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Declassified E.O. 12356 Section 3.3/NWD No.

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Declassified E.O. 12356 Section 3.3/NND No.

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SECURITY
NOV. 1943 - JULY 1945

Date	Minute sheet No.	Page
1945-	(1)	
26 Jan	Capt Shanko.	
	Please attend Security meeting as representative of this S/C Uniform Maj. Haney.	20
	(2)	
26 Jan	Director.	
	Atk. Major Haney notified C.	20
	(3)	
29 Jan	Director.	
	Report of Meeting held on 27 Jan. 15 hours. B.	21
	(4)	
29 Jan	Atk.	
	Thank you very much for report which every officer and EM/OR in this S/C should see and initial.	21
	RAY for Director	

3407

CONFIDENTIAL

HEADQUARTERS ALLIED COMMISSION
APO 394
LOCAL GOVERNMENT SUB-COMMISSION

AC/33/LG

16 July 1945

Subject: Security

To: COS. Civil Affairs Section

1. There has been for some time in this Headquarters, and to my knowledge within the Civil Affairs Section, a certain amount of thieving from offices. This has not only included items of some value, such as fountain pens, cigarettes, and so forth, but on one or two occasions personal documents have disappeared. AB.439 in respect of the undersigned disappeared some time ago and within the last 48 hours a wallet containing my personal papers, including my identity certificate, has been removed.
2. The wallet was in my possession at 2/30 p.m. on Saturday 16 July. No trace of it could be found when, at 6/30 p.m. the loss was discovered and a search made of my office. While it is possible that it might have been dropped in the passage near the office earlier in the afternoon, it would seem more likely that it was removed from my desk.
3. The wallet, minus the complete contents, was discovered this morning (16 July) in the cistern of one of the lavatories on this floor.
4. The fact that persons in this building, even if they had discovered the wallet in the passageway, did not see fit to return any of the contents, including the identity papers, coupled with the fact that my AB.439 also remains unaccounted for, would seem to indicate that there is a possibility of a serious lack of security existing and it is suggested that it might be appropriate for a special security investigation and observation to be made of all persons using offices on this floor.

R. R. Crisp
R. R. CRISP, Colonel
Director
Local Government Sub-Commission.

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GOUGH, N. 1961.

June 1995

doi:10.1017/S0007122610000292

Group 1: Control of movement.

Fig. 1. Distribution of the

- (ii) on travelling on leaves, the length of leave periods

3405

(a) movement in the territory in the light of the Security Control Line and the Control Line and the Control Line.

movement to free the person concerned should be in accordance with the provisions of the Security Control Line and the Control Line and the Control Line. (b) movement into the territory in the light of the Security Control Line and the Control Line and the Control Line.

(b) movement into the territory in the light of the Security Control Line and the Control Line and the Control Line.

(4) Traveling in the territory: movement in the territory in the light of the Security Control Line and the Control Line and the Control Line. 3405

(ii) Traveling on the territory: movement in the territory in the light of the Security Control Line and the Control Line and the Control Line.

(iii) Traveling on the territory: movement in the territory in the light of the Security Control Line and the Control Line and the Control Line.

With regard to paragraph (b) (i) and (ii) movement into the territory forward of the Security Control Line and the Control Line and the Control Line is permitted if the duty or mobilization papers carried by the person concerned are signed by the General Staff (iii) or the General Staff (iii), or, as indicated below:-

08:30 Jit
09:00

04-03-09 17:04:18

202

RECEIVED

Chrysomelids, *Cicadellids*, *Mantodeans*, *Hemiptera*

市工務局局長王國材表示，工務局正考慮在二、三月份興建。

min (less 1 to 100 to 900).

Information contact:

Introduction

W. L. G. 1900

THE UNIVERSITY OF CHICAGO

CLINICAL TRIALS

CHITREY, M. D.

STILL AVAILABLE

HEADQUARTERS

267TH REGIMENT

ALLIED COMMISSION (GIVENHEAD)

AFC 394

22 MAR 1945

G.P./CSC/sov

19 March 1945

STANDARD OPERATING PROCEDURE FOR SUPPLY SECURITY CONTROL1. Policies:

a. Motor parks not within a walled building will be surrounded by barbed wire fencing with one entrance and one exit which will be guarded by military personnel. Special Orders preventing unauthorized persons from entering or leaving the park will be issued.

b. Ration Rooms whether they are within a walled building or warehouse will be fenced with electric chicken wire wherever a probable means of entry other than a door is noticed. Door will be kept locked when room is not occupied by military personnel and only one key should be in the possession of the responsible military representative.

c. Supply Rooms (same as above)2. Guard Towers:

a. Guard towers will be erected in the case of extremely large motor parks where lack of sufficient military guards prevail or where large quantities of supplies are stored under cover.

3. Guards:

a. Motor parks or warehouses will have guards posted 24 hours per day. During the daylight hours (day) they may be utilized as guard provided that the motor park has only one means of entrance.

b. Ration rooms and warehouses will be guarded constantly. Guards may be a change of quarters who will make tours of the premises at intervals and frequent intervals during hours of darkness.

4. Entrances and Exits:

a. Entrances and exits of all installations will have guards posted whenever practicable. If not practicable due to lack of personnel, entrances and exits will be kept locked at all times and opened only after identification of authorized personnel.

b. Office furniture such as typewriters and adding machines will be kept locked upon leaving the respective office where the

3404

a. Motor Parks not within a walled building will be surrounded by barbed wire fencing with one entrance and one exit which will be guarded by military personnel. Strictly observe preventing unauthorized persons from entering or leaving the park will be issued.

b. Ration Room whether they are within a mess hall or warehouse will be fenced with electric chicken wire wherever a probable means of entry other than a door is noticed. Door will be kept locked when room is not occupied by military personnel and only one key should be in the possession of the responsible military representative.

c. Supply Room (same as above)

2. Guard Towers:

a. Guard towers will be erected in the case of extremely large motor parks where lack of sufficient military guards provided or where large quantities of supplies are stored under canvas.

3. Guards:

a. Motor parks or warehouses will have guards posted 24 hours per day. During the daylight hours a light tower may be utilized as guard provided that the motor park has only one means of entrance.

b. Ration rooms and warehouses will be guarded constantly. Guards may be a Charge of Quarters who will make tours of the premises at irregular and frequent intervals during hours of darkness.

4. Entrances and Exits:

a. Entrances and exits of all installations will have guards posted whenever practicable. If not practicable due to lack of personnel, entrances and exits will be kept locked at all times and opened only after identification of authorized personnel.

b. Office furniture such as typewriters and adding machines will be placed under lock and key upon leaving the respective office where the item is in use. Guards at exits will be instructed to examine all parcels that appear loose enough to cover equipment of this type.

*Shurt
Lark*

SOP Supply Security Control (cont'd)

c. In addition to General Orders, Special Orders will be issued from time to time depending upon the necessity, locality and situation.

5. Flood lights:

a. Flood lights will be utilized on all open car parks, entrances and exits which are in function during the night. Lights will be erected high enough so that the maximum exposed area will be illuminated.

6. Traffic Control:

a. In car parks, water pools, supply installations and exposed supply dumps, a one way traffic will be maintained wherever practicable. This will be in coordination with the entrance and exit instructions, thereby prohibiting any vehicle from exiting without surveillance from the appointed guard.

7. Pass System:

a. Pass system will be initiated in any military installation where a group of more than 15 laborers is employed. Passes should bear the name printed and the signature of both the laborer and officer authorizing the bearer entrance to the installation.

8. Guards and Laborers:

a. Guards will be checked at frequent intervals to satisfy the responsible officer that guards are fully aware of their responsibilities. Laborers who physically handle U. S. supplies must be cautioned and checked for all possible means of pilferage. A physical search prior to daily departure of each laborer will be made by an officer or the commander of the guards. Vehicles will be checked for loads, and guards will be mounted on the rear of each truck whenever possible.

9. Checks and Tallies:

c. A simple debit and credit system will be maintained on all items stocked in warehouses and a daily or weekly running inventory should be made wherever practicable.

10. Vehicle Movement of Supplies:

c. Supplies will be moved in small convoys. When drawing rations or other supplies from a warehouse, the following will apply:

- (1) A checker will be posted at the tail gate of the vehicle in order to prevent loss while loading.

Within the depot will check off items prior

2. In car parks, motor pools, supply installations and crossed supply dumps, a one way traffic will be maintained wherever practicable. This will be in coordination with the entrance and exit instructions, thereby prohibiting any vehicle from exiting without surveillance from the appointed guard.

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9. Checks and Tallies:

a. A simple debit and credit system will be maintained on all items stocked in warehouses and a daily or weekly running inventory should be made wherever practicable.

10. Vehicle Movement of Supplies:

a. Supplies will be moved in small convoys. When traveling rations or other supplies from a warehouse, the following will apply:

- (1) A checker will be posted at the tail gate of the vehicle in order to prevent loss while loading.
- (2) A checker within the load will check off items prior to their loading and a signature will be obtained as an acknowledgment that the items listed thereon were received and were all in apparent good condition.

SOP Supply Corps (cont'd)

- (3) Armed guard will travel on rear of the truck to prevent pilferage while in transit.
- (4) The consignee will check all loads received by him during the unloading and will report all shortages, overages and damages immediately to the assignor.

11. Showdown Inspection of Troops.

a. Inspection will not only be made physically, but whenever possible, the Enlisted Men's Form #32 will be used as a basis for determining unauthorized items of government property in the hands of troops. Disciplinary action will be taken upon the initiation of a Statement of Charge for loss of property.

12. Illegal Disposition of Government Property.

a. The following is extracted from Provost Marshal General Security Instructions for the information and guidance of all concerned:

* * *

"15. Illegal Disposition of Government Property.

a. Articles of War 84 and 94 prohibit the sale, wrongful disposition, misappropriation or diversion of United States government property to unauthorized persons. In this connection, particular attention is directed to the fact that abandonment, misappropriation or bartering in any way of Army rations, gasoline and oil, captured material, clothing and equipment and Army Exchange supplies of all types fall under the provisions of these articles and Army Regulations.

b. All military personnel who observe any act of abandonment, pilferage or illegal diversion of United States government property will, without delay, apprehend the offender, obtain the name, grade, organization and serial number of the offender. They will also obtain similar information concerning witnesses, if any, and submit a detailed report of the incident to the appropriate commander having court-martial jurisdiction. If apprehension is not possible, all information available will be obtained, and a similar detailed report of the incident will be made. The information obtained from military offenders will be checked against their War Department Identification Cards and Tags. When there is no doubt as to the veracity of information given, the individual will be turned over to the Military Police.

c. Negligence on the part of any United States military personnel in reporting crimes of this nature will be considered dereliction of duty and will be punished accordingly.

d. All commanders having court-martial jurisdiction will issue such additional instructions as may be necessary to enforce compliance with the foregoing and will take strict disciplinary action in all cases."

* * *

SOP Supply Control (cont'd)

13. Reports.

a. Reports will be submitted as per instructions of 1st Indorsement, this Headquarters, to letter, Headquarters MTCUSA, file AG 400.73/346-0, subject: "Supply Security Control", dated 24 February 1945.

C. M. Parkin

C. M. PARKIN
Colonel, Infantry
Commanding

DISTRIBUTION:

All units, this Regiment

Information copies to:

Regional Commissioners, Allied Commission
Directors, Sub-Commissions and Sections,
Headquarters, Allied Commission

2403

Capt. Shanks:

Civil Affairs Section
informs me that this Sub Commission
is not required to submit the
report as mentioned in para 2,
of 1st Ind.

P.C.
noted
RAT

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27A

SOP Supply Contingent (cont'd)

- (3) Armed guard will travel on rear of the truck to prevent pilferage while in transit.
- (4) The consignee will check all loads received by him during the unloading and will report all shortages, overages and damages immediately to the consignor.

11. Showdown Inspection of Troops.

a. Inspection will not only be made physically, but whenever possible, the Enlisted Men's Form 912 will be used as a basis for determining unauthorized items of government property in the hands of troops. Disciplinary action will be taken upon the initiation of a Statement of Charges for loss of property.

12. Illegal Disposition of Government Property.

a. The following is extracted from Provost Marshal General Security Instructions for the information and guidance of all concerned:

"13. Illegal Disposition of Government Property.

a. Articles of War 84 and 94 prohibit the sale, wrongful disposition, misappropriation or diversion of United States government property to unauthorized persons. In this connection, particular attention is directed to the fact that abandonment, misappropriation or bartering in any way of Army rations, gasoline and oil, captured material, clothing and equipment and Army Exchange supplies of all types fall under the provisions of these articles and Army Regulations.

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c. Negligence on the part of any United States military personnel in reporting crimes of this nature will be considered dereliction of duty and will be punished accordingly.

d. All commanders having courts-martial jurisdiction will issue such additional instructions as may be necessary to enforce compliance with the foregoing and will take strict disciplinary action in all cases."

308 Supply Control (cont'd)

13. Reports.

a. Reports will be submitted as per instructions of 1st Indorsement, this headquarters, to letter, Headquarters MTOUSA, file AG 400.73/246-0, subject: "Supply Security Control", dated 24 February 1945.

C. M. Parkin

C. M. PARKIN
Colonel, Infantry
Commanding

DISTRIBUTION:

All units, this Regiment

Information copies to:

Regional Commissioners, Allied Commission
Directors, Sub-Commissions and Sections,
Headquarters, Allied Commission

3503

HEADQUARTERS
ARMED COMMISSION
LOCAL GOVERNMENT SUB COMMISSION

DISTRIBUTION LIST

Date _____ File _____

Please read attached and initial

TO

Col. SPICER

Major. TREFLE

Major. WILLIAMS

Capt. SHERB

Capt. LEWIS

Capt. CUSHINGHAM

D. MORGAN

REMARKS

Chief Clerk _____ File _____

Capt. Shanks:

Civil Affairs Section
informs me that this Sub Commission
is not required to submit the
report as mentioned in para 2,
of 1st Ind.

P.F.C.
[Signature]
noted
[Signature]

3402

R E S T R I C T E D

6 - MAR 1945

ALCOM, 24 Feb 1945

- a. Action taken in compliance with this directive inclosing copies of directives issued.
- b. Explanation of circumstances which make it impracticable to adopt prescribed control measures with a statement of what substitute measures are in force.

/s/ Joseph T. McMarney
 JOSEPH T. McMARNEY
 Lieutenant General, U.S. Army
 Commanding

1 Incl
 Supply Security Guide

Reproduced by Hq 2675th Regt, Allied Commission,
 (Ovhd), APO 394, 3 March 1945 TCW.

400.73
 (24 Feb 45) 1st Ind. CMP/jtg
 HEADQUARTERS, ALLIED COMMISSION, ESTABLISHMENT SECTION, APO 394, U. S. Army,
 3 March 1945.

TO: Director, Local Government Sub-Commission, Allied Commission. (Thru:
 Vice President, Civil Affairs Section, Allied Commission).

1. A copy of this letter will be forwarded to each sub-commission under your section.

2. Reports as required in par 4, basic communication, will be forwarded to this headquarters not later than 23 March 1945.

BY COMMAND OF REAR ADMIRAL STONE:

C. M. Parkin 3401

C. M. PARKIN
 Colonel, Infantry
 Executive Officer (US)

1 Incl:
 Supply Security Control Guide.

R E S T R I C T E D

R E S T R I C T E D

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
OFFICE OF THE COMMANDING GENERAL
APO 512

24 February 1945

AG 100.73/346-0

SUBJECT: Supply Security Control.

TO : President, Allied Commission, Rome.

1. Loss of supplies through pilferage, organized thefts, barter and the illegal diversion of government property, will continue to be an acute command problem so long as the present economic situation in Italy continues. It is an important command responsibility to reduce these losses to a minimum and this will require the continuing attention of all commanders to prevent any relaxation of strict supply-security control measures.

2. The principal contributing factors in the loss of supplies through illegal acts (the phrase 'pilferage' is generally used) are as follows:

- a. Carelessness and looseness of control measures.
- b. Pilferage by civilian population who are destitute.
- c. Dishonest personnel, including laborers, checkers, drivers, guards, etc., whom it is difficult to screen effectively.
- d. A most inviting Black-Market where huge profits prevail.
- e. Pilferage and organized thefts by military personnel and civilians.
- f. Improper loading of trucks and railway cars.

3. There is attached hereto for transmission to each command unit and installation, for the personal attention of commanding officers, a guide for the preparation of Standard Operating Procedures for the safeguarding of U.S. Government Property. This guide will be studied, a review of present control measures conducted, and then such changes will be effected as may be dictated by the resulting comparisons wherein present safeguard measures are not as adequate as those contained in the guide, or where changes are considered impossible or impracticable due to operational demands.

4. It is desired that you call to the attention of your principal subordinate commands the importance of continuing the command attention to the end that high standards may be maintained on supply-security control. A report will be made on 31 March 1945 to the Theater Commander on supply-security control measures to include the following:

R E S T R I C T E D

RHF/at

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SUPPLY SECURITY

A Guide For the Preparation of Standard
Operating Procedures for Safeguarding
US Government Supplies

(Prepared under the direction of the Provost Marshal General)

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SUPPLY SECURITY

Guide For the Preparation of Standard
Operating Procedures for Safeguarding
US Government Supplies

(Prepared under the direction of the Provost Marshal General)

Prevention of Loss by Pilferage - Prevention of loss by pilferage of United States government property is the purpose of these supply security measures. Commanders in all echelons must accept this responsibility. Recommendations gleaned from experiences in active theaters are submitted herewith as guides and assistance to supply security.

Sensitive Supply - Post exchange items, rations, gasoline, liquor, drugs, mail, clothing, personal baggage are the most common items which invite pilferage. Greater guard strength must be assigned to protect these items whether they are stored at docks, depots, dumps, railheads or in transit. Other supplies require constant guard but less personnel and modified general security measures can afford adequate protection.

GENERAL SECURITY MEASURES

1. Fencing - Barbed wire fencing will be erected at installations where its use will prohibit access to sensitive supplies or other pilferable material and equipment. The erection of such barricades for other storage areas and installations will be governed by judgement and the extent of losses experienced. The fence should be of sufficient height, durability, and center spacing, and be independent of buildings, damaged walls or rubble heaps. Open space on each side of fence, no obscured approaches permit guarding from one side. Serpentine rolls should only be used as a temporary expedient -- it has been proven that these can be crushed and an entrance made.

2. Guard Towers - Guard towers should be constructed of sufficient height and platform area to permit a free field of fire and observation.

3. Guards - Spacing of guards on perimeter fencing should be so planned that guards are either within sight or calling distance of each other at all times.

4. Entrances and Exits - Entrances, exits and fence perimeter should be under twenty-four (24) hour guard observation. Entrances and exits to any installation must be kept to a minimum consistent with the operation, size and design of the area, and the road not serving installation. Establishment of "in" and "out" gates is advisable for both vehicular and pedestrian traffic. The placing of foot traffic, both in and out, to a single "pedestrian only" opening, provides a maximum in security and pass control. Reduction in the number of exits and entrances, for economy in guard personnel and localization of movement, can be accomplished by the use of double entrances or exits.

5. Flood Lights - All fencing and approach areas should be flood lighted at night where appropriate, except those areas in which black-out is in effect.

6. Traffic Control - Traffic control should consider the following:

a. An uninterrupted in and out flow.

b. Special exits for out loaded vehicles during heavy traffic periods, and the routing of outgoing supplies to these gates for checking. The use by any other traffic should be prohibited.

5122

Supply Security (cont'd)

c. Designation of emergency gates for incoming and outgoing convoys of troop movements.

d. Army, Navy, Merchant Marine and civilian employees will use designated gates to insure effectiveness of pass system.

7. Pass System - A pass system to deny entrance to all unauthorized individuals should be adopted for all supply installations which prohibits entry, in general, to unauthorized persons. Passes should be issued and accounted for by the Security Officer.

a. A pass bureau should be located at the main "in gates" with trained personnel on twenty-four (24) hour service or on duty during all operational hours.

b. Lesser installations should control entrance to area by installation operational action through issuance of local passes or creation of a recognized identification system.

c. The issuance of photographic passes, due to temporary duration, reduction, and abandonment of installations, is not advocated, yet where practical the added security advantage warrants adoption.

d. Pass authority must be constantly on the person of the holder and be subjected to examination by proper authority at any time. Spot checks and roving inspections should be a continuous process. This procedure offers assurance that no unauthorized persons are in the area.

e. Revision of pass systems is necessary at periodic intervals, constant turnover of civilian employees, unreturned and lost passes, creates its own dangers. No system is wholly fool proof and its effectiveness is dependent on continued instruction, supervision, and checking.

(1) Permanent Passes - Issued for thirty (30), sixty (60) or ninety (90) day periods. Definite expiration dates and dates of renewal are most important. Records of issue, cancellation and expiration must be accurately kept.

(2) General Type Pass - Issued to authorized persons, reduces error and confusion and is good general identification. Distinguishing marks may be employed dependent on whether the installation is a temporary or lengthy operation. These markings may permit persons to enter further restricted areas and also show time of validity of pass.

(3) Photographs - Photographs will be attached to all drivers' licenses of all drivers other than American military personnel.

(4) Visitor's Passes - Must be immediately distinguishable from regular passes and must be surrendered by visitor on departure.

8. Guards and Laborers - A distraction of guards or military police, whose training has been in military police security work, by utilizing same as cargo checkers, tally clerks or inspectors is poor operation. Definite and complete orders must be given guards. Instruction, constant briefing, and regular inspection by a commissioned officer is an absolute necessity. Italian military or

260

Supply Security (cont'd)

civilian guards do not afford the security offered by American personnel. Employment of this type personnel as guards, drivers, etc. may frequently open channels for loss of supplies. Increased American supervision must be provided in such instances. Loading and unloading operations performed by civilian labor or prisoners of war demand constant American supervision and guard. Intentional breakage of packaged goods for later pilferage is a common practice. Damaged and broken packages should be immediately collected and turned in to installation commissary. All installations handling sensitive supplies must have civilians searched before leaving area.

9. Checks and Tallies.

a. Shortages and overages are often the result of error in count. Estimating tonnage or number of packages is forbidden. Responsibility for loss of supplies will be charged to the agency failing to provide sufficient and competent personnel to guard and account for supplies under their control.

b. Checking Errors - Comparison of totals of supplies received with totals shipped is a part of the mechanics of both the transfer of supplies themselves and the responsibility for them. Prompt exchange of data as to type and quantity of all supplies shipped and received must be arranged between shipper and consignee, and immediate action taken to account for all differences. Delay in compiling or exchanging this information may prevent tracing, recovering, or accounting for supplies involved.

10. Port Area and Associated Railway Marshalling Yards.

a. Security of supply begins on arrival of a ship in port. Discharging and getting supplies out of ports is only a part of the port responsibility. Further responsibilities are accurate checks, tallies, records and guarding of supplies while in the port. Estimation of tonnage denies possibility of correct initial inventory which in turn prohibits accurate future receipts or consumption records. This must be done before opportunity for "shrinkage" occurs. Warehoused or back piles of supplies are a guard and security function of the agency concerned.

b. Joint utilization of a port by agencies not under the control of the Port Commander demands an amicable arrangement for easy identification of said agency employees, also instructive briefing of guard personnel with reference to privilege of said employees.

c. (1) All items arriving at ports in this theater in charge of **3398** Cargo Security Officers will be considered protected critical cargo.

(2) Base section and similar commanders will designate a Cargo Security Officer at each port. This officer, or his authorized representative, will contact the Ship's Cargo Security Officer immediately upon arrival in port and arrange to receive security cargo and deliver it to the consignee. If the consignee of any part of the security cargo is located elsewhere, arrangements with the Transportation Officer shall be made to ship it to destination as soon as practicable, consistent with military requirements.

Supply Security (cont'd)

(3) When a shipment of supplies or equipment from the United States is to be classified and shipped as Protected Critical Cargo, this will be indicated on all requisitions and cables to FEMBARK. When shipments originate in this theater, the shipper will notify the Transportation Officer at the port of loading as to all cargo which is to be shipped in charge of the Cargo Security Officer.

(4) Protected Critical Cargo will be held to a minimum and will be requested only for valuable supplies such as dental gold, medical spirits, narcotics, currency, stamps, watches, medals, decorations and awards, pistols, binoculars and items normally exposed to pilferage because of their usefulness and value to the individual, or where prompt delivery to Supply Services of small packages is necessary.

11. Railways and Marshalling Yards.

a. Operation of railways hauling United States government supplies is often the problem of several agencies. The guarding and security of same has, as war progress expediency, been assigned to allied components. Operation of trains is turned back to civilians at the earliest opportunity and this creates further perplexities. Complete liaison, cooperation, and understanding must be had between American Army agencies, Allied or co-belligerent guards, and civilian railway operating agencies.

b. Inspection of Cars - Preloading inspection of all cars and a report of same is a must. Car load checker may do this in addition to his checking duty and an appropriate entry of car inspection made on tally sheet. Cars should not be accepted or loaded which have holes in the floor, roof or walls unless same are repaired. Emergency use of a damaged car demands assignment of a guard.

c. Improper Loading - Loose and careless loading causes waste space, breakage, loss of supply and is an invitation to pilferage. Load inspection of cars is as fixed a responsibility as the initial tally of contents.

d. Open Cars - No pilferable items will be shipped in open or gondola cars except in extreme emergencies, and in such cases a special guard will be placed on such cars.

e. Grouping of Cars - Grouping of cars containing pilferable merchandise is highly desirable. Wherever possible trains will be made up in such a way as to group together those cars carrying the most highly pilferable items in order to facilitate guarding. Economy of guard personnel is effected and this economy is further aided by planned posting of said guard. Guards riding the caboose or guard escort cars are completely inefficient and this practice is prohibited.

f. Tally Sheets - Tally sheets of car content must be affixed in prominent place on inside wall of car upon completion of loading. The accuracy of this tally is highly important in determining completeness of car content on arrival at its destination.

g. Sealing of Cars - All railroad boxcars will without exception have the doors closed, sealed and fastened securely with no less than 5mm wire or with a bolt the threads of which have been burred after the nut is fastened. When wire is used for sealing, a piece about fifteen (15) inches long should be passed through the eye of the car lock. The ends will be drawn together and tightly

Supply Security (cont'd)

twisted three (3) or four (4) times with a tommy bar. To avoid possibility of the seal being unwound, the ends of the wire will be cut short with a cropper so as to finish together.

h. Cars will be inspected enroute, whenever practicable, to determine if cars have been opened or pilferage has occurred. Appropriate reports will be made when cars are found unsealed or where theft is suspected. Cars will be resealed and relabeled when necessary.

i. Civilians - The carrying of unauthorized civilians on supply trains is prohibited. Where authorized civilians are permitted to ride on supply trains they will not be permitted to ride on cars carrying supplies.

j. Responsibility - Responsibility of supply proceeding movement is the absolute responsibility of the source or shipping agency concerned. Checking supplies and furnishing an accurate tally sheet of goods loaded is a part of this responsibility. Railway military police or other railway guards accept the responsibility after the cars are loaded, wired or bolted and sealed. There is a continuing responsibility until the receiving agency physically accepts the car.

12. Vehicle Movement of Supplies.

a. Substantial amounts of truck cargo are lost within the zone of communications through pilferage, theft enroute, hi-jacking, illegal diversion, breakage, careless vehicle handling. Trucks from port installations, dumps, and depots will be moved in small convoys of from three (3) to six (6) vehicles at close interval, one individual being responsible for the movement. Guards will be supplied for these vehicles by the dispatching installation whenever possible and only in exceptional cases will individual vehicles be dispatched. Specific routes will be designated for truck drivers to follow, trucks found off the designated route will be impounded and drivers of same given immediate trial by courts-martial. All truck loads leaving an installation will be checked by count and not by estimation. Drivers will be responsible for loads on trucks and will inspect and sign for their load before departure. This responsibility remains even though guards are employed.

b. Trucks loaded with sensitive supply, stopped due to mechanical failure or for any reason will have a guard stand by. Frequent change of guards on trucks will be a procedure which discourages guard and driver collusions.

c. Unloading at destination will be accompanied by a check of 3397 content against load dispatch slip and any discrepancies will be reported immediately.

d. All precautions will be taken against alteration and forging of trip tickets, tallies and other records as well as collusion with hi-jacking gangs. Special and alert attention must be exercised on routes having steep grades, obstructions, one way defiles or heavy traffic to prevent loss of supply.

13. Showdown Inspections of Troops - Special emphasis will be placed upon frequent unannounced showdown inspections of all troops. When such inspections disclose illegal disposition of government property, strict disciplinary action will be taken. Statements of Charges cannot be relied upon as an effective

Supply Security (cont'd)

deterrent, and will not be used as a substitute for disciplinary action. Publicity programs will be instituted which will effect a wide dissemination to the troops of the results of such disciplinary action.

14. Mobile Road Blocks - To prevent the movement of illegally acquired supplies into black market channels by civilians or soldiers, all major commands will establish mobile road blocks to prevent the passage of pilfered material, AWOLs, stolen vehicles, and vehicles without proper trip tickets. Control points will also inspect all military personnel for passes, and military vehicles for illegal articles. Wherever possible, commanders will secure the cooperation of Italian authorities to have Carabinieri or other Italian police personnel utilized to make similar inspections of civilian vehicles and personnel at these same control points. Military Police patrols will frequently inspect small communities for AWOLs and supply trucks which may be found off the prescribed route to destination.

15. Illegal Disposition of Government Property.

a. Articles of War 84 and 94 prohibit the sale, wrongful disposition, misappropriation or diversion of United States government property to unauthorized persons. In this connection, particular attention is directed to the fact that abandonment, misappropriation or bartering in any way of Army rations, gasoline and oils, captured material, clothing and equipment and Army Exchange supplies of all types fall under the provisions of these articles and Army Regulations.

b. All military personnel who observe any act of abandonment, pilferage or illegal diversion of United States government property will, without delay, apprehend the offender, obtain the name, grade, organization and serial number of the offender. They will also obtain similar information concerning witnesses, if any, and submit a detailed report of the incident to the appropriate commander having courts-martial jurisdiction. If apprehension is not possible, all information available will be obtained, and a similar detailed report of the incident will be made. The information obtained from military offenders will be checked against their War Department Identification Cards and Tags. When there is no doubt as to the veracity of information given, the individual will be turned over to the Military Police.

c. Negligence on the part of any United States military personnel in reporting crimes of this nature will be considered dereliction of duty and will be punished accordingly.

d. All commanders having courts-martial jurisdiction will issue such additional instructions as may be necessary to enforce compliance with the foregoing and will take strict disciplinary action in all cases.

16. Reports.

a. Incidents of major pilferage will be immediately reported to the Provost Marshal General, this headquarters, by cable. Reports will contain the following: date, time, name or number of installation and location, type of supplies indicating the amount and value; brief resume surrounding loss; action instigated and date thereof and the results obtained as of the time report was rendered. Weekly letter reports on progress will also be rendered. These reports are required when supply loss is \$100.00 or more in value.

26E

Supply Security (cont'd)

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Supply Security (cont'd)

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26F

Supply Security (cont'd)

b. Further required is a letter report as of the 20th of each month, to arrive not later than the 28th, showing all other pilferage not reported by cable and containing the same type information as required in cable reports.

DISTRIBUTION:

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 75 - CG, MRS
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 135 - CG, Adriatic Depot
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 200 - CG, Hq Comd AFHQ
 100 - CG, IRS
 100 - ALCON
 100 - CG, Fifth Army
 1 - D/IC, MTOUSA
 1 - CG, MTOUSA
 1 - G-1
 1 - G-2
 1 - G-3
 1 - G-5
 1 - AG
 1 - JAG
 1 - FIs Dir
 1 - IRS
 1 - RSS
 5 - G-4
 5 - IG
 5 - QM
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 5 - L&S
 5 - Pol Sect
 5 - Engineer
 5 - Signals
 5 - Surgeon
 5 - CWS
 5 - M&Tn
 50 - ING

3395

CONFIDENTIAL 33

HEADQUARTERS
HEADQUARTERS COMMAND ALLIED FORCE
Office of the Intelligence Officer
APO 512, US ARMY

16 February 1945

Subject: Lost Military Intelligence Service Credentials.

To : Intelligence Officers, All Units.

1. The following Military Intelligence Service credentials have been lost:

<u>Cred No.</u>	<u>Type</u>	<u>Issued to</u>	<u>Description & Location of Loss</u>
a. C-1460	Gold Badge	Ira. B. Kirkland, Special Agent CIC	Gold Shield of U. S. War Department with lettering, "War Department Military Intelligence". Lost in the vicinity of Port Area, Bastia, Corsica.
b. C-317	Gold Badge	Robert J. Caldwell, Jr., Special Agent CIC.	Gold Shield of U. S. War Department with lettering, "War Department Military Intelligence". Lost in the vicinity of Naples, Italy.

2. In the event these badges are found they should be returned to the Assistant Chief of Staff, G-2, AFHQ, APO 512, by registered mail together with a complete report relative to recovery.

3. If these badges are found in the possession of an unauthorized person, such person should be placed in custody and the Chief, Counter Intelligence Section, G-2 Section, AFHQ, be notified by the most expeditious means. All credentials presented for identification should be carefully examined.

Reproduced by Hq 2675th Regt Allied Commission,
(Overhead), APO 394, 22 February 1945 *RW*.

/s/ Rufus H. Boyd
RUFUS H. BOYD,
Captain, Inf.,
Intelligence Officer.

312.1

(16 Feb 45)

1st Ind.

HEADQUARTERS, 2675TH REGIMENT, ALLIED COMMISSION, (OVERHEAD), APO 394, U. S. Army, 22 February 1945.

FRW/rs1 3394

TO: See Distribution.

Immediate compliance with basic communication will be accomplished should credentials be found.

BY ORDER OF COLONEL PARKIN:

DISTRIBUTION:

- 1 - Units this Regt.
- 1 - Sub-Com & Sec Allied Commission.
- 1 - S-2 this Regt.

CONFIDENTIAL**CONFIDENTIAL**

F. R. Wermuth
F. R. WERMUTH
CWO USA
Asst Adjutant

Local Government

Sub. Com.

CONFIDENTIAL

303

CONFIDENTIAL

CONFIDENTIAL

HEADQUARTERS
HEADQUARTERS COIN AND ALLIED FORCE
Office of the Intelligence Officer
APO 512, US ARMY

12 February 1945

Subject: Lost Military Intelligence Service Credentials.

2 FEB 1945

To : Intelligence Officers, All Units.

1. The following Military Intelligence Service credentials were lost in SHAEF territory:

<u>Cred. No.</u>	<u>Type</u>	<u>Issued to</u>	<u>Description</u>
C-3536	Gold Badge	Theodore G. ALBEE ASN 36245299, Special Agent CIC	Gold Shield of U.S. War Office with lettering, "War Department Military Intelligence".
3302	Credential Form	Above	

NOTE: Also missing with above documents is SHAEF Pass No. 2312.

2. In the event these credentials are found they should be returned to the Assistant Chief of Staff, G-2, AFHQ, APO 512, by registered mail together with a complete report relative to recovery.

3. If these credentials are found in the possession of an unauthorized person, such person should be placed in custody and the Chief, Counter Intelligence Section, G-2 Section, AFHQ, be notified by the most expeditious means. All credentials presented for identification should be carefully examined.

/s/ Rufus H. Boyd
RUFUS H. BOYD
Captain, Inf.,
Intelligence Officer.

Reproduced by 2675th Regt, Allied
Commission, (Cvnd), 17 Feb 45 2801.

393

CONFIDENTIAL

400.73

(12 Feb 45)

HEADQUARTERS, 2675TH REGIMENT, ALLIED COMMISSION, (DVID), APO 394, U.S. ARMY,
17 February 1945.

1st Ind.

FRM/jtg

TO: See Distribution.

Immediate compliance with basic communication will be accomplished should
credentials be found.

By order of Colonel PARKIN:

33

F. R. Werneth
F. R. WERNETH
CWO USA
Asst AdjutantDISTRIBUTION:

- 1 - Units this Regt.
- 1 - Sub-Com & Sec Allied Commission.
- 1 - 3-2 this Regt.

S E C R E T

HEADQUARTERS UNITED STATES ARMY
Civil Affairs Section
A.P.O. 394

* 1 FEB 1945

Ref : SD/378.07

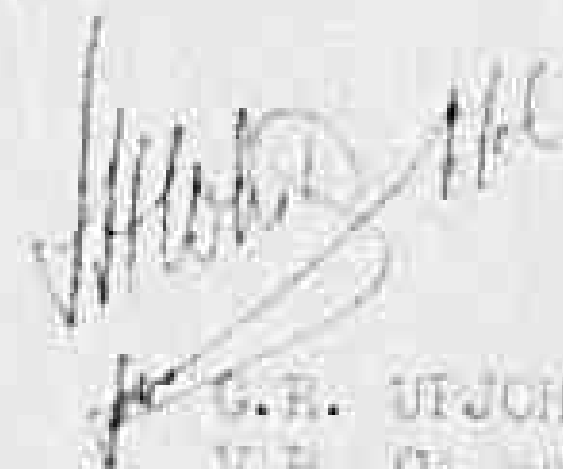
19 February, 1945

Subject: Military security

To : See Distribution

1. The number of permits issued to civilians to visit ANCONA and LEONARDO must be restricted to a minimum.
2. Similarly any applications made in the restricted zone for permits to visit NAPLES should be refused in all but the most exceptional cases.
3. The reason for this request is the urgent requirements of military security, but A.M.G. officers in refusing permits should give no indication of why they are being refused.
4. As soon as it is considered that the necessity for increased security has passed you will be informed.

For the Chief Commissioner:



G.R. UTJOHN, Brig.
V.P. CA Section, A.C.

3382

Distribution : "A"
Loas 32 to 48 and Group III

S E C R E T

RESTRICTED

WAR DEPARTMENT
The Adjutant General's Office
Washington 25, D. C.

/awm

(22)

AG 380.01(15 Jan 45)01-S-F-1

CG /ed 28-939 Pentagon

15 January 1945

SUBJECT: Unauthorized Disclosures by Personnel
of Armed Forces.

TO : * * * * *
Commanding Generals,
Theater of Operations
* * * * *

8 FEB 1945

1. The safeguarding of classified military information is the responsibility of all military personnel and civilian employees of the War Department and of the management and employees of all commercial firms engaged in classified work or projects for the armed forces.

2. Publication or communication to any unauthorized persons of experiences of escape or evasion from enemy-occupied territory, internment in a neutral country or release from internment not only furnishes useful information to the enemy but jeopardizes future escapes, evasions and releases. Such information is classified "Secret".

3. Notwithstanding the provisions of letter AG 383.6 (31 Jul 43) OB-S-B-M, 6 August 1943, subject: Amended Instructions Concerning Publicity in Connection with Escaped Prisoners of War, to Include Evaders of Capture in Enemy or Enemy-Occupied Territory and Internees in Neutral Countries, military and civilian personnel under the War Department are releasing classified information which is being published in the news and editorial columns of the press, as well as on the radio.

4. All concerned are again warned that information coming from military and civilian personnel of the War Department must be cleared by the appropriate military agency before it is released to anyone. A statement of assurance by a newspaper or radio representative seeking such information (story) that it will be properly cleared prior to publication is no authority for any disclosure.

5. Commanding officers will be responsible for instructing all personnel under their commands as to the provisions of the directives issued on this subject, warning them that violations will subject them to severe disciplinary action. In addition, all commanding officers concerned will make every reasonable effort to investigate thoroughly all violations of the directives on this subject and where the degree of the offense justifies it, bring such offenders to trial and in all lesser violations impose severe disciplinary action under the 10th Article of War. 3391

6. The commanding generals, domestic service commands, will bring the contents of this letter to the attention of all Class I, II, III and IV installations within the territorial limits of their service commands.

By order of the Secretary of War:

REPRODUCED HQ 2675th Regt, Allied
Commission, (Ovhd), 2 Feb 45 *scw*

/s/ Robert H. Dunlop
/t/ ROBERT H. DUNLOP
Brigadier General

Acting The Adjutant General.

RESTRICTED (over)

RESTRICTED

380.01

(18 Jan 45)

1st Ind. N.D./jtg
HEADQUARTERS, 2675TH REGIMENT, ALLIED COMMISSION, (OVERHEAD), APO 394, U. S.
Army, 2 February 1945.

TO: All Concerned.

For compliance.

By order of Colonel PARKIN:

2330

W. M. Agripp
W. M. DRAGNEFF
Lt Col, AGO
AdjutantDISTRIBUTION:

- 1 - Units this Regiment.
- 1 - Sub-Commission & Sections Allied Commission.

HEADQUARTERS ALLIED COMMISSION
APO 394
LOCAL GOVERNMENT SUB COMMISSION

27 January, 1945.

AC/33/LG.

SUBJECT : Security.

TO : Director, LG. Sub Commission.

1. As detailed I attend the meeting convened by RAC to discuss Security.
2. The meeting had been convened to remind everyone of their personal responsibility as regards military security, and to furnish up-to-date information which may be useful for Unit educational purposes.
3. There were two speakers - (a) Major Broad who spoke on Security problems, and Captain Gold who dealt with methods employed by enemy agents.
4. Major Broad at the outset referred to the 'mystery' or 'confusion' which appeared to exist in the minds of everyone when the words "Military Intelligence" were mentioned. He thought that if the word 'Information' were substituted it would help to make BMs and Os more security minded. The Major emphasised that the men should be informed that the enemy is interested in everything we do; the men should be taught to keep their mouths shut and their eyes and ears open, and to report anything, even the smallest, of a suspicious nature to an officer. It was all the little things pieced together that formed the picture. The enemy were doing exactly what we were doing - collecting all bits of information and weaving them into a picture. The Lecturer stressed the point that although we, here, are a considerable distance from the front line, the enemy is as much interested in obtaining information as to our social, economical and political situation. Distance is one main reason why the enemy deems there is a lack of security in this Area. It is a question of indifference; we will win this war; what is the use of worrying? We are lulled into a sense of security because we are so far away. We have got as big a fight here in relation to enemy activity as the boys up at the front. The Lecturer continuing referred to the activities taken by us to counteract the enemy's activities, and make it difficult to transmit back any information that had been obtained. It was necessary that each officer and man should become an individual informer and pass on any information which may lead to uncovering any enemy activity in this Area. It was always remembered that the people with whom one comes in contact with, particularly civilians, may be interested in enemy activity of some sort. It was not expected that each one should go behind every bush; common judgment was necessary, but it was better to over-estimate the possibilities of every enemy activity than less. Caution is the key-note in all matters of security. Major Broad detailed the important work being done by the C.I.C. and the P.S.S. Thereafter he referred to the many violations that take

AC/23/LG.

(2)

27 January, 45.

place daily when documents marked "Restricted" are left unattended; It might just as well be a secret or top secret one. At the time we are about to become victorious is the time we become weak; we get an easy going feeling as to this question of security. It must be impressed upon every one to keep his papers locked up. It is a good principle of security never to pass on to any subordinate information which it is not necessary for him to have to accomplish his mission. Do not tell a person any more than you have to. It is not a question of not trusting your associate or fellow officer; it is a question of good judgment in not letting him have a dangerous weapon that is not necessary. The closer information is kept in the "family" the better it is.

Major Broad referred to the good work being done by the Civil Censorship. In censoring the civil mail they had been able to uncover what is going on among the civilians. Telephone calls and telegrams were also intercepted. He also dealt with the Port Security Sections which are responsible for the elimination of evidence of sabotage and espionage, particularly required of all ships and passengers and crews who are all screened. He touched on the Airport Section and the Office of Naval Intelligence which has a branch here. In concluding his talk, Major Broad said :-

- (1) Make yourself and your men security-minded.
- (2) The enemy does not get information from us by getting one vital fact. They get information from many sources and place it together and make a complete picture.
- (3) Pass on that the enemy's intelligence service is just as sufficient as ours is, if not better.
- (4) Pass on that the enemy is interested not only in military information, not what we are doing from a military point of view, but in the political and social developments.
- (5) Another important thing is not to pass on any information that is not necessary to the individual accomplishment of such mission as you may assign to one.

Captain Gold, the second speaker dealt with the methods employed by the enemy and the steps taken by us to counteract these. e.g.

- (1) He produced a pamphlet showing photographs of four men (Italians) who had been shot here for espionage. These pamphlets had been dropped by aircraft over the town where they lived.
- (2) Training of youths of Fascist sympathy or members of the Republican Army. Youths belonging to places near the Italian Border.

OBSERVATIONS.-

- (1) Security procedure as laid down is being carried out.
- (2) All military personnel should ensure that no document of a nature that would be helpful to the enemy ~~anywhere~~ is left without being under control.
- (3) Any "draft" of a secret document not to be filed, i.e. to be destroyed, should be handed to the Chief Clerk for that purpose.

J. Cunningham thanks Capt.

33
26 JAN 1945HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

W/35.8/CA

25 Jan 45

SUBJECT: Security

TO: Legal S/C
Local Govt S/C
P. Health S/C
Pat. Branch
DPR S/C
P. Safety S/C

AAAC has convened a meeting to discuss Security and instructions have been received from COS that your Sub-Command will detail one representative to attend. The place and time of the meeting are

Teatro delle Arti - Via Sicilia No 59
at 1030 hours on Saturday 27 Jan

Please SA inform Maj MANTZ by phone (ext; 506) of the name of the officer you detail to attend.

White
S.E. WHITE Lt Col.
for VP CA Section

3388

AB/1c

4811

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HEADQUARTERS UNITED NATIONS
Civil Affairs Section
APC 204

A DEC 1944

30 November 1944

A/14050/5/RS

SUBJECT: Control Civilian Movement.

FC : See Distribution List.

1. The importance of exercising a strict control over the movement of civilians, especially in the Army Zone, needs no emphasis.

2. Recent reports, however, indicate that:

(a) standard passes are being issued to places north of the Rear Army Control Line with a reference to the S.C.A.C/RC concerned;

(b) passes are not completed correctly before issue;

(c) members of the Italian and United Nations Armed Forces and members of the C.C.F., and C.C.F., are attempting to enter the Army Zone with various duty passes and otherwise in contravention with the regulations relating to movement;

(d) civilians in possession of letters of authority and recommendations from Military Units, Extensions, Sections, Yards, etc., attempt to enter the Army Zone without standard Movement of Civilian Passes.

3. In future the issue of passes to places north of the Rear Army Control Line without reference to the S.C.A.C/RC concerned will be regarded as a grave breach of security. This instruction will be drawn to the attention of all concerned.

4. With regard to the issue of passes:

(a) a separate pass must be issued in respect of each person;

(b) applicants full name, address, and identity card number must be given on the pass;

3387

army zone with special duty passes and otherwise in conformity with the regulations relating to movement;

- (d) civilians in possession of letters of "hospitality" and "recommendations" from Military Units, Expeditions, Missions, Stations, etc., attempt to enter the Army Zone without standard agreement of Civilian Passes.

3. In future the issue of passes to places north of the Rear Army Control Line without reference to the S.C.A.C./RS concerned will be regarded as a grave breach of security. This instruction will be drawn to the attention of all concerned.

4. With regard to the issue of passes:-

- (a) a separate pass must be issued in respect of each person;
- (b) applicants full name, address, and identity card number must be shown on the pass;
- (c) the holder will not be authorized to be out of zone after curfew except for valid reasons;
- (d) each pass must be signed by the applicant before issue;
- (e) no alterations or additions will be made to a pass except by way of endorsement on the back;
- (f) facsimile signature stamps will not be used.

5. Regional Commissioners and Quarters will refuse all applications for passes to places north of the Rear Army Control Line unless the journeys will directly benefit the war effort.

6. Applications for passes which are referred to S.C.A.C./RS for approval will contain full particulars of itinerary, reasons for travel, and dates involved, as well as other details necessary to complete passes in full.

7. Documents in Italian will be transmitted before they are transmitted to the S.C.A.C./RS concerned.

at 12-13-2 (CI) Section
and 131 (b)
Senior Staff Officer Security (Add)
Commodore Dwyer.

SECRET

AF12L

ICK/ar

ALLIED FORCE HEADQUARTERS
APO 512

 : SECRET :
 : Auth: SAC, MT :
 : Initials: s/D.O.K. :
 : 23 November 1944 :
 : :

AG 371.2/209 GBI - 0

23 November 1944

MEMO TO: All Concerned.

3 - DEC 1944

SUBJECT: Security of Telephone Conversations.

1. An analysis of the subjects of telephone conversations for the two month period ending 31 October 1944, indicated security is being violated in that the conversations included information as to:

- a. Date, time group, reference numbers and plain text of many highly classified messages (violation of cryptographic security).
- b. Movement of troops and convoys with dates of departure and arrival and origin and destinations.
- c. Critical supply situation such as ammunition and gasoline requirements for armies in this theater and in France.
- d. Replacement and casualty situation in theater and requirements for additional personnel.
- e. Plans for various operations.
- f. Arrival and plans for military missions.
- g. Discussion of political developments.
- h. Movement of high ranking officers, officials and diplomats.

2. Violations of security committed in telephone conversations during the past month are of a more serious nature than those of the preceding period.

3. In all telephone conversations the operational necessity for a security violation must be carefully weighed. There may be occasions when operations will be unduly hampered by rigid adherence to security precautions.

4. Also in view of the fact that it must be assumed the conversing parties are familiar with the background of the material being discussed it should be sufficient in most cases to refer merely to reference number and paragraph rather than quote the entire message or even extracts of messages.

By command of General WILSON:

Reproduced by Hq 2675th Regt, Allied Commission,
(Cvhd), 'PO 394, 1 December 1944 371.2.

/s/ H. V. Roberts
H. V. ROBERTS,
Colonel, AGC,
Adjutant General.

DISTRIBUTION:

Units this Regt.
Sub-Commissions Allied Commission.

SECRET

1253

3386

6 JUL 1944

17

HEADQUARTERS
ALLIED CONTROL COMMISSION
R.C. & M.C. Section
APO 394

RESTRICTED

Ref/316/154/CA.

5 July 1944

SUBJECT: Rear Army Security Control Line - Control of Civilian Movement.

TO : R.C.'s Regions I, II, III, IV, V, VI, VII, VIII, IX & Rome.
SCAD's 5th and 8th Armies.1. Further to our 316/133/CA of 9 June 1944, the location of the
Rear Army Security Control Line is now :

Road PESCARA POPOLI BAIANO CASTELVECCHIO AVEZZANO
ABSOLI TIVOLI thence along Northern boundary of
ROME AREA COMMAND to coast.

2. Control to be exercised by Army or Corps or District or Base
Section through which line passes. When line follows boundary between
Commands control to be exercised by northern-most Command.

NORMAN E. FISKE, 3385
Colonel,
Deputy Executive
Commissioner.

DISTRIBUTION:

"A"
HQ. ALI (CSI(b))

785031

SUBJECT : Security & Training.

20 : All sub-Conservators.

A copy of 309/36 is of 25 Jun is appended for information.

ADDED DEC.
25 JAN 44.

W. J. BROWN & SONS
FOR GNS.

- 1 It is notified that the Security Branch has been established in T-202 and is now available to deal with enquiries from Job-Consultants regarding the bona fides of individuals and of business enterprises in USSR.

- 2 It is most desirable that before committing themselves to unknown personalities in AUSA that sub-Commissioners should take advantage of this service particularly to avoid the criticisms which will naturally follow if the Commission encourages those who are politically or otherwise undesirable.

- 3 All such inquiries should be addressed to the Director Security Branch,
Advances B. 100.

Ady

4'
Newbie sheet!

Capt. W. Kramer to note

note M. B. Linn
Brigadier
Executive Commissioner.

noted $\frac{1}{2}$ hour - 27 -

HEADQUARTERS
ALLIED CONTROL COMMISSION
R.C. & M.C. Section
APO 394



Ref/316/133/CA.

9 June 1944.

SUBJECT: Rear Army Security Control Line. - Control of Civilian Movement.

TO : R.C.'s All Regions.
SCAO's 5th and 8th Armies.

1. Further to our 316/90/CA of 9 May 1944, 316/78/CA (para.5) and 316/77/CA (para.2) of 26 April 1944, the location of the Rear Army Security Control Line is now :

River TRIGNO from its mouth to CIVITANOVA (H 5340),
thence road CIVITANOVA - SESSANO (H 2737) - CARPINONE
(H 2733) - ISENTA - VIMAPRO - SAN PIETRO INFINE
(C 9916), thence River GARIBOLDI to its mouth.

ROMAN E. FISKE,
Colonel,
Deputy Executive
Commissioner.

3383

DISTRIBUTION:

A
A.A.I. GSI(b)

R-E-S-T-R-I-C-T-E-D

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
(Establishment Branch)

24 May 1944

ESTABLISHMENT MEMORANDUM)

NUMBER

16)

TELEPHONE SECURITY

1. It is absolutely necessary that strict security measures be observed in using the telephone, since practically all telephones are linked with civilian exchanges. The following rules will be observed when using the telephone:

- a. Secret matters should never be discussed over the telephone.
- b. Confidential matters should be discussed by reference to file numbers and dates in such a manner as to guard the content.
- c. Care must be exercised in order to avoid identifying names of telephone exchanges with locations of headquarters or Army units, i.e., if a person wishes to telephone to an Army headquarters or unit, he should ask for the exchange concerned (Fatima, Broadway), and never mention place names.

2. It is directed that all officers and men be notified of these rules. 382

DISTRIBUTION:

"A" less 68, 69, 74, 79, 80

John J. Albright
JOHN J. ALBRIGHT,
Colonel, Inf.,
Estab. Officer.
For the Executive Commissioner

13

HEADQUARTERS
ALLIED CONTROL COMMISSION
R.C. & M.G. Section
APO 394

SECRET

Ref/316/90/CA.

9 May 1944.

SUBJECT: General Order No. 24 - Movement of Civilians.

TO : R.C.'s All Regions.
SCAG's 5th and 6th Armies.

1. Reference 316/78/CA (para.5) and 316/77/CA (para.2) of 26 April 1944, the location of the Rear Army Control Line is :

River BIERNO from its mouth to POLANO (H.3920); thence a straight line to FINEBONNE D'ALIFE (H.3106); thence road to PONTE UMBERTO MANTERIVA (H.2798), thence the line of River VOLTURNO to its mouth.

2. Para.4(g) of 316/76/CA of 26 April 1944 is amended to read:

" The movement of members of the Italian Military Forces is only unrestricted providing they are on duty, in possession of proper credentials, and subject to certain regulations which have been laid down by the Allied Military authorities (with which the Italian Military authorities are conversant).

The Italian Military Forces when not on duty, e.g. when on leave, are subject to the same restrictions as civilians. "

3381

Norman E. Piske
NORMAN E. PISKE,
Colonel,
Deputy Executive
Commissioner.

Copy to: Hq. AAI (RSI(b)),
Ref. AAI/1401/10/RSI(b) of 7 May 44.
Dist "A"

Interior 3783
Trupis

HEADQUARTERS
ALLIED CONTROL COMMISSION
E.C. & M.G. Section
APO 394

20 APR 1944

Ref/327/C/C.

18 April 1944.

SUBJECT: Security Measures Hotel and Boarding House Registers.

TO : E.C.'s Regions I, II, III, IV, V, VI, VII.
S.C.A.C.'s 7th and 8th Armies.

1. Concern has been felt at H.Q. A.C.I. regarding the lack of enforcement of the Italian system of registration for persons staying at hotels and boarding houses.
2. The Minister of the Interior has now issued a directive to Prefetti on this subject and a translation is attached hereto for your information. Steps will be taken to ensure that the necessary action is taken by the Italian authorities in unoccupied territory, and in A.C. territory a procedure similar to that outlined in the directive will be adopted.
3. H.Q. A.C.I. have issued instructions to PSS/CIC personnel with regard to:
 - (a) Periodical examination of Questori records with a view to noting new arrivals in the area and checking these against suspect or "black" lists.
 - (b) Periodical checks at hotels and boarding houses to ensure that the regulations are being complied with.

3380

M. S. LUSH,
Brigadier,
Executive Commissioner.

Incl.
Translation of letter from Minister
of Interior dated 23 Mar 44, reference
50134/10-1.

DISTRIBUTION: "A"

C O P YREGULATIONMINISTER OF DEFENSE
P.S. DIRECTOR

N.50134/10-1.

Salerno, March 23, 1944.

SUBJECT: Provisions.

TO : All the Prefects of Salerno, Potenza, Matera, Taranto, Lecce, Brindisi, Bari, Cosenza, Catania, Reggio C., Catanzaro, Messina, Siracusa, Syracusa, Enna, Caltanissetta, Trapani, Palermo, Agrigento, Nuoro, Cagliari, Sassari. Allied Control Commission, Public Safety Sub-Com.

1. Owing to shortage of Hotel accommodations many civilians have taken upon themselves to let rooms without required police authorization, consequent to such illegal action the above fail to fulfil the prescribed regulations in connection with such activities, that is registration and notification of the persons lodged.

This failure hampers police activity in keeping track of persons dangerous to society and to public order. It is intention of this Ministry that this state of affairs cease as soon as possible.

Therefore, it is necessary that inquiries should be made in every locality in order to find out all those who give lodgings without permit, and compelled them to comply with the proper regulations, and supply themselves with the prescribed register and to notify in lawful terms the Public Safety Office the arrivals and the departure of the tenants.

At the same time, all the Hotel owners, in-keepers, owners of boarding houses, persons who let private rooms that are properly authorized, must comply strictly with the law and if they fail doing so they will be prosecuted by law, and their license revoked.

The same must be responsible of the notification sheets which must be written clearly and exactly, noting all the particulars from the identification cards of each transient.

All those who have no documents to show, must be brought to the police office or to the HQ of the proper branch of the Army, which will provide for their identification and will regulate themselves accordingly.

In regard to the above, we request you to notify through the Municipio and the CCRR that it is their interest to have their identity papers, in order to avoid consequent friction with the police.

THE MINISTER

3379

READ HANDLING OF TOP SECRET DOCUMENTS
 UNITED STATES GOVERNMENT
 5-10-73
 SECURITY INFORMATION

36/73

✓ 31 Mar 44

V.L.S.

SUBJECT: Handling of TOP SECRET Documents.

TO: All Active Army Commands.

1. The following staff officers of Active Army are authorized to handle the TOP SECRET documents:

Lt. Col. T. J. T. T.

Major E. H. White.

2. The handling in all cases of documents classified as TOP SECRET will except in case of emergency be confined to officers and to family members of the rank of Lt. Col. The names of the officers mentioned are published below for the convenience of those who may have to discuss matters of this category:

TOP SECRET

Local
 Interior
 Public Safety
 Public Health
 Property Control
 Education
 Documents, Fine Arts, A.A.

SECRET

Col. Upjohn
 Lt. Col. Spicer
 Col. Kirk
 Brigadier W. J. W.
 Lt. Col. Harris
 Lt. Col. Smith
 Major G. G. G.

TOP SECRET

Lt. Col. Wilcox
 Col. Young
 Lt. Col. Williams
 -
 -
 -

3. TOP SECRET information will normally be restricted to those of the above officers who require this information for the proper performance of their duties; on the other hand the publication of these names does not prohibit the communication of secret information to such other officers as may need such information to enable them to carry out their duties.

3378

R. J. C. p. 1/2
 R. J. C. p. 1/2
 Lt. Colonel, GSO.

Interior
Scopes

898 1343

7/6/72
36/72

RESTRICTION

HEADQUARTERS

ALLIED CONTROL COMMISSION

AWO 394

28 March 1944.

ESTABLISHMENT MEMORANDUM

NUMBER

21.3

CLASSIFICATION OF DOCUMENTS

The combined Chiefs of Staff have approved an agreement made between the American and British Services on the definition, classification and handling of matters to be safeguarded. Procedures, times, Definitions and handling hereinafter set forth are to be put into effect by all United States Army and British Army Headquarters on OCOI. 15 Mar 44.

Instructions to the same effect are being issued for the same effective date by the United States Navy, Royal Navy and Royal Air Force.

U.S. Army Regulations 380-5 and "Classification and Handling of Protected Documents" are being revised.

From 15 Mar 44 to date of receipt of these revisions the policy hereinafter outlined will be followed by all concerned. No change in the classification of existing documents is necessitated by this agreement.

Categories: Official matter requiring classification shall be examined and graded under one of the following categories:

TOP SECRET: (Signal Abbreviation - TOPSEC): Certain secret documents, information and material, the security aspect of which is paramount, and whose unauthorized disclosure would cause exceptionally grave damage to the nation, i.e., PLANS OF FUTURE MAJOR OPERATIONS.

SECRET: Documents, information or material, the unauthorized disclosure of which would endanger the National Security, cause serious injury to the interests or prestige of the nation or any government activity thereof, or would be of great advantage to a foreign nation, i.e., VITAL MILITARY INFORMATION.

CONFIDENTIAL: Documents, information, or material, the unauthorized disclosure of which, while not endangering the national security, would be prejudicial to the interests or prestige of the Nation, any governmental activity, an individual or would cause administrative embarrassment; or difficulty or be of advantage to a foreign nation, i.e., RATTING.

GENERAL AND OPERATIONAL REPORTS.

RESTRICTED: Documents, information or material (other than TOP SECRET, SECRET or CONFIDENTIAL) which should not be published or communicated to anyone except for official purposes.

CONTAINING NO TECHNICAL DOCUMENTS FOR OFFICIAL USE ONLY.

3377

are being revised.

From 15 Mar 44 to date of receipt of these revisions the policy hereinafter outlined will be followed by all concerned. No change in the classification of existing documents is necessitated by this agreement.

Categories: Official matter requiring classification shall be examined and graded under one of the following categories:

TOP SECRET: (Signal Abbreviation - TSPS): Certain secret documents, information and material, the security aspect of which is paramount, and whose unauthorized disclosure would cause exceptionally grave damage to the nation, i.e., PLANS OF FUTURE MAJOR OPERATIONS.

SECRET: Documents, information or material, the unauthorized disclosure of which would endanger the National Security, cause serious injury to the interests or prestige of the nation or any government activity thereof, or would be of great advantage to a foreign nation, i.e., VITAL MILITARY INFORMATION.

CONFIDENTIAL: Documents, information, or material, the unauthorized disclosure of which, while not endangering the national security, would be prejudicial to the interests or prestige of the Nation, any Governmental activity, an individual or would cause administrative embarrassment or difficulty or be of advantage to a foreign nation, i.e., ROUTINE 3377
GENERAL AND OPERATIONAL REPORTS.

RESTRICTED: Documents, information or material (other than TOP SECRET, SECRET or CONFIDENTIAL) which should not be published or communicated to anyone except for official purposes, i.e., TRAINING AND TECHNICAL DOCUMENTS FOR OFFICIAL USE ONLY.

The United States regards TOP SECRET as a sub-division of SECRET. On the other hand, the British regard TOP SECRET as a distinct category. Although this difference of view is recognized, it is immaterial to this agreement under which working uniformity is obtained by the adoption of agreed definitions, examples, and rules of treatment, for the handling of all classified matter.

GRADING: 1. The designation of persons responsible for grading and regrading will be a function of the proper authorities.

2. Each document should be graded according to its own content and not necessarily to its relationship to another document. This also applies to extracts from graded documents.

3. The grading of a file or group of physically connected documents shall be that of the highest graded document therein.

REGRADEING: It is the obligation of all authorities to keep classified matter constantly under review and to downgrade it as soon as conditions permit.

HANDLING (treatment): No person is entitled solely by virtue of his rank or position to knowledge or possession of classified matter. Such matter is entrusted only to those individuals whose official duties require such knowledge or possession.

Establishment Memorandum No. 10

SECRET matter will be handled in accordance with the following rules:

1. The highest grade cryptographic system available will be used for the transmission of SECRET messages.
2. SECRET documents will be transmitted only by officially designated courier in double sealed envelopes, the inner one being marked SECRET, and will be opened only by the addressee or his authorized representative. Where officially designated courier service is NOT available, SECRET documents may be transmitted by registered mail service or mail service superior to Registered Mail Service, if the service is completely within national control.
3. Transmission and custody of these documents and material will normally be covered by a receipt system and registered documents and material periodically accounted for. It is mandatory that registered documents be covered by a receipt system.
4. SECRET Messages will not be transmitted by electrical means in the clear, except over approved circuits and provided that there is no violation of the rule that messages which have been or are to be transmitted in a high grade cryptographic system of one nation will NOT be relayed by the other nation between point of origin and destination by electrical means in clear language or unapproved SECRET system or low grade cryptographic system.
5. It is the responsibility of the commissioned officer or equivalent civilian holding custody of SECRET documents to ensure that all security precautions are taken to guard such documents at all times.

TOP SECRET matters will be handled in accordance with the above rules, with additional safeguards as follows:

1. Under no circumstances will such matters be transmitted by REGISTERED mail or by electrical means in the clear.
2. It is mandatory that transmission and custody of such matter be covered by a receipt system.
3. TOP SECRET documents will be handled only by persons specifically designated and may NOT be disclosed to any person solely by virtue of his rank or office.

CONFIDENTIAL matters will be handled in accordance with the following rules:

1. CONFIDENTIAL documents, except registered, will be transmitted by approved official means. Registered CONFIDENTIAL documents will be handled in the same manner as registered SECRET documents.
2. It is the responsibility of the commissioned officer or equivalent official holding custody of CONFIDENTIAL documents to insure that proper appropriate security precautions are taken at all times.

RESTRICTED matter will be handled in accordance with the following rules:

1. RESTRICTED documents will be transmitted by such approved channels as will insure the security of such documents.

5. It is the responsibility of the commissioned officer or equivalent civilian holding custody of SECRET documents to ensure that all security precautions are taken to guard such documents at all times.

TOP SECRET matters will be handled in accordance with the above rules, with additional safeguards as follows:

1. Under no circumstances will such matters be transmitted by registered mail or by electrical means in the clear.
2. It is mandatory that transmission and custody of such matter be covered by a receipt system.
3. TOP SECRET documents will be handled only by persons specifically designated and may NOT be disclosed to any person solely by virtue of his rank or office.

CONFIDENTIAL matters will be handled in accordance with the following rules:

1. CONFIDENTIAL documents, except registered, will be transmitted by approved official means. Registered CONFIDENTIAL documents will be handled in the same manner as registered SECRET documents.
2. It is the responsibility of the commissioned officer or equivalent official holding custody of CONFIDENTIAL documents to insure that proper appropriate security precautions are taken at all times.

RESTRICTED matter will be handled in accordance with the following rules:

1. RESTRICTED documents will be transmitted by such approved channels as will provide a reasonable degree of security.
2. Registered RESTRICTED documents will be transmitted from foreign countries in the same manner as registered SECRET documents.

By command of Lieut. General MASON MACFARLANE:

John J. Albright
JOHN J. ALBRIGHT
Colonel, Inf., 63
Establishment Officer.

683

HEAD HEAD BARTERS
 (1) CONTROL COMMISSION
 APO 336
 ADMINISTRATIVE SECTION

25/68
Internal
 3

3/1.1/48

28 Mar 44.

SUBJECT : Classification of Documents.

TO : All Sub Coms, Adm Sec.

- 1 It is noted that documents and cables are still being marked with a category higher ~~higher~~ than permitted by the recently circulated instruction as to the Security, Classification of Documents.
- 2 Briefly matters which should be classed as SECRET or higher are those whose disclosure might endanger the national security or cause serious injury to the Nation. All particulars of the class of documents referred to are set forth in the instruction itself and are the sole guide to what should be so classified.
- 3 Instruction as to the class of documents which should be marked CONFIDENTIAL is repeated so that the attention of all officers may be drawn to it.

Documents, information or material the unauthorized disclosure of which while not endangering the national security would be prejudicial to the interests or prestige of the nation, any governmental activity, an individual or would cause administrative embarrassment or difficulty or be of advantage to a foreign nation.

- 4 It will be observed that it will be exceptional for a document exclusively concerned with an AOC matter marking at a higher category than CONFIDENTIAL.

R.R. CHIPP, Lt. Col.
 C.B.O. Adm Sec.

U. S. R E S T R I C T E D
(Equals British Restricted)

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Interior
28 MAR 1944
SHE/ber
1643
36/64

AG 380.01/435 -0

2 March 1944

SUBJECT: Changes in AR 380-5 affecting Security Classifications.

TO : All Concerned.

1. The Combined Chiefs of Staff have approved an agreement made between the American and British Services on the definition, classification, and handling of matters to be safeguarded. Procedures, names, definitions, and handling hereinafter set forth are to be put in effect by all War Department Offices and United States Army Headquarters at 0001Z, 15 March 1944.

2. Instructions to the same effect are being issued for the same effective date to the United States Navy and to the British Armed Forces.

3. It is contemplated that a complete revision of Army Regulations 380-5, embodying all the details of the agreement, will be printed and distributed by the War Department on or about 1 April 1944.

4. From 15 March 1944 to date of receipt of AR 380-5 revision, the policy hereinafter outlined will be followed by all concerned. No change in the classification of existing documents is necessitated by this agreement.

COMBINED SECURITY CLASSIFICATIONS AGREEMENT

5. Need for Classification. - To safeguard official matter, it must be examined and graded into categories so that it may be recognized and accorded proper handling. To grade matter accurately and uniformly, the following general policy and definitions have been agreed upon by the Combined Chiefs of Staff to become effective 15 March 1944. The detailed instructions based thereon will be issued by the several services concerned not later than 1 April 1944.

6. Definitions. - For the purpose of agreement, the following definitions apply:

- a. Documents - Any form of recorded information.
- b. Material - Any article, substance, or apparatus.
- c. Handling - Care in transmission and custody.
- d. Distribution - Extent of actual or authorized issue of specific matter.
- e. Cryptographic System - Code and/or cipher and instructions therefor.

- 1 -

U. S. R E S T R I C T E D
(Equals British Restricted)

3375

U. S. R E S T R I C T E D
(Equals British Restricted)

Ltr. Hq. Gatoosa, AG 380.01/435 -0,
dtd 2 Marc 1944, (cont'd).

f. Registered Matter (Document) - Any classified document or device registered usually by number and periodically accounted for.

g. Order of Battle - Important dispositions of our forces with the identities of the units and formations composing those forces in or adjacent to operational theaters.

h. Munitions of War - Any item used for war.

7. Categories. - Official matter requiring classification shall be examined and graded under one of the following categories:

- a. Top Secret (Signal abbreviation TOPSEC)
- b. Secret
- c. Confidential
- d. Restricted

8. The United States regards TOP SECRET as a subdivision of SECRET. On the other hand, the British regard TOP SECRET as a distinct category. Although this difference of view is recognized, it is immaterial to this agreement under which working uniformity is obtained by the adoption of agreed definitions, examples, and rules of treatment, for the handling of all classified matter.

9. Providing the following definitions and rules for handling are mutually accepted and rigorously implemented, the difficulties can be overcome.

10. Top Secret. - Certain secret documents, information, and material, the security aspect of which is paramount, and whose unauthorized disclosure would cause exceptionally grave damage to the nation shall be classified TOP SECRET.

11. The following are some examples of matter which will normally be graded TOP SECRET:

- a. Plans or particulars of future major or special operations.
- b. Particulars of important dispositions or impending moves of our forces or convoys in connection with a, above.
- c. Very important political documents dealing with such matters as negotiations for alliances and the like.
- d. Information of the methods used or success obtained by our Intelligence Services and Counter-Intelligence Services or which would imperil secret agents.

U. S. R E S T R I C T E D
(Equals British Restricted)

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Mr. Hq Natouss, AG 380.01/435 -0,
dtd 2 March 1944, (cont'd).

e. Critical information of new and important munitions of war, including approved scientific and technical developments.

f. Important particulars of cryptography and cryptanalysis.

12. Secret. - Documents, information, or material, the unauthorized disclosure of which would endanger the national security, cause serious injury to the interests or prestige of the nation, or any governmental activity thereof, or would be of great advantage to a foreign nation shall be classified SECRET.

13. The following are some examples of matter which will normally be graded SECRET:

- a. Particulars of operations in progress.
- b. Plans or particulars of operations not included under TOP SECRET.
- c. Instructions regarding the employment of important new munitions of war.
- d. Order of battle information and locations and moves affecting the order of battle.
- e. Knowledge of enemy material and procedure, the value of which depends upon the enemy not knowing that we possess it.
- f. Vital military information on important defenses.
- g. Certain reports of operations containing information of vital interest to the enemy.
- h. Adverse reports on general morale affecting major operations.
- i. Important improvements to existing munitions of war until accepted for service.
- j. Photographs of vulnerable points or vital installations under our control.
- k. Certain development projects.
- l. Important cryptographic devices unless assigned to a lower category.

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14. Confidential. - Documents, information, or material, the unauthorized disclosure of which, while not endangering the national security, would be prejudicial to the interests or prestige of the nation, any governmental activity, an individual, or would cause administrative embarrassment, or difficulty, or be of advantage to a foreign nation shall be classified CONFIDENTIAL.

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Ltr. Hq Watson, AG 380.01/435 -O,
dat 2 March 1944, (cont'd).

16. The following are some examples of matter which normally will be graded
CONFIDENTIAL:

- a. Matters, investigations, and documents of a personal and disciplinary nature, the knowledge of which it is desirable to safeguard for administrative reasons.
- b. Routine operational and battle reports which do not contain information of vital interest to the enemy.
- c. Routine Intelligence reports.
- d. General military radio frequency allocations.
- e. Military call signs, unless so collected together that they reveal the order of battle.
- f. Meteorological information of designated areas.
- g. Unit movements of non-operational significance in area within or adjacent to operational theaters.
- h. Certain technical documents and manuals used for training, maintenance and inspection of important new weapons of war.
- i. General tactical lessons learned as a result of operations.
- j. Aerial photographs of territories under our control in or adjacent to operational theaters.

16. Restricted. - Documents, information, or material (other than TOP SECRET, SECRET, or CONFIDENTIAL) which should not be published or communicated to anyone except for official purposes shall be classified RESTRICTED.

17. The following are some examples of matter which will normally be graded
RESTRICTED:

- a. Information of moves of non-operational significance in areas remote from theaters of war.
- b. Training and technical documents for official use only or not intended for release to the public.
- c. Certain routine documents relating to supply and procurement.
- d. Aerial photographs of territories under our control remote from operational theaters.

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(Equals British Restricted)

Ltr. HQ Watousa, AG 380.00-35 -0
 dtd 2 March 1944, (cont'd).

d. Photographs of enemy, enemy occupied or designated areas except those which reveal secret sources.

e. Strength returns of units remote from operational theaters.

GENERAL PRINCIPLES

18. Grading. a. The designation of persons responsible for grading and re-grading will be a function of the proper authorities.

b. Each document should be graded according to its own content and not necessarily according to its relationship to another document. This also applies to extracts from graded documents.

c. The grading of a file or group of physically connected documents shall be that of the highest graded document therein.

19. Regrading. - It is the obligation of all authorities to keep classified matter constantly under review and to downgrade it as soon as conditions permit.

20. Transmission of Certain Messages by Electrical Means. - Messages which have been transmitted or are to be transmitted in a high grade cryptographic system of one nation will not be relayed or transmitted by the other nation between point of origin and destination by electrical means in clear language or unapproved "reambler" system, or low-grade cryptographic system.

21. Handling (Treatment). - No person is entitled solely by virtue of his rank or position to acknowledge possession of classified matter. Such matter is entrusted only to those individuals whose official duties require such knowledge or possession.

22. SECRET. - Secret matter will be handled in accordance with the following rules:

a. The highest grade cryptographic systems available will be used in the transmission of secret messages. **3373**

b. Secret documents will be transmitted only by officially designated courier in double sealed envelopes, the inner one being marked SECRET, and will be opened only by the addressee or his authorized representative. Where officially designated courier service is not available, secret documents may be transmitted by registered mail service or mail service superior to registered mail service, if the service is completely within national control.

c. Transmission and custody of these documents and material will normally be covered by a receipt system and registered documents and material periodically accounted for. It is mandatory that registered documents be covered by a receipt system.

d. Secret messages will not be transmitted by electrical means in the clear, except over approved circuits and providing the rule in paragraph 20 is not violated.

NOTES: (1) An approved circuit is a circuit approved by the Theater Commander

U. S. R E S T R I C T E D
(Equals British Restricted)

Ltr. Hq Natouse, AG 380.01/435 -O,
dtd 2 March 1944, (cont'd).

or the British Services "Defense Teleprinter Network" in the United Kingdom.

- (2) This item will not appear in United States regulations on cryptographic security. It will be released immediately to responsible commanders in special letters of instruction.

c. It is the responsibility of the commissioned officer or equivalent civilian holding custody of secret documents to insure that all security precautions are taken to guard such documents at all times.

23. TOP SECRET. - Top Secret matter will be handled in accordance with the above rules with additional safeguards as follows:

- a. Under no circumstances will such matter be transmitted by registered mail.
- b. Under no circumstances will messages so graded be transmitted by electrical means in the clear.
- c. It is mandatory that transmission and custody of such matter be covered by a receipt system.
- d. TOP SECRET documents will be handled only by persons specifically designated and may not be disclosed to any person solely by virtue of his rank or office.

24. CONFIDENTIAL. - Confidential matter will be handled in accordance with the following rules:

- a. CONFIDENTIAL documents, except registered, will be transmitted by approved official means. Registered confidential documents will be handled in the same manner as registered secret documents.
- b. It is the responsibility of the commissioned officer or equivalent official holding custody of CONFIDENTIAL documents to insure that proper appropriate security precautions are taken at all times.

25. RESTRICTED. - Restricted matter will be handled in accordance with the following rules:

- a. Restricted documents will be transmitted by such approved channels as will provide a reasonable degree of security.
- b. Registered restricted documents will be transmitted to and from foreign countries in the same manner as registered secret documents.

By command of Lieutenant General DEVERS:

R. H. Fress

R. H. FRESS,
1st Lt, AGD,
Asst Adjutant General.

DISTRIBUTION:
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- 3 -

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HEADQUARTERS

ALLIED MILITARY GOVERNMENT

4 NOV 1943

SECURITY MANUAL (PROVISIONAL)

1. Procedure outlined in this manual (provisional) will be followed by U. S. and British personnel of AMG.
2. Comments and/or questions regarding this subject will be referred to "Security Office, Hq. AMG" through channels.
3. Telephones are not secret; all telephone communications may be intercepted. When you talk over the phone remember that "the Enemy is Always Listening".
4. Loose Talk is dangerous to Allied security. A loose lip sinks a ship. The walls have ears, so don't discuss official business outside your office. Never speculate on military operations; since you are a member of the Allied Military Government much weight will be attached to your remarks - you might guess right and jeopardize the lives of thousands. Silence is golden. Watch your tongue in the presence of interpreters. Remember the Trojan horse! Intrigues may know a foreign language better than you do, without admitting it, so don't discuss classified information in a foreign language either.
5. Credentials: In occupied territory consider all strangers as potential enemy agents. Require strangers, civilian and military, to identify themselves. Remember that there have been cases of Sicilians disguised in American uniforms, so beware of false credentials, and examine passses closely.
6. Preparing and/or Compromise of Classified Information. More tampering with locks or compromise of classified information is suspected immediate report will be made to:
 - a. immediate superior
 - b. nearest Security Officer
 - c. local C.I.O. or F.S.P.

Report will include full particulars and care will be taken not to discard or destroy evidence. (AFHQ Staff Memorandum No. 61, 27 Oct. 1943.)

4. Loose Talk is dangerous to Allied security. A loose lip sinks a ship. The walls have ears, so don't discuss official business outside your office. Never speculate on military operations; since you are a member of the Allied Military Government much weight will be attached to your remarks - you might guess right and jeopardize the lives of thousands. Silence is golden. Watch your tongue in the presence of interpreters. Remember the Trojan horse! Betives may know a foreign language better than you do, without admitting it, so don't discuss classified information in a foreign language either.

5. Credentials: In occupied territory consider all strangers as potential enemy agents. Require strangers, civilian and military, to identify themselves. Remember that there have been cases of Sicilians disguised in American uniforms, so beware of false credentials, and examine passes closely.

6. Tempering and/or Compromise of Classified Information. Where tempering with facts or compromise of classified information is suspected immediate report will be made to:

- a. Immediate superior
- b. nearest Security Officer
- c. local C.I.O. or P.S.P.

Report will include full particulars and care will be taken not to discard or destroy evidence. (AFHQ Staff Memorandum No. 81, 27 Oct. 1943.)

In the event of loss of Confidential or Secret material (documents, keys, cipher stamps, cipher devices, etc.) "it is the duty of the responsible officer to immediately make careful search and enquiry. If unable to recover the article he should report on paper all steps taken, with names of persons, if any, who have been informed of the loss or asked to assist in its recovery". (App. "A" to Executive Order No. 50, 26 Oct. 1943, No. 1 District, C.M.F.)

7. Security of Installations.

All installations of military value should be properly safeguarded by locks and/or guards. Where feasible, AMG office buildings should have only one entrance, and that one guarded. Duty officer and roving guard within the building are highly desirable. When securing a building don't forget to check roof, cellar, and windows. In a large HQ. pass system is not foolproof, so when leaving office unattended ask yourself this question: "Have classified documents been properly safeguarded?"

c. Classification of documents.

a Documents originated by AGO personnel will be in the clear (unclassified) or bear one of the following classifications: U. S. RESTRICTED, U. S. CONFIDENTIAL, or U. S. SECRET.

b Documents in the clear may be seen by any one. Anything which is to be published or which may be made public should be unclassified. Such things as telephone and room directories which are kept available for frequent reference should be unclassified.

c Classification "U. S. RESTRICTED" limits information to military personnel and civilians of known loyalty and discretion; such information will not be communicated to the public.

Will be classified as "U. S. RESTRICTED" those documents which:

- 1 are for official use only.
- 2 should have limited distribution for reasons of administrative privacy.
- 3 should be denied the general public, and which by reason of wide distribution can not be kept Confidential.
- 4 are "Not to be Published".

d Classification "U. S. CONFIDENTIAL" limits information within the Military Establishment to those persons whose duties require that they have such knowledge, and to such other persons of superior trust who must be informed. (An officer is not entitled to Confidential information by virtue of his commission alone.)

Will be classified as "U. S. CONFIDENTIAL" those documents:

- 1 which would be of advantage to enemy action.
- 2 whose disclosure would be prejudicial to the interests or prestige of the Allies.
- 3 dealing with special reports or investigations of a confidential nature.

e Classification "U. S. SECRET" limits dissemination of information to absolute minimum; it will be disclosed only to those persons whose duties require such knowledge. Its inviolability is the duty and responsibility of all persons having knowledge thereof, no matter how obtained.

Will be classified "U. S. SECRET" those documents whose disclosure

Administrative privacy.

- 3 should be denied the general public, and which by reason of wide distribution can not be kept confidential.
- 4 are "Not to be Published".

Classification "U. S. CONFIDENTIAL" limits information within the Military Establishment to those persons whose duties require that they have such knowledge, and to such other persons of special trust who must be informed. (An officer is not entitled to Confidential Information by virtue of his commission alone.)

Will be classified as "U. S. CONFIDENTIAL" these documents:

- 1 which would be of advantage to enemy action.
- 2 whose disclosure would be prejudicial to the interests or prestige of the Allies.
- 3 dealing with special reports or investigations of a confidential nature.

Classification "U. S. SECRET" limits dissemination of information to absolute minimum; it will be disclosed only to those persons whose duties require such knowledge. Its inviolability is the duty and responsibility of all persons having knowledge thereof, in whatever way obtained.

Will be classified "U. S. SECRET" these documents whose disclosure

- 1 might endanger Allied security.
- 2 would be of great advantage to enemy country.
- 3 would inflict serious injury to the prestige or interests of the Allies.

The following subjects, classified "U. S. SECRET", are "British MOST SECRET":

- 1 War plans and future operations when in the planning state.
- 2 Comprehensive statements regarding rates of production of major units of war, discussions on new types of weapons, or details of manpower, etc.
- 3 Political papers dealing with negotiations for alliances and the like.
- 4 Intelligence obtained by "MOST SECRET" means.
- 5 Technical secrets connected with new weapons or warfare.
- 6 Other matters such as code words, ciphers, etc..

whereas intelligence (U. S. Sec) prescribe
which, right there consider should be included
within this category.

The following subjects, classified "U. S. SECRET" are
"Secret/CONFIDENTIAL":

1. Operations in their executive status.
2. Ciphers, etc., and technical secrets which do not
warrant the "SECRET" category.
3. Group documents for personal purposes or dis-
patch orders, location lists, and orders of
battle.

4. Declassification will be provided since it causes unnece-
sary delay in the transmission of messages and deprecates the in-
crease of classified information in the hands of handling personnel.
The least restrictive classification is consistent with proper
safeguarding of information.

14. Control of Classification. Classification may be changed
only by original or other authority. Originals should subject
all papers to continual review so that their classification may be
broken, or degraded when elapsed time has removed the need for their
original classification. Distribution of copies of change of classi-
fication should be identical with that of original document so that
all interested parties may alter their records accordingly.

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11. Marking Classified Documents.

a. Cards "U. S. SECRETED" (Equals British RESTRICTED),
"U. S. CONFIDENTIAL" (Equals British CONFIDENTIAL), etc., will be
carefully stamped (or at least typewritten) on:

1. Each and every page of communications not
permanently and securely fastened together.
2. Cover, title page, and first page of classified
books or pamphlets, the pages of which are securely
fastened together.

b. Special Marking of Secret Documents.

All secret documents will:

1. show page number and number of pages in document.
2. bear full wing notation in right-hand corner of
first page.

4. Instructions covering the return for its accounting and for its ultimate disposal.

If this is not practical, the required data will accompany the restored document on a separate sheet.

13. Destruction of Classified Documents.

a. RESTRICTED documents will be destroyed in any convenient way which will render them useless.

b. CONFIDENTIAL and SECRET documents will be destroyed when competent authority so directs, by burning. Officer custodian and designated officer witness will sign certificate of destruction for submission to officer directing destruction.

c. Preliminary drafts, carbon sheets, plates, stencils, stenographic notes, and check sheets containing Secret or Confidential data will be destroyed by the person responsible for their production immediately after they have served their purpose, or will be given the same classification, and safeguarded in the same manner, as the material produced from them.

14. Transmission.

a. RESTRICTED documents may be delivered by authorized messenger or sent through APO in one sealed envelope; classification need not appear on envelope.

b. SECRET documents, except when personally delivered by authorized personnel, will be transmitted from one person to another in an inner and outer cover. Typewritten matter in document will be protected from direct contact with inner cover. The inner cover will be a sealed wrapper or envelope addressed in the usual way but plainly marked "SECRET" so that the notation will be seen when the outer cover is removed; inner cover will contain a receipt form which will identify addressee, addresser, and the document. The outer cover will be sealed and addressed in the ordinary manner with no notation to indicate its classification. It will be registered with the file.

c. CONFIDENTIAL documents will be dispatched in same manner as that prescribed for SECRET documents, except that the receipt in this case is optional with the sender.

d. On receiving a classified document first examine for

data will be destroyed by the person responsible for their production immediately after they have served their purpose, or will be given the same classification, and safeguarded in the same manner, as the material produced from them.

14. Transmittal.

a. REGISTERED documents may be delivered by authorized messengers or sent thru air mail in the sealed envelope; classification need not appear on envelope.

b. SECRET documents, except when personally delivered by authorized personnel, will be transmitted from one person to another in an inner and outer cover. Typewritten matter in document will be protected from direct contact with inner cover. The inner cover will be a sealed wrapper addressed in the usual way but plainly marked "SECRET" so that the notation will be seen when the outer cover is removed; inner cover will contain a receipt form which will identify addressee, addresser, and the document. The outer cover will be sealed and addressed in the ordinary manner with no notation to indicate its classification. It will be registered **23 AUG** in transit.

c. CONFIDENTIAL documents will be dispatched in some manner as that prescribed for SECRET documents, except that the receipt in this case is optional with the sender.

d. On receiving a classified document first examine for possible tampering. If evidence of tampering is noted, report that fact to sender, and notify nearest Security Officer, preserving evidence intact.

Inner cover marked "SECRET" will be opened only by person to whom addressed, or by personnel specifically designated by him. Inner cover marked "CONFIDENTIAL" may be opened by any responsible person authorized by the addressee. Under no circumstances will natives of occupied territory be allowed to open these covers.

15. Custody and Storage.

a. Restricted documents will be stored and handled in such a manner as to insure responsible degree of security.

b. Secret and Confidential documents other than registered documents, will be stored in the most secure files available in a room, which is kept locked when not in use (or in guarded building).

c. Registered documents will be kept in the most secure space available, preferably a safe, or strong box under guard. Keys will be kept by an officer.

d. Officers will not take classified documents from their offices for work at their quarters without prior approval and receipt of superior authority. In moving from one place to another, officers will not allow these documents to be left unattended (in hotels, pensions, restaurant, cars, etc.)

16. Responsibility.

a. Classified documents issued to a formation, unit, or establishment will be regarded as being held on charge by CO of the unit.

b. Each document issued to a specific branch of a formation Headquarters, will be regarded as being held on charge by the senior officer of that branch.

c. Where, however, such documents are issued to a named officer, or the holder of an appointment, they will be regarded as being held on the personal charge of such officer.

d. The inviolability of classified information is the duty and responsibility of all persons having knowledge thereof, no matter how obtained. It is the duty of all military personnel to report to immediate superior and/or security officer any violations of military security. Any person finding a classified document unattended will immediately ensure custody and will be responsible for its proper safeguarding until returned to proper authority.

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17. For further information reference, Safeguarding of Military Information. See also:

- a. U. S. A 380-5.
- b. E. S. S. (1940) para. 165-1670.
- c. "Classification and Handling of Protected Documents, 1943" (British).
- d. AFHQ (LGO) letter, 13 July 1943, "Safeguarding Military Information".
- e. Appendix "a" to Routine Order No. 57 (26 October 1943), No. 1 District, U.S.F.

18. Good security means inconvenience; bad security means death for Allied troops.

By command of Brigadier General McSHERRY:

J. A. EVANS,
Capt., M.I.,
Security Officer

new obtained. It is the duty of the security officer any violations of military security. Any person found in possession of unclassified documents will be immediately returned to the custody of the proper authority for its proper safeguarding until returned to proper authority.

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17. For further information reference, Safeguarding of Military Information. See also:

- a. U. S. AR 380-5.
- b. K. R. 9 (1940) para. 1655-1670.
- c. "Classification and Handling of Protected Documents, 1943" (British).
- d. AFHQ (AGC) letter, 15 July 1943, "Safeguarding Military Information".
- e. Appendix "A" to Routine Order No. 50 (26 October 1943).
- f. HQ. I District, C.I.F.

18. Good security means inconvenience; bad security means death for Allied troops.

By command of Brigadier General MESHERY:

J. M. EVANS,
Capt., M.I.,
Security Officer.

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