

Declassified E.O. 12356 Section 3.3/NND No.

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Declassified E.O. 12356 Section 3.3/NND No.

785021

10000/141/484

AC PRIORITIES BOARD
JAN. - MAR. 1945

CONFIDENTIAL

HEADQUARTERS ALLIED COMMISSION
AC PRIORITIES BOARD

31 MAR 1945

Minute No.5

28 March 1945

FIFTH MEETING OF AC PRIORITIES BOARD - 20 March 1945Present :

Mr. A. G. Antolini, Chairman, Economic Section
Col. R. R. Cripps, Civil Affairs Section
Maj. E. Talbot, Chief of Staff Office
Mr. L. White, Commerce Sub-Commission

Subject:

Salvage Clothing.

1. Previous directives of the Board have provided that 40% of salvage clothing and shoes available would be allocated to AC Sub-Commissions who would file claims for their respective segments of the civilian economy and who would distribute to the various civilian activities on the basis most helpful to the Allied war effort and most essential under the disease and unrest formula. Commerce Sub-Commission now proposes that the 40% of supplies for civilian organizations be allocated directly to the Ministry of Industry Commerce & Labor for re-allocation in accordance with the wishes of the Government. It was pointed out that the proposed action would relieve AC of accounting and administrative detail and would be in accordance with numerous other actions aimed at shifting the responsibility for the civilian economy to the Italian Government.

2. It was pointed out that many of the civilian activities in the Italian Government areas were vital to the war effort. Agriculture, mining and the hemp industry were mentioned in this connection. However, it was the opinion of the Board that the Government would cooperate in providing a high priority on clothing for civilian activities of this nature.

3. The representative of the Civil Affairs Section reported that it would be impossible for the Italian Government to function with respect to allocations for Patriots and Displaced Persons, and recommended that a portion of the 40% be allotted directly to the Civil Affairs Section for re-allocation to these two categories. It was agreed that 15% of total availability be allocated for this purpose leaving 25% to be allocated to the Italian Government.

Salvage clothing allocations now are as follows:

- a) Allied Military organizations for distribution 37%
civilian employees in proportion to the number of
such employees doing heavy labor in exposed places-
50%.

-2-

b) To the Ministry of Industry, Commerce and Labor-25%.

c) To Civil Affairs Section, AC. -15%.

4. The Allocating Sub-Commission reported availability of a very small amount of U.S. Army WAC equipment which was surplus to the War Department requirements. Board approved the recommendation of the Allocating Sub-Commission that this be allotted to the Ministry of Industry, Commerce and Labor for civilian use.

5. The Allocating Sub-Commission reported immediate availability of 320,000 blankets with demands as follows :

Public Health S/C	200,000
Displaced Persons S/C	106,000
Public Safety S/C	46,200
Patriots Branch	<u>20,000</u>
	372,200.-
In addition blankets borrowed by Devastated Areas on 6 Dec. to be repaid.	<u>3,860</u>
	376,060.-

The Sub-Commission recommended payment of the blankets borrowed by Devastated Areas S/C; disallowance of the request by Patriots Branch because the blankets were not for immediate use; and the allocations to other remaining claimants should be in proportion to their individual requirements to the total requirements.

6. The Board approved the above proposals and the following allocations resulted :

	<u>Percent of total</u>	<u>No of Blankets to be received.</u>
Public Health S/C	57.8	182,717
Displaced Persons S/C	28.9	91,359
Public Safety S/C	<u>13.3</u>	<u>42,044</u>
	100.0	320,000

7. The Allocating Sub-Commission reported that 40,000 blankets for Devastated Areas Branch had been obtained directly from the Prato Mills the output of which had not been considered in availability figures. The Sub-Commission was instructed to report on the possibility of including the output of all mills operating in Army areas in the total availability from which allocations are made. It was pointed out that if more than one source of supply exists there also exists a parallel possibility of duplicated allocations to persons or organizations who apply to alternative sources of supply.

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K.E. Starnes
Secretary

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To Col. Garrison

CONFIDENTIAL

HEADQUARTERS ALLIED COMMISSION
AC PRIORITIES BOARD

✓ 2 FEB 1945

(5)

Minutes No. 4

February 1945

MINUTES OF FOURTH MEETING OF AC PRIORITIES BOARD HELD
1 FEBRUARY 1945

PRESENT:

Col. L. D. Denmore, Chairman, Economic Section
 Col. R. R. Cripps, Civil Affairs Section
 Major Talbot for Col. G. W. I. Shipp
 Mr. Naplan Cleveland, Economic Section
 Col. W. R. Evans, Commerce Sub-Commission

1. A special meeting of the AC Priorities Board was called at the request of the Allocating Sub-Commission to consider tire and tube allocations. The Board considered a report on stocks and applications submitted by Commerce Sub-Commission, and approved the following allocations:

Applicant	600 x 15		34 x 7		750 x 20		900 x 20		1200 x 20	
	case	tube	case		case	tube	case		case	tube
Arri. S/C	100	100								
P.W. & U. S/C	100	100			100	100				
C.I.P.	25									
I.S.R.	40	40			5	5				
AC Hq. Pool	93	123	13		215	232	7		6	15
Region IV-Lazio										
Umbria	170	272	11		293	306	12			
Southern Region	213	200			400	426			36	66
Region V-	20	40			152	163	10			2
Abruzzi-Marche										
Region VI-										
Sardinia	40	50								
Region VIII-										
Toscana					154		10			
Region IX -										
Emilia	7	24			29	21				
TOTAL	808	948	24		1,384	1,451	39		46	83
Held for Reserve	79	103	14		123	122	6		7	

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3. The Board confirmed a previous informal allotment of 100 tires to Agriculture Sub-Commission to which the allotment noted above is an addition; both are for use in the olive oil campaign. Agriculture Sub-Commission will re-allocate to Regions in accordance with the needs of this campaign and the tires will be used on cars already controlled by the Region. In view of this allocation direct to the oil campaign the Regions need make no additional allocations for the same purpose.

3. Public Works & Utilities Sub-Commission may re-allocate or loan to civilian contractors working on Public Works & Utilities projects. Regions will therefore make no further allocations to such projects. The same is true for the Comitato Italiano Petroli and Italian State Railways.

4. All needs other than those specifically provided for in the above allocations represent claims on the allocations to Regional Offices. Regional Offices were authorized to distribute their allocations in their own discretion, but the Board agreed that as soon as possible a priority system should be laid down for the guidance of Regions. The Commerce Sub-Commission will recommend an appropriate priority system to the Board as soon as adequate information as to such use of tires is available.

5. All organizations (including Regions) have, in the above, been authorized by the Board to re-allocate out of the supply allotted to them by the Board are required to file monthly reports with the Allocating Sub-Commission (Commerce Sub-Commission). Reports should show to whom tires have been allotted; for what purpose they will be used; and numbers allotted to each person or organization for each purpose.

K. E. Stauffer
KAREN E. STAUFFER
Secretary
(Supply & Resources Div
Economic Section)

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HEADQUARTERS ALLIED COMMISSION
AC PRIORITIES BOARD

APC 394

10 February 1945

SUBJECT: AC Priorities Board Procedural Bulletin No. 2.

TO : Distribution Below

a. Salvage, Scrap and Other War Materials

1. Basic for Procedure

A Chief of Staff memo dated 9 January 1945, designates War Materials Disposal Sub-Commission as the AC agency to receive from Military Services reports on availability of salvage, scrap and other war material, to collate such reports and distribute them to the appropriate Sub-Commissions of AC. The AC Priorities Board has, in Procedural Bulletin No. 1, divided all materials into four categories and has designated an Allocating Sub-Commission for each category. It is the purpose of this procedure to coordinate the activities of the Allocating Sub-Commissions and War Materials Disposal Sub-Commission.

2. Availability Statements to AC Sub-Commissions and Sections

a. The War Materials Disposal Sub-Commission will prepare lists of available salvage, scrap and other war materials according to the established categories and transmit to each Allocating Sub-Commission the list appropriate to that Sub-Commission's allocating function. Such lists will include relevant information as to location of materials; time limit for claiming; condition and specifications of materials; procedure for inspection, claiming and taking delivery.

b. Each Section will file with the War Materials Disposal Sub-Commission a list of its Sub-Commissions or Divisions receiving copies of availability lists and the number required by each. The War Materials Disposal Sub-Commission will distribute the required copies at the same time originals are transmitted to Allocating Sub-Commissions.

3. Availability Statements to Italian Government

Each Sub-Commission or Section receiving an availability list will determine if it is necessary or advisable to notify their opposite organization in the Italian Government and will transmit any notifications deemed necessary or advisable.

4. Appendments to Par. 9 - Procedural Bulletin No. 1

a. Par. 9-a (2) - add the following (3), i: With respect to salvage, scrap, and other war materials this inventory statement will cover only materials which have passed into control of the Allocating Sub-Commissions.

A Chief of Staff memo dated 9 January 1943, designates war materials Disposal Sub-Commission as the AC agency to receive from Military Services reports on availability of salvage, scrap and other war material, to collate such reports and distribute them to the appropriate Sub-Commissions of AC. The AC Priorities Branches, in Procedural Bulletin No. 1, divided all materials into four categories and has designated an Allocating Sub-Commission for each category. It is the purpose of this procedure to coordinate the activities of the Allocating Sub-Commissions and War Materials Disposal Sub-Commission.

2. Availability Statements to AC Sub-Commissions and Sections

a. The War Materials Disposal Sub-Commission will prepare lists of available salvage, scrap and other war materials according to the established categories and transmit to each Allocating Sub-Commission the list appropriate to that Sub-Commission's allocating function. Such lists will include relevant information as to location of materials; time limit for claiming; condition and specifications of materials; procedures for inspection, claiming and taking delivery.

b. Each Section will file with the War Materials Disposal Sub-Commission a list of its Sub-Commissions or Divisions requiring copies of availability lists and the number required by each. The War Materials Disposal Sub-Commission will distribute the required copies at the same time originals are transmitted to allocating Sub-Commissions.

3. Availability Statements to Italian Government

Each Sub-Commission or Section receiving an availability list will determine if it is necessary or advisable to notify their opposite organization in the Italian Government and will transmit any notifications deemed necessary or advisable.

4. Amendments to Par. 9 - Procedural Bulletin No. 1

a. Par. 9-a (1) - Add the following (1), 1: With respect to salvage, scrap, and other war materials this inventory statement will cover only materials which have passed into control of the Allocating Sub-Commissions.

b. Par. 9-a(2) - Add the following (2) 1: With respect to salvage, scrap and other war materials, War Materials Disposal Sub-Commission will prepare estimates of the quantity of each category of materials expected to become available through the current month. These estimates will be transmitted to the appropriate Allocating Sub-Commission for consolidation into the consumption and production forecast.

c. Par. 9-c (3) - Add the following (3) 1: With respect to salvage, scrap and other war materials, War Materials Disposal Sub-Commission will prepare the forecast of availability and forward to the allocating Sub-Commission for consolidation in the demand and availability forecast.

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B. Salvage Clothing

1. Amendment to Par. 4 - Procedural Bulletin No. 1

- a. Strike out par. 4-a and substitute the following:

Salvage Clothing - Any organization applying for salvage clothing for distribution to patriots, refugees, displaced persons, public safety personnel or for Public Health or Welfare requirements, must file their application with the Civil Affairs Section which will collect all such applications and substantiating data and present them to the Allocating Sub-Committee (Commerce) for consideration along with applications from other sources and for other user categories.

L. D. DENSMORE
Colonel, RA
Columbia
AC Priorities Board

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LOCAL GOVT. S/C
 HEADQUARTERS ALLIED COMMISSION
 AC PRIORITIES BOARD

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Minutes No. 3

24 January 1945

MINUTES OF THIRD MEETING OF AC PRIORITIES BOARD HELD
 24 JANUARY 1945

2 FEB 1945

PRESENT:

Col. L. D. Denmore, Chairman, Economic Section
 Col. R. K. Cripps, Civil Affairs Section
 Major Talbot for Col. G. W. I. Shipp
 Mr. Harlan Cleveland, Economic Section
 Col. W. P. Evans, Commerce Sub-Commission
 Mr. L. White, Commerce Sub-Commission
 Lt. Col. Treffit, DLRB

1. Salvage Clothing - Allocating Sub-Commission, Commerce

- a. The Board had approved an allotment of 80 percent of stocks on hand as of 11 January to military organizations employing civilian heavy workers in exposed places (para. 2, 7 Minutes No. 2). The Sub-Commission now presented memo AC/5134/23 January giving a basis for apportioning this total allotment among the several organizations sharing in it. It was proposed:
- (1) To prorate in proportion to the number of heavy workers employed in exposed places by each applying organization.
 - (2) To use figures supplied by Labor S/C as a basis for the above prorating.
 - (3) That the allotment to an organization should not exceed the amount for which it applied.
 - (4) That the amount by which any application fell short of the "normal allocation", determined by applying the proper percent prorate to available supplies, be considered "surplus". And, that the same would apply to the entire "normal allocation" of any eligible organization which made no application.
 - (5) That "surplus" be distributed to eligible applicants who have applied for more than their "normal allocation". Apportionment to be in proportion to the number of workers (as defined) employed by the organizations sharing in the distribution of surplus.

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The Board approved the above recommendations with respect to Military organizations.

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- b. The Board had approved allocation of 28 percent (70% of 40%) of 11 January stocks to Civil Affairs Section for distribution to Patriots, Disarmed Persons and Public Safety Personnel (pars. 4, 5 - Minutes No. 2). No basis for apportionment of the 28 percent allocation among the three groups was advanced but the Board permitted the allocation to stand as approved, Civil Affairs Section to apportion on the basis of day-to-day need.
 - c. The Board had approved allocation of 12 percent (30% of 40%) of 11 January stocks to Economic Section for distribution: 45 percent to Public Works & Utilities; 45 percent to Transportation S/C; 10 percent for reserve. Transportation S/C application was so far short of allocation as to suggest the original basis for determining it had failed to consider all factors. It was pointed out that Transportation S/C had recently received a substantial allotment. The Board instructed Allocating Sub-Commission to review the basis for apportioning the Economic Section allotment among the three users, prior to the next application, and permitted the original 12 percent allocation to stand with distribution of the Transportation S/C surplus made according to the formula set for in 1-a(3) above.
 - d. The Board approved applying the above and previous percentage allocations to the stocks available as of 17 Jan as stated in memo AC/5134/23 January by Commerce S/C.
2. Tires - Allocating Sub-Commission, Commerce
- The Allocating Sub-Commission distributed copies of a preliminary memo which was discussed briefly. The Board indicated:
- a. A need for knowing the relative demands of applicants.
 - b. A need for truck and car population figures by use groups by regions, considering for each group the tire sizes required.
- It was suggested that Public Safety S/C might supply some data since they initiated and administered the licensing program.
3. The Board approved Draft No. 2 of Procedural Bulletin No. 1 instructing the Secretary to consult Board members individually on the few points remaining unsettled and to incorporate the final decisions into a final procedure for general circulation.

K E Stauffer
 KENNETH E. STAUFFER
 Secretary
 (Supply & Resources Div.
 Economic Section)

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 thru 42, 78 and 79;
 plus Serials 62 and 63

HEADQUARTERS ALLIED COMMISSION
AC PRIORITIES BOARDMinutes No. 2

17 January 1945

MINUTES OF SECOND MEETING OF AC PRIORITIES BOARD
HELD 17 JANUARY 1945PRESENT:Chairman

Col. L. D. Densmore, Acting Vice President, Economic Section

MembersCol. E. R. Cripps, Chief Staff Officer, Civil Affairs Section
Major Talbot for Col. G. W. I. Shipp
Mr. Harlan Cleveland, Executive Director, Economic SectionRepresentativesCol. W. P. Evans, Director, Commerce Sub-Commission
Mr. L. White, Commerce Sub-Commission
Representative of D.M.R.S.

1. Purpose of the meeting was to make allocations among the various claimants for salvage clothing. The meeting was originally scheduled for Monday, 15 January and was postponed. The proposal submitted by the Allocating Sub-Commission (Commerce) was considered.

2. The Allocating Sub-Commission proposed allocating 50 percent of available salvage clothing to Allied Armed Forces for civilian employees; 40 percent to Allied Commission's Sub-Commissions and 10 percent to the Italian Government and UNRRA. The Board modified the recommendation to 60 percent of available supplies for Armed Forces; 40 percent for other civilians (AC).

3. The Allocating Sub-Commission proposed that the allotment to Armed Forces be subdivided as follows: military railways 50 percent; Navy Sub-Commission 20 percent; labor directorate 20 percent; other services 10 percent. The Board felt there was not sufficient factual foundation for establishing these percentages, and instructed the Sub-Commission to telephone or signal all Armed Force applicants a request for the number of employees doing heavy work in exposed places and to effect distribution among claimants pro rata according to the number of these workers employed by each.

4. The Allocating Sub-Commission proposed that the 40 percent of total availability allowed for other civilians administered by AC Sub-Commissions should be distributed 70 percent to the Civil Affairs Section and 30 percent to the Economic Section. The Board approved this recommendation.

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5. The Allocating Sub-Commission proposed distributing the allotment made to Civil Affairs Section in equal parts to five sub-divisions of the section. The Board directed distribution be made only to patriots, displaced persons and for public safety personnel according to percentages to be determined by the Civil Affairs Section.

6. The Allocating Sub-Commission proposed that the allotment to Economic Section be distributed 45 percent to Public Works and Utilities Sub-Commission for distribution; 45 percent to Transportation Sub-Commission for distribution; and the remaining 10 percent should be held as a reserve for requirements not anticipated. The Board approved this recommendation.

7. The Board directed that the above decisions apply only to stocks available as of 11 January 1945 and that the Allocating Sub-Commission and the Secretariat should bring before the Board a proposal which would eliminate duplications and which would provide a sounder basis in fact for arriving at the percentages to be allotted in further actions.

8. Applications received by the Commerce Sub-Commission appeared to cover different time intervals making it impossible to compare the requirements of one organization directly with those of another. The Board directed that the procedure for further allocations should provide for applications on a comparable time basis.

9. The Board directed the Commerce Sub-Commission to prepare future reports of availability which would take into consideration the production of the factory run by the 5th Army, plus the imports reported to be arriving soon in the port of Livorno.

10. The Board discussed briefly the problem of allocating tires and directed the Sub-Commission to expedite work already underway and make any necessary modifications in the light of the experience thus far in dealing with clothing allocations.

11. The Board approved procedure whereby all applications by groups outside the AC for salvage clothing for refugees should be filed initially with the Displaced Persons Sub-Commission for collating and presentation to the appropriate Allocating Sub-Commission.

12. The Board noted that the general procedure for handling allocations was now being circulated for comments and concurrence by all Allocating Sub-Commissions.

X E. J. Staufner
KARLHEINZ E. STAUFNER
Secretary
(Supply & Resources Div.,
Economic Section)

HEADQUARTERS ALLIED COMMISSION
AC PRIORITY BOARD
APO 394

SUBJECT: AC Priorities Board Procedural Bulletin No. 1

TO : Distribution Below

11 January 1945

1. The AC Priorities Board established by Executive Order No. 4 of 8 January 1945, will from time to time establish procedures to govern the granting of priorities and allocations. This is the first of such procedures.

2. The Board will, in the beginning, deal primarily with allocations among the Regions and Sub-Commissions of AC. The general plan of operation envisions that the physical operations of receiving applications, determining availabilities, and establishing the facts in support of applications will be carried on by sub-commissions designated for the purpose. Applications will come to the Board only through such Allocating Sub-Commissions. Applications may be AC Regions or Sub-Commissions and the applications may include requests for material or services requested for Italian civilian organizations. There will be some special cases where applications will not be filed directly with an Allocating Sub-Commission. Such exceptions will be noted in procedural bulletin and distributed to possible applicants; one is noted in this bulletin.

3. Definitions:

- a. Board - The body constituted by Executive Order No. 4.
- b. Secretariat - The Supply and Resources Division of the Economic Section.
- c. Secretary - A member of the Secretariat and its representative at Board meetings.
- d. Allocation - The assignment by the Board of a quantity of material or a service to an applicant. The assignment may be made by an Allocating Sub-Commission in accordance with directives of the Board.
- e. Priority - The relative importance rating, as fixed by the Board, for each instance of material or service within its purview.
- f. Allocating Sub-Commission - A sub-commission authorized by the Board to assign material or services within its purview to applicants in accordance with Board directives.
- g. Applicant - Any organization which requests an assignment of a material or a service by an Allocating Sub-Commission by filling the required forms.

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1. The AC Priorities Board established by Executive Order No. 4 of 3 January 1945, will from time to time establish procedures to govern the granting of priorities and allocations. This is the first of such procedures.

2. The Board will, in the beginning, deal primarily with allocations among the Regions and Sub-Commissions of AC. The general plan of operation envisages that the physical operations of receiving applications, determining availability, and establishing the facts in support of applications will be carried on by sub-commissions designated for the purpose. Applications will come to the Board only through such Allocating Sub-Commissions. Applications may be AC Regions or Sub-Commissions and the organizations. There will be some special cases where applications will not be filed directly with an Allocating Sub-Commission. Such exceptions will be noted in procedural bulletins and circulated to possible applicants; one is noted in this bulletin.

3. Definitions:

a. Board - The body constituted by Executive Order No. 4.

b. Secretary - The Supply and Resources Division of the Economic Section.

c. Secretary - A member of the Secretariat and its representative at Board meetings.

d. Allocation - The assignment by the Board of a quantity of a material or a service to an applicant. The assignment may be made by an Allocating Sub-Commission in accordance with directives of the Board.

e. Priority - The relative importance rating, as fixed by the Board, for each use of material or service within its power.

f. Allocating Sub-Commission - A sub-commission authorized by the Board to assign material or service within its power to applicants in accordance with Board directives.

g. Applicant - Any organization which requests an assignment of a material or a service by an Allocating Sub-Commission by filling the required forms.

h. Application - A written statement rendered in the proper form by an organization, indicating a material or a service required, and filed with an Allocating Sub-Commission. The application must include all information required by the Allocating Sub-Commission.

4. Filing Applications

In general any organization of the Allied or Italian Governments may file application for a material or service with the Allocating Sub-Commission designated by the Board (under paragraph 5 below).

Exceptions

a. Salvage Clothing - Any organization applying for salvage clothing for distribution to patriots, refugees or public safety personnel must file

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their application with the Displaced Persons Sub-Commission of the Civil Control Section. Displaced Persons Sub-Commission will submit all such applications and supporting data and present them to the Allotment Sub-Commission (Commerce) for consideration along with applications from other sources and for other user categories.

With the one exception noted, applications will be filed with Allotment Sub-Commissions as enumerated below in paragraph 5.

5. Allotment Sub-Commissions -

The following sub-commissions are authorized to act for the Board within the limits of this and ensuing directives and with respect to the materials and services indicated for each:

- a. Food Sub-Commission: All food for human consumption.
- b. Agriculture Sub-Commission: All agricultural, forestry and fishery products except those allotted for human consumption by agreement between Agriculture and Food Sub-Commissions. All supplies and machinery which are primarily used for agricultural, forestry or fishery purposes.
- c. Industry Sub-Commission: Coal; other mined products; raw materials; supplies, equipment and machinery primarily used for industrial activities. Agricultural, forestry or fishery operations are not considered "industrial activities" for the purposes of this procedure.
- d. Commerce Sub-Commission: P.O.L. and all non-food finished articles except those which are used exclusively as agricultural, forestry, fish or industrial supplies, equipment and machinery.
- e. Transportation Sub-Commission: Road, rail, inland water and overseas shipping facilities for all movements of materials and personnel (except mail).

6. Functions of Allotment Sub-Commissions

- a. Receive all applications and determine to what extent all required and necessary information.
- b. Grant or refuse the granting of all applications when the supply for the allotment period is equal to or exceeds the total demand.
- c. Grant applications in accordance with Executive Board directives in cases where the supply does not meet the total demand.
- d. Refer to the Board all cases not directly covered by existing directives.

With the one exception noted, applications will be filled with Allocating Sub-Commissions or sub-committees below in paragraph 5.

5. Allocating Sub-Commissions

The following sub-commissions are authorized to act for the Board within the limits of this and ensuing directives and with respect to the materials and services indicated for each:

- a. Food Sub-Commission: All food for human consumption.
- b. Agriculture Sub-Commission: All agricultural, forestry and fishery products except those allotted for human consumption by agreement between Agriculture and Food Sub-Commissions. All supplies and equipment which are primarily used for agricultural, forestry or fishery purposes.
- c. Industry Sub-Commission: Coal; other mined products; raw materials; supplies, equipment and machinery primarily used for industrial activities. Agriculture, Forestry or fishery operations are not considered "industrial activities" for the purposes of this procedure.
- d. Commerce Sub-Commission: P.C.L. and all non-food finished articles except those which are used primarily as agricultural, forestry, fishery or industrial supplies, equipment and machinery.
- e. Transportation Sub-Commission: Rail, rail, inland water and overseas shipping facilities for all movement of materials and personnel (except inland haulage).

5. Functions of Allocating Sub-Commissions

- a. Receive all applications and reports that they contain all required and necessary information.
- b. Grant or deny the granting of all applications when the supply for the allocation period is equal to or exceeds the total demand.
- c. Grant applications in accordance with Executive Board directives in cases where the supply does not meet the total demand.
- d. Refer to the Board all cases not already covered by existing directives. In such cases all applications will be presented to the Board with a statement summarizing the total demand, the reason for the demand in terms of end-use, the total supply within the allocation period, a statement of the supply outlook and a forecast of future demands. All cases will be forwarded to the Board through its Secretary. Standard forms for presentation of materials may be prescribed by the Board from time to time.
- e. Maintain all records necessary to check actual deliveries against allocations.

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7. The Board will:

- a. Establish priority ratings on sub-uses of materials and services.
- b. Establish the basis for the determining the allocation for each priority rating.
- c. Meet on the third Monday of each month to act on programs and cases referred to it.
- d. Hold special meetings which will be called upon request of any Allocating Sub-Commission to the Secretary.

8. The Secretary will:

- a. Receive all information and data from Allocating Sub-Commissions for reference to the Board.
- b. Ascertain that all Board recommendations are complied with in the presentation of each case.
- c. Supply any information and data from one sub-commission with relevant material drawn from cases presented by other sub-commissions, and make a review of the Board in similar or conflicting cases.
- d. Prepare the minutes and other records of Board action, and procedures under which the Board will operate; and provide for the appropriate distribution of such documents.

9. Formulation and Record Keepinga. Materials

For each material it is authorized to allocate, each Allocating Sub-Commission will supply to the Board for its review monthly meetings:

- (1) An inventory statement as of the close of the previous month.
- (2) A schedule of consumption and production during the current month.
- (3) A forecast of demands and availabilities for each of the three ensuing months. This forecast must be submitted not later than the 25th of each month.

see "H"
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of no 4

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- c. Meet on the third Monday of each month to set on program and cases referred to it.
- d. Hold special meetings which will be called upon request of any Allocating Sub-Commission to the Secretary.

2. The Secretariat will:

- a. Receive all information and data from Allocating Sub-Commissions for reference to the Board.
- b. Ascertain that all Board requirements are complied with in the presentation of each case.
- c. Supply and tabulation and data from one sub-commission with relevant material drawn from cases presented by other sub-commissions, and submit various actions of the Board in similar or conflicting cases.
- d. Prepare the minutes and other records of Board action, and procedures under which the Board will operate; and provide for the appropriate distribution of such documents.

3. Forecasting and Record Keeping

a. Materials

For each material it is authorized to allocate, such Allocating Sub-Commission will supply to the Board for its regular monthly meetings:

- (1) An inventory statement as of the close of the previous month.
- (2) A statement of consumption and production during the current month.
- (3) A forecast of demands and availabilities for each of the three ensuing months. This forecast must be submitted not later than the 5th of each month.

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The Board will consider suggestions for altering forecasting period when factors of seasonal production or transportation make such changes desirable.

b. Transportation

Transportation Sub-Commission will supply to the Board for its regular monthly meetings:

- (1) A statement of the tonnage lifted in the previous month by material groupings and type of transportation.

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- (2) A statement of estimated lifts during the current month by material groupings and type of transportation.
- (3) A forecast of the lifts available during the ensuing three months by type of transportation. This forecast must be submitted to the Secretariat by the 10th of each month.

L. P. Densmore

L. P. DENSMORE
Colonel, FA
Chiefman
AC Priorities Board

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