

ACC 10000 1147/177 20210 MEAA OFFICERS ACCOUNTS

Jan. 1944 - March 1946

Army Form G103¹

✓ Conned. ATs - G.H. (B) H.D. A.C. 1

HEADQUARTERS ALLIED COMMISSION
APO 324
Subcommission for Monuments, Fine Arts and Archives
(Tel. 489001, ext 44 & 251)

29th March 1946

SUBJECT: Typewriter

TO : G. 4. British

May the Imperial Typewriter Z063570, at present held
by this Subcommission, please be collected by your Branch, and a
G 1053 given, on Saturday 30th March.

HER.

H. R. BELL
Major, A. S. C.
✓ Director

388

20210

To: Public Relations Branch
Central Reference Library

Mr. Ward Perkins, Advisor to this Subcommittee, has asked me to obtain for his use a set of Italy Road Maps 1:2000, sheets 1 to 30; also 4 sheets of Europe 1 : 1,000,000 Army/Air style, as follows -

Iyona - Milano
Trieste
Rome
Palermo-Tunis

HEB.
H. H. BELL
Major, A. S. C.
A/Director

MPAA S/O
5th Floor Room 28
28th March 1946

3007

HEADQUARTERS ALLIED COMMISSION
APO 394Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext. 442 & 254)

20210/MFAA

6th March 46

SUBJECT: Ply wood for crates

TO : Headquarters Commandant

This Subcommission is required to send two crates containing one set of its photographic archives to the War Office, London. To ensure safe travel, free from moisture, it is essential that the interior boxes be sealed with ply wood (legno compensato) or its equivalent. Owing to the structure of the outer case thicker wood will not serve.

May the carpenter please be provided with the necessary material.

3885

for
H. B. BELL
Major, A.E.C.
A/Director

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext. 442 & 254)

20210/MFAA

4th March 46

SUBJECT: OFFICE SUPPLIES

TO : Supply Officer, S-4, HQ ALCOM

It is requested that the following office supplies
be made available to this Subcommission for the coming week:

500 steel of fibre fasteners

H. E. BELL
Major, A.E.C.
A/Director

3883

HEADQUARTERS ALLIED COMMISSION

HEB/tc

APO 394

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254)

20210/MTAA

25 Feb 46

SUBJECT: Vacating of Rooms.

TO : Headquarters Commandant.

Owing to reduction of staff this Subcommission will vacate the following rooms w.e.f. 1st March 1946:

Fifth Floor, rooms 11, 26, 30

Fifth Floor, rooms 28 and 21 will, for the present, be retained in use.

HEB

388/

H.E. BELL
Major, A.E.C.
A/Director

HEADQUARTERS ALLIED COMMISSION
APO 394

HEB/tc

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 294)

20210/MFAA

25 Feb 46

SUBJECT: Removal of Telephone

TO : Communications Officer, Room 58 First Floor Annexe.

Ref. Daily Bulletin No. 30 (6 Feb) 1946 para 6,
this Subcommission has now notified H.Q. Commandant that it
will be vacating Room 11 Fifth Floor w.e.f. 1st March.

For your information there is a telephone in this
room, which you may wish to have removed.

HEB.
H.B. BELL
Major, A.E.C.
A/Director

3883

HEADQUARTERS ALLIED COMMISSION
APO 394

HEB/to

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

20210/MFAA

21 Feb 46

SUBJECT: Labour + Transport

TO : HQ. Commandant.

1. May one 15,000 weight truck be available for this Subcommission from 930 to 1200 on Saturday 23 Feb 46 for transporting material to the British and American Academies, *please*
2. May two men be made available at 930 for loading.

HEB

H. E. BELL
Major, A.E.C.
A/Director

3882

MEMORANDUM RECEIPT

+ CREDIT + DEBIT SLIP
~~XXXXXXXXXX~~+ Issued to: }
+ Earned in by: } Maj. J. E. HELL (Dr)

Place

Date

22/2/46Hq & Hq Co Supply, 2678th Regt (Caval)
(Name of Property Owner)

Property

Number	Stock Number	Articles
<u>1</u>	<u>Typewriter, Olivetti #225777</u>	<u>last item</u>
Note.		
1. Above listed property has been issued for use in <u>HEB, Sub/G,</u>		
<u>5th Flar, Room 2E,</u> and is not to be moved without proper clearance		
through Hq Supply Office.		
2. The undersigned assumes full responsibility for the condition		
and safeguarding of this property.		
3. I certify I have read and understood the above. <u>5881</u>		
<u>HEB</u> (Signature)		

Received the above-named articles.

No.

2/11286
Q. M. C. Form. 487. Revised May 14 1931. + Strike out words not applicable.

HEB/to

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

20210/WFAA

7 Feb 46

Subject: Labour.

To : HQ. Commandant.

1. Two crates of archives which are to be handed back by this S/C to the Direction General of Antiquities and Fine Arts, Italian Ministry of Public Instruction, are now in Room 26 Fifth Floor.

2. May two workmen be instructed to report to Room 28 Fifth Floor at 9.00 hrs tomorrow Friday 8th Feb 46, to *and down* load onto a truck, provided by Dispatch Office, the two *crates of* para 2.

HEB
H.E.BELL
Major, A.E.C.
A/Director

HEADQUARTERS ALLIED COMMISSION

HEB/tc

APO 394

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

20210/MFAA

7 Feb 46

SUBJECT: Removal of Telephone.

TO: Communications Officer, Room 58 First Floor Annexe.

Ref Daily Bulletin No.30 (6 Feb 1946), para 6
please remove telephone from Room 30 Fifth Floor, as this
instrument is no longer in use.

H. E. BELL
Major, A. E. C.
A/Director

3679

HEADQUARTERS ALLIED COMMISSION

HEB/to

APO 394

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

20210/MFAA

6 February 1946

SUBJECT: Office Space.

TO : H.Q. Commandant.

1. Room 30 Fifth Floor, assigned to the use of this Subcommission, is not now occupied by an officer.

2. This room is at present used however, for storing books and other material essential for the work of the Subcommission, and it will therefore be appreciated if it may continue to be assigned to us, since pressure on storage space in our other rooms.

HEB
H.E. BELL
Major, A.E.C.
A/Director

3810

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

NTN/to

20210/MTAA

5 Feb 46

SUBJECT: Office Supplies
TO : Supply Officer, S-4, HQ ALCOM

It is requested that the following office supplies
be made available to this subcommission for the coming week:

25 Folders, File, 9x14 1/2
2 Rolls Tape, Mending
1 Roll Paper, Wrapping, Thick
25 Sheets Paper, Carbon, 8x10 1/2
50 Envelopes (English), 4x9
2 Rolls Tape, 1 inch.

387

HCB.
H. B. BELL.
Major A.E.C.
A/Director

HEADQUARTERS ALLIED COMMISSION

HEB/fb

APO 394

Subcommission for Monuments Fine Arts & Archives
(Tel. 489081, ext. 442 & 254; 478480)

20210/MFAA

1 Feb 46

SUBJECT: Request for Locks.

TO : Supply Officer (S-4), HQ ALCOM.

May three padlocks complete with keys please be
furnished to this Subcommission. They are required for reasons
of office security.

HEB.
H.E. BELL
Maj A.P.C.
A/Director

3816

HEADQUARTERS ALLIED COMMISSION
APO 394

4-EB
NTN/tc

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

20210/MFAA

29 Jan 46

SUBJECT: Office Supplies

TO : Supply Officer, S-4, HQ ALCOM

It is requested that the following office supplies
be made available to this subcommission for the coming week:

- 4 Rolls Paper, Wrapping
- 2 Bottles Ink, Writing, Blue Black
- 10 Pads, Memo, 3x5
- 10 Pads, Memo, 6x9
- 25 Folders, File, 9 1/2 x 14 7/8
- 2 Rolls Tape, Mending

NTN
NORMAN T. NEWTON
Major, Air Corps
Director

5875
H. E. ZEL
Major A.E.C.
A/Division

HEADQUARTERS ALLIED COMMISSION
APO 394

NTN/LS

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 8454; 478480)

20210/ETAA

15 Jan 46

SUBJECT: Office Supplies

TO : Supply Officer, S-4, HQ ALCOM

It is requested that the following office supplies
be made available to this subcommission for the coming week:

50	each	Envelopes, Kraft 10x15
50	each	Envelopes, Kraft 8x11 1/2
25	each	Folders, File 9x14 1/2
100	each	Envelopes, Gummed 4x9
2	rolls	Paper, Wrapping
3	boxes	Tacks, Thumb
5	reams	Paper, Manifold 8x10 1/2

3874

NTN
NORMAN T. NEWTON
Major, Air Corps
Director

HEADQUARTERS ALLIED COMMISSION

NTN/tc

APO 394

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

20210/MFAA

8 Jan 46

SUBJECT: Office Supplies

TO : Supply Officer, S-4, HQ ALCOM

It is requested that the following office supplies
be made available to this subcommission for the coming week:

50 each Envelopes, Kraft 10x15
50 each Envelopes, Kraft 8x11 $\frac{1}{2}$
3 5 each Ribbon, Typewriter
20 each Stencils, Duplicating 8x14 $\frac{1}{2}$
30 each Labels Economy 1 $\frac{3}{4}$ x 2 $\frac{1}{4}$
30 each Labels Gummed 1 $\frac{3}{4}$ x 1 $\frac{15}{16}$
25 each Folders, File 9x14 $\frac{7}{8}$
3 box Clips, Paper
3 jar Paste, Office
4 reams Paper, Bond 8x10 $\frac{1}{2}$
4 reams Paper, Manifold 8x10 $\frac{1}{2}$

NTN
NORMAN T. NEWTON
Major, Air Corps
Director

HEADQUARTERS ALLIED COMMISSION
APO 394

NTN/to

Subcommission for Monuments, Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

20210/MFAA

18 Dec 45

SUBJECT: Office Supplies

TO : Supply Officer, S-4, HQ ALCOM

It is requested that the following office supplies
be made available to this subcommission for the coming week :

50 each Envelopes, Kraft 8 1/2 x 11 1/2
25 each Erasers, Pencil rubber
50 each Paper, Carbon 8x10 1/2
50 each Paper, Carbon 8x13
5 each Ribbon, Typewriter
3 boxes Staples, Paper Fastening
3 bottles Correcting fluid- stencil

NTN 5872
NORMAN T. NEWTON
Major, AC
Deputy Director

HEADQUARTERS ARMY COMMISSION

APO 354

Subcommission for comments, fine arts & archives

20210/AFAM

12 December 1945

Subject: Civilians obtaining Officers Personnel Mail

To : American Post Office, APO 354, HQ AFAM

British Post Office, C.M.F., HQ AFAM

1. The following office personnel of the above mentioned subcommission, have permission to collect the personnel mail of the officers of this subcommission.

Signora Piera Viancagliani Bartolini

Signora Thesa Curjel

Signora Fanny Bonajuto

2. The officers of this subcommission are:

3871

Major Norman T. Weston (A)

Major H. E. Bell (B)

3. In view that the mail of the following officer is still being directed to this Headquarters, although he is no longer here, having left orders with this subcommission to get his mail, may this too also be collected:

Lt. Col. Gard Perkins (F)

4. May the above take effect as of today, ~~with effect~~

~~the 31st of December 1945~~


NORMAN T. WESTON
Major, AC
Director

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 489031, ext. 442 & 254; 478480)

20210/MFAA

5 Dec 45

SUBJECT: Carpentry work
TO : Headquarters Commandant
THROUGH: Civil Affair Section

1. This subcommission has on hand three wooden boxes, which it desires to have opened. These boxes, to be used for transmittal of photo archives in the future, are nailed and screwed down in such a fashion that a carpenter is needed to remove the lids.

2. May a workman be ~~inspected~~ instructed to report to room 28 on the fifth floor for instructions.


NORMAN T. NEWTON
Major, Air Corps
Director

3870

HEADQUARTERS ALLIED COMMISSION
APO 394

NTN/ornw

Subcommission for Monuments, Fine Arts & Archives

20210/MTAA

26 November 1945

Subject: Supplies - Nails

To : Supply Officer, 3-4, HQ ALLCOM

It is requested that the following supplies -

36 Tack-Nails app. 4" high

be supplied to this subcommission.


MORGAN T. NEWTON
Major, AC
Director

3800

HEADQUARTERS ALLIED COMMISSION

NTN/ps

APO 394

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

20210/MFAA

21 November 1945

SUBJECT: Signs

TO : HQ Commandant.

1. Request two signs, each about 9" x 15", similar in type to that of Education S/C now posted in Fifth Floor hallway:

a:

MONUMENTS
FINE ARTS AND
ARCHIVES S/C
ENQUIRIES RM 28

b:

MONUMENTS
FINE ARTS AND
ARCHIVES S/C
ENQUIRIES

NTN
NORMAN T. NEWTON,
Major, Air Corps,
Director.

5863

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments, Fine Arts & Archives

20210/13FAA

20 November 1945

Subject: Office Supplies

To : Supply Officer, S-4, HQ ALCOM

It is requested that the following supplies be made
available to this subcommission for the coming week.

3 rolls Wrapping paper, heavy

NOTED
NORMAN T. NEWTON
Major, AC
Director

5867

HEADQUARTERS ALLIED COMMISSION
APO 394

NTN/rc

Subcommission for Monuments Fine Arts & Archives
(Tel. 489081, ext. 442 & 254; 478480)

20210/MFAA

19 Nov 45

SUBJECT: Supplies.

TO : Supply Officer (S-4) HQ ALCOM.

May the a/m supplies please be furnished to this office. They are required for securely fastening crates of air-photos with whose custody this Subcommission is charged. They are urgently required, if possible by 12.00 hrs, 20 Nov.

NTN
NORMAN T. NEWTON
Major, Air Corps
Director

5865

600 stout nails, 2½ inches long

HEADQUARTERS ALLIED COMMISSION

JSPB/ps

APO 394

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

20240/MFAA

16 November 1945

SUBJECT: Provision of Workmen.

TO : HQ. Commandant.

Transport has been arranged for 30 wooden crates (the property of the Subcommission) to a Repository in Rome, on 20th November.

May 6 Italian workmen be supplied as a loading party, ready to start from this HQ. at 09.00 hrs on 20th November to work throughout the morning.

385

J. S. P. BRADFORD
Captain, Int. Corps

10 NOV 1945

HEADQUARTERS ALLIED COMMISSION
APO 394

NTN/ps

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, Ext 442 & 254; 478480)

10 November 1945

20210/MFAA

SUBJECT: Telephone Directory.

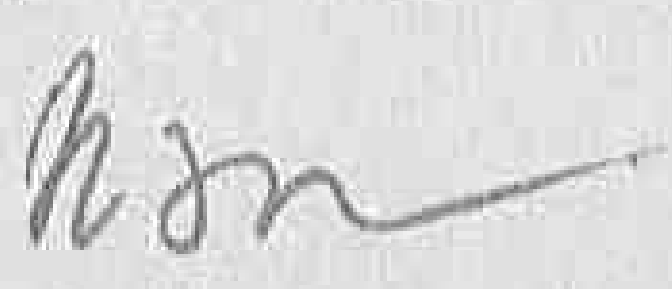
TO : Signal Office, Room 43, 1st Floor Annex, HQ ALCOM.

Ref HQ ALCOM Daily Bulletin, Number 307, dtd 9
Nov 45:1. Sectional listing of the above Subcommission
is as follows:

<u>Appointment</u>	<u>Rank/Name</u>	<u>Floor/Room</u>	<u>Int</u>	<u>Ext</u>
Director	Major N.T. Newton	5-21	442	
Archives Officer	Major H.E. Bell	5-30		478480
MFAA Officer	Captain J.S.P. Bradford	5-28	254	
MFAA Officer	Captain F.H.J. Maxse	5-11	254	
Chief Clerk	Sig.ra F. Bonajuto	5-28	442	254

2. Alphabetical listing of personnel is as follows:

Bell, H. E.	Major	B	MFAA	5-30	478480
Bradford, J.S.P.	Captain	B	MFAA	5-28	254
Maxse, F.H.J.	Captain	B	MFAA	5-11	254
Newton, N. T.	Major	A	MFAA	5-21	442


 NORMAN T. NEWTON
 Major, AC
 Director.

10 NOV 1945

6 NOV

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts & Archives
(Tel. 489081, ext. 442 & 254; 478480)

20210/MFAA

6 Nov 45

SUBJECT: New location of office.

TO : Adjutant, HQ AC.

1. Request the following be published in the Daily Bulletin:

Monuments, Fine Arts and Archives Subcommission is now located on Fifth Floor, Main Building. Enquiries will be received at Room 5 - 28.

The following changes are notified:

Director	Rm 5 - 21	Tel Ext 442
Archives Officer	" 5 - 30	Tel 478480
Photo Officer	" 5 - 11	Tel Ext 254
Chief Clerk	" 5 - 28	Tel Ext 442 & 254

5803

Norm
NORMAN T. NEWTON
Major, Air Corps
Acting Director.

6 NOV 1945

6 NOV 1945

HEADQUARTERS ALLIED COMMISSION

NTN/ro

APO 394

Subcommission for Monuments Fine Arts & Archives
(Tel. 489081, ext. 442 & 254: 478480)

20210/MFAA

6 October 45

SUBJECT: Office adjustments.

TO : HQ Commandant

1. Because of yesterday's move to new offices, please cancel our request 20210/MFAA of 1 Nov 45, subject Buzzers.
2. Instead, please install a two-way buzzer system between Rooms 21 and 28, Fifth Floor.
3. Please send a workman also to erect a wall hat-rack in Room 21, Fifth Floor.

3862

NORMAN T. NEWTON
Major, Air Corps
Acting Director

8 NOV 1945

8 NOV 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments, Fine Arts & Archives

20210/MFAA

6 November 1945

Subject: Coatracks, Supplying and Installation of
To : Headquarters Allied Commission Commandant

1. It is requested that the above subcommission be supplied with two coatracks; one large enough for use of five people, and the other large enough for the use of two people.
2. It is also requested that a workman be detailed to install the above two coatracks, and another one of this subcommission.

May workman be detailed to report to room 28 of the 5th floor for instructions.

ENW
EDWARD N. WILLARD
Corporal, BI
Acting Chief Clerk

5881

8 NOV 1945

6 NOV 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments, Fine Arts & Archives

20210/MFAA

6 November 1945

Subject: Office Supplies

To : Headquarters S-4 Supply Officer, HQ. ALCOM

It is requested that the following office supplies be made available to the above subcommission for the coming week.

25 Folders, File, 9 1/2 X 14 7/8	each
5 Pads, Memo, 3 X 5	each
8 Pads, Memo, 6 X 9	each
15 Pads, Memo, 8 X 10 1/2	each
50 Paper, Carbon, 8 X 13	sheets
2 Paper, Bond, 8 X 10 1/2	reams
2 Paper, Bond, 8 X 13	reams 5850
1 Paper, Manifold, 8 X 13	ream
10 Pencils, colored, <u>red</u>	each
10 Pencils, colored, <u>blue</u>	each
5 Pencils, lead	each
3 Paste, Office	Jar
2 Paper, wrapping	rolls

N. T. Newton
NORMAN T. NEWTON
Major, AC
Acting Director

6 NOV 1945

6 NOV 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments, Fine Arts & Archives

- 20210/MFAA

6 November 1945

Subject: Cabinet Installation

To : Headquarters Commandant, HQ ALCOM

1. It is requested that the following be made for installation in a cabinet, and installed in same.

2 pieces of wood, 27 cm long, by 1 1/2 wide and high

2 pieces of wood, 28 cm long, 47.8 Cm wide, and
app. 1/2 to 1 cm thick

2. The above is needed to provide greatly needed shelf
place in the cabinet.

3. May workman please report to Room 28 on the 5th floor
with materials for installment.

E NW
EDWARD N. WILLARD
Corporal, BI
Acting Chief Clerk

3859

5 NOV 1945

5 NOV 1945

NIN/t

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

5 Nov 45

20210/MFAA

SUBJECT: Regional MFAA Files.

TO : Allied Commission Archives Section, HQ AC.

1. Herewith are six packages of Regional MFAA files incorrectly transmitted to this Subcommission and found in the Subcommission's storage in the course of moving offices:

- 1 package : Region III (Campania, etc.)
- 4 packages: Toscana Region
- 1 package : Emilia Region

2. These are for inclusion in the Regions' files; they are not files of this HQ office. If they are not serviceable as they now stand, it is suggested that they be destroyed. Nobody now at this HQ is familiar with the detail of their contents.

NIN
NORMAN T. NEWTON,
Major, Air Corps,
Acting Director.

Copy to 20905/MFAA

5 NOV 1945

NOV 1945

HEADQUARTERS ALLIED COMMISSION
APO 394

NTN/rc

Subcommission for Monuments Fine Arts & Archives
(Tel. 489081, ext. 442 & 254; 478480)

20210/MFAA

2 Nov 1945

SUBJECT: Telephone Changes.

TO : HQ Signal Office

1. Herewith a list of telephone changes needed whenever, during the next few days, the moving of this Subcommission offices shall have been accomplished. The time to make the actual changes will be telephoned to you later:

<u>From Room</u>	<u>To Room</u>	<u>Telephone No</u>
27, 4th Fl	11, 5th Fl	Extension 254
29, 4th Fl	21, 5th Fl	" 442
31, 4th Fl	28, 5th Fl	" 254 & 442
38, 4th Fl	30, 5th Fl	478480

*Done
5 Nov 45
in new quarters
NTN*

NTN
NORMAN T. NEWTON
Major, Air Corps
Acting Director

2 NOV 1945

2 NOV 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext. 442 & 254; 476480)

20210/MFAA

2 Nov 1945

SUBJECT: Supplies.

TO : Supply Officer (S-4) HQ ALCOM.

May the u/m supplies please be furnished to this office. The paint and brushes are required for stenciling labels on cases of air photographs with whose custody this Subcommission is charged; the nails are required for securely fastening the crates themselves.

Norman T. Newton
NORMAN T. NEWTON
Major, Air Corps
Acting Director

- 1 pt Black paint
- 1 pt White paint
- 1 pt Red paint
- 3 Brushes, 1-2 inches thick
- 200 stout nails, 2 1/4 inches long

2 NOV 1945

1 NOV 1945

HEADQUARTERS ALLIED COMMISSION
APO 394

NTM/ro

Subcommission for Monuments Fine Arts & Archives
(Tel. 489081, ext. 442 & 254; 478480)

20210/MFAA

1 Nov 45

SUBJECT : Telephone Numbers

TO : GSO, CA Section.

Herewith, as directed in 3/1B/CA of 26 Oct 45,
information on telephones of this S/C as of today.

NTM
NORMAN T. NEWTON
Major, Air Corps,
Acting Director.

5855

MFAA SUBCOMMISSION					
<u>Name</u>	<u>Appointment</u>	<u>Floor</u>	<u>Rm</u>	<u>INT</u>	<u>EXT</u>
NEWTON, N. T., Maj	A/ Director	4th	29	442	
BELL, H. E., Maj	Archives Officer	"	38		478480
BRADFORD, J.S.P. Capt	MFAA Officer	"	27	254	
MAXSE, F.H.J., Capt	MFAA Officer	"	27	254	
BONAJUTO, P., Sig.ra	Chief Clerk	"	31	442) 254)	

1 NOV 1945

MFAD 26 OCT 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

Ref : 3/1B/CA

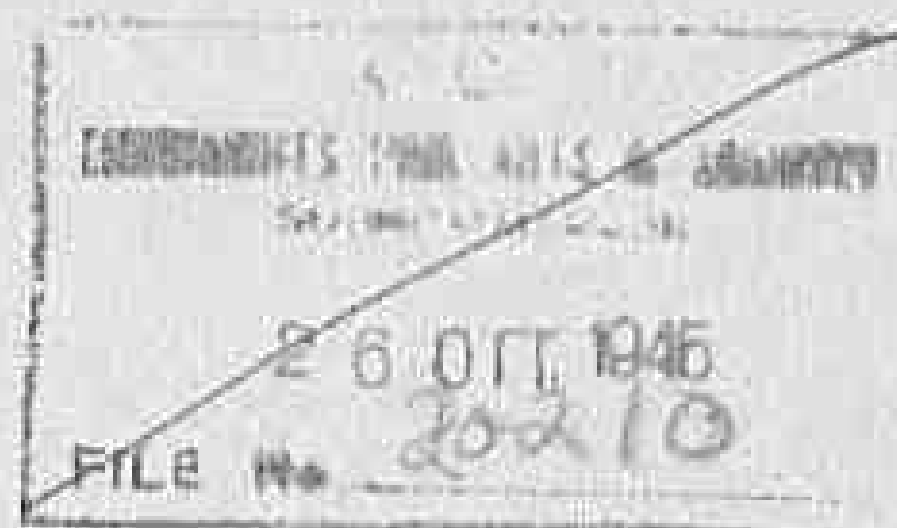
26 Oct 45

SUBJECT : Telephone Numbers

TO : All CA Sub-Commissions

Owing to the many changes which have taken place in Officers and telephone numbers, this AC telephone directory is in many respects out of date. Sub-Commissions are therefore requested to complete and return the attached pro-forma. The pro-forma should disclose the name and telephone numbers of all their Officers (giving appointments) and their Chief Clerk.

385



J. S. Reakes
J.S. REAKES, Maj,
for CSO CA Section

26 OCT 1945

1 NOV 1945

ALLIED [REDACTED] COMMISSION
INTER-OFFICE MEMORANDUM

SUBJECT: Buzzers

FILE No. 20210/MFAA

TO : HQ Commandant.

1st November 1945

1. Request that buzzer system now connecting Rooms 31 and 38 (Fourth Floor) be changed to connect Rooms 31 and 29 same floor.

2. Request also that single buzzer in reverse direction (from 31 to 29) be installed.

Retype as of 5 Nov
non

non
NORMAN T. NEWTON
Major, Air Corps
Acting Director 5852

1 NOV 1945

1 NOV 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments, Fine Arts & Archives

1 November 1945

26410/MFAA

Subject: Replacement of Chair

To : Headquarters Commandant

1. It is requested that one chair assigned to this sub-commission be replaced. The trouble with the chair we desired replaced, is that the joints are separating.

2. May a workman please be detailed to obtain the chair in Room 31 of the Fourth Floor, HQ AC.

E.N.D.
EDWARD N. WILLARD
Corporal
A/Chief Clerk

5851

1 NOV 1945

8 OCT 1945

HEADQUARTERS ALLIED COMMISSION

NTN/rc

APO 394

Subcommission for Monuments Fine Arts & Archives
(Tel. 489081, ext. 442 & 254; 478480)

20210/MFAA

30 October 45

SUBJECT : Telephone changes.

TO : Headquarters Commandant.

1. It is requested that on Thursday, 1 Nov 45, the telephone Extension 442, now in Room 38, 4th Floor, be moved across the hall to Room 29, 4th Floor.

2. At the same time the direct outside phone 478480 now in Room 29, 4th Floor, should be moved to Room 38, 4th Floor.

3. The buzzer system connecting Rooms 31 and 38 should be moved to connect Rooms 31 and 29, and if possible a two-way buzzer should be provided.

5850

For the Director:

NTN
NORMAN T. NEWTON
Major, Air Corps,
Deputy Director,

8 OCT 1945

80 OTT 1945

HEADQUARTERS ALLIED COMMISSION
APO 394

JFWP/fl

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

20210/MFAA

30 October 45

SUBJECT: Supplies.

TO : Supply Officer (S-4) HQ ALCOM.

May the u/m supplies please be furnished to this office.
They are required for securely fastening crates of air-photos
with whose custody this Subcommission is charged. They are
urgently required, if possible by 12.00 hrs, 31 Oct.

Ward
J. B. WARD PERKINS
Lt. Col., R.A.
Director

5849

600 stout nails, 2½ inches long

80 OTT 1945

30 OCT 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments, Fine Arts & Archives

20210/MFAA

30 October 1945

Subject: Office Supplies

To : Headquarters Supply Officer, S-4, HQ ALCOM

It is requested that the following office supplies be made available to the above subcommission for the coming week.

1 each	Army Book, 193 (Register of Letters)	
100 each	Clips, Paper	
100 each	Envelopes, Gummed 4 X 9	
75 each	Envelopes, Gummed 8 X 10	
35 each	Envelopes, Kraft, 8 1/2 X 11 1/2	
25 each	Envelopes, Kraft, 10 X 15	5848
1 each	Eraser, Typewriter	
50 each	Folders, File, 9 1/2 X 14 7/8	
50 each	Labels, Envelope economy (Br.) type	
10 each	Pads, Memo, 8 X 10 1/2	
50 sheets	Paper, Carbon, 8 X 10 1/2	
75 sheets	Paper, Carbon, 8 X 13	
1 ream	Paper, Typewriting, Bond, 8 X 10 1/2	
6 Jars	Paste, office	
25 each	Tags, India	
3 reols	Paper, wrapping (stock completely finished)	

NTN
NORMAN T. NEWTON
Major, AG
Deputy Director

30 OCT 1945

785016

MEMORANDUM RECEIPT

~~CREDIT~~ + DEBIT + SLIP

Issued to : **Mr. NORMAN T. NEWTON**

by : ~~XXXXXXXXXXXX~~

Place Hq & Hq Co SUPPLY, 2675th Regt.

Date 26/10/45

Q24

(Name of supply branch)

Property

[illegible]

Received the above-named articles.

No. M/R 991

Q. M. C. Form 487 Revised May 14, 1931.

+ Strike out words not applicable.

~~NOT~~ CREDIT + DEBIT + SLIP

+ Issued to :

MAJ. NORMAN T. NEWTON

Approved by:

Place

Ho & Ho Co SUPPLY, 2675th Regt

Date 26/10/45

OM

(Name of supply branch)

Property

NUMBER	STOCK NUMBER	ARTICLES
1	Typewriter, Olivetti #220777	//// Last item/

3846

I certify that I understand the responsibilities incurred by
 signing this Memorandum Receipt and will send this Memo-
 randum Receipt with Headquarters before changing stations.

Received the above-named articles.

No. M/R993

Q. M. C. Form 487 Revised May 14, 1931.

+ Strike out words not applicable.

785016

MEMORANDUM RECEIPT

CREDIT + DEBIT + SLIP

+ Issued to: Maj. NORMAN T. NEWTON
~~XXXXXXXXXXXX~~
 + Turned in by:

Place HQ & HQ CO SUPPLY, 2675th REGT.

Date 26/10/45

Q11

(Name of parish/branch)

Property

[illegible]

Received the above-named articles.

No. M/R994

Q. M. C. Form 487 Revised May 14, 1931.

+ Strike out words not applicable.

MEMORANDUM RECEIPT

~~EXP~~CREDIT + DEBIT + SLIP

+ Issued to: } Maj. NORMAN T. NEWTON
+ Forwarded by: }

Place Hq & Hq Co SUPPLY, 2675th Regt

Date 26/10/45

QW

(Name of supply branch)

Property

NUMBER	STOCK NUMBER	ARTICLES
1	Ruler, 12"	
//////// /////////Last item////////		
3841 I certify that I understand the responsibilities incurred by signing this Memorandum Receipt and will clear this Memorandum Receipt with Headquarters before changing stations.		

Received the above-named articles.

No. W/R 992

Q. M. C. Form 487 Revised May 14, 1931.

+ Strike out words not applicable.

24 OCT 1945

HEADQUARTERS ALLIED COMMISSION

NIN/ps

APO 394

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

/20210/MTAA

24 October 1945

SUBJECT: Removal of Trash

TO : Headquarters Commandant

1. In the hallway on fourth floor main building, outside Room 27, are several heavy bags of waste photographic chemicals. They create a considerable odor.

2. May a detail be directed to remove the above at the earliest possible moment.

h *non*
J. E. WARD PERKINS
Lt. Col., R. A.
Director.

3843

24 OCT 1945

22 OCT 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments, Fine Arts & Archives

20210/MEAA

22 October 1945

Subject: Office Supplies

To : Supply Officer, S-4, HQ ALCOM

It is requested that the following office supplies be
made available to this subcommission for the coming week.

5 boxes	Clips, Paper
3 each	Pads, Memo 6 X 9
8 each	Pads, Memo 8 X 10½
75 sheets	Paper, Carbon, 8 X 13
5 jars	Paste, Office
2 each	Ribbon, typewriter
3 boxes	Staples (Italian Machine Only)
100 each	Stencils, Duplicating, 8 ½ X 14½ (Per V O of S.O.)
1 roll	Paper, wrapping
1 ball	Twine, extra heavy

for *BMP eno*
NORMAN T. NEWTON
Major, AC
Deputy Director

22 OCT 1945

17 OCT 1945

HEADQUARTERS ALLIED COMMISSION
APO 394

JBWP/fl

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext 442 & 254; 478480)

20210/MFAA

17 October 45

SUBJECT: Supplies.

TO : Supply Officer (S-4) HQ ALCOM.

May the u/m supplies please be furnished to this office.
They are required for stencilling labels on cases of air photographs with whose custody this Subcommission is charged.

Ward
J. B. WARD PERKINS
Lt. Col., R.A.
Director

1 pt Black paint
1 pt White paint
1 Paint brush (approximately one
inch wide)

5841

17 OCT 1945

17 OCT 1945

HEADQUARTERS ALLIED COMMISSION NTN/bmp/enw
APO 394
Subcommission for Monuments, Fine Arts & Archives

20210/MFAA

17 October 1945

Subject: Electric 'Overhead' light

To : Headquarters Commandant

1. The 'Overhead' electric light bulb of room 31 (4th floor), 125-200W, herewith is burned out.
2. Request immediate replacement with bulb of same power.

NZN *bmp*
NORMAN T. NEWTON
Major, AC
Deputy Director

3841

17 OCT 1945

16 OCT 1945

HEADQUARTERS ALLIED COMMISSION NTN/bmp/enw
APO 394
Subcommission for Monuments, Fine Arts & Archives

20200/MFAA

16 October 45

Subject: Office Supplies

To : Supply Officer, S-4, HQ ALCOM

It is requested that the following office supplies be made available to this subcommission for the coming week;

100	each	Stencils (per V.O. of S.O.)
4	reams	Paper, typewriting, bond, 8 X 10 $\frac{1}{2}$
4	reams	Paper, typewriting, bond, 8 X 13
4	reams	Paper, typewriting, manifold, 8 X 10 $\frac{1}{2}$
4	reams	Paper, typewriting, manifold, 8 X 13
75	sheets	Paper, carbon, 8 X 13
50	sheets	Paper, carbon, 8 X 10 $\frac{1}{2}$
10	each	Pencils, lead, red
10	each	Pencils, lead, blue
10	each	Pencils, lead, regular
50	each	Folders, file, large size
25	each	Folders, file, small size
10	each	Envelopes, largest size manila
25	each	Envelopes, medium large size manila
3	boxes	Staples (Italian machine only)
5	btl's	Paste
3	boxes	Clips, regular
3	boxes	Clamps, # 2
2	boxes	Clamps, # 1
100	each	Pins, regular
2	boxes	Thumbtacks or drawing pins
50	each	Labels for envelopes (largest size)
-	-	heavy wrapping paper
1	ball	Twine, extra heavy
1	roll	Tape, non-transparent, for heavy uses
3	btl's	Correcting Fluid - Stencil

NTN. *bm*
NORMAN T. NEWTON
Major, AC
Deputy Director

16 OCT 1945

15 OCT 1948

JB-P/ps

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 439084, ext 142 & 254; 478480)

20210/107AA

15 October 1948

Subject: Carpentry.

To : HQ Commandant.

May a carpenter please be detailed to repair a wobbly
chair in Rm 31, 4th Floor.

J. B. Ward Perkins
J. B. WARD PERKINS
Lt. Col., R. A.
Director.

3833

15 OCT 1948

1 2 OTT 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments, Fine Arts & Archives

NTN/bmp/enw

12 October 1945

20210/MFAA

Subject: Removal of Salvageable wooden boxes
To : Headquarters Commandant, HQ ALCOM

It is requested that men be supplied to remove three wooden boxes, which are at the present time in the hallway outside of room 27 (Fourth Floor). These boxes are no longer useful to this subcommission and are in a salvageable state for your section. Two men should be able to remove the boxes in one trip.

NTN
NORMAN T. NEWTON
Major, AC
Deputy Director

5837

1 2 OTT 1945

9 OTT 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments, Fine Arts & Archives

9 October 1945

20210/MFAA

Subject: Office Supplies

To : Supply Officer, S-4, HQ ALCOM

It is requested that the following office supplies be made available to this subcommission for the coming week.

3	Reams	Paper, typing, bond, 8 X 10½
25	sheets	Paper, carbon, 8 X 10½
3	each	Desk Size blotting paper
25	each	Folders, file, manila, large size
15	each	Folders, file, manila, small size
20	each	Hand size, blotting papers
5	boxes	clips
1	box	clamps, # 1
2	boxes	clamps, # 2
100	each	Stencils (Per VO of the S.O.)
2	rolls	Tape, non-transparent, extra heavy, app 1" width
100	each	Labels (British type), 'LABLARGE'
10	each	Pads, ruled, writing, white, largest size
5	each	Pads, unruled, white, 3 X 5
10	each	Pencils, lead, black
10	each	Pencils, lead, blue
10	each	Pencils, lead, red
-	-	extra heavy wrapping paper,
1	ball	cord, extra heavy

NZN
NORMAN T. NEWTON
Major, AC
Deputy Director

9 OTT 1945

2 OTT

1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments, Fine Arts & Archives

NTM/enw

20210/MFAA

2 October 1945

Subject: Office Supplies

To : Supply Officer, S - 4, HQ ALCOM

It is requested that the following office supplies be made available to this subcommission for the coming week.

100	each	Stencils (per VO of Supply Officer)
100	each	Folders, File, large size
2	Reams	Paper, Manifold, 8 X 10 1/2
2	Reams	Paper, Manifold, 8 X 13
100	sheets	Paper, carbon, 8 X 10 1/2
50	each	Envelopes, 4 X 9
25	each	Envelopes, 10 X 15
25	each	S.O., Code No. 69-63
5	btls	Paste
8	boxes	Clips, regular size
1	box	Clamps, # 1
1	box	Clamp, # 2
1	each	Eraser, typewriting
1	gross	Pins, common
1	roll	Wrapping paper, extra heavy duty, 10 yd's

5835

NTM/enw
NORMAN T. NEWTON
Major, AC
Deputy Director

2 OTT

1945

2 OTT

1945

HEADQUARTERS ALLIED COMMISSION

FHJM/ps

APO 394

Subcommission for Monuments Fine Arts & Archives

(Tel. 489081, ext. 442 & 254; 478480)

20210/MFAA

25 September 1945

SUBJECT: Carpentry.

TO : HQ Commandant.

1. In this Subcommission there are two large boxes filled with archival photographs of damaged monuments in Italy destined one for London and the other for Washington. It is essential to make these boxes waterproof and watertight and one will not be fit for the purpose.

2. The services of the Carpenter are therefore requested:

- a. to make a new box and
- b. six lids to cover the three compartments into 983¹ which the boxes are divided (i.e. three compartments to each box) and which contain the photographs, and
- c. manufacture two small boxes (complete with locks) the size of one of the compartments in the large box. These boxes will also be require to be lidded.

3. Finally in all 4 locks will be required for the large and the small boxes.

F.H.J.

J. B. WARD PERKINS
Lt. Col., R. A.
Director.

ALLIED ~~CONTROL~~ COMMISSION
INTER-OFFICE MEMORANDUM

SUBJECT:

Stationery

FILE No. 32210/MFAA

TO :

Hq. Commandant - Printing

6 Sept

194

5

1. Some weeks ago the officer in charge of printing was able to supply this office with a quantity of Ex-Ministry of Corporations file-covers to be used by this S/C in mounting photographs for its official archives. A sample mounting-card made from such file-covers is attached.

2. The supply then furnished is now nearly exhausted and a further issue of 400 file covers is now requested. It is expected that this additional issue will meet the all remaining requirements in this item.

3. If at the same time the file covers could be trimmed to the size of the sample mounting attached, the S/C would be further obliged.

For the Director:

Mon
NORMAN T. NEWTON
Major, Air Corps,
A/Deputy Director MFAA S/C.

ALLIED ~~CONTROL~~ COMMISSION
INTER-OFFICE MEMORANDUM

SUBJECT: Office Furniture

FILE No. 20210/17AA

TO : Mr. Commandant

4 Sept

1945

1. Herewith ^{copy} duplicate of letter of 28 Aug 45 requesting office furniture. Your compliance is requested.
2. If possible, may the chair please be of the wooden-bottom type.

For the Director:

Ndu
NORMAN F. MINTON
Major, Air Corps,
Deputy Director.

5832

28 AGO 1945

HEADQUARTERS ALLIED COMMISSION

NTW/rc

APO 394

Subcommission for Monuments, Fine Arts & Archives
(Tel. 489081, ext. 442 & 254; 478480)

20210/MFAA

28 August 45

SUBJECT: Office Furniture

TO : HQ Commandant

Request that the furniture listed below, urgently
needed to accommodate a typist just assigned to this office,
be supplied (Rm 31, 4th floor).

For the A/ Director:

5831

NTW

NORMAN T. NEWTON
Major, Air Corps,
A/ Deputy Director

-
- 1 Typewriter table
 - 1 Straight-backed chair

28 AGO 1945

8 AUG 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext. 442 & 254; 470480)

JWP/ps

8 August 1945

20210/AFSA

Subject: Labour.

To : Hq. Commandant.

1. Five cases of books are to be sent by this Hq. to NANTES by truck Friday, 10 Aug 45, for onward shipment to LONDON. They must be loaded Thursday afternoon on a truck which will come to this Hq. (Despatch Office is seeing to this).

2. As to 3 of the boxes (the heaviest - four men required) my workmen please be detailed to move these cases from Im. 31, 4th Floor to near the Via Molise entrance during forenoon of Thursday, 9 Aug 45.

3. Further my four workmen be made available at about 1500 hrs. on Thursday to load onto the truck the 5 cases of para. 2 and 2 further cases now in the freight room near the Via Molise entrance.

J. D. Ward
J. D. WARD PIERCE
Lt. Col., R.A.
A/Inspector.

5830

8 AUG 1945

HEADQUARTERS ALLIED COMMISSION
APO 594

JB 3/ps

Subcommission for Monumental Fine Arts & Archives
(Tel. 489031, ext. 412 & 294; 478480)

20210/13AA

8 August 1945

Subject: Request for Locks.

To : Supply Officer (S-4), PER APO 594

May three padlocks complete with keys please be furnished to
this Subcommission. They are required for reasons of office security.

Copy
J.B. WARD PIERCE
Lt. Col., Ret.
A/Director

RE BELL
100 200

5829

8 200 1000

8 AUG 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monumental Fine Arts & Archives
(Tel. 439081; ext. 442 & 254; 473430)

713/pa

8 August 1945

20210/1022A

Subject: Carpentry.

To : Hq. Commandant.

Request that the carpentry work detailed hereunder please be executed. The boxes in question are required for filing the photographic archives of this Subcommission.

*and enclosed**transmission*

J.P.
J.P. VANDER PLOEGH
Lt. Col., R.A.
Director.

5828

REQUIRED:

(a) 1 large box (approx. cm. 100 x 70 x 30) with hinged cover.

(b) 3 small boxes to nest in (a)

(c) Hasp to be screwed on existing cabinet. — The hasp itself is required. Can your office supply? Particulars as to size and shape can be explained to carpenter.

Exact dimensions and specifications may be had from existing sample. May the carpenter please be asked to come and receive instructions at Rm. 51, 4th floor.

8 AUG 1945

27 LUG 1945

HEADQUARTERS UNITED STATES

APO 394

Subcommission for Monumental Fine Arts & Archives
(Tel. 489081, ext. 442 & 254; 470430)

JWB/ps

20210/ETAA

27 July 1945

Subject: Keys.

To : Headquarters Commandant.

For security reasons, it is requested that a person be detailed
to make keys for two cabinets of the above Subcommission.

He should report to Room 31, Fourth Floor, for instructions.

JWB
J.B. WARD PICKERS
Lt. Col., R.A.
Deputy Director.

5827

27 LUG 1945

785016

2 6 LUG 1945

MEMORANDUM RECEIPT

+ ~~XXXXXXXX~~ + DEBIT + SLIP

+ Issued to:) Monuments & Fine Arts Sub-Commission , Attn: Lt.Col.Ward-Perkins

+ **Στοιχεία:**

Place Hq & Hq Co Supply 2675th Regt (Ovhd) Date 26/7/45

Date 26/7/45

Property

(Name of simple branch)

NUMBER	STOCK NUMBER	ARTICLES
1	Olivetti 90, #220777	
//////////last item//////////		
5823		
Note: 1. Above listed property of U.S. Govt (Requisitioned), has been issued for use in <u>Monuments & Fine Arts S/C</u>, and is not to be moved without proper clearance through Hq Supply Office. 2. The undersigned assumes full responsibility for the condition and safeguarding of this property. 3. I certify I have read and understood the above.		
 (Signature)		

Received the above-named articles.

Jaxanthus Hb.

No. M/R 790

Q. M. C. Form 487 Revised May 14, 1931.

+ Strike out words not applicable.

26 LUG 1943

+ ~~COUPON~~ + DEBIT + SLIP

Place Hq & Hq Co Supply 2675th Regt (Ovhd)

Date 26/7/45

(Name of supply branch)

Property

NUMBER	STOCK NUMBER	ARTICLES
1	Typewriter, Olivetti, #122566	
////////////////////////////////////last item////////////////////////////////////		
Note: "Above listed property has been issued for use in Monuments & Fine Art Sub-Commission, and is not to be moved without proper clearance through Hq Supply Office. 2. The undersigned assumes full responsibility for the condition and safeguarding of this property. 3. I certify I have read and understood the above."		
 (Signature)		

Received the above-named articles.

No. MR 832

Q. M. C. Form 487 Revised May 14, 1931.

+ Strike out words not applicable.

26 LUG 1948

+ ~~CREDIT~~ + DEBIT + SLIP

INTERVIEW WITH

Date 26/7/45



Name of supply branch:

Property

3842

CERTIFICATE

"It is understood by signing this M/R I am personally responsible for the proper maintenance of the above property. I will submit all reports called for by the Company Commander. I will not release the above property to any one without first clearing with the Company Commander, and that if I fail in any way to safeguard the above U.S. Govt property, I am subject to disciplinary action as well as being financially responsible.

I certify I have read and understood the above."

Received the above-named articles.

James Perkins & Co

No. M/R 338

Q. M. C. Form 487 Revised May 14, 1931.

+ Strike out words not applicable.

18 LUG 1946

2

HEADQUARTERS ALLIED COMMISSION
APO 394

RTDS/ps

Subcommission for Museums Fine Arts & Archives
(Tel. 489-81, ext. 442 & 234; 473480)

20210/RTAA

18 July 1945

Subject: Moving of Packed Crates.

To : His Commandant.

1. Two crates of medium size packed with books, recently arrived from TORINO, are now in the hall of the ground floor of this building near the Adjutant's Office. These crates are destined for LONDON (British Museum) but cannot be shipped until certain arrangements are completed by the British Museum representative here (Mr. L.A. Sheppard). Meantime we learn they are encumbering the hall and being very much in the way.

2. May permission be given please that the crates be put in the freight room near the Despatch office and may also the actual move be effected. A representative of this office is prepared to direct the move if you think this desirable.

W. D. ...
WILLIAM T. DE WILD
Lt. Col., Spec. Res.
Director.

3822

18 LUG 1946

18 LUG 1945

HEADQUARTERS ARMED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Vol. 489081, ext. 142 & 254; 473480)

HDD/pb

18 July 1945

20210/MEAA

Subject: Locksmith's work.

To : Mr. Commandant.

1. May a locksmith be detailed to open certain locks in the offices of this Subcommission, and, if it should prove necessary, supply new keys for the same.

2. Locksmith should report to the Chief Clerk's office, Rm. 34, 4th Floor.

ROBERT T. DE WILD
Lt. Col., Spec. Res.
Director,

5821

18 LUG 1945

21 LUG 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 439081, ext. 442 & 254; 478480)

30210/MFAA

11 July 1945

Subject: Request for Shipping Cases.

To : Hq. Commandant.

1. My wooden shipping cases (equipped with covers) and having an over-all capacity of approximately 35 cubic feet be provided to this office. It is suggested that four boxes, each having a capacity of approximately 9 cubic feet, be supplied.

2. The boxes would be used for shipping to England Italian books procured here by the representative of the British Museum sent out from the UK for this purpose and attached to this HQ. (MFAA S/C).

E. Bee
HERBERT T. DE WILD
Lt. Col., Spec. Res.
Director.

5820

21 LUG

3 LUG 1945

JBDW/et

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext. 442 & 254; 478480)

20210/MFAA

3 July 1945

Subject : Carpentry.
To : Hq. Commandant.

May a carpenter please be detailed to hang a
coat rack in Room 31, Fourth Floor.

E.T.D.W. prep
ERNEST T. DE WALD
Lt. Col., Spec. Res.
Director.

5819

3 LUG 1945

ALLIED [REDACTED] COMMISSION

INTER-OFFICE MEMORANDUM

Monuments Fine Arts and Archives Subcommission

SUBJECT: Request for Labor

FILE No. 20240

TO : Hq. Commandant

1 July 1945

May two of your workmen please be directed to bring from Despatch Office (near Via Molise entrance) to Rm. 31, 4th Floor two boxes addressed to the undersigned and recently received from NAPLES by the Courier.

C. Dece
ERNEST T. DE WARD
Lt. Col., Spec. Res.
Director IFMA S/O.

3813

LOG 1945

17 Jan

HEADQUARTERS ARMED COMMISSION

JBW/pa

APO 394

Subcommission for Monuments Plus Arts and Archives
(Tel. 489084, ext. 442 & 254; 476420)

20210/MFA

17 June 1945

Subject: Request for key.

To : Hq. Commandant.

May a locksmith please be detailed to provide a key
for a cabinet in this office. He should come to Rm. 47, 3rd
Floor Annex.

For the Director:

JMW P. H. L. L. L. L.

J. B. WARD PERKINS
Lt. Col., R.A.
Deputy Director.

301

1948 III

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HEADQUARTERS ALLIED COMMISSION
WFO 394
ESTABLISHMENT SECTION

1. junio 1915.

ESTABLISHED 1901 (INCORPORATED)

11

CONTROL OF EXPENDITURES

1. The attention of Regional Commissioners, Regional Finance Officers, and all officers of the Commission is drawn to the need for economy and constant vigilance, in the disbursement of Allied Commission/Allied Military Government funds. There have been far too many instances of unnecessary expenditures being incurred, and of officers not exercising proper care in authorizing and initiating expenditure.

2. In particular you are requested to watch carefully the following types of expenditure:

- a. Printing and stationery.
- b. M.T. repair and maintenance.
- c. Purchase of furniture and equipment.
- d. Maintenance of and repairs to Offices, Biliets and Messes.
- e. Messing expenses.
- f. Civilian wages.

185

There goods and services have to be purchased, such as for (a), (b) and (c) above, we wish Regional Commissioners to have proper steps taken by purchasing Officers to obtain alternative tenders, so that a fair assessment of what is a proper price can be obtained. Cases have occurred of extensive repairs to Offices, Billets and Messes being undertaken, in premises only to be in occupation by Allied Commission/Allied Military Government for a month or two; this must not be countenanced. The largest expense of all is in respect of civilian wages, which form nearly two thirds of the total expenditure by Allied Commission/Allied Military Government. Make sure, therefore, that all your civilian employees are usefully and actively employed.

3. The responsibility for control of Allied Commission/Allied Military Government expenditure devolves upon those officers who are empowered to authorize such expenditure. It would appear that the instructions contained in Establishment Memorandum Number 5, dated 2 August 19/4 (Local Purchases and Contracts), and Establishment Memorandum Number 33, dated 15 December 19/4 (Allied Commission/Allied Military Government "Housekeeping" Expenditure) are not always being complied with. Regional Commissioners should, therefore, direct the attention of all officers to these Memoranda, making particular reference to Attachment 2 of Establishment Memorandum Number 33, which lays down the powers

CONTROL OF EXPENDITURE

1. The attention of Regional Commissioners, Regional Finance Officers, and all officers of the Commission is drawn to the need for economy and constant vigilance, in the disbursement of Allied Commission/Allied Military Government funds. There have been far too many instances of unnecessary expenditure being incurred, and of officers not exercising proper care in authorizing and initiating expenditure.

2. In particular you are requested to watch carefully the following types of expenditure:

- a. Printing and stationery.
- b. M.T. repair and maintenance.
- c. Purchase of furniture and equipment.
- d. Maintenance of and repairs to Offices, Billets and Messes.
- e. Messing expenses.
- f. Civilian wages.

5815

Where goods and services have to be purchased, such as for (a), (b) and (c) above, we wish Regional Commissioners to have proper steps taken by Purchasing Officers to obtain alternative tenders, so that a fair assessment of what is a proper price can be obtained. Cases have occurred of extensive repairs to Offices, Billets and Messes being undertaken, in premises only to be in occupation by Allied Commission/Allied Military Government for a month or two; this must not be countenanced. The largest expense of all is in respect of civilian wages, which form nearly two thirds of the total expenditure by Allied Commission/Allied Military Government. Make sure, therefore, that all your civilian employees are usefully and actively employed.

3. The responsibility for control of Allied Commission/Allied Military Government expenditure devolves upon those officers who are empowered to authorize such expenditure. It would appear that the instructions contained in Establishment Memorandum Number 5, dated 2 August 1944 (Local Purchases and Contracts), and Establishment Memorandum Number 33, dated 15 December 1944 (Allied Commission/Allied Military Government "Housekeeping" Expenditure) are not always being complied with. Regional Commissioners should, therefore, direct the attention of all officers to these Memoranda, making particular reference to paragraph 3 of Establishment Memorandum Number 33, which lays down the powers of authorization which are delegated to Regional Commissioners, Provincial Commissioners and other officers. All officers should be reminded that they may be held liable for any expenditures incurred without proper authority. If these instructions are properly adhered to, much will have been done to achieve the desired control and economy.

4. In conclusion it should be noted that inasmuch as your administrative expenditure is a part of the "Occupational Costs" of the Allies in Italy, it

-1-
RESTRICTED

20219

RESTRICTED

Estab Memo #11, this Ho, dtd 1 June 45 (Cont'd):

is being borne by the Italian Government and people. It is, therefore, a moral responsibility upon all officers of the Commission not to incur any unjustified expenses to be paid from Allied Commission/Allied Military Government funds.

BY COMMAND OF REAR ADMIRAL STONE:

C. M. PARKIN,
Colonel, Infantry,
Acting Vice President.

OFFICIAL:

J. L. Jones
J. L. JONES,
Colonel,
Executive Officer (R).

DISTRIBUTION:

"11"

C. M. PARKIN,
Colonel, Infantry,
Acting Vice President.

OFFICIAL:

12 June

J. L. JONES,
Colonel,
Executive Officer (B).

DISTRIBUTION:
"A"

RESTRICTED

26 MAG 1945

HEADQUARTERS ATTEND COMMISSION

FHM/ps

APO 394

Subcommission for Monumental Fine Arts and Archives
(Tel. 389004, ext. 442 & 254; 478430)

20210/HFAA

26 May 1945

Subject: Padlocks.

To : HQ Supply Officer (A), HQ ALOCH

As soon as you have a supply of them, may two
padlocks complete with keys be examined and supplied to
this office for security reasons.

For the Director:

J.B. SAND PRINCE

J.B. SAND PRINCE
Lt. Col., R.A.
D/Director.

3815

26 MAG 1945

26 MAG 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 189081, ext. 142 & 254; 178430)

JWP/ps

26 May 1945

20210/MMA

Subj: Keys.

To : Hq. Commandant.

May a locksmith please be sent to this office
(Rm. 47, 3rd Floor Annex) with a view to furnishing
indicators of a pair of keys serving to safeguard documents
in the keeping of this office.

For the Director:

David
J.B. WARD PATTERNS
Lt. Col., R.A.
D/Director.

3814

26 MAG. 1945

15 MAG. 1945

HEADQUARTERS ALLIED COMMISSION
APO 39,
Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext. 42 & 234; 478480)

MCD/pa

20210/HRMA

15 May 1945

Subject: Office Machinery - Location.

To : G-4(B).

Ref. para. 3, Daily Bulletin, No. 135, this
M., dated 15 May 45, this S/C would report that
typewriter Olivetti No. 2314371 is not in the possession
of this office and that nothing is known here about its
whereabouts.

E. T. De Wald
ERNEST T. DE WALD
Lt. Col., Spec. Res.
Director.

581

15 MAG. 1945

27 APR. 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 489084, ext. 442 & 254; 478480)

20210/MPAA

27 April 1945

Subject: Request for Labor (Cleaning and Painting).

To : B1 Commandant.

1. Request cleaning and painting of four large and four small steel ammunition chests inside and out now held in office 49, 3 floor annex.
2. Olive-drab, black, or other color to be used.
3. Chests are used for filing purposes.

Done

J. R. WARD PERKINS
Lt. Col., R.A.
Director.

*for large & small
steel chests
now in office
49, 3 floor
annex
for painting
27 May 45
0812*

27 APR. 1945

21 APR. 1945

HEADQUARTERS ALLIED COMMISSION

AGO 394

Submission for Monuments Fine Arts and Archives
(Tel. 439081, ext. 442 & 254; 472480)

20210/AFMA

21 April 1945

Subject: Telephone Directory Listings

To : O 4/a, Room 10, 1st Floor.

The subjoined telephone directory listings and location of billets are submitted in compliance with para. 6, Daily Bulletin No. 111, this Hq., dated 21 Apr 45.

over

WALTER T. DE WILD
Lt. Col., Assoc. Com.
Director.

(a) Sectional Listing

MONUMENTS FINE ARTS AND ARCHIVES

	<u>Floor-Room</u>	<u>Internal</u>	<u>External</u>	<u>Floor-Room</u>	<u>Inter</u>	<u>Exter</u>
Director	3A-41	442		3A-45	254	
Deputy Director	3A-43		478430	3A-44	442	
Other Officers	3A-45	254	611	3A-45	254	
Quarters	3A-47	442		3A-45		47843

(b) Office Listing

<u>Name</u>	<u>Rank</u>	<u>Mat.</u>	<u>Section or Sub-Com</u>
Brooke, T.H.	Capt	A	M PA & A
De Wild, E.T.	Lt Col	A	M PA & A
Penneyer, A.S.	Capt	A	M PA & A
Hard Fortuna, J.D.	Lt Col	B	M PA & A

(c) Billets (see separate billets)

Subject: Telephone Directory Listings

To : O 4/C, Room 10, 1st Floor.

The subjoined telephone directory listings and location of bulletins are submitted in compliance with para. 6, Daily Bulletin No. 111, this HQ., dated 24 Apr 45.

over
 ROBERT E. DE WILD
 Lt. Col., Spec. Ops.
 Director.

(a) Sectional Listing

MEMBERS FIVE AREA AND ARCHIVES

	Floor-Room	Internal	External
Director	3A-41	442	47849
Deputy Director	3A-43		47849
Other Officers	3A-45	254	47849
Clerks	3A-47	442	47849

(b) Office Listing

Name	Rank	Mat.	Section or Sub-Com	Floor-Room	Inter	Exter
Brooks, T.H.	Capt	A	M PA & A	3A-45	254	
De Wild, R.F.	Lt Col	A	M PA & A	3A-41	442	
Pennoyer, A.S.	Capt	A	M PA & A	3A-45	254	
Hard Perkins, J.E.	Lt Col	B	M PA & A	3A-43		47849

(c) Bulletin (see separate bullet)

Lt. Col. De Wild - Flora
 Lt. Col. Hard Perkins - Flora
 Capt. Brooks - Administrative
 Capt. Pennoyer - Milano

21 APR. 1945

HEADQUARTERS ALLIED COMMISSION
APO 394

Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext. 442 & 254; 478480)

20210/MFAA

21 April 1945

Subject: Carpentry.

To : Headquarters Commandant, attn. Office Space.

Request that 1 wooden box, inside dimensions:
25 cm. (length), 11 cm. (width), 8 cm. (height), be
furnished to this Subcommission.

For the Director:

WJP
J.B. WARD PERKINS
Lt. Col., RA
D/Director.

581

21 APR. 1945

7 APR. 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 489081, ext. 442 & 254; 478180)

20210/ATMA

7 April 1945

Subject: Carpentry.

To : HQ. Commandant.

1. Request that 12 boxes, inside dimensions: 12 cm. (length), 12 cm. (width), 2 cm. (height), complete with cover and nails for securing the cover, be furnished this Subcommission. The material used for the boxes should be approximately 1 cm. in thickness.

2. It would be convenient if one or two boxes could be delivered first (since they are urgently required) and then the remaining ten.

3. The boxes are required for shipping to EMAP exposed microfilm documenting losses from Italian collections of objects of art.



AUGUST T. DE WALD
Lt. Col., Spec. Res.
Director.

7 APR. 1945

5 APR. 1945

HEADQUARTERS ALLIED COMMISSION

JBWP/ps

APO 394

Subcommission for Monuments, Fine Arts and Archives
(Tel. 439031, ext. 442 & 254; 478480)

20210/KPAA

5 April 1945

Subject: Locksmith's work.

To : HQ. Commandant.

A padlock required for official use in this office
(enquiries: 3rd Floor Annex, Room 47), now locked, lacks a
key. May a locksmith please be sent to pick the lock and make the
necessary key or, at least, force the lock.

JBWP/ps
J.B. WARD PERKINS
Lt. Col., RA
D/Director.

38

5 APR. 1945

29 MAR 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments, Fine Arts and Archives

JBWP/enw

20210/MFAA

29 March 1945

Subject: Request for Keys

To : Hq. Commandant

1. Owing to the loss of a bunch of keys on a trip to forward areas, there is need of reproducing several keys for locked drawers and cupboards in Room 43, 3rd Floor Annex.

2. May a locksmith please be sent as quickly as possible first to open the drawers and cupboards in question and then to make the required new keys.

3. Locksmith will please come to Room 47, 3rd Floor Annex where full particulars will be furnished.

Jwp.

J.B. WARD PERKINS
Lt. Col., R.A.
Deputy Director

20210
29 MAR 1945

10 MAR 1945

HEADQUARTERS ALLIED COMMISSION

APO 394

Subcommission for Monuments, Fine Arts and Archives
(Tel. 409031, ext. 442 & 664; 478433)

20040/AFMA

10 March 1945

Subject: Changes in Telephone Directory.

To : Hq. Communications Offices, RA. 10, 1st Floor.

1. In consequence of a recent change in accommodation certain changes in the Hq. AFMA Telephone Directory (November 1944; also in that printed in the AFMA Yearbook 1945) are required.

2. The AFMA S/C entry (p. 17 of the Directory; of. p. 19 of the Yearbook) should read as follows:

MONUMENTS, FINE ARTS & ARCHIVES SUB-COMMISSION

Director.....	3A-41	442
Deputy Director.....	3A-43	478433
Other Officers.....	3A-45	254
Clerks.....	3A-47	442

3. Only change required in Officer Listing (p. 26 of the Directory, p. 32 of the Yearbook) is to change entry for Capt. Penroyer to read as follows:

Penroyer, A.S. Capt. & AFMA 3A-45 254

Paul
WINST T. DE PAID
Lt.Col., Spec. Res.
Director.

Copy to:
Information Desk, Entrance Beyer.

10 MAR 1945

10 MAR 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives
(Tel. 489031, ext. 442 & 664; 478480)

20210/MSAA

10 March 1945

Subject: Request for Carpenter Work.

To : Hq. Commandant.

1. Request that a box now in possession of MSAA Subcommission (Room 45, 3rd Floor Annex) be furnished with hasps and with a hinged cover. Hasps and hinges would have to be supplied, but this office has boards suitable for making the cover.

2. Further request (a) that a coat-rack be secured to the wall in Rm. 47, 3rd Floor Annex, and (b) that a knob on a cabinet door (Rm. 49) be fixed in place.

E. F. DeWald
ERNEST F. DE WALD
Lt. Col. Spec. Res.
Director.

3807

10 MAR 1945

10 FEB 1945

HEADQUARTERS ALLIED COMMISSION

APO 394

Subcommission for Monuments, Fine Arts and Archives
(Tel. 489081, ext. 442 & 664; 478480)

2704/ps

20210/MPAA

19 February 1945

Subject: Office Machinery

To : Hq. Comdt., attn. Capt. Sinclair.

Hereunder the information requested in your HQ/45/3 of 12 Feb 45.

RECEIVED T. DE WILD
Lt. Col., Spec. Res.
Director

Type of Machine	Make	Number	Source of Supply	Remarks
Typewriter	Underwood	S125652567	American Supply	
Typewriter	Imperial	2068370	British Supply	
Typewriter	Olivetti	122566	Not clear, see note below.	

2806

NOTE. The a/m Olivetti typewriter has been in use by the Subcommission since about 15 June 44, when the S/C first began work in Rome. It was found among the office equipment present in the rooms assigned to the S/C by Office Space. Nothing further is known about the machine.

20210/AFSA

19 February 1945

Subject: Office Machinery

To : Hq. Comdt., attn. Capt. Sinclair.

Enclosure is information requested in your HQC/45/3 of 12 Feb 45.

EXHIBIT T. 113 WILD
Lt. Col., Spec. Res.
Director

Type of Machine	Make	Number	Source of Supply	Remarks
Typewriter	Underwood	8425652567	American Supply	3806
Typewriter	Imperial	2068370	British Supply	
Typewriter	Olivetti	422566	Not clear, see note below.	

NOTE. The a/m Olivetti typewriter has been in use by the Subcommission since about 15 June 44, when the S/C first began work in ROME. It was found among the office equipment present in the rooms assigned to the S/C by Office Space. Nothing further is known about the machine.

19 FEB 1945

12 FEB 1948

HEADQUARTERS ALLIED COMMISSION
APO 394
Office of the Headquarters Commandant

12 February 1948

HQC/45/3

SUBJECT: Office Machinery.

TO : All Sub-Commissions, Branches, Sections, etc.
this Headquarters.

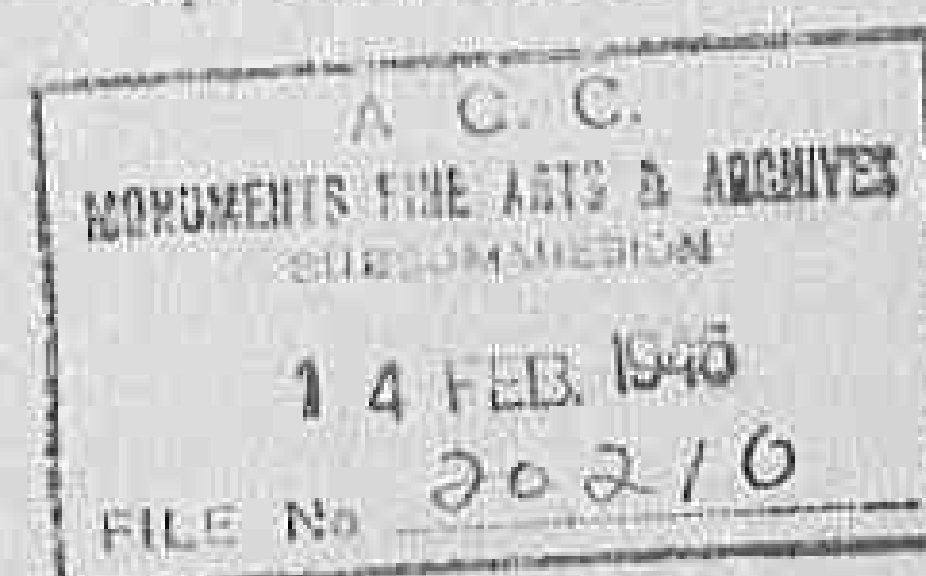
It is requested that full particulars of ALL office machinery be forwarded to Hq. Comdt's Office on proforma as below, not later than 19 Feb 48.

PROFORMA: (Entries set forth as examples)

Type of Machine	Make	Number	Source of Supply	Remarks
Typewriter	Everest	1234	American Supply	
Typewriter	Olivetti	1000	Hired	(Owner's name)
Adding (Electric)	Italia	56789	Local Purchase	Thru A.C. Purchasing
Duplicator	Saan	10001	Requisitioned	Thru A.C. Requisition 3810

DISTRIBUTION:
"C"

R. H. Robertson *Left*
R. H. ROBERTSON
Hq. Commandant.



12 FEB 1948

13 FEB 1945

HEADQUARTERS ALLIED COMMISSION

APO 394

Subcommission for Monuments, Fine Arts and Archives
(Tel. 439084, ext. 442 & 664; 478180)

30230/1074A

13 February 1945

Subject: Office Furniture.

To : HQ. Commandant, Office Space Section.

1. Your HQ/5/2 of 10 Feb 45 (subject as above) refers.
2. This office reports as surplus to its allowance as prescribed in reference letter

1 chair
1 large table.

The Chief Clerk (Rm. 51, 2A) will designate the pieces of furniture in question.

For the Director:

Jax

J. B. WARD PERKINS
Lt. Col., RA
D/Director

3802

0120210

15 February 1945

Subject: Office Furniture.

To : HQ, Command, Office Space Section.

1. Your HQ/5/2 of 10 Feb 45 (subject as above) refers.
2. This office reports as surplus to its allowance as prescribed in reference letter

1 chair
1 large table.

The Chief Clerk (En. 51, 24) will designate the pieces of furniture in question.

For the Director:

Jax

J. R. WARD PERKINS
Lt. Col., RA
W/ Director

5811

20210

19 FEB 1945

10 FEB. 1945

HEADQUARTERS ALLIED COMMISSION
APO 894
Office of the Headquarters Commandant

10 February 1945

HQC/48/2

SUBJECT: Office Furniture.

TO : All Sub-Commissions, Branches, etc.

At the present time there is a great shortage of office furniture in the Headquarters building, particularly of tables and chairs.

The Chief Commissioner has, therefore, directed that officers retain one (1) deck chair and one (1) chair for visitors only.

Office Space Section (Room 33, 1st Floor) should be informed of any surplus, so that arrangements may be made for collection.

5803

R. B. Robertson
Colonel
R. B. ROBERTSON
Hq. Commandant.

DISTRIBUTION:

Group I, List B.

(so far
47 not counted)

Chair holdings as of 12 Feb 45:

	For Clerks:	For Officers:	No Chairs	No Chairs
	51	47	6	7
	53	49	1	3
	55	53	1	4
				14
				23

12/5, counting Scarpetta as
officer. 6 x 2 = 12;
3 surplus.

MONUMENTS FINE ARTS & ARCHIVES

11 FEB 1945

FILE No 206

10 FEB. 1945

27 Jan

HEADQUARTERS ALLIED COMMISSION

ASP/ps

APO 594

Subcommission for Monumenta Fine Arts and Archives
(Tel. 439064, ext. 142 & 664; 178480)

20210/MSAA

27 January 1945

Subject: Chest for Photographs.

To : HQ. Commandant.

1. Increasing number of photographs recording damage to monuments and objects of art in Italy necessitates a wood case for filing and eventual shipping in addition to those supplied by your office a month or so ago.

2. Request one (1) case be made like those originally supplied (28.5 cm. high, 21.0 cm. wide, 52.0 cm. long). Model will be furnished the carpenter.


ERNEST T. DE WALD
Lt. Col., Spec. Res.
Director.

5802

HEADQUARTERS ALLIED COMMISSION

EWING/ann

AF0 394

Subcommission for Monuments Fine Arts and Archives

20210/MFAA

13 January 1945

Subject: Office equipment, electrical

To : Headquarters Commandant, Office Space Section

It is requested that one desk lamp be supplied to this office for use of Lt. Col. De Wald, Director, of this Subcommission.

E. De Wald

ERNEST T. DEWALD
Lt. Col., Spec. Res.
Director

9801

7 DIC 1944

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments Fine Arts and Archives

JBW/enn

20210/MTAA

7 December 1944

Subject: Office Equipment

To : Headquarters Commandant, Office Space Section

Request for one wooden box, to be used for file cards,
of the following inside dimensions:

inside width - $5\frac{1}{2}$ inches
inside height - 2 inches
inside length - 1 foot

Dover
J.E. WARD PERKINS
Major, RA
Deputy Director

5800

5 DEC 1944

36

HEADQUARTERS ALLIED COMMISSION
APO 394
Subcommission for Monuments, Fine Arts and Archives
(Tel. 489081, ext. 442 & 66; 478400)

26910/MEAA

5 December 1944

Subject: Accommodation.

To : OA Section, attn. Lt. Col. White.

Hereunder the return requested in 5/1.B/OA of even date,
subject as above:

1. Present Accommodation, MEAA B/O:2nd floor of Annex:

Rm. 47: 16' x 20' - 1 officer (Director)
48: 15' x 15' - 1 officer (S/Director)
51: 16' x 20' - 6 clerks
53: 16' x 20' - 4 officers
55: 17' x 20' - 1 clerk (Senior Administrative Assistant)

2. Attention is directed to the fact that, owing to visits,
sometimes prolonged, made by officers from outside this Hq., the number
of officers to be accommodated in the S/O office is a floating figure.
Consequently the space now occupied in Rm. 55 is required for overflow.

5799

For the Director:

Capt. A. Sheldon
for J. H. WARD PERCING
Major, R.A.
Deputy Director.

20210

20210

5 DEC 1944

1895

6 DEC 1944

3LA

HEADQUARTERS ALLIED COMMISSION
APO 394
CIVIL AFFAIRS SECTION

3/1.B/CA

5 Dec 44

SUBJECT : Accommodation.

TO : Monuments & Fine Arts S/C ✓
DP & R S/C

Please state what accommodation is at present occupied by your Sub-Commission stating room number, area in sq.ft and how it is occupied distinguishing between officers and clerks.

Please mention any matter which might affect the accommodation required e.g. prospective change in strength, exceptionally bulky records etc.

[Signature]

S.H. WHITE Lt Col,
CA Section.

16
51 - 17 - 20

47 - 15 - 20

44 - 15 - 15

53 - 16 - 20

58 - 17 - 20

319

A. C. C.	
MONUMENTS FINE ARTS	
SUBCOM	
5 DEC 1944	
FILE No	202/0

5501

785016

MEMORANDUM RECEIPT

+ CREDIT + DEBIT SLIP

+ Issued to: } FINE ARTS & MONUMENTS - Capt. PENNOYER

† १८७३-७४

Place HQ SUPPLY 2675th REGIMENT, A.C.C.

Date 7 October 1944

Quartermaster
(Name of supply branch)

Property

(Name of supply branch)		Articles
Number	Stock Number	
1	Typewriter, Underwood, 12" carriage, # S125652567	
		<i>Cancelled by Memo Dept May 1945</i>
		579

Received the above-named articles

A. C. C.
 lices
 MONUMENTS FINE ARTS & ARCHIVES
 SUPPLY & SERVICE

7 OCT. 1944

FILE No

No. M/R 337

No. M/R 337
Q. M. C. Form 487. Revised May 14 1931. + Strike out words not applicable

FILE NO. 7 011 1344

20210

MEMORANDUM RECEIPT

* CREDIT * DEBIT SLIP

* Issued to: _____

MONUMENTS & FINE ARTS

* Turned in by: _____

Place HQ SUPPLY 2675th REGIMENT, ACC.

Date 1 August 1944

Quantity

Property

(Name of supply branch)

Number

Stock Number

Articles

1

Ruler, 12".

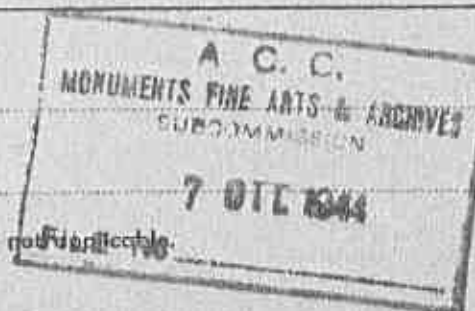
last item

579

(W.B. This M/R supersedes all previous M/Rs re: above property.)

Received the above-named articles.

No. _____



20210

Copy AP

~~Monuments, Fine Arts and Monuments~~
(Section or Sub-Commission)

(Date)

(Room)

(Floor)

579

James William Wynn
Rank & Name of Certifying Officer

62

579

1st Ind. FH/apl
HQ., Allied Control Commission, Subcommittee for Monuments,
Fine Arts and Archives, APO 394, 22 May 44. TO: 1st Lt.
Alban M. Knox, 4th Photo Tech. Sqdn., 90th Photo Wing Recon.,
APO 520.

Shipping ticket for above mentioned interpreter's
kit signed at A-4, 90th Photo Wing Recon., 15 May 44.

FREDERICK HARTT
2nd Lt., A. C.
MFAA Subcommittee

20210

CREDIT ~~DEBIT~~ SLIP

579

Perry B. Cast to work
for Ernest T. Delwood
Major

1701

MEMORANDUM RECEIPT
CREDIT ~~DEBIT~~ SLIP

46

Issued to: *APR. M. JAMMOND, Hon. Fire Dept, Officer Sub-Com.*
Turned in by:

Place *Hq. 5th, Hq. 2675 Regt. A.C.C. (Ind)* Date *FEB. 21, 1944*
Property

QUARTERMASTER
(Name of Supply Agency)

Number	Stock Number	Articles
1	125652567	TYPEWRITER, UNDERWOOD STANDARD
1		TABLE FOLDING WOOD
		LAST ITEM 11111111

Cancelled
by Memo of
8 May - 1 item
58
BMP
MTA

5792

Received the above-named articles.

on 11
for
MTA

HEADQUARTERS
AL IED CONTROL COMMISSION
APO 394

SUBCOMMISSION FOR MONUMENTS, FINE ARTS AND ARCHIVES

20 February 1944.

Memorandum to: Lt DAVIS, Hq. Co. Supply Officer, ACC

Subject : Typewriter.

1. Among the office equipment and files absorbed from Palermo and received by me this morning on behalf of the Subcommission for Monuments, Fine Arts, and Archives, the only piece of T/E equipment is a typewriter:

Understood S 125652567

2. This typewriter was originally drawn and received for by me last August in Palermo. It has since remained steadily in the possession of and in use by the Subcommission.

3. In view of the regulations on T/E equipment, it is suggested that this typewriter be taken up on the Hq. Co. Supply books and that a proper receipt be drawn for the Director to sign. The typewriter is necessary to the work of the Subcommission and should be left with it.

4. I judge that the state of records from Palermo is such that there is no need for me to secure a formal receipt on this typewriter or on other government equipment, largely Field Tables, for which I signed in Palermo and which have since been absorbed into the H. furniture pool here. 379

5. The vagaries of the transportation situation have now deprived me of the transport on which I was to leave so my departure is indefinitely postponed. However, I feel that the above situation should be cleared and that there should be no question of our having "smuggled" the above machine through the Hq. Co. Supply without proper investigation.

Mason Hammond
Capt. AC

XXXXXX

MEMORANDUM RECEIPT
 MONUMENTS, FINE ARTS, & ARCHIVES SUB-COMM.
 +CREDIT +DEBIT SLIP

NAPLES

JAN. 29, 1944

+Issued to: }
 +To: HQ. BUREAU } 2675th REG'T ACC (FWD)

PLACE

DATE

PROPERTY

1

TABLE, FOLDING (Name of supply branch)

NUMBER

STOCK NUMBER

last item

ARTICLES

C
O
P
Y

577

Received the above-named articles.

NO.

ALLIED MILITARY GOVERNMENT 34

SUBJECT:

FILE No.

TO:

AMGOT HQ. SICILY

25.1. 1944

Received from Monuments & Fine Arts
Division 1 portable typewriter, for delivery
to ship, % Capt. L.B. La Farge.

Joseph J. King 02055484
2nd Lt AUS.

20210

378

1205

