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Declassified E.O. 12356 Section 3.3/NND No. 785016

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(VOL. I)

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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DISCIPLINE, U.S. PERSONNEL, A.C.
SEPT. 1943 - NOV. 1945
(1 OF 2)

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FILE CLOSED 7 November 1945

See Volume 2.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

AG 370.5/028 AFPA-O

7 November 1945

SUBJECT: MTOUSA Records Depot

TO: All Concerned

1. The MTOUSA Records Depot, organized in accordance with paragraph 5, MTOUSA Circular Number 64, 1945, and the Theater Directory System (2828 Central Postal Directory) was transferred to the control of the Commanding General, Peninsular Base Section, effective 31 October 1945. In connection therewith, attention is invited to Section III, MTOUSA Circular Number 124, 1945, "Transfer of MTOUSA Records Depot", and to letter, this headquarters, file AG 370.5/028 P-O; subject: "Transfer of Certain Postal Installations to Peninsular Base Section", dated 22 October 1945.

2. An administrative unit has been organized within the Records Depot which will process miscellaneous personnel and records correspondence now being processed by this headquarters. Teletype service between the Theater Directory System and the Records Depot has been instituted to facilitate action on this type of correspondence.

3. Effective upon receipt of this directive, major commands will forward the following categories of correspondence direct to the MTOUSA Records Depot, APO 512:

a. Miscellaneous correspondence pertaining to status, name, grade, ASN, organization, military service, personal affairs, and other related items which solely concern individuals and their personal activities.

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b. Correspondence pertaining to service records not in the custody of individuals or their immediate commanders, and to personnel absent without leave.

c. Correspondence pertaining to organizations which have been deactivated in this Theater and/or to organizations which have forwarded records to the Depot in accordance with MTOUSA Circulars Number 64 and 85, 1945.

d. All of sub-paragraphs a, b, and c, above are applicable only in those instances where the information or action desired has normally in the past been forwarded to this headquarters and would logically be available to or obtainable by the MTOUSA Records Depot. When otherwise available or more expedient it will be referred directly to commands concerned.

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4. This action is for the purpose of immediately providing a more direct and efficient service for processing correspondence of this nature. The MEDUSA Records Depot will operate in accordance with policies established by this headquarters. All publications of this headquarters regarding such correspondence will remain effective except as changed herein.

BY COMMAND OF LIEUTENANT GENERAL RIDGWAY:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:

LEGAL SUB COMMISION
CLO
DCLO
Chief Counsel
CJO
Italian Section
CLERKS
10 NOV 1945

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 125)

5 November 1945

DISCHARGE AND RELEASE FROM ACTIVE DUTY OF ENLISTED PERSONNEL

1. Paragraph 1i, Circular Number 110, this headquarters, 1945, is rescinded and the following substituted therefor:

"i. Section V, WD Circular 269, 1945, as amended by Section I, WD Circular 320, 1945."

2. Paragraph 2c, Circular Number 110, this headquarters, 1945, is rescinded and the following substituted therefor:

"c. (1) Enlisted personnel over 38 and those over 35 who have completed a minimum of two (2) years of active military service in the Armed Forces of the United States subsequent to 16 September 1940, and who apply in writing to their commanding officers for discharge under the provisions of Section V, WD Circular 269, 1945, as amended by Section I, WD Circular 320, 1945, will be immediately transferred to the 7th Replacement Depot for trans-shipment to the United States, except as indicated in (2), below. Completed personnel records must accompany each individual.

"(2) Prior to transfer of individuals to the 7th Replacement Depot, major commanders concerned will contact the depot to insure available accomodations."

3. Appendix "A", AGWAR cable 2728, dated 1 September 1945, inclosed with Circular Number 110, this headquarters, 1945, is superseded.

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BY COMMAND OF LIEUTENANT GENERAL RIDGWAY:

OFFICIAL:

GEORGE L. EBERLE
Brigadier General, USA
Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 124)

29 October 1945

I I
Funds II
Subsistence III
Transfer of the MTOUSA Records Depot . . . . .

I----FUNDS

Section I, Circular Number 7; Section III, Circular Number 26, and Section II, Circular Number 44, all this headquarters, 1945, are rescinded and the following substituted therefor:

"Forwarding of "Advance Copies" of WD AGO Forms 14-15 and Collection Vouchers - Effective 1 November 1945, officers turning over collections and soldiers' deposits to an Accountable Disbursing or Agent Officer, in complying with paragraph 2f(1), AR 35-780, Change 5, 5 January 1945 and paragraphs 1b(1)(b) and 1b(2)(b), AR 345-75, Change 2, 13 December 1944, will forward immediately after turnover of funds the copies of collection vouchers and WD AGO Form 14-15, complete as to date funds are turned over and name of Accountable Disbursing Officer in whose accounts the funds are to be taken up, to:

Audit Branch
Office of Fiscal Director,
Headquarters TSFET (Rear),
APO 513, US Army."

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II---SUBSISTENCE

Paragraph 5, Section IV, Circular Number 97, this headquarters, 1945, is rescinded and the following substituted therefor:

"5. Issues made to Italian Civilians as an emergency will be reported to Headquarters, Peninsular Base Section monthly as of the last day of each month so that supply may be recaptured or proper charge be made against the Italian Government. Reports will be rendered in the form indicated below.

Report to include:

1. Individual, Agency, or Organization.
2. Location.
3. Number of rations or separate meals furnished (indicate which) or items and quantities furnished Italian civilians.
4. Reason.
5. Authority (applicable to paragraph 4, Section II).
6. Issues under paragraph 4, Section II.
7. Issues under operational necessity.
8. Issues to Italian civilians in emergencies."

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular # 124 (cont'd)

III--TRANSFER OF THE MTOUSA RECORDS DEPOT

Effective 0001A hours, 31 October 1945, the MTOUSA Records Depot and its functions are transferred from Headquarters, Mediterranean Theater of Operations, United States Army to Headquarters Peninsular Base Section. Correspondence and shipments of records will continue to be addressed to the MTOUSA Records Depot, APO 512.

BY COMMAND OF LIEUTENANT GENERAL RIDGWAY:

L. L. LEMNITZER
Major General, GSC
Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
2675TH REGIMENT
ALLIED COMMISSION (OVERHEAD)
APO 394

WDC/pf

File: 210.8

27 October 1945

SUBJECT: Application for Temporary Duty in the United States.

TO : All Units this Regiment.

1. Effective with the month of November 1945 this organization will have a monthly quota for qualified personnel to be returned to the United States for temporary duty of 45 days duration.

2. All personnel who possess the following qualifications may apply for this temporary duty.

a. Officers.

(1) A minimum of 18 months continuous overseas service.

(2) Must be in one of the following categories; Regular Army, Class "A" Volunteer, or ASRS of below 70.

b. Enlisted Men.

(1) A minimum of 18 months continuous overseas service.

(2) Must be in one of the following categories; Regular Army, Class I Volunteer, or ASRS of below 45.

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3. Applications may be submitted without regard to quota. In the event the number of applications exceed the quota allocated to this headquarters for any particular period the most deserving cases, determined from information submitted by applicants, will be approved first.

4. Applications will be submitted on the form appended to this letter as Appendix #1. It is necessary that each statement in the letter of application be completed.

5. The application will be forwarded to the person under whom the applicant actually performs duty for accomplishment of the 1st Indorsement, who will in turn forward it so as to reach this headquarters not later than the 15th of the month preceding the requested effective date.

BY ORDER OF COLONEL PARKER:

Capt Cooper
Major Wright
Capt Bean

WARD D. CARPENTER, JR.
1st Lt Inf
Personnel Officer

1 Incl:
Ltr of Application (Appendix #1).

2 OCT 1945

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Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX #1.

2675TH REGIMENT
ALLIED COMMISSION (OVERHEAD)
APO 394

_____ 19__

File: 210.8

SUBJECT: Temporary Duty in the United States.

TO : Commanding Officer, 2675th Regiment, Allied Commission (Ovhd), APO 394, U. S. Army.

1. Request that I be permitted to return to the United States on temporary duty, departing this theater during the month of _____.

2. The following information is submitted:

a. _____, _____, _____,
(Name) (Rank) (ASN)
Branch of Service (Officers only): _____.

b. Date of entry on active duty, enlistment or induction: _____.

c. Date departed for overseas: _____.

d. My present principal duty assignment is _____.

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e. General or limited assignment: _____.

f. I desire to travel by _____.
(If travel by air is requested, give full explanation of reason for requesting this mode of travel).

g. Combat service (Give unit or units and inclusive dates of such service(s)): _____.

h. Length of foreign service: _____ years _____ mos _____ days.

i. Decorations (Include all decorations except service ribbons - also include campaigns participated in): _____

j. ASRS: _____.

k. Present category:

(1) (Officers - RA, Cl "A", or ASRS under 70): _____.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX #1 (Contd)

(2) (EM - RA, Cl I, or ASRS under 45): _____

_____.

1. Since initially coming overseas I have had the following TDY to the U. S., leaves, furloughs, or TDY at Rest Camps overseas: _____

_____

_____.

(Show dates and place of such TDY or leave)

m. The reason for my request is as follows: _____

_____

_____.

_____

_____

_____

1st Ind

TO: Commanding Officer, 2675th Regiment, Allied Commission (Ovhd), APO 394, U. S. Army.

___Approved.

_____

_____

_____

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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Legal S/C

HEADQUARTERS
2675TH REGIMENT
ALLIED COMMISSION (OVERHEAD)
APO 394

RBB/cf

22 October 1945

File: 370.

SUBJECT: Redeployment of Officers.

TO : See Distribution:

1. In order to avoid further confusion in transshipment of officers to the United States under redeployment regulations, it is requested that all personnel concerned make immediate preparations for shipment. Frequent delays have been encountered by officers failing to comply with orders for reasons of personal nature and failure to obtain adequate clearance. All officers concerned are advised to clear up their affairs, personal and official, so that shipment may be effected upon 24 hour notice. No officer, however, is to anticipate the command by leaving his present assignment until so instructed by this headquarters. This directive concerns all officers electing immediate release (Class "X") and with ASRC scores of 75 or above, and all officers, Class "B" with termination date of 15 November 1945 or sooner.

2. Identical transport arrangements as utilized in the most recent shipment of officers will be used in the future shipment of large groups of officers insofar as is possible. Tentative shipment date is not known, but will be published as soon as received.

3. Unit Commanders, Senior American Officers of Regions and Sub-Commissions will be prepared to submit manner of performance ratings on officers by cable immediately upon request of this headquarters.

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BY ORDER OF COLONEL PARKIN:

Richard B. Bullock
RICHARD B BULLOCK
Capt Inf
Adjutant

DISTRIBUTION:
Units this Regt
Sub-Commissions AICOM
Regions AICOM
Zones & Communes AICOM

DCLO
Chief Council
CJO
Italian Section
CLERK
American Officers only
24 OCT

Civ Welfare
Mess Officer
Capt Bem.

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 15 October 1945
NUMBER 121)

Reports of Investigation (WD AGO Form No 51)(Death (Non Battle) and Injury).....I
Disposal of Surplus Installations and Release of Real Property.....II

I -- REPORTS OF INVESTIGATION (WD AGO FORM NO 51)(DEATH (NON BATTLE) AND INJURY)

Circular Number 48, this headquarters, 1945, is amended as follows:

1. So much of paragraph 1a(2) as reads "AR 345-415, dated 23 November 1933" is amended to read "AR 345-415, dated 14 August 1945".

2. Paragraph 1c is added as follows:

"1c. Delegation of authority

The following Commanders are hereby delegated authority to take final action on reports of investigation involving only cases of Injury under the provisions of paragraph 11a, AR 345-415 dated 14 August 1945:

a. Commanding General, ASFSC/ETO
b. Commanding General, 85th Infantry Division
c. Commanding General, PBS
d. Commanding General, Rome Area, MTOUSA."

3. Paragraph 15 is rescinded.

4. Paragraph 16 is rescinded and redesignated as paragraph 15 and the following substituted:

"15. Expediting Reports of Investigation - Every possible effort will be made to expedite the completion and submission of this report, when death is involved, within 15 days after date of death; and when injury only is involved, within 15 days after request by either the soldier's unit commander or the surgeon for an investigation. In cases where an extension of time is necessary, this headquarters will be so informed of reasons for delay, present status of the case, and approximate date of completion of the report of investigation."

5. Paragraph 17 is redesignated paragraph 16.

II - DISPOSAL OF SURPLUS INSTALLATIONS AND RELEASE OF REAL PROPERTY

MTOUSA Circular Number 111, 1945, is amended as follows:

1. All references made to MTOUSA Circular Number 92, 1945, are rescinded.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq TOUSA Circular Number 121 (cont'd).

2. Paragraph 6b, is amended to read as follows:

"b. Upon the declaration of an installation of the above categories as surplus by the War Department, and upon instructions from this headquarters, the installation will be reported on Form SPR-3 by the command concerned to the Field Commissioner, ANLC, for disposal in accordance with applicable directives."

3. Paragraph 6d, is rescinded and the following substituted therefor:

"d. Disposal of surplus installations outlined in paragraph c, above, will be as follows:

(1) As soon as it is known when an installation or any portion thereof will become surplus, the base section or air force commander will determine whether the installation or a portion thereof, as the case may be, has a commercial value as such, and in the best interest of the United States Government should be disposed of as an installation; or, whether the sum total of:

(a) the cost of the care, handling, and maintenance, pending possible sale;

(b) the estimated recoverable value of removable property;

(c) the estimated proceeds of scrap sales

would exceed any possible proceeds from sale as an installation.

(2) If it is determined that the installation or a portion thereof has a commercial value as such, it will be reported to the Field Commissioner, ANLC, on Form SPR-3, in accordance with applicable directives.

(3) If it is determined that the installation or any portion thereof has no commercial value the base section or air force commander will make the following disposition:

(a) All items of removable and non-removable installed equipment which are serviceable or economically repairable will be removed and returned to the appropriate supply depot, provided, the cost of removal and labor involved will justify such removal.

(b) All other items of U.S. property will be disposed of as scrap in accordance with applicable directives, either in place or dismantled and turned in to a Quartermaster Supply Depot; or, in the event that the residue has no commercial value as scrap or that the cost of its care, handling and disposition would exceed the estimated proceeds, it will be destroyed or abandoned. Any agency authorizing destruction or abandonment shall make and retain a record of the surplus property destroyed or abandoned and the reasons therefor.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

- Hq ITOUSA Circular Number 121 (cont'd).

(c) Real Estate will be derequisitioned and the residual value of improvements made by the U.S. Forces will be reported to Allied Commission in accordance with letter referred to in paragraph 2c, above, and Section II below. The report to Allied Commission will not include any part of the installation disposed of by the Field Commissioner, AFLC, or disposed of as scrap.

(d) When an installation or any portion thereof is disposed of under the provisions of paragraph 6d (3), the agency authorizing such action shall make and retain a record of its findings justifying such action. Two copies of this record will be forwarded to the Chief Engineer, ITOUSA. Attached as Inclosure 1 is a suggested form to be used in recording justification for disposal by this procedure.

(e) The record outlined in paragraph (d) above will not be required on real estate where no expenditures have been made by the United States other than for maintenance."

4. Paragraph 6e, is rescinded.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

L. L. LEMNITZER
Major General, GSC
Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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1 Inclosure:
Form "Justification for Dismantling Fixed Installation"

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Inclosure #1 to Hq USA
Circular #121.

JUSTIFICATION FOR DISMANTLING FIXED INSTALLATION

1. Name of Installation _____

2. Location _____

3. Date of Surplus _____

4. General description of U.S. construction facilities or improvements _____

_____

_____

_____

5. Original cost of construction _____

6. Estimated cost of guarding and maintenance for period of 90 days _____
(cost of guarding to be computed at $6.00 per day per guard)

7. Estimated proceeds if salvaged:

a. Estimated value of items returned to stock _____

b. Estimated proceeds of scrap sale _____

c. Total recoverable _____

d. Estimated loss thru abandonment of non-salvageable items _____

_____

8. Estimated remaining physical life of U.S. improvements of construction, stated as percentage of total original physical life _____

_____

9. Statement giving justification for action taken to dismantle the installation.

_____

_____

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 119)

12 October 1945

Marriages I
Disposition of Hospitalized Personnel and Submission of Their Records II
EFM and SCM Messages III

I----MARRIAGES

Section I, Circular Number 112, this headquarters, 1945, is rescinded.

Circular Number 47, this headquarters, 1945, is amended as follows:

1. Paragraph 7 is rescinded and the following substituted therefor:

"7. a. An application to marry will not be approved until a character check of the individual concerned has been made by the applicant's unit commander.

b. When adverse information is revealed, the application will be returned setting forth the facts discovered, and authorizing resubmittal if the applicant attaches to the application an affidavit stating he is aware of the facts and after consideration of same is still desirous of marriage."

2. Paragraph 11b is amended by deleting the words "medical or dental service".

II---DISPOSITION OF HOSPITALIZED PERSONNEL AND SUBMISSION OF THEIR RECORDS

Paragraph 2a of paragraph 1, Section I, Circular Number 106, this headquarters, 1945, is rescinded and the following subsitited therefor:

"2a. Class A personnel

(1) Personnel with adjusted rating scores below the current critical score, volunteers, and personnel eligible for discharge because of age but who have not applied for discharge will be transferred to and/or returned to their former unit, except that members of Ground and Service Force units which have been inactivated, disbanded or have departed this theater will be assigned to units specified by the major commander having jurisdiction over the hospital concerned.

(2) Patients with adjusted service rating scores equal to or above the current critical score, other than volunteers, and personnel eligible for discharge because of age who have applied for such discharge will be transferred from the Detachment of Patients concerned to the 7th Replacement Depot, attached unassigned."

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq HTOUSA Circular # 119 (cont'd)

III--ETO AND SCM MESSAGES

Paragraph 3, Circular Number 117, this headquarters, 1945, is amended by the addition of the following:

c. In Caserta and vicinity - ITALCABLE office in Visitors' Bureau in Royal Palace.

d. For Milan and vicinity - ITALCABLE in PALAZZO POSTE E TELEGRAFI (Main Post Office) located at No. 3 VIA SANTA MARIA SEGRETA.

e. For Turin and vicinity - ITALCABLE in PALAZZO POSTE E TELEGRAFI (Main Post Office) located at No. 10 VIA ALFIERI.

f. For Genoa and vicinity - ITALCABLE in PALAZZO POSTE E TELEGRAFI (Main Post Office) located at No. 2/80 VIA DANTE."

BY COMMAND OF GENERAL MCNARNEY:

L. L. LEMITZER
Major General, GSC
Chief of Staff

OFFICIAL:

C. V. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
A.P.O. 512

CIRCULAR)
:
NUMBER 117)

26 September 1945

I. . . . . .
ETM and SCM Messages II
Accidents and Claims III
Rescission of Publications III

I----ETM AND SCM MESSAGES

1. Effective 1 October 1945 the communications functions previously handled by RCA Communications, Inc., in Italy will be transferred to Italcable Company and troop messages may then be filed with Italcable Company offices at NAPLES, ROME and CASERTA, or through the present APO system of remittance.

2. ETM and SCM troop messages will continue to be accepted as provided in Sections I and II, MTOUSA Circular Number 73, 1945, as amended by Section IV, MTOUSA Circular Number 98, 1945.

3. Italcable has several branch offices, and ETM and SCM messages may be filed and paid for directly over the counter at the same rates as for the APO system of remittance in the areas indicated below:

a. In Naples and vicinity - ITALCABLE in PALAZZO POSTE E TELEGRAFI (Main Post Office) located at PIAZZA MUNICIPIO DIAZ.

b. In Rome and vicinity - ITALCABLE in PALAZZO POSTE E TELEGRAFI (Main Post Office) located at PIAZZA SAN SILVESTRO.

II---ACCIDENTS AND CLAIMS

Section II, Circular Number 74, this headquarters, 1944, is amended by the addition of the following:

4. Claims of civilian employees in Greece

a. In the event that a civilian employed locally by the US Forces in Greece sustains death, injury or illness arising out of and in the course of such employment, the commanding officer of the employing unit will:

(1) Cease paying his salary or wages as from the date he stops work.

(2) Give him or his dependents, a certificate of injury in the form set out in sub-paragraph c below.

(3) Advise him, or his dependents, to apply to the local office of the Social Insurance Institute (Kinonikes Asfalisseis), for such medical attention and/or compensation as he or his dependents are entitled to receive.

b. No compensation or medical attention (other than first aid treatment) should be given, as the above Institute is organized to deal with them. It has offices in all towns of sufficient importance and will arrange to have the injured person collected by ambulance on being so requested.

c. The certificate of injury referred to in sub-paragraph a, above, will be in the following form. It will be made in triplicate and signed by the commanding officer of the employing unit. The first copy, on which neither ink nor pencil

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq ITOUSA Circular #117 (cont'd)

nor his unit will be shown, will be given to the injured person or his dependents, to be handed to the Institute. The second copy, on which the grade, unit and its location will be added, will be sent to the headquarters of the Base Section in which the employing unit is located. The third copy will be retained for unit files.

"Certificate of Injury"

I certify that_____

of___(address)_____born on_(date)_____

the son of_(father's name)_and of_(mother's name)__

was killed/incapacitated at____hours on_(date)___

at_____(exact location of the accident)_____

in an accident arising out of and in the course of his employment with the United States Forces

as_(exact nature of employment)_____

5. Offices of the Social Insurance Institute are located at the following centers: Athens, Pireaus, Eleusis, Chalcori, Amerussion, Kifissia, Salonika, Patras, Volos, Kalamata, Ioasina, Joannina, Cavalla, Canea, Heraklion, St. Nicolaon, Katharmon, Aegion, Verria, Edessa, Naoussa. The address of the office and of the doctors employed by it can be ascertained from the local authorities.

III--RESCISSION OF PUBLICATIONS

1. Circular Number 92, this headquarters, 1945, subject: "Disposal of Surplus Property, Scrap and Waste" is rescinded.

2. HTOUSA Supply Directive Number 1, subject: "Reception of Excess Equipment [illegible] Supplies", and HTOUSA Supply Directive Number 65, subject: "Disposal of Army Service Forces Surplus Property", both 1945, are rescinded.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

L. L. LEMITZER
Major General, GSC
Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 111)

14 September 1945

DISPOSAL OF SURPLUS INSTALLATIONS
AND RELEASE OF REAL PROPERTY

Disposal of Surplus Army Installations I
Dorequisitioning of Real Estate II

1. The following instructions are hereby rescinded:

a. [illegible] Letter, file AG 686/235 ITC-O, subject: "Release or Abandonment of Airfields", dated 8 January 1944, addressed to Commanding General, AAF/ITO.

b. MTOUSA letter, file AG 600.91/110 ENGR-O, subject: "Reports on Army Overseas Installations", dated 31 May 1945.

c. MTOUSA letter, file AG 602.1/820 D-O, subject: "Vacating of Requisitioned Property", dated 7 July 1945.

d. MTOUSA Redeployment Circular Number 12, dated 12 May 1945 and Change Number 1, dated 27 May 1945.

e. Paragraph 6, MTOUSA Circular Number 92, dated 29 June 1945.

2. References

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a. MTOUSA Circular Number 92, dated 29 June 1945.

b. MTOUSA letter, file AG 600.91/110 ENGR-O, subject: "Report on Overseas Army Installations", dated 1 August 1945.

c. MTOUSA Engineer Letter, subject: "Reports Required by Allied Commission", dated 21 August 1945.

I -- DISPOSAL OF SURPLUS ARMY INSTALLATIONS

3. Purpose - The purpose of this directive is to establish a procedure in this theater for the disposition of surplus US Army installations (except Special Signal installations) and for the removal of US Army equipment and materials installed therein in accordance with the policies established in War Department Memoranda Number 700-45, subject: "Disposal of Property Overseas", dated 9 May 1945, as amended 30 June 1945 and 20 July 1945 and Number 700-45, subject: "Policy With Respect to United States Installed Equipment in Overseas Army Installations", dated 24 July 1945, and letter from Chief of Engineers War Department, subject: "Report of Excess Fixed Installations and Disposal Actions", dated 19 June 1945. Special Signal installations will be disposed of in accordance with Item 3, Section IX, AFHQ Signal Instructions, dated 22 November 1944.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

4. Definitions

a. Fixed installation

(1) A unit of real property not in a combat zone, leased, purchased or otherwise required by agreement, expressed or implied, together with any improvements constructed thereon, for the United States Army, at which a specific military function is performed.

(2) A unit of real property not in a combat zone at which there have been accomplished repairs, modifications, or replacements to existing facilities such as roads, railroads, bridges, utilities, ports, airfields, depots and similar properties utilized by the US Army, where the repairs, modifications or replacements are of such type construction as to have a potential postwar economic value.

b. Removable installed equipment - (Applies to equipment installed by or for the US Army). Equipment which can be removed without damage to the structure or real property or without rendering the structure or property useless. Examples of removable installed equipment are boilers, power plants, rotary concrete mixers, industrial production equipment, communication equipment, pre-fabricated huts, etc.

c. Non-removable installed equipment - (Applies to equipment installed by or for the U Army). Equipment which cannot be removed without damage to the structure or real property or without rendering it useless. Examples of non-removable installed equipment are sewage piping, water piping, steam piping, electrical or communication wiring, etc.

d. Definitions listed in paragraph 2, FEUSA Circular Number 92, 1945, are applicable to this directive.

5. Base Section Commanders and the Commanding General, AAF/FEC, will take aggressive action to insure that all installations and real property, not absolutely essential to the needs of redeployment or occupational forces, are immediately released in accordance with instructions below. Special attention will be given to the release of civilian hospital, industrial, educational and agricultural facilities.

6. Disposal of installations.

a. Installations to be reported to this Headquarters prior to disposal - Installations of the following categories determined to be excess to the needs of the Base Section Commander or Commanding General, AAF/FEC, will be reported to this headquarters for reference to the War Department for disposition instructions (See paragraphs 7a and 8 below).

(1) All installations regardless of United States investment which have major strategic or economic value.

(2) All airfields in which the estimated United States investment at the time of determination as excess is more than $100,000.

(3) All installations which are terminal stations of or stations tributary to the Army Command and Administrative Network.

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Hq FTOUSA Circular #111 (cont'd)

(4) All petroleum and port installations of the following types in which the United States investment at the time of determination as excess is more than $100,000:

(a) Tank farms.

(b) Petroleum pipe lines.

(c) Petroleum pumping installations.

(d) Petroleum distribution systems.

(e) Petroleum refineries.

(f) Petroleum loading terminals.

(g) Can and drum plants.

(h) Piers and wharves.

(i) Berths.

(j) Fixed port unloading facilities.

(k) Tanker unloading facilities.

(l) Marine repair facilities.

b. Upon the declaration of an installation of the above categories as surplus by the War Department, and upon instructions from this headquarters, the installation will be reported on Form FR-3 by the command concerned to the Field Commissioner, ATC, for disposal in accordance with FTOUSA Circular Number 92, 1945.

c. Installations to be disposed of by authority of Base Section Commander or Commanding General AAF/ETO - all other types of installations not included in paragraph a, above, will be declared surplus without further authorization when they are determined by the Base Section Commander or Commanding General, AAF/ETO, to be excess to current needs. However, clearance will be obtained from this headquarters prior to disposition of any airfield, port facility or petroleum installations, or of installations with a housing capacity of over 5,000 men, installations specifically constructed or acquired by direction of this headquarters, or installations which may, in the opinion of the controlling command, be of use to another agency or command. 2-2

d. Disposal of surplus installations (except real estate on which no expenditures have been made by the United States other than for maintenance - see paragraph 6e, below) included in the categories outlined in paragraph c, above will be as follows:

(1) As soon as it is known when the installation will become surplus, the Field Commissioner ATC, will be advised directly by informal memorandum and arrangements made with him for inspection of the property. He will be furnished with any data required to assist him in determining whether the installation has a commercial value and whether the cost of its care, handling and disposition would exceed the estimated proceeds.

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Hq ETOUSA Circular #111 (cont'd)

(2) When the installation is actually declared surplus, the Base Section Commander, or Commanding General, AAF/ETO, will report the installation on Form SPB-3 to the Field Commissioner, AFLC, for disposal in accordance with paragraphs 8 through 11, ETOUSA Circular Number 92, 1945. (See paragraph 7b and 8 below). If the AFLC notifies the reporting officer that disposal by AFLC is not warranted, the Base Section or Air Force Commander will make the following disposition:

(a) All items of removable installed equipment which are serviceable or economically repairable will be removed and returned to the appropriate supply depot.

(b) Items of non-removable installed equipment will not be removed if the cost of removal and labor involved will not justify such removal.

(c) All other items will be disposed of as scrap in accordance with paragraph 7, ETOUSA Circular Number 92, 1945, either in place or dismantled and turned in to a Quartermaster Salvage Depot.

(d) Real Estate will be de-requisitioned and the residual value of improvements made by the US Forces will be reported to Allied Commission in accordance with letter referred to in paragraph 2c, above and Section II below. The report to Allied Commission will not include any part of the installation disposed of by the Field Commissioner, AFLC, or disposed of as scrap.

c. Real estate on which no expenditures have been made other than for maintenance will be dorequisitioned in accordance with Section II below.

7. Report of excess fixed installations and disposal actions

a. Upon determination that a fixed installation or a portion thereof required to be reported to the War Department in accordance with paragraph 6a, above, is or will be excess to the needs of a Base Section or AAF/ETO, a report will be submitted in 4 copies on Part D (Eng. Form 1266, 1 May 1945) "Report of Excess" to this headquarters, attention: Chief Engineer. The report of excess will be forwarded by this headquarters to the War Department in accordance with current War Department instructions.

b. Where an installation has been disposed of under the authority contained in paragraph 6c, above, and the installation is required to be reported on Parts A, B or C of "Real Property Records", (reference paragraph 2b, above) a report will be submitted in 4 copies on Part E (Eng. Form 1266, 1 May 1945) "Report of Disposal" to this headquarters, attention: Chief Engineer, upon completion of disposal action. Part E will not be submitted on those installations which are reported for disposition to the Field Commissioner, AFLC, on Form SPB-3.

8. Policy with respect to US installed equipment in Army installations to be disposed of through AFLC or reported to the War Department

a. The policy of the War Department is to remove from installations all removable equipment which is in short supply; to leave as part of the installation all removable installed equipment which is in excess, surplus, or obsolete supply; and to remove equipment in normal supply only if such removal does not interfere with ultimate disposal. Non-removable installed equipment will

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Hq PTOUSA Circular [illegible] (cont'd)

not be removed. The above policy and the procedure outlined below will govern with respect to removal of installed equipment from installations to be disposed of through the Field Commissioner, AMLC, or reported to the War Department.

b. A list of items in short, excess, surplus, and obsolete supply will be furnished each command by this headquarters. In addition to this list, the supply status of items listed in War Department SR 30-1 will apply. All items not included in either the short or in excess, surplus, or obsolete supply categories will be considered as being in normal supply.

c. All items of removable installed equipment in short supply will be removed from the installation and returned to depot stocks prior to its disposition or preparation of the report of excess (Part D of the Real Property Record).

d. Removable installed equipment in excess, surplus, or obsolete supply will not be removed unless specifically required by this headquarters.

e. With respect to removable installed equipment in normal supply the Base Section Commander or Commanding General, AAF/MTO, will by informal inquiry to the Field Commissioner, AMLC, determine whether the retention of such equipment is desirable as a means of facilitating the ultimate disposal of the installation. If there is a desire for retention of such equipment, it will not be removed. In the case of installations required to be reported as excess on Part D, Eng. Form 1266, a statement of desire for retention of the equipment will be included in the transmittal letter forwarding the report of excess. If there is no desire for the retention of such equipment, it will be removed only if it is economically desirable, taking into consideration the cost of removal, repair, packing and shipment. Equipment removed from an installation prior to the submission of a Report of Excess (Part D, Eng. Form 1266) will be indicated in letter of transmittal forwarding the report of excess.

9. Custodial responsibility - The Base Section Commander or Commanding General, AAF/MTO, will have continuing custodial responsibility for all property declared excess to his needs until it is transferred or abandoned in accordance with instructions of the Field Commissioner, AMLC, or until the installation is dismantled and real estate is returned to the owner. All such property will be retained in his control as US Army property until disposition is determined. Pending such determination the installation will not be abandoned or entirely evacuated. A minimum of personnel will be retained for maintenance, security and preservation of the rights of the United States Government.

II---DERequisitioning of REAL ESTATE

10. Subject to the above, the procedure set forth below will be followed by all US Commands when derequisitioning real estate in Italy.

11. For the purposes of this directive, the following definitions will apply:

a. Controlling agency - Any major command which holds territorial jurisdiction for the area concerned. Examples of a controlling agency are PBS, Rome Area Command, or a British District.

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Hq MTOUSA Circular #111 (cont'd)

b. Requisitioning agency - A major command responsible for requisitioning and derequisitioning real estate. Examples are AAF/MTO, US Navy. A controlling agency may be, in some cases, the requisitioning agency.

12. Prior to derequisitioning, all household and office furnishings added by the US during the US occupancy will be removed and returned to the appropriate US supply depot. Such furnishings belonging to the owner will not be removed.

13. Notice of intent to derequisition - The requisitioning headquarters will address notice of intent to derequisition specific real estate to the nearest office of the Genio Militare ten days in advance of evacuation date. At the same time, Genio Militare will be requested to send a representative to make a final inventory of the premises in conjunction with a representative of the requisitioning agency. In those cases where the requisitioning agency is not the controlling agency, the real estate officer of the controlling agency will also be notified of intent to derequisition. If the Genio Militare representative cannot be present at the time of evacuation, derequisitioning procedure will not be delayed. It is, however, most desirable that Genio Militare view all real estate and contents at the time of evacuation since that office will make settlement of claims arising from occupancy.

14. Derequisitioning

a. Inventory

(1) The final inventory will be made by a representative of the requisitioning agency together with the Genio Militare and the owner or the Owner's representative. In the absence of both the Genio Militare and the owner, the owner will be represented on the joint inventory by a disinterested officer appointed by the requisitioning agency, or he may be represented by the local Sindaco, Genio Civile or Prefetture. In the case of a quasi-military organization such as the ARC, where the owner of the property is unknown or cannot be located and the Genio Militare is not available, a disinterested officer will be appointed by the requisitioning agency to represent the owner when making the joint inventory.

(2) There will be noted on the final inventory form the following information:

(a) Contents, fixtures, etc., and condition thereof.

(b) A full description of any damages to buildings or contents caused by the occupying unit and not the result of fair wear and tear.

(c) A full description of any damage caused by the occupying unit to crops or land.

(d) A full description of any improvements made to the property by US Forces. Lists of materials used and an estimate of man and/or equipment hours will also be noted.

(e) Any failure in agreement between persons conducting the inventory as to contents or condition of premises.

(f) Signature of all parties making the inventory.

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Hq MTOUSA Circular #31 (cont'd)

(3) A copy of the final inventory will be retained by the requisitioning agency and a copy will be furnished the real estate officer of the controlling agency and the Genio Militare.

b. The United States will not be divested of responsibility for the real estate until it is returned to the owner, or in the absence of the owner, returned to the Genio Militare, Sindaco, Genio Civile or Prefettura and a receipt obtained therefor. Quit-claims will be obtained whenever possible, copies of which will be furnished the Genio Militare and the real estate officer of the controlling agency.

15. The requisitioning agency will be responsible for maintaining adequate guards for the protection of the real estate and property until divested in responsibility as outlined in paragraph 14b, above. The requisitioning agency will also be responsible that the property is left in a clean and sanitary condition.

16. Misuse, such as willful destruction or looting, of requisitioned property will not be permitted. If such misuse is discovered, the real estate officer will present all available information to the Commanding General or Commanding Officer of the requisitioning agency for appropriate action.

17. The Genio Militare will receive and adjust all claims arising from authorized occupancy of real estate.

18. The principal office of the Genio Militare is:

Officio Centrale Controllo Requizioni,
Via XX Settembre - Rome

Branch offices are called Officio Genio Militare Per Requisione AA and are located in the following cities:

Ancona	Naples
Bari	Palermo
Bologna	Perugia
Campobasso	Rome
Catania	Taranto
Florence	Turin
Genoa	Vasto
Leghorn	Venice
Milan	

2-D

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Hq NTOUSA Circular #111 (cont'd)

19. Headquarters releasing real estate will report residual value of any improvements made to the property by United States forces in accordance with reference mentioned in paragraph 2c, above. The value thus reported will be reconciled with the value of improvements listed on inventory required in paragraph 14a, above.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

M. G. WHITE
Major General, GSC
Acting Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

4 Inclosures:

Incl. #1 - Letter, Chief of Engineers, War Department, file 601.1 SPELY, dated 19 June.
Incl. #2 - Part D, Eng. Form 1266, 1 July 1945, "Report of Excess."
Incl. #3 - Part E, Eng. Form 1266, 1 July 1945, "Report of Disposal".
Incl. #4 - Flow Chart.

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

CE 601.1 SPELY

19 June 1945

SUBJECT: Report of Excess Fixed Installations and Disposal Actions

TO: ALL THEATERS, DEPARTMENTS AND SEPARATE BASE COMMANDS

1. Attention is invited to the following references:

a. War Department Memorandum No. W 100-44, dated 9 March 1944, "Report on Army Installations in Theaters, Departments and Separate Base Commands."

b. Letter from the Chief of Engineers, File CE 601.1 SPELY, dated 5 May 1945, Subject: "Report on Overseas Army Installations."

c. War Department Memorandum No. 700-45, dated 9 May 1945, as amended, Subject: "Disposal of Property Overseas," requiring that certain fixed installations if excess to the needs of a theater will be reported on Part D "Report of Excess" to the Chief of Engineers, and reports of disposal action for fixed installations on Form Part E "Report of Disposal" to the Chief of Engineers.

2. Upon determination that a fixed installation or a portion thereof required to be reported to the War Department under War Department Memorandum No. 700-45, as amended, is or will be excess to the needs of a theater, there will be submitted to the Chief of Engineers, Attention: Real Estate, Washington 25, D. C., a report on Part D (Eng. Form 1266, 1 May 1945) "Report of Excess." Upon receipt in the Office, Chief of Engineers appropriate action will be taken by the War Department and necessary instructions will be issued to the theater commander who will take appropriate action in accordance with Memorandum No. 700-45, as amended.

3. Where the theater commander has authority to dispose of fixed installations in accordance with War Department Memorandum No. 700-45, as amended, and the installations are required to be reported on Parts A, B and C of "Real Property Record," a report will be submitted on Part E (Eng. Form 1266, 1 May 1945) "Report of Disposal" to the Chief of Engineers, Attention: Real Estate, Washington 25, D. C., upon completion of disposal action. This report is required in order to complete the records of the Chief of Engineers with respect to fixed installations reported to him. Part E will not be submitted on those installations which are reported for disposition to Army-Navy Field Liquidation Commissioner on Form SPE-3.

Sincerely,

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E. REYBOLD
Lieutenant General
Chief of Engineers

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REAL PROPERTY RECORD

PART D

REPORT OF EXCESS

THEATER OF OPERATION

DATE OF REPORT

Enter in appropriate blanks below sufficient data to identify the installation or portion thereof previously reported on Forms Parts A, B, C, "Real Property Record" and reasons for reporting as excess (*See WD Memo. 700-45, dated 9 May 1945, as amended*). Form to be submitted in quadruplicate.

TO:
CHIEF OF ENGINEERS
WASHINGTON 25, D. C.
ATTENTION: REAL ESTATE

1. a. NAME OF INSTALLATION (*Official designation*)

b. OTHER NAMES (*Now or previously used*)

2. a. COUNTRY

b. SOVEREIGNTY (*Where country is not sovereign nation*)

3. a. TYPE OF INSTALLATION (*Check one*)

AIRFIELD | HOSPITAL | DEPOT | OTHER (*Specify*)

4. a. PARTS OF "REAL PROPERTY RECORD" SUBMITTED TO CHIEF OF ENGINEERS

MOST RECENT SUBMISSION	PARTS	DATE SUBMITTED
	A	
	B	
	C	

5. a. STATE WHETHER PART OR ALL OF INSTALLATION IS EXCESS (*Identify portions by reference to number on Parts A and B and changes in such items specified in Part C, if part only is reported excess*). (*Check one*)

FULL | PART (*Identify*)

6. a. REASONS FOR REPORTING EXCESS: (*Give reference to appropriate paragraph in W.D. Memorandum No. 700-45, 9 May 1945 as amended*)

7. a. REMARKS AND RECOMMENDATIONS AS TO POSSIBLE REDISTRIBUTION TO OTHER U. S. AGENCIES OF STRUCTURES, FIXTURES AND EQUIPMENT (*Or materials derived therefrom*)

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TYPED NAME AND GRADE | DATE | AUTHORIZED REPORTING OFFICIAL (*Signature*)

ENG FORM 1 JUL 1945 1266

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REAL PROPERTY RECORD

PART E **REPORT OF DISPOSAL**	THEATER OF OPERATION	DATE OF REPORT

To be used only for fixed installations previously reported on Forms Parts A, B, C, "Real Property Record" disposed of by theater commanders or returned to supplying Government under authority of Memo. No. 700-45, dated 8 May 1945, as amended. To be submitted in triplicate.

TO: CHIEF OF ENGINEERS
WASHINGTON 25, D. C.
ATTENTION: REAL ESTATE

1. a. NAME OF INSTALLATION *(Official designation)* | b. OTHER NAMES *(Now or previously used)*

2. a. COUNTRY | b. SOVEREIGNTY *(Where country is not sovereign nation)*

3. a. TYPE OF INSTALLATION *(Check one)*

AIRFIELD	HOSPITAL	DEPOT	OTHER *(Specify)*

4. a. PARTS "REAL PROPERTY RECORD" SUBMITTED TO CHIEF OF ENGINEERS

MOST RECENT SUBMISSION	PARTS	DATE SUBMITTED
	A B C D	

5. a. DECLARATION OF SURPLUS

PROPERTY DECLARED SURPLUS BY *(War Department or Theater Commander)*	DATE	UNDER AUTHORITY CONTAINED IN W.D. MEMORANDUM NO. 700-45, DATED 8 MAY 1945, AS AMENDED. *(Paragraph No.)*

6. a. STATE WHETHER PART OR ALL OF INSTALLATION HAS BEEN DISPOSED OF *(Identify portions by reference to numbers on Parts A and B and changes in such items specified in Part C if part only has been disposed of)*. *(Check one)*.

ALL	PART *(Identify)*

7. a. METHOD OF DISPOSITION *(Check one)* | b. CONSIDERATION RECEIVED: *(Stated in currency used and official exchange rate at time of disposition)*

SALE	EXCHANGE	TRANSFER	RECIPROCAL AID PROPERTY RETURNED TO SUPPLYING GOV.	ABANDONMENT

8. a. IDENTITY OF PURCHASER, TRANSFEREE OR SUPPLYING GOVERNMEN

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9. a. REMARKS

TYPED NAME AND GRADE	DATE	AUTHORIZED DISPOSAL OFFICIAL *(Signature)*

ENG FORM 1 JUL 1945 1266

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RESTRICTED

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
;
NUMBER 110) 13 September 1945

DISCHARGE AND RELEASE FROM ACTIVE DUTY OF ENLISTED PERSONNEL

Section I, Circular Number 23; Section IV, Circular Number 100; and Section I, Circular Number 103, all this headquarters, 1945, are rescinded and the following substituted therefor:

1. References

a. AR 615-360 to 615-369 inclusive; AR 35-2490; AR 35-4810; WD RR 1-1.

b. WD Circulars 472, 1944; 10, Section IV, 174; 188, Section II and IV 207; Section I, 233, 1945.

c. WD letter, AG 704.11 (22 Sept 44) OR-P-SPGAM-AP-M, subject: "Procedure for Disposition of Pregnant Military Personnel in Overseas Commands", dated 20 October 1944, and 1st indorsement, this headquarters, AG 704.11/360, 27 December 1944.

d. WD letter, AG 220.6 (17 July 44) OR-SAAF-M, subject: "Discharge Option for certain Former Army Air Forces CAA-WTS Instructor Course Trainees", 25 July 1944.

e. FTOUSA letter, AG 370.5/478 PMS-O, subject: "Procedure for Return of Individuals", 6 October 1944, as amended.

f. WD letter AGPR-M 220.8 (8 Jun 45) PE-A-SPGAP, dated 10 July 1945, subject: "Discharge of Enlisted Men", and 1st indorsement, this headquarters, AG 220.8/614 P-O, dated 24 July 1945.

g. FTOUSA letter, AG 220.301/096 P-O, dated 30 August 1945, subject: "Discharge of Enlisted Men". 216

h. Section I, FTOUSA Circular 89, 1945, as amended.

i. AGWAR cable 2726, 1 September 1945 (Until War Department Circular is received).

j. WD letter, AGPR-M 210.8 (13 Aug 45) PE-A-A, dated 29 August 1945, subject: "Discharge of Enlisted Men", and 1st indorsement, this headquarters, AG 220.8/614 P-O, dated 6 September 1945.

2. General

a. Authority to approve discharges from the Army, as distinguished from relief from active duty, is delegated to commanders specified in paragraph 6, AR 615-360 and to commanders exercising general court-martial jurisdiction,

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HQ PBTOUSA Circular Number 110 (cont'd).

except as specified in paragraph d below. The Deputy Director, Military Railway Service, Italy, is authorized to take final action only on discharges of personnel 38 years of age and those over 35 with two (2) years honorable, active military service under applicable regulations.

b. Commanders finally approving discharge will issue appropriate orders transferring the individual (except WAC personnel) to the nearest Replacement Depot for transshipment to the United States or overseas command (Paragraph 7c, WD Circular 188, 1945) where actual discharge will be accomplished. WAC personnel will be transferred to the 7th Replacement Depot and attached to the 2629th WAC Battalion, pending transshipment.

c. (1) Enlisted personnel over 38 and those over 35 with over 2 years active, honorable military service who apply in writing to their commanding officers for discharge under provisions of attached cable will be immediately transferred to the nearest replacement depot for transshipment to the United States, except as indicated in (2), below. Completed personnel records will accompany.

(2) Prior to transfer of individuals to a replacement depot, major commanders concerned will contact the depot concerned to insure that accommodations exist.

d. Cases to be forwarded to this headquarters. Applications for honorable discharge, other than to accept appointments.

(1) Enlisted Women - those under the provisions of AR 615-362, 615-365, 615-366, 615-367, and paragraph 12d RR 1-1, as changed.

(2) Prominent Personnel - all, applicable under WD Circular 10, 1945.

(3) Perversion - all applicable under paragraph 2b, AR 615-368, reclaimable cases.

(4) Release from active duty - all applicable under AR 615-363.

e. Applications should contain the following information:

(1) Evidence of suitable employment in the form of a letter from the employing agency or person, or, if no employment, a statement that applicant is financially able to support himself.

(2) Age, AGCT (critical score), and such other relevant information will also be stated.

(3) Specific reason for discharge.

3. Overseas Discharges

c. Enlisted personnel who do not desire return to United States or charter of residence may submit requests for discharge or release from active

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HQ MTOUSA Circular Number 110 (cont'd).

duty in this theater through channels to this headquarters, where final action will be taken, including issuance of letters of introduction. Actual discharge will be effected at the 7th Replacement Depot.

b. Requests for discharge may be submitted under the provisions of AR 615-365 or paragraph 26, NR 1-1.

c. Applications submitted by enlisted personnel will contain the following information:

(1) Statement from proper authorities of the government of the country in which residence is proposed that such residence is acceptable to that government (Individuals should make application for such statement thru his immediate commanding officer to the nearest American Consulate).

(2) Evidence of suitable employment in the form of a letter from the employing agency or person, or, if no employment, a statement that applicant is financially able to support himself.

(3) If for a school, statement from such school that applicant is qualified and acceptable to that institution.

(4) A statement: "I acknowledge that I have been offered government transportation to the United States (or theater of residence) and decline same with the understanding that I will not be furnished such government transportation at a later date". To individuals separated overseas it is considered that the government has discharged its obligation and will not furnish government transportation at a later date. This statement will be kept with the discharge application and will be filed in the individual's field military 201 file. (This does not affect monetary travel allowances to which individuals are entitled upon separation in accordance with AR 35-4810).

(5) If discharged to accept civilian employment with the War Department, compliance with (4) above is not required. In lieu thereof, a statement will be furnished the organization with whom individual is to be employed at time of discharge as follows: "Transportation costs covering land transportation only (were) (were not) paid to (name of person and Army Serial Number), for distance from: place separation (specify name of port and geographic location), or port of debarkation (specify name of port and geographic location), or place of enlistment, induction, etc. (specify geographic location), at the rate of (cents) 2 1/2 mile".

(6) Age, ASRS (critical score), and such other relevant information will be specified.

(7) Specific reason for discharge, i.e., to accept employment with UNRRA, etc.

d. Application for discharge or release from active duty approved by this headquarters will be returned to the initiating unit with a letter of introduction to the American Consul General, American Consulate Naples, Italy. The

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letter of introduction, in duplicate, will be given to the individual, who will be advised to present it to the Consul to establish identity, considering a future time when return to the United States may be desired.

c. Prior to transfer of enlisted personnel to the 7th Replacement Depot, for separation, all administrative functions such as obtaining approval for separation from this headquarters will be accomplished by the individual's parent unit. Individuals arriving at the Depot will have in their possession copies of orders, service records and allied papers, and complete correspondence relative to discharge. The field military 201 file will be forwarded to the Depot without delay in accordance with WD Circular Number 56, 1945, as amended.

4. Miscellaneous - Commanders will maintain accurate records of all personnel whose discharge or release from active duty is authorized with the reasons therefor. These records may be kept by card file or other similar device.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

T. G. WHITE
Major General, GSC
Acting Chief of Staff

C. V. CHRISTENBERRY
Colonel, AGD
Adjutant General

1 Inclosure:
Appendix "A" - AGWAR Cable 2720, dtd 1 Sept 1945.

DISTRIBUTION:
Z

LEGAL SUB-COMMISSION
TJLO
DCLO
CJO
17 SEP 45
Kept Records

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Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX "A" to ETOUSA Circular Number 110.

Filed: 011745Z UNCLASSIFIED AFSC 71933/01
PRIORITY 68

FROM: ACTG. SIGNED WITSELL

TO: USFET MAIN, USFET REAR, AMET, PGC, USAFBIT, COMGENETO, HELIS MOSCOW, CARIB DEFENSE COMMAND, CINC AFPAC, ALASKAN DEPT ADV CIP, ALASKAN DEPT, USAFCE (MAIN), CINC AFMIDPAC, HQ PCD CZ, HQ ANTILLES DEPT, USAFSA

REF NO THIS MESSAGE: 2728. 01 September 1945

SPMPE-A

Following approved WD Cir to supersede Section II WD Cir 250 17 August 45 now in process publication enlisted personnel will be eligible for discharge on account of age provided: They are 38 years of age or over, or they are 35 years of age or over and in addition have completed a minimum of 2 years active military service, and their service is honorable, and they apply in writing to their immediate Commanding Officer for discharge under the provisions of this circular.

Personnel eligible for discharge in accordance with above who apply for discharge will be sent to a separation center, as provided in current instructions for discharge under the provisions of AR 615-365 (Convenience of the Government) and this circular. Military necessity or other requirements or limitations will NOT be a bar to discharge; however, this authority will NOT be used in lieu of disciplinary action, nor when discharge under other Army regulations is appropriate, nor when the individual concerned is under medical or surgical treatment. 2104

Commanders will be permitted to retain for 90 days any individual for whom a replacement is NOT available at the time he or she requests discharge; however, individuals so retained will NOT be transferred overseas prior to discharge unless transfer overseas is for the purpose of separation in accordance with current instructions.

Section II WD Cir 250, 1945, pertaining to the foregoing subject, is rescinded.

WAR 710

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Declassified E.O. 12356 Section 3.3/NND No. 785016

DCK/Bcm

4040 Rule ( )

LEGAL Slc

RESTRICTED

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 12 September 1945
NUMBER 109)

Employment and Compensation of Enlisted Personnel. I
Nonappropriated Funds. II
Identification Cards III

I -- EMPLOYMENT AND COMPENSATION OF ENLISTED PERSONNEL

1. Enlisted personnel will not be paid compensation in addition to base pay and allowances for the performance of any assigned military duty, except in the case of enlisted personnel detailed to serve as stenographic reporters as provided in AR 35-4120.

2. Employment of enlisted personnel on a voluntary basis, during off-duty hours, in connection with Army exchanges, and revenue-producing, welfare, and sundry fund activities is authorized. Compensation will be paid at fair and reasonable rates established by the appropriate staff agency having supervision of the activity, or, in the absence of such established rates, by the Commanding Officer, council, or other appropriate governing body in charge of such activity. Such additional compensation will not exceed $60.00 per month.

3. Employment of enlisted personnel during off-duty hours must be such that it does not impair or diminish the efficiency in performance of assigned military duties.

4. So far as provisions of letter, Headquarters, SOS NATOUSA, file 120.1 SSAES, subject: "Pay ents by Exchanges to Enlisted Men", dated 11 May 1944, and of paragraph 17b (1), Circular Number 62, this headquarters, 1945, conflict with policy established herein, they are rescinded.

II - NONAPPROPRIATED FUNDS

Paragraphs 18a, 18b (9), 18c (3), and 1, Appendix B, of Circular Number 62, this headquarters, 1945, are amended as follows:

"The requirement for unit, sundry and other nonappropriated funds to retain canceled checks will be disregarded in Italy where it is the practice of the banks not to return such checks to the depositors. It also will be disregarded in countries other than Italy when the bank furnishes a statement that it is its practice to retain paid checks. Officers making audits and inspections of such funds will arrange with the bank to inspect the paid checks when such inspection is deemed necessary."

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HQ MTOUSA Circular Number 109 (cont'd).

III - IDENTIFICATION CARDS

Section II, Circular Number 74, this headquarters, 1945, is amended to add the following:

"5. Withdrawal and Issuance of Identification Cards

a. WD AGO Forms 65-8 and 65-10 are no longer required by civilian personnel in this theater. These forms will be withdrawn and WD AGO Form 65-11 will be issued in lieu thereof to all civilian personnel who do not now have this form.

b. WD AGO Form 65-10 will be withdrawn from American Red Cross and Medical Department enlisted personnel. WD AGO Form 65-11 will be issued in lieu thereof to American Red Cross personnel, if they do not possess this form. Medical Department enlisted personnel are no longer required to have any WD AGO Identification Cards.

c. Issuance of new identification cards to officers when promoted will be discontinued.

d. Cards withdrawn will be destroyed. Future issues will be restricted to replacement of lost cards and initial issues.

e. All new identification cards to be laminated will henceforth be submitted to the Signal Photo Laboratory, Peninsular Base Section."

BY COMMAND OF GENERAL MCNARNEY:

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Major General, GSC
Acting Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
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Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 106)

26 August 1945

Disposition of Hospitalized Personnel and Submission of Their Records I
Releases and Discharges of Personnel to Remain in this Theater II

I -- DISPOSITION OF HOSPITALIZED PERSONNEL AND SUBMISSION OF THEIR RECORDS

Circular Number 84, this headquarters, 1945, is amended as follows:

1. Section II - Disposition of Personnel

Paragraphs 1, 2a, 2c, and 3 are rescinded and the following substituted therefor:

"1. General - As a rule personnel will be transferred to and/or returned to their former units upon completion of hospitalization. When the former unit of an individual being returned has been inactivated, disbanded or has departed from this theater, and orders were previously issued effecting the individuals' transfer to a detachment of patients, he will be assigned to a unit as designated in paragraphs 2 and 3 below. The major commands will provide transportation to enable proper disposition of hospitalized personnel when the parent or proper unit and the hospital are not in close proximity or availability of transportation to the hospital deems it essential."

"2a. Class A personnel will be transferred to and/or returned to their former unit, except that members of Ground and Service Force units which have been inactivated, disbanded or have departed this theater will be assigned to units specified by the major commander having jurisdiction over the hospital concerned."

"2c. Class C personnel will be treated the same as Class A personnel. Of those returned directly to former units, if later determined by the major commands concerned, after a fair opportunity for observation, that physical condition precludes efficient duty, individuals will be reassigned within the major command."

"3. Specific disposition, Air Force Personnel

a. Air Force personnel who are classified as Class A, B, and D will be processed as outlined in paragraph 2 above. (Air Force personnel will be assigned to Headquarters & Base Squadron 515th Air Service Group).

b. Members of air crews will not be finally classified in Class C by hospital medical disposition boards, but may be recommended for this classification prior to release from the hospital. Commanding officer of hospitals will order air crew personnel recommended in Class C directly to their former units where the individual may be ordered with the concurrence of the unit surgeon to appear before an appropriate Air Force Medical Disposition Board for consideration.

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Hq MTOUSA Circular #106 (cont'd)

All available pertinent information will be made available to the board. Individuals of units which have been inactivated, disbanded or have departed from this theater will be routed to Headquarters & Base Squadron 515th Air Service Group for disposition.

c. Air Force personnel other than air crew may be classified by hospitals in Class C and will be treated the same as Class A personnel."

2. Section III - Responsibility of Commanders

Paragraph 1 is rescinded and the following substituted therefor:

"1. Major Commanders are responsible for the proper disposition of personnel received from hospitals and their personnel records, in accordance with the general policies and procedures prescribed by this headquarters from time to time."

3. Section IV - Personnel Records

Paragraph 4 is rescinded and the following substituted therefor:

"4. Hospital commanders who receive from one organization an excessive number of service records which are unsatisfactory as to accuracy or completeness will report the facts to the headquarters of the major command concerned or to this headquarters. Unit commanders receiving an excessive number of unsatisfactory service records from one hospital will take similar action."

II - RELEASES AND DISCHARGES OF PERSONNEL TO REMAIN IN THIS THEATER

Paragraph 2a, Section I, Circular Number 89, this headquarters, 1945, is amended by the deletion of the following:

"Enlisted applicants must be among those definitely selected for return to the United States."

BY COMMAND OF GENERAL MCNARNEY:

L. L. LEMNITZER
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Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 25 August 1945
NUMBER 105)

Postal Regulations I
Field Ration Deductions While On Temporary Duty II

I----POSTAL REGULATIONS

Paragraphs 1 and 2, Circular Number 59, and Section III, Circular Number 66, both this headquarters, 1945, are rescinded and the following substituted therefor:

1. Casuals or Replacements Moving Direct to Other Theaters as Individuals or in Groups without Assigned Temporary APO Numbers

a. All orders issued in the theater, transferring casual or replacement personnel direct to other theaters as individuals or in groups which do not include a temporary APO number to be used by the personnel concerned as a mail address during the movement will contain the following instructions:

"Immediate notice will be given to emergency addressee, all correspondents and publishers to discontinue mailing letters, parcels, and publications until further advised as to the new address. WD AGO Form 971-1 (V-Mail notice to correspondents and publishers) may be used for this purpose".

"Immediately upon arrival at destination in the new theater and assignment to organization and APO number, emergency addressee, correspondents, publishers, the unit mail clerk of the former unit or replacement organization, and the 2626th Central Postal Directory, APO 698, will be advised of the new address by use of WD AGO Form 971. Commissioned officers only will also notify The Adjutant General, Officer's Branch, Washington 25, D. C. of the new address by use of WD AGO Form 971."

b. A copy of the orders or rosters will be forwarded via air mail, by the issuing headquarters to The Adjutant General (Attention: Enlisted Branch), and the postal officer of the theater of destination.

c. Unit mail clerks will indorse mail received for such personnel "Departed for Another Theater" and return it to the APO. Such indorsements will include organization, date and initials showing by whom made. Mail received for such personnel when the forwarding address is known will be readdressed and returned to the APO.

2. Casuals or Replacements Moving Direct to Other Theaters as Individuals or in Groups with Assigned Temporary APO Numbers

a. All orders issued in the theater transferring casual or replacement personnel direct to other theaters as individuals or in groups which include a temporary APO number to be used by the personnel concerned as a mail address during the movement will contain the following instructions:

"Immediate notice will be given on WD AGO Forms 971 to emergency addressees and all correspondents showing the temporary APO number and postmaster assigned, and on WD AGO Forms 971-1 to publishers to discontinue mailing publications until further advised of a permanent address. Just prior to departure from the theater the unit mail clerk of the former organization will be advised of the temporary APO number and postmaster assigned, and an NAP Form 11 showing the same information will be completed and mailed".

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"Immediately upon arrival at destination in the new theater and assignment to organization and APO number, emergency addressee, correspondents, publishers, the unit mail clerk of the former unit or replacement organization, and the 2628th Central Postal Directory, APO 698, will be advised of the new address by use of WD AGO Forms 971. Commissioned officers only will also notify The Adjutant General, Officer's Branch, Washington 25, D. C. of the new address by use of WD AGO Form 971."

b. A copy of the orders or rosters will be forwarded via air mail, by the issuing headquarters to The Adjutant General (Attention: Enlisted Branch), and the postal officer of the theater of destination.

c. Unit mail clerks will individually readdress each piece of mail received for such personnel to the temporary APO number that has been assigned and return the mail to the APO. Such indorsements will include organization, date and initials showing by whom made. When the new unit and permanent APO address in the new theater become known, such mail received thereafter will be addressed thereto by the unit mail clerk and returned to the APO.

II---FIELD RATION DEDUCTIONS WHILE ON TEMPORARY DUTY

1. Attention is invited to Circular Number 37, this headquarters, 1945, prescribing that voucher deductions will be made at the rate of 75 cents for each days stay in this theater.

2. Officers from this theater who are ordered to temporary duty in other theaters are not entitled to reduction of their field ration charge unless either of the following conditions prevailed during their period of temporary duty:

a. Government messing facilities were not available.

b. In the event the officer was subsisted by either a US or allied organization, he was required to pay in cash for the entire charge for the meal in addition to the normal extra messing fee.

3. In the event either of the conditions set forth in the preceding paragraph is not, the officer should execute a suitable certificate to support the reduction of the charge for field rations.

4. No reduction of field ration charges will be made in the case of officers who take the Special Service tour of Switzerland, inasmuch as the US Army provides their rations in kind.

BY COMMAND OF GENERAL MCNARNEY:

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 104)

21 August 1945

RECOVERY AND EVACUATION OF SALVAGE

Circular Number 18, this headquarters, 1944, is rescinded and the following substituted therefor:

1. Purpose - The purpose of this circular is to establish a procedure in the Mediterranean Theater of Operations for the recovery and evacuation of salvage and implement the information contained in Circular Number 92, this headquarters, 1945.

2. Definitions - For the purpose of this circular:

a. Salvage is condemned, discarded, abandoned, or captured property, and includes scrap and waste material, irreparable property, and abandoned private property.

b. Waste is abandoned property unfit for reclamation, bones, fat, grease, egg crates, waste paper, wooden fruit baskets, tin cans, glass bottles, jugs, and other similar containers. The term "waste" does not imply that the property is necessarily without value.

c. Scrap is any property having no value except for use as raw material.

d. Irreparable property is property which cannot, in the best interests of the War Department, be restored to serviceability.

3. Only by the prompt, efficient collection of salvage within this theater; the receipt and classification of salvage at salvage collecting points, salvage dumps, and railheads; and the speedy evacuation thereof to the appropriate supply and repair installations of the various arms and services, can maximum recovery of material be obtained.

4. Responsibility

a. Routine salvage - All abandoned property, however worthless it may appear, has some value. Routine salvage operations are carried on in all areas occupied by troops in this theater. The collection of salvage does not rest entirely on Salvage Collecting Companies, but is the responsibility of all unit commanders.

b. Army area salvage - Commanders of Army, Corps, and smaller units, when operating independently, are responsible for the collection, utilization, and evacuation of salvage to Base Sections and similar commands.

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Hq ETOUSA Circular #104 (cont'd)

c. The commanders of Base Sections and similar commands are responsible for the reception of salvage from Army areas and for the recovery, collection, classification, reclamation, and final disposition of all United States salvage received in their own areas.

d. The commanders of Base Sections and similar commands are further responsible for the proper disposal of all scrap materials and irreparable property. All articles of irreparable property, including scrap materials, will be turned over to the Quartermaster Corps with proper certificates for salvage, except explosives, abandoned ammunition and weapons containing explosives, and salvageable ammunition components. The excepted property will be disposed of through ammunition supply channels in accordance with existing theater instructions.

5. All salvaged material except as hereinafter indicated, will be returned to Base Section depots. Maximum use will be made of otherwise empty transportation moving to Base Section depots. Salvage Collecting Companies, when available, will evacuate all salvage except explosives, ammunition, scrap combat tanks, and scrap heavy artillery; all other abandoned or otherwise unserviceable military property of any kind, including marine salvage will promptly be recovered from former battlefields.

6. Classification Depots - There will be established in each Base Section or similar command one or more classification depot to receive, segregate, and classify all salvage collected in the several areas of the theater. All salvage will be segregated and classified as follows:

a. Enemy serviceable and reparable property will be processed and disposed of in accordance with current instructions of this headquarters. Irreparable property, scrap, and waste materials from enemy salvage in the possession of the United States will be treated in the same manner as United States salvage.

b. British property

(1) Property pertaining to the British Army will be turned over to the nearest British salvage collecting installation. Reciprocal Aid property of British origin will not be disposed of without obtaining the prior consent of the supplying government.

(2) Liaison will be maintained with British salvage officers to facilitate handling of salvage problems.

c. United States property

(1) Serviceable property will be returned to the arm or service to which it pertains.

(2) Unserviceable property, suitable for repair and further use in the manner for which it was designed, will be returned to the arm or service to which it pertains.

(3) Unserviceable property which cannot be repaired and which has been declared as scrap will be:

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Hq ETOUSA Circular #10[illegible] cont'd)

(a) Used to the fullest extent in the repair of other articles of a similar nature, and in the manufacture of new articles.

(b) Issued to organizations for operational use (such as wiping rags) and for manufacture of comfort items (such as canvas for buildings, mosquito bars for windows, cans for waste baskets, etc.).

(c) Returned to the United States in accordance with War Department Memorandum Number 700-45, subject, "Disposition of Scrap Overseas", 29 May 1945, and changes thereto; or disposed of locally in accordance with Circular Number 92, this headquarters, 1945.

(4) Material may only be declared scrap by trained personnel, named by proper representative of commanders of Base Sections or similar commands, who should be of the arm or service to which items pertain. This should be done prior to delivery to Quartermaster Salvage Depots. However, items of other branches of service will accumulate at Quartermaster Salvage Depots. To provide for proper disposition of material, authorized representatives of all services will periodically visit Quartermaster Salvage Depots and arrange for movement of repairable items and certify balance as scrap.

(5) Instructions contained in War Department Memorandum Number 700-45, subject, "Disposal of Property Overseas", 9 May 1945; War Department Memorandum 700-45, subject, "Disposition of Scrap Overseas", 29 May 1945; War Department Supply Bulletins of the SB-38-1 series; Circular Number 92, this headquarters, 1945; and supplements thereto, will govern the return to the United States of the following material:

(a) Repairable property which cannot be repaired or reclaimed with local facilities.

(b) Scrap metals.

(c) Fired brass artillery shell cases. 209

(d) Small arms fired cases.

(e) Serviceable and scrap rubber, including battery cases, not required by theater ordnance maintenance organizations.

(f) Articles of individual clothing and equipment.

7. Empty Gas and Oxygen Cylinders - Empty gas and oxygen cylinders will be returned to the Engineer Supply Officer at the nearest supply point in the theater.

8. Unserviceable Tires - All salvage tires will be turned over to a tire reconditioning company for inspection, classification, and reconditioning. Only when a tire reconditioning company or other repair facility is not available will they be returned to the United States. Should the tire reconditioning company classify tires as Class "C-1", they are to be packed, so marked, and returned to Ordnance stocks. Tires declared salvage by tire reconditioning company or the Base Section Ordnance Officer, will be turned over to Quartermaster Salvage Installations, for return to the United States as scrap material.

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Hq ITOUS. Circular #104 (cont'd)

9. Safety Measures to Prevent Loss of Life and Property - Some shipments of overseas scrap received in the United States from this theater have contained material of an explosive nature. Unless extreme caution is exercised in this theater in the handling of these shipments, the inclusion of such materials will result in the loss of life, property and production. All materials such as ammunition, booby traps, bombs, mines (in all instances whether or not neutralized), sealed gas cylinders, sealed gasoline drums, sealed fuel tanks, and any other similar sealed, hollow items containing or not containing explosive items are nevertheless explosive in nature when the containers are being melted or prepared with a cutting torch. Therefore classification of scrap will be made in accordance with War Department Memorandum Number 700-45, subject, "Classification of Supplies by Classes of Storage and Stowage", 19 May 1945. No shipments of scrap will be made on the same vessel upon which ammunition is being loaded. Upon completion of loading scrap material on any vessel a certificate will be furnished to the Transportation Officer by the Quartermaster or Ordnance Officer concerned, stating that the provisions of this directive, relative to the elimination of explosives and all materials of an explosive nature from the shipment of scrap material, have been complied with.

10. Consignment of Shipment to the United States

a. Repairable property will not be combined with scrap material, but will be consigned as repairable property in accordance with TM 38-413, Theater Shipping Document.

b. Classes of property will be packed in separate containers and marked in accordance with marking instructions in TM 38-413. Serviceable, repairable, and irreparable property and scrap will be segregated in loading. Scrap will be further segregated by classification, including segregation of ferrous from nonferrous metals when practicable.

c. The provisions of War Department Memorandum 700-45, subject, "Overseas Preparation and Shipment of Property", 8 May 1945, will govern the movement of all property to the United States.

BY COMMAND OF GENERAL MCNARNEY:

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 18 August 1945
NUMBER 103)

Discharge of Enlisted Personnel 38 Years of Age or Over I
Reclassification, Resignation, Reassignment and Demotion II
Identification Cards III

I -- DISCHARGE OF ENLISTED PERSONNEL 38 YEARS OF AGE OR OVER

Section II, Circular Number 79; Section I, Circular Number 86; Section III, Circular Number 91; and Section V, Circular Number 93, all this headquarters, 1945, are rescinded and the following substituted therefor:

1. Enlisted men or women 38 years of age or over, whose service is honorable, and who voluntarily apply in writing to their immediate commanding officer for discharge, will be sent to a separation center for discharge under the provisions of AR 615-365 (Convenience of Government) and AGWAR cable Number 1499, cite SPXPE-A, dated 16 August 1945.

a. In accordance with Section I, Circular Number 23, this headquarters, 1945, individuals in this theater will be transferred to the 7th Replacement Depot for transshipment to the United States for discharge.

b. Enlisted women will be attached unassigned to the 2629th WAC Battalion (Cvlkd), pending call from the 7th Replacement Depot for transshipment to the United States for discharge.

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2. Military necessity or other requirements or limitations will not be a bar to discharge; however, this authority will not be used in lieu of disciplinary action, nor when discharge under other Army Regulations is appropriate, nor when the individual concerned is under medical or surgical treatment

3. Commanders will be permitted to retain for ninety (90) days any individual for whom a replacement, if desired, is not availabel at the time request for discharge is made.

4. A score equal to or greater than the critical score is not required for discharge under the Provisions of AR 615-365 (Convenience of Government).

5. War Department cable cited in paragraph 1 above, will be given as authority until War Department Circular rescinding Section II, War Department Circular Number 151, 1945, is received.

6. Commanders exercising discharge authority will maintain accurate records of the number of personnel discharged under this authority.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular #103 (cont'd)

II - RECLASSIFICATION, RESIGNATION, REASSIGNMENT AND DEMOTION

Paragraph 3, Circular Number 24, this headquarters, 1945, is amended as follows:

1. Paragraph 3b is amended by adding the following:

Commanders of major commands will attach officers on whom reclassification action has been initiated, to Headquarters Command, Allied Force, for necessary board action. Orders will specifically state reason for such temporary duty.

2. Paragraph 3c is rescinded.

III - IDENTIFICATION CARDS

Effective 1 September 1945, paragraphs 3b and 4b, Section II, Circular Number 74, this headquarters, 1945, are rescinded and the following substituted therefor:

"3b. Cards processed by major commands will be completed to include pasting of photographs on the cards prior to submission for laminating. Pasting must be accomplished with rubber cement only. Should cement not be available, photographs will be attached to cards with paper clips. Major commands will submit cards for laminating to Signal Photo Laboratory, PBS. (Until advised by separate communication, major commands in Southern Italy may continue sending cards for lamination to Chief Signal Officer, MTOUSA, Attention: Photographic Division)."

"4b. Major Commands will submit consolidated monthly reports of lost cards to the Commanding General, PBS, not later than the 15th day of the month subsequent to the month reported on. The report will include the name, ASN, and organization of the individual, and the type and number of each card lost. Negative reports will not be made."

BY COMMAND OF GENERAL MCNARNEY:

L. L. LEMNITZER
Major General, GSC
Acting Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

GENERAL ORDERS)
:
NUMBER 179)

11 August 1945

AWARD OF BRONZE STAR MEDAL

By direction of the President, under the provisions of Army Regulations 600-45, as amended, the Bronze Star Medal was awarded by the Theater Commander to the following named personnel:

JOHN SCHWARTZ, 32861637, Private, Company B, 2677th Regiment, Office of Strategic Services, for meritorious service in connection with military operations in Czechoslovakia from 17 September 1944 to 8 May 1945.

DONATO A. PASCALE, 32614851, Technician Fourth Grade (then Corporal), Headquarters Company, 2675th Regiment, Allied Commission, for meritorious achievement in connection with military operations in Italy from 15 June 1944 to 8 May 1945. Entered service from New York, New York.

GEORGE GERNER, 39706724, Sergeant (then Technician Fifth Grade), Headquarters, 2677th Regiment, Office of Strategic Services, for heroic achievement in connection with military operations against the enemy in Jugoslavia from 7 February to 8 May 1945. Entered service from Los Angeles, California.

HENRY C. S. FIHER, 32426479, Sergeant, Headquarters Company, 2675th Regiment, for meritorious achievement in connection with military operations in Italy from 27 September 1943 to 8 May 1945. Entered service from New York, New York.

JOSEPH L. RESSANI, 33421567, Sergeant, Company D, 2677th Regiment, Office of Strategic Services, for meritorious achievement in connection with military operations in Italy from 21 March to 29 April 1945. Entered service from Kittaning, Pa.

WILSON E. SHANNON, 15322424, Sergeant, Company F, 338th Engineer General Service Regiment, for meritorious achievement in connection with military operations in Italy from 1 June 1944 to 12 May 1945. Entered service from Cleveland, Ohio.

HARRY SIONS, 13077664, Sergeant, New York Detachment, Information and Education Division, Army Service Forces, for meritorious achievement in connection with military operations in Italy from 15 August 1944 to 12 May 1945. Entered service from Philadelphia, Pennsylvania.

HAROLD V. DUNN, 16146723, Technician Third Grade (then Technician Fourth Grade), 2677th Regiment, Office of Strategic Services, for meritorious achievement in connection with military operations against the enemy in the Mediterranean Theater from 18 November 1943 to 8 May 1945. Entered service from Chicago, Illinois.

ELIZABETH M. LEWIS, A601345, Technician Third Grade, 6667th Women's Army Corps Headquarters Company, for meritorious achievement in connection with military operations in North Africa and Italy from 15 October 1943 to 27 July 1945. Entered service from Lakeview, Michigan.

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Hq MTOUSA General Orders #179 (Cont'd)

EUNICE M. TILLEY, A309577, Technician Third Grade, 6666th Women's Army Corps Headquarters Company, for meritorious achievement in connection with military operations in North Africa and Italy from 11 September 1943 to 12 May 1945. Entered service from Lynchburg, Virginia.

OWEN H. KENNER, 37376535, Staff Sergeant, Medical Detachment, 536th Quartermaster Battalion, for meritorious achievement in connection with military operations in Italy from 19 September 1944 to 30 May 1945. Entered service from St Charles, Missouri.

SARA F. MITTEN, 4903183, Staff Sergeant, 6666th Women's Army Corps Headquarters Company, for meritorious achievement in connection with military operations in North Africa and Italy from 31 January 1943 to 12 May 1945. Entered service from Carpenright, North Dakota.

LOUIS J. PADULA, 31272751, Staff Sergeant (then Sergeant), 2675th Regiment, Allied Commission, for meritorious achievement in connection with military operations in the Mediterranean Theater from 13 September 1943 to 1 June 1945. Entered service from Norwalk, Connecticut.

LORENZ A. SEILER, 33269770, Staff Sergeant, 32nd Station Hospital, for meritorious achievement in connection with military operations in North Africa and Italy from 12 February 1943 to 1 March 1945. Entered service from Pittsburgh, Pennsylvania.

SPENCER C. SIMS, 32328189, Staff Sergeant, 99th Quartermaster Railhead Company, for meritorious achievement in connection with military operations in Italy from 6 August 1944 to 12 May 1945. Entered service from New York, New York.

DORIS M. DENNIS, A600637, Technical Sergeant, 6666th Women's Army Corps, Headquarters Company, for meritorious achievement in connection with military operations in North Africa and Italy from 31 January 1943 to 1 March 1945. Entered service from Detroit, Michigan.

VIRGIL P. PAULSEEN, 37254131, Technical Sergeant, 2774th Engineer Utilities Detachment, for meritorious achievement in connection with military operations in North Africa and Italy from 26 December 1942 to 8 May 1945. Entered service from McPherson, Kansas.

HARRY G. FELDMAN, 0300338, Lieutenant Colonel, General Staff Corps, G-1 Division, Headquarters Mediterranean Theater of Operations, for meritorious achievement in connection with military operations in Italy from 19 August 1944 to 8 May 1945. Entered service from Brookline, Massachusetts.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

L. L. LEMNITZER
Major General, GSC
Acting Chief of Staff

C. . CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

GENERAL ORDERS)
:
NUMBER 180)

11 August 1945

Award of Oak Leaf Cluster for Bronze Star Medal I
Award of Oak Leaf Cluster for Legion of Merit II
Award of Legion of Merit III

I -- AWARD OF OAK LEAF CLUSTER FOR BRONZE STAR MEDAL

By direction of the President, under the provisions of Army Regulations 600-45, in addition to the Bronze Star Medal, the bronze Oak Leaf Cluster was awarded by the Theater Commander to the following named officer:

STANLEY E. SWIATEK, 01299961, First Lieutenant, Infantry, 195th Military Police Company, for meritorious achievement in connection with military operations in Italy from 7 October 1944 to 8 May 1945. Entered service from Medina, N.Y.

II - AWARD OF OAK LEAF CLUSTER FOR LEGION OF MERIT

By direction of the President, under the provisions of Army Regulations 600-45, in addition to the Legion of Merit, the bronze Oak Leaf Cluster was awarded by the Theater Commander to the following named officer for exceptionally meritorious conduct in the performance of outstanding services:

WILLIAM H. JAMES, 021271, Colonel, Ordnance Department, Headquarters Fifth Army, for services in Italy from 26 May 1944 to 8 May 1945. Entered the United States Military Academy from Lancaster, Pennsylvania.

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III - AWARD OF LEGION OF MERIT

By direction of the President, under the provisions of Army Regulations 600-45, as amended, the Legion of Merit was awarded by the Theater Commander to the following named personnel for exceptionally meritorious conduct in the performance of outstanding services:

ANTHONY SERPLICINO, 12018020, Sergeant, Training Augmentation Detachment, The Replacement and Training Command, Mediterranean Theater of Operations, for services in North Africa and Italy from 15 August 1943 to 1 March 1945. Entered service from Brooklyn, New York.

JOSEPH F. LUKITSCH, 01013420, First Lieutenant, Infantry, Company D, 2677th Regiment, Office of Strategic Services, for services in Italy from 2 August to 27 December 1944. Entered service from Cleveland, Ohio.

RUTH C. MELLMAN, N729170, First Lieutenant, Army Nurse Corps, 118th Station Hospital, for services in Italy from 14 October 1943 to 8 May 1945. Entered service from Portsmouth, Ohio.

LLOYD G. SMITH, 0455041, Major, Ordnance Department, Company D, 2677th Regiment, Office of Strategic Services, for services in Italy from 2 August 1944 to 11 February 1945. Entered service from State College, Pennsylvania.

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DARTON S. PULLING, 0410232, Lieutenant Colonel, Air Corps, Headquarters Squadron, XII Air Force Service Command, for services in the Mediterranean Theater of Operations from 28 March 1944 to 8 May 1945. Entered service from Las Vegas, Nevada.

JOSEPH D. SCHOLTZ, 0521012, Lieutenant Colonel, Army of the United States, 2675th Regiment, Allied Commission, for services in Italy from 17 February 1944 to 5 July 1945. Entered service from Louisville, Kentucky.

GEORGE A. SHIPLEY, 0155785, Lieutenant Colonel, Infantry, 2691 Military Mission Italian Army Company, for services in Italy from 12 August 1944 to 5 April 1945. Entered service from Atlanta, Georgia.

WILLIAM G. SUHLING, JR., 0156507, Lieutenant Colonel, (then Major), Infantry, Company D, 2677th Regiment, Office of Strategic Services, for services in the Mediterranean Theater of Operations from 12 February 1944 to 8 May 1945. Entered service from Lynchburg, Virginia.

CHARLES H. THAYER, 0557769, Lieutenant Colonel, Army of the United States, Company D, 2677th Regiment, Office of Strategic Services, for services in Jugoslavia from 13 October 1944 to 19 April 1945. Entered service from Washington, D.C.

JACK E. THOMAS, 0291310, Lieutenant Colonel, Air Corps, Headquarters 47th Bombardment Wing, for services in Italy from 1 March 1944 to 1 March 1945. Entered the United States Military Academy from Tooele, Utah.

GUY I. WARREN, 0122747, Lieutenant Colonel, Army of the United States, 2675th Regiment, Allied Commission, for services in the Mediterranean Theater of Operations from 2 November 1943 to 8 May 1945. Entered service from Corpus Christi, Texas.

SIEGFRIED F. CORLENTZ, 0209944, Colonel, Chemical Warfare Service, Headquarters and Headquarters Company, 20th Port, for services in Italy from 4 October 1943 to 8 May 1945. Entered service from Coventry, Rhode Island.

PERRIN A. LONG, 0492197, Colonel, Medical Corps, Medical Section, Headquarters Mediterranean Theater of Operations, for services in North Africa and Italy from 3 January 1943 to 1 August 1945. Entered service from Baltimore, Maryland.

MICHAEL L. MASON, 0400514, Colonel, Medical Corps, 12th General Hospital, for services in the Mediterranean Theater of Operations, from 1 December 1942 to 8 May 1945. Entered service from Chicago, Illinois.

BY COMMAND OF GENERAL MCNARNEY:

L. L. LERNITZER
Major General, GSC
Acting Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

GENERAL ORDERS)
:
NUMBER 181) 11 August 1945

Award of Bronze Star Medal I
Award of Oak Leaf Cluster for Legion of Merit II

I----AWARD OF BRONZE STAR MEDAL

By direction of the President, under the provisions of Army Regulations 600-45, as amended, the Bronze Star Medal was awarded by the Theater Commander to the following named personnel:

CLAUDE C. PRESLEY, 6281928, Technical Sergeant, Headquarters Company, 10th Port of Embarkation, for meritorious achievement in connection with military operations in Italy from 7 September 1944 to 8 May 1945. Entered service from Lubbock, Texas.

ABRAHAM GARTENBERG, 32228643, Master Sergeant, 4th Field Hospital, for meritorious service in connection with military operations against the enemy in Africa and Italy from 17 February 1943 to 15 January 1944. Entered service from Brooklyn, New York.

WILLIAM E. SCARBROOK, JR., 34165807, Master Sergeant, Headquarters and Service Company, Allied Force, for meritorious achievement in connection with military operations in North Africa and Italy from 29 June 1943 to 12 May 1945. Entered service from Orville, Alabama.

ROBERT E. LANG, 02056257, First Lieutenant, Army of the United States, Headquarters 2677th Regiment, Office of Strategic Services, for meritorious achievement in connection with military operations in the Mediterranean Theater from 13 January 1944 to 11 October 1944.

WALTER F. RUTKOWSKI, 01317044, First Lieutenant, Infantry, Company D, 2677th Regiment, Office of Strategic Services, for heroic achievement in connection with military operations against the enemy in Italy from 21 March to 2 May 1945.

EUGENE K. MATTHEWS, 01307988, Captain, (then First Lieutenant), Infantry, 2677th Regiment, Office of Strategic Services for heroic achievement in connection with military operations against the enemy in North Africa and Italy from 1 March 1944 to 8 May 1945. Entered service from Billings, Montana.

WILLIAM A. McGREGOR, 0463932, Captain (then First Lieutenant), Infantry, Special Operations Branch, Company D, 2677th Regiment, Office of Strategic Services, for meritorious achievement in connection with military operations in Czechoslovakia from 7 October 1944 to 8 May 1945.

ARTHUR R. BORDEN, 0374865, Major (then Captain) Field Artillery, Company D, 2677th Regiment, Office of Strategic Services, for meritorious achievement in connection with military operations in Italy from 20 October 1944 to 8 May 1945. Entered service from Rosendale, Massachusetts.

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SCOTT R. DICKINSON, 0345792, Major, Ordnance, Headquarters, 2677th Regiment, Office of Strategic Services, for heroic achievement in connection with military operations against the enemy in Jugoslavia from 23 June 1944 to 12 May 1945. Entered service from Pittsburgh, Pennsylvania.

HENRY S. DORSEY, JR., 0471885, Lieutenant Colonel, Ordnance Department, Ordnance Section, Headquarters Mediterranean Theater of Operations, for meritorious achievement in connection with military operations in Italy from 1 July 1944 to 1 August 1945. Entered service from Texarkana, Arkansas.

WILLIAM A. HARTMAN, 0520696, Lieutenant Colonel (then Major), Army of the United States, Headquarters Allied Commission, for meritorious achievement in connection with military operations in the Mediterranean Theater from 24 August 1943 to 14 December 1944. Entered service from Atlanta, Georgia.

JAMES F. LAWRENCE, 0261100, Lieutenant Colonel, Army of the United States, 2677th Regiment, Office of Strategic Services, for meritorious achievement in connection with military operations in the Mediterranean Theater from 1 June 1943 to 8 May 1945. Entered service from New York, New York.

WILSON C. WILLIAMS, 0213651, Lieutenant Colonel, Medical Corps, Headquarters 2675th Regiment, Allied Commission, for meritorious achievement in connection with military operations in the Mediterranean Theater from 9 September 1943 to 14 August 1944. Entered service from Nashville, Tennessee.

II---AWARD OF OAK LEAF CLUSTER FOR LEGION OF MERIT

By direction of the President, under the provisions of Army Regulations 600-45, as amended, in addition to the Legion of Merit, the bronze Oak Leaf Cluster was awarded by the Theater Commander to the following named officer for exceptionally meritorious conduct in the performance of outstanding services:

GEORGE L. KING, 07865, Colonel, General Staff Corps, G-3 Section, Allied Force Headquarters, for services in the Mediterranean Theater of Operations from 14 August 1943 to 1 August 1945. Entered service from Dobbs Ferry, New York.

BY COMMAND OF GENERAL MCNARNEY:

L. L. LEMNITZER
Major General, GSC
Acting Chief of Staff

OFFICIAL:

C. V. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

GENERAL ORDERS)
:
NUMBER 182)

12 August 1945

Award of Bronze Star Medal I
Award of Legion of Merit II

I----AWARD OF BRONZE STAR MEDAL

By direction of the President, under the provisions of Army Regulations 600-45, as amended, the Bronze Star Medal was awarded by the Theater Commander to the following named personnel:

HOWARD . ERNST, 17050951, Technician Third Grade, 70th General Hospital, for meritorious achievement in connection with military operations in North Africa and Italy from 27 October 1943 to 12 May 1945. Entered service from Lester Prairie, Minnesota.

GERALD M. POTTER, 36742254, Master Sergeant, 705th Engineer Petroleum Distribution Company, for meritorious achievement in connection with military operations in Italy from 1 June 1944 to 12 May 1945. Entered service from Mt. Vernon, Illinois

RUTH E. TUCKER, N743800, First Lieutenant, Army Nurse Corps, 225th Station Hospital, for meritorious achievement in connection with military operations in Italy from 10 November 1943 to 12 May 1945. Entered service from Saginaw, Michigan.

JOHN R. PAINE, 0284794, Lieutenant Colonel, Medical Corps, 26th General Hospital, for meritorious achievement in connection with military operations in Italy from 15 January 1944 to 12 May 1945. Entered service from Minneapolis, Minn.

II----AWARD OF LEGION OF MERIT

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By direction of the President, under the provisions of Army Regulations 600-45, as amended, the Legion of Merit was awarded by the Theater Commander to the following named officers for exceptionally meritorious conduct in the performance of outstanding services:

HARRY H. SMITH, W2108915, Warrant Officer (j.g.), Army of the United States, 81st Station Hospital, for services from 12 August 1942 to 1 August 1945. Entered service from Orange, Texas.

JOHN M. TURNER, 01105874, Captain, Corps of Engineers, Headquarters 338th Engineer General Service Regiment, for services in Italy from 19 July 1944 to 12 May 1945. Entered service from Birmingham, Alabama.

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JOHN M. MITCHELL, 0505825, Colonel, General Staff Corps, G-5 Section, Allied Force Headquarters and Headquarters Mediterranean Theater of Operations for services in the Mediterranean Theater from May 1944 to 1 August 1945. Entered service from Tuxedo Park, New York.

HERBERT V. SCANLAN, 06951, Colonel, Inspector General's Department, Headquarters, Peninsular Base Section, for services in the Mediterranean Theater of Operations from 24 August 1943 to 8 May 1945. Entered service from New York.

JOHN H. STURGEON, 04095, Colonel, Medical Corps, 12th General Hospital, for services in Italy from 1 December 1943 to 1 August 1945. Entered service from Sterling, Kansas.

LEO P. A. SWEENEY, 0243503, Colonel, Medical Corps, Peninsular Base Section, Mediterranean Theater of Operations for services in Italy from 27 November 1944 to 8 May 1945. Entered military service from Chicago, Illinois.

JOHN K. WEBER, 0102751, Colonel, Infantry, 2675th Regiment, Allied Commission, for services in Italy from 22 January 1944 to 1 August 1945. Entered service from San Antonio, Texas.

JOHN E. WOOD, 07655, Brigadier General, United States Army, Headquarters 92d Infantry Division for services in Italy from 28 September 1944 to 8 May 1945. Entered service from Elizabeth City, North Carolina.

BY COMMAND OF GENERAL MCNARNEY:

L. L. LEMNITZER
Major General, GSC
Acting Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

GENERAL ORDERS)
: 13 August 1945
NUMBER 183)

I . . . . . .
Award of Soldier's Medal II
Amendment to General Orders Number 174, 1945 III
Award of Legion of Merit . . . . . .

I----AWARD OF SOLDIER'S MEDAL

By direction of the President, under the provisions of Army Regulations 600-45, as amended, the Soldier's Medal was awarded by the Theater Commander to the following named enlisted men:

CHESTER E. JABLONSKI, 11102358, Private, 6734th Medical Platoon, for heroism at Faddaloni, Italy on 20 April 1945. Private Jablonski upon seeing a B-17 type aircraft crash into a hill, immediately ran from his position to the aircraft, a distance of approximately two miles, up a steep rugged mountain slope. On reaching the crashed aircraft, which was in flames and in imminent danger of explosion, he extracted bodies from the wreckage, heedless of burning gasoline and intense heat, until he heard the cries of a survivor. Private Jablonski immediately ran down to the highway, stopped a vehicle, assisted in taking the survivor to the hospital and guided medical personnel back to the scene of the wreckage where he took charge of all Government property, guarding it until relieved by Military Police. Private Jablonski's heroic efforts to save the lives of the passengers, heedless of his personal danger, his assistance in saving the life of the survivor and taking charge of Government property until properly relieved, reflects the highest credit upon himself and the Armed Forces of the United States. Entered service from Hartford, Connecticut.

CHESTER M. PALYS, 31129990, Corporal, Company D, 345th Engineer General Service Regiment, for heroism at Lagnoli, Italy on 23 March 1945. Corporal Palys upon seeing an American soldier frozen to a high tension electric line, with complete disregard for his own safety, knocked him from the line. Although knocked to the ground and receiving electrical burns to his own body, he proceeded to administer artificial respiration to the unconscious soldier, thereby saving his life. Corporal Palys' outstanding courage and devotion to duty are in keeping with the highest traditions of the military service. Entered service from Chicopee Falls, Massachusetts.

II----AMENDMENT TO GENERAL ORDERS NUMBER 174, 1945

So much of Section III, General Orders Number 174, this headquarters, 1945, as awards the Legion of Merit to RICHARD T. ARNEST, 06551, Colonel, Medical Corps, Headquarters Peninsular Base Section, is amended to read: AWARD OF OAK LEAF CLUSTER FOR LEGION OF MERIT.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

III--AWARD OF LEGION OF MERIT

By direction of the President, under the provisions of Army Regulations 600-45, as amended, the Legion of Merit was awarded by the Theater Commander to the following named personnel for exceptionally meritorious conduct in the performance of outstanding services:

CLARENCE R. COX, 37376040, Technical Sergeant, Communications Branch, 2677th Regiment, Office of Strategic Services, for services in Italy from October 1944 to 12 May 1945. Entered service from Jefferson Barracks, Missouri.

FREDERICK A. MAYER, 02038824, Second Lieutenant (then Technical Sergeant), Army of the United States, Headquarters, 2677th Regiment, Office of Strategic Services, for services in Austria from 25 February to 8 May 1945. Entered service from Brooklyn, New York.

KENNETH P. SHAFFER, 01691476, Second Lieutenant (then Master Sergeant), Corps of Engineers, Headquarters and Service Company, 338th Engineer General Service Regiment, for services in Italy from 10 July 1944 to 1 August 1945. Entered service from Mansfield, Ohio.

FRED L. ANDERLY, 0903241, Major, Corps of Engineers, 338th Engineer General Service Regiment, for services in Italy from 19 July 1944 to 12 May 1945. Entered service from St. Paul, Minnesota.

WILLIAM A. LINDERGER, 0237570, Major, Medical Corps, 81st Station Hospital, for services in the Mediterranean Theater of Operations from 12 July 1943 to 1 August 1945. Entered service from West Chester, Pennsylvania.

JUDITH E. WALLEN, N742971, Major, Army Nurse Corps, 64th General Hospital, for services in the Mediterranean Theater of Operations from 15 July 1942 to 1 August 1945. Entered service from New Orleans, Louisiana.

ALYS L. SALTER, N727063, Lieutenant Colonel, Army Nurse Corps, Medical Section Headquarters Peninsular Base Section, for services in the Mediterranean Theater of Operations from 19 December 1943 to 1 August 1945. Entered service from Alexandria, Louisiana.

BY COMMAND OF GENERAL MCNARNEY:

L. L. LEMNITZER
Major General, GSC
Acting Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

GENERAL ORDERS)
:
NUMBER 184)

13 August 1945

AWARD OF BRONZE STAR MEDAL

By direction of the President, under the provisions of Army Regulations 600-45, as amended, the Bronze Star Medal was awarded by the Theater Commander to the following named personnel:

KENNETH V. DUNLEVY, 16143947, Private First Class, Company D, 2677th Regiment, Office of Strategic Services, for heroic achievement in connection with military operations against the enemy in Czechoslovakia from 7 October 1944 to 26 January 1945. Entered service from Chicago, Illinois.

GERTRUDE K. HANDLE, A225123, Technician Fourth Grade, 6666th Women's Army Corps Headquarters Company, for meritorious achievement in support of combat operations in North Africa and Italy from 6 September 1943 to 12 May 1945. Entered service from New Jersey.

ZOLLIE P. GRAVITTE, 34442531, Staff Sergeant, Company D, 338th Engineer General Service Regiment, for meritorious achievement in connection with military operations in Italy from 1 June 1944 to 12 May 1945. Entered service from Gainesville, Georgia.

GEORGE J. FARKAS, 36113242, Technical Sergeant, Headquarters and Service Company, Allied Force, for meritorious achievement in connection with military operations in Italy from 1 July 1944 to 12 May 1945. Entered service from Detroit, Michigan.

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JOSEPH A. ROTONDO, 18106947, Technical Sergeant, 3103d Ordnance Base Armored Vehicle Maintenance Company, for meritorious achievement in connection with military operations in the Mediterranean Theater from 29 December 1944 to 12 May 1945. Entered service from Pueblo, Colorado.

SHERRICK BARNES, 34003382, Master Sergeant, 96th Quartermaster Railhead Company, for meritorious achievement in connection with military operations in Italy from 12 June 1944 to 12 May 1945. Entered service from New Iberia, La.

ROBERT GUYMON, 16073164, Master Sergeant, Headquarters Company 61st Quartermaster Base Depot, for meritorious achievement in connection with military operations in Italy from 1 April 1944 to 29 May 1945. Entered service from Springfield, Illinois.

ODIN JOHNSRUD, 39125288, Master Sergeant, 22nd Army Air Forces Emergency Boat Crew for meritorious achievement in connection with military operations in Italy and Jugoslavia from February 1944 to 8 May 1945. Entered service from San Francisco, California.

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SAM J. LIBERTO, 34079142, Master Sergeant, 218th Quartermaster Salvage Repair Company, for meritorious achievement in connection with military operations in North Africa and Italy from 15 January 1943 to 12 May 1945. Entered service from Shreveport, Louisiana.

WILLIAM I. RYERSON, 32258526, Master Sergeant, 3212th Signal Service Battalion, for meritorious achievement in connection with military operations in North Africa and Italy from 11 November 1943 to 20 May 1945. Entered service from Red Bank, NJ.

WALTER M. METHVEN, 02038817, Second Lieutenant, Army of the United States (then Master Sergeant), Communications Branch, 2677th Regiment, Office of Strategic Services, for meritorious achievement in connection with military operations in the Mediterranean Theater from 3 July 1944 to 1 June 1945. Entered service from Detroit, Michigan.

ARTHUR L. MODIN, 01544718, Major, Medical Administrative Corps, 225th Station Hospital for meritorious achievement in connection with military operations in Italy from 22 January 1943 to 12 May 1945. Entered service from Portland, Oregon.

HOWARD A. BLACK, 0493360, Captain, Medical Corps, 37th General Hospital, for meritorious achievement in connection with military operations in Italy from April 1943 to May 1945. Entered service from Brooklyn, New York.

EARL D. MAURER, 0396653, Captain, Corps of Engineers, 338th Engineer General Service Regiment, for meritorious achievement in connection with military operations in Italy from 1 April 1944 to 12 May 1945. Entered service from Williamsville, NY.

GENE P. MORITZ, 0563876, Captain, Air Corps, 22nd Army Air Force Emergency Boat Crew, for meritorious achievement in connection with military operations in Italy on 24 May 1944. Entered service from Marion, Indiana.

JAY E. SUBMAN, 0264760, Lieutenant Colonel, Field Artillery, Field Artillery Section, Allied Force Headquarters, for meritorious achievement in connection with military operations in North Africa and Italy from 28 September 1943 to 17 May 1945. Entered service from Tuskoka, Oklahoma.

BY COMMAND OF GENERAL MCNARNEY:

L. L. LEMNITZER
Major General, GSC
Acting Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS
2675TH REGIMENT
ALLIED COMMISSION (OVERHEAD)
APO 394

HEL/rsl

31 July 1945

File: 340.

SUBJECT: Applications for Employment in the State Department as Foreign Service Officers.

TO : All Concerned.

1. This headquarters has received from the War Department application forms for employment in the State Department as Foreign Service Officers, available to all members of this command.

2. Foreign Service Officers comprise counselors of embassy or legation, diplomatic secretaries, consul generals, consuls and vice-consuls. All of these positions generally start with a minimum salary of $2500.00 per year, but may be waived in exceptional circumstances up to $3400.00. These positions are available to all members of the armed forces, both officer and enlisted personnel providing they meet the qualifications set forth below:

a. Educational - An applicant must have received a bachelor or other equivalent degree from a college or university accredited by recognized national or regional accrediting agencies, or, if his college course in such a college or university was interrupted by his entrance into the armed forces, must have completed approximately three-fourths of the course required for a bachelor or other equivalent degree. 201

b. Language - An applicant must be able to read with reasonable facility at least one of the following languages, French, German or Spanish.

c. Efficiency Ratings - If an applicant is a commissioned, warrant or flight officer, his last efficiency rating must have been at least "excellent". Official efficiency ratings will not be a determining factor for an enlisted man.

d. The applicant must have been born between 1 July 1915 and 1 July 1924.

e. Citizenship - The applicant must have been a citizen of the United States for at least 15 years prior to 1 July 1945.

f. Marital Status - The applicant may not be married to an alien.

g. Military Service - The applicant must have a minimum of 1 year active military service on 1 July 1945.

Officers or enlisted men who meet the qualifications enumerated above may request an application blank from this headquarters. All persons receiving such application must return them to this headquarters prior to 18 August 1945.

3. Upon receipt by this headquarters, all application blanks will be forwarded to the State Department where they will be screened and if the applicant is selected to take the written examination, he will be so notified through War Department channels as to the date and place of the examination.

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4. Successful candidates will be placed on an eligibility list, and may be called to active service if they can be released from the armed forces without prejudice to the war effort.

BY ORDER OF COLONEL PARKIN:

Howard E Lee

HOWARD E LEE
Capt Inf
Adjutant

DISTRIBUTION:
Units this Regt
Sub-Com & Sec ALCOM
AMG Zones & Communes

2357

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 28 July 1945
NUMBER 100)

Delinquency Reports I
Change of Name and Birth Data II
Marriages III
Discharge and Release from Active Duty of Enlisted Personnel IV

I -- DELINQUENCY REPORTS

1. Reference: Section IV, WD Circular Number 204, 1945.

2. Effective immediately, military police or others rendering reports of arrest, misconduct, delinquency, or incident will forward the original copy of such reports direct to the commanding officer having immediate responsibility for discipline of the person on whom the report is rendered.

3. An information copy of all such reports may be sent through normal channels if so desired by the commanding general of the major command in which the report originates. In such instances, the original copy will bear the notation that an information copy is being forwarded through channels and, in serious cases, that a report of action is being requested.

II - CHANGE OF NAME AND BIRTH DATA

Section II, Circular Number 35, this headquarters, 1945, is rescinded and the following substituted therefor:

1. Reference - AR 345-1, dated 11 March 1944.

2. Officers - Request for change of record of name or birth data by officers with supporting evidence will be forwarded through channels to the major command, who will forward the request direct to The Adjutant General for final action in accordance with AR 345-1. After authority has been granted by The Adjutant General, the records of the officer are amended accordingly and all concerned notified thereof. The unit will notify the 2628th Central Postal Directory Company in cases of change of record of name.

3. Enlisted Personnel

a. Authority to change record of name or birth data of enlisted personnel is hereby delegated to all general officers commanding organizations, commanders of separate brigades and comparable Air Force units, base sections, replacement depots, and Headquarters Command, Allied Force.

b. After approval by one of the above commanders, correspondence will be returned to the enlisted man's immediate commander for the following actions:

(1) Change all records.

(2) Notify all concerned, including 2628th Central Postal Directory Company in cases of record of name only.

(3) Indorse correspondence with all supporting evidence, including the following statement: "All records have been amended accordingly and all concerned have been notified thereof", thru channels to the major command who will

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular #100 (cont'd)

forward correspondence direct to The Adjutant General.

4. Morning Report - Entry will be made in the morning report showing both the old and new name.

III- MARRIAGES

Paragraph 3a, Circular Number 47, this headquarters, 1945, is amended to include the following:

"(11) Commanding Officer, Headquarters Command, AF."

IV - DISCHARGE AND RELEASE FROM ACTIVE DUTY OF ENLISTED PERSONNEL

Section I, Circular Number 23, this headquarters, is amended as follows:

1. Paragraphs d, e, f, g, and h, are rescinded and the following substituted therefor:

"d. WD Letter, AG 704.11 (22 Sept 44) OB-P-SPGAM-MP-M, subject: "Procedure for Disposition of Pregnant Military Personnel in Overseas Commands", dated 20 October 1944, and 1st indorsement, this headquarters, AG 704.11/680 P-O, 27 December 1944."

"e. WD Letter, AG 220.8 (17 July 44) OB-S-AAF-M, subject: "Discharge Option for Certain Former Army Air Forces CAA-WTS Instructor Course Trainees", 26 July 1944."

"f. MTOUSA Letter, AG 370.5/476 PERS-O, subject: "Procedure for Return of Individuals", 6 October 1944."

"g. WD Letter, AGPE-M 220.8 (8 Jun 45) PE-A-SPGAP, dated 10 July 1945, subject: "Discharge of enlisted men", and 1st indorsement, this headquarters, AG 220.8/OL P-O, dated 24 July 1945."

"h. Section II, WD Circular Number 207, 1945."

2. Paragraph 4a is amended by the deletion of the following:

"The requirements of paragraph 3a of letter referred to in paragraph 1d above, when applicable, will be accomplished prior to submission to this headquarters."

BY COMMAND OF GENERAL MCNARNEY:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 24 July 1945
NUMBER 99)

Assignments and Transfers I
Authorized Absences II
Quarters Allowance for Dependents III
National Service Life Insurance Policies IV
Sender's Composition Messages (SCM) V

I--- ASSIGNMENTS AND TRANSFERS

Paragraph 5, Section II, Circular Number 31, this headquarters, 1945, is amended by the addition of the "University Training Command" to the list of the major commands shown therein.

II-- AUTHORIZED ABSENCES

Paragraph 2a, Circular Number 39, this headquarters, 1945, is amended by the addition of the "University Training Command" to the list of the major commands shown therein.

III- QUARTERS ALLOWANCE FOR DEPENDENTS

1. The attention of all concerned is invited to paragraph 15c, Section II, AR 35-4520 which states that monetary allowance for quarters for dependents of enlisted men shall be paid only for such periods, from 1 November 1943, as the enlisted man has in effect an allotment of pay, in an amount not less than the amount of such monetary allowance, for the support of the dependents on whose account the allowance is claimed.

2. The above cited provisions are modified by the following cable information received from the War Department:

"Informal agreement reached with General Accounting Office to accept Personal Transfer Account in lieu of allotment to validate quarters allowance payments heretofore made, provided Class "E" Allotment in amount not less than amount of quarters allowance to dependents on whose account allowances were claimed is authorized and in effect by 1 August 1945."

3. The above applies only to quarters allowance payments which have already been made; the PTA remittances may be made now, and up to 1 August 1945, to cover any amounts of quarters allowance heretofore received but not sent to dependents through allotments and/or PTA.

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Hq MTOUSA Circular #99 (Cont'd)

IV-- NATIONAL SERVICE LIFE INSURANCE POLICIES

1. Information has been received that AR 600-110 is being amended to provide that:

Five-year level premium term National Service Life Insurance policies issued on or before 31 December 1945, which have not been exchanged or converted to a plan other than a five year level premium term prior to that date, are automatically extended for an additional period of three years. No change is required in the amount of Class N Allotments or of direct cash premium remittances under existing term insurance contracts. Insurance so extended includes all existing rights and benefits for the extended period such as premium waiver provisions, the right to convert to permanent plans, etc.

2. It is desired that this information be brought to the attention of all personnel. Two purposes will be served thereby. The first is that those whose policies were taken out in 1940 will be informed that the level-term premiums may be continued for another three years in the event conversion is not desired at present. The second is that personnel with less than maximum coverage may be encouraged to increase their coverage.

3. These paragraphs represent advance information only and will be superseded upon publication of the changes to AR 600-110 referred to above.

V--- SENDER'S COMPOSITION MESSAGES (SCM)

Section II, Circular Number 80, this headquarters, 1945, is rescinded.

BY COMMAND OF GENERAL MCNARNEY;

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. V. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 98)

17 July 1945

Letters of Condolence and Letters of Inquiry I
Women's Army Corps Training II
Hydraulic Brake Fluid III
Senders Composition Messages (SCM) IV

I-- LETTERS OF CONDOLENCE AND LETTERS OF INQUIRY

Paragraph 7c, Section II, Circular Number 88, this headquarters, 1945, is rescinded and the following substituted therefor:

"c. Immediately after the tenth (10th) day following dispatch of the official casualty report to this headquarters, dispatch original letter in an air mail envelope direct to addressee."

II-- WOMEN'S ARMY CORPS TRAINING

1. Attention is invited to Section III, WD Circular Number 170, dated 8 June 1945 which rescinds Mobilization Training Program 35-2.

2. Training of personnel of the Women's Army Corps in MTOUSA will be in accordance with the provisions of MTOUSA Redeployment Circular Number 5, 1945, based upon the training standards established by MTP 35-10 dated 1 July 1944.

III- HYDRAULIC BRAKE FLUID

Fluid, Hydraulic Brake, in containers marked, "Requisition 7150-43AT, QMC-TS-E-S-377B," now in the hands of troops is not to be used in Ordnance materiel. Containers so marked will be returned to the nearest Ponbase Ordnance Supply Agency for exchange for newer stocks of oil, preferably of USA Specification 2-111a or Specification 377c, d, or e.

IV-- SENDERS COMPOSITION MESSAGES (SCM)

Section II, Circular Number 78, this headquarters, 1945, is rescinded and the following substituted therefor:

1. SCM service to the United States, Hawaii and Puerto Rico is available to US Forces who are entitled to send EFM. SCM will be restricted to night letter telegrams (VLT) and will be filed with unit EFM officers in the same manner as EFM, insofar as applicable. SCM will be listed on the same form 1001 with EFM.

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Hq MTOUSA Circular # 98 (cont'd)

2. SCM rates are as follows:

	(VLT) 10 words or less	each word additional
a. New York City only	0.67	.06 2/3
United States & D. C.	0.87	.08 2/3
b. Honolulu, only	1.27	.12 2/3
Remainder Hawaii	1.77	.17 2/3
c. Puerto Rico	1.34	.13 1/3

d. See Appendix "A" for additional information.

3. Messages transmitted by electrical means are subject to interception by enemy monitors. In addition to the provisions of MTOUSA Circular Number 70, 1945, as amended by Section I, MTOUSA Circular Number 76, 1945, the following restrictions based on WD Field Manual 30-28 apply to SCM and messages containing such prohibited statements will not be accepted by Unit EFM Officers or passed by Base Censors.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 11 July 1945
NUMBER 97)

SUBSISTENCE

United States Army Messes I
Issue of Subsistence II
Special Authorizations. III
Payment and Accounting for Rations IV

Circular Number 116, (Corrected Copy), this headquarters, 1944, is rescinded and the following substituted therefor:

(This Circular constitutes the current procedure for drawing, issuing, and accounting for rations in this theater. All conflicting instructions, oral or written, by whomever authorized, are rescinded.)

I--- UNITED STATES ARMY MESSES

1. The next higher commander will make frequent inspections of subordinate units to insure that the requirements of this directive are fully complied with. A commissioned officer will be present at each meal. This officer will check:

a. Headcount as outlined in War Department Circular 171, dated 2 May 1944.

b. Check ration records as outlined in Appendix "D".

c. Check accounting as outlined in Section IV below.

d. Check preparation and serving of food.

2. Persons who may be subsisted regularly in United States Army messes will be limited to the following:

a. Members of the United States and Brazilian Armed Forces.

b. Civilian employees who are American citizens and employed in connection with United States Army activities.

c. Foreign Liaison Personnel serving with United States Army headquarters.

d. Mess attendants (see paragraph 3, Section II).

e. Other personnel authorized by this headquarters.

3. Percentage Reduction - The percentage reduction scale listed in paragraph 17, WD Circular Number 158, 1944, is not applicable in this theater.

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Hq MTOUSA Circular # 97 (cont'd)

4. Prescribed Reserves - A maximum reserve of one day of Type B rations is authorized for all organizations. Organizations are authorized to draw the prescribed maximum reserve of Type B ration initially on establishment of the messes. This reserve is exclusive of Type B rations required for the day's current consumption plus the rations drawn for the next day's consumption or multiples thereof when Type B rations are received from the depot or railhead in cycles of more than one day.

5. Turning in of Excess Subsistence Stocks

a. A commissioned officer of each messing organization will make a physical inventory of subsistence stores on hand in organizations twice each month on dates to be prescribed by commander of next higher echelon. Quantities on hand of any item in excess of reserve prescribed in paragraph 4, Section I above will be reported to the headquarters responsible for submitting daily telegrams to the Quartermaster depot or railhead from which rations are drawn. Such headquarters will be responsible for collecting this excess, listing the items and quantity thereof to be "turned in" on a "Tally out" form in duplicate and, using unit motor transportation to be used in drawing rations, to effect return of excess stocks to issuing depot or railhead. One copy of "Tally out" signed by depot or railhead representative acknowledging receipt, will be retained in files of organization. The other copy will be retained in depot or railhead files. Units turning in excess subsistence items are not authorized to draw other subsistence items in lieu thereof.

b. All excess subsistence items returned to Quartermaster at depot or railhead must be in original or similar unit packages and in a condition fit for reissue.

c. Railhead commanders will notify depots which supply them of the quantity of each item returned by organizations in order that future shipments from depots to railhead may be adjusted accordingly.

6. Travel Rations - Rations issued to troops for consumption while in transit including provision for delays or other emergencies en route, will be properly accounted for.

7. Preparation of Fruits and Vegetables - Fresh fruits and vegetables . . grown in this theater may be purchased under conditions stated in paragraph b (3) below. The Medical Corps upon investigating the conditions under which fresh vegetables are grown, cultivated and handled, discovered that many vegetables in their raw state are contaminated with fecal material. Hence, to prevent outbreaks of diarrhea and dysentery, the following precaution will be followed in respect to the consumption of fresh fruits and vegetables in this theater:

a. Any fruits or vegetables may be eaten if cooked and served while hot or if after cooking they are preserved under proper refrigeration until served.

b. Uncooked fruits and vegetables may be eaten raw if they are prepared as follows:

(1) Leafy vegetables such as lettuce, celery, etc., should be separated prior to washing.

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Hq MTOUSA Circular # (cont'd)

(2) All fruits and vegetables should be thoroughly washed in chlorinated drinking water and then soaked for 30 minutes in a solution containing 1 ounce (3 messkit spoonfuls) of high test calcium hypochloride (HTH or Perchloron) or 1 package of germicidal rinse (QM Item Number 51-C-1606) per 5 gallons of water (1/3 of G.I. can). After soaking, excess chlorine odor can be removed from fruits and vegetables by rinsing with plain chlorinated drinking water, and they are then ready to be served. (For greater detail see MTOUSA Circular Number 54, dated 9 April 1945).

(3) Fresh fruits and vegetables will be procured and distributed by issuing depots to the maximum extent consistent with the availability of produce in excess of civilian and French and Italian Army requirements. All such purchases will be coordinated with the Base Purchasing Agent.

II-- ISSUE OF SUBSISTENCE

The following instructions pertaining to the issue, sale, or transfer by Lend-Lease agreements of subsistence from United States Army stocks are announced for the information and guidance of all concerned.

1. Daily Telegram - There is attached hereto as Appendix "A" the prescribed daily telegram, or requisition for rations, to be used by all organizations, units and messes drawing rations in this theater. The ration record will also be maintained by the organization, unit, or mess on the inclosed form, attached as Appendix "B". Instructions for preparation of both of these forms are contained on the reverse side thereof.

2. Prescribed Rations - Rations will be drawn according to the classification outlined in this circular. The various types of rations issued in this theater are outlined in Technical Bulletin Number 4, dated 15 March 1944, as amended, issued by this headquarters.

3. Subsistence for other than United States Army Personnel - Organizations, agencies, and individuals other than United States Army personnel and prisoners of war in the custody of the United States Forces, which may be furnished subsistence from United States Army stocks, are listed below:

a. United States Navy and Marine Corps -- In accordance with letter this headquarters, subject: "Subsistence for United States Navy," dated 1 October 1943, file AG 430/178 QM-O.

b. United States War Shipping Administration, including shore installations; this to include all United States War Shipping Administration ships and those under United States Army Charter -- In accordance with letter this headquarters, subject: "Subsistence for WSA Ships," dated 7 October 1943, file AG 331.3/092 QM-O. 146

c. American Red Cross -- In accordance with MTOUSA Supply Directive Number 30, 1945.

d. Allied and co-belligerent personnel.

(1) Rations for the Italian military based on the approved scale will

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Hq MTOUSA Circular #97 (cont'd)

by handled as outlined in AFHQ letter, file AG 400/031 GDS-O, dated 6 October 1944, subject: Supply Procedure and Accounting for Supplies and Equipment Issued for Allied Forces to Italian Armed Forces (Army, Navy, and Air)".

(2) Expeditionary forces of Allied and co-belligerent powers in accordance with such instructions as have been, or may be, issued by this headquarters.

c. Cooks, Waiters and Mess Attendants

(1) United States Army messes utilizing foreign military or prisoner of war personnel as cooks, waiters, or mess attendants are authorized to draw only the rations prescribed for these categories of personnel. If the number of cooks, waiters, and mess attendants in any mess is less than twenty (20), Standard US rations may be drawn except fresh meat, fresh butter, and fresh eggs.

(2) Civilian cooks, waiters, and mess attendants employed in United States Army messes other than outlined in paragraph 3f below, are authorized rations as part of their compensation when paid from United States disbursed funds. Messes employing less than a total of twenty (20) civilian cooks, waiters and mess attendants are authorized to draw Standard US rations, less fresh meat, fresh butter, and fresh eggs for such employees. All messes employing twenty (20) or more civilian cooks, waiters, and mess attendants will draw the native civilian rations for all native civilian personnel employed. The native civilian ration scale is outlined in Appendix "C". Requisitions and supporting papers covering these rations will cite this circular and War Department Circular Number 330, dated 11 August 1944, as authority for issue, and such vouchers shall be accepted by inspecting officers as sufficient support of entry on stock record account. Control will be exercised by major unit commanders to insure that the minimum essential number of personnel are hired for this purpose. Civilian ration cards for these employees will be withdrawn on employment and not returned until termination of employment.

f. Rest Camps, Hotels, and Restaurants

(1) When a major unit is authorized, in accordance with current MTOUSA Circulars and prevailing directives, to operate and maintain rest camps, hotels, and restaurants for use by military personnel, the number of civilian employees engaged in the operation of each camp, hotel, and restaurant will be the minimum essential number in each civilian classification required to operate satisfactorily and on the standard of reasonable comfort and convenience for the occupants. The command charged with the operation and maintenance of any rest camp, hotel, or restaurant will inaugurate and maintain close supervision of the same, in order to observe and enforce the provisions of this circular.

(2) Native civilian rations will be drawn for all native civilian employees in the installation. Civilian food ration cards will be withdrawn from each civilian employee when furnished native civilian rations. A cost of thirty (30) lire per day will be deducted from the salaries of the employees furnished such rations.

(3) Where messes, hotels, or restaurants are operated on an international basis, such as those now under control of [illegible] the quantity of subsistence drawn from United States Army stocks for military and authorized civilian

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Hq MTOUSA Circular [illegible] (Cont'd)

personnel or civilian employees of the installation will be proportionate to the United States personnel accommodated or engaged as employees. Issuing depots will be guided in this matter by official signed statements furnished by the officer in charge of each installation which will show the number of United States personnel accommodated and civilian employees engaged.

g. Native Civilian Employees

(1) Native civilian personnel engaged in a supervisory capacity, as distinct from labor, on essential military projects, may, with the approval of this headquarters, be authorized native ration as part of their compensation. Application for authority to subsist personnel in this category will show the following pertinent information:

(a) Number of personnel and number of rations desired.

(b) Nature of supervisory work being performed.

(c) Approximate duration of project.

(d) Reason why individual or individuals concerned cannot subsist themselves.

(2) When in the opinion of major unit commanders it is necessary to engage civilian labor on a daily basis as a replacement for troop labor, and Italian or German military or POW personnel are unavailable, application may be submitted to this headquarters for authority for issue of a part or all of the native ration as part of their compensation. If application is made, it will show the information as requested in paragraph 3g(1) above.

4. Required Subsistence - Requests for issue of subsistence to organizations, agencies, or individuals, or the use of United States Army subsistence in the operation of messes not covered above, will be referred to this headquarters for approval prior to issuance of subsistence. When issued as an operational necessity, report will be submitted to this headquarters in accordance with Section IV of this Circular. In this connection, emergency or operational necessity is defined as a condition of extreme emergency which could not have been foreseen and arranged for by planning and that the supplies required are essential and cannot be obtained from any other source. When referring such requests, the following information will be furnished:

a. Name and designation of unit or units concerned.

b. Strength of unit or units concerned, officers and men.

c. Location of unit or units concerned.

d. Estimated time rations will be required.

e. Reason for requesting rations from United States Army sources.

5. Requests for issues of subsistence to ships not under United States Army Charter - All ships, exclusive of the United States Navy, Coast Guard, War

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MTOUSA Circular # 97 (cont'd)

Shipping Administration Ships, and ships under charter to the War Shipping Administration, will be provisioned from sources other than United States Army stocks, the only exceptions being:

a. Those ships of other nationality, except Italian merchant ships, that are on shuttle service between two American operated ports and engaged in transporting American supplies, may be furnished essential and subsistence supplies only while on such duty.

b. Subsistence stores for Italian merchant ships will be supplied as follows:

(1) Subsistence requirements will be procured from AC stocks imported for civilian consumption or MWT or WSA stocks supplemented by local procurement.

(2) Only in emergency and at ports where AC, MWT, or WSA stocks referred to in (1) are unavailable will United States Army subsistence be furnished. Quantity furnished under this authority will be the minimum essential necessary to maintain ship to next nearest port where AC, MWT, or WSA stocks or stocks locally procurable can be obtained.

(3) Italian merchant ships operated by PSTO for MEDBO which require emergency provisioning from United States Army stocks under (2) above, will be required to pay cash for supplies received.

c. Any ship not covered above requiring emergency rations while in an American operated port will be furnished only sufficient rations to enable it to reach the nearest port of its own nationality.

d. All requests for issue of subsistence to ships not covered by the above will be reported to this headquarters for instructions.

III- SPECIAL AUTHORIZATIONS

1. Fresh fruits and vegetables

When fresh fruits and vegetables are issued, comparable reduction from amounts of the same or similar canned or dehydrated items for issue on a Standard Type B ration will be made. The conditions contained in MTOUSA Supply Directive Number 49, 1945, relating to method of local procurement will be complied with in making purchases of quantities of fresh produce issued for this purpose.

2. Hospital Rations

a. Commanding officers of hospitals and dispensaries are authorized to submit semi-monthly requisitions on ration distribution point for subsistence items in addition to the regular ration, as may be available from existing stocks or obtainable by the Quartermaster as a result of local purchase. Requisitions will be limited to items and quantities actually required for patient diets, but in no case will monetary value of issues exceed thirty-five cents (35¢) per patient ration. Additional issues are limited to patients in hospitals or bed patients in dispensaries and exclude all personnel assigned or attached that are not in a patient status. This additional money allowance for patients per day is intended to provide a means for the procurement of additional or special dietary foods when required; it is not intended as a blanket authority for a ration and a half per patient per day unless the need exists for additional or special foods. Commanding officers of hospitals or dispensaries will be required to submit a certificate stating that the additional food up to or all of the [illegible] per patient per day is

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Hq MTOUSA Circular #[illegible] (cont'd)

necessary as an additional diet for cases other than hepatitis cases. For the latter type of cases, commanding officers of hospitals are authorized to expend up to 55¢ per patient per day, provided it is essential to the patient's recuperation. Certificates will include expenditures for hepatitis cases as well as that specified above.

b. Requisitions will contain the following information: Designation and Army Post Office address of hospital or dispensary unit; the actual number of hospital patient rations due for the half month preceding date of requisition; and quantity on hand and required of each items desired.

c. In computing money value of issues from ration distributing point, actual cost price for items purchased locally and latest available price list of ration item will be used.

d. When enlisted or commissioned personnel of other nations are patients in United States Army hospitals, additional rations may be drawn in the manner described in a above. The accounting procedure for rations so furnished will be as outlined in paragraph 4, Section IV below.

3. Snack Bars

a. Snack Bars operated by A.T.C. are authorized to draw subsistence items on a money value basis equivalent to 25 cents per meal for each person served in the snack bar. Subsistence drawn will be limited to quantities actually required to prepare snacks or light lunches for personnel traveling by air under orders. Items and quantities will not exceed the following:

Item	Pounds per 100 Persons Served
Bread	18
Coffee, R & G	4
or	
Cocoa	3
or	
Tea	1
Milk, evap.	25
Milk, whole, powdered	6
Sugar	3
*Canned Meat (including pork luncheon meat, corned beef, canned bacon, canned pork sausage; canned sausage, vienna)	30
Eggs, dehydrated	5
Jam or marmalade	6
Butter (fresh or canned)	2
Fruit Juice	36
or	
Fruit, canned	20
Soup, dehydrated	4
Cereal, uncooked	5
Lard Substitute	2
Condiments (salt, pepper, etc.)	In quantities not to exceed current manu allowances.

*Will be alternated so that no single meat item shall constitute more than 25 per cent of total meat issues over one month's period.

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Hq MTOUSA Circular #97 (cont'd)

b. Rations desired from those listed above will be drawn daily, based on the snack bar's ration strength for the previous day. A list of such items and quantities will accompany the Daily Telegram.

c. This Circular is the authority to draw rations for snack bars specified in paragraph 3a above. A ration record will be kept as outlined in Appendix "I".

d. Proper accounting procedure, as outlined in Section IV below, will be maintained.

4. US Army Officers', Non-Commissioned Officers', and Enlisted Men's Clubs

a. The sale of subsistence items to US Army Officers', Non-Commissioned Officers' and Enlisted Men's Clubs for issue and resale to members thereof is authorized under the following conditions:

(1) The club has been officially sanctioned by the Commanding General/Officer of a major command.

(2) Provided that Red Cross facilities of a similar nature are not and cannot be made available in the vicinity.

(3) Items available for sale will be limited to those necessary for sandwich and beverage purposes. Items within this category will be prescribed by this headquarters.

(4) All food items will be issued or sold to members or guests of the club for consumption only on the premises of the club.

(5) Money value of sales of subsistence items from US stocks to a United States Army Officers', Non-Commissioned Officers' and Enlisted Men's Clubs will be limited to $3.00 per month per member.

(6) Funds received from sales of subsistence items to United States Army Officers', Non-Commissioned Officers' and Enlisted Men's clubs will be turned over to finance officer for deposit as prescribed in AR 35-6660.

b. Officers', Non-Commissioned Officers' and Enlisted Men's Clubs will be discontinued when the organizations are transferred to replacement areas, training areas and staging areas as the operation of snack bars in those organizations is the responsibility of the American Red Cross as outlined in paragraph 2c, MTOUSA Redeployment Circular Number 7, dated 8 May 1945.

IV-- PAYMENT AND ACCOUNTING FOR RATIONS

1. In addition to the cost of subsistence allowance of seventy-five cents (75¢), all persons, except enlisted men, eating at Army officers' messes may be charged, not to exceed twenty-five cents (25¢) per day, for additional items. This sum will be paid in cash to the mess officer.

2. Officers, warrant officers, flight officers, WAC officers, members of

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18. FBOUSA Circular #97 (cont'd)

the Army Nurse Corps, dieticians and physical therapy aides, United States Army, will have deducted in their next pay voucher the sum of seventy-five (75¢) for each days stay in this theater. However, upon entering or leaving the theater, when less than three meals are consumed, deductions will be made at the rate of twenty-five (25¢) cents for each meal.

3. Members of the United States Navy, Marine Corps, Coast Guard, Public Health Service, correspondents, photographers, Red Cross personnel, and civilians will pay the mess officer the sum of seventy-five (75¢) per day in cash, in addition to the amount called for under paragraph 1 above. The foregoing does not apply to Special Service entertainers and civilians whose terms of employment provide for subsistence at Government expense. The mess officer will turn in the money received for the ration to the sales officer.

4. a. All foreign military and naval personnel except hospitalized personnel will sign a receipt for each ration received, except that when a large number is being fed at one mess, application may be made to this headquarters for one foreign officer of this number to be designated to sign for the group as a whole. All issues to foreign military and naval personnel will be recaptured by the mess officer by means of shipping tickets in quintuplicate. Separate shipping tickets will be used for each nationality, and will show in all cases the names, grade, and organization of the officers and/or enlisted men to whom the rations were furnished. The shipping tickets will be signed by proper authority and will be forwarded in quadruplicate to the appropriate base section or Air Force commander for inclusion in Land-Lease Report, or special report for co-belligerent accounting.

b. For issue to hospitalized foreign military and naval personnel, except Brazilian and French, shipping tickets will be prepared in quintuplicate on the first day of each month for the month preceding. Separate shipping tickets will be prepared for each government except Brazilian and French, listing the number of rations issued, period and unit, and total cost, and supported by a signed copy of nominal roll of hospitalized foreign personnel. Shipping tickets will be disposed of as indicated in paragraph 4a above. The following certificate will be accomplished on the nominal roll of hospitalized foreign personnel:

(1) I certify above represents the number of rations issued to Allied military patients, hospitalized in the_____hospital during the month of_____1945, and that signed receipts for these rations have been obtained unless noted otherwise.

5. Issues made to Italian civilians as an operational necessity will be reported to this headquarters monthly as of the last day of each month so that supplies may be requisitioned. Reports for all rations under this suspension will be rendered in the form indicated below by each Army, Air Force, or equivalent commander to the base section or equivalent commander concerned. Base section commanders will exclude from their reports issues made by them to units, organizations, agencies, or individuals under the command of other commanders. (All previous instructions on this subject are rescinded.)

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Hq [illegible]SA Circular #97 (cont'd)

*Report to include:

1. Individual, Agency, or Organization.
2. Location.
3. Number of rations or separate meals furnished (indicate which) or items and quantities furnished Italian civilians.
4. Reason.
5. Authority (applicable to paragraph 4, Section II).
6. Issues under paragraph 4, Section II.
7. Issues under operational necessity.
8. Issues to Italian civilians in emergencies.

6. Issues made to United States State Department Agencies will be accomplished on a reimbursement basis in accordance with AR 35-[illegible]0. Payment will be tendered in the form of lire, US State Department draft, or a United States Treasury check drawn in favor of the Treasurer of the United States. Charges for bulk sales of rations will be in agreement with current pricelist plus a surcharge of ten (10) per cent as provided in AR 35-900.

7. Issues, when authorized to diplomatic agencies of foreign governments will be on a sales basis. Such sales will be recorded on shipping ticket in quintuplicate quoting authority for the issue certifying that the receiving foreign government is obligated to reimburse the United States in dollars, and signed by a competent official of the receiving government. In no case should lire be accepted in payment for rations issued to diplomatic agencies of foreign governments. Charges for bulk sales of rations will be based on current price list plus twenty five (25) per cent to cover "landed costs". The original and 4 copies of the shipping ticket will be furnished this headquarters for forwarding to the Fiscal Director, Washington 25, D. C. for collection.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

3 Incls:
Appendix "A"
Appendix "L"
Appendix "C"

DISTRIBUTION:
Z

APPENDIX "A" to
Hq [illegible] Circular #97

S E C R E T

DAILY TELEGRAM FOR RATIONS

NOTE: Figures in parenthesis refer to explanatory notes on back

1. TO: _____ STATION _____ DATE: _____ 1945
(Depot or Railhead) (Or Grid Coordinate)

2. Basis for rations to be drawn on DATE: _____ 1945

	Unit Designation	Major Command (1)	Morning Report Strength (2)	Rations Requested Estimated Feeding Strength (3)*
3.				
4. DRAWING UNIT :				
5. ATTACHED UNITS:				
			TOTAL:	

6.

7. AVERAGE MESS ATTENDANCE FOR RATIONS CONSUMED YESTERDAY (4)
8. US ARMY RATIONS:
9. US Army..... _____
10. US Army Additional (5) _____..... _____
11. US Navy, Coastguard, Merchant Marine..... _____
12. British, Army, Navy or RAF..... _____
13. Brazilian Military..... _____
14. French, Military..... _____
15. US Civilians (Includes ARC, correspondents, etc)..... _____
16. Civilian Cooks, Waiters & Mess Attendents (6)..... _____
17. Others Authorized - (explain)..... _____
18. TOTAL US ARMY RATIONS: _____
19. SPECIAL RATIONS (Not standard US Army Rations) 192
20. Italian Service Units..... _____
21. French Rations..... _____
22. Moslem Rations..... _____
23. Prisoners of War..... _____
24. Native Civilian (7)..... _____
GRAND TOTAL (Equals Rations Consumed Yesterday)
25. Civilian Midshift Meal..... _____

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9. US Army.....
10. US Army Additional (5) .....
11. US Navy, Coastguard, Merchant Marine.....
12. British, Army, Navy or RAF.....
13. Brazilian Military.....
14. French, Military.....
15. US Civilians (Includes ARC, correspondents, etc).....
16. Civilian Cooks, Waiters & Mess Attendents (6).....
17. Others Authorized - (explain).....
18. TOTAL US ARMY RATIONS:

19. SPECIAL RATIONS (Not standard US Army Rations)
20. Italian Service Units.....
21. French Rations.....
22. Moslem Rations.....
23. Prisoners of War.....
24. Native Civilian (7).....
GRAND TOTAL (Equals Rations Consumed Yesterday)
25. Civilian Midshift Meal.....

26. ANIMAL RATIONS: Desired on this Telegram:
27. Horse: _____ Mule: _____ Dog: _____

28. BREAKDOWN OF RATION REQUESTED ON THIS TELEGRAM:
29. Type "B" .....
30. Type "C" .....
31. Type "D" .....
32. Type "K" .....
33. Type 10/1.....
34. Italian Service Unit.....
35. French .....
36. Moslem .....
37. Prisoners of War.....
38. Native Civilian.....
TOTAL
(Total should equal rations desired on this telegram and agree with entry (3)* above)
39. Civilian Midshift Meal .....

I certify that the above rations are authorized and correctly computed in accordance with MTOUSA Circular #97, 1945.

(NAME - GR

Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX "A" to
Hq MTOUSA Circular #97 (cont'd)

NOTE: Explanation of figures shown in Parenthesis on other side.

(1) Major Command - show major command to which unit requisitioning ration belongs, i.e., Fifth Army, 12th AFSC, PBS, Hq. MTOUSA, etc.

(2) Morning Report Strength - enter actual strength, assigned or attached and present for rations.

(3) Rations requested, estimated feeding strength - This is the average number expected to be present for meals the next issue. If the number is greater than (2) above, explain reason. If additional rations are needed for travel or to cover a period longer than one day due to the inability to draw daily, so state.

---

(4) Analysis of rations consumed - enter on lines below, by classification, number of persons actually fed on previous day. Total should agree with column (2) of "Ration Record" form, Circular #97, 1945.

(5) Additional Rations - only where authorized, show authority.

(6) As authorized in paragraph 3e (2), Section II, Circular #97, 1945.

(7) Native civilians: mess attendants, rest camps, others, see paragraphs 3e, f, g, Section II, MTOUSA Circular #97, 1945.

I N S T R U C T I O N S

1. Every unit drawing rations will submit a Daily Telegram and keep a copy on file.

2. When a unit is grouped with others for drawing rations, the Daily Telegram will be submitted in duplicate to the organization making the breakdown.

3. Organizations drawing for other units than themselves will attach the Daily Telegram of the other units to their own Daily Telegram for forwarding to the Issuing Quartermaster, who will consolidate and issue to the organization making the breakdown.

4. When, for any reason, it becomes necessary to radio or telegraph the reports to the Issuing Quartermaster, the signed daily telegram will be forwarded immediately marked "CONFIRMATION".

5. When rations are issued in advance for more than one day, the issue will

2 3 7 5
Declassified E.O. 12356 Section 3.3/NND No. 785016

(5) Additional Rations - only where authorized, show authority.

(6) As authorized in paragraph 3e (2), Section II, Circular #97, 1945.

(7) Native civilians: mess attendants, rest camps, others, see paragraphs 3e, f, g, Section II, MTOUSA Circular #97, 1945.

I N S T R U C T I O N S

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3. Organizations drawing for other units than themselves will attach the Daily Telegram of the other units to their own Daily Telegram for forwarding to the Issuing Quartermaster, who will consolidate and issue to the organization making the breakdown.

4. When, for any reason, it becomes necessary to radio or telegraph the reports to the Issuing Quartermaster, the signed daily telegram will be forwarded immediately marked "CONFIRMATION".

5. When rations are issued in advance for more than one day, the issue will be made on the estimated daily strength for that period. A running account will be kept by the Issuing Quartermaster until the daily credit is exhausted.

6. Issuing depots or railheads will make Tally-Outs or issue lists in duplicate for rations issued and take receipts therefor on both copies from individuals authorized to draw rations for the unit. Tallies will list the items, quantities issued and basis of issue. One copy will be returned to the unit and one copy retained at the ration point. Substitutions will be clearly indicated on both copies. In addition, where units do not desire issue of certain items, both copies will be so noted and initialed by the individual signing for the rations and also by the checker.

7. Issue points will maintain daily recapitulations of daily telegrams in order that up-to-date records will be available for examination by authorized inspectors.

8. Issue points may refuse to honor daily telegrams that are improperly submitted or not completed in all respects. The information contained on the reverse hereof forms the basis for ordering rations for this theater. All concerned will insure that lines (9) to (24) inclusive are accomplished in detail and does not include under lines (9) and (10) any personnel other than US Army officers, nurses, Physical therapy aides, hospital dieticians, WAC officers, flight officers, warrant officers and enlisted personnel including WACs.

9. Units will notify ration breakdown points items not desired.

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APPENDIX "E"

Hq MTOUSA Circular 97 (cont'd) RATION RECORD

Unit: Month:

(1) Date	(2) Total Ration Strength Daily Telegram	(3) Rations Drawn	(4) Average Daily Attendance (Counted)	(5) Over-Issues *	(6) Under-Issues **	(7) Cumulative Over-Issues ***	(8) Cumulative Under-Issues	(9) REMARK
Balance brought forward from previous month								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23						1	191	
24								
25								
26								
27								
28								
29								
30								
31								

* When over-issues occur, succeeding daily telegrams will be reduced a corresponding amount below the number expected for the next day.

** Under-issues of Rations can be recaptured by increasing future estimates if not offset by over-issues, with the provisio that recapture of under-issues will not be made for quantities that would result in maximum authorized reserves being exceeded.

*** The number of rations requested must be regulated so that Column 7 is zero. First entry for month will be last entry of preceding month.

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Hq [illegible]OUSA Circular #97 (cont'd)

INSTRUCTIONS

This form to be maintained by each unit operating a mess.

Balance brought forward from previous month.--The last figure in column (7) or column (8) for the month will be entered as the first figure in the corresponding column of the succeeding month.

Column (1) Enter days of month.

Column (2) Strength for rations as shown on Daily Telegram.

Column (3) Enter the number of rations issued opposite the date they were consumed.

Column (4) Copy this figure from the unit Daily ration allowance return, Section II, for the date shown therein.

Column (5) Enter the number of rations issued in excess of the average number present for mess. This will be the excess of entry in column (3) over the entry in column (4) IF ANY.

Column (6) Enter the number of rations under-issued. The excess of entry in column (4) over the entry in column (3) IF ANY.

Columns (7) and (8) Total both columns (5) and (6). If the total of column (5) is larger than the total of column (6), enter the difference in column (7) (cumulative over-issues). If the total of column (6) is larger than the total of column (5), enter the difference in column (8) (cumulative under-issues). If the total of columns (5) and (6) are the same, make no entry.

Column (9) Remarks optional.

This record may be destroyed after 6 months.

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Hq [illegible] Circular #97 (cont'd)

NATIVE CIVILIAN RATION

	OUNCES
BREAD	16
BEANS OR PEAS, DRIED	2
* VEGETABLES, DEHYDRATED	2
MEAT OR FISH, CANNED	3
CHEESE	1
SUGAR	1
MACARONI	3
RICE	1
TOMATO CATSUP OR PASTE	1/2
COFFEE	1/2
PEPPER	1/200
SALT	1/2
* FRUIT, EVAPORATED	1-1/2
LEMON CRYSTALS OR ORANGE CONCENTRATE	1/2

1310

* FRESH FRUIT AND VEGETABLES SHOULD BE SUBSTITUTED FOR EVAPORATED FRUIT AND DEHYDRATED VEGETABLES RESPECTIVELY, WHEN AVAILABLE.

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 96)

10 July 1945

Procurement and Payment of Supplies or Services for Surrendered German Armies. I
Baggage of Personnel II
Use of German POW and Surrendered Personnel III

I--- PROCUREMENT AND PAYMENT OF SUPPLIES OR SERVICES FOR SURRENDERED GERMAN ARMIES

1. Procurement

a. All supplies or services procured locally for the surrendered German Armies (as distinguished from POW's) in United States custody will be handled in accordance with the provisions of Supply Directive Number 49, this headquarters, 1945. The only departure from the established procurement policy is that the obligation of US appropriated funds is not involved, thus making it necessary to prepare separate purchase orders and vouchers and maintain separate accounting records.

b. There will be instances when bulk purchases will be made or services will be rendered for the combined usage of the US Armed Forces, Prisoners of War and surrendered German Armies. In such instances separate vouchers must be prepared for that portion of the charges that are applicable to the surrendered German Armies.

c. All procurement instruments and vouchers for supplies and services for surrendered German Armies which require settlement by US Army Disbursing Officers will be conspicuously marked at the top, "Surrendered German Armies Account" and the customary appropriation, allotment and purpose coding prescribed by the WD Fiscal Code shall be omitted.

d. All procurement instruments and vouchers for supplies and services for surrendered German Armies for which payment is prohibited in compliance with paragraph 9 of AFHQ Administrative Memorandum Number 21, 1945, "Procurement and Payment Policy in Italian Territory for Supplies and Services" will be conspicuously marked at the top "For Surrendered German Armies - Not Payable by US Army Disbursing Officers." Vouchers so marked shall be processed and routed through channels as prescribed in letter from this headquarters dated 11 April 1945 File AG 156/574 D-O, Subject: "Disposition of Unpaid Bills."

2. Payment

a. All vouchers which require payment as stated in paragraph c above, will be processed by US Army Disbursing Officers in the usual manner and the same degree of diligence will be exercised in scrutinizing and auditing these vouchers as is done in the case of appropriated fund vouchers. However, these vouchers will not be taken into the accounts of Disbursing Officers. Instead, the original and duplicate of each paid voucher will be transferred as cash, on Forms 326-327, on the last day of each month, to the Finance Officer, 34th Finance Disbursing Section, APO 794, US Army. A letter of transmittal, in triplicate, shall accompany each transfer, listing the vouchers by Bureau Voucher Number, name of vendor and amount paid. The total amount shown on the transmittal letter shall be in agreement with the amount of the transfer. The triplicate copy of the letter of transmittal will be receipted and returned to the Disbursing Officers by the

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Hq MTOUSA Circular #96 (cont'd)

Finance Officer of the 34th Finance Disbursing Section. The quadruplicate copy of the letter of transmittal will be forwarded promptly by the Disbursing Officer to the Office of the Fiscal Director, MTOUSA, APO 512, US Army, Attention Accounts Branch, and the quintuplicate copy will be retained by the Disbursing Officers.

b. Inasmuch as vouchers in payment for supplies and services for surrendered German Armies are not taken up in the accounts of the Disbursing Officers, a separate series of continuous Bureau Voucher Numbers, commencing with number one (1) will be used thereon by Disbursing Officers. The space provided on the voucher for Disbursing Officers' Voucher Number is reserved for the use of the Finance Officer, 34th Finance Disbursing Section and will not be used by Disbursing Officers.

II— BAGGAGE OF PERSONNEL

Circular Number 121, this headquarters, 1944, is amended as follows:

1. Paragraphs 1a and b, Section III, are rescinded and the following substituted therefor:

"The Transportation Officer of each base section or corresponding command and the AAFSC/MTO will prepare a monthly list of baggage, indicating the names of personnel whose whereabouts cannot be determined after an exhaustive check of all locating facilities. Names will not be published on subsequent lists. Lists will be double spaced to permit a notation thereon. Five copies of such lists will be furnished the Chief of Transportation, MTOUSA and two copies each the Transportation Officer of each base section and corresponding command, the AAFSC/MTO, Fifth Army, and the Officer-in-Charge, Baggage Clearance Unit, 25 Broad Street, New York 4, N. Y."

2. Paragraph 1d, Section III, is amended by the deletion of the word "second"

3. Paragraph 4 of letter Headquarters Communications Zone, NATOUSA, dated 16 October 1944, subject: "Baggage of Personnel" is rescinded. (File 324.2-0)

III- USE OF GERMAN POW AND SURRENDERED PERSONNEL

The provisions of Section I, AFHQ Administrative Memorandum Number 35, 1945, "Use of German POW and Surrendered Personnel", apply in all MTOUSA commands.

BY COMMAND OF GENERAL MCNARNEY:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 95)

9 July 1945

Initial Grant of Nonappropriated Funds to New Units I
Disposal of Surplus Property, Scrap and Waste II
Accidents and Claims III

I--- INITIAL GRANT OF NONAPPROPRIATED FUNDS TO NEW UNITS

1. Commanders of units newly organized after the date of this circular, or in connection with the current redeployment program, including those departed the theater and those formed through reorganizations involving a change from one type of unit to another, may apply for a grant of money from the Theater Central Welfare Fund in sufficient amount to provide the unit initially with nonappropriated funds equivalent to $1.00 per capita of authorized aggregate strength. (See MTOUSA Circular Number 62, "Nonappropriated Funds", 1945, as amended by MTOUSA Circular Number 90, 1945, for regulations governing such funds).

2. Applications for such funds will be addressed through command channels to the Custodian, Theater Central Welfare Fund, Office of the Fiscal Director, MTOUSA, APO 512, US Army, and will include the following information:

a. Identification of order under which the unit was organized.

b. Date when organized.

c. Authorized aggregate strength.

d. Sources from which personnel were derived, and number furnished by each.

e. Amount of nonappropriated funds (including current value of any bonds and securities) on hand, to be provided, or due the unit from other sources, as of date of organization.

f. Amount of application (authorized aggregate strength X $1.00, less amount stated under subparagraph "e" above).

3. Before forwarding, such applications will be examined and certified to by Inspectors General or Air Inspectors of appropriate jurisdiction.

II-- DISPOSAL OF SURPLUS PROPERTY, SCRAP AND WASTE

Circular Number 92, this headquarters, 1945, is amended as follows:

1. Paragraph 7a(2) is rescinded and the following substituted therefor:

(2) (a) Before any condemned or other repairable property is abandoned or disposed of as scrap or waste, all items, parts or components which are listed as critical by the technical arm or services and are serviceable or economically repairable will be removed. Other items, parts or components which have commercial value or are needed by the Army or for theater supply requirements will be removed to the extent justified by cost of removal. Articles such as classified material and weapons will be mutilated or destroyed in accordance with War Department directives, prior to delivery to a salvage installation (see AR 380-5, TM 38-505, Section IV, WD Circular 38, 1944).

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Hq MTOUSA Circular # 95 (cont'd)

(b) Distinctive parts of uniform will be mutilated or destroyed in accordance with the War Department directives cited in paragraph 7,a, (1), (a) above by salvage depots prior to disposition.

III- ACCIDENTS AND CLAIMS

Paragraph 2, Section I, Circular Number 126, this headquarters, 1944, is rescinded and the following substituted therefor:

"(3) In the case of incidents arising in Italian territory the report and accompanying exhibits should be forwarded as follows:

a. If the incident occurred in Sicily, to US Claims Service, Regional Office IV, APO 512.

b. If the incident occurred in Sardinia, to US Claims Service, Regional Office V, APO 512.

c. If the incident occurred in Corsica, to US Claims Service, Regional Office VIII, APO 512.

d. If the incident occurred in the provinces of Naples, Littoria, Benevento, Frosinone, Avellino or Salerno, to US Claims Service, Regional Office I, APO 512.

e. If the incident occurred in the provinces of Campobasso, Foggia, or Potenza, to US Claims Service, Regional Office II, APO 512

f. If the incident occurred in the provinces of Bari, Matera, Taranto, Brindisi, Lecce, Cosenzo, Catanzaro or Reggio Calebria, to US Claims, Regional Office III, APO 512.

g. If the incident occurred in the provinces of Roma, Aquila, Chieti, Pescara, Viterbo, Rieti, Terni, Teramo, Ascoli Piceno, Macerata, Ancona, Perugia, or Grossoto, to US Claims Service, Regional Office VI, APO 512

h. If the incident occurred in the provinces of Livorno, Pisa, Pistoia, Lucca, Siena, Firenze, Arezzo, Pesaro, Massa, La Spezia or the island of Elba, to US Claims Service, Regional Office VII, APO 512.

i. If the incident occurred in the provinces of Parma, Reggio, Modena, Bologna, Forli, Ravenna, Mantova, Rovigo, Ferrara, Verona, Padova, Vicenza, Treviso, Venezia, Belluno, Udine, Gorizia, Trieste, Fiume or Pola, to US Claims Service, Regional Office IX, APO 512.

j. If the incident occurred in the provinces of Genova, Piacenza, Imperia, Savona, Cuneo, Asti, Alessandria, Torino, Aosta, Vercelli, Pavia, Novara, Varese, Milano, Como, Sondrio, Bergamo, Cremona, Brescia, Trento, or Bolzano, to US Claims Service, Regional Office X, APO 512.

(4) In case of doubt and in all cases of incidents arising within this theater and outside of Italian territory and Corsica, reports thereof will be forwarded to the Deputy Chief Claims Officer, US Claims Service, APO 512."

BY COMMAND OF GENERAL MCNARNEY:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

OFFICIAL:

C. T. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 8 July 1945
NUMBER 94)

WAR TROPHIES AND OTHER ITEMS ACQUIRED AS PERSONAL PROPERTY

Circular Number 60, and Section V, Circular Number 63, both this headquarters, 1945, are rescinded and the following substituted therefor:

1. For the purpose of this directive, a war trophy is defined as something taken from an enemy or picked up on the battlefield during or immediately after a battle. War Trophies will only be taken in a manner conforming to the principles of international law as outlined in paragraph 2, Section VI of War Department Circular Number 155, 1945.

2. Military personnel are authorized to acquire, retain, mail and/or take with them to the United States, among others, the following items, most of which have been prohibited in the past:

a. War Trophies.

b. Personally owned weapons purchased from the government.

c. Personally owned weapons purchased or received as a gift from organizations or individuals in the United States.

d. Personally owned weapons purchased or received as a gift by the individual from organizations or individuals overseas.

e. Ancient or obsolete firearms acquired overseas which do not use modern ammunition and whose only value is that of a historical nature or as a collectors item.

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3. Merchant seamen and United States civilians serving with the United States Army overseas may also acquire, retain, mail or take back war trophies, except enemy military fire-arms, to the United States.

4. The following items will not be acquired, retained, mailed or taken to the United States by military personnel, merchant seamen and other civilian personnel under military control:

a. Nameplates.

b. Items which contain any explosives.

c. Inflammables of any nature.

d. Items of which the value as trophies, as determined by the theater commander, is outweighed by their usefulness in the service or for research or

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Re FTOUSA Circular #94 (Cont'd)

training purposes in the theater of operations or elsewhere, or by their value as critical scrap material.

e. Weapons issued to the individual by the government overseas or prior to embarking for overseas, except with the approval of the Commanding General, FTOUSA in each case.

f. Aircraft or balloon instruments and controls, either Allied or enemy.

g. Enemy documents.

h. Mail Bags or Sacks.

i. Optical instruments and accessories except cameras of amateur type, hand compasses and enemy binoculars acquired as a War Trophy.

j. Empty Brass or Copper Shells weighing more than 5 pounds.

k. Fire control instruments and accessories.

l. Enemy radio or radar equipment (or component parts) of any type.

m. Firearms of the automatic type (or component parts) such as machine guns, submachine guns, or any type gun in which a number of shots or bullets may be discharged with one continuous pull of the trigger.

5. To insure maximum distribution of War Trophies available to personnel in this theater, not more than three each of any articles of appreciable value, such as pistols, rifles, cameras, etc., may be sent or taken to the US by an individual.

6. Materiel of Allied nations may not be collected as War Trophies. Materiel of cobelligerent nations may not be collected as War Trophies, except that articles of such nations may be retained if acquired prior to the adoption of cobelligerent status and in conformity with the principles set forth in paragraph 1.

7. No restrictions of size or weight are placed on War Trophies that may be acquired, retained, mailed and/or taken to the United States except that baggage must conform to the provisions of instructions, reference paragraph 10, below, and articles exceeding 100 inches in length and girth combined and 70 pounds in weight, when packed for mailing, will not be accepted at US Army Post Offices. Firearms capable of being concealed on the person and having a barrel length of less than 18 inches from the breach to the top of the muzzle may not be mailed.

8. a. Certificate authorizing the mailing or taking of War Trophies to the United States, shall be as directed in paragraphs 4, 5, 6 and 7 of Section VI of War Department Circular Number 155 dated 28 May 1945 and letter Headquarters FTOUSA, AG File 400.73/662-C, subject: "United States Government Property Mailed to United States by Members of the Armed Forces Overseas," dated 21 June 1945. An officer of a unit which processes military personnel for overseas movement,

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Hq MTOUSA Circular # (Cont'd)

may sign certificates as the superior officer for officers and men being processed.

b. The official theater stamp required on certificates is designated as the official headquarters stamp of regiments or higher headquarters in the chain of command; major commands of MTOUSA and Headquarters of Ports of Embarkation and staging areas. In cases where headquarters stamps are not available, the official signature of the adjutant is authorized in lieu of the official stamp required.

9. It is the responsibility of officers issuing certificates to determine that the items listed fall under the category of those authorized by paragraph 2 above; that their value as a morale factor exceeds their military value.

10. For instructions on shipping war trophies in baggage, see War Department letter, AG 524 (15 August 1944) OB-S-SPMCT-M, dated 29 August 1944, subject: "Processing of Baggage from Overseas" and NATOUSA letter, AG 370.5/476 PERS-O, dated 6 October 1944, subject: "Procedure for Return of Individuals".

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. M. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z
10 - Each Port of Debarkation (USA)
as follows:

Water Ports	Air Ports
Boston	Miami
New York	Presque Isle
Baltimore	Wilmington
Hampton Roads	
New Orleans	
Charleston	

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

AG 461/026 - O

1 July 1945

SUBJECT: Index to Theater Circulars

TO : All Concerned.

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BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 407
NUMBER 93)

2 July 1945

Currency Control I
MTOUSA Training Memorandum Number 1, 1945. II
Accidents and Claims III
Uniform IV
Discharge of Enlisted Personnel 40 Years of Age or Over V

I--- CURRENCY CONTROL

So much of paragraph 9c, Circular Number 87, this headquarters, 1945, as reads: "In the case of enlisted personnel the certificate will be prepared by the unit commander." is deleted and the following substituted therefor:

"In the case of enlisted personnel, the purchaser will prepare an affidavit which will be attested to before an officer of the enlisted person's immediate unit."

II-- MTOUSA TRAINING MEMORANDUM NUMBER 1, 1945

Paragraph 3d Training Memorandum Number 1, Headquarters MTOUSA, dated 26 January 1945, is hereby rescinded. Also rescinded is reference letter, Headquarters MTOUSA, file AG 319.1/224 C-O, subject: "Periodic G-3 Monthly Report", dated 20 November 1943.

III- ACCIDENTS AND CLAIMS

1. Paragraph 3c, Section III, Circular Number 74, this headquarters, 1944, is amended to read as follows:

"c. The United States Claims Service in Italian territory will comprise a Deputy Chief Claims Officer and such field investigators, clerks, interpreters and other personnel as may be duly assigned thereto or employed for duty with said service."

2. Paragraph 3d, Section III, Circular Number 74, this headquarters, 1944, is amended by deleting the last sentence thereof.

IV-- UNIFORM

1. Attention of all concerned is called to the provisions of the following War Department Circulars:

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Hq MTOUSA Circular #93 (Cont'd)

Section VII, War Department Circular 391, 1944.

Section IV, War Department Circular 1, 1945.

Section VI, War Department Circular 177, 1945.

2. The War Department has called attention to the fact that "in some instances commercial retailers of uniform clothing are offering for sale a so-called summer battle jacket made of material authorized for summer service uniforms and of a design similar to that of the jacket, field, wool. Such a garment is not an authorized item of the summer uniform, and there is no authority for the wearing of such an item of clothing by either officer or enlisted personnel".

V--- DISCHARGE OF ENLISTED PERSONNEL 40 YEARS OF AGE OR OVER

Section II, Circular Number 79, this headquarters, 1945, is further amended by the addition of the following:

"7. Applications for discharge of enlisted women under this authority need not be forwarded to this headquarters for final action as set forth in paragraph 4b, Section I, Circular Number 23, this headquarters, 1945."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 92)

29 June 1945

DISPOSAL OF SURPLUS PROPERTY, SCRAP AND WASTE

Circular Number 14, this headquarters, 1945, is rescinded and the following substituted therefor:

1. Purpose - The purpose of this circular is to establish a procedure in the Mediterranean Theater of Operations for the disposition of surplus United States and reciprocal aid property, scrap and waste under the provisions of War Department Memorandum Number 700-45, 9 May 1945, subject: "Disposal of Property Overseas." The procedure outlined herein will indicate the action to be taken by the Commanding General AAF/MTO, the Base Section commanders and the Deputy Director, Military Railway Service Italy, in disposing of this property.

2. Definitions - For the purposes of this circular:

a. Surplus property is any property which has been determined by competent authority, in accordance with applicable War Department directives, to be surplus to the needs of the War Department subsequent to the determination that it is excess to the needs of the theater. For the purposes of this definition, property includes all supplies and equipment and real property in the possession of and under the control of the War Department including property obtained under reciprocal aid (reverse lend lease) from foreign governments.

b. Reciprocal aid property is any property obtained under reverse lend lease from a foreign government.

c. Serviceable property is property suitable for use in its existing condition.

d. Repairable property is property unsuitable for use in its existing condition but which can, in the best interests of the War Department, be restored to serviceability.

e. Non-repairable property is property which cannot, in the best interest of the War Department, be restored to serviceability.

f. Scrap is any property having no value, except for use as raw material.

g. Waste is abandoned property unfit for reclamation, bones, fat, grease, egg crates, waste paper, wooden fruit baskets and other similar containers, tin cans, glass bottles, jugs, and other similar containers. The term "waste" does not imply that the property is necessarily without value.

h. Base section commander refers to the commander of the several base sections of the Mediterranean Theater of Operations, the Deputy Director, Military

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Railway Service, Italy and the commander of such group, depot or similar echelon which from time to time may be charged with the equivalent of base section supply or salvage operations in a prescribed geographic area, but does not include AAF units or Commands.

i. The Field Commissioner, office of the Army-Navy Liquidation Commissioner is charged with the disposal of all surplus property in the Mediterranean Theater of Operations except Aircraft and property peculiar thereto.

j. The Chief Disposal Officer, Foreign Economic Administration is charged with the disposal of all surplus aircraft and property peculiar thereto in the Mediterranean Theater of Operations.

k. Delivery as used herein may or may not constitute physical transfer of property, but indicates a transfer of responsibility for the physical property.

3. Reciprocal aid property - Disposal of property obtained under reciprocal aid will be governed by section II, Administrative Memorandum Number 7, this headquarters, 1944, or amendments thereto. Reciprocal aid property which has been determined to be surplus and not accepted by the supplying government will be reported to the Field Commissioner, OANLC, by the base section commander having control of the property.

4. Determination of surplus - Except when authority is specifically delegated to base sections by separate instructions, property may be declared surplus only by this headquarters under applicable War Department instructions or by the Commanding General, AAF/MTO, as specified in AAF Regulations 65-85 as amended or other instructions from the Commanding General, Army Air Forces. When prompt disposal is necessary to avoid spoilage or loss through rapid deterioration, perishable items of subsistence and of other property may be disposed of by base section commanders without further reference to this headquarters.

5. Disposal of AAF property - Property peculiar to the AAF serviceable or repairable declared surplus will be reported and disposed of as follows:

a. Aircraft

(1) Combat Aircraft

(a) All reportable combat aircraft declared surplus by the War Department will be reported to the Chief Disposal Officer, FEA.

(b) Non-reportable combat aircraft will be delivered to a Base Section QM salvage officer for disposal in accordance with AAF Regulation 65-85 or amendments thereto. (see paragraph 7 below)

(2) Liaison, cargo and utility type aircraft

(a) All reportable aircraft of this type declared surplus by the War Department will be reported to the Chief Disposal Officer, FEA.

(b) All non-reportable aircraft of this type will be reported to the Chief Disposal Officer, FEA.

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Hq MTOUSA Circular # (Cont'd)

b. Army Air Force supplies and equipment

(1) All property peculiar to aircraft when declared surplus will be reported to the Chief Disposal Officer, FEA.

(2) AAF property not peculiar to aircraft when declared surplus, will be delivered to or reported to and accepted by the nearest appropriate base section. SPB-3 forms will be prepared by the AAF/MTO and forwarded to the Field Commissioner, OANLC, in accordance with paragraph 11 below, a copy of which will be furnished the Base Section Commander. Physical transfer of property will be as agreed between Air Force and base sections, and will be properly boxed, baled, or otherwise packaged to prevent deterioration and to permit ready identification.

c. The action specified in paragraph 5a and b above will be taken by the Commanding General, AAF/MTO without further reference to this headquarters.

d. It will be the responsibility of the Commanding General, AAF/MTO to secure evidence of all surplus property. Signed tally-ins will constitute evidence of surplus property delivered to Base Section Commanders, however, signed shipping tickets will be obtained for property released to any other consignee.

e. Pending delivery or assumption of responsibility for the property by the FEA or the Base Section Commanders, the Commanding General, AAF/MTO will make arrangements for storage, custody and protection of surplus Air Force property.

6. Fixed Installations

a. Excess real estate and fixed installations will be reported to this headquarters for disposition instructions. Those installations which cost less than $25,000 including estimated labor costs and which in the opinion of the Base Section Commander have no value other than as scrap may be salvaged without further reference to this headquarters.

b. Any such property which is declared surplus by this headquarters will be reported to the Field Commissioner, OANLC, by the Base Section Commander in accordance with instructions contained in this circular.

7. Disposal of non-repairable property

a. Salvage operations

(1) Property from all services and the Air Force which is beyond economical repair or which competent authority has directed to salvage will be delivered to a base section quartermaster salvage installation.

(2) Before any condemned or non-repairable property is abandoned or disposed of as scrap or waste, all items, parts or components which are listed as critical by the technical arm or services and are serviceable or economically repairable will be removed. Other items, parts or components which have commercial value or are needed by the Army or for theater supply requirements will be removed to the extent justified by cost of removal. Articles such as classified materiel,

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Hq MTOUSA Circular #92 (Cont'd)

distinctive parts of the uniform, and weapons will be mutilated or destroyed in accordance with War Department directives, prior to delivery to a salvage installation (see AR 380-5, TM 38-505, section IV, WD Circular 38, 1944).

(3) All deliveries to a QM salvage installation will be accompanied by a certificate signed by a commissioned officer of the technical service concerned, as follows:

"I certify that all classified material contained in this property has been mutilated or destroyed in accordance with the provisions of paragraph 60, AR 380-5.

I further certify that in accordance with MTOUSA Circular Number 92,1945 (or instructions by the Commanding General, AAF/MTO) the property is authorized to be salvaged and that parts and components have been removed as required in aforementioned circular (or AAF/MTO instructions.)"

b. Disposal of scrap and waste

(1) Scrap will be returned to the United States as required by War Department Memorandum 700-45 dated 29 May 1945 and in orders issued under that memorandum or subsequent instructions. Shipment will be effected in accordance with WD Memorandum 700-45 dated 8 May 1945.

(2) Scrap and waste not required to be returned to the United States and not required for military purposes will be offered for sale in accordance with the provision of AR 700-25, as amended. These regulations do not affect or change the present method of disposal of salvaged clothing through MMIA.

(3) The authorized methods of sale are:

(a) Informal written bids and;

(b) Securing of bids by negotiation.

Each such sale under (b) will be made by competitive bids secured from as many prospective bidders as is practicable, either by telephone, orally, or by letter.

(4) Awards will be made to the highest bidder or as authorized by paragraph 19, AR 700-25. Contracts resulting from sales made under methods (a) or (b) above, will be reduced to writing on the appropriate contract form. All written contracts, regardless of form, method of negotiation, or amount of money involved, are required to be filed in the General Accounting Office. (22 CG 862)

(5) Currency - Sales will be made for United States dollars, in the form of currency, cashier's or certified checks of United States banks, or traveler's checks authorized in WD Circular Number 364, 1944, payable to the Treasurer of the United States or for local currency at the current rates of exchange provided by WD Circular Number 364, 1944. Proceeds of sales will be turned over to the nearest US Army disbursing officer on WD Form 325 for deposit to miscellaneous receipts. The Collection voucher will show the type of currency or checks accepted in payment.

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Hq MTOUSA Circular 2 (Cont'd)

(6) All indefinite quantity contracts will be terminable on not more than thirty (30) days notice. Negotiations may include cash sales to consignees designated by the Allied Commission.

(7) When sales are made by negotiation, care must be taken to see that the valuation and other supporting facts are recorded. Full records of all transactions shall be kept.

(8) Items such as vehicles and other equipment exclusive of weapons and ammunition of Italian Military origin will be returned to the Italian Government through MMIA without charge.

c. Disposal of surplus property

a. The Mediterranean Theater Field Commissioner's Officer, Office of the Army-Navy Liquidation Commissioner, having been established, all surplus property including fixed installations, except aircraft and property peculiar thereto (as defined in AAF Regulation Number 65-85) and merchant vessels will be reported by the base section commanders and Commanding General AAF/MTO to the Field Commissioner for disposal as directed in paragraph 11 below. Combat material, accessories and components thereof will not be reported to the Field Commissioner unless specifically authorized by this headquarters.

b. Pending delivery or shipment, in accordance with the instructions of the Field Commissioner, base section commanders will be responsible for the storage, custody and protection of all ground force property declared surplus and all AAF property which has been delivered to the base section.

c. Base section commanders or the Commanding General, AAF/MTO may withdraw from surplus any property which has been reported to the Field Commissioner provided the consent of the latter is first obtained.

d. The Field Commissioner and his representatives and prospective purchasers will be permitted to inspect surplus property at times and under such circumstances as may be prescribed by base section commanders.

e. Surplus property will be shipped by the base section commanders in accordance with the contract of sale, except that transportation will be provided at the request of the Field Commissioner only when it can be provided without detriment to military requirements.

f. All surplus property disposed of by the Field Commissioner will be properly boxed, baled or otherwise prepared for shipment by the base section commander, in accordance with instructions of the Field Commissioner. As far as possible, property will be shipped in original containers. Where other containers must be used, care will be exercised to insure that property can be identified at the point of receipt.

g. Base section commanders will not dispose of any property which has been reported to the Field Commissioner as surplus except when authorized to do so by the Field Commissioner.

h. Evidence of compliance with delivery instructions of the Field

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Commissioner will constitute termination of accountability and responsibility as to property involved.

9. Appraisals - The base section will furnish the Field Commissioner the necessary technical advice required to appraise the values of the surplus property for sales purposes.

10. Fiscal Procedures

a. The facilities of the Office of the Fiscal Director, MTOUSA, will be utilized to perform the accounting and auditing functions in connection with the disposal of surplus property. The receipt and disbursement of funds resulting from sales of surplus property and expenses in connection therewith will be handled through the accounts of Army Finance Officers designated by the Fiscal Director. The Office of the Fiscal Director will also prepare financial and statistical reports for submission to the Surplus Property Board and the War Department.

b. Technical instructions prescribing the procedure for handling receipts and disbursements of funds and outlining the method of maintaining accounts and preparing reports will be issued by the Fiscal Director.

11. Declaration of surplus

a. Upon notification by this headquarters that any property, including Air Force property not peculiar to aircraft, other than reciprocal aid property, in their possession or control is determined to be surplus and is authorized for local disposition, the base section commanders will, based upon a physical inventory, declare the property to the Field Commissioner, OANLC.

(1) All declarations of surplus will be made on form SPB-3, "Declaration of Surplus Property to Disposal Agency."

(2) All withdrawals or adjustment of surplus property, previously declared to the Field Commissioner, OANLC, will be made on form SPB-3.1 "Correction of Declaration of Surplus Property".

(3) At least seven (7) copies of each SPB-3 and SPB-3.1 will be prepared. Four (4) copies including the original will be forwarded to the Field Commissioner and two (2) copies will be forwarded to the Commanding General, MTOUSA, (Attention of Assistant Chief of Staff, G-4). At least one copy will be retained by the base section making the report.

(4) Two (2) additional copies of each SPB-3 form will be prepared for each declaration on which items of surplus property having a total cost of $25,000 or more are reported. Two (2) additional copies of each SPB-3.1 form will be prepared when the form involves a change of $25,000 or more in reported cost of an item previously reported. These additional copies will be forwarded to the Commanding General, MTOUSA, (Attention: Assistant Chief of Staff, G-4) for transmittal to the War Department.

(5) When reporting any installation, three (3) copies of each

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Hq MTOUSA Circular #92 (Cont'd)

historical record form, required by ASF, line route diagrams and maps for Signal installations will be furnished the Field Commissioner.

(6) Instructions for the preparation of forms SPB-3 and SPB-3.1, will be furnished separately.

b. Reciprocal aid property authorized for disposition by the Field Commissioner will be reported by letter clearly identifying the property as having been obtained on reciprocal aid. Complete information, as required for US property will be furnished, including the identity of the supplying government, but SPB-3 forms will not be used for this purpose.

c. Declarations or withdrawals of surplus aircraft and property peculiar thereto will be made by the Commanding General, AAF/MTO, in accordance with AAF Regulation 65-35 and amendments thereto, to the Chief Disposal Officer, Foreign Economic Administration on SWPA Form Number 1, as outlined below.

(1) Two (2) copies of all declarations including the original, will be forwarded to the Aircraft Disposal Officer, FEA, for the MTO, and three (3) copies will be forwarded directly to the Director, Air Technical Service Command, Wright Field, Dayton, Ohio.

(a) Forms will be numbered in sequence to aid as a ready reference (example: Reporting Agency number, AAFSC-1, AAFSC-2, etc.)

(b) Prices inserted in the unit cost column will be based upon standard list or catalog prices. In the absence of such lists or catalogs, prices will be estimated by the Commanding General, AAF/MTO. In the event that a price cannot be estimated, a statement will be inserted in the unit cost column to that effect and the reason therefor.

(2) The original and one (1) copy of all SWPA-1 forms listing withdrawals will be forwarded to the Aircraft Disposal Officer, FEA, for the MTO, and three (3) copies will be forwarded directly to the Commanding General, AAF (Redistribution and Salvage Officer.)

(a) Forms will be numbered the same as the original declaration list number, suffixed, however, by a letter, e.g., a, b, c, etc.

12. Reports of AAF Property Peculiar to Aircraft will be prepared by the Commanding General, AAF/MTO and forwarded to the Commanding General, MTOUSA, (Attention: G-4) to arrive on or before the 10th of each month as requested below covering disposition action for the previous month.

a. One (1) copy of all declarations made to the Aircraft Disposal Officer, FEA, required by paragraph 11c(1).

b. One (1) copy of all priced withdrawals required by paragraph 11c(2).

c. One (1) copy of all priced shipping tickets or authorized receipts of delivery or acceptance evidencing final AAF disposal action to:

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Hq ETOUSA Circular #92 (Cont'd)

(1) Base section QM installations, or,

(2) FEA customers.

(3) Two (2) copies including the original will be forwarded by Commanding General, AAF/MTC to the Commanding General, AAF, (Attention: AAF Redistribution and Salvage Officer) in compliance with AAF Reg. 65-25 paragraph 17B.

d. Four (4) copies of WD AGO Form R-5044 "Surplus Property Report" will be forwarded to this headquarters to arrive on or before the 15th of each month covering disposition action for the previous month.

13. Base sections will forward five (5) copies of WD AGO Form R-5045 "Disposal of Scrap Overseas" to this headquarters (Attention: Assistant Chief of Staff, G-4), on or before the 15th of the month following the quarterly period The first report will be due in this headquarters by the 15th of July.

BY COMMAND OF GENERAL MCNARNEY:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 88)

25 June 1945

Army Burials and Graves Registration I
Letters of Condolence and Letters of Inquiry II

I--- ARMY BURIALS AND GRAVES REGISTRATION

Circular Number 45, this headquarters, 1944, is rescinded and the following substituted therefor:

1. General - Detailed procedure for burials and graves registration as contained in War Department Field Manual 10-63, 1945, will apply except as amended or supplemented by this directive and by technical instructions issued from time to time by the Chief of Graves Registration Service, MTOUSA. Graves registration officers appointed pursuant to paragraph 2b below will issue to graves registration personnel under their control such detailed operational instructions to supplement theater directives as may be necessary. Instructions contrary to those given herein or in technical instructions issued by the Chief of Graves Registration Service, MTOUSA, will not be issued.

2. Organization of Graves Registration Service - The service will consist of a Chief of Graves Registration Service, MTOUSA; graves registration service officer of administrative sub-sections within the theater (i.e., of base sections, base commands, army area commands, or as designated for graves registration purpose); and Quartermaster Graves Registration Units. Officers assigned to graves registration duties will function as a part of the office of the unit quartermaster and will be responsible for the performance of their duties through command channels.

a. The Chief of Graves Registration Service, MTOUSA, will be responsible for:

(1) Development of policy and procedure for graves registration matters within the theater.

(2) Coordination and technical supervision within the theater of matters included within the scope of functions of the Graves Registration Service.

(3) Maintenance of the principal office of record on graves registration matters.

b. Commanders of administrative sub-sections as designated for graves registration purposes will appoint an appropriate graves registration service officer who will be required to coordinate all graves registration matters for the "area" concerned.

c. Quartermaster graves registration units with attached labor will be

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responsible for identification and interment of the dead, the preparation of appropriate reports and records, and control and maintenance of US Military cemeteries.

d. The company or similar unit commander will see that every man of his unit who meets death is afforded proper burial within an established cemetery. He will render such assistance to Quartermaster graves registration personnel as may be necessary in matters of identification of remains and evacuation of the cemetery.

3. Cemeteries - All cemeteries established by US Forces in the theater are temporary; it is to be assumed all bodies of US dead will be returned eventually to the next-of-kin in the United States or reinterred in to-be established National Cemeteries in the United States or overseas. The land is not to be purchased; rights to use of land, including access roads, for cemeterial purposes will be acquired. Graves registration service will make request upon the Engineer for rights to use of land and will secure and forward for graves registration files of this headquarters, a copy of each accomplished requisition and a copy of each notice of abandonment. Instructions governing interments and designation of cemeteries, plan of cemeteries, and related matter will be given through technical channels.

4. Burial Procedure Reports and Records

a. Emergency Medical Tag - A member of the Medical Corps should examine the body. Emergency Medical Tag, WD MD Form 52b, will be prepared by medical department personnel and attached to the body. This tag will be removed before interment and forwarded to the Surgeon General, US Army, Washington 25, D. C., through the Chief Surgeon, MTOUSA.

b. Burial - All burials will be made in established US Military cemeteries. Instructions governing preparation of the body, method of burial, marking of graves, and related matters, being of a technical nature, will be published by the Chief of Graves Registration Service, MTOUSA. At burials, military honors will be rendered and chaplains (of appropriate faith, if possible) will officiate. Markings other than as prescribed in technical instructions, such as organizational insignia, will not be placed on grave markers.

c. Reports and Records - Reports and records will be made and maintained in accordance with technical instructions. An information copy of QMC Form 1-GRS (Report of Burial) will be furnished to the highest administrative headquarters (army or airforce) to which the unit of the casualty belongs. This copy will be compared and verified with casualty records for the individual.

5. Personal Effects - Effects found on the body only will be listed on Burial Report forms; disposition and manner thereof will be indicated. Identification tags and all effects present upon the body at time of death will be left upon the body to be removed by personnel supervising burial, at which time effects will be removed and processed. Effects will be processed and forwarded in accordance with current theater directives covering disposition of effects. Receipt will be obtained for any and all effects not forwarded by registered mail (e.g., transferred by hand to Allied or Co-belligerent representative).

II-- LETTERS OF CONDOLENCE AND LETTERS OF INQUIRY

Circular Number 5; Section IV, Circular Number 32; and Section III, Circular

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Hq ETOUSA Circular # ( ) (Cont'd)

Number 65, all this headquarters, 1945, are rescinded and the following substituted therefor:

1. General

a. Reference: WD Circular Number 2, 1945, as amended.

b. The War Department has directed the preparation and dispatch of an air mail letter, containing information of a personal and comforting value, to the emergency addressee of next of kin in every case of death.

2. On Whom Prepared

a. Mandatory in all cases of deceased personnel.

b. Encouraged in cases of missing personnel.

3. By Whom Prepared

a. Parent unit commanders will prepare or designate qualified officers to prepare letters on individuals assigned or attached to the organization.

b. Hospital commanders - if death occurs prior to transfer of a patient to the detachment of patients, a letter of condolence will be prepared and forwarded to the deceased's organization for dispatch with the unit letter of condolence through the unit casualty reporting channels. If death occurs after transfer of a patient to a detachment of patient, the letter of condolence will be prepared and forwarded through the hospital casualty reporting channels.

c. If desired, by friends and close associates of the deceased or missing person.

4. Time of Preparation - Letters will be prepared and dispatched as follows by:

a. Parent Unit - within seven (7) days after burial, in cases of presumption of death, within seven (7) days after submission of official casualty report; or, within seven (7) days after determination of missing is made.

b. Hospital commanders - within seven (7) days after burial, as required in paragraph 3b above.

c. Friends - within seven (7) days after burial or report of missing status, if inclosed with official letter of condolence; 30 days after burial or report of missing status, if dispatched as personal correspondence.

5. Contents

a. Letters will not be dispatched which contain:

(1) Conjectures

(2) Deletions

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Hq MTOUSA Circular # 68 (Cont'd)

b. Letters will include only facts as shown on official records or as established by investigation and testimony of eye-witnesses. The following information and no other will be included in any case:

(1) Grade, full name, army serial number, and organization, in lower left-hand corner, as follows:

Re: Pvt James C. Roe, 32323232,
1111th QM Ldry Plat

(2) Cause and description of circumstances surrounding death or missing status.

(3) General area or location of death, or missing status, and general area or location of grave, described in general terms, e.g. "Northern Italy", "Southern Italy", etc.

(4) Information of personal or sentimental nature which may be of comfort to the family, e.g. anything of a commendable nature about the subject person; about his work; his popularity in his unit; any message he wished to be conveyed in event of death, etc.

(5) Information concerning burial service. (But not the date of burial.)

(6) Names and mailing addresses of intimate friends and associates.

(7) Only where official casualty reports have been rendered and bodies not recovered nor burial accomplished; explanation that a presumption of death has been made based on circumstantial evidence considered to be reasonably conclusive of death and which leads to no other logical conclusion.

(8) This statement will be included: "The Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City 1, Missouri, is the only Army Agency which is able to furnish you any information or inventories concerning the disposition of (name) personal effects. Therefore, it is suggested that any inquiries you may have be addressed to that agency as personnel overseas are unable to supply this information."

(9) Only where death is by legal execution, suicide, homicide, or any circumstances where line of duty or misconduct is in question, information outlined in paragraph 6a(2)(a), War Department Circular Number 2, 1945, will be included. On all carbon copies, a brief statement will be typed as to the specific cause and place of death and whether or not a report of investigation (WD AGO Form 51) is being rendered.

6. Disposition - Letters of condolence pertaining to personnel of organizations assigned or attached to the following commands will be forwarded, with properly addressed air mail envelopes, through casualty reporting channels, to the headquarters thereof, except as outlined in paragraph 3b, above. Letters pertaining to personnel not under one of the following commands will be forwarded, through channels, to this headquarters in triplicate, accompanied by a properly addressed air mail envelope:

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a. Fifth Army

b. Twelfth and Fifteenth Air Forces

c. Peninsular Base Section

d. Adriatic Base Command

e. The Replacement and Training Command, MTOUSA

f. European Division, Air Transport Command

7. Procedure of Major Command - Upon receipt of letters of condolence, major commands listed in the preceding paragraph will:

a. Verify the letter in all respects.

b. Upon verification:

(1) Dispatch one copy of the letter to the Casualty Branch, Adjutant General's Office, Washington 25, D. C.

(2) Retain one copy of letter for file.

c. Immediately after the 5th day following dispatch of official casualty report to this headquarters, dispatch original letter in air mail envelope direct to addressee.

d. Return to originator for preparation of new letter, any letters not verified in all respects or in which deletions are deemed necessary.

8. Letters of Inquiry

a. Official inquiries are those from governmental agencies and higher headquarters. Replies to these inquiries will be processed as official correspondence, through casualty reporting channels, as prescribed for letters of condolence. 173

b. Unofficial inquiries are those from friends and relatives addressed to persons in their military capacity to which official replies will be prepared and dispatched through casualty reporting channels, and those from friends and relatives to friends and close associates of the casualty. Replies to the latter type of inquiries may be prepared and dispatched as personal correspondence thirty (30) days, or more, subsequent to date of casualty. In replying to both types of letters specified above, the statement prescribed by paragraph 5b(8) above, is the only reply authorized relative to personal effects.

9. Miscellaneous - Commanders of units in which letters of condolence are prepared will exercise control necessary to insure that such letters are complete as to content, quality and type prior to dispatch. The necessity for the exercise of tact in describing circumstances surrounding certain deaths is stressed; information which would be unnecessarily distressing to the family will be omitted. The number of letters which may be written is not

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restricted. Sufficient copies of official letters of condolence and official replies to letters of inquiry will be prepared to satisfy the requirements of paragraphs 6 and 7, above.

10. Photographs of Graves - May be furnished to next of kin making request. Units will forward pertinent information to this headquarters, attention: Quartermaster, for appropriate action. Photographs of graves will be taken by the Signal Officer, MTOUSA, in accordance with arrangements made therefor by the Quartermaster. Photographs of cemeteries and graves will not be taken for other than official purposes.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 28 June 1945
NUMBER 91)

MTOUSA Safety and Accident Prevention Program I
Appointments II
Discharge of Enlisted Personnel 40 Years of Age or Over III
United States Military Censorship Regulations IV

I--- MTOUSA SAFETY AND ACCIDENT PREVENTION PROGRAM

1. Paragraph 3d, Section I, Circular Number 41, 1945, is rescinded, effective 1 July 1945.

2. Paragraph 1a, Section II, Circular Number 41, 1945, is rescinded and the following substituted therefor:

"a. Effective 1 August 1945, in the reports covering data for the month of July 1945, the procedures set forth below will govern the reporting of data pertaining to disabling injuries to United States, Italian, and German Military Personnel and United States and Italian civilian Personnel and accidents involving Motor Vehicles operated by all units of MTOUSA."

II-- APPOINTMENTS

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So much of Section I, Circular Number 74, this headquarters, 1945, as reads "effective 11 June 1945" is amended to read "effective 1 August 1945."

III- DISCHARGE OF ENLISTED PERSONNEL 40 YEARS OF AGE OR OVER

So much of Section I, Circular Number 86, this headquarters, 1945, as reads:

"Appropriate entries will be made under the 'Remarks - Administrative' section of the service records,"

is amended to read:

"The following entry will be made under 'Remarks - Administrative' in the service records: 'I desire oversea service and waive my oligibility for discharge under Section II, WD Circular 151, 1945, for such a period as will enable me to serve 12 months overseas.' This entry will be signed by the individual concerned and dated."

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Hq MTOUSA Circular #91 (Cont'd)

IV-- UNITED STATES MILITARY CENSORSHIP REGULATIONS

Circular Number 70, this headquarters, 1945, is amended as follows:

1. Paragraph 12, is amended by eliminating therefrom the following: "and they are submitted to the Base Censor."

2. Paragraphs 13 and 14, are rescinded and the following substituted therefor: "Exposed film may be forwarded direct by the sender to addressees in the United States."

BY COMMAND OF GENERAL MCNARNEY:

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O. L. NELSON
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Dep Thtr Cmdr and C of S

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 90)

27 June 1945

NONAPPROPRIATED FUNDS

Circular Number 62, this headquarters, 1945, is amended as follows:

1. Paragraph 6d(3) is amended to read: - "All cash, securities and proceeds from sale of property remaining in the fund of any organization upon its inactivation or in any sundry fund of an activity which is terminated, except in the case of a hospital fund (see paragraph 21a(3)) and except as otherwise provided under paragraph 21a(4) hereof."

2. Paragraph 18c(2)(f) is amended to read: - "The Surgeon, MTOUSA, for hospital funds."

3. Paragraph 18c(2)(g), is added as follows: - "Headquarters, MTOUSA, for all other funds. (See paragraphs (3) and (4) below)."

4. Paragraph 18c(3). The words, "hospital funds", are deleted from the title which is amended to read: - "System of accounts for headquarters funds (except central welfare funds of major commands), unit funds, and religious funds - "

5. Paragraph 19a is rescinded.

6. Paragraph 20c is rescinded.

7. In paragraph 21a(1), the first sentence is amended to read: - "For the duration of the present war and six months thereafter, no part of the cash or other assets of nonappropriated welfare or sundry funds will be transferred to other nonappropriated welfare or sundry funds when only a portion of the personnel of an organization is transferred to or reconstituted in another organization, except as provided under paragraph (4) below."

8. In paragraph 21a(2), the first sentence is amended to read: - "When a unit or organization is inactivated, or an activity is terminated, the monetary balances in all welfare and all sundry funds pertaining thereto will be transferred to the Theater Central Welfare Fund, except:

(a) In the case of a hospital fund (see paragraph (3) below).

(b) When the entire unit or organization is transferred to, reconstituted in, or redesignated as another organization (see paragraph (1) above), and:

(c) As provided under paragraph (4) below."

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Hq MTOUSA Circular # 90 (Cont'd)

9. Paragraph 21a(3) is added as follows: - "Cash and securities remaining in funds of numbered medical units which have been accounted for as hospital funds, will, upon inactivation of the units concerned, be transferred to the Central Hospital Fund, Office of the Surgeon General, War Department, Washington 25, D.C., and not to the Theater Central Welfare Fund, MTOUSA. Unit funds of such units will be transferred to the Theater Central Welfare Fund, MTOUSA, in accordance with paragraph (2) above."

10. Paragraph 21a(4), is added as follows: - "Inspectors General and Air Inspectors are authorized to modify the requirements of paragraphs (1) and (2) above, with respect to the disposition of funds (except hospital funds) of inactivated units, in accordance with the provisions of letter, this headquarters, file AG 123/514 IG-O, subject: "Funds of Inactivated Units", dated 8 June 1945, and with any further instructions which may be issued by this headquarters."

11. In paragraph 22a(3), the first sentence is amended to read: - "In the event that no purchaser can be found, by transfer (except cash and securities) to the Special Service Supply Officer of the major command or base section concerned for reissue to other US Army personnel, by donation to other welfare and sundry funds, or by turnover to a salvage officer for disposition."

12. In paragraph 22a(4), the first sentence is amended to read: - "By transfer of cash and securities to the Theater Central Welfare Fund, except in the case of a hospital fund (see paragraph 21a(3))."

13. Paragraph 22b is amended to read: - "Donated property will not be disposed of without the prior approval of the donor unless the donor is not available. Any property donated by the American Red Cross will be returned upon its request."

14. Paragraph 23 is rescinded and the following is substituted therefor:

"23. INSPECTIONS

"a. Inspections will be made when deemed appropriate or necessary by commanding officers of organizations or units, or by commanders of higher echelons of command over such organizations or units. Officers making inspections will inquire into all matters affecting the financial status of the fund inspected, will ascertain the property of expenditures made, and will ascertain that all appropriate revenues have been received and recorded. Where irregularities are found to exist, they will report findings and will recommend necessary corrective measures to the Commanding Officer who ordered the inspection."

"b. Inspections will be made by officers of the Inspector General's Department as required by regulations and orders, and as prescribed in paragraph 18a, above."

"c. Inspection of the Theater Central Welfare Fund will be made quarterly by the Inspector General, MTOUSA."

"d. Inspection will be made of all welfare and sundry funds pertaining to units, organizations and activities, upon their inactivation or termination, by Inspectors General or Air Inspectors having appropriate jurisdiction, reference being made in this connection to paragraphs 6d(3) and 21a, above."

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Hq MTOUSA Circular #90 (Cont'd)

"e. None of the provisions of this paragraph (23) will be construed to change any existing requirements regarding audit of nonappropriated funds which appear elsewhere in this circular."

15. Appendix C, "Monthly Report of Hospital Funds" is rescinded.

16. In Appendix D, "Special Report of Fund", paragraph 1b is amended to read:-

"b. Assets (exclusive of ration savings):

Cash (including money orders and checks).....$_____

Securities.....$_____

Receivable (explain on reverse side).....$_____

TOTAL.....$_____"

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

O. L. NELSON
Major General, USA
Dep Thtr Cmdr and C of S

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 26 June 1945
NUMBER 89)

Releases and Discharges of Personnel to Remain in This Theater I
Postal Regulations II
Rest and Recreation Camps and Areas in Italy III

I--- RELEASES AND DISCHARGES OF PERSONNEL TO REMAIN IN THIS THEATER

Section II, Circular Number 55, this headquarters, 1945, is rescinded and the following substituted therefor:

1. Reference is made to Circulars Numbers 15 and 23, this headquarters, 1945, and WD Circular Number 422, 1944, as amended, which is applicable in its entirety in this theater. Further reference is made to AR 35-4810, AR 35-4820 and to RR1-1.

2. Military personnel who do not desire immediate return to United States or theater of residence may submit requests for discharge or relief from active duty in this theater through channels to this headquarters, in accordance with the following instructions:

a. Requests for discharge under provisions of AR 615-365 or paragraph 26, RR 1-1, and requests for relief from active duty under provisions of WD Circular Number 485, 1944 or paragraph 26, RR 1-1, may be submitted if the applicant has an adjusted service rating score equal to or above the critical score or is otherwise eligible for discharge. Enlisted applicants must be among those definitely selected for return to the United States. Officers must be declared surplus to needs of this command, such declaration subject to final approval of the War Department.

b. The individual must forward with the application confirmation of the fact that suitable employment has been obtained or that he is financially able to support himself.

3. a. To individuals separated in this theater it is considered that the government has discharged its obligation and will not furnish government transportation at a later date. Each such individual will submit with his application for separation the following signed statement: "I acknowledge that I have been offered government transportation to the United States (or theater of residence) and decline same with the understanding that I will not be furnished such government transportation at a later date." This statement will be filed with the individual's personnel records.

b. This does not affect monetary travel allowances to which individuals are entitled upon separation in accordance with AR 35-4810 and AR 35-4820.

4. Hereafter, actual honorable releases and discharges of officer and enlisted personnel to remain in this theater will be accomplished at the 7th Replacement Depot for all personnel. Female personnel to be separated from the service in this theater will be transferred to the 7th Replacement Depot. WAC personnel will be attached to the 2629th WAC Battalion (Ovhd), for quarters and rations, and other female personnel will be quartered and rationed at a place designated by the Commanding General, The Replacement and Training Command, MTOUSA, while awaiting separation.

5. Prior to transfer of personnel to the 7th Replacement Depot, all administrative functions, such as approval of the separation by this headquarters, clearance of State Director of Selective Service, and turn-in of excess clothing and

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and equipment will be accomplished by the individual's parent unit.

6. Discharges approved by this headquarters will be returned accompanied by letters of introduction to the United States Consul at Naples. These letters will be furnished to the applicant for discharge. The 7th Replacement Depot will advise individuals arriving there for final separation to report to the United States Consul in Naples to establish identity, considering a future time when return to the United States may be desired. Such contact with the United States Consul is not mandatory but should be encouraged.

II-- POSTAL REGULATIONS

Section VII, Circular Number 30, this headquarters, 1945, is rescinded and the following substituted therefor:

"VII- MAIL FOR AWOL PERSONNEL

11. a. When a soldier is AWOL his mail will be retained by the unit mail clerk for 30 days from the date the unit records show the addressee to be AWOL. All mail on hand at the expiration of this period and all mail subsequently received for such addressee will be presented by the unit mail clerk to the unit commander who will verify the status of the individual but will not make any written certification on the envelope or wrapper. After verification of the status of the addressee, the unit mail clerk will indorse each piece of letter mail, other first class mail and parcel post, "Absent Without Leave - Current Address Unknown". To avoid inquiry from the senders in the United States, the initials "AWOL" will not be used in lieu of the words "Absent Without Leave" in the prescribed indorsement. Such mail will then be inclosed in another envelope or wrapper which will be addressed to the sender and dispatched thereto under penalty label. When several pieces of mail are from the same sender, they will be placed in one envelope or wrapper. The return address on the outer envelope or wrapper will be that of the unit commander.

b. After verification of the status of the addressee, the unit mail clerk will place the indorsement "Absent Without Leave - Current Address Unknown" on each newspaper or magazine, and return such articles to the APO without further treatment."

III- REST AND RECREATION CAMPS AND AREAS IN ITALY

Circular Number 102, this headquarters, 1944, is rescinded.

BY COMMAND OF GENERAL MCNARNEY:

O. L. NELSON
Major General, USA
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R E S T R I C T E D

Regt'l 512

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 85)

11 June 1945

Reports of Investigation I
Vehicles and Accessories II
Conditional or Prohibited Statements III
Currency Control IV
Currency Control in Balkan Countries (Except Greece) V
Records Administration Program VI

I--- REPORTS OF INVESTIGATION

1. MTOUSA Circular Number 74, 1944, as amended, requires units to investigate vehicular accidents in which their vehicles are involved and to forward a copy of the report of investigation to the nearest US Claims Office if such accident is likely to result in a claim for damage to private property or injury or death of persons.

2. It is especially important at this time when units are moving from area to area that investigations be initiated promptly and a copy of the report submitted to the Claims Service without delay in order that any claim resulting from the accident may be fully investigated before the departure of the unit from the Theater.

3. Unit commanders who are required by Circular Number 74 to cause such investigations to be made will give particular attention to this matter.

II---VEHICLES AND ACCESSORIES

Paragraph 15b(3), Section II, Circular Number 67, this headquarters, 1945, is rescinded and the following substituted therefor:

"(3) Starter Switch: Starter switches must not be held closed for over 30 seconds if engine will not start. Cooling period between 30 second applications of starter must be at least two minutes."

III- CONDITIONAL OR PROHIBITED STATEMENTS

Section III, Circular Number 78, this headquarters, 1945, is rescinded and the following substituted therefor:

1. Orders for flowers may not indicate color, quantity nor type.

2. Money transfers are prohibited.

3. Designation of grade below that of General Officer may be included.

4. Personnel alerted for direct movement or indirect transit to ASIATIC-PACIFIC Theaters will observe any additional censorship restrictions imposed by their respective unit or higher headquarters.

5. The sender will enter his regular Army Post Office address, including serial number, on the bottom of the form on which the message is written. This

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Hq MTOUSA Circular #85 (Cont'd)

address is for purpose of record and tracing only and will not be incorporated in the text or signature transmitted.

6. Standard RCA Radiogram Forms will be used for SCM. Unit EFM officers may obtain these forms from the APO's serving the units. The number of words and the amount collected for the message will be indicated in the upper right hand corner of the message form.

IV-- CURRENCY CONTROL

Paragraph 4a(3) Circular Number 71, this headquarters, 1945, is rescinded and the following substituted therefor:

"(3) Greece - Drachma: rate of exchange, 500 Drachma equals $1.00, effective 5 June 1945."

V -- CURRENCY CONTROL IN BALKAN COUNTRIES (EXCEPT GREECE)

Paragraph 4, Section III, Circular Number 72, this headquarters, 1945, is rescinded and the following substituted therefor:

"4. ALBANIA AND JUGOSLAVIA - Personnel proceeding to Albania or Jugoslavia on temporary duty will be furnished United States yellow seal currency as prescribed for other Balkan countries in 1 above. Personnel permanently assigned in Albania will be paid in Albanian Francs through British paymasters. Albanian Francs must not be carried from Albania since they will not be redeemed. In the event permanently assigned personnel, who have been paid in Albanian Francs, are ordered elsewhere, they may effect exchange of this currency for United States Yellow Seal currency to the nearest dollar, by contacting the local representative of the United States State Department, prior to their departure from that country. Personnel on duty in Jugoslavia will be paid in United States Yellow Seal currency as prescribed in Section VII. United States Yellow Seal Currency will be used as needed to avoid accumulating sums of local currency which will not be redeemed."

VI-- RECORDS ADMINISTRATION PROGRAM

Paragraph 5f(2) Section III, Circular Number 64, this headquarters, 1945, is rescinded and the following substituted therefor:

"(2) Receive shipments of records from redeployed units in accordance with MTOUSA Redeployment Circulars Numbers 14 and 15, 1945 (to include 201 files, except those whose disposition is otherwise directed by WD Circular 96, 1945.)" . . .

BY COMMAND OF GENERAL MCNARNEY:

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 84)

9 June 1945

DISPOSITION OF HOSPITALIZED PERSONNEL AND SUBMISSION OF THEIR RECORDS

General I
Disposition of Personnel II
Responsibility of Commanders III
Personnel Records IV
Miscellaneous V

Circular Number 16; Section I, Circular Number 35; and Section I, Circular Number 49, all this headquarters, 1945, are rescinded and the following substituted therefor:

I--- GENERAL

1. Purpose - On 1 July 1945, this circular will become effective for the purpose of establishing for hospitalized personnel in this theater:

a. Standard accounting;

b. Method of accomplishing transfers to detachments of patients, disposition therefrom, and

c. Procedure for disposition of personnel records.

2. Establishment of Detachments of Patients - A detachment of patients will be established at each general and station hospital and at each other hospital which functions in a similar capacity.

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3. Transfer

a. Personnel will be transferred to detachments of patients under the following conditions:

(1) By parent organizations - immediately prior to movement to staging area, and when at staging area, immediately prior to shipping

(2) By hospitals - when expected hospitalization of sixty (60) days or longer is determined.

b. Transfers will not be effected on:

(1) Individuals hospitalized less than sixty (60) days, except by parent organizations as prescribed above:

(2) Individuals moved from one detachment of patients to another.

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Hq MTOUSA Circular #84 (Cont'd)

(In this connection, see paragraph 13b, Circular Number 30, this headquarters, 1945, for notification to all concerned).

4. Special Orders - Orders will quote this circular as authority. Distribution will be held to the minimum and will be made by fastest available means. Orders will include as a minimum the following elements:

a. Upon transfer to detachment of patients

(1) Assignment status (attached - unassigned)

(2) Personnel records (Orders issued by units will be accompanied by the records; orders issued by hospitals will request them.)

b. Upon release from detachment of patients

(1) Assignment status

(2) Mode of travel (motor, rail, or water)

(3) Physical classification

(4) Race (Negro or white)

5. Strength Accounting - EDCMR in all cases will be in accordance with paragraph 11, AR 345-400, and letter, MTOUSA, AG 330.33/430 STAT-O, subject: "Morning Reports", dated 20 March 1945.

6. Physical Classification

a. The code indicating the disposition to be made of a patient is defined as physical classification. The code adopted in this theater, which is in agreement with that prescribed by the War Department, is as follows:

A - Fit for general military service at once.

B - Fit for general military service after additional reconditioning.

C - Fit for special assignments only.

D - Evacuated to zone of interior for further hospitalization.

b. In this theater, Class B individuals will be those returned to units or to a replacement depot for whom the surgeon recommends a period of light duty with the parent organization not to exceed six (6) weeks. Special reconditioning programs will not be instituted. Class C will be interpreted as applicable to those individuals fit for service other than general military service, i.e., limited assignment. Class D will be interpreted as applicable to those individuals not fit for any further military service or who require a period of convalescence or hospitalization in the zone of interior (United States). (See Circular Number 14, War Department, 1945).

c. Physical classification and subsequent changes thereof will be entered on WD AGO F[illegible] 20 and 24, 66-1, 66-2, and 66[illegible] as applicable.

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Hq. ETO Ltr Circular #4 (Cont'd)

II--- DISPOSITION OF PERSONNEL

1. General - As a rule personnel will be transferred to and/or returned to their former units upon completion of hospitalization. When the former unit of an individual being returned has departed from this theater, and orders were previously issued effecting the individual's transfer to a detachment of patients, he will be transferred to the nearest replacement installation for disposition. When the parent or proper unit and the hospital are not in close proximity, or availability of transportation to the hospital deems it essential, hospital commanders may route personnel to their former or proper unit through the replacement system.

2. Specific disposition

a. Class A personnel will be transferred to and/or returned to their former unit, except that members of units which have been inactivated, disbanded, or have departed this theater will be transferred to a replacement installation for new assignment. (In cases of inactivation, disbandment or departures from this theater, orders should have been issued by the former units effecting the transfer of their hospitalized personnel to the detachment of patients. In the event this has not been accomplished, hospitals are authorized to do so).

b. Class B personnel will be treated the same as Class A personnel, except that they will have in their possession the surgeon's recommendation for a period of light duty. (see paragraph 6b, Section I, this circular).

c. Class C personnel will be transferred to and/or returned to their former units the same as Class A personnel, except that personnel whose former units were ground force (combat element) will be transferred to the 27th Replacement Depot which handles "limited assignment personnel" for reassignment. Of those returned directly to former units, if later determined by the major commander concerned, after a fair opportunity for observation, that physical condition precludes efficient duty, individuals will be reassigned within the major command.

d. Class D personnel will be evacuated to the zone of interior for further hospitalization, convalescence, or disposition.

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3. Specific disposition: Air Force Personnel

a. Air Force personnel who are classified as Class A, B, and D will be processed as outlined in paragraph 2 above. (Air Force personnel will be sent to the 19th Replacement Depot).

b. Members of air crews will not be finally classified in Class C by hospital medical disposition boards, but may be recommended for this classification prior to release from the hospital. Commanding officer of hospitals will order air crew personnel recommended in Class C directly to their former units where the individual may be ordered with the concurrence of the unit surgeon to appear before an appropriate Air Force Medical Disposition Board for consideration. All available pertinent information will be made available to the board. When arrangements cannot be made to return these individuals directly to their former units, disposition will be made through the replacement installation which handles Air Force personnel.

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Circular No. 74 (Cont'd)

c. Air Force personnel other than air crew may be classified by hospitals in Class C. This personnel will then be transferred to the replacement installation which handles Air Force personnel, for disposition.

4. Specific disposition, Female Personnel - Army Nurses, Dieticians, Physical Therapists, and members of the Women's Army Corps, will be classified as prescribed for other personnel and will be processed in the same manner, except that:

a. If transfer to and/or return to their former units, cannot be effected immediately, they will be attached to the hospital temporarily pending availability of transportation. WAC personnel will be attached temporarily to the nearest WAC installation.

b. Hospital commanders will submit to this headquarters a request for appropriate assignment of an Army Nurse, Dietician, or Physical Therapist, who is classified as Class C. Assignment orders will be issued by the hospital commander upon receipt of instructions from this headquarters.

c. Under no circumstances will female personnel or their records be sent to or through replacement installations.

III- RESPONSIBILITY OF COMMANDERS

1. The Commanding General, The Replacement and Training Command, MTOUSA, is responsible for the proper disposition of personnel received from hospitals and their personnel records, in accordance with the general policies and procedures prescribed by this headquarters from time to time.

2. Major commanders are responsible for the active supervision of their units to insure that orders are issued and personnel processed in accordance with the procedures prescribed herein.

3. Unit commanders are responsible for the prompt forwarding of personnel records with orders issued by them, or upon receipt of orders from hospitals which transfer members of their unit to a detachment of patients. Casualty reports and other reports will be prepared and submitted by unit commanders in accordance with existing instructions.

IV-- PERSONNEL RECORDS

1. Personnel records will be verified for correctness and completeness by units prior to forwarding to hospitals. Hospitals will maintain such records and be responsible for their dispatch with the individual at time of release from the hospital whenever possible. In those cases in which the individual cannot be entrusted with his records, they will be placed in the custody of a responsible member of the group being released. If an individual is travelling singly, and cannot be entrusted with his records, they will be dispatched by mail or by special courier.

2. Personnel records will be complete to include the following:

a. Commissioned Officers, Warrant Officers and Flight Officers

Field Military 201 file

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular # 4 (Cont'd)

WD AGO Form 66-1, 66-2, 66-3, (Officer's and Warrant officer's Qualification Card) as applicable.

WD AGO Form No. 8-114 (old WD MD Form No. 78) (Syphilis Register) when applicable

b. Enlisted Personnel

Field Military 201 file

WD AGO Form No. 20 (Qualification Card).

WD AGO Form No. 24 (Service Record)

WD AGO Form No. 8-114 (old WD MD Form No. 78) (Syphilis Register) when applicable

C & E Adjustment Form (WD Circular No. 72, 1945) or WD AGO Form No. 32 (Individual Clothing and Equipment Record).

3. Personnel records of personnel who are evacuated to the zone of interior will be indorsed as follows:

"To: CO, US Army Hospital
Soldier transferred to US for further hospitalization and disposition."

a. If it becomes necessary to evacuate an individual to the Zone of the Interior prior to receipt at the hospital of his personnel records, the hospital commander will prepare a temporary service record on WD AGO Form No. 24, indorse it as prescribed above, and forward it to correct destination. The individual's former unit commander will be informed of this action and will then indorse the original service record as prescribed above, and forward it, with allied papers, direct to The Adjutant General, Washington 25, D. C. 165

4. Hospital commanders who receive from one organization an excessive number of service records which are unsatisfactory as to accuracy or completeness will report the facts to the headquarters of the major command concerned or to this headquarters. Commanders of replacement installations receiving an excessive number of unsatisfactory service records from one hospital will take similar actior

V----MISCELLANEOUS

1. Correspondence concerning hospitalized personnel will be direct between unit commanders and hospital commanders, except in those cases in which other action is manifestly appropriate.

2. Money or valuables belonging to patients in hospitals will not be transmitted to the Central Service Records Branch, MTOUSA, or to the Central Postal Directory Service, MTOUSA. Reference is made, in this connection, to AR 40-590.

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Hq MTOUSA Circular # 24 (Cont'd)

3. Personnel hospitalized in other than United States Hospitals - When information is received that United States personnel are hospitalized in other than United States hospitals, pertinent facts will be reported by these hospitals or by any one having knowledge thereof to the commanding officer of the closest United States general or station hospital or other hospital functioning in a similar capacity. The United States hospital commander will arrange for the transfer of the patient to a United States hospital at the earliest practicable date consistent with the physical condition of the patient. Upon admission to a United States hospital, the patient will be accounted for on records of the hospital and processed administratively in the manner prescribed in this circular.

BY COMMAND OF GENERAL MCNARNEY:

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Chief of Staff

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 83)

6 June 1945

DISTRIBUTION, STORAGE AND ISSUE OF AGO PUBLICATIONS AND WAR DEPARTMENT BLANK FORMS

Section I, Circular Number 17, and Section II, Circular Number 32, both this headquarters, 1945, are rescinded and the following substituted therefor:

1. References

AR 310-100, dated 30 June 1944.

AR 310-200, dated 1 May 1943.

WD Field Manual 21-6.

WD Circular Number 231, 1943.

Section I, WD Circular Number 247, 1944.

WD Circular Number 264, 1944.

Section XI, WD Circular Number 307, 1944.

Section III, WD Circular Number 476, 1944.

Section III, WD Circular Number 304, 1944.

Section II, WD Circular Number 103, 1945.

2. Responsibilities

a. Pursuant to War Department Policy outlined in references cited above, the responsibility and control within this theater for the storage, distribution, and supply of War Department publications and blank forms hereinafter referred to as AGO publications and War Department blank forms as listed in the War Department Directives referred to above, have been transferred from the supply services to the Adjutant General's Department.

b. The supply services will retain the responsibility for the requirements of this theater for the procurement, storage, distribution and issue of all publications and blank forms not currently assigned to the Adjutant General's Department for supply.

c. The 2602d Publications Depot (Ovhd) is charged with the following:

(1) Maintaining sufficient stocks of AGO publications and War Department blank forms to perform the necessary supply mission.

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Hq MTOUSA Circular #83 (cont'd)

(2) Maintaining an efficient back order system.

3. Allowances and Basis of Issue - All major commands are required to redistribute AGO publications to all assigned or attached subordinate units. To accomplish the above, major commands will submit WD AGO Form 18, in duplicate, to the 2602d Publications Depot upon each change of strength, due to redeployment, transfers, activations, or disbandments of subordinate units.

a. AGO Publications - Initial distribution of AGO publications received in the theater will be made by the theater distributing agency as outlined in AR 310-200, unless modified by this headquarters.

b. War Department Blank Forms - All requisitions for War Department blank forms will be edited in terms of thirty (30) day allowances for normal maintenance requirements. References to blank forms in requisitions, correspondence, and inventory reports will indicate unit description in terms of "each" or "pad".

4. Supply Procedure for Air, Ground, and Service Forces

a. Army Air Forces

(1) War Department Blank Forms - Units of the Army Air Forces will submit requisitions in triplicate for War Department blank forms covered by this directive through channels to 2602d Publications Depot for supply.

(2) AGO Publications - Initial distribution of AGO Publications will be made automatically by the theater distributing agency to each Air Force Service Command for redistribution to appropriate units. The Commanding General, Army Air Force Service Command, this theater is designated as the controlling agency for all publications matters peculiar to the Army Air Forces within this theater. Requisitions for, and correspondence relative to AGO publications will be submitted through channels to that headquarters.

b. Ground and Service Forces - Requisitions for AGO publications and War Department blank forms from Ground and Service Forces will be submitted through channels to 2602 Publications Depot for supply.

c. Under no circumstances will requisitions be submitted directly to the Zone of Interior.

5. Rescinded and Excess AGO Publications

a. Superseded or rescinded AGO publications will be salvaged.

b. Excess AGO publications which are currently in effect will be segregated by type, arranged numerically and packaged, prior to shipment to 2602d Publications Depot.

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 3 June 1945
NUMBER 82)

Medical and Dental I
Marriages II
Currency Control III
Voting IV
Rescission of Circulars V

I--- MEDICAL AND DENTAL

1. Paragraph 1d, Section I, Circular Number 25, this headquarters, 1945, is rescinded and the following substituted therefor:

"d. Medical attention may be given to dependents of officers, warrant officers and enlisted personnel at US medical installations when no other suitable facilities are available. Such dependents are authorized prenatal care, confinement and postnatal care, in hospitals designated by the Base Section Surgeon concerned."

2. In connection with the above proposed change attention is invited to paragraph 11b, Circular Number 47, this headquarters, 1945.

II-- MARRIAGES

Circular Number 47, this headquarters, 1945, is amended as follows:

1. Paragraph 7 is rescinded and the following substituted therefor:

"7. An application to marry a foreign national will not be approved until:

a. A favorable security check on such person has been completed by G-2.

b. A check of police records has been made which shows that such person has no habits or traits of character which would cause the marriage to bring discredit to the military service."

2. Paragraph 11b is amended by deleting the words "medical or dental service."

III- CURRENCY CONTROL

Paragraph 4a (1), Circular Number 71, this headquarters, 1945, is rescinded and the following substituted therefor:

"(1) Italy, Sicily, and Sardinia - Allied Military Lire in all denominations and Metropolitan Lire notes of one hundred (100) lire and smaller denominations; rate of exchange, 100 lire equals $1.00."

R E S T R I C T E D

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Hq MTOUSA Circular #82 (Cont'd)

IV-- VOTING

1. References:

WD Circular Number 487, 1944.
Section III, MTOUSA Circular Number 27, 1945.
Section XV, WD Circular Number 134, 1945.

2. The following data has been received on State elections:

a. Georgia - Election to be held on 7 August for the ratification or rejection of a proposed new State Constitution.

b. Virginia - Democratic Primary to be held 7 August to vote for State officers and certain local officers.

c. Michigan - A municipal primary election will be held in the city of Detroit on 7 August.

d. New Jersey - Municipal election will be held in the town of Raritan, New Jersey, on 25 August.

e. Ohio - Primary elections for city, village and township officials to be held in Ohio on 31 July.

V--- RESCISSION OF CIRCULARS

The following circulars, this headquarters, 1944, are rescinded:

Section	Circular	Section	Circular
I	35	II	106
III	84	I	118
II	97		

BY COMMAND OF GENERAL MCNARNEY:

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CONFIDENTIAL

HEADQUARTERS
2675TH REGIMENT
ALLIED COMMISSION (OVERHEAD)
APO 394

HEL/FRW/rsl

1 June 1945

File: 200.6

SUBJECT: Battle Participation Awards for Italian Campaigns.

TO : All Concerned.

1. Interpretations shown in this letter will be used to determine the eligibility of all officer and enlisted personnel, 2675th Regiment, Allied Commission (Overhead), for the award of bronze service stars for the Italian campaigns. Application has been made by this Headquarters to the Commanding General, MTOUSA, to include this Regiment in the letter announcing such awards for the NORTH APPENNINES and PO VALLEY CAMPAIGNS. It is anticipated that this letter will be published by Hq MTOUSA in the very near future. Using the interpretations contained herein and upon receipt of such awarding letter, proper entries will be made in the records of all personnel entitled thereto. Necessary changes will also be made in the Adjusted Service Rating Cards by inserting to the left of the original entry, in the blank space at the left, the change, as now made, with the date of change and initials of the certifying officer. Any changes resulting in reductions or increases of Adjusted Service Rating Card scores will be reported on organization Morning Reports as outlined in main paragraph 4 of this letter. These interpretations are based on information received from higher headquarters and are to be used as the Final medium for determining proper awards.

2. Letter, file: AG 200.6/040-P, subject: "Battle Participation Awards (Italian Campaigns)", Hq MTOUSA, dated 9 May 1945, places the following limitations on the awards for campaigns in Italy:

a. NAPLES - FOGGIA CAMPAIGN - Time Limitations, 9 Sept 43 to 21 Jan 44.

Boundaries - Italian Mainland (not including Sicily or Sardinia) and Corsica and adjacent waters.

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INTERPRETATION:

All personnel of this Regiment in any part of Italy or Corsica during the specified dates are entitled to this award.

b. ROME - ARNO CAMPAIGN - Time limitations, 22 Jan 44 to 9 Sept 44.

Boundaries - Italian Mainland (not Sicily or Sardinia) and Corsica and adjacent waters.

INTERPRETATION:

(1) All personnel who were located in Italy and Corsica subsequent to 21 January 1944 (termination date of Naples - Foggia Campaign) and prior to 15 August 44, are entitled

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to the award for the Rome - Arno Campaign, providing such personnel were physically present for duty as outlined in (3) and (4) below.

(2) All personnel arriving in Italy subsequent to 15 August 1944 and prior to 10 September 1944, must have been physically present for duty on that portion of the Italian Mainland and adjacent waters North of 42 Degrees North Latitude, or on any part of Corsica, to be entitled to the award for the Rome - Arno Campaign. (North of 42 degrees North Latitude would be approximately any location North of Furbara on the Tyrrhenian Sea due East to Termoli on the ADRIATIC. Rome is SOUTH of this line.)

(3) Personnel ASSIGNED to the Companies actually located within the boundaries for which the award is made and who performed duty within those boundaries are entitled to the service star, regardless of the length of time such duty was performed. The location of the company within the boundaries, plus the fact that the Officers or Enlisted Men were assigned to the company, is the primary basis. Added to this, the fact that such personnel actually performed duty in the area, regardless of how short the time, establishes final basis for the award.

(4) Physically Present for Duty is defined as follows:

"The fact that an officer or enlisted man was assigned to a company whose headquarters was established North of 42 Degrees North Latitude is not basis for entitlement. These personnel may have been ASSIGNED to such company, but were performing duty south of the boundary line established. These personnel are therefore not entitled to the award. Likewise, an officer or enlisted man assigned to a company South of the boundary line and performing temporary duty in the specified area, or attached to a company located in the specified area, is not entitled to such award unless the temporary duty or attachment required the physical presence of the officer or enlisted man for more than 50% of the time (i.e. Between 21 January 44 and 15 August 44, fifteen (15) weeks or more on the Italian Mainland or in Corsica; between 15 August 44 and 9 September 44, fourteen (14) days or more on the Italian Mainland North of 42 degrees North Latitude, or anywhere in Corsica.)"

NOTE: Entries made on records awarding the Rome - Arno Service Stars to personnel who were not performing duty within the boundaries listed above prior to 9 September 44 will be deleted, since such personnel are not entitled thereto.

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c. NORTH APPENNINES CAMPAIGN - Time Limitations, 10 Sept 44 to 4 April 45. This campaign is divided into two (2) parts as indicated below for the purpose of determining eligibility. However, only ONE bronze service star is authorized for the campaign.

(1) From 10 September 1944 to 27 October 1944 inclusive.

Boundaries - To include that portion of the Italian Mainland North of the Line CECINA - SIENA - MONTE S. SAVINO - FABRIANO - ANCONA.

(2) From 28 October 1944 to 4 April 1945 inclusive. Boundaries - to include that part of the Italian Mainland North of the Line ARNO RIVER - PORTA S. SIEVE - SAN SEPOLCO - URBANIA - URBINO - PESARO.

INTERPRETATION:

(3) For personnel attached to, or on Temporary Duty with, the companies entitled thereto, entitlement to this award will be based on physical presence of the officer or enlisted man within the boundaries and during the time limitations as set forth in paragraphs c(1) and c(2) above for 50% or more of the time specified (i.e. twenty-five (25) or more days actually performing duty North of the line as stated in c(1) above; thirteen (13) or more weeks North of the Line as stated in c(2) above. For personnel ASSIGNED to the companies entitled thereto, see paragraph b(3) above.

(4) The following companies were located within the boundaries during the times specified:

Company "G" - Florence - 14 September 1944
Company "H" - Siena - 10 September 1944
Company "I" - Riccione - 2 December 1944
Company "M" - Pesaro - 2 October 1944;

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Mere attachment to, or Temporary Duty with, these companies does not entitle an officer or enlisted man to the award. The officers or enlisted men physically present in excess of the time limitations specified in c(3) above will be the determining factor. Certain personnel of Company "T" and the 2696th Technical Supervision Company, with Headquarters in Rome, will be entitled to this award by virtue of the fact that such personnel were physically performing duty for more than 50% of the time within the boundaries and during the time limitations as set forth in c(1) and c(2) above.

d. PO VALLEY CAMPAIGN - Time Limitations, from 5 April 1945 to 8 May 1945.

Boundaries - That part of the Italian Mainland North of the line PIETRASANTA- SAN MARCELLO - IMOLA - CASTIGLIONE - RAVENNA.

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INTERPRETATION:

(1) For personnel attached to or on Temporary Duty with the companies entitled to this award, entitlement will be based on the physical presence as outlined in paragraph c(3) of the interpretation for the North Appennines Campaign (i.e. seventeen (17) days or more of physical presence of the officer or enlisted man in the area specified will entitle such personnel to this award.)

(2) The following companies were located within the boundaries during the times specified:

Company "G" - Modena - 1 May 1945
Company "I" - Bologna - 2 May 1945
Company "M" - Padova - 6 May 1945
Company "N" - Genoa - 1 May 1945
Company "O" - Poretta-Terme - 23 April 1945
Company "R" - Mantova - 29 April 1945
Company "S" - Parma - 5 May 1945

(3) Mere attachment to, or Temporary Duty with, these companies is not entitlement for the award to officers and enlisted men. Physical presence in the performance of duty, as defined in paragraph 2(b)(4) above, is mandatory for entitlement. Certain officer and enlisted personnel of Companies "H" and "T" and 2696th Technical Supervision Company, may be entitled to this award subject to physical presence and to requirements as specified above. For personnel ASSIGNED to the companies entitled thereto, see paragraph b(3) above.

3. ROSTERS OF OFFICERS - All officers qualified for either or both of the awards for the North Appennines and Po Valley Campaigns in accordance with instructions shown above will be reported on rosters indicating such entitlement. These rosters will be forwarded so as to reach this headquarters not later than 15 June 1945. Each individual case will be scrutinized so that improper awards will not be made, nor will an individual entitled to an award be denied such recognition through error on the part of personnel responsible for making determination.

4. ADJUSTED SERVICE RATING CARD AND MORNING REPORT CHANGES - All changes resulting in an increase or decrease of Adjusted Service Rating Card Scores will be shown on the Adjusted Service Rating Card in accordance with existing directives (see also paragraph 1) and will be reported on Organization Morning Reports in accordance with previous instructions. Sample Morning Report remarks follow:

a. When R-Day Roster information was not available, and has now been entered on Adjusted Service Rating Cards, viz:

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Ltr, 200.6, dtd 1 J[illegible] 45, Contd

(R-Day Roster Correction)
Johns, John 32323232 T/Sgt
Information omitted
SHOULD BE
MOS-055 (1)--55 (2)-25, (3)-4 (5)-67 (6)-M (7)-None
(8)-Blank

b. When R-Day Rosters indicated higher or lower scores than the scores to which personnel are now entitled, viz:

(R-Day Roster Correction)
Smith, Frank (SR) 01010101 1st Lt
Combat credit (3)-10, total credits (5)- 60
SHOULD BE
Combat credit (3)-15, total credits (5)-65

NOTE: Figures in parentheses indicate the columns on the R-Day Rosters in which this information should appear.

BY ORDER OF COLONEL PARKIN:

Howard E Lee
HOWARD E LEE
Capt Inf
Adjutant

200.6
(1 Jun 45) 1st Ind. HEL/jtg
HEADQUARTERS, 2675TH REGIMENT, ALLIED COMMISSION, (OVHD), APO 394, U.S. Army,
2 June 1945.

TO: All Concerned.

1. In accordance with instructions received from Hq Comd, AF, this date, awards to personnel, excepting personnel of Co "G", will be made citing letter referred to in Par 2, basic letter, viz: "Atzd Bronze Service Star for (North Appennines) (Po Valley) Campaign per ltr, file: AG 200.6/040-P, Subj: "Battle Participation Awards (Italian Campaigns)", Hq MTOUSA, 9 May 1945."

2. For personnel of Co "G", viz: "Atzd Bronze Service Star for North Appenines Campaign per ltr, file: AG 200.6/040 P-O, subj: "Battle Participation Awards", Hq MTOUSA, 26 May 1945." This authority will be used for the North Appenines Campaign ONLY. The letter cited in par 1 above will be used for awards for the Po Valley Campaign.

BY ORDER OF COLONEL PARKIN:

H E Lee
HOWARD E LEE
Capt Inf
Adjutant

DISTRIBUTION:
1 - Units this Rogt
1 - Sub-Commission & Sections AFHQ.

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Legal S/C

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 81)

1 June 1945

HANDLING OF CLASS V SUPPLIES

Supply and Responsibility I
Basic Ammunition Loads II
Training Expenditures III
Malfunctions, Explosions and Fires IV
Shipment of Ammunition V
Renovation and Reconditioning VI
Salvage of Ammunition Components VII
Abandoned Ammunition VIII
Disposition of Unserviceable Ammunition IX
Special Warning X

Sections I and II, Circular Number 27, this headquarters, 1944, are rescinded together with CONZONE, MTOUSA (SOS, MTOUSA) Circular Number 17; Section II, Circular Number 74; and Section I, Circular Number 130, all 1944, and the following substituted therefor:

I -- SUPPLY AND RESPONSIBILITY

1. Directions for the supply and responsibility of ammunition for the various services are contained in MTOUSA Supply Directive Number 38, 1945.

2. Ammunition, within the scope of this circular, is defined as those munitions listed in the Engineer or CWS catalogues and the Ordnance SNL's (P,R,S and T). Similar or equivalent items of allied or enemy manufacture are likewise included in this definition.

II - BASIC AMMUNITION LOADS

1. Definition - The basic ammunition load will be as prescribed by the appropriate unit commander for combat in this theater and will consist of that ammunition which is moved with the unit in one trip in the unit's assigned transportation. Basic loads will not exceed this amount.

2. After initial receipt, troop units will retain the basic ammunition load or its equivalent in their possession at all times and in all moves, except that, if the move is by sea, the movement orders will state what types and amounts shall be retained and specify disposition of the balance.

3. Basic loads will only be turned in to base or army ammunition depots, and then only by approval of this headquarters.

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Hq MTOUSA Circular # 81 (cont'd)

III - TRAINING EXPENDITURES

1. So that determination of ammunition supply requirements for this theater may be as accurate as possible:

a. Each major command, or major independent unit, is directed to furnish this headquarters, not later than the 15th of each month, the following information projected for the next three succeeding calendar months as accurately as forecasts will permit:

(1) Numbers of artillery and mortar weapons to be actively employed, listed by caliber and type.

(2) Anticipated expenditures of all types of artillery and mortar ammunition expressed in rounds per month for each of the three months of the period.

(3) Anticipated consumption of all other Ordnance Class V Supplies; and explosives and other principal Engineer Class V items listed in MTOUSA Supply Directive Number 38, 1945.

b. Training requirements, submitted by The Replacement and Training Command, MTOUSA, or other major training activity, are to be similarly forecast for the next two succeeding calendar months and are to provide the following information:

(1) Number of trainees.

(2) Desired quantities of ammunition expressed as numbers of rounds per trainee.

(3) Total quantities of ammunition by type as determined by extension of the above factors or other justified estimates.

(4) Total quantity desired of explosives and other principal Engineer (US) Class V items listed in MTOUSA Supply Directive Number 38, 1945.

2. On or about the first of each month, all commands will be informed as to those items which cannot be fully provided in accordance with the projected requirements for the period, together with the quantities which will be supplied and such substitutions as are available.

IV - MALFUNCTIONS, EXPLOSIONS AND FIRES

1. All commanders concerned will insure that complete and accurate information concerning accidents which occur in combat or in training, and which involve ammunition (and/or weapons) supplied by Ordnance, will be transmitted to the Ordnance Officer, this headquarters, as directed below:

a. A preliminary report, including all facts called for in paragraph 30, Section VII, AR 750-10, dated 22 January 1944, will be made through technical channels by the most rapid means available, i.e., cable, radio, telephone or teletype. This preliminary report will not be required for accidents involving small arms.

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Hq MTOUSA Circular # 81 (cont'd)

b. A detailed written report, in accord with provisions of Section VII of above Army Regulation, will follow as soon as possible through command channels, with a copy to the supporting base section. Attention is invited to Section VII, Circular No. 383, WD, 1944.

2. Reports of investigations of any injuries or accidents which occur in combat or in training, and which involve ammunition (and/or weapons) supplied by the Chemical Warfare Service, will be forwarded in accordance with paragraph 5 f, Section II, AR 50-5, dated 9 October 1942.

3. Loss or destruction by fire or explosion of Class V Supplies will be reported through technical channels to the chief of service concerned, this headquarters, without delay. A complete investigation will follow as expeditiously as possible, results of which will be reported through command channels to this headquarters in compliance with War Department Memorandum No. W-850-44 dated 4 July 1944.

V -- SHIPMENT OF AMMUNITION

1. General - Instructions set forth below supplement those of AFHQ Administrative Memoranda Numbers 14 and 15, 1944, and current directives as issued by this headquarters, including all references made therein, for the transportation of all classified cargo by water, truck, rail or air.

a. All ammunition for the purposes of shipment is divided into two classes as follows:

(1) Class A or Dangerous Explosives, consisting of Anti-tank Mines, torpedoes, grenades, bulk explosives, priming mixtures and devices, fuzes, blasting caps, boosters, rockets, jet propulsion ammunition, all ammunition for cannon with explosive projectile, fixed, semi-fixed or separate loading of 37mm caliber and above, and all mortar and aircraft bombs.

(2) Class B or Less Dangerous Explosives, which consist of pyrotechnics, drill ammunition, inert components, small arms ammunition without explosive projectile and smokeless powder.

b. All ammunition and explosives will be protected by approved container, box or crate, unless it is common practice of the service to ship such items without packing. All such packing will be identified and labeled in accord with standard practice of the service concerned.

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c. Qualified technical personnel of the service concerned will be on hand at all times to supervise loading and storage of ammunition. Working parties, including dock labor, will be warned of the hazards involved in the handling of ammunition and explosives. "No Smoking" signs in the language of all persons employed in these operations will be prominently displayed and the use of flame producing devices of any nature is prohibited. During loading or unloading operations vehicle engines will be stopped.

(1) The movement and handling of ammunition and explosives will be conducted with utmost care at all times. All shipments will be stowed on dunnage and properly braced to prevent shifting, or will be stacked in such manner as not to be damaged or pierced by superimposed weights.

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Hq MTOUSA Circular # 81 (contd)

(2) Ammunition will not be shipped with fuzes, booster, detonators or actuating devices in place where it is accepted practice that these components be shipped separately.

2. Water Shipment

a. Instructions of this circular are applicable to all vessels of US register regardless of character, tonnage, size or service.

b. Toxic filled ammunition of any nature will be shipped only on vessels which have been inspected and approved for the storage of this type of cargo. Security detachments, provided with protective equipment and decontaminating materials, must be present during loading and will accompany vessels to destination of final discharge. CWS officer in charge of cargo of toxic ammunition will be responsible for security of all personnel during time such cargo is on board. His decisions concerning safety measures will not be disputed. On arrival at destination, CWS officer will remain on board until the cargo has been discharged and the ship inspected and decontaminated if necessary. Reference is made to letter, this headquarters, file AG 562.911/132-0 dated 7 October 1943, subject: "Guard Detachments for Overseas Shipments of Chemical Warfare Material"; to letter, this headquarters, file AG 400/437 CWS-0, dated 4 May 1944, subject: "SICE for Guard and Security Detachments for Shipment of Chemical Warfare Material", and to the provisions of AR 55-155, AR 55-470, and AR 380-5.

c. The master of the vessel will be advised when his cargo consists of exceptionally dangerous items such as blasting caps, initiating devices, detonating fuzes, mines, dynamite or blasting gelatine, together with proposed location of stowage.

3. Rail Shipment

a. Cars will be inspected and swept out prior to the loading of any ammunition or explosives. Maximum tonnages of cars will not be exceeded, and open cars will not be loaded above the top of the sides, with all loads being equally distributed throughout the cars and being properly braced to prevent shifting. Cars containing ammunition and explosives will not be coupled directly to the engine tender and where possible ammunition and explosives will not be loaded on same train with gasoline or other inflammable liquids.

b. Attention is invited to MTOUSA Supply Directive Number 18, 1945.

4. Truck Transportation - Trucks will not be loaded with ammunition or explosives in excess of their rated capacity or above the top of the sides of body. Cargo loaded above top of tail-gate will be securely lashed. All vehicles used for transportation of this type cargo must be inspected prior to loading to insure that gas and oil line, ignition system, brakes, etc., are in good order and that each vehicle has a fire extinguisher fully charged and in proper operating condition. Reserve gasoline, oily rags, etc., will not be carried in truck bodies with ammunition or explosives, and all drivers will be informed of nature of cargo and hazards it represents.

5. Air Transportation

a. In any case where the shipment of ammunition or explosives (including enemy samples) by air is considered necessary, the following procedure will be followed:

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Hq MTOUSA Circular # 8[illegible] (cont'd)

(1) A request will be submitted to the Air Priority Board, (through Assistant Chief of Staff, G-4), headquarters MTOUSA, giving a description of the article or articles, number of packages, weight and cubage of each package accompanied by a certificate signed by a responsible officer of the service concerned, stating that the item is properly packed and safe to transport. The Air Priorities Board will decide whether or not the priority will be granted.

b. Attention is directed to MTOUSA Supply Directive Number 16, 1945.

6. Captured Enemy Ammunition - All shipments of enemy ammunition must be approved by the MTOUSA service chief appropriate to the type of ammunition, who will obtain all necessary clearances within this headquarters. Operating procedures in the shipment of enemy ammunition will include the following:

a. For the shipment of limited quantities of enemy ammunition for intelligence purposes (including development, experimentation and training), field representatives of this headquarters, Senior Special Staff Officers of the service concerned, Technical Intelligence Teams and Ordnance Bomb Disposal Units, are authorized to deliver specimens to the nearest base section or other MTOUSA establishment for subsequent processing and shipment.

b. Safety precautions, method of packing, marking, and shipment for each item will be in accord with standard practice of the service concerned. Items will be inerted or sterilized where practicable, if this does not destroy their technical value. Each individual package will be certified by a competent officer as safe for shipment prior to loading for movement by common carrier.

c. Shipment of captured ammunition to the US will be in accordance with the provisions of AR 55-470, WD Circular No. 13, dated 11 January 1945 and WD Circular No. 370, Section III, dated 12 September 1944.

7. Italian Ammunition for Use by US Troops

a. Prior to shipment by US depots, all Italian ammunition will have been inspected by qualified personnel to determine that ammunition is in serviceable condition and safe for movement by common carrier.

b. Upon receipt in a US depot, ammunition will be immediately inspected to determine that ammunition is received in a serviceable condition and that no toxic ammunition is included therewith. Italian toxic artillery shells may be identified by a colored cross set in a rectangle, stenciled or painted on the body of the projectile. Any toxic ammunition discovered will be turned in to the nearest US Ordnance Toxic or Chemical Warfare Service Dump for return as soon as practicable to MTOUSA.

VI - RENOVATION AND RECONDITIONING

1. To maintain theater stocks in the highest standards of condition, where possible, ammunition will be renovated and reconditioned as required. This will be accomplished by the service responsible for procurement, storage, and issue.

a. Renovation - Technical processing which includes the repair or replacement of ammunition components to create complete serviceable rounds.

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Hq MTOUSA Circular # 81 (cont'd)

b. Reconditioning - Reboxing, recrating, or repacking so that otherwise serviceable ammunition components, or explosives are made acceptable for shipment.

2. All reworked ammunition and explosives will be marked with complete nomenclature and lot number in accord with standard practice of the service concerned. In addition:

a. Markings on containers of renovated ammunition or explosives will include designation of the unit making the renovation, the date, and a block letter "A" appended to the lot number.

b. Reconditioned items will have all markings which do not apply to the contents obliterated or removed. Markings will include designation of the unit doing the reconditioning, the date, and the block letters "RBX".

3. Ammunition or explosives renovated or reconditioned in accordance with the above will be included in normal stocks. Efforts will be made to issue these items earliest.

VII - SALVAGE OF AMMUNITION COMPONENTS

1. The following listed items of ammunition and ammunition components will be returned to the nearest ammunition supply point:

a. Unfired rounds of artillery ammunition with cartridge cases damaged so as to be unusable.

b. Empty machine gun belts and metallic belt clips.

c. M-1 Rifle cartridge clips.

d. Magazines and drums for sub-machine guns.

e. Metal ammunition boxes, particularly 40mm ammunition boxes.

f. Metal cloverleaf bundle ends and tie rods.

g. Cartridge storage cases and cartridge cases.

2. The shipment of fired cartridge cases to the US will be in accordance with the provisions of Section VI, WD Circular No. 144, dated 16 May 1945.

VIII- ABANDONED AMMUNITION

1. Battlefield clearance of abandoned ammunition, both enemy and allied, entails considerable hazard. General safety precautions are essential to prevent loss of life and destruction of valuable material, and will apply in any and all cases except that a maximum of five (5) samples of new items not previously encountered, whether in original containers or not, may be shipped provided they are certified by a qualified officer as safe for shipment.

2. Following are general responsibilities of Services for the handling, storage, and shipping of abandoned ammunition and explosives. The policies outlined herein will be followed as closely as operational conditions permit by all troops assigned the task of clearing battlefields and shipping or storing of captured ammunition.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq NATOUSA Circular # [illegible] (cont'd)

a. Engineers will clear mine fields; and all booby traps, except for those found in ammunition dumps, and will destroy all unserviceable mines. Storage of serviceable mines is the responsibility of the Ordnance Department.

b. Chemical Warfare personnel will clear or destroy all Chemical Warfare ammunition items normally handled by that service. Storage of serviceable items will be in CWS operated dumps.

c. The Ordnance Department will collect and store all serviceable Class V items except those normally handled by CWS and Engineer. Bomb Disposal personnel will deal with all unexploded aircraft bombs and fuzes including chemical filled bombs and incendiaries, and will clear all booby traps found in ammunition dumps. Destruction of all unserviceable Class V items except as provided in a and b above is the responsibility of the Ordnance Department and will be conducted under the technical supervision of Bomb Disposal personnel. Collaboration of all services is necessary for proper clearance.

3. Recovery of samples of enemy devices and explosives in good condition is essential for intelligence and experimental purposes. Specimens hitherto unknown will be carefully protected by troops finding them, and will be reported to the service technically concerned.

a. A copy of all reports concerning new explosive devices will be forwarded to the Chief Ordnance Officer and Chief Engineer, this headquarters.

b. A maximum of 5 new samples of explosive devices not previously encountered, whether in original containers or not, may be collected by qualified technical officers for shipment.

c. Shipments will be made in accordance with provisions of paragraph 6, Section V, this circular.

4. The following rules will be closely adhered to in the disposition of abandoned ammunition:

a. US ammunition which is abandoned at battery dumps and gun positions will be examined by Ordnance personnel, and where possible recrated and returned to serviceability. This shall be effected to the greatest extent possible by Army Ammunition Companies. Army responsibility in this regard will not necessarily cease because of changes in Army rear boundaries, and clearance of this nature is to be accomplished by the mutual cooperation of base and army, tactical situation permitting.

b. Abandoned enemy ammunition required for technical information will be checked for booby traps by qualified personnel of the army units taking possession of the dumps. Thereafter its collection, storage, evacuation and shipment will be the responsibility of the army and base section services appropriate to the type of ammunition. Collection, segregation, and destruction of foreign ammunition except for technical intelligence is suspended until further notice from this headquarters.

c. US and British mines which are considered to be serviceable will be rendered safe and placed in piles of fifteen (15) mines per pile at a minimum of twenty (20) feet between piles and as close as possible to roads and paths in order that they may be readily located by collecting parties. Fuzes and activating

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Hq ITOUSA Circular # 31 (cont'd)

devices will not be piled closer than twenty (20) feet to mines. During the hot season they will be protected from the direct rays of the sun.

d. Enemy mines which have been laid and lifted will be classed as unserviceable and destroyed by Engineer personnel. If new types of enemy mines which can be disarmed are discovered in mine fields, not more than five (5) of each new type will be recovered and stacked separately. Fuzes or other activating devices will not be stored in close proximity to mines. The exact location and a brief description will be reported promptly to the nearest Engineer Intelligence Officer. This officer will inspect the mines at the earliest opportunity and take the necessary action to send them to the rear for intelligence purposes. If practical, the main charge in all such mines will be removed prior to shipment.

(1) If new type mines which cannot be disarmed are discovered in mine fields, they will be destroyed in place after the preparation of an complete a description of the mine as time and circumstances warrant. This description will be forwarded through Engineer Intelligence channels.

(2) All personnel concerned with the removal of enemy mines will be on the alert to discover and report any new types of mines, especially non-metalli types.

e. All incidents of unexploded bombs or ammunition will be reconnoitered by trained personnel and reported to Army, Corps, Division or Separate Command Ordnance Officers for disposition. Each report will state the exact location, estimated size, type, and the danger it presents to personnel and property.

(1) Within each Brigade, Regiment, separate Battalion and static installation, a bomb reconnaissance officer will be appointed to instruct officers and non-commissioned officers of lower echelons in bomb reconnaissance and to establish an adequate reporting system within each such unit.

(2) Within each company and platoon, a bomb reconnaissance officer or non-commissioned officer will be appointed to reconnoiter all incidents of unexploded bombs or ammunition, institute necessary safety precautions and report incidents through channels.

(3) Bomb Disposal Units attached or assigned to tactical or static units will be responsible for the training of the bomb reconnaissance Officers specified in paragraph e (1) above in the following:

(a) The recognition of unexploded bombs.

(b) Proper evacuation distances for both buried and unburied bombs.

(c) General safety rules.

5. Responsibilities and procedures for the disposal of unexploded bombs will be as directed by AFHQ Operations Memorandum Number 72, dated 28 February 1945.

6. Abandoned ammunition not in original containers will be destroyed except as provided in paragraphs 2 and 3 above.

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Hq MTOUSA Circular # (cont'd)

7. Any drums, containers, etc., suspected of containing gas, smoke, or chemicals will be left in place and the location reported to the responsible Chemical Warfare Officer, who will direct the disposal of any or all such items.

8. All personnel taking possession of abandoned material must insure that the material is free from booby traps or chemical contaminations before any attempt is made to handle it.

9. Attention is directed to the following publications:

a. Ordnance Safety Manual, O.O. Form No. 7224 - Regulations covering handling and destruction of ammunition.

b. "How to Clear Mines and Booby-Traps", Engineer Section, AFHQ.

c. "Notes on German and Italian Igniters, Mines, Prepared Charges and Booby-Traps", No. 1, M.I. 10, War Office, January 1943.

d. Chemical Warfare Service Field Manual - Supply and Field Service FM 3-15, Chapter 8.

e. Unexploded Bombs, Organization and Operation for Disposal, Field Manual 9-40.

f. Destruction of Unexploded Ammunition in Theaters of Operation, TB ORD 249, dated 1 February 1945.

IX - DISPOSITION OF UNSERVICEABLE AMMUNITION

1. Ammunition items, ammunition components or explosives, which become unserviceable or are suspended through any cause, and cannot be made serviceable with local facilities will be reported on Ammunition Condition Report (in duplicate) to the Chief of Service concerned, this headquarters.

2. Form of Ammunition Condition Report is attached hereto as Annex A. This form will be reproduced by Army and base sections. All available detailed information will be given, in order that proper disposition may be made without further inspection and report. Separate reports will be made for each item and each lot involved. Items listed on Ammunition Condition Report will not be considered in serviceable condition and/or available for issue, and will be so reported on MIHT or Status Reports as salvage.

3. Disposition of items reported on ACR's will not be made until authorized and directed by the interested Chief of Service, this headquarters.

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X -- SPECIAL WARNING

Due to hazards involved, collection, segregation and/or destruction of Foreign Ammunition by US personnel except for purposes of technical intelligence is suspended until further notice from this headquarters.

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. PEUCE
Major General, GSC
Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

1 Inclosure - Annex "A"

DISTRIBUTION:
Z 25 - Ord (extra)

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R E S T R I C T E D

ANNEX "A" To Hq MTOUSA Circular # 81

AMMUNITION CONDITION REPORT

NUMBER_____

DATE _____

TO: Ordnance Officer, Hqs, MTOUSA, APO 512, U.S. Army
Engineer Officer
CWS Officer

Location: (Base Section, Depot, etc.)

Type: (Complete SNL Nomenclature)

Lot No:

Manufacturer:

How Packed:

Number of Rounds in Lot Unserviceable:

Reason for Unserviceability - Check Applicable Boxes:

Obsolete		Suspended by Higher Authority				Packing
		D E F E C T I V E				
COMPONENTS	MISSING	DAMAGED OR TORN	CORRODED	DENTED	DETERIORATED	WET OR EXUDED
Fuzes						
Boosters						
Projectiles						
Cartridge Cases						
Propellants						
Primers						

Additional Remarks: (Non-standard conditions to be noted in detail)

(Submit in duplicate) - SIGNATURE - - - - - -

_____SECTION, ARMY OR BASE HQS.

1. Disposition Requested: _____

_____

- SIGNATURE - - - - - -

(Not to be filled in by Base Section or Army)

DISPOSITION

HQS_____SECTION, MTOUSA. Date_____

_____

_____

AUTHORITY:

SIGNATURE:

R E S T R I C T E D

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

LEGAL 5/2

CIRCULAR)
NUMBER 80)

30 May 1945

Postal Regulations I
Sender's Composition Messages (SCM) II
Local Procurement Regulations - Policies, Procedures, Reports III

I -- POSTAL REGULATIONS

Circular Number 30, this headquarters, 1945, is amended as follows:

1. Paragraph 13e is rescinded and the following substituted therefor:

"e. When a patient is evacuated by a hospital to the United States NAP Forms 9 and 10 will be prepared at the hospital showing either a non-military forwarding address in the United States or that mail received subsequent to evacuation is to be returned to the sender."

2. Paragraph 15 is rescinded and the following substituted therefor:

"15. Patients will furnish the hospital forwarding instructions for their mail prior to evacuation to the United States. Mail arriving after evacuation of a patient will be processed in accordance with paragraph 19a."

3. Paragraph 17 is rescinded and the following substituted therefor:

"17. When mail is received in a unit for hospitalized personnel and a NAP Form No. 10 is on file showing that the individual is to be evacuated to the United States, it will be processed in accordance with paragraph 19a."

4. Section X is rescinded and the following substituted therefor:

"X -- INDIVIDUALS RETURNING TO UNITED STATES

18. Except for orders issued to return personnel to the United States for temporary duty of short duration, all orders issued in this Theater directing return of personnel as individuals (casuals) to the United States from their assigned units, as distinguished from replacement organizations or hospitals through which processed enroute, will include the following instructions: 154

a. Immediate notice will be given to emergency addressee, all correspondents, and publishers to discontinue mailing letters, parcels and publications until further advised as to the new address. WD AGO Form 971-1 (V-Mail notice to correspondents and publishers) may be used for this purpose. In the event it is known at the time this order is received that departure from the unit will be delayed the notice should not be sent until the departure date is known. The notice should be sent 15 days before departure date when possible.

b. Prior to departure from the assigned unit, the unit Mail Clerk and the 2628 Central Postal Directory Section, APO 698, will be furnished a non military forwarding address in the United States for each returned individual. Card Form NAP 11 (Available at any APO) will be used in furnishing the forwarding address to the 2628 Central Postal Directory Section.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular #80 (cont'd)

19. a. All personnel returning to the United States as individuals (casuals) except those returning for temporary duty of short duration, will furnish the unit mail clerk and the 2628 Central Postal Directory Section a non-military forwarding address in the United States. Either NAP Form 9 or 11 will be used for this purpose. Letter mail, other first class mail, and parcels received at the unit addressed to personnel who have departed for the United States will be indorsed "Returning to the US" and forwarded to the address furnished. If a forwarding address has not been furnished, mail will be indorsed "Returning to the US - no forwarding address" and returned to the sender through usual postal channels.

b. Mail of all classes received after departure of the individual for temporary duty of short duration, and who will return to this Theater, will be held pending return unless the addressee requests that mail be forwarded. When the addressee requests that mail be forwarded to the United States, a non-military forwarding address will be supplied.

20. The foregoing eliminates the special handling of mail for sick and wounded personnel returning to the United States for hospitalization and placing the handling of such mail on the same basis as mail for all other returnees."

II - SENDER'S COMPOSITION MESSAGES (SCM)

So much of paragraph 2a, Section II, Circular Number 78, this headquarters, 1945, as shows the rate for each additional word to "New York City - only" as being ".07 2/3" is amended to show the rate as being ".06 2/3".

III - LOCAL PROCUREMENT REGULATIONS - POLICIES, PROCEDURES, REPORTS

Paragraph 1 j, Section IV, Circular Number 77, this headquarters, 1945, is rescinded and the following substituted therefor:

"j. Paragraph 4, MTOUSA letter, file AG 319.1/032 QM-O, dated 3 January 1945, subject: 'Periodic Reports (QM)'."

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z
200 - AG Postal (extra)

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Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 2 May 1945
NUMBER 79)

War Crimes Branch I
Discharge of Enlisted Personnel 40 Years of Age or Over II
Awards and Decorations. III

I--- WAR CRIMES BRANCH

1. There has been established in the Judge Advocate Section of this headquarters a War Crimes Branch of the War Department War Crimes Office.

2. The War Crimes Branch will operate under the general supervision of The Judge Advocate General and will have as its primary function the investigation of alleged war crimes and the collection of evidence relating thereto, including, for transmission to the governments concerned, evidence of war crimes committed against nationals of the other United Nations.

3. Commanders of all units within this theater will, upon request of the War Crimes Branch, assist in the investigation of War Crimes and collection of evidence relating thereto in accordance with the procedures set forth in Circular Number 11, this headquarters, 1944.

II-- DISCHARGE OF ENLISTED PERSONNEL 40 YEARS OF AGE OR OVER

Section II, Circular Number 66, this headquarters, 1945, is rescinded and the following is substituted therefor:

1. Enlisted men 40 years of age or over, whose service is honorable, and who voluntarily apply in writing to their immediate commanding officers for discharge, will be sent to a separation center for discharge under the provisions of AR 615-365 (Convenience of Government) and Section I, War Department Circular Number 125, 1945, as amended. In accordance with Section I, Circular Number 23, this headquarters, 1945, such individuals in this theater will be transferred to the 7th Replacement Depot for trans-shipment to the United States for discharge. In the age group of men who have reached the fortieth (40th), but not the forty-second (42nd) anniversary of their birth, commanders will be permitted to retain for ninety (90) days an individual for whom a replacement is not available at time he requests discharge.

2. Military necessity or other requirements or limitations will not be a bar to discharge; however, this authority will not be used in lieu of disciplinary action, nor when discharge under other Army Regulations is appropriate, nor when the individual concerned is under Medical or Surgical treatment.

3. The provisions of the Above-cited War Department Circular apply to Enlisted Women of the Women's Army Corps who have been on active duty for one (1) year or more.

R E S T R I C T E D

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Hq MTOUSA Circular # 79(Cont'd)

4. Clearance with State Directors of Selective Service is not required. A score equal to or greater than the critical score is not required for discharge under the provisions of AR 615-365 (Convenience of Government).

5. Commanders exercising discharge authority will maintain accurate records of the number of personnel discharged under this authority.

III- AWARDS AND DECORATIONS

Circular Number 73, this headquarters, 1945, is amended as follows:

1. So much of paragraph 5d as reads: "(see paragraph 10c, below)", is amended to read "(see paragraph 9c below)".

2. So much of paragraph 6c (1) as reads: "referred to in paragraph 7b, above", is amended to read: "referred to in paragraph 6b above".

3. So much of paragraph 9b as reads: "forewarded in accordance with the provisions of paragraph 9d, above," is amended to read: "forwarded in accordance with the provisions of paragraph 8d above".

4. So much of paragraph 10b as reads: "in addition to the distribution required in paragraph 9, above," is amended to read: "in addition to the distribution required in paragraph 8 above."

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

OFFICIAL:

C. W. Christenberry

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

ADMINISTRATIVE MEMORANDUM)
: 20 May 1945
NUMBER 4)

SCALE OF ACCOMMODATIONS AND STANDARDS OF CONSTRUCTION FOR ENEMY PERSONNEL IN LABOR CAMPS

1. Tent facilities for enemy personnel housed in small groups at other than regular PW enclosures are authorized within the limit of the following scale, when no existing buildings are available:

Type of Accommodation	Unit	Amount	Electric Lights Watts per sq ft
*Kitchen	sq ft/person	3	.5
*Offices	" " "	1	.5
*Storerooms	" " "	1	.2
Latrines	" " "	1	
Showers w/screen	" " "	1.25	
*Dispensaries 20' x 40'	Per 1 M per	1	.5

2. Living space - Construction of buildings either site constructed or portable for living space is not authorized. Heavy tentage when available supplemented by shelter halves will be used.

3. Kitchens - Space allowance includes space for supplies. Water taps are authorized on basis of two maximum per kitchen depending on size of kitchen.

4. Insect screening is authorized for the following facilities:

a. Kitchens.

b. Latrines - latrine boxes will be made flyproof.

Note: Cloth screening or salvage mosquito bar material is suitable.

5. Water Supply - Effort will be made to locate installations to take advantage of existing water supply systems. Where no existing system is available and the permanency of the installation warrants, water supply system consisting of wells, pumps, elevated tanks, etc, may be constructed. Such systems will be designed if possible on the basis of total maximum consumption rate of 10 gallons per man per day for camps.

6. Electric lighting is not authorized for living quarters. Where authorized, it will be provided from local sources where power is available and lines are adjacent to site.

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Hq NTOUSA Adm Memo # 4 (cont'd)

7. Where tentage is not available, sandwich type construction of chicken wire and roofing paper may be used to provide facilities listed in paragraph 1 and marked by (*).

BY COMMAND OF GENERAL MCNARNEY:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 78)

19 May 1945

Expeditionary Force Messages (EFM) I
Sender's Composition Messages (SCM) II
Prohibited Statements III

Circular Number 115, this headquarters, 1944, is rescinded and the following substituted therefor:

I--- EXPEDITIONARY FORCE MESSAGES (EFM)

1. EFM service (fixed text personal cablegrams and radiograms) to the United States, Hawaii and Puerto Rico is in operation in this theater for all members of the United States Army. It may not be extended to members of the Navy, Marines, Coast Guard nor Merchant Marines through Army Post Offices in this theater except by special permission of the Theater Commander or when such personnel are attached to the Army as aides or liaison officers. All civilian nationals of the United States serving with or attached to the United States Armed Forces in this theater, including American Field Service personnel, who recieve mail through United States Army Post Offices, may send EFM messages. Messages will be filed with the unit EFM officer of the headquarters to which the civilians are attached in the same manner as prescribed for members of the Army in this circular.

2. Each EFM message will consist of not more than three of the EFM texts authorized in MATOUSA letter AG 311.22/609 P-O, 25 July 1944. An EFM will cost 60 cents or the equivalent in local currency.

3. Each company or unit commander will designate an officer as EFM officer for the unit. Postal officers of War Department activated postal organizations may not act as unit EFM officers for personnel other than members of their units. Personnel will file outgoing messages with the EFM officer of their units only. Unit EFM officers will not accept messages from personnel other than members (assigned, attached or temporary duty) of their unit. 101

4. EFM forms will be obtained by units from the APO serving them. The forms WAR 1001 may be reproduced by units so desiring.

5. Unit EFM officers will carefully examine all messages accepted by them to see that the following instructions are complied with fully:

a. All entries on the message form must be printed in block form and must be clear and legible.

b. Not more than three numbers of the authorized texts will be inserted on the form and these must be in the proper place.

c. The normal signature of the sender will be used without grade, unit, arm or service, or Army Serial Number, and will be limited to three words, or two initials and one word, or one initial and two words, but in any case will

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include the last name of the sender.

6. Unit EFM officers will list all EFM accepted by them on Forms MAP 1001, signed in triplicate. Continuation sheets will be used when necessary. The form will show the date, designation of the unit, serial number and last name of sender, and city and state to which each message is addressed. The amount of the fee collected will be entered on the right side of the form and the totals will be carried to continuation sheets, if any.

7. The messages in proper order as listed on Form 1001, funds and completed Forms 1001 in triplicate will be taken (or sent by messenger) to the APO serving the unit. In cases where the unit EFM officer is not to take the messages to the APO in person, an extra copy of Form 1001 will be prepared and retained by the unit EFM officer pending receipt of the signed copy from the APO.

8. The postal officer (or person designated by him) of each APO will check the messages, funds and Forms 1001. If the number of messages and the amounts of funds received agree with the totals shown on the forms, and the forms show the unit designation and date, and bear the signature of the unit EFM officer, the triplicate copy of the Form 1001 will be postmarked and signed and returned to the unit EFM officer or messenger. In case of discrepancy which cannot be corrected at the APO, the messages, funds and Forms 1001 will not be accepted at the APO but will be returned to the unit EFM officer or messenger for correction. The signed copies of Form 1001 will be retained by the unit EFM officer as a permanent record to show that they have made proper disposition of the messages and funds.

9. The postal officer of each APO (or person designated by him) will prepare the messages and Forms MAP 1001 received from unit EFM officers for dispatch to the Central EFM Station as directed in special instructions to postal officers. A money order will be purchased for the total amount of EFM and SCM funds on hand at the time of dispatch from the APO, less money order fee. The money order, messages, and original Forms 1001 will be forwarded to the EFM station by official mail. The duplicate copies of Forms 1001 will be retained as a permanent record at the APO.

10. APO personnel will not be responsible for any verification of the messages except as indicated in paragraph 6. If a message is found to be improperly prepared when examined at the Central EFM Station it will be corrected, if possible. If correction cannot be made, it will be returned to the unit EFM officer with attached slip for appropriate action. The responsibility for all improperly prepared messages or failure to collect proper charges rests with the unit EFM officer.

11. EFM's are transmitted by communications companies on a deferred basis. Messages must be handled in this theater between communications termini and the individual sender or addressee through mail channels rather than by wire. It should be understood, therefore, that time required for transmission of messages will normally be from four to seven days.

12. There is no restriction as to the number of EFM which may be sent.

II- SENDERS COMPOSITION MESSAGES (SCM)

1. SCM service to the United States, Hawaii and Puerto Rico is available

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Hq MTOUSA Circular #73 (Cont'd)

to US Forces who are entitled to send EFM. SCM will be restricted to night letter telegrams (NL), and will be filed with unit EFM officers in the same manner as EFM, insofar as applicable. SCM will be listed on the same Form 1001 with EFM.

2. Effective on receipt of this circular SCM rates are as follows:

	25 words or less	each word additional
a. United States Less New York City	2.17	.08 2/3
New York City - only	1.67	.07 2/3
b. Hawaii Less Honolulu	4.42	.17 2/3
Honolulu - only	3.17	.12 2/3
c. Puerto Rico	3.34	.13 1/3

d. See appendix "A" for additional information.

3. Messages transmitted by electrical means are subject to interception by enemy monitors. In addition to the provisions of MTOUSA Circular Number 70, 1945, as amended by Section I, MTOUSA Circular Number 76, 1945, the following restrictions based on W.D. Field Manual 30-28 apply to SCM and messages containing such prohibited statements will not be accepted by Unit EFM Officers or passed by Base Censors.

III- PROHIBITED STATEMENTS

1. Orders for flowers.

2. Money transfers.

3. Messages to any seaborne personnel of the United States or its Allies whether such personnel is at sea or in port.

4. Mention of unit, branch, arm, service, ship, or installation of the United States or allied armed forces, except that messages to military personnel in the continental United States may be addressed to the appropriate post, camp, or station.

5. The sender will enter his regular Army Post Office address, including serial number, on the bottom of the form on which the message is written. This address is for purpose of record and tracing only and will not be incorporated in the text or signature transmitted.

6. Standard RCA Radiogram Forms will be used for SCM. Unit EFM officers may obtain these forms from the APO's serving the units. The number of words and the amount collected for the message will be indicated in the upper right hand corner of the message form.

BY COMMAND OF GENERAL MCNARNEY:

150

GEORGE D. PENCE
Major General, GSC
Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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200 - AG Postal
25 - G-2 (CC)

1 Inclosure:
Appendix "A"

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Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

APPENDIX "A" to Hq MTOUSA Circular #78 (Cont'd)

RULES FOR COUNTING WORDS AND GENERAL INFORMATION
GOVERNING SENDER'S COMPOSITION MESSAGES, (SCM)

1. Every word written by sender for transmission is counted and charged for.

2. The signature must contain the first name or initial and last name.

3. The City and State in the address will count as a single word if grouped together: For example:

SanFranciscoCal - 1 word
NewOrleansLa - 1 word

4. Expressions like stop; comma, and period when written out, count as one word.

5. Every isolated character, letter or figure and every sign of punctuation, apostrophe, hyphen or fraction bar, transmitted at the request of the sender is counted as one word.

6. Recognized abbreviations; such as, FOB, COD, or POB are single words.

7. Words of over fifteen letters or figure groups of over five digits count as two chargeable words; For example:

Transcontinental
678201 - (2 words)

8. Running words or parts thereof together in the text or address are known as evasions and will not reduce the word count; For example:

ALLBEST - (2 words)

9. The indicator NLT (Night Letter) must appear as the first word of the address and is charged for.

10. An address written:

	Counts as
1. NLT Mary E. Jones	4 words
2. NLT Mrs Mary E. Jones	5 words
3. NLT Mary Jones	3 words

An example of a complete address follows:

NLT Mary Jones 225 West 79th Street
NewYorkCityNY -- -- 8 words

11. Here is an example of how a message would be counted:

NLT MARY JONES 48 RIDGE STREET RICHMONDVA
SALE OF HOUSE APPROVED HAPPY TO HEAR MOTHER WELL ALL MY LOVE DEAR
JOHN E DOE

The foregoing totals 23 chargeable words. As this does not exceed the minimum of 25 words, the charge for the above would be $2.17, which is the cost of NLT to Virginia.

12. PLEASE PRINT NAME, ADDRESS, TEXT AND SIGNATURE TO INSURE CORRECT TRANSMISSION OF MESSAGE.

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 18 May 1945
NUMBER 77)

Employment of Civilians in Officer Rest Areas I
Offenses, Confinement and Courts-Martial II
Assignment of Dental Officers in Training and Staging Areas - Dental Surveys. III
Local Procurement Regulations - Policies, Procedures, Reports IV

I -- EMPLOYMENT OF CIVILIANS IN OFFICER REST AREAS

Section VI, Circular Number 40, this headquarters, 1945, is rescinded.

II-- OFFENSES, CONFINEMENT AND COURTS-MARTIAL

Circular Number 9, this headquarters, 1945, is amended as follows:

1. Paragraph 12c(5) is amended by the deletion of the last sentence thereof.

2. Paragraph 12c(7) is amended by deleting the word "CONFIDENTIAL" and substituting the word "RESTRICTED".

III.- ASSIGNMENT OF DENTAL OFFICERS IN TRAINING AND STAGING AREAS - DENTAL SURVEYS

1. All dental officers together with enlisted chair assistants immediately upon arrival at a Staging or Training area will be placed on D/S with the Staging or Training Area Headquarters for duty in an Area dental clinic. Said detached service to continue until the official departure of the officer from the Staging or Training Area.

2. All units arriving at a Staging or Training Area will have available, in duplicate, a dental survey showing the exact dental classification of each individual as of that date. It is essential that these surveys be accurately accomplished and that any changes in classification subsequent to the date of survey be recorded thereon. These surveys will be made in accordance with a roster of the organization prepared as follows:

Name	Grade	Class 1	Class ID	Class II	Class III	Class IV

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IV-- LOCAL PROCUREMENT REGULATIONS - POLICIES, PROCEDURES, REPORTS

1. The following directives of this headquarters and COMZONE, NTOUSA (SOS, NATOUSA) are rescinded:

a. Section VII, MTOUSA Circular Number 52, 1944, subject: "Regulation Concerning Purchases in Neutral Areas".

b. MTOUSA Circular Number 119, 1944, subject: "Local Procurement of Supplies".

c. Section II, COMZONE, MTOUSA Circular Number 78, 1944, subject: "Equipping Officers' Messes."

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Hq MTOUSA Circular #77 (Cont'd)

d. COMZONE, MTOUSA Circular Number 115, 1944, subject: "Procurement of Local Fresh Produce in Italy".

e. MTOUSA letter, file AG 334.8/057 - M, dated 27 April 1943, subject: "Local Purchasing and Procurement Procedure."

f. SOS, NATOUSA letter, file 400.12 (SSSIG), dated 5 April 1944, subject: "Local Procurement of Signal Corps Items".

g. SOS, NATOUSA letter, file 334. (SSGDS), dated 26 June 1944, subject: "Establishment of Local Resources Committees".

h. COMZONE, MTOUSA letter, file 334. (SSGDS), dated 2 July 1944, subject: "Base Purchasing Agents Reports".

i. COMZONE, MTOUSA Cable, reference LX-31425, dated 15 July 1944.

j. MTOUSA letter, file AG 319.1/032 QM-O, dated 3 January 1945, subject: "Periodic Reports (QM)".

2. Current instructions are contained in MTOUSA Supply Directive Number 49, 1945, subject: "Local Procurement Regulations - Policies, Procedures, Reports".

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 15 May 1945
NUMBER 76)

I United States Military Censorship Regulations . . . . . .
II Offenses, Confinement and Courts-Martial . . . . . .
III Countermortar Measures . . . . . .
IV Importation and Sale of Commodities . . . . . .
V Gratuitous Issues . . . . . .

I -- UNITED STATES MILITARY CENSORSHIP REGULATIONS

Circular Number 70, this headquarters, 1945, is amended as follows:

1. Paragraph 2, Section I, is rescinded and the following substituted therefor:

"2. Unit censorship is discontinued, effective this date. It will be automatically reimposed on all individuals and units to be shipped direct from this theater to the Pacific-Far East area when such individuals and units are alerted for movement to a port of embarkation. Base censorship will continue in force."

2. Paragraph 1, Section II, is amended by adding the words:

"of the war against Japan and the military occupation of Germany and Austria".

3. Paragraph 5, Section II, is rescinded and the following substituted therefor:

"5. Locations, identities, and movements of all individuals and units may be stated in letters, except when individuals or units to be shipped direct from this theater to the Pacific-Far East area are alerted for movement to a port of embarkation."

II - OFFENSES, CONFINEMENT AND COURTS-MARTIAL

Paragraph 4, Section I, Circular Number 9, this headquarters, 1945, is rescinded and the following substituted therefor:

"4. Discontinuance of Allotments and Family Allowances (Class "F" Deduction) - At the expiration of 15 days absence request for discontinuance of allotments will be made in accordance with paragraph 22a (7) and 24b, AR 35-5520, 30 September 1944, with the exception of Family Allowances for enlisted men. In the case of Family Allowances, notification will be submitted to the Office of Dependency Benefits, immediately after the 15th day of absence (paragraphs 11d, e, 15f, and 36, AR 35-5540, 5 January 1944, as changed by Change 5, AR 35-5540, 7 April 1945)."

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III - COUNTERMORTAR MEASURES

Training Memorandum Number 8, Headquarters MTOUSA, dated 22 October 1944, subject: "Countermortar Measures", is hereby rescinded. Current instructions regarding countermortar measures are contained in War Department Training Circular Number 7, dated 21 February 1945, subject, "Countermortar Organization and Technique", now in the process of distribution.

IV - IMPORTATION AND SALE OF COMMODITIES

Section II, Circular Number 55, this headquarters, 1944, is rescinded and the following substituted therefor:

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1. The importation of commodities into the Mediterranean Theater of Operations by members of the United States Armed Forces and persons accompanying or serving with such forces, for the purpose of sale or resale to or barter with the residents of countries within the theater, and the sale, resale, or barter of such commodities to or with residents of countries within the theater, is forbidden.

2. The term "importation" as used herein includes, but is not limited to, bringing, carrying, mailing, or otherwise transporting in any manner, or causing to be brought, carried, mailed or otherwise transported in any manner.

V -- GRATUITOUS ISSUES

Section I, Circular Number 91, this headquarters, 1944, is rescinded and the following substituted therefor:

1. Gratuitous issues of items listed in paragraph 4d (2), AR 30-2210, as amended, will be made only during periods when it is impracticable to provide Army Exchange sales facilities for those items. This policy applies to combat and non-combat conditions.

2. Gratuitous issues and sales of the items referred to above will not be made in the same area. Gratuitous issues will be discontinued in an area as early as it is possible for exchange facilities to provide those items for sale. In areas where gratuitous issues are being made, sales of items not included in the gratuitous issue list may be made if items are available.

3. Items gratuitously issued will be requested with ration requisitions in daily telegrams. Requests will indicate strengths authorized to receive the issue and will call only for those components that may be required, taking into consideration supplies on hand. Each request will constitute a certificate that no sales facilities for these items are available in the area or that troops requisitioning these supplies have no access to sales facilities.

4. Tactical and base section commanders will be responsible for enforcement of these instructions within their respective commands.

5. The instructions above apply to issues to United States troops only.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

GEORGE D. PENCE
Major General, GSC
Chief of Staff

DISTRIBUTION:
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LEGAL SUBCOMMISSION
CLO
DCLO
Chief Counsel
CJO
Italian Section
CL RKS
18 MAY 1944

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 75)

14 May 1945

Personal Transfer Account I
Physical Profiling II

I -- PERSONAL TRANSFER ACCOUNT

1. The approach of redeployment makes it advisable to direct the attention of all concerned to the necessity for the utmost care in handling PTA transmission. When correct information is furnished, PTA funds are delivered to the payee correctly and promptly. Incorrect information leads to non-delivery, which can be cleared only through personal contact with the remitter.

2. In order to avoid difficulty in contacting remitters once the shift of personnel incident to redeployment begins, Personnel Officers, Disbursing Officers and individual remitters are directed to make a careful check of WD FD Forms 38 and/or SF 1044 for the following points:

a. Complete and correct name for each payee.

b. Complete and correct address, including street number or box number, name of street or route number, city and state. APO addresses are not acceptable.

c. When deposits to bank accounts or other business transactions are involved, remitter should be certain that payee is advised in advance of full particulars.

3. Where desired, Personnel Officers may permit personnel desiring to send PTA to prepare the necessary number of copies of WD FD Forms 38, but each copy should be typed or printed legibly. When they are prepared by clerks, each remitter should be requested to verify the information shown on the typed copy submitted to him and to indicate by initialing the Personnel Officer's copy that the correct name and address of payee are shown.

4. It is suggested that individuals do not advise payees of remittance until after they are actually sent, in order that information as to amount and method used (PTA, Postal Money Order or Bond) may be correct.

5. It is further suggested that all personnel who have sent money by PTA since 1 April 1945 without receiving acknowledgment from payee verify name and address of payee as shown on copy of receipt held. Where errors are noted, Personnel Officers should be notified immediately in order that correction may be processed through regular PTA channels.

R E S T R I C T E D

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular #75 (cont'd)

6. The provisions of this circular will be brought to the attention of all personnel.

7. Such provisions of MTOUSA Circular Number 11, 1945, as are in conflict herewith, are rescinded.

II - PHYSICAL PROFILING

Circular Number 68, this headquarters, 1945, is amended as follows:

1. Paragraph 3b, Section II, is amended by the deletion of the words "all" and "discharged to duty".

2. Note A, Chart #1, is amended by the deletion of the words, "(This notation will be made only after the man has been classified 'C' by a General Hospital Board)".

3. a. In note A, Chart #1, "123321-D" is amended to read "123231-D".

b. In note B, Chart #1, "132321-X", is amended to read "123231-X".

c. In note C, Chart #1, "123321-R", is amended to read "123231-R".

d. In note D, Chart #1, "123321-XRD", is amended to read "123231-XRD".

4. Paragraphs 4 and 7, Inclosure #2, are amended to change the word PUHLES to read "PULHES".

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

LEGAL SIC

CIRCULAR)
:
NUMBER 74)

15 May 1945

Appointments I
Identification Cards II
Field Military 201 Files III
Transfer of PBS Blank Forms Depot IV

I -- APPOINTMENTS

Section I, Circular Number 22, and Section II, Circular Number 51, both this headquarters, 1945, and Cable FX 73339 dated 10 May 1945, are rescinded effective 11 June 1945.

II - IDENTIFICATION CARDS

Section II, Circular Number 26 and Section I, Circular Number 58, this headquarters, 1945, are rescinded and the following substituted therefor:

1. References

a. WD Circular Number 343, 1943.

b. WD Circular Number 82, 1944.

c. WD Circular Number 470, 1944.

d. WD Circular Number 48, 1945.

e. WD Circular Number 68, 1945.

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2. Responsibility

a. The responsibility for the procurement, storage, and issue to major commands of War Department identification cards within this theater is hereby delegated to the Commanding General, Peninsular Base Section.

b. The responsibility for processing and issuing of cards to personnel assigned or attached to their commands is hereby delegated to each major command.

3. Procedure

a. Requisition for estimated number of identification cards required will be submitted by major commands to Commanding General, PBS. These requisitions will cover requirements for a three (3) months period.

b. Cards processed by major commands will be completed to include pasting of photographs on the cards prior to submission to the appropriate Signal Officer for laminating. Major commands will submit cards for laminating as follows:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq NTOUSA Circular #7[illegible] (cont'd)

(1) Northern Italy - to Signal Photo Laboratory, PBS.

(2) Rome and Southern Italy - to CSO, NTOUSA, Attention: Photographic Officer.

c. As the major command will know whether the individual's unit is being redeployed, or if the individual is to be transferred, cards submitted for laminating will be accompanied by request for return direct to individual's unit or to the major command, whichever is appropriate.

d. Cards for individuals arriving and departing from this theater, transient personnel not assigned or attached to any theater unit, and eligible civilians will be processed and issued by Commanding General, PBS.

4. Loss of Individual Identification Cards

a. Reports of lost cards will be submitted by individuals or units direct to the major command to which the individual is assigned or attached.

b. Major commands will submit consolidated monthly reports of lost cards to this headquarters not later than the 15th day of the month subsequent to the month reported on. The report will include the name, grade, ASN, and organization of the individual, and the type and number of each card lost. Negative reports will not be made.

III - FIELD MILITARY 201 FILES

1. References

a. Circular Number 96, War Department, 28 March 1945.

b. Circular Number 64, this headquarters, 1945.

2. Field Military 201 Files will be forwarded with the service records and allied papers or officer's qualification cards when individuals are transferred, discharged, released from the service, and when entering AWOL or any casualty status, in accordance with Circular Number 96, WD, 1945.

3. Paragraph 3b, Section I, Circular Number 9; paragraph 10, Section I, Circular Number 16; paragraph 5, Section I, and paragraph 12, Section II, Circular Number 20; and paragraphs 2 and 4, Circular Number 21, this headquarters, 1945, are amended accordingly.

IV - TRANSFER OF PBS BLANK FORMS DEPOT

1. Effective 1 June 1945, the functions and responsibilities of the PBS Blank Forms Depot are transferred to the 2602nd AG Publications Depot.

2. Requisitions for blank forms will be submitted to the 2602nd AG Publications Depot, APO 790.

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

OFFICIAL:

[signature]
W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 73)

12 May 1945

AWARDS AND DECORATIONS

Circular Number 69; Section I, Circular Number 90; Section III, Circular Number 92; Section II, Circular Number 96; Sections II and III, Circular Number 108; Section II, Circular Number 117; Section I, Circular Number 125; Section II, Circular Number 131; Section II, Circular Number 135; and Section I, Circular Number 136, 1944 series, are rescinded, and the following substituted therefor:

1. Authority to Award.

a. Under the provisions of paragraph 6, AR 600-45, 22 September 1943, as amended, the Theater Commander hereby delegates his authority to award United States military decorations as follows:

(1) Medal of Honor and Distinguished Service Medal - awarded by War Department only.

(2) Legion of Merit - awarded by War Department and Theater Commander only.

(3) Distinguished Service Cross.

(a) For awards to United States military personnel: Commanding Generals 15th Army Group, Fifth Army, and Army Air Forces, MTO.

(b) For immediate combat awards to members of the French, Brazilian, Polish, Jugoslav, and Italian Armed Forces: Commanding Generals 15th Army Group, Fifth Army, and Army Air Forces, MTO.

(4) Silver Star

(a) For awards to United States military personnel: Commander of any force commanded by or the appropriate command of a Major General or higher.

(b) For immediate combat awards to members of the French, Brazilian, Polish, Jugoslav and Italian Armed Forces: Commanding Generals 15th Army Group, Fifth Army and Army Air Forces, MTO.

(5) Distinguished Flying Cross.

(a) For awards to United States military personnel: Commander of any force or command of the Army Air Forces,

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MTO, commanded by or the appropriate command of a Major General or higher.

(b) For immediate combat awards to members of the French, Brazilian, Polish, Jugoslav and Italian Armed Forces: Commanding General, Army Air Forces, MTO.

(6) Soldier's Medal.

(a) For awards to United States Military personnel: Commanders of any force commanded by or the appropriate command of a Major General or higher.

(b) For immediate combat awards to members of the French, Brazilian, Polish, Jugoslav and Italian Armed Forces: Commanding Generals 15th Army Group, Fifth Army and Army Air Forces, MTO.

(7) Bronze Star Medal.

(a) For awards to United States military personnel: Commanders of any force commanded by or the appropriate command of a Major General or higher.

(b) For immediate combat awards to members of the French, Brazilian, Polish, Jugoslav and Italian Armed Forces: Commanding Generals 15th Army Group, Fifth Army and Army Air Forces, MTO.

(8) Air Medal.

(a) For awards to United States Military personnel: Commanders of any force or command of the Army Air Forces, MTO, commanded by or the appropriate command of a Major General or higher.

(b) For awards to United States Field Artillery Liaison Pilots and regularly assigned observers: Commanding Generals of 15th Army Group and Fifth Army.

(c) For immediate combat awards to members of the French, Brazilian, Polish, Jugoslav and Italian Armed Forces: Commanding General Army Air Forces, MTO.

(9) Purple Heart - For awards to United States Military Personnel: Commanders indicated in paragraph 6 b (4) and "c" AR 600-45 as amended by change (3), dated 25 April 1944: Commanding Generals Fifteenth Army Group, Army Air Force, MTO, Fifth Army, Replacement and Training Command, MTOUSA, Rome Area, MTOUSA, and Peninsular Base Section; Commander of any force or command, commanded by, or the appropriate command of, a Brigadier General or higher; commanders of combat teams, regiments, separate battalions and similar units, including Headquarters Command Allied Force; and United States Army Medical Officers on the staff of the Supreme Allied Commander, Mediterranean Theater, and the Theater Commander's Staff; United States Army Commanders of any

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hospital or medical installation, including regimental, battalion or similar organization dressing stations (see paragraph 8).

b. Awards to Civilians - Under the authority contained in Civilian Personnel Regulations 104, revised, 12 April 1944, the Theater Commander delegates his authority as follows:

(1) The Commanding Generals, Fifth Army and Army Air Forces, MTO, are authorized to award all civilian emblems described in CPR Number 104, revised 12 April 1944, except Emblem for Exceptional Civilian Service, to qualified civilian employees of the War Department who are citizens of the United States.

(2) The Commanding Generals, Fifth Army, Army Air Forces, MTO, and Replacement and Training Command, MTOUSA, are authorized to award the Emblem for Civilian Service (CPR 104, revised, paragraphs 1 - 3 a (2) and 1 - 4 (b)), to civilian employees of the War Department, not citizens of the United States, who have had not less than one year of continuous service and whose performance of duty has been outstanding.

(3) All recommendations for awards to non-citizen civilian employees other than those noted in (b) above, will be forwarded through channels for approval by the Theater Commander. (Attached form, Appendix "D").

2. Distinguished Service Medal and Legion of Merit - The provision of AR 600-45 that: "The accomplishment of the duty for which the award is recommended should have been completed, or it should have progressed to an exceptional degree if the person rendering the service has been transferred to other duties prior to its full accomplishment" is interpreted in the following manner:

a. For personnel assigned to the headquarters of a major command, service will be considered complete only when the individual concerned is relieved and reassigned. (For the purpose of this rule "major commands" will include the following: Allied Force Headquarters, Headquarters MTOUSA, Fifth Army, 15th Army Group, Army Air Forces, MTO, Air Force Service Command, MTO, Twelfth Air Force, Fifteenth Air Force, Base Sections and Depots, The Replacement and Training Command, MTOUSA, Headquarters Command, Allied Forces, Allied Commission, and any other corresponding non-combat organizations).

(1) For commissioned personnel, reassignment must be outside of the major headquarters concerned, and transfer from one duty or staff section to another duty or staff section within the same headquarters will not be considered as marking "completion of duty".

(2) For enlisted personnel, transfer from one staff section to another staff section of the same headquarters may be considered as marking "completion of duty" in especially meritorious cases.

b. For personnel assigned to the headquarters of a corps, a division, or an Air Force combat wing, duty will be considered complete when the individual concerned is reassigned outside of the headquarters concerned, unless the service for which the award is recommended is directly related to combat

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operations. Where the service is related to combat operations, arbitrary phase dates will not be designated. In such cases, the completion of duty or service may be based upon completion of a designated campaign, the attainment of specific objectives, or the end of an operational phase (such as the transition from an offensive to a defensive phase).

c. For personnel assigned to units smaller than a division or an Air Force wing, service not directly related to combat will be considered complete when the individual concerned is reassigned, or when it can be clearly shown that a specific mission or non-combat operational assignment has been completed and the service performed is of itself sufficient to justify the award. If the service is directly related to combat (as in the case of an infantry battalion commander, an Air Force group commander, or a platoon sergeant) completion of service may be based upon the attainment of specific objectives, a particular phase of an operation, (even though the major campaign or operation is not itself completed), or the completion of a specifically assigned task or mission.

3. Purple Heart - Awarded under the provisions of paragraph 16, AR 600-45, as amended. Borderline cases will be forwarded with all available information to a higher headquarters for final decision.

4. Air Medal.

a. Field Artillery liaison pilots and regularly assigned observers qualify for the award of the Air Medal only after completing the following prerequisites:

(1) Thirty-five (35) sorties; or

(2) Any single meritorious act while participating in aerial flight.

b. Definition of "sorties" - A sortie is deemed to have taken place when a flight has been ordered which involves:

(1) Adjustment of artillery fire on any enemy installation.

(2) Surveillance of artillery fire on any enemy installation.

(3) Registration of artillery fire in enemy territory.

(4) Front line reconnaissance of at least one hour duration.

(5) Any flight in which the airplane has been attacked by enemy aircraft.

(6) Credit for only one sortie will be given regardless of any combination of the above missions which may be accomplished on any one flight.

(7) Credit for sorties will be given only when every effort for the success of the mission has been made. Such credits will be specified and approved by the battalion, group, brigade, division, corps, or army artillery commander.

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AG 200.6 Circular 373 (Cont'd)

5. Awards to Units - In addition to the provisions of War Department Circular Number 333, 1943, the following procedure is prescribed:

a. A company, battalion (air force squadron or group), or similar unit which is cited by the commander of a division, or of a comparable organization, will be entitled to a battle streamer upon approval of the citation by the Theater Commander, an Army Commander, or The Commanding General, Army Air Forces, MTO. Such approval citations will be confirmed by the War Department and published in War Department General Orders. Upon approval of the citation by the Army Commander or Commanding General, Army Air Forces, MTO, a request will be submitted to this headquarters to have citation published in War Department General Orders to which there will be attached two (2) official copies of the citation.

b. Any unit larger than a battalion, or group, which is cited by the commanding officer of the next higher unit, will become entitled to a streamer only when the citation is approved by the War Department and published in War Department General Orders. Two (2) copies of the citations, together with supporting data, will be forwarded through channels to this headquarters for transmission to the War Department in exact compliance with paragraph 2 d (2), Section IV, War Department Circular Number 333, 22 December 1943.

c. When a unit has been awarded a Distinguished Unit battle streamer, members of the unit are entitled to wear the Distinguished Unit Badge. Individuals who were assigned or attached to the unit, and who were physically present for duty with the cited unit on the occasion for which citation was awarded, may wear the badge permanently. Those who later become members of the organization, are entitled to wear the badge only during the time they are assigned as members of the organization. Belligerent personnel or civilians on duty with American Units during the period for which such units are cited, may not receive and/or wear the Distinguished Unit Badge. (Canadian elements of United States Units of the First Special Service Force who are bona fide members of United States Units are authorized to wear the badge).

d. The unit cited will prepare and forward through channels a roster of all individuals who have not been informed of the award and who are no longer members of the unit, who are entitled to wear the badge as a permanent part of the uniform. Such rosters will be prepared so as to reach this headquarters in duplicate and will indicate the last known status and/or address of each individual concerned. When the last known address is within this theater, direct correspondence is authorized (see paragraph 10 c, below). Each successive headquarters through which such reports are forwarded will issue badges and make necessary personnel entries for individuals under its jurisdiction, indicating by indorsement the action taken in each case, and lining out on the roster the name of each individual who they have notified of his eligibility to wear the Distinguished Unit Badge.

6. Battle Participation Awards.

a. A list of battles and campaigns in this theater recognized by the War Department has been published in War Department General Orders 75 and 83, 1943 and 80, 1944.

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Hq MTOUSA Circular # 73 (Cont'd)

b. Units entitled to battle honors for any of the campaigns referred to in "a", above, have been listed in MTOUSA letters, dated 18 October, 10 November and 30 December 1944 and 23 February 1945, file AG 200.6/040 P-O, subject: "Battle Participation Awards". As units become eligible for battle honors by virtue of participation in the named campaigns, those letters will be so amended. Units omitted from any list published by this headquarters announcing battle honors, which are entitled to such honors under the provisions of paragraph 21 b, (3) (b), AR 260-10, 25 October 1944, may make application to this headquarters through channels.

c. Individuals who are eligible to wear the appropriate theater service ribbon, if qualified under the provisions stated below, may wear bronze service stars on the appropriate theater service ribbon to indicate battle participation. (See WD Circular 62, 1944 and WD Circular 195, 1944).

(1) Provided the individual served honorably, and was present for duty with, and as a member of or attached to a unit at some time during the period in which the unit participated in battle and was awarded credit therefor in any of the letters, this headquarters, referred to in paragraph 7 b, above; or

(2) In cases of individuals not members of or attached to units, provided the individual served honorably under competent orders in the combat zone at some time between the limiting dates of the battle or campaign as established by War Department General Orders and was:

(a) Awarded a combat decoration, or

(b) Furnished a certificate of a corps or higher commander that he actually participated in combat, or

(c) Served at a normal post of duty (as contrasted to occupying the status of an inspector, observer or visitor serving on a temporary duty basis).

7. Recommendations.

a. Recommendations for all awards which must be acted upon by the Theater Commander, together with supporting papers, will be forwarded so as to reach this headquarters in duplicate.

b. Particular emphasis should be placed on the recommendation and the detailed facts contained therein, with the accompanying citation being a concise summary of the recommendation.

c. Each recommendation will list all previous awards made to the individual or unit, including designation of the headquarters and general order number announcing the award.

d. Grade and assignment at the time service was rendered, as well as the grade and assignment at the time recommendation is made, must be shown. If the recommendation is being resubmitted, that fact will be shown.

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AR 600-45 - Change 5 - 21 (c).

The BRONZE STAR Medal may be awarded for acts or service performed between 7 December 1941 and 4 February 1944, both dates inclusive, provided the recommendation therefore shall have been made on or before 4 February 1946 and also provided that the award is made prior to 4 February 1947.

* * *

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e. Recommendations will be submitted in a manner similar to that shown in Appendix "B" and forwarded through proper command channels. Each commander will personally sign the recommendation, indicating his recommended approval or disapproval.

f. Recommendations are properly the concern of the initiating officer, each commander in the chain of command, and the awarding authority.

g. The intended recipient will not be informed of the existence of such a recommendation.

h. A recommendation which is administratively correct, and which is approved or disapproved for award, should be filed at the headquarters of the office authorized to take final action, and the recommending unit or agency notified by letter of the action taken.

i. Time limitations.

(1) Normally, a recommendation for an award will be processed to reach this headquarters not later than thirty (30) days from the date of its initiation. If, when any recommendation is being forwarded, it is apparent that it will not arrive at this headquarters in less than thirty (30) days from the date of its initiation, it will be accompanied by an explanation as to the reasons for the delay.

(2) All recommendations for awards will be initiated within three (3) months of the date of performance of the act or completion of the services on which the recommendations are based. Any recommendation initiated after the lapse of more than three (3) months from the date of performance of the act or completion of the services on which it is based will be accompanied by an explanation giving reasons for the delay.

j. Unless otherwise directed, at least fifty percent (50%) of all recommendations will be for enlisted men.

k. Recommendations for awards both combat and non-combat to British Ground Force personnel, and non-combat awards to all foreign personnel, all grades, will be forwarded to this headquarters. (Except for Canadians, no recommendations for the award of the Air Medal, or for any posthumous award will be initiated for British personnel).

6. Publications in orders.

a. Paragraph 4, Section I, AR 600-45, directs that awards of decorations made by authorized commanders be announced in general orders of their commands. Such announcement will include name, army serial number, grade, arm or service, organization, date(s), and the general geographic locality where the action occurred for which the award is made. The home address at the time of entry into the service or entry into the United States Military Academy will be shown. In cases of posthumous, missing in action, or prisoner of war awards, the full name, relationship, and address of the next of kin will be included in the general orders.

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Hq ETOUSA Circular # 73 (Cont'd)

b. The above instructions are also applicable to the general orders announcing the award of the Purple Heart. (For suggested form, see Appendix "G").

c. The commanding general of the command will establish pertinent policies concerning the type of information which should be omitted from the citation as published in general orders and furnished the individual. Copies of the general orders furnished this headquarters and the War Department will contain all of the information required in sub-paragraph a, above.

d. General orders will be classified RESTRICTED and in addition to the three (3) copies required by the War Department, one (1) copy of all general orders will be furnished this headquarters marked: Attention, Personnel Division, Adjutant General Section. The three (3) copies for the War Department will be forwarded promptly direct to The Adjutant General, Attention: Decorations and Awards Branch, Munitions Building, Washington 25, D.C. One (1) copy of the complete citation pertaining to the award of the Bronze Star Medal will be forwarded to The Adjutant General with each three (3) copies of the general orders announcing the awards. Complete citations will not be included in general orders announcing awards of the Bronze Star Medal

e. The individual may be furnished complete official citations which are edited to eliminate security objections. These official copies will not be classified. It is not necessary to prepare letter orders. A copy of the citation to the individual will suffice.

f. Medal numbers will not be published.

9. Presentation.

a. As prompt recognition of services increases the value of awards, every effort will be made to expedite their presentation. (The Purple Heart will be presented immediately after eligibility has been determined).

b. No separate request to present a decoration awarded to any individual posthumously, missing in action, or prisoner of war will be sent to The Adjutant General or other headquarters, and under no circumstances will medals be forwarded. The War Department will make presentation to the next of kin upon receipt of general orders announcing such awards, forwarded in accordance with the provisions of paragraph 9 a, above.

c. Should an individual to whom an award has been made, depart prior to presentation, a report will be forwarded without delay direct to the organization, within this theater, to which the recipient was transferred. Included in this category are individuals transferred to replacement depots for transshipment to the United States, in which case the report will be forwarded direct to the depot concerned. In those cases where it is definitely known that the recipient has actually departed this theater, the report will be forwarded, through channels, to this headquarters setting forth the reason for the individual's departure to enable this headquarters or the War Department to dispose promptly and accurately of correspondence.

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10. Awards to be Noted in Records.

a. Awards of decorations, dates, and places of presentation will be noted in the historical records of organizations and in the service records of enlisted men, and for all others on WD AGO Form No 66-1 and 66-2 (Officer's and Warrant Officer's Qualification Card), also where applicable in appropriate personnel files and efficiency records. This will include entries pertaining to eligibility of individuals to wear appropriate Service Medals, Bronze Service Stars, Bronze Star for the American Defense Service Medal, Expert and Combat Infantryman Badges, Distinguished Unit Badge, and all other badges. Unit commanders will cause a periodic check to be made of such records to see that necessary entries are made for personnel now present in their organization.

b. In cases where the individual's personnel records are not available, entry of the award of the Purple Heart will be made on his Emergency Medical Tag or Report Card (WD AGO Form No 52) citing the authority for the award. The award will be announced in orders and in addition to the distribution required in paragraph 9, above, one (1) copy will be furnished the individual and the individual's unit commander.

11. Acceptance of Awards from Cobelligerent Nations.

a. In accordance with paragraph 33 b, Change 3, AR 600-45, dated 24 April 1944, offers by the governments of cobelligerent nations or the American republics of decorations, orders, medals, and emblems to United States Army personnel, except offers of immediate awards which may be concurred in by the senior field commander present, will be forwarded through channels to the Theater Commander for concurrence in their acceptance, containing the statement in paragraph c, below.

b. Officers and enlisted men engaged in transactions involving the allocation of Lend Lease materials or credits will not be permitted to accept decorations from the nations with which they are dealing. This includes those individuals who participate in negotiations for Lend Lease allocations, or who make recommendations to any of the agencies authorized to act on such recommendations, or who are members of boards, rearmament committees, or other agencies charged with Lend Lease negotiations, recommendations for, or the allocations of Lend Lease materials. This prohibition does not apply to the acceptance of "immediate" combat awards, or to persons who are merely engaging in shipping or transporting Lend Lease materials.

c. Requests for authority to accept cobelligerent awards will be forwarded through command channels and contain the following statement: "I have not participated in negotiations for Lend Lease allocations, nor made any recommendations to any agencies authorized to act on such recommendations. I am not a member of any board, rearmament committee, or other agency charged with Lend Lease negotiations, recommendations for, or the allocation of Lend Lease materials."

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. PENCE
Major General, USC
Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

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4 Incls:
1 - Appendix "A"
2 - Appendix "B"
3 - Appendix "C"
4 - Appendix "D"

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Appendix "A" to Hq MTOUSA Circular # 73

SUBJECT	WAR DEPARTMENT PUBLICATION
Air Force Badge	Cir 435, Sec I, 1944 Cir 53, Sec II, 1945
American Defense Service Medal	Cir 27, 1944 Cir 129, Sec I, 1944 (rescinds Par 6a, Cir 27, 1944)
Animals, Awards to	Cir 26, Sec III, 1944
Badge (See: Infantryman, Glider, Medical, Motor Vehicle, Air Force)	
Battle Participation	AR 260-10, dated 25 Oct 1944, as amended AR 600-65 Cir 62, 1944 Cir 195, 1944 (rescinds Par 7b & c (2), Cir 62, 1944) GO 75, 1943 GO 83, Sec III, 1943 GO 80, Sec VI, 1944 (amends GO 83, Sec III, 1943)
Bronze Star Medal	Bull 3, Sec II, 1944 AR 600-45, as amended.
Bronze Arrowhead	Cir 465, 1944 Cir 90, Sec II, 1945 (Rescinds Par 5d, Sec I, Cir 465, 1944)
Campaign Medals	Cir 62, 1944 Cir 195, 1944 (Rescinds Par b & c (2) Cir 62, 1944) Cir 90, Sec III, 1945 (Amends Par 7b (2), Sec I, Cir 195, 1944)
Citations, Unit (See: Unit, Meritorious Service Plaque)	Cir 333, Sec IV, 1943 Bull 22, Sec I, 1943 Cir 26, Sec III, 1944 Cir 5, Sec VIII, 1945 (Amends Par 2f, Sec IV, Cir 333, 1943) Cir 94, Sec IV, 1945 (Rescinds Par 2f, Sec IV, Cir 333, 1943)
Commendation	AR 600-55
Decorations, General Provisions	AR 600-45 (w/5 Changes) AR 600-65 AR 600-90 (w/1 Change) Cir 180, Sec V, 1942 Cir 6, Sec IV, 1943 Cir 46, Sec III, 1945 Cir 60, Sec II, 1945 (Amends Pars 4b & 5b, Sec III, Cir 46, 1945) Cir 101, Sec II, 1945

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Index "A" to Hq WDGS Circular # 73 (Cont'd)

Badges, Colors, Standards and Guidons	AR 260-10, dated 25 Oct 1944, as rescinded Cir 226, 1944
Glider Badge	Cir 220, Sec IV, 1944
Good Conduct Medal	AR 600-68 (w/1 Change) Bull 6, Sec II, 1943 Cir 36, Sec II, 1944 Cir 103, 1944 (Amends Par 7, AR 600-68)
Infantryman's Badge, Expert and Combat	Cir 408, 1944 Cir 421, Sec III, 1944 Cir 92, 1945 Cir 93, Sec II, 1945 (Rescinds Par 1, Cir 408, and Sec III, Cir 450, both 1944)
Insignia	Cir 267, Sec III, 1944 Cir 320, Sec III, 1944 Cir 437, Sec III, 1944 Cir 431, Sec II, 1944
Lapel Button (Honorable Discharge)	Cir 79, Sec V, 1944 Cir 213, Sec II, 1944 (Rescinds Par 8 & 10, Sec V, Cir 79, 1944)
Lapel Button (Service)	Cir 62, 1945
Legion of Merit	Bull 40, 1942 AR 600-45, as amended.
Medal for Merit	Bull 40, 1942 Bull 9, Sec II & III, 1943 AR 600-45, as amended.
Medical Badge	Cir 66, Sec II, 1945
Motor Vehicle, Driver & Mechanic Awards	AR 600-81 Cir 441, 1944
Occupation of Germany Medal	Cir 478, Sec VI, 1944
Plaque (See Unit)	
Purple Heart	AR 600-45, as amended
Supply of Service Medals	AR 600-65 (w/1 Change) AR 600-90, dated 3Feb 1945 (Rescinds Sec III, Cir 323, 1942) AR 600-35
Typhus Commission Medal	Cir 142, 1944 Cir 450, Sec VI, 1944 (Amends Par 7, Sec V, Cir 142, 1944).
Uniform, Prescribed wearing of	AR 600-35, dated 31 Mar 1944 (w/2 Changes) AR 600-40, dated 31 Mar 1944 (w/2 Changes) Cir 365, Sec II, 1944 Cir 391, Sec VII, 1944

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Appendix "A" to Hq MDUSA Circular #72 (Cont'd)

Unit, Meritorious Service Plaque	Cir 345, Sec I, 1944 Cir 421, Sec II, 1944 (Rescinds Par 2a, Sec I, Cir 345, 1944)
AAC, Service Medal	Bull 17, Sec II, 1943
Good Conduct Medal	Cir 36, Sec II, 1944
Guidons	AR 260-10, dated 25 Oct 1946, as amended
Wound and War Service Chevrons	Cir 6, Sec IV, 1943 Cir 62, 1944 Cir 268, 1944 Cir 298, Sec II, 1944 (Rescinds Par 4b, Cir 268, 1944) Cir 41, Sec II, 1945 (Rescinds Sec II, Cir 298, 1944) Cir 116, Sec VII, 1945 (Amends Cir 268, WD, 1944)

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Appendix "B" to
HEADQUARTERS Circular #73

MODEL FORM

201_____ Date_____

SUBJECT: Recommendation for Award.

TO:

1. Under the provisions of_____ it is recommended that NAME ASN GRADE ARM OR SERVICE ORGANIZATION (Including staff section if on duty with a headquarters), be awarded the_____ (appropriate award - see reverse side)_____, for_____ (appropriate remark - see reverse side)_____

2. Complete description of action: In case of service awards such as Legion of Merit, a complete description of service rendered in detail should be listed. In recommendation for other awards, a detailed and factual description of the incident is of utmost importance. Do not use general statements. The most common error in recommendations is that they do not contain enough detail.

3. In recommendationsfor combat decorations, specific information should be included as nearly as is reasonably possible, regarding each of the following (using operations, maps, narrative statement, or any other convenient form):

a. Character of the terrain, of hostile observations, and of enemy fire.
b. Visibility, time of day, and atmospheric conditions.
c. Location of enemy.
d. Morale, that of our forces and that of the enemy.
e. Casualties sustained.
f. Effect or results of deed in question, etc.

(Not applicable to Legion of Merit)

4. Statement as to personal knowledge of the initiating officer; if he has no personal knowledge of the incident or service rendered, two affidavits from eye witnesses or persons having knowledge must be inclosed.

5. Each basic recommendation for the award of a decoration will show the exact status of the person who is being recommended at the time of rendition by him of the service upon which the recommendation is based. Grade and assignment at the time of this incident or at the time service was rendered as well as the grade and assignment at the time recommendation is made.

6. Statement that entire subsequent service of individual since performance of act cited has been honorable. In case of Distinguished Service Medal or Legion of Merit recommendation, statement that the individual has completed his service in the position, or that it was substantially complete at time he was transferred to other duty should be added.

7. List of previous awards to include general order number and headquarters of issue.

8. Proposed Citation, which will include: a. Name, ASN, Arm or Service, Grade, Organization, period of time (inclusive dates) of service rendered, and the general or specific locality or campaign.

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Appendix "B" to
Hq ETOUSA Cir #73 (Cont'd)

b. A condensation of the letter of recommendation including all pertinent facts upon which award is based. When an award is made, only the citation is published in orders; therefore, a resume of the act or service rendered must be in sufficient detail to justify the award.

c. The last sentence will include the individual's home town and state at time of enlistment, induction, entry into West Point, or present home address. (In cases of Posthumous, Missing in Action, or Prisoner of War awards, include name and relationship of nearest relative, house number, street or rural route, city and state.)

(Forward through proper command channels. Each commander will personally sign the recommendation, indicating his recommended approval or disapproval)

NAME

GRADE & ORGANIZATION

COMMANDING OR OFFICIAL DESIGNATION

* * * * * * * * * *

MEDAL OF HONOR: Conspicious gallantry and intrepidity at risk of life, above and beyond call of duty, in action involving actual conflict.

DISTINGUISHED SERVICE CROSS: Extraordinary heroism in action.

DISTINGUISHED SERVICE MEDAL: Exceptionally meritorious service in duty of great responsibility.

LEGION OF MERIT (in four degrees): For exceptionally meritorious conduct in the performance of outstanding services.
1. Chief Commander
2. Commander
3. Officer
4. Legionnaire

LEGION OF MERIT (without degree): For exceptionally meritorious conduct in the performance of outstanding services.

SILVER STAR: Gallantry in action.

DISTINGUISHED FLYING CROSS: Heroism or extraordinary achievement while participating in aerial flights.

SOLDIER'S MEDAL: Heroism not involving actual conflict.

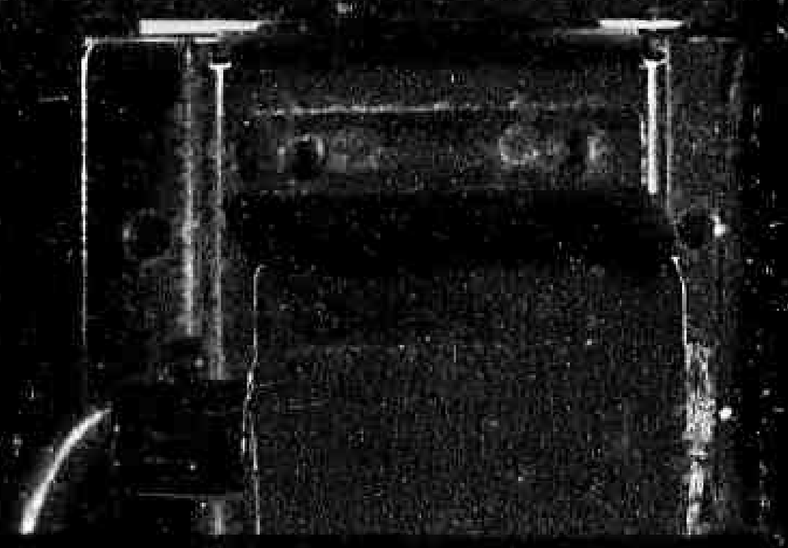
BRONZE STAR: Heroic or meritorious achievement or service in action not involving participation in aerial flight.

PURPLE HEART: Wounded in action, or as a direct result of enemy action.

AIR MEDAL: Meritorious achievement while participating in aerial flights.

MEDAL FOR MERIT (civilian award): Exceptionally meritorious conduct in the performance of outstanding services or an exceptionally meritorious act in furtherance of the war effort.

GOOD CONDUCT MEDAL: Demonstrated fidelity by faithful and exact performance of duty, efficiency, and behavior deserving emulation completing one year's service as an EM of AUS, after 7 December 1941, or three years after 27 August 1940.



Declassified E.O. 12356 Section 3.3/NND No. 785016

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(VOL. I)

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DISCIPLINE, U.S. PERSONNEL, A.C.
SEPT. 1943 – NOV. 1945
(2 OF 2)

Declassified E.O. 12356 Section 3.3/NND No. 785016

Appendix "C" to
HQ 9th Armd Div Cir # 73

HEADQUARTERS
NINTH ARMORED DIVISION
APO 259

GENERAL ORDERS)
)
NUMBER 66)

00 March 1944

AWARD OF PURPLE HEART

Under the provisions of Army Regulations 600-45, as amended, the Purple Heart is awarded to the following for wounds received in action against the enemy:

GEORGE W. BROWN (00000000), Pvt, Inf, Company "..", 17th Infantry, Sicily, 15 August 1943. Entered service from Nanry, New Jersey.

WILLIAM S. GREEN (00000000), Pvt, FA, Battery, "B", 13th Armored Regiment, Tunisia, 13 May 1943. Entered service from Atlanta, Georgia.

JOHN L. SMITH, (00000000), Pfc, FA, Battery "A", 99th Field Artillery Battalion, Corsica, 1 November 1943. Entered service from New York, New York.

JEROME E. BRAN (00000000), Pfc, FA, Company "C", 307th Tank Destroyer Battalion, Italy, 15 December 1943. Entered service from Syracuse, New York.

JOHN J. DOE (00000000, Capt, FA, Service Battery, 21st Armored Field Artillery Battalion, Italy, 14 December 1943. Entered service from Norfolk, Va.

By command of Major General BUTLER:

HARRY B. BLACK,
Colonel, GSC,
Chief of Staff.

OFFICIAL:

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W. L. WALLACE,
Lt Colonel, AGD
Adjutant General.

Declassified E.O. 12356 Section 3.3/NND No. 785016

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Appendix "D" to
Hq IFCUSA Cir # 73

201-P_____

_____
(Name of submitting

_____
organization)

_____
(Date)

SUBJECT: Recommendation for Civilian Award.

TO: _____

THROUGH: _____

1. Under the provisions of Civilian Personnel Regulations 104, 12 April 1944, it is recommended that (full name), a civilian whose legal residence is (address), now currently employed by (command), in the position of (job title or descriptive term indicating nature of duties) be awarded the Emblem for_____.

2. In support of the proposed award following additional personnel data for this individual is submitted:

a. Country of birth_____.
b. Country of citizenship_____.
c. Current efficiency report rating is_____, or current rating on performance of assigned duty is_____.
d. Date services commenced_____.
**e. Services performed by_____which are considered by the undersigned to merit the award indicated in paragraph 1, above, are outlined below:

_____

_____

_____

_____

3. It is certified by the undersigned that the above information is a true extract of official records, and to the best of my knowledge and belief, this individual's services have been honorable and that his loyalty to the Government of the United States and the Army of the United States is above question.

_____(signature)

_____

_____

**(Complete only for Emblem for Exceptional Civilian Service or Emblem for Meritorious Civilian Service)

NOTE: To be approved or disapproved by each commander in the chain of command prior to forwarding.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

Appendix "B" to
Hq USOS. Cir # 73

M O D E L F O R M

2 _____ Date _____

SUBJECT: Recommendation for Award.

TO:

1. Under the provisions of _____ it is recommended that NAME ASN GRADE ARM OR SERVICE ORGANIZATION (Including staff section if on duty with a headquarters), be awarded the _____ (appropriate award - see reverse side) _____, for _____ (appropriate remark - see reverse side) _____

2. Complete description of action: In case of service awards such as Legion of Merit, a complete description of service rendered in detail should be listed. In recommendation for other awards, a detailed and factual description of the incident is of utmost importance. Do not use general statements. The most common error in recommendations is that they do not contain enough detail.

3. In recommendationsfor combat decorations, specific information should be included as nearly as is reasonably possible, regarding each of the following (using operations, maps, narrative statement, or any other convenient form):

a. Character of the terrain, of hostile observations, and of enemy fire.
b. Visibility, time of day, and atmospheric conditions.
c. Location of enemy.
d. Morale, that of our forces and that of the enemy.
e. Casualties sustained.
f. Effect or results of deed in question, etc.
(Not applicable to Legion of Merit)

4. Statement as to personal knowledge of the initiating officer. If he has no personal knowledge of the incident or service rendered, two affidavits from eye witnesses or persons having knowledge must be inclosed.

5. Each basic recommendation for the award of a decoration will show the exact status of the person who is being recommended at the time of rendition by him of the service upon which the recommendation is based. Grade and assignment at the time of this incident or at the time service was rendered as well as the grade and assignment at the time recommendation is made.

6. Statement that entire subsequent service of individual since performance of act cited has been honorable. In case of Distinguished Service Medal or Legion of Merit recommendation, statement that the individual has completed his service in the position, or that it was substantially complete at time he was transferred to other duty should be added.

7. List of previous awards to include general order number and headquarters of issue.

8. Proposed Citation, which will include: a. Name, ASN, Arm or Service, Grade, Organization, period of time (inclusive dates) of service rendered, and the general or specific locality or campaign.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Appendix "B" to
HQ USCGA Cir #73 (Cont'd)

b. A condensation of the letter of recommendation including all pertinent facts upon which award is based. When an award is made, only the citation is published in orders; therefore, a resume of the act or service rendered must be in sufficient detail to justify the award.

c. The last sentence will include the individual's home town and state at time of enlistment, induction, entry into West Point, or present home address. (In cases of Posthumous, Missing in Action, or Prisoner of War awards, include name and relationship of nearest relative, house number, street or rural route, city and state.)

(Forward through proper command channels. Each commander will personally sign the recommendation, indicating his recommended approval or disapproval)

NAME

GRADE & ORGANIZATION

COMMANDING OR OFFICIAL DESIGNATION

* * * * * * * * * *

MEDAL OF HONOR: Conspicious gallantry and intrepidity at risk of life, above and beyond call of duty, in action involving actual conflict.

DISTINGUISHED SERVICE CROSS: Extraordinary heroism in action.

DISTINGUISHED SERVICE MEDAL: Exceptionally meritorious service in duty of great responsibility.

LEGION OF MERIT (in four degrees): For exceptionally meritorious conduct in the performance of outstanding services.
1. Chief Commander
2. Commander
3. Officer.
4. Legionnaire

LEGION OF MERIT (without degree): For exceptionally meritorious conduct in the performance of outstanding services.

SILVER STAR: Gallantry in action.

DISTINGUISHED FLYING CROSS: Heroism or extraordinary achievement while participating in aerial flights.

SOLDIER'S MEDAL: Heroism not involving actual conflict.

BRONZE STAR: Heroic or meritorious achievement or service in action not involving participation in aerial flight.

PURPLE HEART: Wounded in action, or as a direct result of enemy action.

AIR MEDAL: - Meritorious achievement while participating in aerial flights.

MEDAL FOR MERIT (civilian award): Exceptionally meritorious conduct in the performance of outstanding services or an exceptionally meritorious act in furtherance of the war effort.

GOOD CONDUCT MEDAL: Demonstrated fidelity by faithful and exact performance of duty, efficiency, and behavior deserving emulation completing one year's service as an EM of AUS, after 7 December 1941, or three years after 27 August 1940.

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 72)

6 May 1945

CURRENCY CONTROL IN BALKAN COUNTRIES (EXCEPT GREECE)

Circular Number 143, this headquarters, 1944, is rescinded and the following substituted therefor:

I--- GENERAL

1. Pending the establishment of firm financial relations in the Balkan countries, the provisions of this directive are designed to protect the interests of United States military and civilian personnel of this theater who may be ordered by competent authority, in writing, to temporary or permanent duty therein.

2. All concerned are cautioned that the instructions herein must be rigidly adhered to as there will be NO recourse for personnel who bear a loss by reason of non-compliance with instructions contained herein.

II---CURRENCY TO BE USED

Local currency of the Balkan countries (except Greece) will not be provided from United States Army sources. Personnel will be provided with United States Yellow Seal Currency under the conditions set forth below.

III--RUMANIA, BULGARIA AND HUNGARY

1. US Military and civilian personnel who are required by competent authority in writing to proceed to Rumania, Bulgaria or Hungary for temporary or permanent duty will be allowed to exchange local currency in their possession for United States Yellow Seal Currency prior to departure. The amount of United States Yellow Seal Currency is limited to the amount of allowances that may be authorized, for an officer who is to proceed to Rumania for temporary duty for 10 days and is authorized $7.00 per diem would be authorized to exchange his local currency prior to departure for $70.00 United States Yellow Seal currency. In addition to the amount of United States Yellow Seal currency authorized to be exchanged to cover allowances to be paid, exchange of personal funds not to exceed $50.00 is authorized. When making purchases or payment for personal services personnel will exchange only the amount of United States Yellow Seal Currency necessary to complete the immediate transaction. Nothing in this paragraph is to be construed as authorizing payment of any allowances, it is only designed to regulate amounts of currency that may be carried to those countries.

2. CURRENCY OF RUMANIA, BULGARIA, AND HUNGARY, OBTAINED IN EXCHANGE FOR UNITED STATES YELLOW SEAL CURRENCY, EITHER DIRECTLY OR BY CHANGE WHEN MAKING PURCHASES OR PAYMENTS FOR PERSONAL SERVICES, WILL NOT BE REDEEMED BY UNITED STATES FINANCE OFFICERS FOR ANY REASON.

3. The use of other than United States Yellow Seal Currency or local currency

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular # 72 (Cont'd)

of Rumania, Bulgaria or Hungary received in exchange for United States yellow seal currency is absolutely forbidden.

4. ALBANIA AND JUGOSLAVIA - Personnel proceeding to Albania or Jugoslavia (except the Dalmatian coast area of Jugoslavia) on temporary duty will be furnished United States yellow seal currency as prescribed for other Balkan countries in 1 above. Personnel permanently assigned in Albania will be paid in Albanian Francs thru British paymasters. Albanian Francs must not be carried from Albania since they will not be redeemed. In the event permanently assigned personnel, who have been paid in Albanian Francs, are ordered elsewhere, they may effect exchange of this currency for United States Yellow Seal currency to the nearest dollar, by contacting the local representative of the United States State Department, prior to their departure from that Country. Except in the Dalmatian coast area, personnel on duty in Jugoslavia will be paid in United States Yellow Seal currency as prescribed in Section VII. United States Yellow Seal Currency will be used as needed to avoid accumulating sums of local currency which will not be redeemed. In the Dalmatian coast area personnel will be paid in Metropolitan Lire in the same manner as in Italy.

IV-- RECONVERSION

Personnel returning from any of the Balkan countries will reconvert United States Yellow Seal currency for currency of the country in Mediterranean Theater of Operations to which they are returning. Reconversion will be made for not more than the amount originally exchanged as shown on certificate of exchange, plus any amount received as pay while on duty in Balkan countries. Personnel who are paid in United States Yellow Seal currency will be furnished a certificate showing amounts paid. Certificates must be presented and surrendered to Finance Officer on making reconversion.

V--- CERTIFICATE OF EXCHANGE

The following certificate will be executed in duplicate by each person making exchanges under provisions of this circular and one copy will be furnished each person making an exchange.

Certificate No._____

Date_____

I hereby certify that the sum of (amount and unit) in _____, which I request the Finance Officer,_____ to exchange for the equivalent in United States Yellow Seal currency, represents money belonging to me and or personnel under my command; that same was obtained in a country in which it is legal tender, and at the rate of exchange established by United States authority: *that same was legitimately brought into the Mediterranean Theater of Operations, United States Army: *that same was obtained from legitimate sources in the Mediterranean Theater of Operations, viz: (name of country)_____.

I further certify that I am fully aware of the fact that currency of (Jugoslavia, Albania, Rumania, Hungary and Bulgaria*) that I recieve in exchange for United States Yellow Seal Currency will not be redeemed and that I have been instructed to convert United States Yellow Seal Currency only as needed; that I am

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq USTOUSA Circular 172 (Cont'd)

fully informed that it is forbidden to use currency other than United States Yellow Seal Currency or local currency of the countries cited herein.

(Name, grade, serial no.)

COMMANDING
(Unit)

*Strike out inapplicable words

NOTE: Certificates covering exchange for personnel visiting Balkans will be plainly marked by finance officer to show country to be visited.

VI-- CURRENCIES OF THE BALKAN COUNTRIES

The currencies herewith listed are the normal official circulating currencies of countries after which they are shown. It must be borne in mind that currencies, additional to those shown may be in use and acceptable to the local residents, for example: in Jugoslavia the partisans issue promissory notes which are acceptable to the people. United States Personnel are cautioned to use only the normal official currency and in accordance with the instructions contained in this circular. The following listed currencies are in circulation and are graduated decimally, ie; 10, 100, 1000.

Rumania	Lei
Bulgaria	Leva
Hungary	Pengo
Albania	Lek, Franc (equal 5 LAK) Napoleon (equal 20 francs)
Jugoslavia	Kuna and Dinar

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VII--PAYMENT OF TROOPS

1. All payments to United States military and civilian personnel stationed in Balkan countries will be made in United States Yellow Seal Currency.

2. In those countries where payment is to be made in United States Yellow Seal Currency pay will be computed normally, but actual cash payments will be made for only the amount of whole dollars due.

a. On officer's pay vouchers the difference between the total amount due and the amount in dollars to be paid will be entered on a separate line under item 14 with the following remark: "Amount of odd change withheld due to non-availability of coin, to be adjusted on a subsequent voucher."

b. On enlisted men's payrolls the difference as explained above will be entered in the column immediately preceding the Allowance for Subsistance Column. The column will be headed to show that explanation of deductions is in the back of the roll, and the explanation will be the same as that shown on officer's pay vouchers. In the brief of the roll the deduction will be treated as an amount dropped and shown as information only.

c. The amount withheld on officer's pay vouchers will be recorded on W.D. AGO Form 14-5 (Pay Card Commissioned Officers) of officer concerned. When the officer completes his tour of duty in a Balkan country the Finance Officer will prepare a certificate in triplicate showing the amounts withheld, the voucher numbers, months, and the name, grade and symbol number of the Finance Officer concerned. The

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular # 72 (Cont'd)

original and one copy of this certificate will be used to support the voucher on which back pay is claimed and the triplicate will be retained by the officer.

d. The amount withheld from the pay of onlisted men, and the voucher number, month, name, grade, and symbol number of Finance Officer will be entered in the Service Record under "Remarks Financial". The amount will be entered on the first payroll after the enlisted man leaves the Balkan country as follows:

Due $_____amount of pay withheld*_____
due to non availability of coin while on duty in**_____
_____.

*Show voucher number, month, name, grade, and symbol number of Finance Officer.

**Show country in which on duty.

VIII-MISCELLANEOUS

1. The instructions contained herein are supplemental to Currency Control regulations contained in MTOUSA Circular Number 71, 1945. Where the instructions of this directive are in conflict with Circular Number 71, 1945, insofar as Balkan countries are concerned, this directive will be followed.

2. Procurement of supplies, materials, facilities, and services, by United States forces will insofar as possible be by the use of funds or facilities made available for that purpose by the governments concerned, and adequate records will be kept for future reference and accounting. Procurement of such items which cannot be obtained except by payment from United States Army funds will be governed by the provisions of this circular. Purchasing and contracting officers should be appointed Agent Finance Officers in areas where there is no Finance Officer, and should exchange only enough United States Yellow Seal currency to complete immediate transaction. In every instance where it will be necessary to appoint a Purchasing and Contracting Officer, he will be instructed to secure specific instructions from the Finance Officer of the major command to which his organization belongs.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 71)

CURRENCY CONTROL

The following circulars this headquarters, 1944, are rescinded and the instructions below substituted therefor:

Section	Circular	Section	Circular
All	47	II	126
IV	80	III	126
All	111	IV	126
II	134	II	149

1. General

a. Attention is invited to the provisions of War Department Circular Number 364, 1944. In conformity with paragraph 2c, Section I, thereof, this directive is promulgated to provide supplementary controls to cover activities peculiar to the Mediterranean Theater of Operations.

b. Technical instructions pertaining to disbursing officers hitherto contained in the above rescinded circulars will be furnished disbursing officers through the usual technical channels.

2. Enforcement - Enforcement of the provisions of this circular is a function of command. Commanding officers of all echelons will invoke strict measures to assure that all persons under their jurisdiction are made cognizant of the contents of this circular with particular regard to new arrivals. Rigid enforcement will be a continuing procedure and violation of any provisions of this circular will be the basis for disciplinary action.

3. To Whom Applicable - The provisions of the circular are applicable to military personnel; United States Merchant Seamen; civilians who are employees of US Government Departments or Agencies, non-Government Agencies, Contractors working for the United States, individuals accredited to the United States; provided that such civilians are citizens of the United States, are normally resident therein, and whose rates of pay are fixed in United States currency.

4. Authorized Currencies and Rates of Exchange

a. Currencies and rates of exchange listed below are designated for use in the countries indicated:

(1) Italy, Sicily and Sardinia - Allied Military Lire and Metropolitan Lire; rate of exchange, 100 Lire equals $1.00.

(2) Corsica - Banque de France notes of denominations not higher than fifty (50) francs, one hundred (11) franc notes marked "Republique Francaise

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular # 71 (Cont'd)

Tresor Central", and Banque de l' Algerie overprinted "Tresor"; rate of exchange, 50 Francs equals $1.00.

(3) Greece - Drachma; rate of exchange, 150 Drachma equals $1.00.

b. Possession and use of any currency other than as designated above or the exchange thereof, except as provided in this circular, is strictly prohibited.

5. Special Instructions Applicable to Balkan Countries (Excent Greece) - Special Instructions applicable to Balkan countries are contained in MTOUSA Circular Number 72, 1945.

6. Exchange of Currencies

a. By Whom Made - United States Army disbursing officers and their agents are the only persons authorized to make exchanges of currencies in this theater. Sales officers, Army Post Offices, Army Exchanges, American National Red Cross installations, and other agencies will not accept any currency other than that prescribed in paragraph 4, of this circular, for the country in which the installation or agency is located.

b. Personnel Required to Exchange - Exchanges of currencies are to be made only for the personnel named in paragraph 3 and for US Naval personnel when Naval facilities are not available. Immediately upon entering this theater, regardless of whether their stay will be permanent or temporary, personnel are required to exchange, with the nearest United States Army disbursing officer, all funds in their possession in excess of $1.00. Conversely, all persons departing this theater on leave, temporary duty, permanent change of station, or for any other reason, or going to another location within the theater where a different type of currency is used, will, before departure exchange with the disbursing officer at port of embarkation (or port of aerial embarkation) the local currency in their possession for the proper type of currency. Except as may be otherwise authorized, unit commanders or commissioned officers acting for unit commanders will make bulk exchange for personnel of their units. Individual exchanges will be made for the United States civilians described in paragraph 3, and for officers and enlisted men of the United States Armed Forces traveling under competent orders apart from their units.

c. Exchanges for Merchant Seamen and US Army Transport Personnel - Merchant seamen and United States Army Transport personnel entering this theater will not be allowed outside the dock area until they have exchanged for local currency all currencies in their possession in excess of $1.00 and have a certificate to that effect signed by the disbursing officer. When leaving the theater, these persons will exchange their local currency, not in excess of that amount shown on the certificate, for United States currency. Merchant seamen and Army transport personnel who are paid in local currency will upon leaving the theater exchange the additional amount representing their pay. Certificate as to the amount paid each individual will support each transaction. Certificates presented by merchant seamen must bear the signature of War Shipping Agent, and certificates furnished by United States Army Transport personnel must bear the signature of the Ship Transportation Agent.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular 71(Cont'd)

d. Patients Evacuated to United States from Overseas Hospitals - When personnel are evacuated to the United States from hospitals within this theater, it is the responsibility of the commanding officer of the hospital to insure that funds of patients are exchanged, prior to evacuation, for United States Treasury checks, postal money orders, or United States currency.

e. Timely Exchanges and Control of Personnel - It is the responsibility of commanders to insure:

(1) That facilities are made available for exchanges of currencies and that timely exchanges are made by all concerned.

(2) That after exchange has been made for persons about to depart for the United States, or other overseas areas, such persons under no circumstances be permitted to circulate, or otherwise dispose of, the exchanged currency prior to departure.

f. Certificates - Except where different procedure is specifically authorized, each officer or enlisted man presenting currency for exchange will certify as to legitimacy of source of funds by signing the disbursing officer's exchange register. In cases involving bulk exchange of funds for unit personnel, the register will be signed by the officer presenting the funds for exchange. Where applicable, the disbursing officer's certificate covering the exchange will be furnished personnel departing the Theater or traveling to another area within the Theater.

7. Transmittal of Funds to the United States

a. Personnel described in paragraph 3, with the exception of Merchant Seamen (and the further exception indicated in b below) are authorized to transmit funds to the United States through the following means:

a. United States Treasury check issued by US Army disbursing officers.

b. United States Postal money orders (Postal Regulations authorize the purchase of money orders only by US military personnel, civilian nationals of the United States attached to the US Army and other civilian nationals of the United States who have been specifically authorized to use the facilities of the US Army Postal Service).

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c. Personal Transfer Account System (MTOUSA Circular Number 11, 1945).

8. Authorized Method for Transmittal of Funds to US Army Personnel in Another Theater - Usage of United States postal money orders is the only method by which funds may be transmitted from personnel in this theater to members of the United States armed forces located in other areas or theaters outside the United States. Postal money orders will not be cashed at other than US Army Post Offices, or US Army disbursing offices.

9. Limitations on Amount Accountable for Exchange or Transmission - Funds accepted from authorized personnel for transmission or exchange will be limited in amount to that which is consistent with the pay and allowances of the individual concerned. Exception may be made in instances where larger sums are presented for transmission if it can be shown that the funds were derived from US military sources

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq ETOUSA Circular # 71 (Cont'd)

and that the individual came into possession of such funds legitimately. Any funds acquired by United States personnel from foreign civilian sources resulting from business ventures, regardless of legitimacy of source, or received in the form of gifts, dowries, etc. will not be accepted for exchange or transmission.

10. Restricted Usage of Personal Checks - Personnel subject to this circular may draw checks against a bank account within the United States provided such checks are drawn in favor of payees within the United States and forwarded to the United States through Army Post Office or other official channels.

11. Cashing of Negotiable Instruments - US Army disbursing officers are authorized to cash the following negotiable instruments for personnel described in paragraph 3:

a. US Postal money orders when presented within sixty (60) days of date of issuance (time limitation is not applicable in Albania, Bulgaria, Hungary, Rumania, or Jugoslavia).

b. American Express Company money orders.

c. Travelers checks of American Express Company, Bank of America National Trust and Savings Association, Mellon National Bank of Pittsburgh, and National City Bank of New York.

d. Company, regimental or similar unit fund checks drawn in dollars on banking institutions in the United States, or drawn by US Army disbursing officers on local depositories.

e. Drafts drawn on the Secretary of State when signed by US Consular or diplomatic officers.

12. Countersigning of Travelers Checks - American Express Company money orders and the travelers' checks listed above will be cashed only when countersigned in the presence of a finance officer or his agent and will be made payable to the Treasure of the United States.

13. Unauthorized Transactions - The following transactions are prohibited:

a. Indirect exchange of currencies through acquisition and disposal of gold coin, bullion, or rare objects of value for profit.

b. Exchange of currencies or transmittal of funds by or on behalf of persons other than authorized herein.

c. Making or indorsing any check, draft, or other negotiable instrument drawn on any financial institution in the United States or United Kingdom except as authorized in this circular, or as may be otherwise specifically authorized.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

C. T. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

LEGAL 5/c

CIRCULAR)
:
NUMBER 70)

7 May 1945

UNITED STATES MILITARY CENSORSHIP REGULATIONS

Section II, Circular Number 38 and Circular Number 46, both this headquarters, 1945, are rescinded and the following substituted therefor:

I--- GENERAL PROVISIONS

1. These regulations apply to all personal and unofficial communications originating with personnel under US military control in this theater. They are based upon WD FM 30-26, dated 15 September 1944.

2. Unit censorship is discontinued, effective this date. It can be reinstituted within an army group at the discretion of the army group commander. Base censorship will continue in force.

II-- INSTRUCTIONS TO PERSONNEL

1. All personnel are authorized and encouraged to communicate with relatives and friends with maximum freedom of subject matter consistent with military security requirements.

2. Visits to places of interest, including pictures and mention of persons, may be described in personal letters.

3. Accounts may be included of personal participation and experiences in battles and campaigns.

4. Current topics of general public interest may be discussed, but disparaging criticism of Allied governments and their military efforts will be avoided.

5. Locations of individuals and units in Italy, Sicily, Sardinia, and Corsica only, may be stated in letters unless the individuals or units have been alerted for movement to another Theater of Operations.

6. Information of value to the enemy, such as military instructions, plans, operations, movements, composition of units, order of battle, individual casualties prior to release by War Department, classified military equipment, sabotage methods and escape and evasion experiences will not be discussed in personal communications.

7. Letters and postcards, including those written in foreign languages by approval of unit commanders, will be posted only in US Army Postal channels. Those to be carried out of the theater for ultimate posting elsewhere will be submitted to the Base Censor for examination and stamping. Personnel will not post in APO channels, nor carry, any communication in behalf of civilian inhabitants or enemy prisoners of war in this theater, or otherwise act as intermediaries therefor.

8. Personnel may correspond with friends and relatives located on the mainland of Italy, but not with prisoners of war held by the US or her Allies.

9. Military return addresses will be used on all mails except those addressed to enemy or enemy-occupied countries. Mail to Allied prisoners in enemy hands will be sent through a friend or relative in the United States who will forward it using a domestic return address.

R E S T R I C T E D

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular # 70 .(Cont'd)

10. Inclosures in letters are permitted except: Official and classified documents or any material violating AR 380-5; captured enemy documents, or documents found in former enemy-occupied places; official documents of civil authorities in Allied or enemy territory; private diaries.

11. Material prepared for publication will be approved by unit commanders and forwarded in duplicate through Press and Radio Consorship Branch, AFHQ.

12. Privately owned cameras are authorized for all personnel. Amateur photographs may be transmitted, provided they contain no information prohibited by paragraphs 5 or 6 above. Official photographs intended as souvenirs may be carried or mailed out of the theater provided they are declassified by appropriate authority as specified in paragraph 15, AR 380-5, dated 15 March 1944, all identification data on margins is removed, and they are submitted to the Base Censor.

13. Black and white exposed film (still pictures) will be received by the Army Exchange Service from military personnel for processing at civilian laboratories approved by US Base Section Headquarters. After processing, film will be censored by the Base Censor and returned to personnel or mailed to an addressee designated by the owner. Where such service is not available, or its use entails undue delay, as in case of distant units, personnel may have film processed by commercial photo finishers investigated and authorized by US Base Section or British District or Sub-District Headquarters. In areas where no approved commercial photo finisher exists, unit intelligence officers may be requested to investigate and recommend one.

14. Color film and motion picture film in which cost of processing is included in the original cost of the film will be prepared for mailing in an outer wrapper addressed to the Base Censor. Color film and motion picture film in which cost of processing is not included in the original cost of film will be handled in the same manner except that a US postal money order, payable to film manufacturer, sufficient to cover cost of processing and mailing to addressee, will be included with the film as processed film of the above classes will not be returned to addressee in this theater by the processing agency. All film forwarded to the Base Censor for dispatch will have attached thereto, name and address of sender, as well as name and address of person in the US to whom the processed film will be sent.

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 69)

6 May 1945

Dental Service for Redeployed Units I
Marriages II
Reimbursement for Subsistence Expenses Incurred in Connection with Travel and Temporary Duty III

I--- DENTAL SERVICE FOR REDEPLOYED UNITS

1. When an organization has been nominated for redeployment from this theater, the major command concerned will immediately accomplish a careful dental survey of all personnel involved. Immediate steps will be taken to correct all Class I dental conditions detected and also Class II defects to the fullest extent possible. Additional dental personnel in sufficient numbers from other units will be placed on temporary duty with the organizations to be deployed to accomplish this mission.

2. Commanding Officers of replacement installations processing casual personnel to be shipped to the United States or another theater will arrange for a dental examination of all such personnel by the unit dental surgeon. He will call upon the dental clinic of an adjacent hospital where necessary for the immediate correction of all Class I dental conditions and Class II defects to the fullest extent possible.

3. All hospital dental clinics and all prosthetic laboratories within the theater will cooperate in this program to the fullest extent and dental work for redeployment personnel will be given priority over all other work except that of an emergency nature.

II-- MARRIAGES

Paragraph 10a(3), Circular Number 47, this headquarters, 1945, is rescinded and the following substituted therefor:

"(3) After permission to marry has been granted applicants by authority designated in paragraph 3, above, in Italy, Sicily and Sardinia, Catholic Chaplains and non-Catholic Chaplains of the US Army Forces are authorized by the Italian decree of 28 December 1944, number 430, Article I, to perform marriage ceremonies. Chaplains are de jure nominated and approved. All Chaplains of American Forces in this theater are members of cults recognized by the Italian government.

III- REIMBURSEMENT FOR SUBSISTENCE EXPENSES INCURRED IN CONNECTION WITH TRAVEL AND TEMPORARY DUTY

Section III, Circular Number 4, this headquarters, 1945, is rescinded, and the following substituted therefor:

1. Travel and Temporary Duty for Which Per Diem Is Not Authorized

a. Intra-Theater Travel - Neither per diem allowances nor monetary allowances in lieu of rations and quarters are authorized for military personnel

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular # 69 (Cont'd)

performing travel or temporary duty wholly within this theater. Orders directing such travel or temporary duty will state "No per diem". (NOTE: Should the above restriction cause undue hardship to a traveler, this headquarters may grant authority for prescribing an appropriate allowance in the travel orders. In all instances of this nature, the authority, if granted, must be obtained prior to the commencement of the travel.)

b. Temporary Duty for Purposes of Rehabilitation, Recovery, and Recuperation - Neither per diem nor monetary allowances are authorized for military personnel during periods of temporary duty, detached service, or leave in another theater for purposes of rehabilitation, recovery, and recuperation. Orders directing the performance of such temporary duty will state: "No per diem while on temporary duty. (For period of travel by air, Section II, War Department Circular 356, 1944, will apply.)"

c. Temporary Duty of Enlisted Personnel - An enlisted person authorized to utilize air transportation as a means of conveyance to a designated place within another theater, for temporary duty in connection with official business, is not in an air travel status for the purpose of establishing entitlement to per diem during the period of temporary duty. Where it is impracticable for the Government to furnish meals and quarters in kind, the travel orders will prescribe payment of monetary allowances in accordance with Section II, Executive Order 9386 (C 5, AR 35-4520), for such period of temporary duty.

d. Group Movement of Medical Patients by Air- Group movement of medical patients and attendant personnel by hospital plane, or other type of aircraft used for this purpose, is "travel with troops". Governing orders will contain the abbreviation "TT", in accordance with Section II, paragraph 1c, War Department Circular 356, 1944, and no per diem will be paid for travel under such orders.

2. Travel and Temporary Duty for Which Per Diem Is Authorized

a. Except as provided above, the provisions of Section II, War Department Circular 356, 1944, as amended, are applicable to:

(1) All travel and temporary duty performed outside the United States by Officers.

(2) All travel by air performed outside the United States by enlisted personnel.

b. Orders directing the travel described in sub-paragraphs (1) and (2) above, will not prescribe method or rate of reimbursement but will state:

"Outside United States, provisions of Section II, War Department Circular 356, 1944, apply."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

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Adjutant General

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 68)

5 May 1945

PHYSICAL PROFILING

General I
Accomplishment of Profile Serials II

I -- GENERAL

1. Purpose - In order to better utilize the available manpower, a method of physically classifying individuals has been developed. This method is called the Physical Profile Serial System.

2. General

a. The Physical Profile Serial System is based primarily upon the function of various organs, systems, and integral parts of the body. Since the analysis of the individual's physical and mental status plays an important role in his future assignment and welfare, not only must the functional grading be executed with great care but also clear and accurate descriptions of his physical and mental conditions are essential. In developing the system, the human functions have been considered in six categories. For ease in accomplishing and applying the profile system, these categories have been designated PULHES. The factors to be considered, the parts affected, and the bodily function involved in each of these categories are as follows:

(1) P Physical capacity or stamina - Organic defects, age, build, strength, stamina, height, weight, agility, energy, muscular coordination, and similar factors. M.F. factors will not be considered in this category.

(2) U Upper extremities - Functional use of hands, arms, shoulder girdle, and spine (cervical, thoracic, and lumbar) to include strength, range of motion, and general efficiency.

(3) L Lower extremities - Functional uses, strength, range of motion, and general efficiency of feet, legs, pelvic girdle, and lower back (sacral spine).

(4) H Hearing (including ear defects) - The auditory acuity is to be considered as well as organic defects.

(5) E Eyes - The visual acuity is to be considered as well as organic defects.

(6) S Neuropsychiatric - Emotional stability, personality, and neuropsychiatric history and findings will be considered; history of performance and reaction to combat is of importance.

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Hq NTOUSA Circular # 68 (cont'd)

b. (1) There are four grades in each of the six categories. For ease of application and to assure uniformity of recording the first two grades are considered to represent a high level of physical fitness. Mobilization Regulations 1-9 may be used as a guide in considering certain defects. For this purpose, the first two grades may be considered as representing the general military service category.

(2) Grade three generally represents individuals with physical defects which, because of impairment of function, prevent the individual from being classified for general military service, but are considered acceptable under induction standards for limited service.

(3) Grade four represents defects that are below the minimum physical standard for induction.

c. The anatomical or pathological lesion should not itself form the sole basis of classification. While the defect must be given consideration in accomplishing the profile, the important factors of function and prognosis regarding the possibility of aggravation must be considered.

3. Recording of Profile Serials - The profile serials after scoring by the team as 1, 2, 3 or 4 for each of the categories PULHES, as elaborated on Chart #1, are finally recorded with date of examination under item 23 of the WD AGO Form No. 20, as for example: 111211, 1 May 1945 or 33123, 10 May 1945.

II - ACCOMPLISHMENT OF PROFILE SERIALS

1. Responsibility - It will be the responsibility of the commanding officer of each unit and higher echelon mentioned below to see that this project is accomplished at the earliest possible time following receipt of this directive.

2. Personnel to be Profiled - All of the enlisted men in this theater who have not already had their profile recorded on WD AGO Form No. 20 will have this accomplished. In addition, all men previously profiled who in the opinion of the commanding officer should have their profile revised will have this accomplished at this time. This should include all men who have been reclassified since coming overseas.

3. Locations for Accomplishment of Profiling - All personnel in the Theater will be profiled at one of the following points:

a. At all individual units, to include battalions, separate companies and detachments.

b. At station or general hospitals for all members of the detachment of patients discharged to duty.

c. At replacement or personnel centers for unassigned personnel.

d. At any reclassification board for all men appearing before it.

4. Performance of Profile Serial

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c. Within Units - A profiling team will accomplish profiling within units. The profiling will be accomplished by a team to consist of the battalion surgeon or a unit medical officer together with the immediate commanding officer of the individual concerned. In an infantry battalion this team should ordinarily consist of the battalion surgeon together with the platoon leader for each individual platoon. The assistance of non-commissioned officers may be used where indicated as in the case of an organization with a newly assigned officer not familiar with his men. In the case of separate companies not having an attached medical officer, this work will be accomplished by a team consisting of the medical officer ordinarily designated to hold sick call for the company together with the company commander.

b. In General or Station Hospitals - The commanding officer will designate an officer who will be responsible for all profiling at the installation, which he will accomplish with the assistance of the ward officer of the patient concerned, except as noted in 4d.

c. In Replacement or Personnel Centers - Profiling will be accomplished by the replacement battalion surgeon with the assistance of the replacement company commander.

d. At Reclassification Board - All men appearing before a reclassification board will have a new or revised profile recorded by the board at the bottom of the Board Proceedings. This profile serial shall be recorded on the WD AGO Form No. 20 by personnel officer holding the service record at the time the Board Proceedings are received by him.

5. Method of Procedure for Profile Serials

a. A Profile Record Work Slip will be prepared in accordance with Chart #2.

b. Prior to examination by the profiling team, the unit personnel section will complete the heading of the Profile Record Work Slip and will also make entries under 2a and 3.

c. At the time that the profiling team meets, a non-commissioned officer who has been trained in this work will check on items 1a and 2b of the Profile Record Work Slip. This same non-commissioned officer may be trained to carry out hearing tests and visual tests and to record these results, if indicated on items g and h below.

d. Men to be examined will appear before the team completely stripped. A very brief questioning as to man's general state of health will be made.

e. It is considered that previous knowledge of the enlisted man on the part of his immediate commander, who is a member of the team, should go far toward determining the factors of P and S without detailed interview or examination.

f. Single inspection and exercises should serve for determination of factors U and L.

g. Hearing (H). If there is no record of defective hearing, and if there is no complaint, it is considered reasonable to grade this factor as 1 without further examination. Otherwise test of hearing acuity should be carried out.

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 (cont'd)

h. Vision (E). If the soldier has never had glasses ordered in the Army (this is ordinarily recorded in the service record) and has no visual complaints, it can be assumed that his scoring for 2 is 1. If he has had a recent refraction, that on the service record may be taken as a reasonable basis for proper scoring. Actual determination of visual acuity with a Snellin Chart should be necessary only in rare cases. In cases where status cannot be determined with reasonable accuracy the soldier will be referred for further examination before completion of the profile serial by the team.

i. Neuropsychiatric (S). This factor should be determined largely on the basis of the soldier's known past performance and the present status of his personality. Formal psychiatric examination is not necessary in those individuals who are functioning well in their present classification, and who display no conspicuous signs of mental disease. Those who are regarded as inefficient for mental reasons or who have been repeatedly hospitalized for vague or psychogenic complaints, may properly be referred to the consultant psychiatrist prior to completion of profile serial.

6. Consultants to Profile Teams

a. Appointment. Consultants to the profile teams will be appointed by the Major Commands as necessary for the accomplishment of this task.

b. Purpose. These officers shall serve in a consulting capacity for profiling teams in cases where the latter feel that further assistance is necessary. All cases designated with the additional letter R (patient having a remedial defect) shall be referred to a consultant for decision as to further hospitalization.

c. All cases in which the man is referred to a consultant shall have the original Profile Record Work Slip forwarded with him and the specific reason for the referral with any pertinent data stated under item 6 of the Profile Record Work Slip.

d. The consultant will record his findings with recommendations under item 7 of the Profile Record Work slip which shall be returned to the unit commander concerned. The consultant's rating will be final.

7. Revision - If it is believed that an individual's profile should be revised either upward or downward, the unit commander will cause the soldier to be examined by a profile team. It is not necessary to hospitalize such men prior to or following appearance before a profile team when their physical condition would not normally require hospitalization. After a profile has been recorded it will not be subject to review until after a period of 3 months has elapsed unless the individual concerned has suffered some illness or injury resulting in a marked deterioration indicating that a review is necessary.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

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C. A. GUNSTENSEN
Colonel, AGD
Adjutant General

2 Incls:
Chart #1
Chart #2

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Enclosure # 1 to Hq ETOUSA Circular # 68

CHART # 1

Proficiency Serial	Physical capacity or stamina	Upper Extremities	Lower Extremities	Hearing; ear-	Vision; eyes	We
1.....	Able to perform maximum sustained effort over extremely long periods, as required in combat infantry duty.	Bones, muscles, joints normal. Should be able to do hand to hand fighting.	Bones, muscles, joints normal. Must be capable of performing long marches and continuous standing over long periods. No defects which disqualify for running, climbing & digging.	Hearing 15/15 in one ear and 8/15 or better in other ear.	Visual acuity not less than 20/20 in each eye, correctible to 20/20 in each eye.	En ti si pe ne
2.....	Able to perform sustained effort over long periods, as required in close combat support or arduous physical duties in the rear areas.	Slight limitation of mobility of joints, muscular weakness, or other musculo-skeletal defects which do not prevent full performance duties but do disqualify for prolonged effort.	Slight limitation of mobility of joints, muscular weakness, or other musculo-skeletal defects which do not prevent moderate marching, standing, climbing or prolonged effort.	Hearing less than 8/15 bilateral or 12/15 in one ear and less than 8/15 in other.	No intermediate grade. Use 1.	
3.....	Able to perform sustained effort for moderate period, as required in service units, including those utilizing limited assignment personnel.	Defects causing moderate interference with function, yet capable of sustained effort for short period.	Defects causing moderate interference with function, yet capable of sustained effort for short period.	No intermediate grade, use 2.	Vision less than 1 above but meets standard of limited assignment (See Note e.)	
4.....	Below minimum standards for induction. Disqualifying except for those who have been trained who have performed adequately in current assignment.	Below minimum standards for induction. Disqualifying except for those who performed adequately in current assignment.	Below minimum standards for induction. Disqualifying except for those who performed adequately in current assignment.	Below minimum standards for induction. Disqualifying except for those who have performed adequately in current	Below minimum standards for induction. Disqualifying except for those who have performed adequately in current assignment.	Be mu fo Di ex th ha fo ad cu as

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Declassified E.O. 12356 Section 3.3/NND No. 785016

CHART No. 1

Upper Extremities	Lower Extremities	Hearing; ear	Vision; eyes	Neuropsychiatric
Upper extremities bones, joints, and muscles normal. Should be able to use hand to hand fighting.	Bones, muscles, joints normal. Must be capable of performing long marches and continuous standing over long periods. No defects which disqualify for running, climbing & digging.	Hearing 15/15 in one ear and 8/15 or better in other ear.	Visual acuity not less than 20/ 00 in each eye, correctible to 20/20 in each eye.	Emotionally stable; those with transient, mild psychoneurotic manifestations incident to combat.
Slight limitation of mobility of joints, muscular weakness, or other remediable defect which do not prevent use in hand to hand fighting, but do not disqualify for prolonged effort.	Slight limitation of mobility of joints, muscular weakness, or other remediable defects which do not prevent marching, climbing, digging or prolonged effort.	Hearing 8/15 in one ear and 15/15 in one ear and less than 8/15 in other ear.	No intermediate grade, use 1.	No intermediate grade, use 1.
Defects causing moderate interference with function, yet capable of sustained effort for short period.	Defects causing moderate interference with function, but capable of sustained effort for short period.	No intermediate grade, use 3.	Vision less than 3 above but meets standard of limited assignment (See Note e.)	Psychoneurosis of a moderate degree, not interfering with function in rear areas.
Below minimum standards for induction. Disqualifying except for those who have performed adequately in current assignment.	Below minimum standards for induction. Disqualifying except for those who have performed adequately in current assignment.	Below minimum standards for induction. Disqualifying except for those who have performed adequately in current	Below minimum standards for induction. Disqualifying except for those who have performed adequately in current assignment.	Below minimum standards for induction. Disqualifying except for those who have performed adequately in current assignment.

-1-

Declassified E.O. 12356 Section 3.3/NND No. 785016

Inclosure #1 to Hq NTOSA Circular #5 (Contd)

Profile Serial	Physical capacity or stamina	Upper Extremities	Lower Extremities	Hearing; ear	Vision; eyes	Neuropsy
Factors to be considered	Organic defects, appearance, build, strength, stamina, height, weight, agility, energy, muscular coordination and similar factors. Do not consider M.L. factor in this category.	Strength, range of motion and general efficiency of upper arm, shoulder girdle and back, including cervical thoracic and lumbar spine rec.	Strength, range of movements and efficiency of legs, pelvic girdle and lower back.	Auditory acuity and organic defects of the ears.	Visual acuity, and organic defects of the eyes & lids.	Record ance, bility and no whether reache

Notes: A. The letter S will be used to denote the profile serial if the man is permanently disqualified sea duty, for example: 123321 S. (This notation will be made only after the man has been by a General Hospital Board.)

B. The letter X will be used following the profile serial if the man has served overseas, for example: 123321 X.

C. The letter R will be used following the profile serial if a man has a remediable defect in vi for example 123321 R. (When this classification is applicable man will first be sent to a co

D. Pursuant to items 2, 3 & 4 above, a man who has served in an overseas assignment, is permanen qualified for assignment outside of CONUS and who has a reparable defect may have a serial as 123321 XRD.

E. A minimum vision of 20/400 in each eye without glasses, correctible to 20/40 in one eye and second eye, or 20/50 in one eye and 20/100 in the second eye. Loss of one eye (anophthalmos) degree of defective vision in one eye from below 20/400 to no light perception, if such defe ierect due to active or progressive organic disease, with vision in the other eye of 20/100 glasses, correctible to 20/20 with glasses.

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'c.)

...sicles	Lower extremities	Hearing; ear	Vision; eyes	Neuropsychiatric
...ence of ...l of shoulders, back, cervical and lumbar.	Strength, range of movements and dexterity of ... ...ils and lower legs.	Auditory acuity ... ...gnific defects of the ears.	Visual acuity, and organic defects of the eyes & lids.	Record of performance. Emotional stability, personality and neuropsychiatric history particularly reaction to combat.

...ance the profile serial ... ... be permanently disqualified for overseas service. (This ...cation will be made only after the man has been classified "c" ...).

...e: No profile serial if the man has served overseas, for

...ple: No profile serial if a man has a remediable defect in any category, ...ite classification of the remediable ... will first be sent to a consultant).

...ple, a man who has served in an overseas assignment, is permanently dis-...ed of US and who has a remediable defect may have a serial as follows:

...ch eye without glasses, correctible to 20/40 in one eye and 20/70 in the ...e and 20/100 in the second eye. Loss of one eye(anophthalmos) or any ...ble eye from below 20/200 to no light perception, if such defective vision ...e eye of 20/100 without ...ve organic disease, with vision ... the other eye of 10/100 without ...ve organic disease.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Inclosure #2 to Hq USOUSA Circular #68

(FRONT) Chart #2 (BACK)

PROFILE RECORD WORK SLIP

Name_____Grade_____ASN_____

Age_____Length of Service_____

Organization_____

Present Assignment_____

General Service_____Limited Asgmt_____
(Check proper category)

1. Hearing:
   a. Complaint of.....Yes___No___
   b. Test (if indicated) Rt___Lt___
2. Vision:
   a. Acuity if recorded on Service Record
      Rt_____Lt_____
      Corrected to:
      Rt_____Lt_____
   b. Any complaint of Vision? Yes__No__
   c. Test (if indicated)
      Rt_____Lt_____
      Corrected to:
      Rt_____Lt_____
3. Number of hospitalizations during the past 12 months_____
4. Finding of Unit Profile Team

P	U	M	L	E	S

Date Completed_____

_____
Signature of Medical Officer

5. Recorded on DD AGO Form 20_____
   Initials

6. Request for Consultation
(State reason for request)

7. Consultation Report

At_____

Date_____

Findings:

P	U	M	L	E	S

Recommendation:

126

Signature_____
Medical Officer

(Over)

(FRONT)

(BACK)

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 67)

4 May 1945

VEHICLES AND ACCESSORIES

General Instructions I
Maintenance, Operation and Equipment II
Tires, Tubes, and Tracks III

The following circulars, this headquarters, 1944, are rescinded and the provisions below substituted therefor:

Section	Circular	Section	Circular
All	9	III	85
IV	15	III	96
III	37	IV	99
II	85	III	145

I--- GENERAL INSTRUCTIONS

1. Vehicle Markings - Motor vehicles assigned to United States Army units in this theater, including ambulances and hospital trucks, will be marked as prescribed in AR 850-5, and AFHQ Circular Number 28, 1944, for proper marking of maximum permissable speed. Force number (shipping numbers) will be obliterated upon arrival in this theater.

2. Safeguarding Vehicles

a. No United States Army Vehicle will be left unattended unless immobilized by the use of a lock and chain or other equally effective locking device. When lock and chain are employed on the steering wheel the chain will be securely fastened to the body of the vehicle and will be looped around a spoke and the rim of the steering wheel, pulled taut and the lock inserted. Chain and lock may also be used between front wheel and spring. The front wheels of the vehicle will be turned towards the side of the road prior to application of the lock and chain.

b. When a vehicle is placed in an authorized motor park the entrances of which are controlled by guards, it will be considered secure.

c. All commands will provide parking areas for United States Army vehicles where practicable.

3. Removal of Rotors - The practice of removing distributor caps and rotors to immobilize vehicles temporarily will be discontinued. Loss of these parts has been so great that replacements cannot be obtained to place vehicles from which they have been removed in operating condition.

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Hq NTOUSA Circular #67 (Cont'd)

4. Abandoned Vehicles

a. Any abandoned vehicles or any vehicles for which ownership is not established, or is in doubt, will be turned over to the nearest Military Police or Military Police headquarters. All such vehicles held by Military Police, Military Police Headquarters, or by any other recovering agency, will be turned in to the nearest base section Ordnance Depot after a period of fourteen (14) days from the date of recovery, if the vehicles are not claimed and ownership established by the losing agency within this period.

b. When patients who have been in motor vehicle accidents are received at hospitals, efforts will be made by the hospital to determine whether or not any vehicles have been abandoned. When vehicles have been abandoned, or if there is doubt as to their status, a report of the circumstances will be made immediately to the nearest Military Police headquarters by the hospital commander.

II-- MAINTENANCE, OPERATION AND EQUIPMENT

5. Motor Vehicle Governors - The condition of general purpose vehicle engines arriving in Ordnance shops indicate extensive unauthorized tampering with, and even complete removal of, governors.

a. Organization commanders will insure that governors are not removed or the seals tampered with. All cases of improperly adjusted or malfunctioning governors will be brought to the attention of the nearest Ordnance maintenance unit for readjustment or repair.

b. Ordnance units have the responsibility of reporting any violations to the unit commander involved.

c. Waterproofing instructions do not require governor readjustment or disconnection.

6. Withdrawal of Vehicular Tools and Accessories

a. Tools and accessories carried on Truck 1/4 ton (4x4), Truck 3/4 ton (4x4), and Truck 2½ ton (6x6), are limited to those authorized on the three attached lists (Inclosures 1, 2, and 3).

b. The following definitions are furnished for these lists:

(1) Vehicles operating in the communications zone will be deemed those used in rear of the army rear boundary.

(2) Vehicles operating in the combat zone will be deemed those operating forward of the army rear boundary.

(3) Organization List Items are defined as those tools and parts to be furnished organizations operating vehicles in the classifications indicated above. The basis of issue of these items is one per ten vehicles or major fraction thereof. However, any organization is authorized a minimum of one set of the items listed.

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c. All tools and accessories in excess of those authorized above, will be turned in by the using organization to the Ordnance unit serving it. The Ordnance units will effect return of all excess material to the nearest Ordnance Depot.

7. Overloading of Cargo Vehicles

a. Section IV, WD Circular Number 212, 1944, authorizes an overload not to exceed 100 per-cent over rated capacity for general purpose cargo vehicles of all-wheel drive type up to and including Truck, 2½ ton, 6x6, but excepting Trucks 2½ ton 6x6, GOE with 15-foot body and with 17-foot stake and platform body. This authorization is sanctioned when operating under favorable conditions on hard surfaced roads. In instances of truck-trailer combinations, the trailer will not be overloaded, and the overload on the prime mover will be limited to 60 per-cent of established payload under the same conditions.

b. The provisions of the above mentioned circular are applicable in this theater with the exception that on 2½ ton, 6x6 trucks equipped with caliber .50 machine gun mounts over the cab, the overload will not be more than 60 per-cent, or 1½ tons. The weight of the mount and its critical location with respect to the truck frame make the above condition necessary.

c. Overloading of vehicles engaged in hauls either partly or in whole over rough or unimproved roads or in off-road hauls is not authorized.

8. Motor Vehicle Crankcase Drain Intervals

a. War Department Technical Bulletin TB ORD 232, dated 13 December 1944 authorizes the following gasoline engine crankcase drain intervals:

(1) General Purpose Vehicles

(a) The crankcase drain interval for all gasoline engines in general purpose vehicles is extended to every 2,000 miles under the following conditions:

1. Average atmospheric temperature is above 0°F. 1 2 4

2. Average mileage per month is 500 miles or more.

3. Low temperature starting and operating instructions are followed as prescribed in TB ORD 23, 3 February 1944.

(b) If either one of the conditions in paragraphs (1)(a)1, and (1)(a)2 above do not exist, the crankcase drain period will be every 1,000 miles or less, the exact interval depending on the amount of sludge which may accumulate in the crankcase and oil filter.

(c) This change in drain period supersedes conflicting instructions in War Department Lubrication Orders and Technical Manuals of previous publication dates.

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(2) Special Equipment and Special Purpose Vehicles.

(a) The crankcase drain interval for gasoline engines in special equipment and special purpose vehicles will be extended in accordance with paragraph (1) above only when prescribed by applicable War Department Lubrication Orders and Technical Manuals.

(3) Combat Vehicles

(a) Crankcase drain periods prescribed by War Department Lubrication Orders remain unchanged.

b. Instructions listed above do not apply to Diesel engines in any classification of vehicle.

9. Adjustment of Clutch Pedal Free Play

a. In the past demands for springs, clutch (part number 753930) on truck, 2½ ton, 6x6 (GMC) have been unusually heavy. In order to assure maximum life and conserve supply of this part as well as other clutch parts, it is important that the clutch pedal free play be adjusted to 2½ inches and this adjustment maintained at all times. Such adjustment is considered a 2d echelon maintenance function.

b. The following instruction on clutch pedal free play adjustment are called to the attention of all concerned:

(1) Loosen check nut on adjusting link.

(2) Turn adjusting nut in or out as may be required to obtain 2½ inches free travel of the clutch pedal before the clutch starts to release. Check the free play with your finger on the pedal and not with your foot as this adjustment is too sensitive to secure accuracy with the foot.

(3) Having 2½ inches free play, turn the check nut firmly up against the adjusting nut to prevent the adjustment from coming loose.

10. Improper Filling of Hydraulic Brake System - Many drivers and other organizational personnel are not properly informed as to the proper fluid to be used in the hydraulic brake systems of vehicles. The use of hydraulic jack fluid, recoil oil and or ordinary engine oil has been noted in several instances. Such improper use is followed by a swelling and deterioration of the rubber piston cups and boots and subsequent brake seizure or failure entirely. It is imperative that GENUINE HYDRAULIC BRAKE FLUID be used in the brake system and no other. Brake fluid of local manufacture must not be mixed with the government issued fluid.

11. Fuel System Gum Preventive

a. Gasoline stored in contact with air tends to oxidize and form a resinous compound of a gummy nature. When gasoline, which has begun to deteriorate, is burned in the engine, the gum is conserved, forming excessive carbon. As the gasoline passes through the carburetor and intake system, gum is deposited, particularly on intake valves, where it causes valve sticking by acting as a binder for

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Hq NTOUSA Circular [illegible] (Cont'd)

other products of combustion, as well as causing sticking by reason of its own gummy nature.

b. As a preventive measure against gum formation in fuel systems of stored gasoline-powered equipment, gum compound, Federal Stock Number 51-C-1588-225, should be used. The instructions for use of the gum-preventive are as follows:

(1) All vehicles or other equipment, powered by gasoline engines or having gasoline auxiliaries, which are to remain idle for 30 days or more, and which are stored with gasoline of unknown storage stability, or with gasoline meeting US Army Specification 2-114 (72 octane) will have the gasoline remaining in the fuel system treated with gum-preventive compound.

(2) The fuel systems of equipment to be treated must be free from accumulated gum. Unless the equipment is entering its first storage and has never been issued for use, the following parts should be inspected and cleaned if necessary:

(a) Fuel Pump: Valves - Screens.

(b) Carburetor: Screens - Accellerator pump plunger - Venturi of carburetor throat - Choke and throttle valves - Float mechanism.

(c) Fuel Lines: Fuel tanks - Screens.

(3) As a remover, if gum is present in the above parts, use benzol, acetone, alcohol, or a mixture of those solvents.

(4) After cleaning and reassembling, fill the fuel tank half full of fresh gasoline which has not been long in storage.

(5) Add gum-preventive compound in accordance with following table:

Fuel Tank Capacity	Amount of Compound
1 to 30 gal.	1 container (4 oz.)
30 to 60 gal.	2 containers (8 oz.)
60 to 90 gal.	3 containers (12 oz.)

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(6) Fill the fuel tank to 95% capacity.

(7) Operate the equipment at least 5 minutes.

c. The fact that gum-preventive compound is a preventive measure only and not a corrective agent is stressed. It does not prevent gum from depositing from gasoline which has already deteriorated in storage. Gum preventive compound is for use in gasoline only, under the conditions set forth above. No other type or brand of gum solvent will be added to motor fuels.

12. Damage and Maladjustment of Carburetors - Many instances of damage to carburetors and of poor performance of vehicles, due to unauthorized personnel attempting to disassemble and clean carburetors without proper knowledge or equipment, have been found by Ordnance maintenance companies. The modern carburetor

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cannot be successfully repaired or even adjusted (except for idle and throttle adjustments) without special knowledge and tools. Second echelon maintenance includes only idle and throttle adjustments which are outside adjustments. Other adjustments require disassembly of the carburetor, which will be done only in Ordnance third or higher echelon shops by qualified mechanics.

13. Driving Precaution - ¼ Ton Truck - Information has been received from the War Department that 1943 ¼ ton, 4x4 trucks have a tendency to pull hard to the left when the brakes are applied. All drivers are cautioned to exercise care when driving vehicles on which this tendency is evident.

14. 3" Gun Motor Carriages M10 and M10A1

a. Certain tank destroyer battalions in the past have welded the front sprocket to the drive sprocket hub on M10 and M10A1, gun motor carriages. This was done to eliminate shearing of the bolts used to secure sprocket to hub.

b. These bolts are specially designed as the weakest link in the power train and excessive strain is indicated when they shear. Welding, as described above, eliminates the safety factor which is thus interposed in driving mechanism to protect the power train.

c. These drive sprocket bolts need frequent tightening, and shearing usually occurs when vehicles are operated with these bolts loose. Outside bolts are generally kept tight while those on the inside sprocket, which are more difficult to reach, are neglected.

d. The practice of welding sprockets to hubs is unauthorized and vehicles already modified in this manner will be returned to their original condition.

15. Conservation of Spare Parts

a. The present rate of consumption of certain automotive parts is far greater than available supply in the United States. This shortage applies chiefly to small, easily replaceable parts. The situation in this theater has now become critical and it is essential that all possible care be exercised in rejecting parts which can be readily repaired with tools and cleaning facilities at hand. Parts and assemblies beyond immediate local repair should not be arbitrarily discarded but evacuated to the next higher echelon of repair.

b. Among many others the following have been and will continue to be in short supply:

(1) Ignition Points: These should be cleaned, redressed and reused.

(2) Carburetor Repair Kits: Parts should be replaced only after a cleaned and adjusted carburetor will not function properly.

(3) Starter and Generator Armatures: Redressing commutators and resoldering loose ends should be done by 2d echelon maintenance personnel. Starter switches must not be held closed for over 30 seconds if engine will not start. Cooling period between 30 second applications of starter must be at least two minutes.

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16. Conservation of Gasoline Cans

a. Five Gallon returnable gasoline cans are being used throughout the theater by many units for purposes for which they were never intended. The wastage of cans caused by this misuse and losses by carelessness and theft, has resulted in an inexcusably high loss of cans.

b. Five gallon gasoline cans will not normally be mounted or transported as motor vehicle equipment in this theater except for units on a can and drum supply basis. When required by a specific mission gasoline may be drawn from Class III supply points in cans; upon completion of which cans will be returned to the supply point.

III- TIRES, TUBES, AND TRACKS

17. Conservation of Vehicular Tracks

a. All concerned will make every effort to obtain the maximum wear from all types of tracks and to use partially worn tracks to the maximum extent.

b. Replacement of vehicle tracks will, except in units alerted for combat, be made only in case the tracks on the vehicle are completely worn out.

c. Necessary replacement of tracks for full and half track combat vehicles not in or alerted for immediate combat, will be made from available used, but still usable, steel or rubber reversible or non-reversible tracks having 25% or more of their original wear life. Units equipped with medium tractor M4 may be issued new rubber tracks if the only used tracks available are steel.

d. Units alerted for combat may, for replacement, draw tracks possessing not less than 75% of original wear life; but such replacement will not be made prior to two weeks before date of movement to combat area. At the time of movement to combat area, tracks in excess of organizational spares will be turned in to the nearest Ordnance depot.

18. Conservation of Tires and Tubes - The following information on tires and tubes is furnished to give every individual concerned a true picture as to why conservation of tires and tubes in this theater must be practiced to the maximum:

a. Demands from overseas theaters have so thoroughly drained reserves of new tires and tubes within the Zone of Interior, that the War Department was forced to withdraw all possible tires and tubes from all Service Commands, Posts, Camps and Stations. Because of this expediency, thousands of used tires and tubes were received into Ordnance Field Service Depots in the United States, and have subsequently been shipped overseas to fill outstanding requisitions. Used tires with as little as 25% of their life are being received into this theater.

b. Vehicles are being shipped to this theater, arriving minus spare tires and tubes.

19. Preventive Maintenance on Tires and Tubes

a. Instructions pertaining to proper preventive maintenance are listed in Section II, MTOUSA, Circular Number 7, 1945. In connection with the instructions contained in this circular, War Department Technical Bulletin 31-200-6, dated

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9 November 1944 is quoted for the information and guidance of all concerned.

1. The correct air pressure for 4-ply, 4.00-8 tire is 35 pounds instead of 60 pounds as given in TB 31-200-5, 22 June 1944 and Table III, page 94 of TM 31-200, 1 April 1943.

2. The correct air pressure for 6-ply, 6.00-16 tire used on ¼ ton, 4x4 truck, 5 passenger, light sedan, car, and ¼ ton 2W, trailer, is 30 pounds instead of 35 pounds as listed in Table I, page 92 and Table III, page 94.

3. Table III on page 94 of TM 31-200, 1 April 1943, is amended to include the following information:

Size	No. Plies	Air Pressure
6.00 x 9	4	35 lb

b. Unit Commanders will take necessary steps to insure that the new tire pressures shown in TB 31-200-6 are used on vehicles concerned and that correct tire pressures are stenciled on vehicle dashboards in accordance with existing regulations.

20. Reconditioning of Tires and Tubes - Presently assigned to this theater, are two tire repair companies which are properly equipped to inspect, classify and repair unserviceable used tires, tubes and flaps. The following action will be taken by the various types of organizations within this theater with respect to transactions involving tire repair plants.

a. Action by using organizations:

(1) All types of unserviceable tires, tubes and flaps in the hands of using organizations of any arm or service, will be handled whenever possible on an equal exchange basis. For example: Issuance of reconditioned or new item for an unserviceable item.

(2) All used tires, tubes and flaps removed from vehicles by using organizations of any arm or service, and which are in excess of organizational spares, will be turned in to an Ordnance maintenance or depot unit, or if possible, directly to a tire repair plant.

(3) Unit commanders will require frequent tire inspections to prevent prolonged operation of tires sufficiently damaged to require repair.

(4) Tires in transit or in storage will be covered and kept dry. Prolonged exposure to bright sunlight and heat, will be prevented.

b. Action by Ordnance Maintenance Units, Shops and Depots:

(1) Ordnance maintenance units will forward all used tires, tubes and flaps to the nearest tire repair plant, unless the items concerned are in such good condition as to require only minor repairs which can be made by the Ordnance maintenance unit. Tires, tubes, and flaps retained under this latter qualification, will either be reissued direct, or turned over to an Ordnance Depot for reissue. Questionable and unserviceable items will be forwarded to the nearest tire repair plant immediately.

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(2) Ordnance Depots will forward immediately to the nearest tire repair plant, all unserviceable tires, tubes and flaps. Serviceable items which have been inspected by authorized personnel of the tire repair plant will be retained.

(3) Each tire repair plant located in this theater of operations, will service to the fullest extent of its facilities and capacity, all sizes of tires, tubes, and flaps for Army and Navy equipment (except airplane tires, tubes, and flaps), located in this theater.

(4) Tires, tubes, and flaps inspected by tire repair plants, and found to be beyond the point of safe repair or reconditioning (Class C-2 only), will be turned over to the nearest salvage depot as scrap rubber. Tires declared to be Class C-2, will be marked at the time of inspection on one side wall (C-2), and segregated.

(5) Receipt, storage and issue of all tires and their component parts, are functions of the appropriate base depots. Exception to this may be made in the case of the turn in of unserviceable tires, which whenever possible, will be made direct to the nearest tire repair plant. The tire repair plant will issue a credit memorandum for a similar number of tires, tubes and flaps, to be issued by the appropriate depot in accordance with priorities established in paragraph 21 of this circular.

21. Tire and Tube Distribution - Until such time as stocks in this theater are sufficient to meet all demands, issue of tires and tubes will be made by priority to units and priority as to classes of tires and tubes.

a. Priority of Issue to Units:

(1) Fifth Army and Air Force units, will be issued tires and tubes first, and on an equal priority.

(2) Base Section transportation units which are directly supporting Fifth Army and Air Force units.

(3) All other units not listed in paragraphs (1) and (2) above. 1-1

b. Priority of Issue of Tires and Tubes:

(1) Tires and Tubes will be issued when available, in the following priorities, in accordance with priorities for issue to units.

(a) Priority #1 - Class "A" tires and tubes will be issued only to units listed in paragraph a.(1) above, until such time as tire and tube stocks in this theater are sufficient to meet all outstanding demands.

(b) Priority #2 - Class "B" tires and tubes will be issued to units listed in paragraph a (1) above, only when stocks of Class "A" tires and tubes are not available.

22. Classification of Tires - In an effort to aid supply organizations of this

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theater in issuing tires, the following classifications have been established.

a. Class "A"

(1) New tires

(2) Recapped tires with one sectional repair.

(3) Repaired tires with one sectional repair.

b. Class "B"

(1) All used tires including those received from Zone of Interior, but excluding those listed as Class "A" above.

(2) Recapped and repaired tires with two or more sectional repairs.

c. Class "BS" - Recapped and repaired C-1 tires. (A temporary class, intended for issue to rear echelon units only).

d. Class "C-1" - Tires which were formerly returned to the Zone of Interior and reconditioned for non-military use, but which are now retained in the theater and repaired for use of rear echelon units only.

e. Class "C-2" - Tires which are unfit for further use as such, and are turned over to Theater Quartermaster Salvage.

23. Classification of Tubes

a. Class "A" - Only new tubes received from Zone of Interior will be included herein.

b. Class "B" - All tubes which have been repaired by theater tire and tube repair facilities, and which are suitable for further use, will be covered by this classification.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z

3 Inclosures:

Incl. No. 1 - Communications Zone Tool List
Incl. No. 2 - Combat Zone Tool List
Incl. No. 3 - Organization Tool List

Declassified E.O. 12356 Section 3.3/NND No. 785016

Incl #1 to Hq ITOUSA Circular #67

R E S T R I C T E D

COMMUNICATIONS ZONE VEHICLES

TOOLS AND ACCESSORIES TO BE RETAINED ON ALL

GENERAL PURPOSE VEHICLES

	FED. STOCK NO.	MEGRS. NO.	OFD. NO.	1/4 ton
Axe, handled, chopping, single bit, std, gr.	41-A-1277			x
Bag, tool	24-B			x
Book, Tech. Manual				x
Extinguisher, fire hand, 1 qt.	51-E-202 (1/4)	GDC-85HD (3/4) GH-2176169 (2 1/2)		x
Form, W.D., A.C.O. No. 478		CC-928300		x
Gage, tire		SW-718881 CC-92463) (3/4) GH-2146130 (2 1/2)		x
Handle, wheel wrench socket		ASH-H107		
Handle (for jack)		SC-92463C (3/4) F.-GP i-17066		
Jack, screw type (Hydraulic 2 1/2)	41-J-73-5 (2 1/2)	70-A-1240 (1/4) ASH-1330 (3/4) SC-92463C		
Pliers, comb, slip-jt, wire cutting, 6 1/2"	41-P-1650			
Rope, towing, 1" diam, 25" long				

R E S T R I C T E D

Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

COMMUNICATIONS ZONE VEHICLES

TOOLS AND ACCESSORIES TO BE RETAINED ON ALL

GENERAL PURPOSE VEHICLES

FED. STOCK NO.	TMGRS. NO.	ORD. NO.	1/4 ton	3/4 ton	2 1/2 ton
41-A-1277			x	x	x
24-B			x	x	x
			x	x	x
50-E-202 (1/4)	GDC-8578D (3/4) GI-2176109 (2 1/2)		x	x	x
			x	x	x
	CC-922366 GM-718634 CC-922639 (3/4) GI-2146130 (2 1/2)		x	x	x
				x	x
	ASN-4107 CC-922638 (3/4) FM-CFH-17026		x	x	x
41-J-73-5 (2 1/2)	7G-A-1240 (1/4) ASN-4330 (3/4) CC-922602		x	x	x
			x	x	x
41-P-1650			x	x	x

R E S T R I C T E D

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	FED. STOCK NO.	MFGRS. NO.	ORD. NO.	1/4 ton	3/4 ton
Screwdriver, cranor, type III heavy duty, integral handle Class B, 6-in	A1-S-1076			x	x
Shovel, gen. purpose, D handled, strap back, rd point	A1-S-3170			x	x
Tube, flexible nozzle			W263336	x	x
Wrench, adj., crescent type single end, 8" capacity 15/16"	(12" capacity 15/16" A1-W-436 for 2 1/2) A1-W-436				x
Wrench, socket, wheel nut			FH-GPW-17035 MS-A-342 (1/4) DT-45267 (3/4) CC-924579 GM-2344035 (2 1/2)		x
Bracket, tool, pioneer equip. set, w/2 straps	A1-B-1925				
Mattock, handled, pick, 5#	A1-M-720				
Pin, shear, two 3/4 ton four 2 1/2 ton			CC-915850 (3/4) GM-3660036 (2 1/2)		
Pulley, deck top, assembly			FH-GPW-1152700 WC-A-3216		x

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FED. STOCK NO.	IFGRS. NO.	ORD. NO.	1/4 ton	3/4 ton	2 1/2 ton
41-S-1076			x	x	x
41-S-3170			x	x	x
		3263536	x	x	x
(12" capacity 15/16" 41-T-100 for 2 1/2) 41-T-436			x	x	x
	FF-GPW-17035 VD-A-342 (1/4) DT-45367 (3/4) CC-924570 GK-2144835 (2 1/2)		x	x	x
41-B-1925				x	x
41-T-720				x	x
	CC-915850 (3/4) GK-3660838 (2 1/2)				
	FF-GPW-1152/00 VD-A-3215		x		

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Incl #2 to Hq USOUSA Circular #67

R E S T R I C T E D

COMBAT ZONE VEHICLES

TOOLS AND ACCESSORIES TO BE RETAINED ON GENERAL PURPOSE VEHICLES

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	WPD. STOCK NO.	ORDRS. NO.	ORD NO.	1/4 ton
Axe, handled chopping, single bit, std, GP 4#	41-A-1277			x
Bag, tool	24-B			x
Block, snatch (vehicles w/winch)			GM-3651144	x
Book, T.M.				x
Chain, tire, pair			FM-GPW-18136 (1/4)	
			WO-A-1133	
			GM-2147640 (2 1/2)	
			AC-E3422 (3/4)	x
			FM-GPW-17036 (1/4)	
Crank, starting			WO-A-289	
			CC-593866 (3/4)	
			CC-561973	
			GM-2146905 (2 1/2)	
			W/GM-2146902	x
			FM-GPW-1103214	
Cover, windshield assy.			WO-3211	x
Extinguisher, fire	50-E-202 (1/4)		GDC-85HD (3/4)	x
			GM-2176169 (2 1/2)	x
Gage, tire			CC-929360	
			SW-7185BT	x
Handle, (for jack)			ASE-H107 (3/4) B245134 (2 1/2)	
			CC-924630	x
Jack, screw type, hydraulic on 2 1/2 ton	41-J-73-5 (2 1/2)		FM-GPW-17080 (1/4)	
			WO-A-1240	
			ASE-4330 (3/4)	
			CC-924608	x
Pliers, comb slip-joint, wire cutting, 6 1/2"	41-P-1550			x
Pouch, tool ton, assembly			FM-GPW-1152700	x
			WO-A-3216	
Rope, tow-in, 1-in diam, 20' long				x

R E S T R I C T E D

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R E S T R I C T E D

COMBAT ZONE VEHICLES AND ACCESSORIES TO BE RETAINED O.A.	GENERAL PURPOSE VEHICLES	1/4 ton	3/4 ton	2 1/2 ton
WD. STOCK NO. / ORD. NO.	ORD NO.			
		x	x	x
		x	x	x
41-A-1277				x
24-B				x
	GM-306114	x	x	
	FM-GPM-16236 (1/4)			
	TC-A-1133			
	GM-2147640 (2 1/2)	x	x	x
	AC-B5422 (3/4)			
	FM-GPM-17036 (1/4)			
	WC-A-289			
	CC-503306 (3/4)			
	CC-561573			
	GM-2146909 (2 1/2)	x	x	x
	W/GM-2146902			
	FM-GPO-1103214	x		
	WC-3211			
53-B-202 (1/4)	GDC-85HD (3/4)	x	x	x
	GM-2176169 (2 1/2)			
	CC-928260	x	x	x
	SV-718377			
	ASM-H107 (3/4) B24513A (2 1/2)	x	x	x
	CC-924630			
	FM-GPM-17080 (1/4)			
41-B-73-5 (2 1/2)	TC-A-1240			
	ACM-4330 (3/4)	x	x	x
	CC-924608	x	x	x
		x		
41-F-1550	FM-GPM-1152700	x	x	x
	TC-A-3216			

R E S T R I C T E D

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	FED. STOCK NO.	MFGRS. NO.	ORD. NO.
Screwdriver, common, Type II heavy duty, integral handle Class B, 6-in.	41-S-1076		
Shovel, gen. purpose, D-handled, strap back, rd. point	41-S-3170		
Tube, flexible nozzle			B-263936
Wrench, adj. crescent type single end, 8", capacity 15/16"	41-W-488 (12" by 15/16" on 2 1/2)		
Wrench, socket, wheel nut	41-W-486	FH-GBW-170172 HD-537635 (1/4) BW-45367 CC-924577 (3/4) GL-214A1035 (2 1/2)	
Wire, soft iron	22-W-650		
Tape, friction	17-T0805		
Fan, belt	34-B-94 (3/4) 34-B-96 34-B-76 (1/4) 34-B-174 (2 1/2)		
Pin, shear, two 3/4 ton four 2 1/2 ton		CC-915350 (3/4) GL-3660836 (2 1/2)	
Bracket, tool, pioneer, equip. set, w/2 straps	41-B-1025		
Mattock, handled, pick 5#	41-M-720		
Handle, wrench (used w/nut wrench)		CC-924639 (3/4) GL-224A130 (2 1/2)	

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FED. STOCK NO.	MFGRS. NO.	ORD. NO.	1/4 ton	3/4 ton	2 1/2 ton
41-S-1076			x	x	x
41-S-3170			x	x	x
		B-263936	x	x	x
41-W-488 (12" by 15/16" on 2 1/2)					
41-W-496			x	x	x
	FH-6DB-27617A				
	WO-637635 (1/2)				
	BH-45867				
	CC-924579 (3/4)				
	GH-214/1335 (2 1/2)		x	x	x
22-W-650			x	x	x
17-W[illegible]			x	x	x
33-S-24 (3/4)					
33-S-[illegible]					
33-S-76 (1/4)					
33-S-174 (2 1/2)			x	x	x
	CC-915850 (3/4)				
	GH-3660836 (2 1/2)			x	x
41-W-1925				x	x
41-W-720				x	x
	CC-924639 (3/4)				
	GH-2246150 (2 1/2)			x	x

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Inclosure #3 to Hq MTOUSA Circular #67

ORGANIZATIONS - BASIS 1 PER 10 UNITS

1/4 Ton, 4 x 4

Adapter, grease gun, push type	AD-6517
Chain tire, pair) Base Section Only	FM-GPW-181 36 (8 per 10 vehicles) WO-A-1133
Crank starting) Base Section Only	FM-GPW-17036 WO-A-2 89
Gun, lubr. pres. push type	AD-5585
Guide, lubrication	War Dept., #501
Handle, spark plug wrench	FM-GPW-17011A WO-306715
Puller, wheel hub	FM-GPW-17090 WO-A-1339
Wrench, rear wheel bearing nut	FM-GP-17033 WO-A-692
Wrench, spark plug	FM-GPW-17017A WO-637635
Wrench, drain plug	FM-GPW-17062 WO-A-1100
Wrench, fluted, socket hd, screw (for use on transmission)	FM-GPW-17091 WO-A-1492
Wrench, hydraulic brake bleeder screw 17/64"	FM-GPW-17030 WO-A-5130

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3/4 ton, 4 x 4

Adapter, grease gun, flush type	AD-6517
Chain, tire, pair) Base Section only	AC-ES422 (8 per 10 veh.)
Crank starting) Base Section only	CC-598306 CC-561973
Gun, lubr. pres. push type, hydr. nozzle 9 oz.	AD-5585 CC-11573
Screwdriver, cross recess head No. 2, 4 in. blade	CC-598624
Screwdriver, cross recess head No. 3, 6-in blade	CC-599325

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Inclosure #3 to Hq MTOUSA Circular #67 (Cont'd)

3/4 ton, 4 x 4

Wrench, spark plug 13/16" hex.		CC-916184
Wrench, wheel brg. adj. nut		TMF-JX3134A CC-916083

2 1/2 ton, 6 x 6

Chain, tire, ext, heavy dual, pr.	Base Section Only	GM-2147640
Chain, tire, ext. heavy single, pr.		GM-2024160
Crank, starting w/bumper bracket assy		GM-2146905
Gun, lubr. pres., push type, hydro. nozzle, 16 oz		GM-128150
Screwdriver, comm., normal duty, 3-in blade 9/64 in. thick (for split types axle chassis)		GM-3663014
Screwdriver, comm., normal duty, 4-in. blade, 9/64 in. thick (for split type axle chassis)		GM-3663015
Screwdriver, comm., normal duty, 6-in., blade 9/64 in. thick (for split type axle chassis)		GM-3663016
Screwdriver, Phillips Type (cross recess head #1) blade size 9/64 in. diam. by 3-in. long w/wooden handle 6 1/4 in. overall (for banjo type axle chassis)		41-S-1636
Screwdriver, Phillips Type (cross recess head #2) Blade size 1/4 in. diam. by 4 in. long w/wooden handle 8 3/4 in. overall (for banjo type axle chassis)		41-S-1638
Screwdriver, Phillips Type (cross recess head #3) blade size 5/16 in. diam by 6-in., long w/wooden handle 11 in. overall (for banjo type axle chassis)		41-S-1640
Screwdriver, Phillips Type (cross recess head #4) blade size 3/8 in. diam. by 8 in. long w/wooden handle 14 1/2 in. overall (for banjo type axle chassis)		41-S-1642
Wrench, spark plug		GM-2146479
Wrench, wheel brg., adj. nut (for banjo type axle chassis)		GM-3670067
Wrench, wheel brg. adj. nut 2 3/4 in. (for split type axle chassis)		GM-2144843
Wrench, wheel brg. adj. nut, large (for split type axle chassis)		GM-2144844

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 66)

2 May 1945

Driver's Trip Tickets and P.M. Service Record (WD Form Number 48). I
Discharge of Enlisted Personnel 42 Years of Age or Over II
Postal Regulations III

I--- DRIVER'S TRIP TICKETS AND P.M. SERVICE RECORD (WD FORM NUMBER 48)

1. Within the theater there is a definite misunderstanding, negligence, or lack of knowlege concerning the proper use of Driver's Trip Tickets and P.M. Service Record (WD Form Number 48).

2. a. Driver's Trip Tickets and P.M. Service Record (WD Form Number 48) will be used as prescribed in paragraph 4e, Chapter 1, TM 9-2810, Motor Vehicle Inspections and Preventive Maintenance Services. These forms will be requisitioned through normal supply channels.

b. The dispatcher, driver, and official user of the vehicle will complete in detail, legibly, appropriate parts of this form.

3. Trip Tickets will be issued for one specific trip or detail only. Vehicles making numerous daily trips from depot to depot, post to depot, etc., would be considered as being on one detail for the day; however, each trip will be recorded in the "Trip or Load Record" section of the trip ticket.

4. a. Officers will directly supervise the dispatching of vehicles.

b. Great care will be exercised in the selection of dispatchers. 117

c. Officers signing recreational trip tickets will be held strictly responsible for the conduct of the person to whom the trip ticket is issued and that the vehicle is used for authorized recreational purposes.

5. These instructions are effective 10 May 1945. Military Police will be instructed to strictly enforce them.

6. Confidential instructions are being issued to each major command to supplement the foregoing.

II-- DISCHARGE OF ENLISTED PERSONNEL 42 YEARS OF AGE OR OVER

1. The following extract of Section I, War Department Circular 125, 25 April 1945, is published for the information and compliance of all concerned:

"e. Enlisted men 42 years of age or over, whose service is honorable, and who volunteer apply in writing to their immediate Commanding Officers for discharge, will be sent to a separation center for discharge under the provisions of AR 615-365 (Convenience of the Government) and this Circular. Such applicants overseas will be returned to the appropriate separation center in the United States

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA Circular #56 (Cont'd)

in excess of rotation quotas.

"b. Military necessity or other requirements or limitations will not be a bar to discharge; however, this authority will not be used in lieu of disciplinary action, nor when discharge under other Army Regulations is appropriate, nor when the individual concerned is under Medical or Surgical treatment.

"c. The provisions of this Circular do not apply to Enlisted Women of the Women's Army Corps".

2. Clearance with State Directors of Selective Service is not required.

3. Commanders exercising discharge authority will maintain accurate records of the number of personnel discharged under this authority.

III- POSTAL REGULATIONS

The first quoted paragraph immediately following the semicolon in paragraph 2 a, MTOUSA Circular 59, 1945, is rescinded and the following inserted in lieu thereof:

"Immediate notice will be given on WD AGO Forms 971 to emergency addressee and all correspondents showing the temporary APO number and postmaster assigned, and on WD AGO Forms 971-1 to publishers to discontinue mailing publications until further advised of a permanent address. Just prior to departure from the theater the unit mail clerk of the former organization will be advised of the temporary APO number and postmaster assigned, and an NAP Form 11 showing the same information will be completed and mailed."

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
NUMBER 65)

30 April 1945

Army Exchange Stores Hours I
Security Violations of Escape and Evasion Experiences II
Letters of Condolence and Letters of Inquiry III

I -- ARMY EXCHANGE STORES HOURS

1. All Army Exchange Service Stores, whether operated directly by Army Exchange Service or by organizations, will observe the following schedule:

a. Opening hours: Not later than 1000 each day.

b. Closing hours:

(1) Not earlier than 1300 on Sundays.

(2) Not earlier than 2100 on one other selected day each week.

(3) Not earlier than 1930 on remaining five days each week.

2. These provisions do not apply to unit exchanges.

II - SECURITY VIOLATIONS OF ESCAPE AND EVASION EXPERIENCES

Section III, Circular Number 33, this headquarters, 1945, is rescinded and the following substituted therefor:

1. Publication or communication to any unauthorized persons of experiences of escape, release, or evasion from enemy or enemy-occupied territory, activities or equipment in connection therewith, internment in a neutral country, or release from internment, furnishes useful information to the enemy, jeopardizes future escapes, evasions and releases, and under Army Regulations, must not be disclosed to anyone except to military officials specifically designated.

2. Personnel who have evaded, escaped, or have been released from liberated areas may relate to the press stories of their experiences, provided no reference is made in news stories to the following:

a. Existence of unannounced organizations established to assist evaders, escapers or to methods employed by the organizations.

b. Names, pictures, or any other means of identification of helpers of escapers or evaders.

c. Treacherous actions of Allied Prisoners of War or evaders.

d. Sabotage activities of Allied Prisoners of War whether escaped or detained.

e. Briefings and equipment for evasion and escape, and other intelligence activities within the camps which constitute intelligence information.

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Hq NTOUSA Circular # 65 (cont'd)

3. Field Press Censors are authorized to pass for publication news stories which conform to conditions and restrictions outlined in paragraph 2 above.

4. Subject personnel shall not be interrogated on the circumstances of their experiences in escape, evasion, release or internment, except by the proper agency designated by the Assistant Chief of Staff, G-2, WDGS, or the corresponding agency in overseas theaters of operations. In allied or neutral countries, American Military Attaches are authorized to interrogate on escape, evasion, release and internment matters.

5. Requests for the services of subject personnel, deemed necessary for lecturing and briefing, will be cleared by the Assistant Chief of Staff, G-2, WDGS, or the corresponding agency in overseas theaters of operations.

6. Commanding Officers will be responsible for instructing all subject personnel in the provisions of this circular.

III - LETTERS OF CONDOLENCE AND LETTERS OF INQUIRY

Circular Number 5, this headquarters, 1945, is amended as follows:

1. Paragraph 5b (8), is added, as follows:

"(8) This statement will be included in all letters - "The Effects Quartermaster, Army Effects Bureau, Kansas City Quartermaster Depot, Kansas City 1, Missouri, is the only Army agency which is able to furnish you any information or inventories concerning the disposition of (name) personal effects. Therefore, it is suggested that any inquiries you may have be addressed to that agency as personnel overseas are unable to supply this information."

2. Paragraph 8, is rescinded and the following substituted therefor:

"8. Letters of Inquiry

a. Official inquiries are those from governmental agencies and higher headquarters. Replies to these inquiries will be processed as official correspondence, through casualty reporting channels, as prescribed for letters of condolence.

b. Unofficial inquiries are those from friends and relatives addressed to persons in their military capacity to which official replies will be prepared and dispatched through casualty reporting channels, and those from friends and relatives to friends and close associates of the casualty. Replies to the latter type of inquiries may be prepared and dispatched as personal correspondence thirty (30) days, or more, subsequent to date of casualty. In replying to both types of letters specified above, the statement prescribed by paragraph 5b (8) above, is the only reply that is authorized relative to personal effects."

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

OFFICIAL:

C. V. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
Z

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MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 64)

29 April 1945

RECORDS ADMINISTRATION PROGRAM

References I
General Principles II
Organization and Responsibilities. III
Preparation of Records for Shipment. IV

Circular Number 79, this headquarters, 1944, and all other directives of this headquarters in conflict with the provisions of this circular are rescinded.

I--- REFERENCES

WD Circular Number 147, 1944.
WD Circular Number 416, 1944.
WD Circular Number 481, 1944.
WD Circular Number 58, 1945.
WD Circular Number 96, 1945.
AR 345-10.
AR 345-105.
AR 380-5.
WD Pamphlet 12-5 ("Records Administration: Disposition of Records"), 10 March 1944.
WD Decimal File System (Revised Edition), 1943.

II --GENERAL PRINCIPLES

1. Purpose of Circular - To define the principles of the War Department records administration program as affecting the Mediterranean Theater of Operations. War Department Circulars Number 416, 23 October 1944 and Number 96, 1945, establish "a records administration program for all elements of the Military Establishment, which, while assuring protection of permanent records, will also provide for the orderly disposal in accordance with statutory requirements of all other files." Provisions are made therein for the processing and orderly return of non-current files from oversea theaters to the United States. General procedures are also established for all T/O organizations, which, for the purpose of Circular 416, include all units, installations, and headquarters organizations of oversea theater and commands. Their records must be properly administered to insure the elimination of useless materials and the preservation of records of enduring value.

2. Theater Organization for Records Administration

a. The organization for the execution of the records administration program in this Theater will comprise:

(1) The Theater Records Administrator, who will administer the entire program through the MTOUSA Records Depot (see paragraph 5, below).

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Hq MTOUSA Circular #84 (Cont'd)

(2) Records Officers of major and other commands, and general, special and other staff sections of this headquarters (see paragraph 6, below).

(3) Personnel in charge of files in all units, installations, organizations, and offices.

b. Under the authority provided by this circular, all personnel composing the organization prescribed by subparagraphs (1), (2), and (3), above, will function to:

(1) Organize files to facilitate disposal, transmission or retirement of records.

(2) Dispose of nonrecords.

(3) Dispose of (destroy) valueless records.

(4) Retire to storage (MTOUSA Records Depot) noncurrent records of permanent value, (including 201 files; except those whose disposition is otherwise directed by WD Circular 96, 1945).

(5) Retire to storage all records of permanent value of inactivated or discontinued organizations, (including 201 files), except those whose disposition is otherwise directed by WD Circular 96, 1945.

(6) Transmit 201 files to the appropriate agencies outlined in WD Circular 96, 1945, viz., MTOUSA Records Depot, The Adjutant General, Washington, D.C., or upon transfer of individuals to other units.

c. No other temporary records repository or depot is to be established other than the MTOUSA Records Depot.

3. Basic Disposal Legislation and Regulations

a. The fundamental procedures for the administration of this program are set forth in the referencesalisted under Section I, this circular. Personnel concerned in any way with records administration will assemble copies of these directives for study and reference.

b. No records of the War Department may be disposed of (destroyed) except upon authority of the National Archives and the Congress of the United States. Ordinarily, disposal may be accomplished only by submission of disposition lists for approval, or by scheduled disposal of certain records upon expiration of prescribed retention periods. Disposition procedures are governed by the Act of 7 July 1943.

c. The records of organizations in this theater that are at this time authorized for disposal on a schedule basis are listed in Appendix I of WD Pamphlet 12-5. All nonrecord material may be disposed of without further authority. No other records may be destroyed or otherwise disposed of except upon the authority of the Commanding General, MTOUSA, although emergency disposal of records may be accomplished under the provisions of paragraph 10, AR 345-10.

d. Requests for authority to dispose of records, the disposition of which is not authorized, may be submitted for the review and recommendation of the Theater Records Administrator, through appropriate Records Officers.

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Hq MTOUSA Circular #6 (Cont'd)

4. Scope of Program

a. "Records administration" as applied to this Theater will be construed to include (1) the creation of files of records necessary for the operation of organizations; (2) the maintenance of such files and the control over them by means of lists, indexes, or other finding mediums; (3) the intelligent appraisal (evaluation) of records; (4) the disposition (destruction) of valueless materials; (5) the initial processing of records preliminary to consigning them to the MTOUSA Records Depot for storage; and (6) the final clearance of records at the Records Depot for shipment to the United States.

b. Responsible personnel now charged with the creation of organization records and their maintenance under existing conditions should regard themselves as temporary custodians of records of the War Department, and thus of the Federal Government. It should be borne in mind that many unit, installation, or headquarters organization files (i.e., the whole body of records), as finally organized, will be preserved indefinitely; and that all of the records of enduring value will be processed ultimately for permanent preservation in the established archives of the Government.

c. Inasmuch as the initial responsibility for evaluating records rests with the office that creates and has custody of the current files, (paragraph 16a, WD Pamphlet 12-5, 10 March 1944), the distinction made between what is "valuable" and what is "useless" appears clearly defined. Important categories that should be preserved at all costs are indicated in Section VII of WD Pamphlet 12-5, and WD Circular 96, 1945. The value of a record is not necessarily determined by its form, as in many instances a draft or a routing slip may be of more importance than a formal document covering the same transaction.

d. Custodians of records in all organizations will maintain an accurate record of all files retired to storage (MTOUSA Records Depot) in the form prescribed in paragraph 7c, WD Circular 416, 1944 (List of Contents).

III--ORGANIZATION AND RESPONSIBILITIES

5. MTOUSA Records Depot

a. The MTOUSA Records Depot is established at this headquarters, effective 15 May 1945.

b. The Depot will be administered by the Theater Records Administrator, under the immediate supervision of the Adjutant General of this headquarters.

c. The Theater Records Administrator is charged with the responsibility for the institution of program, development of policy, establishment of standards and procedure, training of personnel, and evaluation of results relating to Theater records administration. To achieve these objectives he and his deputies are authorized to survey continually all files in all units, installations, offices, or headquarters organizations of all commands in MTOUSA.

d. The Theater Records Administrator will conduct such correspondence, maintain such liaison, and establish such procedures as will enable him to administer the program.

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Hq MTOUSA Circular #54 (Cont'd)

e. The Theater Records Administrator is charged with the development of a program and will present formal recommendations for the disposition and/or preservation of the records of all sections, offices, or organizations of Allied Force Headquarters that function as a joint American-British agency.

f. In conformity with internal operational procedures to be established the MTOUSA Records Depot, under the supervision of the Theater Records Administrator, will:

(1) Receive scheduled shipments of noncurrent records of all units including the records of inactivated or discontinued units (to include 201 files, except those whose disposition is otherwise directed by WD Circular 96, 1945).

(2) Receive shipments of records from Category II units being redeployed to other theaters in accordance with MTOUSA Redeployment Circular Number 14, 1945, (to include 201 files, except those whose disposition is otherwise directed by WD Circular 96, 1945.)

(3) Unpack and verify the contents of all boxes of records received and acknowledge receipt therefor, to include acknowledgment of receipt of certificates of transfer of registered documents (see paragraph 9, below) and notify the War Department of arrival of WD registered documents at the Depot.

(4) Process records in accordance with paragraph 6c, (2) (b) and (c), WD Circular 416, 1944.

(5) Furnish shipping instructions to Records Officers (see paragraph 6e, below).

(6) Render reports required by WD Memo 345-45, 23 January 1945.

(7) Receive and reply to correspondence received from units, installations and headquarters relative to its own records.

6. Records Officers

a. The commander of each command listed below will, without delay, appoint a Records Officer, who will be responsible to that commander for the operation of the program within his command. The names of all Records Officers appointed will be reported to the Theater Records Administrator, AG Section, MTOUSA.

(1) 15th Army Group

(2) Fifth Army

(3) All Corps and Divisions

(4) AAF/MTO

(5) AAFSC/MTO

(6) Twelfth Air Force

(7) Twelfth AFSC

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Hq MTOUSA Circular #64 (Cont'd)

(8) Fifteenth Air Force

(9) Fifteenth AFSC

(10) AAFEC/ATC

(11) NATS

(12) The Replacement and Training Command

(13) Peninsular Base Section

(14) Adriatic Base Command

(15) Rome Area, MTOUSA

(16) Deputy Director, SHAEF, Italy

(17) Headquarters Command, AF

(18) ACC Bulgaria (US Delegation)

(19) ACC Hungary (US Delegation)

(20) ACC Rumania (US Delegation)

(21) Military Headquarters Balkans (US Contingent)

b. In addition, the commander of each unit or organization that is not attached or assigned to a major command as specified in subparagraph a above, and all general, special and other staff sections of this headquarters, will appoint a Records Officer, and will report the name of that officer to the Theater Records Administrator, AG Section, MTOUSA.

c. Records Officers will be charged with full responsibility for planning, organizing, and supervising the operation of the records administration program, as affecting not only the files of their headquarters but the files of all subordinate organizations, assigned or attached. Direct correspondence between Records Officers and the Theater Records Administrator is authorized.

d. The specific functions of Records Officers will be to:

(1) Insure compliance within their jurisdiction with all aspects of the records administration program as set forth in the reference regulations and in this circular.

(2) Prepare schedules for the shipment of noncurrent records to the MTOUSA Records Depot (see subparagraph e, below).

(3) Insure compliance with shipping instructions issued by the Theater Records Administrator (see subparagraph e, below).

e. Not later than 1st May 1945 each Records Officer will forward to the Theater Records Administrator a schedule for the proposed shipment of noncurrent records available for the shipment to the Depot at this time. Thereafter, regular schedules will be submitted at the end of each month. Schedules will include information, itemized in columnar form, as follows:

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Designation of Agency	Quantity of Records	Number of Boxes	Date available for shipment
70th General Hospital	3½ cu. ft.	2	Immediately
Fifth Army Hq., AG Section	45 cu. ft.	18	Immediately
II Corps Hq., Med. Section	7 cu. ft.	3	30 May 1945
etc.	etc.	etc.	etc.

(1) Data for these consolidated schedules will be submitted to records officers in accordance with instructions disseminated by major commands.

(2) Upon review of schedules and issuance of shipping instructions by the Theater Records Administrator, Records Officers will insure that records are shipped to the Depot according to schedule.

(3) Records scheduled for shipment will not necessarily be assembled by Records Officers prior to being reported on, nor will they be centralized necessarily prior to actual shipment.

f. Records Officers are authorized to effect emergency shipment to the MTOUSA Records Depot at any time, regardless of schedule. In such an event, an advance report of the circumstances of the shipment will be submitted to the Theater Records Administrator. Emergency shipments may include:

(1) The records of Category II units being redeployed to other theaters in accordance with MTOUSA Redeployment Circular Number 14, 1945.

(2) Records of inactivated or discontinued organizations.

g. Records Officers of the general, special and other staff sections of this headquarters will conform to the program outlined in subparagraphs a to f, above, in respect to all of the records created by or in the custody of their respective sections. In additon, such Records Officers will, when called upon to do so, submit recommendations to the Theater Records Administrator relative to the handling of specialized types of records peculiar to their offices, sections, or branches of the service.

h. Information copies of all general directives, internal or otherwise, issued by or caused to be issued by Records Officers as effecting the records administration program, will be furnished the Theater Records Administrator.

IV---PREPARATION OF RECORDS FOR SHIPMENT

7. General Procedures

a. Records will be prepared for shipment in strict accordance with paragraph 7, WD Circular 416, 1944, except in the case of the clinical records of hospitals (see paragraph 8, below.)

b. Whenever records are available for shipment, they will be reported to the appropriate Records Officer, who will list them on the regular schedule submitted to the Theater Records Administrator. Ordinarily, the actual shipment will be direct from unit to MTOUSA Records Depot, in accordance with instructions issued by Records Officers (see paragraph 6e, above.)

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Hq MTOUSA Circular #64 (Cont'd)

c. In order that the integrity of files may be preserved, the records of more than one unit, installation, headquarters, or office, will normally not be shipped to the Depot in the same container.

d. Boxes containing classified material will be protected in transit as prescribed for material in paragraph 69, AR 380-5. Top Secret or Registered documents or cryptographic material will not be shipped to the Depot except as prescribed in paragraph 9, below.

e. Historical material will be handled in accordance with AR 345-105.

f. No material other than records will be shipped to the MTOUSA Records Depot.

8. Special Procedures for Hospitals

a. The clinical records of hospitals, together with allied documents forming part of the clinical files, will be segregated from the other files for separate arrangement and boxing.

b. The categories of clinical records include the WD MD Form 55 series, retained copies of MTOUSA MD Form 3, the index record of patients, and all allied documents forming part of the clinical files, such as file copies of board proceedings (see Section XXX, paragraph 6b, Circular Letter Number 1, Office of the Surgeon MTOUSA, 1 January 1945).

c. Exposed X-ray films considered to be inseparable parts of clinical records will be processed as indicated in subparagraph a, above. Other film will be disposed of as provided in WD Circular 147, 1944.

9. Special Instructions Governing Classified Material

a. Consistent with security, special emphasis will be placed on the downgrading or cancellation of classified material in accordance with paragraph 15, AR 380-5 and WD Circular 259, 1944. Obviously much material which, by past operational or other necessity, were entitled to a high classification, can now be downgraded or the classification cancelled. Close observance and compliance with these principles will permit a more efficient and expeditious handling of non-current and permanent records.

b. Top Secret or registered documents, or cryptographic material will not be shipped to the Depot except in cases of inactivation, discontinuance, or redeployment of a unit or installation to another theater (not to the US). Receipt forms (paragraph 25, AR 380-5) will not be required when shipping top secret or secret material to the Depot. The "list of contents" (paragraph 7c, WD Circular 416, 1944) will suffice. However, the certificate of transfer on registered documents, required by paragraph 38a, AR 380-5, will be inclosed in duplicate in the shipping container and attached to the list of contents.

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Hq MTOUSA Circular # 64 (Cont'd)

c. For the purpose of this program only and in no other instances, destruction of nonrecord top secret, secret or confidential documents will be as prescribed in paragraph 32, AR 380-5, except that a certificate of destruction will not be required. Certificate of destruction will be required upon destruction of registered documents. Proper authority (paragraph 38a, AR 380-5) will be secured prior to destruction of registered documents. With reference to destruction of secret or confidential material, "competent authority" is interpreted to mean major commanders or their designated representatives. However, doubtful cases may be referred to the Theater Records Administrator for decision.

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

OFFICIAL:

C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
:
NUMBER 63)

25 April 1945

Voting I
Partial Payments to Officers Pending Separation from Service II
Wearing of Former Unit Shoulder Patch III
Rotation and Temporary Duty Return of Personnel to the United States IV
War Trophies and Other Items Acquired As Personal Property V

I--- VOTING

1. References:

WD Circular Number 427, 1944
Section III, MTOUSA Circular Number 27, 1945
Section VI, WD Circular Number 86, 1945.

2. The following data has been received on State elections:

Oregon - Election to be held on 22 June 1945 to determine certain taxes on property and on the sale of cigarettes.

II-- PARTIAL PAYMENTS TO OFFICERS PENDING SEPARATION FROM SERVICE

1. Local Commanding Officers may authorize a partial payment in a reasonable amount to an officer whose separation from the service is pending, during the period while reply is being awaited to the inquiry which is prescribed by paragraph 6g, AR 35-1740, C1.

2. The same sub-paragraph specifically provides for method of payment upon receipt of reply to the inquiry, and no modification thereto is made by this circular.

3. Authorization contained herein is granted solely for the purpose of preventing serious embarrassment to the service and to the officer concerned because of complete lack of funds, and it should be used only for that purpose.

III- WEARING OF FORMER UNIT SHOULDER PATCH

1. Personnel in a casual status (e.g.- Detachment of Patients, or attached unassigned to The Replacement and Training Command) are authorized to wear the shoulder sleeve insignia of the unit to which they were last assigned until they are permanently assigned to another unit, at which time the shoulder sleeve insignia of the new unit will be worn on the left shoulder sleeve in accordance with the provisions of paragraph 56 c. AR 600-40, 31 March 1944.

2. a. When personnel who have served in an active Theater of Operations with one or more combat organizations, are permanently reassigned, within the Mediterranean Theater of Operations, to a non-combat organization, the shoulder sleeve insignia of their former combat organization may be worn (but is not required) on the right shoulder sleeve, in the same relative position as that

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Hq PACUSA Circular # 63 (cont'd)

prescribed for the left shoulder sleeve.

b. Individuals may select the particular combat unit shoulder sleeve insignia they desire to wear from those authorized the organizations to which they were assigned in an active Theater of Operations. Under no circumstances will more than one such insignia be worn on the right sleeve at a time.

3. Personnel departing this Theater on permanent change of station will be informed of the provisions of Section I, Circular Number 111, War Department, current series.

IV --ROTATION AND TEMPORARY DUTY RETURN OF PERSONNEL TO THE UNITED STATES

1. Paragraphs 9a and 9b, Circular Number 20, this headquarters, 1945, are rescinded and the following substituted therefor:

"9. a. The tests of eligibility prescribed for rotation (see paragraph 2) apply to return on temporary duty."

2. Paragraph 10b (4) is rescinded.

V--- WAR TROPHIES AND OTHER ITEMS ACQUIRED AS PERSONAL PROPERTY

Circular Number 60, this headquarters, 1945, is amended by changing paragraph 10 to read "paragraph 9".

BY COMMAND OF GENERAL MCNARNEY:

GEORGE D. FENCE
Major General, GSC
Chief of Staff

OFFICIAL:

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

CIRCULAR)
: 21 April 1945
NUMBER 62)

NONAPPROPRIATED FUNDS

General I
Classes of Funds II
Administration of Funds III

Section I, Circular Number 21, 1944, and Circular Number 29, 1945, both this headquarters, are rescinded and the following substituted therefor:

SECTION I

GENERAL

Paragraph
Scope 1
Definitions 2
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1. SCOPE - This circular governs nonappropriated funds of all organizations of the United States Army within the limits of ETOUSA, except those of transient units or organizations.

2. DEFINITIONS

a. Nonappropriated Funds. Nonappropriated funds consist of cash, investments, or other assets accumulated in the conduct of revenue-producing, welfare, and certain other activities. For purposes of these regulations, the following nonappropriated funds are excluded:

(1) Funds of Army Emergency Relief.

(2) Funds of the American Red Cross.

(3) Prisoner of War Funds.

(4) Civilian Welfare Funds.

b. Classes of nonappropriated funds:

(1) Revenue-producing funds. Certain activities, established primarily to furnish merchandise and services to military and authorized civilian personnel within the theater are operated as commercial enterprises and produce revenue, and require accumulations of cash, investments, and other assets for the conduct of their business. The aggregate of such cash, securities, and other assets are revenue-producing funds.

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(2) Welfare funds - Welfare funds are those funds established and maintained from income derived from revenue-producing activities of the Army, from voluntary contributions, or from hospital subsistence accounts. Welfare funds are used to defray the expenses of providing athletic, recreational, and welfare services and facilities for military personnel.

(3) Sundry funds - Funds of clubs, mess funds, or funds of other associations organized by military personnel will be classified as sundry funds. Because of the relationship to the Army of the activities financed by such funds, such activities will be supervised by the commander of the unit or installation in which they are operated and in compliance with provisions set forth herein.

3. FUNDS AUTHORIZED

a. The following types of revenue-producing funds are authorized:

(1) The Theater Exchange Fund.

(2) The Stars and Stripes Fund.

(3) Such other funds as may be authorized by the Theater Commander.

b. The following types of welfare funds are authorized:

(1) The Theater Central Welfare Fund.

(2) Theater Special Staff Funds, such as Surgeon's Fund, Chaplain's Fund, Special Service Fund, I & E Fund, etc.

(3) Hospital Funds.

(4) Headquarters funds of the headquarters of organizations larger than a company or air force squadron.

(5) Unit funds of companies, troops, batteries, air force squadrons, bands, detachments, and similar units.

c. The following types of sundry funds are authorized:

(1) Funds of associations of military personnel such as officers' clubs, noncommissioned officers' clubs, EM clubs, rest hotels and camps, restaurants, etc.

(2) Mess funds.

(3) Religious funds.

4. LEGAL IMMUNITY

Activities and funds authorized in these regulations are Government instrumentalities and are entitled to the immunities and privileges of such instrumentalities, unless otherwise provided.

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SECTION II

CLASSES OF FUNDS

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5. REVENUE-PRODUCING FUNDS

a. Purposes.- Revenue-producing funds are established to finance activities involving the sale of services and merchandise. Reasonable profits under prescribed limitations are permissible. No project other than the basic business of the revenue-producing agencies will be entered into without prior approval from the Commanding General, MTOUSA.

b. Beneficiaries - In addition to the direct benefits accruing to military personnel from the sale of merchandise and services at low prices, such profits as are produced will be devoted to welfare activities. Transfers of profits shall be made only to the Theater Central Welfare Fund and in amounts as directed by the Theater Commander. Installations have no proprietary interest in revenue-producing activities or in the profits generated thereby.

c. Administration - The revenue-producing funds will be administered in accordance with basic policies determined by the War Department and in accordance with provisions set forth herein. Funds of Theater Exchanges and the Theater Exchange Fund will be administered in accordance with AR 210-65 and provisions set forth herein, and will be under the staff supervision of the Theater Exchange Officer. The Stars and Stripes Fund will be under the staff supervision of the Theater I & E Officer.

6. THEATER CENTRAL WELFARE FUND

a. Purposes and Beneficiaries - The Theater Central Welfare Fund is established to facilitate control of nonappropriated funds and their proper redistribution among welfare funds of units, installations, and activities within the theater, based upon the need of such installations, or to other welfare funds.

b. Administration

(1) In accordance with policies established by the Board of Directors and approved by the Theater Commander, the Theater Central Welfare Fund will be administered by the Custodian, who will be recommended by the Fiscal Director, MTOUSA, and by an officer appointed Secretary to the Board of Directors, Theater Central Welfare Fund, on the recommendation of Assistant Chief of Staff, G-1, MTOUSA. Operating expenses of the Theater Central Welfare Fund will be approved by the Board of Directors and paid by the Custodian.

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(2) The Board of Directors will consist of the Deputy Theater Commander, Chairman, Assistant Chief of Staff, G-1, MTOUSA, the Inspector General, MTOUSA, a representative from Fifth Army, and a representative from AAF/MTO.

(3) (a) Regular meetings of the Board of Directors will be held monthly.

(b) Special meetings may be called by the Chairman or on the request of any two (2) members of the board.

(4) Requests for special grants or loans (see c (5) and (6) below) shall be addressed to the Chairman, Board of Directors, and sent to the Secretary, Theater Central Welfare Fund, in care of G-1 MTOUSA., APO 512, US Army, who will present such requests to the Board at their meetings. Requests for special grants or loans will include:

(a) A detailed description of the project.

(b) Complete justification for the project.

(c) Detailed estimate of costs.

(d) A statement of what funds, materials and labor are available, and the balance required as a grant or loan.

c. Function - The function of the Board of Directors primarily is to make recommendations to the Theater Commander relating to any matters in connection with nonappropriated funds. The Board will:

(1) Recommend policies and procedures, and directives to be published by this headquarters, covering:

(a) The number and types of nonappropriated funds to be authorized.

(b) The limitations which shall be placed upon the size of such funds.

(c) The determination of the purposes for which nonappropriated funds may be spent.

(d) The administration of nonappropriated funds.

(2) Recommend the distribution of monies from the Theater Central Welfare Fund to funds of organizations or units within the theater.

(3) Recommend reporting systems as may be necessary for the exercise of adequate controls.

(4) Supervise the disposal of property of funds, except as herein specifically provided, and make any appropriate recommendations in connection therewith.

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(5) Recommend the payment into the Theater Central Welfare Fund of amounts of cash or securities in excess of reasonable current requirements of sundry funds, such as those of clubs and associations of military personnel.

(6) Appraise from time to time the financial statements of revenue-producing activities, to determine funds in excess of their needs and to recommend the transfer to the Theater Central Welfare Fund of such excess funds.

(7) Recommend requests for funds which may be desired from the War Department Army Central Welfare Fund.

(8) Recommend the disposition of accumulations of cash and securities in the Theater Central Welfare Fund in excess of the prospective needs or means of utilizing that fund for the welfare of troops in this theater.

(9) Make recommendations which are within the scope of its function and which are not specifically mentioned above.

d. Revenues - The following monies will be transferred to the Theater Central Welfare Fund:

(1) Monies or other assets determined to be in excess of the needs of revenue-producing activities. (See c (6) above).

(2) Amounts of cash and securities in sundry funds, which exceed reasonable current requirements. (See c (5) above).

(3) All cash, securities and proceeds from sale of property remaining in the fund of any organization upon its inactivation or in any sundry fund of an activity which is terminated.

(4) Contributions or donations for the welfare of the military personnel in the theater, not otherwise designated by the donors.

(5) Proceeds obtained from theatrical, entertainment or athletic events conducted on a theater-wide basis.

e. Expenditures - The Theater Central Welfare Fund may make expenditures for expenses incurred in the operation of the fund, and, when approved by the Theater Commander, it may make transfers of funds -:

(1) To headquarters of major commands in the theater for:

(a) Redistribution to lower echelons.

(b) Use for welfare activities.

(2) To organizations not a part of a major command.

(3) To Theater Special Staff Sections for welfare activities on theater level.

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(4) To any revenue-producing activity when, in the opinion of the Board of Directors, the revenue-producing activity requires additional capital.

(5) As grants or loans to Theater Special Staff Sections for specific projects, provided, that any surplus from a grant for a specific project will revert to the Theater Central Welfare Fund after the project is terminated or completed.

(6) As loans to Headquarters Funds for specific projects, provided, that the amount of such loans will be deducted from the amount allotted to the borrowing headquarters when future allocations to headquarters funds are made.

7. FUNDS OF THEATER SPECIAL STAFF SECTIONS

a. Purposes and Beneficiaries - Theater Special Staff Funds are established in order that nonappropriated welfare funds may be made available to Theater Special Service Officer, Theater I & E Officer, Theater Surgeon, Theater Chaplain and such other Special Staff Sections requiring funds for the conduct of theater-wide activities.

b. Revenues - Revenues may be obtained:-

(1) By transfers of monies from the Theater Central Welfare Fund.

(2) By transfers from the War Department Central Hospital Fund to the fund of the Theater Surgeon, with the concurrence of the Board of Directors, Theater Central Welfare Fund.

(3) By transfers from the fund of the Chief of Chaplains to the fund of the Theater Chaplain, with the concurrence of the Board of Directors, Theater Central Welfare Fund.

(4) By voluntary contributions or donations, subject to the approval of the Board of Directors, Theater Central Welfare Fund.

c. Expenditures - Expenditures may be made from the funds of Theater Special Staff Sections for expenses incurred in the operation of the funds and payments may be made --

(1) For specific projects which are approved by the Board of Directors, Theater Central Welfare Fund, provided, that any surplus from a grant for a specific project will revert to the Theater Central Welfare Fund after the project is terminated or completed.

(2) For any general welfare activities within the scope of respective staff functions that will benefit the personnel of the Theater.

(3) From the fund of the Theater Chaplain directly to the religious fund which any Chaplain may have.

(4) From the fund of the Theater Surgeon directly to any hospital fund.

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d. Administration - The fund of a Theater Special Staff Section will be administered by the Chief of the Section. He may appoint a representative to act as custodian, but will personally approve all expenditures.

8. HOSPITAL FUNDS

a. Purposes and beneficiaries - Hospital funds are established to provide for the procurement of facilities, equipment, or services which contribute to the comfort, pleasure, contentment, and mental and physical improvement of patients in hospitals. Incidental use or enjoyment of such facilities, equipment, or services by medical detachments on duty at hospitals is, however, permissible. Medical Corps units or detachments may have unit funds which are administered in accordance with the provisions set forth herein for unit funds.

b. Revenues and expenditures

(1) The revenues of hospital funds may include:

(a) Grants from the fund of the Theater Surgeon.

(b) Voluntary contributions or donations. (See paragraph 16 a (3))

(c) Proceeds of the sale of property of the fund on inactivation of a hospital.

(d) Incidental revenues resulting from the sale of products of gardens or articles produced by patients, or from the operation of minor amusement facilities.

(2) Expenditures from hospital funds may be made for --

(a) The welfare of patients in accordance with policies established by the Theater Surgeon. Expenditures will not be made for purposes for which appropriated funds are available, except for the purchase of articles which are immediately necessary and are not available for issue at the time or place when required.

(b) Expenditures may be made for these types of services, facilities or equipment which may be purchased by other non-appropriated welfare funds (see paragraph 17). The hospital fund may also be used for the purchase of supplies, equipment, or services specially designed to improve the condition or contribute to the welfare of the sick in the hospital.

c. Administration - The senior medical officer of each hospital, or a subordinate officer designated by him, will act as custodian of the fund and will administer it with the advice of the hospital fund council.

(1) The hospital fund council shall consist of three officers present and on duty with the hospital to which the fund pertains or such lesser number as

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are present and on duty. At regular or special meetings of the council, authorizations will be made for the expenditure of funds. When hospital funds decline to levels inadequate to permit discharge of the purposes specified above, requests may be made with the approval of the council to the Theater Surgeon for grants.

(2) Except as specified in b, (1), (d) above, no revenue-producing activities may be conducted by hospital funds.

(3) Where there is both a hospital fund and one or more unit funds for the detachment or detachments of a hospital, expenditures may be made from both the hospital fund and a unit fund for facilities, equipment, or services jointly enjoyed by enlisted men and patients. In the event of any disagreement as to the proper apportionment of expenses, the decision shall be made by the senior medical officer.

(4) Where there is a unit fund at a hospital, the unit fund shall receive no monies from the hospital fund.

9. HEADQUARTERS FUNDS

a. Purposes and Beneficiaries - Headquarters funds provide commanders of organizations and units larger than companies with funds to be expended in connection with athletic, recreation, or welfare activities benefiting the command.

b. Revenues

(1) The commanders of the major commands or of the largest independent organizations in the theater may establish headquarters funds for their own headquarters and permit the establishment of headquarters funds in subordinate headquarters within their commands. The headquarters funds of the highest echelons of command may receive distributions from the Theater Central Welfare Fund on a strength basis and subject to any prescribed limitations. Headquarters funds of subordinate units may receive monies, by allocation on a strength basis and subject to any prescribed limitations, from the headquarters funds of higher units.

(2) Revenues may be received from interest on deposits, from the proceeds of the sale of property from the headquarters fund, and from such other sources as are authorized by Army Regulations.

(3) Headquarters funds may borrow money from the Theater Central Welfare Fund for specific projects approved, together with the loan, by the Board of Directors, Theater Central Welfare Fund. In such case, the amount of the loan will be deducted from subsequent allocations to the headquarters involved until the loan is repaid by the deductions.

c. Expenditures

(1) Expenditures may be made by headquarters funds for the purposes specified in a, above. In general, expenditures will be limited to the procurement of such articles or services as are not ordinarily made available through the operation of appropriated funds, unit funds or funds of Theater Special Staff Sections, or to supplement procurement of such articles or services.

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d. Administration - The commander of the organization to which a headquarters fund pertains or a subordinate officer appointed by him shall be custodian and be charged with the administration of the fund with the advice of the fund council. (See paragraph 14).

10. UNIT FUNDS

a. Purposes and beneficiaries - To supply funds for the procurement of articles or services, not available from appropriated funds nor from the welfare funds of any higher headquarters, which contribute to the welfare of the personnel of the unit to which the fund pertains and to supplement the procurement of such articles or services.

b. Revenues and expenditures

(1) Unit funds may receive monies from--

(a) Distribution on a strength basis from the headquarters welfare fund of the next higher headquarters, within any prescribed limitations.

(b) Revenues derived from minor profit-making activities, such as barbershops, tailor shops, etc, conducted by the unit.

(c) Proceeds resulting from the sale of property of the unit fund, and from interest on bank deposits and such investments as are held at the effective date of this circular

(2) The custodian will be responsible that all expenditures made from the fund are within the purposes of the fund. (Also, see paragraph 17).

c. Administration - The officer in command of a unit to which a fund pertains will be the custodian and is charged with the administration of the fund with the advice of the fund council of which he will be a member. (See paragraphs 13 and 14).

11. SUNDRY FUNDS

a. Funds of clubs and similar associations.

(1) The commanding officer of any unit, installation, or activity, when such action is in the interest of the service, may authorize the establishment, maintenance, and operation of funds of clubs and similar associations for military personnel, subject to any required approval which may be stipulated by the commanding officer of a higher echelon. For purposes of these regulations, the following definitions apply:

(a) Funds of clubs - Funds pertaining to any clubs, such as officers', noncommissioned officers', or enlisted men's clubs, which are organized by and for the personnel of individual units of company, battalion, regimental or similar size.

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(b) Funds of associations - Funds pertaining to any clubs, restaurants, hotels, camps, or similar activities, whether for officers, noncommissioned officers, or enlisted men, which are organized for or patronized by:

1. The personnel of organizations or units larger than a regiment, such as a division or a wing.

2. The personnel of a specific branch of the Army, such as Quartermaster, Ordnance, Transportation, etc.

3. Transient personnel primarily, such as the transient officers' or transient enlisted men's messes and hotels in various cities.

4. Personnel on temporary duty, leave or furlough at rest hotels, rest camps, recreation areas, etc.

(2) Such clubs and associations will be established, operated, or disbanded in accordance with the provisions of regulations of this headquarters, and any provision of the constitutions, charters, and bylaws of such clubs and associations, including all existing clubs and associations, which is inconsistent therewith, will be inoperative. The activities of such clubs and associations, so far as not otherwise controlled by regulations of this headquarters, will be controlled and supervised by the commanding officer of the installation. Nothing in these regulations will be construed, however, as eliminating the necessity and desirability of the existing practice of members of such clubs and associations conducting their immediate operations in accordance with the provisions of their constitutions, charters, or bylaws as approved by the commanding officer of the unit, installation, or activity, through club officer, duly elected from the membership thereof, boards of governors, and appropriate committees, and otherwise managing the affairs and activities of such clubs and associations consistent with regulations of this headquarters and directives of the commanding officer of the installation.

(3) When the commanding officer of a unit, installation, or activity, determines that the establishment of such a club or association is in the interest of the service, he will fix the amount of necessary capital, including funds necessary for the purchase of equipment and for initial operations. Such capital may be obtained by borrowing from funds of other clubs or associations, by borrowing from the headquarters fund(s) of the unit(s) concerned, by deposits, or by contributions, provided, that arrangements are made for prompt repayment of loans from the revenues of the club or association, that all contributions are accepted only as gifts to the club or association, and that deposits and contributions are accepted with the express condition that no person making a deposit or contribution will thereby acquire or own any funds or property of the club or association or possess any enforceable right or interest therein. No member of such club or association will have, by reason of his participation either with or without the making of a deposit, any enforceable right or interest in any fund or property of the club or association, provided that, so long as the financial condition of the club or association warrants, the commanding officer of the unit, installation or activity, may provide by general regulation for the refund of any deposit, in whole or in part, without any increase whatever, at the termination of such member's participation in the club or association.

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(4) The revenues of such clubs and associations will consist of dues and assessments paid by members and transient guests, contributions, and incidental income derived from the operation of certain revenue-producing activities, such as bars, snack bars, and the provision for feeding or billeting members. Such clubs and associations will not participate in dividends distributed by either the Theater Central Welfare Fund or any headquarters fund.

(5) The funds of such clubs and associations may be expended for facilities, equipment, and services for the use of members and transient guests. Recreational or social activities may be conducted for members and transient guests.

b. Mess Funds - Mess funds will be administered in accordance with the provisions of these regulations, as they apply to clubs and associations, and the provisions of AR 210-60.

c. Religious Funds - Religious funds may be established by chaplains under authority of the commanding officer of the appropriate unit or organization. Such funds may be established according to denomination. Revenues will consist only of voluntary contributions made in connection with religious observance or services, or of transfers from headquarters funds or the fund of the Theater Chaplain. Expenditures will be for the general purpose of improving military religious activities within the Theater. Under no circumstances will these funds be donated or used for civilian welfare or religious activities, but this prohibition does not preclude the collection of donations for such designated purposes provided such collections are kept separate. A religious fund will not be commingled with other funds and it will be administered by a chaplain who will be the custodian.

d. Administration - Sundry funds will be administered under the general supervision of the commanding officer of the unit, installation or activity, to which the fund pertains.

SECTION III

ADMINISTRATION OF FUNDS

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12. DESIGNATION OF WELFARE FUNDS - The official designation of welfare funds will be as follows:

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c. Theater Central Welfare Fund, MTOUSA.

b. Theater_____Fund. (For funds of Theater Special Staff Sections).

c. _____Central Welfare Fund. (For headquarters funds of major commands).

d. Hospital Fund,_____Hospital.

e. Headquarters Fund,_____Corps or Division.

f. Headquarters Fund,_____Battalion, _____Regiment, _____Division. (Include regiment or division only when an organic part thereof, and not when a separate battalion or regiment).

g. Unit Fund_____Company,_____Battalion,_____Regiment. (Include battalion or regiment only when an organic part thereof, and not when a separate company or battalion).

h. Any other appropriate designation not provided above. Substitute troop, battery, squadron, band, detachment, etc. where necessary.

13. CUSTODIANS OF WELFARE AND SUNDRY FUNDS

a. Incumbent - With respect to each class of fund, see sub-paragraph "Administration" in the appropriate paragraph of Section II. In addition to the afore-mentioned provisions, the following apply:-

(1) Except for unit funds, it is not required that the custodian be a member of the council or board.

(2) No officer who is charged with audits of nonappropriated funds or whose duties entail the disbursement of public funds will be assigned additional duties as custodian of a nonappropriated fund.

b. Duties - The custodian of a fund will receive, safeguard, disburse, and account for the fund in accordance with the provisions of regulations of this headquarters, and in observance of the policies and procedures prescribed by the Board of Directors, Council, or Command authority having jurisdiction over the fund.

c. Absence - In the event the custodian of any fund is absent from his post of duty, on leave or otherwise, for a period exceeding 6 days and not exceeding 10 days, the officer or agency having jurisdiction of such fund will appoint a substitute custodian to act in his place. The original custodian will entrust the cash or other assets of the fund to such substitute and will take a memorandum receipt therefor, in duplicate - one copy of which will be filed with the fund account during the period of the regular custodian's absence and will be returned to the substitute custodian receipted, with duplicate, upon return of the fund to the regular custodian. If a custodian is absent for a period exceeding 10 days, a regularly appointed successor to whom the fund will be transferred will be designated by the appointing authority or commanding officer. (See paragraph 21 b). For major funds, special authority may be given to extend the time stated herein.

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14. COUNCILS OR BOARDS OF WELFARE AND SUNDRY FUNDS

a. There will be a council or board for each of the following classes of funds:

(1) Hospital Funds.

(2) Headquarters Funds.

(3) Unit Funds.

(4) Sundry funds other than religious funds.

b. The council for a headquarters or unit fund will consist of not less than three nor more than five members except that, if less than three officers are present for duty, the council shall consist of such lesser number as are present for duty. (See paragraph 8 c (1) with respect to the council for a hospital fund). Councils or boards for sundry funds will consist of such membership as is prescribed by the constitution of the organization, but in no event will there be less than three members. The senior member of a council or board will be the president or chairman, and may also be the custodian, unless otherwise prescribed by the by-laws of a sundry fund. One officer other than the president or chairman, or the custodian, will be designated as recorder or secretary.

c. The duties of the council or board are to;-

(1) ascertain that the fund is being properly administered, that all proper revenues have been received, and that expenditures are within the purposes of the fund.

(2) Approve such proposed expenditures from the fund as may be deemed proper.

d. Proceedings of all councils or boards of funds listed in paragraph a above, will be recorded; will indicate the members in attendance; and will include copies of the most recent financial statements of the fund properly certified. The record of the proceedings of the council or board will be signed by the president or chairman and by the recorder or secretary.

e. Disagreements between the councils and commanding officers will be decided by the commander of the next higher headquarters.

15. SAFEGUARDING OF WELFARE AND SUNDRY FUNDS

a. Removal of funds - Except as may be otherwise prescribed by these regulations, the custodian of a fund will not permit the removal of any of the cash or other assets of the fund from the location of the organization or other agency to which it pertains. Payments in the conduct of business or deposits in banking institutions under the official designation of the fund are not included in this prohibition.

b. Working balance - Cash in amounts approved by the commanding officer

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may be kept at the risk of the custodian in his personal possession for necessary cash payments, but under no circumstances will cash be permitted to remain in any unprotected place or unduly long on the person of the custodian.

c. Cash in excess of amounts required in the working balance will be safeguarded in the most practicable of the following means:

(1) Deposited in any branch of Allied Financial Agency (AFA).

(a) When funds are deposited in a depository they will be placed under a numerical designation of the fund and not to the credit of the custodian in his individual capacity. Monies which do not pertain to the fund in question will not be deposited in the account.

(b) Commanders of major elements will assign an appropriate symbol and number to each unit within their respective commands, for designation of unit funds, e.g., Fifteenth Air Force--15, II Corps--6; for divisions, a symbol that does not show numerical designation of unit, followed by a number.

(c) Where deposits in banks, they will be carried in dollar accounts, and checks drawn against such accounts will be drawn in dollars, but local currency will be withdrawn at the official rate of exchange and payments made in cash.

(2) Purchase of Postal Money Orders at any US APO.- The cost of the money orders is a legitimate expenditure from the fund. Money orders will be drawn in favor of the official designation of the fund and not in favor of the custodian in his individual capacity. (See also Section XIV, paragraph 31, "Unit Funds - Money Orders", Circular 30, "Postal Regulations", this headquarters, dated 16 February 1945).

(3) Treasury Checks issued in exchange for cash at any US Army Finance Office. Checks will be drawn in favor of the official designation of the fund and not in favor of the custodian in his individual capacity.

d. Investments

(1) United States Government bonds, notes or certificates of indebtedness may be purchased for investment purposes by the Theater Central Welfare Fund.

(2) All other nonappropriated funds will make no investments. (This prohibition does not require the sale of securities purchased prior to publication of this circular).

e. Surety Bonds - At the discretion of the respective boards of directors or councils of nonappropriated funds, custodians and their assistants may be bonded at the expense of the funds in amounts that will protect the fund from loss in case of defalcation. Position schedule forms of bonds covering the position and not the individual by name will be used. Any corporate securities

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approved by the War Department and qualified with the Treasury Department may furnish such bonds.

f. Loss of funds - In case of loss of cash or other assets of a fund, other than financial losses incurred in normal operations, the circumstances will be carefully investigated by a board of three disinterested officers appointed by the organization or unit commander of the next higher headquarters having jurisdiction over the fund. The board will include in its report its opinion as to responsibility for the loss and recommendations as to appropriate action. The proceedings of the board will be transmitted through channels to the commander responsible for the annual general inspection of the organization or fund concerned for his decision and final action. Stoppage against the pay of an officer in case of an indebtedness to a nonappropriated fund is not authorized.

16. CONTRIBUTIONS, DONATIONS, AND LOANS, WELFARE AND SUNDRY FUNDS

a. Receipt of voluntary contributions and donations - The acceptance by nonappropriated welfare and sundry funds of contributions or donations of either property or money, and whether or not limited as to specific purposes or uses, will be confined to such contributions or donations which do not exceed the value of $1,000 voluntarily proffered by bona fide benevolent or fraternal societies or organizations. Such gifts should not be confused with gifts to the United States and may be accepted subject to the following approvals:

(1) In the case of the Theater Central Welfare Fund:- By the Board of Directors of that fund.

(2) In the case of funds of Theater Special Staff Sections:- By the Board of Directors, Theater Central Welfare Fund.

(3) In the case of hospital funds:- By the Theater Surgeon.

(4) In the case of headquarters funds, unit funds, and sundry funds except religious funds:- By the commander of the next higher administrative headquarters commanded by a general officer.

(5) In the case of religious funds:- By the Theater Chaplain, The provisions of this paragraph do not apply to offertory collections or to other donations normal to religious practice.

b. Other offers of contributions or donations - All other offers of contributions or donations to nonappropriated welfare and sundry funds will be rejected and the profferor informed of the provisions of the act approved 27 March 1942 (see AR 35-190) relating to gifts to the United States to further the war program.

c. Making of contributions or donations - Nonappropriated welfare and sundry funds will make no contributions or donations, except as authorized herein or where given prior approval by the Board of Governors, Theater Central Welfare Fund.

d. Loans - Loans from nonappropriated welfare and sundry funds are prohibited, except as authorized herein or where authorized by the Board of Directors.

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Hq MTOUSA Circular #62 (Cont'd)

Theater Central Welfare Fund.

17. EXPENDITURES AUTHORIZED FROM NONAPPROPRIATED FUNDS

a. General - Expenditures from nonappropriated funds may be made for any of the purposes for which such funds are established. (See Section II). The following restrictions apply:

(1) Funds will be disbursed solely for the benefit of military personnel.

(2) Cash, securities, or other property of a nonappropriated fund will at no time be distributed to individuals.

(3) Articles which may be obtained on requisition from a supply service will not be purchased by nonappropriated funds unless such articles are immediately necessary and are not available for issue at the place where required.

(4) Bills will be paid promptly, and no obligation will be incurred which cannot be met in full from funds on hand or to be recieved during the current month, unless previously approved in writing by the commander of the installation.

b. Types of expenditures authorized - In addition to the provisions in the applicable paragraphs in Section II, the following are cited as examples of types of authorized expenditures:

(1) Enlisted personnel may be paid compensation for services rendered in connection with revenue-producing, welfare or sundry activities performed in addition to regular duties. The rate of such payments will, in each instance, be approved by the commanding officer or the respective fund council, but in no event will exceed fifty per cent (50%) of the base pay of the enlisted person employed.

(2) Authorized expenditures from welfare funds include:

(a) Purchase of musical instruments and other supplies and equipment for the use of musical organizations.

(b) Purchase of athletic, recreational, or welfare equipment for military personnel.

(c) Purchase of labor-saving devices and articles not obtainable from a supply service, or to the extent that appropriated funds are not available therefor.

(d) Purchase of such materials or services as may be required for the protection, care, and preservation of fund-owned property, including cleaning and preserving materials, spare parts, and repair services.

(e) Purchase of mess and kitchen equipment not obtainable from the quartermaster.

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Re: MTOSA Circular 3-2 (Cont'd)

(f) Prizes for essays, and for excellence in sports and in military pursuits such as marksmanship and vehicle operation or maintenance, including unit proficiency.

(g) Purchase of supplies, materials, equipment, and services for the purpose of furnishing, repairing or decorating the interior of mess halls, theaters, day rooms, and recreation rooms.

(h) Payment of premiums on custodians' surety bonds, and on fidelity bonds of Army mail clerks and Assistant Army mail clerks.

10. ACCOUNTING FOR NONAPPROPRIATED FUNDS

a. Accounting procedure - The custodians of all welfare and sundry funds are responsible for the maintenance of the necessary books and records to reflect the current status and condition of the respective funds, and to provide current data for reporting purposes in accordance with applicable accounting and report ng procedures. Transactions pertaining to a fund will be entered in the accounting records promptly. Bank statements will be reconciled monthly with the cash balance shown by the books of account. Accounting records, including bank statements and canceled checks, will be retained for one (1) year after they are audited and will then be destroyed, provided that no claim, criminal action, or disciplinary action has been instituted with respect to any entry or omission of an entry or that the records have been inspected by an Inspector General of the unit higher headquarters having an Inspector General. A certified listing of the records destroyed, together with the Inspector General's report, will be filed with the current records.

b. Accounting records - Records will be accurate, durable, and neat. Corrections of entries which are not obvious errors will be initialed by the custodian, and also by the president or chairman, or by the recorder or secretary. Records will include, but are not limited to, the following where applicable:

(1) Vouchers - Vouchers ordinarily will be accomplished with respect to collections and expenditures, and will include certifications of payment and of receipt by the two parties to the transaction, a brief statement identifying the account or listing the articles purchased, and the amount stated in Dollars. They also will be dated and will be numbered in sequence, beginning with number 1 for each month and with the same series of numbers regardless of whether the vouchers are for receipts or payments and regardless of any change in custodians. Expenditure vouchers should, whenever possible, be supported by dealers' invoices, delivery tickets, etc. The vouchers will be bound in an orderly manner and so that they are readily accessible for inspection. (See Appendix "A" for a sample form of voucher). In the event that preparation of a voucher is not practicable, the custodian will obtain or prepare a memorandum evidencing the transaction and will submit it to the council or board for their approval to be entered thereon. A separate voucher is not required for transactions such as sales of coupon books and payments of mess accounts, provided the voucher covering such transactions for a day or a week is supported by a payment certificate embodying a list of the individual amounts and signatures. Items of an expendable nature and purchased for consumption or distribution will be so certified on the voucher, otherwise, they will be entered on the property record.

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Hq USTOMA Circular # 62 (Cont'd)

(2) Cash record - A record will be kept in Dollars of all monetary receipts and expenditures.

(3) Property record - A record will be kept of all property, and a separate record of any investments (see paragraph 15 d), owned by the fund. Purchase cost will be shown in Dollars, and the date of acquisition will be entered. A separate record will be kept of services, including insurance subscriptions, being provided under contract to the activity to which the fund pertains. Separate records also will be kept of property donated and of property loaned to the fund. Property which is lost or damaged through the fault or neglect of no person or persons from whom reimbursement may be obtained, or which is unserviceable as the result of fair wear and tear, will be dropped from the accounts on a certificate approved by the council or board and filed with the vouchers. The entry of such property in the property record will be red - lined and the date of the certificate noted under a column headed, "Disposition". The entry for property sold or otherwise disposed of will similarly be red - lined and the date of the voucher or certificate will be noted under "Disposition".

(4) Accounts receivable - A record will be kept of all amounts due to the fund.

(5) Bills payable - A record will be kept of all amounts owed by the fund. Financial reports also will state any deferred liabilities or commitments of the fund.

(6) Inventories - A stock record will be kept of any materials, merchandise, and supplies on hand, and will be checked by periodic physical inventories conducted as frequently as is necessary to know the true status.

(7) Coupons - Where coupons ("chits") are used, as in clubs to facilitate the handling of cash in connection with the sale of food or drinks, a record will be kept of the coupons on hand (not sold). Sales of coupons, and refunds for coupons redeemed by remarkers, will be evidenced by vouchers. Where the prevailing practice is to sell books of coupons which are not promptly used by the purchaser, the outstanding liability will be accounted for by posting to "Accounts Payable" the net sales of books and off-sets representing the value of the chits collected for merchandise.

(8) Bank deposit slips - Bank deposit slips will be prepared in duplicate, and the duplicates, stamped or receipted by the bank, will be retained in a separate file.

(9) Bank statements and canceled checks.

(10) Financial reports such as statements of condition (balance sheets) and operating (profit and loss) statements.

(11) Certificates of transfer (see paragraph 21).

e. Accounting systems

(1) General - Systems of accounts for the respective funds will be such as to facilitate the keeping of the records, to provide data for desired

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reports, to reflect fully the current status and condition, and to facilitate control. Without compromise with these requirements, simplicity will be sought.

(2) The system of accounts will be prescribed by:

(a) The Theater Exchange Officer, MTOUSA, subject to the provisions of AR 210-65, for the Theater Exchange Fund and for funds of the base exchanges.

(b) The Chief, Information and Education Section, Headquarters MTOUSA, subject to the staff supervision of the Fiscal Director, MTOUSA, for the Stars and Stripes Fund.

(c) The Board of Directors, Theater Central Welfare Fund, for the Theater Central Welfare Fund.

(d) The Chief of the Section, subject to the staff supervision of the Fiscal Director, MTOUSA, for the fund of a Theater Special Staff Section.

(e) The council or board for the central welfare fund of a major command, subject to the staff supervision of Headquarters, MTOUSA.

(f) Headquarters, MTOUSA for all other funds. (See paragraphs (3) and (4) below).

(3) System of accounts for headquarters funds (except central welfare funds of major commands), unit funds, hospital funds, and religious funds. These funds will utilize Council Book, WD AGO Form 10-4 (WD AGO Form 15), and the system provided therein, as a means of recording the cash receipts and expenditures and the balance thereof. The Council Book also furnishes forms on which the proceedings of the council will be recorded, and pages on which the property record will be kept in the manner prescribed in "b (3)" above. The custodian's certificate will be executed, and a copy of any other financial statement prepared and certified correct by the custodian will be securely fastened in the book. Certificates of transfer likewise will be fastened in the book. Other records maintained will include vouchers, memoranda of accounts agreed to or by the fund, bank deposit slips, bank statements, and cancelled checks.

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(4) System of accounts for sundry funds, except religious funds - All sundry funds, except religious funds, will use the double entry system of accounting described in Appendix I.

d. Closing accounts - By the 5th of each month, the custodian of each welfare and sundry fund will prepare a statement of the condition of the fund as of the last day of the preceding month. Accounts will also be closed when a unit or organization is inactivated; when it is departing from the Theater; when there is a change of custodian; or when the activity to which a sundry fund pertains is terminated.

10. UDITING OF NON-APPROPRIATED FUNDS

a. The Theater Central Welfare Fund will be audited quarterly by the

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Inspector General, MTOUSA.

b. The funds of Theater Special Staff Sections, of Stars and Stripes, and of the Theater Exchanges, will be audited at least semi-annually by the Fiscal Director, MTOUSA. Accounts of the Base Exchanges will be audited, however, by Headquarters Army Exchange Service, MTOUSA, in accordance with AR 210-65.

c. Hospital funds, headquarters funds, unit funds and all sundry funds will be audited at least quarterly by disinterested commissioned personnel designated by the appropriate commander.

d. In addition to the periodic audits prescribed above, an audit will be made when the accounts are closed by reason of a change of custodian, inactivation of the unit or organization, departure from the Theater, or termination of the activity to which a sundry fund pertains.

20. REPORTS OF NONAPPROPRIATED FUNDS -(Also see paragraphs 14 d and 18 d.)

a. Revenue-producing funds - Revenue-producing funds will prepare a balance sheet and profit and loss statement monthly and transmit one copy to the Secretary to the Board of Directors, Theater Central Welfare Fund, in care of G-1, MTOUSA.

b. Funds of Theater Special Staff Sections - By the 15th of each month, the chief of each Theater Special Staff Section operating a fund will transmit to the Secretary to the Board of Directors, Theater Central Welfare Fund, in care of G-1, MTOUSA, a report summarizing the transactions of the fund during the preceding month and showing its status as of the end of the preceding month.

c. Hospital funds - By the 10th of each month, the custodian of each hospital fund will transmit to the Theater Surgeon, MTOUSA, a report, in duplicate, in the form shown in Appendix C.

d. Headquarters and Unit Funds

(1) From time to time custodians of headquarters and of unit funds will be required to submit a report as of the last day of the preceding month in the form shown in Appendix D. The instructions contained therein are made a part hereof.

(2) A copy of a financial statement of the status of each headquarters and each unit fund, and a summary of its revenues and expenditures, will be given publicity at least quarterly in order that the men of the installation to which the fund pertains may be apprised of its condition. Such publicity will be obtained through appropriate media or by display of such statements on bulletin boards.

e. Funds of Clubs and Associations - The following reports are required of clubs and associations defined in paragraph 11 a (1):

(1) When the establishment of a club or association is approved, a notice will be sent through channels to the attention of the secretary to the Board of Directors, Theater Central Welfare Fund, in care of G-1, MTOUSA, and will state the name of the club or association, the class of membership, any restrictions on

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Hq MTOUSA Circular #3 (Cont'd)

membership, the organization or group from which members will be derived, the purpose of the club or association, and the facilities which exist or are planned for the use of the members.

(2) When a club or association is being disbanded, a notice to that effect will be sent through channels to the attention of the Secretary to the Board of Directors, Theater Central Welfare Fund, in care of G-1, MTOUSA, and will state the estimated date when the monetary balance remaining in the fund will be transmitted to the Theater Central Welfare Fund. (See paragraph 22 a (4).).

(3) When the net worth of the fund of a club or association exceeds $1,000 as of the last day of a month, a report will be transmitted by the 10th of the following month to the Secretary to the Board of Directors, Theater Central Welfare Fund, in care of G-1, MTOUSA. ("Net Worth" as used herein is defined as the difference between (a) the total tangible assets of the fund and (b) its aggregate liabilities including any deposits made in the fund which are subject to repayment.) Such a report will be in the form illustrated in Exhibit B, Appendix B, and will show the status of the fund (balance sheet) as of the end of the preceding month, the net profit or loss during the preceding month, and the maximum and minimum cash balances during the preceding month. Any plans to utilize or to reduce any cash in excess of current needs also will be stated.

(4) A report on the financial status of the fund and of its revenues and expenditures will be given publicity through circulation to members or display on bulletin boards at least quarterly in order that the members may be apprised of the condition of the fund. This provision does not apply to transient messes and hotels, or to rest centers, where the membership consists of transient personnel or personnel on temporary duty for rest.

f. Mess Funds - The provisions of (2), (3) and (4), above, also apply to mess funds.

g. Religious Funds - The custodian of a religious fund will send through administrative chaplains' channels to the Theater Chaplain a monthly report summarizing the transactions of the fund during the preceding month and showing its status as of the end of the preceding month.

21. TRANSFER OF WELFARE AND SUNDRY FUNDS

a. Transfer of funds

(1) For the duration of the present war and 6 months thereafter, no part of the cash or other assets of nonappropriated welfare or sundry funds will be transferred to other nonappropriated welfare or sundry funds when only a portion of the personnel of an organization is transferred to or reconstituted in another organization. If an entire organization is transferred to, reconstituted in, or redesignated as another organization, the assets and liabilities of the unit or headquarters fund pertaining to that organization, including distributions due but unpaid, will also be transferred.

(2) When a unit or organization is inactivated, or an activity is terminated, the monetary balances in all welfare and all sundry funds pertaining thereto will be transferred to the Theater Central Welfare Fund, except when the entire unit or organization is transferred to, reconstituted in, or redesignated as another organization (see (1) above). A request for reallocation of a sundry

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fund may be made to the Theater Central Welfare Fund when the activity operating the fund is terminated and funds are needed for a new but similar activity. A fund will not be recklessly dissipated in anticipation of inactivation of the unit or organization, or termination of the activity, nor will any unusual expenditures or benefits be made or provided in such a case. After a fund has been closed and audited, and the balance has been transferred to the Theater Central Welfare Fund, the fund records will be filed with the organization records.

b. Transfer of funds to successor custodians - (See also paragraphs 19c, 19d, and 19d). The transfer of a nonappropriated welfare or sundry fund from one custodian to a successor will be accomplished by the custodian preparing the following financial statements:

(1) Assets and liabilities.

(2) A statement of revenues and expenditures since the last closing of the account.

(3) A statement of the bank balance as of the date of transfer and a reconciliation with that balance showing outstanding checks not yet paid.

(4) The above statements will carry the following certificate:

"I certify that to the best of my knowledge and belief the attached statements are a complete and accurate record of the status of the _____Fund, revealing all outstanding liabilities and sums due, and that the property owned by the fund is on hand." When necessary, the foregoing form of certificate will be changed to be in accordance with the facts. The successor custodian will receipt for the fund property after satisfying himself of the accuracy of the above statements.

c. Transfer of Funds when organization goes into combat.

(1) When an organization goes into combat and, in the opinion of the commanding officer of the organization to which a welfare or sundry fund pertains, funds might be lost, such funds will be left with an adjutant who will give a receipt for the funds and all papers pertaining thereto. The adjutant will have no authority to make disbursements. Upon the relief of the organization, the fund will be returned to its custodian.

(2) If the custodian of the fund has become a casualty, the fund will be closed by the adjutant, inspected by an officer of field grade, and then turned over to the succeeding custodian.

22. DISPOSITION OF PROPERTY BY WELFARE AND SUNDRY FUNDS

a. Property (except donated property) of a welfare or sundry fund which becomes surplus such as through inactivation or disbandment of the organization, or which may not be transported when there is a change of location, or which is no longer desired, will be disposed of as follows:

(1) Sale to other welfare and sundry funds as preferred bidders.

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(2) By sale to other purchasers, provided that no military bidder can be found and then only with the approval of the next higher commander.

(3) By donation (except for cash and securities) to other welfare and sundry funds, or turned over to a salvage officer for disposition, in the event that no purchaser can be found. No property will be deliberately abandoned. A receipt will be taken from the responsible officer who receives such property and will be kept to show the disposition of the property.

(4) By transfer of cash and securities to the Theater Central Welfare Fund. Any balance properly carried in a ration savings account, however, will be turned in to a disbursing officer for deposit to the credit of the appropriation "Replacing Quartermaster Service, Army". Transfers from any nonappropriated fund to a ration savings account are unauthorized.

b. Donated property will not be disposed of without the prior approval of the donor. Any property donated by the American Red Cross will be returned upon its request.

23. INSPECTIONS

a. Inspections will be made by officers of the Inspector General's Department, as required by regulations and orders, and as prescribed or indicated in paragraphs 18e and 19a and d, herein above.

b. Inspections will also be made when deemed appropriate or necessary by the commanding officer of the organization or unit, or by the commander of a superior organization. In such a case, the officer making the inspection will report findings with respect to any irregularities to the commanding officer who ordered the inspection.

c. Officers making inspections will inquire into all matters affecting the financial status of the fund inspected, will ascertain the propriety of the expenditures and that all appropriate revenues have been received and recorded, and will recommend necessary corrective measures where irregularities are found to exist.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PRINCE
Major General, GSC
Chief of Staff

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C. W. CHRISTENBERRY
Colonel, AGD
Adjutant General

4 Inclosures:
Appendix "A" - Sample Form of Voucher
Appendix "B" - Double Entry System of Bookkeeping
Exhibit "A" to Appendix "B" - Accounting Sheet
Exhibit "B" to Appendix "B" - Balance Sheet
Exhibit "C" to Appendix "B" - Sample Coupon Register
Exhibit "D" to Appendix "B" - Property Form
Appendix "C" - Monthly Report of Hospital Fund
Appendix "D" - Monthly Report of Headquarters or Unit Fund

DISTRIBUTION:
Z

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RESTRICTED

APPENDIX "A" to Hq MTOUSA Circular #62

Sample Form of Voucher

_____Fund

_____

_____19____

I certify that I have this day (paid to) (received from)_____

_____the amount of

_____and___/100 Dollars ($)

for:

_____

_____

_____

_____

_____

_____

Paid by check #_____, Account #_____ _____

_____

Custodian

_____19____.

I certify that I have this day (received) (paid) the above amount, that the account as stated is correct, and that payment previously was not made.

Voucher No._____ _____

_____19____ _____

$_____(Expenditures) (Receipts) _____

_____

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APPENDIX "B" to Fa MTOUSA Circular # 62

Double Entry System of Bookkeeping

1. A simple double entry system of bookkeeping suitable for a club, or association, is described in this appendix. Records maintained include:

a. Accounting Sheet. (Exhibit A) (For this form, use sheets ruled with horizontal lines and vertical columns and - if necessary - paste sheets together to obtain a form with the desired number of columns).

b. Balance Sheet and Operating Statement. (Exhibit B)

c. Coupon or Chit Register. (Exhibit C)

d. Property Record. (Exhibit D)

Other records maintained but not shown herein include voucher files, ledger, bank deposit slips, bank statements, canceled checks, and certificates of transfer. An explanation of the accounting sheet will serve to describe the system. The other records are discussed elsewhere in this Circular or are self-explanatory.

2. The accounting sheet will be explained by an example and type entries, using as an example a club whose activities include the operation of a bar and a "snack bar". (Refer to Exhibit A)

a. General - At all times entries in all numbered columns (debits) must equal entries in even numbered columns (credits). The columns "Cash" through "Sundries" represent balance sheet items, while the columns "Memberships" through "Miscellaneous" are used to obtain information required to compile an operating statement. The number of columns used depends upon the number of departments and the extent to which it is desired to separate the data in order to facilitate preparation of the financial statements. Further, the bookkeeping procedures are determined, in part, by the control measures adopted.

b. Controls

(1) Cash - To facilitate control of cash, coupons ("chits") are required for all purchases made at the bar and snack bar. Coupons are sold by the book and are accounted for by means of the Coupon Register (Exhibit C). Each coupon sold is a liability until used by the club patron to obtain drinks or food, charges from the bar or snack bar, or until redeemed by re-purchase by the club. To account for this liability, sales of coupon books are recorded in column (4) and the amount of coupons collected over the bar and snack bar is recorded in column (3). Bills payable and bills paid are also recorded in columns (4) and (3), respectively, and therefore it is necessary to determine by inspection of the stubs the amount of bills remaining unpaid and the amount of coupons outstanding when preparing the required balance sheet (Exhibit B). Ledger accounts (not shown herein) may also be maintained to show the status of accounts with individual vendors.

(2) Inventories - It is desired to have the stock room inventory record show the amount of bottled goods (other than beer and Coca Cola) on hand at all times. The cost of bottled goods put into the stock-room is entered in column (5), and the cost of any bottled goods taken out of stock is entered in column (6). The current balance then is checked by a physical inventory at least

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APPENDIX "B" to HQ MTOUSA Circular #62 (cont'd)

once every week. With respect to beverages and merchandise carried for sale at the bar (columns (7) and (8)), security measures are taken, but it is impractical to credit the bar inventory account as the refreshments are dispensed. However, to detect the existence of "free dispensing and "knocking down", a temporary memorandum is made of the value computed at selling prices of the beverages and merchandise when placed in the bar, and at least once a week this value is checked for agreement with the value of the coupons collected and of the bar stock as determined by physical inventory. Food placed in the snack bar is entered at cost in column (9), and a physical inventory is made when it is desired to determine the cost of merchandise sold. The value of beer and Coca Cola is entered at cost in column (7) or (8) when placed in the bar or snack bar, depending upon where they are sold, and the value of bottles and cases is included if these are to be used for credit or resale.

(3) Profits - It is desired to know the amount of profit or loss developed by the bar and the snack bar, separately, as well as the profit on bottled goods sold from stock. It is necessary, therefore, to count separately the coupons collected at the bar and the snack bar.

c. Type transactions

(1) To open the books, the cash is counted and physical inventories are taken of all merchandise on hand. Any amounts due the fund are ascertained, and any amounts owed by the fund are determined, including the amount of coupons outstanding. The number of coupon books on hand is counted but is recorded only in the Coupon Register. Furniture and equipment must appear in the Property Record (Exhibit D) at prices paid, but will not appear in the balance sheet because it is advisable in the Theater of Operations to charge off such items; any such purchases, therefore, are debited to Surplus. Assuming that the following items are found, the amounts are entered in the columns indicated by the numbers within parentheses:

Cash on hand and in bank	$1500.00	(1)	
Inventories (Stock Room)	300.00	(5)	
(Bar)	100.00	(7)	
(Snack Bar)	15.00	(9)	
Accounts Payable (QM)			$ 200.00 (4)
Coupons Outstanding			100.00 (4)
TOTALS	$1915.00		300.00
Surplus			1615.00 (12)
	$1915.00		$1915.00

It will be noted that the coupon liability is recorded separately in order to have the coupon account visible.

(2) Assume that monthly dues in the amount of $1500.00 are collected from members. The entry is:

Column (1)	1500.00
Column (14)	1500.00

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(3) Assume that beer is purchased for $100.00 from the PX on credit. The entry is:

Column (4)	100.00
Column (7)	100.00

(4) Assume that bottled goods which cost $250.00 are transferred from stock to bar. The entry is:

Column (6)	250.00
Column (7)	250.00

(5) Assume that bottled goods are purchased for cash in the amount of $1800.00. The entry is:

Column (2)	1800.00
Column (5)	1800.00

(6) Assume that the receipts from sale of coupon books during the week amount to $600.00. They are reported on a single voucher, and the entry is:

Column (1)	600.00
Column (4)	600.00

(7) Assume that bar sales for the week, as represented by the coupons collected by the bar, amount to $120.00. The entry is:

Column (3)	120.00
Column (18)	120.00

(8) Assume that the coupons collected during the week by the snack bar amount to $20.00. The entry is:

Column (3)	20.00
Column (20)	20.00

(9) Assume that new members pay initiation fees totaling $300.00. The entry is:

Column (1)	300.00
Column (14)	300.00

(10) Assume that $50.00 worth of food is purchased on credit from the Quartermaster to be resold at the snack bar. The entry is:

Column (4)	50.00
Column (9)	50.00

(11) Assume that the $100.00 owed the PX for beer (Item (3) above) is paid. Of that amount, $75.00 was for the liquid and $25.00 was for the containers, and the bill is paid by $75.00 in cash and the return of bottles valued at $25.00. It will be noted that when the beer was purchased, the total cost of the liquid and the containers was charged to the bar column (7). When bottles are used towards payment of the bill, therefore, the bar account must be credited with the value of the bottles withdrawn, and the entry is:

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APPENDIX "B" to Hq ITOUSA Circular # 62 (cont'd)

Column (2)	75.00
Column (3)	100.00
Column (6)	25.00

(12) Assume that bottled goods costing $300.00 are sold for $400.00. In accordance with the usual method of maintaining a current running account of the stock-room inventory, the stock-room column (6) is credited with the cost of the merchandise removed and the cost is charged against the bottled goods sales. The latter are credited with the price received in the sale, and the cash received is charged to the cash account. The entries are:

Column (3)	300.00
Column (15)	300.00
Column (16)	400.00
Column (2)	400.00

(13) Assume that $500.00 worth of coupon books are sold during the week. The entry is:

Column (2)	500.00
Column (4)	500.00

(14) Assume that coupons amounting to $350.00 are collected at the bar during the week. They are reported on a single voucher, and the entry is:

Column (3)	350.00
Column (13)	350.00

(15) Assume that $25.00 worth of coupons are collected at the snack bar during the week. The entry is:

Column (3)	25.00
Column (26)	25.00

(16) Assume that beer is purchased for $150.00 in cash from the PX. It is not sold but the entire amount is used at a party for members. The entry is:

Column (2)	150.00
Column (21)	150.00

(17) Assume that bottle goods costing $10.00 are accidentally broken in the stock room, through the fault or neglect of no one concerned. Such a loss at the bar might be considered a normal loss and charged to cost of goods sold. Occurring in the stock room, however, it could not be charged against any particular department. It is charged, therefore, to the miscellaneous column (21), and the entry is:

Column (6)	10.00
Column (21)	10.00

A notation "(charge off)" is made in order that the item may be readily classified when the operating statement is being prepared.

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(18) Assume that the bar store-room is replenished by transferring bottle goods costing $500.00 from the stock room. The entry is:

Column (6)	500.00
Column (7)	500.00

(19) Assume that furniture is purchased for $100.00 for cash. In the theater, the cost of furniture and equipment is charged off, and the entry is:

Column (2)	100.00
Column (21)	100.00

This purchase must then be recorded in the Property Record (Exhibit D) at price paid. It will not be included in any merchandise inventory or in the balance sheet.

(20) Assume that it is the end of the month and each week the amount of coupon books sold, and the amount of coupons collected at the bar and at the snack bar were determined and entered. In the example, these entries should be made as of August 22 and 29, but are omitted in order to conserve space. So that the financial statements or of the end of the month will be up to date and correctly show the status of the fund, the coupon book sales and the collections of coupons at the bar and at the snack bar are determined for the days subsequent to the last full week. Assuming that receipts from sale of coupon books amounted to $400.00, the entry is:

Column (1)	400.00
Column (4)	400.00

(21) Assuming that bar sales as represented by coupons collected at the bar during the last days of the month (see (20) above) amounted to $700.00, the entry is:

Column (3)	700.00
Column (18)	700.00

(22) Assuming that snack bar sales as represented by coupons collected at the snack bar during the last days of the month (see (20) above) amounted to $20.00, the entry is:

Column (3)	20.00
Column (20)	20.00

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(23) Assume that the Quartermaster is paid $250.00 in cash for the bill rendered (Item (1) above) in the amount of $200.00 and for the food purchased (Item (10) above). The entry is:

Column (2)	250.00
Column (3)	250.00

(24) Assume that salaries in the amount of $200.00 are paid. The entry is:

Column (2)	200.00
Column (21)	200.00

Declassified E.O. 12356 Section 3.3/NND No. 785016

APPENDIX "B" to Ad ITOTSA Circular #62 (cont'd)

(25) Assume that an orchestra is paid $100.00. The entry is:

Column (2)	100.00
Column (21)	100.00

(26) It is now desired to knot the profit for the period and to close the books. The following steps are taken:

(a) An inventory is taken of all merchandise on hand at cost, including Coca Cola and beer bottles and cans. The inventories are taken separately for the stock room, the bar, and the snack bar. Assume that the stock room inventory is found to be $1040.00. This amount agrees with the balance indicated by columns (5) and (6), the balance having been frequently checked by means of physical inventories and adjustments made currently. Assume that the bar inventory is valued at $125.00 and the snack bar inventory at $10.00. These amounts are entered as follows:

Column (6)	1040.00
Column (9)	125.00
Column (12)	10.00

They also are entered on the first line of the account for the new period, shown in Exhibit "A" as "Sept 1 - Balance Brought Fwd", as follows:

Column (5)	1040.00
Column (7)	125.00
Column (9)	10.00

(b) To determine the cost of goods sold at the bar, columns (7) and (8) are totaled and an entry is made in column (7) or (8) to make the columns balance. In this case, the balancing figure is $800.00 in column (8). In order to charge this cost against the bar sales, this amount is also entered in column (17). The same procedure is followed with respect to columns (9) and (10) in order to determine the cost of goods sold at the snack bar. In this case, the balancing figure is $55.00 and it is transferred to column (19) in order to charge it against snack bar sales.

(c) To determine the profit on operations of the various departments, their respective columns, (15) and (16), (17) and (18), and (19) and (20), are now totaled and balancing figures entered. By this method, it is found that the profits were $100.00 on the sale of bottled goods, $470.00 on the bar operations, and $25.00 on the snack bar operations. These amounts are entered in column (11) in order to transfer the profits to surplus.

(d) The miscellaneous expenses and charge offs entered in column (21) are now totaled and entered separately in column (22), and in order to charge them against surplus the amounts are transferred to column (11). These totals are $450.00 for the expenses, and $110.00 for the charge offs.

(e) All remaining columns are now totaled and entries made (in red ink, if available) to balance them. These entries are:

Column (2)	2565.00
Column (3)	365.00
Column (22)	3335.00

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APPENDIX "B" to [illegible]A Circular # 62 (cont'd)

These amounts also are carried forward to columns (1), (4) and (12), respectively, in order to open the books for the next period. At this time, the total of the odd numbered columns must equal the total of the even numbered columns for the new period.

(27) It now is desired to present a balance sheet and operating statement. Exhibit "H" shows the statements. An analysis of surplus (net worth) is prepared as an additional check on the accuracy of the operating statement which is incorporated therein. These financial statements are readily prepared from the accounting data.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

EXH
ACCOUN

Organization *384th FA OFF. CLUB* **Account for Month of** *August, 1944*

DATE	EXPLANATION	VOUCHER NO.	CASH 1 DR	CASH 2 CR	A/C PAYABLE 3 DR	A/C PAYABLE 4 CR	STOCK BOOK 5 DR
						100.00	
						200.00	300.00
Aug. 1	To open books	1	1500.00				
4	Members Dues	2	1500.00			100.00	
5	Purchase of Beer	3					
5	Stock to Bar	4					1800.00
7	Purchase of Bottled Goods	5		1800.00			
8	Sale of Bar Coupons	6	600.00			600.00	
8	Bar Sales	7			120.00		
8	Snack Bar Sales	8			20.00		
10	New Members	9	300.00				
11	Quartermaster Food	10				50.00	
12	Paid PX for Beer	11		75.00	100.00		
14	Sale of Bottled Goods	12	400.00				
15	Sale of Bar Coupons	13	500.00			500.00	
15	Bar Sales	14			350.00		
15	Snack Bar Sales	15			25.00		
19	Paid PX for Beer for party	16		150.00			
20	Bottle goods broken	17					
24	Stock to Bar	18					
25	Purchase of Furniture	19		100.00			
31	Sale of Bar Coupons	20	400.00			400.00	
31	Bar Sales	21			700.00		
31	Snack Bar Sales	22			20.00		
31	Paid Quartermaster	23		250.00	250.00		
31	Salaries	24		200.00			
31	Dance Orchestra	25		100.00			
31	Inventories at cost						
	Cost of Merchandise Sold						
	Profit on Sales						
	Misc. Chgs & Crs to Surplus						
	To Balance			(2525.00)	(365.00)		
	To close books		5200.00	5200.00	1950.00	1950.00	2100
Sept. 1	Balance Brought Fwd		2525.00			365.00	1040

(Parentheses indicate that figures therein are written

Declassified E.O. 12356 Section 3.3/NND No. 785016

EXHIBIT A
ACCOUNTING SHEET

ugust, 1944

	A/C PAYABLE		STOCK ROOM INVENTORY		BAR INVENTORY		SNACK BAR INVENTORY	
	3 DR	4 CR	5 DR	6 CR	7 DR	8 CR	9 DR	10 CR
		100.00						
		200.00	300.00		100.00		15.00	
		100.00			100.00			
				250.00	250.00			
0.00			1300.00					
		600.00						
	120.00							
	20.00							
		50.00					50.00	
5.00	100.00					25.00		
				300.00				
		500.00						
	350.00							
	25.00							
50.00								
				10.00				
				500.00	500.00			
00.00								
		400.00						
	700.00							
	20.00							
50.00	250.00							
00.00								
00.00								
				1040.00		125.00		10.00
						800.00		55.00
25.00)	(365.00)							
00.00	1930.00	1950.00	2100.00	2100.00	950.00	950.00	65.00	65.00
		365.00	1040.00		125.00		10.00	

theses indicate that figures therein are written in red ink)

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EXHIBIT A (Cont'd)

SURPLUS		MEMBERSHIP		BOTTLED GOODS SALES		BAR SALES		8
11 DR	12 CR	13 DR	14 CR	15 DR	16 CR	17 DR	18 CR	19
	1615.00							
			1500.00					
							120.00	
			300.00					
				300.00	400.00			
							350.00	
							700.00	
						800.00		
	10.00							
	370.00							
	100.00			100.00		370.00		
450.00								
110.00	1800.00	1800.00						
(3335.00)								
3895.00	3895.00	1800.00	1800.00	400.00	400.00	1170.00	1170.00	
	3335.00							

Declassified E.O. 12356 Section 3.3/NND No. 785016

EXHIBIT A (Cont'd)

D GOODS SALES		BAR SALES		SNACK BAR SALES		MISCELLANEOUS	
	16 CR	17 DR	18 CR	19 DR	20 CR	21 DR	22 CR
			120.00		20.00		
0.00	400.00						
			350.00		25.00		
						150.00	
							10.00 (charge off)
						100.00	(charge off)
			700.00		20.00		
						200.00	
						100.00	
		800.00		55.00			
00.00		370.00		10.00			430.00
							110.00
00.00	400.00	1170.00	1170.00	65.00	65.00	560.00	560.00

EXHIBIT "B" to APPENDIX "B" to Hq MTOUSA Circular # 62

BALANCE SHEET (as of 31 August 1944)

ASSETS		LIABILITIES AND NET WORTH	
Cash in Bank	$ None	Accounts Payable	$ None
Cash on Hand	2525.00	Coupons Outstanding	365.00
Postal Money Orders	None	Deferred Liabilities commitments, etc. (detail on reverse side)	None
Accounts Receivable	None		3335.00
Inventory (at cost)	1175.00		
TOTAL ASSETS	$ 3700.00	Total Liabilities and Net Worth	$ 3700.00

Furniture and equipment charged off and does not appear in above statement; however, appears in the property record at prices paid.

ANALYSIS OF SURPLUS (NET WORTH)
Month of August, 1944

Net Worth as of beginning of month - $ 1615.00

	Sales	Cost of Sales	Profit (Loss)		
Bottled Goods	$ 400.00	$ 300.00	$ 100.00		
Bar	1170.00	800.00	370.00		
Snack Bar	65.00	55.00	10.00		
Profit on Sales -			$ 480.00		
Membership Dues and Fees -			1800.00	$ 2280.00	
Expenses -			$ 450.00		
Charge-offs -			110.00	560.00	
Increase in Net Worth				1720.00	1720.00
Net Worth as of end of month -					$ 3335.00

Cash Balance during month: Maximum - $3075.00; Minimum - $1200.00

I certify that the above Balance Sheet and Operating Statement (included in Analysis of Surplus) for the month of August 1944, is true and complete.

/s/ John E. Doe
Captain, 384th FA
Custodian

The council of the administration met 5 Sept 1944 and audited the foregoing account for the month of August 1944. The council found the account correct, approved the expenditures made, and authorized the usual expenditures [illegible] The certificate of the responsible officer was examined and

Declassified E.O. 12356 Section 3.3/NND No. 785016

	Sales	Cost of Sales	Profit (loss)		
Bottled Goods	$ 400.00	$ 300.00	$ 100.00		
Bar	1170.00	800.00	370.00		
Snack Bar	65.00	55.00	10.00		
Profit on Sales -			$ 480.00		
Membership Dues and Fees -			1800.00	$ 2280.00	
Expenses -			$ 450.00		
Charge-offs -			110.00	560.00	
Increase in Net Worth				1720.00	1720.00
Net Worth as of end of month -					$ 3795.00

Cash Balance during month: Maximum - $3075.00; Minimum - $1200.00

I certify that the above Balance Sheet and Operating Statement (included in Analysis of Surplus) for the month of August 1944, is true and complete.

/s/ John E. Doe
Captain, 384th FA
Custodian

The council of the administration met 5 Sept 1944 and audited the foregoing account for the month of August 1944. The council found the account correct, approved the expenditures made, and authorized the usual expenditures for the next month. The certificate of the responsible officer was examined and the cash balance in his personal possession and other evidences of property were exhibited to the council and verified.
Additional Remarks: Appropriated $700.00 for club building improvements.

/s/ William C. Brown
1st Lt, 384th FA
(Recorder)

/s/ Henry R. Smith
Major, 384th FA
(President)

12 October 1944

I certify that I have this day inspected the foregoing account for the period from 1 Aug 44 to 31 Aug 44 inclusive and find it correct with the following exceptions:

None

Cash and evidences of property were verified.

/s/ Alfred D. Williams
Major, 26lst Inf

Declassified E.O. 12356 Section 3.3/NND No. 785016

EXHIBIT "G" to APPENDIX "B" to Hq USCOSA Circular # 62

SANTIE COUPON REGISTER

Number of Blank Books on Hand_____ Date_____ 19_____

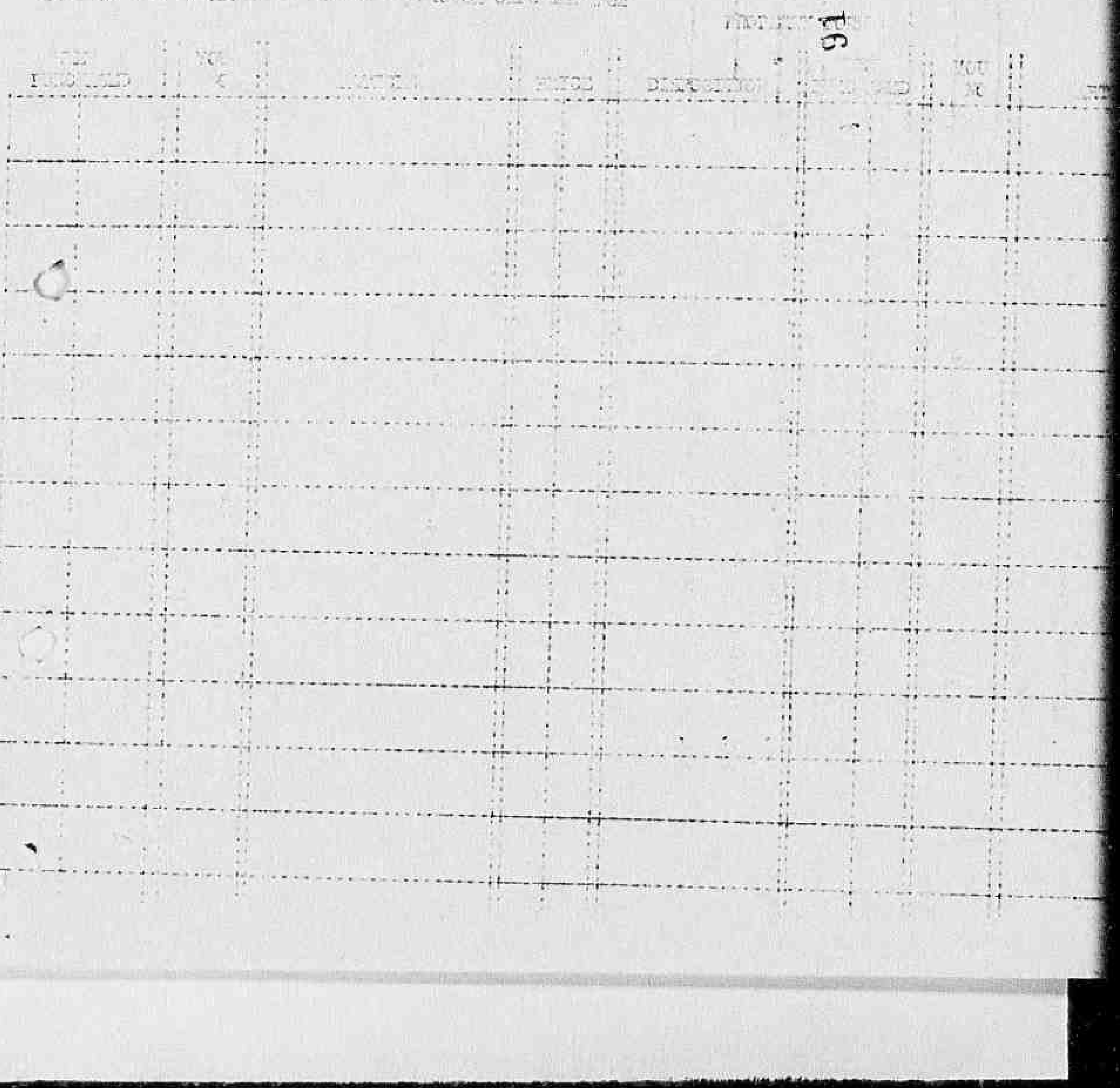
Date	Serial No.	Value	Signature	Repurchase
21 Aug 44	178	$ 5.00	John Doe	
22 Aug 44	179	5.00	Floyd Hendry	
23 Aug 44	178		John Doe	$ 2.00
24 Aug 44	180	5.00	George Tate	
25 Aug 44	181	5.00	Peter Sand	
26 Aug 44	182	5.00	Larry Smith	
27 Aug 44	183	5.00	Ben Finch	
28 Aug 44	184	5.00	Henry Hole	
29 Aug 44	181		Peter Sand	1.00
30 Aug 44	185	5.00	John Brown	
31 Aug 44	186	5.00	Donald Smith	
	Total	$ 45.00		$ 3.00
	Less Repurchase	3.00		
	Net Sale	$ 42.00		

Balance Blank Books on hand carried forward 491.

This register sheet should be attached to proper voucher each week or fortnight to the council Directs. Net sales will be posted to accounts payable column (4). Chits collected over bar will be valued by the custodian at least once each week and that value posted to Column (3), accounts payable. The chits will then be carefully destroyed.

Declassified E.O. 12356 Section 3.3/NND No. 955016

Unclassified E.O. 12356 Section 3.3/NND No. 785016



Declassified E.O. 12356 Section 3.3/NND No. 785016

DECLASSIFIED

APPENDIX "G" to H, MTOUSA Circular #62

_____Hospital

APO_____, US ARMY

_____19____

SUBJECT: Monthly Report of Hospital Fund.

TO : Theater Surgeon, MTOUSA, APO 512, US Army.

1. The following report as of_____19_____is
(Last day of preceding month)
made in compliance with the provisions of paragraph 20c, Circular Number 62, Headquarters, MTOUSA, 1945:

a. Assets (excluding hospital subsistence funds):

Cash (including money orders and checks, and excluding securities) $_____

Receivable (explain on reverse side) $_____

Total $_____

b. Liabilities (aggregate amount of unpaid bills, purchase orders, contracts, and similar commitments; detail on reverse side) $_____

c. Net Working Capital (Item "a" minus Item "b") $_____

d. Authorized Bed Capacity _____

e. Net Working Capital per Authorized Bed $_____

_____
(Name)

_____
(Rank)

Custodian

Declassified E.O. 12356 Section 3.3/NND No. 785016

a. Assets (excluding hospital authorized funds)

Cash (including money orders and checks, and excluding securities) $_____

Receivable (explain on reverse side) $_____

Total $_____

b. Liabilities (aggregate amount of unpaid bills, purchase orders, contracts, and similar commitments; detail on reverse side) $_____

c. Net Working Capital (Item "a" minus Item "b") $_____

d. Authorized Bed Capacity _____

e. Net Working Capital per Authorized Bed $_____

_____
(Name)

_____
(Rank)

Custodian

(Submit in duplicate)

CONFIDENTIAL

Declassified E.O. 12356 Section 3.3/NND No. 785016

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

APPENDIX "D" to Hq MTOUSA Circular #62

HEADQUARTERS

_____

APO_____, US ARMY

_____19____

SUBJECT: Special Report of Fund.

TO : Chairman, Board of Directors, Theater Central Welfare Fund, MTOUSA, APO 512, US Army. Attention: Secretary of the Board.

1. The following report as of_____19_____is made in
(last day of Preceding Mo)
compliance with_____

a. Designation of Fund:_____

b. Assets:

Cash (including money orders and checks, and excluding ration savings and securities) - - - - - - - - - - - - - -$_____

Receivable (explain on reverse side) - - - - - - - - - - -$_____

TOTAL - $_____

c. Liabilities (aggregate amount of unpaid bills, purchase orders, contracts, and similar commitments; detail on reverse side) - $_____

d. Net Working Capital (Item "b" minus Item "c") - - - - - -$_____

e. Strength of Command (number entitled to mess): (1)_____;(2)_____
(enlisted) (total)

f. Net Working Capital per Individual: (1)$_____;(2)$_____
("d" ÷ "e(1)"); ("d" ÷ "e(2)"

g. Next higher headquarters:_____

h. Major command in Mediterranean Theater of Operations exercising administrative jurisdiction:_____

_____
(Name)

_____
(Rank)
Custodian

- - - - - - - - - - - - - - - - - - - -

Declassified E.O. 12356 Section 3.3/NND No. 785016

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RESTRICTED

HEADQUARTERS
2675TH REGIMENT
ALLIED COMMISSION (OVERHEAD)
APO 394

CIRCULAR)
:
NUMBER 3)

28 April 1945

Accounting for Authorized Allowances of Equipment Upon Change of Station I
Rescission of Circulars II

I---ACCOUNTING FOR AUTHORIZED ALLOWANCES OF EQUIPMENT UPON CHANGE OF STATION.

1. Officers and enlisted men transferred from one company to another, this regiment, will take with them one (1) Cot, canvas, folding, and authorized allowances of individual small arms and equipment.

a. In order to account for the transfer, a Shipping Ticket listing the above-mentioned items will be prepared in triplicate by the (old) unit commander from which the individual is transferred, and forwarded with attached Memorandum Receipt through this headquarters to the (new) commanding officer of the unit to which the individual is transferred.

b. Copies of the Shipping Ticket will be distributed as follows:

(1) The new commanding officer will retain the Memorandum Receipt and the third copy of the Shipping Ticket as a debit voucher to his Company Property Book. He will sign two (2) copies of the Shipping Ticket and return them through channels to the old commanding officer.

(2) Regimental Supply Office will withdraw the duplicate signed copy of the Shipping Ticket as an information copy.

(3) Regimental Supply Office will indorse the original copy of the Shipping Ticket or to the old commanding officer who will use it as a credit voucher to his Company Property Book.

2. Units having excess stocks of cots and individual small arms will turn in the excess amounts to Regimental Supply by normal procedure.

3. Units receiving personnel who do not have in their possession the above items, will notify this headquarters by requisition using strength of unit as a basis.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

4. Cots are organizational property and will not be transferred from 2675th Regiment to another unit. Transfer of individual equipment outside the Mediterranean Theater of Operations will only be made in accordance with current regulations.

II---RESCISSION OF CIRCULARS

1. Circular #2, this headquarters, dated 30 March 1944, and Circular #5, this headquarters, dated 12 May 1944, are rescinded. All units this regiment will comply with MTOUSA Circular #54, dated 9 April 1945, and WD Training Circular #106, dated 21 September 1943, regarding subjects covered in above mentioned circulars.

2. Circular #2, this headquarters, dated 8 March 1945, is rescinded. All units this regiment will comply with MTOUSA Circular #47, dated 24 March 1945, regarding "Marriages of Military Personnel".

BY ORDER OF COLONEL PARKIN:

HOWARD X. SEITH
Lt Colonel, FA
Acting Executive Officer

OFFICIAL:

H. W. DRAGNETT
Lt Colonel, AGD
(tbw) Adjutant

DISTRIBUTION:
"B"

LEGAL SUB-COMMISION
CLO
DCLO
Chief Con
CIO
Italian Con
CL Fr
3 mail 1945
Receipt Taken

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

ABK/wfb

4078 2nd

WAR DEPARTMENT
The Adjutant General's Office
Washington, D. C.

Legal S/c (2 cys)

AG 250.4 (2 Apr 45)OB-S-B-SPMG-M

KDO/khh 2B-939 Pentagon

9 April 1945

SUBJECT: Method of execution of death sentences.

TO: All officers exercising general court-martial jurisdiction.

1. The attention of the War Department has been invited to the practical difficulties of carrying out a court-martial sentence of death by hanging. In many cases the facilities and experienced personnel necessary for carrying into effect such a sentence are unavailable.

2. Paragraph 103, Manual for Courts-Martial, 1928, makes it optional with the Court to prescribe, in the case of a death sentence, whether the method of execution thereof shall be by hanging or shooting.

3. All officers exercising general court-martial jurisdiction will advise courts-martial entertaining charges for which the death sentence can be adjudged that, in the absence of paramount considerations to the contrary, the method of execution should be by shooting.

By order of the Secretary of War:

/s/ J. A. Ulio
/t/ J. A. ULIO
Major General
The Adjutant General

AG 250/614 - O (9 Apr 45) 1st Ind ABK/wfb

HEADQUARTERS ATOUSA, APO 512, 26 April 1945

TO: All Concerned

58

For compliance.

BY COMMAND OF GENERAL MCNARNEY:

C. F. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:
"X" plus
2 - each Division
20 - JA
2 - G-1
2 - AG Records

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Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED DCK/fs

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

GENERAL ORDERS)
: 17 April 1945
NUMBER 70)

Award of Distinguished Service Cross (Posthumous) I
Award of Bronze Star Medal II
Award of Legion of Merit III

I--- AWARD OF DISTINGUISHED SERVICE CROSS (POSTHUMOUS)

By direction of the President, under the provisions of Army Regulations 600-45, as amended, the Distinguished Service Cross was posthumously awarded by the Theater Commander to the following named officers:

PAUL A. SWANK, 0111244, First Lieutenant, Corps of Engineers, Company B, 2671st Special Reconnaissance Battalion Separate, for extraordinary heroism in action against the enemy near Quillan, France, on 17 August 1944. Despite the announced policy of the Germans that Allied paratroopers found working with the partisans would be treated as spies and immediately killed, Lieutenant Swank voluntarily parachuted with his section into Southern France on 11 August 1944, four days before the Allied invasion. On 17 August he made plans to attack a huge enemy food warehouse and placed Maquis in the hills covering all roads to prevent the enemy from reinforcing or withdrawing the warehouse garrison of 250 men. When information revealed that the enemy was on the march in strength from Couiza to aid the warehouse garrison, he, with four American and eighteen Maquis, set out to intercept the approaching enemy by destroying a bridge. Arriving at the target, he decided that blasting rock from a cliff would be quicker than blowing up the bridge, as the enemy was rapidly approaching. When he found that the extent of the damage resulting from the blast was not enough to halt the enemy force, and knowing that it would have been futile to engage his small force against the Germans, he ordered his men to escape into the hills while he and his sergeant covered their withdrawal with automatic weapons. He succeeded in his brave attempt to delay the enemy's advance until his men could find satisfactory cover from which to battle the Germans. During this action Lieutenant Swank was hit four times by enemy machine gun fire before he fell to the ground, then he drew his pistol and continued the fight until he was dead. The delaying action by Lieutenant Swank enabled his men to find excellent cover from which they continued to battle the Germans. Inspired by their leader's sacrifice, the men numbering only twenty, succeeded in turning the enemy back, inflicting forty-five casualties in killed and wounded, against slight losses for the Americans and Maquis. The retreat of the German force also enabled the rest of the section and Maquis to conquer the enemy food warehouse. In the carrying out of a most difficult mission under extremely hazardous conditions, Lieutenant Swank displayed the finest traditions of the armed forces of the United States. Next of kin: Mrs. Mary Ivy Swank, (mother), 3354 Chevy Chase, Houston, Texas.

THOMAS L. GORDON, 0110674, First Lieutenant, Corps of Engineers, Company A, 2671st Special Reconnaissance Battalion Separate, for extraordinary heroism in action against the enemy in the vicinity of Barchetta, Corsica, on 25 September 1943. On the night of 24 September 1943, First Lieutenant Gordon led an American raiding party of nine enlisted men thru enemy lines and took positions the following morning behind

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA General Orders #70 (Cont'd)

enemy defensive posts where they destroyed a concentration of German vehicles loaded with enemy troops who were preparing to reinforce besieged units under attack by main Allied forces. Upon an intense barrage of mortar and artillery fire from the enemy began raining upon his area, First Lieutenant Gordon, with rare devotion to duty and extraordinary heroism in the face of the enemy, stayed on in his position which afforded very little natural cover, to insure that no aid would reach the besieged enemy, who was controlling a strategic valley road between Barchatte and Bastia. Shortly after the barrage began he was killed by mortar fire. His outstanding courage and devotion to duty reflects great credit upon himself and is in keeping with the highest traditions of the Armed Forces of the United States. Next of kin: Mrs. Thomas L. Gordon, (wife), Brownsville, Pennsylvania.

II-- AWARD OF BRONZE STAR MEDAL

By direction of the President, under the provisions of Army Regulations 600-45, as amended, the Bronze Star Medal was awarded by the Theater Commander to the following named personnel:

HARRY T. AMERALES, 35745417, Technician Fifth Grade, Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy in Greece on 9 September 1944. Entered service from Hollidays Cove, West Virginia.

VASCO COOPER, 34193737, Technician Fifth Grade, 2nd Platoon, 4th Field Hospital for meritorious achievement in connection with military operations in Italy from 18 February 1944 to 18 February 1945. Entered service from La Follette, Tennessee.

LOUIS J. GAAL, 35315493, Technician Fifth Grade, Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy on the Island of Vis, Jugoslavia from February to September 1944. Entered service from Cleveland, Ohio.

SAMUEL GUTOV, 39634501, Technician Fifth Grade, Company C, 2671st Special Reconnaissance Battalion, Separate, for heroic achievement in connection with military operations against the enemy on the islands off the Dalmatian Coast of Jugoslavia from January to September 1944. Entered service from Pittsburgh, Penn.

JOHN J. HOLINSKI, 32195510, Technician Fifth Grade, Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy on the islands off the Dalmatian Coast of Jugoslavia from January to September 1944. Entered service from Buffalo, New York.

JEAN KOHN, 32871048, Technician Fifth Grade, Company B, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy in Southern France on 17 August 1944. Entered service from New York, New York.

NICK LOVINSKY, 35027953, Technician Fifth Grade, Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy on the islands off the Dalmatian Coast of Jugoslavia from February to September 1944. Entered service from Akron, Ohio.

JOHN M. NICHOLICH, 32655601, Technician Fifth Grade, Company A, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy in Italy from 2 October 1943 to 23 March 1944. Entered service from Amityville, Long Island, New York.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA General Orders # 70 (Cont'd)

JAMES PAPAVASSILIOU, 32729331, Technician Fifth Grade, Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy in Greece on 9 September 1944. Entered service from Buffalo, New York.

ALEX RADAK, 35606589, Technician Fifth Grade, Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy on the islands off the Dalmatian Coast of Jugoslavia from January to September 1944. Entered service from Akron, Ohio.

HARRY J. FULOS, 16152405, Sergeant, Company C, 2671st Special Reconnaissance Battalion, Separate, for heroic achievement in connection with military operations against the enemy on the Island of Vis, Jugoslavia, from 26 January to 10 June 1944. Entered service from Detroit, Michigan.

GEORGE J. STATHIS, 32860082, Sergeant, (then Technician Fifth Grade), Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy on the Island of Vis, Jugoslavia from 16 February to 19 June 1944. Entered service from New York, N.Y.

LAWRENCE J. IEMMA, 33037077, Staff Sergeant, Company A, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy in Italy from 2 October 1943 to 10 March 1944. Entered service from Pittsburgh, Pennsylvania.

ALBERT A. INGEGNI, Jr., 31214487, Staff Sergeant, Company A, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy in Italy from 2 October 1943 to 23 March 1944. Entered service from Lee, Massachusetts.

LEON A. KASABUCKI, 6978944, Staff Sergeant, Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy on the islands off the Dalmatian Coast of Jugoslavia from January to September 1944. Entered service from Elizabeth, New Jersey.

PHILLIP J. ARENGI, 6982172, Technical Sergeant, Company A, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in Italy from 2 October 1943 to 10 March 1944. Entered service from Rochester, New York.

LEO J. PAGNOTTA, 02039782, Special Agent, Army of the United States, 436 Counter Intelligence Corps, for meritorious achievement in connection with military operations in Italy from 5 June 1944 to 15 February 1945. Entered service from Brockton, Massachusetts.

GEORGE CHUMAS, 01324861, First Lieutenant, Infantry, Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy in Greece from 19 July to 11 November 1944. Entered service from Newburgh, New York.

PAUL J. MACKEY, 01323720, First Lieutenant, Infantry, Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy in Greece from 23 April to 5 September 1944. Entered service from Ashtabula, Ohio.

MICHAEL P. MANUSOS, 01295397, First Lieutenant, Infantry, Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy in Greece from 19 July to 20 November 1944. Entered service from Battle Creek, Michigan.

DON E. MORT, 01323857, First Lieutenant, Infantry, Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy in Greece from 16 July to 20 November 1944. Entered service from Lima, Ohio.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Hq MTOUSA General Orders # 70 (Cont'd)

NICHOLAS G. PAPAS, 01324571, First Lieutenant, Infantry, Company C, 2671st Special Reconnaissance Battalion Separate, for heroic achievement in connection with military operations against the enemy in Greece from 18 July to 30 October 1944. Entered service from New York, New York.

THEODORE E. SAPA, 0409818, Captain, Quartermaster Corps, 124th Quartermaster Bakery Company, for meritorious achievement in connection with military operations on the Island of Corsica from 15 June to 31 October 1944. Entered service from Port Arthur, Texas.

HOMER L. WEBBER, 02046598, Captain (then Technical Sergeant) Air Corps, 15th Combat Mapping Squadron, for meritorious achievement in connection with military operations in the United Kingdom and North Africa from June 1942 to 26 April 1944. Entered service from El Paso, Texas.

III--AWARD OF LEGION OF MERIT

By direction of the President, under the provisions of Army Regulations 600-45, as amended, the Legion of Merit was awarded by the Theater Commander to the following named officers for exceptionally meritorious conduct in the performance of outstanding services:

WALTER E. LOVELESS, W1208291, Warrant Officer, (jg), Company A, 63d Signal Operation Battalion, for services in the United Kingdom, North Africa and Italy from 26 January 1942 to 28 February 1945. Entered service from Plain City, Ohio.

FRANCIS M. JOYCE, 01038703, Second Lieutenant, Chemical Warfare Service, 52nd Chemical Processing Company, for services in North Africa from 4 August to 10 December 1944. Entered service from Philadelphia, Pennsylvania.

ALEXANDER W. KERR, 01090260, Captain, Cavalry, Company C, 2671st Special Reconnaissance Battalion Separate, for services on the Island of Vis, Jugoslavia from 20 January to 22 September 1944. Entered service from Newark, New Jersey.

LOUIS C. SUMMERS, 0469255, Captain, Ordnance Department, Headquarters Services of Supply, Mediterranean Theater of Operations, for services in Corsica and Italy from March to August 1944. Entered service from Louisville, Kentucky.

NORMAN M. WEED, 0654230, Captain, Air Corps, Headquarters 97th Bombardment Group, for services in North Africa and Italy from 2 November 1943 to 14 February 1945. Entered service from Alliance, Ohio.

CHARLIE Y. WIER, 0725117, Captain, Air Corps, 726th Bombardment Squadron, for services in the Mediterranean Theater of Operations from 1 November 1944 to 14 January 1945. Entered service from Bunkie, Louisiana.

RICHARD H. WILMER, 01142573, Colonel, (then Lieutenant Colonel), Coast Artillery Corps, 2675th Regiment, Allied Commission, for services in Italy from 22 October 1943 to 22 October 1944. Entered service from Washington, D. C.

BY COMMAND OF GENERAL MCNARNEY:

OFFICIAL:

GEORGE D. PENCE
Major General, GSC
Chief of Staff

C. T. CHRISTENBERRY
Colonel, AGD
Adjutant General

DISTRIBUTION:

Declassified E.O. 12356 Section 3.3/NND No. 785016

C O N F I D E N T I A L

HEADQUARTERS
2675TH REGIMENT
ALLIED COMMISSION (OVERHEAD)
APO 394

CMP/rsl

File: 340.

4 April 1945

MEMORANDUM:

TO : All Concerned.

It is requested that information in the inclosed letter concerning recruitment of qualified U. S. Army officers in the Allied Commission for employment with the FEA and State Department, be furnished each U. S. Army officer under your jurisdiction for his guidance. It is further requested that each officer inform you in writing as to his desires or intentions regarding this activity, and that the consolidated results be forwarded to this headquarters without delay.

C. M. Parkin

C. M. PARKIN
Colonel, Infantry
Commanding

DISTRIBUTION:
Regional Commissioners or Deputy Regional Commissioners
Directors of Sub-Commissions and Sections
SCAO AMG Fifth Army
Senior American Officer, AMG Eighth Army

1 Incl:
Copies Ltr, this Hq, file 340, dtd 4 Apr 45.

LEGAL SUB COMMISION
CLO
DCLO
Chief Counsel
CJC
Asst
Asst
6 APR 1945

C O N F I D E N T I A L

Declassified E.O. 12356 Section 3.3/NND No. 785016

C O N F I D E N T I A L

HEADQUARTERS
2675TH REGIMENT
ALLIED COMMISSION (OVERHEAD)
APO 394

CMP/rsl

4 April 1945

File: 340.

SUBJECT: Recruitment of U. S. Army Officers of the Allied Commission for Employment with the Foreign Economic Administration and State Department..

TO : U. S. Army Officers assigned to 2675th Regiment, Allied Commission, (Overhead).

1. There is in the process of development a procedure which will enable U. S. Army officers who have evidenced their desire to do so, and who are found to be qualified, to be relieved from active duty from the Army of the United States and immediately re-employed in this headquarters for a position with the appropriate U. S. Government civilian agency.

2. The purpose of this letter is to advise you that there will be a limited number of civilian employment opportunities open and to afford you a chance to be considered for one of them in the event your qualifications are related to one of the positions to be filled.

3. The U. S. Government employees who will fill these assignments will be recruited from either or both of the two following sources:

a. Present Army officer (U.S.) personnel of the Allied Commission.

b. Civilians recruited in the United States.

The former source will be given initial preference.

4. The employing agencies will be the Foreign Economic Administration and the Auxiliary Foreign Service of the State Department. The Foreign Economic Administration is a war agency created by the President to bring together in one organization all United States foreign economic functions. Included in the work of this Administration are the responsibility for administering the Lend-Lease program and the conducting of the United States economic warfare activities. Employment with the FEA in this theater will be of indefinite duration but will continue for as long after the termination of European hostilities as a need exists for independent agency representation in Italy. When the FEA Italian assignment has been completed, personnel will be eligible to be considered for other foreign assignments or work in Washington, D. C. "The State Department will employ suitably qualified officers in the Auxiliary Foreign Service of the United States. Officers accepted in this service will continue to serve in the Allied Commission in Italy as long as they are needed and will then be subject to appointment at a diplomatic or consular post where their services may be needed."

C O N F I D E N T I A L

Declassified E.O. 12356 Section 3.3/NND No. 785016

340, dtd 4 Apr 45, contd

5. All officers are eligible to apply for these positions, however, all applications from officers thirty-one years of age or under will have to be forwarded to the War Department for special consideration. All Army officers (U.S.) who are relieved from active duty for these positions will be considered as having served honorably and will be eligible for all pay and allowances accorded after honorable separation from the service, except for accumulated leave.

6. If you are interested in receiving consideration for any civilian position for which you might be found qualified, will you immediately so indicate, designating the agency in which you are primarily interested. In the event a favorable return is received from you, you will be advised as soon as possible whether any position exists for which you might be considered. At the same time you will be furnished with full particulars regarding any specific position for which you appear to be qualified. If, after receipt of this advice, you indicate your desire to be recommended for appointment to the position in question, subject to a favorable interview, your case will be promptly referred through AFHQ to Washington for consideration and action.

C. M. Parkin

C. M. PARKIN
Colonel, Infantry
Commanding

Declassified E.O. 12356 Section 3.3/NND No. 785016

C O N F I D E N T I A L

HEADQUARTERS
2675TH REGIMENT
ALLIED COMMISSION (OVERHEAD)
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C O N F I D E N T I A L

Declassified E.O. 12356 Section 3.3/NND No. 785016

340, dtd 4 Apr 45, contd

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6. If you are interested in receiving consideration for any civilian position for which you might be found qualified, will you immediately so indicate, designating the agency in which you are primarily interested. In the event a favorable return is received from you, you will be advised as soon as possible whether any position exists for which you might be considered. At the same time you will be furnished with full particulars regarding any specific position for which you appear to be qualified. If, after receipt of this advice, you indicate your desire to be recommended for appointment to the position in question, subject to a favorable interview, your case will be promptly referred through AFHQ to Washington for consideration and action.

C. M. Parkin

C. M. PARKIN
Colonel, Infantry
Commanding

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
2675TH REGIMENT
ALLIED COMMISSION (OVERHEAD)
APO 394

CAP/CDC/tbv

19 March 1945

STANDARD OPERATING PROCEDURE FOR SUPPLY SECURITY CONTROL

1. Fencing:

a. Motor Parks not within a guarded building will be surrounded by barbed wire fencing with one entrance and one exit which will be guarded by military personnel. Special Orders preventing unauthorized persons from entering or leaving the park will be issued.

b. Ration Rooms whether they are within a mess hall or warehouse will be fenced with ordinary chicken wire wherever a probable means of entry other than a door is noticed. Door will be kept locked when room is not occupied by military personnel and only one key should be in the possession of the responsible military representative.

c. Supply Rooms (same as above)

2. Guard Towers:

a. Guard towers will be erected in the case of extremely large motor parks where lack of sufficient military guards prevails or where large quantities of supplies are stored under canvas.

3. Guards:

a. Motor parks or garages will have guards posted 24 hours per day. During the daylight hours dispatcher may be utilized as guard provided that the motor park has only one means of entrance.

b. Ration rooms and warehouses will be guarded constantly. Guard may be a Charge of Quarters who will make tours of the premises at irregular and frequent intervals during hours of darkness.

4. Entrances and Exits:

a. Entrances and exits of all installations will have guards posted whenever practicable. If not practicable due to lack of personnel, entrances and exits will be kept locked at all times and opened only after identification of authorized personnel.

b. Office furniture such as typewriters and adding machines will be placed under lock and key upon leaving the respective office where the item is in use. Guards at exits will be instructed to examine all parcels that appear large enough to cover equipment of this type.

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c. In addition to General Orders, Special Orders will be issued from time to time depending upon the necessity, locality and situation.

5. Flood lights:

a. Flood lights will be utilized on all open car parks, entrances and exits which are in function during the night. Lights will be erected high enough so that the maximum exposed area will be illuminated.

6. Traffic Control:

a. In car parks, motor pools, supply installations and exposed supply dumps, a one way traffic will be maintained wherever practicable. This will be in coordination with the entrance and exit instructions, thereby prohibiting any vehicle from exiting without surveillance from the appointed guard.

7. Pass System:

a. Pass system will be initiated in any military installation where a group of more than 15 laborers is employed. Passes should bear the name printed and the signature of both the laborer and officer authorizing the bearer entrance to the installation.

8. Guards and Laborers:

a. Guards will be checked at frequent intervals to satisfy the responsible officer that guards are fully aware of their responsibilities. Laborers who physically handle U. S. supplies must be cautioned and checked for all possible means of pilferage. A physical search prior to daily departure of each laborer will be made by an officer or the commander of the guards. Vehicles will be checked for loads, and guards will be mounted on the rear of each truck whenever possible.

9. Checks and Tallies:

a. A simple debit and credit system will be maintained on all items stocked in warehouses and a daily or weekly running inventory should be made wherever practicable.

10. Vehicle Movement of Supplies:

a. Supplies will be moved in small convoys. When drawing rations or other supplies from a warehouse, the following will apply:

(1) A checker will be posted at the tail gate of the vehicle in order to prevent loss while loading.

(2) A checker within the depot will check off items prior to their loading and a signature will be obtained as an acknowledgement that the items listed thereon were received and were all in apparent good condition.

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(3) Armed guard will travel on rear of the truck to prevent pilferage while in transit.

(4) The consignee will check all loads received by him during the unloading and will report all shortages, overages and damages immediately to the consignor.

11. Showdown Inspection of Troops.

a. Inspection will not only be made physically, but whenever possible, the Enlisted Men's Form #12 will be used as a basis for determining unauthorized items of government property in the hands of troops. Disciplinary action will be taken upon the initiation of a Statement of Charges for loss of property.

12. Illegal Disposition of Government Property.

a. The following is extracted from Provost Marshal General Security Instructions for the information and guidance of all concerned:

* * *

"15. Illegal Disposition of Government Property.

a. Articles of War 84 and 94 prohibit the sale, wrongful disposition, misappropriation or diversion of United States government property to unauthorized persons. In this connection, particular attention is directed to the fact that abandonment, misappropriation or buttering in any way of Army rations, gasoline and oils, captured material, clothing and equipment and Army Exchange supplies of all types fall under the provisions of these articles and Army Regulations.

b. All military personnel who observe any act of abandonment, pilferage or illegal diversion of United States government property will, without delay, apprehend the offender, obtain the name, grade, organization and serial number of the offender. They will also obtain similar information concerning witnesses, if any, and submit a detailed report of the incident to the appropriate commander having courts-martial jurisdiction. If apprehension is not possible, all information available will be obtained, and a similar detailed report of the incident will be made. The information obtained from military offenders will be checked against their War Department Identification Cards and Tags. When there is no doubt as to the veracity of information given, the individual will be turned over to the Military Police.

c. Negligence on the part of any United States military personnel in reporting crimes of this nature will be considered dereliction of duty and will be punished accordingly.

d. All commanders having courts-martial jurisdiction will issue such additional instructions as may be necessary to enforce compliance with the foregoing and will take strict disciplinary action in all cases."

* * *

Declassified E.O. 12356 Section 3.3/NND No. 785016

13. Reports.

a. Reports will be submitted as per instructions of 1st Indorsement, this headquarters, to letter, Headquarters MTOUSA, file AG 400.73/346-O, subject: "Supply Security Control", dated 24 February 1945.

C. H. Parkin

C. H. PARKIN
Colonel, Infantry
Commanding

DISTRIBUTION:
All units, this Regiment
Information copies to:
Regional Commissioners, Allied Commission
Directors, Sub-Commissions and Sections,
Headquarters, Allied Commission

LEGAL SUB COMMISSION
CLO
DCLO
Chief Control
CJO
Italian Section
CLERKS
22 MAR 1945

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

JC/gcm

LEGAL S/C

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

AG 352/156 A-0

8 March 1945

SUBJECT: Officer Candidate School.

TO: All Concerned.

1. The War Department has indicated that a need exists for qualified applicants to fill current quotas at the Judge Advocate Officer Candidate School.

2. It is directed that qualified personnel be encouraged to apply for attendance at this school.

3. Applications will be completed as specified in AR 625-5 as amended, and forwarded through channels, together with copies of board proceedings, to this headquarters for consideration.

4. Units commanded by a general officer, or the normal command of a general officer are authorized to appoint necessary examining boards. Other units will make a request to this headquarters for appointment of examining boards.

BY COMMAND OF LIEUTENANT GENERAL MCNARNEY:

EDMUND R. SHUGART
Colonel, AGD
Asst Adjutant General

DISTRIBUTION:
"Z"

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Declassified E.O. 12356 Section 3.3/NND No. 785016

4370

RESTRICTED

CM, 24 Feb 1945

a. Action taken in compliance with this directive inclosing copies of directives issued.

b. Explanation of circumstances which make it impracticable to adopt prescribed control measures with a statement of what substitute measures are in force.

/s/ Joseph T. McNarney
JOSEPH T. McNARNEY
Lieutenant General, U.S. Army
Commanding

1 Incl
Supply Security Guide

Reproduced by Hq 2675th Regt, Allied Commission, (Ovhd), APO 394, 3 March 1945.

400.73
(24 Feb 45) 1st Ind. CMP/jtg
HEADQUARTERS, ALLIED COMMISSION, ESTABLISHMENT SECTION, APO 394, U. S. Army, 3 March 1945.

TO: Director, Legal Sub-Commission, Allied Commission. (Thru: Vice President, Civil Affairs Section, Allied Commission).

1. A copy of this letter will be forwarded to each sub-commission under your section.

2. Reports as required in par 4, basic communication, will be forwarded to this headquarters not later than 23 March 1945.

BY COMMAND OF REAR ADMIRAL STONE:

C. M. PARKIN
Colonel, Infantry
Executive Officer (US)

LEGAL SUB COMMISION
C.O.
C.O.
Italian Section
CLERKS
5 MAR 1945

1 Incl:
Supply Security Control Guide.

Despite para 2 of 1st Ind. I do not think the rule for any action on the part of Legal S/C

RESTRICTED

Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
OFFICE OF THE COMMANDING GENERAL
APO 512

24 February 1945

AG 400.73/346-O

SUBJECT: Supply Security Control.

TO : President, Allied Commission, Rome.

1. Loss of supplies through pilferage, organized thefts, barter and the illegal diversion of government property, will continue to be an acute command problem so long as the present economic situation in Italy continues. It is an important command responsibility to reduce these losses to a minimum and this will require the continuing attention of all commanders to prevent any relaxation of strict supply-security control measures.

2. The principal contributing factors in the loss of supplies through illegal acts (the phrase 'pilferage' is generally used) are as follows:

a. Carelessness and looseness of control measures.

b. Pilferage by civilian population who are destitute.

c. Dishonest personnel, including laborers, checkers, drivers, guards, etc., whom it is difficult to screen effectively.

d. A most inviting Black-Market where huge profits prevail.

e. Pilferage and organized thefts by military personnel and civilians.

f. Improper loading of trucks and railway cars.

3. There is attached hereto for transmission to each command unit and installation, for the personal attention of commanding officers, a guide for the preparation of Standard Operating Procedures for the safeguarding of U.S. Government Property. This guide will be studied, a review of present control measures conducted, and then such changes will be effected as may be dictated by the resulting comparisons wherein present safeguard measures are not as adequate as those contained in the guide, or where changes are considered impossible or impracticable due to operational demands.

4. It is desired that you call to the attention of your principal subordinate commands the importance of continuing the command attention to the end that high standards may be maintained on supply-security control. A report will be made on 31 March 1945 to the Theater Commander on supply-security control measures to include the following:

R E S T R I C T E D

Declassified E.O. 12356 Section 3.3/NND No. 785016

RHF/at

SUPPLY SECURITY
A Guide For the Preparation of Standard
Operating Procedures for Safeguarding
US Government Supplies

(Prepared under the direction of the Provost Marshal General)

INDEX TO SUPPLY SECURITY GUIDE

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Vehicle Movement of Supplies	12	5
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Declassified E.O. 12356 Section 3.3/NND No. 785216

SUPPLY SECURITY
A Guide For the Preparation of Standard
Operating Procedures for Safeguarding
US Government Supplies
(Prepared under the direction of the Provost Marshal General)

Prevention of loss by Pilferage - Prevention of loss by pilferage of United States government property is the purpose of these supply security measures. Commanders in all echelons must accept this responsibility. Recommendations planned from experience in active theaters are submitted herewith as guides and emphasis to supply security.

Sensitive Supply - Post exchange items, rations, gasoline, liquor, drugs, food, clothing, personal effects are the most common items which invite pilferage. Greater guard strength must be assigned to protect these items whether they are stored at docks, depots, dumps, railheads or in transit. Other supplies require constant guard but less personnel and modified general security measures can afford adequate protection.

GENERAL SECURITY MEASURES

1. Fencing - Barbed wire fencing will be erected at installations where its use will prohibit access to sensitive supplies or other pilferable material and equipment. The erection of such barricades for other storage areas and installations will be determined by judgement and the extent of losses experienced. The fence should be of sufficient height, durability, and center spacing, and be independent of buildings, dumped walls or rubble heaps. Open space on each side of fence, no obscured approaches permit guarding from one side. Serpentine rolls should only be used as a temporary expedient -- it has been proven that these can be crushed and an entrance made.

2. Guard Towers - Guard towers should be constructed of sufficient height and platform area to permit a free field of fire and observation.

3. Guards - Spacing of guards on perimeter fencing should be so planned that guards are either within sight or calling distance of each other at all times.

4. Entrances and Exits - Entrances, exits and fence perimeter should be under twenty-four (24) hour guard observation. Entrances and exits to any installation must be kept to a minimum consistent with the operation, size and design of the area, and the road net serving the installation. Establishment of "in" and "out" gates is advisable for both vehicular and pedestrian traffic. The limiting of foot traffic, both in and out, to a single "pedestrian only" opening, provides a maximum in security and pass control. Reduction in the number of exits and entrances, for economy in guard personnel and localization of movement, can be accomplished by the use of double entrances or exits.

5. Flood Lights - All fencing and approach areas should be flood lighted at night where appropriate, except those areas in which black-out is in effect.

6. Traffic Control - Traffic control should consider the following:

a. An uninterrupted in and out flow.

b. Special exits for out loaded vehicles during heavy traffic periods, and the routing of outgoing supplies to these gates for checking. The use by any other traffic should be prohibited.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Supply Security (cont'd)

c. Designation of emergency gates for incoming and outgoing convoys of troop movements.

d. Army, Navy, Merchant Marine and civilian employees will use designated gates to insure effectiveness of pass system.

7. Pass System - A pass system to deny entrance to all unauthorized individuals should be adopted for all supply installations which prohibits entry, in general, to unauthorized persons. Passes should be issued and accounted for by the Security Officer.

a. A pass bureau should be located at the main "in gates" with trained personnel on twenty-four (24) hour service or on duty during all operational hours.

b. Lesser installations should control entrance to area by installation operational action through issuance of local passes or creation of a recognized identification system.

c. The issuance of photographic passes, due to temporary duration, reduction, and abandonment of installations, is not advocated, yet where practical the added security advantage warrants adoption.

d. Pass authority must be constantly on the person of the holder and be subjected to examination by proper authority at any time. Spot checks and roving inspections should be a continuous process. This procedure offers assurance that no unauthorized persons are in the area.

e. Revision of pass systems is necessary at periodic intervals, constant turnover of civilian employees, unreturned and lost passes, creates its own dangers. No system is wholly fool proof and its effectiveness is dependent on continued instruction, supervision, and checking.

(1) Permanent Passes - Issued for thirty (30), sixty (60) or ninety (90) day periods. Definite expiration dates and dates of renewal are most important. Records of issue, cancellation and expiration must be accurately kept.

(2) General Type Pass - Issued to authorized persons, reduces error and confusion and is good general identification. Distinguishing marks may be employed dependent on whether the installation is a temporary or lengthy operation. These markings may permit persons to enter further restricted areas and also show time of validity of pass.

(3) Photographs - Photographs will be attached to all drivers' licenses of all drivers other than American military personnel.

(4) Visitor's Passes - Must be immediately distinguishable from regular passes and must be surrendered by visitor on departure.

8. Guards and Laborers - A distraction of guards or military police, whose training has been in military police security work, by utilizing same as cargo checkers, tally clerks or inspectors is poor operation. Definite and complete orders must be given to guards. Instruction, constant briefing, and regular inspection by a commissioned officer is an absolute necessity. Italian military or

Declassified E.O. 12356 Section 3.3/NND No. 785016

civilian guards do not afford the security offered by American personnel. Employment of this type personnel as guards, drivers, etc. may frequently open channels for loss of supplies. Increased American supervision must be provided in such instances. Loading and unloading operations performed by civilian labor or prisoners of war demand constant American supervision and guard. Intentional breakage of packaged goods for later pilferage is a common practice. Damaged and broken packages should be immediately collected and turned in to installation cognizance. All installations handling sensitive supplies must have civilians searched before leaving area.

9. Checks and Tallies.

a. Shortages and overages are often the result of error in count. Estimating tonnage or number of packages is forbidden. Responsibility for loss of supplies will be charged to the agency failing to provide sufficient and competent personnel to guard and account for supplies under their control.

b. Checking Errors - Comparison of totals of supplies received with totals shipped is a part of the mechanics of both the transfer of supplies themselves and the responsibility for them. Prompt exchange of data as to type and quantity of all supplies shipped and received must be arranged between shipper and consignee, and immediate action taken to account for all differences. Delay in accepting or exchanging this information may prevent tracing, recovering, or accounting for supplies involved.

10. Port Areas and Associated Railway Marshalling Yards.

a. Security of supply begins on arrival of a ship in port. Discharging and getting supplies out of ports is only a part of the port responsibility. Further responsibilities are accurate checks, tallies, records and guarding of supplies while in the port. Estimation of tonnage denies possibility of correct initial inventory which in turn prohibits accurate future receipts or consumption records. This must be done before opportunity for "shrinkage" occurs. Warehoused or back piles of supplies are a guard and security function of the agency concerned.

b. Joint utilization of a port by agencies not under the control of the Port Commander demands an amicable arrangement for easy identification of said agency employees, also instructive briefing of guard personnel with reference to privilege of said employees. 6

c. (1) All items arriving at ports in this theater in charge of Ship's Cargo Security Officers will be considered protected critical cargo.

(2) Base section and similar commanders will designate a Cargo Security Officer at each port. This officer, or his authorized representative, will contact the Ship's Cargo Security Officer immediately upon arrival in port and arrange to receive security cargo and deliver it to the consignees. If the consignee of any part of the security cargo is located elsewhere, arrangements with the Transportation Officer shall be made to ship it to destination as soon as practicable, consistent with military requirements.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Supply Security (cont'd)

(3) When a shipment of supplies or equipment from the United States is to be classified and shipped as Protected Critical Cargo, this will be indicated on all requisitions and cables to EMBARK. When shipments originate in this theater, the shipper will notify the Transporation Officer at the port of loading as to all cargo which is to be shipped in charge of the Cargo Security Officer.

(4) Protected Critical Cargo will be held to a minimum and will be requested only for valuable supplies such as dental gold, medical spirits, narcotics, currency, stamps, watches, medals, decorations and awards, pistols, binoculars and items normally exposed to pilferage because of their usefulness and value to the individual, or where prompt delivery to Supply Services of small packages is necessary.

11. Railways and Marshalling Yards.

a. Operation of railways hauling United States government supplies is often the problem of several agencies. The guarding and security of same has, as war progress expediency, been assigned to allied components. Operation of trains is turned back to civilians at the earliest opportunity and this creates further perplexities. Complete liaison, cooperation, and understanding must be had between American Army agencies, Allied or co-belligerent guards, and civilian railway operating agencies.

b. Inspection of Cars - Preloading inspection of all cars and a report of same is a must. Car load checker may do this in addition to his checking duty and an appropriate entry of car inspection made on tally sheet. Cars should not be accepted or loaded which have holes in the floor, roof or walls unless same are repaired. Emergency use of a damaged car demands assignment of a guard.

c. Improper Loading - Loose and careless loading causes waste space, breakage, loss of supply and is an invitation to pilferage. Load inspection of cars is as fixed a responsibility as the initial tally of contents.

d. Open Cars - No pilferable items will be shipped in open or gondola cars except in extreme emergencies, and in such cases a special guard will be placed on such cars.

e. Grouping of Cars - Grouping of cars containing pilferable merchandise is highly desirable. Wherever possible trains will be made up in such a way as to group together those cars carrying the most highly pilferable items in order to facilitate guarding. Economy of guard personnel is effected and this economy is further aided by planned posting of said guard. Guards riding the caboose or guard escort cars are completely inefficient and this practive is prohibited.

f. Tally Sheets - Tally sheets of car content must be affixed in prominent place on inside wall of car upon completion of loading. The accuracy of this tally is highly important in determining completeness of car content on arrival at its destination.

g. Sealing of Cars - All railroad boxcars will without exception have the doors closed, sealed and fastened securely with no less than 5mm wire or with a bolt the threads of which have been burred after the nut is fastened. When wire is used for sealing, a piece about fifteen (15) inches long should be passed through the eye of the car lock. The ends will be drawn together and tightly

Declassified E.O. 12356 Section 3.3/NND No. 785016

wisted three (3) or four (4) times with a tommy bar. To avoid possibility of the seals being unwound, the ends of the wire will be cut short with a cropper so as to finish together.

h. Cars will be inspected enroute, whenever practicable, to determine if cars have been opened or pilferage has occurred. Appropriate reports will be made when cars are found unsealed or where theft is suspected. Cars will be resealed and reblocked when necessary.

i. Civilians - The carrying of unauthorized civilians on supply trains is prohibited. Where authorized civilians are permitted to ride on supply trains they will not be permitted to ride on cars carrying supplies.

j. Responsibility - Responsibility of supply preceding movement is the absolute responsibility of the source or shipping agency concerned. Checking supplies and furnishing an accurate fully sheet of goods loaded is a part of this responsibility. Railway military police or other railway guards accept the responsibility after the cars are loaded, wired or bolted and sealed. Theirs is a continuing responsibility until the receiving agency physically accepts the car.

12. Vehicle Movement of Supplies.

a. Substantial amounts of truck cargo are lost within the zone of communications through pilferage, theft enroute, hi-jacking, illegal diversion, breakage, careless vehicle handling. Trucks from port installations, dumps, and depots will be moved in small convoys of from three (3) to six (6) vehicles at close interval, one individual being responsible for the movement. Guards will be supplied for these vehicles by the dispatching installation whenever possible and only in exceptional cases will individual vehicles be dispatched. Specific routes will be designated for truck drivers to follow, trucks found off the designated route will be impounded and drivers of same given immediate trial by courts-martial. All truck loads leaving an installation will be checked by count and not by estimation. Drivers will be responsible for loads on trucks and will inspect and sign for their load before departure. This responsibility remains even though guards are employed.

b. Trucks loaded with sensitive supply, stopped due to mechanical failure or for any reason will have a guard stand by. Frequent change of guards on trucks will be a procedure which discourages guard and driver collusions. 13

c. Unloading at destination will be accompanied by a check of truck content against load dispatch slip and any discrepancies will be reported immediately.

d. All precautions will be taken against alteration and forging of trip tickets, tallies and other records as well as collusion with hi-jacking gangs. Special and alert attention must be exercised on routes having steep grades, obstructions, one way defiles or heavy traffic to prevent loss of supply.

13. Showdown Inspections of Troops - Special emphasis will be placed upon frequent unannounced showdown inspections of all troops. When such inspections disclose illegal disposition of government property, strict disciplinary action will be taken. Statements of Charges cannot be relied upon as an effective

Declassified E.O. 12356 Section 3.3/NND No. 785016

deterrent, and will not be used as a substitute for disciplinary action. Publicity programs will be instituted which will effect a wide dissemination to the troops of the results of such disciplinary action.

14. Mobile Road Blocks - To prevent the movement of illegally acquired supplies into black market channels by civilians or soldiers, all major commands will establish mobile road blocks to prevent the passage of pilfered material, AWOLS, stolen vehicles, and vehicles without proper trip tickets. Control points will also inspect all military personnel for passes, and military vehicles for illegal articles. Wherever possible, commanders will secure the cooperation of Italian authorities to have Carabinieri or other Italian police personnel utilized to make similar inspections of civilian vehicles and personnel at these same control points. Military Police patrols will frequently inspect small communities for AWOLS and supply trucks which may be found off the prescribed route to destination

15. Illegal Disposition of Government Property.

a. Articles of War 84 and 94 prohibit the sale, wrongful disposition, misappropriation or diversion of United States government property to unauthorized persons. In this connection, particular attention is directed to the fact that abandonment, misappropriation or bartering in any way of Army rations, gasoline and oils, captured material, clothing and equipment and Army exchange supplies of all types fall under the provisions of these articles and Army Regulations.

b. All military personnel who observe any act of abandonment, pilferage or illegal diversion of United States government property will, without delay, apprehend the offender, obtain the name, grade, organization and serial number of the offender. They will also obtain similar information concerning witnesses, if any, and submit a detailed report of the incident to the appropriate commander having courts-martial jurisdiction. If apprehension is not possible, all information available will be obtained, and a similar detailed report of the incident will be made. The information obtained from military offenders will be checked against their War Department Identification Cards and Tags. When there is no doubt as to the veracity of information given, the individual will be turned over to the Military Police.

c. Negligence on the part of any United States military personnel in reporting crimes of this nature will be considered dereliction of duty and will be punished accordingly.

d. All commanders having courts-martial jurisdiction will issue such additional instructions as may be necessary to enforce compliance with the foregoing and will take strict disciplinary action in all cases.

16. Reports.

a. Incidents of major pilferage will be immediately reported to the Provost Marshal General, this headquarters, by cable. Reports will contain the following: date, time, name or number of installation and location, type of supplies indicating the amount and value; brief resume surrounding loss; action instigated and date thereof and the results obtained as of the time report was rendered. Weekly letter reports on progress will also be rendered. These reports are required when supply loss is $100.00 or more in value.

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Supply Security (cont'd)

b. Further required is a letter report as of the 20th of each month, to arrive not later than the 28th, showing all other pilferage not reported by cable and containing the same type information as required in cable reports.

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135 - CG, Adriatic Depot
75 - CG, MORES
200 - CG, Hq Comd AFHQ
100 - CG, PBS
100 - ALCOM
100 - CG, Fifth Army
1 - D/TC, MTOUSA
1 - CG, MTOUSA
1 - G-1
1 - G-2
1 - G-3
1 - G-5
1 - AG
1 - JAC
1 - Fis Dir
1 - TAC
1 - SSS
5 - G-4
5 - TC
5 - QM
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5 - ASI
5 - Pet Sect
5 - Engineer
5 - Signals
5 - Surgeon
5 - CWS
5 - M&Tn
50 - PMG

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

1375 AT 46

2944

AG 353.6/470 Pr6

26 February 1945

SUBJECT: Repatriation of American Personnel

TO : All Concerned

Paragraph 6g, letter this headquarters, file and subject as above, dated 18 November 1944, is rescinded and the following substituted therefor:

"6g. Pay and Pay Records

(1) Any payments that have been received from the enemy by officers or enlisted men under the terms of the Geneva Prisoners of War Convention, during the period they were interned by the enemy, will not be deducted from their pay accounts.

(2) For the purpose of this paragraph, pay records will be construed to be:

(a) For officers

Pay Data Card, WD AGO Form 77

(b) For enlisted personnel

Individual Pay Record, WD AGO Form 26
Service Record, Remarks Financial, WD AGO Form 24

(3) No full settlement of pay and allowance accounts of personnel for whom battle casualty reports have been submitted (even if such personnel were erroneously shown on battle casualty reports) will be made until clearance has been obtained from the Office of Special Settlement Accounts, 27 King Street, New York 5, New York.

(4) No effort should be made to effect full settlement of pay accounts of an officer or an enlisted person while in a casual status, i.e., awaiting evacuation to the United States or transfer to another unit, when such evacuation or transfer is contemplated within sixty (60) days. However, if it is reasonably certain that a person will be in a casual status for more than sixty (60) days, immediate action should be taken to settle his account in full, in accordance with instructions contained in paragraph (5), below.

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(5) Pay accounts of all other personnel will be brought up to date as soon as possible after rejoining their former units or when they have been assigned to new units in a permanent status. In order to accomplish this end, local commanders will, upon the arrival of such permanently assigned personnel, promptly prepare a letter addressed to the Office of Special Settlement Accounts, 27 Pine Street, New York 5, New York, requesting the pay data information pertaining to each individual. The letter will contain the name, grade and army serial number of each person concerned, and the original and two (2) copies thereof will be routed through the Office of the Fiscal Director, this headquarters, attention: Receipts and Disbursements Branch, APO 512, United States Army.

(6) Partial Payments.

(a) During the period an officer or an enlisted person is in a casual status, or is awaiting full settlement of his account in accordance with sub-paragraph (5) above, he may, if he so desires, be given a partial payment as follows:

Officers (including warrant officers, flight officers, members of the Army Nurse Corps and WAC) - - Not to exceed $100.00

Enlisted Personnel - - Not to exceed $ 50.00

(b) In exceptional circumstances, with the specific approval of the local commander, an additional payment of $50.00 in the case of an officer and $25.00 in the case of an enlisted person, may be made, provided the pay account of the individual (after considering all allotments in effect and amounts due the United States) indicates that no overpayment will result. Partial payments within the above limitation may be made monthly thereafter, provided the individual is still awaiting evacuation or transfer, or, full settlement of his pay account is being held in abeyance pending verification of pay data in accordance with sub-paragraph (5), above.

(NOTE: Every effort will be made to effect full settlement of individual accounts within ninety (90) days. Commanders will exercise discretion in approving requests for maximum partial payments, in order that there will be no abuse of this privilege which will result in overpayments.)

(c) When preparing vouchers for partial payments to enlisted personnel, the following will be added to the certificate of the Personnel Officer, on WD Form 300 or WD FD Form 56: "The amount paid to each enlisted person on this payroll has been authorized by CONFIDENTIAL letter, Headquarters MTOUSA, subject: 'Repatriation of American Personnel', dated 18 November 1944, as amended, and each payment has been entered in the respective individual's Service Record."

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Ltr, HQ MTOUSA, AG 383.6/470 P-O, dtd 26 Feb 194[illegible]

(d) Each partial payment made to an officer (including warrant officers, flight officers, members of the Army Nurse Corps and WAC) will be entered on his Pay Data Card (WD AGO Form 77) by the disbursing officer making the payment.

(e) Partial payments made to enlisted personnel will be entered and initialed by the responsible personnel officer in the individual pay records (WD AGO Form 28) and in individual service records (WD AGO Form 24) under the caption "Remarks - Financial".

(f) In all cases the pay data card (WD AGO Form 77) of the officer or the individual pay record (WD AGO Form 28) and the Service Record (WD AGO Form 24) of the enlisted person will be marked "Notice: Full Settlement of this Pay Account will not be made prior to receipt of a statement of account from the Office of Special Settlement Accounts".

(g) In the event that individual pay records of officers and enlisted personnel have been lost or are not otherwise available, temporary records will be prepared and action taken as described above.

(h) Disbursing officers will forward immediately after proceeding, one (1) copy of each voucher covering partial payments of personnel coming under the provisions of this letter, to the Office of the Fiscal Director, Headquarters MTOUSA, Attention: Receipts and Disbursements Branch, APO 512, United States Army. For this purpose, a triplicate copy of War Department Form 336 will be prepared in the case of officers, and a third carbon copy of War Department Form 366 or WD ED Form 56 in the case of enlisted personnel.

(i) In the event personnel (officers or enlisted) are transferred from this theater prior to the time full settlement of their accounts are effected, local commanders will forward one (1) copy of all group orders or individual orders involved, to the Office of the Fiscal Director, this headquarters, Attention: Receipts and Disbursements Branch, APO 512."

BY COMMAND OF LIEUTENANT GENERAL MCNARNEY:

Jack Carter.
JACK CARTER
Captain, AGD
Asst Adjutant General

DISTRIBUTION:
"Y"

LEGAL SUB COMMISSION
CLO
OCO
Chief Counsel
CID
Italian Section
CLERKS
1 MAR 1945

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Declassified E.O. 12356 Section 3.3/NND No. 785016

407 0/0 Legal Sub-Com

R E S T R I C T E D

HEADQUARTERS
HEADQUARTERS COMMAND ALLIED FORCE
APO 512, US ARMY

322.96 File 18 February 1945

Subject: Utilization of Limited Assignment Personnel.

To : All Concerned.

1. In accordance with directives of the Commanding General, MTOUSA, every effort will be made to absorb and utilize limited assignment enlisted personnel in service and overhead units. A personnel audit was made for the purpose of spotting those jobs then being performed by general assignment enlisted men which limited assignment enlisted men could perform. General assignment men, who are replaced by limited assignment men, are to be retrained for combat service.

2. The 1st increment of limited assignment enlisted men have arrived in the various units, and problems are arising in effectively utilizing them. In the near future an officer from the Replacement and Training Command will contact units for the purpose of assisting in placement of limited assignment men.

3. Junior Officers and Non-commissioned Officers exercising immediate supervision of training must be impressed with the importance of their tasks. Painstaking efforts must be taken and considerable leadership exercised to determine the capabilities of and to utilize each assigned soldier to best advantage in this program. The importance of on-the-job training must be stressed for the proper absorption of these men. Unit Commanders are enjoined to cooperate to the fullest extent.

BY ORDER OF COLONEL RAMSEY:

/s/ A. D. Getman
A. D. GETMAN,
Captain, AGD,
Adjutant.

Reproduced by Hq 2675th Regt, Allied Commission, (Ovhd), APO 394, 22 February 1945

322.96
(18 Feb 45) 1st Ind GBP/rsl
HEADQUARTERS, 2675TH REGIMENT, ALLIED COMMISSION, (OVERHEAD), APO 394, U. S. Army, 22 February 1945.

TO: See Distribution.

For your information and compliance.

BY ORDER OF COLONEL PARKIN:

G. B. PATE
WOJG USA
Asst Adjutant

DISTRIBUTION:
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Declassified E.O. 12356 Section 3.3/NND No: 785016

R E S T R I C T E D

HEADQUARTERS
2675TH REGIMENT
ALLIED COMMISSION
(OVERHEAD)
APO 394

NMD/rsl

8 February 1945

File: 250.4

SUBJECT: Limitation upon Forfeitures by Sentence of Court-Martial.

TO : See Distribution.

1. Following is an extract from War Department Circular 484, 29 December 1944:

> "III -- Foreign Service.-- 1. With reference to Section 2, Act 16 June 1942 (56 Stat. 360; 37 U.S.C. 102; M.L. 1939, Sup II, Sec. 1371c-2), relative to pay for foreign service, an extract of an opinion of the Judge Advocate General, 25 November 1944, is quoted below:
>
> "It is the opinion of this office that * * * a soldier is not entitled to foreign service pay for any period during which he is confined pursuant to a sentence adjudging confinement * * * While the increase in pay of an enlisted man for foreign service is included within the term "base pay" as used in the fourth subparagraph of paragraph 104c, Manual for Courts-Martial, 1928, * * * the amount of pay which may be forfeited by courts-martial is governed by the actual pay status of the accused at the time the forfeiture is imposed * * *, Accordingly, * * * in determining the maximum limits of forfeiture prescribed by paragraph 104, Manual for Courts-Martial, 1928, in cases in which the sentence of a court-martial adjudges confinement and partial forfeitures, foreign service pay may not properly be considered as an element of pay subject to forfeiture * * *
>
> "2. Section II, Circular No. 437, War Department, 1944, pertaining to the foregoing subject is rescinded."

2. The information contained in this extract should be brought to the attention of all special courts-martial and summary court officers for their guidance as to the amount of forfeiture to be imposed in cases where confinement is adjudged.

By order of Colonel PARKIN:

N. W. DRAGNEFF
Lt Col, AGD
Adjutant

LEGAL SUB-COMMISION
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Chief Counsal
CIO
Italian Section
CLERKS

DISTRIBUTION:
All Units, this Regiment.
Sub-Commissions & Sections,
Allied Commission.

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4070

HEADQUARTERS
ALLIED COMMISSION
APO 394

RIR/cjt

1 February 1945

HQC/3/3

SUBJECT: Allied Commission Association.

TO : Distribution Below.

1. I refer to circular letter, dated 28 December 1944, sent through the Adjutant, this Headquarters, under file reference Adj: 334, subject as above.

2. It is proposed to hold a meeting of the provisional committee at the end of next week. I shall notify you within the next few days of the time, date, and location of the meeting.

R. H. Robertson Colonel
R. H. ROBERTSON
Hq. Commandant.

DISTRIBUTION:

(AM) Lt.Col. Grossman - Legal S/C
Major Timmons - Finance S/C
Capt. Silveira - Pub Health S/C
Capt. Solenberger - Labor S/C
Capt. Frosse - Emilia Region

(BR) Lt.Col. White - Civil Affairs Section
Major Fielden - Public Relations Sr
Major Harriman - Lazio-Umbria Region
Major Birch - Hq Comdt's Section

Will attend for Col Grossman

P. → Capt Terry ✓
2 [illegible] 1945

09

Declassified E.O. 12356 Section 3.3/NND No. 785016

Legal

HEADQUARTERS ALLIED COMMISSION
APO 394

Adj: 334. 28 December 1944

SUBJECT: Allied Commission Association

TO : Chiefs of Sub-Commissions and Sections, and all Regional Commissioners

1. A suggestion has been put forward that a post-war association for members of the Allied Commission should be formed in the United States and in Great Britain. The undermentioned officers have been nominated as members of a provisional committee which will meet at this Headquarters early in January 1945 for the purpose of investigating and reporting on the formation of an Allied Commission Association and the activities thereof.

2. Please discuss this matter fully and forward your views addressed to the Headquarters Commandant, Headquarters, Allied Commission. The provisional committee will meet at a time and date which will be notified later.

U.S.

Lt Col Grossman - Legal Sub-Com
Major Timmons - Finance Sub-Com
Capt Silveira - Public Health Sub-Com
Capt Solenberger - Labor Sub-Com
Capt Freese - Emilia Region

BRITISH

Lt Col Robertson - Hq Commandant
Lt Col White - Civil affairs Section
Major Fielden - Public Relations Br
Major Harriman - Lazio-Umbria Region
Major Birch - Transportation Sub-Com

Nicholas Pigmino
NICHOLAS PIGMINO
CWO, USA
Asst Adjutant

68

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HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 (B)

REFERENCE : G-1B/794 26 December 1944

SUBJECT : Notification of Visits by Officers of Allied Commission to U.K.

TO : Distribution below.

1. Notification has been received from Allied Force H.Q. that Officers of the Commission have been arriving at the War Office without sufficient warning of their arrival having been given beforehand.

2. This has meant that certain administrative detail - ration cards, clothing coupons, accommodation etc - has not been arranged and has caused considerable inconvenience to all concerned.

3. In future, will the Heads of the Sections, Sub-Commissions and Branches concerned please submit the estimated dates of departure and arrival to G-1 (B) in respect of any such visits contemplated by officers under their control. G-1 (B) will then signal A.F.H.Q. and "Troopers".

4. In the case of air travel the officer concerned must obtain his own ticket from H.Q. Air Transport Services and will report the particulars thereof to G-1 (B), who will take any further necessary action.

BY COMMAND OF VICE ADMIRAL STARK:

67

Capt. J.E.T. RITCHIE R.M.
Major,
G-1 (B)

DISTRIBUTION "C"

Chief Censor
/HP C.O.
Italian Section
C. R.S.

28 DEC 1944

Declassified E.O. 12356 Section 3.3/NND No. 785016

CONFIDENTIAL

AP 356

WAR DEPARTMENT
The Adjutant General's Office
Washington 25, D. C.

AG 000.7 (1 Dec 44)OB-S-WLGAP-M

AEO/er 2E-939 Pentagon

8 December 1944.

SUBJECT: Statements by Responsible Military and Civilian Public Officials

TO : Commanding Generals,
* * * *
Theaters of Operations
* * * *

1. We are in the most critical period of the war. Production of essential supplies vital to the war effort must be kept at a high level in order to support our military operations.

2. There is increasing evidence of a slackening of effort in the production of essential war materials. In part, this may be attributed to speculative public statements made by responsible military and civilian public officials at home and abroad indicating the possibility of an early termination of the war. Such statements serve no useful purpose. To the contrary, they are destructive of our all-out war effort.

3. All officers of the Army and War Department officials and civilian employees will refrain from making such public statements and will take the necessary action to prevent such statements being made by personnel under their control.

4. The commander of each force serving within the continental limits of the United States will make the contents of this letter known to each officer of his command.

5. The commander of each force serving outside of the continental limits of the United States will disseminate this letter within his command as he deems advisable.

By order of the Secretary of War:

s/ Robert H. Dunlop
t/ ROBERT H. DUNLOP,
Brigadier General,
Acting The Adjutant General

AG 000.7/154 - O 1st Ind
HEADQUARTERS MTOUSA, APO 512, U. S. Army, 13 December 1944

66

TO: All Concerned

For your information and compliance.

By command of Lieutenant General McNARNEY:

s/ C. W. Christenberry
t/ C. W. CHRISTENBERRY,
Colonel, AGD,
Acting Adjutant General

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Reproduced by Hq 2675th Regt, Allied Commission, (Ovhd), APO 394, 21 December 1944.

- 1 -

(OVER)

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000.7
(8 Dec 44)
2d Ind NWD/rsl
HEADQUARTERS, 2675TH REGIMENT, ALLIED COMMISSION, (OVERHEAD), APO 394, U. S. Army, 21 December 1944.

TO: All Concerned.

For your information and compliance.

By order of Colonel PARKIN:

N. W. DRAGNEFF
Major, AGD
Adjutant

DISTRIBUTION:
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1 - Directors, Sub-Commissions & Sections Allied Commission.

HEADQUARTERS, 2675TH REGT. AC (OVHD)
Distributed by this Headquarters for
Information, Guidance, and Compliance.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

4078

Legal Sect Com
Capt Levy

RESTRICTED

HEADQUARTERS
2675TH REGIMENT
ALLIED COMMISSION
(OVERHEAD)
APO 394

21 December 1944

SPECIAL ORDERS)
:
NUMBER 217)

1. UP AR 25-20 and NATOUSA Circular #71, dtd 23 May 44, Capt WILLIAM T BOONE 0299062, CMP, is aptd Investigating O to investigate facts and circumstances connected with accident involving Truck, ¼ Ton, 4x4: C&R, USA #2031926, property of Co "E" this Regt, driven by Pfc Frank J Pastore 32511182, Co "E" this Regt, which occurred on 5 December 1944 in vicinity of Ascoli-Piceno, Italy. Completed Report of Investigation will be forwarded to this headquarters, in quadruplicate, without delay.

2. Capt JAMES E HUGHES 0186803, CMP, Co "H" this Regt, atchd for TD to Co "D", is further placed on TD with Co "A" for an approximate period of two (2) weeks in connection with AMG activities, upon completion of which will return to Co "D". Travel as provided by Hq Allied Commission. Rations in kind will be provided.

3. The VOCO, this hq, dtd 30 Nov 44, attaching 1st Lt RUFUS S WOOLLEY 01797467, CMP, Co "B" this Regt, to Co "E", is hereby confirmed and made of record.

4. The following-named EM, Hq Co this Regt, are reld fr asmt & dy thereto, asgd to Co "I" and will report accordingly. Travel as provided by Hq Allied Commission. Rations in kind will be provided.

Tec 5 Lawrence Lieberman 33345059 Pfc Robert K Cheesman 35152013
Pvt Joseph M Nugent 33711560

5. UP AR 25-20, AR 35-6640, AR 35-6520 and NATOUSA Circular #74, dtd 23 May 44, Major WILLIAM R COMER 0232303, Inf, is aptd Surveying and Investigating O to investigate facts and circumstances connected with accidents and salvage after accidents involving the following listed vehicles, property of Co "B" this Regt:

Vehicle	Date of Accident	Place
Trk, 3/4 Ton, 4x4, WC, USA #685749	17 July 44	Aquila
Trk, 1/4 Ton, 4x4, C&R, USA #2069039	2 Oct 44	Vicinity of Aquila
Trk, 1/4 Ton, 4x4, C&R, USA #2030622	26 July 44	National Road #17
Trk, 1/4 Ton, 4x4, C&R, USA #2030387	7 Aug 44	Vicinity of Popoli

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Completed Reports of Investigation and Reports of Survey, DD AGO Form #15, will be submitted to this headquarters, in quadruplicate, without delay.

6. UP AR 25-20 and NATOUSA Circular #74, dtd 23 May 44, Capt DIC P RICHERSON 0419406, Inf, is aptd Investigating O to investigate facts and circumstances connected with accident involving Allied Commission Requisitioned Vehicle Fiat 1100 - #162, resulting in injuries to Tito Fioroni, (Italian Civilian), which occurred on 16 September 1944, at S. Pio dello Camere, Aquila Province. Completed Report of Investigation will be forwarded to this headquarters, in quadruplicate, without delay.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

SO #217, Hq 2675th Regt, Allied Commission, (Ovhd), Contd 21 December 1944

7. UP AR 25-20 and MATOUSA Circular #74, dtd 23 May 44, Major HANNIBAL M FICKS 0506147, CMP, is aptd Investigating O to investigate facts and circumstances connected with accident involving Allied Commission Requisitioned Vehicle Bianchi S-9 - #182, driven by Adelmo Rotelli, (Italian Civilian), which occurred on 30 August 1944, at Poggio Picenze, Aquila Province. Completed Report of Investigation will be forwarded to this Headquarters, in quadruplicate, without delay.

8. UP AR 25-20 and MATOUSA Circular #74, dtd 23 May 44, Major LAURENCE D GIERUM 0253012, Inf, is aptd Investigating O to investigate facts and circumstances connected with accidents involving the following listed Allied Commission Requisitioned Vehicles:

Vehicle	Date of Accident	Place
Fiat 1500 - AC #40	31 July 44	Vicinity of Macerata
Fiat 1500 - AC #187	22 Sept 44	Vicinity of Porto Potenza Macerata Province
Fiat 1100 - AC #213	30 Aug 44	Ascoli-Picene
Lancia - AC #219	29 Aug 44	Ascoli-Martinsicure Road

Completed Reports of Investigation will be submitted to this Headquarters, in quadruplicate, without delay.

9. UP AR 35-6610, AR 35-6520 and MATOUSA Circular #57, dtd 18 April 44, Major WILLIAM R COHEN 0232302, Inf, is aptd Surveying O to investigate facts and circumstances connected with accident and salvage after accidents involving Truck 3/4 Ton, 4x4, WC, USA #2166665, property of Co "E" this Regt, which occurred on 2 November 1944. Completed Report of Survey, WD AGO Form #15, will be submitted to this headquarters, in quadruplicate, without delay.

10. UP Par 3a, AR 35-320, 2d Lt GERALD BLANK 01030970, Cav, is aptd CI "A" Agent Officer to Lt Col E L DLUGENSKY, FD, Disbursing Officer, 13th Finance Disbursing Section, for the purpose of paying O Pay Vou and EM of Co "I" this Regt, for the month of Dec 44, in amounts not to exceed $10,000.00.

11. UP AR 420-5, the following-named O, Hq this Regt, are aptd a board of officers to investigate and determine responsibility for the loss of public funds (AC/ASG Funds) by officers while serving with this Regt. When findings have been reached and recommendations determined, proceedings of the board will be forwarded to this hq for final action.

DETAIL FOR THE BOARD

Major	CHARLES E EMERSON Jr	0320235	Inf	President
Major	JACK M RORIMER	0523738	SR	Member
Capt	JOSEPH Y LEVY	01030058	CMP	Recorder

12. UP AR 615-5, and upon the recommendation of their orgn commander, the following promotions are announced in Hq Co, 2675th Regt, Allied Commission, (Ovhd).

TO BE STAFF SERGEANT (TEMPORARY)

Tec 4 John Polatti 32861935

Declassified E.O. 12356 Section 3.3/NND No. 785016

SO # 217, Hq 2675th Regt, Allied Commission, (Cvhd), APO 512 21 December 1944

TO BE TECHNICIAN FOURTH GRADE (TEMPORARY)

Tec 5	Robert F. Middlekauff	33725038
Tec 5	Adolph A. Santo Grossi	36018740
Tec 5	John F. Stuff, Jr.	35567398

TO BE TECHNICIAN FIFTH GRADE (TEMPORARY)

Pfc	Kurt Baer	36010921
Pfc	Joseph J. Dannin	31119312
Pfc	Emanuel Di Matteo	12001114
Pfc	Salvatore J. Indiviglia	32394623
Pfc	Marcus M. Sammarcelli	19080610
Pfc	Gino Todaro	39028536

12. UP AR 615-5, and upon the recommendation of his orgn commander, the following promotion is announced in Co "C", 2675th Regt, Allied Commission, (Cvhd).

TO BE TECHNICAL SERGEANT (TEMPORARY)

S/Sgt	Charles B. Moses	32556503

14. UP AR 615-5, and upon the recommendation of his orgn commander, the following promotion is announced in Co "D", 2675th Regt, Allied Commission, (Cvhd).

TO BE TECHNICIAN FIFTH GRADE (TEMPORARY)

Pfc	John F. Kachmer	35061441

15. UP AR 615-5, and upon the recommendation of his orgn commander, the following promotion is announced in Co "E", 2675th Regt, Allied Commission, (Cvhd).

TO BE TECHNICIAN FIFTH GRADE (TEMPORARY)

Pfc	Daniel Delmont	32554400

16. UP AR 615-5, and upon the recommendation of his orgn commander, the following promotion is announced in Co "G", 2675th Regt, Allied Commission, (Cvhd). 64

TO BE TECHNICIAN FOURTH GRADE (TEMPORARY)

Tec 5	Vincent Tallarico	32726071

17. UP AR 615-5, and upon the recommendation of his orgn commander, the following promotion is announced in Co "H", 2675th Regt, Allied Commission, (Cvhd).

TO BE TECHNICIAN THIRD GRADE (TEMPORARY)

Sgt	Carmen Rinaldi	11127080

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18. UP AR 615-5, and upon the recommendation of his organ commander, the following promotion is announced in Co "I", 2675th Regt, Allied Commission, (Ovhd).

TO BE TECHNICIAN FOURTH GRADE (TEMPORARY)

Tec 5 Joseph F. Napoli 35604690

19. UP AR 615-5, and upon the recommendation of their organ commander, the following promotions are announced in Co "Y", 2675th Regt, Allied Commission, (Ovhd).

TO BE TECHNICIAN FOURTH GRADE (TEMPORARY)

Tec 5 Hugo Velona 31351385

TO BE TECHNICIAN FIFTH GRADE (TEMPORARY)

Pfc Lucco J. Ciniori 31172289

20. UP AR 615-5, and upon the recommendation of his organ commander, the following promotion is announced in Co "R", 2675th Regt, Allied Commission, (Ovhd).

TO BE TECHNICIAN FOURTH GRADE (TEMPORARY)

Tec 5 Louis Lamarotte 34444334

21. UP AR 615-5, and upon the recommendation of his organ commander, the following promotion is announced in Co "O", 2675th Regt, Allied Commission, (Ovhd).

TO BE TECHNICIAN FIFTH GRADE (TEMPORARY)

Pfc Anthony J. Stipa 13126265

By order of Colonel PERKIN:

N. W. DRAGHEIM
Major, AGD
Adjutant

OFFICIAL:

N. W. DRAGHEIM
Major, AGD
Adjutant

(rsl)

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

AP 555

Legal Div

4070

AG 383.6/470 P-O

13 December 1944

SUBJECT: Repatriation of US Army Personnel

TO : All Concerned

Paragraph 8a, letter, this headquarters, file AG 383.6/470 P-O, subject: "Repatriation of American Personnel" dated 18 November 1944, is rescinded and the following substituted therefor:

"8. a. In addition to reports required by paragraph 8b below, the commanders listed in paragraph 6a above, will, in the case of each Repatriate, submit a separate report showing:

(1) Name, grade, army serial number, last organizational assignment, place and date of capture, or internment.

(a) Date of return to Allied Military control and category, i.e., Escapee, Evader, etc.

(b) Physical condition (good, fair, poor).

(c) Probable disposition (return to US, return to unit, hospitalized).

(d) Location and names of various prisoner of war or internment camps in which held.

(e) Names of other US and Allied personnel captured or interned at the same place or places.

(f) Other pertinent information concerning other prisoners or internees.

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(2) Parts of the above report which are manifestly inapplicable will be omitted. In cases of personnel to be hospitalized, the designation of the hospital to which forwarded will also be furnished, together with diagnosis. Where large groups of personnel are recovered at the same time, from the same camp, and where it is practicable to do so, consolidated reports will be submitted.

(3) Reports will be forwarded by Air Dispatch Letter Service, or other rapid means of transmission, to reach this headquarters in triplicate.

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(4) Forms will be prepared locally by mimeograph or similar process."

By command of Lieutenant General McNARNEY:

ALBERT H. [illegible],
Captain, AGD,
Asst Adjutant General.

DISTRIBUTION:
"Y"

Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

Legal Sub Com

AG 352.15/334-P-O

20 November 1944

SUBJECT: Applicants for Army and Navy Staff College, Tenth Course

TO : All Concerned

1. The tenth course of the Army and Navy Staff College commences on or about 20 January 1945. It is desired that recommendations for officers deemed qualified to attend be submitted so as to reach this headquarters not later than 6 December 1944.

2. To be eligible for attendance, an officer must:

a. Be in the grade of Major or above, with the following limiting ages:

Major	35
Lieutenant Colonel	40
Colonel	45
Brigadier General	50

b. Be a graduate of Command and General Staff School or have had experience in command or staff positions involved in joint operations with the navy that may be considered in lieu of attendance at Command and General Staff School.

c. Have a superior general efficiency rating or an excellent general efficiency rating with a demonstrated superior capacity not yet reflected in general efficiency rating.

d. Be physically qualified for overseas duty.

3. Officer of all components are eligible. Only officers of the highest caliber will be considered.

4. Recommendations will include the following information:

a. Name, rank, and serial number.

b. Present station and assignment.

c. Age.

d. General efficiency rating and last annual efficiency rating, if available.

e. Brief resume of important duties performed during past two years.

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Ltr Hq MTOUSA, file AG 352.15/334-
P-O, dated 20 November 44 (Cont'd)

5. Candidates selected will be ordered to the Army and Navy Staff College on a temporary duty status. Commanders concerned will be advised at the earliest possible date if any of their candidates have been selected.

6. Negative reports are desired.

By command of Lieutenant General McNARNEY:

/s/ H. V. Roberts
H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

Reproduced by Hq 2675th Regt, Allied Commission, (Ovhd), APO 394, 27 November 44 FRW.

352.15
(20 Nov 44) 1st Ind. FRW/rsl
HEADQUARTERS, 2675TH REGIMENT, ALLIED COMMISSION, (OVERHEAD), APO 394, U. S. Army, 27 November 1944.

TO: See Distribution.

1. Names of personnel eligible for attendance will be submitted to this headquarters not later than 3 December 1944. Names of personnel may be radioed to this headquarters.

2. Negative reports are desired.

By order of Colonel PARKIN:

F. R. WERMUTH
CWO USA
Asst Adjutant

DISTRIBUTION:
Units this Regt.
Regions Allied Commission.
Sub-Commissions Allied Commission.

Declassified E.O. 12356 Section 3.3/NND No. 785016

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2400 Legal s/c

of this category returned from commands outside the continental United States will be in addition to any authorized quota for rotation and will be replaced upon submission of requisition in the usual manner. Selected personnel may be sent to an appropriate course of instruction.

By order of the Secretary of War:

54CC

/s/ Robert H. Dunlop
/t/ ROBERT H. DUNLOP
Brigadier General
Acting The Adjutant General

1 Incl
Schedule of Qualifications

AP 913
JC/vmg

AG 320.3/522 P-O 1st Ind
HEADQUARTERS ATOUSA, APO 512, 1 November 1944

TO: All Concerned

1. It is desired that names of qualified personnel be submitted in compliance with paragraph 2, basic communication, so as to reach this headquarters not later than 1 December 1944.

2. Names and accompanying forms will be forwarded through channels and consolidated by intermediate headquarters before submission to this headquarters. Attention is invited to the fact that individual applications may be submitted.

By command of Lieutenant General McNARNEY:

Jack Cater
Lieutenant, AGD, AUS
Asst Adjutant General

1 Incl
n/c

DISTRIBUTION:

"Z"

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[redacted]

JC/vmc

WAR DEPARTMENT
The Adjutant General's Office
Washington 25, D. C.

AG 320.2 (28 Aug 44)OB-S-A-M

9 October 1944

SUBJECT: Request for Approval of War Department Table of Organization for Military Personnel for Contract Settlement and Property Disposal on V Day".

SECRET
Auth: T.A.G.
Initials: JCM
Date: 9 Oct 44

TO: * * * *
Commanding Generals,
Theaters of Operations
* * * *

1. At the present time the War Department is engaged in a Contract Termination and Surplus Property Disposal Program. This program is of vital interest to the War Department and has a tremendous bearing on the postwar economic conditions of the United States. It is estimated that an additional 1586 officers and 2535 enlisted personnel must be assigned to this duty to properly discharge the War Department responsibility.

2. It is desired that the names of officers and enlisted personnel, accompanied by duplicate Form 66-1 or Form 20, qualified in accordance with the inclosed schedule of qualifications be submitted as soon as possible to The Adjutant General. The following conditions will govern submission of names by your headquarters.

a. Military necessity prevails.

b. Preference will be given to:

(1) Officers over-age in grade for duty with troops.

(2) Enlisted men over 38 years of age.

(3) "Limited Service" personnel regardless of age.

(4) Military personnel returned from overseas theaters under rotation.

It is desired that necessary action be taken to permit the submission of individual applications of qualified personnel.

3. You will be advised of the personnel that are acceptable for assignment to this program with the Army Air Forces or Army Service Forces. Personnel

[redacted] SECRET

Declassified E.O. 12356 Section 3.3/NND No. 785016

TERMINATION NEGOTIATORS - OFFICERS

Proposed Duties: Termination negotiators assist and may act as representatives of the contracting officer in negotiating settlements of terminated contracts and in investigating and recommending approval of settlements with subcontractors and vendors, and otherwise investigating and recommending the approval or disapproval of steps taken by contractors in connection with the termination settlement. Such approval or disapproval is required of the contracting officer. They will confer with contractors, advise them with respect to procedures, examine their claims and settlement proposals, obtain accounting review and further accounting assistance as desired, conduct negotiations and make recommendations to contracting officers.

Qualifications:

Education: Four years college or broad business background.

Civilian Background: Officers who have had substantial positions in either financial, manufacturing or mercantile firms or in legal practice and preferably with broad business background and familiarity with financial statements.

Grade: Officers are desired in the grades of Captain and above. It should be emphasized that these officers will handle negotiations involving complicated claims running into large sums of money. Good judgment and discretion are essential. Maturity derived from considerable experience in complicated business transactions is desirable.

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SECRET

CONTACT TELEVISION HOSTESS PERSONNEL - CONTINUED

Proposed Duties: Render accounting and auditing advice and assistance to contracting officers in termination units in areas and districts; assist in the determination of the extent of the accounting work to be done on contractors' proposed settlements; determine type and extent of accounting reports to be submitted to contracting officers; analyze and review contractors' proposed settlements in the prescribed manner and render appropriate reports to contracting officers; make special investigations and studies on the most difficult accounting problems.

QUALIFICATIONS OF AUDITORS

1. Certified Public Accountants,

or

2. College graduates with accounting degrees and some practical experience,

or

3. Controllers or chief accountants of industrial concerns,

or

4. Public accounting experience of at least three years,

or

5. Cost accounting experience of at least five years with a manufacturing concern. (Do not include bankers, retailers, railroad, public utility or government bureau experience.)

Comment: Officers in the grade of lieutenant colonel, major, captain and lieutenant are desired for these assignments.

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SECRET

CONTRACT TERMINATION AUDITING PERSONNEL
(SELECTED)

Proposed Duties: To Assist Contract Termination Auditing Officers.

QUALIFICATIONS OF AUDITORS

1. Certified Public Accountants,

or

2. College Graduates with Accounting Degrees and some practical experience,

or

3. Controllers or Chief Accountants of Industrial Concerns,

or

4. Public accounting experience of at least three years,

or

5. Cost accounting experience of at least five years with a manufacturing concern. (Do not include banking, retailing, railroad, public utility or government bureau experience).

Comments: No grade restrictions.

Declassified E.O. 12356 Section 3.3/NND No. 785016

PROPERTY DISPOSAL PERSONNEL - OFFICER

Proposed Duties: In general the Property Disposal Officer will assist or represent the Termination Contracting Officer in all matters relating to the disposition of property resulting from terminated contracts. In addition, Property Disposal Officers will be responsible for arranging the disposition of other classes of property in the hands of the War Department which may become excess or surplus. These officers supervise the receipt, classification and disposition of serviceable property and scrap, including raw materials, work-in-process, and miscellaneous property; they classify materials and decide whether they are saleable or disposable as scrap; supervise distribution of saleable materials to various manufacturers or to Army and Services where it can be used; advertise and solicit bids for sale of material and serviceable property and arrange for the disposal of non-saleable material; prepare reports, maintain records; and are responsible for salvage activities.

Qualifications: The primary qualifications for a Property Disposal Officer are that he be a business man with several years of general business experience; those who have had broad experience as plant engineers, production executives, purchasing executives or practical experience in industrial or mercantile concerns and who are familiar with business management are preferred. Familiarity with commercial methods of classifications of property and sorting and selling of scrap and surplus stocks is desirable.

Education: Graduate of recognized college preferred; engineering training and experience would, in some instances, be desirable although is not required and/or broad business background.

Comments: Officers are desired in all grades.

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TERMINATION LEGAL PERSONNEL--(OFFICERS)

Proposed Duties: Termination Legal Officers will assist the Termination Contracting Officer and his representatives in all matters relating to the termination of contracts and the settlement of claims arising therefrom. They will be familiar with all provisions of law and regulations pertaining to this subject; will investigate, examine and review the facts of termination cases when called upon for advice and assistance; will prepare agreements embodying negotiated settlements and other documents relating to termination procedures and practices. They will advise with respect to property disposal procedures and prepare any contracts of sale or other documents connected with such transactions.

Qualifications:

a. Education: Graduate of college of recognized standing; graduate of a law school of recognized national standing or admission to bar.

b. Professional Experience: Depending upon the age and grade of the officer concerned, certain professional experience is required. For younger officers of lower grade a minimum of two years practice is desired. For officers of medium grade a minimum of five years practice is required. For officers of the grade of major a minimum of ten years experience in handling important legal matters is required. The type of experience required of all Legal Officers is corporate or contract law. Those who have not handled this type of work but whose practice has been mainly in trial work are not desired.

Comments: Officers in all grades are desired for these assignments.

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Proposed

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PROPERTY DISPOSAL PERSONNEL - ENLISTED

Proposed Duties: To assist Property Disposal Officer.

Qualifications: The primary qualifications for an assistant to the Property Disposal Officer are that he be a business man with several years of general business experience; those who have had broad experience as plant engineers, production executives, purchasing executives or practical experience in industrial or mercantile concerns and who are familiar with business management are preferred. Familiarity with commercial methods of classification of property and sorting and selling of scrap and surplus stocks is desirable.

Education: Graduate of recognized college preferred; engineering training and experience would, in some instances, be desirable although is not required and/or broad business background.

Comment: No grade restrictions.

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C O N F I D E N T I A L

Legal S/e 866 RHF/gcm

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 512

AP 63.

AG 353.6/470 P-O 18 November 1944

SUBJECT: Repatriation of American Personnel.

TO : All Concerned.

1. Letter, this headquarters, file and subject as above, dated 5 October 1944 as amended by letter, same file and subject, dated 30 October 1944, is rescinded and the following substituted therefor.

2. Definitions -- United States military personnel who are returned to Allied military control following capture by enemy forces, evasion of capture in enemy or enemy held territory, release or escape from internment in a neutral country, or liberation from custody in former enemy or enemy controlled country as a result of those countries coming under Allied military control, are reclassified for the purpose of identification as "Repatriates", and are further identified as follows:

a. Escapee -- Repatriate who has escaped from enemy custody, as distinguished from liberated.

b. Evader -- Repatriate who, although not captured by enemy forces, has been in enemy or enemy held territory and isolated from his organization.

c. Internee -- Repatriate who has been released or escaped from internment in a neutral country.

d. Recovered Prisoner of War -- Prisoner of war who has been liberated from custody in former enemy or enemy controlled country as a result of those countries coming under Allied military control.

e. Prisoner of War -- A member of the armed forces who is captured by the forces or people of an opposing belligerent.

3. a. Disposition of Repatriates, other than those whose last assignment was to an Air Force unit not stationed in this Theater.

(1) Internees will in all cases be returned to the United States as expeditiously as possible.

(2) Escapees and Evaders may be returned to the United States within the discretion of the commanding general of the major command concerned.

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C O N F I D E N T I A L

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(3) Escapees and Evaders not returned to the United States within the terms of 3a(2), above, will be disposed of as follows:

(a) Those found physically qualified for further combat service and whose return to combat service is not precluded for reasons of security will be returned to their former unit, irrespective of the present station of that unit, provided the individual so elects. If the individual desires assignment to a unit other than that to which he was last assigned, he will be assigned to a combat unit of suitable arm in this theater.

(b) Those found not physically qualified for further combat service and those whose reassignment to a combat unit is not considered advisable for reasons of security, but whose return to the United States is not considered necessary, will be reassigned to a service unit in this theater.

(c) Those found not physically qualified for further overseas service will be returned to the United States.

(d) Those whose further retention in this theater is considered inadvisable for reasons of security, and those whose proper disposition cannot be determined from local interrogation by the United States Representative, will be reported by letter to this headquarters for final determination. In those cases where further retention in the service is considered inadvisable for reasons of security, an appropriate remark will be made on officers' qualification card (WD AGO Form 66-1, 66-2, or 66-3), and in enlisted men's service record under "Remarks Administrative".

(4) Recovered Prisoners of War

(a) An individual who has been out of United States control for a period of sixty (60) days or more will be evacuated to the United States as quickly as possible, consistent with his physical condition, unless he affirmatively elects to remain in this theater and the major commander concerned approves. In the latter case, the individual will be reassigned within this theater and report made to this headquarters.

(b) Individuals who have been absent from United States control for periods of less than sixty (60) days may be reassigned to duty within this theater, within the discretion of the major commander concerned.

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(5) In any case of conflict or where special circumstances exist, a full report of the circumstances will be forwarded to this headquarters for the decision of the Theater Commander.

(6) Repatriates who require hospitalization will be hospitalized. When released from the hospital they will be sent to the appropriate headquarters listed in paragraph 5a below, for disposition, except that seriously ill personnel will be immediately evacuated to the United States through medical channels and full report of circumstances made to this headquarters by the most expeditious means possible. Evacuation of Repatriates through medical channels will be accomplished in accordance with War Department letter, subject: "Procedure for Evacuation of Patients by Water or Air from Overseas Commands", dated 8 June 1944. The return of sick and wounded recovered prisoners of war by aircraft is encouraged.

b. Disposition of Repatriates whose last assignment was to an Air Force Unit not stationed in this Theater. -- This class of personnel will be sent to Headquarters, Army Air Forces, MTO for interrogation. Upon completion of interrogation and other immediate action deemed appropriate, they will be forwarded by Headquarters, Army Air Forces, MTO, to their former organization. Travel by military aircraft is authorized.

4. Liaison with Allied Prisoner of War Repatriation Unit -- An officer will be assigned by this headquarters to serve as United States Liaison Officer with the Allied Prisoner of War Repatriation Unit. This officer will be responsible for keeping the necessary records pertaining to United States military "Repatriates" and coordinating among the various agencies concerned all matters pertaining to repatriation.

5. United States Representatives to the Allied Prisoner of War Repatriation Unit -- The Commanding General, Army Air Forces, MTO, Twelfth Air Force, Fifteenth Air Force, Peninsular Base Section, and other commanders who may be later designated by this headquarters will each detail one officer to serve as United States Representative to the Allied Prisoner of War Repatriation Unit. These officers will report on duty with the headquarters which they represent and will, insofar as their particular headquarters is concerned and when practicable to do so, determine the final disposition of Repatriates and assist and coordinate in their orderly and expeditious disposition. These representatives will also furnish the United States Liaison Officer with all information necessary for the maintenance of complete records of Repatriates.

6. Processing of Personnel within the Theater

a. Repatriates who return to Allied military control will be dispatched as expeditiously as possible, as follows:

(1) To Headquarters, Twelfth Air Force - Those whose last assignment was to that command.

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(2) To Headquarters, Fifteenth Air Force - Those whose last assignment was to that command.

(3) To Headquarters, Army Air Forces, ETO, - All Air Force personnel other than personnel enumerated in (1) and (2) above. See paragraph 3b, above.

(4) To Headquarters, Peninsular Base Section - All personnel of ground and service force units.

b. Personnel enumerated in (1), (2), and (4), above, who are to be returned to the United States will, after processing at the headquarters concerned, be sent to the 7th Replacement Depot

c. Personnel enumerated in a(4), above, who are selected for reassignment within the theater will, if classified for limited assignment, be sent to the 7th Replacement Depot; and, if classified for general assignment, will be sent to the 1st Replacement Depot, except that all officers regardless of race or branch and all enlisted men former members of Infantry or Armored Force units will be sent to the 24th Replacement Depot. All general assignment negro enlisted men, regardless of branch of service, will be sent to the 1st Replacement Depot.

d. Air Force personnel selected for reassignment in this theater will be reassigned to an Air Force organization by the appropriate headquarters shown in paragraph 8a(1) or (2), above.

e. Advance intelligence echelons will interrogate Repatriates only to the extent necessary to secure information of immediate tactical value, such as enemy plans, order of battle, installations, equipment, etc. A certificate will be given to each individual which will show that an interrogation has been made and that the individual is not to be interrogated further until a place of detailed interrogation is reached.

f. Medical Examinations and Records.

(1) Each former Prisoner of War will be given a thorough medical examination at the earliest practicable moment. Such examination will make special reference to the existence of infectious or contagious diseases and mental afflictions and appropriate reference will be made to treatment furnished by the enemy and to any illnesses or injuries suffered while in custody. Complete statements of such injuries, including affidavits from the individuals concerned, where possible, and from enemy or Allied personnel cognizant of the circumstances, will be obtained and forwarded to this headquarters in duplicate. Medical records, which will be improvised locally and likewise forwarded to this headquarters in duplicate, will contain the information obtained under the provisions of this paragraph.

(2) Other classes of Repatriates will be given a medical examination, as deemed necessary. No record or report is required in these cases.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Ltr, Hq ITOUSA, AAM 300.6/470 F-O,
dtd 18 Nov 1944, (Cont'd).

g. Pay and Pay Records.

(1) Pay that has been received by officers from the enemy pursuant to the provisions of the Geneva Prisoners of War Convention, and work pay received by enlisted men, will not be deducted from the military pay accruing to such individuals while in prisoner status. However, pay records will note the amounts that were paid to the individual prisoners, except work pay, while in enemy custody.

(2) Each Repatriate may, if he so desires, be given a partial payment of not to exceed one full month's pay if pay for more than one month is due, or not to exceed 50% of one month's pay if pay for only one month is due.

(3) For the purpose of this paragraph, pay records will be construed to be:

(a) For Officers.

Pay data card, WD AGO Form 77.

(b) For Enlisted Men.

Individual Pay Record, WD AGO Form 26

Service Record, Remarks Financial, WD AGO Form 24.

(4) Records and pay accounts of Repatriates retained in the theater will be brought up-to-date as soon as possible. Local commanders will request by direct radio to the Office of Special Settlement Accounts, 27 Pine Street, New York 5, New York, the pay data relative to each former prisoner of war. Such radios will contain name, grade, ASN, and name and location of command to which the pay data is to be sent. Advance and partial payments are authorized for the interim between recovery and full settlement of pay accounts, and provisions will be made for charging such payments when full settlement is made.

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h. Gratuitous issues of clothing and canteen supplies necessary for health and comfort are authorized and directed.

i. The individual will be informed that his return to Allied control has been reported to the War Department and, by the War Department, to his next of kin. He will be directed to refrain from corresponding by cable, APU, or other means with relatives and friends for at least ten (10) days following return to Allied military control. This procedure will permit the War Department sufficient time to make official notification to the next of kin and to clarify his status. Subsequent messages then received from the individual by the next of kin will not occasion doubt or alarm as to his safety and whereabouts. This procedure, together with the reason therefor, will be carefully explained to all Repatriates.

Declassified E.O. 12356 Section 3.3/NND No. 785016

j. A temporary service record will be prepared for enlisted men as outlined in paragraph 42, AR 345-125, paragraph 13, AR 345-155, and ITOUSA Circular Number 100, 1944. An entry will be made on the cover of the record that the individual is an escaped prisoner of war, has avoided capture in enemy or enemy held territory, has escaped or been released from internment in a neutral country, or has been liberated from custody in enemy or enemy controlled country.

k. Whenever possible, all decorations and service medals awarded an individual but not yet issued him will be supplied. Ribbons in lieu of medals, when medals are not available for issue, will be supplied. Appropriate entry of such award will be made in temporary service records.

l. Personnel will not be detained longer than three (3) days at any one place unless unavoidable circumstances necessitate a longer delay.

m. In the cases of personnel enumerated in a(4), above, matters pertaining to pay, supply, quarters, subsistence, preparation of records, and award of decorations and service medals will be accomplished at the replacement depot to which forwarded.

7. Orders.

a. An appropriate notation will be made in orders effecting return of the personnel concerned to indicate they are Evaders, Escapees, Internees, or Recovered Prisoners of War.

b. Any United States headquarters to which personnel initially report is hereby authorized to issue such orders as are necessary, including authorization for travel by air, to provide for travel to the proper headquarters shown in paragraph 6a, above.

c. Any of the headquarters listed in paragraph 6a will issue necessary orders to send personnel to their correct destination. Such orders will provide for travel by aircraft or any other means of available transportation.

d. Group movement orders issued to accomplish the actual return to the United States will:

(1) Authorize the Commanding General, Port of Debarkation, to place all Repatriates on temporary duty with the Prisoner of War Intelligence Service, Washington, D. C., for a period of not to exceed three (3) days.

(2) Authorize the sending of personnel upon completion of temporary duty in Washington, D. C., to proper reception station, where leave of absence or furlough will be granted and further disposition accomplished.

e. Group movements orders, as provided for rotation personnel in FBI War Department, 18 August 1944, will be issued at replacement installations.

Declassified E.O. 12356 Section 3.3/NND No. 785016

8. Reports

a. A radiogram report will be submitted by the headquarters listed in paragraph 6, above, to this headquarters (Attention: AG Casualty Section), showing the name, rank, ASF, former organization, date of internment, capture, separation from unit if evader, date of return to military control and proposed disposition. Names will be grouped by category, i.e., "Escapees", "Evaders", etc.

b. As soon as possible after issuance of orders and so as to arrive in the United States ten (10) days prior to arrival of personnel, one copy of each evacuation order for patients and one copy of each group movement order for other individuals, will be air mailed to The Adjutant General, Attention: Chief, Casualty Branch, Washington 25, D. C., by the issuing authority. In cases of returns by air, the issuing authority will make a radio report direct to The Adjutant General, Attention: Chief, Casualty Branch (Cable address AGWAR), at least three (3) days prior to departure, giving name, grade, and ASN of personnel returning by air. Where action prescribed herein is not practicable, copies of orders or radiogram reports will be furnished as early as possible.

c. The base section operating the port of embarkation will furnish the War Department the following information by radiogram as soon as such facts are determined:

(1) The estimated time of departure.

(2) The estimated time of arrival in the United States.

(3) The mode of travel.

(4) The number of individuals assigned each reception group.

d. Prior to embarkation for return to the United States a careful check will be made to assure that partial payments, when desired, have been made; that a temporary service record has been prepared, complete to the extent that conditions permit, and that all clothing and equipment required for comfort during the voyage have been issued.

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10. At replacement installations, and other installations to which personnel may be forwarded for transshipment to the United States, Repatriates will be formed into reception station groups and thereafter processed in accordance with WD, War Department, 16 August 1944, the same as rotation personnel. Each of these groups will be assigned a separate code designation. Care will be taken that personnel other than Repatriates are not assigned to these groups. Recovered prisoners of war will be accorded priority in return to the United States over all other casual personnel, including rotation personnel, except sick and wounded.

Declassified E.O. 12356 Section 3.3/NND No. 785016

CONFIDENTIAL

11. Interrogations.

a. Preliminary (See paragraph 9e above).

b. Designated headquarters or agencies will make a detailed interrogation in accordance with instructions contained in letter, this headquarters, file AG 383.6-O, dated 6 July 1944, subject: "Detailed Interrogation of Escapees, Evaders", for the purpose of securing operational and other information and details of escape and assistance received. The security certificates required by the aforementioned letter will be executed even though a similar certificate may have been signed at a preliminary interrogation.

c. Security -- Each Repatriate returned to Allied control under circumstances described in this letter will be impressed at the earliest opportunity with the necessity for secrecy concerning his escape or evasion of capture and will be required to read and sign a security certificate.

d. Inasmuch as CSDIC is the competent interrogating authority in this theater, close liaison must exist between the headquarters which are designated to conduct detailed interrogations, the United States Representative, and CSDIC, so that qualified interrogators may be made available by CSDIC when and if desired.

12. It is of primary importance that the emergency addressee be officially notified by the War Department before any publicity is given fact of return to military control. Therefore, names of Repatriates will not be released to other than United States military sources.

13. Disposition of Naval and Merchant Marine Personnel -- United States Naval and Merchant Marine personnel who return to Allied military control will be forwarded to the nearest base section headquarters for detailed interrogation, processing, clearance by United States Representative, and delivery to Naval control in this theater at the closest point.

14. United States civilians will, after preliminary investigation as to identity and status, and to the extent necessary to secure information of immediate tactical value such as plans, order of battle, installation, equipment, etc., be forwarded to the United States Consul General nearest to place of interrogation. The United States Consul General will submit particulars of all United States civilians to G-2 Section (C.I.) AFHQ, for security clearance prior to repatriation. G-2 Section (C.I.) AFHQ, will issue the necessary military travel authorization for approved applicants for repatriation.

By command of Lieutenant General McNARNEY:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

AG 383.6/470 P-O

30 October 1944

SUBJECT: Repatriation of American Personnel.

TO : All Concerned.

Letter, this headquarters, file and subject as above, dated 5 October 1944, is amended as follows:

a. Paragraph 2 is amended by renumbering it paragraph 2a, and subparagraphs 2 a, b, c, and d are respectively renumbered subparagraphs (1), (2), (3) and (4).

b. Subparagraph 2b is added as follows:

"b. Prisoner of War. A member of the armed forces who is captured by the forces or people of an opposing belligerent."

c. Subparagraph 3a (6) is amended by the addition of the following:

"The return of sick and wounded recovered prisoners of war by aircraft is encouraged."

d. Subparagraph 6c is rescinded and the following substituted therefor:

"c. Personnel enumerated in a (4) and (5), above, who are selected for reassignment within the theater will, if classified for Limited Assignment, be sent to the 7th Replacement Depot; and, if classified for General Assignment, be sent to the 1st Replacement Depot, except that all officers regardless of race or branch and all enlisted men former members of Infantry or Armored Force Units will be sent to the 24th Replacement Depot. All General Assignment Negro enlisted men, regardless of branch of service, will be sent to the 1st Replacement Depot."

e. Subparagraphs 6 f, g, h, i, j, and k are rescinded and the following substituted therefor, and subparagraphs l and m are added as follows:

"f. Medical Examinations and Records.

(1) Each former Prisoner of War will be given a thorough medical examination at the earliest practicable moment. Such examination will make special reference to the existence of infections or contagious diseases and mental afflictions and appropriate reference will be made

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Declassified E.O. 12356 Section 3.3/NND No. 785016

to treatment furnished by the enemy and to any illnesses or injuries suffered while in custody. Complete statements of such injuries, including affidavits from the individuals concerned, where possible, and from enemy or Allied personnel cognizant of the circumstances, will be obtained and forwarded to this headquarters in duplicate. Medical records, which will be improvised locally and likewise forwarded to this headquarters in duplicate, will contain the information obtained under the provisions of this paragraph.

(2) Other classes of Repatriates will be given a medical examination, as deemed necessary. No record or report is required in these cases.

f. Pay and Pay Records.

(1) Pay that has been received by officers from the enemy pursuant to the provisions of the Geneva Prisoners of War Convention, and work pay received by enlisted men, will not be deducted from the military pay accruing to such individuals while in prisoner status. However, pay records will note the amounts that were paid to the individual prisoners, except work pay, while in enemy custody.

(2) Each Repatriate may, if he so desires, be given a partial payment of not to exceed one full month's pay if pay for more than one month is due, or not to exceed 50% of one month's pay if pay for only one month is due.

(3) For the purpose of this paragraph, pay records will be construed to be:

(a) For officers.

Pay data card, WD AGO Form 77.

(b) For enlisted men.

Individual Pay Record, WD AGO Form 25

Service Record, Remarks Financial, WD AGO Form 24.

h. Gratuitous issues of clothing and canteen supplies necessary for health and comfort are authorized and directed.

i. The individual will be informed that his return to Allied control has been reported to the War Department and, by the War Department to his next of kin. He will be directed to refrain from corresponding by cable, RFH, or other means with relatives and friends for at least ten (10) days following return to Allied military control. This procedure will permit the

Declassified E.O. 12356 Section 3.3/NND No. 785016

War Department sufficient time to make official notification to the next of kin and to clarify his status. Subsequent messages then received from the individual by the next of kin will not occasion doubt or alarm as to his safety and whereabouts. This procedure, together with the reason therefor, will be carefully explained to all Repatriates.

j. A temporary service record will be prepared for the individual as outlined in paragraph 42, AR 345-105, paragraph 13, AR 345-105, and WDTCUSA Circular Number 100, 1944. An entry will be made on the cover of the record that the individual is an escaped prisoner of war, has evaded capture in enemy or enemy held territory, has escaped or been released from internment in a neutral country, or has been liberated from custody in enemy or enemy controlled country.

k. Whenever possible, all decorations and service medals awarded an individual but not yet issued him will be supplied. Ribbons in lieu of medals, when medals are not available for issue, will be supplied. Appropriate entry of such award will be made in temporary service records.

l. Personnel will not be detained longer than three (3) days at any one place unless unavoidable circumstances necessitate a longer delay.

3. In the case of personnel enumerated in a (4), above, matters pertaining to pay, supply, quarters, subsistence, preparation of records, and award of decorations and service medals will be accomplished at the replacement depot to which forwarded."

2. Paragraph 7 a is rescinded and the following substituted therefor:

"a. An appropriate notation will be made in orders effecting return of the personnel concerned to indicate that they are Evadors, Escapees, Internees, or Recovered Prisoners of War."

3. Paragraph 8 a and b is rescinded and the following substituted therefor:

"In the case of each Repatriate a separate report will be submitted showing:

(1) Name, grade, Army serial number.
Last organizational assignment.
Place and date of capture or internment.
Date of return to Allied Military control.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Physical condition (good, fair, poor).

Probable disposition (Return to US, return to unit, hospitalized).

Location and names of various prisoner of war or internment camps in which held.

Names of other United States and Allied personnel captured or interned at same place or places.

Other pertinent information concerning other prisoners or internees.

(2) Parts of the above report which are manifestly inapplicable will be omitted. In cases of personnel to be hospitalized, the designation of the hospital to which forwarded will also be furnished, together with diagnosis. Where large groups of personnel are recovered at the same time from the same camp, and where it is impracticable to do so, consolidated reports will be submitted.

(3) Reports will be forwarded by Air Dispatch Letter Service, or other rapid means of transmission, to reach this headquarters in triplicate.

(4) Forms will be prepared locally by mimeograph or similar process."

b. Paragraph 10 is amended by the addition of the following:

"Recovered prisoners of war will be accorded priority in return to the United States over all other casual personnel, including retention personnel, except sick and wounded."

By command of Lieutenant General [redacted]:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Note

HEADQUARTERS ALLIED COMMISSION
APO 394
(Establishment Section)

1 November 1944

MEMORANDUM:

TO : All Officers, Allied Commission.

1. No officer of this Headquarters will, without approval from G-1 (B), in the case of British officers, or from G-1 (a), in the case of American officers, and from the appropriate section, branch or sub-commission, in all cases, visit the offices of a higher formation for the discussion of personal affairs, such as transfer, reassignment, release, assignment to AC, etc.

2. The provisions of this directive apply both to assigned and attached officers, and will be considered to include contacts with Hq. AAI, and G-5, AFHQ.

By command of Commodore STONE:

NORMAN E. FISKE,
Colonel.
Deputy Chief of Staff.

OFFICIAL:
C. H. Parker

C.H. PARKER,
Colonel, Infantry,
Executive Officer (US).

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LEGAL SUB-COMMISION
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Chief Counsel
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2 NOV 1944

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HEADQUARTERS ALLIED COMMISSION
APO 394
(Establishment Section)

1 November 1944

MEMORANDUM:

TO : All Officers, Allied Commission

1. No officer of this Headquarters will, without approval from G-1 (B), in the case of British officers, or from G-1 (A), in the case of American officers, and from the appropriate section, branch or sub-commission, in all cases, visit the offices of a higher formation for the discussion of personal affairs, such as transfer, reassignment, release, assignment to AC, etc.

2. The provisions of this directive apply both to assigned and attached officers, and will be considered to include contacts with Hq, AAI, and G-5, AFHQ.

By command of Commodore STONE:

NORMAN E. FISKE,
Colonel,
Deputy Chief of Staff.

OFFICIAL:

C. M. Parkin

C.M. PARKIN,
Colonel, Infantry,
Executive Officer (US).

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

GENERAL ORDERS)
: 24 October 1944
NUMBER 111)

REDESIGNATION OF NORTH AFRICAN THEATER OF OPERATIONS, UNITED STATES ARMY.

1. Pursuant to authority contained in War Department radio, dated 19 October 1944, the North African Theater of Operations, United States Army, is redesignated as Mediterranean Theater of Operations, United States Army, with abbreviation of "MTOUSA", effective 0001A hours, 1 November 1944.

2. The correct mailing address will be:

HEADQUARTERS
MEDITERRANEAN THEATER OF OPERATIONS, U. S. ARMY
APO 512.

3. Current series of all publications and directives issued by Headquarters NATOUSA will remain in full force and effect as directives of Headquarters Mediterranean Theater of Operations, U. S. Army.

By command of Lieutenant General McNARNEY:

GEORGE D. PENCE,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

R. V. ROBERTS,
Colonel, AGD,
Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

22 October 1944

AG 211/292 PERS-O

SUBJECT: APPOINTMENT--Processing of Applications of Warrant Officers and Enlisted Men.

TO : All Concerned.

Section I, Circular Number 363, War Department, dated 7 September 1944, is published below for the information, guidance and compliance of all concerned:

"I. APPOINTMENT. - 1. The following action will be taken in the case of an unsolicited application of a warrant officer or an enlisted man desiring initial appointment in the Army of the United States, other than through officer candidate schools, after it has been determined that applicant meets the basic requirements prescribed in paragraph 7, AR 605-10, 26 May 1944, and prior to completion of the application in accordance with the provisions of paragraph 10 of the same regulation.

a. Applicant's completed WD, AGO Form Nos. 0650 and 0650-1 (Personnel Qualifications Questionnaire) only will be forwarded through his immediate commanding officer to the Officer Procurement Division in the headquarters of the service command in which the application originates.

(1) If the Officer Procurement Division of the service command headquarters finds the applicant unqualified for appointment in a scarce category of specialized skills as defined in Memorandum No. W605-33-43, 17 August 1943, or in which the War Department has announced applications will be accepted, the service command will return the application through his commanding officer by appropriate indorsement.

(2) If the Officer Procurement Division of the service command headquarters finds the applicant apparently qualified for appointment in a scarce category of specialized skills as defined in Memorandum No. W605-33-43, 17 August 1943, or in which the War Department has announced applications will be accepted, the application will be forwarded to the Officer Procurement Service, Washington 25, D. C., for consideration by a using agency or for file against future requirements for officer personnel.

b. The Officer Procurement Service, Washington 25, D. C., will take the following action upon receiving such applications:

(1) If appointment is requested by an appropriate using agency the commanding officer of the applicant will be furnished with necessary instructions for completion of the application under the provisions of paragraph 10, AR 605-10, 26 May 1944.

Declassified E.O. 12356 Section 3.3/NND No. 785016

(2) If no appropriate vacancy exists and applicant is found qualified in a scarce category of specialized skills the application will be coded and filed for consideration against future needs of the War Department for commissioned personnel.

(3) In each case, the applicant will be informed through his commanding officer of the action taken.

2. Section II, Circular No. 186, War Department, 1943, pertaining to the foregoing subject, is rescinded."

By command of Lieutenant General DEVERS:

A. B. KING,
Major, AGD,
Asst Adjutant General.

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HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534.

AG 210.1/540 P-O

22 October 1944.

SUBJECT: Appointments to Cadetships in United States Coast Guard Academy.

TO : All Concerned.

War Department Memo 350-44, dated 26 September 1944, is quoted below for the information of all concerned:

"APPOINTMENTS TO CADETSHIPS IN UNITED STATES COAST GUARD ACADEMY:

At the request of the Commandant United States Coast Guard, it is desired that the following information be made available to all enlisted men:

On 9 to 10 May 1945, the annual competitive examination for appointments to cadetships in the United States Coast Guard Academy will be conducted throughout the country.

The Academy, which is located at New London, Connecticut, is a fully accredited educational institution operating under the same high scholastic and military standards as the United States Naval and the United States Military Academies, conducted by the Coast Guard for the professional training of young men who are candidates for commissions and careers in the Coast Guard. Successful completion of the 4-year course, which is basically scientific in character, leads to a Bachelor of Science degree in Engineering and a commission in the regular Coast Guard.

Appointments to cadetships are offered to young men standing highest in the Nation-wide competitive examination. The standing of a candidate is determined by averaging his grades in the mathematics and English examinations together with his adaptability grade. The adaptability grade is assigned by the selection board on the basis of a personal interview, the applicant's educational and experience background, and the records submitted with his application.

All men who meet the following basic requirements are eligible to compete in the Academy examination to be held on 9 to 10 May 1945:

Be not less than 17 years of age nor more than 22 years of age on 1 May 1945.
Be at least a high-school graduate.
Be unmarried.
Have the following credits, either in high school or college:

Algebra -----	2	English------	3
Plane Geometry--	1	Physics------	1
Trigonometry----	½	Chemistry----	1

Other optional units ---- 6½

Be over 5 feet 6 inches in height, with vision of 20/20, uncorrected, in each eye, and otherwise in good physical condition.

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Ltr, Hq NATOUSA, file AG 210.1/540 P-O

Descriptive literature concerning the Academy and application forms will be forwarded upon request. All correspondence is to be addressed to the Commandant, United States Coast Guard, Washington, D. C. Upon completion and submission of applications and supporting papers, applicants will be notified through their commanding officers of their acceptance or rejection as candidates for appointment. Completed applications must be postmarked not later than 1 April 1945.

No waiver of the requirements will be granted.

Candidates who are successful in obtaining an appointment to the Coast Guard Academy may be discharged from the Army to accept the appointment."

By command of Lieutenant General DEVERS:

A. B. KING,
Major, AGD,
Asst Adjutant General.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
2675TH REGIMENT
ALLIED CONTROL COMMISSION
(OVERHEAD)
APO 394

FRW/rsl

File: 421.4

10 October 1944

SUBJECT: Insignia to Denote Oversea Service.

TO : All Concerned.

1. Forwarded herewith True Extract Copy of War Department Circular #268, dated 30 June 1944 for the information of all concerned.

2. Special attention is invited to Par 6 on entry of records.

By order of Colonel PARKIN:

LEGAL SUB COMMISION

F. R. WERMUTH
WOJG US
Asst Adjutant

DISTRIBUTION:
1 - Units this Regt.
1 - Sub-Commissions ACC.
1 - CO 1st Trk Bn this Regt.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

Circular No. 268

WAR DEPARTMENT
Washington 25, D.C., [illegible]

E-X-T-R-A-C-T

INSIGNIA TO DENOTE OVERSEA SERVICE. - 1. Authorization - A bar for oversea service during the present war is authorized for wear by members of the Army of the United States as provided below.

2. Description. - (See fig 1.) The device consists of a horizontal bar 1/4 inch in width and 1 3/8 inches in length on a cloth background forming a border 1/8 inch around the bar. For wear on the service coat and the jacket, field, wool (in those theaters where authorized), the bar will be of gold lace or bullion on an olive-drab background. For wear on the shirt the bar will be of golden yellow cloth on a khaki background.

3. Eligibility. - a. One oversea service bar is authorized for wear for each period of 6 months service as a member of the Army of the United States outisde the continental limits of the United States from 7 December 1941 until a date 6 months subsequent to the termination of the present war. In computing oversea service, the Territory of Alaska will be considered outside the continental limits of the United States.

b. Time is computed between the dates of departure from and arrival at a port in the United States or the boundary of the continental United States. Day of departure and day of return are included. The expression "each period of 6 months service" is interpreted to authorize wearing of an oversea service bar for oversea service of various lengths performed either continucusly or at intervals, when the total of the service equals or exceeds 6 months. Thus, an individual, who serves 4 months and 10 days outside the continental United States (permanent, temporary, detached, etc.) will be included in computing length of service required. In any case the official duty of the individual must have required his presence outside the continental United States. Oversea service as a member of the Women's Army Auxiliary Corps will be included.

c. Military personnel serving on transport vessels and on aircraft become eligible to wear the bar, under a and b above, when their total service outside the continental United States equals or exceeds 6 months.

d. Service on the Great Lakes and in any harbor, bay, or other enclosed arm of the sea along the coast, and that part of the sea which is within 3 miles of the coastline of the United States will not be included in computing length of service required.

e. Periods during which military personnel are absent without leave or in desertion will not be included in computing length of service requir

4. How worn. - a. The oversea service bar will be worn centered on the outside half and parallel to the end of the left sleeve of the garments mentioned in paragraph 2, with the lower edge of the bar 4 inches above the end of the sleeve. Additional bars will be worn parallel to and above the first bar with 5/16 inch space between bars, the space being formed of the background.

b. Only bars of gold lace or bullion will be worn on the service coat and on the jacket, field, wool. Only bars of golden yellow cloth will be worn on the shirt.

Declassified E.O. 12356 Section 3.3/NND No. 785016

WD Cir. No. 268, (Cont'd)

c. When the oversea service bar is worn on the service coat with service stripes (enlisted men with 3 years honorable service) or with chevrons indicating oversea service in the first World War, the oversea service bar will be worn immediately above the uppermost stripe or chevron. (See figs. 2 and 3).

5. Supply. - Pending issue by the Quartermaster General, commanders are authorized to procure the oversea service bar through any facilities available, charging cost thereof to appropriate procurements. Individuals may purchase the bars to which they are entitled from authorized dealers.

6. Record. - Authority to wear oversea service bars will be noted under "Remarks, Administrative" in Service Records (W.D., A.G.O. Form No. 24) of enlisted personnel, and on Officers and Warrant Officers Qualification Cards (W.D., A.G.O. Form 66-1 or 66-2, as the case may be) for officers and warrant officers.

* * *

(A.G. 421.4 23 May 44)

By order of the Secretary of War:

G. C. MARSHALL,
Chief of Staff.

OFFICIAL:

J. A. ULIO,
Major General,
The Adjutant General.

A TRUE EXTRACT COPY:

F. R. WERMUTH
WOJG USA

Declassified E.O. 12356 Section 3.3/NND No. 785016

RESTRICTED

4070

HEADQUARTERS
ALLIED ARMIES IN ITALY
(U.S. Contingent)(Ovhd) APO 777
U.S. Army

Legal

AG 014.35

WJH/ap
10 October 1944

SUBJECT: Marking of Ballot Envelopes by Unit Censors.

TO: Commanding Officer, 2675th Regt. ACC (Ovhd),
APO 394, U.S. Army.
Commanding Officer, 2691st MMA Company (Ovhd),
APO 394, U.S. Army.
Commanding Officer, Florence Allied Area Command,
APO 534, U.S. Army.
Commanding Officer, Hq Co AAI (US Contingent)(Ovhd),
APO 777, U.S. Army.

1. The following NATOUSA Radio dated 9 October 1944, Orig. No. FX 36527, is quoted for your information and strict compliance:

"NUMBER OF INSTANCES OF MARKING OF BALLOT ENVELOPES BY UNIT CENSORS IN VIOLATION OF WAR DEPARTMENT AND NATOUSA INSTRUCTIONS. IMMEDIATE AND FIRM ACTION SHOULD BE TAKEN TO ELIMINATE THIS PRACTICE BY ALL CONCERNED. WHERE APPROPRIATE, DISCIPLINARY ACTION SHOULD BE TAKEN"

2. The above quoted radio will be brought to the attention of each American officer under your command, and firm action will be taken immediately to eliminate this practice.

By command of Major General LEMNITZER:

/s/ W. J. Harrington
W. J. HARRINGTON,
Captain, A. G. D.,
Soldier Voting Officer, A.A.I.

Reproduced, Hq 2675th Regt ACC (Ovhd)
14 October 1944, _____.

44

014.35
(10 Oct 44) 1st Ind. NWD/pf
HEADQUARTERS, 2675TH REGIMENT, ALLIED CONTROL COMMISSION, A(SCH), APO 394, U. S. Army.

TO: See Distribution.

For strict compliance:

By order of Colonel PARKIN:

Chief Counsel
CMO
Italian Section

J. DRAGNEFF
Major, AGD
Adjutant

DISTRIBUTION:
1 - Units this Regt.
1 - Sub-Commissions ACC. - 1 - CLERKS

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Declassified E.O. 12356 Section 3.3/NND No. 785016

CONFIDENTIAL

AF 688 RUF/bar

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

3075

5 October 1944

AG 383.6/470 P-O

SUBJECT: Repatriation of American Personnel.

TO : All Concerned.

1. Letter this headquarters, file AG 383.6 P-O, dated 12 July 1944, subject: "Repatriation of American Personnel", is rescinded and the following substituted therefor.

2. Definitions -- United States military personnel who are returned to Allied military control following capture by enemy forces, evasion of capture in enemy or enemy held territory, release or escape from internment in a neutral country, or liberation from custody in former enemy or enemy controlled country as a result of those countries coming under Allied military control are reclassified for the purpose of identification as "Repatriates", and are further identified as follows:

a. Escapee -- Repatriate who has escaped from enemy custody, as distinguished from liberated.

b. Evader -- Repatriate who, although not captured by enemy forces, has been in enemy or enemy held territory and isolated from his organization.

c. Internee -- Repatriate who has been released or escaped from internment in a neutral country.

d. Recovered Prisoner of War -- Prisoner of war who has been liberated from custody in former enemy or enemy controlled country as a result of those countries coming under Allied military control.

3. a. Disposition of Repatriates, other than those whose last assignment was to an Air Force unit not stationed in this theater.

(1) Internees will in all cases be returned to the United States as expeditiously as possible.

(2) Escapees and Evaders may be returned to the United States within the discretion of the commanding general of the major command concerned.

(3) Escapees and Evaders not returned to the United States within the terms of 3a(2), above, will be disposed of as follows:

(a) Those found physically qualified for further combat service and whose re[redacted] combat service is not precluded for reasons of [redacted] will be returned to their former unit, irrespective of [redacted] station of that

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Declassified E.O. 12356 Section 3.3/NND No. 785016

CONFIDENTIAL

unit provided the individual so elects. If the individual desires assignment to a unit other than that to which he was last assigned, he will be assigned to a combat unit of suitable arm in this theater.

(b) Those found not physically qualified for further combat service and those whose reassignment to a combat unit is not considered advisable for reasons of security, but whose return to the United States is not considered necessary, will be reassigned to a service unit in this theater.

(c) Those found not physically qualified for further overseas service will be returned to the United States.

(d) Those whose further retention in this theater is considered inadvisable for reasons of security, and those whose proper disposition cannot be determined from local interrogation by the United States Representative, will be reported by letter to this headquarters for final determination. In those cases where further retention in the service is considered inadvisable for reasons of security, an appropriate remark will be made on officers' qualification card (WD AGO Form 66-1, 66-2, or 66-3), and in enlisted men's service record under "Remarks Administrative".

(4) Recovered Prisoners of War

(a) An individual who has been out of United States control for a period of sixty (60) days or more will be evacuated to the United States as quickly as possible, consistent with his physical condition, unless he affirmatively elects to remain in this theater and the major commander concerned approves. In the latter case, the individual will be reassigned within this theater and report made to this headquarters.

(b) Individuals who have been absent from United States control for periods of less than sixty (60) days may be reassigned to duty within this theater, within the discretion of the major commander concerned.

(5) In any case of conflict or where special circumstances exist, a full report of the circumstances will be forwarded to this headquarters for the decision of the Theater Commander.

(6) Repatriates who require hospitalization will be hospitalized. When released from the hospital they will be sent to the appropriate headquarters listed in paragraph 6a, below, for disposition, except that seriously ill personnel will be immediately evacuated to the United States through medical channels and full report of circumstances made to this headquarters by the most expeditious means possible. Evacuation of Repatriates through medical channels will be accomplished

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CONFIDENTIAL

accordance with War Department Letter, 3 June 1944, subject: "Procedure for Return of Patients".

b. Disposition of Repatriates whose last assignment was to an Air Force Unit not stationed in this theater. -- This class of personnel will be sent to Headquarters AAF/MTO for interrogation. Upon completion of interrogation and other immediate action deemed appropriate, they will be forwarded by Headquarters AAF/MTO to their former organization. Travel by military aircraft is authorized.

4. Liaison with Allied Prisoner of War Repatriation Unit -- An officer will be assigned by this headquarters to serve as United States Liaison Officer with the Allied Prisoner of War Repatriation Unit. This officer will be responsible for keeping the necessary records pertaining to United States military "Repatriates" and coordinating among the various agencies concerned all matters pertaining to repatriation.

5. United States Representatives to the Allied Prisoner of War Repatriation Unit -- The Commanding General, AAF/MTO, Twelfth Air Force, Fifteenth Air Force, Peninsular Base Section, Continental Advance Section, and other commanders who may be later designated by this headquarters will each detail one officer to serve as United States Representative to the Allied Prisoner of War Repatriation Unit. The Commanding General, Continental Advance Section will detail an officer to serve as the United States Representative to the Allied Prisoner of War Repatriation Unit located in Southern France. These officers will remain on duty with the headquarters which they represent and will, insofar as their particular headquarters is concerned and when practicable to do so, determine the final disposition of Repatriates and assist and coordinate in their orderly and expeditious disposition. These representatives will also furnish the United States Liaison Officer with all information necessary for the maintenance of complete records of Repatriates.

6. Processing of Personnel within the Theater

a. Repatriates who return to Allied military control will be dispatched as expeditiously as possible, as follows:

(1) To Headquarters, Twelfth Air Force - Those whose last assignment was to that command.

(2) To Headquarters, Fifteenth Air Force - Those whose last assignment was to that command.

(3) To Headquarters, AAF/MTO - All Air Force personnel other than personnel enumerated in (1) and (2), above. See par 3b, above.

(4) To Headquarters, Peninsular Base Section - All personnel of ground and service force units, except as noted in 6a(5), below.

(5) To Headquarters, Continental Advance Section - All personnel of ground and service force units returned to Allied military control in Southern France. Commanding General, Continental Advance Section, may forward such personnel to Delta Base Section for further disposition.

b. Personnel enumerated in (1), (2), (4), and (5), above, who are to be returned to the United States will, after processing at the headquarters

Declassified E.O. 12356 Section 3.3/NND No. 785016

concerned, be sent to the 7th Replacement Depot.

c. Personnel enumerated in g(4) and (5), above, who are selected for reassignment within the theater will, if classified for limited assignment, be sent to the 7th Replacement Depot; and, if classified for general assignment, will be forwarded to the 24th Replacement Depot.

d. Air Force personnel selected for reassignment in this theater will be reassigned to an Air Force organization by the appropriate headquarters shown in paragraph 6g (1) or (2), above.

e. Advance intelligence echelons will interrogate Repatriates only to the extent necessary to secure information of immediate tactical value, such as enemy plans, order of battle, installations, equipment, etc. A certificate will be given to each individual which will show that an interrogation has been made and that the individual is not to be interrogated further until a place of detailed interrogation is reached.

f. Upon reporting to one of the commands enumerated in paragraph 6g, above, the individual will be given a physical examination and hospitalized if necessary. He may, if he so desires, be given a partial payment of not to exceed one full month's pay if pay for more than one month is due, or not to exceed 50% of one month's pay if pay for only one month is due; will be issued United States military clothing and equipment and a Red Cross kit containing a razor and toilet articles; and will be provided with a billet and subsistence. Reports will be rendered as indicated in paragraph 8, below.

g. The individual will be informed that his return to Allied control has been reported to the War Department and, by the War Department, to his next of kin. He will be directed to refrain from corresponding by cable, RFM, or other means with relatives and friends for at least ten (10) days following return to Allied military control. This procedure will permit the War Department sufficient time to make official notification to the next of kin and to clarify his status. Subsequent messages that received from the individual by the next of kin will not occasion doubt or alarm as to his safety and whereabouts. This procedure, together with the reason therefor, will be carefully explained to all Repatriates.

h. A temporary service record will be prepared as outlined in paragraph 42, AR 345-125, paragraph 13, AR 345-155, and NATOUSA Circular Number 100, 1944. An entry will be made on the cover of the record that the individual is an escaped prisoner of war, has avoided capture in enemy or enemy held territory, has escaped or been released from internment in a neutral country, or has been liberated from custody in enemy or enemy controlled country.

i. Whenever possible, all decorations and service medals awarded an individual but not yet issued him will be supplied. Ribbons in lieu of medals, when medals are not available for issue, will be supplied. Appropriate entry of such award will be made in temporary service records.

j. Personnel will not be detained longer than three (3) days at any one place unless unavoidable circumstances necessitate a longer delay.

k. In the cases of personnel enumerated in (4), above, matters pertaining to pay, supply, quarters, subsistence, preparation of records, and award

Declassified E.O. 12356 Section 3.3/NND No. 785016

of decorations and service medals will be accomplished at the replacement depot to which forwarded.

7. Orders

a. All orders issued pertaining to Repatriates, until their final destination is reached, will contain one of the following expressions, whichever is applicable, to explain the status of the individual:

(1) Having escaped from enemy custody.

(2) Having evaded capture in enemy held territory.

(3) Having "escaped from" or been "released from" internment in (show name of neutral country).

(4) Having been liberated from custody in enemy or enemy controlled country.

b. Any United States headquarters to which personnel initially report is hereby authorized to issue such orders as are necessary, including authorization for travel by air, to provide for travel to the proper headquarters shown in paragraph 6a, above.

c. Any of the headquarters listed in paragraph 6a will issue necessary orders to send personnel to their correct destination. Such orders will provide for travel by aircraft or any other means of available transportation.

d. Group movement orders issued to accomplish the actual return to the United States will:

(1) Authorize the Commanding General, Port of Debarkation, to place all Repatriates on temporary duty with the POW Intelligence Service, Washington, D.C. for a period of not to exceed three (3) days.

(2) Authorize the sending of personnel upon completion of temporary duty in Washington, D.C. to proper reception station, where leave of absence or furlough will be granted and further disposition accomplished.

(3) Group movement orders, as provided for rotation personnel in PRI War Department, 16 August 1944, will be issued at replacement installations. 41

8. Reports

a. In the case of Evaders and Escapees, a radiogram report will be submitted by the headquarters listed in paragraph 5, above, to this headquarters, (Attention: AG Casualty), showing the name, rank, ASN, former organization, date of internment, capture, separation from unit if evader, and date of return to military control. Names will be grouped by category, i.e. "Escapees", "Evaders".

b. In the case of "Internees" and Recovered Prisoners of War, the

Declassified E.O. 12356 Section 3.3/NND No. 785016

information shown in 8a, above, will be reported and, in addition thereto, the name and address of emergency addressee, physical condition and proposed disposition. In describing physical condition, the expressions: good, fair, or poor will be used. In the case of hospitalized personnel, the report should also show whether the individual is slightly ill or seriously ill, and diagnosis.

c. The base section operating the port of embarkation, will furnish the War Department the following information by radiogram as soon as such facts are determined:

(1) The estimated time of departure.

(2) The estimated time of arrival in the U.S.

(3) The mode of travel.

(4) The number of individuals assigned each reception group.

9. Prior to embarkation for return to the United States a careful check will be made to assure that partial payments, when desired, have been made; that a temporary service record has been prepared, complete to the extent that conditions permit and that all clothing and equipment required for comfort during the voyage have been issued.

10. At replacement installations, and other installations to which personnel may be forwarded for trans-shipment to the United States, Repatriates will be formed into reception station groups and thereafter processed in accordance with FBI, War Department, 16 August 1944, the same as rotation personnel. Each of these groups will be assigned a separate code designation. Care will be taken that personnel other than Repatriates are not assigned to these groups.

11. Interrogations

a. Preliminary (See paragraph 6a, above.)

b. Designated headquarters or agencies will make a detailed interrogation in accordance with instructions contained in MATOUSA letter, AG 383.6-O, subject: "Detailed Interrogation of Escapees, Evaders", dated 6 July 1944, for the purpose of securing operational and other information, and details of escape and assistance received. The security certificate required by the aforementioned letter will be executed even though a similar certificate may have been signed at a preliminary interrogation.

c. Security -- Each Repatriate returned to Allied control under circumstances described in this letter will be impressed at the earliest opportunity with the necessity for secrecy concerning his escape or evasion of capture and will be required to read and sign a security certificate.

d. Inasmuch as CSDIC is the competent interrogating authority in this theater, close liaison must exist between the headquarters which are designated to conduct detailed interrogations, the US Representative, and CSDIC so that qualified interrogators may be made available by CSDIC when and if desired.

12. It is of primary importance that the emergency addressee be officially notified by the War Department before any publicity is given fact of return to

Declassified E.O. 12356 Section 3.3/NND No. 785016

[redacted] of repatriates will not be released to other than United States military sources.

13. Disposition of Naval and Merchant Marine Personnel - United States Naval and Merchant Marine personnel who return to Allied military control will be forwarded to the nearest base section headquarters for detailed interrogation, processing, clearance by U.S. Representative, and delivery to Naval control in this theater at the closest point.

14. United States civilians will, after preliminary investigation as to identity and status, and to the extent necessary to secure information of immediate tactical value such as plans, order of battle, installation, equipment, etc, be forwarded to the United States Consul General's nearest place of interrogation. The United States Consul General will submit particulars of all United States civilians to G-2 Section (C.I.), AFHQ, for security clearance prior to repatriation. G-2 Section (C.I.), AFHQ will issue the necessary military travel authorization for approved applicants for repatriation.

By command of Lieutenant General DEVERS:

H. V. ROBERTS,
Colonel, AGD,
Adjutant General.

DISTRIBUTION:
"Y"

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
ALLIED CONTROL COMMISSION
LEGAL SUB-COMMISSION
APO 394

ACC/4070/L. /rlp.
5 October 1944.

SUBJECT : Conduct of Captain Thomas D. ROBERTS.

TO : Regional Legal Officer (THRU: Regional Commissioner), TOSCANA Region.

1. Reference your letter HVIII/19/3001 dated 3 Oct 44.

2. In the meantime, you will have received my letter of 3 October 1944. ACC/4070/L in which I returned the papers you had submitted.

3. The answer to the question appears to me to be simple. Captain Roberts has not demonstrated his ability to try Allied Military Court cases satisfactorily and furthermore from his letter to you of 28 September 1944, he has asked to be relieved of such duties. There is no question but that he should be relieved of such duties and should not be allowed to try AMG court cases.

4. I return herewith his letter to you of 28 September 1944.

RICHARD H. WILMER,
Colonel, CAC,
Chief Legal Advisor.

39

1 Incl,
Letter of Capt.T.D. Roberts.

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS REGION VIII

ALLIED MILITARY GOVERNMENT

TOSCANA

File Ref: RVIII/19/3001 4079

Date: 3 October 1944

SUBJECT: Letter from Captain Thomas D. Roberts

TO : Chief Legal Officer, Hqtrs, ACC.

1. Please see letter of 29th September 1944, RVIII/19/3001 from this office to Chief Legal Officer, Hqrts, ACC., Subject: "Conduct of Captain Thomas D. Roberts in the discharge of his official duties".

2. The attached letter has this day been received, and is passed on for inclusion with the above described communication.

JOHN K. WEBB,
Colonel, Infantry,
Regional Legal Officer.

1 incl.

LEGAL SUB-COMMISION
CLO
DLO
Chief Counsel
CJO
Italian Section
CLERKS

38

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
ALLIED CONTROL COMMISSION
LEGAL SUB-COMMISSION
APO 394

RHW/mt
3 Oct 44.

AGC/4070/L.

SUBJECT: Conduct of Captain Thomas D. ROBERTS.

TO : Regional Legal Officer - Toscana Region.

1. Reference your letter R VIII/19/3001 dated 29 Sept 44.

2. Any complaint about Capt. ROBERTS conduct should be dealt with locally by the R.C.

3. As to the records referred to in para 2 of your letter, it is true the records are not very full, nevertheless the plea generally was "guilty".

4. I agree that the decision in the Scolari case should be reversed and approve your recommendations set forth in para 6 of your letter. The order of forfeiture in such instance should be cancelled and property restored. The tires may be requisitioned later.

5. As to para 4 I agree that a prima facie case was made out, but there is nothing to do about it now. This does show the danger of having two laymen on a General Court.

6. The records submitted are returned herewith. .

RICHARD H. WILMER,
Colonel CAC
Chief Legal Advisor

Copy to file AGC/4083/1/L.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS REGION VIII (TUSCANY)

ALLIED MILITARY GOVERNMENT

File Ref: RVIII/19/3001

Date: 29 September 1944

SUBJECT: Conduct of Captain Thomas D. Roberts in the discharge of his Official duties.

TO : Chief Legal Officer, Headquarters, ACC.

1. Three seperate records are attached hereto, in each of which is reflected the attitude of Captain T.D. Roberts in the discharge of duties cast upon him by virtue of being a member of the Armed Forces of the United States.

2. Record No. 1, is self-explanatory. It reveals the processes followed in seeking his compliance with the procedure established by higher authority for our guindance, which he in turn summarizes as "unnecessary red tape" and "useless red tape". The direction issued to him by lawful authority has not been obeyed.

3. Case No. 2 speaks for itself and no comment will be made thereon, other than as set out in paragraph 5 of this letter.

4. In case No. 3, there in reason to believe that the administration of justice therein has mis-carried.

5. It is deemed important that steps be taken with the officer concerned to the end that his attitude in the discharge of his duties be made to conform to the requirements cast on all officers. To that end, this communication is written.

6. It is desired that these records be returned to this office. It is the intention of the reviewing authority to reverse and dismiss the Scolari case, unless other direction is issued by the Chief Legal Officer.

LEGAL SUB COMMISSION
CLO
DCLO
Civil Counsel
CJO

JOHN K. WEBER,
Colonel, Infantry,
Regional Legal Officer.

4070

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

CIRCULAR)
:
NUMBER 56

17 April 1944

ROTATION OR RETURN OF MILITARY PERSONNEL AS INDIVIDUALS ON DUTY OUTSIDE CONTINENTAL UNITED STATES

++

8. Emergency Cases. a. When personnel involved meet the overseas time requirements for normal rotation, the headquarters indicated in paragraph 4 are authorized to ship immediately to proper personnel center such cases as are approved by them. Individuals so rotated will be charged against the normal quota for the following month. Cases not eligible because of time reasons will continue to be referred to this headquarters. (See 8b, below). If these cases are approved, the headquarters submitting recommendation will be advised to return such personnel in the same manner as indicated for those who have had the required time overseas. It is believed this will eliminate many emergency rotation request and that individual's return will be expedited, although handled and charged to normal rotation. Replacements will be furnished as for normal rotation.

Headquarters in paragraph , may apply for extra quota to equal number of actual emergency cases rotated in any one month.

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b. When it is not possible because of overseas time requirement to return personnel as indicated above, the following will apply: A report will be made to this headquarters giving in detail the reasons necessitating such return, together with names and addressed of persons in the United States who have knowledge of the conditions presented as warranting such return. Personnel will not be returned to the United States for purely compassionate reasons.

Their presence in the United States must accomplish results which are otherwise impossible. Consideration will be given for return where the care and protection of children are involved, or where the presence of the individual is needed for protection from financial loss. In all emergency rotation cases submitted to this headquarters,

Declassified E.O. 12356 Section 3.3/NND No. 759216

those who have had the required time overseas. It is believed this will eliminate many emergency rotation request and that individual's return will be exped te, although handled and charged to normal rotation. Replacements will be furnished as for normal rotation.

Headquarters in paragraph , may apply for extra quota to equal number of actual emergency cases rotated in any one month.

7 35

b. When it is not possible because of overseas time requirement to return personnel as indicated above, the following will apply: A report will be made to this headquarters giving in detail the reasons necessitating such return, together with names and addresses of persons in the United States who have knowledge of the conditions presented as warranting such return. Personnel will not be returned to the United States for purely compassionate reasons.

Their presence in the United States must accomplish results which are otherwise impossible. Consideration will be given for return where the care and protection of children are involved, or where the presence of the individual is needed for protection from financial loss. In all emergency rotation cases submitted to this headquarters, you will be advised as to whether or not replacement will be furnished.

9. Replacements - Upon receipt of requisition by this headquarters indicating qualifications and grade of individuals actually returned by commands indicated in paragraph 4, replacement will be furnished unit, insofar as possible from general or limited assignment pools available in this theater. Rotation replacements received from the United States and for whom substitute replacement has been made will be made available to replacement pools.

U.S. RESTRICTED Equals British RESTRICTED

II - RETURN

1. Definition - "Returned personnel" is that which is returned to the United States for certain specific reasons and for whom no

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Declassified E.O. 12356 Section 3.3/NND No. 759014

those who have had the required time overseas. It is believed this will eliminate many emergency rotation request and that individual's return will be expedited, although handled and charged to normal rotation. Replacements will be furnished as for normal rotation.

Headquarters in paragraph 4, may apply for extra quota to equal number of actual emergency cases rotated in any one month.

7 35

b. When it is not possible because of overseas time requirement to return personnel as indicated above, the following will apply: A report will be made to this headquarters giving in detail the reasons necessitating such return, together with names and addresses of persons in the United States who have knowledge of the conditions presented as warranting such return. Personnel will not be returned to the United States for purely compassionate reasons.

Their presence in the United States must accomplish results which are otherwise impossible. Consideration will be given for return where the care and protection of children are involved, or were the presence of the individual is needed for protection from financial loss. In all emergency rotation cases submitted to this headquarters, you will be advised as to whether or not replacement will be furnished.

9. Replacements - Upon receipt of requisition by this headquarters indicating qualifications and grade of individuals actually returned by commands indicated in paragraph 4, replacement will be furnished unit, insofar as possible from general or limited assignment pools available in this theater. Rotation replacements received from the United States and for whom substitute replacement has been made will be made available to replacement pools.

U.S. RESTRICTED Equals British RESTRICTED

II - RETURN

1. Definition - "Returned personnel" is that which is returned to the United States for certain specific reasons and for whom no

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Declassified E.O. 12356 Section 3.3/NND No. 759010

specific replacement is sent from the United States.

2. Conditions - Personnel is returned to the United States for:

a. Hospitalization. Personnel will be returned for hospitalization in accordance with current instructions.

b. Efficient distribution of most higly qualified and senior officers of arms and services. To effect an efficient distribution of the most higly qualified and senior officers, the War Department may direct reassignment to stations in other theaters or in the United States. If replacement of such personnel from the United States is required, a separate request will be made.

c. Disposing of officers definitely unqualified for duty in any capacity. An officer not qualified in every respect to perform efficiently the duties of his grade in his branch or one whose service has been unsatisfactory will not be sent to the United States under the provisions of Section II. Reassignment within the theater with or without demotion will be used to the maximum extent possible and in conjunction with reclassification proceedings when appropriate. Disciplinary cases must be handled locally. When it is determined that an officer must be returned to the United States for separation from the service, paragraph 13c (5), AR 605-360, will apply.

++

By command of Lieutenant General DEVERS:

/s/ 34

DAVID G. BARR,
Major General, GSC,
Chief of Staff.

Declassified E.O. 12356 Section 3.3/NND No. 935016

Declassified E.O. 12356 Section 3.3/NND No. 785016

R E S T R I C T E D

RHF/avm

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

AG 210.85/322 P-O

9 September 1944

SUBJECT: Relief from Active Duty of Officers for Whom no Suitable Assignment Exists.

TO : All Concerned.

1. Letter, this headquarters, file AG 210.85/371 -P, subject, "Relief from Active Duty of Officers for Whom no Suitable Assignment Exists or is in Prospect", dated 21 June 1944 is rescinded. Attention is invited, in this connection, to War Department Circular Number 341, 1944, which has been reproduced and distributed by this headquarters.

2. In addition to the requirements of Circular Number 341, the following information will be included in recommendations:

a. Officer's home address.

b. An explanation in detail, when applicable, showing reason why recommendation was not initiated within ten (10) days after the date on which the officer became surplus.

3. When reassignment is accomplished in accordance with paragraph 7, War Department Circular Number 341, 1944, the recommendation will be returned direct by the reassigning officer to the initiating agency.

By command of Lieutenant General DEVERS:

/s/ R. H. Christie
R. H. CHRISTIE,
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:
"W"
"X"

Reproduced by Hq 2675th Regt, ACC, APO 394, 14 Sep 44

210.85
(9 Sep 44) 1st Ind. NWD/r
HEADQUARTERS, 2675TH REGIMENT, ALLIED CONTROL COMMISSION, (OVERHEAD), APO 394, U. S. Army, 14 September 1944.

TO: See Distribution.

For the information of all concerned,

For the Commanding Officer:

N. W. DRAGNEFF
Major, AGD
Adjutant

DISTRIBUTION:
1 - Directors, All Sub-Commissions & Sections, Hq ACC.
1 - Commanding Officers, All Units, 2675th Regt, ACC, (Ovhd).

R E S T R I C T E D

Declassified E.O. 12356 Section 3.3/NND No. 785016

/geb

RESTRICTED

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

Legal S/E pdly

AG 352.15/334 P-O

7 September 1944

SUBJECT: Applicants for Army and Navy Staff College, Ninth Course.

TO : All Concerned.

1. The ninth course of the Army and Navy Staff College commences on or about 11 November 1944. It is desired that you submit recommendations for officers deemed qualified to attend, so as to reach this headquarters not later than 28 September 1944. Negative reports will be submitted in the event that no officers are recommended.

2. To be eligible for attendance an officer must:

a. Be in grade of Major or above, with the following limiting ages:

Major	35
Lt Colonel	40
Colonel	45
Brig General	50

b. Be a graduate of the Command and General Staff School or have had experience in command or staff positions involved in joint operations with the Navy that may be considered in lieu of attendance at Command and General Staff School.

c. Have received a superior general efficiency rating or an excellent general efficiency rating with a demonstrated superior capacity not yet reflected in general efficiency rating.

3. Officers of all components are eligible. 32

4. Recommendations will show name, serial number, present station, and assignment, age, general efficiency ratin; and last annual rating if available, and a brief resume of all important duties performed during the past two years. Only officers of the highest caliber will be considered.

5. Candidates selected will be ordered to the Army and Navy Staff College on a temporary duty status. Commanders concerned will be advised at the earliest possible date if any of their candidates have been selected.

By command of Lieutenant General DEVERS:

/s/ R. H. Christie
R. H. CHRISTIE,
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:
"X"
1 - AG Pers
1 - G-1
Reproduced by Hq 2675th Regt, ACC,
APO 394, 13 September 1944 2 Cys

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352.15
(7 Sep 44) 1st Ind. MTD/rsl
HEADQUARTERS, 2675TH REGIMENT, ALLIED CONTROL COMMISSION, (OVERHEAD), APO 394, U. S. Army, 13 September 1944.

TO: See Distribution.

Request names of qualified officers be submitted to the Commanding Officer, 2675th Regiment, ACC, (Ovhd), not later than 20 September 1944.

For the Commanding Officer:

N. V. DRAGNEFF
Major, AGD.
Adjutant

DISTRIBUTION:

1 - Directors, All Sub-Commissions and Sections, Hq ACC.
1 - Commanding Officers, All Units, 2675th Regt, ACC, (Ovhd).

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4070 74

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

AG 370.5/138 A-O

22 August 44.

SUBJECT : Emergency Rotation.

TO : All Concerned.

1. Many applications for emergency rotation submitted under the provisions of paragraph 8, NATOUSA Circular No 56, 1944, are being approved and forwarded by intermediate headquarters without adequate testing by the rules of emergency rotation.

2. Attention is invited to the prohibition against returning personnel to the United States for purely compassionate reasons. In order to supply a basis for emergency rotation, it must affirmatively appear from the supporting evidence that the soldier's presence in the United States will relieve a serious, undesirable situation which cannot otherwise be remedied.

3. The mere opinion statement of the family physician, clergyman, lawyer, or other person, to the effect that the soldier's presence would be "beneficial" is not regarded as establishing that high degree of urgency which is essential for emergency rotation. A similar statement of "benefit" to some situation or person could be made in reference to almost any soldier absent from his home.

4. Rotation is a reward for the most deserving individuals, the section of whom is a continuing responsibility of the unit commander. He is obligated to weigh the eligibility merits of all personnel of his command, and should consider that when he approves emergency rotation, he displaces some other individual on the rotation quota whose return to the states may be equally or more warranted.

5. Some emergency rotation requests received at this

Declassified E.O. 12356 Section 3.3/NND No. 785016

soldier's presence in the [illegible] undesirable situation which cannot otherwise be remedied.

3. The mere opinion statement of the family physician, clergyman, lawyer, or other person, to the effect that the soldier's presence would be "beneficial" is not regarded as establishing that high degree of urgency which is essential for emergency rotation. A similar statement of "benefit" to some situation or person could be made in reference to almost any soldier absent from his home.

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5. Some emergency rotation requests received at this headquarters bear indication of having been instituted by the individual who desires rotation. The unit commander must not allow aggressive action on the part of such an individual to persuade him in selecting rotatees.

6. Emergency rotation should not be requested where the soldier has enough time overseas to qualify him for normal rotation.

7. It is desired that commanders examine more closely all cases of emergency rotation and disapprove unless the required elements are present.

By command of Lieutenant General DEVERS:

R. H. CHRISTIE,
Colonel, AGD,
Acting Adjutant General.

DISTRIBUTION:
"Y" plus
1 - G-1
1 - AG Pers
1 - AG State

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Declassified E.O. 12356 Section 3.3/NND No. 785010

CONFIDENTIAL.

FIELD HEADQUARTERS
ALLIED CONTROL COMMISSION
LEGAL SUB-COMMISSION
APO 394.

4 May, 1944.

REFERENCE :

SUBJECT : Complaint as to conduct of Capt. W. E. Jones.

TO : Executive Officer, [illegible] A.C.C.

FROM : Major I.C.H. [illegible], Legal Sub-Commission.

Sir,

1. I have the honour to bring the following to your notice.

2. I today lunched at the Rear H.Q., A.C.C. Mess at SALERNO, and with me was one Signore CIULLI who until one or two days ago was an officer in the Italian army and who is now attached, as a civilian, to this Sub-Commission.

3. After lunch I introduced Signore CIULLI to Capt. JONES, the Messing Officer. The latter was extremely rude, saying that he hated all Italians. I intervened, saying that this was not a proper way to speak particularly as Signore CIULLI understands English well. Capt. Jones retorted in his rudeness, saying that he did not care if Signore CIULLI did understand: that he hated all Italians and that every time he saw an Italian he thought of his brother-in-law who is a prisoner of war in Italian hands.

4. To avoid a scene, Signore CIULLI and I then left and I tendered my apologies to Signore CIULLI for an episode which I found most unpleasant and shocking.

5. I understand that there was at about the same time a further episode, witnessed by Lt.Col. Griggs and Major Hannaford; although I was then looking in another direction.

6. I am reluctant to make such a complaint against another officer: but in my opinion the episode was such as to be a disgrace to the British army and the Allied Control Commission.

I have the honour to be,
Sir,
Your obedient Servant,

Ian Campbell
Major

30

Declassified E.O. 12356 Section 3.3/NND No. 785016

Legal

D 21 APR 1944 3304

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
(Establishments Branch)

19 April 1944

SUBJECT: U. S. Military Censorship Regulations.

TO : All Directors of Sub-Commissions and Chiefs of Staff Sections

1. Herewith Circular No. 91, NATOUSA, dated 9 April 1944, subject as above.

2. It is requested that you explain this circular to all American officers and civilians under your jurisdiction. This in conformity with Para. 1b of the circular.

E. L. SLOUGH
Lt. Col., A.G.D.,
Executive Officer

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Declassified E.O. 12356 Section 3.3/NND No. 785016

US RESTRICTED Equals British RESTRICTED

Read to and explained to American F/m 1700 hours 22 April 1944

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

9 April 1944

CIRCULAR)
:
NUMBER 51)

US MILITARY CENSORSHIP REGULATIONS -- CABLES AND RADIOGRAMS

1. General Provisions

a. Foreword. -- This circular is based on Training Circular Number 15, War Department, 16 February 1943 (Military Censorship). All other existing regulations and instructions contrary to the provisions herein are rescinded. Censorship regulations governing the use of cable and radio services conform generally with those applicable to postal communications. Circular Number 32, this headquarters, cs, (US Military Censorship Regulations), referring primarily to postal censorship, remains in effect and will be applied in conjunction with these regulations.

b. Instructions. -- This circular furnishes regulations for the conduct of United States Military censorship of cable and radio messages and for instruction therein. Each organization and detachment commander will explain fully the provisions of this circular to all officers, civilians under military jurisdiction, and enlisted men of his unit within forty-eight (48) hours after receipt thereof. The personal responsibility and special security requirements involved in sender's composition messages (ordinary cables) will be emphasized. (See paragraphs 2 a (3) and 2 d (1).)

c. Responsibility and Jurisdiction. -- Responsibility and jurisdiction are, as for military censorship in general, defined in paragraphs 3 and 4, Circular Number 32, this headquarters, cs.

d. Definitions

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(1) Cable. In this circular, the word "cable" signifies a personal message transmitted from this theater to a point outside the theater by electrical means, whether by submarine cable or by wireless. Radiograms are specifically included. Telegram from one point to another, both within this theater, are specifically excluded.

(2) Ordinary cable. A cable written in the sender's own words.
(3) Sender's Composition Message or SCM. The same as "ordinary cable".
(4) Expeditionary Force Message or EFM. A cable written in code form with numerical designation of set phrases in a published list.

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Cir #51 Hq Natousa

2. Instructions, Ordinary Cables (SCM)

a. General

(1) Designation of personnel permitted to send ordinary cables, or sender's composition messages, and places to which these may be addressed will be as specified in instructions issued separately from this headquarters.

(2) Ordinary cables in areas where these have been specifically authorized may be handed in at any local civilian telegraph or cable office. The sender will identify himself to the telegraph clerk and will enter on the form his regular army postal address, including serial number, with no additional information as to locality. The army postal address is for purposes of record and tracing only, and will not be incorporated in the text or signature sent.

(3) Ordinary cables will not be unit censored, but will be subject to base censorship. Any message contravening these regulations will be stopped. Permission to send messages without unit censorship emphasizes personal responsibility and senders are warned to study these regulations carefully and to adhere to them strictly.

b. Form

(1) Address. Cables will be directed to normal, clear addresses. Code or registered addresses will not be used. Abbreviated address or addresses not readily understood may subject the cable to delay. If the message is addressed to other than an individual, it may be held while the reliability of the firm or group addressed is established.

(2) Signature. All messages must be signed. The signature will be the normal signature of the sender and must include last name and initials; last name, middle initial and first name; or full name. Nothing else may be shown. Rank, serial number, unit or organization, or APO number will not be included in the signature nor shown elsewhere in the message text.

c. Subject and Language

(1) Ordinary cable service as covered by these regulations is authorized in order to facilitate the transaction of urgent personal business, family affairs, greetings not sufficiently covered by APO texts, and other personal matters. The following special types of messages for which other facilities are provided are specifically excluded from this service:

(a) Official business

(b) Press dispatches or other matter intended for publication.

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(c) Money transfers
(d) Orders for flowers, candy, or other merchandise

(2) Ordinary cables will be in English, unless specific authorization to use some other language is obtained from the Chief Base Censor of the Base Censorship Detachment through which the cable is cleared. They will be in plain language. Commercial, private, or other codes will not be used. Use of any phrasing, abbreviations or expressions, the meaning of which is not entirely clear, may subject the message to delay or suppression.

d. Prohibited Statements

(1) The sender must assume that his cable will be intercepted by the enemy. Information transmitted in this manner becomes more quickly available to enemy agents than that sent in any other way. Valuable intelligence can sometimes be obtained by the study of large numbers of messages each of which is innocent in itself. For these reasons, the sender must be particularly alert to preserve security in personal cables and these are subject to restrictions in addition to those placed on postal communications.

(2) Matter forbidden in ordinary letters is also forbidden in ordinary cables. (See paragraph 10b, Circular Number 32, this headquarters, cs).

(3) "Conditional Statements" as listed in paragraph 10 a, Circular Number 32, this headquarters, cs, are prohibited in ordinary cables.

(4) The following are also prohibited in ordinary cables:

(a) Any reference to location of sender or other military personnel. (For example: the expression "I am in North Africa", although permitted in letters, is prohibited in cables. A statement such as, "Have seen Uncle Jean", may reveal location if addressee can be assumed to know location of persons mentioned.)

(b) Designation or location of a unit, branch, arm or service or any installation of the United States Armed Forces and related agencies or those of its Allies. This applies to units outside, as well as within, this theater except as may be required in addresses to military personnel.

(c) Publication of safe arrival in any form.

(d) Any reference to movement. (For example, such statements as: "Hope to see you soon", or "Am leaving this station" are prohibited.

(e) Movement or prospective movement of any high government official.

3. Expeditionary Force Messages (EFM)

a. General. -- Basic instructions for dispatch and censorship of EFM's are given in Circular Number 2, this headquarters, cs, (EFM Service) as amended.

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Cir #51 Hq Natousa

Instructions are summarized in part and in brief in the present circular from the point of view of censhorship, only, as it affects senders and unit EFM censors. This summary is not to be construed as rescinding any existing regulations.

b. Form and Contents

(1) Addresses to which EFM's are directed will be normal and clear and will conform generally to the requirements in paragraph 2 b (1) above.

(2) The normal signature will be used, without grade, unit, arm or service or army serial number and will consist of the last name and two initials; last name, middle initial and first name; or full name.

(3) Any reference to the country or place of origin, APO number, or military organization will be omitted from the message form. Unit designation will be entered by the unit EFM censor on form NAP 1001, but will not be entered on the message form. The sender's code cable address, the six letter code word equivalent to the APO number, will be entered in the space provided on the message form. (If the sender does not know his code cable address, this will be supplied by the unit EFM censor).

(4) The code word, name of sender, and name and address of addressee must be completely printed in block letters. All entries on the message form must be clear and legible.

(5) The message will consist of one, two or three of the numbers corresponding to the texts appearing on the reverse side of the message forms approved for use by United States Forces. Text numbers in use by British Forces or others, but not appearing on the US message form will not be used.

c. Channels and Unit EFM Censorship

(1) EFM's will be filed with designated unit EFM censors. They will not be filed by senders or by unit censors at local civil post or telegraph offices. (Note difference in sending an EFM and in sending an SCM. See paragraph 2 a (2).)

(2) Unit EFM censors will scrutinize message forms for compliance wit the provisions of paragraph 3 b above. Messages found to be improperly prepared will be corrected or returned to sender. Messages found to be in proper form will be listed on Form NAP 1001, and forwarded, with Form NAP 1001, to a designated Central EFM Station, as official mail.

(3) Other duties that are, or may be, required of unit EFM censors by existing regulations or by order of EFM officers include collection of charges, affixing of EFM stamps to forms, making of EFM allotments, and similar duties. Such duties are necessary for the operations of the service but are not censorship. They are in addition to, not a part of, censorship policy and regulations.

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Cir #51 Hq Natousa

(4) Unit EFM censors will provide information on SCM services and censorship and may assist personnel in their units to prepare SCM's but will not accept them for filing or dispatch.

By command of Lieutenant General DEVERS:

DAVID G. BARR
Major General, GSC
Chief of Staff

OFFICIAL:

/s/ H. V. Roberts
H. V. ROBERTS
Colonel, AGD
Adjutant General

DISTRIBUTION:
"A" & "E"

Reproduced, Hq 2675th Regt, ACC

Declassified E.O. 12356 Section 3.3/NND No. 785016

Legal 9 APR REC'D 3880

4070 Dulo

RESTRICTED

HEAD QUARTERS
ALLIED CONTROL COMMISSION
Establishment Branch
APO 394

6 April 1944

SUBJECT: Casualty Reports

TO : Regional Commissioners of Regions I, II, III, IV, V, VI, S.C.A.C.s 5th Army, 8th Army; Directors of Sub-Commissions, and Chiefs of Staff Sections.

1. Because of several deaths recently among A.C.C. personnel, it is deemed necessary to direct your attention to the proper procedure in making casualty reports for American personnel. This applies also to letters of sympathy and notification of next of kin.

2. You are referred to Circular No. 10 of H. N.TOUSA dated 24 January 1944, and strict compliance therewith is directed. Copies of this circular were distributed to all Regional H.q., AMG 5 and 8 Armies, and to the Adjutants of Main and Rear H. A.C.C.

For the Establishment Officer:

E. L. CLOUGH,
Lt. Col., A.G.D.,
Executive Officer

1 25

RESTRICTED

HEADQUARTERS
REGION 3, ALLIED CONTROL COMMISSION
APO 394, U.S. Army

JWC/mo 1 April 1944

OFFICIAL NOTICE

Civilians are forbidden to harbor, to give shelter or food, or in any [illegible] to aid any soldier of any of the Allied Forces, who is absent without official leave, or in desertion, from his proper organization. Any such act is an act to the prejudice of good order and will be punished as a violation of Allied Military Government Proclamation No.2, Article II, Section 4b.

Civilians are notified that any soldier who does not have an official pass authorizing him to be absent from his organization must be considered to be absent without official leave.

CHARLES POLETTI,
Lieut. Colonel,
Regional Commissioner.

24

QUARTIERE GENERALE
GOVERNO MILITARE ALLEATO
Regione 3

1 Aprile 1944

AVVISO UFFICIALE

E' fatto divieto a chiunque ospitare, dare o ricevere cibo, o aiutare in qualsiasi modo, qualsiasi membro delle Forze Militari Alleate, che sia sprovvisto di regolare li-

Declassified E.O. 12356 Section 3.3/NND No. 785016

Civilians who notified [illegible] have an official pass authorizing him to be absent from organization must be considered to be absent without official leave.

CHARLES POLETTI,
Lieut. Colonel,
Regional Commissioner.

24

QUARTIERE GENERALE
GOVERNO MILITARE ALLEATO
Regione 3

1 Aprile 1944

AVVISO UFFICIALE

E' fatto divieto a chiunque ospitare, dare o ricevere cibo, o aiutare in qualsiasi modo, qualsiasi membro delle Forze Militari Alleate, che sia sprovvisto di regolare licenza o permesso del Corpo al quale appartiene, o che si sia reso colpevole di diserzione. Ogni osservanza di quanto sopra, è considerata un attentato all'ordine pubblico, e, come tale costituisce un'infrazione a quanto previsto dal proclama No.2 del Governo Militare Alleato, Art. II, par. 45.

Si ricorda che qualunque militare che non sia in possesso di regolare permesso o licenza, deve considerarsi come assente ingiustificato dal Corpo al quale appartiene.

CHARLES POLETTI
Tenente Colonnello
Commissario Regionale

Reclassified E.O. 12356 Section 3.3/NND No. 838516

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Legal (12)

FUNCTIONS OF US STAFF BRANCHES

(with comparative Table of British Staff Branches and Services)

US STAFF	FUNCTIONS	EQUIVALENT BRITISH STAFF & SERVICES
Gen Staff		
Chief of Staff	Coordinates the work of all Staff Branches	Nil
G-1	1. All subjects relating to personnel	A
	2. Morale and discipline	A
	3. Army Postal Service	Q (Maint)
	4. Collection and disposition of stragglers and prisoners of war	A
	5. Relations with Civil Government and civilians in the theatre of operations	G (Ops) & A
	6. Pay)	A
	7. Provost)	
	8. ATS)	
	9. Chaplains)	
	10. Allowances)	G (Maint)
	11. Messes)	
	12. Welfare)	
	13. Canteens)	
	14. Entertainment and Cinema)	
	15. Courts of Inquiry (US term = Boards of Inquiry))	
	16. Writes off)	
G-2	1. Collection, collation and distribution of information of the enemy etc.)	G (Int)
	2. Planning, relative to map supply - also aerial photographs)	
	3. Combat intelligence training within the unit)	
	4. Censorship and dissemination of information to the public and to our troops)	
	5. Reception and supervision of visitors to the Unit Headquarters)	
	6. Propaganda and counter-propaganda)	
G-3	1. Mobilisation	A
	2. Organisation and equipment of units	

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Declassified E.O. 12356 Section 3.3/NND No. 785016

	10. Allowances 11. Messes 12. Welfare 13. Canteens 14. Entertainment and Cinema 15. Courts of Inquiry (US term = Boards of Inquiry) 16. Writes off	G (Maint)
G-2	1. Collection, collation and distribution of information of the enemy etc. 2. Planning, relative to map supply - also aerial photographs 3. Combat intelligence training within the unit 4. Censorship and dissemination of information to the public and to our troops 5. Reception and supervision of visitors to the Unit Headquarters 6. Propaganda and counter-propaganda	G (Int)
G-3	1. Mobilisation 2. Organisation and equipment of units 3. Training 4. Operations 5. Troop movements	A G (SD) G (Trg) G (Ops) G (Ops) and Q (M)
	6. Establishment and maintenance of liaison with adjacent, higher and subordinate units, supervision of signal communications 7. PAD and Fire-Fighting	G (Ops) and Q (L) Q (Accn)
G-4	1. All phases of supply 2. Construction and maintenance of transportation facilities 3. Maintenance of equipment 4. /...	Q (Maint) & G (Ops) Q (ops) and RE Q (Maint)

Declassified E.O. 12356 Section 3.3/NND No. 785016

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(with comparative Table of British Staff Branches and Services)

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	5. Relations with Civil Government and civilians in the theatre of operations	G (Ops) & A
	6. Pay)	A
	7. Provost)	
	8. ATS)	
	9. Chaplains)	
	10. Allowances)	
	11. Messes)	
	12. Welfare)	
	13. Canteens)	C (Maint)
	14. Entertainment and Cinema)	
	15. Courts of Inquiry (US term = Boards of Inquiry))	
	16. Writes off)	
G-2	1. Collection, collation and distribution of information of the enemy etc.)	G (Int)
	2. Planning, relative to map supply - also aerial photographs)	
	3. Combat intelligence training within the unit)	
	4. Censorship and dissemination of information to the public and to our troops)	
	5. Reception and supervision of visitors to the Unit Headquarters)	
	6. Propaganda and counter-propaganda)	
G-3	1. Mobilisation	A

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Declassified E.O. 12356 Section 3.3/NND No. 785016

	10. Allowances 11. Messes 12. Welfare 13. Canteens 14. Entertainment and Cinema 15. Courts of Inquiry (US term = Boards of Inquiry) 16. Writes off	G (Maint)
G-2	1. Collection, collation and distribution of information of the enemy etc. 2. Planning, relative to map supply - also aerial photographs 3. Combat intelligence training within the unit 4. Censorship and dissemination of information to the public and to our troops 5. Reception and supervision of visitors to the Unit Headquarters 6. Propaganda and counter-propaganda	G (Int)
G-3	1. Mobilisation 2. Organisation and equipment of units 3. Training 4. Operations 5. Troop movements	A G (SD) G (Trg) G (Ops) G (Ops) and Q (M)
	6. Establishment and maintenance of liaison with adjacent, higher and subordinate units, supervision of signal communications 7. RAD and Fire-Fighting	G (Ops) and Q (L) G (Secn)
G-4	1. All phases of supply 2. Construction and maintenance of transportation facilities 3. Maintenance of equipment 4. /...	Q (Maint) & G (Ops) Q (ops) and RE G (Maint)

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Special Staff and Services (Contd)

Special Staff	Service	Functions	Equivalent British Staff or Service.
AIM			
QM	QM Corps	Supply (including clothing and accommodation stores).	RASC (S & T) & RAOC (Ord)
Tn	Tn Corps	Transport	RASC (S & T) & RE (Tn) RAOC (Ord)
Ord	Ordnance Department	Ammunition Supply, Weapons, Maintenance of ordnance equipment	RAOC
	-	Maintenance, recovery and repair	REME
Surgeon	Med Dept	Medical	Med
Chaplain	Chaplains Corps	Chaplains	Chaplaincy Services
PM	Provost Marshal	Provost	Pro
Finance Offr	Finance Department	Pay	Pay
-	Corps of Engrs	Lands	Lands
-	-	Salvage	Sal
Adjt-Gen	-	Handles all administrative paper work	-
Postal Offr	Army Postal Service	Post	Postal
JAG	JAG Department	Judge Advocate General	JAG
-	Claims	Claims	Claims

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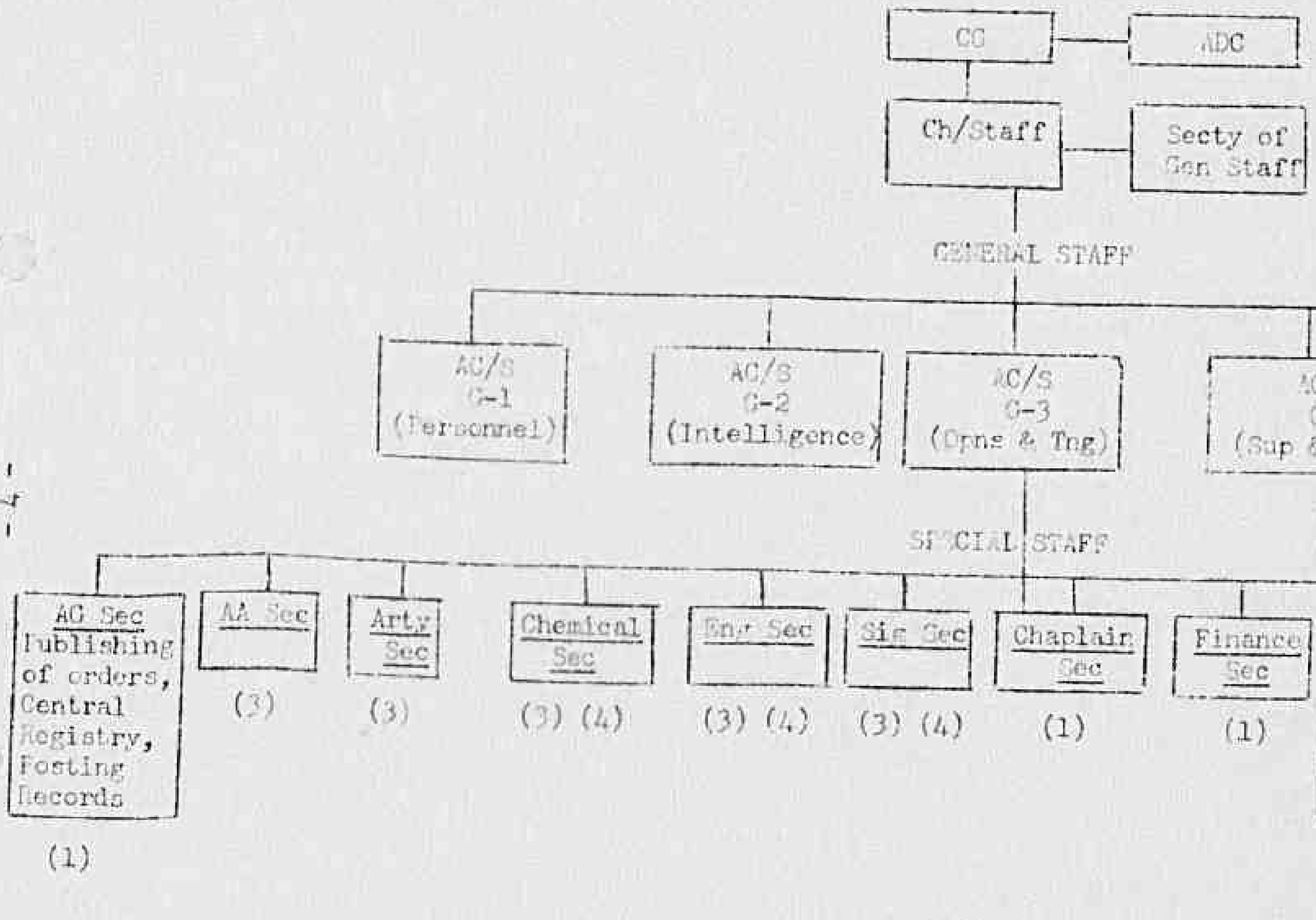
Surgeon	Med Dept	Medical	Med
Chaplain	Chaplains Corps	Chaplains	Chaplaincy Services
PM	Provost Marshal	Provost	Pro
Finance Offr	Finance Department	Pay	Pmr
–	Corps of Engrs	Lands	Lands
–	–	Salvage	Sal
Adjt-Gen	–	Handles all administrative paper work	–
Postal Offr	Army Postal Service	Post	Postal
JAG	JAG Department	Judge Advocate General	JAG
–	Claims Commission	Claims	Claims
CW	CW Service	Provision of CW weapons, ammunition and equipment (including smoke and incendiaries) AD Measures. Decontamination	G (CW) Staff Offrs down to Divs. Adm functions by Ord.
Special Services	–	Recreation and Welfare	Welfare
Progress		Keeping of Statistics	Statistics

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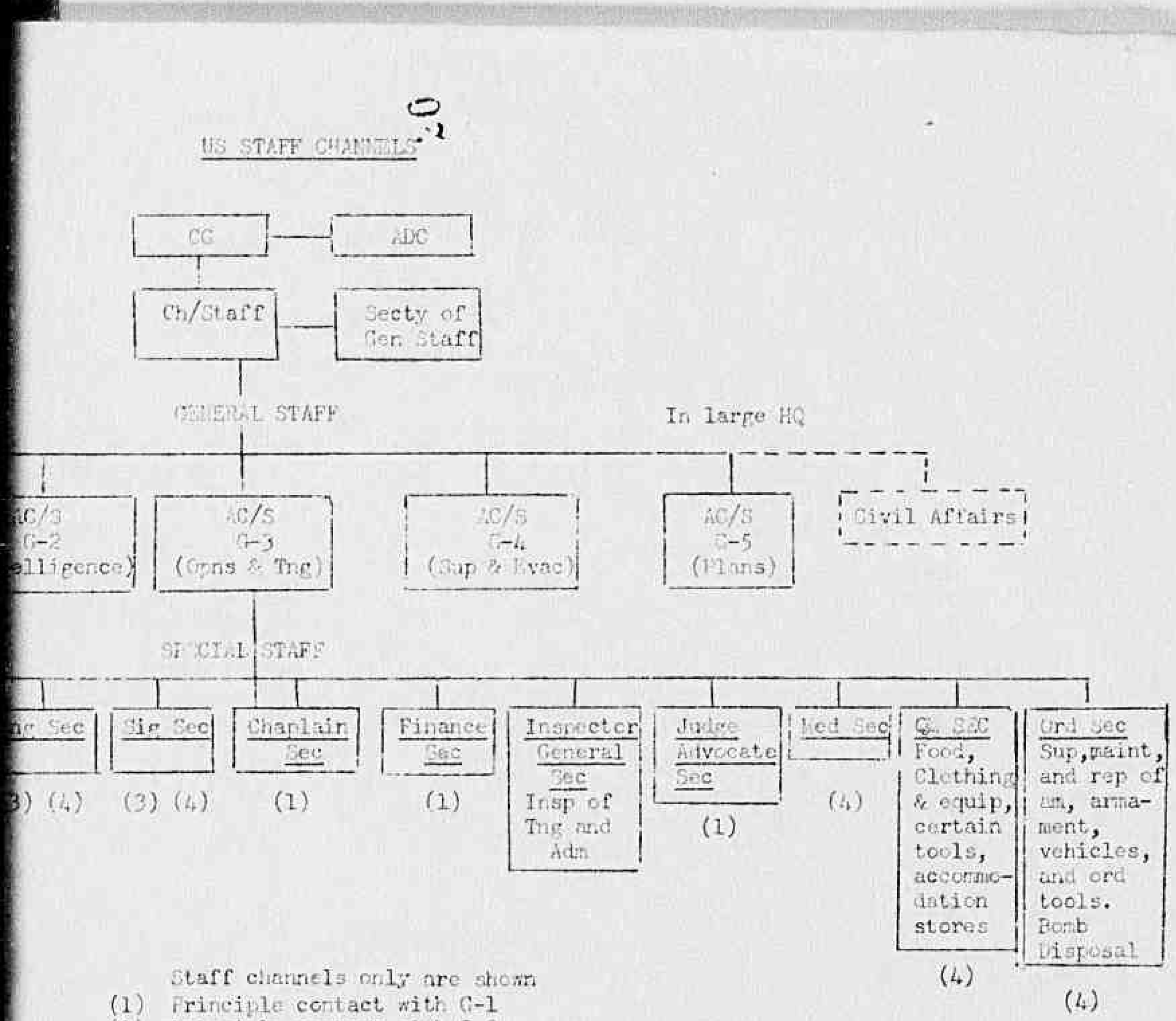
US STAFF CHANNELS



Staff channels only are shown
(1) Principle contact with G-1
(3) Principle contact with G-3
(4) Principle contact with G-4

Declassified E.O. 12356 Section 3.3/NND No. 785016

US STAFF CHANNELS



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Declassified E.O. 12356 Section 3.3/NND No. 785016

SPECIAL STAFF AND SERVICES

TN SERVICE	QM SERVICE	ORD SERVICE	MED SERVICE	SIG SERVICE
Ops ports Tpt of personnel and sups ex-ship except tn effected by units Op and maint mil rlys and inland waterways and procures eqpt	Procures, stores and issues:- Rations Clothing POL Personal eqpt (less weapons) Accn stores. Post exchange (NAAFI) and sales commissaries Depots Op vehs	Procures, issues and maint:- Amn Weapons Tpt and spares (except specialist vehs) Veh maint. Rec	Med and Dental care Med Sups	Comns for SOS Issue and maint of Sig stores and eqpt. Constr of Sig facilities Fh eqpt Codes and Ciphers Met eqpt

PROGRESS DIV	CLAIMS	HQ COMMANDANT Camp	SPECIAL SERVICE	SENIOR CHAPLAIN	PM	STAFF JAG	CHIEF FINANCE OFFICER
Reports Statistics Coord War Diary	As for British System		Supervises recreation and welfare matters. Procures recreational eqpt. Service Clubs Libraries	Chaplaincy Services	Provost Control of disciplinary barracks PW	Legal Courts Martial	Pay and allowances. Disbursements

Declassified E.O. 12356 Section 3.3/NND No. 785016

C I A L S T A F F A N D S E R V I C E S

ORD SERVICE	MED SERVICE	SIG SERVICE	ENGR SERVICE	CW SERVICE
es,issues int:- ons and spares ept spe- ist vehs) int.	Med and Dental care Med Supn	Comms for SOS Issue and maint of Sig stores and eqpt. Constr of Sig facilities ih eqpt Codes and Ciphers Met eqpt	Prepares plans for Engr Tps Provides accn, Constr, maint camps, hosps, warehouses, rds, rlys, plants, etc. Mil demolition Svy and Engr recce Small boats and landing craft if so ordered	Sup of CW ammn and eqpt incl Smoke and Incendiaries AG Decn

	SENIOR CHAPLAIN	PM	STAFF JAG	CHIEF FINANCE OFFICER	INSPECTOR GENERAL	ADJT GEN
e n re n-	Chaplaincy Services	Provost Control of dis- ciplinary barracks PW	Legal Courts Martial	Pay and allow- ances. Disbursements.	Informal inspections with parti- cular ref to interior economy. Investiga- tion of reports	Normal channel for issue of orders and correspondence from all branches (except on orders) Maint all HQ files Central Records whole force. Sales of War Bonds and Location statements. APO

Declassified E.O. 12356 Section 3.3/NND No. 785016

REAR HEADQUARTERS
ALLIED CONTROL COMMISSION
Legal Subcommission
APO 394

RHW/gmf

ACC/4070/L

14 March 1944

SUBJECT: Court Martial.

TO : Major Levit, HQ Region 5.

Col. Upjohn advises me that you desire to represent an American sergeant in a Court Martial case. Insofar as this subcommission is concerned there is no objection to your doing so.

RICHARD H. WILMER
Lt. Col. CAC
Deputy Chief Legal Officer.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Legal 103
21 FEB 1944

19

R E S T R I C T E D

HEADQUARTERS
2675TH REGIMENT
(Forward Echelon)
ALLIED CONTROL COMMISSION
(Provisional)
APO 394

26 February 1944

GENERAL ORDERS)
:
NUMBER 2 (F-4)

1. Establishment of Detachment, Hq and Hq Co.

Detachment S, Headquarters, Allied Control Commission and Detachment, Headquarters and Headquarters Company, 2675th Regiment, Allied Control Commission, having been combined by recent moves of Detachment, Headquarters and Headquarters Company, 2675th Regiment, Allied Control Commission, are hereby re-established as Detachment, Headquarters and Headquarters Company, 2675th Regiment, Allied Control Commission.

2. Closing Headquarters, Allied Control Commission (Rear Detachment)

Headquarters, Allied Control Commission (Rear Detachment) having completed recent moves is combined with Headquarters and Headquarters Company, 2675th Regiment, Allied Control Commission.

By order of Colonel PARKER:

FRANK DI GIACOMO
Captain, Infantry
Actg Asst Adjutant

OFFICIAL:

FRANK DI GIACOMO
Captain, Infantry
Actg Asst Adjutant

DISTRIBUTION:
"A"

17

R E S T R I C T E D

Declassified E.O. 12356 Section 3.3/NND No. 785016

HEADQUARTERS
ALLIED MILITARY GOVERNMENT
APO 512

7 January 1944

MEMORANDUM:

TO : All Officers, HQ. AMG.

1. Officers of a superior headquarters who visit a subordinate headquarters should remember that their first task is to help the subordinate headquarters. It is particularly important that subordinate headquarters should welcome visits for the help given and should not receive unexpected criticism from a higher headquarters as the result of such a visit. Therefore when a visiting officer finds anything which appears to merit criticism he must, if it is at all possible, discuss the matter on the spot with the responsible officer and also with that officer's immediate superior, before he reports it to higher Headquarters. In this way, it is often possible to put matters right quickly and smoothly. If that cannot be done, at any rate the visiting officer will be able to return to his headquarters with a clear idea of what should be done to put matters right, and will leave behind him a feeling that higher Headquarters are trying to help and not just criticise.

2. In the case of visiting officers who are junior or whose duties do not normally touch such a matter under criticism, it is particularly important to confors to the above procedure.

By order of Colonel SPOFFORD:

L. M. STEARNS
Capt, AGD
Asst Adj Gen

16

Declassified E.O. 12356 Section 3.3/NND No. 785016

32D

U.S. CONFIDENTIAL EQUALS BRITISH CONFIDENTIAL

2217

ALLIED FORCE HEADQUARTERS

Office of The Commander-in-Chief

AG 000.4-1 29 December 1943

SUBJECT : Historical Monuments

TO : All Commanders

Today we are fighting in a country which has contributed a great deal to our cultural inheritance, a country rich in monuments which by their creation helped and now in their old age illustrate the growth of the civilization which is ours. We are bound to respect those monuments so far as war allows.

If we have to choose between destroying a famous building and sacrificing our own men, then our men's lives count infinitely more and the buildings must go. But the choice is not always so clear-cut as that. In many cases the monuments can be spared without any detriment to operational needs. Nothing can stand against the argument of military necessity. That is an accepted principle. But the phrase "military necessity" is sometimes used where it would be more truthful to speak of military convenience or even of personal convenience. I do not want it to cloak slackness or indifference.

It is a responsibility of higher commanders to determine through A.M.G. Officers the locations of historical monuments whether they be immediately ahead of our front lines or in areas occupied by us. This information passed to lower echelons through normal channels places the responsibility on all Commanders of complying with the spirit of this letter.

DWIGHT D. EISENHOWER,
General, U. S. Army,
Commander-in-Chief.

15

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U.S. CONFIDENTIAL EQUALS BRITISH CONFIDENTIAL

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U. S. RESTRICTED EQUALS BRITISH RESTRICTED

HEADQUARTERS
PENINSULAR BASE SECTION
OFFICE OF THE COMMANDING GENERAL
APO 782

14 December 1943

AG 250.1 BSPOG (14 DEC 43)

MEMORANDUM

TO : All Chiefs of Sections and Commanding Officers of all Units.

1. There have been brought to my attention several instances of an improper attitude on the part of individuals of the Allied forces toward the Italian civilian population, Civil Police and military units. The following cases are examples:

a. On November 24 American soldiers removed by force the hat of an Italian officer and drove away in a truck.

b. On November 26 a similar incident occurred.

c. On November 23 Allied soldiers fired pistol shots at an Italian officer in the vicinity of the Naples Railway Station.

d. On November 29 four American soldiers took by force money and official papers from an Italian corporal.

e. On November 26 an American officer illegally "Requisitioned" a vehicle belonging to the 10th Automotive Regiment.

f. On numerous occasions individuals have illegally taken arms and equipment from the Civil Police and from Italian military personnel.

g. On numerous occasions individuals have illegally taken away and converted to their own use items displayed for sale in stores.

h. On numerous occasions drivers of Allied trucks have failed to obey the legal orders of the Civil Police in directing traffic.

2. These incidents are indicative of a lawless attitude on the part of military personnel which must cease. They bring discredit on the Allied cause and retard the Allied effort.

Declassified E.O. 12356 Section 3.3/NND No. 785016

MEMORANDUM (continued)

3. The Commander-in-Chief has stated that the Italians will be treated as co-belligerents. They are fighting for the same cause as the Allies, and their troops and the Civil Police are affording considerable help to the Allied forces in the maintenance of law and order. The command of Italian troops rests with their local commanders. General Antonio Basso has been designated to command all Italian troops in Campania. Operational control is vested in the Allied Headquarters to which the Italian troops are attached.

4. Looting and the unauthorized conversion of private property to the personal use of any individual are violations of the Articles of War and are punishable by the most severe sentences. Such acts are likewise contemptible and beneath the dignity of an Allied soldier.

5. I look to Unit Commanders to take the necessary steps to prevent recurrences of incidents such as those cited above and to insure that members of their commands conduct themselves in a manner to bring credit rather than discredit to the Allied cause.

A. . FENCE
Brigadier General, AUS
Commanding

A/P:js

DISTRIBUTION:
"A" & "B"

REPRODUCED AT HQ, AMG
1 January 1944

Declassified E.O. 12356 Section 3.3/NND No. 785016

MEMORANDUM (continued)

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A. W. PENCE
Brigadier General, AUS
Commanding

AWP:js

DISTRIBUTION:
"A" & "B"

REPRODUCED AT HQ, AAC
1 January 1944

Declassified E.O. 12356 Section 3.3/NND No. 785016

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UNRESTRICTED Equals Britain UNRESTRICTED

260 Dept Allied Comm (AC) Personnel 15

HEADQUARTERS
NORTH AFRICAN THEATER OF OPERATIONS
UNITED STATES ARMY
APO 534

16 November 1943

CIRCULAR)
:
NUMBER 235)

CONFINEMENT OF PRISONERS - GENERAL AND GARRISON

Section III, Circular Number 3, and Section IV, Circular Number 15, both Allied Force Headquarters, cf, are being rescinded. Section II, Circular Number 121, and Section I, Circular Number 193, both this headquarters, cf, are hereby rescinded and the following substituted therefor:

1. General

a. Confinement, except as a matter of temporary restraint, should not be resorted to for offenses other than capital and those under AW 93, until all other methods of making a disciplined soldier have failed. A soldier in confinement in this theater is in the same category, insofar as loss of effectiveness is concerned, as a soldier wounded by enemy action. Soldiers will be advised that action which leads to confinement is a contribution to the enemy cause, since it not only immobilizes the confined soldier as an effective, but also immobilizes other soldiers to guard and feed him.

b. Soldiers in confinement for even brief periods are necessarily removed from training with their units. Commanders exercising courts-martial jurisdiction are, therefore, directed to make full use of suspension of the confinement provisions of sentences.

c. Discipline is a matter of intelligent leadership. Commanding officers of units with any considerable number of soldiers ineffective by reason of confinement must be regarded as deficient in those qualities of leadership expected of a combat commander. The Inspector General will include in his reports of inspection information concerning the number of soldiers in confinement with analysis of causes.

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2. Stockades for Garrison Prisoners

a. Stockades will be established as required by base sections, air force and army commanders within their area of control for the confinement of garrison prisoners and soldiers awaiting trial by court-martial.

b. When a person subject to military law is charged with a capital offense and has not been brought to trial at the time his unit embarks for overseas service, one of the following procedures may be adopted:

Reference: Hdq Pers Index

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US RESTRICTED Equals British RESTRICTED

CAI # 2C5
AJ Marquis

(1) (a) If all of the material witnesses essential to the proof of the charge accompany such unit on overseas service, he may be taken with his unit.

(b) The prisoners may be turned over to the base section provost marshal of the base section from which the unit is to embark with a statement that all material witnesses accompany the unit. In this event, the base section commander will transport such a prisoner to the unit for trial after the unit has accomplished its mission and can conduct his trial.

(2) If the material witnesses essential to prove the charge are not moving with the unit and will be available in North Africa at the time of trial such prisoner will be turned over to the base section provost marshal provided charges and the names and expected testimony of all witnesses are turned over to such provost marshal at the time of delivery of such prisoner.

c. Persons who have been tried and in whose cases the record of trial has either been forwarded for confirmation under Articles of War 48 or for review under Article of War 50½ and notice of action thereon has not been received prior to the embarkation of a unit for overseas service, will be turned over to the most convenient base section provost marshal for confinement if such prisoners are then in the custody of such units.

d. Any provost marshal receiving prisoners pursuant to the above authority will immediately report such cases to this headquarters for instructions.

3. NATOUSA Disciplinary Training Center for General Prisoners

a. The NATOUSA Disciplinary Training Center at Casablanca, French Morocco, under the control of the Commanding General, Atlantic Base Section, will be designated as the place of confinement for general prisoners in those cases the reviewing or confirming authority has directed that the execution of the dishonorable discharge be suspended. In those cases in which the execution of the dishonorable discharge has not been suspended and the Eastern Branch, United States Disciplinary Barracks, Lackman, New York, or a Federal penal institution has been designated as the place of confinement, the general court-martial order will also include the statement that: "The accused will be confined in N.A.T.O.U.S.A. Disciplinary Training Center, Casablanca, French Morocco, pending further orders."

b. Commanders exercising general courts-martial jurisdiction will deliver all such general prisoners to this center. If this action is impracticable due to military requirements, the prisoners may be delivered to the nearest base section provost marshal for trans-shipment to the place of confinement.

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Cir # 225
HQ Peloton

4. The regulations for the NATOUSA Disciplinary Training Center are as follows:

a. Objective

(1) The purpose of the Disciplinary Training Center shall be the disciplining and training of the individual prisoner undergoing sentence of confinement, to the end that each prisoner be restored to duty among his comrades a self-respecting, well-disciplined, better-trained soldier, more useful to the Forces.

b. Administration

(1) The administration of the Disciplinary Training Center shall be conducted in accordance with AR 600-375 and 600-395 (so far as applicable) and War Department policies and the policies and directives from this Headquarters.

(2) In applying the provisions of AR 600-375 and 600-395, the Commandant is the commanding officer. Full responsibility for the security, management and rehabilitation of all prisoners is vested in the commandant, who may supplement the regulations as he may deem appropriate provided such supplementary instructions are formulated in accordance with these regulations, with well established principles of security, discipline, cleanliness, efficiency and humanity.

c. Procedure for admittance

(1) The records of the prisoner will be closed and the prisoner transferred to the NATOUSA Disciplinary Training Center quoting the General Court-Martial Orders as authority. The Commanding General, Atlantic Base Section, will be notified of the time the prisoner will be sent to the NATOUSA Disciplinary Training Center.

(2) The following papers will accompany the prisoner:

(a) Two (2) copies of the General Courts-Martial order.
(b) Inventory of personal property.
(c) List of clothing in possession on arrival.
(d) WD AGO Form 78 - Medical Syphilitic Register (when applicable).
(e) WD AGO Form 33 (Individual Equipment Record).
(f) Two (2) copies of WD AGO Form 35 (Individual Clothing Slip).
(g) WD AGO Form 24 (Service Record) properly indorsed.
(h) Classification Card.
(i) Papers relating to allotment and insurance.

(3) T/E clothing and individual equipment, including gas mask, less arms, will accompany prisoner.

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d. Classification

(1) Prisoners will be classified at time of commitment into two classes as follows:

(a) General - Class 1 - general prisoners convicted of murder, manslaughter, arson, robbery, rape, sodomy, mayhem, and larceny of property of more than $50.00 in value or of any of the offenses denounced in Articles of War 75-92, inclusive.

(b) General - Class 2 - All other general prisoners. Each class of prisoners will be kept separated.

e. Disciplinary Training Companies

(1) Upon commitment a prisoner will be assigned by name to a disciplinary training company according to his classification, for discipline and training.

(2) Training and instruction: Disciplinary Training companies will be trained, armed and equipped as infantry. The course of instruction will include, insofar as equipment and facilities permit, the subjects covered in FM for Infantry (Basic).

(3) Hours of instruction and training: A minimum of thirty hours per week will be devoted to training and instruction.

(4) Prisoners will wear the service uniform while undergoing instruction and training.

f. Employment

(1) Prisoners serving confinement at the U.S. Disciplinary Training Center will ordinarily be assigned work necessary for the maintenance, operation, cleanliness and improvement of the training center only. They may be assigned other tasks provided there is no infringement on the number of training hours prescribed. Exceptions to this policy will be made only on the approval of the commanding general charged with the operation of the Disciplinary Training Center.

g. Restoration to Duty.

(1) The primary purpose of confinement in U.S. Disciplinary Training Center under an unexecuted sentence to dishonorable discharge is to enable the soldier to be rehabilitated and returned to active combat duty. This course is necessary to conserve and employ available man-power to the fullest extent. The length of time a soldier should remain in confinement before he has reached that point in his rehabilitation at which he should be released

Declassified E.O. 12356 Section 3.3/NND No. 785016

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therefrom must be determined by the Commanding General, Atlantic Base Section, the officer exercising general court-martial jurisdiction over the soldier. When he acts to release a soldier, the basis upon which he acts is one of discretion no matter for what period of time the soldier is sentenced to confinement. It is expected that he will give every careful consideration to each case before the soldier is returned to a duty status. In no case will the Commanding General, Atlantic Base Section, permit a soldier to remain in confinement for a period exceeding six months without considering him for return to a duty status.

h. Release from Confinement

(1) No prisoner will be released from confinement until his sentence has terminated or he is ordered restored to duty by proper authority upon the recommendation of the commandant.

5. Confinement of General Prisoners in the United States

Commanders exercising general court-martial jurisdiction within this theater, when designating a disciplinary barracks in the United States as the place of confinement for general prisoners, will designate the "Eastern Branch, United States Disciplinary Barracks, Lewisburg, New York."

(AG 253/125 MR-C)

By command of General EISENHOWER:

E. L. FORD
Brigadier General, GSC,
Chief of Staff.

OFFICIAL:

J. A. ROBERTS
Colonel, AGD,
Adjutant General.

DISTRIBUTION: "Z"

11

Declassified E.O. 12356 Section 3.3/NND No. 785016

4050 12

CHECK SLIP

HEADQUARTERS 2629th M. P. BATTALION

Date 27/11/43

TO: A.M.G.O.T.

Att: Maj. B. J. Hefford

For:

1. Approval or Disapproval
2. Appropriate action
3. Comment or concurrence
4. Correction and return
5. Data on which to base reply.
6. Investigation and report.
7. Notation and return.
8. Publication
9. Remark and recommendation
10. Signature
11. Your information
12. For necessary action and direct reply to writer
13. Note and forward
14. For indorsement
15. For your files.
16. Noted.

NOTE: Check applicable paragraph above.

(Initials)

Seen by DCLO - 28/11/43

10

Declassified E.O. 12356 Section 3.3/NND No. 785016

11

53 25 November 1943

Pvt. Robert M. Morris
Pvt. Stanley Yankitis

Palermo, Sicily 18 October 1943

ASSAULT, ALLEGEDLY RESULTING IN THE DEATH OF CIVILIAN, GIOACCHINO PULEO BY US SM, PFC FRANKLIN R. BRUTON.

Reported to this Headquarters by the Provost Marshal, Headquarters, Seventh Army, APO #758.

Reported herewith are initial findings of alleged assault, resulting in death of civilian, Gioacchino Puleo; age 53; of #2 Via Orazio Aiello, Bagheria, Sicily. Pfc Franklin R. Bruton, ASN 34517594, 128th Signal and Radio Intelligence Company, is charged with the assault in that he did, at 1615, on 18 October 1943, two miles south of Altavilla, Sicily, on the road leading to the 40lst Engineers' water point, use a colt .45 cal. pistol (US Army, #808069, M-1911-A1) in an attack on the deceased, Gioacchino Puleo. The incident was reported to the Provost Marshal, Hq., Seventh Army, in a written communication, dated 11 November 1943, from Civil Police Section, Allied Military Government, and which was forwarded to this Headquarters on 12 November 1943, for investigation.

Accompanying Pfc. Bruton, and a witness to the incident was Pvt. Robert E. Fuller, 128th Signal and Radio Intelligence Company. Immediately after the alleged assault, at the scene, was Leonardo Puleo, brother of the deceased.

The basic communication from Civil Police Section, Allied Military Gov't. stated that two American soldiers set upon Gioacchino Puleo, trying to steal his pocket-book, and during the struggle, Puleo was, "wounded by a pistol, in the head, and died four days later in the 'Feliciuzza' Hospital".

In information given to the investigators, Leonardo Puleo stated that his brother, the deceased, immediately after the assault and at the scene, related to him that two Americans, in a 3/4 ton weapons' carrier, towing a trailer (The trailer contained two Italian gas drums, welded together.), had attacked and shot him. A check was made, by the investigators, of the water point, operated by Co. "B", 40lst Engineers (At the time of the incident, H. & S. Co., 40lst Eng. was in charge of the water point), and a list of the units drawing water was obtained. The organizations listed were visited, and the trailer, answering the above description, was located at 128th Signal and Radio Intelligence Co.. This led to the apprehension of Pfc Bruton who admitted that he was driving a vehicle which towed this trailer, and did become involved in a fracas with a civilian at the time and place mentioned. No written statement has been obtained from him, but when questioned by the investigators, he emphatically denied having shot Puleo, but said that he had struck him with the butt of his pistol.

9

(cont'd.)

2 P. M. 1 CO, 128 Sig. & Rep.
1 Civil Affairs 1 File

ROBERT M. MORRIS, Pvt., 2629th M. P. Bn.

ROBERT A. GRAUMAN, 1st Lt., C. M. P., 2629th M. P. Bn.

Robert A. Grauman

Declassified E.O. 12356 Section 3.3/NND No. 785016

IG-File #53, 25 November 1943, 2629HP, (cont'd.):

Reference is made to the attached statement of Pvt. Fuller in which he gives a reiteration of this part of the testimony of Pfc. Bruton.

At the time of the incident, Pfc. Bruton states that he had been drinking but the investigators have not received sufficient information, as yet, to clarify the degree of inebriation.

Pertinent in establishing some doubt as to the cause of the death of Gioacchino Puleo are the following:

1. Pfc. Bruton's emphatic denial that he shot the deceased Puleo and which testimony was verified in the written statement of Pvt. Fuller.
2. Conflicting reports of the examining physicians, Dr. Constantino Martarano, and Dr. Guiseppe De Stefano given at the time the investigators requested their findings. Both physicians were present, in a supervisory capacity, when the autopsy was performed on the body of the deceased.
3. The position of the wounds as given by Leonardo Puleo in his statement, is contrary to those as set forth by above physicians.
4. Leonardo Puleo, working in the vicinity of the incident, at the time of the alleged shooting, did not hear any firing of a gun. The investigators, in an experiment, fired a colt .45 cal. pistol (US Army) and the report easily penetrated the distance from the spot of the alleged shooting to where Puleo testified that he was working. It was noted by the investigators that, at the time of the experimental firing of the gun, dogs in the vicinity began to bark. Leonardo Puleo stated that, at the time of the alleged shooting of his brother, he did not hear any barking of dogs, although he affirmed their presence.

Arrangements have been made to have the body of the deceased Puleo exhumed to definitely determine, if possible, if the wounds were caused by the penetration of a bullet or by bludgeoning, and their exact location.

INVESTIGATION CONTINUES, AND A SUPPLEMENTARY REPORT WILL BE SUBMITTED.

J.A.G.
27.11.43.

Declassified E.O. 12356 Section 3.3/NND No. 785016

STATEMENT OF ROBERT S. FULLER

On October 18th, 1943, at approximately 4:30 pm, Pfc. Bruton and I left the camp site in the water truck to get water for the camp. Arriving at a point approximately one half mile from the water point, we encountered a man selling wine. Bruton attempted to trade "C" rations for wine but since no agreement could be reached, we proceeded to the water point. After getting the water tank filled we stayed for half an hour or so. Bruton was firing the .45 he had in his possession and after using up his supply of ammunition, we started back for the camp. We had two or three drinks of wine at the water point and he seemed to have had some beforehand. Another attempt was made to trade the "C" rations with the same native but an argument occurred and Bruton got out of the truck, I having to get out before him. He advanced on the man and knocked him to the ground with the gun. I attempted to get him to leave the old man alone but to no avail. Another attack occurred and I tried to take the gun from him to keep him from getting into serious trouble. When he got mad at my intervention I said, "Let's go", and got into the truck to drive back. He got in with me finally, not hitting the man anymore, and drove back to within 3 or 4 miles of the camp. On leaving the scene, I noticed that the man was moving and apparently stunned into semi-consciousness. We arrived at the camp after no further mishaps.

I swear that these stated facts are the truth to the best of my knowledge and belief.

Robert S. Fuller

Robert S. Fuller

Witnessed by me on this seventeenth day of November nineteen forty three.

Phillip L. Dunn

Phillip L. Dunn
1st Lt., Sig. Corps
Summary Court

J.G.G.
27.11.43.

Legal

4070

HEADQUARTERS
ALLIED MILITARY GOVERNMENT

24 October 1943

SUBJECT: Discipline.

TO : All concerned.

1. The Commander-in-Chief, AFHQ, has placed the responsibility for maintaining good order, military discipline and courtesy of all military personnel within the area of the Seventh Army, on the Commanding General Seventh Army. The Commanding General Seventh Army has delegated the authority for administrative disciplinary measures essential to good order and military discipline and courtesy, to this headquarters for all personnel assigned or attached to AMGOT.

2. The following instructions will govern the conduct of all personnel of this command:

a. Discipline. The highest standard of discipline will be maintained at all times.

b. Military Salute. The military salute will be exchanged meticulously between members of the armed forces. Excuses for failure to salute will not be accepted.

c. Uniform. Only prescribed articles of the uniform will be worn. The wearing of any headgear other than the helmet and/or helmet liner and the overseas cap by enlisted men is prohibited. In addition to the headgear authorized for enlisted men, officers may wear the old garrison cap if desired. Ties will be worn habitually except when engaged in field duties.

d. Transportation. With regard to the use of transportation the following is prohibited:

(1) The transporting of more than four individuals in a ¼-ton, 4 x 4 truck.

(2) The transporting of unauthorized personnel in any government vehicle.

(3) Smoking by drivers when actually driving vehicles.

(4) The parking of government vehicles unless there is a responsible attendant present who will remain with the vehicle at all times. (Officers and enlisted men using vehicles will be held responsible for the loss of any vehicle caused by their failure to comply with the above.)

6

Declassified E.O. 12356 Section 3.3/NND No. 785016

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(5) The operation of vehicles not in accordance with existing regulations. (Drivers will not be directed or encouraged to travel in excess of authorized speeds.)

6

3. Strict compliance with the above is enjoined on all personnel of this command.

By command of Brigadier General McSHERRY:

John R. McDougall
JOHN R. McDOUGALL
Major, AGD
Adjutant

Declassified E.O. 12356 Section 3.3/NND No. 785016

Declassified E.O. 12356 Section 3.3/NND No. 785016

AMGOT/1070/L.
AMGOT HQ, SICILY.
20 October 1943.

SUBJECT : Recommendation on the proposed Court Martial of Technician 4th Grade Joseph Barbera.

TO : Commanding General, U. S. Contingent, AMGOT.

1. The charges, investigation of charges and accompanying papers in the above entitled case have been examined.

2. The allegations of the charge, if proved, constitute a violation of AW 95.

3. The investigation of charges by Major Ainsworth complies with the provisions of Section 35, Manual for Courts Martial, U. S. Army, 1928.

4. The charge itself, the investigation of charges and the evidence, derived therefrom, would justify action by a Court-Martial, if established at the trial.

5. Section 16, Manual for Courts-Martial, U. S. Army, 1928 provides that a soldier over the rank of private First class and under that of technical sergeant may be tried by Summary Court, if he does not object or if such trial is authorized by an officer competent to bring him to trial before a General Court-Martial.

a. Because of the smaller maximum penalty it is believed the soldier will not object to the Summary Court Martial rather than demanding a Special Court.

6. It is recommended:

a. That this matter be referred to a Summary Court-Martial to be appointed by this Headquarters for trial.

b. That Captain Frank L. Peyton, CAP, be appointed as the Summary Court Officer.

WILLIAM B. JORDAN,
Lt. Col., CAC.

rlp

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Chief of HQ. A.F.H.Q.

3 herein, and 24 in 107 (with me).
Col. Charles wishes to speak with you about
this as soon as possible.

T.B 28/10

H.C.S.D.

Fair in UK. Not only applies to military discipline, etc.

A.C.S.

Noted
Sent. A.C.S.

P.A. 28/10.

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4070

K-11

U S C O N F I D E N T I A L
(Equals British Confidential)

HEADQUARTERS SEVENTH ARMY
APO 758 US ARMY

GENERAL ORDERS)
: 14 October 1943
NUMBER 30)

DISCIPLINE AND ADMINISTRATIVE RESPONSIBILITIES OF SEVENTH ARMY OF THE U.S.A. COMMUNICATIONS ZONE ON SICILY

The following radiogram HQ NATOUSA., cite NACTP, dated 121542A is quoted for the information and compliance of all concerned:

"WITHIN THE LIMITS OF THAT PART OF THE U S A COMMUNICATIONS ZONE ON SICILY AND WITHIN ALL TERRITORY IN SICILY UNDER HIS CONTROL, THE COMMANDING GENERAL 7TH ARMY WILL ADMINISTER DISCIPLINE AND EXERCISE OVERALL ADMINISTRATIVE RESPONSIBILITIES. THE COMMANDING GENERAL 7TH ARMY MAY DELEGATE THIS RESPONSIBILITY FOR THE COMMANDING OFFICER ISL BASE SEC AND TO AIR FORCE COMMANDERS FOR SPECIFIC AREAS. THE COMMANDING GENERAL 7TH ARMY WILL DESIGNATE THE BOUNDARIES OF SUCH AREAS".

By Command of Lieutenant General PATTON:

HOBART R. GAY,
Brigadier General, GSC,
Chief of Staff.

OFFICIAL: W. G. Caldwell.

W. G. CALDWELL
Lt. Col., AGD,
Adjutant General.

DISTRIBUTION: "B"
Plus AMGOT
XII ASC
IIS
III ASAC
82nd Airborne Div. Base Echelon
N.C.B. (Navy)

U S C O N F I D E N T I A L
(Equals British Confidential)

D.C.S.O.

The words underlined are very ambiguous as regards Amgot functions. Is General Alexander still Military Governor and will he determine & remain so. If not, who is or will be Military Governor of Sicily for the purpose of issuing Proclamations &c

12 Oct
0240
18/10.

File

Subject:- Summary Courts Martial at Agrigento. AMGOT/4070/1.

To:- Chief of Staff, U.S.Contingent, AMGOT. AMGOT H.Q., SICILY.

7th October, 1943.

1. A request for an opinion in re Summary Courts Martial held at Agrigento, Sicily has been received.

2. It appears from the attached proceedings that two Summary Courts Martial were convened by Lt.Col. George M. McCaffrey, Inf., S.C.A.O., Agrigento by the designation of Capt. Frank L. Peyton, CMP. as such Summary Court and that Capt. Peyton as such Summary Court on 24th September, 1943 determined the case against Pfc. Warren C. Smith, HQ. Det. AMG. Province of Agrigento, finding the said Pfc. Smith guilty of Specifications 1 and 3 to Charge 1; and on 27th September, 1943 determined the case against Technician 5th Grade Angelo Boca, HQ. Det. AMG., Province of Agrigento, by finding the said Technician 5th Grade Boca guilty of Charge II.

3. The first question to be determined is the legality of the appointment of these Summary Courts by Lt. Col. McCaffrey, S.C.A.O.:-

(a) Article of War 10 provides as follows:-

"The Commanding Officer of a garrison, fort, camp or other place where troops are on duty, and the Commanding Officer of a Regiment, detached battalion, detached company or other detachment may appoint Summary Courts Martial; but such Summary Courts Martial may in any case be appointed by superior authority when by the latter deemed desirable:
Provided: That when but one officer is present with a command he shall be the Summary Court Martial of that command and shall hear and determine cases brought before him."

(b) No formal grant of authority to convene Summary Courts Martial appears to have been made to the S.C.A.O., in this Province.

(c) Lt.Col. George M. McCaffrey, Inf., is the duly appointed and acting S.C.A.O. for this Province. He is charged with the responsibility of administration and discipline of all officers and enlisted men assigned to him. While it is true that these enlisted men are carried as members of the Headquarters Company of AMGOT, yet they are on detached service to the same extent as any other detachment in the field which is operating at a distance from the unit to which the detachment is organically assigned. The S.C.A.O. supervises the mess and quarters. He draws rations for the men. If he is to function properly he must have power to enforce discipline and see that orders are carried out.

4. It is, therefore, my opinion that Lt.Col. McCaffrey is in command of a "detachment" within the meaning of A.W.10 and as such he has the power to designate a

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Summary Court Martial of that command and shall hear and determine cases brought before him."

(b) No formal grant of authority to convene Summary Courts Martial appears to have been made to the S.C.A.O., in this Province.

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4. It is, therefore, my opinion that Lt.Col. McCaffrey is in command of a "detachment" within the meaning of A.W.10 and as such he has the power to designate a Summary Court Officer.

5. In many Provinces the S.C.A.O. is a British Officer. He cannot properly be charged with U.S.Court Martial jurisdiction. The senior U.S.Officer present in the Province might well be a C.A.O. in some distant town and could not exercise the disciplinary control over enlisted men (U.S.). The solution of this problem becomes one of policy for the Commanding General of the U.S.Contingent. There appear to be two possible solutions:-

(a) The Summary and Special Court Martial jurisdiction may be vested in and reserved to the Commanding Officer of the Region of Sicily, who will designate an officer to act as a Summary Court Martial or officers to act as a Special Court Martial, as needed, or

(b) In each case where an Officer of the U.S.Army is the S.C.A.O., he may be permitted to exercise either Summary or Special Court Martial jurisdiction, and a U.S.Officer designated to act in cases where the S.C.A.O. is a British Officer.

6. It is recommended that a directive covering this subject be sent out.

W.C.CHANDLER, Lt.Col. (F.A.)
Chief Legal Officer.

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AG 250/A/Ag CMMcC/cd

1st Ind.

Civil Affairs Office, Agrigento. TO: Administrative Officer, AMGOT, Palermo. 25 September 1943.

1. Findings and sentence approved by me as appointing officer.

2. Request appropriate notations be made on Private Smith's service record.

C. H. McCARTNEY
Lt. Col., Inf.
CCAO