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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HQ MTO USA
Ap. - Oct. 1945

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HQ MTO USA APO 512 - REDEPLOYMENT CIRCULAR
Ap. Oct. 1945

0962

Declassified E.O. 12356 Section 3.3/NND No. 785016

MEMO FOR RECORD

(Do not detach from file)

This file item, or portions thereof as indicated below, has been indexed for inclusion in Departmental Records Branch Describable Item Index:

DATE	INDEXER
7 July 53	A. E. Woodyard

354699

TAGO FORM 01352 (Formerly AGO)
1 FEB 49

0963

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

Adjutant GDS
Asst. Adj.
Asst. Adj.
Chief C

REDEPLOYMENT CIRCULAR)
NUMBER 16)

8 May 1945

ARMY ORIENTATION PROGRAM FOLLOWING THE DEFEAT OF GERMANY

1. The necessity for informing all military personnel fully of War Department and Theater plans for readjustment and redeployment following defeat of Germany is outlined in War Department Readjustment Regulations 1-1. This necessity requires that a planned orientation program be initiated immediately following announcement of the end of hostilities in Europe.

2. In addition to an explanation of readjustment and redeployment, the scope of post-hostilities orientation will include those subjects which have as their objective the presentation, at the appropriate time and in the proper perspective, of information pertaining to the military accomplishments in this theater, the war against Japan, the situation on the home front, and local problems affecting the attitudes of troops. Orientation conveying to troops a personal appreciation of their contribution in the successful conduct of the Mediterranean Campaign and an understanding of the necessity for the further conduct of the war against Japan should be given high priority in importance. All orientation should be designed and conducted to improve personal and unit efficiency.

3. Unit and organization orientation will be considered training and scheduling of orientation periods will be on training time. The minimum training time allotted to orientation in all categories will be not less than two hours per week for the first eight weeks following the announcement of VE Day. Thereafter, the provisions of paragraph 6, WD Circular Number 360, dated 5 September 1944, will apply. No two orientation hours will be scheduled for the same day.

4. The Theater Information and Education Officer is responsible for producing and distributing basic materials for the orientation program. These materials will be developed to provide the following coordinated orientation schedule to be inaugurated upon official announcement of VE Day:

First week - Exhibition of the film "Two Down and One to Go". Distribution plans previously announced; followed at the next successive orientation period by an explanation of the film.

Second week - The operation of the Readjustment program and how it affects the individual.

Third week - Review of the North African--Mediterranean Campaign from the time it was launched to the completion of the campaign in Northern Italy.

Fourth week - Explanation of the North African--Mediterranean Campaign continued with emphasis on the unit's participation in one of the greatest military campaigns of history and individual contribution to the unit's operations.

Fifth week - The war in the Pacific from Pearl Harbor to the Philippines and Ryukyu invasions.

Sixth week - The War in the Pacific - Nature and Characteristics of Japan and the Japanese and the relation of the China and Burma campaigns to the US Pacific War effort.

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Hq MTOUSA Redeployment Circular #16 (Cont'd)

Seventh week - The Home Front. Political and industrial developments to support the war.

Eighth week - Continuation of subject, The Home Front -- Domestic problems caused by the war. Further information on the part required of each soldier in the redeployment plan.

5. The schedule outlined above is not intended to preclude the conduct or orientation periods on other subjects of local importance as deemed necessary by troop commanders.

6. In addition commanders of all echelons will be responsible for special orientation appropriate to their particular category and unit. Material to support specialized and localized orientation will be developed by the unit conducting such training.

7. During the eight weeks of initial orientation the Information and Education Officer, MTOUSA, will utilize all informational media in a coordinated plan to present factual information to the troops. Extensive use will be made by unit commander of special films appropriate to each subject; examples of appropriate films: "War Comes to America" and "Westward to Bataan." Catalogues and inventories of films are available at all Signal Corps film exchanges. When practicable, full use will be made of charts, maps, and other training aids in the presentation of this training program.

8. Since orientation is a command responsibility, orientation periods should be conducted by the immediate commanders of troops preferably by platoon and similar commanders or by specially qualified company officers or enlisted personnel under the direct supervision of the platoon commander. Command supervision will be exercised to insure satisfactory instruction methods and attendance.

9. The methods of conducting orientation training are prescribed in paragraph 9, War Department Circular Number 360, 1944. Since properly conducted discussion periods stimulate interest and understanding by individual participation, this method of training is emphasized. Orientation training will be directed toward developing and maintaining in each individual a feeling of personal responsibility to his unit, his job, the Army and the United States.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

C. M. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z
2 - QM
12 - G-4
6 - IG
5 - G-1

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense REDEPLOYMENT CIRC #16
INTRUSA — 8/5/45

Date 11/5/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Political Advisors	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Rest	✓
	Public Health			Headquarters Commandant	
	Legal			Allied Civ Pers Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MMLA)	
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance			A.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Div	
	Mining Div			~~archivist~~ ALL REGIONS	✓
	Labor			U.~~S.~~ Mission. Pass 5218 Areas	✓
	Public Works & Utilities			I.C.C.M. Pass Nicosia	✓
	Shipping			HQ Co 2675 Rest	✓
	Transportation				

JMC

Signature _____
Remarks & Recommendations _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

Remarks: _____

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 4 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 15)

3 October 1945

UNIT COMMANDERS' GUIDE FOR OVERSEAS MOVEMENT
OF CATEGORY IV UNITS

MTOUSA Redeployment Circular Number 15, dated 16 June 1945, is amended by adding sub-paragraph 30g(2)(a) as follows:

"30. g. (2) (a) So much of the preceding sub-paragraph as requires forwarding true copies of each officer's WD AGO Form 66-1, 66-2, or 66-3 to the Major Commands for transmittal to The Adjutant General, Washington 25, D.C., will be complied with only in those cases when an officer is being returned to a Reception Station in the United States for determination of essentiality. If an officer is being returned to a Separation Center for separation this form will not be forwarded to The Adjutant General, Washington 25, D. C."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

L. L. LERNITZER
Major General, GSC
Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

5 OCT 1945

DISTRIBUTION:
Z
15 - TAG
6 - USFET
2 - CG, MTOUSA
5 - G-1 (extra)
4 - QM (extra)
20 - G-4 (extra)
12 - TME (extra)
10 - Ord (extra)
5 - 2629 MAD Bn (extra)

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense CA to Red Cross #15
Minus H - 3/10/45

Date 5/10/45

Dist

FROM		TO	FROM		TO
	Staff Officer to CC			Transportation	
	Executive Commissioner			Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section			Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	✓
	Local Govt			G-1 (A) Civilian Emp.	
	Political Branch			G-1 (B)	
	Public Safety			G-4 (A)	✓
	Security Division			G-4 (B)	
	Public Health			2675th Regt	10
	Legal			Headquarters Commandant	
	Education			Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant, Allied Commission	✓
	Economic Section			Navy	
	Requisition Branch			Land Forces (MMLA)	
	Agriculture			Air	
	Commerce			Communications	
	Coal Div			Civil Censorship Group	✓
	Finance			W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Div	
	Mining Div			~~Combined~~ ALL Reports	✓
	Labor			~~U.N.R.R.A.~~ Fin & Supplies	✓
	Public Works & Utilities			~~I.C.G.T.~~ " Shipping	✓
	Shipping			" UN-Allied Affairs Section	✓

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: JAC

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 3 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 15)

5 August 1945

UNIT COMMANDERS' GUIDE FOR OVERSEAS MOVEMENT
OF CATEGORY IV UNITS

Paragraph 25c, Section VII, MTOUSA Redeployment Circular Number 15, dated 16 June 1945, is rescinded and the following substituted therefor:

"25. c. (1) Pets or mascots will not be taken aboard ship, however pet dogs may be shipped to the United States under the following conditions:

(a) Dogs may be shipped by freight on War Shipping Administration vessels only.

(b) Individuals desiring to ship pet dogs to the United States must first obtain approval of their regimental or similar unit commander, after which necessary arrangements must be made with the War Shipping Administration representative located at the appropriate Italian port.

(c) The individual concerned must bear freight charges and any other necessary costs involved.

(2) Pet dogs cannot be shipped on or carried aboard US Army or Navy Transports."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

L. L. LEMNITZER
Major General, GSC
Acting Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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12 - IGD (extra)
28 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 WAC Bn (extra)
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area
10 - Viareggio Trng Area
10 - Volturno Trng Area
10 - Cecchignola Trng Area

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense _____ Date _____

FROM		TO	FROM		TO
	Staff Officer to CC			Political Advisers	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1(A)	✓
	Dis Per & Remat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Rect	10
	Public Health			Headquarters Commandant	
	Legal			Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MMLA)	
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Coal Div			WMD & POW	
	Finance			Truck Operating Group	✓
	Property Control Div			Public Relations Branch	
	Food			Information Division	
	Industry			Archivist	
	Mining Division				
	Labor			L.O. ARRI	✓
	Public Works & Utilities			L.O. CATANIA	✓
	Shipping			L.O. SPEZIA	✓
	Transportation			L.O. PALERMO	✓
				DEPOT L.O. BOLOGNA	✓
				NAPLES COMMUNIC.	✓
				RIVIERA ZONE	✓
				PIEDMONT REG.	✓
				VENETIA REG.	✓
				LOMBARDY REG.	✓
				VENETIA COMM REG	✓

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: _____

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

23 June 1945

CHANGE NO. 1 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 15)

UNIT COMMANDERS' GUIDE FOR OVERSEAS MOVEMENT OF CATEGORY IV UNITS

MTOUSA Redeployment Circular Number 15, dated 16 June 1945, is amended as follows:

Paragraph 8b (4) is rescinded and the following substituted therefor:

"(4) "Required" personnel as defined in paragraphs 3a and c, MTOUSA Redeployment Circular Number 2, 20 May 1945. Such personnel will be cleared from Category IV elements in accordance with paragraph 5e (2), MTOUSA Redeployment Circular Number 2, 20 May 1945."

Paragraph 8c (3) is rescinded and the following substituted therefor:

"(3) Personnel attending Army Education Program schools, except "non-required" personnel attending a particular course of study in accordance with paragraph 3e, MTOUSA Redeployment Circular Number 8, and Change No. 1, thereto, 18 June 1945, who will be reassigned to a Category IV element within the major command."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:

Z
15 - TAG
6 - ETOUSA
2 - CG, MTOUSA
5 - G-1 (extra)
20 - G-4 (extra)
4 - QM (extra)
12 - I&E (extra)
28 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 WAC Bn (extra)
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense C No. 1 - Rx C.R.C. #15
23/6 — MTOUSA

Date 25/6/45

DIST

INIT		TO	INIT		TO
	Staff Officer to CC			Transportation	
	Executive Commissioner			Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section			Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	✓
	Local Govt			G-1 (A) Civilian Emp.	
	Fascists Branch			G-1 (B)	
	Public Safety			G-4 (A)	✓
	Security Division			G-4 (B)	
	Public Health			2675th Rect	✓
	Legal			Headquarters Commandant	
	Education			Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant, Allied Commission	✓
	Economic Section			Navy	
	Requisition Branch			Land Forces (MMIA)	
	Agriculture			Air	
	Commerce			Communications	
	Coal Div			Civil Censorship Group	✓
	Finance			W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Div	
	Mining Div			~~Archivist~~ ALL REGIONS	✓
	Labor			~~U.S.S.R.~~ AMG ARMIES	✓
	Public Works & Utilities			I.G.C.R. AMG NAPLES	✓
	Shipping			Spare	✓

JAC

Signature _____
Remarks & Recommendations _____
Information _____
Approval/Disposal _____
Appropriate action _____
Investigation & Report _____
Dispatch _____

Remarks: _____

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 2 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 15)

18 July 1945

UNIT COMMANDERS' GUIDE FOR OVERSEAS MOVEMENT OF CATEGORY IV UNITS

MTOUSA Redeployment Circular Number 15, dated 16 June 1945, is amended by the deletion of paragraphs 13c; 13e; 13f; and 16 from Section IV, subject: "Security".

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

E. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

22 JUL 1943

DISTRIBUTION:
Z
15 - TAG
6 - USFET
2 - CG, MTOUSA
5 - G-1 (extra)
20 - G-4 (extra)
4 - QM (extra)
12 - ICE (extra)
28 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 WAC Bn (extra)
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area
10 - Viareggio Trng Area
10 - Volturno Trng Area

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense C2 To Red. Circ #15
(1) T 8935 (1) – 18/7/45

Date 22/7/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Transportation	
	Executive Commissioner			Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section			Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	✓
	Local Govt			G-1 (A) Civilian Emp.	
	Police Branch			G-1 (B)	
	Public Safety			G-4 (A)	✓
	Security Division			G-4 (B)	
	Public Health			2675th Rest	✓
	Legal			Headquarters Commandant	
	Education			Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant, Allied Commission	✓
	Economic Section			Navy	
	Requisition Branch			Land Forces (MMLA)	
	Agriculture			Air	
	Commerce			Communications	
	Coal Div			Civil Censorship Group	✓
	Finance			W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Div	
	Mining Div			~~Archivist~~ ALL REGIONS	✓
	Labor			~~U.S.Rep.~~ AMG NAPLES	✓
	Public Works & Utilities			~~I.C.C.R.~~ " LIVORNO	✓
	Shipping			" VEN-GIULIA	✓

Spares ✓

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Signature _____
Remarks & Recommendations _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

Remarks: _____

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

REDEPLOYMENT CIRCULAR)
:
NUMBER 15) 16 June 1945

UNIT COMMANDERS' GUIDE FOR OVERSEAS MOVEMENT
OF CATEGORY IV UNITS

General I
Procedures - Personnel and Equipment II
Preparation of Impedimenta for Shipment III
Security IV
Postal Regulations V
Movement to the Port Area VI
Instructions Applicable to Baggage and Loading of Equipment Aboard Ship . . . VII
Miscellaneous VIII

Redeployment Circular Number 15, dated 22 May 1945, is rescinded and the instructions below substituted therefor. Paragraphs containing changes or new material are marked by an asterisk. In addition Appendices "I" and "J" have been added.

I -- GENERAL

1. Purpose - The purpose of this circular is to assist unit commanders of Category IV units in the prompt and systematic preparation and movement of their units to the United States. Unit commanders will be furnished any other instructions from the War Department or this Headquarters, which may be pertinent.

2. References - War Department Readjustment Regulations RR 1-2, 11 April 1945.

3. Instruction - Instruction in the provisions of this circular will be given units by Major Commands. It will be made practical and will include instructions in packing, marking, and loading of equipment.

4. Definitions

a. Impedimenta is a general term covering all baggage, equipment, and supplies which pertain to a particular unit and which either have been shipped by it or have come under its control for further shipment.

b. "Base Section" includes Peninsular Base Section and Adriatic Base Command.

c. "Port area", "port of embarkation", and aerial port of embarkation are synonymous.

21 JUN 945

Declassified E.O. 12356 Section 3.3/NND No. 783016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

REDEPLOYMENT CIRCULAR)
:
NUMBER 15) 16 June 1945

UNIT COMMANDERS' GUIDE FOR OVERSEAS MOVEMENT OF CATEGORY IV UNITS

General I
Procedures - Personnel and Equipment II
Preparation of Impedimenta for Shipment III
Security IV
Postal Regulations V
Movement to the Port Area VI
Instructions Applicable to Baggage and Loading of Equipment Aboard Ship . . . VII
Miscellaneous VIII

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Declassified E.O. 12356 Section 3.3/NND No. 780242

Hq MTOUSA Redeployment Circular #15 (cont'd)

d. "Staging area" is an area in the vicinity of a port and under the command of the base section commander, where troops are assembled prior to embarkation. Staging Airdromes. These airdromes designated by, and under control, of the Commanding General, AAF/MTO at which air echelons will stage prior to proceeding by air to another theater or Zone of the Interior.

e. Assembly or Training Area is the station at which the unit is located physically while being processed and/or trained prior to movement either to the staging area or port of embarkation.

f. The "call" is the order from the base section commander or Commanding General, AAF/MTO directing movement to the port. It includes the date and time the unit and the equipment accompanying or shipped by the unit will arrive at the port. Exact destination within the port area is also included.

g. "Readiness date" is that date by which the unit will be prepared for movement to the port. When impedimenta are to precede personnel an "Impedimenta Readiness Date" and a "Personnel Readiness Date" will be included in the warning or movement order.

h. "Initial arrival date" is that date by which the port will be prepared to receive shipments of supplies, other than impedimenta and equipment to fill shortages.

i. MTOUSA Movement Orders (referred to herein as "movement orders") are the instructions issued by the theater commander to headquarters in command echelons directing the preparation and movement of troops according to the provisions of the MD Movement Directive.

5. Application

a. This circular is an integral part of movement orders for Category IV units and all instructions contained herein are applicable unless specific exceptions are contained in the movement orders. In case of conflict between the movement order and other current instructions including this circular, the provisions of the movement order will govern.

II - PROCEDURES - PERSONNEL AND EQUIPMENT

6. Warning Orders - For the purpose of initiating the processes hereinafter prescribed, warning orders may be issued. These orders are issued through command channels and alert the unit for actual movement only when such action is specifically directed therein.

7. Movement Orders - Headquarters MTOUSA publishes the basic theater movement orders, in accordance with priorities established by the War Department for the movement of units to the US or other theaters. Distribution of the basic movement order will be made to all interested agencies, including the Base Sections in which unit is located.

8. Action To Be Taken Concerning Personnel without delay upon receipt of warning or movement orders.

Declassified E.O. 12356 Section 3.3/NND No. 785016

d. "Staging area" is an area in the vicinity of a port and under the command of the base section commander, where troops are assembled prior to embarkation. Staging Airdromes. These airdromes designated by, and under control, of the Commanding General, AAF/NTS at which air echelons will stage prior to proceeding by air to another theater or Zone of the Interior.

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g. "Readiness date" is that date by which the unit will be prepared for movement to the port. When impedimenta are to precede personnel an "Impedimenta Readiness Date" and a "Personnel Readiness Date" will be included in the warning or movement order.

h. "Initial arrival date" is that date by which the port will be prepared to receive shipments of supplies, other than impedimenta and equipment to fill shortages.

i. MTOUSA Movement Orders (referred to herein as "movement orders") are the instructions issued by the theater commander to headquarters in command echelons directing the preparation and movement of troops according to the provisions of the WD Movement Directive.

5. Application

a. This circular is an integral part of movement orders for Category IV units and all instructions contained herein are applicable unless specific exceptions are contained in the movement orders. In case of conflict between the movement order and other current instructions including this circular, the provisions of the movement order will govern.

II - PROCEDURES - PERSONNEL AND EQUIPMENT

6. Warning Orders - For the purpose of initiating the processes hereinafter prescribed, warning orders may be issued. These orders are issued through command channels and alert the unit for actual movement only when such action is specifically directed therein.

7. Movement Orders - Headquarters MTOUSA publishes the basic theater movement orders, in accordance with priorities established by the War Department for the movement of units to the US or other theaters. Distribution of the basic movement order will be made to all interested agencies, including the Base Sections in which unit is located.

8. Action To Be Taken Concerning Personnel without delay upon receipt of warning or movement orders.

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a. All personnel will be physically inspected by the unit medical officers prior to shipment to ports or depots. A physical profile serial will be accomplished on all male enlisted personnel with adjusted service rating scores below the critical score prior to their return to the United States as outlined in MTOUSA Circular Number 68, 1945, whenever the profile serial has not been previously recorded. In order that extended periods of observation of the individuals physical condition and performance in the field may be given due consideration in the interpretation of the physical findings and to conserve personnel, medical and dental officers assigned or attached to the unit being examined will perform the necessary examinations so far as practicable. Unit commanders will be responsible for transcribing the profile serial and the required description in non-technical-language of any defect and the limitations on assignment which it creates, from the worksheet to the WD AGO forms 20 and 24. The worksheet will then be attached to the WD AGO form No. 24.

(1) Identification tags of all individuals will show blood type, basic tetanus immunization, and when applicable, stimulating dose (see AR 40-210 and AR 600-35).

(2) Service Records - Except when data is entered on WD AGO Form No. 8-117, Immunization Register and other Medical Data, and the form filed with the service record, the following data, when applicable, will be entered in service records:

(a) Record of all immunizations.

(b) Prescription and other data concerning eyeglasses, gas mask, MI, and spectacles as required in WD Pamphlet 8-5.

*(c) Date of insertion and brief description of artificial dentures.

(d) Statement of hyper-sensitivity to sera, vaccine or drugs.

(3) Immunization Registers (WD MD Form 81, Immunization Register or WD AGO Form 8-117, Immunization Register and other Medical Data)

*(a) All data directed in (1) and (2) above will be entered in WD AGO Form 8-117 of all personnel when the form is available and new entries are necessary.

(b) When prepared, WD AGO Form 8-117 will be furnished to each individual and a copy retained with an enlisted individual Service Record WD AGO Form 24 or the Officers or Warrant Officers Qualification Card WD AGO Form 66-1, 66-2, or 66-3.

*(c) Each individual officer or enlisted man will carry on his person a properly authenticated immunization register, WD MD Form No. 81 or WD AGO Form 8-117.

(4) Immunizations in conformity with current War Department instructions will be accomplished as follows:

(a) Routine immunizations

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officers prior to shipment to ports or depots. A physical profile serial will be accomplished on all male enlisted personnel with adjusted service rating scores below the critical score prior to their return to the United States as outlined in MTOUSA Circular Number 68, 1945, whenever the profile serial has not been previously recorded. In order that extended periods of observation of the individuals physical condition and performance in the field may be given due consideration in the interpretation of the physical findings and to conserve personnel, medical and dental officers assigned or attached to the unit being examined will perform the necessary examinations so far as practicable. Unit commanders will be responsible for transcribing the profile serial and the required description in non-technical-language of any defect and the limitations on assignment which it creates, from the worksheet to the WD AGO forms 20 and 24. The worksheet will then be attached to the WD AGO form No. 24.

(1) Identification tags of all individuals will show blood type, basic tetanus immunization, and when applicable, stimulating dose (see AR 40-210 and AR 600-35).

(2) Service Records - Except when data is entered on WD AGO Form No. 8-117, Immunization Register and other Medical Data, and the form filed with the service record, the following data, when applicable, will be entered in service records:

(a) Record of all immunizations.

(b) Prescription and other data concerning eyeglasses, gas mask, MI, and spectacles as required in WD Pamphlet 8-5.

*(c) Date of insertion and brief description of artificial dentures.

(d) Statement of hyper-sensitivity to sera, vaccine or drugs.

(3) Immunization Registers (WD MD Form 81, Immunization Register or WD AGO Form 8-117, Immunization Register and other Medical Data)

*(a) All data directed in (1) and (2) above will be entered in WD AGO Form 8-117 of all personnel when the form is available and new entries are necessary.

(b) When prepared, WD AGO Form 8-117 will be furnished to each individual and a copy retained with an enlisted Individual Service Record WD AGO Form 24 or the Officers or Warrant Officers Qualification Card WD AGO Form 66-1, 66-2, or 66-3.

*(c) Each individual officer or enlisted man will carry on his person a properly authenticated immunization register, WD MD Form No. 81 or WD AGO Form 8-117.

(4) Immunizations in conformity with current War Department instructions will be accomplished as follows:

(a) Routine immunizations

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1. Smallpox and typhoid-paratyphoid revaccinations if more than one year has elapsed since initial vaccination or the last stimulating dose.

2. Administration of single stimulating dose of tetanus toxoid if no previous stimulating doses have been given and more than one year has elapsed since the initial series of three injections. No further stimulating dose of tetanus toxoid will be given unless the individual is wounded, injured or there is other clinical indication.

(5) Movement of individuals with venereal disease

(a) Individuals with venereal disease being moved by water transportation will be processed as follows:

1. Individuals with primary and secondary syphilis, lymphogranuloma, venerium, granuloma inguinale, and undiagnosed penile lesions will be detained and treated prior to embarkation (See TB Med No. 106, 11 October 1944, and any supersessions thereto and Circular letter November 4, Office of the Surgeon, MTOUSA, dated 25 January 1945).

2. Individuals with gonorrhea, uncomplicated and individuals with an undiagnosed urethral discharge will be embarked. Whenever possible, treatment should be initiated prior to embarkation and continued if necessary while aboard ship (see TB Med No. 96, 21 September 1944, and any supersession thereto). A list of such individuals requiring treatment aboard ship will be provided the Transport Commander. These individuals will be placed aboard ship in such manner as to facilitate their identification and treatment.

(b) Individuals with venereal disease being moved by air transportation will be processed as follows:

1. Individuals with primary and secondary syphilis, lymphogranuloma venereum, granuloma inguinale, and undiagnosed penile lesions will be treated prior to movement by air.

2. Individuals with gonorrhea should be asymptomatic and bacteriologically negative (smear or culture) prior to transfer (see TB Med No. 96, September 1944, TB Med No. 106, October 1944 and any supersession thereto).

(c) Where applicable WD MD Form 73 (Syphilis Register now designated as WD AGO Form 8-114) of personnel transferred will be forwarded, as prescribed in AR 40-210 and changes thereto, with individual records and other allied papers, and the individual concerned will carry on his person a copy of WD MD Form 73a, as prescribed in TB Med 3.

(6) Unit Commanders will comply with paragraph 17, RR 1-2 and will have prepared and delivered to transport commanders within 48 hours before embarkation a pre-embarkation health certificate substantially the same as provided

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more than one year has elapsed since initial vaccination or the last stimulating dose.

2. Administration of single stimulating dose of tetanus toxoid if no previous stimulating doses have been given and more than one year has elapsed since the initial series of three injections. No further stimulating dose of tetanus toxoid will be given unless the individual is wounded, injured or there is other clinical indication.

(5) Movement of individuals with venereal disease

(a) Individuals with venereal disease being moved by water transportation will be processed as follows:

1. Individuals with primary and secondary syphilis, lymphogranuloma, venerium, granuloma inguinale, and undiagnosed penile lesions will be detained and treated prior to embarkation (See TB Med No. 106, 11 October 1944, and any supersessions thereto and Circular letter November 4, Office of the Surgeon, NTOUSA, dated 25 January 1945).

2. Individuals with gonorrhea, uncomplicated and individuals with an undiagnosed urethral discharge will be embarked. Whenever possible, treatment should be initiated prior to embarkation and continued if necessary while aboard ship (see TB Med No. 96, 21 September 1944, and any supersession thereto). A list of such individuals requiring treatment aboard ship will be provided the Transport Commander. These individuals will be placed aboard ship in such manner as to facilitate their identification and treatment.

(b) Individuals with venereal disease being moved by air transportation will be processed as follows:

1. Individuals with primary and secondary syphilis, lymphogranuloma venereum, granuloma inguinale, and undiagnosed penile lesions will be treated prior to movement by air.

2. Individuals with gonorrhea should be asymptomatic and bacteriologically negative (smear or culture) prior to transfer (see TB Med No. 96, September 1944, TB Med No. 106, October 1944 and any supersession thereto).

(c) Where applicable WD MD Form 73 (Syphilis Register now designated as WD AGO Form 8-114) of personnel transferred will be forwarded, as prescribed in AR 40-210 and changes thereto, with individual records and other allied papers, and the individual concerned will carry on his person a copy of WD MD Form 73a, as prescribed in TB Med 3.

(6) Unit Commanders will comply with paragraph 17, RR 1-2 and will have prepared and delivered to transport commanders within 48 hours before embarkation a pre-embarkation health certificate substantially the same as provided for in Appendix XIII, RR 1-2.

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b. Personnel to be Cleared from Units and Reassigned within the Major Commands except when otherwise provided for Herein

(1) Hospitalized personnel or personnel requiring hospitalization or medical treatment which cannot be given on shipboard. Such personnel will be disposed of under provisions of MTOUSA Circular Number 16, 1945. Personnel in hospitals will be transferred to the appropriate detachment of patients prior to departure of the unit for the staging area.

(2) Absentees (AWOL's) will be dropped in accordance with the provisions of MTOUSA Circular Number 9, 1945.

(3) Garrison prisoners.

(4) Personnel in excess of strength authorized by MTOUSA movement orders.

c. Personnel not to be Cleared from Units

(1) Disciplinary cases.

(2) Inefficiency and inaptitude cases.

(3) Personnel attending Army Education Program schools.

(4) All other personnel not specifically designated in paragraph b above.

d. Leaves and Furloughs - Are encouraged and will be granted under current theater policy, where time permits, prior to departure for the staging area. Leaves, passes or furloughs will not be granted after arrival of units at the staging area.

e. Customs Clearance - The inspections and forms necessary for speedy customs clearance in the United States will be accomplished in accordance with WD Circular Number 335, 1944, as amended by Section IV, WD Circular No. 31, 1945 and Section III, WD Circular No. 75, 1945.

9. Action to be Taken in Equipping Units

a. Clothing and Equipment Allowances will be as listed in Appendix "F" as modified in movement orders.

*b. Primary responsibility for completeness, serviceability and presentability of clothing, supplies, and equipment rests at all times with the unit commander. Base Section and appropriate AAF/MTO commanders may be called upon for assistance. All items in excess of allowances authorized by MTOUSA Movement Order will be properly cleaned, repaired to the maximum extent consistent with the capabilities of the unit and turned in to the appropriate supply agency through normal supply channels.

c. Action to be Taken by Unit Commander - Immediately upon receipt of MTOUSA Movement Order, a showdown inspection will be held and the following action taken:

(1) Requisitions for "showdown shortages" will be compiled separately by each unit for each service (QM, Ord, etc) on WD AGO Form 400, so as to disclose for each item the following:

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b. Personnel to be Cleared from Units and Assembled Prior to Departure Concands except when otherwise provided for Herein

(1) Hospitalized personnel or personnel requiring hospitalization or medical treatment which cannot be given on shipboard. Such personnel will be disposed of under provisions of MTOUSA Circular Number 16, 1945. Personnel in hospitals will be transferred to the appropriate detachment of patients prior to departure of the unit for the staging area.

(2) Absentees (AWOL's) will be dropped in accordance with the provisions of MTOUSA Circular Number 9, 1945.

(3) Garrison prisoners.

(4) Personnel in excess of strength authorized by MTOUSA movement orders.

c. Personnel not to be Cleared from Units

(1) Disciplinary cases.

(2) Inefficiency and inaptitude cases.

(3) Personnel attending Army Education Program schools.

(4) All other personnel not specifically designated in paragraph b above.

d. Leaves and Furloughs - Are encouraged and will be granted under current theater policy, where time permits, prior to departure for the staging area. Leaves, passes or furloughs will not be granted after arrival of units at the staging area.

e. Customs Clearance - The inspections and forms necessary for speedy customs clearance in the United States will be accomplished in accordance with WD Circular Number 335, 1944, as amended by Section IV, WD Circular No. 31, 1945 and Section III, WD Circular No. 75, 1945.

9. Action to be Taken in Equipping Units

a. Clothing and Equipment Allowances will be as listed in Appendix "F" as modified in movement orders.

*b. Primary responsibility for completeness, serviceability and presentability of clothing, supplies, and equipment rests at all times with the unit commander. Base Section and appropriate AAF/MTO commanders may be called upon for assistance. All items in excess of allowances authorized by MTOUSA Movement Order will be properly cleaned, repaired to the maximum extent consistent with the capabilities of the unit and turned in to the appropriate supply agency through normal supply channels.

c. Action to be Taken by Unit Commander - Immediately upon receipt of MTOUSA Movement Order, a showdown inspection will be held and the following action taken:

(1) Requisitions for "showdown shortages" will be compiled separately by each unit for each service (QM, Ord, etc) on WD AGO Form 400, so as to disclose for each item the following:

(a) Number authorized.

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(b) Number on hand, fully serviceable or which can be promptly placed in serviceable condition as determined with technical inspection personnel of the major command.

(c) Quantity required, i.e., the number of fully serviceable equipment required.

(2) Requisitions will be signed and submitted through normal supply channels. Full use will be made of authorized substitutes.

*(3) After requisitions have been filled to the extent of availability, a final shutdown inspection will be conducted by the major command at which time the "Report of Equipment Authorized for Return" will be prepared by the units on the form prescribed in Appendix "I" with the information listed below shown. WD Circular Number 75 may be consulted for additional details.

(a) Organizational designation (or shipment number and letter).

(b) Number of table of organization and equipment of the unit, and changes thereto.

(c) Items authorized for the return movement, using correct nomenclature of items.

(d) Quantities authorized for the return movement (normally the authorized allowance of the item).

(e) Quantities actually shipped.

(f) Shortages by item, (Difference between allowance authorized for return and number of items actually returned)

(g) Any pertinent remarks as to the status of any item.

(h) Signature of unit commander.

*(4) Eleven copies of the Report of Equipment will be prepared by the unit commander. The unit will retain two (2) copies and forward nine (9) copies to the major command. Separate instructions for forwarding of Air Force unit reports as directed by Commanding General, AAF/USTO.

*(5) It will be noted that only supplies and equipment required by the movement order will be listed in the above report.

*(6) Records of Individual Clothing and Equipment - Prior to departure, unit commanders will be responsible that all authorized items of individual clothing and equipment are entered on the Clothing and Equipment Adjustment Form in the manner prescribed in Section III, Circular Number 75, War Department 1945. Individuals will be held responsible for all such items properly charged on clothing and equipment records.

III - PREPARATION OF IMPEDIMENTA FOR SHIPMENT

10. Packing

a. Units will be responsible for packing (or otherwise preparing for shipment) and marking their own equipment and baggage, in accordance with Appendix "G". In addition to the foregoing, units will pack such of the balance of organizational equipment as may be designated in instructions from base sections. In such instances, all supplies and equipment will be combat serviceable.

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placed in serviceable condition as determined with technical inspection personnel of the major command.

(c) Quantity required, i.e., the number of fully serviceable equipment required.

(2) Requisitions will be signed and submitted through normal supply channels. Full use will be made of authorized substitutes.

*(3) After requisitions have been filled to the extent of availability, a final shutdown inspection will be conducted by the major command at which time two "Report of Equipment Authorized for Return" will be prepared by the units on the form prescribed in Appendix "I" with the information listed below shown. WD Circular Number 7) may be consulted for additional details.

(a) Organizational designation (or shipment number and letter).

(b) Number of table of organization and equipment of the unit, and changes thereto.

(c) Items authorized for the return movement, using correct nomenclature of items.

(d) Quantities authorized for the return movement (normally the authorized allowance of the item).

(e) Quantities actually shipped.

(f) Shortages by item, (Difference between allowance authorized for return and number of items actually returned)

(g) Any pertinent remarks as to the status of any item.

(h) Signature of unit commander.

*(4) Eleven copies of the Report of Equipment will be prepared by the unit commander. The unit will retain two (2) copies and forward nine (9) copies to the major command. Separate instructions for forwarding of Air Force unit reports as directed by Commanding General, AAF/TUO.

*(5) It will be noted that only supplies and equipment required by the movement order will be listed in the above report.

*(6) Records of Individual Clothing and Equipment - Prior to departure, unit commanders will be responsible that all authorized items of individual clothing and equipment are entered on the Clothing and Equipment Adjustment Form in the manner prescribed in Section III, Circular Number 72, War Department 1945. Individuals will be held responsible for all such items properly charged on clothing and equipment records.

III - PREPARATION OF IMPEDIMENTA FOR SHIPMENT

10. Packing

a. Units will be responsible for packing (or otherwise preparing for shipment) and marking their own equipment and baggage, in accordance with Appendix "G". In addition to the foregoing, units will pack such of the balance of organizational equipment as may be designated in instructions from base sections. In such instances, all supplies and equipment will be combat serviceable. Base Sections will furnish units necessary additional instructions for packing, marking and delivery to appropriate depots. All equipment not packed by the unit

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will be complete, clean and serviceable to the extent of the availability of component items in current stocks and the repair facilities of the unit and turned in through normal supply channels.

b. So far as possible, only items pertaining to the same Service (as QM, Ord, etc) will be packed in any one container.

c. Organizational trophies, flags, colors, standards and guidons will be packed in accordance with provisions of Paragraph 16, RR 1-2.

d. No other equipment will be packed in any case containing weapons or their accessories.

e. Explosives, inflammable materials, or other dangerous articles will not be packed or shipped with organizational impedimenta as freight or baggage except that inflammable materials, such as paint, shellac, varnish, and cleaning materials for use during the voyage or immediately after debarkation, may be shipped if packed separately from other materials. Field ranges, water heaters, fuel containers and other articles of a similar nature in which gasoline is customarily used or stored will be completely drained of gasoline and fuel tanks and lines aired before being boxed or crated for overseas shipment. Authorized components of medical kits will not be considered as inflammable material.

f. Packing lists will be prepared as prescribed in paragraph 11. When packing lists are required, each will be inserted in a waterproof envelope. One envelope will then be placed inside each package and two will be securely attached to the outside of each package in the most protected location. One of the outside packing lists will normally be protected by means of a covering plate or cross strips. This covering plate will not be removed nor the list disturbed prior to arrival overseas.

11. Preparation of Records Concerning Shipments

a. Packing lists - The unit will prepare separate packing lists for each package showing the contents (as described below), except for packages containing only one item or identical items. In such instances the contents will be shown on the outside of the package. No packing lists will be prepared for personal baggage.

(1) Packing lists will include the unit's shipment number and letter, the point of origin, the package number, the set number (if any) of the package, and a list of the contents of the package. Under no circumstances will packing lists contain information which will in any way indicate the destination of the shipment or where its contents will ultimately be used.

(2) The lists will identify contents by authorized standard nomenclature. In addition, the lists will show quantities, sizes and other pertinent information in sufficient detail so that each article can be replaced item for item.

(3) On a package whose contents should not generally be known, for example, drugs, intoxicating liquors, etc., the outside packing list will contain the information prescribed in (1) above, except that it will not include a list of the contents of the package. However, the inside packing list will include a list of the contents.

(4) Packing lists will be prepared in the following minimum quantity:

(a) By the unit commander:

One (1) for inclosure within the package

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in through normal supply channels.

b. So far as possible, only items pertaining to the same Service (as QM, Ord, etc) will be packed in any one container.

c. Organizational trophies, flags, colors, standards and guidons will be packed in accordance with provisions of Paragraph 16, AR 1-2.

d. No other equipment will be packed in any case containing weapons or their accessories.

e. Explosives, inflammable materials, or other dangerous articles will not be packed or shipped with organizational impedimenta as freight or baggage except that inflammable materials, such as paint, shellac, varnish, and cleaning materials for use during the voyage or immediately after debarkation, may be shipped if packed separately from other materials. Field ranges, water heaters, fuel containers and other articles of a similar nature in which gasoline is customarily used or stored will be completely drained of gasoline and fuel tanks and lines aired before being boxed or crated for overseas shipment. Authorized components of medical kits will not be considered as inflammable material.

f. Packing lists will be prepared as prescribed in paragraph 11. When packing lists are required, each will be inserted in a waterproof envelope. One envelope will then be placed inside each package and two will be securely attached to the outside of each package in the most protected location. One of the outside packing lists will normally be protected by means of a covering plate or cross strips. This covering plate will not be removed nor the list disturbed prior to arrival overseas.

11. Preparation of Records Concerning Shipments

a. Packing lists - The unit will prepare separate packing lists for each package showing the contents (as described below), except for packages containing only one item or identical items. In such instances the contents will be shown on the outside of the package. No packing lists will be prepared for personal baggage.

(1) Packing lists will include the unit's shipment number and letter, the point of origin, the package number, the set number (if any) of the package, and a list of the contents of the package. Under no circumstances will packing lists contain information which will in any way indicate the destination of the shipment or where its contents will ultimately be used.

(2) The lists will identify contents by authorized standard nomenclature. In addition, the lists will show quantities, sizes and other pertinent information in sufficient detail so that each article can be replaced item for item.

(3) On a package whose contents should not generally be known, for example, drugs, intoxicating liquors, etc., the outside packing list will contain the information prescribed in (1) above, except that it will not include a list of the contents of the package. However, the inside packing list will include a list of the contents.

(4) Packing lists will be prepared in the following minimum quantity:

(a) By the unit commander:

One (1) for inclosure within the package

Two (2) for attachment to the outside of the package

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Six (6) for attachment to Consolidated Packing List (see paragraph 11b (5) below)

(b) By shippers, other than the unit commander:

One (1) for inclosure within the package

Two (2) for attachment to the outside of the package.

b. Consolidated Packing Lists

(1) Consolidated Packing Lists will be prepared for each company or similar organization, or any smaller organization assigned a shipment number and letter for impedimenta accompanying the unit to the staging area or ports. (See Appendix "A" for model form). The commander of each unit assigned a shipment number and letter will insure that Consolidated Packing Lists are prepared for companies or similar organizations in his unit. Such lists will show each package shipped by the units separately in numerical order by package number. When there is a break in the numerical sequence of package numbers, an entry to this effect will be made in the Consolidated Packing List in the space where the omitted package numbers would appear if there had been no break in the numerical sequence. This entry will be started in the column headed "Package No." and continued horizontally across adjoining columns of the Consolidated Packing List (as "packages numbers A21 - A24 not used"). The Consolidated Packing List will include those packages for which no packing list is required (see paragraph 11a) except personal baggage, which will be shown by quantity of types of baggage only. Property worn or carried by individuals and hand baggage will not be included in the Consolidated Packing List. Weight and cube, set number and other pertinent data will be shown.

(2) A description of the contents of each package (except personal baggage) will be indicated in the appropriate column of the Consolidated Packing List. For packages requiring no packing list, quantities and exact nomenclature will be shown. Entries covering packages containing inflammables will include the word "INFLAMMABLE" (in capital letters) after the package number.

(3) The columns on the extreme right of the Consolidated Packing List are for entry of the specific freight car, truck and vessel upon which each package is shipped. It is essential that these columns be properly filled in.

(4) At least seven (7) copies of the Consolidated Packing List for each company or similar organization will be prepared. Six (6) copies will have packing lists attached. Packing lists need not be attached to the seventh copy. One (1) copy with packing list attached will be retained by the company or similar organization commander. The remaining six copies will be delivered to the unit commander. The unit commander will assemble the copies received from each company or similar organization in his unit into six sets. He will distribute these sets as follows:

(a) The set without packing lists attached (completed through the column headed "Date Shipped" only) will be sent by expeditious means to the port commander on the date the unit's equipment is shipped from the training area.

(b) Three sets will be sent as expeditiously as possible to the representative (if any) of the unit commander at the port or will be delivered to him prior to his departure from the training area. If there is no unit representative, these copies will be sent by expeditious means to the port commander.

(c) The unit commander will retain two sets. These will be completed so as to show data concerning rail or truck shipments, if possible

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(b) By shippers, other than the unit commander:

One (1) for inclosure within the package

Two (2) for attachment to the outside of the package.

b. Consolidated Packing Lists

(1) Consolidated Packing Lists will be prepared for each company or similar organization, or any smaller organization assigned a shipment number and letter for shipments accompanying the unit to the staging area or ports. (See Appendix "A" for model form). The commander of each unit assigned a shipment number and letter will insure that Consolidated Packing Lists are prepared for companies or similar organizations in his unit. Such lists will show each package shipped by the units separately in numerical order by package number. When there is a break in the numerical sequence of package numbers, an entry to this effect will be made in the Consolidated Packing List in the space where the omitted package numbers would appear if there had been no break in the numerical sequence. This entry will be started in the column headed "Package No." and continued horizontally across adjoining columns of the Consolidated Packing List (as "packages numbers A21 - A24 not used"). The Consolidated Packing List will include those packages for which no packing list is required (see paragraph 11a) except personal baggage, which will be shown by quantity of types of baggage only. Property worn or carried by individuals and hand baggage will not be included in the Consolidated Packing List. Weight and cube, set number and other pertinent data will be shown.

(2) A description of the contents of each package (except personal baggage) will be indicated in the appropriate column of the Consolidated Packing List. For packages requiring no packing list, quantities and exact nomenclature will be shown. Entries covering packages containing inflammables will include the word "INFLAMMABLE" (in capital letters) after the package number.

(3) The columns on the extreme right of the Consolidated Packing List are for entry of the specific freight car, truck and vessel upon which each package is shipped. It is essential that these columns be properly filled in.

(4) At least seven (7) copies of the Consolidated Packing List for each company or similar organization will be prepared. Six (6) copies will have packing lists attached. Packing lists need not be attached to the seventh copy. One (1) copy with packing list attached will be retained by the company or similar organization commander. The remaining six copies will be delivered to the unit commander. The unit commander will assemble the copies received from each company or similar organization in his unit into six sets. He will distribute these sets as follows:

(a) The set without packing lists attached (completed through the column headed "Date Shipped" only) will be sent by expeditious means to the port commander on the date the unit's equipment is shipped from the training area.

(b) Three sets will be sent as expeditiously as possible to the representative (if any) of the unit commander at the port or will be delivered to him prior to his departure from the training area. If there is no unit representative these copies will be sent by expeditious means to the port commander.

(c) The unit commander will retain two sets. These will be completed so as to show data concerning rail or truck shipments, if possible before the unit leaves the training area. Prior to the unit's departure from the

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training areas, one of these sets, completed as far as practicable, will be sent to the unit representative, if any, at the port otherwise to the port commander. The unit commander will bring the remaining set to the port unless it does not contain complete information concerning shipment from the training area. In this case it will be left at the training area for completion by a designated representative by the unit commander. It will be sent to the unit commander at the port when completed.

(5) Procedure at the port - The unit representative will complete all of his copies of Consolidated Packing Lists to show data concerning shipment to and from the port. If early departure of the representative makes this impossible, or if there is no representative of the unit, the port commander will complete the forms. In either case, copies will be distributed as indicated below:

(a) One (1) up-to-date copy will accompany the first overseas shipment of impediments.

(b) One (1) up-to-date copy will be in the possession of the unit commander or his representative during movement overseas.

(c) Three copies will remain at the port. The port commander will send one (1) completed copy to the unit commander at overseas destination, if the last echelon of the unit was forced to depart prior to obtaining complete data as to ships upon which impediments were loaded. However, these loading data may preferably be sent by radio whenever a brief statement gives the information desired.

c. The unit commander will insure that promptly upon being ordered to move, shipping data form, see Appendix "H", is accomplished and one copy forwarded immediately to Chief of Transportation, MTOUSA.

12. Marking

a. Shipment Number and Letter - It is imperative that all organizational type impediments be so marked that it can be easily identified by all handlers and carriers as well as by the unit. Therefore, all containers shipped by or for the unit will be plainly marked (stenciled) on three surfaces with the unit's shipment number and letter in figures at least two inches high wherever practicable. The shipment number and letters will be marked (stenciled) in prominent places on packages which will not be boxed or crated, such as howitzers, guns, vehicles, five-gallon water cans, shovels, etc. For this and other markings prescribed herein, a black or other contrasting paint (not chalk) will be used on all packages.

b. "TAT" and yellow disc markings - All packages of minimum essential equipment (except personal baggage) and such organizational equipment as may be directed by the MTOUSA movement order to accompany troops overseas will be marked "TAT" and encircled in red, following the shipment number and letter, as RN1234 TAT (encircled in red). Equipment marked "TAT" is intended to be loaded aboard a vessel carrying the troops. Property which must be accessible during the voyage will be additionally marked with a 3-inch yellow disc near shipment number. Thus, a package which is to accompany troops aboard ship, and which must be accessible during the voyage, will be marked RN1234-A-TAT, (encircled in red), and will also be marked with a 3-inch yellow disc.

c. Package Number - In addition to the shipment number and letter, each package (except personal baggage) will be marked with an identifying "package number". Package numbers are made up of a number or a letter and a number. They are used to trace packages through the staging area and/or port and aboard ship, to prepare ship's manifests and similar transportation reports, and

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The unit commander will bring the remaining set to the port unless it does not contain complete information concerning shipment from the training area. In this case it will be left at the training area for completion by a designated representative by the unit commander. It will be sent to the unit command or at the port when completed.

(5) Procedure at the port - The unit representative will complete all of his copies of Consolidated Packing Lists to show data concerning shipment to and from the port. If early departure of the representative makes this impossible, or if there is no representative of the unit, the port commander will complete the forms. In either case, copies will be distributed as indicated below:

(a) One (1) up-to-date copy will accompany the first overseas shipment of impedimenta.

(b) One (1) up-to-date copy will be in the possession of the unit commander or his representative during movement overseas.

(c) Three copies will remain at the port. The port commander will send one (1) completed copy to the unit commander at overseas destination, if the last echelon of the unit was forced to depart prior to obtaining complete data as to ships upon which impedimenta were loaded. However, these loading data may preferably be sent by radio whenever a brief statement gives the information desired.

c. The unit commander will insure that promptly upon being ordered to move, shipping data form, see Appendix "H", is accomplished and one copy forwarded immediately to Chief of Transportation, MTOUSA.

12. Marking

a. Shipment Number and Letter - It is imperative that all organizational type impedimenta be so marked that it can be easily identified by all handlers and carriers as well as by the unit. Therefore, all containers shipped by or for the unit will be plainly marked (stenciled) on three surfaces with the unit's shipment number and letter in figures at least two inches high wherever practicable. The shipment number and letters will be marked (stenciled) in prominent places on packages which will not be boxed or crated, such as howitzers, guns, vehicles, five-gallon water cans, shovels, etc. For this and other markings prescribed herein, a black or other contrasting paint (not chalk) will be used on all packages.

b. "TAT" and yellow disc markings - All packages of minimum essential equipment (except personal baggage) and such organizational equipment as may be directed by the MTOUSA movement order to accompany troops overseas will be marked "TAT" and encircled in red, following the shipment number and letter, as RN1234 TAT (encircled in red). Equipment marked "TAT" is intended to be loaded aboard a vessel carrying the troops. Property which must be accessible during the voyage will be additionally marked with a 3-inch yellow disc near shipment number. Thus, a package which is to accompany troops aboard ship, and which must be accessible during the voyage, will be marked RN1234-A-TAT, (encircled in red), and will also be marked with a 3-inch yellow disc.

c. Package Number - In addition to the shipment number and letter, each package (except personal baggage) will be marked with an identifying "package number". Package numbers are made up of a number or a letter and a number. They are used to trace packages through the staging area and/or port and aboard ship, to prepare ship's manifests and similar transportation reports, and to check shipments received at destination. Package numbers will be placed on

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Hq NTOUSA Redeployment Circular #15 (cont'd)

the three surfaces of each container on which the shipment number and letter are marked. The package number identifies the package; therefore tactical markings or other identifying devices will not be used unless specifically requested by commanders of divisions, separate brigades, combat commands, combat teams, similar separate organizations commanders or higher organization commanders and authorized by this headquarters. If used, these designs will consist in nothing which will indicate unit designation. For shipments by the Units. Normally package numbers will be assigned in sequence, but the numerical sequence may be broken when it is deemed necessary. In case there is such a break in the sequence, notation to that effect with a record of the missing numbers will be made in the Consolidated Packing List. Packages of minimum essential equipment will be marked with a series of package numbers. The letter part of the package number will be an identifying letter generally as outlined in paragraph 15f (3), AR 530-5. For example, if the shipment number of the 5th Infantry is NT1234-A, the accompanying equipment of Company M of the 5th Infantry would bear the marking NT1234-A and would be marked additionally M1, M2, etc. Letters especially assigned for the purpose may be used for organizations having lengthy or special designations: Thus, Headquarters Company, 5th Infantry, might use the identifying letter "HH", while Headquarters, 5th Infantry, might use "H". Packages to be loaded aboard the same ship with troops of the unit concerned will also be marked "TAT" as provided in subparagraph b above. For marking of organizational equipment, see Appendix "B".

d. Blue stripe for AAF equipment - Organizational impediments of AAF units ordered overseas will be marked with identifying numbers and letters as indicated in subparagraph 12a above, and additionally as follows: The shipment number and letter will be underlined with a blue line approximately two inches wide.

e. Weight and cube - Accurate weight to the nearest pound and volume to the nearest cubic foot will be stenciled on one surface of each package (except personal baggage) on which the shipment number and letter also appears.

f. Contents will be indicated on packages (except personal baggage) below the weight and cube as follows:

(1) When no packing list is required for packages of identical items (see paragraph 11a) contents will be stenciled on one surface of the container in sufficient detail to identify the contents accurately. (for example: range, field, M1937, 1 unit; or 48 handles, pick, railroad).

(2) Each package containing mixed contents will be stenciled on one surface with information as to the principal items, or the general nature of the contents (for example: office supplies).

(3) Contents will not be stenciled on containers when the nature of the contents should not be disclosed (see paragraph 11a (3)).

(4) Packages containing inflammables, except medical kits, will be stenciled on two surfaces to indicate the contents, as for example, PAINT, ENAMEL, LACQUER, SHELLAC, CLEANING MATERIAL, PRESERVING MATERIAL.

(5) Special packaging and/or processing of a box or crate will be indicated on at least two sides thereof by a special designation as follows:

Moisture and fungi proofed	- MFP and Date
Corrosion proofed	- CP
Vapor proof packed	- VPP

g. Tactical markings and corner colors - Tactical markings or identify-

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marked. The package number identifies the package; therefore [illegible] other identifying devices will not be used unless specifically requested by commanders of divisions, separate brigades, combat commands, combat teams, similar separate organizations commanders or higher organization commanders and authorized by this headquarters. If used, these designs will contain nothing which will indicate unit designation. For shipments by the Units. Normally package numbers will be assigned in sequence, but the numerical sequence may be broken when it is deemed necessary. In case there is such a break in the sequence, notation to that effect with a record of the missing numbers will be made in the Consolidated Packing List. Packages of minimum essential equipment will be marked with a series of package numbers. The letter part of the package number will be an identifying letter generally as outlined in paragraph 15f (3), AR 850-5. For example, if the shipment number of the 5th Infantry is RM1234-A, the accompanying equipment of Company K of the 5th Infantry would bear the marking RM1234-A and would be marked additionally K1, K2, etc. Letters especially assigned for the purpose may be used for organizations having lengthy or special designations: Thus, Headquarters Company, 5th Infantry, might use the identifying letter "Z", while Headquarters, 5th Infantry, might use "Y". Packages to be loaded aboard the same ship with troops of the unit concerned will also be marked "TAT" as provided in subparagraph b above. For marking of organizational equipment, see Appendix "B".

d. Blue strips for AAF equipment - Organizational impedimenta of AAF units ordered overseas will be marked with identifying numbers and letters as indicated in subparagraph 12a above, and additionally as follows: The shipment number and letter will be underlined with a blue line approximately two inches wide.

e. Weight and cube - Accurate weight to the nearest pound and volume to the nearest cubic foot will be stenciled on one surface of each package (except personal baggage) on which the shipment number and letter also appears.

f. Contents will be indicated on packages (except personal baggage) below the weight and cube as follows:

(1) When no packing list is required for packages of identical items (see paragraph 11a) contents will be stenciled on one surface of the container in sufficient detail to identify the contents accurately. (for example: range, field, M1937, 1 unit; or 48 handles, pick, railroad).

(2) Each package containing mixed contents will be stenciled on one surface with information as to the principal items, or the general nature of the contents (for example: office supplies).

(3) Contents will not be stenciled on containers when the nature of the contents should not be disclosed (see paragraph 11a (3)).

(4) Packages containing inflammables, except medical kits, will be stenciled on two surfaces to indicate the contents, as for example, PAINT, ENAMEL, LACQUER, SHELLAC, CLEANING MATERIAL, PRESERVATIVE MATERIAL.

(5) Special packaging and/or processing of a box or crate will be indicated on at least two sides thereof by a special designation as follows:

Moisture and fungi proofed	- MFP and Date
Corrosion proofed	- CP
Vapor proof packed	- VPP

g. Tactical markings and corner colors - Tactical markings or identifying devices, if authorized (see 11c above), may be placed near package numbers.

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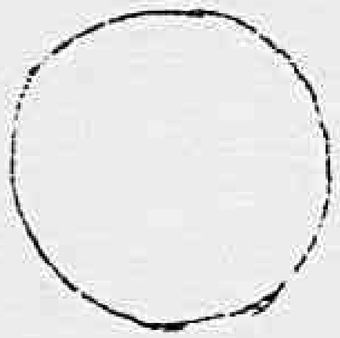
Declassified E.O. 12356 Section 3.3/NND No. 785046

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Hq NTSUSA Redeployment Circular #15 (cont'd)

Corner of packages (containers) of organizational equipment shipped by or for units will not be colored, since that type of marking is reserved for shipments of supplies made to overseas depots.

h. Red disc set marking - When a set is placed in two or more containers all packages containing component parts must be shipped together. In such instances, each package will bear, in addition to its own package number, a 2-inch red disc signifying that the package is part of a set. Under this disc will be stenciled the word "SET", followed by the number of the set within the shipment. Under this set number will be stenciled two numbers in the form of a fraction, the numerator of which will indicate the serial number of the container within that particular set, and the denominator the total number of containers making up the set. Thus, a package which is the second of a group of 4 making up a SET 23 would be marked as shown below. The set marking will be placed on a surface upon which the shipment number and letter are stenciled.



(Painted 2" Red Disc)

SET 23
2/4

i. Marking of personal baggage for overseas movement - Personal baggage (duffel bags, flying bags, trunk lockers, hand baggage and bedding rolls) will be stenciled, using lead paste (paint) with the individual's full name (first name, middle initial and last name), full serial number, grade in case of officers, and the appropriate shipment number and letter. Officers' trunk lockers will be marked on at least three surfaces. Duffel bags will be marked as shown in Appendix "C". Articles of personal baggage will not be assigned package numbers but will be marked with the identifying letter assigned the individual's organization for use in package numbers. This identifying letter (or letters), approximately two inches in height, will be placed immediately below the shipment number and letter on bedding rolls, trunk lockers, hand baggage, and duffel bags.

j. Individual items of clothing and equipment will be marked as prescribed in AR 850-5.

(1) Marking of special items of personal equipment - Prior to departure from the training area, the owner's name and ASN will be clearly marked on cameras, flashlights, electric razors, and all other individually owned electrical items. Such articles may be collected before boarding ship and returned to the owner upon arrival overseas.

IV - SECURITY

13. Secrecy Concerning Troop Movements

a. All personnel will be acquainted with the provisions of Section VIII, AR 380-5 (Safeguarding Military Information) and WD TC 99, 1942 and will be given adequate instruction in security, pursuant to paragraph 3, Section I, of that Circular.

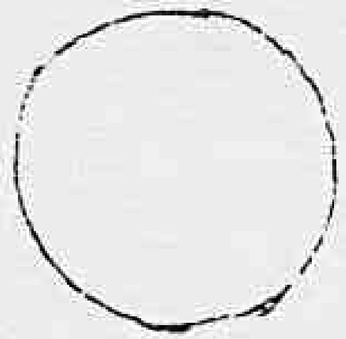
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of supplies made to overseas depots.

h. Red disc set marking - When a set is placed in two or more containers all packages containing component parts must be shipped together. In such instances, each package will bear, in addition to its own package number, a 2-inch red disc signifying that the package is part of a set. Under this disc will be stenciled the word "SET", followed by the number of the set within the shipment. Under this set number will be stenciled two numbers in the form of a fraction, the numerator of which will indicate the serial number of the container within that particular set, and the denominator the total number of containers making up the set. Thus, a package which is the second of a group of 4 making up a SET 23 would be marked as shown below. The set marking will be placed on a surface upon which the shipment number and letter are stenciled.



(Painted 2" Red Disc)

SET 23
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j. Individual items of clothing and equipment will be marked as prescribed in AR 850-5.

(1) Marking of special items of personal equipment - Prior to departure from the training area, the owner's name and ASN will be clearly marked on cameras, flashlights, electric razors, and all other individually owned electrical items. Such articles may be collected before boarding ship and returned to the owner upon arrival overseas.

IV - SECURITY

13. Secrecy Concerning Troop Movements

a. All personnel will be acquainted with the provisions of Section VIII, AR 380-5 (Safeguarding Military Information) and WD TS 99, 1942 and will be given adequate instruction in security, pursuant to paragraph 3, Section I, of that Circular.

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b. Unit commanders will be held responsible for the packing and safeguarding in accordance with AR 380-5, of classified documents and for the general security conditions of any camp or station vacated. Prior to departure, all classified documents and/or material not accompanying the unit or shipped elsewhere will be disposed of pursuant to the provisions of paragraphs 52, 54 and/or 60 of AR 380-5.

c. Unit commanders of troops participating in the movement will make every effort to insure that information concerning names of organizations, route, names of ships, port of debarkation, port of embarkation and sailing date is not discussed with or allowed to reach persons whose official duties do not require specific knowledge of the movement.

d. Local currency will be exchanged for United States currency prior to embarkation.

e. Any cases of leakage of information regarding troop movements will be investigated immediately and the facts reported to the Theater Commander.

f. Unit commanders are enjoined to take all possible precautions to prevent civilians from obtaining knowledge of the pending movement or its destination.

14. Security Concerning Past and Future Operations

a. Unit commanders will insure that personnel do not have in their possession any unauthorized:

(1) Photographs or sketches.
(2) Classified allied or enemy documents.
(3) Classified allied or enemy material.
(4) Uncensored mail.

b. All personnel will be informed that, following their return to the United States, they must obtain clearance from a US Public Relations Office before publicly lecturing upon or publishing any matters of security interest concerning their experiences or activities while in the army.

15. All personnel will be advised of the necessity of continuing security measures and specifically informed that, following their return to the US, they are not to discuss:

a. Operations where the individual saw such operations from division headquarters or above.
b. Cryptographic systems.
c. Classified equipment and material.
d. Location of any organizations at the present time.
e. Opinions as to future operations and locations of units.

16. Cameras - Unit commanders will insure that cameras will not be accessible to personnel while they are aboard the vessel.

17. Intelligence - Upon receipt of warning orders, each commander of a unit which does not already have an intelligence officer will designate an officer, or senior NCO if no subordinate officer is in the unit, as representative for intelligence. Within twenty-four hours after arrival at a staging area, the

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guarding in accordance with AR 380-5, of classified documents and [illegible] security conditions of any camp or station vacated. Prior to departure, all classified documents and/or material not accompanying the unit or shipped elsewhere will be disposed of pursuant to the provisions of paragraphs 32, 54 and/or 60 of AR 380-5.

c. Unit commanders of troops participating in the movement will make every effort to insure that information concerning names of organizations, route, names of ships, port of debarkation, port of embarkation and sailing date is not discussed with or allowed to reach persons whose official duties do not require specific knowledge of the movement.

d. Local currency will be exchanged for United States currency prior to embarkation.

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a. Operations where the individual saw such operations from division headquarters or above.
b. Cryptographic systems.
c. Classified equipment and materiel.
d. Location of any organizations at the present time.
e. Opinions as to future operations and locations of units.

16. Cameras - Unit commanders will insure that cameras will not be accessible to personnel while they are aboard the vessel.

17. Intelligence - Upon receipt of warning orders, each commander of a unit which does not already have an intelligence officer will designate an officer, or senior NCO if no subordinate officer is in the unit, as representative for intelligence. Within twenty-four hours after arrival at a staging area, the representative for intelligence will report to the Intelligence Officer of the staging area for instructions.

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Fq MHOUSA Redeployment Circular #15 (cont'd)

V -- POSTAL REGULATIONS

18. Mail

a. When orders are received directing the return of a unit to the United States for demobilization, the unit commander will require each person who will return with the unit to complete a Form NAP 11 showing the home or other non-military address in the United States to which he desires his mail to be forwarded. If some personnel desire, they may indicate on the Form 11 that their mail should be returned to sender.

b. All personnel who will return with the unit will be required to give immediate notice to emergency addressee, all correspondents and publishers to discontinue mailing letters, parcels and publications until further advised as to new address. WD AGO Form 972-1 (V-Mail notice to correspondents and publishers) may be used for this purpose. However, when it is known at the time of receipt of the movement orders that actual departure of the unit from the theater will be considerably delayed, the notices should not be sent until the approximate departure date is known. The notice should be sent 20 days before departure date when possible.

c. The unit commander will prepare an NAP Form 11 for each person separated from the unit before departure from the theater, including all personnel who have been transferred during the past 60 days, showing the unit to which he was or will be transferred.

d. All personnel transferred from the unit will be required to notify their emergency addressee, all correspondents and publishers of their new unit and APO address on WD AGO Form 972 as soon as it is known, but not sooner than 20 days before they are transferred from the unit.

e. Unit commanders will deliver the NAP Form Number 11, required by sub-paragraphs a and c above, to the postal officer of the staging area prior to departure of the unit from the theater.

VI - MOVEMENT TO THE PORT AREA

19. Assistance - Unit commanders will promptly seek advice from Base Section or AAF/MTC Transportation officers in all matters pertaining to troop movements or freight shipments by rail or motor vehicles when either warning or movement orders are received. They will furnish such advance information as may be required by Base Section or AAF/MTC transportation officers for obtaining routing and for making proper arrangements for rail transportation. After requirements have been furnished to Base Section or AAF/MTC Transportation officers, they will make all necessary arrangements for securing equipment, supervision of loading, preparation and forwarding necessary reports. Air Force Units will deal with AAFSC/MTC (Movements and Transportation Section) which will in turn deal with Base Section Transportation officers, except as AAFSC/MTC may direct Air Force units to deal directly with Base Sections.

20. Time of Movement - The unit and its impedimenta will be dispatched to [illegible] so as to arrive there at the time specified [illegible] Base Section

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V -- POSTAL REGULATIONS

19. Mail

a. When orders are received directing the return of a unit to the United States for demobilization, the unit commander will require each person who will return with the unit to complete a Form WAR 11 showing the home or other non-military address in the United States to which he desires his mail to be forwarded. If some personnel desire, they may indicate on the Form 11 that their mail should be returned to sender.

b. All personnel who will return with the unit will be required to give immediate notice to emergency addressee, all correspondents and publishers to discontinue mailing letters, parcels and publications until further advised as to new address. WD AGO Form 971-1 (V-Mail notice to correspondents and publishers) may be used for this purpose. However, when it is known at the time of receipt of the movement orders that actual departure of the unit from the theater will be considerably delayed, the notices should not be sent until the approximate departure date is known. The notice should be sent 20 days before departure date when possible.

c. The unit commander will prepare an WAR Form 11 for each person separated from the unit before departure from the theater, including all personnel who have been transferred during the past 60 days, showing the unit to which he was or will be transferred.

d. All personnel transferred from the unit will be required to notify their emergency addressee, all correspondents and publishers of their new unit and APO address on WD AGO Form 971 as soon as it is known, but not sooner than 20 days before they are transferred from the unit.

e. Unit commanders will deliver the WAR Form Number 11, required by sub-paragraphs a and c above, to the postal officer of the staging area prior to departure of the unit from the theater.

VI - MOVEMENT TO THE PORT AREA

19. Assistance - Unit commanders will promptly seek advice from Base Section or AAF/MTO Transportation officers in all matters pertaining to troop movements or freight shipments by rail or motor vehicles when either warning or movement orders are received. They will furnish such advance information as may be required by Base Section or AAF/MTO transportation officers for obtaining routing and for making proper arrangements for rail transportation. After requirements have been furnished to Base Section or AAF/MTO Transportation officers, they will make all necessary arrangements for securing equipment, supervision of loading, preparation and forwarding necessary reports. Air Force Units will deal with AAFSC/MTO (Movements and Transportation Section) which will in turn deal with Base Section Transportation officers, except as AAFSC/MTO may direct Air Force units to deal directly with Base Sections.

20. Time of Movement - The unit and its impedimenta will be dispatched to the staging area so as to arrive there at the time specified by the Base Section

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Commander, or AAFSC/MTO M & Tn Section, regardless of progress made in filling shortages of equipment.

21. Special Instructions Concerning Shipment of Impedimenta

a. In all cases organizational records, colors, standards and guidons will accompany the unit. Whenever practicable, subject to cargo space available, other unit impedimenta will also be carried on the vessel transporting the troops.

b. Shipments on flat cars - If material is loaded on flat cars, special provision must be made for train guards, as prescribed in paragraph 8, AR 55-155, with changes. The port commander concerned will take positive action to insure that such guard personnel is returned to its organization in the staging area, or at destination; whichever action circumstances indicate to be expedient.

c. The unit commander will promptly furnish the Base Section transportation officer or AAFSC/MTO M & Tn Section with the following information after loading:

(1) Shipment number and letter used in marking.

(2) Detailed lists showing for each car used the initials and car number, with the identifying marks of all packages and the estimated weight and cubage loaded therein.

d. Records - It is essential that the unit commander know at all times the location of all items of unit impedimenta. To this end, complete and accurate records of all containers and their contents must be maintained, including packing lists, consolidated packing lists, tally-outs, etc., together with a record of the cars or motor vehicles in which they are shipped.

22. Command - Upon arrival in the staging area, units pass to the control of the Base Section Commander, or appropriate AAF/MTO Commander.

23. Miscellaneous References - AR 55-130, Transportation of Troops and other Groups, General; AR 55-145, Transportation of Troops, Entraining Duties en route and Detraining; AR 55-155, Transportation of Public property; AR 55-390 Overseas Movement of Organizations, Casuals and Individuals on Army Transports; Circular 400, WD, 1944, Troop Train Ration; WD Pamphlet 20-7, Troop Train Commander's Guide.

VII - INSTRUCTIONS APPLICABLE TO BAGGAGE AND LOADING OF EQUIPMENT ABOARD SHIP

24. Baggage

a. The provisions of War Department Letter (AG 524 (18 Aug 44) OB-S-SPMPT-M) 29 August 1944, subject: "Processing of Baggage from Overseas", govern requirements for processing personal baggage during these movements.

b. Unit commanders will furnish the port of embarkation with a certificate in triplicate stating that no explosives or inflammables are contained in items being shipped as hold baggage.

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Commander, or AAFSC/TMO U.K. Tn Section, regardless of progress made in filling shortages of equipment.

21. Special Instructions Concerning Shipment of Impedimenta

a. In all cases organizational records, colors, standards and guidons will accompany the unit. Whenever practicable, subject to cargo space available, other unit impedimenta will also be carried on the vessel transporting the troops.

b. Shipments on flat cars - If material is loaded on flat cars, special provision must be made for train guards, as prescribed in paragraph 6, AR 55-155, with changes. The port commander concerned will take positive action to insure that such guard personnel is returned to its organization in the staging area, or at destination; whichever action circumstances indicate to be expedient.

c. The unit commander will promptly furnish the Base Section transportation officer or AAFSC/TO U.K. Tn Section with the following information after loading:

(1) Shipment number and letter used in marking.

(2) Detailed lists showing for each car used the initials and car number, with the identifying marks of all packages and the estimated weight and cubage loaded therein.

d. Records - It is essential that the unit commander know at all times the location of all items of unit impedimenta. To this end, complete and accurate records of all containers and their contents must be maintained, including packing lists, consolidated packing lists, tally-outs, etc., together with a record of the cars or motor vehicles in which they are shipped.

22. Command - Upon arrival in the staging area, units pass to the control of the Base Section Commander, or appropriate AAF/TMO Commander.

23. Miscellaneous References - AR 55-150, Transportation of Troops and other Groups, General; AR 55-145, Transportation of Troops, Entraining Duties en route and Detraining; AR 55-155, Transportation of Public property; AR 55-390 Overseas Movement of Organizations, Casuals and Individuals on Army Transports; Circular 400, WD, 1944, Troop Train Ration; WD Pamphlet 20-7, Troop Train Commander's Guide.

VII - INSTRUCTIONS APPLICABLE TO BAGGAGE AND LOADING OF EQUIPMENT ABOARD SHIP

24. Baggage

a. The provisions of War Department letter (AG 524 (13 Aug 44) OB-S-SPMOT-M) 29 August 1944, subject: "Processing of Baggage from Overseas", govern requirements for processing personal baggage during these movements.

b. Unit commanders will furnish the port of embarkation with a certificate in triplicate stating that no explosives or inflammables are contained in items being shipped as hold baggage.

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Hq XX AC Redeployment Circular #15 (cont'd)

c. The commanding officer of each shipment will prepare 10 copies of a baggage list for all hold baggage. He will deliver 9 copies to the port of embarkation and keep one on file.

25. Loading of Equipment and Supplies Accompanying Troops Aboard Ship

a. One (1) day's rations, type K, per individual unless otherwise directed by MTOUSA movement order will be loaded aboard ship so as to be readily available to troops. These rations will be issued to each individual prior to debarkation.

b. Electric razors will not be used aboard ship.

c. Pets or mascots will not be taken aboard ship.

VIII-MISCELLANEOUS

26. Disposition of Unit Records

a. Administrative and organizational records, current and non-current, will be processed in accordance with provisions of paragraph 15c and d, RR 1-2 and paragraph 38, RR 1-6, WD Circular Number 96, 1945 and MTOUSA Circular 64, 1945.

27. Non-Appropriated Funds

a. Procedure - Surplus property will be disposed of as provided in paragraph "b" below which is in accordance with MTOUSA Circular Number 62, "Non-Appropriated Funds", 1945. The custodian will pay all outstanding liabilities and any bank account maintained in the theater will be closed and a final bank statement will be obtained or arrangements will be made to have it forwarded. Cash will be converted into US Treasurer's checks (see "c" below) and any US Government securities held as investments will be forwarded to and deposited with the Treasury Department (Division of Security, War Bond Section Office of the Treasury of the United States, Treasury Department, Washington 25, D.C.) for safekeeping and receipts therefor will be filed with the funds records, and the fund account records will be closed and audited.

b. Disposition of Property - Property, except cash and securities, will be disposed of as follows:

(1) By sale to other welfare and sundry funds as preferred bidders.

(2) By sale to other purchasers, provided that no military bidder can be found and then only with the approval of the next higher commander.

(3) By transfer to the special service supply officer of the base section for reissue to other US Army personnel or by donation to other welfare and sundry funds, or turned over to salvage officer for disposition, in the event that no purchaser can be found. No property will be deliberately abandoned. A receipt will be taken from the responsible officer who receives such property and will be kept to show the disposition of the property.

(4) Property which was donated to the fund will not be disposed of without the prior approval of the donor unless the donor is not available. Any

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c. The commanding officer of each shipment will prepare 10 copies of a baggage list for all hold baggage. He will deliver 9 copies to the port of embarkation and keep one on file.

25. Loading of Equipment and Supplies Accompanying Troops Aboard Ship

a. One (1) day's rations, type K, per individual unless otherwise directed by MTOUSA movement order will be loaded aboard ship so as to be readily available to troops. These rations will be issued to each individual prior to debarkation.

b. Electric razors will not be used aboard ship.

c. Pets or mascots will not be taken aboard ship.

VIII-MISCELLANEOUS

26. Disposition of Unit Records

a. Administrative and organizational records, current and non-current, will be processed in accordance with provisions of paragraph 15c and d, AR 1-2 and paragraph 33, AR 1-6, WD Circular Number 96, 1945 and MTOUSA Circular 64, 1945.

27. Non-Appropriated Funds

a. Procedure - Surplus property will be disposed of as provided in paragraph "b" below which is in accordance with MTOUSA Circular Number 62, "Non-Appropriated Funds", 1945. The custodian will pay all outstanding liabilities and any bank account maintained in the theater will be closed and a final bank statement will be obtained or arrangements will be made to have it forwarded. Cash will be converted into US Treasurer's checks (see "c" below) and any US Government securities held as investments will be forwarded to and deposited with the Treasury Department (Division of Security, War Bond Section Office of the Treasury of the United States, Treasury Department, Washington 25, D.C.) for safekeeping and receipts therefor will be filed with the funds records, and the fund account records will be closed and audited.

b. Disposition of Property - Property, except cash and securities, will be disposed of as follows:

(1) By sale to other welfare and sundry funds as preferred bidders.

(2) By sale to other purchasers, provided that no military bidder can be found and then only with the approval of the next higher commander.

(3) By transfer to the special service supply officer of the base section for reissue to other US Army personnel or by donation to other welfare and sundry funds, or turned over to salvage officer for disposition, in the event that no purchaser can be found. No property will be deliberately abandoned. A receipt will be taken from the responsible officer who receives such property and will be kept to show the disposition of the property.

(4) Property which was donated to the fund will not be disposed of without the prior approval of the donor unless the donor is not available. Any

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property which was donated by the American Red Cross will be returned to it upon its request.

c. Cash - The cash balance will be converted into US Treasurer's checks by presenting the cash to an Army disbursing officer and requesting such checks in any convenient amounts. Not more than ten (10) checks, however, will be requested or issued. Checks will be written in favor of the custodian and not to any individual by name, as shown in the following examples:

Pay to the order of Custodian
Unit Fund
Battery B,
304th Field Artillery Bn.

Pay to the order of Custodian,
Headquarters Fund,
261st Infantry Regt.

The notation "Exchange for cash" will be shown under "Object for which drawn". Treasurer's checks should be cashed prior to the termination of the period of negotiability (explained on the reverse of each check) and issuance of Treasurer's checks of current date requested of the nearest Army disbursing officer.

20. Date on Settlement of Personal Affairs

*a. Personnel will be urged to adjust or settle all personal affairs and problems prior to further overseas movement, i.e., changes in government life insurance, allotments, family allowances, wills, etc. Particular emphasis will be placed on these matters when personnel have married overseas. In appropriate cases, action will be taken by such personnel in accordance with MTOUSA letter, file AG 371.2/308 A-O, dated 5 June 1945, subject, "Return of Dependents from Overseas". (Attention is invited to War Department letter, file, AG 510 dated 23 Nov 1944, subject, "Return of Dependents from Overseas"). Non-settlement of personal affairs will not act to delay the departure of any individual.

29. Identification Cards

a. Section II, MTOUSA Circular Number 74, 1945, governs the issuance of identification cards in this theater.

b. Prior to departure from training area, unit commanders will insure that identification cards or any similar identifications, credentials, travel checks, driver's permits, etc., in the possession of either commissioned or enlisted personnel in no way disclose any organizational designation pertaining either to the bearer or to the countersigning or approving officer.

30. Records, Reports and Rosters

a. Service Records - All service records will be checked for completeness and correctness in accordance with the requirements of TM 12-230 and MTOUSA Redeployment Circular Number 3 (Perfection of Personnel Records). The check sheet required by Section II, MTOUSA Circular Number 13, 1945, will be used and corrective

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property which was donated by the American Red Cross will be returned to it upon its request.

c. Cash - The cash balance will be converted into US Treasurer's checks by presenting the cash to an Army disbursing officer and requesting such checks in any convenient amounts. Not more than ten (10) checks, however, will be requested or issued. Checks will be written in favor of the custodian and not to any individual by name, as shown in the following examples:

Pay to the order of Custodian
Unit Fund
Battery B,
384th Field Artillery Bn.

Pay to the order of Custodian,
Headquarters Fund,
261st Infantry Regt.

The notation "Exchange for cash" will be shown under "Object for which drawn". Treasurer's checks should be cashed prior to the termination of the period of negotiability (explained on the reverse of each check) and issuance of Treasurer's checks of current date requested of the nearest Army disbursing officer.

29. Date or Settlement of Personal Affairs

a. Personnel will be urged to adjust or settle all personal affairs and problems prior to further overseas movement, i.e., changes in government life insurance, allotments, family allowances, wills, etc. Particular emphasis will be placed on these matters when personnel have married overseas. In appropriate cases, action will be taken by such personnel in accordance with MTOUSA letter, file AG 371.2/398 A-O, dated 5 June 1945, subject, "Return of Dependents from Overseas". (Attention is invited to War Department letter, file, AG 510 dated 23 Nov 1944, subject, "Return of Dependents from Overseas"). Non-settlement of personal affairs will not act to delay the departure of any individual.

29. Identification Cards

a. Section II, MTOUSA Circular Number 74, 1945, governs the issuance of identification cards in this theater.

b. Prior to departure from training area, unit commanders will insure that identification cards or any similar identifications, credentials, travel checks, driver's permits, etc., in the possession of either commissioned or enlisted personnel in no way disclose any organizational designation pertaining either to the bearer or to the countersigning or approving officer.

30. Records, Reports and Rosters

a. Service Records - All service records will be checked for completeness and correctness in accordance with the requirements of TM 12-230 and MTOUSA Redeployment Circular Number 3 (Perfection of Personnel Records). The check sheet required by Section II, MTOUSA Circular Number 10, 1945, will be used and corrective

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Hq MTOUSA Redeployment Circular #15 (cont'd)

action taken at once on all errors and/or omissions noted in pencil. Whenever necessary, to complete Service Records, personal interview, search of soldier's Qualification Card, and the initiation of correspondence will be instituted.

(1) Inspectors of all units and those from higher echelons will make special checks to insure compliance with paragraph a above.

(2) Inspectors General of the appropriate commands will also make frequent and thorough checks of this phase of administration.

b. Service records and allied papers must be on hand for every man who accompanies the units to the port from the staging area. Service records and allied papers will be kept in field desks or other suitable container which will be carried by hand and will be readily available at all times.

c. Personnel not physically present with unit at the time it moves from the Staging Area to the Port of Embarkation will be transferred to the Staging Area, and Service Records indorsed, and, together with all associated papers and a written report showing status of each individual, delivered to the commanding officer of the Staging Area. Further disposition instructions will be requested from the Base Section Commander. Personnel transferred pursuant to these instructions will be reported on the morning report of the Staging Area, or other appropriate morning report, effective with date of transfer and without regard to EDCHR.

d. Personnel records will be returned with the unit or group concerned.

ALL OFFICERS:

*WD AGO Form 65 or 65-1 (officers identification card).

WD AGO Form 66-1, 66-2 or 66-3 (officer's and warrant officer's qualification card).

*WD AGO Form 77 (Officer's pay data card).

*Record of leave accrued and granted (to be carried by officers, as prescribed in AR 605-115). (Record may be in any form desired by the individual).

ALL ENLISTED PERSONNEL:

WD AGO Form 20 (Soldier's Qualification Card).

WD AGO Form 24 (Service Record) with allied papers required by current directives.

*WD AGO Form 28 (Pay Data Card).

C & E Adjustment Form, as prescribed in WD Circular No. 72, 1945.

WD AGO Form 163 (Adjusted Service Rating Card).

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section teach at once on all errors and/or omissions noted. ... necessary, to complete Service Records, personal interview, search of soldier's Qualification Card, and the initiation of correspondence will be instituted.

(1) Inspectors of all units and those from higher echelons will make special checks to insure compliance with paragraph a above.

(2) Inspectors General of the appropriate commands will also make frequent and thorough checks of this phase of administration.

b. Service records and allied papers must be on hand for every man who accompanies the units to the port from the staging area. Service records and allied papers will be kept in field desks or other suitable container which will be carried by hand and will be readily available at all times.

c. Personnel not physically present with unit at the time it moves from the Staging Area to the Port of Embarkation will be transferred to the Staging Area, and Service Records indorsed, and, together with all associated papers and a written report showing status of each individual, delivered to the commanding officer of the Staging Area. Further disposition instructions will be requested from the Base Section Commander. Personnel transferred pursuant to these instructions will be reported on the morning report of the Staging Area, or other appropriate morning report, effective with date of transfer and without regard to EDCNR.

d. Personnel records will be returned with the unit or group concerned.

ALL OFFICERS:

*WD AGO Form 65 or 65-1 (officers identification card).

WD AGO Form 66-1, 66-2 or 66-3 (officer's and warrant officer's qualification card).

*WD AGO Form 77 (Officer's pay data card).

*Record of leave accrued and granted (to be carried by officers, as prescribed in AR 605-115). (Record may be in any form desired by the individual).

ALL ENLISTED PERSONNEL:

WD AGO Form 20 (Soldier's Qualification Card).

WD AGO Form 24 (Service Record) with allied papers required by current directives.

*WD AGO Form 28 (Pay Data Card).

C & E Adjustment Form, as prescribed in WD Circular No. 72, 1945.

WD AGO Form 163 (Adjusted Service Rating Card).

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Hq MTOUSA Redeployment Circular #15 (cont'd)

ALL PERSONNEL:

Field Military 201 File. (WD Circular No. 96, 1945).

WD AGO Form 8-114 (formerly form 78) (Syphilis register; for individuals under treatment for syphilis).

*WD AGO Form 8-115 (formerly Form 78a) (treatment record; for individuals under treatment for syphilis).

*WD AGO Form 8-117 (formerly Form 81) (Immunization Register in duplicate; original carried on person).

Copy of board proceedings such as reclassification, disposition, AR 615-368 and AR 615-369 proceedings. When applicable, such copy will contain indorsement by convening authority and approval of officer having discharge authority.

ARMY AIR FORCES RATED PERSONNEL:

*Copy of orders bestowing aeronautical rating.
*Copy of orders placing personnel on flying status.

*Individual Flight Record (WD AAF 5) with allied papers.

*Instrument pilot certificate (AAF 8 or 8a).

Summary of bombing (AAF-12-80 (Bombardier only)).

*Physical record card (WD AAF 206).

Standard AAF medical statement.

Army Air Forces individual training record (reference AAF ltr. 50-55)

Individual Equipment Issue Record (AAF 121-AAF Equipment).

PARACHUTE AND GLIDER PERSONNEL:

*Copy of orders announcing parachutist or glider rating.

*Copy of orders or certificates placing personnel on parachutist or glider status as required by current regulations.

In the event any of the above records are missing and cannot be located, duplicates will be prepared in accordance with current directives applicable. If missing records cannot be replaced or can be only partially reconstructed, a certified statement giving the facts in the case will be forwarded in lieu of the missing record or will be attached to the partially completed duplicate.

*To be carried by each individual.

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ALL PERSONNEL:

Field Military 201 File. (WD Circular No. 96, 1945).

WD AGO Form 8-114 (formerly form 73) (Syphilis register; for individuals under treatment for syphilis).

*WD AGO Form 8-115 (formerly Form 73a) (treatment record; for individuals under treatment for syphilis).

*WD AGO Form 8-117 (formerly Form 81) (Immunization Register in duplicate; original carried on person).

Copy of board proceedings such as reclassification, disposition, AR 615-368 and AR 615-369 proceedings. When applicable, such copy will contain indorsement by convening authority and approval of officer having discharge authority.

ARMY AIR FORCES RATED PERSONNEL:

*Copy of orders bestowing aeronautical rating.
*Copy of orders placing personnel on flying status.

*Individual Flight Record (WD AAF 5) with allied papers.

*Instrument pilot certificate (AAF 8 or 8a).

Summary of bombing (AAF-12-B0 (Bombardier only)).

*Physical record card (WD AAF 206).

Standard AAF medical statement.

Army Air Forces individual training record (reference AAF ltr. 50-55)

Individual Equipment Issue Record (AAF 121-AAF Equipment).

PARACHUTE AND GLIDER PERSONNEL:

*Copy of orders announcing parachutist or glider rating.

*Copy of orders or certificates placing personnel on parachutist or glider status as required by current regulations.

In the event any of the above records are missing and cannot be located, duplicates will be prepared in accordance with current directives applicable. If missing records cannot be replaced or can be only partially reconstructed, a certified statement giving the facts in the case will be forwarded in lieu of the missing record or will be attached to the partially completed duplicate.

*To be carried by each individual.

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Hq MTOUSA Redeployment Circular #15 (cont'd)

e. (1) The last morning report to be furnished the theater machine records unit servicing the organization on the day of departure will carry the following remark after the last entry:

To depart for_____(destination) at_____(time and

place of embarkation) under shipment number_____.

(2) A copy of the passenger list will be attached to the morning report. Final status cards, master organization cards and strength cards will be forwarded by the Theater consolidating machine records unit to the War Department by air courier or other expeditious means.

f. WD AGO Form 41, (Designation or Change of Relative to be Paid Six (6) Months Gratuity in Case of Death) will be executed by each individual if any change has occurred in the eligibility or permanent address of any beneficiary and will be forwarded by the personnel officer to The Adjutant General, Washington 25, D.C. prior to embarkation. (see AR 600-600)

g. Rosters

(1) A roster containing the names of all personnel who belong to the unit will be prepared at the appropriate time in accordance with the provisions of paragraph 14a RR 1-2, and be disposed of as provided in paragraph 15b (3) RR 1-2. See Appendix E.

(2) The unit commander will be responsible for forwarding, at the appropriate time, copies of the unit movement order and personnel roster and a true copy of each officer's WD AGO Form No. 66-1, 66-2, or 66-3, to the headquarters of the major command, pursuant to paragraph 14b, RR 1-2, dated 11 April 1945. The major commander will be responsible for forwarding these documents in accordance with the above cited regulation. Any corrections made to these rosters, prior to embarkation, will be forwarded directly by the major command to The Adjutant General, Washington 25, D.C. (ATTENTION: Officers Branch (PO-A)), and to the Commanding General, Port of Debarkation, in the United States, using air courier or air mail, whichever is faster. If an officer is added to the roster subsequent to its submission to The Adjutant General, a true copy of the officer's WD AGO Form No. 66-1, 66-2 or 66-3, will be forwarded with amendments to the roster to The Adjutant General, Washington 25, D.C. When, at a later date, WD AGO Form No. 66-4 becomes available in this Theater, it will be submitted in lieu of the true copies of WD AGO Form No. 66-1 prescribed above.

h. Passenger Lists - The commanders of air and water Ports of Embarkation will issue the necessary instructions to Unit Commander upon arrival at the Staging Area on preparation and distribution of passenger lists.

31. The Commander of the Category IV Unit Ordered Overseas will perform the following:

a. Assure full compliance with the requirements of paragraph 8 and Section IV.

b. Promptly conduct a showdown inspection and make an inventory of

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e. (1) The last morning report to be furnished the theater machine records unit servicing the organization on the day of departure will carry the following remark after the last entry:

To depart for_____(destination) at_____(time and

place of embarkation) under shipment number_____.

(2) A copy of the passenger list will be attached to the morning report. Final status cards, master organization cards and strength cards will be forwarded by the Theater consolidating machine records unit to the War Department by air courier or other expeditious means.

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31. The Commander of the Category IV Unit Ordered Overseas will perform the following:

a. Assure full compliance with the requirements of paragraph 8 and Section IV.

b. Promptly conduct a showdown inspection and make an inventory of

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Hq MTOUSA Redeployment Circular #15 (cont'd)

clothing, supplies and equipment on hand to determine completeness, presentability and serviceability. The Base Section or AAF/MTO commander will be called upon for necessary technical assistance in this inspection.

c. Promptly prepare and submit to the appropriate supply agency the properly signed requisition for showdown shortages as outlined in paragraph 9c (1).

d. Turn in to the appropriate supply agency through normal channels all unserviceable items and those items in excess of allowances authorized in paragraph 9a, as modified by MTOUSA Movement Order.

e. Insure that shipments of organization equipment are properly and substantially packed and crated, prepared to withstand the rigors incident to shipment overseas, are correctly marked, and that a record is kept of the contents of each container. See Section III and AR 850-5.

f. Company and similar organization commanders will have in their possession the company property book required by WD Circular 405, 1942. Air Force organizations will make available to the port air officer the squadron copy of its organization Equipment List.

g. Insure that the custodian of the unit fund disposes of the fund's surplus property and converts its cash into checks, and that the fund is closed and audited in accordance with required procedures.

h. Comply with instructions concerning mail.

i. As directed by the Base Section or AAF/MTO commander, report in person or by capable representative, to the appropriate port, prepared to accomplish the following:

(1) Furnish information concerning shipments of organizational impediments made by the unit.

(2) Furnish to port officials information concerning the relative importance of organizational equipment and maintenance supplies of the unit as a guide in determining the order of shipment and manner of loading.

j. Comply with instructions concerning rosters, paragraph 30g.

k. Evacuation of Property by Units - Before evacuation by a unit of a unit installation of property, the unit commander will:

(1) Report the time and date of leave to the major command having control of the installation or property in order that a suitable custodian to receive and guard may be designated.

(2) Leave installation or property in a clean and sanitary condition.

(3) Render such assistance as may be practicable to the base section in dismantling installations no longer required.

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clothing, supplies and equipment on hand to determine completeness, presentability and serviceability. The Base Section or AAF/NTO commander will be called upon for necessary technical assistance in this inspection.

c. Promptly prepare and submit to the appropriate supply agency the properly signed requisition for showdown shortages as outlined in paragraph 9c (1).

d. Turn in to the appropriate supply agency through normal channels all unserviceable items and those items in excess of allowances authorized in paragraph 9a, as modified by NTOUSA Movement Order.

e. Insure that shipments of organization equipment are properly and substantially packed and crated, prepared to withstand the rigors incident to shipment overseas, are correctly marked, and that a record is kept of the contents of each container. See Section III and AR 850-5.

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h. Comply with instructions concerning mail.

i. As directed by the Base Section or AAF/NTO commander, report in person or by capable representative, to the appropriate port, prepared to accomplish the following:

(1) Furnish information concerning shipments of organizational impedimenta made by the unit.

(2) Furnish to port officials information concerning the relative importance of organizational equipment and maintenance supplies of the unit as a guide in determining the order of shipment and manner of loading.

j. Comply with instructions concerning rosters, paragraph 30g.

k. Evacuation of Property by Units - Before evacuation by a unit of a unit installation or property, the unit commander will:

(1) Report the time and date of move to the major command having control of the installation or property in order that a suitable custodian to receive and guard may be designated.

(2) Leave installation or property in a clean and sanitary condition.

(3) Render such assistance as may be practicable to the base section in dismantling installations no longer required.

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Hq MTOUSA Redeployment Circular #15 (cont'd)

(4) Obtain a receipt from the custodian showing conditions of the installation or property at the time it is evacuated.

l. Insure that personnel records check list, see Appendix D, is properly accomplished for each individual prior to departure from the staging area.

m. Promptly upon being ordered to move, accomplish shipping data form as provided in paragraph 11c.

*n. Prior to departure of a unit from this Theater all reports of investigation will be reviewed with the end in view of determining that all reports of accidents or incidents which involve injuries to persons or damage to property of other than US military personnel have been forwarded to the nearest US claims Service office as directed by Circular Number 74, this headquarters, 1944, as amended. Should any report of investigation be found which has not been sent to the US Claims Service, the same will be dispatched as directed by the above circular without delay.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

J. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

10 Inclosures:

Appendix "A" - Consolidated Packing List, Impedimenta Moved to Port of Embarkation.
Appendix "B" - Marking of Organizational Equipment.
Appendix "C" - Marking of Duffel Bag.
Appendix "D" - Personnel Records Check List.
Appendix "E" - Personnel Roster.
Appendix "F" - List of Equipment to Accompany Category IV Units Returning from Overseas Commands.
Appendix "G" - Processing and Packing Standards.
Appendix "H" - Shipping Data Form.
*Appendix "I" - Report of Equipment Authorized for Return.
*Appendix "J" - Check List for Unit Commanders.

DISTRIBUTION:

Z	
15 - TAG	60 - REFCO (extra)
5 - ETOUSA	5 - 2629 MAC Bn (extra)
2 - CG, MTOUSA	10 - Montecatini Trng Area
5 - G-1 (extra)	10 - Florence Trng Area
20 - G-4 (extra)	10 - Francolise Trng Area
4 - QM (extra)	

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(4) Obtain a receipt from the custodian showing conditions of the installation or property at the time it is evacuated.

l. Insure that personnel records check list, see Appendix D, is properly accomplished for each individual prior to departure from the staging area.

m. Promptly upon being ordered to move, accomplish shipping data form as provided in paragraph 11c.

n. Prior to departure of a unit from this Theater all reports of investigation will be reviewed with the end in view of determining that all reports of accidents or incidents which involve injuries to persons or damage to property of other than US military personnel have been forwarded to the nearest US claims Service office as directed by Circular Number 74, this headquarters, 1944, as amended. Should any report of investigation be found which has not been sent to the US Claims Service, the same will be dispatched as directed by the above circular without delay.

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

OFFICIAL:

J. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

10 Inclosures:

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Appendix "H" - Shipping Data Form.
*Appendix "I" - Report of Equipment Authorized for Return.
*Appendix "J" - Check List for Unit Commanders.

DISTRIBUTION:

Z

15 - TAG
6 - ETOUSA
2 - CG, MTOUSA
5 - G-1 (extra)
20 - G-4 (extra)
4 - QM (extra)
12 - I&E (extra)
28 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 WAC Bn (extra)
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area

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[illegible] LOCATED

CONSOLIDATED LOADING LIST, ITEMS TO BE MOVED TO PORT OF EMBARKATION

APPENDIX "A" to TCCS
Redeployment Circular #15, 1945

SUPPLEMENT #1234-9
CONSOLIDATED TROOP LIST

UNIT TO: 82nd TROOPS C
[illegible]
[illegible], [illegible]

(Assembly Area)
Identifying Letter - "C"

ITEMS TO BE LOADED TO PORT (EXCEPT PORT TROOPS OR CARGO TO BE UNLOADED ENROUTE)

ITEM NO.	UNIT NUMBER	TYPE OF PACKAGE	ITEMS IN UNIT	WEIGHT	CUBE	DATE SHIPPED	PORT OF EMBARKATION	VESSEL
C1		box	Message Center Bdg & Parts	17[illegible]	1	15 Aug	[illegible] 22 Aug	(1)
C2		"	Cmd & Message Center Equipment	17[illegible]	5	"	"	
C3		"	Message Center Equipment	1[illegible]7	[illegible]	"	"	
C4		"	Message Center Equip, Chest 12-5	[illegible]1[illegible]	7	"	"	
C5		"	Radio Equipment	151	[illegible]	"	"	
C6		"	1 ea 1 Typewriter	51	3	"	"	
C7		"	Head r, Impression Type	1[illegible]0	[illegible]	"	"	
C8		"	Radio Equipment	2[illegible]3	11	"	"	
C9		"	Dispatch Table & Repair Equipment	1[illegible]0	[illegible]	"	"	
C10		"	Clerical Message Equipment	1[illegible]	[illegible]	"	"	
C11		"	Power Unit [illegible]-77	[illegible]22	16	"	"	
C12		"	1 ea Typewriter, Field K-1037	100	17	"	"	
*	*	*	*	*	*	*	*	*
C13		"	Mess Equipment	[illegible]2	[illegible]	"	"	
				Total [illegible]3	2[illegible]6			
			12 Trunk Lockers	[illegible]00	60			
			5 Bedding Rolls	[illegible]0	20			
				7[illegible]7	33[illegible]			

[illegible] Typewriter
To be billed in at the Port.

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[illegible] ICTED

CONSOLIDATED LOADING LIST, INCLUDING MOVED TO LIST OF EQUIPMENT

APPENDIX "A" to FOOT

Redeployment Circular #15, 1945

SHIPPED FROM
CONSOLIDATED LOADING LIST

SHIPPED TO: PORT TROOPS C
T DEPARTURE
NEWPORT NEWS, VIRGINIA

(Assembly area)
Identifying Letter - "c"

INCLUDED HEREIN AND MOVED TO PORT (EXCEPT FROM DIVISION OR CORPS AS NOTED BY INDIVIDUAL ITEMS)

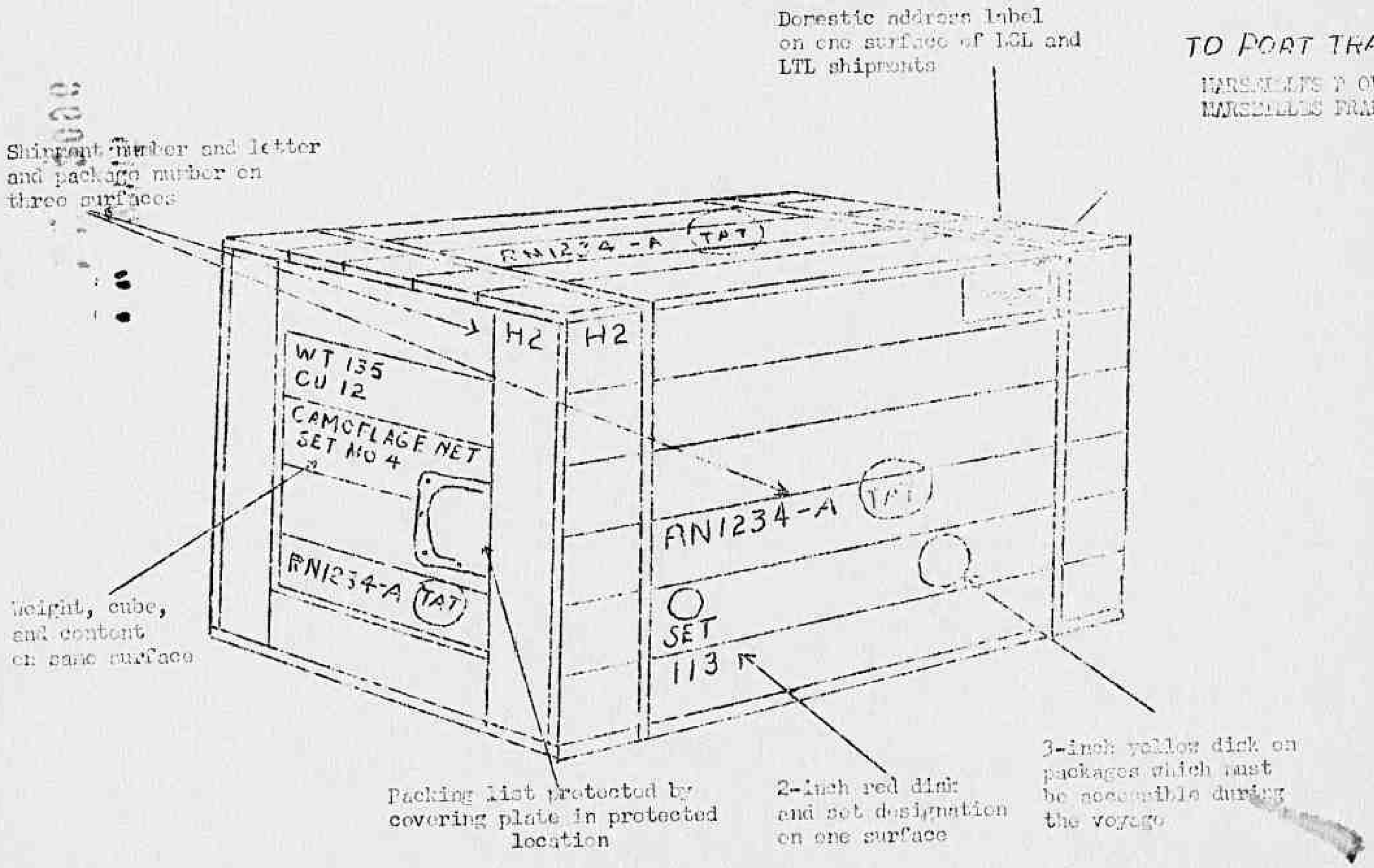
No.	Unit	Type of Equipment	Identity in Unit	Light Cube	Cube	Shipping Weight	Loading Weight	Remarks
[illegible]	box	Teletype Center Tools & Parts	13[illegible]	1	15 Jan	S.E. Texas	(1)
[illegible]	"	Chemical Warfare Center Equipment	17[illegible]	5	"	"	
[illegible]	"	Telegraph Center Equipment	187	[illegible]	"	"	
[illegible]	"	Teletype Center Equip, Chest No-5	1[illegible]	7	"	"	
[illegible]	"	Radio Equipment	151	[illegible]	"	"	
[illegible]	"	1 sq ft Typewriter	51	3	"	"	
[illegible]	"	Heater, Immersion Type	130	[illegible]	"	"	
[illegible]	"	Radio Equipment	203	11	"	"	
[illegible]	"	Miscellaneous Tools & Repair Equipment	190	[illegible]	"	"	
[illegible]	"	Chemical Warfare Equipment	1[illegible]	[illegible]	"	"	
[illegible]	"	Power Unit M-7E	320	16	"	"	
[illegible]	"	1 cu ft Case, Field M-1937	100	17	"	"	
* * *

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Appendix "B" to Hq MTMTSA Redeployment Circular #15

MARKING OF ORGANIZATIONAL EQUIPMENT



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"B" to Hq ETOUSA Redeployment Circular #15

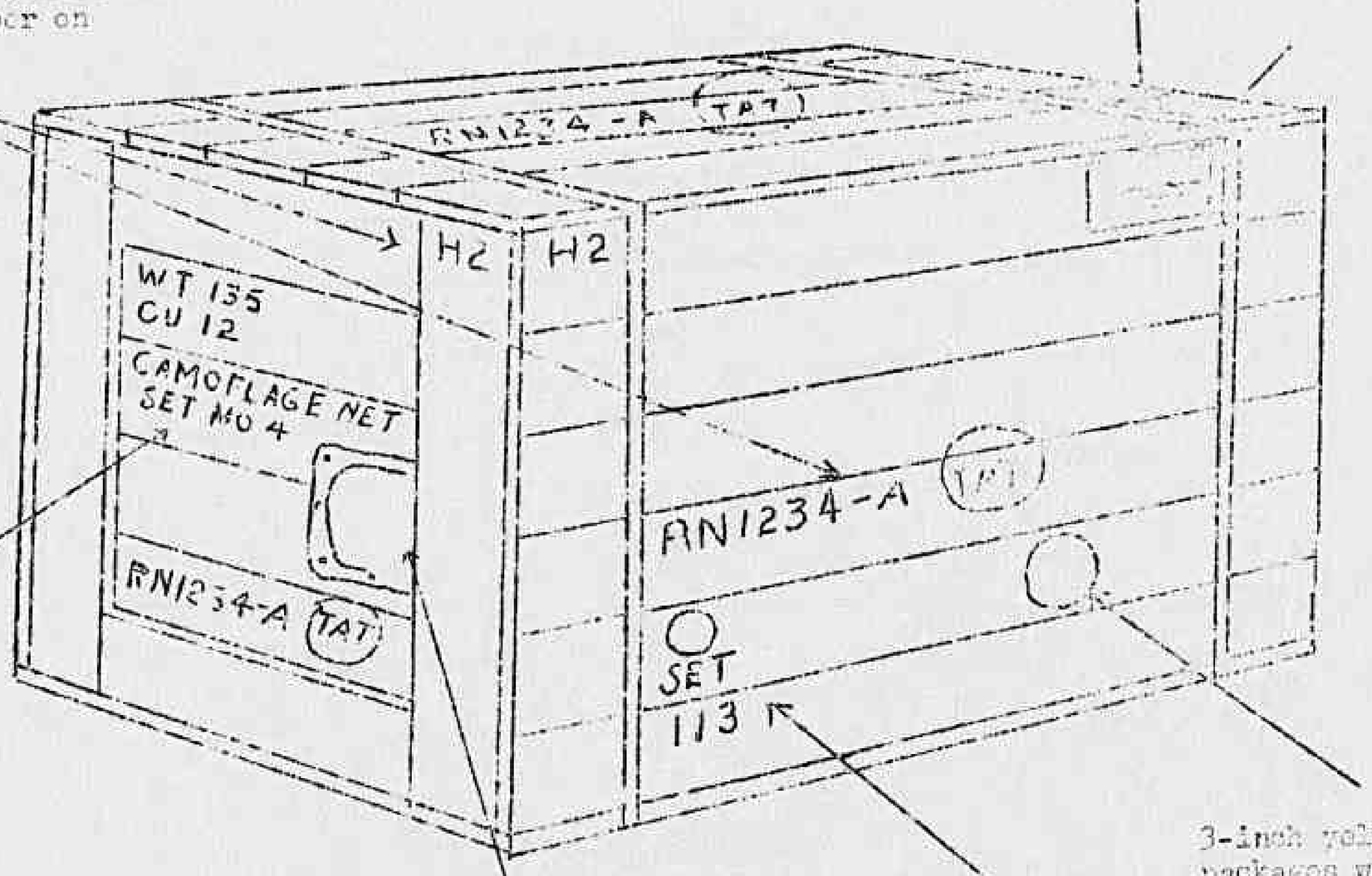
MARKING OF ORGANIZATIONAL EQUIPMENT

TO PORT TRANS O

MARSHALLING P OF E
MARSEILLES FRANCE

Domestic address label on one surface of LCL and LTL shipments

...number and letter ...cargo number on ...surfaces



..., cube, ...ntent ...e surface

Packing list protected by covering plate in protected location

2-inch red disk and set designation on one surface

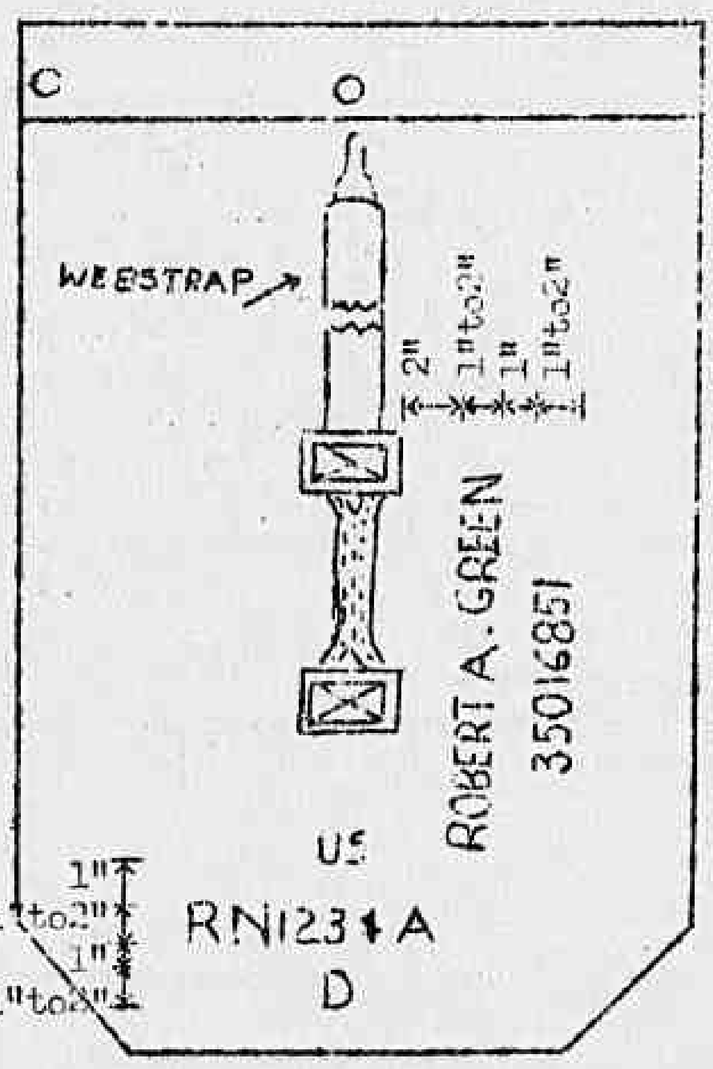
3-inch yellow disk on packages which must be accessible during the voyage

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Appendix "C" to Hq MTOUSA Redeployment Circular #15

MARKING OF DUFFEL BAG



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RESTRICTED

APPENDIX "D" to Hq ETOUSA
Redeployment Circular #15, 1945

PERSONNEL RECORDS CHECK LIST
(To be inclosed in Records Jacket or similar container) Date
(Shipping agency Issuing Orders) 5 Oct 45

LAST NAME FIRST NAME INITIAL GRADE ASN

BRANCH OF SERVICE FORMER ORGANIZATION

CATEGORY DATE PROCESSED

ALL OFFICERS				
ID Card (WDAGO 65 or 65-1) (Carried on Person)				
Qualification Card (WDAGO 66-1, 66-2, 66-3)				
Pay Data Card (WDAGO 77)(Carried on Person)				
Record of Leave (AR 605-115)				
ALL ENLISTED PERSONNEL				
Sol Classification & Qualification Card (WDAGO 20)				
Service Record (WDAGO 24) with allied papers				
Pay Data Card (WDAGO 28) (Carried on Person)				
C and E Adjustment Form for Indiv Clo & Equip (Cir 72, WD, 45)				
Adjusted Service Rating Card (WDAGO 363)				
ALL PERSONNEL				
Syphilis Register AGO 8-114 (Formerly MD-78) if applicable				
Syphilis Treatment Record WDAGO 8-115 (Formerly MD 78a) if applicable (Carried on Person)				
Immunization Register WDAGO 8-117 (Formerly WD MD 81) Duplicate (Original on Person)				
Board Proceedings, where applicable, properly accomplished				
AAF RATED PERSONNEL				
Cy orders bestowing Aeronautical Rating				
Orders placing Personnel on flying status				
Individual Flight Record (WD AAF 5) with allied papers				
Instrument Pilot Certificate (AAF 8 or 8a) (Carried on Person)				
Summary of Bombing (AAF-12-B) (Bombardier only)				
Physical Fitness Test and Record (AAF 28A)				
Physical Record Card (WD AAF 206)(Carried on Person)				
Standard AAF Medical Statement				
AAF Individual Training Record (Ref AAF Reg 50-55)				
Individual Equipment Issue Record (AAF 121)				
PARACHUTE AND GLIDER PERSONNEL				
Cy orders announcing parachutist or glider rating				
Cy orders or certificates placing personnel on parachutist or gliders status as required by current regulations				

*Check not required at overseas water ports for movements by water and rail transportation, if made at overseas concentration or assembly areas

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APPENDIX "E" to Hq MTOUSA
Redeployment Circular #15, 1945

PERSONNEL ROSTER

ROSTER

FOR RECEPTION STATION NO. 2, FORT DIX, N.J.

NAME	GRADE AND ARM OR SERVICE	ASN	CO	MOS NO	ASR SCORE	ADDRESS
MILLER, Frank T.	Lt Col FA	043211	Hq	1193-5	181	641 Spring St Boston, Mass
MARNER, Silas P.	Capt FA	066666	B	1193-7	180	65, 8th Street Bayonne, N.J.
BILLUPS, Samuel S.	Capt CAC	098765	B	1172-7	175	21 Warner Drive Trenton, N.J.
HORSMAN, Harry A.	1st Lt	077777	A	1542-8	173	RFD No 6, Sleepy Hollow, N.Y.
HEADLESS, Charles D.	2d Lt	088888	C	1542-9	169	196 Ocean Parkway Brooklyn, N.Y.
MANSFIELD, Thomas A.	2d Lt Cav	099962	A	1620-9	198	207 Lindbergh Ave Newport, Del
**	**	**		**	**	**
JONES, Willi	S/Sgt FA	1234567	Hq	502	187	145 Railroad St Watertown, N.Y.
FREED, Emanuel H.	Sgt FA	7654321	C	502	181	207 Van Buren St Brooklyn, N.Y.
MARVIN, John F.	Cpl	2345678	B	405	182	607 Burnett Ave Syracuse, N.Y.
AARON, Joseph P.	Pfc QMC	8432123	C	835	180	2105 38th St Long Island, N.Y.
ADAMS, John L.	Pfc Sig C	5556667	B	569	167	450 Court St, Utica N.Y.
BOBO, Robert H.	Pfc	8883662	C	014	167	86 Ocean Ave Jersey City, N.J.
CAHILL, Arthur H.	Pfc FA	9994443	A	844	169	RFD #2, Rome, N.Y.
HECK, George T.	Pfc FA	5432123	B	844	172	RFD #1, Rome, N.Y.
ANDERSEN, Christian	Pvt Inf	32024076	B	745	174	Penn Ave, Medford L.I., N.Y.
CRUCY, Henry J.	Pvt FA	32828385	B	844	177	19 Tompkins Ave Yonkers, N.Y.
CRESPO, Julio	Pvt Inf	32163917	D	745	179	322-423 Berd Ave New York, N.Y.
EURIECK, Joseph F.	Pvt Cav	33113850	C	1736	184	216 16th St Bever Falls, N.Y.
FARRELL, Joseph T	Pvt QMC	33173872	A	835	183	141 Christmont Rd Binghamton, N.Y.

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APPENDIX "B" to HQ ATCUS..
Redeployment Circular #15, 1945 (Cont'd)

NAME	GRADE AND ARM OR SERVICE	ASN	CO	MOS NO	ASR SCORE	ADDRESS
CREMER, William A.	Pvt	12017283	B	560	189	Ronkonkoma, L.I., N.Y.
KING, Thomas J.	Sig C Pvt Inf	6705651	C	745	186	133-01 Sanford Ave Flushing, N.Y.

(List remaining members of unit to be assigned to this group)

Note 1: Prepare similar lists for each reception station accounting for all members of the unit. The list for each reception station will be prepared on a separate stencil or group of stencils.

Note 2: The format illustrated may be modified to permit use of addressing equipment to impress data on stencils provided all information indicated is given. The following is required: (1) Names will be listed in the first column; (2) addresses will be listed in the last column; and (3) a minimum 1½ inches space will be left on the right of the list to permit, when practicable, re-use of the stencils for other purposes at installations in the United States.

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APPENDIX "A" to Hq USAFOS
Redeployment Circular #15, 1945

LIST OF EQUIPMENT TO ACCOMPANY CATEGORY IV UNITS RETURNING FROM

WESTERN COMMANDS

(Allowances of the items contained herein are as prescribed in the T/E or T/O & E applicable to the unit, except where otherwise indicated.)

1. Clothing and individual equipment indicated in WD Circular Number 72, 1945 and officers trunk lockers (or barracks bags), hand baggage, and bedding rolls.

2. Organizational equipment normally issued to individuals.

Band instruments, with accessories
Bayonets
Flashlight, TL-122
Flying clothing and equipment
Trumpet, C w/slide to F
Whistle, thunderer

3. Administrative and Miscellaneous Equipment.

Bag, money, leather
Case, brief, leather
Case, canvas, dispatch
Chest, flight, service, complete
Chest, record, filer
Colors, standards, and guidons
Desk, field, fiber, w/accessory office supplies (TM items only)
Kit, barber, w/case
Kit, dental (officers; pvts)
Kit, medical (officers; WO's: Pvts)
Machine, computing, listing and nonlisting
Machine, duplication, spirit or stencil process
Machine, numbering
Machine, paper fastening, wire staples
Outfits, chaplain
Perforator
Ruler, office, 18-inch
Safe, field, key lock
Seal, official
Selector, qualification card
Sharpener, office, pencil
Stamp, color, rub, CL
Stamp, rubber, official
Stamp, tire, recording
Sterling, medium loop
Tool kits (w/tools) band instrument repair (brass and woodwind)
Typewriters, portable and nonportable

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4. Expendable supplies, such as the items listed below, as authorized, depending upon the estimated length of journey and the strength of the unit concerned. Allowances of these items are prescribed in Circular 1-15, WDC; and ASF Catalog, ASF-7/

Blank forms
Card Materials
Clips, paper
Envelopes
Folders, manila
Paper, bond
Paper, carbon
Paper, onionskin
Pencils

5. Small arms and ammunition for guard purposes: - Such quantities as are determined necessary by the Theater Commander.

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[illegible]

[illegible] to Hq ATSUS. Redeployment Circular #15.

PACKING AND PACKING STANDARDS

General Matters

1. Items with packages and interpacking in good condition and in accordance with latest packing specifications giving particular consideration to the 55 lb. weight limit requirement for certain items going to the Pacific Theater may be shipped direct to other theaters.

2. Items which do not have packages and interpacking in good condition or do not come within the 55 lb weight limit as specified for certain items, will be repackaged in the theater insofar as practicable and if approved by a qualified Chemical Warfare Service inspector, may be shipped direct to other theaters.

3. Equipment of category as specified in paragraph 2, which cannot be repacked to meet inspection in theater, will be returned to the United States to the extent of the quantities which are in excess of the continuing needs of the soldier-men Theater of Operations.

4. List of items to which the 55-lb weight limit applies for the Pacific Theater is not available at this time but will be furnished separately.

5. When specific packing specifications are not available, materials should be packed in accordance with Army-Navy General Specification for Packing and Packing for Overseas Shipment, US Army Specification 100-14. (US Navy Specification 3P-1 16e).

Packaging

#1. Items to be shipped to theaters continuing active. Such items will be processed for overseas shipment in accordance with the procedure outlined in TB 9-2711-1 "Instructions for Preparation for Corps of Engineers Equipment for Export", and such Technical Bulletins as have been prepared for specific items. Such publications as have been published correspond with those of the Technical Manuals covering the equipment, and are listed in TB 21-6. Some items will be processed in accordance with TB 9-[illegible]. "Preparation for Export Spare Parts for Corps of Engineers Equipment". The provisions of Army-Navy General Specification 100-14. (US Navy Specification 3P-16a) will be complied with to the extent pertinent. Preservation will be accomplished in accordance with TB EMC 57 to the fullest extent consistent with time and materials available.

2. Items to be returned to the United States. Such items should be processed with ordinary commercial standards for preparation of such equipment for export shipment. The provisions of Army-Navy General Specification for Packaging and Packing for Overseas Shipment, US Army Specification 100-14. (US Navy Specification 3P-1 16e) will be complied with to the extent pertinent.

3. Items of Engineer ordnance authorized in T/O & E and other War Department Directives as a component part of engineer units will not be packed or shipped but will be issued to the units after arrival from storage in the theater of destination unless it is found to be specifically directed otherwise (U.S. Circular Number 2, 1946).

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APPENDIX "G" to Hq NYOUS Redeployment Circular #15

4. Major items of Engineer equipment for units being redeployed will be prepared for overseas shipment at Engineer Processing and Packing installations adjacent to theater ports of embarkation to be designated by appropriate base commanders.

a. Such equipment as is being shipped by Category II units being redeployed directly to another theater will be delivered to the installation as directed by the appropriate base commander, and unit personnel will be furnished as directed to process and/or pack all such equipment, utilizing the facilities and materials provided by the installation under the technical supervision of base personnel. Unit personnel will be responsible for obtaining the necessary data for the preparation of the Shipping Data Form submitted by the unit.

b. Major items of equipment accompanying Category II units being redeployed to the United States for station will be processed as indicated above, if directed.

c. Base commanders will be responsible for establishing necessary priorities for receipt and processing of equipment at the processing and packing installations, consistent with the movement of the unit to which such equipment belongs.

MEDICAL

1. Surgical, dental and veterinary instruments will be processed in accordance with one of the procedures outlined below, depending upon materials which may be available, before shipment to the Pacific area or to the United States.

a. Process Number 1 - This process is extracted from Medical Department Tentative Specification Number 1706, Army Medical Purchasing Officer, dated 15 May 1944.

MATERIAL AND WORKMANSHIP.

(1) Material

(a) Oil. - Shall be a neutral, mobile saturated, hydrocarbon oil, meeting the requirements of US Army Specification Number 2-120.

(b) Aluminum foil. - Shall be fully annealed, free from mechanical and metallurgical defects, and shall contain not less than 99 per cent aluminum. The thickness of the foil shall be between 0.0030 and 0.0035 inch.

(c) Envelope, kraft sealing. - Shall be a flat, impregnated bag of transparent, kraft sealing, waterproofed cellulose consisting of a sheet of 450 S.A.I 240, or equal, laminated to another sheet of 450 S.A.I 240, or equal with 10 pounds (three-pound tolerance) per ream (24 x 36 inches 500 sheets) of a normal-dry plastic, water-vapor-resistant laminating agent.

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APPENDIX "A" to Hq USTOSA Redeployment Circular #15 (Cont'd)

(2) DETAIL REQUIREMENTS

(a) Procedure. - The instruments shall first be thoroughly cleaned by the use of a neutral, chlorine-free, completely volatile, organic solvent, after which they shall be oven-dried at a temperature of from 219 to 230 F. The following operations shall then be performed in the sequence given.

(b) Oiling. - The cleaned and dried instruments shall be immersed in the oil described in paragraph C-1a, agitating intermittently to dislodge the air from the crevices, for a period of approximately five minutes. They shall then be removed from the oil bath and suspended to permit the drainage of excess oil.

(c) Wrapping. - The aluminum foil shall be cleaned between the opposing faces of the jaws and between ratchets, and small pieces shall be inserted in the interstices of these instruments having same (for example, in the toggle mechanism of double action bone forceps). The instruments shall then be wrapped completely in the aluminum foil and the wrapping shall be firmly pressed against the instrument to insure contact over as much of the surface of the instrument as possible. On sharp pointed instruments, such as scissors, bisturies, etc., the points may be covered with several folds of foil to prevent puncture of outer container. Careful wrapping and pressing of aluminum foil in the blade area will result in excellent protection, and will not damage the instrument.

(d) Packaging.- Each such foil-wrapped instrument shall be placed in an individual envelope, of the proper size indicated, described in paragraph, C-1c, and shall be so heat-sealed so as form an air and water-tight closure. Certain large instruments, (such as Balfour retractors, plaster shears, or electrical forceps) do not readily lend themselves to packaging in the specified envelope. Such instruments may be wrapped over the aluminum foil, with either Grade A or C paper (see our US Army Specification Number 100-14A) in lieu of the cellulose heat-sealed envelopes.

(e) Marking of Envelope. - The envelope shall be imprinted or marked with the following information, or it may be placed on a separate sheet of white paper and placed with the instrument in the bag so that it may be read through the transparent cellulose:

'Item Number
0000000
Name of Item
Do not open until ready for use
Clean before sterilizing.

(3) METHODS OF INSPECTION, TESTS, ETC

(a) Examination for compliance with this specification.
(b) Integrity of seal - After sealing, the bags shall be tested for air tightness by hand compression.

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APPENDIX "G" to H. ETOUSA Redeployment Circular #1 (Cont'd)

b. Process Number 2 - The applicable processes described in Section XVI of US Army Specification Number 100-14A may be used in lieu of Process Number 1, if materials are not available for Process Number 1.

(1) X-Ray machines, laboratory equipment, dental equipment, physiotherapy equipment and hospital equipment, which is subject to rapid deterioration when exposed to the elements, will be processed in accordance with the method outlined in applicable portions of Section V and VI, Army Service Forces Manual M-406, "Corrosion Prevention, Processing and Packaging", dated 11 December 1943.

(2) Packing will conform with "Army - Navy General Specifications for Packaging and Packing for Overseas Shipment 100-14A" insofar as practicable. In this connection, War Department Supply Bulletin SB 8-2, "Packing Room Layouts and Packing of Medical Supplies", supplies specific information for packing medical items. This bulletin will be used to supplement Specification 100-14A, mentioned above.

(3) In those instances where materials cannot be obtained to comply with the above described standards, methods will be improvised which will afford reasonable assurance that the articles will reach their destination in sound and usable condition.

(4) Responsibilities

(a) The Commanding Officers of medical units other than hospital units are responsible for:

(1) Examining and turning back to medical supply channels, or otherwise disposing in accordance with applicable policies, of those items not considered fit for transport to another theater or the United States.

(2) For effecting minor repairs to the maximum of his facilities.

(3) For requisitioning replacement items as required.

(4) Preparation of the items for shipment in accordance with the prescribed standards.

(b) The Commanding Officers of hospital units will be responsible for:

(1) Turning back to medical supply channels all medical department components of present hospital assemblies.

(2) Requisitioning a replacement hospital assembly when required.

ORDNANCE

1. Processing and packing of Ordnance material for shipment overseas will be in accordance with the following instructions and references:

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ANNEX "C" to HQ HEC A Redeployment Circular 75 (Cont'd).

a. (1) Combat vehicles, artillery weapons, all trailers and semi-trailers, and all other vehicles having an Ordnance or commercial type automotive chassis, will be processed and/or packed in accordance with O.D. SB 9-4 and applicable special packing instructions referred to in PS 1000, entitled "Catalog of Approved Packing Instructions for Major Items and Spare Parts for Ordnance General Supplies", dated 1 March 1945, or latest revision, and as indicated below.

(2) General purpose vehicles up to and including two-and-one half ton (including two-and-one-half ton dump trucks) will be single-unit packed. One-quarter ton and one-ton trailers will be packed two per crate. Artillery and all other vehicles (except truck, tank service, M27, which will be single-unit packed) will be shipped on tracks or wheels.

(3) Any equipment peculiar to the Air Corps or Services other than Ordnance, which is mounted upon any of the vehicles and trailers designated above, will be processed for overseas shipment by the organization and/or service concerned prior to the delivery of such vehicles or trailers to the vehicular processing line.

b. SNL Groups A, B and F - in accordance with instructions in SNLs-A, B and F, F 9-2854 entitled "Instruction Guide for Ordnance Packaging and Shipping" and other publications available for reference at Ordnance Installations. Assistance will be given by Ordnance Packaging teams at all staging and training areas.

c. Materials Handling Equipment - in accordance with specifications stated in JQD-1025.

d. Ammunition - Process in accordance with Parts II of SNLs F, A, B and T.

Packaging--Ammunition which requires repacking before shipment will be packed according to one of the methods listed on drawings referred to in Parts II of SNLs F, A, B, and T. The method selected will be the one most practical for use in ETOUSA.

e. Trailers for Ordnance vehicles will be processed in accordance with TB ORD 12.

QUARTERMASTER

1. Mechanical Items (Mobile Equipments, etc., other than laundry and dry cleaning equipment for fixed installations and fuels and lubricants equipment).

Processing specifications will be found in JQD-1021, Engines; and JQD-1012-1, Spare Parts.

2. Non-mechanical Items - (Clothing Equipage, General Supplies).
Existing packing and crating instructions are contained in QMC Packing and Crating Requirements, P-1. Tentage and webbing, with the exception of tent, shelter half, will be fungi proofed in accordance with TB QM 12.

3. Laundry and dry cleaning equipment for fixed installations overseas will conform to Specification QL-1, dated 7 January 1944, Processing, Packing and Crating Laundry and Dry Cleaning Equipment for Fixed Installations for Overseas Shipment.

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APPENDIX "A" to Hq MDAB Reassignment Circular #15 (Cont'd)

4. Fuels and Lubricants Items

Drums, inflammable liquid (gasoline) steel, with carrying handle, capacity 5 gallons — when shipped empty, ship in bundles of 5 strapped together with steel bands, all plugs to be wrench tight. If filled, ship as single item.

Pump, oil, barrel, motor oil dispensing, 1 quart, 15 to 40 gallon barrels or drums — pack for overseas shipment as single items.

Pump, hand, rotary, Lubrication or gasoline, with six foot hose and nozzle — pack for overseas shipment as single item.

Containers, collapsible, all types, all sizes — must be folded and shipped in the same container in which they were originally shipped.

Hose, suction, rubber-lined (all types and sizes) — coil, wire in bundles before shipment.

Cleaner, drum, portable, gasoline or kerosene driven — pack for overseas shipment according to MIL-P-116.

Rubber, wire, in. thick, 36 sq. sprung return — packed in lots of .

Wire, tag (to include No. 14 gauge, 7" long — shipped in rolls of 5000 each.

Gasket, filler plug, all types and sizes;) in packages
Plugs, steel drum all types;-) not to exceed
Tape, packing, all types;) 100 pounds gr.
Cloth, marking tag, zinc plated) weight

5. When specific packing specifications are not available, materials should be packed in accordance with Army-Navy Commercial Specification for Packing and Packing for Overseas Shipment, U.S. Army Specification 100-14. (US Navy Specification 39P16a).

SIGNAL

1. All items to be shipped from the theater will be processed in accordance with pertinent publications. This processing will include preservation, waterproof packaging and exterior marking of equipment, parts, and supplies as indicated in shipping directives, in special instructions and technical manuals. Attention is specifically directed to instructions contained in the following:

a. TM-SIG 12, "Moisture and Fungi-Proofing of Signal Corps Equipment" and changes thereto.

b. Sig C Spec 72-3-1 "Preservation of Gasoline and Diesel Engines, Commercial Power Units for Storage and Shipment" w/Amendment No. 1, dated 11 February 1944.

c. Sig C Spec 72-3-2 "Oil and Fuel".

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APPENDIX "C" to Hq MTOUSA Redeployment Circular #15 (Cont'd)

d. Sig C Spec 72-C-7 "Standard Pack".

e. US Army Spec No. 100-14A "Army-Navy General Specifications."

f. ASF Manual M-400 "Corrosion Prevention Processing and Packaging".

g. "Requisitioning and Marking Supplies for Overseas Shipments", file reference AG 400.161 (5-19-43).

h. Special packaging and specifications to be made available.

5. Packages in original containers, moisture/vapor proof packed, will not be opened to moisture and fungi-proof the contents.

TRANSPORTATION

Processing Standards for shipments of Transportation Equipment should be the same as those employed in making shipments from the United States. In shipments made to another theater this is especially true due to the length of exposure and the climatic conditions to be encountered. Packaging and packing should be in accordance with US Army Specification Number 100-14., 15 February 1943.

POL

Drums, inflammable, liquid, steel, capacity 55 gallons, ship as single item when shipped full or empty, all plugs wrench tight.

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C O N F

Annex "B" to HQ MAC...
Redeployment Circular #1, 1961

3023

SHIPPING D.I. FOR

PERSONNEL

To: _____ Unit _____ Front Org. _____ Mess Section _____

Shipment #	Unit Designation	Location	T/O	Off.	Nurses	W.O.	E.M.	Total

Organizational Equipment

W. - Tons (2240 lbs.) Cubic feet.

Note: 1. This will include only organizational equipment LESS VEHICLES and equipment loaded therein.

2. Indicate exact wt. and cu. ft. for each box or crate exceeding five tons.

VEHICLES

No. of Vehicles Type and Make

1.

2.

3.

4.

CONFIDENTIAL

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

Appendix "I" to Hq MTOUSA Redeployment Circular #15

REPORT OF EQUIPMENT AUTHORIZED FOR RETURN

Date_____

Organizational Designation_____

Shipment Number_____

T/O & E and changes thereto_____

*Items Authorized For Return. (Current nomenclature and model No. where applicable)	Quantities Authorized For Return. (Normally the authorized allowance of the item.)	Quantity Actually Shipped	Shortages	Remarks (Any pertinent remarks as to the status of any item.)

*Cover all items of equipment (except T/C 21 items) prescribed in the movement order.

_____
(Signature of Unit Commander)

Note: When the MTOUSA movement order directs return with full organizational equipment, the Report of Equipment Authorized for Return will indicate complete T/O & E equipment and shortages thereof; whereas, when the MTOUSA movement order directs return with minimum essential equipment only, report will indicate allowances of minimum essential equipment only and shortages thereof. In all cases where the organization holds authorized substitute items in place of specified items, make separate entries for items specified by T/E and authorized substitutes on hand, in order to clearly indicate what substitutes are held in place of specified items.

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APPENDIX "F" to Hq HDUSA Redeployment Circular No. 15

CHECK LIST FOR UNIT COMMANDERS

CATEGORY IV UNITS BEING RETURNED TO THE UNITED STATES
(A Guide Based on Sequence of Principal Actions)

Action to be taken upon receipt of Warning or Movement Orders	Reference in Circ #15		Action Completed
	Para.	Page	
1. Personnel cleared from unit	8b	4,5	
2. Personnel instructed to settle personal affairs	23	16	
3. Intelligence officer designated	17	12	
4. Personnel acquainted with Section VIII, AR 380-5	13a	11	
5. Special security instructions complied with	14,15	12	
6. Shakedown inspection of clothing and equipment held	9c	5,6	
7. Requisitions for shortages prepared and submitted	9c(1)	5,6	
8. Excess items cleaned and turned in	9b	5	
9. Physical profile serial accomplished	8a	2,3	
10. Identification tags completed	8a(1)	3	
11. Immunization accomplished and Immunization Registers completed	8a(3),(4)	3,4	
12. Individuals with venereal disease processed	8a(5)	4	
13. Organizational impedimenta prepared for shipment and packed	10	6	
14. Organizational impedimenta marked	12	9,10,11	
15. Records of individual clothing and equipment prepared	9c(6)	6	
16. Report of Equipment Authorized for Return prepared and forwarded	9c(3)(4)(5)	6	
17. Service records checked and completed	30a,b,c,	16,17	

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Declassified E.O. 12356 Section 3.3/NND No. 785016

ANNEX "A" (Supplement Circular No. 15, Cont'd)

Action to be taken upon receipt of Manifest or Waybill Copies	Reference in Circ. #15 Para.	Page	Action Completed
18. Classified documents packed and disposed of.	13b	12	
19. Personal baggage processed.	24a	14	
20. Inspections and forms for customs clearance accomplished.	8c	5	
21. Baggage list for hold baggage prepared and forwarded.	24c	15	
22. Packing lists prepared.	11a	6,7	
23. Consolidated packing lists prepared and distributed.	11b	7,8,9	
24. Shipping Data Form prepared and distributed.	11c	9	
25. Shipping information furnished base section and movement to port coordinated with base section.	19, 20, 21c & d	13, 14	
26. Unit fund accounts closed and audited.	27a, c	15, 16	
27. Surplus unit property disposed of.	27b	15, 16	
28. Postal regulations and preparation of forms complied with.	[illegible]	13	
29. Unit records disposed of.	26	15	
30. Individual identification cards checked and in possession of individuals.	29	16	
31. W.D. AGO Form 41 prepared and forwarded, if required.	30f	19	
32. Local currency exchanged for US currency.	13d	12	
33. Complied with instructions on evacuation of property.	31k	20, 21	
34. Passenger lists prepared.	30h	19	
35. Certificate furnished port that no restricted items contained in hold baggage.	24b	14	
36. Insure that necessary personnel records accompany unit.	29d	17, 18	
37. Personnel roster prepared.	30e(1)	19	

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Action to be taken upon receipt of Warning or Movement Orders	Reference in Circ. 205 Para.	Page	Action Completed
38. Conduct of movement order, personnel roster and turn over of DIGO Form # 66-1, 66-2 or 66-3 forwarded.	30a(2)	19	
39. Each officer and enlisted man carries necessary forms.	30d	17, 18	
40. Pre-embarkation health certificate prepared 48 hours prior to sailing.	5a(6)	4	
41. Last morning report prepared and submitted with appropriate remarks.	30c	19	
42. One (1) day's K ration issued to each individual prior to embarkation.	25c	15	

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense REDEF. CIRCULAR #15 MTOUSA - 16/6

Date 21/6/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Transportation	
	Executive Commissioner			Political Advisors	
	Message Center			Establishment Section	
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section			Executive Officer (B)	✓
	Dis Pers & Repat			G-1 (A)	
	Local Govt			G-1 (A) Civilian Emp.	✓
	Courts Branch			G-1 (B)	
	Public Safety			G-4 (A)	
	Security Division			G-4 (B)	✓
	Public Health			2675th Rept	
	Legal			Headquarters Commandant	✓
	Education			Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant, Allied Commission	
	Economic Section			Navy	✓
	Requisition Branch			Land Forces (AMLA)	
	Agriculture			Air	
	Commerce			Communications	
	Coal Div			Civil Censorship Group	
	Finance			W.M.D. & P.O.W.	✓
	Property Control Div			Motor Transport Group	
	Food			Public Relations Branch	✓
	Industry			Information Div	
	Mining Div			~~Microfilm~~ ALL REGIONS	
	Labor			~~U.N.R.R.A.~~ ALL AREAS	✓
	Public Works & Utilities			I.G.C.R. ALL 12 CORPS	✓
	Shipping			ALL NAPLES	✓

Specs

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate action
Investigation & Report
Dispatch

Remarks:

2086

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 8 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 14)

24 August 1945

UNIT COMMANDERS' GUIDE FOR OVERSEAS MOVEMENT OF CATEGORY II UNITS

Paragraph 26a (5), Section VII, MTOUSA Redeployment Circular Number 14, dated 21 June 1945, is rescinded and the following substituted therefor:

"26. a. (5) Upon arrival in the new theater and assignment to the organization of a permanent APO number and postmaster, all personnel will be instructed to advise their emergency addressee, correspondents and publishers of their complete new address, using WD AGO Form 971 for that purpose. Commissioned officers only will also notify The Adjutant General, Officer's Branch, Washington 25, D.C., of the new address by use of WD AGO Form 971."

BY COMMAND OF GENERAL MCNARNEY:

L. L. LEMNITZER
Major General, GSC
Acting Chief of Staff

OFFICIAL:

W. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

28 AUG [illegible]
RECEIVED

DISTRIBUTION:

Z
15 - TAG
6 - USFET
2 - CG, MTOUSA
5 - G-1 (extra)
4 - QM (extra)
20 - G-4 (extra)
12 - I&E (extra)
28 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 TAC Bn (extra)
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area
10 - Viareggio Trng Area
10 - Volturno Trng Area
10 - Cecchignola Trng Area

1040

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense C&TO REG CIRC #14 MYOUSA - 2418

Date 28/8

DIST

		TO			TO
	Staff Officer to C.			Political Advisers	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	✓
	Dis Per & Reuat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			267th Rcrt	15
	Public Health			Headquarters Commandant	
	Legal			Allied Civ. Pers. Director	✓
	Education			Adjutant, Allied Commission	
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MMLA)	
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Coal Div			W.D & FOW	
	Finance			Truck Operating Group	✓
	Property Control Div			Public Relations Branch	
	Food			Transportation Division	
	Industry			~~Archivist~~ FIVE REGIONS	✓
	Mining Division			Area NAPLES	✓
	Labor			" LIVORNO	✓
	Public Works & Utilities			" VEN-GIULIA	✓
	Shipping			ACLO BOLOGNA	✓
	Transportation			SPARES	✓

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Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

2084

1041

Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 7 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 14)

5 August 1945

UNIT COMMANDERS' GUIDE FOR OVERSEAS MOVEMENT OF CATEGORY II UNITS

Paragraph 25h, Section VI, MTOUSA Redeployment Circular Number 14, dated 21 June 1945, is rescinded and the following substituted therefor:

"25. h. (1) Pets or mascots will not be taken aboard ship, however pet dogs may be shipped to the United States under the following conditions: (A (& (B

(a) Dogs may be shipped by freight on War Shipping Administration vessels only.

(b) Individuals desiring to ship pet dogs to the United States must first obtain approval of their regimental or similar unit commander, after which necessary arrangements must be made with the War Shipping Administration representative located at the appropriate Italian port.

(c) The individual concerned must bear freight charges and any other necessary costs involved.

(2) Pet dogs cannot be shipped on or carried aboard US Army or Navy Transports."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

L. L. LEMNITZER
Major General, GSC
Acting Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z
15 - TAG
6 - USFET
2 - CG, MTOUSA
5 - G-1, (extra)
4 - G-1 (extra)
20 - G-4 (extra)
12 - IGE (extra)
25 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 WAC Bn (extra)
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area
10 - Viareggio Trng Area
10 - Volturno Trng Area
10 - Cecchignola Trng Area

2083

R E S T R I C T E D

1042

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Date _____

Suspense _____

FROM:		TO
	Staff Officer to CC	
	Executive Commissioner	
	Message Center	
	Liaison Division	
	Civil Affairs Section	
	Dis Per & Repat	
	Legal Govt	
	Patriots Branch	
	Public Safety	
	Security Division	
	Public Health	
	Legal	
	Education	
	Monuments & Fine Arts	
	Economic Section	
	Requisition Branch	
	Agriculture	
	Commerce	
	Coal Div	
	Finance	
	Property Control Div	
	Food	
	Industry	
	Mining Division	
	Labor	
	Public Works & Utilities	
	Shipping	
	Transportation	

FROM		TO
	Political Advisers	
	Establishment Section	✓
	Executive Officer (A)	✓
	Executive Officer (B)	
	G-1(A)	✓
	G-1 (A) Civilian Emp.	
	G-1 (B)	
	G-4 (A)	✓
	G-4 (B)	
	2675th Rept	10
	Headquarters Commandant	
	Allied Civ. Pers. Director	
	Adjutant, Allied Commission	✓
	Navy	
	Land Forces (BMMA)	
	Air	
	Communications	
	Civil Censorship Group	✓
	WMD & POW	
	Truck Operating Group	✓
	Public Relations Branch	
	Information Division	
	Archivist	
	L.O. CBNI	✓
	L.O. CATANIA	✓
	L.O. SYRACUSA	✓
	L.O. BARLETTA	✓
	Recon L.O. BOLOGNA	✓
	NAPLES COMMUNE	✓
	RIVIERA L.O.	✓
	3-GUELF REGT.	✓
	PIEMONTE REGT	✓
	FOREIGNERS REGT.	✓
	VENETIA GUELF REG	✓
	_____	
	_____	

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: _____

2082

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

Adjutant General
Asst Adj.
Asst Ace
Chief Clerk
25 July 1945

CHANGE NO. 3 TO)
:
REDEPLOYMENT CIRCULAR)
:
NUMBER 14)

UNIT COMMANDERS' GUIDE FOR OVERSEAS
MOVEMENT OF CATEGORY II UNITS

MTOUSA Redeployment Circular Number 14, 1945, is amended as follows:

1. The following is added after the ninth line of paragraph 10b:

"Red Cross supplies, not to exceed 10 tons, contents of which will be determined by American Red Cross Delegate, MTOUSA, are authorized for units as indicated below:

Divisions, all types
Air commando groups
Air depot groups
Headquarters, air force
Bombardment group
Combat cargo group
Headquarters, bomber command
Fighter-bombardment group
Fighter group
Observation group
Air service group
Troop carrier group
Headquarters corps artillery
Medical centers
General and station hospitals (1000 bed)
General and station hospitals (500 bed)
Evacuation hospitals
Mobile ports of embarkation"

2. The following is added after the seventh line of paragraph 10c:

"Only such Red Cross supplies as are necessary for the voyage are authorized".

27 AUG 1945

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense C 3 To Red C.R.C #14 Date 27/7
Mtg 28 Jul 27 Dist

		TO			TO
	Staff Officer to CC			Political Advisers	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1(A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	
	Legal			Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MMIA)	
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Coal Div			WMD & POW	
	Finance			Truck Operating Group	✓
	Property Control Div			Public Relations Branch	
	Food			Information Division	
	Industry			~~Archivist~~ 17 11 REGIONS	✓
	Mining Division			Area Officers	✓
	Labor			" Districts	✓
	Public Works & Utilities			" Kreis Detachments	✓
	Shipping				✓
	Transportation				

J. C.

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 2 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 14)

19 July 1945

UNIT COMMANDERS' GUIDE FOR OVERSEAS MOVEMENT OF CATEGORY II UNITS

MTOUSA Redeployment Circular Number 14, dated 21 June 1945, is amended as follows:

1. Paragraph 24 l,Section VI, is added as follows:

"l. Base section commanders will arrange for appropriate loading and stowage of TAT impedimenta which this circular requires to be marked with a yellow disc and accessible during voyage. Items other than those which this circular requires to be accessible during voyage or hand carried aboard ship, will not be given yellow disc marking except when specifically authorized by the base section commander." (A (& (B

2. Paragraph 24m, Section VI, is added as follows:

"m. The uniform for troops boarding a transport for redeployment by sea, will be either woolen, cotton or HBT fatigue uniform as desired by the unit commander. Where more than one unit is boarding the same ship, base section commanders will prescribe the most suitable uniform." (A (& (B

BY COMMAND OF GENERAL MCNARNEY:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

22 JUL 1945

DISTRIBUTION:

Z	
15	TAG
6	USFET
2	CG, MTOUSA
5	G-1 (extra)
20	G-4 (extra)
4	QM (extra)
12	I&E (extra)
28	IG (extra)
10	Ord (extra)
60	REPCO (extra)
5	2629 WAC Bn (extra)
10	Montecatini Trng Area
10	Florence Trng Area
10	Francolise Trng Area
10	Viareggio Trng Area
10	Volturno Trng Area

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense C2 To Rad Circ #14
CITOUSA — 19/7/45

Date 21/7/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Transportation	
	Executive Commissioner			Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section			Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	✓
	Local Govt			G-1 (A) Civilian Emp.	
	Public Safety			G-1 (B)	
	Security Division			G-4 (A)	✓
	Public Health			G-4 (B)	
	Legal			2675th Regt	✓
	Education			Headquarters Commandant	
	Monuments & Fine Arts			Allied Civ Pers Director	
	Economic Section			Adjutant, Allied Commission	✓
	Requisition Branch			Navy	
	Agriculture			Land Forces (LMLn)	✓
	Commerce			Air	
	Coal Div			Communications	
	Finance			Civil Censorship Group	✓
	Property Control Div			W.M.D. & P.O.W.	
	Food			Motor Transport Group	✓
	Industry			Public Relations Branch	
	Mining Div			Information Div	
	Labor			~~Archivist~~ ALL REGIONS	✓
	Public Works & Utilities			~~U.S.R.Rep~~ AMG NAPLES	✓
	Shipping			~~L.C.C.C.~~ " LIVORNO	✓
				" VEN-GIULIA	✓

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Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate action
Investigation & Report
Dispatch

Remarks:

2078

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 1 TO

REDEPLOYMENT CIRCULAR)

NUMBER 14)

24 May 1945

The following changes in MTOUSA Redeployment Circular Number 14, 1945, are announced:

1. Inclosure Number 1 to this change is added as Appendix "P".

2. Paragraph 4 o, page 3, is changed to read:

"Appropriate Supply Agency as used in this circular will be considered (A as Air Force depots for supplies peculiar to the Air Forces and Base depots for (& Ground Force supplies and supplies common to both the Air Forces and Ground (B Forces."

3. Paragraph 9 c (7), page 9, is changed to read:

"Personnel not physically qualified for further overseas service and not requiring hospitalization. Personnel requiring hospitalization or medical (A treatment which cannot be given on board ship or in the field at the new over- (& seas destination, and personnel who are already in hospitals, will be transfer- (B red to the appropriate detachment of patients before departure of the unit for the Staging Area and disposed of in accordance with MTOUSA Circular Number 16, 1945."

4. Paragraph 10 d (3), page 12, is amended by adding after the word "units" in the 4th line, the words "on the form prescribed in Appendix P".

5. Paragraph 17 d, page 22, is added as follows:

"d. Removal of Markings and Identifications

(1) Unit commanders will remove or effectively obliterate before departure for a staging area or port of embarkation all army, corps, divisional, (A separate brigade, regimental, separate battalion and similar unit organizational designations and markings from all baggage, property and equipment.

(2) Only the following identifying marks will be left on vehicles and other mobile equipment shipped on wheels to accompany the unit to the new (A theater:

(a) US Registration Number

(b) Shipment number and letters

(c) National symbol

(d) Tactical markings, if prescribed by proper authority.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Change No. 1 to Hq MTOUSA Redeployment Circular Number 14 (cont'd)

(3) Colors and standards, distinguishing flags and unit guidons will be turned in to unit supply officers for safekeeping during movement to new overseas destination." (A

6. Paragraphs 17 b, page 22, 30 a, page 28, and 30 a (1) and 30 a (2), page 29, are amended by deleting the letter "B" in the right hand margin.

7. Paragraph 31 b (4), page 32, is added as follows:

"(4) Property which was donated to the fund will not be disposed of without the prior approval of the donor unless the donor is not available. Any property which was donated by the American Red Cross will be returned to it upon its request." (A (& (B

8. Paragraph 31 c, page 32, is added as follows:

"c. Cash - The cash balance will be converted into US Treasurer's checks by presenting the cash to an Army disbursing officer and requesting such checks in any convenient amounts. Not more than ten (10) checks, however, will be requested or issued. Checks will be written in favor of the custodian and not to any individual by name, as shown in the following examples:

Pay to the order of Custodian
Unit Fund
Battery B
384th Field Artillery Bn (A (& (B

Pay to the order of Custodian
Headquarters Fund
261st Infantry Regt

The notation "Exchange for Cash" will be shown under "Object for which drawn", but the notation "Negotiable only in the United States of America" will not be placed thereon. Treasurer's checks should be cashed prior to the termination of the period of negotiability (explained on the reverse of each check) and issuance of Treasurer's checks of current date requested of the nearest Army disbursing officer. Army disbursing officers are the only authorized facility for converting these funds in the form of Treasury checks into cash. For security reasons no unauthorized facilities will be used."

9. The reference contained in subparagraph 37 h, page 39, to WD Circular 405, 1942, is amended to make reference to MTOUSA Circular Number 45, 1945.

10. Paragraph 3 b, Appendix "D" is amended by deleting:

"Colors, field, fiber, w/necessary office supplies (QM items only)"

and by adding:

"Desk, field, fiber, w/necessary office supplies (QM items only)".

11. Paragraph 3 d, Appendix "D", is amended by changing the second sentence thereof to read:

"Allowances of these items are prescribed in ASF Catalog QM-4 and ASF Catalog SIG 4-1".

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Change No. 1 to Hq MTOUSA Redeployment Circular Number 14 (cont'd)

12. Paragraph 1 d, Appendix "E", is amended to read as follows:

"d. Unit commanders will be responsible for transcribing profile serial, in non technical language, of any defect and the limitations on assignment which it creates, from the work sheet to the WD AGO Forms No. 20 and 24 in the case of enlisted personnel. The work sheet will then be attached to the WD AGO Forms No. 20 and 24."

13. So much of Appendix "L", page 7, as relates to the Signal Section is rescinded and the following substituted therefor:

"SIGNAL

1. All items to be shipped from the theater will be processed in accordance with pertinent publications. This processing will include corrosion proofing, waterproof packaging and moisture and fungi-proofing of equipments, parts, and supplies as indicated in existing directives, in special publications and technical manuals. Attention is specifically directed to instructions contained in the following:

(a) TB-SIG 13 "Moisture and Fungi Proofing of Signal Corps Equipment" and changes thereto.

(b) Sig C Spec 72-0-1 "Preparation of Gasoline and Diesel Engines, Components of Power Units for Storage and Shipment" w/amendment No. 1 dated 11 Feb 44.

(c) Sig C Spec 72-0-6 "Signal Pack".

(d) Sig C Spec 72-0-7 "Standard Pack".

(e) Sig C Spec 72-0-8 "Packaging Guide".

(f) Sig C Spec 72-0-9 "Signal Pack Instructions".

(g) Sig C Spec 72-0-10 "Packaging Guide for Signal Pack".

(h) US Army Spec No. 100-14A Army-Navy General Specifications.

(i) ASF Manual M-406 "Corrosion Prevention Processing and Packaging"

(j) "Requisitioning and Marking Supplies for Overseas Shipments", file reference AG 400.161 (5-19-43).

(k) Special packaging specifications to be made available.

2. Packages in original containers, moisture/vapor proof packed, will not be opened to moisture and fungi-proof the contents".

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

C. W. Christenberry

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

1 Inclosure:
Appendix "P" to MTOUSA Redeployment Circular Number 14, "Report of Equipment Authorized for Return".

GEORGE D. PENCE
Major General, GSC
Chief of Staff

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R E S T R I C T E D

Appendix "P" to Hq MTOUSA Redeployment Circular #14

REPORT OF EQUIPMENT AUTHORIZED FOR RETURN

Date_____

Organizational Designation_____

Shipment Number_____

T/O & E and changes thereto_____

*Items Authorized For Return. (Current nomenclature and model No. where applicable)	Quantities Authorized For Return. (Normally the authorized allowance of the item.)	Quantity Actually Shipped	Shortages	Remarks (Any pertinent remarks as to the status of any item.)

*Cover all items of equipment (except T/E 21 items) prescribed in the movement order.

(Signature of Unit Commander

Note: When the MTOUSA movement order directs return with full organizational equipment, the Report of Equipment Authorized for Return will indicate complete T/O & E equipment and shortages thereof; whereas, when the MTOUSA movement order directs return with minimum essential equipment only, report will indicate allowances of minimum essential equipment only and shortages thereof. In all cases where the organization holds authorized substitute items in place of specified items, make separate entries for items specified by T/E and authorized substitutes on hand, in order to clearly indicate what substitutes are held in place of specified items.

Inclosure Number 1

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R E S T R I C T E D

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R E S T R I C T E D

DCK/fs

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 1 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 14)

5 July 1945

UNIT COMMANDERS' GUIDE FOR OVERSEAS MOVEMENT OF CATEGORY II UNITS

MTOUSA Redeployment Circular Number 14, 1945, is amended as follows:

1. Paragraph 11k, Section III, is added as follows:

"k. Packing of equipment will be completed by the Impedimenta Readiness Date specified in the Movement Order, except as indicated below:

(1) In order that units may retain their organizational equipment for training purposes as long as practicable, Base Sections will inform the major command, and the major command will inform the unit commander, of any deferment made possible by delays in availability of shipping or other circumstances which develop subsequent to issuance of movement orders".

2. Paragraph 36g, Section VIII, is rescinded and the following substituted therefor:

"g. Each unit being redeployed direct to another theater will have in its possession two (2) sets of current locator cards from the machine records unit (or statistical control unit) servicing the unit. One (1) set will remain with the organization; the other will be delivered to the Theater Postal Officer upon arrival in Overseas Theater or Command."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

HEADQUARTERS
9 JUL 1945
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12 - I&E (extra)
25 - IG (extra)
10 - Ord (extra)
60 - REPCO
5 - 2629 WAC Bn (extra)
10 - Montecatini Trg Area
10 - Florence Trg Area
10 - Francolise Trng Area

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R E S T R I C T E D

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense CH# 1 to Ref. Circ #14 15-Dec-45 - 5/7/45

Date 9/7/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Personnel Officers	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Regt	
	Public Health			Headquarters Commandant	
	Legal			Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MMLA)	✓
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance			W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Division	
	Mining Division			Archivist	✓
	Labor			U.N.R.R.A.	✓
	Public Works & Utilities			I.G.C.R.	
	Shipping				✓
	Transportation				✓

Signature _____
Remarks & Recommendations _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

Remarks: _____

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RESTRICTED

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

Adjutant	
Asst. Adj.	
Asst. Adj.	

21 June 1945

REDEPLOYMENT CIRCULAR)
NUMBER 14)

UNIT COMMANDERS' GUIDE FOR OVERSEAS MOVEMENT
OF CATEGORY II UNITS

General I
Procedures - Personnel and Equipment II
Preparation of Impedimenta for Shipment III
Security IV
Movement to the Port Area V
Instructions Applicable to Baggage and Loading of Equipment Aboard Ship VI
Postal Regulations VII
Miscellaneous VIII

WDCUSA Redeployment Circular Number 14, dated 13 May 1945, and Change Number 1 thereto, dated 24 May 1945, are rescinded and the following substituted therefor. Paragraphs containing changes or new material are marked by an asterisk. In addition Appendices "P", "Q", "R" and "S" have been added.

I --- GENERAL

1. Purpose - The purpose of this circular is to assist unit commanders of Category II units in the prompt and systematic preparation and movement of their units to the United States and other theaters. Unit Commanders will be furnished any other instructions from the War Department or this headquarters, which may be pertinent. (A (& (B

2. Information

a. In order to indicate clearly the responsibilities of the unit commanders of units being shipped direct to another theater and of those being shipped to the United States, the paragraphs of this circular which apply to units being shipped direct to another theater are indicated in the right hand margin by the letter 'A' and the paragraphs which apply to units being shipped to the United States are indicated by the letter 'B'. (A (& (B

b. For information only there are attached as Appendix "A" and Appendix "B" the forms of status reports which the major commands are required to accomplish. (A (& (B

c. For information only there are attached Appendix 'P', "Organizational Equipment Flow Chart for units redeployed direct to another theater", and Appendix 'Q', "Organizational Equipment Flow Charts for units redeployed through the United States". (A (& (B

*d. Appendix "Q" is a check list of principal actions required by unit commanders of Category II units being redeployed directly to another theater. Appendix "R" is a check list of principal actions required by unit commanders of Category II units being redeployed through or being returned to the United States. (A (& (B

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Hq MTOUSA Redeployment Circular #14 (Cont'd)

3. Instruction - Instruction in the provisions of this circular will be given units by Major Commands. It will be made practical and will include instructions in packing, marking, and loading of equipment. (A (& (B

4. Definitions:

a. A "unit", unless otherwise qualified, is a group of individuals together with its authorized equipment, designated by a shipment number and letter (code designation). Normally this will apply to a regiment, a group, a squadron, a separate battalion, a separate company (or similar organization) or a detachment. (A (& (B

b. Impediments is a general term covering all baggage, equipment, and supplies which pertain to a particular unit and which either have been shipped by it or have come under its control for further shipment. (A (& (B

c. "Similar commanders" includes the commanding generals and commanding officers of major commands in MTOUSA. (A (& (B

d. "Base Section" includes Peninsular Base Section and Adriatic Base Command. (A (& (B

e. "Authorized allowances of equipment" include that equipment specified by applicable T/E, T/O & E, or Special Lists of Equipment authorized by the War Department, as modified by Movement Orders. (A (& (B

f. "Port area", "port of embarkation", and "aerial port of embarkation" are synonymous. (A (& (B

g. "Staging area" is an area in the vicinity of a port and under the command of the base section commander, where troops are assembled prior to embarkation. Staging Airdromes. Those airdromes designated by, and under control, of the Commanding General, AAF/MTO at which air echelons will stage prior to proceeding by air to another theater or Zone of the Interior. (A (& (B

h. Assembly or Training area, is the station at which the unit is located physically while being processed and/or trained prior to movement either to the staging area or port of embarkation. (A (& (B

i. The "call" is the order from the base section commander or Commanding General, AAF/MTO directing movement to the port. It includes the date and time the unit and the equipment accompanying or shipped by the unit will arrive at the port. Exact destination within the port area is also included. (A (& (B

j. "Readiness date" is that date by which the unit will be prepared for movement to the port. When impediments are to precede personnel an "Impediments Readiness Date" and a "Personnel Readiness Date" will be included in the warning or movement order. (A (& (B

k. "Initial arrival date" is that date by which the port will be prepared to receive shipments of supplies, other than impediments and equipment to fill shortages. (A (& (B

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1. "Minimum essential equipment" is the minimum needed by a unit to preserve its integrity during movement, without regard to the performance of its combat or service mission. As used in movement orders, it refers only to four types of equipment, each of which is defined and limited as follows and includes those items listed in Appendix "C" for units proceeding direct to another overseas theater and Appendix "D" for units proceeding to the United States.

(1) (a) "Clothing and individual equipment" for units proceeding direct to another overseas theater is that authorized in T/E 21 (with modifications shown in the movement order), including officers' trunk lockers (or barrack bags), hand baggage, and bedding rolls.

(b) "Clothing and individual equipment" for units proceeding to the United States is that authorized by and within allowances stated in WD Circular Number 72, 1945, (with modification shown in movement order).

(2) Organizational equipment normally issued to individuals

(3) Administrative equipment includes the minimum equipment and records required for carrying on the routine administrative affairs of the unit.

(4) Bivouac equipment includes the necessary equipment for establishing an emergency bivouac.

m. MTOUSA Movement Orders (referred to herein as "movement orders") are the instructions issued by the theater commander to headquarters in command echelons directing the preparation and movement of troops according to the provisions of the WD Movement Directive.

n. Unit Commanders shortage lists

(1) Unit commanders shortage lists are the reports submitted to this headquarters by units scheduled for direct redeployment specifying the shortage of units concerned. The form and method of submission of these shortage lists will be in accordance with policies prescribed herein.

*o. Appropriate Supply Agency as used in this circular will be considered as Air Force depots for supplies peculiar to the Air Forces and Base Depots for Ground Force supplies and supplies common to both the Air Forces and Ground Forces.

5. Application

a. This circular is an integral part of movement orders for Category II units and all instructions contained herein are applicable unless specific exceptions are contained in the movement orders. In case of conflict between the movement order and other current instructions including this circular, the provisions of the movement order will govern.

6. Objectives - To insure that units arrive at destination in the very best condition possible, commanders are responsible for initiating necessary action to complete personnel, equipment, and training of units according to the sequence below:

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Hq MTOUSA Redeployment Circular #14 (Cont'd)

Determination of required quantities and standards

Inspection to ascertain suitability for overseas service

Elimination or rehabilitation of that found to be unsuitable

Determination of shortages not available locally

Report of shortages to agencies responsible for corrective action

Follow-up to insure that proper corrective action is taken

Maintenance of records to show complete status at all times

II---PROCEDURES - PERSONNEL AND EQUIPMENT

7. Warning Orders - For the purpose of initiating the processes hereinafter prescribed, warning orders may be issued. These orders are issued through command channels and alert the unit for actual movement only when such action is specifically directed therein.

8. Movement Orders - Headquarters, MTOUSA, publishes the basic theater movement order, in accordance with priorities established by the War Department for the movement of units to the US or other theaters. Distribution of the basic movement order will be made to all interested agencies, including the Base Sections in which unit is located.

9. Action to be taken concerning personnel without delay upon receipt of warning or movement orders.

a. Warning - AW 28.

(1) Every individual of the unit will be advised of the last sentence of the 28th Article of War, reading as follows: "Any person subject to military law who quits his organization or place of duty with the intent to avoid hazardous duty or to shirk important service shall be deemed a deserter".

(2) It will be then explained that entrainment or embarkation for duty overseas is considered important service within the terms of the 28th Article of War and that any person absenting himself without leave for the purpose of avoiding such entrainment or embarkation is guilty of desertion in time of war, the extreme penalty of which is death, and all lesser penalties for which are severe and involve forfeiture of rights of citizenship.

*b. Medical Requirements

*(1) The standards of physical and mental qualifications for overseas service as set forth in WD Circulars Numbers 102 and 164, 1944 as amended and as further amended in paragraph (2) below or their current revisions, will be used as a guide. In considering physical fitness for further overseas service, due consideration will be given to the manner in which the individuals have performed their military duties. The removal of trained personnel for other than definitely disqualifying conditions is a flagrant example of wastage of military manpower

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Hq MTOUSA Redeployment Circular #14 (Cont'd)

and training and is destructive alike to the morale of the individuals and to the efficiency of the units. Therefore, great care will be exercised in arriving at a decision that personnel are physically disqualified for further overseas service. Pending revision of WD Circulars 102 and 164, 1944, personnel who have performed their duties satisfactorily but who ordinarily would be disqualified under the provisions of the circulars referred to above will accompany their units unless they have defects which are subject to complication or aggravation by further overseas service. For the purpose of determining whether or not they meet the qualifications specified above, and in order to establish the physical profile serials of male personnel required by RR 1-1, and in compliance with the provisions of Circular Number 68, this headquarters, 1945, a screening type physical examination will be made on all individuals who are to be redeployed. Detailed instructions for conducting this examination are outlined in Appendix "E". This examination will be supplemented by appropriate special examinations and laboratory procedures when indicated by the medical history or physical findings. Remediable minor defects, disclosed by the above examination, will be corrected according to current policies prior to embarkation but this action will not serve to delay the movement. All personnel found physically or mentally unfit will be cleared from the unit in accordance with current instructions. Personnel found below the physical standards for further overseas service as indicated above and who do not require hospitalization in the United States will not be evacuated as patients. The requirements for embarkation on any type of transportation are set forth in AR 615-250. (A & B

*(2) For the purpose of this document and pending revision of the circulars referred to in (1) above, paragraph 1c (6) WD Circular Number 102, 1944 and paragraph 4a (1), WD Circular Number 164, 1944 are amended to read: (A (& (B

Neuropsychiatric.

*(a) Psychiatric - Disqualifying defects including psychoses, marked degrees of psychopathic personality, marked mental deficiency, chronic disabling psychoneurotic disorders, and the history of a definite psychosis. Psychopathic personality, and psychoneuroses of mild and moderate severity, or a definite history of such, while not in themselves disqualifying, place such individuals in a borderline group. The decision in such cases will be made on the basis of consideration of the following features:

*1. The severity or duration of the symptoms.

*2. The type and degree of external stress precipitating the symptoms (Imminence of departure for overseas, domestic difficulties, recent debilitating physical disorders, serious job misassignments.)

*3. The individuals basic personality strength and nature of previous adjustment and performance.

*4. The actual impairment of the individual's functional capacity.

*(b) Neurologic - All moderate or severe neurological disorders will be excluded from overseas assignment. (Inconsequential paralyses such as those residuals from a mild poliomyelitis or lesions of

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the cranial or peripheral nerves not likely to interfere with military duties and certain variations clearly within psychological limits such as minor tremors will not be excluded from overseas assignments.)

*(3) Identification Tags of all individuals will show blood type, basic tetanus immunization, and when applicable, stimulating dose (see AR 40-210 and AR 600-35). (A (& (B

*(4) Service Records - Except when data are entered on WD AGO form 8-117, Immunization Register and other Medical Data and the form filed with Service Record, the following data when applicable will be entered on the Service Records: (See TM 12-230) (A (& (B

*(a) Record of all immunizations.

*(b) Prescription and other data concerning eyeglasses, gas masks, M1, and spectacles as required in WD Pamphlet 8-5.

*(c) Date of insertion and brief description of artifical dentures.

*(d) Statement of hyper-sensitivity to sera, vaccine or drugs.

*(5) Immunization Registers (WD MD form 81, Immunization Register or WD AGO Form 8-117, Immunization Register and other Medical Data. (A (& (B

*(a) All data directed in (3) and (4) above will be entered in WD AGO form 8-117 of all personnel when the form is available and new entries are necessary.

*(b) When prepared WD AGO form 8-117 will be furnished to each individual and a copy retained with an enlisted individual's Service Record WD AGO form 24 or the officers or warrent officers qualification card, WD AGO Form 66-1, 66-2, or 66-3.

*(c) Each individual officer or enlisted man will carry on his person a properly authenticated Immunization Register.

*(6) Immunization in conformity with current War Department instructions will be accomplished as follows: (A (& (B

*(a) Routine Immunizations

*1. Smallpox and typhoid-paratyphoid revaccinations if more than one year has elapsed since initial vaccination or the last stimulating dose.

*2. Administration of single stimulating dose of tetanus toxoid if no previous stimulating doses have been given and more than one year has elapsed since the initial series of three injections. No further stimulating dose of tetanus toxoid will be given unless the individual is wounded, injured or there is other clinical indication.

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Hq MTOUSA Redeployment Circular #14 (Cont'd)

*(b) Special Immunizations - Typhus, cholera, yellow fever (10 days or more prior to arrival at endemic area) and plague immunization will be accomplished in accordance with current War Department directives for movement to or through the area concerned (see AR 40-210 TB Med 114). Special immunizations are not required for units being redeployed via the US except where prescribed by the War Department for land areas to be transversed enroute to the US. Thus for troops returned directly to the US by water via the Atlantic, immunization for cholera, yellow fever and plague is not required.

*(c) Immunizations will be accomplished as prescribed by MTOUSA Circular Number 8, 1945, and will be completed prior to embarkation except where there is insufficient time, in which case provisions will be made to complete the immunization enroute. In the case of individuals whose records of immunization are not available, new immunization registers will be prepared. Lacking evidence to the contrary, the individual's statement will be accepted that the initial smallpox vaccination and initial series of triple typhoid vaccine (paragraph 10, AR 40-210), and the initial series of such special immunization (paragraph 11, AR 40-210) as are required by the War Department for service in the area being departed have been completed. However, when record of tetanus immunization is not available the initial series of tetanus toxoid will be initiated unless contra-indicated by sensitivity. Acceptable evidence of sensitivity will be absence of record of tetanus immunization on the identification tag, or in the absence of the identification tag, the allegation of sensitivity by the individual.

*(7) Movement of Individuals with Venereal Disease

*(a) Individuals with Venereal Disease being moved by water transportation will be processed as follows: (A (& (B

*1. Individuals with primary and secondary syphilis lymphogranuloma venereum, granuloma inguinale, and undiagnosed penile lesions will be detained and treated prior to embarkation (See TB Med No. 106, 11 October 1944 and any supersessions thereto and circular letter Number 4 Office of the Surgeon, MTOUSA dated 25 January 1945).

*2. Individuals with gonorrhea, uncomplicated and individuals with an undiagnosed urethral discharge will be embarked. Whenever possible, treatment should be initiated prior to embarkation and continued if necessary while aboard ship (see TB Med No. 96, 21 September 1944 and any supersessions thereto.) A list of such individuals requiring treatment aboard ship will be provided the Transport Commander. These individuals will be placed aboard ship in such manner as to facilitate their identification and treatment.

*(b) Individuals with venereal disease being moved by air transportation will be processed as follows:

*1. Individuals with primary and secondary syphilis,

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Hq HTCUSA Redeployment Circular #14 (Cont'd)

lymphogranuloma venereum, granuloma inguinale, and undiagnosed penile lesions will be treated prior to movement by air.

*2. Individuals with gonorrhea should be asymptomatic and bacteriologically negative (smear or culture prior to transfer) (see TB Med No. 96, September 1944, TB Med No. 106, October 1944 and any supersessions thereto).

*(c) Where applicable WD MD form 78 (Syphilis Register now designated as WD AGO Form 8-114) of personnel transferred will be forwarded as prescribed in AR 40-210 and changes thereto, with individual records and other allied papers, and the individual concerned will carry on his person a copy of WD MD form 78a, as prescribed in TB Med 3.

*(8) Individuals requiring spectacles under current policy will be refracted if the prescription is not available or satisfactory. Notation of the spectacle frame measurements and the need for gas mask inserts will be added to the prescription. The prescription and date referred to above will be entered in the service record or WD AGO form 8-117 when available. A copy of the prescription and date including a notation of the number of additional spectacles needed for each individual will be attached to the list required in paragraph (10) below. It is in addition important that the individual concerned have a copy of his prescription on his person in order to facilitate the replacement of lost or broken spectacles. (A (& (B

* (a) Every effort will be made to provide each individual requiring spectacles with two serviceable pairs to be carried on his person and to provide eyeglasses, gas mask, M1 prior to overseas movement. However, the lack of eyeglasses, gas mask, M1 or of a second pair of spectacles will not be sufficient cause to prevent the movement of an individual. (A

*(b) Individuals requiring spectacles but who have none in their possession will be issued one pair only. (B

*(9) All necessary dental treatment, from health and functional standpoint, will be provided military personnel prior to their transfer from one theater of operations to another. This dental treatment shall consist of dental correction of all class I cases as outlined in AR 40-510, including Change 1, and as far as practicable correction of class II cases. Other remediable minor physical defects disclosed by the above examination will be corrected according to current policies whenever practicable, prior to embarkation. Action to correct minor defects will not serve to delay the movement. (A (& (B

*(10) A list of unit personnel indicating the name, grade, serial number and physical profile serial in the case of enlisted personnel will be prepared. Where remediable defects have not been corrected the type defect will be indicated on the list (include visual and dental defects indicated in paragraphs (8) and (9) above). Prescriptions for spectacles, frame measurements, number of spectacles required under current policies and the need for gask mask inserts will be attached to the list for individuals who do not have in their possession two (2) pairs of spectacles and/or need gas mask inserts. Three copies of this list will be provided the detachment commander, see paragraph 35.

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Hq MTOUSA Redeployment Circular #14 (Cont'd)

* (11) Unit Commanders will comply with paragraph 17, RR 1-2 and will have prepared and delivered to transport commanders within 24 hours before embarkation a pre-embarkation health certificate substantially the same as provided for in Appendix VIII, RR 1-2. (A (& (B

*(12) Arrival at the port of embarkation will be presumptive evidence of acceptable physical condition of personnel of the unit concerned. (A (& (B

c. Personnel to be Cleared from Units and Reassigned Within the Major Command except when otherwise provided for herein. (A (& (B

(1) Those whose Adjusted Service Rating scores are equal to or above the critical score and whose services are not required to the unit, subject to the restrictions in paragraph 6d, RR 1-1, and RR 1-5. (A (& (B

(2) Officers recommended for reclassification. Such personnel will be transferred to the 7th Replacement Depot and complete papers forwarded to this headquarters. (A (& (B

(3) Officers who have been recommended for relief from active duty under the provisions of WD Circular 485, 1944, and MTOUSA Circular Number 15, 1945. (A (& (B

(4) Officers over age in grade will be cleared from combat units. See WD Circular 6, 1944. (A (& (B

(5) Enlisted personnel whose discharge is determined to be warranted under current regulations. (A (& (B

(6) Limited assignment personnel in combat units where appropriate assignment does not exist within the unit. (A (& (B

*(7) Personnel not physically qualified for further overseas service and not requiring hospitalization. Personnel requiring hospitalization or medical treatment which cannot be given on board ship or in the field at the new overseas destination, and personnel who are already in hospitals, will be transferred to the appropriate detachment of patients before departure of the unit for the Staging Area and disposed of in accordance with MTOUSA Circular Number 64, 1945. (A (& (B

(8) Applicants for officer candidate school who have been selected to attend a specific officer candidate school or personnel who have been notified by the War Department, Navy Department, or Coast Guard Headquarters of their nomination as candidates to attend USMA, USNA, or USCGA prior to receipt of movement orders by the unit. (A (& (B

(9) Personnel awaiting trial or result of trial by general courts-martial. Such personnel will be transferred to the organization designated by the commander of the major command to which the unit is assigned at the time of receipt of movement orders by the unit for appropriate disposition. (A (& (B

(10) Personnel in units under movement orders, who are under investigation for subversion or disaffection. (A (& (B

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Hq MTOUSA Redeployment Circular #14 (Cont'd)

(11) Absentees (AWOL's) will be dropped in accordance with the provisions of MTOUSA Circular Number 9, 1945. (A & B)

(12) Personnel in excess of strength authorized by theater movement orders. See paragraph 30 below. (A & B)

(13) Officer and enlisted personnel attending schools outside this theater, unless otherwise directed. (A & B)

(14) Personnel of Japanese ancestry from units shipped direct to Asiatic or Pacific Theaters. (A)

d. Personnel Not to be Cleared from Units - Personnel in the categories listed below will accompany their units: (A & B)

(1) Disciplinary cases in which discharge is not authorized. (A & B)

(2) Inefficiency or ineptitude cases in which discharge has not been authorized. (A & B)

(3) Garrison prisoners. (A & B)

(4) Officers over-age in grade who are properly assigned to service units, and limited assignment personnel who are properly assigned to the unit under existing policies. (A & B)

(5) Aliens, except those transferred under the provision of paragraph 9c above. (A & B)

(6) Officers and enlisted personnel attending schools other than Officer Candidate Schools in this theater. (A & B)

(7) All other personnel not specifically designated in paragraph 9c above. (A & B)

e. Leaves and Furloughs are encouraged and will be granted under current theater policy, where time permits, prior to departure for the staging area. Leaves, or furloughs will not be granted after the unit arrives at the staging area. (A & B)

f. Requisitioning personnel to fill vacancies

(1) Category II elements redeployed direct to another theater will requisition personnel to fill to T/O strength plus the overstrength authorized by paragraph 30. (A)

(2) Category II elements redeployed through the US will requisition personnel to fill to T/O strength only. (B)

(3) First priority in filling requisitions will be given units in (1) above. (A)

g. Customs Clearance - The inspections and forms necessary for speedy customs clearance in the United States will be accomplished in accordance with WD Circular Number 3[illegible], 1944, as amended by Section I[illegible] WD Circular

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Number 31, 1945 and Section XII, WD Circular Number 75, 1945. (P

10. Action to be taken in equipping units

* a. Primary responsibility for completeness and combat (A serviceability of clothing, supplies, and equipment rests at all times with (& the unit commander. All items will be properly cleaned and repaired to the (P maximum extent possible consistent with the capabilities of the Unit.

* b. Category II units being redeployed directly to another theater will be completely equipped in accordance with the latest authorized War Department T/O and E and/or SLOE and MTOUSA organizational discretionary items available from theater stocks (except those designated for Arctic use). Clothing and individual equipment for theater of destination will be as prescribed in T/E (A 21 and as modified in MTOUSA Movement Order. Basic loads for maintenance and depot companies (non-organic) will be shipped as prescribed in MTOUSA Movement Order. The minimum essential equipment accompanying these units will be listed as in Appendix "C". All items will be combat serviceable.

Procedure - Immediately upon notification of a unit being placed (A under Movement Orders, the procedure outlined below will be followed:

(1) Unit will determine its equipment and clothing status by means of a showdown inspection. From this inspection the showdown shortages (A will be determined and requisitioned through normal supply channels. Full use will be made of authorized substitutes.

(2) Requisitions for showdown shortages will be compiled separately by each unit for each service. (QM, Ord, etc) on WD AGO Form (A 445 (AAF Form No. 102, Requisition for AAF Technical Supplies), so as to disclose for each item the following:

(a) Number authorized.

(b) Number on hand, fully combat serviceable or which can be promptly placed in combat serviceable condition as determined with technical inspection personnel of the major command.

(c) Quantity required, i.e., the number of fully combat serviceable equipment required.

* (3) The unit commander will also prepare at the time designated by the major command a Unit Commander's Shortage List on forms indicated by Appendices F-1 and F-2. These lists will be prepared in (A quadruplicate and classified "Restricted". One copy will be retained by the unit commander and three forwarded to the major command. (Separate instructions for forwarding of Air Force units reports as directed by Commanding General, AAF/MTO.) Negative reports are desired.

(4) Unit Commanders' Shortage Lists will be prepared separately (A for each service and contain the following information:

(a) The unit designation and code designation of the unit as specified in Movement Order.

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(b) The basis for such equipment (T/E, T/O and E, SIOE, as specified in the Movement Order.)

*(c) The items of equipment short (except T/E 21 items) tabulated by supply service, and by critical and non-critical items as defined in WD Circular Number 100, 1945, or latest revision. Critical items are those items reported in accordance with the provisions of MTOUSA letter AG 400.192/650 D-O, 27 April 1945, subject: "Material in Hands of Troops and Amount on Status and Expenditure Reports" or current revisions thereof. An asterisk will be used to designate shortages of discretionary items.

(d) Impediments readiness date (date when equipment will be ready to move to staging area).

(5) All items in excess of allowances authorized by MTOUSA Movement Order will be properly cleaned, repaired to maximum extent consistent with the capabilities of the unit and turned in to the appropriate supply agency through normal supply channels. (A

(6) Requisitions will be signed and submitted through normal supply channels. (A

(7) Status Reports - Appendices A and B are for the units information only. Status reports will be filled in and submitted by major commands. The purpose of a status report is to present to the War Department, the commanding general of the theater of destination and/or the major command concerned, information on the particular unit and an appraisal of the unit's ability to perform its primary mission in an active theater. (A

*c. Category II units being redeployed through or returned to the US will be equipped only with minimum essential equipment (Appendix "D") based on the latest authorized WD T/O & E and/or SIOE unless directed otherwise in [illegible]USA Movement Order. Clothing and equipment will be as prescribed in WD Circular Number 72, 1945, with modifications shown in Movement Order. Basic loads will be shipped as directed by this headquarters on Theater Shipping Documents based on War Department supply directives. (B

Procedure

(1) Unit will determine its equipment and clothing status by means of a showdown inspection. From this inspection the showdown shortages will be determined and requisitioned through normal supply channels. (B

(2) All items in excess of allowances authorized by MTOUSA Movement Order will be properly cleaned, repaired to maximum extent consistent with the capabilities of the unit and turned in to the appropriate supply agency through normal supply channels. (B

*(3) After requisitions have been filled to the extent of availability, a final showdown inspection will be conducted by the major command at which time the "Report of Equipment Authorized for Return" will be prepared by the units on the form prescribed in Appendix F with the information listed below shown. WD Circular Number 73, 1945, may be consulted for additional details. (B

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(a) Organizational designation (or shipment number and letter.)

(b) Number of table of organization and equipment of the unit, and changes thereto.

(c) Items authorized for the return movement, using correct nomenclature of items.

(d) Quantities authorized for the return movement (normally the authorized allowance of the item).

(e) Quantities actually shipped.

(f) Shortages by item. (Difference between allowances authorized for return and number of items actually returned).

(g) Any pertinent remarks as to the status of any item.

(h) Signature of unit commander.

(4) Eleven copies of the Report of Equipment will be prepared by the unit commander. The unit will retain two (2) copies and forward nine (9) to the major command. Separate instructions for forwarding of Air Force units (B reports as directed by Commanding General, AAF/MTO

(5) It will be noted that only supplies and equipment required (B by the movement order will be listed in the above report.

(6) Records of Individual Clothing and Equipment - Prior to departure, unit commanders will be responsible that all authorized items (2 of individual clothing and equipment are entered on the Clothing and Equipment Adjustment Form in the manner prescribed in Section III, Circular Number 72, War Department, 1945. Individuals will be held responsible for all such items properly charged on clothing and equipment records.

III- PREPARATION OF REQUIREMENTS FOR SHIPMENT

11. Packing

a. Units being redeployed directly to another theater will be responsible for packing (or otherwise preparing for shipment) and marking their own baggage and equipment, except vehicles listed in Appendix 'L'. Standards (A of packing and processing will be in accordance with processing standards outlined in Appendix 'L'.

b. Organizational equipment (less TEF accompanying the unit) for Army Air Force units will be type unit marked and shipped as type unit (B assemblies (Appendix C). All other units being redeployed to another theater through the United States, and units being returned to the United States will be responsible for the packing (or otherwise preparing for shipment) and marking of all organizational equipment accompanying the unit. In addition to the foregoing, units will pack such of the balance of organizational

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equipment as may be designated in instructions from Base Sections. In such instances all supplies and equipment will be combat serviceable. Base Sections will furnish units necessary additional instructions for packing, marking and delivery to appropriate depots. All equipment not packed by the unit will be complete, clean and serviceable to the extent of the availability of component items in current stocks and the repair facilities of the unit.

c. Vehicles

* (1) Ordnance vehicle processing installations will be operated (A by Peninsular Base Section at Naples and Leghorn to process and pack all of (& the following items shipped through these ports, except those processed at Air(B Force installations in Caserta, in accordance with the standards listed in Appendix "L".

(a) Combat vehicles.

(b) Artillery weapons mounted on tracks.

(c) General Purpose Vehicles, Trailers and Semi-trailers.

(d) All other trailers and semi-trailers and all other vehicles having an Ordnance or commercial type automotive chassis, including such vehicles peculiar to the Air Corps or Services other than Ordnance. Any equipment peculiar to the Air Corps or Services other than Ordnance, which is mounted upon any of the vehicles or trailers designated above, will be processed for overseas shipment by the organization and/or service concerned prior to the delivery of such vehicles or trailers to the vehicular processing line.

(2) A similar vehicle processing installations will be operated (A by the Commanding General, AAF/MTO at an Italian East Coast port, to process (& and pack all items listed in (1) above that accompany Air Force units ship ed (B from that port and all Air Force technical and special purpose vehicles otherwise shipped from that port, in accordance with the standards listed in Appendix 'L'. Appropriate instructions will be issued by the Commanding General, AAF/MTO.

* (3) A similar vehicle processing installation will be operated (A by the Commanding General, AAF/MTO at Caserta, to process and pack Air Force (& technical and special purpose vehicles shipped from Naples in accordance with (B the standards listed in Appendix "L". Appropriate instructions will be issued by the Commanding General, AAF/MTO.

(4) It will be the responsibility of the unit commander to (A deliver all such equipment on hand to the vehicle processing installation as (& directed by the Commanding General, Peninsular Base Section, or the Commanding (B General, AAF/MTO. All equipment delivered by the unit will be cleaned and in proper condition for processing and to complete with all on-vehicle or on-carriage equipment.

(5) At the time directed by the Commanding General, (A Peninsular Base Section, or the Commanding General, AAF/MTO, the unit com- (& mander will furnish the necessary information for proper marking of this (B

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equipment delivered for processing and packing, or of equipment issued as replacement, and/or equipment issued to fill T/E shortages. The personnel delivering this information must also be prepared to accept and sign for items issued and obtain necessary data for the preparation of the Shipping Data Form to be submitted in accordance with the provisions of paragraph 12c.

d. Engineer Equipment

(1) Unit's major items of Engineer equipment will be prepared for overseas shipment at Engineer Processing and Packing installations (adjacent to ports of embarkation) to be designated by appropriate base section commanders.

(2) Major items of Engineer equipment for units being redeployed directly to another theater will be handled as follows:

(a) Major commands will arrange with appropriate base section the schedule desired for delivery of unit equipment and accompanying unit personnel to the processing and packing installation and notify the unit commanders who will be responsible for the prompt dispatching.

(b) Equipment will be prepared for oversea shipment by the unit personnel, utilizing the special processing equipment and materials provided by the installation. Technical supervision will be provided by the base section.

(c) Unit personnel will be responsible for obtaining necessary data for the preparation of the Shipping Data Form to be submitted in accordance with provisions of paragraph 12c.

(3) Engineer equipment other than major items will be processed by the unit in accordance with processing standards outlined in Appendix 'L'.

e. Insofar as possible, only items pertaining to the same Service (as QM, Ord, etc) will be packed in any one container.

f. Machine guns mounted as armament for combat vehicles (tanks, scout cars, half-tracks, etc), radios and fire control equipment for these vehicles, will normally be dismounted, boxed, and secured, together with their accessories, to their respective combat vehicles, after proper preparation for shipment. No other equipment that is not a component part of the vehicle will be packed on the vehicle. All machine guns on vehicles other than combat vehicles and all accessories therefor, together with the tripod mounts authorized for their use, will normally be dismounted, securely packed, and shipped as organizational freight.

g. No other equipment will be packed in any case containing weapons or their accessories.

h. Explosives, inflammable materials, or other dangerous articles will not be packed or shipped with organizational impedimenta as freight or baggage except that inflammable materials such as paint, shellac, varnish, and

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cleaning materials for use during the voyage or immediately after debarkation, may be shipped if packed separately from other materials. Field ranges, water heaters, fuel containers and other articles of a similar nature in which gasoline is customarily used or stored will be completely drained of gasoline and fuel tanks and lines aired before being boxed or crated for overseas shipment. Authorized components of medical kits will not be considered as inflammable material.(A Shipments of items of Engineer explosives authorized units will be governed (& by the provisions of Section III, War Department Circular 30, 1945. (B

i. Wherever possible, two (2) copies of each publication pertaining (A to the operation, 1st and 2nd echelon maintenance, and applicable parts list (& will be packed with the major item of equipment to which it pertains in such (B manner as to insure against separation or loss by careless handling, pilferage, or damage by water.

j. Packing lists will be prepared as prescribed in paragraph 12. (A When packing lists are required, each will be inserted in a waterproof envelope(. One envelope will then be placed inside each package and two will be securely (B attached to the outside of each package in the most protected location. One of the outside packing lists will normally be protected by means of a covering plate or cross slats. This covering plate will not be removed nor the list disturbed prior to arrival overseas.

12. Preparation of Records Concerning Shipments

a. Packing Lists - The unit will prepare separate packing lists for(A each package showing the contents (as described below), except for packages (. containing only one item or identical items. In such instances the contents (B will be shown on the outside of the package. No packing lists will be prepared for personal baggage.

(1) Packing lists will include the unit's shipment number and letter, the point of origin, the package number, the net number (if any) of the package, and a list of the contents of the package. Under no circumstances will packing lists contain information which will in any way indicate the destination of the shipment or where its contents will ultimately be used. (A & B

(2) The lists will identify contents by authorized standard nomenclature. In addition, the lists will show quantities, sizes and other pertinent information in sufficient detail so that each article can be replaced item for (A item. Make, model and serial number of Engineer Equipment will be shown on (& packing list. (B

(3) When the contents of a package can be identified by an equipment set designation, such as "Unit Equipment, 2nd Echelon Tool Set No.1" or (A "Black and White Process Printing Equipment No. 1625", each item thereof need (& not be listed, although missing items will be indicated. (.

(4) On a package whose contents should not generally be known, (A for example, drugs, intoxicating liquors, etc., the outside packing list will (. contain the information prescribed in (1) above, except that it will not in- (B clude a list of the contents of the package. However, the inside packing list will include a list of contents.

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(5) Packing lists will be prepared in the following minimum quantity:

(a) By the unit commander:

One (1) for inclosure within the package

Two (2) for attachment to the outside of the package

Six (6) for attachment to Consolidated Packing List (see paragraph 12b (5) below)

(b) By shippers, other than the unit commander:

One (1) for inclosure within the package.

Two (2) for attachment to the outside of the package

b. Consolidated Packing Lists

(1) Consolidated Packing Lists will be prepared for each company or similar organization, or any smaller organization assigned a shipment number and letter for impedimenta accompanying the unit to the staging area or ports. (See Appendix "G" for model form). The commander of each unit assigned a shipment number and letter will insure that Consolidated Packing Lists are prepared for companies or similar organizations in his unit. Such lists will show each package shipped by the units separately in numerical order by package number. When there is a break in the numerical sequence of package numbers, an entry to this effect will be made in the Consolidated Packing List in the space where the omitted package numbers would appear if there had been no break in the numerical sequence. This entry will be started in the column headed "Package No." and continued horizontally across adjoining columns of the Consolidated Packing List (as "packages numbers A21 - A24 not used"). The Consolidated Packing List will include those packages for which no packing list is required (see paragraph 12a) except personal baggage, which will be shown by quantity of types of baggage only. Property worn or carried by individuals and hand baggage will not be included in the Consolidated Packing List. Weight and cube, set number and other pertinent data will be shown.

(2) A description of the contents of each package (except personal baggage) will be indicated in the appropriate column of the Consolidated Packing List. For Packages requiring no packing list, quantities and exact nomenclature will be shown. Entries covering packages containing inflammables will include the word "INFLAMMABLE" (in capital letters) after the package number.

(3) The columns on the extreme right of the Consolidated Packing List are for entry of the specific freight car, truck and vessel upon which each package is shipped. It is essential that these columns be properly filled in.

(4) At least seven (7) copies of the Consolidated Packing List for each company or similar organization will be prepared. Six (6) copies will have packing lists attached. Packing lists need not be attached to the seventh copy. One (1) copy with packing list attached will be retained by the company

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or similar organization commander. The remaining six copies will be delivered to the unit commander. The unit commander will assemble the copies recieved from each company or similar organization in his unit into six sets. He will distribute these sets as follows:

(a) The set without packing lists attached (completed through the column headed "Date Shipped" only) will be sent by expeditious means to the port commander on the date the unit's equipment is shipped from the training area.

(b) Three sets will be sent as expeditiously as possible to the representative (if any) of the unit commander at the port or will be delivered to him prior to his departure from the training area. If there is no unit representative these copies will be sent by expeditious means to the port commander.

(c) The unit commander will retain two sets. These will be completed so as to show data concerning rail or truck shipments, if possible, before the unit leaves the training area. Prior to the unit's departure from the training areas, one of these sets, completed as far as practicable, will be sent to the unit representative, if any, at the port otherwise to the port commander. The unit commander will bring the remaining set to the port unless it does not contain complete information concerning shipment from the training area. In this case it will be left at the training area for completion by a designated representative by the unit commander. It will be sent to the unit commander at the port when completed.

(d) The planned establishment and operation by the Air Force of Intransit Depots for controlling the movement of Air Force organization equipment may change the channels of distribution of certain items described herein. The local movement instructions will specify any such changes. In any event, the ultimate preparation and presentation of documents to Theater Transportation and Port officials will be as prescribed herein.

(5) Procedure at the port - The unit representative will complete all of his copies of Consolidated Packing Lists to show data concerning shipment to and from the port. If early departure of the representative makes this impossible, or if there is no representative of the unit, the port commander will complete the forms. In either case, copies will be distributed as indicated below.

(a) One (1) up-to-date copy will accompany the first overseas shipment of impedimenta.

(b) One (1) up-to-date copy will be in the possession of the unit commander or his representative during movement overseas.

(c) Three copies will remain at the port. The port commander will send one (1) completed copy to the unit commander at overseas destination, if the last echelon of the unit was forced to depart prior to obtaining complete data as to ships upon which impedimenta were loaded. However, these loading data may preferable be sent by radio whenever a brief statement gives the information desired.

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c. The unit commander will insure that promptly upon being ordered to move, Shipping Data Form, see Appendix "J", is accomplished and one (1) copy forwarded immediately to Chief of Transportation, MTOUSA.

13. Marking

a. Shipment Number and Letter - It is imperative that all organizational type impedimenta to so marked that it can be easily identified by all handlers(A and carriers as well as by the unit. Therefore, all containers shipped by or (& for the unit will be plainly marked (stenciled) on three surfaces with the (B unit's shipment number and letter in figures at least two inches high wherever practicable. The shipment number and letters will be marked (stenciled) in prominent places on packages which will not be boxed or crated, such as howitzers, guns, vehicles, five-gallon water cans, shovels, etc. For this and other markings prescribed herein, a black or other contrasting paint (not chalk) will be used on all packages.

b. "TAT" and yellow disc markings - All packages of minimum essential equipment (except personal baggage) and such organizational equipment as may be directed by the MTOUSA movement order to accompany troops overseas will be marked "TAT" and encircled in red, following the shipment number and letter, as R1234-b-TAT (encircled in red). Equipment marked "TAT" is intended to be loaded aboard a vessel carrying the troops. Property which must be accessible during (A the voyage will be additionally marked with a 3-inch yellow disc near ship- (& ment number. Thus, a package which is to accompany troops aboard ship, and (B which must be accessible during the voyage, will be marked R1234-A-TAT, (encircled in red), and will also be marked with a 3-inch yellow disc.

c. Package number - In addition to the shipment number and letter, each package (except personal baggage) will be marked with an identifying "package number". Package numbers are made up of a number or a letter and a number. They are used to trace packages through the staging area and/or port and aboard ship, to prepare ship's manifest and similar transportation reports, and to check shipments received at destination. Package numbers will be placed on the three surfaces of each container on which the shipment number and letter are marked. The package number identifies the package; therefore tactical markings or other identifying devices will not be used unless specifically requested by commanders of divisions, separate brigades, combat commands, combat teams, similar separate organization commanders or higher organization commanders and authorized by this headquarters. If used, these designs will contain nothing which will indicate unit designation.

d. For Shipments by the Units - Normally package numbers will be assigned in sequence, but the numerical sequence may be broken when it is deemed necessary. In case there is such a break in the sequence, notation to that effect with a record of the missing numbers will be made in the Consolidated Packing List. Packages of minimum essential equipment will be marked with a (A series of package numbers. The letter part of the package number will be an (& identifying letter generally as outlined in paragraph 15f (3), AR 850-5. For (B example, if the shipment number of the 5th Infantry is R1234-A, the accompanying equipment of Company H of the 5th Infantry would bear the marking R1234-A and would be marked additionally #1, #2, etc. Letters especially assigned for the purpose may be used for organization having lengthy or special designations:

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Thus, Headquarters Company, 5th Infantry, might use the identifying letter "Y", while Headquarters, 5th Infantry, might use "H". Packages to be loaded aboard the same ship with troops of the unit concerned will also be marked "TAT" as provided in subparagraph b. above. For marking of organizational equipment, see Appendix I.

c. Blue strips for AAF equipment - Organizational impedimenta of AAF units ordered overseas will be marked with identifying numbers and letters as indicated in subparagraph 13a above, and additionally as follows: The shipment number and letter will be underlined with a blue line approximately two inches wide. (A (& (B

f. Weight and cube - Accurate weight to the nearest pound and volume to the nearest cubic foot will be stenciled on one surface to each package (except personal baggage) on which the shipment number and letter also appears. (A (& (B

g. Contents will be indicated on packages (except personal baggage) below the weight and cube, as follows:

(1) When no packing list is required for packages of identical items (see paragraph 11a) contents will be stenciled on one surface of the container in sufficient detail to identify the contents accurately. (For example: range, field, M1937, 1 unit; or 48 handles, pick, railroad). (A (& (B

(2) Each package containing mixed contents will be stenciled on one surface with information as to the principal items, or the general nature of the contents (for example: office supplies).

(3) Contents will not be stenciled on containers when the nature of the contents should not be disclosed (see paragraph 12a (4)). (A (& (B

(4) Packages containing inflammables, except medical kits, will be stenciled on two surfaces to indicate the contents, as for example: PAINT, ENAMEL, LACQUER, SHELLAC, CLEANING MATERIAL, PRESERVING MATERIAL. (A (& (B

*(5) Special Signal Corps packaging and/or processing of a box or crate will be indicated on at least two sides thereof by a special designation as follows: (A (& (B

Moisture and fungi proofed - MFP and Date

Corrosion proofed - CP

Vapor proof packed - VPP

h. Tactical markings and corner colors - Tactical markings or identifying devices, if authorized (see 13c above), may be placed near package numbers. Corner of packages (containers) of organizational equipment shipped by or for units will not be colored, since that type of marking is reserved for shipments of supplies made to overseas depots. (A (& (B

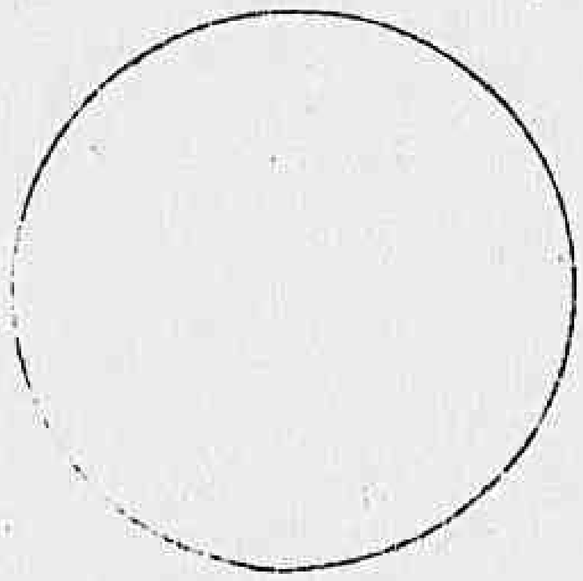
i. Red disc set marking - When a set is placed in two or more containers all packages containing component parts must be shipped together. In

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such instances, each package will bear, in addition to its own package number, a 2-inch red disc signifying that the package is part of a set. Under this disc will be stenciled the word "SET", followed by the number of the set within the shipment. Under this set number will be stenciled two numbers in the form of a fraction, the numerator of which will indicate the serial number of the container within that particular set, and the denominator the total number of containers making up the set. Thus, a package which is the second of a group of 4 making up a SET 28 would be marked as shown below. The set marking will be placed on a surface upon which the shipment number and letter are stenciled. (A (& (B



(Painted 2" Red Disc) (A (& (B

j. Marking of vehicles and mobile equipment - See paragraph 17d and AR 850-5. (A (& (B

k. Marking of personal baggage for overseas movement - Personnel baggage (duffel bags, flying bags, trunk lockers, hand baggage and bedding rolls) will be stenciled, using lead paste (paint) with the individuals full name, (first name, middle initial and last name), full serial number, grade in case of officers, and the appropriate shipment number and letter. Officer's trunk lockers will be marked on at least three surfaces. Duffel bags will be marked as shown in Appendix F. Articles of personal baggage will not be assigned package numbers but will be marked with the identifying letter assigned the individual's organization for use in package numbers. This identifying letter (or letters), approximately two inches in height, will be placed immediately below the shipment number and letter on bedding rolls, trunk lockers, hand baggage, and duffel bags. (A (& (B

l. Individual items of clothing and equipment will be marked as prescribed in AR 850-5. (A (& (B

(1) Marking of special items of personal equipment - Prior to departure from the training area, the owner's name and ASN will be clearly marked on cameras, flashlights, electric razors, and all other individually owned electrical items. Such articles may be collected before boarding ship and returned to the owner upon arrival overseas. (A (& (B

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IV-- SECURITY

14. a. All personnel will be acquainted with the provisions of Section (A
VIII, AR 380-5 (Safeguarding Military Information) and WD TC 99, 1942 and will (&
be given adequate instruction in security, pursuant to paragraph 3, Section I, (B
of that Circular.

b. Unit Commanders will be held responsible for the packing and (A
safeguarding in accordance with AR 380-5, of classified documents and for (&
the general security conditions of any camp or station vacated. Prior to (B
departure, all classified documents and/or materiel not accompanying the unit
or shipped elsewhere, will be disposed of pursuant to the provisions of para-
graphs 32, 54 and/or 60 of AR 380-5.

15. a. Unit commanders are enjoined to take all possible precautions to (A
prevent civilians from obtaining knowledge of the pending movement or its (&
destination. (B

b. Local currency will be exchanged for United States Yellow (A
Seal dollars prior to embarkation. (&
(B

c. Cameras - Unit Commanders will insure that cameras will not be (A
accessible to personnel while they are aboard the vessel.

d. Any cases of leakage of information regarding troop movements (A
will be investigated immediately and the facts reported to the Theater Com- (&
mander. (B

16. Intelligence - Upon receipt of warning orders, each commander of
a unit which does not already have an intelligence officer will designate an (A
officer, or senior NCO, if no subordinate officer is in the unit, as represen- (&
tative for intelligence. Within twenty-four hours after arrival at a staging (B
area, the representative for intelligence will report to the Intelligence
Officer of the staging area for instructions.

17. Special instructions for units being redeployed directly to Far East.

a. Unit commander will make every effort to insure that information
concerning names of organizations, route, names of ships, port of embarkation
or sailing date is not discussed with or allowed to reach persons whose official
duties do not require specific knowledge of the movement. A list of personnel
whose duties require detailed knowledge of the movement will be prepared by (A
each headquarters and dissemination of the information limited to those whose
names appear on such list. Persons concerned with the movement but who are not
on the list will be given only sufficient information to enable them to perform
their duties.

b. Individuals will not, communicate by telephone, mail, radio or (A
telegraph, with anyone, or notify anyone of the time of arrival at any station
along the route, except as may be necessary to the administration or successful
completion of the movement.

c. Upon receipt of movement orders unit mail censorship will be

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immediately placed in effect. Any references to the future operations of the (A unit, the pendency of its movement or its destination will be deleted.

...* d. Removal of Markings and Identifications

(1) Unit commanders will remove or effectively obliterate before departure for a staging area or port of embarkation all army, corps, (A divisional, separate brigade, regimental, separate battalion and similar unit organizational designations and markings from all baggage, property and equipment.

(2) Only the following identifying marks will be left on vehicles and other mobile equipment shipped on wheels to accompany the unit to the (A new theater.

(a) US Registration Number

(b) Shipment number and letters

(c) National symbol

(d) Tactical markings, if prescribed by proper authority.

(3) Colors and standards, distinguishing flags and unit guidons (A will be turned in to unit supply officers for safekeeping during movement to new overseas destination.

18. Special instructions for units returning to the United States

a. Necessary steps will be taken to maintain the secrecy of information concerning (1) port of embarkation, (2) Date of departure, (3) name of vessel, (4) Identity of other units included in the movement, and (5) port (B of destination in the United States. Such details will be disseminated only to those individuals to whom it is essential for the performance of their duties.

b. Personnel will not have in their possession any unauthorized (1) (B photographs or sketches, (2) classified allied or enemy documents, (3) classified allied or enemy materiel, or (4) uncensored mail.

c. All personnel will be advised that, following their return to (B the United States, they must obtain clearance from a US Public Relations Office before publicly lecturing upon or publishing any matters of security interest concerning their experiences or activities while in the army.

d. All personnel will be advised of the necessity of continuing security measures and specifically informed that, following their return to the United States, they are not to discuss:

(1) Operations where the individual saw such operations from division headquarters or above.

(2) Cryptographic systems.

(3) Classified equipment and materiel.

(4) Locations of any organization at the present time.

(5) Opinions as to future unit operations and locations.

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V --- MOVEMENT TO THE PORT AREA

19. Assistance - Unit commanders will promptly seek advice from Base Section or AAF/ITO transportation officers in all matters pertaining to troop movements or freight shipments by rail or motor vehicles when either warning or movement orders are received. They will furnish such advance information as may be required by Base Section or AAF/ITO transportation officers for obtaining routing and for making proper arrangements for rail transportation. After requirements have been furnished to Base Section or AAF/ITO transportation officers, they will make all necessary arrangements for securing equipment, supervision of loading, preparation and forwarding necessary reports, etc. Air Force units will deal with AAFSC/ITO (Movements and Transportation Section) which will in turn deal with Base Section transportation officers, except as AAFSC/ITO may direct Air Force units to deal directly with Base Sections. (A (& (B

20. Time of Movement - The unit and its impediments will be dispatched to the Staging Area so as to arrive there at the time specified by the Base Section commander, or AAFSC/ITO M & Tn Section, regardless of progress made in filling shortages of organizational equipment and personnel (A (& (B

21. Special Instructions Concerning Shipment of Impediments

a. Shipments on flat cars - If material is loaded on flat cars, special provision must be made for train guards, as prescribed in paragraph 8, AR 55-155, with changes. The port commander concerned will take positive action to insure that such guard personnel is returned to its organization in the staging area, or at destination; whichever action circumstances indicate to be expedient. (A (& (B

b. The unit commander will promptly furnish the Base Section transportation officer or AAFSC/ITO M & Tn Section with the following information after loading: (A (& (B

(1) Shipment number and letter used in marking

(2) Detailed lists showing for each car used the initials and car number, with the identifying marks of all packages and the estimated weight and cubage loaded therein.

c. Records - It is essential that the unit commander know at all times the location of all items of unit impediments. To this end, complete and accurate records of all containers and their contents must be maintained including packing lists, consolidated packing lists, tally-outs, etc., together with a record of the cars or motor vehicles in which they are shipped. (A (& (B

22. Command - Upon arrival in the staging area, units pass to the control of the Base Section Commander, or appropriate AAF/ITO Commander. (A (& (B

23. Miscellaneous References - AR 55-130, Transportation of Troops and Other Groups, General; AR 55-145, Transportation of Troops, Entraining, Duties on route, and Detraining; AR 55-155, Transportation of Public Property; AR 55-390, Overseas Movement of Organization, Casuals and Individuals on Army Transports; WD Circular 400, 1944, Troop Train Ration; WD Pamphlet 20-7, Troop Train Commander's Guide. (A (& (B

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Hq ETOUSA Redeployment Circular #14 (cont'd)

VI -- INSTRUCTIONS APPLICABLE TO BAGGAGE AND LOADING OF EQUIPMENT ABOARD SHIP

24. Baggage

a. All individuals will pack or carry their belongings so that articles considered necessary during the voyage and immediately thereafter will be readily available. (A & B)

b. Baggage of officers, warrant officers, etc.

(1) Baggage of each officer, warrant officer and flight officer will be limited to the following not to exceed 175 pounds. Additional weight as necessary is authorized in movement orders for flying clothing and equipment in the case of personnel on flying status traveling by water: (A & B)

1 Trunk locker (duffel bag may be substituted at option of individuals concerned)

1 Bedding roll (not over 50 lbs)

1 Piece of hand baggage, or for personnel on flying status, 1 B-4 bag (not over 40 lbs)

1 Field or musette bag

1 Bag, flyer's, medium, Type A-3 for flying equipment (for personnel on flying status traveling by water)

(2) General officers will be allowed one additional trunk locker or wardrobe trunk. (A & B)

(3) Officers will have only the piece of hand baggage (or B-4 bag) and the field or musette bag in their staterooms. As a general rule, bedding rolls and trunk lockers will not be accessible during the voyage. (A & B)

(4) In addition to items authorized in (3) above, chaplains will be permitted to carry with them in their staterooms a Mass Kit or Communion Set. (A & B)

c. Baggage of enlisted men - all grades - Enlisted personnel will be limited to individual equipment and one duffel bag or for personnel on flying status, one B-4 bag. The duffel bag or B-4 bag must travel with the unit, preferably in the hands of the owner. Barrack bags, if authorized for the movement, will be carried in the duffel bag en route. (Personnel on flying status are authorized, in addition to the above, one bag, flyers' kit, type A-3, not to exceed the weight authorized in movement orders. This bag will not normally be accessible during the voyage). Each enlisted individual is authorized not more than 7 pounds of personally owned items and recreational equipment to be carried on his person or in his baggage. (See paragraph 21 and Circular 344, WD, 1944, regarding authorization for shipment, as organizational equipment, of additional individually owned recreational equipment, including radios). (A & B)

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d. Itemized Baggage List (IBL) - for all personnel moving overseas by air - Items of AAF clothing and equipment to be carried as hand baggage by all individuals authorized such equipment will be issued to AAF personnel on flying status. Other personnel authorized AAF clothing and equipment will be issued such items prior to departure for new oversea destination. This AAF clothing and equipment will be restricted to the clothing and equipment listed in appropriate sections of Itemized Baggage list prescribed in movement orders. Movement orders for travel by air to new oversea destinations prescribe the applicable itemized Baggage List which specifies the items of clothing and individual equipment which are required to be taken with enlisted individuals, and are recommended to be taken by officers. Clothing and equipment to be carried as hand baggage by all individuals traveling by air to new oversea destinations will include the items prescribed in the Itemized Baggage List specified in the movement orders. Items of AAF clothing and equipment authorized individuals will be issued at home stations prior to movement to Staging Airdromes or Staging Areas. (A (& (B

e. Disposition of Excess Baggage of Officers and Enlisted Personnel - Occasion may arise when the personal property of individuals on movement orders will exceed the prescribed weight allowances authorized above and cannot be taken overseas to new destination. In such cases disposition of excess baggage will be made according to the provisions of letter, AG 524 (18 Aug 44) OB-S-GPAPT-ii, 29 August 1944, subject: "Processing of Baggage from Overseas," and Theater implementations of subject letter. (A (& (B

f. Restricted Items - Unit commanders will furnish the port of embarkation with a certificate in triplicate stating that no explosives or inflammables are contained in items being shipped as hold baggage. (A (& (B

g. Documentation - The Commanding Officer of each shipment will prepare ten (10) copies of a baggage list for all hold baggage showing name of owner, grade, ASN and type of container. He will deliver nine (9) copies to the port of embarkation and keep one (1) copy on file. (A (& (B

*h. Hand Baggage will be carried by individuals. This baggage will be the only baggage available to the individual while en route; it will include all the items indicated in TD Circular Number 72, 1945, except that liner, helmet and mask, gas, equipped with eyeglass, gas mask, M-1 will be packed and marked and shipped with the unit equipment. (B

*i. Hold baggage will accompany personnel on the same vessel or in the same convoy. This baggage will not be available to the individual at port or reception station, but will be shipped by the US port commander to the assembly station. This baggage will contain only those items not wanted while en route or on recuperation. (B

*j. Unaccompanied baggage will be shipped separately from MTOUSA. Upon arrival in the United States, this baggage will be shipped at government expense direct from the port of debarkation to the place of recuperation or other address designated by the individual and will not be available to the individual at port or reception station. (B

*k. All personnel will be informed of the provisions of par 24h, i, and j above in order that baggage will be packed accordingly. (B

25. Loading of equipment and supplies accompanying troops aboard ship

a. Individual Equipment

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(1) For Units being Redeployed Directly - Individual weapons, steel helmets and gas masks will be in the hands of troops upon embarkation. (A
Cleaning and preserving materials for individual arms will be loaded aboard ship so as to be available to each organization during the voyage.

(2) For units being redeployed to or through the US, see appen- (E
dix D for list of items to be packed by units.

b. Sufficient ammunition for all individual weapons carried by the (A
personnel who may be designated for guard duty during the voyage will be (E
loaded aboard ship. (B

c. One (1) day's rations, Type K, per individual, unless otherwise (A
directed by HMDUSA Movement Order will be loaded aboard ship so as to be (E
readily available to troops. These rations will be issued to each individual (B
prior to debarkation.

d. Mosquito control equipment (freon aerosol dispenser; insect (A
repellent, bottle; bars, insect, field; head nets; mosquito gloves) which (E
will be required on debarkation, will be loaded so as to be immediately (B
available. When authorized for the movement, each individual will carry
aboard ship and have available at time of debarkation, 1 bar, insect, field,
and 1 bottle of insect repellent.

e. Tools which are to accompany troops aboard ship (see Appendix C) (A
will be limited to those necessary for immediate and efficient operation of (E
an emergency nature at destination. These tools will be selected from author- (B
ized T/E, T/O and E or SLOE. The tools selected will be processed, packed
and marked as TAT equipment, and will be loaded aboard ship so that issue can
be effected promptly at destination.

f. Covers, protective, and kit, ointment, protective, M5, and eye-
shields will be carried in the gas mask carrier. Shoe impregnite will be
carried in duffel bag of enlisted individuals and in the hand baggage of
officers.

g. Maps - When prescribed by commander of theater of origin, suf- (A
ficient copies of information and orientation maps of destination and adjacent
area will be prepared in sealed packages for study en route. Maps will be
loaded aboard transport so that they will be readily available during the
voyage, but will not be delivered to unit commander until after sailing.

h. Pets or mascots will not be taken aboard ship. (A&B

i. Electric razors will not be used aboard ship. (A&B

VII - POSTAL REGULATIONS

26. Mail

a. Units moving direct to another theater

(1) When units and organizations move direct to another theater
the personnel moving with the unit will continue to have their mail addressed (A
to the address (unit and APO) used in this theater until arrival in the new
theater and assignment of a new APO number and postmaster address.

(2) The unit commander will prepare an MAP Form 11 for each per- 2059
son separated from the unit before departure from the theater showing all
personnel who have been transferred during the past 60 days, showing the unit
to which he was or will be transferred. A Form MAP 11 will also be prepared (A

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for each person added to the unit within 60 days prior to departure of the unit showing the unit address and APO number used by the unit in this theater. The completed cards will be delivered to the Postal Officer of the staging area prior to departure of the unit from the theater.

(3) All personnel transferred from the unit prior to departure of the unit from the theater will be required to notify their emergency addressee, all correspondents and publishers of their new unit and APO address (A on WD AGO Form 971 as soon as it is known, but not sooner than 20 days before they are transferred from the unit.

*(4) Personnel transferred into the unit prior to departure from the theater will be required to furnish emergency addressee and all correspondents (not publishers) their complete address, that is, unit and APO (A address used by the unit in this theater, and advise publishers on WD AGO Forms 971-1 to discontinue mailing publications until further advised of a new address.

(5) Upon arrival in the new theater and assignment to the organization of a permanent APO number and postmaster, all personnel will be (A instructed to advise their emergency addressee, correspondents, publishers, and The Adjutant General, Washington 25, D.C. of their complete new address, using WD AGO Form 971 for that purpose.

b. Units moving to another theater through the United States

(1) When units and organizations move to another theater through the United States, the unit commander will require each person who will move with the unit to complete an NAF Form 11 showing the home or other non-military address in the United States to which he desires his mail to be forwarded. If some personnel desire, they may indicate on the Form 11 that their mail should (B be returned to sender. Unit commander will collect and deliver the NAF Forms 11 to the Postal Officer of the staging area prior to the departure of the unit from the theater.

(2) All personnel who will move with the unit will be required to give immediate notice to emergency addressee, all correspondents and publishers to discontinue mailing letters, parcels and publications until further advised as to new address. WD AGO Form 971-1 (V-Mail notice to correspondents and publishers) may be used for this purpose. However, when it is known at (B the time of the receipt of the movement orders that actual departure of the unit from the theater will be considerably delayed, the notice should not be sent until the approximate date is known. The notice should be sent 20 days before departure date when possible.

(3) The unit commander will prepare an NAF Form 11 for each person separated from the unit before departure from the theater including (B all personnel who have been transferred during the past 60 days, showing the unit to which he was or will be transferred. The completed cards will be delivered to the Postal Officer of the staging area prior to departure of the unit from the theater.

(4) The unit commander will take the action required by a (3) (B and a (5) above.

VIII - MISCELLANEOUS

27. Special Lists of Equipment - Normally the proper T/O, T/E or T/O (A & E applicable to the unit will be specified in the movement order. When a (B unit or any of its components has no approved T/E, Special Lists of Equip- (B ment will be promptly prepared as directed by the movement order. These

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Special Lists of Equipment will be distributed to the Unit Commander, the designated base section commander and to others concerned.

25. Disposition of Unit Records of Category II Units

a. Records of Category II units which are redeployed direct to another theater and those redeployed through the United States will be processed as follows: (A (& (D

(1) Prior to departure of the unit for the staging area, the unit commander will: (A (& (B

(a) Segregate organizational records and reference material to be taken to the new theater as prescribed in appendix "C", paragraph 8. (A&3

(b) Dispose of non-record material of the categories described in paragraph 3b, AR 345-10. (A (& (B

(c) List and box non-current records which are to be retired to storage as prescribed in paragraph 7a, b, and c, WD Circular 416, 1944, including the following: (& (D

1. Morning reports more than 6 months old.

2. Complete sick reports more than 6 months old.

3. Duty roster more than 3 months and less than 1 year old (older rosters will be destroyed).

4. Retained copies of pay-rolls and pay vouchers more than 6 months old. (Note: Does not apply to disbursing officers retained copies)

5. Non-current records, reports, orders, board proceedings, and unit correspondence, the destruction of which is not authorized and which have apparent future value (Historical reports and accompanying papers will be forwarded as required by AR 345-10).

(d) Non-current records of units to be retired to storage as provided for by paragraph b (1) (c) above, will be shipped in accordance with future directive, to be issued by this Headquarters, establishing a temporary records depot in this Theater. (A (& (D

29. Non-Required personnel in redeployed units - The personnel in all units being directly redeployed should be made to understand that even though circumstances may preclude the immediate release of personnel who might otherwise be considered as "surplus", the readjustment plan contained in War Department Readjustment Regulations 1-1 will be applied to them after arrival at their new overseas destination on the same basis as for other personnel at such destinations (see paragraph 6 and 7, AR 1-1). (A

30. Modification of Authorized Strength of Personnel and Allowances of Equipment

*a. Normally, redeployed units will move to new overseas destination at T/O strength, plus overstrength indicated below, unless modified by the War (A

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Re FEC CL Redeployment Circular #14 (cont'd)

Department Movement Directive and Theater Movement Orders.

*(1) To compensate for normal attrition of personnel during movement, units will move to a new overseas destination with an overstrength not to exceed 2 percent. (A

*(2) An additional overstrength equal to the number of key personnel whose ASnC score is equal to or above the critical score but who cannot be released by reason of operational necessity. However the total overstrength for any unit will not exceed 10% including that authorized by paragraph 3b (1) above. (A

b. It is expected that redeployed units scheduled for direct movement to new overseas theater will be completely equipped with authorized allowances of equipment insofar as practicable prior to embarkation. The supply of shortages of such equipment will be effected in accordance with policies of the theater within policies prescribed by this publication. To facilitate identification of certain classes of equipment, the following categories of such equipment are established. War Department movement directives, and subsequent theater movement orders will provide for the disposition or method of movement of such equipment. (A

(1) Air Observation Section Equipment includes the following equipment for Field Artillery units:

Field Artillery Liaison type airplanes and associated Organization Equipment List

Equipment used for their maintenance

Bags, drop, message

Glasses, flying, sun

Parachutes, complete for air observation section of Field Artillery Units.

(2) General Purpose Motor Vehicles - For purposes of overseas movement, the following are considered general purpose motor vehicles:

Car, 5 passenger, light

Car, 5 passenger, medium

Ambulance, 3/4 ton

Motorcycle

Truck, 1/4 ton

*Truck, 2½ ton, cargo, or dump, with or without winch

Trailers, 1/4, 3/4 or 1-ton, cargo

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Truck, 3/4 ton, carryall, WC, command, w/ or w/o winch

Truck, 1½ ton cargo, or dump, with or without winch

Truck, 4-ton, cargo

Trailers, 250 gallon, water

**Truck, 2½-ton, cargo, SWB, with or without winch

*Truck, 2½ ton, cargo, equipped with second echelon set #7 and Ordnance Maintenance Sets which replace Ordnance Technical Vehicles are general purpose vehicles, but the sets will be removed, packed and shipped as organizational equipment, provided the set is included in authorized allowances of equipment.

**Truck, 2½-ton, cargo, SWB, equipped with Transportation Auxiliaries, to serve as searchlight trucks are considered general purpose vehicles. Such Transportation Auxiliaries are considered a part of the vehicle and will not be removed should such trucks be turned in.

Note: General purpose vehicles of the type listed above which have been adapted to receive special equipment and have been issued as special equipment vehicles (as listed in WD Circular 240, 1944) will be considered special purpose vehicles. However, general purpose vehicles of these types issued as general purpose vehicles and converted locally to accommodate equipment (such as kitchen ranges, radios, machine guns, equipment bins, etc.) will not be considered special purpose or special equipment vehicles.

(3) Combat or Special Purpose Vehicles - The following vehicles are considered combat or special purpose vehicles. Armament and accessories thereto will remain with the vehicles at all times provided they are combat serviceable. This applies whether such equipment is an integral part of the vehicles, included in authorized allowances of equipment for the vehicles, received on the vehicles, or listed in appropriate SNL. All types of the following vehicles are included: (A

Car, scout

Car, Half-track (including mortar and personnel carriers)

Car, armored

Carriage, motor, multiple gun

Carriage, multiple gun

Carriage, motor, gun or howitzer

Carrier, cargo (track laying)

Exploder, mine

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Tanks

Trailer, ammunition

Truck trailer, tank transporter

Vehicle, tank recovery

(4) Ordnance technical vehicles - The following vehicles are considered Ordnance technical vehicles and tools, accessories, and equipment pertaining thereto, as listed in appropriate SNL, will be considered as integral part of the vehicles: (A

Truck, artillery repair

Truck, electrical repair

Truck, general repair

Truck, instrument bench

Truck, machine shop (load A or B)

Truck, small arms repair

Truck, instrument repair (load A)

Truck, Signal Corps repair

(5) Medical assemblages are the medical components of organizational equipment, excluding organizational medical equipment normally issued to individuals, as listed in authorized allowances of equipment for General and Station Hospitals, Hospital Trains, Hospital Ships, Transport Ship and Ambulance Ships. (A

31. Non-Appropriated Funds

a. Procedure - Surplus property will be disposed of as provided in paragraph b below, which is in accordance with MTOUSA Circular Number 62, "Non-Appropriated Funds", 21 April 1945. The custodian will pay all outstanding liabilities and any bank account maintained in the Theater will be closed and a final bank statement will be obtained or arrangements will be made to have it forwarded. Cash will be converted into US Treasurer's checks (see "c" below) and any US Government securities held as investments will be forwarded to and deposited with the Treasury Department (Division of Security, War Bond Section, Office of the Treasury of the United States, Treasury Department, Washington 25, D.C.) for safekeeping and receipts therefor will be filed with fund records, and the fund account records will be closed and audited. (A (& (B

b. Disposition of property - Property, except cash and securities, will be disposed of as follows: (A (& (B

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Headquarters, Special Troops (cont'd)

(1) By sale to other welfare and sundry funds as preferred bidders.

(2) By sale to other purchasers, provided that no military bidder can be found and then only with the approval of the next higher commander.

(3) By transfer to the Special Service Supply officer of the Major Command for reissue to other US Army personnel or by donation to other welfare and sundry funds, or turned over to a salvage officer for disposition, in the event that no purchaser can be found. No property will be deliberately abandoned. A receipt will be taken from the responsible officer who receives such property and will be kept on file for the disposition of the property.

(4) Property which was donated to the fund will not be disposed of without the prior approval of the donor unless the donor is not available. Any property which was donated by the American Red Cross will be returned to it upon its request.

c. Cash - The cash balance will be converted into US Treasurer's checks by presenting the cash to an Army disbursing officer and requesting such checks in any convenient amounts. Not more than ten (10) checks, however, will be requested or issued. Checks will be written in favor of the custodian and not to any individual by name, as shown in the following examples:

Pay to the order of Custodian
Unit Fund
Battery B
36th Field Artillery Bn

Pay to the order of Custodian
Headquarters Fund
26lst Infantry Regt

The notation "Exchange for Cash" will be shown under "Object for which drawn", and the notation "Negotiable only in the United States of America" will not be placed thereon. Treasurer's checks should be cashed prior to the termination of the period of negotiability (explained on the reverse of each check) and issuance of Treasurer's checks of current date requested of the nearest Army disbursing officer. Army disbursing officers are the only authorized facility for converting these funds in the form of Treasury checks into cash. For security reasons no unauthorized facilities will be used.

32. Recreational Equipment, Washing Machines and Orientation Materials

a. Special Service "A" and "B" Kits, as issued, or component items in quantities indicated by this headquarters, will be packed at the home station, boxed and shipped as organizational equipment TAT (To accompany troops). In addition, recreational equipment, radios, phonographs, musical items and public address systems procured by units from appropriated or non-appropriated funds or issued through Special Service channels, may be shipped to the overseas destinations as organizational equipment. Each enlisted individual moving to overseas destinations is authorized to carry on his person or in his authorized baggage, personal items including small games, books, musical instruments, individual athletic items, non-bulky training aids of a sentimental nature, not to exceed seven (7) pounds in total. Unit commanders may authorize individuals to take individually owned portable radios,

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photographic, musical items and other athletic and recreational items in excess of the seven (7) pounds, by packing such equipment at the home station, marking and shipping as organizational equipment TAT. The total recreational items, less "A" and "B" Kits, shipped as organizational equipment will not exceed aggregate weight of five (5) pounds per individual in unit, except that units of ten (10) men or less are allowed up to fifty (50) pounds. Utility equipment (pool tables, furniture, etc.) with the exception of domestic washing machines, household type, procured by units from appropriated or non-appropriated funds will not be taken.

b. All other athletic and recreational equipment accumulated by units which cannot be taken will be turned into the Special Service Supply Officer of the appropriate supply agency. (A (E (B

NOTE: Because of the scarcity of radio and musical instruments, unit commanders are encouraged to take such items within the provisions of this circular.

c. Orientation, information and educational materials in sufficient quantity to conduct orientation en route to new destination will be procured by companies and similar units being directly redeployed through I and E channels and shipped so as to be available during the voyage. Materials such as maps, pamphlets, guide books, and such other orientation materials as are available and appear appropriate will be procured in amounts to be determined by the unit commander, but in no event to exceed 50 pounds for each company or similar organization and 100 pounds for the headquarters of battalions, regiments, or equivalent and higher units. (A (E (B

*33. Data on Settlement of Personal Affairs

*a. Personnel will be urged to adjust or settle all personal affairs and problems prior to further oversea movement, i.e., changes in government life insurance, allotments, family allowances, wills, etc. Particular emphasis will be placed on those matters when personnel have married overseas. In appropriate cases, action will be taken by such personnel in accordance with MTOUSA Letter, File AG 371.2/398 A-O, dated 5 June 1945, subject, "Return of Dependents from Overseas". (Attention is invited to War Department Letter, file, AG 510 dated 23 November 1944, subject, "Return of Dependents from Overseas"). (A (E (B

b. Non-settlement of personal affairs will not act to delay the departure of any individual.

*34. Individual Identification Card

*a. All individual officers and those enlisted men of the Medical Department under movement orders will have in their possession at all times identification cards as prescribed in MTOUSA Circular Number 26, 1945; War Department Circulars Numbers 82, 1944 and 343, 1943, as amended by War Department Circular Number 113, 1944. Prior to departure from training area, all cards or identifications in the possession of commissioned and enlisted personnel, including credentials, travel checks, drivers permits, etc., will be checked to insure that they will in no way disclose any organization indication pertaining either to the bearer or to the countersigning or approving officer. Check also will be made to insure that personnel have the new (current) WD, AGO Form in their possession and that it shows correct grade and Army Serial Number of the individual. (A (E (B

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*b. Requisitions for new cards and reports of lost cards will be made by units to their major command. Major commands will requisition estimated supply of cards needed from Headquarters, PBS, and will render consolidated reports of lost cards to this headquarters. (A (& (B

c. Prior to departure from training areas, unit commanders will insure that identification cards or any similar identifications, credentials, travel checks, driver's permits, etc., in the possession of either commissioned or enlisted personnel in no way disclose any organizational designation pertaining either to the bearer or to the countersigning or approving officer. (A (& (B

35. Organization of detachment: A small detachment will be organized from personnel of the unit, to be designated as detachment, (name of unit). This detachment will be constituted as indicated below. The purpose of the detachment is to take necessary unit records to the assembly stations in the United States and to aid in the establishment of personnel and supply administration thereat. Although this detachment will not be separated from the unit prior to its arrival in the United States, it will not form a part of any reception station group after arrival in the United States. (B

a. Personnel of Detachment

(1) Detachment will consist of a minimum of one (1) officer and, in addition, one (1) or two (2) enlisted men as required. The unit commander will designate the personnel to constitute the detachment.

(2) The officer selected will be preferably of senior grade, thoroughly familiar with the affairs of the unit, and competent to discuss any problems of personnel and supply administration for the unit at the assembly station in the United States. Enlisted personnel may be selected after arrival of the unit at the US port of debarkation from qualified personnel living nearest to the assembly station. (B

b. Duties of the Detachment

(1) The detachment's mission is to establish promptly personnel and supply administration of the unit at assembly station.

(2) The detachment will be prepared to furnish the commander at assembly station information regarding training, personnel and equipment status of unit, the list of remediable physical defects indicated in paragraph 9b (10) above and any other information which will be of assistance in expediting the preparation of the unit for further duty. (B

36. Records, Reports and Rosters

a. Service Records - All service records will be checked for completeness and correctness in accordance with the requirements of TM 12-230 and MTOUSA Redeployment Circular Number 3 (Perfection of Personnel Records). The check sheet required by Section II, MTOUSA Circular Number 12, 1945, will be used and corrective action taken at once on all errors and/or omissions noted in pencil. Whenever necessary, to complete Service Records, personal interview, search of soldier's Qualification Card, and the initiation of (A (& (B

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Hq ETOUSA Redeployment Circular #14 (cont'd)

correspondence will be instituted. In the administrative processing of AAF personnel incident to redeployment, AAF Manual 35-2, "Personnel Processing Manual", March 1945, will be used as a guide except as specifically modified by this Circular.

(1) Inspectors of all units and those from higher echelons will make special checks to insure compliance with paragraph a above.

(2) Inspectors General of the appropriate commands will also make frequent and thorough checks of this phase of administration. (A (B (B

b. Personnel not physically present with unit at the time it moves from the Staging Area to the Port of Embarkation will be transferred to the Staging Area, and Service Records indorsed, and, together with all associated papers and a written report showing status of each individual, delivered to the commanding officer of the Staging Area. Further disposition instructions will be requested from the Base Section Commander. Personnel transferred pursuant to these instructions will be reported on the morning report of the Staging Area, or other appropriate morning report, effective with date of transfer and without regard to EDCIR. (A (B (B

c. Service records and allied papers must be on hand for every man who accompanies the units to the port from the staging area regardless if the unit is moving direct to another theater or to the United States. Service records and allied papers will be kept in field desks or other suitable containers which will be carried by hand and will be readily available at all times. (A (B (B

d. Each officer and enlisted man proceeding by water will carry on his person: (A (B (B

(1) Pay data card, WD AGO Form 77 (Officers) or Soldiers' Individual Pay Records, WD AGO Form 28 (enlisted personnel).

(2) Identification tags (2) worn around the neck.

(3) WD AGO Form 65, Identification Card (Officers) or WD AGO Form 65-10, Identification Card (protected personnel).

(4) Where applicable, WD MD Form 78a, Patients Record of Syphilis Treatment.

(5) WD MD Form 81, Immunization Register (officers and AAF enlisted personnel) or, when available, WD AGO Form 8-117, Immunization Register and Other Medical Data (all personnel).

(6) Personnel on flying status will carry, in addition to the above:

(a) Copy of orders announcing aeronautical rating including AAF Form 8 or 8a - Instrument Pilot Certificate, when appropriate.

(b) Copy of orders authorizing flying status.

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(c) WD Form 61, Immunization Register (enlisted personnel other than AAF) when WD AGO Form 8-117 is not available.

(d) WD AAF Form 121, Individual Issue Record.

(e) AAF Form 206 - Air Crew member physical record card.

e. Personnel moving by air will carry on their person: (AGB

(1) Applicable records as prescribed in subparagraph d above.

(2) WD AGO Form 66-1, 66-2, or 66-3 Qualification Card (officers).

(3) WD AGO Form 20, Soldiers' Qualification Card (enlisted personnel).

(4) WD AGO Form 32, Individual clothing and equipment record (enlisted personnel).

(5) WD AGO Form 24, Service Record (Enlisted personnel, or WD AGO Form 724 for WAC personnel).

f. Records to accompany units moving direct to United States. (B

(1) Personnel Records - The following personnel records, accurate and up-to-date, will be moved with the unit as indicated:

(a) In the personal possession of the individual:

WD AGO Form 66 or 66-1 (Officers' identification card)	Copy of prescription for spectacles.
WD AGO Form 77 (officers' pay data card)	Copy of orders bestowing aeronautical rating.
Records of leave accrued and granted (to be carried by officers, as prescribed in AR 605-115) (record may be in any form desired by the individual)	Copy of orders placing personnel on flying status.
	Individual flight record (WD AAF 5) with allied papers.
WD AGO Form 20 (pay data card for enlisted personnel)	Instrument pilot certificate (AAF 8 or 8a)
WD AGO Form 8-115 (formerly Form 78a) (treatment record; for individuals under treatment for syphilis)	Physical record card (WD AAF 206)
	Copy of orders announcing parachutist and glider rating
WD AGO Form 8-117 (formerly Form 91) (Immunization Register and other medical data)	Copy of orders or certificate placing personnel on parachutist or glider status as required by current regulations.
Identification tags (2)	

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Redeployment Circular #14 (cont'd)

(b) Taken by the proper group leader, to the reception station:

WD AGO Form 66-1, 66-2 or 66-3 (officer and warrant officer qualification card)

WD AGO Form 20 (soldiers qualification card)

WD AGO Form 24 (service record) with allied papers required by current directives (see TM 12-230)

C&E Adjustment Form as prescribed in Circular 72, WD, 1945

WD AGO Form 163 (Adjusted Service Rating Card)

WD AGO Form 8-114 (formerly Form 78) (syphilis register; for individuals under treatment for syphilis)

Note: In the case of flight echelons these records will be taken by each combat crew commander to the port of aerial debarkation; from which they will be shipped to the assembly station.

(c) Taken by the Detachment commander to assembly station: (See paragraph 35 above).

Copy of board proceedings such as reclassification, disposition, AR 615-363 and AR 615-369 proceedings. When applicable such copy will contain indorsement by convening authority and approval of officer having discharge authority.

Copy of Status Report of the unit Summary of bombing (AAF 12-b) (bombardier only).

Standard AAF Medical Statement AAF Individual Training Record (reference AAF letter 50-55)
WD AGO Form 8-116 (Dental Identification Record)

Individual Equipment Issue Record (AAF 121-AAF equipment)

List of physical condition, defects, and other medical data.

g. Each unit will have in its possession two (2) sets of current locator cards from the machine records unit (or statistical control unit) servicing the unit. One (1) set will remain with the organization; the other will be delivered to the Theater Postal Officer upon arrival in Overseas Theater of Command. (A

h. (1) The last Morning Report to be furnished the theater Machine Records Unit servicing the organization on the day of departure will carry the following remark after the last entry: (A (& (B

To depart for_____(destination) at_____(time and place of embarkation) under shipment number_____.

(2) A copy of the passenger list will be attached to the morning report. Final status cards, master organization cards and strength cards will be forwarded by the Theater consolidating machine records unit to the War Department or theater of destination by air courier or other expeditious means.

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i. WD AGO Form 41, (Designation or Change of Relative to be Paid Six (6) Months Gratuity in Case of Death) will be executed by each individual if any change has occurred in the eligibility or permanent address of any beneficiary and will be forwarded by the personnel officer to The Adjutant General, Washington 25, D.C. prior to embarkation. (See AR 600-600) (A (& (B

j. WD AGO Form 43, (Emergency Addressee Card) will be prepared by each individual accompanying the unit moving direct to another Theater. The personnel Officer will check for accuracy and dispose of forms as prescribed in War Department Circular 447, 1944. (A

k. A roster of all personnel who are scheduled to move with units proceeding to the United States will be prepared as follows: (B

(1) Preparation of Rosters

*(a) For all units (except AAF flight echelons and air echelons moving by air) prepare rosters containing the name of the unit and the name, grade, serial number, arm or service, SSN and Adjusted Service Rating Score (when available) and address at which temporary duty for recuperation is desired, of each individual. (See Appendix "O") This roster will divide personnel into groups depending upon the reception stations serving the geographic areas in which are located points to which individuals wish to go for recuperation prior to reporting at assembly station. While each unit will move as an organization, under five (5) digit shipment number and letter, all personnel will be canvassed at present stations to ascertain these desired destinations for recuperation so that the rosters may be prepared by reception station groups in the same manner as for rotation personnel. Personnel will be informed that the destination for recuperation cannot be changed except to alleviate a particular hardship which would adversely affect the individual. Group designations (as indicated in paragraphs 24a (1) and (2) of PRI) will not be assigned to the respective group; the groups will be indicated as "Group 1, Group 2, etc", by placing the proper code number of the reception station, to which each group will be moved after arrival in the United States, after the shipment number and letter assigned to the unit. In this connection see List D of Appendix I, RR 1-2 of 11 April 1945 which has supplanted list contained in paragraph 24a (4) of PRI.

(b) For AAF Flight or air echelons moving by air, prepare one movement order for the entire flight or air echelon of the unit listing each individual in the movement. In addition to the name of the individual, the grade, serial number, SSN, Adjusted Service Rating Score (if available), and desired place of recuperation in the United States will be included. This movement order will serve as a roster at the port of aerial debarkation. Each crew will have twenty(20) copies of this order in its possession upon arrival in the United States

l. Rosters of these types are not required by existing directives for category II units moving direct to another Theater. (A

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Hq ... C. Redeployment Circular #14 (cont'd)

m. Passenger Lists - The commanders of air and water Ports of Embarkation will issue the necessary instructions to Unit Commanders upon arrival at the Staging Area on preparation and distribution of passenger lists, and preparation of personnel shortage reports. (A (B

*37. To provide appropriate details at assembly stations for handling the reception and for assisting in planning the training of units of the size of separate battalions and larger being returned to the control of Army Ground Forces and Army Service Forces in the Zone of Interior, unit commanders will move advance detachments of such units to the United States in accordance with War Department Letter, File AG 370.5 (1 May 45) OB-S-SPIOT-M, dated 10 May 1945, subject: "Advance Detachments of Units Returning to the United States". The primary purpose of these detachments is to make advance preparation for housekeeping, supply and training activities of their parent units after completion of recuperation and arrival at the assembly station in the United States. These Detachments are not to be confused with those required in paragraph 36, above.

38. Check List of Principal Actions for Unit Commanders

The Commander of the Category II Units Ordered Overseas, upon receipt of MTOUSA Warning or Movement Order, will perform the following: (A&B

a. Promptly, upon being ordered to move, accomplish Shipping Data Form, as provided in paragraph 12c. (A&B

b. Assure full compliance with the requirements of paragraph 9 Section II. (A&B

c. Insure that he has copy of proper T/O, T/E, T/O and E or Special List of Equipment as prescribed in movement or warning orders. (Copies may be obtained directly from 2002 Publication Depot). (A (& (B

d. Promptly conduct a shakedown inspection and make an inventory of clothing, supplies and equipment on hand to determine completeness and serviceability. The Base Section or AAF/ATC commander will be called upon for necessary technical assistance in this inspection. (A (& (B

e. Submit Unit Commanders' Shortage Lists as outlined in paragraphs 10b (3) and (4), or Report of Equipment Lists as outlined in paragraph 10c. (A (& (B

f. Clean and turn in to the appropriate supply agency, through normal supply channels, all items in excess of allowances authorized by MTOUSA Movement Order. (A (& (B

g. Insure that shipments of organization equipment packed by the unit are properly and substantially packed and crated, prepared to withstand the rigors incident to shipment overseas, are correctly marked, and that a record is kept of the contents of each container. See Section III and AR 850-5. (A (& (B

*h. Company and similar organization commanders will have in their possession the company property book required by MTOUSA Circular Number 45, 1945. Air Force organizations will make available to the port air officer the squadron copy of its Organization Equipment List. (A (& (B

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USSTAF Redeployment Circular #14 (cont'd)

i. Insure that the custodian of the unit fund disposes of the fund's surplus property and converts its cash into checks, and that the fund is closed and audited in accordance with required procedures. (A (& (B

j. Comply with instructions concerning mail.

k. As directed by the Base Section or AAF/ETO commander, report in person, or by capable representative, to the appropriate port, prepared to accomplish the following: (A (& (B

(1) Furnish information concerning shipments of organizational impedimenta made by the unit.

(2) Furnish to port officials information concerning the relative importance of organizational equipment and maintenance supplies of the unit as a guide in determining the order of shipment and manner of loading. Air Force organizations for which organizational equipment lists are prepared, will make the squadron copy available to the port air officer.

l. Insure that personnel records check lists, see Appendix "K", is properly accomplished for each individual prior to departure from staging area. (A (& (B

m. Insure that sufficient blank forms are available to conduct necessary administrative functions enroute to destination and for a reasonable period after arrival. (A (& (B

*n. Prior to departure of a unit from this Theater all reports of investigation will be reviewed with the end in view of determining that all reports of accidents or incidents which involve injuries to persons or damage to property of other than US military personnel have been forwarded to the nearest US Claims Service office as directed by Circular Number 74, this headquarters, 1944, as changed. Should any report of investigation be found which has not been sent to the US Claims Service, the same will be dispatched as directed by the above circular without delay. (A (& (B

*o. Evacuation of Property by Units - Before evacuation by a unit of a unit installation or property, the unit commander will: (A (& (B

(1) Report the time and date of move to the major command having control of the installation or property in order that a suitable custodian to receive and guard may be designated.

(2) Leave installation or property in a clean and sanitary condition.

(3) Render such assistance as may be practicable to the base section in dismantling installations no longer required.

(4) Obtain a receipt from the custodian showing condition of the installation or property at the time it is evacuated.

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Hq ETOUSA Redeployment Circular #14 (cont'd)

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

GEORGE D. PRICE
Major General, GSC
Chief of Staff

#9 Inclosures:

Appendix "A" - Status Report for (AAF) (AGF) (ASF) Unit Scheduled for Direct Redeployment
Appendix "B" - Status Report for Unit Scheduled for Indirect Redeployment
Appendix "C" - Minimum Essential Equipment (Inter Theater Movement)
Appendix "D" - Minimum Essential Equipment (Movement to United States)
Appendix "E" - Instructions for the Conduct of Screening Type Physical Examinations
Appendix "F-1" - Unit Commanders Shortage List Critical Equipment Section Ordnance
Appendix "F-2" - Unit Commanders Shortage List Non-Critical Equipment Section Signal
Appendix "G" - Consolidated Packing List, Impediments Moved to Port of Embarkation
Appendix "H" - Marking of Duffel Bag
Appendix "I" - Marking of Organizational Equipment
Appendix "J" - Shipping Data Form
Appendix "K" - Personnel Records Check List
Appendix "L" - Processing and Packing Standards
Appendix "M" - Organizational Equipment Flow Chart for Units Redeployed Direct to Another Theater
Appendix "N" - Organizational Equipment Flow Chart for Units Redeployed Through the United States
Appendix "O" - Personnel Poster
*Appendix "P" - Report of Equipment Authorized for Return
*Appendix "Q" - Check List for Unit Commanders for Units Redeployed Direct to Another Theater
*Appendix "R" - Check List for Unit Commanders for Units Redeployed through the United States
*Appendix "S" - Marking and Shipping of Organizational Equipment of AAF Units Redeployed through the United States

DISTRIBUTION:

Z	
15 - TAG	40 - NEPCO (extra)
6 - ETOUSA	5 - 2622 WAC Bn (extra)
2 - CG, ETOUSA	10 - Bonbecatini Trg Area
5 - G-1 (extra)	10 - Florence Trng Area
20 - G-4 (extra)	10 - Francolise Trng Area
4 - QM (extra)	
12 - TcE (extra)	
28 - TG (extra)	
10 - Cml (extra)	

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APPENDIX "A" to MTOUSA
Redeployment Circular
#24, 1945

HEADQUARTERS

Date_____

MEMORANDUM FOR THE ASSISTANT CHIEF OF STAFF, OPERATIONS DIVISION, WAR DEPARTMENT GENERAL STAFF, WASHINGTON (25), D. C.

SUBJECT: Status Report for Unit Scheduled for Direct Redeployment

_____
(Unit Designation)

Status as of_____ White or Negro
(Date)

Shipment Number: Readiness Dates

Personnel:

Impedimenta:

1. Organization and Equipment Data:

a. Organization basis:

T/O & E, T/O or specific allotment No:_____

dated_____with_____changes.

b. (1) Date organized or last reorganized_____

(2) Date arrived overseas_____

(3) Date organized if activated in overseas theater_____

c. Equipment basis:

T/O & E, T/E No:_____

dated_____with_____changes; and/or

SLoE:_____
(File, Date and Subject)

2. Unit Commanding Officer: White or Negro
Name:
Serial No: Rank
Date assumed command_____
Period of service with this unit_____ Efficiency Rating:
Period of service with any other unit of this type_____

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APPENDIX "A"

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3. Strength: *Off **Nurses *WO *Flt O EM Civ Total

a. T/O & E or T/O

b. #Total Authorized by WD if different from T/O & E or T/O (Include specific allotment here)

c. Authorized for this movement by WD M/D including any over strength ##

d. Actual Movement strength.

When applicable indicate male or female.
*Indicate white or negro. **Indicates PT's and HD's.
#Cite WD authorization. ## See paragraph 9a(2) of Annex B.

4. Specialist vacancies which cannot be filled by personnel readiness date with qualified personnel essential to the performance of the unit's primary mission and for which requisition to bring the unit to T/O or authorized WD strength (see paragraph 3a (or 3b if used) above, has been or will be submitted to the WD as prescribed in paragraph 10 of Inclosure No 1 to Annex B.

Number	Grade	%SSN	Number	Grade	%SSN	Number	Grade	%SSN

%SSN used will be the SSN applicable to the MOS
(Continue listings on reverse side or use inclosure if necessary).

5. Length of time personnel have served with unit:

_____%Officers, _____% EM less than one (1) month.
_____%Officers, _____% EM more than one (1) month; less than three months.
_____%Officers, _____% EM more than three (3) months.

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APPENDIX "A" to MTOUSA Redeployment Circular Number 14, 1945 (Page 3)

6. Medical Requirement: Personnel of this unit (have) (have not) been screened in compliance with paragraph 6, Section II, Inclosure No 1 to Annex B, Redeployment Movements. Of the total personnel authorized for this movement by WD T/D, _____% of the officers and _____% of the enlisted men are physically and mentally qualified for further overseas service in an active theater of operations.

7. Training: With due consideration being given to the standards of training prescribed for this type unit prior to its departure from the Zone of Interior for overseas service; to current War Department training directives; to the missions assigned the unit and the assignment and experience of the personnel thereof during overseas service; and to the additional training given in preparing the unit for redeployment, this unit and the individuals, specialists, technicians, crews, sections and teams thereof (are) (are not) qualified in all functions essential to the performance of the unit's primary missions in an active theater of operations. (If the unit or any of the individuals or elements thereof are not completely qualified, indicate below the deficiencies in detail and the type and amount of additional essential training required in such a manner that the information provided can be used as a basis for subsequent training plans.)

8. Firing:

a. Status of qualification firing with individual weapons is as follows:

Type of Weapons	No. so Armed	No who have fired	Course Fired	Per cent Qualified

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APPENDIX "A" (Cont'd)

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b. Status of firing with crew-served weapons is as follows:

Type of Weapon	No. of Such Crews	No. of Crews who have Fired	Course Fired	Percent Qualified (if applicable)

c. Status of familiarization firing: The following percentages of assigned personnel have not fired within the past 12 months familiarization courses with the following types of weapons with which at least 10% of the unit is armed.

Type of Weapon	Per cent Not Fired

9. Equipment authorized the unit for the movement is complete and combat serviceable except as indicated in Inclosure A (information copy of MTOUSA unit Shortage List prepared and submitted in accordance with paragraph 11 of Inclosure No. 1 to Annex B). (Note: See paragraph 10c(4) MTOUSA Redeployment Circular No. 14).

10. Assigned Missions: This unit performed primary missions consistent with the basic purpose for which organized for ____ months. Indicate any inconsistent missions which the unit was assigned and the periods of performance.

11. Summary: This unit (will) (will not) be qualified to perform all phases of its primary missions by the personnel readiness date. If the unit will not be fully qualified, indicate below the reasons therefore.

FOR THE COMMANDING GENERAL,_____:

Distribution:
1. ACoS, OPD, WDGS (original and 1 copy)
2. Commander of Theater of Destination - 1 copy

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A P P E N D I X "B" to Hq USA Redeployment Circular #14

HEADQUARTERS

Date_____

MEMORANDUM FOR THE ASSISTANT CHIEF OF STAFF, OPERATIONS DIVISION, WAR DEPARTMENT GENERAL STAFF, WASHINGTON 25, D. C.

SUBJECT: Status Report for Unit Schedule for Indirect Redeployment

_____
(Unit Designation)

Status as of_____ White or Negro
(Date)

Shipment Number: Readiness Dates Personnel:

Impedimenta:

1. Organization and Equipment Data:

a. Organization basis:

T/O & E, T/O or specific allotment No:_____

dated_____with_____changes.

b. (1) Date organized or last reorganized_____

(2) Date arrived overseas_____

(3) Date organized if activated in overseas theater_____

c. Equipment basis:

T/O & E, T/E No:_____

dated_____with_____changes; and/or

SLoE_____
(File, Date and Subject)

2. Unit Commanding Officer: White or Negro

Name Rank:

Serial No: Efficiency Rating:

Date assumed command_____

Period of service with this unit_____

Period of service with any other unit of this type_____

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APPENDIX "B" To Hq MTOUSA Redeployment Circular #14 (Cont'd)

3. Strength:

	*Off	**Nurses	*WO	*Flt O	EM	Civ	Total
a. T/O & E or T/O							
b. #Total authorized by WD if different from T/O & E or T/O (Include specfic allotment here).							
c. Authorized for this movement by WD M/D ineluding any overstrength##							
d. Actual movement strength							

When applicable indicate male or female.
*Indicate white or negro. **Includes PT's and HD's.
#Cite WD authorization. ##See paragraph 12a (2) of Annex B. (Note: See paragraph 30 of MTOUSA Redeployment Circular No. 14).

4. Specialist vacancies which cannot be filled by personnel readiness date with qualified personnel essential to the performance of the unit's primary mission and for which requisition, to bring the unit to T/O or authorized WD strength (see paragraph 3a (or 3 b if used) above, will have to be submitted upon arrival of the unit in the United States.

Number	Grade	%SSN	Number	Grade	%SSN	Number	Grade	%SSN

%SSN used will be the SSN applicable to the MOS.
(Continue listings on reverse side or use inclosure if necessary).

5. Length of time personnel have served with unit:

_____% Officers,_____% EM less than one (1) month
_____% Officers,_____% EM more than one (1) month; less than three months
_____% Officers,_____% EM more than three (3) months.

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APPENDIX "B" (cont'd)

6. Medical Requirement: Personnel of this unit (have) (have not) been screened in compliance with paragraph 6, Section II, Inclosure No. 1 to Annex B, Redeployment Movements. Of the total personnel authorized for this movement by WD M/D, _____% of the officers and _____% of the enlisted men are physically and mentally qualified for further overseas service in an active theater of operations.

7. Training: With due consideration being given to the standards of training prescribed for this type unit prior to its departure from the Zone of Interior for overseas service; to current War Department training directives; to the missions assigned the unit and the assignment and experience of the personnel thereof during overseas service; and to the additional training given in preparing the unit for redeployment, this unit and the individuals, specialists, technicians, crews, sections and teams thereof (are)(are not) qualified in all functions essential to the performance of the unit's primary missions in an active theater of operations. (If the unit or any of the individuals or elements thereof are not completely qualified, indicate below the deficiencies in detail and the type and amount of additional essential training required in such a manner that the information provided can be used as a basis for subsequent training plans.)

8. Firing:

a. Status of qualification firing with individual weapons is as follows:

Type of Weapons	No. so Armed	No. who have fired	Course Fired	Per cent Qualified

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APPENDIX "B" to Hq MTOUSA Redeployment Circular #14 (cont'd)

b. Status of firing with crew-served weapons is as follows:

Type of Weapon	No. of Such Crews	No. of Crews Who Have Fired	Course Fired	Per cent Qualified (if applicable)

c. Status of familiarization firing: The following percentages of assigned personnel have not fired within the past 12 months familiarization courses with the following types of weapons with which at least 10% of the unit is armed.

Type of Weapon	Per cent Not Fired

9. Equipment: All equipment authorized the unit for the movement is suitable and serviceable for training, with combat serviceable substituted where available. "Report of Equipment Authorized for Return," has been submitted in accordance with Circular 73, WD, 1945. (Note: See paragraph 10d (3) MTOUSA Redeployment Circular No. 14)

10. Assigned Missions: This unit performed primary missions consistent with the basic purpose for which organized for _____months. Indicate any inconsistent missions which the unit was assigned and the periods of performance.

11. Summary: This unit (will) (will not) be qualified to perform all phases of its primary missions by the personnel readiness date. If the unit will not be fully qualified, indicate below the reasons therefore.

FOR THE COMMANDING GENERAL, _____:

Distribution:
1. ACoS, OPD, WDGS (original and 1 copy)
2. CG of Major Command concerned - 2 copies

APPENDIX "B"
(cont'd)

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APPENDIX "C" to MTOUSA Redeployment Circular #14.

MINIMUM ESSENTIAL EQUIPMENT

1. a. Personnel will be issued clothing and individual equipment within the allowances prescribed in Table of Equipment No. 21, 1 January 1945, as prescribed or modified in each case by the Overseas Movement Orders of the unit.

b. Each unit will be furnished organizational equipment in accordance with the Table of Equipment prescribed in the Overseas Movement Orders of the unit.

c. The following items of individual and organizational equipment, if authorized by and in the amounts authorized by the Table of Equipment of the unit, constitute minimum essential equipment and will accompany the unit to overseas destination. Additional items falling within the limitations of MEE will accompany the unit, if directed in Overseas Movement Order.

2. ARMY AIR FORCES

Bag, assembly-flyers' clothing, Type B-4.
Bag, aviator's kit.
Glasses, flying, sun (AAF units only).
Goggles, assembly, flying.
Goggles, flying, winter and summer.
Headsets.
Helmet; flying; summer
Helmet; flying, intermediate.
Jacket; flying, winter, (AGF units only).
Jacket, flying, intermediate.
Kit; bombardier.
Kit; navigation, celestial.
Kit, navigation, pilot.
Mask, oxygen.
Microphone.
Shoes, flying, winter.
Suit, flying, summer.
Toolkits of the type normally issued to individuals.
Trousers, flying, intermediate.
Vest, life preserver.
Watch, wrist.
Additional authorized items listed in the appropriate itemized Baggage Lists (IBL'S) - specified in movement orders.

3. CHEMICAL WARFARE SERVICE

*Covers, protective, individual (QM Item).
Eyeshields, M1.
Impregnite, shoe, M1 (8 oz. can)*
Kit, ointment, protective, M5.
Kit, repair, gas mask, universal.
Mask, gas.

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* *To be carried in duffel bags of enlisted personnel and hand baggage of officers. All other items, except Kit, Repair, Gas Mask, Universal, M8, will be carried in the pockets provided in the gas mask carrier.

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APPENDIX "C" to ETOUSA Redeployment Circular #14 (Page 2)

4. ENGINEER

Compass, wrist, liquid-filled.
Compass, lensatic, luminous dial type.
Knife, pocket, Engineer, 4 blade, w/clevis.

5. MEDICAL

Brassard, Geneva Convention.
Chest, medical, 1 and 2.
Chest, flight, service, complete.
Chest, ID No 60. (SURG)
Kit, Dental (officer; pvt).
Kit, medical, (officer, NCO, pvt).
Kit, medical, parachutist.
Kit, suction, snake bite.
Kit, veterinary (officer; NCO; pvt).
Packet, first-aid.

6. ORDNANCE

Binoculars.
Clock, message center.
Knife, trench, M3, with scabbard (or bayonet knife, M4, when authorized to replace the knife, trench, M3). (See paragraph 10 below).
Shotgun, riot type.
Watch, pocket or wrist.
Organizational spare parts, tools, and equipment for individual weapons (in addition to accessories).
Individual weapons (carbines, rifles, automatic rifles, pistols, submachine guns), with accessories.
Tool kits of the type normally issued to individuals.

7. QUARTERMASTER

T/E 21 clothing and equipment.
Axe, intrenching, w/handle and carrier.
*Axe, handled, chopping, single bit, 4-lb. (See paragraph 12 below).
Bag, carrying, ammunition.
Bag, money, leather.
Bag, canvas, water, sterilizing c/w cover and hanger.
Bar, insect, field.
Bucket, 14-qt., general purpose.
Can, water, 5-gal (50 per cent of authorized allowance).
Can, corrugated.
Case, brief, leather.
Case, canvas, dispatch.
Case, carrying, map.
Chest, record, fiber.
Desk, field, fiber, w/necessary office supplies (QM items only).
Drum, inflamable liquid (gasoline) steel (empty) w/carrying handle, capacity 6 gal. (for field ranges only).
Flags (including colors, standards and guidons).

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APPENDIX "C" to MTOUSA Redeployment Circular #14 (page 3)

Glasses, sun.
Heater, immersion type for cans, corrugated (authorized substitute heater, water, for range, field).
Insect repellant.
Kit, repair (for field range).
Lantern, gasoline or kerosene.
Machete, 18-inch, w/sheath.
Machine, coin counting.
Machine, computing, listing and nonlisting.
Machine, duplicating, spirit, stencil or gelatin process.
Machine, embossing, complete w/plate and roller.
Machine, numbering.
Machine, paper-fastening, lever or plunger type, wire staple, performed light duty.
Machine, stencil cutting, 1-inch non-adjusting.
Musical instruments, band.
Outfit, chaplain.
Outfit, officers' mess, complete.
Perforator.
*Pick, handled, railroad, 6 to 7 lb. or mattock, handled, pick, type II, class F, 5 lb. (See paragraph 12 below).
Pick, mattock, intrenching, w/handle and carrier.
Plates, distinguishing, auto.
Range, field, complete with authorized accessories.
Roll, commissary, complete, or chest commissary (as authorized).
Ruler, office, 18-inch.
Safe, field, key lock or combination lock.
*Screen, latrine, od, complete w/pins and poles. (See paragraph 12 below.)
Seal official.
Selector, qualification card.
Sharpener, office, pencil.
Shears, office, bankers, 9-inch.
*Shovel, GP, D-handled, strapback, round point, No 2 (See paragraph 12 below).
Shovel, intrenching, w/carrier.
Sling, color web, od.
Stamp, rubber, official.
Stamp, time recording.
Stencil outfits, complete w/figures and letters.
Stone, sharpening, hand, for machetes.
Stylus, ball point.
Stylus, medium loop.
*Tent, kitchen, flyproof. (See paragraph 12 below.)
*Tent, squad. (See paragraph 12 below.)
Tool kit, (w/tools), band instrument repair (brass and woodwind).
Tool kits, of the type normally issued to individuals.
Tool set (w/tools) carpenters, No 1 or No 2.
Trumpet, G, w/slide to F.
Typewriter, portable and non-portable (QM items only).
Whistle, thunderer.

*See paragraph 12 below for the quantity of this item to accompany units as Minimum Essential Equipment.

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8. SIGNAL

Cryptographic equipment (set for Div, Corps, and Army).
Flashlight, TL-122.
Telephone, field, WES () (2 only per company or similar unit).
Wire, field (1 mile only, W110 w/reel per company or similar unit).

9. RECORDS AND REFERENCE MATERIAL

This material will be reduced to minimum essential items, including the following:

*Company or similar unit

Army Regulations (as prescribed in AR 310-200)
Company Punishment Record (applicable to men actually present only).
Council Book (with vouchers from the date of last inspection by an inspector general only.)
Daily Sick Report (preceding 6 months only).
Duty Rosters (preceding 3 months month).
Morning Reports (preceding 6 months only).
Orders, company (essential current orders only).
Property Book (all).
SNL'S, ASF catalogs, as necessary.
T/O & E's, T/O's, T/E's, or SLOE's as necessary.
Complete file of essential training literature, including but not limited to Technical and Field Manuals.
Essential documents, circulars, and bulletins.

Regimental separate battalion or similar headquarters, personnel officer. (See paragraph 36c for disposition of personnel records when traveling by air).
Army Regulations (as prescribed in AR 310-200).
Extracts from Service Records (for former members of organizations who have been transferred, discharged, etc).
Officer and Warrant Officer Qualification Card, WD AGO Form 66-1, 66-2 and 66-3.
Pay Rolls and Pay Vouchers, retained copies (preceding 6 months).
Service Records, with authorizations of Class B allotments for purchase of War Savings Bonds, WD AGO Form 29-6, and other documents which are attached to the Service Record as provided in TM 12-230.
Soldiers Qualification Card, WD AGO Form 20.

Regimental or similar headquarters, Adjutant.

Army Regulations (as prescribed in AR 310-200).
Directives, current only.
Message Center Log.
Orders, regimental, file.
T/O & E's as necessary.
Essential documents, circulars and bulletins.

*When moving as a separate organization, also see records prescribed for the personnel officer of regimental or similar headquarters.

APPENDIX "C" (Cont'd)

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10. MISCELLANEOUS

Investigative equipment for CIC detachments.
Training aids (not to exceed 200 pounds, per company or similar organizations, See Circular 157 WD AA).
Two pounds per individual of emergency expendable supplies, including cleaning and preserving materials, in accordance with the provisions of Circular 55 WD AA.

11. This paragraph is specific authorization for the issue at the port of aerial embarkation of one knife, trench, M3, with scabbard, or the bayonet knife, M4, when authorized to replace the knife, trench, M3, for individuals moving overseas by air (except chaplains and medical personnel) when such authorization is not provided.

12. The quantity of the items marked with an asterisk (*) in paragraph 7 of this appendix, to accompany units as Minimum Essential Equipment is prescribed below. This paragraph is specific authorization for issue of the following items when such authorization is not otherwise provided.

a. Each company or similar organization which is authorized cooking facilities for its overseas movement is authorized one each of the items listed below, when placed under overseas movement orders. Each such company or similar organization consisting of more than 250 individuals (for example, a 1,000 bed hospital) is authorized one each of these items for each 250 individuals, or major fraction thereof.

(1) Tent, kitchen, flyproof (fly, tent, wall, large, will be issued pending availability of tent, kitchen flyproof).

(2) Screen, latrine.

(3) Tent, squad (tent, pyramidal, od, w/pins and poles to be issued until exhausted.)

(4) Ax, with handle.

(5) Pick or pick mattock, with handle.

(6) Shovel.

b. Each company or similar organization of 30 or more individuals which is not authorized cooking facilities for its overseas movement is authorized one each of the items listed below, when placed under movement orders. Each such company or similar organization consisting of 150 or more individuals is authorized in addition to these items, one tent, squad (tent, pyramidal, od, w/pins and poles, to be issued until exhausted.)

(1) Screen, latrine.

(2) Ax, with handle.

(3) Pick or pick mattock, with handle.

(4) Shovel.

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APPENDIX "C" to MTOUSA Redeployment Circular #14, 43 (Page 6) 12

c. Each company or similar organization to which female personnel are assigned or attached is authorized one screen, latrine, in addition to the tentage authorized by a and b above.

13. Special Measurement Clothing.

a. Prior to departure of a unit for direct redeployment requisitions for maintenance requirements for a period of 6 months for special measurement clothing, including special measurement leather footwear, for personnel of the unit will be submitted to the United States port of embarkation responsible for the supply of the theater of destination, by the unit commander through channels to Headquarters MTOUSA for forwarding.

b. For each enlisted man requiring special measurement leather footwear, such units will have, either available in the unit for issue or on order, that part of authorized allowance of such special measurement leather footwear which is in excess of the quantity authorized to be in the possession of such individuals. (See T/E 21 and AR 615-40).

c. Items referred to in a and b above, received after the departure of the unit will be shipped to the individuals concerned at the APO address of the unit in the theater of destination.

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APPENDIX "D" to MTOUSA Redeployment Circular #14.

MINIMUM ESSENTIAL EQUIPMENT

(Movement to United States)

*1. Personnel will be issued clothing and individual equipment within the allowances prescribed in WD Circular 72, 1945, except as modified in special cases by Movement Orders of the unit. Clothing and equipment accounts will be adjusted in accordance with the C and E Adjustment Form prescribed in WD Circular 72, 1945.

*2. In the case of units returning to the United States for redeployment or for reversion to the strategic reserve, remaining items of combat serviceable clothing and individual equipment, in the possession of units and authorized in the Column of T/E 21, 1 January 1945 (Mandatory Allowances only), under which the unit is equipped, will be packed, marked and shipped with other unit impedimenta. Only items authorized in WD Circular 72, 1945 will be in the possession of individuals at time of movement.

*3. Only the following items of organizational equipment, within authorized allowance of the unit (T/O & E), including organizational discretionary items, are authorized for any unit returning to the United States, except where additional items are specifically authorized in Movement Orders of the Unit.

a. Organizational equipment normally issued to individuals.

Brassards
Flashlight, TL-122
Flying clothing and equipment
Trumpet, d, w/slide to F
Whistle, thunderer.

b. Administrative equipment.

Bag, money, leather
Case, brief, leather
Case, canvas, dispatch
Chest, flight, service, complete
Chest, medical, 1 and 2 (Optional)
Chest, record, fiber
*Desk, field, fiber, w/necessary office supplies (QM Items only).
Kit, barber, w/case
Kit, dental (Officers;pvts).
Kit, medical (Officers; NCOs; pvts.)
Machine, computing, listing and non-listing.
Machine, duplication, spirit or stencil process
Machine, numbering
Machine, paper fastening, wire staples
Outfits, chaplain
Perforator
Ruler, office, 18-inch
Safe, field, key lock
Seal, official
Selectory qualification card
Sharpener, office, pencil
Sling, color, web, rod
Stamp, rubber, official

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Stamp, time recording
Stylus, medium loop
Typewriters, portable and non-portable.

c. To be packed, marked and shipped by the unit as organizational impedimenta.

Individual weapons, with accessories therefor
Gas masks, only when fitted with eyeglasses, gas mask, M1 spectacle
AAF kits issued to individuals in accordance with T.O. 00-30 Series
&
Helmet, steel with liner
Other items if directed by Movement Orders.
Publications and reference material (such as Army Regulations, WD Circulars, SNL's, Training Manuals, etc.)
Small arms repair kits.
Training aids not to exceed 200 lbs per company or similar unit.

d. Expendable supplies such as the items listed below as authorized depending upon the estimated length of journey and the strength of the unit concerned.

*Allowances of these items are prescribed in ASF Catalog QM-4 and the ASF Catalog SIG 4-1. Expendable supplies will not exceed in weight 2 pounds per individual in each unit.

Blank forms
C and P materials
Clips, paper
Envelopes
Folders, manila
Paper, bond
Paper, carbon
Paper, onionskin
Pencils.

e. Individual Arms

(1) Individual arms as prescribed in (3) above will accompany units returning to the United States for redeployment or for reversion to the strategic reserve.

(2) Only individual arms necessary for possible guard duty while aboard a transport will accompany units returning to the United States for demobilization.

APPENDIX "D" (Cont'd)

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RESTRICTED

APPENDIX "E" to MTOUSA
Redeployment Circular
Number 14, 1945

Instructions for the Conduct of Screening Type Physical Examinations
(See Paragraph 9)

1. The following procedure will be used in conducting the screening type physical examination referred to in paragraph 9:

a. General Instructions.

(1) Officers and enlisted personnel will be examined in separate groups.

(2) A medical history will be obtained on each individual, covering such data as serious illness, injuries, or operations since entering the service. Further specific inquiry should be made if subjective symptoms or other evidence of disease warrant. When indicated appropriate special examination or laboratory procedures such as X-ray or serology may be accomplished in order to confirm or negate physical or mental defects suspected as a result of date furnished in the medical history.

(3) The eyes and ears will be tested routinely for visual and auditory acuity.

(4) X-rays, blood serology and other special studies will not be made routinely. If physical findings or the medical history indicate their need, however, such procedures will be carried out.

(5) In order that extended periods of observation of the individual's physical condition and performance in the field might be given due consideration, in the interpretation of the physical findings of the examination and to conserve personnel, medical and dental officers assigned or attached to, or normally serving the unit being examined will perform the examinations insofar as practicable.

b. The Unit Commander will be responsible for:

(1) Entering the name, grade, serial number and age on WD AGO Form Number 63, worksheet, in the case of officers, and the WD AGO Form Number 91, worksheet, in the case of enlisted personnel.

(2) Forwarding to the medical examiner the worksheets referred to in (1) above, WD AGO Form 66-1, 66-2, or 66-3, in the case of officers and WD AGO Form 20 in the case of enlisted personnel.

c. The medical examiner will be responsible for:

(1) Rendering a decision as to whether the individual is or is not physically qualified for further overseas service.

(2) Completing the profile serial on the worksheet in the case of all enlisted personnel.

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(3) Recording briefly in non-technical language the physical defect and the limitations in assignment which it creates.

(4) Recording the results of the physical examination on the worksheets. It is not contemplated that each item on the worksheets will be completed routinely. Appropriate remarks will be recorded only when in the opinion of the examiner, such items should be made a part of the record in order to determine the individual's physical fitness for general or limited military duty or to assist in accomplishing a proper profile serial for enlisted personnel.

(5) Forwarding to the unit commander the completed worksheets and the qualification cards.

*d. In the case of enlisted men the unit commander will be responsible for transcribing the profile serial and date under item 23, on the WD AGO Form 20 (Example: 211211, 20 May 1945). He will in addition be responsible for the required transcription from the worksheet in non-technical language of any defect and the limitations on assignment which it creates, to the WD AGO Forms 20 and 24. The worksheets will then be inserted in the WD AGO Form 24.

*d. In the case of officer personnel, the unit commander will be responsible for the required transciption from the worksheet in non-technical language of any defect and the limitations on assignment which it creates to the applicable WD AGO Form 66-1, 66-2, or 66-3, and the retaining of the worksheet with the applicable form.

*2. The attention of all concerned is directed to paragraph 9 b (1), MTOUSA Redeployment Circular Number 14. The ability of an individual to perform his military duties must be given due consideration in determining his physical fitness for further overseas service. In general, those individuals who have performed their duties satisfactorily will accompany their units unless they have defects which are subject to complication or aggravation by further overseas service.

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RESTRICTED

APPENDIX "F-1" to MTOUSA
Redeployment Circular
Number 14, 1945

UNIT COMMANDERS SHORTAGE LIST
CRITICAL EQUIPMENT SECTION
ORDNANCE

265th Inf. 1 June 1945
Shipment Number: R1234-A
Based on: T/O & E, 7-11 to 7-14 inclusive and 7-16 to 7-19 inclusive 28 Feb 1944 with 2 changes.
Impediments readiness date: 1 July 1945.
*

1. I certify that all authorized items of equipment are on hand, in combat serviceable condition, except as listed below.

*

JOHN J. JONES
Colonel, Inf.

Item No.	Stock No.	Nomenclature and model	Unit	Allowance	On hand	Shortage	
1		Launcher, Rocket 2.36" M9A1	ea	112	0	47	
2		Launcher, Rocket 2.36" M9	ea	0	(a)65	(a)	
3		Finder, Range M9A1	ea	6	2	4	Full use be made of authorized substitutes
4		Howitzer, 105-mm M3, SB with carriage, M3	ea	6	3	3	
5		Mortar, 81-mm M1 with mount M1	ea	18	13	5	

Note that there are no stock numbers to be entered for those particular items

(a) Authorized substitute included in amount of authorized item on hand.

(DO NOT LIST ANY T/E 21 ITEMS, ACCESSORIES, OR MISSING PARTS OF SETS)

(Shortage lists to be classified *RESTRICTED when submitted)

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RESTRICTED

APPENDIX "F-2" to MTOUSA
Redeployment Circular
Number 14, 1945

UNIT COMMANDERS SHORTAGE LIST
*NON-CRITICAL EQUIPMENT SECTION
SIGNAL

1 July 1945

265th Inf.
Shipment Number: R5678-B
Based on: SLOE, SPX 400 (28 Feb 44) OB-S-SPX100-M, 28 February 1944 and 2 changes.
Impedimenta readiness date: 1 July 1945
*

The following list has been examined by me and is forwarded.

1. I certify that all authorized items of equipment are on hand, in combat serviceable condition except as listed below.

*

R. F. GREENE
Colonel, FA,

Item No.	Stock No.	Nomenclature and model	Unit	Allowance	On Hand	Shortage
1.	6A3550	Panel set #P50	ea	112	100	12
2.	6Q28205	Climbers LC5	ea	18	10	8

(DO NOT LIST ANY T/E 21 ITEMS, ACCESSORIES, OR MISSING PARTS OF SETS).

(Shortage Lists to be classified
*RESTRICTED when submitted)

RESTRICTED

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RESTRICTED

APPENDIX "C" to MTOUSA Redeployment Circular Number 14, 1945.

CONSOLIDATED PACKING LIST, IMPEDIMENTA MOVED TO PORT OF EMBARKATION

SHIPMENT R1234-B
CONSOLIDATED PACKING LIST

SHIPPED TO: PORT TRANS O
MARSEILLES PE
MARSEILLES, FRANCE

(assembly area)
Identifying Letter - "c"

IMPEDIMENTA MOVED TO PORT (EXCEPT PROPERTY WORN OR CARRIED BY INDIVIDUALS)

PKS. NO.	SET NUMBER	TYPE OF PACKAGE	QUANTITY AND ITEM	WEIGHT	CUBE	DATE SHIPPED	INIT. AND NO. CAR OR TRUCK	VESS
C1		Box	Message Center Pads & Forms	158	4	15 Jun 45	PL&N 73456	(1)
C2		"	Chest & Message Center Equipment	176	5	"	"	
C3		"	Message Center Equipment	187	9	"	"	
C4		"	Message Center Equip. Chest BC-5	194	7	"	"	
C5		"	Radio Equipment	151	8	"	"	
C6		"	1 ea Typewriter	51	3	"	"	
C7		"	Heater, Immersion Type	130	8	"	"	
C8		"	Radio Equipment	203	11	"	"	
C9		"	Linaman's Table & Repair Equipment	150	8	"	"	
C10		"	Chemical Warfare Equipment	124	6	"	"	
C11		"	Power Unit PE-75	420	16	"	"	
C12		"	1 ea Range, Field M-1937	400	17	"	"	
* * *

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STRICTED APPENDIX "C" to MTOUSA Redeployment Circular Number 14, 1945.

CONSOLIDATED PACKING LIST, IMPEDIMENTA MOVED TO PORT OF EMBARKATION

SHIPMENT R1234-E
CONSOLIDATED PACKING LIST

SHIPPED TO: PORT TRANS O
MARSEILLES PE
MARSEILLES, FRANCE

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(mbly area)
tifying Letter - "c"

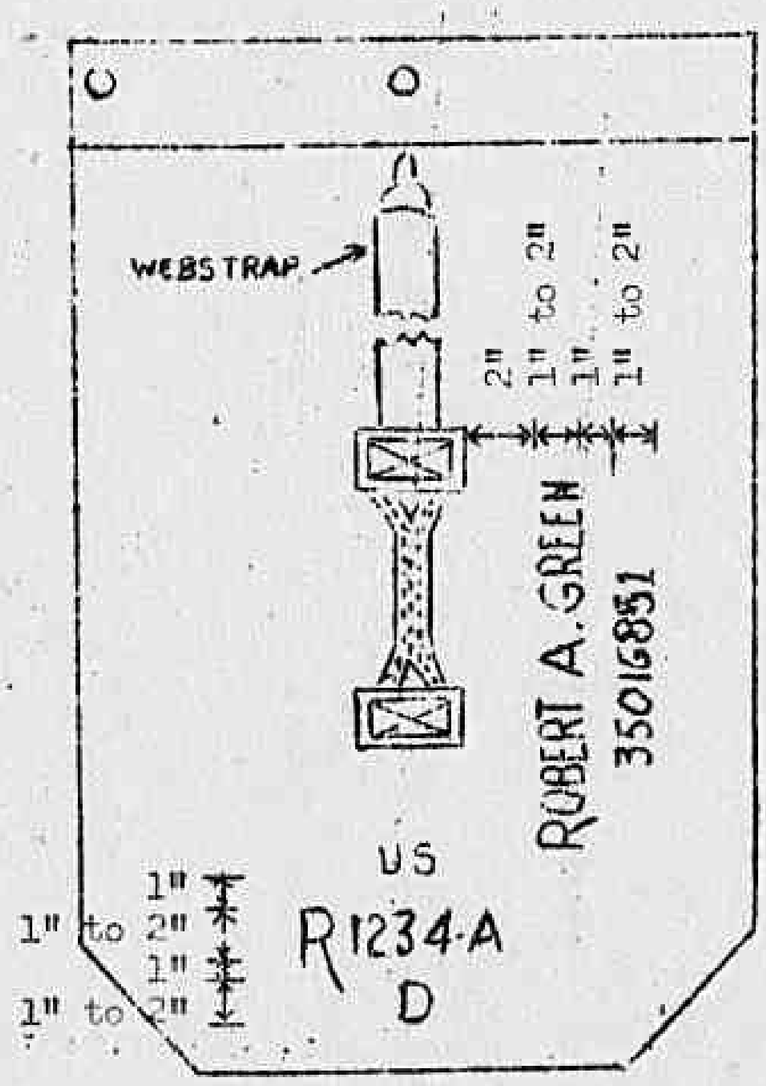
IMPEDIMENTA MOVED TO PORT (EXCEPT PROPERTY WORN OR CARRIED BY INDIVIDUALS)

SET NUMBER	TYPE OF PACKAGE	QUANTITY AND ITEM	WEIGHT	CUBE	DATE SHIPPED	INIT. AND NO. CAR OR TRUCK	VESSEL
	Box	Message Center Pads & Forms	158	4	15 Jun 45	PL&N 73456	(1)
	"	Chest & Message Center Equipment	176	5	"	"	
	"	Message Center Equipment	187	9	"	"	
	"	Message Center Equip. Chest BC-5	194	7	"	"	
	"	Radio Equipment	151	8	"	"	
	"	1 ea Typewriter	51	3	"	"	
	"	Heater, Immersion Type	130	8	"	"	
	"	Radio Equipment	203	11	"	"	
	"	Lineman's Table & Repair Equipment	150	8	"	"	
	"	Chemical Warfare Equipment	124	6	"	"	
	"	Power Unit PE-75	420	16	"	"	
	"	1 ea Bongo, Field M-1937	400	17	"	"	
* * *

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APPENDIX "B" to USARSA Redeployment Circular #14

MARKING OF DUFFEL BAG



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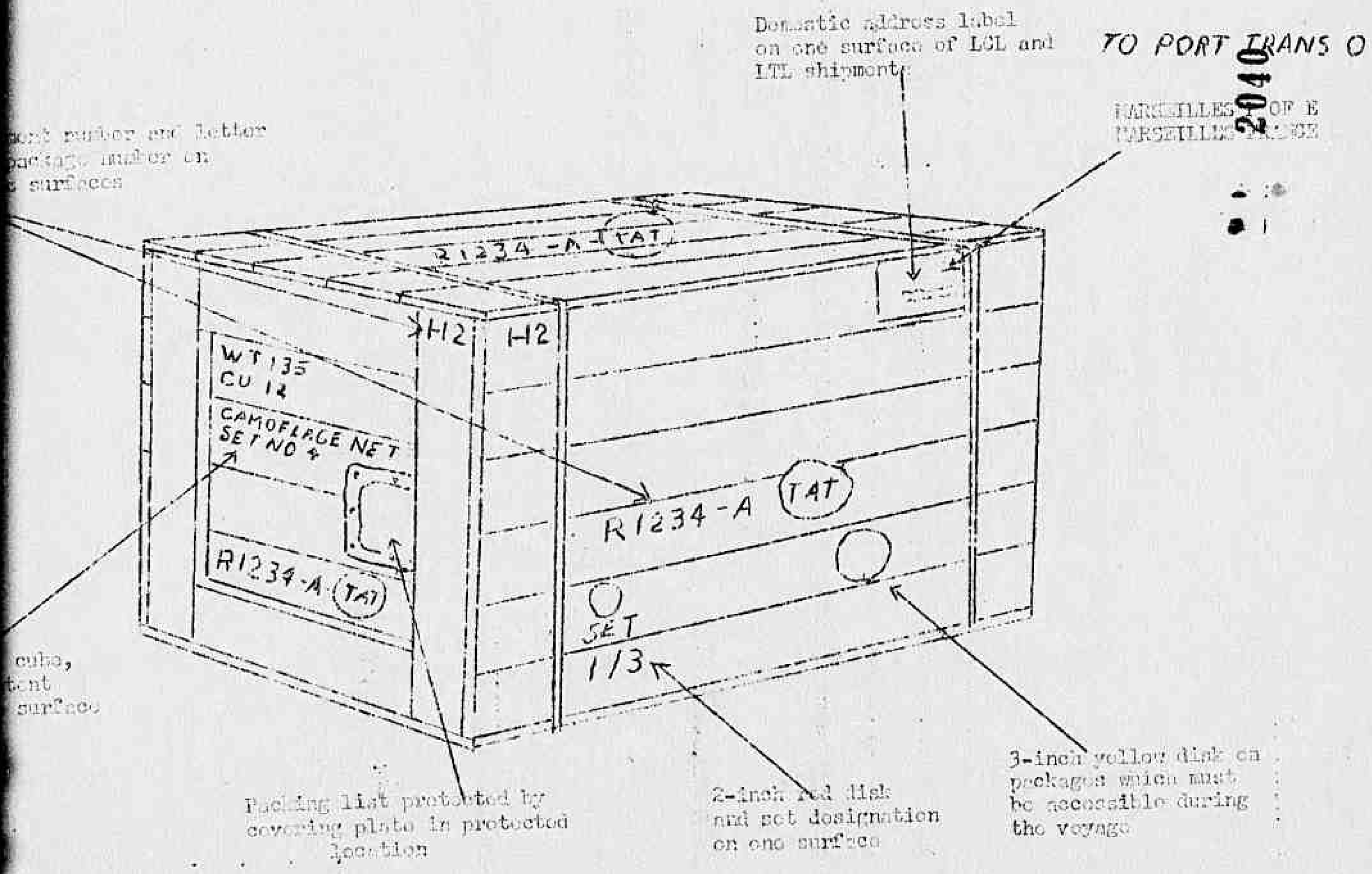
APPENDIX "I" to HDQUSA Redeployment Circular #14

MARKING OF ORGANIZATIONAL EQUIPMENT

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APPENDIX "I" to ETOUSA Redeployment Circular #34

MARKING OF ORGANIZATIONAL EQUIPMENT



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APPENDIX "J" to MTOUSA
Redeployment Circular
Number 14, 1945

SHIPPING DATA FORM

PERSONNEL

Date_____ Unit_____ Parent Org _____ Base Section____

Shipment #	Unit Designation	Location	T/O	Off.	Nurses	W.O.	E.M.	Total

Organizational Equipment

WT - Tons (2240 lbs) Cubic Feet

Note: 1. This will include only organizational equipment LESS VEHICLES and equipment loaded therein.

2. Indicate exact Wt. and Meas. for each box or crate exceeding five tons.

V E H I C L E S

No. of Vehicles Type and Make

1.

2.

3.

4.

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RESTRICTED APPENDIX "F" to MTOUSA Redeployment Cir Per Number 14, 1945

PERSONNEL RECORDS CHECK LIST
(To be inclosed in Records Jacket or similar container) Date
(Shipping agency Issuing Orders)

LAST NAME FIRST NAME INITIAL GRADE ASN

BRANCH OF SERVICE FORMER ORGANIZATION

CATEGORY DATE PROCESSED

	QMHQ	Co	Ft.	IS	AS
ALL OFFICERS					
ID Card (WDAGO 65 or 65-1) (Carried on Person)					
Qualification Card (WDAGO 65-1, 65-2, 65-3)					
Pay Data Card (WDAGO 77) (Carried on Person)					
Record of Leave (AR 605-115)					
ALL ENLISTED PERSONNEL					
Soldier's Classification & Qualification Card (WDAGO 20)					
Service Record (WDAGO 24) with allied papers					
Pay Data Card (WDAGO 26) (Carried on Person)					
*Claim & Adjustment Form for Indiv Clo & Equip (Cir. WD, 72/45)					
Adjusted Service Rating Card (WDAGO 100)					
ALL PERSONNEL					
Syphilis Register AGO 8-114 (Formerly MD-75) if applicable					
Syphilis Treatment Record WDAGO 8-115 (Formerly MD 78a) if applicable (Carried on Person)					
Immunization Register WDAGO 8-117 (Formerly WDD 81) Duplicate (Original on Person)					
Board Proceedings, where applicable, properly accomplished					
AAF RATED PERSONNEL					
Gy orders bestowing aeronautical rating					
Orders placing Personnel on Flying status					
Individual Flight Record (WD AAF 5) with allied papers					
Instrument Pilot Certificate (AAF 8 or 8a) (Carried on Person)					
Summary of Bombing (AAF-12-F) (Bombardier only)					
Physical Fitness Test and Record (AAF 88)					
Physical Record Card (WD AAF 200) (Carried on Person)					
Standard AAF Medical Statement					
AAF Individual Training Record (Ref. AAF Reg. 50-55)					
Individual Equipment Issue Record (AAF 121)					
PARACHUTE AND OTHER PERSONNEL					
Gy orders announcing parachutist or glider rating					
Gy orders or certificates placing personnel on parachutist or glider status as required by current regulations					

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AGPO-444, "F"

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RESTRICTED

APPENDIX "K" to MTOUSA Redeployment Circular #14. (Page 2) 3033

KEY:

POD - US Port of Entry
RS - Reception Station
AS - Final Assignment Station

The above-named personnel records are complete as indicated and are inclosed or are in possession of individual (s) concerned.

Shipping Agency Insert Appropriate Symbol:

NAME RANK
Shipping Agency Clearance Officer

X Record inclosed and complete
Ø Record inclosed but incomplete
O Record not inclosed

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PROCESSING AND PACKING STANDARDS

CHEMICAL WARFARE

1. Items with packages and waterproofing in good condition and in accordance with latest packing specifications giving particular consideration to the 55 lb weight limit required for certain items. going to the Pacific Theater, may be shipped direct to other theaters.

2. Items which do not have packages and waterproofing in good condition or do not come within the 55-lb weight limit as specified for certain items will be repackaged in the theater insofar as practicable and if approved by a qualified Chemical Warfare Service inspector, may be shipped direct to other theaters.

3. Equipment of category as specified in paragraph 2, which cannot be processed to meet inspection in theater, will be returned to the United States to the extent of the Quantities which are in excess of the continuing needs of the Mediterranean Theater of Operations.

4. List of items to which the 55-lb weight limit applies for the Pacific Theater is not available at this time but will be furnished separately.

5. When specific packing specifications are not available, materials should be packed in accordance with Army-Navy General Specification for Packaging and Packing for Overseas Shipment, US Army Specification 100-14A (US Navy Specification 39 P 16a).

ENGINEERS

*1. Items to be shipped to theaters continuing active. Such items will be processed for overseas shipment in accordance with the procedure outlined in TB 9-9711-1 "Instruction for Preparation for the Corps of Engineers Equipment for Export", and such Technical Bulletins as have been prepared for specific items. Such Bulletins are in the TB 5 series, have numbers corresponding with those of the Technical Manuals covering the equipment, and are listed in FM 21-6. Spare parts will be processed in accordance with TB 5-9713-1 Preparation for Export Spare Parts for Corps of Engineer Equipment. The provisions of Army-Navy General Specification 100-14A (US Navy Specification 39 P16a) will be complied with to the extent pertinent. Tropicalization will be accomplished in accordance with TB ENG 58 to the fullest extent consistent with time and materials available."

2. Items to be returned to the United States. Such items should be processed with ordinary commercial standards for preparation of such equipment for export shipment. The provisions of Army-Navy General Specification for Packaging and Packing for Overseas Shipment, US Army Specification 100-14A (US Navy Specification 39 P 16a) will be complied with to the extent pertinent.

3. Items of Engineer explosives authorized in T/O & E and other War Department directives as a component part of engineer sets will not be packed or shipped but will be issued to the units after arrival from stocks in the theater of destination unless Movement Orders specifically direct otherwise (WD Circular No. 30, 1945).

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4. Major items of Engineer equipment for units being redeployed will be prepared for overseas shipment at Engineer Processing and Packing installations adjacent to theater ports of embarkation to be designated by appropriate base commanders.

   a. Such equipment as is being shipped by Category II units being redeployed directly to another theater will be delivered to the installation as directed by the appropriate base commander, and unit personnel will be furnished as directed to process and/or pack all such equipment, utilizing the facilities and materials provided by the installation under the technical supervision of base personnel. Unit personnel will be responsible for obtaining the necessary data for the preparation of the Shipping Data Form submitted by the unit.

   b. Major items of equipment accompanying Category II units being redeployed to the United States for station will be processed as indicated above, if directed.

   c. Base Commanders will be responsible for establishing necessary priorities for receipt and processing of equipment at the processing and packing installations, consistent with the movement of the unit to which such equipment belongs.

MEDICAL

1. Surgical, dental and veterinary instruments will be processed in accordance with one of the procedures outlined below, depending upon materials which may be available, before shipment to the Pacific Area or to the United States.

   a. Process Number 1 - This process is extracted from Medical Department Tentative Specification Number 1708, Army Medical Purchasing Officer, dated 15 May 1944.

      (1) MATERIAL AND WORKMANSHIP
      Material

      (a) Oil. - Shall be a neutral, mobile, saturated, hydrocarbon oil, meeting the requirements of US Army Specification Number 2-120.

      (b) Aluminum foil. - Shall be fully annealed, free from mechanical and metallurgical defects, and shall contain not less than 99 per cent aluminum. The thickness of the foil shall be between 0.0006 and 0.0008 inch.

      (c) Envelope, heat sealing. - Shall be a flat, laminated bag of transparent, heat sealing, regenerated cellulose, consisting of a sheet of 450 MSAT 84G, or equal, laminated to another sheet of 450 MSAT 84G, or equal with 18 pounds (three-pound tolerance) per ream (24 x 36 inches 500 sheets) of a permanently plastic, water-vapor-resistant laminating agent.

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(2) DETAIL REQUIREMENTS

(a) Procedure. - The instruments shall first be thoroughly cleaned by the use of a neutral, chlorine-free, completely volatile, organic solvent, after which they shall be ovendried at a temperature of from 215 to 230 F. The following operations shall then be performed in the sequence given.

(b) Oiling. - The cleaned and dried instruments shall be immersed in the oil described in paragraph - 1(a), agitating intermittently to dislodge the air from the crevices, for a period of approximately five minutes. They shall then be removed from the oil bath and suspended to permit the drainage of excess oil.

(c) Wrapping. - The aluminum foil shall be clamped between the opposing faces of the jaws and between ratchets, and small pieces shall be inserted in the interstices of those instruments having cams (for example, in the toggle mechanism of double-action bone forceps). The instruments shall then be wrapped completely in the aluminum foil and the wrapping shall be firmly pressed against the instrument to insure contact over as much of the surface of the instrument as possible. On sharppointed instruments, such as scissors, bistouries, etc., the points may be covered with several folds of foil to prevent puncture of outer container. Careful wrapping and pressing of the aluminum foil in the blade area will result in excellent protection, and will not damage the instrument.

(d) Packaging. - Each such foil-wrapped instrument shall be placed in an individual envelope, of the proper size indicated, described in paragraph - 1(c) and shall be so heat-sealed as to form an air and water-tight closure. Certain large instruments, (such as Balfour retractors, plaster shears, or obstetrical forceps) do not readily lend themselves to packaging in the specified envelope. Such instruments may be wrapped, over the aluminum foil, with either Grade A or C paper (as per US Army Specification Number 100-14A) in lieu of the cellulose heat-sealed envelopes.

(e) Marking of envelope. - The envelope shall be imprinted or marked with the following information, or it may be placed on a separate sheet of white paper and placed with the instrument in the bag so that it may be read through the transparent cellulose:

Item Number
000000
Name of Item
Do not open until ready for use 2037
Clean before sterilizing

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(3) METHODS OF INSPECTION, TESTS, ETC. 5032

(a) Examination for compliance with this specification.

(b) Integrity of seal - After sealing, the bags shall be tested for air tightness by hard compression.

b. Process Number 2 - The applicable processes described in Section XVI of US Army Specification Number 100-14A may be used in lieu of Process Number 1, if materials are not available for Process Number 1.

(1) X-Ray machines, laboratory equipment, dental equipment, physiotherapy equipment and hospital equipment, which is subject to rapid deterioration when exposed to the elements, will be processed in accordance with the method outlined in applicable portions of Section V and VI, Army Service Forces Manual M 406, "Corrosion Prevention, Processing and Packaging," dated 11 December 1943.

(2) Packing will conform with "Army-Navy General Specifications for Packaging and Packing for Overseas Shipment 100-14A" insofar as practicable. In this connection, War Department Supply Bulletin SB3-2, "Packing Room Layouts and Packing of Medical Supplies," supplies specific information for packing medical items. This bulletin will be used to supplement Specification 100-14A, mentioned above.

(3) In those instances where materials cannot be obtained to comply with the above described standards, methods will be improvised which will afford reasonable assurance that the articles will reach their destination in sound and usable condition.

(4) Responsibilities

(a) The commanding officers of medical units other than hospital units are responsible for:

1 Examining and turning back to medical supply channels, or otherwise disposing in accordance with applicable policies, of those items not considered fit for transport to another theater or the United States.

2 For effecting minor repairs to the maximum of his facilities.

3 For requisitioning replacement items as required.

4 Preparation of the items for shipment in accordance with the prescribed standards.

(b) The commanding officers of hospital units will be responsible for:

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1 Turning back to medical supply channels all medical department components of present hospital assemblies.

2 Requisitioning a replacement hospital assembly when required.

ORDNANCE

1. Processing and packing of Ordnance material for shipment overseas will be in accordance with the following instructions and references:

a. (1) Combat vehicles, artillery weapons, all trailers and semi-trailers, and all other vehicles having an Ordnance or commercial type automotive chassis, will be processed and/or packed in accordance with TD SK 9-4 and applicable special packing instructions referred to in PS 1000, entitled "Catalog of Approved Packing Instructions for Major Items and Spare Parts for Ordnance General Supplies," dated 1 March 1945, or latest revision, and as indicated below.

(2) General purpose vehicles up to and including two-and-one-half ton (including two-and-one-half ton dump trucks) will be single unit packed. One-quarter ton and one-ton trailers will be packed two per crate. Artillery and all other vehicles (except truck, bomb service, M27, which will be single-unit packed) will be shipped on tracks or wheels.

(3) Any equipment peculiar to the Air Corps or Services other than Ordnance, which is mounted upon any of the vehicles and trailers designated above, will be processed for overseas shipment by the organization and/or Service concerned prior to the delivery of such vehicles or trailers to the vehicular processing line.

b. SNL Groups A, E and F - in accordance with instructions in OSSCs-A, B and F, TM 9-2854 entitled "Instruction Guide for Ordnance Packaging and Shipping" and other publications available for reference at Ordnance Installations. Assistance will be given by Ordnance packaging teams at all staging and training areas.

c. Materials Handling Equipment - in accordance with specifications stated in JQD-1025.

d. Ammunition - Process in accordance with Parts II of SNLs P, R, S and T.

Packaging--Ammunition which requires repacking before shipment will be packed according to one of the methods listed on drawings referred to in Parts II of SNLs, P, R, S and T. The method selected will be the one most practical for use in MTOUSA.

e. Tarpaulins for Ordnance vehicles will be processed in accordance with TB-QM-19.

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QUARTERMASTER

1. Mechanical items (Mobile Equipments, etc., other than laundry and dry cleaning equipment for fixed installations and fuels and lubricants equipment).

   Processing specifications will be found in JQD-1021, Engines; and JQD-1012-K, Spare Parts.

2. Non-mechanical items - (Clothing, Equipage, General Supplies).

   Existing packing and crating instructions are contained in OQMG Packing and Crating Requirements, CE-1. Tentage and paulins, with the exception of ten, shelter, half, will be fungus-proofed in accordance with TB-QM-1

3. Laundry and dry cleaning equipment for fixed installations - Standards will conform to Specification QM-1, dated 7 January 1944. Processing, Packing and Crating Laundry and Dry Cleaning Equipment for Fixed Installations for Overseas Shipment.

4. Fuels and Lubricants items

   Drums, inflammable liquid (gasoline) steel, with carrying handle, capacity 5 gallons -- when shipped empty, ship in bundles of 5 strapped together with steel bands, all plugs to be wrench tight. If filled, ship as single items.

   Pump, oil, barrel, motor oil dispensing, 1 quart, 15 to 60 gallon barrels or drums -- pack for overseas shipment as single items.

   Pump, barrel rotary, kerosene or gasoline, with six foot hose and nozzle-pack for overseas shipment as single item.

   Containers, collapsible, all types, all sizes -- must be folded and shipped in the same container in which they were shipped originally.

   Hose, gasoline, rubber-metal (all types and sizes) -- coil, wrap in burlap before shipment.

   Cleaner, drum, portable, gasoline engine driven -- pack for overseas shipment according to TM-5-9711.

   Twister, wire, bag tie, heavy spring return -- packaged in lots of 6.

   Wire, bag tie double loop, 14 gauge, 7" long -- shipped in rolls of 5000 each.

   Gasket, filler plug, all types and sizes;) in packages
   Plugs, steel drum all types;) not to exceed
   Tags, marking, all types;) 100 pounds in
   Clips, marking tag, zinc plated) weight

5. When specific packing specifications are not available, materials should be packed in accordance with Army-Navy General Specification for Packaging and Packing for Overseas Shipment, US Army Specification 100-14A (US Navy Specification 39P16a).

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SIGNAL

* 1. All items to be shipped from the theater will be processed in accordance with pertinent publications. This processing will include corrosion proofing, waterproof packaging and moisture and fungi-proofing of equipment, parts and supplies as indicated in existing directives, in special publications and technical manuals. Attention is specifically directed to instructions contained in the following:

a. TB-SIG 13 "Moisture and Fungi Proofing of Signal Corps Equipment" and changes thereto.

b. Sig C Spec 72-0-1 "Preparation of Gasoline and Diesel Engines, Components of Power Units for Storage and Shipment" w/amendment No. 1 dated 11 Feb 44.

c. Sig C Spec 72-0-6 "Signal Pack".

d. Sig C Spec 72-0-7 "Standard Pack".

e. US Army Spec No. 100-14A Army-Navy General Specifications.

f. ASF Manual M-406 "Corrosion Prevention Processing and Packaging".

g. "Requisitioning and Marking Supplies for Overseas Shipments", file reference AG 400.161 (5-19-43).

h. Special packaging specifications to be made available.

* 2. Packages in original containers, moisture/vapor proof packed, will not be opened to moisture and fungi-proof the contents.

TRANSPORTATION

Processing Standards for shipments of Transportation Equipment should be the same as those employed in making shipments from the United States. In Shipments made to another theatre this is especially true due to the length of exposure and the climatic conditions to be encountered. Packaging and packing should be in accordance with US Army Specification Number 100-14A, 15 February 1943.

POL

Drums, inflammable, liquid, steel, capacity 55 gallons, ship as single items when shipped full or empty, all plugs wrench tight.

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RESTRICTED

APPENDIX "M" to MTOUSA
Redeployment Circular
Number 14, 1945

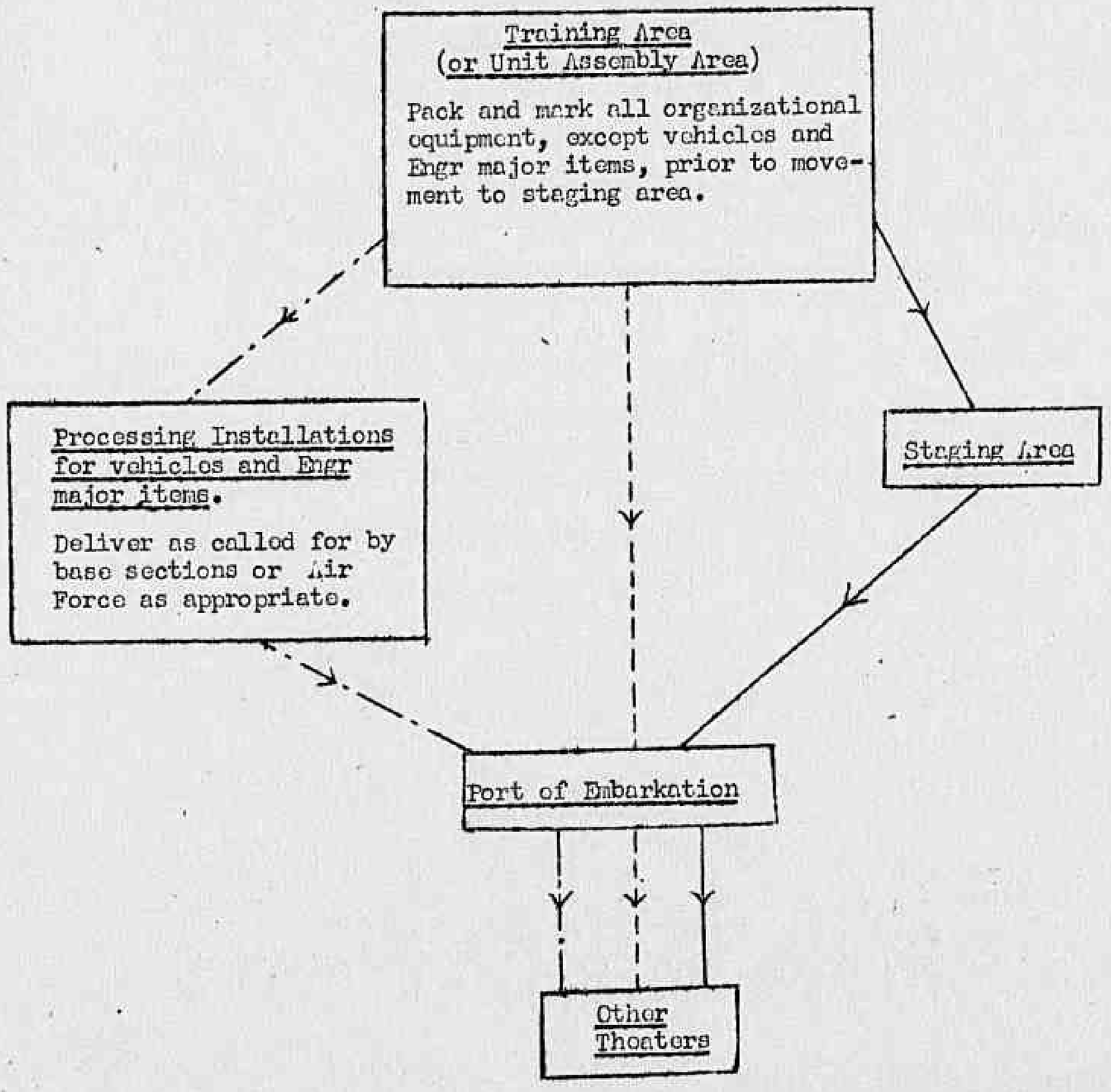
ORGANIZATIONAL EQUIPMENT FLOW CHART
(Category II units being redeployed directly)

LEGEND

——→—— Minimum essential equipment accompanying units.

- - -→- - - - Balance of organizational equipment

—·—·—·— Vehicles and Engr major items



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RESTRICTED

APPENDIX "V" to MTOUSA
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ORGANIZATIONAL EQUIPMENT FLOW CHART

(Category II units being redeployed thru the U.S.)

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RESTRICTED

APPENDIX "C"
to HEADQUARTERS Reception Center
Circular Number 14, 1945

PERSONNEL ROSTER

ROSTER

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FOR RECEPTION STATION NO. 2, FORT DIX, N.J.

NAME	GRADE AND ARM OR SERVICE	ASN	CO	MOS NO.	ASR SCORE	ADDRESS
MILLER, Frank T.	Lt. Col. FA	043211	Hq	1193-5	181	641 Spring St., Boston, Mass.
MANNER, Silas P.	Capt FA	066666	B	1193-7	180	65, 8th Street, Bayonne, N. J.
BILLUPS, Samuel S.	Capt CAC	090765	B	1172-7	175	21 Warner Drive, Trenton, N. J.
HOUSMAN, Harry A.	1st Lt.	077777	A	1542-8	173	RFD No. 6, Sleepy Hollow, N. Y.
HEADLESS, Charles D.	2d Lt	083888	C	1542-9	169	196 Ocean Parkway Brooklyn, N. Y.
MANSFIELD, Thomas A.	2d Lt Cav	099962	A	1620-9	198	207 Lamborgh Ave. Newport, Del.
** JONES, Willi	** S Sgt FA	** 1234567	Hq	** 502	** 187	** 145 Railroad St., Watertown, N. Y.
FREED, Emanuel H.	Sgt FA	7654321	C	502	181	207 Van Buren St., Brooklyn, N. Y.
MARVIN, John F.	Cpl	2345678	B	405	182	607 Burnett Ave., Syracuse, N. Y.
LARGE, Joseph P.	Pfc QMC	6432123	C	835	180	2105 38th St., Long Island, N. Y.
ADAMS, John L.	Pfc Sig C	5556667	B	569	167	450 Court St, Utica N. Y.
BOSO, Robert N.	Pfc	8883662	C	014	167	86 Ocean Ave., Jersey City, N. J.
CARTER, Arthur R.	Pfc FA	999443	A	844	169	RFD #2, Rome, N. Y.
HECK, George T.	Pfc FA	5432123	B	844	172	RFD #1, Rome, N.Y.
ANDERSEN, Christian	Pvt Inf	32024076	B	745	174	Penn Ave, Medford L.I., N. Y.
CRUCY, Henry J.	Pvt FA	32828385	B	844	177	19 Tompkins Ave, Yonkers, N. Y.
CRESPO, Julio	Pvt Inf	32163917	D	745	179	322-423 ford Ave, New York, N. Y.
EURIECK, Joseph F.	Pvt Cav	33113850	C	1736	184	416 16th St, Beaver Falls, N. Y.
FARRELL, Joseph T.	Pvt QMC	33178872	A	835	183	141 Christmont Rd, Binghampton, N.Y.
GINGLER, William A.	Pvt Sig C	12017988	B	560	189	Ronkonkoma, L.I., N. Y.
KING, Thomas J.	Pvt	6785651	C	745	186	133-01 Sanford Ave., Flushing, N.Y.

(List remaining members of unit to be assigned to this group)

APPENDIX "C"

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APPENDIX "O" to MTOUSA
Redeployment Circular
Number 14, 1945 (Cont'd)

Note 1: Prepare similar lists for each reception station accounting for all members of the unit. The list for each reception station will be prepared on a separate stencil or group of stencils.

Note 2: The format illustrated may be modified to permit use of addressing equipment to impress data on stencils provided all information indicated is given. The following is required: (1) Names will be listed in the first column; (2) addresses will be listed in the last column; and (3) a minimum 1 1/2 inches space will be left on the right of the list to permit, when practicable, re-use of the stencils for other purposes at installations in the United States.

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R E S T R I C T E D

Appendix "P" to Hq MTCUSA Redeployment Circular #14.

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REPORT OF EQUIPMENT AUTHORIZED FOR RETURN

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Date_____

Organizational Designation_____

Shipment Number_____

T/O & E and changes thereto_____

*Items Authorized For Return. (Current nomenclature and model No. where applicable	Quantities Authorized For Return. (Normally the authorized allowance of the item.)	Quantity Actually Shipped	Shortages	Remarks (Any pertinent remarks as to the status of any item.)

*Cover all items of equipment (except T/E 21 items prescribed in the movement order.

_____
(Signature of Unit Commander)

Note: When the MTOUSA movement order directs return with full organizational equipment, the Report of Equipment Authorized for Return will indicate complete T/O & E equipment and shortages thereof; whereas, when the MTOUSA movement order directs return with minimum essential equipment only, report will indicate allowances of minimum essential equipment only and shortages thereof. In all cases where the organization holds authorized substitute items in place of specified items, make separate entries for items specified by T/E and authorized substitutes on hand, in order to clearly indicate what substitutes are held in place of specified items.

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APPENDIX "Q" to Hq MTOUSA Redeployment Circular #14

CHECK LIST FOR UNIT COMMANDERS

CATEGORY II UNITS BEING REDEPLOYED DIRECTLY TO ANOTHER THEATER (A UNITS)
(A Guide Based on Sequence Of Principal Actions)

Action to be taken upon receipt of Warning Or Movement Orders	Reference in Circ #14 Para	Page	Action Completed Or Remarks
1. High-score Personnel cleared from units.	9c	9-10	
2. Personnel requisitioned to fill vacancies.	9f 30a	10 29-30	
3. Intelligence officer appointed.	16	22	
4. Last sentence of A.W. 28 read to all personnel and explained.	9a(1) &(2)	4	
5. Personnel acquainted with Section VIII, AR 380-5.	14a	22	
6. Special security instructions complied with.	17	22	
7. Showdown inspection of clothing and equipment held.	10b(1)	11	
8. Determine combat serviceability of clothing and equipment and repaired equipment to maximum extent.	10a	11	
9. Requisitions for shortages of clothing and equipment prepared.	10b(2)	11	
10. Vehicles delivered to Ordnance processing plants.	11c	14-15	
11. Engr heavy equipment delivered to PES installations and processed.	11d	15	
12. Excess items cleaned and turned in.	10b(5)	12	
13. Markings and Identification of equipment removed.	17d	23	
14. Medical requirements accomplished.	9b(1) &(2)	4-5	
15. Identification tags completed.	9b(3)	6	
16. Immunization accomplished and entered on Immunization Registers.	9b(5) &(6)	6-7	

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APPENDIX "Q" to Hq MTOUSA Redeployment Circular #14 (Cont'd)

Action to be taken upon receipt of Warning or Movement Orders	Reference in Circ #14 Para	Page	Action Completed Or Remarks
17. Individuals with venereal disease processed.	9b(7)	7-8	
18. Spectacles requirements met.	9b(8)	8	
19. Dental treatment accomplished.	9b(9)	8	
20. List of personnel and physical profile serials prepared.	9b(10)	8	
21. Organizational impedimenta packed and prepared for shipment.	11a	13	
22. Authorized recreational equipment, washing machines and orientation materials packed.	32	33-34	
23. Organizational impedimenta marked.	13	19-21	
24. Unit Commander's Shortage List prepared and forwarded.	10b(3) 8(4)	11-12	
25. Service Records checked and completed.	36a,b,c	35-36	
26. All classified documents packed or disposed of.	14b	22	
27. Complied with baggage limitations.	24a,b,c	25	
28. Excess baggage disposed of.	24e	26	
29. Baggage list prepared for all hold baggage and distributed.	24g	26	
30. Packing lists prepared.	12a	16-17	
31. Consolidated packing lists prepared and distributed.	12b	17-18	
32. Shipping Data Form prepared and forwarded.	12c	19	
33. Shipping information furnished base section and movement to port coordinated with Tpn Off, base section.	19,20,21	24	
34. Unit fund accounts closed and audited.	31a	32	
35. Surplus unit property disposed of.	31b	32-33	

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APPENDIX "Q" to Hq MTOUSA Redeployment Circular #14 (Cont'd)

Action to be taken upon receipt of Warning or Movement Orders	Reference in Circ #14 Para.	Page	Action Completed Or Remarks
36. Complied with postal regulations and preparation of forms.	26	27-28	
37. Disposed of unit records.	28	29	
38. Individual identification cards checked and in possession of individuals.	34	34-35	
39. Locator cards made out and distributed.	36g	38	
40. WD AGO Form 41 made out and forwarded, if required.	36i	39	
41. WD AGO Form 43 made out and distributed.	36j	39	
42. Local currency exchanged for US yellow seal dollars.	15b	22	
43. Complied with instructions on evacuation of property.	38c	41	
44. Preparation and distribution of passenger lists completed.	36m	40	
45. Certificate furnished port commander that no restricted items are in baggage.	24f	26	
46. Insured that individual weapons, steel helmets and gas masks are in hands of troops upon embarkation and cleaning materials available.	25a(1)	27	
47. Insured that cameras are not accessible to personnel aboard vessel.	15c	22	
48. Each officer and enlisted man carries necessary forms.	36d	36-37	
49. Pre-embarkation health certificate prepared 48 hours prior to sailing.	9b (11)	9	
50. Last Morning Report submitted with appropriate remarks.	36h	38	
51. Ammo for guard purposes loaded aboard ship.	25b	27	

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Action to be taken upon receipt of Warning or Movement Orders	Reference in Circ #14 Para.	Page	Action Completed Or Remarks
52. One days "K" rations issued to each individual prior to embarkation.	25c	27	
53. Mosquito control equipment procured and loaded.	25d	27	
54. Tools loaded.	25e	27	
55. Gas protective equipment loaded.	25f	27	
56. Maps procured and loaded.	25g	27	

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R E S T R I C T E D

APPENDIX "R" to Hq MTCUSA Redeployment Circular #14

CHECK LIST FOR UNIT COMMANDERS

CATEGORY II UNITS BEING REDEPLOYED THRU OR BEING RETURNED TO THE UNITED STATES (B UNITS)
(A Guide Based On Sequence Of Principal Actions)

Action to be taken upon receipt of Warning or Movement Orders	Reference in Circ #14 Para.	Page	Action Completed Or Remarks
1. High-score personnel cleared from units.	9c	9-10	
2. Personnel requisitioned to fill vacancies.	9f 30a	10 29-30	
3. Intelligence officer appointed.	16	22	
4. Last sentence of A.W. 28 read to all personnel and explained.	9a(1)&(2)	4	
5. Personnel acquainted with Section VIII, AR 380-5.	14a	22	
6. Special security instructions complied with.	18	23	
7. Detachment organized.	35a & b	35	
8. Showdown inspection of clothing and equipment held.	10c(1)	12	
9. Combat serviceability of clothing and equipment determined and equipment repaired to maximum extent.	10a	11	
10. Requisitions for shortages of clothing and equipment prepared.	10c(1)	12	
11. Excess items cleaned and turned in.	10c(2)	12	
12. Medical requirements accomplished.	9b(1)&(2)	4-5	
13. Identification tags completed.	9b(3)	6	
14. Immunization accomplished and entered on Immunization Registers.	9b(5)&(6)	6-7	
15. Individuals with venereal disease processed.	9b(7)	7-8	
16. Spectacles requirements met.	9b(8)	8	
17. Dental treatment accomplished.	9b(9)	8	
18. List of personnel and physical profile serials prepared.	9b(10)	2030	

R E S T R I C T E D

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APPENDIX "T" to Hq MTOUSA Redeployment Circular #14 (Cont'd)

Action to be taken upon receipt of Warning or Movement Orders	Reference in Circ #14 Para.	Page	Action Completed Or Remarks
19. Organizational impedimenta packed and prepared for shipment.	11b	13	
20. Authorized recreational equipment washing machines and orientation materials packed.	32	33-34	
21. Organizational impedimenta marked.	13	19-21	
22. Records of individual clothing and equipment prepared.	10c(6)	13	
23. Report of Equipment Authorized for Return prepared and forwarded.	10c(3)&(4)	12-13	
24. Service Records checked and completed.	36a, b, c,	35-36	
25. All classified documents packed or disposed of.	14b	22	
26. Baggage limitations complied with and excess baggage disposed of.	24a,b,c, e,h,i,j,k	25-26	
27. Inspections and forms for customs clearance accomplished.	9g	10	
28. Baggage list prepared for all hold baggage and distributed.	24g	26	
29. Packing lists prepared.	12a	16-17	
30. Consolidated packing lists prepared and distributed.	12b	17-18	
31. Shipping Data Form prepared and forwarded	12c	19	
32. Shipping information furnished base section and movement to port coordinated with Tpn Off., base section.	19,20,21	24	
33. Unit fund accounts closed and audited.	31a	32	
34. Surplus unit property disposed of.	31b	32-33	
35. Postal regulations and preparation of forms complied with.	26b	28	
36. Unit records disposed of.	28	29	

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APPENDIX "R" to Hq MTOUSA Redeployment Circular #14 (Cont'd)

Action to be taken upon receipt of Warning or Movement Orders.	Reference in Circ #14 Para.	Page	Action Completed Or Remarks
37. Individual identification cards checked and in possession of individuals.	34	34-35	
38. Locator cards made out and distributed.	36g	38	
39. WD AGO Form 41 made out and forwarded, if required.	36i	39	
40. Local currency exchanged for US Yellow seal dollars.	15b	22	
41. Instructions on evacuation of property complied with.	38c	41	
42. Passenger lists prepared and distributed	36m	40	
43. Certificate furnished port commander that no restricted items are in baggage.	24f	26	
44. Insured that necessary records accompany unit.	36f	37	
45. Personnel roster prepared.	36k	39	
46. Each officer and enlisted man carries necessary forms.	36d	36-37	
47. Pre-embarkation health certificate prepared 48 hours prior to sailing.	9b(11)	9	
48. Last Morning Report submitted with appropriate remarks.	36h	38	
49. Ammo for guard purposes loaded aboard ship.	25b	27	
50. One days "K" rations issued to each individual prior to embarkation.	25c	27	

1142

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

APPENDIX "S" to MTOUSA
Redeployment Circular
Number 14, 1945

Marking and Shipping of Organizational Equipment for AAF Units Redeployed

Indirectly

1. Balance of organizational equipment for AAF units being redeployed indirectly through the United States will be marked for type units and shipped as type unit assemblies.

2. Basis for shipment will be furnished by WD letters which will indicate the type unit and the proper address overseas.

3. Markings will be as follows:

a. Overseas address will be indicated by the use of a four digit shipment number in the 7,000 series preceded by the letter U.

b. Component parts of a major type unit will be indicated by a letter separated by a dash.

c. Service designation will be shown by using the service abbreviation Air separated by a dash.

d. Example:

U - 7321 - A - AIR, U - 7321 - B - AIR would indicate equipment for squadrons comprising a group.

e. ASF equipment included in type unit assemblies will be additionally marked to indicate the appropriate technical service.

(1) Example:

U - 7321 - A - AIRORD

f. No service color markings will be placed on containers; however, the shipment number and letter will be underlined with a blue line approximately two inches in width.

1143

Declassified E.O. 12356 Section 3.3/NND No. 785016

IV

HEADQUARTERS ALLIED COMMISSION
APO [394]

Suspense Reply Ctrl. #14 Dispatch — 21/6

Date 30/6

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Transportation	
	Executive Commissioner			Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section			Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	✓
	Local Govt			G-1 (A) Civilian Emp.	
	Public Safety			G-1 (B)	
	Security Division			G-4 (A)	✓
	Public Health			G-4 (B)	
	Legal			2675th Regt	✓
	Education			Headquarters Commandant	
	Monuments & Fine Arts			Allied Civ Pers Director	
	Economic Section			Adjutant, Allied Commission	✓
	Requisition Branch			Navy	
	Agriculture			Land Forces (BMLA)	✓
	Commerce			Air	
	Coal Div			Communications	
	Finance			Civil Censorship Group	✓
	Property Control Div			W.M.D. & P.O.W.	
	Food			Motor Transport Group	✓
	Industry			Public Relations Branch	
	Mining Div			Information Div	
	Labor			~~Territ~~ DIVISIONS	✓
	Public Works & Utilities			~~U.N.R.R.A.~~ Fmr ARMIES	✓
	Shipping			~~I.C.C.~~ Fmr 13 CORPS	✓
				Fmr Naples Airbase	✓

Sgt Ord ✓ JMC

Signature _____
Remarks & Recommendations _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

Remarks: _____

2028

1144

Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

DCK/fs

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

REDEPLOYMENT CIRCULAR)
NUMBER 9)

28 June 1945

DEMOBILIZATION OF CATEGORY IV ELEMENTS AND OVERHEAD UNITS WITHIN THE THEATER

MTOUSA Redeployment Circular Number 9, dated 11 May 1945, and Change 1 thereto dated 13 June 1945, are rescinded and the following substituted therefor:

1. General

a. This Circular prescribes the procedures to be followed in this theater for the demobilization within the theater of Category IV elements as provided by WD Readjustment Regulation 1-6, 16 February 1945, and of all overhead elements. The following provisions will become effective when this theater is so directed by the War Department. The specific date will be announced by this Headquarters.

b. Category IV Units to be demobilized in this theater will be designated by this Headquarters.

2. Responsibility - Major commanders will be responsible for the processing of Category IV elements under their respective jurisdiction in accordance with these instructions and the following directives:

a. RR 1-6, 16 February 1945.

b. Other instructions which may be published by this Headquarters.

3. Disposition of Unit, Headquarters and Other Non-Appropriated Welfare or Sundry Funds, and Property

a. The following regulations are applicable:

(1) MTOUSA Circular Number 62, "Nonappropriated Funds", dated 21 April 1945.

(2) Section IV, "Nonappropriated Funds - Transfer of United States Government Certificates of Indebtedness, Notes and Bonds", Circular 263, WD, dated 27 June 1944.

b. Prior to the transfer or relief from active duty of the custodian of a nonappropriated fund, the account will be closed, audited and transferred to the successor custodian.

c. Funds will be disposed of in accordance with the instructions set forth below.

(1) Disposition of Fund Property. Property, except [illegible] 2027

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Redeployment Circular #9 (Cont'd)

Securities, will be disposed of as follows:

(a) By sale to other welfare and sundry funds as preferred bidders.

(b) By sale to other purchasers, provided that no military bidder can be found and then only with the approval of the next higher commander.

(c) In the event that no purchaser can be found, by transfer to the Special Service Supply Officer of the major command for reissue to other US Army personnel, by donation to other welfare and sundry funds, or by turnover to a salvage officer for disposition. No property will be deliberately abandoned. A receipt will be taken from the responsible officer who receives such property and will be kept to show the disposition of the property.

(d) Property which was donated to the fund will not be disposed of without the prior approval of the donor unless the donor is not available. Any property which was donated by the American Red Cross will be returned to it upon request.

(2) Payment of liabilities and cancellation of bond - The custodian will pay all outstanding liabilities, and will send termination advice with respect to any surety bond in force.

(3) Closing of Account - The custodian will close the account and prepare a letter, in quintuplicate, to the Commanding Officer of the installation at which demobilization is effected, showing the financial condition of the fund and listing any securities and receipt for securities (for sample see Appendix A). All five copies will be signed by the custodian, approved and signed by all council or board members present, and transmitted by the custodian to the auditor. Ordinarily three indorsements will be required to complete the final action.

(4) Auditing of Account - The Commanding Officer of the installation where demobilization is effected will appoint a disinterested commissioned officer as auditor to audit the funds. Upon completion of the audit, the auditor will execute a certificate in the same form as that provided in the sample 1st Indorsement (Appendix A).

(5) Disposition of Cash and Securities of funds other than hospital funds - Except when otherwise provided under paragraph (6) below, the following procedure will be observed:

(a) When the auditor has completed the 1st Indorsement (subparagraph (4) above) the custodian will withdraw the entire balance remaining on deposit in any bank in the theater by drawing a check payable to the Custodian, Theater Central Welfare Fund, MTOUSA. Any balance remaining on deposit in the United States will be transferred for the account of the Custodian, Theater Central Welfare Fund, MTOUSA. To accomplish the transfer, the custodian of the fund will correspond with the bank in which the balance ($_____) is on deposit, with request that the funds be transferred to the Fiscal Director, Army Service Forces, Washington 25, D.C., for deposit to the credit of the Custodian, Theater Central Welfare Fund, MTOUSA. Any US Treasurer's checks or Postal Money Orders will be

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Redeployment Circular #9 (Cont'd)

indorsed or converted so that they may be deposited by the Custodian, Theater Central Welfare Fund, MTOUSA. Checks, Money Orders, evidence of transfers, securities, and receipts for securities, together with any currency on hand, will then be transmitted to the Commanding Officer of the installation (see sample 2d Indorsement, Appendix A.

(b) The Commanding Officer of the installation will transmit the currency through Finance Department channels for the account of the Custodian, Theater Central Welfare Fund, MTOUSA, or exchange it for a US Treasurer's Check made payable to the Custodian, Theater Central Welfare Fund, MTOUSA. He will then transmit by the safest possible means, all checks, money orders, securities, receipts for securities, and evidence of transfers, to the Custodian, Theater Central Welfare Fund, MTOUSA (see sample 3rd Indorsement, Appendix A).

(c) The Custodian, Theater Central Welfare Fund, MTOUSA, will acknowledge receipt on the carbon copy of the letter of transmittal, and return it to the Commanding Officer originating the 3rd Indorsement for filing with the fund records.

(d) Closing of Bank Accounts - Bank accounts will be closed as prescribed in (a) above, and the custodian will obtain final bank statements or make arrangements so that they will be sent to the Commanding Officer of the installation effecting the demobilization to be filed with the fund records.

(6) In accordance with the provisions of letter, this headquarters, file AG 123/514 IG -O, subject "Funds of Inactivated Units", dated 8 June 1945, and with any further instructions which may be issued by this headquarters, Inspectors General and Air Inspectors are authorized to modify the requirement of paragraphs (5)(a) and (b) above, that cash and securities remaining in the fund be transferred to the Theater Central Welfare Fund.

(7) Disposition of Cash and Securities of Hospital Funds.- Cash and securities remaining in funds of numbered medical units which have been accounted for as hospital funds, will, upon inactivation of the units concerned, be transferred to the Central Hospital Fund, Office of the Surgeon General, War Department, Washington 25, D. C., and not to the Theater Central Welfare Fund, MTOUSA. Unit funds of such units will be transferred to the Theater Central Welfare Fund, MTOUSA, in accordance with sub-paragraph (5) above.

d. Commanders of installations effecting the demobilization of organizations or units are charged with the following responsibilities:

(1) Insuring the execution of the procedures prescribed herein.

(2) Appointing an auditor who will make the required audits of the funds.

(3) Providing a salvage liaison officer who will assist in disposing of property.

(4) Providing such other facilities and assistance as are necessary.

e. Funds of National Guard Organizations - After receipt from the National Guard Bureau through War Department channels of a notification identifying and

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Redeployment Circular #9 (Cont'd)

giving the particular National Guard origin of an organization or unit being demobilized in the theater, the Custodian, Theater Central Welfare Fund, MTOUSA, will transmit the net worth of the organization's or unit's fund, less a reserve for debts and contingencies, to the Army Central Welfare Fund, War Department Washington 25, D. C., as soon as practicable and not later than one (1) year after the demobilization of the organization or unit.

f. Upon discontinuance of the theater, or at such other time as may be directed by the War Department, the funds in the Theater Central Welfare Fund, MTOUSA, will be transferred to the Army Central Welfare Fund, War Department, Washington 25, D. C.

4. Disposition of Mail

a. When orders are received directing the demobilization (inactivation or disbandment) of a unit, the Commanding Officer of the unit will prepare NAP Form 11 for each member of the unit, including all personnel who have been members of the unit during the past 60 days, showing the unit to which he was or will be transferred. The completed forms will be delivered not later than the demobilization date to the postal officer of the APO serving the unit.

b. All personnel of the unit will be required to notify their emergency addressee, all correspondents and publishers of their new unit and APO address on WD AGO Form 971 as soon as it is known, but not sooner than 20 days before the date set for demobilization of the unit.

c. Official and other mail received by the Army Postal Service for demobilized (inactivated or disbanded) units addressed to the unit commander or unit, as distinct from individuals, will be forwarded to the next higher headquarters of the unit. That headquarters will open such mail and take local action when appropriate. Mail which cannot be acted upon locally will be forwarded through channels, with a statement that the unit has been disbanded overseas, until a headquarters is reached where action can be taken.

d. NAP Forms 11, WD AGO 971 and 971-1 are available at all Army Post Offices.

e. All orders issued in the theater directing the demobilization of units in the theater will contain an appropriate reference to the mail instructions contained in the foregoing.

5. Disposition of Organization Property

a. Property will be disposed of in accordance with Section VII, paragraph 35 RR 1-6, 16 February 1945, MTOUSA Redeployment Circular Number 6, and these instructions.

b. Property required for other purposes may be withdrawn from units upon order of major command commanders, except minimum essential housekeeping equipment.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Redeployment Circular #9 (Cont'd)

c. All property on hand at time of demobilization will be cleaned and turned in to nearest base depot, unless otherwise directed. AAF Technical Supplies (including equipment) will be turned in to the nearest appropriate Air Force Depot.

d. All educational text materials drawn by units for use in the Army Education program will be disposed of as indicated in Section VI Redeployment Circular Number 8, "Army Education Program."

6. Disposition of Organizational Records - Records will be processed in accordance with provisions of paragraph 37 RR 1-6, 16 February 1945, AR 345-10, and War Department Circular Number 416, 1944.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

3 Inclosures:
Appendix "A" - Sample Letter for Transmittal of Non-Appropriated Fund and Indorsements thereto

Appendix "B" - Suggested Check List for Demobilizing Authorities

Appendix "C" - Suggested Steps to be Taken by the Commanding Officer of a Unit being Demobilized

DISTRIBUTION:
Z
15 - TAG
6 - ETOUSA
2 - CG, MTOUSA
5 - G-1 (extra)
20 - G-4 (extra)
4 - QM (extra)
12 - I&E (extra)
25 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 WAC Bn (extra)
10 - Montecatini Trg Area
10 - Florence Trng Area
10 - Francolise Trng Area

2025

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Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

APPENDIX "A" to Hq MTOUSA Redeployment Circular #9

SAMPLE LETTER FOR TRANSMITTAL
OF NON-APPROPRIATED FUND

SUBJECT: Disposition of Fund of Demobilized (Organization or Unit).

TO : (Commanding Officer of Installation Responsible for Demobilization).

1. Following is a listing of securities and receipts for securities, and a final financial statement showing the financial status of the (official designation of fund), as of_____, the date of demobilization.

a. Securities and receipts for securities.

Complete Title	Exact Inscription	Issue Date	Serial No	Denomination	Purchase Cost	Face Amount

Securities:

Receipts for Securities:

b. Final Financial Statement.

ASSETS:

Cash on hand (including checks and money orders)	$_____
Cash in AFA Account #_____in Bank of_____,_____, ITALY	_____
Cash in (Bank), (City), (State),	_____
TOTAL	$_____

2. I certify that to the best of my knowledge and belief the above statement is complete and an accurate record of the status of the (official designation of fund), all outstanding liabilities have been paid, and all property has been disposed of and accounted for in conformity with (cite applicable regulation.)

(Signature)_____
(Name) (Serial Number)
(Grade)
(Official Designation of Fund)
Custodian

Approved:

(Signature and grade of each member of council or board. State what members absent, if any).

(NOTE: Letter prepared in quintuplicate; all signed and given to auditor.)

R E S T R I C T E D

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Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

APPENDIX "A" to Hq MTOUSA Redeployment Circular #9 (Cont'd)

1st Ind

(Address and Date)

TO: Custodian, (Official Designation of Fund)

1. I have examined the above fund for the period from (date of last audit) to (date of demobilization) and in my opinion, subject to comments stated below the final financial statement appearing above is correct and the transactions for the above period are proper.

2. Comments:

(Signature)_____
(Name) (Serial Number)
(Grade)
Auditor

(NOTE: All copies to be signed; original and three copies given to custodian; one copy sent by auditor to Custodian, Theater Central Welfare Fund, MTOUSA

2d Ind

Custodian, (Official Designation of Fund). (Address), (Date).

TO: (Commanding Officer of Installation Responsible for Demobilization).

Transmitted herewith are the following:

Cash (currency)	$_____
US Treasurer's Checks	_____
US Postal Money Orders	_____
Check No._____(Bank), (Place), Italy, made payable to custodian, Theater Central Welfare Fund, MTOUSA which reduces this account to zero	_____
Securities and receipts for securities, as listed in basic communication.	_____
Evidence of instructions to transfer to the Custodian, Theater Central Welfare Fund, MTOUSA, balance on deposit in the (Bank), (City), (State), amounting to	_____
TOTAL	$_____

(Signature)
(Name, (Serial Number)
(Grade)
Custodian

_____Incls:
(List)

2024

R E S T R I C T E D

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Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX "A" to Hq MTOUSA Redeployment Circular #9 (Cont'd)

(Note: Original and three copies all signed and forwarded to installation commander. Installation commander will receipt one copy and return it to the commander of the organization or unit).

3d Ind

Headquarters (Installation Responsible for Demobilization).
(Address). (Date).

TO: Custodian, Theater Central Welfare Fund, MTOUSA, Office of the Fiscal Director, MTOUSA, APO 512, United States Army.

In compliance with (cite applicable regulation), the items enumerated in 2d Indorsement are transmitted. (Check#_____. Treasurer, United States Symbol_____, Fund _____has been substituted for the currency.) (The currency is being transmitted for your account through Finance Department channels as evidenced by the inclosed (describe papers).

For the Commanding Officer:

(Signature)
(Name)
(Grade)
Adjutant

_____Incls
w/d 1 Incl - No_____(currency)
added 1 Inc - (Treasurer's Check) (evidence of transfer instructions)

(Note: Original and one copy to custodian, Theater Central Welfare Fund, MTOUSA, one copy to Headquarters' Records).

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Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

APPENDIX "B" to Hq MTCUSA Redeployment Circular #9

SUGGESTED CHECK LIST FOR DEMOBILIZING AUTHORITIES

1. Are elements to be disbanded, inactivated, or discontinued specifically directed by unit designation?

2. Is the date of disbandment, inactivation, or discontinuance indicated?

3. Is housing available at the station at which each element is to be disbanded, inactivated, or discontinued?

4. Is the station of demobilization indicated in each instance of disbandment, inactivation, or discontinuance?

5. Is the commander taking the action indicated in each instance of disbandment, inactivation, or discontinuance?

6. Have elements with Negro personnel been indicated by an asterisk (*)? (See AR 220-5.)

7. Is appropriate direct communication authorized commanders of elements to be disbanded, inactivated or discontinued?

8. Have agencies, to be informed of the action taken, been furnished copies of the directive of disbandment, inactivation or discontinuance?

9. In emergency cases, wherein disbandment, inactivation, or discontinuance must be accomplished on short notice, have appropriate agencies been alerted by electrical communication?

10. Has action been appropriately classified as to security measures?

11. Has a liaison officer been appointed by the commanding officer of the installation at which the element is demobilized to expedite the disposition of fund property?

12. Have element commanders been directed to turn over element funds as audited?

13. Have instructions with regard to the disposition of official and personal mail been complied with?

14. Has action been taken to transfer all personnel rendered excess by the demobilization to other units or the proper Replacement Depot for disposition?

15. Are station supply facilities and personnel adequate to receive and process equipment turned in?

16. Have elements been directed to clean and to turn in all equipment, except individual equipment being retained to the appropriate base section depot?

17. Have element commanders been directed to comply with paragraph 6, MTOUSA Redeployment Circular Number 9?

18. Have element commanders been directed to complete element records?

19. Have element commanders been directed to list, box and [illegible] element records to the prescribed records depositories?

2023

R E S T R I C T E D

1153

Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX "C" to Hq MTOUSA Redeployment Circular #9

SUGGESTED STEPS TO BE TAKEN BY THE COMMANDING OFFICER OF A UNIT BEING DEMOBILIZED

1. Steps to be taken by Commander of a Category IV or Overhead Unit being demobilized in this theater:

   a. Accomplish the reassignment of personnel to other units as directed by the major commander.

   b. Check clothing and equipment to be retained by the individual.

   c. Receive clothing and equipment to be turned in.

   d. Complete the individual records accompanying non-required personnel to Replacement Depot and forward them with group leaders in accordance with Section VII, RR 1-2, 15 September 1944 (See para. 11b (1) and (2), RR 1-6, 16 February 1945.)

   e. Complete the individual records accompanying any personnel whose ARSC scores are below the critical score being moved in accordance with the desires of the major commend concerned. (See para. 11b (1) and (2), RR 1-6, 16 February 1945).

   f. Clean and turn over organizational equipment to the appropriate base section depot.

   g. Dispose of unit funds and fund property in accordance with paragraph 3, MTOUSA Redeployment Circular Number 9.

   h. Dispose of organizational trophies in accordance with Section VII, RR 1-6, 16 February 1945.

   i. Dispose of and report unit records in accordance with paragraph 6, MTOUSA Redeployment Circular Number 9.

   j. Clear and inspect unit quarters.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense REDEPLOYMENT CIRC #9 Date 30/6
NTOUSA - 29/6

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Transportation	
	Executive Commissioner			Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section			Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	✓
	Local Govt			G-1 (A) Civilian Emp.	
	Rights Branch			G-1 (B)	
	Public Safety			G-4 (A)	✓
	Security Division			G-4 (B)	
	Public Health			2675th Regt	✓
	Legal			Headquarters Commandant	✓
	Education			Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant, Allied Commission	✓
	Economic Section			Navy	
	Requisition Branch			Land Forces (AMLA)	✓
	Agriculture			Air	
	Commerce			Communications	
	Coal Div			Civil Censorship Group	✓
	Finance			W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Div.	
	Mining Div			~~subdivision~~ FIVE CORPS	✓
	Labor			~~U.N.R.R.A.~~ FIFTH ARMY	✓
	Public Works & Utilities			~~U.S.C.C.~~ FIVE 13 CORPS	✓
	Shipping			FIVE 2 copies - LIVORNO	✓

Spares

JMC

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate action
Investigation & Report
Dispatch

Remarks:

2022

1155

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

DCK/ar

ADJ

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

Adjutant	4861
Asst Adj	
Asst Adj	
Chief Clerk	

CHANGE NO. 3 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 8)

13 July 1945

ARMY EDUCATION PROGRAM

Paragraph 43b (2), Section VII, MTOUSA Redeployment Circular Number 8, 1945, is amended by changing the last sentence to read:

"Tests are classified RESTRICTED".

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

C. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Y
15 - TAG
6 - USFET
2 - CG, MTOUSA
5 - G-1 (extra)
20 - G-4 (extra)
4 - QM (extra)
12 - T&E (extra)
28 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 WAC Bn (extra)
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area

RESTRICTED

2021

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense C 3 To Rd. Circ 8
MTOUSA-1317

Date 14/7

DIST

FROM		TO			TO
	Staff Officer to CC			Political Affairs	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	
	Legal			Allied Civ. Pers. Director	
	Education	✓		Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance			W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	✓
	Industry			Information Division	
	Mining Division			~~Archivist~~ All Regions	✓
	Labor			~~U.N.R.R.A.~~ Area Sec'y	✓
	Public Works & Utilities			~~I.G.C.H.~~ V.E.N.-Evelyn	✓
	Shipping			Area Supervisor-Naples	✓
	Transportation			Spares	✓

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

2020

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

DCK/ar

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 2 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 8)

Asst. Aos.	
Asst Aos.	
Chief	July 1945

ARMY EDUCATION PROGRAM

Paragraph 32, Section V, MTOUSA Redeployment Circular Number 8, 1945, is amended by the addition of the following:

"Fees for officers for all other USAFI services and materials will, effective 6 Jul 1945, be the same as those currently in effect for enlisted men."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

C. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

HEADQUARTERS
9 JUL 1943
ALLIED COMMISSION

DISTRIBUTION:
Y
15 - TAG
6 - USFET
2 - CG, MTOUSA
5 - G-1 (extra)
20 - G-4 (extra)
4 - QM (extra)
12 - TAE (extra)
28 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 WAC Bn (extra)
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area

2019

RESTRICTED

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense CR To Rec Sec #8 INTOUCH - 6/7/45 DIST

Date 9/7/45

FROM		TO	FROM		TO
	Staff Officer to CC			Po[illegible]ers	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	
	Legal			Allied Civ. Pers. Director	
	Education	✓		Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MMLA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance			W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Division	
	Mining Division			~~archivist~~ PUBLICATIONS	✓
	Labor			~~U.N.R.R.A.~~ PRESS BRANCH	✓
	Public Works & Utilities			~~A.G.C.A.~~ PUBLICATIONS EDITOR	✓
	Shipping			APO Naples Reading Room	✓
	Transportation			Spanish	✓

JAC

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

2018

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 1 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 8)

Adjutant	
Asst Adj.	
Asst Adj.	
Chief Clerk	

18 June 1945

ARMY EDUCATION PROGRAM

The following changes in MTOUSA Redeployment Circular Number 8, dated 17 May 1945, are announced:

1. Paragraph 3a, Section I, is changed to read:

"a. Category I - As an aid in the maintenance of discipline and morale, except for heavily engaged units which may be excused by the Major Command concerned, unit schools will be established and personnel will be permitted to use up to four (4) duty hours per week for this purpose. Participation in the other three duty-time activities of AEP -- technical schools, on-the-job training, and university training -- will be authorized for not less than 10% of the actual strength of such units. Off-duty time participation in AEP will be encouraged. This directive in no way limits fuller participation in the program by those units which are able to do so."

2. Paragraph 3b, Section I, is changed to read:

"b. Category II - The Unit Commander will, in so far as it is consistent with his training mission, permit up to four (4) hours per week of duty time participation in unit schools, and will, at his discretion, permit the participation of unit personnel in other duty time educational activities of the AEP. Nothing in the foregoing statement shall preclude full participation for all units in the off-duty phase of AEP."

3. Paragraph 3e, Section I, is added as follows:

"Non-required military personnel who request that they be permitted to remain in Italy for the purpose of participating in a definite course of study in the Army Education Program as students, and who are qualified and eligible, will be allowed to do so until that course of study is completed or until military necessity requires their shipment, provided they sign a written waiver of their right to be returned to the United States. No interpretation will be placed on this circular that will materially interfere with the redeployment program."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

GEORGE D. PENCE
Major General, GSC
Chief of Staff

DISTRIBUTION:
Y
15 - TAG
6 - ETOUSA
2 - CG, MTOUSA
5 - G-1 (extra)
20 - G-4 (extra)
4 - QM (extra)
12 - TME (extra)
28 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 TAC Bn (extra)
10 - Montecantini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area

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HEADQUARTERS ALLIED COMMISSION
APO 394

Subject: CHANGE #1 TO RED CIRC # 8
AFTTOUSA — 18/6

Date 20/6

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FROM		TO	FROM		TO
	Staff Officer to CC			Transportation	
	Executive Commissioner			Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section			Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	✓
	Local Govt			G-1 (A) Civilian Emp.	
	Private Branch			G-1 (B)	
	Public Safety			G-4 (A)	✓
	Security Division			G-4 (B)	
	Public Health			2675th Rest	✓
	Legal			Headquarters Commandant	
	Education	✓		Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant, Allied Commission	✓
	Economic Section			Navy	
	Requisition Branch			Land Forces (MMLA)	✓
	Agriculture			Air	✓
	Commerce			Communications	
	Coal Div			Civil Censorship Group	✓
	Finance			W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	✓
	Industry			Information Div	
	Mining Div			~~Political Affairs~~	—
	Labor			U.N.R.R.A.	✓
	Public Works & Utilities			I.R.C.C.	✓
	Shipping				✓

DC

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

2016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

Adjutant
Asst Adj.
Asst Adj.
Chief

17 May 1945

REDEPLOYMENT CIRCULAR)
NUMBER 8)

ARMY EDUCATION PROGRAM

Introduction I
Unit Schools II
Technical Training III
University Training IV
Off-Duty Education V
Personnel VI
Supply and Distribution VII
Miscellaneous VIII

I -- INTRODUCTION

1. General - The provisions of this circular cover the broad policies and principles relative to the institution and operation of the Army Education Program (hereinafter referred to as AEP) for personnel in this theater after the defeat of Germany. They will become effective for units and/or individuals when their military situation or mission will permit their participation in this program.

2. References - Listed below are directives relating to the AEP previously issued by the War Department and Headquarters MTOUSA.

a. WD Readjustment Regulations RR 1-4, Army Education Program, 15 September 1944; Change 1, 1 March 1945.

b. TM 23-205, Army Education Program for Inactive Theaters, November 1944

c. Letter, Headquarters MTOUSA, file AG 352/298 C-O, dated 19 February 1945, subject: "Army Education Program", and as amended.

3. Troop Categories and AEP Activities - General principles are stated for the guidance of commanders in determining the extent to which the duty time and off duty phases of AEP will apply to their respective units, according to the categories listed below:

a. Category I - As an aid in the maintenance of discipline and morale, these units will participate in the off duty phase of the AEP, and so far as the primary mission and duties permit, in the duty time phase of the AEP.

b. Category II - The training demands imposed by their new missions is such that they will normally participate in only the off-duty phase of the AEP. However, the unit commander may, at his discretion, permit such duty time participation as is feasible and desirable.

c. Category III - Participation in the AEP during the period of reorganization will depend upon the situation. Thereafter, participation will be as directed for Category I or Category II.

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Hq MTOUSA Redeployment Circular #8 (Cont'd)

d. Category IV - These units will participate to a maximum practicable extent in both phases of the AEP.

4. Scope of Program

a. During duty time- It is directed that, consistent with the mission and military requirements of the units involved, purely military instruction will be reduced to the minimum necessary for the maintenance of military proficiency, orientation, discipline, and health. An appropriate part of the training time not required for the foregoing purposes will be used for duty time education.

(1) Literacy Training - Organized and operated by commanders concerned, to give the equivalent of a fifth grade education to all personnel who desire it.

(2) Unit Schools - Organized and operated by commanders concerned, to give general and vocational education through the second year of college, and on-the-job training.

(3) Technical Schools - Organized and operated by the technical services of Air, Ground, and Service Force Commands, to give technical education and on-the-job training.

(4) University Training- To be established by the Commanding General, The Replacement and Training Command and under the staff supervision of the Theater Education Officer for the purpose of giving such education by utilizing existing civilian college facilities and/or by the establishment of one or more Army University Centers.

b. During off-duty-time all educational activities currently being offered by MTOUSA Branch of the Armed Forces Institute will continue to be available to all troops in the theater.

5. Responsibility of Commanders

a. The commanders of all major commands, separate units and commands, base sections, and areas, will be responsible that plans are in readiness to carry out the AEP as it applies to their commands.

b. Whenever the duty time phase of AEP becomes applicable to their commands, the commanders above indicated will be responsible that proper facilities for the conduct of training are prepared; that qualified administrative and instructional staffs are organized and trained; that necessary steps are taken for the educational counseling and enrollment of personnel desiring training; that class schedules are prepared and announced; that instructors are assigned to classes; and that training is conducted on a sound and efficient basis.

c. Supervision and technical guidance at the theater level of the education program will be conducted through technical channels, and will be the responsibility of the Theater Education Officer.

II - UNIT SCHOOLS

6. Establishment - Unit schools will be established within 30 days of the dates on which the units become eligible to participate * duty time AEP.

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7. Responsibility for Organization and Administration - The commanders of subordinate commands throughout the theater will appoint Education Officers and enlisted assistants as may be necessary within their commands for the implementation of this program, as indicated in paragraph 8 b, War Department RR 1-4.

8. Scope of the Program

a. Unit School Activities - The unit school program will include the activities listed below:

(1) Educational Advising. Advisory information given to military personnel for the purpose of helping them select courses and training activities appropriate to their educational backgrounds, occupational abilities, interests, and aptitudes.

(2) Courses of Instruction. The AEP Questionnaire will be administered in accordance with instructions issued therewith. Data secured by the questionnaire will indicate the preferences for various courses.

(a) Literacy Training. Instruction for military personnel who can profit from courses in reading and writing the English language, arithmetic and spelling. For purposes of screening, locating, and placing prospective literacy students, men with less than five (5) years of formal schooling may be examined by WD AGO Unit Test DST-15. Study programs for these students should be planned individually since some candidates may profit more from technical or on-the-job training than from further literacy training.

(b) General Education. Courses of the kind ordinarily given in American schools up to and including second year college.

(c) Vocational Training. Courses related to occupations in agriculture, business, and mechanical and technical fields.

(3) On-the-job Training. Assignment of men to work which will provide an opportunity under supervised direction for them to learn jobs closely related to civilian occupations. On-the-job training will be conducted according to approved training schedules. See Section III, Paragraph 15 b.

b. Organizations Operating Unit Schools

(1) Organizations capable of engaging independently in the activities listed above will normally be of battalion size.

(2) The appropriate higher commands may consolidate the personnel and facilities of organizations smaller than battalion size for the purpose of operating consolidated unit schools. Such organizations need not be of the same arm or service.

9. Personnel - For information relative to types of personnel needed for operation of unit schools, and their selection, see Section VI.

10. Schedules - Unit schools will normally operate on a schedule providing for five-day school weeks and four-week school terms. Class work will be arranged in 20-hour blocks, the basis upon which course outlines have been prepared.

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Hq MTOUSA Redeployment Circular #8 (cont'd)

11. Instructional Materials and Equipment - Information concerning supply and methods of procuring equipment, instructional materials and supplies is contained in Section VII.

12. Forms, Records, Certificates, and Reports - Each organization offering any type of training in the AEP will issue such forms and certificates, keep such records, and make such reports as may be necessary for proper operation in accordance with RR 1-4, Change Number 1, 1 March 1945.

III - TECHNICAL TRAINING

13. Establishment - Chiefs of technical and other services and all major commands having suitable facilities and instructor personnel available for technical training will, with the advice and assistance of the Theater Education Officer, cause duty time AEP technical schools and on-the-job training programs to be established and operated at installations of their services at earliest practicable date following survey. (paragraph 16a)

14. Organization and Administration - The responsibility for the organization and operation of AEP technical training programs rests with the commanding officers of the installations at which such schools are to be established, and at which on-the-job training assignments are possible. Immediate responsibility for administering technical schools may be given to qualified officers designated as Technical School Administrators.

15. Scope of Program - AEP technical training will be a duty time program and will provide types of specialized training for which equipment and instructor personnel are not generally available in unit schools. The technical training program may include the following types of activities:

a. Courses - Instruction in mechanical and technical subjects given in classrooms, shops, and laboratories.

b. On-the-job Training - Supervised training by means of actual experience on useful jobs in such occupational fields as are available at the installation to which men will be assigned. Students so assigned will be enrolled as helpers or apprentices to work with experienced men on regular jobs. Some illustrations of the kinds of assignments which may be used for this type of training are: Carpentry, Warehouse Work, Shop Maintenance, Electric Wiring.

16. Student Quotas - The following steps will be taken in connection with the allotment of initial and subsequent quotas.

a. Initial Quotas

(1) The Services and Commands concerned will be requested to survey the training capacity of their installations and, within twenty (20) days, furnish this headquarters with a report indicating the number of students for whom instruction can be provided at one time in each installation, designated by name and station to which students should report, in technical courses and on-the-job training assignments. This report will include a brief description of each course and on-the-job training assignment which can be provided and of the general background needed by the student for satisfactory progress. (Reference paragraph 25a (3), TM 28-205)

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(2) This headquarters will, within ten (10) days after receiving said survey reports furnish:

(a) To the Services and Commands concerned, information regarding the numbers of students, by courses and on-the-job training assignments, to be provided for at each installation, and the starting date of the school term.

(b) To the commanders of major commands, student quotas allotted to each command, by courses and on-the-job training assignments, at each installation, authority to issue orders in accordance with the quota allotted and information regarding the starting date of the school term.

b. Subsequent Quotas

(1) This headquarters will from time to time, provide Services and Commands concerned with data resulting from analyses of the educational needs of personnel, so that training may be provided to meet these needs as completely as possible in subsequent terms of the technical schools.

(2) Services and Commands concerned will, not later than fourteen (14) days prior to the end of each term, furnish this headquarters with reports similar to those referred to in paragraph 16a (1) above for the next succeeding term.

(3) This headquarters will prior to the end of each term, furnish information similar to that indicated in paragraphs 16a (2) (a) and 16a (2) (b) above, for the next succeeding term.

c. Filling Quotas - Unit commanders will be responsible for the selection of students to attend technical schools in accordance with quotas allotted by the commanders of major commands.

17. Schedules - Technical schools will normally operate on a schedule providing for five-day school weeks and four-week school terms. Class work will be arranged in 20-hour blocks. Students will attend technical schools on a temporary duty status.

18. Instructional Materials and Supplies - Equipment and instructional materials and supplies will be obtained in accordance with Section VII.

19. Forms, Records, Certificates, and Reports - Each organization offering any type of training in the AEF will issue such forms and certificates, keep such records, and make such reports as may be necessary for proper operation in accordance with FR 1-4, Change Number 1, 3 March 1945.

IV - UNIVERSITY TRAINING

20. Establishment - A University Training Command, (hereinafter referred to as the UTC) will be organized in this theater.

21. Mission - The UTC will conduct an Army University Training Program in Army University Study Centers and civilian universities.

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Ltr AFWESA Redeployment Circular #3 (cont'd)

22. Participation - University training will be a duty time program and will be operated for all personnel who are eligible to participate.

23. Student Personnel - The university training program is open to eligible officers and enlisted personnel in courses for which their educational backgrounds qualify them.

24. Quotas - Student quotas will be allotted by the UTC to the several major commands. Selected students within the limits of quotas will attend the university training program on a temporary duty status.

25. Informational Catalogs - The UTC will publish a list of university study opportunities containing information relative to: Entrance requirements, course descriptions, the language of instruction, location of each institution, enrollment procedure, admission dates, and standards of achievement to be maintained.

26. Instructional Materials and Supplies - Instructional materials and supplies will be obtained in accordance with Section VII.

27. Forms, Records, Certificates, and Reports - The UTC will issue such forms and certificates, keep such records, and make such reports as may be necessary for the proper operation of the command in accordance with RR 1-4, Change Number 1, 1 March 1945.

28. Army University Study Centers

a. General

(1) Army University Study Centers will, in so far as possible, provide a university program for military personnel whose study interests are not met by any other phase of the Army Education Program.

(2) Pertinent data from the AEP Questionnaire will be used in determining quotas, courses to be offered, and the number of instructors who may be available for this program.

b. Establishment - The UTC will establish one or more Army University Study Centers as the training demand may require. The location of the Army University Study Centers and the number of students to be assigned to each Army University Study Center will be determined by the UTC.

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c. Enrollment Procedures

(1) The UTC will determine policies governing the selection and enrollment of students at Army University Study Centers.

(2) Attendance at an Army University Study Center will in no way interfere with redeployment of students.

29. Civilian Universities

a. Utilization - Provided satisfactory arrangements can be made, the UTC will place military personnel in selected civilian universities as regularly enrolled students. These institutions will be utilized to accommodate as many as possible of those qualified students who desire to enroll for the courses offered.

b. Staff Personnel - Where necessary, the UTC will place military personnel on temporary duty status with civilian institutions to be responsible for Army administration of military students, and to maintain liaison with university officials in matters pertaining to military students.

c. Enrollment Procedures

(1) The UTC will determine policies governing the selection and assignment of military students to civilian universities.

(2) The UTC will accept for attendance at civilian universities only those qualified and eligible individuals who:

(a) Satisfy all entrance requirements of the institution.

(b) Agree to forego return to the United States as surplus until the end of the current term of enrollment; however, it is understood that this will in no way prevent men being withdrawn for redeployment in event orders are executed.

V -- OFF-DUTY EDUCATION

30. The Army Education Program will include off-duty time educational activities. They will be available for interested and qualified officer and enlisted personnel irrespective of redeployment status. The off-duty program which has currently been offered through the Armed Forces Institute, MTOUSA Branch, will be continued. The list of individual study materials will parallel to the greatest extent possible those of the on-duty phase of AEP.

31. MTOUSA Branch, Armed Forces Institute will continue to supply or act as the agent for: (See Section VII, Supply)

a. Correspondence courses for individual study.

b. Self-teaching courses for individual study or groups of less than five (5)

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(5). c. Education Manuals for individual study or groups of less than five

d. Language materials.

e. Tests.

f. University extension correspondence courses.

32. Fees for Education Manuals and related End of Course Tests will be eliminated for officer and enlisted personnel effective 1 June 1945.

33. At the discretion of commanders concerned, personnel engaged in correspondence courses with AFI may study such courses during duty time if the unit is eligible for an on-duty time program of education.

VI - PERSONNEL

34. Personnel Required - Personnel will be needed in unit and technical schools, and Army University Study Centers for the following types of duty:

a. Instruction.

b. Educational counseling and advising.

c. Administration.

d. Supervision of On-the-Job Training.

35. Qualifications of Staff and Instructional Personnel - Qualified personnel may be found in any of the following groups:

a. Those with previous teaching, administrative, or counseling experience, either civilian or military, and formal training in the theory and techniques of teaching. Personnel in this group usually hold college or university degrees.

b. Those with previous teaching, administrative, or counseling experience, but without formal training in the theory and technique of teaching. Personnel in this group may have either high school or college training.

c. Those with partial or completed teacher-training, but without previous teaching experience. Personnel in this group include those who hold teaching degrees, or who have some college training and may be qualified to teach.

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d. Those without teaching experience or teacher-training, but who have a thorough knowledge of the subject matter to be taught, and a willingness to teach. Personnel in this group may have had varying amounts of experience as foreman, supervisors, and counselors in business and industry, or in the Army, and may possess the qualifications for instructing or for administering schools or on-the-job training.

e. Personnel described in paragraphs a through d immediately above are equally essential to effective on duty and off-duty instruction.

36. Factors in Selection - Factors which will influence the selection of staff and instructional personnel include:

a. Varying degrees of availability which will exist in different units. Despite this variation, each unit will furnish so far as possible, the personnel required for conducting its own program.

b. The indicated student interest in business, mechanical, and technical courses and on-the-job training; this will create an especially heavy demand for instructors in these fields.

c. Equal acceptability of commissioned and enlisted personnel, if they qualify.

d. Need for versatility in the staff. This is necessary in order to compensate for the factors in a to c above and to allow for the transfer of instructors to student status and vice versa, the return of personnel to the United States, and other contingencies.

37. Selection Procedure - The following steps should be taken by those units which are eligible for duty time AEP.

a. Administer the AEP Questionnaire. This questionnaire will provide information regarding personnel required for administration and instruction. This headquarters will furnish copyfor the questionnaire, to be reproduced,in the major commands. Resulting data will be compiled at the level of the unit which is to conduct the unit school and a report will be made on form, "Report of AEP Questionnaire Data" to this headquarters in accordance with subsequent directives. (Resulting data will also be used in determining the courses to be offered. See Sections II, III, and IV.)

b. Make a survey of Qualification Cards (WD AGO Forms 20, 66-1, and 66-2).

c. Interview all candidates for staff and instructional positions identified by the procedures in a and b above.

d. Make rosters of personnel qualified by civilian and/or military experience and training to undertake the following assignments in unit schools:

(1) Teachers of elementary school subjects and literacy

(2) Teachers of high school subjects

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(3) Teachers of business, mechanical and technical subjects.

(4) Teachers of junior college subjects.

(5) Educational counselors and advisors.

(6) Unit school administrators.

e. Designate personnel for the unit school as determined by the requirements of the school schedule.

f. Begin a continuing survey to locate suitable educational personnel among replacements in the unit.

38. Shortages, Surpluses, and other Classes of Personnel

a. If rosters (paragraph 37d) do not supply sufficient staff and instructional personnel to operate the unit educational program, the shortages will be reported, by number and subject fields, to the next higher authority, with request for personnel to be placed on temporary duty status, to care for the shortages.

b. If rosters indicate the availability of more personnel than are needed to operate the unit school after complying with paragraph 37e, such surpluses will be reported, indicating number and qualifications, to the next higher authority. Each echelon of command will be responsible for making all possible adjustments of personnel within subordinate commands, before forwarding reports of shortages and surpluses.

c. The form, "Report of Surplus or Shortage", to be used for the reports in a to c above is shown in inclosure 1. Surpluses and shortages will be submitted on separate forms.

VII- SUPPLY AND DISTRIBUTION

39. General,- Supply procedures contained herein will be applicable, unless otherwise noted, to all schools and group study classes established, irrespective of type or location.

a. AEF schools will procure educational materials and instructional supplies from the depot which serves their area (except tests; see paragraph 43 b (2)).

(1) The AEF Depot, c/o Special Service Warehouse, APO 782, US Army, will supply the area north of, or on, the straight line passing through Pesaro and Grosseto.

(2) The AEF Depot, c/o Information and Education Section, APO 512, US Army, will supply the area south of, or on, the straight line passing through Pescara and Gaeta.

(3) The AEF Depot, c/o Armed Forces Institute, MTOUSA Branch, APO 794, will supply the area lying between the areas described in (1) and (2).

b. Off-duty classes, and isolated units which are unable to establish duty time unit schools because of operational restrictions will submit

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requisitions for material on the depot serving the area concerned, except that individual enrollees and groups of less than five (5) will be served by Armed Forces Institute, MTOUSA Branch. Individual applications of students and requisitions of responsible officers for these group materials will be sent to MTOUSA Branch, Armed Forces Institute, APO 794, US Army.

40. Stock Piling - Text materials and educational supplies will not be stock piled at any echelon.

41. Accountability and Responsibility - Accountability and responsibility will be assumed by the requisitioning school or organization upon actual receipt of text materials at the depot.

42. Records - Appropriate supply records will be kept by depots and units drawing such text materials.

43. Requisitioning Materials and Supplies

a. Each requisition will be submitted in duplicate on Quartermaster Form Number 400. It will indicate the name and telephone number of the officer responsible for the use of the materials requested. It will be signed or authenticated by an education officer, school administrator, or schools officer.

b. Instructional Materials

(1) Texts and Instructors' Aids.- Requisition for texts, course outlines, and instructors' manuals will list Education Manual number and title, quantity desired, and a basis substantiating same. It will be submitted to the depot serving the area in which the school or organization is located.

(a) Basis for requisitioning texts and instructors' aids:

1. One text per student enrolled in each class, except that when there are two or more sections of the same subject, the number of texts requisitioned should be sufficient to accommodate the anticipated enrollment of the largest section, and not sufficient to accommodate the total enrollment of all sections.

2. One instructors' manual and one course outline per instructor teaching a scheduled class. AEP charts accompany some course outlines and will be supplied with them when available.

( ) End-of-Course Tests - Requisition for end-of-course tests will list tests by number and title of course in which they are to be used, the quantity desired, and a basis substantiating same. All requisitions for tests will be sent to Armed Forces Institute, MTOUSA Branch, APO 794, US Army. All tests, used and unused, must be returned. Tests are classified CONFIDENTIAL.

(a) Basis for requisitioning tests:

1. Individuals and groups of less than five; One test per student enrolled three weeks before course

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termination. Requisitioning officer will have each student complete AFI Form 68 (MTOUSA).

2. Groups - One test per student enrolled in class three weeks before couse termination. Requisitioning officer will execute QM Form 400 in duplicate.

c. Instructional Supplies - Requisition for instructional supplies will list the items and their descriptions, the quantity desired, and a basis substantiating same.

(1) Expendable supplies for class use.

(a) Requisition will be submitted to the depot serving the area in which the school or organization is located. Only the items of supply listed below will be available from this source.

(b) Basis for requisitioning expendable instructional supplies (per 3 month period):

1. One (1) quart of blackboard paint per three (3) classrooms.
2. Twelve (12) boxes of white chalk per classroom.
3. Twelve (12) boxes of colored chalk per classroom.
4. Four (4) stenographer's notebooks 4" x 8" per shorthand student per term.
5. Two (2) memorandum pads, 8" x 10½" per student per term.
6. Two (2) pencils per student per term.

d. Submitting Requisitions - All requisitions for materials stocked at AEP Depots must be submitted at the earliest possible date after needs are determined. Units will be notified bytelephone as to the date upon which materials can be picked up.

e. Equipment - Items of equipment other than controlled items which are suitable for instructional purposes in schools operated under the Army Education Program, may be drawn on 60-day memorandum receipt which will be renewable if needed and if military necessity permits. See MTOUSA Supply Directive Number 7, 11 February 1945, as amended, and Supply Directive Number 15, 20 February 1945.

44. Processing of Requisitions

a. General - All requisitions will be screened for correctness as soon as received. Notification of any revision of requisition will be made by telephone. A new file will be opened for each requisitioning unit school and off duty group.

b. Processing - Requisition will be processed as follows:

(1) Text materials will be issued on shipping tickets (duplicate).
(2) Instructional supplies will be issued on tally-outs (duplicate).
(3) Entries will be made on depot stock record cards.
(4) Shipping tickets and tally outs will be signed when materials

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Declassified E.O. 12356 Section 3.3/NND No. 785016

are picked up by the units, at the depots. Originals will be filed at depots. Duplicates will accompany issued materials.

45. Supply Procedures in Schools - The procedures for handling supplies should provide for storage, protection, repairs, issue, reissue, and delineation of responsibility.

46. Return of Educational Materials and Supplies - Text materials and educational supplies will be returned to the issuing depot when units with an AEF school or training program move to an area served by another depot, or when units are demobilized, or redeployed. All text materials which are not used for a full term and are not needed for the next succeeding term of a school should be returned to the issuing depot. Materials to be returned will be accompanied by shipping tickets or tally-outs in duplicate for texts and supplies respectively. Signed originals will be given to the unit returning materials; the duplicates will be filed in the depot. Appropriate entries will be made on depot stock record cards.

47. Lost or Damaged Materials - Educational text materials that become lost, damaged, or destroyed through the fault or neglect of no one concerned or worn out through fair usage will be reported by Education Manual number, title, and quantity. The report must be supported by a statement certifying to the details thereof. Both must be submitted in duplicate to the depot, signed by the accountable and responsible officer concerned. Duplicate copies will be returned after acknowledgement. The report will be the basis for requisitioning additional materials to meet resulting shortages.

48. List of Materials and Supplies - From time to time bulletins or memoranda will be issued by Information and Education Section, MTOUSA which will indicate the educational text materials and supplies currently available for use in the Army Education Program. (See MTOUSA Redeployment Circular Number 16, "Army Orientation Program Following The Defeat of Germany").

VIII-MISCELLANEOUS

49. Visual Aids - Films, film strips, projectors, and other devices will be made available through the 2603d Film and Equipment Exchange. Full details will be issued in a subsequent memorandum.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

C. F. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Y
15 - TAG
6 - ETOUSA (extra)
10 - G-4 (extra)
5 - G-1 (extra)
3 - QM (extra)
5 - 2620 EAC Bn (extra)
26 - I&E (extra)
26 - IG (extra)
60 - REPCO (extra)
10 - Ord (extra)

1 Incl:
AEP Staff & Instructional Personnel Report of Surplus or Shortage.

2010

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

Inclosure Number 1 to Hq ETOUSA Redeployment Circular #3

S 303

ARMY EDUCATION PROGRAM
STAFF AND INSTRUCTIONAL PERSONNEL
REPORT OF SURPLUS OR SHORTAGE

Date_____19____

Organization_____APO_____

The following personnel, qualified as indicated below, are (surplus / required) * in the educational program of this organization.

Name, Rank, and Serial Number **	Educational Qualifications and Experience	Assignment for which Qualified

(signed)_____

_____

_____

* Cross out inapplicable word
** When personnel are required, only the number of personnel needed will be indicated.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense Redeployment Circ # 8
Memo 5½ — 17/5/45

Date 19/5/45

DIST —

FROM		TO	FROM		TO
	Staff Officer to CC			Political Advisors	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	
	Legal			Allied Civ Pers Director	
	Education	✓		Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MMLA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance			A.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	✓
	Industry			Information Div	
	Mining Div			Area visit ALL REGIONS	✓
	Labor			Engineer, AMG 5 + 8 AREAS	✓
	Public Works & Utilities			L.O. Caserta, AMA NAPLES	✓
	Shipping				
	Transportation				

Sec

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

2009

1176

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

DCK/ax

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

A.G.O. | Asst. Ac... | Asst. Aos. | Chief Clerk

REDEPLOYMENT CIRCULAR)
NUMBER 7)

6 May 1945

ATHLETIC AND RECREATION PROGRAM FOLLOWING THE DEFEAT OF GERMANY

1. Policy

a. An Athletic and Recreation Program for the readjustment and redeployment period is hereby announced, to become effective when announced by this headquarters. This program is in accordance with the provisions of War Department Readjustment Regulation RR 1-1, dated 15 September 1944.

b. The maintenance of a high state of morale of individuals and organizations is of great importance and will require particular attention by all concerned during the redeployment and readjustment period. That part of the training or work day not required for purely military activities will be devoted to a program of educational and recreational activities which will be conducted in a manner that will require full effort of the personnel during the time allotted. In such a program, participants will be afforded reasonable opportunity to choose the educational or recreational activity desired. At all echelons of command this program will be coordinated through the appropriate staff sections to the end that best use be made of the duty time declared available for education and recreation. Current off-duty time Special Service programs will continue.

2. Plan

a. This headquarters will coordinate and assist the Athletic and Recreational Program during the readjustment and redeployment period for all US forces in the Theater and, through appropriate major commands, will:

(1) Provide for the organization, operation and administration of programs; for the facilities and transportation required; and for the training of personnel incidental to the recreation of troops in such activities as:

(a) Athletics

(b) Entertainment motion picture showings

(c) Music

(d) Soldier and civilian entertainment

(e) Recreational tours

(f) Libraries

(g) Competition.

HEADQUARTERS
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U.S.A. 2008

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq USCOMZ Redeployment Circular #7 (cont'd)

(2) Establish and operate central camps, coaching or conditioning courses, and similar activities applicable to the athletic, physical training or recreation program.

(3) Provide for a uniform system of recreational areas, leave centers, recreational tours, and similar activities for the use of the entire command; allocate quotas and transportation therefor; and coordinate similar activities with individual commands so as to secure uniformity of programs, performance and opportunity for participation throughout the theater.

(4) Procure and allocate available supplies, equipment, facilities, and transportation required for this program.

(5) Secure and distribute such special funds, facilities, and personnel as may be made available.

(6) Allot necessary FDOA funds to appropriate commands.

(7) Provide necessary technical staff supervision.

b. Theater-wide championship contests in athletics and recreational activities will be initiated by this headquarters and/or the Allied Sports Commission. Contests will be designed to commence with the smallest feasible units in order that all commands may present as varied a program of athletics and recreation as is practicable.

c. Every phase of recreational activity should be augmented and exploited. In athletics, the design, construction and maintenance of facilities, scheduling, officiating, and instruction in technique and rules, are composite parts of the program, in addition to participation. Theatrical productions provide opportunity for practice of most of the arts and crafts in preparation of settings, stage properties, costumes, etc.

d. Sports will be provided for individual as well as group participation to include:

(1) Individual: Hiking, swimming, rowing, sailing, skiing, fishing, tennis, golf, gymnastics, badminton, handball, pentathlon, decathlon, and marathon.

(2) Team: Track and field, soccer, swimming, boxing, softball, basketball, baseball, football, touch football, speedball, volley ball, tennis, and golf.

e. Other possible competitions include music, art, theatrical, hobbies, marksmanship, small games, and unit facilities.

f. Hobby group, for those interested, may be formed.

g. Lecture series and reading clubs may be organized for entertainment, or coordinated with the Army Education Program for more serious development.

h. Rest centers will be established by using commands under the supervision of this headquarters. Recreational areas will be established by this headquarters in places of historical, scenic or tourist interest. Facilities for lodging and billeting personnel on supervised tours will be provided by the major command controlling the particular area.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq ETOUSA Redeployment Circular # 7 (Cont'd)

i. The opportunity to see entertainment motion picture films will be afforded all personnel to the maximum extent possible. Additional coverage must be obtained from increased showings of each film. A material increase in supply of projectors and film is not expected.

j. USO-Camp Shows will continue to tour the theater. Soldier show and musical organizations as well as civilian entertainment groups may tour the theater. Availability of organizational or local civilian entertainment groups for touring will be reported to this headquarters for possible theater booking.

k. The American Red Cross will provide service clubs and snack bars in rest centers, staging areas, training areas, replacement centers, air bases and other points of troop concentrations where such facilities are required. Co-operation and arrangement for local tours, dances, entertainment and motion picture showings will be effected by the commanders concerned in the localities in which such service clubs are located. Existing clubs and programs maintained by the American Red Cross will be continued as needed, to such extent as resources of the American Red Cross will permit. Where necessary, additional enlisted men's clubs may be operated by units under existing regulations.

l. The Joint Army-Navy Committee on Welfare and Recreation, ETOUSA, will submit general recommendations to the Theater Commander. Major commands which desire similar Welfare Committees may establish same, and such committees may communicate directly with the ETOUSA Committee within the scope of their functions.

3. Personnel - The effective operation of this program will, in many instances, require additional personnel in various echelons. Additional personnel deemed necessary for Special Service duties will be provided by commanders concerned from sources under their control. Grades and branch of service of personnel selected are immaterial, but grades must be within the authorized table of organization or allotment of the commands concerned. The following table is suggested as the minimum additional personnel requirements for the post hostilities Special Service duties in the various type units listed. Numbers detailed for such duties must necessarily be governed by the mission of the unit and local conditions.

Unit	OFF	EM
Base Sections, Air Service Commands and Equivalent Units		
0-25,000 troop strength	5	15
25,000-50,000 troop strength	7	20
Each additional 25,000 or major fraction thereof	2	4
The Replacement and Training Command		
Headquarters	3	10
Each replacement depot	3	10
Each replacement battalion		
Troop strength 1200 or below	1	3
Each additional 1000 or major fraction thereof above initial 1200	1	3
Each replacement company	1	3
Army Headquarters (while active)	6	15
Air Force Headquarters	6	15
Corps	3	10
Division	5	12
Separate Brigade (Air Force Wing)	3	10

2007

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Redeployment Circular #7 (cont'd)

	OFF	EM
Regiment, Group, General Hospital	3	10
Squadron, Air Force	2	3
Separate Battalion, Station Hospital, Evacuation Hospital, Field Hospital	1	3
Company	1	3
Company, for each element more than 10 miles from company headquarters		1

4. Facilities and Supplies

a. Basketball, badminton, tennis, volleyball, handball courts; baseball, football, softball fields; and other facilities for outdoor sports may be constructed where necessary. Other permanent construction of physical plants will not be made without prior approval of this headquarters.

b. All athletic or recreational facilities, such as theaters, rest hotels, beaches, stadia, gymnasiums, rest camps, and other athletic or recreational facilities now employed by organizations and units will be retained. Units now operating or using such installations will report their availability, to this headquarters, and such installations will not be relinquished without permission of this headquarters.

c. Present requisitioning, purchasing, and other supply procedures will remain in force.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PEARCE
Major General, GSC
Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z
2 - G-3 (extra)
12 - G-4 (extra)
3 - IG (extra)
5 - G-1 (extra)

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense REDEPLOYMENT CIRCULAR #7
MTOUSA — 8/5/45

Date 11/5/45

DIST

EXCEPT	TO ~~FROM~~			TO
	Staff Officer to CC		Political Advisors	
	Executive Commissioner		Establishment Section	1
	Message Center		Executive Officer (A)	1
	Liaison Division		Executive Officer (B)	
	Civil Affairs Section		G-1 (A)	1
	Dis Per & Repat		G-1 (A) Civilian Emp.	
	Local Govt		G-1 (B)	
	Patriots Branch		G-4 (A)	1
	Public Safety		G-4 (B)	
	Security Division		2675th. Regt	1
	Public Health		Headquarters Commandant	
	Legal		Allied Civ Pers Director	
	Education		Adjutant, Allied Commission	1
	Monuments & Fine Arts		Navy	
	Economic Section		Land Forces (MMIA)	
	Requisition Branch		Air	
	Agriculture		Communications	
	Commerce		Civil Censorship Group	1
	Finance		M.M.B. & P.C.A.	
	Property Control Div		Motor Transport Group	1
	Food		Public Relations Branch	
	Industry		Information Div	
	Mining Div		~~Archivist~~ All Records	1 Ea
	Labor		~~U.N.Relfem~~ Files & Archives	1 Ea
	Public Works & Utilities		~~I.G.Crim.~~ AMG Naples	1
	Shipping		HQ Co, 2675	1
	Transportation			

DMC

Signature _____
Remarks & Recommendations _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

Remarks: _____

2006

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 3 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 6)

22 August 1945

SUPPLY AND MAINTENANCE PLAN

Paragraph 8e(1), Section I, MTOUSA Redeployment Circular Number 6, 1945, is rescinded and the following substituted therefor:

"8e (1) Unless otherwise specifically directed by the War Department or this Headquarters for individual units or shipping directives the following priorities will govern:

(a) Equipment for troops under movement orders for direct shipment to other theaters.

(b) Equipment and supplies for theater forces.

(c) Equipment and supplies directed shipped to other theaters by Theater Shipping Documents.

(d) Equipment and supplies directed shipped to the United States by movement orders and Theater Shipping Documents.

(e) All other requirements."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

L. L. LEMNITZER
Major General, GSC
Acting Chief of Staff

DISTRIBUTION:

Z
15 - TAG
6 - USFET
2 - CG, MTOUSA
5 - G-1, (extra)
4 - QM (extra)
20 - G-4 (extra)
12 - TAE (extra)
28 - IG (extra)
10 - Ord (extra)
60 - RETCO (extra)
5 - 2629 WAC Bn (extra)
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolino Trng Area
10 - Viareggio Trng Area
10 - Volturno Trng Area
10 - Cecchignola Trng Area

2005

RESTRICTED

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense C3 To Pol C. Rc #6 Date 2/8
MITOUSH - 2218

TEST

FROM		TO	FROM		TO
	Staff Officer to CC			Political Advisers	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1(A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Legal Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Rent	15
	Public Health			Headquarters Commandant	
	Legal			Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (AMMA)	
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Coal Div			WMD & POW	
	Finance			Truck Operating Group	✓
	Property Control Div			Public Relations Branch	
	Food			Information Division	
	Industry			~~Archivist~~ ALL REGIONS	✓
	Mining Division			" NAPLES	✓
	Labor			" LIVORNO	✓
	Public Works & Utilities			" VEN-GIULIA	✓
	Shipping			ACL, BOLOGNA	✓
	Transportation			SPARES	✓

Signature _____
Remarks & Recommendations _____ 1
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

Remarks: _____ Ja C

2004

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 2 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 6)

25 July 1945

SUPPLY AND MAINTENANCE PLAN

Paragraph 5, Section I, MTOUSA Redeployment Circular Number 6, 1945, is amended by the addition of the following:

"c. American Red Cross supplies not to exceed 10 tons, contents of which will be determined by the American Red Cross Commissioner to Italy, are authorized to accompany the type units listed below which are being directly redeployed. Such supplies will be marked with the shipment number and letter of the unit followed by "ARC".

Divisions, all types
Air commando groups
Air depot groups
Headquarters, air force
Bombardment group
Combat cargo group
Headquarters, bomber command
Fighter-bombardment group
Fighter group
Observation group
Air service group
Troop carrier group
Headquarters corps artillery
Medical centers
General and station hospitals (1000 bed)
General and station hospitals (500 bed)
Evacuation hospitals
Mobile ports of embarkation"

"d. For units which are being redeployed indirectly through the United States only those Red Cross supplies necessary for the voyage are authorized".

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

DISTRIBUTION:
Z
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area
10 - Viareggio Trng Area
10 - Volturno Trng Area
5 - 2629 WAC Bn (extra)
60 - REPCO (extra)
10 - Ord (extra)
28 - IG (extra)
12 - QM (extra)
12 - I&E (extra)
20 - G-4 (extra)
15 - TAG
6 - USFET
6 - CG, MTOUSA
5 - G-1 (extra)

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense C2 To Red Circ #6 Date 2/7
Routed -2/7

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Political Advisers	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1(A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	
	Legal			Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MMLA)	
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Coal Div			WMD & POW	
	Finance			Truck Operating Group	✓
	Property Control Div			Public Relations Branch	
	Food			Information Division	
	Industry			~~Archivist~~ ATKESONS	✓
	Mining Division			AMG Naples	✓
	Labor			" Caserta	✓
	Public Works & Utilities			" Via Giulia	✓
	Shipping			Sparks	✓
	Transportation				

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

JAC

Remarks:

2002

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 1 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 6)

Adjutant
Asst Adj
29 June 1945
Chief Clerk

SUPPLY AND MAINTENANCE PLAN

Paragraph 10, Section I, MTOUSA Redeployment Circular Number 6, 1945, is amended by the addition of the following:

"d. Informing the major commands of the estimated dates on which unit equipment to be processed and/or packed by the base section must be delivered to the base section."

"e. Informing the major command of any deferment in the Impedimenta Readiness Date prescribed in the Movement Order which may become possible by reason of delays in availability of shipping or other circumstances which develop subsequent to the issuance of the Movement Order."

BY COMMAND OF GENERAL MCNARNEY:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z
15 - TAG
6 - ETOUSA
2 - CG, MTOUSA
5 - G-1 (extra)
20 - G-4 (extra)
4 - QM (extra)
12 - I&E (extra)
28 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 WAC Bn (extra)
10 - Montecatini Trg Area
10 - Florence Trng Area
10 - Francolise Trng Area

RESTRICTED

2001

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense C/I TO RED CIRC #6
MYOUSH - 2916

Date 2/7

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			[illegible] Officers	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	
	Legal			Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MMIA)	
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance			D.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Division	
	Mining Division			~~[illegible]~~ ALL REGIONS	✓
	Labor			~~[illegible]~~ AMG ARMIES	✓
	Public Works & Utilities			~~[illegible]~~ AMG-I & CORPS	✓
	Shipping			AMG NAPLES, LIVORNO	✓
	Transportation			Spares	✓

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: 2000

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

18 June 1945

REDEPLOYMENT CIRCULAR)
NUMBER 6)

SUPPLY AND MAINTENANCE PLAN

Supply Plan I
Repair and Rehabilitation of Material and Equipment II

MTOUSA Redeployment Circular Number 6, dated 10 May 1945, is rescinded and the following substituted therefor:

1. General

a. In accomplishment of the supply mission on and after commencement of redeployment and readjustment each major command in MTOUSA will continue to perform its functions in accordance with current directives and procedures except for changes as may be noted herein. Such portions of previous supply, repair and rehabilitation plans issued by this headquarters regarding redeployment and readjustment as are inconsistent with this directive are rescinded.

b. The assignment of responsibilities listed herein covers only major operations necessary for the accomplishment of the mission of redeployment and readjustment in MTOUSA and is not all inclusive.

c. For the purpose of this directive a base command will be considered a base section, and both will be considered major commands.

d. Air Force technical supplies are excluded from provisions of this directive excepting insofar as general instructions contained herein are applicable and appropriate. Separate detailed instructions for these items will be issued by Commanding General, AAF/ETO.

I -- SUPPLY PLAN

2. References and Basis

22 JUN 1945

a. Refererces

(1) Annex A (Supply Plan) attached as an inclosure to WD letter, AG 400 (2 Apr 45) OB-S-E-B, 7 April 1945, subject: "War Department Policies and Procedures Governing the Redeployment of the Army upon the Cessation of Hostilities in Europe".

(2) Annex B (Redeployment Movements) First Revision, attached as an inclosure to WD letter AG 370.5 (25 Apr 45) O-E-S-E-M, 2 May 1945, subject: "Revision of Annex B (Redeployment Movements)."

b. Basis - This directive is based on the above references which may be consulted for additional information.

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1999

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Redeployment Circular #6 (cont'd)

3. Theater Supply from the Zone of Interior - Supplies which have been requisitioned for continued theater needs in accordance with MTOUSA Supply Directive Number 13, 1945, and Annex A, will be delivered as scheduled. Other supplies will be diverted by supply agencies in the Zone of Interior.

4. Theater Excess, Surplus and Salvage Supplies and Equipment

a. Theater excess supplies and equipment will be disposed of in accordance with MTOUSA Supply Directive Number 1, 1945, or current revisions thereof.

b. Theater surplus and salvage supplies and equipment will be disposed of in accordance with MTOUSA Supply Directive Number 14, 1945, or current revisions thereof.

5. Basis for Issue to Units and Shipment with Units

a. Theater requirements as a basis for requisitioning against the Zone of Interior will be computed to include only those supplies needed to maintain troops currently in the theater plus the minimum essential equipment and T/E 21 items to be shipped with directly redeployed units, and health and comfort items for indirectly redeployed units. Separate instructions for computing requirements have been issued to the Chiefs of Technical Services, MTOUSA.

b. The basis for issue of organizational equipment to units, and for shipment of organizational equipment and replacement supplies with units being redeployed, is indicated in Inclosure 1. It is not intended that Inclosure 1 be used as a basis for requisitioning against the Zone of Interior, but only as a guide in determining the basis for issue and shipment of supplies.

6. Packing, Marking and Shipping of Supplies and Equipment

a. Packing and Marking of Organizational Supplies and Equipment

(1) Category II units being redeployed direct to another theater will pack and mark all of their organizational supplies and equipment, excepting vehicles as provided in paragraph (4) below, regardless of whether or not such supplies and equipment are to precede, accompany or follow the unit. These supplies and equipment will be packed and marked in accordance with MTOUSA Redeployment Circular Number 14, and MTOUSA Movement Orders unless otherwise directed by this headquarters.

(2) Category II Units being redeployed through the United States and Category II and IV Units being returned to the United States will pack and mark their minimum essential equipment (as listed in Redeployment Circulars Number 14 and 15) and such additional equipment to accompany them as is listed in the MTOUSA Movement Order. In addition to the foregoing, units will pack such of the balance of organizational supplies and equipment as may be designated in instructions from the base sections. In such instances all supplies and equipment will be combat serviceable. Necessary instructions for packing, marking and delivery to appropriate depots will be furnished by base sections.

(3) Balance of organizational supplies and equipment not packed by the unit in accordance with paragraph (2) above will be turned in through normal supply channels. All supplies and equipment turned in by units will be complete and serviceable to the extent of the availability of component items in current stock and the repair facilities of the organization returning such supplies and equipment.

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No. 1 USA Redeployment Circular #6 (Cont'd)

(4) Vehicles - Processing and packing of vehicles and major items of Engineer equipment will be performed at base section or Air Force processing installations as provided in MIDUSA Redeployment Circular Number 12.

b. Shipment of Organizational Supplies and Equipment

(1) Category II Units being Redeployed Direct

(a) Personnel with accompanying Minimum Essential Equipment will be shipped in one convoy.

(b) Balance of organizational equipment will be forcemarked and shipped in a seperate convoy (loaded in a single ship if possible) to arrive as nearly as possible at the same time as the unit. Normally, fast cargo ships will leave 15 days and slow convoy ships 35 days prior to the departure of personnel.

(2) Category II Units being Redeployed Indirectly through the United States

(a) Army Ground and Service Force Units

1. Minimum Essential Equipment will accompany troops.

2. Balance of organizational equipment will be shipped in bulk and phased for units arriving in the Pacific during each thirty day period. Shipments will be scheduled to arrive at theater of destination prior to or at the same time as the unit. Shipments will be made by appropriate depots as directed by this headquarters on Theater Shipping Documents based on War Department Shipping Orders.

(b) Army Air Force Units

1. Minimum Essential Equipment will accompany troops.

2. Balance of organizational equipment (both AAF and ASF procured) will be type unit marked and shipped as type unit assemblies. (Inclosure Number 3).

c. Packing and Marking of Replacement Supplies

(1) Replacement supplies will be packed and marked by appropriate depots as directed by this headquarters on Theater Shipping Documents based on War Department Shipping Orders.

d. Shipment of Replacement Supplies

(1) Army Air Force Units

(a) Sixty (60) days Class IV E Supplies, (listed in AAF Combat Supply Tables) will be shipped with organizational equipment and in the same ship, as directed by AAF/MTC.

(2) All other Replacement Supplies for AAF, ACF and ASF Units

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Hq MTOUSA Redeployment Circular #6 (cont'd)

(a) Will be bulk shipped as directed by this headquarters or AAF/MTO as appropriate, on theater Shipping Documents based on War Department Shipping Orders.

7. Responsibilities of the Commanding General, MTOUSA - The Commanding General, MTOUSA, will be responsible for:

a. Supply

(1) The compilation of reports of theater stock position as directed by the War Department. These reports will be compiled from those received from the major commands in accordance with MTOUSA Supply Directive Number 2, 1945, or current revisions thereof.

(2) The compilation of reports of theater excess and surplus stock position suitable for transmission to the War Department or other theaters according to present procedures and current revisions or as directed by the War Department.

(3) The review of War Department and MTOUSA approved operational projects, SLOE and theater T/E's and special issues, and issuance of necessary instructions regarding turn-in of supplies and equipment no longer required.

b. Equipping of Units

(1) The designation of specific units which fall within certain low priority categories, and the publication of such lists as a basis for withdrawal of supplies and equipment within each major command as provided in paragraph 8f (2) (c) (Procedure for Equipping of Units).

(2) The provision of shortages of authorized equipment and supplies, as requisitioned by base sections by:

(a) Directing shipment from the depot stocks of another base section or command.

(b) Directing the withdrawal and shipment from units of another base section or Command.

(c) Directing withdrawal from previously undesignated units within the base section or command submitting the requisition.

(d) Preparation and forwarding of the Theater Shortage List as prescribed in MTOUSA Staff Memorandum Number 31, 1945, subject: "Standing Operating Procedure for Processing Theater Shortage Lists and Reports of Equipment Authorized for Return" and Staff Memorandum Number 33, 1945, same subject, and amendments thereto. The shipment of a unit will not be delayed because of the shortage of any item of supply or equipment.

c. Theater Shortage List for Category II Units being Redeployed Direct to Another Theater

(1) Theater Shortage Lists will be prepared and forwarded as prescribed in MTOUSA Staff Memoranda Numbers 31 and 33 referred to in sub-paragraph (d) above. Negative reports are desired.

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Hq ETOUSA Redeployment Circular #6 (cont'd)

(2) The Theater Shortage List will contain the following information:

(a) The unit designation and code designation of the unit concerned.

(b) The basis for such equipment (T/E, T/O and E, SLOE, as modified by competent authority.)

(c) The items of equipment short (except T/E 21 items) tabulated by supply services, and by critical and non-critical items. Critical items are those items reported in accordance with WD letter AG 400 (13 March 1945) OB-S-D-M, 16 March 1945, subject: "Overseas Supply Reports" and amendments thereto.

(d) The approximate date the unit is expected to arrive at the theater of destination.

d. Report of Equipment Authorized for Return

(1) Copies of Report of Equipment Authorized for Return will be received from major commands for all Category II units being redeployed through the United States and for all Category II and Category IV units being returned to the United States, as provided in paragraph 6f (2) (c) and will be reviewed and forwarded as prescribed in ETOUSA Staff Memoranda Numbers 31 and 33, referred to in paragraph 7b (2) (d) above.

e. Shipping of Supplies and Equipment

(1) The estimation of long range requirements for the positioning and allocation of shipping based on the Redeployment Forecasts.

(2) The placing of available shipping as required by War Department movement orders.

(3) The issuing of necessary Theater Shipping Documents, or ETOUSA Shipping Orders, according to current ETOUSA Supply Directives, for all supplies and equipment to support redeployed units or as directed by the War Department.

f. Inspection - The making of such inspections as may be necessary to insure compliance with War Department and ETOUSA Redeployment supply directives and instructions.

8. Responsibilities of Major Commands - All major commands will be responsible for normal functions, such additional actions as redeployment may require and those specifically enumerated hereafter.

a. General

(1) Maintenance of necessary records and submission of required reports to insure that the Commanding General, ETOUSA, is readily informed at all times of the status of supplies for units or personnel scheduled for redeployment. ETRT procedures as provided in letter, this headquarters file AG 400.192/650 D-O, 27 April 1945, subject: "Material in Hands of Troops and Ammunition Status and Expenditure Reports" will remain in effect.

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Ltr HQ USFET AG Redeployment Circular #6 (cont'd)

(2) Distribution to all units of redeployment supply directives, instructions and publications necessary for the complete understanding, preparation and execution of redeployment movements.

(3) Necessary action to insure that stocks in Air Force and Army depots are reduced as rapidly as possible, and all such depots closed out as soon as units under those commands can be supplied directly from base section depots.

b. Supply - The continued supply of troops remaining under their command by submission of necessary requisitions and proper control of stock inventories and stock status reports, in accordance with MTOUSA Supply Directive Number 2, 1945, or revisions thereof.

c. Reports and Turn-in of Equipment to Base Depots

(1) In order that supply requirements and availability for reequipping and status of serviceability of all supplies and equipment may be ascertained, necessary action will be taken immediately by all major commands to report to the nearest appropriate base section the items listed below. Reports will, whenever practicable, indicate the property classification of the items as defined in paragraph 1d, Section II.

(a) All items held as battle reserves.

(b) All issues of supplies and equipment in excess of authorized allowances made under authority of MTOUSA Supply Directive Number 7, 1945, which are no longer required.

(c) Unserviceable supplies and equipment requiring 3rd, 4th or 5th echelon repairs, not normally repaired by the unit concerned.

(d) All replacement supplies and equipment in excess of current needs.

(e) Materials handling equipment, except that held by Air Force units, such as cranes and roller conveyors now in hands of other than base section units and approximate dates when they will no longer be required.

d. Repair of Items turned in by Units - Units will be directed to clean, repair and complete all items to the extent of availability of component parts in current stock and the repair facilities of the unit prior to turn-in to depots.

e. Priority of Equipping Units

(1) In order to insure maximum use of resources during redeployment the following priorities are established:

(a) Equipment for troop units under movement order for shipment direct to active theaters.

(b) Equipment and supplies directed shipped to active theaters by Theater Shipping Documents.

(c) Equipment for occupational forces.

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Hq MTOUSA Redeployment Circular #6 (cont'd)

(d) Equipment, as directed by movement orders, for troop units to be returned to the United States for station.

(e) Equipment necessary for training of Category II units pending movement out of the theater.

(f) Equipment and supplies directed shipped to the United States by Theater Shipping Documents.

(g) Equipment, as directed by movement orders, for units being returned to the United States for inactivation.

(h) All other requirements.

(2) Priorities within the above general categories will be on a basis of readiness dates as prescribed in the movement orders, i.e., after the general category has been determined, requisitions from units within that category will be filled in accordance with the readiness dates prescribed in the movement order, those having the earliest readiness date to be equipped first. If a number of units within the same general category have identical readiness dates, their requisitions will be filled on a basis of dates requisitions are received by supplying agencies.

(3) Packing and crating materials for redeployment purposes will be furnished in accordance with the above priorities for equipment.

f. Procedure for Equipping of Units

(1) Requisitions will be filled in accordance with priorities listed above. Class A or combat serviceable equipment and supplies will be issued to the fullest extent for the supply of Category II units being deployed directly to other theaters. Training serviceable equipment and supplies will be issued to the maximum extent for training purposes for all units in order that maximum amounts of Class A and combat serviceable supplies will be available for shipment to other theaters as directed. Authorized combat serviceable substitutes will be issued whenever necessary and practicable in order to fill a T/E shortage of the standard combat serviceable item for Category II units.

(2) Upon receipt of the MTOUSA Movement Order the following actions will be taken in the order listed below:

(a) Conduct necessary showdown inspections.

(b) Insure that Unit Commanders Shortage Lists for Category II units being redeployed direct to another theater are prepared as directed in paragraph 10c of Redeployment Circular Number 14 and submitted to the Commanding General MTOUSA (Attention Assistant Chief of Staff, G-4) or Commanding General, AAF/MTO (AAFSC/MTO) as appropriate. Lists will be forwarded in duplicate and by the most expeditious practicable means of communication available, but in any event they will be forwarded so as to reach the headquarters no later than twenty (20) days prior to the departure of the unit from the training or assembly area.

(c) Insure that Reports of Equipment Authorized for Return are prepared for all Category II units being redeployed through the United States and all Category II and Category IV units being returned to the United States as

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Hq NTOUSA Redeployment Circular #6 (cont'd)

directed in paragraph 10c of NTOUSA Redeployment Circular Number 14 and paragraph 9c (3) of NTOUSA Redeployment Circular Number 15. Eight copies will be forwarded by the most expeditious practicable means of communication available in order that they will be received by the Commanding General, NTOUSA, (for Army Ground and Service Force units) and the Commanding General, AAF/NTO (for Army Air Force units) no later than ten days prior to departure of the unit from the training or assembly area.

(d) Require units to submit requisitions for supplies and equipment necessary to equip to authorized scales as shown in Inclosure Number 1.

(e) Fill all requisitions submitted from depots stocks within their command within the limits of availability, and by withdrawing from low priority units within their command designated by this headquarters as provided in paragraph 7b (1). (Also see inclosure Number 2 for sources of supply)

(f) After resources in (e) above have been exhausted, forward through normal supply channels the necessary requisitions to fill remaining T/E shortages. (i.e., major command to base section to this headquarters)

(g) Conduct final inspections to determine status and serviceability of equipment. As between the major command of the using unit and base sections supplying the item, the major command will be the final judge as to the combat serviceability of any item.

(h) Insure that supplies and equipment are packed and shipped as directed in paragraph 6.

9. Responsibilities of Commanding General, AAF/NTO - In addition to the responsibilities of a major command (paragraph 8), the Army Air Forces, NTO, will perform the following functions:

a. The provisions of Air Corps technical supplies in accordance with precedence established by priority of movement lists and the withdrawal of such supplies from lower priority Air Force units if required for this purpose.

b. Packing and marking all supplies and equipment peculiar to the Air Forces for overseas shipment.

c. The preparation and distribution of "Theater Shortage Lists" for Air Force units as indicated in paragraph 7c.

d. The distribution of the "Report of Equipment Authorized for Return" for Air Force units as indicated in paragraph 7d.

e. Proper processing, packing and marking of vehicles as provided in NTOUSA Redeployment Circular Number 12.

10. Responsibilities of Base Section - In addition to the responsibilities of a major command (paragraph 8), base sections will be responsible for:

a. Furnishing units with adequate instructions for packing, marking and disposition of any additional supplies and equipment as designated by the base section for the unit to pack and mark as provided in paragraph 6a (2).

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Hq MTOUSA Redeployment Circular #6 (cont'd)

(2) When Italian labor costs cannot be determined, $.50 an hour will be used as a basis for computation.

(3) Parts costs will be estimated in case the official price cannot be obtained.

b. Parts required to bring the item to the standards of repair defined in paragraph 14 below must be on hand or obtainable within the repair time limit.

c. For items which will be repaired regardless of cost and items which will not be repaired, the provisions of War Department Supply Bulletin 38-1 will govern.

d. The chiefs of the special staff sections, MTOUSA, will issue such instructions as are necessary to amend or enlarge the above.

14. Standards of Repair - Repair and rehabilitation of equipment will be in accordance with current directives. In the absence of specific technical standards, the following guide will be used:

a. Textile items will be clean, properly mended and of suitable appearance. Buttons, ties and fasteners will be serviceable.

b. Deteriorating items will have at least 4 months of serviceability at the estimated date of shipment from the theater.

c. First echelon spare parts will be present with the equipment.

d. Essential tools, appropriate technical manuals, spare parts catalogs and WD lubrication orders should be present with the equipment to the extent available.

e. Equipment should operate with 90% of the original efficiency and should have all essential components present. All War Department Modification Work Orders (MWO's) will be carried out to the maximum extent possible.

f. After repair is accomplished, combat serviceable items should have at least 75% and all other items at least 50% of their original life restored.

g. Safety features will be present and operative.

h. The Chiefs of the special staff sections, MTOUSA, will issue such instructions as are necessary to amend or enlarge the above.

15. Priority for Repair will be the same as the priority for equipping of units as prescribed in paragraph 8e above. Maintenance for supporting troops units will be performed only to the extent necessary for operations but without prejudice to the basic priorities for equipping units.

16. Responsibilities of Commanding General, MTOUSA - The Commanding General, MTOUSA, will be responsible for:

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a. The planning for and theater coordination of the repair of all equipment for the redeployment program.

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14. HMOUSA Redeployment Circular #6 (cont'd)

b. The assignment or reassignment amongst the major commands of service troops and repair facilities in accordance with the work load and as otherwise necessary to secure the maximum efficiency in their use to accomplish the theater repair and rehabilitation mission for redeployment.

17. Responsibilities of Major Commands - The major commands will be responsible for:

a. Maximum utilization of the repair capabilities of all units under their command in order to:

(1) Place material and equipment returned to stocks in clean, complete and serviceable condition.

(2) Reduce to a minimum evacuation to the higher echelon units and shops which will be taxed to the utmost to meet the requirements of redeployment.

b. Inspection and classification of material and equipment in accordance with paragraph 12 by technically qualified personnel.

c. Determination of the economic repairability and priority of repairs for material and equipment in accordance with paragraphs 13 and 15.

d. Compliance with the requirements of approved repair standards as indicated in paragraph 14.

e. Distribution of the work load to utilize to the maximum all repair facilities and maintenance troop units of the command, including assignment or reassignment among the services of repair facilities and troop units when necessary.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

C. W. CHRISTIANSEN
Colonel, AGD
Adjutant General

3 Inclosures:
#1 - Basis of Issue and Shipment of Organizational Supplies
#2 - Sources of Supply to Fill Shortages of Alerted Units
#3 - Marking and Shipping of Organizational Equipment for AAF Units Redeployed Indirectly

DISTRIBUTION:
Z
15 - TAG
6 - HMOUSA
2 - CG, HMOUSA
5 - G-1 (extra)
20 - G-4 (extra)
4 - CE (extra)
12 - I&E (extra)
2[illegible] - [illegible] (extra)
10 - [illegible] (extra)
60 - [illegible] (extra)
5 - [illegible] TAG Bn (extra)
10 - Montecatini Trng Area
10 - Piacenza Trng Area
10 - Francolise Trng Area

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FORCES OR UNITS	BASIS OF INITIAL ISSUE		MTOUSA AUTHORIZED LEVELS FOR REPLACEMENT	SHIPMENT OF S EQUIPMENT FOR RE
	Until Receipt of Movement Orders	Upon receipt of Movement Orders		
Occupational Forces (Category I)	Latest authorized WD T/O&E and/or SLOE. All items will be combat serviceable		60 days maximum supply of all classes based on MTOUSA Repl Factor or consumption rate and usage data. Min level to include equipment for 50% expansion of general and station hospitals. Class IV to incl supplies and equipment required for redeployment mission of MTOUSA during Period I.	1663
All Forces excepting Occupational Forces	As indicated below.	As indicated below.	60 day maximum of all classes based on ZI Repl. Factors	As indicated bel
Civilian Supplies	As approved by War Department			Minimum Essenti as prescribed i Balance of orga marked and ship possible at the Class IV E supp Tables) will be ment of AAF uni will be bulk-s quarters. All
Units being redeployed direct to another theater (Category II)	Latest authorized WD T/O&E and/or SLOE. All items will be training serviceable to the maximum practicable extent.	Latest auth WD T/O & E and/or SLOE. To include MTOUSA auth WD T/O & E and/or SLOE organl discretionary items, available from theater stocks (except Arctic). Clothing and ind equipt for theater of destination as prescribed in T/E 21 and as modified by Movt Order. Basic loads for Maint/and Depot Cos (non-organic) will be shipped as prescribed in Movt order. All items will be combat serviceable.		For Army Ground and Service F Min essential equipt will acc Redeployment Circular 14. Ba and replacement supplies will by Theater Shipping Documents able. For AAF Units Not Scheduled f Minimum Essential Equipment organizational equipment will arrive in the Pacific prior t Replacement supplies will be direct units. All items will
Units being redeployed to another theater than US (CAT II)	Same as above	Min essential equipt based on T/E&E as prescribed in Redeployment Cir 14 All items to be combat serviceable.		

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USA Redeployment Circular Number 6 BASIS OF ISSUE AND SHIPMENT OF ORGANIZATIONAL SUPPLIES

AL ISSUE pon receipt of overent Orders	HTOUSA AUTHORIZED LEVELS FOR REPLACEMENT	SHIPMENT OF SUPPLIES AND EQUIPMENT FOR REDEPLOYED UNITS
	60 days maximum supply of all classes based on HTOUSA Repl Factor or consumption rate and usage data. This level to include equipment for 50% expansion of general and station hospitals. Class IV to incl supplies and equipment required for redeployment mission of HTOUSA during Period I.	1993
As indicated below.	60 day maximum of all classes based on ZI Repl. Factors	As indicated below.
Department		
Labort auth WD T/O & E and/or SLOE. To include HTOUSA auth WD T/O & E and/or SLOE orgnl discretionary items, available from theater stocks (except Arctic). Clothing and ind equipt for theater of destination as prescribed in T/E ZI and as modified by Hqrt Order. Basic loads for Maint/and Depot Gas (non-organic) will be shipped as prescribed in Hqrt Order. All items will be combat serviceable.		Minimum Essential Equipment will accompany units as prescribed in Redeployment Circular No. 14. Balance of organizational equipment will be force marked and shipped so as to arrive as nearly as possible at the same time as the unit. 60 days Class IV E supplies (listed in AAF Combat Supply Tables) will be shipped with organizational equipment of AAF units. All other replacement supplies will be bulk-shipped as directed by this headquarters. All items will be combat serviceable.
Min essential equipt based on T/BA as prescribed in Redepl't Cir 14 All items to be combat serviceable.		For Army Ground and Service Force Units Min essential equipt will accompany units as prescribed in Redeployment Circular 14. Balance of organizational equipment and replacement supplies will be shipped as directed by HTOUSA by Theater Shipping Documents. All items will be combat serviceable. For AAF Units Not Scheduled for Conversion Minimum Essential Equipment will accompany troops. Balance of organizational equipment will be force marked and shipped to arrive in the Pacific prior to or at the same time as the unit. Replacement supplies will be shipped as indicated above for AAF direct units. All items will be combat serviceable.

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FORCES OR UNITS	BASIS OF INITIAL ISSUE		HTOUSA AUTHORIZED LEVELS FOR REPLACEMENT	SH EQUIP
	Until Receipt of Movement Orders	Upon Receipt of Movement Orders		
Units awaiting inactivation in HTOUSA or return to US for demobilization. (Cat IV)	Indiv. clothing & equipt and such other Class II equip and supplies as directed by CG, HTOUSA to accomplish currently assigned mission. All items to be training serviceable to extent practicable.	Indiv clothing & equipt as in Redep't Circ 15. All items to be serviceable and presentable.		Indiv as ou ler M vicea
Replacement and Training Requirements for all Forces in HTOUSA			For the period such forces remain in HTOUSA (but not to exceed 12 months in case of units remaining in theater beyond R-Day plus 12 mos) the essential replacement requirements on the equipt authorized may be retained based on Repl Factors of ZI. Not to be used as basis for requisitioning or FEF-MFK. Training requirements for ammo and other expendable supplies as determined by CG, HTOUSA but not to exceed 12 mos requirements in case of units remaining beyond R-Day plus 12 mos.	

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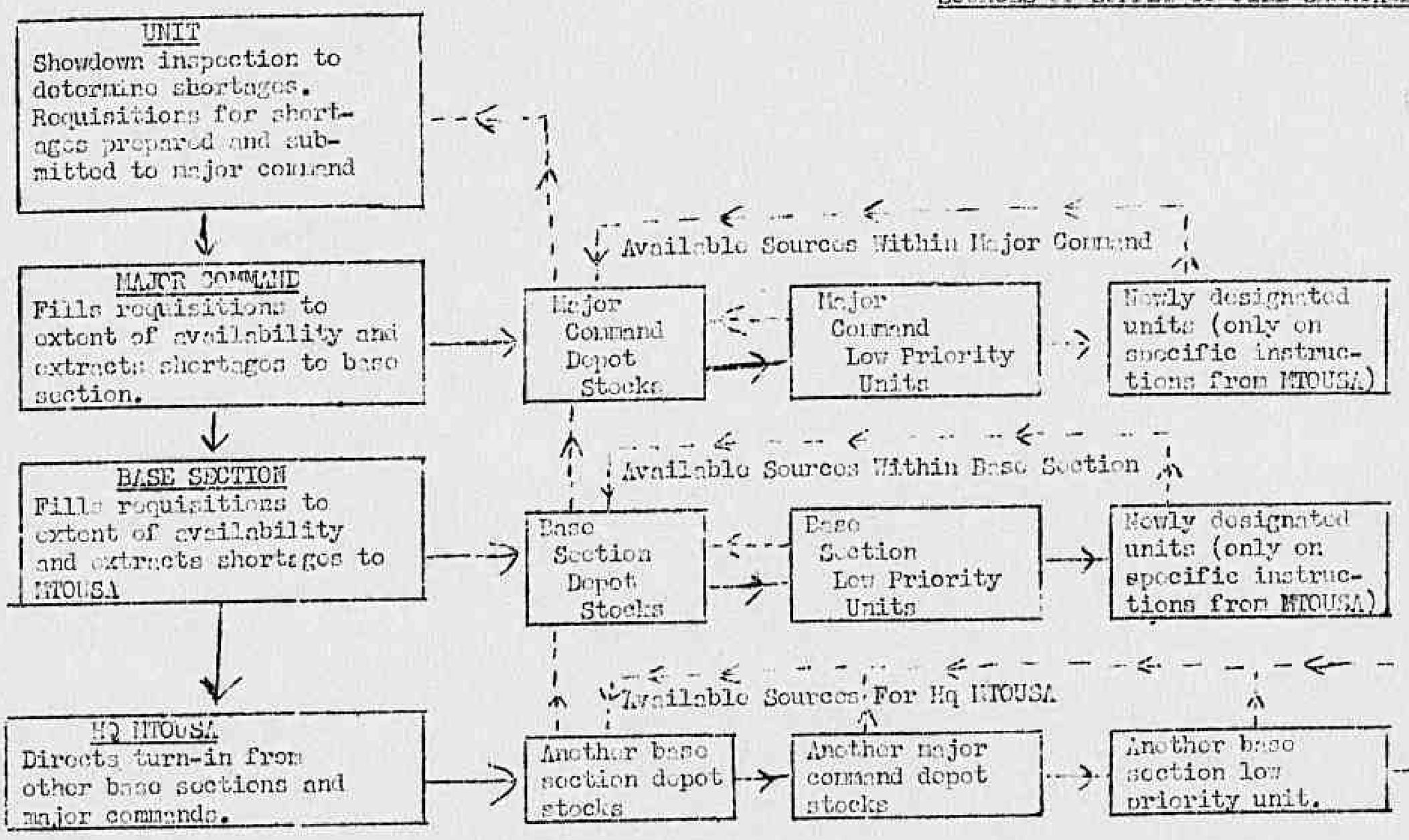
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BASIS OF INITIAL ISSUE		HTOUSA AUTHORIZED LEVELS FOR REPLACEMENT	SHIPMENT OF SUPPLIES AND EQUIPMENT FOR REDEPLOYED UNITS
til Receipt of yement Orders	Upon Receipt of Movement Orders		
diy. clothing & pipt and such her Class II uip and sup- ies as direct- by CG, HTOUSA accomplish rrently assign- mission. All ers to be train- g serviceable to extent practicable.	Indiv clothing & equipt as in Redep't Circ 15. All items to be serviceable and presentable.		Individual clothing and equipment as outlined in Redeployment Circular No. 15. All items to be serviceable and presentable.
		For the period such forces remain in HTOUSA (but not to exceed 12 months in case of units remaining in theater beyond R-Day plus 12 mos) : in essential replacement requirements on the equipt authorized may be obtained based on Repl Factors of ZI. Not to be used as basis for requisitioning on FEC-SWPA. Training requirements for ammo and other expendible supplies as determined by CG, HTOUSA but not to exceed 12 mos requirements in case of units remaining beyond R-Day plus 12 Mos.	

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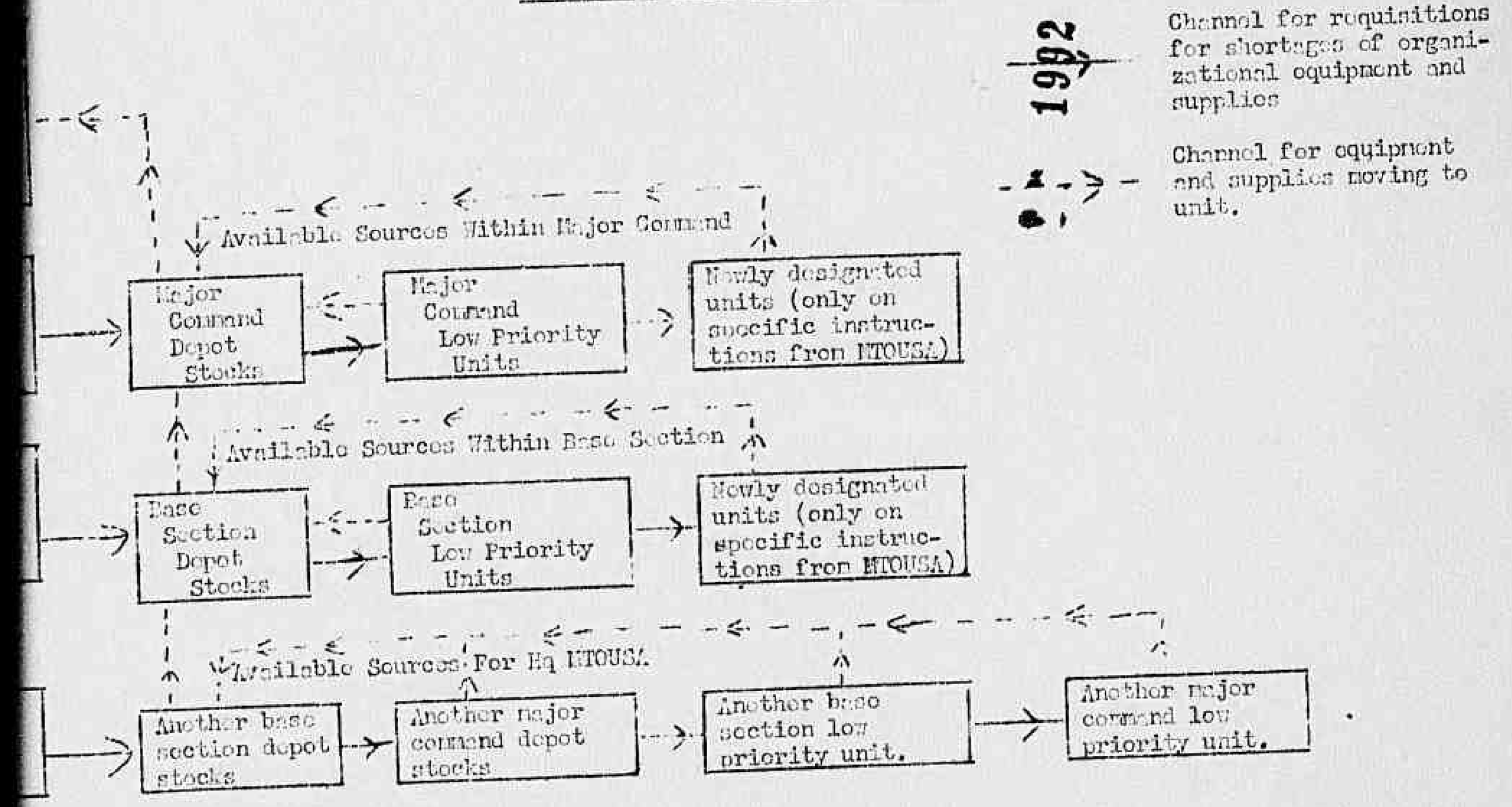
SOURCES OF SUPPLY TO FILL SHORTAGES OF ALL



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SOURCES OF SUPPLY TO FILL SHORTAGES OF ALERTED UNITS



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R E S T R I C T E D

Change #3 to Hq MTOUSA Redeployment Circular #6

Marking and Shipping of Organizational Equipment for AAF Units Redeployed Indirectly

1. Balance of organizational equipment for AAF units being redeployed indirectly through the United States will be marked for type units and shipped as type unit assemblies.

2. Basis for shipment will be furnished by WD letters which will indicate the type unit and the proper address overseas.

3. Markings will be as follows:

a. Overseas address will be indicated by the use of a four digit shipment number in the 7,000 series preceded by the letter U.

b. Component parts of a major type unit will be indicated by a letter separated by a dash.

c. Service designation will be shown by using the service abbreviation Air separated by a dash.

d. Example:

U - 7321 - A - AIR, U - 7321 - B - AIR would indicate equipment for squadrons comprising a group.

e. ASF equipment included in type unit assemblies will be additionally marked to indicate the appropriate technical service.

(1) Example:

U - 7321 - A - AIRCRD

f. No service color markings will be placed on containers; however, the shipment number and letter will be underlined with a blue line approximately two inches in width.

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense RE DEP. CMPC #6 TRIPOLSA - 18/6 Date 22/6

DIST

		TO			TO
	Staff Officer to CC			Transportation	
	Executive Commissioner			Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section			Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	✓
	Local Govt			G-1 (a) Civilian Emp.	
	Public Safety			G-1 (B)	
	Security Division			G-4 (A)	5
	Public Health			G-4 (B)	
	Legal			2675th Rest	✓
	Education			Headquarters Commandant	
	Monuments & Fine Arts			Allied Civ Pers Director	
	Economic Section			Adjutant, Allied Commission	
	Requisition Branch			Navy	
	Agriculture			Land Forces (AMI.)	
	Commerce			Air	
	Coal Div			Communications	
	Finance			Civil Censorship Group	✓
	Property Control Div			M.M.D. & P.O.W.	
	Food			Motor Transport Group	✓
	Industry			Public Relations Branch	
	Mining Div			Information Div	
	Labor			~~prisvint~~ ALL REGIONS	✓
	Public Works & Utilities			~~U.N.Relief.A.~~ AMG REGIONS	✓
	Shipping			I.C.C.R. AMG 13 CORPS	✓
				AMG 5 NAPLES	✓
				LIVORNO	✓
				Spares	✓

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate action
Investigation & Report
Dispatch

Remarks: JMC

1990

1205

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

DCK:cl

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

12 May 1945

REDEPLOYMENT CIRCULAR)
NUMBER 4)

INTELLIGENCE DIRECTIVE FOR REDEPLOYMENT

1. Commanders of units in categories II, III and IV, upon receipt of embarkation, reorganization or demobilization orders, will:

a. Take necessary action to return to MTOUSA control personnel attached to their unit from:

(1) G-2 Section, MTOUSA.

(2) 2660th Headquarters Company, MIS (Ovhd)

(3) War Department SCIS Teams, and

(4) CIC Detachments

b. Forward:

(1) Captured enemy documents relating to the organization, equipment or tactics of the German Army

(2) Detailed order of battle files

(3) Counter Intelligence records which would be of value to United States intelligence agencies remaining in this theater, in their possession to the Assistant Chief of Staff, G-2, MTOUSA.

c. Forward all enemy cryptographic, cryptanalytic, call-sign, or other signal intelligence materials, and all US documents, materials, and records dealing with signal intelligence activities, to the Commanding Officer, 849th Signal Intelligence Service, APO 512.

2. Commanders of units redeploying directly to the Far East will, upon receipt of embarkation orders, conduct unit censorship in accordance with War Department Field Manual 30-26, dated 15 September 1944.

3. Movement security will be conducted as prescribed in MTOUSA Redeployment Circulars Numbers 14 and 15.

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1206

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4. This circular supersedes Tentative Redeployment Circular Number 4.

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:

"Z"
15 - TAG
6 - ETOUSA (Extra)
5 - G-1 (Extra)
14 - G-4 (Extra)
6 - IG (Extra)
2 - QM (Extra)
60 - R & TC (Extra)

1207

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense REDEPLOYMENT CIRC #4
MTOUSA — 12/5/45

Date 14/5/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Political Advisers	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	
	Legal			Allied Civ Pers Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section			Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance			M.M.L. & P.O.W.	
	Property Control Div			Motor Transport Group	
	Food			Public Relations Branch	
	Industry			Information Div	✓
	Mining Div			Mobiviet ALL REGIONS	✓
	Labor			U.N.R.R.A. AMG 5 & 8 Armies	✓
	Public Works & Utilities			I.G.C.C. AMG Naples	✓
	Shipping				
	Transportation				

Signature _____
Remarks & Recommendations _____
Information _____
Approval/Disposal _____
Appropriate Action _____
Investigation & Report _____
Dispatch _____

Remarks: _____

1988

1208

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

DCK/fs

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE 1 TO	)
REDEPLOYMENT CIRCULAR	)
NUMBER 2	) 10 May 1945

Paragraphs 2e and 9c, MTOUSA Redeployment Circular Number 2, 1945, are amended by deleting the references contained therein and substituting the following: "Letter, this headquarters, file AG 210.453/308 A-O, dated 8 May 1945, subject: "Return of Temporary Duty Personnel to Theater After VE-Day or R-Day".

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:

Z
15 - TAG
14 - G-4 (Extra)
2 - QM (Extra)
6 - IG (Extra)
5 - G-1 (Extra)
6 - ETOUSA (Extra)
60 - R & TC (Extra)

RESTRICTED

1987

1209

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ch. #1 To Sec. Circ #2 MTOUSA — 10/5/45

Date 16/5/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Political Advisors	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	
	Public Safety			G-4 (B)	
	Security Division			2675th Regt	✓
	Public Health			Headquarters Commandant	
	Legal			Allied Civ Pers Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MAIA)	
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance			A.M.G. for P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Div	
	Mining Div			Archivist ALL REGIONS	1 EA
	Labor			U.N.R.R.A. AMG S & 8 Armies	1 EA
	Public Works & Utilities			I.G.C.C. AMG Naples	✓
	Shipping				
	Transportation				

JMC

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

1986

1210

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

REDEPLOYMENT CIRCULAR)
NUMBER 2) 20 May 1945

READJUSTMENT OF PERSONNEL AFTER DEFEAT OF GERMANY

MTOUSA Redeployment Circular Number 2 dated 6 May 1945 and Change 1 thereto dated 10 May 1945, are rescinded and the following substituted therefor:

1. Purpose - These instructions implement War Department Readjustment Regulation 1-1 and 1-5.

2. References

a. War Department Readjustment Regulations 1-1, 15 February 1945.

b. War Department Readjustment Regulations 1-2, 11 April 1945.

c. War Department Readjustment Regulations 1-5, 30 April 1945.

d. Letter, this headquarters, file AG 370.01/418 P-O, 16 May 1945, subject: "War Department Plan for Readjustment of Military Personnel".

e. Letter, this headquarters, file AG 210.453/308 A-O, 8 May 1945, subject: "Return of Temporary Duty Personnel to Theater After VE-Day or R-Day".

3. Definitions

a. Required Enlisted Personnel - Enlisted personnel whose Adjusted Service Rating Card (ASRC) Scores are below the critical score, and those whose individual services and qualifications are essential to the command due to military necessity, even though their ASRC scores may be equal to or above the critical score.

b. Non-Required Enlisted Personnel - Enlisted personnel whose ASRC scores are equal to or above the critical score and whose individual services and qualifications are not essential to the command as a matter of military necessity.

c. Required Officer Personnel - Those officers with low Adjusted Service Rating Card (ASRC) Scores, and those whose individual services and qualifications are essential to the command as a matter of military necessity even though they may have high ASRC scores.

d. Non-Required Officer Personnel - Officer personnel with the highest Adjusted Service Rating scores, whose individual services and qualifications are not essential to the command as a matter of military necessity or for whom a qualified replacement is available or is not required; and those officers for whom an appropriate assignment is not available.

1985

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Redeployment Circular #2 (Cont'd)

Note: References in this Circular to Required and Non-Required personnel, unless otherwise specifically stated, includes officer and enlisted personnel.

4. Responsibility

a. The major commanders designated by MTOUSA Redeployment Circular Number 1 are responsible for readjustment of personnel within their commands as prescribed herein, and:

(1) The determination of required and non-required personnel within the command.

b. The Commanding General, The Replacement and Training Command, MTOUSA, in addition to his responsibilities as a major commander under paragraph a, above, is responsible for:

(1) The filling of "Readjustment Requisitions" with personnel available to him. (See paragraphs 7 and 11c, below).

(2) The formation into Reception Station Groups and shipment to the United States of non-required personnel in accordance with RR 1-1 and 1-2.

(3) The selection, preparation, and shipment of replacements to the United States or to other theaters of operations, as directed by the War Department.

(4) The readjustment of personnel in all units not included in one of the major commands listed in Redeployment Circular Number 1.

(5) Assisting major commanders in the classification and assignment of personnel.

(6) Making determinations under policies set forth by this headquarters whether personnel are required or non-required to this theater, upon their arrival in the replacement system.

c. The Commanding Officer, 2629th WAC Battalion (Ovhd), Headquarters Command, AF, under the administrative supervision of the Commanding General, The Replacement and Training Command, MTOUSA, will be responsible for the organization of WAC personnel into Reception Station Groups. WAC Staff Directors and the Commanding Officer, 2629th WAC Battalion (Ovhd), are authorized direct communication with the Theater WAC Staff Director on matters pertaining to readjustment of WAC personnel.

d. Readjustment of medical and dental officers in all hospital units will be accomplished by the Commanding General, MTOUSA.

5. Basic Policies and Procedures

a. Until otherwise directed personnel policies set forth in current War Department and Theater directives will continue in effect.

b. Adjusted Service Rating Cards will be accomplished in accordance with current War Department and Theater directives.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Redeployment Circular #2 (Cont'd)

c. Voluntary transfers and reassignments may be permitted during the readjustment period at the discretion of major commanders, except that required personnel will not be permitted to transfer from Category II units.

d. No personnel of Japanese ancestry will be shipped directly from this theater to Pacific or Asiatic Theaters, either in units or as individuals.

e. As units are classified in one of the four categories listed in paragraphs 6a RR 1-1, major commanders will effect reassignment, and readjustment of personnel within their command so that, to the maximum extent practicable:

(1) Category I and II elements will be composed of required personnel and volunteer non-required personnel.

(2) Category IV elements will be composed of non-required personnel. However, required personnel of Category IV elements will not be transferred unless required as replacement in a Category I or II element or called for by the Commanding General, The Replacement and Training Command (See paragraph 7c).

f. Selection of personnel will be based on paragraphs 7, 11, 12, RR 1-1, and paragraphs 2, 3, Section II, RR 1-5.

(1) If circumstances permit, non-required personnel may be reassigned before their replacements are physically present.

(2) Personnel with common MOS numbers may be interchanged irrespective of previous designation as AAF, AGF, or ASF.

(3) Limited assignment personnel will not be transferred to Category II AGF or AAF combat units, unless physically qualified to perform efficiently the duty required by their primary MOS.

g. First priority for readjustment will be given Category II elements and among Category II elements in the order in which they are to be redeployed. The interim (temporary) critical score announced by this headquarters will be used to determine the extent of readjustment in Category II elements required to depart during the early phases of redeployment. This temporary critical score will be superseded upon receipt of the final critical score. Neither the interim or final critical score is applicable to officers. Subject to the availability of qualified required replacements, such elements will move with the over-strength indicated in paragraph 9f and paragraph 30 MTOUSA Redeployment Circular Number 14. The specified over-strength will be computed separately for officers and enlisted personnel.

h. Category III elements on reorganization or redesignation will be placed in Category I or II and will be processed in the same manner as described in paragraph e, above.

6. Principles to Govern Selection of Non-Required Personnel

a. Officers - (Includes Warrant Officers, Flight Officers, WAC Officers, Nurses, Hospital Dietitians, and Physical Therapists.)

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq ETOUSA Redeployment Circular #2 (cont'd)

(1) Officers may be designated as non-required to this theater only. Major commanders will designate officers as non-required within their commands, and the Commanding General, The Replacement and Training Command, ETOUSA, those individuals non-required to the theater, on the basis set forth in paragraphs 7 and 8, RR 1-1, and paragraphs 2, 3, Section II, RR 1-5. Normally, designation as non-required will be applied first to those with highest ASRC scores within the command who do not desire retention in the service.

b. Enlisted Personnel

(1) Enlisted personnel may be designated as non-required to this theater only. Major Commanders will designate enlisted personnel as non-required within their commands, and the Commanding General, The Replacement and Training Command, ETOUSA those individuals non-required to the theater, on the basis set forth in paragraphs 7, 9, and 12, RR 1-1.

(2) Major commanders and commanders of divisions (or the equivalent) will appoint a Board of Officers to act as reviewing authority, in accordance with paragraph 7d, RR 1-1, as amended, in all cases where an individual whose ASRC score is equal to or above the critical score is being retained in a Category I or II element, by reason of military necessity. Each Board will consist of not less than three (3) field-grade officers, and will include one officer thoroughly familiar with classification and assignment procedure. Boards appointed by major commanders will review cases in units, other than divisions, of the command. One copy of the Board action will be filed with the service record of the individual concerned.

7. Replacements

a. To the extent possible, major commanders will supply readjustment replacements to Category I and II elements from available required personnel within their commands. WAC personnel farthest removed from non-required standards will be used as WAC replacements.

b. Upon completion of maximum possible readjustment of a Category I or II element within the major commands, "Readjustment Requisitions" will be forwarded immediately to the Commanding General, The Replacement and Training Command, ETOUSA. These requisitions will be for required personnel to replace non-required personnel remaining in Category I and II elements and to bring Category II units up to specified strength. "Readjustment Requisitions" for WAC personnel and for medical and dental officers will be forwarded to this headquarters. "Readjustment Requisitions" will be marked at the top and bottom of each page, indicating category of the unit for which replacements are requisitioned, as follows:

"READJUSTMENT REQUISITION -- CATEGORY II (or I) UNIT"

Requisitions for Category II units will receive priority consideration by The Replacement and Training Command, ETOUSA.

c. The Commanding General, The Replacement and Training Command, ETOUSA, will fill "Readjustment Requisitions" from required personnel available to him, either from the replacement system or from Category IV elements of a major command. He will promptly inform the major commander concerned of any shortage and will "backlog" the unfilled portion of the requisition for subsequent filling immediately upon the availability of personnel.

8. Disposition of Personnel

a. Required personnel, officer and enlisted, of Category IV elements will be utilized by major commands as replacements for Category I and II elements, as necessary. Those not used as replacements will be transferred to The Replacement and Training Command, ETOUSA when and as called for, or will be reassigned when and as directed by the Commanding General, The Replacement and Training Command, ETOUSA.

b. A minimum of key personnel to participate effectively in the

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Declassified E.O. 12356 Section 3.3/NND No. 785016

demobilization of Category IV elements must remain assigned to the unit. When possible, those retained for this purpose will be non-required personnel, however, where this is not possible required personnel may remain assigned.

c. Non-required personnel will remain assigned to Category IV elements until their disposition is otherwise directed by the Commanding General, The Replacement and Training Command, MTOUSA, or by this headquarters in inactivation directives.

d. Non-required personnel in Category I and II elements will be transferred to a Category IV element of the same or similar type. For this purpose Category IV elements may carry up to fifty (50) per cent assigned overstrength.

e. The provisions of paragraphs a, b, c, and d, above do not apply to non-required WAC personnel Category IV. WAC elements will be disbanded as directed by the Theater Commander, and individuals transferred to the 2629th WAC Battalion (Ovhd), Headquarters Command, AF, for disposition.

9. Rotation and Temporary Duty Personnel

a. Rotation and return of personnel to the United States for temporary duty for rehabilitation, recovery, and recuperation has been suspended.

b. Shipment of rotation replacements from the Zone of Interior has been discontinued. Rotation replacements who arrive after R-Day will be retained by The Replacement and Training Command, MTOUSA, for use in the readjustment program.

c. Except as indicated in letter, this headquarters, file AG 210.453/308 A-O, dated 8 May 1945, subject: "Return of Temporary Duty Personnel to Theater after VE or R-Day", all temporary duty personnel who were in or enroute to the United States or territorial possessions are surplus to theater requirements and will be disposed of in accordance with MTOUSA radiogram FX 72925, 9 May 1945.

d. Separate instructions will be issued on the procedure for dropping personnel on temporary duty in the United States who will not be returned to their units.

10. Evacuation of Sick and Wounded

a. Sick and wounded will be evacuated from the theater in accordance with paragraph 24a, MR 1-1, and War Department letter, file AG 704.11 (3 June 44) OB-S-E-SPOT-i, dated 8 June 1944, subject: "Procedure for Evacuation of Patients by Water or Air from Overseas Commands".

b. Personnel discharged from hospitals will be processed in the same manner as at present until otherwise directed. Personnel, except WAC, discharged from hospitals, whose units have left the theater, or have been disbanded, will be retained in the replacement system for reassignment or return to the United States. WAC personnel whose units have been disbanded will be assigned to the 2629th WAC Bn (Ovhd), Headquarters Command, AF, for disposition.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Redeployment Circular #2 (cont'd)

11. Rosters and Reports

a. The reports required by letter, this headquarters, file AG 370.01/418 P-O, 16 May 1945, subject: "War Department Plan for Readjustment of Military Personnel", will be rendered manually as directed.

b. A special type machine records roster designated as the "R-Day Roster" and showing data obtained from Adjusted Service Rating Cards and other essential data will be prepared by Machine Records Units in accordance with separate instructions issued by this headquarters.

c. Separate rosters on WAC personnel will be prepared for the following group of personnel giving the same information furnished on the "R-Day Roster", and will be submitted, in duplicate, direct to this headquarters.

(1) Required personnel for whom no appropriate assignment exists within the major command.

d. A report, in triplicate, on forms prescribed in RR 1-1 Changes Number 1, using MRU facilities, when available, will be rendered on required personnel of Category IV elements who have not been appropriately reassigned to Category I or II elements, and for whom an immediate assignment to a Category I or II element does not exist. One copy of the report will be furnished direct to this headquarters and two (2) copies direct to the Commanding General, The Replacement and Training Command, MTOUSA. This report will include the information required by paragraph 30b (1), RR 1-1, as amended. The selected SSN and score groups will be announced as received by this headquarters from the War Department. Reports will be consolidated by each major commander. The initial report will be rendered by the 10th of the month following the month in which the critical score is announced, subsequent reports will be rendered by the 10th of each month thereafter as of the last day of the preceding month.

e. Major Commanders will report to this headquarters those non-required officers and enlisted personnel (WAC personnel are to be reported separately), other than those assigned to Category II elements, who are qualified to perform efficiently and who have expressed a desire for assignment to another theater, giving name, grade, ASN, organization, MOS, ASRC score, and race. Such reports will be rendered on the dates prescribed in paragraph d above, and in triplicate, one copy of which will be forwarded to the Commanding General, The Replacement and Training Command, MTOUSA, for information.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

GEORGE D. PENCE
Major General, GSC
Chief of Staff

DISTRIBUTION:

Z

15 - AAF/MTO
15 - 15th Army Group
15 - Fifth Army
15 - PBS
5 - Adriatic Base Command
5 - Rome, Area, MTOUSA
65 - The Repl & Trng Cmd
5 - Headquarters Cmd, AF
5 - Military Railway Ser, Italy
15 - TAG
6 - CG, ETOUSA
2 - CG, MTOUSA
5 - G-1
20 - G-4
4 - QM
12 - I&E
28 - IG
10 - ORD
5 - 2629 Wac Bn

1216

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense REDEPLOYMENT CIRCULAR #2 MTOUSA - 20/5/45

Date 21/5/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Political Advisors	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			207th Rest	✓
	Public Health			Headquarters Commandant	
	Legal			Allied Civilians Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (AMLF)	
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance			M.M.B. & P.C.I.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Div	
	Mining Div			Archivist - ALL REGIONS	✓
	Labor			U.N.R.R.A. AM 2 5 4 Flw	✓
	Public Works & Utilities			I.G.C.R. AM 6 NAPLES	✓
	Shipping				
	Transportation				

DM

Signature
Remarks & recommendations
Information
Approval/Disposal
Appropriate action
Investigation & Report
Dispatch

Remarks:

1982

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 3 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 2)

26 August 1945

READJUSTMENT OF PERSONNEL AFTER DEFEAT OF GERMANY

Paragraphs 11d, e and f, Change Number 2, to MTOUSA Redeployment Circular Number 2, 1945, are rescinded.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

L. L. LEMNITZER
Major General, GSC
Acting Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z
15 - TAG
6 - USFET
2 - CG, MTOUSA
5 - G-1 (extra)
4 - Q&I (extra)
20 - G-4 (extra)
12 - I&E (extra)
20 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 WAC Bn (extra)
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area
10 - Viareggio Trng Area
10 - Volturno Trng Area
10 - Cecchignola Trng Area

1981

RESTRICTED

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense ≤3 To RED CIRC #2 Date 27/8
INTOUSA-26/8 DIST

		TO			TO
	Staff Officer to CC			Political Advisers	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1(A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Legal Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Rest	15
	Public Health			Headquarters Commandant	
	Legal			Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MMLA)	
	Requisition Branch			Air	
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Coal Div			WMD & POW	
	Finance			Truck Operating Group	✓
	Property Control Div			Public Relations Branch	
	Food			Information Division	
	Industry			~~Archivist~~ ALL SECTIONS	✓
	Mining Division			" NAPLES	✓
	Labor			" LIVORNO	✓
	Public Works & Utilities			" VEN-GIULIA	✓
	Shipping			" BOLOGNA	✓
	Transportation			SPARES	✓

Jac

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

1980

1219

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 2 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 2)

21 June 1945

Secretary
Asst Acs.
Asst Acs
Chief Clerk

READJUSTMENT OF PERSONNEL AFTER DEFEAT OF GERMANY

MTOUSA Redeployment Circular Number 2, dated 20 May 1945, is further changed as follows:

1. Paragraphs 11d and 11e are rescinded and the following substituted therefor:

"d. A report on officers and enlisted personnel on forms prescribed in Exhibit 1-O, RR 1-1, Change No. 1, will be rendered on required personnel of Category IV elements who have not been appropriately reassigned to Category I or II elements, and for whom an immediate assignment to a Category I or II element does not exist. Score groups for officers will be 0 to 75, 76 to 100, and 101 and over. Enlisted personnel reported or will exclude those with specific MOS reported under paragraph e below.

e. A similar report will be rendered on specific military occupation specialties as required by WD Ltr AG MR-M 220.0 (10 May 1945), dated 12 May 1945, subject: "Reports to US War Department Required by Par 30B (1) RR 1-1, 15 February 1945." This report will be made by MOS in numerical sequence, showing authorized, actual and over or short. In overhead units or where there is no specific MOS breakdown, the actual spread by MOS will be used also as the authorized spread. Proper methods for determining MOS for this report are found in Paragraph 2, Classification Memo No. 1, dated 12 June 1945.

f. Reports in paragraph d and e will be rendered in triplicate and consolidated by each major command. One copy of the report will be furnished direct to this headquarters and two (2) copies direct to the Commanding General, The Replacement and Training Command, MTOUSA. Report will be rendered as of the end of each month commencing 30 June 1945 so as to reach this headquarters not later than the 10th of each month. Negative reports will be submitted.

g. Major Commanders will report to this headquarters those non-required officers and enlisted personnel (WAC personnel are to be reported separately), other than those assigned to Category II elements, who are qualified to perform efficiently and who have expressed a desire for assignment to another theater, giving name, grade, ASN, organization, MOS, ASRC score, and race. Such reports will be rendered on the dates prescribed in paragraph d above, and in triplicate, one copy of which will be forwarded to the Commanding General, The Replacement and Training Command, MTOUSA, for information."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

C. W. CRUIKSHENBERRY
Colonel, AGD
Adjutant General

25 JUN 1945

GEORGE D. PENCE
Major General, GSC
Chief of Staff

DISTRIBUTION:
Z
15 - TAG
6 - ETOUSA
2 - CG, MTOUSA
5 - G-1 (extra)
20 - G-4 (extra)
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12 - TSE (extra)
28 - IG (extra)
10 - Ord (extra)
60 - REPCO (extra
5 - 2629 WAC Bn (extra)
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area

1979

1220

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense Ch. #2 to RE Circ #2 Date 9/5/6
21161 — MTOUSA
Hist

		TO			TO
	Staff Officer to CC			Transportation	
	Executive Commissioner			Political Advisors	
	Message Center			Establishment Section	✓
	Liaison Division			Executive Officer (A)	✓
	Civil Affairs Section			Executive Officer (B)	
	Dis Pers & Repat			G-1 (A)	✓
	Local Govt			G-1 (A) Civilian Emp.	
	Courts Branch			G-1 (B)	
	Public Safety			G-4 (A)	✓
	Security Division			G-4 (B)	
	Public Health			2675th Regt	✓
	Legal			Headquarters Commandant	
	Education			Allied Civ Pers Director	
	Monuments & Fine Arts			Adjutant, Allied Commission	✓
	Economic Section			Navy	
	Requisition Branch			Land Forces (AMLA)	
	Agriculture			Air	
	Commerce			Communications	
	Coal Div			Civil Censorship Group	✓
	Finance			W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Div	
	Mining Div			~~Archivist~~ Hist Records	✓
	Labor			~~U.N.R.R.A.~~ Displ Persons	✓
	Public Works & Utilities			~~I.G.C.R.~~ Displ & Refugees	✓
	Shipping			Supplies	✓

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

1978

1221

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED DCK/fs

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 1 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 2)

30 May 1945,

Adjutant
Asst. Adj.
Asst Adj.
Chief Clerk

READJUSTMENT OF PERSONNEL AFTER DEFEAT OF GERMANY

MTOUSA Redeployment Circular Number 2, 1945, is amended as follows:

1. The present subparagraph 8e is renumbered 8g.

2. Subparagraphs 8e and 8f are added as follows:

e. When officers are determined to be non-required by a major command, they will be immediately reported to the Commanding General, The Replacement and Training Command on the R-Day-type roster (see paragraph 11b). Until called for by the Commanding General, The Replacement and Training Command, such officers will be assigned or remain assigned as indicated in paragraphs 8 c and d above.

f. When quotas for the return of personnel to the United States are allocated by this headquarters, the non-required officers reported in paragraph e above who have not been called for by the Commanding General, The Replacement and Training Command, will be considered non-required by this theater and available for return to the United States, provided they have been reported as non-required to The Replacement and Training Command for a minimum period of ten days. This does not include excess AAF combat crews.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. FENCE
Major General, GSC
Chief of Staff

HEADQUARTERS
1 JUN 1945
A. G. C.

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z
15 - AAF/MTO
15 - 15th Army Group
15 - Fifth Army
15 - PBS
5 - Adriatic Base Command
5 - Rome Area, MTOUSA
65 - The Repl & Trng Cmd
5 - Headquarters Cmd, AF
5 - Military Railway Ser, Italy
15 - TAG
6 - CG, ETOUSA
2 - CG, MTOUSA
5 - G-1
20 - G-4
4 - QM
12 - I&E
28 - IG
10 - ORD
5 - 2629 Wac En

1977

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense Change #1 to Room Circ #7 — DITOUSH — 8/15/45

Date 1/6/45

DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Political Advisors	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-3 (A)	
	Patriots Branch			G-4 (A)	
	Public Safety			G-5 (A)	✓
	Security Division			[illegible]	
	Public Health			[illegible]	✓
	Legal			Headquarters Commandant	
	Education			Allied Civ Pers Director	
	Monaments & Fine Arts			Adjutant, Allied Commission	✓
	Economic Section			Navy	
	Requisition Branch			Land Forces (MMLO)	
	Agriculture			Air	
	Commerce			Communications	
	Finance			Civil Censorship Group	✓
	Property Control Div			M.M.D. & P.O.W.	
	Food			Motor Transport Group	✓
	Industry			Public Relations Branch	
	Mining Div			Information Div	
	Labor			~~Archivist~~ ALL REGIONS	✓
	Public Works & Utilities			~~U.N.Relief~~ BDE & HQ TROOPS	✓
	Shipping			~~I.G.C.R.~~ HQ & NAVAL	✓
	Transportation			SPARES	

WC

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate action
Investigation & Report
Dispatch

Remarks:

1976

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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AGS

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

Adjutant	
Asst. Adj.	
Asst Adj.	
Chief	

REDEPLOYMENT CIRCULAR)
NUMBER 2) 6 May 1945

READJUSTMENT OF PERSONNEL AFTER DEFEAT OF GERMANY

1. Purpose - These instructions implement War Department Readjustment Regulations 1-1 and 1-5. The effective date will be R-Day or earlier if announced by this headquarters.

2. References

a. War Department Readjustment Regulations 1-1, 15 February 1945.

b. War Department Readjustment Regulations 1-2, 15 September 1944.

c. War Department Readjustment Regulations 1-5.

d. Letter, this headquarters, file AG 370.01/418 P-O, 17 March 1945, subject: "War Department Plan for Readjustment of Military Personnel."

e. Letter, this headquarters, file AG 210.453/308 A-O, 4 May 1945, subject: "Return of Temporary Duty Personnel to Theater After VE-Day or R-Day".

3. Definitions

a. Required Personnel - Any personnel whose Adjusted Service Rating Card (ASRC) Scores are below the critical score, or whose individual services and qualifications are essential to the command due to military necessity, even though their ASRC scores may be equal to or above the critical score.

b. Non-Required Personnel - Officer and enlisted personnel whose ASRC scores are equal to or above the critical score and whose individual services and qualifications are not essential to the command as a matter of military necessity.

4. Responsibility

a. The major commanders designated by NTOUSA Redeployment Circular Number 1 are responsible for readjustment of personnel within their commands as prescribed herein.

b. The Commanding General, The Replacement and Training Command, NTOUSA, in addition to his responsibilities as a major commander under paragraph a, above, is responsible for:

(1) The filling of "Readjustment Requisitions" with personnel available to him. (See paragraphs 7 and 11c, below).

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Declassified E.O. 12356 Section 3.3/NND No. 785016

To: ETOUSA Redeployment Circular #2 (cont'd)

(2) The formation into Reception Station Groups and shipment to the United States of non-required personnel in accordance with RC 1-1 and 1-2.

(3) The selection, preparation, and shipment of replacements to the United States or to other theaters of operations, as directed by the War Department.

(4) The readjustment of personnel in all units not included in one of the major commands listed in Redeployment Circular No. 1.

(5) Assisting major commanders in the classification and assignment of personnel.

c. The Commanding Officer, 2609th WAC Battalion (Provisional), Headquarters Command, ASF, under the administrative supervision of the Commanding General, The Replacement and Training Command, ETOUSA, will be responsible for the organization of WAC personnel into Reception Station Groups. WAC Staff Directors and the Commanding Officer, 2609th WAC Battalion (Provisional), are authorized direct communication with the Theater WAC Staff Director on matters pertaining to readjustment of WAC personnel.

d. Readjustment of medical, dental officers in all hospital units will be accomplished by the Commanding General, ETOUSA.

5. Basic Policies and Procedures

a. Until otherwise directed, personnel policies set forth in current War Department and Theater directives will continue in effect.

b. Adjusted Service Rating Cards will be accomplished in accordance with current War Department and Theater directives.

c. Voluntary transfers and reassignments may be permitted during the readjustment period at the discretion of major commanders, except that required personnel will not be permitted to transfer from Category II units.

d. Non-personnel of Japanese ancestry will be shipped directly from this theater to Pacific or Asiatic Theaters, either in units or as individuals.

6. All units are classified in one of the four categories listed in paragraph 6 a, RC 1-1, and major commanders will effect reassignment and readjustment of personnel within their commands so that, to the maximum extent practicable:

(1) Category I and II elements will be composed of required personnel and returnees non-required personnel.

(2) Category IV elements will be composed of non-required personnel. However, required personnel of Category IV elements will not be transferred unless required personnel in a Category I or II element or called for by the Commanding General, Replacement and Training Command (See paragraph 7 c).

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq USCONARC Redeployment Circular #2 (cont'd)

f. Selection of personnel will be based on paragraphs 7, 11, 12, RR 1-1.

(1) If circumstances permit, non-required personnel may be reassigned before their replacements are physically present.

(2) Personnel with common MOS numbers may be interchanged irrespective of previous designation as AAF, AGF, or ASF.

(3) Limited assignment personnel will not be transferred to Category II AAF or AGF combat units, unless physically qualified to perform efficiently the duty required by their primary MOS.

g. First priority for readjustment will be given Category II elements and among Category II elements in the order in which they are to be redeployed. This headquarters will announce a temporary critical score on or shortly after R-Day, which will be used to determine the extent of readjustment in Category II elements required to depart during the early phases of redeployment. Subject to the availability of qualified personnel with scores below the announced critical score, such elements will move with the over-strength directed in ETOUSA movement orders. The specified over-strength will be computed separately for officers and enlisted personnel.

h. Category III elements on reorganization or redesignation will be placed in Category I or II and will be processed in the same manner as described in paragraph g, above.

6. Principles to Govern Selection of Non-Required Personnel.

a. Officers. (Includes Warrant Officers, Flight Officers, WAC Officers, Nurses, Hospital Dietitians, and Physical Therapists.)

(1) Officers may be designated as non-required to this theater only. Major commanders will designate officers as non-required within their commands on the basis set forth in paragraphs 7 and 8, RR 1-1, and RR 1-5. Time in combat, general value to the service, and limited assignment status may be taken into consideration in determining whether officers are non-required. Special consideration may be given to the personal desires of officers desiring retention in the service. Military necessity permitting, favorable consideration will be given to requests for separation from the service submitted by officers who have had long periods of particularly arduous service, wounds, or who are citizens of co-belligerent countries.

b. Enlisted Personnel

(1) Enlisted personnel may be designated as non-required to this theater only. Major Commanders will designate enlisted personnel as non-required within their commands on the basis set forth in paragraphs 7, 9, and 12, RR 1-1.

(2) Major commanders and commanders of divisions (or the equivalent) will appoint a Board of Officers to act as reviewing authority, in accordance with paragraph 7d, RR 1-1, as amended, in all cases where an individual whose ASRC score is equal to or above the critical score is being retained in a Category I and II elements, by reason of military necessity. Each Board will consist of not less

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq ETOUSA Redeployment Circular #2(cont'd)

than 3 field-grade officers, and will include one officer thoroughly familiar with classification and assignment procedure. Boards appointed by major commanders will review cases in units, other than divisions, of the command. One copy of the board action will be filed with the service record of the individual concerned.

7. Replacements

a. To the extent possible, major commanders will supply readjustment replacements to Category I and II elements from available "required" personnel within their commands. WAC personnel farthest removed from non-required standards will be used as WAC replacements.

b. Upon completion of maximum possible readjustment of a Category I or II element within the major command, "Readjustment Requisitions" will be forwarded immediately to the Commanding General, Replacement and Training Command, ETOUSA. These requisitions will be for "required" personnel to replace non-required personnel remaining in Category I and II elements and to bring Category II units up to specified strength. "Readjustment Requisitions" for WAC personnel and for medical and dental officers will be forwarded to this headquarters. "Readjustment Requisitions" will be marked at the top and bottom of each page, indicating category of the unit for which replacements are requisitioned, as follows:

"READJUSTMENT REQUISITION -- CATEGORY II (or I) UNIT"

Requisitions for Category II units will receive priority consideration by The Replacement and Training Command, ETOUSA.

c. The Commanding General, The Replacement and Training Command, ETOUSA, will fill "Readjustment Requisitions" from required personnel available to him, either from the replacement system or from Category IV elements of a major command. He will promptly inform the major commander concerned of any shortage and will "backlog" the unfilled portion of the requisition for subsequent filling immediately upon the availability of personnel.

8. Disposition of Personnel

a. Required personnel of Category IV elements will be utilized by major commands as replacements for Category I and II elements, as necessary. Those not used as replacements will be transferred to The Replacement and Training Command, ETOUSA when and as called for, or will be reassigned when and as directed by the Commanding General, The Replacement and Training Command, ETOUSA.

b. A minimum of key personnel to participate effectively in the demobilization of Category IV elements must remain assigned to the unit. When possible, those retained for this purpose will be non-required personnel, however, where this is not possible required personnel may remain assigned.

c. Non-required personnel will remain assigned to Category IV elements until their disposition is otherwise directed by the Commanding General, The Replacement and Training Command, ETOUSA, or by this headquarters in inactivation directives.

d. Non required personnel in Category I and II elements will be transferred to a Category IV element of the same or similar type. For this purpose Category IV elements may carry up to 50 per cent assigned overstrength.

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Hq ETOUSA Redeployment Circular #2 (cont'd)

c. The provisions of paragraphs a, b, c, and d, above do not apply to non-required WAC personnel Category IV. WAC elements will be disbanded as directed by the Theater Commander, and individuals transferred to the 2629th WAC Battalion (Ovid), Headquarters Command, AFHQ, for disposition.

5. Rotation and Temporary Duty Personnel

a. Effective R-Day, unless otherwise directed, rotation and return of personnel to the United States for temporary duty for rehabilitation, recovery, and reconstruction is suspended.

b. Shipment of rotation replacements from the Zone of Interior has been discontinued. Rotation replacements enroute to this theater and arriving after VE-Day or R-Day will be retained by The Replacement and Training Command, ETOUSA, for use in the readjustment program.

c. Except as indicated in letter, this headquarters, file AG 210.453/308 A-O, dated 4 Nov 1945, subject: "Return of Temporary Duty Personnel to Theater after VE or R-Day", all temporary duty personnel in or enroute to the United States or territorial possessions are surplus to theater requirements and will be disposed of by appropriate agencies in the United States.

d. Separate instructions will be issued on the procedure for dropping personnel on temporary duty in the United States who will not be returned to their units.

10. Evacuation of Sick and Wounded

a. Sick and wounded will be evacuated from the theater in accordance with paragraph 24a, FM 1-1, and War Department letter, file AG 704.11 (3 June 44) OB-S-F-SPMOT-M, dated 5 June 1944, subject: "Procedure for Evacuation of Patients by Water or Air from Overseas Commands".

b. Personnel discharged from hospitals will be processed in the same manner as at present until otherwise directed. Personnel, except WAC, discharged from hospitals, whose units have left the theater or have been disbanded, will be retained on the replacement system for reassignment or return to the United States. WAC personnel whose units have been disbanded will be assigned to the 2629th WAC Bn (Ovid), Headquarters Command, AFHQ, for disposition.

11. Rosters and Reports

a. The reports required by letter, this headquarters, file AG 370.01/418 P-O, 17 March 1945, subject: "War Department Plan for Readjustment of Military Personnel", will be rendered manually as directed.

b. A special type machine records roster designated as the "R-Day Roster" and showing data obtained from Adjusted Service Rating Cards and other essential data, will be prepared by Machine Records Units in accordance with separate instructions to be issued by this headquarters.

c. Separate rosters on WAC personnel will be prepared for the following groups of personnel giving the same information furnished on the "R-Day Roster", and will be submitted, in duplicate, direct to this headquarters.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq ETOUSA Redeployment Circular #2 (cont'd)

(1) Required personnel for whom no appropriate assignment exists within the major command.

d. A report, in triplicate, using NRU facilities, will be rendered on required personnel of Category IV elements who have not been appropriately reassigned to Category I or II elements, or for whom an immediate assignment to a Category I or II element does not exist. One copy of the report will be furnished direct to this headquarters and 2 copies direct to the Commanding General, The Replacement and Training Command, ETOUSA. This report will include the information required by paragraph 30b (1), AR 1-1, as amended. The selected SSN and score groups will be announced as received by this headquarters from the War Department. Reports will be consolidated by each major commander. The initial report will be rendered by the 10th of the month following the month in which the critical score is announced, subsequent reports will be rendered by the 10th of each month thereafter as of the last day of the preceding month.

e. Major Commanders will report to this headquarters those non-required officers and enlisted personnel (WAC personnel are to be reported separately), other than those assigned to Category II elements, who are qualified to perform efficiently and who have expressed a desire for assignment to another theater, giving name, grade, ASN, organization, MOS, ASRC score, and race. Such reports will be rendered on the dates prescribed in paragraph d above, and in triplicate, one copy of which will be forwarded to the Commanding General, The Replacement and Training Command, ETOUSA, for information.

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. PENCE,
Major General, GSC
Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z
12 - G-4 (extra)
2 - QM (extra)
6 - IG (extra)

1229

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense REDEP CIRCULAR #2 MTOUSA - 6/5/45

Date 10/5/45

FROM		DIST TO	FROM		TO
	Staff Officer to CC			Political Advisors	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section	✓		G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-2 (A)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			Secretariat	✓
	Public Health			Headquarters Commandant	✓
	Legal			Allied Civ Fers Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	✓
	Economic Section	✓		Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance			M.M.B. & P.O.W.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	✓
	Industry			Information Div	
	Mining Div			~~Archivist~~ All Regions	1 Ea
	Labor			~~Historian~~ MMIA SY & Armies	1 Ea
	Public Works & Utilities			I.G.C.R. Fpm & Mail	1
	Shipping				
	Transportation				

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

1972

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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DCK/ar

Adjutant
Asst. Aos.
Asst Aos.
Chief Clerk

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

REDEPLOYMENT CIRCULAR)
NUMBER 3)

5 April 1945

PERFECTION OF PERSONNEL RECORDS

1. Objective - The objective of this plan is to insure the current perfection of all personnel records in this theater in accordance with Readjustment Regulations. It prescribes procedures which are to be initiated at once.

2. Responsibility of Commanding Officers

a. Perfection of personnel records is the responsibility of Commanders of all echelons. They will take personal action to insure that the procedures outlined herein are immediately established and maintained.

b. Sufficient trained and qualified administrative personnel will be provided to carry out this program. In installations where turnover is high, special care must be taken to select personnel with low Adjusted Service Rating Credits.

3. Inspections

a. In order to insure a high standard for all personnel records, the AFHQ Inspector-Instructor Teams, Adjutant Generals Section, will continue to inspect and instruct units in this theater. Reports of inspections which will include the degree of compliance with this directive will be rendered by the above teams to this headquarters on each unit or installation inspected.

4. Procedure

a. Upon receipt of this directive Commanding Officers of all echelons will cause a detailed check to be made of the WD AGO and ID forms listed below to insure their being correct and current. For this purpose Screening Teams will be organized.

b. To assist these teams in the screening and correction of service records a mandatory procedure for replacement installations and staging areas is attached hereto and should be used as a guide by other units.

c. Records to be checked for completeness and correctness:

(1) WD AGO Form 20 (Soldier's Qualification Card).

(2) WD AGO Form 24 (Service Record)

(3) *WD AGO Form 28 (Individual Pay Record)

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Hq NYOUSA Redeployment Circular #3 (cont'd)

(4) *WD AGO Form 65, 65-1, or 65-10 (Officer's and WO's Identification Card).

(5) WD AGO Form 66-1, 66-2, or 66-3 (Officer's and WO's Qualification Card)

(6) *WD AGO Form 77 (Officer's Pay Data Card)

(7) WD WD Form 78 or WD AGO Form 8-114 (Syphilis Register) (For individuals under treatment for syphilis)

(8) *WD WD Form 81 or WD AGO Form 8-117 (Immunization Reg.)

(9) *Copy of orders authorizing flying status (flying personnel only)

(10) *Copy of orders announcing rating (flying personnel only)

(11) *Record of leave accrued and granted (to be carried by officers as prescribed in AR 605-115 and Letter HTOUSA 4 February 1945, AG 210.711/224 HRRG-O to All Concerned, subject: "Officer's Personal Record of Leaves of Absence".)

*Denotes records the individual will carry on person.

5. a. An Adjusted Service Rating Card will be completed for all military personnel in the organization, as prescribed in TM and current theater directives.

b. A GCT Adjustment form as prescribed in WD Circular 72, 1945, will be prepared for each enlisted person upon arrival at the port or staging area.

c. Classification personnel will immediately check all soldier's qualification cards to insure their correctness and completeness. These cards will be kept current. In this connection see TM 12-427, and AAF Manual 35-1.

d. Each service record will be checked in detail with the provisions of TM 12-230, 13 October 1944. This work will be performed by the screening team which will check all errors and/or omissions and note them on check list required by Section II, HTOUSA Circular Number 13, 1945. When completed, the record will be passed on to the clerks selected to make actual entries in the WD AGO Form 24.

(1) In many cases errors and/or omissions cannot be corrected without interviewing the soldier concerned. Suitable personnel will be assigned to interview the individual, secure the missing data, and enter it in the service record in the presence of the soldier whose record is being corrected.

(2) In those cases where missing data cannot be secured from any local source, correspondence will be initiated without delay to secure it.

e. The Soldier's Individual Pay Record (WD AGO Form 20) will be withdrawn before file from the soldier's custody and checked for completeness and accuracy. A new pay record will be prepared for each enlisted person not having one at the time of this check.

f. All Officer's and WO's Identification Cards will be checked for completeness and correctness.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MAUSA Redeployment Circular #3 (cont'd)

g. All Officer's and WO's Qualification Cards (WD AGO Form 66-1, 66-2, and 66-3) will be checked and made current.

h. All Officer's and WO's Pay Data Cards (WD AGO Form 77) will be checked for completeness and correctness.

i. A check of the Syphillis Registers (WD MD Form 73 or WD AGO Form 8-114) will be made against medical records to insure completeness.

j. Immunization Registers (WD MD Form 81 or WD AGO Form 8-117) will be checked for completeness. If WD AGO Form 8-117 is not in service record, check for transcription of data from WD MD Form 81 to page one of service record.

6. In the event any of the above records are missing and cannot be located, duplicates will be prepared in accordance with current directives applicable. If missing records cannot be replaced or only partially reconstructed, a certified statement giving the facts in the case will be prepared and at the proper time forwarded in lieu of the missing record or will be attached to the partially complete duplicate.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

C. T. CHRISTENBERRY
Colonel, AGD
Adjutant General

1 Incl:
Screening Tests Procedure

DISTRIBUTION:
Y
15 - TAG
25 - All Pers.

NOTE: This is the first of a series of Redeployment Circulars to be issued by this headquarters. Although all numbers will be utilized, these circulars will not necessarily be issued in the order of their numbered sequence.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

Inclosure #1 to Hq MTOUSA Redeployment Circular #3

SCREENING TEAMS FOR REPLACEMENT INSTALLATIONS, STAGING AREAS, ETC.

1. Basis of Organization - Screening Teams to perfect service records will be organized on the basis of one (1) complete team for each 8,000 men to be processed.

2. Responsibility

a. Each Screening Team is charged with the specific duty of checking all service records for errors and/or omissions, and for the actual entry of corrections in the service records.

b. Individuals will be interviewed without delay in those cases where it is evident that errors and/or omissions can be corrected by means of the data thus obtained.

c. In those cases where data required for correction can only be secured through correspondence, such correspondence will be initiated without delay. Direct correspondence is authorized.

3. Organization - A "belt line" system will be set up to check and correct each individual service record. By means of this system individuals will check specific pages and items in the service record rather than a complete record. Records enter one end of the line unchecked, and should emerge at the other end corrected and ready for shipment with the exception of those mentioned in paragraph 2c above.

4. Personnel Required

a. One (1) Officer in command. This officer must have a thorough understanding of personnel administration.

b. One (1) Supervisor. Enlisted man of first three grades.

c. Ten (10) Service Record Checkers. To be instructed in specific pages as listed below.

d. One (1) Utility Man.

e. Eight (8) Correctors. Service record experience.

f. Four (4) Interviewers.

5. Specific Duties of Personnel

a. Officer - Supervises work of team, initials corrections and entries when required, etc.

b. Enlisted Supervisor - Assists officer in supervision.

c. Checkers - Each of these ten men is trained to check speedily and accurately the following sections of the service record:

1969

1 2 3 4

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Inclosure #1 to Hq NTOUSA Redeployment Circular #3 (cont'd)

No. 1 - Prepares check list required by NTOUSA Circular Number 13, 1945, if not already prepared, by inserting the soldier's name and serial number. If check marks are in ink, a new list is prepared and pencil marks substituted. Checks to see that an "Adjusted Service Rating" slip is with the service record.

No. 2 - Checks Induction Record and Immunizations.

No. 3 - Checks Marital Status, Beneficiary Changes, Home Address, etc.

No. 4 - Checks Current Enlistment, Prior Service, and Articles of War.

No. 5 - Checks Military Record and Assignments.

No. 6 - Checks Foreign Service and Medals, Decorations, and Citations.

No. 7 - Checks Time Lost and Courts-Martial.

No. 8 - Checks Allotments and Class E Deductions.

No. 9 - Checks Deposits and Record of Monthly Payments.

No.10 - Checks Remarks Administrative for the following:

Overseas bars

Participation in campaigns with dates

Brief description of wounds with date and place.

d. Utility Man - This man should be stationed at the end of the above production line of checkers. His specific duties are:

(1) Receives the service record and check slip from number 10 checker.

(2) Studies check slip to determine disposition of records and then makes the following distribution:

(a) If the check slip is clear, indicating no further action is required, record is returned to bin.

(b) All other records will be distributed to the following sections:

1. "On-the-spot correction".

2. "Interview group".

3. "Administrative correspondence group". This group is not included in paragraph 4 above. Their function is to initiate correspondence when required.

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Inclosure #1 to Hq HTOUSA Redeployment Circular #3 (cont'd)

e. Correctors

(1) Eight (8) are assigned for starting this system, but if this number proves too small to keep up with the pressure of work it will be augmented as required.

(2) This group should be located within easy access of the Utility Men, and must be so thoroughly trained that they are competent to make speedy and accurate corrections. Men should have experience as service record clerks, personnel sergeant-majors, etc., but grade is secondary to experience.

(3) There are many sources in various sections of the service record which these clerks may use in locating and correcting missing data. These men will make required corrections in the individual records and deliver them to the officer in charge when entries require initialing.

f. Interviewers - These men will interview soldiers to secure data obtainable from no other source.

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense Redeployment Circular 77-3 Date 8/2/45
Amendment - Status
DIST

FROM		TO	FROM		TO
	Staff Officer to CC			Political Section	
	Executive Commissioner			Establishment Section	1
	Message Center			Executive Officer (A)	1
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	1
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	1
	Public Safety			G-4 (B)	
	Security Division			2675th Regt	1
	Public Health			Headquarters Commandant	1
	Legal			Allied Civ. Pers. Director	
	Education			Adjutant, Allied Commission	1
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (AMIA)	1
	Requisition Branch			Air	1
	Agriculture			Communications	
	Commerce			Civil Censorship Group	1
	Finance	1		W.M.D. & P.O.W.	
	Property Control Div			Motor Transport Group	1
	Food			Public Relations Branch	
	Industry			Information Division	
	Mining Division			~~Archivist~~ All Org Copy	100
	Labor			~~U.N.R.R.A.~~ Mac 3rd Echelon	1 ea
	Public Works & Utilities			I.G.C.Rs Adm & Supply Section	1
	Shipping				
	Transportation				

DMC

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

1967

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

DCK/ar

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

REDEPLOYMENT CIRCULAR)
NUMBER 1)

18 May 1945

POLICIES AND PROCEDURES GOVERNING THE REDEPLOYMENT OF THE ARMY UPON CESSATION OF HOSTILITIES IN EUROPE

1. Purpose - The purpose of this circular is to introduce in general terms, redeployment procedures and policies in MTOUSA and to acquaint Major Commanders with the circulars and directives pertaining thereto.

2. General

a. Letter, this headquarters, file AG 370.01/512 D-O, subject: "Outline Plan for the Redeployment of MTOUSA Forces after the Fall of Germany", dated 9 December 1944, and any other instructions in conflict with this directive are rescinded.

b. War Department policy for the redeployment and readjustment of the Army upon the cessation of hostilities in Europe is directed towards providing adequate forces for the prosecution of the War against Japan as required and towards separating from the Service as rapidly as possible, those individuals who are no longer required in the armed forces.

c. In order to implement this policy, Commanders of the major commands will plan continuously for carrying out their responsibilities and will be prepared to submit to this headquarters when directed, detailed plans for effecting redeployment and readjustment under WD directives and instructions from this headquarters.

3. Responsibilities

a. The responsibilities listed herein cover only major operations necessary for the accomplishment of the mission of redeployment and readjustment in MTOUSA and are not all-inclusive.

b. THE COMMANDING GENERAL, MTOUSA will exercise command functions in connection with readjustment and redeployment, the more important of which are as follows:

(1) Issuance of such instructions to major commands as may be required to implement War Department redeployment regulations and directives.

(2) The definition of spheres of responsibility of the major commands.

(3) Designation of units into Categories I, II, III and IV.

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Hq MTOUSA Redeployment Circular #1(Cont'd)

(4) The issuance of movement orders, and warning orders, and the assignment of readiness dates and shipment numbers for units, all in accordance with War Department directives. 1220

(5) The issuance of instructions regarding the scale of equipment and supply of specific units; the provision of Tables of Organization and Equipment and special lists of equipment to major commands.

(6) The final inspection of units as to training, equipment, status of personnel and records, and packing and marking, to insure compliance with the standards required by the War Department and this headquarters.

(7) Issuance of orders for reorganization of units under new T/O & E and for activation, inactivation and conversion of units.

c. MAJOR COMMANDS are responsible for the continuance of their normal functions and for preparing and executing detailed plans for effecting the redeployment and readjustment of MTOUSA forces and equipment under their control in accordance with MTOUSA instructions. Specifically these responsibilities will include:

(1) Training of individuals and troop units in accordance with directives of this headquarters.

(2) Provision of sufficient inspection teams to insure the complete inspection of all units, their equipment and their administrative records.

(3) Complete preparation for movement of troop units of the command in accordance with Standing Operating Procedures and Movement orders, including:

(a) Housing, maintenance and supply prior to movement to the staging area.

(b) Proper preparation and packing of all equipment and baggage.

(c) Preparation and inspection of administrative records to insure that records are complete and correct prior to departure.

(4) The movement of troops, baggage, organizational equipment and vehicles to the staging area or port area, and their supply enroute, in accordance with instructions from this headquarters and/or the call of the base section commander.

(5) The transfer of personnel as may be directed by higher headquarters and the requisitioning of personnel in order that units to be retained in the theater or to be sent to other theaters will be properly manned.

(6) The preparation of the necessary reports, supply requisitions, and other administrative matters as required by Standing Operating Procedures and other directives of this headquarters.

(7) Insure that all necessary security measures have been taken.

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Hq MTOUSA Redeployment Circular #1 (cont'd)

(5) The activation, inactivation and conversion of units as directed.

d. In addition to the responsibilities of a major command, Base Section Commanders are responsible for:

(1) Providing all necessary supplies, except Air Corps technical supplies, at the request of Major Commands in the precedence established by priority lists.

(2) Providing technical advice and assistance in the packing, packaging and crating of unit equipment, vehicles and baggage, except Air Corps technical items.

(3) Operation of ports, staging areas and other facilities for the prompt movement of units and supplies.

(4) Preparation for shipment of all depot supplies, except Air Corps technical supplies, ordered moved by Commanding General, MTOUSA, which are not in the hands of troop units.

c. In addition to the responsibilities of a major command, the Commanding General, AAF/MTO will perform the following functions:

(1) The provisions of Air Corps technical supplies in accordance with the precedence established by priority lists.

(2) The preparation for overseas shipment of all Air Corps technical supplies.

(3) The movement to rail or shipside of Air Corps technical supplies as directed by the base section commander.

(4) Designate and operate suitable aerial ports of embarkation.

4. Directives

a. Respective commanders will in complying with instructions contained herein, perform their functions in accordance with the following MTOUSA redeployment circulars which have been prepared to implement War Department directives and with other instructions which may be issued by this headquarters:

MTOUSA Redeployment Circular	Subject	Description
2	Readjustment of Personnel After Defeat of Germany	A plan for the readjustment of personnel as based on WD RR 1-1 "Plan for Readjustment of Military Personnel after the Defeat of Germany" and WD RR 1-5 "Plan for Readjustment of Officers, WO and FO".

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Hq MTOUSA Redeployment Circular #1 (cont'd)

MTOUSA Redeployment Circular	Subject	Description
3	Perfection of Personnel Records	An outline of the specific responsibilities of commanders in reference to procedures and inspections in regard to personnel records.
4	Intelligence Directive for Redeployment	Outline of security policies and procedures relating to redeployment.
5	Training after defeat of Germany	Implementation of WD Letter, subject: "Redeployment Training" file AG 353 (26 Feb 45) OB-S-C, dated 3 March 1945.
6	Redeployment Supply and Maintenance Plan	Implementation of Annex "A" dated 1 April 1945, subject: "War Department Supply Plan for Period I", to WD Letter, subject: "Policies and Procedures governing the Redeployment of the Army upon the cessation of hostilities in Europe", file AG 320.2 (15 Feb 45) OB-S-E-M, dated 27 February 1945
7	Athletic and Recreation Program following defeat of Germany	Implementation of WD RR 1-3 subject: "Athletic and Recreation Program".
8	Army Education Program	Implementation of WD RR 1-4 subject: "Army Education Program".
9	Demobilization of Category IV Elements and Overhead Units within the Theater	Implementation of WD RR 1-6 subject: "Standing Operating Procedure for the Demobilization of Category IV Elements".
10	Overseas Movement of Category II Units	Implementation of Annex "B", "Redeployment Movements", of WD Letter, subject: "Policies and Procedures Governing Redeployment of the Army Upon Cessation of Hostilities in Europe", file AG 320.2 (15 Feb 45) OB-S-E-M, dated 27 February 1945.
11	Overseas Movements of Category IV Units and Reception Station Groups	Implementation of WD RR 1-2 subject: "Procedure for Readjustment Movements".
12	Processing, Packing, Crating and Marking Supplies and Equipment for Overseas Shipment	Outline of the standards of packing, crating and marking

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Hq MTOUSA Redeployment Circular #1 (cont'd)

MTOUSA Redeployment Circular	Subject	Description
13	Redeployment Accommodations Plan	Location and priority of development of Redeployment installations and procedure for release and evacuation of installations.
14	Unit Commanders' Guide for Overseas Movement of Category II Units	Detailed instructions for Unit Commanders of Category II Units
15	Unit Commanders' Guide for Overseas Movement of Category IV Units	Detailed instructions for Unit Commanders of Category IV Units.
16	Army Orientation Program following the Defeat of Germany	Outline of the policy and procedure in regard to orientation.

5. Major Commands

a. For the purpose of implementing the policies and procedures for the redeployment and readjustment of MTOUSA forces, the following are designated as Major Commands:

AAF/MTO	Rome Area, MTOUSA
5th Army	The Replacement and Training Command, MTOUSA
Peninsular Base Section	Headquarters Command, AF
Adriatic Base Command	Military Railway Service, Italy

b. All references made to BASE SECTION Commanders applies also to Base Commanders.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

(NOTE: A standard distribution has not been employed for all MTOUSA Redeployment Circulars but distribution has been made according to subject matter and content).

DISTRIBUTION:

Z
15 - TAG
6 - ETOUSA (extra)
10 - G-4 (extra)
5 - G-1 (extra)
2 - QM (extra)
5 - 2629 WAC Bn (extra)
26 - I&E (extra)
26 - IG (extra)
60 - REPCO (extra)
10 - Ord (extra)

1964

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense Redeployment CIRCULAR #1
MYHOUSA - 18/5/45

Date 19/5/45

DISP

FROM		TO	FROM		TO
	Staff Officer to CC			Political Advisors	
	Executive Commissioner			Establishment Section	✓
	Message Center			Executive Officer (A)	✓
	Liaison Division			Executive Officer (B)	
	Civil Affairs Section			G-1 (A)	✓
	Dis Per & Repat			G-1 (A) Civilian Emp.	
	Local Govt			G-1 (B)	
	Patriots Branch			G-4 (A)	✓
	Public Safety			G-4 (B)	
	Security Division			2675th Rept	✓
	Public Health			Headquarters Commandant	
	Legal			Allied Civ Pers Director	
	Education			Adjutant, Allied Commission	✓
	Monuments & Fine Arts			Navy	
	Economic Section			Land Forces (MMIA)	✓
	Requisition Branch			Air	✓
	Agriculture			Communications	
	Commerce			Civil Censorship Group	✓
	Finance			A.M.D. & P.O.J.	
	Property Control Div			Motor Transport Group	✓
	Food			Public Relations Branch	
	Industry			Information Div	
	Mining Div			Area Div, All Regions	✓
	Labor			Civil Affairs, AMG 5 & 8 Armies	✓
	Public Works & Utilities			Int. Off., AMG Naples	✓
	Shipping				
	Transportation				

FILE

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks:

1963

