Declassified E.O. 12356 Section 3.3/NND No. 785016

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Declassified E.O. 12356 Section 3.3/NND No. 785016

10000 | 134 | 85 (1 of 2 folders) DV/247 A.F.H.Q. ADMINISTRATIVE MEMORANDUM JAN. - DEC. 1945 1/2

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Declassified E.O. 12356 Section 3.3/NND No. 785016

MEMO FOR RECORD

(Do not detach from file)

This file item, or portions thereof as indicated below, has been indexed for inclusion in Departmental Records Branch Describable Item Index:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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RESTRICTED

ALLIED FORCE HEADQUARTERS
AFC 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 54)

31 December 1945

Allied Force Local Resources (Italian) Board. I
Local Resources in Italy, Mainland and Islands. II
Electric Power. III
Industrial Coordination. IV
Allied Force Local Resources Section. V

I -- ALLIED FORCE LOCAL RESOURCES (ITALIAN) BOARD

1. AFHQ Administrative Memorandum Number 41, 1944 is rescinded.

2. The Allied Force Local Resources (Italian) Board and the various Committees established by it are dissolved.

3. Matters, which formerly required the decision of the Board, will be referred, for final action, through G-5 Section to the Office of the CAO which will be responsible for the necessary Allied and/or Italian coordination.

II - LOCAL RESOURCES IN ITALY, MAINLAND AND ISLANDS

1. The following instructions are hereby rescinded:

Section III, AFHQ Administrative Memorandum No. 42, 1944
Section III, AFHQ Administrative Memorandum No. 46, 1944
AFHQ Administrative Memorandum No. 52, 1944
Section I, AFHQ Administrative Memorandum No. 2, 1945
Section I, AFHQ Administrative Memorandum No. 13, 1945
Section II, AFHQ Administrative Memorandum No. 24, 1945
Section I, AFHQ Administrative Memorandum No. 29, 1945
Section II, AFHQ Administrative Memorandum No. 32, 1945

2. Consequent upon the termination of the activities of the Allied Force Local Resources (Italian) Board the procedures outlined herein will be adopted in obtaining local commodities within Italian territory.

3. The following definitions as applied to commodities/materials required by the procurement services and agencies of the Allied Forces will be adopted in all communications regarding local resources.

a. Controlled Items are those items which are not available to the civilian population until the Allied Forces needs have been satisfied.

b. Restricted Items are those which can only be procured by the Allied Forces after the essential needs of the civilian population have been met.

Schedules of controlled and restricted items are attached at Appendix "A".

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AFHQ Adm Memo # 54 (cont'd). 6620

4. Procedure

Any known stocks of controlled items will be made available by the appropriate Ministry of the Italian Government to meet the needs of US/Br Military Services.

Procuring agencies desirous of obtaining supplies of restricted items in any portion of Italy except VENEZIA GIULIA will approach the appropriate Ministry of the Italian Government to ascertain whether surpluses exist above essential civilian needs. If in the opinion of the Italian Authorities there are no surpluses no purchase will be made without prior reference to the CAO's Office as set forth in paragraph 3, Section I. In VENEZIA GIULIA, all transactions relative to the procurement of local resources will be handled by the military procuring agencies directly with the proper AMG representatives in that area. Detailed procedure in respect of locally produced foodstuffs is given in paragraph 5 below.

5. Allocation of Locally Produced Foodstuffs

a. In principle, locally produced foods which are readily stored or transportable, and for which transportation can be secured, will not be made available for allocation to the Allied Forces. Specifically, the following are not so available:

Dried Vegetables
Dried Fruits

b. Priorities and Procedure

(1) Hospital Requirements. The certified minimum requirements for hospitals for patients only, both British and American, will be met, and nothing in this instruction is to be read as limiting the necessary minimum supply of locally produced products to hospitals.

(2) Ship's Crews, Italian Armed Forces and Midshift Meal Requirements.

The requirements of foodstuffs for:

(a) The victualling of the Allied Navies which are operating from Italian ports and are unable to obtain their requirements elsewhere.

(b) The provision of the locally produced element of the midshift meal for Italian civilian employees of the Allied Forces, will be made available as a second priority after meeting the needs of hospitals (see sub-paragraph (1) above S & T, GHQ GIF, and QM, PBS, (both incorporating the needs of such other Allied services as they supply) will notify the Ministero Alimentazione of the Italian Government by the 10th of each month of their intended purchase during the following month of foodstuffs to meet the priority requirements as authorized in sub-paragraphs (1) and (2) above, stating quantities and areas of requirement.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo # 54 (cont'd).

(3) Normal Maintenance. The Ministero Alimentazione will forward to S & T, GHQ CMF, and QM, PBS, by the 20th of each month a declaration of the anticipated surpluses of foodstuffs above the essential needs of the civilian population, after deduction of the amounts notified in sub-paragraphs (1) and (2) above. The Ministero Alimentazione will not withold from declared surpluses any commodities for use outside the area in which they are produced unless it has been established that they can be delivered in good condition in the areas in which they are required. Such surpluses may be purchased by Allied procuring agencies to meet the normal maintenance requirements of the Allied Forces. Allied Naval shore personnel, MWT and WSA vessels, and Allied Naval ships which can obtain their requirements elsewhere, will be considered in the same priority as the Allied Armies. S&T, GHQ CMF, and QM, PBS, will agree the proportions which each will obtain, taking into account the needs of other consumers (i.e. RN, USN, EFI, etc.) and will notify the Ministero Alimentazione of the allocations so made. Any case of dispute on allocations will be submitted to the office of the CAO, AFHQ for settlement.

c. Spot Surpluses

Surpluses additional to the declared anticipated surpluses referred to in paragraph b(3) above may arise in some localities. These will be known as "spot" surpluses. SEPRAL'S (Sezione Provinciale Alimentazione) in Italian Government Territory and the Regional Supply Officers in AMG/AC Territory are responsible for ascertaining whether spot surpluses are required or not for civilian consumption in other areas and can be moved. If they are not required or cannot be moved, Allied Purchasing Agencies may procure such surpluses without reference to the Ministero Alimentazione.

d. Exchanges

When the surplus of green or root vegetables above civilian needs is inadequate to meet Allied Force requirements, Allied Services may offer the equivalent food value of preserved vegetables to the Ministero Alimentazione in substitution for such green and root vegetables as they require to be made available.

6. Italian Government Controlled Materials

The Italian Government is exercising a control over certain materials which do not necessarily appear on the "Controlled" or "Restricted" list of AFHQ.

A list of all materials controlled by the Italian Government is given at Appendix "B".

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It is not the intention that the control by the Italian Government of the items enumerated should in any way prevent duly authorized agents of the Allied Forces from obtaining supplies as required.

To assist the Italian Government in its task and to avoid delay, all purchasing orders or similar documents of authority issued by Services in respect of any of the items listed at Appendix "B" must be endorsed prior to presentation to the person or firm holding the item concerned, by the Italian Provincial Offices of Industry and Commerce (Uffici Provinciali del' Industria e Commercio).

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo # 54 (cont'd). 0218

7. Italian Civil Import Programme

No items which are included in the Italian Import Programme or articles manufactured from items included in the Import Programme will be procured without prior reference to the CAO as set forth in paragraph 3, Section I.

III- ELECTRIC POWER

1. The control of electric power in Central and Southern Italy will be returned to the Italian Government by 30 November 1945 subject to priority of military requirements.

2. Interested sections of this headquarters, when necessary, initially will deal directly with the proper agency of the Italian Government on controversial matters relating to electric power. Those sections may, if deemed necessary, convene such committees as may be desired to consider electric power matters. Matters having Allied implications will be submitted, for final action, to the Office of the CAO which will be responsible for the necessary Allied and/or Italian coordination.

3. The following HQs and Services will be represented on any central committee which may be established by the Italian Government to coordinate the distribution and utilization of electric power:

PBS (representing both PBS and MTOUSA)
HQ XIII Corps
HQ 3 District
HQ 2 District
HQ Rome Area Allied Command
HQ Allied Commission
Director of Works GHQ CMF
Director of Military Railway Service

IV - INDUSTRIAL COORDINATION

1. Controversial matters formerly handled by the Industrial Coordination Committee of AFLR(I)Board will be referred, for final action, through the G-5 Section to the Office of the CAO which will be responsible for the necessary Allied and/or Italian coordination.

2. To effect the procedure outlined in paragraph 1 immediately above, subparagraphs c, d and e of paragraph 4 of AFHQ Administrative Memorandum Number 14, 1945 are rescinded, and the following substituted therefor:

"c. Allied Commission then may submit the matter, for final action, to the Office of the CAO which will be responsible for the necessary Allied and/or Italian coordination."

3. AFHQ Administrative Memorandum Number 14, 1945 is amended as follows:

So much of paragraph 2, as reads, "Section III AFHQ Administrative Memorandum Number 46, 1944", is amended to read, "Section II of AFHQ Administrative Memorandum Number 54, 1945".

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo # 54 (cont'd).

So much of paragraph 5b, AFHQ Administrative Memorandum Number 14, 1945 as reads, "Surplus materials, as declared under the provisions of Section III, AFHQ Administrative Memorandum Number 46, 1944, are subject to allocation as set forth in that Memorandum", is amended to read, "Controlled or restricted materials as specified in Section II of AFHQ Administrative Memorandum Number 54, 1945 are subject to allocation as set forth therein".

V -- ALLIED FORCE LOCAL RESOURCES SECTION

1. The Allied Force Local Resources Section will be inactivated by 31 December 1945.

2. Upon inactivation of AFLRS, Section II of AFHQ Administrative Memorandum Number 28, 1945 is rescinded.

3. Matters formerly referred to the AFLRS will be taken up initially with that section of AFHQ, GHQ CMF or MTOUSA having primary interest therein. Matters having Allied implications will be submitted, for final action to the Office of the CAO which will be responsible for the necessary Allied and/or Italian co-ordination.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

EDMUND R. SHUGART
Colonel, AGD
Adjutant General

2 Incls:
Appendix "A"
Appendix "B"

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX "A" to AFHQ Adm Memo # 54

CONTROLLED ITEMS

1. Standing timber in the two areas reserved for British services in CALABRIA.
2. Timber in that part of the Province of UDINE lying to the north of UDINE plus the area enclosed by map references B 8460 - B 7360 - B 8080 - C 0380 (Sheet 3, ITALY Road Map 1/200,000), subject to local industry being maintained.

RESTRICTED ITEMS

1. Phosphate Rock.
2. Tanning Materials.
3. Cellulose for paper making.
4. Soap.
5. All foodstuffs including olive oil but excluding wine and salt.
6. Carbon Bisulphide.
7. Poplar Wood.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

APPENDIX "B" to AFHQ Adm Memo #54

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MATERIALS CONTROLLED BY THE ITALIAN GOVERNMENT

METALS

1. Iron bars, iron plates, tin plates.
2. Steel - in blooms, ingots, billets and slabs - other than special machine and tool steel.
3. Structural steel, sectional dimension of 150 mm or less.
4. Aluminum in pig, ingots, plates or semi-finished materials, (rolled, drawn, powders, grains, etc.).
5. Scrap metals other than copper and lead.
6. Aluminum scrap.

BUILDING MATERIALS

7. Trunks only of - fir, larch, pine and chestnut trees, average sectional dimension not less than 15 cms.
8. Sawn timber of the above mentioned trees (small boards, planks, battens, planks, cants, etc.) with a thickness of 20 mm. or more.
9. Beams of the above mentioned trees regardless of manufacture (axed or sawn), sectional dimension not less than 15 cms. x 15 cms.
10. Small beams of the above mentioned trees regardless of manufacture (axed or sawn), sectional dimension not less than 7 cms. x 7 cms.
11. Slats of the above mentioned trees regardless of their sectional dimension and length.
12. Glass (sheet).

GREASES AND SOLVENTS

13. Greases for industrial purposes, excluding petroleum products.
14. Solvents (carbon tetrachloride, trioline) excluding petroleum products.

TEXTILE FIBRES

15. Artifical textile fibres.
16. Cotton, cloth and other textile products.
17. Binder twine and 3rd, 4th and 5th quality rope.

MISCELLANEOUS

18. Sulphuric Acid (pure, to be employed for electrical accumulators).
19. Sulphur Rock and processed sulphur.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense AFHQ-ADMIN-MEMO-53 Date 24/12/45

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisers	
	Executive Commissioner	(2) ✓		Establishment Section	✓
	Message Center			Executive Officer (A)	
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1(A)	
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Rect	✓
	Public Health			Headquarters Commandent	✓
	Legal	✓		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	
	Coal Div			WMD & POW	
	Finance			Truck Operating Group	
	Property Control Div			Public Relations Branch	
	Food			Information Division	
	Industry			Archivist	
	Mining Division			Civil Servants	✓
	Labor			Prisoners	✓
	Public Works & Utilities			Zones	✓
	Shipping			Cables	✓
	Transportation	✓			

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

Adjutant
Asst AG
Asst Adj
Chief Clerk

ADMINISTRATIVE MEMORANDUM)
:
NUMBER 53) 22 December 1945

DISSOLUTION OF MEDITERRANEAN SHIPPING BOARD

1. Administrative Memorandum Number 91, this headquarters, 1943, is rescinded.

2. The Mediterranean Shipping Board (MEDBO) was dissolved effective 1 December 1945 and its functions have reverted to its appropriate constituent authorities.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

EDMUND R. SHUGART
Colonel, AGD
Adjutant General

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense AHQ Admin Memo 57 Date 19 Dec 45

FROM		TO	FROM		TO
	Staff Officer to CC	1		Political Advisers	
	Executive Commissioner	2		Establishment Section	1
	Message Center			Executive Officer (A)	
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	1		G-1(A)	
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	1
	Public Safety			G-4 (B)	1
	Security Division			267th Regt	1
	Public Health			Headquarters Commandant	1
	Legal	1		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	1
	Monuments & Fine Arts			Navy	1
	Economic Section	1		Land Forces (MMLA)	1
	Requisition Branch			Air	1
	Agriculture			Communications	
	Commerce			Civil Censorship Group	
	Coal Div			WD & POW	
	Finance	1		Truck Operating Group	
	Property Control Div			Public Relations Branch	
	Food			Information Division	
	Industry			Archivist	
	Mining Division				
	Labor				
	Public Works & Utilities				
	Shipping				
	Transportation				

Signature _____ 1
Remarks & Recommendations _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

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Remarks: _____

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

Adjutant
AFJ
Asst Adjt
Asst Adjt

ADMINISTRATIVE MEMORANDUM)
NUMBER 52)

17 December 1945

ALLIED FORCE LABOR AND WAGES COMMITTEE

1. In order to carry out the continuing functions of the former Labor and Wages Control Committee of AFLR(I) Board relative to the coordination and control of the level of rates of pay and conditions of employment of Italian civilians employed by the Allied Forces, there is hereby established the ALLIED FORCE LABOR AND WAGES COMMITTEE.

2. a. This committee, initially, shall be composed of labor representatives of the following commands:

Flag Officer Italy & Liaison, RN	Hq, MTOUSA
US Naval Forces NW African Waters	Hq, PBS
Air HQ, RAF, Italy	Hq, PBS (Southern District)
GHQ CMF	Hq, ALCOM
Military Railways, Italy	HQ, XIII Corps
Hq, Naples Air Force General Depot	HQ, 2 District
Hq, Rome Area Allied Command	HQ, 3 District

b. A command which is about to be dissolved or which has ceased to employ Italian civilians will automatically cease to be a member of the Committee. Any command, which employs local civilians and which initially was not a member of the committee may be entitled to membership therein by vote of the committee.

3. The Chairman of the Committee will be designated by AFHQ. There will be a joint Anglo-American Secretariat. One U.S. Officer will be provided by the Civilian Personnel Division, PBS and one British Officer will be provided by the Labour Directorate, GHQ CMF.

4. The committee will meet as and when considered necessary by the Chairman in consultation with the Secretariat. The location of meeting will be fixed by the Secretariat.

5. The committee shall be empowered:

a. To review rates of compensation and all other conditions of employment for Italian civilian employees of the Allied Forces in Italy. 1489

b. To recommend any regulations considered necessary to control such compensation and other conditions of employment.

c. To exercise the powers vested in AFLRS by AFHQ Administrative Memorandum Number 25, 1945; and to approve or disapprove the actions of Local Sub-Committees established in accordance with that memorandum.

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AFHQ Administrative Memorandum Number 52 (cont'd).

6. The Secretariat will submit the Committee minutes and any other business for final action through G-4 MTOUSA and Q(Maint) GHQ CMF to the Chief Administrative Officer who will be responsible for the necessary Allied and/or Italian coordination.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

EDMUND R. SHUGART
Colonel, AGD
Adjutant General

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense AFHQ Admin Memo. 51 Date 12 Dec 45

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisers	✓
	Executive Commissioner	2		Establishment Section	
	Message Center			Executive Officer (A)	
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1(A)	✓
	Dis Per & Repat	✓		G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Rest	
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	✓
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMLA)	✓
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce			Civil Censorship Group	
	Coal Div	✓		DP & POW	
	Finance			Truck Operating Group	
	Property Control Div			Public Relations Branch	
	Food			Information Division	
	Industry			Archivist	
	Mining Division			Col Rogers	✓
	Labor			Sabin	✓
	Public Works & Utilities			ACAS	✓
	Shipping			Comm Unit	✓
	Transportation				

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 51) 12 December 1945

CHRISTMAS BONUS (1945) FOR ITALIAN CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

1. General - Following the established policy of keeping conditions of employment and wage scales for Allied Force employees in step with those prevailing in Italian Industry, a Christmas Bonus will be paid Italian Civilian employees of the Allied Forces for Christmas 1945.

2. Entitlement and Rate - Italian civilian employees in the employ of the Allied Forces on 20 December 1945 are entitled to receive a Christmas Bonus.

The amount of the bonus for each employee will be two days' current basic pay and cost of living bonuses for each completed month of continuous service during the year of 1945 with the present employing unit or the predecessors thereof.

For the purpose of this computation all Italian Civilian employees in employ as of 20 December 1945 will be deemed to be continuing in employment for the balance of the month of December.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

C. H. CHRISTENBERRY
Colonel, AGD
Adjutant General

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A 33

RELATIONS-WITH-

OCCUPYING

FORCES—

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20 NOV 1945

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
:
NUMBER 49) 17 November 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY & SARDINIA

Paragraph 4d(1), AFHQ Administrative Memorandum Number 34, 1945, is rescinded and the following substituted therefor:

"(1) All labor will be paid at or below the minimum rate of pay laid down in Appendices "A", "B", "C", "D", "E", "F", and "G" until trade-tested. Such trade-testing may be effected on engagement. After being trade-tested employees may receive a rate of pay commensurate with their skill and ability below or within the limits set out in Appendices "A", "B", "C", "D", "E", "F", and "G", due regard being given to the local prevailing rate for similar work in industry.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS ALLIED COMMISSION
APO 394

AFHQ
Suspense Admin Memo N°49 Date 17 XI 45

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisers	
	Executive Commissioner	2*		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1(A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	✓
	Local Govt			G-1 (B) for EXO (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	
	Education			Adjutant. Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMLA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	✓
	Commerce			Civil Censorship Group	✓
	Coal Div			~~FD & POW~~	✓
	Finance	✓		Truck Operating Group	✓
	Property Control Div			Public Relations Branch	✓
	Food			[illegible]tion Division	
	Industry			Archivist	
	Mining Division			ALL Regions	✓
	Labor			L. Zone	✓
	Public Works & Utilities			N. Command	✓
	Shipping			ALL ACHL's	✓
	Transportation			Spare.	4

* WITH copy of DIET

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Remarks & Recommendations
Information
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Appropriate Action
Investigation & Report
Dispatch

Remarks: E Wallis 22 Nov 45

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM) (CORRECTED COPY)
NUMBER 48) (DESTROY ALL OTHERS)

2 November 1945

Accommodation for Italian Armed Forces I
Conditions of Employment, Wage Scales, Bonuses and Allowances, for civilians employed by the Allied Forces in Italy, Sicily and Sardinia II

I -- ACCOMMODATION FOR ITALIAN ARMED FORCES

1. The bulk of the Italian Army is shortly to be returned to the control of the Italian Government, when it will become responsible for the preservation of law and order over the mainland of ITALY (with certain exceptions) and the islands of SICILY and SARDINIA. In these circumstances it is logical that the Italian War Ministry should be able to locate Italian units from an operational point of view.

2. a. Formation, District, and US major commands will therefore insure that Italian Commanders are given assistance in finding suitable accommodation in the areas required for their troops.

b. Urgent consideration will also be given to releasing to the Italian authorities barracks and other Italian military accommodation which may be in Allied occupation.

c. Any cases where release of accommodation to the Italian Army would be detrimental to the living conditions, morale, or administration of the Allied forces, will be referred for the personal decision of the Commanders of XIII Corps, 2 District, 3 District, RAAC, or US major command, as applicable, for a decision.

d. In all other cases barracks or Italian military accommodation required by the Italian Armed Forces will be returned to the Italian authorities as rapidly as possible.

II - CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

1. Paragraph 5c, AFHQ Administrative Memorandum Number 34, 1945, is rescinded and the following substituted therefor with effect from 15 October 1945

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"5. c. Overtime - Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week or for all completed hours in excess of eight (8) per day where a normal pay week cannot be established. A normal pay week is a pay week during which hours amounting to forty-eight (48) in total are scheduled over a fixed number of days. The computation of overtime in weeks other than normal shall be done on a daily basis of

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memorandum Number 43 (cont'd). 10294

eight (8) hours per day. Excepted from these conditions are those employees specifically designated in the Appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor."

2. Paragraph 2, AFHQ Administrative Memorandum Number 37, 1945, is amended by the deletion of paragraphs 6b(2) and 6b(3) and substituting the following therefor, with effect from 1st October 1945:

"6. b. (2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of:

For Monthly Wage Group

30 days work for hotel, mess and club employees.
26 days for other than hotel, mess and club employees.

For Daily Wage Group

either 42 hours within any normal work week

or 8 hours on any one day.

(3) The proportion of bonus payable varies directly with the proportion of basic wage due (as defined in (2) above), subject to the proviso that Cost-of-Living Bonus will not be paid in respect of any day on which no work is performed.

(4) The Cost-of-Living Bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential."

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
C

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense Admin Mem. N° 48 — Date 2 NOV 45

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisers	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1(A)	✓
	Dis Per & Repat			G-1 (A) Civilian Enn. 4 (9)	✓
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	✓
	Commerce			Civil Censorship Group	✓
	Coal Div			WMD & POW	✓
	Finance	✓		Truck Operating Group	✓
	Property Control Div			Public Relations Branch	✓
	Food			Information Division	
	Industry			~~Archivist~~ all Regions	✓
	Mining Division			AMG Naples	✓
	Labor	✓		" Florence	✓
	Public Works & Utilities			ACLO Bologna	✓
	Shipping			" Bari	✓
	Transportation			" Palermo	✓

Signature
Remarks & Recommendations 1
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: 1483 [signature]

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Message Centre

Adjutant
Asst Adjt.
Asst Adjt.
DCK/Secy
Chr

R E S T R I C T E D

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
: 2 November 1945
NUMBER 48)

E X T R A C T

II - CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

1. Paragraph 5c, AFHQ Administrative Memorandum Number 34, 1945, is rescinded and the following substituted therefor with effect from 15 October 1945:

"5. c. Overtime - Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week for all completed hours in excess of eight (8) per day where a normal pay week cannot be established. A normal pay week is a pay week during which hours amounting to forty-eight (48) in total are scheduled over a fixed number of days. The computation of overtime in weeks other than normal shall be done on a daily basis of eight (8) hours per day. Excepted from these conditions are those employees specifically designated in the Appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor."

2. Paragraph 2, AFHQ Administrative Memorandum Number 37, 1945, is amended by the deletion of paragraphs 6b (2) and 6b (3) and substituting the following therefor, with effect from 15 October 1945:

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"6. b. (2) The maximum permissible wage which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of:

Declassified E.O. 12356 Section 3.3/NND No. 785016

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II'- CONDITIONS OF EMPLOYMENT, WAGE SCALES, BOUNDS AND ALLOWANCES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

1. Paragraph 5c, AFHQ Administrative Memorandum Number 34, 1944, is rescinded and the following substituted therefor with effect from 15 October 1945:

"5. c. Overtime - Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week for all completed hours in excess of eight (8) per day where a normal pay week cannot be established. A normal pay week is a pay week during which hours amounting to forty-eight (48) in total are scheduled over a fixed number of days. The computation of overtime in weeks other than normal shall be done on a daily basis of eight (8) hours per day. Exceptions from these conditions are those employees specifically designated in the appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor."

2. Paragraph 2, AFHQ Administrative Memorandum Number 37, 1945, is amended by the deletion of paragraphs 6b (2) and 6b (3) and substituting the following therefor, with effect from 15 October 1945:

1482

"6. b. (2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of:

For Monthly Wage Group

30 days work for hotel, mess and club employees.
26 days for other than hotel, mess and club employees.

For Daily Wage Group

either 48 hours within any normal work week

or 8 hours on any one day.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memorandum Number 45 (con't'd)

(3) The proportion of bonus payable varies directly with the proportion of basic wage due (as defined in (2) above), subject to the proviso that Cost-of-Living Bonus will not be paid in respect of any day on which no work is performed.

(4) The Cost-of-Living Bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential."

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

/S/ C.W. Christenberry
/I/ C.W. CHRISTENBERRY
Colonel, AGD
Adjutant General

Extracted by Headquarters
Allied Commission, G-1 Sect.
Civ. Pers., APO 394, 21 Apr.45

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ALLIED FORCE HEADQUARTERS
APO 512

AG/gem
Adjutant
Asst. Adj.
Asst Adj.
Chief Clerk

ADMINISTRATIVE MEMORANDUM)
NUMBER 47)

25 October 1945

NOTICE OF TERMINATION OF EMPLOYMENT TO CIVILIAN EMPLOYEES

1. As military requirements diminish, it becomes necessary to reduce the number of Italian civilian employees in Allied establishments. To make these reductions in force as orderly as possible, the employing services will give adequate notice of discharge whenever possible. It is suggested that manual workers be given a minimum of one weeks' notice, and that office workers be notified two weeks in advance of dismissal.

2. In no circumstances, however, will employees be paid in lieu of notice.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

30 OCT 1945

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN. MEMO #47 APHQ — 25 IX 45 DIST

Date 30/X

REC		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisers	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1(A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp. (ACTION)	5
	Local Govt			G-1 (B)	✓
	Patricts Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Rect	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MML)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	
	C & I Div			MFD & POW	
	Finance	✓		Truck Operating Group	
	Property Control Div			Public Relations Branch	✓
	Food			Information Division	
	Industry			~~Archivist~~ ALL REGIONS	✓
	Mining Division			AMG NAPLES	✓
	Labor	✓		" LIVORNO	✓
	Public Works & Utilities			" VEN-GIULIA	✓
	Shipping			ACLO BARI	✓
	Transportation			" BOLOGNA	✓
				" PALERMO	✓

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: ~~1 Ref~~

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Asst. AG
DCK/fs
Asst. AG
Chief Clerk

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
: 20 October 1945
NUMBER 46)

SUPPLY OF FOOD TO ITALIAN CIVILIANS FROM CIVILIAN STOCKS
(MIDSHIFT MEAL & OFFICE WORKERS' MEAL)

AFHQ Administrative Memorandum Number 43, 1945, is amended as follows:

1. The fourth sentence of paragraph 10a is amended to read:

"In such cases SACT AFHQ, or Quartermaster Peninsular Base Section will present to HQ ALCOM a consolidated monthly total of the amount issued at the scales authorized in paragraph 5 above and Allied Commission will arrange replacement whether the issue was in Italian Government or AC/AMG territory."

2. The second sentence of paragraph 10b is amended to read:

"SACT AFHQ and Quartermaster Peninsular Base Section, as the case may be, will demand allocation of these items, as applicable, in the normal manner from local resources."

BY COMMAND OF THE ACTING SUPREME ALLIED COMMANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN MEMO #46 AFHQ - 201x

Date 23/x

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisers	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1(A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	2
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Rept	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	
	Coal Div			MMD & PCW	
	Finance	2		Truck Operating Group	
	Property Control Div			Public Relations Branch	
	Food	5		Information Division	
	Industry			Archivist ALL REGIONS	✓
	Mining Division			" NAPLES, LIVORNO	✓
	Labor	✓		" VENEZIA	✓
	Public Works & Utilities			" BARI	✓
	Shipping			" BOLOGNA	✓
	Transportation			" PALERMO	✓

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Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: 1 Jul 78

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 45)

14 October 1945

TRANSFER OF WAR CORRESPONDENTS TO CIVILIAN STATUS

1. Effective 1 November 1945, the following procedures will be followed with respect to accredited political and war correspondents in CMF exclusive of AUSTRIA.

2. Status - War Correspondents will revert to civilian status and, with the accredited political correspondents, will be sponsored by, and affiliated to, the Press attaches of their respective embassies or diplomatic missions as foreign correspondents.

3. Cessation of military responsibilities - The military will no longer be responsible for providing facilities to correspondents. However, facilities may be made available to correspondents at the discretion of the Military Commander in situations indicated in subparagraphs a to c below:

a. Where officials of national embassies or diplomatic missions can show an emergency need for facilities for correspondents and make written request therefor, the military may provide such facilities if available on a repayment basis under the same arrangements as for US/UK civilian commercial representatives.

b. Correspondents will normally use civil signals communications channels but where this is impracticable the military may provide such facilities free as may be required from time to time. In view, however, of the inevitable curtailment of signal facilities in the theater, such requests must be kept to an absolute minimum.

c. The US Army may furnish billeting, messing, transportation and post exchange privileges to US correspondents during such periods only as they are engaged in specific news coverage of US Army activities.

4. WD Vehicles

a. WD vehicles held on charge by British war correspondents will be returned to Ordnance Returned Vehicle Parks unless correspondents wish to retain any presently held by them in which case application should be made through Public Relations Office to GHQ, CMF for permission to acquire them on repayment terms.

b. US Army vehicles loaned to US correspondents will be withdrawn by Ordnance or by the agency loaning the vehicle in question.

5. Officers Shop - British Officers Shop facilities will not be available to war correspondents after 31 October 1945. Ration cards now held may be used until expiration date but renewals will not be issued.

17 OCT 1945

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo # 45 (cont'd)

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6. Clearances - No authority shall be required except a passport and an Italian visa for foreign correspondents desiring to enter ITALY.

7. Foreign correspondents desiring to visit Allied military areas will obtain clearance through their national embassies or diplomatic missions from FRO, GHQ CMF or FRO, MTOUSA whichever is appropriate.

8. Clearance for foreign correspondents to visit other countries shall be obtained through their national embassies or diplomatic missions.

9. Rescission - AFHQ letter, file AG 000.74/127 GDS-O, dated 2 August 1945, subject: "Facilities for War Correspondents in Italy Accredited to AFHQ" is rescinded.

BY COMMAND OF THE ACTING SUPREME ALLIED COMMANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN MEMO # 45 Date 17/10
AFHQ - 14/10

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FROM		TO	FROM		TO
	Staff Officer to CC	✓		Transportation	
	Executive Commissioner	2		Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section	✓		Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	✓
	Local Govt			G-1 (A) Civilian Emp.	
	Political Branch			G-1 (B)	✓
	Public Safety			G-4 (A)	✓
	Security Division			G-4 (B)	✓
	Public Health			2675th Regt	✓
	Legal	✓		Headquarters Commandant	✓
	Education			Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant, Allied Commission	✓
	Economic Section	✓		Navy	✓
	Requisition Branch			Land Forces (Mil)	✓
	Agriculture			Air	✓
	Commerce			Communications	✓
	Coal Div			Civil Censorship Group	✓
	Finance	✓		W.N.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	5
	Industry			Information Div	
	Mining Div			Archivist- ALL REGIONS	✓
	Labor			U.N.R.R.A. AMG NAPLES	✓
	Public Works & Utilities			I.G.C.A. " LIVORNO	✓
	Shipping			" VEN. GIULIA	✓

Also Bari Bologna, Palermo Area Offices

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM) CORRECTED COPY
NUMBER 44) DESTROY ALL OTHERS

7 October 1945

Military Railway Service, Italy I
Petroleum Accounting II
Conditions Under Which Italians Will Be Exempted from the Military Service . . III

I----MILITARY RAILWAY SERVICE, ITALY

Paragraph 2, AFHQ Administrative Memorandum Number 42, 1945, is amended as follows:

"2. The Deputy Director, Military Railway Service, Italy is Colonel EVERARD F. BARNES, 027700C, TC, US Army."

II---PETROLEUM ACCOUNTING

Section I, AFHQ Administrative Memorandum Number 28, 1945, is rescinded effective from 30 September 1945.

III--CONDITIONS UNDER WHICH ITALIANS WILL BE EXEMPTED FROM THE MILITARY SERVICE

AFHQ Administrative Memorandum Number 10, 1945, is amended as follows:

1. So much of paragraph 2a as reads: "Men falling within the following categories will be listed on separate forms:

Category I - Skilled labor employed in Military installations.

Category II - All other labor."

is rescinded.

13 OCT 1945

2. Paragraph 2b is rescinded.

3. The first sentence of paragraph 3a is amended by the addition of the words "and forwarded to the appropriate exempting authority."

4. Paragraph 3a(4) is rescinded and the following substituted therefor:

"(4) Commanders of British Districts, Area or Sub Area Commanders and United States Base Sections or Depots."

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BY COMMAND OF THE ACTING SUPREME ALLIED COMMANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN. MEMO #44 APRIL - 7/10

Date 13/10

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Transportation	2
	Executive Commissioner	2		Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section	✓		Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	
	Local Govt			G-1 (A) Civilian Emp.	✓
	Patriots Branch			G-1 (B)	
	Public Safety			G-4 (A)	✓
	Security Division			G-4 (B)	✓
	Public Health			2675th Regt	✓
	Legal	✓		Headquarters Commandant	✓
	Education			Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant, Allied Commission	✓
	Economic Section	✓		Navy	✓
	Requisition Branch			Land Forces (MIA)	✓
	Agriculture			Air	✓
	Commerce	✓		Communications	
	Coal Div			Civil Censorship Group	
	Finance	✓		M.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	
	Food			Public Relations Branch	
	Industry	✓		Information Div	
	Mining Div			~~Archivist~~ ALL REGIONS	✓
	Labor	✓		~~Hist. Sect.~~ M.F.A.G. NAPLES	✓
	Public Works & Utilities			I.G.C.B. " LIVORNO	✓
	Shipping			" VENICE	✓
				BARI	✓
				" BOLOGNA	✓

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: JAC

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 43) 2 October 1945

SUPPLY OF FOOD TO ITALIAN CIVILIANS FROM CIVILIAN STOCKS
(MIDSHIFT MEAL & OFFICE WORKERS' MEAL)

AFHQ Administrative Memorandum Number 30, 1945, is rescinded and the following substituted therefor, effective as of 1 October 1945.

1. Scope - This memorandum supersedes all former directives on the subject with the exception of MTOUSA Circualr Number 67, 1945.

2. Applicability - The provisions contained herein are generally applicable throughout ITALY, SICILY and SARDINIA.

3. Authority - Authority is granted to provide food, as set forth herein, during each working period of eight (8) hours or more for Italian civilians, who are:

a. Workers other than office workers.

b. Office workers.

for the Allied Forces. This authority is applicable to civilians employed directly by the Allied Army, Navy or Air Forces, by contractors on their behalf, or to employees of industry operating for the Allied Forces.

4. Responsibility - Where the employee works directly for the Allied Forces, the Army, District, Base Section and Area, or equivalent commanders, will be responsible:

a. For providing the facilities necessary to prepare and serve meals.

b. For ensuring that Allied military personnel are not used for this purpose except in a minimum supervisory capacity where other arrangements are not possible.

5. Ration Scales - a. Workers other than office workers - Below are the details of the Midshift Meal for workers other than office workers:

	ozs or gms	
	1473	
Midshift Meal (to be served on the job)		
Bread (this may be served in whole or in part as bread, pasta and/or flour)	11	317 (equals 264 gms flour)
Dehydrated Soup	1	30
Fresh Vegetables	6	170
Salt	0.2	5.7

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AFHQ Administrative Memorandum Number 43 (cont'd).

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b. Office Workers - Where considered desirable there may be served on the job a daily issue of a standard meal for office workers, consisting of:

Bread (This may be served in whole or in part as Bread, pasta and/or flour)	50 gms (equals 42 gms of flour)
Dried Vegetables	20 gms
Soup	20 gms
Salt	5 gms
Olive Oil (when available)	5 gms

6. Allowances for other than Office Workers - The following personnel will be entitled to food as detailed in paragraph 5 a above:

a. Workers, other than office workers, employed 100% by the Allied Forces either:

(1) Directly

(2) By contractors and/or industries who in turn are employed by the Allied Forces.

(3) Railway Workers other than those employed in offices.

b. Labor employed, other than as stated in paragraph 6 a above is not entitled to any additional food.

c. Office workers are not entitled to the Midshift Meal.

7. Allowances for Office Workers a. The personnel qualifying for the standard meal for office workers, detailed in paragraph 5 b above are office workers employed by the Allied Forces either:

(1) Directly

(2) By contractors or industries who in turn are employed 100% by the Allied Forces.

b. All cases of workers claiming entitlement under paragraph a (2) above will be referred to HQ AIC0% Food Sub-Commission for a decision as to eligibility.

8. Issues to Contractors - Issues of food to civilians employed by contractors and industry working for the Allied Forces will be strictly controlled by the employing Service in order to insure that:

a. Only bona-fide employees are fed.

b. Food is furnished and distributed on the proper scale.

c. Food leakages do not occur.

9. Deductions - The Service responsible for placing the contract or arranging for the use of the industry will insure that:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memorandum Number 43 (cont'd).

a. Contractors and firms working for the Allied Forces deduct from the wages of their employees the amounts prescribed in paragraph 11 hereof.

b. A deduction is made on invoices rendered equivalent to the deduction from employees wages in respect of food.

10. Provision of Supplies - Responsibility for the provision of supplies is placed as follows:

a. Flour, Dehydrated Soup and Dried Vegetables - The Italian Government is responsible for the provision of flour, dehydrated soup and dried vegetables in territory under its control. In AC/AMG territory this responsiblity rests with the Allied Commission. When these items are not immediately available from Italian Government or Allied Commission sources, for their respective territories, they may be supplied from military stocks. In such cases S & T AFHQ, or Quartermaster, MTOUSA will account to HQ ALCC a consolidated monthly total of the amount issued at the scales authorized in paragraph 5 above and Allied Commission will arrange replacement whether the issue was in Italian Government or AC/AMG territory.

b. Items other than flour, dried vegetables and soup (i.e. Fresh vegetables yeast, salt, etc) will be supplied from military stocks. ST AFHQ and Quartermaster MTOUSA, as the case may be, will demand allocation of these items, as applicable, in the normal manner from local resources.

c. The baking of bread, the manufacturing of pasta and the providing of these items to employing units is a service responsibility.

11. Payment a. Midshift Meal (Workers other than Office Workers)

(1) There will be deducted from the daily wages an amount equivalent to the cost of the food furnished as items of the midshift meal.

This amount will be as follows:

11 ozs of Bread (or equivalent combination of bread, pasta and/or flour)	5 lire
6 ozs of Fresh vegetables	3 lire
1 oz Dehydrated Soup	1 lire
0.2 ozs Salt	No charge

(2) The whole or any part of the Midshift Meal may be issued at the discretion of the Commanders mentioned in paragraph 4. In all such cases the cost of the components so issued will be as prescribed in sub-paragraph a (1) above. 1172

(3) Every effort must be made to make the full scale ration available where local conditions make it desirable.

b. Standard Meal (Office Workers) - This meal will be furnished at a cost of 5 lire per head per issue, which cost shall be deducted from the employees' wages.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memorandum Number 43 (cont'd).

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12. Entitlement to Additional Civilian Rations a. Heavy workers will be entitled under civilian economy effective 1 October 1945 to a civilian supplementary ration card authorizing them to purchase the following:

100 gms Bread
20 gms Minestra daily.

or in the case of Miners & Forestry Workers:

400 gms Bread
20 gms Minestra daily.

b. Heavy workers of the Allied Forces are entitled to similar supplementary rations in addition to the midshift meal authorized under paragraph 6 above.

c. To enable employees of the Allied Forces to obtain civilian supplementary ration cards, employing units will issue 'Certificate of Employment' as per Appendices "A" and "B" to all entitled workers on each pay day.

d. All contractors will be responsible for arranging with the local Italian authorities for the issue of civilian supplementary ration cards to their employees in accordance with the instructions issued by the Italian Ministry of Food.

BY COMMAND OF THE ACTING SUPREME ALLIED COMMANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

2 Inclosures:
APPENDIX "A"
APPENDIX "B"

DISTRIBUTION:
C

0786

Declassified E.O. 12356 Section 3.3/NND No. 785016

Appendix "A" to AFHQ Administrative Memo # 43

(UNIT)

AL SINDACO DEL COMUNE
Ufficio Razionamento.

Data.....

Heavy workers supplementary rations
Lavoratore pesante Razioni Supplementary.

Il presente documento certifica che il sottoscritto ha lavorato per le Forze Armate Alleate in qualità di Lavoratore pesante durante il periodo che va dal.....al.....ed ha diritto di ricevere le razioni supplementari secondo le disposizioni emanate dal Ministero dell'Alimentazione.

This document certifies that the undersigned has been employed by the Allied Forces as a heavy worker during the period from..... to..... and is entitled to receive a supplementary ration card in accordance with the instructions laid down by the Ministry of Food.

Firma del Lavoratore.

TIMBRO (UNIT)

N. Carta d'Identità.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Appendix "B" to AFHQ Administrative Memo #43

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.....
(UNIT)

AL SINDACO DEL COMUNE
Ufficio Razionamento.

Data.....

Forestry Workers/Miners Supplementary
Rations
Boscaiuoli/Minatori Razioni Supplementari

Il presente documento certifica che il sottoscritto ha lavorato per le Forze Armate Alleate in qualita' di Boscaiuolo/Minatore durante il periodo che va dal .....al.....ed ha diritto di ricevere le razioni supplementari secondo le disposizioni emanate dal Ministero dell'Alimentazione.

This document certifies that the undersigned has been employed by The Allied Forces as a Forestry Worker/Miner during the period from..... to..... and is entitled to receive a supplementary ration card in accordance with the instructions laid down by the Ministry of Food.

Firma del lavoratore.

TIMBRO (UNIT)

N. Carta D'Identita.

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APO 394

Suspense ADMIN. MEMO #43

AFHQ - 21.5

Date 5/2

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Transportation	
	Executive Commissioner	2		Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section	✓		Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	✓
	Local Govt			G-1 (A) Civilian Emp.	2
	Public Health Branch			G-1 (B)	✓
	Public Safety			G-4 (A)	✓
	Security Division			G-4 (B)	✓
	Public Health			2675th Regt	✓
	Legal	✓		Headquarters Commandant	✓
	Education			Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant, Allied Commission	✓
	Economic Section	✓		Navy	✓
	Requisition Branch			Land Forces (MMLA)	✓
	Agriculture			Air	✓
	Commerce			Communications	
	Coal Div			Civil Censorship Group	
	Finance	2		W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	
	Food	5		Public Relations Branch	
	Industry			Information Div	
	Mining Div			~~Archivist~~ ALL REGIONS	✓
	Labor	✓		~~U.N.R.R.A.~~ DMG NAPLES	✓
	Public Works & Utilities			~~I.G.C.H.~~ " LIVORNO	✓
	Shipping			" VEN-GIULIA	✓
				ACC BARI	✓
				" BOLOGNA	✓
				" PALERMO	✓
				Annex 3	

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate action
Investigation & Report
Dispatch

Remarks:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

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ADMINISTRATIVE MEMORANDUM)
:
NUMBER 42) 15 September 1945

MILITARY RAILWAY SERVICE, ITALY

Section II, AFHQ Administrative Memorandum Number 65, 1944, is rescinded and the following substituted therefor:

1. As announced in AFHQ General Orders Number 25, 1944, Brigadier R. D. MACKEN, RE, fulfills the dual role of Director of Transportation (British) and Director, Military Railway Service, Italy.

2. The Deputy Director, Military Railway Service, Italy is Colonel W. F. WILSON, T. C., US Army.

3. The Director Military Railway Service, Italy is represented at AFHQ by Major K. L. PROSSER, RE, Deputy Assistant Director of Transportation (British).

4. The normal channel of communications for all correspondence intended for the two Directorates indicated in paragraph 1 above will be as follows:-

a. Rail matters concerning the Italian Railways will be referred in duplicate to the Director, Military Railway Service, Italy.

b. All other communications except railway matters indicated in paragraph 4a above, concerning the Transportation (Tr) Directorate, will be addressed to the Director of Transportation (Tr), Transportation Main, ROME.

c. Correspondence pertaining to US Military Railway Service matters intended for AFHQ will be rendered in duplicate and addressed to:

Deputy Director Military Railway Service, Italy, APO 512,
United States Army.

d. Transportation (Tr) matters intended for AFHQ will be rendered in duplicate and addressed to:

Transportation (Tr) AFHQ.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBURY
Colonel, AGD
Adjutant General

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27 SEP 1945

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN MEMO #42
AFHQ — 1519

Date 27/9

Dist

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Transportation	2 ✓
	Executive Commissioner	2 ✓		Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section	✓		Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	
	Local Govt			G-1 (A) Civilian Emp.	
	Public Safety Branch			G-1 (B)	
	Public Safety			G-4 (A)	✓
	Security Division			G-4 (B)	✓
	Public Health			26755th Regt	✓
	Legal	✓		Headquarters Commandant	✓
	Education			Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant. Allied Commission	✓
	Economic Section	✓		Navy	✓
	Requisition Branch			Land Forces (MEDLA)	✓
	Agriculture			Air	✓
	Commerce			Communications	✓
	Coal Div			Civil Censorship Group	
	Finance	✓		W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	✓
	Industry			Information Div	
	Mining Div			~~archivist~~ ALL REGIONS	✓
	Labor			~~U.N.R.R.A.~~ AMG NAPLES	✓
	Public Works & Utilities			~~I.G.C.R.~~ " LIVORNO	✓
	Shipping			" VEN-GIULIA	✓
				ALLO BOLOGNA	✓
				" BARI	✓

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: Jal

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 41)

9 September 1945

PROCEDURE FOR MAINTENANCE REQUIREMENTS OF FORCES UNDER AFHQ CONTROL WITHIN THE MEDITERRANEAN

AFHQ Administrative Memorandum Number 16, 1945, is rescinded and the following substituted therefor:

GENERAL

1. a. Allied Forces in the Mediterranean theater are maintained by:

(1) Shipment of requirements from extra Mediterranean sources.

(2) Intra-Mediterranean movement by sea of existing resources.

(3) Internal rail movement.

b. The procedure for placing demands for movement by sea to meet the maintenance requirements of Allied Forces in the Mediterranean theater is divided into:

(1) LONG TERM PROCEDURE

(2) SHORT TERM PROCEDURE

2. The Long and Short Term maintenance procedure in respect of GREECE will be in accordance with instructions contained in AFHQ letter, file AG 400/081 GDS-O, dated 1 December 1944, as amended by AFHQ letter, file as above, dated 5 July 1945.

LONG TERM PROCEDURE - ITALY

3. The loading of vessels from extra Mediterranean sources for the United States and British Forces, for which AFHQ has a maintenance responsibility will be arranged by AFHQ for British Forces and Commanding General, NTOUSA for United States Forces, based on forecasts of requirements made by them. The loading of vessels for Coal and Civilian Supplies will be arranged by authorized Civilian Agencies.

4. In order to insure that the loading of ships in extra Mediterranean sailings is related to port acceptance capacity and overall requirements:

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a. Ninety (90) days before the first day of each month, bids will be submitted to G-4 (Mov & Tn), AFHQ, in respect of tonnage requirements of British Army and Royal Air Force, and to G-4, NTOUSA, in respect of US Army Ground Forces and US Army Air Force requirements.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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AFHQ Adm Memo #41 (cont'd)

b. These bids will be assumed to have been accepted unless any indication to the contrary is given by G-4 (Mov & Tn) or G-4 MTOUSA respectively.

SHORT TERM PROCEDURE

5. For ITALY, NORTH AFRICA, SARDINIA, SICILY AND CORSICA - at least 30 days before each successive 30 day maintenance period, Q(Maint) and MTOUSA will receive and examine bids from all users as required, with whom they are respectively concerned, for all destinations shown above and submit finalized demands to G-4 (Mov & Tn) and OCT, AFHQ respectively.

6. Twenty-five (25) days in advance of successive 30 day maintenance periods G-4 (Mov & Tn) and OCT, AFHQ will examine all bids submitted under paragraph 5 above, and unless information to the contrary is given by G-4 (Mov & Tn) AFHQ, all bids will be assumed to have been accepted.

7. After consideration of bids as in paragraph 6 above, G-4 (Mov & Tn) will publish details of all bids accepted by ports.

8. Operative Dates

a. The first month to which the Long Term Procedure applies is JANUARY 1946, the bids for which are due at AFHQ on 1 October 1945.

b. The first 30 day maintenance period to which the Short Term procedure applies will be 2 November 1945 to 1 December 1945, requirements for which are due at AFHQ on 3 October 1945.

MAINTENANCE BY RAIL MOVEMENT IN ITALY

9. All headquarters and users having requirements for movements by rail will submit their requirements to arrive at AFHQ ten (10) days in advance of the weekly maintenance period.

10. Stores bid will show tonnages required by commodities, source of supply and destination. Acceptance of bids for local movement is delegated in certain instances to subordinate Movements (Br) and Transportation (A) Headquarters. Bids for such movement will be submitted to the relevant Movements (Br) and Transportation (A) Headquarters and not to AFHQ.

11. In the event of requirements being in excess of available rail tonnages, a rail POW meeting will be held at AFHQ on the Monday preceding the period commencing seven days later.

12. AFHQ will notify all concerned the firm allocations of rail tonnages made. Final loading instructions to supplying agencies will then be issued through normal channels by the relevant authorities. These instructions will reach supply agencies before noon each Tuesday.

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AFHQ Adm Memo #41 (cont'd)

13. Rail procedure for Northeast and Northwest ITALY is governed by AFHQ letter, file AG 531/077 Q(Maint) - O, dated 31 July 1945.

14. Emergency Bids

a. Alterations to bids, within existing allocations, will be submitted to AFHQ for a decision.

b. Application for adjustment of rail tonnages must be received at AFHQ at least six (6) days before delivery is required.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense M.F.H.D Apm Memo #41 Date _____

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Transportation	2
	Executive Commissioner	2		Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section	✓		Executive Officer (B)	✓
	Dis Pers & Repat			G-1 (A)	
	Local Govt			G-1 (A) Civilian Emp.	
	Public Branch			G-1 (B)	
	Public Safety			G-4 (A)	✓
	Security Division			G-4 (B)	✓
	Public Health			2675th Rept	✓
	Legal			Headquarters Commandant	✓
	Education			Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant. Allied Commission	✓
	Economic Section	✓		Navy	✓
	Requisition Branch			Land Forces (MMIA)	✓
	Agriculture			Air	✓
	Commerce	✓		Communications	
	Coal Div			Civil Censorship Group	
	Finance			W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	
	Food	✓		Public Relations Branch	
	Industry	✓		Information Div	
	Mining Div			Archivist	
	Labor			U.N.R.R.A.	
	Public Works & Utilities			I.G.C.R.	
	Shipping				
				L.O. Rome	✓
				L.O. Sardegna	✓
				L.O. Palermo	✓
				MMIA - Caserta	✓
				Allied L.O. Bologna	✓
				Liguria R.C.	✓
				Lombardy R.C.	✓
				Piemonte R.C.	✓
				Venezia R.C.	✓
				Mtg 13 Corps	✓
				Leghorn Port	✓

Signature
Remarks & Recommendation
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: _____

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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LDR/gr

Adj.

Action	SEH
Info	
Chief Clerk	

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 40)

8 September 1945

RETURN OF EQUIPMENT AND SUPPLIES TO ITALIAN GOVERNMENT

1. Articles, stores, supplies, vehicles and other equipment that have been requisitioned from Italian sources will be returned, when no further need exists, to the Italian Government, in accordance with policies and procedures set forth herein.

2. The units holding such articles, stores, supplies, vehicles or equipment will comply with directives of services normally responsible for such items, in obtaining authority and instructions for making dispositions.

3. a. When it is established that there is no further need for the items, arrangements will be made by Areas/Base Sections for them to be delivered to the Collection Centers established by the Italian Direzione Lavori del Genio Militare at Italian Territorial Military Commands which are established at:

CAGLIARI (SARDINIA)
PALERMO (SICILY)
BARI
NAPLES
ROME
FLORENCE
BOLOGNA
GENOA
TURIN
MILAN
TREVISO
BOLZANO
LEGHORN

b. Motor vehicles will be delivered to the Ispettorati Compartmentali della Motorizzazione Civile in the following cities:

CAGLIARI (SARDINIA)
PALERMO (SICILY)
BARI
ROME
NAPLES
FLORENCE
BOLOGNA
ANCONA
GENOA
TURIN
MILAN
BOLZANO
BRESCIA
VERONA
CATANZARO
LIVORNO

4. A receipt will be obtained from the Italian Direzione Lavori del Genio Militare/Ispettorati Compartmentali della Motorizzazione Civile for each item returned. The Italian Direzione Lavori del Genio Militare/Ispettorati Compartmentali della Motorizzazione Civile will be furnished with full particulars concerning the item returned, including the name or names of the person from whom requisitioned, together with a statement as to the status of any payments. Statements as to payments should include information as to any invoices or unpaid requisitions presented by vendor and forwarded to the Italian Government for payment.

1 of 64

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #40 (cont'd) 6177

5. Instances have occurred of units returning requisitioned items to the person from whom they were requisitioned. This practice is irregular and will be discontinued. The unit remains accountable for the item and there is a possibility of the owner receiving total value payment in addition to the returned item. Units that have made such returns prior to issue of this memorandum will immediately report full facts to formation, area, or base section headquarters, so that status of the item may be regularized.

6. Receipts will be obtained and records maintained and distributed in accordance with directives of the respective services (US and British).

7. Allied Commission will be responsible for maintaining a central record of the reports made by the services as to the items or the value of the items returned to the Italian agencies.

8. When requisitioned items which are no longer required, are installed in factories or other premises which are about to be derequisitioned, and such items are not a part thereof, they will be disposed of in accordance with policies herein either by:

a. Removal to Collection Centers.

b. Leaving on premise, with notification to Commando Genio Militare and Italian Direzione Lavori del Genio Militare/Ispettorati Compartimentali della Motorizzazione Civile at the time the premises are derequisitioned.

9. This Administrative Memorandum does not apply to real estate.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

E. T. CHRISTENBERY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Date _____

Suspense _____

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisers	
	Executive Commissioner	✓		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	✓
	Civil Affairs Section	✓		G-1(A)	
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health	✓		Headquarters Commandant	
	Legal			Allied Civ. Pers. Director	✓
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	
	Coal Div			WMD & PCW	✓
	Finance	✓		Truck Operating Group	
	Property Control Div			Public Relations Branch	
	Food			Information Division	
	Industry	✓		Archivist	
	Mining Division				
	Labor			L.O. BARI	✓
	Public Works & Utilities	✓		L.O. CATANIA	✓
	Shipping			L.O. PALERMO	✓
	Transportation	✓		L.O. SARDEGNA	✓
				Rl.com K.O. BOLOGNA	✓
				NAPLES COMMUNIC	✓
				LIGURIA REG.	✓
				PIEDMONTE REG.	✓
				LOMBARDIA REG	✓
				VENEZIA GIULIA REG	

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks: _____

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
: 10 August 1945
NUMBER 39)

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

AFHQ Administrative Memorandum Number 34, 1945, is amended as follows:

1. Appendix "D" is amended by the insertion of the following footnote:

**The leader of any musical unit may be paid 20% more than the highest paid man under him.

2. Appendix "F" is amended by the insertion of the following footnote:

**The leader of any musical unit may be paid 20% more than the highest paid man under him.

3. Appendix "D" is amended by the deletion of the following:

	Min	Max
Mechanics, sewing machine)		
" , typewriter)	100 lire	135 lire
" , wireless)		

4. Appendix "F" is amended by the deletion of the following:

Mechanic, instrument repairer	100 lire	135 lire
" , wireless	100 "	135 "

5. Appendix "D" is amended by the insertion of the following:

Mechanic	100 lire	135 lire

6. Appendix "F" is amended by the insertion of the following:

Mechanic	100 lire	135 lire

BY COMMAND OF FIELD MARSHAL ALEXANDER:

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C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense _____ Date _____

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisers	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1(A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	✓
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Rept	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMLA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	✓
	Commerce			Civil Censorship Group	✓
	Coal Div			WMD & PCW	✓
	Finance	2		Truck Operating Group	✓
	Property Control Div			Public Relations Branch	✓
	Food			Information Division	
	Industry			Archivist	
	Mining Division				
	Labor	✓		L.O. BARI	✓
	Public Works & Utilities			L.O. CATANIA	✓
	Shipping			L.O. PALERMO	✓
	Transportation			L.O. SARDEGNA	✓
				NAPLES CONTINGENT	✓
				LIGURIA ZONE	✓
				RECCE TO BOLOGNA	✓
				LIGURIA REG	✓
				PIEMONTE REG	✓
				LOMBARDIA REG	✓
				VENEZIA GIULIA REG.	✓
				_____	
				_____	

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: _____

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
: 2 August 1945
NUMBER 38)

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

Paragraph 6, AFHQ Administrative Memorandum Number 37, 1945, is rescinded and the following substituted therefor:

"6. Appendix "D" is amended by the insertion of the following:

**Musicians	Hourly	- for engagements not exceeding 4 hours per hour	75 - 150 lire
	Daily	- for engagements exceeding 4 hours per day	350 - 700 lire
	Weekly	- 1800 - 3000 lire per week	

**The above rates are inclusive of all bonuses and allowances."

BY COMMAND OF FIELD MARSHAL ALEXANDER:

4 AUG 1945

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN. MEMO #38 AFHQ - 2/8/45 Dist

Date 4/8

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisers	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1(A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	✓
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMLA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	✓
	Commerce			Civil Censorship Group	✓
	Coal Div			MMD & POW	✓
	Finance	2		Truck Operating Group	✓
	Property Control Div			Public Relations Branch	✓
	Food			Information Division	
	Industry			Archivist HEADQUARTERS	✓
	Mining Division			" NAPLES	✓
	Labor	✓		" LEGHORN	✓
	Public Works & Utilities			" VEN-GIULIA	✓
	Shipping				
	Transportation			Spare	✓

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: 1459 Jol

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Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

DCK/fs

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 37)

31 July 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

AFHQ Administrative Memorandum Number 34, 1945, is amended as follows:

1. Paragraphs 1a and 1b are rescinded.

2. Paragraphs 6b, c and d are rescinded and the following substituted therefor:

"6. b. The following provisions are generally applicable throughout Italy, Sicily and Sardinia at the discretion of District, Base Section or equivalent commanders for the territory under their control.

(1) Italian Civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix "H" hereto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work in the case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full pay period the proportion of the bonus which may be paid is to correspond with the proportion of basic wages, excluding overtime, earned during that period."

3. The provisions of AFHQ Administrative Memorandum Number 25, 1945, are made applicable to the whole of Italy, Sicily and Sardinia.

4. Appendix "A" is amended by the deletion of: "Band Leader 3000 Minimum 5500 Maximum."

5. Appendix "F" is amended by the deletion of:

"Band Leader 55 lire (per hour plus 20% total cost of band)"

"Band Member 55 lire (per hour)"

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6. Appendix "D" is amended by the insertion of the following:

"**Musicians	Hourly - for engagement not exceeding 4 hours lire per hour	75 - 150
	Daily - for engagement not exceeding 4 hours lire per day	350 - 700
	Weekly - 1800 - 3000 lire per week	

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**The above notes are inclusive of all bonuses and allowances."

7. Appendix "F" is amended by the addition of the details contained in paragraph 6 above, including footnote.

8. The amendments contained in paragraphs 4,5,6 and 7 above are retroactive to 1 July 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
C

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense Admin Memo #37
4FHQ – 317

Date 3/8/45

[redacted]		TO	[redacted]		TO
	Staff Officer to CC	✓		Political Advisers	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	✓
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMLO)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	✓
	Commerce			Civil Censorship Group	✓
	Coal Div			WMD & POW	✓
	Finance	2		Truck Operating Group	✓
	Property Control Div			Public Relations Branch	
	Food			Information Division	
	Industry			~~Archivist~~ All Regions	5
	Mining Division			AMG Naples	✓
	Labor	✓		" Palermo	✓
	Public Works & Utilities			" Foggia	✓
	Shipping				
	Transportation			Spares	5

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks:

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ALLIED FORCE HEADQUARTERS
APO 512

Adjutant
Asst. Adjs.
Asst Adjs.

ADMINISTRATIVE MEMORANDUM)
NUMBER 36)

4 July 1945

Allied Publications Board I
Handling of Imports of Slated Petroleum Products in Italy (excluding Fuels) . . .II
Facilities and Services to be Extended to UNRRA Italy Liaison III

I--- ALLIED PUBLICATIONS BOARD

AFHQ Administrative Memorandum Number 50, 1944, and Section I, Number 22, 1945, are rescinded and the following substituted therefor:

1. a. The Allied Publications Board comprised of representatives of the following have been created;

(1) Psychological Warfare Branch, AFHQ (Chairman).

(2) Censorship Branch, INC.

(3) G-2 Section.

(4) Allied Commission (ALCOM).

HEADQUARTERS
27 NOV 45

b. Allied Commission will be represented by the following:

(1) Political advisors from the US and British Embassies.

(2) Representatives of the Economic Section.

(3) Public Relations Officer.

c. Psychological Warfare Branch will be represented by the following:

(1) Head of PWB Liberated Italy or his representative (Chairman).

(2) Press Chief, PWB Italy or his representative (Executive Secretary).

(3) PWO, PWB, 15th Army Group or his representative.

d. Representatives of OWI and MOI.

2 G-1 Section, MTOUSA in conjunction with G-1 (British) will designate a representative who will sit as a member of the Board whenever a question involving any of the officially designated troop morale newspapers (e.g. Stars & Stripes, Union Jack, Eighth Army News and Yank) is before the Board.

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3. In conformity with the established policy of the Board of progressively delegating its powers to the Italian authorities, full powers are delegated to the Italian Press Commission to grant and suspend in territory under Italian Government jurisdiction press licenses for the publication of newspapers, magazines, books, posters, placards, brochures and similar publications without

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reference to or need of ratification by the Allied Publication Board.

a. The Communes of Naples, Ancona, Livorno, Colle Salvetti and Pisa, will be regarded for Allied Publications Board purposes as territory under Italian Government jurisdiction.

b. The Allied Publications Board reserves the right of intervention in territory under Italian Government jurisdiction at the request of Allied authorities in matters concerning military censorship or undemocratic practices, including the right to suspend or revoke licenses through the channels of the Italian Press Commission.

c. The Allied Publications Board will continue to exercise its full powers in all the territory not under Italian Government jurisdiction.

4. The Board is empowered to draft such regulations and perform such functions as are necessary to properly carry out the following:

a. Control the flow into ITALY, SICILY, and SARDINIA of all newsprint and other forms of paper used for printing publications referred to in paragraph 3; to control all such paper found in ITALY, SICILY, and SARDINIA; to perform such functions as are necessary to maintain adequate supply of such paper, including freezing and releasing of stocks.

(1) Procurement of paper after the end of the current year either from abroad or from local resources will be agreed upon between the Economic Section, AICOM and the Italian Press Commission so far as Italian needs in Government Italy are concerned, and between the Economic Section, AICOM, and Allied Publications Board for the needs of AMG territory.

(2) Responsibility for the distribution of paper for use of the Italian Press in Italian Government territory will be assigned to an agency to be designated by the Italian Press Commission.

b. Control the allocation to specific publications and news organizations of all such communications facilities as are made available by the Chief Signal Officer, this headquarters, for collecting and disseminating news and press matter within ITALY.

c. Direct the consolidation, movement or rehabilitation of all equipment necessary for publication production.

d. Enforce the directives of the various sections concerned with publications problems, and to issue censorship and policy directives as are necessary to the proper carrying out of this authority.

e. Provide for the direction and control of the Italian Press and radio in Italian territory under AMG in accordance with the instructions of the Chief of Staff AFHQ and directives approved by him.

5. Stars & Stripes, Union Jack, Yank, and other officially designated troop morale papers are specifically exempt from Allied Publications Board control and supervision except for paper stocks, materials and facilities acquired in or derived from ITALY, SICILY and SARDINIA, which shall be allotted

Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #36 (cont'd)

by Allied Publications Board based upon need and availability. In the event of acute facility shortages, officially designated troop morale publications will be permitted to participate in the use of available facilities on a "Share and share alike" basis with other licensed publications. The Allied Publications Board will not exercise any control or supervision over Army Expeditionary Radio Stations, British or American.

6. It shall be the duty of the Board to report its activities and submit any recommendations beyond the scope of this order to this headquarters via Allied Commission.

7. The Board may be addressed care of PWB, Unit #12, APO 512.

II---HANDLING OF IMPORTS OF SLATED PETROLEUM PRODUCTS IN ITALY (EXCLUDING FUELS)

AFHQ Administrative Memorandum Number 27, 1945, is amended as follows:

Delete in paragraph 4B from "Long Time Burning Oil - Tn - IRS" to "Sup Steam Cyl Oil Grade 2" and substitute:

	Italy	
	British	US
Long Time Burning Oil	Civil	Civil
Car & Loco Engine Oil	"	"
Loco Gear Grease	"	"
Driving Journal Grease	"	"
Sat. Steam Cyl Oil Grade 1	"	"
Superheated Steam Cyl Oil Gd 2	"	"

III- FACILITIES AND SERVICES TO BE EXTENDED TO UNRRA ITALY MISSION

Paragraph 6f, AFHQ Administrative Memorandum Number 6, 1945, is rescinded and the following substituted therefor:

"6f POL - Issued only by the authorized Italian distributing concern, Comitato Italiano Petroli, i.e. C.I.P. No POL will be issued from WD stocks for U.N.R.R.A. vehicles after 1 August 1945."

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, ACD
Adjutant General

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DISTRIBUTION:
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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN. MEMO # 36 Date 2/7/7

AFHQ — 2417

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisers (A) & (B)	✓
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division	✓		Executive Officer (B)	
	Civil Affairs Section	✓		G-1(A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce	✓		Civil Censorship Group	
	Coal Div			WMD & POW	
	Finance	✓		Truck Operating Group	
	Property Control Div			Public Relations Branch	✓
	Food			Information Division	
	Industry			Archivist UNRRA	✓
	Mining Division			ALL REGIONS	✓
	Labor			ANC NAPLES	✓
	Public Works & Utilities			" LIVORNO	✓
	Shipping			" VEN-GIULIA	✓
	Transportation	✓		Spare	5

Signature _____
Remarks & Recommendations _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

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Remarks: _____

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ALLIED FORCE HEADQUARTERS
APO 512

Adjutant
Asst Adj
Asst Adj
Chief Clerk

ADMINISTRATIVE MEMORANDUM)
:
NUMBER 35)

1 July 1945

Use of German POW and Surrendered Personnel I
Joint Disposal Committee II

I--- USE OF GERMAN POW AND SURRENDERED PERSONNEL

1. It is the policy of this headquarters to make full use of German POW and Surrendered Personnel. At the same time, due consideration of the effect of such labor on Italian labor and economy will be given, provided it does not impede the progress of the redeployment program. To insure uniformity of procedure and policy the following will govern:

a. Presently hired civilians will not normally be discharged in order to permit replacement by POW/SP. This is not intended to prevent replacement with POW/SP in the case of employees who are discharged for cause or who leave employment voluntarily.

b. Italian Cooperator Service Units will be replaced by POW/SP labor, except that the loss of skilled, key personnel caused by the withdrawal or demobilization of Italian Cooperator Service Units may, in so far as is practicable, be avoided by the hiring of such individuals as civilian employees.

c. Where an Italian business, factory or facility is presently operating or may in the future be operated by or for the Allies the civilian employees of such concern will not in general be replaced by POW/SP. Augmentation of labor may be by civilian labor or POW/SP as considered preferable.

d. POW/SP's and civilian labor will not be intermingled in work gangs. POW/SP work gangs may, however, work on the same job with civilian laborers provided it is practicable to avoid close contact. Individual POW/SP's may work on administrative and char duties in offices provided avoidance of close contact with civilian employees is practicable.

e. On new projects, such as depots and rest areas, the use of POW/SP will be the general rule. Consideration will be given to the local civilian unemployment situation in all such cases. If such situation is acute, civilian labor should where practicable be employed at least on a supplementary basis, but the mere availability of local labor imposes no urgent obligation to hire.

2. When specific questions arise which are not covered by these instructions, the following generalities will be given consideration. Italian civilian labor has been of great assistance to the Allies. Faithful workers should not suffer by the introduction of free labor. The Allies are definitely concerned that there shall be no widespread disturbances because of Italian unemployment. The adoption of a fair employment policy and consideration of the right of the individual will do much not only to inculcate a receptive attitude toward Allied democratic institutions but also to introduce such policies into Italian labor relations.

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AFHQ Administrative Memo #35 (cont'd)

II-- JOINT DISPOSAL COMMITTEE

Paragraph 3, AFHQ Administrative Memorandum Number 8, 1945, is amended as follows:

Delete

Joint Chairmen : Assistant Chief of Staff G-4
DQMG G-4(B)

Secretariat : Will be provided by the Allied Force Local Resources Section AFHQ

Insert

Chairman : Chief Administrative Officer

Vice Chairman : Assistant Chief of Staff G-4
DQMG G-4(B)

Joint Secretaries: G-4(A)
G-4(B)

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
C

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN Memo #35
D File - 1/7/45

Date 5/7/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Regional Advisers	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B) & G-0 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th. Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance	✓		W.M.D. & P.O.W.	✓
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Division	
	Mining Division			~~Archivist~~ ALL REGIONS	✓
	Labor	✓		U.N.R.R.A. AMG ARMIES	✓
	Public Works & Utilities			~~I.R.C.C.~~ AMG 13 CORPS	✓
	Shipping			AMG NAPLES, LIVORNO	✓
	Transportation				

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: 1452

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 34) 29 June 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES
FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY & SARDINIA

The following AFHQ Administrative Memoranda are rescinded and the instructions below substituted therefor:

Section	Number	Year	Section	Number	Year
All	47	1944	II	9	1945
All	62	1944	II	15	1945
All	64	1944	II	17	1945
II	2	1945	All	18	1945
II	3	1945	I	24	1945
II	5	1945			

1. Definitions - For the purpose of this memorandum the following definitions apply:

a. Northern Italy is that part of Italy to the North of the Northern Boundaries of Ravenna, Firenze, Pistoia and Lucca Provinces and North and West of the Northern and Western Boundaries of Apuania Province.

b. Southern Italy is that part of Italy to the South of the Northern Boundaries of Ravenna, Firenze, Pistoia and Lucca Provinces and South and East of the Northern and Western Boundaries of Apuania Province.

2. Application of the Regulations - These regulations apply to the direct employment of civilian labor and will be observed by all branches of the Allied Forces. These regulations are not applicable to a civilian organization such as a railroad, public utility, etc., which may be taken over by the Allied Forces.

3. Recruitment

a. British Installations and Units - Applications for employees will normally be made to the nearest D.A.D.L. (Civil) or Pioneer Corps Civil Labor Unit "CLU". Should this not be possible, applications will be made to the nearest Civil Affairs Officer, AMG.

b. American Installations and Units - Applications for employees will be cleared through the nearest Base Section Headquarters or such other Labor Office as may be established in any particular locality from time to time. Wherever possible, all applications should be routed through the AMG/AC Labor Offices.

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AFHQ Admin Memo #34 (cont'd) 68150

4. Rates of Pay

a. Allied Forces Basic Wage Scale - Employees throughout Italy, Sicily and Sardinia will be paid a basic wage below or within the rates set forth in the schedules attached as Appendices "A", "B", "C", "D", "E", "F" and "G", which shall be designated the "Allied Forces Basic Wage Scale" and become effective from the date of issue of this memorandum.

b. Monthly Rates of Pay - For the purpose of calculating payment for periods of less than one month, monthly rates of pay are related to an average of 26 working days per month at 8 hours per day; 30 days per month at 12 hours per day in case of hotel, mess and club employees.

c. Procedure in respect of New Grades - Provisional rates for grades not listed may be established by appropriate Labor Officers in conjunction with AC/AMG. They will confirm in writing to AFLRS and notify the Chairman of the Local Sub-Committee of Labor and Wages Control Committee (AFLR (Italian) Board) concerned the classification and provisional rate of pay fixed. Application will then be made through normal channels to the Allied Force Local Resources (Italian) Board for approval.

d. Pay on Engagement - Italy, Sicily and Sardinia

(1) All labor will be engaged at or below the minimum rate of pay laid down in Appendices "A", "B", "C", "D", "E", "F" and "G" and will be paid at this rate for at least seven (7) days. During this period they will be trade tested and thereafter receive a rate of pay commensurate with their skill and ability below or within the limits set out in Appendices "A", "B", "C", "D", "E", "F" and "G", due regard being given to the local prevailing rates for similar work in industry.

(2) All labor which has been employed previously by the Allied Forces may, at the discretion of the employing service, be reengaged at the same rate of pay on production of a certificate from the previous employing unit stating reasons for discharge and the latest rate of pay in issue.

e. Pay for Night Shifts - The daily basic rate of all persons employed on night shift may be increased by 10 lire. This applies only to workers engaged on a night shift, and not to those working through the day shift into the night. Overtime for such workers will be paid at one and one half times the increased base rate.

f. Differential between Male and Female Employees - The scale and rates of pay for female employees will be 15% less than the comparable rates and scales for male employees except where separate female classifications are listed.

5. Hours of Work and Overtime

a. Hours of Work per Day - All employees will be expected to work a minimum of eight (8) hours per day or forty-eight (48) hours per week, exclusive of meal times or time required to travel to and from the place of employment.

b. Days of Work per Week - They will normally be expected to work a minimum of six (6) consecutive days per week.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo #34 (cont'd)

c. Overtime - Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week and for those whose employment commenced or terminated within any normal pay week for each completed hour in excess of an average of eight (8) hours per day. Excepted from those conditions are those employees specifically designated in the Appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week-day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor.

6. Cost-of-Living Bonus

a. AFHQ Administrative Memorandum Number 62, 1944, as amended by AFHQ Administrative Memorandum Number 18, 1945, is superseded by the following, effective with the commencement of the first pay period subsequent to the date of issue of this memorandum.

b. The following provisions are applicable to Southern Italy, Sicily and Sardinia only, at the discretion of District, Base Section or equivalent commanders for the territory under their control.

(1) Italian civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix "H" hereto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work in the case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full pay period, the proportion of the bonus which may be paid is to correspond with the proportion of basic wages, excluding overtime, earned during that period.

c. In Northern Italy no bonus is authorized for payment with the exception of that authorized:

(1) Under sub-paragraph d below:

(2) By Local Sub-Committees established in accordance with AFHQ Administrative Memorandum Number 25, 1945, and subsequent amendments, application of which is hereby extended to Northern Italy, with the proviso that for Northern Italy the powers of Local Sub-Committees as defined in paragraph 6, AFHQ Administrative Memorandum Number 25, 1945, shall be limited to granting so much as may be necessary of a cost-of-living bonus as set forth in Appendix "H" hereto.

d. Essential key personnel who have been previously employed in Southern Italy, Sicily and/or Sardinia, and who have been trained for a specific job may continue to receive their present rates of pay, including bonuses.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo #34 (cont'd)

7. Advances - No advances of pay or bonuses will be made in any circumstances.

8. Leave

a. Annual Leave with Pay - Leave with pay at the rate of one half (½) day per month may be accumulated by employees in clerical and administrative grades only who have served the Armed Forces satisfactorily for six (6) months or more with the same Employing Service, to accrue from date of employment. Annual leave with pay will be granted to employees whose service has been satisfactory, and if the exigencies of the service permit. Annual leave with pay is not a basic right and cannot be allowed except in the above circumstances. No extra expense to the military unit or installation for the employment of a substitute will be allowed. In no circumstances will pay in lieu of leave be given.

b. Leave without Pay - Leave without pay may be granted for any period, in circumstances approved by the Commanding Officer of the Military unit or establishment.

c. Public Holidays - Public holidays will not be recognized by any military unit or establishment and there will be no extra pay for work performed on feast days or holidays.

9. Feeding of Employees - There will be no feeding of civilian employees except under rules and regulations prescribed by AFHQ.

10. Clothing and Accommodation - Clothing and accommodation will not be provided to civilian employees except under regulations promulgated by AFHQ.

11. Enticement - No unit will be permitted to engage a worker previously employed by an Allied agency unless he has been released by the former employing unit.

12. Allowances

a. Civilian employees when traveling on duty involving absence from the normal place of duty and home may, in the absence of Service accommodation, and rations, be paid subsistence allowance at the following rates for each full day's absence of 24 hours:

Monthly Basic Wage	Daily Subsistence Allowance
9,600 lire and more	250 lire
6,000 lire to 9,5999 lire	225 lire
4,500 lire to 5,999 lire	175 lire
3,500 lire to 4,499 lire	150 lire
less than 3,500 lire	125 lire

Daily Basic Wage	Daily Subsistence Allowance
370 lire and more	250 lire
231 lire to 369 lire	225 lire
170 lire to 230 lire	175 lire
135 lire to 169 lire	150 lire
less than 135 lire	125 lire

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo #34 (cont'd)

(1) For absences of more than ten but less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid for each meal at the discretion of the Commanding Officer.

(2) For absences involving procurement of sleeping accommodation by the traveler at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under paragraph (1) above.

b. No allowances are payable under paragraph (1) above if rations are provided in kind, or under paragraph (2) if quarters are provided.

13. Contractors' Employees - Contractors' Employees should be paid at the local prevailing wage rates, such rates to be ascertained from:

a. Ufficio del Lavoro

b. Camera del Lavoro

c. Unione Industriale

d. Local Sub-Committee, as authorized in AFHQ Administrative Memorandum Number 25, 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

3 Inclosures:
Appendices "A", "B", "C", "D", "E", "F", "G" and "H"

DISTRIBUTION:
C

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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APPENDIX "A" to AFHQ Adm Memo #34

CLERICAL AND ADMINISTRATIVE GRADES (ITALY)

GRADE	LIRE PER MONTH Min.	Max.
Accountant	2200	5400
Assistant Purchasing Agent	3000	6300
Band Leader	3000	5500
Bookkeeper	2200	5000
Cashier Chief	2500	4400
Cashier	2200	3600
Cinema Manager	2200	3900
Clerk Office	2200	3600
Draughtsman	2200	5000
Draughtsman Chief	2500	5400
*Executive (business analysts, exporters, etc)	5000	11000
Interpreter General, male or female	2200	3900
Interpreter Technical	2600	4900
Junior Admin. Assistant, clerk supervisor	2200	5400
*Professional Worker (electrical engineer, doctor, lawyer, dentist and construction, civil or mechanical engineer)	4000	11000
*Senior Administrative Assistant, sub-professional worker	3600	6800
Shop Superintendent	3000	5800
Shorthand Monitor	4500	6000
Supervisor of Labor	9000	10000
Deputy Supervisor of Labor	7500	8500
Assistant Deputy Supervisor of Labor	5500	6800
Teacher, language, whole-time	2600	4900
Telephone operator, English-speaking, male or female	2200	3600
Telephone operator, non-English speaking, male or female	2000	2500
Typist, male or female	2000	3600
Typist, shorthand, English-speaking, male or female	2100	3900
Warehouse Superintendent	2500	5000
Wireless Operator (Sender & Receiver)	3000	5400

*Overtime is not payable in these grades.

NOTES

1. ROME PROVINCE: For Rome Province 10% should be added to the above Basic Rates of Pay, calculated to the nearest five (5) lire.

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APPENDIX "B" to AFHQ Adm Memo #34

MESS AND CLUB GRADES (ITALY)

GRADE	LIRE PER MONTH Min.	Max.
Assistant Cook	2500	2800
Assistant Manager	3000	5000
Assistant Waiter	2500	2300
Barman	3500	4500
Cashier	2500	3600
Cook Head	2900	5500
Cook	2700	4000
Dish Washer	2500	2800
Handyman	2500	2800
Housekeeper (female)	2400	3400
Laundry Hand (Male)	2700	3500
Linenkeeper, Linen Hand (female)	2100	3400
Manager	3900	6500
Orderly (British Mess)	2500	3000
Waiter, Head	3000	5000
Waiter	2700	3700
Waitress	2200	3100
Juveniles (male & female under 18 years) all grades		1500

NOTES 1. All rates subject to a deduction of 30 lire per day where meals are provided.

2. The standard working day for Hotel, Mess and Club employees is 12 hours, and no overtime will normally be paid unless a legal collective contract, existing before 1 September 1942, can be produced and verified by AC/AFG. This only applies to the Hotels which are taken over and where the management is responsible for the entire administration and supply of labor, and not the Hotels, Messes and Clubs which are requisitioned and direct labor employed by the Armed Forces.

3. The rates for Messes and Clubs will apply to the whole of Italy, and no increase is therefore payable in respect of Rome Province.

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APPENDIX "C" to AFHQ Adm Memo #34

HOTEL GRADES (ITALY)

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GRADE	LIRE PER MONTH Min.	Max.
Barman	3500	4500
Bell Boy (18 years of age & over)	2500	2800
Bell Boy (under 18 years of age)	-	1500
Bookkeeper	2000	4000
Boilerman, Hotel	2400	3150
Carpenter, Hotel	2400	3150
Cashier, Chief	2500	4400
Chambermaid	2100	3000
Chef or Head Cook	2900	7000
Chef, Second	2900	6000
Cook	2700	4400
Cook, assistant	2500	2800
Dish Washer	2500	2800
Electrician, Hotel	2550	3600
Elevator Operator	2500	2800
Hall Porter	3000	5900
Handyman	2500	3300
Housekeeper (female)	2400	3400
Laundryhand (male)	2700	3500
Laundryhand (female) or Ironing Woman	2100	2900
Linen Keeper, Linen Hand (female)	2100	3400
Manager	3900	7400
Manager, Assistant, Head Receptionist or Personnel Controller	3500	5900
Mason, Hotel	2400	3300
Painter, Hotel	2550	3150
Plumber, Hotel	2400	3150
Porter	2500	3300
Pot & Utensil Washer	2500	3000
Stillroom Hand	2500	3000
Storeman, Pantryman	2500	3600
Telephone Operator (English-speaking) (male or female)	2100	3600
Telephone Operator (non English speaking) (male or female)	1650	2500
Waiter, Head	3400	6500
Waiter, Second Head	3400	5500
Waiter, Assistant	2500	2800
Waiter	2700	4400
Waitress	2200.	3100
Watchman, Hotel	2700	3900
Juveniles (Male & Female under 18 years of age) all grades		1500

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APPENDIX "C" to AFHQ Adm Memo #34 (cont'd)

NOTES

1. All rates subject to a deduction of 30 lire per day where meals are provided.

2. The standard working day for Hotel, Mess and Club employees is 12 hours and no overtime will normally be paid unless a legal collective contract existing before 1 September 1942 can be produced and verified by AC/AMG. This only applies to Hotels which are taken over and where the management is responsible for the entire administration and supply of labor, and not to Hotels, Messes and Clubs which are requisitioned and direct labor employed by the Armed Forces.

3. The rates for Hotel Grades will apply to the whole of Italy and no increase is therefore payable in respect of Rome Province.

4. These rates represent reasonable rates which should be used as the basis of remuneration in all classes of Hotels. The scales for the various grades are sufficiently wide to allow for differentiation between different classes of Hotels without any separate deduction. Should the grading of hotels in any particular area be necessary for special local reasons it should be arranged at the discretion of the local area Commander within the limits of remuneration laid down.

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APPENDIX "D" to AFHQ Adm Memo #34

CLASSIFIED ARTISAN, SKILLED AND UNSKILLED GRADES (ITALY) 6152

Foreman or Gangor : (Artisan and Skilled Labor) 20% per day more than the basic rate in issue to the highest paid man under his supervision

Foreman or Gangor : (Unskilled Labor) 20% per day more than the basic rate paid to unskilled labor.

Chief Foreman : (Artisan and Skilled Labor supervising three (3) or more Foremen or Gangers) 4000 - 6000 lire per month.

Chief Foreman : (Unskilled Labor supervising three (3) or more Foremen or Gangers) 3000 - 5400 lire per month.

GRADE	LIRE PER DAY Min.	Max.
Ammunition Mechanic	90	135
Anti-Malarial Laborer	-	90
Apprentices, all grades	40	90
Artisan's Mate (helper)	85	105
Armature Winder	100	165
Armourer	100	145
Asphalt Layer	90	120
Baker	90	120
Baler, clothing & soft goods	85	105
Barber	85	115
Battery Worker	90	135
Blacksmith	90	125
Boilermaker	90	125
Boilerman	90	120
Bookbinder	105	125
Bookbinder's Assistant	85	100
Brakeman	90	120
Bricklayer	90	120
Butcher	85	110
Caretaker (cemetery)	90	130
Carpenter	90	120
Caulker	90	120
Charcoal Maker	90	120
Chauffeur & Mechanic	90	125
Chauffeur or Driver	85	105
Chainman	90	115
Checker	85	95
Checker, railway goods yard	90	115
Closers (Boot repairing), male or female	85	100
Clothing Classifier	65	85
Coachbuilder	90	120
Cobbler	90	125
Compositor	105	125
Compositor's Assistant	90	100
Compositor Chief	120	135
Concreter	[illegible]	120

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GRADE	LIRE PER DAY Min.	Max.
Cooper	90	150
Coppersmith	90	135
Coremaker (Foundry)	90	120
Cutters	85	125
Dental Mechanic	100	125
Drier, m/c and Preparer	85	105
Driver, Truck	95	115
Driver, Crane or Winch)		
" , Mechanical Plant)	100	130
" , M.R. Electric)		
" , Steam Roller of IC Stationary)		
Driver Mechanic, Truck	95	125
Driver, Truck and Trailer	100	130
Driver, Engine Loco	100	130
Electricians	95	135
Electro-Plater	90	135
Elevator Repairer Mechanic	95	135
<u>Employees, Clothing, Boot and Shoe Manufacturing Plants</u>		
*Cutter, Machine	100	135
*Machine Operator, male or female	85	105
*Cutter, Pattern	150	195
*Cutter, Assistant	85	95
*Embroiderer, male or female	90	115
*Boot Machinist	90	120
*Boot Machine Operator Mechanic	100	125
Exhumer of Bodies	-	95
Farrier	90	115
Farrier with own anvil	110	135
Fire-Fighter	85	95
Fireman, Oil Fuel, Coal or Steam Loco	90	120
Fitter or Mechanic, Aero, Radial or Diesel	110	145
Fitter or Mechanic, Automobile or MT	100	135
Foundryman	85	115
Gardener	85	95
Gear Cutting Specialist	-	165
Glazier	85	115
Greaser	85	105
Grinder, Precision	100	135
Grooms or Stablemen	85	95
Gunfitter	90	13[illegible]
Hammerman or Striker	90	105
Inspector, Precision Work	140	175
Joiner	95	125

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GRADE	LIRE PER DAY Min.	Max.
Laboratory & Dispensary Assistant	100	125
Lifesaver	85	105
Lighthouse Keeper	85	100
Lineman	100	135
Linotype Operator	100	145
Litho Engraver	130	165
Lithographer	100	145
Lithographer's Assistant	90	105
Locksmith	90	135
Lumber Workers		
Choker Setter	85	115
Dogger	90	115
Edgerman	90	125
Faller	90	115
Log Turner	85	105
Lumber Handler	85	95
	85	105
Machine Minder	70	90
Machine Minder's Assistant	90	135
Machinist	75	100
Markers & Sorters, male or female	90	125
Masons		
Mechanics, sewing machine }	100	135
" , typewriter }		
" , wireless }	-	135
Mechanics, Marine Engr (RN)	90	105
Mechanic's Assistant	-	65
Messenger (English-speaking (under 18 years of age))	70	90
" (English-speaking)(18 years of age and over)	90	105
Milling Hand (Flour Mill)	90	135
Motion Picture Operator	120	150
Motor Launch Driver Mechanic (Venice)	90	135
Moulders	90	115
Nurses, (Hospital)	90	115
Occupational Therapist	85	95
Packer	95	120
Painter, Varnisher, Signwriter	105	125
Paper Cutter Operator	90	115
Parquet Layer	90	125
Pattern Maker	90	115
Pavement Layer	85	110
Permanent Way Inspector	105	140
Pier Supervisor	95	120
Plasterer	85	105
Platelayer (Railroads)	100	125
Plater (Printing)	90	120
Plumber	85	95
Pointsman (Railroads)	85	120
Police Officer, male or female		

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APPENDIX "D" to AFHQ Admin Memo #34 (cont'd)

GRADE	LIRE PER DAY Min.	Max.
Postal Sorter, male or female	75	120
Presser Hand	85	110
Pressers, Machine (Hoffman Steam Press)	90	125
Printer	100	135
Process Engravers	130	165
Photo Developer, Single or Machine	100	120
Printing Machine Minder	90	135
" " Mate	85	105
Quarryman	90	115
Recordak Operator	90	110
Repairer, Watch & Precision Instruments	120	165
Rigger	95	120
Rivet Heater	85	105
Rivetter	95	120
Rivetter Holder-up	85	105
Road Supervisor	90	125
Road Worker	85	95
Saddler	85	115
Saw Repairer & Sharpener	90	115
Sawyer	90	115
Sewing Hand, male or female	60	85
Sheet Metal Worker	100	135
Shoemaker (special Boot & Surgical Work)	100	135
Shunter or Brakesman	85	105
Slater	85	105
Smelterer (Ore Smelting)	90	120
Stacker, Forage, expert	85	100
Stevedore	90	110
Stevedore, coaling ore	100	120
Stevedore Head	100	125
Stereotyper	100	145
Stone, hand cutter	95	120
Storeman or Storewoman	85	100
Tailor (with own machine)	105	125
Tailor (without own machine)	85	105
Tent Maker (with own machine)	105	125
Tent Maker (without own machine)	85	105
Tent Mender	85	105
Tile Layer	90	115
Time-Keeper	90	135
Tinsmith	90	120
Toolmaker	90	125 145
Track Walker, Railroad	85	105
Trimmer, Coal	85	105
Turner	90	135
Truck Master	110	135
Truck Master's Assistant	100	125
Tire Treader	90	135

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GRADE	LIRE PER DAY Min.	Max.
Upholsterer	90	120
Vulcanizer	90	120
Warehouseman or Storekeeper	90	135
Washer, Hand, male or female	85	95
Washer, Machine, male or female	85	105
Watchman	70	90
Welder	95	135
Wheelwright	90	115
# Unskilled Labor (Male, 18 years of age & above)	-	85
(Female, 18 years of age & above)	-	72
(Male or Female, below 18 years of age)	-	45

Laborers on main drains 10 lire per day extra while actually employed on drains

* These grades are restricted to plants engaged in fabricating new articles, or their component parts in repair for the Allied Forces and working under their direct control.

NOTES

1. ROME PROVINCE: For Rome Province 10 lire should be added to the above Basic Rates of Pay.

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APPENDIX "E" to AFHQ Adm Memo #34

MARINE GRADES (ITALY)

GRADE	LIRE PER DAY Min.	Max.
*Diver	110	125
**Linesman (Navy)	85	95
Pumpman (Navy)	85	95
Rope Splicer	90	115
Sailmaker	95	125
Salvage Hand	85	105
Salvage Hand (Master)	100	125
Security Patrol Officer or Deputy Harbormaster	-	165
Shipwright	105	135
SEA-GOING RATES (SCHOONERS)		
Master	-	250
1st Officer	-	200
2nd Officer	-	180
3rd Officer	-	170
Chief Engineer	-	250
1st Engineer	-	200
2nd Engineer	-	180
3rd Engineer	-	170
Bosun	-	150
Cook or Steward	-	140
Seaman	-	130
HARBOR CRAFT RATES - TUGBOATS, "Z" CRAFT, ETC		
Master	-	180
Mate	-	140
Engineer	-	140
Cook or Steward	-	120
Seaman	-	120
Stoker or Fireman	-	125
BARGES & LIGHTERS		
Bargeman and Lighterman	85	105
Master Bargeman and Master Lighterman	100	120

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* Plus 35 lire per hour under water.
** 5 lire per hour extra while tending diver.

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APPENDIX "F" to AFHQ Adm Memo #34

ALL GRADES (SICILY) 6146

GRADE	LIRE PER DAY Min.	Max.
CLERICAL & ADMINISTRATIVE		
Accountant, certified	150	185
Accountant	120	150
Adviser, agriculture	170	200
Adviser, financial (English-speaking Economist)	170	200
Adviser, legal, grad, lawyer (English-speaking)	200	255
Adviser, legal, grad, lawyer	130	150
Adviser, property control (English-speaking)	180	210
Adviser, transportation	200	285
Censor, civil	140	195
Chief re-examiner	100	125
Re-examiner	80	110
Clerk, male	70	100
Clerk, female		
Economic Research Assistant	170	250
Interpreter, oral	90	125
Interpreter, translating	100	125
Manager, office executive (English-speaking)	135	170
Manager, personnel supervisory (English-speaking)	135	170
Manager, refrigeration plant	170	190
Office Boys	35	55
Operators, telephone	90	110
Operators, telephone (English-speaking)	120	140
Overseer, departmental, Class I	155	190
Overseer, departmental, Class II	140	160
Purchasing Agent, fruit & vegetables	230	290
Secretary, executive (English-speaking)	130	165
Secretary, executive	100	130
Superintendent, garage	140	175
Superintendent, warehouse	160	190
Stenographer	100	110
Teacher, language	175	200
Telephone, consultant, technical (English-speaking)	160	200
Timekeepers, male	80	110
Timekeepers, female	70	100
Typists, male	80	105
Typists, female	70	90
Writer	120	145
CLASSIFIED LABOR		
Ammunition Expert	90	110
Appraiser, chief	130	140

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GRADE	LIRE PER DAY Min.	Max.
Appraiser	120	130
Apprentices, all trades	35	75
Armature winder	90	130
Armorer	90	125
Baker	80	105
Band Leader	55 (per hour plus 20% of total cost of band)	
Band Member	55 (per hour)	
Bartender	60	90
Battery worker	80	100
Blacksmith	90	125
Boilermaker	90	125
Bookbinder	80	105
Bookbinder's assistant	60	70
Bootmaker, surgical	110	135
Bricklayer	85	115
Burner, acetylene	80	125
Butcher	80	105
Caretaker, Cemetery	80	105
Carpenter	80	105
Chainman	80	105
Chargehand, female (sub-forewoman)	80	100
Clothing classifier & repairer, female	50	60
Coachbuilder	80	115
Coachpainter	80	115
Compositor, chief	135	145
Compositor	100	135
Compositor, assistant	80	100
Concrete laborer	70	80
Concrete mixer operator	105	115
Cement finisher	105	115
Cooper	100	130
Coppersmith	80	100
Core Maker	105	125
Cupalo Tender	80	125
Dental hygienist & technician		230
Dockgate controller	80	115
Draftsman, engineering	110	140
Driver, crane, automotive	115	140
Driver, motor truck	80	145
Driver, mule	70	80
Driver, Steam roller	100	130
Electrician - wiring	85	125
Electrician - communications	85	135
Electrician - auto	90	125
Electrician - technician	175	190
Engineer, industrial consulting		340
Engineer, electrical	140	170
Engineer, locomotive	105	170

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GRADE	LIRE PER DAY Min.	Max.
Engineer, locomotive diesel	105	150
Engineer, steam, stationary	95	125
Engineer, mechanical	140	170
Exporter, English-speaking (buyer & shipper of export goods)	170	285
Farrier	80	105
Fireman	80	115
Fireman, oil fuel	80	105
Fire Fighter	85	95
Fitter-Automotive (motor mechanic)	90	125
Fitter driver (chauffeur-mechanic)	90	125
Foundryman	80	105
Furnaceman	80	125
Glazier	80	105
Greaser, refrigerating	80	115
Greaser, others	80	105
Grinder, precision	80	105
Hairdresser	80	105
Hammerman	80	105
Hammerman (steam-operated hammer)	90	130
Inspector, citrus fruit	115	170
Joiner, wood	80	115
Keeper, storeroom or warehouse	80	100
Laboratory Assistant	70	90
Laborer, semi-skilled	75	85
Lime Burner	90	115
Lithographer	90	135
Lithographer, assistant	80	100
Locator, Expéditor - C.E.M.		175
Locksmith	95	120
Loftsman	90	125
Machine tender	80	115
Machinist, lathe operator	100	125
Machinist, milling machine operator	100	125
Machinist, plane operator	100	110
Machinist, tool room	100	135
Machinist, bench work	100	125
Maker, cabinet	80	115
Maker, mattress	80	105
Maker, pattern	105	150
Maker, template	80	125
Malaria Control expert	200	250
Mason	80	105
Mechanic, automotive, motor	90	125
Mechanic, diesel	80	125
Mechanic, instrument repairer	100	135

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GRADE	LIRE PER DAY Min.	Max.
Mechanic, Locomotive bench work	80	125
Mechanic, searchlight	135	155
Mechanic, sewing machine	80	100
Mechanic, typewriter	80	110
Mechanic, typewriter, assistant	65	80
Mechanic, wireless	100	135
Medical Practitioner	30 per hour	40 per hour
Molder	100 " day	135 " day
Nursing Orderly	80	105
Operator, crane	80	105
Operator, crane, electrical	80	125
Operator, crane, steam	80	125
Operator, linotype	105	135
Operator, pump	80	110
Operator, radio	95	120
Operator, radio (with rations)	70	95
Operator, radio apprentice	65	85
Operator, radio apprentice (with rations)	40	60
Operator, saw	80	105
Operator, tire	90	125
Operator, winch	80	105
Painter, polisher	80	105
Physiotherapist	115	140
Plasterer	80	105
Plumber	85	115
Porter, cold storage meat	75	85
Printer	100	135
Projectionist, motion picture	110	135
Projectionist, motion picture assistant	80	100
Quarryman - stone cutters	70	85
Radiographer	140	175
Rat catcher		90
Reinforcing iron worker	90	115
Repairer, gasket	80	105
Repairer, shoe	80	115
Research analyst	90	110
Rivet heater	70	95
Rivetter	80	105
Rivetter, bucker-up	60	1472
Saddler	80	115
Saleswoman	60	90
Saw Setter	90	125
Sawyer	80	105
Scraper	65	75
Sheet Metal Worker	90	120
Signwriter	85	110
Skilled remaker of woolen clothing	70	80

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GRADE	LIRE PER DAY Min.	Max.
Skilled repairer of hospital clothing and textiles, female	55	80
Slater	80	115
Smelterer	80	105
Sock and woolen repairer, female	50	70
Steamfitter	85	125
Stoker and fireman	80	105
Storekeeper, tool room	80	110
Supervisor, road	80	115
Tailor, cutter, male	75	85
Tailor, cutter, female	65	75
Tailor, own machine	80	90
Tailor, without machine	70	80
Tailoress, own machine	70	80
Tailoress, without machine	50	70
Tallyman	115	145
Tent mender	80	105
Textile refitter	80	105
Tinsmith	80	105
Toolsmith	80	115
Vulcanizer	80	115
Welder, gas & electric	90	125
Wood turner	80	110
UNCLASSIFIED LABOR		
Boys (under 18 years of age)	-	40
Unskilled laborers, male	60	75
Unskilled laborers, female	-	50
Unskilled laborers, (heavy) female	-	60
Watchman day	55(overtime at 10 lire per hour)	
Watchman night	60(overtime at 12 lire per hour)	
FOREMEN		
Ganger of unskilled labor (not less than 12 laborers)		85
Foreman of unskilled labor		95
Foreman of classified labor 20 lire above the maximum of the particular classification, provided not less than 12 laborers under charge.		
MARINE LABOR (Classified)		
Boathand	75	85
Boathand, chief	85	95
Chipper-caulker	80	125
Coxswain	80	110

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GRADE	LIRE PER DAY Min.	Max.
Diver (plus additional hourly rate of 35 lire when under water)		110
Draughtsman (leadsman)	100	120
Driller, ships' plates	80	115
Loadingman	140	160
Master (superintendant)	185	225
Master (salvage hand)	85	110
Mechanic, ship gear	80	120
Pilot (rate to be fixed at discretion of employing service)		
Quarterman (asst-Supt)	155	190
Quartermaster	130	160
Rigger	90	130
Rivetter, ship	80	115
Sailmaker	80	115
Salvage Hand	70	90
Shipfitter	90	135
Shipwright	90	135

SEAGOING RATES (SCHOONERS)

Master and Chief Engineer	250
1st Officer and 1st Engineer	200
2nd Officer and 2nd Engineer	180
3rd Officer and 3rd Engineer	170
Bo'sun	150
Cook or Steward	140
Seaman	130

HARBOR CRAFT RATES - TUGBOATS, "Z" CRAFT ETC.

Master	180
Mate	140
Engineer	140
Cook or Steward	120
Seaman	120
Stoker or Fireman	125

BARGES & LIGHTERS

Bargeman	85	105
Master Bargeman	100	120

DOMESTIC EMPLOYEES (Classified)

MESS & HOSPITALS

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Caretaker Guard (monthly)		2640
Chef	75	110
Cleaner, officers' quarters, male	65	80
Cleaner, officers' quarters, female	50	70
Cook	75	100
Dish Washer	35	55
Gardener (10 hour day)	55	65

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GRADE	LIRE PER DAY Min.	Max.
Maid	35	55
Orderly, medical and mess (monthly)	880	1760
Orderly, other (monthly)	440	880
Steward - clubs and messes	65	110
Waiter	60	75
Waitress	40	60

HOTEL EMPLOYEES

FOLLOWING IS BASIC RATE FOR SECOND CATEGORY HOTEL
FOR 1ST CATEGORY HOTEL ADD 10%
FOR 3RD CATEGORY HOTEL DEDUCT 10%

Director	5700 monthly	6840 monthly
Assistant Director	5130 "	5700 "
Secretary	15.15 per hour	15.15 per hour
Assistant Secretary	11.00 " "	12.10 " "
Desk Clerk	11.00 " "	12.10 " "
Head Porter	11.00 " "	12.10 " "
Assistant Head Porter	9.65 " "	11.00 " "
Porter	6.90 " "	6.90 " "
Operating Engineer	9.65 " "	12.10 " "
Upholsterer	9.65 " "	12.10 " "
Maid	6.90 " "	6.90 " "
Assistant Maid	5.50 " "	5.50 " "
Elevator Operator, 18 years of age and above	6.90 " "	6.90 " "
Elevator Operator, under 18 years of age	5.50 " "	5.50 " "
Bell-boy	5.50 " "	5.50 " "
Linen-keeper	7.70 " "	7.70 " "
Assistant linen-keeper	6.60 " "	6.60 " "

LAUNDRY EMPLOYEES (Classified)

Drier and preparer, male & female (under 18 years of age)	15 per day	30 per day
Drier and preparer, male, (18 years of age and above)	75	95
Drier and preparer, female (18 years of age and above)	55	75
Ironer, hand, male & female (under 18 years of age)	15	30
Ironer, hand, male, (18 years of age and above)	75	95
Ironer, hand, female (18 years of age and above)	55	75
Ironer, machine, male & female (under 18 years of age)	15	30
Ironer, machine, male (18 years of age & above)	75	95
Ironer, machine, female (18 years of age & above)	55	75
Ironer, chief, male		100
Ironer, chief, female		85
Sorter, (Class II)		90
Sorter, (Class I)		100
Washer, hand, female		45
Washer, machine, male	75	100
Washer, machine, female	55	65

NOTE: Concerning Hotel Employees, including those classified as domestic but working in hotels, all work in excess of the normal eight-hour day will be paid at the regular hourly rate. The basic rule of time and one-half is not applicable.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX "G" to AFHQ Adm Memo #34

SKILLED & UNSKILLED GRADES (SARDINIA)

Classification	Hourly Rate Lire	Daily Rate (8 hours) Lire
Skilled workers	9.90	79.00
Semi-skilled workers	9.58	76.60
Unskilled workers	7.33	58.60
Female workers	4.98	39.80
Apprentices	5.68	45.40

PROFESSIONAL & OFFICE GRADES (SARDINIA)

	Monthly Lire
College or Undergraduate with degrees	4,000
High School Graduate	2,400
Others	1,250

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Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX "H" to AFHQ Adm Memo #34

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COST OF LIVING BONUS AUTHORIZED BY PARAGRAPH 6

1. Bonus for Italian Civilian Employees other than those covered by paragraph 2 of this Appendix.

a. Daily Wage Group

(1) Adult Group

Basic Wage	*Maximum Permissible Bonus per day
Up to and including 120 lire per day	75 lire
From 121 to 125 lire	72 lire
From 126 to 130 lire	70 lire
From 131 to 135 lire	67 lire
From 136 to 165 lire	65 lire
From 166 to 170 lire	62 lire
From 171 to 175 lire	60 lire
From 176 to 180 lire	57 lire
From 181 lire and above	55 lire

(2) Juveniles may be paid a cost-of-living bonus up to 29 lire per day

Note: Abatement at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) in respect of each day on which full rations i.e. all meals are provided to the employee by the employing service.

b. Monthly Wage Group

(1) Adult Group

Basic Wage	*Maximum Permissible Bonus per month
Up to and including 3000 per month	1950 lire
From 3001 to 3100 lire	1920 lire
From 3101 to 3200 lire	1870 lire
From 3201 to 3300 lire	1820 lire
From 3301 to 3400 lire	1770 lire
From 3401 to 3500 lire	1720 lire
From 3501 to 5000 lire	1690 lire
From 5001 to 5100 lire	1620 lire
From 5101 to 5200 lire	1570 lire
From 5201 to 5300 lire	1520 lire
From 5301 to 5400 lire	1470 lire
From 5401 lire and above	1430 lire

(2) Juveniles may be paid a cost-of-living bonus up to 754 lire per month.

Note: Abatement at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) when full rations i.e. all Meals are provided to the employee by the employing service.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

2. Bonus for Italian Civilians employed in Allied Hotels, Clubs and Messes and other Employees whose wages are paid partly in kind.

a. Adult Group

Basic Wage	*Maximum Permissible Bonus per month
Up to and including 3600 lire per month	1325 lire
From 3601 to 3700 lire	1275 lire
From 3701 to 3800 lire	1225 lire
From 3801 to 4900 lire	1175 lire
From 4901 to 5000 lire	1125 lire
From 5001 to 5100 lire	1075 lire
From 5101 to 5200 lire	1025 lire
From 5201 lire and above	955 lire

b. Juveniles may be paid a cost-of-living bonus up to 130 lire per month.

* These maxima are liable to modification by the action of Local Sub-Committees established in accordance with AFHQ Administrative Memorandum Number 25, 1945.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN MEMO #34
AFHQ - 2916

Date 2/7

DIST

FROM		TO			TO
	Staff Officer to CC	✓		Political Advisers	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	✓
	Local Govt			G-1 (B) for EO(B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	✓
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	✓
	Commerce			Civil Censorship Group	✓
	Finance	2		W.M.D. & P.O.W.	✓
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	✓
	Industry			Information Division	
	Mining Division	✓		~~Archivist~~ ALL REGIONS	✓
	Labor			~~U.N.R.R.A.~~ AMG 13 CORPS	✓
	Public Works & Utilities			~~U.S.Grp.~~ AMG ARMIES	✓
	Shipping			AMG NAPLES, LIVORNO	✓
	Transportation			Spares	3

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Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

1/38

0836

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

DCK/fs

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 33)

23 June 1945

Asst. Adjt. Gen.
Asst. Adjt. Gen.
Chief Clerk

INTRA-THEATER TRAVEL

AFHQ Administrative Memoranda Number 70, 1943; Numbers 3 and 55, both 1944; and Section II, Number 1 and Section I, Number 9, both 1945, are rescinded and the following substituted therefor:

1. The following instructions concerning intra-theater travel are published for the information, guidance and compliance by all concerned.

2. For the purpose of this memorandum, the Theater boundary will be considered to include all territory, except Malta and Gibraltar, located within the extreme limits of either the MTOUSA or AFHQ boundary.

3. Commanders to whom authority is delegated to issue travel orders will determine the need for and mode of travel necessary for the accomplishment of the duty directed, secure liaison and security clearances when necessary, and then issue written travel orders. However, only those commanders subsequently authorized by this headquarters, in separate and specific instructions, to authorize travel by aircraft will issue orders authorizing or directing travel by aircraft.

4. Subject to the exceptions contained in paragraph 5 below, and without prejudice to the British system of unit movement orders issued by respective commanders within the limits of their competence, the following commanders are authorized to issue orders directing travel of personnel assigned or attached to their respective commands, and of American or British civilians, as applicable, who are assigned or attached to, or reside within their respective commands, to destinations within the geographical limits of their commands, or to geographical areas and units under the jurisdiction of, or assigned to other major commands, provided the concurrence of the other major commanders is obtained in advance.

Commander in Chief Mediterranean
COMNAVNA
Commanding General of Army Groups and Armies
Commanding General, MAAF
Commanding General, AAF/MTO
Commanding Generals of Air Forces
Commanding General, AAFSC/MTO
ACC in C RAF MEDME
Commanding Generals and Commanding Officers of Base Sections and Base Commands
General Officers Commanding Districts (British)
Commanding General, Hq Land Forces, Greece
Commanding Officer, BTNA
Commanding General, The Replacement and Training Command
Commanding General, Rome Area, MTOUSA
Commanding General, Rome Area Allied Command
Director, Military Railway Service, Italy

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RESTRICTED

Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #33 (Cont'd)

Commanding Officer, Headquarters Command, Allied Force
Chief Commissioner, Allied Commission
Commanding General, US Military Representation, ACC Rumania
Commanding General, US Military Representation, ACC Bulgaria
Commanding General, US Military Representation, ACC Hungary
Commissioner, ACC Rumania, British Mission
Commissioner, ACC Bulgaria, British Mission
Commissioner, ACC Hungary, British Mission
Commanding General, US Group Control Council (Austria)
Deputy Chief Commissioner (Military) Allied Commission for Austria (British)

Requests for travel to geographical areas and units under the jurisdiction of, or assigned to other major commands will contain name, grade, nature of visit, localities to be visited, expected time of arrival, mode of travel and estimated length of stay.

5. The following types of cases will be referred to AFHQ for approval:

a. Requests for travel to Malta and Gibraltar for other than personnel of the British Armed Services.

b. Requests for travel to points in French North Africa by personnel except:

(1) Personnel of the British Armed Services.

(2) Personnel of the French Armed Services.

(3) ADLS and Ships Manifest Couriers.

(4) Personnel departing from Greece whose travel has been approved by AMET or Headquarters, BTNA.

6. The following modes of travel will be used:

a. Surface as necessary.

b. Air:

(1) Priority for air transportation will be granted only in cases where the time element and/or type of mission justifies it.

(2) All travel to be performed via Air Transport Command or Naval Air Transport Service facilities (US) will be governed by the provisions of War Department Circular 451, 1944, as amended, to be subsequently implemented by an AFHQ directive subject: "Procedures Concerning Air Transportation via the Air Transport Command or Naval Air Transport Service".

(3) Each commander or chief of staff section must be certain that the mission of the individual concerned justifies the request and that other means of transportation are less practicable, before he approves a request for air travel to be presented for preparation of orders.

(4) Under no circumstances will air travel be approved solely for the convenience of the individual concerned.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #33 (Cont'd)

c. Rail: - Full use must be made of existing rail schedules, and when possible, travel will be planned sufficiently in advance to permit utilization of this means of transportation.

d. Government Motor Transportation:

(1) Government motor transportation will not be authorized for transporting individuals to points more than 100 miles distant from points of origin except when it is uneconomical or militarily impracticable to accomplish the mission by any other means of transportation. Whenever possible two or more individuals will use the same vehicle.

(2) Scheduled military bus service will be used to the maximum extent practicable.

(3) When applicable and necessary, all travel orders not involving assignment of motor transportation for principal portion of travel to be performed will include authorization for the appropriate command, having primary responsibility for the area in which initial destination is located, to furnish such motor transportation as may be required for local travel in furtherance of the official mission. Need for such special motor transportation, other than that which is normally furnished for short distances and duration by local motor pools, may be indicated in cables which advise interested headquarters of the expected time of arrival.

7. Upon request of the Delegate, American Red Cross, or an authorized representative, final action on request for travel of American Red Cross personnel within the Mediterranean Theater of Operations may be taken by the Commanders concerned, without reference of higher headquarters. In cases involving unusual circumstances, requests may be forwarded to this headquarters for final action.

8. Air travel for personal reasons:

a. The Chairman, Air Priorities Board, is authorized to consider on its own merits, each request for travel for compassionate reasons which has been personally approved in writing by an officer of the Allied Forces of the grade of Colonel or higher grade, or its equivalent in the other services. In case of travel for temporary duty for rehabilitation, recuperation and recovery, the Chairman, Air Priorities Board, is authorized to grant priorities for travel by aircraft in accordance with provisions of Section V, War Department Circular Number 369, 1944. Compassionate reasons include compassionate leave or furlough, compassionate posting and emergency rotation, and temporary duty for rehabilitation, recuperation, and recovery.

Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #33 (Cont'd)

b. Priority rating for air travel solely in connection with leave or furlough other than for compassionate reasons is not authorized and will not be assigned except as in c. below.

c. Lieutenant Colonels or officers of equivalent rank and above, proceeding to the U.K. under "Leave in Addition to PYTHON" or similar scheme may be granted air priority when such officers hold operational commands or positions in this theater, the importance of which necessitates that they return in a minimum amount of time.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. E. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
C

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN MEMO #33 AFHQ — 23/6 Date 30/6

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Transportation	✓
	Executive Commissioner	2		Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division	✓		Executive Officer (A)	✓
	Civil Affairs Section	✓		Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	✓
	Local Govt			G-1 (A) Civilian Emp.	
	Prisons Branch			G-1 (B) FOREIGN	✓
	Public Safety	✓		G-4 (A)	✓
	Security Division			G-4 (B)	✓
	Public Health			2675th Regt	✓
	Legal	✓		Headquarters Commandant	✓
	Education			Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant, Allied Commission	✓
	Economic Section	✓		Navy	✓
	Requisition Branch			Land Forces (AMLA)	✓
	Agriculture			Air	✓
	Commerce			Communications	✓
	Coal Div			Civil Censorship Group	✓
	Finance	✓		W.M.D. & P.O.W.	✓
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Div	
	Mining Div			~~Archivist~~ FILE REGIONS	✓
	Labor			U.N.R.R.A. FILE & FRONTS	✓
	Public Works & Utilities			I.G.C.R. FILE & 13 CORPS	✓
	Shipping			FILE NAPLES, LIVORNO	✓

Spares

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate action
Investigation & Report
Dispatch

Remarks: JMC

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CC 31

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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R E S T R I C T E D

ALLIED FORCE HEADQUARTERS
APO 512

Adjutant | Asst Adjs. | Asst Adjs.

ADMINISTRATIVE MEMORANDUM)
: 30 May 1945
NUMBER 32)

Electric Power Rehabilitation I
Local Resources in Italy - Mainland & Islands II
Establishment of Local Sub-Committees of Labor and Wages Control Committee. . .III

I--- ELECTRIC POWER REHABILITATION

AFHQ Administrative Memorandum Number 58, 1944, and Section I, Administrative Memorandum Number 7, 1945, are rescinded.

1. The Electrical Reconstruction Committee created by above Administrative Memoranda is dissolved.

2. The functions of electric power rehabilitation are transferred to the Allied Commission.

3. Military agencies engaged in electric power rehabilitation activities will coordinate their plans with the Allied Commission.

II --LOCAL RESOURCES IN ITALY - MAINLAND & ISLANDS

AFHQ Administrative Memorandum Number 52, 1944, is amended as follows:

1. Section I, Paragraph 2, Restricted Items is amended by the addition of the following after Item 1:-

"7. Poplar Wood."

2. Section I, Paragraph 1(f), Industrial Gases and Chemicals, delete Serial 29 and substitute:-

"29. Gas Bottles and Containers - other than those specifically designed for the storage of Methane Gas."

III- ESTABLISHMENT OF LOCAL SUB-COMMITTEES OF LABOR AND WAGES CONTROL COMMITTEE

AFHQ Administrative Memorandum Number 25, 1945, is amended as follows:

1. In Paragraph 6b, line 3, before "Allied" insert "Combined" and after "Scale" insert "and bonuses".

2. Paragraph 2b of Appendix "A" is amended by the addition of the words: "(including an appropriate allowance for paid annual and other holidays)".

3. Paragraph 3 of Appendix "A" is amended by the insertion of the words "sickness insurance" after the words "social insurance".

BY COMMAND OF FIELD MARSHAL ALEXANDER:

HEADQUARTERS 1 JUN 1945

C. W. Christenberry 1434
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 374

Suspense ADMIN. MEMO #32
AFHQ — 30/5/45

Date 1/6/45

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisors	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Em.	
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ Pers Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce	✓		Civil Censorship Group	
	Finance	2		M.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	
	Food	✓		Public Relations Branch	
	Industry	✓		Information Div	
	Mining Div			~~Archivist~~ ALL REGIONS	✓
	Labor	✓		~~U.Mob.R...~~ FINANCE & Armies	✓
	Public Works & Utilities	✓		~~L.C.C.C.~~ FINANCE NAPLES	
	Shipping				
	Transportation			Spares	

JAC

Signature _____
Remarks & Recommendations _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

0029

Remarks:

1433

File No. File Subject INDEX To AFHQ Administrative Memoranda

No.	Date	Subject
17	23 Mar.	Road communications - Italy I
		Payment of subsistence allowance to civilians employed by Allied Forces in Italy, Sicily, and Sardinia
18	24 Mar.	Cost of living bonus for italian civilian employees of the Allied Forces
19	31 Mar.	Allied Commission (Relaxed Armistice Terms) I
		Coal Importation And Allocation II
20	3 April	Preservation of property of historical and educational importance in Italy
21	8 April	Procurement and payment policy in "Italian territory" for supplies and services
22	9 April	Allied publications board I
		Transactions in currency and foreign exchange assets... II
23	10 April	Preservation of property of historical and educational importance in Austria
24	17 April	Condition of employment and wage scales for civilians employed by the Allied Forces in Italy,Sicily And Sardinia /.....I
		Local resources in Italy - Mainland and Islands II
25	18 April	Establishment of local sub-committees of labor and wage control committee 1432
26	24 April	Joint Military Finance Committee
27	25 April	Handling Of Imports Of Slated Petroleum Products In Italy (Excluding Fuels)

Declassified E.O. 12356 Section 3.3/NND No. 785016

		Allied Forces
19	31 Mar.	Allied Commission (Relaxed Armistice Terms) .....I Coal Importation And Allocation II
20	3 April	Preservation of property of historical and educational importance in Italy
21	8 April	Procurement and payment policy in "Italian territory" for supplies and services
22	9 April	Allied publications board .....I Transactions in currency and foreign exchange assets... II
23	10 April	Preservation of property of historical and educational importance in Austria
24	17 April	Condition of employment and wage scales for civilians employed by the Allied Forces in Italy,Sicily And Sardinia .....I Local resources in Italy - Mainland and Islands II
25	18 April	Establishment of local sub-committees of labor and wage control committee
26	24 April	Joint Military Finance Committee
27	25 April	Handling Of Imports Of Slated Petroleum Products In Italy (Excluding Fuels)
28	26 April	Petroleum Accounting .....I Allied Force. Local Resources Section II
29	27 April	Local Resources Procedure in Army Areas And Use Of Port/Railway Premises And Materials
30	3 May	Supply Of Food To Italians From Civilian Stocks (Midshift Meal, Office Workers Meal And Supplementary Ration)
31	7 May	Powers And Rights Of Allied Forces In Italian Goverhment Territory

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Declassified E.O. 12356 Section 3.3/NND No. 785016

File No. File Subject AFHQ Administrative Memoranda

No.	Date	Subject
1	4 Jan.	Supply Of Air Forces I
		See Adm. Memo no 9 - 1945 Request For Air Travel II
2	6 Jan.	Wage Scales For Civilians Employed By The Allied Forces
		In Italy, Sicily And Sardinia SEE Also Adm.Memo.No.3 Par.II
3	11 Jan.	Transactions In Currency And Foreign Exchange Assests I
		Wage scales For Civilians Employed By The Allied Forces II
4	19 Jan.	Responsibility For Airfield Construction And Maintenance
		Of Operational Airfields In the Mediterranean Theater
5	31 Jan.	Requisitioning And Derequisitioning Of Civilian Motor Transport
		Payment Of Contractors Employees
6	10 Feb.	Facilities and services to be extended to UNRRA ITALY Mission
7	13 Feb.	~~Power rehabilitation I~~ Rescinded By Adm. Memo no 32-1945
		Dress of civilian employees II
8	14 Feb.	Disposal of surplus property
9	17 Feb.	Request for air travel I
		Conditions of employment And wage scales ect. Italy, Sicily Sardinia II
10	20 Feb.	Conditions under which Italians will be exempted from the
		military service
11	21 Feb.	Military government in Italy I
		Rescission of administrative memoranda II
12	25 Feb.	Payments to C. I. P. I 1:31
		Conditions under which Italians will be exempted from the
		military service II
		Allocation of locally produced foodstuffs I

Declassified E.O. 12356 Section 3.3/NND No. 785016

3	11 Jan.	Transactions in Currency And Foreign Exchange
		Wage scales For Civilians Employed By The Allied Forces II
4	19 Jan.	Responsibility For Airfield Construction And Maintenance
		Of Operational Airfields In the Mediterranean Theater
5	31 Jan.	Requisitioning And Derequisitioning Of Civilian Motor Transport
		Payment Of Contractors Employees
6	10 Feb.	Facilities and services to be extended to UNRRA ITALY Mission
7	13 Feb.	Rescinded By Adm. memo no 32-1945 ~~Power rehabilitation I~~
		Dress of civilian employees II
8	14 Feb.	Disposal of surplus property
9	17 Feb.	Request for air travel I
		Conditions of employment And wage scales ect. Italy, Sicily Sardinia II
10	20 Feb.	Conditions under which Italians will be exempted from the
		military service
11	21 Feb.	Military government in Italy I
		Rescission of administrative memoranda II
12	25 Feb.	Payments to C. I. P. I 1431
		Conditions under which Italians will be exempted from the
		military service II
13	3 Mar.	Allocation of locally produced foodstuffs I
		Supplies and stores for diplomatic agencies..... ..II
14	7 Mar.	Use of comercial facilities for civil requirements
15	13 Mar.	Conditions under which Italians will be exempted from the
		Military service I
		Allied Force basic wage scale II
16	20 Mar.	Procedure for maintenance requirements of forces under
		AFHQ control within the mediterranean

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

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ADMINISTRATIVE MEMORANDUM)
NUMBER 31)

7 May 1945

POWERS AND RIGHTS OF ALLIED FORCES IN ITALIAN GOVERNMENT TERRITORY

AFHQ Administrative Memorandum Number 57, 1944, is rescinded and the following substituted therefor:

1. General

a. It is the policy of the Allied Governments, as military exigencies permit and as the Italian Government is able to take on the responsibility, to hand back to its jurisdiction and administration territory formerly subject to Allied Military Government. In such territory Allied Military Government ceases on the hand-over and the Italian Government assumes jurisdiction and administration.

b. In handing back territory to the Italian Government, certain rights are reserved to the Allied Forces by agreement with the Italian Government. It is necessary that Allied troops in those areas should be aware of the most important of these rights and the manner in which they are to be exercised.

c. For the purposes mentioned herein the territory which may from time to time be included in that handed back to the Italian Government is termed Italian Government Territory. At the present time such territory comprises the Islands of Sicily and Sardinia and all provinces on the mainland south of the northern boundaries of the provinces of Viterbo, Rieti and Teramo with the exception of the comune of Naples which is still under Allied Military Government.

2. Requisitioning - The Allied Forces have retained the power to requisition private and public property and services in Italian Government territory but it is emphasized that this must be exercised sparingly and only for reasons of genuine military necessity. This will be exercised through the Italian authorities. The usual formalities of requisitioning will be followed.

3. Process in Italian Courts - No members of the Allied Forces, Allied followers of such forces, or British or US Merchant Seamen will be subject to jurisdiction of Italian Courts.

4. Crimes against Allied Forces

a. In Italian Government territory crimes committed by Italian nationals, will normally be tried under Italian Law and in Italian courts.

b. The Allied Forces however, have reserved to themselves the right to hold Allied Military Courts in Italian Government Territory for the trial of Italian nationals who commit acts seriously hostile to the Allied Forces, such as cases of espionage or sabotage and to punish them in accordance with the Italian penal code. The reservation of this right is not intended however to encourage the trial of Italian offenders by Allied Military Courts but is to enable them to deal with the most serious offences against Allied personnel or property which cannot effectively be dealt with by Italian Courts.

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AFHQ Administrative Memo #31 (Cont'd) 0125

c. The procedure to be followed, if it is desired that an offense should be tried by an Allied Military Court, will be for the military authorities to give a full statement of the facts to Headquarters Allied Commission with a request that an Allied Military Government Court be convened to hear the charges. It will be the responsibility of Allied Commission to frame the charges and constitute the Court. It is emphasized that only in the most exceptional circumstances such as mentioned in paragraph 4(b) will any case in Italian Government Territory be referred to Allied Military Courts and then only on order of Allied Commission

d. There is reserved to the Allied Forces the power to arrest any persons who are believed to have committed offences against Allied personnel or property. High ranking Italian officials and officers of the Italian Armed Forces should, however, only be arrested in collaboration with the appropriate Italian official (e.g. the Prefect or the Commanding Officer of the officer concerned).

e. Apart from cases mentioned in this paragraph and in paragraph 7 the Allied Forces have no power of arrest in Italian Government Territory.

5. Military Zones

a. The right is reserved by the Supreme Allied Commander, Mediterranean Theater to declare specific areas of Italian Government Territory to be Military Zones. By the issue of such a declaration, the exercise of the powers of Military Government in the Zone in question is assumed by the Supreme Allied Commander, Mediterranean Theater. Should the situation in any area become such as to convince the District Commander that the establishment of Zones is necessary, he should, after consulting the Headquarters Allied Commission where possible, report accordingly to this headquarters, giving full reasons to justify his view.

b. The right is also reserved by the Supreme Allied Commander to have made available to the Allied Forces such facilities, utilities and installations as may be required by him or his agents for such dispositions, use or operation as may be determined.

6. Use of troops in aid of the Civil Power

In the event that the local Italian authorities ask for the assistance of Allied troops in quelling civil disturbances, the local commander will point out that the quelling of civilian riots or disturbances is a matter for the Italian authorities and he will refuse such assistance, unless he is of the opinion that it is necessary for the protection of Allied military interests. Furthermore, before rendering such assistance, the local commander will warn the local official requesting his assistance that the territory in question will be liable to be made forthwith an Allied Military Zone. If time permits, the local commander will consult his superior commander before giving assistance. In any event, if the decision is made to grant the assistance required, the first troops to be used will be such Italian troops as may be under command of District/Base Section Commanders. Allied Commanders will inform their superior Commander without delay of any requests made to them and of the action taken thereon.

7. Military and Civilian Internees - The Allied Forces may continue to hold

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AFHQ Administrative Memo # 31 (Cont'd)

or require the Italian Government to hold in custody military or civilian internees in Italian Government territory. If the Allied Forces require to arrest any person for security or similar reasons such arrest should be carried out in collaboration with Italian officials unless, in any particular case, it is thought that a request to the Italian police to arrest a suspect would be ineffective. In all such cases Allied Force Headquarters will be notified as soon as possible after the arrest has taken place, and an information copy of such notification will be forwarded to Headquarters, Allied Commission.

8. Allied Commission Liaison Officers - Details of the disposition and functions of Headquarters Allied Commission Liaison Officers stationed in Italian Government Territory together with information for the use of Commanders concerning the Italian civil organization and the Italian officials who should be approached by them in their dealings with the Italians has been issued separately by AFHQ letter file AG 091.1/081 GEC-O, dated 29 March, 1945, subject: "Withdrawal of Allied Commission Personnel from Italian Government Territory".

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. F. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense Admin. Memo # 31
AFHQ - 7/5/45

Date 10/5/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisors	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety	✓		G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ Pers Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance	✓		A.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	
	Food			Public Relations Branch	✓
	Industry			Information Div	
	Mining Div			~~Archivist~~ All Records	1 Ea
	Labor			~~U.N.R.R.A.~~ Pubs Stat Arms	1 Ea
	Public Works & Utilities			~~I.L.C.~~ Bank Supply	1
	Shipping			All Depts - 1 Each	
	Transportation				

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

Adjutant	
Asst. Adj.	
Asst Adj.	
Chief	

DGK/ar

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 30) 3 May 1945

SUPPLY OF FOOD TO ITALIAN CIVILIANS FROM CIVILIAN STOCKS
(MIDSHIFT MEAL, OFFICE WORKERS' MEAL AND SUPPLEMENTARY RATION)

AFHQ Administrative Memorandum Number 56, 1944, is rescinded and the following substituted therefor:

1. Scope - This memorandum supersedes all former directives on the subject with the exception of MTOUSA Circular Number 116, 1944 (corrected copy).

2. Applicability - The provisions contained herein are applicable to SICILY, SARDINIA and all portions of the mainland of Italy south of the Army Rear Boundaries. The provisions hereof are applicable within Army Areas as far as operational conditions permit and at the discretion of Army and independent Corps commanders.

3. Authority - Authority is granted to provide food, as set forth herein, during each working period of eight (8) hours or more for Italian civilians, who are:

a. Workers other than office workers;

b. Office workers;

for the Allied Forces. This authority is applicable to civilians employed directly by the Allied Army, Naval or Air Forces, by contractors on their behalf, or to employers of industry operating for the Allied Forces.

4. Responsibility - Where the employee works directly for the Allied Forces, the Army, District, Base Section & Area, or equivalent Commanders, will be responsible:

a. For providing the facilities necessary to prepare and serve meals.

b. For insuring that Allied military personnel are not used for this purpose except in a minimum supervisory capacity where other arrangements are not possible.

c. In conjunction with Allied Commission, for effecting proper distribution of supplementary ration cards for purchase of additional food as hereinafter provided.

5. Ration Scales

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a. Workers other than Office Workers - Below are the details for Midshift Meal and Supplemental Rations for workers other than office workers:

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AFHQ Adm Memo #30 (cont'd)

ITEMS	SCALE 1		SCALE 2	
	lbs. or grms.		lbs. or grms.	
PART I				
Midshift Meal (to be served on the job)				
Bread	3/5 lb	272	-	-
Fresh Vegetables	6 ozs	170	6 ozs	170
Dehydrated Soup	0.8 ozs	22.7	0.8 ozs	22.7
Salt	0.2 ozs	5.7	0.2 ozs	5.7
PART II				
Supplemental Ration Cards, entitling worker to weekly ration of:				
Bread				770
Pasta		150		
Dehydrated Soup		200		

Note: Supplementary Ration Cards will be issued in bulk by the following agencies to whom applications should be addressed by Base Section, Area or equivalent Headquarters:

(a) In Italian Government territory - Sezione Provinciale Alimentazione (SEPRAL), situated in the chief town of each province.

(b) In AMG territory - Provincial Supply Officer, AMG, situated in the chief town of each province.

b. Office Workers - Where considered desirable there may be served on the job a daily issue of a standard meal for office workers, consisting of:

40 grms Pasta
20 " Dried Vegetables
20 " Soup
5 " Salt
5 " Olive Oil (when available)

6. Allowances for other than Office Workers - The following personnel will be entitled to food and supplemental ration cards according to Scale 1 and 2 detailed in paragraph 5 (a) above:

a. Scale 1 - For workers other than office workers employed 100% by the Allied Armed Forces either:

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AFHQ Adm Memo #30 (cont'd)

(1) Directly;

(2) By contractors and/or industries who in turn are employed by the Allied Armed Forces;

(3) Railway workers other than those employed in offices.

b. Scale 2

(1) For workers other than office workers employed by contractors who are employed less than 100% by the Allied Armed Forces, e.g., Public Utilities.

(2) Labor employed on heavy work for the war effort other than that in a (1) and b (1) above.

c. Each case of workers other than office workers claiming entitlement to Scale 2 rations will be presented to HQ ALCOH for a decision as to whether they will receive the entire "2" ration scale or any portion thereof. In determining this, HQ ALCOH will be guided by the following priorities:

Priority I - Public Service workers in electric power, gas, water and communications

Priority II - Heavy Workers other than office workers employed by contractors working less than 100% for the Allied Armed Forces

d. Labor employed, other than that stated in paragraphs 6a and b above is not entitled to any additional food or supplemental ration cards.

e. Office workers are not entitled to either Scale 1 or 2 rations.

7. Allowances for Office Workers

a. The personnel qualifying for the standard meal for office workers detailed in paragraph 5b above are office workers employed by the Allied Armed Forces either:

(1) Directly;

(2) By contractors for industries who in turn are employed 100% by the Allied Armed Forces.

b. All cases of workers claiming entitlement under paragraph a (2) above will be referred to HQ ALCOH for a decision as to eligibility.

8. Issues to Contractors - Issues of food and supplemental ration cards to civilians employed by contractors and industry working for the Allied Armed Forces will be strictly controlled by the employing services in order to insure that:

a. Only bona-fide employees are fed.

b. Food is furnished and supplemental ration cards distributed on the proper scale.

c. Food leakages do not occur.

9. Deductions - The service responsible for placing the control or arranging for the use of industry will also insure that:

a. Contractors and firms working for the Allied Armed Forces deduct from the wages of their employees the amounts prescribed in paragraph 11 hereof.

b. A deduction is made on invoices rendered equivalent to the deduction from employees' wages in respect of food.

10. Provision of Supplies - Responsibility for provision of supplies is placed as follows:

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AFHQ Adm Memo # 30 (cont'd)

a. Midshift meal for workers other than office workers and standard meal for office workers

(1) Flour, dehydrated soup and dehydrated vegetables - The Italian Government is responsible for the provision of flour, dehydrated soup and dehydrated vegetables in territory under its control. In AC/AIG territory this responsibility rests with the Allied Commission. When these items are not immediately available from Italian Government or Allied Commission sources for their respective territories, they may be supplied from military stocks. In such cases, S & T, AFHQ, QMG, PBS, or QMG, Adriatic Base Command will present to HQ ALCOM a consolidated monthly total of the amount issued and Allied Commission will arrange replacement whether the issue was in Italian Government or AC/AIG territory.

(2) Other Items - Other items will be supplied from military stocks. S & T, AFHQ, QMG, PBS, or QMG, Adriatic Base Command as the case may be will demand allocation of these items, as applicable, in the normal manner from local resources

(3) The baking of bread is the responsibility of the employing service.

b. Supplementary Ration - The supply to the normal civilian channel of the food constituting the supplementary ration is the responsibility of the Italian Government in territory under its control and the responsibility of Allied Commission in AC/AIG territory.

11. Payment

a. Midshift Meal (workers other than office workers)

(1) There will be deducted from the daily wages an amount equivalent to the cost of the food furnished as items of the midshift meal. This amount will be as follows:

3/5 lbs Bread	3 lire
6 ozs Fresh Vegetables	3 lire
0.8 ozs Dehydrated Soup	1 lire
0.2 ozs Salt	No charge

(2) The whole or any part of the midshift meal may be issued at the discretion of the Commanders mentioned in paragraph 4. In all such cases the cost of the components so issued will be as prescribed in sub-paragraph a (1) above.

(3) Every effort must be made to make the full scale ration available where local conditions make it desirable.

b. Standard Meal (Office Workers) - This meal will be furnished at a cost of 5 lire per head per issue, which cost shall be deducted from the employees' wages.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN. MEMO #30 Date 7/5/45
AFHQ 3/5/45

DIST

FROM	TO	FROM	TO
Staff Officer to CC	✓	Political Advisors	
Executive Commissioner	2	Establishment Section	✓
Message Center		Executive Officer (A)	✓
Liaison Division		Executive Officer (B)	
Civil Affairs Section	✓	G-1 (A)	✓
Dis Per & Repat		G-1 (A) Civilian Emp.	2
Local Govt		G-1 (B)	✓
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	✓
Security Division		2675th Regt	✓
Public Health		Headquarters Commandant	✓
Legal	✓	Allied Civ Pers Director	
Education		Adjutant, Allied Commission	✓
Monuments & Fine Arts		Navy	✓
Economic Section	✓	Land Forces (AMLA)	✓
Requisition Branch		Air	✓
Agriculture		Communications	
Commerce		Civil Censorship Group	
Finance	2	M.M.D. & P.O.W.	
Property Control Div		Motor Transport Group	
Food	2	Public Relations Branch	✓
Industry		Information Div	
Mining Div		~~Archivist~~ ALL REGIONS	1 En
Labor	✓	~~Civil Affairs~~ A.A.G. 5 & 8 ARMIES	1 En
Public Works & Utilities		I.G.C.R. ATC NAPLES	1
Shipping			
Transportation			

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Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

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ALLIED FORCE HEADQUARTERS
APO 512

Adjutant
Asst. Adj.
Asst. Adj.
Chief Clerk

ADMINISTRATIVE MEMORANDUM)
:
NUMBER 29) 27 April 1945

Local Resources Procedure in Army Areas I
Use of Port and Railway Premises and Materials II

I--- LOCAL RESOURCES PROCEDURE IN ARMY AREAS

1. Letter, Headquarters Allied Armies in Italy, above subject, dated 29 September 1944 is hereby rescinded.

2. The following considerations will govern in the procurement of local resources found in Army Areas:

a. Operational requirements of forward formations will have first call on all local resources lying within Army boundaries. In this connection attention is invited to AFHQ Administrative Memorandum Number 14, 1945, the provisions of which are not altered by this Memorandum.

b. Any balances remaining after the demands at (a) above have been satisfied will be made available to meet the requirements of the Allied Armed Forces and the civil administration.

c. Procurement of local resources will in all areas be restricted to the Service or Staff Sections normally responsible for their supply.

d. AMG/AC will be the sole authority for freezing stocks of commodities required by the Armed Forces.

e. Interchange of available resources between Armies will be arranged mutually.

3. In order to apply the considerations listed in paragraph 2 above the following instructions will be effective:

a. Operational requirements may be met to the limit of availability without reference to this headquarters.

b. Available balances of controlled or restricted items not required by Armies in Army Areas will be reported to AFLR Section, RAAC. Attention is invited to Section III, AFHQ Administrative Memorandum Number 46, 1944, which defines controlled and restricted items.

c. Services and Staff Sections of AFHQ/MTOUSA, including the Allied Navies and Air Forces wishing to investigate local resources in Army Areas will do so only after securing approval from the Army concerned; such approval to be specific as to the object of the investigation and the area to be investigated.

d. Services and Staff Sections of AFHQ/MTOUSA, including the Allied Navies and Air Forces, other than those under command of Armies, will only negotiate purchases of controlled and restricted resources in the execution of a release order issued by the AFLR Board.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #29 (Cont'd)

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e. The control of electric power is vested in AFHQ.

f. Foodstuffs are not considered as operational requirements of forward formations, as fresh fruits and vegetables are provided as necessary by the normal provisioning services. It is the responsibility of the procurement officers of the provisioning services in Army Areas to coordinate with local AMG/AC officials in the determination and purchase of surpluses. The effect of such coordination will be to eliminate any purchases which would result in depriving the local population of its food supply. Where conditions are such that no surpluses exist and it is imperative that fresh produce be purchased, authority to exchange preserved food for fresh produce will be requested from AFHQ/MTOUSA. In this connection attention is invited to Section III, AFHQ Administrative Memorandum Number 42, 1944.

II-- USE OF PORT AND RAILWAY PREMISES AND MATERIALS

1. AFHQ Advance Administrative Echelon, Administrative Instruction Number 15, above subject, dated 11 December 1943, is hereby rescinded.

2. It is of the utmost importance that the essential railways and ports of Italy be rehabilitated with a minimum of delay. In order to assist in this effort the following orders on the use of railway and port transportation premises and materials, and the materials of contractors engaged on work on railways and ports are effective forthwith.

3. All railway premises, including transit sheds, sidings, station buildings, and yards, and all that portion of a port which is specifically set aside for Transportation purposes by agreement of Naval and Military Authorities are Reserved Transportation Areas. No depots or installations will normally be set up within Reserved Transportation Areas, and no stores or materials will be stored in them, except those which are required for port or railway operation. This does not apply to special installations such as Bulk Petrol or Cold Storage Plants.

4. No equipment or materials of an essentially railway nature or especially designed for railway or port working will be acquired from Reserved Transportation Areas (which, for the purpose of this paragraph, include private sidings and yards) by others than British Movements or US Transportation authorities controlling the area without application to such authorities. In case of such application the Movements or Transportation Branch of the staff will insure the proper coordination with the Director of Military Railways or with the Port Transportation Authorities, as the case requires.

5. General engineering stores or materials belonging to the Italian State Railways or to Port Authorities, which have been taken in hand on the effective date of this memorandum by the railways, the DMRS, or Port Authorities in rear of Army boundaries, will be treated as in paragraph 4 above. In newly liberated territories the provisions of Section I, above and Section III, AFHQ Administrative Memorandum Number 46, 1944, apply to all other than equipment and materials of an essential railway nature or especially designed for port working.

6. As a general rule, port and railway buildings will not be occupied as billets except by personnel of Transportation units engaged in repair or operation of ports or railways or by Transportation or Movements Staff. Other units, except as authorized by Army Commanders in their areas, will obtain permission from the proper Movements or Transportation authority prior to occupancy.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #29 (Cont'd)

7. When railway premises are occupied by military units or when adjoining sites are occupied, railway employees who are properly identified will not be prevented from working on the premises or denied access to railway stores authorized and required for their work. All railway employees carry an identity card on the outside of which appear the words "Ferrovie Dello Stato". Except in Army Areas for operational reasons, the homes of railway employees will not be occupied by military personnel except on approval of Headquarters AFHQ/MTOUSA.

8. While it is not desired to restrict the operational actions of Army Commanders, it must be emphasized that interference with railway and port installations, or the diversion to other use of railway and port equipment, even in the forward areas, may have serious consequences on the reopening of forward railway communications and ports. Special railway and port equipment which is moved in Army Areas for operational requirements will be released and returned, where practicable, as soon as the operational needs permit.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADDIN-IDEM #29 FPFHQ - 27/4/45

Date 30/4/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisors	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ Pers Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce	✓		Civil Censorship Group	
	Finance	✓		J.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	
	Food	✓		Public Relations Branch	
	Industry			Information Div	
	Mining Div			~~Archivist~~ FOR REGIONS	1EA
	Labor			~~U.N.R.R.A.~~ DMC & 5 C Areas	1 EA
	Public Works & Utilities	✓		~~I.G.C.R.~~ DMC Naples	1
	Shipping				
	Transportation	2			

DMC

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks: 1422

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ALLIED FORCE HEADQUARTERS
APO 512

Asst. Aos.	
Asst Aos.	26 April 1945
Chief Clerk	

ADMINISTRATIVE MEMORANDUM)
NUMBER 28)

Petroleum Accounting I
Allied Force Local Resources Section II

I -- PETROLEUM ACCOUNTING

1. With effect from 21 April 1945, all Services holding Common Pool stocks of Slated Petroleum Products, as defined in AFHQ Administrative Memorandum Number 27, 1945, will record issues by nationalities in French North Africa, Sicily, Sardinia, Corsica and Greece, and report to AFHQ Petroleum Section as set out below.

2. Naval, Fuels & Lubricants - C-in-C, Mediterranean is requested to direct RN, USN, French, Italian and Greek Navies or Civilian Agencies holding Common Pool Stocks in all Mediterranean ports under his control, including Southern France, to segregate and record issues by nationalities as under:

a. Naval Units - By Flag

b. Merchant Ships - By Charter and supported by receipts

c. Inshore Releases - By nationality of demanding service.

Stocks in Southern French ports are under SHAEF control. Issues will be reported by Southern French Agencies, to Headquarters, COMZONE, ETOUSA, for accounting purposes in lieu of the present monthly formula percentage.

3. Ground Requirements - Holding or controlling Services will segregate issues between nationalities within the area under their control.

4. Aviation Fuels and Lubricants - RAF, AAFSC, ATC and other slating agencies will record issues into aircraft by nationalities at airfields under their control. RAF records will include issues at Tripoli (Lybia). Issues to Commercial Air Lines not under Government contract and not refuelled through Civilian Organizations will be segregated and supported by signed receipts.

5. Issues to Civilians and Indigenous Armed Forces - Such issues will only be made and releases reported as detailed in AFHQ Administrative Memorandum Number 49, 1944.

6. Reports - Monthly summary of issues as at 20th each month will be forwarded by Slating Services to Petroleum Section, AFHQ, through the same channels as their monthly Petroleum Slate.

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7. Losses - Internal operational losses will be pro-rated between participating nationals on the basis of withdrawals.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #28 (cont'd)

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II - ALLIED FORCE LOCAL RESOURCES SECTION

AFHQ Administrative Memorandum Number 77, 1943, is rescinded and the following substituted therefor:

1. The Allied Force Local Resources Section (AFLRS) has been established as a staff section of this headquarters under the supervision of the Chief Administrative Officer, with station in Rome.

2. The Section will:

a. Advise the CAO, and, on request, the Allied Force Local Resources (Italian) Board, and any other local resources board which may be organized, concerning local resources including their procurement, utilization, allocation, and price coordination, and concerning wage scales and other matters affecting civil employees of the Allied Armed Forces.

b. Furnish or arrange for the furnishing of information concerning local resources to local boards including their committees and to the supply services and aid in the procurement of local resources required by the armed forces.

c. Draft and submit to the CAO, AFHQ, executive instructions when so directed or in conformity with the agreed action of a local board. This will include the securing of the necessary concurrences of other interested staff sections. Where executive instructions are drafted in conformity with the Allied Force Local Resources (Italian) Board agreed decisions, concurrences are required only to the extent that the draft instruction clearly sets forth the agreed decision of the board.

d. Coordinate with AC/AMG with a view to using the full information collecting facilities of AC/AMG and avoiding duplication of effort.

e. Receive requirements from procuring services for allocations of controlled or restricted local resources by committees of a board, and pass the requirements on to the proper committees, and to issue release orders after allocations have been made by boards/committees.

f. Furnish such secretariat for local resources boards and committees as may be directed by the CAO, and assure proper distribution of board and committee minutes.

g. Issue such non policy informational and procedural instructions as may be directed by the CAO or the Allied Forces Local Resources (Italian) Board.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Date 30/4/45

Suspense ADMIN MEMO #28 — 1 MAY 45 — 26/4/45

FROM		DIST TO	DIST FROM		TO
	Staff Officer to CC	✓		Political Advisors	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1 (A)	✓
	Dis Per & Repat			G-1 (B) Civilian Emp.	
	Local Govt			G-2 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ Pers Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMLA)	✓
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce	5		Civil Censorship Group	
	Finance	✓		M.M.L. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry	✓		Information Div	
	Mining Div			~~Archivist~~ DMG 5 + 8 Areas	1 Ea
	Labor	✓		U.N.R.R.A. 5th Region	1 Ea
	Public Works & Utilities	✓		I.G.Crh. DMG Regions	1
	Shipping				
	Transportation	✓			

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

COPY 1

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Remarks:

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ALLIED FORCE HEADQUARTERS
APO 512

Adjutant	
Asst. Aos.	
Asst Aos.	
25 April 1945 Chief Clerk:	

ADMINISTRATIVE MEMORANDUM)
NUMBER 27)

HANDLING OF IMPORTS OF SLATED PETROLEUM PRODUCTS
IN ITALY (EXCLUDING FUELS)

1. All petroleum products imported into this theater through the medium of the Mediterranean Oil Slate are common pool items.

2. The term "common pool" means that:

a. The requirements for all using agencies of any grade are consolidated and requisitioned for importation in one quantity.

b. On arrival the product is not divided between using agencies but held in one stockpile by one stockholder and issues are made to:

(1) US and British as requested

(2) Other Nationals as allocated, in accordance with AFHQ Administrative Memorandum Number 49, 1944.

3. Stocks held by the Common Pool Stockholder are available for allocation between the Using Agencies by AFHQ.

4. a. The Common Pool Stockholder will normally be the service which has the greatest offtake of each grade, i.e., the service responsible to the users for the supply of a particular product.

b. Stockholding agencies are listed as follows:

PRODUCT	AGENCY Italy	
	British	US
Grade 1100 Aviation Oil	S & T	AAFSC/MTO
Grade 1120 Aviation Oil	S & T	AAFSC/MTO
Grade 1065 Aviation Oil	S & T	AAFSC/MTO
Grade 1080 Aviation Oil	S & T	AAFSC/MTO
O E 10 HD	S & T	QM
O E 30 HD	S & T	QM

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #27 (cont'd)

PRODUCT	AGENCY	
	Italy	
60109	British	US
O E 50 HD	S & T	QM
Grade 90 Gear Lube	S & T	QM
Grease GP No 0	S & T	QM
Grease GP No 1	S & T	QM
Grease GP No 2	S & T	QM
Water Pump Grease	S & T	QM
Solvent, Dry Cleaning	ORD	QM
Long Time Burning Oil	TN	MRS
Car and Loco Engine Oil	TN	MRS
Loco Gear Grease	TN	MRS
Driving Journal Grease	TN	MRS
Sat Steam Cyl Oil Grade 1	TN	MRS
Sup Steam Cyl Oil Grade 11	TN	MRS
Turbine Oil	Civil	Civil
Machine Lub Oil Grade 8	Civil	Civil
Machine Lub Oil Grade 30	Civil	Civil
Oil GP Low Temp Lube	Civil	Civil
Cutting Oil Mineral-Lard	Ordnance	Ordnance
Soluble Cutting Oil	Ordnance	Ordnance
Insulating Oil	Ordnance	Engineers
Liquid Petrolatum Heavy	Civil	Civil
Liquid Petrolatum Light	Civil	Civil
Medicinal Vaseline	Civil	Civil
Industrial Vaseline	Civil	Civil
Refined Paraffin Wax	Civil	Civil

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #27 (cont'd)

PRODUCT	AGENCY	
	Italy	
	British	US
Unrefined Paraffin Wax	Civil	Civil
Agricultural Spray Oil	Civil	Civil
Chain and Wire Rope Lube	Civil	Civil
Acetone	Ord	Ord
Prestone	S & T	Ord
Recoil Oil Light	Ord	Ord
Recoil Oil Heavy) Recoil Oil Special)	Ord	Ord
Hydraulic Brake Fluid	Ord	Ord
Grease Graphited Light	Ord	Ord
Solid Asphalt	RE	Eng
Cut-Back Asphalt MC-3	RE	Eng
Cut-back Asphalt RC-3	RE	Eng
Waterproofing Asphalt	Civil	Civil
Fog Oil	CWS	CWS
Stern Tube Grease	RN	RN
SAE 10	RN	RN
NS 2075	RN	RN
NS 2110	RN	RN
NS 2135	RN	RN
NS 2190	RN	RN
NS 2190 T	RN	RN
NS 3065	RN	RN
NS 3080	RN	RN
NS 3100	RN	RN

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #27 (cont'd)

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PRODUCT	AGENCY	
	Italy	
	British	US
NS 4065	RN	RN
NS 5190	RN	RN
NS 9170	RN	RN
NS 9250	RN	RN
NS 9370	RN	RN

5. Using agencies of the Armed Forces not included on the list of Common Pool Stockholders, will draw up to their slated requirements from Common Pool, by direct application to the stockholding agency concerned. When the stock position requires priority of issue between using agencies, the position will be reported to AFHQ, who will assess such priorities.

6. Records of stock as submitted to AFHQ for slating purposes will include common pool stocks only. Issues made from common pool to using agencies will be regarded as issues to consumption.

7. In the interest of economy, efficient control and fairness to all users, no service will accumulate stocks outside the common pool stocks and sub-stockpiles will not be built up.

8. The Common Pool Stock Holder will be responsible for the dispatch of products under his control direct to the shipside or the consuming agency as directed by AFHQ/MTOUSA.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. F. C. CHRISTENBURY
Colonel, AGD
Adjutant General

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN MEMO #27 AFHQ - 25/4/45

Date 30/4/45

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Advisers	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce	5		Civil Censorship Group	
	Finance	✓		W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry	✓		Information Division	
	Mining Division			~~Archivist~~ ALL REGIONS	1 Ea
	Labor			~~U.N.R.R.A.~~ AMG 5 & 8 Armies	1 Ea
	Public Works & Utilities	✓		~~I.G.C.R.~~ AMG & Reps Comm	✓
	Shipping				
	Transportation	✓			

Signature
Remarks & Recommendations
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Appropriate Action
Investigation & Report
Dispatch

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Remarks:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

24 April 1945

Adjutant
Asst. Acs.
Asst Acs.
Chief Clerk

ADMINISTRATIVE MEMORANDUM)
:
NUMBER 26)

JOINT MILITARY FINANCE COMMITTEE

1. Section II, AFHQ General Orders Number 6, 1943 is rescinded by separate action.

2. The Joint Military Finance Committee (JMFC) is hereby reestablished with composition and terms of reference as shown below:

a. Composition

Chairman	Fiscal Director, MTOUSA.
Vice Chairman	Financial Adviser (British)
Members	Fleet Supply Officer, US 8th Fleet.
	Fleet Supply Officer, Royal Navy.
	US Claims Officer.
	Vice President Claims Commission (British).
	Financial Adviser, RAF.
	Financial Adviser, G-5, AFHQ
Secretariat	Joint Secretariat, composed of one member of the staff of the Financial Adviser, British, and one member of the staff of the Fiscal Director, MTOUSA.

b. Terms of reference:

(1) Insure the co-ordination of Allied military financial policy in the Mediterranean Theater of Operations and advise the CAO thereon.

(2) Receive from spending special staffs and services and other bodies responsible for originating directives having any financial bearing all proposed directives common to all forces prior to issuance, to insure co-ordination with the policies and technicalities of the respective Allied financial services.

3. In the discharge of its duties the JMFC will work in close co-operation with the Allied Commission. To assist to this end and to assure direct liaison, the Allied Commission will be invited by the JMFC to have a representative present at each scheduled meeting of the committee.

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AFHQ Administrative Memo # 26 (Cont'd)

4. The JMFC may at its option add such members as may be desirable and co-opt such other persons as may be necessary for the conduct of its duties.

5. In those forces in which instructions are signed and issued by or on behalf of a chief of a staff or service section, the responsibility for reference to the JMFC of proposals having a financial bearing which may affect some other force, will lie with the officer who will eventually sign and issue the instructions. In those forces in which instructions are signed and issued by an agency which is not responsible for the content of the instructions, responsibility for reference to the JMFC will rest with the general or special staff section having primary interest.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN MEMO #26 Date 25/4/45
DFAG - 24/4/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Po[illegible] Advisers	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal	✓		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance	2		W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	
	Food			Public Relations Branch	✓
	Industry			Information Division	
	Mining Division			~~Archivist~~ All Regions	1 Ea
	Labor			~~U.N.R.R.A.~~ FMG 5 + 8 others	1 Ea
	Public Works & Utilities			~~I.G.C.H.~~ FMG Supplies	1
	Shipping				
	Transportation				

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CC 23

Remarks:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

Adjutant
Asst. Adj.
Asst Adj.
Chief Clerk

ADMINISTRATIVE MEMORANDUM)
NUMBER 25) 18 April 1945

ESTABLISHMENT OF LOCAL SUB-COMMITTEES OF
LABOR & WAGES CONTROL COMMITTEE

Reference is made to Paragraph 5, AFHQ Administrative Memorandum Number 41, 1944.

1. General - At the twenty-second meeting of the Allied Force Local Resources (Italian) Board held on 7 April 1945, the following was decided:

a. That local Sub-Committees of the Labor & Wages Control Committee will be established in Base Sections and Districts (including Rome Area Allied Command)

b. That such local Sub-Committees will be given strictly limited powers to adjust, where necessary, wages paid by the Allied Forces to civilian employees, to insure that the wages so paid bear a suitable relationship to those paid by civilian industries in the same locality.

2. Object - The object of this instruction is to detail the constitution, terms of reference and powers of the local Sub-Committees referred to in paragraph 1 above.

3. Constitution and Territorial Jurisdiction

a. Chairmanship - The Chairman of any local Sub-Committee will be appointed by the Base Section or District Commander (including Commanding General, RAAC) under whose jurisdiction falls the local administration of the territory concerned.

b. Membership - The original membership will be designated by the Commander appointing the Chairman. The membership should be representative of each employing service, Allied Commission/Allied Military Government, US and British labor advisors, and such others as the situation may demand, but should be kept as small as practicable to give essential representation. By agreement a Sub-Committee may alter its membership and co-opt such parties as may be considered expedient.

c. Jurisdiction - The territorial jurisdiction of each Sub-Committee will be clearly defined by the Commander appointing the Chairman. The Sub-Committees will recommend territorial changes when considered desirable.

4. Terms of Reference - The terms of reference of the Local Sub-Committees will be:

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a. The establishment of necessary local wage scale or bonus adjustments for civilian employees of the Allied Forces, having regard to the local civilian rates paid in private industry.

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AFHQ Administrative Memorandum #25 (cont'd)

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b. The coordinating of employment policy and practices affecting units in one locality.

c. Minutes will be kept of all meetings of Sub-Committees, which minutes will be furnished the Commander appointing the Chairman, ALCOM Rome, AFLRS Rome, CAO AFHQ, and such others as determined by the Sub-Committee.

5. Implementation - When implementing the above terms of reference, the Local Sub-Committees will insure that the Allied Force wages and bonuses paid within a particular locality shall not be permitted to be radically higher nor unduly lower than the local prevailing civilian rates. A formula for the determination of the rate appropriate for employees of the Allied Forces in relation to civilian rates is attached as Appendix "A".

6. Powers of Local Sub-Committees

a. Local Sub-Committees are empowered to authorize provisional increases in local wages and bonuses over the existing Allied Force Basic Wage Scale and bonuses (as of 31 March 1945) within the territory under their jurisdiction, by an amount not exceeding 100 lire per day per adult (40 lire per day for juveniles) on being assured that any increase so authorized is necessary to keep in step with private industry.

b. When an increase, or a series of increases, have been so authorized for a particular category which will raise that category 100 lire per day for adults and 40 lire per day for juveniles above the Allied Force basic wage scale in operation on 31 March 1945, no further increase will be authorized for that category by any Sub-Committee without reference to AFLRS. AFLRS will refer all such cases to the AFLR (Italian) Board for decision or, if immediate action is indicated, to AFHQ. When cases are referred in which a local Sub-Committee recommends increases in excess of the stated limitation, full justification for the increase will be furnished.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

1 Incl:
Appendix "A"

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APPENDIX "A" to AFHQ Administrative Memorandum #25

FORMULA FOR DETERMINATION OF RATE APPROPRIATE FOR EMPLOYEES OF ALLIED FORCE IN RELATION TO PRIVATE CIVILIAN WAGE RATES

1. In seeking to fix a rate for employees of the Allied Forces which bears a true relation to the private civilian wage rate it is important to determine the net "take home" wage of the worker in ordinary civilian employment.

2. The total of:

a. Basic wage rate for similar occupation in civilian industry

b. Total of all regular "indemnita"

c. Family allowances for the worker with "notional family" consisting of wage earner, wife and two dependant children

gives the gross wage in private industry.

3. From the gross wage in private industry must be deducted the worker's contribution for social insurance and income tax. This gives the net "take home" wage of the employee in private industry.

4. The appropriate rate for the employee of the Allied Forces should be based on the net "take home" wage of the worker in private industry.

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense After Arrival Memo #2 Date 20/4/45
15/4/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Affairs	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	✓
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal			Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	✓
	Commerce			Civil Censorship Group	✓
	Finance	21		W.M.D. & P.O.W.	✓
	Property Control Div			Motor Transport Group	
	Food			Public Relations Branch	
	Industry			Information Division	
	Mining Division			~~Archivist~~ ALL SECTIONS	VEW
	Labor	2		~~U.N.R.R.A.~~ ONE 5+8 MINUS	1 ✓
	Public Works & Utilities			~~I.G.C.R.~~, ONE HEADQUARTERS	1
	Shipping				
	Transportation				

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Remarks: 1+12

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ALLIED FORCE HEADQUARTERS
APO 512

17 April 1945

ADMINISTRATIVE MEMORANDUM)
NUMBER 24)

Condition of Employment and Wage Scales for Civilians Employed By the Allied Forces in Italy, Sicily and Sardinia I
Local Resources in Italy - Mainland and Islands II

I--- CONDITION OF EMPLOYMENT AND WAGE SCALES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

AFHQ Administrative Memorandum Number 47, 1944, is amended as follows:

1. In Appendix "D":

Delete:	Stevedore, coaling ore		100	115
Add	:	Stevedore, coaling ore	100	120
Add	:	Postal Sorter (male or female)	75	120
Add	:	Fire Fighter	85	95

2. In Appendix "F": (Added by Section II, AFHQ Administrative Memorandum Number 2, 1945.)

Add	:	Driver, Steam roller	100	130
Add	:	Fire Fighter	85	95
Delete:		Driver, male	70	80
Add	:	Driver, male	70	80

II LOCAL RESOURCES IN ITALY - MAINLAND AND ISLANDS

AFHQ Administrative Memorandum Number 52, 1944, is amended as follows:

1. Paragraph 1a, Section I, is amended by the addition of the following after Item 4:

"36. Nail Production (but not existing stocks).

37. Screw, Bolt and Nut Production (but not existing stocks)."

2. Paragraph 1d, Section I, is amended by the addition of the following after Item 13:

"38. Cement."

3. Paragraph 1e, Section I, is amended by the deletion of the words "and Batteries" in Item 19 .

4. Paragraph 2, Section I, is amended by the deletion of Item 7. (Note - Item 7 was previously added by Section I, AFHQ Administrative Memorandum Number 2, 1945).

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense AFHQ ADMIN MEMO #24 17/4/45

Date 20/4/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Political Affairs	
	Executive Commissioner	2		Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	✓
	Local Govt			G-1 (B)	✓
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	✓
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	✓
	Legal			Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts	✓		Navy	✓
	Economic Section			Land Forces (MMLA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	✓
1	Commerce	2		Civil Censorship Group	✓
	Finance			W.M.D. & P.O.W.	✓
	Property Control Div			Motor Transport Group	
	Food			Public Relations Branch	
	Industry	✓		Information Division	
	Mining Division			~~Archivist~~ All Regions	1 ea
	Labor	✓		U.~~N.R.R.A.~~ AMG Staff Admin	1 ea
	Public Works & Utilities	✓		~~I.G.C.R.~~ AMG Naples Command	1
	Shipping				
	Transportation	✓			

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Remarks:

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ALLIED FORCE HEADQUARTERS
APO 512

Adjutant	
Asst. Adj.	
Asst Adj.	
10 April 1945	
Chief Clerk	

ADMINISTRATIVE MEMORANDUM)
NUMBER 23)

PRESERVATION OF PROPERTY OF HISTORICAL AND EDUCATIONAL IMPORTANCE IN AUSTRIA

1. The following instructions for the protection of property of historical and educational importance apply only to AUSTRIA. Similar instructions were issued with regard to ITALY in AFHQ Administrative Memorandum Number 20, 1945.

2. Tactical considerations must obviously influence the occupation of historical monuments, deposits of important documents (archives) and artistic treasures during actual fighting but a rigid control over such occupation will be imposed by commanders as soon as fighting has ceased. In areas where active operations are in progress it is not proposed to forbid the occupation by troops of any specific buildings except that churches will NOT be used for normal troop accommodation. In cases of extreme necessity in such areas, churches may be used temporarily to shelter wounded personnel awaiting evacuation but this authority is not to be interpreted to allow their use as casualty clearing stations or hospitals. The responsibilities for decision as to whether historical and other buildings are to be occupied or not within areas where active operations are in progress may be delegated to commanders not below the rank of Divisional Commander or officer of equivalent status, except that during actual fighting, in cases of extreme operational necessity it is realized that lower commanders may have to act.

3. As by far the greater part of the damage is likely to occur between the time the battle moves forward and the time reserve formations and administrative units assume full control, it will be the responsibility of commanders to place guards on all historical buildings and those in which archives are stored during this phase, in so far as their resources allow, so that their eventual occupation will be planned and orderly.

4. In areas where active operations are not in progress historical buildings and those in which archives are housed, will not be occupied when alternative accommodation is available, or without the express authority in writing of Army Headquarters. In such areas churches will NOT in any circumstances be occupied.

5. To assist commanders in preventing needless damage to works of art, lists of the principal historical monuments, deposits of important documents (archives), and artistic treasures of AUSTRIA, have been prepared. These lists are known as the Official Lists of Protected Monuments and Archives - AUSTRIA.

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a. For easy reference these lists are printed in sections on a regional basis, one for each Gau, as follows:

(1) GAU VIENNA

(2) NIEDER DONAU

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AFHQ Administrative Memo # 23 (Cont'd)

(3) OBERDONAU

(4) SALZBURG

(5) STEIERMARK

(6) KAERNTEN

(7) TIROL-VORARLBERG

They will be issued on demand by G-5 Section Army Headquarters.

b. Headquarters Armies, independent formations and any static headquarters which may be under their command will hold a complete set of the lists referred to above and will insure that appropriate sections of these lists are issued to all concerned. Districts, base sections and other equivalent territorial commands in AUSTRIA will insure that complete sets are maintained at their headquarters and that the undermentioned keep a file of these sections which affect their areas of administrative control:

Headquarters Areas
Headquarters Sub-Areas
Town Majors
Real Estate Officers.

6. Whenever it is found essential for operational reasons to occupy any such buildings, the commander of the occupying troops will be responsible for seeing that G-5 Section are informed at the earliest opportunity, and that every reasonable precaution is taken to prevent careless or wilful damage, and especially souvenir hunting. In the case of museums, galleries, libraries, repositories of documents and other cultural institutions, the contents will be stored separately from the parts occupied, communicating doors between the occupied and unoccupied parts of the building will be blocked, as will also all unnecessary entrances from outside whether to the occupied parts or unoccupied parts. Notice boards will be erected, and all troops billeted in the building will be issued with passes and will be the only troops permitted to enter. A single officer will in each instance be made responsible for the observation of these precautions and arrangements will be made whereby responsible Austrian officials can have access for purposes of inspection.

7. Partial occupation of a large historical building, i.e. the occupation of only a small corner, or occupation by troops of more than one Allied Nation will be avoided whenever possible. In the past buildings so occupied have suffered a high proportion of loss and damage, not necessarily attributable to the occupying unit (s).

8. ANG has a staff of Monuments and Fine Arts officers with expert knowledge of such matters who are attached to Armies and in some cases to lower formations and who should be consulted in all cases of doubt. Where such officers rule that specific items e.g. of furniture should be included in those stored separately, their ruling will be binding subject to the right of appeal of the occupying unit to this headquarters through the normal channels.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #23 (Cont'd)

9. In addition to the historical monuments mentioned in the lists, there exist important repositories to which the more valuable treasures of museums and galleries have been removed for safety. The sites of such repositories are, with a few exceptions included in the lists. There may, however, be other repositories which are not included in the lists. It is to be noted that repositories may be situated in the open country and that they may not on first impression appear to contain art treasures. It is essential that except in case of extreme operational necessity they be not occupied, and that particular care be exercised to protect the sites and not to disturb or move the contents until examination can be made. Appropriate action for this purpose will accordingly be taken by commanders and the sites of repositories will immediately be reported to the appropriate AMG Monuments and Fine Arts officer in order that inspections and examinations of the contents may be made forthwith.

10. In the case of organized collections, written papers (archives) and of books it is to be noted that even those which do not appear to be ancient may be of great importance, not only historically but as containing information necessary for the practical purposes of the war. Careless handling or disarrangement can, moreover, be as harmful as destruction. In the event of the occupation of buildings, or parts of buildings, containing such collections, the commander of the occupying troops will be responsible for seeing that all reasonable precautions are taken to prevent damage or dispersal.

11. All operation and administrative orders involving the occupation of territory containing historical buildings will contain clear and specific instructions to troops on the lines indicated in this instruction.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. V. CHRISTENBERRY
Colonel, AGD
Adjutant General

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN MEMO #23 AFHQ - 10/4/45

Date 10/2/1945

FROM		TO	FROM		TO
	Staff Officer to CC	✓		Establishment Section	✓
	Executive Commissioner	2		Executive Officer (A)	✓
	Message Center			Executive Officer (B)	
	Liaison Division	✓		G-1 (A)	✓
	Civil Affairs Section			G-1 (A) Civilian Emp.	
	Dis Per & Repat			G-1 (B)	✓
	Local Govt			G-4 (A)	✓
	Patriots Branch			G-4 (B)	✓
	Public Safety			2675th Regt	✓
	Security Division			Headquarters Commandant	✓
	Public Health			Allied Civ. Pers. Director	
	Legal			Adjutant, Allied Commission	✓
	Education			Navy	✓
	Monuments & Fine Arts	5		Land Forces (MMIA)	✓
	Economic Section	✓		Air	✓
	Requisition Branch			Communications	
	Agriculture			Civil Censorship Group	✓
	Commerce			W.M.D. & P.O.W.	
	Finance			Motor Transport Group	
	Property Control Div			Public Relations Branch	
	Food			Information Division	PR
	Industry			~~Political~~ AMG-5 + 8 Armies / Eq	
	Mining Division			U.N.R.R.A. All Regions	
	Labor			I.G.C.R. AMG Allied Command	
	Public Works & Utilities				
	Shipping				
	Transportation				

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

CC 53

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Remarks:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

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ALLIED FORCE HEADQUARTERS
APO 512



ADMINISTRATIVE MEMORANDUM)
:
NUMBER 22)

Allied Publications Board I
Transactions in Currency and Foreign Exchange Assets. II
Rescission of Administrative Memorandum III

I--- ALLIED PUBLICATIONS BOARD

AFHQ Administrative Memorandum Number 50, 1944, is amended as follows:

1. Paragraph 1 b is amended to read:

(1) Political advisers from the US and British Embassies.
(2) Representatives of the Economic Section.
(3) Public Relations Officer.

2. Paragraph 1 c is amended to read:

(1) Head of PWB Liberated Italy or his representative (Chairman).
(2) Press Chief, PWB Italy, or his representative (Executive Secretary).
(3) [illegible].O., PWB 15th Army Group or his representative.

3. Delete paragraph 3 c.

4. Paragraph 7 is amended to read:

"The Board may be addressed care of PWB Unit Number 12, APO 512".

5. Add paragraph 1 d as follows:

"Representatives of O.W.I. and [illegible].O.I."

II-- TRANSACTIONS IN CURRENCY AND FOREIGN EXCHANGE ASSETS

Section I, AFHQ Administrative Memorandum Number 3, 1945, is amended as follows:

1. In the first sentence delete the word "specifically" and substitute "duly".

2. Sub-paragraph 1 c is rescinded and the following substituted therefor:

"c. Importing or exporting gold coin and bullion or any currency, including transmission through mail or parcel post, except currency of small denomination as souvenirs."

III- RESCISSION OF ADMINISTRATIVE MEMORANDUM

AFHQ Administrative Memorandum Number 26, 1944 is rescinded.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

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C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
C

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense AFHQ Directive Memo #22 Date 10/4/45

9/4/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	1		Political Affairs	
	Executive Commissioner	2		Establishment Section	1
	Message Center			Executive Officer (A)	1
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	1		G-1 (A)	1
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	1
	Patriots Branch			G-4 (A)	1
	Public Safety			G-4 (B)	1
	Security Division			2675th Regt	1
	Public Health			Headquarters Commandant	1
	Legal			Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	1
	Monuments & Fine Arts			Navy	1
	Economic Section	1		Land Forces (MMIA)	1
	Requisition Branch			Air	1
	Agriculture			Communications	1
	Commerce			Civil Censorship Group	1
	Finance	2		W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	
	Food			Public Relations Branch	2
	Industry			Information Division	
	Mining Division			~~Archivist~~ All Regions	1EA
	Labor			~~U.N.Relief~~ AMG Germany	1EA
	Public Works & Utilities			I.G.C.H. AMG Reports Comm	1
	Shipping				
	Transportation				

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Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALCOM (Gc 1-287-332)

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ALLIED FORCE HEADQUARTERS
APO 512

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Adjutant	
8 April 1945	
Asst Acs.	
Chief Clerk	

ADMINISTRATIVE MEMORANDUM)
:
NUMBER 21)

8 April 1945

PROCUREMENT AND PAYMENT POLICY IN "ITALIAN TERRITORY" FOR SUPPLIES AND SERVICES

AFHQ Administrative Memorandum Number 95, 1943 is rescinded.

1. The provisions of AFHQ Administrative Memorandum 31, 1944 are modified to the extent of permitting certain cash (lire) payments to be made by the military forces, United States and British, in accordance with paragraphs 5 and 8 below, pending the establishment of suitable arrangements along the general lines of AFHQ Administrative Memorandum Number 31, 1944. The provisions of this Memorandum are not retroactive and do not authorize payment of any unpaid invoices covering supplies furnished or services rendered prior to this date, which heretofore were not properly payable under the terms of Administrative Memorandum Number 31, 1944.

2. Separate instructions will be issued by AFHQ/MTOUSA to cover disposal of bills not payable under the terms of this directive or AFHQ Administrative Memoranda Numbers 31 or 95.

3. Nothing in this memorandum will be construed as affecting the controlled allocations of certain types of supplies, made by the AFLR Board, vide Section III, AFHQ Administrative Memorandum Number 46, 1944. Similarly, it will in no way affect the established policies in regard to captured enemy material or equipment.

METHODS OF PROCUREMENT

4. There are two methods of procurement for supplies and services:

a. Requisition.

b. "Payment in cash" (Purchase or Rental).

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5. While this headquarters authorizes "Payments in Cash" as an alternate method of procurement, such action is not to be considered as an indication that the Italian Government is not responsible under the terms of the Armistice to furnish supplies and services to Allied Governments in Italian Territory at the expense of the Italian Government. Procurement by payment in cash is resorted to in general as a matter of expediency in order to insure a continuing supply of essentials necessary for the prosecution of the war effort.

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DEFINITIONS OF METHODS OF PROCUREMENT

6. The two methods of procurement are defined as follows:

a. Requisition - The term "Requisition" shall mean the process whereby supplies, equipment, facilities or services [illegible]

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #21 (Cont'd)

Allied Forces, or the use thereof, are acquired from their owners, regardless of their wishes in the matter or of the price or rental they require, against delivery to them of a requisition receipt note. It is left to the requisitioning authority to decide, in accordance with the terms of this directive whether to determine and pay a fair compensation, in cooperation with AMG/AC representatives wherever possible, or to turn over a copy of the requisition receipt note to the civil government, through such channels as may be directed by the respective forces (United States and British).

b. Payment in Cash - The term "Payment in Cash" shall mean a transaction between the owner of property or the purveyor of a service, or his duly authorized agent, and a purchasing officer of one of the Allied Forces whereby, at a price or rental in conformity with any price restriction measures, etc, in force agreed between proprietor and buyer, the ownership or use of such property is transferred to or the service is received by one of the Allied Forces and proprietor is paid in cash.

REGULATIONS GOVERNING PROCEDURE

7. Requisitions

a. Procurement by requisitioning will be used to the maximum extent consistent with the policies set forth herein.

b. As requisitioning on the civilian population is apt to be a source of friction and misunderstanding, which can be substantially lessened in many cases by the avoidance of direct dealing between the requisitioning officer and the owner of the property to be requisitioned, arrangements will be made whenever possible whereby the service of requisition orders and the taking of property are effected by recognized local civil officials.

c. The requisitioning procedure will be used for the procurement of all items for which "Payment in Cash" is prohibited by paragraph 9 below.

d. The requisitioning procedure may be used in combat zones in those instances where it is impossible or inconvenient to arrange for purchase or rental. In such instances the requisitioning procedure will provide for prompt settlement of the requisition whenever payment in cash is appropriate as stated in paragraph 8 below.

e. The requisitioning procedure may be used in those cases where the owner cannot be located or ascertained with reasonable certainty or whenever it is considered that the price, rental or other terms asked are unreasonable.

f. Supplies and Services are not to be requisitioned unless strictly required for military purposes, the test being whether, if payment had to be made, the charge would be admissible against public funds.

g. Procurement authorities will normally exercise such authority within the areas of their respective area commands. Procurement by one authority in an area of another command will not be made except with the knowledge and consent of the area commander concerned.

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AFHQ Administrative Memo #21 (Cont'd)

8. Payment in Cash (Purchase or Rental) - "Payment in Cash" is authorized in any of the following cases:

a. Small day to day procurements.

b. Where this is necessary for operational or security reasons or to insure a continuing supply or

c. Where hardship to an individual would result from delay in payment.

9. No payment in cash will be made for the following:

a. All public property to include supplies and facilities taken over from or owned by and services performed by state or local authorities or state owned enterprises.

b. All communications, transportation and utilities including all ports, harbors, POL installations and other services rendered by or the supplies and facilities of concerns engaged in rendering public services.

c. Private moveable property except as authorized in paragraph 8 above.

d. All fixed assets in real estate including machinery, plant, equipment, etc, installed therein.

REAL ESTATE

10. The methods for procurement and payment described above will not be employed in obtaining the use of real estate. The real estate sections and hirings officers of the respective Forces shall continue to acquire buildings, land, and all other types of real estate, including accommodation and furnishings thereof, through the Italian Government Comando Genio Militare.

11. Claims will be processed by the various claims sections and passed to the Italian Government for payment under the system now in operation.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C0098

C. W. CHRISTIANSEN
Colonel, AGD
Adjutant General

1403

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense AFHQ ADMIN MEMO #21 T/4/45 Date 10/4/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	1		Political Advisers	
	Executive Commissioner	2		Establishment Section	1
	Message Center			Executive Officer (A)	1
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	1		G-1 (A)	1
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	1
	Patriots Branch			G-4 (A)	1
	Public Safety			G-4 (B)	1
	Security Division			2675th Regt	1
	Public Health			Headquarters Commandant	1
	Legal	1		Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	1
	Monuments & Fine Arts			Navy	1
	Economic Section	1		Land Forces (MMIA)	1
	Requisition Branch			Air	1
	Agriculture			Communications	
	Commerce			Civil Censorship Group	1
	Finance	2		W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	
	Food			Public Relations Branch	
	Industry			Information Division	
	Mining Division			~~archivist~~ AG RECORDS	1 EA
	Labor			~~U.N.R.R.A.~~ AMG 245 Comm	1 EA
	Public Works & Utilities			~~I.G.C.H.~~ AMG Supply Comm	1
	Shipping				
	Transportation				

JAIC

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM	)		
NUMBER	20)	3 April 1945	

Adjutant
Asst. Adjt.
Asst. Adjt.
Chief Clerk

PRESERVATION OF PROPERTY OF HISTORICAL AND EDUCATIONAL IMPORTANCE IN ITALY

AFHQ Administrative Memorandum Number 54, 1944 and Headquarters, AAI (Admin. Echelon) Administrative Instruction Number 10, 1944, are rescinded and the following substituted therefor:

1. Tactical considerations must obviously influence the occupation of historical monuments, deposits of important documents (archives) and artistic treasures during actual fighting, however, a rigid control over such occupation will be imposed by Commanders as soon as fighting has ceased. In the Army Areas, the occupation by troops of any specific buildings is not forbidden except that churches will NOT be used for normal troop accommodation. In cases of extreme necessity churches may be used temporarily to shelter wounded personnel awaiting evacuation. This authority is not to be interpreted to allow their use as casualty clearing stations or hospitals. The responsibilities for decision as to whether an historical building is to be occupied or not within army areas may be delegated to Commanders not below the rank of Divisional Commander or officer of equivalent status, except that during actual fighting, in cases of extreme operational necessity lower Commanders may act to meet emergencies.

2. Inasmuch as the greatest damage is likely to occur between the time the battle moves forward and the time reserve formations and administrative units assume full control, it will be the responsibility of commanders to place guards on all historical buildings during this phase, insofar as their resources allow, so that their eventual occupation will be planned and orderly.

3. In all territory behind rear army boundaries, historical buildings will not be occupied when alternative accomodation is available, or without the express authority in writing of this headquarters which will, in such instances, consult the Monuments and Fine Arts Sub-Commission of the Allied Commission. In territory behind Rear Army boundaries Churches will NOT be occupied in any circumstances.

4. To avoid needless damage to works of art, Allied Commission has prepared lists of the principal historical monuments, deposits of important documents (archives), and artistic treasures of ITALY, with the degree of their importance indicated. These lists are known as "Lists of Protected Monuments" and supersede the lists printed in the Zone Handbook of Italy, and AFHQ General Orders Number 68, 1943, insofar as it refers to the Zone Handbook. For easy reference these lists are printed in sections on a regional basis, and will be issued by the Monuments and Fine Arts Sub-Commission of Allied Commission on demand. 1401

5. Headquarters 15th Army Group will insure that Army Headquarters, independent formations and any static Headquarters which may be under their command, hold a complete set of the lists referred to above and that appropriate sections of these lists are issued to all concerned. Districts, Base Sections and other equivalent territorial commands of AFHQ/NTOUSA will insure that complete sets are maintained at their Headquarters and that the undermentioned keep a file of these sections which affect their areas of administrative control:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #20 (Cont'd)

Headquarters Areas
Headquarters Sub-Areas
Town Majors
Real Estate Officers

(Attached at Appendix A is an index showing the subdivision of lists by areas).

6. a. Whenever it is found essential for operational reasons to occupy any such buildings, the commander of the occupying troops will be responsible for notifying the Monuments and Fine Arts Sub-Commission of Allied Commission at the earliest opportunity. Normally this will be done by reference to the AC/AMG Monuments and Fine Arts officer attached to the Army or lower formation. Every reasonable precaution will be taken to prevent careless or wilful damage and especially souvenir hunting. In the case of museums, galleries, libraries, repositories of documents and other cultural institutions, the contents will be stored separately from the parts occupied; communicating doors between the occupied and unoccupied parts of the building will be blocked, as will also unnecessary entrances from outside whether to the occupied parts or unoccupied parts. Notice boards will be erected, troops billeted in the building will be issued passes and will be the only troops permitted to enter.

b. A single officer will, in each instance, be made responsible for the observation of these precautions and arrangements will be made whereby responsible Italian officials may have access for purposes of inspection.

7. Partial occupation of a large historical building, i.e. the occupation of only a small corner, or occupation by troops of more than one Allied Nation will be avoided wherever possible. In the past buildings so occupied have suffered a high proportion of loss and damage, not necessarily attributable to the occupying unit(s).

8. AC/AMG has a staff of Monuments and Fine Arts officers with expert knowledge of such matters who are attached to Armies and in some cases to lower formations and who should be consulted in all cases of doubt. Where such officers rule that specific items e.g. of furniture should be included in those stored separately, their ruling will be binding subject to the right of appeal of the occupying unit to this headquarters through normal channels.

9. In addition to the historical monuments mentioned in the lists, there exist important repositories to which the more valuable treasures of museums and galleries have been removed for safety. The sites of such repositories are, with a few exceptions included in the lists. There may, however, be other repositories not included in the lists. It is to be noted that repositories may be situated in the open country and that they may not on first impression appear to contain art treasures. Except in case of extreme operational necessity it is essential that they not be occupied, and that particular care be exercised to protect the sites and not to disturb or move the contents until examination can be made. Appropriate action for this purpose will be taken by commanders and the sites of repositories will immediately be reported to the appropriate AC/AMG Monuments and Fine Arts officer in order that inspections and examinations of the contents may be made.

10. In the case of organized collections and written papers (archives), and of books, it is to be noted that even those which do not appear to be ancient may be of great importance, not only historically but as containing information necessary for the war effort. Careless handling or dis-arrangement can be as harmful

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo # 20 (Cont'd)

as destruction. In the event of the occupation of buildings, or parts of buildings, containing such collections, the commander of the occupying troops will be responsible that all reasonable precautions are taken to prevent damage or dispersal.

11. All operation and administrative orders involving the occupation of territory containing historical buildings will contain clear and specific instructions to troops on the lines indicated in this instruction.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
C

APPENDIX "A"

LIST OF REGIONAL SECTIONS OF PROTECTED MONUMENTS

1 and 2. Sardinia and Sicily; Apulia, Calabria, Campania and Lucania (revised edition).

3. Lazio and Abruzzi-Molise.

4. Tuscany, Umbria and Le Marche.

5. Liguria and Piedmont.

6. Emilia and Lombardia.

7. Le Tre Venezia.

HEADQUARTERS
A. C.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense AFHQ Admin Memo #20 3/14/45 Date 6/4/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC	1		To [illegible]	
	Executive Commissioner	2		Establishment Section	1
	Message Center			Executive Officer (A)	1
	Liaison Division			Executive Officer (B)	1
	Civil Affairs Section	1		G-1 (A)	
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B) for EO(B)	1
	Patriots Branch			G-4 (A)	1
	Public Safety			G-4 (B)	1
	Security Division			2675th Regt	1
	Public Health			Headquarters Commandant	1
	Legal			Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	1
	Monuments & Fine Arts	5		Navy	1
	Economic Section	1		Land Forces (MMIA)	1
	Requisition Branch			Air	1
	Agriculture			Communications	
	Commerce			Civil Censorship Group	1
	Finance	1		W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	1
	Food			Public Relations Branch	1
	Industry			Information Division	
	Mining Division			Archivist AFHQ Records & Archives	1 Ea
	Labor			U.N.R.R.A. AMG - NWRFC Commerce	1
	Public Works & Utilities			I.G.C.H. Pers. Distr. Section	
	Shipping			Publications & Education	1 Ea
	Transportation				

Signature _____
Remarks & Recommendations _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

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Remarks: 1399

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 19)

31 March 1945

Allied Commission I
Coal Importation and Allocation II

I -- ALLIED COMMISSION

1. Announcement of the establishment of the "Allied Control Commission" was made in AFHQ Administrative Memorandum Number 74, 1943, and its redesignation as "The Allied Commission" was announced in Section I, Administrative Memorandum Number 45, 1944.

2. The functions of the Allied Commission as set out in Administrative Memorandum Number 74, 1943, were defined as follows:

"1. To enforce and execute the instrument of surrender under the orders and general directives of the Allied-Commander-in-Chief.

"2. To insure that the conduct of the Italian Government conforms to the requirements of an Allied Base of Operations, especially transportation and communications.

"3. To be the organ through which the policy of the United Nations towards the Italian Government is conducted and the relations of the United Nations with the Italian Government are handled."

3. In accordance with the policy of the United Nations to afford Italy a greater degree of self-government, directives have been received from the Combined Chiefs of Staff that the control of the Italian Government under the Armistice and Surrender Instrument will be relaxed, and will only be exercised when military needs require it, thus developing in the Italian authorities a greater sense of responsibility. The rights under the Armistice and Surrender Instrument will thus be held in reserve in the matter of day to day administration subject always to overriding military needs and the requirements of the campaign in Italy.

4. Administrative Memorandum Number 74, 1943, will be interpreted accordingly Detailed instructions, in accordance with those received from the Combined Chiefs of Staff in their telegram FAN 487 of 31 January 1945, have been communicated to the Acting President, Allied Commission.

HEADQUARTERS A. C.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Administrative Memo #19 (cont'd)

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II - COAL IMPORTATION AND ALLOCATION

1. AFHQ Administrative Memorandum Number 40, 1943, (Revised to 25 November 1943); Administrative Memorandum Number 16, 1944; and Section III, Administrative Memorandum Number 34, 1944; all pertaining to "Coal Importation and Allocations" are rescinded.

2. Current instructions are contained in AFHQ letter, file AG 463.3/141 SUP-O, dated 27 March 1945, subject: "Coal Importation and Allocations."

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
C

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense File Disposition #19
31/3/45

Date 1/2/1945

DIST

From		TO	From		TO
	Staff Officer to CC	1		Establishment Section	1
	~~Chief of Staff~~ Ex Comm	2		Executive Officer (A)	1
	Message Center			Executive Officer (B)	
	Civil Affairs Section	1		G-1 (A)	1
	DP & Rep			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B) for ED (C)	1
	Patriots Branch			G-4 (A)	1
	Public Safety			G-4 (B)	1
	Security Division			2675th Regt	1
	Public Health			Headquarters Commandant	1
	Legal			Adjutant	1
	Education			Navy	1
	Monuments & Fine Arts			Land Forces (MMLA)	1
	Economic Section	1		Air	1
	Requisition Division			Communications	1
	Agriculture			Civil Censorship Group	1
	Commerce			W.M.D. & P.O.W.	1
	Finance			Public Relations Branch	1
	Property Control Div			Information Division	
	Food			Archivist	
	Industry	1		U.N.R.R.A.	
	Mining Division			I.G.C.R.	
	Labor				
	Public Works & Utilities			All Regions Fdng Armies	1 ea
	Shipping			Naples Commonwealth	1
	Transportation			Lo Palermo	1
	Political Section			" Sardinia	1

JWC

Signature
Remarks & Recommendations
Information
Approval, Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks 1397

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

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ALLIED FORCE HEADQUARTERS
APO 512

Adjutant
Asst. Acs.
Chief Clerk

24 March 1945

ADMINISTRATIVE MEMORANDUM)
NUMBER 18)

COST-OF-LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES OF THE ALLIED FORCES

1. Appendices "A" and "B" to AFHQ Administrative Memorandum Number 62, 1944, are superseded by the Appendices "A" and "B" below, effective with the commencement of the first pay period subsequent to 1 March 1945.

2. For pay periods between the dates of 8 December 1944 and 28 February 1945 (both inclusive), the Appendices "A" and "B" to AFHQ Administrative Memorandum Number 62, 1944 are effective and any payments made thereunder are validated.

Appendix "A"

COST-OF-LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES OTHER THAN THOSE COVERED BY APPENDIX "B"

1. Daily Wage Group

a. Adult Group

Basic Wage	Maximum Permissible Bonus
Up to and including 120 lire	75 lire
From 121 to 125 lire	72 lire
From 126 to 130 lire	70 lire
From 131 to 135 lire	67 lire
From 136 to 165 lire	65 lire
From 166 to 170 lire	62 lire
From 171 to 175 lire	60 lire
From 176 to 180 lire	57 lire
From 181 and above	55 lire

b. Juveniles may be paid a cost-of-living bonus up to 29 lire per day.

Note: Abatement at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) in respect of each day on which full rations i.e. all meals are provided to the employee by the employing service.

2. Monthly Wage Group

a. Adult Group

Basic Wage	Maximum Permissible Bonus
Up to and including 3000 lire	1950 lire
From 3001 to 3100 lire	1920 lire

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo # 18 (Cont'd)

CCC 8

Basic Wage	Maximum Permissible Bonus
From 3101 to 3200 lire	1870 lire
From 3201 to 3300 lire	1820 lire
From 3301 to 3400 lire	1770 lire
From 3401 to 3500 lire	1720 lire
From 3501 to 5000 lire	1690 lire
From 5001 to 5100 lire	1620 lire
From 5101 to 5200 lire	1570 lire
From 5201 to 5300 lire	1520 lire
From 5301 to 5400 lire	1470 lire
From 5401 and above	1430 lire

b. Juveniles may be paid a cost-of-living bonus up to 754 lire per month.

Note: Abatement at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) when full rations i.e. all meals are provided to the employee by the employing service.

Appendix "H"

COST-OF-LIVING BONUS FOR ITALIAN CIVILIANS EMPLOYED IN ALLIED [illegible] AND MESS & ALL OTHER PERSONNEL WHOSE WAGES ARE PAID [illegible]

1. Adult Group

Basic Wage	Maximum Permissible Bonus
Up to and including 3600 lire	1325 lire
From 3601 to 3700 lire	1275 lire
From 3701 to 3800 lire	1225 lire
From 3801 to 4900 lire	1175 lire
From 4901 to 5000 lire	1125 lire
From 5001 to 5200 lire	1075 lire
From 5201 to 5400 lire	1025 lire
From 5401 and above	955 lire

2. Juveniles may be paid a cost-of-living bonus up to 130 lire per month.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. [illegible]
Colonel, AG
Adjutant General

DISTRIBUTION:
C
(Plus extras)

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense After Atomic Report 20/3/45

Date 20/3/45

FROM		TO	FROM		TO
	Staff Officer to CC	1		Establishment Section	1
	~~Chief of Staff~~ Exec Comm.	2		Executive Officer (A)	1
	Message Center			Executive Officer (B)	
	Civil Affairs Section	1		G-1 (A)	1
	DP & Rep			G-1 (A) Civilian Emp.	1
	Local Govt			G-1 (B)	1
	Patriots Branch			G-4 (A)	1
	Public Safety			G-4 (B)	1
	Security Division			2675th Regt	1
	Public Health			Headquarters Commandant	2
	Legal			Adjutant	1
	Education			Navy	1
	Monuments & Fine Arts			Land Forces (MMIA)	1
	Economic Section	1		Air	1
	Requisition Division			Communications	
	Agriculture			Civil Censorship Group	1
	Commerce			W.A.D. & P.O.W.	
	Finance	2		Public Relations Branch	1
	Property Control Div			Information Division	
	Food			Archivist	
	Industry			U.N.R.R.A.	
	Mining Division			I.G.C.R.	
	Labor	1			
	Public Works & Utilities			All Regions & Area Bases	
	Shipping				
	Transportation				
	Political Section				

Signature
Remarks & Recommendations
Information
Approval, Disposal
appropriate action
Investigation & report
Dispatch

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Remarks

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ALLIED FORCE HEADQUARTERS
APO 512

Asst.	DCK/ar
Asst. Acs.	
Asst Acs.	
Chief Clerk	

ADS

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File

23 March 1945

ADMINISTRATIVE MEMORANDUM)
NUMBER 17)

Road Communications - Italy I
Payment of Subsistence Allowance to Civilians employed by the Allied Forces in Italy, Sicily and Sardinia II

I - ROAD COMMUNICATIONS - ITALY

Section II, AFHQ Administrative Memorandum Number 51, 1944, is rescinded. Current instructions are contained in AFHQ letter, file AG 611/131 - Q Maint - O, dated 17 March 1945, subject: "Road Communications - Italy".

II - PAYMENT OF SUBSISTENCE ALLOWANCE TO CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

Section III, AFHQ Administrative Memorandum Number 65, 1944, is rescinded and the following substituted therefor:

"1. Civilian employees when travelling on duty involving absence from the normal place of duty and home may, in the absence of Service accommodation, and rations, be paid subsistence allowance at the following rates for each full day's absence of 24 hours:

Monthly Basic Wage	Daily Subsistence Allowance
9,600 lire and more	250 lire
6,000 lire to 9,599 lire	225 lire
4,500 lire to 5,999 lire	175 lire
3,500 lire to 4,499 lire	150 lire
less than 3,500 lire	125 lire

Daily Basic Wage	Daily Subsistence Allowance
370 lire and more	250 lire
231 lire to 369 lire	225 lire
170 lire to 230 lire	175 lire
135 lire to 169 lire	150 lire
less than 135 lire	125 lire

a. For absences of more than ten but less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid for each meal at the discretion of the Commanding Officer.

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AFHQ Administrative Memo #17 (cont'd)

b. For absences involving procurement of sleeping accommodation by the traveller at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under paragraph a above.

2. No allowances are payable under paragraph a above if rations are provided in kind, or under paragraph b if quarters are provided.

3. These rates will become effective for travel performed on and after 1 March 1945."

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
C
24 - AFLRS (extra)
10 - C-in-C, Med (extra)
11 - Asst DMRS (extra)
10 - Com Eighth Fleet (extra)
5 - MEDBO (extra)
5 - Claims & Hirings (extra)
11 - Labour (Br) (extra)
5 - Q(AE) (extra)
5 - REME (extra)
5 - S & T (extra)
10 - Works (extra)

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense AFHQ ADMIN. MEMO #17 - 23/3/45

Date 25/3/45

Check		TO	Check		TO
	Staff Officer to CC	1		Establishment Section	1
	Chief of Staff	2		Executive Officer (A)	1
	Hostage Control			Executive Officer (B)	
	Civil Affairs Section	1		G-1 (A)	1
	DF & Ident			G-1 (A) Civilian Emp.	1
	Local Govt			G-1 (B) for Lo (B)	1
	Patriotic Branch			G-4 (A)	1
	Public Safety			G-4 (B)	1
	Security Division			2675th Regt	1
	Public Health			Headquarters Commandant	2
	Legal			Adjutant	1
	Education			Navy	1
	Monuments & Fine Art's			Land Forces (AMIA)	1
	Economic Section	1		Air	1
	Requisition Division			Communications	
	Agriculture			Civil Censorship Group	1
	Commerce			P.M.G. & P.O.W.	
	Finance	1		Public Relations Branch	
	Property Control Div			Information Division	
	Food			Archivist	
	Industry			U.S.S.R.M.	
	Mining Division			I.G.C.R.	
	Labor	1		MT. GROUP	1
	Public Works & Utilities	1		ALL REGIONS & AMG ARMIES	1 EA.
	Shipping				
	Transportation	1			
	Political Section				

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate action
Investigation & report
Dispatch

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Remarks

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
: 20 March 1945
NUMBER 16)

PROCEDURE FOR MAINTENANCE REQUIREMENTS OF FORCES UNDER AFHQ CONTROL WITHIN THE MEDITERRANEAN

Adjutant
Asst Adj. Gen.
Chief Clerk

AFHQ Administrative Memorandum Number 66, 1944, is rescinded and the following substituted therefor:

GENERAL

1. a. Allied Forces in the Mediterranean theater are maintained by:

(1) Shipment of requirements from extra Mediterranean sources.

(2) Intra-Mediterranean movement by sea of existing resources.

(3) Internal Rail Movement.

b. The procedure for placing demands for movement by sea to meet the maintenance requirements of Allied Forces in the Mediterranean theater is divided into:-

(1) LONG TERM PROCEDURE

(2) SHORT TERM PROCEDURE

LONG TERM PROCEDURE

2. The loading of convoys from extra Mediterranean sources for the United States and British Forces, for which AFHQ has a maintenance responsibility will be arranged by AFHQ for British Forces and Commanding General, MTOUSA, for United States Forces, based on forecasts of requirements made by them.

3. In order to ensure that the loading of ships in extra Mediterranean convoys is related to port acceptance capacity and overall requirements:

a. A Tonnage Allocation Meeting will be held at AFHQ one hundred (100) days before the first day of each month, the purpose of which will be to allocate tonnages for all requirements for each port or group of ports to the following users:

(1) US Army Ground Forces
(2) US Navy
(3) Royal Navy
(4) British Army
(5) US Air Corps
(6) Royal Air Force
(7) Civilian Supplies
(8) SCMTO
(9) Common User Items, i.e., Coal: P.O.L.: Transportation Stores Forage

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b. The tonnage allocation will be made in the light of:

(1) The estimate of discharge capacity for each port or group of ports which will be published by AFHQ five (5) days previous to each Tonnage Allocation Meeting.

(2) The operational forecast for the relevant month and the estimated dispositions and strengths of forces required to be maintained.

SHORT TERM PROCEDURE

4. For GREECE- The procedure for short term maintenance of GREECE will be in accordance with instructions contained in AFHQ letter, file AG 400/081 GDS-O dated 1 December 1944.

5. For ITALY, GREECE, SOUTHERN FRANCE, NORTH AFRICA, SARDINIA, SICILY and CORSICA - at least 27 days before each successive ten (10) day maintenance period, Q(Maint) and G-5, AFHQ, and MTOUSA will receive and examine bids from all users, with whom they are respectively concerned, for all destinations shown above and submit finalized demands to G-4 (Mov & Tn) and C.O.T., AFHQ respectively.

6. Twenty-five (25) days in advance of successive ten (10) day maintenance periods a Shipping Priority of Movements meeting will be held at AFHQ. This meeting will:

(a) Arrange to meet the requirements as notified under paragraph 5 above for the relevant period. These demands will be met as far as acceptance of ships will permit by the diversion of stores ships scheduled to arrive during the relevant period from extra Mediterranean sources.

(b) Decide tonnages to be moved by sea within the Mediterranean having taken account of extra Mediterranean shipments under paragraph 6(a) above.

(c) Decide on the acceptance capacity of each port or group of ports for the relevant period.

(d) In the light of (c) above decide if the tonnages bid can be accepted and if not state what total tonnage by ports or groups of ports cannot be accepted.

(e) If reduction in the tonnages bid is necessary under (d) above, decide under the joint direction of G-4 MTOUSA and Q(Maint) in what proportion between users cuts on bids are to be borne.

Subsequent to each Shipping Priority of Movements Meeting, AFHQ will notify all concerned the convoy and stores program set up from all sources for shipment under the short term procedure.

7. New Operational Areas within the Mediterranean

a. Operational Areas which may in future be opened in the Mediterranean under control of AFHQ, and which require maintenance by sea, will normally be maintained for the first thirty (30) days under special arrangements detailed in the administrative plan for the operation.

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AFHQ Adm Memo # 16 (Cont'd)

b. Subsequent maintenance will be in accordance with short term procedure as in paragraphs 4 to 6 above.

MAINTENANCE BY RAIL MOVEMENT IN ITALY

8. General

a. Rail Priority of Movements Meetings to cover seven (7) day periods will be held weekly at AFHQ.

b. Bids by commodities for Rail Movement in ITALY will be submitted by Users to AFHQ for each period as instructed in Appendix "A".

9. Allocation of Rail Capacity

a. AFHQ will notify 15th Army Group weekly the provisional allocation of overall rail capacity available for users in the Army Areas.

b. Capacity will be expressed in terms of net tonnages per day and will cover personnel, ambulance trains, stores and vehicles.

c. 15th Army Group will recommend to AFHQ allocations between the various users in the Army Areas as follows:

(1) To Eighth Army
(2) To British Incrament Fifth Army
(3) To US Ground Forces
(4) To Air Forces who do not bid through Army Headquarters
(5) To Civil Relief which is not bid through Army Headquatters
(6) To any other user who is not covered by (1) to (5) above.

The capacity notified by AFHQ will cover the requirements of any of the above users in the Army Areas even though such tonnages are required to be delivered at a Railhead behind the Army Rear Boundaries.

d. On receipt of 15th Army Group recommendations AFHQ will notify all concerned of allocations finally approved.

10 Procedure for Implementing Rail Movements - Detailed instructions for implementing rail movement are given in Appendix "A" attached.

11. Operative Dates

a. The first month to which the Long Term Maintenance Procedure was applied was MAY 1945, the tonnage allocation meeting for which was held at AFHQ on 30 January 1945.

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AFHQ Adm Memo # 16 (Cont'd)

b. The first ten (10) day maintenance period to which the short term procedure applied was from 7 - 16 March 1945, requirements for which were due at AFHQ on 9 February 1945, (see paragraphs 5 and 6).

c. The first period to which the Rail Procedure applied was from 15 - 21 January 1945, bids for which were due at AFHQ on 5 January 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. V. CHRISTENBERRY
Colonel, AGD
Adjutant General

1 Incl:
Appendix "A"

DISTRIBUTION:
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APPENDIX "A" to AFHQ Adm Memo #36 (Cont'd)

PROCEDURE FOR IMPLEMENTING RAIL MOVEMENT IN ITALY

1. Weekly on Tuesdays, AFHQ will notify 15th Army Group total rail capacity expressed in terms of net tons daily available in the Army Area for delivery in the week beginning twenty days later, together with AFHQ priority allocations (if any).

2. On receipt of notification of rail capacity available as at paragraph 1 above, 15th Army Group will recommend to AFHQ at least seventeen days in advance of the weekly maintenance period the distribution of this tonnage capacity as shown in paragraph 9 of the basic document. AFHQ will inform all concerned of final allocations.

3. Rail Movement into Army Areas - Bids for rail movement within the tonnages allocated in paragraph 2 above will be submitted as follows to arrive at AFHQ ten (10) days in advance of the weekly maintenance period.

a. For Eighth Army and British Increment Fifth Army

(1) Tonnage requirements by destinations broken down by commodities and including A.F.Vs. Ambulance and Personnel Trains will be submitted by respective Army Headquarters.

(2) At the same time Services at Eighth Army and British Increment Fifth Army will submit their detailed breakdowns within these tonnages to Services at AFHQ.

b. For Fifth (US) Army - Tonnage requirements by destinations broken down by commodities, in respect of Ground Forces in the Fifth (US) Army Area will be submitted by Commanding General, MTOUSA.

c. For Air Forces - Tonnage requirements by destinations broken down by commodities, for Air Forces located in the Army Areas, which have not been covered by bids made through Army Headquarters, will be submitted by AAFSC/MTO and MAAF as applicable.

d. For Civil Relief - Tonnage requirements by destinations broken down by commodities, for civil Relief in Army Areas which have not been covered by bids made through Army Headquarters will be submitted by Headquarters Allied Commission.

e. For Other Users - Tonnage requirements by destinations broken down by commodities, for movement into the Army Areas, not covered by paragraphs a to d above, will be submitted by the responsible Headquarters.

4. Rail Movement out of the Army Areas - Demands for movement by rail out of the Army Areas will be submitted under the same procedure and by the same Headquarters as shown at paragraph 3, above. Armies will indicate priorities when submitting their demands.

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5. Rail Movement in Rear of Army Boundaries

a. All Headquarters and Users having requirements for movements by rail behind the Army Rear Boundaries will submit their requirements to arrive at AFHQ

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APPENDIX "A" to AFHQ Adm Memo # 16 (Cont'd) 0068

ten (10) days in advance of the weekly maintenance period.

b. Stores bid will show tonnages required by commodities, source of supply and destination. Acceptance of bids for local movement is delegated in certain instances to subordinate Movements (Br) and Transportation (A) Headquarter Bids for such movements will be submitted to the relevant Movements (Br) and Transportation (A) Headquarters and not to AFHQ.

6. Weekly at 1430 hours on Mondays, a Rail POM Meeting to consider bids for the period commencing seven days later will be held at AFHQ at which the following will be represented:

AFHQ

G-4 (Mov & Tn)	HQ MAAF
Q (Maint)	CG, MTOUSA
Q (AE)	PBS
G-1 (B)	AAFSC/MTO
G-3	MRS
G-5	AC
Pet Sec	MMIA
QM Coal Sec	Transportation (A)
British Services	

7. Following the POM Meeting, AFHQ will notify all concerned the firm allocations of rail tonnages made. Final loading instructions to supplying agencies will then be issued through normal channels by the relevant authorities. These instructions will reach supply agencies before noon each TUESDAY.

8. Emergency Bids

a. Alterations to bids, within existing allocations, will be submitted to AFHQ for a decision.

b. Alterations to bids in excess of the tonnages allocated, for movement into the Army Area, will be submitted to AFHQ and to 15th Army Group. 15th Army Group will recommend or otherwise to AFHQ, together with proposals for compensating cuts in other tonnages.

c. Application for adjustment of rail tonnages must be received at AFHQ at least six (6) days before delivery is required.

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense 24/3/46

Date 22/3/46

From		TO	From		TO
	Staff Officer to CC	1		Establishment Section	1
	Chief of Staff	2		Executive Officer (A)	1
	Message Center			Executive Officer (B)	
	Civil Affairs Section	1		G-1 (A)	1
	DP & Rep			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	1
	Patriots Branch			G-4 (A)	1
	Public Safety			G-4 (B)	1
	Security Division			2675th Regt	1
	Public Health			Headquarters Commandant	1
	Legal			Adjutant	1
	Education			Navy	1
	Monuments & Fine Arts			Land Forces (MMLA)	1
	Economic Section	1		Air	1
	Requisition Division			Communications	
	Agriculture			Civil Censorship Group	
	Commerce	1		W.A.D. & P.O.W.	
	Finance			Public Relations Branch	
	Property Control Div			Information Division	
	Food	1		Archivist	
	Industry	1		U.N.R.R.A.	
	Mining Division			I.G.C.R.	
	Labor				
	Public Works & Utilities				
	Shipping	1			
	Transportation	1			
	Political Section				

Signature
Remarks & Recommendations
Information
Approval, Disposal
Appropriate action
Investigation & Report
Dispatch

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Remarks

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 15)

13 March 1945

Conditions under which Italians will be exempted from the Military Service . . I
Allied Force Basic Wage Scale II
Rescission of Administrative Memorandum III

I--- CONDITIONS UNDER WHICH ITALIANS WILL BE EXEMPTED FROM THE MILITARY SERVICE

Acpl. Aos.

AFHQ Administrative Memorandum Number 10, 1945, is amended as follows:

1. Delete the last sentence of paragraph 2a and substitute the following:

"Forms will be submitted in quadruplicate to the local British or United States Labor representative, except in the case of personnel employed by the Italian State Railways, forms for whom will be submitted direct to the Director Military Railway Service, Italy."

2. Paragraph 3a (16) is added as follows:

"(16) Director Military Railway Service, Italy."

II---ALLIED FORCE BASIC WAGE SCALE

1. The following new grades will be added to the Allied Force Basic Wage Scale. These will become effective beginning with the first pay period after the receipt by the employing unit of this Administrative Memorandum. They are subject to the cost of living bonus at the rates and under the conditions prescribed by AFHQ Administrative Memorandum Number 62, 1944.

2. New Grades to be added to the Allied Force Basic Wage Scale:

a. To Appendix "D" (Italy) to AFHQ Administrative Memorandum Number 47, 1944 (as amended),

"Locksmith	90 - 135 lire per day.	

b. To Appendix "F" (Sicily) to AFHQ Administrative Memorandum Number 47, 1944 (as amended),

"Medical Practitioner	30 - 40 lire per hour	
Nursing Orderly	80 - 105 lire per day	1388
Caretaker (Cemetery)	80 - 105 lire per day."	

3. The following deletion to be made from the Allied Force Basic Wage Scale

Appendix "A" to AFHQ Administrative Memorandum Number 47, 1944.

"Prisoner of War Mail Examiner 3000 - 4000 lire per month".

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AFHQ Administrative Memorandum # 15 (Cont'd)

C0005

III RESCISSION OF ADMINISTRATIVE MEMORANDUM

AFHQ Administrative Memorandum Number 22, 1944 is rescinded.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense AFHQ Admin Memo #15
13/3/45

Date 14/3/45

FROM		TO	FROM		TO
	Staff Officer to CC	1		Establishment Section	1
	Chief of ~~staff~~ Exec Comm	2		Executive Officer (A)	1
	Message Center			Executive Officer (B)	
	Civil Affairs Section	1		G-1 (A)	1
	DP & Rep			G-1 (A) Civilian Emp.	1
	Local Govt			G-1 (B)	1
	Patriots Branch			G-4 (A)	1
	Public Safety			G-4 (B)	1
	Security Division			2675th Regt	1
	Public Health			Headquarters Commandant	1
	Legal			Adjutant	1
	Education			Navy	1
	Monuments & Fine Arts			Land Forces (RMLA)	1
	Economic Section	1		Air	1
	Requisition Division			Communications	
	Agriculture			Civil Censorship Group	1
	Commerce			W.A.A.F. & P.O.W.	
	Finance	2		Public Relations Branch	
	Property Control Div			Information Division	
	Food			Archivist	
	Industry			U.N.R.R.A.	
	Mining Division			I.G.C.R.	
	Labor	1			
	Public Works & Utilities			All Regions & Area Armies	1 Ea.
	Shipping				
	Transportation				
	Political Section				

Signature
Remarks & Recommendations
Information
Approval, Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks

HEADQUARTERS ALLIED COMMISSION
APO 394
INDUSTRY SUB-COMMISSION

NRLM/ag

Tel. 237

26 April 1945

Ref. AC/5587/IND.

SUBJECT : Requisitioning and De-requisitioning of Industrial Facilities in AC/AMG Territory.

TO : Distribution Below.

1. Requisitioning : Under Administrative Memorandum No. 14 of 7th March 1945 (copy attached), policy on requisitioning and procedure for the de-requisitioning of industrial premises occupied by the Armed Forces is laid down.

To enable this procedure to be put into effect the responsibilities of the Italian Government, Allied Commission and the Armed Forces must be understood.

2. In the first place, no industrial facilities should be requisitioned by any Allied unit in AC/AMG territory without reference to the local AC/AMG representative.

3. It will be the responsibility of all AC/AMG Industry officers to make contact with all Town Majors within their respective areas in order to ensure that no misunderstanding exists as to this procedure.

4. The guiding principle of Allied Commission's policy with relation to Italian industry is that every facility which can be made use of towards the successful prosecution of the war and the restoration of economic stability shall be so employed.

5. In consequence, when applications are received by AC/AMG regional or provincial officers from Allied unit commanders who desire to requisition industrial facilities, the Industry officers affected must consider each case in the light of this over-riding principle and the degree of importance of the facility to the local or national economy.

6. At the same time it must be borne in mind that for one or a variety of reasons, it will often prove to be impossible to restore industrial facilities to even partial activity, under existing conditions, in which case there can

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Declassified E.O. 12356 Section 3.3/NND No. 785016

of Industrial Facilities in AC/AMG Territory.

TO : Distribution Below.

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6. At the same time it must be borne in mind that for one or a variety of reasons, it will often prove to be impossible to restore industrial facilities to even partial activity, under existing conditions, in which case there can be no objection to the projected requisition.

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7. Among the factors which might prevent an industrial facility from being utilised for its original purpose may be listed the following :

a) Damage to buildings or plant of a nature which cannot be made good under immediate or reasonably immediately foreseeable conditions.

b) Inability to procure electric power or fuel.

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c) The lack of even one essential machine or raw material which cannot be procured during the conduct of the war, either from local civilian or military or from overseas Allied sources.

d) A shortage of labour of the type required to operate the facility.

e) Inability to procure the transportation necessary for reactivation, either for bringing in raw materials to the plant, or for despatching the finished goods.

8. To prevent loss of time which might result from the misinformed representations of industrialists to AC/AMG Regional and Provincial Headquarters in matters concerning the requisitioning of industrial facilities, the closest contact should be maintained with the local officials of the U.P.I.C., where such exist. All such cases should be examined in collaboration with these officials, and no case submitted to AC/AMG Industry officers until such an examination has been made.

9. Thus where U.P.I.C. offices are functioning no representation should be made to AC/AMG Industry officers by industrialists until the case has been examined and carefully screened by the local U.P.I.C. office.

10. When, after having considered all the circumstances, it is decided by the AC/AMG Regional H.Q. concerned that the facility ought not to be requisitioned, and if, having so informed the Allied requisitioning authority, the reply is to the effect that the requisitioning is essential, the requisitioning authority's attention should be drawn to the terms of the above-quoted Administrative Memorandum (para 4, sub-para (a) and Para 5, sub-para (a)) and the matter at once referred, with all the relevant facts, to this Headquarters for examination, by the AC/AMG Headquarters affected. The requisitioning authority should be notified, in writing, at the same time, of the action taken, and parallel action should be taken by the local U.P.I.C. office with the Ministry of Industry, Commerce and Labour. This will enable a joint examination of the circumstances to be made between this Headquarters and the Ministry.

11. If the circumstances warrant it, the case will be submitted by this Headquarters to the responsible Area, District Base Section or Army Commander, and thence, if necessary to the Industrial Coordination Committee, AFLR(I)B for adjudication. If examination shows that the circumstances do not warrant opposition to the projected requisition, this Headquarters will be obliged to instruct the AC/AMG Headquarters concern-

Declassified E.O. 12356 Section 3.3/NND No. 785016

materials to the plant, or for [illegible]
goods.

8. To prevent loss of time which might result from the misinformed representations of industrialists to AC/AMG Regional and Provincial Headquarters in matters concerning the requisitioning of industrial facilities, the closest contact should be maintained with the local officials of the U.P.I.C., where such exist. All such cases should be examined in collaboration with these officials, and no case submitted to AC/AMG Industry officers until such an examination has been made.

9. Thus where U.P.I.C. offices are functioning no representation should be made to AC/AMG Industry officers by industrialists until the case has been examined and carefully screened by the local U.P.I.C. office.

10. When, after having considered all the circumstances, it is decided by the AC/AMG Regional H.Q. concerned that the facility ought not to be requisitioned, and if, having so informed the Allied requisitioning authority, the reply is to the effect that the requisitioning is essential, the requisitioning authority's attention should be drawn to the terms of the above-quoted Administrative Memorandum (para 4, sub-para (a) and Para 5, sub-para (a)) and the matter at once referred, with all the relevant facts, to this Headquarters for examination, by the AC/AMG Headquarters affected. The requisitioning authority should be notified, in writing, at the same time, of the action taken, and parallel action should be taken by the local U.P.I.C. office with the Ministry of Industry, Commerce and Labour. This will enable a joint examination of the circumstances to be made between this Headquarters and the Ministry.

11. If the circumstances warrant it, the case will be submitted by this Headquarters to the responsible Area, District Base Section or Army Commander, and thence, if necessary to the Industrial Coordination Committee, AFLR(I)B for adjudication. If examination shows that the circumstances do not warrant opposition to the projected requisition, this Headquarters will be obliged to instruct the AC/AMG Headquarters concerned not to oppose the requisitioning, and similar instructions will be issued by the Ministry to the local U.P.I.C.

12. It is desired to emphasize that the strongest support will be given to all cases submitted to this Headquarters where such cases are completely supported. However as each case will be subjected to examination at high Staff levels it is essential that the circumstances, as presented, be capable of supporting the most careful scrutiny.

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13. It is hoped that the above procedure will prevent the requisitioning of industrial facilities necessary to the war effort and to the civil economy except where adequate military reasons exist.

14. De-requisitioning. Where applications are made for the de-requisitioning of industrial facilities, those applications should first be examined and screened by the local U.P.I.C. office before approach is made to the AC/AMG authority affected.

15. If, having considered all the circumstances, it is decided to take action for de-requisitioning, and if the matter is one which cannot be arranged by the local Town Major, application for de-requisitioning should be made to the Area or equivalent commander, and this Headquarters informed accordingly. At the same time the local U.P.I.C. office should inform the Ministry.

16. Should the application be denied by the military authority, and should the circumstances warrant it, the matter will then be referred to this Headquarters with all the relevant details. Parallel action will be taken between the U.P.I.C. office and the Ministry.

17. Similar action will then be taken by this Headquarters as outlined in paras 10/12 above.

18. Should the situation be such as to warrant reference to this Headquarters, the most accurate information on all the relevant details must be furnished by both AC/AMG and the U.P.I.C. office. As a guide in the preparation of the case, there is attached hereto a list of heads which is indicative of the type of information which should be included whenever practicable.

19. This Headquarters may be able to obtain a satisfactory settlement by application at the appropriate Staff level. If this is refused, the case will be submitted to the Industrial Coordination Committee of the Allied Force Local Resources (Italian) Board.

20. The award made by the I.C.C. will be binding upon all parties unless an objection is lodged within 48 hours.

W.J. Maskrey Lt Col. 1385

W. J. MASKREY
Lt. Colonel,
Deputy Director,
Industry Sub-Commission.

Distribution :
All Regional Commissioners
(Attn.: Industry Division)
All Provincial Industry
Officers.

Declassified E.O. 12356 Section 3.3/NND No. 785016

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W. J. MASKREY
Lt. Colonel,
Deputy Director,
Industry Sub-Commission.

Distribution :
All Regional Commissioners
(Attn.: Industry Division)
All Provincial Industry
Officers.
All Sub-Commissions HQ, AC.

and for information TO :
AFHQ G-5 Section
AFHQ G-4 American
AFHQ G-4 British
AFLRS, RAAC.
HQ AMG 15 Army Group.
SCAO, AMG 5th Army
SCAO, AMG 8th Army
File 5615

C0059

Enclosures :
Questionnaire as per para 18.
Administrative Memorandum No. 14, dtd. 7 March 1945.

Declassified E.O. 12356 Section 3.3/NND No. 785016

1. Name of Firm
2. Name of Executive
3. Location
4. Date of requisitioning
5. Exact designation of military authority responsible for requisitioning
6. Exact designation of occupying unit
7. Description of facility
   a. Number of building
   b. Dimension of each building
   c. Use which has normally been made of each building
   d. Diagram of building
8. Statement as to the nature of the normal production
9. General Statement as to the importance to the Italian economy of the products manufactured.
10. Statement as to the requirements of the output
    a. By the Allied armed forces
    b. By the Italian armed forces
    c. By the civilian population
11. Statement as to the availability in Italy of the product indicating the quantity now being imported from Allied sources
12. Statement as to the present condition of premises and of the machinery and equipment
13. Statement as to whether repairs, if necessary, can be effected and as to whether the machinery can be operated
14. Quantities of materials required for rebuilding and quantities available locally.
15. Statement as to stocks of raw materials on hand
16. Statement as to requirements of raw materials in addition to those available.
17. Statement as to availability of raw materials.
18. Statement as to requirements of power
19. Statement as to availability of power
20. Statement as to requirements of transport
21. Statement as to availability of transport, proximity to rail transport, etc.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

c. Use which has normally been made of each building
d. Diagram of building

8. Statement as to the nature of the normal production

9. General Statement as to the importance to the Italian economy of the products manufactured.

10. Statement as to the requirements of the output

a. By the Allied armed forces
b. By the Italian armed forces
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17. Statement as to availability of raw materials.

18. Statement as to requirements of power

19. Statement as to availability of power

20. Statement as to requirements of transport

21. Statement as to availability of transport, proximity to rail transport, etc.

22. Statement as to present productive capacity of entire facility giving due regard to feasibility of making repairs, availability of raw materials, power, transport & labour.

23. Statement as to productive capacity of the portion of facility and equipment which it is proposed to de-requisition.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

24. Statement as to availability of substitutes for products manufactured by the facility

25. Statement as to the nature of the military occupancy

    a. Number of men occupying premises
    b. Use to which facility is being put by military authorities
    c. Statement as to portion of plant requisitioned and machinery and equipment requisitioned.
    d. Extent to which permanent damage is being done to the facility by the occupation

26. Justification for de-requisitioning.

Declassified E.O. 12356 Section 3.3/NND No. 785016

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R E S T R I C T E D

ALLIED FORCE HEADQUARTERS
APO 512

DCK/ag

ADMINISTRATIVE MEMORANDUM)
:
NUMBER 14) 7 March 1945

USE OF COMMERCIAL FACILITIES FOR CIVIL REQUIREMENTS

1. It is the responsibility of the Supreme Allied Commander to provide for the civil population of liberated territory that which is necessary to prevent disease and unrest. It is his policy to make the maximum use of local resources in providing for the essential civilian requirements.

2. The duty of all ranks of the Armed Forces in the discharge of the Supreme Allied Commander's responsibility to the civil population should be constantly present in their minds. All ranks must, even in the stress of active operations, remind themselves that whenever it is possible to achieve a military object by a choice of means otherwise equal, the method which damages least the essential needs of the civil economy is the method to be preferred and adopted. Care must be taken by the responsible commander that, except in definite emergencies he neither occupies a premise that is essential to the civil economy nor dismantles, nor removes by purchase or requisition, the equipment therein. Except to prevent combat damage or destruction, or to meet the immediate operational needs, raw materials essential to civil economy will not be purchased, requisitioned or removed except by the procedures set forth in Section III, AFHQ Administrative Memorandum No. 46, 1944.

3. a. In the detailed planning for the occupation of an area, the military authority responsible for such planning and the Allied Commission, will consult as to the anticipated military and civil requirements in that area affecting local resources. The military authority will elaborate his plan so far as practicable to include any proposals agreed as the result of such consultation. Any such agreement must of necessity be tentative and adjustments made dependent upon the physical condition of the area when occupied and upon the military situation. So far as practicable the agreement should include definite facilities preserved by the military and definite facilities reserved for essential civil requirements. Facilities not so defined will not initially be reserved for either military or civil exploitation but are subject to further agreement as the need is recognized.

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b. In sections of the country for which no definite military operational plan is considered necessary, instructions defining military requirements and those civil commitments for which the military assume responsibility will be issued by the military authority

Declassified E.O. 12356 Section 3.3/NND No. 785016

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b. In sections of the country for which no definite military operational plan is considered necessary, instructions defining military requirements and those civil commitments for which the military assume responsibility will be issued by the military authority responsible for planning for the area as a whole, if so desired by Allied Commission.

c. In the case of property to be used by the military which Allied Commission has stated to be essential to the civil economy, the

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Declassified E.O. 12356 Section 3.3/NND No. 785016

probable degree of development by the military and the estimated period of occupancy will be stated in the plan .

3. In the immediate execution of operational plans the decision of the Army or equivalent commander in operational command will govern. However, when Allied Commission is of the opinion that the use of the facility during military tenancy will cause undue harm to the civil economy, and local agreement cannot be reached, Allied Commission may, without interrupting the operational plan or its immediate execution, inform the Army or equivalent commander that an appeal will be made and submit such an appeal as indicated in paragraph 4 below.

a. In the further execution of a plan in Army or equivalent areas, or in routine functioning within or without Army areas, in the event there is a conflict between military interests and interest which Allied Commission considers essential to the civil economy with respect to:

(1) The equitable allocations of factories, warehouses, and other commercial and industrial facilities including mines and space, and

(2) The control of their use and operation the procedures set forth in paragraph 4 will be followed.

4. a. The Allied Commission may present its case and recommend action to the responsible Area District, Base Section or Army Commander, or other responsible military authority whether urgent operational need has been advanced by the military authority or not. Allied Commission will accompany their case with a complete and factual justification.

b. The responsible military authority to which the case is referred will consider the case and every effort will be made to reach a solution satisfactory to Allied Commission and the military commander. In the event a satisfactory solution cannot be found, the military commander will return the request to Allied Commission with a written statement as to the extent to which he can meet Allied Commission's desires and as to the conditions which he cannot accept.

c. Allied Commission then may submit the matter to an investigating subcommittee appointed by the Industrial Co-ordination Committee of the Allied Force Local Resources (Italian) Board, through AFLRS. The investigating sub-committee will investigate the case in detail and attempt to find some solution agreeable to the parties concerned.

d. If no such solution can be found, the sub-committee will submit the case to the ICC (Industrial Co-ordination Committee) with recommendations.

Declassified E.O. 12356 Section 3.3/NND No. 785016

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d. If no such solution can be found, the sub-committee will submit the case to the ICC (Industrial Co-ordination Committee) with recommendations.

e. The ICC will then adjudicate and make its award. If no protest is received by AFLRS from an interested party within 48 hours after the award, such award will become effective. In the event of a protest, the matter will be referred to the AFLR(I)Board, the decisions of which will be binding upon all parties.

5. a. Except in the immediate execution of operation plans as stated in paragraph 3d above, the military will not exercise initial control of a facility concerning which Allied Commission has initiated a request for adjudications, until definite action has been taken in

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Declassified E.O. 12356 Section 3.3/NND No. 785016

accordance with these instructions.

b. When a plant, mine or other commercial facility has been de-requisitioned to permit of its producing materials or services essential to civil economy, all machinery, fixtures, equipment and plant essential to such production, except that which may have been installed by the using Service, shall be exempt from sub-sequent requisition unless the facility itself is again requisitioned. Surplus materials, as declared under the provision of Section III, AFHQ Administrative Memorandum Number 46, 1944 are subject to allocation as set forth in that memorandum.

c. Plants, mines or other commercial facilities which may be declared not subject to requisition or which have been de-requisitioned under the provisions of this memorandum will be adequately posted by the local district base section, or army commander or other responsible military commander, to prevent unauthorized entry or removal of protected equipment, fixtures, machinery and materials.

d. When considering matters of requisitioning and de-requisitioning, military authorities will show special leniency with respect to facilities of the monopoly industries of the Italian Government such as those engaged in the manufacture of matches, the processing of tobacco and the extraction of salt. These are of special importance in providing essential revenue to the Italian Government.

By COMMAND OF FIELD MARSHAL ALEXANDER :

/s/ C.W. Christenberry
/t/ C.W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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By COMMAND OF FIELD MARSHAL ALEXANDER :

/s/ C.W. Christenberry
/t/ C.W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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ALLIED FORCE HEADQUARTERS
APO 512

Asst. Aos.	MP	ADS
Asst Aos.		File
Chief Clerk		7 March 1945

ADMINISTRATIVE MEMORANDUM)
NUMBER 14)

USE OF COMMERCIAL FACILITIES FOR CIVIL REQUIREMENTS

1. It is the responsibility of the Supreme Allied Commander to provide for the civil population of liberated territory that which is necessary to prevent disease and unrest. It is his policy to make the maximum use of local resources in providing for the essential civilian requirements.

2. The duty of all ranks of the Armed Forces in the discharge of the Supreme Allied Commander's responsibility to the civil population should be constantly present in their minds. All ranks must, even in the stress of active operations, remind themselves that whenever it is possible to achieve a military object by a choice of means otherwise equal, the method which damages least the essential needs of the civil economy is the method to be preferred and adopted. Care must be taken by the responsible commander that, except in definite emergencies, he neither occupies a premise that is essential to the civil economy nor dismantles, nor removes by purchase or requisition, the equipment therein. Except to prevent combat damage or destruction, or to meet the immediate operational needs, raw materials essential to civil economy will not be purchased, requisitioned or removed except by the procedures set forth in Section III, AFHQ Administrative Memorandum Number 46, 1944.

3. a. In the detailed planning for the occupation of an area, the military authority responsible for such planning, and the Allied Commission, will consult as to the anticipated military and civil requirements in that area affecting local resources. The military authority will elaborate his plan so far as practicable to include any proposals agreed as the result of such consultation. Any such agreement must of necessity be tentative and adjustments made dependent upon the physical condition of the area when occupied and upon the military situation. So far as practicable the agreement should include definite facilities reserved by the military and definite facilities reserved for essential civil requirements. Facilities not so defined will not initially be reserved for either military or civil exploitation but are subject to further agreement as the need is recognized.

b. In sections of the country for which no definite military operational plan is considered necessary, instructions defining military requirements and those civil commitments for which the military assume responsibility will be issued by the military authority responsible for planning for the area as a whole, if so desired by Allied Commission.

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c. In the case of property to be used by the military which Allied Commission has stated to be essential to the civil economy, the probable degree of development by the military and the estimated period of occupancy will be stated in the plan.

d. In the immediate execution of operational plans the decision of the Army or equivalent commander in operational command will govern. However, when

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo # 14 (cont'd)

Allied Commission is of the opinion that the use of the facility during military tenancy will cause undue harm to the civil economy, and local agreement cannot be reached, Allied Commission may, without interrupting the operational plan or its immediate execution, inform the Army or equivalent commander that an appeal will be made, and submit such an appeal as indicated in paragraph 4 below.

c. In the further execution of a plan in Army or equivalent areas, or in routine functioning within or without Army areas, in the event there is a conflict between military interests and an interest which Allied Commission considers essential to the civil economy with respect to:

(1) The equitable allocation of factories, warehouses, and other commercial and industrial facilities including mines and space, and

(2) The control of their use and operation, the procedures set forth in paragraph 4 will be followed.

4. a. The Allied Commission may present its case and recommend action to the responsible Area, District, Base Section or Army Commander, or other responsible military authority, whether urgent operational need has been advanced by the military authority or not. Allied Commission will accompany their case with a complete and factual justification.

b. The responsible military authority to which the case is referred will consider the case and every effort will be made to reach a solution satisfactory to Allied Commission and the military commander. In the event a satisfactory solution cannot be found, the military commander will return the request to Allied Commission with a written statement as to the extent to which he can meet Allied Commission's desires and as to the conditions which he cannot accept.

c. Allied Commission then may submit the matter to an investigating sub-committee appointed by the Industrial Co-ordination Committee of the Allied Force Local Resources (Italian) Board, through AFLRS. The investigating sub-committee will investigate the case in detail and attempt to find some solution agreeable to the parties concerned.

d. If no such solution can be found, the sub-committee will submit the case to the ICC (Industrial Co-ordination Committee) with recommendations.

e. The ICC will then adjudicate and make its award. If no protest is received by AFLRS from an interested party within 48 hours after the award, such award will become effective. In the event of a protest, the matter will be referred to the AFLR(I) Board, the decisions of which will be binding upon all parties.

5. a. Except in the immediate execution of operational plans as stated in paragraph 3d above, the military will not exercise initial control of a facility concerning which Allied Commission has initiated a request for adjudication, until definite action has been taken in accordance with these instructions.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo #14 (cont'd)

b. When a plant, mine or other commercial facility has been de-requisitioned to permit of its producing materials or services essential to civil economy, all machinery, fixtures, equipment and plant essential to such production, except that which may have been installed by the using Service, shall be exempt from subsequent requisition unless the facility itself is again requisitioned. Surplus materials, as declared under the provisions of Section III, AFHQ Administrative Memorandum Number 46, 1944, are subject to allocation as set forth in that memorandum.

c. Plants, mines or other commercial facilities which may be declared not subject to requisition or which have been de-requisitioned under the provisions of this memorandum will be adequately posted by the local district, base section, or army commander, or other responsible military commander, to prevent unauthorized entry or removal of protected equipment, fixtures, machinery and materials.

d. When considering matters of requisitioning and de-requisitioning, military authorities will show special leniency with respect to facilities of the monopoly industries of the Italian Government such as those engaged in the manufacture of matches, the processing of tobacco and the extraction of salt. These are of special importance in providing essential revenue to the Italian Government.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

AFHQ
ADMIN MEMO #14
7/3/45

Suspense _____ Date 9/3/45

FROM		TO	FROM		TO
	Staff Officer to CC	1		Establishment Section	1
	~~Chief of Staff~~ Exec Comm	2		Executive Officer (A)	1
	Message Center			Executive Officer (B)	
	Civil Affairs Section	1		G-1 (A)	4
	DP & Rep			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B) for Ed (A)	1
	Patriots Branch			G-4 (A)	1
	Public Safety			G-4 (B)	1
	Security Division			2675th Regt	1
	Public Health			Headquarters Commandant	1
	Legal			Adjutant	1
	Education			Navy	1
	Monuments & Fine Arts			Land Forces (MMA)	1
	Economic Section	1		Air	1
	Requisition Division			Communications	1
	Agriculture			Civil Censorship Group	1
	Commerce	1		W.M.D. & P.O.W.	
	Finance			Public Relations Branch	1
	Property Control Div			Information Division	1
	Food	1		Archivist	
	Industry	1		U.N.R.R.A.	
	Mining Division			I.G.C.R.	
	Labor				
	Public Works & Utilities			All Regions + AMG Armies	1 Ea.
	Shipping				
	Transportation	1			
	Political Section				

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks JJC

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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Adjutant General
Asst Adj Gen
Asst Adj Gen
Chief Clerk

DCK/nr

ALLIED FORCE HEADQUARTERS
APO 512

3 March 1945

ADMINISTRATIVE MEMORANDUM)
NUMBER 13)

Allocation of Locally Produced Foodstuffs I
Supplies and Stores for Diplomatic Agencies II

I -- ALLOCATION OF LOCALLY PRODUCED FOODSTUFFS

Paragraph 2(c), Section III, AFHQ Administrative Memorandum Number 42, 1944, is rescinded and the following substituted therefor:

"(c) Certain relatively small quantities are required for the victualling of ships of the Allied Navies which are operating from Italian ports and are unable to obtain their requirements elsewhere. These will be made available as a second priority after meeting the needs of hospitals (see paragraph 6 below). Allied Naval shore personnel, H.M.T.R. and U.S.A. vessels, and Allied Naval ships which can obtain their requirements elsewhere, will be considered in the same priority as the Allied Armies."

II - SUPPLIES AND STORES FOR DIPLOMATIC AGENCIES

1. United States - All members of United States Embassies, Consulates, State Department, or bona fide representatives of the United States government may draw United States Army rations or be subsisted in United States Army messes. (Payment will be made as outlined in paragraph 3, Section IV, MTOUSA Circular Number 116, 1944) Essential clothing may be purchased at Army Exchange stores as provided in paragraph 11, MTOUSA Circular Number 3, 1944. Request for any other supplies will be submitted to this headquarters for approval. This applies to citizens of the United States only.

2. United Kingdom

a. Rations - The provisions in paragraph 1 above apply except that supplies to British subjects will be issued from British Army stocks, on repayment in accordance with British Instructions.

b. Clothing - As detailed in letter AFHQ/6017/Q(AE) dated 2 October 1944 as amended by letter AFHQ/9174/Q(AE) dated 26 January 1945.

3. Other Allied and Neutral Nations - Requisitions for subsistence or for purchase of military clothing and Army Exchange supplies for diplomatic agencies in this category will be submitted to this headquarters for approval and designation of supply responsibility, i.e., United States, United Kingdom, or Allied Commission.

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BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense AFHQ - Admin Memo #13
3/2/45

Date 3/2/45

FROM:	TO:		TO:
Chief Commissioner	1	Political Section	1
Chief of Staff	2	Establishment Section	1
Liaison Div	1	Executive Officer (A)	1
Message Centre		Executive Officer (R)	
Civil Affairs Section	1	G-1(A)	1
DP & Rep		G-1(R) Civilian Emp.	
Local Govt		G-1(R) (for AMLEC Off)	1
Patriots Branch		G-4(A)	1
Public Safety		G-4(R)	1
Security Division		2675th Regt	1
Public Health		H.Q. Comdt	1
Legal		Adjutant	1
Education		Navy	1
Monuments & Fine Arts		Land Forces (IMIA)	1
Economic Section	1	Air	1
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		W.A.D. & F.O.P.	
Finance		Public Relations Branch	
Property Control Div		Information Division	1
Food		Archivist	
Industry		I.G.C.R.	
Mining Division			
Labor		ALL REGIONS & AMG AREAS	
Public Works & Utilities			
Shipping			
Transportation			

Signature
Remarks & Recommendation
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 12)

Asst Adj.	
Asst Aos.	25 February 1945
Chief Clerk	

Payments to C. I. P. in Italy I
Conditions Under Which Italians Will be Exempted from the Military Service . II

I -- PAYMENTS TO C. I. P. IN ITALY

1. This instruction sets forth the methods to be adopted in the settlement to be made for facilities and services provided by C. I. P. (Comitato Italiano Petroli).

2. In accordance with established policies, payment will not be made to C. I. P. for the use of petroleum plants and facilities which were in existence before the date of liberation from the enemy. Furthermore, payment will not be made to C. I. P. for labor and maintenance materials used in the normal operations of C. I. P., which include receipt, storage and issue of petroleum products, and cleaning and filling containers.

3. Labor employed on the construction and removal of additional petroleum facilities, and in the operation of all new petroleum facilities outside the boundaries of petroleum plants existing at the date of liberation, will be deemed, in cases of work done at the request of the Allied Forces, to be employed direct by the Allied Forces and will be employed and paid in accordance with the current instruction for such payment. Where desired, arrangements may be made for C. I. P. Managers to recruit labor and supervise such operations but in all such cases they will act as representatives of the Allied Forces and not in the name of C. I. P.

4. Payment will be made for services by C. I. P., which cannot be considered as part of the formal maintenance and operation of a petroleum installation or depot. Such services include repairs to plant and equipment not the property of C. I. P., the preparation of containers for the use of products other than petroleum, etc. Such payments will be on a cost basis and will cover only salaries, wages, and any expenses incurred by C. I. P. in the purchase of material and the like.

II - CONDITIONS UNDER WHICH ITALIANS WILL BE EXEMPTED FROM THE MILITARY SERVICE

Appendix "A", AFHQ Administrative Memorandum Number ~~1378~~, is amended as follows:

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AFHQ Adm Memo #42 (cont'd)

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Delete so much thereof as reads:

"Exemption Granted In Respect of Serial Nos From Date". For Three Months

and substitute:

"Exemption Granted In Respect of Serial Nos From Date". For Six Months

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN Memo #12 - AFHQ - 25/2/45 Date 1/2/45

FROM	TO	FROM	TO
Chief Commissioner	✓	Political Section	
~~Chief of Staff~~ EXEC. COMM.	2	Establishment Section	✓
Liaison Div		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section	✓	G-1 (A)	✓
DP & Rep		G-1 (A) Civilian Rep.	✓
Local Govt		G-1 (B) (thru E.O.(A))	✓
Patriots French		G-4 (A)	✓
Public Safety		G-4 (B)	✓
Security Division		2675th Regt	✓
Public Health		H.Q. Comdt	✓
Legal	✓	Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (AMIA)	2
Economic Section	✓	Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	
Commerce	✓	E.M.D. & P.O.W.	✓
Finance	✓	Public Relations French	✓
Property Control Div		Information Division	
Food		Archivist	
Industry		I.G.C.E.	
Mining Division			
Labor	✓		
Public Works & Utilities		ALL REGIONS + FMG ARMIES - 1 Each	
Shipping			
Transportation	✓		

Signature _____
Remarks & Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

Remarks 1875 file

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ALLIED FORCE HEADQUARTERS
APO 512

21 February 1945

ADMINISTRATIVE MEMORANDUM)
NUMBER 11)

Military Government in Italy.....I
Rescission of Admininstrative Memoranda.....II

I -- MILITARY GOVERNMENT IN ITALY

AFHQ Administrative Memorandum Number 38 and paragraph 14, Administrative Memorandum Number 63, both 1944, are rescinded and the following substituted therefor:

1. The Supreme Allied Commander, Mediterranean Theater, hereby assumes the title and functions of Military Governor of all Italian Territory which is, or from time to time may become, subject to Allied Military Government.

2. Headquarters Allied Military Government, Fifth and Eighth Armies, will operate under the operational command of Commanders Fifth and Eighth Armies and under the technical control of Headquarters, Allied Commission.

3. Commanding General, 15th Army Group will be provided, by Chief Commissioner, Allied Commission, with a Civil Affairs Staff, whose duties will be as follows:

a. To advise Commanding General, 15th Army Group on all aspects of military government and civil administration which might affect his operations.

b. To afford liaison between Headquarters, 15th Army Group and Headquarters, Allied Commission.

c. To insure that the operation of AMG in the Armies is coordinated with the tactical plans of Commanding General, 15th Army Group.

4. The size and organization of the staff referred to above will be determined by agreement between Commanding General, 15th Army Group and Chief Commissioner, Allied Commission, provided always that its functions remain as defined in paragraph 3 above.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo # 11 (cont'd)

II -- RESCISSION OF ADMINISTRATIVE MEMORANDA.

The following AFHQ Administrative Memoranda are rescinded:

1943 Series	Section	Number	Section	Number
	II	36	All	64
	All	49	I	73
	All	50	All	97
	All	59		

1944 Series	Section	Number
	I	16
	II	28
	All	30

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS ALLIED COMMISSION
APO 394

AFHQ.

Suspense ADMIN. MEMO. 11. Date 21 FEB 1945

DIST.

FROM	TO	FROM	TO
Chief Commissioner	✓	Political Section	✓
~~Chief of Staff~~ EXEC. COMM.	2	Establishment Section	✓
Liaison Div	✓	Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section	✓	G-1(A)	✓
DP & Rep		G-1(A) Civilian Emp.	
Local Govt	✓	G-1(B) FOR EXEC. O (B)	✓
Patriots French		G-4(A)	✓
Public Safety		G-4(B)	✓
Security Division		2675th Regt	✓
Public Health		H.Q. Comdt	✓
Legal	✓	Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MMLA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	
Commerce		W.E.D. & P.C.W.	✓
Finance		Public Relations Branch	✓
Property Control Div		Information Division	✓
Food		Provivist	
Industry		I.G.C.R.	
Mining Division			
Labor		ALL REGIONS	✓
Public Works & Utilities		AMG-STS ARMIES	✓
Shipping			
Transportation			

Signature _____
Remarks & Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

Remarks 1373

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
:
NUMBER 10)

20 February 1945

ASSISTANT
Files

Asst Aos. 9/F
Asst Aos.
Chief Clerk DCK

CONDITIONS UNDER WHICH ITALIANS
WILL BE EXEMPTED FROM THE MILITARY SERVICE

1. General

a. As a result of the additional commitments undertaken by the Italian Authorities to provide Italian Units for employment as such with the Allied Forces, it is essential that the required Italian personnel be made available for service in these units now being organized to the maximum extent, which is possible without involving depletion of Allied manpower.

b. All Italians in Allied employment, either directly or by contractors, who are subject to call will continue in their employment only on the conditions set forth below.

2. Initial Procedure - Application will be made for authority to retain in employment personnel subject to call in the following manner:

a. Application forms (Appendix "A") will be completed by the employing unit in respect of all personnel affected. Men falling within the following categories will be listed on separate forms:

Category I - Skilled Labor employed in Military installations.

Category II - All other labor.

See Adm. Memo. no. 15 - Par. 1
Forms will be submitted in quadruplicate to the local British or United States Labor representative.

b. The local British or United States Labor representative will complete the certificate appearing on the application form stating whether or not replacements can be provided from civilian sources. He will then forward three (3) copies of the application form as follows:

Category I - To appropriate Head of Service or Chief of Special Staff Section at AFHQ, who will in turn forward 2 copies to the appropriate exempting authority with his recommendation. 1372

Category II - To the appropriate exempting authority (see paragraphs 3 and 5).

3. Exempting Authorities

a. The following are declared to be Exempting Authorities for the purposes of this instruction:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm. Memo. #10 (cont'd)

(1) Commanding General, 15th Army Group.

(2) Commanders of Armies.

(3) Commanders of Corps.

(4) Commanders of British Districts and United States Base Sections or Depots.

(5) Flag Officer, Northern Area, Mediterranean.

(6) Flag Officer, TARANTO, Adriatic & Liaison, Italy.

(7) Commander, United States Eighth Fleet.

(8) Senior Naval Officer, Eastern Sicily.

(9) Commander in Chief, RAF, MED/ME.

(10) Commanding General, AAF/MTO.

(11) Commanding General, NAFD/ATC.

(12) Commanding General, The Replacement and Training Command, MTOUSA.

(13) Commanding General, Rome Area Allied Command.

(14) Commanding Officer, Headquarters Command, AFHQ.

(15) Chief Commissioner, The Allied Commission.

(16) DIRECTOR MILITARY RAILWAY SERVICE, ITALY

See Adm. Memo No 15 Par 1

b. Independent organizations operating over widespread areas will refer applications for exemption to the nearest appropriate exempting authority.

4. Procedure By Exempting Authority

a. The exempting authority will take into consideration the certificate of the British or United States Labor representative but will not authorize exemption in any case unless satisfied that the retention in employment of the individual concerned is so essential that such individual will be of greater value to the Allied war effort by remaining in his present capacity than he would be if called into the Italian Military Service.

b. Where exemption is granted the Exempting Authority will complete a Certificate of Exemption (Appendix "B") and will forward it together with one copy of the application form to the appropriate Italian Authority as set out below:

Comando in Capo del basso Tirreno, Naples.

Territorial HQ Rome.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm. Memo. #10 (cont'd)

Territorial HQ Naples.

Territorial HQ Bari.

Territorial HQ Palermo.

Mil HQ Calabria) Until such time as committments are taken over
: by territorial HQ at Naples and Rome respectively.
Mil HQ Sardinia)

or to other Territorial HQ's as and when they are established.

c. The Certificate of Exemption will be sealed and countersigned on behalf of the Italian Authorities and returned to the Exempting Authority for onward transmission to the employing unit who will hand it to the person exempted.

d. Should the Italian Authorities take exception to an exemption authorized by an Allied Exempting Authority, they will return the Certificate of Exemption, with their comments but without Seal or Countersign, to the Exempting Authority, through MMIA, for review. Final determination in each case will rest with the Exempting Authority, but full consideration will be given to the views of the Italian Authorities and MMIA.

5. Channels of Application - All applications forwarded by the local British or United States Labor Representative to an Exempting Authority will be submitted through the normal channels of command.

6. Duration of Exemption - Exemptions granted under the provisions hereof will be valid only for a period of six months with effect from date of exemption. Applications for further exemption will be submitted in the same manner except that the form will be marked (RENEWAL) and previous authority quoted.

7. Notification

a. Employing Units will notify the Exempting Authority of any person to whom exemption has been granted who is subsequently released from employment, and will instruct the released employee to report to the nearest Reali Carabinieri Headquarters for direction to the nearest Italian Military District.

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b. Exempting Authorities will supply full particulars of all personnel whose exemption is cancelled or expires to the appropriate Italian Authority as set out in paragraph 4 b above.

8. Civilian Firms - Applications for exemption will be made by the authority concerned in similar form and on similar grounds as set forth above in respect of personnel employed by civilian firms doing work of operational importance for the Allied Forces.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm. Memo. #10 (cont'd)

9. Refusal of Exemption - Where an application for permission to retain personnel in employment is refused, the employing unit may continue to employ such personnel until called up by the Italian authorities.

10. Applicability

a. This instruction is applicable to Italian Civilian personnel employed by both British and United States Forces and by civilian firms doing work of operational importance for the Allied Forces.

b. Nothing in this instruction shall in any way affect Italian prisoners of war (including cooperators) employed by the Allied Forces.

c. Nothing in this instruction shall be construed as providing exemption for deserters from the Italian Armed Forces. In all cases deserters will be turned over to the nearest Italian Military Authority for return to their units for disciplinary action.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

JOHN HARDING
Lieutenant General
Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
O

2 Incls:
Annex "A"
Annex "B"

Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX "A" to AFHQ Adm. Memo. #10

*MILITARY
NAVAL
AIR FORCE

APPLICATION FOR EXEMPTION FROM CALL-UP OF
ITALIAN PERSONNEL WITHIN 1914-1924 CLASSES

PARTICULARS

1. SERIAL NO.	2. SURNAME	3. CHRISTIAN NAMES	4. MILITARY CLASS	5. MILITARY NUMBER (if any)	6. HOME ADDRESS	7. FATHER'S NAME AND CHRISTIAN NAMES	8. NAME OF LAST ITALIAN UNIT IN WHICH SERVING	9. ITALIAN MILITARY DISTRICT TO WHICH BELONGING	10. CIVIL TRADE	11. NATURE OF PRESENT EMPLOYMENT	12. WHETHER EMPLOYED WITH OR

DECISION OF EXEMPTING AUTHORITY
EXEMPTION GRANTED IN RESPECT OF (See Adm. Memo #12)
SERIAL NOS FOR six MONTHS FROM DATE

EXEMPTION REFUSED IN RESPECT OF
SERIAL NOS.

SIGNATURE_____
Name of Exempting Authority_____
Date_____

Signature of Labor

Signature_____

Name of Employing Unit_____

Date_____

Date

*Delete whichever is

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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APPLICATION FOR EXEMPTION FROM CALL-UP OF ITALIAN PERSONNEL WITHIN 1914-1924 CLASSES

PARTICULARS

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4. MILITARY CLASS	5. MILITARY NUMBER (if any)	6. HOME ADDRESS	7. FATHER'S NAME AND CHRISTIAN NAMES	8. NAME OF LAST ITALIAN UNIT IN WHICH SERVING	9. ITALIAN MILITARY DISTRICT TO WHICH BELONGING	CIVIL TRADE	11. NATURE OF PRESENT EMPLOYMENT	12. WHETHER EMPLOYED WITHIN SE	13. GROUNDS OF APPLICATION IF SUBMITS TO BE	14. TO BE COMPLETED BY LABOR REPRESENTATIVE WHETHER OR NOT APPLICABLE

(See Adm. Memo #12)

FROM DATE

Signature _____

Name of Employing Unit _____

Date _____

Signature of Labor Representative.

_____

Date _____

*Delete whichever is inapplicable.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
MTOUSA

Suspense ADMIN-MEMO-10 Date 20 FEB. 1945

DIST.

FROM	TO:	FROM	TO
Chief Commissioner	✓	Political Section	✓
~~Chief of Staff~~ EXEC. COMM.	2	Establishment Section	✓
Liaison Div	✓	Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section	✓	G-1(A)	✓
DF & Rep		G-1(A) Civilian Emp.	✓
Local Govt		G-1(B) FOR EX.O.(B)	✓
Patriots French		G-4(A)	✓
Public Safety		G-4(B)	✓
Security Division		375th Regt	✓
Public Health		H.Q. Comdt	✓
Legal	✓	Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MMIA)	2
Economic Section	✓	Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	
Commerce		M.M.P. & P.O.W.	✓
Finance		Public Relations Branch	✓
Property Control Div		Information Division	✓
Food		Archivist	
Industry		I.G.C.R.	
Mining Division			
Labor	✓	ALL REGIONS	✓
Public Works & Utilities		AMG-5TH ARMIES	✓
Shipping			
Transportation			

Signature _____
Remarks & Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action 1369
Investigation & Report _____
Dispatch _____

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Remarks _____

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Adjutant
DCK/ar 979

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ALLIED FORCE HEADQUARTERS
APO 512

Adjutant Gen
Asst Adj
Asst Acs.

ADMINISTRATIVE MEMORANDUM)
: 17 February 1945
NUMBER 9)

Requests for Air Travel I
Conditions of Employment and Wage Scales for Civilians Employed by the Allied Forces in Italy, Sicily and Sardinia II

I -- REQUESTS FOR AIR TRAVEL

Paragraph 6a, Section II, AFHQ Administrative Memorandum Number 1, 1945, is rescinded and the following substituted therefor:

"6a. Compassionate reasons, including compassionate leave or furlough, compassionate posting and emergency rotation, and temporary duty for rehabilitation, recuperation, and recovery. The Chairman, Air Priorities Board, is authorized to consider, on its own merits, each such case which has been personally approved in writing by an officer of the Allied Forces of the grade of Brigadier General or higher grade, or its equivalent in the other services. In case of travel for temporary duty for rehabilitation, recuperation, and recovery, the Chairman, Air Priorities Board, is authorized to grant priorities for travel by aircraft in accordance with provisions Section V, War Department Circular 369, 1944."

II - CONDITIONS OF EMPLOYMENT AND WAGE SCALES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

So much of Section I, AFHQ Administrative Memorandum Number 64, 1944, as reads:

"Laundry Hand (female) 2,700 3,500 lire per month"

is amended to read:

"Laundry Hand (male) 2,700 3,500 lire per month".

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

1368

DISTRIBUTION:
C
24 - AFLRS (extra)
10 - C-in-C, Med (extra)
11 - Asst DIRS (extra)
10 - Comdr, 8th Fleet (extra)
5 - MEDBO (extra)
5 - Claims & Hirings (extra)
11 - D/Labor (extra)
5 - Q(AE) (extra)
5 - REME (extra)
5 - S & T (extra)
10 - Engineers, Br (extra)

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

AFHQ

Suspense ADMIN. MEMO. 9 Date 17 FEB. 1945

DIST.

FROM	TO	FROM	TO
Chief Commissioner	✓	Political Section	✓
~~Chief of Staff~~ EXEC. COMM.	2	Establishment Section	✓
Liaison Div	✓	Executive Officer (A)	✓
Messare Centre	✓	Executive Officer (P)	
Civil Affairs Section		G-1(A)	✓
DP & Rep		G-1(A) Civilian Emp.	
Local Govt		G-1(P) FOR EX-O.(B)	✓
Patriots French		G-4(A)	✓
Public Safety		G-4(P)	✓
Security Division		6675th Regt	✓
Public Health		H.Q. Comdt	✓
Legal	✓	Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts	✓	Land Forces (MGIA)	✓
Economic Section		Air	
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		W.M.D. & F.O.W.	✓
Finance CHIEF ACCT	2	Public Relations Branch	
Property Control Div		Information Division	✓
Food		Archivist	
Industry		U.S.C.R.	
Mining Division			
Labor	✓	ALL REGIONS	✓
Public Works & Utilities		AMG-5 & 8 ARMIES	✓
Shipping			
Transportation			

Signature
Remarks & Recommendation
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

1367

Remarks

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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(2 of 2 folders)

DV/247

A.F.H.Q. ADMINISTRATIVE MEMORANDUM
JAN. - DEC. 1945

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Declassified E.O. 12356 Section 3.3/NND No. 785016

DCK/jcm

RESTRICTED

ALLIED FORCE HEADQUARTERS
APO 512

File Adjutant 1366 1st Aos. Asst Aos. Clerk

ADMINISTRATIVE MEMORANDUM)
: 14 February 1945
NUMBER 8)

DISPOSAL OF SURPLUS PROPERTY

1. AFHQ Administrative Memorandum Number 19 and Section II, AFHQ Administrative Memorandum Number 35, both 1944, are rescinded.

2. The Allied Force Surplus Property Committee is hereby dissolved.

3. The Joint Disposal Committee, previously constituted at this headquarters will continue to function at AFHQ. The committee will be composed as follows:

Joint Chairmen: Assistant Chief of Staff, G-4
DQMG, G-4 (B)

Secretariat : Will be provided by the Allied Force Local Resources Section, AFHQ

Members : Representatives of:
QM
Chief Engineer
Q(Maint)
Q(AF)
Fiscal Director
Financial Adviser
And such other persons as the committee shall require to attend for any purpose from time to time.

4. The function of this committee will be to formulate a general program and coordinate policies on disposals consistent with current regulations prescribed by the War Department for United States Property and by the War Office or other Ministry concerned for British property.

5. The committee will confine itself to:

a. Recommending the best means for the disposition of material or salvage in the interest of maintaining the economic balance of the country concerned, to avoid creation of inflationary tendencies and to avoid the material falling into the hands of speculators.

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b. Providing data and other information pertinent to disposals that may be useful and appropriate.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo # 8 (cont'd)

6. This committee will not assume the functions of negotiation, accountancy or physical transfer of any property involved. These functions will in all cases remain with the responsible military authorities in accordance with the laws, regulations, or customs of the two nations concerned.

7. The secretariat will keep formal records of all meetings held to decide on disposals.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:
"C"

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

AFHQ.

Suspense ADMIN. MEMO. 8

Date 14 FEB. 1945

DIST.

FROM	TO	FROM	TO
Chief Commissioner	✓	Political Section	
~~Chief of Staff~~ EXEC. COMM.	2	Establishment Section	✓
Liaison Div	✓	Executive Officer (A)	
Measure Centre		Executive Officer (B)	
Civil Affairs Section	✓	G-1 (A)	
DP & Rep		G-1(A) Civilian Pers.	
Local Govt		G-1(P)	
Patriots Branch		G-1(C)	✓
Public Safety		G-1(P)	✓
Security Division		367th Rept	✓
Public Health		H.Q. Condt	✓
Legal	✓	Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MGT)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	
Commerce	✓	M.M.D. & P.O.W.	✓
Finance ✓ CHIEF ACCT	2	Public Relations Branch	
Property Control Div		Information Division	
Food		Archivist	
Industry	✓	L.C.C.R.	
Mining Division			
Labor		ALL REGIONS	✓
Public Works & Utilities	✓	AMG-5 ARMIES	✓
Shipping			
Transportation	✓		

(4 spaces)

Signature _____
Remarks & Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

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Remarks _____

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Declassified E.O. 12356 Section 3.3/NND No. 785016

DCK/jcm

RESTRICTED

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 7)

13 February 1945

Power Rehabilitation.....I
Dress of Civilian Employees.....II

Adjutant
Asst. Adjt.
Asst Adj.
Chief Clerk

MP file.

I - - POWER REHABILITATION

Paragraph 2 b (1), AFHQ Administrative Memorandum Number 58, 1944, is rescinded and the following substituted therefor:

Rescinded by Adm. Memo No 32-1945

Electrical Reconstruction Committee.

(1) The Central Electrical Board, Italy, is dissolved. There is hereby created an Electrical Reconstruction Committee (Italy), with membership as follows:

Chief Engineer AFHQ (Chairman)

Representatives of: AC, DW, PBS, District No. 1, District No. 3, MRS (Italy), and RN.

It is requested that AC, DW, PBS, District No. 1, District No. 3, MRS (Italy), and RN advise AFHQ of representatives selected for membership."

II - -DRESS OF CIVILIAN EMPLOYEES

1. Instances have been reported of the wearing of a mixed dress of civilian clothing and military or service uniform by various civilian employees who are permitted to wear uniform. These personnel are often mistaken for members of the United States and British Forces bringing discredit to those Forces.

2. Civilian employees will not, therefore, wear any article of civilian outer clothing with any military or service uniform which they are permitted to wear.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

1364

C. V. CHRISTENBERRY
Colonel, AGD,
Adjutant General.

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ADMIN-MEMO-7 AFHQ. Date 13 FEB 1945

DIST.

FROM	TO	FROM	TO
Chief Commissioner		Political Section	
~~Chief of Staff~~ EXEC-COMM	2	Establishment Section	✓
Liaison Div	✓	Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section	✓	G-1(A)	✓
DF & Rep	✓	G-1(A) Civilian Emp.	
Local Govt		G-1(B) FOR EXEC. (B)	✓
Patriots Branch		G-4(A)	✓
Public Safety		G-4(B)	✓
Security Division		2675th Regt	✓
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MMIA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	
Commerce		R.H.D. & P.O.W.	✓
Finance		Public Relations Branch	
Property Control Div		Information Division	
Food		Archivist	
Industry	✓	A.C.C.R.	✓
Mining Division			
Labor	✓	ALL REGIONS	✓
Public Works & Utilities	3	AMG-5 + 8 ARMIES	✓
Shipping			
Transportation			

Signature
Remarks & Recommendation
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch 1363

Remarks

0956

Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512

Dec'd
File

ADMINISTRATIVE MEMORANDUM)
NUMBER 6) 10 February 1945

Action
Asst. Aos. Memorandum
Asst Aos.
Chief Clerk

FACILITIES AND SERVICES TO BE EXTENDED TO UNRRA ITALY MISSION

1. The facilities and services set out in this Administrative Memorandum shall be extended to:

a. The UNRRA Italy Mission hereinafter referred to as UNRRA (Italy).

b. Non-indigenous personnel thereof and non-indigenous Voluntary Society workers acting under the authority of UNRRA (Italy). All such personnel are hereinafter referred to as UNRRA (Italy) personnel.

2. a. When required, UNRRA (Italy) personnel will produce evidence of their identity in the form of a special "Certificate of Identity" issued by UNRRA (Italy). This certificate will show the status, category and assimilated rank of the holder. If wearing uniform, UNRRA (Italy) personnel shall wear the approved UNRRA flash at the top of each sleeve.

b. UNRRA (Italy) personnel will be regarded as "persons following the armed forces in the field without directly belonging thereto" under Article 81 of the Prisoners of War Convention. As such they will be covered by that Article and will be subject to the applicable military law (British or United States). Under Article 81 they will receive a certificate setting forth the equivalent Army rank for purposes of status and pay, stating that if captured the holder is to be treated as a prisoner of war.

c. Certain UNRRA (Italy) personnel will have the assimilated rank or status of Officers of the Forces. Such status however is only to entitle the holder to such privileges of officers as may be made available under this Administrative Memorandum. This status will be granted prior to entry, or in the field, by the appropriate military authorities in this theater.

3. a. British Army and/or United States Army sources may be drawn upon under this Administrative Memorandum as the convenience of UNRRA (Italy) and local availabilities may dictate, except that, where separate facilities are available locally, British personnel will use British facilities and United States personnel will use United States facilities.

b. The resources of the Allied Commission may be drawn upon hereunder, and the term "the military" as used herein includes the Allied Commission.

4. The facilities and services set out in this Administrative Memorandum shall be extended subject always to operational requirements and providing the military situation permits, and in the case of the Allied Commission to the extent that demand for civilian requirements permits.

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5. a. No payment will be required for facilities and services extended under this Administrative Memorandum except as provided in b. below. A charge,

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however, is to be made to UNRRA (Italy), and accounted for by the military. Ultimate settlement will be effected by UNRRA (Italy) with the British and United States Governments respectively.

b. Personal items such as accommodations, mess bills, PX and/or EFI are paid in cash both by military and non-military personnel. Where a differentiation in price exists for military and non-military personnel the appropriate charge will be made.

6. Facilities and Services to be extended to Personnel for Unit Subsistence and Operation of Unit Vehicles etc. - The following facilities and services will be available:

a. Rations - Indents or requisitions will be submitted in the normal manner in accordance with the local military procedure. Where available, transient mess facilities will be extended under the same conditions as for military personnel.

b. Accommodation - Accommodation for personnel and vehicles, and provision for office and work space.

c. Medical Aid - Medical and dental treatment under the same conditions as for military personnel and admittance to military hospitals, excluding the provision of dentures and surgical appliances.

d. Travel

(1) Issue of travel orders on duty or on leave under same conditions as for military personnel within the theater of operations.

(2) Travel in military vehicles under the same conditions as military personnel.

e. Claims - The Claims Commission or Claims Service will deal with claims arising out of acts of UNRRA (Italy) personnel as if British Service or United States Army personnel were involved, as the case may be. Payments in settlement of such claims will be recovered from UNRRA (Italy).

f. POL - Issued on production of a trip (work) ticket. UNRRA (Italy) vehicles will be registered in the same manner as military vehicles and must display on the wind-shield, an official printed label "UNRRA (Italy)."

g. Motor Transport - Mechanical maintenance of UNRRA (Italy) vehicles including the supply, if stocks permit, of spare parts, tires and tubes, recovery and repairs in such British or United States Army workshops as may be available, and subject to operational priorities. The transportation of vehicles under the same conditions as for military organizations.

h. Ordnance stores etc., Clothing, Necessaries and Equipment - Uniform for UNRRA (Italy) personnel will be provided by UNRRA. Personal equipment and clothing within a scale appropriate to personnel of noncombattant status, accommodations, stores, and mess equipment and office furniture to scales appropriate to military organizations will, if available, be supplied and accounted for

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo #6 (Cont'd)

as in paragraph 5. Additional items issuable to military personnel under certain conditions will also be issuable on the same terms.

i. Assistance by the military in the recruitment of civilian personnel, who will be paid by UNRRA in accordance with the official established scales.

j. Stationery - Stationery and office requisites within the normal scales, indents or requisitions for which will be submitted to the nearest stationery depot.

k. Officers' Shops, EFI and PX facilities

(1) Personnel will have the right to use EFI or PX facilities when available, according to their status and under the same conditions as for military personnel.

(2) Personnel of officer status will normally have the right to use United States and RAOC Officers' Shops for replacement purchases only and subject to local availability of stocks in excess of requirements of service officers. Names of personnel for whom entitlement is claimed will be submitted in duplicate to Q(AE) AFHQ and to the Theater Exchange Officer in the case of United States citizens, when permits will be issued.

(3) Personnel authorized to use PX and United States Army Officers' Shop facilities will not be allowed to use EFI and RAOC Officers' Shop facilities and vice versa.

7. Accommodation Centers and Other Installations for Displaced Persons Transferred or to be transferred by the military to UNRRA (Italy) Administration

a. Upon transfer to UNRRA (Italy) administration, premises and accommodations will continue to be held by the military authorities under appropriate arrangements to assure continued use thereof for the accommodation of Displaced Persons until UNRRA (Italy), by agreement with the Italian Government or otherwise, shall be in a position to make its own arrangements therefor.

b. Upon transfer to UNRRA (Italy) administration, and until further notice, the military will continue to furnish, to scales presently applicable, the stores, supplies and equipment and outside local services necessary for the operation of such centers and installations.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo # 6 (Cont'd)

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8. Transportation and Storage - Automotive, rail, coastwise and trans-oceanic transportation, handling and storage facilities operated or controlled by the military, including storage at military depots, may be made available to move and store UNRRA (Italy) stores, supplies and equipment.

9. Loan of Supplies - The loan of food, medical and sanitary and other supplies, vehicles and other equipment from stocks owned or controlled by the military is authorized upon arrangement for replacement in kind by UNRRA (Italy), such arrangements to be satisfactory to the military concerned. In future, at the election of the military, charges, in accordance with paragraph 5a in lieu of replacement in kind, may be required. Vehicles or other non-expendable items turned over to UNRRA (Italy) under these arrangements shall not be altered or modified without the prior approval of the military concerned except for appropriate servicing maintenance and repair. The cost of avoidable loss or damage or in the event replacement in kind is not made will be charged to UNRRA (Italy).

10. Procedure - UNRRA (Italy) will bid for its requirements under paragraphs 7 to 9 inclusive through normal channels.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY,
Colonel, AGD,
Adjutant General.

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AFHQ Adm Memo # 6 (Cont'd)

8. Transportation and Storage - Automotive, rail, coastwise and trans-oceanic transportation, handling and storage facilities operated or controlled by the military, including storage at military depots, may be made available to move and store UNRRA (Italy) stores, supplies and equipment.

9. Loan of Supplies - The loan of food, medical and sanitary and other supplies, vehicles and other equipment from stocks owned or controlled by the military is authorized upon arrangement for replacement in kind by UNRRA (Italy), such arrangements to be satisfactory to the military concerned. In future, at the election of the military, charges, in accordance with paragraph 5a in lieu of replacement in kind, may be required. Vehicles or other non-expendable items turned over to UNRRA (Italy) under these arrangements shall not be altered or modified without the prior approval of the military concerned except for appropriate servicing maintenance and repair. The cost of avoidable loss or damage or in the event replacement in kind is not made will be charged to UNRRA (Italy).

10. Procedure - UNRRA (Italy) will bid for its requirements under paragraphs 7 to 9 inclusive through normal channels.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. CHRISTENBERRY,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:
"C"

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

AFHQ.

Suspense ADMIN. MEMO-6 Date 10 FEB 1945

DIST.

FROM:	TO	FROM:	TO
Chief Commissioner	✓	Political Section	
Chief of Staff	2	Establishment Section	✓
Liaison Div	✓	Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section	✓	G-1(A)	✓
DP & Rep	✓	G-1(A) Civilian Emp.	
Local Govt		G-1(B) FOR EX.O. (B)	✓
Patriots Branch	✓	G-4(A)	✓
Public Safety	✓	G-4(B)	✓
Security Division		2675th Regt	✓
Public Health		H.Q. Comdt	✓
Legal	✓	Adjutant	✓
Education		Navy	
Monuments & Fine Arts		Land Forces (MMIA)	
Economic Section	✓	Air	
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	
Commerce		U.M.D. & P.O.W.	✓
Finance	✓	Public Relations Branch	
Property Control Div		Information Division	
Food		Archivist	
Industry		I.G.C.H.	✓
Mining Division		UNRRA	✓
Labor			
Public Works & Utilities		ALL REGIONS	✓
Shipping		ARMS. SYS & ARMIES	✓
Transportation	✓		

(SPACES)

Signature _____
Remarks & Recommendation _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

1360

Remarks _____

3

Declassified E.O. 12356 Section 3.3/NND No. 785016

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DCK/ar

ADJUTANT

Adjutant	
Asst. Adjs.	[illegible]
AFW A845	
Chief Clerk	

RESTRICTED

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
:
NUMBER 5) 31 January 1945

Requisitioning and Derequisitioning of Civilian Motor Transport I
Payment of Contractors' Employees II

I - REQUISITIONING AND DEREQUISITIONING OF CIVILIAN MOTOR TRANSPORT

Section II, AFHQ Administrative Memorandum Number 59, 1944, is amended by the deletion of the words "15th Army Group" where they appear therein, and substituting the words "Fifth or Eighth Army as appropriate".

II- PAYMENT OF CONTRACTORS' EMPLOYEES

1. Effective 1 January 1945, contractors will pay their employees the following, only:

a. BASE PAY (RETRIBUZIONE ORDINARIA). To be declared by the contractor as the portion of his payroll subject to social insurance contributions, or similar recognized charges arising from Italian Law. The Base Pay so declared, when added to the Presence Indemnity, the Cost of Living Indemnity, and the employer's cost for Family Allowances (i.e., 20% of Base Pay) may not exceed the Allied Force daily maximum compensation for the particular occupation or occupations concerned.

b. PRESENCE INDEMNITY (INDENNITA' DI PRESENZA). Legal rate for private industry.

c. COST OF LIVING INDEMNITY (INDENNITA' DI CAROVITA). Legal rate for private industry.

d. FAMILY ALLOWANCE (ASSEGNO FAMILIARE). Legal rate for private industry.

2. Base Pay will be considered as including all regular, recurring compensation with respect to standard work period as defined in collective labor contracts or established, recognized practice, excluding only Presence Indemnity, Cost of Living Indemnity and Family Allowance.

3. Overtime and similar extraordinary pay rates (night, Sunday, etc.,) will be calculated on the declared Base Pay.

4. a. The contractor will pay the social insurance contributions and similar charges required by Italian Law, calculated on the declared Base Pay, and on overtime where applicable.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo # 5 (cont'd)

b. With respect to social insurance, the contractor will pay the employer's contributions for:

Sickness Assistance	(Assistenza Malattia)
Social Insurance	(Assicurazione Sociale)
Accident Insurance	(Assicurazione Infortuni)
Salary Integration Fund	(Cassa Integrazione)
Fund for workers called to arms	(Cassa Richiamati alle armi)

and the employee's contribution for:

Sickness Assistance	(Assistenza Malattia)
Social Insurance	(Assicurazione Sociale)

which contributions will not be deducted from the employee's pay.

c. The contractor's estimate or bid will consider payment for Family Allowances of only 20 per cent of the Base Pay. Note to Contracting Officers: Necessary exceptions to the limitations set forth in the above clause may be made in the following circumstances:

(1) In cases of employees regularly employed by a firm on a piece-work basis, established piece-work rates may be paid. Such rates will be declared by the contractor and any reasonable necessary excess over the compensation provided for in paragraph 1 of above clause may be approved.

(2) In cases of employees entitled by a legal collective labor contract to some compensation (premium, indemnity or similar special payment) by reason of particular conditions of employment, in addition to compensation specified in paragraph 1 of the above clause, such compensation may be paid. If payment of such compensation, added to legal Base Pay, Presence Indemnity, Cost of Living Indemnity and employer's cost of Family Allowances, results in total exceeding Allied Forces maximum compensation, any reasonable necessary excess may be approved.

By command of Field Marshal ALEXANDER:

C. W. CHRISTENBERRY,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS ALLIED COMMISSION
APO 394

AFHQ

Suspense ADMIN-MEMO-5 Date 31 JAN, 1945

DIST.

~~From~~	To	~~From~~	To
Chief Commissioner	✓	Political Section	
Chief of Staff	2	Establishment Section	✓
Liaison Div		Executive Officer (A)	✓
Message Centre		Executive Officer (P)	
Civil Affairs Section	✓	G-1(A)	
DP & Rel		G-1(A) Civilian Emp.	
Local Govt		G-1(P) FOR EXO (B)	✓
Patriots French		G-4(A)	✓
Public Safety		G-4(P)	✓
Security Division		2675th Regt	✓
Public Health		H.Q., Comdt	✓
Legal	✓	Adjutant	✓
Eduction		Navy	✓
Monuments & Fine Arts		Land Forces (MMLA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		G.H.Q. & F.O.W.	
Finance + CHIEF ACCT	2	Public Relations Branch	
Property Control Div		Information Division	
Food		Archivist	
Industry	✓	I.G.C.H.	
Mining Division			
Labor	✓	ALL REGIONS FOR F.O.	✓
Public Works & Utilities		AMG. 5Y & ARMIES	✓
Shipping			
Transportation	✓		

Signature
Remarks & Recommendation
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

1358

Remarks

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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Adj

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ALLIED FORCE HEADQUARTERS
APO 512

HEADQUARTERS
22 JAN 1945
A.

ADMINISTRATIVE MEMORANDUM)
:
NUMBER 4)

19 January 1945

RESPONSIBILITY FOR AIRFIELD CONSTRUCTION AND MAINTENANCE OF OPERATIONAL AIRFIELDS IN THE MEDITERRANEAN THEATER

Asst Aos. HAP
Asst Aos.
Chief Clerk

AFHQ Administrative Memorandum Number 40, 1944, is rescinded and the following substituted therefor:

1. Responsibility - The Air C-in-C Mediterranean is responsible, with the technical assistance of Chief Engineer, AFHQ, for:

a. Determining the policy for airfield construction and maintenance throughout the theater.

b. The establishment of priorities for airfield construction and maintenance requirements.

c. The allocation of such special airfield construction stores as are under the control of Commanding General, AAF/MTO. Stores of British procurement will be allocated by AFHQ.

2. The MGRE, AFHQ, is responsible for arranging, in consultation with Air C-in-C, for the allocation of British airfield construction resources in accordance with the policy laid down by the latter.

3. Execution

a. US Aviation Engineer Battalions are part of AAF/MTO and are employed under the orders of the Commanding Officer, AAF Engineer Command, to meet the requirements as determined by the Air C-in-C.

b. British Airfield Construction Groups, RE, are part of the British Army. They will be employed under the direction of the senior RE officer of the British Army formation concerned, to meet the requirements as determined by the Air C-in-C.

c. Within the framework of the general policy, the Air C-in-C may delegate the responsibility for determining priorities and general requirements for airfield construction and maintenance to subordinate Air Force commanders who will act, where appropriate, in conjunction with the Senior RE officer of the British Army formation concerned.

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d. The maintenance of airfields assigned to American Naval Aviation and American Air Transport Command is the responsibility of the Command to which the particular airfield is assigned. Special arrangements are made for RAF Transport Command and Royal Naval Air stations with Air C-in-C, Mediterranean and MGRE, AFHQ as necessity arises from time to time.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo #4 (cont'd)

o. In the case of joint occupation of airfields and/or facilities, or the operation of facilities serving such installations, the provision of the necessary maintenance services will be a matter for direct mutual arrangement of the Commands concerned.

By command of Field Marshal ALEXANDER:

C. W. CHRISTENBERRY,
Colonel, AGD,
Acting Adjutant General.

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HEADQUARTERS ALLIED COMMISSION
APO 394
AFHQ.

Suspense ADMIN. MEMO. 4

Date 17 JAN. 1945

FROM:	TO	FROM:	TO
Chief Commissioner	✓	Political Section	
Chief of Staff	2	Establishment Section	
Liaison Div		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	✓
Civil Affairs Section	✓	G-1(a)	✓
DP & Rep		G-1(A) Civilian Emp.	
Local Govt		G-1(B) FOR EXC (B)	✓
Patriots French		G-4(A)	✓
Public Safety		G-4(B)	✓
Security Division		2675th Rent	✓
Public Health		H.S. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MMLA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		E.L.D. & F.C.W.	
Finance		Public Relations Branch	
Property Control Div		Information Division	✓
Food		Archivist	
Industry		I.C.C.H.	
Mining Division			
Labor		ALL REGIONS	✓
Public Works & Utilities		AND SUBARMIES	✓
Shipping			
Transportation			

(4 SPARES)

Signature
Remarks & Recommendation
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

1356

Remarks

00017

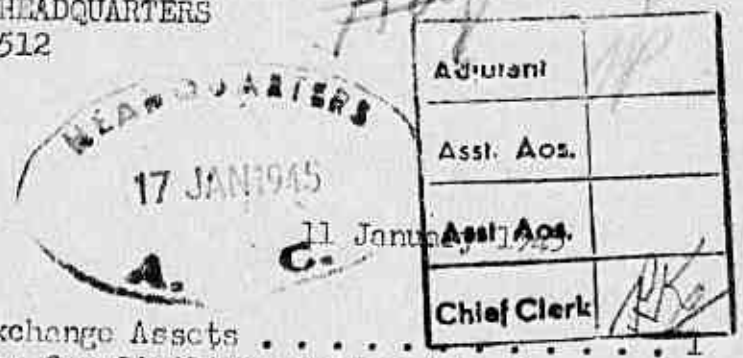
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Declassified E.O. 12356 Section 3.3/NND No. 785016

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ALLIED FORCE HEADQUARTERS
APO 512



ADMINISTRATIVE MEMORANDUM)
NUMBER 3)

11 January 1945

Transactions in Currency and Foreign Exchange Assets I
Conditions of Employment and Wage Scales for Civilians Employed by The Allied Forces in Italy, Sicily and Sardinia II

I --- TRANSACTIONS IN CURRENCY AND FOREIGN EXCHANGE ASSETS

1. Except as otherwise specifically authorized, DUTY - SEE Adm Memo No 22-1945 personnel in this theater are prohibited from:

a. Importing, holding, transferring, exporting, or in any way dealing in United States or British paper currency.

b. Participating in transactions involving the purchase, sale or exchange of gold coin and bullion or any currency against any other currency, except through authorized agencies.

c. See Adm. Memo No 22-1945 Importing or exporting any currency through mail or parcel post facilities, except currency of small denomination as souvenirs.

d. Participating in any transaction involving gold coin and bullion, or the foreign exchange assets of any person in liberated or occupied territory not belonging to the Allied Forces.

e. Participating in the transfer of any currency against any other currency on behalf of persons not belonging to the Allied Forces in liberated or occupied territory, or on behalf of a person belonging to a unit of the Allied Forces of another nationality.

f. Participating in the importing or exporting of funds, securities, money or other financial assets on behalf of persons not belonging to the Allied Forces in occupied or liberated territory.

II -- CONDITIONS OF EMPLOYMENT AND WAGE SCALES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY & SARDINIA

1. The following changes to AFHQ Administrative Memorandum Number 47, 1944, are made effective 1 October 1944:

APPENDIX "A" 1355

a. Delete so much as pertains to "Interpreter, general" and "Telephone Operator, speaking English" and substitute:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo #3 (cont'd)

	Min.	Max.
Interpreter, General, male or female	2,200	3,900 lire per month
Telephone Operator, English speaking, male or female	2,200	3,600 lire per month

b. Add the words "male or female" after the following grades:

Telephone operator, non-English speaking
Typist
Typist shorthand, English speaking

APPENDIX "C"

Add the words "male or female" after the following grades:

Telephone operator (English speaking)
Telephone operator (non-English speaking)

APPENDIX "D"

a. Add the words "male or female" after the following grades:

Markers & sorters
Washer, hand
Washer, machine
Sewing, hand

b. Under "Employees, Clothing, Boot and Shoe Manufacturing Plants add the words "male or female" after the following grades:

Machine Operator
Embroiderer.

2. The following changes to AFHQ Administrative Memorandum Number 47, 1944, are made effective 16 December 1944:

APPENDIX "A"

Delete so much as pertains to "Bookkeeper, Cashier, Cinema Manager, Clerk Office and Draughtsman" and substitute the following:

	Min.	Max.
Bookkeeper	2,200	5,000 lire per month
Cashier	2,200	3,600 " " "
Cinema Manager	2,200	3,900 " " "
Clerk Office	2,200	3,600 " " "
Draughtsman	2,200	5,000 " " "

APPENDIX "D"

	Min.	Max.	
Add: Electro-Plater	90	135	lire per day

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Declassified E.O. 12356 Section 3.3/NND No. 785016

AFHQ Adm Memo #3 (cont'd)

3. The following changes to AFHQ Administrative Memorandum Number 47, 1944, are made effective this date:

APPENDIX "B"

After "Juveniles (male and female under 17 years)" insert "under 18 years for new entrants."

APPENDIX "C"

After "Bell Boy (over 17)"; "Bell Boy (under 17)"; and "Juveniles" insert the words "(under 18 years for new entrants)."

APPENDIX "D"

a. After "Messenger, English speaking (under 17)" insert "under 18 years for new entrants."

b. After "Messenger, English speaking (over 17)" insert "over 18 years for new entrants."

c. Under "Unskilled Labor" and after "male and female up to 17" insert "(up to 18 years for new entrants)."

By command of Field Marshal ALEXANDER:

W. H. CHRISTENBERRY
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:

"C"

24 - AFLRS
10 - CinC Med
11 - Assistant DIRS
10 - Com Eight Fleet
5 - MEDBO
5 - Claims & Hirings
11 - Labour (Br)
5 - Q(AE)
5 - REE
5 - S&T
10 - Works

13544

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

AFHQ

Suspense ADMIN. MEMO. 3 Date 11 JAN, 1945

DIST.

	TO		TO
Chief Commissioner	✓	Political Section	
Chief of Staff	2	Establishment Section	✓
Liaison Div		Executive Officer (A)	✓
Message Centre		Executive Officer (P)	
Civil Affairs Section	✓	G-1(A)	✓
DP & Rep		G-1(A) Civilian Pers.	✓
Local Govt		G-1(P) FOR EX.O. (B)	✓
Patriots French		G-4(A)	✓
Public Safety		G-4(B)	✓
Security Division		2675th Rest	✓
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MJA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	
Commerce		M.M.D. & I.C.W.	
Finance + CHIEF ACCT	2	Public Relations Branch	
Property Control Div		Information Division	
Food		Archivist	
Industry		S.C.C.F.	
Mining Division		ALL REGIONS	✓
Labor	✓	AMG 5th & ARMIES	✓
Public Works & Utilities			
Shipping			
Transportation			

(NO SPARES)

Signature
Remarks & Recommendation
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

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Remarks

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Adj. 7596

RESTRICTED

ALLIED FORCE HEADQUARTERS
APO 512

DCK/ar	
Adjutant	
Asst. Aos.	
Asst Aos.	
Chief	

ADMINISTRATIVE MEMORANDUM)
: 6 January 1945
NUMBER 2)

Local Resources in Italy - Mainland and Islands I
Conditions of Employment and Wage Scales for Civilians Employed by The Allied Forces in Italy, Sicily and Sardinia II

I -- LOCAL RESOURCES IN ITALY - MAINLAND AND ISLANDS

AFHQ Administrative Memorandum Number 52, 1944, is amended as follows:

1. Paragraph 2, Section I, is amended by the addition of the following to the list of Restricted Items therein:

"7. Cement (except when produced in factories under Allied Armed Forces control and/or in the case of stocks located in Army Areas.)"

2. Paragraph 2, Section II, is amended by the addition of the following to the list of Restricted Items therein:

"8. Soap."

II - CONDITIONS OF EMPLOYMENT AND WAGE SCALES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY, & SARDINIA

1. Attached hereto are Appendices "F" and "G" to AFHQ Administrative Memorandum Number 47, 1944. (See paragraph 3c thereof for reference)

2. The rates of pay contained in Appendices "F" and "G" are effective from 1 October 1944.

By command of Field Marshal ALEXANDER:

C. W. CHRISTIE-BERRY,
Colonel, AGD,
Acting Adjutant General.

2 Incls:
Appendices "F" and "G"

DISTRIBUTION:
"C" (Plus extras)
24 - AFLRS
10 - CinC Med
11 - Assistant DMRS
10 - Com Eight Fleet
5 - MEDBO
5 - Claims & Hirings
11 - Labour (Br)
5 - Q(AE)
5 - REME
5 - S&T
10 - Works

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HEADQUARTERS
10 JAN 1945
A. G.

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RESTRICTED

APPENDIX "F" to AFHQ Adm Memo #2

WAGE SCALE

CIVILIAN EMPLOYEES IN SICILY

OCCUPATION	Min. Lire per day	Max. Lire per day
CLERICAL & ADMINISTRATIVE		
Accountant, certified	150	185
Accountant	120	150
Adviser, agriculture	170	200
Adviser, financial (English-speaking Economist)	170	200
Adviser, legal, grad, lawyer (English-speaking)	200	255
Adviser, legal, grad, lawyer	130	150
Adviser, property control (English-speaking)	180	210
Adviser, transportation	200	285
Censor, civil	140	195
Chief re-examiner	100	125
Re-examiner	80	110
Clerk, male	70	100
Clerk, female	170	250
Economic Research Assistant	90	125
Interpreter, oral	100	125
Interpreter, translating	135	170
Manager, office executive (English-speaking)	135	170
Manager, personnel supervisory (English-speaking)	170	190
Manager, refrigeration plant	35	55
Office Boys	90	110
Operators, telephone	120	140
Operators, telephone (English-speaking)	155	190
Overseer, departmental, Class I	140	160
Overseer, departmental, Class II	230	290
Purchasing Agent, fruit & vegetables	130	165
Secretary, executive (English-speaking)	100	130
Secretary, executive	140	175
Superintendent, garage	160	190
Superintendent, warehouse	100	110
Stenographer	175	200
Teacher, language	160	200
Telephone, consultant, technical (English-speaking)	80	110
Timekeepers, male	70	100
Timekeepers, female	80	105
Typists, male	70	90
Typists, female	120	145
Writer		
CLASSIFIED LABOR		
Ammunition Expert	90	110
Appraiser, chief	130	140
Appraiser	120	130
Apprentices, all trades	35	75
Armature winder	90	130

For Amendment See Adm. Memo No. 15 Par 2 and also Adm. Memo No 24

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APPENDIX "F" to AFHQ Adm Memo #2 (cont'd)

OCCUPATION	Min. Lire per day	Max. Lire per day
Armorer	90	125
Baker	80	105
Band Leader	55 (per hour plus 20% of total cost of band	
Band Member	55 (per hour)	
Bartender	60	90
Battery worker	80	100
Blacksmith	90	125
Boilermaker	90	125
Bookbinder	80	105
Bookbinder's assistant	60	70
Bootmaker, surgical	110	135
Bricklayer	85	115
Burner, acetylene	80	125
Butcher	80	105
Carpenter	80	105
Chainman	80	105
Chargehand, female (sub-forewoman)	80	100
Clothing classifier & repairer, female	50	60
Coachbuilder	80	115
Coachpainter	80	115
Compositor, chief	135	145
Compositor	100	135
Compositor, assistant	80	100
Concrete laborer	70	80
Concrete mixer operator	105	115
Cement finisher	105	115
Cooper	100	130
Coppersmith	80	100
Core Maker	105	125
Cupola Tender	80	125
Dental hygienist & technician		230
Dockgate controller	80	115
Draftsman, engineering	110	140
Driver, crane, automotive	115	140
Driver, motor truck	80	115
Driver, male	70	80
Electrician - wiring	85	125
Electrician - communications	85	135
Electrician - auto	90	125
Electrician - technician	175	190
Engineer, industrial consulting		340
Engineer, electrical	140	170
Engineer, locomotive	105	170
Engineer, locomotive diesel	105	150
Engineer, steam, stationary	95	125
Engineer, mechanical	140	170
Exporter, English-speaking (buyer and shipper of export goods)	170	285

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APPENDIX "F" to AFHQ Adm Memo #2 (cont'd)

OCCUPATION	Min. Lire per day	Max. Lire per day
Farrier	80	105
Fireman	80	115
Fireman, oil fuel	80	105
Fitter-Automotive (motor mechanic)	90	125
Fitter driver (chauffeur - mechanic)	90	125
Foundryman	80	105
Furnaceman	80	125
Glazier	80	105
Greasor, refrigerating	80	115
Greaser, others	80	105
Grinder, precision	80	105
Hairdresser	80	105
Hammerman	80	105
Hammerman (steam-operated hammer)	90	130
Inspector, citrus fruit	115	170
Joiner, wood	80	115
Keeper, storeroom or warehouse	80	100
Laboratory Assistant	70	90
Laborer, semi-skilled	75	85
Lime Burner	90	115
Lithographer	90	135
Lithographer, assistant	80	100
Locator-Expeditor - C.E.M.		175
Locksmith	95	120
Loftsman	90	125
Machine tender	80	115
Machinist, lathe operator	100	125
Machinist, milling machine operator	100	125
Machinist, plane operator	100	110
Machinist, tool room	100	135
Machinist, bench work	100	125
Maker, cabinet	80	115
Maker, mattress	80	105
Maker, pattern	105	150
Maker, template	80	125
Malaria Control expert	200	250
Mason	80	105
Mechanic, automotive, motor	90	125
Mechanic, diesel	80	125
Mechanic, instrument repairer	100	135
Mechanic, locomotive bench work	80	125
Mechanic, searchlight	135	155
Mechanic, sewing machine	80	100
Mechanic, typewriter	80	110
Mechanic, typewriter, assistant	65	80
Mechanic, wireless	100	135
Molder	100	135
Operator, crane	80	105
Operator, crane, electrical	80	125
Operator, crane, steam	80	125

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APPENDIX "F" to AFHQ Adm Memo #2 (cont'd) 00008

OCCUPATION	Min. Lire per day	Max. Lire per day
Operator, linotype	105	135
Operator, pump	80	110
Operator, radio	95	120
Operator, radio (with rations)	70	95
Operator, radio apprentice	65	85
Operator, radio apprentice (with rations)	40	60
Operator, saw	80	105
Operator, tyre	90	125
Operator, winch	80	105
Painter, polisher	80	105
Physiotherapist	115	140
Plasterer	80	105
Plumber	85	115
Porter, cold storage meat	75	85
Printer	100	135
Projectionist, motion picture	110	135
Projectionist, motion picture assistant	80	100
Quarryman - stone cutters	70	85
Radiographer	140	175
Rat catcher		90
Reinforcing iron worker	90	115
Repairer, gasket	80	105
Repairer, shoe	80	115
Research analyst	90	110
Rivet heater	70	95
Riveter	80	105
Riveter, bucker-up	60	70
Saddler	80	115
Saleswoman	60	90
Saw Setter	90	125
Sawyer	80	105
Scraper	65	75
Sheet Metal Worker	90	120
Signwriter	85	110
Skilled remaker of woolen clothing	70	80
Skilled repairer of hospital clothing and textiles, female	55	80
Slater	80	115
Smelterer	80	105
Sock and woolen repairer, female	50	70
Steamfitter	85	125
Stoker and fireman	80	105
Storekeeper, tool room	80	110
Supervisor, road	80	115
Tailor, cutter, (male)	75	85
Tailor, cutter, (female)	65	75
Tailor, own machines	80	90
Tailor, without machines	70	80
Tailoress, own machine	70	80
Tailoress, without machine	50	70
Tallyman	115	145

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APPENDIX "F" to AFHQ Adm Memo #2 (cont'd)

OCCUPATION	Min. Lire per day	Max. Lire per day
Tent mender	80	105
Textile refitter	80	105
Tinsmith	80	105
Toolsmith	80	115
Vulcanizer	80	115
Welder, gas & electric	90	125
Wood turner	80	110
UNCLASSIFIED LABOR		
Boys up to and including age of 17	-	40
Unskilled laborers, male	60	75
Unskilled laborers, female	-	50
Unskilled laborers, (heavy) female	-	60
Watchman day	55 (overtime at 10 lire per hour)	
Watchman night	60 (overtime at 12 lire per hour)	
FOREMAN		
Ganger of unskilled labor (not less than 12 laborers)		85
Foreman of unskilled labor		95
Foreman of classified labor 20 lire above the maximum rate of the particular classification, provided not less than 12 laborers under charge.		
MARINE LABOR (Classified)		
Boathand	75	85
Boathand, chief	85	95
Chipper-caulker	80	125
Coxswain	80	110
Diver (plus additional hourly rate of 35 lire when under water)	-	110
Draughtsman (loadsman)	100	120
Driller, ships' plates	80	115
Leadingman	140	160
Master (superintendant)	185	225
Master (salvage hand)	85	110
Mechanic, ship gear	80	120
Pilot (rate to be fixed at discretion of employing service)		
Quarterman (asst-Supt)	155	190
Quartermaster	130	160
Rigger	90	130
Rivetter, ship	80	115
Sailmaker	80	115
Salvage Hand	70	90
Shipfitter	90	135
Shipwright	90	135
SEAGOING RATES (SCHOONERS)		
Master and Chief Engineer		250
1st Officer and 1st Engineer		200
2nd Officer and 2nd Engineer		180
3rd Officer and 3rd Engineer		170
Bo'sun		150

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Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX "F" to AFHQ Adm Memo #2 (cont'd) 66306

OCCUPATION	Min. Lire per day	Max. Lire per day
MARINE LABOR (Classified)		
SEAGOING RATES (SCHOONERS)		
Cook or Steward		140
Seaman		130
HARBOR CRAFT RATES - TUGBOATS, "Z" CRAFT ETC.		
Master		180
Mate		140
Engineer		140
Cook or Steward		120
Seaman		120
Stoker or Fireman		125
BARGES & LIGHTERS		
Bargeman	85	105
Master Bargeman	100	120
DOMESTIC EMPLOYEES (Classified)		
MESS & HOSPITALS		
Caretaker Guard (monthly)		2,640
Chef (daily)	75	110
Cleaner, officers' quarters (male)	65	80
Cleaner, officers' quarters (female)	50	70
Cook (daily)	75	100
Dish Washer (daily)	35	55
Gardener (10 hour day)	55	65
Maid (daily)	35	55
Orderly, medical and mess (monthly)	880	1,760
Orderly, other (monthly)	440	880
Steward - clubs and messes	65	110
Waiter (daily)	60	75
Waitress (daily)	40	60
HOTEL EMPLOYEES		
FOLLOWING IS BASIC RATE FOR SECOND CATEGORY HOTEL		
FOR 1ST CATEGORY HOTEL ADD 10%		
FOR 3RD CATEGORY HOTEL DEDUCT 10%		
Director	5,700 monthly	6,840
Assistant Director	5,130 "	5,700
Secretary	15.15 hourly	15.15
Assistant Secretary	11.00 "	12.10
Desk Clerk	11.00 "	12.10
Head Porter	11.00 "	12.10
Assistant Head Porter	9.65 "	11.00
Porter	6.90 "	6.90
Operating Engineer	9.65 "	12.10
Upholsterer	9.65 "	12.10

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Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX "F" to AFHQ Adm Memo #2 (cont'd)

OCCUPATION	Lire Min. per day	Lire Max. per day
Maid	6.90 hourly	6.90
Assistant Maid	5.50 "	5.50
Elevator Operator, over 18 years of age	6.90 "	6.90
Elevator Operator, under 18 years of age	5.50 "	5.50
Bell-boy	5.50 "	5.50
Linen-keeper	7.70 "	7.70
Assistant linen-keeper	6.60 "	6.60

NOTE: Concerning hotel Employees, all work in excess of the normal eight-hour day will be paid at the regular hourly rate. The basic rule of time and one-half is not applicable.

LAUNDRY EMPLOYEES (Classified)

Drier and preparer (male & female) 14 years through 17 years	15	30
Drier and preparer (male) 18 years and over	75	95
Drier and preparer (female)" " " "	55	75
Ironer, hand (male & female) 14 years through 17 years	15	30
Ironer, hand (male) 18 years and over	75	95
Ironer, hand (female)" " " "	55	75
Ironer, machine (male & female) 14 years through 17 years	15	30
Ironer, machine (male) 18 years and over	75	95
Ironer, machine (female) 18 years and over	55	75
Ironer, chief (male)		100
Ironer, chief (female)		85
Sorter, (Class II)		90
Sorter (Class I)		100
Washer, hand (female)		45
Washer, machine (male)	75	100
Washer, machine (female)	55	65

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Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

APPENDIX "G" to AFHQ Adm Memo #2

SCALE OF WAGES - SARDINIA

Classification	Hourly Rate	Daily Rate (8 hours)
Skilled workers	9.90	79.00
Semi-skilled workers	9.58	76.60
Unskilled workers	7.33	58.60
Female workers	4.98	39.80
Apprentices	5.68	45.40

PROFESSIONAL AND OFFICE EMPLOYEES ON MONTHLY SALARY

College or Undergraduate with degrees	Lire 4,000
High School Graduate	Lire 2,400
Others	Lire 1,250

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394
AFHQ.

Suspense ADMIN. MEMO. 2. Date 6 JAN, 1945

DIST.

FROM	TO	FROM	TO
Chief Commissioner	✓	Political Section	
Chief of Staff	2	Establishment Section	✓
Liaison Div		Executive Officer (A)	✓
Messore Contra		Executive Officer (B)	
Civil Affairs Section	✓	G-1(A)	
DP & Rep		G-1(A) Civilian Emp.	✓
Local Govt		G-1(B) FOR EX.O.(B)	✓
Patriots French		G-4(A)	✓
Public Safety		G-4(B)	✓
Security Division		2675th Regt	✓
Public Health		H.Q. Comdt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MMLA)	✓
Economic Section	✓	Air	✓
Requisition Division		Communications	✓
Agriculture		Civil Censorship Group	
Commerce	✓	U.S.D. & F.S.S.	✓
Finance & CHIEF ACCT	✓	Public Relations Branch	
Property Control Div		Information Division	
Food		Archivist	
Industry	✓	I.G.C.E.	
Mining Division			
Labor	✓	ALL REGIONS FOR FINANCE O.	✓
Public Works & Utilities		AMG. 5 & 8 ARMIES	✓
Shipping			
Transportation			

(NO SPARES)

Signature
Remarks & Recommendation
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks 1347

5 Jan 3

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

DCK/ar 7335

ADJUTANT

ALLIED FORCE HEADQUARTERS
APO 512

Last Adm Memo published in 1944 was Number 66.

ADMINISTRATIVE MEMORANDUM)
NUMBER I)

4 January 1945

Supply of Air Forces I
Requests for Air Travel II

Adjutant
Asst. Aos.
Asst Aos.
Chief Clerk

I -- SUPPLY OF AIR FORCES

Section II, AFHQ Administrative Memorandum Number ~~44, 1944~~, is amended as follows:

1. Paragraph c(2) is rescinded and the following substituted therefor:

"DST and NTOUSA are responsible for the receipt, handling, storage and issue of bulk and packaged aviation fuel and engine lubricants in Ocean Terminals and in depots other than dumps mutually agreed with NAAF."

2. Paragraph c(3)(b) is amended by the deletion of the words "COMZONE, NATOUSA", and the substitution of the word "NTOUSA" therefor.

II - REQUESTS FOR AIR TRAVEL

Section I, Administrative Memorandum Number 51, 1944, is rescinded and the following substituted therefor:

"6. Air Travel for Personal Reasons.

See Adm. Memo No 9-1945 Sec. I

a. Compassionate reasons, including compassionate leave or furlough, compassionate posting and emergency rotation. The Chairman, Air Priorities Board, is authorized to consider, on its own merits each such case which has been personally approved in writing by an officer of the Allied Forces of the grade of Brigadier General or higher grade, or its equivalent in the other services.

b. Leave or furlough other than compassionate. Priority rating for air travel solely in connection with leave or furlough other than for compassionate reasons is not authorized and will not be assigned except as in c below.

c. Lt. Colonels, or officers of equivalent rank and above, proceeding to the U.K. under "Leave in Addition to PYTHON" or similar scheme may be granted Air Priority when such officers hold operational commands or positions in this theater, the importance of which necessitates their return in a minimum amount of time."

1846

By command of Field Marshal ALEXANDER:

C. W. CHRISTENBERRY,
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:
"C"

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

AFHQ

Suspense ADMIN. MEMO. 1- Date 4 JAN, 1945

DIST.

From	TO		TO
Chief Commissioner	✓	Political Section	✓
Chief of Staff	2 ✓	Establishment Section	✓
Liaison Div		Executive Officer (A)	
Message Centre	✓	Executive Officer (B)	✓
Civil Affairs Section		G-1(A)	
DP & Rep		G-1(A) Civilian Emp.	
Local Govt		G-1(B) FOR EX.O.(B)	✓
Patriots Branch		G-4(A)	✓
Public Safety		G-4(B)	✓
Security Division		2675th Regt	✓
Public Health		H.Q. Condt	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (MGLA)	✓
Economic Section	✓	Air	
Requisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		W.A.D. & I.D.W.	✓
Finance		Public Relations Branch	
Property Control Div		Information Division	✓
Food		Archivist	
Industry		I.C.C.R.	
Mining Division		ALL REGIONS	✓
Labor		AMG. 5 & 8 ARMIES	✓
Public Works & Utilities			
Shipping			
Transportation			

Signature
Remarks & Recommendation
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks

1345

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