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M TO USA - SPECIAL SERVICE SECTION-APD 512

SPECIAL SERVICE BULLETIN
Jan - Sept. 1945

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Declassified E.O. 12356 Section 3.3/NND No. 785016

MEMO FOR RECORD

(Do not detach from file)

This file item, or portions thereof as indicated below, has been indexed for inclusion in Departmental Records Branch Describable Item Index:

DATE

7 June 1959

INDEXER

Jerome A. Kerkhof

TAGO FORM 01352 (Formerly AGO)
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HEADQUARTERS
 DIFFERENTIAL TELETYPE UNIT
 Special Service Section

AFSC 512, U.S. Army
 18 September 1945

SPECIAL SERVICE DIVISION)

MEMORANDUM 24)

NEWS OF SWITZERLAND

1. Paragraph 4 c, General Service Bulletin No. 17, this Headquarters, dated 7 August 1945, subject: "Tourism of Switzerland", is hereby rescinded and the following substituted therefor:

a. By special agreement with the Swiss Government, each tourist, other than those visiting blood relatives, is permitted to take a maximum of 175 Swiss francs (approximately \$40.00) into Switzerland. Money exchange is made at the Special Section, Swiss Tour, Milan, Italy.

2. Paragraph 7, General Service Bulletin No. 17, this Headquarters, dated 7 August 1945, subject: "Tourism of Switzerland", is hereby rescinded and the following substituted therefor:

3. Due to the inclement weather that usually prevails in Italy during the winter months making travel by air uncertain, transportation of tourist personnel to the Swiss Tour Office, Milan, Italy will be provided as follows:

- (1) Tourist personnel from Naples area will report to the Swiss Tour Desk, 386 Via Duomo, Naples, not later than 1200 hours, three days prior to scheduled date for departure from Milan, Italy, on Swiss Tour. Said personnel will depart on same day from Naples by motor bus for U. S. Army Post Center, Rome, Italy, arriving there at approximately 1700 hours for an overnight stop.
- (2) Tourist personnel from Rome area will report to Swiss Tour Desk, U. S. Army Post Center, Rome, Italy, between 1500 and 1600 hours three days prior to scheduled date for departure from Milan, Italy, on Swiss Tour. Overnight flights will be provided by West Center.
- (3) Tourist personnel from Naples and Rome areas mentioned in paragraphs 2 a (1) and (2) above will depart by motor bus from U. S. Army Post Center, Rome, for Florence at 0800 hours two days prior to scheduled date for departure from Milan on Swiss Tour, and will arrive in Florence at approximately 1300 hours on same date.

19 SEP 1945

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Special Serv Bulletin No. 24, Hq 130th, Special Serv Co, SFG 512,
13 Sept 45, Cont'd.

- (4) Tourist personnel from Lehorn area will report to Swiss Tour Desk, Yankee Stadium, Lehorn, between 1300 and 1400 hours, two days prior to scheduled date for departure from Milan on Swiss Tour. Said personnel will depart on same day by motor bus for U. S. Army Rest Center, Florence.
- (5) Tourist personnel from Florence area will report to the Swiss Tour Desk, U. S. Army Rest Center, Florence, not later than 1600 hours, two days prior to scheduled date for departure from Milan on Swiss Tour.
- (6) Tourist personnel from areas other than those here-in-before mentioned will be provided with transportation to either Milan or Florence by unit issuing orders. Where personnel are so transported to Milan they will report to Swiss Tour Office before 1300 hours on day prior to scheduled date of departure from Milan on Swiss Tour. Where personnel are so transported to Florence they will report to Swiss Tour Desk, U. S. Army Rest Center, Florence, not later than 1600 hours, two days prior to scheduled date for departure from Milan on Swiss Tour.
- (7) Tourist personnel will be provided with the evening meal at the U. S. Army Rest Center, Florence, two days prior to scheduled date of departure from Milan on Swiss Tour, and will board the Swiss Tour Special not later than 2000 hours that date for rail transportation to Milan.

3. Tourist personnel scheduled to depart Milan on Swiss Tour 26 September will travel to Milan by air 25 September on last scheduled flight or by other means being presently used. Last scheduled flight for returning tourist personnel from Milan to the South will be 25 September.

4. Tourist personnel from Naples and Rome Areas who are to begin Swiss Tour on 27 September will report on 24 September to locations named in paragraph 2 - a (1) & (2). Leave personnel from Florence and Lehorn areas who are to begin Swiss Tour on 27 September will report on 25 September to locations named in paragraphs 2 - a (4) & (5).

5. All subsequent tourist personnel from areas here-in-before named reporting for Swiss Tour will use procedure outlined in paragraphs 2 - a, (1) (2) (3) (4) (5) (6) & (7).

Special Serv Bull in No. 24, Ed MONTA, Spc 1 Serv Sec, APO 512,
18 Sept 42, Cont'

DISTRIBUTION:

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LEON T. DAVID
Colonel, F.A.,
Chief, Special Service
APOUSA.

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense SPEC Solving Bure #24
MITOUSA - 12/9Date 19/9

FROM	TO	FROM	TO
Staff Officer to CC		Transportation	
Executive Commissioner		Political Advisors	
Message Center		Establishment Section	✓
Liaison Division		Executive Officer (A)	✓
Civil Affairs Section	✓	Executive Officer (B)	
Dis Pers & Repat		G-1 (A)	✓
Local Govt		G-1 (A) Civilian Emp.	
Prisons Branch		G-1 (B)	
Public Safety		G-4 (A)	✓
Security Division		G-4 (B)	
Public Health		2675th Regt	10
Legal		Headquarters Commandant	✓
Education		Allied Civ Pers Director	
Monuments & Fine Arts		Adjutant, Allied Commission	✓
Economic Section	✓	Navy	✓
Requisition Branch		Land Forces (LMFA)	✓
Agriculture		Air	✓
Commerce		Communications	✓
Coal Div		Civil Censorship Group	✓
Finance		W.M.D. & P.O.W.	✓
Property Control Div		Motor Transport Group	✓
Food		Public Relations Branch	✓
Industry		Information Div	
Mining Div		Archivist <u>ALL REGIONS</u>	✓
Labor		U.N.R.R.A. <u>AME NATIONS</u>	✓
Public Works & Utilities		L.C.C.R. <u>LIVERPOOL</u>	✓
Shipping		<u>VEN. GULIA</u>	✓
		<u>ACLO BELGUA</u>	✓

Signature _____
 Remarks & Recommendations _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

Remarks: _____

JAC

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

AGO 512, U.S. Army
7 September 1945

SPECIAL SERVICE BULLETIN)
NUMBER 23)

MTOWSA GROUND TOURS

1. Attention is invited to MTOWSA Special Service Bulletin No. 13 dated 16 May 1945; No. 14 dated 15 July 1945; No. 15 dated 20 July 1945; No. 16 dated 24 July 1945; Change No. 1 dated 7 August 1945 to Special Service Bulletin No. 16 dated 24 July 1945; No. 17 dated 7 August 1945; No. 18 dated 8 August 1945; No. 19 dated 10 August 1945; No. 20 dated 10 August 1945; and No. 21 dated 11 August 1945.

2. All Special Service, MTOWSA Motor Tours in Italy will be closed out on 25 September. No bookings will be accepted after 13 September. All Commands and units will make every effort to permit personnel desiring to take part in one of the Italian Tours to do so prior to closing date. Any command or unit desiring booking on tours may make reservation by contacting Special Service, MTOWSA, Tours and Recreation Branch, FREEDOM 170.

DISTRIBUTION

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LEON T. DAVID
Colonel, F. A.
Chief, Special Service,
MTOWSA

A.C. DIST.

2/575 Regt (35)

EST. SEC.

E.K.O. (A)

A-1 (A)

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

15 August 1945

SPECIAL SERVICE BULLETIN)
NUMBER 22)

MTOUSA AIR TOURS

Athens, Greece

Attention is invited to letter, this headquarters, AG 354.1/800 A-O, dated 21 June 1945, subject, "Recreation Areas", which provides a system of allotment of restee quotas.

1. General Plan: To provide a one-week tour to Athens, Greece, utilizing air transportation and Adriatic Base Command rest camp facilities. Quotas to commands and reporting sites (Naples or Bari) will be announced separately.

2. Air Transportation: The following weekly schedules have been established:

NAPLES: Aircraft will depart Capodichino Airport at 0800 hours each Saturday.

BARI: Aircraft will depart Bari Airport at 0800 hours each Saturday.

RETURN: Restees will return from Athens to Bari-Naples the following Saturday, departing Athens 1330 hours.

Passengers will report to Operations Office one-half hour prior to take-off time at airports indicated.

3. Reporting:

NAPLES: Enlisted personnel (EM and WAC) will report to the Volturno Hotel, 72 Via Roma, prior to 1700 hours each Friday; officers will report to the Terminus Hotel, Via Della Libertà at Via Stella Polare prior to 1700 hours each Friday. Overnight accommodations and transportation to the airport will be provided.

BARI: Enlisted personnel (EM and WAC) and female officers will report to the Miramar Hotel, 59 Via Pozzi, prior to 1700 hours each Friday; male officers will report to the Oriente Hotel, 32 Corso Cazaura, prior to 1700 hours each Friday. Overnight accommodations and transportation to the airport will be provided.

All commands will notify the Special Service Officer, MTOUSA (Telephone Freedom 1173), prior to 1200 hours each Friday, the name, rank, and Army serial number of all personnel ordered on trip so that flight manifests may be completed.

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SS BULLETIN #10

4. Supervision and Control: Each week Headquarters Command, Allied Force, will designate one officer and one enlisted man to take charge of officer and enlisted groups departing Naples. Adriatic Base Command will designate one officer and one enlisted man to take charge of officer and enlisted groups departing Bari. Their duties will be:

a. To assemble passengers for the flight, insuring that they leave hotel and arrive at airport as scheduled and to brief them as to all instructions contained in this bulletin.

b. To make necessary contacts and arrangements for billeting and messing while in Athens, informing passengers of these arrangements.

c. To maintain a record of any breaches of discipline or failure to comply with instructions and to report same in writing to Special Service Officer, MTOUSA, APO 512, upon completion of tour. In the event no infractions occur negative reports are desired.

d. To make written recommendations for improvement of service or arrangements to further smooth operation and enjoyment of the tour by restees.

e. Prior to departure from Naples or Bari, he will obtain a listing of all personnel, complete with name, rank and ASN, together with copies of orders for each. The combined list and orders will be used for securing accommodations in Athens.

f. He will notify all personnel on his flight where he can be reached in Athens in case of emergency, and will be kept informed as to location of restee's billets in the event it is necessary to contact them.

5. Accommodations at Destination:

a. Transportation to and from Airfield: Upon arrival in Athens the officer-in-charge of each group will telephone US Army Rest Center Clerk at the Grande Bretagne Hotel, telephone 30251, and transportation will call at airport.

b. Billeting: All personnel, officers and enlisted, will be billeted at the Grande Bretagne Hotel in Athens.

c. Rates: Officers - 500 Drachmas (\$1.00) per day. No charge for enlisted personnel.

6. Special Instructions:

a. Class "A" uniform wool or cotton, is prescribed for wear in Athens, with ties after 1730 hours.

b. Baggage allowance of twenty-five (25) pounds per restee

SS BULLETIN #10

is authorized. This should be a musette bag or small hand-bag of the zipper type. Flight bags or large suitcases will not be permitted.

c. United States gold seal currency should be obtained prior to departure from Italy. Facilities for exchanging this currency for the Greek drachma are available at destination. In this connection, drachma is not exchangeable in Italy for other currencies, and personnel should not return with this currency as they are liable to suffer financial loss. United States gold seal currency will not be used as a medium of exchange in Greece. Current theater regulations regarding currency control will apply.

d. Personnel will be subject to rules and regulations applicable to personnel in the same status in Greece.

e. Aircraft flight schedules will be maintained. Planes will not be delayed for individuals who fail to report at the proper time. It is the individual responsibility of each officer and enlisted man to report at the appointed places for take-offs at the proper time, and to comply with instructions of the officer or non-commissioned officer in charge.

7. It is contemplated that each command will reproduce appropriate portions of this bulletin and furnish copies to all personnel proceeding on tour.

FOR THE SPECIAL SERVICE OFFICER:

E. O. BLACKMAN
Major, AC
Executive

DISTRIBUTION:

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LIST

ACTION - 2675 RELT
INFO - ESTAB. SEC
G-1(A)
G-4(A)
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN)
: 21)
INTERNAL

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File
FC 512, U.S. Army
11 August 1945

ITOUSA MOTOR TOUR "A"

1. Special Service Bulletin Number 14, this Headquarters, dated 16 July 1945, together with Change Number 1 thereto, is hereby rescinded and the following substituted therefor.

2. General Plan

In response to the popular demand that "more time be spent on Tour 'A' at the beautiful mountain city of Aquila" this tour has been so modified as to provide a one (1) week circular tour for male enlisted personnel with the following itinerary. Starting in Naples the tour moves north on Highway 7 passing through Frosinone and Terracina, which still bear the visible signs of the war, past the Pontine Marshes to Ciociaria di Littoria, scene of some of the bloodiest fighting of the Anzio Beachhead Campaign. From Ciociaria the tour moves south past to Nettuno and Anzio to visit the Allied Beachhead of 1944, and from there north again to Rome, "The Eternal City" for three nights and two days. Dances are held every night at the Army Post Center with 300 Italian girls as dancing hostesses. The days are spent in visiting such places as The Vatican, St. Peter's Cathedral and the Colosseum with the experienced civilian guides who have been employed to accompany each tour. For those who desire there are games and theaters. Athletic facilities, including a huge swimming pool, are available for most any sport.

Leaving Rome the tour moves northeast across the Roman Plains to and touring peaks and mountain streams. Along the way small towns left in ruins and abandoned vehicles mark the German escape routes. The next stop is the delightful mountain city of Aquila, winter sports center of Italy, nestled in the Apennines within the shade of snow-covered Gran Sasso, highest peak of the Apennine range. A modern city with a long and colorful history Aquila affords the tourist many opportunities for enjoyment and relaxation. Its swimming pool, athletic fields and developed mountain areas make it an exceedingly popular town for the sportsman; its churches, fountains and old statues have so time to spare for the artist and history lover.

On the morning of the seventh day the tourists leave Aquila after 3 nights and 2 days with many fond memories for the future, and motor through the lower ranges of the Apennines to the small village of Livito where a stop is made in a small park for lunch. Entertaining during the stop is provided in the form of folk dances executed by Italian girls dressed in native costumes.

Spec Serv Bulletin No. 21, HQ MCOUSA, Spec Serv Sec, AF 512, 11 Aug 1945, cont'd.

After lunch the tour moves on to Cassino, site of the longest and bloodiest battle of the Italian Campaign. Following a short stop here the tour returns to Naples where the night is spent at the Volturno Hotel prior to return to units on the following morning. This last night of the tour is given over to individual rest and relaxation.

3. Orders

Orders will read:

"1. Each of the following armed enlisted personnel will proceed on or about (Date) from present station to the 6703rd Special Service Tour Transport Bn. (Prov), Company "A", Naples, for a period of seven days temporary duty upon completion of which each will return to proper station. Necessary travel time between home station to Naples, and on return, is excluded.

"2. Travel by military aircraft, rail, surface and/or government motor transportation is authorized.

"3. No per diem."

Distribution: 2 per BN

5 6703rd Special Service Tour Transport Bn. (Prov), (to accompany one member from each Command for distribution by tour manager).

4. Fee

Total cost of tour is \$7.00 per tourist. This includes all transportation, food, billets, entrance fees to national monuments, and expert guide service. Payment will be made to MCOUSA Tour's Clerk upon registering at Volturno Hotel, Naples.

5. Reporting

Personnel ordered on tour will report with orders to MCOUSA Tour's Clerk in the lobby of the Volturno Hotel, Naples, for over-night billeting on the evening prior to day of departure. Tour's Clerk will issue necessary information to tourists at time of arrival.

6. Transportation

Tour will leave at 0800 hours first day in Special Service Busses, and will return by 2400 hours seventh day. Parent units will provide necessary transportation to Volturno Hotel, Naples, on evening prior to first day of tour and will pick up personnel at Volturno Hotel, Naples, after 0800 hours eighth day.

Spec Serv Bulletin No. 21, Hq MFOUSA, Spec Serv Sec, APO 512, 11 Aug 1946,
cont'd.

7. Clothing and Equipment

The following items of clothing and equipment are recommended as
minimum essential for tourists:

- 1 Field Jacket
- 2 Uniforms, Khaki
- 2 Drawers, Cotton
- 2 Undershirts, Cotton
- 2 Sox
- 2 Towels and Toilet Articles
- 1 Cup, Cambray
- 1 Set, Knife, Fork and Spoon

Optional equipment may include swimming trunks, camera, sun glasses,
etc. Total baggage should not exceed 1/3 capacity of barracks bag. Identi-
fication tags will be worn and copy of orders will be carried at all times.

DISTRIBUTION:

"2"

75 - 620

LEON T. DAVID
Colonel, F.M.
Chief, Special Service,
MFOUSA.

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN)
NUMBER 20)

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ACT. APC 512, U.S. Army	
10 AUGUST 1945.	
Asst Act	
Chas. G. G.	RE

MEOWSA MOTOR TOUR "F"

1. Quotas will be provided major commands for MEOWSA Tours in accordance with letter this headquarters, AG 354.1/814 563-0, 15 July 1945, subject: "MEOWSA Tours".

2. General Plan

Tour "F", commencing 15 August, is a one week circular tour for male enlisted personnel. The tour starts at Florence, second only to Rome as a center of historical and artistic interest in Italy, proceeds to Bologna which fell to the Allies early this year, thence to Venice through Ferrara, Ravenna and Padua. Two nights and one day are spent in Venice relaxing and sightseeing with guide by foot and gondola.

From Venice tour moves north through Conegliano, past Lake St. Croce, along the Piave River to Lai, through the beautiful Apezzo Valley to Focel. The night is spent in Focel. From Focel tour travels over Falzarego Pass, winds down to Arabbia, over Fardel Pass (6700 feet above sea level) to Canazei at the foot of the Sella Mountains. From Canazei tour moves to Bolzano on the Brenner Road, through Solarno to Bolzano. Two nights and a day are spent in Bolzano, situated on Lake Bolzano at the foot of the Brenta Mountains. From Bolzano tour moves south along the shores of Lake Garda through Verona and back to Venice, overnight in Venice and return to Florence on final day.

3. Orders

Orders will read:

1. Each of the following named enlisted personnel will proceed on or about (Date) from present station to the 6703rd Special Service Tour Transport Co (Prov), Company "D", Florence, for a period of seven days temporary duty upon completion of which each will return to proper station. Necessary travel time from home station to Florence and return is excluded.
2. Travel by military aircraft, rail, surface and/or government motor transportation is authorized.
3. No per diem.

Special Serv Bulletin #20, Hq, ITCUSA, Spec Serv Sec, AIO 512, 10 Aug 1945,
cont'd.

Distribution: 2 per AM
5 6703rd Special Service Tour Transport
Bn. (Prov), (To accompany one member from
each command for distribution by tour manager).

4. Fee

Total cost of tour is \$7.00 per tourist. This includes all transportation, food, billets, entrance fees to national monuments, and expert guide service. Payment will be made to ITCUSA, Tours Clerk upon registering at U. S. Army Post Center, Florence.

5. Reporting

Personnel ordered on tour will report with orders to ITCUSA, Tours Clerk, U. S. Army Post Center, Florence for overnight billeting on the evening prior to day of departure. Tours Clerk will issue necessary information to tourists at time of arrival.

6. Clothing and Equipment

The following items of clothing and equipment are recommended as minimum essential for tourists:

- 1 Field Jacket
- 2 Uniforms, khaki or wool
- 2 Drawers, cotton
- 2 Undershirts, cotton
- 2 Sox
- 2 Towels and toilet articles
- 1 Cup, canteen
- 1 Set, knife, fork and spoon

Optional equipment may include swimming trunks, camera, sun glasses, etc. Total baggage should not exceed 1/3 capacity of barracks bag. Identification tags will be worn and copy of orders will be carried at all times.

LEON T. DAVID
Colonel, F...
Chief, Special Service
ITCUSA

DISTRIBUTION

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Date _____

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN)

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APC 512, U.S. Army
10 August 1945.

MEPOUSA MOTOR TOUR "E"

1. Quotas will be provided major commands for MEPOUSA Tours in accordance with letter this Headquarters, AG 354.1/814 SSS-O, 15 July 1945, subject for "MEPOUSA Tours".

2. General Plan

Tour "E" is a one-week circular tour for male enlisted personnel. The tour starts at Milan, one of the leading commercial and manufacturing centers of Italy, travels over the Autostrada and across the fertile Lombard Plain to Brescia; thence to Salo on Lake Garda. After leaving Salo the drive continues along the Gardesana Road which encircles Lake Garda, Grandest of Italian Lakes. The tour passes through many tunnels which were used by the Fascist Government as bombproof shelters for a large warplant producing aircraft engines and machinery. Arriving at Riva, principal resort town on Lake Garda, lunch is eaten on the beach. Departing from Riva, the trip continues on to Malveno, situated on Lake Malveno at the foot of the Brenva Mountains, for dinner and a cool night's sleep.

From Malveno the trip continues northward along the Brenner Road toward the German border. On passing through Salorno a difference in language, dress of the people and construction of buildings is noted. The trip proceeds over many mountainous roads winding through pine forests to Canazei at the foot of the Sella Mountains, where lunch is taken. After lunch the tour climbs the road to Fordeci Pass, 6700 feet above sea level, and a gorgeous view is unfolded. From Fordeci Pass the trip winds down to Arco, thence to Livina Longo, up to Falzarego Pass and then descends to Focel where two nights and a day are leisurely spent in recreation or optional excursions to Falcio (altitude 7000 feet) by cable railway or to Misurina by motor road.

Leaving Focel on the fourth morning the tour motors along the beautiful Apezzo Valley to Tai; thence along the Faive River to Lake St. Croce and Conegliano; thence to Venice, (the town of 117 islands) where two nights and a day are spent (on foot and by gondola) seeing the City with a competent guide to explain the points of interest.

On the sixth morning the tour leaves Venice over the Autostrada for Padua, the home of St. Anthony; thence along the slopes of the Pre-Alps and on to Verona where the tombs of Romeo and Juliet are seen and lunch is eaten. After lunch the tour travels on to Lake Garda which is reached at Peschiera. At Peschiera the trip turns to the Gardesana Road and coasts along the eastern shore of the lake passing Garda and Arco to Malveno where the night is spent.

Special Serv Bulletin #19, Hq MPOUSA, Special Serv Sec, APO 512, 10 Aug 1945, cont'd.

Leaving Molveno on the next morning, the tour moves on to Tione and through the Trupia Valley, where important industrial plants will be passed, to Brescia. Here lunch is taken. After lunch the tour continues on to Milan where the night is spent relaxing and recalling the many vivid panoramas seen on the tour.

3. Orders

Orders will read:

"1. Each of the following named enlisted personnel will proceed on or about (Date) from present station to the 6703rd Special Service Tour Transport Bn (Prov), Company "C", Milan, for a period of seven days temporary duty upon completion of which each will return to proper station. Necessary travel time from home station to Milan and return is excluded.

"2. Travel by military aircraft, rail, surface and/or government motor transportation is authorized.

"3. No per diem."

Distribution: 2 per EM
5 6703rd Special Service Tour Transport Bn
(Prov), (To accompany one member from each
command for distribution by tour manager).

4. Fee

Total cost of tour is \$7.00 per tourist. This includes all transportation, food, billets, entrance fees to national monuments, and expert guide service. Payment will be made to MPOUSA Tours Clerk upon registering at Milan.

5. Reporting

Personnel ordered on tour will report with orders to MPOUSA Tours Clerk, Tour Office, 18 Foro Bonaparte, Milan for overnight billeting on the evening prior to day of departure. Tours Clerk will issue necessary information to tourists at time of arrival.

6. Clothing and Equipment

The following items of clothing and equipment are recommended as minimum essential for tourists:

1 Field Jacket	2 Uniforms, khaki or wool
2 Drawers, cotton	2 Undershirts, cotton
2 Sox	2 Towels and toilet articles
1 Cup, canteen	1 Set knife, fork and spoon

Special Serv Bull #19, HQ MCOUSA, Special Serv Co, APO 512, 10 Aug 1945, cont'd.

Optional equipment may include swimming trunks, camera, sun glasses, etc. Total baggage should not exceed 1/3 capacity of barracks bag. Identification tags will be worn and copy of orders will be carried at all times.

LEON T. DAVID
Colonel, F.A.
Chief, Special Service
MCOUSA.

DISTRIBUTION:

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HEADQUARTERS ALLIED COMMISSION

AFO 394

Suspense _____

Date _____

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Remarks:

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

AFG 512, U.S. Army
8 August 1945

SPECIAL SERVICE BULLETIN)
NUMBER 18)

ITCUSA MOTOR TOUR "DK"

1. Quotas will be provided major commands for ITCUSA Tours in accordance with letter this headquarters, AG 354.1/814 SSS-C, 15 July 1945, subject: "ITCUSA Tours."

2. General Plan

Tour "DK" is a one-week circular tour for male enlisted personnel. The tour starts at Milan, the second largest city in Italy, motoring to Lecco; thence along Lake Lecco to Colico and around the northern tip of Lake Como, at the foothills of the Swiss Alps, to the town of Como where the afternoon and evening are leisurely spent.

After spending the first night in Como, the tour travels west along the Autostrada via Reo, across a countryside covered with rice fields, to Turin, one of the largest industrial cities of Italy. The afternoon is spent sightseeing in Turin with an overnight stay there.

From Turin the trip turns southward through Cuneo to Mondovì; thence across the Sea Alps to Imperia on the Ligurian Sea and continues along the Italian Riviera Road to Alassio where two nights and a day are spent swimming, enjoying other forms of recreation or just taking it easy.

Leaving Alassio tour continues along the Riviera Road to the seaport of Genoa, birthplace of Columbus, where the afternoon is spent sightseeing. The night is spent in Genoa.

After leaving Genoa, over the Autostrada, through Saravalle, Tortona, Vercelli and Pavia, tour arrives in Milan, "The Capital of Italian Progress," for a sightseeing trip in the afternoon with the guide.

3. Orders

Orders will read:

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1. Each of the following named enlisted personnel will proceed on or about (Date) from present station to the 6703d Special Service Tour Transport Bn (Prov), Company "C", Milan, for a period of seven days temporary duty upon completion of which each will return to proper station. Necessary travel time from home station to Milan and return is excluded.

2. Travel by military aircraft, rail, surface and/or government motor transportation is authorized.

3. No per diem.

Distribution: 2 per M
5 6703d Special Service Tour Transport Bn. (Prov), (To accompany one member from each Command for distribution by tour manager).

4. Fee

Total cost of tour is \$7.00 per tourist. This includes all transportation, food, billets, entrance fee to national monuments, and expert guide service. Payment will be made to MTOUSA Tours Clerk upon registering at Milan.

5. Reporting

Personnel ordered on tour will report with orders to MTOUSA Tours Clerk, Tour Office, 18 Foro Bonaparte, Milan for overnight billeting on the evening prior to day of departure. Tours Clerk will issue necessary information to tourists at time of arrival.

6. Clothing and Equipment

The following items of clothing and equipment are recommended as minimum essential for tourists:

- 1 Field Jacket
- 2 Uniforms, Khaki of Wool
- 2 Drawers, Cotton
- 2 Undershirts, Cotton
- 2 Sox
- 2 Towels and Toilet Articles
- 1 Cup, Canteen
- 1 Set, Knife, Fork and Spoon

Optional equipment may include swimming trunks, camera, sun glasses, etc. Total baggage should not exceed 1/3 capacity

of barracks bag. Identification tags will be worn and copy of orders will be carried at all times.

LEON T. DAVID
LEON T. DAVID
Colonel, F. A.
Chief, Special Service
MTOUSA

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense _____

Date _____

FROM	TO	FROM	TO
Staff Officer to CC		Political Advisers	
Executive Commissioner		Establishment Section	✓
Message Center		Executive Officer (A)	✓
Liaison Division		Executive Officer (B)	
Civil Affairs Section	✓	G-1(A)	✓
Dis. Per & Repat		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	10
Public Health		Headquarters Commandant	
Legal		Allied Civ. Pers. Director	
Education	✓	Adjutant, Allied Commission	✓
Monuments & Fine Arts	✓	Navy	✓
Economic Section	✓	Land Forces (WMLA)	✓
Requisition Branch		Air	✓
Agriculture		Communications	✓
Commerce		Civil Censorship Group	✓
Civil Div		WMD & POW	✓
Finance		Truck Operating Group	✓
Property Control Div		Public Relations Branch	✓
Food		Information Division	
Industry		Archivist	
Mining Division			
Labor		L.O. GARCIA	✓
Public Works & Utilities		L.O. CATERLIN	✓
Shipping		L.O. PATEL	✓
Transportation		L.O. CARROLL	✓
		ALAN L.O. GARCIA	✓
		HARVEY COMAR	✓
		L.W. GALT	✓
		L.J. GURIA REG	✓
		P. GALT REG	✓
		L. GALT REG	✓
		VENEZIA GALT REG	✓

Signature _____
 Remarks & Recommendations _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

Remarks: _____

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

AFO 512, U.S. Army
7 August 1945

SPECIAL SERVICE BULLETIN)

NUMBER 17)

TOURS OF SWITZERLAND

1. Special Service Bulletin No. 15, this Headquarters, dated 20 July 1945, is hereby rescinded and the following substituted therefor.

2. GENERAL PLAN.

- a. Seven day Rest Tours of Switzerland are now being conducted for members of MFOUSA Armed Forces and U. S. civilian personnel attached thereto.
- b. Under present arrangements a Tourist Train leaves Milan, Italy, for Chiasso, Switzerland, each day. Tourist personnel on each daily train are arranged in three separate groups, depending upon which one of three separate tours they have been placed. (See maps previously distributed showing routes of Swiss Tours: C-I, C-II, or C-III). Individuals cannot be given a choice of tours; however, all tours cover similar points of scenic interest, to the extent possible, and stop-overs are made in such places as St. Moritz, Interlaken, Montreux and Geneva for rest, sight-seeing and optional excursions.
- c. At Chiasso, Switzerland, the operational control of the tours is taken over by personnel of the Swiss National Tourist Office which has been so authorized by the Swiss Government. At the completion of the tours personnel are returned to Chiasso and operational control of tours returned to MFOUSA Swiss Tours for return of tourist personnel to Milan.
- d. Provisions have been made for tourist personnel to visit blood relatives living in Switzerland. Information concerning such visits is set forth in paragraph 3, below.

3. QUOTAS.

- a. Quotas have been announced to Major Commands by Special Service Officer, MFOUSA, in accordance with existing policy on allotment of tour quotas (MFOUSA, letter 78 255.3/811, SSS-C, dated 15 July 1945, subject: MFOUSA Tours).
- b. Quotas allotted include total allotment for officers and enlisted men of the Army and Navy, officer and enlisted personnel of the WAC, and U. S. civilians attached to Major Commands.
- c. Quotas will be revised as comparative strength of commands within the Theater change.
- d. Commands unable to fill allotted quotas will notify Special Officer, MFOUSA, through the Tours Branch, Telephone "Freedom 170", at least 4 days in advance so that no space will go unused.

Special Service Bulletin No. 17. HQ INOUSA, Special Serv Sec, AFO 512, 7 Ave
1945, cont'd.

4. COST OF TOUR AND PERSONAL MONIES.

- a. A flat charge of \$35.00 per person, except from those visiting blood relatives, is made to cover complete cost of transportation, hotel and guide expenses. This includes rail transportation to Switzerland and return, sight-seeing excursions within Switzerland by rail and boat, guide service and first class hotel accommodations. Nations in kind are provided.
- b. Payment for tour is made to the Special Service Officer, Swiss Tours Office, 18 Foro Bonaparte, Milan, Italy.
- c. By special agreement with the Swiss Government, each Tourist, other than those visiting blood relatives, is permitted to take a maximum of 150 Swiss Francs (approximately \$35.00) into Switzerland. Money exchange is made by the Fiscal Section, Swiss Tours Office, 18 Foro Bonaparte, Milan, Italy.
- d. No partial payments will be made by said Fiscal Section.

5. ORDERS.

- a. Orders will be published in letter form and should read as follows:

"The following named (officers) (EM) will proceed at proper time from present station to Milan, Italy, reporting not later than 1600 hours date, to Chief of Special Service Section, or his representative, Swiss Tours Office, 18 Foro Bonaparte, Milan, Italy, on Temporary Duty for the purpose of participating as tourists on INOUSA Swiss Tours departing Milan, Italy date. Upon completion of Temporary Duty they will return to proper station. Travel by military aircraft, rail, water and/or government ~~transportation~~ is authorized. No per diem. TDM."

6. REPORTING.

- a. Personnel ordered on tour will report with orders for registration and ticket to Chief of Special Service Section, or his representative, Swiss Tours Office, 18 Foro Bonaparte, Milan, Italy, (See appendix "A" attached) by 1600 hours on day prior to that scheduled for departure of tour.
- b. Officers and civilian personnel will carry AGO Identification cards, and all military personnel will wear identification tags.
- c. All Armed Forces personnel will have in their possession travel orders containing: name, rank, serial number and organization. Civilian personnel will have in their possession travel orders containing: name, (title if any) and employing agency.
- d. Adjutant General Section, Swiss Tours Office, will consolidate orders for each tour. Such consolidated orders are accepted by the Swiss Government in lieu of passports. Validity of such orders expires on the morning of the 3th day after effective date, and all personnel not on train leaving Switzerland that day are subject to internment.

Special Serv Bulletin No. 17, Hq MOWSA, Special Serv Sec, APO 512, 7 Aug 1955, cont'd.

7. TRANSPORTATION.

a. Transportation to the Swiss Tours Office, 18 Via Foro Bonaparte, Milan, Italy, will be furnished by the unit or command ordering personnel on tours (See appendix "A" attached). Balance of Tour will be made by train in Swiss railway coaches. Units and Commands will make necessary arrangements to return their personnel to their units upon completion of tours.

8. VISITS TO BLOOD RELATIVES.

a. Provisions have been made for tourist personnel desiring to visit blood relatives living in Switzerland to do so instead of taking one of the regularly scheduled tours. This privilege is limited to visits with grand-parents, parents, brothers, sisters or children.

b. Personnel desiring to visit relatives do not pay the regular tourist fee of \$35.00. MOWSA Swiss Tours furnishes rail transportation to and from Chiasso, Switzerland, on regular tourist train. At this point arrangements must be made by the individual for transportation to desired destination and return in time to regain regularly scheduled tour on morning of 8th day for return to Milan, Italy.

c. Individuals exercising this privilege are permitted to take a maximum of 300 Swiss Francs into Switzerland to cover cost of train fare, food, hotel expenses, etc.

9. CURRENCY INSPECTION.

a. Swiss authorities conduct inspections of all Tourists at Chiasso, both on entry to and departure from Switzerland.

b. Prior to departure from Chiasso on return trip, all Swiss Francs must be changed to Italian or Allied Military Currency Lira, and each Tourist is required to make a certificate or affidavit to the effect that he or she has no Swiss currency in his or her possession.

c. Personnel are reminded that Italian Government Currency of denominations in excess of 100 Lira is not considered legal tender for U. S. personnel.

10. UNIFORMS.

a. Commands and units will insure that personnel ordered on tours are in proper uniform before leaving organization, and that such personnel have been instructed that uniform regulations will be strictly complied with throughout the tour.

b. Personnel reporting at Swiss Tours Office, Milan, in improper uniform will be returned to their unit immediately and not permitted to continue on the tour.

c. Since it is desired that all personnel present the best possible appearance during the tour, it is suggested that woolen uniforms be worn. These tend to retain a neat appearance longer, and the Swiss climate is sufficiently cool for their comfortable wear.

2175

Special Serv Bulletin No. 17, HQ MIOUSA, Special Serv Sec, APO 512, 17 Aug 1945, cont'd.

11. POST EXCHANGE RATIONS.

No Post Exchange Rations will be issued during tour. Personnel should be permitted to purchase one weeks ration prior to departure from perone unit since no Post Exchange facilities are available in Milan, Italy, or in Switzerland.

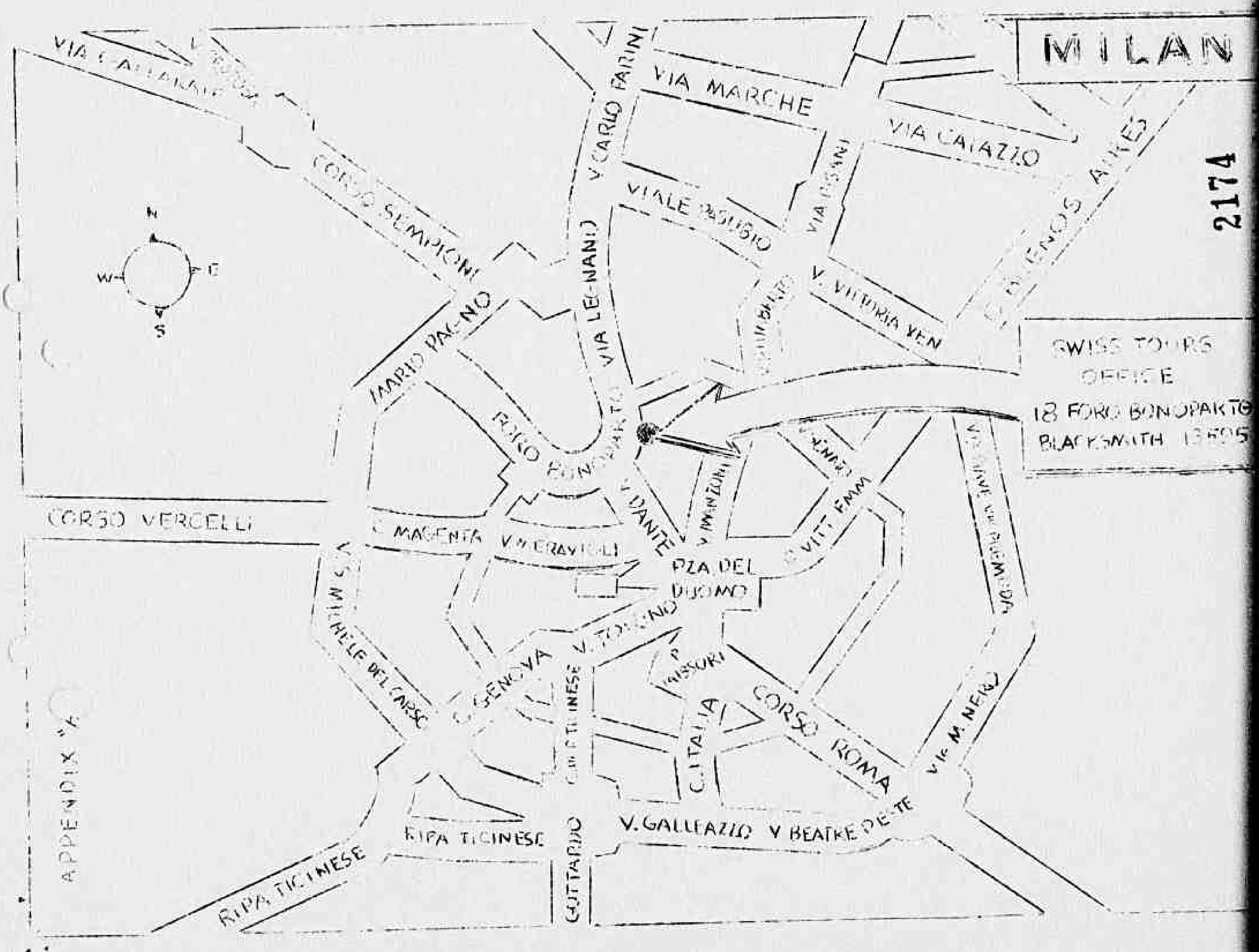
LEON T. DAVID
Colonel, F.A.
Chief, Special Service,
MIOUSA.

1 Incl:
Appendix "A"

DIST. LISTION:

"Z"

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense _____

Date _____

FROM	TO	FROM	TO
Staff Officer to CC		Political Advisers	
Executive Commissioner		Establishment Section	✓
Message Center		Executive Officer (A)	✓
Liaison Division		Executive Officer (B)	
Civil Affairs Section	✓	G-1(A)	✓
Dis Per & Repat		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	10
Public Health		Headquarters Commandant	
Legal		Allied Civ. Pers. Director	
Education	✓	Adjutant, Allied Commission	✓
Monuments & Fine Arts	✓	Navy	✓
Economic Section	✓	Land Forces (NMI)	✓
Requisition Branch		Air	✓
Agriculture		Communications	✓
Commerce		Civil Censorship Group	✓
Coal Div		WMD & POW	✓
Finance		Truck Operating Group	✓
Property Control Div		Public Relations Branch	✓
Food		Information Division	
Industry		Archivist	
Mining Division			
Labor		L.O. BARI	✓
Public Works & Utilities		L.O. CATANIA	✓
Shipping		L.O. PALERMO	✓
Transportation		L.O. SARDEGNA	✓
		ALEOM L.O. PISTOIA	✓
		MAPIES COMMUNE	✓
		LIVERNE ZONE	✓
		LIVORNO REG.	✓
		PIEMONTE REG.	✓
		LIGURIA REG.	✓
		VENEZIA GENOVA REG.	✓

Signature
Remarks & Recommendations
Information
Approval/Disposal
Appropriate Action
Investigation & Report
Dispatch

Remarks: _____

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

CHANGE NO. 1 TO)
SPECIAL SERVICE BULLETIN)
NUMBER 16)

Adj. Gen.	
Asst. Adj. Gen.	
Asst. Adj. Gen.	
Chief Clerk	

APC 512, U.S. Army
7 August 1945

MTUSA MOTOR TOUR "B"

1. Paragraph 2, MTUSA Special Service Bulletin Number 16, dated 24 July 1945, is amended by the addition of the following:

"Tour will start from Florence when there are sufficient requests for it from units in that area."

2. Paragraph 4 is amended by the addition of the following:

"When tour starts at Florence personnel will report with orders to U.S. Army Rest Center, Florence, for overnight billeting on the evening prior to departure."

3. Paragraph 6 is amended by the addition of the following:

"When tour starts at Florence parent units will provide necessary transportation to U.S. Army Rest Center, Florence, on evening prior to first day of tour and will pick up personnel at U.S. Army Rest Center, Florence, after 0800 hours, on morning following seventh day of tour."

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LEON T. DAVID
Colonel, F.A.
Chief, Special Service,
MTUSA.

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HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense _____

Date _____

FROM	TO	FROM	TO
Staff Officer to CC		Political Advisers	
Executive Commissioner		Establishment Section	✓
Message Center		Executive Officer (A)	✓
Liaison Division		Executive Officer (B)	
Civil Affairs Section	✓	G-1(A)	✓
Dis Per & Repat		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-2 (A)	✓
Public Safety		G-2 (B)	
Security Division		2675th Regt	10
Public Health		Headquarters Commandant	
Legal		Allied Civ. Pers. Director	
Education	✓	Adjutant, Allied Commission	✓
Monuments & Fine Arts	✓	Navy	✓
Economic Section	✓	Land Forces (RMLA)	✓
Requisition Branch		Air	✓
Agriculture		Communications	✓
Commerce		Civil Censorship Group	✓
Coal Div		WMD & POW	✓
Finance		Truck Operating Group	✓
Property Control Div		Public Relations Branch	✓
Food		Information Division	
Industry		Archivist	
Mining Division			
Labor		L. O. BARRI	✓
Public Works & Utilities		L. O. CATANIA	✓
Shipping		L. O. GARDANO	✓
Transportation		L. O. SARDIGNA	✓
		ALGERIA & L. BILIMIA	✓
		WARRIES COMMAND	✓
		LIVERNO ZONE	✓
		LIVORNO REGT	✓
		PEDRONE REGT	✓
		LENGUARDIA REGT	✓
		STAGGERBORN REGT	✓

Signature _____

Remarks & Recommendations _____

Information _____

Approval/Disposal _____

Appropriate Action _____

Investigation & Report _____

Dispatch _____

Remarks:

Remarks:

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN)
NUMBER 16)

APC 512, U.S. Army
24 July 1945
APC 512
APC 512
Chief Clerk

MTOUSA MOTOR TOUR "B"

1. Quotas will be provided major commands for MTOUSA Tours in accordance with letter this headquarters, AG 354.1/814 SSS-O, 15 July 1945, subject: "MTOUSA Tours".

2. General Plan

To provide a one-week circular tour for male enlisted personnel. This tour traverses the heart of Italy with its many cultural and religious centers dating back to medieval times. It is this tour that Americans in pre-war days counted the prize of Italian tours. The tour starts at Rome. On the way to Assisi, Spoleto, a town rich in archeological treasures and Etruscan remains, and Spello, a city interesting because of the Roman remains and picturesque location, are visited. Lunch is eaten at Clitunno Springs which is a source of inspiration to many Italian artists and poets. The first night is spent at Windsor Hotel in Assisi, a peaceful town of Franciscan mysticism and panoramic beauty. St. Francis, the gentle, wise saint, is always associated with Assisi, and a monastery and two churches were built in his name here.

After visiting Assisi, the party will drive to Perugia, picturesquely set on a high hill. At Perugia, the tour will visit the Umbrian School Gallery and several cathedrals.

Siena's Excelsior Hotel will be the second stop-over. Siena is one of the most charming towns in Tuscany. Its university has been famous since the 14th century and there are many reminiscences of medieval life.

On the third day the group will continue the Siena tour and travel to Florence, stopping at picturesque medieval San Gimignano. At Florence, the group will visit the Medici Chapels, St. John's Baptistery, Cathedral of Santa Maria del Fiore, Dante's House, Fountain of Neptune, Pitti Palace and the Annunziata Foundling Hospital.

On the sixth day the tour group leaves Florence for

Pisa's Leaning Tower, Baptistery, and two cathedrals are the principal points visited in this famous city. Thence return to Siena for overnight stay.

On the seventh day, the party will drive from Siena to Rome, visiting Tarquinia and Cerveteri along the way.

3. Orders

Orders will read:

"1. Each of the following named enlisted personnel will proceed on or about _____ from present station to the 6703d Special Service Tour Transport Bn. (Prov), Company "B", Rome, for a period of seven days temporary duty upon completion of which each will return to proper station. Necessary travel time between home station to Rome, and on return, is excluded.

"2. Travel by military aircraft, rail, surface and/or government motor transportation is authorized.

"3. No per diem."

Distribution: 2 per EM
5 6703d Special Service Tour Transport Bn. (Prov), (To accompany one memoer from each command for distribution by tour manager).

4. Fee

Cost of tour is \$1.00 per day or \$7.00 per tourist for the tour. This includes all transportation, billets, entrance fees to national monuments, and expert guide service. Payment will be made to MTOUSA Tours Clerk upon registering at U.S. Army Rest Center, Rome. Rations in kind will be furnished.

5. Reporting

Personnel ordered on tour will report with orders to MTOUSA Tours Clerk, U.S. Army Rest Center, Rome, for overnight billeting on the evening prior to day of departure. Tours Clerk will issue necessary information to tourists at time of arrival.

6. Transportation

Tour will leave at 0800 hours first day in Special Service busses, and will return 2400 hours seventh day. Parent units will provide necessary transportation to U.S. Army Rest Center, Rome, on evening prior to first day of tour and will

pick up personnel at U.S. Army Rest Center, Rome, after 0800 hours eighth day.

7. Clothing and Equipment

The following items of clothing and equipment are recommended as minimum essential for tourists:

- 1 Field Jacket
- 2 Uniforms, Khaki
- 2 Drawers, Cotton
- 2 Undershirts, Cotton
- 2 Sox
- 2 Towels and Toilet Articles
- 1 Cup, Canteen
- 1 Set Knife, Fork and Spoon

Optional equipment may include camera, sun glasses etc. Total baggage should not exceed 1/3 capacity of barracks bag. Identification tags will be worn and copy of orders will be carried at all times.

DISTRIBUTION:

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LEON T. DAVID
Colonel, F.A.
Chief, Special Service,
MTOUSA.

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense SPAC. SURV. BULL #16
MTUSA - 2417Date 27/7

FROM	TO	FROM	TO
Staff Officer to CC		Political Advisers	
Executive Commissioner		Establishment Section	✓
Message Center		Executive Officer (A)	✓
Liaison Division		Executive Officer (B)	✓
Civil Affairs Section	✓	G-1 (A)	✓
Dis. Per. & Repat.		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	
Security Division		2675th Regt	✓
Public Health		Headquarters Commandant	
Legal		Allied Civ. Pers. Director	
Education	✓	Adjutant, Allied Commission	✓
Monuments & Fine Arts	✓	Navy	✓
Economic Section	✓	Land Forces (LMD)	✓
Requisition Branch		Air	✓
Agriculture		Communications	✓
Commerce		Civil Censorship Group	✓
Cbal Div		WMD & POW	✓
Finance		Truck Operating Group	✓
Property Control Div		Public Relations Branch	✓
Food		Information Division	
Industry		Archivist	
Mining Division			✓
Labor			✓
Public Works & Utilities			✓
Shipping			✓
Transportation			✓

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 Remarks & Recommendations _____
 Information _____
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 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

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Remarks: _____

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

CORRECTED COPY

SPECIAL SERVICE BULLETIN)
NUMBER 15)

APD 512, U.S. Army
20 July 1945

TOURS OF SWITZERLAND

1. General Plan

To provide seven day rest tours for members of the U.S. Armed Forces MTOUSA and civilian personnel attached to the Armed Forces MTOUSA. Present arrangements provide that a train of tourists will leave the Theater daily for Switzerland commencing 25 July.

The Swiss National Tourist Office will conduct tours as authorized by the Swiss Government. The tourist agency will receive tour trains at the Swiss border near Chiasso.

Tours will include one of three conducted scenic tours by train and/or boat to points of interest in Switzerland, and with one or two day stopovers in St. Moritz, Interlaken, Montreux, or Geneva, for rest, sightseeing and optional excursions. Individuals cannot be given their choice of tours but all tours will, as nearly as possible, cover similar points of scenic interest.

Provision will be made for personnel to visit blood relatives in Switzerland. This privilege is limited to visits to grandparents, parents, brothers, sisters and children. Such visits will be at the individuals own expense. Personnel visiting relatives will be permitted to take a maximum of 300 Swiss francs into Switzerland to cover cost of train travel, food, hotel expenses etc. The \$35.00 charge for conducted tours will not be paid by such personnel.

2. Quotes

Quotes will be announced to major commands through Special Service Officer, MTOUSA, in accordance with existing policy on allotment of tour quotas (MTOUSA letter AG 554.1/814 SSS-C, dated 15 July 1945, subject: "MTOUSA Tours").

Quotes allotted will include total allotment for officers and enlisted men of the Army and Navy, officer and enlisted per-

28 JUL 1945

2167

sonnel of the W.A.C., and U.S. civilians attached to major commands. Quotas will be revised as comparative strength of commands within the Theater change. Commands unable to fill quotas will notify Special Service Officer, MTOUSA, through Tours Branch, Freedom 170, 4 days in advance so that no space will go unused.

3. Reporting

Personnel ordered on tour will report for registration and billet to Swiss Tour Office, 18 Foro Bonaparte, Milan, Italy, (Phone Blacksmith 13595) by 1600 hours on the day prior to that scheduled for departure of tour. Officers and civilian personnel will carry A.G.O. Identification Cards; all military personnel will wear Identification Tags. All personnel will have in their possession travel orders containing name, rank, organization, and serial number of Army and Navy personnel, and name (title if any) and employing agency of all civilian personnel. Orders will be presented upon arrival in Milan to A.G. Section at Swiss Tour Office for consolidation. The Swiss Government will accept these consolidated travel orders in lieu of passports. Validity of such orders expires on morning of eighth day after effective date. All personnel not on train leaving Switzerland on eighth day are subject to internment.

4. Orders

a. Orders should be published in letter form, not special orders, and should read:

"The following named (Officers) (EM) will proceed at the proper time from present station to Milan, Italy, reporting not later than 1600 hours (Date) to Swiss Tour Office, 18 Foro Bonaparte, Milan, Italy, for temporary duty for the purpose of proceeding to Switzerland on MTOUSA conducted tour departing Milan (Date). Upon completion of temporary duty they will return to proper station. Travel by military aircraft, rail, water, and/or government motor transportation is authorized. No per diem. TDN."

b. Orders for civilians will be published substantially as above.

5. Transportation

Transportation to Swiss Tour Office, Milan, Italy, will be furnished by unit or command ordering personnel on tours. Balance of tour will be made by train in Swiss coaches. Unit and commands will make necessary arrangements to return personnel to their units on completion of tours. Tourists will eat breakfast in Milan the first day, will breakfast in Switzerland the

eight day, and will return to units on afternoon of eighth day.

Arrangements are being made to supply rail transportation from Naples north to Milan. Completion of these arrangements and train schedule will be announced by cable from this headquarters.

6. Moneys and Costs

A flat rate charge of \$35.00 per person will cover complete transportation, hotel and guide expenses. This includes transportation by rail to Switzerland and return, sightseeing excursions within Switzerland by train and boat, guide service and first class hotel accommodations. Rations in kind will be provided.

In addition each tourist will be permitted to take a maximum of 150 Swiss Francs (approximately \$35.00) into Switzerland.

Payment for tours will be made to the Special Service Officer, Swiss Tour Office, and money exchange will be made by Fiscal Section at the Tour Office on arrival in Milan. No partial payments will be accepted.

7. Uniform and PX Rations

a. Military personnel will wear uniforms. Civilians who normally wear uniforms while on duty in this Theater, will wear such uniforms while in Switzerland. Wool uniforms are recommended for all tourists as the climate in Switzerland is cool enough to permit their wear and wool uniforms will retain their neatness during travel. Cotton uniforms may be worn. 40 pounds maximum baggage will be carried.

b. No rations will be issued enroute. Personnel should be permitted to draw one week's cigarette and candy ration in advance as PX items are not available in Milan or Switzerland.

DISTRIBUTION:

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LEON T. DAVID
Colonel, F. A.
Chief, Special Service,
MTOUSA.

2166

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense SPEC SERV. BULL #15
INTO USA - 2017
(CORRECTED COPY)Date 29/7/45DIST

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Staff Officer to CC		Political Advisers	
Executive Commissioner		Establishment Section	✓
Message Center		Executive Officer (A)	✓
Liaison Division		Executive Officer (B)	✓
Civil Affairs Section	✓	G-1 (A)	
Dis Per & Repat		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	✓
Security Division		2675th Regt	✓
Public Health		Headquarters Commandant	✓
Legal		Allied Civ. Pers. Director	✓
Education		Adjutant, Allied Commission	✓
Monuments & Fine Arts		Navy	✓
Economic Section	✓	Land Forces (WMIA)	✓
Requisition Branch		Air	✓
Agriculture		Communications	✓
Commerce		Civil Censorship Group	✓
Cbal Div		WMD & POW	✓
Finance		Truck Operating Group	✓
Property Control Div		Public Relations Branch	✓
Food		Information Division	✓
Industry		Archivist <u>ALL REGIONS</u>	✓
Mining Division		" <u>NAPLES</u>	✓
Labor		" <u>LIVORNO</u>	✓
Public Works & Utilities		" <u>VED-GIULIA</u>	✓
Shipping		<u>Spares</u>	✓
Transportation	✓		

Jal

Signature _____

Remarks & Recommendations _____

Information _____

Approval/Disposal _____

Appropriate Action _____

Investigation & Report _____

Dispatch _____

Remarks: _____

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R E S T R I C T E D

DCK/fs

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 6 TO)
: REDEPLOYMENT CIRCULAR)
: NUMBER 14)

Dist. Area

Asst. Area

Chief Clerk

12 August 1945

Appendix "D" to MTOUSA Redeployment Circular Number 14, dated 21 June 1945, is rescinded and Appendix "D" attached substituted therefor.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

1 Inclosure:
Appendix "D"

4 AUG 1945

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20 - G-4 (extra)	10 - Florence Trng Area
4 - G-5 (extra)	10 - Francolise Trng Area
12 - I&E (extra)	10 - Viareggio Trng Area
28 - IG (extra)	10 - Volturmo Trng Area
	10 - Cecchignola Trng Area

2164

R E S T R I C T E D

Appendix "D" (Change 1 to HQ MTOUSA Redeployment Circular #14)

MINIMUM ESSENTIAL EQUIPMENT

(Movement to United States)

1.. Personnel will be issued clothing and individual equipment within the allowances prescribed in WD Circular 72, 1945, except as modified in special cases by Movement Orders of the unit. Clothing and equipment accounts will be adjusted in accordance with the C and E Adjustment Form prescribed in WD Circular 72, 1945..

2. In the case of units returning to the United States for redeployment or for reversion to the strategic reserve, remaining items of combat serviceable clothing and individual equipment, in the possession of units and authorized in the Column of T/E 21, 1 January 1945 (Mandatory allowances only), under which the unit is equipped, will be packed, marked and shipped with other unit impedimenta. Only items authorized in WD Circular 72, 1945, will be in the possession of individuals at time of movement.

3. Only the following items of organizational equipment, within authorized allowance of the unit (T/O & E), including organizational discretionary items, are authorized for any unit returning to the United States, except where additional items are specifically authorized in Movement Orders of the Unit.

c. Items to accompany troops - (TAT)

(1) Organizational equipment normally issued to individuals:

Frassard, Geneva Convention
Flashlight, TL-122
Flying clothing and equipment AAF personnel - as prescribed in
T.O. 00-30-41 AGF personnel - as prescribed in TO&E (less
glasses, flying, sun)
Musical instruments, band, w/repair kits
Trumpet, G, w/slide to F
Whistle, thunder

(2) Administrative and miscellaneous equipment:

Bag, money, leather
Case, brief, leather
Case, canvas, dispatch
Chest, flight, service, complete
Chest, medical, 1 and 2 (optional)
Chest, record, fiber
Cryptographic equipment (set for Divs, Corps, and Army)
Desk, field, fiber, w/necessary office supplies (CM items only)
Flag, (including colors, standard, and guidons)
Kit, barber, w/case
Ruler, office, 18-inch
Safe, field, key lock or combination lock
Seal, official
Selector, qualification card
Sharpener, office, pencil

2163

R E S T R I C T E D

Appendix "D" (Change #6) to Hq MTOUSA Redeployment Circular #14

Kit, dental (officer; private)
 Kit, medical (officer; NCO; private)
 Machine, computing, listing and non-listing
 Machine, duplication (spirit or stencil process)
 Machine, numbering
 Machine, paper-fastening, lever or plunger type, wire staple,
 performed light duty
 Outfit, chaplain
 Perforator
 Sling, color, web, OD
 Stamp, rubber, official
 Stamp, time recording
 Stylus, medium loop
 Typewriters, portable and non-portable (QM items only)

b. To be packed, marked, and shipped by the unit as organizational equipment

AAF kits issued to individuals in accordance with T.O. 00-30 series
 Masks, gas, only when fitted with eyeglass, gas mask, M1, spectacle
 Helmet, stool, w/liner
 Individual weapons (carbines, rifles, automatic rifles, pistols,
 submachine guns) with accessories
 Investigative equipment for CIC detachments
 Organizational spare parts, tools, and equipment for individual
 weapons (in addition to accessories)
 Publications and reference material:
 Army Regulations (as prescribed in AR 310-200)
 SNL's, ASF catalogs, as necessary
 T/O's, T/O's, T/E's, or SLOE's as necessary
 Complete file of essential training literature, including but
 not limited to Technical and Field Manuals
 Extract from Service Records (for former members or organizations
 who have been transferred, discharged, etc.)
 Shotgun, riot type
 Training aids (not to exceed 200 lbs., per company or similar
 organization, see WD Circular 157, 1944)

c. Expendables, based upon a maximum of two (2) pounds per individual, including such items as blank forms, envelopes, pencils, paper and cleaning and preserving materials.

d. Individual Arms

(1) Individual arms as proscribed in 3 above will accompany units returning to the United States for redeployment or for reversion to the strategic reserve.

(2) Only individual arms necessary for possible guard duty while aboard a transport will accompany units returning to the United States for demobilization.

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense CL TO RED. CIRC #14
IN 40024 - 218Date 4/8LIST

	TO		TO
Staff Officer to CC		Political Advisers	
Executive Commissioner		Establishment Section	✓
Message Center		Executive Officer (A)	✓
Liaison Division		Executive Officer (B)	✓
Civil Affairs Section		G-1 (A)	✓
Dis Per & Repat		G-1 (A) Civilian Emp.	
Local Govt		G-1 (B)	✓
Patriots Branch		G-4 (A)	✓
Public Safety		G-4 (B)	✓
Security Division		2675th Regt	
Public Health		Headquarters Commandant	
Legal		Allied Civ. Pers. Director	✓
Education		Adjutant, Allied Commission	
Monuments & Fine Arts		Navy	
Economic Section		Land Forces (M/L)	
Requisition Branch		Air	
Agriculture		Communications	✓
Commerce		Civil Censorship Group	✓
Coal Div		WEP & POW	✓
Finance		Truck Operating Group	
Property Control Div		Public Relations Branch	
Food		Information Division	✓
Industry		Archivist <u>17715 ELMONS</u>	✓
Mining Division		<u>17715 ELMONS</u>	✓
Labor		<u>LIVORNO</u>	✓
Public Works & Utilities		<u>VEN-GIULIA</u>	✓
Shipping			
Transportation		Spares	✓

Signature _____
 Remarks & Recommendations _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

2162

JulRemarks: _____

1291

R E S T R I C T E D

DCK/ar

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 5 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 14)

Adjutant	
Asst. Asst.	<i>HP</i>
Asst. Asst.	
Chief Clerk	<i>HP</i>

29 July 1945

UNIT COMMANDERS' GUIDE FOR OVERSEAS
REDEPLOYMENT CATEGORY II UNITS

MTOUUSA Redeployment Circular Number 14, dated 21 June 1945, is amended by the addition of Appendix "T", attached.

BY COMMAND OF GENERAL MCARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

W. H. McArney
Colonel, USA
Adjutant General

1 Inclosure:
Appendix "T"

DISTRIBUTION:

2	10 - Ord (extra)
15 - TAG	60 - REPCO (extra)
6 - USFET	5 - 2629 WAC Bn (extra)
2 - CG, MTOUSA	10 - Montecatini Trng Area
5 - G-1 (extra)	10 - Florence Trng Area
20 - G-4 (extra)	10 - Francolise Trng Area
4 - QM (extra)	10 - Viareggio Trng Area
12 - ICE (extra)	10 - Volturmo Trng Area
28 - IG (extra)	10 - Cecchignola Trng Area

2161

R E S T R I C T E D

R E S T R I C T E D

APPENDIX "T" to Hq MTOUSA Change No. 5 to Redeployment Circular Number 14.

RE LOYMENT TIME TABLE FOR CATEGORY I UNITS

ACTION TO BE TAKEN	TIME	RESPONSIBILITY	REDEF. CIR.
			<u>REF. NO.</u>
1. Readjustment and Redistribution of Personnel	Continuing process; to be completed as soon as possible.	Units, Major Commands and MTOUSA.	2.
2. Report to Base Section the excess equipment to be turned in.	As soon as possible.	Units and Major Commands.	6.
3. Periodic units training reports submitted.	1st and 15th of each month.	Major Commands.	5.
4. Movement into training area.	As directed by Major Commands.	Orders by Major Commands.	5.
5. Perfect unit personnel, administrative and historical records.	Continuing Process.	Units.	3, 10, 14.
6. Participation in training and education and athletic program.	Continuing process.	Units.	5, 7, 8.
7. Vehicles delivered to tank and vehicle park as called for by Base Section or Air Force as appropriate.	S-75	Unit.	12, 14.
8. MTOUSA Movement Orders issued to Major Commands.	S-60	MTOUSA	10.
9. Major Commands Movement Order/Directive issued to units.	S-58	Major Commands.	10.
10. Showdown inspection (equipment & personnel)	S-58	Units.	6, 10, 14.
11. Requisitioning of: a. Necessary equipment as authorized in M/O. b. Necessary personnel as authorized in M/O.	S-57	Units thru normal channels.	a. 6, 14. b. 2.
12. Turn in of supplies and equipment not accompanying unit to appropriate supply agency. (Category II units scheduled for indirect redeployment).	S-55	Units.	6.
13. Preparation for shipment, except vehicles, organizational equipment <u>not</u> accompanying unit but to arrive theater of destination at same time as unit. (Category II units directly deployed).	S-50	Units	6, 12, 14.
14. Major items of equipment delivered to processing installations on call from Base Section.	S-50	Unit.	12, 14.
15. Submission to Base Section of necessary Transportation information.	S-45	Units.	14.
16. Submission of MTOUSA Unit Shortage Lists.	S-45*	Units thru Major Com'ds to MTOUSA	6, 14.
17. Orders issued covering movement of equipment in 13 above, to port.	S-45	Base Sections.	10.

2160

R E S T R I C T E D

APPENDIX "T" to Hq MTOUSA Change No. 5 to Redeployment Circular Number 14. (cont'd)

ACTION TO BE TAKEN	TIME	RESPONSIBILITY	REDEF. CIR.
			REF. NO.
18. Submission of Report of Equipment Authorized for Return.	S-40	Units thru Maj. Com'ds to MTOUSA.	6, 14.
19. Inspection by Major Commands.	S-35	Major Commands.	10.
20. Inspection by MTOUSA IG teams.	S-35	MTOUSA	6, 10.
21. Status reports submitted; a: direct. b: indirect.	S-30 (a) S-25 (b)	Major Commands.	10.
22. Orders issued covering movement of personnel and accompanying equipment to staging area.	S-20	Base Sections.	10.
23. Preparation for shipment of organizational equipment accompanying unit.	S-15	Units.	6, 14.
24. Movement to staging area.	S-10	Units as directed by Base Section.	10, 14.
25. Movement of TAT to port.	S-6	Units as directed by Base Section.	14.
26. Last minute check up on personnel equipment and reports.	S-5	Units.	10, 14.
27. Movement to port.	S-2	Units in coordination with Base Sec.	10, 14.
28. Loaded and ready to sail.	S (sailing date)	-	10.

"S" - Sailing Date of personnel.

NOTE: The above is not fixed schedule but logical sequence of events. It is not contemplated that units will be required to adhere strictly to the above table; however, it does provide a guide for determining the approximate time action must be taken.

* - Normal Impedimenta readiness date.

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense CS TO RED. Circ #14
MTUSA - 29/7Date 4/8

	TO	TO
Staff Officer to CC		Political Advisers
Executive Commissioner		Establishment Section
Message Center		Executive Officer (A)
Liaison Division		Executive Officer (B)
Civil Affairs Section		G-1 (A)
Dis Per & Repat		G-1 (L) Civilian Emp.
Local Govt		G-1 (B)
Patriots Branch		G-4 (A)
Public Safety		G-4 (B)
Security Division		2675th Regt
Public Health		Headquarters Commandant
Legal		Allied Civ. Pers. Director
Education		Adjutant, Allied Commission
Monuments & Fine Arts		Navy
Economic Section		Land Forces (MML)
Requisition Branch		Air
Agriculture		Communications
Commerce		Civil Censorship Group
Ccl Div		WMD & POW
Finance		Truck Operating Group
Property Control Div		Public Relations Branch
Food		Information Division
Industry		Archivist
Mining Division		All REGIONS
Labor		Am G- NAPLES
Public Works & Utilities		" LIVORNO
Shipping		" VEN-GIOLIA
Transportation		Sports

Signature _____
 Remarks & Recommendations _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

2159

Remarks: _____

R E S T R I C T E D

DCK/ar

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CHANGE NO. 4 TO)
REDEPLOYMENT CIRCULAR)
NUMBER 14)

Asst. Dir.	
Asst. Dir.	
Asst. Dir.	
Chief Clerk	

29 July 1945

UNIT COMMANDERS' GUIDE FOR OVERSEAS
MOVEMENT OF CATEGORY II UNITS

MTUSA Redeployment Circular Number 14, dated 21 June 1945, is amended by the deletion of paragraph 2 in the Signal Section of Appendix "L" and the following substituted therefor:

"2. Packages in original export packing, whether or not marked VPP, will be shipped for redeployment, providing the package is unbroken and indications are that the inclosed equipment can be expected to be in good condition. When defective or damaged packing is noted or previous experience indicates that the contents probably are damaged or unserviceable, boxes will be opened by the base section and the items repaired, IFF processed and vaporproof packed in accordance with standard procedures."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. W. Christensen
C. W. CHRISTENSEN
Colonel, AGO
Adjutant General

DISTRIBUTION:

2
15 - TAG
6 - USFET
2 - CG, MTUSA
5 - G-1 (extra)
20 - G-4 (extra)
4 - QM (extra)
12 - ICE (extra)
28 - IC (extra)

10 - Ord (extra)
60 - REPCO (extra)
5 - 2629 WAC Bn (extra)
10 - Montecatini Trng Area
10 - Florence Trng Area
10 - Francolise Trng Area
10 - Viareggio Trng Area
10 - Volturmo Trng Area
10 - Cecchignola Trng Area

2158

R E S T R I C T E D

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense C4 To Red Circle #14
MTUSA - 29/7Date 4/8DIST

FROM	TO	FROM	TO
Staff Officer to CC		Political Advisers	
Executive Commissioner		Establishment Section	✓
Message Center		Executive Officer (A)	✓
Liaison Division		Executive Officer (B)	✓
Civil Affairs Section		G-1 (A)	✓
Dis Per & Repat		G-1 (A) Civilian Emp.	
Local Govt		G-1 (E)	✓
Patriots Branch		G-4 (A)	
Public Safety		G-4 (B)	✓
Security Division		267th Regt	
Public Health		Headquarters Commandant	
Legal		Allied Civ. Pers. Director	
Education		Adjutant, Allied Commission	
Monuments & Fine Arts		Navy	
Economic Section		Land Forces (NML)	
Requisition Branch		Air	
Agriculture		Communications	
Commerce		Civil Censorship Group	✓
Coal Div		WMD & POW	✓
Finance		Truck Operating Group	✓
Property Control Div		Public Relations Branch	
Food		Information Division	
Industry		Archivist	✓
Mining Division		All REGIONS	✓
Labor		AmG AMPLS	✓
Public Works & Utilities		" LIVORNO	✓
Shipping		" VEN-GIOIA	✓
Transportation		Spares	✓

gal

Signature _____

Remarks & Recommendations _____

Information _____

Approval/Disposal _____

Appropriate Action _____

Investigation & Report _____

Dispatch _____

Remarks: _____

2157

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

File

CHANGE NO. 1 TO)
SPECIAL SERVICE BULLETIN)
NUMBER 14)

Asst. Dir.	<i>HP</i>
Asst. Dir.	
Chief Clerk	<i>HP</i>

APO 512, U.S. Army
31 July 1945

MTOUSA MOTOR TOUR "A"

1. Paragraph 2, MTOUSA Special Service Bulletin Number 14, dated 16 July 1945, is amended by the addition of the following:

"Experienced civilian guides, formerly employed by the better travel agencies in Italy, have been employed and will accompany each tour. All speak English. Their knowledge of points and places visited will add immeasurably to the value of the tour."

2. So much of Paragraph 4 as reads: "Total cost of tour is \$2.50 per tourist", is amended to read: "Cost of tour is \$7.00 per tourist".

DISTRIBUTION:

"2"
75 - SSO

4 AUG 1945

LEON T. DAVID
Colonel, F.A.
Chief, Special Service,
MTOUSA.

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense CI TO Sp. S. Bull #14
INTOUSA - 31/7Date 4/82155

FROM	TO	TO
Staff Officer to CC		Political Advisers
Executive Commissioner		Establishment Section
Message Center		Executive Officer (A)
Liaison Division		Executive Officer (B)
Civil Affairs Section	✓	G-1 (A)
Dis Per & Rerat		G-1 (A) Civilian Emp.
Local Govt		G-1 (B)
Patriots Branch		G-4 (A)
Public Safety		G-4 (B)
Security Division		2675th Regt
Public Health		Headquarters Commandant
Legal		Allied Civ. Pers. Director
Education		Adjutant, Allied Commission
Monuments & Fine Arts		Navv
Economic Section	✓	Land Forces (MMA)
Requisition Branch		Air
Agriculture		Communications
Commerce		Civil Censorship Group
Coal Div		EMD & POW
Finance		Truck Operating Group
Property Control Div		Public Relations Branch
Food		Information Division
Industry		AMERICAN ALLIED REGIONS
Mining Division		AME Naples
Labor		" LUGANO
Public Works & Utilities		" VEN. GIULIA
Shipping		
Transportation		SPALES

Signature _____
 Remarks & Recommendations _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

Remarks: _____

2155

ADJ

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN)
:
NUMBER 14)

AGO 512, U.S. Army
16 July 1945

MTOUSA MOTOR TOUR "A"

1. Quotas will be provided major commands for MTOUSA Tours in accordance with letter this headquarters, AG 354.1/814 SSS-O, 15 July 1945, subject: "MTOUSA Tours".

2. General Plan

To provide a one week circular tour for male enlisted personnel. The tour, starting in Naples, moves north to Cassino, sight of the longest and bloodiest battle in Italy, over the lower range of the Appenines to the mountain city of Aquila, where tourists will spend two nights. Aquila is in the shadow of Gran Sasso, the highest peak of the Appenines, and is a modern city with a long history. Its swimming pool, athletic fields, and developed mountain areas make it a popular town for the sportsman, and its history of 99 churches, 99 fountains, and its old statues leave the artists and history lovers no time to spare.

From Aquila the road winds north and west toward the Roman plains. Towering peaks, mountain streams, and sulphur springs are passed. Small towns left in ruins and abandoned vehicles mark the German escape routes. The next stop is Rome, the New York of Italy. Here nights are spent at the Army Rest Center. There are dances every night with 300 Italian signorine as dancing hostesses. Days are spent visiting such places as the Colosseum, St. Peter's Cathedral, and the Vatican or Holy State. There are theaters and operas one may attend. For the sports lover there is huge swimming pool and facilities for any sport desired. After two days of sightseeing and rest in Rome, the tour moves south to Naples, visiting on the way Anzio, scene of the Allied beachhead in the Spring of 1944. Naples has its scenic shore drives, tour of the harbor, its national monuments and buildings. Pompei, a town that once held 20,000 inhabitants until Vesuvius the "Lighthouse of the Mediterranean" erupted in 79 A.D. burying the town, is visited on the final day of the tour. Now unearthed, it shows life and customs of that age.

2154

21 JUL 1945

3. Orders

Orders will read:

"1. Each of the following named enlisted personnel will proceed on or about _____ from present station to the 6703d Special Service Tour Transport Bn. (Prov), Company "A", Naples, for a period of seven days temporary duty upon completion of which each will return to proper station. Necessary travel time between home station to Naples, and on return, is excluded.

"2. Travel by military aircraft, rail, surface and/or government motor transportation is authorized.

"3. No per diem."

Distribution: 2 per EM
5 6703d Special Service Tour Transport Bn. (Prov), (To accompany one member from each Command for distribution by tour manager).

4. Fee

Total cost of tour is \$2.50 per tourist. This includes all transportation, food, billets, entrance fees to national monuments, and expert guide service. Payment will be made to MTOUSA Tours Clerk upon registering at Volturno Hotel, Naples.

5. Reporting

Personnel ordered on tour will report with orders to MTOUSA Tours Clerk in the lobby of the Volturno Hotel, Naples, for over-night billeting on the evening prior to day of departure. Tours Clerk will issue necessary information to tourists at time of arrival.

6. Transportation

Tour will leave at 0600 hours first day in Special Service busses, and will return 2400 hours seventh day. Parent units will provide necessary transportation to Volturno Hotel, Naples, on evening prior to first day of tour and will pick up personnel at Volturno Hotel, Naples, after 0800 hours eighth day.

7. Clothing and Equipment

The following items of clothing and equipment are recommended as minimum essential for tourists:

- 1 Field Jacket
- 2 Uniforms, Khaki
- 2 Drawers, Cotton
- 2 Undershirts, Cotton
- 2 Sox
- 2 Towels and Toilet Articles
- 1 Cup, Canteen
- 1 Set, Knife, Fork and Spoon

Optional equipment may include swimming trunks, camera, sun glasses, etc. Total baggage should not exceed 1/3 capacity of barracks bag. Identification tags will be worn and copy of orders will be carried at all times.

DISTRIBUTION:

"Z"
75 - SSO

Leon T. David
LEON T. DAVID
Colonel, F.A.
Chief, Special Service,
MTOUSA

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense SPEC SERVICE BULLETIN #14
MTOUSA - 147Date 2/17

DIST

FROM	TO	FROM	TO
Staff Officer to CC		Transportation	
Executive Commissioner		Political Advisors	
Message Center		Establishment Section	✓
Liaison Division		Executive Officer (A)	✓
Civil Affairs Section	✓	Executive Officer (B)	✓
Dis Pers & Repat		G-1 (A)	
Local Govt		G-1 (a) Civilian Emp.	
Prisons Branch		G-1 (B)	
Public Safety		G-4 (a)	✓
Security Division		G-4 (b)	
Public Health		2675th Regt	✓
Legal		Headquarters Commandant	✓
Education		Allied Civ Pers Director	✓
Monuments & Fine Arts		Adjutant, Allied Commission	✓
Economic Section	✓	Navy	
Requisition Branch		Land Forces (LMIA)	✓
Agriculture		Air	
Commerce		Communications	✓
Coal Div		Civil Censorship Group	✓
Finance		W.M.D. & P.O.W.	
Property Control Div		Motor Transport Group	✓
Food		Public Relations Branch	✓
Industry		Information Div	
Mining Div		Archives <u>PHOTOGRAPHS</u>	✓
Labor		<u>U.S.E.R. - AMC</u> <u>NARLES</u>	✓
Public Works & Utilities		<u>I.G.C.R.</u> <u>LIVORNO</u>	✓
Shipping		<u>"</u> <u>VEN-GIULIA</u>	✓

Signature _____
 Remarks & Recommendations _____
 Information _____
 Approval/Disposal _____
 appropriate action _____
 Investigation & Report _____
 Dispatch _____

Remarks: _____

ADJ

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN)
NUMBER 13)

Adjutant:	APC 512, U.S. Army
Asst. Asst.	16 July 1945
Asst. Asst.	

MTOUSEA AIR TOURS

1. Quotas will be provided major commands for MTOUSA Tours in accordance with letter this headquarters, AG 354.1/814 SSS-O, 15 July 1945, subject: "MTOUSA Tours".

2. General Plan

To provide three-hour air flights twice daily from five points for military personnel. These flights will cover a circular route of approximately four hundred (400) air miles and will return to the point of origin. The first flight each day will depart at 0830 hours and the second flight at 1400 hours. Space available provides for twenty-two (22) passengers on each flight.

3. Points of Origin of Flights

- a. Naples Area - Capodichino Airfield.
- b. Rome Area - Ciampino Airfield.
- c. Leghorn Area - Pisa Airfield.
- d. Florence Area - Iseretola Airfield.

- e. Verona Area - Villa Franca Airfield.
(This point of origin is scheduled primarily for Fifth Army personnel. To make the tour available to as many personnel as possible with a minimum of travel, the point of origin will vary as follows:

<u>Date</u>	<u>Point of Origin</u>
11-12 July	Verona Area - Villa Franca Airfield
13-14 July	Udine Area - Campo Formide Airfield
15-16 July	Milan Area - Linate Forlanine Airfield

Schedule will be repeated in this order (215) until further notice).

4. Orders and reporting

Orders will not be needed for military personnel on MTOUSA Air Tours. The officer or NCO in charge of each group, will present to the MITS Liaison Officer at the airfield a passenger list with the name, rank, organization, and serial number of each passenger. Personnel must be at the airfield not later than one half ($\frac{1}{2}$) hour prior to flight time. Enlisted personnel on tour will carry class "A" passes.

5. Transportation

Units will provide necessary transportation to and from airfield.

6. Equipment

Passengers should be notified that cameras and binoculars will be permitted. Officers will carry identification cards (1D AGO 65) and wear identification tags. Enlisted men will wear identification tags.

DISTRIBUTION:

"Z"

75 - SSO

Leon T. David
LEON T. DAVID
Colonel, F.A.
Chief, Special Service,
MTOUSA.

HEADQUARTERS ALLIED-COMM-SIC
SIC 394Subject: SPEC. SERVICE ROLL #13
INTO USA — 16/7Date 21/7

DIST		
FROM	TO	TO
Chief Commissioner		Political Section
Chief of Staff Ex Comm		Political Section
Division Div		Executive Officer (A)
Messara Centre		Executive Officer (B)
Civil Affairs Section	✓	G-1(a)
DP & Rep		G-1(a) Civilian Div.
Local Govt		G-1(b)
Patriots Branch		G-1(a)
Public Safety		G-1(b)
Security Division		267th Regt
Public Health		A.S. Const
Legal		Adjutant
Education		Serv
Monuments & Fine Arts		Land Forces (LMA)
Economic Section	✓	Air
Requisition Division		Communications
Agriculture		Civil Censorship Group
Commerce		S.M.D. & P.C.F.
Finance		Public Relations Branch
Property Control Div		Information Division
Food		Chief M. & T. A.P. GROUP
Industry		Chief ALL REGIONS
Mining Division		Amk NAPLES
Labor		" LIVERNO
Public Works & Utilities		" VAN-GIULIA
Shipping		
Transportation		Spencer

JAC

Signature _____
 Remarks & Recommendation _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

Remarks _____

Ad5

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN)
NUMBER 12)

Adjutant	<i>[Signature]</i>
1st. Asst.	
2nd. Asst.	

AGO 512, U.S. Army
7 July 1945

RECREATION AREAS

1. Attention is invited to letter, this headquarters, AG 354.1/800 A-C, dated 21 June 1945, subject: "Recreation Areas", which provides for a system of allotment of restee quotas.
2. The following data has been compiled for information of all concerned. Changes should be promptly reported to this office.

I.

U.S. ARMY REST CENTER

Florence, Italy

1. Florence lies along both banks of the Arno forty-two (42) miles east of Pisa and one hundred forty (140) miles northwest of Rome, as the crow flies. With a pre-war population of 325,000, Florence was the seventh city of Italy in size, but as a center of historical and artistic interest it is second only to Rome. Almost every building in the old part of the city has some claim to recognition as a Renaissance shrine. Its impressive collection of churches, palaces, museums, art galleries, gardens, bridges, fountains, and squares can keep even the most tireless busy for many days.

2. Equipment Required:

- a. Officers - personal equipment.
- b. Enlisted Men - personal equipment.

3. Rates:

- a. Officers - 100 Lire per day.
- b. Enlisted Men - No charge.

4. Fifth Army, "COMUSA, will be advised of number and type of personnel four (4) days in advance. Information copies of cables will be furnished this headquarters, attention Special Service Officer.

5. Billeting Procedure.

a. Enlisted Men - Upon arrival, officer or non-commissioned officer in charge of restees will report to Billeting Officer, U.S. Army Rest Center, Florence. Orders must specify "U.S. Army Rest Center, Florence."

b. Officers (Male) - Upon arrival, officer personnel will report direct to Anglo-American Hotel, Florence. Orders must specify "Anglo-American Hotel, Florence."

c. All orders for leave personnel, both officers and enlisted men, must have orders to read from 1200 hours (date of departure) to 1200 hours (date of arrival)

II.

U.S. ARMY OFFICERS' REST CENTER

Hotel "Vittoria", Sorrento

1. Sorrento is a famous sea resort on the Bay of Naples. The town is colorful in shrubbery and flowers, as well as the numerous gift shops where souvenirs and artwork of all sorts may be purchased. The road from Positano to Sorrento winds along the north shoreline of the peninsula and presents a very scenic drive. The Hotel "Vittoria", situated on top of a green cliff, is reminiscent as a playground of the pre-war continental social set.

2. Facilities.

The beach is at the foot of the cliff and can be conveniently reached by elevator from the hotel. Dressing rooms and bar service are available at the beach. Canoes, rowboats, and sailboats are available for hire to restees at regulated prices. Additional facilities include tennis, movies, dancing, and bar service.

3. Tours.

a. Every Monday, Wednesday, and Friday, one-day tours are conducted to the famous Isle of Capri. Boat leaves from the beach near the hotel and a charge of 150 Lire is made per trip.

b. Party tours are also organized for a trip along the Amalfi Drive which is claimed to be one of the most scenic in the world.

4. Rates.

100 Lire per day.

5. Equipment Required.

Personal equipment including bathing suit, towel, and sport clothing.

6. Billeting Procedure.

Upon arrival, officer personnel will report direct to Hotel "Vittoria", Sorrento. Orders must specify Hotel "Vittoria", Sorrento and orders must read from 1200 hours (date of arrival) to 1200 hours (date of departure)

7. Daily Bus Schedule.

a. Transportation leaves Terminus Hotel, Naples at 1600 hours daily to Sorrento.

b. Bus leaves Sorrento at 1200 hours daily for Terminus Hotel and Capodichino Airport.

c. Personnel arriving Capodichino Airport will contact PMS representatives at Visitor's Bureau for transportation to Terminus Hotel.

8. This headquarters, Freedom 150, will be notified three (3) days in advance as to number of officer leave personnel proceeding to Sorrento.

III.WTOWSA AIR TOURS

1. Attention is invited to Special Service Bulletin No. 11, this headquarters, dated 28 June 1945, subject: "Wtowsa Air Tours", which provides for a system of weekly air tours to London and Paris.

2. Paragraph 5, subject: "Air Transportation". Special Service Bulletin No. 11, this headquarters, dated 28 June 1945, is hereby rescinded and the following substituted in lieu thereof:

Air Transportation.

a. The following weekly schedules have been established and will be operated by PAFS:

SCHEDULE "A" (For Ground Force Personnel) *

Take off Saturday 0700 hours B PAFS from Capodichino (Naples) to Biggin Hill Airfield (London).

T.O. Wednesday 1600 hours B Biggin Hill to Villacoublay Airfield (Paris).

T.O. Sunday 0700 hours B Villacoublay to Capodichino.

2148

SCHEDULE "B" (For Air Force Personnel) *

Take off Saturday 0700 hours B WATS from Capodichino to Villacoublay.

T.O. Wednesday 1300 hours B Villacoublay to Biggin Hill.

T.O. Sunday 0700 hours B Biggin Hill to Capodichino.

* NOTE: Five Air Force personnel will use Schedule "A", as plane capacity is twenty-four passengers.

b. Passengers will report to Operations Office one-half hour prior to take-off time at the airports indicated.

IV.CAIRO REST AREA

1. Attention is invited to letter, this headquarters, AG 354.1/754 A-O, dated 30 May 1945, subject: "Cairo Rest Area", which provides for a system of allotment of restee quotas to Cairo.

2. Due to the lack of air transportation in AMET, travel can no longer be guaranteed to places other than Cairo or Alexandria. Major Commands concerned will have orders so written that travel to Palestine is dependent upon available transportation.

3. Khaki uniform authorized and recommended to all commands for restee personnel departing weekly to Cairo.

La Flaine

DISTRIBUTION:

75 - 330

LEON T. DAVID
Colonel, P.A.
Chief, Special Service, MTOUSA

HEADQUARTERS ALLIED COMMISSION
APO 394

Suspense Sp. Secy Bu. #12
INTOSHA - 7/7

Date 4/7

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Local Govt		G-1 (B)	
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Public Safety		G-4 (B)	
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Industry		Information Division	
Mining Division		archivist F-11 REGION 3	✓
Labor		U.N.E.P.A. AME 5 ARMY	✓
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Transportation			✓

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN)
NUMBER 11)

Asst. Asst.	11P
Asst. Asst.	
Chief Clerk	RG

AGO 512, U.S. Army
29 June 1945

MTOUSA AIR TOURS

1. Attention is invited to letter, this headquarters, AG 354.1/800 A-O, dated 21 June 1945, subject: "Recreation Areas", which provides for a system of allotment of restee quotas.

2. General Plan

To provide a one-week tour, spending approximately half the time in London and the other half in Paris, utilizing the facilities of MATS for transportation and the Seine Base Section and U.K. Base Rest Camp facilities.

3. It is contemplated that each command will reproduce appropriate portions of this bulletin, furnishing copies to personnel proceeding on tour.

4. Reporting.

Personnel ordered on the trip will report to Army Air Forces Rest Camp Headquarters, phone Ozark 24, address 36 Via Carducci, Naples, prior to 1700 hours on Friday. Commands allocated quotas will notify that office prior to 1200 hours of that day the name, rank, and serial number of personnel ordered on the trip. This is necessary to compile lists required to secure billeting accommodations in ETO. Overnight accommodations and transportation to the Airport will be furnished by Army Air Forces Rest Camp, Naples.

5. Air Transportation.

a. The following weekly schedules have been established and will be operated by MATS:

SCHEDULE "A" (For Ground Force Personnel) *

Take off Saturday 0700 hours B MATS from Capodichino (Naples) to Rovingdon (London).

U.C. Wednesday 1600 hours B Rovingdon to Only (Paris).

U.C. Sunday 0700 hours B Only to Capodichino.

2146

SCHEDULE "B" (For Air Force personnel) *

Take off Saturday 0700 hours B KATS from Capodichino to Orly.

T.O. Wednesday 1300 hours B Orly to Rovingdon.

T.O. Sunday 0700 hours B Rovingdon to Capodichino.

* NOTE: Five Air Force personnel will use Schedule "A", as plane capacity is twenty-four passengers.

5. Passengers will report to Operations Office one half hour prior to take-off time at the airports indicated.

6. Supervision and Control.

a. One Officer in Charge will be designated by the Ground Forces and one Officer in Charge will be designated by the Air Forces, each to be responsible for supervision, briefing, and control of the passengers in their respective flights (subject to current regulations relative to pilot's command during actual flight).

b. Duties of Officer in Charge:

- (1) To assemble passengers for their flight, briefing them as to all instructions contained in this bulletin.
- (2) To make necessary contacts and arrangements for billeting and messing while in ETO, informing passengers of these arrangements.
- (3) To insure that all passengers report for scheduled flights as indicated.
- (4) To maintain a record of any breaches of discipline or failure to comply with instructions and to report same in writing to Army Air Forces Rest Camp authorities in Naples upon return. In the event there are no infractions, a negative report will be given.
- (5) To make written recommendations for improvement of service or arrangements to further smooth operation and enjoyment of the tour by restees.
- (6) Prior to departure from Naples. Officers in Charge will receive a list containing the names, rank, and serial numbers of the passengers scheduled for their flight. A copy of the orders of this personnel will be secured. The combined list and orders will be used for securing billeting accommodations in ETO.

c. The Officers in Charge will notify all personnel where they can be reached in Paris or London in case of emergency, and will keep informed as to location of restees' billets in the event it is necessary to contact them.

7. Accommodations at Destinations.

a. Transportation to and from airfields.

- (1) Arrangements have been made with ATC authorities at London and Paris to permit restees to use the regular bus schedules to and from airport to ATC terminals in the cities. Restees have lower priority than regular ATC passengers; however, no difficulty is anticipated, as ample bus schedules are maintained.

b. Billeting.

- (1) Upon arrival at London, billeting accommodations will be secured through Special Service Section, U.K. Base, in cooperation with American Red Cross. Officers will be billeted at the Duchess Club, Duchess Street, W.1. Enlisted personnel will be billeted at the Washington Club, 6 - 7 Carson Street, W.1. The Officer in Charge will contact Major E. S. Loud or Captain A. J. Luddie, Special Activities Branch, U.K. Base, telephone Regent 8151 Extension 2155, to make necessary arrangements.

Charge for billets--

OFFICERS - 4 SHILLINGS

ENL MEN - 2 SHILLINGS

Charge for meals--

OFFICERS - 2 SHILLINGS 6 PENCE per day

ENL MEN - 1 SHILLING 3 PENCE per day

- (2) Upon arrival at Paris, billeting accommodations will be secured through Special Service Section, Seine Base Section, at the Central Registration Bureau No. 11 Rue Scribe. Location of billets will depend upon available locations at the time. It will not be necessary to contact the Central Registration Bureau by phone. It is within about two blocks of the bus terminal, and entire party should proceed on foot for billet assignment. For anything of an unusual nature, contact Major Shaw, Special Service Section, Seine Base, at the Central Registration Bureau.

Cost of billets--

OFFICERS - 10 FRANCS per night

ENL MEN - 20 FRANCS per night

Cost of meals--

OFFICERS - 20 FRANCS each

ENL MEN - 10 FRANCS each

2145

8. Special Instructions to Restees.

- a. Class "A" O.D. wool uniforms are prescribed in ETOUSA and must be worn by all personnel.
- b. Baggage allowance of twenty-five pounds per restee is authorized. This should be a musette bag or small hand-bag of the zipper type. B-h bags or large suitcases will not be permitted.
- c. British and French currency should be obtained prior to departure from ETOUSA.
- d. Personnel will be subject to rules and regulations applicable to personnel in the same status in ETOUSA.
- e. Aircraft flight schedules will be maintained. Planes will not be delayed for individuals who fail to report at the proper time. It is the individual responsibility of each officer and enlisted man to report at the appointed places for take-offs at the proper time, and to comply with instructions of the Officer in Charge.

DISTRIBUTION:

"Y"
75 - CSO

Leon T. David
LEON T. DAVID
Colonel, P.A.
Chief, Special Service, ETOUSA

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense Spec. Serv. Bu. #11Date 1/7MITOUSA - 28/6DIST

TO	FROM	TO
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Executive Commissioner		Political Advisors
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Parists Branch		G-1 (B)
Public Safety		G-4 (A)
Security Division		G-4 (B)
Public Health		2675th Regt
Legal		Headquarters Commandant
Education		Allied Civ Pers Director
Monuments & Fine Arts		Adjutant, Allied Commission
Economic Section		Navy
Requisition Branch		Land Forces (LMLA)
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Commerce		Communications
Coal Div		Civil Censorship Group
Finance		W.R.D. & P.O.W.
Property Control Div		Motor Transport Group
Food		Public Relations Branch
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Mining Div		Archivist <u>ALL RECORDS</u>
Labor		U.N.R.R.A. <u>ARMY AIR MARINE</u>
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2144

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

15 August 1945

Change Number 1 to
Special Service Bulletin Number 10)

Section II, paragraph 4, Special Service Bulletin Number 10,
this headquarters, is changed as follows:

"4. Restees should proceed so as to arrive at Venice according to the schedule outlined by Special Service Officer, MTOUSA. A ferry service is now operating each half hour between Lido, San Marco and Piazzale Roma. This is a military service for all Allied personnel, and there is no charge. Air schedules of arrival must also conform to prevent doubling up on increments and lack of accommodations. Air passengers are for debarkation at the airport, Lido di Venice, not Treviso Airport. Arrival is to be at Venice US Army Reception Station by 1300 hours on the day designated for allotment for those traveling by motor transportation; or at US Army Reception Station, Airport, Lido di Venice, for those traveling by air."

FOR THE SPECIAL SERVICE OFFICER:

E. O. BLACKMAN
Major, AC
Executive

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2143

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN)
NUMBER 10)

AFM 512, U.S. Army
27 June 1945

RECREATION AREAS

1. Attention is invited to letter, this headquarters, AG 354.1/800 A-C, dated 21 June 1945, subject: "Recreation Areas", which provides for a system of allotment of restee quotas.
2. The following data has been compiled for information of all concerned. Changes should be promptly reported to this office.

I. AQUILA ANGLO-AMERICAN RECREATION AREA

1. Aquila is located in the Apennine Mountains approximately ninety (90) miles NE of Rome. It is an integrated Anglo-American Recreation Area and offers swimming, tennis, fishing, basketball, roller skating, Post Exchange service, bowling, movies, dancing, bars, gift shops, riding, and hikes. Officers are billeted at the Grande Albergo. Enlisted Men are billeted at Colonia Montana, beautifully located on the crest of a mountain, about five (5) miles out of Aquila. In early Fall, winter sports are available on nearby mountain slopes. Frequent bus service from Colonia Montana to Aquila is provided. Enlisted Women will be billeted in the Hotel Italia in the center of Aquila.

2. Trip to Aquila is made via Highway 4 from Rome to Rieti; thence from Rieti to Aquila. Road is in good condition and beautiful scenery can be seen all along the highway. Transit bus service to Rome is being established, with stopovers at Rome Recreational Area facilities.

3. Equipment required:

- a. Officers - personal equipment including bathing suit and towel.
- b. EM - personal equipment including bathing suit and towel.
- c. WAC - personal equipment including bathing suit and towel.
- d. Due to altitude, field jackets for evening wear are advisable.

4. Rates:

- a. Officers - 190 Lire per day.
- b. Enlisted Men and WAC's - no charge.

5. Rome Area, MTOUSA, will be advised of number, type, and arrival date of personnel four (4) days in advance.

6. Upon arrival in Aquila, officer or non-commissioned officer in charge of group will report to Billeting Officer, Grande Albergo.

II.

U. S. ARMY REST CENTER, Lido di Venice

1. Venice was founded in 125 years A.D. City consists of 15,000 houses and palaces all built on piles to keep them from sinking into the 117 small islands over which the city stands. Venice is thoroughly divided, like a jig-saw puzzle, by some 150 canals; linked up again by 378 bridges. In many places, there are no sidewalks along the canals - the front steps of the houses descending into the water.

2. The U. S. Army Rest Center is not in Venice but is located on Lido di Venice. Featured recreational facilities are swimming, boating in gondolas, dancing, USO and ENSA shows, movies, bars, tours, gift shops, golf, tennis, and cycling.

3. Two (2) transient EM restaurants are operating, situated off Piazza San Marco, in Venice proper.

4. Restee must proceed so as to arrive at Venice according to the schedule as outlined by Special Service Section, MTOUSA, Freedom 450, because water transport to and from Venice and Lido di Venice can accommodate only a certain number each day. Air schedules of arrival must also conform to prevent doubling up on increments and lack of accommodations. Air passengers are for debarkation at the Airport, Lido di Venice, NOT TREVISO AIRPORT. Arrival is to be at Venice U. S. Army Reception Center by 1300 hours on day designated for allotment for those traveling by motor transportation; or at U. S. Army Reception Station, Airport, Lido di Venice, for those traveling by air.

5. No parking area is available at Venice. Officers arriving in Venice with transportation will instruct drivers to return to unit because of insufficient billeting facilities.

6. Convoys arriving with restees and picking up restees to return to unit must be prepared to make the round trip on change-over day. Where units are more than 125 miles from Venice, relief drivers will be furnished. Units will have transportation available at Venice to pick up restees on day the leave expires.

7. Rests, all ranks, proceeding to or from Venice by vehicle, will leave and pick up transportation at the U. S. Army Reception Center, Venice. Vehicles cannot be taken to the Lido di Venice as there is no overland route thereto.

8. Due to lack of accommodations, units using air transport will be prepared to coordinate arrivals with departures on change-over days to prevent doubling up on increments.

9. Equipment required:

- a. Officers - personal equipment including bathing suit and towel.
- b. EM - personal equipment including bathing suit and towel.
- c. WAC - personal equipment including bathing suit and towel.

10. Rates:

- a. Officers - 50 Lire per day.
- b. Enlisted Men and WAC's - no charge.

11. Adriatic Base Command, MTOUSA, will be advised of number, type, and arrival date of personnel four (4) days in advance. Information cables will also be sent this headquarters, attention Special Service Officer.

12. Upon arrival at Lido di Venice, officer or non-commissioned officer in charge of group will report to Billating Officer, U. S. Army Rest Center, Lido di Venice.

III. U. S. ARMY RECREATION AREA, ROME
(Includes U.S. Army Rest Center, Air Corps Rest Center, and all Rest Hotels)

1. Rome is usually referred to as the "Eternal City" and according to legend was founded 753 years b.c. Many beautiful churches, cathedrals, and museums are found there. Also the spacious St. Peter's Cathedral and Vatican City are situated in Rome. The famous Foro d'Italia is used by both Officers and Enlisted Men. Additional hotels are available throughout Rome for Officers, AMO, WAC, and civilians with officer status. Featured recreational facilities are golf, tennis, swimming, dancing, night clubs, USO shows, movies, roller skating, ARC Clubs, sightseeing tours which includes the Catacombs, St. Peter's Cathedral, Vatican City and also an audience with the Pope each day at noon. The newly added attraction in Rome is the "Summer Festival" which is the equivalent of the great carnivals back home.

2. Equipment required:

- a. Officers - personal equipment including bathing suit and towel.
- b. EM and WAC's - personal equipment including bathing suit and towel.

3. Rates:

- a. Officers - 100 Lire per day.
- b. Enlisted Men and WAC's - no charge.

4. Rome Area, MTOUSA, will be advised of number, type, and arrival date of personnel three (3) days in advance. Information copies of cables will be furnished this headquarters, attention Special Service Officer.

5. Upon arrival, officer or non-commissioned officer in charge of rسته enlisted men will report to Billeting Officer, U. S. Army Rest Center, Foro d'Italia, Rome.

WAC personnel will report to the WAC Rest Hotel, Hotel Moderno, located on Via Marco Minghetti No. 30, Rome.

Officer personnel will report to Billeting Officer, Headquarters, Rome Area Command, Piazza Venetia, Rome.

6. As to WAC personnel, reference is made to letter this headquarters, AG 354.1/578 A-C dated 30 May 1945, subject: "Rome Area WAC Rest Hotel", which is hereby rescinded and quotas established in letter this headquarters, AG 454.1/550 SSS-C dated 22 June 1945, subject: "Theater Allotment of Rسته Quotas to Facilities in United States Army Recreation Areas", will now apply.

IV.

UNITED STATES RIVIERA RECREATION AREA

Cannes-Nice, France

1. The United States Riviera Recreational Area welcomes you to the world famous French Riviera. With scenery as lavish and picturesque as a Hollywood set, a mild curative climate and an abundance of facilities for rest and recreation, the Riviera has for centuries been the leading vacation-land and playground area of the continent. Before the war, people from all parts of the world visited this beautiful and snacious vacation spot. In the gaming casinos and along the promenades, you would have seen the faces of the fabulously wealthy of the world as well as a glittering array of Hollywood celebrities. Featured recreational facilities are beach clubs, boating, fishing, tennis, softball, tours, parties, USO Shows, movies, dancing, bars, clubs, souvenir shops, etc.

2. Officers will normally be billeted in the Cannes Area, and enlisted personnel in the Nice Area.

3. Any partial payment required so that individual will have sufficient funds for the duration of TDY will be accomplished at the home station or by the unit commander concerned, as partial payments cannot be made at the Riviera Area. An exchange of Italian Lire for French francs will be made at the U. S. Riviera Recreation Area.

4. Due to medical reasons, bathing is not permitted at all times.

5. Equipment required:

- a. Officers - personal equipment including bathing suit and towel.
- b. EM - personal equipment including bathing suit and towel.
- c. WAC - personal equipment including bathing suit and towel.

6. Rates:

a. A charge is made to using personnel; currently \$3.00 for officers and \$2.00 for enlisted personnel per trip.

7. Water transportation has been arranged from Leghorn to Nice, effective 25 June 1945, and will depart from that port each Monday thereafter (i.e., leaves Leghorn 25 June, 2 July, etc.) Arrival will be at Leghorn on SUNDAY for all commands proceeding by boat; at Riviera on TUESDAY for Fifth Army overland transportation. Group completing TDY will be returned to Leghorn by the ship bringing each new increment and will arrive at 1030 hours each WEDNESDAY - at which time transportation from units concerned will be present to receive their personnel.

8. Air transportation outside Theater is not authorized. Fifth Army units will proceed by unit motor transport until further notice. Others will depart by special boat from Leghorn as outlined above.

9. Transportation Officer, Peninsular Base Section, will be advised of number and type of personnel three (3) days in advance. Information copies of cables will be furnished this headquarters, attention Special Service Officer.

10. Transportation and billeting arrangements will be available at the United States Riviera Recreation Area upon arrival. This headquarters maintains a Liaison Cadre at USSRA to facilitate this operation.

DISTRIBUTION:

30 - SSO

Leon T. David

LEON T. DAVID
Colonel, F.A.
Chief, Special Service, MTOUSA

2140

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense Spec. Service Bull #10
MTAUSA - 27/6Date 2/7

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Monuments & Fine Arts		Navy	✓
Economic Section	✓	Land Forces (MMIA)	✓
Requisition Branch		Air	✓
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Shipping		<u>AMC NAPLES, LIVERNO</u>	✓
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN)

NUMBER

9)

25 June 1945

MAGAZINE SETS AND COUNCIL BOOK SETS

1. It has come to the attention of this Headquarters that a number of units within major commands are not receiving Army Service Editions (War Council Books), and magazine sets in sufficient quantities.

2. The basis of issue for these sets is one (1) set for each one hundred and fifty (150) enlisted personnel, or major fraction thereof (i.e., 1 set for 76 - 225, 2 sets for 226 - 575); one (1) set for each fifty (50) hospital beds; one (1) set for each small detachment or isolated unit having enlisted personnel strength of seventy-five (75) or less.

3. In addition to unit sets of magazines a special set of reading interest is dispatched once a month to AEC units. The AEC unit set consists of one (1) copy each of the following magazines:

Harper's Bazaar	Mademoiselle
Glamour	Personal Romances
Good Housekeeping	True Confessions
Ladies Home Journal	Love Story
McCall's	Woman's Home Companion

4. Units that wish to be added to the mailing list or to change the mailing address should write through channels to the Special Service Officer, MTOUSA, APO 512.

5. The Army Service Edition, commonly known as War Council Books, are paper bound reprints of current best-sellers, popular classics, and other books of general interest, especially manufactured for distribution to American soldiers and sailors overseas, and to soldiers in army hospitals in the United States. The first monthly set of books ("A" Series) was distributed in October 1943. The current series is "B".

6. Unit magazine sets are distributed by the New York Port of Embarkation. They are printed in lightweight copies and do not contain advertisements. Time, Newsweek, The New Yorker, and several other copies are printed in small type and a "penny size." Serial stories and exclusive

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense SP. SERV BULLETIN #1
Ante USA - 25/6Date 27/6LIST

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Dis Pers & Repat		G-1 (A)
Local Govt		G-1 (A) Civilian Emp.
Prisons Branch		G-1 (B)
Public Safety		G-4 (A)
Security Division		G-4 (B)
Public Health		2675th Hest
Legal		Headquarters Commandant
Education		Allied Civ Pers Director
Monuments & Fine Arts		Adjutant, Allied Commission
Economic Section		Navy
Requisition Branch		Land Forces (FMLA)
Agriculture		Air
Commerce		Communications
Coal Div		Civil Censorship Group
Finance		W.M.D. & P.O.W.
Property Control Div		Motor Transport Group
Food		Public Relations branch
Industry		Information Div
Mining Div		Archives - G-1 RESEARCH
Labor		U.S. M.I.A. Branch - ARMIES
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

Adjutant	W
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Asst. Asst.	
Chief Clerk	AK

SPECIAL SERVICE BULLETIN)

AGO 512, U.S. Army
18 June 1945

NUMBER

8)

PUBLICITY FOR SPECIAL SERVICE ACTIVITIES

1. An accelerated program of Special Service activities has been initiated in MTOUSA, conforming with MTOUSA Redeployment Circular #7, dated 8 May 1945, subject "Athletic and Recreation Program Following Defeat of Germany".
2. The basis of participation sought in this program is of reaching every soldier with some activity in which he can participate, regardless of his proficiency.
3. It is more essential than ever to reach every soldier with adequate information. He must know what, when, where and how he can participate. He must know how to take advantages of facilities set up for his benefit.
4. From the standpoint of good morale, publicity concerning unit activities; and hometown publicity for the soldier who participates, are effective tools. Relaxation of former censorship rules makes this possible in most instances.
5. Annexed hereto is a check sheet concerning publicity media generally available. In some commands, all or a majority of such are employed. For others, the list will suggest a plan for full coverage, which is regarded essential to full realization of the benefits of the athletic and recreation program.

I Incl
Available Media

LEON T. DAVID
Colonel, E.A.
Chief, Special Service, MTOUSA

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2136

AVAILABLE MEDIA

I. GENERAL COVERAGE

1. Public Relations Officers

- a. Aid of local Public Relations staff may be enlisted.
- b. Factual information may be submitted to the Theater Public Relations Branch where it will be assembled into story form for release. (APO 512, U.S. Army). "Hometown" releases are prepared, covering activities of individuals, for U.S. release.

2. Stars and Stripes

- a. Factual information may be submitted to the local or Theater PRO, who will prepare a release.
- b. Contact local reportorial staff.

3. Union Jack

- a. Contact local reportorial staff (Bari, Foggia, Florence, Rome and Naples).

4. Yank

- a. Contact Editor, Yank, APO 791 (Rome).

5. American Expeditionary Stations

- a. Contact radio stations (located at Caserta, Rome, Leghorn, Florence (12th AF) and Fifth Army).

(1) Officer-in-charge of station may be contacted to prepare station break spot news announcements.

II. LOCAL COVERAGE

1. Same means available for general coverage.
2. Public address system announcements.
3. Unit newspaper, Signal Corps and headquarters daily bulletins.
4. Announcements to formations: Mess, movies, classes, other assemblies.
5. Special bulletin boards for recreational activities.
6. Personal announcement and invitations by CSO given to staff and commanders.
7. Use of direction signs.

Incl 31 to Special Service Bulletin No. 8
dtd 18 June 1946

8. Posters or signs.

a. Adequate locations.

- (1) Near mess lines.
- (2) In mess halls.
- (3) Latrines.
- (4) In APOs.
- (5) At the P.X.
- (6) At information booths.
- (7) Near barracks or billet entrances.
- (8) Along heavy pedestrian traffic routes or points of congregation.
- (9) Attached to unit vehicles, where permitted by the command.

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense SPEC. SER. CH. BULLYING
INTO USA - 18/16Date 23/16

DIST

FROM	TO	FROM	TO
Staff Officer to CC		Transportation	
Executive Commissioner		Political Advisors	
Message Center		Establishment Section	✓
Liaison Division		Executive Officer (A)	✓
Civil Affairs Section	✓	Executive Officer (B)	
Dis Pers & Rept		G-1 (A)	✓
Local Govt		G-1 (A) Civilian Emp.	
Private Branch		G-1 (B)	✓
Public Safety		G-4 (A)	
Security Division		G-4 (B)	✓
Public Health		2675th Regt	✓
Legal		Headquarters Commandant	✓
Education		Allied Civ Pers Director	
Monuments & Fine Arts		Adjutant, Allied Commission	✓
Economic Section	✓	Navy	✓
Requisition Branch		Land Forces (IMIA)	✓
Agriculture		Air	✓
Commerce		Communications	✓
Coal Div		Civil Censorship Group	✓
Finance		W.M.D. & P.O.W.	✓
Property Control Div		Motor Transport Group	✓
Food		Public Relations Branch	✓
Industry		Information Div	
Mining Div		Archivist 9th REGIONS	✓
Labor		U.N.R.R.A. AMK ADMINS	✓
Public Works & Utilities		I.G.C.R. 7th & 13 CORPS	✓
Shipping		AMG N DPLES	✓

LIVE RND

Signature _____
 Remarks & Recommendations _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

Remarks: _____

2134

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN)
NUMBER 7)

AFHQ #12, U. S. Army
11 June 1945

INAUGURATION OF AN ARTS AND CRAFTS PROGRAM

1. The recreational value of an Arts and Crafts Program will give the soldier an opportunity to regain his former skill, acquire new skills or provide a creative outlet for his energies.

a. A handicraft program may be started with whatever materials are available. As the program develops, new crafts should be added, based on the availability of supplies.

b. Some of the following activities may commence immediately:

Leathercraft
Woodcarving
Clay-modeling
Fly-Tying

Knotting and Braiding
Block Printing
Sketching
Shorthand Writing & Lettering

2. The personnel to supervise or instruct the various craft activities should be selected from among the personnel at the installation.

a. Men with Arts and Crafts backgrounds can be found by reviewing their Forms 20. Men thus selected should be interviewed for further detailed information as to their abilities.

b. Native Italian craft instructors should be contacted with a view to their possible use as instructors in the installation workshops.

3. Facilities and Equipment:

a. Some things to look for in establishing a workshop:

- (1) Sufficient floor space.
- (2) Electric lighting.
- (3) Running water.



Space Serv Bulletin #7 (contd)

(4) Ventilation.

b. For a fully developed program at an installation of 10,000 or over, approximately 10,000 square feet for a Hobby House workshop is necessary. However, one or more day rooms may be used as the program begins and develops. Tables and chairs or benches will be found necessary. Some shelves and improvised cabinets will be found useful.

4. Supplies:

a. There are a limited number of Handicraft Kits of seven types in stock at present. Additional quantities will be available soon.

b. Other services such as the Engineers, Quartermaster and Signal Corps may have supplies in stock that could be utilized in the workshops.

c. Salvage materials should also be sought. Plexiglass, aluminum and other salvage materials will be found very useful by the craftsmen, when such items can be procured within the limitations imposed by current directives relative to salvage material.

d. Art and Craft supplies may also be purchased through the Post Exchange. See their Arts and Crafts catalog.

5. Operation:

a. The workshop should be open daily to afford full opportunity to all who desire to use the available facilities.

b. The enlisted or civilian personnel acting as instructors should be responsible for the police of the shop. All participants should assist in this police and maintenance.

6. Publications:

a. Books and instruction materials are included in the Handicraft Kits.

7. Publicity:

a. By giving the Handicraft Program wide and continued publicity, the greatest possible participation can be insured.

b. Full use should be made of the following:

Spec Serv Bulletin #7 (contd)

- (1) News Sheets.
- (2) Posters.
- (3) Unit Bulletin Boards.
- (4) Contests and Exhibitions.

c. The studio and workshop can provide posters to supplement the publicity activities of other Special Service departments. It will also provide signs and decoration for recreation buildings, stage sets and scenery for entertainment, and many other services.

Leon T. David

DISTRIBUTION:

"y"
30 - SSO

LEON T. DAVID
Colonel, P.A.
Chief, Special Service

HEADQUARTERS ALLIED COMMISS 4
APO 394Suspense SPEC. SERVICE BULLETIN #7
MTOUCHA - 11/6/45Date 15/6/45

DIST

FROM	TO	FROM	TO
Staff Officer to CC		Transportation	
Executive Commissioner		Political Advisors	
Message Center		Establishment Section	✓
Liaison Division		Executive Officer (A)	✓
Civil Affairs Section	✓	Executive Officer (B)	
Dis Pers & Repat		G-1 (A)	✓
Local Govt		G-1 (A) Civilian Emp.	
Private Branch		G-1 (B)	
Public Safety		G-4 (A)	✓
Security Division		G-4 (B)	
Public Health		2675th Regt	✓
Legal		Headquarters Commandant	✓
Education	✓	Allied Civ Pers Director	
Monuments & Fine Arts	✓	Adjutant, Allied Commission	✓
Economic Section	✓	Navy	✓
Requisition Branch		Land Forces (LMLA)	✓
Agriculture		Air	✓
Commerce		Communications	
Coal Div		Civil Censorship Group	✓
Finance		W.M.D. & P.O.W.	
Property Control Div		Motor Transport Group	✓
Food		Public Relations Branch	✓
Industry		Information Div	
Mining Div		archivist H & C Co. 2615	✓
Labor		U.N.R.R.A. ALL REGIONS	✓
Public Works & Utilities		I.G.C.R. Am S. 7th Regt	✓
Shipping		Am G. Naples	✓

Spencer

JMC

Signature _____
 Remarks & Recommendations _____
 Information _____
 Approval/Disposal _____
 appropriate action _____
 Investigation & report _____
 Dispatch _____

Remarks: _____

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN)
NUMBER 6)

AFPO 512,

ADJ
File

Adjutant	WJP
Asst. Asst.	
U. S. Army	31 Dec 45
Chief Clerk	RK

SPECIAL SERVICE SUPPLY PROCEDURE

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8. Intransit equipment. All intransit supplies and equipment should be stored until called for by a command Transportation Officer, his representative, or the consignee if the command does not have an "Intransit Depot." When these supplies are on hand periodic checks should be made with the interested Transportation Officer to see that they are shipped at the earliest possible date.

SECTION IV

DISTRIBUTION DUTIES

9. Unit issues. Should be made from the stocks of commands. The standard operating procedure for such issues should be as follows:

a. The requisitioning organization submits a request on a properly filled WD QMC Form #400 or WD AGC Form #445 carrying the signature of the unit Special Service Officer for the supplies that are needed.

b. Such commissioned personnel as may be designated by the command should edit requisitions for obvious errors, supply availability, justification, and conflicts with War Department and WDUSA directives.

c. Partially filled requisitions should be held in the "back order file" as required in paragraph 16 g of this bulletin.

d. Outstanding memorandum receipts, WD QMC Form #437, for Special Service items should be returned to the consignee and a properly signed shipping ticket, WD QMC Form #434, secured in lieu thereof. In compliance with current directives all future issues of accountable Special Service items should be made on a shipping ticket signed by a commissioned officer.

e. Expendable items should be issued on a tally-out, WD QMC Form #400, or a shipping ticket signed by responsible Special Service Officer.

f. Recreational radio receiver R-100 is a Signal Corps item and should not be procured, stored, distributed or maintained by Special Service. Proper receipts now held by Special Service should be transferred to the Signal Officer of the command in addition to all such radios that may now be in Special Service stocks. The Special Service Officer of the command is responsible for recommending distribution to the Signal Officer. This action is in accordance with Section II, WDUSA Circular #10, cs.

g. Maintenance and repair of Special Service issue radio (SSD-1, SSD-2, "Your Buddy") sets is the responsibility of Signal Corps. They should be retained by Special Service, and jurisdiction over storage, procurement and distribution should be made by the Special Service Officer.

h. The 2603rd Film and Equipment Exchange will assume accountability for and jurisdiction over all Special Service 16mm motion picture projectors. Permanent issues of projectors from theater depot stocks are made only to the 2603rd Film and Equipment Exchange, and units with War Department approved T/E, special list of equipment or projects. A designated number of projectors as agreed upon by the Chief Signal Officer and Chief Special Service, MTOUSA, will be set aside for entertainment purposes and will be loaned to units and organizations based upon the specific allocations made by the Chief, Special Service Section, this Headquarters.

i. All issues made for personnel other than those classified as "U. S. Army enlisted personnel" (reference W.D. Memo W35-44, dated 6 May 1944) will first be approved by this Headquarters before issue is made.

j. All supplies procured by a command should be entered on the Stock Record Account using a tally-in, WD AGC Form #489, as a voucher.

10. MTOUSA Reserve issues. Issues from MTOUSA Reserve stock should be made only when directed by this Headquarters. The standard operating procedure for such issues should be as follows:

a. This Headquarters will authorize such issues on a MTOUSA Special Service Release Order and send one (1) copy to the consignee and three (3) copies to the consignor. The release order is authority for the issue but is not considered as a receipt for the supplies.

b. The supplies should be surrendered to the consignee designated on the release order and such issue should be made on a tally-out, WD AGC Form #490, that has been properly registered and given a voucher number.

c. These supplies should be deducted from the "MTOUSA Reserve Stock Record Account" upon receipt of the release order from this Headquarters and entered on the consignee stock record account upon receipt of the release order.

11. Inter-Base Section shipments. Should be made only upon receipt of a MTOUSA shipping order. Upon receipt of shipping order immediate action should be taken to fully mark and prepare for shipment the supplies that have been designated in the order.

SECTION V

CRITICAL ITEMS

12. Description. Critical Special Service items are defined as being any items of Special Service issue, either expendable or non-expendable,

short in quantity within the Theater to the extent that issue is curtailed by this Headquarters. A corrected list of items that are of a critical nature will be issued by this Headquarters as need is indicated. Following is a list of items that are critical at present:

Archery sets	Musical instruments
Bats, softball	Radios
Softballs	Generators
Tennis balls	A, B, B-1, J Kits
Baseball uniforms	Piano
Kit, make-up	Phonograph, electric & HM
Scenic units	Public address systems
Light units	Golf balls
Tennis rackets	BB Libraries
Table, table tennis	

13. Conservation. The following methods should be carried out:

a. All requisitions submitted to commands for critical items should be closely examined before issue is made. When issue is approved for a critical expendable item on a replacement basis, the consignee should be required to produce the salvaged portion of each item as evidence, or a certificate of loss or complete destruction. Salvaged items should be disposed of by the command Special Service Supply Officer in accordance with HTOUSA Circular #14, cs.

b. Field units should endeavor to follow the procedure set forth in W. D. Technical Bulletin 28-1, dated 24 August 1944, Subject: "Care and Maintenance of Special Service Equipment." Full use should be made of all maintenance and repair kits.

14. Out of season equipment. Special Service supplies and equipment that are out of season should not be issued to subordinate commands, but will be held in depot stocks. Stocks that are either unused or out of season should be recalled. Such equipment should then be properly treated against mold, dirt, grime, rust and other harmful elements before being cased. Periodic inspections should be made by the Depot Supply Officer to see that they are cared for in the manner prescribed. Out of season equipment is defined as being items of issue for which use is not contemplated during a season of three or more consecutive months.

SECTION VI

ACCOUNTING DUTIES

15. Stock record account of commands. Should consist of the following files as a minimum:

a. Stock record cards (AD AGO Form #421).

- b. Requisitions filled (WD QAC Form #400 or WD AGO Form #445).
- c. Back order file (requisitions approved but unfilled).
- d. Voucher records (certificates, inventories, shipping tickets, OS & D, reports of survey, tally-in and tally-out sheets).

16. Standard operating procedure. The procedure of accounting for supplies issued from command stocks should be as follows:

- a. The requisitioning unit should submit a request for supplies needed on appropriate form (WD QAC Form #400 or WD AGO Form #445) for approval to such commissioned personnel as may be designated by the command.
- b. The approved requisition is then assigned a registered reference number before physical issue is made.
- c. All vouchers should be assigned a number and entered on a "Voucher Register" as shown on Annex A.
- d. A stock record card, WD AGO Form #421, should be carried on each item of Special Service issue as prescribed in MTOUSA Supply Directive #2 and #39, cs, at the earliest possible date. WD QAC Form #423, should be used as a substitute until the prescribed forms are available.
- e. A certified physical inventory should be made each month and entered with red ink on the stock record card. Certificates are made to cover necessary adjustment that have been discovered as a result of the inventory.
- f. All requisitions that have been filled should be filed separately and by numerical reference number.
- g. Requisitions that have not been filled but are approved should be held in the "back order file" as is prescribed in MTOUSA Supply Directive #11, cs. "Back order" issues should be given a priority over normal unit issues. This file should be frequently edited to insure delivery at the earliest possible date.
- h. Reports of Survey and Over, Short and Damage Reports should be used as prescribed in AR 35-6560.

17. MTOUSA Reserve stock record account. This stock record account should be carried by such commands as may be designated by this Headquarters. The account should be a complete and separate set of records carrying the same information as is described in paragraph 16 c, d, and e above, plus the following:

- a. File of all MTOUSA Release Orders in numerical order.
- b. File of all MTOUSA shipping orders in numerical order.

SECTION VII

REPORTS

18. Special Service Report of Issue and Stock. This report should be submitted to this Headquarters by all commands in duplicate as of the 25th of each month, due at this Headquarters on the 1st of the subsequent month, as follows:

a. It should be prepared on the Inventory Report Form prescribed by the Special Service Section, MTOUSA. The command and inventory date should be shown at the top of page 1 of the report.

b. Basic information required is:

- (1) Issued since last report. Total issued from depot stocks for the period including issues on memorandum receipt. Issue figures should not be adjusted to reconcile inventory reports, but based entirely upon vouchers.
- (2) Quantity on hand. All stocks on hand excluding quantities in the "MTOUSA Reserve" and quantities out on memorandum receipt (both of which should be reported separately).
- (3) Total back orders on hand. The total quantity which the Base Section or Depot has been unable to supply to organizations on properly approved requisitions.

c. Strict accuracy should be observed in nomenclature and in classifying supplies listed on the form. Items which are normally stocked separately should be reported separately.

d. The Inventory Report Form should not be reproduced by the commands since this Headquarters will furnish the necessary quantity.

19. Arrival of Special Service supplies. A report should be made by all agencies covering all supplies received from the Zone of the Interior. Such supplies should be reported to this Headquarters by letter promptly upon receipt. Basic information required is:

- a. Identification of ship and convoy.
- b. Number of cases of each item received and number of units per case.
- c. Case markings.

20. ITOUSA Reserve Special Service equipment. Commands having a ITOUSA Reserve should submit a report each month in duplicate as of the 25th of each month that will be due at this Headquarters on the 1st of the subsequent month. Negative reports should be submitted where applicable. The complete position of ITOUSA Reserve should be shown as follows:

a. Total quantity on hand in Reserve. The quantity on hand in the Reserve as of the 25th of each month.

b. Releases or transfers during the month against Reserve. Should be made only upon specific instructions from this Headquarters.

21. Issue of phonographs and radios. All commands should render a report of items and quantities on hand of this type of equipment. The report should be in duplicate as of the 25th of the month, due at this Headquarters on the 1st of the subsequent month. Report should list the organizations supplied, and/or recommended for supply in case of recreational radio receivers R-100/MR, during the period, and the number of each type of phonograph or radio issued to each organization.

22. Incomplete shipping orders. All commands having such orders will report them, in duplicate, as of the 25th of the month, due at this Headquarters on the 1st of the subsequent month. Such shipping orders in the hands of commands should be listed as follows:

a. Outgoing shipping orders - unshipped. Shipping orders for which supplies have not been dropped from the stock records at the time of the report, showing the shipping order number, command receiving, item nomenclature and quantity unshipped.

b. Incoming shipping order - not received. Incoming shipping orders from which supplies have not been picked up on the stock records at the time of the report, showing the shipping order number, shipping command, item nomenclature and quantity not received.

SECTION VIII

REFERENCES

23. Reference material. Following is a list of directives upon which this guide is based:

War Department Memorandum 135-44, 6 May 1944
ITOUSA Circular #3, 5 January 1945
ITOUSA Circular #14, 25 January 1945
ITOUSA Circular #45, 21 March 1945
ITOUSA Circular #53, 8 April 1945

MTOSA Supply Directive #2, 30 January 1945
MTOSA Supply Directive #11, 16 February 1945
MTOSA Supply Directive #12, 17 February 1945
MTOSA Supply Directive #39, 15 April 1945
Army Regulation 35-6562; 35-6620; 35-6640
MTOSA letter, 319.1-Q1 (SSC), Subject: "Periodic
Report (M)," 21 February 1944

1 Incl:
Voucher Register

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Leon T. David

LEON T. DAVID
Colonel, F.A.
Chief, Special Service Section

2126

HEADQUARTERS ALLIED COMMISSION
APO 394Suspense SPECIAL SERVICE BULLETIN #6
MTUSA - 3/6/45Date 11/3/45

DIST

TO	FROM	TO
Staff Officer to CC		Transportation
Executive Commissioner		Political Advisors
Message Center		Establishment Section
Liaison Division		Executive Officer (A)
Civil Affairs Section		Executive Officer (B)
Dis Pers & Repat		G-1 (A)
Local Govt		G-1 (n) Civilian Emp.
Prisons Branch		G-1 (B)
Public Safety		G-4 (A)
Security Division		G-4 (B)
Public Health		2675th Regt
Legal		Headquarters Commandant
Education		Allied Civ Pers Director
Monuments & Fine Arts		Adjutant, Allied Commission
Economic Section		Navy
Requisition Branch		Land Forces (LMLA)
Agriculture		Air
Commerce		Communications
Coal Div		Civil Censorship Group
Finance		W.M.D. & P.O.W.
Property Control Div		Motor Transport Group
Food		Public Relations Branch
Industry		Information Div
Mining Div		Archivist <u>FIN RECORDS</u>
Labor		<u>U.S. Bureau of Ind. & Labor</u>
Public Works & Utilities		<u>La. C. C. H. & P. O. W.</u>
Shipping		<u>Spain</u>

JAC

Signature _____
 Remarks & Recommendations _____
 Information _____
 Approval/Disposal _____
 Appropriate Action _____
 Investigation & Report _____
 Dispatch _____

Remarks: _____

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

SPECIAL SERVICE BULLETIN)

NUMBER.....5)

PURCHASE AND RESALE OF CRITICAL EQUIPMENT

1. The following information is furnished Special Service Officers in all echelons:

a. Army Exchange Officers have been given the authority to purchase critical items of recreational equipment from organizations, units, and individuals, mark them up by 5%, and resell them to organizations, units or individuals. The following are classified as critical items:

Cameras	Movie Cameras
Fishing Equipment	Projection Machines
Archery Sets	Radios
Table Tennis Sets Less Tables	Phonographs
Juke Boxes	Recordings
Juke Box Recordings	Silux Coffee Makers
Amusement Machines	Mesa Equipment
Musical Instruments	

b. Equipment which has been issued to organizations and units through Special Service or other supply channels will not be purchased by the Army Exchange Service. Exchange officers will require certificates from commanders of organizations and units and individuals, offering items for sale, to the effect that the items offered are not government property. The make and serial number of each projection machine, radio, and phonograph offered will be forwarded to the Theater Exchange Officer so that each of these items may be cleared for purchase.

2. Special Service Officers in all echelons are encouraged to take advantage of this newly established system by assisting the organizations of which they are members and units of such organizations to dispose of surplus equipment and to acquire the critical items they need or desire.

DISTRIBUTION:

"Y"

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2-G-1

2-AG Records



LEON T. DAVID
Colonel, F. A.
Chief, Special Service, MTOUSA

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R E S T R I C T E D

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section
APO 512, U. S. Army

Asst. Asst.

2 May 1945

Asst. Asst.

Chief Clerk

SPECIAL SERVICE BULLETIN)
NUMBER 3)

Theater-Wide Athletic Competitions: Baseball--Softball

1. Theater championships will be conducted in Softball on or about 1 September 1945, and in Baseball on or about 15 September 1945.

2. Designation of commands responsible for the conduct of semi-final elimination contests and the delineation of zones for the semi-finals will be announced at a later date.

3. Rules set forth in TM 21-220, "Sports and Games" will govern competition. It is not contemplated that Teams representing units larger than battalions, squadrons, general hospitals or the equivalent will compete in district championships or in the finals. In these championships it is the intent of this headquarters to stimulate competition of the smallest, or company size units. It is desired that this policy be the guiding factor in the organization and conduct of preliminary and semi-final leagues.

4. As the baseball and softball programs develop within major and independent commands, it is requested that records estimating number of leagues, number of teams, number of participants and number of spectators be maintained in all echelons; this data to be reported in regular monthly reports.

LEON T. DAVID,

Colonel, F. T. S.

Chief, Special Service Section, MTOUSA

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2 - NOB Oran
2 - NOB Palermo
2 - Moroccan Sea Frontier, Casablanca
2 - Fleet Air Wing, Port Lyautey.

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
Special Service Section

SPECIAL SERVICE BULLETIN

NUMBER.....1

Asst. Asst.	
Asst. Asst.	
Chief Clerk	

ADJ. 7357
APO 512, U.S. Army
6 January 1945

HEADQUARTERS
8 JAN 1945

Stimulation of Musical Activities

1. A Barber Shop quartet Contest under the sponsorship of Special Service Section, MTOUSA, will be conducted during the period 1 January 1945 to 16 April 1945. All personnel of the United States Armed Forces in MTOUSA are invited to participate. Theater Finals will be held on 15 April 1945 at a location to be designated later.

2. The competition will progress through the following stages:

a. Area Competition

(1) Special Service Officers of Zones listed in paragraph b, below, will designate Areas within their Zone for initial competition, and select and announce locations of Area elimination contests.

(2) Organizations within an Area may enter as many quartets as desired in Area competition.

(3) Area contests must be completed by 1 March 1945. Winning and second place quartets will be reported to the Zone Special Service Officer not later than two days following completion.

(4) The quartet certified as winner in each Area contest will represent that Area in the Zone contest.

b. Zone Competition

(1) The following Zones are established:

a. North Africa Zone: This embraces all U.S. Army Forces in North Africa, including MAFD, Air Transport Command; Mediterranean Base Section; and U.S. Navy personnel, including Commandant, Naval Operating Base, Oran; Eighth Amphibious Force, Bizerte; Commander, Moroccan Sea Frontier; LANTB, Bizerte; Commandant, Naval Operating Base, Bizerte.

Casablanca; Fleet Air Wing 15, Port Lyautey; Naval Air Station, Port Lyautey; Naval Air Facilities, Agadir; Fifth Fleet Salvage Base, Arzew, Algeria; and Senior Naval Officer, Algiers. The Zone contests will be conducted by Welfare and Recreation Officer, Naval Operating Base, Oron.

b. Tyrrhenian Zone: This embraces all U.S. Army Forces in Sicily, Sardinia, Corsica and Southern District Peninsular Base Section, and U.S. Naval Forces (including Naval Detachment, Naples and Naval Operating Base, Palermo), in vicinity of Southern District Peninsular Base Section. The Zone contests will be conducted by Special Service Officer, Peninsular Base Section.

c. North Italy Zone: This embraces all U.S. Army Forces in Peninsular Base Section (Main); Fifth Army Area; Rome Area (TOUSA); and all U.S. Naval Forces in vicinity of Peninsular Base Section (Main). The Zone contests will be conducted by Special Service Officer, VII Air Force.

d. Adriatic Zone: This embraces all U.S. Army Forces east of the Apennines, including Adriatic Detachment and elements of XII and XV Air Forces. All U.S. Naval Forces in the Adriatic are included. The Zone contests will be conducted by Special Service Officer, XV Air Force.

(2) The sponsors of Zone competitions designated above will be responsible for the inclusion of and coordination with all U.S. Forces in their Zone. Direct communication with all units concerned is authorized in connection with the contest.

(3) Zone Special Service Officers will select and announce location of Zone elimination contests.

(4) Zone contests must be completed by 1 April 1945. Names of winning and second place quartets will be reported immediately by cable to the Special Service Officer, TOUSA.

(5) The quartet certified as winner in each Zone will represent that Zone in the Theater finals.

3. The following rules will govern at all levels of competition:

- a. Each quartet will sing only three numbers.
- b. No single number will last more than five minutes.
- c. Each quartet must sing "Down by the Old Mill Stream" as one of the three numbers sung.
- d. Two of the three numbers to be selected by the quartet.

e. No encores will be permitted d, on any level, until after the contest is concluded and winners announced.

f. Costuming will not be considered in judging the winners.

g. One accompanist using any instrument may be included in the quartet, or the accompanist may be a fifth member but must not sing.

h. In the event of illness in a member of quartet, one substitution may be made.

i. In the event the Area winner is unable to compete in the Zone finals, or if a Zone winner is unable to compete in the Theater finals, the second place Area or Zone quartet will automatically qualify as the alternate.

4. Judges.

a. Three qualified impartial judges, selected by the Zone Special Service Officer for each Area contest.

b. Three qualified impartial judges, selected by the Zone Special Service Officer for each Zone contest.

c. Judges will be selected by the Special Service Officer, MTOUSA, for the Theater finals, as he may deem appropriate.

5. Prizes.

a. No awards will be given to Area and Zone winners by Headquarters, MTOUSA. Zones may make awards, if desired.

b. Theater finals:

(1) Each member of the first place quartet will receive a \$50 War Bond, plus an especially decorated and designed souvenir.

(2) Each member of the quartet winning second place will receive a \$25 War Bond, plus an especially decorated and designed souvenir.

(3) Each member of the third place winning quartet will receive a fountain pen and souvenir.

6. If circumstances permit, Theater champions may tour the Theater as a portion of an entertainment unit.

DISTRIBUTION:

20-SSC
20-Com & Fleet

LEON T. DAVID
Colonel, P.A.
Chief, Special Service, MTOUSA

2119

QUARTERS ALLIED COMMISSION
APO 374

Suspense Spec. In. A. C. #1.

MTOU SA

Date 6 JAN, 1945

FROM	TO	FROM	TO
Chief Commissioner		Political Section	
Chief of Staff		Establishment Section	
Maison Div		Executive Officer (A)	✓
Message Centre		Executive Officer (B)	
Civil Affairs Section		G-1(A)	✓
DE & Rep		G-1(A) Civilian Rep.	
Local Govt		G-1(B)	
Patriotic Branch		G-1(C)	✓
Public Safety		G-1(D)	
Security Division		2675th Regt	✓
Public Health		H.Q. Const.	✓
Legal		Adjutant	✓
Education		Navy	✓
Monuments & Fine Arts		Land Forces (SMIA)	✓
Economic Section		Air	✓
Acquisition Division		Communications	
Agriculture		Civil Censorship Group	
Commerce		T.M.D. & P.C.E.	
Finance		Public Relations Branch	
Property Control Div		Information Division	
Food		Archivist	
Industry		I.G.C.E.	
Mining Division			
Labor		ALL REGIONS	✓
Public Works & Utilities		AMG-545 ARMIES	✓
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 Remarks & Recommendation _____
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Remarks _____

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