-1/3
New Orleans	2.59	.10-1/3	Oklahoma	2.84	.11-1/3
Other Places	2.84	.11-1/3	Oregon	3.09	.12-1/3
Maine	1.88	.07-1/2	Pennsylvania	2.25	.09
Maryland	2.25	.09	Rhode Island	1.88	.07-1/2
Massachusetts	1.88	.07-1/2	South Carolina	2.59	.10-1/3
Michigan	2.59	.10-1/3	South Dakota	2.84	.11-1/3
Minnesota:			Tennessee	2.59	.10-1/3
Duluth	2.59	.10-1/3	Texas	2.84	.11-1/3
Minneapolis	2.59	.10-1/3	Utah	3.09	.12-1/3
St. Paul	2.59	.10-1/3	Vermont	1.88	.07-1/2
South St. Paul	2.59	.10-1/3	Virginia	2.59	.10-1/3
St. Paul Stockyards	2.59	.10-1/3	Washington(State)	3.09	.12-1/3
Iron Range	2.59	.10-1/3	West Virginia	2.59	.10-1/3
Other Places	2.84	.11-1/3	Wisconsin	2.59	.10-1/3
Mississippi	2.59	.10-1/3	Wyoming	2.84	.11-1/3
Missouri:					
St. Louis	2.59	.10-1/3	Hawaii	4.50	.18
Other Places	2.84	.11-1/3	Puerto Rico	4.42	.17-2/3

(When calculating total cost of message any fraction will be carried to next even cent.)

NATOUA

HEADQUARTERS
ALLIED CONTROL COMMISSION

Date 14 Sept. 1944

Suspense

CIR. 115

DIST.

FROM	TO	TO
Chief Staff Officer		Patriots Branch
Secretary General		Security Branch
Archivist		Establishments Branch
Admin Section	✓	Director
Interior		Executive Officer (A)
Public Safety		Executive Officer (B)
Public Health		G-1 (A)
Property Control		G-1 (B)
Legal		G-4 (A)
Education		G-4 (B)
Monuments & Fine Arts		H.Q. Comdt
Economic Section	✓	Adjutant
Agriculture		Message Center
Commerce		Orders & Bulletins
Finance		2675 Regt
Food		Political Section
Industry		Navy
Labor		Army
Mining Division		Air
Public Works & Utilities		Communications
Requisition Division		Civil Censorship Group
Shipping		W. M. D. & P. O. W.
Transportation		Public Relations Branch
R.C. & M.G. Section		U.N.R.R.A.
P.A. to Executive Commissioner		POSTAL OFFICER
Civil Affairs Branch	✓	ALL REGIONS
Information Division	✓	AMG 548 ARMY
Liaison Division	✓	
I. & D.P. S.C.	✓	
Italian Refugees Branch	✓	

FOR

Signature _____
 Remarks/Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

3611

REMARKS

RESTRICTED

DCK/ur

2019

ADJ.

File

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS

18 SET 1944

13 September 1944

CIRCULAR)
NUMBER 114)

Unit Censorship Regulations I
Offenses, Confinement and Courts Martial II
Disposition of Special Items - Insect Protection III
Field Range Conversion Filter IV
Reclassification of Voting Instruction V

I --- UNIT CENSORSHIP REGULATIONS

Section I, NATOUA Circular Number 64, 1944, is rescinded and the following substituted therefor:

"e. Envelopes containing either State or Federal official ballots or official applications therefor identifiable as such are considered official mail and will not be opened for censorship or stamped with a censorship stamp."

II --- OFFENSES, CONFINEMENT AND COURTS MARTIAL

Paragraph 3, Section II, NATOUA Circular Number 36, 1944, is amended as follows:

1. Paragraph 3b (1) is redesignated as paragraph 3b (1) (a).

See Cir 125 Sec 100 2. Paragraph 3b (1) (b) is added as follows:

In addition to the personnel set forth in paragraph 3b (2) and 3b (3) below, base section commanders will accept for confinement in base section stockades, garrison prisoners of:

1. Headquarters Command, Allied Force.
2. Replacement Command, NATOUA, and units thereof.
3. Military Railway Service and units thereof.

It is the responsibility of the unit concerned to deliver such garrison prisoners to the base section stockade, and upon release therefrom to furnish return transportation.

III --- DISPOSITION OF SPECIAL ITEMS - INSECT PROTECTION

1. The following items will be turned in to Base Sections by 1 November 1944: Bars, Insect or Mosquito - Headnet, Insect or Mosquito - Gloves, Insect or Mosquito

2. Units located in areas where mosquitoes are considered a nuisance after 1 November 1944, may retain the bar, insect, while remaining in that particular location.

3. Schedules for the return of the above listed articles mutually satisfactory to commanders and Commanding General SOS NATOUA, will be prepared by Commanding General SOS NATOUA. Direct communication is authorized for the purpose of coordinating these instructions.

- 1 -

RESTRICTED

3610

RESTRICTED

Hq MATOUSA Circular # 114 (cont'd)

IV --- FIELD RANGE CONVERSION FILTER

1. The Generator, fire unit (conversion) is now standard equipment for all field range fire units in use in the Theater. Field range conversion set No. 2 is now available for issue, and should be requisitioned as required.

2. Maintenance parts required in connection with the old style generator, Part No. 143, Generator assembly, are no longer being supplied from Zone of Interior. When Theater stocks of these parts are exhausted, no more will be available for issue. Subject maintenance parts are as follows:

117	Tube, fuel, short	153	Disc, filter
137	Valve, flames	155	Screw, filter case cap
133	Body, flame valve	156	Gasket, filter case screw
139	Stem, flame valve	212	Cleaner, generator
140	Jet, flame valve	40-D-679-65	Drill 1/8" x 10"
143	Generator Assembly	40-D-1006-65	Drill 1/8" short
151	Cap, generator tube		

3. Authorized maintenance parts for the Field Range Conversion Set No. 2 and basis of issue is given below:

These parts will be added to the Ordnance requisition form referred to in paragraph 21 b (1) (a) 1 of MATOUSA Circular Number 14, 1944. Those parts marked with an asterisk will be added to the Quartermaster requisition form referred to in paragraph 21 b (1) (a) 2 of the same Circular.

<u>PART NO.</u>	<u>I T E M</u>	<u>MAINTENANCE FOR 100 FIRE UNITS FOR 15 DAYS</u>
257*	Generator, fire unit, (conversion)	37
259*	Shield, starting	1
260*	Cleaner, front generator tube	4
261	Valve, mixture	2
262	Jet, metering, mixture valve	6
263	Valve, flame, w/o knob (conversion)	3
264*	Jet, fuel, flame valve (conversion)	25
265	Stem, flame valve (conversion)	4
266	Tube, fuel (conversion)	4
267	Stem, mixture valve	2

V --- RECLASSIFICATION OF VOTING INSTRUCTION

The classification of "RESTRICTED" on MATOUSA Soldier Voting Instruction Number 15, dated 30 August 1944, is hereby removed.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

R. H. Christie
R. H. CHRISTIE,
Colonel, AFD,
Acting Adjutant General.

DISTRIBUTION:

"2"

- 2 -

RESTRICTED

1-5671

NATOUA

HEADQUARTERS ALLIED CONTROL COMMISSION

Suspense

Date 13 SEPT, 1944

CIR 114		DIST.	
FROM	TO	FROM	TO
Chief Staff Officer		Patriots Branch	
Secretary General		Security Branch	
Archivist		Establishments Branch	
Admin Section		Director	
Interior		Executive Officer (A)	✓
Public Safety		Executive Officer (B)	✓
Public Health		G-1 (A)	✓
Property Control		G-1 (B)	✓
Legal		G-4 (A)	✓
Education		G-4 (B)	✓
Monuments & Fine Arts		H.Q. Comdt	✓
Economic Section		Adjutant	✓
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675 Regt	20
Food		Political Section	
Industry		Navy	✓
Labor		Army	✓
Mining Division		Air	✓
Public Works & Utilities		Communications	✓
Requisition Division		Civil Censorship Group	
Shipping		W. M. D. & P. O. W.	
Transportation		Public Relations Branch	
R.C. & M.G. Section		U.N.R.R.A.	
P.A. to Executive Commissioner		POSTAL SECTION	✓
Civil Affairs Branch		ALL REGIONS	✓
Information Division		AMG. 548 ARMY	✓
Liaison Division			
I. & D.P. S.C.			
Italian Refugees Branch			

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Dispatch _____

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REMARKS _____

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 113)

Adjutant	<i>[Signature]</i>
Asst. Asst.	<i>[Signature]</i>
Asst. Asst.	<i>[Signature]</i>
Chief Clerk	<i>[Signature]</i>

HEADQUARTERS
16 SET. 1944
10 September 1944

RECLASSIFICATION, RESIGNATION, REASSIGNMENT & DEMOTION

Location of Theater Reclassification Boards	I
Reclassification	II
Resignations	III
Reassignment	IV
Demotion	V
General	VI

WATOUS Circular Number 5, and Section I, WATOUS Circular Number 101, 1944, are rescinded and the following substituted therefor:

I ----- LOCATION OF THEATER RECLASSIFICATION BOARDS

Rescinded by
dir 117
Sec 1

The Theater Reclassification Boards are now located as follows:

- Board Number 1. Attached to Headquarters, FBS.
Board Number 2. Attached to 7th Replacement Depot.

II ----- RECLASSIFICATION

1. Authority: The Theater Commander is the sole authority having reclassification jurisdiction in this theater. Cases of reclassification will be governed by the provisions of AR 605-230, 9 June 1943, as amended and Section I, War Department Circular Number 230, 1943.

2. Officers other than Air Corps Officers. Initiating authority will assure that the necessary supporting papers required by paragraph 7b, AR 605-230, as amended, are prepared promptly and indorsed through command channels to this headquarters. The supporting sworn statements must contain sufficient direct testimony to substantiate the allegations made on Form A. Each intermediate commander will take the action prescribed in paragraph 7f, of the above mentioned regulation in transmitting the record.

3. Air Corps Officers. The procedure outlined in paragraph 2 above, will be followed in the case of Air Corps Officers. However, in the case of flying officers of the Air Corps, where a question is raised necessitating a Flying Evaluation Board, the action before such board will be completed, and the

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Hq NATOUSA Circular #113 (cont'd)

record of the Board's proceedings attached to the reclassification record at the time the record is sent forward to the Theater Commander. The Commanding General, Army Air Forces, MTO, will appoint a Flying Evaluation Board for the purpose of considering cases involving flying officers. The jurisdiction of this board will be confined to recommendations to the Commanding General, Army Air Forces, MTO, concerning the proper reassignment of subject flying officers. In appropriate cases, where the necessity for such is indicated, this board may also recommend reclassification.

4. Commanding Generals of Armies, Corps, Divisions, separate Brigades and similar separate commands whose units are in forward areas under conditions of combat, are authorized to send unsuitable officers to the 7th Replacement Depot for reclassification as soon as practicable upon completion of the initial interview outlined in paragraph 7d (1), AR 605-230, as amended. Orders so transferring an officer will indicate the reason therefor.

5. In cases wherein reclassification action is deemed appropriate after the initial interview prescribed in paragraph 7d (1) AR 605-230, as amended, the officer will be informed of the action taken and reasons therefor; will be furnished copies of Form A, Special Efficiency Report, and statements submitted in support of the allegations; and will be informed that he must secure any statements in his own behalf, and be given full opportunity and assistance to do so, prior to his departure from the unit wherein reclassification action is initiated. If the officer concerned does not elect to secure statements in his own behalf, he will so state in writing and this statement will be forwarded with the reclassification papers.

III ---- RESIGNATIONS*See Cir. 144*

1. Resignations of officers who have been recommended for reclassification will conform to the provisions of AR 605-275 and paragraph 14a, AR 605-230, as amended. Each commander in forwarding the resignation will ascertain that the resignation is in order and that it contains the appropriate statements required by paragraph 14a, AR 605-230, as amended.

2. Each resignation voluntarily submitted will contain the statement that the officer concerned fully understands that a resignation tendered in lieu of reclassification may not be withdrawn without the consent of the War Department.

3. Letter this Headquarters, File 342/172, subject: "Resignation of Officers", dated 26 September 1943, is rescinded and the following substituted therefor:

a. The War Department has authorized the Theater Commander to accept resignations of officers temporarily appointed in the Army of the United States who desire to resign under the provisions of paragraph 14a, AR 605-230, as amended, and who agree to enlist immediately for service in this Theater. Individuals whose resignations are accepted under such conditions will be enlisted in the grade held by them at the time of appointment or in a lower grade.

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Hq NATOUSA Circular #113 (cont'd)

b. The foregoing is applicable only to resignations which, if accepted, result in an honorable discharge as an officer.

c. Each resignation submitted under the provisions of sub-paragraph a above, will contain the statement of the officer concerned that, if the resignation is accepted, he will reenlist for service in this Theater.

IV ----- REASSIGNMENT

In the processing of reclassification papers, each commander will give full consideration to the possibility of reassigning the officer concerned within his command. Upon decision that the officer concerned can be utilized, the commander reassigning the officer will assure compliance with the provisions of paragraph 7g, AR 605-230, as amended.

V ----- DEMOTION

1. Army, Corps, Task Force and Base Section Commanders, Commanding Generals AAF/MTO, XII and XV Air Forces, AAFSC/MTO, AAFEC/MTO, SOS NATOUSA, Replacement Command NATOUSA, and the Commanding Officer, Headquarters Command, Allied Force, will appoint boards to be composed of not more than five (5) commissioned officers of the Army of the United States, to meet at such times as may be directed for the purpose of hearing cases involving the demotion of officers. These Boards will be designated as Boards of Hearing for Demotion.

2. Cases involving demotion of officers will be processed in accordance with the provisions of paragraphs 8 and 14b, AR 605-230, as amended.

VI ----- GENERAL

1. The attention of all is directed to the Purpose of Reclassification as outlined in paragraph 1a, AR 605-230, as amended.

2. Each Commander processing a case under the provisions of this circular will insure that the rights of the officer concerned are not prejudiced and will assist in the prompt preparation of the factual record of a case as required by paragraph 1c, AR 605-230, as amended.

3. The attached check list is for the guidance of all concerned in the preparation and processing of cases within the province of this circular.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, CSC,
Chief of Staff.

OFFICIAL:

R. H. Christie
R. H. CHRISTIE,
Colonel, AGD,
Acting Adjutant General.

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(Check List on Reverse Side)

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Hq MATOUSA Circular #113

(cont'd)

C H E C K L I S TRECLASSIFICATION

2/3/51

1. Do papers conform with provisions of Paragraph 7b, AR 605-230, as amended?
2. Are all papers, with the exception of WD AGO Form 66-1, in triplicate?
3. Form A: (Section I, War Department Circular 280, 1945)
 - a. Is statement consistent with supporting affidavits, Efficiency Report and Form 66-1?
 - b. Is statement clear and explicit to show a definite failure?
 - c. Does period covered agree with period covered on Efficiency Report and Form 66-1?
4. WD AGO Form 66-1:
 - a. Is Form completed up to date? (Paragraph 7b (1) (c), AR 605-230, as amended)
 - b. Is entry made that special Efficiency Report has been rendered? (Paragraph 3e, AR 600-185, as amended)
 - c. Does period covered agree with Efficiency Report and Form A?
 - d. Are the remarks and ratings consistent with those on Form A and Efficiency Report?
5. Efficiency Reports: (AR 600-185)
 - a. Have inappropriate words been lined out in Paragraph E?
 - b. Has comment been entered on margin of the Form?
 - c. Does the period covered agree with Form 66-1 and Form A?
 - d. Is rating shown consistent with that entered under Paragraph 15, Form 66-1?
 - e. Has this report been indorsed to officer concerned and in turn been indorsed back with his remarks to reporting officer?
6. Statements: (Paragraph 7b (1) (d) & (e), AR 605-230, as amended)
 - a. Are all statements sworn to when applicable?
 - b. Do statements substantiate by direct testimony the allegations made on Form A?
7. Receipt: (Paragraph 7b (1) (f), AR 605-230, as amended)
 - a. Has the officer concerned signed a receipt for copy of all documents furnished him?
8. Certificate: (Paragraph 7b (1) (g), AR 605-230, as amended)
 - a. Has officer completed certificate that he has been afforded full opportunity to submit sworn statements, that he has read AR 605-230 and fully understands his rights thereunder?
9. Report of Interview: (Paragraph 7d (1), AR 605-230, as amended)
 - a. Is report clear and concise?
 - b. Is all required information given?

Hq MARCUSA Cir. #113
(cont'd)

R E S T R I C T E D

10. Does each forwarding indorsement contain the statement that reassignment has been given full consideration?
11. Is a copy of the hospital disposition findings made a part of the record, when the officer concerned is hospitalized during the period following initiation of reclassification proceedings and prior to the hearing? (Paragraph 12g (5), AR 605-230)
12. In case an offense has been committed punishable by court-martial, has reclassification proceedings been initiated because such offense has caused officer to perform his duties inefficiently, and not in lieu of action under court-martial procedure or under provisions of AW 104? (Paragraph 4, AR 605-230, as amended)

RESIGNATIONS

1. Is Report of Interview attached?
2. Does resignation contain statements? (Paragraph 14a, AR 605-230, as amended)
 - a. The reasons for resignation.
 - b. That it is voluntary on the part of the officer.
 - c. Appropriate specific statement as to type of discharge.
 - d. Statement that officer concerned understands that a resignation tendered in lieu of reclassification may not be withdrawn without the consent of the War Department.
3. Is proper indorsement by immediate commanding officer made exclusively to the resignation as required by Paragraph 1g (2) (a), AR 605-275?
4. If resignation is for the purpose of reenlistment, does resignation contain definite statement of officer that if resignation is accepted, he will agree to reenlist for service in this Theater?

REASSIGNMENT

1. Was new unit commander advised of reasons for reassignment?
2. Was new unit commander requested to submit a special Efficiency Report on officer by a specified date? (Paragraph 7g (2), AR 605-230, as amended)
3. Reassignment prior to reclassification:
 - a. Is complete file including special Efficiency Report and copy of reassigning orders forwarded? (Paragraph 7g (3), AR 605-230, as amended)
4. Reassignment as result of reclassification:
 - a. Is special Efficiency Report together with copy of reassigning orders forwarded? (Paragraph 13, AR 605-230)

PROMOTION

1. Without initiating reclassification proceedings:

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R E S T R I C T E D

R E S T R I C T E D

Hq NATUSA Circular #113 (cont'd)

- a. Has recommendation with special Efficiency Report and full statement of facts been indorsed to officer concerned for his remarks?
2. Voluntary after initiation of reclassification proceedings:
 - a. Do papers clearly indicate permanent grade, branch and component of officer where applicable?
 - b. Does request clearly set forth the reasons?
 - c. Does forwarding indorsement of appropriate headquarters indicate prospective assignment for officer after demotion?
 - d. Are deficiencies on which reclassification recommendation were based a result of factors over which officer had no control?

NATOUA
HEADQUARTERS
ALLIED CONTROL COMMISSION

Suspense _____

Date 11 SEPT 1944

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Public Safety		Executive Officer (B)	
Public Health		G-1 (A)	✓
Property Control		G-1 (B)	
Legal		G-4 (A)	✓
Education		G-4 (B)	
Monuments & Fine Arts		H.Q. Comdt	✓
Economic Section		Adjutant	✓
Agriculture		Message Center	
Commerce		Orders & Bulletins	
Finance		2675 Regt	20
Food		Political Section	
Industry		Navy	✓
Labor		Army	✓
Mining Division		Air	✓
Public Works & Utilities		Communications	
Requisition Division		Civil Censorship Group	
Shipping		W. M. D. & P. O. W.	
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Civil Affairs Branch		<i>AMG ARMY</i>	✓
Information Division		<i>AMG ARMY</i>	✓
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Adjutant	W. J.
Asst. Acs.	W. J.
Asst. Acs.	W. J.
Chief Clerk	W. J.



8 September 1944

CIRCULAR)
NUMBER 112)

Wearing of Unauthorized Ribbons	I
Finance - Allotments	II
Disposition of Hospitalized Personnel and Submission of Personnel Records	III

I --- WEARING OF UNAUTHORIZED RIBBONS

1. In accordance with paragraph 68 f and g, AR 600-40; 31 March 1944, "Decorations, medals and badges presented by an authority of inferior jurisdiction to the United States Government will not be worn on the uniform, except that those awarded in accordance with State laws and regulations may be worn by members of the National Guard when they are not in the active military service of the United States."

2. "Badges of societies may be worn on the uniform only when attending meetings, ceremonies, and functions of such societies, and they may then be worn with decorations, service medals or substitute therefore."

3. Commanders will take necessary steps to insure that membership ribbons and badges of veterans organizations, clubs, or societies of any type are not worn on the uniform except as provided.

4. This does not affect the wearing of authorized foreign decorations.
(Par 71, AR 600-40, 31 March 1944)

II -- FINANCE - ALLOTMENTS

So much of W. D. Circular Number 290, 1944, pertaining procedure for refundment of balances of discharged persons has been amended to include the following:

"So much of paragraph 4, W. D. Circular 290, 1944, as rescinds Section VI, Circular 193, W. D. 1943 as amended by Section II, W.D. Circular 257, 1943 should be disregarded until further notice."

III - DISPOSITION OF HOSPITALIZED PERSONNEL AND SUBMISSION OF PERSONNEL RECORDS

NATOUA Circular Number 82, 1944, is amended as follows:

1. Paragraph 1b and 1c (1), Section II and the amendment thereof in Paragraph 1, Section I, NATOUA Circular Number 97, 1944, are rescinded and the following substituted therefor:

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R E S T R I C T E D

Hq MATOUSA Circular # 112 (cont'd)

"e. Transfer to Detachment of Patients - Personnel of other than Army elements in combat will be transferred to the Detachment of Patients after a consecutive cumulative period of sixty (60) days of hospitalization, with the exception of those who have been classified as Class C. Patients classified in this category will be immediately transferred to Detachment of Patients.

(1) Transfer to detachment of patients will be made by special orders, listing all personnel alphabetically by army, parent unit, and further broken down into organizations, numerically, within parent units to include regiments or their equivalent, substantially as follows, with appropriate changes in the case of officers, and will show classification, if determined, of the individual concerned (A-1, A-2, B or C): The following enlisted men, organizations and classification indicated, are transferred in grade to Detachment of Patients, this hospital, effective this date. Service records and allied papers will be forwarded without delay. No funds involved. Auth: (Quote this circular)

FIFTH ARMY11th Infantry Division11th Infantry Regiment

Cole, John J.	Pvt	6120122	(Class B)	Co "E"
Thomas, Edward	Sgt	31012234		Co "A"

13th Infantry Regiment

Adams, Adrian J.	Cpl	34343434		Co "M"
Jones, Alfred K.	Sgt	33114520	(Class C)	Co "A"
Morris, Jack C.	M/Sgt	6101224		Co "B"

SEVENTH ARMY100th Infantry Division10th Infantry Regiment

Callahan, Henry	T/Sgt	38678977		Co "K"
-----------------	-------	----------	--	--------

15th Infantry Regiment

Cohen, Stanley	Pvt	34563588	(Class C)	Co "M"
Smith, Francis J.	Cpl	6100100		Co "A"

120th Infantry Division4th Infantry Regiment

Allison, Thomas	Sgt	2191983		Co "L"
Sweeney, Leonard	Pvt	7101993		Co "A", "I"

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Hq MATOUSA Circular # 112 (cont'd)

2. Paragraph 1c (3) (a), Section II, is rescinded and the following substituted therefor:

"(a) If the individual is a member of an Army element in combat, he will be transferred immediately to the receiving hospital's detachment of patients by special orders of the receiving hospital. In preparing these special orders, the receiving hospital will list all personnel alphabetically by parent unit and will further breakdown such personnel into organizations, numerically, within parent units to include regiments or their equivalent. If the records of the individual did not accompany him and he had not been transferred to the detachment of patients of the hospital from which he had departed, request for records will be made in accordance with paragraph 3, Section III. If transfer had been effected and the records did not accompany the individual, the receiving hospital will immediately notify the hospital from which transferred of his location and will request the records."

3. Paragraph 1f (2), Section II, is rescinded and the following substituted therefor:

"(2) Personnel from Airborne and Parachute units, and personnel from Special Service Forces who are qualified for airborne and/or parachute duty, will be transferred to detachments of patients in the same manner as other personnel, but in addition, will be attached to the Airborne Training Center, APO 512. Location of this attachment will be made in the service record, if available, and on the order transferring him to detachment of patients. Service records and allied papers will remain with personnel in this category. Hospital commanders will advise the individual's unit and the Airborne Training Center, APO 512, U.S. Army, when such transfer is effected, will include a copy of the special orders, and when applicable, request for service record and allied papers. Personnel of the Special Service Forces who are not qualified for airborne and/or parachute duty will be processed in the same manner as Army Ground Forces personnel."

4. Paragraph 1g (1) Section II, and the amendment thereof contained in Paragraph 2, Section I, MATOUSA Circular 97, 1944, are rescinded and the following substituted therefor:

"(1) ARMY GROUND FORCES: (Including Personnel from Special Service Forces who are not qualified for Airborne and/or parachute duty).

CLASS A-1 - Personnel attached to the Detachment of Patients will be forwarded to the former unit through the nearest replacement installation; even if the unit has left the theater, or, when in the opinion of the hospital commander such action is more practicable, forwarded direct to their former unit in those cases where the unit is located in close proximity to the hospital. Personnel assigned to the Detachment of Patients will be processed in the same manner as attached personnel with the following exception - if return direct to the unit is proposed, approval must be secured from the nearest replacement installation. If approved, orders will be issued by the replacement installation and forwarded to the hospital concerned. Individuals will not be permitted to depart from a hospital prior to receipt of such orders."

R E S T R I C T E D

Hq MATOUSA Circular # 112 (cont'd)

5. So much of Paragraph 1g (4), Section II, as reads: "(4) Parachute, Airborne and Special Service Forces:" is amended to read: "(4) Personnel from Airborne and Parachute Units, and Personnel from Special Service Forces Who Are Qualified for Airborne and/or Parachute duty:".

6. Paragraph 4d, Section II, is rescinded and the following substituted therefor:

"d. Forward Class B personnel from Airborne and Parachute units, and Class B personnel from Special Service Forces units who are qualified for airborne and/or parachute duty, to the Airborne Training Center, APO 512, U.S. Army."

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:



R. H. CHRISTIE,
Colonel, AGD,
Acting Adjutant General.

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HEADQUARTERS ALLIED CONTROL COMMISSION

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Date

8 Sept. 1944

CIR-112

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Public Health		G-1 (A)	✓
Property Control		G-1 (B)	
Legal		G-4 (A)	✓
Education		G-4 (B)	
Monuments & Fine Arts		H.Q. Comdt	✓
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Commerce		Orders & Bulletins	
Finance		2675 Regt	20
Food		Political Section	
Industry		Navy	✓
Labor		Army	✓
Mining Division		Air	✓
Public Works & Utilities		Communications	
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P.A. to Executive Commissioner		ALL REGIONS	✓
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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
NUMBER 111)

Asst. Dir.	<i>[Signature]</i>
Asst. Dir.	<i>[Signature]</i>
FUNDING	<i>[Signature]</i>
Asst. Dir.	<i>[Signature]</i>

7 September 1944

Transfer of Funds to and from U. S. Troops I
Currency Control II
Drawing and Indorsing Checks Payable in the United States or the United Kingdom III
Forwarding of Collection Vouchers IV
Rescission of Circulars V

NATOUA Circular Number 47, 1944, is amended as follows:

I ----- TRANSFER OF FUNDS TO AND FROM U. S. TROOPS

Section I is rescinded, and the following substituted therefor:

"1. Authority to transmit funds by United States personnel from this theater is given under the following conditions:

a. By cable and/or by letter of credit, by individuals in North Africa, provided the rank of sender, designation of unit, and APO number, are not given, through banks in French North Africa designated by the French authorities as "accredited banks." In general, this includes all banks in French North Africa except B.W.C.I. and Banque Worms. There is a charge by the banks for this service.

b. By United States Treasury check, provided the check is drawn under the provisions of Army Regulations, and the indorsement thereon does not disclose any military information of value to the enemy. Such checks are marked: "Negotiable only in the United States."

c. By United States Postal money order. These money orders must carry no more than the signature of the individual or the custodian and the APO number.

d. By Personal Transfer Account Plan. (See NATOUA Circular Number 17, 1944.)

2. a. U. S. Military and civilian personnel are prohibited from transmitting into or out of this theater by any means whatsoever funds for third parties. Finance Officers and Postal Officers will satisfy themselves that there is no third party interest in any funds presented for transfer by the P.T.A. System, or for the purchase of U. S. Treasury checks or U. S. Postal money orders.

b. The applicability of paragraph 2a is extended to prohibit payments by the personnel named, on behalf of relatives, friends, or other persons in the United States or any other areas, to residents of countries in this theater.

RESTRICTED

R E S T R I C T E D

Hq MATOUSA Circular #111 (cont'd)

c. Commanders of all echelons will bring these restrictions to the attention of all members of their commands periodically. Violations will result in disciplinary action against the offending parties."

II ---- CURRENCY CONTROL

Section III is rescinded, and the following substituted therefor:

"1. All members of the U. S. armed forces, and persons serving with such forces, including civilians and merchant seamen, excepting duly authorized U. S. Army Disbursing Officers as provided in paragraph 2 below, are forbidden to possess regular U. S. currency as distinguished from yellow seal U. S. currency, or regular British Sterling currency as distinguished from British Military Authority currency, in this theater, or dispose thereof otherwise than by exchange as provided in paragraph 2 below.

2. a. All personnel mentioned in paragraph 1 above were required by Section III, MATOUSA Circular Number 47, 1944, to exchange at the nearest Finance Office by 20 April 1944 all regular U. S. currency in their possession in excess of \$1.00 and all regular British Sterling currency for local currency. Possession by any such personnel at this time of regular U. S. currency in excess of \$1.00 or regular British Sterling currency constitutes a violation of these instructions.

b. Personnel described in paragraph 1 above, entering this theater under orders assigning them to permanent duty will exchange at the nearest Finance Office, within seven (7) days after entry, all regular U. S. currency in excess of \$1.00 and all regular British Sterling currency for local currency.

c. Personnel described in paragraph 1 above, except merchant seaman and duly authorized U. S. Army Disbursing Officers, entering the theater on temporary duty will exchange at the nearest Finance Office, within twenty-four (24) hours after entry, all regular U. S. currency in excess of \$1.00 and all regular British Sterling currency for local currency. If the period of temporary duty within the theater is of such short duration as to make exchange impracticable, such personnel will declare at the nearest Finance Office the total amount of regular U. S. currency and/or regular British Sterling currency in their possession, and obtain from the Finance Officer a certificate stating the amount held. This certificate will be authority for such personnel to have in their possession the amount of regular U. S. currency and/or regular Sterling currency for which issued.

d. Merchant seamen entering the theater on temporary duty will not be allowed outside of the dock area unless they have exchanged all regular U. S. currency in their possession in excess of \$1.00 and all regular British Sterling currency for local currency, and have a certificate to that effect. Army Finance Officers will, when converting local currency into regular U. S. currency for merchant seamen take up said certificate, and will exchange no greater amount than is stated thereon, except that Army Finance Officers will also convert local currency into regular U. S. currency up to the amount stated on certificates furnished by a War Shipping Administration Agent stating the amount of local currency advanced as pay to merchant seamen by such agent.

e. Finance Officers will examine, prior to exchange, one pound and ten shilling regular British Sterling currency notes, and one pound, ten shilling, five shilling, two shilling six pence, and one shilling, British Military Authority

R E S T R I C T E D

Hq MATOUSA Circular #111 (cont'd)

Currency notes for the metal thread. Notes without this thread and copper coin will not be exchanged by Finance Officers, since such currency and coin will not be redeemed by the British Paymaster. This authority to exchange regular British currency is restricted to notes of one pound and smaller denominations. British currency notes of denominations above one pound will not be exchanged.

f. Local currency is defined as follows:

(1) In French North and West Africa. Banque de l'Algerie currency, Banque de l'Algerie currency overprinted Tunisia, Banque d'Etat du Maroc currency, Banque de l'Afrique Occidentale currency, and Bank of France currency of five (5), ten (10), and twenty (20) franc denominations.

(2) In Italy, Sicily, and Sardinia. Allied Financial Agency Lira currency, and such Metropolitan Lira currency as may be authorized from time to time by Allied Financial Agency.

Rescinded by Ar 126 Sec 2 (3) In Corsica. Bank of France currency of five (5), ten (10), twenty (20), fifty (50), and one hundred (100) franc denominations; Banque de l'Algerie currency overprinted "TRESOR"; and one hundred (100) franc notes marked: "Republique Francaise Tresor Central."

(4) In Metropolitan France. Bank of France notes of all denominations and spearhead (supplemental franc) currency.

g. The circulation of the local currencies defined in paragraph 2f above will be restricted to the areas of issue. All personnel departing those areas for destinations within the theater will, prior to departure, exchange at the Finance Office all local currency for currency in use at said destination. In exceptional cases where that is not accomplished, exchange may be effected at said destination upon consummation of the certificate required by paragraph 4a (3) below. Such amounts exchanged for this personnel will bear a reasonable relation to the monthly pay of the individuals concerned. It will be the responsibility of the Commanding General, SOS, MATOUSA, to provide necessary exchange service to prevent local currencies being carried out of the areas of issue. Exchanges of local currencies for personnel departing this theater for the United States and other overseas areas will be accomplished in accordance with paragraphs 5 and 6 below.

h. The Commander of U. S. Naval Forces, Northwest African Waters, has published to his command a similar directive on currency control.

3. It will hereafter be the duty of the Commanding General, SOS, MATOUSA, to take such action as may be necessary to ascertain that no person upon arrival within the territorial limits of the Communications Zone, MATOUSA, by land, sea, or air, retains in his possession regular U. S. currency in excess of \$1.00 or regular British Sterling currency, and will, where such money is found in the possession of any such person, cause it to be exchanged for the currency described in paragraph 2f, above. Ports of Embarkation in the U. S. and British Isles have been requested to instruct commanding officers of troops aboard transports to have organization commanders collect all money from men in their commands, prior to debarkation in this theater, to be exchanged by said organization commanders at the Finance Office. This practice will facilitate the exchange of money. The Commanding General, SOS MATOUSA will provide necessary Finance Service for currency exchange, and where conditions warrant, Class "A" or Class "B" Agents will be used.

R E S T R I C T E D

Bq MATOUSA Circular #111 (cont'd)

4. a. All exchanges of currencies brought into this theater (see paragraph 2 above), all exchanges of intra-theater currencies, and all exchanges of local currency for personnel departing this theater (see paragraphs 5 and 6 below), will be made by Finance Officers only, and will be made in the manner set forth below. These requirements will be strictly adhered to:

- (1) Individual officers will sign the certificate outlined below:
- (2) Unit commanders, or commissioned officers acting for unit commanders, must make bulk exchange for personnel of their units.
- (3) Currency presented for exchange must be accompanied by a certificate signed by the individual officer (as in (1) above), or signed by the unit commander or his representative (as in (2) above), reading as follows:

	Certificate No. _____
	Date _____
I hereby certify that the sum of _____ (amount and unit) in _____ (name of country) currency, which I request the Finance Officer, _____ to exchange for the equivalent in _____ (name of country and currency) (equal to \$ _____ in U. S. Currency), represents money belonging to me and/or personnel under my command; that same was obtained in a country in which it is legal tender, and at the rate of exchange established by United States authority; *that same was legitimately brought into the North African Theater of Operations, U. S. Army; *that same was obtained from legitimate sources in the North African theater of Operations. viz: _____ (name of country)	
_____ (Name, Rank, Serial No.)	
_____ COMMANDING UNIT	
*Strike out inapplicable words in the case of arrival in or departure from theater.	

b. Postal Officers, Quartermaster Sales Officers, Army Exchange Service Installations, American Red Cross installations, and any other agencies operating with the U. S. Army, will not make any currency exchanges, nor will they under any circumstances accept other than local currency of the area in which they are operating.

c. In the case of personnel departing the theater for any reason, a copy of the above described certificate will be indorsed by the Finance Officer, with the statement "Exchange requested on the within certificate made this date", and delivered to the individual officer or personnel officer concerned, or individual enlisted man when detached from his organization. This certificate will be preserved by such individual as authority for possession of the amount of funds stated thereon.

R E S T R I C T E D

RESTRICTED

Hq MATOUSA Circular #111 (cont'd)

d. In cases where officers and/or enlisted men are ordered outside the limits of this theater for the purpose of making purchases for officers and/or enlisted men's clubs, for the Army Exchange Service, or for any other Army uses, this fact, together with the amount of funds they have for this purpose, will be entered on the certificate described in paragraph 4b above, as a part of the Finance Officer's indorsement, as required by paragraph 4c above.

e. Only funds that have been received from a legitimate source will be exchanged by Finance Officers. In any case where Finance Officer is in doubt, investigation will be made through the local Provost Marshal. If the request for exchange is found to be legitimate, the Provost Marshal will indorse the certificate as follows:

"I certify that the statements made on this certificate have been investigated and have been found to be true. Approval is granted to make the exchange requested.

(Name, Rank, Serial No.)

(Organization)

If the request for exchange is not found to be legitimate, full particulars will immediately be reported to this headquarters.

5. Prior to the departure of casual personnel from this theater for other overseas areas, all local currency will be exchanged at the Finance Office, Port of Embarkation, for yellow seal U. S. currency in the manner prescribed in paragraph 4 above. Certificate shown in paragraph 6 will be executed. In the case of group movements from the theater to other overseas areas, request will be made to Fiscal Director, this headquarters, for the type currency to be used in making exchange. Exchange of currency for personnel returning to the United States will be as provided in paragraph 6 below.

6. The Exchange of currency for personnel returning to the United States will be accomplished at Finance Office at Port of Embarkation, prior to departure, in the manner prescribed in paragraph 4 above. If the departure is to another theater of operations, exchange may be made at the nearest Finance Office. In addition to the certificate required by paragraph 4 above, Finance Officers making such exchanges will furnish each individual a certificate in the following form:

I CERTIFY that I have this date paid to _____
who is departing this theater for *the United States, *or
another theater of operations, per paragraph _____
Headquarters _____ the sum of \$ 3601 in *regular
U. S. currency, *Yellow seal U. S. currency, which represents
exchange for *local currency or *yellow seal U. S. currency.

*Strike out words not
applicable

(Name and Rank-Finance Officer)

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Hq MATOUSA Circular #111 (cont'd)

7. In the case of patients evacuated to the United States from hospitals, when practicable, the Commanding General, SOS, MATOUSA, will arrange for exchange of patients' funds into Treasury checks. The Commanding General, SOS, MATOUSA, will provide Finance service at the embarkation point, sufficiently in advance of evacuation of patients, to affect exchange into regular U.S. currency of any remaining local currency in the possession of patients.

8. No regular U. S. currency will be accepted by Finance Officers from local civilian sources. Regular U. S. currency will only be accepted from U.S. civilian personnel and military personnel who can clearly establish the source from which they receive it, such as newly arrived personnel. In doubtful cases, Finance Officers should take such steps as they deem necessary to protect their own interests, and the interest of the United States. Postal Officers, Sales Officers, and Army Exchange Service installations will not accept regular U. S. currency from any source.

9. Yellow seal U. S. currency, except as provided for in paragraphs 5 and 6 above, and U. S. coin, will be used only when authorization therefor is obtained from this headquarters.

10. The personnel referred to in paragraph 1 above are forbidden from entering into any transaction which will result in exchanging U. S. or foreign currencies, public or personal, for a third party or otherwise.

11. The personnel referred to in paragraph 1 above are forbidden from cashing U. S. Treasury checks at other than U. S. Army Finance Disbursing Offices. Personnel arriving in this theater in possession of U. S. Treasury checks will cash such checks at the Finance Office upon arrival at their assigned station. It is necessary to control the circulation of U. S. Treasury checks, since the circulation of such checks has the effect of regular U. S. currency being in circulation.

12. Commanders of all echelons will bring the provisions of this section to the attention of all members of their commands periodically. It is essential that a comprehensive understanding be had by all personnel in this theater of existing currency control measures. Violations of these restrictions will immediately be reported to this headquarters, and will result in severe disciplinary action against the offending parties."

III --- DRAWING AND ENDORSING CHECKS PAYABLE IN THE UNITED STATES OR THE UNITED KINGDOM

Section IV, is amended by adding the following as paragraph 2a (3):

"2. a. (3) Company, regimental or similar fund checks cashed in accordance with the authority contained in Section IV, MATOUSA Circular Number 80, 1944."

Rescinded by Cir No 132 Sec 1
IV --- FORWARDING OF COLLECTION VOUCHERS

Section VIII is rescinded, and the following substituted therefor:

"1. There has been established in this theater a Central Fiscal Office for the auditing of accounts of Disbursing Officers in this theater.

R E S T R I C T E D

Hq NATOUSA Circular #111 (cont'd)

2. Officers turning over collections to an accountable Disbursing or Agent Officer, in complying with paragraph 2f (1), AR 35-780, will forward the copies of collection vouchers to:

Audit Branch,
Central Fiscal Office,
Headquarters, SOS, NATOUSA,
APO 750, U. S. Army,

instead of to the Army Audit Branch of General Accounting Office, New York."

V ----- RESCISSION OF CIRCULARS

NATOUSA Circular Number 74, and Section I, Number 83, 1943, and Section IX, Number 47, 1944, are rescinded.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

R. H. Christie
R. H. CHRISTIE, *ACK*

Colonel, AGD,
Acting Adjutant General.

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NATOUA- CIRCULAR III
7-9-44

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HEADQUARTERS

11 SEP 44 NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 531

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5 September 1944

CIRCULAR)
NUMBER 110)

Weapons of Personnel Returned to Replacement Units I
Travelers Censorship II
Promotion of Officers III
Orders for Personnel Returned to United States IV
U. S. Military Censorship Regulations V

I ----- WEAPONS OF PERSONNEL RETURNED TO REPLACEMENT UNITS

1. All firearms, ammunition or explosives of any nature, both U.S. and captured enemy material, will be taken from personnel prior to their transfer to a replacement unit from other units within the theater.

2. Commanding officers of personnel being so transferred will be responsible that an inspection is made for such weapons and explosives immediately before departure for the replacement unit.

II ----- TRAVELERS CENSORSHIP

1. United States military personnel will carry classified official material from this theater only when one of the following conditions is met:

a. The bearer is in possession of AG Orders designating him as an official courier. In such case the package containing the classified material must be addressed to a responsible officer other than the bearer; or

b. The bearer is on a special mission which makes it necessary for him to carry classified material. In such case classified material in connection with the mission may be carried provided the travel orders so state.

2. Private and unofficial communications will be carried only when passed and stamped by a base censor.

III --- PROMOTION OF OFFICERS

Paragraphs 1 and 5, MATOUSA Circular Number 94, 1944, are rescinded and the following substituted therefor:

"1. Authority to Promote - Authority has been given to the Commanding General, North African Theater of Operations, United States Army, to make temporary promotions of officers in the Army of the United States to include the grade of colonel. AR 605-12, 17 August 1944, will govern in making all such promotions. All promotions of officers will be made in the Army of the United States, further promotions in the Army of the United States-Air Corps having been suspended by paragraph 6a, AR 605-12, 17 August 1944. All references in this circular to AR 605-12, 3 February 1944, as amended, are amended to read 'AR 605-12, 17 August 1944.'"

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Hq MATOUSA Circular # 110 (cont'd)

"5. The recommendations submitted to the commanders designated in paragraph 3a and b above, will include a statement that each officer meets all the requirements of AR 605-12. The list of surplus colonels, lieutenant colonels and majors required by paragraph 4g, AR 605-12, will be attached as an inclosure to the alphabetical lists. Where no surplus exists, a statement to that effect will be made."

IV ----- ORDERS FOR PERSONNEL RETURNED TO UNITED STATES

Paragraph 1, Section I, MATOUSA Circular Number 70, 1944 and paragraph 4, Section II, MATOUSA Circular Number 31, 1944, are rescinded and the following substituted therefor:

"1. All orders issued in this theater covering personnel returned to the United States by reason of transfer, rotation, furlough, or for hospitalization will include the following instructions:

Personnel, except personnel waiting for their replacement to arrive, will immediately notify correspondents and publishers to discontinue mailing letters and publications to them until further advised as to new address. Personnel waiting for their replacement to arrive should not send the notices until they are ready to actually depart from the unit. WD AGO Form 971-1, 9 October 1943 (V-mail notice to correspondents and publishers) may be used for this purpose."

V ----- U. S. MILITARY CENSORSHIP REGULATIONS

Paragraph 29 b, Section IV, MATOUSA Circular Number 32, 1944, is rescinded and the following substituted therefor:

"29 b. Color film and motion picture film in which cost of processing is included in the original cost of film, will be forwarded direct to the Chief Base Censor for dispatch from this theater. Such film will be classified CONFIDENTIAL in accordance with the provisions of AR 380-5. It will not be turned in to the Army Exchange Service. Color film and motion picture film in which cost of processing is not included in the original cost of film will be handled in the same manner except that a U. S. Postal money order, payable to film manufacturer, sufficient to cover cost of processing and mailing to addressee, will be included with the film. It is the responsibility of the owner to determine processing and postage costs involved. Film received by chief base censor which is not accompanied by proper processing fees will be returned to sender. All film forwarded to Chief Base Censor for dispatch will have attached thereto, name and address of sender, as well as name and address of person in the U.S. to whom the processed film will be sent. Processed film of the above classes will not be returned to addressee in this theater by the processing agency."

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

R. H. Christie
R. H. CHRISTIE,
Colonel, ASD
Acting Adjutant General.

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Date 5 SEPT. 1944

CIR. 110

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS
7 SEP 1944
A. C. C.

CIRCULAR)
NUMBER 109)

Transfer of Personnel to Replacement System. I
Evacuation of Ordnance Material. II
Winterizing of Motor Vehicles. III

I --- TRANSFER OF PERSONNEL TO REPLACEMENT SYSTEM

1. Reference is Section IV MATOUS. Circular Number 85, 1944.
2. In the past there have been numerous instances of personnel who have been transferred to the Replacement System without authority, for "disposition". In a great many cases Court-Martial, Section VIII proceedings or other disciplinary actions were indicated. Replacement units do not have the records, witnesses, past history etc, or the personnel to deal properly with such cases.
3. Disciplinary and Section VIII cases will not be transferred to the Replacement System at any time except as indicated in par 4a (5) and (6) below but will be processed and disposed of within the unit as a function of command.
4. a. In order to further clarify policy with regard to the transfer of other personnel to the Replacement System, transfers under the following authorities only are authorized:
 - (1) For rotation to the Zone of the Interior (par 4 Sec I, MATOUS. Circular Number 56, 1944.
 - (2) Upon inactivation or disbandment of units or installations or reorganization to a lesser T/O or T/A (par 1d Sec I, MATOUS. Circular Number 98, 1944.
 - (3) Upon discharge from hospitals. (Sec II, MATOUS. Circular Number 62, 1944)
 - (4) Officers from units in combat in forward areas for reclassification. (par 3a (1), Sec II, MATOUS. Circular Number 5, 1944)
 - (5) Prisoners for restoration to duty. (par 3d (7) (b) Sec II, MATOUS. Circular Number 36, 1944.
 - (6) Personnel whose discharge from the service is approved. (Sec I, MATOUS. Circular Number 63, 1944)
 - (7) Attached unassigned personnel incoming from the United States or other Theaters. (par 1b, Sec IV, MATOUS. Circular Number 85, 1944)
 - (8) Personnel for shipment out of the Theater, where, under current policy, the Replacement System acts as a transshipping agency.
- b. Orders transferring personnel to the Replacement System will cite therein one of the above authorities, in addition to other pertinent data, to identify the disposition intended for the personnel.
5. Return of personnel to the Replacement System who are assigned in response to a requisition but found to be unsuitable for assignment, with retraining, in the vacancy, may be returned to the Replacement System only upon the concurrence of the Commanding General, Replacement Command as indicated by par 2c Section IV, MATOUS. Circular Number 85, 1944.

RESTRICTED

Hq MATOUSA Circular # 109 (cont'd)

II - EVACUATION OF ORDNANCE MATERIAL

1. The purpose of this circular is to clarify the provisions of Paragraph 3, MATOUSA Circular Number 13, 1944, as respects Ordnance material.

2. Paragraph 47 of FM 9-5 is quoted in part:

47. Mission.-- *** Ordnance Service in the Communications Zone *** must provide the means for evacuating unserviceable Ordnance material from the Combat Zone and undertaking the necessary repair and salvage thereof. ***

3. As to details of procedure to be followed in evacuating Ordnance material from the Combat Zone to the Communications Zone, attention is invited to Part 3, Chapter 4 of FM 9-10 and particularly to paragraph 233.22 thereof.

4. The above is interpreted to mean that the burden of returning salvageable Ordnance material to the rear shall fall on the next higher echelon in supply and maintenance channels. However, it is the responsibility of all personnel engaged in the evacuation of subject material to render the greatest possible service in the collection thereof into areas so located that succeeding evacuation by the next higher echelon will be facilitated.

5. Where collection points in Army areas are established which later are located within the Communications Zone due to the forward movement of the Army boundary, the material collected therein will automatically become the responsibility of the Commanding General, Communications Zone. Army Commanders are enjoined to establish collection points in such places as are readily accessible to travel routes and locations of facilities which may be utilized by the Communications Zone as its establishments move forward.

III - WINTERIZING OF MOTOR VEHICLES

1. All units and commands will take immediate action to inspect status of motor vehicles and vehicle equipment in anticipation of continued military operations during the winter months. Requisitions will be placed on appropriate supply installations at the earliest practicable date for winterizing materials and equipment as may be required with particular reference to the following items:

- | | |
|----------------------------------|--------------------------|
| a. Tops, tarpaulins and curtains | e. Chains |
| b. Ribs | f. Windshield wipers |
| c. Oils and lubricants | g. Anti-freeze solutions |
| d. Brake linings and drums | h. Tires |

2. Necessary instructions on proper operation and maintenance of motor vehicles under winter conditions will be issued to all personnel concerned.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

R. H. Christie
R. H. CHRISTIE
Colonel AGD, *AGD*
Acting Adjutant General.

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UNITED STATES ARMY
APO 534

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Adjutant	<i>[Signature]</i>
Asst. Asst.	
Asst. Asst.	
1 September 1944	
Chief Clerk	<i>[Signature]</i>

CIRCULAR)
NUMBER 106)

Marriage of Military Personnel. I
Awards and Decorations. II
Awards and Decorations of Cobelligerent Nations. III

I --- MARRIAGE OF MILITARY PERSONNEL

Paragraph 2a (5), Section I, MATOUS. Circular Number 4, 1944, is rescinded and the following substituted therefor:

"(5) The rank, serial number, present assignment and a brief and concise description of the applicant's duties."

II -- AWARDS AND DECORATIONS

1. Instances have been noted wherein recommendations for awards have come into possession of the person recommended. Such recommendations are properly the concern of the initiating officer, each commander in the chain of command, and the awarding authority.

2. A recommendation which is administratively correct but which is disapproved for award should be filed at the headquarters or the office authorized to take final action and the recommending unit or agency notified by letter of the action taken. The reason for disapproval need not be stated by the letter of notification.

3. Strict compliance with the above procedure is a responsibility of all commanders in order to prevent an unnecessary administrative burden being caused by units in other commands or theaters of operations resubmitting copies of the recommendations with unfavorable endorsements withdrawn or causing needless letters of inquiry to be written.

HEADQUARTERS
3 SEP 1944
A. C. 3596

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Hq NATOUSA Circular # 108 (cont'd)

III - AWARDS AND DECORATIONS OF COBELLIGERENT NATIONS

1. It has become increasingly apparent that personnel in this theater are not obtaining proper concurrence prior to the acceptance of non-combat decorations, orders, medals, and emblems from cobelligerent nations as required by paragraph 33b, AR 600-45, as modified by Change 3, 25 April 1944.

2. Effective upon the date of this publication, awards of this nature, which have not received the concurrence of the proper authority, and for which no action has been taken prior to the date of this publication to obtain such concurrence as outlined by paragraph 14, NATOUSA Circular Number 89, 1944, will be considered as unauthorized decorations within the meaning of paragraph 34, AR 600-45, as modified by Change 3, dated 25 April 1944.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

R. H. Christie
R. H. CHRISTIE,
Colonel, AGD,
Acting Adjutant General.

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Monuments & Fine Arts		H.Q. Comdt	✓
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NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

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CIRCULAR)
NUMBER 107)

Adj.	by
Asst. Adj.	mf.

27 August 1944

Offenses, Confinement and Courts-Martial	I
Transmittal of Personnel Papers	II
Transfers	III

I --- OFFENSES, CONFINEMENT AND COURTS-MARTIAL

Paragraph g, NATOUA Circular Number 66, 1944, is rescinded and the following substituted therefor:

"7. Disposition of officers under approved sentence of dismissal and confinement or dismissal only.

a. When an officer exercising general court-martial jurisdiction has approved a sentence of dismissal and confinement in an officer's case and has transmitted the record of trial under Article of War 48 for action by the confirming authority, he is authorized to transfer the officer immediately to NATOUA Disciplinary Training Center. Where the approved sentence is one of dismissal only, and the convening authority has transmitted the record of trial under Article of War 48 for action by the confirming authority, the commanding officer concerned is authorized to transfer the officer immediately to Replacement Depot No. 7. In either case he will advise the commanding officer of the installation to which the officer is transferred, the reason for the transfer and inform this headquarters when such transfer has been made.

b. Upon arrival of such officer at NATOUA Disciplinary Training Center, the commanding officer thereof will notify the commanding officer of the base section in whose area the installation is located or, upon the arrival of such officer at Replacement Depot No. 7, the commanding officer thereof will notify the Commanding Officer, Replacement Command, of the arrival of such officer.

c. Upon notification having been received from the NATOUA Disciplinary Training Center or Replacement Depot No. 7, the commanding officer of the base section or Replacement Command, as the case may be, will immediately notify the Theater Judge Advocate, Headquarters NATOUA, APO 534, by letter direct, that the officer referred to in a above is at the installation concerned.

II -- TRANSMITTAL OF PERSONNEL PAPERS

Section V, NATOUA Circular Number 93, 1944, is rescinded and the following substituted therefor:

1. Acknowledgment of receipt of service records, AGO Forms 66-1 and 66-2, and allied papers will be discontinued and such requests will not be made in letters of transmittal. This headquarters will no longer acknowledge receipt of the records referred to above.

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Hq NATOUSA Circular Number 107 (cont'd)

2. A simplified, mimeographed letter of transmittal is recommended for the convenient and time-saving use of all organizations. The form should require only insertion of relevant data as follows:

- a. Date of letter.
- b. Name and address of organization or installation to which forms are being forwarded.
- c. Number of each type of WD AGO and other forms being forwarded.
- d. The signature of the personnel officer.

The insertion of this data in longhand, with ink or indelible pencil, is acceptable.

3. The filing of record copies of letters of transmittal is to be discouraged except for units which do not maintain locator card files.

4. In units which maintain locator card files, a record and date of dispatch of letters of transmittal and the disposition of individuals may be entered upon the appropriate locator card.

5. Hospitals now using MD Form No. 51 may simplify their procedure in this respect by inserting the information required in paragraph 4 above on this form at the time of transfer.

III - TRANSFERS

Rescinded by Cir 118 sec 2

Paragraph 7, Section II, NATOUSA Circular Number 98, 1944, is amended by the addition of the following:

"i. AAI, U.S. Contingent (Ovhd), except that requests for transfer into and out of the 2675th Regt. AGC and CIC detachments will be forwarded to this headquarters for final action."

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

R. H. Christie
R. H. CHRISTIE,
Colonel, AGD,
Acting Adjutant General.

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REMARKS

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

ADJ.
Files 1414
25-8-44

CIRCULAR)

NUMBER 106)



24 August 1944

Suppressive Malaria Therapy
Officer Efficiency Reports
Anti-Pilferage Precautions on Short Sea Voyages

Adjutant

Asst. Adj. I

Asst. Adj. II

Asst. Adj. III

Chief Clerk

I --- SUPPRESSIVE MALARIA THERAPY

A recent atabrine blood level study conducted on malaria cases admitted to hospitals showed that 95% of the individuals involved had failed to take regularly, suppressive atabrine therapy required in their area. This means that most of the cases of malaria now developing are due to failure on the part of the individual to take the prescribed atabrine ordered by his Command. This failure in discipline is costing the theater a large loss of man power at a critical time. Organization Commanders will take steps at once to see that where malaria suppressive therapy is indicated, that all troops take the prescribed atabrine daily, by roster.

II -- OFFICER EFFICIENCY REPORTS

1. There is an apparent misunderstanding within the theater regarding the interpretation of paragraphs 3 a (1), and (2) AR 600-185, as amended.
2. Paragraph 3 a (1) requires the submission of an efficiency report on all officers of field grade on 30 June and 31 December of each year. These reports will cover all service for the preceding 6 months period. This is also applicable to all officers who were promoted to field grade within the efficiency report period. Efficiency reports will be rendered for the entire preceding 6 months period irrespective of the date of appointment to field grade.
3. Paragraph 3 a (2) directs the submission of an efficiency report on general officers on 30 June and 31 December of each year, or for any period which is in excess of one month where the general officer concerned ceases to serve under the direct command of the reporting officer.
4. It is desired that future reports be made in accordance with these instructions.

III - ANTI-PILFERAGE PRECAUTIONS ON SHORT SEA VOYAGES

3592

1. All unit commanders about to undertake movement by sea within the MEDITERRANEAN, will, before embarkation, warn all troops under their command of the dangers and possibilities of pilferage during embarkation and disembarkation and particularly during the voyage. Orders will be issued to take special precautions in loading stores into vehicles, in particular, stores of an attractive nature, and guards will be mounted over all vehicles at all times during the voyage.

- 1 -

R E S T R I C T E D

R E S T R I C T E D

Hq NATOUS. Circular Number 106 (cont'd)

2. All persons in the vicinity of, or approaching vehicles or stores, should be under close observation whether or not such persons are service or civilian personnel or merchant seamen of the ship's crew.

3. Port Commandants will arrange and organize Provost personnel to meet incoming convoys and to assist unit commanders at the port of debarkation.

4. During the off-loading of vehicles at the port of debarkation, unit commanders will be responsible that an examination of vehicles in their charge is made in the presence of the Provost personnel; any evidence of pilferage or interference will be investigated immediately and appropriate action taken, whether or not suspects are service or civilian personnel or members of the ship's crew.

By command of Lieutenant General DEVERS:

DAVID G. BARR.
Major General, GSO,
Chief of Staff.

OFFICIAL:

R. H. Christie
R. H. CHRISTIE,
Colonel, AGO.
Acting Adjutant General.

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Finance		2675 Rept	20
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Industry		Navy	✓
Labor		Army	✓
Mining Division		Air	✓
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NORTH AFRICAN THEATER OF OPERATIONS
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APO 534

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HEADQUARTERS
21 AGO 1944

21 August 1944

CIRCULAR)
NUMBER 105)

V-Mail Christmas Greetings I
Postal Regulations II
Service Records III

I ---- V-MAIL CHRISTMAS GREETINGS

1. The War and Post Office Departments have made special arrangements to receive V-Mail Christmas Greetings from overseas forces in advance of the holiday period and hold them in the United States. The letters will be released in the mails on 10 December 1944 for delivery to addressees.

2. V-Mail Christmas Greeting letters must be received in the theater V-Mail stations not later than 15 November 1944, to permit microfilming and dispatch to the states.

3. The folding or non-folding type V-Mail letter sheets may be printed by units so desiring with an appropriate Christmas design. The design must be approved before printing as indicated in paragraph 6 following. The non-folding forms must conform in size, texture of paper and marginal spacing with the folding type V-Mail letter sheets. Mimeographed reproductions are unsatisfactory and will not be used.

4. Not more than ten V-Mail Christmas Greetings will be allotted to each individual. Units may draw not to exceed five folding type V-Mail letter sheets for each individual, in excess of the regular issue, to be used for printing as V-Mail Greetings.

5. The date of preparation (or mailing) should not be shown on V-Mail Greetings. The words "Christmas 1944" should be inserted in lieu of the date line in the return address part of the forms.

6. a. All designs or drawing must be submitted to the Chief Base Censor for approval prior to printing. Care must be exercised that the designs or drawings do not contain censorable material prohibited by NATOUSA Circular Number 32, 1944.

b. Designs or drawings should be submitted to Chief Base Censors as listed below:

- (1) Troops stationed in the ABS area to Chief Base Censor, Base Censorship Detachment No. 2, APO 759, U.S. Army.
- (2) Troops stationed in North Africa (except ABS ³⁶⁹⁰ Sicily, Corsica and Sardinia) to Chief Base Censor, Base Censorship Detachment No. 1, APO 600, U.S. Army.
- (3) Troops stationed in Italy to Chief Base Censor, Base Censorship Detachment No. 6, APO 782, U.S. Army.
- (4) Troops stationed in Southern France to Chief Base Censor, Base Censorship Detachment No. 7, APO 758, U.S. Army.

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Hq NATOUSA Circular Number 105 (cont'd)

II --- POSTAL REGULATIONS

1. Treatment of Mail for Hospitalized Personnel, Paragraph 11, Section II, NATOUSA Circular Number 8, 1944, is rescinded and the following is substituted therefor:

"11. Mail received at hospitals for patients who are known to have been evacuated to the United States for further hospitalization will be rubber stamped or indorsed: 'Returned to U.S.-NYEAPC' and returned to the APO."

2. Personnel Returned to United States, Paragraph 4, Section III, NATOUSA Circular Number 55, 1944, and paragraph 3, Section II, NATOUSA Circular Number 91, 1944, are rescinded.

a. Each piece of mail that is received by unit mail orderlies addressed to a former member of the unit who has returned to the United States by reason of transfer, rotation or furlough (see subparagraph c) will be readdressed with the complete forwarding address whenever possible. In event a definite address (organization and APO, post, camp or station, or civilian address) cannot be furnished, each piece will be rubber stamped or indorsed: "Enroute to U.S." and returned to the APO.

b. Forwarding addresses will not be placed on mail for personnel evacuated to the United States for further hospitalization. Such mail will be indorsed: "Returned to U.S. - NYEAPC" and returned to the APO.

c. Mail received by unit mail orderlies for personnel who have returned to the United States on furlough during the first 45 days after their departure will be treated as indicated in subparagraph a. Mail received for such personnel after the 45 day period will be held at the unit for the return of the addressees unless notice is received that they have been transferred and will not return to the unit. After receipt of such notice, if any, all mail received for the personnel concerned will be readdressed or indorsed as indicated in subparagraph a and returned to the APO.

III -- SERVICE RECORDS*See Cir No 137 Sec. 1*

Paragraph 3, Section III, NATOUSA Circular Number 100, 1944, is rescinded and the following substituted therefor:

"3. A printed temporary Service Record form has been prepared which is available for issue to all concerned. Requisitions will be submitted in accordance with the provisions of paragraph 2b, Section III, NATOUSA Circular Number 58, 1944. Units will carry a thirty (30) day supply based on normal requirements."

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

OFFICIAL:

R. H. Christie
R. H. CHRISTIE,
Colonel, AGD,
Acting Adjutant General.

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Finance		2675 Regt	20
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Transportation		Public Relations Branch	
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P.A. to Executive Commissioner		PASTAL SECTION	✓
Civil Affairs Branch	✓	REG-1 to 9 & 2	✓
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Liaison Division		ANG-8 ARMY	✓
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NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534



CIRCULAR)
NUMBER 104)

Procedures for Purchase and Issuance of United States Savings Bonds I
Conversion of Class X Allotments II
Nonappropriated Funds III

I --- PROCEDURES FOR PURCHASE AND ISSUANCE OF UNITED STATES SAVINGS BONDS

1. Effective 1 September 1944, paragraphs 3b, 5c and 10, NATOUSA Circular Number 17, 1944, and Section II, NATOUSA Circular Number 40, 1944, pertaining to the purchase of United States Savings Bonds under the Personal Transfer Account Plan, are rescinded.
2. The attention of all personnel in this theater is directed to the procedure for the purchase and issuance of United States Savings Bonds, effective 1 September 1944, as published in War Department Circular Number 290, 11 July 1944. Distribution of this circular throughout the theater has been accomplished.
3. Forms mentioned in paragraph 29, above cited War Department Circular, will be reproduced locally, as needed, on 8 x 13 paper.

II -- CONVERSION OF CLASS X ALLOTMENTS

1. Section VII, NATOUSA Circular Number 47, 1944, is rescinded.
2. Attention is directed to the provisions of Section I, War Department Circular Number 253, 1944, with respect to the conversion of Class X allotments.
3. Commanding officers and disbursing officers will familiarize themselves with the provisions thereof, and are responsible for immediate and full compliance therewith. Particular attention is invited to the effective date, 1 September 1944.
4. Appropriate disbursing officers, as called for in paragraph 2b, Section I, above cited circular will be designated by this headquarters at a later date.

III - NONAPPROPRIATED FUNDS

Pending the adoption of such portions of AR 210-50, 1 June 1944, as are deemed applicable to this theater, policies and procedures as contained in existing NATOUSA Circulars pertaining to unit and other funds will be followed.

By command of Lieutenant General DEVERS:

DAVID G. BARR,
Major General, 3588
Chief of Staff

OFFICIAL:

R. M. Christie
R. M. CHRISTIE,
Colonel, AGD,
Acting Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

ADJ. Files

1692

CIRCULAR)
NUMBER 103)

Adjutant	
Asst. Asst.	NP
Asst. Asst.	

20 AUG 1944 18 August 1944

Transfers I
Censorship of Photographic Material II
Chemical Warfare III

I --- TRANSFERS

Rescinded by Cir 118 sec 2

Paragraph 1, Section II, NATOUSA Circular Number 98, 1944, is rescinded and the following substituted therefor:

"1. Transfers of officers, Warrant Officers, nurses, and enlisted personnel within and between major commands may be made by the commanders thereof without reference to this headquarters, provided concurrence of all major commanders concerned has been secured beforehand, and provided that a vacancy exists in the command to which personnel are to be transferred except that requests for transfers of Chaplains within and between major commands and requests for transfers of medical officers, nurses, and WAC personnel between major commands will be referred to this headquarters for final action."

II -- CENSORSHIP OF PHOTOGRAPHIC MATERIAL

1. Numerous cases have been reported wherein personnel leaving the theater have attempted to carry unprocessed film with them in violation of paragraph 29, NATOUSA Circular Number 32, 1944.

2. In the future such film will be confiscated by the Base Censor and will not be returned to the owner, as no facilities are available to the Base Censor to process or forward films so acquired.

3. These instructions will also apply to any unprocessed film intercepted by the Base Censor in the mail.

III - CHEMICAL WARFARE

Paragraph 6 b (2), NATOUSA Circular Number 25, 1944, is rescinded and the following substituted therefor:

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"(2) Expendable Items - Allowances shown are for initial issue (all are CWS items)

(a) Agent, decontaminating, M3 (non-corrosive) (DANC) unit, qt.

1½ per apparatus, decon., 1½ quart capacity
12 per apparatus, decon., 3 gallon
200 per armored force, maintenance battalion, armored force regiment

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MTOUSA Circular # 103 (cont'd)

- (b) Bleaching material (grade B) (chloride of lime) unit, lb.
 100 per company, troop, battery, or similar unit
 1000 per apparatus, decon., P.D.
 500 additional chemical storage company, aviation
 1000 additional per Army Air Forces squadron
 1000 additional per chemical company, air operations;
 chemical depot company, aviation
 3000 additional per chemical decontaminating company
 2000 additional per chemical composite company
 100 per separate platoon
- (c) Brush, decontaminating, M1 Unit, each
 1 per Company, battery, or troop
 2 per Apparatus, decontaminating, power-driven
 1 additional per chemical storage company, aviation; chemical
 company, air operations; chemical depot company, aviation
 2 additional per Army Air Forces squadron; chemical composite company
- (d) Crayon, vesicant detector, M7 Unit - Box of twelve
 1 per Company, battery or troop; separate platoon
 2 per Army Air Forces squadron
- (e) Disinfectant, gas, mask, M1 Unit, 4 ounce bottle
 1 per company, battery, or troop; Army Air Forces squadron
 1 per separate platoon
- (f) Kit, gas mask, waterproofing, M1 Unit, each
 1 per mask, gas, service, lightweight, when authorized for
 special operations
- (g) Kit, repair, gas mask, company, M2A1 Unit, each
 2 per company, battery or troop; Army Air Forces squadron
 1 per separate platoon
- (h) Kit, testing, impregnate in clothing, M1 Unit, each
 8 per Quartermaster Laundry company, semi-mobile
 15 per chemical staff detachment
 17 per chemical composite company
 30 per chemical base processing company
 30 per chemical processing company
 2 per chemical laboratory company
 5 per Quartermaster and ASF depot
- (i) Paint, liquid vesicant detector, M5 Unit, 4 ounce can
 1 per fuel consuming motor vehicle; airplane
- (j) Paper, liquid vesicant detector, M6 Unit, Book
 1 per separate platoon, company, battery or troop
 3 per Army Air Forces squadron
- (k) Sack, gas resistant, M1 Unit, each
 1 per nine (9) individuals

By command of Lieutenant General DEVERS:

DAVID G. BARR,
 Major General, GSC,
 Chief of Staff

OFFICIAL:

R. H. Christie
 R. H. CHRISTIE,
 Colonel, AGD,

Acting Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

HEADQUARTERS

15 AUG 1944

15 August 1944

CIRCULAR)

NUMBER 102)

REST AND RECREATION CAMPS AND AREAS IN ITALY

For the purpose of establishing a broad policy governing the provisions of facilities for, and the operation and use of rest and recreational camps and areas in Italy for all personnel of major commands, the following will obtain:

1. Terms hereinafter used are defined as follows:

a. Rest Area - An area to which complete units or major portions thereof are moved from combat or routine duties for the purpose of rest, refitting and re-equipping. Rest areas will be established and operated by base sections, air forces, armies, army corps and divisions, or units of their commands, as may be determined by each. Mutual arrangements will be made with base sections by air forces and combat forces when it is desired to establish rest areas in territory under control of base sections. Rest areas should be established at locations convenient to recreational facilities and may contain such recreational facilities as the responsible command can make available.

b. Rest Camp - An installation to which individuals and units are sent for rest and for such recreation as the facilities thereat provide. Rest camps will be established and operated by commands concerned in the same manner set forth above under Rest Area. Rest Camps will contain a minimum of house-keeping facilities and certain recreational and entertainment features and services, such as bathing beaches, playing fields, Army Exchange Service, Special Service programs, motion pictures and religious and American Red Cross facilities that can be made available by the command responsible for the establishment of the camp. Combined occupancy is authorized when practicable and mutually agreed upon.

c. Recreational Area - An area designated as such by Headquarters MATUSA and containing items of historical or scenic interest to which individuals are sent for sight-seeing and recreation. The operating agency of a recreational area normally will be a base section. However, special operating agencies may be designated. Recreational facilities both near and at the area and at the theater level will be provided to a maximum practicable extent. Quotas will be allotted to all major commands by the operating agency.

2. A Standing Operating Procedure will be prepared and published by the command responsible for the operation of a designated recreational area and copies furnished interested commands. Personnel for overhead administration and operation will be furnished by the using commands on call of the commander responsible for the operation of the specific recreational area. Quotas for

- 1 -

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Cir # 102 HQ AFHQ (cont'd)

this personnel will be in direct proportion to the share of the area capacity allotted.

3. Direct communication is authorized between all commanders concerned in order to obtain, within the broad policies of this circular, maximum benefits from the usage of the areas and camps desired, arrange appropriate occupancy and overhead quotas, and provide the necessary operating personnel.

4. Responsible commanders will arrange to make available the full recreational, entertainment and sight-seeing facilities provided by Special Services and the American Red Cross.

See Cir No. 16 5. The commander responsible for a recreational area is authorized to draw rations based upon the daily actual occupancy plus operating overhead.

6. Personnel sent to recreational areas either as individuals or in groups will be placed on temporary duty for such period as to enable them to spend four (4) days at destination. The provision or procurement of motor transportation to effect such travel, including local movement while at destination, is the responsibility of the using command. Arrangements for government transportation by rail to recreational areas and return may be made through Transportation Corps channels and will be furnished as available. Travel by military aircraft is not authorized for personnel performing travel for subject purposes between points on Italian mainland. Travel by operational aircraft or surface transportation to recreational areas and return is authorized between Sicily, Sardinia, Corsica and Italian mainland, and orders covering such travel will refer to this authority. No travel for subject purpose is authorized from North Africa.

7. The granting of detached service and the provision of facilities and personnel for rest areas, rest camps and recreational areas are authorized only when such can be effected without detriment to operational and administrative requirements. Facilities will be provided in the following priorities:

(1) Rest areas; (2) Rest camps; (3) Recreational areas.

8. The Army Air Forces rest and recreational program for combat areas will remain a responsibility of AAF/ATO and the provisions of this circular will not pertain thereto.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC,
Chief of Staff.

OFFICIAL:

H. V. Roberts
H. V. ROBERTS
Colonel, AGC
Adjutant General

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

12 AUG 1944
14 August 1944
A C C

CIRCULAR)
NUMBER 101)

Reclassification, Reassignment, and Demotion I
Medical and Dental II
Diarrhea and Dysentery III

I - RECLASSIFICATION, REASSIGNMENT, AND DEMOTION

Rescinded
by Cir. 113
Sec. 1

NATOUSA Circular Number 5, 1944, is amended as follows:

1. Section I is rescinded and the following substituted therefor:

"I - Location of Theater Reclassification Boards

1. The Theater Reclassification Boards are now located at the 7th Replacement Depot, Naples."
2. Paragraph 3 a (1) is amended by the deletion of all references to "Personnel Centers" and the substitution therefor of "7th Replacement Depot".
3. Paragraph 3 a (3) is amended by the deletion of the words "at the appropriate Personnel Center" in the first sentence.

II - MEDICAL AND DENTAL

Paragraph 1 d, NATOUSA Circular Number 13, 1944, is rescinded and the following substituted therefor:

"d. Civilian employees, whether American, French, Italian, etc., hired in this theater and employed by the Army will receive emergency treatment only, except as noted in (1) below.

- (1) Civilian personnel employed by the OSS or for duty with a G-2 section for intelligence purposes will for security reasons be authorized necessary hospitalization and necessary out-patient medical attention. Work of an elective nature is not authorized.
- (2) The chief of section concerned will furnish personnel mentioned in (1) above, a duly authenticated card showing that he or she is entitled to medical attention under the provisions of paragraph 1 d, NATOUSA Circular Number 13, 1944, as amended by Section II, NATOUSA Circular Number 101, 1944.

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III - Diarrhea and Dysentery

1. Diarrhea and dysentery rates are increasing and general observations as well as specific investigations indicate that in many instances the handling of perishable food, and fly control are not up to standard. Dangerous civilian food is being consumed and dirty civilian eating establishments are not off limits.

2. The following disease preventive measures will be taken:

a. Cleanliness and sanitation of mess halls, kitchens, latrines and camp or billet areas will be constantly stressed.

b. Ice cream or ices will not be procured or purchased from civilian sources.

c. Ice cream for troop use will be made of United States Army materials and in United States Army establishments using either requisitioned or United States equipment. Ice cream or ices (sherbet) manufacture will be supervised by qualified United States Army personnel with previous experience or training in the operation of a milk plant or an ice cream factory. Civilian employees may be used if constantly supervised by competent United States personnel.

d. Civilian eating establishments will be uniformly placed off limits unless regularly inspected (weekly) and approved by the Medical representative of the command concerned.

e. All kitchens, mess halls, latrines and contiguous fly breeding areas will be sprayed with 5% DDT in kerosene every six to eight weeks during warm weather. Screening will be kept in a good state of repair and all other anti-fly measures will be employed.

f. The purchase of fruit at roadside stands will be discouraged. Washed and disinfected fresh fruit and melons will be made available for troop purchase (on supervised concession basis) in all areas where such fruit is obtainable. Fruit and melons will be disinfected by thorough washing - then soaking for 30 minutes in a solution (20 gallons of water) containing either 1 package germicidal rinse, QM Item 51-C-1606 (Mikroklene) or 1 ounce (3 mess kit spoonfuls) of BTH. Excess chlorine smell can be removed after disinfecting treatment by rinsing fruit in chlorinated drinking water.

By command of Lieutenant General DEVERS:

OFFICIAL:


H. V. ROBERTS
Colonel, AGD
Adjutant General

DAVID G. BARR
Major General, GSC
Chief of Staff

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