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ORGANIZATION & ADMINISTRATION OF GERMAN SERVICE UNITS
AUG. 1945 - FEB. 1946

4/9/46

LEGAL 9

ALLIED FORCE HEADQUARTERS

APO 512

A. Sec

AG 3 - 0

23 Feb 46

12 MAR 1946

SUBJECT: Organization and Administration of German Service Units under British Control in Italy and Austria.

TO : All Concerned.

Letter, this headquarters, file and subject as above, dated 27 October 1945 and all previous Allied Force Headquarters directives pertaining to P/SEP mail are rescinded and the following is substituted therefor:

1. SURRENDERED ENEMY PERSONNEL MAIL.

(a) General.

- (1) SEP will not correspond with members of His Majesty's Armed Forces; nor will members of His Majesty's Armed Forces correspond with SEP.
- (2) SEP will not send parcels nor telegrams and cables except in special circumstances and then only with permission of Camp Commandants.
- (3) No communication will contain excisions, deletions, or other evidence of mutilation or of previous censorship. Communications will be written in plain text, the meaning of which is clear. The use of codes, cipher, musical notations or symbols, unintelligible marks or signs, embellishments and shorthand is forbidden. Letters will be correctly dated and will not be numbered serially. Any communications violating the foregoing regulation will be returned to camp or unit commanders as condemned.
- (4) The only enclosures permitted are unmounted personal snapshots taken against neutral backgrounds, business instruments, and legal documents.
- (5) A SEP will not act as intermediary between two other correspondents, nor will member of His Majesty's Forces act as intermediaries in communications involving SEP.

EC Dist - 28 Feb 46

(b)

Quantity of Correspondence Permitted.

- (1) The total number of letters and cards which a SEP may dispatch are limited as follows:

- (a) Officers (including Officers - 3 letters (AF W. 3058 and of the Mercantile 4 postcards (AF W. 3494) Marine) per month.

File 1000 4/3-

cc
re
C.A. Sec (2) —
Econ Sec
ACLO Bologna
ACLO Lombardia
IPWS/c
Navy c/c
Air Force c/c

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Ltr AFHQ, 602 23 Feb 46, AG 306.3 -C, subj: Organization and Administration of German Service Units Under British Control in Italy and Austria.

- (b) Other Ranks (including Merchant - 2 columns (AF W. 3050) and
Sailor) 4 postcards (AF W. 3494) per month.

(2) The numbers of lines which a SYP may write are limited as follows:

- (a) 24 lines per letter on AF W. 3050.
(b) 7 lines per postcards on AF W. 3494 (not limited to 25 words)

(3) The above mail is post free.

(4) Protected personnel are permitted to write double the appropriate number of letters and postcards.

(c) Stationary to be used.

(1) Special prisoner of war stationary must be used, and only in special circumstances will any except one be allowed. Authority for the use of other than prisoner of war stationary will be granted only by "A" French GHQ CEF.

(2) Types of prisoner of war stationary are as follows:

Army Form 7 3050
" " 3494

Letter Card
Post Card

(d) Art also not permitted in parcels received.

(1) Money of any sort (such as is sent will be incounded and the SYP given a receipt for same.)

(2) Civilian clothing and underclothing which could be used as civilian clothing.

(3) Red Cross emblems for those not entitled to wear them. Weapons and weaponlike tools, large pocket knives, scissors, ammunition, and explosives.

(4) Tools which could be used for escape or sabotage.

(5) Duplicating machines, carbon paper, tracing paper, compasses, haversacks, maps, cameras, field glasses, and microscopes.

(6) Torches, cigarette lighters, fuse, and candles.

(7) Spirits and spirituous liquors.

(8) Telephones and wireless receiving and transmitting sets or parts thereof.

Ltr AFHQ, dtd 23 Feb 46, AG 366.3 -O, subj: Organization and Administration of German Service Units Under British Control in Italy and Austria.

- (9) Medicaments (Italian SEP will be allowed vasoline and ammonia (solid or liquid)).
- (10) Hair lotion, mouthwash, tooth paste, shoe polish, and perfumes.
- (11) Fruit juices, chemicals, acids, or anything which could be used for secret letters.
- (12) Books and printed matter of subversive or immoral content, foreign newspapers, and books with maps attached.
- (13) Printed papers and periodicals.
- (14) Notebooks, writing paper, and postcards.
- (e) Disposal of Articles Confiscated.

Anything of possible use to hospitals will be sent to the nearest hospital. Other articles will be retained and a description will be forwarded to "A" Branch, GHQ, CEF which will issue disposal instructions.

(f) Outgoing Mail.

(1) German SEP may correspond with a near relative in the British, American, and French Zones of GERMANY. German SEP whose next of kin is domiciled in the Russian Zone of GERMANY or BERLIN may correspond with a near relative living in the British, American, and French Zones of GERMANY. The term near relative will cover wife, son, daughter, father, mother, brother, sister, and legal guardian. The return address to be used is:

Number..... Rank..... Name.....

Camp or Unit designation.

AJ/PT Camp
NAPLES ITALY Via HANOVER

e.g.
A 90000 Gefr SCHULTZ H.

808 German Tpt Coy
AJ/PT Camp
NAPLES ITALY Via HANOVER.

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(2) SEP of any nationality may correspond with other SEP and prisoners of war in prisoner of war camps, German Service Units, SEP Enclave RIMINI, prisoner of war hospitals, and British hospitals holding prisoners of war and SEP in CEF, BTNA, and MEF. The return address to be used is:

Ltr AFHQ, 23 Apr 44, AG 386.3 -0, subj: Organization and Administration of German Service Units Under British Control in Italy and Austria.

Number..... Rank..... Name.....
Camp or Unit designation.

AG/IV Camp
MILANO ITALY

c. s.
A 90000 Gefr SCHULTZ H.
308 German Tpt Coy
AG/IV Camp
MILANO ITALY

(3) GEP of any nationality may correspond with persons in any of the following countries:

FRANCE	NETHERLAND
GERMANY	NETHERLAND
INDOCHINA	RUSSIA
ITALY	AUSTRIA (including VIENNA)

The return address to be used is:

Number..... Rank..... Name.....
Camp or Unit designation
AG/IV Camp
MILANO, ITALY.

c. s.
A 90000 Gefr SCHULTZ H.
308 German Gen Tpt Coy
AG/IV Camp MILANO, ITALY.

(4) In all cases GEP will write on the back of outgoing correspondence their official GEP number, rank, name, initials, and address as shown above.

(5) Buff Enquiry Card.

(1) Every German GEP whose next of kin is resident in the British, American, and French Zones of GERMANY will be permitted to complete and dispatch to his next of kin one buff enquiry card. This will contain GEP authorized address (see paragraph 3). Upon receipt of the card the next of kin may tear off the bottom half of the card and post it back to the sender with a message not exceeding 25 words. If the buff card cannot be delivered due to the absence of the addressee it will be automatically forwarded to a Central Enquiry Bureau in the appropriate Zone of Occupation.

(2) Only one card will be issued to each German GEP. The GEP will be required to show his paybook or other documents as evidence that his registered next of kin resided in the British, American, or French Zone. In the case of a GEP whose next of kin

Ltr AFHQ, dtd 23 Feb 46, AG 346.3 -0, subj: Organization and Administration of German Service Units Under British Control in Italy and Austria.

is resident in the Russian Zone of GERMANY or in BERLIN, a buff enquiry card may be issued to those who have a near relative living in the British, American, and French Zones of GERMANY. Officers commanding camps and units will use their discretion in cases where SEP cannot produce pay-book or other documents to prove location of next of kin.

(3) Effective as of 19 September 1945 any German civilian in the British, American, or French Zones of GERMANY who had not received a buff card and who had reason to believe that a near WEHRMACHT relative was in British, American, or French Zones or of SEP status under British control may write a message not exceeding 25 words on a special green colored postcard and dispatch it to the Central Enquiry Bureau, RAUFG.

(4) The Central Enquiry Bureau will, whenever possible, effect contact between the members of the WEHRMACHT and his next of kin by the interchange of address and re-direction of the green and buff postcards. Both the members of the WEHRMACHT and the civilian, having once received the address of their relative, may conduct correspondence in accordance with paragraph (f) above.

(5) The term near relative will cover wife, son, daughter, father, mother, brother, sister, and legal guardian.

(6) In cases where Part III of the buff card is addressed to a destination in the American or French Zone, the sender will delete the word "HAUSEING" from Part IV and insert "American Zone or French Zone", whichever is appropriate.

(7) German SEP will be informed that any attempt to mutilate or disfigure the buff cards or to send messages in code may result in the privilege being withdrawn.

(h) Dispatch.

(1) Officers commanding Camps or Units will sort SEP mail into separate bundles, according to the undermentioned groups, marked according to the destination as follows:

PM Mail for GERMANY
HANNOVER (if for British Zone)
PM Mail for GERMANY
American Zone (Western)
PM Mail for GERMANY
American Zone (Eastern)
PM Mail for GERMANY
French Zone

PM Mail for (FRANCE, BELGIUM, LUXEMBURG, NETHERLANDS, DENMARK, NORWAY, AUSTRIA (incl VIENNA), SWITZERLAND, ETHIO, GNF) whichever is applicable.

Ltr AFHQ dtd 23 Feb 46, AG 386.2 -0, subj: Organization and Administration of German Service Units Under British Control in Italy and Austria.

NOTE: In order to ensure free passage of mail the term "FW Mail" not "SEP Mail" will be used.

(g) Officers Commanding Camps or Units will when place all bundles in a bag, official cover on package, securely tied, and dispatch it via APO channels to the following address:

FW Mail
AJ/PW Camp
NAPLES ITALY

(i) Incoming Mail.

Incoming correspondence will be conveyed by the nearest British APO to the SEP Camp or unit of addressee. Officers Commanding Camps or Units will arrange to collect the correspondence from the British APO concerned. The most suitable time for collection should be ascertained from the M.C.O. in charge of the APO.

(j) Redirection.

(1) If the addressee is not with the unit to which correspondence is addressed the Officer Commanding Camp or Unit should redirect it to the camp or unit or hospital to which he may have been transferred or admitted if the necessary particulars are known. Redirected correspondence should be inclosed with outgoing correspondence and forwarded to AJ/P Camp in accordance with the instructions outlined in paragraph (h) above.

(2) In cases where the new address is not known, letter will be forwarded to GRC, 2nd Echelon, enclosed in a bag, official cover or package, addressed as follows:

Undelivered PW Mail
For attention of German Tracing Section
GRC, 2nd Echelon.

Such mail will be redirected by the German Tracing Section and forwarded to the addressee through AJ/P Camp NAPLES ITALY.

BY COMMAND OF LIEUTENANT GENERAL MCGARR:

John R. Hayes
JOHN R. HAYES
Major, AGC
Asst Adjutant General

DISTRIBUTION:

See attached list.

1st AFHQ, dtd 23 Feb 46, as 306.3 -0, subj: Organization and Administration of German Service Units Under British Control in Italy and Austria.

DISTRIBUTION:

BTA	1 - WRS
100 - Land Forces, Greece	1 - Postal (P)
100 - XIII Corps	1 - Salvage
125 - No. 3 District	1 - DPIC
50 - RAC	1 - Army Fire Services
10 - AFHQ	2 - Camp Com't
2 - Land Forces Sub-Com, AG	1 - GHQ Messing Unit (C)
1 - TM Unit (Rome)	10 - G-3 MPOUSA
250 - No. 2 District	1 - G (TRG)
1 - G-1	1 - G-4
1 - INF	1 - G (Mov)
2 - DST	1 - USPET
1 - DLS	4 - G Branch
12 - LOS	2 - G-5
1 - REEF	1 - RAC
1 - E (E)	1 - Survey
25 - Labour	1 - TM (E)
1 - SACS	2 - CINCPED
1 - G-10	1 - RAF MEHE
1 - D/G-10	50 - AHQ RAF Italy
1 - G-1	1 - PW Accounts Office (CH)
1 - A1	1 - Welfare
1 - A2	1 - GHQ MEF
1 - A3	1 - GHQ MEF for G (AE) A
1 - A5	25 - Stores to G (SI)
2 - G2	10 - G2E
1 - G-3 AFHQ	1 - War Office
10 - G(SD)	2 - AG Records
1 - RA	
2 - Emer (E)	
1 - FOS	





**ALLIED FORCE
HEADQUARTERS**

**ORGANISATION
& ADMINISTRATION
OF
GERMAN SERVICE UNITS**

**UNDER BRITISH CONTROL
IN ITALY AND AUSTRIA**

**ORGANISATION
& ADMINISTRATION
OF
GERMAN SERVICE UNITS**

**UNDER BRITISH CONTROL
IN ITALY AND AUSTRIA**

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ALLIED FORCE HEADQUARTERS
APO 512

AG 386.3/163 -0

8 August 1945

SUBJECT: Organization and Administration of German Service Units in ITALY
and AUSTRIA

TO: All Concerned

1. The attached instructions are supplementary to the directive issued under letter, this headquarters, file AG 386.3/163 LOG-O, dated 7 July, subject: "Administration of surrendered Enemy Forces in Italy" (not furnished all distributed). Whereas that directive dealt with the administration of Surrendered Enemy Forces within concentration areas, instructions now issued relate to organization and administration of German Service Units formed from Surrendered German Personnel employed under British control throughout ITALY and AUSTRIA. Instructions will also apply in GREECE.

2. The following parts of the Instruction are subject to further consideration and will be forwarded later:

MEDICAL and HYGIENE
PAY
WELFARE
EDUCATION
POSTAL

BY COMMAND OF FIELD MARSHAL ALEXANDER:

Edmund R. Shugart
EDMUND R. SHUGART
Colonel, AGC
Asst Adjutant General

1 Incl

As above with 8 appendices

Subject to further con-jnit	Date
VP CA Sec	16/8
Public Safety	20/8
Public Health	20/8
Legal	21/8
Local Govt	21/8
Prisons	21/8
Education	21/8
CA Sec	21/8

PLEASE PASS QUICKLY

2. The following parts of the instruction are subject to further consideration and will be forwarded later:

MEDICAL and HYGIENE
PAY
WELFARE
EDUCATION
POSTAL

BY COMMAND OF FIELD MARSHAL ALEXANDER:

Edmund R. Shugart

EDMUND R. SHUGART
Colonel, AGD
Asst Adjutant General

1 Incl

As above with 8 appendices

DISTRIBUTION:

100 - Hq British Troops in AUSTRIA
10 - DEMIL Rear Hq British Troops in AUSTRIA
10 - Hq British Military Mission to GREECE
50 - Hq XIII Corps
50 - Hq No. 1 District
50 - Hq No. 2 District
50 - Hq No. 3 District
30 - Hq Rome Area Allied Comd
10 - Hq Allied Commission
25 - Hq 21 Armd Bde
10 - Hq 214 Sub Area
10 - GHQ 2d Echelon
1 - Tn (Main Rome)
2 - Land Forces Sub-Com, AC

1 - SACS
1 - CAO
1 - D/CAO
1 - ACOS(B)
1 - G-1(A)
1 - G-1(B) A1
1 - G-1(B) A2
1 - G-1(B) A3
1 - G-1(B) A5
2 - G-2
1 - G-3(Ops)
1 - G-3(OrG-2)
1 - G-3(OrG-3)

1 - G-3(OrG-4)
10 - G-3(AMO)
1 - DMT
1 - G-4(A)
1 - G-4 M & Tn
1 - USFET
1 - CALA (SEEF)
1 - G-4(B)
1 - Log Plans
1 - Central States
2 - O(Maint)
2 - O(Ad)
2 - G-2

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PLEASE PASS QUICKLY

Subject to further con	Date
VP CA Sec	18/8
Public Safety	20/8
Public Health	21/8
Legal	21/8
Local Govt	21/8
Prints	
Education	
CA Sec	

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Ltr AFHQ, file AG 386.3/163 -0
 dtd 7 Aug 45, subj: Organization & Adm of
 German Serv Units in Italy and Austria.

DISTRIBUTION: (Cont'd)

1 - MTOUSA POW COMD
 1 - RAC
 1 - Arty Sec
 2 - Engrs(B)
 1 - Survey(B)
 1 - Tn(B)
 1 - Signals(B)
 1 - Hq Inf
 2 - DST
 1 - Med(B)
 2 - Ord(B)
 1 - FME
 1 - PM(B)
 25 - D. Labour
 1 - Prints(B)
 1 - DV & RS
 1 - Postal(B)
 1 - D. Salvage
 1 - DPIC
 1 - Army Fire Service (B)
 2 - Camp Comdt (Br) AFHQ
 1 - AFHQ Messing Unit(B)
 2 - C-in-C Med
 1 - RAF MEDME (ALS)
 1 - MEDME (RAF-ORG)
 25 - Spares to G-3 AMO

INFORMATION COPIES:

1 - The Under Secretary of State for War, The War Office LONDON.
 1 - GHQ, Middle East.
 1 - GHQ, Middle East (for Q(AE)4).

B.G. Standard n 103 134

GROUP 1

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ALLIED FORCE HEADQUARTERS

INSTRUCTIONS FOR ORGANIZATION AND ADMINISTRATION
OF GERMAN SERVICE UNITS UNDER BRITISH CONTROL IN ITALY AND AUSTRIAI N D E X

Page	Paragraph	SUBJECT
1	1	Selection and Organization of Personnel.
1	2	War Establishments.
2	3	Priorities for Formation and Progress Reports.
2	4	Application for Formation, Conversion or Disbandment of Units.
3	5	Equipment and Clothing.
4	6	Movement of Personnel or Units.
5	7	Accommodation and Works Services.
5	8	Guards and Security.
6	9	Maintenance, Supplies, RFI, POL.
7	10	Reinforcement and Documentation.
8	11	Discipline.
10	12	Military Behaviour and Treatment.
11	13	Medical and Hygiene
	14	Pay*
	15	Welfare*
	16	Education*

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4	6	Movement of Personnel or Units.
5	7	Accommodation and Works Services.
5	8	Guards and Security.
6	9	Maintenance, Supplies, ITI, TOL.
7	10	Reinforcement and Documentation.
8	11	Discipline.
10	12	Military Behaviour and Treatment.
11	13	Medical and Hygiene
	14	Pay*
	15	Welfare*
	16	Education*
12	17	Religion
12	18	Postal*
13	19	Vehicle Signs and Marking Numbers

*NOTE: Instructions on these subjects are in course of preparation and will follow.

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Page One

ALLIED FORCE HEADQUARTERS

INSTRUCTIONS FOR ORGANIZATION AND ADMINISTRATION
OF GERMAN SERVICE UNITS UNDER BRITISH CONTROL IN ITALY AND AUSTRIA

1. SELECTION AND ORGANIZATION OF PERSONNEL.

319 Special Area.

- a. Headquarters Number 1 District or later such headquarters as may be nominated from time to time by this headquarters will be responsible for selection of personnel now concentrated near RIMINI to meet initial requirements for service units shown on Priority List Ten (letter this headquarters, AG 386.3/163 CCTO dated 11 Jul 45 refers). Hq British Troops in Austria will be responsible for screening and reorganization of existing units in AUSTRIA.
- b. German personnel will be drawn from all categories of the German Army, with the proviso that recalcitrant groups listed at Appendix 'A' will NOT be employed unless other Germans in the status of prisoners of war or surrendered enemy personnel are not available.
- c. Recalcitrants will NOT be used on projects of a technical nature where opportunities for sabotage exist, or where proper and adequate guard cannot be provided (see paragraph 8).
- d. Prisoners of War, Surrendered Personnel and nationalities other than Germans will be kept separate.
- e. Where personnel suitable for specific employments do not exist among the British holding, application will be made by headquarters in paragraph 1a above direct to CG MTOUSA Prisoner of War Command to arrange transfer of such tradesmen as may be available in United States custody. This procedure will operate also in reverse.
- f. All units operating outside the RIMINI concentration area will be provided with British Administrative Cadres. British technical personnel may be added to cadres where German units are not in the form of increments to existing British units.

2. WAR ESTABLISHMENTS.

nents for service units shown on Priority List Ten (letter this headquarters, AG 386.3/163 GOTO dated 11 Jul 45 refers). If British Troops in Austria will be responsible for screening and reorganization of existing units in AUSTRIA.

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f. All units operating outside the REJINI concentration area will be provided with British Administrative Cadres. British technical personnel may be added to cadres where German units are not in the form of increments to existing British units.

2. WAR ESTABLISHMENTS.

a. All units will be formed on to War Establishments approved by the War Establishments Committee at this headquarters. War establishments for German personnel may be based on German organizations or on Standard or Central Mediterranean Establishments. War Establishments for British Cadres will be entirely separate from War Establishments for German personnel.

b. All proposed establishments or amendments to existing German Army establishments will be submitted for consideration by the War Establishments Committee through G-3 (AFS) this headquarters, to whom ten copies will be sent. Services will submit proposals through G-1 (B), Q (Maint) or Q(AE). When proposals are received from formations outside this headquarters, G-3 (AFS) will forward them to the Staff Branch concerned before passing them to G-3 (AFS) for the War Establishments Committee.

War Establishment Committee.

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Page Two

c. Proposals submitted by branches or sections of this headquarters must be signed by the Head of the Arm or Service concerned and also by the Head of the Staff Branch sponsoring the proposal. The form of the proposal is shown at Appendix 'B'.

d. A representative of the sponsoring branch will attend the War Establishments Committee Meeting fully briefed as to the necessity of each item of the proposal.

e. Establishments will be issued by this headquarters without a German translation. Supervisory authorities will arrange translation into equivalent German ranks and trades.

3. PRIORITIES FOR FORMATION AND PROGRESS REPORTS.

a. Priorities were originally allotted on List Ten at date of publication on the following basis:-

- (1) Units urgently required
- (2) Units required within six weeks
- (3) Units required within three months
- (4) Units required within six months

b. In making fresh applications for new German units, priorities required should be quoted on a similar basis. G-3 this headquarters will be responsible for adjustment of requested priorities in relation to earlier bids. Where special dates are to be met, they will be shown in the 'Remarks' column of Priority List Ten. Priorities will now be taken to denote sequence of formation which will proceed at maximum speed until all units are formed.

c. It is intended that formation of all units within any one priority should proceed concurrently as soon as WE's are known. Where space or other considerations make this impossible, a proportion of units from each service within the priority will be formed simultaneously, subject to any special priorities notified by G-3 through List Ten.

d. Supervisory Authorities will forward weekly progress reports on formation of units in accordance with the proforma at Appendix C., copies of which will be forwarded to AFHQ Services concerned.

(4) Units required within six months

b. In making fresh applications for new German units, priorities required should be quoted on a similar basis. C-3 this headquarters will be responsible for adjustment of requested priorities in relation to earlier bids. Where special dates are to be met, they will be shown in the 'Remarks' column of Priority List Ten. Priorities will now be taken to denote sequence of formation which will proceed at maximum speed until all units are formed.

c. It is intended that formation of all units within any one priority should proceed concurrently as soon as WE's are known. Where space or other considerations make this impossible, a proportion of units from each service within the priority will be formed simultaneously, subject to any special priorities notified by C-3 through List Ten.

d. Supervisory Authorities will forward weekly progress reports on formation of units in accordance with the proforma at Appendix C., copies of which will be forwarded to AFHQ Services concerned.

4. APPLICATIONS FOR FORMATION, CONVERSION OR DISBANDMENT OF GERMAN UNITS.

a. No separate application need be made for formation of units included on Priority List Ten provided all relative details have been supplied to complete columns on that list. Formation authorities for such units will be issued automatically by this headquarters on information contained in reports mentioned in paragraph 3d above. This does not preclude application by Services where they so desire.

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Page Three

b. For formation of units NOT on Priority List Ten, and for conversions or disbandments, application will be made to G-3 (AMC) this headquarters on the proforma as at Appendix 'D'. Services will submit applications through G-1(B), Q (Maint) or Q (AE).

c. Implementation of amendments to War Establishments will be automatic except when a note is included stipulating that the amendment is "not to be implemented without AFHQ authority" in which case formal application will be made as in paragraph 4b above.

5. EQUIPMENT AND CLOTHING

a. In general, supply of clothing and equipment to Surrendered Personnel will be through normal Ordnance channels. Maximum use must be made of Captured German stocks of clothing, equipment and transport of all kinds and issue from British stocks to meet deficiencies in Captured stocks will only be made from stocks specifically released to Army/Districts by this headquarters for that purpose. Maximum improvisation will be resorted to including use of enemy labour for manufacture.

b. No initial issue of clothing and necessities will be made to Surrendered Personnel. They will be issued only as individual items become unfit for use and beyond repair by unit resources. The maximum scale permissible for Surrendered Personnel is as at Appendix E. Regard will be paid to the utilization of a lower scale where circumstances of conditions of service permit.

c. Grade III clothing issued from British stocks will not be dyed but any article worn as an outer garment other than hats and enemy national uniforms will be marked in accordance with Appendix VI to War Clothing Regulations 1943.

d. A Basic Equipment List showing the entitlement of all Surrendered Personnel Units to common items of equipment has been published to all concerned under reference AFHQ/6508/12/C(AE) dated 26 July 1945. The units entitled to common items of equipment is determined by application of the Tables comprising the Basic Equipment List to the War Establishment. The list in no way constitutes an authority to draw any item listed from British Ordnance Depots. Equivalent German items will be used from Captured stocks and bulk issues from British stocks to meet deficiencies will only be made on authority of this headquarters.

b. No initial issue of clothing and necessities will be made to Surrendered Personnel. They will be issued only as individual items become unfit for use and beyond repair by unit resources. The maximum scale permissible for Surrendered Personnel is as at Appendix E. Record will be paid to the utilization of a lower scale where circumstances of conditions of service permit.

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e. Special Equipment Lists are being prepared showing the entitlement of Surrendered Personnel Units to equipment required to perform their allotted tasks. The same conditions of supply apply as for Basic Equipment, paragraph 5d above.

f. Transport will be authorized in accordance with the scale shown on the War Establishment of the Unit. Captured Vehicles will be used in implementation in all parts of CEF with the exception of 3 District. British Vehicles will be demanded by 3 District in the normal manner for new units on arrival in that area.

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Page Four

6. On discharge of Surrendered enemy personnel or on return to Germany or other country of origin, items shown at Appendix F may be retained if in possession at the time of discharge. No issues will be made to complete to such scale. Where it is known a man will be discharged at a certain date which is not more than 3 months ahead no exchanges or new issues of clothing will be made.

6. MOVEMENT OF PERSONNEL OR UNITS.

a. Applications for movement of German Service units and British Cadres by rail will be submitted in accordance with the proforma at Appendix 'G' to reach G-3 (AEC) AFHQ not later than 1800 hours each FRIDAY, eleven days in advance of the rail movement period during which the move is required. Applications from Services will be submitted through G-1(B), Q(Maint) or Q(AE).

b. Movement of German reinforcements will be arranged by GHQ 2d Echelon in conjunction with G-1(B) and G-4 (M & Tn) this headquarters.

c. The following instructions are for guidance only and will be subject to alteration by local commanders where circumstances demand.

d. In principle, when German units and reinforcements are moved by rail, they will be dispatched in formed parties of sufficient size to permit economical loading and hence to require a correspondingly small escort. Movement of individuals or very small groups will be avoided wherever possible.

e. Movement by rail will fall into one of the following three classes:-

(1) Moves requiring special trains of goods wagons, capacity about 1000 men. These wagons will be provided with latrine buckets and can if necessary be kept secured throughout the journey.

(2) Moves for which a small number of goods wagons will be attached to other trains. These wagons may also be provided with latrine buckets and kept secured throughout the journey.

(3) Moves for which passenger cars of normal trains will be employed.

f. The minimum escort which will be provided in each of the above circumstances, with additional reliefs as required, will be:-

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(3) Moves for which passenger cars of normal trains will be employed.

f. The minimum escort which will be provided in each of the above circumstances, with additional reliefs as required, will be:-

For class (1)	- 2½%	} of the number of German troops involved.
For class (2)	- 5%	
For class (3)	- 5%	

g. Where a halt is introduced, at which personnel are permitted dismount, the minimum guard in all cases will be not less than 5% of the number of German troops concerned. For class (1), this may involve the provision of additional guards throughout the journey. Alternatively it may be possible to arrange for a separate guard to meet the train and to remain on duty for the duration of the halt.

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h. Recalcitrant personnel will require minimum escorts, with adequate reliefs, of 5% under all circumstances.

i. The Army or District in whose area the move originates will be responsible for provision of guards for the journey. The Army or District into whose area the unit or personnel move will be responsible for supply of an equivalent ratio of guards to meet the train at the station of arrival and to conduct the unit to its new location. The receiving formation will dispatch the train escort party and latrine buckets back to the point of origin by the quickest means.

7. ACCOMMODATION AND WORKS SERVICES.

a. German units may occupy accommodation which has formerly been occupied by Allied or Italian units provided that the local commander is satisfied that such accommodation can be adequately guarded. It is preferable that as far as possible Germans should not be accommodated in close proximity to either Allied or Italian troops.

b. If existing accommodation is NOT available, German units will be accommodated in temporary camps for which works services will be kept to a minimum. Such camps will be sited if possible away from Allied or Italian troops and the Italian civil population. Due consideration will be given to siting such camps within a reasonable distance of the installation or area in which the Germans are to be employed.

c. NO accommodation will be specially requisitioned for German troops, nor will the better types of domestic accommodation be used where alternatives can be devised, even though such accommodation has been previously requisitioned.

8. GUARDS AND SECURITY.

a. At the discretion of Corps, District or Independent Area commanders, German personnel other than recalcitrants (Appendix 'A') may work unescorted under the supervision of their own senior NCOs.

b. Personnel may be accommodated as stated in paragraph 7 without British or Italian guards. The security of camps and living quarters and the need for perimeter lighting or other special measures will be left to the discretion of the local commander subject to provision of barbed wire fence enclosure equal to not less than triple Danner.

c. For camps containing over 100 Germans a British security staff will be

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GUARDS AND SECURITY.

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1 Provost Sergeant
16 Rank and File

their duties will be:-

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- (2) To act as escorts for personnel on transfer.
- (3) Where it is absolutely imperative for security reasons, to provide an escort for working parties.
- d. Where there are less than 100 Germans in one group of quarters, the strength of the security staff will be at the discretion of Corps, District or Independent Area Commanders.
- e. Selected Germans will be used as camp police and will work under the orders of a British Provost Sergeant. Their duties will include patrolling the perimeter of the camp by night and the maintenance of good order at all times within the compound.
- f. The strictest standard of discipline will be enforced and the senior German Officer in the camp will be held personally responsible for the state of discipline and behaviour of the Germans.
- g. On no account will German personnel be allowed to mix with the civilian population in streets and living quarters, but this ruling will not affect the employment of German personnel in installations where there are civilian employees.
- h. At sundown all German personnel other than working parties will be confined to camps or quarters.
- i. Over short distances, German personnel will be marched in formed bodies to their place of work. When the distance is too great to march, they will be moved in a formed convoy.
- j. Vehicles driven by German personnel outside the limits of depots and installations will move in formed convoys with guards in the first and last vehicles. In addition, one guard mounted on a motor cycle will be allotted for each ~~vehicle~~ ^{convoy}. When employed within depots, ~~or in~~ ⁱⁿ installations, guards are not required. Adequate precautions must be taken under such conditions to ensure adequate general supervision of German personnel.
- k. Where German personnel are moved by road, the minimum scale of guards will accompany the convoy. If vehicles are driven by Germans, the guards ~~provided in paragraph 84~~ ^{will be required in addition.}

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k. Where German personnel are moved by road, the minimum scale of guards will accompany the convoy. If vehicles are driven by Germans, the guards mentioned in paragraph 8j will be required in addition.

l. Recalcitrant German personnel will be guarded as prisoners of war, and adequate precautions will be taken at all times. The exact scale of guards will be largely determined by circumstances and will be left to the discretion of the local commander.

m. Scales of guards required during movement of German personnel by rail are shown in paragraph 6 above.

9. MAINTENANCE, SUPPLIES, EFI, POL

a. Maintenance of surrendered German units and personnel will be the responsibility of the Army, District, or equivalent headquarters in whose area they are located, through the British administrative cadres of units or camps.

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- b. Where practicable, German units will be employed for maintenance of German troops, but where such units are not available or where there is insufficient justification for separate administrative units, maintenance will be through normal British channels.
- c. Rations will be issued to the scale authorized for surrendered enemy personnel plus working element: This scale will be notified to all concerned through S and T channels.
- d. Fuel scales will be in accordance with Scale 36 of AFHQ Ration and Fuel Scales pamphlet.
- e. The scale of toilet articles and necessities will be as at Appendix 'H'.
- f. British administrative cadres will be responsible for supervising the drawing of POL from petrol points and will control issues to German-driven vehicles.

10. Reinforcement and Documentation Procedure

- a. GHQ, 2d Echelon will maintain records of personnel in units and will maintain units up to their WE, as from the time of formation of each unit.
- b. GHQ, 2d Echelon will maintain records of personnel in the base depot and information of the categories available there for employment as from the time when such a base depot is established and organized, i.e., from the time when it is capable of rendering returns to account properly for all individuals held and all arrivals and departures. Pending establishment of a Base Depot, GHQ, 2d Echelon will demand reinforcements on Headquarters, No. 1 District.
- c. Each unit on formation will render the following to GHQ, 2d Echelon.
 - (1) POW/Surrendered Personnel Form completed by each individual in the unit. Three copies are required to be made, of which two will be sent to GHQ, 2d Echelon and the third retained in the unit where the individual is. This copy will accompany the individual on movement between units.
 - (2) A Record Card completed for each individual in the unit.
 - (3) A nominal roll of all personnel in the unit showing the name, Wehrnummer, and army trade, if any, of each individual.
- d. After formation all units will report the following casualties to GHQ.

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(2) A Record Card completed for each individual in the unit.

(3) A nominal roll of all personnel in the unit showing the name, Wehrnummer, and army trade, if any, of each individual.

d. After formation all units will report the following casualties to GHQ, 2d Echelon as they occur:

(1) Arrivals of individuals in the unit whether from hospital or elsewhere.

(2) Departures of individuals from the unit stating the unit, hospital, prison camp, or other destination to which the individual has gone.

(3) Escapes or desertions.

(4) Awards of imprisonment or detention stating where served.

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- (5) Death, showing cause of death.
- (6) Changes of next-of-kin.
- (7) Changes or cancellations of army trades.

The above will be reported on a new Casualty Form which will be prepared by GHQ., 2d Echelon and distributed. Until this Form is available casualties will be reported by units on the British Form AF W 3011 if available, and if not available, by letter or other document which clearly shows:

The name of the unit making the return.

The nature of the casualty.

The name and Wehrnummer of the individual to whom the casualty relates.

c. Accidental injuries will be reported on AF B 117. In cases of accidental deaths a court of enquiry will be held. AF B 117 and proceedings of a court of enquiry will be forwarded to GHQ, 2d Echelon for retention.

f. Burials will be reported separately on AF W 3314 (two copies).

g. All units will render to GHQ, 2d Echelon a Weekly Strength Return on AF W 3009. A suitable print of this Form will be prepared as soon as possible. In the meantime the British Form should be used.

h. Medical units will use the same method for reporting casualties and will NOT employ AF W 3034 or AF A 36. DI or SI reports are NOT required.

11. DISCIPLINE

a. The responsibility for maintenance of discipline in units into which surrendered enemy personnel are or may be formed rests in the first instance with the enemy officers and NCOs concerned.

b. A German officer appointed to command any such unit may, with the prior approval in each case of the British Officer responsible for administration of the unit, deal summarily with an offence by a German NCO or CP of the

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b. A German officer appointed to command any such unit may, with the prior approval in each case of the British Officer responsible for administration of the unit deal summarily with an offence by a German NCO or OR of the unit. His disciplinary powers are limited to the following awards:

(1) Geschaeftarrest for a period not exceeding ten days; this entails solitary confinement, bread and water and a hard bed, modified on every third or fourth day and may be awarded to ORs and NCOs up to and including the rank of Sergeant.

(2) Gelinde arrest with solitary confinement, inflicted on NCOs or ORs.

(3) Reduction in rank of NCOs.

c. The disciplinary powers of all German Courts Martial over personnel of such units will not be exercised without reference to this headquarters.

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d. Subject to the provisions of paragraph c(5) below relating to serious offences officers and WOs (or NCOs and ORs who for any reason are not dealt with summarily under paragraph b(2) above) whose continued presence with the unit is considered detrimental to the maintenance of discipline may be declared to be PW. If it is desired to take this course the facts will be reported to the Brigade, Area or Sub-Area Commander, who, if he decides to make the offender a PW, will arrange for his transfer to the nearest convenient PW camp, and report the action taken to GHQ 2d Echelon. If this course is adopted no other disciplinary action will be taken in respect of the offence, but the offender will thereafter be subject discipline as a PW.

e. Cases involving the following offences committed in ITALY may be tried in Allied Military Government Courts:

- (1) Murder or attempted murder.
- (2) Rape.
- (3) Robbery with violence or robbery with aggravation.
- (4) Serious offences against Allied personnel or property.
- (5) Any other case of a serious nature which in the opinion of the Brigade, Area or Sub-Area Commander should be so tried. Such offences will be charged under ITALIAN law, or during the continuance of Military Government, under the proclamations, as may be applicable.

f. The following powers of supervision and control may be exercised by the British Officer responsible for the administration of the unit:

- (1) To supervise the exercise of the summary powers granted by paragraph 2 above, to attend, or appoint an officer to attend the hearing of any case and to modify any decision made in pursuance of these powers.
- (2) To order a German commanding officer to deal summarily with any case in which it is not desirable to proceed in accordance with paragraphs c(4) or c(5) above.
- (3) To withhold from any member of the surrendered enemy forces for such time as may be considered desirable any benefit or privilege which might otherwise have been granted.

(3) Robbery with violence or robbery with aggravation.

(4) Serious offences against Allied personnel or property.

(5) Any other case of a serious nature which in the opinion of the Brigade, Area or Sub-Area Commander should be so tried. Such offences will be charged under ITALIAN law, or during the continuance of Military Government, under the proclamations, as may be applicable.

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(2) To order a German commanding officer to deal summarily with any case in which it is not desirable to proceed in accordance with paragraphs c(4) or c(5) above.

(3) To withhold from any member of the surrendered enemy forces for such time as may be considered desirable any benefit or privilege which might otherwise have been granted.

g. Where the officer responsible for administration of the unit in ITALY considers that a case requires trial by an Allied Military Government Court, he will report the facts to the Brigade, Area or Sub-Area Commander who will if he decides that such trial is required apply direct to Hq Allied Commission with a full statement of the facts. Headquarters, Allied Commission unless it is of opinion that upon the facts a trial should NOT be held, will convene the necessary court. Such court will proceed in accordance with the procedure laid down in consolidated instructions for Allied Military Courts, copies of which will be supplied to Commanders concerned.

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NOT RECORDED

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4. The Brigade, Area or Sub-Area Commander concerned will be required to render all assistance requested by Headquarters Allied Commission. This will normally include the detailing of all members of the court (other than the president) the prosecuting and defending officers, all arrangements for provision of accommodation and court orderlies and arrangements for attendance of witnesses.

British Commander in Chief and High Commissioner for Austria

5. In the case of units employed in AUSTRIA, ~~German High Commissioner~~ will issue separate instructions on the lines of paragraphs 8, 9 and 10 above.

6. The principles of discipline set out above will be made known to all German personnel of units and it will be impressed upon them that if it is found necessary to change their status to that of POW, they will be on the last priority for eventual release and return to their homes.

12. BEHAVIOUR AND TREATMENT OF GERMAN PERSONNEL

a. Relations Generally:

(1) Relations between British personnel of the employing service, British Cadre and British guard personnel and the German officers and CAs of units will be confined to the minimum necessary for the administration of the units and for the performance of work which they are required to do.

(2) There will be no social relations between the British and German personnel. They will be messed and accommodated separately and will not be entertained in each others messes. Any form of sport or recreational activity between British and German personnel is forbidden.

b. (1) There will be no exchange of salutes between German and British personnel. Germans will, however, salute British officers in acknowledgement in receipt of orders and such salutes will be returned.

(2) In lieu of saluting, on other occasions where salutes are ordinarily exchanged between military personnel, Germans will conduct themselves as follows:

Indoors

If standing they will assume the position of attention when an officer of any of the United Nations Forces enters the room or is in the same room; if seated they will rise and stand to attention. Germans below the rank of

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- (2) In lieu of saluting, on other occasions where salutes are customarily exchanged between military personnel, Germans will conduct themselves as follows:

Indoors

If standing they will assume the position of attention when an officer of any of the United Nations Forces enters the room or is in the same room; if seated they will rise and stand to attention. Germans below the rank of officers will conduct themselves in a similar manner in the presence of a member of the military forces of the United Nations below the rank of officer. When reporting for instructions they will uncover and stand to attention.

Out of Doors

If standing, they will assume the position of attention when an officer of any of the United Nations Military Forces approaches or is in their vicinity; if seated, they will rise and stand to attention.

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c. MILITARY COURTESY ALONG GERMANS

(1) Germans may continue to render appropriate courtesies to their own officers by rendering the military salute in effect prior to 1933. The Nazi salute and the "Heil Hitler" greeting are forbidden.

(2) No German National Anthem or similar military music will be played or sung.

(3) Military funerals for German personnel may be permitted at the discretion of the District Commander under such limitations and with such restrictions as he may deem necessary.

(4) German personnel may continue to observe and render the same courtesies to their own officers and NCO's as are permitted by their regulations, as herein modified.

d. FLAGS AND EMBLEMS

(1) When passing an uncased national colour or standard of one of the United Nations, Germans will uncover. When being passed by such colour or standard, they will stand at attention uncovered.

(2) Public or private display of Nazi flags and other paraphernalia of the Nazi party or any of its affiliated formations, is prohibited.

(3) (a) The "Totenkreuzchen" and all Nazi insignia, emblems, decorations or medals will be removed.

(b) The "Totenkreuz" on caps will be removed.

(c) "Wehrmacht" medals and decorations for merit, long service or campaign may be worn, provided all Nazi emblems e.g. Swastikas are obliterated or removed.

13. MEDICAL AND NUTRITION.

a. German medical officers and orderlies will be posted to all major German units and arrangements will be made by U.S. sponsors for inclusion within U.S. proposals.

b. If small numbers of Germans are employed with British in localities where it is not practicable for them to be sent to the nearest German

regulations, as herein modified.

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- (c) "Wehrmacht" medals and decorations for merit, long service or campaign may be worn, provided all Nazi emblems e.g. Swastikas are obliterated or removed.

13. MEDICAL AND POLICEMEN

- a. German medical officers and orderlies will be posted to all major German units and arrangements will be made by WE sponsors for inclusion within WE proposals.
- b. If small numbers of Germans are employed with British in localities where it is not practicable for them to be sent to the nearest German medical officer, they will be treated as necessary for the officer in medical charge of the British units.
- c. For hospital treatment, existing German wings attached to British hospitals will be used as much as possible. These wings are at present attached to:

65 British General Hospital - CASERTA
45 British General Hospital - TARANTO

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Where concentrations of German Service Units justify formation of further German hospital wings, such units will be formed on War Establishments to be submitted through Medical Branch (British) at this headquarters, and will be attached to selected British medical units. German hospital wings will be under command and supervision of the Officer Commanding and staff of the British units concerned.

d. Where German units are employed outside practicable range of a German hospital wing, a detachment of German medical personnel, on a War Establishment to be submitted through Medical Branch (British) at this headquarters, will be attached to form a unit sick bay or reception station.

e. As far as possible, captured or surrendered enemy medical stores will be used to equip and maintain German hospital wings and medical detachments. German departmental medical officers will be supplied with stores from the nearest German hospital wing or reception station.

f. As changes in the disposition of German Service Units occur, Army, District or equivalent headquarters will make what medical arrangements are possible within their own resources in accordance with those instructions, and will submit detailed proposals and requirements through departmental channels for what is needed from resources outside their own area.

g. HYGIENE

The responsibility for the general hygiene and sanitation of German Service units will rest within the units themselves. The senior German officer, or in units without officers, the senior warrant officer or non-commissioned officer, will be held responsible for the preservation of health of his men. War Establishments should include trained sanitary entymen to the scale normal for British units. German medical officers will act as advisers to German units on all matters pertaining to hygiene and sanitation, but general supervision will be undertaken by the responsible British authorities.

17. RELIGIOUS ARRANGEMENTS

a. Where there are large concentrations of German Surrendered Personnel a hut or tent will be provided for the use of the German pastor. Where possible, the German pastor will be provided for the use of the German pastor. Where

Army, District or equivalent headquarters will state what medical arrangements are possible within their own resources in accordance with these instructions, and will submit detailed proposals and requirements through departmental channels for what is needed from resources outside their own area.

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17. RELIGIOUS ARRANGEMENTS

- a. Where there are large concentrations of German Surrendered Personnel a hut or tent will be provided for the use of the German pastor. Where possible, the accommodation will be so divided as to provide a private office and a quiet room.
- b. Arrangements will be made by the OC of the unit to which the Pastor is permanently attached to enable him to visit other German Surrendered personnel where no Pastor is attached.

18. POSTAL

No arrangements can be made for postal facilities until the postal system has been re-established in Germany. When this has been effected, instructions will be issued further to this paragraph.

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19. VEHICLE SIGNS AND MARKING NUMBERS

a. German unit vehicles will carry the following vehicle sign and marking numbers:

- (1) Bridge Classification sign
- (ii) WD or Captured Vehicle Number
- (iii) Maximum speed sign
- (iv) Vehicle Marking number
- (v) German Identification sign

b. Vehicle marking numbers are allotted by this headquarters and will be published in "Org-Progress - German Service Units". Application for numbers may be made to this headquarters in advance in the case of units already working. Numbers will be displayed in the normal manner on a background of the colours applicable to the equivalent British Arm of Service.

c. No "Formation sign" will be carried but in its place vehicles will show German identification sign consisting of white letters "GR" four inches high stencilled on a black ground nine inches square.

units already existing. Numbers will be displayed in the British Army of a background of the colours applicable to the equivalent British Army of Service.

c. No "formation sign" will be carried but in its place vehicles will show German identification sign consisting of white letters "GER" four inches high stencilled on a black ground nine inches square.

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RESTRICTEDRECALCITRANT PERSONNEL

List of German Formations
and Units to be considered
as "Recalcitrants"

Appendix 'A' to AFHQ
letter AG 386.3/163 -0 -

date 8 August 1945

See paragraph 1.b. of Instructions

SS Police Regts:

9, 10, 12, 15, 20
"SCHALNDERS", "BOZEN", "BRIKEN", "ALPENVORLAND"

Other SS Police Units:

Unit "EUBERGER"
10 and 15 Police Tank Coys (u/c of SS Police
Regts.)

Other SS Units:

II Flak Bn "REICHSFUHRER SS"
500 SS Military Gookey Bn
7 SS Trng. and Repl Bn
SS High Mountain School "PREDAZZO"
SS Sigc Bn STERZING
SS MOUNTAIN Div "KARSTJAGER"

Foreign Units under SS Control:

Cossacks - 7 Regts
Caucasians - 2 Regts
SS Turkomen - 2 Regts
Italians: No 1 Ital SS Div
VLGA Bn)
HP Bn) 10 MAS
Black Brigades (about 48 total)
Ettori Anti Legion
Folgore Parachute Regt.

Secret Field Police Units) 610 and 637

Propaganda Companies: 614 and 699

SS High Mountain School "FREDAZZO"
SS Sigc Bn STERZING
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NOTE: For general instructions on recalcitrants and arrestable categories of German personnel, see this Hq letter AG 303.6/189 CBI-O dated 30 July 1945.

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RESTRICTEDFORM OF WAR ESTABLISHMENT PROPOSAL
FOR GERMAN SERVICE UNITS

Appendix 'B' to AFHQ
Letter AG 386.3/163-00

Ten copies to be sent through appropriate
channels to G-3 (AGS) AFHQ.

dated 8 August 1945

See paragraph 2 .c. of Instructions

I. THE PROPOSAL:

- (a) Full title of the War Establishment(s) to be approved or amended together with the WE numbers, both CM and Vol XII (in the case of amendments to existing WEs).
- (b) Is the proposal for a new WE, or for an amendment to an existing WE?
- (c) The title and number of any WE to be superseded, or designation of any unit to be converted to the new proposed WE.

II. THE EFFECT OF THE PROPOSAL

- (a) What are the increases or decreases in the number of Officers, CRs, Civilians, MGs and Vehicles by types? (Where a number of comparisons is involved, these should be shown in detail on a comparative table attached to the proposal) (see Note i below).
- (b) What upgrades or downgradings are proposed? Where a number of changes in rank are involved these also should be shown in the form of a comparative table (see note (i) below).
- (c) How many units in this Theatre are affected?
- (d) Are any additional personnel, vehicles etc required to be obtained by conversion or reduction of any existing units, or does the proposal involve an overall increase to the number of personnel, vehicles etc required for this theatre.
- (e) Which of the personnel can be Medical Category 'B' (unfit for general service with fighting units)?

(This material is restricted and should be handled accordingly)

II. THE EFFECT OF THE PROPOSAL

- (a) What are the increases or decreases in the number of Officers, CRs, Civilians, MGs and Vehicles by types? (Where a number of comparisons is involved, these should be shown in detail on a comparative table attached to the proposal) (see Note 1 below).
- (b) What upgrades or downgradings are proposed? Where a number of changes in rank are involved these also should be shown in the form of a comparative table (see note (1) below).
- (c) How many units in this Theatre are affected?
- (d) Are any additional personnel, vehicles etc required to be obtained by conversion or reduction of any existing units, or does the proposal involve an overall increase to the number of personnel, vehicles etc required for this theatre.
- (e) Which of the personnel can be Medical Category 'B' (unfit for general service with fighting units)?
- (f) Has approval in principle been obtained (where necessary) for the formation of the unit (s)? If so, from whom and when?
- (g) If the proposal is for a New War Establishment, the draft of the proposed establishment should be attached to the proposal, together with a table showing detailed comparison(s) with any existing WE of the same type (see Note (1) below).

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RESTRICTEDIII. REASONS FOR THE PROPOSAL

- (a) In the case of a new establishment there will necessarily include its function and should be as concise as possible but enough to give members of the Committee a clear description of the purpose of the organization.
- (b) In the case of amendments they should show what has necessitated the change.
- (c) It will assist the Committee and consequently the sponsors if sponsoring branches anticipate the questions likely to be asked by the Committee and by other interested branches. In particular a clear picture of the organization in diagrammatical form should be included.
- (d) A long detailed description of the duties of each individual will be unnecessary, but the sponsor must be prepared to give oral answers on the duties of each individual at the meeting.
- (e) Sufficient detailed information to provide the Committee with a basis for assessing the need for the numbers proposed must always be included for example:-

Instructors: The number of students and basis of allotment.

Mess Orderlies) The number, type and strength of each Mess.

NOTE (1).

Where a new WE is proposed and it is intended to use the new WE in place of an existing WE (Vol VI), CM (Vol XII) or UK (Vols - I - IV, V, VII or VIII), or where an amendment to an existing WE is proposed, the comparative tables required under paras II(a), (b) and (c) of the proposal should show (as necessary) in full and columnized detail (a) the proposed WE., (b) the WE on which any existing unit of the type under consideration is organized, (c) the latest UK

- (a) A long detailed description of the duties of each individual will be unnecessary, but the sponsor must be prepared to give oral answers on the duties of each individual at the meeting.
- (c) Sufficient detailed information to provide the Committee with a basis for assessing the need for the numbers proposed must always be included for example:-

Instructors: The number of students and basis of allotment.

Mess Orderlies) The number, type and strength of each Mess.
and cooks

NOTE (i).

Where a new WE is proposed and it is intended to use the new WE in place of an existing WE (Vol VI), CM (Vol XII) or UI (Vols - I - IV, V, VII or VIII), or where an amendment to an existing WE is proposed, the comparative tables required under paras II(a), (b) and (c) of the proposal should show (as necessary) in full and columnized detail (c) the proposed WE., (b) the WE on which any existing unit of the type under consideration is organized, (c) the latest UK standard WE (Where one exists).

(11).

Assistance in preparation of proposals or drafting of War Establishments can be obtained from C-3 (Organization) (ORG-3).

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See paragraph 3 (d) of Instructions

TO : WFO, for 3-3 (orig-2)
(-1)

1. The following is the state in assembly of new German Army Service Units for week ending _____ (principal tra

[illegible]

2. The following serials are considered to be ready for movement.

*all its ready for issue of formation orders

FORM OF APPLICATION FOR FORM, CONVERT, DISBANDMENT
OR CONVERSION OF GERMAN ARMY UNITS

See paragraph 4 (b) of Instructions

SUBJECT: Application to form, convert or disband German Army units

TO: AFHQ For C-3 (ORG-2) Manpower
(AFHQ), AFHQ

Copies to: C-1 (Br) A1)
C-2 (ORG-4))
C-3 (AFHQ))
OAE (RPW)

(a) Application is made to form/convert/disband the following GERMAN ARMY unit (s):-

Ser. No.	To form/ Disband/ Convert.	Designation	War Est.	Offrs	CRS	Vehs	VCs	Trailers	Basic Unit List
-------------	----------------------------------	-------------	-------------	-------	-----	------	-----	----------	-----------------------

(b) Total Increase/Decrease

(c) Reasons for the formation, conversion or disbandment:-

Concurred: _____

Branch : _____ +

+ Responsible Staff Section where applicable

Appendix 'D' to ATIC
 LITRAC 386.3/13-0
 dated 2 August 1945

any units

and the following CARSAN ATY unit (s):-

Crs	Crs	Vehs	TCs	Trailers	Basic List	Special List	Location	Super visory Authy	Desired effective date

or Disbandment:-

SIGNATURE: _____

ic: ole

Branch or
 Service _____

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EQUIPMENT OF GERMAN SERVICE UNITS

SCALES OF CLOTHING AND NECESSARIES

Appendix 'E' to AFHQ
letter AG 306.3/163-Q
dated 8 August 1945

See paragraph 5.b. of Instructions

I. CLOTHING:

<u>Designation</u>	<u>Scale per man</u>
Cap	1
Jacket or Blouse (w in Summer)	1
Trousers (w in Summer)	1
Drawers (long or short)	2
Shirt	2
Vests (cotton or wool)	2
Boots with laces	1 pr
Kit Bag	1
Identity Disc with Cord	1
Socks	2 prs
Housewife	1
Brace or Belt	1
Overcoat	1

II. NECESSARIES:

Personal Equipment

Section A.1	Bottles, water	1
	Tins, mess, rectangular, or (Enain S.T and Mug)	1
Section J.1	Shoets, Ground (or) Capes anti-gas	1
Section K.C	Blankets, brown, single	2
	Towels, hand, huckaback	1
Section C.C	Forks, W.S., Table Small	1
	Knives, table, G.S	1
	Spoons, W.S. dessert	1

II. NECESSARIES:Personal Equipment

Section A.1	Bottles, water	1
	Tins, mess, rectangular, or (Basin S.T and Mug)	1
Section J.1	Shirts, Ground (or) Capes anti-Gas	1
Section K.C	Blankets, brown, single	2
	Towels, hand, huckaback	1
Section C.C	Forks, W.S., Table Small	1
	Knives, table, G.S	1
	Spoons, N.C. dessert	1
	Combs, hair	1
	Razors, safety, c/v blade	1

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DISCHARGE OF GERMAN ARMY PERSONNEL

SCALES OF CLOTHING AND NECESSARIES

WHICH MAY BE RETAINED BY GERMAN

PERSONNEL ON REPATRIATION FROM SERVICE UNITS

See Paragraph 5 a. of Instructions

Appendix 'F' to AFHQ
letter AG 386.3/163-39
dated 8 August 1945

Cap	1
Jacket or Blouse	1
Trousers	1
Drawers	1
Shirt	1
Vests	1
Boots c/w laces	1 pr
Socks	2 prs
Identity Disc and Cord	1 pr
Braces or Belt	1
Towel	1
Combs Hair	1
Razor, safety	1

Trousers

1	
1	1
1	1
1	1
1	1 pr
2	2 prs
1	Identity Disc and Cord 1 pr
1	Brace or Belt
1	Towel
1	Combs Hair
1	Razor, safety

2

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RESTRICTEDFORM OF APPLICATION FOR GERMAN ARMY UNIT MOVES.

See paragraph 6.a. of Instructions

Appendix 'C' to AFHQ
letter AG 386.3/163-000-
dated 8 August 1945

SUBJECT : German Army Unit Moves

File Ref _____

TO : G-3 (ASO), AFHQ
through
Copy to : G-4 (M & Tn) AFHQ *

Date _____

You are requested to authorize movement of the following
German Army Units:

Unit Designation (a)	Offrs (b)	ORs (c)	'A' Vchs (d)
Strength, Rail) Party)	Stores (e)	Offrs (f)	ORs (g)
Strength, Road) Party)			Vchs (h)
Latest Date of completion of move (i)			**
Location (j)	(l)	Present Comd.	(m)
Destination	(n)	Future Op Comd.	
Future Adm Comd	(o)	(On arrival)	
reg ahead to		Advance Party	(r)
by rd/rail, strength Officers	(p)	ORs	Vchs
to arrive (date)	(q)	(t)	reporting to

Unit
Designation (a) _____ 'A' Vchs (c) _____

Strength, Rail)
Party) Offrs (b) _____ ORs (c) _____ 'A' Vchs (c) _____
Stores (e) _____

Strength, Road)
Party) Offrs (f) _____ ORs (g) _____ Vchs (h) _____

Latest Date of completion of move (i) _____ **
(j) (l) _____

Location _____ Present Comd _____ (m) _____
(l) _____ Future Op Comd _____

Destination _____ (n) _____ (On arrival)

Future Adm Comd _____ (o) _____ Advance Party (r) _____
rep ahead to _____ (p) _____ Vchs _____
by rd/rail, strength Officers _____ ORs _____ (t) _____
(s) _____ reporting to _____
to arrive (date) _____

Concurred _____

Branch _____ *

_____ (Signature)

Branch or _____
Service _____

* Responsible Staff Section where applicable
** Actual date should be given, NOT 'Immediately'

NOTE: Bids by cable will quote only reference letters (a), (b) etc., RESTRICTED

RESTRICTEDSCALE OF TOILET ARTICLES AND NECESSARIES

Appendix 'H' to AFHQ
letter HQ 386.3/165-C.
dated 8 August 1945

Part I
A. Scale

Items	Source of	Allowance per 1000 men per month	Remarks
Razor blades	EPI	2000	(a) No initial issue of these items will be made; these will be issued on replacement only.
Tooth brush	EPI	84	(b) All captured enemy stocks of these items will be utilized to the fullest extent, before use is made of British stocks, on the same allowances.
Shaving sticks	EPI	500	(c) Razor blades, tooth brushes and shaving brushes will not be purchased from EPI unless it is clear that no surplus Ord stocks exist
Shaving brushes	EPI	84	
Tooth paste	EPI	1000 tubes	
Soap washing	Ord	2700 ozs	

B. Accountancy Instructions.

(c) Records will be kept of all issues showing separately items issued from

- (i) Captured
- (ii) Ord and
- (iii) EPI stocks

(b) For supplies purchased through EPI

- (i) PW sec 'Adm Instructions, Prisoners of War, para 154-162.
- (ii) Surrendered Enemy Personnel - payment will be made through unit

issued on replacement only.

Tooth brush	EFI	34	(b) All captured enemy stocks of these items will be utilized to the fullest extent, before use is made of British stocks, on the same allowances.
Shaving sticks	EFI	500	
Shaving brushes	EFI	34	(c) Razor blades, tooth brushes and shaving brushes will not be purchased from EFI unless it is clear that no surplus Ord stocks exist
Tooth paste	EFI	1000 tubes	
Soap washing	Ord	2700 ozs	

B. Accountancy Instructions.

(a) Records will be kept of all issues showing separately items issued from

- (i) Captured
- (ii) Ord and
- (iii) EFI stocks

(b) For supplies purchased through EFI

- (i) PW sec 'Adm instructions, Prisoners of War, paras 154-162.
- (ii) Surrendered Enemy Personnel - payment will be made through unit imprest account, and supported in imprest account by EFI invoices and receipts and by certificates as follows. "Certified that essential EFI supplies to the value of \$ 0. 0. have been issued during week ending _____ by to _____ (in cert number) of surrendered enemy personnel.

Part II.

The following may be issued weekly from captured stocks only

Cigarettes	20
Tobacco	1 oz
Cigars, large or	5
Cigars, small	3

Allowance of cigarette paper will be 1 book of 100 sheets each month, also from captured stocks.

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0 3 3 8