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AFHQ, ADMINISTRATIVE MEMORANDA
JAN. - DEC. 1945

ALLIED FORCES HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM

December 1945

NUMBER

ALLIED FORCES LOCAL RESOURCES (ITALIAN) BOARD..... I
LOCAL RESOURCES IN ITALY, MAINLAND AND ISLAND..... II
ALLIED FORCES LABOR AND WAGES COMMITTEE..... III
ELECTRIC POWER IV
ALLIED FORCES LOCAL RESOURCES SECTION..... V

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ALLIED FORCE HEADQUARTERS
APO 512

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ADMINISTRATIVE MEMORANDUM)

NUMBER

53)

22 December 1945

DISSOLUTION OF MEDITERRANEAN SHIPPING BOARD

1. Administrative Memorandum Number 91, this headquarters, 1943, is rescinded.
2. The Mediterranean Shipping Board (MEDBO) was dissolved effective 1 December 1945 and its functions have reverted to its appropriate constituent authorities.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

Edmund R. Shugart
EDMUND R. SHUGART
Colonel, AGD
Adjutant General

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ALLIED FORCE HEADQUARTERS
APO 512DEC 19 1945
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ADMINISTRATIVE MEMORANDUM)

NUMBER

52)

17 December 1945

ALLIED FORCE LABOR AND WAGES COMMITTEE

1. In order to carry out the continuing functions of the former Labor and Wages Control Committee of AFHQ Board relative to the coordination and control of the level of rates of pay and conditions of employment of Italian civilians employed by the Allied Forces, there is hereby established the ALLIED FORCE LABOR AND WAGES COMMITTEE.

2. a. This committee, initially, shall be composed of labor representatives of the following commands:

Flag Officer Italy & Liaison, RN	Hq, MTOUSA
US Naval Forces NW African Waters	Hq, PBS
Air HQ, RAF, Italy	Hq, PBS (Southern District)
GHQ CMF	Hq, ALCON
Military Railways, Italy	Hq, XIII Corps
Hq, Naples Air Force General Depot	Hq, 2 District
Hq, Rome Area Allied Command	Hq, 3 District

b. A command which is about to be dissolved or which has ceased to employ Italian civilians will automatically cease to be a member of the Committee. Any command, which employs local civilians and which initially was not a member of the committee may be entitled to membership therein by vote of the committee.

3. The Chairman of the Committee will be designated by AFHQ. There will be a joint Anglo-American Secretariat. One U.S. Officer will be provided by the Civilian Personnel Division, PBS and one British Officer will be provided by the Labour Directorate, GHQ CMF.

3398 4. The committee will meet as and when considered necessary by the Chairman in consultation with the Secretariat. The location of meeting will be fixed by the Secretariat.

5. The committee shall be empowered:

a. To review rates of compensation and all other conditions of employment for Italian civilian employees of the Allied Forces in Italy.

b. To recommend any regulations considered necessary to control such compensation and other conditions of employment.

c. To exercise the powers vested in AFHQ by AFHQ Administrative Memorandum Number 25, 1945; and to approve or disapprove the actions of Local Sub-Committees established in accordance with that memorandum.

- 1 -

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AFHQ Administrative Memorandum Number 52 (cont'd).

6. The Secretariat will submit the Committee minutes and any other business for final action through G-4 MTOUSA and Q(Maint) GHQ CMF to the Chief Administrative Officer who will be responsible for the necessary Allied and/or Italian coordination.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:


EDMUND R. SHUGART
Colonel, AGD
Adjutant General

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ALLIED FORCE HEADQUARTERS
APC 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

51)

12 December 1945

CHRISTMAS BONUS (1945) FOR ITALIAN CIVILIANS EMPLOYED BY THE
ALLIED FORCES IN ITALY, SICILY AND SARDINIA

1. General - Following the established policy of keeping conditions of employment and wage scales for Allied Force employees in step with those prevailing in Italian Industry, a Christmas Bonus will be paid Italian Civilian employees of the Allied Forces for Christmas 1945.

2. Entitlement and Rate - Italian civilian employees in the employ of the Allied Forces on 20 December 1945 are entitled to receive a Christmas Bonus.

The amount of the bonus for each employee will be two days' current basic pay and cost of living bonuses for each completed month of continuous service during the year of 1945 with the present employing unit or the predecessors thereof.

For the purpose of this computation all Italian Civilian employees in employ as of 20 December 1945 will be deemed to be continuing in employment for the balance of the month of December.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

C. W. Christensen
C. W. CHRISTENSEN
Colonel, AGD
Adjutant General

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ALLIED FORCE HEADQUARTERS
APO 512

20 NOV 1945

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ADMINISTRATIVE MEMORANDUM)

NUMBER

49)

17 November 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES
FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY & SARDINIA

Paragraph 46(1), AFHQ Administrative Memorandum Number 34, 1945, is rescinded and the following substituted therefor:

"(1) All labor will be paid at or below the minimum rate of pay laid down in Appendices "A", "E", "C", "D", "F", and "G" until trade-tested. Such trade-testing may be effected on engagement. After being trade-tested employees may receive a rate of pay commensurate with their skill and ability below or within the limits set out in Appendices "A", "E", "C", "D", "F", and "G", due regard being given to the local prevailing rate for similar work in industry.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

C. W. Christensen
C. W. CHRISTENSEN
Colonel, AGD
Adjutant General

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ALLIED FORCE HEADQUARTERS

AFHQ 512

ADMINISTRATIVE MEMORANDUM

2 November 1945

NUMBER 48

EXHIBIT

II - CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

1. Paragraph 5c, AFHQ Administrative Memorandum Number 34, 1945, is rescinded and the following substituted therefor with effect from 15 October 1945:

"5. c. Overtime - Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week for all completed hours in excess of eight (8) per day where a normal pay week cannot be established. A normal pay week is a pay week during which hours amounting to forty-eight (48) in total, are scheduled over a fixed number of days. The computation of overtime in weeks other than normal shall be done on a daily basis of eight (8) hours per day. Excluded from these conditions are those employees specifically designated in the Appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor."

2. Paragraph 2, AFHQ Administrative Memorandum Number 37, 1945, is amended by the deletion of paragraphs 6b (2) and 6b (3) and substituting the following therefor, with effect from 15 October 1945:

"5. b. (2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due

47/cc

"5. c. Overtime - hours worked over forty-eight time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week for all completed hours in excess of eight (8) per day where a normal pay week cannot be established. A normal pay week is a pay week during which hours amounting to forty-eight (48) in total are scheduled over a fixed number of days. The computation of overtime in weeks other than normal shall be done on a daily basis of eight (8) hours per day. Excepted from these conditions are those employees specifically designated in the appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor."

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233. Paragraph 2, AFHQ Administrative Memorandum Number 37, 1945, is amended by the deletion of paragraphs 6b (2) and 6b (3) and substituting the following therefor, with effect from 15 October 1945:

"6. b. (2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of:

For Monthly Wage Group

30 days work for hotel, mess and club employees.
26 days for other than hotel, mess and club employees.

For Daily Wage Group

either 48 hours within any normal work week
or 8 hours on any one day.

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AFHQ Administrative Memorandum Number 45 (cont'd)

(3) The proportion of bonus payable varies directly with the proportion of basic wage due (as defined in (2) above), subject to the proviso that Cost-of-Living Bonus will not be paid in respect of any day on which no work is performed.

(4) The Cost-of-Living Bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and family differential.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

/s/ C.W. Christenberry
/t/ C.W. CHRISTENBERRY
Colonel, AGD
Adjutant General

Ex'tected by Headquarters
Allied Commission, G-1 Sect.

Civ. Pers., APO 394, 21 Apr. 45

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/S/ C.W. Christenberry
/T/ C.W. CHRISTENBERRY
Colonel, AGD
Adjutant General

Extracted by Headquarters
Allied Commission, G-1 Sect.,
Civ. Pers., APO 394, 21 Apr. 45

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ALLIED FORCE HEADQUARTERS
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3.0 to Chief Commissioner
ALCOM NOV 8 RECADMINISTRATIVE MEMORANDUM)
NUMBER 46) (CORRECTED COPY)
(DESTROY ALL OTHERS)

2 November 1945

Accommodation for Italian Armed Forces I
 Conditions of Employment, Wage Scales, Bonuses and Allowances, for civilians
 employed by the Allied Forces in Italy, Sicily and Sardinia II

I -- ACCOMMODATION FOR ITALIAN ARMED FORCES

1. The bulk of the Italian Army is shortly to be returned to the control of the Italian Government, when it will become responsible for the preservation of law and order over the mainland of ITALY (with certain exceptions) and the islands of SICILY and SARDINIA. In these circumstances it is logical that the Italian War Ministry should be able to locate Italian units from an operational point of view.

2. a. Formation, District, and US major commands will therefore insure that Italian Commanders are given assistance in finding suitable accommodation in the areas required for their troops.

b. Urgent consideration will also be given to releasing to the Italian authorities barracks and other Italian military accommodation which may be in Allied occupation.

c. Any cases where release of accommodation to the Italian Army would be detrimental to the living conditions, morale, or administration of the Allied forces, will be referred for the personal decision of the Commanders of XIII Corps, 2 District, 3 District, RAAC, or US major command, as applicable, for a decision.

2513 6. In all other cases barracks or Italian military accommodation required by the Italian Armed Forces will be returned to the Italian authorities as rapidly as possible.

II - CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

1. Paragraph 5c, AFHQ Administrative Memorandum Number 34, 1945, is rescinded and the following substituted therefor with effect from 15 October 1945

"5. c. Overtime - Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week or for all completed hours in excess of eight (8) per day where a normal pay week cannot be established. A normal pay week is a pay week during which hours amounting to forty-eight (48) in total are scheduled over a fixed number of days. The computation of overtime in weeks other than normal shall be done on a daily basis of

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RESTRICTED

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AFHQ Administrative Memorandum Number 43 (cont'd).

eight (8) hours per day. Excepted from these conditions are those employees specifically designated in the Appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor."

2. Paragraph 2, AFHQ Administrative Memorandum Number 37, 1945, is amended by the deletion of paragraphs 6b(2) and 6b(3) and substituting the following therefor, with effect from 15 October 1945:

"6. b. (2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of:

For Monthly Wage Group

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For Daily Wage Group

either 48 hours within any normal work week
or 8 hours on any one day.

(3) The proportion of bonus payable varies directly with the proportion of basic wage due (as defined in (2) above), subject to the proviso that Cost-of-Living Bonus will not be paid in respect of any day on which no work is performed.

(4) The Cost-of-Living Bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential."

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 47)

25 October 1945

NOTICE OF TERMINATION OF EMPLOYMENT TO
CIVILIAN EMPLOYEES

1. As military requirements diminish, it becomes necessary to reduce the number of Italian civilian employees in Allied establishments. To make these reductions in force as orderly as possible, the employing services will give adequate notice of discharge whenever possible. It is suggested that manual workers be given a minimum of one weeks' notice, and that office workers be notified two weeks in advance of dismissal.

2. In no circumstances, however, will employees be paid in lieu of notice.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

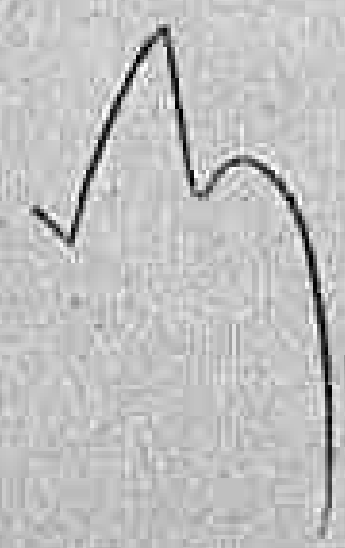
/S/ C.W. Christenberry
/C/ C.W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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Reproduced by Headquarters
Allied Commission, G-1 Sect.
Civ. Pers., APO 394, 10 Nov. 1945

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Chief of Command

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APO 512

ADMINISTRATIVE MEMORANDUM)

25 October 1945

NUMBER 47)

NOTICE OF TERMINATION OF EMPLOYMENT TO
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2. In no circumstances, however, will employees be paid in lieu of notice.

BY COMMAND OF LIEUTENANT GENERAL MORGAN:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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Chief Comr.

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ALLIED FORCE HEADQUARTERS
APO 512ADMINISTRATIVE MEMORANDUM)
NUMBER 40)

20 October 1945

SUPPLY OF FOOD TO ITALIAN CIVILIANS FROM CIVILIAN STOCKS
(MIDSHIFT MEAL & OFFICE WORKERS' MEAL)

AFHQ Administrative Memorandum Number 43, 1945, is amended as follows:

1. The fourth sentence of paragraph 10a is amended to read:

"In such cases S&T AFHQ, or Quartermaster Peninsular Base Section will present to HQ ALCON a consolidated monthly total of the amount issued at the scales authorized in paragraph 5 above and Allied Commission will arrange replacement whether the issue was in Italian Government or AG/AFG territory."

2. The second sentence of paragraph 10b is amended to read:

"S&T AFHQ and Quartermaster Peninsular Base Section, as the case may be, will demand allocation of these items, as applicable, in the normal manner from local resources."

BY COMMAND OF THE ACTING SUPREME ALLIED COMMANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

45)

14 October 1945

TRANSFER OF WAR CORRESPONDENTS TO CIVILIAN STATUS

1. Effective 1 November 1945, the following procedures will be followed with respect to accredited political and war correspondents in CMF exclusive of AUSTRIA.

2. Status - War Correspondents will revert to civilian status and, with the accredited political correspondents, will be sponsored by, and affiliated to, the Press attaches of their respective embassies or diplomatic missions as foreign correspondents.

3. Cessation of military responsibilities - The military will no longer be responsible for providing facilities to correspondents. However, facilities may be made available to correspondents at the discretion of the Military Commander in situations indicated in subparagraphs a to c below:

a. Where officials of national embassies or diplomatic missions can show an emergency need for facilities for correspondents and make written request therefor, the military may provide such facilities if available on a repayment basis under the same arrangements as for US/UK civilian commercial representatives.

b. Correspondents will normally use civil signals communications channels but where this is impracticable the military may provide such facilities free as may be required from time to time. In view, however, of the inevitable curtailment of signal facilities in the theater, such requests must be kept to an absolute minimum.

c. The US Army may furnish billeting, messing, transportation and post exchange privileges to US correspondents during such periods only as they are engaged in specific news coverage of US Army activities.

4. WD Vehicles

a. WD vehicles held on charge by British war correspondents will be returned to Ordnance Returned Vehicle Parks unless correspondents wish to retain any presently held by them in which case application should be made through Public Relations Office to GHQ, CMF for permission to acquire them on repayment terms.

b. US Army vehicles loaned to US correspondents will be withdrawn by Ordnance or by the agency loaning the vehicle in question.

5. Officers Shop - British Officers Shop facilities will not be available to war correspondents after 31 October 1945. Ration cards now held may be used until expiration date but renewals will not be issued.

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R E S T R I C T E D

AFHQ Administrative Memo # 45 (cont'd)

6. Clearances - No authority shall be required except a passport and an Italian visa for foreign correspondents desiring to enter ITALY.

7. Foreign correspondents desiring to visit Allied military areas will obtain clearance through their national embassies or diplomatic missions from PRO, GHQ CMF or PRO, MTOUSA whichever is appropriate.

8. Clearance for foreign correspondents to visit other countries shall be obtained through their national embassies or diplomatic missions.

9. Rescission - AFHQ letter, file AG 000.74/127 GDS-O, dated 2 August 1945, subject: "Facilities for War Correspondents in Italy Accredited to AFHQ" is rescinded.

BY COMMAND OF THE ACTING SUPREME ALLIED COMMANDER:

C. F. Christensen
C. F. CHRISTENSEN
Colonel, AGD
Adjutant General

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ALLIED FORCE HEADQUARTERS
APO 512

*Chief
Comm*

ADMINISTRATIVE MEMORANDUM) CORRECTED COPY

NUMBER 44) DESTROY ALL OTHERS 7 October 1945

Military Railway Service, Italy I
Petroleum Accounting II
Conditions Under Which Italians Will Be Exempted from the Military Service . . III

I---MILITARY RAILWAY SERVICE, ITALY

Paragraph 2, AFHQ Administrative Memorandum Number 42, 1945, is amended as follows:

"2. The Deputy Director, Military Railway Service, Italy is Colonel EVERARD F. BARNES, 0277000, TC, US Army."

II---PETROLEUM ACCOUNTING

Section I, AFHQ Administrative Memorandum Number 28, 1945, is rescinded effective from 30 September 1945.

III---CONDITIONS UNDER WHICH ITALIANS WILL BE EXEMPTED FROM THE MILITARY SERVICE

AFHQ Administrative Memorandum Number 10, 1945, is amended as follows:

1. So much of paragraph 2a as reads: "Men falling within the following categories will be listed on separate forms:

- Category I - Skilled labor employed in Military installations.
- Category II - All other labor."

is rescinded.

2. Paragraph 2b is rescinded.

2378 3. The first sentence of paragraph 2a is amended by the addition of the "and forwarded to the appropriate exempting authority."

4. Paragraph 3a(4) is rescinded and the following substituted therefor:

"(4) Commanders of British Districts, Area or Sub Area Commanders and United States Base Sections or Depots."

BY COMMAND OF THE ACTING SUPREME ALLIED COMMANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

[Signature]

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ADMINISTRATIVE MEMORANDUM)

NUMBER 43)

2 October 1945

SUPPLY OF FOOD TO ITALIAN CIVILIANS FROM CIVILIAN STOCKS
(MIDSHIFT MEAL & OFFICE WORKERS' MEAL)

AFHQ Administrative Memorandum Number 30, 1945, is rescinded and the following substituted therefor, effective as of 1 October 1945.

1. Scope - This memorandum supersedes all former directives on the subject with the exception of MFOUSA Circular Number 57, 1945.

2. Applicability - The provisions contained herein are generally applicable throughout ITALY, SICILY and SARDINIA.

3. Authority - Authority is granted to provide food, as set forth herein, during each working period of eight (8) hours or more for Italian civilians, who are:

- a. Workers other than office workers.
- b. Office workers.

for the Allied Forces. This authority is applicable to civilians employed directly by the Allied Army, Navy or Air Forces, by contractors on their behalf, or to employees of industry operating for the Allied Forces.

4. Responsibility - Where the employee works directly for the Allied Forces, the Army, District, Base Section and Area, or equivalent commanders, will be responsible:

- a. For providing the facilities necessary to prepare and serve meals.
- b. For ensuring that Allied military personnel are not used for this purpose except in a minimum supervisory capacity where other arrangements are not possible.

2.54 Ration Scales - a. Workers other than office workers - Below are the details of the Midshift Meal for workers other than office workers:

	ozs	or	gms
Midshift Meal (to be served on the job)			
Bread (this may be served in whole or in part as bread, pasta and/or flour)	11		317 (equals 264 gms flour)
Dehydrated Soup	1		30
Fresh Vegetables	6		170
Salt	0.2		5.7

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R E S T R I C T E D

AFHQ Administrative Memorandum Number 43 (cont'd).

b. Office Workers - Where considered desirable there may be served on the job a daily issue of a standard meal for office workers, consisting of:

Bread	50 gms (equals 42 gms of flour)
(This may be served in whole or in part as Bread, pasta and/or flour)	
Dried Vegetables	20 gms
Soup	20 gms
Salt	5 gms
Olive Oil (when available)	5 gms

6. Allowances for other than Office Workers - The following personnel will be entitled to food as detailed in paragraph 5 a above:

a. Workers, other than office workers, employed 100% by the Allied Forces either:

- (1) Directly
- (2) By contractors and/or industries who in turn are employed by the Allied Forces.
- (3) Railway Workers other than those employed in offices.

b. Labor employed, other than as stated in paragraph 6 a above is not entitled to any additional food.

c. Office workers are not entitled to the Midshift Meal.

7. Allowances for Office Workers a. The personnel qualifying for the standard meal for office workers, detailed in paragraph 5 b above are office workers employed by the Allied Forces either:

- (1) Directly
- (2) By contractors or industries who in turn are employed 100% by the Allied Forces.

b. All cases of workers claiming entitlement under paragraph a (2) above will be referred to HQ ALCOM Food Sub-Commission for a decision as to eligibility.

8. Issues to Contractors - Issues of food to civilians employed by contractors and industry working for the Allied Forces will be strictly controlled by the employing Service in order to insure that:

- a. Only bona-fide employees are fed.
- b. Food is furnished and distributed on the proper scale.
- c. Food leakages do not occur.

9. Deductions - The Service responsible for placing the contract or arranging for the use of the industry will insure that:

RESTRICTED

PHQ Administrative Memorandum Number 43 (cont'd).

a. Contractors and firms working for the Allied Forces deduct from the wages of their employees the amounts prescribed in paragraph 11 hereof.

b. A deduction is made on invoices rendered equivalent to the deduction from employees wages in respect of food.

10. Provision of Supplies - Responsibility for the provision of supplies is placed as follows:

a. Flour, Dehydrated Soup and Dried Vegetables - The Italian Government is responsible for the provision of flour, dehydrated soup and dried vegetables in territory under its control. In AC/AMG territory this responsibility rests with the Allied Commission. When these items are not immediately available from Italian Government or Allied Commission sources, for their respective territories, they may be supplied from military stocks. In such cases S & T AFHQ, or Quartermaster, MTOUSA will present to HQ AFHQ a consolidated monthly total of the amount issued at the scales authorized in paragraph 5 above and Allied Commission will arrange replacement whether the issue was in Italian Government or AC/AMG territory.

b. Items other than flour, dried vegetables and soup (i.e. Fresh vegetables, yeast, salt, etc) will be supplied from military stocks. ST AFHQ and Quartermaster MTOUSA, as the case may be, will demand allocation of these items, as applicable, in the normal manner from local resources.

c. The baking of bread, the manufacturing of pasta and the providing of these items to employing units is a service responsibility.

11. Payment a. Midshift Meal (Workers other than Office Workers)

- (1) There will be deducted from the daily wages an amount equivalent to the cost of the food furnished as items of the midshift meal.

This amount will be as follows:

11 ozs of Bread (or equivalent combination of bread, pasta and/or flour)	5 lire
6 ozs of fresh vegetables	3 lire
1 oz Dehydrated Soup	1 lire
0.2 ozs Salt	No charge

- (2) The whole or any part of the Midshift Meal may be issued at the discretion of the Commanders mentioned in paragraph 4. In all such cases the cost of the components so issued will be as prescribed in sub-paragraph a (1) above.

- (3) Every effort must be made to make the full scale ration available where local conditions make it desirable.

b. Standard Meal (Office Workers) - This meal will be furnished at a cost of 5 lire per head per issue, which cost shall be deducted from the employees' wages.

R E S T R I C T E D

AFHQ Administrative Memorandum Number 43 (cont'd).

12. Entitlement to Additional Civilian Rations a. Heavy workers will be entitled under civilian economy effective 1 October 1945 to a civilian supplementary ration card authorizing them to purchase the following:

100 gms Bread
20 gms Minestra daily.

or in the case of Miners & Forestry Workers:

400 gms Bread
20 gms Minestra daily.

b. Heavy workers of the Allied Forces are entitled to similar supplementary rations in addition to the midshift meal authorized under paragraph 6 above.

c. To enable employees of the Allied Forces to obtain civilian supplementary ration cards, employing units will issue 'Certificate of Employment' as per Appendices "A" and "B" to all entitled workers on each pay day.

d. All contractors will be responsible for arranging with the local Italian authorities for the issue of civilian supplementary ration cards to their employees in accordance with the instructions issued by the Italian Ministry of Food.

BY COMMAND OF THE ACTING SUPREME ALLIED COMMANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGF
Adjutant General

2 Inclosures:
APPENDIX "A"
APPENDIX "B"

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Appendix "A" to AFHQ Administrative Memo # 43

.....
(UNIT)

AL SINDACO DEL COMUNE
Ufficio Razionamento.

Data.....

Heavy workers supplementary rations
Lavoratore pesante Razioni Suppletoria.

Il presente documento certifica
che il sottoscritto ha lavorato
per le Forze Armate Alleate in
qualita' di Lavoratore pesante
durante il periodo che va dal..
.....al.....ed ha diritto di
ricevere le razioni supplementari
secondo le disposizioni emanate dal
Ministero dell'Alimentazione.

This document certifies that the
undersigned has been employed by
the Allied Forces as a heavy worker
during the period from.....
to..... and is entitled to
receive a supplementary ration card
in accordance with the instructions
laid down by the Ministry of Food.

Firma del Lavoratore.

TIMERO (UNIT)

M. Carta d'Identita.

2545

Appendix "B" to AFHQ Administrative Memo #43

.....
(UNIT)

AL SINDACO DEL COMUNE
Ufficio Razionamento.

Data.....

Forestry Workers/Miners Supplementary
Rations
Boscaioli/Minatori Razioni SupPLEMENTARI

Il presente documento certifica
che il sottoscritto ha lavorato
per le Forze Armate Alleate in
qualita' di Boscaiolo/Minatore
durante il periodo che va dal
.....al.....ed
ha diritto di ricevere le razioni
supplementari secondo le
disposizioni emanate dal
Ministero dell'Alimentazione.

This document certifies that
the undersigned has been
employed by The Allied Forces
as a Forestry Worker/Miner
during the period from.....
to..... and is entitled
to receive a supplementary
ration card in accordance with
the instructions laid down by
the Ministry of Food.

Firma del lavoratore.

N. Carta D'Identita'.

TIMBRO (UNIT)

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ALLIED FORCE HEADQUARTERS
APO 512Chief
Comm.

ADMINISTRATIVE MEMORANDUM)

NUMBER 42)

15 September 1945

MILITARY RAILWAY SERVICE, ITALY

Section II, AFHQ Administrative Memorandum Number 65, 1944, is rescinded and the following substituted therefor:

1. As announced in AFHQ General Orders Number 25, 1944, Brigadier R. D. WAGMORE, RE, fulfills the dual role of Director of Transportation (British) and Director, Military Railway Service, Italy.

2. The Deputy Director, Military Railway Service, Italy is Colonel W. F. WILSON, T. C., US Army.

3. The Director Military Railway Service, Italy is represented at AFHQ by Major K. L. PROSSER, RE, Deputy Assistant Director of Transportation (British).

4. The normal channel of communications for all correspondence intended for the two Directorates indicated in paragraph 1 above will be as follows:-

a. Rail matters concerning the Italian Railways will be referred in duplicate to the Director, Military Railway Service, Italy.

b. All other communications except railway matters indicated in paragraph 4a above, concerning the Transportation (Br) Directorate, will be addressed to the Director of Transportation (Br), Transportation Main, ROME.

c. Correspondence pertaining to US Military Railway Service matters intended for AFHQ will be rendered in duplicate and addressed to:

Deputy Director Military Railway Service, Italy, APO 512,
United States Army.

2544 d. Transportation (Br) matters intended for AFHQ will be rendered in duplicate and addressed to:

Transportation (Br) AFHQ.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

G. V. Christenberry
G. V. CHRISTENBERRY
Colonel, AGD
Adjutant General

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So. to C.C.

ALLIED FORCE HEADQUARTERS
AFQ 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

41)

9 September 1945

PROCEDURE FOR MAINTENANCE REQUIREMENTS OF FORCES
UNDER AFHQ CONTROL WITHIN THE MEDITERRANEAN

AFHQ Administrative Memorandum Number 16, 1945, is rescinded and the following substituted therefor:

GENERAL

1. a. Allied Forces in the Mediterranean theater are maintained by:

- (1) Shipment of requirements from extra Mediterranean sources.
- (2) Intra-Mediterranean movement by sea of existing resources.
- (3) Internal rail movement.

b. The procedure for placing demands for movement by sea to meet the maintenance requirements of Allied Forces in the Mediterranean theater is divided into:

- (1) LONG TERM PROCEDURE
- (2) SHORT TERM PROCEDURE

2. The Long and Short Term maintenance procedure in respect of GREECE will be in accordance with instructions contained in AFHQ letter, file AG 400/081 GDS-O, dated 1 December 1944, as amended by AFHQ letter, file as above, dated 5 July 1945.

LONG TERM PROCEDURE - ITALY

3. The loading of vessels from extra Mediterranean sources for the United States and British Forces, for which AFHQ has a maintenance responsibility will be arranged by AFHQ for British Forces and Commanding General, MTOUSA for United States Forces, based on forecasts of requirements made by them. The loading of vessels for Coal and Civilian Supplies will be arranged by authorized Civilian Agencies.

4. In order to insure that the loading of ships in extra Mediterranean sailings is related to port acceptance capacity and overall requirements:

a. Ninety (90) days before the first day of each month, bids will be submitted to G-4 (Mov & Tr), AFHQ, in respect of tonnage requirements of British Army and Royal Air Force, and to G-4, MTOUSA, in respect of US Army Ground Forces and US Army Air Force requirements.

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AFHQ Adm Memo #41 (cont'd)

b. These bids will be assumed to have been accepted unless any indication to the contrary is given by G-4 (Mov & Tn) or G-4 MTOUSA respectively.

SHORT TERM PROCEDURE

5. For ITALY, NORTH AFRICA, SARDINIA, SICILY AND CORSIKA - at least 30 days before each successive 30 day maintenance period, G(Maint) and MTOUSA will receive and examine bids from all users as required, with whom they are respectively concerned, for all destinations shown above and submit finalized demands to G-4 (Mov & Tn) and G-4, AFHQ respectively.

6. Twenty-five (25) days in advance of successive 30 day maintenance periods G-4 (Mov & Tn) and G-4, AFHQ will examine all bids submitted under paragraph 5 above, and unless information to the contrary is given by G-4 (Mov & Tn) AFHQ, all bids will be assumed to have been accepted.

7. After consideration of bids as in paragraph 6 above, G-4 (Mov & Tn) will publish details of all bids accepted by ports.

8. Operative Dates

a. The first month to which the Long Term Procedure applies is JANUARY 1946, the bids for which are due at AFHQ on 1 October 1945.

b. The first 30 day maintenance period to which the Short Term procedure applies will be 2 November 1945 to 1 December 1945, requirements for which are due at AFHQ on 3 October 1945.

MAINTENANCE BY RAIL MOVEMENT IN ITALY

9. All headquarters and users having requirements for movements by rail will submit their requirements to arrive at AFHQ ten (10) days in advance of the weekly maintenance period.

10. Stores bid will show tonnages required by commodities, source of supply and destination. Acceptance of bids for local movement is delegated in certain instances to subordinate Movements (Br) and Transportation (A) Headquarters. Bids for such movement will be submitted to the relevant Movements (Br) and Transportation (A) Headquarters and not to AFHQ.

11. In the event of requirements being in excess of available rail tonnages, a rail POM meeting will be held at AFHQ on the Monday preceding the period commencing seven days later.

12. AFHQ will notify all concerned the firm allocations of rail tonnages made. Final loading instructions to supplying agencies will then be issued through normal channels by the relevant authorities. These instructions will reach supply agencies before noon each Tuesday.

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AFHQ Adm Memo #41 (cont'd)

13. Rail procedure for Northeast and Northwest ITALY is governed by AFHQ letter, file AG 531/077 Q(Maint) - O, dated 31 July 1945.

14. Emergency Bids

a. Alterations to bids, within existing allocations, will be submitted to AFHQ for a decision.

b. Application for adjustment of rail tonnages must be received at AFHQ at least six (6) days before delivery is required.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christensen
C. W. CHRISTENSEN
Colonel, AGD
Adjutant General

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 39)

10 August 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR
CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

AFHQ Administrative Memorandum Number 34, 1945, is amended as follows:

1. Appendix "D" is amended by the insertion of the following footnote:

**The leader of any musical unit may be paid 20% more
than the highest paid man under him.

2. Appendix "F" is amended by the insertion of the following footnote:

**The leader of any musical unit may be paid 20% more
than the highest paid man under him.

3. Appendix "D" is amended by the deletion of the following:

	<u>Min</u>	<u>Max</u>
Mechanics, sewing machine)		
" , typewriter)	100 lire	135 lire
" , wireless)		

4. Appendix "F" is amended by the deletion of the following:

Mechanic, instrument repairer	100 lire	135 lire
" , wireless	100 "	135 "

5. Appendix "D" is amended by the insertion of the following:

Mechanic	100 lire	135 lire
----------	----------	----------

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6. Appendix "F" is amended by the insertion of the following:

Mechanic	100 lire	135 lire
----------	----------	----------

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BY COMMAND OF FIELD MARSHAL ALEXANDER:

[Handwritten mark]

[Signature]
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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S.O. to C.C.

ALLIED FORCE LOCAL RESOURCES SECTION
A.F.H.Q.

LRS/233/208.

Postal Address :
AFHRS, ROME AREA
ALLIED COMMAND,
C. M. F.

TEL : 66275 ROME

6th August 1945

SUBJECT : Local Resources in Italy, Mainland and Islands - Controlled
and Restricted Items.

TO : All Concerned.

Reference AFHQ Administrative Memorandum No 52 of 1944.

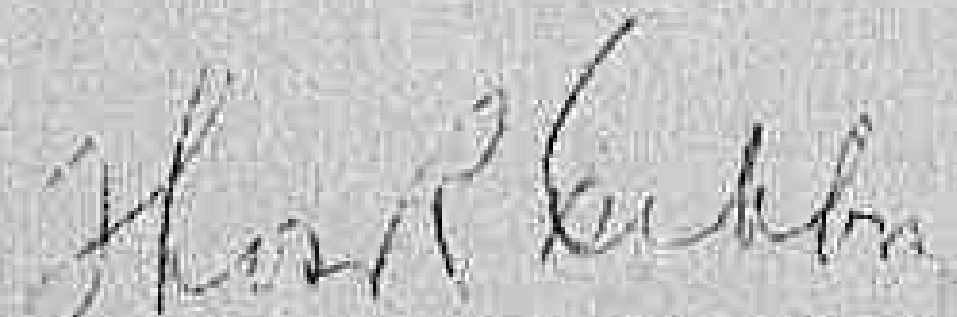
1. The following are deleted from the list of Controlled Items:-

I. ENGINEERING MATERIALS COMMITTEE1. Controlled Itemsb. Metals - Non Ferrous

- 10. Solder.
- 11. Tin.
- 12. White metal for bearings.

2. This instruction is issued in accordance with AFHQ letter
AG 383.8/159 CAO-0 dated 7 JUN 45.

2540

THOMAS R. GIBBON, Colonel, AUS,
Chief of Section (US),
A.F.L.R.S.

SJEL/gr.

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W. B. S. SHELDON, Colonel,
Chief of Section (Br),
A.F.L.R.S.

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

38)

2 August 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR
CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND
SARDINIA

Paragraph 6, AFHQ Administrative Memorandum Number 37, 1945,
is rescinded and the following substituted therefor;

"6. Appendix "D" is amended by the insertion of the
following;

++Musicians	<u>Hourly</u>	- for engagements not exceeding 4 hours
		75 - 150 lire per hour
	<u>Daily</u>	- for engagements exceeding 4 hours
		350 - 700 lire per day
	<u>Weekly</u>	- 1800 - 3000 lire per week

++The above rates are inclusive of all bonuses and allowances "

BY COMMAND OF FIELD MARSHAL ALEXANDER;

/s/ C. W. Christenberry
/t/ C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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REPRODUCED BY G-1 SECT. CIV. PERS. HQ. ALLIED COMMISSION
APO 394, 7 Aug. 1945

M.P.A.
N. P. T.

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*Chief
Comm.*

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APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 38)

2 August 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR
CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

Paragraph 6, AFHQ Administrative Memorandum Number 37, 1945, is rescinded and the following substituted therefor:

"6. Appendix "D" is amended by the insertion of the following:

**Musicians Hourly - for engagements not exceeding 4 hours 75 - 150 lire
per hour
Daily - for engagements exceeding 4 hours 350 - 700 lire
per day
Weekly - 1800 - 3000 lire per week

**The above rates are inclusive of all bonuses and allowances."

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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ADMINISTRATIVE MEMORANDUM

NUMBER

37

31 July 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

AFHQ Administrative Memorandum Number 34, 1945, is amended as follows:

1. Paragraphs 1a and 1b are rescinded.
2. Paragraphs 6b, c and d are rescinded and the following substituted therefor:

"6. b. The following provisions are generally applicable throughout Italy, Sicily and Sardinia at the discretion of District, Base Section or equivalent commanders for the territory under their control.

(1) Italian Civilian directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of cost-of-living bonus as set forth in Appendix "H" hereto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis, or 30 days work in case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full pay period the proportion of the bonus which may be paid is

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"6. b. The following provisions are generally applicable throughout Italy, Sicily and Sardinia at the discretion of District, Base Section or equivalent commanders for the territory under their control.

(1) Italian Civilian directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of cost-of-living bonus as set forth in Appendix "H" hereto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis, or 30 days work in case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full pay period the proportion of the bonus which may be paid is to correspond with the proportion of basic wages, excluding overtime, earned during that period."

3. The provisions of AFHQ Administrative Memorandum Number 25, 1945, are made applicable to the whole of Italy, Sicily and Sardinia.

4. Appendix "A" is amended by the deletion of : "Band Leader 3000 Minimum 5500 Maximum."

5. Appendix "F" is amended by the deletion of :

"Band Leader 55 lire (per hour) plus 20% total cost of band)"
"Band Member 55 lire (per hour)."

6. Appendix "D" is amended by the insertion of the following:

~~"Musicians~~ Hourly - for engagement not exceeding 4 hours
75-150 lire per hour.

R-E-S-T-R-I-C-T-E-D

AFHQ Administrative Memo No 37 (Cont'd)

Daily - for engagement not exceeding
4 hours 350-700 lire per day
Weekly - 1800-3000 lire per week

¶ The above notes are inclusive of all bonuses and allowances.

7. Appendix "F" is amended by the addition of the details contained in paragraph 6 above, including footnote.
8. The amendments contained in paragraphs 4, 5, 6 and 7 above are retroactive to 1 July 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER

C.W. CHRISTENBERRY
Colonel, AGD
Adjutant General.

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ALLIED FORCES HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

2 August 1945.

NUMBER

38

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES
FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND
SARDINIA.

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¶ Musicians Hourly - for engagements not exceeding 4 hours
75-150 lire per hour

¶ Musicians for engagements exceeding 4 hours

ALLIED FORCES HEADQUARTERS

APO 512

ADMINISTRATIVE MEMORANDUM)

:

NUMBER

38

2 August 1945.

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES
FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND
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75-150 lire per hour

Daily - for engagements exceeding 4 hours
350-700 lire per day

Weekly - 1800 - 3000 lire per week

The above rates are inclusive of all bonuses and allowances."

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C.W. Christenberry
Colonel, AGD
Adjutant General

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APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER 37) 31 July 1945

CONDITIONS OF EMPLOYMENT; WAGE SCALES; BONUSES AND ALLOWANCES,
FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY
AND SARDINIA

APHQ Administrative Memorandum Number 34, 1945, is amended as follows;

1. Paragraphs 1a and 1b are rescinded.
2. Paragraphs 6b and 6 are rescinded and the following substituted therefor;

"6. b. The following provisions are generally applicable throughout Italy, Sicily and Sardinia at the discretion of District, Base Section or equivalent commanders for the territory under their control.

(1) Italian Civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix "H" hereto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work in the case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a

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stituted therefor.

"6. b. The following provisions are generally applicable throughout Italy, Sicily and Sardinia at the discretion of District, Base Section or equivalent commanders for the territory under their control.

(1) Italian Civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix "A" hereto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work in the case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full pay period the proportion of the bonus which may be paid is to correspond with the proportion of basic wages, excluding overtime, earned during that period."

3. The provisions of AFHQ Administrative Memorandum Number 25, 1945, are made applicable to the whole of Italy, Sicily and Sardinia.

4. Appendix "A" is amended by the deletion of: "Band Leader
3000 Minimum."

5. Appendix "B" is amended by the deletion of:
"Band Leader 55 lire (per hour plus 20% total cost of band)"
"Band Member 55 lire (per hour)"

RESTRICTED

AFHQ Administrative Memo No. 37 (Cont'd)

6. Appendix "D" is amended by the insertion of the following:

+++Musicians	<u>Hourly</u> -	for engagement not exceeding 4 hours
		75 - 150 lire per hour
	<u>Daily</u> -	for engagement not exceeding 4 hours
		350 - 700 lire per day
	<u>Weekly</u> -	1800 - 3000 lire per week

++The above notes are inclusive of all bonuses and allowances."

7. Appendix "D" is amended by the addition of the details contained in paragraph 6 above, including footnote.

8. The amendments contained in paragraphs 4, 5, 6, and 7 above are retroactive to 1 July 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

/s/ C. W. CHRISTENBERRY
/t/ C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

REPRODUCED BY 3-1 SECT, CIV. PERS. HQ. ALLIED COMMISSION
APO 394, 7 Aug. 1945.

N. P. T.

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BY COMMAND OF FIELD MARSHAL ALEXANDER;

/s/ C. W. CHRISTENBERRY
/t/ C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

REPRODUCED BY G-1 SECT, CIV. PERS. HQ. ALLIED COMMISSION
APO 394, 7 AUG. 1945.

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APO 512

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Chief
Comm

ADMINISTRATIVE MEMORANDUM)

NUMBER

37)

31 July 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES, FOR
CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

AFHQ Administrative Memorandum Number 34, 1945, is amended as follows:

1. Paragraphs 1a and 1b are rescinded.
2. Paragraphs 6b, c and d are rescinded and the following substituted therefor:

"6. b. The following provisions are generally applicable throughout Italy, Sicily and Sardinia at the discretion of District, Base Section or equivalent commanders for the territory under their control.

(1) Italian Civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix "H" hereeto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work in the case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full pay period the proportion of the bonus which may be paid is to correspond with the proportion of basic wages, excluding overtime, earned during that period."

3. The provisions of AFHQ Administrative Memorandum Number 25, 1945, are made applicable to the whole of Italy, Sicily and Sardinia.

4. Appendix "A" is amended by the deletion of: "Band Leader 3000 Minimum 5500 Maximum."

2535 5. Appendix "F" is amended by the deletion of:
"Band Leader 55 lire (per hour plus 20% total cost of band)"
"Band Member 55 lire (per hour)"

6. Appendix "D" is amended by the insertion of the following:

Musicians	Hourly	- for engagement not exceeding 4 hours	75 - 150
		lire per hour	
	Daily	- for engagement not exceeding 4 hours	350 - 700
		lire per day	
	Weekly	- 1800 - 3000 lire per week	

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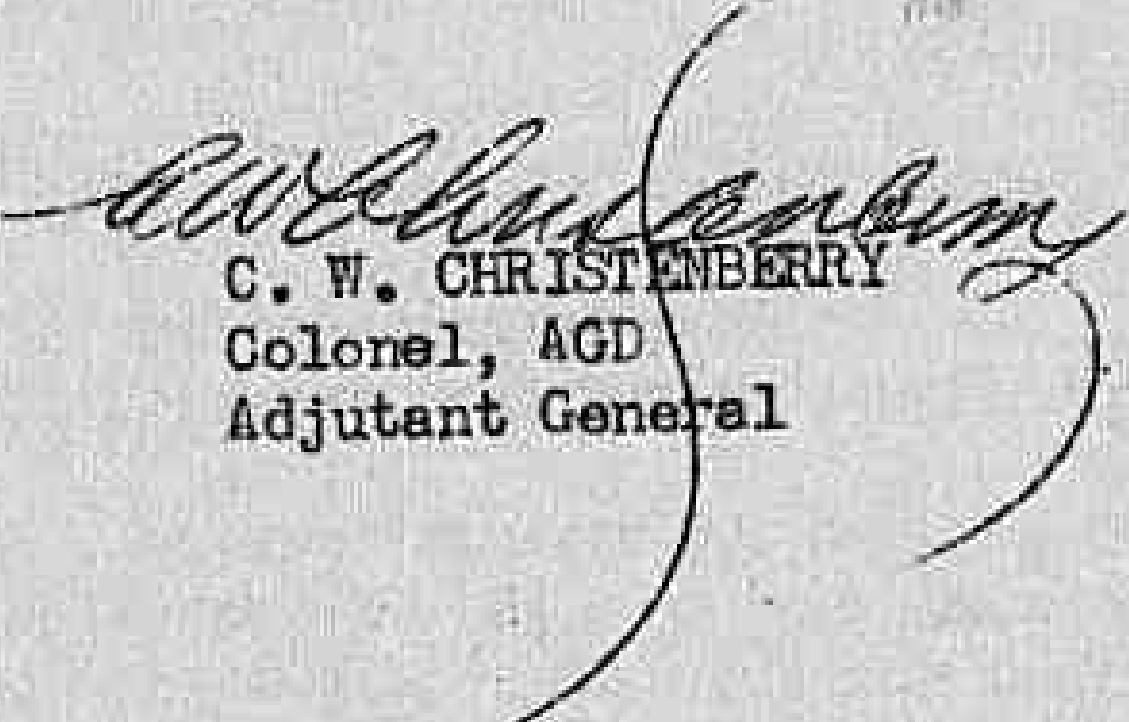
AFHQ Administrative Memo # 37 (Cont'd)

*The above notes are inclusive of all bonuses and allowances."

7. Appendix "F" is amended by the addition of the details contained in paragraph 6 above, including footnote.

8. The amendments contained in paragraphs 4, 5, 6 and 7 above are retroactive to 1 July 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER:


C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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CROSS REFERENCE SHEET

ATHQ Admin Memo #36

24 July 1945

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

29 June 1945.

NUMBER (34)

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES
FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND
SARDINIA

The following AFHQ Administrative Memoranda are rescinded and the instructions below substituted therefor;

Section	Number	Year	Section	Number	Year
All	47	1944	II	9	1945
III	62	1944	II	15	1945
All	64	1944	II	17	1945
II	2	1945	All	18	1945
II	3	1945	I	24	1945
II	5	1945			

1. Definitions - For the purpose of this memorandum the following definitions apply;

a. Northern Italy is that part of Italy to the North of the Northern Boundaries of Ravenna, Firenze, Pistoia and Lucca Provinces and North and West of the Northern and Western Boundaries of Apuania Province.

b. Southern Italy is that part of Italy to the South of the Northern Boundaries of Ravenna, Firenze, Pistoia and Lucca Provinces and South and East of the Northern and Western Boundaries of Apuania Province.

2. Application of the Regulations - These regulations apply to the direct employment of civilian labor and will be observed by all branches of the Allied Forces. These regulations are not applicable to a civilian organization such as a railroad, public utility, etc., which may be taken over by the Allied Forces.

II 3 1945
II 3 1945
II 5 1945

I 24

1. Definitions - For the purpose of this memorandum the following definitions apply;

a. Northern Italy is that part of Italy to the North of the Northern Boundaries of Ravenna, Firenze, Pistoia and Lucca Provinces and North and West of the Northern and Western Boundaries of Apuania Province.

b. Southern Italy is that part of Italy to the South of the Northern Boundaries of Ravenna, Firenze, Pistoia and Lucca Provinces and South and East of the Northern and Western Boundaries of Apuania Province.

2. Application of the Regulations - These regulations apply to the direct employment of civilian labor and will be observed by all branches of the Allied Forces. These regulations are not applicable to a civilian organization such as a railroad, public utility, etc., which may be taken over by the Allied Forces.

3. Recruitment

a. British Installations and Units - Applications for employees will normally be made to the nearest D.A.D.I. (Civil) or Pioneer Corps Civil Labor Unit "CICU". Should this not be possible applications will be made to the nearest Civil Affairs Officer, AMG.

b. Civilian Installations and Units - Applications for employees will be cleared through the nearest Base Section Headquarters or such other Labor Office as may be established in any particular locality from time to time. Whenever possible, all applications should be routed through the AMG/AC Labor Offices.

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AFHQ ADM MEMO No. 34 (cont'd)

4. Rates of Pay

a. Allied Forces Basic Wage Scale - Employees throughout Italy, Sicily and Sardinia will be paid a basic wage below or within the rates set forth in the schedules attached as Appendices "A", "B", "C", "D", "E", "F", and "G", which shall be designated the "Allied Forces Basic Wage Scale" and become effective from the date of issue of this memorandum.

b. Monthly Rates of Pay - For the purpose of calculating payment for periods of less than one month, monthly rates of pay are related to an average of 26 working days per month at 8 hours per day; 30 days per month at 12 hours per day in case of Hotel, mess and club employees.

c. Procedure in respect of New Grades - Provisional rates for grades not listed may be established by appropriate Labor Officers in conjunction with AC/AMG. They will confirm in writing to AMLR3 and notify the Chairman of the Local Sub-Committee of Labor and Wages Control Committee (AFWR (Italian) Board) concerned the classification and provisional rate of pay fixed. Application will then be made through normal channels to the Allied Force Local Resources (Italian) Board for approval.

d. Pay on Engagement - Italy, Sicily and Sardinia.

(1) All labor will be engaged at or below the minimum rate of pay laid down in Appendices "A", "B", "C", "D", "E", "F" and "G" and will be paid at this rate for at least seven (7) days. During this period they will be trade tested and thereafter receive a rate of pay commensurate with their skill and ability below or within the limits set out in Appendices "A", "B", "C", "D", "E", "F", and "G", due regard being given to the local prevailing rates for similar work in industry.

(2) All labor which has been employed previously by the Allied Forces may, at the discretion of the employing service, be reengaged at the same rate of pay on production of a certificate from the previous employing unit stating reasons for discharge and the latest rate of pay in issue.

indication and provisional rates of pay to the Allied Force Local Resources be made through normal channels to the Allied Force Local Resources (Italian) Board for approval.

8. Pay on Engagement - Italy, Sicily and Sardinia.

(1) All labor will be engaged at or below the minimum rate of pay laid down in Appendices "A", "B", "C", "D", "E", "F" and "G" and will be paid at this rate for at least seven (7) days. During this period they will be trade tested and thereafter receive a rate of pay commensurate with their skill and ability below or within the limits set out in Appendices "A", "B", "C", "D", "E", "F", and "G", due regard being given to the local prevailing rates for similar work in industry.

(2) All labor which has been employed previously by the Allied Forces may, at the discretion of the employing service, be reengaged at the same rate of pay on production of a certificate from the previous employing unit stating reasons for discharge and the latest rate of pay in issue.

c. Pay for Night Shifts - The daily basic rate of all persons employed on night shift may be increased by 10 lire. This applies only to workers engaged on a night shift, and not to those working through the day shift into the night. Overtime for such workers will be paid at one and one half times the increased base rate.

f. Differential between Male and Female Employees - The scale and rates of pay for female employees will be 15% less than the comparable rates and scales for male employees except where separate female classifications are listed.

5. Hours of Work and Overtime

a. Hours of Work per day - All employees will be expected to work a minimum of eight (8) hours per day or forty-eight (48) hours per week, exclusive of meal times or time required to travel to and from the place of employment.

b. Days of Work per Week - They will normally be expected to work a minimum of six (6) consecutive days per week.

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APHQ Adm Memo No. 34 (cont'd)

c. Overtime - Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week and for those whose employment commenced or terminated within any normal pay week for each completed hour in excess of an average of eight (8) hours per day. Excepted from these conditions are those employees specifically designated in the appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week-day. Overtime should be encouraged in the interests of efficiency and the employment of surplus labor.

6. Cost-of-Living Bonus

a. APHQ Administrative Memorandum Number 62, 1944, as amended by APHQ Administrative Memorandum Number 18, 1945, is superseded by the following, effective with the commencement of the first pay period subsequent to the date of issue of this memorandum.

b. The following provisions are applicable to Southern Italy, Sicily and Sardinia only, at the discretion of District, Base Section or equivalent commanders for the territory under their control.

(1) Italian civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix "H" hereto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work in the case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full month, the proportion of the bonus which may be paid is to be determined on a pro-rata basis, including overtime.

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b. The following provisions apply only, at the discretion of the Base Section or equivalent commanders for the territory under their control.

(1) Italian civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix "H" hereto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work in the case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full pay period, the proportion of the bonus which may be paid is to correspond with the proportion of basic wages, excluding overtime, earned during that period.

c. In Northern Italy no bonus is authorized for payment with the exception of that authorized;

(1) Under sub-paragraph d below;

(2) By Local Sub-Committees established in accordance with AFHQ Administrative Memorandum Number 25, 1945, and subsequent amendments, application of which is hereby extended to Northern Italy, with the proviso that for Northern Italy the powers of Local Sub-Committees as defined in paragraph 6, AFHQ Administrative Memorandum Number 25, 1945, shall be limited to granting so much as may be necessary of a cost-of-living bonus as set forth in Appendix "H" hereto.

d. Essential key personnel who have been previously employed in Southern Italy, Sicily and/or Sardinia, and who have been trained for a specific job may continue to receive their present rates of pay, including bonuses.

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7. Advances - No advances of pay or bonuses will be made in any circumstances.

8. Leave

a. Annual Leave with Pay - Leave with pay at the rate of one half ($\frac{1}{2}$) day per month may be accumulated by employees in clerical and administrative grades only who have served the Armed Forces satisfactorily for six (6) months or more with the same Employing Service, to accrue from date of employment. Annual leave with pay will be granted to employees whose service has been satisfactory, and if the exigencies of the service permit. Annual leave with pay is not a basic right and cannot be allowed except in the above circumstances. No extra expense to the military unit or installation for the employment of a substitute will be allowed. In no circumstances will pay in lieu of leave be given.

b. Leave without Pay - Leave without pay may be granted for any period, in circumstances approved by the Commanding Officer of the Military unit or establishment.

c. Public Holidays - Public holidays will not be recognized by any military unit or establishment and there will be no extra pay for work performed on feast days or holidays.

9. Feeding of Employees - There will be no feeding of civilian employees except under rules and regulations prescribed by AFHQ.

10. Clothing and accommodation - Clothing and accommodation will not be provided to civilian employees except under regulations promulgated by AFHQ.

11. Enticement - No unit will be permitted to engage a worker previously employed by an Allied agency unless he has been released by the former employing unit.

12. Allowances

a. Civilian employees when traveling on duty involving absence from the normal place of duty and home may, in the absence of Service accommodation, and rations, be paid subsistence allowance at the following rates for each full day's absence of 24 hours:

of the Military Unit or the
 c. Public Holidays - Public holidays will not be recognized by any military unit or establishment and there will be no extra pay for work performed on feast days or holidays.

9. Feeding of Employees - There will be no feeding of civilian employees except under rules and regulations prescribed by AFHQ.

10. Clothing and Accommodation - Clothing and accommodation will not be provided to civilian employees except under regulations promulgated by AFHQ.

11. Enticement - No unit will be permitted to engage a worker previously employed by an Allied agency unless he has been released by the former employing unit.

12. Allowances

e. Civilian employees when traveling on duty involving absence from the normal place of duty and home pay, in the absence of Service accommodation, and rations, be paid subsistence allowance at the following rates for each full day's absence of 24 hours:

Monthly Basic Wage

9,600 lire and more
 6,000 lire to 9,599 lire
 4,500 lire to 5,999 lire
 3,500 lire to 4,499 lire
 less than 3,500 lire

Daily Basic Wage

370 lire and more
 231 lire to 369 lire
 170 lire to 230 lire
 135 lire to 169 lire
 less than 135 lire

Daily Subsistence Allowance

250 lire
 225 lire
 175 lire
 150 lire
 125 lire

Daily Subsistence Allowance

250 lire
 225 lire
 175 lire
 150 lire
 125 lire

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CLERICAL AND ADMINISTRATIVE GRADES (ITALY)

GRADE	LIRE PER MONTH	
	Min.	Max.
Accountant	2200	5400
Assistant Purchasing Agent	3000	6300
Band Leader	3000	5500
Bookkeeper	2200	5000
Cashier Chief	2500	4400
Cashier	2200	3600
Cinema Manager	2200	3900
Office Clerk	2200	3600
Draughtsmen	2200	5000
Draughtsmen Chief	2500	5400
+Executive (business analysis, exporters, etc)	5000	11000
Interpreter General, male or female	2200	3900
Interpreter Technical	2600	4900
Junior Admin. Assistant, clerk supervisor	2200	5400
+Professional Worker (Electrical engineer, doctor, lawyer, dentist and construction, civil or mechanical engineer)	4000	11000
+Senior Administrative Assistant, sub-professional worker	3600	6800
Shop Superintendent	3000	5800
Storehand Monitor	4500	6000
Supervisor of Labor	9000	10000
Deputy Supervisor of Labor	7500	8500
Assistant Deputy Supervisor of Labor	5500	6800
Teacher, language, whole-time	2600	4900
Telephone operator, English-Speaking, male or female	2200	3600
Telephone operator, non-English speaking, male or female	2000	2500

Interpretet General, male or female	2200	3900
Interpretet Technical	2600	4900
Junior Admin. Assistant, clerk supervisor	2200	5400
+Professional Worker (Electrical engineer, doctor, lawyer, dentist and construction, civil or mechanical engineer)	4000	11000
+Senior Administrative Assistant, sub-professional worker	3600	6800
Shop Superintendent	3000	5800
Shorthand Monitor	4500	6000
Supervisor of Labor	9000	10000
Deputy Supervisor of Labor	7500	8500
Assistant Deputy Supervisor of Labor	5500	6800
Teacher, language, whole-time	2600	4900
Telephone operator, English-Speaking, male or female	2200	3600
Telephone operator, non-English speaking, male or female	2000	2500
Typist, male or female	2000	3600
Typist, shorthand, English speaking, male or female	2100	3900
Warehouse Superintendent	2500	5000
Wireless Operator (Sender & Receiver)	3000	5400

+Overtime is not payable in these grades.

NOTES

1. ROME PROVINCE: For Rome Province 10% should be added to the above Basic Rates of Pay, calculated to the nearest five (5) lire.

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(1) For absences of more than ten but less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate shall be paid for each meal at the discretion of the Commanding Officer.

(2) For absences involving procurement of sleeping accommodation by the traveler at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under paragraph (1) above.

b. No allowances are payable under paragraph (1) above if rations are provided in kind, or under paragraph (2) if quarters are provided.

13. Contractors' Employees - Contractors' Employees should be paid at the local prevailing wage rates, such rates to be ascertained from;

- a. Ufficio del Lavoro
- b. Camera del Lavoro
- c. Unione Industriale

d. Local Sub-Committee, as authorized in ATHQ Administrative Memorandum Number 25, 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER;

/s/ C. W. Christenberry
/t/ C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

2 Inclosures;
Appendices "A", "B", "C", "D", "E", "F", "G", and "H"

Memorandum Number 25, 1945.

BY COMPLD OF FIELD MARSHAL ALEXANDER;

/s/ C. V. Christenberry
/t/ C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

3 Inclosures;
Appendices "A", "B", "C", "D", "E", "F", "G", "H", and "I"

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APPENDIX "B" to A1-2 Adm Memo No. 34

MESS AND CLUB GRADES (ITALY)

GRADE	LIRE PER MONTH	
	Min.	Max.
Assistant Cook	2500	2800
Assistant Manager	3000	5000
Assistant Waiter	2500	2800
Barmen	3500	4500
Cashier	2500	3600
Cook Head	2900	5500
Cook	2700	4000
Dish Washer	2500	2800
Handyman	2500	2800
Housekeeper (female)	2400	3400
Laundry Hand (male)	2700	3500
Linenkeeper, Linen Hand (female)	2100	3400
Manager	3900	6500
Orderly (British Mess)	2500	3000
Waiter, Head	3000	5000
Waiter	2700	3700
Waitress	2200	3100
Juveniles (male & female under 18 yrs)		
all grades		1500

NOTES 1. All rates subject to a deduction of 30 lire per day where meals are provided.

2. The standard working day for Hotel, Mess & Club employees is 12 hours, and no overtime will normally be paid unless a legal collective contract, existing before 1 September 1942, can be produced and verified by AO/AG. This only applies to the Hotels which are taken over and where the management is responsible for the entire administration and supply of labor, and not the Hotels, Messes and Clubs which are requisitioned and direct labor employed by the armed forces.

Manager	3900	6500
Orderly (British Mess)	2500	3000
Waiter, Head	3000	5000
Waiter	2700	3700
Waitress	2200	3100
Juveniles (male & female under 18 yrs) all grades		1500

- NOTES
1. All rates subject to a deduction of 30 lire per day where meals are provided.
 2. The standard working day for Hotel, Mess & Club employees is 12 hours, and no overtime will normally be paid unless a legal collective contract, existing before 1 September 1942, can be produced and verified by AG/AG. This only applies to the Hotels which are taken over and where the Management is responsible for the entire administration and supply of labor, and not the Hotels, Messes and Clubs which are requisitioned and direct labor employed by the Armed Forces.
 3. The rates for Messes and Clubs will apply to the whole of Italy, and no increase is therefore payable in respect of Rome Province.

APPENDIX "C" to AFHQ Admin Memo

HOTEL GRADES (ITALY)

GRADE	LIRE PER MONTH	
	Min.	Max.
Barman	3500	4500
Bell Boy (18 years of age & over)	2500	2800
Bell Boy (under 18 years of age)	-	1500
Bookkeeper	2000	4000
Boilermen, Hotel	2400	3150
Carpenter, Hotel	2400	3150
Cashier, Chief	2500	4400
Chambermaid	2100	3000
Chef or Head Cook	2900	7000
Chef, Second	2900	6000
Cook	2700	4400
Cook, assistant	2500	2800
Dish Washer	2500	2800
Electrician, Hotel	2550	3600
Elevator Operator	2500	2800
Hall Porter	3000	5900
Handyman	2500	3300
Housekeeper (female)	2400	3400
Laundryhand (male)	2700	3500
Laundryhand (female) or Ironing Women	2100	2900
Linen Keeper, Linen Hand (female)	2100	3400
Manager	3900	7400
Manager, Assistant, Head Receptionist or Personnel Controller	3500	5900
Mason, Hotel	2400	3300
Painter, Hotel	2550	3150
Plumber, Hotel	2400	3150
Porter	2500	3300
Pot & Utensil Washer	2500	3000
Stillroom Hand	2500	3000
Storeman, Pantryman	2500	3600
Telephone Operator (English-speaking) (male or female)	2100	3600

Dish Washer	2500	2800
Electrician, Hotel	2500	2800
Elevator Operator	2550	3600
Hall Porter	2500	2800
Handyman	3000	5900
Housekeeper (female)	2500	3300
Laundryhand (male)	2400	3400
Laundryhand (female) or Ironing Women	2700	3500
Linen Keeper, Linen Hand (female)	2100	2900
Manager	2100	3400
Manager, Assistant, Head Receptionist or Personnel Controller	3900	7400
Mason, Hotel	3500	5900
Painter, Hotel	2400	3300
Plumber, Hotel	2550	3150
Porter	2400	3150
Pot & Utensil Washer	2500	3300
Stillroom Hand	2500	3000
Storeman, Pantryman	2500	3000
Telephone Operator (English-speaking)	2500	3600
Telephone Operator (male or female)	2100	3600
Telephone Operator (non English speaking)	1650	2500
Waiter, Head	3400	6500
Waiter, Second Head	3400	5500
Waiter, Assistant	2500	2800
Waiter	2700	4400
Waitress	2200	3100
Watchman, Hotel	2700	3900
Juveniles (Male & Female under 18 years of age) all grades		1500

APPENDIX "D" to A Q Adm Memo No. 34

CLASSIFIED ARTISAN, SKILLED AND UNSKILLED GRADES (ITALY)

Foreman or Ganger; (Artisan and silled labor) 20% per day more than the basic rate in issue to the highest paid man under his supervision

Foreman or Ganger; (Unskilled labor) 20% per day more than the basic rate paid to unskilled labor.

Chief Foreman ; (Artisan and Skilled labor supervising three (3) or more foremen or Gangers) 4000-6000 lire per month.

Chief Foreman ; (Unskilled labor supervising three (3) or more foremen or Gangers) 3000-5400 lire per month.

GRADE	LIRE PER DAY	
	Min.	Max.
Ammunition Mechanic	90	135
Anti-Material Laborer	-	90
Apprentices, all grades	40	90
Artisan's Mate (helper)	85	105
Armature Winder	100	165
Armourer	100	145
Asphalt Layer	90	120
Baker	90	120
Baler, clothing & soft goods	85	105
Barber	85	115
Battery Worker	90	135
Blacksmith	90	125
Boilermaker	90	125
Boilerman	90	120
Bookbinder	105	125
Bookbinder's Assistant	85	100
Brakeman	90	120
Bricklayer	90	120
Butcher	85	110
Caretaker (concretary)	90	130

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	Min.	Max.
Ammunition Mechanic	90	135
Anti-Malarial Laborer	-	90
Apprentices, all grades	40	90
Artisan's Mate (helper)	85	105
Armature Winder	100	165
Armourer	100	145
Asphalt Layer	90	120
Baker	90	120
Baler, clothing & soft goods	85	105
Barber	85	115
Battery Worker	90	135
Blacksmith	90	125
Boilermaker	90	125
Boilerman	90	120
Bookbinder	90	125
Bookbinder's Assistant	105	100
Brakeman	85	120
Bricklayer	90	120
Butcher	85	110
Caretaker (cemetery)	90	130
Carpenter	90	120
Caulker	90	120
Charcoal Maker	90	120
Chauffeur & Mechanic	90	125
Chauffeur or Driver	85	105
Chainman	90	115
Checker	65	95
Checker, railway goods yard	90	115
Closers (Boot repairing), male or female	85	100
Clothing Classifier	65	85
Coachbuilder	90	120
Cobbler	90	125
Compositor	105	125
Compositor's Assistant	90	100
Compositor Chief	120	135
Concreteter	85	120

APPENDIX "C" to AFHQ Adm Memo No. 34 (cont'd)

NOTES

1. All rates subject to a deduction of 30 lire per day where meals are provided.

2. The standard working day for Hotel, Mess and Club employees is 12 hours and no overtime will normally be paid unless a local collective contract existing before 1 September 1942 can be produced and verified by AFHQ. This only applies to Hotels which are taken over and where the management is responsible for the entire administration and supply of labor, and not to Hotels, Messes and Clubs which are requisitioned and direct labor employed by the Armed Forces.

3. The rates for Hotel Grades will apply to the whole of Italy and no increase is therefore payable in respect of Rome Province.

4. These rates represent reasonable rates which should be used as the basis of remuneration in all classes of Hotels. The scales for the various grades are sufficiently wide to allow for differentiation between different classes of Hotels without any deduction. Should the grading of hotels in any particular area be necessary for special local reasons it should be arranged at the discretion of the local area Commander within the limits of remuneration laid down.

4. These rates of remuneration in all classes of Hotels. The scales for the various grades are sufficiently wide to allow for differentiation between different classes of Hotels without any deduction. Should the grading of hotels in any particular area be necessary for special local reasons it should be arranged at the discretion of the local area Commander within the limits of remuneration laid down.

APPENDIX "D" to AFMUC Asm Memo No. 34 (cont'd)

GRADE	LIFE PER DAY	
	Min.	Max.
Cooper	90	150
Coppersmith	90	135
Coremaker (foundry)	90	120
Cutters	85	125
Dental Mechanic	100	125
Drier, m/c and Preparer	85	105
Driver, Truck	95	115
Driver, Crane or Winch		
Driver, Mechanical Plant	100	130
Driver, M.R. Electric		
Driver, Steam Roller of IC stationary)		
Driver Mechanic, Truck	95	125
Driver, Truck and Trailer	100	130
Driver, Engine Loco	100	130
Electricians	95	135
Electro-Plator	90	135
Elevator Repairer Mechanic	95	135
Employees, Clothing, Boot and Shoe Manufacturing Plants		
+ Cutter, Machine	100	135
+ Machine Operator, male or female	85	105
+ Cutter, Pattern	150	195
+ Cutter, Assistant	85	95
+ Embroiderer, male or female	90	115
+ Boot Machineist	90	120
+ Boot Machine Operator Mechanic	100	125
Exhumer of Bodies	-	95
Farrier	90	115
Farrier with own anvil	110	135
Fire-Fighter	85	95
Fireman, Oil Fuel, Coal or Steam Loco	90	120
Fitter or Mechanic, Aero, Radial or Diesel	110	145
Fitter or Mechanic, Aero, Radial or Diesel	100	135

Driver, Engine Loco	95	135
Electricians	90	135
Electro-Plater	95	135
Elevator Repairer Mechanic		
Employees, Clothing, Boot and Shoe Manufacturing Plants		
+ Cutter, Machine	100	135
+ Machine Operator, male or female	85	105
+ Cutter, Pattern	150	195
+ Cutter, Assistant	85	95
+ Cutter, Assistant	90	115
+ Embroiderer, male or female	90	120
+ Boot Machineist	100	125
+ Boot Machine Operator Mechanic		
Examiner of Bodies	-	95
Farrier	90	115
Farrier with own anvil	110	135
Fire-Fighter	85	95
Fireman, Oil Fuel, Coal or Steam Loco	90	120
Fitter or Mechanic, Aero, Radiol or Diesel	110	145
Fitter or Mechanic, Automobile or Mt	100	135
Foundryman	85	115
Gardener	85	95
Gear Cutting Specialist	-	165
Glazier	85	115
Greaser	85	105
Grinder, Precision	100	135
Grooms or Stablemen	85	95
Gunfitter	90	135
Hammerman or Striker	90	105
Inspector, Precision Work	140	175
Joiner	95	125

APPENDIX "D" to AFHQ Adm Memo No. 34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Laboratory & Dispensary Assistant	100	125
Lifesaver	85	105
Lighthouse Keeper	85	100
Linenman	100	135
Linotype Operator	100	145
Lithe Engraver	130	165
Lithographer	100	145
Lithographer's Assistant	90	105
Locksmith	90	135
Lumber Workers		
Choker Setter	85	115
Dogger	90	115
Edgerman	90	125
Feller	90	115
Log Turner	85	105
Lumber Handler	85	95
Machine Winder	85	105
Machine Winder's Assistant	70	90
Machinist	90	135
Markers & Sorters, male or female	75	100
Masons	90	125
Mechanics, sewing machine		
Mechanics, typewriter	100	135
Mechanics, wireless		
Mechanics, Marine Engr (RN)		
Mechanic's Assistant	90	135
Messenger (English-speaking (under 18 years of age))	-	65
Messenger (English-speaking) 18 years of age and over)	-	
Milling Hand (Flour Mill)	70	90
Motion Picture Operator	90	105
Motor Launch Driver Mechanic (Venice)	90	135
Moulders	120	150
	90	135
Nurses, (Hospital)	90	115

Machinist			
Markers & Sorters, male or female	75	100	
Masons	90	125	
Mechanics, sewing machine	100	135	
Mechanics, typewriter			
Mechanics, wireles			
Mechanics, Marine Engr (RM)	90	135	
Mechanic's Assistant		105	
Messenger (English-speaking) (under 18 years of age)	-	65	
Messenger (English-speaking) 18 years of age and over)	70	90	
Milling Hand (Flour Mill)	90	205	
Motion Picture Operator	90	135	
Motor Launch Driver Mechanic (Venice)	120	150	
Moulders	90	135	
Nurses, (Hospital)	90	115	
Occupational Therapist	90	115	
Pecker	85	95	
Painter, Varnisher Signwriter	95	120	
Paper Cutter Operator	105	125	
Parquet Layer	90	115	
Pattern Maker	90	125	
Pavement Layer	90	115	
Permanent Way Inspector	85	110	
Pier Supervisor	105	140	
Plasterer	95	120	
Platelayer (Railroads)	85	105	
Plater (Printing)	100	125	
Plumber	90	120	
Pointsmen (Railroads)	85	95	
Police Officer, male or female	85	120	

APPENDIX "D" to 1913 Administrative No. 34 (cont.)

GRADE	LIRE PER DAY	
	Min.	Max.
Postal Sorter, male or female	75	120
Presser Hand	85	110
Pressers, Machine (Hoffman Steam Press)	90	125
Printer	100	135
Process Engravers	130	165
Photo Developer, Single or " machine	100	120
Printing Machine Minder	90	135
Printin Machine Mete	85	105
Quarryman	90	115
Recordak Operator	90	110
Repairer, Watch & Precision Instruments	120	165
Rigger	95	120
Rivet Heater	85	105
Rivetter	95	120
Rivetter Holder-up	85	105
Road Supervisor	90	125
Road Worker	85	95
Saddler	85	115
Saw Repairer & Sharpener	90	115
Sawyer	90	115
Sewing Hand, Male or female	60	85
Sheet Metal Worker	100	135
Shoemaker (Special Boot & Surgical Work)	100	135
Shunter or Brakesman	85	105
Slater	85	105
Smelter (Ore Smelting)	90	120
Stacker, Forage, expert	85	100
Stevedore	90	110
Stevedore, coaling ore	100	120
Stevedore Head	100	125
Stereotyper	100	145
Stone, hand cutter	95	120
Storeman or Storewoman	85	100

Riveter	120
Rivetter	105
Rivetter Holder-up	120
Road Supervisor	105
Road Worker	125
Saddler	95
Saw Repairer & Sharpener	115
Sawyer	115
Sewing Hand, Male or female	115
Sheet Metal Worker	85
Shoemaker (Special Boot & Surgical Work)	135
Shunter or Brakesman	135
Slater	105
Smelter (One Smelting)	105
Stacker, Forage, expert	120
Stevedore	100
Stevedore, coaling ore	110
Stevedore Head	120
Stereotyper	125
Stone, hand cutter	145
Storeman or Storewoman	120
Tailor (with own machine)	100
Tailor (without own machine)	125
Tent Maker (with own machine)	105
Tent Maker (without own machine)	125
Tent Mender	105
Tile Layer	105
Time-Keeper	115
Tinsmith	135
Toolmaker	120
Track Walker, Railroad	125
Trimmer, Coal	105
Turner	105
Truck Master	135
Truck Master's Assistant	135
Tire Treader	125
	135

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APPENDIX "D" to AFHQ Admin Memo No. 34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Upholsterer	90	120
Vulcanizer	90	120
Warehouseman or Storekeeper	90	135
Washer, Hand, male or female	85	95
Washer, Machine, male or female	85	105
Watchman	70	90
Welder	95	135
Wheelwright	90	115
Unskilled Labor (Male, 18 years of age & above)	-	85
(Female, 18 years of age & above)	-	72
(Male or female, below 18 years of age)	-	45

✓ Laborers on main drains 10 lire per day extra while actually employed on drains

+ These grades are restricted to plants engaged in fabricating new articles, or their component parts in repair for the Allied Forces and working under their direct control.

NOTES

1. ROME PROVINCE. For Rome Province 10 lire should be added to the above Basic Rates of Pay.

✓ Laborers on main drains 10 lire per day extra while actually employed on drains

+ These grades are restricted to plants engaged in fabricating new articles, or their component parts in repair for the Allied Forces and working under their direct control.

NOTES

1. ROME PROVINCE. For Rome Province 10 lire should be added to the above Basic Rates of Pay.

ALL GRADES (SICILY)

GRADES	LIKE PER DAY	
	Min.	Max.
<u>CLERICAL & ADMINISTRATIVE</u>		
accountant, certified	150	185
accountant	120	150
Adviser, agriculture	170	200
Adviser, financial (English-speaking Economist)	170	200
Adviser, legal, grad, lawyer (English-speaking)	200	255
Adviser, legal, grad, lawyer	130	150
Adviser, property control (English-speaking)	180	210
Adviser, transportation	200	285
Censor, Civil		
Chief re-examiner	140	195
Re-examiner	100	125
Clerk, male	80	110
Clerk, female	70	100
Economic Research Assistant	170	250
Interpreter, oral	90	125
Interpreter, translating	100	125
Manager, office executive (English-speaking)	135	170
Manager, personnel supervisory (English-speaking)	135	170
Manager, refrigeration plant	170	190
Office boys	35	55
Operators, telephone	90	110
Operators, telephone (English speaking)	120	140
Overseer, departmental, Class I	155	190
Overseer, departmental, Class II	140	160
Purchasing agent, fruit & vegetables	230	290
Secretary, executive (English-speaking)	130	165

Clerk, male	80	110
Clerk, female	70	100
Economic Research Assistant	170	250
Interpreter, oral	90	125
Interpreter, translation	100	125
Manager, office executive (English-speaking)	135	170
Manager, personnel supervisory (English-speaking)	135	170
Manager, refrigeration plant	170	190
Office boys	35	55
Operators, telephone	90	110
Operators, telephone (English speaking)	120	140
Overseer, departmental, Class I	155	190
Overseer, departmental, Class II	140	160
Purchasing Agent, fruit & vegetables	230	290
Secretary, executive (English-speaking)	130	165
Secretary, executive	100	130
Superintendent, garage	140	175
Superintendent, warehouse	160	190
Stenographer	100	110
Teacher, language	175	200
Telephone, consultant, technical (English-speaking)	160	200
Timekeepers, male	80	110
Timekeepers, female	70	100
Typists, male	80	105
Typists, female	70	90
Writer	120	145
<u>CLASSIFIED LABOR</u>		
Ammunition Expert	90	110
Appraiser, chief	130	140

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MARINE GRADES (ITALY)

GRADE	LIRE PER DAY	
	Min.	Max.
+ Diver	110	125
++ Linesman (Navy)	85	95
Pumpman (Navy)	85	95
Rope Splicer	90	115
Sailmaker	95	125
Salvage Hand	85	105
Salvage Hand (Master)	100	125
Security Patrol Officer or Deputy Harbormaster	-	165
Shipwright	105	135

SEA-GOING RATES (SCHOONERS)

Master	-	250
1st Officer	-	200
2nd Officer	-	180
3rd Officer	-	170
Chief Engineer	-	250
1st Engineer	-	200
2nd Engineer	-	180
3rd Engineer	-	170
Bosun	-	150
Cook or steward	-	140
Seaman	-	130

HARBOR CRAFT RATES - THIEFCATS, "Z" CRANT, ETC

Master	-	180
Mate	-	140
Engineer	-	140
Cook or steward	-	120
Seaman	-	120
Stoker or Fireman	-	125

BARGES & LIGHTERS

100
170
250
200
180
170
150
140
130

-
-
-
-
-
-
-
-
-

2nd Officer
3rd Officer
Chief Engineer
1st Engineer
2nd Engineer
3rd Engineer
Boatman
Cook or Steward
Seaman

HARBOR CRAFT RATES - TUGBOATS, "Z" CRAFT, ETC

180
140
140
120
120
125

-
-
-
-
-
-

Master
Mate
Engineer
Cook or Steward
Seaman
Stoker or Fireman

BARKES & LIGHTERS

105
120

85
100

Bergeman and Lighterman
Master Bergeman and Master Lighterman

+ Plus 35 lire per hour under water.
++ 5 lire per hour extra while tending diver.

APPENDIX "P" to AFHQ Admin Memo No. 34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Engineer, locomotive diesel	105	150
Engineer, steam, stationary	95	125
Engineer, mechanical	140	170
Exporter, English-speaking (buyer & shipper export goods)	170	285
Barrier	80	105
Fireman	80	115
Fireman, oil fuel	80	105
Pipe fitter	85	95
Fitter-Automotive (motor mechanic)	90	125
Fitter driver (chauffeur-mechanic)	90	125
Boondrymen	80	105
Turnscowman	80	125
Glazier	80	105
Greaser, refrigerating	80	115
Greaser, others	80	105
Grinder, precision	80	105
Hairdresser	80	105
Hammerman	80	105
Hammerman (steam-operated hammer)	90	130
Inspector, citrus fruit	115	170
Joiner, wood	80	115
Keeper, storeroom or warehouse	80	100
Laboratory Assistant	70	90
Laborer, semi-skilled	75	85
Line Burner	90	115
Lithographer	90	135
Lithographer, assistant	80	100
Locator, Expeditor - C.E.M.		175

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Greaser, refrigerating 115
Greaser, others 105
Grinder, precision 105

Hairdresser 105
Hammerman 105
Hammerman (steam-operated hammer) 130

Inspector, citrus fruit 170

Joiner, wood 115

Keeper, storeroom or warehouse 100

Laboratory Assistant 90

Laborer, semi-skilled 85

Line Burner 115

Lithographer 135

Locator, Expeditor - C.E.M. 100

Locksmith 175

Loftman 120

125

Machine tender 115

Machinist, lathe operator 125

Machinist, milling machine operator 125

Machinist, plane operator 110

Machinist, tool room 135

Machinist, bench work 125

Maker, cabinet 115

Maker, mattress 105

Maker, pattern 150

Maker, template 125

Malaria Control expert 250

Mason 105

Mechanic, automotive, motor 125

Mechanic, diesel 125

Mechanic, instrument repairer 135

APPENDIX "F" to AFHQ Adm Memo No. 34 (cont'd)

GRADE	LIRE PER DAY Min.	LIRE PER DAY Max.
Appraiser	120	130
Apprentices, all trades	35	75
Armature winder	90	130
Armorer	90	125
Baker	80	105
Band leader	55 (per hour plus 20% of total cost of band)	
Band Member	55 (per hour)	
Bartender	60	90
Battery worker	80	100
Blacksmith	90	125
Bookbinder	90	125
Bookbinder's assistant	80	105
Bootmaker, surgical	60	70
Bricklayer	110	135
Burner, acetylene	85	115
Butcher	80	125
Caretaker, cemetery	80	105
Carpenter	80	105
Chainmen	80	105
Chargehand, female (sub-forewomen)	80	100
Clothing classifier & repairer, female	50	60
Coskbuilder	80	115
Coskpainter	80	115
Compositor, chief	135	145
Compositor	100	135
Compositor, assistant	80	100
Concrete laborer	70	80
Concrete mixer operator	105	115
Cement finisher	105	115
Cooper	100	130
Coppersmith	80	100
Core Maker	105	125

Bricklayer	85	115
Burner, acetylene	80	125
Butcher	80	105
Caretaker, cemetery	80	105
Carpenter	80	105
Chainman	80	105
Chargehand, female (sub-forewoman)	80	100
Clothing classifier & repairer, female	50	60
Coschbuilder	80	115
Coachpainter	80	115
Compositor, chief	135	145
Compositor	100	135
Compositor, assistant	80	100
Concrete laborer	70	80
Concrete mixer operator	105	115
Cement finisher	105	115
Cooper	100	130
Coppersmith	80	100
Core Maker	105	125
Cupalo Tender	80	125
Dental hygienist & technician		230
Dockgate controller	80	115
Draftsman, engineering	110	140
Driver, crane, automotive	115	140
Driver, motor truck	80	115
Driver, mule	70	80
Driver, steam roller	100	130
Electrician - wiring	85	125
Electrician - communications	85	135
Electrician - auto	90	125
Electrician - technician	175	190
Engineer, industrial consulting		340
Engineer, electrical	140	170
Engineer, locomotive	105	170

APPENDIX "F" to AFHQ Adm Memo No. 34 (cont'd)

GRADE	DIRE PER DAY	
	Min.	Max.
Appraiser	120	130
Apprentices, all trades	35	75
Armature winder	90	130
Armorer	90	125
Baker	80	105
Band Leader	55 (per hour plus 20% of total cost of band)	
Band Member	55 (per hour)	
Bartender	60	90
Battery worker	80	100
Blacksmith	90	125
Bookbinder	90	125
Bookbinder's assistant	80	105
Bootmaker, surgical	60	70
Bricklayer	110	135
Burner, acetylene	85	115
Butcher	80	125
Caretaker, cemetery	80	105
Carpenter	80	105
Chainman	80	105
Chargehand, female (sub-forewoman)	80	100
Clothing classifier & repairer, female	50	60
Cocobuilder	80	115
Cocobpainter	80	115
Compositor, chief	135	145
Compositor	100	135
Compositor, assistant	80	100
Concrete laborer	70	80
Concrete mixer operator	105	115
Cement finisher	105	115
Cooper	100	130
Coppersmith	80	100
Corn Maker		

Bookbinder's assistant	110	135
Bootmaker, surgical	85	115
Bricklayer	80	125
Burner, acetylene	80	105
Butcher		
Caretaker, cemetery	80	105
Carpenter	80	105
Chainman	80	105
Chargehand, female (sub-forewomen)	80	100
Clothing classifier & repairer, female	50	60
Cocobuilder	80	115
Cochpainter	80	115
Compositor, chief	135	145
Compositor	100	135
Compositor, assistant	80	100
Concrete laborer	70	80
Concrete mixer operator	105	115
Cement finisher	105	115
Cooper	100	130
Coppersmith	80	100
Core Maker	105	125
Cupalo Tender	80	125
Dental hygienist & technician		230
Dockgate controller	80	115
Draftsman, engineering	110	140
Driver, crane, automotive	115	140
Driver, motor truck	80	115
Driver, mule	70	80
Driver, steam roller	100	130
Electrician - wiring	85	125
Electrician - communications	85	135
Electrician - auto	90	125
Electrician - technician	175	190
Engineer, industrial consulting		340
Engineer, electrical	140	170
Engineer, locomotive	105	170

APPENDIX "F" to AFHQ Admin Memo No. 34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Engineer, locomotive diesel	105	150
Engineer, steam, stationary	95	125
Engineer, mechanical	140	170
Exporter, English-speaking (buyer & shipper export goods)	170	285
Farrier	80	105
Fireman	80	115
Fireman, oil fuel	80	105
Fire Fighter	85	95
Fitter-automotive (motor mechanic)	90	125
Fitter driver (casseur-mechanic)	90	125
Foundryman	80	105
Furnaceman	80	125
Glazier	80	105
Gresser, refrigerating	80	115
Gresser, others	80	105
Grinder, precision	80	105
Hairdresser	80	105
Hammerman	80	105
Hammerman (steam-operated hammer)	90	130
Inspector, citrus fruit	115	170
Joiner, wood	80	115
Keeper, storeroom or warehouse	80	100
Laboratory Assistant	70	90
Laborer, semi-skilled	75	85
Line Burner	90	115
Lithographer	90	135
Lithographer, assistant	80	100
Locator, Expeditor - C.E.M.		175

Greaser, refrigerating	80	115
Greaser, others	80	105
Grinder, precision	80	105
Hairdresser	80	105
Hammerman	80	105
Hammerman (steem-operated hammer)	90	130
Inspector, citrus fruit	115	170
Joiner, wood	80	115
Keeper, storehouse or warehouse	80	100
Laboratory Assistant	70	90
Leborey, semi-skilled	75	85
Line Burner	90	115
Lithographer	90	135
Lithographer, assistant	80	100
Locator, Expeditor - C.I.M.	95	175
Locksmith	90	120
Loftsmen	90	125
Machine tender	80	115
Machinist, lathe operator	100	125
Machinist, milling machine operator	100	125
Machinist, plane operator	100	110
Machinist, tool room	100	135
Machinist, bench work	100	125
Maker, cabinet	80	115
Maker, mattress	80	105
Maker, pattern	105	150
Maker, template	80	125
Malaria Control expert	200	250
Mason	80	105
Mechanic, automotive, motor	90	125
Mechanic, diesel	80	125
Mechanic, instrument repairer	100	135

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APPENDIX "F" to AFHQ Adm Memo No. 34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Mechanic, locomotive bench work	80	125
Mechanic, searchlight	135	155
Mechanic, sewing machine	80	100
Mechanic, typewriter	80	110
Mechanic, typewriter, assistant	65	80
Mechanic, wireless	100	135
Medical Practitioner	30 per hour	40 per hour
Molder	100 per day	135 per day
Nursing Orderly	80	105
Operator, crane	80	125
Operator, crane, electrical	80	125
Operator, crane, steam	80	125
Operator, linotype	105	135
Operator, pump	80	110
Operator, radio	95	120
Operator, radio (with rations)	70	95
Operator, radio apprentice	65	85
Operator, radio apprentices (with rations)	40	60
Operator, saw	80	105
Operator, tire	90	125
Operator, winch	80	105
Painter, polisher	80	105
Physiotherapist	115	140
Plasterer	80	105
Plumber	85	115
Porter, cold storage meat	75	85
Printer	100	135
Projectionist, motion picture	110	135
Projectionist, motion picture assistant	80	100

Operator, crane, steam	80	125
Operator, linotype	105	135
Operator, pump	80	110
Operator, radio	95	120
Operator, radio (with rations)	70	95
Operator, radio apprentice	65	85
Operator, radio apprentice (with rations)	40	60
Operator, saw	80	105
Operator, tire	90	125
Operator, winch	80	105
Painter, polisher	80	105
Physiotherapist	115	140
Plasterer	80	105
Plumber	85	115
Porter, cold storage meat	75	85
Printer	100	135
Projectionist, motion picture	110	135
Projectionist, motion picture assistant	80	100
Quarryman - stone cutters	70	85
Radiographer	140	175
Rat catcher		90
Reinforcing iron worker	90	115
Repairer, gasket	80	105
Repairer, shoe	80	115
Research analyst	90	110
Rivet heater	70	95
Rivetter	80	105
Rivetter, buckler-up	60	70
Saddler	80	115
Saleswoman	60	90
Saw Setter	90	125
Sawyer	80	105
Scrapper	65	75
Sheet Metal Worker	90	120
Signwriter	85	110
Skilled remaker of worn clothing	70	80

APPENDIX "B" to AFHQ Adm Memo No. 34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Skilled repairer of hospital clothing and textiles, females		
Slater	55	80
Smelter	80	115
Sock and woolen repairer, female	80	105
Steelfitter	50	70
Stoker and fireman	85	125
Storekeeper, tool room	80	105
Supervisor, road	80	110
	80	115
Tailor, cutter, male	75	85
Tailor, cutter, female	65	75
Tailor, own machine	80	90
Tailor, without machine	70	80
Tailoress, own machine	70	80
Tailoress, without machine	50	70
Tallyman	115	145
Tent mender	80	105
Textile refitter	80	105
Tinsmith	80	105
Toolsmith	80	115
Vulcanizer	80	115
Welder, gas & electric	90	125
Wood turner	80	110
UNCLASSIFIED LABOR		
Boys (under 18 years of age)		40
Unskilled laborers, male	60	75
Unskilled laborers, female	-	50
Unskilled laborers, (heavy) female	-	60
Watchman day	55(overtime at 10	

Tailor, cutter, female	65	75
Tailor, own machine	80	90
Tailor, without machine	70	80
Tailoress, own machine	70	80
Tailoress, without machine	50	70
Tallyman	115	145
Tent mender	80	105
Textile refitter	80	105
Tinsmith	80	105
Toolsmith	80	115
Vulcanizer	80	115
Welder, gas & electric	90	125
Wood turner	80	110

UNCLASSIFIED LABOR

Boys (under 18 years of age) 40

Unskilled laborers, male 75

Unskilled laborers, female 50

Unskilled laborers, (heavy) female 60

Watchman day 55 (overtime at 10
lire per hour)

Watchman night 60 (overtime at 12
lire per hour)

FOREMAN

Ganger of unskilled labor (not less than 12 laborers) 85

Foreman of unskilled labor 95

Foremen of classified labor 20 lire above the maximum
of the particular classification, provided not less
than 12 laborers under charge.

MARINE LABOR (Classified)

Boathand	75	85
Boathand, chief	85	95
Chipper-caulker	80	125
Coxswain	80	110

APPENDIX "F" to AFHQ Adm Memo No. 34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Diver (plus additional hourly rate of 35 lire when under water)		
Draughtsman (leadsman)	100	110
Driller, ships' plates	80	120
Leadingman	140	115
Master (superintendent)	185	160
Master (salvage hand)	85	225
Mechanic, ship gear	80	110
Pilot (rate to be fixed at discretion of employing service)	155	120
Quartermen (asst-Supt)	130	190
Quartermaster	90	160
Rigger	80	130
Rivetter, ship	80	115
Sailmaker	70	115
Salvage Hand	90	90
Shipfitter	90	135
Shipwright	90	135
Master and chief Engineer		250
1st Officer and 1st Engineer		200
2nd Officer and 2nd Engineer		180
3rd Officer and 3rd Engineer		170
Bo'sun		150
Cook or Steward		140
Seaman		130
Master		180
Mate		140
Engineer		140
Cook or Steward		120
Seaman		120
Stoker or Fireman		125

SEAGGING RATES (SCHOONERS)HARBOR CRAFT RATES - TUGBOATS, "Z" CRAFT ETC.

Salvage Hand 90
Shipfitter 135
Shipwright 135

SEAGOING RATES (SCHOONERS)

Master and chief Engineer	250
1st Officer and 1st Engineer	200
2nd Officer and 2nd Engineer	180
3rd Officer and 3rd Engineer	170
Bo'sun	150
Cook or Steward	140
Seaman	130

HARBOR CRAFT RATES - TUGBOATS, "Z" CRANES ETC.

Master	180
Mate	140
Engineer	140
Cook or Steward	120
Seaman	120
Stoker or Fireman	125

BARGES & LIGHTERS

Bargehand	85
Master Bargehand	105
	120

DOMESTIC EMPLOYEES (CLASSIFIED)

MESS & HOSPITALS

Caretaker Guard (Monthly)	2640
Chef	110
Cleaner, officers' quarters, male	80
Cleaner, officers' quarters, female	70
Cook	100
Dish Washer	35
Gardener (10 hour day)	55

APPENDIX "F" to AFH Add Memo No. 34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Maid	35	55
Orderly, medical & mess (monthly)	880	1760
Orderly, other (monthly)	440	880
Steward - clubs & messes	65	110
Waiter	60	75
Waitress	40	60

HOTEL EMPLOYEES

FOLLOWING IS BASIC RATE FOR SECOND CATEGORY HOTEL

FOR 1ST CATEGORY HOTEL ADD 10%

FOR 3RD CATEGORY HOTEL DEDUCT 10%

Director	5700 monthly	6840 monthly
Assistant Director	5130 "	5700 "
Secretary	15.15 per hour	15.15 per hour
Assistant Secretary	11.00 "	12.10 "
Desk Clerk	11.00 "	12.10 "
Head Porter	11.00 "	12.10 "
Assistant Head Porter	9.65 "	11.00 "
Porter	6.90 "	6.90 "
Operating Engineer	9.65 "	12.10 "
Upholsterer	9.65 "	12.10 "
Maid	6.90 "	6.90 "
Assistant Maid	5.50 "	5.50 "
Elevator Operator, 18 years of age and above	6.90 "	6.90 "
Elevator Operator, under 18 years of age	5.50 "	5.50 "
Bell-boy	5.50 "	5.50 "
Linen-Keeper	7.70 "	7.70 "
Assistant linen-keeper	6.60 "	6.60 "

LAUNDRY EMPLOYEES (CLASSIFIED)

2. Dyer and preparer, male & female (under 18 years of age)	15 per day	30 Per day
Drier and Preparer, male (18 yrs of age & under)	75	95
Drier and Preparer, female (18 yrs of age & above)	55	75

Secretary	11.00	"	"	12.10	"	"	"
Assistant Secretary	11.00	"	"	12.10	"	"	"
Desk Clerk	11.00	"	"	12.10	"	"	"
Head Porter	9.65	"	"	11.00	"	"	"
Assistant Head Porter	6.90	"	"	6.90	"	"	"
Porter	9.65	"	"	12.10	"	"	"
Operating Engineer	9.65	"	"	12.10	"	"	"
Unholsterer	6.90	"	"	6.90	"	"	"
Maid	5.50	"	"	5.50	"	"	"
Assistant Maid							
Elevator Operator, 18 years of age and above	6.90	"	"	6.90	"	"	"
Elevator Operator, under 18 years of age	5.50	"	"	5.50	"	"	"
Bell-boy	5.50	"	"	5.50	"	"	"
Linen-Keeper	7.70	"	"	7.70	"	"	"
Assistant linen-keeper	6.60	"	"	6.60	"	"	"
<u>LAUNDRY EMPLOYEES (CLASSIFIED)</u>							
Preparer and preparer, male & female (under 18 years of age)			15 yrs of age)	15 par day	30 Per day		
Drier and Preparer, male (18 yrs of age & under)			75	75	95		
Drier & preparer, female (18 yrs of age & above)			55	75	75		
Ironer, hand, male & female (under 18 yrs of age)			15	30	30		
Ironer, hand, male (18 yrs of age & above)			75	95	95		
Ironer, hand, female (18 yrs of age & above)			55	75	75		
Ironer, hand, female (18 yrs of age & above)			15	30	30		
Ironer, machine, male & female (under 18 yrs)			75	95	95		
Ironer, Machine, male (18 yrs of age & above)			55	75	75		
Ironer, machine female (18 yrs of age & above)			55	100	100		
Ironer, chief, male				85	85		
Ironer, chief, female				90	90		
Sorter, (Class II)				100	100		
Sorter, (Class I)				45	45		
Washer, hand, female				75	100		
Washer, machine, male				55	65		
Washer, machine, female							

NOTE: Concerning Hotel Employees, including those classified as domestic but working in hotels, all work in excess of the normal eight-hour day will be paid at the regular hourly rate. The basic rule of time and one-half is not applicable.

APPENDIX "H" to A-100 Adm Memo No. 34

COST OF LIVING BONUS AUTHORIZED BY PARAGRAPH 6

1. Bonus for Italian Civilian Employees other than those covered by paragraph 2 of this Appendix.

a. Daily Wage Group

(1) Adult Group

Basic Wage

Up to and including 120 lire per day
 From 121 to 125 lire
 From 126 to 130 lire
 From 131 to 135 lire
 From 136 to 165 lire
 From 166 to 170 lire
 From 171 to 175 lire
 From 176 to 180 lire
 From 181 lire and above

+ Maximum Permissible
 bonus per day

75 lire
 72 lire
 70 lire
 67 lire
 65 lire
 62 lire
 60 lire
 57 lire
 55 lire

- (2) Juveniles may be paid a cost-of-living bonus up to 29 liras per day.

Notes:

Abatement at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) in respect of each day on which full rations i.e. all meals are provided to the employing service.

b. Monthly Wage Group

(1) Adult Group

Basic Wage

Up to and including 3000 per month
 From 3001 to 3100 lire
 From 3101 to 3200 lire
 From 3201 to 3300 lire
 From 3301 to 3400 lire

+ Maximum Permissible
 Bonus per month

1950 lire
 1920 lire
 1870 lire
 1820 lire
 1770 lire

60 lire
57 lire
55 lire

(2) Juveniles may be paid a cost-of-living bonus up to 29 liras per day.

Note: Abatement at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) in respect of each day on which full rations i.e. all meals are provided to the employing service.

b. Monthly Wage Group
(1) Adult Group

<u>Basic Wage</u>		<u>+ Maximum Permissible Bonus per month</u>	
Up to and including 3000 per month		1950 lire	
From 3001 to 3100 lire		1920 lire	
From 3101 to 3200 lire		1870 lire	
From 3201 to 3300 lire		1820 lire	
From 3301 to 3400 lire		1770 lire	
From 3401 to 3500 lire		1720 lire	
From 3501 to 5000 lire		1690 lire	
From 5001 to 5100 lire		1620 lire	
From 5101 to 5200 lire		1570 lire	
From 5201 to 5300 lire		1520 lire	
From 5301 to 5400 lire		1470 lire	
From 5401 lire and above		1430 lire	

(2) Juveniles may be paid a cost-of-living bonus up to 754 lire per month.

Note: Abatement at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) when full rations i.e. all Meals are provided to the employee by the employing service.

APPENDIX "G" to AFHQ Adm Memo No. 34

SKILLED & UNSKILLED GRADES (SARDINIA)

<u>Classification</u>	<u>Hourly Rate</u> <u>lire</u>	<u>Daily Rate (8 hours)</u> <u>lire</u>
Skilled Workers	9.90	79.00
Semi-skilled workers	9.58	76.60
Unskilled workers	7.33	58.60
Female workers	4.98	39.80
Apprentices	5.68	45.40

PROFESSIONAL & OFFICE GRADES (SARDINIA)

	<u>Monthly</u> <u>Lire</u>
College or Undergraduate with degrees	4,000
High School Graduate	2,400
Others	1,250

APPENDIX "H" to AFHQ Adm Memo No. 34 (cont'd)

2. Bonus for Italian Civilians Employed in Allied Hotels, Clubs, and Messes and other Employees whose wages are paid partly in kind.

+Maximum Permissible
Bonus per month

a. Adult Group

Up to and including 3600 lire per month	1325 lire
From 3601 to 3700 lire	1275 lire
From 3701 to 3800 lire	1225 lire
From 3801 to 4900 lire	1175 lire
From 4901 to 5000 lire	1125 lire
From 5001 to 5100 lire	1075 lire
From 5101 to 5200 lire	1025 lire
From 5201 and above	955 lire

b. Juveniles may be paid a cost-of-living bonus up to 130 lire per month.

+ These maxima are liable to modification by the action of local Sub-Committees established in accordance with AFHQ Administrative Memorandum Number 25, 1945.

b. Juveniles may be paid a cost-of-living bonus up to 130 lire per month.

- + These maxima are lieble to modification by the action of local Sub-Committees established in accordance with AFHQ Administrative memorandum Number 25, 1945.

CROSS REFERENCE SHEET

AFHQ Admin Memo //35

1 July 1945

1. Use of German POW and Surrendered Personnel

POLICY

DOCUMENT FILED IN 1112/00

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CROSS INDEX SHEET

AHQ Admin Memo #33

23 June 45

INTRATHEATER TRAVEL

Document filed in 503/CC

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ALLIED FORCE HEADQUARTERS
APO 512Chief
Commissioner

1945 2 REG

ADMINISTRATIVE MEMORANDUM)

NUMBER 34)

29 June 1945

CONDITIONS OF EMPLOYMENT, WAGE SCALES, BONUSES AND ALLOWANCES
FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY & SARDINIA

The following AFHQ Administrative Memoranda are rescinded and the instructions below substituted therefor:

<u>Section</u>	<u>Number</u>	<u>Year</u>	<u>Section</u>	<u>Number</u>	<u>Year</u>
III	47	1944	II	9	1945
III	62	1944	II	15	1945
III	64	1944	II	17	1945
II	2	1945	III	18	1945
II	3	1945	I	24	1945
II	5	1945			

1. Definitions - For the purpose of this memorandum the following definitions apply:

a. Northern Italy is that part of Italy to the North of the Northern Boundaries of Ravenna, Firenze, Pistoia and Lucca Provinces and North and West of the Northern and Western Boundaries of Apuania Province.

b. Southern Italy is that part of Italy to the South of the Northern Boundaries of Ravenna, Firenze, Pistoia and Lucca Provinces and South and East of the Northern and Western Boundaries of Apuania Province.

2. Application of the Regulations - These regulations apply to the direct employment of civilian labor and will be observed by all branches of the Allied Forces. These regulations are not applicable to a civilian organization such as a railroad, public utility, etc., which may be taken over by the Allied Forces.

3. Recruitment

a. British Installations and Units - Applications for employees will normally be made to the nearest D.A.D.L. (Civil) or Pioneer Corps Civil Labor Unit. Should this not be possible, applications will be made to the nearest Civil Affairs Officer, AMG.

b. American Installations and Units - Applications for employees will be cleared through the nearest Base Section Headquarters or such other Labor Office as may be established in any particular locality from time to time. Wherever possible, all applications should be routed through the AMG/AC Labor Offices.

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AFM 11-100 #34 (cont'd)

4. Rates of Pay

a. Allied Forces Basic Wage Scale - Employees throughout Italy, Sicily and Sardinia will be paid a basic wage below or within the rates set forth in the schedules attached as Appendices "A", "B", "C", "D", "E", "F" and "G", which shall be designated the "Allied Forces Basic Wage Scale" and become effective from the date of issue of this memorandum.

b. Monthly Rates of Pay - For the purpose of calculating payment for periods of less than one month, monthly rates of pay are related to an average of 26 working days per month at 8 hours per day; 30 days per month at 12 hours per day in case of hotel, mess and club employees.

c. Procedure in respect of New Grades - Provisional rates for grades not listed may be established by appropriate Labor Officers in conjunction with AC/AFG. They will confirm in writing to AFLRS and notify the Chairman of the Local Sub-Committee of Labor and Wages Control Committee (AFLR (Italian) Board) concerned the classification and provisional rate of pay fixed. Application will then be made through normal channels to the Allied Force Local Resources (Italian) Board for approval.

d. Pay on Engagement - Italy, Sicily and Sardinia

(1) All labor will be engaged at or below the minimum rate of pay laid down in Appendices "A", "B", "C", "D", "E", "F" and "G" and will be paid at this rate for at least seven (7) days. During this period they will be trade tested and thereafter receive a rate of pay commensurate with their skill and ability below or within the limits set out in Appendices "A", "B", "C", "D", "E", "F" and "G", due regard being given to the local prevailing rates for similar work in industry.

(2) All labor which has been employed previously by the Allied Forces may, at the discretion of the employing service, be reengaged at the same rate of pay on production of a certificate from the previous employing unit stating reasons for discharge and the latest rate of pay in issue.

e. Pay for Night Shifts - The daily basic rate of all persons employed on night shift may be increased by 10 lire. This applies only to workers engaged on a night shift, and not to those working through the day shift into the night. Overtime for such workers will be paid at one and one half times the increased base rate.

f. Differential between Male and Female Employees - The scale and rates of pay for female employees will be 15% less than the comparable rates and scales for male employees except where separate female classifications are listed.

5. Hours of Work and Overtime

a. Hours of Work per Day - All employees will be expected to work a minimum of eight (8) hours per day or forty-eight (48) hours per week, exclusive of meal times or time required to travel to and from the place of employment.

b. Days of Work per Week - They will normally be expected to work a minimum of six (6) consecutive days per week.

R E S T R I C T E D

AFHQ Adm Memo #34 (cont'd)

c. Overtime - Overtime may be paid at the rate of time-and-one-half for all completed hours worked over forty-eight (48) in any normal pay week and for those whose employment commenced or terminated within any normal pay week for each completed hour in excess of an average of eight (8) hours per day. Excepted from these conditions are those employees specifically designated in the Appendices as being ineligible for overtime pay. Overtime rates may also be paid in any locality for the seventh consecutive day of working, whether Sunday or a week-day. Overtime should be discouraged in the interests of efficiency and the employment of surplus labor.

6. Cost-of-Living Bonus

a. AFHQ Administrative Memorandum Number 62, 1944, as amended by AFHQ Administrative Memorandum Number 18, 1945, is superseded by the following, effective with the commencement of the first pay period subsequent to the date of issue of this memorandum.

b. The following provisions are applicable to Southern Italy, Sicily and Sardinia only, at the discretion of District, Base Section or equivalent commanders for the territory under their control.

(1) Italian civilians directly employed by the Allied Forces may be paid, in addition to the amounts established in paragraph 4 above, all or part of a cost-of-living bonus as set forth in Appendix "H" hereto.

(2) The maximum permissible bonus which may be paid is determined by the basic wage applicable to the individual. For this purpose, the basic wage is the remuneration due to an individual upon completion of eight (8) hours work if paid on a daily basis; 26 days work if paid on a monthly basis; or 30 days work in the case of Hotel, Mess and Club employees. The cost-of-living bonus is not part of the basic wage and will be excluded, for example, from the computations and adjustments for overtime pay and female differential.

(3) In the case of an employee who does not work a full pay period, the proportion of the bonus which may be paid is to correspond with the proportion of basic wages, excluding overtime, earned during that period.

c. In Northern Italy no bonus is authorized for payment with the exception of that authorized:

(1) Under sub-paragraph d below:

(2) By Local Sub-Committees established in accordance with AFHQ Administrative Memorandum Number 25, 1945, and subsequent amendments, application of which is hereby extended to Northern Italy, with the proviso that for Northern Italy the powers of Local Sub-Committees as defined in paragraph 6, AFHQ Administrative Memorandum Number 25, 1945, shall be limited to granting so much as may be necessary of a cost-of-living bonus as set forth in Appendix "H" hereto.

d. Essential key personnel who have been previously employed in Southern Italy, Sicily and/or Sardinia, and who have been trained for a specific job may continue to receive their present rates of pay, including bonuses.

R E S T R I C T E D

R E S T R I C T E D

AFHQ Adm Memo #34 (cont'd)

7. Advances - No advances of pay or bonuses will be made in any circumstances.

8. Leave

a. Annual Leave with Pay - Leave with pay at the rate of one half ($\frac{1}{2}$) day per month may be accumulated by employees in clerical and administrative grades only who have served the Armed Forces satisfactorily for six (6) months or more with the same Employing Service, to accrue from date of employment. Annual leave with pay will be granted to employees whose service has been satisfactory, and if the exigencies of the service permit. Annual leave with pay is not a basic right and cannot be allowed except in the above circumstances. No extra expense to the military unit or installation for the employment of a substitute will be allowed. In no circumstances will pay in lieu of leave be given.

b. Leave without Pay - Leave without pay may be granted for any period, in circumstances approved by the Commanding Officer of the Military unit or establishment.

c. Public Holidays - Public holidays will not be recognized by any military unit or establishment and there will be no extra pay for work performed on feast days or holidays.

9. Feeding of Employees - There will be no feeding of civilian employees except under rules and regulations prescribed by AFHQ.

10. Clothing and Accommodation - Clothing and accommodation will not be provided to civilian employees except under regulations promulgated by AFHQ.

11. Enticement - No unit will be permitted to engage a worker previously employed by an Allied agency unless he has been released by the former employing unit.

12. Allowances

a. Civilian employees when traveling on duty involving absence from the normal place of duty and home may, in the absence of Service accommodation, and rations, be paid subsistence allowance at the following rates for each full day's absence of 24 hours:

Monthly Basic Wage

9,600 lire and more
6,000 lire to 9,599 lire
4,500 lire to 5,999 lire
3,500 lire to 4,499 lire
less than 3,500 lire

Daily Subsistence Allowance

250 lire
225 lire
175 lire
150 lire
125 lire

Daily Basic Wage

370 lire and more
231 lire to 369 lire
170 lire to 230 lire
135 lire to 169 lire
less than 135 lire

Daily Subsistence Allowance

250 lire
225 lire
175 lire
150 lire
125 lire

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AFHQ Adm Memo #34 (cont.)

(1) For absences of more than ten but less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid for each meal at the discretion of the Commanding Officer.

(2) For absences involving procurement of sleeping accommodation by the traveler at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under paragraph (1) above.

b. No allowances are payable under paragraph (1) above if rations are provided in kind, or under paragraph (2) if quarters are provided.

13. Contractors' Employees - Contractors' Employees should be paid at the local prevailing wage rates, such rates to be ascertained from:

- a. Ufficio del Lavoro
- b. Camera del Lavoro
- c. Unione Industriale
- d. Local Sub-Committee, as authorized in AFHQ Administrative Memorandum Number 25, 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christberry
C. W. CHRISTBERRY
Colonel, AGD
Adjutant General

3 Inclosures:

Appendices "A", "B", "C", "D", "E", "F", "G" and "H"

DISTRIBUTION:

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APPENDIX "A" to AFHQ Adm Memo #34

CLERICAL AND ADMINISTRATIVE GRADES (ITALY)

GRADE	LIRE PER MONTH	
	Min.	Max.
Accountant	2200	5400
Assistant Purchasing Agent	3000	6300
Band Leader	3000	5500
Bookkeeper	2200	5000
Cashier Chief	2500	4400
Cashier	2200	3600
Cinema Manager	2200	3900
Clerk Office	2200	3600
Draughtsman	2200	5000
Draughtsman Chief	2500	5400
*Executive (business analysts, exporters, etc)	5000	11000
Interpreter General, male or female	2200	3900
Interpreter Technical	2600	4900
Junior Admin. Assistant, clerk supervisor	2200	5400
*Professional Worker (electrical engineer, doctor, lawyer, dentist and construction, civil or mechanical engineer)	4000	11000
*Senior Administrative Assistant, sub-professional worker	3600	6800
Shop Superintendent	3000	5800
Shorthand Monitor	4500	6000
Supervisor of Labor	9000	10000
Deputy Supervisor of Labor	7500	8500
Assistant Deputy Supervisor of Labor	5500	6800
Teacher, language, whole-time	2600	4900
Telephone operator, English-speaking, male or female	2200	3600
Telephone operator, non-English speaking, male or female	2000	2500
Typist, male or female	2000	3600
Typist, shorthand, English-speaking, male or female	2100	3900
Warehouse Superintendent	2500	5000
Wireless Operator (Sender & Receiver)	3000	5400

*Overtime is not payable in these grades.

NOTES

1. ROME PROVINCE: For Rome Province 10% should be added to the above Basic Rates of Pay, calculated to the nearest five (5) lire.

APPENDIX "B" to AFHQ Adm Memo #34

MESS AND CLUB GRADES (ITALY)

GRADE	LIRE PER MONTH	
	Min.	Max.
Assistant Cook	2500	2800
Assistant Manager	3000	5000
Assistant Waiter	2500	2800
Barman	3500	4500
Cashier	2500	3600
Cock Head	2900	5500
Cook	2700	4000
Dish Washer	2500	2800
Handyman	2500	2800
Housekeeper (female)	2400	3400
Laundry Hand (Male)	2700	3500
Linenkeeper, Linen Hand (female)	2100	3400
Manager	3900	6500
Orderly (British Mess)	2500	3000
Waiter, Head	3000	5000
Waiter	2700	3700
Waitress	2200	3100
Juveniles (male & female under 18 years) all grades		1500

- NOTES
1. All rates subject to a deduction of 30 lire per day where meals are provided.
 2. The standard working day for Hotel, Mess and Club employees is 12 hours, and no overtime will normally be paid unless a legal collective contract, existing before 1 September 1942, can be produced and verified by AC/AIG. This only applies to the Hotels which are taken over and where the management is responsible for the entire administration and supply of labor, and not the Hotels, Messes and Clubs which are requisitioned and direct labor employed by the Armed Forces.
 3. The rates for Messes and Clubs will apply to the whole of Italy, and no increase is therefore payable in respect of Rome Province.

APPENDIX "C" to AFHQ Adm Memo #34

HOTEL GRADES (ITALY)

GRADE	LIRE PER MONTH	
	Min.	Max.
Barman	3500	4500
Bell Boy (18 years of age & over)	2500	2800
Bell Boy (under 18 years of age)	-	1500
Bookkeeper	2000	4000
Boilerman, Hotel	2400	3150
Carpenter, Hotel	2400	3150
Cashier, Chief	2500	4400
Chambermaid	2100	3000
Chef or Head Cook	2900	7000
Chef, Second	2900	6000
Cook	2700	4400
Cook, assistant	2500	2800
Dish Washer	2500	2800
Electrician, Hotel	2550	3600
Elevator Operator	2500	2800
Hall Porter	3000	5900
Handyman	2500	3300
Housekeeper (female)	2400	3400
Laundryhand (male)	2700	3500
Laundryhand (female) or Ironing Woman	2100	2900
Linen Keeper, Linen Hand (female)	2100	3400
Manager	3900	7400
Manager, Assistant, Head Receptionist or Personnel Controller	3500	5900
Mason, Hotel	2400	3300
Painter, Hotel	2550	3150
Plumber, Hotel	2400	3150
Porter	2500	3300
Pot & Utensil Washer	2500	3000
Stillroom Hand	2500	3000
Storeman, Pantryman	2500	3600
Telephone Operator (English-speaking) (male or female)	2100	3600
Telephone Operator (non English speaking) (male or female)	1650	2500
Waiter, Head	3400	6500
Waiter, Second Head	3400	5500
Waiter, Assistant	2500	2800
Waiter	2700	4400
Waitress	2200	3100
Watchman, Hotel	2700	3900
Juveniles (Male & Female under 18 years of age) all grades		1500

APPENDIX "C" to AFHQ Adm M , #34 (cont'd)

NOTES

1. All rates subject to a deduction of 30 lire per day where meals are provided.

2. The standard working day for Hotel, Mess and Club employees is 12 hours and no overtime will normally be paid unless a legal collective contract existing before 1 September 1942 can be produced and verified by AC/AMG. This only applies to Hotels which are taken over and where the management is responsible for the entire administration and supply of labor, and not to Hotels, Messes and Clubs which are requisitioned and direct labor employed by the Armed Forces.

3. The rates for Hotel Grades will apply to the whole of Italy and no increase is therefore payable in respect of Rome Province.

4. These rates represent reasonable rates which should be used as the basis of remuneration in all classes of Hotels. The scales for the various grades are sufficiently wide to allow for differentiation between different classes of Hotels without any separate deduction. Should the grading of hotels in any particular area be necessary for special local reasons it should be arranged at the discretion of the local area Commander within the limits of remuneration laid down.

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APPENDIX "D" to AFHQ Adm Memo #34

CLASSIFIED ARTISAN, SKILLED AND UNSKILLED GRADES (ITALY)

Foreman or Gangor : (Artisan and Skilled Labor) 20% per day more than the basic rate in issue to the highest paid man under his supervision

Foreman or Gangor : (Unskilled Labor) 20% per day more than the basic rate paid to unskilled labor.

Chief Foreman : (Artisan and Skilled Labor supervising three (3) or more Foremen or Gangers) 4000 - 6000 lire per month.

Chief Foreman : (Unskilled Labor supervising three (3) or more Foremen or Gangers) 3000 - 5400 lire per month.

GRADE	LIRE PER DAY	
	Min.	Max.
Ammunition Mechanic	90	135
Anti-Malarial Laborer	-	90
Apprentices, all grades	40	90
Artisan's Mate (helper)	85	105
Armature Winder	100	165
Armourer	100	145
Asphalt Layer	90	120
Baker	90	120
Baler, clothing & soft goods	85	105
Barber	85	115
Battery Worker	90	135
Blacksmith	90	125
Boilermaker	90	125
Boilerman	90	120
Bookbinder	105	125
Bookbinder's Assistant	85	100
Brakeman	90	120
Bricklayer	90	120
Butcher	85	110
Carotaker (cemetery)	90	130
Carpenter	90	120
Caulker	90	120
Charcoal Maker	90	120
Chauffeur & Mechanic	90	125
Chauffeur or Driver	85	105
Chainman	90	115
Checker	85	95
Checker, railway goods yard	90	115
Closers (Boot repairing), male or female	85	100
Clothing Classifier	65	85
Coachbuilder	90	120
Cobbler	90	125
Compositor	105	125
Compositor's Assistant	90	100
Compositor Chief	115	135
Concrete	85	120

APPENDIX "C" to AFHQ Adm M #34 (cont'd)

NOTES

1. All rates subject to a deduction of 30 lire per day where meals are provided.
2. The standard working day for Hotel, Mess and Club employees is 12 hours and no overtime will normally be paid unless a legal collective contract existing before 1 September 1942 can be produced and verified by AG/AMG. This only applies to Hotels which are taken over and where the management is responsible for the entire administration and supply of labor, and not to Hotels, Messes and Clubs which are requisitioned and direct labor employed by the Armed Forces.
3. The rates for Hotel Grades will apply to the whole of Italy and no increase is therefore payable in respect of Rome Province.
4. These rates represent reasonable rates which should be used as the basis of remuneration in all classes of Hotels. The scales for the various grades are sufficiently wide to allow for differentiation between different classes of Hotels without any separate deduction. Should the grading of hotels in any particular area be necessary for special local reasons it should be arranged at the discretion of the local area Commander within the limits of remuneration laid down.

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APPENDIX "D" to AFHQ Adm Mc #34 (cont'd)

GRADE	TIME PER DAY	
	Min.	Max.
Cooper	90	150
Coppersmith	90	135
Coremaker (Foundry)	90	120
Cutters	85	125
Dental Mechanic	100	125
Drier, m/c and Preparer	85	105
Driver, Truck	95	115
Driver, Crane or Winch	100	130
" , Mechanical Plant		
" , M.R. Electric		
" , Steam Roller of IC Stationary		
Driver Mechanic, Truck	95	125
Driver, Truck and Trailer	100	130
Driver, Engine Loco	100	130
Electricians	95	135
Electro-Plater	90	135
Elevator Repairer Mechanic	95	135
<u>Employees, Clothing, Boot and Shoe Manufacturing Plants</u>		
*Cutter, Machine	100	135
*Machine Operator, male or female	85	105
*Cutter, Pattern	150	195
*Cutter, Assistant	85	95
*Embroiderer, male or female	90	115
*Boot Mechanist	90	120
*Boot Machine Operator Mechanic	100	125
Exhumer of Bodies	-	95
Farrier	90	115
Farrier with own anvil	110	135
Fire-Fighter	85	95
Fireman, Oil Fuel, Coal or Steam Loco	90	120
Fitter or Mechanic, Aero, Radial or Diesel	110	145
Fitter or Mechanic, Automobile or MT	100	135
Foundryman	85	115
Gardener	85	95
2 Gear Cutting Specialist	-	165
Glazier	85	115
Greaser	85	105
Grinder, Precision	100	135
Grooms or Stablemen	85	95
Gunfitter	90	135
Hammerman or Striker	90	105
Inspector, Precision Work	140	175
Joiner	95	125

APPENDIX "D" to AFHQ 42nd Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Laboratory & Dispensary Assistant	100	125
Lifesaver	85	105
Lighthouse Keeper	85	100
Linenman	100	135
Linotype Operator	100	145
Litho Engraver	130	165
Lithographer	100	145
Lithographer's Assistant	90	105
Locksmith	90	135
<u>Lumber Workers</u>		
Choker Setter	85	115
Dogger	90	115
Edgerman	90	125
Faller	90	115
Log Turner	85	105
Lumber Handler	85	95
Machine Minder	85	105
Machine Minder's Assistant	70	90
Machinist	90	135
Markers & Sorters, male or female	75	100
Masons	90	125
Mechanics, sewing machine	100	135
" , typewriter		
" , wireless		
Mechanics, Marine Engr (RN)	-	135
Mechanic's Assistant	90	105
Messenger (English-speaking (under 18 years of age))	-	65
" (English-speaking)(18 years of age and over)	70	90
Milling Hand (Flour Mill)	90	105
Motion Picture Operator	90	135
Motor Launch Driver Mechanic (Venico)	120	150
Moulders	90	135
Nurses, (Hospital)	90	115
Occupational Therapist	90	115
Packer	85	95
Painter, Varnisher, Signwriter	95	120
Paper Cutter Operator	105	125
Parquet Layer	90	115
Pattern Maker	90	125
Pavement Layer	90	115
Permanent Way Inspector	85	110
Pier Supervisor	105	140
Plasterer	95	120
Platelayer (Railroads)	85	105
Plater (Printing)	100	125
Plumber	90	120
Pointman (Railroads)	85	95
Police Officer, male or female	85	120

APPENDIX "D" to AFHQ Adm Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Postal Sorter, male or female	75	120
Presser Hand	85	110
Pressers, Machine (Hoffman Steam Press)	90	125
Printer	100	135
Process Engravers	130	165
Photo Developer, Single or Machine	100	120
Printing Machine Minder	90	135
" " Mate	85	105
Quarryman	90	115
Recordak Operator	90	110
Repairer, Watch & Precision Instruments	120	165
Rigger	95	120
Rivet Heater	85	105
Rivetter	95	120
Rivetter Holder-up	85	105
Road Supervisor	90	125
Road Worker	85	95
Saddler	85	115
Saw Repairer & Sharpener	90	115
Sawyer	90	115
Sewing Hand, male or female	60	85
Sheet Metal Worker	100	135
Shoemaker (special Boot & Surgical Work)	100	135
Shunter or Brakeman	85	105
Slater	85	105
Smelterer (Ore Smelting)	90	120
Stacker, Forage, expert	85	100
Stevedore	90	110
Stevedore, coaling ore	100	120
Stevedore Head	100	125
Stereotyper	100	145
Stone, hand cutter	95	120
Storeman or Storewoman	85	100
Tailor (with own machine)	105	125
Tailor (without own machine)	85	105
Tent Maker (with own machine)	105	125
Tent Maker (without own machine)	85	105
Tent Mender	85	105
Tile Layer	90	115
Time-Keeper	90	135
Tinsmith	90	120
Toolmaker	90	125
Track Walker, Railroad	85	105
Trimmer, Coal	85	105
Turner	90	135
Truck Master	110	135
Truck Master's Assistant	100	125
Tire Treader	90	135

APPENDIX "D" to AFHQ Adm. Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Upholsterer	90	120
Vulcanizer	90	120
Warehouseman or Storekeeper	90	135
Washer, Hand, male or female	85	95
Washer, Machine, male or female	85	105
Watchman	70	90
Welder	95	135
Wheelwright	90	115
# Unskilled Labor (Male, 18 years of age & above)	-	85
(Female, 13 years of age & above)	-	72
(Male or Female, below 18 years of age)	-	45

Laborers on main drains 10 lire per day extra while actually employed on drains

* These grades are restricted to plants engaged in fabricating new articles, or their component parts in repair for the Allied Forces and working under their direct control.

NOTES

1. ROME PROVINCE: For Rome Province 10 lire should be added to the above Basic Rates of Pay.

APPENDIX "E" to AFHQ Adm Memo #34

MARINE GRADES (ITALY)

GRADE	LIRE PER DAY	
	Min.	Max.
*Diver	110	125
**Linesman (Navy)	85	95
Pumpman (Navy)	85	95
Rope Splicer	90	115
Sailmaker	95	125
Salvage Hand	85	105
Salvage Hand (Master)	100	125
Security Patrol Officer or Deputy Harbormaster	-	165
Shipwright	105	135

SEA-GOING RATES (SCHOONERS)

Master	-	250
1st Officer	-	200
2nd Officer	-	180
3rd Officer	-	170
Chief Engineer	-	250
1st Engineer	-	200
2nd Engineer	-	180
3rd Engineer	-	170
Bosun	-	150
Cook or Steward	-	140
Seaman	-	130

HARBOR CRAFT RATES - TUGBOATS, "Z" CRAFT, ETC

Master	-	180
Mate	-	140
Engineer	-	140
Cook or Steward	-	120
Seaman	-	120
Stoker or Fireman	-	125

BARGES & LIGHTERS

Bargeman and Lighterman	85	105
Master Bargeman and Master Lighterman	100	120

* Plus 35 lire per hour under water.

** 5 lire per hour extra while tending diver.

APPENDIX "F" to AFHQ Adm Memo #34

ALL GRADES (SICILY)

GRADE	LIRE PER DAY	
	Min.	Max.
<u>CLERICAL & ADMINISTRATIVE</u>		
Accountant, certified	150	185
Accountant	120	150
Adviser, agriculture	170	200
Adviser, financial (English-speaking Economist)	170	200
Adviser, legal, grad, lawyer (English-speaking)	200	255
Adviser, legal, grad, lawyer	130	150
Adviser, property control (English-speaking)	180	210
Adviser, transportation	200	285
Censor, civil		
Chief re-examiner	140	195
Re-examiner	100	125
Clerk, male	80	110
Clerk, female	70	100
Economic Research Assistant	170	250
Interpreter, oral	90	125
Interpreter, translating	100	125
Manager, office executive (English-speaking)	135	170
Manager, personnel supervisory (English-speaking)	135	170
Manager, refrigeration plant	170	190
Office Boys	35	55
Operators, telephone	90	110
Operators, telephone (English-speaking)	120	140
Overseer, departmental, Class I	155	190
Overseer, departmental, Class II	140	160
Purchasing Agent, fruit & vegetables	230	290
Secretary, executive (English-speaking)	130	165
Secretary, executive	100	130
Superintendent, garage	140	175
Superintendent, warehouse	160	190
Stenographer	100	110
Teacher, language	175	200
Telephone, consultant, technical (English-speaking)	160	200
Timekeepers, male	80	110
Timekeepers, female	70	100
Typists, male	80	105
Typists, female	70	90
Writer	120	145
<u>CLASSIFIED LABOR</u>		
Ammunition Expert		110
Appraiser, chief		140

APPENDIX "F" to AFHQ Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Appraiser	120	130
Apprentices, all trades	35	75
Armature winder	90	130
Armorer	90	125
Baker	80	105
Band Leader	55	(per hour plus 20% of total cost of band)
Band Member	55	(per hour)
Bartender	60	90
Battery worker	80	100
Blacksmith	90	125
Boilermaker	90	125
Bookbinder	80	105
Bookbinder's assistant	60	70
Bootmaker, surgical	110	135
Bricklayer	85	115
Burner, acetylene	80	125
Butcher	80	105
Caretaker, Cemetery	30	105
Carpenter	80	105
Chairman	80	105
Chargehand, female (sub-forewoman)	80	100
Clothing classifier & repairer, female	50	60
Coachbuilder	80	115
Coachpainter	80	115
Compositor, chief	135	145
Compositor	100	135
Compositor, assistant	80	100
Concrete laborer	70	80
Concrete mixer operator	105	115
Cement finisher	105	115
Cooper	100	130
Coppersmith	80	100
Core Maker	105	125
Cupalo Tender	80	125
Dental hygienist & technician		230
Dockgate controller	80	115
Draftsman, engineering	110	140
Dryer, crane, automotive	115	140
Driver, motor truck	80	115
Driver, mule	70	80
Driver, Steam roller	100	130
Electrician - wiring	85	125
Electrician - communications	85	135
Electrician - auto	90	125
Electrician - technician	175	190
Engineer, industrial consulting		340
Engineer, electrical	140	170
Engineer, locomotive	105	170

APPENDIX "F" to AFHQ Adm Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Engineer, locomotive diesel	105	150
Engineer, steam, stationary	95	125
Engineer, mechanical	140	170
Exporter, English-speaking (buyer & shipper of export goods)	170	285
Farrier	80	105
Fireman	80	115
Fireman, oil fuel	80	105
Fire Fighter	85	95
Fitter-Automotive (motor mechanic)	90	125
Fitter driver (chauffeur-mechanic)	90	125
Foundryman	80	105
Furnaceman	80	125
Glazier	80	105
Greaser, refrigerating	80	115
Greaser, others	80	105
Grinder, precision	80	105
Hairdresser	80	105
Hammerman	80	105
Hammerman (steam-operated hammer)	90	130
Inspector, citrus fruit	115	170
Joiner, wood	80	115
Keeper, storeroom or warehouse	80	100
Laboratory Assistant	70	90
Laborer, semi-skilled	75	85
Limo Burner	90	115
Lithographer	90	135
Lithographer, assistant	80	100
Locator, Expéditeur - C.E.M.		175
Locksmith	95	120
Loftman	90	125
Machine tender	80	115
Machinist, lathe operator	100	125
Machinist, milling machine operator	100	125
Machinist, plane operator	100	110
Machinist, tool room	100	135
Machinist, bench work	100	125
Maker, cabinet	80	115
Maker, mattress	80	105
Maker, pattern	105	150
Maker, template	80	125
Malaria Control expert	200	250
Mason	80	105
Mechanic, automotive, Motor	90	125
Mechanic, diesel	80	125
Mechanic, instrument repairer	100	135

APPENDIX "F" to AFHQ A Memo #34 (cont'd)

GRADE	LINE PER DAY	
	Min.	Max.
Mechanic, Locomotive bench work	80	125
Mechanic, searchlight	135	155
Mechanic, sewing machine	80	100
Mechanic, typewriter	80	110
Mechanic, typewriter, assistant	65	80
Mechanic, wireless	100	135
Medical Practitioner	30 per hour	40 per hour
Holder	100 " day	135 " day
Nursing Orderly	80	105
Operator, crane	80	105
Operator, crane, electrical	80	125
Operator, crane, steam	80	125
Operator, linotype	105	135
Operator, pump	80	110
Operator, radio	95	120
Operator, radio (with rations)	70	95
Operator, radio apprentice	65	85
Operator, radio apprentice (with rations)	40	60
Operator, saw	80	105
Operator, tire	90	125
Operator, winch	80	105
Painter, polisher	80	105
Physiotherapist	115	140
Plasterer	80	105
Plumber	85	115
Porter, cold storage meat	75	85
Printer	100	135
Projectionist, motion picture	110	135
Projectionist, motion picture assistant	80	100
Quarryman - stone cutters	70	85
Radiographer	140	175
Rat catcher		90
Reinforcing iron worker	90	115
Repairer, gasket	80	105
Repairer, shoe	80	115
Research analyst	90	110
Rivet heater	70	95
Rivetter	80	105
Rivetter, buckler-up	60	70
Saddler	80	115
Saleswoman	60	90
Saw Setter	90	125
Sawyer	80	105
Scraper	65	75
Sheet Metal Worker	90	120
Signwriter	85	110
Skilled remaker of woolen clothing	70	80

APPENDIX "F" to AFHQ Adm Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Skilled repairer of hospital clothing and textiles, female	55	80
Slater	80	115
Smelterer	80	105
Sock and woolen repairer, female	50	70
Steamfitter	85	125
Stoker and fireman	80	105
Storekeeper, tool room	80	110
Supervisor, road	80	115
Tailor, cutter, male	75	85
Tailor, cutter, female	65	75
Tailor, own machine	80	90
Tailor, without machine	70	80
Tailoress, own machine	70	80
Tailoress, without machine	50	70
Tallyman	115	145
Tent mender	80	105
Textile refitter	80	105
Tinsmith	80	105
Toolsmith	80	115
Vulcanizer	80	115
Welder, gas & electric	90	125
Wood turner	80	110

UNCLASSIFIED LABOR

Boys (under 18 years of age)	-	40
Unskilled laborers, male	60	75
Unskilled laborers, female	-	50
Unskilled laborers, (heavy) female	-	60
Watchman day	55	(overtime at 10 lire per hour)
Watchman night	60	(overtime at 12 lire per hour)

FOREMEN

Ganger of unskilled labor (not less than 12 laborers)	85
Foreman of unskilled labor	95
Foreman of classified labor 20 lire above the maximum of the particular classification, provided not less than 12 laborers under charge.	

MARINE LABOR (Classified)

Boathand	75	85
Boathand, chief	85	95
Chipper-caulker	80	125
Coxswain	80	110

APPENDIX "F" to AFHQ Adm Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Diver (plus additional hourly rate of 35 lire when under water)		110
Draughtsman (leadsman)	100	120
Drillier, ships' plates	80	115
Loadingman	140	160
Master (superintendent)	185	225
Master (salvage hand)	85	110
Mechanic, ship gear	80	120
Pilot (rate to be fixed at discretion of employing service)		
Quartermaster (asst-Supt)	155	190
Quartermaster	130	160
Rigger	90	130
Rivetters, ship	80	115
Sailmaker	80	115
Salvage Hand	70	90
Shipfitter	90	135
Shipwright	90	135

SEAGOING RATES (SCHOONERS)

Master and Chief Engineer	250
1st Officer and 1st Engineer	200
2nd Officer and 2nd Engineer	180
3rd Officer and 3rd Engineer	170
Bo'sun	150
Cook or Steward	140
Seaman	130

HARBOR CRAFT RATES - TUGBOATS, "Z" CRAFT ETC.

Master	180
Mate	140
Engineer	140
Cook or Steward	120
Seaman	120
2nd Mate or Fireman	125

BARGES & LIGHTERS

Bargeman	85	105
Master Bargeman	100	120

DOMESTIC EMPLOYEES (Classified)MESS & HOSPITALS

Carotaker Guard (monthly)		2640
Chef	75	110
Cleaner, officers' quarters, male	65	80
Cleaner, officers' quarters, female	50	70
Cook	75	100
Dish Washer	35	55
Gardener (10 hour day)	55	65

APPENDIX "F" to AFHQ Adm Memo #34 (cont'd)

GRADE	LIRE PER DAY	
	Min.	Max.
Maid	35	55
Orderly, medical and mess (monthly)	880	1760
Orderly, other (monthly)	440	880
Steward - clubs and messes	65	110
Waiter	60	75
Waitress	40	60

HOTEL EMPLOYEESFOLLOWING IS BASIC RATE FOR SECOND CATEGORY HOTELFOR 1ST CATEGORY HOTEL ADD 10%FOR 3RD CATEGORY HOTEL DEDUCT 10%

Director	5700 monthly	6840 monthly
Assistant Director	5130 "	5700 "
Secretary	15.15 per hour	15.15 per hour
Assistant Secretary	11.00 " "	12.10 " "
Desk Clerk	11.00 " "	12.10 " "
Head Porter	11.00 " "	12.10 " "
Assistant Head Porter	9.65 " "	11.00 " "
Porter	6.90 " "	6.90 " "
Operating Engineer	9.65 " "	12.10 " "
Upholsterer	9.65 " "	12.10 " "
Maid	6.90 " "	6.90 " "
Assistant Maid	5.50 " "	5.50 " "
Elevator Operator, 18 years of age and above	6.90 " "	6.90 " "
Elevator Operator, under 18 years of age	5.50 " "	5.50 " "
Bell-boy	5.50 " "	5.50 " "
Linen-keeper	7.70 " "	7.70 " "
Assistant linen-keeper	6.60 " "	6.60 " "

LAUNDRY EMPLOYEES (Classified)

Drier and preparer, male & female (under 18 years of age)	15 per day	30 per day
Drier and preparer, male, (18 years of age and above)	75	95
Drier and preparer, female (18 years of age and above)	55	75
Ironer, hand, male & female (under 18 years of age)	15	30
Ironer, hand, male, (18 years of age and above)	75	95
Ironer, hand, female (18 years of age and above)	55	75
Ironer, machine, male & female (under 18 years of age)	15	30
Ironer, machine, male (18 years of age & above)	75	95
Ironer, machine, female (18 years of age & above)	55	75
Ironer, chief, male		100
Ironer, chief, female		85
Sorter, (Class II)		90
Sorter, (Class I)		100
Washer, hand, female		45
Washer, machine, male	75	100
Washer, machine, female	55	65

NOTE: Concerning Hotel Employees, including those classified as domestic but working in hotels, all work in excess of the normal eight-hour day will be paid at the regular hourly rate. The basic rule of time and one-half is not applicable.

APPENDIX "G" to AFHQ Adm Memo #34

SKILLED & UNSKILLED GRADES (SARDINIA)

<u>Classification</u>	<u>Hourly Rate</u> <u>Lire</u>	<u>Daily Rate (8 hours)</u> <u>Lire</u>
Skilled workers	9.90	79.00
Semi-skilled workers	9.58	76.60
Unskilled workers	7.33	58.60
Female workers	4.98	39.80
Apprentices	5.68	45.40

PROFESSIONAL & OFFICE GRADES (SARDINIA)

	<u>Monthly</u> <u>Lire</u>
College or Undergraduate with degrees	4,000
High School Graduate	2,400
Others	1,250

APPENDIX "H" to AFHQ Adm Memo #34

COST OF LIVING BONUS AUTHORIZED BY PARAGRAPH 6

1. Bonus for Italian Civilian Employees other than those covered by paragraph 2 of this Appendix.

a. Daily Wage Group(1) Adult Group

<u>Basic Wage</u>	<u>*Maximum Permissible Bonus per day</u>
Up to and including 120 lire per day	75 lire
From 121 to 125 lire	72 lire
From 126 to 130 lire	70 lire
From 131 to 135 lire	67 lire
From 136 to 165 lire	65 lire
From 166 to 170 lire	62 lire
From 171 to 175 lire	60 lire
From 176 to 180 lire	57 lire
From 181 lire and above	55 lire

- (2) Juveniles may be paid a cost-of-living bonus up to 29 lire per day

Note: Abatement at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) in respect of each day on which full rations i.e. all meals are provided to the employee by the employing service.

b. Monthly Wage Group(1) Adult Group

<u>Basic Wage</u>	<u>*Maximum Permissible Bonus per month</u>
Up to and including 3000 per month	1950 lire
From 3001 to 3100 lire	1920 lire
From 3101 to 3200 lire	1870 lire
From 3201 to 3300 lire	1820 lire
From 3301 to 3400 lire	1770 lire
From 3401 to 3500 lire	1720 lire
From 3501 to 5000 lire	1690 lire
From 5001 to 5100 lire	1620 lire
From 5101 to 5200 lire	1570 lire
From 5201 to 5300 lire	1520 lire
From 5301 to 5400 lire	1470 lire
From 5401 lire and above	1430 lire

- (2) Juveniles may be paid a cost-of-living bonus up to 754 lire per month.

Note: Abatement at the rate of 104 lire per month will be made from the maximum permissible bonus under (a) and (b) when full rations i.e. all meals are provided to the employee by the employing service.

APPENDIX "H" to AFHQ Adm. Memo #34 (cont'd)

2. Bonus for Italian Civilians employed in Allied Hotels, Clubs and Messes and other Employees whose wages are paid partly in kind.

a. Adult Group

<u>Basic Wage</u>	<u>*Maximum Permissible Bonus per month</u>
Up to and including 3600 lire per month	1325 lire
From 3601 to 3700 lire	1275 lire
From 3701 to 3800 lire	1225 lire
From 3801 to 4900 lire	1175 lire
From 4901 to 5000 lire	1125 lire
From 5001 to 5100 lire	1075 lire
From 5101 to 5200 lire	1025 lire
From 5201 lire and above	955 lire

b. Juveniles may be paid a cost-of-living bonus up to 130 lire per month.

* These maxima are liable to modification by the action of Local Sub-Committees established in accordance with AFHQ Administrative Memorandum Number 25, 1945.

2505

CROSS REFERENCE SHEET

ATHQ Administrative Memorandum No. 32, dated 30 May 1945

Subject: (1) Electric Power Rehabilitation (Reconstruction Committee
(2) Local Resources in Italy - Mainland & Islands
(3) Establishment of Local Sub-Committees of Labor-Wages Control
Committee

DOCUMENT FILED IN 5405/CC.

2504

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CROSS REFERENCE SHEET

AFHQ Admin Memo #28

26 April 45

I Petroleum Accounting

II ALLIED FORCE LOCAL RESOURCES SECTION
Set-up

DOCUMENT FILED IN: 4030/cc

2593

47/cc

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8

CROSS REFERENCE SHEET

AFHQ Admin Memo #31

7 May 1945

POWERS & RIGHTS OF ALLIED FORCES IN ITALIAN GOVERNMENT
TERRITORY

DOCUMENTS FILED IN 850/CC

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RESTRICTED

DCK/ar

MAY 8

Commissioner

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER 30)

3 May 1945

SUPPLY OF FOOD TO ITALIAN CIVILIANS FROM CIVILIAN STOCKS
(MIDSHIFT MEAL, OFFICE WORKERS' MEAL AND SUPPLEMENTARY RATION)

AFHQ Administrative Memorandum Number 56, 1944, is rescinded and the following substituted therefor:

1. Scope - This memorandum supersedes all former directives on the subject with the exception of MTOUSA Circular Number 116, 1944 (corrected copy).

2. Applicability - The provisions contained herein are applicable to SICILY, SARDINIA and all portions of the mainland of Italy south of the Army Rear Boundaries. The provisions hereof are applicable within Army Areas as far as operational conditions permit and at the discretion of Army and independent Corps commanders.

3. Authority - Authority is granted to provide food, as set forth herein, during each working period of eight (8) hours or more for Italian civilians, who are:

- a. Workers other than office workers;
- b. Office workers;

for the Allied Forces. This authority is applicable to civilians employed directly by the Allied Army, Naval or Air Forces, by contractors on their behalf, or to employers of industry operating for the Allied Forces.

4. Responsibility - Where the employee works directly for the Allied Forces, the Army, District, Base Section & Area, or equivalent Commanders, will be responsible:

- a. For providing the facilities necessary to prepare and serve meals.
- b. For insuring that Allied military personnel are not used for this purpose except in a minimum supervisory capacity where other arrangements are not possible.
- c. In conjunction with Allied Commission, for effecting proper distribution of supplementary ration cards for purchase of additional food as hereinafter provided.

5. Ration Scales

a. Workers other than Office Workers - Below are the details for Midshift Meal and Supplemental Rations for workers other than office workers:

- 1 -

RESTRICTED

R E S T R I C T E D

AFHQ Adm Memo #30 (cont'd)

ITEMS	SCALE 1		SCALE 2	
	lbs. or grms.		lbs. or grms.	
<u>PART I</u>				
Midshift Meal (to be served on the job)				
Bread	3/5 lb	272	-	-
Fresh Vegetables	6 ozs	170	6 ozs	170
Dehydrated Soup	0.8 ozs	22.7	0.8 ozs	22.7
Salt	0.2 ozs	5.7	0.2 ozs	5.7
<u>PART II</u>				
Supplemental Ration Card, entitling worker to weekly ration of:				
Bread				770
Pasta		150		
Dehydrated Soup		200		

Note: Supplementary Ration Cards will be issued in bulk by the following agencies to whom applications should be addressed by Base Section, Area or equivalent Headquarters:

- (a) In Italian Government territory - Sezione Provinciale Alimentazione (SEPRAL), situated in the chief town of each province.
- (b) In AMG territory - Provincial Supply Officer, AMG, situated in the chief town of each province.

b. Office Workers - Where considered desirable there may be served on the job a daily issue of a standard meal for office workers, consisting of:

40 grms Pasta
 20 " Dried Vegetables
 20 " Soup
 5 " Salt
 5 " Olive Oil (when available)

6. Allowances for other than Office Workers - The following personnel will be entitled to food and supplemental ration cards according to Scale 1 and 2 detailed in paragraph 5 (a) above:

a. Scale 1 - For workers other than office workers employed 100% by the Allied Armed Forces either:

RESTRICTED

- AFHQ Adm Memo #30 (cont)

- (1) Directly;
- (2) By contractors and/or industries who in turn are employed by the Allied Armed Forces;
- (3) Railway workers other than those employed in offices.

b. Scale 2

- (1) For workers other than office workers employed by contractors who are employed less than 100% by the Allied Armed Forces, e.g., Public Utilities.
- (2) Labor employed on heavy work for the war effort other than that in a (1) and b (1) above.

c. Each case of workers other than office workers claiming entitlement to Scale 2 rations will be presented to HQ ALCON for a decision as to whether they will receive the entire "2" ration scale or any portion thereof. In determining this, HQ ALCON will be guided by the following priorities:

Priority I - Public Service workers in electric power, gas, water and communications

Priority II - Heavy Workers other than office workers employed by contractors working less than 100% for the Allied Armed Forces

d. Labor employed, other than that stated in paragraphs 6a and b above is not entitled to any additional food or supplemental ration cards.

e. Office workers are not entitled to either Scale 1 or 2 rations.

7. Allowances for Office Workers

a. The personnel qualifying for the standard meal for office workers detailed in paragraph 5b above are office workers employed by the Allied Armed Forces either:

- (1) Directly;
- (2) By contractors for industries who in turn are employed 100% by the Allied Armed Forces.

b. All cases of workers claiming entitlement under paragraph a (2) above will be referred to HQ ALCON for a decision as to eligibility.

8. Issues to Contractors - Issues of food and supplemental ration cards to civilians employed by contractors and industry working for the Allied Armed Forces will be strictly controlled by the employing services in order to insure that:

- a. Only bona-fide employees are fed.
- b. Food is furnished and supplemental ration cards distributed on the proper scale.
- c. Food leakages do not occur.

9. Deductions - The service responsible for placing the control or arranging for the use of industry will also insure that:

- a. Contractors and firms working for the Allied Armed Forces deduct from the wages of their employees the amounts prescribed in paragraph 11 hereof.
- b. A deduction is made on invoices rendered equivalent to the deduction from employees' wages in respect of food.

10. Provision of Supplies - Responsibility for provision of supplies is placed as follows:

RESTRICTED

R E S T R I C T E D

AFHQ Adm Memo # 30 (cont'd)

a. Midshift meal for workers other than office workers and standard meal for office workers

(1) Flour, dehydrated soup and dehydrated vegetables - The Italian Government is responsible for the provision of flour, dehydrated soup and dehydrated vegetables in territory under its control. In AC/ANG territory this responsibility rests with the Allied Commission. When these items are not immediately available from Italian Government or Allied Commission sources for their respective territories, they may be supplied from military stocks. In such cases, S & T, AFHQ, QM, PBS, or QM, Adriatic Base Command will present to HQ ALCON a consolidated monthly total of the amount issued and Allied Commission will arrange replacement whether the issue was in Italian Government or AC/ANG territory.

(2) Other Items - Other items will be supplied from military stocks. S & T, AFHQ, QM, PBS, or QM, Adriatic Base Command as the case may be will demand allocation of these items, as applicable, in the normal manner from local resources.

(3) The baking of bread is the responsibility of the employing service.

b. Supplementary Ration - The supply to the normal civilian channel of the food constituting the supplementary ration is the responsibility of the Italian Government in territory under its control and the responsibility of Allied Commission in AC/ANG territory.

11. Paymenta. Midshift Meal (workers other than office workers)

(1) There will be deducted from the daily wages an amount equivalent to the cost of the food furnished as items of the midshift meal. This amount will be as follows:

3/5 lbs Bread	3 lire
6 ozs Fresh Vegetables	3 lire
0.8 ozs Dehydrated Soup	1 lire
0.2 ozs Salt	No charge

(2) The whole or any part of the midshift meal may be issued at the discretion of the Commanders mentioned in paragraph 4. In all such cases the cost of the components so issued will be as prescribed in sub-paragraph a (1) above.

(3) Every effort must be made to make the full scale ration available where local conditions make it desirable.

b. Standard Meal (Office Workers) - This meal will be furnished at a cost of 5 lire per head per issue, which cost shall be deducted from the employees' wages.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGC
Adjutant General

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ALLIED FORCE HEADQUARTERS
APO 512

Chief Commissioner

ADMINISTRATIVE MEMORANDUM)
NUMBER 29)

27 April 1945

Local Resources Procedure in Army Areas I
Use of Port and Railway Premises and Materials II

I--- LOCAL RESOURCES PROCEDURE IN ARMY AREAS

1. Letter, Headquarters Allied Armies in Italy, above subject, dated 29 September 1944 is hereby rescinded.

2. The following considerations will govern in the procurement of local resources found in Army Areas:

a. Operational requirements of forward formations will have first call on all local resources lying within Army boundaries. In this connection attention is invited to AFHQ Administrative Memorandum Number 14, 1945, the provisions of which are not altered by this Memorandum.

b. Any balances remaining after the demands at (a) above have been satisfied will be made available to meet the requirements of the Allied Armed Forces and the civil administration.

c. Procurement of local resources will in all areas be restricted to the Service or Staff Sections normally responsible for their supply.

d. AMG/AC will be the sole authority for freezing stocks of commodities required by the Armed Forces.

e. Interchange of available resources between Armies will be arranged mutually.

3. In order to apply the considerations listed in paragraph 2 above the following instructions will be effective:

a. Operational requirements may be met to the limit of availability without reference to this headquarters.

2499 b. Available balances of controlled or restricted items not required by Armies in Army Areas will be reported to AFIR Section, RAAC. Attention is invited to Section III, AFHQ Administrative Memorandum Number 46, 1944, which defines controlled and restricted items.

c. Services and Staff Sections of AFHQ/MTOUSA, including the Allied Navies and Air Forces wishing to investigate local resources in Army Areas will do so only after securing approval from the Army concerned; such approval to be specific as to the object of the investigation and the area to be investigated.

d. Services and Staff Sections of AFHQ/MTOUSA, including the Allied Navies and Air Forces, other than those under command of Armies, will only negotiate purchases of controlled and restricted resources in the execution of a release order issued by the AFIR Board.

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R E S T R I C T E D

AFHQ Administrative Memo #29 (Cont'd)

e. The control of electric power is vested in AFHQ.

f. Foodstuffs are not considered as operational requirements of forward formations, as fresh fruits and vegetables are provided as necessary by the normal provisioning services. It is the responsibility of the procurement officers of the provisioning services in Army Areas to coordinate with local AMG/AC officials in the determination and purchase of surpluses. The effect of such coordination will be to eliminate any purchases which would result in depriving the local population of its food supply. Where conditions are such that no surpluses exist and it is imperative that fresh produce be purchased, authority to exchange preserved food for fresh produce will be requested from AFHQ/MTOUSA. In this connection attention is invited to Section III, AFHQ Administrative Memorandum Number 42, 1944.

II-- USE OF PORT AND RAILWAY PREMISES AND MATERIALS

1. AFHQ Advance Administrative Echelon, Administrative Instruction Number 15, above subject, dated 11 December 1943, is hereby rescinded.

2. It is of the utmost importance that the essential railways and ports of Italy be rehabilitated with a minimum of delay. In order to assist in this effort the following orders on the use of railway and port transportation premises and materials, and the materials of contractors engaged on work on railways and ports are effective forthwith.

3. All railway premises, including transit sheds, sidings, station buildings, and yards, and all that portion of a port which is specifically set aside for Transportation purposes by agreement of Naval and Military Authorities are Reserved Transportation Areas. No depots or installations will normally be set up within Reserved Transportation Areas, and no stores or materials will be stored in them, except those which are required for port or railway operation. This does not apply to special installations such as Bulk Petrol or Cold Storage Plants.

4. No equipment or materials of an essentially railway nature or especially designed for railway or port working will be acquired from Reserved Transportation Areas (which, for the purpose of this paragraph, include private sidings and yards) by others than British Movements or US Transportation authorities controlling the area without application to such authorities. In case of such application the Movements or Transportation Branch of the staff will insure the proper coordination with the Director of Military Railways or with the Port Transportation Authorities, as the case requires.

5. General engineering stores or materials belonging to the Italian State Railways or to Port Authorities, which have been taken in hand on the effective date of this memorandum by the railways, the DMRS, or Port Authorities in rear of Army boundaries, will be treated as in paragraph 4 above. In newly liberated territories the provisions of Section I, above and Section III, AFHQ Administrative Memorandum Number 46, 1944, apply to all other than equipment and materials of an essential railway nature or especially designed for port working.

6. As a general rule, port and railway buildings will not be occupied as billets except by personnel of Transportation units engaged in repair or operation of ports or railways or by Transportation or Movements Staff. Other units, except as authorized by Army Commanders in their areas, will obtain permission from the proper Movements or Transportation authority prior to occupancy.

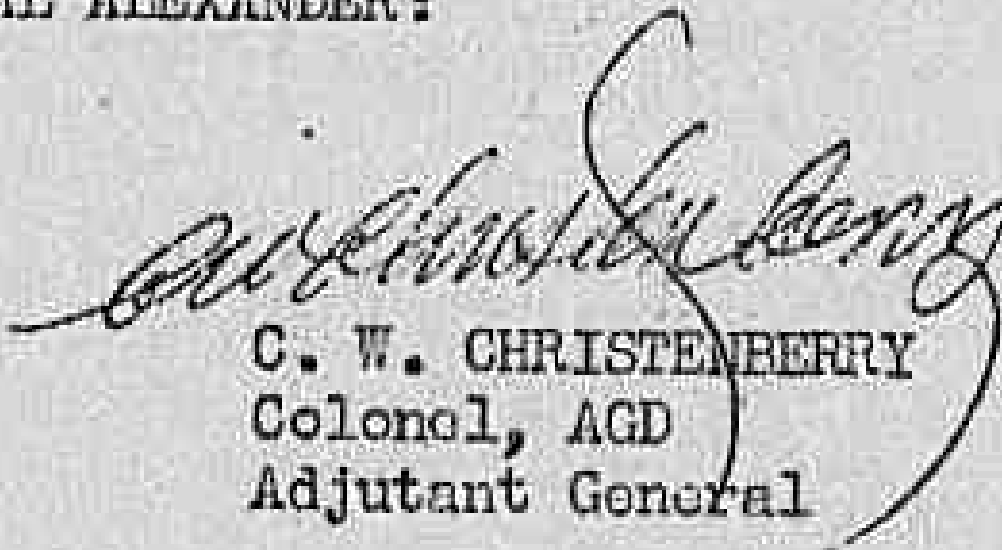
R E S T R I C T E D

AFHQ Administrative Memo #29 (Cont'd)

7. When railway premises are occupied by military units or when adjoining sites are occupied, railway employees who are properly identified will not be prevented from working on the premises or denied access to railway stores authorized and required for their work. All railway employees carry an identity card on the outside of which appear the words "Ferrovie Dello Stato". Except in Army Areas for operational reasons, the homes of railway employees will not be occupied by military personnel except on approval of Headquarters AFHQ/MTOUSA.

8. While it is not desired to restrict the operational actions of Army Commanders, it must be emphasized that interference with railway and port installations, or the diversion to other use of railway and port equipment, even in the forward areas, may have serious consequences on the reopening of forward railway communications and ports. Special railway and port equipment which is moved in Army Areas for operational requirements will be released and returned, where practicable, as soon as the operational needs permit.

BY COMMAND OF FIELD MARSHAL ALEXANDER:



C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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ALLIED FORCE HEADQUARTERS
APO 512Chief
Commissioner

ADMINISTRATIVE MEMORANDUM)

NUMBER 27)

25 April 1945

HANDLING OF IMPORTS OF SLATED PETROLEUM PRODUCTS
IN ITALY (EXCLUDING FUELS)

1. All petroleum products imported into this theater through the medium of the Mediterranean Oil Slate are common pool items.

2. The term "common pool" means that:

a. The requirements for all using agencies of any grade are consolidated and requisitioned for importation in one quantity.

b. On arrival the product is not divided between using agencies but held in one stockpile by one stockholder and issues are made to:

(1) US and British as requested

(2) Other Nationals as allocated, in accordance with AFHQ Administrative Memorandum Number 49, 1944.

3. Stocks held by the Common Pool Stockholder are available for allocation between the Using Agencies by AFHQ.

4. a. The Common Pool Stockholder will normally be the service which has the greatest offtake of each grade, i.e., the service responsible to the users for the supply of a particular product.

b. Stockholding agencies are listed as follows:

<u>PRODUCT</u>	<u>AGENCY</u>
	<u>Italy</u>
	<u>British</u> <u>US</u>
Grade 1100 Aviation Oil	S & T AAFSC/MTO
Grade 1120 Aviation Oil	S & T AAFSC/MTO
Grade 1065 Aviation Oil	S & T AAFSC/MTO
Grade 1080 Aviation Oil	S & T AAFSC/MTO
O E 10 HD	S & T QM
O E 30 HD	S & T QM

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AFHQ Administrative Memo #27 (cont'd)

PRODUCTAGENCYItaly

	<u>British</u>	<u>US</u>
O E 50 HD	S & T	QM
Grade 90 Gear Lube	S & T	QM
Grease GP No 0	S & T	QM
Grease GP No 1	S & T	QM
Grease GP No 2	S & T	QM
Water Pump Grease	S & T	QM
Solvent, Dry Cleaning	ORD	QM
Long Time Burning Oil	TN	MRS
Car and Loco Engine Oil	TN	MRS
Loco Gear Grease	TN	MRS
Driving Journal Grease	TN	MRS
Sat Steam Cyl Oil Grade 1	TN	MRS
Sup Steam Cyl Oil Grade 11	TN	MRS
Turbine Oil	Civil	Civil
Machine Lub Oil Grade 8	Civil	Civil
Machine Lub Oil Grade 30	Civil	Civil
Oil GP Low Temp Lube	Civil	Civil
Cutting Oil Mineral-Lard	Ordnance	Ordnance
Soluble Cutting Oil	Ordnance	Ordnance
Insulating Oil	Ordnance	Engineers
Liquid Petrolatum Heavy	Civil	Civil
Liquid Petrolatum Light	Civil	Civil
Medicinal Vaseline	Civil	Civil
Industrial Vaseline	Civil	Civil
Refined Paraffin Wax	Civil	Civil

R E S T R I C T E D

AFHQ Administrative Memo #27 (cont'd)

PRODUCTAGENCYItalyBritishUS

Unrefined Paraffin Wax	Civil	Civil
Agricultural Spray Oil	Civil	Civil
Chain and Wire Rope Lube	Civil	Civil
Acetone	Ord	Ord
Prestone	S & T	Ord
Recoil Oil Light	Ord	Ord
Recoil Oil Heavy)	Ord	Ord
Recoil Oil Special)		
Hydraulic Brake Fluid	Ord	Ord
Grease Graphited Light	Ord	Ord
Solid Asphalt	RE	Eng
Cut-Back Asphalt MC-3	RE	Eng
Cut-back Asphalt RC-3	RE	Eng
Waterproofing Asphalt	Civil	Civil
Fog Oil	CWS	CWS
Stern Tube Grease	RN	RN
SMLO	RN	RN
NS 2075	RN	RN
NS 2110	RN	RN
NS 2135	RN	RN
NS 2190	RN	RN
NS 2190 T	RN	RN
NS 3065	RN	RN
NS 3080	RN	RN
NS 3100	RN	RN

R E S T R I C T E D

AFHQ Administrative Memo #27 (cont'd)

PRODUCTAGENCYItalyBritishUS

NS 4065

RN

RN

NS 5190

RN

RN

NS 9170

RN

RN

NS 9250

RN

RN

NS 9370

RN

RN

5. Using agencies of the Armed Forces not included on the list of Common Pool Stockholders, will draw up to their slated requirements from Common Pool, by direct application to the stockholding agency concerned. When the stock position requires priority of issue between using agencies, the position will be reported to AFHQ, who will assess such priorities.

6. Records of stock as submitted to AFHQ for slating purposes will include common pool stocks only. Issues made from common pool to using agencies will be regarded as issues to consumption.

7. In the interest of economy, efficient control and fairness to all users, no service will accumulate stocks outside the common pool stocks and sub-stock-piles will not be built up.

8. The Common Pool Stock Holder will be responsible for the dispatch of products under his control direct to the shipside or the consuming agency as directed by AFHQ/ITOUA.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS ALLIED ~~CONTROL~~ COMMISSION
OFFICE OF THE ~~DEPUTY~~ CHIEF COMMISSIONER
APO 394

AFHQ Administrative Memorandum
No. 26 of 24 April 1945
was sent to Finance s/c for
their retention.

File this in its place in Admin
memo file.

2495

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CROSS INDEX SHEET

AHQ Admin Memo #25

18 Apr 91 1945

ESTABLISHMENT OF LOCAL SUB COMMITTEES OF LABOR AND WAGES
CONTROL COMMITTEE, AFLRB

Document filed in 4032/CC

2494

47/4

Chief Commissioner
R E S T R I C T E D

ALLIED FORCE HEADQUARTERS
 APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

24)

17 April 1945

E X T R A C T

Condition of Employment and Wage Scales for Civilians Employed
 By the Allied Forces in Italy, Sicily and Sardinia.....I

* * * * *

I--- CONDITION OF EMPLOYMENT AND WAGE SCALES FOR CIVILIANS
 EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

AFHQ Administrative Memorandum Number 47, 1944 is amended
 as follows:

1. In Appendix "D":

Delete:	Stevedore, coaling ore	100	115
Add :	Stevedore, coaling ore	100	120
Add :	Postal Sorter (male or female)	75	120
Add :	Fire Fighter	85	95

2. In Appendix "F": (Added by Section II, AFHQ Administrative
 Memorandum Number 2, 1945.)

2493 Add : Driver, Steam roller 100 130
 Add : Fire Fighter 85 95
 Delete: Driver, male 70 80
 Add : Driver, mule 70 80

* * * * *

BY COMMAND OF FIELD MARSHAL ALEXANDER:

S/ C. W. Christenberry
 C. W. CHRISTENBERRY
 Colonel, AGD.
 Adjutant General

Extracted by Headquarters
 Allied Commission, G-1 Sect.
 Civ Pers., APO 394, 21 Apr. 45

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

24)

17 April 1945

Condition of Employment and Wage Scales for Civilians Employed By the Allied
Forces in Italy, Sicily and Sardinia I
Local Resources in Italy - Mainland and Islands II

I--- CONDITION OF EMPLOYMENT AND WAGE SCALES FOR CIVILIANS EMPLOYED BY THE
ALLIED FORCES IN ITALY, SICILY AND SARDINIA

AFHQ Administrative Memorandum Number 47, 1944, is amended as follows:

1. In Appendix "D":

Delete:	Stevedore, coaling ore	100	115
Add :	Stevedore, coaling ore	100	120
Add :	Postal Sorter (male or female)	75	120
Add :	Fire Fighter	35	95

2. In Appendix "F": (Added by Section II, AFHQ Administrative Memorandum Number 2, 1945.)

Add :	Driver, Steam roller	100	130
Add :	Fire Fighter	85	95
Delete:	Driver, male	70	80
Add :	Driver, male	70	80

II LOCAL RESOURCES IN ITALY - MAINLAND AND ISLANDS

AFHQ Administrative Memorandum Number 52, 1944, is amended as follows:

1. Paragraph 1a, Section I, is amended by the addition of the following after Item 4:

"36. Nail Production (but not existing stocks)."

37. Screw, Bolt and Nut Production (but not existing stocks)."

2. Paragraph 1d, Section I, is amended by the addition of the following after Item 13:

"38. Cement."

3. Paragraph 1e, Section I, is amended by the deletion of the words "and Batteries" in Item 19.

4. Paragraph 2, Section I, is amended by the deletion of Item 7. (Note - Item 7 was previously added by Section I, AFHQ Administrative Memorandum Number 2, 1945).

BY COMMAND OF FIELD MARSHAL ALEXANDER:

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G. W. CHRISTENBERRY
Colonel, AGO
Adjutant General

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CROSS INDEX SHEET

AFHQ Admin Memo #23

10 April 1945

PRESERVATION OF PROPERTY OF HISTORICAL AND EDUCATIONAL
IMPORTANCE IN AUSTRIA

Document filed in 3001/CC

2491

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CROSS INDEX SHEET

AFHQ Admin Memo #22

9 April 1945

I ALLIED PUBLICATIONS BOARD - amendments to Admin Memo #50

II TRANSACTIONS IN CURRENCY AND FOREIGN EXCHANGE ASSETS

Document filed in 9252/CC

2400

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CROSS-INDEX SHEET

AFHQ Admin Memo #21

8 April 1945

PROCUREMENT AND PAYMENT POLICY IN "ITALIAN TERRITORY"
FOR SUPPLIES AND SERVICES

AFHQ Admin Memo #95 1943 is rescinded.
AFHA Admin memo #31 1944 is modified.

Document filed in 4605/CC

2489

47/CC

CROSS-INDEX SHEET

AFHQ Admin Memo #20

3 April 1945

PRESERVATION OF PROPERTY OF HISTORICAL AND EDUCATIONAL
IMPORTANCE IN ITALY

Document Filed in 3001/cc

2438

47/cc

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 19)

31 March 1945

Allied Commission I
Coal Importation and Allocation II

I -- ALLIED COMMISSION

1. Announcement of the establishment of the "Allied Control Commission" was made in AFHQ Administrative Memorandum Number 74, 1943, and its redesignation as "The Allied Commission" was announced in Section I, Administrative Memorandum Number 45, 1944.

2. The functions of the Allied Commission as set out in Administrative Memorandum Number 74, 1943, were defined as follows:

"1. To enforce and execute the instrument of surrender under the orders and general directives of the Allied-Commander-in-Chief.

"2. To insure that the conduct of the Italian Government conforms to the requirements of an Allied Base of Operations, especially transportation and communications.

"3. To be the organ through which the policy of the United Nations towards the Italian Government is conducted and the relations of the United Nations with the Italian Government are handled."

3. In accordance with the policy of the United Nations to afford Italy a greater degree of self-government, directives have been received from the Combined Chiefs of Staff that the control of the Italian Government under the Armistice and Surrender Instrument will be relaxed, and will only be exercised when military needs require it, thus developing in the Italian authorities a greater sense of responsibility. The rights under the Armistice and Surrender Instrument will thus be held in reserve in the matter of day to day administration subject always to overriding military needs and the requirements of the campaign in Italy.

4. Administrative Memorandum Number 74, 1943, will be interpreted accordingly Detailed instructions, in accordance with those received from the Combined Chiefs of Staff in their telegram FAN 487 of 31 January 1945, have been communicated to the Acting President, Allied Commission.

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AFHQ Administrative Memo #19 (cont'd)

II - COAL IMPORTATION AND ALLOCATION

1. AFHQ Administrative Memorandum Number 40, 1943, (Revised to 25 November 1943); Administrative Memorandum Number 16, 1944; and Section III, Administrative Memorandum Number 34, 1944; all pertaining to "Coal Importation and Allocations" are rescinded.

2. Current instructions are contained in AFHQ letter, file AG 463.3/141 SUP-0, dated 27 March 1945, subject: "Coal Importation and Allocations."

BY COMMAND OF FIELD MARSHAL ALEXANDER:

G. W. Christenberry
G. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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ADMINISTRATIVE MEMORANDUM)
NUMBER 18)

24 March 1945

COST-OF-LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES
OF THE ALLIED FORCES

1. Appendices "A" and "B" to AFHQ Administrative Memorandum Number 62, 1944, are superseded by the Appendices "A" and "B" below, effective with the commencement of the first pay period subsequent to 1 March 1945.
2. For pay periods between the dates of 8 December 1944 and 28 February 1945 (both inclusive), the Appendices "A" and "B" to AFHQ Administrative Memorandum Number 62, 1944 are effective and any payments made thereunder are validated.

Appendix "A"

COST-OF-LIVING BONUS FOR ITALIAN CIVILIAN EMPLOYEES OTHER
THAN THOSE COVERED BY APPENDIX "B"

1. Daily Wage Group

a. Adult Group

<u>Basic Wage</u>	<u>Maximum Permissible Bonus</u>
Up to and including 120 lire	75 lire
From 121 to 125 lire	72 lire
From 126 to 130 lire	70 lire
From 131 to 135 lire	67 lire
From 136 to 145 lire	65 lire
From 146 to 150 lire	62 lire
From 151 to 155 lire	60 lire
From 156 to 160 lire	57 lire
From 161 and above	55 lire

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- b. Juveniles may be paid a cost-of-living bonus up to 29 lire per day.

Note: Abatement at the rate of 4 lire per day will be made from the maximum permissible bonus under (a) and (b) in respect of each day on which full rations i.e. all meals are provided to the employee by the employing service.

2. Monthly Wage Group

a. Adult Group

<u>Basic Wage</u>	<u>Maximum Permissible Bonus</u>
Up to and including 3000 lire	1950 lire
From 3001 to 3100 lire	1920 lire

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AFHQ Adm Memo # 18 (Cont'd)

<u>Basic Wage</u>	<u>Maximum Permissible Bonus</u>
From 3101 to 3200 lire	1870 lire
From 3201 to 3300 lire	1820 lire
From 3301 to 3400 lire	1770 lire
From 3401 to 3500 lire	1720 lire
From 3501 to 5000 lire	1690 lire
From 5001 to 5100 lire	1620 lire
From 5101 to 5200 lire	1570 lire
From 5201 to 5300 lire	1520 lire
From 5301 to 5400 lire	1470 lire
From 5401 and above	1430 lire

b. Juveniles may be paid a cost-of-living bonus up to 754 lire per month.

Note: Abatement at the rate of 10% lire per month will be made from the maximum permissible bonus under (a) and (b) when full rations i.e. all meals are provided to the employee by the employing service.

Appendix "B"

COST-OF-LIVING BONUS FOR ITALIAN CIVILIANS EMPLOYED IN ALLIED
HOTELS, CLUBS AND MESSERS AND OTHER EMPLOYEES WHOSE WAGES ARE
PAID PARTLY IN KIND.

1. Adult Group

<u>Basic Wage</u>	<u>Maximum Permissible Bonus</u>
Up to and including 3600 lire	1325 lire
From 3601 to 3700 lire	1275 lire
From 3701 to 3800 lire	1225 lire
From 3801 to 4900 lire	1175 lire
From 4901 to 5000 lire	1125 lire
From 5001 to 5100 lire	1075 lire
From 5101 to 5200 lire	1025 lire
From 5201 and above	955 lire

2. Juveniles may be paid a cost-of-living bonus up to 130 lire per month.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christenberry
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Colonel, AGD
Adjutant General

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APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER 17)

23 March 1945

Road Communications - Italy I
Payment of Subsistence Allowance to Civilians employed by the Allied Forces
in Italy, Sicily and Sardinia II

I - ROAD COMMUNICATIONS - ITALY

Section II, AFHQ Administrative Memorandum Number 51, 1944, is rescinded. Current instructions are contained in AFHQ letter, file AG 611/131 - Q Maint - O, dated 17 March 1945, subject: "Road Communications - Italy".

II - PAYMENT OF SUBSISTENCE ALLOWANCE TO CIVILIANS EMPLOYED BY THE ALLIED FORCES
IN ITALY, SICILY AND SARDINIA

Section III, AFHQ Administrative Memorandum Number 65, 1944, is rescinded and the following substituted therefor:

"1. Civilian employees when travelling on duty involving absence from the normal place of duty and home may, in the absence of Service accommodation, and rations, be paid subsistence allowance at the following rates for each full day's absence of 24 hours:

<u>Monthly Basic Wage</u>	<u>Daily Subsistence Allowance</u>
9,600 lire and more	250 lire
6,000 lire to 9,599 lire	225 lire
4,500 lire to 5,999 lire	175 lire
3,500 lire to 4,499 lire	150 lire
less than 3,500 lire	125 lire

<u>Daily Basic Wage</u>	<u>Daily Subsistence Allowance</u>
370 lire and more	250 lire
231 lire to 369 lire	225 lire
170 lire to 230 lire	175 lire
135 lire to 169 lire	150 lire
less than 135 lire	125 lire

a. For absences of more than ten but less than 24 hours which involve the procurement of meals only, an allowance of one fifth of the daily allowance rate above may be paid for each meal at the discretion of the Commanding Officer.

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AFHQ Administrative Memo #17 (cont'd)

b. For absences involving procurement of sleeping accommodation by the traveller at his own expense, two fifths of the daily allowance rate above may be paid for this item in addition to any allowance payable under paragraph a above.

2. No allowances are payable under paragraph a above if rations are provided in kind, or under paragraph b if quarters are provided.

3. These rates will become effective for travel performed on and after 1 March 1945."

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:

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24 - AFHRS (extra)
10 - C-in-C, Med (extra)
11 - Asst DFRS (extra)
10 - Com Eighth Fleet (extra)
5 - MEDBO (extra)
5 - Claims & Hirings (extra)
11 - Labour (Br) (extra)
5 - Q(AE) (extra)
5 - RENE (extra)
5 - S & T (extra)
10 - Works (extra)

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

16)

20 March 1945

PROCEDURE FOR MAINTENANCE REQUIREMENTS OF FORCES UNDER
AFHQ CONTROL WITHIN THE MEDITERRANEAN

AFHQ Administrative Memorandum Number 66, 1944, is rescinded and the following substituted therefor:

GENERAL

1. a. Allied Forces in the Mediterranean theater are maintained by:

- (1) Shipment of requirements from extra Mediterranean sources.
- (2) Intra-Mediterranean movement by sea of existing resources.
- (3) Internal Rail Movement.

b. The procedure for placing demands for movement by sea to meet the maintenance requirements of Allied Forces in the Mediterranean theater is divided into:-

- (1) LONG TERM PROCEDURE
- (2) SHORT TERM PROCEDURE

LONG TERM PROCEDURE

2. The loading of convoys from extra Mediterranean sources for the United States and British Forces, for which AFHQ has a maintenance responsibility will be arranged by AFHQ for British Forces and Commanding General, MTOUSA, for United States Forces, based on forecasts of requirements made by them.

3. In order to ensure that the loading of ships in extra Mediterranean convoys is related to port acceptance capacity and overall requirements:

a. A Tonnage Allocation Meeting will be held at AFHQ one hundred (100) days before the first day of each month, the purpose of which will be to allocate tonnages for all requirements for each port or group of ports to the following users:

- (1) US Army Ground Forces
- (2) US Navy
- (3) Royal Navy
- (4) British Army
- (5) US Air Corps
- (6) Royal Air Force
- (7) Civilian Supplies
- (8) SOMTO
- (9) Common User Items, i.e., Coal: P.O.L.:
Transportation Stores
-1- Forage

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AFHQ Ldm Memo # 16 (Cont'd)

b. The tonnage allocation will be made in the light of:

(1) The estimate of discharge capacity for each port or group of ports which will be published by AFHQ five (5) days previous to each Tonnage Allocation Meeting.

(2) The operational forecast for the relevant month and the estimated dispositions and strengths of forces required to be maintained.

SHORT TERM PROCEDURE

4. For GREECE- The procedure for short term maintenance of GREECE will be in accordance with instructions contained in AFHQ letter, file LG 400/081 GDS-O dated 1 December 1944.

5. For ITALY, GREECE, SOUTHERN FRANCE, NORTH AFRICA, SARDINIA, SICILY and CORSICA - at least 27 days before each successive ten (10) day maintenance period, Q(Maint) and G-5, AFHQ, and MTOUSA will receive, and examine bids from all users, with whom they are respectively concerned, for all destinations shown above and submit finalized demands to G-4 (Mov & Tn) and C.O.T., AFHQ respectively

6. Twenty-five (25) days in advance of successive ten (10) day maintenance periods a Shipping Priority of Movements meeting will be held at AFHQ. This meeting will:

(a) Arrange to meet the requirements as notified under paragraph 5 above for the relevant period. These demands will be met as far as acceptance of ships will permit by the diversion of stores ships scheduled to arrive during the relevant period from extra Mediterranean sources.

(b) Decide tonnages to be moved by sea within the Mediterranean having taken account of extra Mediterranean shipments under paragraph 6(a) above.

(c) Decide on the acceptance capacity of each port or group of ports for the relevant period.

(d) In the light of (c) above decide if the tonnages bid can be accepted and if not state what total tonnage by ports or groups of ports cannot be accepted

(e) If reduction in the tonnages bid is necessary under (d) above, decide under the joint direction of G-4 MTOUSA and Q(Maint) in what proportion between users cuts on bids are to be borne.

Subsequent to each Shipping Priority of Movements Meeting, AFHQ will notify all concerned the convoy and stores program set up from all sources for shipment under the short term procedure.

7. New Operational Areas within the Mediterranean

a. Operational Areas which may in future be opened in the Mediterranean under control of AFHQ, and which require maintenance by sea, will normally be maintained for the first thirty (30) days under special arrangements detailed in the administrative plan for the operation.

RESTRICTED

AFHQ Adm Memo # 16 (C. 'd)

b. Subsequent maintenance will be in accordance with short term procedure as in paragraphs 4 to 6 above.

MAINTENANCE BY RAIL MOVEMENT IN ITALY8. General

a. Rail Priority of Movements Meetings to cover seven (7) day periods will be held weekly at AFHQ.

b. Bids by commodities for Rail Movement in ITALY will be submitted by Users to AFHQ for each period as instructed in Appendix "A".

9. Allocation of Rail Capacity

a. AFHQ will notify 15th Army Group weekly the provisional allocation of overall rail capacity available for users in the Army Areas.

b. Capacity will be expressed in terms of net tonnages per day and will cover personnel, ambulance trains, stores and vehicles.

c. 15th Army Group will recommend to AFHQ allocations between the various users in the Army Areas as follows:

- (1) To Eighth Army
- (2) To British Increment Fifth Army
- (3) To US Ground Forces
- (4) To Air Forces who do not bid through Army Headquarters
- (5) To Civil Relief which is not bid through Army Headquarters
- (6) To any other user who is not covered by (1) to (5) above.

The capacity notified by AFHQ will cover the requirements of any of the above users in the Army Areas even though such tonnages are required to be delivered at a Railhead behind the Army Rear Boundaries.

d. On receipt of 15th Army Group recommendations AFHQ will notify all concerned of allocations finally approved.

10. Procedure for Implementing Rail Movements - Detailed instructions for implementing rail movement are given in Appendix "A" attached.

11. Operative Dates

a. The first month to which the Long Term Maintenance Procedure was applied was MAY 1945, the tonnage allocation meeting for which was held at AFHQ on 30 January 1945.

R E S T R I C T E D

AFHQ Adm Memo # 16 (Cont'd)

b. The first ten (10) day maintenance period to which the short term procedure applied was from 7 - 16 March 1945, requirements for which were due at AFHQ on 9 February 1945, (see paragraphs 5 and 6).

c. The first period to which the Rail Procedure applied was from 15 - 21 January 1945, bids for which were due at AFHQ on 5 January 1945.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

1 Incl:
Appendix "A"

DISTRIBUTION:
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R E S T R I C T E D

R E S T R I C T E D

APPENDIX "A" to AFHQ Adm Memo #16 (Cont'd)

PROCEDURE FOR IMPLEMENTING RAIL MOVEMENT IN ITALY

1. Weekly on Tuesdays, AFHQ will notify 15th Army Group total rail capacity expressed in terms of net tons daily available in the Army Area for delivery in the week beginning twenty days later, together with AFHQ priority allocations (if any).

2. On receipt of notification of rail capacity available as at paragraph 1 above, 15th Army Group will recommend to AFHQ at least seventeen days in advance of the weekly maintenance period the distribution of this tonnage capacity as shown in paragraph 9 of the basic document. AFHQ will inform all concerned of final allocations.

3. Rail Movement into Army Areas - Bids for rail movement within the tonnages allocated in paragraph 2 above will be submitted as follows to arrive at AFHQ ten (10) days in advance of the weekly maintenance period.

a. For Eighth Army and British Increment Fifth Army

(1) Tonnage requirements by destinations broken down by commodities and including L.F.Vs. Ambulance and Personnel Trains will be submitted by respective Army Headquarters.

(2) At the same time Services at Eighth Army and British Increment Fifth Army will submit their detailed breakdowns within these tonnages to Services at AFHQ.

b. For Fifth (US) Army - Tonnage requirements by destinations broken down by commodities, in respect of Ground Forces in the Fifth (US) Army Area will be submitted by Commanding General, MTOUSA.

c. For Air Forces - Tonnage requirements by destinations broken down by commodities, for Air Forces located in the Army Areas, which have not been covered by bids made through Army Headquarters, will be submitted by AAFSC/MTO and MAIF as applicable.

d. For Civil Relief - Tonnage requirements by destinations broken down by commodities, for civil Relief in Army Areas which have not been covered by bids made through Army Headquarters will be submitted by Headquarters Allied Commission.

2432 e. For Other Users - Tonnage requirements by destinations broken down by commodities, for movement into the Army Areas, not covered by paragraphs a to d above, will be submitted by the responsible Headquarters.

4. Rail Movement out of the Army Areas - Demands for movement by rail out of the Army Areas will be submitted under the same procedure and by the same Headquarters as shown at paragraph 3, above. Armies will indicate priorities when submitting their demands.

5. Rail Movement in Rear of Army Boundaries

a. All Headquarters and Users having requirements for movements by rail behind the Army Rear Boundaries will submit their requirements to arrive at AFHQ

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R E S T R I C T E D

R E S T R I C T E D

APPENDIX "A" to AFHQ Adm Memo # 16 (Cont'd)

ten (10) days in advance of the weekly maintenance period.

b. Stores bid will show tonnages required by commodities, source of supply and destination. Acceptance of bids for local movement is delegated in certain instances to subordinate Movements (Br) and Transportation (A) Headquarters. Bids for such movements will be submitted to the relevant Movements (Br) and Transportation (A) Headquarters and not to AFHQ.

6. Weekly at 1430 hours on Mondays, a Rail POM Meeting to consider bids for the period commencing seven days later will be held at AFHQ at which the following will be represented:

AFHQ

G-4 (Mov & Tn)
Q (Maint)
Q (AE)
G-1 (B)
G-3
G-5
Pet Sec
QM Coal Sec
British Services

HQ MAAF
CG, MTOUSA
PBS
AAFSC/MTO
MRS
AC
NMIA
Transportation (A)

7. Following the POM Meeting, AFHQ will notify all concerned the firm allocations of rail tonnages made. Final loading instructions to supplying agencies will then be issued through normal channels by the relevant authorities. These instructions will reach supply agencies before noon each TUESDAY.

8. Emergency Bids

a. Alterations to bids, within existing allocations, will be submitted to AFHQ for a decision.

b. Alterations to bids in excess of the tonnages allocated, for movement into the Army Area, will be submitted to AFHQ and to 15th Army Group. 15th Army Group will recommend or otherwise to AFHQ, together with proposals for compensating cuts in other tonnages.

c. Application for adjustment of rail tonnages must be received at AFHQ at least six (6) days before delivery is required.

Chief Commissioner

MAR 16 1945

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER : 15)
13 March 1945

Conditions under which Italians will be exempted from the Military Service.....I
Allied Force Basic Wage Scale.....II
Rescission of Administrative Memorandum.....III

I--- CONDITIONS UNDER WHICH ITALIANS WILL BE EXEMPTED FROM THE MILITARY SERVICE.

AFHQ Administrative Memorandum Number 10, 1945, is amended as follows:

1. Delete the last sentence of paragraph 2a and substitute the following:

"Forms will be submitted in quadruplicate to the local British or United States labor representative, except in the case of personnel employed by the Italian State Railways, forms for whom will be submitted direct to the Director Military Railway Service, Italy."

2. Paragraph 3a (16) is added as follows:

"(16) Director Military Railways Service, Italy."

II-- ALLIED FORCE BASIC WAGE SCALE

1. The following new grades will be added to the Allied Force Basic Wage Scale. These will become effective beginning with the first pay period after the receipt by the employing unit of this Administrative Memorandum. They are subject to the cost of living bonus at the rates and under the conditions prescribed by AFHQ Administrative Memorandum Number 60, 1945.

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1. Delete the last sentence of paragraph 2a and substitute the following:

"forms will be submitted in quadruplicate to the local British or United States Labor representative, except in the case of personnel employed by the Italian State Railways, forms for whom will be submitted direct to the Director Military Railway Service, Italy."

2. Paragraph 3a (16) is added as follows:

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II-- ALLIED FORCE BASIC WAGE SCALE

1. The following new grades will be added to the Allied Force Basic Wage Scale. These will become effective beginning with the first pay period after the receipt by the employing unit of this Administrative Memorandum. They are subject to the cost of living bonus at the rates and under the conditions prescribed by AFHQ Administrative Memorandum Number 62, 1944.

2. New Grades to be added to the Allied Force Basic Wage Scale

a. To Appendix "D" (Italy) to AFHQ Administrative Memorandum Number 47, 1944 (as amended),

"Locksmith

90 - 135 lire per day.

b. To Appendix "F" (Sicily) to AFHQ Administrative Memorandum Number 47, 1944 (as amended),

Medical Practitioner	30	-	40	lire per hour
Nursing Orderly	80	-	105	lire per day
Caretaker (Cemetery)	80	-	105	lire per day."

R E S T R I C T E D

AFHQ Administrative Memorandum No. 15, (cont'd)

3. The following deletion to be made from the Allied Force Basic Wage Scale.

Appendix "A" to AFHQ Administrative Memorandum Number 47, 1944.

"Prisoner of War Mail Examiner 3000 - 4000 lire per month"

III- RESCISSION OF ADMINISTRATIVE MEMORANDUM

AFHQ Administrative Memorandum Number 22, 1944 is rescinded.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

S/ C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD.
Adjutant General

"Reproduced by G-1 Sect. Civ. Pers, Hq. Allied Commission
APO 394, 16 March 1945.

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S/ C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AGD.
Adjutant General

"Reproduced by G-1 Sect. Civ. Pers, Hq. Allied Commission
APO 394, 16 March 1945.

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CHIEF COMMISSIONER

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 15)

13 March 1945

Conditions under which Italians will be exempted from the Military Service . . . I
Allied Force Basic Wage Scale II
Rescission of Administrative Memorandum III

I--- CONDITIONS UNDER WHICH ITALIANS WILL BE EXEMPTED FROM THE MILITARY SERVICE

AFHQ Administrative Memorandum Number 10, 1945, is amended as follows:

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"Forms will be submitted in quadruplicate to the local British or United States Labor representative, except in the case of personnel employed by the Italian State Railways, forms for whom will be submitted direct to the Director Military Railway Service, Italy."

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"(16) Director Military Railway Service, Italy."

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2. New Grades to be added to the Allied Force Basic Wage Scale:

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"Locksmith 90 - 135 lire per day.

- b. To Appendix "F" (Sicily) to AFHQ Administrative Memorandum Number 47, 1944 (as amended),

"Medical Practitioner 30 - 40 lire per hour
Nursing Orderly 80 - 105 lire per day
Caretaker (Cemetery) 80 - 105 lire per day."

3. The following deletion to be made from the Allied Force Basic Wage Scale

Appendix "A" to AFHQ Administrative Memorandum Number 47, 1944.

"Prisoner of War Mail Examiner 3000 - 4000 lire per month".

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AFHQ Administrative Memorandum # 15 (Cont'd)

III RESCISSION OF ADMINISTRATIVE MEMORANDUM

AFHQ Administrative Memorandum Number 22, 1944, is rescinded.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christemberry
C. W. CHRISTENBERRY
Colonel, AGC
Adjutant General

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM

7 March 1945

FOLDER 14)

USE OF COMMERCIAL FACILITIES FOR CIVIL REQUIREMENTS

1. It is the responsibility of the Supreme Allied Commander to provide for the civil population of liberated territory that which is necessary to prevent disease and unrest. It is his policy to make the maximum use of local resources in providing for the essential civilian requirements.

2. The duty of all ranks of the Armed Forces in the discharge of the Supreme Allied Commander's responsibility to the civil population should be constantly present in their minds. All ranks must, even in the stress of active operations, remind themselves that whenever it is possible to achieve a military object by a choice of means otherwise equal, the method which damages least the essential needs of the civil economy is the method to be preferred and adopted. Care must be taken by the responsible commander that, except in definite emergencies, he neither occupies a premise that is essential to the civil economy nor dismantles, nor removes by purchase or requisition, the equipment therein. Except to prevent combat damage or destruction, or to meet the immediate operational needs, raw materials essential to civil economy will not be purchased, requisitioned or removed except by the procedures set forth in Section III, AFHQ Administrative Memorandum No. 46.

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3. a. In the detailed planning for the occupation of an area, the military authority responsible for such planning and the Allied Commission, will consult as to the anticipated military and civil requirements in that area affecting local resources. The military authority will elaborate his

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resources in providing for the essential civilian requirements.

2. The duty of all ranks of the Armed Forces in the discharge of the Supreme Allied Commander's responsibility to the civil population should be constantly present in their minds. All ranks must, even in the stress of active operations, remind themselves that whenever it is possible to achieve a military object by a choice of means otherwise equal, the method which damages least the essential needs of the civil economy is the method to be preferred and adopted. Care must be taken by the responsible commander that, except in definite emergencies, he neither occupies a premise that is essential to the civil economy nor dismantles, nor removes by purchase or requisition, the equipment therein. Except to prevent combat damage or destruction, or to meet the immediate operational needs, raw materials essential to civil economy will not be purchased, requisitioned or removed except by the procedures set forth in Section III, AFHQ Administrative Memorandum No. 46.

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3. a. In the detailed planning for the occupation of an area, the military authority responsible for such planning and the Allied Commission, will consult as to the anticipated military and civil requirements in that area affecting local resources. The military authority will elaborate his plan so far as practicable to include any proposals agreed as the result of such consultation. Any such agreement must of necessity be tentative and adjustments made dependent upon the physical condition of the area when occupied and upon the military situation. So far as practicable the agreement should include definite facilities preserved by the military and definite facilities reserved for essential civil requirements. Facilities not so defined will not initially be reserved for either military or civil exploitation but are subject to further agreement as the need is recognized.

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AFHQ Adm. Memo M.14
(cont'd)

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b. In sections of the country for which no definite military operational plan is considered necessary, instructions defining military requirements and those civil commitments for which the military assume responsibility will be issued by the military authority responsible for planning for the area as a whole, if so desired by Allied Commission.

c. In the case of property to be used by the military which Allied Commission has stated to be essential to the civil economy, the probable degree of development by the military and the estimated period of occupancy will be stated in the plan.

d. In the immediate execution of operational plans the decision of the Army or equivalent commander in operational command will govern. However, when Allied Commission is of the opinion that the use of the facility during military tenancy will cause undue harm to the civil economy, and local agreement cannot be reached, Allied Commission may, without interrupting the operational plan or its immediate execution, inform the Army or equivalent commander that an appeal will be made, and submit such an appeal as indicated in paragraph 4 below.

e. In the further execution of a plan in Army or equivalent areas, or in routine functioning within or without Army areas, in the event there is a conflict between military interests and an interest which Allied Commission considers essential to the civil economy with respect to:

(1) The equitable allocation of factories, warehouses, and other commercial and industrial facilities including mines and space, and

(2) The control of their use and operation, the procedures set forth in paragraph 4 will be followed.

4. a. The Allied Commission may present its case and recommend action to the responsible authority, District, Base Section or Army Commander, or other responsible military authority. Whether urgent operational need has been advanced by the military authority or not. Allied Commission will accompany their case with a complete and factual justification.

b. The responsible military authority to which the case is referred will consider the case and every effort will be made to reach a solution satisfactory to Allied Commission and the military commander. In the event a satisfactory solution cannot be found, the Allied Commission will

c. In the further execution of a plan in Army or equivalent areas, or in routine functioning within or without Army areas, in the event there is a conflict between military interests and an interest which Allied Commission considers essential to the civil economy with respect to:

(1) The equitable allocation of factories, warehouses, and other commercial and industrial facilities including mines and space, and

(2) The control of their use and operation, the procedures set forth in paragraph 4 will be followed.

4. a. The Allied Commission may present its case and recommend action to the responsible ^{authority} District, Base Section or Army Commander, or other responsible military / whether urgent operational need has been advanced by the military authority or not. Allied Commission will accompany their case with a complete and factual justification.

b. The responsible military authority to which the case is referred will consider the case and every effort will be made to reach a solution satisfactory to Allied Commission and the military commander. In the event a satisfactory solution cannot be found, the military commander will return the request to Allied Commission with a written statement as to the extent to which he can meet Allied Commission's desires and as to the conditions which he cannot accept.

c. Allied Commission then may submit the matter to an investigating subcommittee appointed by the Industrial Co-ordination Committee of the Allied Force Local Resources (Italian) Board, through AFLRS. The investigating

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AFHQ Admin. Memo No. 14
(cont'd)

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sub-committee will investigate the case in detail and attempt to find some solution agreeable to the parties concerned.

d. If no such solution can be found, the sub-committee will submit the case to the ICC (Industrial Co-ordination Committee) with recommendations.

e. The ICC will then adjudicate and make its award. If no protest is received by AFHRS from an interested party within 48 hours after the award, such award will become effective. In the event of a protest, the matter will be referred to the AFVR(I) Board, the decisions of which will be binding upon all parties.

5. a. Except in the immediate execution of operation plans as stated in paragraph 3d above, the military will not exercise initial control of a facility concerning which Allied Commission has initiated a request for adjudication, until definite action has been taken in accordance with these instructions.

b. When a plant, mine or other commercial facility has been de-requisitioned to permit of its producing materials or services essential to civil economy, all machinery, fixtures, equipment and plant essential to such production, except that which may have been installed by the using Service, shall be exempt from subsequent requisition unless the facility itself is again requisitioned. Such materials, as declared under the provisions of Section III, AFHQ Administrative Memorandum Number 46, 1344, are subject to allocation as set forth in that memorandum.

c. Plants, mines or other commercial facilities which may be declared not subject to requisition or which have been de-requisitioned under the provisions of this memorandum will be adequately posted by the local district, base section, or army commander, or other responsible military commander, to prevent unauthorized entry or removal of protected equipment, fixtures, machinery and materials.

d. When considering matters of requisitioning and de-requisitioning, military authorities will show special leniency with respect to facilities of the monopoly industries of the Italian Government such as those engaged in the manufacture of matches, the processing of tobacco and the extraction of salt.

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b. When a plant, mine or other commercial facility has been de-requisitioned to permit of its producing materials or services essential to civil economy, all machinery, fixtures, equipment and plant essential to such production, except that which may have been installed by the Mining Service, shall be exempt from subsequent requisition unless the facility itself is again requisitioned. Surplus materials, as declared under the provisions of Section III, AFHQ Administrative Memorandum Number 46,1544, are subject to allocation as set forth in that memorandum.

c. Plants, mines or other commercial facilities which may be declared not subject to requisition or which have been de-requisitioned under the provisions of this memorandum will be adequately posted by the local district, base section, or army commander, or other responsible military commander, to prevent unauthorized entry or removal of protected equipment, fixtures, machinery and materials.

d. When considering matters of requisitioning and de-requisitioning, military authorities will show special leniency with respect to facilities of the monopoly industries of the Italian Government such as those engaged in the manufacture of matches, the processing of tobacco and the extraction of salt. These are of special importance in providing essential revenue to the Italian Government.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

/s/ C.W. CHRISTENSEN
/t/ C.W. CHRISTENSEN
Colonel, AGO
Adjutant General

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CROSS-INDEX SHEET

AFHQ ADMIN MEMO #14

7 March 1945

"Use of Commercial Facilities for Civil Requirements"

Cautions Allied personnel to be careful of civil
industrial premises

DOCUMENT FILED IN 4045/CC.

2477

42/CC

CROSS-INDEX SHEET

AFHQ Admin Memo #13

3 March 1945

1 - ALLOCATION OF LOCALLY PRODUCED FOODSTUFFS

NB: 2 SUPPLIES AND STORE SOFR DIPLOMATIC AGENCIES

DOCUMENT FILED IN 507/CC

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CHIEF Commissioner

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

12)

25 February 1945

Payments to C. I. P. in Italy I
 Conditions Under Which Italians Will be Exempted from the Military Service . II

I -- PAYMENTS TO C. I. P. IN ITALY

1. This instruction sets forth the methods to be adopted in the settlement to be made for facilities and services provided by C. I. P. (Comitato Italiano Petroli).

2. In accordance with established policies, payment will not be made to C. I. P. for the use of petroleum plants and facilities which were in existence before the date of liberation from the enemy. Furthermore, payment will not be made to C. I. P. for labor and maintenance materials used in the normal operations of C. I. P., which include receipt, storage and issue of petroleum products, and cleaning and filling containers.

3. Labor employed on the construction and removal of additional petroleum facilities, and in the operation of all new petroleum facilities outside the boundaries of petroleum plants existing at the date of liberation, will be deemed, in cases of work done at the request of the Allied Forces, to be employed direct by the Allied Forces and will be employed and paid in accordance with the current instruction for such payment. Where desired, arrangements may be made for C. I. P. Managers to recruit labor and supervise such operations but in all such cases they will act as representatives of the Allied Forces and not in the name of C. I. P.

4. Payment will be made for services by C. I. P., which cannot be considered as part of the formal maintenance and operation of a petroleum installation or depot. Such services include repairs to plant and equipment not the property of C. I. P., the preparation of containers for the use of products other than petroleum, etc. Such payments will be on a cost basis and will cover only salaries, wages, and any expenses incurred by C. I. P. in the purchase of material and the like.

II - CONDITIONS UNDER WHICH ITALIANS WILL BE EXEMPTED FROM THE MILITARY SERVICE

Appendix "A", AFHQ Administrative Memorandum Number 10, 1945, is amended as follows:

- 1 -

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AFHQ Adm Memo #12 (cont'd)

Delete so much thereof as reads:

"Exemption Granted In Respect of Serial Nos For Three Months
From Date"

and substitute:

"Exemption Granted In Respect of Serial Nos For Six Months
From Date".

BY COMMAND OF FIELD MARSHAL ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY
Colonel, AND
Adjutant General

DISTRIBUTION:

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CROSS-INDEX SHEET

ARHQ ADMIN MEMO #11 of 21 Feb 45

Subject: Military Government in Italy

(Hq AMG 5 & 8 armies, & Civ Affairs et 15th AG)

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ALLIED FORCE HEADQUARTERS
APO 512

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ADMINISTRATIVE MEMORANDUM

NUMBER

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20 February 1945

CONDITIONS UNDER WHICH ITALIANS
WILL BE EXEMPTED FROM THE MILITARY SERVICE1. General

a. As a result of the additional commitments undertaken by the Italian Authorities to provide Italian Units for employment as such with the Allied Forces, it is essential that the required Italian personnel be made available for service in these units now being organized to the maximum extent, which is possible without involving depletion of Allied manpower.

b. All Italians in Allied employment, either directly or by contractors, who are subject to call will continue in their employment only on the conditions set forth below.

2. Initial Procedure - Application will be made for authority to retain in employment personnel subject to call in the following manner:

a. Application forms (Appendix "A") will be completed by the employing unit in respect of all personnel affected. Men falling within the following categories will be listed on separate forms:

Category I - Skilled Labor employed in Military installations.

Category II - All other labor.

Forms will be submitted in quadruplicate to the local British or United States Labor representative.

b. The local British or United States Labor representative will complete the certificate appearing on the application form stating whether or not replacements can be provided from civilian sources. He will then forward three (3) copies of the application form as follows:

24 Category I - To appropriate Head of Service or Chief of Special Staff Section at AFHQ, who will in turn forward 2 copies to the appropriate exempting authority with his recommendation.

Category II - To the appropriate exempting authority (see paragraphs 3 and 5).

3. Exempting Authorities

a. The following are declared to be Exempting Authorities for the purposes of this instruction:

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R E S T R I C T E D

AFHQ Adm. Memo. #10 (cont'd)

- (1) Commanding General, 15th Army Group.
- (2) Commanders of Armies.
- (3) Commanders of Corps.
- (4) Commanders of British Districts and United States Base Sections or Depots.
- (5) Flag Officer, Northern Area, Mediterranean.
- (6) Flag Officer, TARANTO, Adriatic & Liaison, Italy.
- (7) Commander, United States Eighth Fleet.
- (8) Senior Naval Officer, Eastern Sicily.
- (9) Commander in Chief, RAF, MED/ME.
- (10) Commanding General, AAF/LTO.
- (11) Commanding General, NAFD/ATC.
- (12) Commanding General, The Replacement and Training Command, MTOUSA.
- (13) Commanding General, Rome Area Allied Command.
- (14) Commanding Officer, Headquarters Command, AFHQ.
- (15) Chief Commissioner, The Allied Commission.

b. Independent organizations operating over widespread areas will refer applications for exemption to the nearest appropriate exempting authority.

4. Procedure By Exempting Authority

a. The exempting authority will take into consideration the certificate of the British or United States Labor representative but will not authorize exemption in any case unless satisfied that the retention in employment of the individual concerned is so essential that such individual will be of greater value to the Allied war effort by remaining in his present capacity than he would be if called into the Italian Military Service.

b. Where exemption is granted the Exempting Authority will complete a Certificate of Exemption (Appendix "B") and will forward it together with one copy of the application form to the appropriate Italian Authority as set out below:

Comando in Capo del basso Tirreno, Naples.

Territorial HQ Rome.

- 2 -
R E S T R I C T E D

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AFHQ Adm. Memo. #10 (cont'd)

Territorial HQ Naples.

Territorial HQ Bari.

Territorial HQ Palermo.

Mil HQ Calabria) Until such time as commitments are taken over
: by territorial HQ at Naples and Rome respective-
Mil HQ Sardinia) ly.

or to other Territorial HQ's as and when they are established.

c. The Certificate of Exemption will be sealed and countersigned on behalf of the Italian Authorities and returned to the Exempting Authority for onward transmission to the employing unit who will hand it to the person exempted.

d. Should the Italian Authorities take exception to an exemption authorized by an Allied Exempting Authority, they will return the Certificate of Exemption, with their comments but without Seal or Countersign, to the Exempting Authority, through MMIA, for review. Final determination in each case will rest with the Exempting Authority, but full consideration will be given to the views of the Italian Authorities and MMIA.

5. Channels of Application - All applications forwarded by the local British or United States Labor Representative to an Exempting Authority will be submitted through the normal channels of command.

6. Duration of Exemption - Exemptions granted under the provisions hereof will be valid only for a period of six months with effect from date of exemption. Applications for further exemption will be submitted in the same manner except that the form will be marked (RENEWAL) and previous authority quoted.

7. Notification

a. Employing Units will notify the Exempting Authority of any person to whom exemption has been granted who is subsequently released from employment, and will instruct the released employee to report to the nearest Reali Carabinieri Headquarters for direction to the nearest Italian Military District.

2412 b. Exempting Authorities will supply full particulars of all personnel whose exemption is cancelled or expires to the appropriate Italian Authority as set out in paragraph 4 b above.

8. Civilian Firms - Applications for exemption will be made by the authority concerned in similar form and on similar grounds as set forth above in respect of personnel employed by civilian firms doing work of operational importance for the Allied Forces.

RESTRICTED

RESTRICTED

AFHQ Adm. Memo. #10 (cont'd)

9. Refusal of Exemption - Where an application for permission to retain personnel in employment is refused, the employing unit may continue to employ such personnel until called up by the Italian authorities.

10. Applicability

a. This instruction is applicable to Italian Civilian personnel employed by both British and United States Forces and by civilian firms doing work of operational importance for the Allied Forces.

b. Nothing in this instruction shall in any way affect Italian prisoners of war (including cooperators) employed by the Allied Forces.

c. Nothing in this instruction shall be construed as providing exemption for deserters from the Italian Armed Forces. In all cases deserters will be turned over to the nearest Italian Military Authority for return to their units for disciplinary action.

BY COMMAND OF FIELD MARSHAL ALEXANDER:

OFFICIAL:

JOHN HARDING
Lieutenant General
Chief of Staff

G. V. Christenberry
G. V. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:

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2 Incls:

Annex "A"
Annex "B"

RESTRICTED

APPENDIX "A" to AFHQ Adm. Memo. #10

*MILITARY
NAVAL
AIR FORCE

APPLICATION FOR EXEMPTION FROM CALL-UP OF
ITALIAN PERSONNEL WITHIN 1914-1924 CLASSES

PARTICULARS

1. SERIAL NO.	2. SURNAME	3. CHRISTIAN NAMES	4. MILITARY CLASS	5. MILITARY NUMBER (if any)	6. HOME ADDRESS	7. FATHER'S NAME AND CHRISTIAN NAMES	8. NAME OF LAST ITALIAN UNIT IN WHICH SERVING	9. ITALIAN MILITARY DISTRICT TO WHICH BELONGING	10. CIVIL TRADE	11. NAME OF PREVIOUS EMPLOYER

DECISION OF EXEMPTING AUTHORITY
EXEMPTION GRANTED IN RESPECT OF
SERIAL NOS. FOR THREE MONTHS FROM DATE

EXEMPTION REFUSED IN RESPECT OF
SERIAL NOS.

SIGNATURE
Name of Exempting Authority
Date

Signature

Name of Employing Unit

Date

Signature

*Delete

2271

APPLICATION FOR EXEMPTION FROM CALL-UP OF
ITALIAN PERSONNEL WITHIN 1914-1924 CLASSES

PARTICULARS

6. EMPLOYER'S BUSINESS	7. FATHER'S NAME AND CHRISTIAN NAMES	8. NAME OF LAST ITALIAN UNIT IN WHICH SERVING	9. ITALIAN MILITARY DISTRICT TO WHICH BELONGING	10. CIVIL TRADE	11. NATURE OF PRESENT EMPLOYMENT	12. WHETHER EMPLOYED WITHIN THE	13. GROUNDS OF APPLICATION IF SURPLUS TO BE	14. TO BE COMPLETED BY LABOR REPRESENTATIVE WHETHER OR NOT REPLACABLE

Signature of Labor Representative.

Signature _____

of Employing Unit _____

Date _____

*Delete whichever is inapplicable.

2271

APPENDIX "B" to ITHQ Adm. Memo, #10

DICHIARAZIONE
(Certificate)

Al Comando del Distretto Militare di _____
(To the Command of the Military District of)

Si dichiara che il Sig. _____ (Nome o cognome)
(This is to certify that)

della _____ presta servizio presso _____ (occupazione)
(is employed by) (occupation)

Si prega volerlo esonerare dal richiamo alle armi
(It is requested that he be exempted from Military Service)

Firmato _____
(Signed)

_____ (data)
(Date)

Bollo Stato Maggiore PE
(Italian HQ Stamp)

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Chief Commissioner

DCK/ar

ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER 9)

17 February 1945

Requests for Air Travel I
 Conditions of Employment and Wage Scales for Civilians Employed by the
 Allied Forces in Italy, Sicily and Sardinia II

I -- REQUESTS FOR AIR TRAVEL

Paragraph 6a, Section II, AFHQ Administrative Memorandum Number 1, 1945,
 is rescinded and the following substituted therefor:

"6a. Compassionate reasons, including compassionate leave or furlough, compassionate posting and emergency rotation, and temporary duty for rehabilitation, recuperation, and recovery. The Chairman, Air Priorities Board, is authorized to consider, on its own merits, each such case which has been personally approved in writing by an officer of the Allied Forces of the grade of Brigadier General or higher grade, or its equivalent in the other services. In case of travel for temporary duty for rehabilitation, recuperation, and recovery, the Chairman, Air Priorities Board, is authorized to grant priorities for travel by aircraft in accordance with provisions Section V, War Department Circular 369, 1944."

II - CONDITIONS OF EMPLOYMENT AND WAGE SCALES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY AND SARDINIA

So much of Section I, AFHQ Administrative Memorandum Number 64, 1944, as reads:

"Laundry Hand (female) 2,700 3,500 lire per month"

is amended to read:

"Laundry Hand (male) 2,700 3,500 lire per month".

BY COMMAND OF FIELD MARSHAL ALEXANDER:

G. W. CHRISTENBERRY
 Colonel, AGD
 Adjutant General

DISTRIBUTION:

24 - AFIRS (extra)	5 - Claims & Hirings (extra)
10 - C-in-C, Med (extra)	11 - D/Labor (extra)
11 - Asst DIRS (extra)	5 - Q(AE) (extra)
10 - Condr, 8th Fleet (extra)	5 - RENE (extra)
5 - MEDCO (extra)	5 - S & T (extra)
	10 - Engineers, Br (extra)

RESTRICTED

CROSS INDEX SHEET

AFHQ Administrative Memorandum #8

14 Feb 45

DISPOSAL OF SURPLUS PROPERTY

DOCUMENT FILED IN CC FILE 4052/.

47/CC

2469

CROSS REFERENCE SHEET:

For file CC 47

AFFHQ Admin Memorandum #6

16 Feb 45

FACILITIES AND SERVICES TO BE EXTENDED TO UNRRA ITALY MISSION

DOCUMENT FILED IN CC 955

47/cc

23 98

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ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)
NUMBER 5)

31 January 1945

Requisitioning and Derequisitioning of Civilian Motor Transport I
Payment of Contractors' Employees II

I - REQUISITIONING AND DEREQUISITIONING OF CIVILIAN MOTOR TRANSPORT

Section II, AFHQ Administrative Memorandum Number 59, 1944, is amended by the deletion of the words "15th Army Group" where they appear therein, and substituting the words "Fifth or Eighth Army as appropriate".

II - PAYMENT OF CONTRACTORS' EMPLOYEES

1. Effective 1 January 1945, contractors will pay their employees the following, only:

a. BASE PAY (RETRIBUZIONE ORDINARIA). To be declared by the contractor as the portion of his payroll subject to social insurance contributions, or similar recognized charges arising from Italian Law. The Base Pay so declared, when added to the Presence Indemnity, the Cost of Living Indemnity, and the employer's cost for Family Allowances (i.e., 20% of Base Pay) may not exceed the Allied Force daily maximum compensation for the particular occupation or occupations concerned.

b. PRESENCE INDEMNITY (INDENNITA' DI PRESENZA). Legal rate for private industry.

c. COST OF LIVING INDEMNITY (INDENNITA' DI CAROVITA). Legal rate for private industry.

d. FAMILY ALLOWANCE (ASSEGNO FAMILIARE). Legal rate for private industry.

2. Base Pay will be considered as including all regular, recurring compensation with respect to standard work period as defined in collective labor contracts or established, recognized practice, excluding only Presence Indemnity, Cost of Living Indemnity and Family Allowance.

3. Overtime and similar extraordinary pay rates (night, Sunday, etc.,) will be calculated on the declared Base Pay.

4. a. The contractor will pay the social insurance contributions and similar charges required by Italian Law, calculated on the declared Base Pay, and on overtime where applicable.

- 1 -

RESTRICTED

2457

47/100

R E S T R I C T E D

AFHQ Adm Memo # 5 (cont'd).

b. With respect to social insurance, the contractor will pay the employer's contributions for:

Sickness Assistance	(Assistenza Malattia)
Social Insurance	(Assicurazione Sociale)
Accident Insurance	(Assicurazione Infortuni)
Salary Integration Fund	(Cassa Integrazione)
Fund for workers called to arms	(Cassa Richiamati alle armi)

and the employee's contribution for:

Sickness Assistance	(Assistenza Malattia)
Social Insurance	(Assicurazione Sociale)

which contributions will not be deducted from the employee's pay.

c. The contractor's estimate or bid will consider payment for Family Allowances of only 20 per cent of the Base Pay. Note to Contracting Officers: Necessary exceptions to the limitations set forth in the above clause may be made in the following circumstances:

- (1) In cases of employees regularly employed by a firm on a piece-work basis, established piece-work rates may be paid. Such rates will be declared by the contractor and any reasonable necessary excess over the compensation provided for in paragraph 1 of above clause may be approved.
- (2) In cases of employees entitled by a legal collective labor contract to some compensation (premium, indemnity or similar special payment) by reason of particular conditions of employment, in addition to compensation specified in paragraph 1 of the above clause, such compensation may be paid. If payment of such compensation, added to legal Base Pay, Presence Indemnity, Cost of Living Indemnity and employer's cost of Family Allowances, results in total exceeding Allied Forces maximum compensation, any reasonable necessary excess may be approved.

By command of Field Marshal ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:

"C"

CROSS-INDEX SHEET

Date of document: 11 Jan 45

From: AFHQ

To: _____

Subject: ADMIN MEMO 3

Wage Index

5202/cr

Document will be found in Chief Commissioner's file ~~5202~~.

NOTE: THIS FILE: _____

2466

47/c

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S/O to e/corrm.
DCK/arALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

4)

19 January 1945

RESPONSIBILITY FOR AIRFIELD CONSTRUCTION AND MAINTENANCE OF
OPERATIONAL AIRFIELDS IN THE MEDITERRANEAN THEATER

AFHQ Administrative Memorandum Number 40, 1944, is rescinded and the following substituted therefor:

1. Responsibility - The Air C-in-C Mediterranean is responsible, with the technical assistance of Chief Engineer, AFHQ, for:

a. Determining the policy for airfield construction and maintenance throughout the theater.

b. The establishment of priorities for airfield construction and maintenance requirements.

c. The allocation of such special airfield construction stores as are under the control of Commanding General, AAF/ITO. Stores of British procurement will be allocated by AFHQ.

2. The MGRE, AFHQ, is responsible for arranging, in consultation with Air C-in-C, for the allocation of British airfield construction resources in accordance with the policy laid down by the latter.

3. Execution

a. US Aviation Engineer Battalions are part of AAF/ITO and are employed under the orders of the Commanding Officer, AAF Engineer Command, to meet the requirements as determined by the Air C-in-C.

b. British Airfield Construction Groups, RE, are part of the British Army. They will be employed under the direction of the senior RE officer of the British Army formation concerned, to meet the requirements as determined by the Air C-in-C.

c. Within the framework of the general policy, the Air C-in-C may delegate the responsibility for determining priorities and general requirements for airfield construction and maintenance to subordinate Air Force commanders who will act, where appropriate, in conjunction with the Senior RE officer of the British Army formation concerned.

d. The maintenance of airfields assigned to American Naval Aviation and American Air Transport Command is the responsibility of the Command to which the particular airfield is assigned. Special arrangements are made for RAF Transport Command and Royal Naval Air stations with Air C-in-C, Mediterranean and MGRE, AFHQ as necessity arises from time to time.

- 1 -

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R E S T R I C T E D

AFHQ Adm Memo #4 (cont'd)

c. In the case of joint occupation of airfields and/or facilities, or the operation of facilities serving such installations, the provision of the necessary maintenance services will be a matter for direct mutual arrangement of the Commands concerned.

By command of Field Marshal ALEXANDER:

C. W. Christenberry
C. W. CHRISTENBERRY,
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:

"C"

R E S T R I C T E D

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S/P to C/comm

ALLIED FORCE HEADQUARTERS
APO 512

Q

ADMINISTRATIVE MEMORANDUM)

NUMBER 3)

11 January 1945

Transactions in Currency and Foreign Exchange Assets I
Conditions of Employment and Wage Scales for Civilians Employed by The
Allied Forces in Italy, Sicily and Sardinia II

I --- TRANSACTIONS IN CURRENCY AND FOREIGN EXCHANGE ASSETS

1. Except as otherwise specifically authorized, personnel in this theatre are prohibited from:

a. Importing, holding, transferring, exporting, or in any way dealing in United States or British paper currency.

b. Participating in transactions involving the purchase, sale or exchange of gold coin and bullion or any currency against any other currency, except through authorized agencies.

c. Importing or exporting any currency through mail or parcel post facilities, except currency of small denomination as souvenirs.

d. Participating in any transaction involving gold coin and bullion, or the foreign exchange assets of any person in liberated or occupied territory not belonging to the Allied Forces.

e. Participating in the transfer of any currency against any other currency on behalf of persons not belonging to the Allied Forces in liberated or occupied territory, or on behalf of a person belonging to a unit of the Allied Forces of another nationality.

f. Participating in the importing or exporting of funds, securities, money or other financial assets on behalf of persons not belonging to the Allied Forces in occupied or liberated territory.

47/c

22:54

II -- CONDITIONS OF EMPLOYMENT AND WAGE SCALES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY & SARDINIA

1. The following changes to AFHQ Administrative Memorandum Number 47, 1944, are made effective 1 October 1944:

APPENDIX "A"

a. Delete so much as pertains to "Interpreter, general" and "Telephone Operator, speaking English" and substitute:

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AFHQ Adm Memo #3 (cont'd)

	<u>Min.</u>	<u>Max.</u>
Interpreter, General, male	2,200	3,900 lire per month
or female		
Telephone Operator, English speaking, male or female	2,200	3,600 lire per month

b. Add the words "male or female" after the following grades:

Telephone operator, non-English speaking
 Typist
 Typist shorthand, English speaking

APPENDIX "C"

Add the words "male or female" after the following grades:

Telephone operator (English speaking)
 Telephone operator (non-English speaking)

APPENDIX "D"

a. Add the words "male or female" after the following grades:

Markers & sorters
 Washer, hand
 Washer, machine
 Sewing, hand

b. Under "Employees, Clothing, Boot and Shoe Manufacturing Plants add the words "male or female" after the following grades:

Machine Operator
 Embroiderer.

2. The following changes to AFHQ Administrative Memorandum Number 47, 1944, are made effective 16 December 1944:

APPENDIX "A"

Delete so much as pertains to "Bookkeeper, Cashier, Cinema Manager, Clerk Office and Draughtsman" and substitute the following:

	<u>Min.</u>	<u>Max.</u>	
Bookkeeper	2,200	5,000	lire per month
Cashier	2,200	3,600	" " "
Cinema Manager	2,200	3,900	" " "
Clerk Office	2,200	3,600	" " "
Draughtsman	2,200	5,000	" " "

APPENDIX "B"

	<u>Min.</u>	<u>Max.</u>	
Add: Electro-Plater	90	135	lire per day

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AFHQ Adm Memo #3 (cont'd)

3. The following changes to AFHQ Administrative Memorandum Number 47, 19/4, are made effective this date:

APPENDIX "B"

After "Juveniles (male and female under 17 years)" insert "under 18 years for new entrants."

APPENDIX "C"

After "Bell Boy (over 17)"; "Bell Boy (under 17)"; and "Juveniles" insert the words "(under 18 years for new entrants)."

APPENDIX "D"

a. After "Messenger, English speaking (under 17)" insert "under 18 years for new entrants."

b. After "Messenger, English speaking (over 17)" insert "over 18 years for new entrants."

c. Under "Unskilled Labor" and after "male and female up to 17" insert "(up to 18 years for new entrants)."

By command of Field Marshal ALEXANDER:

Col. W. Christensen
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:"C"

24 - AFHRS
10 - CinC Med
11 - Assistant DIES
10 - Com Eight Fleet
24 15 - MEDBO
5 - Claims & Warnings
11 - Labour (Br)
3 - Q(AE)
5 - R&IE
5 - S&T
10 - Works

S/o to c/comm
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cc. 82.
11/1/45.ALLIED FORCE HEADQUARTERS
APO 512

ADMINISTRATIVE MEMORANDUM)

NUMBER

2)

6 January 1945

Local Resources in Italy - Mainland and Islands I
 Conditions of Employment and Wage Scales for Civilians Employed by The
 Allied Forces in Italy, Sicily and Sardinia II

I -- LOCAL RESOURCES IN ITALY - MAINLAND AND ISLANDS

AFHQ Administrative Memorandum Number 52, 1944, is amended as follows:

1. Paragraph 2, Section I, is amended by the addition of the following to the list of Restricted Items therein:

"7. Cement (except when produced in factories under Allied Armed Forces control and/or in the case of stocks located in Army Areas.)"

2. Paragraph 2, Section II, is amended by the addition of the following to the list of Restricted Items therein:

"8. Soap."

II - CONDITIONS OF EMPLOYMENT AND WAGE SCALES FOR CIVILIANS EMPLOYED BY THE ALLIED FORCES IN ITALY, SICILY, & SARDINIA

1. Attached hereto are Appendices "F" and "G" to AFHQ Administrative Memorandum Number 47, 1944. (See paragraph 3c thereof for reference)

2. The rates of pay contained in Appendices "F" and "G" are effective from 1 October 1944.

By command of Field Marshal ALEXANDER:

24022 Incls:

Appendices "F" and "G"

DISTRIBUTION:

"CA" (Plus extras)
 24 - AFHRS 5 - Q(AE)
 10 - CinC Med 5 - RENE
 11 - Assistant DMRS 5 - S&T
 10 - Com Eight Fleet 10 - Works
 5 - HEDBO
 5 - Claims & Hirings
 11 - Labour (Br)

C. W. CHRISTENSEN
 C. W. CHRISTENSEN
 Colonel, AGD,
 Acting Adjutant General.

- 1 -

RESTRICTED

RESTRICTED

APPENDIX "F" to AFHQ Am Memo #2

WAGE SCALE

CIVILIAN EMPLOYEES IN SICILY

OCCUPATION	Min. Lire per day	Max. Lire per day
<u>CLERICAL & ADMINISTRATIVE</u>		
Accountant, certified	150	185
Accountant	120	150
Adviser, agriculture	170	200
Adviser, financial (English-speaking Economist)	170	200
Adviser, legal, grad, lawyer (English-speaking)	200	255
Adviser, legal, grad, lawyer	130	150
Adviser, property control (English-speaking)	180	210
Adviser, transportation	200	285
Censor, civil		
Chief re-examiner	140	195
Re-examiner	100	125
Clerk, male	80	110
Clerk, female	70	100
Economic Research Assistant	170	250
Interpreter, oral	90	125
Interpreter, translating	100	125
Manager, office executive (English-speaking)	135	170
Manager, personnel supervisory (English-speaking)	135	170
Manager, refrigeration plant	170	190
Office Boys	35	55
Operators, telephone	90	110
Operators, telephone (English-speaking)	120	140
Overseer, departmental, Class I	155	190
Overseer, departmental, Class II	140	160
Purchasing Agent, fruit & vegetables	230	290
Secretary, executive (English-speaking)	130	165
Secretary, executive	100	130
Superintendent, garage	140	175
Superintendent, warehouse	160	190
Stenographer	100	110
Teacher, language	175	200
Telephone, consultant, technical (English-speaking)	160	200
Tinkeepers, male	80	110
Tinkeepers, female	70	100
Typists, male	80	105
Typists, female	70	90
Writer	120	145

CLASSIFIED LABOR

Ammunition Expert	90	110
Appraiser, chief	130	140
Appraiser	120	130
Apprentices, all trades	35	75
Armature winder	90	130

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R E S T R I C T E D

APPENDIX "F" to AFHQ Adm Memo #2 - (cont'd)

OCCUPATION	Min. Lire per day	Max. Lire per day
Armorer	90	125
Baker	80	105
Band Leader	55 (per hour plus 20% of total cost of band)	
Band Member	55 (per hour)	
Bartender	60	90
Battery worker	80	100
Blacksmith	90	125
Boilermaker	90	125
Bookbinder	80	105
Bookbinder's assistant	60	70
Bootmaker, surgical	110	135
Bricklayer	85	115
Burner, acetylene	80	125
Butcher	80	105
Carpenter	80	105
Chainman	80	105
Chargehand, female (sub-forewoman)	80	100
Clothing classifier & repairer, female	50	60
Coachbuilder	80	115
Coachpainter	80	115
Compositor, chief	135	145
Compositor	100	135
Compositor, assistant	80	100
Concrete laborer	70	80
Concrete mixer operator	105	115
Cement finisher	105	115
Cooper	100	130
Coppersmith	80	100
Core Maker	105	125
Cupalo Tender	80	125
Dental hygienist & technician		230
Dockgate controller	80	115
Draftsman, engineering	110	140
Driver, crane, automotive	115	140
Driver, motor truck	80	115
Driver, mule	70	80
Electrician - wiring	85	125
Electrician - communications	85	135
Electrician - auto	90	125
Electrician - technician	175	190
Engineer, industrial consulting		340
Engineer, electrical	140	170
Engineer, locomotive	105	170
Engineer, locomotive diesel	105	150
Engineer, steam, stationary	95	125
Engineer, mechanical	140	170
Exporter, English-speaking (buyer and shipper of export goods)	170	285

R E S T R I C T E D

APPENDIX "F" to AFI Adm Memo #2 (cont'd)

OCCUPATION	Min. Liro per day	Max. Liro per day
Farrier	80	105
Fireman	80	115
Fireman, oil fuel	80	105
Fitter-Automotive (motor mechanic)	90	125
Fitter driver (chauffeur - mechanic)	90	125
Foundryman	80	105
Furnaceman	80	125
Glazier	80	105
Greaser, refrigerating	80	115
Greaser, others	80	105
Grinder, precision	80	105
Hairdresser	80	105
Hammerman	80	105
Hammerman (steam-operated hammer)	90	130
Inspector, citrus fruit	115	170
Joiner, wood	80	115
Keeper, storeroom or warehouse	80	100
Laboratory Assistant	70	90
Laborer, semi-skilled	75	85
Line Burner	90	115
Lithographer	90	135
Lithographer, assistant	80	100
Locator-Expeditor - C.E.H.		175
Locksmith	95	120
Loftsmen	90	125
Machine tender	80	115
Machinist, lathe operator	100	125
Machinist, milling machine operator	100	125
Machinist, plane operator	100	110
Machinist, tool room	100	135
Machinist, bench work	100	125
Maker, cabinet	80	115
Maker, mattress	80	105
Maker, pattern	105	150
Maker, template	80	125
Malaria Control expert	200	250
Mason	80	105
Mechanic, automotive, motor	90	125
Mechanic, diesel	80	125
Mechanic, instrument repairer	100	135
Mechanic, locomotive bench work	80	125
Mechanic, searchlight	135	155
Mechanic, sewing machine	80	100
Mechanic, typewriter	80	110
Mechanic, typewriter, assistant	65	80
Mechanic, wireless	100	135
Molder	100	135
Operator, crane	80	105
Operator, crane, electrical	80	125
Operator, crane, steam	80	125

R E S T R I C T E D

APPENDIX "F" to AFHQ Adm Memo #2 (cont'd)

OCCUPATION	Min. Lire per day	Max. Lire per day
Operator, linotype	105	135
Operator, pump	80	110
Operator, radio	95	120
Operator, radio (with rations)	70	95
Operator, radio apprentice	65	85
Operator, radio apprentice (with rations)	40	60
Operator, saw	80	105
Operator, tyre	90	125
Operator, winch	80	105
Painter, polisher	80	105
Physiotherapist	115	140
Plasterer	80	105
Plumber	85	115
Porter, cold storage meat	75	85
Printer	100	135
Projectionist, motion picture	110	135
Projectionist, motion picture assistant	80	100
Quarryman - stone cutters	70	85
Radiographer	140	175
Rat catcher		90
Reinforcing iron worker	90	115
Repairer, gasket	80	105
Repairer, shoe	80	115
Research analyst	90	110
Rivet heater	70	95
Rivetter	80	105
Rivetter, buckler-up	60	70
Saddler	80	115
Saleswoman	60	90
Saw Setter	90	125
Sawyer	80	105
Scraper	65	75
Sheet Metal Worker	90	120
Signwriter	85	110
Skilled remaker of woolen clothing	70	80
Skilled repairer of hospital clothing and textiles, female	55	80
Slater	80	115
Smelterer	80	105
Sock and woolen repairer, female	50	70
Steamfitter	85	125
Stoker and fireman	80	105
Storekeeper, tool room	80	110
Supervisor, road	80	115
Tailor, cutter, (male)	75	85
Tailor, cutter, (female)	65	75
Tailor, own machines	80	90
Tailor, without machines	70	80
Tailorress, own machine	70	80
Tailorress, without machine	50	70
Tallyman	55	145

RESTRICTED

APPENDIX "F" to AFHQ Adm Memo #2 (cont'd)

OCCUPATION	Lire	
	Min. per day	Max. per day
Tort tender	80	105
Textile refitter	80	105
Tinsmith	80	105
Toolsmith	80	115
Vulcanizer	80	115
Welder, gas & electric	90	125
Wood turner	80	110

UNCLASSIFIED LABOR

Boys up to and including age of 17	-	40
Unskilled laborers, male	60	75
Unskilled laborers, female	-	50
Unskilled laborers, (heavy) female	-	60
Watchman day	55 (overtime at 10 lire per hour)	
Watchman night	60 (overtime at 12 lire per hour)	

FOREMAN

Ganger of unskilled labor (not less than 12 laborers)	85
Foreman of unskilled labor	95
Foreman of classified labor 20 lire above the maximum rate of the particular classification, provided not less than 12 laborers under charge.	

MARINE LABOR (Classified)

Boathand	75	85
Boathand, chief	85	95
Chipper-caulker	80	125
Coxswain	80	110
Diver (plus additional hourly rate of 35 lire when under water)	-	110
Draughtsman (leadsmen)	100	120
Driller, ships' plates	80	115
Loadingman	140	160
Master (superintendent)	185	225
Master (salvage hand)	85	110
Mechanic, ship gear	80	120
Pilot (rate to be fixed at discretion of employing service)		
Quartermaster (asst-Supt)	155	190
Quartermaster	130	160
Rigger	90	130
Rivetter, ship	80	115
Sailmaker	80	115
Salvage Hand	70	90
Shipfitter	90	135
Shipwright	90	135

SEAGOING RATES (SCHOONERS)

Master and Chief Engineer	250
1st Officer and 1st Engineer	200
2nd Officer and 2nd Engineer	180
3rd Officer and 3rd Engineer	170
Bo'sun	150

R E S T R I C T E D

APPENDIX "F" to AFHQ Adm Memo #2 (cont'd)

OCCUPATION	Min. Liro per day	Max. Liro per day
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MARINE LABOR (Classified)SEAGOING RATES (SCHOONERS)

Cook or Steward		140
Seaman		130

HARBOR CRAFT RATES - TUGBOATS, "Z" CRAFT ETC.

Master		180
Mate		140
Engineer		140
Cook or Steward		120
Seaman		120
Stoker or Fireman		125

BARGES & LIGHTERS

Bargeman	85	105
Master Bargeman	100	120

DOMESTIC EMPLOYEES (Classified)MESS & HOSPITALS

Carotaker Guard (monthly)		2,640
Chef (daily)	75	110
Cleaner, officers' quarters (male)	65	80
Cleaner, officers' quarters (female)	50	70
Cook (daily)	75	100
Dish Washer (daily)	35	55
Gardener (10 hour day)	55	65
Maid (daily)	35	55
Orderly, medical and mess (monthly)	880	1,760
Orderly, other (monthly)	440	880
Steward - clubs and messes	65	110
Waiter (daily)	60	75
Waitress (daily)	40	60

HOTEL EMPLOYEESFOLLOWING IS BASIC RATE FOR SECOND CATEGORY HOTELFOR 1ST CATEGORY HOTEL ADD 10%FOR 3RD CATEGORY HOTEL DEDUCT 10%

Director	5,700 monthly	6,840
Assistant Director	5,130 "	5,700
Secretary	15.15 hourly	15.15
Assistant Secretary	11.00 "	12.10
Desk Clerk	11.00 "	12.10
Head Porter	11.00 "	12.10
Assistant Head Porter	9.65 "	11.00
Porter	6.90 "	6.90
Operating Engineer	9.65 "	12.10
Upholsterer	9.65 "	12.10

RESTRICTED

APPENDIX "F" to AFHQ Adm Memo #2 (cont'd)

OCCUPATION	Lire	
	Min. per day	Max. per day
Maid	6.90 hourly	6.90
Assistant Maid	5.50 "	5.50
Elevator Operator, over 18 years of age	6.90 "	6.90
Elevator Operator, under 18 years of age	5.50 "	5.50
Bell-boy	5.50 "	5.50
Linen-keeper	7.70 "	7.70
Assistant linen-keeper	6.60 "	6.60

NOTE: Concerning hotel Employees, all work in excess of the normal eight-hour day will be paid at the regular hourly rate. The basic rule of time and one-half is not applicable.

LAUNDRY EMPLOYEES (Classified)

Drier and preparer (male & female) 14 years through 17 years	15	30
Drier and preparer (male) 18 years and over	75	95
Drier and preparer (female) " " "	55	75
Ironer, hand (male & female) 14 years through 17 years	15	30
Ironer, hand (male) 18 years and over	75	95
Ironer, hand (female) " " "	55	75
Ironer, machine (male & female) 14 years through 17 years	15	30
Ironer, machine (male) 16 years and over	75	95
Ironer, machine (female) 18 years and over	55	75
Ironer, chief (male)		100
Ironer, chief (female)		85
Sorter, (Class II)		90
Sorter (Class I)		100
Washer, hand (female)		45
Washer, machine (male)	75	100
Washer, machine (female)	55	65

RESTRICTED

R E S T R I C T E D

APPENDIX "G" to AFHQ Adm Memo #2

SCALE OF WAGES - SARDINIA

<u>Classification</u>	<u>Hourly Rate</u>	<u>Daily Rate (8 hours)</u>
Skilled workers	9.90	79.00
Semi-skilled workers	9.58	76.60
Unskilled workers	7.33	58.60
Female workers	4.98	39.80
Apprentices	5.68	45.40

PROFESSIONAL AND OFFICE EMPLOYEES ON MONTHLY SALARY

College or Undergraduate with degrees	Lire 4,000
High School Graduate	Lire 2,400
Others	Lire 1,250

R E S T R I C T E D

RESTRICTED

DCK/ar

Chief Commissioner

Last Adm Memo published in 1944 was Number 66.

ALLIED FORCE HEADQUARTERS
APO 512

JAN 8 - RECD

ADMINISTRATIVE MEMORANDUM)

NUMBER 1)

4 January, 1945

Supply of Air Forces I
Requests for Air Travel II

I -- SUPPLY OF AIR FORCES

Section II, AFHQ Administrative Memorandum Number 44, 1944, is amended as follows:

1. Paragraph c(2) is rescinded and the following substituted therefor:

"DST and MTOUSA are responsible for the receipt, handling, storage and issue of bulk and packaged aviation fuel and engine lubricants in Ocean Terminals and in depots other than dumps mutually agreed with NAAP."

2. Paragraph c(3)(b) is amended by the deletion of the words "COMZONE, NATOUSA", and the substitution of the word "MTOUSA" therefor.

II - REQUESTS FOR AIR TRAVEL

Section I, Administrative Memorandum Number 51, 1944, is rescinded and the following substituted therefor:

"6. Air Travel for Personal Reasons.

a. Compassionate reasons, including compassionate leave or furlough, compassionate posting and emergency rotation. The Chairman, Air Priorities Board, is authorized to consider, on its own merits each such case which has been personally approved in writing by an officer of the Allied Forces of the grade of Brigadier General or higher grade, or its equivalent in the other services.

b. Leave or furlough other than compassionate. Priority rating for air travel solely in connection with leave or furlough other than for compassionate reasons is not authorized and will not be assigned except as in c below.

24 17

c. Lt. Colonels, or officers of equivalent rank and above, proceeding to the U.K. under "Leave in Addition to PYTHON" or similar scheme may be granted Air Priority when such officers hold operational commands or positions in this theater, the importance of which necessitates that they return in a minimum amount of time."

By command of Field Marshal ALEXANDER:

✓

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"C"

C. W. CHRISTENBERRY
C. W. CHRISTENBERRY,
Colonel, AGD,
Acting Adjutant General.

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