

ACC

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HQ

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HQ ADMINISTRATIVE - ORDERS

NOV. - DEC. 1943

MEMO FOR RECORD

(Do not detach from file)

This file item, or portions thereof as indicated below, has been indexed for inclusion in Departmental Records Branch Describable Item Index:

DATE

8 July 1953

INDEXER

[Signature]

36

RESTRICTED

HEADQUARTERS
ARMED MILITARY GOVERNMENT
AFO 512

Robert

30 December 1943

ADMINISTRATIVE ORDER,

NUMBER 101

LOCATION RETURNS

1. It is essential for purposes of operations and administration that the day to day whereabouts of all officers of these headquarters shall be readily available to senior officers of the staff.

2. A daily record will therefore be furnished to the A.G. on the attached form which will also serve to indicate possible movements some days ahead.

3. The form will be completed and submitted to A.G. office by 0900 hrs daily. It will be kept in the A.G. office until 1600 hrs, when it will be returned to the office of origin.

4. Columns should be completed as accurately and as far in advance as possible in respect of

- a. Travel on duty
- b. Sickness
- c. Days off.

5. Particulars furnished will be passed daily to

- a. Information Center
- b. Message Center
- c. Postal Center

and will thus be available to all members of the staff on inquiry **460**

6. The first return will be required for the week ending Saturday, January 8th, 1944 and will therefore start to operate on Sunday, January 2nd, 1944.

7. The new form for the ensuing week will be issued on the Friday redistribution.

8. This memo and the report referred to will not be construed as relieving officers of the usual responsibility for registering in and out of HQ.

that the day to day checkouts of all officers of these headquarters shall be readily available to senior officers of the staff.

2. A daily record will therefore be furnished to the A.G. on the attached form which will also serve to indicate possible movements some days ahead.

3. The form will be completed and submitted to A.G. office by 0900 hrs daily. It will be kept in the A.G. office until 1600 hrs, when it will be returned to the office of origin.

4. Columns should be completed as accurately and as far in advance as possible in respect of

- a. Travel on duty
- b. Sickness
- c. Days off.

5. Particulars furnished will be passed daily to

- a. Information Center
- b. Message Center
- c. Postal Center

and will thus be available to all members of the staff on inquiry **460**

6. The first return will be rendered for the week ending Saturday, January 6th, 1944 and will therefore start to operate on Sunday, January 2nd, 1944.

7. The new form for the ensuing week will be issued on the Friday redistribution

8. This memo and the report referred to will not be construed as relieving officers of the usual responsibility for registering in and out of Hq.

By order of Colonel SHORROCK:

OFFICIAL:

L. H. Stearns

L. H. STEARNS,
Capt, AGC,
Asst Adj Gen.

DISTRIBUTION:

"A"

RESTRICTED

HEADQUARTERS AMG / ACC LOCATION RETURN

WEEK - ENDING 194

STAFF SECTION

SUB COMMISSION

	Officer Personnel	Office Location	Room N.	S	M	T	W	Th	F	S	Remarks
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2											
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Initials of officers completing form:											

459

SIGNALS :

V indicates on duty at normal Hq.
X . travelling on duty.
S . sick in quarters.
H . sick in hospital.
OFF . day off.
N . Naples Hq. { Office location
S . Salerno Hq. }

Permanent change of station to be noted in **Red** in Remarks Column.

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Registration

Motor Vehicle

Class of Driver

Date

To S.O.A.O.

Signature of applicant

135

To S.O.A.O.

Forwarded and recommended

Forwarded and recommended

Date

S.O.A.O.

To S.O.A.O.

Forwarded and recommended

Forwarded and recommended

Date

S.O.A.O. Province of

To S.O.A.O.

Province of MESSINA

Approved

Date

S.O.A.O. Province of

(Sample Form)

149a

RESTRICTED

HEADQUARTERS
ARMY MINISTRY GOVERNMENT
AR 512

5 December 1943

ADMINISTRATIVE ORDER
(S)

1. So much of Paragraph 2, Administrative Order No. 10, dated 21 November 1943, is amended to insert the following after the word "pattern",
that directly related to the technical functions of the mission.

By command of Brigadier General McNEELY:

S. McNEELY
Brigadier
Acting Chief of Staff

OFFICIAL:

L. H. Starnes
Lt. Col.
Actg Asst Adj Gen

DISTRIBUTION:

WAR - plan
Series to:
TO: JCS
CO. C in G. W: 1 District

457

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The "Secret of 1913"

5. $\{x \in L : x \text{ is not in } \mathcal{A}\}$ is a Σ_1^1 set.

[illegible]

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Dr. J. K. K. K.

1. In order to secure coordination of all activities pertaining to the food supply of the area in which the headquarters are located, the following functions will be as follows:

a. The functions of the food coordinator will be as follows:

b. He will serve as liaison with the various Sub-Committees.

c. He will be responsible for coordinating all action of the Sub-Committees and for the civilian food supply, including all requisitioning, distribution, transport, and other matters pertaining to the availability of food supply for civilian requirements.

d. The various Sub-Committees will provide the food coordinator with statistics and information as to the status of the food supply, including questions of transport, distribution, and other matters pertaining to the availability of food supply for civilian requirements.

e. The food coordinator and his staff will be attached to the staff of the various Sub-Committees. The food coordinator will be free, however, to communicate directly with the staffs of any of the Sub-Committees of other Sub-Committees when any function pertaining to the food supply.

f. It is the policy of the United States to maintain as the food supply order (see paragraph 1 above).

456

By order of Brigadier General [Signature]

Brigadier General
[Signature]

Chief of Staff

ORIGINAL:

[Signature]
Brigadier General
[Signature]

Brigadier General
[Signature]

RECEIVED

RECEIVED

2 December 1953

MEMORANDUM FOR THE SECRETARY OF DEFENSE
SUBJECT: REQUISITIONING OF CIVIL SUPPLIES

MEMORANDUM FOR THE SECRETARY OF DEFENSE

SUBJECT: REQUISITIONING OF CIVIL SUPPLIES

1. Until further notice the following procedure will be followed in the submission of requisitions for all Civil supplies.

2. (a) All demands will be submitted to Industry and Commerce sub-committee who will scrutinize, collate and prepare requisitioned list, in the proper form, (b) sub-committee and Region will not make any recommendations, and requisitions direct to the Committee. (c) all requisitions must be signed by or for the Commanding General, after submission at stated intervals to the Chief of Staff.

3. Demands should cover periods of six months forward and must reach the Sub-committee not later than 15th and 30th September.

4. (a) The date by which the demands are received will be stated in the demand. (b) The date to which it is required that the demands be submitted will be stated. (c) Items in demand will be described in complete detail using the classification 1-4 (or 5) Requisitions whose validity and a statement of validity will accompany the demand.

5. Supplemental requisitions. These will only be submitted in cases of extreme urgency. Demands should reach Industry and Commerce sub-committee not later than the 15th day of the month for the current period not later than 15th December.

455

over:

- A. Only minimum essential requisitions will be considered.
- B. Requisition demand will only be considered if they relate to an industry or undertaking the functioning of which is vital to the war effort.
- C. Civil supplies requisitioned must be taken between 3 and 6 months before they reach the port of discharge.
- D. Requisitions for the first six months of 1954 have already been forwarded to the Committee.

By Command of the Secretary General (Secretary)

B. SECRETARY

1. Until further notice the following procedure will be followed to requisitions for all Civil supplies.
2. (a) All requests will be submitted to Industry and Commerce Sub-Commission, who will ascertain, collect and prepare requisitions on ITC. In the process for (b) sub-commission and request will not enter any circumstances, and requisitions direct to ITC.
3. All requisitions must be signed by or for the Commission, however, after requisition at stated intervals to the Chief of Staff.
4. Demands should cover periods of six months forward minimum, such as 1942-1943, and not later than 30th March and 30th September.
5. (a) The date by which a demand should be submitted will be stated in the ITC. (b) The date by which a demand should be submitted will be stated in the ITC. (c) The date by which a demand should be submitted will be stated in the ITC.
6. (a) Items by demand should be included in complete detail with quantities and prices. (b) Items by demand should be included in complete detail with quantities and prices. (c) Items by demand should be included in complete detail with quantities and prices.

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Notes:

1. Only items, essential requisitions will be considered.
2. Requisition Committee will only be considered if they relate to the industry of importance. (a) Items should be included in complete detail with quantities and prices. (b) Items should be included in complete detail with quantities and prices. (c) Items should be included in complete detail with quantities and prices.
3. Civil supplies requisitions should be submitted by 30th March and 30th September.
4. Requisitions for the first six months of 1942 have already been received to ITC.

By Command of the Director General (Industry)

L. GUNNING
Principal,
Chief of Staff

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(Internal only)

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HEADQUARTERS
UNITED STATES ARMY
AF 512

20 November 1943

ADMINISTRATIVE ORDER

AF 512

1. Reference paragraph 2b, Administrative Order No. 1, this Hq, dated November 6, 1943. Lt Col L. G. STEWART, USA, 330997, Infantry, General Staff, is appointed Chairman of Port Committee, vice Col L. G. STEWART, relieved.

By command of Brigadier General McBRIDE

C. J. McBRIDE
Brigadier
Acting Chief of Staff

OFFICIAL:

L. G. STEWART
L. G. STEWART
Capt, USA
Acting Asst Adj Gen

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HEADQUARTERS
ARMED MILITARY GOVERNMENT
APO 912

21 November 1945.

ADMINISTRATIVE ORDER

NUMBER

4)

ESTABLISHMENT OF TECHNICAL MISSION ON REHABILITATION
OF ELECTRIC POWER FACILITIES.

1. There is created within this Headquarters a special Technical Mission to be known as the Electric Power Mission. The functions of this Technical Mission will be to survey electrical generation, transmission and transformation facilities in all occupied territory and to arrange, with the appropriate authorities, for the rehabilitation and repair of such facilities.

2. The responsibility of this Technical Mission will extend only to generating, transmission and transformation facilities. It will not extend to facilities for local distribution, or to administration, financial, wage and rate matters in territory controlled by HQ AMG or A.C.C., which will continue to be handled by the Public Works & Utilities Subcommittee. The activities of the Mission will be closely coordinated with those of the Public Works & Utilities Subcommittee.

3. The Mission will perform its functions not only in territory subject to AMG HQ but will also, with the consent of the appropriate authorities, perform such functions in territory of 15 Army Group, in conjunction with the Engineers of the 5th and 8th Armies, and in territory now or hereafter controlled by the Italian Government.

4. The Mission will, for purposes of operation, be responsible directly to the Economic Director for AMG HQ. For purposes of AMG Administration it will be attached to the Economic Directorate.

5. The Mission is provisional and its establishment is to be regarded as temporary.

6. Colonel JAMES P. CHOWEN is named Chief of the Electric Power Mission.

By command of Brigadier General McSHERRY:

B. CURTENDUCK,
Brigadier,
Acting Chief of Staff.

OFFICIAL:

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L. H. S. 1/2

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1. There is created within this headquarters a special Technical Mission to be known as the Electric Power Mission. The functions of this Technical Mission will be to survey electrical generation, transmission and transformation facilities in all occupied territory and to arrange, with the appropriate authorities, for the rehabilitation and repair of such facilities.

2. The responsibility of this Technical Mission will extend only to generating, transmission and transformation facilities. It will not extend to facilities for local distribution, or to administration, financial, wage and rate matters in territory controlled by HQ AMG or A.C.G., which will continue to be handled by the Public Works & Utilities Subcommittee. The activities of the Mission will be closely coordinated with those of the Public Works & Utilities Subcommittee.

3. The Mission will perform its functions not only in territory subject to AMG HQ but will also, with the consent of the appropriate authorities, perform such functions in territory of 15 Army Group, in conjunction with the Engineers of the 5th and 8th Armies, and in territory now or hereafter controlled by the Italian Government.

4. The Mission will, for purposes of operation, be responsible directly to the Economic Director for AMG HQ. For purposes of AMG Administration it will be attached to the Economic Directorate.

5. The Mission is provisional and its establishment is to be regarded as temporary.

6. Colonel JAMES P. GROWDON is named Chief of the Electric Power Mission.

By command of Brigadier General McSHERRY:

B. GUERREDOCK,
Brigadier,
Acting Chief of Staff.

OFFICIAL:

[Signature]
L. W. GROWDON,
Capt, AGP
Actg Asst Adj Gen.

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HEADQUARTERS
ALLIED MILITARY GOVERNMENT
APO 512

19 November 1943

ADMINISTRATIVE ORDER

NUMBER

3)

TRAVEL ORDERS

Considerable confusion has hitherto been caused owing to officers desirous of traveling to the mainland, and elsewhere, applying direct to the Air Transportation Officer, sometimes without due authority for the journey. Effective this date, the following orders will be strictly complied with.

1. The following officers may authorize journeys on temporary duty:

a. Authorized Officers

(1) Acting Chief or Acting Chief Staff Officer of Section or Directorate for:

Communication Section
Economics Directorate (1) (2) (3) (4) (5) (6)
Administrative Directorate
(2) Deputy Chief of Staff, G & I, (or his OSD) or CSO Economics and Administration Section for:

Staff of Deputy Chief of Staff, G & I
Administration & Economics Section (when formed)
Industrial Planning Staff

(3) For all other officers:

Deputy Chief of Staff (Admin) or Executive Officers (through usual channels)

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b. In the case of journeys on permanent change of station, the Section, Directorate, or Branch of Staff concerned will apply to the Executive Officers, who will issue the necessary authorization. Journeys of CS/EA will also be dealt with by the Executive Officers.

2. Officers empowered to authorize journeys under par 1 above, will apply in writing, at least 24 hours in advance except in urgent or unavoidable cases, to the Adjutant General stating that the journey has been authorized and requesting the issue of the necessary order. The day's Special Order will be closed at 1530 daily. A copy will be sent to G-4 with a request that he will

1. The following officers may authorize journeys on temporary duty:

a. Authorized Officers

(1) Acting Chief or Acting Chief Staff Officer of Section or Directorate:

Communication Section
Economics Directorate
Administrative Directorate
(2) Deputy Chief of Staff, C & I, (or his CSO) or CSO Economics and Administration Section for:

Staff of Deputy Chief of Staff, C & I
Administration & Economics Section (when formed)
Industrial Planning Staff

(3) For all other officers:

Deputy Chief of Staff (Admin) or Executive Officers (through usual channels)

432

b. In the case of journeys on permanent change of station, the Section, Directorate, or Branch of Staff concerned will apply to the Executive Officers, who will issue the necessary authorization. Journeys of OR/EA will also be dealt with by the Executive Officers.

2. Officers empowered to authorize journeys under para 1 above, will apply in writing, at least 24 hours in advance except in urgent or unavoidable cases, to the Assistant General stating that the journey has been authorized and requesting the issue of the necessary order. The day's Special Order will be closed at 1530 daily. A copy will be sent to G-4 with a request that he will arrange the transportation. The following details will be given:

a. Names, rank, ASN, assignments and nationality of officers and E//
OR for whom journey is authorized.

b. Destination.

c. Whether on temporary duty or permanent transfer.

d. If on temporary duty, approximate length of stay.

e. Date of move desired (a.v. "sooner as possible").

f. Type of transportation desired, i.e., air, road and/or water.

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Adm Order #3. 19 Nov 1943 (cont'd)

3. On receipt of the application, the AG will issue to the officer or officers concerned the necessary travel order, sending copies to G-1 and to the Initiating Section, Directorate, or Staff Branch.
4. G-4 will furnish to the officer or officers concerned details as to method of transportation, date, time of departure, etc. If any question of priority of move arises, he will refer to the Executive Officers.
5. As soon as transportation has been definitely arranged, G-4 will advise by cable the "receiving" Hq or Unit (e.g. AGC Advanced Command Post (Paris)). Advanced Arm Echelon AFHQ (Plankton). If in doubt as to the correct authority to be informed, he will refer to the Military Authority under par 1 above.
6. Should circumstances prevent an officer from proceeding on a journey duly applied for under par 2, above, the initiating authority will so inform the AG and G-4 immediately, personally or by telephone, confirming in writing later.

By command of Brigadier General McSHERRY:

E. GUERRECK
Brigadier
Acting Chief of Staff

OFFICIAL:

[Signature]
L. W. STEARNS
Capt, AGC
Actg Asst Adj Gen

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par 1 above.

6. Should circumstances prevent an officer from attending to a journey duly applied for under par 2, above, the initiating authority will so inform the AG AND C-4 immediately, personally or by telephone, confirming in writing later.

By command of Brigadier General MCHURCH:

P. GULIBROCK
Brigadier
Acting Chief of Staff

OFFICIAL:

[Signature]
L. W. STEARNS
Capt, AGC
Actg Asst AGJ Gen

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R E S T R I C T E D

HEADQUARTERS
ALLIED MILITARY GOVERNMENT
APO 512

18 November 1943

ADMINISTRATIVE ORDER)

NUMBER

2)

1. So much of par 1 (b), Administrative Order No. 1, this HQ, dated 9 November 1943, as pertains to the assignments of members to the Black Market Committee, is amended to add: Information Sub-Commission.

By command of Brigadier General McSHERRY:

E. GUETERBOCK
Brigadier
Acting Chief of Staff

OFFICIAL:

L. M. Stearns
L. M. STEARNS
Capt, AGO
Actg Asst Adj Gen

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R E S T R I C T E D

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HEADQUARTERS
ALLIED MILITARY GOVERNMENT
AMG 512

9 November 1943

ADMINISTRATIVE ORDER)

NUMBER

1)

1. BLACK MARKET:-

a. The Black Market Committee is established to coordinate measures to facilitate the equitable distribution of food and other necessities at reasonable prices. This Committee will be particularly concerned with the necessary measures to control prices, to curb and eliminate the Black Market and to control the rationing of necessities.

Questions of policy and communications to other Headquarters will be handled through normal staff channels.

b. The following assignments to the Committee are hereby announced:

Chairman	-	Col P. S. Kirk
Secretary	-	Capt R. J. Northland
Members	-	A qualified member of the following
		Subcommittees:
		Legal
		Industry & Commerce
		Interior
		Finance
		Agriculture

A suitable member of the Labor Sub-Committee will be available as an additional member of the Committee and will attend meetings on the call of the chairman.

c. Formal reports will be made monthly and interim reports as required will be made to the Deputy Chief of Staff (Operations and Security Intelligence), pending the appointment of the Vice President Economic and Administrative Section.

2. FOOD COMMITTEE:-

a. The Food Committee, for the coordination of measures to increase production, supply and distribution of food in the territory under jurisdiction of HQ, AMG(ACC), is hereby constituted. Questions of policy and communications with other Headquarters will be processed through normal staff channels.

b. The following assignments to the Committee are hereby announced:

Chairman	-	Col P. S. Adams	See Ad. Order #5
Secretary	-	Capt R. J. Northland	

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to facilitate the supply of food. This Committee will be particularly concerned with the control of prices. This Committee will be particularly concerned with the control of prices, to curb and eliminate the Black Market necessary measures to control prices, to curb and eliminate the Black Market and to control the rationing of necessities.

Questions of policy and communications to other Headquarters will be handled through normal staff channels.

b. The following assignments to the Committee are hereby announced:

Chairman	-	Col. P. S. Kirk
Secretary	-	Capt. R. J. Northland
Members	-	A qualified member of the following Subcommittees:
		Legal
		Industry & Commerce
		Interior
		Finance
		Agriculture

A suitable member of the Labor Sub-Commission will be available as an additional member of the Committee and will attend meetings on the call of the chairman.

c. Formal reports will be made monthly and interim reports as required will be made to the Deputy Chief of Staff (Operations and Security Intelligence), pending the appointment of the Vice President Economic and Administrative Section.

430

2. FOOD COMMITTEE:-

a. The Food Committee, for the coordination of measures to increase production, supply and distribution of food in the territory under jurisdiction of HQ, (MG(AOC)), is hereby constituted. Questions of policy and communications with other Headquarters will be processed through normal staff channels.

b. The following assignments to the Committee are hereby announced:

Chairman	-	Col. P. S. Adams
Secretary	-	Capt. R. J. Northland
Members	-	The Chief or Deputy Chief of the following Sub-Committees:
		Public Health
		Agriculture
		Industry & Commerce
		Interior

The Chief or Deputy Chief of the following Sub-Committees will be available as additional members of the Committee when required. They will attend meetings on call of the Chairman of the Committee.

Finance
Public Safety
Communications
Legal

RESTRICTED

ADMINISTRATIVE ORDER NO. 2 (Cont'd)

c. Formal reports will be made monthly and interim reports as required will be made to the Deputy Chief of Staff (Operations and Security Intelligence), pending the appointment of the Vice President Economic and Administrative Section.

By command of Brigadier General McSERRY:

E. QUINCY
Brigadier
Acting Chief of Staff

ORIGINAL:

E. V. Kelly
Lt Col, AG
Acting Adjutant

DISTRIBUTION:

- 3 - EA Sub-Commission
- 3 - EA Staff Section
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- 1 - Archives

Brigadier
Acting Chief of Staff

RECEIVED:

E. V. G. G. G.
Lt Col, AGO
Acting Adjutant

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- 3 - Ea Sub-Commission
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