Declassified E.O. 12356 Section 3.3/NND No. 785016

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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HANDLING OF ENEMY DOCUMENTS
JUN. - AUG. 1944

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HEADQUARTERS
ALLIED CONTROL COMMISSION
OFFICE OF THE ACTING CHIEF COMMISSIONER
APO 394

/CC 312

SECRET
4 August 1944

INSTRUCTIONS
REGARDING THE HANDLING OF ITALIAN DOCUMENTS

1. GENERAL

(a) Reference is made to AFHQ Intelligence Instruction No. 38 dated 4 June 1944.

(b) Serious cases of mishandling of Italian documents have occurred recently in Rome.

2. PROCEDURE

Procedure for the removal and routing of documents is laid down in the above mentioned instruction, extracts of which read as follows:-

"Para 3 a. Enemy documents obtained by formations and agencies under HQ., AAI, will, after processing by intelligence staf be disposed of as follows:

(1) Documents of an operational nature will be sent to HQ., AAI care of BGS (Int), for onward transmission to G-2 Documents Section, AFHQ, after processing.

(2) Documents of non-operational nature will be forwarded direct to G-2 Document Section, AFHQ.

b. Enemy documents obtained by formations and agencies not under HQ., AAI, will, after processing by intelligence staffs, be sent direct to G-2 Document Section, AFHQ."

3. INSTRUCTIONS

The following instructions will be implemented by all units under command:-

(a) Particulars of any documents removed from their origina source by any agencies should be immediately transmitted to Advanced Document Section, G-2, AFHQ, 59 Via Sicilia, Rome, shewing source from which documents were taken and informati as to the nature of these documents.

(b) After agencies have extracted necessary information, documents should be forwarded to Advance Document Section, G-2 AFHQ, 59 Via Sicilia, Rome. If necessary a note should be attached giving recommendation for further disposal.

Declassified E.O. 12356 Section 3.3/NND No. 785016

2. PROCEDURE

Procedure for the removal and routing of documents is laid down in the above mentioned instruction, extracts of which read as follows:-

"Para 3 a. Enemy documents obtained by formations and agencies under HQ., AAI, will, after processing by intelligence staff be disposed of as follows:

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(2) Documents of non-operational nature will be forwarded direct to G-2 Document Section, AFHQ.

b. Enemy documents obtained by formations and agencies not under HQ., AAI, will, after processing by intelligence staffs, be sent direct to G-2 Document Section, AFHQ."

3. INSTRUCTIONS

The following instructions will be implemented by all units under command:-

(a) Particulars of any documents removed from their original source by any agencies should be immediately transmitted to Advanced Document Section, G-2, AFHQ, 59 Via Sicilia, Rome, showing source from which documents were taken and information as to the nature of these documents.

(b) After agencies have extracted necessary information, documents should be forwarded to Advance Document Section, G-2 AFHQ, 59 Via Sicilia. Rome. If necessary a note should be attached giving recommendation for further disposal.

(c) In no case must any document, however obtained, be despatched from Rome area except through G-2 Documents Section channels.

4. DOCUMENTS THAT ARE NOT REQUIRED

So far as documents are concerned, that are NOT required by any agency, the regulations, laid down in ...

Declassified E.O. 12356 Section 3.3/NND No. 785016

in AAI Adm. Instruction No. 10 dated 30 March 1944.
(Preservation of Property of Historical or Educational Importance in Italy)
will be observed, para 11 of which reads:-

"In the case of written papers and books it is t be noted that even those which do not appear to be ancient may be of great importance, not only historically but as containing information necessary for the practica purposes of the war. Casual DESTRUCTION or DISPERSAL of such collections, wherever found, will not be permitted.

Ellery W. Stone

ELLERY W. STONE
Captain, USNR
Acting Chief Commissioner

Distribution: "C" (less Group 3)

Declassified E.O. 12356 Section 3.3/NND No. 785016

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Public Safety SC
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RESTRICTED

ALLIED FORCE HEADQUARTERS
APO 512

15 June 1944

HEADQUARTERS
20 JUN 1944
A. C. C.

Amendment
to

INTELLIGENCE INSTRUCTION)
:
NUMBER 38)

1A

Notification of the following amendment to Intelligence Instruction Number 38 has been received: paragraph 1, line 8, the reference number MAAF/S.6702/Int. should read MAAF/S.6709/Int.

By command of General WILSON:

J.A.H. GAMMELL,
Lieutenant-General,
Chief of Staff.

OFFICIAL:

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1276

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ALLIED FORCE HEADQUARTERS
APO 512

Public Safety S.C.

HEADQUARTERS 7 JUN 1944 A.C.C.

4 June 1944.

INTELLIGENCE INSTRUCTION)
NUMBER 38)

GENERAL INSTRUCTIONS
REGARDING THE HANDLING OF ENEMY DOCUMENTS.

1. General.

Amended on 2A

This instruction supersedes paragraph 5 of Intelligence Instruction Number 32A, dated 20th April 1943, and also supersedes that part dealing with captured documents of AG 371.1-4 Ltr., this headquarters, subject: Intelligence Instructions, dated 17 August 1943. These instructions do not apply to Navy or Air documents except where these are obtained by the Ground Forces. Instructions for the handling of Navy and Air documents are contained in C-in-C Med Secret Memo, 686/Med, 456/18/1, 30 January 1944 and ~~MAAF/S.5702/Int.~~, 23 April 1944.

MAAF/S.6709/INT

2. Definition.

For the purpose of this instruction, the term enemy document will be held to include any document giving information about the enemy or enemy controlled territory and will apply to any such document, whether obtained by capture in the field, or by loan or purchase in Allied occupied territory.

3. Routing.

a. Enemy documents obtained by formations and agencies under HQ., AAI, will, after processing by intelligence staffs, be disposed of as follows:

(1) Documents of an operational nature will be sent to HQ., AAI care of BGS (Int), for onward transmission to G-2 Document Section, AFHQ, after processing.

(2) Documents of non-operational nature will be forwarded direct to G-2 Document Section, AFHQ.

b. Enemy documents obtained by formations and agencies not under HQ., AAI, will, after processing by intelligence staffs, be sent direct to G-2 Document Section, AFHQ.

Declassified E.O. 12356 Section 3.3/NND No. 785016

Amended on 2A

Number 32A, dated 20th April 1949, and also [illegible] with captured documents of AG 371.1-4 Ltr., this headquarters, subject: Intelligence Instructions, dated 17 August 1943. These instructions do not apply to Navy or Air documents except where these are obtained by the Ground Forces. Instructions for the handling of Navy and Air documents are contained in C-in-C Med Secret Memo, 686/Med, 456/18/1, 30 January 1944 and ~~MAAF/S.6702/Int.~~, 23 April 1944.

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(2) Documents of non-operational nature will be forwarded direct to G-2 Document Section, AFHQ.

b. Enemy documents obtained by formations and agencies not under HQ., AAI, will, after processing by intelligence staffs, be sent direct to G-2 Document Section, AFHQ.

c. G-2 Document Section, AFHQ, after disseminating the enemy documents to all interested agencies, will dispatch the documents to War Department - War Office Research Section, LONDON (MIRS).

d. Enemy documents will be transmitted through Intelligence channels only.

1270

4. Documents Obtained by Capture in the Field.

a. Instructions Issued to Troops.

(1) Under no circumstances should captured documents be destroyed by our troops. Every effort will be made by all organizations under this command to search for, and collect enemy documents from

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SECRET

Declassified E.O. 12356 Section 3.3/NND No. 785016

command posts, headquarters, depots, parks, signal and communications installations, airports, living quarters, etc. These documents contain information which is vital and which, aside from helping to prevent needless loss of life, may materially affect the course of operations. In addition, information derived from captured documents is of value to other theaters for long range as well as operational purposes.

(2) Explicit directives will be issued to troops prior to the commencement of an operation regarding the search for and collection of documents. The importance of turning the documents over to the unit headquarters should be emphasized. Every effort will be made to prevent documents being retained as souvenirs. It will be the responsibility of the Intelligence staffs of all echelons to indoctrinate subordinate units.

b. Types of Captured Documents.

These include the following:

(1) All maps, overlays, plans, sketches.

(2) Operations and combat orders.

(3) Codes and cyphers.

(4) Leave passes, identity cards, rations books, etc. Some of these may appear to have no intelligence value, but may still be used as cover material.

(5) Papers of all kinds (even partly burned), technical data of all types, books, manuals, letters, newspapers and periodicals.

c. Collection.

(1) All documents, except those found on prisoners of war, will be passed immediately to the Intelligence staff of the unit or formation effecting capture.

(2) Documents will be marked to indicate date, time, and place of capture. In the case of cover material as defined in paragraph b (4) above, this information will not be marked on the document itself.

(3) Documents found on prisoners of war will be held by the escort for the use of the nearest interrogator, except that when a document found on a prisoner of war is recognized to be of operational importance at any echelon before the prisoner reaches an interrogator, it will be annotated with the prisoner's name and forwarded immediately through intelligence channels. Interrogators, although authorized to retain temporarily documents that will assist their interrogation, must ensure that intelligence of operational importance derived therefrom is

Declassified E.O. 12356 Section 3.3/NND No. 785016

b. Types of Captured Documents.

These include the following:

(1) All maps, overlays, plans, sketches.

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(3) Codes and cyphers.

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(5) Papers of all kinds (even partly burned), technical data of all types, books, manuals, letters, newspapers and periodicals.

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(1) All documents, except those found on prisoners of war, will be passed immediately to the Intelligence staff of the unit or formation effecting capture.

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d. Evaluation of Captured Documents.

Intelligence staffs should avail themselves of document-trained personnel to extract and evaluate information from captured documents falling into their hands. Documents not lending themselves to evaluation at one level should be transmitted to the next higher command echelon without delay.

e. Dissemination of Intelligence from Captured Documents.

(1) Information from captured documents should be disseminated

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Declassified E.O. 12356 Section 3.3/NND No. 785016

to all interested sections or agencies at each level.

(2) Documents from which information has been extracted must be annotated to show to what extent dissemination of such information was made. This will avoid unnecessary duplication.

f. Transmission of Captured Documents Rearward.

Following examination, Intelligence staffs will expedite the transmission of captured documents rearward through normal channels as prescribed in paragraph 3 above.

5. Soldbuecher - Paybooks.

Soldbuecher are important military documents. Proper security precautions will be taken that information of impending collection of soldbuecher does not reach the prisoners of war, thus permitting them to destroy either parts or the whole of the soldbuecher. The following procedure will be employed with respect to their collection:

a. Soldbuecher will not be taken from prisoners of war until all interrogation (including CSDIC) and essential personnel processing requirements have been met.

b. Subject to the above, the soldbuecher will be collected from the prisoners of war and will be forwarded by the fastest means to the A. C. of S., G-2, Document Section, AFHQ, for processing by intelligence channels. (See Changes Number 1, dated 2 May 1944, of Administrative Instructions for United States Prisoner of War Enclosures in NATOUSA, Chapter V - Personal Effects; and British Instructions in Letter G1/B/2143/A2, dated 5 March 1944.)

c. An exception will be made in the case of Soldbuecher of Protected Personnel. See paragraph 9 below.

6. Signal Documents.

All captured codes, cyphers, signal plans and signal documents, and any equipment which appears to be a mechanical cyphering, or coding device or part of such a device, will be passed with all possible speed to the nearest Signal Intelligence Unit. Every effort will be made to prevent tampering with signal equipment, as it is essential to avoid interference with the original settings on the instruments.

7. Enemy Mail.

The exploitation and disposal of Captured Enemy Mail will be dealt with in conjunction with the Censorship authorities.

8. Documents of the G.A.F. Ground Forces.

Declassified E.O. 12356 Section 3.3/NND No. 785016

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The exploitation and disposal of Captured Enemy Mail will be dealt with in conjunction with the Censorship authorities.

8. Documents of the G.A.F. Ground Forces.

Documents relating to G.A.F. Ground Forces, e.g. G.A.F. Field Divisions and Flak Units, will be dealt with by Ground Force and not Air Intelligence staffs.

1274

9. Identity Documents of Protected Personnel.

No identity documents belonging to Protected Personnel, i.e. doctors, chaplains, medical orderlies, stretcher bearers, etc. will be taken from them. As it is intended to use this personnel for medical duties in connection with prisoners of war, it is most important that full means of identification be readily available to Commandants of Prisoner of War Camps.

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Declassified E.O. 12356 Section 3.3/NND No. 785016

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10. Naval and Air Documents.

These will, at the first opportunity, be handed over to Naval or Air Intelligence staffs.

11. Documents of Mutual Interest to Navy, Air, and Ground Forces.

The existence of such a document must be immediately notified to all three services. These documents will be dealt with by the service having the major interest. It must be insured, however, that copies or extracts from any such documents be made available to the other interested service or services.

By command of General WILSON:

J.A.H. GAMBLE,
Lieutenant-General,
Chief of Staff.

OFFICIAL:

T E Roderick
T. E. RODERICK,
Brigadier General, USA,
D/A. C. of S., G-2.

Distribution:

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