

FOI

Declassified E.O. 12356 Section 3.3/NND No. 785015

ACC

10000/136/273

22

10000/136/273

NORTHWEST ITALY, PLANNING MEMORANDA  
MAR. 1945

# PIEMONTE REGION

ALLIED MILITARY GOVERNMENT

OPERATIONAL PROCEDURE

GUIDE

FOR REGIONAL OFFICERS

151

15 March, 1945

# PIEMONTE REGION

ALLIED MILITARY GOVERNMENT

OPERATIONAL PROCEDURE  
GUIDE  
FOR REGIONAL OFFICERS

15 March, 1945



HEADQUARTERS  
PIEMONTE REGION  
ALLIED MILITARY GOVERNMENT

FOREWORD

To the Officers, Enlisted Men and Other Ranks of Piemonte Region who have contributed their experience, abilities and time to the compilation of Piemonte Regional Handbook, I extend the thanks of the unit and my own personal appreciation.

The Handbook is designed solely to serve as an aide-memoire and ready check list for Piemonte Provincial Commissioners, Provincial Officers and Provincial Specialists. It does not in any way supplant the more comprehensive "Instructions for the Guidance of Officers of the Commission" issued by Headquarters, Allied Commission, nor does it modify in any degree orders or instructions that have heretofore been or may hereafter be issued by higher authority.

Region is only the lengthened shadow of its Provinces and Special Divisions. For Region to function successfully, all of its components must fully meet all obligations in their respective spheres and as parts of a cohesive team. For these reasons and to secure uniformity of action this Handbook presents its subject at Provincial level.

In the final analysis, success in our Region will depend entirely upon the ability, energy and resourcefulness of our Officers, Enlisted Men and Other Ranks and their capacity to meet and solve, ad hoc, not only the difficult conditions that may be anticipated but also the unusual and unforeseeable situations that will arise. In these, as in all other respects, I have complete and unqualified confidence in the performance of all ranks.

15 March, 1945.

ROBERT P. MARSHALL  
COLONEL, FA  
REGIONAL COMMISSIONER

# INDEX

SECTION	TITLE	PAGE
I.	ESTABLISHING PROVINCIAL HEADQUARTERS . . . . .	7
II.	POSTING OF PROCLAMATIONS, ORDERS AND NOTICES . . . . .	8
III.	SURVEY INFORMATION NEEDED FROM COMMUNES . . . . .	10
(A)	General Questionnaire . . . . .	11
(B)	Public Security Survey . . . . .	14
(C)	Food Survey . . . . .	16
(D)	Public Works and Utilities Survey . . . . .	18
(E)	Public Health and Welfare Survey . . . . .	22
IV.	POLITICAL PROBLEMS REQUIRING IMMEDIATE ACTION . . . . .	23
(A)	Italian Patriots . . . . .	25
(B)	Committees of National Liberation . . . . .	26
(C)	Screening and Epuration of Italian Officials . . . . .	26
V.	ORGANIZATION OF PROVINCIAL ADMINISTRATION . . . . .	27
(A)	Selection of Prefect and other Officials . . . . .	27
(B)	Provincial bodies to be organized . . . . .	30
VI.	ORGANIZATION OF COMMUNAL ADMINISTRATION . . . . .	31
(A)	Sindaco . . . . .	31
(B)	Segretario comunale . . . . .	31
(C)	Giunta comunale . . . . .	32
(D)	Communal Committees . . . . .	32
(E)	Ufficio Annonario . . . . .	32
(F)	Medical Services . . . . .	32
VII.	PROVINCIAL AGENCIES . . . . .	33
(A)	Sezione Provinciale Alimentazione (SEPRAL) . . . . .	33
(B)	Consorzio Agrario Provinciale . . . . .	34
(C)	Ufficio Provinciale dell'Industria e del Commercio (UPIC) . . . . .	34
(D)	Camera di Commercio, Industria ed Agricoltura . . . . .	34
(E)	Ispettorato Agrario Provinciale . . . . .	34
(F)	Ufficio Provinciale Statistico-Economico dell'Agricoltura (UPSEA) . . . . .	34
(1)	UPSEA Provincial Committee . . . . .	35
(2)	UPSEA Communal Committees . . . . .	35

SECTION	TITLE	PAGE
(G)	Ufficio Autotrasporti . . . . .	35
(H)	Reale Automobile Club d'Italia (RACI) . . . . .	35
(I)	Comitato Italiano Petrolio (CIP) . . . . .	35
(J)	Consorzio Industria Fiammiferi (CIF) . . . . .	35
(K)	Monopolo dello Stato. . . . .	35
VIII	SPECIAL DIVISIONS AND OFFICERS . . . . .	36
(A)	Agriculture, Forestry and Fisheries. . . . .	37
(B)	Commerce . . . . .	37
(C)	Education . . . . .	38
(D)	Finance . . . . .	39
(E)	Fine Arts, Monuments and Archives . . . . .	38
(F)	Food . . . . .	38
(G)	Industry . . . . .	42
(H)	Labor . . . . .	43
(I)	Legal . . . . .	43
(J)	Property Control . . . . .	44
(K)	Public Health and Welfare . . . . .	45
(L)	Public Safety . . . . .	46
(M)	Public Works and Utilities . . . . .	46
(N)	Transportation . . . . .	47

# APPENDIX

I	LIST OF ITALIAN OFFICIALS . . . . .	51
II	CHECK LIST OF DUTIES - PROVINCIAL COMMISSIONERS . . . . .	53
III	CHECK LIST OF DUTIES - PROVINCIAL OFFICERS . . . . .	55
IV	CHECK LIST OF DIRECTIVES AND FORMS - PROVINCIAL COMMISSIONERS . . . . .	57



## I. — ESTABLISHING PROVINCIAL HEADQUARTERS

Military Government begins with the occupation of enemy territory or territory recovered from enemy occupation. Full responsibility vests with the theatre commander who normally delegates his authority to one or more subordinate commanders. The scope, functions and responsibilities of Military Government are set forth at length in Field Manuals and other texts, to which reference may be made.

The importance of a prompt establishment of permanent Headquarters cannot be overemphasized.

Provincial officers face a deluge of operational problems as soon as they set foot in their assigned territory. Therefore, in order to begin to function operationally four things must be provided for immediately:

*Offices and Personnel.* — Adequate, dignified offices, located close to the parallel Italian authorities, are worth many proclamations. If large enough to accommodate both Allied and Italian Officials, the Prefettura should be selected. Modern fascist-built headquarters buildings are also often desirable for this purpose. Carefully vetted and selected interpreters, translators, clerks and other civilians are indispensable because few EM's and OR's will be available, and those will be subject to transfer on short notice.

*Billets.* — Convenient and adequate mess and billet facilities will be required without delay for all Officers, EM's and OR's, and for AC/AMG visitors (Allied and Italian). For quick functioning, the engagement of experienced staffs of leading restaurants (for messing) and the requisitioning of leading hotels with staff (for billets or combined mess-billets) should be considered.

*Motor Transport.* — In view of the limited number of officers, maximum mobility is urgent. Sufficient desirable automobiles, in number not to exceed 1.2 cars (including WD transport) per officer plus those needed for Italian officials, should be requisitioned at once if then authorized by higher authority. Any requisitioning should be done strictly in accordance with the latest directive on the subject. Conveniently located and well equipped garages for storage and servicing of cars, competent mechanics, and adequate fuel will be needed at once. Each province will be furnished with a limited number of War Department vehicles. Maintenance and repair of these will be carried out or supervised by Co. S HQ Motor Pool.

*N.B.* — Good "housekeeping" on the part of a Provincial Headquarters is essential. Establishment Memorandum No. 5 dated 2 August 1944 deals with the authority and responsibility of AMG/AC Officers in the making of Local Purchases and Contracts, for the provision of furniture and equipment, and labour and materials for reconditioning offices, messes and billets; it also imposes certain limits on the authorization of expenditures for these purposes.



- 8 -

Establishment Memorandum No. 33 dated 15 December 1944 extends similar provisions to other classes of expenditure, such as maintenance and repairs to Motor Transport, Printing and Stationery, etc.

The conditions of employment and wage scales for civilians employed by AC/AMG are covered by several A.F.H.Q. directives, the most important of which is Administrative Memorandum No. 47 dated 16 November 1944. All new employees must start at or below the minimum rate of pay for their grades, and great care must be taken to ensure that all employees are paid in accordance with the latest issued schedule based on the Allied Forces Basic Wage Scale.

With regard to civilian employees in Officers' and other messes, the authorized number of cooks and orderlies as laid down in Appendix "B" to A. C. Administrative Order No. 2 dated 27 January 1944 must not be exceeded. Where a fully furnished hotel is requisitioned for use as an Officers' Mess reference should be made to Establishment Memorandum No. 23 dated 28 September 1944.

*Records.* — From the start adequate records are necessary of all transactions and of all equipment acquired for Provincial use. An adequate filing system and arrangements for the quick distribution of correspondence to all officers must be established without delay.

Provincial Officers should be assigned, as much in advance of entry as possible, to accomplish or initiate these tasks immediately upon occupation. They should complete these house-keeping chores and be ready to begin their regular military government duties well within forty-eight hours after entry.

## II. — POSTING OF PROCLAMATIONS, ORDERS, AND NOTICES

The Regional Commissioner or higher authority will decide what Proclamations, Orders, and Notices are to be posted and when. If Regional AMG is preceded by a separate Army AMG, it is likely that the Proclamations and some General Orders and Notices will have already been posted. However, it is possible that the responsibility for all initial postings may be on Piemonte Region Provincial Commissioners.

In any event, it is highly important: (1) that each Piemonte P. C. shall not publish any Proclamation, General Order, or Notice (those prepared by AC Hq) on his own responsibility or without prior authority from the Regional Commissioner, and (2) that each Piemonte P. C. ascertain from the Regional Commissioner prior to entry the Proclamations, General Orders, Regional Orders, and Notices to be posted and the dates or times of such postings.

Most Proclamations, etc. are to be published immediately upon entry, and it is essential that these be distributed to the communes with the minimum possible delay. In order to effect this it will be necessary to have them delivered by special couriers (the same who will deliver the questionnaires mentioned hereafter). These couriers will carry with them the following letter:

*To Sindaco, Commandant CC. RR. or Communal Secretary  
Commune of .....*

"You will arrange to post immediately in the recognized public places the Proclamations, Orders, and Notices accompanying this letter. A copy of each shall be kept in the Municipio and CC. RR. barracks, and on each will be endorsed the date and places of posting with your certificate. In addition, you will prepare a report showing the date and places of posting of each such proclamation, order, or notice. This report will be forwarded to AMG Provincial Hq at the capital of the province".

.....  
Provincial Commissioner

— 9 —

*(Italian Translation):*

*Al Sindaco, al Comandante dei CC. RR. o al Segretario Comunale  
del Comune di .....*

« La S. V. disporrà l'affissione immediata nei prescritti edifici pubblici dei Proclami, Ordini ed Avvisi accompagnati da questa lettera. Una copia di ciascuno di essi sarà tenuta in Municipio o nella Caserma dei CC. RR. e su ciascuna di queste V. S. applicherà la data e le località d'affissione convalidate dal relativo bollo tondo e dalla firma di V. S. Inoltre V. S. preparerà una relazione indicante la data e le località d'affissione di ognuno dei suddetti Proclami, Ordini od Avvisi. Tale relazione verrà inviata da V. S. al seguente indirizzo:

A. M. G. PROVINCIAL Hq

nel Capoluogo di Provincia dal quale codesto Comune dipende ».

.....  
Commissario Provinciale

It is advisable to employ the Carabinieri for this service. Every effort must be made to provide them with the necessary transport in view of the high importance of proclamations to Military Government.

Each Provincial Commissioner will ascertain from his Provincial Officers the respective publication dates in each Commune, and forward such information promptly to the Regional Commissioner (attention of Regional Legal Officer).

*Note* - Proclamations, etc. not for immediate publication should not be delivered to any commune prior to the date authorized.

In addition, the Provincial Commissioner will arrange for newspaper publication of proclamations, etc., as soon as possible.

The following list shows the present existing Proclamations, General Orders, and Notices:

#### PROCLAMATIONS

- No. 1 Setting up Military Government.
- 2 Property Control.
- 3 General Police and Security Regulations.
- 4 Closing of Financial Institutions and Establishment of Moratorium.

#### GENERAL ORDERS

- No. 1 (Renumbered) . . Taxes and Public Monies.
- 2 (Revised) . . . . Termination of restrictions on Financial Institutions and of Moratorium.
- 18 (Sicily and Italy) . Right of Jews.
- 20 (Italy) . . . . . Circulation of Motor Vehicles, and authorizations for POL.
- 24 (Revised) . . . . Movement of Civilians and Passes.
- 25 (Italy) . . . . . Public Meetings.
- 27 (Italy) . . . . . Regulation of Aliens.
- 28 (Italy) . . . . . Labour Relations.
- 29 . . . . . Declaration of Essential Supplies and Fixing of Prices.
- 30 . . . . . Fixing Prices. "Bread and Pasta".
- 33 . . . . . Offences ("Possession of Gerry Cans").



— 10 —

No. 35	Setting up of Provincial Epuration Commissions (Not for immediate publication).
" 36	National Hemp Consortium.
" 37	Advance Payment of Civilian Pensions.

## NOTICES

No. 1	"Surrender Your Arms".
" 2	Curfew.
" 3	"Surrender all Military Petrol Cans".
" 4	Graves ( <i>Italian version only</i> ).

## III. — SURVEY INFORMATION NEEDED FROM COMMUNES

In order to have quickly a clear picture of the situation it is highly important to obtain immediately certain information direct from each commune of the province. The information desired has been consolidated in the form of the following questionnaires to be answered by the appropriate communal official:

(A) General questionnaire (in duplicate with one copy for P. C. and other for P. O. concerned).

(B) Public Security Survey (in duplicate with one copy for Provincial Public Safety Officer and other for P. O. concerned).

(C) Food Survey (in duplicate with one copy for Provincial Food Officer and other for P. O. concerned).

(D) Public Works and Utilities Survey (in triplicate with one copy for P. C. one for P. O. concerned, and the other for Regional Engineer).

(E) Public Health and Welfare Survey (in triplicate with one copy for P. C., one for P. O. concerned, and the other for Regional Public Health Officer).

These questionnaires should be distributed to the communal officials by special couriers (the same who deliver the proclamations) immediately upon entry in the province and, if possible, prior to the first visit of the Provincial Officer to the Commune.

If special couriers are unavailable, the Provincial Officer should be responsible for delivery. When use is made of courier, the following letter with the questionnaires should be handed to the Sindaco, Communal Secretary or highest ranking communal official:

"Within 48 hours of receipt of this letter you will complete the indicated number of copies of the information requested in the attached questionnaires which will be collected by special couriers and returned to AMG Hq in the provincial capital.

Soon after receipt of this information an officer of the Allied Military Government will visit your commune".

*(Italian Translation):*

«Entro 48 ore dal ricevimento di questa lettera V. S. compilerà l'indicato numero di copie circa le informazioni richieste dagli annessi questionari.

«Tali copie verranno in seguito ritirate da un corriere speciale di questo Comando e saranno così restituite al Quartier Generale del Governo Militare Alleato (A. M. G.) nel capoluogo di Provincia dal quale codesto Comune dipende.

«In seguito a ricevuta di tali informazioni, un Ufficiale del Governo Militare Alleato visiterà, quanto prima, il Comune amministrato dalla S. V.».

The use of these questionnaires is not intended to preclude obtaining of information from provincial officials or obtaining of additional information from communal officials. The sole purpose is the making of a quick survey of the provincial situation.



- 11 -

(A)

PIEMONTE REGION  
ALLIED MILITARY GOVERNMENT

PROVINCIA DI .....

GENERAL QUESTIONNAIRE  
(QUESTIONARIO GENERALE)

Data .....

COMMUNE .....  
(Nome del comune)1. Sindaco .....  
(Nome del Sindaco)Date of appointment .....  
(Data della sua nomina)Politics .....  
(Partito a cui appartiene)2. Segretario comunale .....  
(Nome)Date of appointment .....  
(Data della sua nomina)

3. Giunta comunale (si o no) .....

No. of members .....  
(Numero dei membri)4. Any other organizations? .....  
(Esistono altre organizzazioni che collaborano con la Giunta comunale?)Names .....  
(Nomi)Purpose .....  
(Loro scopo)5. Population:  
(Popolazione)(a) Prewar .....  
(Prima dell'attuale guerra)(b) Present total .....  
(Totale della popolazione attualmente presente; amministrati presenti; sfollati, profughi presenti)(c) Refugees present .....  
(Totale dei profughi e sfollati presenti non appartenenti al comune).(d) Refugees absent .....  
(Totale dei profughi e sfollati assenti appartenenti al comune).6. Finance:  
(Finanze)(a) What is the amount of your present annual budget? .....  
(Quali sono le entrate del bilancio comunale del corrente anno finanziario?).

- 12 -

- (b) Did you keep within it? .....  
(Siete rimasti nei loro limiti?)
- (c) Debit sum .....  
(Somma in debito)
- Credit sum .....  
(Somma in credito)

7. Financial Institutions:  
(Istituti finanziari)

- (a) Banks and cash on hand in each .....  
(Nomi delle banche e numerario esistente in cassa di ognuna)
- (b) No. of post offices and cash on hand in each .....  
(Quanti uffici postali ed ammontare del numerario in ognuno)

8. Are taxes being received satisfactorily? .....  
(Vengono pagate le tasse regolarmente?)

9. Number of printing presses .....  
(Numero delle stamperie esistenti nel comune)

10. Names of newspapers printed and circulated in comune .....  
(Nomi dei giornali stampati o in circolazione nel comune)

11. Religion:  
(Religione)

- (a) No. of Priests: .....  
(Numero dei preti) R.C. ....  
(Cattolici)
- Other .....  
(Altre religioni)
- (b) No. of churches: .....  
(Numero delle chiese) R.C. ....  
(Cattolici)
- Other .....  
(Altre religioni)

12. Transportation:  
(Trasporti)

- (a) Number of passenger automotive vehicles in commune .....  
(Numero delle automobili per passeggeri esistenti nel comune)
- (b) Number of load carrying automotive vehicles in commune .....  
(Numero degli automezzi a quattro ruote per trasporti merci esistenti nel comune)
- Under 10 quintals .....  
(Sino a 10 quintali)
- 10-30 quintals .....  
(da 10 a 30 quintali)
- over 30 quintals .....  
(oltre 30 quintali)
- (c) Name and address of each local truck company .....  
(Nome ed indirizzo dei singoli o delle ditte che trasportano merci)

13. Extent of war damage: .....  
(Descrizione dei danni di guerra subiti)

- 13 -

## 14. Political situation:

(Situazione politica nel comune)

- (a) Patriots ? .....  
(Presenza di patrioti ?)
- (b) C.L.N. in existence .....  
(Esiste un C. L. N. ?)
- Composition .....  
(Come composto ?)
- (c) Germans or Fascists in hiding ? .....  
(Presenza di tedeschi o fascisti alla macchia)
- (d) Is there still fighting .....  
(Si verificano ancora scontri armati ?)
- (e) Are there Fascist organizations and who controls them ? .....  
(Esistono organizzazioni fasciste e da chi dirette ?)

## 15. General remarks:

(Osservazioni di carattere generale)

.....  
Firma del funzionario.....  
Sua carica

NOTE. — This form is to be completed in duplicate by the Sindaco or Segretario or highest ranking communal official within 48 hours after receipt.

AVVISO. — Il presente questionario va riempito in duplice copia dal Sindaco o dal Segretario comunale o da chi ne fa le veci, entro 48 ore dall'averlo ricevuto.



- 14 -

(B)

PIEMONTE REGION  
ALLIED MILITARY GOVERNMENT

PROVINCIA DI.....

PUBLIC SECURITY SURVEY  
(QUESTIONARIO SULLA PUBBLICA SICUREZZA)

Data.....

COMMUNE.....  
(Nome del comune)1. Police:  
(Polizia)

- (a) No. dei Carabinieri.....; Ufficiali.....; Marescialli.....; Brigadieri.....
- (b) No. delle Guardie di P. S.....
- (c) No. delle Guardie di Finanza.....
- (d) No. delle Guardie Municipali.....
- (e) Arms collected.....  
(Numero delle armi raccolte dai vari agenti)

2. Patriots:  
(Patrioti)

- (a) Names of bands.....  
(Nomi delle bande)
- (b) Political party affiliation of bands.....  
(Carattere politico delle bande)
- (c) Local leaders.....  
(Nomi dei capi)
- (d) Number of Patriots.....  
(Numero dei patrioti)
  - Alleged.....  
(Dichiarati)
  - Actual.....  
(Accertati)

3. Law and order:  
(Legge ed ordine)

- (a) Proclamations posted with dates.....  
(Proclami affissi e loro date d'affissione)
- (b) General Orders posted with dates.....  
(Ordini Generali affissi e loro date d'affissione)
- (c) Regional Orders posted with dates.....  
(Ordini Regionali affissi e loro date d'affissione)
- (d) AMG Notices posted with dates.....  
(Avvisi AMG affissi e loro date d'affissione)

- 15 -

(e) Disturbances .....  
(Disordini - Eventuali disordini recenti, date, località, tipo)

(f) Courts .....  
(Corte - Conciliatore, Pretura, Tribunale, Corte d'Appello)

4. Prisons and Internment Camps:  
(Prigionieri e Campi d'Internamento)

(a) Prisons  
(Prigioni)

Number .....  
(Numero)

Maximum capacity .....  
(Massima capacità)

Prisoners .....  
(Prigionieri)

(1) Serving sentence .....  
(Che scontano la pena)

(2) Awaiting trial .....  
(In attesa di giudizio)

(b) Internment Camps .....  
(Campi d'internamento)

Number .....  
(Numero)

Number of Political prisoners .....  
(Numero dei prigionieri politici)

5. Fire Department:  
(Pompieri)

Number of firemen .....  
(Numero dei pompieri)

(1) In permanent units .....  
(In reparti permanenti)

(2) In voluntary units .....  
(In reparti volontari)

Equipment .....  
(Loro equipaggiamento)

6. Remarks:  
(Osservazioni)

.....  
Firma del funzionario

.....  
Sua carica

NOTE. — This form is to be completed in duplicate by the Sindaco or Segretario or highest ranking communal official within 48 hours after receipt.

AVVISO. — Il presente questionario va riempito in duplice copia dal Sindaco o dal Segretario comunale o da chi ne fa le veci, entro 48 ore dall'averlo ricevuto.



— 16 —

(C)

PIEMONTE REGION  
ALLIED MILITARY GOVERNMENT

PROVINCIA DI.....

FOOD SURVEY  
(QUESTIONARIO SULLA SITUAZIONE ALIMENTARE)

Data.....

COMMUNE.....  
(Nome del comune)1. Food stocks  
(Derrate alimentari esistenti, in quintali)

Grano .....  
Farina .....  
Granoturco (Meliga).....  
Farina di granturco.....  
Riso .....  
Segala.....  
Patate.....  
Latte .....  
Zucchero.....  
Olio (d'oliva, altri oli).....  
Burro .....  
Formaggi in genere.....  
Sale.....  
Verdure.....  
Carni insaccate e salate.....  
Cibi in scatola.....  
Altre derrate alimentari.....

2. Name, location, type of power, daily capacity and condition of every cereal mill.:  
(Nome, ubicazione, forza motrice - vapore, acqua, elettricità, forza animale -, produzione giornaliera attuale, eventuali danni di guerra subiti dai mulini - elencare il foglio a parte, contrassegnando: all. 1)3. Location and capacity of every warehouse:  
(Ubicazione e capacità di ogni magazzino di deposito)4. Name, location, type, and capacity of every food processing plant:  
(Nome, ubicazione, tipo e capacità di produzione di ogni impianto per la lavorazione di alimentari)5. Rationing:  
(Razionamento)

- (a) Is rationing card system in operation?.....  
(Esiste un sistema di razionamento a base di tessere?)
- (b) Is the communal food office in operation.....  
(Funziona l'ufficio annonario del Comune?)



- 17 -

- (c) Is there maintained a central registry of all ration card holders? .....  
(È aggiornato il registro coi nomi di detentori di tessere?)
- (d) Total population .....  
(Totale della popolazione)
- (e) Total number of bread ration card holders .....  
(Totale dei detentori di tessere del pane)
- (f) Total number of rice ration card holders .....  
(Totale dei detentori di tessere del riso)
- (g) Total number of sugar ration card holders .....  
(Totale dei detentori di tessere dello zucchero)
- (h) Latest date and scale to which following have been issued .....  
(Razione ed ultima data dei seguenti)

Food (Alimentari)	SCALE (Quali sono le razioni dei seguenti viveri assegnate ad ogni abitante)	DATE TO WHICH ISSUED (Data dell'ultima assegnazione o periodo per cui doveva bastare)
Grano .....	.....	.....
Farina di grano .....	.....	.....
Farina di meliga .....	.....	.....
Farina di castagne .....	.....	.....
Pane .....	.....	.....
Pasta .....	.....	.....
Riso .....	.....	.....
Zucchero .....	.....	.....
Olio d'oliva .....	.....	.....
Sale .....	.....	.....
Patate .....	.....	.....
Leguminose .....	.....	.....

5. General food situation:  
(Situazione alimentare generale)

6. Remarks:  
(Osservazioni)

.....  
Firma del funzionario

.....  
Sua carica

NOTE — This form is to be completed in duplicate by the Sindaco or Segretario or highest ranking communal official within 48 hours after receipt.

AVVISO — Il presente questionario va riempito in duplice copia dal Sindaco o dal Segretario comunale o da chi ne fa le veci, entro 48 ore dall'averlo ricevuto.

- 18 -

(D)

PIEMONTE REGION  
ALLIED MILITARY GOVERNMENT

PROVINCIA DI .....

PUBLIC WORKS AND UTILITIES SURVEY  
(QUESTIONARIO SUI LAVORI PUBBLICI E SERVIZI)

Data .....

COMUNE DI .....

## 1. Water:

(Servizio idrico)

- (a) Source of supply.....  
(Fonte di rifornimento)
- (b) Name of person at present in charge.....  
(Nome della persona attualmente incaricata)
- (c) Is any distribution of water at present possible?.....  
(Si può attualmente disporre dell'acqua potabile?)
- (d) Condition of the source.....  
(Condizioni delle sorgenti)
- (e) Condition of the distribution system.....  
(Condizioni del sistema di distribuzione)
- (f) Is the water subjected to any treatment?.....  
(Viene l'acqua assoggettata a qualche trattamento?)
- (g) Quantity of chlorine at present available.....  
(Quantità di clorina attualmente disponibile)
- (h) Equipment, material at present available and what required (make out a list on a separate sheet marking it "Appendix 1").  
(Materiali attualmente disponibili e materiali occorrenti (elenicare in foglio a parte contrassegnando lo stesso "Appendice 1")

## 2. Sewerage:

(Fognatura)

- (a) Type of sewer damage.....  
(Tipo di fognatura danneggiata)
- (b) Total length (in meters) of damaged sewer lines.....  
(Numero complessivo di metri di fognatura danneggiata)
- (c) Number of places damaged.....  
(Numero dei posti danneggiati)
- (d) Material required.....  
(Materiali occorrenti per riattamento)

## 3. Electricity:

(Elettricità)

- (a) Source of supply.....  
(Fonte di rifornimento)
- (b) Name of local Company.....  
(Nome della locale Società)
- (c) Name of the person at present in charge.....  
(Nome della persona attualmente incaricata del servizio)



- 19 -

- (d) Is any power at present available? .....  
(Vi è attualmente forza disponibile?)
- (e) Condition of the lines .....  
(Condizione delle linee)
- (f) Condition of the distribution system .....  
(Condizione del sistema di distribuzione)
- (g) Is current at present distributed to street-cars and filobuses .....  
(Viene attualmente distribuita corrente ai tram ed ai filobus?)
- (h) Material required .....  
(Materiale necessario al riattamento)
- (i) Vehicles available: specify the number:  
(Numero dei veicoli disponibili)
- Automobiles .....  
(Automobili)
- Trucks .....  
(Automezzi)

4. Street-car and filobus lines:  
(Linee tranviarie e filobus)

- (a) Any lines at present functioning? .....  
(Vi sono linee attualmente in funzione?)
- (b) Name of the Company .....  
(Nome della Compagnia)
- (c) Name of the director .....  
(Nome del direttore)
- (d) Number of the vehicles normally functioning .....  
(Numero dei veicoli normalmente in funzione)
- (e) Main reasons why service is impeded .....  
(Principali motivi che impediscono il servizio)
- (f) Number of persons employed .....  
(Numero delle persone attualmente impiegate)
- (g) Material required to restore service .....  
(Materiali occorrenti per il ripristino del servizio)
- (h) Number of vehicles at present functioning .....  
(Numero dei veicoli attualmente in funzione)

5. Bridges:  
(Ponti)

- (a) Number of bridges on State highways:  
(Numero dei ponti sulle grandi strade statali)
- Damaged .....  
(Danneggiati)
- Destroyed .....  
(Distrutti)
- (b) Number of bridges on provincial highways:  
(Numero dei ponti sulle strade provinciali)
- Damaged .....  
(Danneggiati)
- Destroyed .....  
(Distrutti)



- 20 -

- (c) Number of bridges on communal highways:  
(Numero dei ponti sulle strade comunali)

Damaged .....  
(Danneggiati)

Destroyed .....  
(Distrutti)

- (d) Is the material available for repair? .....  
(Vi è materiale disponibile per le riparazioni?)

6. Roads:  
(Strade)

- (a) Number of road workers (cantonieri stradali) normally employed .....  
(Numero dei cantonieri stradali normalmente impiegati)

- (b) Number of road-workers at present employed .....  
(Numero dei cantonieri stradali attualmente impiegati)

- (c) Total length in kilometers of road serviced .....  
(Complessivo numero dei chilometri di strada sorvegliati)

7. City services:  
(Servizi cittadini)

- (a) Number of persons normally engaged in the city-street cleaning .....  
(Numero di persone normalmente adibite al servizio di pulizia della città)

- (b) Number of persons at present engaged in the city-street services .....  
(Numero di persone attualmente adibite al servizio di pulizia delle vie)

- (c) Number of persons normally engaged in other technical services in the city .....  
(Numero di persone normalmente adibite ad altri servizi tecnici della città)

- (d) Equipment available for clearing off snow .....  
(Equipaggiamento disponibile per lo spalamento della neve)

- (e) Is equipment for clearing snow required? .....  
(Equipaggiamento per lo spalamento delle neve è necessario?)

- (f) Number of tools .....  
(Numero degli attrezzi)

- (g) Effective capacity .....  
(Tipo di potenza delle macchine esistenti)

- (h) Is garbage collected? .....  
(Viene effettuata la raccolta dell'immondizia?)

- (i) Is this service performed by the commune or through contract? .....  
(Viene il servizio espletato dal comune o dato in appalto?)

- (j) Specify the name of the contractors (if they exist), number of employees and number of vehicles at the disposal of each contractor .....  
(Specificare il nome degli appaltatori (se esistenti), il numero degli impiegati e il numero dei veicoli in uso da parte di ciascun appaltatore)

- (k) Name of the communal official in charge .....  
(Nome del funzionario comunale incaricato)

- 21 -

8. Public works:  
(Lavori pubblici)

- (a) Number of buildings, State property, that have been damaged (attach a list specifying the building and the nature of the damage, marking the same "Appendix 2"), also included should be hospitals, schools, etc. ....  
(Numero dei casggiati di proprietà dello stato danneggiati: allegare elenco specificante i nomi dei fabbricati e la natura, contrassegnando lo stesso «Appendice 2») includendo ospedali, scuole ed altri edifici

9. Local railway Lines:  
(Linee ferroviarie vicinali)

- (a) Number of employees .....  
(Numero degli impiegati)
- (b) Place of departure and arrival .....  
(Località di partenza e di arrivo)
- (c) Name of the director .....  
(Nome del direttore)
- (d) Specify for each line whether State or private property .....  
(Specificare per ogni linea se di proprietà statale o privata)
- (e) Gauge (specify for each line whether broad or narrow) .....  
(Scartamento: specificare per ogni linea se normale o ridotto)
- (f) Type of traction .....  
(Tipo di trazione)
- (g) Materials needed for restoration of service .....  
(Materiali occorrenti per il ripristino del servizio)

10. Industrial plants:  
(Impianti industriali)

- (a) Any cement-works in the commune or in surrounding country ? .....  
(Esistono cementifici nel comune o nelle vicinanze ?)
- (b) Specify the name of the locality .....  
(Specificare il nome della località)
- (c) Specify the name and locality of establishments for the production of oxygen, hydrogen and carbide, also of any other important plants in the zone (attach a list marking it "Appendix 3") .....  
(Specificare il nome e località di stabilimenti per la produzione di ossigeno, idrogeno e carburo e anche di qualsiasi altro impianto importante esistente nella zona; aggiungere elenco contrassegnando lo stesso «Appendice 3»)

.....  
Firma del funzionario

.....  
Sua carica

NOTE. — This form is to be completed in triplicate by the Sindaco or Segretario or highest ranking communal official within 48 hours after receipt.

AVVISO. — Il presente questionario va riempito in triplice copia dal Sindaco o dal Segretario comunale o da chi ne fa le veci, entro 48 ore dall'averlo ricevuto.



- 22 -

(E)

PIEMONTE REGION  
ALLIED MILITARY GOVERNMENT

PROVINCIA DI .....

PUBLIC HEALTH AND WELFARE SURVEY  
(QUESTIONARIO SULL'ASSISTENZA e SULL'IGIENE)

Data .....

## Part I. GENERAL:

COMMUNE .....  
(Nome del comune)

1. Population  
(Popolazione)

1943.....

Present.....  
(Attuale)

2. Health:  
(Servizi sanitari)

(a) No. of doctors in commune .....  
(Numero dei medici nel comune)

(b) No. of nurses in commune .....  
(Numero delle infermiere nel comune)

(c) No. of midwives in commune .....  
(Numero delle levatrici nel comune)

(d) No. of First Aid Stations now functioning .....  
(Numero degli ambulatori tuttora in funzione)

(e) Ambulances available .....  
(Numero delle ambulanze disponibili)

(f) Medical supplies urgently needed by pharmacies .....  
(Materiale medico e sanitario urgentemente necessario alle farmacie)

Are there medical supplies in excess of requirements? .....  
(Vi è un'eccedenza di materiale medico e sanitario?)

If so, list to be sent as soon as available.

(In questo caso, compilare una lista da inoltrare appena pronta).

(g) Number and location of cases of communicable disease in the following categories.  
(Numero dei casi e dove si sono verificati, delle seguenti categorie di malattie contagiose).

Typhus .....  
(Tifo petecchiale)

Typhoid .....  
(Febbre tifoidea)

Plague .....  
(Peste)

- 23 -

- Dysentery .....  
(Dissenteria)
- Dysentery amoebic .....  
(Dissenteria amebica)
- Smallpox .....  
(Vaiolo)
- Cholera .....  
(Colera)
- (h) Water supply .....  
(Acquedotti e rifornimenti d'acqua)
- Adequacy .....  
(Sono adeguati ?)
- Purity .....  
(Condizione: potabile, non potabile, inquinata)
- (i) Sanitation .....  
(Servizi sanitari)
- Is sewage disposal system functioning ? .....  
(Funziona il servizio delle fognature ?)
- If not, what methods of disposal are employed .....  
(In caso contrario, di quale sistema ci si serve per questo servizio ?)
- Number of unburied dead .....  
(Numero dei morti insepolti)
3. Refugees .....  
(Profughi)
- (a) Estimated number now holding commune ration cards .....  
(Numero presunto dei profughi attualmente in possesso di tessere annonarie del comune)
- (b) Number of refugee centers .....  
(Numero dei centri per profughi)
- Capacity .....  
(Capacità complessiva)
- Inhabitants .....  
(Totale dei profughi attualmente esistenti)
4. Food rations .....  
(Tesseramento annonario)
- (a) Is ration card system being used ? .....  
(È in vigore il sistema delle tessere annonarie ?)
- (b) Are there public soup kitchens ? .....  
(Vi sono cucine per la distribuzione di minestre pubbliche ?)
- (c) Number of kitchens .....  
(Numero delle cucine)
- Number of people being served .....  
(Numero dei beneficiari da queste cucine)
- Responsible official or organization .....  
(Funzionario od organizzazione responsabile)
5. General remarks:  
(Osservazioni)



**PART II. — HOSPITALS AND WELFARE INSTITUTIONS:**  
(Ospedali e organizzazioni di beneficenza)

The following information should be furnished concerning each hospital and welfare agency in the Commune:

(Le seguenti informazioni devono essere fornite per ogni ospedale e organizzazione di beneficenza nel comune)

Name of Organization .....  
(Denominazione dell'organizzazione)

Private .....  
(Privata)

Public .....  
(Pubblica)

Commune .....  
(Comune)

Province .....  
(Provincia)

Type of service given .....  
(Tipo di servizi resi)

1. Is organization functioning? .....  
(L'organizzazione funziona?)

(a) No. of people normally served ..... Now being served .....  
(Numero di persone normalmente assistite) (Attualmente assistite)

(b) Urgent needs and action taken .....  
(Bisogni urgenti e azioni già intraprese al riguardo)

Staff .....  
(Personale)

Funds .....  
(Fondi)

Food .....  
(Alimenti)

Drugs .....  
(Medicinali)

Fuel .....  
(Combustibili)

Repairs .....  
(Riparazioni)

Equipment .....  
(Equipaggiamento)

Other .....  
(Altri)

2. If organization is not functioning, give:  
(Se l'organizzazione non funziona comunicare)

(a) Closing date .....  
(La data di chiusura)

(b) Reasons for suspension of service .....  
(Le ragioni per la sospensione dei servizi)

Lack of staff .....  
(Mancanza di personale)

— 25 —

Lack of funds .....  
 (Mancanza di fondi)  
 Lack of food .....  
 (Mancanza di alimenti)  
 Lack of drugs .....  
 (Mancanza di medicinali)  
 Destruction of buildings .....  
 (Distruzione di edifici)  
 Loss of equipment .....  
 (Perdita di equipaggiamento)  
 Other reasons .....  
 (Altre ragioni)

Firma del funzionario

Sua carica

NOTE. — This form is to be completed in triplicate by the Sindaco or Segretario or highest ranking communal official within 48 hours after receipt.

AVVISO. — Il presente questionario va riempito in triplice copia dal Sindaco o dal Segretario comunale o da chi ne fa le veci, entro 48 ore dall'averlo ricevuto).

#### IV. — POLITICAL PROBLEMS REQUIRING IMMEDIATE ACTION

##### (A) Italian Patriots.

Before entry there will be available to Provincial Commissioners information as to the probable location and number of the patriot bands known to be in Piemonte.

At Regional HQ. there will be an Allied Regional Patriot Officer, and one Italian Military Patriot Representative. A local member of the C.L.N. and a local Prefettura representative may also be coopted to form a Patriot Committee.

Provincial Commissioners will, as necessary, select one officer from their respective staff to act as Provincial Patriot Officer and to control, under the Regional Patriot Officer, all Patriot problems in the Province. An Italian Military Patriot Representative will be attached to each Province, and local representatives of the C.L.N. and Prefettura may be coopted as necessary, in the same way as at Regional HQ.

The Italian Military Representatives are forbidden to conduct any political propaganda. Their main task is to assist the Allied Officers, and with Italian Band Commanders to screen patriots. Certificates of merit will be issued to genuine patriots upon the handing in of all arms in their possession; bogus patriots will be sternly suppressed.

The Provincial Commissioner and his Public Safety Officer, as soon as fighting has ceased in the area, must persuade patriots to hand in their arms to A.M.G., unless they have already been disarmed by armies. Preliminary consultation with the heads of bands will be necessary, and it can be explained that patriots are expected to set an example of good citizenship. An inspection and review could be held at which time an Allied Officer could thank the patriots for their services, announce plan of civilian re-employment and request arms. A firm hand will be needed.

At Regional HQ. the Allied Patriot Officer will be specifically charged with the task of handling patriot problems. The object will be to have suitable work waiting for a patriot to do as soon as he had handed in his arms. To this end close cooperation is necessary between officers of Area or Garrison Headquarters staffs, labor officers and AMG civil affairs Officers.

Patriots can be employed in a wide variety of jobs; for example, as guards, orderlies, engineer labourers, clerks, drivers, etc. Other things being equal, patriots should be given



- 26 -

preference in the allotment of work. It may be possible sometimes to replace women who have undertaken men's work during the war by patriots. Special care should be taken to see that prominent patriots in any band receive individual attention and special employment on a higher scale of wages when possible and appropriate.

The Italian Ministry of War is providing representatives to visit provinces and communes in order to screen those patriots who may desire to join the Italian regular armed forces. Arrangements have been made to facilitate this recruiting.

Italian Patriot Committees to assist patriots will be set up in communes and at Provincial Hq. These Committees will be composed of Italians known and respected in their localities. They may be assisted by Allied officers. It is the task of these Committees to give active help and advice in all matters, in which patriots are concerned, after the liberation of their area.

*Note:* Attention is invited to directive to be issued by Patriots Branch on Rehabilitation of Patriots which will deal with questions of clothing, food, and hospitalization.

(B) *Committees of National Liberation (CLN).*

Provincial Officers, upon arrival, will probably find a local Committee of National Liberation in charge and directing communal affairs. In the confusion following the withdrawal of the enemy it may have assumed powers vested only in the Allied Military Government.

There is only one Italian authority in a province: the Prefect, who is the legal representative of the Italian National Government in Rome. It is the policy of the Allied Powers to support and encourage the Italian National Government in the administration of its affairs. Likewise, the Prefect shall be supported and encouraged.

The Committees of National Liberation and the Patriots are not recognized as a part of national, provincial, or communal government. They will not be permitted to usurp authority but may serve on committees in the capacity of individual citizens and not as organizations.

The CLN must be decisively, instantly, and, if possible, painlessly divested of its directive powers. They will be informed that their advice, if and when requested, may be used or discarded by the P. C., Prefect, or Sindaco.

In the beginning the local Committee should be asked to propose names for government officials with the understanding that if any nominees are considered unsuitable by AMG, substitutions will be made. The Committee should be informed that with the immensity of economic problems facing the Italian National, Provincial, and Communal Governments great care should be exercised to nominate persons competent and experienced to deal with these problems in a practical way.

The Prefect, Sindaci, and their subordinate officials, when formally approved and appointed, will be the sole administrators of local government with support of AMG and the Italian National Government. There is no reason for political participation by the Committees of National Liberation other than to urge their members to give their individual cooperation to these officials.

(C) *Screening and Epuration of Italian Officials.*

As the object of AC/AMG is to rid the country as we advance through it of important Fascists and of persons put in office by the Republican Government, it is necessary for an examination to be made of those officials holding the more important posts.

Provincial Commissioners may dismiss or intern any officials (or other persons) whom they regard as potentially dangerous without reference to present official position or past Fascist office, but the only recognized system of epurating government officials by AMG is that provided for in Exec. Memos. Nos. 67 and 76, which deal with the higher administra-

- 27 -

tive and educational offices respectively. (It should be noted that Exec. Memo. No. 45 is no longer in force).

To assist the PC in screening the provincial officials listed in Memos. 67 and 76 he should require them to fill up Schede Personali. It is also recommended that Schede be completed by all other important provincial officials, so that information may be readily available as to their past record. These Schede Personali should be referred to the PPSO for his comment and recommendations, and should be kept on file in Provincial Headquarters.

(A list of the chief provincial officials is given herein under Section V, page 28.)

It is important to note that while the Italian Government, under D.L. 159 and subsequent decrees, has undertaken to carry out the process of epuration by itself, it may be necessary for AMG to speed up this process in the North of Italy to satisfy public feeling and for the general benefit of the administration.

General Order No. 35, to which reference is invited, has therefore been drawn up on the lines of the Italian decrees to ensure that uniformity is observed throughout all the Regions.

This GO provides for the setting up of Italian Provincial Commissions, closely supervised by AMG, to examine cases suitable for epuration, without however infringing the right of AMG officers to suspend or dismiss any official as heretofore. Care must be exercised that only high grade persons are concentrated on and that hasty suspensions do not disrupt essential administration.

When General Order No. 35 is to become operative, the PC will be notified by Regional Headquarters, and he will then have the General Order posted together with a separate Order fixing the commencement date. A suggested form of the latter order follows:

#### PROVINCIAL ORDER No. ....

"I, ....., Provincial Commissioner for the Province of ..... do hereby order and direct that General Order No. 35 shall commence and become operative in the Province of ..... beginning as of 0001 hours on the ..... day of ..... 1945

Dated:

(Signed) .....  
Provincial Commissioner

(Italian translation)

#### ORDINE PROVINCIALE N. ....

"Io, ....., Commissario Provinciale per la Provincia di ....., ordino e dispongo che l'Ordine Generale N. 35 entri in vigore nella Provincia di ..... alle ore 00,01 del giorno ..... di ..... 1945

Datato:

(Firmato) .....  
Commissario Provinciale

### V. — ORGANIZATION OF PROVINCIAL ADMINISTRATION

#### (A) Selection of Prefect and other Officials.

The highest position in Provincial Administration is that of Prefect. He is the chief representative of the Italian National Government in Rome. Next in order come the Vice-Prefect Vicario and Vice-Prefect Inspector. The Vice-Prefect Vicario acts in the absence of the Prefect with the latter's powers. The Vice-Prefect Inspector is charged with the inspection of conditions of local government throughout the province and should be available to visit the communes with provincial officials. The Prefect may also assign councillors for this purpose or to accompany provincial officers on visits to communes.



When the post of Prefect is vacant, and a suitable civil service career official of the necessary grade and qualifications is available, he should be appointed with the title "Prefetto". If no such career official is available a person must be nominated to the position who possesses the requisite executive ability and does not have an objectionable political background. His title should be "Prefetto Reggente". The same principle applies when a vacancy exists for a Vice-Prefect if no suitable career official is available for appointment.

In both instances, nominations supported by information as to the qualifications of nominees are to be submitted to the Regional Commissioner for transmission through channels for notification to the Italian Government and for approval by the Allied Commission.

The administrative officials of a Province are:

- \*A. Prefect (Prefetto).
- \*B. Vice-Prefect Vicar (Vice-Prefetto Vicario).
- \*C. Vice-Prefect Inspector (Vice-Prefetto Ispettore).
- \*D. Councillors (Consiglieri).
- \*E. Secretaries (Segretari).
- \*F. Questor (Questore).
- \*G. Head Accountant (Ragioniere Capo).
- H. Intendent of Finance (Intendente di Finanza).
  - Director Prov. Section of Treasury (Sezione del Tesoro: Direttore).
  - Supervisor of Mortgage Office (Conservatore dell'Ufficio delle Ipoteche).
  - General Managers Deed Office (Procuratori Superiori dell'Ufficio del Registro).
- \*I. Provincial Health Officer (Medico provinciale).
- J. Provincial Veterinary (Veterinario provinciale).
- K. Head Archivist (Primo Archivista).
- \*L. Provincial Agricultural Inspector (Direttore provinciale dell'Agricoltura).
- \*M. Provincial Engineer (Ingegnere Capo del Corpo Reale del Genio Civile).
- \*N. Provincial Director Telecommunications (Direttore Provinciale delle Telecomunicazioni).
- \*O. Provincial Fire Officer (Comandante del Corpo provinciale dei Vigili del Fuoco).
- P. Provincial Education Officer (Provveditore agli Studi).
- Q. President Court of Assize (Presidente della Corte d'Assise).
- R. President of Tribunal (Presidente del Tribunale civile e penale).
- S. Public Prosecutor (Procuratore del Regno).
- \*T. Provincial Director of Food SEPRAL (Sezione Provinciale dell'Alimentazione) and Inspector of Rationing (Ispettore del Razionamento).
- U. Provincial Director U. P. S. E. A.
- \*V. Provincial Director of Office of Commerce and Industry (Ufficio Provinciale del Commercio e dell'Industria).
- W. Provincial Director of Labor Office (Direttore Ufficio Lavoro).
- \*X. Provincial Director of E. C. A. (Ente Comunale di Assistenza).

Starred key officials should be filled as soon as possible.

Accordingly, the Provincial Commissioner should do the following as promptly as possible after entry:

(1) Contact Committee of National Liberation and Patriot Committee regarding recommendations for officials. It should be made clear to the Committee of Liberation that it is an advisory body only whose advice, when asked for by the Provincial Commissioner or the Prefect, may be accepted or rejected.

- 20 -

(2) Contact Bishops and other prominent people regarding prospective officials and problems of Provinces and Communes.

(3) Obtain Scheda Personale forms and have them completed and reviewed by Security Officer for all officials in office or proposed.

(4) Interview and form opinion of officials. Get following biographical data in writing: name; title; honours; career (Listing grades, position held, places employed, dates; military service).

(5) Report findings and recommendations to the Regional Commissioner.

(6) Request Regional Commissioner to appoint formally the Prefect and Vice-Prefect (see official form below). Then have Prefect appoint other officials with approval of P. C. The Prefect must be required to appoint all such officials with least delay possible. New Prefect should be given copy of Royal Decree 111 4 April 44, obtainable from Regional Commissioner.

The Prefect should be given to understand that while the province is under AMG and before "handing over" to the Italian Government, neither he nor any other provincial official will deal directly with the Italian Government or any part or official thereof; that he and his officials will be guided solely by instructions received from the P. C. and the AMG officers assisting the P. C.

The Prefect and Vice-Prefect cannot validly serve until they have been appointed by order in following form signed by Regional Commissioner:

**HEADQUARTERS  
PIEMONTE REGION  
ALLIED MILITARY GOVERNMENT**

OFFICIAL ORDER

(Date).....

NUMBER.....

WHEREAS the Office of Prefect of the Province of..... has become vacant; and

WHEREAS it has in consequence become necessary to make provision for the exercise of the functions of Prefect in the said province;

BY VIRTUE of the powers conferred upon me, I, ROBERT P. MARSHALL, Regional Commissioner for Piemonte Region

**ORDER**

That Sgt..... be appointed, as from to-day's date, Prefect Regent of the province of..... with the powers inherent in the office of Prefect.

.....  
Regional Commissioner

(Italian Translation)

**GOVERNO MILITARE ALLEATO  
QUARTIERE GENERALE REGIONALE  
DELLA REGIONE PIEMONTE**

ORDINE UFFICIALE

NUMERO.....

(Data) .....

VISTO che il posto di Prefetto della Provincia di..... è divenuto vacante;

RITENUTO, pertanto, che si rende necessario provvedere all'esercizio delle funzioni di Prefetto nella suddetta Provincia;



— 30 —

IN VIRTÙ dei poteri conferitimi, Io, ROBERT P. MARSHALL, Ufficiale Regionale degli Affari Civili della Regione Piemonte,

## ORDINO

Il Signor ..... è nominato, a decorrere da oggi, Prefetto Reggente della Provincia di ..... con i poteri inerenti alla carica di Prefetto.

.....  
Ufficiale Regionale degli Affari Civili

(B) *Provincial bodies to be organized.*

The principal organs of the provincial government which are to be revived in consultation with the Prefect are the following:

*Deputazione provinciale* ("Provincial Deputation"). — This body is revived to replace the Fascist-created *Rettorato*, the latter body being now abolished. In pre-Fascist provincial government, the Deputation was normally appointed by, and from among, the members of a larger elected body known as the *Consiglio Provinciale* (Provincial Council). For present purposes since the elective *Consiglio* is not possible at this time, the Deputation is to be nominated by the Prefect and approved by AMG. It consists of a President and unpaid regular and substitute citizen members. The numerical composition of the *Deputazione Provinciale* varies according to the population as follows:

INHABITANTS	REGULAR DEPUTIES	ALTERNATES
Over 600,000 .....	10	4
Over 300,000 .....	8	2
Other provinces .....	6	2

The President is also the Head of Provincial Administration (*Capo dell'Amministrazione Provinciale*). He convokes, presides, prepares the agenda for, and executes the decisions of the *Deputazione Provinciale*. The President, subject to the approval of the Prefect, may appoint a Vice-President from among the Provincial Deputies who assists him and substitutes for him in his absence. The President may entrust the deputies with special administrative duties.

In organizing Provincial Administration, the first body to be revived is the *Deputazione Provinciale*. All shades of political and occupational interest should be represented on this body. The Prefect should consult the Committee of Liberation and have *Scheda Personale* forms completed before submitting the names of his nominees to the P. C. for A. M. G. approval.

*Consiglio di Prefettura* ("Prefectural Council"). — It is normally composed of the Prefect or his substitute, who presides, and two senior Councillors ("Consiglieri") of the Prefecture. Its powers and functions are principally advisory and are regulated by specific laws, although the Prefect may request the opinion of the Council on any matter. It also has certain functions relating to the approval of accounts of communes and certain institutions, in which capacity its composition is enlarged to include additional officials.

*Giunta provinciale amministrativa* ("Provincial Administrative Board"). — It is composed of ten members with Prefect or Vice-Prefect Vicario as President of the Board, and includes the following officials of the Prefecture: A Vice-Prefect Inspector, two Councillors, the Chief Accountant ("Ragioniere Capo") or his substitute and the *Intendente di Finanza* or his substitute. The remaining four regular and two substitute members are citizen appointees chosen from experts in legal, administrative, or technical matters, nominated by *Deputazione Provinciale* and confirmed by the Prefect with the approval of P. C. The *Giunta Provinciale Amministrativa* has powers of review over communal administration.

— 31 —

The following persons cannot be members of the Giunta Provinciale Amministrativa:

- (1) The President, Vice-President and members of the Deputazione Provinciale.
- (2) Mayors and Aldermen of Communes.
- (3) Paid Provincial and Communal functionaries.
- (4) Relatives up to the second degree, and first degree relatives of the Provincial tax-collector and tax-receiver.

NOTE — All Provincial and Municipal Decrees and Orders will be issued in name of Prefect or local mayor respectively and bear only the «VISTO» of the AMG officer concerned. (The Executive Memoranda that deal with this subject are Nos. 12, 39, 76 and 79).

## VI. — ORGANIZATION OF COMMUNAL ADMINISTRATION

Reorganization of communal administration must commence immediately and simultaneously with provincial administration. The ensuring of proper communal government is one of the principal functions of a Provincial Officer who will be in charge of a group of communes. The Provincial Commissioner should give appropriate directions to the Prefect who will in turn issue the necessary decrees for reestablishing communal administration in accordance with AMG policies. However, each Provincial Officer should make certain that every commune complies, and, in fact, should commence the reorganization as soon as he arrives in any particular commune without waiting for a prefectural decree. Vigorous action on the part of the Provincial Officer will be necessary to overcome the delaying tendencies of civilian officials.

In general, reorganization of communal administration should proceed along the following lines:

### (A) *Sindaco*.

In place of «Podestà» the democratic title of «Sindaco» (Mayor) must be adopted when a Giunta Comunale has been appointed. Until then the title should be «Commissario Prefettizio». Titles «Commissario Straordinario» or «Acting Sindaco» will not be used. New appointments or changes in the position of Sindaco will be made by the Prefect and approved by the Provincial Commissioner. Appointment of Vice-Sindaco who acts during absence or illness of Sindaco is to be similarly effected.

The Sindaco may entrust to the Aldermen (assessori) of the Giunta Comunale special duties in connection with the Municipal Administration. The Sindaco convokes, presides over, prepares the agenda for, and executes the decisions taken by the Giunta Comunale.

### (B) *Segretario Comunale* (Town Clerk).

This official is a civil servant and cannot be appointed Sindaco, or be lightly dismissed. The Prefect has full power to effect transfers, retirements, and appointments of Town Clerks, and changes should be effected only through him under the normal procedure which must be closely followed. In the case of small adjoining communes a Segretario Comunale may serve in more than one commune.

### (C) *Giunta Comunale* (Municipal Board of Aldermen).

This body is revived to replace the fascist-created Consulta Comunale. Normally, its members, called «assessori» (Aldermen) should be selected by, and from among the members of, an elected Consiglio Comunale («Municipal Council»). Under present emergency conditions, when no public elections are permitted, the members of the Giunta Comunale



— 32 —

are appointed and removed by the Prefect, with the approval of the Provincial Commissioner. The Giunta Comunale should be established and regular meetings started as early as conditions permit. The numerical composition of the Giunta varies according to population and is as follows:

INHABITANTS	ASSESSORI (ALDERMEN)	ALTERNATES
Over 250,000 . . . . .	10	4
" 60,000 . . . . .	8	4
" 30,000 . . . . .	6	2
" 3,000 . . . . .	4	2
Other communes . . . . .	2	2

Substitute or alternate members of any of the aforementioned agencies do not take part in their meetings except in the absence of the regular members. In the selection of members of the above agencies, consideration should be given to various shades of political opinion according to their local strength. Labor and agriculture, as well as industry and the professions, must be adequately represented. Persons, who held such positions in the Fascist Party as specified in Article 1 of the Royal Decree of December 28, 1943, No. 29/B, are barred from office.

(D) *Communal Committees.*

On the formation of the Giunta Comunale it will be desirable to establish some or all of the following committees which will be composed of an assessore as chairman plus two or more other civilians:

- (1) Laws and Decrees.
- (2) Finance.
- (3) Public Works.
  - (a) Water.
  - (b) Public buildings.
  - (c) Roads and bridges.
  - (d) Electricity.
  - (e) Telecommunications.
- (4) War damage to and reconstruction of private buildings.
- (5) Public Health.
- (6) Public Assistance and Welfare.
- (7) Industry and Commerce.
- (8) Food and Price Control.

These committees will hold meetings, survey the situation, and prepare a report with concrete suggestions. The Giunta will attach any desirable comments and will forward one copy to the Sindaco and one copy to the Provincial Officer.

(E) *Ufficio Annuario* (Communal Food Office).

This is one of the most important sections of the communal government and is responsible for operation of the rationing system within the commune, including distribution of ration cards and maintenance of a registry of all ration card holders. It must be kept in continued operation and required to comply with all orders of SEPRAL.

(F) *Medical Services.*

In large communes there exists a public medical officer called "Ufficiale Sanitario" who has often associated with him a sanitary inspector called "Ispettore d'Igiene". In smaller communes medical and health duties are carried out by a "Medico Condotta", who may serve more than one commune.

- 33 -

Schede Personali are to be completed by all nominees for all of the positions described above, and forwarded through the Provincial Officer to the Provincial Public Safety Officer for action.

It is highly important that as soon as possible the normal channels of government control between the Prefect and the Sindaci be resumed. The Provincial Officer should not only encourage but require communal officials to deal with the appropriate provincial officials at the provincial capital. He should also require strict obedience to every provincial decree or order emanating from the civilian provincial government; and if he considers that any such decree or order is not desirable, his only recourse is to take up the matter with the Provincial Commissioner.

All dealings between communal officials and AMG must be with or through the Provincial Officer concerned.

## VII. — PROVINCIAL AGENCIES

There are, or will be established, in each province a number of agencies necessary or extremely desirable for the proper functioning or well-being of the province. Such agencies of Provincial scope will be established and controlled on provincial level by the Provincial Commissioner through appropriate regional or provincial specialists. Provincial Officers in charge of communes must not attempt to operate or control policy of branch offices of such provincial agencies within their geographical jurisdiction.

No provincial agency in existence at time of entry will be abolished or modified unless so required or authorized by Proclamation, General Order, or prior order of Regional Hq A.M.G.

The following agencies are of prime importance:

### (A) *Sezione Provinciale Alimentazione (SEPRAL)*.

In general, this is the section of the provincial government under the Prefect handling all governmental matters concerning foodstuffs. Among other things, it has complete charge of the provincial rationing system and distribution of ration cards; and it controls the distribution of rationed and controlled foodstuffs with regard to allocation, quantity, quality and price. It is the provincial equivalent of the Direzione Generale dell'Alimentazione in the Italian Government; and, in fact, there will probably be attached to the Regional Hq a representative of the Direzione Generale dell'Alimentazione for the purpose of advising on organization, procedure, and policy with respect to the various provincial SEPRAL's. SEPRAL controls the communal food office, and will issue orders with regard thereto in the name of the Prefect. In the interests of coordinating the food supply problem of the province, it is highly important that each Provincial Officer require strict obedience to SEPRAL orders on the part of communal officials, who will have a strong tendency to disregard orders, render exaggerated returns, etc.

### (B) *Consorzio Agrario Provinciale*.

This is a private organization (not part of the provincial government) which, however, handles important matters on behalf of the government. Among its functions are:

- (1) Acting as agent of the government for amassing of farm products like wheat and barley.
- (2) Distribution and sale of fertilizers, seeds, POL, and other materials needed by farmers.
- (3) Purchase of farm products from farmers.
- (4) Acting as wholesale distributing agent for all AC/AMG Food Supplies.



— 34 —

(5) Sale of farm products to consumers. (The Consorzio should be encouraged to open retail stores at which the public will be able to purchase foods at reasonable prices).

The Consorzio Agrario is a professional warehousing concern and operates numerous warehouses in each province. It is highly important that this agency be operated as a unit with military government supervision centered on the provincial director by the Provincial Commissioner through the Provincial Food (or Supply) Officer. While SEPRAL will control distribution of AC/AMG imported foods, this Consorzio Agrario will control the physical handling and warehousing as well all accounting.

Each provincial Consorzio Agrario is a member of the nation-wide Federazione dei Consorzi Agrari which will probably have a representative attached to Regional Hq for the purpose of advising on Consorzio Agrario matters.

(C) *Ufficio Provinciale dell'Industria e del Commercio (UPIC).*

This is a new office under the Prefect established by the Ministry of Industry, Commerce and Labor to take the place of the abolished Consiglio Provinciale dell'Economia or Corporazioni. In general, it will control all governmental matters concerning production, distribution, and prices of non-subsistence materials. This office will coordinate or control rationing of non-subsistence materials like POL or clothing.

(D) *Camera di Commercio, Industria e Agricoltura.*

This is a new organization, not part of the provincial government, which with UPIC takes the place of the abolished Consiglio Provinciale dell'Economia or Corporazioni. It is designed to represent the industrial, commercial, and agricultural interests of the province, and will handle certain activities under the direction of UPIC.

The Camera is to be administered by a committee composed of a President appointed by the Ministry of Industry, Commerce and Labor, and four members appointed by the Prefect to be chosen respectively, one from among the merchants, one from the industrialists, one from among the agriculturists, and one from among the workers.

(E) *Ispettorato Agrario Provinciale.*

This is the agricultural office of the provincial government. Among other things, it performs the following:

- (1) Supervises the activities of the office of UPSEA and of the Provincial and Comune Agricultural Committees.
- (2) Compiles records and statistics showing production of all provincial farm crops.
- (3) Instructs farmers in farming techniques.
- (4) Controls breeding of livestock.
- (5) Compiles records showing number, location, and kind of livestock.
- (6) Controls export and import of livestock.

(F) *Ufficio Provinciale Statistico-Economico dell'Agricoltura (UPSEA).*

This office with its committees is designed to take the place of the abolished Ufficio Accertamenti Agricoli. It has the duty of ascertaining the locations and amounts of farm products, like wheat, to be collected in the Granai del Popolo.

The following committees are to be organized by the Ispettore Agrario Provinciale:

(1) *UPSEA Provincial Committee:*

Ispettore Agrario (Presidente).  
Director UPSEA (Secretary).  
" Consorzio Agrario.

— 35 —

## Representative of Prefect.

- " Camera di Commercio.
- " agricultural workers.
- " agricultural technicians.
- " owners and tenant managers.
- " operating owners and tenant managers.

(2) *UPSEA Communal Committees* (one in each commune):

Sindaco (President)

Head of UPSEA zone office.

Carabinieri Commander.

Representative of Clergy.

" Land holders.

" " "

" Workers.

" " "

(G) *Ufficio Autotrasporti*.

This office is to be established for the regulation, control, operation, and coordination of all goods-carrying motor transport within a province. All trucks will be required to register with this agency, and to perform works of a public nature when called upon to do so.

(H) *Reale Automobile Club d'Italia (RACI)*.

This agency operating under the Ministry of Transportation, registers all motor-vehicles, issues license tags, collects a small tax to support the agency, records transfers of ownership of vehicles. Therefore, RACI can be extremely useful in furnishing information showing the number and location of motor vehicles within a province.

(I) *Comitato Italiano Petrolio (CIP)*.

This is the oil company established under Army control to take charge of the physical handling and financial accounting in the distribution of POL to civilians. It buys allotted fuel from Army Supplies and sells it to such civilian users who are entitled to POL under the AC/AMG rationing system established under General Order No. 20. CIP is not the rationing agency, and will distribute only in accordance with the AC/AMG rationing system. Neither the Prefect nor the Provincial Commissioner may appoint or remove any CIP official or control operation of CIP. If CIP does not function properly, immediate report should be made to Regional Hq (Attention of Regional Commerce Officer).

(J) *Consorzio Industria Fiammiferi (CIF)*.

This agency controls production and distribution of matches, with entire rationing system and movement under direction of its headquarters at Rome, which depends on the Ministry of Finance. Local problems should be handled by its distributors.

(K) *Monopolio dello Stato*.

This agency is a state monopoly under the Ministry of Finance handling the distribution of salt, tobacco, quinine, cigarette papers, and cigarette lighter flints, through its own warehouses, distributors, and sales stores. The ordinary food ration card will be used in the distribution of salt from Monopolio stores by arrangements made with SEPRAL.



### VIII. — SPECIAL DIVISIONS AND OFFICERS

There are in Regional Hq a number of special divisions composed of officers whose purpose as assistants of the Regional Commissioner is to advise him, to aid the provincial AMG teams, and to coordinate policies among the provinces of the region. These special divisions are the Regional equivalents of the AC Hq Sub-Commissions. They are as follows:

- (A) Agriculture, Forestry and Fisheries.
- (B) Commerce.
- (C) Education.
- (D) Finance.
- (E) Fine Arts, Monuments and Archives.
- (F) Food.
- (G) Industry.
- (H) Labor.
- (I) Legal.
- (J) Property Control.
- (K) Public Health and Welfare.
- (L) Public Safety.
- (M) Public Works and Utilities.
- (N) Transportation.

With regard to provincial level, only some of these divisions will be represented by an AMG officer on the provincial team. There should, however, be the following:

- Provincial Finance Officer.
- " Food Officer.
- " Legal Officer.
- " Public Safety Officer.
- " Transportation Officer.

There may be a Provincial Commerce Officer. The work of the other special divisions on provincial level will be accomplished by the Provincial Commissioner and his Provincial Officers with the close assistance of the Regional Officers concerned. Were personnel sufficient in number, every special division would be represented on provincial teams.

If there is no Provincial Commerce Officer, the Provincial Food Officer will be designated as Provincial Supply Officer and perform the work of the Commerce, Food and Industry, and to some extent, the Agriculture Special Divisions.

In any event, every special division officer doing provincial work does so as an assistant of the Provincial Commissioner who under the Regional Commissioner is responsible for all AMG activities within his province. It cannot be stressed too much that all AMG officers within a province must function as a team under the direction of the Provincial Commissioner. The Special Division Officer supervising various agencies or sections of the provincial government represents a functional division of military government duties; whereas the Provincial Officer in charge of a group of communes represents a geographical division of military government duties. All should be coordinated in a unified effort by the Provincial Commissioner.

There follows below with reference to each of the special divisions a brief description of the general policies, the duties of the AMG officer supervising its program, and the initial directives to the provincial Italian officials and agencies. It is not intended here to present detailed plans. Several of the Special Divisions will issue handbooks and directives further implementing their programs as the situation develops.

- 37 -

**(A) AGRICULTURE, FORESTRY, AND FISHERIES.**

*General Policies.* — The Compartmental and Provincial Agricultural Inspectorates and their dependent bodies, including the Provincial and Communal Agricultural Committees, are to be reactivated and reformed in accordance with the Ministerial Directive for the Reorganization of Agriculture and Crop Collection, dated 28 April 1944 (pag. 35 of Agriculture Sub-Commission handbook "Reactivation of Italian Agriculture").

The Royal Forest Corps and the fishery control officials are to be reactivated.

Wheat and barley will be amassed in accordance with General Order No. 26.

*Duties of Agriculture Officers.* — Agriculture Officers have the following duties:

1. Reorganization and supervision of Ispettorato Compartimentale dell'Agricoltura, Ispettorato Provinciale dell'Agricoltura, Ufficio Provinciale Statistico-Economico (UPSEA), and the provincial and communal agricultural committees.
2. Handling military government matters concerning the production phase of raw agricultural products and concerning the collection and amassing programs.
3. Assembling and interpreting the following information:
  - (1) List of Italian key personnel in official position in agriculture, forestry and fisheries.
  - (2) Drainage, irrigation, and "bonifiche" data.
  - (3) General crop and livestock statistics.
  - (4) Estimates of agricultural, forestry, and fishery supplies needed, except fuel.
  - (5) Development of future production programs.
4. Allotment of agricultural, forestry, and fishery supplies, except fuel.
5. The blocking and repair of factories producing critical agricultural supplies (in conjunction with the Industries Officer).
6. Tobacco cultivation under Monopolio dello Stato.

*Initial Agricultural Directives.* — Upon arrival in a province the Provincial Commissioner should direct the Prefect and the Ispettore Provinciale dell'Agricoltura to begin agricultural reorganization in accordance with said Ministerial Decree of 28 April 1944 on page 35 of the said handbook "Reactivation of Italian Agriculture". Their attention should also be called to Ministerial Decree No. 22 published in *Gazzetta Ufficiale* on 30 January, 1945 and to General Order No. 36, as law to be followed in the province, and directives should be issued for the special publication of such General Orders among the agricultural agencies and population of the province. Meanwhile, similar directives will be given by the Regional Agriculture Officer to the Piemonte Ispettore Compartimentale dell'Agricoltura in order to begin the agricultural program on a unified regional basis.

Regional Agriculture Officers will visit each province as soon as possible in order to give personal supervision to the program.

**(B) COMMERCE.**

*General Policies.* — The Consiglio Provinciale dell'Economia or Corporazioni (or equivalent) will be abolished. Simultaneously, there will be created, in accordance with Circular No. 2 of the Ministry of Industry, Commerce, and Labor the Ufficio Provinciale dell'Industria e del Commercio (UPIC) and also a provincial Camera di Commercio, Industria e Agricoltura. UPIC will control such provincial governmental functions as necessary or desirable with respect to obtaining, distributing, rationing, and pricing of non-subsistence materials, including POL, other fuels, and clothing, and will make use of the Camera di Commercio in such matters as appropriate or required by law.

Interprovincial trade will be kept as free of restrictions as possible. Such restrictions must be approved by Regional Hq prior to promulgation. Requests for materials for other matters pertaining to rehabilitation, housing, public works, etc. should be referred to the Genio Civile of the province for recommendation so as to coordinate with Public Works Program.



Plants, warehouses, and establishments using or producing controlled materials will have their premises blocked by Provincial AMG immediately.

Army procurement officers cannot requisition or remove materials from blocked premises without permission of Provincial Commerce (Supply) Officer. Non-controlled materials in blocked premises will be freed for civilian trade and sale immediately upon application.

With regard to POL, UPIC (making use of the Camera di Commercio as desirable) will determine POL requirements and coordinate the distribution and rationing system established under General Order No. 20. The details of POL rationing procedure defining the functions of UPIC, the Camera, RACI, Ispettorato Motorizzazione, Ispettorato Agrario, and CIP will be presented by a separate directive of the Regional Commissioner through the Regional Commerce Officer.

*Duties of Commerce Officers.* — Commerce Officers are concerned with the following:

- (1) Activation and Military Government supervision of UPIC, Camera di Commercio, and other similar bodies.
- (2) Rationing or distribution or pricing or trade and commerce in all non-subsistence materials including POL, other fuels, and clothing (in conjunction with Industry Officers regarding raw materials and equipment for manufacture and with Transportation Officers for automotive materials).
- (3) Completion and interpretation of "Material Declaration" Forms.
- (4) Handling and obtaining controlled materials, including demand and release procedure.
- (5) Distribution of products of Monopolio dello Stato (except salt).

*Initial Commerce Directives.* — Upon arrival in the province, the Provincial commissioner should direct the Prefect to abolish the Consiglio dell'Economia or Corporazioni and to create the Ufficio Provinciale del Commercio e dell'Industria and Camera di Commercio, Industria e Agricoltura in accordance with Circular No. 2 of the Ministry of Industry, Commerce and Labor. UPIC should be directed to arrange for the distribution of "Material Declaration" forms (together with "Industrial Data" forms) to industrial plants and other establishments having stocks of materials, and upon completion of such forms to collate and submit required number of copies of each completed form and the tabulated totals for each controlled commodity by size, types, and compositions to the Provincial Commerce (Supply) Officer for forwarding to the Regional Commerce Officer. These forms must be completed within 10 days.

UPIC should also be directed to submit demands for any controlled materials needed by the province. Demands will show quantities, types, usages, and justification. Form AC-MAT 10 in triplicate will be used for each demand.

### (C) EDUCATION.

*General Policies.* — Schools and other educational institutions will reopen as soon as possible in accordance with regulations set forth in HQ/AC Education Subcommittee Educational Directives No. 3 through 6.

The Provincial Commissioner will appoint, on nomination of the Regional Education Officer, a Provveditore agli Studi (Provincial Superintendent of Schools) who will be in charge of all elementary and secondary schools of the Province.

Suspension of school personnel will be by the Provincial Commissioner on recommendation of the Regional Education Officer. Approval of new employees and the retention of employees-in-service will be the responsibility of the Regional Education Officer.

AMG responsibility for the proper functioning of the schools within a Province rests on the Provincial Commissioner, subject to the advice of the Regional Education Officer in all matters requiring technical knowledge of school law, practices, and needs.

*Duties of Education Officers.* — Officers performing the duties of education officers (whether the Regional Education Officer or an Officer appointed by the Provincial Com-

missioner to handle education matters within the province) are responsible for the following:

- (1) Military Government supervision over reorganization and operation of the schools of a province.
- (2) Ascertaining that all educational directives are complied with by the Prefect, the Provveditore agli Studi and the Sindaci.
- (3) Ascertaining that schools are financed and that teachers' salaries are paid (in conjunction with Provincial Finance Officer).
- (4) Ascertaining that provision is made for school lunches for children and transportation for text-books and supplies (in conjunction with Provincial Food Officer and Provincial Transportation Officer).

*Initial Education Directives.* — The Provincial Commissioner will issue the following directives to the Prefect as indicated below:

Educational Directive No. 3 (for all Sindaci).

- |   |   |   |  |
|---|---|---|--|
| " | " | " | 4 (for Provveditore agli Studi).   |
| " | " | " | 5 (for Provveditore and Inspectors, Directors, and Presidi).                           |
| " | " | " | 6 (for Rettore of any University of the Province).                                     |
| " | " | " | 7 (for publication in newspapers and distribution through Sindaci to all booksellers). |

The Prefect will also be instructed to require the Provveditore agli Studi to prepare and submit to the P. C. reports concerning the organization and operation of the schools. These reports should be made weekly during the first month and monthly thereafter. They should be promptly forwarded to the Regional Commissioner, attention of Regional Education Officer.

#### (D) FINANCE.

*General Policy.* — AMG Proclamation No. 4, General Orders Nos. 1 and 2, and numerous Directives from Hq AC Finance Sub-Commission form the basis of Finance Division general policy and procedure. General Order No. 2 will not be published until prior authority is given by the Senior Finance Officer of Army AMG or the Regional Finance Officer.

Every effort will be made to increase Italian National and local government revenues and to make a rigorous check of expenditures.

Existing Italian departmental machinery will be utilized to the utmost. The Intendente di Finanza and the Prefect are both bound by Italian law, except where it is modified by AMG Proclamation, General Order or Regional Order; and the Provincial Finance Officer will not approve any expenditure unless it is legally authorized to be included in a budget.

Whereas the Provincial Finance Officer is liaison Officer in all matters affecting Italian financing, he cannot act until the Italian department desiring funds has carried out its duties, and has budgeted through the Intendente di Finanza for State Agencies, and through Prefect for local government agencies.

The Provincial Finance Officer will not make direct advances in cash except in circumstance of grave emergency. Instead he will use the normal method of providing funds, namely, through the Royal Treasury Section of the Bank of Italy.

*Duties of Finance Officers.* — Finance Officers are responsible for the following:

- (1) Military Government supervision over the following:
  - (a) the main state revenue departments, namely:
    - (1) Customs.
    - (2) Direct Taxation.
    - (3) Lotto.
    - (4) Indirect Taxation.
    - (5) Manufacturing Taxes
    - (6) and their subsidiaries and ancillaries.



(b) Revenue Work of the R. Guardia di Finanza and its investigation branch, the Polizia Tributaria Investigativa (in conjunction with Public Safety Officers).

(c) Banks, including Post Office banking, and Financial Institutions, with special reference to the movements of currency and the maintenance and operation of blocked accounts.

(d) State and commercial insurance agencies.

(2) Ensuring that the terms of Proclamations and General Orders governing banks and financial institutions, including the banking department of the Post Office, insurance companies, stock exchanges, blocked accounts and Moratoria, are enforced.

(3) Introducing at the earliest possible moment the AC/AMG budget scheme, based on the SB and LGB series of budget forms. (The SB series covers all Italian State and Parastatal departments and agencies, and channels from the departments or agencies to the Intendente di Finanza in the Province, and from him to the PFO. The LGB series covers communal and provincial financing, and channels from the Sindaco or Presidente of a provincial administration to the Prefect, and from him to the PFO).

(4) Furnishing supplies of SB and LGB budget forms to the Intendente, Prefect, or Sindaci respectively, on request.

(5) Financial and Fiscal Aspects of Monopolio dello Stato (including pricing).

(6) Acting as Sub-Accountants, being entrusted with the receipt, custody and disbursement of sums of money for account of AC/AMG. Attention is drawn to A. C. Finance Sub-Commission Sub-Accountants Instructions Nos. 1 and 2. Sub-Accountants, Collectors of Revenue and Imprest Holders will only be appointed by authority of the Regional Finance Officer who will ensure that no officer operates in such capacity unless he is in possession of the above mentioned Instructions.

*Initial Finance Directives.* — Immediately on entry in a province the Provincial Commissioner will instruct the Prefect to require the Intendente di Finanza to make certain that all revenue and financial agencies and institutions are given special notice of Proclamation No. 4 and General Order No. 1. The P. C. will also deliver the following to the Prefect with orders for strict compliance:

(1) Norme Amministrative per la gestione dei fondi Comuni e Province (LGB).

(2) Bilanci degli uffici statali — Norme amministrative per la gestione dei fondi (SB).

The first Provincial Officer entering a commune should complete and return to the Provincial Finance Officer as soon as possible the following two forms:

Form 1 (Report on communal finances and Post Office).

Form 2 (Report on banks in Commune).

#### (E) FINE ARTS, MONUMENTS AND ARCHIVES.

This division is concerned with the protection from war damage of Italian fine arts, monuments, and archives. The Prefect should be instructed to report extent of war damage in this regard, and to take such action as necessary and possible to prevent further damage.

#### (F) FOOD.

*General Policy.* — The Sezione Provinciale Alimentazione (SEPRAL), which is a section of the Provincial government under the Prefect, and the Consorzio Agrario Provinciale, which is a private company, charged by the Government with certain public functions, as well as any other agency concerned with food, must be continued in existence, and must not be abolished or modified (except for elimination of undesirable officials or employees) without a prior approval or directive issued by or through Piemonte Region Hq. New food agencies must not be created unless required or authorized by AC/AMG directives or prior order of Regional Hq.



- 41 -

The provincial rationing system will be immediately reestablished or continued under control of SEPRAL.

All ration scales will be accordance with directives received from or through Regional Hq. No rationed goods will be issued within the province unless authorized under an approved ration scale.

Cereals (particularly wheat, rice, granoturco) and their derivatives in any form will be released for consumption or processing or sale only on authority of SEPRAL.

All AC/AMG imported food supplies will be delivered in bulk on provincial level to the Consorzio Agrario Provinciale. AC/AMG imported food supplies will not be sold or disposed of direct by AMG to agencies or individuals other than the Consorzio Agrario Provinciale and will not be disposed of by AMG on lower than a provincial basis. (If possible, these imported food supplies will be sold on national level to the Federazione dei Consorzi Agrari, which organization in such case instead of AMG will sell to the provincial Consorzi Agrari). The Consorzio Agrario Provinciale will dispose of such AC/AMG food imports only with authority of and at prices determined by SEPRAL.

Charges for transportation of food will *not* be paid by the Prefect, SEPRAL, or any other part of the provincial government; they will be paid for only by the agency using the transport, like Consorzio Agrario or retailer.

Locally produced articles, like grain grown in Italy, olive oil, and salt, will *not* be treated as AC/AMG commodities. Sales of such articles must be completely handled on both sides by the civilian individuals or agencies concerned without any intervention by AC/AMG officers in the financial aspects.

It is desirable that sales of food from civilian sources to military purchasing officers be done with the knowledge of the Provincial Food Officer. The latter however, should not enter into details of the transactions.

*Duties of Food Officers.* — Food Officers are responsible for all matters pertaining to food and food industries, involving principally:

- (1) Supervision over provincial food agencies
- (2) Sales, or supervision of handling, of AC/AMG commodities.
- (3) Assembling of data regarding food situation.
- (4) Assistance to local food agencies in obtaining transportation, dealing with military authorities, etc.
- (5) Distribution of salt by Monopolio dello Sato.

As a Provincial Food Officer must achieve results solely by guiding the policy of certain civilian agencies without even attempting to manage the operational details, the first and most important duty of the Provincial Food Officer upon entry in the province is to put on a working basis under competent civilian directors the following civilian agencies:

- (1) Sezione Provinciale Alimentazione (SEPRAL).
- (2) Consorzio Agrario Provinciale.

Supervision over Food Industries should be effected through the director of Ufficio Provinciale dell'Industria e del Commercio (UPIC).

*Initial Food Directives.* — On the first day of occupation the Provincial Commissioner should issue the following instructions to the Prefect and the director or highest available official of each of the organizations named below:

- (A) Sezione Provinciale Alimentazione (SEPRAL) (through the Prefect):

"1. The Sezione Provinciale Alimentazione will continue in operation in accordance with the law in force at time of occupation, subject to such modification as may from time to time be made by or in the name of the Provincial Commissioner of this province.

"2. You are directed to prepare and submit immediately through the AMG Provincial Food Officer (Name and Rank) to the AMG Provincial Commissioner (Name and Rank) a memorandum showing precisely the present functions, duties, and organization of SEPRAL in this province.



— 42 —

"3. You are further directed to submit immediately through the said Provincial Food Officer to the Provincial Commissioner the following reports with the exact information in precisely the form indicated on the attached forms:

- (a) Cereal Mills Report (Rapporto Molini per Cereali; P/Food Form No. 1).
- (b) Grain Statistics Report (Rapporto statistico sul Grano; P/Food Form No. 2).
- (c) Granoturco Statistics Report (Rapporto statistico sul Granoturco; P/Food Form No. 3).
- (d) Population and Ration Statistics Report (Rapporto sulla popolazione o sul tesseraamento annonario; P/Food Form No. 4).
- (e) Ration Card Report (Rapporto tessere annonarie; P/Food Form No. 5).
- (f) Ration Scales Report (Rapporto sul razionamento; P/Food Form No. 6).
- (g) Rice Statistics Report (Rapporto statistico sul Riso; P/Food Form No. 7).

"4. You will not under any circumstances communicate or deal in any way with the Italian Government or any official or agency thereof, without advance authorization from the said Provincial Commissioner of this Province.

"5. Attention is invited to paragraphs 39 and 42 of Article V of Proclamation No. 1, and to General Order No. 30".

(B) Consorzio Agrario Provinciale:

"1. The Consorzio Agrario Provinciale will continue in operation in accordance with the law in force at the time of occupation, subject to such modifications as may from time to time be made by or in the name of the Provincial Commissioner of this Province.

"2. You are directed to prepare and submit immediately through the AMG Provincial Food Officer (Name and Rank) to the AMG Provincial Commissioner (Name and Rank) a memorandum showing precisely the present functions, duties, and organization of Consorzio Agrario Provinciale in this Province".

"3. You are directed to submit immediately through the said Provincial Food Officer the following reports with the exact information in precisely the form indicated on the attached forms:

- (a) Cereal Mills Report (Rapporto Molini per Cereali; P/Food Form No. 1).
- (b) Grain Statistics Report (Rapporto statistico sul Grano; P/Food Form No. 2).
- (c) Granoturco Statistics Report (Rapporto statistico sul Granoturco; P/Food Form No. 3).
- (d) Rice Statistics Report (Rapporto statistico sul Riso; P/Food Form No. 7).

"4. You will not under any circumstance communicate or deal in any way with the Italian Government or any official or agency thereof without advance authorization from the said Provincial Commissioner of this Province.

"5. Attention is invited to paragraphs 39 and 42 of Article V of Proclamation No. 1 and to General Order No. 30".

In addition, the Provincial Food Officer must make certain that P/Food Forms Nos. 1 through 7 are delivered on the first day of occupation to the agencies named therein. On the basis of information received the Provincial Food Officer must, within several days after arrival, prepare his reports on P/Food Forms Nos. 1-7 and forward them to the Regional Food Officer.

(G) INDUSTRY.

*General Policy.* — Any factory which is running, or can run, should be allowed to operate as long as materials, power, etc. are available, and efforts should be made to maintain its supply of materials, etc.

Factories which are damaged and cannot operate will be blocked. The block will include all materials and equipment in the factory.



— 43 —

Any factory may be reactivated if it can be done from provincial resources alone, with priority to the following:

- (1) Food processing.
- (2) Textiles.
- (3) Building materials.
- (4) Any other industry, with first priority to large users of labor and small consumers of power and fuel.

*Duties of Industry Officers.* — Industry Officers are interested in the following:

- (1) Military government supervision over Ufficio Provinciale dell'Industria e del Commercio (UPIC) and other economic agencies insofar as industry, and as production and distribution of coal, coke, and lignite are concerned.
- (2) Factories concerned in the production of non-subsistence products, and all raw materials and semi-processed materials used in the operation of such factories.
- (3) All mines.
- (4) Production or importation and distribution of coal, lignite, and coke.
- (5) Industrial operations of Monopolio dello Stato.

*Initial Industry Directives.* — Industry Data Sheets and Appendices should be distributed through UPIC to all industrial establishments for obtaining of industrial information. Completed sheets should be forwarded promptly to the Regional Industry Officer.

#### (H) LABOR.

This division is concerned with all labor matters. A Labor Office will be established in each province under the direction of the Regional Labor Officer in accordance with General Order No. 28.

The Provincial Commissioner should instruct the Prefect to ensure complete compliance in the province with General Order No. 28 and all other outstanding Orders, particularly those pertaining to wage increases and adjustments and to submit nominations of a Direttore dell'Ufficio Lavoro. This Direttore, however, should not be appointed without prior approval by the Regional Commissioner through the Regional Labor Officer.

Attention is invited to Executive Memorandum No. 69 dealing with labor relations.

#### (I) LEGAL.

*General Policy.* — 1. All Italian courts should continue functioning, or if closed should be reopened immediately. Contact with Italian courts should be made by P. L. O. to Procuratore del Regno. It is probable that little difficulty will be encountered because of Fascist taint in the personnel of the Judiciary. Upon entry each P. L. O. will be furnished a list of the personnel of the Corte d'Appello, Tribunale and Pretura according to latest information; to each list will be a slip attached giving any available information as to Fascist leanings. This information is confidential.

2. The Decree Laws will be put in effect only when directed by Regional Headquarters. Raccolta Ufficiale and subsequent issues of the Gazzetta Ufficiale will be delivered to the Prefect likewise at the orders of Regional HQ.

3. Policy will be for A. M. G. courts to commence functioning immediately upon entry, with each P. O. trying the Summary Court cases within his territory. Later the P. L. O. will take over as much trial work as his time will allow. Sentences should be severe to start with, gradually becoming more lenient as it becomes evident that the people are respecting our Orders.

4. "Consolidated Instructions for Allied Military Courts" together with Amendments issued 3 January 1945 should be in the hands of each P. O. and P. P. S. O.



— 44 —

*Duties of Legal Officers.* — Legal Officers are responsible for military government supervision over Italian Courts and Legal agencies, and for the operation and supervision of AMG Courts.

*Initial Legal Directives.* — The attention of the Presidente del Tribunale and Procuratore del Regno should be specifically drawn to Proclamation No. 3 and General Order No. 33.

### (J) PROPERTY CONTROL.

*General Policy.* — 1. The Regional Property Control Officer will be responsible for the control and protection of:

(a) Property of the United Nations and their nationals.

(b) Any other property, the control of which, in the opinion of the Commanding Officer in the area or of the Regional Commissioner, should be taken under control for purpose of security, public safety, the needs of the Armed Forces, etc.

2. The RPCO shall not be responsible for property of the Italian State or its nationals, Fascist Organizations, or enemy States or their nationals, except as per (b) above.

3. It is to be expected that properties will be found in charge of sequestrators or other agents appointed by Italian Government under laws of war. It is not intended that this responsibility be interrupted where such agents are present.

4. RPCO shall assume that the Italian laws of war are still in effect to such extent as the interests of the United Nations may require.

5. RPCO shall have authority to make inspections of properties and books, to require such reports and inventories as he deems necessary, to confer with and advise sequestrators or agents who have duties with respect to the properties. He shall have authority to take partial or complete control at any time he deems necessary.

### DUTIES OF PROPERTY CONTROL OFFICERS.

1. *General.* — After military occupation of the area, the Property Control Officer will: *First*, locate and protect from damage and looting the more important properties referred to above.

*Secondly*, have notices posted stating that the premises are under control of AMG and that unauthorized entrance is forbidden.

*Thirdly*, have military or police guards posted to protect properties if necessary.

*Fourthly*, request complete list of properties from appropriate Italian authorities.

*Fifthly*, as operation continues, exercise a supervisory control of properties.

#### 2. *Real Estate:*

(a) Under Italian war legislation a special department of the Ministry of Finance called "EGELI" (Ente di Gestione e Liquidazione Immobiliare) was established to deal with real properties of enemy nationals. This department appointed in turn certain financial institutions, usually banks, as managers. Normally the Property Control Officer will instruct such institutions or individuals to continue management.

(b) If, however, the owner or a person having legal authority to represent the owner is present the Property Control Officer will permit such person to take possession and manage the property, subject to the needs of the military.

#### 3. *Chattels* (including jewelry, works of art, and miscellaneous personal property).

(a) The Property Control Officer will see that arrangements for the custody of chattels are adequate.

(b) Chattels may be cared for, listed and reported upon, as part of the real estate in which or on which they are found.

#### 4. *Bank accounts.*

(a) All accounts belonging to United Nations and their nationals will be blocked by the Finance Officer at time of occupation.



— 15 —

(b) The Property Control Officer has authority to unblock and relinquish control of all such accounts, reporting such unblocking to the Finance Officer.

(c) The Property Control Officer may keep some accounts blocked where he feels it desirable to exercise control, as he might in the case of an industrial or commercial concern.

#### 5. *Commercial and Industrial Undertakings.*

(a) The Property Control Officer will normally retain existing management, unless he has reason to be dissatisfied, in which case he will cause the Prefect to replace the management.

(b) If an industrial or commercial concern operates in more than one region, Property Control Division, Finance Sub-Commission will aid in finding, and clothing with authority, a general manager for the company.

### (K) *PUBLIC HEALTH AND WELFARE.*

*General Policies.* — All Italian social services are to be continued or re-established as soon as possible. The basic Italian pattern of social welfare should be preserved and adjusted to meet emergency conditions.

The Medico Provinciale under the Prefect will be responsible for co-ordinating and putting into effect a health, sanitary, medical, and hospital services program. Services and organizations within this field are:

- Hospitals and Clinics.
- Doctors, surgeons, nurses and midwives.
- Drugs and medical supplies.
- Water and sanitation.
- Veneral disease control.
- Vaccination and inoculations.
- Communicable and contagious disease.
- Laboratories.
- Sanitaria.
- First Aid Post.

The Medico Provinciale will notify the Uffele Sanitario of each commune that he is responsible for co-ordinating and putting into effect a health, sanitary, medical, and hospital services program within the commune.

The Direttore di Assistenza under the Prefect will be responsible for co-ordinating and putting into effect a family, child, and refugee assistance program.

Services and organizations within this field are:

- Ente Comunale di Assistenza.
- Socorsi Militari.
- Orfanotrofi.
- Brefotrofi.
- Opera Nazionale Maternità ed Infanzia.
- Opera Nazionale Orfani di Guerra.
- Opera Nazionale Invalidi di Guerra.
- Casa di Vecchi.
- Refugees.
- Ex-internees.
- Emergency Food Services.

An allotment of clothing has been made to Piemonte Region by the American Red Cross. The amount of clothing is not sufficient for general distribution or to relieve conditions of poverty which existed prior to the war. It is available only for emergency situations due to military action, and can be distributed only on plans approved by the American Red Cross.



— 46 —

A limited amount of medicines and drugs from AC will be placed at the disposal of the Medico Provinciale for distribution.

*Duties of Public Health and Welfare Officers.* — These Officers will exercise military government supervision over the Medico Provinciale, the Veterinario Provinciale, and the Direttore di Assistenza and all the services and organizations depending on them; handle distribution of ARC clothing; arrange in the first instance the supply of medical stores, and be responsible for all matters concerning refugees.

*Initial Public Health and Welfare Directives.* — The Provincial Commissioner will issue the following PH&W Directives to the Prefect:

- No. 1 (Responsibilities).
- » 2 (for Medico Provinciale).
- » 3 (for Direttore di Assistenza).
- » 4 (for Veterinario Provinciale).

The Red Cross Field representative assigned to the provincial team will handle the obtaining of information from communes through PH&W questionnaires 1 and 2.

#### (L) PUBLIC SAFETY.

*General Policy.* — The usual Italian law enforcement agencies will be continued in operation.

*Duties of Public Safety Officers.* — These officers will maintain military government supervision over all Italian law enforcement agencies including the following:

- Carabinieri.
- Guardia di Finanza.
- Guardia Forestale.
- Pubblica Sicurezza.
- Civic Police.
- Prisons.
- Corpo dei Vigili del Fuoco.

They will also be responsible for all Civil Defence measures.

*Initial Public Safety Directives.* — On the first day of occupation the Provincial Commissioner will issue the following directives to the official indicated:

- (1) Carabinieri (to CC. RR. Commander).
- (2) Guardia di Finanza (to Guardia di Finanza Commander).
- (3) Guardia Forestale (to Guardia Forestale Commander).
- (4) Prison (to Director or Chief Guard of each prison).
- (5) Fire Brigade (to Comandante del Corpo dei Vigili del Fuoco).
- (6) Fire Station Report (to Comandante del Corpo dei Vigili del Fuoco for each station).

#### (M) PUBLIC WORKS AND UTILITIES.

*General Policy* — Streets, Highways, and Public Utilities will be returned to use as soon as possible, priority being determined by military necessity and availability of materials.

The office of the Genio Civile of a province will be under the direction of the Regional Engineer who will indicate priorities and advise in all matters requiring technical knowledge. Responsibility for the proper functioning of the communal engineer offices rests with the Provincial Officers concerned, subject to approvals as outlined in the Regional PW & U Handbook.



— 47 —

Responsibility for the functioning of local private water companies and for electrical and communications works of purely local nature (like a small water driven generator serving one village) rests with the Provincial Officer concerned.

*Duties of Public Works and Utilities Officers.* — The PW & U Division is concerned with the following matters:

- (1) City services, like street cleaning, garbage removal.
- (2) Electrical works.
- (3) Highway and bridge construction.
- (4) Water and sewer works.
- (5) Public works.
- (6) Port and transportation construction.
- (7) Postal matters.
- (8) Communications.

Attention is invited to the Regional PW & U Handbook prescribing the policy and procedure to be followed with regard to the foregoing matters.

*Initial P W & U Directives.* — As soon after occupation as possible, the Provincial Commissioner will issue the following directives to the Prefect for the officials indicated:

- (1) Instructions for Procedure on Works and Contracts (for Ispettore Generale del Genio Civile).
- (2) Instruction to Genio Civile (for Genio Civile).
- (3) Instructions to the Communal Engineer (for Genio Civile and each Commune Engineer).
- (4) Report on Status of Telephone Plant (for the director of each telephone exchange in the province).

The information required by the foregoing directives must be collected without delay and forwarded to the Regional Public Works and Utilities Division.

Each Provincial Officer should make certain that every commune engineer within his district receives a copy of the Instructions to the Commune Engineer.

Immediately upon entering an area the Provincial Commissioner and Provincial Officers will issue necessary instructions to maintain roads both provincial and communal. This will entail civilian personnel being allotted to the task of filling holes, clearing drainage, removing rubble, removing obstructions and maintaining fords and diversions. The Provincial Commissioner and Provincial Officers may indicate to the Provincial Genio Civile or communal engineer what works should be undertaken. No steps are to be taken, however, other than those indicated in the "Flow Chart" of the regional PW & U Handbook.

#### (N) TRANSPORTATION.

*General Policy.* — There will be published in each Province a Provincial Order blocking the sale of motor vehicles, spare parts, tires and tubes, and the transfer or sale of all motor vehicles within the province. All unblocking will be by written order of Provincial Motor Transportation Officer.

There will be organized in each province a civilian trucking organization to maintain control over all civilian motor transportation. This will handle only Italian civilian trucks, and not Allied Military trucks or Italian Army trucks.

There should be a representative of the trucking company in each commune. The Sindaco should be used for this purpose if no other person is available.

Vehicles must at all times carry an official AMG trip ticket. Drivers must at all times have AMG passes signed by the Public Safety Officer. No passengers are permitted unless they have an AMG pass from the Public Safety Officer.



— 48 —

*Duties of Transportation Officers.* — These officers will be responsible for:

- (1) Organization and supervision of the civilian trucking company in each province.
- (2) All matters pertaining to motor transportation.

The Regional Civilian Transportation officer will be responsible for AMG interests in connection with operation of rail transportation within the Region. However, before rail transportation becomes substantial, Regional Railroad Officers will be assigned to the Region.

*Initial Transportation Directives.* — Promptly on arrival in the province the Provincial Commissioner should require the Prefect to issue the following transportation orders:

- (1) Provincial Order requiring declaration of motor vehicles etc. and permits for use of motor vehicles.
- (2) Provincial Order creating Italian civilian transportation company.

## APPENDIX

- I. — LIST OF ITALIAN OFFICIALS
- II. — CHECK LIST OF DUTIES - PROVINCIAL COMMISSIONERS.
- III. — CHECK LIST OF DUTIES - PROVINCIAL OFFICERS.
- IV. — CHECK LIST OF DIRECTIVES AND FORMS - PROVINCIAL COMMISSIONERS.



## LIST OF ITALIAN OFFICIALS

The following list of civilian officials in a province indicates the A. M. G. officer primarily concerned with the exercise of military government supervision over each. While the Provincial Commissioner is responsible for all military government within a province, he must leave operational details to his assistant A. M. G. officers within their respective fields. Where the Provincial Commissioner has no assigned specialist, he should assign a Provincial officer or rely on the Regional specialist.

### CIVILIAN OFFICIALS

### SUPERVISED BY

Prefetto	}	Provincial Commissioner
Vice-Prefetto Vicario		
Vice-Prefetto Ispettore		
Consiglieri		
Segretari		
Capo dell'Amministrazione Provinciale		
Editori, Giornali		

### AGRICULTURE

Ispettore dell'Agricoltura	}	Provincial Supply Officer or Regional Agriculture Officer
Direttore UPSEA		
Provincial Commander, R. Corpo Forestale		

### COMMERCE AND INDUSTRY

Direttore del Commercio e dell'Industria	}	Provincial Commerce (or Supply) Officer
Direttore della Camera di Commercio, Industria e Agricoltura		
Direttore della C. I. P.		

### EDUCATION

Provveditore agli Studi	}	Assigned Officer or Regional Education Officer
Rettore dell'Università		

### FINANCE

Intendente di Finanza	}	Provincial Finance Officer
Ragioniere Capo		
Direttori di Banche		
Direttore del Dazio		

### FOOD

Direttore della Sezione Provinciale Alimentazione	}	Provincial Food (or Supply) Officer
Direttore Consorzio Agrario Provinciale		
Ispettore del Razionamento		

— 52 —

## FINE ARTS AND MONUMENTS

Primo Archivista

} Assigned Officer or  
Regional F A & M Officer

## LABOR

Direttore Ufficio Lavoro

{ Assigned Officer or  
Regional Labor Officer

## LEGAL

Presidente del Tribunale  
Procuratore del Regno

} Provincial Legal Officer

## PUBLIC HEALTH AND WELFARE

Medico Provinciale  
Veterinario Provinciale  
Direttore Ente Comunale Assistenza

{ Assigned Officer  
or ARC Field Representative

## PUBLIC SAFETY

Questore  
Comandante CC. RR.  
Comandante Guardia di Finanza  
Comandante Guardie Forestali  
Comandante delle Prigioni  
Comandante dei Vigili del Fuoco  
Funzionario della Difesa Civile

} Provincial Public Safety Officer

## PUBLIC WORKS AND UTILITIES

Ingegnere Capo del Corpo Reale del Genio  
Civile  
Direttore Provinciale delle Poste e Telegrafi

{ Assigned Officer  
or Regional Engineer Officer

## TRANSPORTATION

Direttore Ufficio Trasporti  
Direttore del R. A. C. I.

{ Provincial Motor  
Transportation Officer

## COMMUNES

Sindaco (or Commissario Prefettizio)  
Segretario Comunale  
All other communal officials  
Local Commander of Carabinieri

} Provincial Officer



— 53 —

**CHECK LIST OF DUTIES****PROVINCIAL COMMISSIONER**

- I. — Establish Provincial HQ:
  - (A) Select offices;
  - (B) Select civilian personnel for Provincial HQ;
  - (C) Select billets and arrange messing for:
    - (1) Officers;
    - (2) OR's & EM's;
    - (3) Italian military and civilian officials;
  - (D) Arrange Provincial HQ Transportation:
    - (1) Select garage;
    - (2) Requisition automobiles, if authorized and necessary;
    - (3) Select personnel;
    - (4) Arrange for POL;
  - (E) Establish Provincial HQ message center and filing system;
  - (F) Put up flags outside HQ.
- II. — Arrange to have courier dispatched immediately to distribute following to all communes:
  - (A) Proclamations, General Orders, Notices, and Regional Orders for posting, together with letter of instructions;
  - (B) Survey forms (General Questionnaire, Public Security Survey, Food Survey, PWU Survey, PHW Survey), together with letter of Instructions.
- III. — Send copies of Proclamations, General Orders, Notices, and Regional Orders to principal newspapers of province for immediate publication without editorial comment on day of publication (as soon as publication is authorized).
- IV. — Confer with leaders of Patriots:
  - (A) Explain their status;
  - (B) Arrange to collect their arms;
  - (C) Arrange to have them disbanded.
- V. — Confer with CLN:
  - (A) Explain its status;
  - (B) Request proposals for office of Prefect and of other provincial officials.
- VI. — Select Prefect:
  - (A) Obtain Order of appointment from Regional Commissioner;
  - (B) Give Prefect copy of Royal Decree No. 111.
- VII. — Require Prefect to establish immediately a complete set of acceptable provincial officials.
- VIII. — Obtain completed Schede Personali as required from Provincial officials, referring them to Provincial Public Safety Officer.
- IX. — Require organization by Prefect of:
  - (A) Deputazione Provinciale;
  - (B) Consiglio di Prefettura;
  - (C) Giunta Provinciale Amministrativa;

} Royal Decree No. 111.
- X. — Call on highest local military commander.

— 54 —

## XI. — Confer with Prefect regarding following matters:

- (A) Agriculture..... Ministerial Directive of 28 April 1944 General Order No. 36  
Ministerial Decree No. 22 in *Gazzetta Ufficiale* of 30 January 1945.
- (B) Commerce ..... Circular No. 2  
General Order No. 20  
P. O. L. and Controlled Material Procedures
- (C) Education ..... Education Directives Nos. 3-7
- (D) Finance..... Proclamation No. 4  
General Order No. 1  
General Order No. 2 (if authorized by RFO)  
Vice Prefetto Ispettore to confer with the Provincial Finance Officer regarding the prescribed procedure for Communes and Provincial administration.
- (E) Fine Arts .....
- (F) Food ..... SEPRAL Directive  
Consorzio Agrario Directive  
P/Food Forms 1-7  
General Order No. 30
- (G) Industry..... Industry Data Sheets and Appendices
- (H) Labor ..... General Order No. 28
- (I) Legal..... Proclamation No. 3  
General Order No. 33
- (J) Property Control..... Proclamation No. 2
- (K) Public Health & Welfare.. PHW Directives Nos. 1-4
- (L) Public Safety ..... Carabinieri Directive  
Guardia di Finanza Directive  
Guardia Forestale Directive  
Pubblica Sicurezza Directive  
Civic Police Directive  
Prisons Directive  
Vigili del Fuoco Directive
- (M) Public Works and Utilities Instructions for Procedure  
Instructions to Genio Civile  
Instructions to each communal engineer  
Report on Status of Telephone plant.
- (N) Transportation ..... Provincial Order requiring declaration of vehicles etc.  
Provincial Order creating Italian civilian transportation company
- (O) Communal Government ... Royal Decree No. 111

XII. — Deliver complete set of Proclamations, General Orders, Notices, and Regional Orders to Prefect.

XIII. — Send couriers to collect from communes the reports re posting of proclamations etc. and the completed survey forms.

XIV. — Send report to RC with regard to posting and publication of Proclamations, General Orders, Notices, and Regional Orders.

XV. — Check with Provincial Officers regarding reestablishment of communal government.

XVI. — At end of first ten days and first month in province, send written reports to RC showing action taken and results achieved with regard to each item of this check list (to be factual without generalities).



— 55 —

## CHECK LIST OF DUTIES

### PROVINCIAL OFFICERS

- I. — Perform initial housekeeping assignment with report to P. C. on conclusion.
- II. — Establish District Hq.
  - (A) Select officers.
  - (B) Select civilian personnel.
  - (C) Select billets and arrange for messing.
  - (D) Requisition automobile, if authorized and necessary, and arrange for garaging.
  - (E) Put up flags outside Hq.
- III. — Arrange for posting of Proclamations, General Orders, Notices, Regional Orders.
- IV. — Arrange with Sindaco or highest communal official for burying of civilian dead and housing of homeless.
- V. — Confer with local leaders of Patriots:
  - (A) Explain their status.
  - (B) Arrange to collect their arms.
  - (C) Arrange to have them disbanded.
- VI. — Confer with OLN.
  - (A) Explain its status.
  - (B) Request proposals for office of Sindaco and of other communal officials.
- VII. — Select Sindaco if necessary (New appointment to be made by Prefect with confirmation by P. C.).
- VIII. — Obtain completed Schede Personali as required from communal officials, and forward them to Provincial Hq.
- IX. — Make certain that all communes have received the following survey forms:
  - (A) General Questionnaire.
  - (B) Public Security Survey.
  - (C) Food Survey.
  - (D) PWU Survey.
  - (E) PHW Survey.
- X. — If not collected by courier, collect these survey forms on completion, and send required number of copies to P. C. retaining one copy of each in P. O. District Hq files; and collect reports showing dates of posting of proclamation, etc.
- XI. — Complete and forward for each commune Finance Commune Forms Nos. 1 and 2 to P. C., attention of Provincial Finance Officer.
- XII. — Check suitability of Segretario Comunale.
- XIII. — Revive Giunta Comunale.
- XIV. — Ascertain that communal food and rationing office is functioning properly, and under SEPRAL.
- XV. — Establish any desirable communal committees.
- XVI. — Take any necessary action to re-establish water supply, and to revive any purely local water company.

— 56 —

- XVII. — Require Sindaco to have streets and roads cleared of any debris.
- XVIII. — Give copy of "Instructions to the Commune Engineer" to the Commune Engineer.
- XIX. — Take necessary action to revive any purely local electric establishment.
- XX. — Call on highest local military authority.
- XXI. — Ascertain extent of mine fields, unexploded bombs, abandoned ammunition dumps and send report thereon to PC.
- XXII. — Obtain list of all local motor vehicle transport.
- XXIII. — Contact local commander of Carabinieri to arrange for:
  - (A) Guarding of flour mills, food stocks, POL and fuel stocks.
  - (B) Issuance of passes.
  - (C) Collection of firearms and wireless transmission sets.
- XXIV. — Make provision for registration of cameras, radio receiving sets.
- XXV. — Arrange for Summary Courts, and for continued operation of local Italian Courts.
- XXVI. — At end of first week and first month, send written reports to PC showing action taken and results achieved with regard to each item of this check list (to be factual without generalities).



## CHECK LIST OF DIRECTIVES AND FORMS

## PROVINCIAL COMMISSIONERS

Each Provincial Commissioner will be responsible for making certain that, on entry in the province, he has with him available for ready distribution a sufficient number of each of the directives and forms listed below:

I. — *Directives for AMG Officers:*

- (A) Instructions for the Guidance of Officers of the Commission (Volumes I and II) for each AMG officer.
- (B) Latest directives on requisitioning of civilian automobiles, buildings, and other civilian property.
- (C) Instructions concerning Proclamations, General Orders, Notices, and Regional Orders to be posted.
- (D) Complete set of Proclamations, General Orders, Notices, and Regional Orders for each AMG officer.
- (E) Agriculture Handbook, "Reactivation of Italian Agriculture".
- (F) Piemonte Region PW & U Handbook.
- (G) Directive regarding Patriots.
- (H) P. H. Directives regarding typhus.
- (I) Directives regarding POL distribution and registration of automobiles.
- (J) Consolidated Instructions for Allied Military Courts (for each PO and PPSO).

II. — *Directives for Italian Officials:*

- (A) Copy of Royal Decree No. 111.
- (B) Commerce: Circular No. 2 of the Ministry of Industry Commerce and Labor.
- (C) Education:
  - (1) Educational Directive No. 3
  - (2) " " " " 4
  - (3) " " " " 5
  - (4) " " " " 6
  - (5) " " " " 7
- (D) Finance:
  - (1) Norme Amministrative per la gestione dei Fondi comuni e Province (LGB).
  - (2) Bilanci degli uffici statali (SB).
- (E) Food:
  - (1) Letter of Instructions for SEPRAL.
  - (2) Letter of Instructions for Consorzio Agrario
- (F) Public Health:
  - (1) PH & W Directive No. 1
  - (2) " " " " 2
  - (3) " " " " 3
  - (4) " " " " 4
- (G) Public Safety:
  - (1) Carabinieri Directive.
  - (2) Guardia di Finanza Directive.
  - (3) Guardia Forestale Directive.
  - (4) Prisons Directive.
  - (5) Fire Brigade Directive.
  - (6) Fire Brigade Report.

— 58 —

## (II) Public Works:

- (1) Instructions for Procedure for Works and Contracts.
- (2) Instructions to Genio Civile.
- (3) Instructions to each commune engineer.
- (4) Report on status of telephone plant.

## (I) Transportation:

The two provincial transportation orders.

III. — *Miscellaneous Forms:*

## (A) The following should be prepared for each commune in advance for immediate distribution by courier:

- (1) Sufficient number of Proclamations, General Orders, Notices, and Regional Orders (for posting).
- (2) Letter of instructions to each Sindaco concerning posting of Proclamations, etc.
- (3) Three copies of General Questionnaire.
- (4) Three copies of Public Security Survey.
- (5) Three copies of Food Survey.
- (6) Four copies of PW & U Survey.
- (7) Four copies of Public Health Survey.
- (8) Letter of instructions to each Sindaco concerning answering of the surveys.

## (B) Ample supply of the following should also be available:

- (1) Patriot certificates.
- (2) Scheda Personale forms.
- (3) Material Declaration Forms (Commerce).
- (4) Forms AC-Mat 10 (Commerce).
- (5) Industrial Data forms (Industry).
- (6) POL rationing and automobile permit forms.
- (7) SB budget forms (Finance).
- (8) LGB budget forms (Finance).
- (9) Statistical Banking return for all banks (Finance).
- (10) Finance Forms No. 1 (For each commune).
- (11) Finance Forms No. 2 (For each commune).
- (12) P/Food Forms Nos 1-7



