

ACC

10000/141/544

0671

Declassified E.O. 12356 Section 3.3/NND No. 785021

10000/141/544

ARCHIVES, AC  
JAN. - OCT. 1946

| FILE   | DATE | INQUIRY SHEET NO. 1                                                                                                                                                                  | PAGE |
|--------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| 7-2-41 |      | <p>this letter must without doubt have been received by the duty clerk on 29 Dec 46 as it has been placed in my desk drawer without my knowledge</p> <p><i>W. L. H. H. H. H.</i></p> |      |

5003

0673

20

File

AO/10/27A/LG.

Tel : 437

SUBJECT : Local Government Files.

25 October 1946

TO : Archives Branch.

1. Please note that all Local Government Files have been transferred to the Executive Commissioner's Office and a list of those files is enclosed herewith.
2. A new file has been opened, i.e. AO/1/12/16/EG, 3rd jacket, "Italian Communications from Venezia Giulia to Ministries".
3. Will you please make the necessary alterations and additions in your records.

FOR THE CHIEF COMMISSIONER.

Jrr apt

Brigadier  
Office of the Executive Commissioner

/WQ

Encl: 1 list.

5004

PA 26/1/47

0674

Declassified E.O. 12356 Section 3.3/NND No. 785021

2811/EC

1/12/16

Transmittal of Correspondence

Local Government

Venezia Giulia to Ministries

0675

19

## LIST OF

LOCAL GOVERNMENT S/C's FILESTRANSFERRED TO EXECUTIVE COMMISSIONER'S OFFICEON 24/10/1946.

- 284/EC 1) 1/12/16 2nd jacket Italian Communications from Venezia Giulia to Ministries.
- 2) 4/1/17B Officials for Rovigo Province.
- 3) 6/4 2nd jacket Office Instructions.
- 4) 6/5/2 1st jacket Office Equipment, Stationery, Publications, etc.
- 5) 6/5/2 2nd jacket Office Equipment, Stationery, Publications, etc.
- 6) 9/4 12th jacket Italian Communications from Ministries to AUS Territory.
- 7) 10/22 Office Memoranda.
- 8) 11A Tours (arranging transport, etc.)
- 9) 16/1 3rd jacket Civilian Employees - General.
- 10) 16/30 Arrigo Rice.
- 11) 16/38 Wittine Guglielmo.
- 12) 31 2nd jacket Miscellaneous.
- 13) 37/A German War Graves - Policy.
- 14) 37/1 German Military Cemetery at Gorizia.
- 15) 37/2 German War Graves - Transmission of Records to Italian Authorities.
- 16) 45/19 Electoral Lists and Elections. Venezia Giulia.
- 17) 50 Marriage Regulations.
- 18) 51/A Claims for Assistance.
- 19) 51 Italian Government Archives.
- 20) 10/27/A Archives AC.
- 21) 17/12/16 3rd jacket Italian Communications from Venezia Giulia to Ministries.
- No number Outgoing Cables.

5003

a number

Training.

Received from Civil Affairs Section all the above Local Government S/C's files.

24 Oct. 1946.

*R. Reeve*  
Cpl. Reeve, Exec. Commissioner's Office.

HEADQUARTERS ALLIED COMMISSION  
APO 794  
CIVIL AFFAIRS SECTION

AG/10/27/IG.

Tel : 206

SUBJECT : Local Government Files

8 October 1946

TO : Archives Branch.

1. Reference your 15/AB/IG. of 19 September, we have made a thorough search in our office to trace the files stated in your letter as not being with Archives. Since the Master List of Files was compiled and a copy of it sent to you more than a year ago, some changes have taken place inasmuch as a few of the files mentioned in the original Master List are no longer in existence. In fact, some files had been opened at the time in anticipation of more correspondence to follow. This did not materialize and, as our records show, the relevant files were discontinued and subsequently destroyed after transferring the correspondence contained therein to other files.

2. We have thus been able to account for all the files mentioned in your letter of 19 September and, according to our records, the exact position with regard to each file is as follows :

|          |                                                            |                                                                                                                                    |
|----------|------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| 1/13/1   | Local Government Reorganization -<br>Admin. Analyses ..... | Cancelled.                                                                                                                         |
| 2/2      | Course of Local Government -<br>Notes of lectures .....    | Cancelled.                                                                                                                         |
| 4/1/65   | Attempted dismissal of Console<br>Gastano Capriati .....   | Cancelled.                                                                                                                         |
| 4/1/71   | Officials for Apuania Province .....                       | Cancelled. Merged with file 4/1/152<br>"Prefect for Massa Carrara" sent to<br>Archives on 10/8/1946.                               |
| 4/1/96   | Avv. Luigi Giannini .....                                  | Cancelled. Merged with file 4/1/151<br>"Prefect-regent for Ferrara Province -<br>Luigi Giannini" sent to Archives on<br>10/8/1946. |
| 4/1/106  | Officials for Venezia .....                                | Cancelled.                                                                                                                         |
| 4/2/6    | Incident of Mancini .....                                  | Cancelled.                                                                                                                         |
| 4/12/47. | Payment of Mayors .....                                    | Cancelled. Sent to Archives on 9/3/1946.                                                                                           |
| 4/16     | Increase of salaries of L.G.<br>Employees .....            | Cancelled.                                                                                                                         |

5002

9266

- 2 -

|       |                            |                  |                                                                          |
|-------|----------------------------|------------------|--------------------------------------------------------------------------|
| 10/26 | AC Weekly Bulletin         | 1st jacket ....  | Given to Public Relations Branch and retained by them for their own use. |
| 10/26 | AC Weekly Bulletin         | 2nd jacket ....  | Sent to Archives on 17/9/1946.                                           |
| 10/50 | U.N.R.R.A. Economic Notes  | .....            | Cancelled.                                                               |
| 14/A  | Tours                      | 1st jacket ..... | Has been found and is being retained.                                    |
| 16/35 | Elisa Iessi                | .....            | Transferred to A.P.A. Receipt from A.P.A. is enclosed as requested.      |
| 27/15 | Conference reports         | - Book 1 .....   | Sent to Archives on 13/9/1946.                                           |
| 27/15 | Conference reports         | - Book 2 .....   | Sent to Archives on 13/9/1946.                                           |
| 27/15 | Local Government Surveys   | 1st jacket       | Cancelled.                                                               |
| 27/15 | Local Government Surveys   | 2nd jacket       | Sent to Archives on 10/8/1946.                                           |
| 30/3  | Major Williams             | .....            | Major Williams took this file with him when he left.                     |
| 30/7  | Capt. Hummel               | .....            | Cancelled.                                                               |
| 37/A  | German War Graves - Policy | .....            | Has been found and is being retained.                                    |

JVV

J. V. VELLA  
Captain  
Civil Affairs Section

5001

FILE AC/18/27/A/LG

17

25th September 1946

Civil Affairs Section  
(Local Govt. B/C)Electoral Lists & Elections -  
Venetia Giulia  
AC/45/19/16.

14 September 1946

2 days

5000

16

HEADQUARTERS ALLIED COMMISSION  
APO 794  
ARCHIVES BRANCH

Ref: 15/AB/15.

18 Sept. 46

SUBJECT: Local Government Files.

TO : Civil Affairs Section  
for attention Capt. Vella.

Upon checking the Master List submitted by the  
above Section the following files are not with Archives  
and also are not ticked as being retained by you.

Will you please inaugurate search in the offices  
concerned, or state whether these files were ever used.

1/13/1

2/2

Course on Local Government Notes of Lectures.

4/1/65

4/1/71

4/1/96

4/1/106

4/2/6

Incident of MANCINI

4/12

Payment of Mayors

4/16

Increase of salaries LG. Employees

10/26

AC. Weekly Bulletins

10/50

Urme Economic Notes.

14/A

Tours (1st Covers)

16/35

Elisa Jezzi

27/15

1st Jacket

30/3

Major Williams

30/7

Capt. HAMMOND

37/A

German War Graves - Policy.



*N.M. Harrison*

N.M. HARRISSON,

Major,

Chief Archives Officer. 4999

9467

HEADQUARTERS ALLIED COMMISSION  
APO 794  
CIVIL AFFAIRS SECTION

AC/10/27/A/16.

Tel: 286

SUBJECT : Local Government Files.

18 September 1946

TO : Archives Branch.

Referring to your request by telephone this morning we are handing you herewith List "A" of Local Government S/O's Files still in our office, i.e.

List "A" from file 1/12/16 to file 54.

FOR THE VP CIVIL AFFAIRS SECTION:

*JV*  
J. V. VELLA  
Captain  
Civil Affairs Section

WW

Encl: 1 list

4993

7213

QUARTERS ALLIED COMMISSION  
AIO 794  
CIVIL AFFAIRS SECTION

File 15A

L I S T " A "

Local Government Sub Commission's  
Files still in the office.

|         |             |                                                                    |
|---------|-------------|--------------------------------------------------------------------|
| 1/12/16 | 2nd jacket  | Italian Communications from Venezia Giulia to Ministries           |
| 6/4     | 2nd jacket  | Office Instructions                                                |
| 6/5/2   | 1st jacket  | Office Equipment-Stationery, Publications, etc.                    |
| 6/5/2   | 2nd jacket  | Office Equipment-Stationery, Publications, etc.                    |
| 9/4     | 12th jacket | Transmission of Italian Mail from Ministries to AMG Territory      |
| 10/22   |             | Office Memorandum                                                  |
| 10/27/A |             | Archives AG                                                        |
| 16/1    | 3rd jacket  | Civilian Employees - General                                       |
| 16/30   |             | Arrigo Nice                                                        |
| 16/38   |             | Guglielmo Wittine                                                  |
| 30/11   |             | Capt. J. V. Volla                                                  |
| 31      | 2nd jacket  | Miscellaneous                                                      |
| 37/1    |             | German Military Cemetery at Cervia                                 |
| 37/2    |             | German War Graves - Transmission of records to Italian authorities |
| 50      |             | Marriage regulations                                               |
| 51/A    |             | Claims for assistance                                              |
| 54      |             | Italian Government archives                                        |

*This file has been destroyed. (24/8/1946)*

17 files

File 14

HEADQUARTERS ARMED FORCES  
AFG 724  
CIVIL AFFAIRS SECTION

AC/10/27/16.

Ref : 236

SUBJECT : Local Government S/C's  
Files

17 September 1946

TO : Archives Branch.

1. We are handing you herewith 21 Local Government S/C's Files  
as per enclosed list in duplicate, i.e.

List No. 3 from File 4/5 to File without number "Report on  
Veronica Giulia etc."

2. Please return one copy of the list with your signature.

FOR THE VP CIVIL AFFAIRS SECTION :

J.V.

J. V. VALLA  
Captain  
Civil Affairs Section

WV

Encl: 1 list in duplicate.

4926

9209

482

LIST No. 5

## LOCAL GOVERNMENT AND COMMISSION

LIST OF FILES

|           |            |                                                                      |
|-----------|------------|----------------------------------------------------------------------|
| 6/5       |            | Local Government Sub Commission - Organisation and Functions         |
| 6/5/3     |            | Instructions for the Guidance of Officers of the Commission          |
| 6/17      |            | Long distance telephone calls                                        |
| 10/13     |            | AMU - Administrative memorandums                                     |
| 10/15     | 5th jacket | Special orders                                                       |
| 10/18     | 5th jacket | Daily Bulletins from No.26 dated 1st Feb. to No.182 dated 9th Aug.46 |
| 10/23     | 1st jacket | Executive memorandum                                                 |
| 10/23     | 2nd jacket | Executive memorandum                                                 |
| 10/24     |            | Administrative instructions                                          |
| 10/25     |            | Executive orders                                                     |
| 10/26     | 2nd jacket | AG Weekly bulletin                                                   |
| 10/29     |            | General orders                                                       |
| 10/30     |            | General routine orders                                               |
| 14/1      | 2nd jacket | Tours (arranging transport, etc.)                                    |
| 16        |            | Local Government S/O. - Personnel - General Establishment - AG.      |
| 45/7      | 1st jacket | Elections - Ministry of Interior circulars 1944 - 1945               |
| 45/7      | 2nd jacket | Elections - Ministry of Interior circulars 1946                      |
| 45/7/1    | 1st jacket | Elections - Ministry of Interior circulars - Record file only        |
| 45/7/1    | 2nd jacket | Elections - Ministry of Interior circulars - Record file only        |
| 47        |            | Central Committee of National Liberation                             |
| No number |            | Report on Venetia Giulia by Col. R.R. Gripps & Maj. R.A. Temple      |

21 files

Received from Local Government S/O. 21 files as above.

17 September 1946

WM

for

Arnold

Archivist

FOR AITIED COMMISSION

4895

HEADQUARTERS ALLIED COMMISSION  
APO 794  
CIVIL AFFAIRS SECTION

AC/10/27/A/16

Tel : 286

SUBJECT : Local Government  
S/C's Files.

14 September 1946

TO : Archives Branch.

1. We are handing you herewith 94 Local Government S/C's Files (concerning the administrative and political elections) as per enclosed list in duplicate; i.e.

List No. 4 from file 45/A to file 45/50.

2. Please return one copy of the list with your signature.

*For the V.P. OAS:*

*J. V. Villa*

J. V. VILLA  
Captain  
Civil Affairs Section

WW

Encl: 1 list in duplicate.

4994

9206

## LIST OF FILMS

| File No. | 2nd Jacket | 3rd | Description                                                                 |
|----------|------------|-----|-----------------------------------------------------------------------------|
| 45/A     |            |     | Elections - A.C. - Policy                                                   |
| 45/A     |            |     | Elections - A.C. - Policy                                                   |
| 45/A     |            |     | Elections - A.C. - Policy                                                   |
| 45/A/1   |            |     | Provision for Compilation of electoral lists                                |
| 45/B     |            |     | Elections - Italian Government - Policy                                     |
| 45/B/1   |            |     | Draft law for Constituent Assembly Elections - Policy                       |
| 45/B/2   |            |     | Draft law for Local Elections - Policy                                      |
| 45/B/3   |            |     | Elections - Institutional Referendum                                        |
| 45/3     | 1st        |     | Electoral lists - Transport of material to AMG Provinces                    |
| 45/3     | 2nd        |     | Forwarding of Electoral materials from Italian Govt. to AMG Territory       |
| 45/8     |            |     | Constituent Assembly - Policy                                               |
| 45/8/1   |            |     | Constituent Assembly - Documentary Film                                     |
| 45/8/2   |            |     | Official list of symbols for Political Elections                            |
| 45/8/3   |            |     | Constituent Assembly Elections - Request for use of Military Communications |
| 45/8/4   |            |     | Political Elections - Signals from CIOs on Election Cert. etc               |
| 45/8/5   |            |     | Reports on the Elections and the Referendum                                 |
| 45/8/6   |            |     | Constituent Assembly Elections - Interim -                                  |
| 45/8/7   |            |     | Statistical reports per College                                             |
| 45/8/8   |            |     | Constituent Assembly Elections - Interim - General                          |
| 45/8/9   |            |     | Recapitulations on Election Results                                         |
| 45/8/10  |            |     | Constituent Assembly Elections & Referendum-Police measures                 |
| 45/8/11  |            |     | Reports of Inspectors - General                                             |
| 45/8/12  |            |     | Final results - Votes cast                                                  |
| 45/8/13  |            |     | Final Results - Allocation of seats                                         |
| 45/9     |            |     | Electoral lists                                                             |
| 45/10    | 1st        |     | Elections - Laws and Decrees                                                |
| 45/10    | 2nd        |     | Elections - Laws and Decrees                                                |
| 45/11    |            |     | Elections - Material sent to AMG Provinces                                  |
| 45/12    | 1st        |     | Elections - Situation in Bolzano Province                                   |
| 45/12    | 2nd        |     | Elections - Situation in Bolzano Province                                   |
| 45/12/1  |            |     | Bolzano - Proposed Decree Nationality & Electoral Lists                     |
| 45/13    |            |     | Elections - AMG - Areas in Italian Government Territory                     |
| 45/14    |            |     | Elections - Attention of the Visits                                         |
| 45/15    |            |     | Liguria Region - Preparation of Electoral lists                             |
| 45/15/A  |            |     | Preparation of Electoral Lists, etc.                                        |
| 45/16    |            |     | Lombardia Region - Preparation of Electoral Lists                           |
| 45/17    |            |     | Piemonte Region -                                                           |
| 45/18    |            |     | Venezia Region -                                                            |
| 45/18/A  |            |     | Emilia Region                                                               |
| 45/18/A  |            |     | Preparation of Electoral Lists - Comune of Reggio                           |
| 45/19    |            |     | Electoral Lists & Elections - Venezia-Capital                               |
| 45/20    |            |     | Compilation of Electoral Lists - Casellario Giudiziario                     |
| 45/21    |            |     | Propaganda -                                                                |
| 45/22    |            |     | " Fortnightly Progress Reports                                              |
| 45/23    |            |     | " Polling Premises                                                          |
| 45/24    |            |     | " Signature of Senators                                                     |
| 45/25    |            |     | " Establishment of Prov. Commissions                                        |
| 45/26    |            |     | " " Electoral Commissions                                                   |
| 45/26/1  |            |     | Draft Law for Constituent Assembly Elections                                |
|          |            |     | Instructions for the representation of Candidates                           |

|         |                                                                             |
|---------|-----------------------------------------------------------------------------|
| 45/8/4  | Constituent Assembly - Constituent Bill                                     |
| 45/8/5  | Official List of Symbols for Political Elections                            |
| 45/8/6  | Constituent Assembly Elections - Request for use of Military Communications |
| 45/8/7  | Political Elections - Signals from CIOs on Election Cert. etc               |
| 45/8/8  | Reports on the Elections and the Referendum                                 |
| 45/8/9  | Constituent Assembly Elections - Interim - General                          |
| 45/8/10 | Statistical reports per College                                             |
| 45/8/11 | Constituent Assembly Elections - Interim - General                          |
| 45/8/12 | Recapitulations on Election Results                                         |
| 45/8/13 | Constituent Assembly Elections & Referendum-Police measures                 |
| 45/8/14 | Reports of Inspectors - General                                             |
| 45/8/15 | Final results - Votes cast                                                  |
| 45/8/16 | Final results - Allocation of Seats                                         |
| 45/8/17 | Electoral Lists                                                             |
| 45/8/18 | Elections - Laws and Decrees                                                |
| 45/8/19 | Elections - Laws and Decrees                                                |
| 45/8/20 | Elections - Material sent to AEC Provinces                                  |
| 45/8/21 | Elections - Situation in Bolzano Province                                   |
| 45/8/22 | Elections - Situation in Bolzano Province                                   |
| 45/8/23 | Bolzano - Proposed Decree Nationality & Electoral Lists                     |
| 45/8/24 | Elections - AEC - Areas in Italian Government Territory                     |
| 45/8/25 | Elections - Attention of the Limits                                         |
| 45/8/26 | Umbria Region - Preparation of Electoral Lists                              |
| 45/8/27 | Umbria Region - Preparation of Electoral Lists, etc.                        |
| 45/8/28 | Lombardia Region - Preparation of Electoral Lists                           |
| 45/8/29 | Piemonte Region - "                                                         |
| 45/8/30 | Venezia Region - "                                                          |
| 45/8/31 | Emilia Region - "                                                           |
| 45/8/32 | Preparation of Electoral Lists - Course of Action                           |
| 45/8/33 | Electoral Lists & Elections - Venezia-Giulia                                |
| 45/8/34 | Compilation of Electoral Lists - Venezia-Giulia                             |
| 45/8/35 | Preparation                                                                 |
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| 45/9/82 | "                                                                           |
| 45/9/83 | "                                                                           |
| 45/9/84 | "                                                                           |
| 45/9/85 | "                                                                           |
| 45/9/86 | "                                                                           |
| 45/9/87 | "                                                                           |
| 45/9/88 | "                                                                           |
| 45/9/89 | "                                                                           |
| 45/9/90 | "                                                                           |
| 45/9/91 | "                                                                           |
| 45/9/92 | "                                                                           |
| 45/9/93 | "                                                                           |
| 45/9/94 | "                                                                           |
| 45/9/95 | "                                                                           |
| 45/9/96 | "                                                                           |
| 45/9/97 | "                                                                           |
| 45/9/98 | "                                                                           |
| 45/9/99 | "                                                                           |

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- 2 -

|         |                                                             |                |
|---------|-------------------------------------------------------------|----------------|
| 45/35   | Bulletin of the Constituents                                |                |
| 45/36   | Italian Missions to Great Britain & the U.S.A.              |                |
| 45/37   | General Elections - Vaire Province                          |                |
| 45/38   | Local Elections - Voting in March & April-Co-responsibility |                |
| 45/38/A | " " " Reference Only                                        |                |
| 45/38/1 | " " " Analysis e.o.                                         |                |
| 45/39   | Elections - Film "The First Tuesday in March"               |                |
| 45/40   | General Elections - Municipalities Province-Polish Troops   |                |
| 45/41   | Candidates & Elections                                      |                |
| 45/41   | " " " (General)                                             |                |
| 45/41   | " " " " "                                                   |                |
| 45/41/1 | " " " Delivered to CIG Palermo                              |                |
| 45/42   | Electoral Forms                                             |                |
| 45/43   | General Elections - Fonda & Briga                           |                |
| 45/44   | Behaviour of Allied Troops during Elections                 |                |
| 45/45   | Recapitulation on Electoral Results                         | - 17 March     |
| 45/45/A | Summary Reports on Elections                                | - 17 March     |
| 45/45/B | Recapitulation on Electoral Results                         | - 24 March     |
| 45/45/C | Summary Reports on Elections                                | - 24 March     |
| 45/45/D | Recapitulation on Elections Results                         | - 31 March     |
| 45/45/E | Summary Reports on Elections                                | - 31 March     |
| 45/45/F | Recapitulation on Elections Results                         | 7 April        |
| 45/45/G | Summary Reports on Elections                                | 7 April        |
| 45/45/H | Reports on Elections                                        | I - 10 March   |
| 45/45/I | Reports on Elections                                        | II - 17 March  |
| 45/45/J | Reports on Elections                                        | III - 24 March |
| 45/45/K | Reports on Elections                                        | IV - 31 March  |
| 45/45/L | Reports on Elections                                        | V - 7 April    |
| 45/46   | Report on Local Elections by Inspectors-General             | 17 March       |
| 45/46/1 | Report on Local Elections by Inspectors-General             | 24 March       |
| 45/46/2 | Report on Local Elections by Inspectors-General             | 31 March       |
| 45/46/3 | Report on Local Elections by Inspectors-General             | 7 April        |
| 45/47   | Collection Ballot Papers Local Elections                    |                |
| 45/48   | Election Results to 10th of March 1945                      |                |
| 45/49   | Symbols for the Referendum                                  |                |
| 45/49/1 | Interim Referendum Bulletins of the Min. of Interior        |                |
| 45/50   | Elections - U.S.I.S. Programme                              |                |

1st Jacket  
2nd " "  
3rd " "  
4th " "

94 files

4992

|         |                                                      |                |                          |
|---------|------------------------------------------------------|----------------|--------------------------|
| 45/44   | Electoral Forms                                      |                |                          |
| 45/41/1 | General Elections - Santa & Priga                    |                | Delivered to CIG Palermo |
| 45/42   | Behaviour of Allied troops during Elections          |                |                          |
| 45/43   | Recapitulation on Electoral Results                  | I - 17 March   |                          |
| 45/44   | Summary Reports on Elections                         | - 17 March     |                          |
| 45/45   | Recapitulation on Electoral Results                  | - 24 March     |                          |
| 45/45/A | Summary Reports on Elections                         | - 24 March     |                          |
| 45/45/B | Recapitulation on Elections Results                  | - 31 March     |                          |
| 45/45/C | Summary Reports on Elections                         | - 31 March     |                          |
| 45/45/D | Recapitulation on Elections Results                  | 7 April        |                          |
| 45/45/E | Summary Reports on Elections                         | 7 April        |                          |
| 45/45/F | Reports on Elections                                 | I - 10 March   |                          |
| 45/45/G | Reports on Elections                                 | II - 17 March  |                          |
| 45/45/H | Reports on Elections                                 | III - 24 March |                          |
| 45/45/I | Reports on Elections                                 | IV - 31 March  |                          |
| 45/45/J | Reports on Elections                                 | V - 7 April    |                          |
| 45/46   | Report on Local Elections by Inspectors-General      | 17 March       |                          |
| 45/46/1 | Report on Local Elections by Inspectors-General      | 24 March       |                          |
| 45/46/2 | Report on Local Elections by Inspectors-General      | 31 March       |                          |
| 45/46/3 | Report on Local Elections by Inspectors-General      | 7 April        |                          |
| 45/47   | Collection Ballot Papers Local Elections             |                |                          |
| 45/48   | Election Results to 10th of March 1946               |                |                          |
| 45/49   | Symbols for the Referendum                           |                |                          |
| 45/49/1 | Interim Referendum Bulletins of the Min. of Interior |                |                          |
| 45/50   | Elections - U.S.I.S. Programme                       |                |                          |

94 files

4992

Received from Local Government 8/3 94 files as above.

14 September 1946

for *Druidal*  
 .....  
 Archivist,  
 NO ALLIED COMMISSION

0689

*pure*

HEADQUARTERS ALLIED COMMISSION  
AWG 794  
CIVIL AFFAIRS SECTION

AC/10/27/A/LG

Tel : 286

SUBJECT : Local Government  
S/C's Files.

13 September 1946

TO : Archives Branch.

1. We are handing you herewith 79 Local Government  
S/C's files as per enclosed list in duplicate; 1/s :

List No/ 3 from file 1/A to file 24/2.

2. Please return one copy of the list with your signature.

*J. V. Vella*  
J. V. VELLA  
Captain  
Civil Affairs Section

WW

Encl: 1 list in duplicate.

4991

9200

# LIST OF FILES

LIST M. 3

## Local Government reorganization and operation

|         |                                                             |            |
|---------|-------------------------------------------------------------|------------|
| 1/1     | Local Government Organization - General -                   | 1st Jan 45 |
| 1/12/2  | Administration - Venetia Giulia                             |            |
| 1/12/4  | Administration - Vaino Province                             |            |
| 1/12/16 | Italian Communications to Venetia Giulia                    |            |
| 1/23    | List of Communes and Provinces with populations etc.        |            |
| 4/26    | Reorganization of Italian Local Government                  |            |
| 1/27    | Consiglio Nazionale - Decree                                | 2nd Jan 45 |
| 4/4/A   | Appointment of Italian Officials - General                  |            |
| 4/4/B   | Appointment of Italian Officials                            | 1st        |
| 3/A     | Definitive Decree                                           | 2nd        |
| 3/A     | Definitive Decree                                           | 3rd        |
| 4/1/22  | Liberal Party Constitution from Liguria and Piemonte        | 4th        |
| 4/3/24  | Italian Officials' Questions - Significato                  | 5th        |
| 4/3/24  | Inspector General Ministry of the Interior - Communications | 10th       |
| 6/5/5   | Inspector General Ministry of the Interior - Communications | 11th       |
| 6/14    | Inspector General Ministry of the Interior - Communications | 12th       |
| 9/1     | How Deal for Italy.                                         | 13th       |
| 9/1     | Relations with the Fascist Government                       | 14th       |
| 9/2     | Relations with the Fascist Government                       | 15th       |
| 9/4     | Power & Rights of the Allied Forces and in unoccupied It.   | 16th       |
| 9/4     | Transmission of Italian Mail                                | 17th       |
| 9/4     | Transmission of Italian Mail                                | 18th       |
| 9/4     | Transmission of Italian Mail                                | 19th       |
| 9/10    | Italian Institutional Quest on                              | 20th       |
| 10/15   | Special Orders                                              | 21st       |
| 10/15   | Special Orders                                              | 22nd       |
| 10/16   | Daily Routine Orders - From No 67 of 9 March 1945           | 23rd       |
| 10/16   | Daily Routine Orders - From No 318 of 26 Nov. 1945          | 24th       |
| 10/18   | Daily Bulletin - From No 301 dated 22nd Nov. 1944           | 25th       |
| 10/18   | Daily Bulletin - From No 217 dated 5th August 1945          | 26th       |
| 10/19   | Establishment Memorandum                                    | 27th       |
| 14/1    | Notes of Interviews                                         | 28th       |
| 14/1    | Notes of Interviews                                         | 29th       |
| 15/3    | Political Parties in Liberated Italy                        | 30th       |
| 15/9    | Avallotti Dott. Giovanni - Consiglio 2nd Class              | 31st       |
| 16/1    | Assignment of Officers - Transfers, Postings, etc.          | 32nd       |
| 16/1    | Civilian Employees - General                                | 33rd       |
| 16/1    | Civilian Employees - General                                | 34th       |
| 16/2    | Promotion of O.R.s/MS                                       | 35th       |
| 16/3    | Assignment of MS/MS                                         | 36th       |
| 16/4    | Notes of Personnel - Medical Notes -                        | 37th       |
| 16/5    | Officers Personal Records - Promotions and Recommendations  | 38th       |
| 16/6    | Notes of Warlike Stores                                     | 39th       |
| 16/7    | Civilian Replacement of Military Personnel                  | 40th       |
| 16/12   | Awards and Promotions                                       | 41st       |
| 16/13   | Personnel Leave                                             | 42nd       |
| 16/31   | Release from the Army - British Personnel -                 | 43rd       |
| 16/33   | Signor Giuseppe Cavalier                                    | 44th       |
| 16/37   | Release from the Army - American Personnel -                | 45th       |
| 16/37   | Release from the Army - American Personnel -                | 46th       |

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0692

|       |                                                         |       |
|-------|---------------------------------------------------------|-------|
| 23/2  | Index to Italian Records                                |       |
| 24/   | Discipline                                              |       |
| 27/3  | Monthly - Situation Reports                             |       |
| 27/15 | Conference Reports                                      |       |
| 27/15 | Conference Reports - (Contd) from N.75 to 122.          |       |
| 29/1  | Licensing of Motor Vehicles & Registration              |       |
| 29/3  | Provision of Transport for Italian Government Officials |       |
| 29/5  | Vehicle Insurance                                       |       |
| 30/1  | Ralph H. Major - Personal File                          |       |
| 36/   | Transfer of Property                                    |       |
| 42/   | Requirement of Buildings                                |       |
| 43/   | Tenda Area                                              |       |
| 18/3  | Conferences - General                                   | 2nd " |
| 24/2  | Complains by V.P. into Ingauria                         |       |

79 files

Received from Local Government 3/3 79 files as above.

13 September 1946

*Amsted*  
for  
Archivist  
HQ ALLIED COMMISSION

WV/CC

0693

2nd "

29/3 Provision of Transport  
29/5 Vehicle Maintenance  
30/4 Ralph R. Major - Personal File  
36/ Transfer of Territory  
42/ Requisitioning of Buildings  
43/ Terma Area

13/1 Conferences - General  
24/2 Complaints by V.P. Hite Inquisition

79 files

Received from Local Government 3/3 79 files as above.

13 September 1966

*for* .....  
Archivist  
HISTORICAL COMMISSION

WV/XC

4989

0694

HEADQUARTERS ALLIED COORDINATION  
APO 794  
CIVIL AFFAIRS SECTION

AC/10/27N/1G.

Ref. 286

SUBJECT : Local Government S/C's Files

10 August 1946

TO : Archives Branch

1. We are handing you herewith 250 Local Government S/C's Files as per enclosed 2 lists in duplicate, i.e.

|            |                             |           |
|------------|-----------------------------|-----------|
| List No. 1 | from file 1/B to file 4/2/9 | 164 files |
| List No. 2 | " " 1/A to file 30/10       | 86 "      |

Total 250 files

2. These files are being sent to you because they are no longer required.
3. Please return one copy each of the two lists with your signature.

WW/CS

Encl. 2 lists

JVC  
J. V. VELLA  
Captain  
Civil Affairs Section

4988

9261

## LIST OF FILES

Local Government reorganization and separation

|               |                                                             |
|---------------|-------------------------------------------------------------|
| 1/3           | Consolidation of Local Government-Executive Memorandum      |
| 1/5/10        | Local Government Reorganization-Ancona Province             |
| 1/8           | Region 8 (VIII)                                             |
| 1/8/1         | Crosseto Province                                           |
| 1/8/2         | Livorno Province                                            |
| 1/8/3         | Lucca Province                                              |
| 1/8/4         | Pisa Province                                               |
| 1/8/5         | Pistoia Province                                            |
| 1/8/7         | Siena Province                                              |
| 1/8/8         | Island of Pianosa-Administration                            |
| 1/8/9         | Local Government Reorganization-Florence                    |
| 1/8/11        | Arezzo                                                      |
| 1/8/12        | Apuania                                                     |
| 1/9           | Emilia Region                                               |
| 1/9/1         | Forli' Province                                             |
| 1/9/2         | Bologna Province                                            |
| 1/9/3         | Ravenna Province                                            |
| 1/9/4         | Ferrara Province                                            |
| 1/9/5         | Modena Province                                             |
| 1/9/6         | Reggio Emilia Province                                      |
| 1/9/7         | Piacenza Province                                           |
| 1/9/8         | Parma Province                                              |
| 1/10/2        | Torino Province                                             |
| 1/10/3        | Alessandria Province                                        |
| 1/10/4        | Genova Province                                             |
| 1/10/5        | Imperia Province                                            |
| 1/10/7        | La Spezia Province                                          |
| 1/10/9        | Verucchi Province                                           |
| 1/10/10       | Novara Province                                             |
| 1/11/2        | Pavia Province                                              |
| 1/11/3        | Bergamo Province                                            |
| 1/11/5        | Como Province                                               |
| 1/11/6        | Cremona Province                                            |
| 1/11/7        | Mantova Province                                            |
| 1/11/9        | Varese Province                                             |
| 1/12/5        | Padova Province                                             |
| 1/12/6        | Verona Province                                             |
| 1/12/9        | Treviso Province                                            |
| 1/12/14       | Verona Province                                             |
| 1/25          | Interior Commissions in State Office & in the Public Bodies |
| 1/28          | Command of Partellaria-Administration                       |
| 3/1           | Suppression of fascist Organizations                        |
| 4/1/2 subject | Prefect at Modena-Dott. Guido Tambure-Sig. Giacinto Volpe   |
| 4/4/47        | Crosseto Province - Officials for                           |
| 4/1/52        | Prefects for Livorno, Lucca, Pistoia                        |
| 4/1/61        | Sindaco for Florence                                        |
| 4/1/63        | Prefect for Arezzo Province                                 |
| 4/1/67        | Officials for Livorno Province                              |
| 4/1/68        | Officials for Pisa Province                                 |
| 4/1/70        | Officials for Pistoia Province                              |



|   |  |                                                             |           |
|---|--|-------------------------------------------------------------|-----------|
| S |  | Movement of Prefects 5/5/1945                               |           |
|   |  | Officials for Biella Province                               |           |
|   |  | Officials for Casale Monferrato Province                    |           |
|   |  | Officials for Vercelli Province                             |           |
|   |  | Officials for Ivrea Province                                |           |
|   |  | Officials for Pinerolo Province                             |           |
|   |  | Officials for Novara Province                               |           |
|   |  | <del>Questionnaires and data - Piemonte Province</del>      |           |
|   |  | Italian Officials Questionnaire - Livorno Province          |           |
|   |  | Cath of Sindano                                             |           |
|   |  | Italian Officials in Northwest advance                      |           |
|   |  | Payment of officials in new liberated provinces             |           |
|   |  | Personnel in Northern territories-Information from patriots |           |
|   |  | Prefects' Pool for Northwest Italy-Information sheets       |           |
|   |  | Vice-Prefects' Pool for Northwest Italy-                    | " "       |
|   |  | Meeting of Prefects-Nom                                     |           |
|   |  | Utilization of POW's as Local Govt. Officials               |           |
|   |  | Plan for provision of Officials for the North               | " " " "   |
|   |  | " " " " " " " "                                             | -Prefects |
|   |  | Procedures of Officials for Pool of Vice-prefects           |           |
|   |  | Plan for provision of Officials for the North-Cornigliani   |           |
|   |  | Transfer of Officials to Vice-Provincial Inspector          |           |
|   |  | Transfers of Prefects from old to 1st class                 |           |
|   |  | Discipline of local Government Officials                    |           |
|   |  | Retirement of Officials of old age                          |           |
|   |  | Dott. Giacomo Bellandi-Inquiry b Ministry                   |           |
|   |  | Prefects of Provinces with AGF escapee                      |           |
|   |  | Release of POW's and internees-Policy and Procedure         |           |
|   |  | Library List                                                |           |
|   |  | Unit Locations                                              |           |
|   |  | Planning for Northwest Italy                                |           |
|   |  | AC priorities Basil                                         |           |
|   |  | Plan for Northwest Italy                                    |           |
|   |  | Juvenile delinquency                                        |           |
|   |  | Transmission of Italian Mail                                | " "       |
|   |  | " " " "                                                     | " "       |
|   |  | " " " "                                                     | " "       |
|   |  | Transmission of messages for the Ministry of the Interior   |           |
|   |  | Draft Decree establishing Ministry of Occupied Italy        |           |
|   |  | Property of Ministry of Interior in Austria                 |           |
|   |  | General Orders                                              |           |
|   |  | Report on conditions in enemy-occupied territory            |           |
|   |  | Report on conditions in liberated Italy                     |           |
|   |  | Civil Concentrations reports                                |           |
|   |  | Road reports                                                |           |
|   |  | Visit to Switzerland-Lt. Fehr                               |           |
|   |  | Visit to 5th Army by Director on 12-16/4/1945               |           |
|   |  | Visit to North Italy by Director on 11-15/6/1945            |           |
|   |  | Sindona of Mangiaroti Melis                                 |           |
|   |  | Size of Guardia di Finanza and Brigas (Piemonte Region)     |           |
|   |  | Situation in Comune of Roseto Valfortore(Poggia)            |           |
|   |  | Study planning for officers                                 |           |
|   |  | Post-war administrative appointments                        |           |



Complaints by Yagwarai: Benedito the  
Brazilian teacher  
Two saints against Brazil

received from Local Government S/O. 164 files as above.

10 August 1946

I enc. as above.  
W. H. C. Baker

27/24  
 5-27/25  
 -27/26  
 -29/2  
 -29/4  
 -29/3  
 -29/9  
 -30  
 -30/5  
 -30/8  
 -30/9  
 -32/2  
 3-33  
 -39  
 -42/2  
 -42/3  
 -43/2  
 -43/3  
 -43/6  
 -43/31  
 -45/2  
 -47/4  
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Austria - Monthly reports  
 Weekly report to Regions  
 ROL  
 Plans for Italian Government Transport  
 Movement Division Memorandum  
 Travel Itinerary - North Italy  
 Personal File - Col. Spicer  
 Lt. Shurks - Personal File  
 Personal File - Capt. Cunningham  
 Col. V. S. Griggs - Personal File  
 Requirements. Gian Andrea Gropier  
 Security  
 Opening of Consulates  
 Requisitioning of materials by 502 R.A. Coy  
 Requisitioning of restaurants in Milan  
 Interview with Acting President re elections  
 Census of National Reconstruction  
 Elections in San Marino  
 Greek Elections  
 Lectures for scholars in Italy  
 CIA - Informal elections held in partisan-free territory  
 Marriage registration  
 Joint intelligence collection agency, RAC  
 Bomb Disposal  
 Miss Doris Duon  
 Commission for North Apennines - Battlofield Area

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4/2/7  
 4/2/8  
 4/2/9  
 164 files

Complaints by Yugoslavians Benedicti  
 on the new border  
 Complaints against Slovene

Received from Local Government 3/0. 164 files as above.

10 August 1945

J. H. ...  
 Archivist,  
 HQ ALLIED COMMISSION

4935





4/1/84  
 4/1/85  
 4/5/2  
 4/7/2  
 4/21  
 4/22/2  
 4/26/2  
 4/30  
 6/3  
 6/5/4  
 6/6  
 16/16  
 16/34  
 3/1  
 27/4  
 27/3  
 27/15  
 27/27  
 29/7  
 30/10

2nd jacket  
 2nd jacket

86 files

-2-

Officials for Bela Province  
 Officials for Gorizia  
 Recommendations for Secretaries  
 Orders for Appointment of Prefects  
 Promotion of Italian Local Government Officials  
 Pool of Prefects in New Territory  
 Plan for Provision of Officials for the North  
 Procedure for provisions of Italian Officials for AMG  
 Military Government in Italy - Policy  
 Functions of AC Liaison Officers  
 Review of AMG/C in Italy  
 Marcello Mandia  
 Discharge of British Services personnel in CEF  
 Cassella Ufficiali n. 26-3001 Decree n. 111 4/5/44  
 Instructions to RGS 13 Local Government Reports  
 Monthly Statistical Report  
 Local Government Surveys  
 Directives to RGS and RGS (Record File Only)  
 Train Service  
 Captain J.L. Russell

Received from Local Government S/3. 86 files as above.

10 August 1946

WV

*W. H. C. Russell*  
 Archivist,  
 THE ALLIED COMMISSION

0704

27/A 2nd jacket  
27/B 2nd jacket  
27/15  
27/27  
29/7  
- 30/10

86 files

Inter offices to ICS RA Local Government Reports  
Monthly & Station Report  
Local Government Survey  
Directives to ICS and ICS (Record File Only)  
Train Service  
Captain J.L. Russell

Received from Local Government S/G. 86 files as above.

10 August 1945

WW

*W.H. C. Baylson*  
Archivist,  
RA ALLIED COMMISSION

4983

0705

ALLIED [REDACTED] COMMISSION  
INTER-OFFICE MEMORANDUM  
ARCHIVES BRANCH

SUBJECT: Files outstanding.

FILE No. 15/AB/LG

TO : Local Government. *s/e*

25 July 1946

1. Reference your AC/10/27/A/LG of 19 July.
2. A careful search has disclosed most of the files in question and it is regretted that you have been caused any unnecessary trouble.
3. Seven files however are not in this Branch and where marked 'X' do not appear in the Reference List of Files sent to Archives last year. Will you kindly recheck the attached list.

*N.M. Harrison*

N.M. HARRISSON,  
Major, *9466*  
Chief Archives Officer.

## ALLIED COMMISSION

## ARCHIVE GROUP (leave blank)

HEADQUARTERS OR REGION

SUB-COMMISSION or Region or Province  
Local Government.

Files relating to

| FILE No                                                     | ORIGINATORS TITLE                                                               | REMARKS                            |
|-------------------------------------------------------------|---------------------------------------------------------------------------------|------------------------------------|
| 3/A                                                         | Defascistisation - Policy 'X'                                                   | 3rd Jacket (No. 1 & 2 in Archives) |
| 4/1/57                                                      | Appointment of Officials new Prefect for AVELLINO - INTONTI 'X'                 | Not in Reference List              |
| 4/3/34                                                      | Questionnaires and data - PISA - Province 'X'                                   | transferred to file 4/1/68         |
| 4/12                                                        | Payment of Mayors 'X'                                                           | Not in Reference List              |
| 12/A                                                        | Censorship 'X'                                                                  | 2nd Jacket/Not in Ref. List        |
| 23                                                          | Italian Official Gazzette 'X'                                                   | 1st, 2nd & 3rd Jackets             |
| 27/19                                                       | SITREPS (Secret) ?                                                              | ?                                  |
| The following file is not in Master List and has no number; |                                                                                 |                                    |
| ?                                                           | - Official Orders, Administrative Instructions<br>Numbered Memoranda Region I - | ?                                  |

Such remarks as the number of volumes, whether the file was ever changed, if file was not opened, and if file was destroyed, etc.

4981

9466

0707

HEADQUARTERS ALLIED COMMISSION  
APO 794  
LOCAL GOVERNMENT SUB COMMISSION

AC/19/27/A/1G.

SUBJECT : Files

TO : Archives Branch.

Tel: 495

19 July 1946

1. Reference your 15/AR/1G. of 28 May in which you state that 229 files marked "A" as having been delivered to you are not with your Branch.
2. The fullest searches have been made. Our records show that the files were delivered to you by the then Chief Clerk of this Sub Commission at the dates given overleaf.
3. Would you please have another search made in case they may have been mislaid.
4. The files are definitely not in this Sub Commission and it seems hardly conceivable that so large a number would have been sent to anyone but you.

CGW/W

*C. G. R. Williams*  
C. G. R. WILLIAMS  
Major  
Local Government Sub Commission

4980

NO. OF FILES SENT TO ARCHIVES BRANCH :

On 19 March 1945

13 files

" 21 " "

43 " "

" 12 May "

135 "

" 5 June "

27 " "

" 11 July "

2 " "

" 14 August "

3 " "

" 5 October "

1 " "

" 27 " "

1 " "

" 2 November 1945

1 " "

" 26 " "

1 " "

On 9 March 1946

3 files

Total

229 files.

HEADQUARTERS ALLIED COMMISSION  
APO 794  
LOCAL GOVERNMENT SUB COMMISSION

AC/10/27/A

Tel: 495

SUBJECT : Records Officer.

19 July 1946

TO : Archives Branch.

Wef. 20 July Capt. J. V. V o l l a of Civil Affairs Section  
becomes Records Officer for this Sub Commission in lieu of the undersigned.



C. G. R. WILLIAMS  
Major  
Local Government Sub Commission

CGRW/MT

4979

9m2

0710

10/27/A

8

ALLIED [REDACTED] COMMISSION  
INTER-OFFICE MEMORANDUM  
ARCHIVES BRANCH

SUBJECT: Master List.

FILE No. 15/AB/13

TO : Records Officer, Local Govt. S/C.

8 July 1946

W. 8 JUL 1946

With reference to our letter of 28 May 1946  
will you please return the copy "C" of Master List  
to this office. *duly annotated.*

*M. L. Harrison*  
M. L. HARRISON,

Major,  
Chief Archives Officer.

4978

9418

HEADQUARTERS ALLIED COMMISSION

A P O 394

Office of the Executive Commissioner

31 May 1946.

REF. : 3/AB  
SUBJECT : Missing Regional Files.  
TO : All Records Officers of Sub-Commissions & Branches A.C.

11 JUN 1946

*Referring to attached slip 1/10/46  
so much files are in war possession.*

SOUTHERN REGIONAL files are in the final stages of preparation for Microfilm.

In accordance with par.7 of Executive Memo.7 (copy h/v) will Record Officers please confirm on attached pro-forma not later than WEDNESDAY, June 5th, that NO Regional files are being held in their offices.

OR

If any such files are in their possession, please communicate immediately with Archives Branch ( Extn. 530/412 ) for the action to be taken.

BY COMMAND OF REAR ADMIRAL ELLERY W. STONE

*4877*  
*Am Harrison*  
For Brigadier *mayor*  
Executive Commissioner.

*9157*

HEADQUARTERS ALLIED COMMISSION  
AFO 794  
LOCAL GOVERNMENT SUB COMMISSION

AC/10/23/16

Tel: 286

SUBJECT: Files Borrowed

1 June 1946

TO : Archives Branch

1. Reference your 16/AB dated 29 May.
2. The file in question, i.e.  
1/1/23/INT. Appt. of Vice Prefect Inspector for Reggio Calabria  
was not sent to your office at the time because it was still needed.
3. We are returning it herewith.

*RCT*  
RALPH R. TROTT  
Major  
Director  
Local Government Sub Commission

WR/rbe

4976

9066

0713

5

10/23

JARTERS ALLIED COMMISSION  
APO 394  
ARCHIVES BRANCH

Ref :- 16/AB.  
SUBJECT :- Files Borrowed  
TO :- Local Government S/C.....

.....29 May 1946...  
W. 31 MAY 1946

In view of the frequent staff changes occurring in Allied Commission, will you please confirm that the following files are still being required by your office and state, if possible, the probable date of return :

| Archive Group No. | File Title                                                     | Received by                                                           | When taken | Probable date of return. |
|-------------------|----------------------------------------------------------------|-----------------------------------------------------------------------|------------|--------------------------|
| L.G.1             | Appnt. of Vice Prefect Reggio Calabria<br>File No. 4/1/28/INT. | ?                                                                     | 25/2/46    | 28/2/46                  |
| Reference         | your remarks of 12/4/46.                                       | "retaining for a week"                                                |            |                          |
|                   |                                                                | <i>N.M. Harrison</i><br>N.M. HARRISSON,<br>Major,<br>Archives Branch. |            |                          |

4973

9149

HEADQUARTERS ALLIED COMMISSION

A P O 794

Office of the Executive Commissioner

ARCHIVES BRANCH

28 May 1946

W 29 MAY 1946

REF. : 15/AF/LC.

SUBJECT : Master List.

TO : Records Officer, Local Government S/C.

Herewith two copies ("B" & "C") of Master List prepared in accordance with Ex.Memo No.9 for your attention.

Will you kindly mark all files at present in your possession with BLUE pencil and return copy "C" as soon as possible.

The prefix "A" in your File List denoting "files with Archives", should, we suggest, be struck out where this does not apply. There are 229 Files marked "A" which are not in Archives and we would like this confined.

Your official File List is returned with thanks.

*N.M. Harrison*

*- Mayr*

N.M. HARRISSON,  
MAJOR,  
ARCHIVES BRANCH.

4574

9440

HEADQUARTERS ALLIED COMMISSION  
APO 394  
OFFICE OF THE EXECUTIVE COMMISSIONER

Ref:- 19/AB.

17th May 1946

EXECUTIVE MEMORANDUM

NUMBER 9.

CARE AND CUSTODY OF ALLIED COMMISSION RECORDS.

1. In view of the frequent changes of military personnel in the Allied Commission and in order that the future custody and disposal of AC Records shall be assured, the following procedure will be immediately adopted:-

(a) A RECORDS OFFICER will be appointed by each Section or Independent Sub-Commission or Branch who will be responsible for all matters concerning ARCHIVES and the files of that Branch.

(b) The pro-forma attached to this Directive will be countersigned by such RECORDS OFFICER, who will make himself personally acquainted with instructions in M.P.H.O Nos. 7 and 8 and will contact O.i/C Archives Branch (Tel. Extn. 530) upon any matters therein.

(c) Should this RECORD OFFICER become absent or released from duty, the Section or Sub-Commission will inform O.i/c Archives the name of his successor before the officer in question leaves.

2. In order that a true record of the whole of the Current Files in AC Headquarters can be obtained, Archives Branch will commence a complete list of all files connected with that office or function from the Master Copies of each Sub-Commission. A copy of this list will be checked and retained by the Records Officer of each Sub-Commission and a second copy held by Archives Branch.

3. In this way, future listing of Files handed in (para 9, Ex. Memo 7) will be unnecessary, the lists concerned merely being altered in both copies.

For the Chief Commissioner.

*[Signature]*  
Brigadier,  
Executive Commissioner.

DISTRIBUTION

"LIST 'A'"

ARCHIVES BRANCH (100 copies)

4973

0716

4A

Subject ARCHIVES

.....  
Office, Branch or Sub-Commission

The RECORDS OFFICER appointed under Exec.Memo No 9  
is ...../..... (RANK & NAME in BLOCK CAPITALS),  
Room ....., Tel. .... who will be responsible for all  
matters in connection with the Files and Records of this Branch. A  
copy of Ex.Memo Nos. 7, 8, 9 has been handed to him.

.....  
AUTHORITY  
Date .....

Subject ARCHIVES

.....  
Office, Branch or Sub-Commission.

The RECORDS OFFICER appointed under Exec.Memo No 9  
is ...../..... (RANK & NAME in BLOCK CAPITALS),  
Room ....., Tel. .... who will be responsible for all  
matters in connection with the Files and Records of this Branch. A  
copy of Ex.Memo Nos. 7, 8, 9 has been handed to him.

.....  
AUTHORITY  
Date .....

4972

file.  
6/5/2

4B

Subject ARCHIVES

LOCAL GOVERNMENT  
Office, Branch or Sub-Commission

The RECORDS OFFICER appointed under Exco.Memo No 9  
is Major.../C.G.R.WILLIAMS (RANK & NAME in BLOCK CAPITALS),  
Room 46, 7th Fl., Tel. 314.... who will be responsible for all  
matters in connection with the Files and Records of this Branch. A  
copy of Ex.Memo Nos. 7, 8, 9 has been handed to him.

Date 18. Nov. 1946

R. H. Temple 4571  
AUTHORITY Major  
Director, L. G. S/C

0718

3  
Major Temple  
Local Government  
Room 27/5 floor

HEADQUARTERS ALLIED COMMISSION.  
APO 394  
OFFICE OF THE EXECUTIVE COMMISSIONER.

Ref:- 19/AB.

EXECUTIVE MEMORANDUM }  
NUMBER. 8 }

28th February 1946.

MICROFILMING OF A.C. RECORDS.

1. The examination of files received into the custody of Archives has resulted in the fact that instructions under Executive Memorandum No.7, dated 5 January 1946 are not sufficiently explicit.
2. Duplicates of correspondence, copies of directives and similar circulars originating in other offices are still being retained as well as extraneous matter which is of no retentive value.
3. As the microfilming of all Allied Commission records will shortly commence, the examination for discard of material under para 2 must be carried out as soon as possible.
4. Chiefs of Sub-Commissions, Branches and Chief Liaison Officers will therefore immediately arrange the following action upon files still in their possession:-
  - (a) Abstract from all files extraneous matters such as circulars, directives (other than those emanating from their own office) and duplicate copies of any document not deemed essential for recording.
  - (b) Remove all paper clips, staples, pins, etc from letters.
  - (c) Rebind all documents at the HEAD of the file, and not at the side, with steel or fibre fasteners (specimen attached above)
  - (d) Before closing down, furnish a report that all files transferred to outside bodies (i.e. UNHRA, etc.) have been so actioned and that a list of such files has been forwarded to Archives Branch in accordance with para 6, 7 and 8 of Executive Memorandum No.7.
5. Archives Branch are authorized to refuse to accept any files in which the above instructions have not been carried out.

0719

Declassified E.O. 12356 Section 3.3/NND No. 785021

1. The examination of files received into the custody of Archives has resulted in the fact that instructions under Executive Memorandum No.7, dated 5 January 1946 are not sufficiently explicit.

2. Duplicates of correspondence, copies of directives and similar circulars originating in other offices are still being retained as well as extraneous matter which is of no retentive value.

3. As the microfilming of all Allied Commission records will shortly commence, the examination for discard of material under para 2 must be carried out as soon as possible.

4. Chiefs of Sub-Commissions, Branches and Chief Liaison Officers will therefore immediately arrange the following action upon files still in their possession:-

- (a) Abstract from all files extraneous matters such as circulars, directives (other than those emanating from their own office) and duplicate copies of any document not deemed essential for recording.
- (b) Remove all paper clips, staples, pins, etc from letters.
- (c) Rebind all documents at the HEAD of the file, and not at the side, with steel or fibre fasteners (specimen attached above)
- (d) Before closing down, furnish a report that all files transferred to outside bodies (i.e. UNHRA, etc.) have been so actioned and that a list of such files has been forwarded to Archives Branch in accordance with para 6, 7 and 8 of Executive Memorandum No.7.

5. Archives Branch are authorized to refuse to accept any files in which the above instructions have not been carried out.

For the Chief Commissioner.

4970  
1157  
Brigadier,  
Executive Commissioner.

DISTRIBUTION.

LIST "A"  
ARCHIVES BRANCH (50 copies)

# OFFICE OF THE EXECUTIVE COMMISSIONER

Office of the Executive Commissioner.

Ref. : 4/AB.

EXECUTIVE MEMORANDUM

NUMBER 7.

5 January 1946.

## CARE AND CUSTODY OF ALLIED COMMISSION RECORDS.

**FUNCTION.** 1. The function of the Archives Branch of the Office of the Executive Commissioner is to collect, arrange, index, safeguard and store records of Allied Commission (both Headquarters and field) in a manner most suitable for reference.

**REVIEW.** 2. All Offices of Headquarters A.C. will constantly review their current files with a view to sending those not essential for current work to Archives. Such files will always be available to the office concerned.

**POLICY & ACTION FILES.** 3. All offices will keep papers relating to questions of policy on special files. Action or Routine documents will not be filed in Policy Files, but will be transferred to Archives when they have not been required for use for three months. If the subject of such a transferred file reverts and reference to previous correspondence is unnecessary, a continuation cover under the original number may be opened.

**DUPLICATES.** 4. No correspondence or documents will be destroyed other than duplicates of printed matter, copies of which are in the appropriate file.

**DIRECTIVES.** 5. Reference files containing only directives, orders or similar circulars which originated in other offices will NOT be sent to Archives. Archives Branch will see that the record copy of such documents is in the appropriate file of the originator.

**TRANSFER.** 6. Where any offices are amalgamated or absorbed or any functions are transferred to another office, policy files may be retained as long as necessary. Action and routine files will be dealt with as follows:-

a. If it appears that the matter in action will be closed within two or three weeks, that particular action will be concluded on and under the reference number of the original file, altered only by the substitution of the identifying letters of the new office.

b. Where the matter appears likely to continue beyond this period, a new file will be opened and the cover conspicuously endorsed:-

"Continued from (file)..... of.....branch."

As soon, therefore as the files are independent, the original will be sent to Archives. It is unsound for an office to adopt files belonging to another office.

**CLOSING DOWN.** 7. When any Branch or Office is closing down or is absorbed, a complete list showing the disposition of ALL files emanating from that branch will be forwarded to Archives.

IT IS OF THE UTMOST IMPORTANCE that contact be made with Archives Branch before an office is closed down. Files must be absorbed as they are, and not transferred to another office.

#### REVIEW.

2. All Offices of Headquarters A.C. will constantly review their current files with a view to sending those not essential for current work to Archives. Such files will always be available to the office concerned.

#### POLICY

&

#### ACTION FILES.

3. All offices will keep papers relating to questions of policy on special files. Action or Routine documents will not be filed in Policy Files, but will be transferred to Archives when they have not been required for use for three months. If the subject of such a transferred file revives and reference to previous correspondence is unnecessary, a continuation cover under the original number may be opened.

#### DUPLICATES.

4. No correspondence or documents will be destroyed other than duplicates of printed matter, copies of which are in the appropriate file.

#### DIRECTIVES.

5. Reference files containing only directives, orders or similar circulars which originated in other offices will NOT be sent to Archives. Archives Branch will see that the record copy of such documents is on the appropriate file of the originator.

#### TRANSFER.

6. Where any offices are amalgamated or absorbed or any functions are transferred to another office, policy files may be retained as long as necessary. Action and routine files will be dealt with as follows:-

a. If it appears that the matter in action will be closed within two or three weeks, that particular action will be concluded on and under the reference number of the original file, altered only by the substitution of the identifying letters of the new office.

b. Where the matter appears likely to continue beyond this period, a new file will be opened and the cover conspicuously endorsed:-

"Continued from (file). . . . of . . . . . branch."

As soon, therefore as the files are independent, the original will be sent to Archives. It is unsound for an office to adopt files belonging to another office.

#### CLOSING DOWN.

7. When any Branch or Office is closing down or is absorbed, a complete list showing the disposition of ALL files emanating from that branch will be forwarded to Archives.

IT IS OF THE UTMOST IMPORTANCE that contact be made with Archives Branch before an Office or Branch closes or is absorbed, so that an Archives representative can call at that Office to discuss any questions relating to this procedure.

#### LEAVING FILES.

8. In no circumstances will files or individual papers be transferred to any outside body. Any files which are temporarily essential to the efficient working of an outside body may be loaned to such a body for a period not exceeding three months. The Officer borrowing the files will receipt a list of these and will forward this to the Archivist who will take steps to see these are returned on the stated date. (see Exhibit "A" attached)

LISTING...9.....

4963

.....2.....

## LISTING.

9. Lists in quadruplicate (see Exhibit "B" attached) will be prepared by the sender showing by number and title all files transferred to Archives. One copy will be enclosed in a stout envelope inside the crate to which the files belong, and the other three sent to Archives under separate cover. A receipt will be obtained.

## DISPATCH.

10. Files transmitted to Archives will be securely tied in bundles not exceeding 12" in height. Files from different offices or branches will not be included in the same bundle. Those to be transported to Headquarters will be securely crated; each crate containing a list of contents for checking.

For the Chief Commissioner.

*W. S. L.*

Brigadier,  
Executive Commissioner.

DISTRIBUTION.

List "A"  
Archives Branch (50 copies)

# HEADQUARTERS ALLIED COMMISSION

AFC 394

Office of the Executive Commissioner.

Ref. : 1/45.

EXECUTIVE MEMORANDUM

NUMBER 7.

## CARE AND CUSTODY OF ALLIED COMMISSION RECORDS.

**FUNCTION.** 1. The function of the Archives Branch of the Office of the Executive Commissioner is to collect, arrange, index, safeguard and store records of Allied Commission (both Headquarters and field) in a manner most suitable for reference.

**REVIEW.** 2. All Offices of Headquarters A.C. will constantly review their current files with a view to sending those not essential for current work to Archives. Such files will always be available to the office concerned.

**POLICY & ACTION FILES.** 3. All offices will keep papers relating to questions of policy on special files. Action or Routine documents will not be filed in Policy files, but will be transferred to Archives when they have not been required for use for three months. If the subject of such a transferred file revives and reference to previous correspondence is unnecessary, a continuation cover under the original number may be opened.

**DUPLICATES.** 4. No correspondence or documents will be destroyed other than duplicates of printed matter, copies of which are in the appropriate file.

**DIRECTIVES.** 5. Reference files containing only directives, orders or similar circulars which originated in other offices will NOT be sent to Archives. Archives Branch will see that the record copy of such documents is on the appropriate file of the originator.

**TRANSFER.** 6. Where any offices are amalgamated or absorbed or any functions are transferred to another office, policy files may be retained as long as necessary. Action and routine files will be dealt with as follows:-

a. If it appears that the matter in action will be closed within two or three weeks, that particular action will be concluded on and under the reference number of the original file, altered only by the substitution of the identifying letters of the new office.

b. Where the matter appears likely to continue beyond this period, a new file will be opened and the cover conspicuously endorsed:-

"Continued from (file)..... of.....branch."

As soon, therefore as the files are independent, the original will be sent to Archives. It is unsound for an office to adopt files belonging to another office.

**CLOSING DOWN.** 7. When any Branch or Office is closing down or is absorbed, a complete list showing the disposition of ALL files emanating from that branch will be forwarded

function, 1. The function of the Archives Division of the Office of the Executive Commissioner is to collect, arrange, index, safeguard and store records of Allied Commission (both Headquarters and field) in a manner most suitable for reference.

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As soon, therefore as the files are independent, the original will be sent to Archives. It is unsound for an office to adopt files belonging to another office.

CLOSING DOWN. 7. When any Branch or Office is closing down or is absorbed, a complete list showing the disposition of ALL files emanating from that branch will be forwarded to Archives.

IT IS OF THE UTMOST IMPORTANCE that contact be made with Archives Branch before an Office or Branch closes or is absorbed, so that an Archives representative can call at that Office to discuss any questions relating to this procedure.

LOANING FILES. 8. In no circumstances will files or individual papers be transferred to any outside body. Any files which are temporarily essential to the efficient working of an outside body may be loaned to such a body for a period not exceeding three months. The Officer borrowing the files will receipt a list of these and forward this to the Archivist who will take steps to see these are returned on the stated date. (see Exhibit "A" attached)

LISTING....9.....

LISTING.

9. Lists in quadruplicate (see Exhibit "E" attached) will be prepared by the sender showing by number and title all files transferred to Archives. One copy will be enclosed in a stout envelope inside the crate to which the files belong, and the other three sent to Archives under separate cover. A receipt will be obtained.

DISPATCH.

10. Files transmitted to Archives will be securely tied in bundles not exceeding 12" in height. Files from different offices or branches will not be included in the same bundle. Those to be transported to headquarters will be securely crated; each crate containing a list of contents for checking.

For the Chief Commissioner.

*Handwritten signature*

Brigadier,  
Executive Commissioner.

DISTRIBUTION.

List "A"  
Archives Branch (50 copies)

# RELATIONS

Received from/by the Archives Branch of Allied  
Commission the following:-

bundles, number of

Miller, William

Date

Authorizing Officer:

# THE

UNITED STATES.

..... (leave blank)

HEADQUARTERS OR REGION.....SUB-COMMISSION or Region or Province....Pilots relating to



| FILE NO. | ORIGINATORS | TITLE. | REMARKS. |
|----------|-------------|--------|----------|
|          |             |        |          |

as the number of Volumes, whether changed, if file was not opened, is destroyed, etc.

Date \_\_\_\_\_

Authorizing Officer \_\_\_\_\_

EXHIBIT "B"

ALLIED COMMISSION.

REGIONAL GROUP.....(leave blank)

HEADQUARTERS OR REGION.....SUB-COMMISSION or Region or Province....Files relating to

-----

| FILE NO. | ORIGINATOR'S TITLE. | REMARKS.                                                                                                                      |
|----------|---------------------|-------------------------------------------------------------------------------------------------------------------------------|
|          |                     | Such remarks as the number of Volumes, whether file was ever changed, if file was not opened, and if file was destroyed, etc. |

4967

HEADQUARTERS ALLIED COMMISSION  
APO 394  
OFFICE OF THE EXECUTIVE COMMISSIONER.

Ref:-19/AB

28th February 1946.

EXECUTIVE MEMORANDUM

NUMBER. 8. }

MICROFILMING OF A.C. RECORDS.

1. The examination of files received into the custody of Archives has resulted in the fact that instructions under Executive Memorandum No. 7 dated 5 January 1946 are not sufficiently explicit.
2. Duplicates of correspondence, copies of directives and similar circulars originating in other offices are still being retained as well as extraneous matter which is of no retentive value.
3. As the microfilming of all Allied Commission records will shortly commence, the examination for discard of material under para 2 must be carried out as soon as possible.
4. Chiefs of the Sub-Commissions, Branches, and Chief Liaison Officers will therefore immediately arrange the following action upon files still in their possession :-
  - (a) Abstract from all files extraneous matters such as circulars, directives (other than those emanating from their own office) and duplicate copies of any document not deemed essential for recording.
  - (b) Remove all paper clips, staples, pins, etc. from letters.
  - (c) Rebind all documents at the HEAD of the file, and not at the side, with steel or fibre fasteners (specimen attached above)
  - (d) Before closing down, furnish a report that all files transferred to outside bodies (i.e. UNRRA, etc.) have been so actioned and that a list of such files has been forwarded to Archives Branch in accordance with para 6 & 7 and 8 of Executive Memorandum No. 7.
5. Archives Branch are authorized to refuse to accept any files in which the above instructions have not been carried out.

For the Chief Commissioner.

Signed :

M. S. LUSH

Brigadier,  
Executive Commissioner

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Signed :

For the Chief Commissioner.

M. S. LUSH

Brigadier,  
Executive Commissioner

DISTRIBUTION.

LIST "A"  
ARCHIVES BRANCH (50 copies)

4900

0730