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Office of the Executive
(Executive Memoranda)

Jan - Nov. 1945

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Office of the Executive Commissioner
(Executive Memorandum)

Jan - Nov. 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Office of the Executive Commissioner

Ref : 201/55/EC.

6 April 1945.

EXECUTIVE MEMORANDUM)
: Amendment No. 1.
NUMBER 82/1944)

NOMENCLATURE OF REGIONS.

1. Para 2, Executive Memorandum No. 82 dated 23 September 1944, is amended as follows:

Delete : All existing detail in respect of SICILIA, SARDINIA, SOUTHERN and LAZIO Regions.

Amend : (1) 'ANRUZZI-MARCHE' to read 'UMBRIA-MARCHE' and Region 'V' to read 'IV and V'.

(2) 'VENEZIA' to read 'VENETIE'.

2. It has been decided that it is preferable to use the plural form when referring to VENETIA Region.

W. S. Jones
Colonel,
Acting Executive Commissioner.

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1707

HEADQUARTERS ALLIED COMMISSION
APO 394
Office of the Executive Commissioner

Ref: 34/19/EC

9 March 1945.

EXECUTIVE MEMORANDUM)
NUMBER 60/1944) : Amendment No.1

DESCRIPTIONS OF ITALIAN TERRITORY

Executive Memorandum No.60 dated 19 May 1944 is amended as follows:

Insert sub-para 1 (d):

"d) Both (a) and (b) together - Liberated Italy."

L. Gordon
Brigadier, *Genl*
Executive Commissioner.

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HEADQUARTERS ALLIED COMMISSION
APO 394
Office of the Chief of Staff

Ref. L/LB/CA

27 January 1945

SUBJECT: Executive Memorandum No 45.

TO : See Distribution Below.

Executive Memorandum 45 dated 17 Mar 44 is cancelled and pages 90-97 inclusive of the handbook "Instructions for the Guidance of Officers of the Commission" will be noted accordingly.

[Signature]
Brigadier,
Chief of Staff.

Distribution "A"

1705

HEADQUARTERS ALLIED COMMISSION
APO 394

23 February 1945

Executive Memorandum
No. 30

} Agreement No. 1

APPOINTMENT OF PREFECTS IN NORTHERN ITALY

1. Under the provisions of Executive Memorandum No. 30, para 1(d) PREFECTS of Provinces in Military Government Territory are appointed or removed by order of HQ, but only with prior approval of HQ AG.
2. Prior consent of AG is not required for VICE PREFECTS and officials of junior rank in Prefectures. These are appointed by the Prefect with the approval of the HQ, who places his "visto" on the Prefect's order of appointment.
3. Para 1(d) of Executive Memorandum No. 30 is hereby amended to authorize HQ's EMILIA, INDIRIA, LIGURIA, PIEMONTE and VENETIA Regions to appoint and remove Prefects Agent without first obtaining the approval of HQ AG.
4. Any such appointment or removal is, however, to be reported as soon as possible to HQ AG with full particulars of the person appointed or the reasons for the removal.

[Signature]
Brigadier
Executive Commissioner

Distribution "A"

1704

HEADQUARTERS ALLIED COMMISSION
APO 394

23 January 1945

EXECUTIVE MEMORANDUM

NUMBER 83 (revised)

CUSTOMS DUTIES

1. General

Executive Memorandum number 83 dated 24 November 1944, is hereby cancelled and the following instructions are substituted therefor.

2. Objects of Directive

The objects are to restore the Customs, Guardia di Finanza and Capitaneria di Porto (Harbour-Master) controls at ports already handed back to the Italian Government and at other ports to the extent to which the Naval and Military authorities will permit it locally; to facilitate the prevention of smuggling and theft of cargoes; to prepare for the resumption of commercial traffic; to ensure uniformity of procedure and, so far as possible, to relieve AS/AM officers of any work which the appropriate Italian officials are qualified and able to perform without prejudice to security.

3. Control

(A) Control of Ports and Ships

(1) The Capitaneria di Porto will exercise his normal control of ports, except those controlled by Allied Naval or Military authorities. At ports handed back to the Italian Government where there is an Italian Navy Port Officer in charge, he will function under the supervision of that officer.

The Capitaneria di Porto will also exercise his normal control of ships except:

- (a) Ships of war
- (b) Ships owned or chartered by the Allies, and
- (c) Ships controlled and/or operated by the Mediterranean Shipping Board (MERSA), including ships under the War Shipping Administration (WSA), Ministry of War Transport (MWT) and Principal Sea Transport Officer (PSTO).

(2) Harbour and port dues, maritime dues, and similar charges applicable to the ship and its personnel, will be levied forthwith, except on the ships excluded from control by sub-paragraphs 1(a), 1(b) and 1(c) above.

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2. Objects of Directive

The objects are to restore the Customs, Guardia di Finanza and Capitanea di Porto (Harbour-master) controls at ports already handed back to the Italian Government and at other ports to the extent to which the Naval and Military authorities will permit it locally; to facilitate the prevention of smuggling and theft of cargoes; to prepare for the resumption of commercial traffic; to ensure uniformity of procedure and, so far as possible, to relieve AG/AMG Officers of any work which the appropriate Italian officials are qualified and able to perform without prejudice to security.

3. Control

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- (a) Ships of war
- (b) Ships owned or chartered by the Allies, and
- (c) Ships controlled and/or operated by the Mediterranean Shipping Board (MSB), including ships under the War Shipping Administration (WSA), Ministry of War Transport (MWT) and Principal Sea Transport Officer (PSTO).

1703

- (2) Harbour and port dues, maritime dues, and similar charges applicable to the ship and its personnel, will be levied fortwith, except on the ships excluded from control by sub-paragraphs 1(a), 1(b) and 1(c) above.

(B) Control of Cargoes

- (1) The Customs are, where possible, inter alia, for the assessment and collection of import and export duties, licences and certain other fees and the collection of harbour, etc., dues (whenever dues are assessed by the Capitanea di Porto). The Guardia di Finanza are responsible for the revenue control of vessels and their cargoes, and for the revenue protection of the sea-coast and land boundaries.

- (2) Cargoes on all ships and coast-wise vessels except the ships excluded from control by sub-paragraphs 1(a), (b) and (c) above, will be subject to Customs control unless an Allied Officer certifies that the ship contains cargo which, for security reasons, must not be so controlled.

- 2 -

- (3) Customs officers and Guardia di Finanza will be allowed to control such cargoes at the ship's side, whenever this can be permitted without prejudice to security. Otherwise they will be allowed to bring cargoes under their control at the earliest practicable stage thereafter, e.g., at dock exits or warehouses.

(C) Action by AO/AMP Officers

- (1) Regional Finance Officers will consult the Naval and Military port authorities at ports not yet handed over to the Italian Government with a view to obtaining their co-operation and authority for the admission of Customs and RCF officials to port areas. It should be stressed that these officials are regarded as of high integrity and that, as they are expert in the detection and prevention of smuggling and pilfering their functioning in port areas would check the prevalent theft of Allied goods and property.
- (2) If these authorities refuse to permit the Customs and Guardia di Finanza to operate within any restricted area, arrangements should be made for the revenue control of the perimeter of the area for the purpose of detecting and preventing smuggling and theft by civilians.

Duties on Goods Imported

- (A) No duties, taxes, imposts or fees of any kind are chargeable on goods imported for the use of the Allied Forces; Allied Nationals employed by them and Allied Forces' welfare organizations or on goods imported under Allied auspices for distribution free of charge for civilian relief purposes and not for sale. Officers dealing with the latter should give a written certificate to the Customs that the goods are for free distribution for civilian relief.
- (B) (1) The Italian Government have agreed to exempt temporarily from all Customs duties, charges and licence fees, all goods imported by the Allied Nations for commercial or civilian use except alcohol; tobacco; mechanical lighters and lighter flints; cigarette papers and tubes; matches and petroleum.
- (2) Tobacco, mechanical lighters and lighter flints, cigarette papers and tubes must be handed over to the State Monopoly Administration for distribution.
- Matches must be handed over to the sole authorized distributors, the Consorzio Industrie Fiammiferi (CIP).
- Petroleum distribution for non-military use is the responsibility of the Comitato Italiano Petroli (CIP).
- For all these goods special arrangements exist whereby the duty is collected by the State Monopoly, C.I.F. and C.I.P. respectively.
- Alcohol must not be released for civilian or commercial use unless all the import duties have been paid.

It is emphasized that the directions in this sub-paragraph relate to

goods and property.

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- For all these goods special arrangements exist whereby the duty is collected by the State Monopoly, C.I.P. and C.I.P. respectively.
- Alcohol must not be released for civilian or commercial use unless all the import duties have been paid.
- It is emphasized that the provisions in this sub-paragraph relate to goods imported for commercial or civilian use. The same procedure, however, should be applied to similar goods imported for the use of the Allied Forces should they be diverted to commercial or civilian use.
- (C) Imported goods not covered by the exemptions in paras 4(A) and 4(B) continue to be subject to all the duties, taxes, imposts, fees and rights prescribed by the existing Italian laws, which must be paid at the time and in the manner prescribed therein.

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5. Liaison with Customs Officers

Close liaison will be maintained by E. & S.D. Officers with the Senior Customs Official at each port. The Minister of Finance has agreed that the services of the Customs and Guardia di Finanza may be used, whenever required by AG/AMG, on checking, tallying and guard duties. E. & S.D. Officers will therefore avail themselves of the services of these trained personnel for such work whenever practicable.

6. Duties on Goods Exported

The Statutory export duties and licence fees will be charged on all goods exported except on goods certified in writing by the Allied Officer responsible for shipment as being shipped, under Allied auspices, to Allied Government Departments.

7. Reports

Finance Officers will request the Customs Inspector in charge of the Comptant to furnish a brief monthly statement on the progress of Customs work for attachment to the Regional Finance Officers monthly report to this Headquarters. The Inspector should be asked to refer in his statement to any matters of doubt or difficulty which may have arisen in the previous month.

M. S. L.
Brigadier,
Chief of Staff.

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HEADQUARTERS ALLIED COMMISSION

APO 394

Office of the Executive Commissioner

Ref. : 43168/P

8 November 1945

EXECUTIVE MEMORANDUM }

NUMBER

6 }

HANDLING OF CIVILIAN SUPPLIES DRAWN FROM DEPOTS OF U.S. ARMY AND BRITISH ARMY

1. By directive of Allied Force Headquarters dated 9 September 1945 (file reference AG 400.38/021, GEG-O) theatre stocks will be used to the maximum extent possible in filling requirements of the Allied Commission for civilian supplies to be distributed in Italy. Theatre stocks of civilian supplies within the purview of this memorandum include foodstuffs, equipment, raw materials, salvage, scrap, and miscellaneous supplies.
2. All Sub-Commissions and their Officers or representatives in field offices arranging for release of surplus theatre stocks from depots of the U.S. Army or the British Army for AG account are responsible for obtaining signed receiving reports and for transmitting the same to the Chief Accountant. Copies of requisitions, telegrams, letters or informal memoranda authorizing deliveries of supplies ex army depots for AG account routed to the Chief Accountant will not relieve the Sub-Commission arranging for transfer of the supplies, of the primary responsibility of obtaining signed receiving reports. Civilian supplies drawn from theatre stocks may be issued for: (a) Italian Government use (e.g. Ministry of War, Ministry of Post and Telecommunications, etc.); or for (b) Italian civilian use or consumption. Both types of issues nevertheless are chargeable to the Italian Government, so that formal receiving reports must be obtained in the manner hereinafter outlined, to support the charge.

3. In the case of supplies drawn for use of Italian Governmental organizations, the Sub-Commission ordering delivery of the items ex army depots will obtain from the head of the recipient Ministry (or his designee) a receiving report acknowledging receipt of the goods, and transmit the same to the Chief Accountant.

4. In the case of supplies drawn for Italian civilian use or consumption, Istituto Nazionale per il Commercio Estero (ICE) has been designated receiving agent by the Italian Government. Arrangements will be made by the Sub-Commission ordering the delivery of items ex army depots to insure that ICE is notified in advance of the delivery, which may be made either to itself or to a consignee named by it. The practice of Sub-Commissions ordering delivery of goods to civilian consignees without advance notice to ICE, and without obtaining their concurrence as to the consignee will immediately be discontinued. Sub-Commissions handling the transfer of supplies ex army depots to ICE (or its designations) will obtain a receiving report from ICE and forward the same to the

maximum extent possible in filling requirements of the Allied Commission for civilian supplies to be distributed in Italy. Theatre stocks of civilian supplies within the purview of this memorandum include foodstuffs, equipment, raw materials, salvage, scrap, and miscellaneous supplies.

2. All Sub-Commissions and their Officers or representatives in field offices arranging for release of surplus theatre stocks from depots of the U.S. Army or the British Army for AC account are responsible for obtaining signed receiving reports and for transmitting the same to the Chief Accountant. Copies of requisitions, telegrams, letters or informal memoranda authorizing deliveries of supplies ex army depots for AC account routed to the Chief Accountant will not relieve the Sub-Commission arranging for transfer of the supplies, of the primary responsibility of obtaining signed receiving reports. Civilian supplies drawn from theatre stocks may be issued for: (a) Italian Government use (e.g. Ministry of War, Ministry of Post and Telecommunications, etc.); or for (b) Italian civilian use or consumption. Both types of issues nevertheless are chargeable to the Italian Government, so that formal receiving reports must be obtained in the manner hereinafter outlined, to support the charge.
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5. Receiving reports are required to be prepared on standard Form F/52, which may be procured from ICE or the Chief Accountant. When obtaining signed receiving reports on issues of army supplies representatives of the Sub-Commission should insure that the descriptions of commodities fully identify the items; that the quantities are shown in the ordinary commercial trade units of the particular commodity (weight, pair, feet, each, etc.); and that the form is signed by the recipient. Any U.S. shipping tickets or British issue vouchers that may be received by a Sub-Commission should be forwarded to the Chief Accountant together with the related receiving report rendered by ICE.

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6. It is important that the requirements of this memorandum be brought to the attention of all officers or other personnel of Sub-Commissions arranging for the distribution of such supplies in Italy. Heads of Sub-Commissions will see that the foregoing requirements are notified to all officers and other personnel under their jurisdiction, and that appropriate arrangements are made for carrying out the prescribed procedure.

7. This memorandum has no relation to surplus stocks of the U.S. Army to be disposed of direct by the Office of the Army and Navy Liquidation Commission for which separate accounting is rendered by that organization outside of the accounts of the Allied Commission.

For the Chief Commissioner

Wm. J. Zwick
 Director, General
 Executive Commissioner.

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HEADQUARTERS ALLIED COMMISSION

APO 394

OFFICE OF THE EXECUTIVE COMMISSIONER

EXECUTIVE MEMORANDUM

NO.

5

1 July 1945

PREPARATION OF ELECTORAL LISTS

1. The Schedule to this Executive Memorandum is a brief description of the procedure for preparing the electoral lists, with 2 Appendices.
2. The Chief Civil Affairs Officer has fixed 15 July as the date upon which the preparation of the electoral lists in Military Government Territory will commence. This excludes Venezia-Giulia Region, but includes the provinces of Bolzano and Udine for which supplemental instructions will be issued.
3. The Chief Civil Affairs Officer directs that the preparation of the electoral lists be completed as a first priority, and so as to conform to the utmost extent possible to the prescribed time-limits.
4. The actual work of compiling the lists is a matter for the Italian agencies concerned. It is the function of officers of Allied Military Government to ensure that the requisite Italian agencies are properly constituted and that they set to work promptly and proceed expeditiously.
5. At the same time, the lists must be prepared with impartiality and accuracy so that the Italian people can and shall have confidence in them. These considerations are emphasized by the number of political appointments to public office which the circumstances of the North have required. In this connection, special attention is drawn to para 4 of the Schedule as to disqualifications for Fascism.
6. RCs and PCs will give their immediate attention to the proper constitution of the local government agencies prescribed by Executive Memorandum No. 39, with particular reference to:--
 - (a) the Prefect. In those cases where the formal confirmation by Allied Military Government of the appointment of a Prefect has not yet been given, this must be forthcoming before 15 July;
 - (b) the Vice Prefect Inspector. The Prefect should make available adequate transportation facilities for this official.
 - (c) the Electoral Office in the Prefecture. A suitable and competent official must be available to be designated to take charge of it;
 - (d) Sindaci. In those cases where confirmation of any CPM appointment has been withheld in order to see if the appointee is really suitable, the formal appointment must no longer be delayed;
 - (e) Communal Secretaries. Where qualified officials are not available, the fullest use must be made of local candidates capable of discharging the office as "reggenti" and of the device of combining small communes under one Secretary;
 - (f) Provincial Deputation. The immediate appointment of this body is urgent.
7. PCs will require their Prefects to keep them closely informed of all action taken and to report progress to them at regular intervals. It will be noted from para 27 (a)(iii) of the Schedule that Sindaci must report progress to the Prefect every 15 days.

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 - (b) the Vice Prefect Inspector. The Prefect should make available adequate transportation facilities for this official.
 - (c) the Electoral Office in the Prefecture. A suitable and competent official must be available to be designated to take charge of it;
 - (d) Sindaci. In those cases where confirmation of any OLN appointment has been withheld in order to see if the appointee is really suitable, the formal appointment must no longer be delayed;
 - (e) Communal Secretaries. Where qualified officials are not available, the fullest use must be made of local candidates capable of discharging the office as "reggenti" and of the device of combining small communes under one Secretary;
 - (f) Provincial Deputation. The immediate appointment of this body is urgent.
7. PCs will require their Prefects to keep them closely informed of all action taken and to report progress to them at regular intervals. It will be noted from para 27 (a)(iii) of the Schedule that Sindaci must report progress to the Prefect every 15 days.
8. Any recommendations that the Prefect wishes to make for an extension of the time-limits in a particular Comune (see para 27(c) of the Schedule) must be in the PC's hands on or before 25 July. PCs will immediately transmit such recommendations to Regional HQ with their observations. Further instructions will be issued to PCs as to how these recommendations will be determined. Applications for extensions must only be recommended in cases of absolute proved necessity on account of war conditions.
9. Officers of Local Government Sub-Commission will visit every province during July (where they have not already done so) to advise further.

BY COMMAND OF THE CHIEF CIVIL AFFAIRS OFFICER:

M. S. LUSH, Brigadier
Executive Commissioner

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PR'S

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SCHEDULE

HEADQUARTERS ALLIED COMMISSION
APO 394
LOCAL GOVERNMENT SUB-COMMISSION

Ref: AC/45/41G

25 June 1945

Preparation of Electoral Lists - Brief Description of the Procedure.

1. Annexed are :-

- a) Appendix "A" indicating the action to be taken by the Italian Agencies involved and the time limits fixed for each step.
- b) Appendix "B" giving a list of the local government and judicial agencies on whom duties are imposed, with notes on the more specialised ones.

The Appendices are intended as a convenient means of reference: the description set out below gives, it is thought, the information mostly required by ECs and PCs.

THE FRANCHISE

2. Before one can describe how voters will be registered, it is necessary to ascertain who are to be registered and how they are defined, i.e. the franchise. All Italian citizens, men and women, who have reached the age of 21 by 31 December 1944 are qualified to be registered. The phrase "qualified to be registered" is to be noted. The franchise is a qualification to be registered and NOT a qualification actually to vote. The right of an individual to vote is determined solely by reference to the Electoral Lists which are final and conclusive on this point.
3. To the broad and simple qualification described above there are a number of exceptions - lunatics, habitual drunkards, bankrupts, brothel-keepers, registered prostitutes, persons in receipt of public assistance, persons subject to police "ammonizione" or "confino" or to preventive detention, and those sentenced for quite a number of specified crimes and certain fascists.
4. The extent to which Fascism is a disqualification deserves special attention. There are three classes :-

- a) Certain high ranking officials of the former NPF have been declared incapable of voting from the Secretary of the Party down to the "Fascisti" and to the "Segretari Politici" of Communes of 20,000 inhabitants or more. Officers of the MVSN in effective permanent service and

1699

b) Appendix "B" giving a list of the local government and judicial agencies on whom duties are imposed, with notes on the more specialised ones.

The appendices are intended as a convenient means of reference: the description set out below gives, it is thought, the information mostly required by RGs and PGs.

THE FRANCHISE

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4. The extent to which Fascism is a disqualification deserves special attention. There are three classes :-

- a) Certain high-ranking officials of the former IPR have been declared incapable of voting from the Secretary of the Party down to the "Federale" and to the "Segretari Politici" of Communes of 20,000 inhabitants or more. Officers of the MVSN in effective permanent service and above the rank of Centurione are likewise disqualified.
- b) Those whom the special Provincial Commission set up under Art. 8 of D.L. 159 has sentenced to ineligibility for public office or loss of civil rights.
- c) Those Fascists convicted by the regular criminal courts for the fascist crimes found in Title I of D.L. 159.

/These are the only.....

2.

These are the only disqualifications on the ground of fascism: any tendency on the part of Prefects, Sindaci and others to exclude persons considered to be fascists on other grounds than these must be rigorously suppressed.

5. Let it be emphasized that the Provincial Commission set up under Art.6 above mentioned is NOT the same as the Provincial Election Commission, which is an entirely distinct body with distinct functions.

6. It is also necessary to determine the particular Electoral List in which a qualified citizen is to be registered. The citizen must be registered in the list of the Comune in which he has his permanent residence and in whose register of permanent population or "anagrafa" he is inscribed. That is the rule; but there are the following exceptions to it.

a) Refugees and evacuees will be registered in the Comune in which they are temporarily living but they can opt for their Comune of permanent residence:

b) Apart from refugees, a citizen may be living in a Comune different from that in whose register of population he is inscribed. If he has lived in the Comune in question for at least 6 months, he can, if he wishes, claim to be registered there:

c) The citizen can also, if he wishes, claim to be registered in the Comune where he has the principal seat of his personal business or interests.

PREPARATION OF THE LISTS

7. With the foregoing rules in mind, the procedure for preparing the Lists is seen to be logical and comprehensible. It falls into 5 main stages :-

A. There has to be ascertained those who are prima facie entitled to be registered in the Comune. This is the task of the Sindaco and Segretario Comunale.

B. Those affected by one or another of the disqualifications have to be ascertained and struck out: this is primarily the task of a number of agencies in possession of the requisite information, who have to furnish it to the Comune.

C. The list of names so obtained has to be published as the Electoral List and then reviewed and approved by an independent authority, the Electoral Commission. The Lists now become definitive.

D. Steps must now be taken for registered electors to opt for another Comune under Para.6 (b) and (c) above. Refugees and evacuees who wish to do so under para.6 (c) must do it at Stage A.

- a) Refugees and evictees will be registered in the Commune in which they are temporarily living but they can opt for their Commune of permanent residence:
- b) Apart from refugees, a citizen may be living in a Commune different from that in whose register of population he is inscribed. If he has lived in the Commune in question for at least 6 months, he can, if he wishes, claim to be registered there:
- c) The citizen can also, if he wishes, claim to be registered in the Commune where he has the principal seat of his personal business or interests.

PREPARATION OF THE LISTS

7. With the foregoing rules in mind, the procedure for preparing the lists is seen to be logical and comprehensible. It falls into 5 main stages:-

- A. There has to be ascertained those who are *prima facie* entitled to be registered in the Commune. This is the task of the Sindaco and Segretario Comunale.
- B. Those affected by one or another of the disqualifications have to be ascertained and struck out: this is primarily the task of a number of agencies in possession of the requisite information, who have to furnish it to the Commune.
- C. The list of names so obtained has to be published as the Electoral lists and then reviewed and approved by an independent authority, the Electoral Commission. The lists now become definitive.
- D. Steps must now be taken for registered electors to opt for another Commune under Para. 6 (b) and (c) above. Refugees and evictees who wish to do so under para. 6 (a) must do it at Stage A.
- E. Finally, the Commune has to be divided into Polling Districts ("Sezioni Elettorali") and a Polling Place specified for each district. This will not be necessary in village Communes, of course. It is to be noted that Stage E, though the last to be enumerated here, is actually carried out contemporaneously with Stage C.
8. The Elector does not have to apply to be registered, but he may if he wishes. Provision has been made for this and for letting the public know, at the very beginning, of their right to put in such an application. It is wise to apply. It is a help to the authorities - and to the citizen - in ensuring that he will be able to exercise his vote.

/Stage A

Stage A - Ascertainment of Qualifications :

9. The immediate tasks of the Sindaco are two:

- a) He must publish a notice in the prescribed form at the Municipio and other public places stating that the preparation of the lists has been started and that citizens can apply to be registered.
- b) He must proceed to compile the "Elenco". (It is convenient to keep to the Italian word for this document, as the only adequate English translation is "list" and that word is required in another connection.

10. The "Elenco" is made up by copying from the register of permanent population particulars of all Italian citizens of the right age. It is evident that this automatically gives the names of those who are "prima facie" qualified, subject to (a) any defects in the register of population, and (b) the addition of refugees and evacuees. It will now be seen how the register of permanent population is the absolute root and basis for all subsequent operations and how important it is that it should be in order and brought up-to-date. If it is not, however, the Sindaco is allowed to refer to any type of official record, such as registers of births, marriages and deaths, conscription lists, etc.

Stage B - Ascertainment of Disqualifications :

11. Here the undermentioned bodies have to take the initiative :

- a) Public Assistance Institutions and EOI have to send the commune a list of those chargeable to them who belong to that commune.
- b) The Police Authority (i.e. the Questura) has to send a similar list of brothel-keepers and those subject to "ammonizione" or "confino".
- c) The President of the Provincial Commission under Art. 8 of D.L. 159 has to send a similar list of those deprived of civil rights under that Article.

12. There is a fourth source of official information as to disqualifications, namely, the Judicial Records Offices (Cassellario Giudiziale) of the various Tribunali, but in this instance it is the Sindaco who has to take the initiative. The reason is that convictions are registered according to place of birth. The Sindaco, therefore, has to make extracts from the "Elenco" according to birthplace and send these to the Records Office of the Tribunale within whose jurisdiction the persons enumerated in each extract were born. The Records Office returns the extract with the proper certificates of conviction, if any, annexed. In this way are ascertained disqualifications for ordinary criminal offences, for fascist crimes under Article I of D.L. 159, declared lunatics, habitual drunkards,

population particulars of all Italian citizens of the right age. It is evident that this automatically gives the names of those who are "prima fois" qualified, subject to (a) any defects in the register of population, and (b) the addition of refugees and evacuees. It will now be seen how the register of permanent population is the absolute root and basis for all subsequent operations and how important it is that it should be in order and brought up-to-date. If it is not, however, the Sindaco is allowed to refer to any type of official record, such as registers of births, marriages and deaths, conscription lists, etc.

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- a) Public Assistance Institutions and EDA have to send the commune a list of those chargeable to them who belong to that commune.
- b) The Police Authority (i.e. the questura) has to send a similar list of brothel-keepers and those subject to "ammonizioni" or "confino".
- c) The President of the Provincial Commission under Art. 8 of D.L. 159 has to send a similar list of those deprived of civil rights under 4898 that Article.

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Stage C - Compilation and Approval of the Lists:

13. From his "Elenco", as amended by the various returns from the authorities just referred to - and after deciding upon any application to register he may have received - the Sindaco now constructs the Electoral List and sends it in duplicate to the Electoral Commission for examination and approval.

14. The Electoral Commission is very important. There must be one for every judicial district or "Mandamento" in the Province. Its President is

/ex-officio the President....

4.

ex-officio the President of the Tribunale, or if there is none, the Pretore. There are four other commissioners. One is appointed by the Prefect. The others are three citizens of the "Municipalita" to be appointed by the Deputazione Provinciale.

15. Sub-Commissions will also be appointed in the ratio of one for every 50,000 (or fractions of 50,000) inhabitants of the "Municipalita".

16. Before sending the Electoral List to the Commission, the Sindaco must deposit it at the Municipio and give public notice to that effect. During this time, objections to the entry or omission of a name may be made. The list is then sent up, with all applications to be registered, all objections, and a complete record of the Sindaco's proceedings.

17. The Electoral Commission examines all these documents and decides on the validity of the lists. They can add names as well as strike them out. Its decisions are notified to the commune and the Sindaco makes the necessary alterations in the list deposited at the Municipio. It is now deposited for public inspection at the Communal Secretary's office and public notice of this is given.

18. The lists are now definitive, i.e. they cannot now be altered except by reason of (a) the death of an elector, (b) the loss of Italian citizenship, (c) conviction for a disqualifying crime, and (d) by decision of the Courts on an appeal.

19. There is, however, another class of alteration which may be made in the list even as late as 10 days before the date of an election, and that is in the case where the Provincial Commission, under Art. 8 of D.L. 159, decrees a fascist ineligible for public office or to lose his civil rights. The reason for allowing such declarations to have effect on the Electoral List up to so late a date as 10 days before an election is to be found in the delays which are likely to be encountered in constituting these Provincial Commissions and the long time they are likely to take in completing their tasks. It is, however, most important that alterations in the lists for this cause subsequent to their becoming definitive should be reduced to the absolute minimum, and that every effort be made to constitute the Commissions under Art. 8 of D.L. 159 and to get them to work immediately.

20. There is a right of appeal to the Courts against the decisions of the Electoral Commission by any citizen called by the Procuratore del Regno of the provincial capital.

Stage D - Transfer of Registrations:

21. The elector can now apply to have his registration transferred to:-

- i) the Commune in which he has been in fact residing for the last 6 months - see para. 6 (b); or
- ii) The Commune in which he has the principal place of his personal business or interests - see para. 6 (c).

out. Its decisions are notified to the commune and the Sindaco makes the necessary alterations in the list deposited at the Municipio. It is now deposited for public inspection at the Communal Secretary's office and public notice of this is given.

18. The lists are not definitive, i.e. they cannot now be altered except by reason of (a) the death of an elector, (b) the loss of Italian citizenship, (c) conviction for a disqualifying crime, and (d) by decision of the Courts on an appeal.

19. There is, however, another class of alteration which may be made in the list even as late as 10 days before the date of an election, and that is in the case where the Provincial Commission, under Art. 8 of D.L. 159, decrees a fascist ineligible for public office or to lose his civil rights. The reason for allowing such alterations to have effect on the Electoral List up to so late a date as 10 days before an election is to be found in the delays which are likely to be encountered in constituting these Provincial Commissions and the long time they are likely to take in completing their tasks. It is, however, most important that alterations in the lists for this cause subsequent to their becoming definitive should be reduced to the absolute minimum, and that every effort be made to constitute the Commissions under Art. 8 of D.L. 159 and to get them to work immediately.

20. There is a right of appeal to the Courts against the decisions of the Electoral Commission by any citizen made by the Procuratore del Regno of the provincial capital.

Stage D - Transfer of Registrations :

21. The elector can now apply to have his registration transferred to:-

- i) the Commune in which he has been in fact residing for the last 6 months - see para. 6 (b); or
- ii) the Commune in which he has the principal place of his personal business or interests - see para. 6 (c).

All he has to do is :-

- a) apply to the Commune where he is now registered for that entry to be cancelled and for the Sindaco to send him the proper Declaration of Uncohabitation ;
- b) apply to the Commune where he wants to be registered, sending the Declaration of Cancellation with his application.

/ Stage E

Stage II - Polling Districts and Polling Places:

22. As soon as the Sindaco has completed his Electoral Lists for submission to the Electoral Commission, he can - and must - take action on this subject. He is required to make and publish a "deliberazione" - or, as we might say in English, an ordinance - defining the boundaries of the polling districts and the polling place for each district. The ordinance is placed on deposit for 10 days so that any citizen who desires may file an objection. Then the ordinance and the objections are sent up to the Electoral Commission for approval or amendment.

23. Each polling district should include from 100 (in exceptional cases 50) to 1,000 electors. Up to 4 polling places (i.e. for 4 districts) can be had in one building; but not more than 2 may be accessible from the same street. The Prefect can dispense with this restriction as to access, where necessary; and he can also authorize up to 3 polling places in one building.

WOMEN

24. Women have the same qualifications as men but they must be entered on a separate Electoral List. The Lists for men and women should be prepared at the same time, however, and the procedure for them both should go forward contemporaneously. For practical purposes the Lists can be regarded as List in two parts - one for men and the other for women.

TIME LIMITS

25. Appendix "A" shows that from the "fixed date", which the Chief Commissioner will determine as the day on which the preparation of the lists is to start, to the date when the lists become definitive is 100 days. Provided, of course, that the time limits are strictly kept. This is not likely, and, in fact, the Prefect is empowered, within 10 days of the "fixed date" to propose extensions of the time limits for Communes which cannot possibly keep to them. Nevertheless, every effort should be made to adhere to the time-table prescribed, and extensions should only be allowed in cases of absolute and clearly-proven necessity.

26. The date for compilation of the lists by the Sindaco (Appendix "A", para. 14) is important. This must be done by 60 days from the "fixed date" at the latest. If, however, the compilation can be finished earlier, then subsequent time limits run from the actual completion of the lists and the total time is thereby shortened.

THE PREFECT

27. The Prefect's main functions are:

- a) to supervise generally the preparation of the lists. This he does:
 - i) through the Vice-Prefect Inspector;
 - ii) through the Electoral Office, which must be constituted in each Prefecture under a Consigliere or 1st Segretario,
 - iii) from the progress reports which the Sindaco must submit to him every 15 days.

1697

24. Women have the same qualifications as men but they must be entered on a separate Electoral List. The Lists for men and women should be prepared at the same time, however, and the procedure for them both should go forward contemporaneously. For practical purposes the Lists can be regarded as List in two parts - one for men and the other for women.

TIME LIMITS

25. Appendix "A" shows that from the "fixed date", which the Chief Commissioner will determine as the day on which the preparation of the Lists is to start, to the date when the Lists become definitive is 100 days. It is provided, of course, that the time limits are strictly kept. This is not likely, and, in fact, the Prefect is empowered, within 10 days of the "fixed date" to propose extensions of the time limits for Communes which cannot possibly keep to them. Nevertheless, every effort should be made to adhere to the time-table prescribed, and extensions should only be allowed in cases of absolute and clearly-proven necessity.

26. The date for completion of the Lists by the Sindaco ("Municipal Council", para. 14) is important. This must be done by 50 days from the "fixed date" at the latest. If, however, the completion can be finished earlier, that subsequent time limits run from the actual completion of the Lists and the total time is thereby shortened.

THE PREFECT

27. The Prefect's main functions are :

1697

- a) to supervise generally the preparation of the Lists. This he does:
 - i) through the Vice-Prefect Inspector;
 - ii) through the Electoral Office, which must be constituted in each Prefecture under a Consigliere or 1st Segretario,
 - iii) from the progress reports which the Sindaco must submit to him every 15 days.
- b) to determine alterations in the areas of the Electoral Commission.
- c) to recommend extensions of the time limits for particular Communes.
- d) to secure the proper and timely appointment of Electoral Commissioners and Sub-Commissions.
- e) to appoint a Consigliere to take over from any Commune which falls behind the time-table.

APPENDIX A

TABLE showing action to be taken by Italian agencies, with time-limits

- Notes: (i) The figures in col. 4 are obtained by adding together, step by step, the maxim from the "fixed day".
(ii) The citizen is not required to lodge the various applications, objections and he does, time-limits for doing so are fixed.

ACTION BY	BRIEF DESCRIPTION OF ACTION TO BE TAKEN
1. Sindaco & Segretario Comunale 2. Prefect 3. " 4. Sindaco & Segretario Comunale	<u>A - Ascertainment of qualifications</u> 1. Publish Notice that application to be entered on Electoral List may be m 2. Recommend extension of time-table for Communes where, by reason of the wa adherence to time limits is absolutely impossible. 3. Decree variations in areas of jurisdiction of Electoral Commissions, when situation of places and difficulties of communication make changes advise 4. Compile (from register of permanent population or other official records) the "elenco" of Italian citizens over 21 with permanent residence in Comm
5. Public Assistance, Institutions & FGA 6. Provincial Commission under DLE 159 Art. 8 7. Questore 8. Any qualified citizen 9. Sindaco & Segretario Comunale	<u>B - Ascertainment of Disqualifications</u> 5. Notify Segretario Comunale of paupers belonging to Comune. 6. Notify Sindaco of those fascists disqualified from public office or exerc of political rights. 7. Notify Sindaco of residents in Comune who are brothel-keepers - register prostitutes - subject to "ammonizione" or "confino" 8. May make application to Town Hall to be entered on Electoral List. 9. Publish notice of applications received.

APPENDIX ATABLE showing action to be taken by Italian agencies, with time-limits

Figures in col. 4 are obtained by adding together, step by step, the maximum period allowed for each step in the "fixed days".

citizen is not required to lodge the various applications, objections and appeals mentioned below; but if he does, time-limits for doing so are fixed.

BRIEF DESCRIPTION OF ACTION TO BE TAKEN	DAYS ALLOWED	CUMULATIVE DAYS FROM "FIXED DATE"
<u>Ascertainment of qualifications</u>		
1. Publish Notice that application to be entered on Electoral List may be made.	Immediately	0
2. Recommend extension of time-table for Communes where, by reason of the war, adherence to time limits is absolutely impossible.	10 from "fixed date"	10
3. Decree variations in areas of jurisdiction of Electoral Commissions, where situation of places and difficulties of communication make changes advisable	"	"
4. Compile (from register of permanent population or other official records) the "elenco" of Italian citizens over 21 with permanent residence in Commune)	20 from "fixed date"	20
<u>Ascertainment of Disqualifications</u>		
1. Notify Segretario Comunale of paupers belonging to Commune.	"	"
2. Notify Sindaco of those Fascists disqualified from public office or exercise of political rights.	"	"
3. Notify Sindaco of residents in Commune who are brothel-keepers - registered prostitutes - subject to "ammonizione" or "confino"	"	"
4. May make application to Town Hall to be entered on Electoral List.	"	"
5. Publish notice of applications received.	"	"

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- | | |
|--|--|
| 10. Refugees & Evacuees | 10. May apply to Commune of temporary residence, if they desire to be registered in Commune of permanent residence |
| 11. Sindaco & Segretario Comunale | 11. Transmit applications of refugees and evacuees to Communes of permanent residence--note names for exclusion from Electoral Lists of Commune of temporary residence. |
| 12. Sindaco & Segretario Comunale | 12. Send extracts from "Elenco" to the Judicial Records Offices ("Casellario Giudiziale") of the Tribunali, containing particulars of those born within the jurisdiction of each Tribunale--or, in case of difficulty, to the Central Judicial Records Office of the Ministry of Pardon and Justice. |
| 13. Judicial Records Offices of Tribunali and of Ministry of Pardon and Justice. | 13. Return extracts to Commune, with certificates of disqualifying convictions, etc. |
| 14. Sindaco & Segretario Comunale | C - Completion and Approval of Lists |
| 15. " | 14. Completion of Electoral Lists in duplicate. |
| 16. " | 15. Notify applicants for registration whom Sindaco has rejected. |
| 17. Any citizen | 16. 1 copy Electoral List to be deposited with Segretario Comunale -- notice thereof to be published and Prefect to be notified. |
| 18. Sindaco & Segretario Comunale | 17. May lodge with Commune objections against Deposited Electoral Lists (to be decided by Electoral Commission or Sub-Commission). |
| 19. Prefect, President of Tribunale, and Deputazione Provinciale | 18. Forward to Electoral Commission (a) "Elenco", (b) 2nd copy Electoral List, (c) Applications to be registered, (d) Objections received and (e) Record of Commune's proceedings. |
| | 19. Constitute Electoral Commissions and Sub Commissions |

- 2 -

apply to Commune of temporary residence, if they desire to be registered
Commune of permanent residence

transmit applications of refugees and evacuees to Communes of permanent
residence--note names for exclusion from Electoral Lists of Commune of
temporary residence.

and extracts from "Elenco" to the Giudicial Records Offices ("Casellario
Giudiziale") of the Tribunale, containing particulars of those born within
the jurisdiction of each Tribunale--or, in case of difficulty, to the Central
Judicial Records Office of the Ministry of Pardon and Justice.

turn extracts to Commune, with certificates of disqualifying convictions, etc.

Completion and Approval of Lists

completion of Electoral Lists in duplicate.

notify applicants for registration whom Sindaco has rejected.

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(c) Applications to be registered, (d) Objections received and (e) Record
of Commune's proceedings.

constitute Electoral Commissions and Sub Commissions

20 from "fixed date"	20
Immediately	--
5 from completion of "Elenco"	25
15 from receipt of extract	40
60 from "fixed date"	60
"	"
3 from completion of List: but within 60 days of "fixed date"	"
10 from publication of notice of deposit of lists	70
5 from last day for lodging appeals	75
within 75 days of "fixed date"	60

- 3 -

- | | |
|---|--|
| <p>20. Electoral Commission</p> <p>21. "</p> <p>22. Sindaco & Segretario
Comunale</p> <p>23. Sindaco & Segretario
Comunale</p> <p>24. "</p> <p>25. Any citizen : and the
Procuratore del Regno
at the Provincial
capital</p> <p>26. Any registered elector</p> <p>27. Sindaco & Segretario
Comunale</p> <p>28. "</p> <p>29. The elector concerned</p> | <p>20. Hold first meeting of Electoral Commission or Sub Commission</p> <p>21. Amend and approve the Electoral List--notify Commune of decisions in individual cases and return the List.</p> <p>22. Make necessary amendments to Deposited Electoral Lists--notify electors affected by decisions of Electoral Commission or Sub-Commission.</p> <p>23. Publish notice of deposit of Definitive Electoral Lists.</p> <p>24. Deposit Definitive Electoral Lists with Segretario Comunale for public inspection.</p> <p>25. May appeal to Court of Appeal and thence to Court of Cassation.
(N.B. --the time limits for appeals are not stated here, because pending appeals do NOT affect the Definitive Electoral Lists, until finally decided)</p> <p><u>D - Transfers of Registration</u></p> <p>26. May apply for cancellation of registration in Commune <u>from</u> which it is desired to transfer</p> <p>27. Cancel registration and send applicant a Declaration of Cancellation</p> <p>28. Send to Electoral Commission or Sub Commission a list of cancellations
so made</p> <p>29. Apply to be registered in Commune <u>to</u> which it is desired to transfer, forwarding the Declaration of Cancellation above-mentioned</p> |
|---|--|

- 3 -

- | | |
|--|--|
| <p>2. Hold first meeting of Electoral Commission or Sub Commission</p> <p>1. Amend and approve the Electoral List--notify Commune of decisions in individual cases and return the List.</p> <p>2. Make necessary amendments to Deposited Electoral Lists--notify electors affected by decisions of Electoral Commission or Sub-Commission.</p> <p>3. Publish notice of deposit of Definitive Electoral Lists.</p> <p>4. Deposit Definitive Electoral Lists with Segretario Comunale for public inspection.</p> <p>5. May appeal to Court of Appeal and thence to Court of Cassation.
(N.B. --the time limits for appeals are not stated here, because pending appeals do NOT affect the Definitive Electoral Lists, until finally decided)</p> <p>- <u>Transfers of Registration</u></p> <p>6. May apply for cancellation of registration in Commune <u>from</u> which it is desired to transfer</p> <p>7. Cancel registration and send applicant a Declaration of Cancellation</p> <p>8. Send to Electoral Commission or Sub Commission a list of cancellations <u>to be made</u></p> <p>9. Apply to be registered in Commune <u>to</u> which it is desired to transfer, forwarding the Declaration of Cancellation above-mentioned</p> | <p>5 from
receipt of List, etc.</p> <p>15 from
receipt of List, etc.</p> <p>10 from
receipt of List from
Communes</p> <p>for 10 days</p> <p>Immediately on comple-
tion of amendments in
Deposited Lists.</p> <p>--</p> <p>15 from
publication of
Definitive List</p> <p>Immediately</p> <p>10 from
last day for appli-
cations for cancella-
tion</p> <p>15 from
last day for appli-
cations for cancella-
tion</p> |
|--|--|

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30. Sindaco & Segretario
Comunale

30. In the Comune ~~to~~ which it is desired to transfer: --
 (a) if the Electoral Lists have NOT yet been completed (see para. 14 above) register the elector in the ordinary way;
 (b) if the Electoral Lists HAVE been completed (see para 14 above) register the elector by publishing a Supplemental List.

E - Division of Comune into Polling-Districts ("Sezioni Elettorali")
 (N.B.-- This process is contemporaneous with Stage C, paras. 14-23 above)

31. Sindaco & Segretario
Comunale

31. Publish Decision as to division of Comune into polling-districts, boundaries of polling districts, and polling-places for each district--notify Prefect-- complete Electoral Lists for each District.

32. "

32. Decision of Sindaco to be deposited for public inspection.

33. Any citizen

33. May lodge objections to Sindaco's Decision at Town Hall, for transmission to Electoral Commission.

34. Sindaco & Segretario
Comunale

34. Forward Decision, Polling District Lists and objections to Electoral Commission

35. Electoral Commission

35. Decide objections and approve Polling-District Lists.

- 4 -

the Comune to which it is desired to transfer: --
 if the Electoral Lists have NOT yet been completed (see para. 14 above)
 register the elector in the ordinary way;
 if the Electoral Lists HAVE been completed (see para 14 above)
 register the elector by publishing a Supplemental List.

Supplemental Lists
 to be published
 at monthly intervals

Division of Comuni into Polling-Districts ("Sezioni Elettorali")
 B.-- This process is contemporaneous with Stage C, paras. 14-23
 above)

publish Decision as to division of Comuni into polling-districts, boundaries
 of polling districts, and polling-places for each district--notify
 elect-- complete Electoral Lists for each District.

15 from
 completion of Lists

75

for 10 days

85

Decision of Sindaco to be deposited for public inspection.

may lodge objections to Sindaco's Decision at Town Hall, for
 transmission to Electoral Commission.

10 from
 publication of decision

"

forward Decision, Polling District Lists and objections to Electoral
 Commission

5 from
 last day for lodging
 objections

90

decide objections and approve Polling-District Lists.

15 from
 receipt of Decision
 etc.

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APPENDIX BITALIAN AGENCIES INVOLVED IN PREPARATION OF ELECTORAL LISTSGenerally at all Stages

Sindaco
Segretario Comunale
Prefetto

Vice Prefect Inspector
Electoral Office

- to be organized in each Prefecture in charge
of a specially designated official.

Stage A - Ascertainment of Qualifications

Public Assistance Institutions (e.g. hospitals, workhouses, orphanages, etc.)
Ente Comunale D'Assistenza (E.C.A.)

Provincial Commissions appointed under D.L. 159 of Oct 8 - consisting of a
Magistrate and two persons qualified to be jurors at Courts of

Assise

Questore, and local branches of the structure.

Judicial Records Offices at Tribunali

The Central Judicial Records Office of the Ministry of Public and Justice

Stage C - Compilation and approval of lists

Deputazione Provinciale - to appoint 3 out of 4 members of Electoral Commissions
and Sub-Commissions

Presidents of Tribunali - to preside over Electoral Commissions and to appoint
chairmen of sub-commissions.

Pretori - to act instead of the President of the Tribunale where there is no
such Court in the "cantonato"

Magistrate, serving or retired - to preside over Electoral Sub-Commissions.

Appeals to the Courts

Court of Appeal
Court of Cassation
Procuratore del Reame of the Provincial Capital.

1694

HEADQUARTERS ALLIED COMMISSION
AFC 394
Office of the Executive Commissioner

Ref. 547/39/EC

7 March 1945

EXECUTIVE MEMORANDUM)

NUMBER

4)

ALLIED MILITARY RELATIONS WITH SAN MARINO

1. The Allied Commission's responsibility for maintaining liaison with the Republic of San Marino is vested in the Regional Commissioner, Emilia Region. Accordingly, the Region has assigned a Resident Political Liaison Officer at San Marino. This officer is the only accredited representative and agent of the Allied Commission with the Government of San Marino.
2. It is directed that all AC/AMC personnel having official business with the Republic of San Marino conduct such affairs through the Resident Political Liaison Officer.

For the Chief Commissioner.

1693

DISTRIBUTION:

"u" "u"

M. S. Dush
M.S. DUSH,
Brigadier,
Executive Commissioner.

RX-5

HEAD QUARTERS ALLIED COMMISSION
AEO 394

Ref. E3/13.03

26 February 1945

EXECUTIVE MEMORANDUM

NUMBER

2

HANDLING OF IMPORTED SUPPLIES BY ISTITUTO NAZIONALE
PER IL COMMERCIO ESTERO (ICE)

1. The Italian Government has announced its intention of appointing by decree (at present in process of issuance) the Istituto Nazionale per il Commercio Estero, known as ICE, to receive, handle and account for all imported supplies with the exception of foodstuffs, medical supplies, coal and fuel, and agricultural supplies normally warehoused and distributed by the Federazione dei Consorzi agrari or its agents.
2. The procedure for the handling of these imports (hereinafter called miscellaneous supplies) through ICE is set out in the attached appendix "A", but the general principles to be observed by all Sub-Commissions may be summarized as follows:
 3. Sub-Commissions should agree their distribution program with the relative Italian Ministries at the time the goods are requisitioned. When notification is received that the goods are expected, the Italian Ministry concerned and not the AG Sub-Commission or Regional Division should give the necessary disposal instructions to ICE.
 4. ICE will be responsible for checking the goods on the ship (except in ports where for military reasons they are excluded, in which cases they will have to take delivery from AG/AMC warehouses). ICE will deliver the goods according to the instructions to be given to them by the interested Italian Ministry, will fix the sale price (in conjunction with the Ministry) and will collect the sale proceeds from the customer. They will account to the Ministry of the Treasury for such proceeds and will submit to the Chief accountant AG such receiving reports and other accounts as may be required by him.
 5. Apart from future imports of miscellaneous supplies to be received by ICE direct from shipside there are already quantities of goods of the category covered by this Executive Memorandum in AG/AMC warehouses. These will be distributed by ICE in the same way as goods to be received by sea. The procedure (as set out in appendix "A") will of necessity differ slightly, but the main principles will remain the same and disposal instructions should be given to ICE by the interested Italian Ministry.
 6. In the early stages of ICE,

1892

...present in process of issuance) the Istituto Nazionale per il Commercio Estero, known as ICE, to receive, handle and account for all imported supplies with the exception of foodstuffs, medicinal supplies, coal and EOL, and agricultural supplies normally warehoused and distributed by the Federazione dei Consorzi agrari of its agents.

2. The procedure for the handling of these imports (hereinafter called miscellaneous supplies) through ICE is set out in the attached Appendix "A", but the general principles to be observed by all Sub-Commissions may be summarized as follows:

3. Sub-Commissions should agree their distribution program with the relative Italian Ministries at the time the goods are requisitioned. When notification is received that the goods are expected, the Italian Ministry concerned and not the AC Sub-Commission or Regional Division should give the necessary disposal instructions to ICE.

4. ICE will be responsible for checking the goods off the ship (except in ports where for military reasons they are excluded, in which cases they will have to take delivery from AC/AMG warehouses). ICE will deliver the goods according to the instructions to be given to them by the interested Italian Ministry, will fix the sale price (in conjunction with the Ministry) and will collect the sale proceeds from the customer. They will account to the Ministry of the Treasury for such proceeds and will submit to the Chief accountant AC such receiving reports and other accounts as may be required by him.

5. Apart from future imports of miscellaneous supplies to be received by ICE direct from shipside there are already quantities of goods of the category covered by this Executive Memorandum in AC/AMG warehouses. These will be distributed by ICE in the same way as goods to be received by sea. The procedure (as set out in Appendix "A") will of necessity differ slightly, but the main principles will remain the same and disposal instructions should be given to ICE by the interested Italian Ministry.

6. In the early stages of ICE's operations it is appreciated that emergencies may arise whereby delivery of imported supplies covered by this Executive Memorandum may sometimes require to be made by AC/AMG themselves either from shipside or warehouse instead of by ICE. In such cases ICE will be responsible for billing the customer and collecting the proceeds of sale, although delivery was made by AC/AMG. In order that ICE may be in a position to do this, the Sub-Commission making the delivery must notify them. The procedure for doing this is laid down in the attached Appendix "A".

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P.X.S.

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7. As explained in Appendix "A" notification to ICE and to Italian Ministries of expected arrival of supplies and authority to ICE to accept same from shipside or AC/ALG warehouse will always be given by the relative Section or Sub-Commission on the same standard form, specimen of which is attached as Appendix "B".

8. The procedure as set out in this Executive Memorandum and attached Appendices will come into force at once. Insofar as Appendix "A" mentions particular AC officers now serving in the South, it will have to be adapted when withdrawal from the South takes place. It is intended to print a supply of the form shown as Appendix "B"; until this is done, Sub-Commissions and other Divisions concerned should use typewritten forms drawn up to contain the same information.

M.S. LUSH,
Brigadier,
Executive Commissioner.

DISTRIBUTION

List "A" - Group 1 & 2.
A.F.M.C., G-5 Section (36 copies)
Chief accountant (20 extra copies)

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14. ICE will submit to the Supply and Resources Division a statement at the end of each month showing the quantities of each type of merchandise warehoused by them pending receipt of disposal instructions; the Supply and Resources Division will in turn notify the interested Sub-Commissions.

15. ICE may take delivery from AC/AGC warehouses (a) of goods which were already in the warehouses prior to their taking over the receipt and distribution of imports, (b) where for any reason ICE representatives are not allowed in the dock area to check the goods, as may be the case in certain ports in military areas, in such cases delivery must be taken by ICE ex AC/AGC warehouses, and (c) in any cases where for exceptional circumstances imports have been received by AC/AGC.

16. In the case of goods warehoused in the circumstances described in the preceding paragraph it will be necessary for AC/AGC to authorize the warehouse to release the goods to ICE. It will be the responsibility of the interested Sub-Commission or Regional Division to do this by means of the appropriate Notification Note as for imports, made out in sextuplicate (Form 5/F/60 Appendix "24"). The original copy will be given to ICE as authority to take delivery; the duplicate will be sent to the interested Italian Ministry for disposal instructions; the triplicate will be retained by the issuing Sub-Commission or Regional Division; the quadruplicate will be sent to the Transportation Sub-Commission (Port and Warehouse Division); the quintuplicate to the Chief Accountant; and the sextuplicate to the Supply and Resources Division who will see that the landed cost is communicated to ICE.

17. Upon presentation of the Notification Note, and on receipt of the goods, ICE will give a receiving report to the warehouse in the usual form as is provided for in the accounting instructions.

EMERGENCY DELIVERIES BY AC/AGC DIRECT TO CUSTOMERS FROM 1891 SHIP CASE

18. In early stages of the handling over to ICE and in emergency cases it may happen that goods are received from ship side by AC/AGC officers and dispatched direct to the customer by AC/AGC means instead of being handled by ICE. In such cases the responsibility for agreeing the price with, and collecting the lire proceeds of the sale from, the customer will remain with ICE although they have not actually made delivery themselves. In order that ICE may be in a position to do this they will require notification of the delivery and the

circumstances imports have been received by AC/AMC.

16. In the case of goods purchased in the circumstances described in the preceding paragraph it will be necessary for AC/AMC to authorize the warehouse to release the goods to ICE. It will be the responsibility of the interested Sub-Commission or Regional Division to do this by means of the same Notification Note as for imports, made out in sextuplicate (Form F/F/60 Appendix "A"). The original copy will be given to ICE as authority to take delivery; the duplicate will be sent to the interested Italian Ministry for special instructions; the triuplicate will be retained by the issuing Sub-Commission or Regional Division; the quadruplicate will be sent to the Transportation Sub-Commission (Port and Warehouse Division); the quintuplicate to the Chief Accountant and the sextuplicate to the Supply and Resources Division who will see that the landed cost is communicated to ICE.

17. Upon presentation of the Notification Note, and on receipt of the goods, ICE will give a receiving report to the warehouse in the usual form and as provided for in the accounting instructions.

EMERGENCY DELIVERIES BY AC/AMC DIRECT TO CUSTOMERS FROM 1691

CHIEF BILL

18. In early stages of the handling over to ICE and in emergency cases it may happen that goods are received from ship side by AC/AMC officers and dispatched direct to the customer by AC/AMC means instead of being handled by ICE. In such cases the responsibility for agreeing the price with, and collecting the hire proceeds of the bill from, the customer will remain with ICE although they have not actually made delivery themselves. In cases that ICE may be in a position to do this they will require notification of the delivery and the AC/AMC officer or Regional Division responsible therefor will:

(-) Make out the usual form of Notification Note as provided in par. 15 as though they were instructing ICE to make delivery from AC/AMC warehouse; they will, however, endorse the Notification Note with a statement that delivery has already been made to the consignee as stated thereon and that it is submitted for information only. Distribution of the Notification Note will be the same as in normal circumstances (see par. 15).

/4.

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(b) Obtain a receiving report from the consignee in duplicate to be distributed as provided in the accounting instructions. The receiving report must state clearly the name of the ship on which the goods arrived, the number of cases with the markings of each case and the nature of the goods.

(c) Obtain from the port Liaison Officer a copy of the ocean Manifest relating to the cargo and send this to the Chief accountant attached to the copy Notification Note and Receiving Report.

(d) Notify Supply and Resources Division of the delivery with a request that they notify ICM of the landed costs.

DELIVERIES BY AC/AMC DIRECT TO CUSTOMER FROM WAREHOUSE

Starting immediately, ICM will be responsible for collecting the proceeds of sales in respect of all deliveries to be made in future from AC/AMC warehouses direct to customers even though, as may occur in the early stages of the handover, delivery is made by AC/AMC and not by ICM. In these cases procedures will be the same as for similar direct deliveries from ship side as set out in the preceding paragraph, except that the receiving report will quote the warehouse from which delivery was made instead of the name of the ship, and no copy of the ocean manifest will be obtained.

CHAPULA OF COMMUNICATION

In case of necessity ICM will communicate direct with the Sub-Commission which has requisitioned the imported goods, as notified to them by Supply and Resources Division (see para 5), or, on matters of warehousing and transport, with Port and Warehouse Division of the Transportation Sub-Commission. On general matters they will communicate with Supply and Resources Division and on accounting matters with the Chief accountant's department.

APPENDIX "A"PROCEDURE FOR NOTIFICATION OF EXPECTED ARRIVAL BY SHIPS OF SUPPLIES TO BE DISBURSED BY ICE AND ALLIED I. INSTRUCTIONS.

1. Supply and Resources Division of Economic Section will, as at present, notify the requisitioning Sub-Commission that the requisition has been approved by ARH.

2. The requisitioning Sub-Commission will inform the Italian Ministry concerned that the requisition has been approved by ARH, giving details of the commodities ordered and will agree with the Ministry plans for the subsequent disposition and use of the requisitioned commodity.

3. Supply and Resources Division receive notification from Washington that the requisition has been accepted and a shipping number allotted. They will on receipt of this notification inform the Sub-Commission concerned who will in turn inform the interested Italian Ministry.

4. It is hoped that arrangements can be made with Washington and London to notify ARH when the requisitioned commodities are called forward for shipment. If this proves possible the Sub-Commissions and Ministries concerned will be duly notified. Until and unless such arrangements are made the next information as to the progress of the requisition will be when the list of scheduled arrivals for the next ten day maintenance period is received from ARH. On the basis of this document supply and Resources Division will notify the interested parties as set out below; in many cases however a copy of the ocean manifest is received by the Supply and Resources Division and in such cases the notification to the interested parties will be based on the manifest and will carry reference to the requisition numbers. Where no manifest is received it will not be possible to include reference to the requisition number in the notification to interested parties.

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5. All authorizations for release of miscellaneous supplies will be made by a "Notification Note" Form F/E/60 (Appendix "B"). On receipt of the scheduled arrivals or the ocean manifest, the Supply and Resources Division will prepare a Notification Note in sextuplicate. The original will be forwarded to ICE as notification to prepare for reception of the goods (see para 7); the duplicate and triplicate will be forwarded to the interested Sub-Commission; the quadruplicate will be sent direct to the Transportation Sub-Commission (Port and Warehouse Division); the quintuplicate will be sent to the Chief Accountant; and the sextuplicate will be retained by the Supply and Resources Division. Supply and Resources Division will be responsible for the payment of the shipping and handling cost.

will agree with the Ministry plans for the subsequent disposition and use of the requisitioned commodity.

3. Supply and Resources Division receive notification from Washington that the requisition has been accepted and a shipping number allotted. They will on receipt of this notification inform the Sub-Commission concerned who will in turn inform the interested Italian Ministry.
4. It is hoped that arrangements can be made with Washington and London to notify AO when the requisitioned commodities are called forward for shipment. If this proves possible, the Sub-Commissions and Ministries concerned will be duly notified. Until and unless such arrangements are made the next information as to the progress of the requisition will be when the list of scheduled arrivals for the next ten day maintenance period is received from AHC. On the basis of this document supply and Resources Division will notify the interested parties as set out below; in many cases however a copy of the ocean manifest is received by the Supply and Resources Division and in such cases the notification to the interested parties will be based on the manifest and will carry reference to the requisition numbers. Where no manifest is received it will not be possible to include reference to the requisition number in the notification to interested parties.
5. All authorizations for release of miscellaneous supplies will be made by a "Notification Note" Form F/F/60 (Appendix "B"). On receipt of the scheduled arrivals or the ocean manifest, the Supply and Resources Division will prepare a Notification Note in sextuplicate. The original will be forwarded to ICE as notification to prepare for reception of the goods (see para 7); the duplicate and triplicate will be forwarded to the interested Sub-Commission; the quadruplicate will be sent direct to the Transportation Sub-Commission (Port and Warehouse Division); the quintuplicate will be sent to the Chief Accountant; and the sextuplicate will be retained by the Supply and Resources Division. Supply and Resources Division will be responsible for notifying ICE of the approximate landed cost either on the Notification Note or later.
6. The Sub-Commission handling such supplies will transmit the duplicate copy to the Italian Ministry requesting them to give the necessary final disposal instructions to ICE. In early stages of the hand over to ICE and in emergency cases where the time element makes the above procedure impracticable it may be necessary for AO and not Italian Government to give the disposal instructions to ICE, this is dealt with in paras 13 & 19 below.

/s/

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7. For security reasons only very limited information is to be expected available and is given to ICE. In order that the ICE agency or port representatives may be in a position to arrange for the receipt of the goods without receiving such detailed information as may constitute a breach of security, ICE should appoint a liaison officer to work continually with the port liaison officer. The port liaison officer will be responsible for obtaining all necessary information before the arrival of the ship, as at present, and will bring the ICE liaison officer into the picture as early as security permits.
8. Immediately on receipt of notification from the Supply and Resources Division of the expected arrival, ICE will notify their liaison officer in the expected port of arrival. This officer will keep in close contact with the port liaison officer of the Transportation Sub-Commission and should make the necessary arrangements for warehousing should this be necessary.
9. Shipping Branch of Movements Division, Transportation Sub-Commission will inform ICE of arrivals and diversions of all vessels carrying civilian supplies. ICE will pass this information to the Ministries and Sub-Commissions interested and will set in final disposal instructions in the light of this information.
10. Regional and provincial officers will give every assistance to the ICE agencies including planning at their disposal facilities for letter and teletype and communication laterally and with ICE Head Office in Rome through HQ HQ.
- RECEIPT AND ACKNOWLEDGEMENT OF IMPORTED GOODS
- - - - -
11. Under authority from HQ ICE representatives have the necessary authority to enter port offices and to obtain the information as to off-loading programs necessary to them. ICE will on receipt of this information arrange for their representatives to check the cargo off the ship and disposal of same in conformity with the instructions issued by the interested Italian Ministry. Should such instructions not have been received, ICE will arrange for warehousing through the local port and Warehousing Division or such Italian agency as may be operating the warehouse at the port.
12. ICE will submit to the Port Liaison Officer or Zone Supply Officer a Receiving Report in a specified form. The Port Liaison Officer or Zone Supply Officer will be responsible for forwarding this Receiving Report to the Regional Supply Accountant. This Receiving Report and the whole accounting procedure is dealt

their Liaison Officer in the expected port of arrival. The Liaison Officer will keep in close contact with the port Liaison Officer of the Transportation Sub-Commission and should make the necessary arrangements for warehousing should this be necessary.

9. Shipping branch of Movements Division, Transportation Sub-Commission will Liaison with the port Liaison Officer of all vessels carrying civilian supplies. ICL will pass this information to the Liaison Officer and Sub-Commissions interested and will obtain and disseminate instructions in the light of this information.

10. Regional and provincial officers will give every assistance to the ICL Liaison Officer including passing on their direct facilities for Liaison and telegraphic communication internally and with ICL Head Office in Rome through G. S. 40.

PERMIT AND ASSIGNMENT OF IMPORTED GOODS

11. Under authority from the ICL representatives have the necessary authority to enter port offices and to obtain the information as to off-loading programme necessary to them. ICL will on receipt of this information arrange for their representatives to check the cargo off the ship and digest of same in conformity with the instructions issued by the interested Italian Ministry. Should such instructions not have been received, ICL will arrange for warehousing through the local Port and Warehousing Division or such Italian agency as may be operating the warehouse at the port.

12. ICL will submit to the Port Liaison Officer or Zone Supply Officer a Receiving Report in a specified form. The Port Liaison Officer or Zone Supply Officer will be responsible for forwarding this Receiving Report to the Regional Supply Accountant. This Receiving Report and the whole accounting procedure is dealt with in separate instructions.

13. The Chief Accountant will transmit to Supply and Resources Division a monthly schedule of Receiving Reports received from ICL.

/3.

APPENDIX B

09/E/F
UCHF

APPLIED COMMISSION
NOTIFICATION NOTE

Ref.....

FROM.....
(Name of AC/AWG issuing note)

No.....

Date.....

TO: Istituto Nazionale per il Commercio Estero
Ministry of.....
Sub-Commission.....
Transportation Sub-Commission.....
Chief Accountant, AC
Other (Specify).....

1. This note constitutes the authority for Istituto Nazionale per il Commercio Estero (INCE) to take delivery of undermentioned goods which
- (a) are expected to arrive at the port of..... during the period..... to.....; or
- (b) are available in the warehouse situated at.....

(NOTE: Strike out whatever not applicable)

2. Delivery will be made against receiving report to be handed by ICE to Port Liaison Officer or Zone Supply Officer in the case of (a), and to the warehouse in the case of (b).

Requisition Number	Commodity	Trade Unit (Specify)	Approx. Number of Cases, Boxes, etc. in lot	Weight Markings	Identifica- tion
					1689

3. The above goods were requisitioned by.....
4. For the purpose of fixing the sale price the approximate landed cost per unit is quoted above. If the cost is unknown at the time of completing this document the word "later" will be inserted in the appropriate column.

2. Delivery will be made against receiving report to be handed by ICE to Fort Li-lison Officer or Light Supply Officer in the case of (a), and to the warehouse in the case of (b).

1699

..... (Name and rank of Issuing Officer.)

Special instructions for disposition of supplies:

..... (Name and title)

HEADQUARTERS ALLIED COMMISSION
APO 394

12 February 1945

EXECUTIVE MEMORANDUM }

NUMBER

1)

PAYMENT FOR AIR TRAVEL WITH MATS AND ATC OF NATIONALS
OF COUNTRIES NOT RECEIVING LEND-LEASE FACILITIES

1. Instructions have been received that in future (a) the transport by MATS or ATC of nationals of countries receiving lend-lease facilities will be charged against lend-lease account, and (b) the transport of nationals/countries not receiving lend-lease will be paid for in cash.
2. AC is not concerned with the accounting for the transport referred to in 1 (a) above, which will be handled by the U.S. transport agencies concerned.
3. With regard to 1 (b), the individuals to be transported fall under two categories, (a) individuals whose travel orders are not obtained by AC, and (b) individuals whose travel is sponsored and travel orders issued by AC, (e. g. Italians travelling on AC business, or nationals of countries not receiving lend-lease transported by Displaced Persons and Repatriation Sub-Commission).
4. AC is not concerned with the procedure for the transport referred to in 3 (a), as payment of the transport charges will be made by the agency sponsoring the travel. 168
5. With regard to 3 (b), namely nationals of countries not receiving lend-lease whose travel is sponsored and whose travel orders are made out by AC, the payment of the transport charges will be made by AC. The procedure will be as follows:-
 - (a) Establishment Section, Regional Executive Officer or other Office or Officer responsible for issuing the travel order will give the individual for whom the ticket is required an extra copy of the orders. The Establishments Section, Regional Executive Officer etc. will ascertain the price of the ticket and indorse it on the extra copy of the travel orders.
 - (b) The traveller will present this extra copy of the travel orders to the Headquarters Commandant or Regional Headquarters Sub-Accountant. The latter will pay over the price of the ticket as shown on the copy of the travel orders, which he will retain as a supporting document.

by IMTS or AIC of nationals of countries receiving land-lease facilities will be charged against land-lease account, and (b) the transport of nationals/countries not receiving land-lease will be paid for in cash.

2. AC is not concerned with the accounting for the transport referred to in 1 (a) above, which will be handled by the U.S. transport agencies concerned.

3. With regard to 1 (b), the individuals to be transported fall under two categories, (a) individuals whose travel orders are not obtained by AC, and (b) individuals whose travel is sponsored and travel orders issued by AC, (e.g. 5. Italians travelling on AC business, or nationals of countries not receiving land-lease transported by Displaced Persons and Repatriation Sub-Commission).

4. AC is not concerned with the procedure for the transport referred to in 3 (a), as payment of the transport charges will be made by the agency sponsoring the travel.

5. With regard to 3 (b), namely nationals of countries not receiving land-lease whose travel is sponsored and whose travel orders are made out by AC, the payment of the transport charges will be made by AC. The procedure will be as follows:-

(a) Establishment Section, Regional Executive Officer or other Office or Officer responsible for issuing the travel order will give the individual for whom the ticket is required an extra copy of the orders. The Establishment Section, Regional Executive Officer etc. will ascertain the price of the ticket and indorse it on the extra copy of the travel orders.

(b) The traveller will present this extra copy of the travel orders to the Headquarters Commandant or Regional Headquarters Sub-Accountant. The latter will pay over the price of the ticket as shown on the copy of the travel orders, which he will retain as a supporting document to his cash book.

(c) The Sub-Accountant issuing the funds will charge the payment to "Air transport paid for nationals of countries not receiving land-lease".

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P.X.S.

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6. For purposes of reference the countries receiving lend-lease are:

Argentina	Australia
Belgium	Bolivia
Brazil	Canada
Chile	China
Colombia	Costa Rica
Cuba	Czechoslovakia
Dominican Republic	Ecuador
Egypt	El Salvador
Ethiopia	France
Greece	Guatemala
Haiti	Honduras
Iceland	India
Iran	Iraq
Liberia	Mexico
Netherlands	New Zealand
Nicaragua	Norway
Panama	Paraguay
Peru	Poland
Saudi Arabia	South Africa
Turkey	United Kingdom
U.S.S.R.	Uruguay
Venezuela	Yugoslavia

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Brigadier,
Chief of Staff.

Distribution "A"

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